

City of Hailey - Subdivision Application FINAL PLAT

Submittal Date: \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_ Number of Lots/Units: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Date of Preliminary Plat Approval (date Findings of Fact were signed): \_\_\_\_\_ Final plat shall be submitted for final review within one year of preliminary plat approval, unless otherwise allowed for within a phasing agreement.

Name of Owner of the Property: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ - \_\_\_\_\_ Cell: ( ) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

Application Contact (if different than owner): \_\_\_\_\_

*\*\*Application Contact will be the Planning Department's primary point of contact for questions related to the application.*

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ - \_\_\_\_\_ Cell: ( ) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

Check the one box that applies:

- Regular Plat - 5 or more residential parcels, 3 or more non-residential parcels (Council Review).
- Short Plat - 4 or fewer residential parcels, 2 non-residential parcels, townhouse or condominium units in existing or approved structures, or lot line adjustment creating more than 1 lot in the Townsite Overlay District (Council Review).
- Lot Line Adjustment (Administrative Review).

Fees: Cost of additional noticing, recording fees, and other direct costs will also be assessed.

**FOR CITY USE ONLY**

Final Plat \$400 + \$25/lot, sub-lot, or unit..... \$ \_\_\_\_\_  
if w/ development agreement - fees for services rendered by City Attorney are billed @ \$125/hr.

**Mailing:**  Final Plat:(# of addresses \_\_\_\_\_) x (.\_\_\_\_\_postage + .15 for paper, envelope & label) \$ \_\_\_\_\_

**Total Due**..... \$ \_\_\_\_\_

**Final Plat Checklist**

Final plat submitted for signature shall conform to requirements found in Article 50-1301 (et. seq.) of the Idaho Code (as amended) and to requirements set forth by Blaine County for digital plat submittals.

The following items must be submitted for the application to be certified complete (please make an appointment with a planner to submit):

- \_\_\_\_\_ A statement listing the conditions imposed on the preliminary plat approval with a description of how each has been met.
- One (1)** large plat, to scale, contains:
  - \_\_\_\_\_ Exterior boundary of the subdivision shall be tied to not less than two (2) recognized County or City survey monuments and shall identify such monuments
  - \_\_\_\_\_ All lots shall be numbered in each block separately. Blocks shall be numbered consecutively throughout all adjoining plots of the same master name.
  - \_\_\_\_\_ Size of each lot in square feet and acres.
  - \_\_\_\_\_ All plat notes required by Commission and/or Council shall be shown on the face of the plat
  - \_\_\_\_\_ back sheets shall be lettered for the following: Registered Professional Engineer and/or Land Surveyor's "Certificate of Survey", owners dedication certificate with Notary Public's acknowledgement, approval of Mayor and Council of Hailey as attested by the City Clerk, approval by City Engineer and other certificates required by Idaho Code, and acceptance of the plat by the Blaine County Recorder's and Blaine County Assessor's offices.
  - \_\_\_\_\_ One (1) 11" x 17" copy of plat OR One (1) 11" x 17" if application is a Lot Line Adjustment (includes modification of lot lines in the Townsite Overlay that result in only one lot).
  - \_\_\_\_\_ PDF files of all required documents and 11" x 17" plats.
  - \_\_\_\_\_ Copy of any private restrictions proposed to be recorded for the purpose of providing regulations governing the use, building lines, open spaces or any aspect of their development, use and maintenance
  - \_\_\_\_\_ If more than six months have passed since preliminary plat notice. Updated list of names and addresses of all property owners within three hundred (300) feet of the exterior boundaries and all easement holders within subject property.

City Use Only:

Certified complete by: \_\_\_\_\_ Date \_\_\_\_\_