

**AGENDA ITEM SUMMARY**

**DATE:** 01/07/2013    **DEPARTMENT:** Sustainability/Public Works    **DEPT. HEAD SIGNATURE:** MP

**SUBJECT:** Discussion of awnings on City Hall and/or Library (continued from July/August 2012)

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

In May 2012, City staff advertised a bid for awning design and install for City Hall and received no responses. Staff then pursued 3 different awning manufacturers to solicit proposals. Lytle sign was the only respondent. Lytle Signs submitted the following proposal and agreed to honor the prices until Jan. 2013:

Awnings for all of City Hall	\$105,375.00
Awnings for south side and southern corners of City Hall (1 <sup>st</sup> and 2 <sup>nd</sup> floor) only	\$46,989.00
Awnings for south side and southern corners of City Hall (1 <sup>st</sup> floor) only	\$37,734.000

The Community Development Department has stated that no building permit is required. On August 14, 2012, the Planning and Zoning Commission approved the project for Design Review exemption. The plans have been shared with the Hailey Historical Preservation Commission and the State Historical Preservation Office (SHPO). Both have approved the proposed project for awnings on all of City Hall. If awnings are only installed on the south side and southern corners, historical reviews are not needed (only the northern portion of City Hall is historical). The City Treasurer is reviewing the city's budget to determine what funds are available for this project.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

The City Administrator and Treasurer are in the process of analyzing the fiscal impacts and will be available during the meeting to discuss further.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)**

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> City Administrator | <input type="checkbox"/> Library             | <input type="checkbox"/> Benefits Committee   |
| <input type="checkbox"/> City Attorney                 | <input type="checkbox"/> Mayor               | <input type="checkbox"/> Streets              |
| <input type="checkbox"/> City Clerk                    | <input checked="" type="checkbox"/> Planning | <input checked="" type="checkbox"/> Treasurer |
| <input checked="" type="checkbox"/> Building           | <input type="checkbox"/> Police              | _____   |
| <input checked="" type="checkbox"/> Engineer           | <input type="checkbox"/> Public Works, Parks | _____   |
| <input type="checkbox"/> Fire Dept.                    | <input type="checkbox"/> P & Z Commission    | _____   |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

The Council should direct staff to either finalize an updated agreement, specifying which of the options, described above is preferred, or determine that the city will not install awnings at this time.

**ACTION OF THE CITY COUNCIL:**

Date : \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)