

AGENDA ITEM SUMMARY

DATE: 01/06/2014 DEPARTMENT: Admin DEPT. HEAD SIGNATURE: HD

SUBJECT:

Appointments: Hailey Art and Historic Preservation Commission w/ Resolutions 2014-15

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Under the newly configured Hailey Art and Historic Preservation Commission, up to 10 members can sit on the board. Following the resignation of Tami Eaton in 2013 and Mark Kashino in 2014, the board currently consists of only 6 members.

We have received two letters of interest for the vacated seat, attached. The HAHPC is recommending that both be appointed to the board.

Appointments are made by the mayor and confirmed by the Hailey City Council. Attached is the appointment Resolution the council would adopt to make both appointments.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney ____ Finance ____ Licensing ____ Administrator
____ Library ____ Community Development ____ P&Z Commission ____ Building
____ Police ____ Fire Department ____ Engineer ____ W/WW
____ Streets ____ Parks ____ Public Works ____ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Adopt the appointment Resolution setting the appointments and terms on the Hailey Arts and Historic Preservation Commission of April MacLeod and Errin Bliss. w/ Resolutions 2014-15

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

HAILEY RESOLUTION 2014-15

**A RESOLUTION OF THE HAILEY CITY COUNCIL
TO SET APPOINTMENTS AND TERMS OF OFFICE FOR A NINE MEMBER
ARTS AND HAILEY HISTORICAL PRESERVATION COMMISSION**

WHEREAS, the City Council of the City of Hailey, Idaho deems it in the best interest of the City to have an active and productive Arts and Historic Preservation Commission and to receive the recommendations of the Arts and Historic Preservation Commission.

WHEREAS, the Mayor and City Council of the City of Hailey has adopted Hailey Ordinance No. 1124, which merged the Arts Commission and the Hailey Historic Preservation Commission.

WHEREAS, the Mayor and City Council of the City of Hailey adopted Hailey Resolution No. 2013-89, which provides appointments of seven members to the Hailey Arts and Historic Preservation Commission in staggered terms.

WHEREAS, the Hailey Arts and Historic Preservation Commission wish to expand their membership to the maximum size allowed under Hailey Ordinance No. 1124, which allows not more than 9 and not less than 5 voting members.

WHEREAS, due to resignation of one member, the commission currently consists of only six members.

WHEREAS, the Hailey City Council supports the growth of this commission and accepts the recommendation of the Hailey Arts and Historic Preservation Commission's of two new appointments to the HAHPC:

NOW, THEREFORE, BE IT RESOLVED BY THE HAILEY CITY COUNCIL:

In accordance with Hailey Ordinance No. 1124, the City of Hailey appoints a nine-member Arts and Historic Preservation Commission and the mayor appoints and the city council confirms the following members for the following terms:

<u>TERM LENGTH</u>	<u>APPOINTEE</u>	<u>TERM EXPIRES</u>
3 Year Term	Angela Hicks	December 31, 2016
3 Year Term	Joan Davies	December 31, 2016
3 Year Term	<u>April MacLeod</u>	December 31, 2016 (replaces Tammy Eaton)
3 Year Term	Frank Rowland	December 31, 2015
3 Year Term	RL Rowsey	December 31, 2015
3 Year Term	Jim Keating	December 31, 2015
3 Year Term	<u>Errin Bliss</u>	December 31, 2014 (replaces Mark Kashino)
3 Year Term	Linda Packer	December 31, 2014
3 Year Term	Unfilled	December 31, 2014

THIS RESOLUTION IS ADOPTED this 3rd day of March, 2014.

ATTEST:

Fritz Haemmerle, Mayor, City of Hailey

Mary Cone, City Clerk

-----Original Message-----

From: APRIL ROBERT MAC*LEOD [mailto:macleodsv@msn.com]

Sent: Wednesday, January 22, 2014 3:50 PM

To: Heather Dawson

Subject: Hailey Ats & Historic Preservation Commission letter of interest

Heather,

I would like to volunteer with the HA & HP Commission.

In the interest of serving our community I have served on the following:

Crisis Hotline: 1989 - 2009 as an on call volunteer and 1993 - 2009 as a Board member. Chair the majority of service to the Board. (might be a little off on dates but 20 years are correct)

Hailey Public Library Board of Trustees: 1995 - current (appointment ends Oct. 2015) President, Secretary and Trustee. I oversee The Mallory Collection on behalf of the City of Hailey. Bill and Rose Mallory donated the photo collect to the City of Hailey which had the HPL take charge of the preservation ,development and promotion of the collection.

Friends of the Hailey Public Library (non-profit support group): Sometime in the 1980's - current. Held several offices within the group until I was appointed to the Board of the HPL. I continue to support this group as a volunteer but can not, by Idaho Law, be involved with how funds are used or hold office.

Blaine County Fair Board: Mid 2000's for three years. Trustee appointment by the Blaine County Commissioners. I ran out a term of appointment per Idaho code and choose not to go. for reappointment.

I have helped on a sub committee of The Blaine County Historical Museum with "Heritage Court", to honor women of Blaine County who have lived here for 30+ years and over age 70.

Election clerk and judge for: Hailey, Ketchum and Sun Valley as well as county in city and national election.

I have lived in Hailey since July 1981 with my husband, Bob (President, BCHM) and children.

I would be so honored to be appointed to work with your commission.

Thank you,

April MacLeod
macleodsv@msn.com
7884210

January 28, 2014

City of Hailey
115 Main Street South, Suite H
Hailey, Idaho 83333

Attn: Micah Austin, Community Development Director

Re: Appointment to the Hailey Arts and Historic Preservation Commission

Dear Mayor Haemmerle,

When I was a child, I had the unique privilege of living in two older homes in Old Hailey. The first was a small modest two bedroom house on Main St. with a woodstove as the only source of heat. The house, which has since been torn down many years ago, was a block and a half away from Hailey Elementary. I fondly remember riding my bike to and from school and having the playground, soccer field, and basketball court at my full disposal. The second was a larger home in the northeast end of town. By that time, I was a student at the 'old junior high' and I walked the 8 blocks every day to and from school. Unlike my friends and peers, I actually enjoyed that walk. Even at that age, I was fascinated by the architecture and history of the historic homes and churches I encountered along the City's tree lined streets.

In High School, my family and I moved to Downtown Ketchum. Although very much different than living in Hailey, it was again a unique privilege. In contrast to the older buildings and quiet streets, Ketchum was to me at the time, an urban experience with contemporary; multi-story buildings, art galleries, exotic restaurants, and people from all walks and ages.

As an adult I have recently returned to the Wood River Valley after a 17 year leave. Looking back, I truly believe that those experiences of growing up in both Downtown Hailey and Ketchum greatly influenced me in becoming an architect. To me, the essence of architecture is about people and place. It's a reflection of a community's natural environment, its art, its culture, and its history. Hailey and Ketchum, respectively, are the epitome of people and place.

If appointed to the Hailey Arts and Historic Preservation Commission, I, as an architect and resident of the City will vow to preserve, advocate, and promote what makes the people and place of Hailey, Idaho so great.

Sincerely,



Errin Bliss, AIA, NCARB, LEED AP

Errin Bliss, AIA, NCARB, LEED AP

Principal & Project Architect at Bliss Architecture

After working for several award winning architectural firms in Phoenix, Arizona, Mr. Bliss returned to his childhood home of the Wood River Valley to found Bliss Architecture. With over a decade of professional experience in commercial and public buildings, his portfolio includes a vast array of project types from several LEED Platinum and Gold municipal buildings, to museums, airports, and schools.

Education

University of Utah, Salt Lake City, Utah, Master of Architecture, 2002

University of Utah, Salt Lake City, Utah, Bachelor of Science in Architectural Studies, 2000

Wood River High School, Hailey, Idaho, 1996

Professional Registrations

State of Idaho Registered Architect: AR - 985613

State of Utah Registered Architect: 8063649-0301

State of Arizona Registered Architect: 48844

National Council of Architectural Registration Boards: 75559

Green Building Certification Institute: 10450808

Professional Experience

Bliss Architecture, Hailey, Idaho: 2013-Present

LEA Architects, Phoenix, Arizona: 2007-2013

Fore Dimensions Architecture, Phoenix, Arizona: 2005-2007

DPA Architects, Scottsdale, Arizona: 2002-2005

Relevant Project Experience

Wood River YMCA Greenhouse, Ketchum, Idaho

Wood River YMCA Remodel: Spin Studio & Conference Room, Ketchum, Idaho

Sun Valley Human Performance Lab, Ketchum, Idaho

Sun Valley Culinary Institute, Elkhorn, Idaho

Thesis Project: Sun Valley Center for the Arts, Ketchum, Idaho

Affiliations and Memberships

American Institute of Architects

National Council of Architectural Registration Boards

US Green Building Council, Idaho Chapter Member

Member of the Sun Valley Center for the Arts

Member of the Idaho Historic Preservation Council

Blaine County Community Involvement

American Institute of Architects Idaho Mountain Section Board Member, Treasurer, 2014

Mentor at Wood River High School, 2013-2014

Idaho Green Schools Challenge with the WRHS Environmental Club

Vision 2015: WRHS to be the 1st Zero Landfill Waste School in Idaho

Mentor at Wood River High School, Spring Semester, 2014

'Architecture I' class for freshman and sophomore WRHS students

Providing pro-bono architectural design services for Sustain Blaine

Sun Valley Human Performance Lab

Sun Valley Culinary Institute

AGENDA ITEM SUMMARY

DATE: 01/06/2014 DEPARTMENT: Admin DEPT. HEAD SIGNATURE: HD

SUBJECT:

Appointments: Parks and Lands Board –

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Cheryle Kramer resigned after three terms on the P&L Board. We have received two letters of interest for the vacated seat, attached.

Appointments are made by the mayor and confirmed by the Hailey City Council.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input type="checkbox"/> Public Works	<input type="checkbox"/> Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Appoint Robin Crotty, a resident of the City of Hailey, to the vacant Parks and Lands Board seat.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Heather Dawson

From: pat cooley
Sent: Tuesday, February 25, 2014 7:19 AM
To: Heather Dawson; Darin Sales; Dean Hernandez (gsdesign9@gmail.com); Janet; Kathy Noble; Lamar Waters; Terry Clark
Cc: Mariel Platt; Tom Hellen
Subject: RE: Parks and Lands Board - Appointments

Heather and all,

I wholeheartedly endorse Robin Crotty for to fill the vacancy with the Parks and Lands board. As you know Robin will bring lots of enthusiasm to the table.

It seems that we can not appoint Jeff Gunter in accordance to our bylaws. I do think that as a matter of policy volunteer boards do or should forward any proposed changes to city lands or resources to all department heads for comment. I welcome those comments to address issues that may not be recognized by the boards.

Thank you

Pat

From: Heather Dawson
Sent: Friday, February 21, 2014 3:39 PM
To: Darin Sales; Dean Hernandez (gsdesign9@gmail.com); Janet; Kathy Noble; Lamar Waters; Terry Clark
Cc: pat cooley; Mariel Platt; Tom Hellen
Subject: Parks and Lands Board - Appointments

Greetings all,

Thanks to those of you who came to yesterday's park-users meeting. I trust that time was fruitful.

As you know, your Board has been down 1 member since the resignation of Cheryl Kramer. Other City Boards, such as the Arts Commission and the Tree Committee, consider letters of interest from prospective board members, and make a recommendation to the mayor for appointment. That process is not in their by-laws, but it is something they believe to be important. Of course, the mayor makes all appointments with the supporting vote of the city council, and has the authority to override the recommendations of the board.

At your last board meeting, 2 interested parties were present to identify whether or not they would be interested in submitting a letter of interest for a board position. Both followed with a letter of interest, attached. Let me know if you would like to make a recommendation to the mayor for appointment.

I've also attached the by-laws, for your information. These state that the board may consist of no more than 7 and not less than 5 members, and that members shall have resided within the city limits of Hailey for at least 2 years prior to appointment and remain so during their term. One member may reside outside the city limits, but within the city's Area of Impact.

Robin Crotty does live within the city limits of Hailey. Jeff Gunter resides within the city limits of Bellevue. I wanted you to see his letter of interest, because as a Hailey City Department Head, he may be able to assist you in various ways as described in his letter, even if not appointed to the Board.

Heather Dawson
Hailey City Administrator

February 14, 2014

Hailey Parks & Lands Board
115 Main St. S
Hailey, ID 83333

Dear Board:

I am interested in the opportunity to volunteer with the Hailey Parks & Lands Board. I've lived in Hailey for 20 years and worked as Deputy City Clerk in Hailey for 13 years. I am very familiar with the Parks and the events of Hailey and would like the opportunity to work in a volunteer capacity.

With my knowledge of City Parks and policy and my ability to see projects thru to the end, I believe I would be a good fit on the Board. I was very impressed with the diversity and knowledge of the current Board Members at the February 5, 2014 meeting. I do not bring any landscaping or architectural experience to the table however, I'm not afraid to get my hands dirty, and would be willing to help in the implementation of park plans as well as attend the meetings and express my input when needed.

I am available most evenings and weekend hours, except for Tuesday's.

Accomplishments:

Event Organizer for Hailey for 13 years
Volunteer "Chief Elf" at Holiday Town Square during its first year
Organized the Blaine County Relay for Life in 2010
Team Captain at the Blaine County Relay for Life event for 5 years
Team Captain for the build of Hop Porter Park

Thank you for considering me to serve the City of Hailey in a volunteer capacity.

Sincerely,

Robin Crotty
861 Deerfield Dr.
Hailey, ID 83333
208-721-2368

City of Hailey

POLICE DEPARTMENT
115 South Main Street, Suite C
Hailey, Idaho 83333
Phone (208) 788-3531 • Fax (208) 788-6566

CHIEF OF POLICE
JEFF M. GUNTER

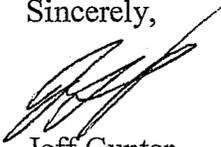
02-13-2014

To: Honorable Mayor and Council

Reference: Park and Lands Board Opening.

This letter is to express my interest and wish to be considered for the Park and Lands Board opening. I am sure you are asking why a Chief of Police would want to be a member of the Parks and Lands Board. Sworn officers play a vital role in maintaining safety and welfare at all levels of government and across the country, but law enforcement is a service career at its core. Policing is as much about helping people and maintaining community quality of life as it is about enforcing laws and apprehending criminals. It is my belief that good usable parks are essential to the health of individuals and communities. Parks should offer recreation, promote exercise, revitalize neighborhoods, protect the environment, bring communities together and reduce crime. Hailey has a wealth of park space in the city. It would be my pleasure to serve on the board and help plan ways to improve the quality of parks and hopefully increase the user rate of every park, while providing a safe venue for all ages of park users. The more people using parks should reduce the potential for criminal activity on the streets. The skateboard park has a very heavy user rate, the users vary in age. The skateboard park is an example of a well-planned park lay out, that offers something for all ages of skateboarders. Additionally, the skateboard park is a safe environment for all users. I would like to help in bringing the other Hailey Parks to the same user friendly standard, with amenities for all ages that will increase park usage and provide the same safe environment as well.

Sincerely,



Jeff Gunter

BYLAWS FOR THE HAILEY PARKS & LANDS BOARD

PURPOSE

These bylaws provide direction to the members of the Hailey Parks & Lands Board in the performance of their duties.

ARTICLE I - GENERAL PROVISIONS

The following statutes, ordinances and rules shall govern the Hailey Parks & Lands Board, hereinafter referred to as "the Board":

1.1 Applicable State Statutes and Local Ordinances and Rules.

To the extent that they remain in force and in effect or as they are amended, the Board and its members shall be governed by state statutes and local ordinances and policies including the following:

- a. State statutes applying to public boards, members and officials, and those dealing with disclosure.
- b. The Hailey Parks, Lands & Trails Master Plan, Standards & Guidelines, Hailey Zoning Ordinance, the Hailey Subdivision Ordinance, the Hailey Annexation Ordinance, and the Hailey Comprehensive Plan, all as approved by the Hailey City Council.

1.2 Requirements of Familiarity with State Statutes and Local Ordinances and Rules Affecting the Board.

Upon taking office, all members of the Board shall familiarize themselves with the forgoing and, while in office, shall maintain such knowledge, including knowledge of amendments and additions, and shall be governed thereby in the conduct of Board affairs.

1.3 Rules of the Board to be Available at the office of the Hailey City Clerk.

An official copy of the Bylaws of the Board shall be available as a public record from the Hailey City Clerk. Additional copies shall be provided to the members of the Board and made available to the public upon request.

ARTICLE II - MEMBERS

2.1 Number of Members, Appointment, Etc.

The Board shall consist of no more than seven (7) and no less than five (5) voting members; each member shall be appointed by the Mayor and approved by the City Council, have been a resident of Blaine County for two (2) years prior to appointment to the Board and shall be a resident of the City of Hailey at the time of appointment; except that one (1) member may reside outside the corporate limits of the City of Hailey, but within the City's Area of Impact.

Each member must remain a resident of the City, or, in the case of the City's Area of Impact, within the impact area, during the term of his or her membership on the Board.

Each member shall serve for a term of three (3) years. The terms shall be staggered and shall be filled in the same manner as original appointments, but replacements shall serve only until the expiration of the original term.

2.2 Causes for Removal from the Board.

Causes for removal of members from the Board by the Mayor and City Council may include, but are not limited to:

- a. Failure to maintain reasonable familiarity with state statutes and local ordinances and rules affecting the Board, or failure to be governed thereby.
- b. Failure to disclose conflict of interest for purposes of disqualification when a member has a personal or monetary interest in the matter involved, or will be directly affected by a decision of the Board.
- c. When a member becomes incapacitated for the office for a protracted period, or moves from the City of Hailey or the Area of Impact or becomes for some other reason no longer qualified for office and fails to resign.
- d. Failure to attend three consecutive regular meetings, or three of any seven consecutive meetings, without the recorded consent of the Chair. The Chair can recommend removal of the Board member to the Hailey City Council and Mayor.

2.3 Resignations and Removal.

Members proposing to resign shall give reasonable notice of such intent to the Chair, stating the effective date of resignation.

2.4 Vacation of Office, Appointment of New Members.

When a member dies, resigns, or is otherwise removed, or when the term of a member is 90 days from its scheduled expiration, the Parks & Lands Board Chair will immediately notify the Mayor that a vacancy either exists or could exist. The vacancy may be advertised in the official newspaper of the City as necessary to secure letters of interest and résumés from interested Hailey/ACI residents. The vacancy shall be filled by appointment of the Mayor with the approval of the City Council (see Article II Section 2.1) upon selection of a satisfactory candidate.

ARTICLE III - OFFICERS, COMMITTEES, STAFF, DUTIES

3.1 Regular Election of Chair, Vice Chair

Annually, as the first item of business at the first regular meeting of the Board at which a quorum is present, the Board shall elect a Chair and Vice Chair.

5.3 Cancellation.

If no business is scheduled before the Board, or if it is apparent that a quorum of the Board will not be available, the Chair may cancel any meeting by giving notice to all members and presenters not less than 48 hours before time set for such meeting.

5.4 Quorum.

A quorum of the Board shall consist of a simple majority of members. An affirmative vote of a simple majority of the present members of the Board shall decide all matters under consideration. The Chair may vote on all matters.

5.5 Agenda, Order of Business.

The Chair shall prepare an agenda for each Board meeting. Order of business shall be as follows:

1. Call to Order
2. Old Business
3. New Business
4. Approval of Minutes
5. Reports
6. Adjourn

ARTICLE VI - MEETING PROCEDURES

6.1 Robert's Rules of Order.

Robert's Rules of Order shall govern all procedures and conduct at a meeting of the Board.

ARTICLE VII - AMENDING OR WAIVING BYLAWS

7.1 Amending Bylaws.

Recommendations for amendment to the Bylaws may be forwarded by the Board at any time to the Hailey City Council for consideration. Bylaws may only be amended by resolution of the Hailey City Council.

