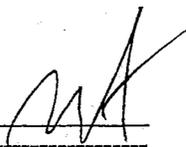


AGENDA ITEM SUMMARY

DATE: 03-03-14 DEPARTMENT: Com. Development DEPT. HEAD SIGNATURE: 

SUBJECT:

Motion to approve special event, Kiwanis Club of Hailey, Car Show at Roberta McKercher Park (Saturday, August 2, 2014 from 8:00 a.m. to 5:00 p.m.).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Parks | _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Recommendation to approve a special event, Kiwanis Club of Hailey, Car Show at Roberta McKercher Park (Saturday, August 2, 2014 from 8:00 a.m. to 5:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

RECEIVED
 JAN 29 2014
 CITY OF HAILEY



EMAIL TO DEPT HEADS: 1/30/14
 HFD: _____ CERT INSURANCE:
 HPD: STR CLOSURE:
 HBLDG: _____ BARRICADE MAP:
 HENG: _____ CATERING PERMIT:
 HPD SEC: AMPL PERMIT:
 SIGN PERMIT:

SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Kiwanis Car Show

LOCATION FOR EVENT (Be specific ie.. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property
Roberta McKercher Park

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. **Please submit your modification requests in writing and attach to your application.**

Date(s) of Event	Hours		Estimated # of Attendees
<u>August 2, 2014</u>	Start Time: <u>8⁰⁰ AM</u>	End Time: <u>5⁰⁰ PM</u>	All Day: <u>1200</u>
	Start Time:	End Time:	All Day:
Date(s) of Set-up/Tear-down	Hours		Estimated # Staff
<u>August 2, 2014</u>	Start Time: <u>8⁰⁰ AM</u>	End Time: <u>5⁰⁰ PM</u>	<u>12</u>
	Start Time:	End Time:	

II. FEES

Special Event Permit Application Fee \$125 \$125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

- Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Tax Exempt #: C17091

Per Day Park Rental Fee \$200 \$200

Tax (on park rental fees only) 6% \$12

Security Services Deposit

TOTAL DUE \$337

III. ORGANIZATION INFORMATION

Sponsoring Organization: Kiwanis Club of Hailey

Applicant's Name: Dale K. Ewersen Title: Secretary

Address: P.O. Box 901 City: Hailey State: ID Zip: 83333

Telephone Home: 208-788-0148 Mobile: same FAX: _____

Applicant Driver's License #: FA 122 077 G Email: dale@life-savings.com

Federal Tax #: 01-0890748 State Tax #: _____

IV. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes No _____ Years Operating 9

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): _____

Description of Event: One day car show. All net proceeds donated to children in need of help through Kiwanis Club.

Additional Details: _____

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. *A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.* The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Safe Co Agent Name: Bisnett Insurance Phone: 726-8866

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	#	Check all Planned Activities	Yes	No	#	Check all Planned Activities
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Street Closures & Access / Parade (if yes) • Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. <i>An ITD permit is required for Main Street.</i> • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Served (Free of Charge) Name of Provider:
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) <i>Wicked Spud</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Food/Beverages (Caterers) Please List: <i>Wicked Spud</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Barricades Please include a logistics map.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Booths: Profit / Non-Profit <i>2 / 2</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Vendors (Items sold/ Solicitation) Please list:
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: <i>two 20 amp circuits</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. <i>Sizes 5' x 10' x 10' pop-up tents</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Medical Services <i>@ park</i> (Circle) First Aid and/or EMS Services *Determination of EMS services is dependent on event size and type. Service Provider:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Signs or Banners
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Shuttle Buses	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Activities / Entertainment (Agenda) <i>remote broadcast, DJ, band</i>
<input type="checkbox"/>	<input type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Water: Drinkin <input checked="" type="checkbox"/> washing <input checked="" type="checkbox"/> <i>hand washing unit from Clear Creek Disposal</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Lighting: please attach plan if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people) <i>2</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gray Water Barrel / Grease Barrel (circle /detail # and locations)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Stages (Number and Size(s):
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Amplified Sound Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>		Open flame or flame producing devices

6 trash cans

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: Dale K. Evensen Date: 1/29/2014

DECISION

Based on the Application for a Special Event Permit for the Kiwanis Club of Hailey Car Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

Additional Conditions

- a. None.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Kiwanis Club of Hailey Car Show, (to be held on Saturday, August 2, 2014 from 8:00 a.m. to 5:00 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPARTMENT: Community Development

MA

DEPT. HEAD SIGNATURE: _____

SUBJECT:

Motion to approve special event, Hailey's Antique Market being held at Roberta McKercher Park (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 6:00 p.m.).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input checked="" type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | _____ |
| <input checked="" type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Parks | _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Recommendation to approve a special event, Hailey's Antique Market being held at Roberta McKercher Park (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 6:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



RECEIVED
FEB 04 2014
CITY OF HAILEY

SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Hailey's Antique Market

LOCATION FOR EVENT (Be specific ie., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property

Roberta McVicker Park, Hailey Armory.

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

Date(s) of Event	Hours	Estimated # of Attendees
July 4, 5, 6	Start Time: 9 AM End Time: 6 pm	All Day: 200
	Start Time: End Time:	All Day:
Date(s) of Set-up/Tear-down	Hours	Estimated # Staff
July 3	Start Time: 6 am End Time: 10 pm	3
July 6	Start Time: 4 pm End Time: 12 pm	3

II. FEES

Special Event Permit Application Fee \$125 \$125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

- Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Tax Exempt #:

Per Day Park Rental Fee \$200 \$800-

Tax (on park rental fees only) 6% 48-

Security Services Deposit 973-

TOTAL DUE

EMAIL TO DEPT HEADS: 2/25/14

HFD: _____ CERT INSURANCE:

HPD: _____ STR CLOSURE: _____

HBLDG: _____ BARRICADE MAP:

HENG: _____ CATERING PERMIT: _____

HPD SEC: _____ AMPL PERMIT: N/A

SIGN PERMIT: N/A

III. ORGANIZATION INFORMATION

Sponsoring Organization: Hailey's Antique Market

Applicant's Name: Y. Dee Marsters Title: founder/promoter

Address: PO Box 2727 City: Hailey State: Id Zip: 83333

Telephone Home: 720-1146 Mobile: 720-1146 FAX: _____

Applicant Driver's License #: FA 107 843 A Email: haileyantiques@aol.com

Federal Tax #: _____ State Tax #: 884-325

IV. EVENT INFORMATION

New Event: Yes _____ No _____ Annual Event: Yes No _____ Years Operating 21 years

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): NA

Description of Event: Show & sale of Antiques, collectibles, vintage
cup stuff.

Additional Details: Also hopefully a food vendor, coffee, hamburgers

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: _____ Agent Name: Aborn Funk Phone: _____

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	#	Check all Planned Activities	Yes	No	#	Check all Planned Activities
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Street Closures & Access / Parade (if yes) • Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. <i>An ITD permit is required for Main Street.</i> • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Served (Free of Charge) Name of Provider:
<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
<input type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Food/Beverages (Caterers) Please List: <i>lollie, hopefully Hamburgers they will have food handling permits</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Barricades Please include a logistics map.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Booths: Profit <input checked="" type="checkbox"/> Non-Profit <input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vendors (Items sold/ Solicitation) Please list: <i>Antone's few craft</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: <i>for food people</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. Sizes <i>10x10 and 10x20</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Medical Services (Circle) First Aid and/or EMS Services *Determination of EMS services is dependent on event size and type. Service Provider:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Shuttle Buses	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Signs or Banners <i>On trailer as usual Front Park Area.</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Activities / Entertainment (Agenda)
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Water: Drinking <input checked="" type="checkbox"/> Washing <input checked="" type="checkbox"/> <i>Amory.</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people) <i>will use Amory's park toilet</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Stages (Number and Size(s): <i>write Basin</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gray Water Barrel / Grease Barrel (circle /detail # and locations)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Amplified Sound Permit
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Open flame or flame producing devices

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: Yale Mat Date: 2-4-14

DECISION

Based on the Application for a Special Event Permit for the Hailey's Antique Market, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

Additional Conditions

- a. A catering permit shall be obtained to sell alcoholic beverages at the event.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey's Antique Market, (to be held at Roberta McKercher Park on Friday, July 4, Saturday July 5, and Sunday July 6, 2014 from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE: _____

SUBJECT:

Motion to approve special event, Hailey's Antique Market being held at Roberta McKercher Park (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 6:00 p.m.).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | _____ |
| <input checked="" type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Parks | _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Recommendation to approve a special event, Hailey's Antique Market being held at Roberta McKercher Park (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 6:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



RECEIVED
FEB 04 2014
CITY OF HAILEY

SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Hailey's Antique Market

LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property
Roberta McKeenher Park : Inside Hailey Arroyo

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. **Please submit your modification requests in writing and attach to your application.**

Date(s) of Event	Hours		Estimated # of Attendees
<u>Aug. 29, 30</u>	Start Time: <u>9 am</u>	End Time: <u>6 pm</u>	One Hour Interval: <u>200</u> All Day:
<u>Aug. 31</u>	Start Time:	End Time:	One Hour Interval: All Day:
Date of Set-Up	Start Time: <u>6 am</u>	End Time: <u>10 pm</u>	<u>3</u>
Date of Tear Down	Start Time: <u>4 pm</u>	End Time: <u>12 pm</u>	<u>3</u>

IV. FEES

Special Event Permit Application Fee \$125 \$125-

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

- Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #:
- Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee \$200 300-

Tax (on park rental fees only) 6% 48-

Security Services Deposit

TOTAL DUE 973-

EMAIL TO DEPT HEADS: 8/25/14

HFD: _____ CERT INSURANCE:

HPD: _____ STR CLOSURE: _____

HBLDG: _____ BARRICADE MAP:

HENG: _____ CATERING PERMIT: _____

HPD SEC: _____ AMPL PERMIT: N/A

SIGN PERMIT: N/A

V. ORGANIZATION INFORMATION

Sponsoring Organization: Hailey's Antique Market

Applicant's Name: Y. Mee Masters Title: founder/promoter

Address: PO. Box 2727 City: Hailey State: ID Zip: 83333

Telephone Day: 720-1146 Evening: _____ FAX: _____

Applicant Driver's License #: FA 107843A EMAIL: haileyantiques@aol.com

Federal Tax #: _____ State Tax #: 884 325

VI. EVENT INFORMATION

New Event: Yes _____ No _____ Annual Event: Yes No _____ Years Operating 21 years

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): NA

Description of Event: Show & sale of Antiques, collectibles, vintage gun stuff

Additional Details: Also hopefully a food vendor coffee, hamburgers etc

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: _____ Agent Name: Aborn Funk Phone: _____

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	#	Check all Planned Activities	Yes	No	#	Check all Planned Activities
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Street Closures & Access / Parade (if yes) • Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. <i>An ITD permit is required for Main Street.</i> • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Served (Free of Charge) Name of Provider:
<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
<input type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Food/Beverages (Caterters) Please List: <i>coffee, hopefully Hamburgers they will have food handling permits</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Barricades Please include a logistics map.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Booths <u>Profit</u> <u>Non-Profit</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vendors (Items sold/ Solicitation) Please list: <i>Antique & new craft</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: <i>for food people</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. Sizes <i>10x10 and 10x20</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Medical Services (Circle) First Aid and/or EMS Services *Determination of EMS services is dependent on event size and type. Service Provider:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Shuttle Buses	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Signs or Banners <i>On trailer as usual Front Park Area.</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Activities / Entertainment (Agenda)
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Water: Drinking <input checked="" type="checkbox"/> Washing <input checked="" type="checkbox"/> Amory.
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people) <i>will use Amory & portable toilet</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Lighting: please attach plan if applicable.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Stages (Number and Size(s):
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gray Water Barrel / Grease Barrel (circle /detail # and locations)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Amplified Sound Permit
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
				<input type="checkbox"/>	<input checked="" type="checkbox"/>		Open flame or flame producing devices

water Basin

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: Yalee Mat Date: 2-4-14

DECISION

Based on the Application for a Special Event Permit for the Hailey's Antique Market, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

Additional Conditions

- a. A catering permit shall be obtained to sell alcoholic beverages at the event.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey's Antique Market, (to be held at Roberta McKercher Park on Friday, August 29, Saturday August 30, and Sunday August 31, 2014 from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPARTMENT: Community Development *MA*

DEPT. HEAD SIGNATURE: _____

SUBJECT:

Motion to approve special event, Hailey's Main Street Antique Show being held on North Main Street (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 7:00 p.m.).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input checked="" type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | _____ |
| <input checked="" type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Parks | _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Recommendation to approve a special event, Hailey's Main Street Antique Show being held on North Main Street (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 7:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



RECEIVED
FEB 10 2014
CITY OF HAILEY

SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Hailey's Main Street Antique Show

LOCATION FOR EVENT (Be specific ie.. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property
Vacant lot at 730 N Main Street - Hailey

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

Date(s) of Event	Hours		Estimated # of Attendees
July 4-5-2014	Start Time: 9:00 am	End Time: 7:00 pm	All Day: 100/per hour
July 6-2014	Start Time: 9:00 am	End Time: 5:00 pm	All Day: 100/per hour
Date(s) of Set-up/Tear-down	Hours		Estimated # Staff
July 3-2014	Start Time: 6:00 am	End Time: 10:00 pm	Vendors to set-up
July 6-2014	Start Time: 4:00 pm	End Time: 12:00 pm	+ tear down their own space.

LET
up
on
own

II. FEES

Special Event Permit Application Fee \$125 \$125.00

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

- Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #: _____

Per Day Park Rental Fee \$200

Tax (on park rental fees only) 6%

Security Services Deposit

TOTAL DUE

EMAIL TO DEPT HEADS: 2-10-14 ✓

HFD: _____ CERT INSURANCE:

HPD: _____ STR CLOSURE: _____

HBLDG: _____ BARRICADE MAP: _____

HENG: _____ CATERING PERMIT: _____

HPD SEC: _____ AMPL PERMIT: _____

SIGN PERMIT: _____

III. ORGANIZATION INFORMATION

Sponsoring Organization: Blue Cow Antq. & Appraisals

Applicant's Name: Dana Jo Cameron Title: Promoter

Address: 949 N Meridian City: Rupert State: ID Zip: 83350

Telephone Home: 532-4565 Mobile: 312-4900 FAX: 532-4565

Applicant Driver's License #: VR110430K Email: camcam@pmt.org

Federal Tax #: _____ State Tax #: 316529-S

IV. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes No _____ Years Operating 14

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): No tickets sold. Vendors sell their own merchandise

Description of Event: Antiques - Collectibles - Arts - Crafts - Jewelry

Additional Details: Liability Insurance renews on 4/3/14 - Will send new Insurance Certificate at that time.

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. *A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.* The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Hub Insurance Agent Name: Craig Casperson Phone: 734-1711

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	#	Check all Planned Activities	Yes	No	#	Check all Planned Activities
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Street Closures & Access / Parade (if yes) • Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. <i>An ITD permit is required for Main Street.</i> • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Served (Free of Charge) Name of Provider:
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Barricades Please include a logistics map.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Food/Beverages (Caterers) Please List: <i>Sandwiches - Coffee -</i> <i>1 or 2 vendors</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vendors (Items sold/ Solicitation) Please list: <i>Antiques - Collectibles - Jewelry - Arts - Crafts -</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. <i>Private Canopies -</i> <i>Sizes All under 200 sq. ft.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Medical Services (Circle) <u>First Aid</u> and/or EMS Services *Determination of EMS services is dependent on event size and type. Service Provider: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Signs or Banners <i>At the present time - I do not use any signs or banners which require permits. If this changes I will contact City Planning + Zoning.</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Shuttle Buses	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Activities / Entertainment (Agenda)
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Water: Drinkin <input type="checkbox"/> Washing <input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Lighting: please attach plan if applicable.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gray Water Barrel / Grease Barrel (circle /detail # and locations)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Stages (Number and Size(s):
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Amplified Sound Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>		Open flame or flame producing devices

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use; as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: *Dana Jo Casperson* Date: 2/5/14

DECISION

Based on the Application for a Special Event Permit for Hailey's Main Street Antique Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

Additional Conditions

- a. None.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for Hailey's Main Street Antique Show (Friday, July 4- Sunday, 6, 2014 from 9:00 a.m. to 7:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

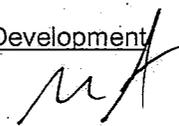
CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE: _____



SUBJECT:

Motion to approve special event, Hailey's Main Street Antique Show to be held on North Main Street (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 7:00 p.m.).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Engineer	<input checked="" type="checkbox"/> Public Works, Parks	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Recommendation to approve a special event, Hailey's Main Street Antique Show to be held on North Main Street (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 7:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



RECEIVED
FEB 10 2014

SPECIAL EVENT PERMIT APPLICATION

CITY OF HAILEY

EVENT NAME: Hailey's Main Street Antique Show

LOCATION FOR EVENT (Be specific ie.. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property

Vacant lot at 730 N Main Street - Hailey

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

Date(s) of Event	Hours	Estimated # of Attendees
Aug 29-30- 31 , 2014	Start Time: 9:00 am End Time: 7:00 p.m.	All Day: 100/per hour
Aug 31, 2014	Start Time: 9:00 am End Time: 5:00 p.m.	All Day: 100/per hour
Date(s) of Set-up/Tear-down	Hours	Estimated # Staff
et up down August 28-2014	Start Time: 6:00 am End Time: 10:00 pm	Vendors Set Up
August 31-2014	Start Time: 4:00 pm End Time: 2:00 pm	tear down their own space.

II. FEES

Special Event Permit Application Fee \$125 #125-

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #:

Per Day Park Rental Fee \$200

Tax (on park rental fees only) 6%

Security Services Deposit

EMAIL TO DEPT HEADS: 2/10/14

HFD: _____ CERT INSURANCE:

HPD: _____ STR CLOSURE: _____

HBLDG: _____ BARRICADE MAP: _____

HENG: _____ CATERING PERMIT: _____

HPD SEC: _____ AMPL PERMIT: _____

SIGN PERMIT: _____

TOTAL DUE

III. ORGANIZATION INFORMATION

Sponsoring Organization: Blue Cow Antiques & Appraisals

Applicant's Name: Dana Jo Cameron Title: Promoter

Address: 949 N Meridian City: Rupert State: ID Zip: 83350

Telephone Home: 532-4565 Mobile: 312-4900 FAX: 532-4565

Applicant Driver's License #: VR110430K Email: camcam@pmt.org

Federal Tax #: _____ State Tax #: 316529-S

IV. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes No _____ Years Operating 14

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): no tickets sold
Vendors sell their own merchandise

Description of Event: Antiques - Collectibles - Arts - Crafts - Jewelry

Additional Details: Liability Insurance renews on 4/3/14 - Will send new Insurance Certificate at that time.

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a **COMPREHENSIVE GENERAL LIABILITY** insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. *A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.* The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Hub Insurance Agent Name: Craig Casperson Phone: 734-1711

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	#	Check all Planned Activities	Yes	No	#	Check all Planned Activities
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Street Closures & Access / Parade (if yes) • Street Closure for Special Event. Application and detailed map listing areas of closure, parade route is required. <i>An ITD permit is required for Main Street.</i> • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Served (Free of Charge) Name of Provider:
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Food/Beverages (Caterers) Please List: <i>Sandwiches - Coffee 1 or 2 vendors</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Barricades Please include a logistics map.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Booths: <u>Profit</u> Non-Profit
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vendors (Items sold/ Solicitation) Please list: <i>Antiques - Collectibles - Jewelry Arts - Crafts</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Medical Services (Circle) <u>First Aid</u> and/or EMS Services *Determination of EMS services is dependent on event size and type. Service Provider: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sizes
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Shuttle Buses	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Signs or Banners <i>At the present time I do not use any signs or banners which require permits. If this changes I will contact City Planning and Zoning.</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Activities / Entertainment (Agenda)
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Lighting: please attach plan if applicable.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Water: Drinkin <input type="checkbox"/> Washing <input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gray Water Barrel / Grease Barrel (circle /detail # and locations)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Stages (Number and Size(s):
				<input type="checkbox"/>	<input checked="" type="checkbox"/>		Amplified Sound Permit
				<input type="checkbox"/>	<input checked="" type="checkbox"/>		Open flame or flame producing devices

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claims, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: *Dana Jo Cannon* Date: 2/5/14

DECISION

Based on the Application for a Special Event Permit for the Hailey's Main Street Antique Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

Additional Conditions

- a. None

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey's Main Street Antique Show, (to be held on North Main Street on Friday, August 29, Saturday August 30, and Sunday August 31, 2014 from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 03-03-14 DEPARTMENT: Com. Development DEPT. HEAD SIGNATURE: *MA*

SUBJECT:

Request for approval to hold a special event, the event being the Girls on the Run Community 5K & Healthy Living Expo beginning and finishing at Heagle Park (Saturday, May 17, 2014 from 9:30 a.m. to 12:00 p.m.).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Recommendation to approve a special event, the event being the Girls on the Run Community 5K & Healthy Living Expo beginning and finishing at Heagle Park (Saturday, May 17, 2014 from 9:30 a.m. to 12:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement. Recommendation to also approve the applicant's exemption of Park Rental fees based on Hailey City Code §12.14.070. This will be the applicant's 11th year of operation.

§12.14.070 Fees and Deposits

a. Non-profit events that have been annual events within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators and are promoted locally and regionally within the state and the northwest.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



FEB 24 2014
CITY OF HAILEY

SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Girls on the Run Community 5K + Healthy Living Expo

LOCATION FOR EVENT (Be specific i.e., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property

Heagle Park

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. **Please submit your modification requests in writing and attach to your application.**

Date(s) of Event	Hours	Estimated # of Attendees
<u>May 17 2014</u>	Start Time: <u>9:30am</u> End Time: <u>12:00pm</u>	All Day: <u>400</u>
	Start Time: _____ End Time: _____	All Day: _____
Date(s) of Set-up/Tear-down	Hours	Estimated # Staff
<u>May 17 2014</u>	Start Time: <u>7am</u> End Time: <u>1pm</u>	<u>10-12</u>
	Start Time: _____ End Time: _____	_____

II. FEES

Special Event Permit Application Fee \$125

\$125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Tax Exempt #: 45-0501972

Per Day Park Rental Fee \$200

Tax (on park rental fees only) 6%

Security Services Deposit _____

TOTAL DUE

EMAIL TO DEPT HEADS:

HFD: _____ CERT INSURANCE: _____
 HPD: _____ STR CLOSURE: _____
 HBLDG: _____ BARRICADE MAP: _____
 HENG: _____ CATERING PERMIT: _____
 HPD SEC: _____ AMPL PERMIT: _____
 SIGN PERMIT: _____

III. ORGANIZATION INFORMATION

Sponsoring Organization: Girls on the Run of the Wood River Valley

Applicant's Name: Mary Fawth Title: Executive Director

Address: Box 7018 City: Ketchum State: ID Zip: 83340

Telephone Home: 788-7863 Mobile: _____ FAX: _____

Applicant Driver's License #: _____ Email: _____

Federal Tax #: _____ State Tax #: _____

IV. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes No _____ Years Operating 11

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): Reg Fees!

Description of Event: A community fun run/walk to benefit the girls on the run program. Exhibition of healthy living activities, foods + information

Additional Details: _____

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

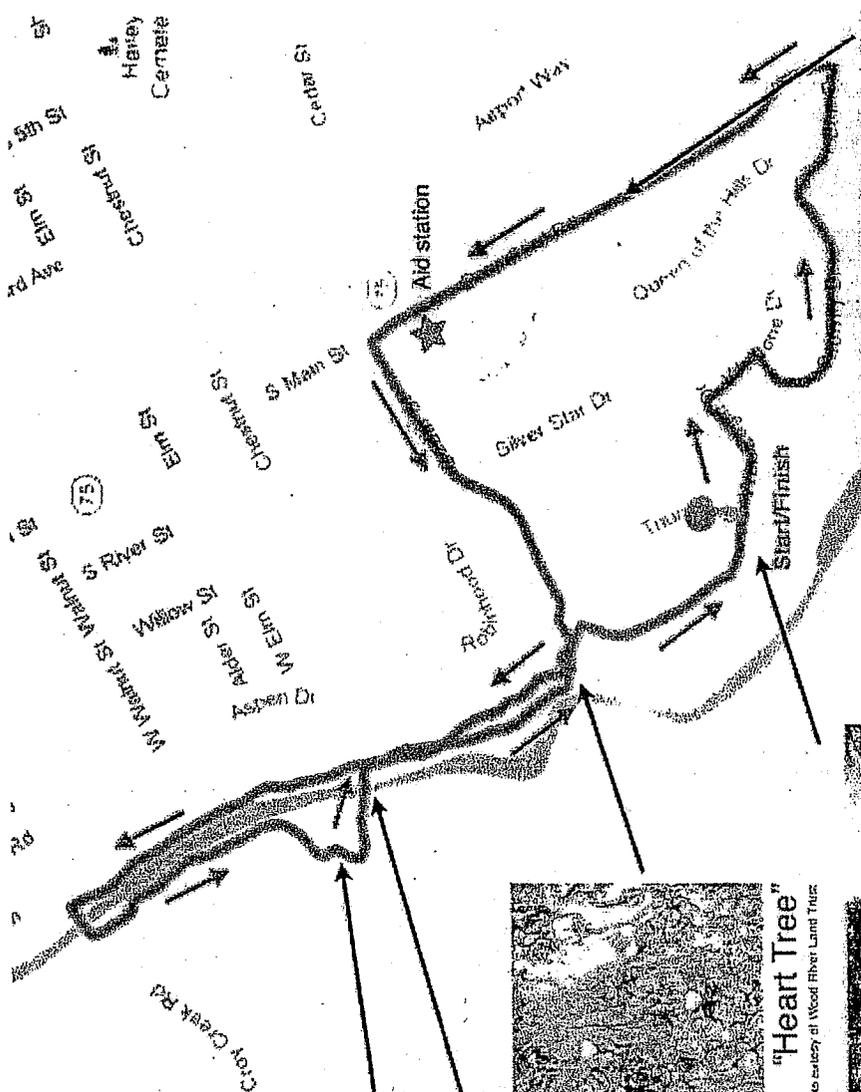
Insurance Company: Trinity Consulting Agent Name: Sam Fuller Phone: 704-385-7236

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	#	Check all Planned Activities	Yes	No	#	Check all Planned Activities
			Street Closures & Access /Parade (if yes) • Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. <i>An ITD permit is required for Main Street.</i> • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.		X		Alcohol Served (Free of Charge) Name of Provider:
X							Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
				X			Food/Beverages (Caterers) Please List: <u>Atkinson's Market</u>
	X		Barricades Please include a logistics map.	X		16	Booths: Profit <u>(Non-Profit)</u>
	X		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)		X		Vendors (Items sold/ Solicitation) Please list:
			Electricity / Generators: Please check no if you are providing your own. Size: _____	X		3-4	Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. Sizes <u>10x10</u>
X			Medical Services (Circle) <u>First Aid</u> and/or EMS Services *Determination of EMS services is dependent on event size and type. Service Provider: _____		X		Signs or Banners
				X			Activities / Entertainment (Agenda)
	X		Shuttle Buses				Water: Drinking Washing
	X		Electricity / Generators: Please check no if you are providing your own. Size: _____	X		1	Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)
	X		Lighting: please attach plan if applicable.				Stages (Number and Size(s):
	X		Gray Water Barrel / Grease Barrel (circle /detail # and locations)		X		
				X			Amplified Sound Permit
X		1	Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)				Open flame or flame producing devices

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

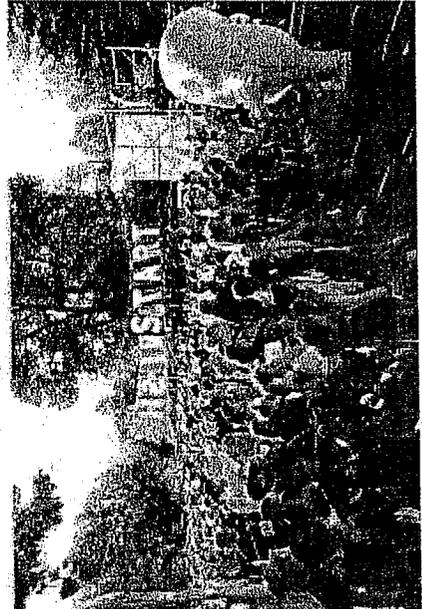
Event Organizer's Signature: Mary Faith -101- Date: 2/14/14



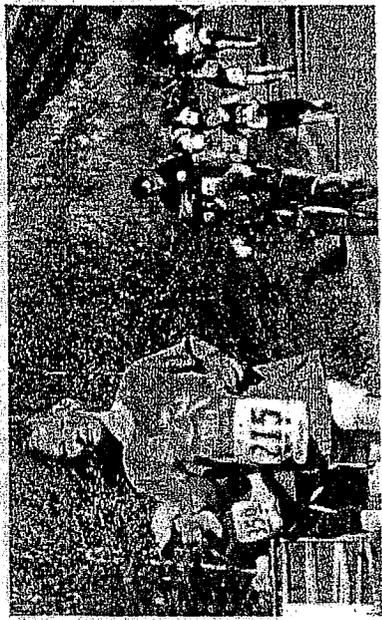
Boardwalk at Draper Preserve
Photo courtesy of Wood River Land Trust



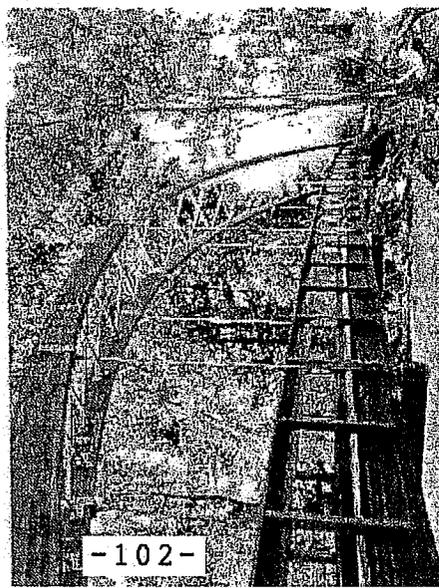
"Heart Tree"
Photo courtesy of Wood River Land Trust



Heagle Park: Race start & finish, healthy living expo fun!



Broadford Road



Bow Bridge
Photo courtesy of Wood River Land Trust

WOOD RIVER LAND TRUST



DECISION

Based on the Application for a Special Event Permit for the Girls on the Run Community 5K & Healthy Living Expo, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

Additional Conditions

- a. None.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Girls on the Run Community 5K & Healthy Living Expo, to be held on Saturday, May 17, 2014 (beginning and finishing at Heagle Park) from 9:30 a.m. to 12:00 p.m., plus specified set-up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 03/03/2014 DEPARTMENT: Com. Development DEPT. HEAD SIGNATURE: *MA*

SUBJECT:

Request for approval to hold a special event, the event being Northern Rockies Music Festival to be held at Hop Porter Park (August 1-2, 2014 - Friday from 5:00 p.m. to 10:00 p.m. & Saturday from 1:00 p.m. to 10 p.m.).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input checked="" type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Recommendation to approve a special event, the event being Northern Rockies Music Festival to be held at Hop Porter Park (August 1-2, 2014 - Friday from 5:00 p.m. to 10:00 p.m. & Saturday from 1:00 p.m. to 10 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

This approval is provided, contingent, upon applicant providing an updated Certificate of Insurance, showing the insurance has been updated, and is the appropriate coverage (in the amount of one million dollars naming the city as an additional named insured).

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

EMAIL TO DEPT HEADS: 2/12/14
 HFD: CERT INSURANCE: _____
 HPD: STR CLOSURE:
 HBLDG: _____ BARRICADE MAP:
 HENG: _____ CATERING PERMIT: _____
 HPD SEC: _____ AMPL PERMIT:
 SIGN PERMIT: N/A



RECEIVED
 FEB 10 2014

SPECIAL EVENT PERMIT APPLICATION CITY OF HAILEY

EVENT NAME: 37th Annual Northern Rockies Music Festival

LOCATION FOR EVENT (Be specific ie.. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property
Hop Porter Park

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. **Please submit your modification requests in writing and attach to your application.**

Date(s) of Event	Hours	Estimated # of Attendees
<u>8/1/14</u>	Start Time: <u>5:00 PM</u> End Time: <u>10:00 PM</u>	All Day: <u>2,000</u>
<u>8/2/14</u>	Start Time: <u>1:00 PM</u> End Time: <u>10:00 PM</u>	All Day: <u>2,000</u>
Date(s) of Set-up/Tear-down	Hours	Estimated # Staff
<u>7/31/14</u>	Start Time: <u>12:00 PM</u> End Time: <u>9:00 PM</u>	<u>30-40</u>
<u>8/3/14</u>	Start Time: <u>8:00 AM</u> End Time: <u>1:00 PM</u>	<u>30-40</u>

II. FEES

Special Event Permit Application Fee \$125 125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #: _____

Per Day Park Rental Fee \$200 _____

Tax (on park rental fees only) 6% _____

Security Services Deposit _____

TOTAL DUE 125

III. ORGANIZATION INFORMATION

Sponsoring Organization: Northern Rockies Music Festival

Applicant's Name: Matt Sloan Title: Treasurer

Address: PO Box 2840 City: Hailey State: ID Zip: 83333

Telephone Home: 720-5066 Mobile: 720-5066 FAX: _____

Applicant Driver's License #: FA124123E Email: matt.sloan87@gmail.com

Federal Tax #: 82-0489471 State Tax #: _____

IV. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes No _____ Years Operating 37

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): _____

Description of Event: 2-day music festival. Food, beverage, and merchandise sold

Additional Details: Attendees allowed to bring blankets, chairs, food, alcohol, etc.

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Philadelphia Insurance Co Agent Name: AIM Insurance Solutions Phone: 208-944-2727

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	#	Check all Planned Activities	Yes	No	#	Check all Planned Activities
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Street Closures & Access / Parade (if yes) <ul style="list-style-type: none"> Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street. Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Alcohol Served (Free of Charge) Name of Provider:
<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>		Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) <u>SV Brewery</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Barricades Please include a logistics map.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Food/Beverages (Caterers) Please List: <u>Calte 75 Street Trucks</u> <u>SV Brewery</u> <u>Mahoney's</u> <u>Toni's Ice Cream</u> <u>TNT Dogs</u> <u>Kettle Corn</u> <u>Cotton Candy</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Booths: Profit / Non-Profit
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vendors (Items sold/ Solicitation) Please list: <u>T-Shirts, Music, Posters</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Medical Services (Circle) First Aid and/or EMS Services *Determination of EMS services is dependent on event size and type. Service Provider: <u>HFD</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. <u>Sizes 2 tents 8' x 20'</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Shuttle Buses	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Signs or Banners
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Electricity / Generators: Please check no if you are providing your own. Size: <u>Idaho Power</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Activities / Entertainment (Agenda) <u>Live music</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Lighting: please attach plan if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Water: Drinkin <input checked="" type="checkbox"/> Washing <input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gray Water Barrel / Grease Barrel (circle /detail # and locations)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stages (Number and Size(s):) <u>1 stage (Renting)</u>
				<input type="checkbox"/>	<input checked="" type="checkbox"/>		Amplified Sound Permit <u>(Included)</u>
				<input type="checkbox"/>	<input checked="" type="checkbox"/>		Open flame or flame producing devices

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: Martin Dean Date: 2/12/14

DECISION

Based on the Application for a Special Event Permit for the Northern Rockies Music Festival, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

Additional Conditions

- a. Applicant is to submit updated and current Certificate of Liability Insurance in the amount of \$1,000,000 naming the City of Hailey as the primary insured.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Northern Rockies Music Festival (to be held August 1-2, 2014, Friday from 5:00 p.m. to 10:00 p.m. & Saturday from 1:00 p.m. to 10:00 p.m.), plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 3/13/14 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on February 3, 2014 and to suspend reading of them.

AUTHORITY: ID Code 67-2344 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD FEBRUARY 3, 2014
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:31 P.M. by Mayor Fritz Haemmerle. Present were Council members Carol Brown, Don Keirn, Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Administrator Heather Dawson, and City Clerk Mary Cone.

Burke not in attendance tonight.

5:31:35 PM call to order

Open Session for Public Comments:

5:32:03 PM Bob Macleod Hailey resident announced that if anyone has not seen Hailey's EPA Community Climate Challenge Documentary, you should, as it is very good.

CONSENT AGENDA:

CA 028	Motion to approve application for Firefighter's Assistance Grant to replace SCBA equipment, which grant requires 5% city matching funds	1
CA 029	Motion to ratify grant for Library	5
CA 030	Motion to approve Resolution 2014-07, authorizing 5-year lease agreement with Sawtooth Rangers for use of the Hailey Arena for Days of the Old West Rodeos and Ride Nights throughout the year.....	7
CA 031	Motion to approve the Public Art and Donations Acceptance Policy as recommended by the Hailey Arts and Historic Preservation Commission	19
CA 032	Motion to approve Idaho Power Service Request for a retrofit of 48 existing street lights to dark sky compliant, this is the last retrofit and the cost will be \$8,846	23
CA 033	Motion to approve new alcohol license for A Taste of Thai Restaurant.....	39
CA 034	Motion to approve Resolution 2014-08, authorizing payment of certain vendors prior to submitting claims to city council for approval and ratifying same in the next meeting	41
CA 035	Motion to approve minutes of January 15, 2014 and to suspend reading of them.....	43
CA 036	Motion to approve claims for expenses incurred during the month of January, 2014, and claims for expenses due by contract in February, 2014	53

5:33:26 PM **Keirn moved to approve all consent agenda items minus, seconded by Cooley, motion passed unanimously. Roll call vote, Brown, yes. Keirn, yes. Cooley, yes.**

MAYOR'S REMARKS:

5:33:48 PM Conjunctive Management 2,300 wells are subject to curtailment, conjunctive mgmt is real.

Mayor announced he would move the Wood River Land Trust presentation as the next discussion.

NEW BUSINESS:

NB 040 Wood River Land Trust's (WRLT) water conservation efforts

5:35:06 PM Patti Lousen, Project Coordinator with the WRLT. The WRLT has its 20th anniversary, and to date has protected 15,000 acres, Rock Creek is about 10,000 acres, they are attempting to protect this area. Lousen will be discussing the Trout Friendly Program (TFP). The City of Hailey will become a partner with WRLT, 3 Hailey parks will qualify for TFP, Hop Porter Park, Jimmy's Garden and EW Fox Demonstration Garden. One of the qualifications of the TFP does not allow broadcast spraying, but it is okay to spot spray. In the past, WRLT has worked with individual owners to certify lawns (which is very time intensive), last year the WRLT partnered with City of Hailey, Mariel Platt and Kelly Schwarz. Lousen is talking with Platt to determine what they need to do in the future to educate the public at large, seminars to bring in guest speakers. Coming up, March 7th, WRLT is sponsoring a Water Conservation Seminar at Community Campus. Lousen then discusses ways to change grass type and thereby saving up to 50% of water use. Installing a rain sensor or smart programmer can save you 25%-60% water use. Many conservation organizations have been meeting to determine – what do we do to help mitigate conjunctive management. In closing, TFP is doing well, excited to partner with City of Hailey on TFP, looking for your representation at the upcoming seminar.

Lousen is leaving several items, including agendas for the upcoming seminar, and Trout Friendly Lawn Brochures.

APPOINTMENTS AND AWARDS:

AA 037 Resolution 2014-09, reappointments to the Urban Renewal Agency

5:53:06 PM Dawson explains tonight's resolution.

5:54:40 PM **Brown moves to approve 2014-09, gratefully reappointing Mary Sfingi, seconded by Cooley, Brown appreciates, Sfingi's service. Keirn asks if he should vote, Williamson answers Keirn, you should abstain. Haemmerle asks Williamson if the Resolution can be passed with only 2 council members voting, Williamson answers, yes. Brown, yes. Cooley, yes. Motion passed. Keirn, abstained as he serves on this board. Haemmerle then states that he did not vote but if he did, he would vote yes.**

PUBLIC HEARINGS:

PH 038 Noise Ordinance Discussion (continued from December 2 and 16, 2013)

5:56:14 PM Williamson explains today's environment regarding noise in the City of Hailey. Initially, we looked at modifying the time allowed to permit amplified sound. 1) allows amplified sound from 10-10, 2) in parks and multi-purpose arena between 10-11pm and 5:58:38 PM 3) would allow amplified sound with undetermined or to be determined times and decibel levels. Williamson then turned to page 103 in packet, to point out the chart of permits. Williamson explained our old ordinance did not cover all parameters, time and noise level, special event

permits covered time but not decibel level addressed through amplified sound permit but not timeframe. This ordinance combines both times and decibel levels. Williamson has met with city staff and discussed options, including eliminating all permitting. What we have now, many permits for multiple activities. 6:03:03 PM Haemmerle asks question about pg. 104, Rolling Stone exception, this is Section 3, answers Williamson. Williamson further explained the council's options and areas that they need to consider. Haemmerle asks where in the code does the Wicked Spud music events fall under, Williamson answers page 106 of packet. Pg. 118, Williamson asks council to look here – Charts referenced in packet by EPA and World Health Organization, different charts and levels – and points out that it is hard to discern why they are different and get a baseline.

6:15:55 PM Brown asks, what has OSHA stated as a standard? Williamson has not done that research.

Public comments:

6:16:55 PM Jenna Lagergren, Hailey resident, is appreciative that the City is doing this work. Lagergren states that previous OSHA charts set at 90 decibels now that has changed to 85 decibels. Lagergren references her email which is in tonight's council packet. Lagergren suggests lowering the 90 decibel level to 80 or 85 at the music source. She has hearing loss due to listening to loud music when she was young. Lagergren implores council to lower the decibel level below 90.

6:23:52 PM Sandy Shaw Hailey resident is here to say she would like to see the 10 pm deadline for music. Shaw does not want to hear music after 10 pm, this is important to her.

6:25:07 PM Jeff Gunter is in support of most of the ordinance language. Gunter is not in favor of setting decibel levels in general residential areas or apartment areas. Gunter measured all amplified sound permit levels, only 2 events were asked to lower the level of sound.

Mayor asked for a quick break while Dawson retrieved some information in a past meeting packet.

6:31:10 PM Haemmerle reconvenes meeting. Dawson hands out to council a list of sound checks done by Gunter on past amplified sound events;

6:31:53 PM Brown appreciates the chart and feels this is worthwhile.

6:32:19 PM Keirn states this ordinance is not to control noise within a business, but disturbing the public/residences. South Central Heath District is burdened with protecting the county/valley. The oversight, he believes is good.

6:34:02 PM Cooley agrees with Keirn. Our focus is outside the building. Cooley is not sure our previous ordinance was broken.

6:36:07 PM Brown supports 11 pm for a large event 1500 people, in a park.

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6:36:45 PM Haemmerle recalls one event last year started the ball rolling that wanted to go past 10 pm at the Rodeo Arena. Haemmerle is in favor of limiting sound in residential areas. Ready to adopt in next meeting. Brown is comfortable with adopting tonight.

6:38:31 PM Williamson suggests to exempt emergency vehicles, jets, and street equipment.

6:39:16 PM **Brown moves to approve Ordinance 1144, conduct 1st reading, second by Keirn, Cooley asked about the levels in the chart, on page 106 in packet, 4 different decibel levels, discussion ensued regarding decibel levels and how it would pertain to events at various areas. And discussion regarding adjusting the chart. Brown amends her motion to include an exemption for emergency vehicles, and street equipment, Keirn seconded the amended motion, Brown first.**

6:44:46 PM Haemmerle conducts 1st reading of Ord. 1144, by title only.

Mayor wants this as PH for 2nd reading.

PH 039 Airport discussion and consideration of matters scheduled for February FMAA meeting – Feb 11th meeting (no docs)

FMAA agenda not posted yet. Keirn announced FMAA should have scope of work out next week and Keirn will make sure it gets distributed to the Mayor and council. Non-stop flight added from Denver. No concerns heard regarding regional jets.

No public comments.

NEW BUSINESS:

NB 041 Consideration of audited Financial Statements for fiscal year ending September 30, 2013

Audit. 6:48:13 PM Dennis Brown CPA, presented the unmodified report (clean report). Management discussion – pg. 3-9, compliments staff on analysis of the past few years, sheds light on the state of the budget. Brown highlights several points, home run refinancing the Water and Sewer bonds, significant savings to the city in doing this.

6:51:49 PM Keirn agrees that the staff report is really helpful in seeing the state of the city.

NB 042 Fire Department Annual Report

6:52:59 PM Fire Dept. Annual report, Craig Aberbach thanked the mayor for appearing at the HFdept. Training last week, very positive on the firefighters....

Aberbach covered the highlights the year, Beaver Creek Fire, retirement of Mike Chapman, applied for 2 grants last year for new equipment, air packs and fire hoses. Adopted an auto aid agreement with area agencies.

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Projects for 2014- partnerships with BCSD and Hailey Police dept. Preparing for 2015 ISO grants. Aberbach reviewed benevolent activities above and beyond, listen 6:58:02 PM .

7:00:40 PM Dawson announced that this report was put in Our Town Newsletter with this month's utility bill.

NB 043 Introduction of Ordinance amending how Wastewater base rates are set for new occupants of Townhomes/Condos where irrigation is on the homeowner's association meter
NB – W wW rates ordinance –

7:03:14 PM hellen gave a background to council, Sweetwater homeowner complained, a new owner using avg. of 2000 gallons of water, allow for adjusting sewer rates after 2-3 months of water usage.

Council does not have questions. They are okay with moving forward to PH next meeting.

NB 044 Fee Amendment – Sign Permit Fees and Library color copying charge fee
NB – sign permit fees

7:06:40 PM Micah Austin gives an overview of these changes. Austin discusses the sign permit fees, portable sign fees and floodplain development fee. Austin feels it is important to distinguish when development is a substantial impact (\$400 fee) and non-substantial impact \$75 fee.

Mayor and council asked to see this under PH next meeting.

Library fees = overview given by Mary Cone.

STAFF REPORTS:

7:14:42 PM Austin let council know that Shopco is looking at City of Hailey again.

EXECUTIVE SESSION: Pending & Imminently Likely Litigation (IC 67-2345(1)(f))

7:15:44 PM Keirn moves to go into Executive Session for Pending & Imminently Likely Litigation (IC 67-2345(1)(f)) , Cooley seconded, motion passed with roll call vote. Brown, yes. Keirn, yes. Cooley, yes.

Mayor Haemmerle and council came out of Executive Session and concluded the meeting at 7:25 P.M.