

**AGENDA OF THE  
HAILEY CITY COUNCIL SPECIAL MEETING  
Thursday March 17, 2016 \* Hailey City Hall Meeting Room**

**4:30 p.m. CALL TO ORDER -**

**CONSENT AGENDA:**

[CA 094](#) Motion to ratify Resolution 2016-31, authorizing agreement for engineering services with Power Engineers for turbine pump size analyses ..... 1  
[CA 095](#) Motion to accept the Hailey Urban Renewal Agency 2015 Annual Report..... 19  
[CA 096](#) Motion to approve minutes of March 07, 2016 and to suspend reading of them ..... 33  
[CA 097](#) Motion to approve claims for expenses incurred during the month of February, 2016, and claims for expenses due by contract in March, 2016 ..... 41

**MAYOR’S REMARKS:**

MR 000

**PUBLIC HEARING:**

PH 000 .....

**NEW BUSINESS:**

[NB 098](#) Consideration of Bids for Cobblestone Project, selection of lowest responsive bidder, and authorization of Notice of Award with Resolution 2016- 32..... 60

**OLD BUSINESS:**

OB 000

**STAFF REPORTS:** Staff Reports                      Council Reports                      Mayor’s Reports

SR 000

**EXECUTIVE SESSION:** Pending & Imminently Likely Litigation (IC 74-206(1)(f))

**Matters & Motions from Executive Session or Workshop**

Next Ordinance Number - 1195      Next Resolution Number- 2016-33

**AGENDA ITEM SUMMARY**

**DATE:** 03/17/16    **DEPARTMENT:** Public Works    **DEPT. HEAD SIGNATURE:** MM

**SUBJECT:** Approve Resolution 2016-31 ratifying Mayor's signature on an agreement with Power Engineers provide a scope of work that involves analyzing the power production at the existing facility and providing recommendations on improvements and selection of a new turbine for an amount not to exceed \$11,024.

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:** The city has operated a hydro-electric facility since 1980 under a 30-year power purchase agreement with Idaho Power. It is believed that the original turbine is still in operation; however, the turbine is significantly oversized for the amount of water that we are collecting at this facility and has likely been the wrong size for the flows at Indian Springs since it was installed 25 years ago. As a result, this turbine has experienced reduced energy production, which limits the city's ability to generate revenue and poses contractual issues with Idaho Power. Staff hopes that we will be able to mitigate the cost to analyze, select and install a new turbine over the remaining years of the contract as well as under future contracts, by generating more electricity and therefore, making more revenue.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** \$11,024 from the water division's replacement budget.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input checked="" type="checkbox"/> W
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/> Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to ratify Resolution 2016 -31 and ratifying the Mayor's signature on the Agreement, allowing Power Engineers to provide analysis of power production and selection of a turbine at the Indian Springs hydro-electric facility in the amount of \$11,024.

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record      \*Additional/Exceptional Originals to: \_\_\_\_\_

**CITY OF HAILEY  
RESOLUTION NO. 2016-31**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING AN AGREEMENT WITH POWER ENGINEERS, INC., TO PROVIDE  
EVALUATION OF HAILEY'S HYDRO FACILITY FOR A NOT TO EXCEED  
AMOUNT OF \$11,024.**

WHEREAS, the City of Hailey desires to enter into an Agreement with Power Engineers, Inc., to provide engineer's evaluation for Hailey's Hydro Facility.

WHEREAS, the City of Hailey and Power Engineers, Inc., have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves the Agreement between the City of Hailey and Power Engineers, Inc., and that the Mayor is authorized to execute the attached Agreement,

Passed this 17<sup>th</sup> day of March, 2016.

City of Hailey

\_\_\_\_\_  
Fritz X. Haemmerle, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



GENERAL SERVICES AGREEMENT  
TASK ORDER FORM  
TASK ORDER NUMBER 001

Pursuant to the terms and conditions of the General Services Agreement  
(Document "HLY 007-7594,") dated March 8, 2016, between POWER  
Engineers, Inc., and City of Hailey.

Project Name: Indian Creek Hydro Facility  
POWER's Project Number: 131439  
Project Location (City, State): Hailey, ID

General Scope of Services: POWER will provide engineering services to evaluate the existing hydro facility at Indian Creek.

Detailed Scope of Services: Attached as Exhibit A, POWER's Letter Proposal dated March 10, 2016.

Schedule: As set forth in Exhibit A.

Compensation:  Time and Expense based upon the fee schedule attached to this Task Order. Expenses shall be billed at actual cost plus 10%. If applicable, compensation shall not exceed \$11,024.00 without written approval.

OR

Lump Sum of \$ \_\_\_\_\_

Master Agreement: If applicable, Master Agreement is attached as Exhibit \_\_\_\_\_.

Prepared by:

Accepted by:

Shawn W. Crea 3/11/16  
(Signature) (Date)

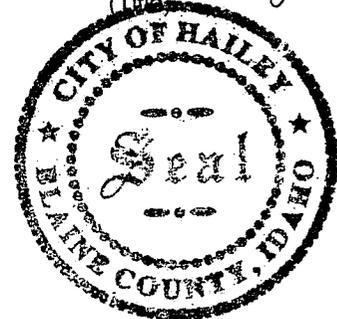
[Signature] 3/14/16  
(Signature) (Date)

Shawn W. Crea Proj. Engr.  
(Printed name) (Title)

Fritz X. Haemmerle Mayor  
(Printed Name) (Title)

POWER Engineers, Inc.

City of Hailey



HLY 007-7594a (03/08/16) ge  
POWER ENGINEERS, INC.

3940 GLENBROOK DR. / P.O. BOX 1066  
HAILEY, ID 83333

PHONE (208) 788-3456  
FAX (208) 788-2082



POWER ENGINEERS, INC.  
3940 GLENBROOK DRIVE  
PO BOX 1066  
HAILEY, ID 83333 USA

PHONE 208-788-3456  
FAX 208-788-2082

March 10, 2016

Mariel Miller  
Director, Public Works  
City of Hailey  
115 Main Street South  
Hailey, Idaho 83333

Subject: Indian Creek Hydro Facility Proposal

Dear Mariel:

Thank you and Cole Balis for contacting Bruce Truxal and me while seeking an engineer to assist with evaluating the existing hydro facility at Indian Creek and for providing the facility tour. We are pleased to provide our proposal for the City of Hailey's (The City) Hydro Facility evaluation.

#### Project Description

The City has a Power Purchase Agreement (PPA) with Idaho Power Company to sell power from its hydroelectric facility. The PPA is for The City to provide Idaho Power 494,000 kwh/yr. The hydro unit has not achieved this output at any time since installation. Additionally, the output that has been achieved recently appears to be declining rapidly. The City has requested that POWER Engineers propose on evaluating the hydro system for reasons for this decline, determine the amount of potential power that could be produced, and identify potential suppliers and models to replace the existing hydro unit if that is warranted. The City may undertake a water collection enhancement project that may collect 100-300 gpm more than current flows of 750-800 gpm. If a new turbine is warranted, POWER will also assess whether a single turbine can adequately utilize this potential range of flows, or if the flows differ sufficiently that two separate turbine sizes must be identified. POWER recognizes that municipal water supply is the primary criteria of this system and that power production is secondary.

We note that The City has provided the following information to support the work scope:

1. SPF Water Engineering *Draft Memorandum*, dated June 30, 2014
2. SPF Water Engineering *Technical Memorandum*, dated August 10, 2015
3. Cornell Pump Company, Turbine Model – 5TR2 performance curve
4. *Hailey Hydro historical and future calculated and actual annual generation and inflow.xlsx* spreadsheet
5. Elevation of spring collection system (5,833 ft.) and elevation of turbine (5,526 ft.)

Additional items that we will need to properly assess the system include:

- A. Underground penstock/piping (ductile iron) configuration if available and DI schedule (wall thickness)
- B. Tailrace (turbine discharge) piping size and arrangement
- C. Existing turbine inlet and bypass valving (CLA-VAL) data and set points
- D. Existing flow meter information
- E. Value of power output (PPA rate, fixed or variable) in \$/kWh

City of Hailey  
March 10, 2016

Following are the tasks to perform this work.

- **Task 0, Project Management.** Coordinate the activities of POWER with The City and track critical documentation through the project. Additionally, control and manage orderly document storage and distribution.
- **Task 1, Hydraulic Analysis & Power Output.** Perform system hydraulic analysis at various flow rates to develop a system curve with generated power output curve assuming nominal turbine efficiencies. These results will bracket and guide the desired performance for a potential new turbine supplier search in Task 2. This task will also establish or target what the average or normal design flow rate into the turbine should be and the maximum flow rate into the turbine. The potential for two turbine sizes for variable potential flow rates will be considered and evaluated.
- **Task 2, Turbine Suppliers & Summary Report.** Research suitable turbine suppliers based on the optimal sizing results from Task 1 at current flow rates, and at flow rates of 100-300 gpm more than current due to the potential collection enhancement project. Consider best turbine control criteria to achieve best possible turbine efficiency for the variable conditions. Summarize and report these findings and also solicit budgetary equipment supply quotes for the equipment.

We have not included specific design tasks at this time because design effort may be dependent upon selection of turbine supplier and equipment. POWER will welcome a chance to propose on design activity and engineering construction support when a turbine supplier is selected.

#### **Assumptions**

- The City will provide access to the facility again if necessary.
- Some reasons for power production decline may be speculative due to the project schedule and inability to fully investigate potential causes. For example, wear on the turbine impeller cannot be verified without shutdown and disassembly.
- POWER and The City will discuss and agree to a normal and maximum flowrate into the turbine or turbines prior to undertaking Task 2.

#### **Deliverables**

- Letter Summary Report and Discussion of the Analysis Results
- Turbine Supplier Solicitation Results
- Recommendations for The City to Consider

#### **Schedule**

Below is our estimated schedule. POWER personnel are available at this time to support this work upon notice to proceed. We are, however, dependent upon potential turbine supplier cooperation to complete Task 2. It will be critical for POWER and The City to agree on flow rates early in the project.

- Project Initiation or Notice To Proceed: NTP (3/7/16)
- Hydraulic Analysis and Power Output Results: NTP + 2 weeks or sooner
- Turbine Suppliers and Summary Report: NTP + 3 weeks; complete 3/28/16

City of Hailey  
March 10, 2016

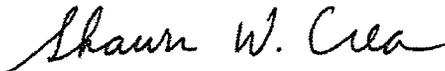
**Budget**

Please see the estimated budget in the table below. This scope and budget is offered on a time and expense, not-to-exceed basis.

BUDGET SUMMARY BY TASK				
Task Description	Hrs	Labor \$	Exp \$	Total \$
0 Project Management	4	616	424	1,040
1 Hydraulic Analysis and Power Output	20	3,840	0	3,840
2 Turbine Suppliers and Summary Report	32	6,144	0	6,144
<b>PROJECT TOTAL</b>	<b>56</b>	<b>10,600</b>	<b>424</b>	<b>11,024</b>

Thank you for this opportunity. If you have any questions, please feel free to contact me at 208-788-0341 or at [scra@powereng.com](mailto:scra@powereng.com).

Sincerely,



Shawn Crea, P.E.  
Project Engineer



## GENERAL SERVICES AGREEMENT

**POWER Engineers, Inc.  
3940 Glenbrook Drive  
Hailey, Idaho 83333  
(208) 788-3456  
(208) 788-2082 (fax)**

**and**

**City of Hailey  
115 Main Street South  
Hailey, Idaho 83333  
(208) 788-9830**

*HLY 007-7594 (03/08/16) ge*  
**POWER ENGINEERS, INC.**

3940 GLENBROOK DR. / P.O. BOX 1066  
HAILEY, ID 83333

Client GSA

PHONE (208) 788-3456  
FAX (208) 788-2082



TABLE OF CONTENTS

SECTION 1: PERFORMANCE OF SERVICES ..... 1

1.1 Effective Date ..... 1

1.2 Services to be Performed by Engineer ..... 1

1.3 Standard Of Care ..... 1

1.4 Authorization To Perform ..... 1

1.5 Site Observation ..... 1

1.6 Estimates ..... 2

SECTION 2: CLIENT RESPONSIBILITIES ..... 2

SECTION 3: COMPENSATION ..... 2

SECTION 4: DELAYS ..... 2

SECTION 5: CHANGES IN THE SCOPE OF WORK ..... 3

5.1 Change Orders ..... 3

5.2 Changed Conditions ..... 3

5.3 Differing Site Conditions ..... 4

SECTION 6: SUSPENSION AND TERMINATION ..... 4

6.1 Suspension ..... 4

6.2 Termination For Cause ..... 4

6.3 Termination For Convenience ..... 4

6.4 Termination Compensation ..... 4

SECTION 7: INDEMNIFICATION ..... 5

SECTION 8: INSURANCE ..... 5

8.1 Limits ..... 5

8.2 Endorsements ..... 5

8.3 Proof Of Insurance ..... 6

SECTION 9: LIMITATION OF LIABILITY ..... 6

SECTION 10: INDEPENDENT CONTRACTOR ..... 6

SECTION 11: DOCUMENTS ..... 6

11.1 Ownership and Reuse of Documents ..... 6

11.2 Documents Supplied by Others ..... 7

SECTION 12: CONFIDENTIALITY ..... 7

SECTION 13: DISPUTE RESOLUTION ..... 7

13.1 Exclusive Manner of Dispute Resolution ..... 7

13.2 Negotiation Between Executives ..... 7

13.3 Mediation ..... 8

13.4 Notice ..... 8

13.5 Costs and Fees ..... 8

SECTION 14: MISCELLANEOUS ..... 8

14.1 Notices ..... 8

14.2 Applicable Law and Venue ..... 8

14.3 Subcontractors ..... 8

14.4 Successors and Assigns ..... 8

14.5 Equal Opportunity Employment ..... 9

14.6 Entire Agreement ..... 9

14.7 Severability ..... 9

14.8 Survival ..... 9

14.9 Counterparts ..... 9

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POWER ENGINEERS, INC.

3940 Glenbrook Dr. / P.O. Box 1066  
Hailey, ID 83333

CLIENT GSA

Phone (208) 788-3456  
Fax (208) 788-2082



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## GENERAL SERVICES AGREEMENT

This General Services Agreement ("Agreement"), is entered into by and between POWER Engineers, Inc. (hereinafter "POWER") with its principal place of business located at 3940 Glenbrook Drive, Hailey, Idaho 83333 and City of Hailey (hereinafter "Client") with its principal place of business located at 115 Main Street South, Hailey, Idaho 83333.

### SECTION 1: PERFORMANCE OF SERVICES

#### 1.1 Effective Date

The effective date of this Agreement shall be the date of execution by the parties below. This Agreement shall terminate three (3) years from the Effective Date, unless mutually agreed in writing and addended hereto.

#### 1.2 Services to be Performed by Engineer

The general engineering services required by Client shall be performed as Client may from time to time request, and as mutually agreed between Client and POWER and incorporated into a task order ("Task Order"), a form of which is attached hereto. At Client's request, POWER shall prepare a description of Services ("Proposal") for each Task Order requested by Client. All Task Orders and related Proposals shall be subject to the terms and conditions of this Agreement, and incorporated herein by this reference. In the event of any ambiguity or inconsistency between the terms of this Agreement and any attached Task Order and related Proposal, it is agreed that the provisions contained in the Task Order and related Proposal shall control. Written approval of the Proposal by Client shall constitute agreed upon Services.

#### 1.3 Standard Of Care

POWER represents that it will perform its services in accordance with generally accepted professional practices existing at the time of performance for the locality where the services are performed. NO OTHER REPRESENTATION, EXPRESS OR IMPLIED, IS MADE OR INTENDED BY THE PERFORMANCE OF THE SERVICES PROVIDED.

#### 1.4 Authorization To Perform

POWER represents it is appropriately licensed and registered to perform its Services in the location(s) contemplated by this Agreement.

#### 1.5 Site Observation

If required within the scope of POWER's Services, POWER shall make visits to the site at intervals appropriate to the various stages of construction as POWER deems necessary in order to observe the progress of Contractor(s) work. POWER shall not, during such visits or as a result of such observations of Contractor(s) work in progress, supervise, direct or have control over Contractor(s) work. POWER shall not have any authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their Work. Accordingly, POWER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s) failure to furnish and perform their work in accordance with the Contract Documents.

It is understood and agreed that POWER shall have no constructive use or control of Owner's site, and therefore shall have no responsibility whatsoever for construction site safety. Such responsibility has been wholly vested in the general contractor.

HLV 007-7594 (03/08/16) ge  
POWER ENGINEERS, INC.

3940 Glenbrook Dr. / P.O. Box 1066  
Hailey, ID 83333

CLIENT GSA  
Page 1 of 9

Phone (208) 788-3456  
Fax (208) 788-2082



### 1.6 Estimates

In providing quantity estimates or opinions of probable construction cost, the Client understands that POWER has no control over the cost or availability of labor, equipment or materials, or over market conditions or the general contractor's method of pricing, and that POWER's estimates are made on the basis of Power's best judgment and experience. POWER makes no warranty, express or implied, that the bids or negotiated cost of the Work, or estimated quantities will not vary from estimates provided and accordingly, Client releases POWER from any and all liability arising from inaccurate estimates, whether such liability or claims are based upon breach of contract, negligence, breach of warranty or any other legal theory.

### SECTION 2: CLIENT RESPONSIBILITIES

Client shall timely provide all criteria and information as may be identified by POWER. POWER may use such information, requirements, reports, data, surveys and instructions in performing its Services and is entitled to rely upon the accuracy and completion thereof. Client shall designate a person to act with authority on Client's behalf with respect to all aspects of the project. Client shall examine and respond promptly to POWER's submittals and requests. Client shall give prompt written notice to POWER whenever Client observes or otherwise becomes aware of any defect in the Work.

Client acknowledges that certain increased costs and changes in the Work may be required because of possible omissions, ambiguities, or inconsistencies in the drawings and specifications prepared by POWER, and therefore, that the final construction cost of the Work may exceed anticipated construction costs. The Client agrees to set aside a reserve in the amount of five percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes in the Work. The Client further agrees to make no claim by way of direct or third-party action against POWER or its subconsultants with respect to any increased costs or changes in the Work within the contingency amount because of such changes, increased costs, or because of any claims made by the general contractor relating to such changes.

### SECTION 3: COMPENSATION

In consideration for the Services performed by POWER, Client shall pay POWER the compensation as set forth in the Task Order. Invoices will be submitted by POWER periodically, approximately once a month and are due within thirty (30) calendar days of invoice date. If Client objects to all or any portion of an invoice, Client shall notify POWER within seven (7) calendar days of invoice date, identify the cause of disagreement, and pay when due that portion of the invoice not in dispute. All outstanding balances will accrue a finance charge of 1.0% per month for each month the invoice is outstanding.

The agreed upon Contract Price does not include an amount to pay for any taxes, fees, or assessments applicable to the Work, with the exception of applicable employment taxes. Any taxes, fees, or assessments enacted by local, state, or federal government required to be paid, will be added to amounts due to POWER under this Agreement.

### SECTION 4: DELAYS

POWER shall not be responsible for delays caused by factors beyond POWER's reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or

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CLIENT GSA  
Page 2 of 9

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stoppages, accidents, acts of God, failure of any governmental or other regulatory authority to act in a timely manner, failure of the Client to furnish timely information or approve or disapprove of POWER's Services or work product promptly, or delays caused by faulty performance by the Client or by contractors of any level. When such delays beyond POWER's reasonable control occur, the Client agrees that POWER shall not be responsible for any damages, nor shall POWER be deemed to be in default of this Agreement. In the event of such delay, the Schedule shall be extended for a period of time equal to such delay and POWER shall be compensated for any costs, expenses or damages incurred as a result of such delay.

## SECTION 5: CHANGES IN THE SCOPE OF WORK

### 5.1 Change Orders

- (a) Client, without invalidating this Agreement, may order changes in the scope of work consisting of additions, deletions, or other revisions, POWER's compensation and the design completion date being adjusted accordingly. All such changes in the Project shall be authorized by Change Order, signed by Client and POWER. POWER shall not be required to perform out-of-scope or extra work without its written approval.
- (b) A Change Order is a written order to POWER, signed by the Client (or its authorized agent) and POWER, issued after the execution of this Agreement, authorizing an addition, deletion, or revision in the Services or an adjustment in the Contract Price or the Schedule.
- (c) The increase or decrease in the Contract Price and change in Schedule resulting from a change in the Project shall be determined by mutual agreement.
- (d) Subject to (e) below, if the parties are unable to agree to a Change Order, POWER, upon receipt of a written order signed by Client, shall promptly proceed with the Services involved. The cost of such additional Services shall then be determined on the basis of the actual time and expense incurred for performing the Services attributed to the change, charged at the rates set forth in the Schedule of Charges. In such case, POWER shall maintain a separate time and expense accounting for the additional Services. The amount of decrease in the Contract Price resulting from any deletion or change will be the amount of the actual net decrease computed by POWER. When both an increase and decrease occur in any one change order, the change in compensation shall be calculated by adding the increase or subtracting the decrease to arrive at a net change.
- (e) If the parties are unable to come to agreement on the terms of a Change Order within thirty (30) days, they shall submit the dispute to resolution pursuant to Section 13 of this Agreement.

### 5.2 Changed Conditions

POWER's Services and any known conditions are as set forth in the Contract Documents. If conditions differ materially from those set forth in the Contract Documents, then the Contract Price and the Schedule shall be equitably adjusted by Change Order.



### **5.3 Differing Site Conditions**

- (a) POWER's Services are based on certain conditions as set forth in the Contract Documents. POWER shall promptly notify Client of the following unforeseen conditions, hereinafter called "Differing Site Conditions."
- i. Subsurface or latent physical conditions at the site of the Services differing materially from those indicated, described, or delineated in the Contract Documents; and
  - ii. Physical conditions at the site of the Services of an unusual nature differing materially from those ordinarily encountered and generally expected; and
  - iii. Hazardous or toxic materials.
- (b) Client shall promptly review the Differing Site Conditions to determine the necessity of obtaining additional explorations, tests, or engineering services with respect thereto, and shall advise POWER, in writing, of how the Client wishes to proceed. Such determination by Client shall be made within five (5) business days of notice from POWER of the Differing Site Condition(s). If the Client determines that because of the Differing Site Condition(s) a change in the Services is required, a Change Order shall be issued to reflect and document the consequences of the Differing Site Condition(s).
- (c) In each such case, an adjustment in the Contract Price or an extension of the Schedule, or any combination thereof, shall be granted to POWER to the extent any adjustment or extension is attributable to any such Differing Site Condition(s).

## **SECTION 6: SUSPENSION AND TERMINATION**

### **6.1 Suspension**

In the event the Project is suspended for longer than thirty (30) days, POWER shall have the right to terminate this Agreement.

### **6.2 Termination For Cause**

Either party shall have the right to terminate this Agreement should the other fail to cure any material breach of this Agreement within seven (7) days notice from the non-breaching party.

### **6.3 Termination For Convenience**

Client shall have the right to terminate this Agreement for convenience after providing POWER seven (7) days written notice.

### **6.4 Termination Compensation**

In case of such termination, POWER shall be paid:

- (a) For completed and acceptable Services executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Services;
- (b) For expenses sustained prior to the effective date of termination in performing Services and furnishing labor, materials or equipment as required by the Contract Documents in connection with uncompleted Services, plus fair and reasonable sums for overhead and profit on such expenses;



- (c) For all claims, costs, losses and damages incurred in settlement of terminated contracts with subcontractors, suppliers and others; and
- (d) For reasonable expenses directly attributable to termination.

#### **SECTION 7: INDEMNIFICATION**

POWER agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from any claim, damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by POWER's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom POWER is legally liable. Notwithstanding the above, POWER's obligation to indemnify and hold harmless shall extend only to POWER's percentage of negligence contributing to such claim, damage, loss or expense on a comparative basis of fault and responsibility between POWER and Client. It is the express intent of this indemnity clause that POWER shall not be obligated to indemnify Client for Client's own negligence.

Client agrees, to the fullest extent permitted by law, to indemnify and hold POWER harmless from any claim, damage, liability or cost (including reasonable attorneys' fees and costs of defense) arising in whole or in part and in any manner from the acts or failure to act, omissions, breach or default of Client, or those of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the project that is the subject of this Agreement. In addition, Client agrees to indemnify, and hold POWER harmless from or against any claim or allegation that any process, technology, equipment, materials or information provided by Client in connection with this Agreement constitutes an infringement of any U.S. patent, trade secret, trademark, copyright or other proprietary rights of any third party.

The indemnification obligations of POWER provided in this Section shall expire on the fifth year anniversary from the termination or completion of POWER's professional services provided under this Agreement.

#### **SECTION 8: INSURANCE**

##### **8.1 Limits**

During the performance of the Services under this Agreement, POWER shall maintain the following insurance:

- (a) General Liability insurance with bodily injury and property damage limits of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- (b) Automobile Liability insurance with bodily injury and property damage limits of \$1,000,000 for each accident.
- (c) Workers' Compensation insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of \$500,000 for each occurrence.
- (d) Professional Liability insurance with limits of \$1,000,000 annual aggregate.

##### **8.2 Endorsements**

Client shall be named as an additional insured on policies (a) and (b) listed above to the extent claims arise from the Services which are performed pursuant to this Agreement.



### 8.3 Proof Of Insurance

POWER shall furnish to Client a certificate of insurance evidencing the above and including a provision that such insurance shall not be canceled without at least thirty (30) days written notice to Client.

### SECTION 9: LIMITATION OF LIABILITY

Client agrees to limit POWER's liability, to the Client and to all persons having contractual relationships with the Client, for insurable events arising from POWER's performance to the insurance limits stated in Section 8, above. POWER's liability for non-insurable events including breach of contract or breach of warranty shall not exceed \$100,000.00.

Neither POWER nor Client nor either party's suppliers, agents, officers, and directors shall have any liability regardless of the theory of recovery, including breach of contract or negligence, to the other party or any other person or entity for any indirect, incidental, special, or consequential damages, cost or expense whatsoever, including but not limited to loss of revenue or profit, whether actual or anticipated, loss of use, failure to realize anticipated savings, loss of or damage to data or other commercial or economic loss. This waiver of consequential damages is made regardless that (i) either party has been advised of the possibility of such damages and (ii) that such damages may be foreseeable.

### SECTION 10: INDEPENDENT CONTRACTOR

POWER agrees that it is an independent contractor and not an agent, joint venturer, partner or employee of the Client, nor is it be entitled to any employee benefits provided by the Client. POWER shall be responsible for payment of any and all unemployment, social security, withholding, and other payroll taxes for its employees as applicable.

### SECTION 11: DOCUMENTS

#### 11.1 Ownership and Reuse of Documents

- (a) The Client acknowledges that POWER's drawings and specifications, including all documents on electronic media, are instruments of service for use solely with respect to this Project and, unless otherwise provided, POWER shall be deemed the author of the drawings and specifications and shall retain all common law, statutory and other reserved rights, including the copyright. The Client shall be permitted to retain copies, including reproducible copies, of the drawings and specifications for the Client's information, reference and use in connection with the Project. The Client agrees to waive any claim against POWER arising from any unauthorized transfer, reuse or modification of the drawings and specifications.
- (b) Electronic files furnished by POWER shall be subject to an acceptance period of thirty (30) days during which the Client agrees to review and/or perform appropriate acceptance tests. POWER shall correct any discrepancies or errors detected and reported within the acceptance period at no charge to the Client. After the acceptance period, the electronic files shall be deemed to be accepted and POWER shall have no obligation to correct errors or maintain electronic files. The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the signed or sealed hard-copy documents prepared by POWER and the electronic files, the hard-copy documents shall govern.
- (c) The Client agrees, to the fullest extent permitted by law, to indemnify and hold POWER harmless from any claim, liability or cost (including reasonable attorneys' fees and defense costs) arising or allegedly arising out of any reuse or modification of the

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POWER ENGINEERS, INC.

3940 Glenbrook Dr. / P.O. Box 1066  
Hailey, ID 83333

CLIENT GSA  
Page 6 of 9

Phone (208) 788-3456  
Fax (208) 788-2082



documents by the Client or any person or entity that acquires or obtains the documents from or through the Client.

### **11.2 Documents Supplied by Others**

The parties agree that from time to time POWER may need information from Client for the rendering of the Services hereunder and Client agrees to provide POWER such information as is then available. Client recognizes that it is impossible for POWER to assure the sufficiency and accuracy of such information. Accordingly, Client waives any claim against POWER for liability or injury or loss allegedly arising from errors, omissions, or inaccuracies in documents, drawings, plans or data provided to POWER by Client or by other third parties. If any of the work or Services must be redone because of errors in drawings, plans, or data supplied to POWER, then POWER shall be compensated for such extra Services and the Schedule shall be adjusted accordingly.

### **SECTION 12: CONFIDENTIALITY**

It is understood that the parties may supply to each other confidential or proprietary data during the performance of this Agreement. The parties agree to protect such data from disclosure to outside parties, except where access to such data is necessary for the purpose of performing the services hereunder. Such data shall be marked "Confidential" or "Proprietary" or defined as confidential or proprietary in a separate writing. This confidentiality requirement shall not apply to data that is known to the parties prior to the execution of this Agreement or is in the public domain. In the event such data is subpoenaed by court order, or other legal process, the receiving party shall notify the other party within five (5) business days of receipt of such court order or legal process. In the event that Client and POWER have signed a separate Confidentiality or Non-Disclosure Agreement, then such Agreement shall supersede this Section 12.

### **SECTION 13: DISPUTE RESOLUTION**

#### **13.1 Exclusive Manner of Dispute Resolution**

Unless otherwise agreed to by the parties, the sole means and method of resolving disputes shall be as set forth in this Agreement.

#### **13.2 Negotiation Between Executives**

The Parties shall attempt in good faith to resolve any dispute arising out of or relating to this Agreement, or any breach hereof or any Work performed hereunder, promptly by negotiation between executives who have authority to settle the controversy. Any party may give the other party written notice of any dispute not resolved during the normal course of business. Such notice shall include a statement of that party's position and documentation supporting that parties claim and the name and title of the executive who will be representing that party and any other person who will accompany the executive. The receiving party shall respond in kind within fifteen (15) days of the date of notice. Within thirty (30) days after delivery of the initial notice, the executives of both parties shall meet at a mutually acceptable time and place and use good faith efforts to resolve the dispute. If dispute is not then resolved, either party may give the other written notice that these executive negotiations are concluded. Negotiations pursuant to this Section shall be confidential and shall be treated as compromise and settlement negotiations for purposes of Law and rules of evidence. Time requirements herein may be modified upon mutual written consent of the parties.



### 13.3 Mediation

In the event that the parties are unable to settle the dispute through direct negotiations as set forth above, all remaining controversies or claims shall then be submitted to mediation within ten (10) days from written notice of concluded negotiations pursuant to Section 13.2 above following the Commercial Mediation Rules published by the American Arbitration Association. Unless the parties agree otherwise, mediation shall be held in Boise, Idaho. This Agreement to mediate and any other agreement or consent to mediate entered into in accordance with this Agreement shall be specifically enforceable under the prevailing law of any court having jurisdiction.

### 13.4 Notice

Notice of the demand for mediation shall be filed in writing with the other party to this Agreement. The demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen, and in no event shall it be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

### 13.5 Costs and Fees

The parties shall share equally the costs and fees of the mediator. Each party shall pay its own costs and attorneys' fees incurred in mediation or any subsequent litigation.

## SECTION 14: MISCELLANEOUS

### 14.1 Notices

Any notice hereunder shall be deemed served as follows (i) by hand delivery in writing (ii) by overnight carrier, or (iii) by certified mail service, return receipt requested. No faxed or e-mailed Notices will be accepted. Notices shall also be served to the business address identified below, or to the address specified in the Task Order for a particular project:

**For POWER:**

Shawn Crea  
3940 Glenbrook Dr.  
Hailey, ID 83333  
208-788-3456

**For Client:**

Mariel Miller  
Director, Public Works  
115 Main St. South  
Hailey, ID 83333  
208-788-9830 x 3

### 14.2 Applicable Law and Venue

This Agreement and all rights, obligations, liabilities, and responsibilities of the parties hereto shall be governed by, construed, and enforced in accordance with the laws and venue of the State of Idaho.

### 14.3 Subcontractors

At its request, Client shall have the right to pre-approve the subcontracting of any services to be performed under this Agreement, which approval shall not be unreasonably withheld.

### 14.4 Successors and Assigns

Client and POWER each binds itself and its partners, successors, executors, administrators, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns, and legal representatives of such other

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Hailey, ID 83333

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Page 8 of 9

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party, in respect to all covenants, agreements, and obligations of this Agreement. This Agreement shall not be assigned by either party without the other party's express written consent. Provided, however, POWER shall be entitled to subcontract portions of its work to other companies in which POWER has an ownership interest without first obtaining the written consent provided for under this Section.

**14.5 Equal Opportunity Employment**

POWER and Client expressly agree not to discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin, or disability and shall during the performance of this Agreement comply with all applicable Executive Orders and federal regulations.

**14.6 Entire Agreement**

The terms and conditions herein represent the entire agreement between the parties, and shall not be modified except by written instrument duly executed by both parties.

**14.7 Severability**

If any provision of this Agreement is held to be in violation of any applicable law rendering such provision void and unenforceable, such provision shall be deemed severed from the Agreement and the remainder of the Agreement shall remain in full force and effect.

**14.8. Survival**

All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with the Contract Documents, as well as all continuing obligations indicated in the Contract Documents, will survive final payment, completion and acceptance of the Services and termination or completion of the Agreement.

**14.9 Counterparts**

This Contract may be executed simultaneously, by a duly authorized representative in counterparts and by facsimile or e-mailed signature, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

This Agreement is effective this 8<sup>th</sup> day of March 2016.

City of Hailey

By: [Signature]

Printed: Fritz X. Hammerle

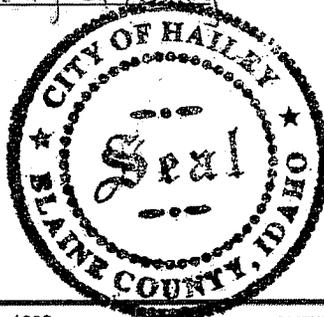
Title: Mayor, City of Hailey

POWER Engineers, Inc.

By: [Signature]

Printed: Shawn W. Crea

Title: Project Engineer



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POWER ENGINEERS, INC.

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Hailey, ID 83333

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Page 9 of 9

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**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** March 17, 2016 **DEPARTMENT:** Community Development **DEPT HEAD:** LH

**SUBJECT:** HURA Annual Report for 2015 activities

**AUTHORITY:**  ID Code 50-20  IAR \_\_\_\_\_  City Ordinance: Title 2.40 of HMC

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

**Annual Report**

- According to Idaho Code 50-20, Urban Renewal Agencies must submit an annual report that summarizes activities during the prior calendar year. The report highlights the efforts of the last calendar year. Here is a summary:
  1. Accrual of tax increment funds above anticipated revenue. The Agency budgeted for revenue of \$17,930 and received \$34,263, an 191% increase over anticipated revenue.
  2. Substantial efforts to re-pay the startup loan to the City of Hailey beyond minimum requirements.
  3. Approval and adoption of the Fiscal Year 2016 Annual Budget.
  4. Initial discussions with redevelopment projects on River Street and other properties in the District boundaries for infrastructure partnership. These partnerships will likely be authorized in 2016.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle

# \_\_\_\_\_

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_

Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)**

<input checked="" type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input type="checkbox"/> Police	_____
<input type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	_____
<input type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Discussion. No action necessary.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

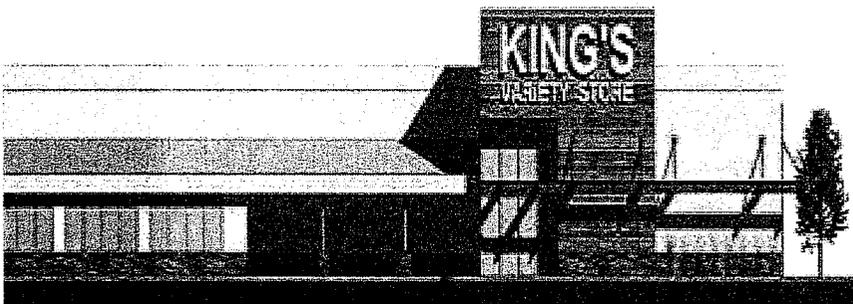
**FOLLOW-UP:**

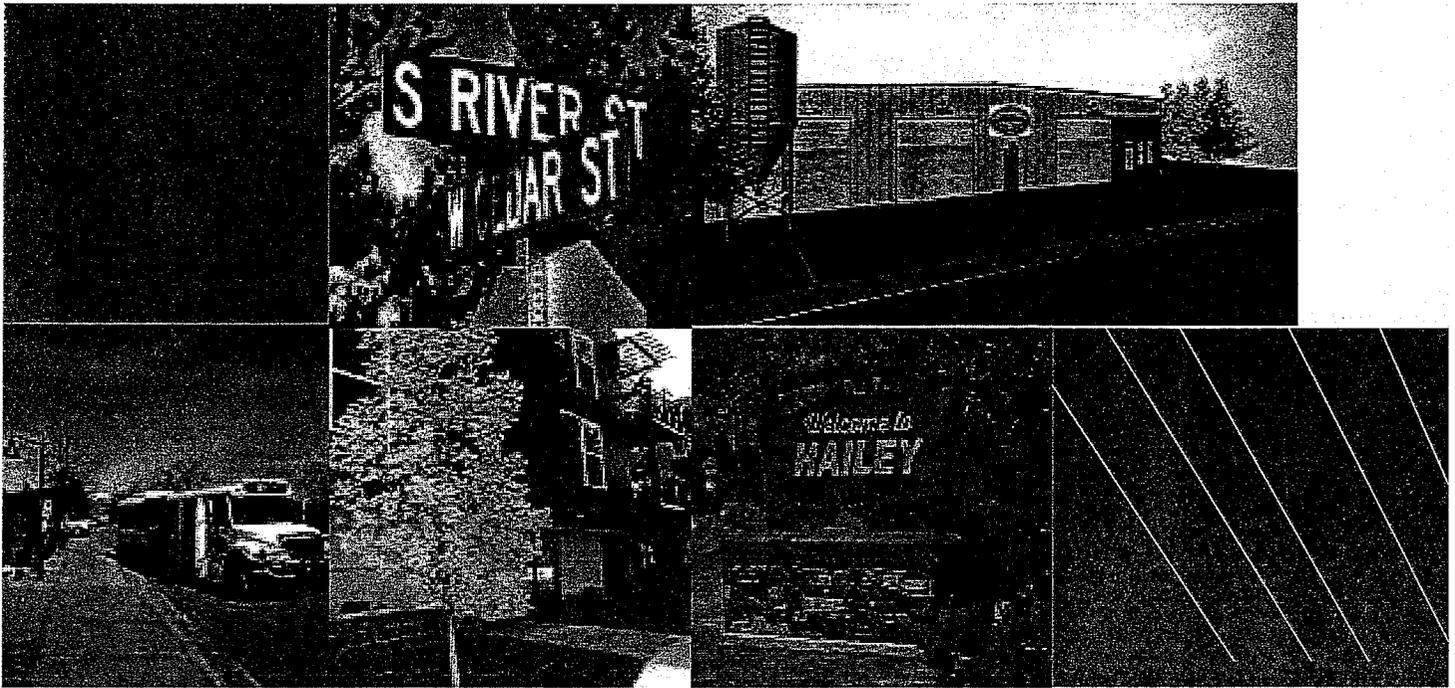
\*Ord./Res./Agrmt./Order Originals: Record

\*Additional/Exceptional Originals to: \_\_\_\_\_

# 2015

# Annual Report





# Hailey Urban Renewal Agency

## HURA BOARD OF DIRECTORS

- Jason Miller, Chair
- Larry Schwartz, Vice Chair
- Mary Sfingi, Secretary/Treasurer
- Don Keirn, Commissioner (City Council Member)
- Jim Spinelli, Commissioner

## HURA STAFF

- Lisa Horowitz, Executive Director HURA  
(Community Development Director)
- Ryan Armbruster, Legal Counsel

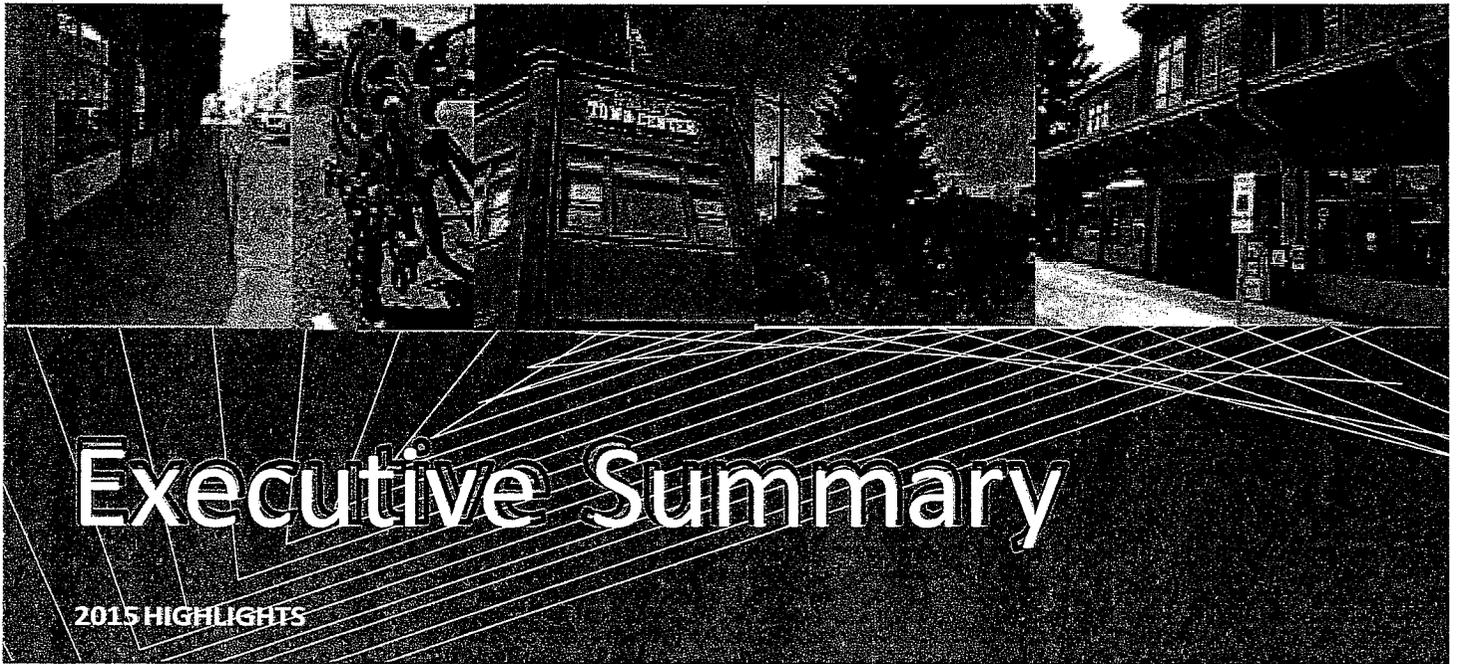
## CITY OF HAILEY ELECTED OFFICIALS

- Fritz Haemmerle, Mayor
- Don Keirn, Council President
- Martha Beave-Burke, Council Member
- Carol Brown, Council Member
- Pat Cooley, Council Member

## CITY STAFF

- Heather Dawson, City Administrator
- Mariel Miller, Public Works Director
- Becky Stokes, City Treasurer
- Mary Cone, City Clerk

Hailey Urban Renewal Agency  
 Hailey City Hall  
 115 Main St. So  
 Hailey, ID 83333  
 208-788-9815



The Hailey Urban Renewal Agency met six (6) times in 2015. All six agendas have been included in this report. Among the highlights of achievements for 2015 are the following:

1. Accrual of tax increment funds above anticipated revenue. The Agency budgeted for revenue of \$17,930 and received \$34,263, an 191% increase over anticipated revenue.
2. Substantial efforts to re-pay the startup loan to the City of Hailey beyond minimum requirements.
3. Approval and adoption of the Fiscal Year 2016 Annual Budget.
4. Initial discussions with redevelopment projects on River Street and other properties in the District boundaries for infrastructure partnership. These partnerships will likely be authorized in 2016.

#### LOOKING FORWARD TO 2016

In 2016, the HURA Board will develop guidelines for participation in redevelopment projects within the Gateway District and to what extent the Agency can leverage anticipated TIF revenues for funding infrastructure improvements and partnering on qualifying projects. These projects mark an exciting start to the revitalization of properties within the Hailey Urban Renewal Area.

Sincerely,

Lisa Horowitz

#### BACKGROUND ON THE HAILEY URA

In 2010, the Hailey City Council established the need for an urban renewal agency by adopting Resolution 2010-02, in accordance with the Idaho Urban Renewal Law (Idaho Code Title 50, Chapter 20). The original Board Members for the Hailey Urban Renewal Agency were Jason Miller, Jim Spinelli, Mary Sfingi, Larry Schwartz, and Don Keirn. As of this writing, all original members are still serving and still very passionate about the urban renewal opportunities for Hailey. The Agency has had two previous directors prior to Lisa Horowitz: Beth Robrahn, 2010-2012 and Micah Austin, 2012-2014. The City of Hailey approved implementation of the Gateway District On October 23, 2013.

# Fiscal Year 2016 Budget

## Notice of Public Hearing

### Hailey Urban Renewal Agency

### Proposed Budget for Fiscal Year 2016

A public hearing for consideration of the proposed Hailey Urban Renewal Agency budget for the fiscal year begins on October 1, 2015, and ends September 30, 2016, will be held at the Hailey City Council Chambers, located at 115 Main St. S, Hailey, Idaho on September 9 at 9:00 am, pursuant to Idaho Code 50-1002. Written comments may be mailed prior to the meeting to: Hailey Urban Renewal Agency, ATTN: Lisa Horowitz, 115 Main St. S., Hailey, ID, 83333 or emailed to [lisa.horowitz@haileycityhall.org](mailto:lisa.horowitz@haileycityhall.org). The Agency budget funds the programs, services, and capital projects that the Agency Board and City Council, by way of adoption of potential urban renewal plans, may determine to be important to meet the Agency's strategic goals and meet the needs of the residents and businesses within the Agency's boundaries.

City Council Resolution No. 2010-02 adopted on January 25, 2010, authorized the establishment of the Urban Renewal Agency. The Agency has now completed the urban renewal plan for the Gateway District, thereby establishing the baseline of assessed value according to 2014 values. The Agency expenses will primarily include debt service, insurance, legal expenses and other consulting expenses in FY 2016. Those activities will be funded through the projected tax increment revenue of \$29,237, which is based on the baseline property tax value of 2014. The budget below shows the breakdown of anticipated expenses for FY 2016. For FY 2016, the Agency's revenues will be limited to tax increment revenues.

Revenue	FY 13	FY 14	FY 15	FY 16
Tax Increment Revenue (Projected)	0.00	0.00	\$17,930.00	\$34,137.00
Other Revenue (Gov't or Loan/Bond Proceeds)	0.00	0.00	\$0.00	\$0.00
<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>\$17,930.00</b>	<b>\$34,137.00</b>

Expenditures	FY 13	FY 14	FY 15	FY 16
Debt Service- Note to City of Hailey (75% of	0.00	0.00	\$13,447.50	\$25,602.75
Professional and Legal Services (portion of 15% of revenues reserved for Admin)	22,583.00	7,517.00	\$500.00	\$2,000.00
Insurance	1,000.00	1,000.00	\$1,069.00	\$1,122.00
Administration Expense (remainder of 15% of revenues reserved for Admin)	9,000.00	3,900.00	\$1000.00	\$3,120.55
Other Expenses (advertising, printing services, etc.)	1,700.00	1,700.00	\$481.25	\$481.25
Capital Expense	0.00	0.00	\$1,432.25	\$1,810.45
<b>Total Expenditures</b>	<b>\$34,283.</b>	<b>\$14,117.00</b>	<b>\$17,930.00</b>	<b>\$34,137.00</b>

I, Lisa Horowitz, Executive Director of the Hailey Urban Renewal Agency, do hereby certify that the foregoing is a true and correct statement of the proposed expenditures and revenues for Fiscal Year 2015, all of which have been tentatively approved at the Board meeting of July 22, 2015.

# 2015 Agendas

Hailey Urban Renewal Agency

REGULAR MEETING

February 11, 2015

Hailey City Hall 115 Main Street S

Council Chambers - upstairs

9:00 am

<i>Chair</i>	Jason Miller
<i>Agency Commissioners</i>	Don Keim, Larry Schwartz, Mary Stingi, Jim Spinelli
<i>Staff Support</i>	Lisa Horowitz, Community Development Director

1. CALL TO ORDER 9:00 am
2. ROLL CALL
3. CONSENT AGENDA:
  - a. Approve minutes from December 3, 2014 Regular Meeting
  - b. Approve expenses incurred since the December 3, 2014 meeting
4. Business:
  - a. Election of officers:
    - i. President
    - ii. Vice President
    - iii. Treasurer/Secretary
  - b. Public Hearing and Discussion of the 2014 Annual Report
  - c. Consideration and approval of Resolution HURA 2015-1, adopting the 2014 Annual Report.
  - d. Acknowledge receipt of first installment 2015 tax increment funds.
  - e. Discussion of 2015 increment funds as compared to 2015 Budget; discussion of first 2015 City of Hailey payment per adopted MOU.
5. Staff Reports:
  - a. Economic Development update
  - b. Capital Improvements Plan Process
6. Adjourn

# 2015 Agendas (cont.)

Hailey Urban Renewal Agency

REGULAR MEETING

May 13, 2015

Hailey City Hall 115 Main Street S

Council Chambers - upstairs

12:00 Noon

<i>Chair:</i>	Jason Miller
<i>Vice Chair:</i>	Larry Schwartz
<i>Treasurer:</i>	Mary Sving
<i>Board Members:</i>	Don Kern, Jim Spinelli
<i>Staff Support:</i>	Lisa Horowitz, Community Development Director

1. CALL TO ORDER 12:00 pm
2. ROLL CALL
3. CONSENT AGENDA:
  - a. Approve minutes from February 11, 2015 Regular Meeting
  - b. Approve expenses incurred since the February 11, 2015 meeting
4. Business:
  - a. Direct staff to obtain FY 2016 property tax estimates from Blaine County and generate revenue projections based on the estimate
  - b. Discussion of New Mobility West Grant application for "Livable Main Street"
5. Staff Reports:
  - a. Economic Development update
6. Adjourn

# 2015 Agendas (cont.)

Hailey Urban Renewal Agency

REGULAR MEETING

July 22, 2015

Hailey City Hall 115 Main Street S

Council Chambers - upstairs

8:00 am

Chair	Jason Miller
Vice Chair	Larry Schwartz
Treasurer	Mary Sfringi
Board Members	Don Keim, Jim Spinelli
Staff Support	Lisa Horowitz, Community Development Director

1. CALL TO ORDER 8:00 am
2. ROLL CALL
3. CONSENT AGENDA:
  - a. Approve minutes from May 13, 2015 Regular Meeting
  - b. Approve expenses incurred since the May 13, 2015 meeting
4. Business:
  - a. Discussion of Fiscal Year 2016 projected tax increment revenues and calculations.
  - b. Discussion on the Tentative Fiscal Year 2016 Budget for the Hailey Urban Renewal Agency
  - c.
5. Staff Reports:
  - a. Community Development update
6. Adjourn

# 2015 Agendas (cont.)

## Hailey Urban Renewal Agency

### REGULAR MEETING

August 19, 2015

Hailey City Hall

115 Main Street S

Council Chambers - upstairs

8:00 am

<i>Chair</i>	Jason Miller
<i>Vice Chair</i>	Larry Schwartz
<i>Treasurer</i>	Mary Sfrigi
<i>Board Members</i>	Don Keim, Jim Spinelli
<i>Staff Support:</i>	Lisa Horowitz, Community Development Director

1. CALL TO ORDER 8:00 am
2. ROLL CALL
3. CONSENT AGENDA:
  - a. Approve minutes from July 22, 2015 Special Meeting
  - b. Approve expenses incurred since the July 22, 2015 meeting
4. Business:
  - a. Public Hearing on the Tentative Fiscal Year 2016 Budget for the Hailey Urban Renewal Agency
  - b. Discussion and Adoption of Resolution No. HURA-2015-02, the Fiscal Year 2016 Budget for the Hailey Urban Renewal Agency
5. Staff Reports:
  - a. Community Development update
6. Adjourn

# 2015 Agendas (cont.)

Hailey Urban Renewal Agency

REGULAR MEETING

October 14, 2015

Hailey City Hall

115 Main Street S

Council Chambers - upstairs

9:00 am

Chair	Jason Miller
Vice Chair	Larry Schwartz
Treasurer	Mary Sling
Board Members	Don Keim, Jim Spinelli
Staff Support	Lisa Horowitz, Community Development Director

1. CALL TO ORDER 9:00 am
2. ROLL CALL
3. CONSENT AGENDA:
  - a. Approve minutes from August 19, 2015 Special Meeting
  - b. Approve expenses incurred since the July 22, 2015 meeting
4. Business:
  - a. Discussion of costs on River Street regarding Kings drainage in right of way
  - b. Legislative Update
5. Staff Reports:
  - a. Community Development update
6. Adjourn

# 2015 Agendas (cont.)

Hailey Urban Renewal Agency

REGULAR MEETING

December 2, 2015

Hailey City Hall  
115 Main Street S  
Council Chambers – upstairs  
4:00 pm

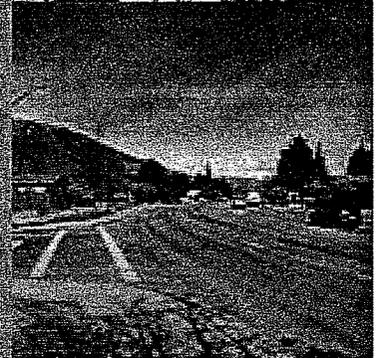
<i>Chair:</i>	Jason Miller
<i>Vice Chair:</i>	Larry Schwartz
<i>Treasurer:</i>	Mary Stringi
<i>Board Members:</i>	Don Keirn, Jim Spinelli
<i>Staff Support:</i>	Lisa Horowitz, Community Development Director

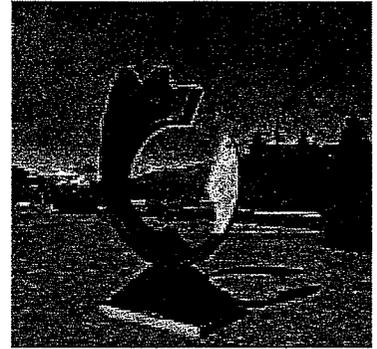
1. CALL TO ORDER 4:00 pm
2. ROLL CALL
3. CONSENT AGENDA:
  - a. Approve minutes from October 14, 2015 Regular Meeting
  - b. Approve expenses incurred since the October 14, 2015 meeting (see packet)
4. Business:
  - a. Discussion and Approval of annual engagement letter for professional services with DRB-Dennis Brown, CPA to audit the HURA financials, as required by Statute
  - b. ~~Discussion and Approval of Resolution HURA 15-4, appropriating funds for a public infrastructure project on River Street~~
  - c. Legislative Update
5. Staff Reports:
  - a. Community Development update
6. Adjourn

# Looking Forward to 2016

## Key Priorities for the Hailey Urban Renewal Agency in 2016

1. Determine revenues for FY 2017 and anticipate their receipt.
2. Consider other funding options to coincide with receipt of the LHTAC grant to minimize phasing of River Street reconstruction.
3. Partner with developers and owners of real property on redeveloping sites within the Gateway District, particularly those sites that are in clear need of redevelopment.
4. Establish priority economic development projects and determine how Board Members can be involved.





## Contact Information

### Hailey Urban Renewal Agency

Hailey City Hall

115 Main St. So

Hailey, ID 83333

208-788-9815

Lisa Horowitz, Director

[lisa.horowitz@haileycityhall.org](mailto:lisa.horowitz@haileycityhall.org)

208-788-9815 ext 13



### City of Hailey

Hailey City Hall

115 Main St. So

Hailey, ID 83333

208-788-4221

Heather Dawson, City Administrator

[heather.dawson@haileycityhall.org](mailto:heather.dawson@haileycityhall.org)

208-788-4221

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 3/17/16 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

---

**SUBJECT**

Approval of Minutes from the meeting of the Hailey City Council on March 7, 2016 and to suspend reading of them.

---

**AUTHORITY:**  ID Code 74-205       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

---

**BACKGROUND:**

Draft minutes prepared.

---

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

---

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

---

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

---

**FOLLOW UP NOTES:**

---

**MINUTES OF THE MEETING OF THE  
HAILEY CITY COUNCIL  
HELD MARCH 7, 2016  
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Fritz Haemmerle. Present were Council members Colleen Teevin, Don Keirn, Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Administrator Heather Dawson, and City Clerk Mary Cone.

5:29:54 PM Call to order by Mayor Haemmerle.

5:30:24 PM CA093 added to the agenda made by burke? listen

Open Session for Public Comments:

5:30:50 PM Bob MacLeod Blaine County Museum gave an update to council. MacLeod announced several recent items, including a recent celebrate Idaho open house at the Blaine County Museum. The museum has recently purchased the property just south of the museum.

**CONSENT AGENDA:**

- ~~\*CA 093~~ Motion to set the second March 2016 City Council Meeting regularly scheduled on the 3<sup>rd</sup> Monday of each month to Thursday, March 17, 2016 at 4:30 p.m. ....
- CA 067 Motion to approve Hailey Arbor Day Proclamation, setting 2016 Arbor Day in Hailey on May 14, 2016 .....
- CA 068 Motion to approve resolution 2016-24, authorizing grant application for Arbor Day Tree to be planted in conjunction with Arbor Day activities.....
- CA 069 Motion to ratify Resolution 2016-25 approving a lease agreement with IDWR to place Hailey's surface water rights obtained from Old Cutters into the Idaho Water Bank for lease .....
- CA 070 Motion to approve Resolution 2016-26 authorizing Blaine County Facilities Use Agreement for Magic Valley K-9 training on March 15, 2016. ....
- CA 071 Motion to approve Notice of Award to Rosenbauer for fire pumper truck bid of \$287,701 and authorize the mayor to sign the Notice of Award; and motion to approve Purchase Agreement for \$287,701 and authorize the mayor to sign Resolution No. 2016-27 and the Purchase Agreement upon receipt of the Purchase Agreement signed by Rosenbauer .....
- CA 072 Motion to approve CNI's pay request # 8 in the amount of \$41,349.70 for construction expenses owed for work during the months of January and February 2016 .....
- CA 073 Motion to approve Surplus Property Resolution 2016-28 declaring surplus property of a no longer needed Hailey Library Table .....
- CA 074 Motion to approve new liquor license for Restaurant 103 .....
- CA 075 Motion to approve minutes of February 08, 2016 and to suspend reading of them .....
- CA 076 Motion to ratify claims for expenses due in the month of January .....
- CA 077 Motion to approve claims for expenses incurred during the month of February, 2016, and claims for expenses due by contract in March, 2016 .....
- CA 078 Motion to approve Treasurer's reports for February 2016.....

5:32:44 PM **Burke moved to approve all consent agenda items, seconded by Keirn, motion passed unanimously.**

HAILEY CITY COUNCIL MINUTES  
March 7, 2016

**MAYOR'S REMARKS:**

MR 079 Employee Recognition 10 Year Service Derek Stewart  
15 Year Service Steve England  
20 Year Service Maria Mares

5:33:09 PM employee recognition awards

5:33:29 PM Lieutenant Derek Stewart is recognized for his 10 years of service.

5:34:20 PM Lieutenant Steve England is recognized for his 15 years of service. Mayor Haemmerle thanks England for his dedication and service.

5:35:39 PM Maria Mares 20 year recognition. Mayor Haemmerle thanks Mares for her service for all of these years.

Police Chief Gunter presented Mares with a gift certificate as a thank you for her service.

**PROCLAMATIONS AND PRESENTATIONS:**

*PP 080 Presentation of Hailey Fire Department Annual Report for 2015*

5:38:40 PM Craig Aberbach gives an overview for 2015, doing more with less budget. Call volume has continued to increase. Department demographics have not changed much. Aberbach reviews 2015 accomplishments, including wildfire deployments. Items planned for 2016 include, working on grant applications, updating the city emergency operations plan.

Burke asked a question, do they still dress up in full gear to show students? Aberbach confirms, yes.

Cooley asks Aberbach when he anticipates hearing about the SCBA grant application.

5:47:42 PM Haemmerle announces that the relationship between Hailey and Wood River Fire and Rescue is great now. Haemmerle thanks Aberbach.

*PP 081 Presentation by Jim Keating of Blaine County Recreation District recreation study*

5:49:18 PM Jim Keating BCRD Executive Director presents a countywide recreation planning report. This group identified the "asset inventory" of our area, 60 recreational assets in Hailey. Multi use paved trail is the highest used asset, alpine skiing is next highest then next is City Park use is 3<sup>rd</sup> in high visitation. Recreation survey results, 975 people responded over a 7 week period. 362 responses from Hailey residents. How do we use this information, Keating summarizes, we use this as broad directional information, inform new projects, provide an inventory of assets, and provides many individual comments.

HAILEY CITY COUNCIL MINUTES  
March 7, 2016

6:03:02 PM Horowitz adds, surprised at how high road biking is in our county. Also, of the 362 Hailey responses over 100 added comments.

6:04:08 PM Burke comments that an indoor youth facility keeps being mentioned and this came up in the Goal setting meeting recently. Keating comments, what is a meaningful facility for youth?

### **PUBLIC HEARINGS:**

*PH 082 Consideration of Resolution 2016-29, calling a special election to increase the property tax levy for two years to collect \$400,000 each year for a total of \$800,000 for the purpose of improving bike and pedestrian infrastructure within Hailey*

6:07:24 PM Levy election introduced by Mayor Haemmerle, “Pathways for People” presentation by Mayor Haemmerle throughout the community. These improvements add to our quality of life, we are a first world town. Our hope is to deliver this project and then show success and do more.

Public comments:

6:10:23 PM Carol Waller is in support of this project and much needed to our town.

6:10:43 PM Kaz Thea Hailey resident is in support of this project, to diversify our mobility through town is a great enhancement. Thea feels the projects that are proposed are sensible and will show the community that we can get it done.

6:11:55 PM Cameron Ellis Hailey resident, supports this project, means safety for our kids, and economic dev,

6:12:17 PM Brant Hume from Hailey asked, where did the amount come from? Miller responded, City Engineer provided these estimates.

6:13:21 PM Peter Lobb has a bit of a problem with this project. Lobb feels that taking the numbers from the BCRD levy which was supposed to be for 2 years only. Lobb reads from Hailey’s Key Streets flyer...connecting us safely, Hailey does not have the money to provide maintenance on new sidewalks in its operating budget. Lobb asks what is the long term infrastructure plan? Lobb has hard time believing Hailey residents will support this measure, because it does not cover what we need. Lobb does not see this as an answer to our needs.

6:17:17 PM Patrick Buchannan comments as a Hailey resident. Buchannan would like to see this project as a priority as he has 3 children traveling through town. And he would like a more connected City to allow for a safer commute. Buchannan supports this item.

6:18:26 PM Bob MacLeod supports this project but announces that his property taxes have increased 50% over the past year.

HAILEY CITY COUNCIL MINUTES  
March 7, 2016

Council Deliberation:

6:19:43 PM Haemmerle comments, getting around Hailey is not as incredibly safe as we desire. There is no good way for kids to get to Werthheimer Park added Haemmerle.

6:22:39 PM Keirn agrees with Buchanan and Ellis, we need better connectivity. Let's see what the citizens want to do, Keirn adds.

6:24:13 PM Teevin is glad we are making safety a priority and is in support of this election. Teevin shares some concerns, how this will impact citizens. Teevin's concerned about generally asking for the money, what about waiting 1 year and holding focus groups, and possible taxing options. Haemmerle asked for ideas for raising funds? Teevin likes Development Impact Fees, alcohol, tobacco, retail tax. 6:29:27 PM Haemmerle states we've been talking about this for several years and we are considering going to vote for a LOT funds also.

6:30:08 PM Cooley feels it is time to see what the citizens will support.

6:31:12 PM Burke appreciates that every improvement we make, makes Hailey more popular. If you are not intending to sell, it is harder to handle an increase your taxes. Burke summarizes, what are important areas for parents. What can we do in increments that will make Hailey a better place, this is a good first step.

6:34:00 PM Haemmerle is a taxpayer in multiple jurisdictions and has used the bike path since it was made. Moving people through town safely is important. We are trying to give the public "bite-sized" chunks that they can deal with and determine, is it worthy?

6:36:04 PM **Burke moves to adopt Resolution 2016-29 calling for a special levy election, seconded by Keirn, motion passed unanimously.**

6:39:14 PM Peter Lobb suggests go for a long-term bond, don't bother with this temporary levy.

*PH 083 Airport Issues*

6:40:21 PM airport issues, Cooley is in favor of the noise study and the air quality study. Cooley asked a question about de-icing process, Miller responds.

6:42:54 PM Haemmerle nominated 3 people to be on the Airport's new Noise Abatement Program Committee: Fritz Haemmerle, Walt Denekas and Peter Lobb.

No public comments.

**NEW BUSINESS:**

*NB 084 Introduction of amendments to Municipal Code Chapter 2, updating references to Idaho Code within sections governing Hailey's boards and commissions, and other housekeeping amendments, including amendments to the bylaws of each board*

HAILEY CITY COUNCIL MINUTES  
March 7, 2016

6:43:30 PM Dawson gave an update on this item, introduction of Municipal Code chapter 2, updating references and boards and commissions, including bylaws of each board. The planning and zoning amendments need to go through that commission before getting into the proposed Ordinance.

*NB 085 Discussion of Hailey Arena marketing efforts and findings*

6:46:31 PM Miller gave an update of this item. Miller contacted similar venues in the Pacific Northwest and also contacted past applicants and asked them about our facility. Miller explained an interesting business model where the arena owner or another party would take risk or reward of sponsoring an event and an event producer would pay a flat fee to use the facility.

6:50:27 PM Teevin loves the idea of bringing people to town and utilizing our facilities. Miller comments.

6:51:26 PM Haemmerle feels we need further discussion on this topic. Haemmerle suggests bringing up in a Public Hearing to collect comments from public. Miller feels there are definite areas to partner with other groups.

**OLD BUSINESS:**

*OB 086 3rd Reading of Ordinance No. 1193 amending Subdivision Code Section 3.1.1, Procedure and Section 3.3.6 to require a Title Report as a requirement of preliminary plats and to require submittal of recorded final plat*

6:54:20 PM **Burke moves to approve 3<sup>rd</sup> Reading by title only, authorize Mayor to sign, seconded by Keirn, motion passed unanimously.**

6:54:54 PM **Mayor Haemmerle conducts the 3<sup>rd</sup> Reading of Ordinance No. 1193, by title only.**

**STAFF REPORTS:**

6:55:30 PM Craig Aberbach thanked everyone for the support for the purchase of the Pumper fire truck. We received one bid.

6:56:18 PM Jeff Gunter Police Chief, after action review meeting with school regarding the false potential shooter situation at the school. We have identified some communication flaws in that incident and shared it with the school. Gunter hands out code enforcement report over the past 2 years, even since we eliminated the Hailey code enforcement officer.

6:59:08 PM Miller gave a transportation update. There will be artwork planned at the new bridge being built right now near the hospital. Proposed art will be presented to the transportation group soon. Will Main Street be a part of the ITD's 5 year plan, we've requested that they add it in their plan. The Blaine County Recreation District will be creating wayfinding

HAILEY CITY COUNCIL MINUTES  
March 7, 2016

signs next year, and will coordinate with the City. In May we will find out if we will receive the gold designation for bike/ped master plan? With the Blaine County Community Bike/Ped Master Plan, they believe it could make us eligible for the Gold designation. Currently over \$22,000 over our snow removal budget.

**EXECUTIVE SESSION:** Real Property Acquisition (IC 74-206(1)(c)), and Pending & Imminently Likely Litigation (IC 74-206(1)(f))

**7:02:56 PM Burke moves to go into Executive Session to discuss Real Property Acquisition (IC 74-206(1)(c)), and Pending & Imminently Likely Litigation (IC 74-206(1)(f)), seconded by Keirn, motion passed with roll call vote. Teevin, yes. Keirn, yes. Cooley, yes. Burke, yes.**

7:17:58 PM Mayor and Council reconvened meeting after Executive Session.

**NEW BUSINESS:**

*NB 092 Consideration of Resolution 2016-30, authorizing mayor to sign General Release regarding purported property damage*

To consider a settlement. 7:18:52 PM Burke moves to adopt resolution no. 2016-30, issue payment \$2,082, seconded by Keirn, motion passed unanimously.

7:19:31 PM Keirn moves to adjourn, seconded by Burke, motion passed unanimously.

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE 3/17/2016 DEPARTMENT:** Finance & Records      **DEPT. HEAD SIGNATURE:** MHC

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**SUBJECT**

Council Approval of Claims costs incurred during the month of February 2016 that are set to be paid by contract for March 2016.

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**AUTHORITY:**    ID Code 50-1017       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

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**BACKGROUND:**

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
  2. Invoice entry into data base by finance department.
  3. Open invoice report and check register report printed for council review at city council meeting.
  4. Following council approval, mayor and clerk sign checks and check register report.
  5. Signed check register report is entered into Minutes book.
- 

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

Payments are for expenses incurred during the previous month, per an accrual accounting system.

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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

\_\_\_ City Attorney      \_\_\_ Clerk / Finance Director      \_\_\_ Engineer      \_\_\_ Mayor  
\_\_\_ P & Z Commission      \_\_\_ Parks & Lands Board      \_\_\_ Public Works      \_\_\_ Other

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**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Review report's, ask questions about expenses and procedures, approve claims for payment.

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**FOLLOW UP NOTES:**

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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
<b>4409 A.W. REHN &amp; ASSOCIATES</b>										
FEBRU	1	FSA Admin Fee	Invoice	03/02/2016	03/15/2016	40.25	40.25	100-15-41215		316
FEBRU	2	FSA Admin Fee	Invoice	03/02/2016	03/15/2016	40.25	40.25	200-15-41215		316
FEBRU	3	FSA Admin Fee	Invoice	03/02/2016	03/15/2016	40.25	40.25	210-15-41215		316
Total 4409 A.W. REHN & ASSOCIATES:						120.75	120.75			
<b>50307 ABERBACH, CRAIG</b>										
3/2/16	1	NFPA Class Assessing Wildfire Hazards	Invoice	03/02/2016	03/21/2016	72.75	72.75	100-55-41724		316
Total 50307 ABERBACH, CRAIG:						72.75	72.75			
<b>247 AMBRIZ, JOSE</b>										
3/8/16	1	WASTEWATER TRAINING PER DIEM JOSE AMBRI	Invoice	03/08/2016	03/15/2016	83.50	83.50	210-70-41724		316
Total 247 AMBRIZ, JOSE:						83.50	83.50			
<b>2918 AMERIPRIDE LINEN AND APPAREL S</b>										
240049	1	UNIFORMS WW	Invoice	02/25/2016	03/15/2016	179.78	179.78	210-70-41703		316
240049	1	UNIFORMS WW	Invoice	03/03/2016	03/15/2016	128.18	128.18	210-70-41703		316
240049	1	UNIFORMS WW	Invoice	03/10/2016	03/15/2016	196.78	196.78	210-70-41703		316
Total 2918 AMERIPRIDE LINEN AND APPAREL S:						504.74	504.74			
<b>1656 ANDERSON, MARCI</b>										
3/2/16	1	Refund Credit Bal. 440 Shoshone Dr.	Invoice	03/02/2016	03/21/2016	14.90	14.90	100-00-15110		316
Total 1656 ANDERSON, MARCI:						14.90	14.90			
<b>375 ATKINSON'S MARKET</b>										
000204	1	Clorox toilet bowl cleaner	Invoice	03/04/2016	03/17/2016	7.41	7.41	100-55-41211		316
1/31/16	1	remaining credit on duplicate payment	Invoice	01/31/2016	02/22/2016	5.20	5.20	100-20-41215		216
Total 375 ATKINSON'S MARKET :						2.21	2.21			
<b>1658 BAILEY, WAYNE &amp; SANDRA</b>										
3/1/16	1	Refund Credit Bal. 1811 Laurelwood DR>	Invoice	03/01/2016	03/15/2016	63.59	63.59	100-00-15110		316

Posting period: 03/16

Invoice Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 1658 BAILEY, WAYNE & SANDRA:									
					63.59	63.59			
2311 BANYAN TECHNOLOGY INC.									
20170	1 LABOR	Invoice	02/18/2016	03/21/2016	213.75	213.75	200-60-41401		316
Total 2311 BANYAN TECHNOLOGY INC. :									
					213.75	213.75			
2885 BIG STATE INDUSTRIAL SUPPLY, I									
119722	1 1197221 TRUCK SPILL KIT AND SAFETY GLASSE	Invoice	02/19/2016	03/21/2016	551.19	551.19	100-40-41403		316
Total 2885 BIG STATE INDUSTRIAL SUPPLY, I:									
					551.19	551.19			
3002 CASELLE, INC.									
71855	1 ACA reporting forms and electronic files	Invoice	03/03/2016	03/15/2016	446.67	446.67	100-15-41515		316
71855	2 ACA reporting forms and electronic files	Invoice	03/03/2016	03/15/2016	446.67	446.67	200-15-41515		316
71855	3 ACA reporting forms and electronic files	Invoice	03/03/2016	03/15/2016	446.66	446.66	210-15-41515		316
Total 3002 CASELLE, INC. :									
					1,340.00	1,340.00			
50333 CATERPILLAR FINANCIAL SERVICES CORP									
169373	1 16937338 CATERPILLER LEASE PAYMENT	Invoice	02/22/2016	03/21/2016	18,058.46	18,058.46	100-40-41775		316
Total 50333 CATERPILLAR FINANCIAL SERVICES CORP:									
					18,058.46	18,058.46			
6051 CENTURY LINK									
136833	1 9814 260B long distance	Invoice	02/29/2016	03/15/2016	5.44	5.44	100-15-41713		316
136833	2 9814 260B long distance	Invoice	02/29/2016	03/15/2016	5.44	5.44	200-15-41713		316
136833	3 9814 260B long distance	Invoice	02/29/2016	03/15/2016	5.44	5.44	210-15-41713		316
136833	4 9814 260B long distance	Invoice	02/29/2016	03/15/2016	5.44	5.44	100-25-41713		316
136833	5 9814 260B long distance	Invoice	02/29/2016	03/15/2016	5.44	5.44	100-20-41713		316
136833	6 9814 260B long distance- 33.33%	Invoice	02/29/2016	03/15/2016	1.80	1.80	100-42-41713		316
136833	7 9814 260B long distance- 33.33%	Invoice	02/29/2016	03/15/2016	1.80	1.80	200-42-41713		316
136833	8 9814 260B long distance- 33.33%	Invoice	02/29/2016	03/15/2016	1.81	1.81	210-42-41713		316
136833	9 211 125B LONG DIST- TREATMENT PLANT	Invoice	02/29/2016	03/15/2016	2.72	2.72	210-70-41713		316
136833	10 211 125B LONG DIST- Water Dept	Invoice	02/29/2016	03/15/2016	2.72	2.72	200-60-41713		316
136833	11 3147 220B LONG DIST: FIRE DEPT	Invoice	02/29/2016	03/15/2016	5.44	5.44	100-55-41713		316
136833	12 5965-737B LONG DIST- STREET SHOP	Invoice	02/29/2016	03/15/2016	5.44	5.44	100-40-41713		316

Invoice Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 6051 CENTURY LINK:									
					48.93	48.93			
5361 CENTURY LINK - PHONE SERVICE									
3/1/16	1 POLICE DEPT L 208-788-0258 309M	Invoice	03/01/2016	03/15/2016	226.94	226.94	100-25-41713		316
Total 5361 CENTURY LINK - PHONE SERVICE:									
					226.94	226.94			
1537 COMMERCIAL TIRE									
121463	1 121463 CLASSIC TUBELESS TRUCK BARS	Invoice	02/16/2016	03/21/2016	171.14	171.14	100-40-41403		316
Total 1537 COMMERCIAL TIRE:									
					171.14	171.14			
337 COPY & PRINT LLC									
70418	1 Folding Letters for CRS FEMA Letters	Invoice	03/04/2016	03/21/2016	17.50	17.50	100-20-41211		316
Total 337 COPY & PRINT LLC:									
					17.50	17.50			
972 COX COMMUNICATIONS									
3/1/16	1 001 2401 200477401 MAIN 33%	Invoice	03/01/2016	03/15/2016	25.20	25.20	100-42-41713		316
3/1/16	2 001 2401 200477401 MAIN 33%	Invoice	03/01/2016	03/15/2016	25.20	25.20	200-42-41713		316
3/1/16	3 001 2401 200477401 MAIN 33%	Invoice	03/01/2016	03/15/2016	25.20	25.20	210-42-41713		316
3/1/16	4 001 2401 200477401 Library	Invoice	03/01/2016	03/15/2016	113.40	113.40	100-45-41713		316
3/1/16	5 001 2401 200477401 Street	Invoice	03/01/2016	03/15/2016	109.25	109.25	100-40-41713		316
3/1/16	6 0012401035971201 Welcome Center	Invoice	03/01/2016	03/15/2016	79.00	79.00	100-10-41717		316
3/1/16	7 001 2401 205095301 HFD	Invoice	03/01/2016	03/15/2016	69.00	69.00	100-55-41717		316
Total 972 COX COMMUNICATIONS:									
					446.25	446.25			
663 D&B SUPPLY									
37277	1 WORK PANTS	Invoice	02/26/2016	03/21/2016	134.95	134.95	200-60-41703		316
Total 663 D&B SUPPLY :									
					134.95	134.95			
781 DIG LINE									
005380	1 0053805-IN DIGLINE FEES W	Invoice	02/29/2016	03/15/2016	32.20	32.20	200-60-41325		316
005380	2 0053805-IN DIGLINE FEES W	Invoice	02/29/2016	03/15/2016	32.20	32.20	210-70-41325		316
Total 781 DIG LINE :									
					64.40	64.40			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
<b>6583 D-SWANER WELDING, INC</b>										
12734	1	12734 CAT FUSION TO J DEER QUICK CONNECT	Invoice	12/22/2015	03/21/2016	5,500.00	5,500.00	100-40-41403		316
12771	1	12771 CAT FUSION TO VOLVO L35 ATTACHMENT	Invoice	01/13/2016	03/21/2016	2,750.00	2,750.00	100-40-41403		316
12806	1	12806 REPAIR/REBUILD SNOW BUCKET SKID SH	Invoice	02/04/2016	03/21/2016	327.24	327.24	100-40-41403		316
Total 6583 D-SWANER WELDING, INC:						8,577.24	8,577.24			
<b>3094 ENERGY LABORATORIES, INC.</b>										
360360	1	LAB TESTING VWV	Invoice	03/08/2016	03/15/2016	157.00	157.00	210-70-41795		316
Total 3094 ENERGY LABORATORIES, INC.:						157.00	157.00			
<b>50282 FIRST BANKCARD - ABERBACH</b>										
00262	1	Idaho firechiefs yrlly assoc fees	Invoice	02/02/2016	03/15/2016	110.00	110.00	100-55-41711		316
107-17	1	Amazon 2 temp gun dual laser thermometers	Invoice	02/22/2016	03/15/2016	107.90	107.90	100-55-41215		316
107-17	2	Amazon 1 smoke test brand liquid smoke detector	Invoice	02/22/2016	03/15/2016	9.97	9.97	100-55-41215		316
2/25/16	1	UPPS 2 books of stamps	Invoice	02/25/2016	03/15/2016	19.60	19.60	100-55-41213		316
Total 50282 FIRST BANKCARD - ABERBACH:						247.47	247.47			
<b>1684 FIRST BANKCARD - BALEDGE</b>										
575765	1	AED Superstore -2 Pediatric Pads, 3 Defibrillators	Invoice	02/09/2016	03/15/2016	367.00	367.00	100-55-41219		316
580608	1	AED Superstore -standard battery pack for Defib	Invoice	02/23/2016	03/15/2016	149.00	149.00	100-55-41219		316
Total 1684 FIRST BANKCARD - BALEDGE:						516.00	516.00			
<b>5372 FIRST BANKCARD - CONE</b>										
108-77	1	post it easel pads for goal setting meeting 2/18	Invoice	01/29/2016	03/15/2016	25.26	25.26	100-15-41215		316
108-77	2	post it easel pads for goal setting meeting 2/18	Invoice	01/29/2016	03/15/2016	25.26	25.26	200-15-41215		316
108-77	3	post it easel pads for goal setting meeting 2/18	Invoice	01/29/2016	03/15/2016	25.26	25.26	210-15-41215		316
2955	1	ecostatic sticky note posters for goal setting 2/18	Invoice	01/29/2016	03/15/2016	16.55	16.55	100-15-41215		316
2955	2	ecostatic sticky note posters for goal setting 2/18	Invoice	01/29/2016	03/15/2016	16.55	16.55	200-15-41215		316
2955	3	ecostatic sticky note posters for goal setting 2/18	Invoice	01/29/2016	03/15/2016	16.55	16.55	210-15-41215		316
Total 5372 FIRST BANKCARD - CONE:						125.43	125.43			
<b>5371 FIRST BANKCARD - DAWSON</b>										
045209	1	fuel for explorer general use	Invoice	02/10/2016	03/15/2016	12.52	12.52	100-42-41719		316
045209	2	fuel for explorer general use	Invoice	02/10/2016	03/15/2016	12.52	12.52	200-42-41719		316
045209	3	fuel for explorer general use	Invoice	02/10/2016	03/15/2016	12.52	12.52	210-42-41719		316

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
260433	1	SurveyMonkey monthly billing inv. 260433387	Invoice	02/10/2016	03/15/2016	8.67	8.67	100-15-41325		316
260433	2	SurveyMonkey monthly billing inv. 260433387	Invoice	02/10/2016	03/15/2016	8.67	8.67	200-15-41325		316
260433	3	SurveyMonkey monthly billing inv. 260433387	Invoice	02/10/2016	03/15/2016	8.66	8.66	210-15-41325		316
		<b>Total 5371 FIRST BANKCARD - DAWSON:</b>				<b>63.56</b>	<b>63.56</b>			
<b>5379 FIRST BANKCARD - GELSKEY</b>										
2/3/16	1	LYNX training/Thinkers group	Invoice	02/03/2016	03/15/2016	30.50	30.50	100-45-41723		316
2/3/16	2	materials for collection	Invoice	02/03/2016	03/15/2016	24.96	24.96	100-45-41535		316
2/3/16	3	materials for collection	Invoice	02/03/2016	03/15/2016	39.99	39.99	100-45-41535		316
2/3/16	4	folding table for juvenile area	Invoice	02/03/2016	03/15/2016	53.00	53.00	100-45-41539		316
2/3/16	5	monthly newspaper subscription	Invoice	02/03/2016	03/15/2016	34.38	34.38	100-45-41735		316
2/3/16	6	materials for collection	Invoice	02/03/2016	03/15/2016	89.97	89.97	100-45-41535		316
2/3/16	7	plumbing piece for public toilet	Invoice	02/03/2016	03/15/2016	20.00	20.00	100-45-41413		316
2/3/16	8	materials for collection	Invoice	02/03/2016	03/15/2016	11.30	11.30	100-45-41535		316
2/3/16	9	materials for collection	Invoice	02/03/2016	03/15/2016	28.30	28.30	100-45-41535		316
2/3/16	10	Domino's Charge	Invoice	02/03/2016	03/15/2016	8.22	8.22	100-00-32415		316
		<b>Total 5379 FIRST BANKCARD - GELSKEY:</b>				<b>340.62</b>	<b>340.62</b>			
<b>50339 FIRST BANKCARD - MILLER</b>										
103635	1	MICROSOFT - SOFTWARE	Invoice	01/28/2016	03/15/2016	36.66	36.66	100-15-41533		316
103635	2	MICROSOFT - SOFTWARE	Invoice	01/28/2016	03/15/2016	36.66	36.66	200-15-41533		316
103635	3	MICROSOFT - SOFTWARE	Invoice	01/28/2016	03/15/2016	36.67	36.67	210-15-41533		316
2/8/16	1	AMAZON - USB ADAPTER	Invoice	02/08/2016	03/15/2016	7.36	7.36	100-15-41533		316
2/8/16	2	AMAZON - USB ADAPTER	Invoice	02/08/2016	03/15/2016	7.36	7.36	200-15-41533		316
2/8/16	3	AMAZON - USB ADAPTER	Invoice	02/08/2016	03/15/2016	7.36	7.36	210-15-41533		316
		<b>Total 50339 FIRST BANKCARD - MILLER:</b>				<b>132.07</b>	<b>132.07</b>			
<b>5376 FIRST BANKCARD - PARKER</b>										
002-17	1	HARD DRIVE AND BATTERY	Invoice	02/15/2016	03/15/2016	122.97	122.97	210-70-41424		316
271130	1	SIP.US POLICE	Invoice	02/14/2016	03/15/2016	32.34	32.34	100-25-41713		316
271130	2	SIP.US POLICE	Invoice	02/14/2016	03/15/2016	32.34	32.34	100-25-41713		316
271130	3	SIP.US LIBRARY	Invoice	02/14/2016	03/15/2016	32.34	32.34	100-45-41713		316
271130	4	SIP.US WW	Invoice	02/14/2016	03/15/2016	32.34	32.34	210-70-41713		316
271130	5	SIP.US WATER	Invoice	02/14/2016	03/15/2016	32.34	32.34	200-60-41713		316
353503	1	GOOGLE SPAM FILTERING	Invoice	01/31/2016	03/15/2016	24.05	24.05	100-15-41533		316
353503	2	GOOGLE SPAM FILTERING	Invoice	01/31/2016	03/15/2016	24.05	24.05	200-15-41533		316
353503	3	GOOGLE SPAM FILTERING	Invoice	01/31/2016	03/15/2016	24.05	24.05	210-15-41533		316

Invoice Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 5376 FIRST BANKCARD - PARKER:									
					356.82	356.82			
5375 FIRST BANKCARD - SCHWARZ									
2/13/16	1 BEST BUY - PRINTER AND PRINTER SUPPLIES	Invoice	02/13/2016	03/15/2016	668.80	668.80	100-40-41215		316
2/20/16	1 BEST BUY - PRINTER AND PRINTER SUPPLIES	Invoice	02/20/2016	03/15/2016	101.73	101.73	100-40-41215		316
Total 5375 FIRST BANKCARD - SCHWARZ:									
					770.53	770.53			
5377 FIRST BANKCARD - STELLERS									
525301	1 uniform patches for Sgt.	Invoice	01/29/2016	03/15/2016	24.33	24.33	100-25-41703		316
Total 5377 FIRST BANKCARD - STELLERS:									
					24.33	24.33			
1588 FIRST BANKCARD- HOROWITZ									
2/22/16	1 EduCode 2016 Tuition	Invoice	02/22/2016	03/15/2016	600.00	600.00	100-20-41723		316
2/22/16	2 EduCode 2016 Hotel	Invoice	02/22/2016	03/15/2016	275.52	275.52	100-20-41724		316
2/22/16	3 EduCode 2016 Hotel	Invoice	02/22/2016	03/15/2016	400.00	400.00	100-20-41724		316
2/27/16	1 EEBA-Houses that Work	Invoice	02/16/2016	03/15/2016	50.00	50.00	100-20-41723		316
Total 1588 FIRST BANKCARD- HOROWITZ:									
					1,325.52	1,325.52			
361 FREIGHTLINER OF IDAHO									
184549	1 184549 1500W CORD	Invoice	01/28/2016	03/21/2016	69.96	69.96	100-40-41403		316
Total 361 FREIGHTLINER OF IDAHO:									
					69.96	69.96			
101 GALENA ENGINEERING, INC.									
3/1/16	1 COBBLESTONE LANE BID PHASE	Invoice	03/01/2016	03/15/2016	1,630.00	1,630.00	100-42-41313		316
3/1/16	1 3830.23 PATH ESTIMATES - LEVY	Invoice	02/01/2016	03/15/2016	420.00	420.00	100-40-41313	16.15.0001.1	316
3/1/16	2 3830.23 WATER MAIN AT MYRTLE - LEVY	Invoice	02/01/2016	03/15/2016	60.00	60.00	200-60-41313	16.15.0001.1	316
3/1/16	3 3830.23 MYRTLE PATH - LEVY	Invoice	02/01/2016	03/15/2016	60.00	60.00	100-40-41313	16.15.0001.1	316
3830.1	1 3830.23 ANNEXATION AND DJF WORK	Invoice	03/01/2016	03/15/2016	300.00	300.00	200-15-41313	15.42.0001.1	316
3830.2	1 3830.23 MAIN STREET ESTIMATES	Invoice	03/01/2016	03/15/2016	300.00	300.00	100-40-41313		316
Total 101 GALENA ENGINEERING, INC. :									
					2,770.00	2,770.00			
50378 GARRISON, SHANE									
2/25/16	1 PER DIEM - IRWA CONFERENCE	Invoice	02/25/2016	03/21/2016	131.50	131.50	200-60-41724		316

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 50378 GARRISON, SHANE:										
						131.50	131.50			
369 GEM STATE WELDERS SUPPLY INC.										
163248	1	BOTTLE RENTAL WW	Invoice	02/29/2016	03/15/2016	37.70	37.70	210-70-41775		316
163249	1	TANK RENTAL FEE	Invoice	02/29/2016	03/17/2016	7.54	7.54	200-60-41791		316
Total 369 GEM STATE WELDERS SUPPLY INC. : 45.24 45.24										
6023 GIVENS PURSLEY LLP										
171945	1	171945 GENERAL WATER	Invoice	02/29/2016	03/15/2016	210.00	210.00	200-60-41313	15.60.0001.1	316
171946	1	171946 BIG WOOD DELIVERY CALL	Invoice	02/29/2016	03/15/2016	8,256.16	8,256.16	200-60-41313	15.60.0001.1	316
Total 6023 GIVENS PURSLEY LLP: 8,466.16 8,466.16										
336 GO FER IT EXPRESS										
56252	1	LOCAL SHIPPING W	Invoice	02/29/2016	03/17/2016	45.00	45.00	200-60-41213		316
56252	2	LOCAL SHIPPING WW	Invoice	02/29/2016	03/17/2016	15.00	15.00	210-70-41213		316
Total 336 GO FER IT EXPRESS: 60.00 60.00										
1144 GUNTER, JEFF										
3/15/16	1	GUNTER-travel training	Invoice	03/15/2016	03/17/2016	190.00	190.00	100-25-41724		316
Total 1144 GUNTER, JEFF : 190.00 190.00										
1648 HEARING COUNSELORS AND AUD										
3192	1	NEW HIRE- MATT BILANCIONE	Invoice	01/28/2016	03/17/2016	25.00	25.00	100-25-41733		316
Total 1648 HEARING COUNSELORS AND AUD: 25.00 25.00										
2154 HOLYOAK, STEVE										
3/8/16	1	WASTE WATER TRAINING - PER DIEM STEVE HO	Invoice	03/08/2016	03/15/2016	83.50	83.50	210-70-41724		316
Total 2154 HOLYOAK, STEVE : 83.50 83.50										
8606 HRA VEDA TRUST										
3/17/16	1	MONTHLY VEBA CONTRIBUTION - APR	Invoice	03/17/2016	03/17/2016	485.69	485.69	200-60-41126		316
3/17/16	2	MONTHLY VEBA CONTRIBUTION - APR	Invoice	03/17/2016	03/17/2016	119.39	119.39	210-70-41126		316
3/17/16	3	MONTHLY VEBA CONTRIBUTION - APR	Invoice	03/17/2016	03/17/2016	183.15	183.15	100-40-41126		316

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
3/17/16	4	MONTHLY VEBA CONTRIBUTION - APR	Invoice	03/17/2016	03/17/2016	238.78	238.78	100-45-41126		316
3/17/16	5	MONTHLY VEBA CONTRIBUTION - APR	Invoice	03/17/2016	03/17/2016	39.80	39.80	100-15-41126		316
3/17/16	6	MONTHLY VEBA CONTRIBUTION - APR	Invoice	03/17/2016	03/17/2016	39.80	39.80	200-15-41126		316
3/17/16	7	MONTHLY VEBA CONTRIBUTION - APR	Invoice	03/17/2016	03/17/2016	39.79	39.79	210-15-41126		316
		Total 8606 HRA VEBA TRUST:				1,146.40	1,146.40			
		<b>293 IDAHO DEPARTMENT OF LANDS</b>								
320-86	1	wild fire cache supplies-clothing (IDL Grant)	Invoice	02/25/2016	03/17/2016	2,257.33	2,257.33	100-55-41201		316
		Total 293 IDAHO DEPARTMENT OF LANDS :				2,257.33	2,257.33			
		<b>671 IDAHO LUMBER &amp; HARDWARE</b>								
635521	1	635521 PLYWOOD	Invoice	02/24/2016	03/21/2016	318.03	318.03	100-40-41403		316
635521	2	635521 FIR 2X4X8	Invoice	02/24/2016	03/21/2016	76.57	76.57	100-40-41403		316
635521	3	635521 FIR 2X4X12	Invoice	02/24/2016	03/21/2016	85.60	85.60	100-40-41403		316
635522	1	635522 FIR AND PLYWOOD	Invoice	02/14/2016	03/21/2016	156.68	156.68	100-50-41403		316
635523	1	635523 PLYWOOD	Invoice	02/24/2016	03/21/2016	227.63	227.63	100-40-41403		316
635544	1	635544 CR - RETURN PLYWOOD	Invoice	02/24/2016	03/21/2016	318.02	318.02	100-40-41403		316
635595	1	635595 BRASS COUPLER, EXT CORD, AIR HOSE	Invoice	02/25/2016	03/21/2016	87.97	87.97	100-40-41403		316
635674	1	635674 SPACKLING AND SCREWS	Invoice	02/25/2016	03/21/2016	7.19	7.19	100-40-41405		316
635910	1	635910 GLOVES	Invoice	02/29/2016	03/21/2016	13.99	13.99	100-40-41403		316
635969	1	SAWZALL BLADES	Invoice	03/01/2016	03/21/2016	32.99	32.99	200-60-41405		316
635978	1	635978 SCREWS AND LUMBER FOR SIGN SHED	Invoice	03/01/2016	03/15/2016	89.51	89.51	100-40-41403		316
636383	1	636383 PICTURE HANGING KIT	Invoice	03/07/2016	03/15/2016	3.33	3.33	100-42-41413		316
636383	2	636383 PICTURE HANGING KIT	Invoice	03/07/2016	03/15/2016	3.33	3.33	200-42-41413		316
636383	3	636383 PICTURE HANGING KIT	Invoice	03/07/2016	03/15/2016	3.33	3.33	210-42-41413		316
179597	1	Credit from 628347	Invoice	11/24/2015	03/21/2016	.16	.16	100-50-41403		316
		Total 671 IDAHO LUMBER & HARDWARE:				787.97	787.97			
		<b>400 IDAHO MOUNTAIN EXPRESS</b>								
125378	1	P&Z 2/22 meeting	Invoice	02/03/2016	03/15/2016	67.16	67.16	100-20-41319		316
125382	1	Pumper Fire truck bids ad	Invoice	02/17/2016	03/15/2016	151.80	151.80	100-55-41319		316
125382	1	cobblestone ad for bids	Invoice	02/17/2016	03/15/2016	247.94	247.94	100-40-41319	13.42.0010.1	316
125382	1	ord. no. 1194 arena park reservations	Invoice	02/17/2016	03/15/2016	130.64	130.64	100-50-41319		316
125382	1	Park event coordinator job ad	Invoice	02/19/2016	03/15/2016	52.25	52.25	100-50-41319		316
125382	1	Park event coordinator job ad	Invoice	02/24/2016	03/15/2016	52.25	52.25	100-50-41319		316
125387	1	Historic demo comment adv	Invoice	02/24/2016	03/15/2016	41.40	41.40	100-20-41319		316
125387	1	p&Z 3/14 meeting	Invoice	02/24/2016	03/15/2016	62.56	62.56	100-20-41319		316

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 400 IDAHO MOUNTAIN EXPRESS :										
						806.00	806.00			
22433 IDAHO POWER										
3/3/16	1	IP Acct#2204837906 STREET	Invoice	03/03/2016	03/15/2016	2,159.34	2,159.34	100-40-41715		316
3/3/16	2	IP Acct#2205094259 PARK	Invoice	03/03/2016	03/15/2016	110.46	110.46	100-50-41717		316
3/3/16	3	IP Acct#2205094259 Rodeo	Invoice	03/03/2016	03/15/2016	480.05	480.05	100-50-41617		316
3/3/16	4	IP Acct#2205094259 ICE RINK/SKATE	Invoice	03/03/2016	03/15/2016	207.45	207.45	100-50-41617		316
3/3/16	5	IP Acct#2205094259 INTERP	Invoice	03/03/2016	03/15/2016	435.70	435.70	100-10-41717		316
3/3/16	6	IP Acct#22062003362 WATER	Invoice	03/03/2016	03/15/2016	2,191.50	2,191.50	200-60-41717		316
3/3/16	7	IP Acct#2206105138 STREET	Invoice	03/03/2016	03/15/2016	31.55	31.55	100-40-41715		316
3/3/16	8	IP Acct#2203575119 Irr Cntrl bx	Invoice	03/03/2016	03/15/2016	6.36	6.36	100-40-41715		316
3/3/16	9	IP Acct#2204305425 Traffic Lights	Invoice	03/03/2016	03/15/2016	108.26	108.26	100-40-41717		316
3/3/16	10	IP Acct#220558932 LIONS/11 CROY CREEK	Invoice	03/03/2016	03/15/2016	17.70	17.70	100-40-41717		316
3/3/16	11	IP Acct#2221408442 BALMORAL RR	Invoice	03/03/2016	03/15/2016	5.25	5.25	100-50-41717		316
3/3/16	12	IP Acct#2200663470 Elm Alley	Invoice	03/03/2016	03/15/2016	5.25	5.25	100-40-41717		316
Total 22433 IDAHO POWER: 5,758.87 5,758.87										
432 IDAHO POWER COMPANY - CSPP										
201600	1	HydroPlant O&M	Invoice	02/29/2016	03/15/2016	163.64	163.64	200-60-41709		316
201600	2	HydroPlant Energy Purchases	Invoice	02/29/2016	03/15/2016	71.68	71.68	200-00-34618		316
Total 432 IDAHO POWER COMPANY - CSPP: 91.96 91.96										
138 IDAHO RURAL WATER ASSOC.										
179655	1	2016 IDAHO RURAL WATER ANNUAL CONFEREN	Invoice	02/25/2016	03/21/2016	500.00	500.00	200-60-41723		316
Total 138 IDAHO RURAL WATER ASSOC. : 500.00 500.00										
1299 IDAHO SPORTING GOODS										
3/10/16	1	UNIFORM FOR POST-BILANCIONE	Invoice	03/10/2016	03/15/2016	68.00	68.00	100-25-41703		316
Total 1299 IDAHO SPORTING GOODS : 68.00 68.00										
612 INGRAM BOOK COMPANY										
920424	1	Library Books and Materials	Invoice	02/24/2016	03/17/2016	9.19	9.19	100-45-41535		316
920845	1	Library Books and Materials	Invoice	02/28/2016	03/17/2016	24.14	24.14	100-45-41535		316
921181	1	Library Books and Materials	Invoice	03/01/2016	03/17/2016	75.57	75.57	100-45-41535		316
921181	1	Library Books and Materials	Invoice	03/01/2016	03/17/2016	30.24	30.24	100-45-41535		316

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
921181	1	Library Books and Materials	Invoice	03/01/2016	03/17/2016	15.68	15.68	100-45-41535		316
921181	1	Library Books and Materials	Invoice	03/01/2016	03/17/2016	18.46	18.46	100-45-41535		316
921181	1	Library Books and Materials	Invoice	03/01/2016	03/17/2016	13.99	13.99	100-45-41535		316
921182	1	Library Books and Materials	Invoice	03/01/2016	03/17/2016	4.63	4.63	100-45-41535		316
921182	1	Library Books and Materials	Invoice	03/01/2016	03/17/2016	219.01	219.01	100-45-41535		316
Total 612 INGRAM BOOK COMPANY:						392.53	392.53			
<b>229 INTEGRATED TECHNOLOGIES</b>										
42721	1	CASELLE PRINTER TONER	Invoice	02/16/2016	03/17/2016	118.00	118.00	100-25-41411		316
43275	1	MONTHLY COPIER MAINTENANCE SHARP AR-M3	Invoice	02/22/2016	03/17/2016	55.00	55.00	100-25-41411		316
43748	1	#43748 charges from 1/28/16 - 2/27/16	Invoice	02/26/2016	03/17/2016	26.64	26.64	100-55-41211		316
Total 229 INTEGRATED TECHNOLOGIES:						199.64	199.64			
<b>50395 JACKSON GROUP PETERBILT</b>										
154256	1	154246 SWITCH AND BUCKET PARTS	Invoice	03/04/2016	03/15/2016	141.39	141.39	100-40-41403		316
Total 50395 JACKSON GROUP PETERBILT:						141.39	141.39			
<b>330 JANE'S ARTIFACTS</b>										
028052	1	028052 REPORT COVERS	Invoice	02/24/2016	03/21/2016	24.00	24.00	100-40-41215		316
028062	1	028062 CORK BOARDS	Invoice	02/25/2016	03/21/2016	39.98	39.98	100-40-41215		316
028201	1	certificates for employee service recognition	Invoice	03/07/2016	03/15/2016	10.62	10.62	100-15-41215		316
028201	2	certificates for employee service recognition	Invoice	03/07/2016	03/15/2016	10.62	10.62	200-15-41215		316
028201	3	certificates for employee service recognition	Invoice	03/07/2016	03/15/2016	10.61	10.61	210-15-41215		316
Total 330 JANE'S ARTIFACTS:						95.83	95.83			
<b>1657 KIRKEIDE, KAREN</b>										
3/2/16	1	Refund credit bal. 1131 Airport Way	Invoice	03/02/2016	03/21/2016	120.08	120.08	100-00-15110		316
Total 1657 KIRKEIDE, KAREN:						120.08	120.08			
<b>386 L.L. GREENS</b>										
A41659	1	FASTENERS	Invoice	02/16/2016	03/21/2016	8.58	8.58	200-60-41413		316
A41661	1	FASTENERS	Invoice	02/16/2016	03/21/2016	1.10	1.10	200-60-41413		316
A41811	1	ROLL PINS	Invoice	03/02/2016	03/21/2016	2.00	2.00	200-60-41403		316
A41811	2	BRASS PLUG	Invoice	03/02/2016	03/21/2016	4.58	4.58	200-60-41403		316
A41813	1	THERMOMETER	Invoice	03/02/2016	03/21/2016	8.49	8.49	200-60-41413		316

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 386 L.L. GREENS :										
928 MAGIC VALLEY LABS, INC.										
55045	1	DRINKING WATER BACTERIA TESTING	Invoice	02/25/2016	03/17/2016	126.00	126.00	200-60-41795		316
55045	2	INDIAN CREEK TOTAL COLIFORM SAMPLES	Invoice	02/25/2016	03/17/2016	152.00	152.00	200-60-41795		316
55045	3	COOLER RETURN	Invoice	02/25/2016	03/17/2016	15.00	15.00	200-60-41795		316
55046	1	LABS VW	Invoice	02/25/2016	03/15/2016	240.00	240.00	210-70-41795		316
Total 928 MAGIC VALLEY LABS, INC. : 533.00 533.00										
4495 MIDWEST TAPE										
937171	1	library materials/ dvd & music	Invoice	02/25/2016	03/17/2016	183.92	183.92	100-45-41535		316
Total 4495 MIDWEST TAPE: 183.92 183.92										
2373 MODERN MACHINERY										
215426	1	2154268 BULK NUTS AND SCREWS	Invoice	02/03/2016	03/15/2016	774.00	774.00	100-40-41403		316
Total 2373 MODERN MACHINERY : 774.00 774.00										
5012 MODERN MARKETING										
MM111	1	BADGE KIDS STICKERS	Invoice	11/03/2015	03/17/2016	515.96	515.96	100-25-41215		316
Total 5012 MODERN MARKETING: 515.96 515.96										
251 NAPA AUTO PARTS										
843318	1	843318 FUEL FILTERS	Invoice	02/09/2016	03/21/2016	23.78	23.78	100-40-41403		316
843603	1	843603 FITTING	Invoice	02/11/2016	03/21/2016	2.94	2.94	100-40-41403		316
844331	1	844331 FUEL FILTER	Invoice	02/18/2016	03/21/2016	15.99	15.99	100-40-41403		316
844682	1	844682 D-RINGS	Invoice	02/23/2016	03/15/2016	18.80	18.80	100-40-41403		316
844792	1	844792 FILTER	Invoice	02/24/2016	03/15/2016	8.99	8.99	100-40-41403		316
844800	1	844800 OIL FILTER	Invoice	02/24/2016	03/15/2016	2.29	2.29	100-40-41403		316
845010	1	845010 OIL, AIR AND FUEL FILTERS	Invoice	02/25/2016	03/15/2016	98.32	98.32	100-40-41403		316
845085	1	845085 SOLENOID	Invoice	02/26/2016	03/15/2016	52.99	52.99	100-40-41403		316
845300	1	845300 SADDLE BLANKET COVER	Invoice	02/29/2016	03/15/2016	36.99	36.99	100-40-41403		316
845367	1	845367 AIR FILTER	Invoice	02/29/2016	03/15/2016	7.78	7.78	100-40-41403		316
Total 251 NAPA AUTO PARTS: 268.87 268.87										

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
918 NELSON'S AUTO SERVICE & QUICK										
006004	1	LOF HPD 5 HPD 4 TIRE ROTATION	Invoice	02/09/2016	03/17/2016	246.56	246.56	100-25-41415		316
Total 918 NELSON'S AUTO SERVICE & QUICK :						246.56	246.56			
307 NORTH CENTRAL LABORATORIES										
368954	1	LAB QA/QC STANDARDS	Invoice	02/24/2016	03/15/2016	59.16	59.16	210-70-41795		316
Total 307 NORTH CENTRAL LABORATORIES :						59.16	59.16			
50298 O'REILLY AUTO PARTS										
4635-2	1	SNOW RAKE FOR HPD VEHICLES	Invoice	12/13/2015	03/21/2016	51.98	51.98	100-25-41415		316
4635-2	1	4635-213208 1 GAL MOTOR OIL	Invoice	02/01/2016	03/21/2016	17.99	17.99	100-40-41403		316
Total 50298 O'REILLY AUTO PARTS:						69.97	69.97			
4427 PARTSMASER										
209942	1	20994227 MISC PARTS	Invoice	02/25/2016	03/15/2016	772.32	772.32	100-40-41403		316
Total 4427 PARTSMASER:						772.32	772.32			
438 PLATT										
164370	1	1643709 STREET LIGHT - HEAD ONLY	Invoice	03/01/2016	03/15/2016	1,476.00	1,476.00	100-40-41715		316
188966	1	NETWORK PARTS LIBRARY	Invoice	03/01/2016	03/15/2016	7.23	7.23	100-45-41413		316
189234	1	1892340 STREET LIGHT - POLE ONLY	Invoice	03/01/2016	03/15/2016	2,483.40	2,483.40	100-40-41715		316
190692	1	1906928 STREET LIGHT - MISC PARTS	Invoice	03/03/2016	03/15/2016	29.95	29.95	100-40-41715		316
Total 438 PLATT:						3,996.58	3,996.58			
2009 RESTAURANT 103										
2/18/16	1	Goal setting meeting Food and drinks	Invoice	02/18/2016	03/15/2016	33.34	33.34	100-15-41215		316
2/18/16	2	Goal setting meeting Food and drinks	Invoice	02/18/2016	03/15/2016	33.33	33.33	200-15-41215		316
2/18/16	3	Goal setting meeting Food and drinks	Invoice	02/18/2016	03/15/2016	33.33	33.33	210-15-41215		316
Total 2009 RESTAURANT 103:						100.00	100.00			
5129 RUSH TRUCK CENTERS OF ID INC										
300122	1	3001223491 HEAD MIRROR	Invoice	01/07/2016	03/21/2016	89.81	89.81	100-40-41403		316
300125	1	3001258893 CR - GEAR ASM - ORIG CK # 37942	Invoice	01/11/2016	03/21/2016	631.75-	631.75-	100-40-41405		316
300125	1	3001258959 CR REM CORE - ORIG CK# 37942	Invoice	01/11/2016	03/21/2016	186.20-	186.20-	100-40-41405		316

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
300140	1	3001407080 SWITCH NEUTRAL SAFETY	Invoice	01/25/2016	03/21/2016	378.88	378.88	100-40-41403		316
300145	1	3001454073 SWITCH	Invoice	01/28/2016	03/21/2016	78.18	78.18	100-40-41403		316
300167	1	3001672424 CR - BRACKET MUD FLAP - ORIG CK	Invoice	02/18/2016	03/21/2016	72.39	72.39	100-40-41405		316
Total 5129 RUSH TRUCK CENTERS OF ID INC:						343.47	343.47			
<b>2413 S.E.I.O.S.</b>										
2/8/16	1	ANNUAL MEMBERSHIP DUES 2016 WWW	Invoice	02/08/2016	03/15/2016	75.00	75.00	210-70-41711		316
Total 2413 S.E.I.O.S.:						75.00	75.00			
<b>6276 SAVAGE, JAMES</b>										
2/25/16	1	PER DIEM - IRWA CONFERENCE	Invoice	02/25/2016	03/21/2016	131.50	131.50	200-60-41724		316
Total 6276 SAVAGE, JAMES:						131.50	131.50			
<b>2390 SCHINDLER ELEVATOR CORPORATION</b>										
7/15/229	1	7152298574 ELEVATOR REPAIRS	Invoice	02/23/2016	03/21/2016	422.09	422.09	100-42-41413		316
7/15/229	2	7152298574 ELEVATOR REPAIRS	Invoice	02/23/2016	03/21/2016	422.08	422.08	200-42-41413		316
7/15/229	3	7152298574 ELEVATOR REPAIRS	Invoice	02/23/2016	03/21/2016	422.08	422.08	210-42-41413		316
Total 2390 SCHINDLER ELEVATOR CORPORATION:						1,266.25	1,266.25			
<b>50290 SHELAMER, MIKE</b>										
1/77, 35	1	DOG FOOD FOR DRUG DOG BANDIT X 2	Invoice	01/20/2016	03/17/2016	55.60	55.60	100-25-41215		316
Total 50290 SHELAMER, MIKE:						55.60	55.60			
<b>374 SHOTSWELL, DAVE</b>										
3/8/16	1	WASTEWATER TRAINING - PER DIEM DAVE SHO	Invoice	03/08/2016	03/15/2016	83.50	83.50	210-70-41724		316
Total 374 SHOTSWELL, DAVE:						83.50	83.50			
<b>2786 SNAKE RIVER HYDRAULICS</b>										
2/66480	1	266480 MUNCIE END DUMP PUMP	Invoice	02/09/2016	03/21/2016	591.40	591.40	100-40-41403		316
Total 2786 SNAKE RIVER HYDRAULICS :						591.40	591.40			
<b>30263 SPF Water Engineering, LLC</b>										
2/1204	1	21204 SPRING IMPROVEMENTS DESIGN	Invoice	02/29/2016	03/15/2016	2,480.00	2,480.00	200-60-41313		316

Invoice Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 30263 SPF Water Engineering, LLC:									
5543 ST. LUKES REG MED CTR 2/22/16	1 NEW HIRE- MATT BILANCIONE	Invoice	02/22/2016	03/17/2016	270.00	270.00	100-25-41733		316
Total 5543 ST. LUKES REG MED CTR:									
3097 SUNNYSIDE I & II APARTMENTS 3/2/16	1 Refund on 12.00510.01 irrigation account	Invoice	03/02/2016	03/21/2016	1,064.13	1,064.13	100-00-15110		316
Total 3097 SUNNYSIDE I & II APARTMENTS:									
4005 TANNER INVESTMENTS 3/8/16	1 REFUND Credit bal. 1130 Antler Dr.	Invoice	03/08/2016	03/15/2016	286.38	286.38	100-00-15110		316
Total 4005 TANNER INVESTMENTS:									
5188 UNIQUE MANAGEMENT SERVICES 4/21/44	1 Library Debt Collections	Invoice	03/01/2016	03/17/2016	35.80	35.80	100-45-41325		316
Total 5188 UNIQUE MANAGEMENT SERVICES:									
2817 UNITED OIL									
371694	1 DELO 30W	Invoice	02/26/2016	03/17/2016	69.20	69.20	200-60-41405		316
388532	1 DYED LS DIESEL EX WW	Invoice	02/19/2016	03/15/2016	209.10	209.10	210-70-41719		316
388532	2 DYED LOW SULFER #1 DIESEL WW	Invoice	02/19/2016	03/15/2016	291.25	291.25	210-70-41719		316
819469	1 PUMPED VEHICLE FUEL W	Invoice	02/15/2016	03/21/2016	222.91	222.91	200-60-41719		316
820556	1 #820556 gas charges HFD 2.15 - 2.29.16	Invoice	02/29/2016	03/17/2016	119.01	119.01	100-55-41719		316
820558	1 820558 2/15 - 2/29/16 FUEL CHARGES	Invoice	02/29/2016	03/15/2016	884.31	884.31	100-40-41719		316
820559	1 PUMPED VEHICLE FUEL W	Invoice	02/29/2016	03/17/2016	200.00	200.00	200-60-41719		316
820560	1 PUMPED FUEL WW	Invoice	02/29/2016	03/15/2016	36.16	36.16	210-70-41719		316
Total 2817 UNITED OIL:									
645 VALLEY CAR WASH 3/7/16	1 ICE WW	Invoice	03/07/2016	03/15/2016	17.11	17.11	210-70-41795		316
Total 645 VALLEY CAR WASH:									

Invoice Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
762 VERIZON WIRELESS 976142	1 CELL PHONE BILL PARKS	Invoice	03/01/2016	03/15/2016	108.12	108.12	100-50-41713		316
Total 762 VERIZON WIRELESS :									
					108.12	108.12			
367 WALKER SAND AND GRAVEL 004282	1 1" CRUSHED WW	Invoice	03/07/2016	03/15/2016	49.84	49.84	210-70-41419		316
004282	1 1" CRUSHED WW	Invoice	03/07/2016	03/15/2016	43.33	43.33	210-70-41419		316
004282	1 1" CRUSHED WW	Invoice	03/07/2016	03/15/2016	44.40	44.40	210-70-41419		316
Total 367 WALKER SAND AND GRAVEL :									
					137.57	137.57			
4004 WAXIE SANITARY SUPPLY 758225	1 75822550 CLEANING SUPPLIES CITY HALL	Invoice	02/29/2016	03/15/2016	49.42	49.42	100-42-41413		316
758225	2 75822550 CLEANING SUPPLIES CITY HALL	Invoice	02/29/2016	03/15/2016	49.43	49.43	200-42-41413		316
758225	3 75822550 CLEANING SUPPLIES CITY HALL	Invoice	02/29/2016	03/15/2016	49.43	49.43	210-42-41413		316
758225	1 library supplies	Invoice	02/29/2016	03/17/2016	185.30	185.30	100-45-41413		316
758225	1 # 75822553 200 3m ear plugs	Invoice	02/29/2016	03/21/2016	24.83	24.83	100-55-41215		316
Total 4004 WAXIE SANITARY SUPPLY:									
					358.41	358.41			
368 WESTERN STATES CAT PC040	1 REAR DIFFERENTIAL ADDITIVE	Invoice	02/26/2016	03/17/2016	65.36	65.36	200-60-41405		316
Total 368 WESTERN STATES CAT :									
					65.36	65.36			
4108 WIEDERRICK'S CUSTOME METALWORK 3202	1 library shelving modifications	Invoice	03/01/2016	03/17/2016	1,194.69	1,194.69	100-45-41411		316
Total 4108 WIEDERRICK'S CUSTOME METALWORK:									
					1,194.69	1,194.69			
1659 WOODWARD, DAVID 3/7/16	1 Refund Credit Bal. 3131 Snowbank DR.	Invoice	03/07/2016	03/15/2016	50.52	50.52	100-00-15110		316
Total 1659 WOODWARD, DAVID:									
					50.52	50.52			
Total :									
					76,484.80	76,484.80			
Grand Totals:									
					76,484.80	76,484.80			

## Report Criteria:

Computed checks included  
 Manual checks included  
 Supplemental checks included  
 Termination checks included  
 Transmittal checks included  
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/03/2016	PC	03/10/2016	31068	AMBRIZ, JOSE L	7023	1,713.43-
03/03/2016	PC	03/10/2016	31071	PARKER, ROGER G	7041	1,628.41-
03/03/2016	PC	03/10/2016	31072	SHOTSWELL, DAVE O	7044	1,375.23-
03/03/2016	PC	03/10/2016	31049	GELSKEY, BRAD S	8002	1,413.89-
03/03/2016	PC	03/10/2016	31016	ARELLANO, NANCY	8005	1,003.77-
03/03/2016	PC	03/10/2016	31017	CONE, MARY M. HILL	8009	1,044.91-
03/03/2016	PC	03/10/2016	31052	LEOS, CHRISTINA M	8012	1,444.56-
03/03/2016	PC	03/10/2016	31020	STOKES, BECKY	8013	1,286.45-
03/03/2016	PC	03/10/2016	31018	DAWSON, HEATHER M	8014	2,296.59-
03/03/2016	PC	03/10/2016	31059	ANDERSON, TRACY	8021	938.55-
03/03/2016	PC	03/10/2016	31069	HOLYOAK, STEVEN R	8036	1,672.22-
03/03/2016	PC	03/10/2016	31061	MILLER, MARIEL P.R.	8042	1,959.34-
03/03/2016	PC	03/10/2016	31075	GARRISON, SHANE	8048	1,234.13-
03/03/2016	PC	03/10/2016	31022	HOROWITZ, LISA	8049	1,619.31-
03/03/2016	PC	03/10/2016	31066	TURNER, TERRY	8050	1,139.99-
03/03/2016	PC	03/10/2016	31021	HILT, KRISTINE	8056	1,040.29-
03/03/2016	PC	03/10/2016	31019	MOORE, JONNA C	8057	952.82-
03/03/2016	PC	03/10/2016	31042	KARST, AMANDA C	8059	211.18-
03/03/2016	PC	03/10/2016	31038	DAVIS, ROBYN K	8060	857.44-
03/03/2016	PC	03/10/2016	31043	MILLS, CAITLYN A	8061	739.74-
03/03/2016	PC	03/10/2016	31031	BURKE, MARTHA	8074	718.27-
03/03/2016	PC	03/10/2016	31033	HAEMMERLE, FRITZ X.	8076	1,711.20-
03/03/2016	PC	03/10/2016	31032	COOLEY, PATRICK L	8079	377.25-
03/03/2016	PC	03/10/2016	31034	KEIRN, DONALD W	8080	784.97-
03/03/2016	PC	03/10/2016	31035	TEEVIN, COLLEEN E	8081	693.52-
03/03/2016	PC	03/10/2016	31058	STEWART, DEREK I	8139	1,665.15-
03/03/2016	PC	03/10/2016	31048	ENGLAND, STEVE J	8143	1,972.03-
03/03/2016	PC	03/10/2016	31054	ORNELAS, RAUL G	8145	1,449.04-
03/03/2016	PC	03/10/2016	31050	GUNTER, JEFF M	8148	1,819.14-
03/03/2016	PC	03/10/2016	31057	STELLERS, DAVID J	8160	1,684.04-
03/03/2016	PC	03/10/2016	31046	COX, CHARLES F.	8161	1,525.22-
03/03/2016	PC	03/10/2016	31056	SHELAMER, MICHAEL	8163	1,438.43-
03/03/2016	PC	03/10/2016	31051	JONES, JEREMIAH J	8165	1,530.87-
03/03/2016	PC	03/10/2016	31055	PECK, TODD DAVID	8167	1,407.73-
03/03/2016	PC	03/10/2016	31045	BILANCIONE, MATTHEW	8168	1,274.74-
03/03/2016	PC	03/10/2016	31023	ABERBACH, CRAIG S.	8175	1,917.67-
03/03/2016	PC	03/10/2016	31053	ORNELAS, MANUEL G.	8180	1,661.27-
03/03/2016	PC	03/10/2016	38133	ERVIN, CHRISTIAN	8185	1,012.95-
03/03/2016	PC	03/10/2016	31047	DOUTHIT, NATHAN S.	8188	1,280.76-
03/03/2016	PC	03/10/2016	31077	SAVAGE, JAMES L	8204	1,040.35-
03/03/2016	PC	03/10/2016	31073	BALIS, MARVIN C.	8225	1,328.98-
03/03/2016	PC	03/10/2016	31065	SCHWARZ, STEPHEN K	8226	1,669.07-
03/03/2016	PC	03/10/2016	31063	GREEN, TIMOTHY E	8231	1,085.90-
03/03/2016	PC	03/10/2016	31067	WEST, KINGSTON R III	8234	1,002.57-
03/03/2016	PC	03/10/2016	38135	JOHNSTON, JAIMEY	8243	1,146.91-
03/03/2016	PC	03/10/2016	31060	MARES, MARIA C	8251	816.81-
03/03/2016	PC	03/10/2016	31041	JOHNSTON, JEAN H	8259	981.98-
03/03/2016	PC	03/10/2016	31040	GELSKEY, LEANN R	8262	1,426.65-
03/03/2016	PC	03/10/2016	31039	DREWIEN, LYNETTE	8271	901.37-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/03/2016	PC	03/10/2016	31036	CLARK, DIANE M.	8273	797.66-
03/03/2016	PC	03/10/2016	31044	St.JOHN, AMANDA JANE	8274	1,006.22-
03/03/2016	PC	03/10/2016	31037	CROTTY, JOSHUA	8283	755.31-
03/03/2016	PC	03/10/2016	31074	ELLSWORTH, BRYSON	8285	1,030.49-
03/03/2016	PC	03/10/2016	31062	DILWORTH, ZACKERY	8292	1,020.26-
03/03/2016	PC	03/10/2016	31070	PARKER, MICHAEL J	8506	1,309.56-
03/03/2016	PC	03/10/2016	31030	HOOVER, JAMES T	9002	119.03-
03/03/2016	PC	03/10/2016	31029	HOFF, NATHAN A	9050	47.58-
03/03/2016	PC	03/10/2016	31025	BALEDGE, MICHAEL S	9054	1,754.85-
03/03/2016	PC	03/10/2016	31026	EDELMAN, DANIELLE	9081	515.80-
03/03/2016	PC	03/10/2016	31027	FREER, WILLIAM	9086	190.15-
03/03/2016	PC	03/10/2016	31028	HEITZMAN, KRISTY L	9103	643.74-
03/03/2016	PC	03/10/2016	31064	OSENGA, HANS HERBER	9105	1,131.32-
03/03/2016	PC	03/10/2016	31076	LANGE, JEREMY	9106	1,120.73-
03/03/2016	PC	03/10/2016	31024	AVILA, JOSE	9108	145.91-
03/03/2016	PC	03/10/2016	38134	FIELDS, JOSHUA	9109	44.32-
03/03/2016	CDPT		0	AFLAC	1	476.30-
03/03/2016	CDPT		0	AFLAC	1	175.05-
03/03/2016	CDPT		0	DELTA DENTAL PLAN OF	2	511.72-
03/03/2016	CDPT		0	DELTA DENTAL PLAN OF	2	45.29-
03/03/2016	CDPT		0	REGENGE BLUE SHIELD	3	1,490.95-
03/03/2016	CDPT		0	NCPERS GROUP LIFE IN	6	104.00-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	4,667.44-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	7,781.31-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	3,259.63-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	4,546.30-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	2,554.17-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	163.67-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	596.97-
03/03/2016	CDPT	03/15/2016	31518	PERSI	7	453.75-
03/03/2016	CDPT	03/15/2016	31517	MOUNTAIN WEST BANK	8	6,703.04-
03/03/2016	CDPT	03/15/2016	31517	MOUNTAIN WEST BANK	8	6,703.04-
03/03/2016	CDPT	03/15/2016	31517	MOUNTAIN WEST BANK	8	1,567.67-
03/03/2016	CDPT	03/15/2016	31517	MOUNTAIN WEST BANK	8	1,567.67-
03/03/2016	CDPT	03/15/2016	31517	MOUNTAIN WEST BANK	8	8,826.42-
03/03/2016	CDPT		0	IDAHO STATE TAX COM	9	4,037.00-
03/03/2016	CDPT	03/10/2016	38136	CHILD SUPPORT RECEIP	18	82.60-
03/03/2016	CDPT	03/15/2016	31516	A.W. REHN & ASSOCIAT	21	1,302.50-
03/03/2016	CDPT	03/10/2016	38137	CHILD SUPPORT RECEIP	23	210.00-
03/03/2016	CDPT		0	VSP	26	83.02-
03/03/2016	CDPT	03/10/2016	38138	BLAINE COUNTY SHERIF	33	340.08-
Grand Totals:			82			132,779.61-

## Report Criteria:

Computed checks included  
 Manual checks included  
 Supplemental checks included  
 Termination checks included  
 Transmittal checks included  
 Void checks included

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 3/17/16      **DEPARTMENT:** PW - Facilities      **DEPT. HEAD SIGNATURE:** MM

**SUBJECT:** Resolution 2016-32 for a notice of award and contract with Conrad Brothers of Idaho, Inc. for the Cobblestone Lane Project.

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The City advertised for bids for the Cobblestone Lane Project the first three weeks of February 2016. Bids were opened on February 24, 2016. Conrad Brothers of Idaho, Inc. is the apparent lowest responsive bidder, with a bid amount of \$209,663.50 for the entire project (base bid plus bid option). This bid amount is within the city's budgeted funds for the project.

City staff recommends awarding the construction contract to Conrad Brothers, contingent on formal concurrence in the award from the Idaho Transportation Department (ITD). City staff has received preliminary approval from ITD to award the contract to Conrad Brothers.

Four items are attached: 1) a letter to ITD requesting concurrence in contract award; 2) the Notice of Award; 3) the Construction Contract Agreement; and 4) Resolution 2016-32

City staff requests approval of these items, and authorization for the mayor to sign the Notice of Award, Construction Contract Agreement, and Resolution 2016-32 contingent on receipt of a formal concurrence in award from ITD.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_

Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator       | <input type="checkbox"/> Library                 | <input type="checkbox"/> Benefits Committee |
| <input checked="" type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor                   | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk               | <input type="checkbox"/> Planning                | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building                 | <input type="checkbox"/> Police                  | _____                                       |
| <input type="checkbox"/> Engineer                 | <input checked="" type="checkbox"/> Public Works | _____                                       |
| <input type="checkbox"/> Fire Dept.               | <input type="checkbox"/> P & Z Commission        | _____                                       |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the Notice of Award and Construction Contract Agreement with Conrad Brothers of Idaho, Inc., contingent on receipt of a formal concurrence in award from ITD, and to authorize the mayor to execute Resolution No. 2016-32, the letter to ITD, the Notice of Award and Construction Contract Agreement.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

March 17, 2016

Mr. Trey Mink  
District 4 TAP Coordinator  
Idaho Transportation Department  
216 South Date St.  
Shoshone, ID 83352

Subject: Key No. 14348 – Cobblestone Lane Project  
Intent to Award a Construction Contract to the Apparent Low Bidder

Dear Trey:

Please consider this letter the City of Hailey's formal request to proceed with the award of a construction contract for the Cobblestone Lane Project to the apparent lowest responsive bidder, Conrad Brothers of Idaho, Inc.

The City of Hailey hereby makes the following certifications to the Idaho Transportation Department:

- The bid amounts have been reviewed and certified as correct.
- The funds required from the City of Hailey are sufficient to complete this project.

The following items are attached:

- Copy of the bid tabulation sheets for the four bids received.

The City of Hailey would like to award the contract no later than March 25, 2016. We look forward to the Idaho Transportation Department's formal response.

Thank you for your assistance.

Sincerely,

Fritz Haemmerle  
Mayor

cc: Tracy Anderson  
File

**CITY OF HAILEY  
RESOLUTION NO. 2016-32**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING A NOTICE OF AWARD AND AGREEMENT WITH CONRAD  
BROTHERS OF IDAHO, INC. TO PROVIDE CONSTRUCTION SERVICES FOR THE  
COBBLESTONE LANE PROJECT**

WHEREAS, the City of Hailey desires to issue a Notice of Award and enter into an Agreement with Conrad Brothers of Idaho, Inc., to provide construction services for the Cobblestone Lane Project.

WHEREAS, the City of Hailey and Conrad Brothers of Idaho, Inc., have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves the Notice of Award and the Agreement between the City of Hailey and Conrad Brothers of Idaho, Inc., and that the Mayor is authorized to execute the attached Notice of Award and Agreement,

Passed this 17<sup>th</sup> day of March, 2016.

City of Hailey

\_\_\_\_\_  
Fritz X. Haemmerle, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

**NOTICE OF AWARD**

TO: CONTRACTOR: Conrad Brothers of Idaho, Inc.  
ADDRESS: PO Box 3432  
Hailey, ID 83333

FROM: OWNER: CITY OF HAILEY, IDAHO  
PROJECT: Cobblestone Lane Sidewalk – Key 14348

The Owner has considered the BID submitted by you for the Work described above in response to its "Instructions to Bidders." You are hereby notified that your BID has been accepted for the items according to the BID PROPOSAL – BASE BID SCHEDULE OF ITEMS AND PRICES and CONTRACT DOCUMENTS as identified below:

**COBBLESTONE LANE SIDEWALK – KEY 14348**

in the amount of:

ONE HUNDRED TWENTY FOUR THOUSAND, NINETY SIX DOLLARS AND SEVENTY SEVEN CENTS **\$124,096.77**

You are also hereby notified that your BID has been accepted for the items according to the BID PROPOSAL – BID OPTION SCHEDULE OF ITEMS AND PRICES in the amount of:

EIGHTY FIVE THOUSAND, FIVE HUNDRED SIXTY SIX DOLLARS AND SEVENTY THREE CENTS **\$85,566.73**

You are required by the "Instructions to Bidders" to execute the Agreement and furnish the required PAYMENT BOND, PERFORMANCE BOND and CERTIFICATES OF INSURANCE within ten (10) calendar days from the date of this notice to you. If you fail to execute said Agreement and to furnish said bonds and insurance within ten (10) days from the date of this notice, the Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your BID as abandoned. The Owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the Owner.

Dated this 23rd day of March, 2016.

CITY OF HAILEY, IDAHO

By: \_\_\_\_\_

Title: Mayor

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged on this

\_\_\_\_\_ day of \_\_\_\_\_, 2016 by: \_\_\_\_\_  
(Contractor)

By: \_\_\_\_\_

Title: \_\_\_\_\_

# CONSTRUCTION CONTRACT

## AGREEMENT

THIS AGREEMENT, dated this 23rd day of March, 2016, by and between the City of Hailey, Idaho, a municipal corporation of the State of Idaho (hereinafter, "City") and Conrad Brothers of Idaho, Inc., (hereinafter, "Contractor"):

WITNESSETH:

WHEREAS, pursuant to the invitation of the City, extended through an officially published "Advertisement for Bids", the Contractor did, in accordance therewith file with the City a proposal containing an offer which was invited by said notice; and

WHEREAS, the City has determined that said offer was the lowest qualified proposal submitted:

NOW THEREFORE, the parties to this Contract, in consideration of the mutual covenants and stipulations set out, agree as follows:

### ARTICLE 1. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between the City and the Contractor concerning the work to be performed are this Contract, pages one (1) through seventy-eight (78) and the following:

1. Advertisement for Bids;
2. Contract Documents and Specifications titled:  
Community Choices for Idaho / Cobblestone Lane / Key No. 14348;
3. Bid Proposal of the Contractor, dated February 24, 2016 (to be physically attached to this Contract);
4. The Engineering Plans and Specifications;
5. Performance and Payment Bonds and Insurance Certificates, to be physically attached to this Contract;
6. Change Orders, which may be delivered or issued after the effective date of this Agreement;
7. Addenda issued prior to opening of bids, to be physically attached to this contract;
8. Race/Gender Neutral DBE Special Provisions;
9. Buy America Provisions;
10. Required Contract Provisions, Federal-Aid Construction contracts; FHWA 1273
11. Davis-Bacon Wage Determination

There are no Contract Documents other than those listed in Article 1. This Contract may only be amended by change order as provided in the General Conditions.

### ARTICLE 2. WORK

The Contractor shall complete the entire work as specified, indicated and required under the Contract Documents.

### ARTICLE 3. CONTRACT TIME/SUBSTANTIAL COMPLETION

The work to be performed pursuant to this Contract shall be performed as directed in Instruction to Bidders, Paragraph IB-11, "Performance Period." Adjustment of the contract time shall be made in accordance with the provisions of the Contract Documents. The Contractor shall begin work in conformance with the Contract Documents and shall complete the work prior to the date of completion.

**ARTICLE 4.  
CONTRACT SUM**

The City shall pay the Contractor for completion of the Work in accordance with the Contract Documents in current funds the amount of TWO HUNDRED NINE THOUSAND, SIX HUNDRED SIXTY THREE DOLLARS AND FIFTY CENTS (U.S. DOLLARS) (\$209,663.50). Said Contract Sum shall be paid in accordance with the Contract Documents.

**ARTICLE 5.  
INDEPENDENT CONTRACTOR**

The parties warrant by their signature that no employer-employee relationship is established between the Contractor and the City by the terms of this contract. It is understood by the parties hereto that the Contractor is an independent contractor and as such neither it nor its employees, agents, representatives or subcontractors, if any, are employees of the City for purposes of tax, retirement system, or social security (FICA) withholding.

**ARTICLE 6.  
SCOPE OF SERVICES**

The Contractor shall perform all services required by the Contract Documents. All work shall be completed in accordance with the specifications and plans established for this project.

**ARTICLE 7.  
HOLD HARMLESS/INDEMNIFICATION**

In addition to other rights granted the City by the Contract Documents, the Contractor shall indemnify and save harmless the Engineer and the City, its officers and employees, from all suits, actions, or claims of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the operations of the Contractor or his subcontractors; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in constructing the work; or because of any act or omission, neglect, or misconduct of the Contractor or his subcontractors; or because of any claims or amounts recovered from any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Workmen's Compensation Act or any other law, ordinance, order or decree.

**ARTICLE 8.  
CONFLICT OF INTEREST**

The Contractor covenants that it presently has no interest, and will not acquire any interest, direct or indirect, in the project which would conflict in any manner or degree with the performance of its services hereunder. The Contractor further covenants that, in performing this Contract, it will employ no person who has any such interest. Should any conflict of interest arise during the performance of this Contract, Contractor shall immediately disclose such conflict to the Engineer and the City.

**ARTICLE 9.  
ENTIRE AGREEMENT, MODIFICATION AND ASSIGNABILITY**

This Contract and the exhibits hereto contain the entire agreement between the parties, and no statements, promises, or inducements made by either party, or agents of either party are valid or binding unless contained herein. This contract may not be enlarged, modified or altered except upon written agreement signed by the parties hereto. The Contractor may not subcontract or assign its rights (including the right to compensation) or duties arising hereunder other than as contemplated by the Contract Documents, without the prior written consent and express authorization of the City of Hailey.

**ARTICLE 10.  
ADHERENCE TO LAW REQUIRED**

All applicable local, state and federal statutes and regulations are hereby made a part of this contract and shall be adhered to at all times. Violation of any of these statutes or regulations by the Contractor shall be deemed material and shall subject the Contractor to termination of this contract for cause. No pleas of misunderstanding or ignorance on the part of the Contractor will in any way serve to modify the provisions of this requirement. The Contractor and his surety shall indemnify and save harmless the City and its employees, agents and representatives against any claim or liability arising from or based on the violation of any such laws, codes, ordinances, or regulations, whether by himself, his employees, or his subcontractors.

**ARTICLE 11.  
LEGAL FEES**

In the event either party incurs legal expenses to enforce the terms and conditions of this contract, the prevailing party is entitled to recover reasonable attorney's fees and other costs and expenses, whether the same are incurred with or without suit.

**ARTICLE 12.  
SPECIAL WARRANTY**

The contractor warrants, and takes the steps to verify, that it does not knowingly hire or engage persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of person not authorized to work in the United States constitutes a material breach, and shall be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

**ARTICLE 13.  
COMMUNICATIONS**

Such communications as are required by this contract shall be satisfied by mailing or by personal delivery to the parties at the following address:

Contractor: Conrad Brothers of Idaho, Inc.  
PO Box 3432  
Hailey, Idaho 83333

City: City of Hailey  
115 S. Main St.  
Hailey, Idaho 83333

IN WITNESS WHEREOF, said Contractor and the City have caused this Contract to be executed on the day and year first above written.

Contractor:

City:

by: \_\_\_\_\_

\_\_\_\_\_  
Fritz Haemmerle, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

Approved As To Form:

\_\_\_\_\_  
Ned Williamson, City Attorney

**CONTRACTOR**

**ACKNOWLEDGMENT**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me, a Notary Public of the State of Idaho, personally appeared \_\_\_\_\_, in his official capacity as \_\_\_\_\_, known to me to be the person described in the above document and acknowledged to me he executed the same.

SEAL

\_\_\_\_\_  
Notary Public residing at \_\_\_\_\_  
My Commission expires \_\_\_\_\_

**CITY OF HAILEY**

**ACKNOWLEDGMENT**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me, a Notary Public of the State of Idaho, personally appeared \_\_\_\_\_, in his official capacity as \_\_\_\_\_, known to me to be the person described in the above document and acknowledged to me he executed the same.

SEAL

\_\_\_\_\_  
Notary Public residing at \_\_\_\_\_  
My Commission expires \_\_\_\_\_

**Return to Agenda**