

AGENDA ITEM SUMMARY

DATE: 3/19/2012 **DEPARTMENT:** Administration **DEPT. HEAD SIGNATURE:** HD

SUBJECT:

Resolution # 2012- (1) Adopting Fair Housing Principles within the City of Hailey and Proclaiming April 2012 as Fair Housing Month.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2012-__ adopting Fair Housing principles within the City of Hailey and proclaiming April 2012 as Fair Housing month

FOLLOW-UP REMARKS:

*

FAIR HOUSING RESOLUTION

City of Hailey

Resolution 2012- 12

WHEREAS, April 2012 marks the 45th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act; and

WHEREAS, the Idaho Human Rights Commission Act has prohibited discrimination in housing since 1969; and

WHEREAS, equal opportunity for all-regardless of race, color, religion, sex, disability, familial status or nation origin-is a fundamental goal of our nation, state and city; and

WHEREAS, equal access to housing is an important component of this goal-as fundamental as the right to equal education and employment; and

WHEREAS, housing is a critical component of family and community health and stability and

WHEREAS, housing choice impacts our children's access to education, our ability to seek and retain employment options, the cultural benefits we enjoy, the extent of our exposure to crime and drugs, and the quality of health care we receive in emergencies; and

WHEREAS, the laws of this nation and our state seek to ensure such equality of choice for all transactions involving house; and

WHEREAS, ongoing education, outreach and monitoring are key to raising awareness of fair housing principles, practices, rights and responsibilities; and

WHEREAS, only through continued cooperation, commitment and support of all Idahoans can barriers to fair housing be removed;

NOW THEREFORE, I Fritz Haemmerle, Mayor of the City of Hailey do hereby proclaim April 2012 to be

FAIR HOUSING MONTH

In the City of Hailey, Blaine County, State of Idaho.

Effective date of this Resolution shall be March 19, 2012.

Fritz Haemmerle

ATTEST:

Mary Cone, City Clerk

AGENDA ITEM SUMMARY

DATE: 03/19/2012 DEPARTMENT: Grants DEPT. HEAD SIGNATURE: HD

SUBJECT: RecycleBank 50-State Challenge – Authorization to enter into Agreement for RecycleBank Promotional Program.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

As part of the rubbish hauling RFP, Hailey had requested information from haulers regarding methods they would use to assist with outreach to increase recycling. The proposal submitted by Clear Creek was that the city utilize the RecycleBank program in general. They also informed us of a **50 State Challenge**, a program combining elements of a contest, incentives, and a grant opportunity for select cities.

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Early in 2012 Recyclebank will be launching a unique promotional program with their partner, SC Johnson & Co. called **The 50 State Challenge**. **The 50 State Challenge** is a nationwide recycling contest that challenges the 50 participating cities (one from each state) to make the most recycling impact in their community. **The 50 State Challenge** will be offered to only a one city in each US state. Recyclebank’s West Region Sales Director believes Bozeman would be a great fit for the program and has invited us to apply to participate in the Challenge.

Cities selected to participate in **The 50 State Challenge** will be notified in April, 2012, with the contest running from July 2012 – December 2012. If selected, our curbside recycling customers can continue to participate in the Recyclebank program compliments of SC Johnson & Co. for two years at no cost. Our residents will enjoy rewards for recycling, as they earn Recyclebank points which can be redeemed for hundreds of deals and discounts. One participating community will win a \$100,000 grant for a “future of sustainability school rooftop farm”.

During the contest, City of Hailey curbside recycling customers who sign up on the Recyclebank website will earn points that are credited to our city every time they log their recycling efforts. The City’s solid waste division will provide monthly curbside recycling totals. The points earned by our customers will also be credited to their personal “account” and those points can be traded for rewards, such as free and reduced merchandise. In addition, local businesses will be given a web portal through which they may sign up to be merchants at which the reward dollars can be spent.

While anyone can currently sign up to become a member of Recyclebank and benefit from the educational information provided on the website and recycling reward coupons, if Hailey is selected to participate in **The 50 State Challenge**, our customers would earn extra reward points.

Mariel Platt, Sustainability Coordinator, would be assigned as coordinator of this project, which meets the goal established by citizens in the 2012 Hailey Community Survey to offer incentives for recycling and other sustainability efforts. Future partnership opportunities are to be determined, but Recyclebank hopes to be able to support sustainability initiatives for waste reduction, compost/green waste, and water and energy conservation.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

We do not need to modify any aspect of our existing curbside recycling program to participate in **The 50 State Challenge**. Recyclebank will track results and award prizes, and Clear-Creek Disposal will weigh the recyclable material. Recyclebank will provide national and local media and public relations opportunities. If selected to participate, we will have costs for mailing initial information about the program to our curbside recycling customers. These costs will be paid from the 1% required in the new rubbish service program for outreach.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2012-13, authorizing signature of the Recycle Bank Promotional Program Agreement for entrance into a 50-State recycle contest to earn incentives for recycling by Hailey residents.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



Promotional Program Agreement – City of Hailey

Purpose of this document

Outline key terms and memorialize the joint agreement to deploy and operate a promotional version of the Recyclebank curbside recycling incentives program.

Introduction & Program Fundamentals

Recyclebank in conjunction with its partner, SC Johnson & Son, Inc. will be operating a unique promotional program during the period of April, 2012 until December 31, 2012. The program is a national competition that will encourage 50 chosen cities, across the 50 states to raise residential recycling performance for a chance to win prizes based on levels of participation levels within the community.

As part of this program, the Recyclebank curbside program will be provided, at no cost to the municipality, for a period of 24 months. Recycling will be rewarded using a program-specific version of Recyclebank's Community Weight Based service model with recycling participation recorded using member self-reporting.

Together, Recyclebank and the City will utilize a Marketing Toolkit created by Recyclebank to allow for marketing, community outreach, and program education.

- **Service Area:** Approximately 2,700 curbside recycling households
- **Recyclebank Program Implementation Period:** As scheduled, April-June, 2012
- **Promotional competition period:** July 2012 through December 31, 2012
- **Recyclebank Program end-date:** June 30, 2014

Program Structure and Other Plan Elements

The Recyclebank program will utilize member self-reporting to record individuals recycling participation. Members may report their recycling activities via the web, smart phone apps, or telephone. Members will be rewarded Recyclebank program points every time they participate:

- Recyclebank will work with the City to provide all necessary household addresses for use in program marketing & outreach. The City will print and send an introduction letter (templates will be provided by Recyclebank) to each household participant announcing the program challenge. This letter will be sent prior to the Recyclebank mailing of the registration mailer.
- Additionally, the City will leverage their existing communication channels to residents and merchants to promote the program as extensively as possible. City communication channels may include but are not limited to:
 - + Direct Marketing to Residents (i.e. inserts in city mailings, automated phone messaging, etc)
 - + Online Outreach and Messaging (i.e. messaging in newsletters, emails outreach to residents and city employees, city website messaging, social media, etc)

- + Out-of-home Advertising (i.e. usage of city-owned advertising assets, PSA channels, etc)
 - + Community Outreach (i.e. information distribution at appropriate councils and forums, community events, etc)
 - + PR/Media Strategies (i.e. inclusion in public relations campaigns, local media outreach, etc).
 - + Recyclebank will provide templates to the City to facilitate promotional communications.
- The City agrees to participate, as needed, in an organized series of conference calls to kick-off and coordinate the program deployment. The City will involve appropriate staff from all relevant departments & functions and provide a primary point of contact for purposes of coordination.
 - The City agrees to participate, alone or in concert with any relevant outside partners, in a Customer Service Representative training session to be led by Recyclebank. City DPW, 311, or other departments which may field inquiries about the Recyclebank program should participate.
 - The City will work with Recyclebank to provide historical and recurring recycling & solid-waste data for the community in an accurate and timely manner. In the event the City relies on 3rd party environmental services partners (haulers, MRF, etc.) to manage this information, the City agrees to assist in coordinating the parties to provide the data.
 - The City agrees to include SC Johnson & Son, Inc. and associated "50 State Challenge" branding on all marketing materials sent to residents.
 - The City agrees to consider proposals to continue the Recyclebank program within the community following the Recyclebank program end-date. Options may include continued full or partial program sponsorship via SC Johnson & Son, Inc. or other corporate partner, or by establishing a commercial agreement between Recyclebank and the City with a program fee structure TBD.

Privacy & Confidentiality

- Recyclebank does not rent or sell members' Personally Identifiable Information or program activity to anyone without a member's expressed consent.
- Each party will own all right, title, and interest, including any copyrights or other intellectual property rights, in and to any data or information that it collects, compiles or creates regarding Customers. As between the parties, the owner of such rights will have the right to use as it wishes any such information, subject to applicable law and its own privacy policy, with no duty to give the other party notice, gain the other party's consent, account to the other party or share royalties with the other party.

The program terms defined herein establish an agreement, and are subject to change.

For Recyclebank:

For City:

_____ Date

_____ Date

NAME
TITLE

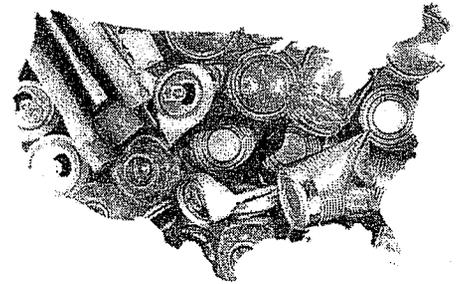
Name: _____

Title: _____

Recyclebank & SC Johnson present

The 2012 50 State Challenge

Put your community in the running for a \$100,000 grant & showcase your commitment to recycling and sustainability. Your community has been identified as a candidate to represent your state and the nation as a Champion of the Environment.



A free program for one selected community in each state

Compliments of SC Johnson, your community will receive Recyclebank's award winning recycling program at no cost for 2 years. During that time, your residents will enjoy rewards for recycling, as they earn Recyclebank points which can be redeemed for hundreds of deals and discounts. You do not need to modify any aspect of your existing curbside recycling program to participate.

Participating Challenge Communities will receive

Two years of Recyclebank's award winning Recycling incentives program at no cost



Residential incentives & engagement program which offers \$165 average reward savings per participating household

Innovative promotional activities, with national and local PR coverage



Positive national and local exposure as a champion of the environment

Participation in SC Johnson's national recycling contest 'The 50 State Challenge'



Prizes for top performing communities, including a \$100,000 grant for a green community project

Showcase your dedication to a more sustainable future by joining us, and prepare to be applauded for your commitment to curbside recycling. Participating cities will enjoy a positive competition that promotes recycling participation. The competition will run for 180 days, during which time, Recyclebank will track results and award prizes.

Please reach me at your earliest convenience so that we can discuss the program details and steps to engage in this unique opportunity. Eligible candidate communities will be selected on a first come first served basis.

Sincerely,

Lara Beers, Recyclebank, (310) 431 7749, lbeers@recyclebank.com

SC Johnson
A FAMILY COMPANY

Recyclebank

RESOLUTION NO 2012-13

A RESOLUTION OF THE HAILEY CITY COUNCIL TO ENTER INTO AN AGREEMENT FOR RECYCLEBANK PROMOTIONAL PROGRAM AND TO AUTHRORIZE THE MAYOR TO SIGN.

WHEREAS, The City of Hailey has been informed by Clear Creek of a 50 State Challenge, a program combining elements of a contest, incentives, and a grant opportunity for select cities.

WHEREAS, The City of Hailey would like to enter into an agreement for RecycleBank Promotional Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Hailey, Idaho that the City of Hailey participate in the 50 State Challenge.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON MARCH 19, 2012.

Fritz Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk

AGENDA ITEM SUMMARY

DATE: 03/19/2012 **DEPARTMENT:** PW/Grants **DEPT. HEAD SIGNATURE:** HD

SUBJECT: Contract for Development Impact Fee 5-Year Study from Rich Caplan

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code M.C.15.16
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Hailey wishes to update its Development Impact Fee Study in concert with updating its 5-year Capital Improvement Plan.

Since adopting a Development Impact Fee Ordinance in 2007, Hailey has collected \$10,038 in fees which are set aside, by ordinance, for updating the Development Impact Fee Study and Capital Improvement Plan. The contract amount will allow Hailey to assign \$7,500 to professional assistance of Caplan, and allow up to \$2,538 in staff time for leading/assisting the work.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

X	City Administrator	<input type="checkbox"/>	Library	<input type="checkbox"/>	Benefits Committee
X	City Attorney	X	Mayor	<input type="checkbox"/>	Streets
<input type="checkbox"/>	City Clerk	<input type="checkbox"/>	Planning	X	Treasurer
<input type="checkbox"/>	Building	<input type="checkbox"/>	Police	<input type="checkbox"/>	_____
X	Engineer	X	Grants Administrator	<input type="checkbox"/>	_____
<input type="checkbox"/>	Fire Dept.	<input type="checkbox"/>	P & Z Commission	<input type="checkbox"/>	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2012-14, authorizing signature of a contract for services to conduct a Development Impact Fee Study 5-year update by Richard Caplan Associates for the cost of \$7,500

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

RICHARD CAPLAN & ASSOCIATES

March 15, 2012

Mayor Fritz Haemmerle and Hailey City Council
City of Hailey
Attn: Heather Dawson, City Administrator
115 Main Street South
Hailey ID, 83333

Re: Development Impact Fee Update –
Services Agreement

Dear Heather:

The purpose of this letter is to summarize our services associated with the required update of the City of Hailey Development Impact Fee enacted in May, 2007 (Ordinance No. 985).

In accordance with Idaho Statutes, this fee is required to be updated at least every five years. Furthermore, as a result of the City of Hailey's revisions to the Capital Improvement Plan and other municipal service levels and related changes that have occurred in Hailey in the past five years, it is necessary to review and update the components of the city's Development Impact Fee and recommend a revised fee structure for consideration by the Development Impact Fee Advisory Committee, the Planning and Zoning Commission and the Mayor and City Council. This letter will summarize the professional services, timing and fees associated with these services.

I. SCOPE OF WORK

The scope of work involves the following major tasks:

Task 1. Complete Data Collection and Development. We will work with City staff to analyze the elements of the plan to determine which components are eligible for inclusion in the impact fee in compliance with Title 67 of the Idaho statutes.

Task 2. Fee Calculation and Analysis. We will recommend a revised City of Hailey Impact fee schedule based on the facility and service level requirements reflected in tasks 1 and 2. Fees shall be calculated to support facilities, equipment and infrastructure needed to serve growth based on forecasts of new development and city employees over a 20-year period. The updated impact fee analysis will take into account existing impact fees compared to surrounding and/or comparable cities to continue to ensure reasonableness.

Task 3. Draft Impact Fee Study. We will prepare a report that documents the impact fee study results, including, but not limited to, the methodology, findings, supporting justification, recommended Impact Fees that provide the legal nexus between Impact Fee recommendations and new development.

Task 4. Final Impact Fee Study. Based on the results of the review by the city staff and elected officials, the final Impact Fee Study shall be finalized and presented to the city.

II. TIMING and FEES

Because of the urgency of this issue, we are prepared to initiate these services immediately. The project will be initiated immediately and submitted so the Mayor and City Council will

RICHARD CAPLAN & ASSOCIATES

receive no later than April 10, 2012. This accelerated timing will enable public dissemination to occur prior to the City Council meeting on April 30, 2012.

The total cost for these professional services is \$7,500. The budgeted tasks, hours and timing are detailed in the following table.

Major Task	Total Hours	Timing
1. Complete Data Collection and C.I.P. Development and Analysis	8	Week1
2. Fee Calculation and Analysis	30 - 32	Weeks 2 - 3
3. Draft Impact Fee Study & Submit	28	Weeks 3 - 4
4. Final Report	10 - 12	By Week 4
Total Hours	76 - 80 hours	4 weeks
Total Professional Fees	\$7,500	

We appreciate the opportunity to provide these services and continuing to assist the City of Hailey on this important issue.

This letter will serve as an agreement for services. In order to authorize acceptance of these services, please sign and date a copy of this agreement.

Rich Caplan

Richard Caplan

RICHARD CAPLAN & ASSOCIATES

Accepted:

For the City of Hailey, Idaho

This _____ day of _____ 2012

Signature

Title

RESOLUTION NO 2012-14

A RESOLUTION OF THE HAILEY CITY COUNCIL TO ENTER INTO A CONTRACT FOR DEVELOPMENT IMPACT FEE 5-YEAR STUDY FROM RICH CAPLAN AND AUTHORIZE THE MAYOR TO SIGN.

WHEREAS, The City of Hailey wishes to update its Development Impact Fee Study in concert with updating its 5-year Capital Improvement Plan.

WHEREAS, The City of Hailey would like to enter into a contract with Rich Caplan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Hailey, Idaho that the City of Hailey enter into a contract for Development Impact Fee Study.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON MARCH 19, 2012.

Fritz Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk

AGENDA ITEM SUMMARY

DATE: March 19, 2012 **DEPARTMENT:** Library

DEPT. HEAD SIGNATURE: Hailey

SUBJECT: Unused city computers

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: Ten public computers were replaced made possible by the Friends of the Hailey Public Library and through a grant. Four of those computers will be cleaned, gaming software will be installed and they will then replace two extremely outdated juvenile computers. The other computers will not be used. The Hailey Chamber of Commerce has asked if the library would consider donating one of the computers to them. Currently, the Chamber uses a laptop and does not have the funds to purchase a computer. Computers not in use have been stored in the basement of City Hall.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input type="checkbox"/> Police	<input checked="" type="checkbox"/> <u>WWTP</u>
<input type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Recommendation that the council declare as surplus property all the computers included in the attachment. Two methods of disposition are included, either disposal/recycle or donation. The attached list was provided by Roger Parker, City IT, and includes computers that have been held in storage.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies (AIS only)
Instrument # _____

Came From	Type	Brand	Model	Serial	How Disposed
Library	Computer	Gateway	E6100	32795685	Recycle
Library	Computer	Gateway	E6100	31610603	Recycle
Library	Computer	Gateway	E6100	32787350	Recycle
Library	Computer	Gateway	E4100	34008319	Recycle
Library	Computer	Gateway	E6100	32787345	Recycle
Library	Computer	Gateway	E4100	32879401	Recycle
Library	Computer	Gateway	S5200D	36368963	Recycle
Library	Computer	Gateway	E6500	36368959	Recycle
Library	Computer	Gateway	S5000D	35971440	Recycle
Library	Computer	Gateway	S5200D	36368962	Recycle
Library	Computer	Gateway	E4100	31902918	Recycle
Library	Computer	Gateway	S5200D	36368961	Recycle
Library	Computer	Gateway	E2600D	39259157	Chamber of Commerce Donation
Library	Computer	Gateway	E6500	36368960	Recycle
Library	Computer	Gateway	E2600D	39259158	Recycle
City Hall	Computer	Dell	Optiplex GX520	7D60K81	Recycle
City Hall	Computer	Dell	Optiplex GX520	9C60K81	Recycle
City Hall	Computer	Dell	Optiplex GX520	DGFWS81	Recycle
City Hall	Computer	Dell	Optiplex GX520	HC60K81	Recycle
City Hall	Computer	Dell	Optiplex GX520	FGFWS81	Recycle
City Hall	Computer	Dell	Optiplex GX520	CC60K81	Recycle
City Hall	Computer	Dell	Optiplex GX270	6KD8H51	Recycle
Fire Dept	Computer	Dell	Demension 4600	741F341	Recycle
Fire Dept	Computer	Dell	Optiplex 170L	85HRR51	Recycle
Fire Dept	Computer	Dell	Optiplex GX240	2SD6911	Recycle
WWTP	Computer	Cues	DP450-3M451	WS400244	Recycle
City Hall Basement	Computer	MicronPC	CM700/1770	MNN001174-00	Recycle
City Hall Basement	Computer	Gateway	GW2K	7982604	Recycle
City Hall Basement	Computer	MicronPC	DR742E MATX CEL667	2755331-0001	Recycle
City Hall Basement	Computer	MicronPC	DR742E MATX CEL667	2755331.0001	Recycle
City Hall Basement	Computer	Gateway	LPMINI-TOWER TBR2 400	14111280	Recycle
City Hall Basement	Computer	Gateway	ATXSTF FED Pro 933M	22274143	Recycle
City Hall Basement	Computer	Dell	Optiplex GX240	740A211	Recycle
City Hall Basement	Computer	DTK Computers	FEAT-5031	F825KFEAT5031	Recycle
City Hall Basement	Computer	MicronPC	S1854 T-PIII667	2487091-0001	Recycle
City Hall Basement	Computer	MicronPC	D845GRG-ODY	3327200-0001	Recycle
City Hall Basement	Computer	MicronPC	D815EEA-ODY	2999525-0001	Recycle
City Hall Basement	Computer	Gateway	ATX TOWER TB3 Performance 650	17808020	Recycle
City Hall Basement	Computer	INTVENUS	VENUS-P200-MT	704692-0001	Recycle
City Hall Basement	Computer	Gateway	LPMINI-TOWER P55C-166	7982604	Recycle
City Hall	Monitor	Dell	E173FPC	CNOF50356418048F1WNS	Recycle
City Hall Basement	Monitor	Gateway	L152R5/FPD1540	404006930	Recycle
City Hall Basement	Monitor	Dell	E173FPC	040568-11	Recycle
City Hall Basement	Monitor	Dell	1907FPVt	CN 0C553H 74445 94R A195	Recycle
City Hall Basement	Monitor	MicronPC	700EX	CM700S008873	Recycle
City Hall Basement	Monitor	Dell	E770S	MX 02010V 47605 14G BD9T	Recycle
City Hall Basement	Monitor	ViewSonic	E70FB	Q9F073000258	Recycle
City Hall Basement	Monitor	ViewSonic	15ES/1562ES-1	D451713812 TH	Recycle
City Hall Basement	Monitor	Unisys	CSYSC-428PT	483239778	Recycle
City Hall Basement	Monitor	Gateway	VX720	P008117149	Recycle
City Hall Basement	Monitor	NEC	FE772-BK	52B04784KA	Recycle
City Hall Basement	Monitor	NEC	FE772-BK	52B04782KA	Recycle
City Hall Basement	Monitor	Gateway	VX765/786N	MP15A 50N 04402	Recycle
City Hall Basement	Monitor	NEC	FE772-BK	52B04779KA	Recycle
City Hall Basement	Monitor	Gateway	EV910C	MU19003A0097835	Recycle
City Hall Basement	Monitor	NEC	FE772-BK	52B04778KA	Recycle
City Hall Basement	Monitor	Gateway	786N\VX765	7005492\MP15A 50N 05296	Recycle
City Hall Basement	Monitor	Gateway	786N\VX765	MP15A 50N 05326	Recycle
City Hall Basement	Monitor	dell	M992	MX 04N736 47605 3BD BC4V	Recycle
City Hall Basement	Monitor	NEC	FE772-BK	52B04783KA	Recycle
WWTP	Printer	Dell	1100	61T6X61	Recycle
City Hall Basement	Printer	Dell	1100	61T6X61-0K9077 72215 560 0865	Recycle
City Hall Basement	Printer	HP	C6429A	ES982130WT	Recycle
City Hall Basement	Printer	Canon	ELU79509	N/A	Recycle
City Hall Basement	Printer	Dell	A960	77NML31	Recycle
City Hall Basement	Printer	HP	C4224A	USDG055900	Recycle
City Hall Basement	Printer	Epson	Stylus C80/P340A	D8TE095545	Recycle
City Hall Basement	Printer	Lexmark	5021-000	5801RT3	Recycle

AGENDA ITEM SUMMARY

DATE: 03/12/2012

DEPARTMENT: Public Works

DEPT. HEAD SIGNATURE: _____



SUBJECT:

Request approval for 16th Annual Trailing of the Sheep Festival Special Event at Roberta McKercher Park on October 13, 2012, the hours will be 7:00am - 5:00pm.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input checked="" type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	_____
<input type="checkbox"/> Engineer	<input checked="" type="checkbox"/> Public Works, Parks	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department heads have approved this special event with the following recommendations:

- All vehicle access to the park will be restricted to the Northeast corner of the park (it is recommended that plywood or like material be placed on the ground where vehicles will be entering the park).
- Applicant will be responsible for repair of any turf and/or sprinkler damage.
- Any power requirements will need to be approved, maximum of 200 amps available.
- Access to the RV dump is to remain open at all times.
- Restrooms will need to be provided with a minimum of one being handicapped accessible.
- Dumpsters or trash receptacles will need to be provided.
- Declaration of Insurance will need to be submitted.
- Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.

Motion to approve 16th Annual Trailing of the Sheep Festival Special Event and authorize the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



RECEIVED

FEB 21 2012

pd [initials] ✓

SPECIAL EVENT PERMIT APPLICATION

I. EVENT NAME: 10TH ANNUAL TRAILING OF THE SHEEP FESTIVAL

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property

ROBERTA MCKERCHER PARK

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. **Please submit your modification requests in writing and attach to your application.**

Date(s) of Event	Hours	Estimated # of Attendees
<u>OCT. 13, 2012</u>	Start Time: <u>7:00 A.M.</u> End Time: <u>5:00 P.M.</u>	One Hour Interval: <u>300</u> All Day: <u>3,000</u>
	Start Time: End Time:	One Hour Interval: All Day:
Date of Set-Up		
<u>OCT. 12, 2012</u>	Start Time: <u>4:00 P.M.</u> End Time: <u>6:00 P.M.</u>	
Date of Tear Down		
<u>OCT. 13, 2012</u>	Start Time: <u>5:00 P.M.</u> End Time: <u>7:00 P.M.</u>	

IV. FEES

Special Event Permit Application Fee	\$125	<input checked="" type="checkbox"/>	<u>125 -</u>
Per Day Park Rental Fee	\$200	<input type="checkbox"/>	<u>NA</u>
Security Deposit	\$500	<input type="checkbox"/>	<u>NA</u>
Tax (on park rental fees only)	6%	<input type="checkbox"/>	<u>-</u>
TOTAL DUE			<u>125 -</u>
Additional Deposit Required		<input type="checkbox"/>	<u> </u>

Per Ordinance Resolution Exempt Non-Profit

V. ORGANIZATION INFORMATION

Applicant's Name: MARY AUSTIN CROFTS Title: EXECUTIVE DIRECTOR

Mailing Address: P.O. Box 3692 Zip Code: 83333

Street Address: 441 DELLA VISTA DR. City: HAILEY State: ID

Day Telephone: 208-720-0585 Evening Telephone: 208-721-2827

FAX Number: NA E-Mail Address: marj@trailingofthesheep.org

Applicant Driver's License #: FA 111274E

Sponsoring Organization: TRAILING OF THE SHEEP CULTURAL HERITAGE CENTER, INC.

Non-Profit: Yes No

Tax Exempt #: 71-0912585

Federal Tax #: 71-0912585

State Tax #: 003013808-5

VI. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes No _____ Years Operating 16

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): _____

Description of Event:
FAMILY FOLKLIFE FAIR

Additional Details:

VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. *A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.* The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: BISNETT INSURANCE Agent Name: BETTY URBANLY

Address: P.O. Box 5567 KETCHUM Phone: 724-8866

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

Yes	No	Check all Planned Activities	Yes	No	Check all Planned Activities
	✓	Street Closures & Access / Parade Detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.		✓	Alcohol Served (Free of Charge) (name of provider)
			✓		Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
	✓	Street Closures & Access /Parade require your Event Coordinator to notify all affected businesses, churches schools and neighborhoods	✓		Food/Beverages will be served (List Caterers): CKS
#		Canopies/Tents/Membranes/Temporary Structures (Number & Size(s)) City of Hailey Fire Department, Fire Code Enforcement	#		Vendors items sold/ solicitation 50
50					
	✓	Medical Services (Circle) First Aid and/or EMS Services Who is providing services? _____			
#	✓	Security (detail who, number of officers, times. Attach plan)	# 4		Booths: Profit <u>Non-Profit</u>
		Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)		✓	Lighting plan: attach plan
#	✓	Electricity / Generators (Size _____) Attach detailed electrical plan.	✓		Activities / Entertainment (Agenda) <i>SEE MAP</i> Other equipment or entertainment
					Signs or Banners: sign permit may be required by the City Planning and Zoning Department
✓		Water <u>Drinking</u> / Washing (circle)	✓		Stages (Number and Size(s) _____) 10x16
	✓	Gray Water Barrel / Grease Barrel (circle /detail # and locations)	#	✓	Barricades. How many identify locations and attach logistics map
✓		Sanitation -Trash bins, <u>Dumpsters</u> , <u>Recycle</u> (circle /detail # and locations)	# 2		EVENT estimated attendance 3000
#		Porta Toilets / Wash Stations (Quantity ADA 2 Regular 4)	# 2		Number of staff working event
6			# 75+		Number of volunteers working

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

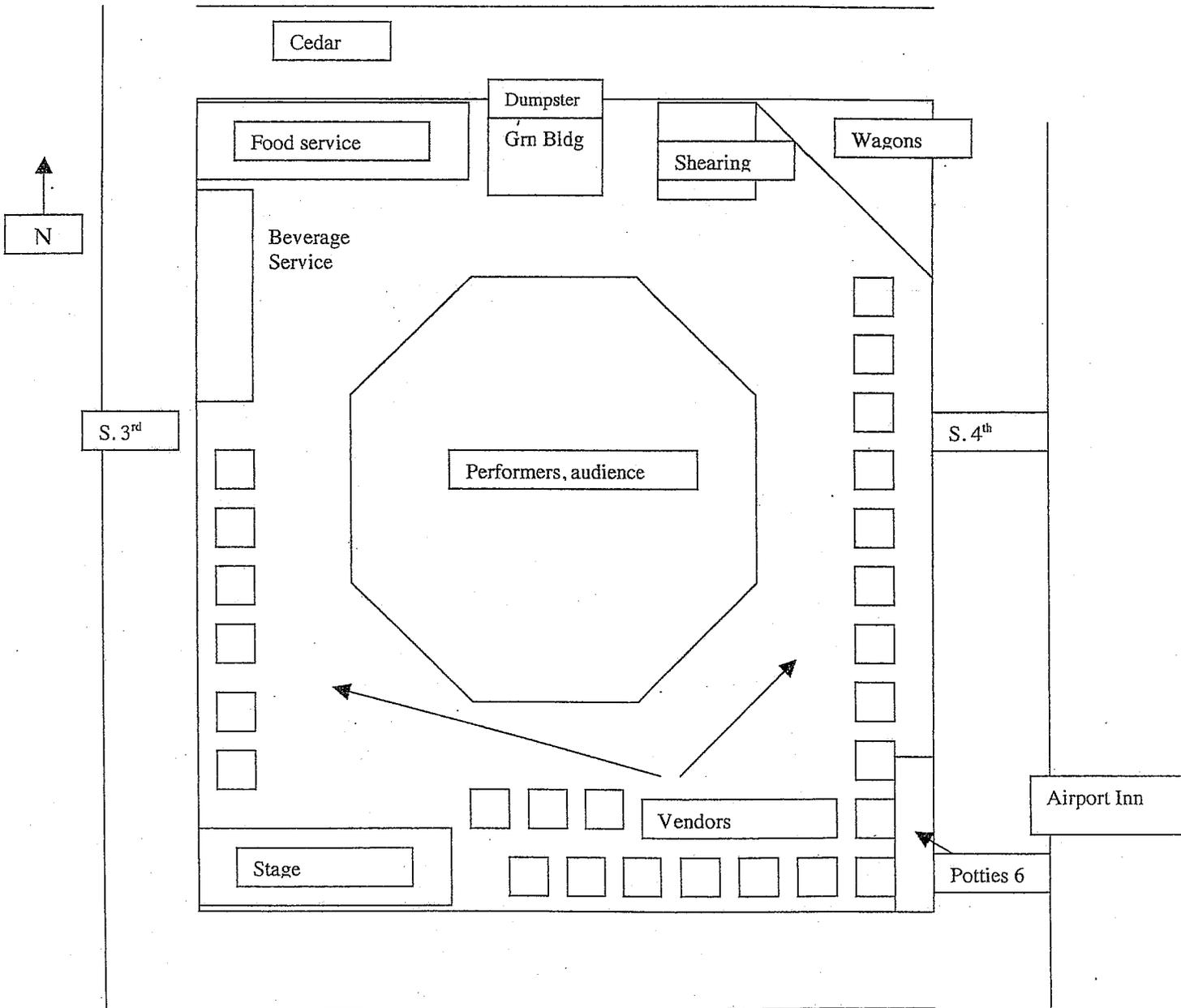
Event Organizer's Signature: Mary A. Croft Date: 2/16/12



Trailing of the Sheep Festival

"To gather, present, and preserve the history and cultures of shepherding in Idaho and the West"

Folklife Fair
Saturday, October 13, 2012
Roberta McKercher Park



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 22 2007

Employer Identification Number:
71-0912585
DLN:
17053090741017
Contact Person:
JOSEPH R KENNEDY ID# 31647
Contact Telephone Number:
(877) 829-5500.
Public Charity Status:
509 (a) (2)

TRAILING OF THE SHEEP CULTURAL
HERITAGE CENTER INC
PO BOX 3692
HAILEY, ID 83333-0000

Dear Applicant:

Our letter dated JULY 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID BU DATE (MM/DD/YYYY)
TRAIL-2 09/13/11

PRODUCER
Ketchum Branch
Bisnett Insurance Inc.
PO Box 5567
Ketchum ID 83340
Phone: 208-726-8866 Fax: 208-726-8491

INSURED

Trailing of the Sheep
Box 3692
Hailey ID 83333

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Penn-Star Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	PAC6838567	08/24/11	08/24/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ EXCLUDED
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Special Event

CERTIFICATE HOLDER	CANCELLATION
HAILEYC City of Hailey Box 945 Hailey ID 83333	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Marty Miller

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333
March 12, 2012

(208) 788-4221
Fax: (208) 788-2924

Trailing of the Sheep
Mary Austin Crofts, Executive Director
P.O. Box 3692
Hailey, ID 83333

Subject: Special Event Approval

Dear Mary:

Congratulations! The 2012 Trailing of the Sheep Festival Special Event has been approved by the City Council.

Please note the following conditions connected with the approval of your event:

- All vehicle access to the park will be restricted to the Northeast corner of the park (it is recommended that plywood or like material be placed on the ground where vehicles will be entering the park).
- Applicant will be responsible for repair of any turf and/or sprinkler damage.
- Any power requirements will need to be approved, maximum of 200 amps available.
- Access to the RV dump is to remain open at all times.
- Restrooms will need to be provided with a minimum of one being handicapped accessible.
- Dumpsters or trash receptacles will need to be provided.
- Declaration of Insurance will need to be submitted.
- Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.

Thank you for choosing the City of Hailey as the venue for your Special Event.

Sincerely,

Mary Cone
City Clerk

DECISION

Based on the Application for a Special Event Permit for the 2012 Trailing of the Sheep Festival, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of \$1,000,000, with the City of Hailey as an additional named insured.

Other Conditions

- a. All vehicle access to the park will be restricted to the Northeast corner of the park (it is recommended that plywood or like material be placed on the ground where vehicles will be entering the park).
- b. Applicant will be responsible for repair of any turf and/or sprinkler damage.
- c. Any power requirements will need to be approved, maximum of 200 amps available.
- d. Access to the RV dump is to remain open at all times.
- e. Restrooms will need to be provided with a minimum of one being handicapped accessible.
- f. Dumpsters or trash receptacles will need to be provided.
- g. Declaration of Insurance will need to be submitted.
- h. Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.

DATED this 12th day of March, 2012.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the 2012 Trailing of the Sheep Festival that will occur on October 13, 2012 from 7:00 a.m. to 5:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 12th day of March, 2012.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

CITY OF HAILEY

Special Event Permit

Trailing of the Sheep Festival

Roberta McKercher Park

This permit is valid October 12-13, 2012

City Clerk

Issue Date