

AGENDA ITEM SUMMARY

DATE: 03/19/2012 DEPARTMENT: DEPT. HEAD SIGNATURE: HD

SUBJECT:

Authorize Bid Documents prepared by Architect RLB for Interpretive Center

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Attached is the bid schedule and outline of bid contract documents. Full contract documents were not prepared in time for packet submission. Should the council wish to stay on schedule, approval of the bid documents, contingent upon attorney review, should be the action item.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve bid documents as outlined by architect, contingent upon review and approval by city attorney.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

PROPOSED BID SCHEDULE 2012

INTERPRETIVE CENTER Hailey Rodeo Park

Thursday, March 15	Complete Proposed Bid Schedule and Outline of Contract Documents. Submit for City Council packet.
Monday, March 19	City Council approves Outline of Contract Documents and Bid Schedule.
Friday, March 23	Legal Notice Publication Deadline for Idaho Mt. Express March 28 th publication. Submit "Advertisement for Bids" in local publications, etc.
Monday, March 26	R/L/B provides copies of Contract Documents at City Hall, R/L/B Office, and designated plan centers.
Wednesday, March 28	1 st publication of Advertisement for Bids (3 weeks prior to Bid Opening).
Wednesday, April 4	2 nd Publication of Advertisement for Bids (2 weeks prior to Bid Opening).
Wednesday, April 11	3 rd Publication of Advertisement for Bids (1 week prior to Bid Opening). Pre-Bid Meeting, City Hall 2:00pm MST.
Wednesday, April 18	Bid Opening, City Hall, 2:00pm MST. All bids shall be received at City Hall and stamped by the Clerk.
April 19 – 26	Evaluate bids and review contracts.
Thursday, April 26	Submit bid evaluation/recommendation to City Council packet.
Monday, April 30	City Council Meeting. Discuss and approve bid and contract documents, issue Notice of Award.
May 1 – 4	Contractor to sign contracts.
Monday, May 7	City Council Meeting. Approved signature of contract, issue Notice to Proceed which begins time clock on 180 days – discuss any issues.
Tuesday, May 8	Pre-Construction Meeting. Start construction.

OUTLINE OF CONTRACT DOCUMENTS

INTERPRETIVE CENTER

Hailey Rodeo Park

Procurement and Contracting Requirements

Advertisement for Bids
Instructions to Bidders
Supplementary Instructions to Bidders
Substitution Request Form
Project Schedule
Bid Form
Agreement Form
AIA Document A101 – 2007 Standard Form of Agreement Between Owner and Contractor
General Conditions
AIA Document A201 – 2007 General Conditions of the Contract for Construction
Supplementary Conditions
Forms

Division 1 General Requirements

01 10 00 Summary
01 20 00 Price and Payment Procedures
01 23 00 Bid Alternates
01 30 00 Administrative Requirements
01 35 10 LEED – NC 2009 Credit Summary
01 35 20 LEED Certification Procedures
01 35 30 LEED Submittal Forms
01 40 00 Quality Requirements
01 41 00 Regulatory Requirements
01 42 00 References
01 50 00 Temporary Facilities and Controls
01 60 00 Product Requirements
01 70 00 Execution Requirements
01 78 00 Closeout Submittals
01 80 00 Performance Requirements - Commissioning

Division 2 Existing Conditions

02 32 00 Geotechnical Investigation

Division 3 Concrete

03 10 00 Concrete Formwork
03 20 00 Concrete Reinforcement
03 30 00 Cast-In-Place Concrete

22 33 00 Electrical Domestic Water Heaters
22 40 00 Plumbing Fixtures
22 27 00 Drinking Fountains and Water Coolers

Division 23 Heating, Ventilation, and Air Conditioning

23 05 00 Common Work Results for HVAC
23 05 48 Vibration and Seismic Controls for HVAC Equipment
23 05 53 Identification for HVAC Equipment
23 05 93 Testing, Adjusting and Balancing for HVAC
23 07 00 HVAC Insulation
23 23 00 Refrigerant Piping
23 31 13 Metal Ducts
23 33 00 Air Duct Accessories
23 37 13 Diffusers, Registers, and Grilles

Division 26 Electrical

26 05 19 Electrical Power Conductors and Cables
26 05 26 Grounding and Bonding for Electrical Systems
26 05 29 Hangers and Supports for Electrical Systems
26 05 33 Raceway and Boxes for Electrical Systems
26 05 53 Identification for Electrical Systems
26 09 23 Lighting Control Devices
26 24 16 Panelboards
26 27 26 Wiring Devices
26 28 16 Enclosed Switches and Circuit Breakers
26 51 00 Lighting

Division 31 Earthwork

31 00 00 Earthwork

MECHANICAL / PLUMBING

Sheet No	Sheet Title	Date	Revised
M0.1	MECHANICAL SCHEDULES, LEGEND, NOTES & GENERAL ABBREVIATIONS		
M1.1	MECHANICAL FLOOR PLAN		
M3.1	MECHANICAL SECTIONS		
M5.1	MECHANICAL DETAILS		
P0.1	PLUMBING SCHEDULES, LEGENDS, NOTES & GENERAL ABBREVIATIONS		
P1.1	PLUMBING FLOOR PLAN		
P5.1	PLUMBING DETAILS		