

AGENDA
HAILEY CITY COUNCIL MEETING
Monday, March 24, 2008 * Hailey City Hall Meeting Room
5:30 p.m. CALL TO ORDER

Open Session for Public Concerns

CONSENT AGENDA:

CA 103	Motion to approve The Sun Valley Center for the Arts special event application at Hop Porter Park on 7/17/08	1
CA 104	Motion to approve BCRD – The Big Wood 12K Special Event at Lions Park on 9/20/08	9
CA 105	Motion to approve Girls on the Run – Wondergirl 5K & Healthy Living Expo Special Event at Heagle Park on 5/17/08.....	14
CA 106	Motion to authorize Consent that Sawtooth Rangers sublease Rodeo Grounds to CSI on 4/26/08....	20
CA 107	Motion to approve minutes from the March 10, 2008 council meeting	21
CA 108	Motion to approve Regence Blue Shield contract renewal until December 31, 2008.....	28
CA 109	Motion to approve Flexible Benefits Plan Contract through December 31, 2008.....	35
CA 110	Motion to approve HRA/VBA Trust Funding Method Change Form to accommodate a shorter year, from April 1, 2008 through December 31, 2008	61
CA 111	Motion to approve Claims for expenses incurred in the month of March 2008	63
CA 112	Motion to accept the annual financial statement for fiscal year ending September 31, 2007.....	93

MAYOR'S REMARKS:

PROCLAMATIONS & PRESENTATIONS:

PP 112 Presentation of annual financial statements from auditor (see Consent Agenda Item 112)

APPOINTMENTS & AWARDS

AA 113	Parks & Lands Board Re-Appointments.....	97
AA 114	Appointment of City Clerk and Oath of Office	98

PUBLIC HEARINGS:

PH 115	Municipal Code Amendments re: order of proceedings for City Meetings – Ordinance #1005.....	105
PH 116	Contract for Services with Blaine County Housing Authority	109
PH 117	Legacy Project Implementation update and Indian Creek Initiative	116

OLD BUSINESS:

OB 118	3 rd reading of Ordinance #1003 adopting bike rack standards	118
OB 119	2 nd reading of ordinance #1004, amending section of Municipal Code.....	122

NEW BUSINESS:

WORKSHOP:

	Reading of Ordinances from Consent Agenda	
Staff Reports	Council Reports	Mayor's Reports
SR 120	Wood River High School's request for funding for the Senior Bash	131
SR 121	Library Board's newly adopted Bylaws.....	132

EXECUTIVE SESSION:

RE: Personnel (IC 67-2345.a/b/d), Pending Litigation(IC 67-2345.f/j) and/or Real Property Acquisition (IC 67-2345.c) Matters from Executive Session or Workshop

SPECIAL EVENTS LISTING FOR MAYOR & COUNCIL

*** Music at the event

Special Events For the Year

Hop Porter Park

June 27th – SV Center Concert *****

July 4th – Annual 4th of July BBQ & Parade

July 17, 18 & 19th – SV Center Concert *****

August 1, 2 & 3rd – Northern Rockies Folk Festival *****

McKercher Park

May 24th – May 25th - Spring Fest Craft Fair

July 4th, 5th, 6th – Hailey's Antique Market

August 9th – Valley Motor Club Car Show

August 28, 29, 30 & 31st - Hailey's Antique Market

October 11th – Trailing of the Sheep

Heagle Park

May 16 – 17th – Wonderful 5K & Healthy Living Expo.

Lot between Sturtevant's and Bank of America

July 4, 5 & 6th – Hailey's Main Street Antique Show

August 29, 30, 31st – Hailey's Main Street Antique Show

Lot by McDonalds

July 4th – 6th – Blue Cow Antique Show

Aug 29th – Aug 31st – Blue Cow Antique Show

Wicked Spud

Lions Park

June 29th - Rock N Ride *****

September 20th – The Big Wood 12K

AGENDA ITEM SUMMARY

DATE: 03/24/2008 **DEPARTMENT:** Public Works **DEPT. HEAD SIGNATURE:** 

SUBJECT: Request approval of The Sun Valley Center for the Arts Concert at Hop Porter Park on 07/17/08.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department heads have approved and submitted recommendations. Recommendations/conditions from department heads are listed on the attached Decision documents.

FOLLOW-UP REMARKS:

*

RECEIVED

FEB 19 2008



SPECIAL EVENT PERMIT APPLICATION

I. EVENT NAME: Sun Valley Center Concert at Hop Porter Park

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property

Hop Porter Park

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

DM
 DM
 DM

Date(s) of Event	Hours	Estimated # of Attendees
July 18 th / 17 th	Start Time: 7:00 End Time: 9:30 PM	One Hour Interval: 300 All Day: 1500
Date of Set-Up July 18 12:00 - 9 PM	Start Time: DM End Time:	One Hour Interval: All Day:
July 17 th / 17 th	Start Time: 6:00 AM End Time: 6:00 PM	
Date of Tear Down July 19 th / 17 th	Start Time: 9:45 PM End Time: 2:00 AM	

IV. FEES

Special Event Permit Application Fee \$125 125
 Per Day Park Rental Fee \$500 _____
 (Waived for non-profits)
 Security Deposit \$500 _____ - held from last year
 Tax (on park rental fees only) 6% _____
TOTAL DUE 125 (mailed 2/18)
 Additional Deposit Required _____

V. ORGANIZATION INFORMATION

Applicant's Name: Don Mankin Title: Performing Arts Director
 Mailing Address: P.O. Box 656 Sun Valley ID. Zip Code: 83358
 Street Address: 191 Fifth St East City: Ketchum State: ID.
 Day Telephone: 208 726 9491 Evening Telephone: 208 721 2582
 FAX Number: 208 726 2344 E-Mail Address: dmankin@sunvalleycenter.org

DECISION

Based on the Application for a Special Event Permit for the Sun Valley Center for the Arts Concert, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of \$1,000,000, with the City of Hailey as an additional named insured.

Other Conditions

- a. Applicant will be responsible for repair of any turf and/or sprinkler damage.
- b. Any special power requirements will need to be approved. Only City approved electricians will be allowed in the power boxes.
- c. Declaration of Insurance coverage needs to be submitted.
- d. Applicant will need to coordinate special needs through the Public Works Director.
- e. Restrooms will need to be provided with a minimum of one being ADA accessible. The applicant states 1500 attendees, the proposed 15 restrooms with two being ADA accessible is acceptable.
- f. The traffic control plan submitted is acceptable.
- g. Clean-up on July 18 instead of until 2am on the 17th.
- h. A meeting with Parks Department personnel is required.

DATED this 24th day of March, 2008.

CITY OF HAILEY

By: _____
Rick Davis, its Mayor

ATTEST:

Heather Dawson, its City Administrator

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Sun Valley Center for the Arts Concert that will occur on July 17, 2008 from 7:00 p.m. to 9:30 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 24th day of March, 2008.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____
Rick Davis, its Mayor

ATTEST:

Heather Dawson, its City Administrator

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

March 24, 2008

Dan Mankin
Sun Valley Center for the Arts
PO Box 656
Sun Valley, ID 83353

Subject: Special Event Approval

Dear Dan:

Congratulations! The Sun Valley Center for the Arts Concert Special Event, scheduled for July 17, 2008, has been approved by the City Council. Enclosed you will find a signed copy of the City Council's Decision, as well as an Agreement form. Please sign the Agreement, make a copy for your records and return the original to the City of Hailey. The Decision form and the permit certificate do not need to be returned.

Please note the following conditions connected with the approval of your event:

- Applicant will be responsible for repair of any turf and/or sprinkler damage.
- Any special power requirements will need to be approved. Only City approved electricians will be allowed in the power boxes.
- Declaration of Insurance coverage needs to be submitted.
- Applicant will need to coordinate special needs through the Public Works Director.
- Restrooms will need to be provided with a minimum of one being ADA accessible. The applicant states 1500 attendees, the proposed 15 restrooms with two being ADA accessible is acceptable.
- The traffic control plan submitted is acceptable.
- Clean-up on July 18 instead of until 2am on the 17th.
- A meeting with Parks Department personnel is required.

Thank you for choosing the City of Hailey as the venue for your Special Event.

Sincerely,

Heather Dawson
City Administrator

CITY OF HAILEY

Special Event Permit

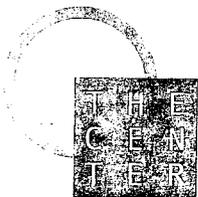
SV Center for the Arts Concert

Hop Porter Park

This permit is valid July 16 – July 18, 2008

City Clerk

Issue Date



RECEIVED

FEB 19 2008

SUN VALLEY CENTER
FOR THE ARTS

2/19/2008

City Council
City of Hailey
115 S. Main St.
Hailey, ID. 83333

Dear Council,

The Sun Valley Center for the Arts has for many years produced concerts at Hop Porter Park that have been well received and enthusiastically enjoyed by the community. We are intending to do a concert this year at our usual time, the last weekend in June.

This year we are writing to request a favor. We normally produce two concerts in Ketchum at River Run Lodge as part of our summer concert series, which includes the Hailey Hop Porter Concert. This year however the Sun Valley Company has just told us we will not be able to produce shows at River Run due to construction of their new gondola lifts. We are currently searching for alternative sites for shows and time is short! We need to confirm artists now to have the shows and we cannot confirm artists without a location.

We are aware of the City of Hailey ordinance requiring that only one concert per month in any city park. *Ordinance: 12.12.030 D. No more than one major event per month per park shall be allowed unless the City Council makes a determination that the limitation set forth in this subsection should be waived for a given event.*

We are requesting a one-time exception to this rule to produce a concert on Saturday, July 19th at Hop Porter Park. We would hate to have to deny the community the concerts they have come to expect and are asking for the Council's support for this request.

We do not have the artists confirmed yet because we do not have a location. The act we have in mind is very much in the tradition of great dance music and fun for which our Hop Porter concerts are known. We anticipate an audience of approximately 1500 attendees, in line with attendance at past Hop Porter Concert.

The Sun Valley Center for the Arts would greatly appreciate the City of Hailey help on this matter to create a one time only second special event on July 19th at Hop Porter Park. We understand your approval would depend on successful completion of a special event application and approval by City of Hailey staff that is in process.

Sincerely

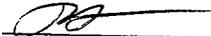

Sam Gappmayer
Executive Director
Sun Valley Center for the Arts

191 Fifth Street East Ketchum, ID 83340
PO Box 656 Sun Valley, ID 83353
208.726.9491
208.726.2344

information@sunvalleycenter.org
www.sunvalleycenter.org

AGENDA ITEM SUMMARY

DATE: 03/24/08 **DEPARTMENT:** Public Works

DEPT. HEAD SIGNATURE: 

SUBJECT: Request approval for The Blaine County Recreation District - The Big Wood 12K Special Event at Lions Park on 09/20/08.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City contacted Blaine County for the BCRD event as Lions Park is in their jurisdiction, and invited comment from Blaine County. Blaine County expressed appreciation that we made contact with them and stated that they had no concerns about the event as it is planned.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department heads have approved and submitted recommendations. Recommendations/conditions from department heads are listed on the attached Decision documents.

FOLLOW-UP REMARKS:

*



#1890

SPECIAL EVENT PERMIT APPLICATION RECEIVED

FEB 21 2008

I. EVENT NAME: The Big Wood 12k

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property

Lion's Park

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. **Please submit your modification requests in writing and attach to your application.**

Date(s) of Event	Hours	Estimated # of Attendees
9/20/08	Start Time: 9:00 am End Time: 5:00 pm	One Hour Interval: All Day: 250
	Start Time: End Time:	One Hour Interval: All Day:
Date of Set-Up		
9/20/08	Start Time: 8:00 am End Time: 9:00 am	
Date of Tear Down		
9/20/08	Start Time: 4:00 End Time: 5:00 pm	

IV. FEES

Special Event Permit Application Fee	\$125	<input checked="" type="checkbox"/>	<u>125⁰⁰</u>
Per Day Park Rental Fee (Waived for non-profits)	\$500	<input type="checkbox"/>	_____
Security Deposit	\$500	<input type="checkbox"/>	_____
Tax (on park rental fees only)	6%	<input type="checkbox"/>	_____
TOTAL DUE			<u>125⁰⁰</u>
Additional Deposit Required		<input type="checkbox"/>	_____

Transferred From
Rock n' Ride 6/29/08
BCRD

V. ORGANIZATION INFORMATION

Applicant's Name: Blaine Co. Recreation Dist Title: Youth Coordinator

Mailing Address: 1050 Fox Avenue rd. Zip Code: 83333

Street Address: _____ City: Hailey State: ID

Day Telephone: 208-788-2117 Evening Telephone: _____

FAX Number: 208-788-2168 E-Mail Address: plumb@bcrd.org

DECISION

Based on the Application for a Special Event Permit for BCRD – The Big Wood 12K, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of \$1,000,000, with the City of Hailey as an additional named insured.

Other Condition

- a. A plan of the event layout; stage, parking, crowd, vendors; is required and is subject to Public Works approval.
- b. Traffic control needs to minimize parking at Lions Park and provide a means of closing off Lions Park parking. Traffic going to Lions Park and being turned around needs to be controlled.
- c. Applicant will be responsible for repair of any turf and/or sprinkler damage.
- d. Any power requirements for bands will need to be approved by the Public Works Department.
- e. List of contact cell phone numbers for that day will need to be provided.
- f. Signs and Banners may not be displayed more than 72 hours without a permit.
- g. A meeting with Parks Department personnel is required.

DATED this 24th day of March, 2008.

CITY OF HAILEY

By: _____
Rick Davis, its Mayor

ATTEST:

Heather Dawson, its City Administrator

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for BCRD – The Big Wood 12K that will occur on September 20, 2008 from 9:00 a.m. to 5:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 24th day of March, 2008.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Rick Davis, its Mayor

ATTEST:

Heather Dawson, its City Administrator

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

March 24, 2008

Piers Lamb
Blaine County Recreation District
1050 Fox Acres Road
Hailey, ID 83333

Subject: Special Event Approval

Dear Piers:

Congratulations! The Big Wood 12K Special Event, scheduled for September 20, 2008, has been approved by the City Council. Enclosed you will find a signed copy of the City Council's Decision, as well as an Agreement form. Please sign the Agreement, make a copy for your records and return the original to the City of Hailey. The Decision form and the permit certificate do not need to be returned.

Please note the following conditions connected with the approval of your event:

- A plan of the event layout; stage, parking, crowd, vendors; is required and is subject to Public Works approval.
- Traffic control needs to minimize parking at Lions Park and provide a means of closing off Lions Park parking. Traffic going to Lions Park and being turned around needs to be controlled.
- Applicant will be responsible for repair of any turf and/or sprinkler damage.
- Any power requirements for bands will need to be approved by the Public Works Department.
- List of contact cell phone numbers for that day will need to be provided.
- Signs and Banners may not be displayed more than 72 hours without a permit.
- A meeting with Parks Department personnel is required.

Thank you for choosing the City of Hailey as the venue for your Special Event.

Sincerely,

Heather Dawson
City Administrator

CITY OF HAILEY
Special Event Permit

BCRD

The Big Wood 12K
Lions Park

This permit is valid September 20, 2008

City Clerk

Issue Date

AGENDA ITEM SUMMARY

DATE: 03/24/08 **DEPARTMENT:** Public Works

DEPT. HEAD SIGNATURE: 

SUBJECT: Request approval for Girls on the Run – Wondergirl 5K & Healthy Living Expo Special Event at Heagle Park on 05/17/08.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department heads have approved and submitted recommendations. Recommendations/conditions from department heads are listed on the attached Decision documents.

FOLLOW-UP REMARKS:

*



RECEIVED

MAR 09 2008

SPECIAL EVENT PERMIT APPLICATION

#1022

I. EVENT NAME: Wandergirl 5K + Healthy Living Expo

(Formerly Community 5K)

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property

Heagle Park, streets throughout Dellaview (see course map)

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

Table with 3 columns: Date(s) of Event, Hours, Estimated # of Attendees. Includes rows for 5/17/08 and 5/16/2008 with start/end times and attendance estimates.

IV. FEES

- Special Event Permit Application Fee \$125
Per Day Park Rental Fee \$500 (Waived for non-profits)
Security Deposit \$500
Tax (on park rental fees only) 6%
TOTAL DUE
Additional Deposit Required

V. ORGANIZATION INFORMATION

Applicant's Name: Girls on the Run / Mary Faith Title: Exec. Dir
Mailing Address: Box 7016, Ketchikan Zip Code:
Street Address: City: State:
Day Telephone: Evening Telephone:
FAX Number: E-Mail Address: mary@girlsrun.org

DECISION

Based on the Applications for Special Event Permits for Wondergirl 5K & Healthy Living Expo, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of \$1,000,000, with the City of Hailey as an additional named insured.

Other Conditions

- a. Applicant will be responsible for repair of any turf and/or sprinkler damage.
- b. Any special power requirements will need to be approved. Only City approved electricians will be allowed in the power boxes.
- c. Declaration of Insurance coverage needs to be submitted.
- d. Applicant will need to coordinate special needs through the Public Works Director.
- e. Restrooms will need to be provided with a minimum of one being ADA accessible.
- f. A traffic control plan and parking plan needs to be submitted.
- g. A layout plan for setting up in the park needs to be submitted.
- h. A security plan is needed.
- i. A meeting with Parks Department personnel is required.

DATED this 24th day of March, 2008.

CITY OF HAILEY

By: _____
Rick Davis, its Mayor

ATTEST:

Heather Dawson, its City Administrator

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGREEMENT

In consideration of the granting of special event permits by the City of Hailey ("the City") for Wondergirl 5K & Healthy Living Expo that will occur on May 16, 2008 from 6:00 p.m. to 7:00 p.m., plus specified set up and teardown time ("the Events"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Events, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Events. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Events. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Events in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permits. The Applicant agrees that the Special Event Permits are nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 24th day of March, 2008.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____
Rick Davis, its Mayor

ATTEST:

Heather Dawson, its City Administrator

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

March 24, 2008

Girls on the Run
Attn: Mary Fauth
PO Box 7016
Ketchum, ID 83340

Subject: Special Event Approval

Dear Mary:

Congratulations! The Wondergirl 5K & Healthy Living Expo Special Event, scheduled for May 16, 2008, has been approved by the City Council. Enclosed you will find a signed copy of the City Council's Decision, as well as an Agreement form. Please sign the Agreement, make a copy for your records and return the original to the City of Hailey. The Decision form and the permit certificate do not need to be returned.

Please note the following conditions connected with the approval of your event:

- a. Applicant will be responsible for repair of any turf and/or sprinkler damage.
- b. Any special power requirements will need to be approved. Only City approved electricians will be allowed in the power boxes.
- c. Declaration of Insurance coverage needs to be submitted.
- d. Applicant will need to coordinate special needs through the Public Works Director.
- e. Restrooms will need to be provided with a minimum of one being ADA accessible.
- f. A traffic control plan and parking plan needs to be submitted.
- g. A layout plan for setting up in the park needs to be submitted.
- h. A security plan is needed.
- i. A meeting with Parks Department personnel is required.

Thank you for choosing the City of Hailey as the venue for your Special Event.

Sincerely,

Heather Dawson
City Administrator

CITY OF HAILEY
Special Event Permit

**Wondergirl 5K & Healthy
Living Expo**

Heagle Park

This permit is valid May 16- May 17, 2008

City Clerk

Issue Date

RECEIVED

MAR 04 2008

Consent of the City of Hailey

(HP)

The City of Hailey, owner of the premises and lessor under the underlying Real Estate Lease between the City of Hailey and the Sawtooth Riding Club, dated June 24, 1982, hereby consents to the Sawtooth Riding Club giving permission to Collage of Southern Idaho to use the rodeo grounds for the purpose of doing a outdoor used equipment sale on April 26 2008, for the purpose of raising money for scholarships to help CSI students. This consent is contingent upon compliance with, and performance of, requirements of the Fire Chief, Police Dept. and the City of Hailey. In the event these conditions are not adhered to the City of Hailey shall be free to pursue any and all legal remedies it may have. The group also agrees to add the Sawtooth Rangers and the City of Hailey as additionally insured with their insurance carrier.

Dated: _____

City of Hailey, Idaho

By: _____

Title: _____

