

AGENDA ITEM SUMMARY

DATE: 4/1/13 DEPARTMENT: PW - Parks DEPT. HEAD SIGNATURE: 

SUBJECT: Discussion of amendment to Hailey Municipal Code Chapter 12.12 amending rules governing city parks – seasonal uses at Foxmoor and Deerfield Parks.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Keefer Park is in the middle of rehabilitation of the sports fields grasses and use is being limited in order to avoid new damage. Because of this it is important to provide for additional park space to take the place of Keefer Park. An amendment to Municipal Code 12.12 will be forthcoming allowing for the seasonal use of Deerfield and Foxmoor Parks for soccer and other activities.

Park fees provide a source of income for the maintenance of the city parks. A review of these fees has been requested by city administration. Fees are low when compared to Ketchum (attached) which does not have a seasonal use fee (the Hailey seasonal use fee is \$100) and the city of Ammon which charges \$50 for 4 hours (similar to Ketchum).

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

All City of Ketchum Parks & Picnic Area			
<i>Ketchum and Sun Valley Residents & Non-Profit organizations</i>	<i>½ day=4hours</i>	<i>full day=8 hours</i>	<i>FILL-IN ALL APPLICABLE RATES</i>
100 People or Fewer	\$50.00	\$110.00	
101 People or More	\$110.00	\$210.00	
<i>Non- Ketchum Residents, Private & Commercial Organizations</i>	<i>½ day=4hours</i>	<i>full day=8 hours</i>	
100 People or Fewer	\$80.00	\$140.00	
101 People or More	\$140.00	\$275.00	
<i>Atkinson Park Athletic Field Fees.</i>	<i>2 Hours</i>		
Basketball Court	65.00		
Soccer Field	65.00		
Softball, Hardball, Little League Field	65.00		
Grooming per field	50.00		
<i>Community Room/Atkinson Park Recreation Center</i>	<i>Per Hour</i>		
9:00am-5:00pm	\$40.00		
5:00pm-10:00pm	\$50.00		
Cleaning & Security Deposit	\$150.00		
Please calculate your fees	TOTAL		

- For tournaments and long term field reservations, please contact the recreation supervisor at (208) 726-7820 EXT 100.
- Additional fees will be applied as needed for any additional staff labor requirements at \$45.00 per hour.
- For weekend and evening events, arrangements for building key will need to be made between 9am and 5pm Monday through Friday at the Ketchum Parks and Recreation administration office.
- Cleaning supplies will be provided by the Parks and Recreation Department for cleanup.
- Atkinson Park Recreation Center is not available from 2:00pm – 5:30pm when Blaine County Schools are in session.

****This form with payment must be submitted within 7 days of reservation date****

Requests for waivers or reduction in fees will be entertained at the Ketchum Parks and Recreation office. A **Special Event License** from the Parks and Recreation Department (726-7820 xt 106) for groups over 100 or those providing music may be required. Return completed form to Atkinson Park, 900 3rd Ave North, Ketchum ID; email to sarms@ketchumidaho.org; fax to 726-5501; or mail to **Ketchum Parks Dept.**, PO Box 2315, Ketchum ID 83340.

Please read before signing:

This park reservation permit gives you and your group exclusive use of the above checked areas for your designated times ONLY. However, it does not exclude other park users from public areas (i.e. open space, restrooms). Reservations are made strictly on a first come-first served basis. *We strongly discourage the use of glass containers at all city parks. Camping is not allowed. Dogs are not allowed at Atkinson Park. Please pick up after your pets at other parks. All parks close at 10:00 pm. Please leave all areas as you found them for others to enjoy!*

Signature of person reserving park facility: _____ Date: _____

Ketchum Parks & Recreation Department
 Jennifer L. Smith, Director | jsmith@ketchumidaho.org

Nov2012