

AGENDA ITEM SUMMARY

DATE: 04/07/2011 **DEPARTMENT:** Admin/Engineering **DEPT. HEAD SIGNATURE:** HD

SUBJECT: Change Orders, special pay requests, and associate agreements for Hailey Rodeo Grounds Project.

AUTHORITY: ID Code IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

With a series of special city council meetings available to the rodeo grounds engineering and construction team, we have asked that change orders and associate agreements be handled in advance with full council approval, with only very minor elements of a highly time-sensitive nature be directed by city staff.

We attended the construction meeting on Thursday, March 31, 2011, during which the electrical conduit installation was discussed. Three actions need to occur:

1. an Idaho Power Work Order for installation of conduit from the east end transformer, under the arena to the Hailey Ice Transformer needs to be accepted and paid for by the city (\$8,136). The check is drafted and shows on the Open Invoice Report under Consent Agenda, and the associate documents are attached here. This groundwork must occur prior to installation of stadium bleachers. We will bill Hailey Ice later for this work.
2. an Idaho Power Work Order for installation of conduit from the Hailey Ice Transformer to the Interpretive Center meter needs to occur. This will cost approximately \$10,000, and is forthcoming, as we do not have the paperwork from Idaho Power by council packet production deadline.
3. Electric lines, cable, and phone lines will all be placed within the conduit within the next 30 days.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Approximately \$18,000 total, \$8136 of which will be billed and potentially recaptured from Hailey Ice, Inc.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Mayor
____ P & Z Commission ____ Parks & Lands Board ____ Public Works ____ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

FOLLOW-UP/COMMENTS:



In Account With

City of Hailey
Attn: Tom Hellen
115 S. Main St.
Hailey, ID 83333

Work Order #

27340751

Date March 24, 2011

In accordance with your request:

Extend underground 4" primary conduit
to future transformer location for ice rink.

Line Location:

791 S. Main St., Hailey, Idaho

Line Installation Costs (Line 1)	\$ 6,078.00
Line Installation Credits (Betterment, Salvage, Customer Trench)(Lines 2-4)	_____
Terminal Facilities (Line 6)	_____
Customer Allowance (Line 7)	_____
Unusual Conditions (Line 9)	\$ 1,500.00
Other Charges (Eng Fees, Right of Way, Misc Charges) (Lines 14-23)	\$ 558.00
Amount to be paid and received prior to job being scheduled.	\$ 8,136.00

- Please remit payment.
- Please return signed and dated Service Request and Customer Cost document (attached).
- Please return signed and dated Work Order Map.
- Other

Comments:

Work order will not be released for scheduling for construction until payment and/or requested documents are signed and returned.

PLEASE RETURN SIGNED DOCUMENTS TO:

IDAHO POWER COMPANY
Attn: Cyndi Bradshaw
PO Box 3909
Hailey, ID 83333

If you have any questions, please telephone:
Cyndi @ (208) 788-8002



Idaho Power Company
Service Request

Page: 1
Date: 3/24/2011

Service Request Number: 00305511

CITY OF HAILEY-INSTALL PRIMARY CONDUIT ON SITE TO NEXT XFMR LOC.

Work Order Number:	27340751	Eng Hours:	
Request Type:	CS	Eng Fee Amount(Att98):	0.00
Rate Sch.:		Eng Fee Amount(Att16):	
Reply By:		Eng Fee Service Agreement No:	
		Eng Fee Service Agreement Date:	
		Customer No:	0539916414
Feeder:	HALY13B		
Service Location:	791 S MAIN ST HAILEY, ID 83333		
Required in Service Date:	3/2/2011		
Planning Center/Team:	HAILEY		

Contact Detail:

252R	CITY OF HAILEY 115 S Main St, , HAILEY ID 83333	788-4221
CUST	CITY OF HAILEY-JIM ZARUBICA "	788-9830
IPCO	CYNDI BRADSHAW "	309-2614

Attribute Information
RES/COM

Service Voltage	No. Of Meters	
Number of Phases	Meter Location	
KW Motor Load:	Ct Loc	
Largest Motor	Primary OH/UG	UG
1 Phase KW Demand	Service OH/UG	
3 Phase KW Demand	Srv Owner	
Connected KW Load	Panel Amp Size	
Commercial Deposit Amount		

Notes
EXTEND 4" PRIMARY CONDUIT FROM END OF LAST PROJECT TO THREE PHASE TRANSFORMER LOCATION AT ICE RINK. CONDUIT INSTALLATION ONLY - PLUG AND MARK.

I understand that the information provided above is accurate to the best of my knowledge. Changes to load; voltage; location; etc. may result in additional engineering charges.

	<i>Cyndi D Bradshaw</i>	<i>3/24/11</i>
Client Signature	Date	Idaho Power Representative Signature
		Date





CUSTOMER COST QUOTE IDAHO

Customer or Project Name: CITY OF HAILEY-INSTALL PRIMARY CONDUIT ON SITE TO	Design Number: 0000086485	Work Order #: 27340751
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	Prepaid Fees	Debit	Credit	Totals
Line Installation Cost				
1. Line Installation/Upgrade Costs		6,078		
2. Company Betterment / Other Credits			0	
3. Salvage Taxable - Credit			0	
4. Customer Provided Trench			0	
5. Net Line Installation Cost				6,078
Terminal Facilities				
6. Terminal Facilities		0		
7. Customer Allowance			0	
8. Net Terminal Facilities				0
9. Unusual Conditions		1,500		
10. Bank Letter of Credit <i>(Only for Unusual Conditions over \$10,000)</i>			0	
11. Net Construction Cost				7,578
12. Net Vested OR Refundable Construction Cost <i>(Limited to 5 years or 4 additional applicants)</i>				6,362
13. Construction Cost Not Available for Vesting or Refund				1,216
Other Charges				
14. Vested Interest Work Order #		0		
15. Billable Right of Way Permits		0		
16. Prepaid Right of Way Permits	\$ 0			
17. Billable Engineering Charges		558		
18. Prepaid Engineering Fees	\$ 0			
19. Underground Service Attachment Charge		0		
20. Relocation or removal with new capacity		0		
21. Relocation or removal with NO new capacity		0		
22. Salvage Credit on Relocation or Removal			0	
23. Miscellaneous Charges/Adjustments		0		
24. Net Other Charges				558
25. Total Work Order Charges		\$ 8,136		
26. Idaho Power Co. Contribution & Other Credits			\$ 0	
27. Total Customer Payment Due (Line 11 + Line 24)				\$ 8,136

Notes: _____

Notice: This written quotation shall be binding on the Company for a period of sixty days (60) from the date below indicated, subject to change in information provided by the Customer or changes in the Company's ability to obtain satisfactory rights-of-way or to comply with governmental regulations, including but not limited to the rules, regulations, and tariffs of the Idaho Public Utilities Commission. The Customer must make payment of the quote amount not less than thirty (30) days prior to the start of construction, but the Company does not represent that construction will commence within

Customer Signature <u>X</u> _____	Date <u>X</u> _____
<u>X NA</u> (Customer Initials) Charges for installation of underground electrical service are not included in this Cost Quote and will be billed to the customer after work has completed	
<u>X NA</u> (Customer Initials) The customer acknowledges receipt of the reduced charge option brochure/packed, also available at idahopower.com	
IPCo Representative <u>Cynthia D Bradshaw</u>	Quotation Date <u>3/24/11</u>

Customer or Project Name:
CITY OF HAILEY-INSTALL PRIMARY CONDUIT ON SITE TO

Design Number:
0000086485

Work Order #:
27340751



Unusual Conditions Acknowledgement

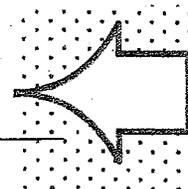
Unusual Conditions are construction conditions not normally encountered. These conditions may include, **but are not limited to**: frost, landscape replacement, road compaction, pavement replacement, chip-sealing, rock digging, boring, incomplete customer trench, nonstandard facilities or construction practices, and other than available voltage requirements.

I have read and understand the above definition of Unusual Conditions as set forth in Idaho Power Company's Line Installation tariff, Rule H. I further understand that Idaho Power Company will determine the type and extent of the Unusual Conditions encountered.

Unusual Conditions charged for on the Customer Cost Quote sheet, but not encountered, will be refunded to the Customer by Idaho Power Company after the completion of construction.

Signed: _____
Customer Signature

Date: _____



**SIGN
HERE**



Memorandum of Understanding

Project Name: City Of Hailey- Conduit Only

Work Order Number: 27340751

The quoted prices and credits include these requirements for trench backfill and compaction and the final grade.

1. Standard Compaction

Standard compaction is required in all areas that do not require high compaction. For standard compaction, backfill with the native soil and "wheel-roll" the trench. If the soil is "loamy" or does not compact well, the spoils must be hauled off and replaced with 3/4" road mix up to 12" of the surface. Use native backfill for the top 12" of the trench.

 Standard compaction footage

Note: The grantor of the right-of-way may require high compaction in areas that are not under a paved surface or road but still within the right-of-way.

2. High (or 95%) Compaction

High compaction is required in areas where the trench will be under:

- ◆ A roadway, alley, driveway, or parking lot (whether paved or unpaved).
- ◆ A paved surface.
- ◆ Where the grantor of the right-of-way requires high compaction.

For high compaction, backfill the trench in 12" lifts with 3/4" roadmix or "pit run" and compact each lift with a "wacker" or other similar compaction device. Native soil is not acceptable as a backfill material for high compaction and must be hauled off.

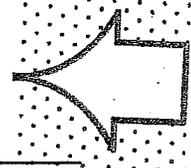
240' High compaction footage

3. Final Grade

We understand that as of the above named project will be ready for facilities to be installed by Idaho Power.

All roadways and cable routes must have all grading and subgrading completed by this date. The project must be properly referenced and have grade stakes installed at all Idaho Power device locations and as might be necessary to establish proper elevations and burial depths for Idaho Power facilities. The customer will be responsible for the total cost of damage to Idaho Power facilities that results from any subsequent changes in property any needed relocation, repair, or lines, lot lines, elevations, grades, excavations, or profiles causing improper locations or burial depths of above-ground equipment, below-ground equipment, cable, or conduit.

This Memorandum of Understanding is accepted by:



**SIGN
HERE**

Customer's Signature

Cyndi D Bradshaw
Idaho Power Representative's Signature

Date

3/24/11
Date



Vested Interest Waiver

Idaho Power Co.
Hailey, Idaho
City, State

Re: Idaho Rule H, Overhead and Underground line
Installation Construction Contribution Waiver

To Whom It May Concern:

I, City of Hailey
Customer Name

the vested interest holder in the Line Installation or Line Installation Upgrade that serves the

City of Hailey - Primary conduit only Load(s) at or near
Name of Project

791 S. Main St.
Address, Street or Road

County of Blaine, State of Idaho, located in Section 9

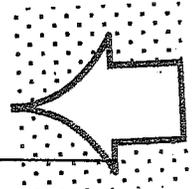
Township 02N Range 18E BM,

hereby notify Idaho Power Company that I waive any and all Additional Applicant refund requirements

by the Idaho Rule H Overhead and Underground line Extensions on the \$ 6362

Construction Contribution paid by me for electric service provider under the Idaho Power Company's

Work Order No. 27340751 to the above load(s).



**SIGN
HERE**

Customer's Signature

Date

Title

Cynthia D Bradshaw
Idaho Power Company Representative

3/24/11
Date

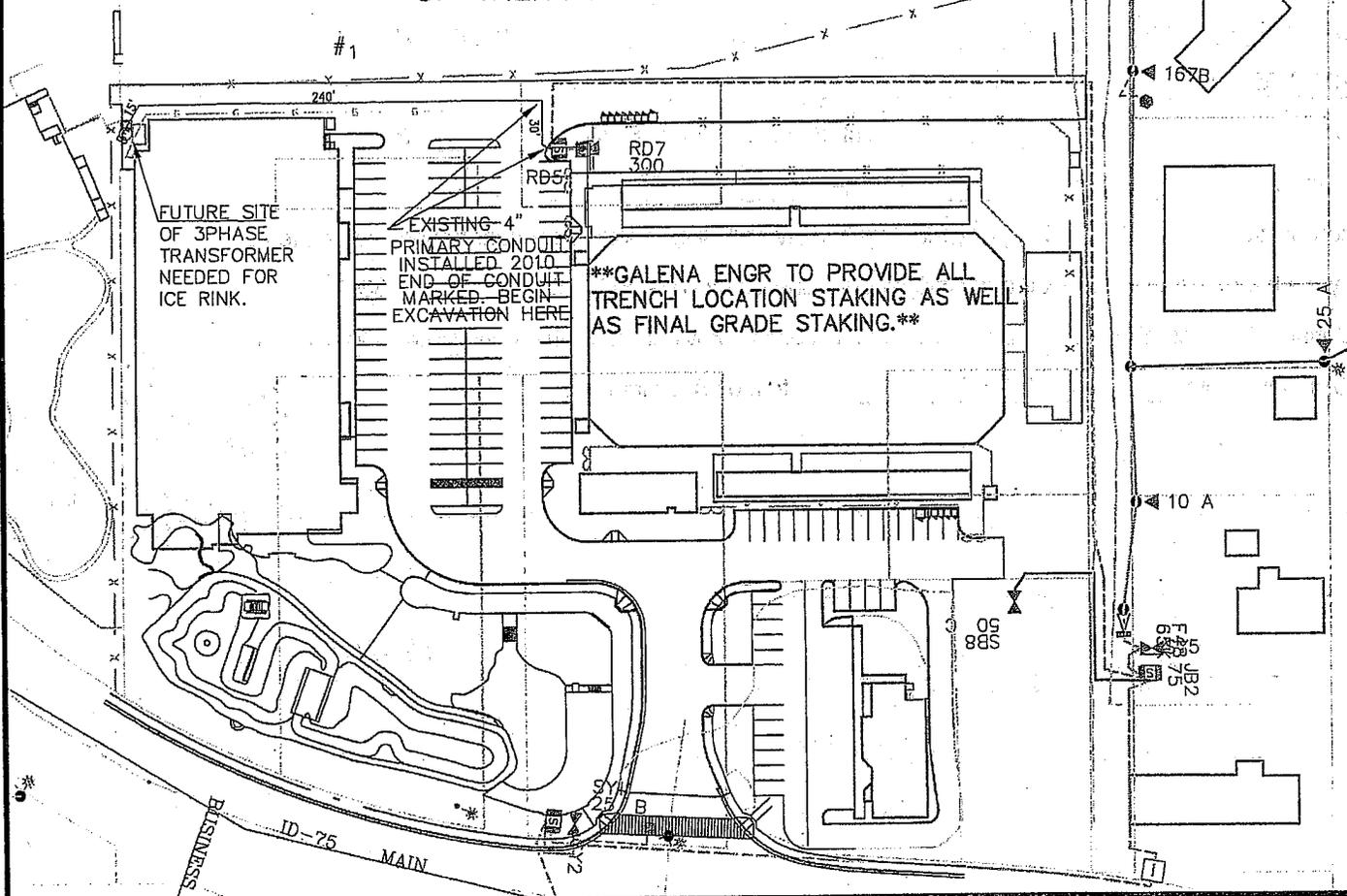
Sr Distribution Designer
Title

*****SHARED TRENCH PROJECT**
COMMUNICATIONS ONLY**

**INSTALLING PRIMARY 4" CONDUIT ONLY.
PLUG AND MARK WITH MARKER BALL.**

UNDERGROUND CABLE NOTES						
STATION	CABLE SIZE	CABLE LENGTH	TRENCH LENGTH	CONDUIT SIZE	CONDUIT LENGTH	COMPACTION LENGTH
RDS-PRI STUB				260	4"	260 260

**95% COMPACTION REQUIRED ON ALL
OF TRENCH LINE.**



TIMES SCALE 0 1 2 3 4 Customer: _____ Date: _____

Job Title:
CITY OF HAILEY--INSTALL PRIMARY CONDUIT ON SITE TO NEXT XFMR LOC.
Additional Description:
**STAKING TO BE PROVIDED BY GALENA ENGINEERING - TRENCH LOCATION AS WELL
Additional Description:
AS FINAL GRADE**



Feeder Map file Name: HALY1302					Surveyed or GPS: SURVEYED	Fdr By: _____	Designer: CDC0468
Quo 1 Twn 02N Rng 18E Sec 09 Mer BM					Joint Use Attachments: NO	Date: _____	Design No: 0000086485
State ID _____ County BLAINE					Pre-Built Date: _____	ArcFM By: _____	Work Order No: 27340751
					Built as Designed: _____	Date: _____	
					Construction Date: _____		
					Operating Voltage: 12.5 kV		

IDAHO POWER CO. WORK ORDER MAP SCALE: 1" = 100 Sheet 1 of 1