

AGENDA ITEM SUMMARY

DATE: 05-21-12 DEPARTMENT: Public Works DEPT. HEAD SIGNATURE: 

SUBJECT:

Request approval for Power House/Hailey Chamber- Sheeptown Drag Nationals, bike drags will be held on River Street between Spruce and Silver on June 28, 2012 from 6:30 p.m. to 10:00 p.m.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	X Streets
<input type="checkbox"/> City Clerk	X Planning	<input type="checkbox"/> Treasurer
X Building	X Police	_____
X Engineer	<input type="checkbox"/> Public Works, Parks	_____
X Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department heads have approved this special event with the following recommendations:

- Amplified Sound Permit
- Fire Department on site during event
- Street Department compliance with finish line fire and fire logs

Motion to approve the Sheeptown Drag Nationals and authorize the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

RECEIVED
MAY 10 2012



EMAIL TO DEPT HEADS: 5-11-12
HFD: CERT INSURANCE:
HPD: STR CLOSURE:
HBLDG: BARRICADE MAP:
HENG: CATERING PERMIT: NO
HPD SEC: AMPL PERMIT:
SIGN PERMIT: NO

SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Sheeptown Drag Nationals

LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property Private Property
River Street from Spruce to Silver

*emailed GEE GEE
APPLS & REQUESTER
CL IDS.
5-11-12*

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

Date(s) of Event	Hours	Estimated # of Attendees
June 28	Start Time: <u>6:30pm</u> End Time: <u>10pm</u>	One Hour Interval: All Day:
	Start Time: End Time:	One Hour Interval: All Day:
Date of Set-Up 6/28	Start Time: <u>6:30</u> End Time: <u>7pm</u>	
Date of Tear Down	Start Time: <u>10 -</u> End Time: <u>10:30</u>	

IV. FEES

Special Event Permit Application Fee \$125 125 -

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
 Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #: _____
 Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee \$200 _____

Tax (on park rental fees only) 6% _____

Security Services Deposit _____

TOTAL DUE \$125

V. ORGANIZATION INFORMATION

Sponsoring Organization: Power House / Hailey Chamber
Applicant's Name: Billy Olson / Hailey Chamber Title: Owner of Powerhouse
Address: PO Box 100 City: Hailey State: ID Zip: 83333
Telephone Day: 706 S. Main Evening: _____ FAX: _____
Applicant Driver's License #: _____ EMAIL: Heather@haileyidaho.com
Federal Tax #: 82-04720093 State Tax #: Billy@powerhouse.com

VI. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes _____ No _____ Years Operating 5

Event Category: Commercial Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): 0

Description of Event: Head to head drag racing between bikes
Bikes are towing logs behind them & Distance a Race to
Additional Details: be 50 yards. Entrants sign in for
elimination bracket using normal drag.

Updated: 4/23/2012 (Attach any additional pages as needed)

expected participant - 60-04 racers. Free for Spectators

VI. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Philadelphia Insurance Company Agent Name: Bethy Viberry Phone: on file w/ City

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

Yes	No	Check all Planned Activities	Yes	No	Check all Planned Activities
/		Street Closures & Access / Parade (if yes) • Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. <i>An ITD permit is required for Main Street.</i> • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.		X	Alcohol Served (Free of Charge) (name of provider)
				X	Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
#	0	Canopies/Tents/Membranes/Temporary Structures (Number & Size(s)) City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.		X	Food/Beverages will be served (List Caterers):
#		<input checked="" type="checkbox"/> Security (detail who, number of officers, times. Attach plan)			Vendors items sold/ solicitation
X	W	Medical Services (Circle) First Aid and/or EMS Services *Determination of EMS services is dependent on event size and type. Who is providing this service: *Hailey Fire Dept on site		X	
		<input checked="" type="checkbox"/> Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)	#	8	Booths: Profit / Non-Profit
#		<input checked="" type="checkbox"/> Electricity / Generators (Size _____) Attach detailed electrical plan.		X	Activities / Entertainment (Agenda) Other equipment or entertainment
	-	Lighting plan: attach plan		X	Signs or Banners: sign permit may be required by the City Planning and Zoning Department
	-	Gray Water Barrel / Grease Barrel (circle /detail # and locations)		X	Stages (Number and Size(s) _____)
X		Sanitation -Trash bins, Dumpsters, Recycle (circle /detail # and locations)	#	2	Barricades. How many identify locations and attach logistics map
X	#	Porta Toilets / Wash Stations (Quantity ADA Regular _____)	#	400	EVENT estimated attendance: _____ Number of staff working event: _____ Number of volunteers working event: _____
		Water Drinking / Washing (circle) Provided by powerco		X	Amplified Sound Permit -the allowable sound decibel level - (90) dB maximum

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature: [Signature]

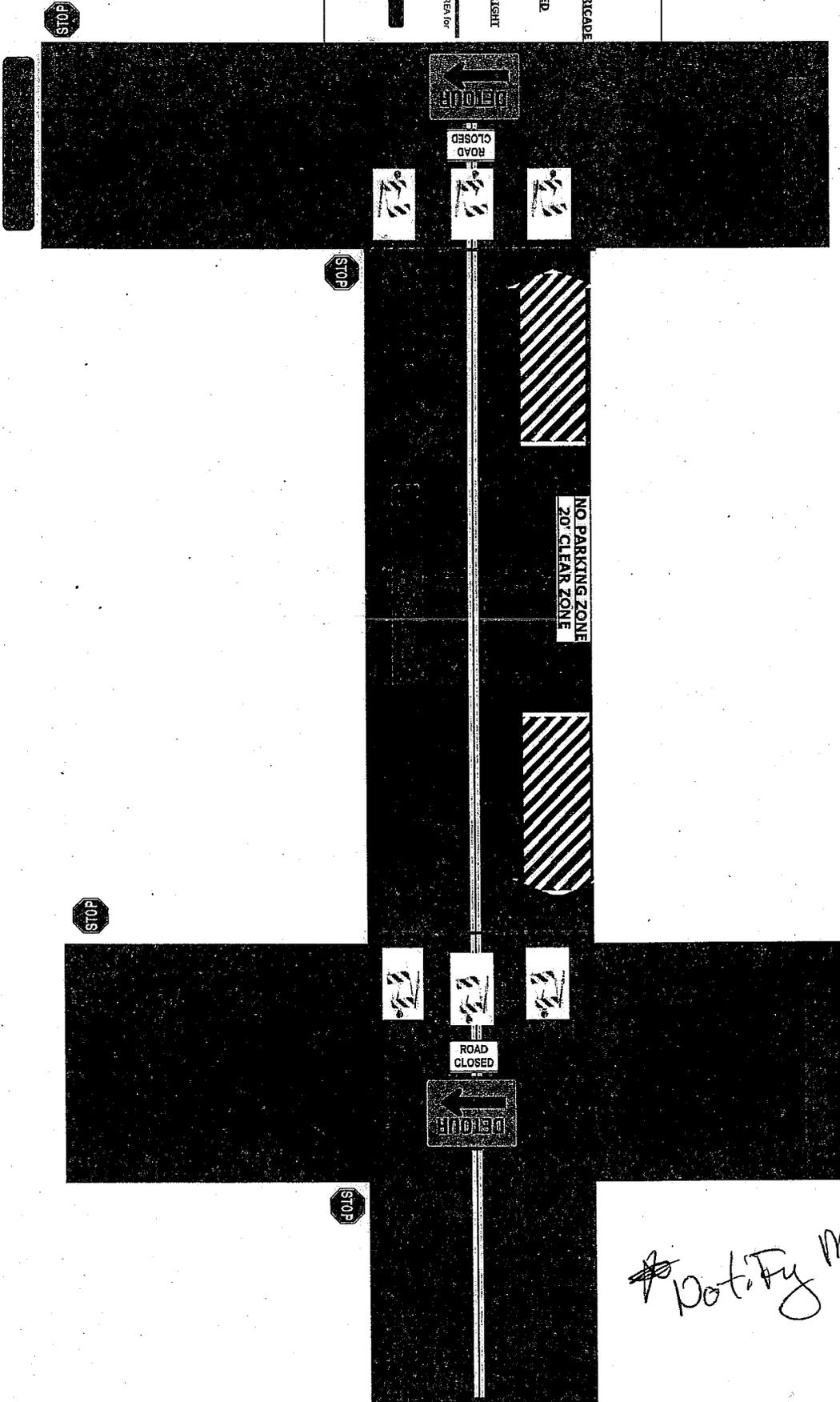
Date: 5/7/2012

[Signature] - 61 -

5/7/12

LEGEND

- TYPE 1 BARRICADE
- ROAD CLOSED
- NO LEFT OR RIGHT TURN
- PLACEMENT AREA for Barricades

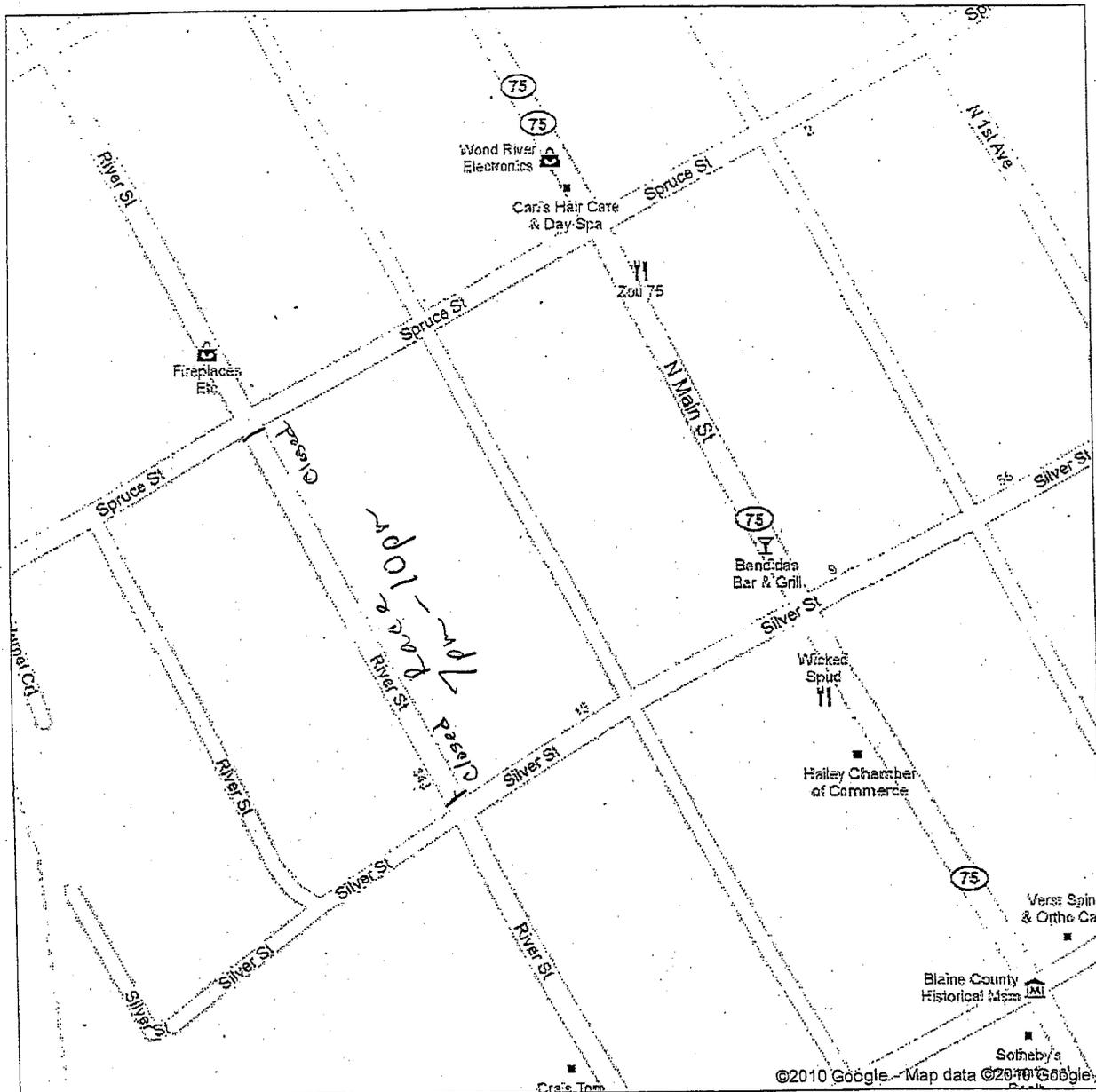


** Notify Mountain Riders*

Google maps

Address 411 S Main St
Hailey, ID 83333

Get Google Maps on your phone
 Text the word "GMAPS" to 466453





STREET CLOSURE FOR SPECIAL EVENT

EVENT NAME: Sheeptown Nationals

The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: 6/16/2012

Route/street closure is map is attached.

Names of streets to be closed (attach further closures on a separate sheet if needed)		
River Street	Between (street) Silver St	And (street) Spruce St
	Between (street)	And (street)
Time of Street Closure	Start:	End:
Participant type and number of entries of each type (check all that apply):		
<input checked="" type="checkbox"/> Participants/Spectators <u>150</u> <input type="checkbox"/> Animals _____ <input type="checkbox"/> Vehicles _____ <input type="checkbox"/> Floats _____ <input type="checkbox"/> Busses _____ <input type="checkbox"/> Bikes <u>70</u>		

DECISION

Based on the Application for a Special Event Permit for the 2012 Sheeptown Drag Nationals, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.

Other Conditions

- Amplified Sound Permit Compliance
- Fire Department on site during event
- Street Department Compliance with finish line fire and fire logs

DATED this 21th day of May, 2012.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the 2012 Sheeptown Drag Nationals that will occur on June 28, 2012 from 6:30 p.m. to 10:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a service security deposit as established by the City, and that if costs exceed any deposit made by the applicant, further

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 21th day of May, 2012.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

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City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

May 21, 2012

Power House/Hailey Chamber
Billy Olson
Box 100
Hailey, ID 83333

Subject: Special Event Approval

Dear Mr. Olson & Hailey Chamber:

Congratulations! The 2012 Sheeptown Drag Nationals Special Event has been approved by the City Council.

Please note the following conditions connected with the approval of your event:

- Amplified Sound Permit Compliance
- Fire Department on site during event
- Street Department Compliance with finish line fire and fire logs

Thank you for choosing the City of Hailey as the venue for your Special Event.

Sincerely,

Mary Cone
City Clerk

CITY OF HAILEY

Special Event Permit

Sheeptown Drag Nationals

River Street

This permit is valid June 28, 2012

Issue Date

City Clerk

AGENDA ITEM SUMMARY

DATE: 06-04-12 DEPARTMENT: Public Works DEPT. HEAD SIGNATURE: *SK*

SUBJECT:

Request approval for SVMA Summerfest Kids Carnival, will be held on 1st Ave between Bullion and Carbonate and Carbonate between 1st Ave and Main Streets on June 8, 2012 from 1:00 p.m. to 6:00 p.m.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | X Streets |
| <input type="checkbox"/> City Clerk | X Planning | <input type="checkbox"/> Treasurer |
| X Building | X Police | _____ |
| X Engineer | <input type="checkbox"/> Public Works, Parks | _____ |
| X Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Summerfest Kids Carnival

Motion to approve the ~~Sheeptown Drag Nationals~~ and authorize the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

DECISION

Based on the Application for a Special Event Permit for the 2012 SVMA Summerfest Kids Carnival, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.

Other Conditions

DATED this 4th day of June, 2012.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, City Clerk

AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the 2012 SVMA Summerfest Kids Carnival that will occur on June 8, 2012 from 1:00 p.m. to 6:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a service security deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and

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individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 4th day of June, 2012.

APPLICANT:

By: _____

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

Applicant Driver's License #: FA 112356J
Sponsoring Organization: Cox, Albertsons
Non-Profit: Yes No Tax Exempt #: _____
Federal Tax #: 82-0420093 State Tax #: _____

VI. EVENT INFORMATION

New Event: Yes _____ No Annual Event: Yes No _____ Years Operating 5
Event Category: Commercial Noncommercial
Estimate of Gross Ticket Sales & Revenues (commercial event only): _____

Description of Event:
Summer Carnival for kids + Family - Bouncy houses, Food music, games, face painting

Additional Details:
would like to use bouncades from city - SVMA will pick up and drop off @ city street dept.

VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. *A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.* The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Philadelphia Agent Name: Betty Urbany-Bisnett
Address: Box 5327 Ketchum, Id Phone: 726-8866
Jukebox Party Express - Policy # LAP0303-11070042 -

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

Yes	No	Check all Planned Activities	Yes	No	Check all Planned Activities
✓		Street Closures & Access / Parade Detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.		✓	Alcohol Served (Free of Charge) (name of provider)
				✓	Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)
✗		Street Closures & Access /Parade require your Event Coordinator to notify all affected businesses, churches schools and neighborhoods	✓		Food/Beverages will be served (List Caterers):
#		Canopies/Tents/Membranes/Temporary Structures (Number & Size(s)) City of Hailey Fire Department, Fire Code Enforcement 10 x 10	#		Vendors items sold/ solicitation
	✓	Medical Services (Circle) First Aid and/or EMS Services Who is providing services? _____		✓	
#	✓	Security (detail who, number of officers, times. Attach plan)	#		Booths: Profit / Non-Profit
	✓	Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)		✓	Lighting plan: attach plan
#	✓	Electricity / Generators (Size _____) Attach detailed electrical plan.	✓		Activities / Entertainment (Agenda) Other equipment or entertainment
				✓	Signs or Banners: sign permit may be required by the City Planning and Zoning Department
	✓	Water Drinking / Washing (circle)		✓	Stages (Number and Size(s) _____)
	✓	Gray Water Barrel / Grease Barrel (circle /detail # and locations)	#	6	Barricades. How many ² BULLION + FIRST CARBONATE + FIRST CARBONATE + MAIN ST. identify locations and attach logistics map.
✓		Sanitation -Trash bins, Dumpsters, Recycle (circle /detail # and locations) TRASH CANS	#	500	EVENT estimated attendance
#	✓	Porta Toilets / Wash Stations (Quantity ADA Regular)	#	VOL	Number of staff working event
		Public Rest Rooms	#	50	Number of volunteers working

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature: Jege Lowe Date: 5. 2012

7/15/2009

Rune
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5.17.12.5



STREET CLOSURE FOR SPECIAL EVENT

EVENT NAME: SummerFEST - Kids Carnival
 The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: June 8 - FRIDAY - 2012

Route/street closure is map is attached.

Names of streets to be closed (attach further closures on a separate sheet if needed)		
<u>1st</u>	Between (street) <u>BULLION</u>	And (street) <u>CARBONATE</u>
<u>CARBONATE</u>	Between (street) <u>1st</u>	And (street) <u>MAIN</u>
	Between (street)	And (street)
Time of Street Closure	Start: <u>11:00</u>	End: <u>9:00</u>
Participant type and number of entries of each type (check all that apply):		
<input checked="" type="checkbox"/> Participants/Spectators <u>500</u> <input type="checkbox"/> Animals _____ <input type="checkbox"/> Vehicles _____ <input type="checkbox"/> Floats _____ <input type="checkbox"/> Busses _____ <input type="checkbox"/> Bikes _____		



AMPLIFIED SOUND PERMIT APPLICATION

Instructions:

Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Special Events Administrator at 208-788-4221 x22 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be \$25.00 per visit. The allowable sound decibel level is – (90) dB maximum and sound may only be amplified between the hours of 10 am and 10 pm.

Name of Applicant: Hailey Chamber / SVMA Phone: 208-788-3484
 Address of Applicant: 706 S. Main St. Box 100
 Type of Event: Summerfest - Kids Carnival
 Location of Event: 1st Avenue Hailey - Carbonate (from 1st to Main)
 Date of Event: FRIDAY JUNE 8 Number of People Expected: 500
 Time of Amplification: From 1 pm to 6 pm

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: George Lowe Date: 5.18.2012

When signed by the Police Chief or designee, a copy of the signed application will be your permit.

Chief of Police, or designee: [Signature] Date: 5-21-12

<input type="checkbox"/> Permit Approved (For City Use Only) <input type="checkbox"/> Not Approved (check reason below) <input type="checkbox"/> Use of the equipment would constitute a detriment to traffic safety; <input type="checkbox"/> The issuance of the permit would be otherwise detrimental to the public health, safety or welfare; <input type="checkbox"/> The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community; <input type="checkbox"/> The applicant would violate the provisions of this Code or any other law.

NOTIFICATION OF AMPLIFIED SOUND EVENT

I, Geegae Lowe (Name of Applicant), of Hailey Chamber of Commerce (Address of event)

Kim Garvin intend to hold an event with amplified sound on SVMA June 8 (Date), between the hours of

6pm and 6pm (from) (to)

I have completed an application to the City of Hailey for an *Amplified Sound Permit* and as part of the permit process, residents and businesses in the immediate area that may be affected by this event are to be advised in advance that there will be amplified sound on the dates and times set forth above.

If the amplification is too loud, it is requested you contact me directly at 208 700 7447 (Phone number at event) so that I may correct the decibel level of the sound. 208 700 7395

Thank you for your cooperation.

Signature: Geegae Lowe / Kim Garvin Date: 5.18.2012

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

June 4, 2012

South Valley Merchants & Hailey Chamber
Box 100
Hailey, ID 83333

Subject: Special Event Approval

South Valley Merchants & Hailey Chamber:

Congratulations! The 2012 SVMA Summerfest Kids Carnival Special Event has been approved by the City Council.

Thank you for choosing the City of Hailey as the venue for your Special Event.

Sincerely,

Mary Cone
City Clerk

CITY OF HAILLEY
Special Event Permit

SVMA Summerfest Kids Carnival

**1st Avenue between Bullion and Carbonate and
Carbonate between 1st Avenue and Main Street**

This permit is valid June 8, 2012

City Clerk

Issue Date

6/4/12

AGENDA ITEM SUMMARY

DATE: 05/07/2012

DEPARTMENT: Public Works

DEPT. HEAD SIGNATURE: _____

SUBJECT:

Request approval for Street Closure amendment for the 16th Annual Trailing of the Sheep Festival Special Event at Roberta McKercher Park on October 13, 2012, the hours will be 7:00am - 5:00pm.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input checked="" type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input checked="" type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | _____ |
| <input checked="" type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Parks | _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve street closure 16th Annual Trailing of the Sheep Festival Special Event and authorize the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



EMAIL TO DEPT HEADS: 4-18-12
 HFD: OK CERT INSURANCE: —
 HPD: OIL STR CLOSURE: YES
 HBLDG: OK BARRICADE MAP: YES
 HENG: OK CATERING PERMIT: —
 HPD SEC: NO AMPL PERMIT: —
 SIGN PERMIT: —

STREET CLOSURE FOR SPECIAL EVENT

EVENT NAME: 16th Annual Trailing of the Sheep
 The above listed event received a street closure permit for a community event

STREET CLOSURE DATES: October 13th 2012

Route/street closure is map is attached.

Names of streets to be closed (attach further closures on a separate sheet if needed)		
<u>Cedar</u>	Between (street) <u>3rd AVE S</u>	And (street) <u>4th AVE S</u>
	Between (street)	And (street)
Time of Street Closure	Start: <u>7:00 am</u>	End: <u>5:00 pm</u>
Participant type and number of entries of each type (check all that apply):		
<input checked="" type="checkbox"/> Participants/Spectators <u>300</u> <input type="checkbox"/> Animals _____ <input type="checkbox"/> Vehicles _____ <input type="checkbox"/> Floats <u>1</u> <input type="checkbox"/> Busses _____ <input type="checkbox"/> Bikes _____		



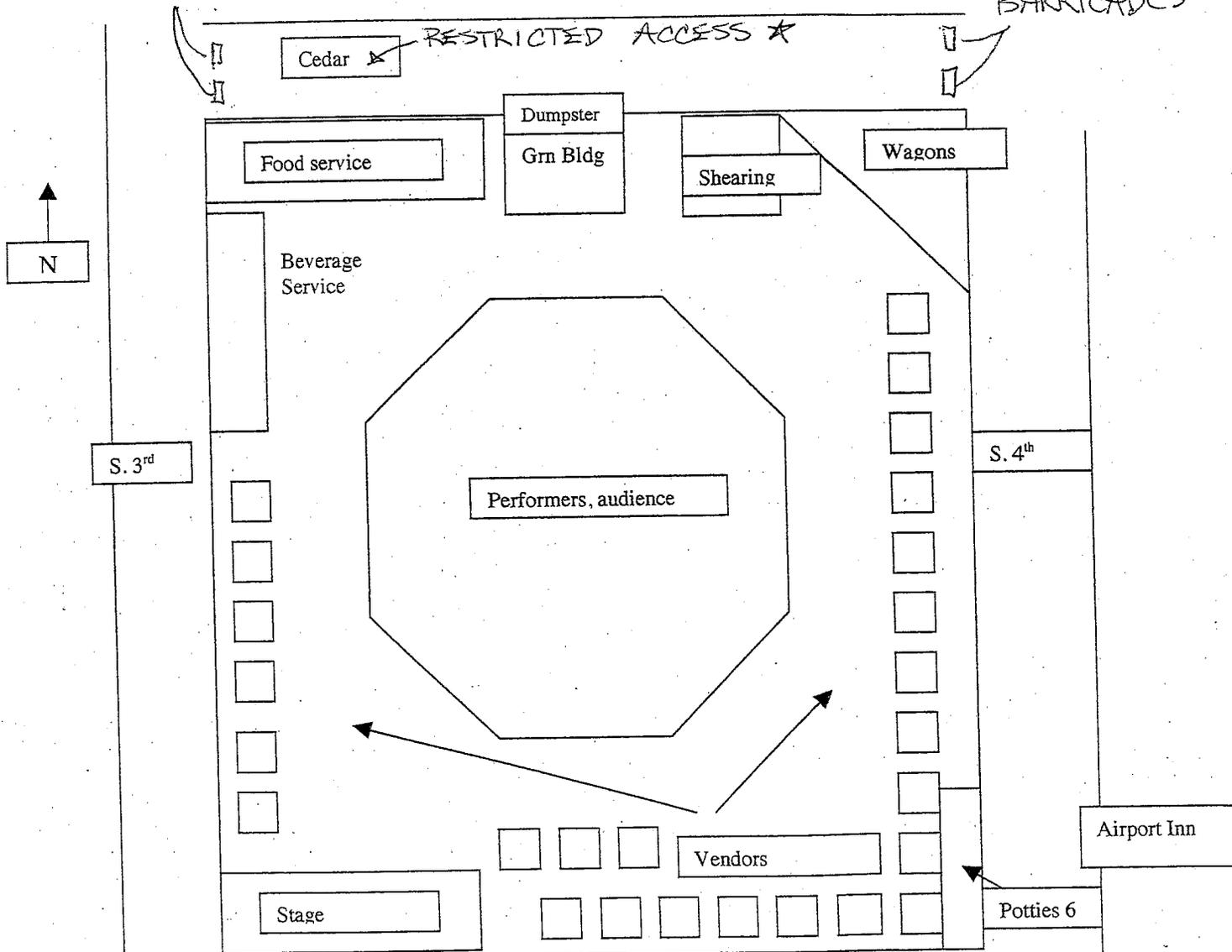
Trailing of the Sheep Festival

"To gather, present, and preserve the history and cultures of sheepherding in Idaho and the West"

Folklife Fair
Saturday, October 13, 2012
Roberta McKercher Park

MOVEABLE
BARRICADES

MOVEABLE
BARRICADES



See
above
star

* BUS LOADING ZONE
DISABLED LOADING ZONE
CLOSED TO GENERAL PUBLIC

SHEILA KELLEY
720-9361



RECEIVED
MAY 02 2012

OFFICE USE ONLY:
Date Received _____
On time: Late:

STREET CLOSURE FOR SPECIAL EVENT

Notification Certification

To be submitted to the City Special Events Administrator by Event Organizer at least 30 days prior to the event.

EVENT NAME: TRAILING OF THE SHEEP
The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: OCT. 13, 2012

STREET CLOSURE TIMES: 8 AM TO 4 PM

I certify that the entities listed below have been notified about my upcoming special event.

Signature of Sponsor or Authorized Representative: Sheila Kelley Date: May 1, 2012

* ALL EMAILS LOWER CASE

Name/Business	Address	Phone	Email
① AIRPORT INN	820 4TH AVE. S.		
CAROL JACOBSEN	PO BOX 984. H	788-2477	BOOKINGS@AIRPORTINHAILEY.COM
② ROBERTS ELECT.*	804 4TH AVE. S		
CRAIG HOPPER	PO BOX 3869. H	788-3238	CHOPPER@COX-INTERNET.COM
③ SENIOR CONNECTION	721 3RD AVE. S.		
KIM COONIS	PO BOX 28. H.	788-3468	KCOONIS@QUESTOFFICE.NET
④ VALLEY CARWASH	817 3RD AVE. S.		
CARLOS RODRIGUES	PO BOX 4148. H.	720-4696	VALLEYGASING@GMAIL.COM
⑤ SILVER CREEK SUPPLY	910 4TH AVE. S.		
ROBBIE TUPPER	SAME	788-3115	rtupper@SILVERCREEKSUPPLY.COM
⑥ ELLSWORTH INN	702 3RD AVE. S.		
RONI LEIGHTON	PO BOX 4423 H	788-6354	roniLBN@gmail.com
* RICK & GAYLE ROBERTS			
NOTE: SGT. ULYSSES MITTELSTADT (FOR THE ARMORY) KNOWS ABOUT THE CLOSURE AND AGREES.			