

AGENDA ITEM SUMMARY

DATE: 9/28/09 **DEPARTMENT:** PW - Water **DEPT. HEAD SIGNATURE:** 

SUBJECT: Motion to Authorize the Mayor to sign the IDWR Notice of Change in Water Right Ownership for the Old Cutters conveyed water right

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Completes the transfer of the 31 acres of irrigation from Old Cutters.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Tom Hellen Phone # 788-9830 Ext 14
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)
____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Building
____ Library ____ Planning ____ Fire Dept. _____
____ Safety Committee ____ P & Z Commission ____ Police _____
____ Streets ____ Public Works, Parks ____ Mayor _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

HUTCHINSON

&

BROWN, LLP

ATTORNEYS AT LAW

RECEIVED

SEP 22 2009

Keith E. Hutchinson, Esq.
Patrick D. Brown, Esq.

PHONE: (208) 733-9300
WATS: (800) 753-2529
FAX: (208) 733-9343

(MHC) TH HD

September 21, 2009

Tom Hellen, Engineer
CITY OF HAILEY
115 Main St. S., Ste. H
Hailey ID 83333

Re: **Hailey**, City of - Water Rights
Nos. 37-21130, 37-21137 & 37-21139

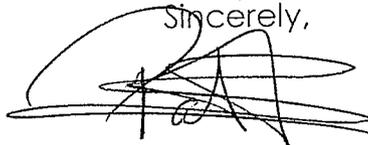
Dear Tom:

Enclosed is the completed NOTICE OF CHANGE IN WATER RIGHT OWNERSHIP form for the Old Cutters water rights.

1. It needs to be signed (p. 2, line 7) and sent to IDWR (envelope enclosed) along with the copy of the GRANT DEED FOR WATER RIGHTS which is attached.
2. You also need to attach a copy of the plat map, which I do not have.
3. A check also needs to be enclosed, made out to Idaho Department of Water Resources, for the \$300 change of ownership fee.

If you have any questions or concerns, please give me a call. Thank you.

Sincerely,



Patrick D. Brown

/cb
Enc.

STATE OF IDAHO DEPARTMENT OF WATER RESOURCES NOTICE OF CHANGE IN WATER RIGHT OWNERSHIP

Please print or type. Attach pages with additional information. Instructions are included at the end of this form. Incomplete forms will be returned.

1. Please list the water right number(s) and/or adjudication claim number(s) (if any) for each water right to be changed. List just the adjudication claim number if there is no corresponding water right record on file with the department. Indicate, by checking in the space provided (under the "split" heading), if the change in ownership is limited to a portion of a water right in which case IDWR will produce new water right number(s) for the split(s).

Water Right No(s)	Adjudication Claim No(s)	Split(s)	Water Right No(s)	Adjudication Claim No(s)	Split(s)
37-21130					
37-21137					
37-21139					

2. The following **REQUIRED** information must be submitted with this form:
- A. The appropriate **FILING FEE**. See instructions for fee amounts.
 - B. A copy of the most recent **DEED, TITLE POLICY, CONTRACT OF SALE** or other legal document indicating your ownership of the property and water right(s) or claim(s) in question, **WITH ATTACHED LEGAL DESCRIPTION**.
 - C. Either of the following (if necessary to clarify division of water rights or other complex property descriptions):
PLAT OF PROPERTY or **SURVEY MAP** clearly showing the location of the point(s) of diversion and place of use of your water right(s) and/or adjudication claim(s) (these are on file with the county Planning and Zoning or Recorder's Office).
- OR**
- D. If your water right(s) and/or adjudication claim(s) is for ten or more acres of irrigation, you must submit a USDA Farm Service Agency or equivalent **AERIAL PHOTO** with the irrigated acres outlined and point(s) of diversion clearly marked. The **AERIAL PHOTO** should be submitted in place of the **PLAT OF PROPERTY** or **SURVEY MAP**.

3. Name and Address of Former Owner/Claimant(s)	Old Cutters, Inc.
	P.O. Box 4944, Ketchum, Idaho 83340
4. New Owner/Claimant(s)	City of Hailey, Idaho
	Name Connector (Check one): <input type="checkbox"/> and, <input type="checkbox"/> or, <input type="checkbox"/> and/or
New Mailing Address	115 S. Main St.
City, State and ZIP Code	Hailey, Idaho 83333
New Telephone Number	(208) 788-4221 Email: _____

March 23, 2009

5. Date you acquired the property _____
6. If the change in ownership affects the entire water right for each water right or adjudication claim number listed in line 1, then skip this line and go to line 7. If the change in ownership divides the water right(s) among multiple owners, you must describe, in detail, your portion of each water right after the change. Fill in the appropriate spaces in the box(es) below to describe your water right(s) after the change (you may copy this page, if necessary). If your quantity of water is greater than a proportionate split, you must attach documentation to show justification for a larger amount. If you are not sure how to identify your portion of the original water right or adjudication claim records, please contact the nearest IDWR office for assistance.

DESCRIPTION OF YOUR PORTION OF WATER RIGHT (If the right will not be split, skip this area and proceed to line 7)		
Water Use	Diversion Rate or Volume (cubic feet per second or acre-feet per annum)	Description (acres, number and type of stock, homes, etc)
37-21130 Water Right and/or Adjudication Claim Number		
Irrigation 0.19 CFS	31 acres within the 66 acre	place of use
Stock		
Domestic		
Other		
Totals		
37-21137 Water Right and/or Adjudication Claim Number		
Irrigation 1.50 CFS	31 acres within the 66 acre	place of use
Stock		
Domestic		
Other		
Totals		
37-21139 Water Right and/or Adjudication Claim Number		
Irrigation 0.18 CFS	31 acres within the 66 acre	place of use
Stock		
Domestic		
Other		
Totals	The POU for the 3 rights is changing from agriculture to a subdivision, and the 31 acres is comprised of the lot acres, less streets and other amenities, as shown in the attached plat map.	

For Snake River Basin Adjudication Claims: Please attach a Notice of Appearance completed by your attorney, if you wish IDWR to correspond with him/her for all matters related to your claims.

7. Signature(s) of New Owner(s) or Claimant(s) _____
 _____ (title if applicable)
 _____ (title if applicable)

IT IS IMPORTANT TO FILE THIS COMPLETED FORM AT THE APPROPRIATE IDWR OFFICE, WITH PAYMENT OF THE FILING FEE AND THE OWNERSHIP DOCUMENT(S), AS REFERRED TO IN LINE 2.

For IDWR Office Use Only:

Received by _____ Date _____ Receipt Amt. _____
 Received by _____ Date _____ Receipt No. _____
 Processed by _____ AJ Date _____ WR _____ Date _____

SCANNED
6/12/09

COPY

GRANT DEED FOR WATER RIGHTS

FOR VALUE RECEIVED, OLD CUTTERS, INC., an Idaho corporation ("Grantor"), whose address is P.O. Box 4944, Ketchum, Idaho 83340, does hereby grant, bargain, sell, convey and assign unto CITY OF HAILEY, IDAHO, a municipal corporation ("Grantee"), whose address is 115 S. Main St., Hailey, Idaho 83333, the following described portions of Water Right Nos. 37-21130, 37-21137 and 37-21139 (hereinafter these portions are referred to as the "Water Rights"):

0.19 cfs of Water Right No. 37-21130, 1.50 cfs of Water Right No. 37-21137 and 0.18 cfs of Water Right 37-21139, used for the irrigation of 31 acres within the 66 acre place of use for such water rights, pursuant to the partial decrees for such water rights issued January 21, 2009 in *In Re SRBA*, Twin Falls District Court Case No. 39576, copies of which are attached hereto as Exhibits A, B and C, respectively.

IN WITNESS WHEREOF, the Grantor has executed this Deed this 23rd day of March,

2009.

OLD CUTTERS, INC.

By: J. Campbell
John Campbell, President

STATE OF IDAHO)
) ss.
County of Blaine)

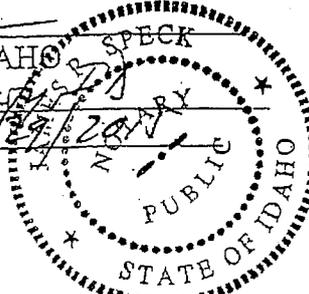
On this 23rd day of March, 2009, before me, a Notary Public for said County and State, personally appeared John Campbell, known or identified to me to be the president of Old Cutters, Inc., and the person who executed the foregoing instrument on behalf of said company and acknowledged to me he executed the same on behalf of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Instrument # 567328
HAILEY, BLAINE, IDAHO
3-2009 01:27:30 No. of Pages: 4
Recorded for: CITY OF HAILEY
LYNN DRAGE Fee: 0.00
Notary Recorder Deputy
Fax to: GRANT DEED

AB

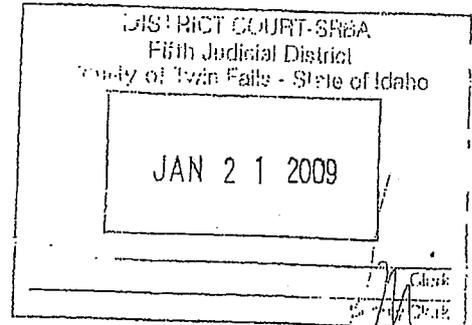
J. P. Speck
NOTARY PUBLIC FOR IDAHO
Residing at: Blaine County
My commission expires: 1/29/2011



IN THE DISTRICT COURT OF THE FIFTH JUDICIAL DISTRICT OF THE
STATE OF IDAHO, IN AND FOR THE COUNTY OF TWIN FALLS

In Re SRBA)
)
Case No. 19576)
_____)

PARTIAL DECREE PURSUANT TO
I.R.C.P. 54(b) FOR
Water Right 37-21130



NAME AND ADDRESS: OLD CUTTERS INC
PO BOX 4944
KETCHUM, ID 83340

SOURCE: BIG WOOD RIVER TRIBUTARY: MALAD RIVER

QUANTITY: 0.41 CFS

PRIORITY DATE: 03/24/1883

POINT OF DIVERSION: T03N R18E S20 SWNW Within Blaine County

PURPOSE AND PERIOD OF USE:	PURPOSE OF USE	PERIOD OF USE	QUANTITY
	Irrigation	04-15 TO 10-31	0.41 CFS

PLACE OF USE: Irrigation Within Blaine County

T02N R18E S03	SWSW 20.0	
S04	NESE 21.0	NWSE 3.0
	SESE 22.0	
66.0 Acres Total		

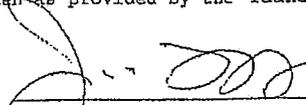
Right Nos. 37-21130, 37-21137, and 37-21139 are limited to the irrigation of a combined total of 66.0 acres in a single irrigation season.

OTHER PROVISIONS NECESSARY FOR DEFINITION OR ADMINISTRATION OF THIS WATER RIGHT:

THIS PARTIAL DECREE IS SUBJECT TO SUCH GENERAL PROVISIONS NECESSARY FOR THE DEFINITION OF THE RIGHTS OR FOR THE EFFICIENT ADMINISTRATION OF THE WATER RIGHTS AS MAY BE ULTIMATELY DETERMINED BY THE COURT AT A POINT IN TIME NO LATER THAN THE ENTRY OF A FINAL UNIFIED DECREE. I.C. SECTION 42-1412(6).

RULE 54(b) CERTIFICATE

With respect to the issues determined by the above judgment or order, it is hereby CERTIFIED, in accordance with Rule 54(b), I.R.C.P., that the court has determined that there is no just reason for delay of the entry of a final judgment and that the court has and does hereby direct that the above judgment or order shall be a final judgment upon which execution may issue and an appeal may be taken as provided by the Idaho Appellate Rules.

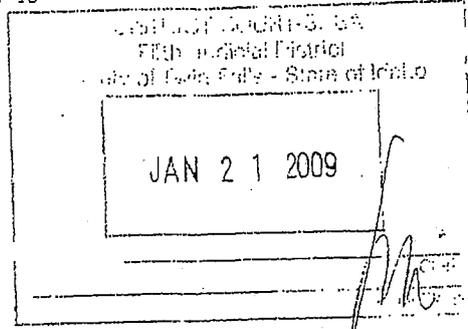


John M. Melanson
Presiding Judge of the
Snake River Basin Adjudication

IN THE DISTRICT COURT OF THE FIFTH JUDICIAL DISTRICT OF THE
STATE OF IDAHO, IN AND FOR THE COUNTY OF TWIN FALLS

In Re SRBA)
)
Case No. 39576)
_____)

PARTIAL DECREE PURSUANT TO
I.R.C.P. 54(b) FOR
Water Right 37-21137



NAME AND ADDRESS: OLD CUTTERS INC
PO BOX 4944
KETCHUM, ID 83340

SOURCE: BIG WOOD RIVER TRIBUTARY; MALAD RIVER

QUANTITY: 3.20 CFS

PRIORITY DATE: 03/24/1883

POINT OF DIVERSION: T03N R18E S20 SNNW Within Blaine County

PURPOSE AND PERIOD OF USE:	PURPOSE OF USE	PERIOD OF USE	QUANTITY
	Irrigation	04-15 TO 10-31	3.20 CFS

PLACE OF USE:	Irrigation	Within Blaine County
	T02N R18E S03 SWSW 20.0	
	S04 NESE 21.0	NWSE 3.0
	SESE 22.0	
	66.0 Acres Total	

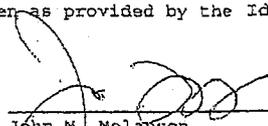
Right Nos. 37-21130, 37-21137, and 37-21139 are limited to the irrigation of a combined total of 66.0 acres in a single irrigation season.

OTHER PROVISIONS NECESSARY FOR DEFINITION OR ADMINISTRATION OF THIS WATER RIGHT:

THIS PARTIAL DECREE IS SUBJECT TO SUCH GENERAL PROVISIONS NECESSARY FOR THE DEFINITION OF THE RIGHTS OR FOR THE EFFICIENT ADMINISTRATION OF THE WATER RIGHTS AS MAY BE ULTIMATELY DETERMINED BY THE COURT AT A POINT IN TIME NO LATER THAN THE ENTRY OF A FINAL UNIFIED DECREE. I.C. SECTION 42-1412(6).

RULE 54(b) CERTIFICATE

With respect to the issues determined by the above judgment or order, it is hereby CERTIFIED, in accordance with Rule 54(b), I.R.C.P., that the court has determined that there is no just reason for delay of the entry of a final judgment and that the court has and does hereby direct that the above judgment or order shall be a final judgment upon which execution may issue and an appeal may be taken as provided by the Idaho Appellate Rules.

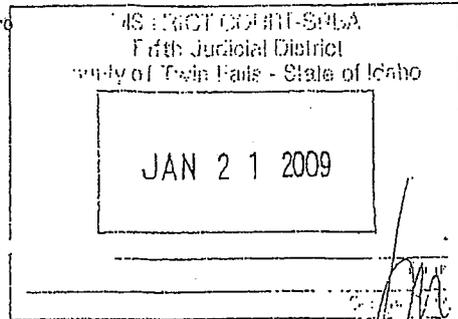


John M. Melanson
Presiding Judge of the
Snake River Basin Adjudication

IN THE DISTRICT COURT OF THE FIFTH JUDICIAL DISTRICT OF THE
STATE OF IDAHO, IN AND FOR THE COUNTY OF TWIN FALLS

In Re SRBA)
)
Case No. 39576)
_____)

PARTIAL DECREE PURSUANT TO
I.R.C.P. 54(b) FOR
Water Right 37-21139



NAME AND ADDRESS: OLD CUTTERS INC
PO BOX 4944
KETCHUM, ID 83340

SOURCE: BIG WOOD RIVER TRIBUTARY; MALAD RIVER

QUANTITY: 0.39 CFS

PRIORITY DATE: 03/24/1883

POINT OF DIVERSION: T03N R18E S20 SWNW Within Blaine County

PURPOSE AND PERIOD OF USE:	PURPOSE OF USE	PERIOD OF USE	QUANTITY
	Irrigation	04-15 TO 10-31	0.39 CFS

PLACE OF USE:	Irrigation	Within Blaine County
	T02N R18E S03 SWSW 20.0	
	S04 NESE 21.0	NWSE 3.0
	SESE 22.0	
	66.0 Acres Total	

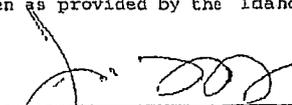
Right Nos. 37-21130, 37-21137, and 37-21139 are limited to the irrigation of a combined total of 66.0 acres in a single irrigation season.

OTHER PROVISIONS NECESSARY FOR DEFINITION OR ADMINISTRATION OF THIS WATER RIGHT:

THIS PARTIAL DECREE IS SUBJECT TO SUCH GENERAL PROVISIONS NECESSARY FOR THE DEFINITION OF THE RIGHTS OR FOR THE EFFICIENT ADMINISTRATION OF THE WATER RIGHTS AS MAY BE ULTIMATELY DETERMINED BY THE COURT AT A POINT IN TIME NO LATER THAN THE ENTRY OF A FINAL UNIFIED DECREE. I.C. SECTION 42-1412(6).

RULE 54(b) CERTIFICATE

With respect to the issues determined by the above judgment or order, it is hereby CERTIFIED, in accordance with Rule 54(b), I.R.C.P., that the court has determined that there is no just reason for delay of the entry of a final judgment and that the court has and does hereby direct that the above judgment or order shall be a final judgment upon which execution may issue and an appeal may be taken as provided by the Idaho Appellate Rules.



John M. Melanson
Presiding Judge of the
Snake River Basin Adjudication

AGENDA ITEM SUMMARY

DATE: 09/28/2009 DEPARTMENT: Clerk's office DEPT. HEAD SIGNATURE: MHC

SUBJECT

Motion to approve final project costs on grant application close out by Hailey Historic Preservation Commission on Intensive Level Survey for the Rodeo Grounds and Nomination of the Rialto Hotel (presently named Hailey Hotel) to the National Register of Historic Places – FY 2008-2009

AUTHORITY: ID Code IAR _____ City Ordinance/Code _____

BACKGROUND:

The Hailey Historic Preservation Commission worked 31 ¼ total hours on this grant with the Project Coordinator working 28 ¾ hours. Total cash matching for this grant close out is \$5000.

*Initially the Federal funds were approved for less than \$5,000 reimbursement. In June 2009, SHPO coordinator Ann Swanson made available an additional \$1,000 to bring our matching funds back to the \$5,000. The additional \$1,000 paid for a professional photographer to document the Rodeo Grounds, working with the Historic Preservation Specialist Madeline Buckendorf on the Survey. Total Non-Federal share costs \$1505.44 plus cash funds of \$5,000

The City of Hailey is asking for a grant reimbursement amount of \$5,000.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS

Budget Line Item # _____ YTD Line Item Balance \$ _____

Hailey's budget amendment will have sufficient funds appropriated in Legislature for the match.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Mayor
____ P & Z Commission ____ Parks & Lands Board ____ Public Works ____ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve close out application for 2008-2009 Historic Preservation Grant.

FOLLOW UP NOTES:

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

September 15, 2009

IDAHO STATE HISTORICAL SOCIETY
ATTN: ANN SWANSON
210 MAIN STREET
BOISE, ID 83702

RE: Invoice for grant agreement reimbursement

TAX ID: 82-6000201

Dear Ann:

Enclosed is documentation to support a billing for \$5,000 to cover work done under the Memorandum of Agreement signed 7/15/2009 by Mayor Davis for an intensive level survey for the Hailey Rodeo Grounds and as identified in the approved Application preparation of a National Register nomination for Rialto Hotel (presently named Hailey Hotel) to the National Register of Historic Places (NRHP). Amendment to Memorandum of Agreement extends the termination date of the agreement to September 20, 2009 to allow for completion of products. I certify no other federal funds were used for either the match or actual expenditures incurred during the execution of this project.

Please send \$5,000 to:

CITY OF HAILEY
115 MAIN STREET SOUTH
HAILEY, ID 83333

Sincerely,



Mary Cone

Hailey City Clerk

encls: time sheets

Receipts

contracts

FINAL PROJECT COSTS COMPARED TO ORIGINAL BUDGET

Rodeo Grounds Survey Form and Rialto Hotel Nomination – FY 2008/2009 Hailey, Idaho

SURVEY	BUDGETED FEDERAL FUNDS	BUDGETED MATCHING FUNDS	ACTUAL PROJECT COST	REMARKS
Consultant Fixed Fee Contract	*\$5,000	\$3,600	\$5,000	Madeline Buckendorf *Add Kendall Nelson Photographer for \$1000
ADMINISTRATION & VOLUNTEER SUPPORT				
Commission Member/Volunteer Research Thirty-one and 3/4 hours @ \$20/hour *increased hourly from \$10 to \$20.25 per www.independentsector.org/programs/research/volunteer_time.html	\$0	*\$ 350 *NOTE: This estimate is based on 35 hrs at \$10/hour	*\$642.94 *NOTE: This estimate is based on 35 hrs at \$20.25/hour	7 members @ 10.5 hrs. 5 members @ 5.0 hrs. HHPC chair @ 16.25 hrs.
Project Coordinator Twenty-eight and 3/4 hours @ \$30/hour	\$0	\$ 720	\$862.50	28.75 hrs. @ \$30/hr.
TOTAL	\$5,000	\$4,670	\$6,505.44	

Non-Federal Share

Donor: Hailey Historic Preservation Commission & Volunteers
Source: Labor
Kind: In-Kind
Budgeted Amount: \$1,070
Actual Amount \$1,505.44
 *NOTE: The Amendment to Memorandum of Agreement increased from \$4000 to \$5000 in July 2009. We are seeking \$5000 reimbursement.

Donor: City of Hailey
Source: Discretionary Fund
Kind: Cash
Budgeted Amount: \$2,000
Actual Amount \$5,000
Total Non-Federal Share: \$5,000

DONATED LABOR TIME SHEET

City of Hailey 2008/2009 CLG Grant

Project Name

Mary Cone, Hailey City Clerk

Project Coordinator

Name of Employee

Type of Work Performed

Hourly rate based on \$30/hour

A person donating time to a project will be paid at minimum wage unless professionally skilled in the work being performed on the project (photographer taking pictures or data entry done by skilled person). When this is the case, the wage rate the individual is normally paid for performing the service may be charged to the project.

Date	Description of Work	Number of Hours X Rate =
March 02, 2009	Prepare Memorandum of Agreement for council packet	1.5 hrs.
March 04, 2009	Prepare Memorandum of Agreement for council packet, summarize project costs and create Agenda Item Summary for the cover sheet to this item in packet.	2.0 hrs.
March 06, 2009	Follow up with Madeline Buckendorf to confirm she will begin working on project.	.5 hrs.
March 12, 2009	Request by Ann to not spend/ask for the full \$4000. Email correspondence with Ann regarding project status and reduced amount to spend. Check in with Madeline B. on her status.	
March 27, 2009	Prepare invoice for payment to Madeline Buckendorf for National Register Nomination for the Rialto Hotel	.25 hrs.
March 30, 2009	Mail payment to Madeline Buckendorf for National Register Nomination for the Rialto Hotel	.25 hrs.
June 4, 2009	Email communications with Madeline Buckendorf and Rob Lonning re: Madeline's visit to town	.25 hrs.
June 22, 2009	Communications with Madeline Buckendorf and Rob Lonning re: Madeline's visit to town. Calls to Sawtooth Rangers Riding club re: Madeline's visit	2.00 hrs.
June 24, 2009	Communications with Ann Swanson & Rob Lonning re: more grant money available to pay for professional photographer for Rodeo Grounds	1.25hrs.
June 25, 2009	Communications with Ann Swanson & Rob Lonning re: more grant money available to pay for professional photographer for Rodeo Grounds	.25hrs.
June 26, 2009	Communications with Madeline Buckendorf and Rob Lonning re: Madeline's visit to town. Calls to Sawtooth Rangers Riding club re: Madeline's visit	.25hrs.
June 29, 2009	Communications with Madeline Buckendorf and Rob Lonning re: Madeline's visit to town. Communications with Kendall Nelson professional photographer	.50 hrs.

June 30, 2009	Communications with Madeline Buckendorf re: documentation	.25 hrs
July 1, 2009	Check with City Attorney on changes to SHPO agreement.	.75 hrs.
July 2, 2009	Communication with Ann Swanson and Rob Lonning re: change to agreement are okay	.25 hrs.
July 8, 2009	Communication with Rob Lonning re: additional grant money for photographer and general progress with application	.50 hrs.
July 9, 2009	Communication with Rob Lonning re: additional grant money for photographer and general progress with application	.75 hrs.
July 10, 2009	Prepare revised contract for council meeting/approval	1.75 hrs.
July 13, 2009	Have mayor sign documents, prepare originals for mailing, make copies for our records. Communicate with Rob Lonning re: progress of project	2.50 hrs.
August 12, 2009	Communicate with Ann Swanson, Kendall Nelson, Rob Lonning re: Kendall's role in project – photographs & contract	.50 hrs.
August 13, 2009	Communicate with Ann Swanson, Kendall Nelson re: Kendall's role in project – photographs & contract	.50 hrs.
August 14, 2009	Communicate with Ann Swanson, Kendall Nelson re: Kendall's role in project – photographs & contract	1.50 hrs.
August 17, 2009	Communicate with Ann Swanson, Kendall Nelson re: Kendall's role in project – photographs & contract	.50 hrs.
August 18, 2009	Communicate with Ann Swanson, Kendall Nelson re: Kendall's role in project – photographs & contract	1.50 hrs.
September 14, 2009	2008/2009 CLG grant close-out – gathering supporting documents, calculating final project costs	3.50 hrs.
September 15, 2009	2007/2008 CLG grant close-out – Final Project Costs	5 hrs.
	Value of Donation:	28.75 hrs.

I certify that the work donated towards the completion of this project was not used as match for any other project and was completed during the grant period.



 Signature of Employee

9/15/09

 Date

DONATED LABOR TIME SHEET

RECEIVED
SEP 15 2009

City of Hailey 2008/2009 CLG Grant

Project Name

Rob Lonning, HHPC Chair

Planning and Organization

Name of Volunteer

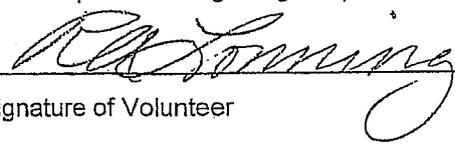
Type of Work Performed

Hourly rate based on \$20/hr.

A person donating time to a project will be paid at minimum wage unless professionally skilled in the work being performed on the project (photographer taking pictures or data entry done by skilled person). When this is the case, the wage rate the individual is normally paid for performing the service may be charged to the project.

Date	Description of Work	Number of Hours X Rate =
October 2008	2008/2009 CLG grant discussion with Project Coordinator and SHPO – Rodeo Grounds historical survey	2 hrs.
November 2008	Discussions with SHPO, project re: CLG grant	1 hrs.
December 2008	Discussions with SHPO re: CLG grant	1 hrs.
January 2009	Discussion with consultant for documenting 2008/2009 CLG grant and estimate for services. Communication with Project Coordinator re: consultant	1.5 hrs.
May 2009	Discussions with Project Coordinator on 2008/2009 grant funding – reduced budget approved.	1 hrs.
June 2009	Discussions with SHPO and Project Coordinator regarding additional grant funds opportunity on 2008/2009 grant funding (accepting \$1000 additional funds from CLG to pay for photographer.)	1.5 hrs.
July 2009	Discussions and meetings with Project Coordinator regarding 2008/2009 CLG grant	1.25 hrs
August 2009	Discussion with SHPO and Project Coordinator re: CLG grant, professional photographer documenting the Rodeo Grounds.	1.50 hrs.
September 14, 2009	2008/2009 CLG grant close-out discussions with Project Coordinator	2 hrs.
September 15, 2009	2008/2009 CLG grant close-out meeting and discussions with Project Coordinator	3.5 hrs.
		16.25 hours
Value of Donation:		

I certify that the work donated towards the completion of this project was not used as match for any other project and was completed during the grant period.


Signature of Volunteer

9/15/09
Date


Signature of Supervisor

9/15/09
Date

DONATED LABOR TIME SHEET

RECEIVED
SEP 15 2009

City of Hailey 2008/2009 CLG Grant

Project Name

Hailey Historic Preservation Commission

Planning and Discussion

Name of Volunteer

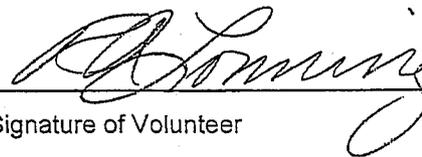
Type of Work Performed

Hourly rate based on \$20/hour

A person donating time to a project will be paid at minimum wage unless professionally skilled in the work being performed on the project (photographer taking pictures or data entry done by skilled person). When this is the case, the wage rate the individual is normally paid for performing the service may be charged to the project.

Date	Description of Work	Number of Hours X Rate =
1/27/2009	5 HPC members for ½ hr. Discussion on consultant for documenting 2008/2009 CLG grant and estimate for services. HHPC committee agreed to nominate Madeline Buckendorf as consultant for documentation of grant, recommendation to go to council.	2.5 hrs.
5/26/2009	7 HPC members for ½ hr. Discussion on 2008/2009 grant funding – reduced budget approved. Report on discussions with SHPO re: CLG grant	3.5 hrs.
6/30/2009	7 HPC members for ½ hr. Discussion on 2008/2009 grant funding	3.5 hrs.
7/28/2009	5 HPC members for ½ hr: Discussion and meetings regarding 2008/2009 CLG grant	2.5 hrs.
8/25/2009	Discussion of 2009 CLG 7 HPC members for ½ hr.	3.5 hrs.
	Value of Donation:	15.5 hours

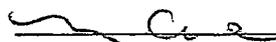
I certify that the work donated towards the completion of this project was not used as match for any other project and was completed during the grant period.



Signature of Volunteer

9/15/09

Date



Signature of Supervisor

9/15/09

Date

Madeline Buckendorf Consulting, LLC

Document Research
Environmental History
Historic Preservation

Email: madelineb@cableone.net

1805 Everett Street
Caldwell, ID 83605
Ph: 208-454-3435

INVOICE H-09-01

TO: City of Hailey
FR: Madeline Buckendorf Consulting
RE: National Register Nomination of the Rialto Hotel
DA: March 27, 2009

The City of Hailey owes Madeline Buckendorf Consulting, LLC **\$1,100** for professional services rendered for the Hailey Historic Preservation Commission (HHPC). These services were outlined in Buckendorf's proposal submitted to the HHPC in January of 2009, and approved by the Hailey City Council on February 23, 2009.

This invoice covers the following services and costs outlined in the Scope of Work:

1) Completion of a National Register of Historic Places (NRHP) nomination of the former Rialto Hotel (presently the Hailey Hotel) at 201 Main Street, including all attachments and photographs. The completed nomination was electronically mailed to Rob Lonning of the HHPC; the original nomination and photographs were delivered to the Idaho SHPO.

Madeline Buckendorf promises to make any corrections or additions to the National Register Nomination, if requested by Tricia Canaday of the Idaho SHPO, up to **one year** from the date of this invoice.

Total Costs owed to Madeline Buckendorf Consulting, LLC: \$1,100.

Signed: Madeline Buckendorf

Madeline Buckendorf
SS#: 519-66-5819

Date: March 27, 2009

Madeline Buckendorf Consulting, LLC

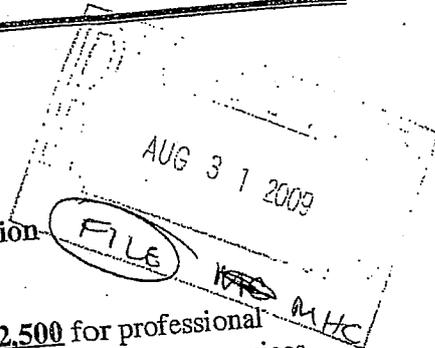
Document Research
Environmental History
Historic Preservation

1805 Everett Street
Caldwell, ID 83605
Ph: 208-454-3435

Email: madelineb@cablone.net

INVOICE

TO: The City of Hailey
FR: Madeline Buckendorf Consulting, LLC
RE: Intensive Survey for Hailey Historic Preservation Commission
DA: August 28, 2009



The City of Hailey owes Madeline Buckendorf Consulting, LLC, \$2,500 for professional services rendered for the Hailey Historic Preservation Commission (HHPC). These services were outlined in Buckendorf's "Proposed Scope of Work" submitted to the HHPC in January 2009.

This invoice covers the following:
Preparation and completion of an intensive-level survey and historic documentation of Hailey Rodeo Grounds, 791 S. Main Street.

End Products:

- One digital copy and two paper copies of the Intensive Level Survey form (one for the SHPO, Hailey HPC)
- One labeled sets of archival quality (Digital TIFF, black and white) photographs, three CDs of digital images (both black-and-white and color), and photo logs;
- Two copies of a USGS map with the properties marked on it and site sketch maps (not to scale);
- Copies of two historic newspaper articles, and excerpts from others.

NOTE: One hard copy and one CD of the IHSI site form and all related attachments will be hand-delivered to Ann Swanson of the Idaho SHPO on August 31, 2009. She will also receive three CD's of digital images (black and white and color) of the Hailey Rodeo Grounds.

Costs:

The total budget for both the preparation of the intensive-level survey includes the following items: research, writing, mileage, lodging, per diem, photocopies, maps, discs, and other indirect costs such as equipment use, liability insurance, telephone, and supplies. Total Cost for Intensive-level Survey form: **\$2,500.**

Signed: Madeline Buckendorf
Madeline Buckendorf
SS#: 519-66-5819

Date: 8/28/09

CITY OF HAILEY

MADELINE BUCKENDORF CONSULT LL

9/10/2009
INV AMOUNT
2,500.00

Check No: 22194
GL Number
100-10-41549

22194

INVOICE #	INV DATE	DESCRIPTION
090109 1	9/01/2009	survey

TOTAL AMOUNT 2,500.00

This invoice covers the following:

Preparation and completion of an intensive-level survey and historic documentation of Hailey Rodeo Grounds, 791 S. Main Street.

End Products:

- One digital copy and two paper copies of the Intensive Level Survey form (one for the SHPO, Hailey HPC)
- One labeled sets of archival quality (Digital TIFF, black and white) photographs, three CDs of digital images (both black-and-white and color), and photo logs;
- Two copies of a USGS map with the properties marked on it and site sketch maps (not to scale);
- Copies of two historic newspaper articles, and excerpts from others.

NOTE: One hard copy and one CD of the IHSI site form and all related attachments will be hand-delivered to Ann Swanson of the Idaho SHPO on August 31, 2009. She will also receive three CD's of digital images (black and white and color) of the Hailey Rodeo Grounds.

Costs:

The total budget for both the preparation of the intensive-level survey includes the following items: research, writing, mileage, lodging, per diem, photocopies, maps, discs, and other indirect costs such as equipment use, liability insurance, telephone, and supplies. Total Cost for Intensive-level Survey form: **\$2,500.**

Signed:

Madeline Buckendorf

Madeline Buckendorf
SS#: 519-66-5819

Date:

8/28/09

100-10-41549

MHC 8/31/09

Kendall Nelson
P.O. Box 6325
Sun Valley, ID 83354
208-788-0076

August 17, 2009

City of Hailey
C/O Mary Cone

AUG 31 2009
PILS MHC

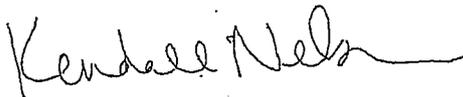
INVOICE

Photography of Rodeo Grounds
(10 views, 20 BL & WH prints, 2 disks w/jpegs)

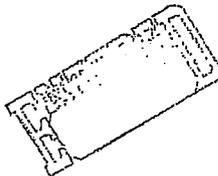
\$1000

Total due \$1000

Thank you,



Kendall Nelson
SS # 150-52-1175



100-10-41549

MHC

CITY OF HALEY

NELSON, KENDALL

INVOICE #
090109 1

INV DATE
9/01/2009

DESCRIPTION
PHOTOGRAPHY OF RODEO GROUNDS

9/10/2009
INV AMOUNT
1,000.00

Check No: 22208
GL Number
100-10-41549

22208

TOTAL AMOUNT

1,000.00

\$1000

Photography of Rodeo Grounds

HHPC Meeting Schedule

Meetings - Windows Internet Explorer

http://www.halleycityhall.org/meetings/historic.asp

File Edit View Favorites Tools Help

Google Search Bookmarks Sign In

Meetings

City Council

- > 2009 Meeting Schedule
- > Meeting Submittal
- > Deadlines
- > Agendas & Supporting Documents
- > Meeting Minutes
- > Findings of Fact

Historic Preservation Commission

- > 2009 Meeting Schedule
- > Agendas
- > Meeting Minutes

Library Board

- > 2009 Meeting Schedule
- > Agendas

Parks & Lands Board

- > 2009 Meeting Schedule
- > Agendas
- > Meeting Minutes

> 2009 Meeting Schedule

January	February	March
Tuesday, 27th @ 6:30 p.m.	Tuesday, 24th @ 6:30 p.m.	Tuesday, 31st @ 6:30 p.m.
April	May	June
Tuesday, 28th @ 6:30 p.m.	Tuesday, 26th @ 6:30 p.m.	Tuesday, 30th @ 6:30 p.m.
July	August	September
Tuesday, 28th @ 6:30 p.m.	Tuesday, 25th @ 6:30 p.m.	Tuesday, 29th @ 6:30 p.m.
October	November	December
Tuesday, 27th @ 6:30 p.m.	Tuesday, 24th @ 6:30 p.m.	Tuesday, 29th @ 6:30 p.m.

> Agendas

2009

Done Internet 100%

Mary Cone

Kendall Nelson contract

From: Kendall Nelson [knelson@cowboybook.com]
Sent: Friday, August 14, 2009 11:11 AM
To: Mary Cone
Subject: Re: Hailey amended project contract with photographer CLG 2009 grant

Hi Mary,

I read the contract and agree to all of it's contents. As for recording the info, I'm happy to supply the photo info either way. Perhaps you want a word document log so that the ink doesn't appear threw the back of the images. I could write a number on the back of each print and have the log correspond.

Please let me know what you decide.

Thanks for all of your help.

-Kendall

On Aug 14, 2009, at 10:41 AM, Mary Cone wrote:

Kendall,

I've attached the contract that Ann Swanson drafted and added a simple title and signature lines. Please let me know about item d) on the contract. I'll update the contract, print it and have it ready for you to sign when you drop off the pictures (if that is okay with you!).

The council has already approved the contract, so I will have the Mayor sign it in the next week or so.

If you have any questions or concerns, please let me know.

Thanks!

Mary Cone
788-4221 x 11
<Hailey amended project contract with photographer CLG 2009 grant.doc>

Contract with the City of Hailey and Photographer Kendall Nelson

Amended project description for Hailey under the FY09 CLG grant
June 26, 2009

Photography of Rodeo Grounds

Under the initial grant between the City of Hailey and the Idaho State Historical Society, an historian, Madeline Buckendorf, was hired to record the Hailey Rodeo grounds at the intensive level. Changes are planned for the rodeo grounds that are not yet solidified. To help record the sites as it stands today, the City will hire a professional photographer to work with Madeline to produce a series of photos that will record the property. These photos will be submitted with the site form in addition to photos taken by Madeline Buckendorf.

Budget:

\$1,000 in federal funds will be used to pay the professional photographer as a fixed-fee. No other funds are available to satisfy this contract. The city will pay the photographer and will be reimbursed by the Idaho State Historical Society.

Ownership of Copyright:

This project will be a work made for hire. The copyright of the photos will belong to the Idaho State Historical Society. The images will be added to the Idaho Historic Sites Inventory and used under the rules of the Idaho State Historical Society.

As a partner in this project, the city of Hailey may use the images freely and without permission or restriction of the Idaho State Historical Society after the end of the grant, October 1, 2009.

This agreement will also be subject to a royalty-free, nonexclusive, and irrevocable license to the Federal Government to reproduce, publish, or otherwise, use and to authorize others to use, the work for Government purposes.

Every effort will be made to acknowledge the photographer when images are used.

Product:

- a. A minimum of 10 views will be taken. More will be accepted if presented by the photographer.
- b. The photographer will consult with Madeline Buckendorf to establish required views. If Madeline prescribes less than 10 views, the remainder of views will be at the discretion of the Historic Preservation Commission.

- c. Two 5 X 7 hard copies of the 10 views will be printed and submitted along with digital copies on two discs (for Hailey and the Idaho State Historical Society). Digital images will be in .jpg format.
- d. Each view will be identified on the back with name of property, date photo taken, name of photographer, description of view indicating direction of camera

Timetable:

Project will begin July 15, 2009.

All products will be delivered to the City of Hailey by August 31, 2009.

Signatures:

Kendall Nelson 9/15/09
Kendall Nelson, Photographer Date

Rick Davis 9/15/09
Rick Davis, Mayor Date

Madeline Buckendorf contract

Mary Cone

From: Ann Swanson [Ann.Swanson@ishs.idaho.gov]
Sent: Thursday, August 13, 2009 9:43 AM
To: Mary Cone
Subject: RE: Extension for nomination and photos

Excellent. Let me prepare an amendment and get it to you ASAP. Thanks. Ann

From: Mary Cone [mailto:mary.cone@haileycityhall.org]
Sent: Thursday, August 13, 2009 9:42 AM
To: Ann Swanson
Cc: Rob Lonning; Madeline Buckendorf
Subject: RE: Extension for nomination and photos

I am completely fine with the extension!

From: Ann Swanson [mailto:Ann.Swanson@ishs.idaho.gov]
Sent: Thursday, August 13, 2009 9:40 AM
To: Mary Cone
Cc: Rob Lonning; Madeline Buckendorf
Subject: Extension for nomination and photos

Dear Mary:

I just had a chat with Madeline Buckendorf. She is asking you for an extension to submit the documentation for the rodeo grounds as well as extending the date to submit the photos. Originally, your contract with her has a termination date of August 15, 2009. She is asking for an extension to the end of the month.

We recommend that she and Kendall be given the extra time. This whole year had such a terrible start with Congress passing the budget in a delinquent manner. Everything got a late start. I think it would behoove us all to give them two extra weeks and get the best product they can produce.

Our contract with the City calls for a billing from you on August 31, 2009. We would be happy to amend that deadline to September 15 giving you a couple more weeks to prepare the billing to send to us. We want to keep our consultants happy since we have so few in Idaho. They do a great job for us all documenting our history. Considering this might be the best record we have of a property at this point in time, we think this is OK.

The final approval is with you. Halley is contracting with the consultants. If you are comfortable with this plan, let them know so they can adjust their schedules. Also, let me know so I can prepare an extension for our contract.

If you have any questions, just let me know.

Ann Swanson
Grants Operations Analyst
IDAHO STATE HISTORICAL SOCIETY
210 Main St., Boise, ID 83702
208.334.3861 ex. 104
fax: 208.334.2775
ann.swanson@ishs.idaho.gov

The Idaho State Historical Society is an extraordinary system of cultural and historic resources comprised of the Idaho State Historical Museum, Public Archives and Research Library, State Historic Preservation Office, and Historic Sites Program. We seek to inspire, enrich and engage all Idahoans by leading the state in preserving and sharing our dynamic cultural heritage.

AGENDA ITEM SUMMARY

DATE: 02/23/2009 DEPARTMENT: Clerk's office DEPT. HEAD SIGNATURE: MC

SUBJECT

Motion to authorize the Hailey Historic Preservation Commission (HHPC) to hire consultant for the Hailey Rodeo Grounds Survey and nomination of Hailey Hotel (aka Hotel Rialto) – FY 2008-2009

AUTHORITY: ID Code IAR _____ City Ordinance/Code _____

BACKGROUND:

The HHPC approved of hiring Madeline Buckendorf at their January 27, 2009 meeting. This item did not warrant an RFP process due to the previous work this consultant performed for the FY 2007-2008 CLG grant.

The below was previously approved by council on 10/6/08:

The Hailey Historic Preservation Commission proposes to work a total of 34 hours on this grant with the Project Coordinator working an expected 24 hours. Total cash matching for this grant is \$2,000. The original matching is 50% of Federal Grant Funds. The application is requesting a federal funding of \$4,000.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS

Budget Line Item # _____ YTD Line Item Balance \$ _____

Hailey's budget amendment will have sufficient funds appropriated in Legislature for the match.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Mayor
____ P & Z Commission ____ Parks & Lands Board ____ Public Works ____ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Authorize the HHPC to proceed with hiring consultant for historical nomination on Rialto Hotel and historical survey of the Rodeo Grounds.

FOLLOW UP NOTES:

2/23 - council approved
2/25 - sent email to Rob & Madeline okay to move fwd.

Mary Cone

From: Robert Lonning [ralonning@mac.com]
Sent: Thursday, February 12, 2009 6:50 AM
To: Mary Cone
Cc: Madeline Buckendorf
Subject: RE: Rialto Hotel & Hailey Rodeo Grounds SOW, cost estimate

Mary,
The HHPC approved hiring Madeline at our January 27 meeting. Let's proceed.

Thanks,
Rob

On Wednesday, February 11, 2009, at 04:11PM, "Mary Cone" <mary.cone@haileycityhall.org> wrote:

>We sure will. As soon as the HHPC approves, I can put it in front of
>the council for their approval. It looks like it could be March 9th
>for the council meeting as the HHPC meets at the end of this month.

>

>-----Original Message-----

>From: Madeline Buckendorf [mailto:madelineb@cableone.net]

>Sent: Wednesday, February 11, 2009 4:29 PM

>To: Mary Cone

>Subject: Re: Rialto Hotel & Hailey Rodeo Grounds SOW, cost estimate

>

>Could you let me know if the HHPC has the funds to let me do the Rialto
>Hotel job soon? I would like to get that done before it get busy for
>me this summer.

>

>Thank you,

>

>Madeline Buckendorf

>

>

>

>On Feb 11, 2009, at 3:49 PM, Mary Cone wrote:

>

>> Will do, thank you!

>>

>> -----Original Message-----

>> From: Madeline Buckendorf [mailto:madelineb@cableone.net]

>> Sent: Friday, January 23, 2009 3:54 PM

>> To: Mary Cone

>> Cc: Rob Lonning

>> Subject: Rialto Hotel & Hailey Rodeo Grounds SOW, cost estimate

>>

>> Dear Mary,

>>

>> Attached is my revised Scope of Work and cost estimate for doing the
>> nomination of the Rialto Hotel and Hailey Rodeo Grounds. If there is
>> enough money, we could make an agreement concerning the Rialto Hotel
>> nomination and I could do that work right away. We could wait and
>> see what happens with SHPO monies and do the rodeo grounds in May/
>> June. Let me know what the HHPC wishes to do.

>>

>> Sincerely,

1

>>

>> Madeline Buckendorf

Mary Cone

From: Madeline Buckendorf [madelineb@cableone.net]
Sent: Friday, January 23, 2009 3:54 PM
To: Mary Cone
Cc: Rob Lonning
Subject: Rialto Hotel & Hailey Rodeo Grounds SOW, cost estimate
Attachments: MB Hailey Prop 09.doc

Dear Mary,

Attached is my revised Scope of Work and cost estimate for doing the nomination of the Rialto Hotel and Hailey Rodeo Grounds. If there is enough money, we could make an agreement concerning the Rialto Hotel nomination and I could do that work right away. We could wait and see what happens with SHPO monies and do the rodeo grounds in May/ June. Let me know what the HHPC wishes to do.

Sincerely,

Madeline Buckendorf

PROPOSAL, SCOPE OF WORK, AND BUDGET
FOR
HAILEY HISTORIC PRESERVATION COMMISSION

By Madeline Buckendorf Consulting, LLC
JANUARY 2009

Introduction

The following document is a formal proposal by Madeline Buckendorf Consulting, LLC, to conduct two projects:

- (1) Prepare and complete a nomination to the National Register of Historic Places (NRHP) of the Rialto (Hailey) Hotel, 201 S. Main Street; and
- (2) Prepare and complete an intensive-level site survey and photo documentation of the Hailey Rodeo Grounds. This work will be conducted for the Hailey Historic Preservation Commission (HPC).

Professional Qualifications

Madeline Buckendorf has worked for over 25 years in the fields of historical research and historic preservation. She holds an M.A. in Public History and is certified as a Historic Preservation Specialist under 36 CFR 61, Appendix A, of the Code of Federal Regulations.

Madeline Buckendorf has successfully completed over 16 Nominations to the National Register of Historic Places (NRHP). These nominations included The Eben S. Chase House in Hailey, the former Mountain States Telephone and Telegraph Company building in Meridian, Caldwell's Steunenbergh Residential Historic District, and the James Baker House in Cottonwood. Buckendorf has nominated or determined as NRHP-Eligible a wide variety of structures and buildings in Idaho and Oregon, including mining sites, barns and entire farmsteads, water towers, highway culverts and historic ruins of a grain elevator in the American Falls Reservoir.

Her clients include the Army Corps of Engineers, BLM, USDA National Forest, Bureau of Reclamation, several city and county historic preservation commissions, engineering firms, and environmental planners in Blaine and Ada counties.

Scope of Work and Deadlines

- 1) The nomination to the NRHP of the Rialto Hotel, 201 Main Street-- Buckendorf will reformat the information gathered during her intensive-level survey of the property into the required Nomination Form, and hard and digital copies made of the form and its attachments. The Statement of Significance will need to be annotated with end notes, citing all primary and secondary historical sources used in the development of the statement. A bibliography of all sources examined will also need to be developed, along with a site sketch map with photo points (the number and direction each photo was taken). All information, maps, and photographs will be combined into the final National Register form and attachments. The form will be ready for review by the HHPC and submission to the Idaho SHPO by
- 2) Intensive-level historic sites survey of the Hailey Rodeo Grounds—Buckendorf will conduct survey and complete an Idaho Historic Sites Inventory form at the intensive level; all features and their elevations will be photographed and measurements taken. A site sketch map will also be developed. Historic research on the property will be done in order to determine the

Proposal, Madeline Buckendorf to City of Hailey, January 2009, p. 2:

approximate ages of each feature and if/when alterations have been made to them. Historic research will also provide context for evaluating the property's historic significance and possible eligibility to the NRHPC. The form will be ready for review by the HHPC and submission to the Idaho SHPO by August 15, 2009.

Once the award is granted, the following is an estimated timetable for completing the intensive-level survey and nomination:

? 2009—a draft of the Rialto Hotel NRHP nomination will be developed and submitted to SHPO;

? 2009—final revisions to the nomination and preparation of all attachments will be completed.

? 2009—Intensive-level survey, photography, and research will begin on the Hailey Rodeo Grounds;

August 2009— A draft of the intensive-level survey will be submitted to SHPO. A final form plus all attachments will be completed immediately after comments are received from SHPO.

Project End Products

The end products will include:

For the National Register Nomination of the Rialto Hotel:

- One digital copy and two paper copies of the completed nomination in a format acceptable to the Idaho SHPO;
- Three labeled sets of archival quality (35-mm, black and white) 5" x 7" photographs, one set of negatives, one set of digital images, and photo logs;
- One original plus two copies of a USGS map with the property marked on it and a site sketch map with photo points;

For the Intensive-level survey of the Hailey Rodeo Grounds:

- Three copies of the Intensive Level Survey site form, and one original set plus two copies of all site sketch maps, USGS map, and photographs (one each for the SHPO, Hailey HPC and the property owner) of the Hailey Rodeo Grounds. SHPO will receive both a hard copy and an electronic copy.

Budget

The budget for both the preparation of the intensive-level survey and the National Register Nomination includes costs for the following items: research, writing, mileage, lodging, per diem, photographs and archival processing, photocopies, maps, discs, and other indirect costs such as liability insurance, telephone, and supplies.

Cost for the National Register Nomination of the Rialto Hotel:	\$1,100.00
Cost for the Intensive-level Survey of the Hailey Rodeo Grounds:	<u>2,500.00</u>
Total Cost for both NRHP Nomination and Intensive-level Survey:	\$3,600.00

AGENDA ITEM SUMMARY

DATE: 9/28/2009 DEPARTMENT: Clerk's office DEPT. HEAD SIGNATURE: MHC

SUBJECT

Motion to authorize the Mayor to sign grant application by Hailey Historic Preservation Commission (HHPC) for two intensive level surveys 1) Harris Apartments 302-310 S. Main and 2) J.J. Tracy Building 111 S. Main – FY 2009-2010

The HHPC is currently seeking approval of these two properties to move forward with the Intensive Level Surveys. If approval is not granted, the application will be amended to reflect the actual property we will seek the survey.

AUTHORITY: ID Code IAR _____ City Ordinance/Code _____

BACKGROUND:

The Hailey Historic Preservation Commission proposes to work a total of 25 hours on this grant with the Project Coordinator working an expected 28 hours. Total cash matching for this grant is \$5,000. The original matching is dollar for dollar of Federal Grant Funds. The application is requesting federal funding of \$5,000.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS

Budget Line Item # _____ YTD Line Item Balance \$ _____

Hailey's budget amendment will have sufficient funds appropriated in Legislature for the match.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

____ City Attorney ____ Clerk / Finance Director ____ Engineer Mayor
____ P & Z Commission ____ Parks & Lands Board ____ Public Works Other *HHPC chair*

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Propose to approve the 2008-2009 grant application and authorize the Mayor to sign.

FOLLOW UP NOTES:

Mary Cone

From: Rob Lonning [ralonning@mac.com]
Sent: Tuesday, August 25, 2009 7:24 AM
To: Angle, Ted; Davies, Joan; Evans, Julie; Rowland, Frank; Schepps, Ben; Smith, Stephany; Thor, Valerie; Walker, Taylor
Cc: Mary Cone; Heather Dawson
Subject: CLG for 2010
Attachments: Properties Eligible for N.rtf; ATT00001.htm

Since the deadline for submitting our CLG grant proposal for 2010 is Sept. 30, I'm asking for help in securing permission from the following property owners to begin the process of determining the eligibility of their buildings for the National Register:

J. J. Tracy Building (present Barkin' Basement). This building shows up on the earliest Mallory photographs, basically unchanged from its present form. At an earlier HHPC meeting, we voted to pursue National Register status for this building.

Harris Apartments (302-310 S. Main) It appears that the apartments are being renovated and are not being torn down. Tricia Canaday, the architectural historian at the State Historical Preservation Office in Boise, was quite excited about those buildings when she visited Hailey a few years ago. I think it would be great for the HHPC/City of Hailey to recognize the efforts of the Harris family in saving those buildings.

I've attached a file that lists the information we have about those properties (as well as the others deemed to be potentially eligible based on the historic surveys done by Claudia Walsworth and TAG). What I'd like help with is for anyone to track down, make contact with, and secure a verbal "go ahead" from the owners of those two properties. It must be done in the next two weeks so we can proceed with the CLG proposal.

Mary, I would suggest that you proceed with writing up the proposal, based on what we've done in the past, and request funds for two "intensive level surveys" of the J. J. Tracy Building and the Harris Apartments. Once we secure permission to proceed from the owners, we'll have time to submit our proposal by Sept. 30.

I'll be out of town until Sept. 3 but will have access to my email. Please get back to me if you would be able to take on this assignment. You can respond to the whole list so we can perhaps form teams and split up the work. When I return I'll try to schedule a short meeting (at my house) where we can see where we are in the process.

If anyone has any suggestions on how to improve any of the above, please let me know.

Thanks,

Rob

2009/2010 BUDGET

Develop Intensive Level Survey for J.J. Tracy Building and Harris Apartments Hailey, Idaho

	FEDERAL	MATCH
NOMINATION MATERIALS		
Consultant Fixed Fee Contract	\$5,000	\$5,000
ADMINISTRATION & VOLUNTEER SUPPORT		
Five Commission Members Five one-hour meetings @ \$20.25/hour	\$0	\$506.25
Project Coordinator Twenty-eight hours @ \$30/hour	\$0	\$840.00
TOTAL	\$5,000.00	\$6,346.25

Non-Federal Share

Donor: Hailey Historic Preservation Commission

Source: Labor

Kind: In-Kind

Amount: \$506.25

Donor: City of Hailey Project Coordinator

Source: Labor

Kind: Direct Expense

Amount: \$840.00

Donor: City of Hailey

Source: Discretionary Fund

Kind: Cash

Amount: \$5,000.00

Total: \$6,346.25

Mayor Rick Davis

September 28, 2009

Date

PROJECT DESCRIPTION

Develop Intensive Level Survey for J.J. Tracy Building and Harris Apartments Hailey, Idaho

A. Project Description:

The Hailey Historic Preservation Commission is seeking the services of a qualified historian or architectural historian to prepare an Intensive Level Survey of the J.J. Tracy Building and Harris Apartments both located on Main St. in Hailey, ID. These properties have previously been noted as potentially eligible properties for the National Register of Historic Places (NRHP). It is hoped that the historical information collected through these surveys will provide valuable data to assess whether or not to pursue nominations to NRHP.

1. Project Coordinator:

Mary Cone
City Clerk
City of Hailey
115 Main St. S, Suite H,
Hailey, ID 83333
208-788-4221, ext. 11
mary.cone@haileycityhall.org

Ms. Cone will monitor and coordinate grant activities and funds. She will work closely with the Hailey Historic Preservation Commission (HHPC), the State Historic Preservation Office and a professional consultant (bids to be solicited) to achieve the goals of the project. Résumé enclosed.

2. Goals and Objectives:

The City of Hailey's project is documenting and preserving the history of two prominent structures – the J.J. Tracy Building and the Harris Apartments. The end product would be intensive level survey forms for each location. A professional consultant will be retained to develop the materials. A future goal would be to pursue nominations to both of these structures in FY 2010-2011.

The HHPC will attend a minimum of one two-hour meeting per month throughout the project.

3. Identification of Final Products:

Intensive survey forms.

4. Meets Secretary of Interior's Standards:

The nomination materials will conform to the Secretary of Interior's *Standards for Registration*.

5. Timetable for Completion of Project and Submission of Reports:

December 31	Submit revised budget and project description to SHPO
January 18	Request for Bids from Consultants
February 29	Award Contract to Consultant
April 15	Mid-Project Report to SHPO
June 16	Nomination Form Drafts to SHPO
July 17	Final Nomination Forms to SHPO
August 31	Project complete. Submit billing and product to SHPO

6. Repository for Final Product:

One copy of the Final Nomination (and/or Survey) Forms will be sent to SHPO, Hailey Public Library, Blaine County Historical Museum, and Hailey City Hall for housing.

7. State Priority:

None

Mayor Rick Davis

September 28, 2009
Date

MARY M. HILL CONE

Background Summary	BUSINESS ANALYST with extensive experience in project management, operations, design development, testing and rollout of new software to large operations groups of 400 plus users. Liaison between end users and systems groups including desktop and development engineers.
Experience	<p>CITY OF HAILEY 03/2008 to current <i>City Clerk/Internal Operations Manager</i>, Hailey, Idaho</p> <ul style="list-style-type: none">• Responsible for managing, developing, training, supervising and/or performing office policies and procedures related to intradepartmental and interdepartmental functions. These functions include customer service, records management, website management, grant writing and oversight, elections, licensing, utility billing, accounts payable, accounts receivable, special events, banner scheduling, park reservations and council minutes taking.• Directly supervise staff responsible for customer service, accounting functions, payroll, timekeeping, licensing, daily cash handling, website updates, delinquent account handling and municipal code codification.• Responsibilities related to city council meetings include, agenda, minutes of meeting, ensuring the Mayor signs council approved documents, recording property related contracts with Blaine County, filing original paperwork, sending out signed contracts to interested parties, and publishing adopted Ordinances. <p>FIDELITY INVESTMENTS 11/1993 to 6/31/2007 <i>Business Analyst / Project Manager / Systems Analyst (April 2000-June 2007)</i>, Dallas, Texas.</p> <ul style="list-style-type: none">• Responsible for designing, building and implementing new workflows throughout an operations group of over 400 users• Consultant for designing workflow changes to end users and upper management• Project Manager – moved High Net Worth operation functions from Smithfield R.I to sites in Texas and Kentucky. Documented process workflows processed by the group for 2750 Advisors with approx. \$133 billion in assets. Ensured scalability in support of planned growth to \$200+ billion dollars.• Analyzed and delivered the migration of high volume functions, Transfer of Assets (TOA – incoming and outgoing assets) Mutual Fund functions to a centralized operations team. Completed all analysis, planning, systems regression testing and representative training and migration of work in less than 8 weeks.• Project Manager for a complex transition of the Automated Customer Account Transfer (ACAT) function from New York to Texas in less than 5 weeks. Project scope included many mainframe systems and development of processing paper items through a image system, eliminating the cumbersome handling of paper faxes.• Worked closely with Operations Senior Management to analyze opportunities to reduce expenses by \$63 million, a multi-year goal. <p><i>Operations Specialist (July 1994 – March 2000)</i> <i>Brokerage Service Representative (Nov. 1993-June 1994)</i></p> <p>PEACHTREE GIFT GALLERY (May 1993 – August 1993) 5/1993 to 8/1993 <i>Store Manager</i></p> <p>LINCOLN PROPERTY COMPANY (Sept. 1992 – April 1993) 9/1992 to 4/1993 <i>Assistant Manager / Property Manager</i></p> <p>COMMODORE INSURANCE AGENCY (July 1990 – Dec. 1996) 7/1990 to 12/1996 <i>Treasurer / Bookkeeper</i></p>
Education	University of Oklahoma, Norman, OK Bachelor of Science in Physical Education
Specialized Skills	Microsoft Suite of Products including Word, Excel, PowerPoint, Visio and Project
Personal	Began Calligraphy business in June 2006