

AGENDA ITEM SUMMARY

DATE: October 1, 2012 DEPARTMENT: Community Development DEPT HEAD: M Austin

SUBJECT: Contract with the Idaho Department of Building Safety for building inspection services and Resolution No. 2012-\_\_\_\_\_

AUTHORITY:  \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 10.08.040  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

Over the last several months, Staff has explored several options for delivering a high level of customer service in the Building Department while still meeting our conservative budget limitations. At this time, the State Department of Building Safety (DBS) has recommended a contract to the City of Hailey that both delivers a higher level of service than we currently provide while proposing a reasonable cost of delivering the service. While the service provided would be loosely modeled on the City of Ketchum's experience with DBS since late 2010, the contract proposed is tailored specifically to the City of Hailey.

Throughout the process of exploring options, staff contacted several contractors, architects, and City of Ketchum personnel who had worked with DBS since they were contracted for building inspection services in 2010. The overall response has been positive and, with some suggestions for improvement, staff has every reason to believe the response will be similarly positive in Hailey.

Alternatives considered:

- **Hiring another part-time building official:** While this option has served us for the past several months, this does not deliver the 40 hours/week customer service component that we are missing. Also, a part-time official only has time to deal with the day to day responsibilities and cannot invest any time on updating our quality of service (i.e. electronic plan submittal, better tracking systems, etc.)
- **Hiring a full-time building official:** This option is the most desirable and is my goal for the Community Development Department in the long-term. At the time, we do not have the revenue to support a full time Building Official.
- **Contracting with a separate outside party for inspection services:** This option was considered in hopes of hiring a local "team" that could perform our building inspection services. In the end, the package that DBS offers is more robust and progressive than any local or regional building inspection team can offer for the same price. (Electronic plan reviews/submission, and 40 hours per week of on-call customer service are features that DBS offers.)

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_

Budget Line Item Comm. Dev. Dept. and Bldg division\_ YTD Line Item Balance \$ \_\_\_\_\_

Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Staff Contact: Micah Austin, Comm. Dev. Dir. Phone # 208-488-9815 ext 13

Comments: Depending on building activity, staff projects that the overall budget outcome will be in accordance with our current budget projections.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> City Administrator | <input type="checkbox"/> Library                        | <input type="checkbox"/> Benefits Committee |
| <input checked="" type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor                          | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk                    | <input checked="" type="checkbox"/> Planning            | <input type="checkbox"/> Treasurer          |
| <input checked="" type="checkbox"/> Building           | <input checked="" type="checkbox"/> Police              | _____                                       |
| <input checked="" type="checkbox"/> Engineer           | <input checked="" type="checkbox"/> Public Works, Parks | _____                                       |
| <input checked="" type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission               | _____                                       |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Staff is working on a contract with DBS, which was not in final form as of packet printing deadline. It will be distributed on Monday if completed, and we will walk the council through it and recommend a motion to approve the contract and its authorizing Resolution. If the contract is not completed by Monday, we will be discussing with the council its salient points and bringing it back for final approval 10/15/12.



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**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_

Dept. Head Attend Meeting (circle one) Yes No

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**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

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**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record

\*Additional/Exceptional Originals to: \_\_\_\_\_

Copies (all info.):

Copies (AIS only)

Instrument # \_\_\_\_\_

**AGENDA ITEM SUMMARY**

**DATE:** September 26, 2012    **DEPARTMENT:** Community Development    **DEPT HEAD:** M Austin

**SUBJECT:** Parking ordinance amendment to Title 10.08.040

**AUTHORITY:**  (IF APPLICABLE)     IAR \_\_\_\_\_     City Ordinance/Code Title 10.08.040

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

This ordinance proposes two changes:

- 1) Allows for 15 minute parking spaces in the downtown area, as defined in this title.
- 2) Prohibits parking within all public rights-of-way, including bike paths and sidewalks

**Background:**

Over the last several months, the City has received several requests from downtown businesses to allow for 15 minute parking spaces adjacent to businesses whose customers would greatly benefit from short-term parking. After a survey and analysis of the downtown parking situation and the businesses that would benefit from 15 minute parking spaces, Staff concludes that such parking spaces will be a benefit to businesses and, if strategically placed, will not be detrimental to other businesses. The ordinance recommends a maximum of four 15 minute parking spaces per block to be located and determined at the request of an adjacent business owner.

With the Woodside project nearing completion, it is necessary to preserve the safety and functionality of the bike lanes by prohibiting parking within the bike lane. At the same time, the proposed ordinance recommends prohibiting parking on sidewalks and any other public right-of-way, which would include the landscape strips along Woodside.

A public hearing for this ordinance is scheduled for October 15.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS** Caselle # \_\_\_\_\_

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Staff Contact: Micah Austin, Comm. Dev. Dir. Phone # 208-488-9815 ext 13

Comments: For each of these parking amendments, it may require more staff time for the Police Department and the Street Department for enforcement and street markings respectively. Staff does not anticipate these proposal will require any additional personnel.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	_____
<input type="checkbox"/> Engineer	<input checked="" type="checkbox"/> Public Works, Parks	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Discuss the proposed amendments and direct staff to notice a public hearing on October 15, 2012 to consider the proposed amendments to Chapter 10.08.040 of the Hailey Municipal Code.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

HAILEY ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING SECTION 10.08.040 OF THE HAILEY MUNICIPAL CODE, TO ALLOW FIFTEEN MINUTE PARKING SPACES, TO REQUIRE PARKING WITHIN DESIGNATED PARKING SPACES AND TO PROHIBIT PARKING OVER SIDEWALKS AND BICYCLE PATHS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, the City of Hailey has adopted parking regulations for public rights-of-way and public parking lots;

WHEREAS, to provide economic incentives to the Hailey downtown core, the City of Hailey wishes to create short-term parking for businesses within the downtown core; and

WHEREAS, the City of Hailey wishes to limit parking within designated parking spaces and to prohibit parking on sidewalks and bicycle paths.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

**Section 1.** Section 10.08.040 of the Hailey Municipal Code is amended by the addition of the underlined language and by the deletion of the stricken language, as follows:

10.08.040 Parking Regulations.

A. General. It is lawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper in any Right-of-Way, except as otherwise provided in this Chapter 10.08 or other provision of the Hailey Municipal Code.

B. Year Round Day Time Restrictions—Two Hour Spaces and Fifteen Minute Spaces. Except as otherwise provided herein, it is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper on Main Street between McKercher Boulevard and Maple Street, on Broadford Road from Cedar Street to the City of Hailey city limits or on Bullion and Croy Streets between First Avenue and River Street for any period exceeding two hours between the hours of 9:00 a.m. and 6:00 p.m. A maximum of four (4) fifteen minute parking spaces shall be allowed on any block on Bullion and Croy Streets between First Avenue and River Street and on River Street and First Avenue between Walnut and Carbonate Streets. Any approved fifteen minute parking space shall allow continuous parking by a motorized vehicle or non-motorized vehicle, trailer or camper for a maximum of fifteen minutes. The city shall install signs upon Main Street, Broadford Road, Bullion Street, and Croy Street, First Avenue and

River Street within or adjacent to the restricted parking zones showing the hours of limited parking.

1. A fifteen minute parking space may be requested in writing by an adjacent property owner or tenant or by the City of Hailey. The written request shall detail the number and location of the fifteen minute parking space(s) and shall address the criteria set forth herein. Before any fifteen minute parking space is permitted, the City Council shall evaluate the following criteria and make findings during a public hearing that a) the adjacent business will benefit from fifteen minute parking space and b) the fifteen minute parking space will not be materially detrimental to adjacent businesses. Notice of the public hearing shall be subject to the requirements of Idaho Code § 67-2343.

C. Year-Round-Night Time Restrictions. It is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper on Main Street between McKercher Boulevard and Maple Street between the hours of two a.m. to six a.m. The city shall install signs upon Main Street within or adjacent to the restricted parking zone showing the hours of limited parking.

D. Winter Restrictions. For any Right-of-Way with a paved street abutting an improved curb and gutter, it is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper within the Right-of-Way between the hours of 12:00 a.m. (midnight) to 7:00 a.m., each day from November 1<sup>st</sup> of each year to May 1<sup>st</sup> of the following year. For any Right-of-Way without a paved street abutting an improved curb and gutter, it is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper within six feet (6') of the edge of asphalt constructed by or on behalf of the City of Hailey within the Right-of-Way between the hours of 12:00 a.m. (midnight) to 7:00 a.m., each day from November 1<sup>st</sup> of each year to May 1<sup>st</sup> of the following year. The city shall install signs at the vehicular entrances to the City of Hailey showing the hours of limited parking. For all other portions of Rights-of-Way, it is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper on a Right-of-Way in such a manner as to interfere with the safe and proper plowing or removal of snow on the Right-of-Way.

E. City Parking Lots Restrictions. It is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper upon property owned by the City of Hailey, except where designated as a city-wide parking area.

F. Access Restrictions. It is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper on in or across any private driveway, or in those areas prohibited by the Mayor or City Council, including areas in front of gasoline pumps or driveways to garages or service stations.

G. Fire Hydrant Restrictions. It is unlawful for any person to park in a Right-of-Way a motorized vehicle or non-motorized vehicle, trailer or camper within twenty

feet (20') of any fire hydrant, or within any area marked or posted as a no parking zone by a fire hydrant.

H. Type of Parking Restrictions. It is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper on any portion of Main Street, unless the parking is at an angle parallel to the curb so that the passenger side of the vehicle, trailer or camper is not more than one foot (1') from the curb and so that the vehicle, trailer or camper is within a parking lane or space marked on the street or curb by or under the authority of the Mayor and City Council. ~~It is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper within a Right-of-Way other than Main Street, unless the parking shall be parked parallel or at an oblique angle, in accordance with any signs posted under the authority of the Mayor and City Council.~~

I. Parking Line Restrictions. It is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper over any parking lines within a Right-of-Way where such parking lines are marked ~~have been established~~ by the Mayor or City Council.

J. Designated Parking Spaces. For any Right-of-Way with a paved street abutting an improved curb and gutter, it is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper within the Right-of-Way except within marked parking spaces.

K. Sidewalk and Bicycle Path Restrictions. It is unlawful for any person to park a motorized vehicle or non-motorized vehicle, trailer or camper in or over any portion of a sidewalk or over any portion of a marked bicycle path., or to obstruct any portion of a sidewalk or bicycle path without the express permission of the city.

**Section 2. Severability Clause.** If any section, paragraph, sentence or provision hereof or the application thereof to any particular circumstances shall ever be held invalid or unenforceable, such holding shall not affect the remainder hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.

**Section 3. Repealer Clause.** All Ordinances or parts thereof in conflict herewith are hereby repealed and rescinded.

**Section 4. Effective Date.** This Ordinance shall be in full force and effect after its passage, approval and publication according to law.

**PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL** and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Fritz X. Haemmerle, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

Publish: Idaho Mountain Express \_\_\_\_\_, 2012