

AGENDA ITEM SUMMARY

DATE: 12/16/2013 DEPARTMENT: Admin DEPT. HEAD SIGNATURE: HD

SUBJECT:

Motion to approve Amendment to Memorandum of Agreement for CLG Grant through the State Historical Preservation Office, which increases Hailey's grant funds from \$2500 to \$2800 for the historical surveys completed of the Episcopal Church Assay Office and the Community Baptist Church.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
 (IF APPLICABLE)

FEMA

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

State Historical Preservation Office (SHPO) has some remaining grant funds unspent by other jurisdictions. Because Hailey has completed its granted activity, SHPO has offered Hailey an additional \$300 toward the church survey projects.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget

Project No.	Agency/Project Name	Project Manager	Grant Amount	Match	In-Kind	Total
12.20.0003.1	ICLG-IDAHO STATE HISTORICAL SOCIETY	DAWSON	\$ 2,500.00	\$1,500.00	\$ 250.00	\$4,250.00

Expense Summary

12.20.0003.1	Description	City Expenses	City Labor	In-Kind Expenses	In-Kind Labor	Total
	Frontier Historical	\$ 3,402.00	\$ -	\$ -	\$ -	\$3,402.00
	Heather Dawson	\$ -	\$ 600.02	\$ -	\$ -	\$ 600.02
	Shellie Rubel	\$ -	\$ 150.00	\$ -	\$ -	\$ 150.00
	Rob Lonning	\$ -	\$ -	\$ -	\$ 130.00	\$ 130.00
	Joan Davies	\$ -	\$ -	\$ -	\$ 120.00	\$ 120.00
	Total	\$ 3,402.00	\$ 750.02	\$ -	\$ 250.00	\$4,402.02
					Difference	\$ (152.02)

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

City Attorney Finance Licensing Administrator
 Library Community Development HAHPC Commission Building
 Police Fire Department Engineer W/WW
 Streets Parks Public Works Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Amendment to Memorandum of Agreement for CLG Grant through the State Historical Preservation Office, which increases Hailey's grant funds from \$2500 to \$2800 for the historical surveys completed of the Episcopal Church Assay Office and the Community Baptist Church.

FOLLOW-UP REMARKS:

*

AMENDMENT TO MEMORANDUM OF AGREEMENT

This document is to amend the agreement between the City of Hailey and the Idaho State Historical Society dated May 8, 2013 covering the grant under the Certified Local Government Program (CLG). The Idaho State Historical Society will increase the award of the grant to from \$2,500 to \$2,800.

No state funds are available for this project. There is no change in the product as proposed in the FY13 grant application. This amendment is effective immediately and subject to the rules and regulations outlined in the original Agreement.

City of Hailey

Janet Gallimore
State Historic Preservation Officer
Idaho State Historical Society

Date

AGENDA ITEM SUMMARY

DATE: 12/16/2013

DEPARTMENT: Fire

DEPT. HEAD SIGNATURE: _____

SUBJECT:

Fire Fighter's Assistance Grant for new hose and related appliances

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

FEMA

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Following hose testing, the Hailey Fire Department prepared a Firefighter Assistance Grant application for new fire hose and nozzles. The grant specifies that it will not replace equipment less than 15 years old – prior to testing today our average hose age was 19 years.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

The full grant amount requested is \$98,820, and a 5% match is required. If successful, Hailey would match \$4,941 and receive \$93,897 for new hose and appliances. That match constitutes approximately half of Hailey Fire Department's equipment replacement budget.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ X_ Finance	___ Licensing	___ X_ Administrator
___ Library	___ Community Development	___ P & Z Commission	___ Building
___ Police	___ X_ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to ratify Hailey Fire Department Grant Application for FEMA Assistance to Firefighters Grant (AFG) in the amount of \$98,820 for fire hose, nozzles, and related appliances, of which 5% is Hailey's match, authorizing Hailey Fire Department's submittal and execution of grant application and assurances

FOLLOW-UP REMARKS:

*

BudgetBudget Object Class

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 98,820
e. Supplies	\$ 0
f. Contractual	\$ 0
g. Construction	\$ 0
h. Other	\$ 0
i. Indirect Charges	\$ 0
j. State Taxes	\$ 0
Federal and Applicant Share	
Federal Share	\$ 93,879
Applicant Share	\$ 4,941
Federal Rate Sharing (%)	95/5

* Non-Federal Resources (The combined Non-Federal Resources must equal the Applicant Share of \$ 4,941)

a. Applicant	\$ 4941
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

Total Budget **\$ 98,820**

*** Section # 1 Project Description:** In the space provided below include clear and concise details regarding your organization's project's description and budget. This includes providing local statistics to justify the needs of your department and a detailed plan for how your department will implement the proposed project. Further, please describe what you are requesting funding for including budget descriptions of the major budget items, i.e., personnel, equipment, contracts, etc. *3000 characters

The Hailey Fire Department is a combination organization with three paid staff members and approximately 23 active paid on call members. The department consists of a paid Fire Chief, Deputy Chief and Staff Assistant.

The Hailey Fire Department is requesting federal assistance for new fire hose, both attack and supply lines and new nozzles and appliances.

The Hailey Fire Department is responsible for multiple types of emergency response. Our firefighters are trained for and respond to EMS calls; structure, automobile and wildland fires; extrication and technical rescue; hazardous materials spills and incidents; bomb threats; aircraft crashes; water leaks; floods and avalanches, and all other community emergencies. The Department has entered into mutual and auto aid agreements with all area departments and agencies, and participates in a number of different regional response teams. Both the breadth of this mission and community expectation concerning the level of training and expertise of responders stretches department resources. The Department concentrates almost all of our current funding on training responders and providing basic response equipment for a wide variety of incident types. We are very concerned that the Department's current complement of fire hose, all types and sizes are in need of replacement. This year's hose testing resulted in taking almost 20% of the total department's inventory out of service due to severe leaks, bulges and liner separations. The average age of our current fire hose inventory in 2013 is 19 years old. We had some in-service hose dating back to 1974.

The department is funded primarily through tax revenue, the present operating budget in FY14 is approximately 10% of the City of Hailey General Fund Budget. The department's \$440,960 budget contains very little capital or equipment replacement funding, with 82% of the total budget earmarked for personnel services. Over the last several years the department and city have felt increasing economic pressures from several fronts, including a continuing decline in state tax revenue. This revenue source is the city's second largest single revenue source, and has declined since 2007 over 23%. The department is faced with increased service demands with less resources.

The department is looking to replace all hose, nozzles and appliances which are compatible with current NFPA standards. This will also ensure that we will have standardization among all apparatus with the same complement of nozzles, and appliances. We are also requesting equipment to test and ensure we have accurate fire flows.

*** Section # 2 Cost/Benefit:** In the space provided below please explain, as clearly as possible, what will be the benefits your department or your community will realize if the project described is funded (i.e. anticipated savings and/or efficiencies)? Is there a high benefit for the cost incurred? Are the costs reasonable? Provide justification for the budget items relating to the cost of the requested items. *3000 characters

The cost for the new equipment is reasonable considering the longevity which we expect to achieve with the new inventory. We are in the process of developing a Fleet and Equipment Replacement Plan where future needs can be adequately budgeted for barring any unforeseen economic declines.

If the grant is approved we can expect a high benefit for the cost incurred by having both dependable fire attack and supply lines. This will also enable our department to standardize our nozzle inventory where we can establish better fire flow accountability.

The current budget for all capital replacement equipment for this fiscal year is \$9,750. If the grant is approved, we will be in a stronger position to best utilize any remaining funds for other necessities.

* Section # 3 Statement of Effect: How would this award affect the daily operations of your department (i.e., describe how frequently the equipment will be used or what the benefits will provide the personnel in your department)? How would this award affect your department's ability to protect lives and property in your community? *3000 characters

This award would have an immediate effect on the department. First at the most basic level it would involve a significant amount of department participation. All new hose would have to be tested and placed into service (GREAT training). Second, all new nozzles will be flowed through each discharge so accurate flows can be recorded and plumbing adjustments can be made if needed. In addition to calls for service, all hose and nozzles would be used on a weekly basis during scheduled training. We will also be providing new recruit firefighter training where this new equipment will be utilized. Having a dependable water supply through new hose, nozzles and appliances from the hydrant to the fire would give our department a better ability to protect lives and property in our community.

Fire Department/Fire District Department Characteristics (Part I)

* Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property?	No
* What kind of organization do you represent?	Combination
If you answered combination, above, what is the percentage of career members in your organization?	11 %
If you answered volunteer or combination or paid on-call, how many of your volunteer Firefighters are paid members from another career department?	0
* What type of community does your organization serve?	Rural
* Is your Organization considered a Metro Department?	No
* What is the square mileage of your first-due response area? Primary/First Due Response Area is a geographical area proximate to a fire or rescue facility and normally served by the personnel and apparatus from that facility in the event of a fire or other emergency and does not include daily or seasonal population surges.	5.5
* What percentage of your response area is protected by hydrants?	99 %
* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Blaine
* Does your organization protect critical infrastructure of the state?	Yes
* How much of your jurisdiction's land use is for agriculture, wildland, open space, or undeveloped properties?	10 %
* What percentage of your jurisdiction's land use is for commercial and industrial purposes?	30 %
* What percentage of your jurisdiction's land is used for residential purposes?	60 %
* How many occupied structures (commercial, industrial, residential, or institutional) in your jurisdiction are more than three stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	18
* What is the permanent resident population of your <u>Primary/First-Due Response Area or jurisdiction served?</u>	8065
* Do you have a seasonal increase in population?	Yes
If "Yes" what is your seasonal increase in population?	5000
* How many active firefighters does your department have who perform firefighting duties?	26
* How many members in your department/organization are trained to the level of EMT-I or higher?	8
Do you have <u>Community Paramedics</u> ?	No
* How many stations are operated by your organization?	1
* Is your department compliant to your local Emergency Management standard for the National Incident Management System (NIMS)?	Yes
* Do you currently report to the National Fire Incident Reporting System (NFIRS)? Note: You will be required to report to NFIRS for the entire period of the grant.	Yes
If you answered yes above, please enter your <u>FDIN/FDID</u>	13301
* What percent of your active firefighters are trained to the level of Firefighter I?	100 %
* What percent of your active firefighters are trained to the level of Firefighter II?	23 %

If you answered less than 100% to either question above, are you requesting for training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? No

If you indicated that less than 100% of your firefighters are trained to the Firefighter II level and you are not asking for training funds to bring everyone to the FF II level in this application! Please describe in the box to the right your training program and your plans to bring your membership up to Firefighter II.

The Hailey Fire Department now participates in a Statewide IFSAC training program for new recruits. The program includes an IFSAC accredited FF-I course; Haz-Mat Awareness & Operations; Introduction to Extrication; NWCG FF-II; ICS100 and ICS-700a. We are in the process of sending several members through advanced Firefighter training and have just completed our annual Fire/EMS Training calendar for 2014 which entails weekly training in addition to quarterly mutual aid training with neighboring departments. We are aggressively working towards training and bringing the entire department to the FFII level of proficiency and trying to recruit new volunteers who are already certified at that level.

* What services does your organization provide?

Structural Fire Suppression	Emergency Medical Responder	Haz-Mat Operational Level
Wildland Fire Suppression	Basic Life Support	Haz-Mat Technical Level
Airport Rescue Firefighting (ARFF)		Rescue Operational Level
Occasional Fire Prevention Program	Formal/Year-Round Fire Prevention Program	Rescue Technical Level

* Please describe your organization and/or community that you serve. We recommend typing your response in a Word Document outside of this application, then copying and pasting it into the written field. There is a 4000 character limit.

The City of Hailey is a remote community located in the center of Idaho. Despite it's relatively small population of 8065 persons, it is the 21st largest city in the state of Idaho. It serves as the bedroom community for the resort areas of Sun Valley and Ketchum Ski Resorts. Idaho's second busiest airport is located entirely within the city limits of Hailey. Hailey is also the home to five of the counties seven public schools, and fully two thirds of the counties student population with over 2000 children.

Fire Department Characteristics (Part II)

	2012	2011	2010
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three years?	0	0	0
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three years?	0	1	0
* What is the total number of line of duty member fatalities in your jurisdiction over the last three years?	0	0	0
* What is the total number of line of duty member injuries in your jurisdiction over the last three years?	0	0	3
* Over the last three years, what was your organization's average operating budget?		454704	
* What percentage of your TOTAL budget is dedicated to personnel costs (salary, overtime and fringe benefits)?		83 %	
* What percentage of your annual operating budget is derived from: Enter numbers only, percentages must sum up to 100%			
Taxes?	100 %		
<u>EMS Billing?</u>	0 %		
Grants?	0 %		
Donations?	0 %		
Fund drives?	0 %		
<u>Fee for Service?</u>	0 %		
Other?	0 %		

If you entered a value into Other field (other than 0), please explain

Does your organization intend to provide a financial match greater than the required amount? No

If yes, how much additional funds is you department/agency willing to contribute? Please fill in the amount in the box to the right. \$

* Please describe your organization's need for Federal financial assistance. We recommend typing your response in a Word Document outside of this application, then copying and pasting it into the written field. There is a 4000 character limit.

The Hailey Fire Department is a combination City Fire Department protecting residential, commercial, light industrial and airport response. Funded primarily through tax revenue, the present operating budget in FY14 is approximately 10% of the City of Hailey General Fund Budget. The department's \$440,960 budget contains very little capital or equipment replacement funding, with 83% of the total budget earmarked for personnel services. Over the last several years the department and city have felt increasing economic pressures from several fronts, including a continuing decline in state tax revenue. This revenue source is the city's second largest single revenue source, and has declined since 2007 over 23%. The department is faced with increased service demands with less resources.

* How many vehicles does your organization have in each of the types or class of vehicle listed below? **You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.** (Enter numbers only and enter 0 if you do not have any of the vehicles below.)

Type or Class of Vehicle

	Number of Front Line Apparatus	Number of Reserve Apparatus	Number of Seated Riding Positions
Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Type I or Type II Engine Urban Interface	2	0	11
Ambulances for transport and/or emergency response	0	0	0
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more):	0	0	0
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint	0	0	0
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pickup w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	2	0	8
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	1	0	6
Additional Vehicles: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle	2	0	8

Department Call Volume

	2012	2011	2010
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)			
Structural Fires	9	5	8
False Alarms/Good Intent Calls	41	58	44
Vehicle Fires	2	3	3
Vegetation Fires	6	3	1
EMS-BLS Response Calls	299	278	258
EMS-ALS Response Calls	0	0	0
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Community Paramedic Response Calls	0	0	0
Vehicle Accidents w/o Extrication	25	10	17
Vehicle Extrications	2	1	1
Other Rescue	0	6	6
Hazardous Condition/Materials Calls	23	46	23
Service Calls	42	22	16
Other Calls and Incidents	5	1	0
Total	454	433	377
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)			
What is the total acreage of all vegetation fires?	2	1	1
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)			
In a particular year, how many times does your organization receive mutual aid?	4	3	4
In a particular year, how many times does your organization receive automatic aid?	0	0	0
In a particular year, how many times does your organization provide mutual aid?	12	8	10
In a particular year, how many times does your organization provide automatic aid?	0	2	3
	16	13	17

Total Mutual / Automatic Aid
(please total the responses
from the previous two blocks)

Out of the mutual/automatic aid
responses, how many were
structure fires?

3

4

2

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination

provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Form 20-16C**You must read and sign these assurances.**

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an * are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantees policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
617 S Third Ave	Hailey	Idaho	83333 -1192	

If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by **Craig Aberbach** on **12/05/2013**

Signed by **Craig Aberbach** on **12/05/2013**

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

AGENDA ITEM SUMMARY

DATE: 12/11/2013 **DEPARTMENT:** Library **DEPT. HEAD SIGNATURE:** LeAnn Gelskey

SUBJECT

Grant application submitted and awarded to the library.

AUTHORITY: ID Code IAR _____ City Ordinance/Code _____

BACKGROUND:

A grant application was submitted by Lyn Drewien to the Idaho Community Foundation earlier in the year. In December, the grant was awarded through the Donald W. and Gretchen K. Fraser Fund. It is to be used to purchase an all-in-one color printer with scanning, faxing, and wi-fi capability for the purpose of serving our library patrons. The Grant ID is SW-31363.

The implementation of this single piece of equipment will affect our library in a number of ways. First, our public computer users will have immediate access to high quality black and white printing, color printing, effortless scanning capability, and even faxing options. Second, this machine will immediately address the needs of a fast growing segment of our library patrons –those patrons who possess their own portable devices such as smart phones, tablets, laptops, iPhones, iPads, iPods, and other handheld electronic devices – who desire the same access to these same high quality printing, scanning and faxing services.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # 1004541549 (Special Projects/Grants) YTD Line Item Balance
\$ _____

The award is \$1619.95

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Propose to ratify and accept the grant.

FOLLOW UP NOTES:

SW Region Grant Cycle

Application Number: 733

Application Status: PROCESSED

Date Created: 6/27/2013

Application Type: Proposal

Date Submitted: 6/29/2013

Organization Legal Name (the organization's legal name under which it is incorporated or operates or by which it is recognized by the Internal Revenue Service (IRS)). Hailey Public Library

"Also Known As" Name of Organization (Any common name the organization uses or is known by other than the legal name listed above).

Street/Mailing Address 7 West Croy Street

City Hailey

State (ex. ID) ID

Zip Code 83333

Organization Phone Number ex. (208)123-4567: (208) 788-2036

Fax number for Organization ex. (208)123-4567: (208) 788-7646

Website URL (address), if available www.haileypubliclibrary.org

E-Mail address for Organization lgelseky@haileypubliclibrary.org

Title Director

Prefix (Ms., Mr., etc.) Ms.

Grantee First Name LeAnn

Grantee Last Name Gelskey

Grantee Phone ex. (208)123-4567: (208) 788-2036

Grantee Fax Number ex. (208)123-4567: (208) 788-7646

Grantee E-Mail Address: lgelskey@haileypubliclibrary.org

Select your Organization's tax status. If your organization doesn't fall into one of the listed categories please utilize the next field to provide an explanation of your non-profit status. 501 (C) 3

If NO, explain how you qualify as a non-profit entity for the purpose of receiving grants, such as having a fiscal sponsor to administer the grant on your behalf. (Field Maximum: 250 Characters including spaces):

Tax ID EIN 82-6000201

Organization's Operating Budget 90959.00

Organization's Mission Statement (Field Maximum: 750 characters including spaces) The mission for the Hailey Public Library is to provide current high interest materials and information in a variety of formats to citizens of all ages. This task includes creating an environment that is conducive to reading, learning, entertainment and discovery.

List Organization's that provide similar service(s) to those provided by your Organization: (Field Maximum: 750 characters including spaces) Blaine County Schools
The Community Library, Ketchum, Idaho
Bellevue Public Library, Bellevue, Idaho

What is the project budget? 1619.95

SW Region Grant Cycle

What amount are you requesting from the Idaho Community Foundation?	1619.95
Select the PRIMARY county served by this project.	Blaine
Identify any OTHER counties served by this project. (Field Maximum: 750 characters including spaces)	Camas, Lincoln, Custer, Gooding
Select the Program Area that you believe most closely matches your request.	Libraries
Complete the following sentence. If my organization is awarded a grant, the funds will be used to... (One sentence). For example: buy widgets for the science program. (Field Maximum: 250 characters including spaces)	purchase an all-in-one color printer with scanning, faxing, and wi-fi capability for the purpose of serving our library patrons.
Provide a short, Executive Summary of your proposal. (Field Maximum: 1000 characters including spaces)	<p>Hailey Public Library is determined to remain a vital and integral part of its community. In our efforts to achieve our goal, the Library recognizes the importance of keeping pace with emerging technologies. Several months of data collection and patron inquiries for these services have quickly elevated this particular project to priority status.</p> <p>The implementation of this single piece of equipment will affect our library in a number of ways. First, our public computer users will have immediate access to high quality black and white printing, color printing, effortless scanning capability, and even faxing options. Second, this machine will immediately address the needs of a fast growing segment of our library patrons – those patrons who possess their own portable devices such as smart phones, tablets, laptops, iPhones, iPads, iPods, and other handheld electronic devices – who desire the same access to these same high quality printing, scanning and faxing services.</p>

SW Region Grant Cycle

Describe the project. Include the following:
Description of Project, explanation of need for the project and anticipated accomplishments of the project. (Field Maximum: 2000 characters including spaces)

Our planned project calls for the purchase of an all-in-one color laser printer with scanning, faxing, and wi-fi capability. The purchase of just this one item of equipment will allow the library to expand its existing services not only to a larger group of patrons, but will significantly increase our ability to meet the increasing requests of sophisticated technology users. This printer has multiple functions that will fully address the growing needs of public computer users, and will meet the mounting demand of our patrons who have devices such as smart phones, iPhones, iPads, iPods, MP3 players, tablets, and laptops.

Year over year, the library has experienced steady growth in computer use by our patrons. The dynamic nature of today's technology has made it challenging to anticipate patron needs in this area. Just in the past year alone, we have witnessed a tremendous increase in an unprecedented demand for high-end quality printing, scanning functions and an equally significant increase in wi-fi printing and scanning capabilities.

The increased sophistication of technology users is the primary reason for the project. The Hailey has an incredibly diverse population that utilizes the many services offered by the library. This includes small business owners, job seekers, students of ages and levels, business travelers, tourists from around the world, part-time residents, lifelong residents, and many others that, for various reasons, rely on the library to provide access to technology and equipment. This keeps our patrons in touch with their office, families, teachers, instructors, and any number of other reasons.

We expect this product implementation will lend itself to great success because it will provide equal access to all of our services by each patron. We expect to see an even greater improvement in the overall efficiency and effectiveness, and are especially grateful that we may continue these services at little or no charge to all of our patrons.

Provide information on the sustainability of the project (who is responsible for its success, plans for the future, etc.) (Field Maximum: 1000 characters including spaces)

Based upon the statistical information collected from patron inquiries and our own patron surveys, we believe this project will provide sustainable services to a larger segment of library patrons. At the same time, it will increase the quality and number of services currently available to our patrons who regularly access our public computer workstations.

While the Library Director will oversee the entire project and the IT Department is primarily responsible for its implementation, the Circulation Manager is ultimately responsible for its success and future. As a result, extensive research was conducted and brand comparisons were thoroughly analyzed to ensure that the final selection of equipment was justifiable for long-term use in light of the dynamic nature of modern technology.

If the Hailey Public Library receives the requested amount to purchase the machine, we are confident this equipment will remain viable for several years and will be sustained simply by the collection of nominal printing fees.

SW Region Grant Cycle

Provide an itemized list of the expenditures related to this project and their respective costs. (Field Maximum: 1000 characters including spaces)

Brother Color Laser All-in-One Printer with Wireless Networking & Duplex - \$699.99

IT Department Labor Installation - \$450.00

Initial Toner Cartridge & Color Cartridges Combo Pak (cyan, magenta & yellow)- \$347.77
Drum Unit - 122.19

Please list other funding sources, in-kind donations, or other support, if any, for the project and indicate wheather they are committed or pending. (Field Maximum: 1000 characters including spaces)

We do not anticipate any other funding sources for this particular project.

Briefly describe any plans for future funding, if applicable. (Field Maximum: 1000 characters including spaces)

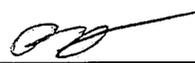
If you do not receive the full amount of funding required, will you still go ahead with the project? If so, how will you fund it?(Field Maximum: 500 characters including spaces)

If we do not receive the full amount as requested, we may need to delay the implementation indefinitely or proceed in a very limited capacity. If we are able to eventually purchase a color printer, the features and options may be limited.

List the names and phone numbers of your organization's Board of Directors in the following format: Name (First and Last), (xxx)xxx-xxxx; Name (First and Last), (xxx)xxx-xxxx; etc. (Field Maximum: 1500 characters including spaces)

Ramona Duke, (208) 720-1722; Gretchen Kafka, (208) 721-0405; Linnea Polichetti, (208) 721-0931; Jennifer Schwartz, (208) 721-2984; April MacCleod, (208) 788-4210

AGENDA ITEM SUMMARY

DATE: 12/16/13 DEPARTMENT: PW DEPT. HEAD SIGNATURE: 

SUBJECT: Motion to authorize Engineer to file Notice of Interest in Community Choice Grant for West Elm Street Sidewalks into China Gardens

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Syringa Mountain School is in the process of purchasing property on Aspen Street in China Gardens for a K – 8 charter school. This sidewalk would provide for safe access for students walking to this school. As a side benefit it would also serve students in the China Gardens subdivision who attend Hailey Elementary. This project would tie to the recently completed Safe Routes to School project on Elm Street.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to authorize Engineer to file Notice of Interest in Community Choice Grant for West Elm Street Sidewalks into China Gardens

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

2014 Community Choices Pre-Application

APPLICANT INFORMATION:

Applicant:

City of Hailey

115 S. Main Street

Hailey, ID 83333

Phone: (208) 788-9830 x14

Contact Person: Tom Hellen

Title: Public Works Director/City Engineer

Phone: (208) 788-9830 X14

Email: tom.hellen@haileycityhall.org

Co-Applicant/Sponsor (if different from Applicant):

Phone:

Email:

PROJECT INFORMATION:

Strategy Number: CC.0001

Strategy Name:

Project Name: Sidewalk to Mountain School along Elm Street and Willow Street

Project Location (include street or trail name, city, county, and beginning/end points as applicable):

West Elm Street from 120 feet east of River Street, to Willow St (450 feet total), turning south on Willow Street to Aspen Street

Owner of project site or right-of-way: City of Hailey

If the applicant or co-applicant is not the owner, please describe status of right-of-way acquisition process and/or agency coordination efforts, as applicable (note: right-of-way certification will be required with the final application):

Is the project located within the boundary of a Metropolitan Planning Organization (MPO)? No

Name of MPO: N/A

By checking this box, I understand and acknowledge that I will need MPO approval if my project is within the boundary of an MPO.

Signed MPO Certification:

Please give a brief description of project (include all phases, if applicable): A new charter school has purchased property on Aspen Street. In order to provide safe walking to the school from the primary access points on either Main St. or River St. we are proposing to construct a 6' wide sidewalk along Elm Street and Willow Street. This project will be a separated sidewalk 830' in length with ADA compliant access at all street crossings.

2014 Community Choices Pre-Application

PROJECT COSTS:

Total Project Cost: \$164,000.00

Total Federal Funding requested: \$149,000.00
(cannot exceed more than 92.66% of total project cost)

Local Match Amount: \$15,000.00
(minimum 7.34% of total project cost)

Source of Match: City of Hailey

AGENDA ITEM SUMMARY

DATE: 12/16/2013 DEPARTMENT: Public Works DEPT. HEAD SIGNATURE: 

SUBJECT:

Motion to adopt Resolution 2013-88, approving an Interlocal Agreement between the Cities of Ketchum and Hailey for annual tree maintenance and a survey of 500 trees in each community

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Ketchum and Hailey save costs by working together on tree management. Each year we adopt an interlocal agreement by which Hailey pays a proportional share (\$1,000) of the maintenance of tree inventory software. This year we are adding an additional \$4,000 in costs for surveying and cataloguing 500 trees. Our costs are reduced because Ketchum pays their proportionate share of travel and costs for the consultant.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # 100-50-41701 YTD Line Item Balance \$5,000
Estimated Hours Spent to Date: _____ Estimated Completion Date: early summer 2014

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input checked="" type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Tree Committee	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/> Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2013-88, approving an Interlocal Agreement between the Cities of Ketchum and Hailey for annual tree maintenance and a survey of 500 trees in each community

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____
Copies (all info.): _____
Instrument # _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2013-88**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH CITY
OF KETCHUM FOR ANNUAL TREE MAINTENANCE AND A SURVEY OF 500
TREES IN EACH COMMUNITY.**

WHEREAS, the City of Hailey desires to enter into an Interlocal Agreement with City of Ketchum under which City of Ketchum will maintain and pay for tree inventory software and City of Hailey will pay a share (\$1,000) of this cost.

WHEREAS, the City of Hailey and City of Ketchum have agreed to the terms and conditions of the Interlocal Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Interlocal Agreement between the City of Hailey and City of Ketchum and that the Mayor is authorized to execute the attached Agreement,

Passed this 16th day of December, 2013.

City of Hailey

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk

INTERLOCAL AGREEMENT
(City of Ketchum/City of Hailey)

RECITALS

WHEREAS, Ketchum performed a GIS-based Tree Inventory in 2006 and identified that the inventory and the hardware, software programs and data that accompany its functionality as important and necessary tools in the professional and efficient management of its Community Forestry Division; and,

WHEREAS, the Ketchum city arborist was asked to assist the City of Hailey on a volunteer basis to create an urban forest management program by chairing its Tree Committee; and,

WHEREAS, Ketchum and Hailey employees who are tasked with tree care benefit from the data provided by a GIS-based tree inventory to aid in strategic planning and operation assessments; and,

WHEREAS, Ketchum does benefit and Hailey will benefit from a more efficient and accurate on-going data management process measuring progress and tracking issues related to (not exhaustive) public tree care; and,

WHEREAS, Ketchum and Hailey officials can share public agency data to reduce costs and guide in the provision of services to those most in need, including community safety, public health and development services; and,

WHEREAS, Ketchum and Hailey officials, through the utilization of a GIS-based tree inventory, seek to incorporate new tools and technologies for skill development, community benefit at large, and expect to ultimately make more informed decisions using scenario models and performing needs assessments that are constructed in-house opposed to requesting external proposals and absorbing consulting fees; and,

WHEREAS, the interlocal agreement will be budgeted in the adopted Ketchum Parks & Recreation FY2013/14 budget and the Hailey Public Works FY2013/14 budget.

TERMS

NOW, THEREFORE, subject to the limitations of this agreement and in order to provide assistance between the parties in providing tree inventory and management, it is hereby agreed as follows:

1. DURATION OF AGREEMENT. This Agreement shall not be effective until it is approved by the Mayor and City Council of Hailey, and the Mayor and City Council of Ketchum. It shall continue in full force and effect without termination from October 1, 2013 until

September 30, 2014. The parties may extend the agreement with the written consent of both parties.

2. PURPOSE. The purpose of this Agreement is:

A. to allow the City of Ketchum to contract with the City of Hailey for tree inventory and management services including staff support and software annual support fees totaling \$1,000.00 payable to the City of Ketchum, and

B. to jointly contract with Community Forestry Consultants for inventory of approximately 500 public trees within each city.

3. MANNER OF FINANCING AND BUDGET.

The City of Hailey shall reimburse the City of Ketchum the amount identified in Section 2. A which constitutes approximately twenty hours of professional arborist services for the management and training in the use of a GIS based tree inventory in FY2014 for the amount of \$675.00 and one half of the annual GIS software support and upgrade fees in the amount of \$325.00, for a total payment of \$1,000.00 to be paid before or on September 30, 2014.

Each of the Cities of Hailey and Ketchum shall directly pay to Community Forestry Consultants their proportionate share of travel, costs, and inventory fee of \$7.00 per tree for approximately 500 trees within each city. Payment shall be made by each city upon invoice following completion of the inventory.

4. MUTUAL HOLD HARMLESS: Each party to this Agreement agrees to indemnify and hold harmless the other from any and all liability for any injury, damage or claim suffered by any person or property caused by the party or its employee while performing under this Agreement.

5. DUTIES. The provision of these services shall be governed as set out below:

The City of Ketchum agrees to supply The City of Hailey with professional arborist services for the management of a GIS-based tree inventory and training in its use at a not-to-exceed rate of \$675.00 per year. This person will work at either the City of Ketchum or the City of Hailey to accomplish the tasks assigned them. Tasks assigned to the arborist will be limited only by their experience.

The City of Ketchum agrees to provide training for Hailey tree committee members as part of the agreement.

6. AMENDMENT. This Agreement may be amended at any time, and from time to time, by the mutual written consent of the City of Ketchum and the City of Hailey for any of the following purposes:

1. To add provisions to the Agreement to benefit either or both the City of Ketchum and the City of Hailey.
2. To extend the term of the agreement.

3. To cure any ambiguity, to correct or supplement any provision herein which may be inconsistent with any other provisions with respect to matters or questions arising under this Agreement which are not inconsistent with the provisions of the Agreement.
7. SEVERABILITY. In the event any provision of this Agreement shall be declared by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not, in any way, be affected or impaired thereby.

IN WITNESS WHEREOF, each of the parties has executed this Agreement by its duly authorized officials.

DATED this _____ day of December, 2013.

CITY OF KETCHUM, an Idaho
Municipal Corporation

Randy Hall, Mayor

ATTEST:

Sandra Cady, CMC
City Treasurer/Clerk

City of Hailey, an Idaho
Municipal Corporation

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone
City Clerk

AGENDA ITEM SUMMARY

DATE: 12/16/13 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** _____

SUBJECT:

Taxi Business License Renewals

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code 5.20
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Annual renewal of taxi business licenses.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney	____ Clerk / Finance Director	____ Engineer	____ Building
____ Library	<input checked="" type="checkbox"/> Planning	____ Fire Dept.	____
____ Safety Committee	____ P & Z Commission	____ Police	____
____ Streets	____ Public Works, Parks	____ Mayor	____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Approve Wood River Taxi and Miller's Limo License Renewal - approved by the Chief of Police

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agmt./Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies
Instrument # _____



AUTO TRANSPORTATION SERVICE BUSINESS LICENSE APPLICATION

RECEIVED
DEC 09 2013

CITY OF HAILEY

LICENSE FEES:

New or Renewal \$250.00
(License application for full year Jan. 01 - Dec.31)

Fingerprint Processing \$34.00
(If applicable)

TOTAL: 250.00

OFFICE USE ONLY	
NEW	RENEWAL <input checked="" type="checkbox"/>
APPROVED <input checked="" type="checkbox"/>	DENIED <input type="checkbox"/>
POLICE CHECK	<u>128</u>

EXPIRES ANNUALLY ON DECEMBER 31ST

Business Name: Miller's Limo LLC

Owner Driver's License Number FA124810H Owner Date of Birth 12/20/53

Number of Vehicles Operated by Business 3

1. Have you within the last three (3) years: been convicted of, or received a withheld judgment, been placed on probation, forfeited a bond for failure to appear for any felony or misdemeanor charge, or have any outstanding warrants? Yes No

If yes, please explain: _____

2. Have you had a similar license revoked, denied or suspended by this city or any other city of this state, or of the United States, within the past three (3) years? Yes No

If yes, please explain: _____

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

15/03/Taxi Business License (10/31/05)

ATLANTIC AVIATION
TRANSPORTATION
IS GUARANTEED PRIVATE

\$45 1-2 passengers/**\$10** each additional passenger to Sun Valley Area,
North of town, extra **\$10**

**Wait time will be added when wheels down exceeds client's scheduled
pick up time @ **\$50/hour****

OUT OF TOWN TRIPS: Driver's Gratuity Included

BOISE & IDAHO FALLS----**\$360** up to 6 people /**\$15** each additional person

TWIN FALLS ----**\$240** up to 6 people/**\$15** each additional person

SALT LAKE CITY---**\$600** up to 6 people/**\$15** each additional person

Please note Boise, Twin Falls, Idaho Falls & Salt Lake City Airport pick ups
are subject to wait time for delayed planes @ **\$50/hour**

STANLEY ----**\$210** up to 6 people/**\$15** each additional person

This is one way or round trip. If round trip, there is a **\$50/hour** wait time added

For special occasions—6 Passenger Ford Flex+Driver \$60/hour
13 or 14 passenger Van+Driver \$85/hour (plus 20% gratuity)

POLICY ON CANCELLATIONS

Within the Valley—Before 24 hrs is n/c. Less than 24 hours is **\$25**

Out of the Valley—**\$100** within 24 hours, **Full rate** if vehicle has departed

Call for questions, quotes and reservations call 208-720-3861 or
go to www.millerslimo.com

***Any questions or comments about Miller's Limo,
call Atlantic Aviation @ 788-9511

10/2013

RATES from FRIEDMAN MEMORIAL AIRPORT

RECEIVED
DEC 09 2013
CITY OF HAILEY

These prices are based from the Hailey airport per separate locations

*Bellevue and Hailey \$20 1- 2 passengers, \$8 each additional passenger

The following rates are based on 1 person, \$8 each additional person

*North of Hailey to Zinc Spur \$20

*North of Zinc Spur to Eastfork/Greenhorn Traffic Light \$28

*North of Eastfork/Greenhorn Traffic Light to Sun Valley & Ketchum \$30

*Elkhorn & Warm Springs to Gates Rd. \$32

*North of Saddle Rd to Adams Gulch \$32

*North of Adams Gulch to Eagle Creek Rd. \$36

*Eagle Creek to SNRA \$40

*****Before 6 a.m. and after 10 p.m. additional \$10*****

Private Limo request and special late call-outs additional \$10

**For Special Occasions--6 Passenger Ford Flex+Driver \$60/hour
13 or 14 Passenger Van+Driver \$85/hour (plus 20% gratuity)**

OUT OF TOWN TRIPS: **PRICES INCLUDE DRIVER'S GRATUITY**

BOISE & IDAHO FALLS---\$360 up to 6 people, \$15 each additional person

TWIN FALLS ----\$240 up to 6 people, \$15 each additional person

SALT LAKE CITY---\$600 up to 6 people, \$15 each additional person

**Please Note: For airport pick/ups, wait time at \$25/half hour will be added for late planes

STANLEY----\$210 up to 6 people, \$15 each additional person

This is one way or round trip. If round trip, there is a \$50/hour wait time added

POLICY ON CANCELLATIONS

Within the Valley Before 24 hrs is n/c, less than 24 hours is \$25

Out of the Valley Full rate if vehicle has departed, \$100 within 24 hours

Call for any other quotes and reservations (208) 720-3861

or go to www.millerslimo.com

Any questions or comments call Friedman Airport @ 788-4956 8/2013



AUTO TRANSPORTATION SERVICE BUSINESS LICENSE APPLICATION

RECEIVED
DEC 10 2013
CITY OF HAILEY

LICENSE FEES:

New or Renewal \$250.00
(License application for full year Jan. 01 - Dec.31)

Fingerprint Processing ~~\$34.00~~
(If applicable)

TOTAL: 250.00

OFFICE USE ONLY	
NEW	RENEWAL <input checked="" type="checkbox"/>
APPROVED <input checked="" type="checkbox"/>	DENIED <input type="checkbox"/>
POLICE CHECK	<u>ASR</u>

EXPIRES ANNUALLY ON DECEMBER 31ST

Business Name: WOODRIVER TAXI

Owner Driver's License Number FA115708K Owner Date of Birth 12-10-1946

Number of Vehicles Operated by Business 2 (woodrivertaxi@gmail.com)

1. Have you within the last three (3) years: been convicted of, or received a withheld judgment, been placed on probation, forfeited a bond for failure to appear for any felony or misdemeanor charge, or have any outstanding warrants? Yes _____ No

If yes, please explain: _____

2. Have you had a similar license revoked, denied or suspended by this city or any other city of this state, or of the United States, within the past three (3) years? Yes _____ No

If yes, please explain: _____

**CORNWELL'S WOODRIVER TAXI
FARE SHEET
EFFECTIVE JANUARY 1, 2014**

KETCHUM/SUNVALLEY TO HAILEY AIRPORT---\$30.00

\$15.00 each additional passenger

Past Lake Creek to S.N.R.A. add \$5.00 PER PASS.

HAILEY (no. to deer crk. and so. to countryside) to H.A.P.---\$17.00

\$3.00 each additional passenger

BELLEVUE TO HAILEY AIRPORT---\$25.00

each additional passenger \$5.00

HEATHERLANDS TO HAILEY AIRPORT---\$22.00

\$5.00 each additional passenger

KETCHUM TO HAILEY---\$25.00, (after 11pm)---\$30.00

\$5.00 each additional passenger

KETCHUM TO BELLEVUE ---\$30.00. (after 11pm)---\$35.00

\$5.00 each additional passenger

KETCHUM TO MID VALLEY---\$22.00

\$5.00 each additional passenger

KETCHUM TO KETCHUM AND HAILEY TO HAILEY---\$11.00

\$3.00 each additional passenger

KETCHUM TO ELKHORN---\$12.00

\$3.00 each additional passenger

KETCHUM TO WARMSPRINGS---\$12.00

\$3.00 each additional passenger

SUN VALLEY TO TWIN FALLS \$240.00, BOISE \$325.00,

STANLEY \$200.00. Prices are for up to 6 passengers. \$25.00

for each additional pass. Any additional wait charges will be \$30.00/half hour.

SUV AND 13 PASSENGER VANS ARE AVAILABLE FOR WEDDINGS, SPECIAL EVENTS AND BUSINESS FUNCTIONS. (\$60.00 PER HOUR)

ALL CHARGES WILL BE CALCULATED FROM GARAGE TO GARAGE.

X*X*X*X* ANY FARE \$15.00 AND UNDER PAID WITH CREDIT CARD

WILL BE CHARGED AN ADDITIONAL \$2.00. X*X*X*X*

AGENDA ITEM SUMMARY

DATE: 12/16/13 DEPARTMENT: Clerk's Office DEPT. HEAD SIGNATURE M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on December 2, 2013 and to suspend reading of them.

AUTHORITY: ID Code 67-2344 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

- | | | | |
|---|--|---------------------------------------|--------------------------------|
| <input type="checkbox"/> City Attorney | <input checked="" type="checkbox"/> City Clerk | <input type="checkbox"/> Engineer | <input type="checkbox"/> Mayor |
| <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> Parks & Lands Board | <input type="checkbox"/> Public Works | <input type="checkbox"/> Other |
-

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD DECEMBER 2, 2014
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:31 P.M. by Mayor Fritz Haemmerle. Present were Council members Carol Brown, Don Keirn, Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Administrator Heather Dawson, and City Clerk Mary Cone.

5:31:34 PM call to order

Open Session for Public Comments:

5:32:03 PM Jane Drussel President of the Hailey Chamber of Commerce spoke to council. Drussel introduced Jennifer Simpson the new Chamber employee. Jennifer Simpson said a few introductory words to council.

CONSENT AGENDA:

CA 466	Motion to approve recertification the City of Hailey as a TREE CITY USA.....	1
CA 467	Motion to approve Resolution 2013-87, authorizing impound vehicle contract with Campeau Enterprises dba Advanced Towing through October 31, 2014	7
CA 468	Motion to approve Taxi Business license renewal for 2014	15
CA 469	Motion to approve an agreement for services with The Pixel Bakery for a Hailey Community Climate Challenge project booklet, for an amount not to exceed \$2,200, paid for by US EPA grant	19
CA 470	Motion to approve minutes of November 18, 2013 and to suspend reading of them	23
CA 471	Motion to approve claims for expenses incurred during the month of November, 2013, and claims for expenses due by contract in December, 2013	33

5:34:15 PM Burkemoved to approve all consent agenda items, seconded by Keirn, motion passed with roll call vote. Brown, yes. Keirn, yes. Cooley, yes. Burke, yes.

MAYOR'S REMARKS:

5:34:37 PM Holiday Square flame was on today for testing, the first event is Saturday Dec. 7th at noon until 5:30. 5:30 is the tree lighting.

PROCLAMATIONS AND PRESENTATIONS:

PP 472 20 Year Service Commendations to City Employees

5:36:16 PM Mayor Haemmerle presented a 20 year certificate to David Stellers, Assistant Police Chief. Dave Stellers said a few words.

PUBLIC HEARINGS:

HAILEY CITY COUNCIL MINUTES
December 2, 2013

PH 473 Airport discussion of taxiway expansion at northern part of runway

5:39:10 PM Mayor Haemmerle introduced this item by giving background discussions recap. Haemmerle reads from the packet page 61, the Agenda Item Summary for this item.

5:41:46 PM Mayor Haemmerle asks council if anyone disagrees with the 3 points identified in the Agenda Item Summary page 61 of tonight's packet. Brown answered, no. Keirn answered, no. Cooley, no. Burke responds to the survey which Susan McBryant sent to the Mayor and City Council. Burke explains a process of gathering Freidman Memorial Airport Authority (FMAA) members survey on the airport. Burke then explains her letter which is in tonight's packet.

5:46:59 PM Haemmerle wonders why FMAA staff did not communicate more thoroughly with all board members before having airport expansion conversations?

5:48:04 PM Brown asks why 3 board members would have individual survey responses, it should be one voice for the City of Hailey.

Haemmerle states that he would like to see FMAA staff to see sensitive issues such as expansion of the airport, be filtered to all board members timely and without surprise. Haemmerle received a call from Larry Plott in Bellevue, they support option 3 of the plan.

PH 474 Amendment to Municipal Code Title 9 – Noise Ordinance – full reconsideration of noise ordinance adopted last summer. The amended ordinance proposes to allow amplified sound later than 10:00 p.m. only as an exception for certain Arena events

5:52:30 PM Heather Dawson opened up this discussion and stated that the council needed to make a motion to untable this item for discussion (because in the August meeting council made a motion to table this item).

5:53:18 PM Brown moves to untable discussion, Burke seconded, motion passed with roll call vote. Brown, yes. Keirn, yes. Cooley, yes. Burke, yes.

5:53:48 PM Dawson explained Ord. No. 1127 – allowing amplified sound until 11 pm, except not in parks. Dawson further explained the situation and areas where council needs to consider during their discussion tonight, including decibel levels, and noise free nights.

5:57:25 PM Mayor Haemmerle brought up a problem not addressed in our ordinance, noise created inside a building which carries far away from building.

Public comments:

5:58:21 PM Ben Schepps, Hailey Resident, brings attention to his public comments provided on this topic. Schepps reads a few excerpts from his email to Heather Dawson on December 2, 2013 at 11:14 am. Schepps is generally opposed to the frequent events with loud amplified sound.

HAILEY CITY COUNCIL MINUTES
December 2, 2013

6:00:13 PM Helen Stone, Hailey Resident, wonders why 85 decibels is the maximum level, as 90 decibels seems too high.

6:00:55 PM David Avelar, Hailey resident, is okay with events until 10 pm. 11:30 or 12 is too late for musical events, he is 2 ½ blocks away from some events. Okay with once a year events going late though.

6:02:07 PM Mike Healey, Hailey resident, comments to council. Healy recounts the adding of so many events, why does it have to be so loud?

6:03:32 PM Mike Ericksen Hailey resident, there must be a balancing of this. He would hate for this place to shut down at 9 pm. Decibel levels is always an argument. Don't restrict ability of businesses to bring in bands which benefit the local economy.

Council discussion:

6:06:07 PM Keirn likes what we used to have – 10 – 10pm.

Council discusses “quiet days.” After some discussion, there was consensus to not limit days of the week. Then council discusses hours of limitation. Brown likes the exception language as presented in the proposed ordinance in tonight's packet. Brown believes that we should manage expectations. Council discusses putting language in the ordinance that allows staff to make decisions on time exceptions and then allow council to revisit if process is not working.

Definition of Outdoor 6:20:54 PM Amplified sound – clarify sound emanating from the property boundaries.

6:22:20 PM Decibel level discussion. Mayor Haemmerle summarizes this discussion. We need to redefine the ordinance to account for inside music carrying too far past the property line. Brown is in favor of lowering the current level of 90 to 85 decibels.

Public Comment again:

6:29:55 PM Ben Schepps comments on council's discussion. Schepps wants people to have a good time but he also wants to enjoy his yard, and not have to go inside due to loud music in nearby businesses.

PH 475 Public Hearing to consider adoption of 2012 Building

6:37:13 PM Building code adoption

Williamson gives an overview of this proposed ordinance. This ordinance would be effective January 1, 2014.

No public comments.

HAILEY CITY COUNCIL MINUTES
December 2, 2013

Burke moves to approve Ordinance No. 1141, read by title only, seconded by Keirn, motion passed with roll call vote. Burke, yes. Cooley, yes. Keirn, yes. Brown, yes.

6:40:06 PM Haemmerle conducts the 1st Reading of Ordinance No. 1141, by title only.

PH 476 Public Hearing to consider adoption of 2012 Fire Codes and International Wildland-Interface Codes

6:41:59 PM Williamson gives an overview, also effective January 1, 2014. Included in this ordinance is the International Wildland-Interface Codes. Williamson gives council suggestions on how to move forward. Haemmerle asks if the Fire Chief could give council a recommendation.

6:47:09 PM Brown received an email from an individual stating that shake roofs do not burn.

6:49:22 PM bob MacLeod – supporting the ban on shake roofs, quotes the...

6:49:56 PM Tony Evans asks for clarification.

Williamson explains that a map will be adopted later further defining the area which will restrict cedar shake roofs in the entire City of Hailey.

6:54:44 PM Burke moves to adopt Ord. 1142, read by title only, seconded by Keirn. Motion passes with roll call vote. Burke, yes. Cooley, yes. Keirn, yes. Brown, yes.

6:55:15 PM Haemmerle conducts the 1st Reading of Ordinance No. 1142, by title only.

OLD BUSINESS:

OB 477 3rd Reading Cross Connection Ordinance No. 1140 and Summary

6:56:03 PM cross connection ord.

6:56:16 PM Burke moves to approve 3rd Reading, authorize Mayor to sign, adopt the summary and read by title only, seconded by Cooley, motion passes with roll call vote. Brown, yes. Keirn, yes. Cooley, yes. Burke, yes.

6:57:06 PM Haemmerle conducts 3rd Reading of Ordinance No. 1140, by title only.

OB 478 2nd Reading of LOT 1% Air Ordinance 1133

6:58:15 PM Haemmerle conducts 2nd Reading of Ordinance No. 1133, by title only.

STAFF REPORTS:

HAILEY CITY COUNCIL MINUTES
December 2, 2013

6:59:28 PM Austin gave an update on the Blaine County Regional Bike/Ped Plan effort, next meeting 9 am this Thursday December 4th.

7:00:19 PM Hellen HDR draft of the Biosolids project is in tonight's project. First meeting in March 2014 is when HDR will have a cost estimate, which is also the meeting which the Mayor and council would need to call for a special meeting.

7:02:06 PM Christmas party December 20th, 6-9 pm at the Senior Connection, announced Dawson.

7:03:05 PM Keirn will be attending the annual retreat for Sustain Blaine at St. Luke's

7:03:29 PM Brown attended the Turkey Trot again this year, it has been growing every year for 10 years since Daryl Fauth started it.

7:04:34 PM Burke attended the Fly Sun Valley Alliance meeting, Sun Valley and Ketchum will have their mayors represent their cities. No Fly Sun Valley Alliance Board member can serve on this new air service board.

7:07:42 PM Brown moves to adjourn, seconded by Cooley, motion passed with roll call vote, Burke, yes. Cooley, yes. Keirn, yes. Brown, yes.

The meeting was concluded at 7:08 P.M.