

HEATING

- Is the area around the furnace clear of combustible?**
This is important when the furnace is located in the open area of your business and it is necessary to work around it. The furnace may generate enough heat to start a fire.

- If you use a portable heater, consider this:**
*Is it a type of unit that will shut off automatically when tipped over?
If you have to use a portable heater, it must be electric. If it won't shut off automatically when flipped over, replace it with one that will. Kerosene heaters are not allowed for use in commercial businesses because of the hazard of Carbon Monoxide poisoning.*

- Is your heater plugged directly into a wall outlet?**
Don't use any kind of extension wiring for a portable electric heater. Electric heaters consume large amounts of electricity and can melt an ordinary extension cord, or trip power strip circuit breakers.

- When you use your heater, keep it clean and away from combustible materials.**
Electric wall heaters need to have the dust cleaned out of them a few times each year. Combustible materials can ignite very quickly if placed too close, usually when nobody is in the room.

- If you or someone that you know, needs a smoke detector, and lives in the city, we will provide one free of charge just by*

calling 788-3147.

MISCELLANEOUS

- Do you have more than ten gallons of flammable or combustible liquids within your business?**
Generally, businesses are only allowed to have up to ten gallons of flammable or combustible liquids on site. The less you have, the better. If you don't need them, throw them, or give them away.

- If you have compressed gas cylinders within your business, is it secure so that it cannot fall or be knocked over?**
Many businesses have compressed gas cylinders that will be propelled like a rocket if they tip over and the control valve breaks off. (Propane cylinders should always be kept outside!)

- Do you know how to turn off the utilities in an emergency?**
If there was a gas leak, electrical fire or water leak, would you know how to turn off the supply in a hurry?

- Is storage orderly and kept at least two feet from the ceiling in your storage area?**
While it may be difficult, Storage should be kept away from light fixtures, fire sprinkler heads and air vents.

- Do you have any "Reportable Quantities" of Hazardous Materials?**
The E.P.A. requires certain types

HAILEY FIRE DEPARTMENT

Fire & Life Safety Pre-Inspection Checklist

617 Third Ave. South
Hailey, Idaho 83333
Office 788-3147 / Fax 788-0279

EXTERIOR

- Are address numbers for the building or your business clearly visible from the street or driveway?**

All emergency vehicles (fire, police, or ambulance) must be able to find your business. Numbers should be at least 4 inches high and have a contrasting background.

- Can emergency vehicles gain access to your business without being obstructed by parked vehicles?**

Are vehicles parked in the access roads required by fire apparatus? Remember, fire apparatus are very large and difficult to maneuver in tight places.

- Are the fire hydrants around your building clear of obstructions?**

Vehicles, landscaping, snow or other obstructions can sometimes mean the difference between a small, easily managed fire, and a total loss. Insure that your fire protection systems are free from obstructions.

- Is the trash dumpster for your building more than 5 feet from the building's exterior wall, roof overhang, or any opening such as a window or door?**

If the dumpster is too close and were to catch on fire, it would likely spread to the building.

ELECTRICAL

- Are all of the electrical appliances and their power supply cords in good working condition?**

Frayed power cords, damaged plugs, and worn or poorly maintained electrical equipment can easily start a fire.

- Do all of your extension cords have a circuit breaker, and protected from damage?**

Lightweight extension cords are not allowed for use in commercial businesses. If you need an extension cord, use the type that have an internal circuit breaker. But don't use them for larger appliances requiring a lot of electricity. Protect the cord from being walked on or otherwise damaged.

- Is there a cover on all electrical switches, outlets and junction Boxes?**

Missing covers are a shock hazard, and very inexpensive to correct.

- Is there clear access to the circuit breaker panel, and is each breaker labeled as to what it controls?**

In the event of an electrical emergency, most fires can be prevented by quickly disconnecting the power to the appliance. Being able to quickly get to the breaker box, and disconnect the correct breaker can be essential in keeping a fire from occurring.

FIRE EXTINGUISHERS

- Is there a recently serviced portable fire extinguisher mounted in your business?**

A fire extinguisher with a rating of "2A:40B:C" (Approximately 5 lbs.) is required for all business. This rating can be found under the U.L. Rating label on the extinguisher. All fire extinguishers must be inspected by a qualified technician at least every 12 months.

- Is the extinguisher readily visible and accessible to you? Do you and your employees know how to use the fire extinguisher?**

EXITING

- Are all of the doors that are used for exiting, unlocked whenever you are open for business?**

All doors used as exits must be operable without the use of keys, or special knowledge anytime the building is occupied. (This includes the employees as well as the public.)

- Is there a clear aisle or passageway to all exit doors?**

The building occupants must be able to get to the exit doors without having to go around displays, or obstructions that are in the way.

- Can you see an exit door or sign indicating their direction, from any point in the building?**

Customers must be able to see an exit from any location within the business. Also, if it looks like an exit, it must operate like an exit.

- Are the exit signs properly maintained?**

Generally speaking, all exit doors are required to have an exit sign posted on it or pointing to it, with 6 inch high lettering. (Main entrances do not need an exit sign, if it is obvious that the entrance is also an exit.) If the business has lighted exit signs, burnt out bulbs must be replaced promptly, and battery backup power supplies checked and maintained.

- If there was a power outage, can you and your employees see well enough to safely exit the building?**

It may be necessary to install emergency lighting that will automatically come on during power outages.