

**City of Hailey
Parks & Lands Board**

**Meeting Minutes
January 2, 2018**

Attending Board Members: Lamar Waters, Sara Gress, Dean Hernandez, Mark Spencer, Nancy Linscott, Henno Heitur
Attending City Staff: Stephanie Cook
Council Liaison: n/a
Absent: Pat Cooley, Darin Sales
Attending Public: Dave Keir, Marty Lyon

Call to Order:

Call to order by Waters at 6:00 p.m.

Public Comment:

None

Approval of Minutes:

Motion to approve minutes for the December 13th, 2017 meeting by Linscott; second by Gress; passed unanimously.

New Business:

Election of Chair and Vice Chair. Hernandez nominates Gress for chair, Gress accepts. Waters asks who is in favor, all agree. Waters asks if anyone opposes, no opposition. Vote passes unanimously. Gress then nominates Spencer as vice chair to the board; Spencer agrees to the nomination. Waters asks who is in favor, all agree. Waters asks if anyone opposes, no opposition. Vote passes unanimously.

Discussion of expectations, accomplishments and goals of the Parks and Lands Board; discussion will include most recent Strategic Plan. Gress, as new chair, moves the meeting into this discussion. Cook emailed a list of goals and accomplishments, compiled from the most recent strategic plan and projects that have happened since the 2015-2016 Strategic Plan for the board to look at before the meeting. Linscott asks about adding fruit trees and incorporating ideas to be more inviting for kids. Cook suggests adding these ideas to the individual park planning sheets. Gress asks about the outcome of charging cell phones and using solar at the Ice House. Cook hasn't heard any more about this issue. Waters thinks the Ice House locked their outlets. Waters asks about the skate park lights. Cook will add it to the list.

Discussion of park specific planning effort and objectives, to have a plan in place before the first park discussion. Beginning in February, an in-depth look at each park will occur where staff will compile a list of amenities, needs, the purpose and future use of each individual park. The public outreach process for this is currently undetermined, but necessary for successful park planning. Gress emphasized the importance of having a well thought through survey so that the results are

usable. The board comes up with the following as questions to ask on the survey: users having kids, users having dogs, usage at what time of day, how close people live to the park, how often park is used, what the park is used for, what users like, what users do not like, and what users identify as needed improvements. Cook anticipates sending information out in the City's newsletter, mailers for neighbors and having a survey. Spencer suggests not sending a mailer to neighbors, as parks are used by everyone in the city and neighbors shouldn't be targeted. Linscott suggest using the mailer for project developments and more specific project work, since this work will be near the neighbors. Linscott also suggests having paper surveys at the meeting for people to take. Cook will send the survey to residents in the newsletter, Our Town, as well as send out the link to the survey, once finalized. Gress would like to work on the survey between the January meeting and February meeting and have the survey finalized at the February meeting before being sent out for public input. Heitur agrees, saying this way the questions will be vetted and errors caught.

Old Business:

None

Commissioner/Staff Reports:

Update of Janice Seagraves Family Foundation grant and City purchase of Jimmy's Garden.

The City applied for, and has been awarded \$175,000 from the Janice Seagraves Family Foundation for the purchase of Jimmy's Garden. There will be a plaque and ceremony in the spring of 2018 when the park opens for the summer.

Update of Idaho Power contribution towards Balmoral improvements project. The City applied for contributions from Idaho Power for Balmoral Improvements and was awarded \$1000.

Update of Lupine Development and in lieu fees. Approximately \$20,000 will be given to the City as in-lieu fees for the Lupine Development.

South Woodside Lot (3920 Woodside Blvd) Landscaping. Cook told the board that this will be a discussion at a future meeting as the landscaping of the open space half of this lot is not planned.

Discussion of Topics for Next Agenda:

Next meeting: February 6th

South Woodside Lot Landscaping discussion, to be open house/workshop

Finalize survey for park planning

Adjourn:

Motion by Linscott to adjourn the meeting; second by Heitur; adjourned at 7:37 p.m.