

**City of Hailey
Parks & Lands Board**

**Meeting Minutes
November 11, 2017**

Attending Board Members: Lamar Waters, Sara Gress, Dean Hernandez
Attending City Staff: Stephanie Cook
Council Liaison: n/a
Absent: Pat Cooley, Darin Sales, Mark Spencer
Attending Public: n/a

Call to Order:

Call to order by Waters at 6:05 p.m.

Public Comment:

None

Approval of Minutes:

Motion to approve minutes for the October 4th, 2017 meeting by Waters; second by Gress; passed unanimously.

New Business:

Introduction of park specific planning effort and objectives. Beginning in December, an in-depth look at each park would occur where staff would compile a list of amenities, needs, the purpose and future use of each individual park. The public outreach process for this is currently undetermined, but necessary for successful park planning. Cook explains that, per the request of the Mayor, staff create an identity for each park; each park needs to have a plan and a direction for future use and funding. This includes compiling a list of needs and figuring out the potential for each park. The plan is to discuss one park at each Parks and Lands Board meeting to determine the plan. The public outreach process has not yet been determined, but will likely include informing neighbors and a survey. Gress offers assistance with the survey piece of the public outreach process. Gress explains that she has experience with surveys and data collection. Hernandez recommends visuals. He explains citizens will more easily understand and be receptive to pictures, maps, etc. Hernandez is also concerned about the goal of this project. He said a lot of time and energy can go into a project and not be used. Cook explained that this park project, with the Parks, Lands and Trails Master Plan updates, is on the Council agenda for the November 13th meeting and she will ask for direction and clarification from Mayor and Council and report back to the board.

Old Business:

Update of changes to-date of the Hailey Parks, Lands and Trails Master Plan. Public comment will be taken at this time, prior to the Public Hearing with Council at the Nov. 13th meeting. Cook finalized the updates and sent them to the board earlier in the day. She explains the updates include reorganizing sections for smoother reading, adding Kiwanis and Wood River Land Trust to the list of organizations the City partners with, the budget to reflect 2018 and funding explanations and the use of sustainable practices. Reorganizing sections includes consolidating ideas and deleting repeating sections. The Hailey Greenway Master Plan process has been added to the partnership section with the Land Trust. The budget section explains funding for year 2018 and the possible sources of monies. Sustainable updates include the use of plants and irrigation that are the most sensible. Cook presented initial changes to Council on September 25, 2017. The Master Plan has been posted on the City website and a link was in the November newsletter encouraging citizens to give their feedback on the Master Plan. Cook will present the updated Master Plan to Council on November 13th, 2017 for their approval. Motion by Hernandez recommending the Council approve the updates, as they are, made to the Hailey Parks, Lands and Trails Master Plan. Second by Gress; passed unanimously.

Commissioner/Staff Reports:

Update of Thunderbird Development: Phase 1 (LOTS 1A & 2A, BLOCK 61, 1ST. AMENDED WOODSIDE #15 SUBDIVISION) park requirements have been met. Cook explains this project has been ongoing for years. The Parks and Lands Board may not get the opportunity to comment on this project since the park requirement was met when the project was initiated.

Update on schedule of Hailey Greenway Master Plan. Completion anticipated January, 2018. Cook explains this Master Plan is scheduled to be on the January 8th, 2018 agenda for approval.

Discussion of Topics for Next Agenda:

Next meeting: December 13th

Discussion of one park/ Hernandez suggested using the December meeting to create a metric and set of questions to ask for information; a plan of attack.

Changing meeting dates- Cook suggests thinking about whether the current schedule works or if the board would like to change the meeting dates.

Adjourn:

Motion by Hernandez to adjourn the meeting; second by Gress; adjourned at 7:34 p.m.