

**City of Hailey
Parks & Lands Board**

**Meeting Minutes
December 2, 2015**

Attending Commissioners: Lamar Waters, Mark Spencer, Phil Rainey, Terry Clark

Absent: Dean Hernandez, Darin Sales, Janet Fugate

City of Hailey: Tracy Anderson

Call to Order:

Call to order by Waters at 6:05 p.m.

Approval of Minutes:

Motion to approve minutes for August 5 and November 4, 2015 by Waters; second by Spencer; passed unanimously. Minutes for May 6, June 3, and June 22 need to be approved at the January meeting.

Old Business:

Goals for 2016 / Discussion of advocating for parks department creation. Spencer described that the board's role could be to provide a framework (no nuts and bolts) for what a department might look like and how it could benefit the city. The board could research resources to figure it out; resources such as how other cities have done it, or reference materials about the topic. The framework can help define the future of the resources and the best use of those resources. Anderson said there are budgeted funds for a part-time person and that staff is still defining the best way to implement. Clark suggested that perhaps an intern could be a good place to start. All agreed to list the framework strategy on the goals sheet.

Discussion of remainder of broad goals ensued. All agreed that updating the Parks Master Plan is an important goal. Other goals listed (clarify board mission, find a way to pair sponsors with wish list items, define additional revenue streams, and community survey on park uses) should be included in the master plan and master planning process. Student Intern might be good candidate for getting the master plan done. Staff will check out this idea internally; if supported, Clark and Spencer will reach out to U of I and other student contacts.

The last broad goal, determine best use of south Woodside lot, will be put on a future board agenda for more in-depth discussion.

Motion to accept 2016 broad goals; second by Rainey; passed unanimously.

All agreed that all of the 2016 capital projects listed should stay on the list. Skate Park lighting would be done if Cobblestone comes in at or below engineer's estimated cost.

Motion to accept 2016 capital goals and adopt 2017 goals contingent on revision of master plan by Clark; second by Rainey; passed unanimously.

Potential improvements to Lions Park were discussed. Waters informed of availability of grant funding for RV projects, and stated that Hailey needs an RV park. An RV park could generate revenue that could be dedicated to parks. Potential challenges due to Lions being in the county and also political challenges. Different models could be researched for implementation (contract it out, city-run, etc.). Spencer asked if the RV grant can be used to conduct a site study. Unknown at this time. Everyone agreed an RV park is a need. Anderson suggested that if this is something the board is serious about, and all agree, the project should be moved onto the long-term capital project list so that it can be explored further.

Rainey suggested that a way to increase the quality of special events could be for the city to purchase a portable restroom facility similar to the one Sun Valley Company uses. It is basically a self-contained, multi-stall restroom, with both men's and women's sections, on a trailer. If the city owned such an item, it could be rented out to event producers, who would also pay to have it serviced when the event is over.

New Business:

Brief Review of Board Bylaws / Tabled until January meeting. City Administrator is updating all board bylaws based on statutory changes, and will then attend the various board meetings and conduct bylaw review.

Commissioner/Staff Reports:

Ice Rink Opening / Waters reported on grand opening. The mayor spoke, all major donors were there; it was a big deal. Soft opening November 15, grand opening on the 20th. Project was finished on time. Hailey Ice has a schedule online and skates are available.

Keefer Terrain Park / Waters reported that he and Rainey and six volunteers put the terrain park in; now we just need more snow. A new feature, a C rail, is still in the works and should be added in the next few weeks.

Holiday Square / Anderson handed out a diagram of the Holiday Square and a press release about the schedule. Friday, December 11 is the main day, with activities and the Christmas tree lighting ceremony.

Seagraves Foundation Presentation and Other Grant News / Anderson reported that the Seagraves Foundation presentation went well, but there is no word yet. Also reported the Idaho Community Foundation has awarded the city \$2,500 towards the picnic shelter and picnic tables at Balmoral Park.

Discussion of Topics for Next Agenda:

Refine goals, review bylaws, updates on terrain park, holiday square and Seagraves Foundation.

Adjourn:

Waters moved to adjourn the meeting, seconded by Spencer. Meeting adjourned 7:25 p.m.