

**City of Hailey
Parks & Lands Board**

**Meeting Minutes
March 22, 2017**

Attending Board Members: Lamar Waters, Dean Hernandez, Sara Gress, Mark Spencer, Phil Rainey

Attending City Staff: Stephanie Cook

Council Liaison:

Absent: Pat Cooley, Darin Sales

Attending Public: n/a

Call to Order:

Call to order by Waters at 6:07 p.m.

Public Comment:

None

Approval of Minutes:

Motion to approve minutes December 20th, 2016 and February 21st, 2017 by Waters; second by Sales; passed unanimously.

New Business:

The Hailey Parks, Lands and Trails Master Plan updates overview of changes presented by staff- Cook explains the updates that she has completed so far. No major changes are made to the content; the partnership section is updated, definitions are combined, the standards are combined and organized, public art and public elements, public elements standards, gift review policy, public element review policy, public art, public art review guidelines have been consolidated, the funding information, recreation plan and action plan have received updates. Waters asked when the Master Plan was last updated. Cook explains the Master Plan has not been updated, but was created in 2002. Rainey says he likes having guidelines, some things are standards and some are guidelines. Waters asks about putting benches and the Memory Tree information in the Master Plan. Hernandez thinks maybe not the Memory Tree information or benches. Hernandez says there are no landscaping standards. Sales says standards for commercial are more important than residential. Gress says parks need to be the example. Cook explains the Park Planning Sheets and how the amenities and needs described on the sheets can help determine the direction of each park and what could happen in the park. Rainey asks if benches are something the Board wants as a standard, or should they be in the Master Plan as a guideline so there is flexibility. Cook says the planning sheets will be attached as an appendix at the end of the Master Plan. Hernandez suggests to reference the Hailey Tree Guide, but not adopt it as part of the Master Plan. Waters suggests adding benches, the Memory Tree, picnic tables, play structures and water fountains. Sales says the action plan is important and seems like the most workable part of the Master Plan. Gress agrees, saying it's a more living portion of the document and some portions are "timeless". Sales suggests looking at Master Plans from similar climates that focus on sustainability. Waters

suggests looking at the WishList and updating and incorporating. Cook encourages questions, thoughts and suggestions be emailed to herself and/or the group during the time before the April meeting.

Old Business:

Hop Porter Play Structure repairs- Waters reminds everyone that he and Rainey did a walk through last fall and assessed. He says the original plan was to go in a weekend and do all of the repairs, but Waters is not sure it will work as there is a lot of work to be done. Rainey suggests making repairs in one session and doing the stain/seal application in another session. Rainey suggests looking into the application being subcontracted or donated. Waters says this project will need a handy carpenter. Rainey suggests getting materials and professionals. Rainey says we need to learn the liability if the board and community were to do repairs. Hernandez says it may be difficult to get a group of people who can do that kind of carpentry work; he suggests identifying needs and finding a company that can do the repairs. Sales asks if the City has the budget for these repairs and, if so, put a list of needs together and bid it out. Gress says private corporations do volunteer work, examples being Starbucks and Marketron. Rainey says maybe Kiwanis would be interested in helping. Waters says he and Rainey will finalize a materials list. Rainey asks about materials, if replacing the broken pieces with wood or a different material would be the best idea. Sales suggests having an engineer look at it and determine if the structure is safe and worth repairing or if a new structure is recommended. Hernandez motions to have an engineer look at it. Rainey seconds; passes unanimously.

Commissioner/Staff Reports:

Land and Water Conservation Fund grant update for Balmoral Park Improvements- Cook says she, Sales and Mariel Miller, the Public Works Director, went to Boise on Tuesday, March 21st, 2017 to give a presentation to the Idaho Department of Parks and Recreation. Cook says the presentation went well and we received positive remarks and questions, but the City won't know until later in the summer if they are awarded the grant.

Wood River Valley recreation survey presentation by BCRD- Cook is working on having the presentation at one of the spring meetings.

Hailey Greenway Master Plan update involving Lions Park and properties owned by the WRLT- the City received 6 responses to the SOQ for this project. City staff and the WRLT will recommend a firm to council, who will make a decision on April 3rd. This Master Plan will incorporate connection with potential and future uses of land along the Big Wood River which is City, WRLT and privately owned, including uses of Lions park.

Quigley Development update- Planning & Zoning will present a recommendation to council on April 3rd. P&Z will either recommend council to consider the annexation of Quigley or to not consider the annexation of Quigley.

Lions Park flood mitigation efforts- the City is finalizing an agreement with the adjacent property owner to the west of Lions Park allowing the City to filter the melted snow and the water to flow onto the adjacent property.

Discussion of Topics for Next Agenda:

Hailey Parks, Lands & Trails Master Plan – the action plan

Quigley updates

Hailey Greenway Master Plan updates

Wood River Recreation survey presentation by BCRD

Adjourn:

Motion by Waters to adjourn the meeting; second by Hernandez; adjourned at 7:40 p.m.