

**MINUTES OF THE  
HAILEY PLANNING & ZONING COMMISSION  
Tuesday, May 27<sup>th</sup>, 2014  
Friedman Memorial Airport  
3:30 p.m.**

**Present:** Jay Cone, Janet Fugate, Regina Korby, Owen Scanlon, Dan Smith

**Absent:** None

**Staff:** Micah Austin, Kristine Hilt

**Other:** Tony Evans, Idaho Mountain Express; Rick Baird, Airport Manager; Matt Dubbe, Mead & Hunt; Mike Smith, Ruscitto/Latham/Blanton; Nick Latham, Ruscitto/Latham/Blanton; Dave Mitchell, TO Engineering

***Call to Order***

**3:36 pm:** Chair Cone called the meeting to order.

***Public Comment for items not on the agenda***

None.

**New Business and Public Hearings**

*NB 1      Tour of Friedman Memorial Airport*

**3:36 p.m.:** Nick Latham notified the Commissioners of the objective of the meeting and introduced the project and his staff. **3:39 p.m.:** Dave Mitchell, T.O. Engineers, introduced the timeline for the needed improvements for the existing airport. Dave outlined the need for a compliant runway safety area and pointed out Runway A and Runway B proposed modifications. Details included terminal expansion, the new proposed airport operations building, project timeline, upcoming projects and phases. Dave notified the Commissioners that the hanger relocation and North end improvements were anticipated to take place in spring of 2015. **3:43 p.m.:** Dave added that the improvements were safety related and therefor funded by the FFA. The airport parking lot would not be part of the funding as it brings revenue to Friedman Memorial Parking Lot. **3:45 p.m.:** Micah Austin inquired about FFA Funding and the requirements for it. Rick Baird, Airport Manager, noted that safety standards were priority and that the Friedman Memorial Airport needed to meet those standards as soon as possible. Rick continued to explain the different types of funds available from the FFA. He noted that the airport received an \$18M grant for pavement improvements. Jay Cone inquired further about the proposed building funding options. Owen Scanlon inquired about the runway completion, increased size of aircraft, and the safety areas being improved. Rick Baird notified the Commission that the size restrictions were limited due to weight restrictions of the current runways. **3:41 p.m.:** Rick Baird continued to brief the Commission on the needed improvements for the terminal expansion. Discussion continued to include parking availability, Allen & Co., and aircraft storage space. **3:44 p.m.:** Nick Latham introduced the site plan along with current and proposed locations of all modifications and additions. He included details about service roads, airport service building, landscaping, entry road, parking lot, FFA landscaping requirements and lighting. Discussion included the bypass area,

object free area and the project's new runway area. Chair Cone inquired about possible future funding from the FFA for a new airport and Rick Baird notified him that the terminal improvements have been needed for a long time and that waiting was no longer an option. Discussion between the Commission and Rick Baird included the possibility of adding additional flights, the maximum of three (3) airplanes on site at one time, and the upcoming full presentation on June 9<sup>th</sup>, 2014.

**4:20 p.m.:** Nick Latham summarized the on-site tour for the Commissioners and the group traveled outside to review the project areas. The site visit started with an introduction of the terminal expansion. Spray paint was pointed out by Matt Dubbe to help visualize where the building corners of the terminal addition would start and end. Discussion between the team and Commissioners included the rental car area in the parking lot, aircraft area, height of proposed addition, and landscaping. Mike Smith, RLB, unrolled a colored rendering of the terminal on the ground for all the Commissioners to review. The group walked over to the proposed site for the airport operations building. Stakes with colored tape were installed prior to the tour to explain the size and location of the building to the Commissioners. Nick Latham summarized the building and included details about storage, purpose, height, length, and future goals of area directly near to the building. He included information about the plans for the buildings surrounding the proposed airport operations building. Rick Baird added information about the future of the airport and the goals he most wanted to achieve.

***Adjourn***

**4:48 p.m.:** Janet Fugate motioned to adjourn. Dan Smith seconded and the motion passed.