



# PUBLIC RECORDS REQUEST

To: City of Hailey  
115 Main St. S., Suite H  
Hailey, ID 83333  
PH: (208) 788-4221 / FAX: (208) 788-2924

I hereby request, pursuant to Idaho Code §9-338 and §74-102, to  examine  copy  
the following public records:

\_\_\_\_\_

Date: \_\_\_\_\_, 20\_\_\_\_

Print Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ FAX #: \_\_\_\_\_

Email : \_\_\_\_\_

Signature: \_\_\_\_\_

***City Use Only***

*Copying Costs Paid \$* \_\_\_\_\_

**ACTION TAKEN**

*Mailing Costs Paid \$* \_\_\_\_\_

Date Records Provided: \_\_\_\_\_

How Records Provided: \_\_\_\_\_

Date Three-Day Notice Mailed: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_