AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday March 25, 2019 * Hailey City Hall Meeting Room

ACTION ITEM = a vote may occur but is not required to be taken
ACTION ITEM.....

5:30 p.m. CALL TO ORDER - Open Session for Public Concerns

CONSENT AGENDA:

CA 091 Motion to ratify Mayor's letter to Federal Aviation Administration (FAA) on plans for future power lines acting as obstacles at Friedman Memorial Airport ACTION ITEM..... 1

CA 092 Motion to approve application for FY 2020 Idaho Emergency Medical Services (EMS) Account III Grant for rescue Personal Protective Equipment (PPE), pagers and radios totaling potential grant award of $11760.95 ACTION ITEM 3

CA 093 Motion to approve receipt of grant funds from Idaho Commission for Libraries on their Broadband Toolkit Improvement Program, $500 award ACTION ITEM..... 26

CA 094 Motion to ratifying signature on grant agreement with Idaho Commission for Libraries on their 2019 Summer STEM Program, $600 award with Resolution 2019-024 ACTION ITEM 32

CA 095 Motion to approve Resolution 2019-025, and authorize the Mayor to sign the Adopt A Park agreement with Sun Valley Services for mowing at Jimmy's Garden during the 2019 park season ACTION ITEM..... 42

CA 096 Motion to approve Resolution 2019-026, and authorize the Mayor to sign the Adopt A Park agreement with Clearwater Landscaping for maintenance at Keefer Park during the 2019 park season. ACTION ITEM..... 47

CA 097 Findings of Fact, Conclusions of Law and Decision for the Final Plat Application, submitted by Old Cutters, Inc., requesting to resubdivided Lot 14, Block 5, Old Cutters Subdivision (621 Doc's Hickory Drive), into two (2) sublots, each comprising of 5,000 square feet. This project is located in General Residential (GR). ACTION ITEM 52

CA 098 Motion to ratify claims for expense during the month of February, 2019 ACTION ITEM 61

CA 099 Motion to approve claims for expenses incurred during the month of February, 2019, and claims for expenses due by contract in March, 2019 ACTION ITEM 70

MAYOR'S REMARKS:

MR 000

PUBLIC HEARING:

PH 100 Consideration of ballot(s) to increase City of Hailey funding, with discussion and decision about which is the preferred funding mechanism for a May 2019 ballot question on funding additional maintenance, street projects and/or a Town Square ACTION ITEM 89

STAFF REPORTS: Staff Reports Council Reports Mayor's Reports

SR 101 Progress letter to Seagraves Foundation on Hop Porter Park grant maintenance repairs..... 101

SR 102 Hailey Public Library Director's report for January 2019..... 103

SR 103 Hailey Public Library Director's report for February 2019..... 107

SR 104 Draft of next Planning and Zoning Commission meeting agenda..... 111

SR 105 Draft of next City Council meeting agenda..... 113

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - 1244 Next Resolution Number- 2018-027

City of Hailey

OFFICE OF THE MAYOR

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333
(208) 788-4221
Fax: (208) 788-2924

March 19, 2019

Mr. Paul Holmquist
Federal Aviation Administration
Southwest Regional Office
Obstruction Evaluation Group
10101 Hillwood Parkway
Fort Worth, TX 76177

RE: 2018-ANM-5330-OE through 2018-ANM-5357-OE

Mr. Holmquist,

The City of Hailey is one of the sponsors of the Friedman Memorial Airport (SUN) located on the south end of our city.

We have been made aware of and have reviewed OEAAA cases 2018-ANM-5330-OE through 2018-ANM-5357-OE and their potential impacts on SUN. As the construction of these obstacles would negatively impact the ability of our airport to develop a future vertically guided instrument approach procedure, we object to their construction.

Air service access to our community is critical, especially during the winter and times of low visibility. If the power lines could be buried underground, the impact on approaches to RWY 31 may be mitigated.

Sincerely,

Fritz X. Haemmerle
Mayor, City of Hailey

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/25/2019 DEPARTMENT: HFD DEPT. HEAD SIGNATURE: CA

SUBJECT:

FY 2020 ID Emergency Medical Services Grant Application Approval – for $11,760.95

Motion to approve grant application to Idaho Bureau of EMS & Preparedness program, requesting a grant for $11,760 for pagers and personal protective equipment for five firefighters, and authorizing city officials to sign the appropriate documents, including a letter of support from the Mayor. ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Approval of State EMS Grant for new EMS and Safety equipment

$4,149.60 for 5 sets of rescue PPE (Personal Protective Equipment)
$1,876.25 for 5 new pagers
$5,735.10 for 3 new portable radios

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

This is 100% funded by State EMS

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☐	Public Works, Parks	☐	_____
☒	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve grant application to Idaho Bureau of EMS & Preparedness program, requesting a grant for $11,760 for pagers and personal protective equipment for five firefighters, and authorizing city officials to sign the appropriate documents, including a letter of support from the Mayor. ACTION ITEM

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

FY 2020
Idaho Emergency Medical Services (EMS)
Account III Grant Application

IMPORTANT INSTRUCTIONS FOR SUBMITTING YOUR APPLICATION

Your submitted application is FINAL and only ONE application will be accepted. There are no courtesy reviews of applications; if you have questions, contact the Bureau of EMS and Preparedness PRIOR to submitting your application. The required attachments (fleet report, vendor quotes, W-9, etc.) are considered an integral part of the application. Therefore, any omissions or errors will cause the application to be incomplete.

The Bureau conducts a Grant Application webinar each year to help you complete the application. It is strongly recommended that you attend this webinar as it will likely answer many of the questions you may have. The webinar is recorded, so if you cannot attend live, it may be watched later. The FY2020 webinar is posted on the grants page of the EMS website at www.idahoems.org. This year, the webinar will be held on *February 21, 2019* at 7pm MST.

If you are applying for an EMS Vehicle you will need to request a Vehicle Fleet Report from the Bureau. Verify and *update* the information in this report. This information will be used when processing your application and to update your agency's licensure file. You may make handwritten notations to update the report but, be sure they are legible.

The grant application is a fillable Adobe document that can be completed using Adobe Reader (www.adobe.com/downloads/). It is recommended that all agencies save a copy of the application locally on their computer. An email confirmation will be sent to the agency upon receipt of the application. If you do not receive email confirmation within 24 hours of sending your application, assume it was not received. You can also verify receipt on the Grant web page at www.idahoems.org.

Application Due: On or before April 1, 2019

	Email – Preferred method	In Person	Mail	Fax
Submission Methods	emsgrants@dhw.idaho.gov	2224 Old Penitentiary Rd Boise, Idaho, 83712	Bureau of EMS and Preparedness PO Box 83720 Boise, ID 83720-0036	208-334-4015
Send Deadline	11:59 p.m. April 1, 2019	5:00 p.m. April 1, 2019	Postmarked: April 2, 2019	11:59 p.m. April 1, 2019

For Bureau Use Only

Method of Receipt
☐ Email ☐ Fax ☐ In Person ☐ Mail

Date and Time Received: _____

Date Postmarked: _____

Required Attachment Checklist

- [ ] 1. County, Fire District or incorporated city government (in your primary response area) endorsement(s).

- [ ] 2. Documentation of one (1) or more vendor price quotes for all proposed vehicle/equipment purchases.

- [ ] 3. If requesting a new vehicle to replace an old vehicle, attach a copy of the old vehicle's title or registration.

- [ ] 4. If requesting a vehicle, contact the EMS Bureau for an Agency Vehicle Fleet Report. Update all feels of the fleet report and return with your application.

- [ ] 5. If requesting extrication equipment, provide a list of all personnel trained at the Extrication Operations level.

- [ ] 6. Completed and signed W-9 to assist the Bureau in processing your award

- [ ] 7. Type of Service Summary Report. This report (generated from patient care record software or dispatch programs) shall have a simple summary listing of the following categories and provide a count for each type of call:

    - 9-1-1 Response (Scene)
    - Intercept
    - Interfacility Transfer
    - Medical Transport
    - Mutual Aid
    - Standby

- [ ] 8. CONDITIONAL: Medical Director Endorsement

FY2020 EMS ACCOUNT III GRANT FUND APPLICATION

56-1018B. EMERGENCY MEDICAL SERVICES FUND III. (1) There is hereby created in the dedicated fund of the state treasury a fund known as the emergency medical services fund III. Subject to appropriation by the legislature, moneys in the fund shall be used exclusively for acquiring vehicles and equipment for use by emergency medical services personnel in the performance of their duties which include highway safety and emergency response to motor vehicle accidents

SECTION A: AGENCY/FINANCIAL/DEMOGRAPHIC INFORMATION

1. GENERAL INFORMATION

Agency Name (As it appears on license) Hailey Fire Department

Agency License Number 2541 Federal Tax ID Number 82-6000201

Agency Type Governmental Entity Registry No. Secretary of State (Required for non-profit status) _____

Contact Name Craig Aberbach

Daytime Phone Number 208-788-3147 Email hfd@haileycityhall.org

Number of Licensed Volunteer Providers 21

Total Licensed Providers (Career and Volunteer) 24

2. DEMOGRAPHICS

Verifiable Call Volume for Calendar Year 2018 *(Idaho EMS Responses Only)* 375
(Please attach a Type of Service Summary Report for verification)

Number of **full-time** residents within your primary response area in Idaho 8150

Attach county and/or city government endorsement(s). Only one (1) is required to receive full points for category.

Acceptable endorsements may be from:

- *County commissioners or incorporated city government officials (mayor, city manager, council members) within your agency's primary Idaho response area*
- *Fire Districts*
- *One of the above endorsements must be the vehicle title holder if you are requesting a vehicle*
- *Endorsements from taxing districts are not acceptable*

If applying for a vehicle, the name of the incorporated city, county, or Fire District to be the titleholder

_____

3. FINANCIAL AND OPERATING INFORMATION

Provide financial operating information for one full fiscal year. This shall be the most recent completed fiscal year data. Do no leave any blanks. Enter "0" if none

Financial information provided for the period of: Start Date 10/01/17 End Date 09/30/18

Expenses

Personnel	$ 442,042.65
Operating	$ 85,271.85
Capital	$ 0.00
Other	$ 0.00

Funding Sources and Revenue

Taxing Funds (Ambulance Tax, Fire Tax District, Hospital Tax District, General Funds)	$ 371,361.73	Billing for EMS Services (If not billing, enter "0" and explain in narrative)	$ 0.00
State Motor Vehicle Fund (Idaho Motor Vehicle Registration fund from county clerk)	$ 0.00	Number of billed calls for same time period	0
Grant Funds (Including all grant sources)	$ 14,840.00	Investment Income (e.g. interest, rent, dividends, etc.)	$ 0.00
Donations (Explain in narrative)	$ 0.00	Other (Explain in narrative)	$ 141,112.77
Cash on Hand (Explain in narrative)	$ 0.00		

GUIDELINES AND IMPORTANT INFORMATION

Applying for EMS Vehicles

If requesting a vehicle, it must be for providing emergency medical services only. The vehicle must be on the EMS License and is subject to inspection. Funding for ambulances will only be awarded to those agencies having at least one ambulance transport license type. Funding for medical rescue and rescue/extrication is also available.

Email emsgrants@dhw.idaho.gov and request a copy of your agency Vehicle Fleet Report, update the information, and return it as an attachment to the application. Please allow five (5) business days for a response.

Vehicle price caps are located on page fifteen (15) of this application.

Firefighting vehicles, snowmobiles, boats, all-terrain vehicles, trailers, etc. will not be funded.

Applying for EMS Equipment

Requested equipment must be appropriate based on clinical level of license types and associated scope of practice as approved by the Idaho EMS Physician Commission.

An equipment price cap has been set at $25,000 per agency (and extended to $80,000 for Multiple Organization EMS agencies as defined in IDAPA 16.01.03.200.04) to allow for more applicants to receive awards.

Extrication Equipment has been price capped at $7,500. If you are given an award for extrication equipment, you need to submit a letter affirming that you operate at the Extrication Operations level and provide a list of all personnel trained at the Extrication Operations level. You will also need to provide the Bureau with proof of equipment-specific training after the purchase is made.

A group of related items may be requested as one priority if it adheres to the definition of a kit. A kit is defined as "a group of items that will not work without the other pieces for a specific purpose." The "kit" must be advertised or cataloged as a kit by the vendor.

Identical items may be requested as one priority based on the number of licensed personnel listed on the most recent agency renewal application and may be listed under one priority item request. If requesting communications equipment, the equipment you are requesting must be compliant with your local emergency communication system.

Equipment price caps are located on page 15 of this application.

No funding will be provided for training, firefighting equipment or disposable supplies (including epi auto-injectors). Additional ineligible items are listed on page 16 of this application

If you are awarded a vehicle you must obtain and provide documentation of appropriate insurance yearly for the life of the lien.

If you are awarded equipment, you must maintain it in good working order or replace it for 5 years after purchase.

SECTION B: Emergency Vehicle Application

If you are NOT applying for a vehicle, skip to Section C

If applying for a vehicle, please contact the Bureau to obtain an "Agency Vehicle Fleet Report" to supplement this section. Remember to UPDATE the mileage. Email emsgrants@dhw.idaho.gov

1. TYPE OF VEHICLE REQUESTED

Vehicle Type _____

2. LAST YEAR VEHICLE WAS AWARDED

Year Awarded _____

3. REQUESTED VEHICLE INFORMATION

Make-chassis manufacturer (Ford, Dodge, Chevy, etc.) _____

Vehicle vendor/modifier (Horton, Wheeled Coach, etc.) _____

Purpose (Medical Rescue, Patient Transport, etc.) _____

Configuration (Type I, II, or III Ambulance, Modified van, etc.) _____

Vendor Quote (attach document) _____

Amount Requested (cannot exceed price cap) _____

4. MILEAGE TYPE AND PURPOSE OF SIMILAR VEHICLES CURRENTLY IN USE

Review the Agency Vehicle Fleet Report obtained from the EMS Bureau and make any changes directly on the report and attach to application. This information is used in calculations, so it is important that it is current and complete.

5. AGE AND CONDITION OF VEHICLE BEING REPLACED

Vehicle License Plate Number _____

Chassis Manufacture Year _____

Vehicle VIN Number _____

CONDITION OF VEHICLE (Select One) ◯ Excellent ◯ Good ◯ Fair ◯ Poor ◯ Very Poor

Plans for vehicle being replaced:
(i.e. sold, donated, used for non-EMS purposes) _____

Attach copy of vehicle title or registration for the vehicle being replaced

SECTION B-1: Vehicle Description of Need Narrative Form

Agency Name Hailey Fire Department

Call Volume for 2018 calendar year (Idaho EMS responses only) 375

To give the Grants Subcommittee a better idea of your agency's situation, please describe the need and lack of funding availability from other sources. Please mention how many vehicles are in your agency's fleet and how many miles your fleet drives annually. For non-transport vehicle requests, include the number of injury crashes your agency responded to in the last calendar year and how many of these crashes required extrication. Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.

SECTION C: PRIORITY 1 EQUIPMENT APPLICATION

1. EQUIPMENT REQUEST

Item: Extrication & Rescue Personal Protective Equipment (PPE) Quantity: 5

Purpose: Extrications

Patient Type: Adult/Pediatric

For how many calls do you anticipate using this equipment in the next year? (whole numbers only): 75

Average length of time (in minutes) the equipment would be used for a patient (whole numbers only, i.e. 2 hours = 120 minutes): 50

Vendor Quote (attach documentation): $ 4,149.60

Amount Requested (cannot exceed price cap): $ 4,149.60

2. SIMILAR EQUIPMENT

Similar equipment currently in use by your agency: similar equipment is used for the same purpose as the requested item and would be subject to the same price cap. For example, a gurney and power gurney would NOT be similar equipment since they have different price caps.

For the next two questions, "similar equipment" refers to equipment already owned and in use by your agency or a neighboring agency with which you have a mutual aid agreement. "Similar equipment" is used for the same purpose as the requested equipment item. For example, if you plan to replace a current equipment item with the requested equipment item, then the distance would be "0 miles same station" and the time would be "0 min same station." If the only similar equipment your agency has access to is kept at a neighboring agency's station eight miles and 14 minutes away, then the distance would be "6-10 miles" and the time would be "11-20 min." If your agency does not currently have similar equipment and has no mutual aid agreement that gives access to similar equipment, then the distance would be "equip not available" and the time would be "equip not available"

Distance in miles to closest similar equipment: 0 miles same station

Time in minutes to closest similar equipment: 0 min same station

Quantity (number of similar items you have – whole numbers only): 10

Are you replacing (and removing from service) your similar items with this priority request? No

ONLY fill out this section if you ARE REPLACING (and removing from service) equipment. If you are NOT REPLACING (i.e. adding to) equipment, please skip to next page.

Similar Equipment Item Description: _____

CONDITION OF EQUIPMENT USED FOR SAME PURPOSE (Select One)

○ Excellent ○ Good ○ Fair ○ Poor ○ Very Poor

Year Manufactured: _____

SECTION C-1: PRIORITY 1 EQUIPMENT NARRATIVE

Agency Name: Hailey Fire Department

Item Requested: Extrication & Rescue Personal Protective Equipment (PPE)

Call Volume for 2018 calendar year (Idaho EMS responses only): 375

The communication equipment requested has been reviewed by the County or Regional Communications Center providing services to my agency, and/or the District Interoperability Governing Board (DIGB) and is compliant with the communications plans developed.

To give the Grants Subcommittee a better idea of your agency's situation, please describe the need and lack of funding availability from other sources. Please indicate on how many calls in the last three years the equipment was used (or was needed, if equipment was unavailable). Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.

The Hailey Fire Department is a combination fire and EMS organization. We presently have 8 emergency response vehicles that respond to all Fire and EMS calls for service within the city of Hailey and assist the Wood River Fire & Rescue Department with most accident & technical rescue calls. We have seen a significant increase over the past several years with our EMS calls. In May of 2015, the city of Hailey entered into a contract for service with the Wood River Fire Protection District. The contract pays the city of Hailey approximately $7,452 per month which primarily goes for staff support. In addition, we will have the ability to respond out of city limits to assist neighboring departments with either Valley all-calls (all available responders) or be requested to respond in the event the Wood River Fire Department ambulances are committed to other calls.
We are requesting 5 additional PPE sets for our volunteers compatible with our existing complement to be utilized for our volunteer EMS responder positions. This PPE will allow our EMS responders to be better protected during vehicle extrication calls or technical rescue calls for service. This PPE meets the NFPA standards.

Fire Department administration has made grant and donation requests from organizations such as Local Chamber of Commerce, Rotary & Kiwanis Club's with some success. The department did secure funding from last years EMS grant, wild-land fire deployments and fire permit fees. In addition, the city of Hailey received a SAFER grant (payable over 4 years) to support recruitment and retention. In addition the grant is allowing us to sponsor 3 volunteers to attend paramedic certification class this year with additional opportunities over the next 3 years. The 4 year grant is estimated to be approximately $645,000. The grant does not cover EMS supplies or equipment only educational opportunities.

Donations:	$ 0
Grants -	$ 14,840
OTHER:	
Wood River Contract	$ 84,300
Fire Permits	$ 9,811
Mutual Aid	$ 47,001
TOTAL OTHER	$141,112

SECTION D: PRIORITY 2 EQUIPMENT APPLICATION

1. EQUIPMENT REQUEST

Item Pagers Quantity 5

Purpose Communications

Patient Type Adult/Pediatric

For how many calls do you anticipate using this equipment in the next year? (whole numbers only) 425

Average length of time (in minutes) the equipment would be used for a patient (whole numbers only, i.e. 2 hours = 120 minutes) 20

Vendor Quote (attach documentation) $ 1,876.25

Amount Requested (cannot exceed price cap) $ 1,875.25

2. SIMILAR EQUIPMENT

Similar equipment currently in use by your agency: similar equipment is used for the same purpose as the requested item and would be subject to the same price cap. For example, a gurney and power gurney would NOT be similar equipment since they have different price caps.

For the next two questions, "similar equipment" refers to equipment already owned and in use by your agency or a neighboring agency with which you have a mutual aid agreement. "Similar equipment" is used for the same purpose as the requested equipment item. For example, if you plan to replace a current equipment item with the requested equipment item, then the distance would be "0 miles same station" and the time would be "0 min same station." If the only similar equipment your agency has access to is kept at a neighboring agency's station eight miles and 14 minutes away, then the distance would be "6-10 miles" and the time would be "11-20 min." If your agency does not currently have similar equipment and has no mutual aid agreement that gives access to similar equipment, then the distance would be "equip not available" and the time would be "equip not available"

Distance in miles to closest similar equipment: 0 miles same station

Time in minutes to closest similar equipment: 0 min same station

Quantity (number of similar items you have – whole numbers only) 10

Are you replacing (and removing from service) your similar items with this priority request? No

ONLY fill out this section if you ARE REPLACING (and removing from service) equipment. If you are NOT REPLACING (i.e. adding to) equipment, please skip to next page.

Similar Equipment Item Description _____

CONDITION OF EQUIPMENT USED FOR SAME PURPOSE (Select One) ◯ Excellent ◯ Good ◯ Fair ◯ Poor ◯ Very Poor

Year Manufactured _____

SECTION D-1: PRIORITY 2 EQUIPMENT NARRATIVE

Agency Name: Hailey Fire Department

Item Requested: Pagers

Call Volume for 2018 calendar year (Idaho EMS responses only): 375

The communication equipment requested has been reviewed by the County or Regional Communications Center providing services to my agency, and/or the District Interoperability Governing Board (DIGB) and is compliant with the communications plans developed.

To give the Grants Subcommittee a better idea of your agency's situation, please describe the need and lack of funding availability from other sources. Please indicate on how many calls in the last three years the equipment was used (or was needed, if equipment was unavailable). Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.

The Hailey Fire Department is a combination fire and EMS organization. We presently have 8 emergency response vehicles that respond to all Fire and EMS calls for service within the city of Hailey and assist the Wood River Fire & Rescue Department with most accident & technical rescue calls. We have seen a significant increase over the past several years with our EMS calls. In May of 2015, the city of Hailey entered into a contract for service with the Wood River Fire Protection District. The contract pays the city of Hailey approximately $X,XXX per month which primarily goes for staff support. In addition, we will have the ability to respond out of city limits to assist neighboring departments with either Valley all-calls (all available responders) or be requested to respond in the event the Wood River Fire Department ambulances are committed to other calls.
We are requesting 5 additional pagers for our new volunteers compatible with our existing complement to be utilized for our volunteer EMS responder positions. This pagers will allow our EMS responders to be better prepared for calls by listening to radio traffic (multi channel) through the new pagers.

Fire Department administration has made grant and donation requests from organizations such as Local Chamber of Commerce, Rotary & Kiwanis Club's with some success. The department did secure funding from last years EMS grant, wild-land fire deployments and fire permit fees. In addition, the city of Hailey received a SAFER grant (payable over 4 years) to support recruitment and retention. In addition the grant is allowing us to sponsor 3 volunteers to attend paramedic certification class this year with additional opportunities over the next 3 years. The 4 year grant is estimated to be approximately $645,000. The grant does not cover EMS supplies or equipment only educational opportunities.

Donations:	$ 0
Grants -	$ 14,840
OTHER:	
Wood River Contract	$ 84,300
Fire Permits	$ 9,811
Mutual Aid	$ 47,001
TOTAL OTHER	$141,112

SECTION E: PRIORITY 3 EQUIPMENT APPLICATION

1. EQUIPMENT REQUEST

Item Portable Radios Quantity 3

Purpose Communications

Patient Type Adult/Pediatric

For how many calls do you anticipate using this equipment in the next year? (whole numbers only) 425

Average length of time (in minutes) the equipment would be used for a patient (whole numbers only, i.e. 2 hours = 120 minutes) 45

Vendor Quote (attach documentation) $ 5,735.10

Amount Requested (cannot exceed price cap) $ 5,735.10

2. SIMILAR EQUIPMENT

Similar equipment currently in use by your agency: similar equipment is used for the same purpose as the requested item and would be subject to the same price cap. For example, a gurney and power gurney would NOT be similar equipment since they have different price caps.

For the next two questions, "similar equipment" refers to equipment already owned and in use by your agency or a neighboring agency with which you have a mutual aid agreement. "Similar equipment" is used for the same purpose as the requested equipment item. For example, if you plan to replace a current equipment item with the requested equipment item, then the distance would be "0 miles same station" and the time would be "0 min same station." If the only similar equipment your agency has access to is kept at a neighboring agency's station eight miles and 14 minutes away, then the distance would be "6-10 miles" and the time would be "11-20 min." If your agency does not currently have similar equipment and has no mutual aid agreement that gives access to similar equipment, then the distance would be "equip not available" and the time would be "equip not available"

Distance in miles to closest similar equipment: 0 miles same station

Time in minutes to closest similar equipment: 0 min same station

Quantity (number of similar items you have – whole numbers only) 17

Are you replacing (and removing from service) your similar items with this priority request? No

ONLY fill out this section if you ARE REPLACING (and removing from service) equipment. If you are NOT REPLACING (i.e. adding to) equipment, please skip to next page.

Similar Equipment Item Description _____

CONDITION OF EQUIPMENT USED FOR SAME PURPOSE (Select One) ◯ Excellent ◯ Good ◯ Fair ◯ Poor ◯ Very Poor

Year Manufactured _____

SECTION E-1: PRIORITY 3 EQUIPMENT NARRATIVE

Agency Name: Hailey Fire Department

Item Requested: Portable Radios

Call Volume for 2018 calendar year (Idaho EMS responses only): 375

The communication equipment requested has been reviewed by the County or Regional Communications Center providing services to my agency, and/or the District Interoperability Governing Board (DIGB) and is compliant with the communications plans developed.

To give the Grants Subcommittee a better idea of your agency's situation, please describe the need and lack of funding availability from other sources. Please indicate on how many calls in the last three years the equipment was used (or was needed, if equipment was unavailable). Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.

The Hailey Fire Department is a combination fire and EMS organization. We presently have 8 emergency response vehicles that respond to all Fire and EMS calls for service within the city of Hailey and assist the Wood River Fire & Rescue Department with most accident & technical rescue calls. We have seen a significant increase over the past several years with our EMS calls. In May of 2015, the city of Hailey entered into a contract for service with the Wood River Fire Protection District. The contract pays the city of Hailey approximately $X,XXX per month which primarily goes for staff support. In addition, we will have the ability to respond out of city limits to assist neighboring departments with either Valley all-calls (all available responders) or be requested to respond in the event the Wood River Fire Department ambulances are committed to other calls.
We are requesting 3 additional portable radios for our volunteer squad leaders as take home radios. These radios will allow our EMS responders (Squad Leaders - Volunteer Officers) to be better prepared for calls by two way communications (multi channel) through the new radios without having to go to the station first. It will give our senior volunteer responders to respond directly to the emergency scene for specific calls.

Fire Department administration has made grant and donation requests from organizations such as Local Chamber of Commerce, Rotary & Kiwanis Club's with some success. The department did secure funding from last years EMS grant, wild-land fire deployments and fire permit fees. In addition, the city of Hailey received a SAFER grant (payable over 4 years) to support recruitment and retention. In addition the grant is allowing us to sponsor 3 volunteers to attend paramedic certification class this year with additional opportunities over the next 3 years. The 4 year grant is estimated to be approximately $645,000. The grant does not cover EMS supplies or equipment only educational opportunities.

Donations:	$ 0
Grants -	$ 14,840
OTHER:	
Wood River Contract	$ 84,300
Fire Permits	$ 9,811
Mutual Aid	$ 47,001
TOTAL OTHER	$141,112

SECTION F: SIGNATURE PAGE

As an authorized representative (i.e. president, licensed EMS agency administrator) for my agency, I certify that the information provided in this application document, including any attached supplemental information, is complete and accurate.

I also understand that providing false or incomplete information on any application or document submitted under these rules is grounds for declaring the application ineligible, and that any and all funds determined to have been acquired on the basis of fraudulent information must be returned to the EMS III Account.

I acknowledge that the tax ID number on the attached W-9 is associated with the address provided. If my agency is granted an award, the funds will be mailed to the address provided on the attached W-9.

Further, I acknowledge that if my agency is granted an award, my agency will be required to provide follow up documentation to the Bureau.

For all awards, this includes:

A completed Accounting Form with supporting documentation

For vehicle awards, this includes:

A copy of the vehicle specifications at the time of the purchase contract is accepted/executed

Proof of obligation of funds

Title listing the Bureau of EMS and Preparedness listed as lienholder

Insurance certificate showing Bureau of EMS and Preparedness listed as lienholder

A completed vehicle replacement form

For extrication equipment awards, this includes:

Documentation of training on the awarded equipment within 30 days of equipment receipt

Name of Individual Completing Application: Craig Aberbach

Signature of Person Authorizing Application: _____

Title: City of Hailey Mayor

Date: _____

FY2020 VEHICLE PRICE CAPS

VEHICLE TYPE	PRICE CAP
Ambulance (Transport)	$125,000
Non-Transport/Rescue	$65,000
Ambulance Remount	$87,500

Note: Any additional expenses due to add-ons to the vehicle that are above the price cap are the responsibility of that agency

FY2020 EQUIPMENT PRICE CAPS

Approved Equipment	Price Cap	Comment
AEDs	$1,700	Base Model
Alternate Transport Device*	$20,000	*Medical Director Letter Required***
Automatic Transport Ventilators	$2,800	*Medical Director Letter Required***
ALS Cardiac Monitor	$20,000	*Medical Director Letter Required***
BLS 12 Lead Device	$7,000	*Medical Director Letter Required***
Computers Desktop Laptop Tablet	 $650 $800 $550	
Extrication Package	$7,500	Must have appropriate training
Gurney Power Gurney Retrofit Kit Manual Power Power Gurney Load System Power Gurney and Load System Kit	 $2,500 $5,000 $13,500 $20,000 $25,000	 *Must be identified as "Kit" on Quote*
Mechanical CPR Device	$10,000	*Medical Director Letter Required***
Oxygen Cylinder Loading System	$2,000	Portable/External models only
Pulse Oximeter (with or without CO monitoring)	$500	Base – standalone units (NOT part of a BP Monitor Kit)
Stair Chair Standard Mechanized	 $1,000 $2,500	
Video Laryngoscope	$1,500	*Medical Director Letter Required***

*Alternate Transport Device
The Alternate Transport Device must have the ability to appropriately and securely transport a patient supine, and it shall be listed as a single line item on an equipment application.

- Not otherwise on ineligible list
- The quote accompanying the equipment application must be inclusive of all manufacturer or dealer modifications necessary for safety and security of the patient. The retention system shall not fail when subjected to manufacturers recommended load.

**Template enclosed

INELIGIBLE ITEMS LIST

NO funding for items beyond current scope of practice

The following items have been determined as INELIGIBLE by the Emergency Medical Services Advisory Committee:

1. Avalanche Beacons
2. Digital Camera
3. Disposable items (includes radio batteries, AED pads, bandaging supplies, medications, etc.)
4. Doppler scope
5. Firefighting equipment or vehicles, snowmobiles, boats, All-Terrain Vehicles, trailers, etc.
6. Power Generators
7. Pulse Oximeter/Vital Sign Monitor combination device (standalone oximeters are eligible)
8. Repeaters, Duplexers
9. SAM Splints
10. Structural Firefighting Turnouts
11. Training Equipment

NON-TRANSPORT AGENCIES ONLY

12. Retrofit Power Gurney
13. Power Gurney
14. Power – Load System
15. Power Gurney and Load System Kit

- Number of items for personnel may not exceed roster included with the most recent licensure application

Call us: 717-859-2021

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Supplying Fire and EMS Services Nationwide

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Unication

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< Continue Shopping

Check out with Checkout

My Cart (1)		Price	Qty	Total
	Unication G1 Voice Pager w/ Standard Base Charger Frequency Range List: 148-164 Mhz Color: Black Warranty Options: Standard 2 yr. Warranty Included Remove	~~$395.00~~ $375.25	5	$1,876.25

Enter a promo code

Add a note

Subtotal	$1,876.25
Shipping Idaho, United States	FREE
Total	$1,876.25

Checkout

Check out with

© 2015 by Ray's Pager Sales. Proudly created with Wix.com

BME Communication Solutions
900 W. Boeing Street
Boise, ID 83705
Phone (208) 333-FIRE
www.bmefirefightersupply.com

This quote would be for Hailey Fire for 3 of the below totaling $5,735.10

.

Quote

Date	Quote #
2/27/2019	1561

Bill To	Ship To
Wood River Fire Department 117 East Walnut Street Hailey, ID 83333	Wood River Fire Department 117 East Walnut Street Hailey, ID 83333 ATTN: Craig Aberbach 208-788-5577

				Other
				Kim
Item	Description	Qty	Rate	Total
KNG2-P150	PORTABLE RADIO - KNG2-P150 SERIES - VHF - 136-174 MHz - 5000 CHANNELS - 6 WATT - P25 DIGITAL/ANALOG - BLUETOOTH & GPS CAPABLE - FULL KEYPAD - INCLUDES RADIO & KAA0400 BELT CLIP - ***BATTERY, ANTENNA & OTHER ACCESSORIES SOLD SEPARATELY***	6	1,537.20	9,223.20
KAA0818	PORTABLE - ANTENNA - KNG & KNG2 SERIES - VHF - 150-170 MHz - SMA - 11.75" WHIP	6	35.00	210.00
KAA0103	PORTABLE - BATTERIES - KNG2 & KNG SERIES - LI-ION RECHARGEABLE "INTELLIGENT" BATTERY - 2300 mAH	12	115.50	1,386.00
KAA0355P	PORTABLE - CHARGERS - KNG & KNG2 SERIES - SINGLE BAY VEHICLE CHARGER - BLACK - KNG-PXXX & KNG2-PXXX	6	108.50	651.00
Ship	Shipping - TBD	1	0.00	0.00

We appreciate the opportunity to work with you, please let us know if you have questions.

This Quote is valid for 30 days from date of issue

Subtotal	$11,470.20
Sales Tax (0.0%)	$0.00
Total	$11,470.20

Approved by; _____

BME Fire Fighter Supply, LLC.
900 W. Boeing Street
Boise, ID 83705
Phone (208) 333-FIRE
www.bmefirefightersupply.com

Quote

Date	Quote #
3/13/2019	1571

Bill To	Ship To
Hailey Fire Department 617 S. Third Ave Hailey, ID 83333	Hailey Fire Department Attn: Craig A. 617 S. Third Ave Hailey, ID 83333 (208) 788-3147 ext #4

Item	Description	Qty	Rate	Total
	PSGQ # 20834-A			
NON-CXTM-70	LION - VersaPro PLUS Coat - Tan	1	447.72	447.72
NON-PXTM-70	LION - VersaPro PLUS Pants - Tan	1	382.20	382.20
	****PRICES ARE GOOD FROM 03/01/2019 TO 05/31/2019 ONLY***			

We appreciate the opportunity to work with you, please let us know if you have questions.

This Quote is valid for 30 days from date of issue

Subtotal	$829.92
Sales Tax (0.0%)	$0.00
Total	$829.92

Approved by; _____

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
CITY OF HAILEY

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ MUNICIPALITY

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
115 MAIN STREET SOUTH

Requester's name and address (optional)

6 City, state, and ZIP code
HAILEY, ID 83333

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
8 2 - 6 0 0 0 2 0 1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Ruby Stone Date ▶ 3/21/19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

OFFICE OF THE MAYOR

(208) 788-4221
Fax: (208) 788-2924

March 25, 2019

Bureau of EMS & Preparedness
PO Box 83720
Boise, ID 83720-0036

Re: FY 2020 Idaho Emergency Medical Services (EMS) Account III Grant Application

Application to be submitted via email at: emsgrants@dhw.idaho.gov by April 1, 2019

Dear Idaho EMS:

Hailey is the largest populated city within Blaine County, having more residents than the all the other cities combined. Our fire department is a combined department using only 3 full-time employees, and up to 20 paid-on-call fire responders. The fire department is operated on a very lean budget, with dependence upon a strong paid-on-call response. We also work under several mutual aid agreements, under which we respond to fires outside the city limits, including wildland fires. Our limited budget constrains the purchase of equipment such as personal protective firefighting gear and pagers for our paid per call firefighters.

Over the past several years the Fire Department has worked hard in developing and expanding the quality and amount of Emergency Medical Responders. Enclosed is a grant application requesting $11,760.95 for 5 sets of extrication Personal Protective Equipment (PPE), 5 new pagers and 3 new portable radios. If awarded this grant, Hailey's personnel would have the ability to be better prepared to serve the visitors and residents in Hailey and the surrounding area.

Please accept this grant application on behalf of the City of Hailey and Hailey Fire Department.

Thank you for this grant opportunity.

Sincerely,

Fritz X. Haemmerle

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/25/2019 **DEPARTMENT:** Library **DEPT. HEAD SIGNATURE:** LeAnn Gelskey

---

SUBJECT

Grant application submitted by the library to the Idaho Commission for Libraries with ~~Resolution 2019-~~

AUTHORITY: ☐ ID Code ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Library staff applied to the Idaho Commission for Libraries. The grant was submitted on October 24, 2018. The grant is intended to be used toward implementation of any "action items" identified on our Broadband Toolkit Improvement Program form.

(Grant application is attached)

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # 1004532216 (Library—Donations and Grants) YTD Line Item Balance in the amount of $500

Funds were used for purchasing a SonicWall TZ300 UTM firewall. Any remaining funds will be used for the creation of a hotspot lending program. *430 - sonicwall cost (70 remaining)

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Mayor
___	P & Z Commission	___	Parks & Lands Board	___	Public Works	_X__	Other

---

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2019-____, ratifying grant agreement with the Idaho Commission for Libraries to purchase a SonicWall TZ300 UTM firewall, as outlined in the recent grant application.

FOLLOW UP NOTES:

Idaho Commission for Libraries

February 15, 2019

Josh Crotty
Hailey Public Library
7 W Croy St
Hailey, ID 83333

Dear Josh,

Congratulations on completing the Broadband Toolkit Improvement Program (BTIP) for your library! For participating in the toolkit and submitting your completed copies of the Toward Gigabit Libraries Toolkit and the Library Broadband Improvement Plan to us, your library is eligible to receive $500 from the Idaho Commission for Libraries (ICFL) toward the implementation of any "action items" you identified on your Improvement Plan.

To receive these funds ($500), your library must agree to the following terms:

- The entirety of these funds ($500) must only be spent on items related to the implementation of "action items" identified on your Library Broadband Improvement Plan. (You may add "action items" to your Improvement Plan even after submitting it.)
- You must save and maintain access to all receipts for items purchased with these funds ($500) for a period of 3 years.

By completing and returning the Form W-9 for your library found on the next page, you indicate you agree to the terms above. We will issue your library's check for these funds ($500) upon the return of this Form W-9.

Please contact me if you have any questions or concerns. Thank you for participating in BTIP!

Sincerely,
Dylan Baker

Boise Office 325 W. State St. Boise, ID 83702
P 208.334.2150 . T 800.458.3271 . F 208.334.4016

The Idaho Commission for Libraries assists libraries to build the capacity to better serve their communities.

SHORT TERM ACTION PLAN (0-3 MONTHS)			
Action	**Intended Result**	**Resources Required**	**Timeline**
Purchase and install a SonicWall TZ300 UTM firewall.	Provide safer and more secure internet to our patrons, and update old technology that can easily be taken advantage of.	SonicWall TZ300 UTM firewall, Installation assistance from our city's IT guy	1 Month
Obtain administrative information/login to router and determine best settings for public use	To make sure we are getting the most out of our router along with keeping detailed login records for future employees	Name of company router came from, their technical services phone number, and any information they need from me.	1 Month

LONG TERM ACTION PLAN (3-12 MONTHS)			
Action	**Intended Result**	**Resources Required**	**Timeline**
Create a hotspot lending program	To allow lower income patrons/areas to have access to the internet outside of the library	Mobile hotspots, Good plan at a good rate	6 Months
Learn as much as I possibly can about E-Rate	To assist our lead in the E-Rate program, along with making sure at least two members of staff are familiar with this program	Support from State Library, E-Rate consultant (possibly), Attending E-Rate training with Dylan at Burley on 2/19/19	12 Months

Josh Crotty

From: Google Forms <forms-receipts-noreply@google.com>
Sent: Wednesday, October 24, 2018 2:18 PM
To: Josh Crotty
Subject: Broadband Toolkit Improvement Program (BTIP)

Thanks for filling out Broadband Toolkit Improvement Program (BTIP)
Here's what we got from you:

Broadband Toolkit Improvement Program (BTIP)

The Idaho Commission for Libraries (ICfL) is offering the Broadband Toolkit Improvement Program (BTIP), through which, Idaho public libraries can receive $500 to put toward the implementation of their "action items" that are determined through their Broadband Improvement Plan.

After you complete and submit this form, the Broadband Consultant at ICfL will contact you with more information, including links to your library's unique electronic copies of the Toward Gigabit Libraries Toolkit and Library Broadband Improvement Plan.

Email address *

josh.crotty@haileypubliclibrary.org

Library name *

Hailey Public Library

Your name *

Josh Crotty

Your phone number *

208-788-2036

Your role at your library *

( ) Director
(X) Other: Teen and Tech Services

.ibrary Director

I have my Director's consent for my library to participate. *

(X) Yes

Director's name *

LeAnn Gelskey

Director's email address *

lgelskey@haileypubliclibrary.org

Requirements

I am applying on behalf of an Idaho public library. *

(X) Yes

I agree to provide ICfL with my completed copies of the Toward Gigabit Libraries Toolkit and the Library Broadband Improvement Plan. *

(X) Yes

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/25/2019 **DEPARTMENT:** Library **DEPT. HEAD SIGNATURE:** LeAnn Gelskey

---

SUBJECT

Grant application submitted by the library to the Idaho Commission for Libraries for Summer STEM 2019 with ~~Resolution 2019-~~ Resolution 2019-024

AUTHORITY: ☐ ID Code ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Library staff applied to the Idaho Commission for Libraries for Summer STEM 2019. The grant was submitted on February 07, 2019. The grant is intended to support outreach efforts aimed at underserved youth in Idaho through Summer STEM activities.

The funds will be used to purchase Maker supplies for the STEM program and Summer Reading programs, themed materials, snacks/refreshments at events, books, and literacy teaching tools.

(Grant application is attached)

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # 1004532216 (Library—Donations and Grants) YTD Line Item Balance in the amount of $600

Funds have been received a job number has been assigned.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Mayor
___	P & Z Commission	___	Parks & Lands Board	___	Public Works	_X__	Other

---

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2019-024, ratifying grant agreement with the Idaho Commission for Libraries to support outreach efforts aimed at underserved youth in Idaho through Summer STEM activities as outlined in the recent grant application.

FOLLOW UP NOTES:

CITY OF HAILEY
RESOLUTION NO. 2019-024

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING THE EXECUTION OF AN ACCEPTANCE FORM WITH IDAHO STEM ACTION CENTER FOR A GRANT TO THE HAILEY LIBRARY FOR 2019 STEM SUMMER GRANT PROGRAMS.

WHEREAS, the City of Hailey desires to enter into an agreement with Idaho STEM Action Center will award $600 to the Hailey Library for summer programs.

WHEREAS, the City of Hailey and Idaho STEM Action Center have agreed to the terms and conditions of the Grant Agreement, copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the AGREEMENT between the City of Hailey and Idaho STEM Action Center and that the Hailey Library Director is authorized to execute the attached Agreement,

Passed this 25th day of March, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

Idaho Commission for Libraries

Boise

The Idaho Commission for Libraries assists libraries to build the capacity to better serve their communities.

February 11, 2019

Hailey Public Library
7 West Croy Street
Hailey, Idaho 83333

Dear LeAnn Gelskey:

Congratulations! The Idaho Commission for Libraries (ICfL) is pleased to announce that Hailey Public Library has been approved for a 2019 Summer STEM from Your Library Grant, for library outreach efforts, in the amount of $600. Attached, you will find your customized grant agreement and a Form W-9. Please review, complete and return both the signed grant agreement and a competed Form W-9 to ICfL via mail or email/scan by March 15, 2019. Once a signed grant agreement is received, your grant funds will be disbursed electronically through the State of Idaho vendor system. Grant funds will be disbursed as the signed grant agreements are received to enable more timely access to these grant funds.

Please take a few minutes to bookmark the Summer STEM from Your Library page of our website at: https://libraries.idaho.gov/stem/summer-stem/. This page contains important information about your grant requirements.

Additional STEM-related materials and a Summer STEM from Your Library yard-sign (for those libraries that requested one) will be mailed to you later this spring.

We look forward to working with you on this grant opportunity. If you have any questions or concerns, please contact Youth Services Consultant Jennifer Redford at (208) 639-4147, or jennifer.redford@libraries.idaho.gov; or Grants/Contracts Coordinator Jamie Mott at (208) 639-4164, or jamie.mott@libraries.idaho.gov.

Sincerely,

Ann Joslin

Ann Joslin, State Librarian

Grant Agreement: #STEMIT-19-28

Summer STEM from Your Library GRANT AGREEMENT between the Idaho Commission for Libraries and Hailey Public Library

RECEIVED
MAR 11 2019
IDAHO COMMISSION FOR LIBRARIES

This AGREEMENT, made and entered into by and between the Idaho Commission for Libraries (ICFL), hereinafter known as the GRANTOR, and the Hailey Public Library hereafter known as the GRANTEE.

The GRANTOR, in the exercise of its lawful duties, is the administrator of state pass-through funds provided by the Idaho STEM Action Center. The GRANTOR has approved the application submitted by the GRANTEE on February 7, 2019 and that application is by reference part of this AGREEMENT, as **Exhibit A – "Submitted Grant Application**."

The GRANTEE has applied for funds to implement the *Summer STEM from Your Library* project outlined in the "Submitted Grant Application." The GRANTOR and the GRANTEE are willing to cooperate on said project and agree to and execute this AGREEMENT according to the following terms and conditions:

1. TERM:

The term of this project shall be from the date this AGREEMENT is signed by both parties through **September 18, 2019**.

2. TOTAL GRANT AWARD SHALL BE:

X **$600.00** in state pass-through funds received from the Idaho STEM Action Center by the GRANTOR in State fiscal year **2019**.

3. ALLOWABLE GRANT EXPENSES:

All grant funds must be spent on outreach efforts aimed at underserved youth in Idaho through Summer STEM activities.

The following are allowable grant expenses:

- Hiring of presenters for STEM-related topics/activities for your outreach program;
- Buying STEM-related supplies to conduct STEM activities during your outreach program;
- Buying STEM-related manipulatives or books to be used in your outreach program or given to participants of your outreach program;

- Publicity and marketing expenses for the Summer STEM program (up to 10% of grant funds will be considered allowable for this expense).

The following are NOT allowable grant expenses:

- Buying STEM-related supplies or hiring STEM-related presenters in support of your "regular in-house" public library's summer reading program, as this is not considered outreach. (School library activities ARE considered part of outreach for this micro-grant so this spending restriction does not apply.)

4. THE GRANTEE AGREES TO:

a. Implement grant activities during the following grant period: May 1 - August 31, 2019. Purchasing may begin as soon as funding is received by the GRANTEE.

b. Offer *Summer STEM from Your Library* activities for a minimum of one hour per week, for at least five weeks during the grant period. Public libraries must hold 40 percent of their programs away from the library.

c. Survey a sampling of attendees of the library's *Summer STEM from Your Library* outreach program using a survey method provided by the GRANTOR and deliver the results to the GRANTOR.

d. Provide a count of the number of participating people engaged in *Summer STEM from Your Library* outreach activities.

e. Complete and submit a summary report on how the STEM resources provided by this grant enhanced the library's summer STEM outreach efforts; Report deadline is September 18, 2019.

f. Spend all grant funds on allowable grant expenses as outlined in Section 3 of this agreement.

g. Spend all grant funds by **September 18, 2019**; any unspent funds as of **September 19, 2019** shall be returned to the GRANTOR.

h. Seek guidance from the ICFL consultant assigned to the grant or the ICFL grants officer on changes that alter the project, its activities, or budget. Submit in writing to the State Librarian requests for approval of significant changes as determined by the ICFL staff.

i. Inform the GRANTOR of the following types of conditions if they become apparent between scheduled reporting dates: problems, delays or adverse conditions which will impair the ability to attain the objectives of the project or to utilize project funds.

j. Make the site, grant documents, and all fiscal, accounting and performance records pertinent to the grant, accessible to the State of Idaho, the GRANTOR or any of their authorized representatives, for an audit or a less formal records examination.

k. Maintain intact, for a period of three (3) years after the completion of the project as determined by the GRANTOR, all project financial, programmatic, equipment, inventory records and supporting documents. The time period for retention of project records begins on the date this AGREEMENT is signed by all parties and lasts for three (3) years.

l. Maintain financial and programmatic records for this project separate from financial and programmatic records of other projects.

m. Maintain accounting records that make expenditures readily apparent including, but not limited to, the amount of funds under the grant award, the total cost of the project, how all project funds are being used, and other records to facilitate an effective audit. Support accounting records by such source documentation as canceled checks, paid bills and payrolls.

5. THE GRANTOR AGREES TO:

a. Furnish funds to the GRANTEE. Payments will be made at the start of the grant period, after the AGREEMENT is signed by both parties.

b. Provide information, consultation, technical assistance, and required forms, to the GRANTEE, as appropriate.

6. In the event that the GRANTEE does not comply with the terms of this AGREEMENT, the GRANTOR has the right to terminate this AGREEMENT. Such cancellation will be by written notice and will outline compliance violations. The GRANTEE may appeal for reconsideration by giving written evidence of compliance within twenty (20) days following the receipt of the notification of noncompliance. In the event the appeal is not granted, the GRANTOR will terminate this AGREEMENT and the GRANTEE will repay any questioned or disallowed costs to the GRANTOR.

7. The GRANTEE has the right to request the GRANTOR to terminate and cancel this AGREEMENT upon written notice. If this AGREEMENT is terminated or canceled, the GRANTEE may be required to relinquish funds allocated under this AGREEMENT. Funds will not be authorized for any new obligations made after the date of this AGREEMENT'S expiration or termination.

8. Amendment to this AGREEMENT may be initiated by either party through written notification. The GRANTEE may submit to the State Librarian a request detailing the terms of and rationale for a project change. The State Librarian will make a

determination as to the appropriateness of the request and will issue to the GRANTEE approval or denial in a written response. The GRANTOR may amend this AGREEMENT if the terms herein are found to be inaccurate or need to be modified for compliance. In consideration of the promises stated herein, the parties wish to execute this AGREEMENT.

10. AGREEMENT SIGNATURES:

GRANTEE:

Hailey Public Library
7 West Croy Street
Hailey, Idaho 83333

Library Director/Principal

(Signature of Library Director/Principal)

3.11.19
Date signed

LeAnn Gelskey, Primary Library Contact

(Signature of Primary Library Contact)

GRANTOR:

Idaho Commission for Libraries
325 West State Street
Boise, Idaho 83702-6072

Ann Joslin, State Librarian

(Signature of Ann Joslin)

3/11/2019
Date signed

3.11.19
Date signed

Summer STEM from your Library 2019 Grant Application

Submission Date	2019-02-07 12:48:58
My publicly-funded library is a:	public library
Name of my Library	Hailey Public Library
Contact Name:	LeAnn Gelskey
Contact Phone	2087882036
Contact Email	lgelskey@haileypubliclibrary.org
Director/Branch Manager Name	LeAnn Gelskey
Director/Branch Manager Email	lgelskey@haileypubliclibrary.org
Ship To Address (this address must be able to receive boxes)	7 W Croy St Hailey ID 83333 United States
If approved for a Summer STEM grant, I would like to receive a physical copy of the Summer STEM Toolkit	Yes
I would like to receive a Summer STEM yard sign (quantities are very limited, and we may not be able to fill all requests)	Yes
1. (Up to 15 points) Plan: What are your preliminary plans for incorporating STEM activities into your summer outreach plans? Describe how your outreach plans differ from your regular service model. (If you are a public library, you must hold around 50% of your Summer STEM activities outside of your library.) Include information about possible partnerships with other libraries or organizations in your community	We will provide STEM activities at Lunch in the Park for low-income children, teens and adults three times in 2018. This program is in conjunction with the our local food bank, the Hunger Coalition as part of their Summer Food Program. We will offer two water bottle rocket launches in cooperation with both a local landowner, and the high school at a field near the high school. The person leading the demonstration is the current world record holder for water bottle rockets. Water bottle rockets pose no fire danger and are made of recycled materials. We will also host three stargazing parties to coincide with meteor showers on May 4, July 30 and August 11. Our partner for this is the Central Idaho Dark Sky Association. We have so many dates planned because of potential cloud cover. We will host three STEM Lessons is our local community garden and partner with the Hunger Coalition.

2. (Up to 5 pts) Needs Statement: Please describe the needs of youth in your community and how you plan to reach them through Summer STEM at your Library. (Include statistics along with sources for those stats).	The Wood River Valley is very socially and economically diverse. Needs of the youth in our community include food insecurity; inadequate social support and single-parent households; mental health issues including a high suicide rate; and severe lack of affordable housing. According to the Hunger Coalition, 323 children and their parents received healthy lunches, enrichment activities, and books through the Summer Food Program. They also served 4,316 healthy meals throughout the summer months. Last year, 19% of Blaine County residents participated with the Hunger Coalition. This is why the Hailey Public Library partners with the Hunger Coalition. Their reach is further into the county and pocket areas within the city, making this a strong partnership for our library. Without the Lunch in the Park program, many children would go hungry each day.
3. (Up to 5 pts) Give a general overview of what you would use the funds for. Examples of acceptable items: STEM supplies and resources; presenter fees; promotional materials*; manipulatives; and/or books.	Funds will be used to purchase Maker supplies for the STEM Program, décor to echo our NASA theme, smocks to protect the clothing of low-income children, snacks for low-income children, a wading pool for exploration of buoyancy, STEM books for infants and children, and literacy teaching tools and promotional materials in English and Spanish.
4. (no points) Are you planning to partner with a summer nutrition provider to reach underserved youth? (If your library/school is the provider, please mark yes).	Yes
If yes, what is the name of your partner organization serving food?	The Hunger Coalition

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/25/2018 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to approve Resolution 2019-025 authorizing the Mayor to sign the Adopt A Park agreement with Sun Valley Services for mowing at Jimmy's Garden during the 2019 park season.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code HMC 12
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
Sun Valley Services has adopted Jimmy's Garden since 2015, and wish to mow the garden during the 2019 park season.

These landscape companies who adopt parks provide a valuable and generous service to the community through the Adopt a Park program. Their contribution is greatly appreciated.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve Resolution 2019-025 authorizing the Mayor to sign the Adopt A Park agreement with Sun Valley Services for mowing at Jimmy's Garden during the 2019 park season.

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-025

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING THE MEMORANDUM OF UNDERSTANDING WITH SUN VALLEY SERVICES, REGARDING THE ADOPT A PARK PROGRAM FOR JIMMY'S GARDEN.

WHEREAS, the City of Hailey desires to enter into a Memorandum of Understanding with SUN VALLEY SERVICES, under which SUN VALLEY SERVICES will provide landscaping maintenance of the grounds at Jimmy's Garden.

WHEREAS, the City of Hailey and SUN VALLEY SERVICES have agreed to the terms and conditions of the Memorandum of Understanding, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Memorandum of Understanding between the City of Hailey and SUN VALLEY SERVICES and that the Mayor is authorized to execute the attached Agreement,

Passed this 25th day of March, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

MEMORANDUM OF UNDERSTANDING

Sun Valley Services and the CITY OF HAILEY

Adopt a Park Program for **Jimmy's Garden**

This Memorandum of Understanding (MOU) is entered into by **Sun Valley Services (SVS)** and the **City of Hailey** (City) this _____ day of March, 2019.

RECITALS

A. The City is the owner of several city parks, including Jimmy's Garden, and has established a maintenance program for various city parks (Adopt a Park Program).

B. SVS is a local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Jimmy's Garden.

C. Subject to the terms and conditions of this MOU, the City and SVS wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of SVS.

DUTIES AND RESPONSIBILITIES

SVS shall:

1. Mow and trim once a week on **Mondays**.
2. Perform spring and fall clean-up maintenance as needed, including turf maintenance.
3. Oversee the health of the turf of Jimmy's Garden and report any problems, including irrigation system malfunction, drainage problems, disease problems, damage or vandalism to **Stephanie Cook 788-9830 ext. 31** stephanie.cook@haileycityhall.org .
4. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.
5. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.
6. Submit monthly invoices to the City documenting SVS' contribution.

City shall:

1. Maintain all park equipment and buildings.
2. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas. Comply with Hailey's irrigation rules by irrigating at night on odd numbered calendar days.

3. Prune trees when needed.
4. Empty all garbage and dog pots.
5. Apply fertilizers and herbicides as needed to maintain health of the park.
6. Post notice of intent to apply fertilizer or herbicide prior to application.
7. Close area to the public prior to treating with fertilizer or herbicides.
8. Give prior notices of organized park activities to **Gustavo Alvarado 481-0612** gustavo@sunvalleyservicesidaho.com
9. Inspect the park periodically for damage caused by heavy use.
10. Provide a 2' x 3' foot sign at the entrance to the park with the SVS logo, Silver Leaf Adopter status, and contact information. In the event of a park co-adopter, the sign will be shared with SVS and the co-adopter on the same 2' x 3' sign.
11. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
12. Publish one City newsletter article (all adopters in one article).
13. Publish logo listing in City newsletter and on City website June through October.
14. Publish logo listing in Adopt a Park Program guide.
15. Provide two no-fee park reservations for SVS company events.

SVS and the City shall:

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform one another of significant maintenance developments and public events in the maintained area.
3. Cooperate on joint projects and additional activities when possible.
    A. SVS shall perform labor for agreed upon cooperative projects at a $35/hour rate, and provide an invoice to City for such costs.
    B. City shall provide supplies and materials to agreed upon projects.
    C. City shall produce a purchase order for supplies and materials.

SVS and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.

Gustavo Alvarado
Sun Valley Services, Gustavo Alvarado

3/5/2019
Date

Mayor, City of Hailey

Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/25/2019 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to approve Resolution 2019-026, authorizing the Mayor to sign the Adopt A Park agreement with Clearwater Landscaping for maintenance at Keefer Park during the 2019 park season.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code HMC 12
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
Clearwater Landscaping has adopted Keefer Park since 2012, and wish to continue to maintain the park during the 2019 park season.

These landscape companies who adopt parks provide a valuable and generous service to the community through the Adopt a Park program. Their contribution is greatly appreciated.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve Resolution 2019-026 authorizing the Mayor to sign the Adopt A Park agreement with Clearwater Landscaping for maintenance at Keefer Park during the 2019 park season.

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-026

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING THE MEMORANDUM OF UNDERSTANDING WITH CLEARWATER LANDSCAPING REGARDING THE ADOPT A PARK PROGRAM FOR KEEFER PARK.

WHEREAS, the City of Hailey desires to enter into a Memorandum of Understanding with CLEARWATER LANDSCAPING under which CLEARWATER LANDSCAPING will provide landscaping maintenance of the grounds at Keefer Park.

WHEREAS, the City of Hailey and CLEARWATER LANDSCAPING have agreed to the terms and conditions of the Memorandum of Understanding, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Memorandum of Understanding between the City of Hailey and CLEARWATER LANDSCAPING and that the Mayor is authorized to execute the attached Agreement,

Passed this 25th day of March, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

MEMORANDUM OF UNDERSTANDING

Clearwater Landscaping and the CITY OF HAILEY

Adopt a Park Program for **Keefer Park**

This Memorandum of Understanding (MOU) is entered into by **Clearwater Landscaping (Clearwater)** and the **City of Hailey** (City) this ___ day of March, 2019.

RECITALS

A. The City is the owner of several city parks, including Keefer Park, and has established a maintenance program for various city parks (Adopt a Park Program).

B. Clearwater is a local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Keefer Park.

C. Subject to the terms and conditions of this MOU, the City and Clearwater wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of Clearwater.

DUTIES AND RESPONSIBILITIES

Clearwater shall:

1. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas, to the best of the irrigation system's abilities. Comply with Hailey's irrigation rules by irrigating at night on even numbered calendar days.
2. Blow out the sprinkler system at the end of the irrigation season before October 31, under city oversight.
3. Apply fertilizers, supplied by Clearwater, as needed to maintain health of the park, and provide MSDS information to City.
4. Notify City of Hailey two weeks in advance of intent to fertilize.
5. Post notice provided by City of Hailey of intent to apply fertilizer prior to application, along with MSDS information.
6. Close area to the public prior to treating with fertilizer.
7. Oversee the health of the vegetation of Keefer Park and report any problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage or vandalism to **Stephanie Cook 788-9830 ext. 31** stephanie.cook@haileycityhall.org .
8. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.

9. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.

City shall:

1. Mow and trim once a week on **Tuesdays.**
2. Maintain all playground equipment and buildings.
3. Prune trees, bushes and flowers when needed.
4. Empty all garbage and dog pots, and clean bathrooms.
5. Give prior notices of organized park activities to **Matt Hoskins 471-0107** mhoskins@clearwaterlandscaping.com
6. Inspect the park after each major event for damage caused by the event.
7. Provide a 2' x 3' foot sign at the entrance to the park with the Clearwater logo, Gold Leaf Adopter status, and contact information.
8. Publish an 8.5" x 11" company profile with logo and photos in the City newsletter and equivalent on the City website.
9. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
10. Publish one City newsletter article (all adopters in one article).
11. Publish logo listing in City newsletter and on City website June through October.
12. Publish logo listing in Adopt a Park Program guide.
13. Provide three no-fee park reservations for Clearwater company events.

Clearwater and the City shall:

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate when possible on joint projects and activities additional to those outlined previously in this agreement. Hailey may request that Clearwater perform repairs to the irrigation system after needed repairs or improvements are identified.
    A. Clearwater shall perform labor for agreed upon cooperative projects at a $40/hour rate, and provide an invoice to City for such costs.
    B. City shall provide supplies and materials to agreed upon projects.
    C. City shall produce a purchase order for supplies and materials.

Clearwater and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.

Clearwater Landscaping	Date 3/14/19
Mayor, City of Hailey	Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/25/2019 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Findings of Fact, Final Plat, Doc's Hickory Duplex

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code Title 16, subdivision (IFAPPLICABLE)

-**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED**:
The City Council approved the Final Plat for the Doc's Hickory Duplex on March 11, 2019. The attached Findings of Fact reflect the deliberation and decision.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Lisa Horowitz Phone # 788-9815 #13

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

__ _ City Attorney	___City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Authorize the Mayor to sign the Findings of Fact, Conclusions of Law and Decision dated March 25, 2019 for the Final Plat for Doc's Hickory Duplex.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:
Date _____
City Clerk _____

FOLLOW-UP:
*Ord./Res./Agmt. /Order Originals: *Additional/Exceptional Originals to: _____
Copies (all info.): Copies
Instrument # _____

FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION

Pursuant to Title 16 of the Hailey Municipal Code and based on the record, the Hailey City Council enters these Findings of Fact, Conclusions of Law and Decision.

FINDINGS OF FACT

Applicant: Old Cutters, Inc.

Project: Doc's Hickory Duplex

Request: Old Cutters, Inc., is requesting Final Plat approval to subdivide Lot 14, Block 5, Old Cutters Subdivision, into two (2) sublots, each comprising of 5,000 square feet

Location: 621 Doc's Hickory (Lot 14, Block 5, Old Cutters Subdivision)

Zoning: General Residential (GR) Zoning District

Notice:
Notice for the public hearing was published in the Idaho Mountain Express on February 20, 2019, and mailed to property owners within 300 feet on February 20, 2019.

Procedural History:
The Preliminary Plat was approved by the Hailey Planning and Zoning Commission on February 19, 2019. Pursuant to Section 16.03.040, Short Plat, of the Hailey Municipal Code, the project moved to City Council for consideration of Final Plat.

SECTION 16.02.080: ISSUANCE OF PERMITS:

16.02.080(A) **No permit for the construction of any building shall be issued upon any land for which all improvements required for the protection of health and the provision of safety, (including but not necessarily limited to an approved potable water system, an approved wastewater system to accept sewage, and asphalt paving of the streets) have not been installed, inspected, and accepted by the City of Hailey, with the following exception: Building permits may be issued for any building in a development for which plats have been recorded and security provided, but the streets have not yet been completed with asphalt due to winter conditions. In such instances, the street shall be constructed as an all-weather surface to City Standards to the satisfaction of the City Engineer, and shall be kept clear to the satisfaction of the Fire Chief. No Final Inspection approval or Certificate of Occupancy shall be granted until all improvements, including asphalt, have been installed, inspected and accepted.**

All infrastructure to the subject parcel was previously installed as part of the Old Cutters Subdivision Plat approval. Construction of the duplex is underway. The Council found that this standard has been met.

SECTION 16.03.030: FINAL PLAT APPROVAL:

16.03.030(A) Final Plat Approval. The Final Plat, prepared by a Professional Land Surveyor, must be submitted within one (1) calendar year from the date of approval of the preliminary plat, unless otherwise allowed for within a phasing agreement or as otherwise provided herein. Plats not submitted for final approval within one (1) year or according to the phasing agreement, shall be considered expired and preliminary plat approval shall become null and void. The Council may extend the deadline for submitting the final plat upon holding a public hearing.

The Final Plat has been prepared by a professional land surveyor and submitted within one year of the Preliminary Plat. The Preliminary Plat Application was approved by the Commission on February 19, 2019. The Council found that this standard has been met.

16.03.030(C) The Administrator shall review the Final Plat Application to ensure that the application submitted is consistent with the approved preliminary plat. The conditions imposed on the Preliminary Plat approval must be either completed or shown on plans or the plat prior to any public notice for final plat approval.

The Final Plat is consistent with the Preliminary Plat, approved by the Commission on February 19, 2019. Conditions of the Preliminary Plat approval have either been met or have been carried over to the Final Plat. Listed below are the Planning and Zoning Commission Conditions of the Preliminary Plat Approval:

a) All Fire Department and Building Department requirements shall be met. Items to be completed at the applicant's sole expense include, but will not be limited to, the following requirements and improvements: None.
b) All City infrastructure requirements shall be met as outlined in Title 16, 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for Department approval and shall meet City Standards where required.
c) Issuance of permits for the construction of buildings within the proposed subdivision shall be subject to Title 16, Section 16.02.080 of the Hailey Municipal Code.
d) All improvements and other requirements shall be completed and accepted, or surety provided pursuant to subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code prior to recordation of the Final Plat.
e) The Final Plat must be submitted within one (1) calendar year from the date of approval of the Preliminary Plat, unless otherwise allowed for within a phasing agreement.
f) Any subdivision inspection fees due shall be paid prior to recording the Final Plat.
g) Any Application Development Impact Fees shall be paid prior to recording the Final Plat.

The Council found that these Conditions have been or will be met.

Department Comments:
The current Preliminary Plat and Final Plat reflect all changes and revisions recommended and requested by the City Engineer.

- **Life/Safety:** No comments
- **Public Works:** No comments
- **Streets:** No comments
- **Water:** No comments
- **Wastewater:** No comments

Standards of Evaluation:
SECTION 16.04: DEVELOPMENT STANDARDS:
Development Standards were reviewed in detail during the Preliminary Plat approval process. Please refer to the Preliminary Plat Findings of Fact, Conclusions of Law and Decision. No changes have been made to the plat since Preliminary Plat approval.

SECTION 16.05.010: MINIMUM IMPROVEMENTS REQUIRED:

16.05.010 **It shall be a requirement of the Developer to construct the minimum improvements set forth herein and any required improvements for the subdivision, all to City Standards.** All improvements are in place. The Council found that this standard has been met.

16.05.010(A) **Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.** The Council found that this standard has been met.

16.05.010(B) **Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.** A Pre-Construction Meeting was conducted as part of the Old Cutters Subdivision Preliminary Plat. The Council found that this standard has been met.

16.05.010(C) **The Developer shall guarantee all improvements pursuant to this Section for no less than one year from the date of final acceptance by the City, except that parks shall be guaranteed and maintained by the Developer for a period of two years.** This standard will be met.

SECTION 16.05.020: STREETS, SIDEWALKS, LIGHTING, LANDSCAPING:

16.05.020 **The Developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially approved by the City**

Engineer as shown upon approved plans and profiles. The Developer shall pave all streets and alleys with an asphalt plant-mix, and shall chip-seal streets and alleys within one year of construction. The Council found that this standard has been met.

16.05.020(A) **Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year.** This standard will be met.

16.05.020(B) **Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standards, and the street name signs and traffic control signs shall thereafter be maintained by the City.** The Council found that this standard has been met.

16.05.020(C) **Street lights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of Chapter VIIIB of the Hailey Zoning Ordinance.** N/A

SECTION 16.05.030: SEWER CONNECTIONS:

16.05.030 **The Developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The Developer shall provide sewer mains of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.** This standard will be met.

SECTION 16.05.040: WATER CONNECTIONS:

16.05.040(A) **The Developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City Engineer, for each and every developable lot within the development. The Developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may**

be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments. This standard will be met.

16.05.040(B) **Within the Townsite Overlay District, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.** N/A

SECTION 16.05.050: DRAINAGE:

16.05.050 **The Developer shall provide drainage areas of adequate size and number to meet the approval of the Street Superintendent and the City Engineer or his authorized representative.** This standard will be met.

SECTION 16.05.060: UTILITIES

16.05.060 **The Developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.** This standard will be met.

SECTION16.05.070: PARKS, GREEN SPACE:

16.05.070 **The Developer shall improve all parks and Green Space areas as presented to and approved by the Commission and Council.** N/A

SECTION 16.05.080: INSTALLATION TO SPECIFICATIONS; SPECIFICATIONS:

16.05.080 **All improvements are to be installed under the specifications and inspection of the City Engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.** This standard will be met.

SECTION 16.05.090: COMPLETION; INSPECTIONS; ACCEPTANCE:

16.05.090(A) **Installation of all infrastructure improvements must be completed by the Developer, and inspected and accepted by the City prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the Developer and/or contractor and conducted with the developer and/or contractor, the City Engineer, and appropriate City departments to determine a punch list of items for final acceptance.** This standard will be met.

16.05.090(B) **The Developer may, in lieu of actual construction, provide to the City security pursuant to Section 16.03.030, for all infrastructure improvements to be completed by Developer after the final plat has been signed by City representatives.** The Developer plans to complete all of the improvements

before requesting signature of the Final Plat. The Council found that this standard has been met.

SECTION 16.05.100: AS BUILT PLANS AND SPECIFICATIONS:

16.05.100 **Prior to the acceptance by the City of any improvements installed by the Developer, three (3) sets of "as-built plans and specifications" certified by the Developer's engineer shall be filed with the City Engineer.** This standard will be met.

CONCLUSIONS OF LAW

Based upon the above Findings of Fact, the Hailey City Council makes the following Conclusions of Law:

1. Adequate notice, pursuant to Chapter 16.03 of the Hailey Municipal Code was given for the public hearing.
2. Upon compliance with the conditions noted below, the application substantially meets the standards of approval set forth in the Hailey Subdivision Ordinance.
3. The application for Final Plat, as presented on the day these Findings are signed, is approved by the Hailey City Council.

Decision

The Application for approval of the Final Plat, submitted by Old Cutters, Inc., to subdivide Lot 14, Block 5, Old Cutters Subdivision, into two (2) sublots, each comprising of 5,000 square feet, finding that the application meets City Standards, that the Final Plat is consistent with the approved Preliminary Plat, the conditions of the Preliminary Plat have been met, and is hereby approved, subject to conditions (a) through (g):

a) All Fire Department and Building Department requirements shall be met. Items to be completed at the applicant's sole expense include, but will not be limited to, the following requirements and improvements: None.
b) All City infrastructure requirements shall be met as outlined in Title 16, 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for Department approval and shall meet City Standards where required.
c) Issuance of permits for the construction of buildings within the proposed subdivision shall be subject to Title 16, Section 16.02.080 of the Hailey Municipal Code.
d) All improvements and other requirements shall be completed and accepted, or surety provided pursuant to subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code prior to recordation of the Final Plat.
e) The Final Plat must be submitted within one (1) calendar year from the date of approval of the Preliminary Plat, unless otherwise allowed for within a phasing agreement.
f) Any subdivision inspection fees due shall be paid prior to recording the Final Plat.
g) Any Application Development Impact Fees shall be paid prior to recording the Final Plat.

_____

Fritz X. Haemmerle, Mayor, City of Hailey

Attest:

_____

Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/18/2019 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Ratification of Claims costs incurred during the month of February 2019.

AUTHORITY: ☐ ID Code 50-1017 ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance $_____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Mayor
___	P & Z Commission	___	Parks & Lands Board	___	Public Works	___	Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review report's, ask questions about expenses and procedures, ratify claims for payment.

FOLLOW UP NOTES:

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
1913 AMAZON CAPITAL SERVICES										
13HP-	1	13HP-GGQ3-6H9R LIBRARY ODOR ELIMINATOR	Invoice	02/25/2019	03/15/2019	20.87	20.87	100-45-41215		319
1C1D-X	1	1C1D-XW9Q-67L3 LIBRARY PROGRAM SUPPLIES	Invoice	03/03/2019	03/15/2019	75.62	75.62	100-45-41326		319
1C1D-X	1	WWTP SUPPLIES PARTS	Invoice	03/04/2019	03/15/2019	50.51	50.51	210-70-41403		319
1GPF-9	1	1GPF-943R-HX4P LIBRARY DONATIONS BOX & D	Invoice	02/26/2019	03/15/2019	166.68	166.68	100-45-41215		319
1KKG-	1	1KKG-KTD7-FRNT LIBRARY MEMORY CARD	Invoice	02/27/2019	03/15/2019	14.99	14.99	100-45-41215		319
1YDK-	1	5 GAME CAMERAS	Invoice	03/10/2019	03/15/2019	401.42	401.42	100-25-41215		319
Total 1913 AMAZON CAPITAL SERVICES:						730.09	730.09			
2918 AMERIPRIDE LINEN AND APPAREL S										
240075	1	UNIFORMS WWTP	Invoice	02/07/2019	03/25/2019	236.24	236.24	210-70-41703		319
240075	1	UNIFORMS WWTP	Invoice	02/14/2019	03/25/2019	162.34	162.34	210-70-41703		319
240075	1	UNIFORMS WWTP	Invoice	02/21/2019	03/25/2019	220.81	220.81	210-70-41703		319
240075	1	UNIFORMS WWTP	Invoice	02/28/2019	03/25/2019	162.34	162.34	210-70-41703		319
Total 2918 AMERIPRIDE LINEN AND APPAREL S:						781.73	781.73			
602 ARAMARK WORK APPAREL										
183309	6	WW JACKETS	Invoice	02/14/2019	03/25/2019	38.10	38.10	210-70-41703		319
214174	1	WW JACKETS	Invoice	02/01/2019	03/25/2019	5.99	5.99	210-70-41703		319
214174	2	WW JACKETS	Invoice	02/01/2019	03/25/2019	48.27	48.27	210-70-41703		319
214174	3	WW JACKETS	Invoice	02/01/2019	03/25/2019	33.87	33.87	210-70-41703		319
214174	4	WW JACKETS	Invoice	02/01/2019	03/25/2019	112.63	112.63	210-70-41703		319
214174	5	WW JACKETS	Invoice	02/01/2019	03/25/2019	105.85	105.85	210-70-41703		319
Total 602 ARAMARK WORK APPAREL:						344.71	344.71			
6051 CENTURY LINK										
146345	1	9814 260B long distance	Invoice	02/28/2019	03/15/2019	5.36	5.36	100-15-41713		319
146345	2	9814 260B long distance	Invoice	02/28/2019	03/15/2019	5.36	5.36	200-15-41713		319
146345	3	9814 260B long distance	Invoice	02/28/2019	03/15/2019	5.36	5.36	210-15-41713		319
146345	4	9814 260B long distance	Invoice	02/28/2019	03/15/2019	5.36	5.36	100-25-41713		319
146345	5	9814 260B long distance	Invoice	02/28/2019	03/15/2019	5.36	5.36	100-20-41713		319
146345	6	9814 260B long distance- 33.33%	Invoice	02/28/2019	03/15/2019	1.80	1.80	100-42-41713		319
146345	7	9814 260B long distance- 33.33%	Invoice	02/28/2019	03/15/2019	1.79	1.79	200-42-41713		319
146345	8	9814 260B long distance- 33.33%	Invoice	02/28/2019	03/15/2019	1.79	1.79	210-42-41713		319
146345	9	211 125B LONG DIST- TREATMENT PLANT	Invoice	02/28/2019	03/15/2019	2.68	2.68	210-70-41713		319
146345	10	211 125B LONG DIST- Water Dept	Invoice	02/28/2019	03/15/2019	2.68	2.68	200-60-41713		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
146345	11	3147 220B LONG DIST: FIRE DEPT	Invoice	02/28/2019	03/15/2019	5.36	5.36	100-55-41713		319
146345	12	5965-737B LONG DIST- STREET SHOP	Invoice	02/28/2019	03/15/2019	5.36	5.36	100-40-41713		319
Total 6051 CENTURY LINK:						48.26	48.26			
5361 CENTURY LINK - PHONE SERVICE										
3/1/19	1	POLICE DEPT L 208-788-0258 309M	Invoice	03/01/2019	03/25/2019	290.54	290.54	100-25-41713		319
Total 5361 CENTURY LINK - PHONE SERVICE:						290.54	290.54			
972 COX COMMUNICATIONS										
3/2/19	1	001 2401 200477401 MAIN 33%	Invoice	03/02/2019	03/15/2019	25.20	25.20	100-42-41713		319
3/2/19	2	001 2401 200477401 MAIN 33%	Invoice	03/02/2019	03/15/2019	25.20	25.20	200-42-41713		319
3/2/19	3	001 2401 200477401 MAIN 33%	Invoice	03/02/2019	03/15/2019	25.20	25.20	210-42-41713		319
3/2/19	4	001 2401 200477401 Library	Invoice	03/02/2019	03/15/2019	113.40	113.40	100-45-41713		319
3/2/19	5	027815002 Library	Invoice	03/02/2019	03/15/2019	138.60	138.60	100-45-41713		319
3/2/19	6	027815002 Library e-rate discount	Invoice	03/02/2019	03/15/2019	97.02-	97.02-	100-45-41713		319
3/2/19	7	001 2401 200477401 Street	Invoice	03/02/2019	03/15/2019	118.70	118.70	100-40-41713		319
3/2/19	8	001 2401 200477401 Police	Invoice	03/02/2019	03/15/2019	232.99	232.99	100-25-41713		319
3/2/19	9	001 2401 200477401 Welcome Center	Invoice	03/02/2019	03/15/2019	79.00	79.00	100-10-41717		319
3/2/19	10	001 2401 205095301 HFD	Invoice	03/02/2019	03/15/2019	69.00	69.00	100-10-41717		319
Total 972 COX COMMUNICATIONS:						730.27	730.27			
8553 ELLSWORTH, BRYSON										
3/13/19	1	PER DIEM -MEALS WW	Invoice	03/13/2019	03/25/2019	100.25	100.25	210-70-41724		319
Total 8553 ELLSWORTH, BRYSON:						100.25	100.25			
3094 ENERGY LABORATORIES, INC.										
217422	1	LAB TESTING WW	Invoice	02/28/2019	03/25/2019	57.00	57.00	210-70-41795		319
Total 3094 ENERGY LABORATORIES, INC.:						57.00	57.00			
50282 FIRST BANKCARD - ABERBACH										
112-44	3	Amazon - exam gloves	Invoice	02/11/2019	03/25/2019	269.59	269.59	100-55-41219		319
112-79	4	Amazon - thermometer- laser	Invoice	02/15/2019	03/25/2019	43.98	43.98	100-55-41215		319
113-31	1	Amazon - Gallon Poly gas can	Invoice	02/21/2019	03/25/2019	26.08	26.08	100-55-41215		319
113-34	1	Amazon - multi-service wipes	Invoice	02/21/2019	03/25/2019	37.73	37.73	100-55-41211		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 50282 FIRST BANKCARD - ABERBACH:						377.38	377.38			
5372 FIRST BANKCARD - CONE										
339495	1	Windows 10 Pro	Invoice	02/11/2019	03/15/2019	199.99	199.99	200-60-41533		319
339495	2	Windows 10 Pro	Invoice	02/11/2019	03/15/2019	199.99	199.99	210-70-41533		319
Total 5372 FIRST BANKCARD - CONE:						399.98	399.98			
5371 FIRST BANKCARD - DAWSON										
2/22/18	1	Meeting w/ Mayor & Team for Town Hall meeting Flye	Invoice	02/22/2018	03/25/2019	20.23	20.23	100-15-41215		319
2/22/18	2	Meeting w/ Mayor & Team for Town Hall meeting Flye	Invoice	02/22/2018	03/25/2019	20.24	20.24	200-15-41215		319
2/22/18	3	Meeting w/ Mayor & Team for Town Hall meeting Flye	Invoice	02/22/2018	03/25/2019	20.24	20.24	210-15-41215		319
Total 5371 FIRST BANKCARD - DAWSON:						60.71	60.71			
5379 FIRST BANKCARD - GELSKEY										
00358	1	PLA MEMBERSHIP RENEWAL	Invoice	02/06/2019	03/15/2019	60.00	60.00	100-45-41711		319
02227-	1	CANVA SUBSCRIPTION FOR MARKETING	Invoice	02/06/2019	03/15/2019	99.00	99.00	100-45-41319		319
2/22/19	1	TRAINING FROM AMIGOS--DOLCE	Invoice	02/22/2019	03/15/2019	195.00	195.00	100-45-41723		319
2/24/19	1	WALL STREET NEWSPAPER SUBSCRIPTION	Invoice	02/24/2019	03/15/2019	47.69	47.69	100-45-41735		319
211834	1	DOMAIN NAME MAINTENANCE	Invoice	02/01/2019	03/15/2019	71.97	71.97	100-45-41325		319
309045	1	IHC CHARGE FOR CENTENNIAL--SWETNAM	Invoice	02/14/2019	03/15/2019	100.00	100.00	100-45-41326		319
843264	1	TEACHERS PAY TEACHERS--COLVILL	Invoice	02/22/2019	03/15/2019	2.50	2.50	100-45-41326		319
Total 5379 FIRST BANKCARD - GELSKEY:						576.16	576.16			
5368 FIRST BANKCARD - GUNTER										
GPS N	1	DEPARTMENTAL SUPPLIES	Invoice	02/16/2019	03/15/2019	172.12	172.12	100-25-41215		319
Total 5368 FIRST BANKCARD - GUNTER:						172.12	172.12			
1588 FIRST BANKCARD - HOROWITZ										
2/27/19	1	ResidenceInn Room for 2/20/19 trip to Boise	Invoice	02/27/2019	03/15/2019	135.00	135.00	100-20-41724		319
5024M	1	Order# 5024M501733358 1st subscription to Idaho St	Invoice	02/07/2019	03/15/2019	2.11	2.11	100-20-41711		319
Total 1588 FIRST BANKCARD - HOROWITZ:						137.11	137.11			
5376 FIRST BANKCARD - PARKER										
2/1/19	1	GOOGLE SPAM FILTERING	Invoice	02/01/2019	03/15/2019	31.54	31.54	100-15-41533		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
2/1/19	2	GOOGLE SPAM FILTERING	Invoice	02/01/2019	03/15/2019	31.54	31.54	200-15-41533		319
2/1/19	3	GOOGLE SPAM FILTERING	Invoice	02/01/2019	03/15/2019	31.55	31.55	210-15-41533		319
2/15/19	1	SIP.US FIRE	Invoice	02/15/2019	03/15/2019	32.34	32.34	100-55-41713		319
2/15/19	2	SIP.US LIBRARY	Invoice	02/15/2019	03/15/2019	32.34	32.34	100-45-41713		319
2/15/19	3	SIP.US POLICE	Invoice	02/15/2019	03/15/2019	32.34	32.34	100-25-41713		319
2/15/19	4	SIP.US WATER	Invoice	02/15/2019	03/15/2019	32.34	32.34	200-60-41713		319
2/15/19	5	SIP.US WW	Invoice	02/15/2019	03/15/2019	32.34	32.34	210-70-41713		319
Total 5376 FIRST BANKCARD - PARKER:						256.33	256.33			
5375 FIRST BANKCARD - SCHWARZ										
000007	2	BREAKFAST SNOW REMOVAL CREW	Invoice	02/11/2019	03/15/2019	133.36	133.36	100-40-41771		319
000008	1	BREAKFAST SNOW REMOVAL CREW	Invoice	02/06/2019	03/15/2019	139.19	139.19	100-40-41771		319
Total 5375 FIRST BANKCARD - SCHWARZ:						272.55	272.55			
361 FREIGHTLINER OF IDAHO										
X20104	1	X201043926:01 CR - AIR DRYER DEP - ORIG CK #	Invoice	12/06/2018	12/17/2018	159.60-	159.60-	100-40-41405		1218
Total 361 FREIGHTLINER OF IDAHO:						159.60-	159.60-			
369 GEM STATE WELDERS SUPPLY INC.										
3/1/19	1	Calcium hypochlorite granular	Invoice	03/01/2019	03/25/2019	319.00	319.00	210-70-41791		319
3/1/19	2	WW WELDING/SAFETY SUPPLIES	Invoice	03/01/2019	03/25/2019	244.12	244.12	210-70-41421		319
3/1/19	3	TANK RENTAL FEE WWTP	Invoice	03/01/2019	03/25/2019	43.68	43.68	210-70-41421		319
3/1/19	4	WW WELDING/SAFETY SUPPLIES	Invoice	03/01/2019	03/25/2019	72.79	72.79	210-70-41421		319
Total 369 GEM STATE WELDERS SUPPLY INC. :						679.59	679.59			
5562 GOVERNMENT FINANCE OFFICERS ASSOC										
012728	1	Becky Stokes - City Treasurer	Invoice	02/21/2019	03/25/2019	56.00	56.00	100-15-41711		319
012728	2	Becky Stokes - City Treasurer	Invoice	02/21/2019	03/25/2019	57.00	57.00	200-15-41711		319
012728	3	Becky Stokes - City Treasurer	Invoice	02/21/2019	03/25/2019	57.00	57.00	210-15-41711		319
Total 5562 GOVERNMENT FINANCE OFFICERS ASSOC:						170.00	170.00			
2154 HOLYOAK, STEVE										
2/27/19	1	PER DIEM-MEALS WW	Invoice	02/27/2019	03/25/2019	14.00	14.00	210-70-41724		319
2/27/19	2	PER DIEM-MEALS WW	Invoice	02/27/2019	03/25/2019	100.25	100.25	210-70-41724		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 2154 HOLYOAK, STEVE:						114.25	114.25			
22433 IDAHO POWER										
3/5/19	1	IP Accnt#2204305425 ST-TRAFFIC LIGHTS	Invoice	03/05/2019	03/15/2019	120.92	120.92	100-40-41717		319
3/5/19	2	IP Accnt#2203575119 STREET	Invoice	03/05/2019	03/15/2019	7.10	7.10	100-40-41717		319
3/5/19	3	IP Accnt#2221408442 PARKS-SHENANDOAH BALM	Invoice	03/05/2019	03/15/2019	5.24	5.24	100-50-41717		319
Total 22433 IDAHO POWER:						133.26	133.26			
534 IDEQ										
742206	1	OPERATOR OIT & I EXAM REVIEW WW	Invoice	12/21/2018	03/25/2019	75.00	75.00	210-70-41723		319
Total 534 IDEQ:						75.00	75.00			
806 KENWORTH SALES COMPANY										
JERRO	1	KENWORTH T600 DOT INSPECTION WW	Invoice	01/22/2019	03/25/2019	890.95	890.95	210-70-41415		319
JERRO	1	RANCO END DUMP DOT INSPECTION	Invoice	01/22/2019	03/25/2019	58.55	58.55	210-70-41415		319
ONTIC	1	KENWORTH T600 DOT INSPECTION WW	Invoice	02/28/2019	03/25/2019	16.62	16.62	210-70-41415		319
Total 806 KENWORTH SALES COMPANY :						966.12	966.12			
1968 MILLS, CAITLYN										
3/25/19	1	Maker Travel Meal per diem	Invoice	03/12/2019	03/15/2019	113.00	113.00	100-45-41724		319
Total 1968 MILLS, CAITLYN:						113.00	113.00			
2011 MURPHY, JARED										
3/21/19	1	ADVANCE ROAD SIDE TRAINING- MURPHY	Invoice	02/28/2019	03/15/2019	110.00	110.00	100-25-41724		319
Total 2011 MURPHY, JARED:						110.00	110.00			
251 NAPA AUTO PARTS										
961175	1	WW-vehicle parts	Invoice	01/30/2019	03/25/2019	26.29	26.29	210-70-41415		319
961198	1	#961198 oil filter E-511	Invoice	01/30/2019	03/25/2019	44.98	44.98	100-55-41405		319
Total 251 NAPA AUTO PARTS:						71.27	71.27			
50298 O'REILLY AUTO PARTS										
4635-4	1	4635-403442 WIPER FLUID	Invoice	12/29/2018	03/15/2019	2.79	2.79	100-40-41405		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 50298 O'REILLY AUTO PARTS:						2.79	2.79			
346 PARKER, MIKE										
3/13/19	1	PER DIEM - MEALS WW	Invoice	03/13/2019	03/25/2019	100.25	100.25	210-70-41724		319
Total 346 PARKER, MIKE:						100.25	100.25			
5129 RUSH TRUCK CENTERS OF ID INC										
301357	1	3013575909 EQUIPMENT REPAIR PART	Invoice	01/23/2019	03/15/2019	51.90	51.90	100-40-41405		319
301385	1	3013851227 INTERNATIONAL 7500 REPAIRS	Invoice	02/13/2019	03/15/2019	332.00	332.00	100-40-41405		319
301393	1	3013938162 INTERNATIONAL 4800 REPAIRS	Invoice	02/20/2019	03/15/2019	598.63	598.63	100-40-41405		319
Total 5129 RUSH TRUCK CENTERS OF ID INC:						982.53	982.53			
9560 SILVER CREEK FORD										
3/9/19	1	CHEVROLET 2007 HPD VEHICLE	Invoice	03/09/2019	03/15/2019	8,356.00	8,356.00	100-25-41529		319
Total 9560 SILVER CREEK FORD:						8,356.00	8,356.00			
1239 SIMMS, CHRISTOPHER P.										
FEBRU	1	February 2019 2IT Ranch	Invoice	02/28/2019	03/15/2019	175.00	175.00	100-20-41313	18.20.0002.1	319
FEBRU	2	February 2019 JPA Fire Board	Invoice	02/28/2019	03/15/2019	447.19	447.19	100-15-41313	10.55.0002.1	319
FEBRU	3	February 2019 JPA Fire Board	Invoice	02/28/2019	03/15/2019	447.18	447.18	200-15-41313	10.55.0002.1	319
FEBRU	4	February 2019 JPA Fire Board	Invoice	02/28/2019	03/15/2019	447.18	447.18	210-15-41313	10.55.0002.1	319
FEBRU	5	February 2019 General Services	Invoice	02/28/2019	03/15/2019	2,182.45	2,182.45	100-15-41313		319
FEBRU	6	February 2019 General Services	Invoice	02/28/2019	03/15/2019	2,182.44	2,182.44	200-15-41313		319
FEBRU	7	February 2019 General Services	Invoice	02/28/2019	03/15/2019	2,182.44	2,182.44	210-15-41313		319
FEBRU	1	February 2019 Airbnb	Invoice	02/28/2019	03/15/2019	403.38	403.38	100-15-41313	19.15.0001.1	319
FEBRU	2	February 2019 Airbnb	Invoice	02/28/2019	03/15/2019	403.38	403.38	200-15-41313	19.15.0001.1	319
FEBRU	3	February 2019 Airbnb	Invoice	02/28/2019	03/15/2019	403.37	403.37	210-15-41313	19.15.0001.1	319
Total 1239 SIMMS, CHRISTOPHER P.:						9,274.01	9,274.01			
2202 STATE OF ID BUREAU OF OCCUP LI										
3/12/19	1	LICENSE RENEWAL FEE	Invoice	03/12/2019	03/15/2019	30.00	30.00	200-60-41723		319
3/13/19	1	APPLICATION FEE	Invoice	03/13/2019	03/15/2019	25.00	25.00	200-60-41723		319
3/13/19	2	ORIGINAL LICENCE FEE	Invoice	03/13/2019	03/15/2019	30.00	30.00	200-60-41723		319
3/13/19	3	EXAM FEES	Invoice	03/13/2019	03/15/2019	37.00	37.00	200-60-41723		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 2202 STATE OF ID BUREAU OF OCCUP LI:						122.00	122.00			
2817 UNITED OIL										
392336	1	DYED LS DIESEL EX WW	Invoice	01/10/2019	03/25/2019	506.82	506.82	210-70-41719		319
902626	1	902626 1/15 - 1/31/19 FUEL CHARGES	Invoice	01/31/2019	03/15/2019	4,537.41	4,537.41	100-40-41719		319
903755	1	903755 2/1 - 2/15/19 FUEL CHARGES	Invoice	02/15/2019	03/15/2019	10,246.10	10,246.10	100-40-41719		319
904792	1	#904792 Fuel Charges for 2.15.19 -2.28.19	Invoice	02/28/2019	03/15/2019	173.31	173.31	100-55-41719		319
904793	1	HPD GAS	Invoice	02/28/2019	03/15/2019	467.78	467.78	100-25-41719		319
904795	1	904795 2/15 - 2/28/19 FUEL CHARGES	Invoice	02/28/2019	03/15/2019	8,357.50	8,357.50	100-40-41719		319
904797	1	PUMPED FUEL WW	Invoice	02/28/2019	03/15/2019	47.94	47.94	210-70-41719		319
904797	2	PUMPED FUEL WW	Invoice	02/28/2019	03/15/2019	24.85	24.85	210-70-41719		319
Total 2817 UNITED OIL:						24,361.71	24,361.71			
762 VERIZON WIRELESS										
982531	1	MONTHLY CELL PHONE BILL Parks only	Invoice	03/01/2019	03/15/2019	108.12	108.12	100-50-41713		319
982565	1	MONTHLY CELL PHONE BILL STREETS	Invoice	03/07/2019	03/25/2019	51.97	51.97	100-40-41713		319
982565	2	MONTHLY CELL PHONE BILL WATER	Invoice	03/07/2019	03/25/2019	115.90	115.90	200-60-41713		319
982565	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	03/07/2019	03/25/2019	132.82	132.82	210-70-41713		319
982565	4	MONTHLY CELL PHONE BILL Parks	Invoice	03/07/2019	03/25/2019	40.01	40.01	100-50-41713		319
Total 762 VERIZON WIRELESS :						448.82	448.82			
352 WINDY CITY ARTS										
2019-4	1	HPD VEHICLE GRAPHICS HPD 3	Invoice	01/24/2019	03/15/2019	1,250.00	1,250.00	100-25-41415		319
2019-6	1	2 NEW HPD VEHICLES POLICE GRAPHICS	Invoice	01/31/2019	03/15/2019	2,406.00	2,406.00	100-25-41415		319
Total 352 WINDY CITY ARTS:						3,656.00	3,656.00			
1942 YEAGER, BRIAN										
2/2619	1	Travel Per Diem - LSAW CONFERENCE	Invoice	02/26/2019	03/15/2019	703.60	703.60	100-42-41724		319
2582	1	LSAW CONFERENCE - TRAINING REGISTRATION	Invoice	02/06/2019	03/15/2019	650.00	650.00	100-42-41723		319
Total 1942 YEAGER, BRIAN:						1,353.60	1,353.60			
Total :						56,265.79	56,265.79			
Grand Totals:						56,265.79	56,265.79			

Return to Agenda

AGENDA ITEM SUMMARY

DATE 03/25/19 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of February 2019 that are set to be paid by contract for March 2019.

AUTHORITY: ☐ ID Code 50-1017 ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance $_____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Mayor
___	P & Z Commission	___	Parks & Lands Board	___	Public Works	___	Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:
Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Transmittal checks included
Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/28/2019	PC	03/07/2019	30792	SHOTSWELL, DAVE O	7044	1,431.30-
02/28/2019	PC	03/07/2019	30768	GELSKEY, BRAD S	8002	1,605.25-
02/28/2019	PC	03/07/2019	30720	ARELLANO, NANCY	8005	1,190.14-
02/28/2019	PC	03/07/2019	30721	CONE, MARY M HILL	8009	1,237.19-
02/28/2019	PC	03/07/2019	30771	LEOS, CHRISTINA M	8012	1,610.54-
02/28/2019	PC	03/07/2019	30724	STOKES, BECKY	8013	1,851.10-
02/28/2019	PC	03/07/2019	30722	DAWSON, HEATHER M	8014	2,619.75-
02/28/2019	PC	03/07/2019	30719	ANDERSON, TRACY	8021	1,116.43-
02/28/2019	PC	03/07/2019	30790	HOLYOAK, STEVEN R	8036	1,669.02-
02/28/2019	PC	03/07/2019	30727	HOROWITZ, LISA	8049	1,785.00-
02/28/2019	PC	03/07/2019	30786	TURNER, TERRY A	8050	1,355.82-
02/28/2019	PC	03/07/2019	30723	MATTESON, JONNA C	8057	1,324.90-
02/28/2019	PC	03/07/2019	30726	DAVIS, ROBYN K	8060	1,209.39-
02/28/2019	PC	03/07/2019	30760	MILLS, CAITLYN A	8061	987.63-
02/28/2019	PC	03/07/2019	30762	COOK, STEPHANIE N	8063	1,470.87-
02/28/2019	PC	03/07/2019	30794	HOLTZEN, KURTIS L	8072	1,397.26-
02/28/2019	PC	03/07/2019	30749	BURKE, MARTHA E	8074	727.25-
02/28/2019	PC	03/07/2019	30752	HAEMMERLE, FRITZ X	8076	1,711.20-
02/28/2019	PC	03/07/2019	30750	COOLEY, PATRICK L	8079	227.25-
02/28/2019	PC	03/07/2019	30754	COLVILL, LEA N	8092	688.48-
02/28/2019	PC	03/07/2019	30779	DOMKE, RODNEY F	8097	2,155.63-
02/28/2019	PC	03/07/2019	30725	BUNDY, REBECCA F	8098	173.15-
02/28/2019	PC	03/07/2019	30761	PRIMROSE, LAURA A	8102	827.77-
02/28/2019	PC	03/07/2019	30783	SALDANA, MARCOS R	8103	1,915.66-
02/28/2019	PC	03/07/2019	30778	DAHLE, WILLIS E	8104	1,943.52-
02/28/2019	PC	03/07/2019	30753	THEA, KAREN J	8106	627.25-
02/28/2019	PC	03/07/2019	30777	YEAGER, BRIAN D	8107	2,018.77-
02/28/2019	PC	03/07/2019	30775	WALLACE, SHAWNA R	8108	1,705.86-
02/28/2019	PC	03/07/2019	30772	MURPHY, JARED J	8109	1,574.82-
02/28/2019	PC	03/07/2019	30728	PARKER, JESSICA L	8111	1,139.42-
02/28/2019	PC	03/07/2019	30756	DOLCE, DEIDRE	8113	994.47-
02/28/2019	PC	03/07/2019	30759	GRIGSBY, MICHAL J	8114	814.28-
02/28/2019	PC	03/07/2019	30765	DITTMEIER, COLSON N	8117	1,451.35-
02/28/2019	PC	03/07/2019	30770	LATIMER, JOSHUA L	8120	1,282.09-
02/28/2019	PC	03/07/2019	30795	PETERSON, TRAVIS T	8121	847.83-
02/28/2019	PC	03/07/2019	30757	FLETCHER, KRISTIN M	8122	991.13-
02/28/2019	PC	03/07/2019	30767	ENGLAND, STEVE J	8143	2,198.09-
02/28/2019	PC	03/07/2019	30769	GUNTER, JEFF M	8148	2,170.47-
02/28/2019	PC	03/07/2019	30764	COX, CHARLES F	8161	1,989.67-
02/28/2019	PC	03/07/2019	30774	PECK, TODD D	8167	1,692.26-
02/28/2019	PC	03/07/2019	30773	PALLAS, MARTIN L	8169	1,230.82-
02/28/2019	PC	03/07/2019	30751	ENGELHARDT, JEFFREY	8171	727.25-
02/28/2019	PC	03/07/2019	30785	THOMPSON, WYATT F	8172	1,554.82-
02/28/2019	PC	03/07/2019	30782	MOORE, GLENNON L	8173	1,285.58-
02/28/2019	PC	03/07/2019	30729	ABERBACH, CRAIG S	8175	2,777.72-
02/28/2019	PC	03/07/2019	30763	BAIRD, JACY DAVE	8183	1,747.51-
02/28/2019	PC	03/07/2019	30736	ERVIN, CHRISTIAN C	8185	1,227.53-
02/28/2019	PC	03/07/2019	30766	DOUTHIT, NATHAN S	8188	1,299.89-
02/28/2019	PC	03/07/2019	30796	SAVAGE, JAMES L	8204	1,634.29-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/28/2019	PC	03/07/2019	30793	BALIS, MARVIN C	8225	1,721.03-
02/28/2019	PC	03/07/2019	30784	SCHWARZ, STEPHEN K	8226	2,079.17-
02/28/2019	PC	03/07/2019	30787	WEST III, KINGSTON R	8234	1,652.31-
02/28/2019	PC	03/07/2019	30781	MCGEHEE, CASEY T	8235	1,279.08-
02/28/2019	PC	03/07/2019	30780	JOHNSTON, JAIMEY P	8243	1,408.88-
02/28/2019	PC	03/07/2019	30776	MARES, MARIA C	8251	1,040.18-
02/28/2019	PC	03/07/2019	30758	GELSKEY, LEANN R	8262	1,718.34-
02/28/2019	PC	03/07/2019	30755	CROTTY, JOSHUA M	8283	952.18-
02/28/2019	PC	03/07/2019	30791	PARKER, MICHAEL J	8506	1,256.65-
02/28/2019	PC	03/07/2019	30741	MCNEES, ELI	9003	60.95-
02/28/2019	PC	03/07/2019	30732	BOATMAN, MICHAEL L	9006	44.32-
02/28/2019	PC	03/07/2019	30740	LOHRKE, CONNOR W	9008	409.58-
02/28/2019	PC	03/07/2019	30737	GRIFFITH, ERIN S	9014	88.34-
02/28/2019	PC	03/07/2019	30733	CHANEY, JACOB A	9015	251.42-
02/28/2019	PC	03/07/2019	30739	KNOX III, RUSSELL B	9024	47.79-
02/28/2019	PC	03/07/2019	30734	DITMORE, KEVIN D	9045	85.88-
02/28/2019	PC	03/07/2019	30731	BALEDGE, MICHAEL S	9054	1,893.72-
02/28/2019	PC	03/07/2019	30745	SWANSON, ROBERT E	9067	30.01-
02/28/2019	PC	03/07/2019	30735	EMERICK, DANIELLE A	9081	249.34-
02/28/2019	PC	03/07/2019	30738	HEITZMAN, KRISTY L	9103	729.27-
02/28/2019	PC	03/07/2019	30730	AVILA, JOSE	9108	61.42-
02/28/2019	PC	03/07/2019	30742	PALLAS, MARTIN L	9111	266.78-
02/28/2019	PC	03/07/2019	30747	VINCENT, BRIAN A	9113	30.01-
02/28/2019	PC	03/07/2019	30746	THUM, JOHANNES C	9031	270.58-
02/28/2019	PC	03/07/2019	30748	WARD, CASEY R	9099	308.45-
02/28/2019	PC	03/07/2019	30788	AMBRIZ, JOSE L	7023	1,656.35-
02/28/2019	PC	03/07/2019	30789	ELLSWORTH, BRYSON D	8285	1,477.67-
02/28/2019	PC	03/07/2019	30743	STOCKING, WINDI G	9023	342.42-
02/28/2019	PC	03/07/2019	30744	STOESZ, CHAD G	9030	28.62-
02/28/2019	CDPT		0	AFLAC	1	402.58-
02/28/2019	CDPT		0	AFLAC	1	191.91-
02/28/2019	CDPT		0	DELTA DENTAL PLAN OF	2	508.11-
02/28/2019	CDPT		0	DELTA DENTAL PLAN OF	2	49.70-
02/28/2019	CDPT		0	REGENCE BLUE SHIELD	3	2,831.12-
02/28/2019	CDPT		0	NCPERS GROUP LIFE IN	6	96.00-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	5,575.40-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	9,295.03-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	3,326.74-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	4,639.88-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	3,556.22-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	177.06-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	326.03-
02/28/2019	CDPT	03/12/2019	31221	PERSI	7	408.39-
02/28/2019	CDPT	03/12/2019	31220	MOUNTAIN WEST BANK	8	7,942.12-
02/28/2019	CDPT	03/12/2019	31220	MOUNTAIN WEST BANK	8	7,942.12-
02/28/2019	CDPT	03/12/2019	31220	MOUNTAIN WEST BANK	8	1,857.46-
02/28/2019	CDPT	03/12/2019	31220	MOUNTAIN WEST BANK	8	1,857.46-
02/28/2019	CDPT	03/12/2019	31220	MOUNTAIN WEST BANK	8	9,630.41-
02/28/2019	CDPT		0	IDAHO STATE TAX COMM	9	3,373.00-
02/28/2019	CDPT	03/07/2019	44216	CHILD SUPPORT RECEIP	10	219.24-
02/28/2019	CDPT	03/12/2019	31219	A.W. REHN & ASSOCIATE	21	1,332.24-
02/28/2019	CDPT		0	VSP	26	83.37-
Grand Totals:			93			156,277.00-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount

Report Criteria:
- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Transmittal checks included
- Void checks included

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
4409 A.W. REHN & ASSOCIATES										
FEBRU	1	FSA Admin Fee- March 2019	Invoice	03/07/2019	03/25/2019	33.34	33.34	100-15-41215		319
FEBRU	2	FSA Admin Fee- March 2019	Invoice	03/07/2019	03/25/2019	33.33	33.33	200-15-41215		319
FEBRU	3	FSA Admin Fee- March 2019	Invoice	03/07/2019	03/25/2019	33.33	33.33	210-15-41215		319
IN0000	1	COBRA - PARKER, ROGER	Invoice	02/28/2019	03/25/2019	25.00	25.00	210-70-41215		319
Total 4409 A.W. REHN & ASSOCIATES:						125.00	125.00			
5579 AG EXPRESS 2007										
128792	1	128792 APEX MELT DOWN	Invoice	02/19/2019	03/25/2019	1,050.00	1,050.00	100-40-41403		319
Total 5579 AG EXPRESS 2007:						1,050.00	1,050.00			
892 ALEXANDER CLARK PRINTING										
68568	1	#68568 7,500 non window 5,000 window envelopes	Invoice	03/15/2019	03/25/2019	166.36	166.36	100-15-41215		319
68568	2	#68568 7,500 non window 5,000 window envelopes	Invoice	03/15/2019	03/25/2019	166.36	166.36	200-15-41215		319
68568	3	#68568 7,500 non window 5,000 window envelopes	Invoice	03/15/2019	03/25/2019	166.36	166.36	210-15-41215		319
Total 892 ALEXANDER CLARK PRINTING:						499.08	499.08			
176 ALLINGTON, RICK										
147	1	ATTORNEY FEES	Invoice	04/01/2019	04/01/2019	3,788.08	3,788.08	100-25-41313		419
Total 176 ALLINGTON, RICK:						3,788.08	3,788.08			
375 ATKINSON'S MARKET										
3/13/19	1	03/13/19 Carbonate Workshop refreshments	Invoice	03/13/2019	03/25/2019	25.59	25.59	100-20-41215		319
Total 375 ATKINSON'S MARKET :						25.59	25.59			
4214 B&G DIRTWORKS, LLC										
20806	1	20806 SNOW REMOVAL SERVICES	Invoice	01/27/2019	03/25/2019	5,937.50	5,937.50	100-40-41771		319
20818	1	20818 SNOW REMOVAL SERVICES	Invoice	03/01/2019	03/25/2019	10,782.50	10,782.50	100-40-41771		319
20825	1	20825 SNOW REMOVAL SERVICES	Invoice	03/10/2019	03/25/2019	11,495.00	11,495.00	100-40-41771		319
Total 4214 B&G DIRTWORKS, LLC:						28,215.00	28,215.00			
4588 BLOOMFIELD, GREGORY & ANNE										
3/15/19	1	Refund CR bal. 212 W Croy St	Invoice	03/15/2019	03/25/2019	1,000.00	1,000.00	100-00-15110		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 4588 BLOOMFIELD, GREGORY & ANNE:						1,000.00	1,000.00			
50384 BROCKWAY ENGINEERING PLLC										
35889	1	RIVER ST. WELL IMPROVEMENTS	Invoice	02/20/2019	03/25/2019	838.78	838.78	200-60-41313		319
Total 50384 BROCKWAY ENGINEERING PLLC:						838.78	838.78			
5710 BURKS EXCAVATION CORP OF IDAHO										
1262	1	1262 SNOW REMOVAL SERVICES	Invoice	03/05/2019	03/25/2019	6,727.50	6,727.50	100-40-41771		319
Total 5710 BURKS EXCAVATION CORP OF IDAHO:						6,727.50	6,727.50			
50333 CATERPILLAR FINANCIAL SERVICES CORP										
196332	1	0779695-000 CAT LEASE PAYMENT	Invoice	02/08/2019	03/25/2019	12,646.56	12,646.56	100-40-41775		319
196332	2	0779699-000 CAT LEASE PAYMENT	Invoice	02/08/2019	03/25/2019	12,646.56	12,646.56	100-40-41775		319
Total 50333 CATERPILLAR FINANCIAL SERVICES CORP:						25,293.12	25,293.12			
5702 CINTAS										
501289	1	5012891272 FIRST AID SUPPLIES	Invoice	02/07/2019	03/25/2019	48.27	48.27	100-40-41215		319
Total 5702 CINTAS:						48.27	48.27			
50396 COASTLINE EQUIPMENT										
568418	1	568418 JOHN DEERE OEM REPAIRS	Invoice	03/08/2019	03/25/2019	796.92	796.92	100-40-41405		319
Total 50396 COASTLINE EQUIPMENT:						796.92	796.92			
1804 COLVILL, LEA										
4/11/19	1	ReAD TO ME MEAL PER DIEM	Invoice	03/11/2019	03/25/2019	72.00	72.00	100-45-41724		319
Total 1804 COLVILL, LEA:						72.00	72.00			
177 CUES INCORPORATED										
528063	1	GRANITENET SOFTWARE SUPPORT PLAN	Invoice	02/28/2019	03/25/2019	1,800.00	1,800.00	210-70-41325		319
Total 177 CUES INCORPORATED:						1,800.00	1,800.00			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
4239 DESERT MOUNTAIN CORPORATION										
18-647	1	18-64710 ICE SLICER	Invoice	01/29/2019	03/25/2019	3,376.76	3,376.76	100-40-41403		319
18-652	1	18-65247 ICE SLICER	Invoice	02/20/2019	03/25/2019	3,395.00	3,395.00	100-40-41403		319
Total 4239 DESERT MOUNTAIN CORPORATION:						6,771.76	6,771.76			
781 DIG LINE										
006023	1	0060231-IN DIG LINE FEES WW	Invoice	02/28/2019	03/25/2019	33.85	33.85	210-70-41325		319
006023	2	0060231-IN DIG LINE FEES W	Invoice	02/28/2019	03/25/2019	33.85	33.85	200-60-41325		319
Total 781 DIG LINE:						67.70	67.70			
4007 Div. of Building Safety-Elevator Program										
H00021	1	2019 ANNUAL CERTIFICATION FEE	Invoice	02/28/2019	03/25/2019	41.67	41.67	100-42-41413		319
H00021	2	2019 ANNUAL CERTIFICATION FEE	Invoice	02/28/2019	03/25/2019	41.67	41.67	200-42-41413		319
H00021	3	2019 ANNUAL CERTIFICATION FEE	Invoice	02/28/2019	03/25/2019	41.66	41.66	210-42-41413		319
Total 4007 Div. of Building Safety-Elevator Program:						125.00	125.00			
5686 DOMKE, RODNEY										
191752	1	UNIFORM SHIRTS	Invoice	01/26/2019	03/25/2019	96.32	96.32	100-40-41703		319
Total 5686 DOMKE, RODNEY:						96.32	96.32			
8583 D-SWANER WELDING, INC										
15287	1	15287 SNOW BLOWER PLATE	Invoice	02/12/2019	03/25/2019	116.37	116.37	100-40-41405		319
Total 8583 D-SWANER WELDING, INC:						116.37	116.37			
4581 EQUIPMENT BLADES										
I-1949	1	I-1949 PLOW PARTS	Invoice	01/31/2019	03/25/2019	2,528.60	2,528.60	100-40-41405		319
Total 4581 EQUIPMENT BLADES:						2,528.60	2,528.60			
5007 FIRST ALARM LLC										
5227	1	5227 ANNUAL ALARM AND FIRE MONITORING - W	Invoice	01/01/2019	03/25/2019	468.00	468.00	100-50-41625		319
Total 5007 FIRST ALARM LLC:						468.00	468.00			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
996 FREEDOM MAILING SERVICES										
35496	1	#35496 bill processing and newsletters w/ inserts	Invoice	03/05/2019	03/25/2019	508.28	508.28	100-15-41323		319
35496	2	#35496 bill processing and newsletters w/ inserts	Invoice	03/05/2019	03/25/2019	508.29	508.29	200-15-41323		319
35496	3	#35496 bill processing and newsletters w/ inserts	Invoice	03/05/2019	03/25/2019	508.29	508.29	210-15-41323		319
35496	4	#35496 place for people inserts	Invoice	03/05/2019	03/25/2019	46.21	46.21	100-40-41323		319
35496	5	#35496 are you prepared flood insert	Invoice	03/05/2019	03/25/2019	46.21	46.21	100-20-41323		319
35551	1	#355511 delinquent notices and postage	Invoice	03/11/2019	03/25/2019	47.21	47.21	100-15-41323		319
35551	2	#355511 delinquent notices and postage	Invoice	03/11/2019	03/25/2019	47.22	47.22	200-15-41323		319
35551	3	#355511 delinquent notices and postage	Invoice	03/11/2019	03/25/2019	47.22	47.22	210-15-41323		319
Total 996 FREEDOM MAILING SERVICES:						1,758.93	1,758.93			
361 FREIGHTLINER OF IDAHO										
X20104	1	X201043926:01 CR - AIR DRYER DEP - ORIG CK #	Invoice	12/06/2018	12/17/2018	159.60-	159.60-	100-40-41405		1218
X20104	1	X201046422:01 SEAL SERVICE KIT	Invoice	01/29/2019	03/25/2019	41.44	41.44	100-40-41405		319
Total 361 FREIGHTLINER OF IDAHO:						118.16-	118.16-			
5722 G&R AG PRODUCTS INC										
123292	1	1232921 MISC PARTS	Invoice	02/09/2019	03/25/2019	5,882.77	5,882.77	100-40-41405		319
123306	1	1233060 TANK	Invoice	02/18/2019	03/25/2019	750.00	750.00	100-40-41405		319
123310	1	1233107 MISC PARTS	Invoice	02/20/2019	03/25/2019	801.99	801.99	100-40-41405		319
Total 5722 G&R AG PRODUCTS INC:						7,434.76	7,434.76			
369 GEM STATE WELDERS SUPPLY INC.										
184939	1	184939 CYLINDER FUEL TANK RENTAL	Invoice	01/31/2019	03/25/2019	8.06	8.06	100-40-41719		319
185312	1	185312 TANK RENTAL FEES	Invoice	02/01/2019	03/25/2019	582.40	582.40	100-40-41719		319
185539	1	185539 TANK RENTAL FEE	Invoice	02/28/2019	03/25/2019	7.28	7.28	100-40-41719		319
185541	1	TANK RENTAL FEE	Invoice	02/28/2019	03/25/2019	7.28	7.28	200-60-41791		319
E25802	1	E258026 CYLINDER FUEL	Invoice	01/24/2019	03/25/2019	171.84	171.84	100-40-41719		319
E25823	1	E258236 CYLINDER FUEL	Invoice	02/21/2019	03/25/2019	69.53	69.53	100-40-41719		319
Total 369 GEM STATE WELDERS SUPPLY INC. :						846.39	846.39			
336 GO FER IT EXPRESS										
83868	1	LOCAL SHIPPING W	Invoice	02/28/2019	03/25/2019	102.00	102.00	200-60-41213		319
83868	2	LOCAL SHIPPING WW	Invoice	02/28/2019	03/25/2019	17.00	17.00	210-70-41213		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 336 GO FER IT EXPRESS:						119.00	119.00			
5562 GOVERNMENT FINANCE OFFICERS ASSOC										
291449	1	Stokes REGISTRATION FOR CONFERENCE	Invoice	01/31/2019	03/25/2019	140.00	140.00	100-15-41723		319
291449	2	Stokes REGISTRATION FOR CONFERENCE	Invoice	01/31/2019	03/25/2019	140.00	140.00	200-15-41723		319
291449	3	Stokes REGISTRATION FOR CONFERENCE	Invoice	01/31/2019	03/25/2019	140.00	140.00	210-15-41723		319
Total 5562 GOVERNMENT FINANCE OFFICERS ASSOC:						420.00	420.00			
1850 GREAT AMERICA FINANCIAL SERVICES										
244184	1	Invoice # 24418462 Due 04/23/19	Invoice	03/11/2019	03/25/2019	69.00	69.00	100-20-41323		319
Total 1850 GREAT AMERICA FINANCIAL SERVICES:						69.00	69.00			
658 HAILEY CHAMBER OF COMMERCE										
FEBRU	1	CHAMBER LOT EXPENSES FEBRUARY 2019	Invoice	03/20/2019	03/25/2019	3,009.94	3,009.94	100-10-41707		319
Total 658 HAILEY CHAMBER OF COMMERCE:						3,009.94	3,009.94			
4915 HIATT TRUCKING										
2407	1	2407 SNOW REMOVAL SERVICES	Invoice	01/31/2019	03/25/2019	7,532.50	7,532.50	100-40-41771		319
2411	1	2411 SNOW REMOVAL SERVICES	Invoice	03/03/2019	03/25/2019	28,002.50	28,002.50	100-40-41771		319
Total 4915 HIATT TRUCKING:						35,535.00	35,535.00			
8606 HRA VEBA TRUST										
APRIL	1	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	128.20	128.20	100-50-41126		319
APRIL	2	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	256.40	256.40	100-20-41126		319
APRIL	3	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	745.89	745.89	100-25-41126		319
APRIL	4	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	128.20	128.20	100-45-41126		319
APRIL	5	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	505.03	505.03	100-40-41126		319
APRIL	6	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	248.63	248.63	200-60-41126		319
APRIL	7	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	128.20	128.20	210-70-41126		319
APRIL	8	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	85.47	85.47	100-15-41126		319
APRIL	9	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	85.47	85.47	200-15-41126		319
APRIL	10	MONTHLY VEBA CONTRIBUTION -APR	Invoice	03/13/2019	03/25/2019	85.46	85.46	210-15-41126		319
FEBRU	1	POCff FEB 19	Invoice	03/20/2019	03/25/2019	8,500.00	8,500.00	160-55-41185	18.55.0002.1	319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 8606 HRA VEBA TRUST:						10,896.95	10,896.95			
2102 IDAHO LIBRARY ASSOCIATION										
4.26.19	1	ILA Spring Conference; training	Invoice	03/20/2019	03/25/2019	60.00	60.00	100-45-41723		319
4-26-19	1	ILA Spring Conference; training	Invoice	03/13/2019	03/25/2019	60.00	60.00	100-45-41723		319
Total 2102 IDAHO LIBRARY ASSOCIATION:						120.00	120.00			
671 IDAHO LUMBER & HARDWARE										
763516	1	763516 DRILL BITS - SNOWBLOWER	Invoice	02/15/2019	03/25/2019	21.97	21.97	100-40-41405		319
763532	1	763532 DRILL BIT	Invoice	02/15/2019	03/25/2019	15.18	15.18	100-40-41405		319
763826	1	763826 BOLTS	Invoice	02/19/2019	03/25/2019	48.69	48.69	100-40-41403		319
764003	1	764003 HOLE SAW	Invoice	02/21/2019	03/25/2019	16.99	16.99	100-40-41403		319
764105	1	764105 CHAIN COIL, SCOOP	Invoice	02/21/2019	03/25/2019	72.57	72.57	100-40-41403		319
764271	1	764271 SPREADER	Invoice	02/23/2019	03/25/2019	37.98	37.98	100-40-41403		319
765063	1	765063 GLOVES - ST	Invoice	03/04/2019	03/25/2019	9.99	9.99	100-40-41403		319
765263	1	765263 TUBE VINYL - HYD DRUM	Invoice	03/05/2019	03/25/2019	8.95	8.95	100-40-41719		319
765655	1	765655 GORILLA GLUE	Invoice	03/08/2019	03/25/2019	19.98	19.98	100-50-41403		319
765831	1	765831 ALKALINE BATTERIES	Invoice	03/11/2019	03/25/2019	11.98	11.98	100-40-41403		319
765861	1	765861 FURRING STRIPS, GLOVES	Invoice	03/11/2019	03/25/2019	27.95	27.95	100-50-41403		319
766601	1	766601 CABLE TIES FOR XMAS LIGHTS	Invoice	03/18/2019	03/25/2019	22.98	22.98	100-40-41225		319
Total 671 IDAHO LUMBER & HARDWARE:						315.21	315.21			
400 IDAHO MOUNTAIN EXPRESS										
2/28/19	1	P&Z Town Square Workshop 2/6/19	Invoice	02/28/2019	03/25/2019	224.60	224.60	100-20-41319		319
2/28/19	2	P&Z Town Square Workshop 2/8/19	Invoice	02/28/2019	03/25/2019	68.64	68.64	100-20-41319		319
2/28/19	3	DIF Mtg	Invoice	02/28/2019	03/25/2019	46.92	46.92	100-20-41319		319
2/28/19	4	P&Z 3/4/19 Mtg	Invoice	02/28/2019	03/25/2019	39.56	39.56	100-20-41319		319
2/28/19	5	P&Z Ord. #1243 zoning map	Invoice	02/28/2019	03/25/2019	190.53	190.53	100-20-41319		319
2/28/19	6	P&Z CC mtg	Invoice	02/28/2019	03/25/2019	30.36	30.36	100-20-41319		319
2/28/19	7	P&Z lot line adjtment	Invoice	02/28/2019	03/25/2019	99.36	99.36	100-20-41319		319
Total 400 IDAHO MOUNTAIN EXPRESS :						699.97	699.97			
22433 IDAHO POWER										
3/11/19	1	IP Accnt#2222783132 Hailey Police Dept	Invoice	03/11/2019	03/25/2019	324.16	324.16	100-25-41717		319
3/11/19	2	IP Accnt#2200663470 Elm Alley	Invoice	03/11/2019	03/25/2019	5.34	5.34	100-40-41717		319
3/15/19	1	IP Accnt#2220558908 HEAGLE/1151 War Eagle	Invoice	03/15/2019	03/25/2019	5.24	5.24	100-40-41717		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
3/15/19	2	IP Accnt#2204414540 Street lights	Invoice	03/15/2019	03/25/2019	174.16	174.16	100-40-41717		319
Total 22433 IDAHO POWER:						508.90	508.90			
534 IDEQ										
201906	1	DRINKING WATER FEE ASSESSMENT QUARTERL	Invoice	02/26/2019	03/25/2019	2,747.00	2,747.00	200-60-41311		319
Total 534 IDEQ:						2,747.00	2,747.00			
612 INGRAM BOOK COMPANY										
388677	1	Library Books and Materials	Invoice	02/14/2019	03/25/2019	9.51	9.51	100-45-41535		319
388677	1	Library Books and Materials	Invoice	02/14/2019	03/25/2019	10.41	10.41	100-45-41535		319
388677	1	Library Books and Materials	Invoice	02/14/2019	03/25/2019	10.07	10.07	100-45-41535		319
388677	1	Library Books and Materials	Invoice	02/14/2019	03/25/2019	36.68	36.68	100-45-41535		319
388677	1	Library Books and Materials	Invoice	02/14/2019	03/25/2019	105.81	105.81	100-45-41535		319
390203	1	Library Books and Materials	Invoice	02/26/2019	03/25/2019	92.00	92.00	100-45-41535		319
390231	1	Library Books and Materials	Invoice	02/23/2019	03/25/2019	27.55	27.55	100-45-41535		319
390266	1	Library Books and Materials	Invoice	02/26/2019	03/25/2019	38.58	38.58	100-45-41535		319
390266	1	Library Books and Materials	Invoice	02/26/2019	03/25/2019	29.12	29.12	100-45-41535		319
390266	1	Library Books and Materials	Invoice	02/26/2019	03/25/2019	9.51	9.51	100-45-41535		319
390266	1	Library Books and Materials	Invoice	02/26/2019	03/25/2019	186.94	186.94	100-45-41535		319
390266	1	Library Books and Materials	Invoice	02/26/2019	03/25/2019	123.69	123.69	100-45-41535		319
390643	1	Library Books and Materials	Invoice	02/28/2019	03/25/2019	14.25	14.25	100-45-41535		319
391681	1	Library Books and Materials	Invoice	03/07/2019	03/25/2019	39.16	39.16	100-45-41535		319
391681	1	Library Books and Materials	Invoice	03/07/2019	03/25/2019	91.22	91.22	100-45-41535		319
391681	1	Library Books and Materials	Invoice	03/07/2019	03/25/2019	38.04	38.04	100-45-41535		319
391681	1	Library Books and Materials	Invoice	03/07/2019	03/25/2019	14.00	14.00	100-45-41535		319
391681	1	Library Books and Materials	Invoice	03/07/2019	03/25/2019	27.99	27.99	100-45-41535		319
392692	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	3.91	3.91	100-45-41535		319
392692	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	34.12	34.12	100-45-41535		319
392692	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	47.01	47.01	100-45-41535		319
392692	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	20.70	20.70	100-45-41535		319
392693	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	47.58	47.58	100-45-41535		319
392693	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	15.68	15.68	100-45-41535		319
392693	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	421.79	421.79	100-45-41535		319
392693	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	335.01	335.01	100-45-41535		319
392693	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	217.94	217.94	100-45-41535		319
392693	1	Library Books and Materials	Invoice	03/14/2019	03/25/2019	219.73	219.73	100-45-41535		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 612 INGRAM BOOK COMPANY:						2,268.00	2,268.00			
229 INTEGRATED TECHNOLOGIES										
114832	1	#114832 Copy services for HFD 1.28.19 - 2.27.19	Invoice	02/28/2019	03/25/2019	127.21	127.21	100-55-41211		319
115109	1	SHARP AR-M355N	Invoice	03/07/2019	03/25/2019	33.28	33.28	210-70-41211		319
Total 229 INTEGRATED TECHNOLOGIES:						160.49	160.49			
330 JANE'S ARTIFACTS										
042914	1	#042914 03/08/19 - Dust Off	Invoice	03/08/2019	03/25/2019	11.99	11.99	100-20-41211		319
042914	2	Cleaning Wipes -Computer	Invoice	03/08/2019	03/25/2019	8.25	8.25	100-20-41211		319
042914	3	Packing Tape	Invoice	03/08/2019	03/25/2019	6.57	6.57	100-20-41211		319
042914	4	Wipe Out	Invoice	03/08/2019	03/25/2019	14.76	14.76	100-20-41211		319
042914	5	DeskTop Tape	Invoice	03/08/2019	03/25/2019	7.16	7.16	100-20-41211		319
042979	1	#042979 Com. Dev.- Labels AVE5160	Invoice	03/14/2019	03/25/2019	36.30	36.30	100-20-41215		319
042979	2	#042979 Admin & Copy Rm - Rubber bands, File sort	Invoice	03/14/2019	03/25/2019	22.74	22.74	100-15-41215		319
042979	3	#042979 Admin & Copy Rm - Rubber bands, File sort	Invoice	03/14/2019	03/25/2019	22.75	22.75	200-15-41215		319
042979	4	#042979 Admin & Copy Rm - Rubber bands, File sort	Invoice	03/14/2019	03/25/2019	22.75	22.75	210-15-41215		319
Total 330 JANE'S ARTIFACTS:						153.27	153.27			
4240 KODIAK AMERICA LLC										
003836	1	003836 SHEAR BOLTS	Invoice	02/14/2019	03/25/2019	28.59	28.59	100-40-41405		319
003927	1	003927 ISOLATOR AND MOUNT	Invoice	03/11/2019	03/25/2019	80.61	80.61	100-40-41405		319
Total 4240 KODIAK AMERICA LLC:						109.20	109.20			
9571 LARKEY, CHARLES										
3/1/19	1	refund CR bal. 414 3rd Ave S	Invoice	03/01/2019	03/25/2019	114.58	114.58	100-00-15110		319
Total 9571 LARKEY, CHARLES:						114.58	114.58			
366 LES SCHWAB TIRE CENTER										
117005	1	11700535225 FLAT REPAIR, O-RING	Invoice	02/02/2019	03/25/2019	79.00	79.00	100-40-41405		319
Total 366 LES SCHWAB TIRE CENTER:						79.00	79.00			
928 MAGIC VALLEY LABS, INC.										
11313	1	DRINKING WATER BACTERIA SAMPLES	Invoice	02/28/2019	03/25/2019	126.00	126.00	200-60-41795		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
11314	1	WWTP LABS	Invoice	02/28/2019	03/25/2019	545.00	545.00	210-70-41795		319
Total 928 MAGIC VALLEY LABS, INC. :						671.00	671.00			
4495 MIDWEST TAPE										
970187	1	library materials/ dvd	Invoice	02/22/2019	03/25/2019	82.21	82.21	100-45-41535		319
970187	1	library materials/ dvd	Invoice	02/22/2019	03/25/2019	34.99	34.99	100-45-41535		319
970507	1	library materials/ dvd	Invoice	03/01/2019	03/25/2019	54.72	54.72	100-45-41535		319
970849	1	library materials/ dvd	Invoice	03/08/2019	03/25/2019	111.19	111.19	100-45-41535		319
Total 4495 MIDWEST TAPE:						283.11	283.11			
5243 MIICOR CONSULTING INC										
8416	1	BARRACUDA WEB FILTER 310 W/1 YEAR ENERGI	Invoice	03/14/2019	03/25/2019	1,060.58	1,060.58	100-45-41533		319
Total 5243 MIICOR CONSULTING INC:						1,060.58	1,060.58			
1009 MINERT & ASSOCIATES,INC.										
291383	1	TRAINING - WW	Invoice	02/28/2019	03/25/2019	70.00	70.00	210-70-41723		319
Total 1009 MINERT & ASSOCIATES,INC. :						70.00	70.00			
4585 MOUNTAIN EQUIPMENT TECHNOLOGY										
3267	1	SCADA SERVICE WWTP	Invoice	03/05/2019	03/25/2019	3,600.00	3,600.00	210-70-41313		319
Total 4585 MOUNTAIN EQUIPMENT TECHNOLOGY:						3,600.00	3,600.00			
5587 MUNICIPAL EMERGENCY SERVICES										
IN1315	1	IN 1315773 Masks	Invoice	02/28/2019	03/25/2019	2,320.00	2,320.00	160-55-41545	18.55.0002.1	319
Total 5587 MUNICIPAL EMERGENCY SERVICES:						2,320.00	2,320.00			
251 NAPA AUTO PARTS										
385220	1	385220 BATTERY	Invoice	02/22/2019	03/25/2019	109.49	109.49	100-40-41405		319
522201	1	5222018 CREDIT #43676	Invoice	05/22/2018	03/25/2019	64.80-	64.80-	100-40-41405		319
961696	1	961696 RELAY	Invoice	02/05/2019	03/25/2019	59.37	59.37	100-40-41405		319
962366	1	962366 HAZARD FLASHER	Invoice	02/11/2019	03/25/2019	11.79	11.79	100-40-41405		319
962405	1	962405 LUBRICANT	Invoice	02/12/2019	03/25/2019	39.99	39.99	100-40-41405		319
962452	1	962452 HOSE AND FITTING	Invoice	02/12/2019	03/25/2019	134.27	134.27	100-40-41405		319
962560	1	962560 DRIVER KIT	Invoice	02/13/2019	03/25/2019	29.98	29.98	100-40-41423		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
963240	1	963240 SEALER	Invoice	02/19/2019	03/25/2019	37.98	37.98	100-40-41405		319
963247	1	963247 CABLE AND TOGGLES	Invoice	02/19/2019	03/25/2019	165.38	165.38	100-40-41405		319
963299	1	963299 AIR FILTERS	Invoice	02/20/2019	03/25/2019	65.48	65.48	100-40-41405		319
963300	1	963300 AIR FILTERS	Invoice	02/20/2019	03/25/2019	65.48	65.48	100-40-41405		319
963481	1	963481 GLOVES	Invoice	02/21/2019	03/25/2019	24.20	24.20	100-40-41405		319
963758	1	963758 COUPLERS, NUTS, WASHERS	Invoice	02/25/2019	03/25/2019	99.66	99.66	100-40-41405		319
963932	2	963932 HOSE, HOSE END AND FITTING	Invoice	02/26/2019	03/25/2019	37.67	37.67	100-40-41405		319
964218	1	964218 HOSE, HOSE END AND CRIMP	Invoice	02/28/2019	03/25/2019	80.53	80.53	100-40-41405		319
964620	1	964620 D EARTH	Invoice	03/05/2019	03/25/2019	19.98	19.98	100-40-41405		319
964768	1	964768 DIESEL ENGINE HEATER	Invoice	03/06/2019	03/25/2019	76.49	76.49	100-40-41405		319
964769	1	964769 CLEVIS HOOKS	Invoice	03/06/2019	03/25/2019	20.47	20.47	100-40-41405		319
964858	1	964858 HOSE CLAMP, HOSE, TUBING	Invoice	03/06/2019	03/25/2019	36.20	36.20	100-40-41405		319
964905	1	964905 CLAMP	Invoice	03/06/2019	03/25/2019	11.52	11.52	100-40-41405		319
964922	1	964922 BLISTER PACK CAPSULES	Invoice	03/07/2019	03/25/2019	38.64	38.64	100-40-41405		319
964995	1	964995 CLEVIS HOOK	Invoice	03/07/2019	03/25/2019	6.99	6.99	100-40-41405		319
Total 251 NAPA AUTO PARTS:						1,106.76	1,106.76			
2186 NITRO GREEN										
27206	1	27206 ICE PRETREAT PED RAMPS, BUS STOPS	Invoice	02/01/2019	03/25/2019	600.00	600.00	100-40-41771		319
Total 2186 NITRO GREEN:						600.00	600.00			
50298 O'REILLY AUTO PARTS										
4635-4	1	4635-414508 CLAMP, EXHAUST REPR	Invoice	03/06/2019	03/25/2019	15.10	15.10	100-40-41405		319
4635-4	1	4635-414613 FUSE HOLDER	Invoice	03/07/2019	03/25/2019	6.98	6.98	100-40-41405		319
Total 50298 O'REILLY AUTO PARTS:						22.08	22.08			
4427 PARTSMASTER										
233800	1	23380012 CRIMP AND SHRINK, DRILL BITS	Invoice	01/31/2019	03/25/2019	121.74	121.74	100-40-41405		319
233855	1	23385516 GRINDING DISK	Invoice	02/14/2019	03/25/2019	31.47	31.47	100-40-41405		319
Total 4427 PARTSMASTER:						153.21	153.21			
4589 PETERS, FRITZ										
2/28/19	1	Refund CR bal. 430 Whitetail Dr	Invoice	02/28/2019	03/25/2019	64.39	64.39	100-00-15110		319
Total 4589 PETERS, FRITZ:						64.39	64.39			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
438 PLATT										
U57789	1	MISC ELECTRICAL WWTP	Invoice	03/01/2019	03/25/2019	49.80	49.80	210-70-41401		319
Total 438 PLATT:						49.80	49.80			
5129 RUSH TRUCK CENTERS OF ID INC										
301374	1	3013742645 RELAY ELEC HORN	Invoice	02/05/2019	03/25/2019	41.80	41.80	100-40-41405		319
Total 5129 RUSH TRUCK CENTERS OF ID INC:						41.80	41.80			
1608 SAFETY SUPPLY & SIGN										
167224	1	167224 SIGNS	Invoice	01/04/2019	03/25/2019	332.64	332.64	100-40-41403		319
167299	1	167299 SIGNS	Invoice	01/11/2019	03/25/2019	291.86	291.86	100-40-41403		319
Total 1608 SAFETY SUPPLY & SIGN :						624.50	624.50			
8778 SALTWORX LLC										
2984 C	1	2984 HIGH PERF. ROAD SALT - CORRECTED INV	Invoice	02/21/2019	03/25/2019	1,526.40	1,526.40	100-40-41403		319
Total 8778 SALTWORX LLC:						1,526.40	1,526.40			
2124 SAWTOOTH PAINT & AIRLESS, INC.										
131166	1	131166 paint & brush to reuse BL file folders	Invoice	03/14/2019	03/25/2019	10.19	10.19	100-15-41215		319
131166	2	131166 paint & brush to reuse BL file folders	Invoice	03/14/2019	03/25/2019	10.19	10.19	200-15-41215		319
131166	3	131166 paint & brush to reuse BL file folders	Invoice	03/14/2019	03/25/2019	10.19	10.19	210-15-41215		319
Total 2124 SAWTOOTH PAINT & AIRLESS, INC.:						30.57	30.57			
50357 SCHAEFFER MFG CO										
MU416	1	MU4160-INV1 SUPER LUBE SUPREME	Invoice	02/05/2019	03/25/2019	1,328.40	1,328.40	100-40-41719		319
Total 50357 SCHAEFFER MFG CO:						1,328.40	1,328.40			
5494 SILVER CREEK SUPPLY										
S19545	1	S1954564.001 NIPS, VALVES, ALUM. - MAG CHLO	Invoice	02/19/2019	03/25/2019	27.97	27.97	100-40-41403		319
S19575	1	S1957525.001 FLEX PVC	Invoice	03/05/2019	03/25/2019	26.54	26.54	100-40-41403		319
Total 5494 SILVER CREEK SUPPLY:						54.51	54.51			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
50365 SIX ROBBLEES' INC										
21-063	1	21-063842 SPLIT LOOMS	Invoice	02/07/2019	03/25/2019	23.20	23.20	100-40-41405		319
Total 50365 SIX ROBBLEES' INC:						23.20	23.20			
5683 SKYLINE EXCAVATION AND GRADING										
397	1	397 SNOW REMOVAL SERVICES	Invoice	02/21/2019	03/25/2019	115.00	115.00	100-40-41771		319
Total 5683 SKYLINE EXCAVATION AND GRADING:						115.00	115.00			
2202 STATE OF ID BUREAU OF OCCUP LI										
2019 A	1	LICENSE RENEWAL FEE WWTP	Invoice	03/18/2019	03/25/2019	30.00	30.00	210-70-41711		319
2019 E	1	LICENSE RENEWAL FEE WWTP	Invoice	03/19/2019	03/25/2019	30.00	30.00	210-70-41711		319
2019 E	2	LICENSE RENEWAL FEE WWTP	Invoice	03/19/2019	03/25/2019	30.00	30.00	210-70-41711		319
2019 S	1	LICENSE RENEWAL FEE WWTP	Invoice	03/18/2019	03/25/2019	30.00	30.00	210-70-41711		319
Total 2202 STATE OF ID BUREAU OF OCCUP LI:						120.00	120.00			
1586 STERLING CODIFIERS										
21895	1	#21895 Codification supplement #7 Ord. 1235 - 1242	Invoice	02/04/2019	03/25/2019	419.00	419.00	100-15-41313		319
21895	2	#21895 Codification supplement #7 Ord. 1235 - 1242	Invoice	02/04/2019	03/25/2019	419.00	419.00	200-15-41313		319
21895	3	#21895 Codification supplement #7 Ord. 1235 - 1242	Invoice	02/04/2019	03/25/2019	419.00	419.00	210-15-41313		319
Total 1586 STERLING CODIFIERS:						1,257.00	1,257.00			
5188 UNIQUE MANAGEMENT SERVICES										
500700	1	Library Debt Collections	Invoice	03/01/2019	03/25/2019	53.70	53.70	100-45-41325		319
Total 5188 UNIQUE MANAGEMENT SERVICES:						53.70	53.70			
2817 UNITED OIL										
904794	1	904794 2/15 - 2/28/19 FUEL CHARGES	Invoice	02/28/2019	03/25/2019	13.42	13.42	100-42-41719		319
904794	2	904794 2/15 - 2/28/19 FUEL CHARGES	Invoice	02/28/2019	03/25/2019	13.42	13.42	200-42-41719		319
904794	3	904794 2/15 - 2/28/19 FUEL CHARGES	Invoice	02/28/2019	03/25/2019	13.43	13.43	210-42-41719		319
Total 2817 UNITED OIL:						40.27	40.27			
1216 UPPER CASE PRINTING, INK										
14207	1	#14207 11x17 newsletter	Invoice	03/05/2019	03/25/2019	83.75	83.75	100-15-41323		319
14207	2	#14207 11x17 newsletter	Invoice	03/05/2019	03/25/2019	83.75	83.75	200-15-41323		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
14207	3	#14207 11x17 newsletter	Invoice	03/05/2019	03/25/2019	83.76	83.76	210-15-41323		319
14207	4	#14207 8.5x11 flood flyer	Invoice	03/05/2019	03/25/2019	187.72	187.72	100-20-41323		319
14207	5	#14207 8.5x11 places for people flyer	Invoice	03/05/2019	03/25/2019	779.76	779.76	100-40-41323		319
Total 1216 UPPER CASE PRINTING, INK:						1,218.74	1,218.74			
22444 USA BLUE BOOK										
829659	1	TRASH PUMP	Invoice	03/05/2019	03/25/2019	2,034.51	2,034.51	210-70-41405		319
Total 22444 USA BLUE BOOK:						2,034.51	2,034.51			
645 VALLEY CAR WASH										
3/4/19	1	3.4.19 PROPANE	Invoice	03/04/2019	03/25/2019	35.90	35.90	100-40-41719		319
Total 645 VALLEY CAR WASH:						35.90	35.90			
2020 VALLEY WIDE COOPERATIVE										
31514/	1	2.7.19 WORK WEAR	Invoice	02/07/2019	03/25/2019	74.19	74.19	100-40-41703		319
Total 2020 VALLEY WIDE COOPERATIVE:						74.19	74.19			
367 WALKER SAND AND GRAVEL										
576489	1	576489 SAND	Invoice	01/30/2019	03/25/2019	283.19	283.19	100-40-41403		319
579099	1	579099 SAND	Invoice	02/12/2019	03/25/2019	289.69	289.69	100-40-41403		319
Total 367 WALKER SAND AND GRAVEL:						572.88	572.88			
4584 WARD, KELLY										
2/28/19	1	Refund CR bal. 920 Buckhorn Dr.	Invoice	02/28/2019	03/25/2019	97.08	97.08	100-00-15110		319
Total 4584 WARD, KELLY:						97.08	97.08			
4004 WAXIE SANITARY SUPPLY										
780937	2	78093703 LIBRARY CLEANING SUPPLIES	Invoice	02/27/2019	03/25/2019	157.32	157.32	100-45-41413		319
780937	1	78093704 CLEANING SUPPLIES - CITY HALL	Invoice	02/27/2019	03/25/2019	18.19	18.19	100-42-41413		319
780937	2	78093704 CLEANING SUPPLIES CITY HALL	Invoice	02/27/2019	03/25/2019	18.19	18.19	200-42-41413		319
780937	3	78093704 CLEANING SUPPLIES CITY HALL	Invoice	02/27/2019	03/25/2019	18.20	18.20	210-42-41413		319
780937	1	78093711 LIBRARY CLEANING SUPPLIES	Invoice	02/27/2019	03/25/2019	174.59	174.59	100-45-41413		319
781176	1	78117699 CLEANING SUPPLIES - SHOP	Invoice	03/08/2019	03/25/2019	6.26	6.26	100-40-41413		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 4004 WAXIE SANITARY SUPPLY:						392.75	392.75			
368 WESTERN STATES CAT										
CM000	1	CM00066162 CREDIT - ARMS - ORIG CK# 45400 #i	Invoice	02/22/2019	03/25/2019	371.33-	371.33-	100-40-41405		319
IN0008	1	IN000879748 PIN	Invoice	01/24/2019	03/25/2019	65.56	65.56	100-40-41405		319
IN0008	1	IN000879753 MIRROR	Invoice	01/24/2019	03/25/2019	164.29	164.29	100-40-41405		319
IN0008	1	IN000889452 CUTTING EDGE	Invoice	02/05/2019	03/25/2019	917.00	917.00	100-40-41405		319
IN0008	1	IN000898350 KEY	Invoice	02/15/2019	03/25/2019	39.42	39.42	100-40-41405		319
IN0009	1	IN000901703 LAMP	Invoice	02/20/2019	03/25/2019	90.82	90.82	100-40-41405		319
IN0009	1	IN000902901 CUTTING EDGE	Invoice	02/21/2019	03/25/2019	1,283.80	1,283.80	100-40-41405		319
IN0009	1	IN000904167 GLASS DOOR	Invoice	02/22/2019	03/25/2019	658.24	658.24	100-40-41405		319
Total 368 WESTERN STATES CAT :						2,847.80	2,847.80			
2844 WINDOW WELDER										
139188	1	139188 WINDSHIELD REPAIR	Invoice	01/30/2019	03/25/2019	130.00	130.00	100-40-41405		319
139567	1	139567 GRADER WINDSHIELD REPAIR	Invoice	03/11/2019	03/25/2019	210.00	210.00	100-40-41405		319
Total 2844 WINDOW WELDER:						340.00	340.00			
399 WOOD RIVER WELDING INC										
172581	1	172581 PIPE AND CUTTING	Invoice	01/30/2019	03/25/2019	3.25	3.25	100-40-41405		319
Total 399 WOOD RIVER WELDING INC:						3.25	3.25			
5721 YOUNT ENTERPRISES INC										
H02171	1	H021719 SNOW REMOVAL SERVICES	Invoice	02/17/2019	03/25/2019	3,680.00	3,680.00	100-40-41771		319
H02241	1	H022419 SNOW REMOVAL SERVICES	Invoice	02/24/2019	03/25/2019	3,967.50	3,967.50	100-40-41771		319
H03031	1	H030319 SNOW REMOVAL SERVICES	Invoice	03/03/2019	03/25/2019	7,158.75	7,158.75	100-40-41771		319
Total 5721 YOUNT ENTERPRISES INC:						14,806.25	14,806.25			
Total :						185,340.15	185,340.15			
Grand Totals:						185,340.15	185,340.15			

Summary by General Ledger Account Number

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/25/2019 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** HD

SUBJECT:.

Consideration of Resolution calling a May 21, 2019 election and setting the Notice of Election and Ballot language for one of the following funding measures: 1) two-year temporary levy, 2) electric utility franchise fee increase, 3) permanent levy increase.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

At the last city council meeting, the Hailey City Council identified at least three ballot types for discussion and deliberation about which one, if any, to approve. At the Town Hall meeting, members of the public spoke in favor of each of the types of ballots, as well as a do-nothing option. With a decision about which of the ballots to put before voters, the city council will also be discussing long-term funding strategies for maintenance and capital needs.

Only one of the ballot measures, the permanent levy increase, meets the long-term needs of the City, which includes additional revenue for maintenance and capital projects.

The two-year temporary levy will secure funding for projects, primarily the Town Square and street improvements to or on River Street, but will not fund ongoing maintenance needs.

The electric utility franchise fee increase would add maintenance funding, but not project funding.

Property Tax Increase:
Both the levy ballot options, temporary and permanent, are drafted to certify $490,000 per year, which will cost property owners $48 per $100,000 taxable property valuation. This $48/100,000 is the same annual cost paid by Hailey property owners for previous 2-year temporary levies, including the Pathways for People levy and the Blaine County Recreation District repaving levy. Hailey property owners currently pay the following taxes per $100,000 taxable property valuation:

Taxing District	Tax currently paid per $100,000 taxable value
Hailey General Fund	246
Hailey Bond (Arena)	38
School Budget	295
School Override Levy	25
School Supplemental	29
School Plant Levy	29
County General Fund	106
County Jail Bond	7
Ambulance	21
Hailey Cemetery	12
BC Recreation District	13
TOTAL TAX	**821**

The taxes shown above are factored for a $200,000 primary residence with homeowners exemption, or on a $100,000 vacant lot, investment property or second home. The proposed Hailey levy would increase the tax shown by $48 per year. Some other property values and the corresponding tax increase are shown in the table below:

Taxing District	TAX on $200,000 Primary Residence with Homeowners Exemption or $100,000 Investment Property	TAX on $300,000 Primary Residence with Homeowners Exemption or $200,000 Investment Property	TAX on $400,000 Primary Residence with Homeowners Exemption or $300,000 Investment Property	TAX on $500,000 Primary Residence with Homeowners Exemption or $400,000 Investment Property	TAX on $600,000 Primary Residence with Homeowners Exemption or $500,000 Investment Property
Hailey General Fund	246	492	738	984	1230
Proposed Increase to Hailey Tax	**48**	**96**	**144**	**192**	**240**
TOTAL CURRENT TAX from All Taxing Districts	821	1,642	2,463	3284	4105
NEW TOTAL TAX WITH HAILEY TAX INCREASE	869	1,738	2,607	3476	4345

Electric Utility Franchise Fee
State law allows an electric utility franchise fee increase to occur with or without a vote. If increased without a vote, the utility company must agree to the fee increase, and has indicated it may be willing to do so if there is some benefit in the additional fee for its own customer base.

A long-term funding strategy could involve several future steps, such as

- Negotiating with Idaho Power to agree to a franchise fee increase without voter approval.
- Bringing the franchise fee increase back to voters at a later date.
- Bringing a permanent levy increase to voters at a later date, after the Capital Improvement plan has been revised to show maintenance needs.
- Bringing a Local Option Tax increase to voters at a future date, to continue to diversify revenue sources.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

The City Council should discuss funding options, and decide whether or not a ballot measure should be approved for May, 2019 and which funding option is the most preferred by the Council.

Sample Motion:
Motion to approve Resolution 2019-____, setting in place a two-year temporary levy in the amount of $490,000 per year, for the purpose of a Town Square and street improvements.

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:

RESOLUTION NO. 2019-_____

A RESOLUTION OF THE CITY OF HAILEY, IDAHO, CALLING A SPECIAL ELECTION ON TUESDAY, MAY 21, 2019, FOR THE PURPOSE OF CONDUCTING A SPECIAL LEVY ELECTION TO AUTHORIZE AN ADDITIONAL TWO-YEAR LEVY IN THE ANNUAL AMOUNT OF $490,000 FOR A TOTAL OF $980,000 FOR THE PURPOSE OF FUNDING EXPENSES TO DESIGN, CONSTRUCT AND MAINTAIN A TOWN SQUARE AND PUBLIC STREET IMPROVEMENT INCLUDING SIDEWALKS, BIKE-PEDESTRIAN INFRASTRUCTURE AND OTHER STREETSCAPE COMPONENTS WITHIN THE CITY OF HAILEY.

WHEREAS, pursuant to Idaho Code § 63-802(3), a majority of the electors in a taxing district such as the City of Hailey, Idaho, may vote on a question at an election to decide whether to exceed the levy which exceeds the limit set forth in Idaho Code § 63-802(1), provided that voter approval shall be for a period not to exceed two (2) years;

WHEREAS, the Mayor and City Council of the City of Hailey have determined it advisable to certify an additional levy in the amount of $490,000 in each of two fiscal years, commencing with the fiscal year beginning October 1, 2019, through fiscal year ending September 30, 2021, for a total additional levy of $980,000 for the purpose of funding the lawful expenses to design, construct and maintain a town square and public street improvements, sidewalks, bike-pedestrian infrastructure and other streetscape components to safely move pedestrians, bicyclists, and vehicles within Hailey, and, in order to do so, desires to provide for the holding of an election.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO:

Section 1. That a special levy election be held, and the same is hereby called to be held in the City of Hailey on Tuesday, May 21, 2019, for the purpose of submitting to the qualified electors of the City of Hailey the question set out in the form of the ballot appearing in Section 4 hereof.

Section 2. That the election will be conducted by the County Clerk of Blaine County, Idaho (the "County Clerk") pursuant to Idaho Code § 34-1401.

Section 3. That the Notice of Special Levy Election will be in substantially the following form, and the City will provide the form thereof to the County Clerk and cause the County Clerk to publish the same as required by Idaho Code § 34-1406:

NOTICE OF SPECIAL LEVY ELECTION

CITY OF HAILEY

BLAINE COUNTY, IDAHO

PUBLIC NOTICE IS HEREBY GIVEN according to law and requisite action by the City Clerk of the City of Hailey, Blaine County , Idaho, that a special levy election will be held on Tuesday, May 21, 2019, in the City for the purpose of submitting the following question to the qualified electors of said City for vote at precinct polling sites open 8:00a.m. to 8:00p.m.:

Shall the Hailey City Council of the City of Hailey, Blaine County, Idaho, be authorized and empowered to certify a two-year levy for the purpose of funding the lawful expenses to design, construct and maintain a town square and public street improvements, sidewalks, bike-pedestrian infrastructure and other streetscape components to safely move pedestrians, bicyclists, and vehicles within Hailey? This levy is estimated to collect Four Hundred Ninety Thousand Dollars ($490,000) each year for two fiscal years commencing with the fiscal year beginning October 1, 2019, through fiscal year ending September 30, 2021, for a total two-year levy of Nine Hundred EightyThousand Dollars ($980,000).

The election will be conducted by the County Clerk of Blaine County, Idaho, pursuant to Idaho Code § 34-1401.

The following statement is required by Idaho Code § 34-439A, Idaho Code:

The purpose for which the two-year levy shall be used is to pay the lawful expenses to design, construct and maintain a town square and public street improvements, sidewalks, bike-pedestrian infrastructure and other streetscape components to safely move pedestrians, bicyclists, and vehicles within Hailey, for the two fiscal years beginning October 1, 2019, and ending September 30, 2021. The date of the City's special levy election is May 21, 2019. The amount estimated to be collected from the levy is Four Hundred Ninety Thousand Dollars ($490,000) each year for the two fiscal years for a total of Nine Hundred Eighty Thousand Dollars ($980,000).

[End of form Notice of Election]

Section 4. That the official ballot will be in substantially the following form and the City will convey such form to the County Clerk for publication in compliance with and pursuant to Idaho Code § 34-1406:

OFFICIAL BALLOT

TO AUTHORIZE AND EMPOWER THE HAILEY CITY COUNCIL

OF THE CITY OF HAILEY, BLAINE COUNTY, IDAHO,

TO CERTIFY AN ADDITIONAL TWO-YEAR LEVY

Shall the Hailey City Council of the City of Hailey, Blaine County, Idaho, be authorized and empowered to certify a two-year levy for the purpose of funding the lawful expenses to design, construct and maintain a town square and public street improvements, sidewalks, bike-pedestrian infrastructure and other streetscape components to safely move pedestrians, bicyclists, and vehicles within Hailey? This levy is estimated to collect Four Hundred Ninety Thousand Dollars ($490,000) each year for two fiscal years commencing with the fiscal year beginning October 1, 2019, through fiscal year ending September 30, 2021, for a total levy of Nine Hundred Eighty Thousand Dollars ($980,000).

IN FAVOR OF a special levy of $490,000 each year for two fiscal years: _____

AGAINST a special levy of $490,000 each year for two fiscal years: _____

The following statement is required by Idaho Code § 34-439A:

The purpose for which the two-year levy shall be used is to pay the lawful expenses to design, construct and maintain a town square and public street improvements, sidewalks, bike-pedestrian infrastructure and other streetscape components to safely move pedestrians, bicyclists, and vehicles within Hailey, for the two fiscal years beginning October 1, 2019, and ending September 30, 2021. The date of the City's special levy election is May 21, 2019. The amount estimated to be collected from the two-year levy is Four Hundred Ninety Thousand Dollars ($490,000) each year for the two fiscal years for a total of Nine Hundred Eighty Thousand Dollars ($980,000).

[End of Official Ballot]

Section 5. That the County Commissioners of Blaine County will act as the canvassing board pursuant to Idaho Code §§ 34-1410 and 50-412, and will certify the results to the City for acceptance by the Hailey City Council and the results entered in the minutes of the Hailey City Council minutes.

Section 6. That if at the election a simple majority of the qualified registered electors of the City authorize such levy, the levy shall be certified by the Hailey City Council of the City by adoption of a resolution certifying said levy, and the resolution shall be provided to the Blaine County Commissioners pursuant to Idaho Code § 63-804, and the levy shall be in effect for the fiscal years beginning October 1, 2019, and ending September 30, 2021.

PASSED BY THE CITY COUNCIL and SIGNED BY THE MAYOR AND THE CITY CLERK this 25th day of March, 2019.

_____
Fritz X. Haemmerle
Mayor

ATTEST:

_____
Mary Cone, City Clerk

RESOLUTION NO. 2019-_____

A RESOLUTION OF THE CITY OF HAILEY, IDAHO, CALLING A SPECIAL ELECTION ON TUESDAY, MAY 21, 2019, FOR THE PURPOSE OF CONDUCTING A SPECIAL ELECTION TO AUTHORIZE AN INCREASE TO THE IDAHO POWER FRANCHISE FEE FROM ONE PERCENT (1%) TO THREE PERCENT (3%), FOR THE PURPOSE OF FUNDING MAINTENANCE AND IMPROVEMENTS TO PUBLIC STREETS, RIGHTS-OF-WAY. SIDEWALKS AND BIKE-PEDESTRIAN INFRASTRUCTURE WITHIN THE CITY OF HAILEY.

WHEREAS, pursuant to Idaho Code § 50-329A(a), a majority of the electors in a taxing district such as the City of Hailey, Idaho, may vote on a question at an election to decide whether to increase an electric utility franchise fee from one percent (1%) up to three percent (3%) of the utility provider's gross revenue;

WHEREAS, the Mayor and City Council of the City of Hailey have determined it advisable to collect additional Idaho Power franchise fees to be used for maintenance and improvements to public streets, rights-of-way, sidewalks, bike-pedestrian infrastructure and other streetscape components within Hailey, and, in order to do so, desires to provide for the holding of an election.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO:

Section 1. That a special election be held, and the same is hereby called to be held in the City of Hailey on Tuesday, May 21, 2019, for the purpose of submitting to the qualified electors of the City of Hailey the question set out in the form of the ballot appearing in Section 4 hereof.

Section 2. That the election will be conducted by the County Clerk of Blaine County, Idaho (the "County Clerk") pursuant to Idaho Code § 34-1401.

Section 3. That the Notice of Special Election will be in substantially the following form, and the City will provide the form thereof to the County Clerk and cause the County Clerk to publish the same as required by Idaho Code § 34-1406:

NOTICE OF SPECIAL LEVY ELECTION

CITY OF HAILEY

BLAINE COUNTY, IDAHO

PUBLIC NOTICE IS HEREBY GIVEN according to law and requisite action by the City Clerk of the City of Hailey, Blaine County , Idaho, that a special election will be held on Tuesday, May 21, 2019, in the City for the purpose of submitting the following question to the qualified electors of said City for vote at precinct polling sites open 8:00a.m. to 8:00p.m.:

> Shall the Idaho Power Franchise Fee be increased from one percent (1%) to three percent (3) for the purpose of maintenance and improvements to public

streets, rights-of-way, sidewalks, bike-pedestrian infrastructure and other streetscape components within Hailey?

The election will be conducted by the County Clerk of Blaine County, Idaho, pursuant to Idaho Code § 34-1401.

The following statement is required by Idaho Code § 34-439A, Idaho Code:

> The purpose for which the franchise fee shall be used is to pay the lawful expenses to repair, maintain and improve public streets, rights-of-way, sidewalks, bike-pedestrian infrastructure and other streetscape components within Hailey. The date of the City's special election is May 21, 2019.

[End of form Notice of Election]

Section 4. That the official ballot will be in substantially the following form and the City will convey such form to the County Clerk for publication in compliance with and pursuant to Idaho Code § 34-1406:

OFFICIAL BALLOT

TO AUTHORIZE AND EMPOWER THE HAILEY CITY COUNCIL

OF THE CITY OF HAILEY, BLAINE COUNTY, IDAHO,

TO CERTIFY AN ADDITIONAL TWO-YEAR LEVY

Shall the Idaho Power Franchise Fee be increased from one percent (1%) to three percent (3) for the purpose of maintenance and improvements to public streets, rights-of-way, sidewalks, bike-pedestrian infrastructure and other streetscape components within Hailey?

IN FAVOR OF increasing the franchise fee from one percent (1%) to three percent (3%): _____

AGAINST increasing the franchise fee from one percent (1%) to three percent (3%): _____

[End of Official Ballot]

Section 5. That the County Commissioners of Blaine County will act as the canvassing board pursuant to Idaho Code §§ 34-1410 and 50-412, and will certify the results to the City for acceptance by the Hailey City Council and the results entered in the minutes of the Hailey City Council minutes.

Section 6. That if at the election a simple majority of the qualified registered electors of the City authorize such franchise fee, the fee shall be certified by the Hailey City Council of the City by adoption of a resolution, and the resolution shall be provided to Idaho Power Company for collection within 60 days of the date of the election.

PASSED BY THE CITY COUNCIL and SIGNED BY THE MAYOR AND THE CITY CLERK this 25th day of March, 2019.

Fritz X. Haemmerle
Mayor

ATTEST:

Mary Cone, City Clerk

RESOLUTION NO. 2019-_____

A RESOLUTION OF THE CITY OF HAILEY, IDAHO, CALLING A SPECIAL ELECTION ON TUESDAY, MAY 21, 2019, FOR THE PURPOSE OF CONDUCTING A SPECIAL LEVY ELECTION TO AUTHORIZE AN ADDITIONAL GENERAL LEVY IN THE ANNUAL AMOUNT OF $490,000 FOR THE PURPOSE OF FUNDING EXPENSES TO DESIGN, CONSTRUCT AND MAINTAIN A TOWN SQUARE, PUBLIC STREET IMPROVEMENTS ON RIVER STREET AND OTHER CAPITAL PROJECTS, AND TO MEET THE MAINTENANCE AND GENERAL NEEDS OF THE CITY OF HAILEY.

WHEREAS, pursuant to Idaho Code § 63-802(1)(g), sixty percent (60%) of the electors in a taxing district such as the City of Hailey, Idaho, may vote on a question at an election to decide whether to exceed the levy which exceeds the limit set forth in Idaho Code § 63-802(1);

WHEREAS, the Mayor and City Council of the City of Hailey have determined it advisable to certify an additional general levy in the amount of $490,000 per year, commencing with the fiscal year beginning October 1, 2019, for the purpose of funding the lawful expenses to design, construct and maintain a town square, public street improvements on River Street and other capital projects and to meet the maintenance and general needs of the City of Hailey, and, in order to do so, desires to provide for the holding of an election.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO:

Section 1. That a special levy election be held, and the same is hereby called to be held in the City of Hailey on Tuesday, May 21, 2019, for the purpose of submitting to the qualified electors of the City of Hailey the question set out in the form of the ballot appearing in Section 4 hereof.

Section 2. That the election will be conducted by the County Clerk of Blaine County, Idaho (the "County Clerk") pursuant to Idaho Code § 34-1401.

Section 3. That the Notice of Special Levy Election will be in substantially the following form, and the City will provide the form thereof to the County Clerk and cause the County Clerk to publish the same as required by Idaho Code § 34-1406:

NOTICE OF SPECIAL LEVY ELECTION

CITY OF HAILEY

BLAINE COUNTY, IDAHO

PUBLIC NOTICE IS HEREBY GIVEN according to law and requisite action by the City Clerk of the City of Hailey, Blaine County , Idaho, that a special levy election will be held on Tuesday, May 21, 2019, in the City for the purpose of submitting the following question to the qualified electors of said City for vote at precinct polling sites open 8:00a.m. to 8:00p.m.:

> Shall the Hailey City Council of the City of Hailey, Blaine County, Idaho, be authorized and empowered to certify an additional general levy in the amount of $490,000 per year,

commencing with the fiscal year beginning October 1, 2019, for the purpose of funding the lawful expenses to design, construct and maintain a town square, public street improvements on River Street and other capital projects and to meet the maintenance and general needs of the City of Hailey? This levy is estimated to collect Four Hundred Ninety Thousand Dollars ($490,000) each year commencing with the fiscal year beginning October 1, 2019.

The election will be conducted by the County Clerk of Blaine County, Idaho, pursuant to Idaho Code § 34-1401.

The following statement is required by Idaho Code § 34-439A, Idaho Code:

The purpose for which the additional levy shall be used is to pay the lawful expenses to design, construct and maintain a town square. public street improvements on River Street and other capital projects and to meet the maintenance and general needs of the City of Hailey, beginning October 1, 2019. The date of the City's special levy election is May 21, 2019. The amount estimated to be collected from the levy is Four Hundred Thousand Dollars ($490,000) each year.

[End of form Notice of Election]

Section 4. That the official ballot will be in substantially the following form and the City will convey such form to the County Clerk for publication in compliance with and pursuant to Idaho Code § 34-1406:

OFFICIAL BALLOT

TO AUTHORIZE AND EMPOWER THE HAILEY CITY COUNCIL

OF THE CITY OF HAILEY, BLAINE COUNTY, IDAHO,

TO CERTIFY AN ADDITIONAL GENERAL LEVY

Shall the Hailey City Council of the City of Hailey, Blaine County, Idaho, be authorized and empowered to certify an additional general levy in the amount of $490,000 per year, commencing with the fiscal year beginning October 1, 2019, for the purpose of funding the lawful expenses to design, construct and maintain a town square, public street improvements on River Street and other capital projects and to meet the maintenance and general needs of the City of Hailey? This levy is estimated to collect Four Hundred Ninety Thousand Dollars ($490,000) each year commencing with the fiscal year beginning October 1, 2019.

IN FAVOR OF an additional general levy of $490,000 each year: _____

AGAINST an additional general levy of $490,000 each year: _____

The following statement is required by Idaho Code § 34-439A:

The purpose for which the additional general levy shall be used is to pay the lawful expenses to design, construct and maintain a town square, public street improvements on River Street and other capital projects and to meet the maintenance and general needs of the City of Hailey, beginning October 1, 2019. The date of the City's special levy election is May 21, 2019. The amount estimated to be collected from the additional general levy is Four Hundred Ninety Thousand Dollars ($490,000) each year.

[End of Official Ballot]

Section 5. That the County Commissioners of Blaine County will act as the canvassing board pursuant to Idaho Code §§ 34-1410 and 50-412, and will certify the results to the City for acceptance by the Hailey City Council and the results entered in the minutes of the Hailey City Council minutes.

Section 6. That if at the election sixty percent (60%) of the qualified registered electors of the City authorize such levy, the levy shall be certified by the Hailey City Council of the City by adoption of a resolution certifying said levy, and the resolution shall be provided to the Blaine County Commissioners pursuant to Idaho Code § 63-804, and the levy shall be in effect for the fiscal years beginning October 1, 2019, and ending September 30, 2021.

PASSED BY THE CITY COUNCIL and SIGNED BY THE MAYOR AND THE CITY CLERK this 25th day of March, 2019.

_____
Fritz X. Haemmerle
Mayor

ATTEST:

_____
Mary Cone, City Clerk

Return to Agenda

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
FAX: (208) 788-2924

March 12, 2019

Seagraves Family Foundation
320 Main Avenue North
Twin Falls, ID 83301

Dear Seagraves Family Foundation:

The Hailey City Council last night reviewed and approved over $38,000 in expenses to vendors for equipment and contract labor necessary to repair the Hop Porter Park play structure. We are so very grateful to you for your grant which will help us do this work. As you know, this play equipment is a 20-year community legacy. The legacy will live on for some time because of your support.

On behalf of the entire City of Hailey, I would like to thank you for your continued support of City of Hailey projects. Your support is invaluable to our community.

With gratitude,

Martha Burke
Hailey City Council President

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/25/2019 **DEPARTMENT: Library** **DEPT. HEAD SIGNATURE:**

SUBJECT:

Hailey Public Library Director's Report – Monthly Report for January 2019

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Each month the Library Director submits an activity report for the Hailey Public Library

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FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☐	Public Works, Parks	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Information only, no council action required.

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

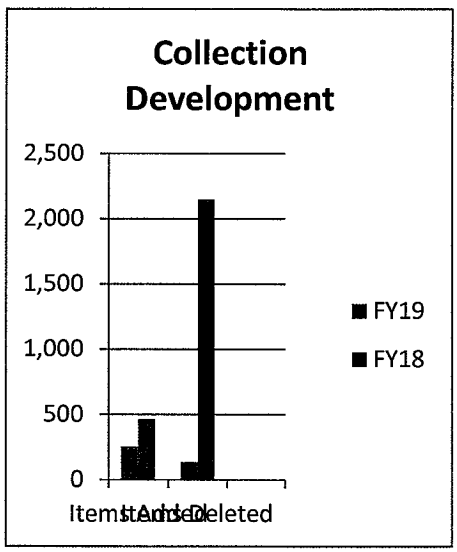
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

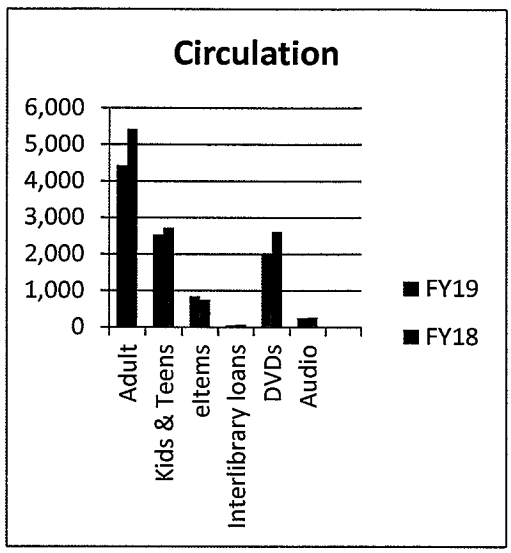
*Additional/Exceptional Originals to: _____
Copies (AIS only)

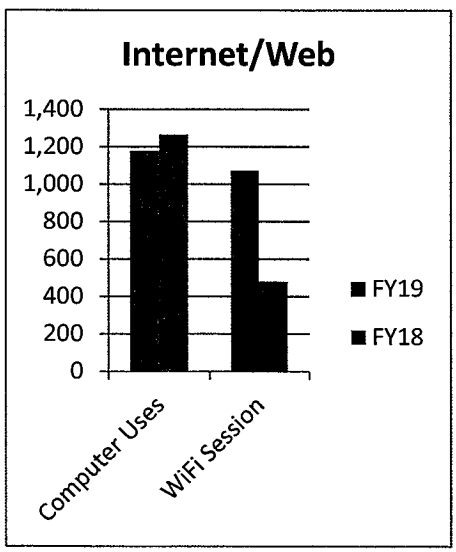
Hailey Public Library - Statistical Summary
FY19 Monthly Report

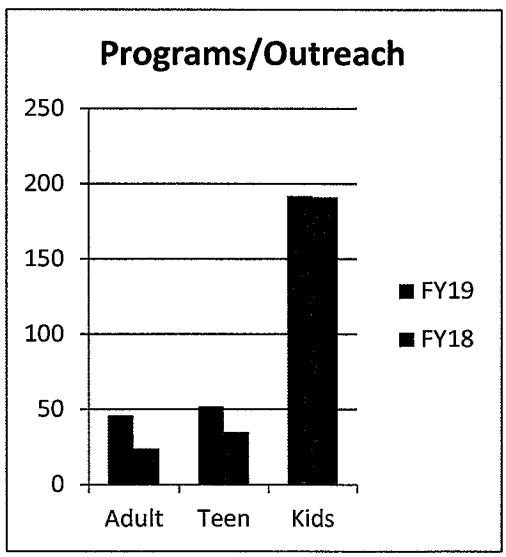
January	2019 January	2018 January	% change
Collection Development			
Items Added	252	464	-45.7%
Items Deleted	136	2,148	-93.7%
Circulation			
Adult	4,422	5,418	-18.4%
Kids & Teens	2,534	2,718	-6.8%
eItems	848	747	13.5%
Interlibrary loans	62	73	-15.1%
DVDs	2014	2,610	-22.8%
Audio	249	269	-0.07%
New Patrons			
Number of new patrons	45	59	-23.7%
Volunteer Hours			
Total # of Volunteer Hours	73	33	124.6%
Patron Visits			
Total # of visitors	7,424	8,110	-8.5%
Reference			
Total # of reference questions	236	185	27.57%
IT/WEB			
Computer Uses	1,178	1,265	-6.9%
WiFi Session	1,074	480	123.8%
Program/Outreach Attendance			
Adult	46	24	91.67%
Teen	52	35	48.57%
Kids	192	191	0.5%

Hailey Public Library - Statistical Summary
FY19 Monthly Report









Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/25/2019 **DEPARTMENT: Library** **DEPT. HEAD SIGNATURE:**

SUBJECT:

Hailey Public Library Director's Report – Monthly Report for February 2019

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Each month the Library Director submits an activity report for the Hailey Public Library

---

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☐	Public Works, Parks	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Information only, no council action required.

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

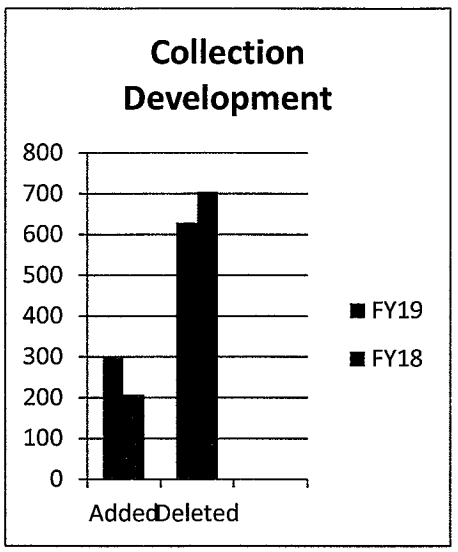
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

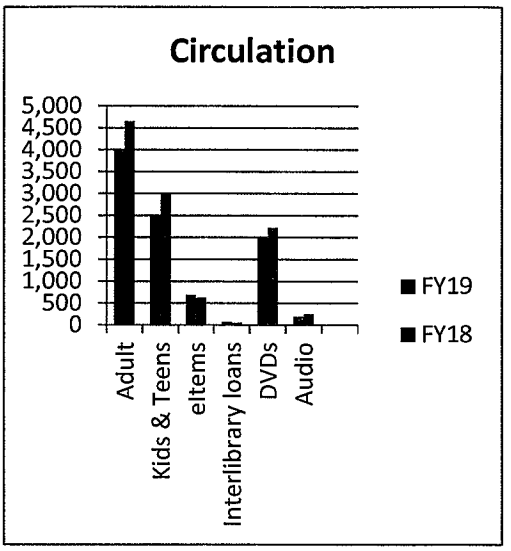
*Additional/Exceptional Originals to: _____
Copies (AIS only)

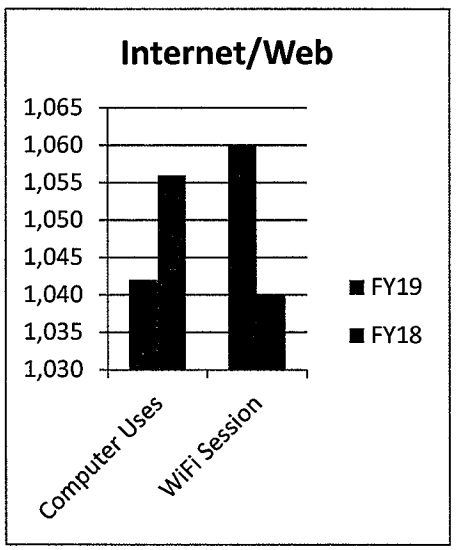
Hailey Public Library - Statistical Summary
FY19 Monthly Report

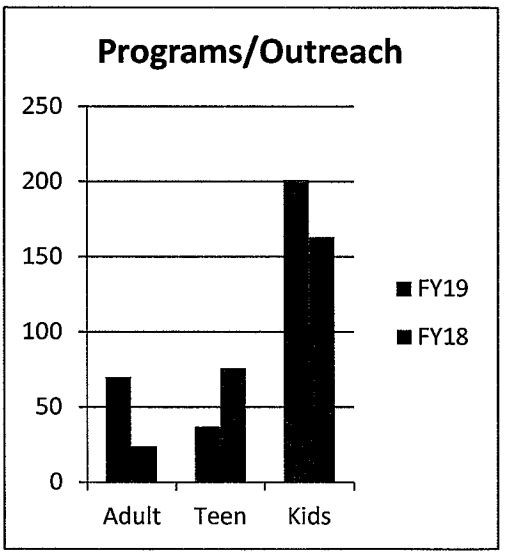
February	2019 February	2018 February	% change
Collection Development			
Added	298	207	44.0%
Deleted	629	705	-10.8%
Circulation			
Adult	3,977	4,653	-14.5%
Kids & Teens	2,502	2,976	-15.9%
eItems	693	627	10.5%
Interlibrary loans	78	56	39.3%
DVDs	2013	2,219	-9.3%
Audio	192	256	-0.07%
New Patrons			
Number of new patrons	46	37	24.3%
Volunteer Hours			
Total # of Volunteer Hours	60	28	114.3%
Patron Visits			
Total # of visitors	7,106	7,537	-5.7%
Reference			
Total # of reference questions	218	274	-20.44%
IT/WEB			
Computer Uses	1,042	1,056	-1.3%
WiFi Session	1,060	1,040	1.9%
Program/Outreach Attendance			
Adult	70	24	191.67%
Teen	37	76	-51.32%
Kids	201	163	23.3%

Hailey Public Library - Statistical Summary
FY19 Monthly Report









Return to Agenda

City of Hailey

COMMUNITY DEVELOPMENT DEPARTMENT
Zoning, Subdivision, Building and Business Permitting and Community Planning Services

115 MAIN STREET SOUTH
HAILEY, IDAHO 83333

(208) 788-9815
Fax: (208) 788-2924

AGENDA
HAILEY PLANNING & ZONING COMMISSION
Monday, April 1, 2019
Hailey City Hall
5:30 p.m.

Call to Order

Public Comment for items not on the agenda

Consent Agenda

CA 1 Adoption of the Meeting Minutes of March 20, 2019. **ACTION ITEM**

Public Hearing

PH 1 Consideration of a Conditional Use Permit Application by Hailey Auto Clinic, represented by Jay Cone of Jay Cone Architecture, for Automotive repair and maintenance, to be located at Lots 15, 16, 17, Block 4, Hailey Townsite (610 South Main Street), which is located in the Business (B), Downtown Residential Overlay (DRO) and Townsite Overlay (TO) Zoning Districts. **ACTION ITEM**

PH 2 Consideration of a Design Review Pre-Application by Hailey Auto Clinic, represented by Jay Cone of Jay Cone Architecture, for a new 2,693 square foot commercial building, to house the automotive repair and maintenance shop, to be located at Lots 15, 16, 17, Block 4, Hailey Townsite (610 South Main Street). The proposal includes three (3) service bays, office space, and onsite parking. **ACTION ITEM**

PH 3 Consideration of modification to Chapter 17, Section 17.08A.020 of the Hailey Zoning Ordinance addressing Signs. The proposed modification would address the materials used, the compatibility of the sign and the maximum overall size. **ACTION ITEM**

Staff Reports and Discussion

SR 1 Discussion of current building activity, upcoming projects, and zoning code changes.
(no documents)

SR 2 Discussion of the next Planning and Zoning meeting: **Monday, April 5, 2019.**
(no documents)

Return to Agenda

AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday April 8, 2019 * Hailey City Hall Meeting Room

ACTION ITEM = a vote may occur but is not required to be taken
ACTION ITEM .....

5:30 p.m. CALL TO ORDER - Open Session for Public Concerns

CONSENT AGENDA:
CA 000 Grant Applications
CA 000 Grant Agreements
CA 000 Western States grader lease.....
CA 000 Motion to approve the special event, 4th of July Parade, to be held on Main Street (between Myrtle Street and south to Cedar Street) in Hailey (Thursday, July 4, 2019 from 11:00am to 2:00pm) ACTION ITEM.....
CA 000 Motion to approve minutes of January 28, 2019 and to suspend reading of them ACTION ITEM.....
CA 000 Motion to approve minutes of February 11, 2019 and to suspend reading of them ACTION ITEM.....
CA 000 Motion to ratify claims for expense during the month of February, 2019 ACTION ITEM .....
CA 000 Motion to approve claims for expenses incurred during the month of February, 2019, and claims for expenses due by contract in March, 2019 ACTION ITEM.....
CA 000 Motion to approve Treasurer's reports for month of February 2019 ACTION ITEM .....

MAYOR'S REMARKS:
MR 000

PROCLAMATIONS & PRESENTATIONS:
Mountain Rides Mid-Year Report

APPOINTMENTS & AWARDS
AA 000

PUBLIC HEARING:
PH 000
PH 000

NEW BUSINESS:
NB 000 vlgjdflgjdlfkjd ACTION ITEM.....

OLD BUSINESS:
OB 000

STAFF REPORTS: Staff Reports Council Reports Mayor's Reports
SR 000
SR 000 Draft of next Planning and Zoning Commission meeting agenda .....
SR 000 Draft of next City Council meeting agenda .....

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c)

Matters & Motions from Executive Session or Workshop
Next Ordinance Number - ____ Next Resolution Number- 2018-01

DRAFT

Return to Agenda