AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday April 8, 2019 * Hailey City Hall Meeting Room

ACTION ITEM = a vote may occur but is not required to be taken
ACTION ITEM.....

5:30 p.m. CALL TO ORDER - Open Session for Public Concerns

CONSENT AGENDA:

CA 106 Motion to approve Resolution 2019-028, Hailey's Fair Housing Resolution as required under federally funded affordable housing grants which fund housing projects within Hailey ACTION ITEM 1

CA 107 Motion to adopt Resolution 2019-029, authorizing the mayor to sign a letter requesting to terminate a grant agreement in the amount of $60,000 with the Idaho Transportation Department to update six ADA curb ramps; the ramps are already included in a 2021 ITD construction project ACTION ITEM..... 4

CA 108 Motion to adopt Resolution 2019-030, authorizing an agreement with the Town Square Collaborative in the amount of $14,200, plus reimbursable expenses, to prepare two concept design alternatives for a town square ACTION ITEM 8

CA 109 Motion to adopt Resolution 2019-037, for a 5-year lease with Western States Equipment through Summit National Bank for a new Caterpillar 160M3 grader ACTION ITEM 13

CA 110 Motion to adopt Resolution 2019-031, ratifying the mayor's signature on an agreement with Rocky Mountain Environmental for a not-to-exceed cost of $7,600, to evaluate snowmelt infiltration system alternatives for a proposed snow storage site ACTION ITEM 37

CA 111 Motion to adopt Resolution 2019-032, authorizing the mayor to sign an agreement with Liquid Engineering Corporation in the amount of $3,215 to inspect the City's potable water storage tanks ACTION ITEM..... 47

CA 112 Motion to adopt Resolution 2019-033, authorizing the Mayor's signature on an agreement with Idaho Materials & Construction, for asphalt patching ACTION ITEM..... 54

CA 113 Motion to adopt Resolution 2019-034, authorizing the mayor to sign an addendum agreement extending the Ohio Gulch sludge drying fields lease to September 30, 2019 ACTION ITEM..... 59

CA 114 Motion to approve Resolution 2019-035, and authorize the Mayor to sign an agreement with Clearwater Landscaping for seasonal upkeep at the Fox Acres Roundabout ACTION ITEM..... 92

CA 115 Motion to approve Resolution 2019-036, authorizing the Mayor to sign an Agreement with Alpine Tree Services to provide tree care for the City in an amount not to exceed $9,700 ACTION ITEM..... 96

CA 116 Motion to approve the special event, Summer's End- The Draper Rendezvous, to be held at Lions Park (Saturday, August 24, 2019 from 12:00pm to 11:00pm) ACTION ITEM 103

CA 117 Motion to approve a special event, Trailing of the Sheep, to be held at Roberta McKercher Park (October 11th from 9:00am until 7:00pm and October 12th, from 10:00 a.m. to 7:00 p.m.) and Lions Park (October 10th through 13th, 2019). ACTION ITEM..... 150

CA 118 Motion to approve minutes of March 11, 2019 and to suspend reading of them ACTION ITEM 170

CA 119 Motion to approve minutes of March 25, 2019 and to suspend reading of them ACTION ITEM 179

CA 120 Motion to approve March 18, 2019 Town Hall Meeting report ACTION ITEM 187

CA 121 Motion to ratify claims for expense during the month of February, 2019 ACTION ITEM 191

CA 122 Motion to approve claims for expenses incurred during the month of February, 2019, and claims for expenses due by contract in March, 2019 ACTION ITEM 194

CA 123 Motion to approve Treasurer's reports for month of February 2019 ACTION ITEM..... 212

MAYOR'S REMARKS:
MR 000

PROCLAMATIONS & PRESENTATIONS:
PP 124 Mountain Rides Mid-Year Report (no documents)

PUBLIC HEARING:

NEW BUSINESS:

NB 125 Consideration and motion to accept the bid from Idaho Materials & Construction to construct the Pathways for People Myrtle Street project and adopt Resolution 2019-____, authorizing the Mayor's signature and approving the Agreement with Idaho Materials & Construction for $714,061 contingent on receiving the certificate of liability and performance and payment bonds and issue the Notice to Proceed, contingent on the execution of the Agreement and receipt of the certificate and bonds by the City ACTION ITEM 225

NB 126 Consideration of motion to adopt Resolution 2019-____, authorizing the mayor's signature on Change Order No. 2 to increase the current contract by $61,372.10 for modifications on the Della View Drainage Improvements project, and to modify the project completion schedule ACTION ITEM 245

NB 127 Consideration of the impacts of the current water user fee and how it relates to the City Parks irrigation rate in comparison to other uses within the City ACTION ITEM 253

OLD BUSINESS:

OB 128 2nd and/or 3rd Reading of Ordinance No. 1244 on amended FY2019 Budget and Capital Improvement Plan, to appropriate an additional $1,833,421 in FY 2019 ACTION ITEM 258

STAFF REPORTS: Staff Reports Council Reports Mayor's Reports

SR 129 Draft of next Planning and Zoning Commission meeting agenda 262

SR 130 Draft of next City Council meeting agenda 264

EXECUTIVE SESSION:

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - 1245 Next Resolution Number- 2019-038

AGENDA ITEM SUMMARY

DATE: 04/08/2019 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** HD

SUBJECT:.

Motion to approve Resolution 2019-028, Hailey's Fair Housing Resolution as required under federally funded affordable housing grants which fund housing projects within Hailey.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Grant rules governing some affordable housing projects within Hailey require several steps be taken by cities, one of which is to annually adopt a Fair Housing Proclamation, declaring April as Fair Housing month. The resolution must be published and posted throughout the duration of fair housing grant projects, along with materials which provide fair housing information to the public.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2019-028, Hailey's Fair Housing Resolution as required under federally funded affordable housing grants which fund housing projects within Hailey.

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY

FAIR HOUSING RESOLUTION NO. 2019-028

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY TO IMPLEMENT FAIR HOUSING AND FAIR HOUSING PRINCIPLES WITHIN HAILEY

LET IT BE KNOWN TO ALL PERSONS OF the City of Hailey that discrimination on the basis of race, color, religion, gender or national origin in the sale, rental, leasing or financing of housing or land to be used for construction of housing or in the provision of brokerage services is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law).

It is the policy of the City of Hailey to encourage equal opportunity in housing for all persons regardless of race, color, religion, gender or national origin. The Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children. Therefore, the city/county does hereby pass the following Resolution.

BE IT RESOLVED that within available resources the City of Hailey will assist all persons who feel they have been discriminated against because of race, color, religion, gender, national origin, disability or familial status to seek equity under federal and state laws by referring them to the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Compliance Division.

BE IT FURTHER RESOLVED that the City of Hailey shall publicize this Resolution and through this publicity shall encourage owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law and amendments and any applicable state or local laws or ordinances.

SAID PROGRAM will at a minimum include: 1) publicizing this resolution; 2) posting applicable fair housing information in prominent public areas; 3) providing fair housing information to the public; 4) preparing a fair housing assessment; and 5) declaring April as Fair Housing Month.

EFFECTIVE DATE

This Resolution shall take effect on April 8, 2019.

City of Hailey

ATTEST:

_____
Fritz X. Haemmerle, Mayor

_____
Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/19 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to adopt Resolution 2019-029, authorizing the mayor to sign a letter requesting to terminate an agreement in the amount of $60,000 with the Idaho Transportation Department to update six ADA curb ramps; the ramps are already included in a 2021 ITD construction project ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____

(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The attached letter requests to terminate a Cooperative Agreement with the Idaho Transportation Department (ITD). The six ADA ramps originally contemplated under the agreement are currently programmed in a 2021 ITD construction project on State Highway 75. The six ramps will be updated at that time under ITD's construction contract. With ITD performing the work, the City will be responsible for only 7.34% of the cost of the ramp upgrades.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Streets
☐	City Attorney	☐	Mayor	☐	Treasurer
☐	City Clerk	☐	Planning	☐	Wastewater
☐	Building	☐	Police	☐	Water
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2019-029, authorizing the mayor to sign a letter requesting to terminate an agreement in the amount of $60,000 with the Idaho Transportation Department to update six ADA curb ramps; the ramps are already included in a 2021 ITD construction project ACTION ITEM

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-029

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING TERMINATION OF AN AGREEMENT IN THE AMOUNT OF $60,000 WITH THE IDAHO TRANSPORTATION DEPARTMENT, TO UPDATE SIX ADA CURB RAMPS.

WHEREAS, the City of Hailey entered into a Cooperative Agreement with the Idaho Transportation Department (ITD) to upgrade six ADA curb ramps,

WHEREAS, the City of Hailey has learned that the Idaho Transportation Department has programmed the six ramps into a 2021 ITD construction project on State Highway 75,

WHEREAS, the City of Hailey desires to terminate the Cooperative Agreement with ITD, relieving the City from upgrading the six ramps,

WHEREAS, the City of Hailey desires to sign and send the attached letter requesting termination, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the request to terminate the Cooperative Agreement, and that the mayor is authorized to execute the attached letter,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

April 8, 2019

Mr. Ryan McDaniel
State of Idaho
Idaho Transportation Department, Headquarters
Division of Engineering Services, Contracting Services
3311 West State Street
Boise, ID 83707-1129

Subject: Key No. 22089 – FY20 Hailey 6 ADA Ramps
Request to Terminate Cooperative Agreement

Dear Ryan:

The City of Hailey requests termination of the Cooperative Agreement associated with Key No. 22089. As you know, the six ADA ramps originally contemplated under the agreement are currently programmed in a 2021 Idaho Transportation Department construction project on State Highway 75, under Key No. 19998.

The City appreciates the support provided by the Idaho Transportation Department throughout the years. We look forward to working with you on future projects.

Sincerely,

Fritz X. Haemmerle
Mayor

cc: Brian Yeager, Hailey Public Works Director
File

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/2019 **DEPARTMENT:** Public Works **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to adopt Resolution 2019-030 authorizing an agreement with the Town Square Collaborative in the amount of $14,200, plus reimbursable expenses, to prepare two concept design alternatives for a town square ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The attached agreement represents the proposed services of the Town Square Collaborative, a joint effort of Ben Young Landscape Architects and Lyon Landscape Architects. The work includes preparing a conceptual design of two sites for the future Hailey Town Square. Please refer to the attached scope of work for details.

The total fee is a not-to-exceed $14,200, plus reimbursable expenses at a 10% mark-up.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___	City Attorney	___	Finance	___	Licensing	___	Administrator
___	Library	___	Community Development	___	P&Z Commission	___	Building
___	Police	___	Fire Department	___	Engineer	___	W/WW
___	Streets	___	Parks	_X_	Public Works	___	Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2019-030 authorizing an agreement with the Town Square Collaborative in the amount of $14,200, plus reimbursable expenses, to prepare two concept design alternatives for a town square ACTION ITEM

ACTION OF THE CITY COUNCIL:
Date _____
City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____

CITY OF HAILEY
RESOLUTION NO. 2019-030

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING AN AGREEMENT WITH THE TOWN SQUARE COLLABORATIVE IN A NOT-TO-EXCEED AMOUNT OF $14,200, PLUS REIMBURSABLE EXPENSES, TO PREPARE TWO CONCEPT DESIGN ALTERNATIVES FOR A TOWN SQUARE.

WHEREAS, the City of Hailey requires design services to prepare two concept design alternatives for the Hailey Town Square,

WHEREAS, the City of Hailey desires to enter into an agreement with the Town Square Collaborative to provide the design services,

WHEREAS, the City of Hailey and the Town Square Collaborative agree to the terms and conditions of the agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the agreement between the City of Hailey and the Town Square Collaborative and that the mayor is authorized to execute the attached documents,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

TOWN SQUARE COLLABORATIVE

Collaboration between **BYLA Ben Young Landscape Architects** and **Lyon Landscape Architects**

March 23, 2019

The following fee proposal is for the collaborative efforts between Ben Young Landscape Architects, BYLA and Lyon Landscape Architects, LLA for conceptual design of two sites for the future Hailey Town Square. In order to best serve the city and residents, we have discounted our fee and have a fixed billing rate of $100 per hour for all principals and staff assigned to this project. All drawings shall be freehand sketches, rendered (colored), scanned for the city and archival purposes. The specific scope of work is identified below.

Fee Proposal

1. **Information Gathering**
   No fee, information provide by city

2. **Review of the Information provided by city**
   8 hours, fee $800

3. **Strategy session between the design team and city staff**
   12 hours, fee $1200

4. **Design charrette by design team members.** Conceptual designs will include 2 design options and 2 cross sections for both sites.
   16 hours, fee $1600

5. **Review conceptual designs and approach with city staff**
   8 hours, fee $800

6. **Finalize schematic design and supporting materials.** Conceptual designs will include 2 design options and 2 cross sections for both sites.
   24 hours, fee $2400

7. **Public Meeting #4**
   12 hours, fee $1200

8. **Update conceptual design options incorporating input and comments from public meeting.** Develop conceptual design level cost estimates for both sites.
   44 hours, fee $4400

9. **City prepared City Council meeting packet**
   No fee, information provide by city

10. **Presentation to City Council,** on Monday, May 13
    8 hours, fee $800

11. **Project Coordination**
    10 hours, fee $1000

TOTAL FEE NOT TO EXCEED: $14,200 plus reimbursable expenses plus 10% mark-up.

Additional Services. Any additional services, mutually agreed to by the parties in writing, shall be billed at $100 per hour or at an agreed upon fixed fee.

a. Additional meetings
b. Additional presentations to local organizations
c. Computer generated renderings
d. Other??

Approved by: _____ Date: 3/28/19
Ben Young, BYLA Landscape Architects

Approved by: _____ Date: 3.28.19
Marty Lyon, Lyon Landscape Architects

Approved by: _____ Date: _____

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/19 **DEPARTMENT:** PW - Streets **DEPT. HEAD SIGNATURE:** _____

SUBJECT: Motion to approve Resolution 2019 -037 for a 5 year lease with Western States Equipment Company through Summit National Bank for a new Caterpillar 160M3 grader SN N9K01071 at lease payments of $24,304.20 annually and to return the 2014 160M2 leased grader back to Western States equipment.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The current lease for our 160M2 Grader expires this April. Rather than purchasing the old equipment, and losing a warranty on the equipment. We will turn in old equipment for trade in value of $230,000 and get a new 5 year warranty with the 2019 grader. The street department has found that this grader is easy to operate and would like to continue leasing this same make and model. This is a piggy back quote #032515-CAT. We are swapping the current wing and plow to the new grader.

Old lease annual payment was $18,058.66, new lease will be $24,304.20. Down payment is $24,604.20 which includes $300 in document fees.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle
#_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☒	City Attorney	☐	Mayor	☒	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☒	Engineer	☐	Public Works, Parks	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2019 -037 for a 5 year lease with Western States Equipment Company through Summit National Bank for a new Caterpillar 160M3 grader SN N9K01071 at lease payments of $24,304.20 annually and to return the 2014 160M2 leased grader back to Western States equipment.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

CITY OF HAILEY
RESOLUTION NO. 2019-037

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BETWEEN THE CITY OF HAILEY AND WESTERN STATES AND SUMMIT NATIONAL BANK

WHEREAS, the City of Hailey desires to enter into a lease agreement with Summit National Bank, and

WHEREAS, CAT Finance will lease one 160M3 AWD Grader to the City of Hailey for a five (5) year period at a cost of $24,304.20 annually.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, approves the Lease Agreement and that the Mayor is authorized to execute the attached Agreement,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

SALES AGREEMENT

AGREEMENT: Q000134874-8
AGREEMENT DATE: 3/15/2019
AGREEMENT EXPIRES: 4/12/2019
WAREHOUSE: Twin Falls Machine Sales
CUSTOMER NO.: 1046560
CUSTOMER PO:
SALESMAN: Shane G Johnson

Shane.Johnson@wseco.com

Meridian
500 E Overland Rd Meridian, ID 83642
208.888.2287

RECEIVED
MAR 18 2019
BY:_____

SOLD TO:
City Of Hailey - Street Dept
115 S Main St
Apt H
Hailey, ID 83333-8408

SHIP TO:
Office
115 S Main St
Apt H
Hailey, ID 83333-8408

ITEM DESCRIPTION	PRICE
2019 Caterpillar 160M3 AWD Motor Grader S/N: N9K01071 ID:E0046856	$323,931.15
• New Warranty - 60 mo 2,000 hrs - GOV (Failsafe)	
• Delivery Freight	
TRADE	
2014 Caterpillar 160M2 AWD S/N: R9T00283 SMU: 0 hrs	($230,000.00)
Payoff to CAT Fi $200,000.00	

The trade proposal offered is based on the information you have provided and is contingent on a final inspection before the Agreement is accepted by both parties. If the proposed trade equipment hours increase by 200 hours over what has been specified herein or the inspection reveals an unexpected change in the equipment operation or the equipment, the trade proposal valuation will become invalid. The Trade Proposal will become final upon the execution of this Agreement by WSECO.

Notes
Buy Back on 2019 160M3AWD will be $ 230,000.
Western States will provide the City of Hailey $ 30,000 Equity toward the new machine based on the hours & condition of the machine as long as it meets our return provisions on Buy Back Letter.

Before Tax Balance	$93,931.15
Sales Tax	$0.00
Trade Payoff	$200,000.00
Downpayment	$0.00
Net Due	**$293,931.15**

Western States Equipment

Order Received by _____

Title Regional Sales Manager Date _____

City Of Hailey - Street Dept

Approved and Accepted by _____

Title _____ Date _____

Warranty Document Received (initial) _____

Trade Ins: All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.
Warranty: By initialing above the customer acknowledges that they have received a copy of the Western States Co/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.

EQUIPMENT DETAILS

3839705 160M3 AWD MOTOR GRADER
2520779 TIRES,17.5R25 MX XSNO+ * G2 MP
3240889 RIPPER/SCARIFIER
3440984 MIRRORS, OUTSIDE HEATED 24V
3589338 ACCUMULATORS, BLADE LIFT
3662459 GUARD, TRANSMISSION
3803070 LIGHTS, SERVICE, INTERNAL
3858099 BASE + 4 (WM,WT-FLOAT,FL,RIP)
3859554 CAB, PLUS (STANDARD GLASS)
3909182 MOUNT,SNOW WING,FRAME RDY HAL
3944524 COLD WEATHER PLUS PACKAGE AWD
3953547 STARTER, ELEC, EXTREME DUTY
3963921 CAMERA, REAR VISION
4217810 LIGHTS, ROADING, HALOGEN
4646442 PRODUCT LINK, CELLULAR PLE641
4923595 CONTROLS, PERFORMANCE BUNDLE
5424660 FAN, STANDARD
0P3978 FUEL ANTIFREEZE, -25C (-13F)
0P9003 LANE 3 ORDER
2495516 HEATER, ENGINE COOLANT, 120V
3089371 HEADLIGHTS,FRONT, HIGH,HALOGEN
3245328 DRAIN, GRAVITY, ENGINE OIL
3493048 MOLDBOARD, 14' PLUS
3593925 LIFT GROUP, FRONT MOUNTING
3686239 ARTICULATION GUARD
3806775 PRECLEANER, SY-KLONE
3859297 GLOBAL ARRANGEMENT,LOW AMBIENT
3861254 LANGUAGE, ENGLISH
3941492 SEAT BELT
3951967 LIGHTS, WORKING, PLUS, HALOGEN
3961966 SNOW ARRANGEMENT
3977457 CAB, PLUS (INTERIOR)
4429940 DECALS, ENGLISH (U.S.)
4698160 COOLANT, 60/40, -51C (-60F)
5402373 TANK, FUEL, STANDARD
0P1939 ANTIFREEZE WINDSHIELD WASHER
0P2265 ROLL ON-ROLL OFF

TERMS AND CONDITIONS

1. OFFER TO SELL, METHODS OF ACCEPTANCE AND AGREEMENT TERMS: This Sales Agreement ("SA") is an offer for the sale of the equipment, vehicles, accessories and attachments described on the invoice (referred to generally as "equipment" or "goods") by Western States Equipment Company, an Idaho business corporation or its affiliates ("WSECO") to Customer under the terms and conditions specified herein. This offer may be accepted by **(1)** the execution of this SA by a representative of Customer or **(2)** Customer's verbal or written authorizations or conduct consistent with prior course of dealing between the parties authorizing WSECO to take action to fulfill this SA, or **(3)** the commencement of the manufacture or shipment of the goods specified in this SA, whichever of the foregoing first occurs.

Acceptance of this SA is limited to the express terms stated herein. Any proposal in Customer's acceptance for additional or different terms or any attempt by Customer to vary in any degree any of the terms is objected to and hereby rejected, but such proposals shall not operate as a rejection of this offer, unless such variances are in the terms of the description, quantity, price, delivery schedule, or payment schedule of the goods, but shall be deemed a material alteration of this SA and this SA shall be deemed agreed to by WSECO without said additional or different terms. Once accepted, this SA shall constitute the entire agreement between WSECO and Customer. WSECO is not bound by any representation or agreements, express, or implied, oral or otherwise, which are not stated within this SA or contained in a separate writing supplementing this SA and signed by authorized agents of both WSECO and Customer. This SA will supersede all previous communications, agreements, and contracts with respect to the subject matter hereof and no understanding, agreement, term, condition, or trade custom at variance with this SA will be binding on WSECO. No waiver or modification of the terms and conditions hereof will be effective unless in writing and signed by both Customer and WSECO.

2. PAYMENT TERMS: Customer agrees to pay the sales price for the equipment, less any net trade-in allowance, in accordance with the payment terms as all stated on the invoice. The sales price is offered F.O.B. at WSECO's designated facility as stated on the invoice and Customer is responsible for all shipping charges as provided in this SA. Customer is also responsible for paying all applicable sales, use or any other applicable taxes levied or assessed on the equipment by any federal, state or local governmental authority, unless Customer provides WSECO an appropriate exemption certificate as stated on the invoice. In the event that Customer fails to pay any applicable tax or other charge as agreed herein or fails to provide a valid exemption certificate, Customer agrees to indemnify and hold WSECO harmless from any liability and expense by reason of Customer's failure to pay said taxes or assessments, including, but not limited to, WSECO's reasonable attorney's fees and costs and other necessary legal expenses resulting from such failure.

3. GRANT OF SECURITY INTEREST, AUTHORIZATION TO FILE STATEMENT AND PROTECTION OF COLLATERAL: Until the Customer pays the total sales price and additional charges as provided in this SA, Customer hereby grants WSECO a security interest in and to the equipment and all additions, replacements, substitutions, and proceeds of the same ("Collateral") to secure payment of the sales price and any and all other amounts owed or owing by Customer to WSECO under this SA or otherwise. Customer authorizes WSECO to file financing statement(s) evidencing this security agreement and the collateral subject thereto and to take all steps necessary to perfect WSECO's interest in the equipment.

Customer agrees to execute any documents required by WSECO to evidence and perfect such security interest. Customer hereby appoints WSECO as its irrevocable attorney-in-fact for the purpose of executing any documents necessary to perfect or to continue the security interest granted in this SA. Customer will reimburse WSECO for all expenses for the perfection and the continuation of the perfection of WSECO's security interest in the Collateral. Customer promptly will notify WSECO before any changes in Customer's name including any changes to the assumed business names of Customer.

Customer, upon WSECO's request, will deliver to WSECO a schedule of the locations of the Collateral and agrees to update the list upon WESCO's further request. Customer will not commit or permit damage to or destruction of the Collateral or any material part of the Collateral. WSECO and its designated representatives and agents shall have the right at all reasonable times to examine and inspect the Collateral. Customer shall immediately notify WSECO of all cases involving the loss or damage of or to any material portion of the Collateral and generally of all material happenings and events affecting the Collateral.

4. INSURANCE: Customer shall not move, load, transport or otherwise handle the equipment on WSECO's premises without first having obtained insurance coverage. Customer shall carry all risks insurance on the equipment, including, without limitation, fire, theft and liability coverage with such other insurance as necessary to protect Customer's and WSECO's respective interests in the equipment. As long as any portion of the sales price is outstanding, Customer will deliver to WSECO from time to time the policies or certificates of insurance in forms satisfactory to WSECO, showing WSECO as an additional insured and including stipulations that coverage will not be cancelled or diminished without at least fifteen (15) days prior written notice to WSECO.

5. TIME OF DELIVERY AND SHIPPING: Orders for equipment are processed in the order of their acceptance by WSECO and WSECO will use its reasonable efforts to deliver the equipment to Customer on the scheduled delivery date as stated on the invoice. However, shipping and delivery dates are acknowledged to be estimates only and dependent upon many factors outside of WSECO's control including, but not limited to, the manufacturer's production schedule, material and labor shortages, shipping delays and various other unrelated factors. WSECO is not liable for delays or damages caused by delays in delivery or shipment of the equipment, unless stated on the face of the invoice to the contrary. Customer is responsible for all freight, shipping, loading and unloading costs.

6. RISK OF LOSS/SHORTAGES/REJECTION OF GOODS: Risk of loss of the goods shall pass to Customer as soon as the goods are properly loaded on the carrier. WSECO's responsibility for shipment ceases upon delivery of the goods to a transportation company. Any claim by Customer for shortage in shipment shall be made by written notice to WSECO within fifteen (15) days after receipt of the shipment. It is specifically agreed that the risk of loss shall not be altered by the fact that the conduct of either party hereto may constitute a default or breach and shortage in shipment is not deemed to constitute a nonconformity.

TERMS AND CONDITIONS

1. OFFER TO SELL, METHODS OF ACCEPTANCE AND AGREEMENT TERMS: This Sales Agreement ("SA") is an offer for the sale of the equipment, vehicles, accessories and attachments described on the invoice (referred to generally as "equipment" or "goods") by Western States Equipment Company, an Idaho business corporation or its affiliates ("WSECO") to Customer under the terms and conditions specified herein. This offer may be accepted by **(1)** the execution of this SA by a representative of Customer or **(2)** Customer's verbal or written authorizations or conduct consistent with prior course of dealing between the parties authorizing WSECO to take action to fulfill this SA, or **(3)** the commencement of the manufacture or shipment of the goods specified in this SA, whichever of the foregoing first occurs.

Acceptance of this SA is limited to the express terms stated herein. Any proposal in Customer's acceptance for additional or different terms or any attempt by Customer to vary in any degree any of the terms is objected to and hereby rejected, but such proposals shall not operate as a rejection of this offer, unless such variances are in the terms of the description, quantity, price, delivery schedule, or payment schedule of the goods, but shall be deemed a material alteration of this SA and this SA shall be deemed agreed to by WSECO without said additional or different terms. Once accepted, this SA shall constitute the entire agreement between WSECO and Customer. WSECO is not bound by any representation or agreements, express, or implied, oral or otherwise, which are not stated within this SA or contained in a separate writing supplementing this SA and signed by authorized agents of both WSECO and Customer. This SA will supersede all previous communications, agreements, and contracts with respect to the subject matter hereof and no understanding, agreement, term, condition, or trade custom at variance with this SA will be binding on WSECO. No waiver or modification of the terms and conditions hereof will be effective unless in writing and signed by both Customer and WSECO.

2. PAYMENT TERMS: Customer agrees to pay the sales price for the equipment, less any net trade-in allowance, in accordance with the payment terms as all stated on the invoice. The sales price is offered F.O.B. at WSECO's designated facility as stated on the invoice and Customer is responsible for all shipping charges as provided in this SA. Customer is also responsible for paying all applicable sales, use or any other applicable taxes levied or assessed on the equipment by any federal, state or local governmental authority, unless Customer provides WSECO an appropriate exemption certificate as stated on the invoice. In the event that Customer fails to pay any applicable tax or other charge as agreed herein or fails to provide a valid exemption certificate, Customer agrees to indemnify and hold WSECO harmless from any liability and expense by reason of Customer's failure to pay said taxes or assessments, including, but not limited to, WSECO's reasonable attorney's fees and costs and other necessary legal expenses resulting from such failure.

3. GRANT OF SECURITY INTEREST, AUTHORIZATION TO FILE STATEMENT AND PROTECTION OF COLLATERAL: Until the Customer pays the total sales price and additional charges as provided in this SA, Customer hereby grants WSECO a security interest in and to the equipment and all additions, replacements, substitutions, and proceeds of the same ("Collateral") to secure payment of the sales price and any and all other amounts owed or owing by Customer to WSECO under this SA or otherwise. Customer authorizes WSECO to file financing statement(s) evidencing this security agreement and the collateral subject thereto and to take all steps necessary to perfect WSECO's interest in the equipment.

Customer agrees to execute any documents required by WSECO to evidence and perfect such security interest. Customer hereby appoints WSECO as its irrevocable attorney-in-fact for the purpose of executing any documents necessary to perfect or to continue the security interest granted in this SA. Customer will reimburse WSECO for all expenses for the perfection and the continuation of the perfection of WSECO's security interest in the Collateral. Customer promptly will notify WSECO before any changes in Customer's name including any changes to the assumed business names of Customer.

Customer, upon WSECO's request, will deliver to WSECO a schedule of the locations of the Collateral and agrees to update the list upon WESCO's further request. Customer will not commit or permit damage to or destruction of the Collateral or any material part of the Collateral. WSECO and its designated representatives and agents shall have the right at all reasonable times to examine and inspect the Collateral. Customer shall immediately notify WSECO of all cases involving the loss or damage of or to any material portion of the Collateral and generally of all material happenings and events affecting the Collateral.

4. INSURANCE: Customer shall not move, load, transport or otherwise handle the equipment on WSECO's premises without first having obtained insurance coverage. Customer shall carry all risks insurance on the equipment, including, without limitation, fire, theft and liability coverage with such other insurance as necessary to protect Customer's and WSECO's respective interests in the equipment. As long as any portion of the sales price is outstanding, Customer will deliver to WSECO from time to time the policies or certificates of insurance in forms satisfactory to WSECO, showing WSECO as an additional insured and including stipulations that coverage will not be cancelled or diminished without at least fifteen (15) days prior written notice to WSECO.

5. TIME OF DELIVERY AND SHIPPING: Orders for equipment are processed in the order of their acceptance by WSECO and WSECO will use its reasonable efforts to deliver the equipment to Customer on the scheduled delivery date as stated on the invoice. However, shipping and delivery dates are acknowledged to be estimates only and dependent upon many factors outside of WSECO's control including, but not limited to, the manufacturer's production schedule, material and labor shortages, shipping delays and various other unrelated factors. WSECO is not liable for delays or damages caused by delays in delivery or shipment of the equipment, unless stated on the face of the invoice to the contrary. Customer is responsible for all freight, shipping, loading and unloading costs.

6. RISK OF LOSS/SHORTAGES/REJECTION OF GOODS: Risk of loss of the goods shall pass to Customer as soon as the goods are properly loaded on the carrier. WSECO's responsibility for shipment ceases upon delivery of the goods to a transportation company. Any claim by Customer for shortage in shipment shall be made by written notice to WSECO within fifteen (15) days after receipt of the shipment. It is specifically agreed that the risk of loss shall not be altered by the fact that the conduct of either party hereto may constitute a default or breach and shortage in shipment is not deemed to constitute a nonconformity.

All equipment or goods shall be subject to the standard manufacturing and commercial variation and practices of the manufacturer thereof. In the event of shipment of non-conforming goods, WSECO shall be given a reasonable opportunity to replace the goods with those which conform to the order. Any notices pertaining to rejection or claims of nonconformity must be made in writing specifying in detail Customer's objections and such notices must be delivered within fifteen (15) days after delivery of the goods. It is agreed that in the event of rejection, Customer will store the goods or reship the goods to WSECO. Should Customer use the equipment or goods, such use shall be deemed an unequivocal acceptance of the goods. If Customer accepts goods tendered under this SA, such acceptance shall be final and irrevocable; no attempted revocation shall have any effect whatsoever.

7. ASSIGNMENTS: No right or interest in this SA shall be assigned by Customer without the written permission of WSECO, and no delegation of any obligation owed or of the performance of any obligation by Customer shall be made without written permission of WSECO. Any attempted assignment or delegation by Customer shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.

8. NO WARRANTY: Unless provided otherwise on the invoice, the equipment is purchased **"AS IS"** and there is no other agreement with Customer regarding the equipment other than what is stated in this SA and in any credit instrument and/or guaranty between Customer and WSECO. There are no other warranties, express or implied, for any equipment, product, service, or other items sold or furnished under this SA unless agreed to in writing between Customer and WSECO. **WSECO DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

9. EQUIPMENT FAILURE/LIMITATION OF REMEDIES: If, for any reason, the equipment does not perform satisfactorily, as judged by WSECO in its sole discretion, WSECO may repair or replace the equipment or any part thereof, at its option, without affecting any of the terms of this SA. This remedy does not apply if the equipment has failed or performs less than satisfactorily due to improper use of the equipment, accident (including, damage during shipment), neglect, abuse, misuse or exposure of the equipment to conditions beyond capacity, power, environmental design limits or operation constraints specified by WSECO or the equipment manufacturer. Customer is responsible for all expenses related to repair or replacement due to these causes. **THE REMEDIES IN THIS PARAGRAPH ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES AGAINST WSECO.**

10. LIMITATION OF LIABILITY: Notwithstanding trade customs or prior course of dealing to the contrary, in no event will WSECO, its subsidiaries, affiliates, agents or employees be liable for any incidental, indirect, special, or consequential damages in connection with or arising out of this SA or furnishing of any goods, services or other items or any third party's ownership, maintenance, or use of any goods, services or other items furnished under this SA, including, but not limited to, lost profits or revenues, loss of use of the equipment or any associated goods, damage to associated goods, costs of capital, cost of substitute goods, or claims of Customer's clients for such damages. Customer's sole remedy, for any liability of WSECO of any kind, including but not limited to negligence, with respect to any equipment, service, or other item is limited to that set forth in the paragraph entitled **"EQUIPMENT FAILURE/LIMITATION OF REMEDIES"** of this SA. WSECO is not responsible for meeting any federal, state, local or municipal code or specification (whether statutory, regulatory or contractual), unless Customer specifies it in writing and WSECO agrees to it in writing. Customer agrees that it has selected each item of equipment based upon its own judgment and particular needs and disclaims any reliance upon any statements or presentations made by WSECO. The liability for performing under any manufacturer warranty program rests solely with the subject manufacturer and WSECO has no liability or responsibility for performance thereunder.

11. FORCE MAJEURE: WSECO shall not be responsible or liable for any delay or failure to deliver any or all of the goods and/or performance of the services where such delay or failure is caused by any act of God, fire, flood, inclement weather, explosion, war, insurrection, riot, embargo, stature, ordinance, regulation or order of any government or agent thereof, shortage of labor, material fuel, supplies or transportation, strike or other labor dispute, or any other cause, contingency, occurrence or circumstance of any nature, whether or not similar to those herein before specified beyond WSECO's control, which prevents, hinders or interferes with manufacture, assembly or delivery of the goods or performance of the services. Any such cause, contingency, occurrence or circumstances shall release WSECO from performance of its obligations hereunder.

12. INDEMNITY: Customer agrees to indemnify and hold WSECO harmless from and against any and all claims, actions, suits, proceedings, costs, expenses, damages (including but not limited to consequential and incidental damages), liabilities, fees (including, but not limited to, attorney fees and court costs), and settlements, (including those brought or incurred by or in favor of Customer's employees, agents and subcontractors), arising out of or related to the selection, delivery, loading, unloading, towing, possession, use, operation, handling or transportation of the equipment. Customer agrees to defend, at its expense, any and all suits brought against WSECO either alone or in conjunction with others and additionally to satisfy, pay and discharge any and all judgments and fines against WSECO in any such suits or actions, whether based in negligence or otherwise.

13. DEFAULT BY CUSTOMER: An event of default shall occur if (a) Customer fails to pay when due the sales price; (b) Customer fails to perform or observe any covenant, condition, or agreement to be performed by it hereunder; (c) Customer ceases doing business as a going concern, makes an assignment for the benefit of creditors, admits in writing an inability to pay debts as they become due, files a petition in bankruptcy, or if its owners, shareholders or members of Customer take actions towards dissolution or liquidation of Customer; (d) Customer attempts to sell, transfer, or encumber, sublease or convey the equipment or any part thereof prior to paying the full sales price; or (e) WSECO, in good faith deems itself, insecure relative to payment of the sales price.

Upon the occurrence of any event of default, WSECO may exercise the following rights and remedies: (i) declare the sales price immediately due and payable; (ii) require Customer to assemble the equipment and make it available to WSECO at a place and time designated by WSECO; (iii) WSECO shall have full power to enter upon the property or jobsite of the Customer and take possession of and remove the equipment; (iv) WSECO shall have full power and authority to sell, lease, transfer or otherwise deal with the equipment or proceeds thereof, and in connection therewith WSECO may bid on the goods or equipment and that a commercially reasonable price for said reclaimed equipment may be determined by WSECO based upon current national auction values, market trends relating to supply and demand, and related factors for goods of similar type and condition; (v) if WSECO chooses to sell or lease the reclaimed equipment, WSECO may obtain a judgment against Customer for any deficiency remaining on the sales price after application of all amounts received from the exercise of its rights under this SA; and (vi) all rights and remedies of a secured creditor under the provisions of the Idaho Uniform Commercial Code, as amended from time to time. All of WSECO's rights and remedies, whether evidenced by this SA or other related agreement, shall be cumulative and may be exercised singularly or concurrently. Customer agrees to pay all costs incurred by WSECO in enforcing this SA or any of its provisions, including without limitation reasonable attorney's fees and costs and all costs of reclaiming the goods, whether or not legal action is commenced.

14. JURISDICTION AND VENUE: This SA and the relationship between WSECO and Customer shall be governed and construed according to the laws of the State of Idaho. At the sole and exclusive election of WSECO, jurisdiction and venue for any action or dispute arising under this SA shall be in the in the Fourth Judicial District of the State of Idaho, in and for Ada County, which is WSECO's corporate headquarters and principal place of business, wherein the parties acknowledge having done business sufficient to establish minimum contacts under the Idaho long arm statute, and which is a mutually convenient forum. In addition, Customer waives any and all rights to jurisdiction and/or venue in any other forum, including waiver of any and all rights to remove the action from any court originally acquiring jurisdiction.

15. EQUIPMENT DATA: This machine may be equipped with a wireless data communication system, such as Product Link. In such case, Customer understands data reflecting the machine performance, condition and operation is being transmitted to Caterpillar/WSECO to better serve the Customer and to improve upon Caterpillar products and services. This data may include, but is not limited to: fault codes, emissions data, fuel usage, service meter hours, software and hardware version numbers and installed attachments. Neither Caterpillar nor WSECO sell, rent or share collected information to any other third party, and will exercise reasonable efforts to keep the information secure. Caterpillar Inc. and WSECO recognize and will respect customer privacy. Customer agrees to allow this data to be accessed by Caterpillar and WSECO within normal, accepted business practices.

The undersigned represents and warrants that he/she is authorized by Customer identified below to bind the Customer to the obligations and duties expressed herein and does so commit Customer to the terms and conditions of SA by signing below. Until this SA (or indentical counterpart thereof) has been signed by our duly authorized representative, it will constitute an offer by Customer to enter into this SA with WSECO on the terms herein.

CUSTOMER: _____	**WESTERN STATES EQUIPMENT COMPANY**
By:_____	By:_____
Print Name:_____	Print Name:_____
Title:_____	Title: Regional Sales Manager
Date:_____	Date:_____

WESTERN STATES CAT

STANDARD WARRANTY AND APPLICATION FOR EXTENDED COVERAGE FOR CATERPILLAR PRODUCTS

The Caterpillar equipment owner identified below ("Owner") hereby applies to Western States Equipment for Standard or Extended Coverage in accordance with the terms as set forth in this document, for the Caterpillar product identified below. Owner desires the Standard or Extended coverage option(s) listed below:

COVERAGE EXPIRATION - FIRST TO OCCUR (MONTHS OR HOURS) - Months after retail purchase (less duration of rental, demonstration, or other usage, if any, prior to the first purchaser or lessee)

Standard Warranty period based on Caterpillar guidelines	
OWNER's NAME City Of Hailey - Street Dept	OWNER PHONE
OWNER ADDRESS, CITY and ZIP CODE 115 S Main St Apt H Hailey, ID 83333-8408	
EXTENDED WARRANTY COVERAGE New Warranty - 60 mo 2,000 hrs & GOV (Failsafe)	

MODEL	PRODUCT DESCRIPTION	HOUR METER	SERIAL NUMBER	DELIVERY DATE
160M3 AWD	160M3 AWD Motor Grader	0	N9K01071	

IMPORTANT NOTE TO OWNER: Complete terms of Standard or Extended Coverage are set forth on this document. Please read all pages carefully before signing. **YOUR RIGHTS AND REMEDIES IN CONNECTION WITH STANDARD OR EXTENDED COVERAGE ARE LIMITED AS INDICATED ON ALL PAGES OF THIS DOCUMENT. CATERPILLAR PRODUCTS CARRY NO IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS. STANDARD WARRANTY OR EXTENDED COVERAGE IS NOT INSURANCE.**

ACKNOWLEDGEMENTS: I have read and understand the terms, including limitations and exclusions, of Standard or Extended Coverage, and understand that it is not insurance. I also understand that the coverage applied for herein is not effective unless and until I pay the applicable charge for this extended coverage. I understand the SOS requirements _____ (initial)

OWNER/LESSEE SIGNATURE : DATE:

The owner and product identified above meet all requirements for the coverage requested and the applicable charge for extended coverage has been paid.

DEALER SIGNATURE : DATE:

TRANSFER: The unexpired portion of the Standard or Extended Repair Coverage may be transferred with Western States Equipment approval (see section F on back for complete details). Complete the section below to request transfer.

Purchase Application	PURCHASER NAME	DATE MACHINE SOLD	DATES INSPECTION COMPLETED & APPROVED	
☐ COMMERCIAL ☐ FORESTRY ☐ WASTE ☐ GOVERNMENTAL ☐ AG	ADDRESS (STREET, RR)	(CITY/TOWN)	(STATE)	(ZIP CODE)
	TRANSFER HOUR METER READING	SIGNATURE OF NEW BUYER	DEALER CONFIRMATION	

By signing this agreement I agree to the terms on the following pages.

CATERPILLAR STANDARD WARRANTY

General Provisions: Caterpillar warrants the products sold by it, and operating within the geographic area serviced by authorized USA and Canadian Caterpillar dealers, to be free from defects in material and workmanship. In other areas and for otherproducts, different warranties may apply. Copies of applicable warranties may be obtained by writing Caterpillar Inc. 100 N.E. Adams St., Peoria IL, USA61629-3345.
Warranty Period: The Standard Caterpillar Machine Warranty is 12 Months/UNLIMITED hours of operation (whichever occurs first), based upon Caterpillar's recommended guidelines. For new associated work tools, the warranty period is 12 Months/UNLIMITED hours, starting from the date of delivery or sale to first user. No extended coverage is available for Caterpillar work tools. For new replacement engines, the warranty is ó months, starting from date of delivery to the first user. Note: For hydraulic line's quick connect I disconnect components sold on compact wheel loaders , mini hydraulic excavators, skid steer loaders , multi terrain loaders , and compact track loader machines, the warranty period is 50 hours starting from the date of delivery to the first user.
Caterpillar Responsibilities: If a defect in materials or workmanship is found during the Standard Warranty period, Caterpillar will, during normal working hours and at a place of business of a Caterpillar dealer or other source approved by Caterpillar. 1) Provide (at Caterpillar's choice) new, remanufactured, or Caterpillar-approved repaired parts or assembled components needed to correct the defect. 2) Replace lubricating oil, filers, antifreeze, and other service items made unusable by the defect. 3) Provide reasonable or customary labor needed to connect the defect. Note: Items replaced under this warranty become the property of Caterpillar. Owner Responsibilities: The user is responsible for: I) Providing proof of deliver date to the first user. 2) The costs associated with transporting the product. 3) Labor costs, except as stated under "Caterpillar Responsibilities." 4) Local taxes, if applicable. 5) Parts shipping charges in excess of those which are usual and customary (air freight). 6) Cost to investigate complaints, unless the problem is caused by a defect in Caterpillar material or workmanship. 7) Giving timely notice of a warrantable failure and promptly making the product available for repair. 8) Costs associated with the performance of required maintenance (including proper fuel, oil, lubricants, and coolant) and items replaced due to normal wear and tear. 9) Allowing Caterpillar access to all electronically stored data. I0) Costs associated with travel time and mileage required for on-site repairs.
EXTENDED REPAIR COVERAGE

A. General Provisions: During the selected coverage period, Western States Equipment will repair or replace, at its option, covered components of the product identified on the face of this document under the Extended Coverage Section. Coverage is subject to the listed conditions of "Standard", "Full Machine", "Power Train", or "Power Train Plus Hydraulics" and for the appropriately indicated "Months" and "Hours" for components that are defective in material or workmanship, ubject to the terms and conditions set forth on both sides of this document. Such repair or replacement will be free of charge for parts and labor, except as otherwise stated below or as stated within the Standard Caterpillar Warranty section above. Under the "Governmental Full Machine" option, the extended coverage includes Scheduled Oil Sampling materials and analysis provided by Western States Equipment at Caterpillar's prescribed intervals. An Extended Coverage Contract is not required for purchase or to obtain financing.

Warranty Periods: Warranty periods for Extended Coverage are indicated in the extended warranty coverage box on the face of this document. The coverage is listed for hours and months, whichever expires first.
Owners Responsibilities: The owner (lessee, for leased products) at their expense, must maintain the product in accordance with the product's Operators Manual, and, upon request, provide adequate records verifying maintenance. For the "Power Train", "Power Train Plus Hydraulics", and "Full Machine" Extended Coverage, Scheduled Oil Sampling (SOS) must be taken by the owner at Caterpillar recommended intervals and sent to Western States Equipment. Failure to do so could jeopardize the Extended Coverage and result in shared liability on a pro rata basis if SOS could have predicted or reduced the cost of a covered failure. Note: Any malfunction of the service meter shall be reported within 30 days of said malfunction in writing, or this agreement is null and void.
Power Train Extended Coverage: The following components are covered. If a component is not listed, it is not covered. 1) ENGINE: basic engine including engine components essential to engine operation (i.e., fuel pump, oil pump, water pump, turbocharger, governor, engine control module, etc.). 2) TRANSMISSION: includes transmission pump and hydraulic controls. 3) TORQUE CONVERTER/DIVIDER. 4) DRIVE LINE: includes pinion and bevel gear. 5) TRANSFER GEAR GROUP. 6) DRIVE AXLES. 7) FINAL DRIVES. 8) HYDRAULIC DRIVE PUMPS AND MOTORS: on hydraulic excavators and machines equipped with hydrostatic drive or differential steering, including hydrostatic lines between the pump and motor. 9) BRAKE COMPONENTS for track-type loaders and tractors, only if they also provide steering. I0) STEERING CLUTCH COMPONENTS: on track-type loaders and tractors, if so equipped. I1) DIFFERENTIAL STEERING COMPONENTS: includes differential steer planetary group, pump, motor and pilot valves. 12) VIBRATORY COMPONENTS: on vibratory compactors. Includes vibratory mechanism, hydraulic pump and motor, hydraulic valves, universal joints, bearings, and drum isolation system. 13) ROTOR DRIVE MECHANISM: on paving profilers, reclaimers and stabilizers. This includes the drive shaft group, sheave groups, and clutch group. This excludes belts, chains and rotor brakes. 14) ELECTRONIC CONTROLS AND SENSORS: which function to direct power for moving the machine. This includes power shift controls, engine pressure controls, differential lock, and fingertip controls. Also includes the wiring connectors that are part of the designated power train components.
Power Train Plus Hydraulics Extended Coverage: The following components are covered. If a component is not listed, it is not covered. Power Train Plus Hydraulics coverage includes all of the above listed items under Power Train for the appropriately indicated hours and months, plus the following: I) HYDRAULIC/STEERING HOSES AND LINES. 2) HYDRAULIC QUICK-COUPLERS AND SWIVELS. 3) HYDRAULIC TANKS: includes specific internal parts.4) HYDRAULIC OIL FILTER BASE, excluding hydraulic oil filters. 5) HYDRAULIC PUMPS AND MOTORS: including steering pumps (main and supplemental). 6) HYDRAULIC CYLINDERS: steering, suspension, and implement hydraulic cylinders (includes bulldozer and ripper cylinders on track-type tractors). 7) HYDRAULIC VALVES AND CONTROLS: includes all parts that make up a valve for directing or controlling hydraulic fluid for steering and implements, including automatic blade controls and bucket position controls. 8) HYDRAULIC ACCUMULATORS: steering and implement. 9) HYDRAULIC OIL COOLERS: steering and implement.
Full Machine Extended Coverage: All of the listed items included in the POWER TRAIN and POWER TRAIN PLUS HYDRAULICS coverage, plus all attachments/accessories that were installed on the product before delivery which are not covered by another warranty, for the appropriately indicated hours and months of coverage on the face of this document (whichever expires first). Governmental application "Full Machine Failsafe Coverage" will also include all fluid filters and pre-paid SOS as prescribed by Caterpillar's recommendations and a 95% machine availability as recorded by owner. Machine availability for Governmental application Full Machine Failsafe coverage will be determined by:
Scheduled Hours Available for Work (numerator)
Scheduled Hours (denominator)
The machine availability will be evaluated at I2-month intervals. If machine availability is below 95%, Western States Equipment will reimburse owner $25.00 per hour for the
hours necessary to "enhance" availability to the 95%level.
Note: "Power Train", "Power Train Plus Hydraulics", and "Full Machine" coverage continue (unless transferred or terminated as per Section C or G below) until the expiration of the hours or months listed on the face of this document. The coverage period ends after reaching the specified number of months selected, or when the machine's hour meter reaches the specified number of hours limitation selected, whichever occurs first. Extended Coverage is available only through Western States Equipment for Caterpillar Equipment.
Note: Once Extended Coverage becomes effective, Western States Equipment's obligations there under extend only to the applicant identified on the face of this document, unless the remaining coverage is transferred to a subsequent end use purchaser of the product in accordance with Section F below, and indicated on the face of this document, or cancelled under Section G below.
Note: The travel time and mileage/hauling option is available only to Governmental application "Full Machine Failsafe coverage" option.

B. ITEMS NOT COVERED: Western States Equipment is not responsible for the following: I) Premiums charged for overtime labor requested by the owner/lessee. 2) Transporting the product to and from the place where service is performed, or service calls made by the repairing dealer if the travel time and mileage/hauling option is not included. 3) Depreciation or damage caused by normal wear, lack of reasonable and proper maintenance, failure to follow operating instructions, misuse, lack of proper protection during storage, vandalism, the elements, collision or other accidents, or acts of God. 4) Normal maintenance and replacement of maintenance and wear items, such as filters, oil, fuel, hydraulic fluid, lubricants, coolants and conditioners, labor for taking oil sample, tires, Freon, batteries, lights, paint, fuses, glass, seat upholstery, undercarriage, lubricated joints (including pins and bushings), blades and cutting edge parts, belts, dry brakes, dry clutch linings, and bulbs. 5) Any defect in a non-covered component, or damage to or failure of a covered component caused by a defect in a non-covered component. 6) Travel time and mileage for Extended Repair Coverage repairs in the field, if travel time and mileage/hauling option is not included. 7) Auxiliary Equipment Manufacturers' attachments and new associated work tools and attachments carry only one warranty as prescribed by that manufacturer. 8) Western States Equipment will not be responsible for repairs, cost of repairs, or be assessed hours against the availability guarantee for damage or downtime caused by fire, vandalism, accident, operator's abuse, negligence, strikes, acts of God, failure to perform the manufacturer's recommended maintenance æ set forth by the lube and maintenance guide, tire failure or Auxiliary Equipment or Attachments. 9) Owner/Lessee will not assess the time required to perform the manufacturer's recommended maintenance as set forth by the lube and maintenance guide against the availability guarantee. 1 0) All costs (including travel time and mileage/hauling) for repairs required because of abuse or improper operation will be charged to the owner/lessee. Minor repairs that do not affect the immediate and safe operation of the machine will be completed within the earliest possible period within Western States Equipment maintenance schedule.

C. TERMINATION OF EXTENDED COVERAGE: 'Western States Equipment is relieved of its obligation under Extended Coverage if: 1) The product is altered or modified in any manner not approved by Western States Equipment in writing. 2) The product's hour meter has been rendered inoperative or otherwise tampered with, or any malfunction of the service meter is not reported within 30 days of said malfunction in writing to Western States Equipment. 3) The product is removed from Western States' territory. 4) Use is made of the product within an application group other than the one designated in the original application for Extended
Coverage for the product.

D. LIMITATIONS OF WESTERN STATES EQUIPMENT LIABILITY: In no event will Western States Equipment be liable for any incidental or consequential damages (including, without limitation, loss of profits, rental of substitute equipment, or other commercial loss) that may be caused due to a defect in the product of the breach of performance of Western States Equipment obligations under Extended Coverage.

E. OBTAINING EXTENDED COVERAGE SERVICE: To obtain service the owner/lessee must request Extended Coverage Service from the nearest Western States Equipment branch. When making a request, the owner/lessee must promptly make the product available for repair and inform the dealer of what they believe is the problem/defect. Extended Coverage service can be performed in the field if the owner/lessee and servicing branch agree to do so. However, Western States Equipment will not be held responsible for any additional cost incurred because of the decision to repair a machine in the field. Dealer Branches toll free number:

Idaho Falls, ID	877-552-2287	Pendleton, OR	888-388-2287
Lewiston, ID	800-842-2225	Pasco, WA	800-633-2287
Meridian, ID	800-852-2287	Spokane, WA	800-541-1234
Pocatello, ID	800-832-2287	Hayden, ID	208-762-6600 (Not a toll free number)
Twin Falls, ID	800-258-1009		
Kalispell, MT	800-635-7794		
Missoula, MT	800-548-1512		
LaGrande, OR	800-963-3101		

F. TRANSFER OF UNUSED COVERAGE UPON RESALE: Remaining Extended Coverage applicable to a used Caterpillar product is transferred to a subsequent end use purchaser only if: I) The subsequent purchase is made before the product's Extended Coverage expires. 2) The product is determined by Western States Equipment to be in satisfactory condition following an inspection performed by an authorized Western States Equipment branch at the subsequent end use purchaser's expense. 3) The subsequent end use purchaser receives Western States Equipment's written confirmation of the transfer. 4) The use of the product by the subsequent end use purchaser remains in the initial/same application group designed on the product's original coverage application, or the subsequent end use purchaser pays the amount specified by Western States Equipment for conversion of the remaining coverage to a different application group.

G. CANCELLATION OF COVERAGE: The owner may cancel Extended Coverage: I) Within thirty (30) days of machine purchase by original end use purchaser if no claim has been made, and receive a full refund of the coverage purchase price, less a $50.00 cancellation fee. 2) At any other time during the coverage by the first end use purchaser and receive a pro rata refund of the coverage purchase price for the unexpired term of the coverage, based on the number of lapsed months, less a $50.00 cancellation fee. 3) Prior to cancellation owner/lessee must provide written notice of the intent to cancel coverage to the nearest Western States Equipment branch.

H. COVERAGE AFFORDED UNDER THIS CONTRACT IS NOT GUARANTEED BY THE IDAHO INSURANCE GUARANTY ASSOCIATION. OBLIGATIONS OFTHE MACHINE SERVICE CONTRACTPROVIDERUNDERTHIS MACHINE SERVICE CONTRACTARE GUARANTEED UNDER A SERVICE CONTRACT LIABILITY POLICY. SHOULD THE MACHINE SERVICE CONTRACT PROVIDER FAIL TO PAY OR PROVIDE SERVICE ON ANY CLAIM WITHTN SIXTY (60) DAYS AFTER PROOF OF LOSS HAS BEEN FILED, THE MACHINE SERVICE CONTRACT HOLDER IS ENTITLED TO MAKE A CLAIM DIRECTLY AGAINST THE INSURANCE COMPANY.

I. UPON FAILURE OF THE OBLIGOR TO PERFORM UNDER THE CONTRACT, CATERPILLAR INSURANCE COMPANY SHALL PAY ON BEHALF OF THE OBLIGOR ANY SUMS THE OBLIGOR IS LEGALLY OBLIGATED TO PAY OR SHALL PROVIDE THE SERVICE THAT THE OBLIGOR IS LEGALLY OBLIGATTED TO PERFORM ACCORDING TO THE OBLIGOR'S CONTRACTUAL OBLIGATION UNDER THE SERVICE CONTRACTS ISSUED BY THE OBLIGOR, AND CATERPILLAR INSURANCE COMPANY WILL PAY CLAIMS AGAINST THE OBLIGOR FOR THE RETURN OF THE UNEARNED PURCHASE PRICE OF THE SERVICE CONTRACT.

J. THIS DOCUMENT IS NOT AN IMPLIED WARRANTY. THIS COVERAGE IS EXPRESSLY IN LIEU OF ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. REMEDIES UNDER THIS COVERAGE ARE LIMITED TO THE PROVISION OF MATERIAL AND LABOR, AS SPECIFIED HEREIN. WESTERN STATES EQUIPMENT IS NOT RESPONSIBLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

K. REGISTER OBLIGOR: WESTERN STATES EQUIPMENT COMPANY IS REGISTERED OBLIGOR, WHO IS CONTRACTUALLY OBLIGATED TO THE SERVICE CONTRACT HOLDEWOWNERS NAME TO PROVIDE SERVICE UNDER THIS SERVICE AGREEMENT. WESTERN STATES EQUIPMENT COMPANY CAN BE CONTACTED AT THE FOLLOWING ADDRESS OR PHONE NUMBER: WESTERN STATES EQUIPMENT COMPANY 500 E OVERLAND ROAD, MERIDIAN, ID 83642 (208) 888-2287. SERVICE CONTRACT INSURBR: CATERPILLAR INSURANCE COMPANY 2120 WEST END AVE., NASHVILLE, TENNESSEE 37203 I 800 248-4228

CATERPILLAR®

Caterpillar Inc.

Peoria, Illinois 61629

☐ Check when information has been entered into the Product. Information System through Caterpillar dealer terminal.

DO NOT SEND IF ENTERED INTO P.I.S.

Delivery Service Record — Comprobante Del Servicio de Entrega

DLR. CODE	MODEL	MACHINE SERIAL NO.	HOURS	DELIVERY DATE	ENGINE SERIAL NO.
COD. DISTRIB.	MODELO	N/S MAQUINA	HORAS	FECHA DE ENTREGA	N/S MOTOR
H510	160M3 AWD	N9K01071	0		

ATTACHMENTS INSTALLED: BUCKET, DOZER, RIPPER, WINCH, CAB, TRANSMISSION, BOOM, STICK, ETC.

ACCESORIOS INSTALADOS: CUCHARON, HOJA, DESGARRADOR. MALACATE, CABINA, TRANMISION, PLUMA, BRAZO, ETC,

Mfr. & Model or Part No, Fabricante y Modelo o N/P	Mfr. & Model or Part No, Fabricante y Modelo o N/P	Mfr. & Model or Part No, Fabricante y Modelo o N/P	Mfr. & Model or Part No, Fabricante y Modelo o N/P
Serial No. N/S	Serial No. N/S	Serial No. N/S	Serial No. N/S

Customer Name (Please Print)
Nombre del Cliente (con letra de imprenta) City Of Hailey - Street Dept

Dirección postal completa 115 S Main St Apt H Hailey, ID 83333-8408

Country
país USA

Delivery service on this machine has been completed, including the following items. Check ( ) when each item is completed.
El servicio de entrega de esta máquina se ha completado incluso los puntos siguientes, Marque ( ) cada punto que complete.

☐ 1. Operation Guide delivered with machine and operating controls and warning labels explained to user.
Se entregó con la máquina la Guia de Operación y se explicó al usuario la operación de los controles y los rótulos de advertencia.

☐ 2. Maintenance Guide delivered with machine and maintenance service, fluid levels and adjustments explained to user,
Se entregó con la máquina la Guia de Conservación y se explicó al usuario el servicio de conservación, ajustes y nivel de fluidos

☐ 3. Parts Book delivered with machine.
Se entregó con la máquina el Catálogo de Piezas.

☐ 4. All items on Delivery Checklist have been completed,
Se hizo todo lo indicado en el Comprobante de Entrega (No. de Forma 01-085314-03).

User's Signature
Firma del usuario _____

Dir. Rep. Signature
Firma del representante del distribuidor _____

Delivery Checklist CONTINUED ON REVERSE SIDE

At dealership

- ☐ Make sure all pending Safety Product Improvement Programs (PIP) have been completed.
- ☐ Make sure all necessary forms and literature are available.
- ☐ All decals are installed.
- ☐ All attachments are installed/available.
- ☐ Install shipping/service lock pins in fire suppression system (if equipped) when transporting machine.

At delivery area with customer (owner. operator):

- ☐ Explain Parts Book.
- ☐ Explain all warning labels on machine,
- ☐ Show location of all serial numbers on machine.

Lubrication and Maintenance.

- ☐ Explain Maintenance Guide.
- ☐ Instruct how to use lubrication and maintenance chart.
- ☐ Snow all lubrication points on the machine and attachments.

Lista de Comprobación SIGUE AL DORSO

En la distribuidora

- ☐ Asegurese que se completaron los programas pendientes de mejoras al producto para fines de seguridad (PIP),
- ☐ Asegurese que hay disponibles todas las formas y folletos necesarios.
- ☐ Se han puesto todas las etiquetas.
- ☐ Todos los accesorios están instalados/disponibles.
- ☐ Se han instalado los pasadores de traba para embarque/servicio en el sistema supresor de incendios (si tiene) al transportar la máquina.

En el lugar de entrega, con el cliente (propietario. operador).

- ☐ Explicar et Catálogo de Piezas.
- ☐ Explicar todos los rótulos de advertencia de la máquina.
- ☐ Mostrar ubicación de todos los números de serie en ta máquina.

Lubricación y Conservación

- ☐ Explicar la Guia de Conservación.
- ☐ Indicar cómo se utiliza el cuadro de lubricación y conservación.
- ☐ Mostrar todos los puntos de lubricación de la máquina y accesorios.

03/18/2019

City of Hailey
115 S Main ST APT H
Hailey, Idaho 83333

Dear Valued Customer,

Please accept this letter as a guarantee for purchase of your Caterpillar Model 160M3 AWD Serial Number N9K01071 . This guarantee is made in conjunction with the Governmental Failsafe Warranty. We agree to purchase this unit from you at the end of the Lease for the amount of $ 230,000 based on a maximum of 2,000 S.M.U.'s. If the time period or service meter unit limits are exceeded the above machine will be appraised to determine a new value.

Lessee agrees that each Unit, upon its return, shall:

1. Be in sound mechanical condition and to be in good working order under full load.
2. Have the same attachments and piece parts as when delivered.
3. a. Have tires in safe and operable condition with a minimum of (40%) of wear remaining tread life and all of the same style (no recaps).
   OR
   b. Have a minimum of forty percent (40%) life remaining on all undercarriage components including track shoes, links, pins and bushings, idlers, bogies, sprockets, carrier rollers, track rollers;
4. Have no cracked or broken glass;
5. Have no missing sheet metal and any damage to sheet metal;
6. Have no structural damage to frame.
7. Have met the full requirement of the warranty procedures, including scheduled oil sampling at the prescribed intervals.
8. Have no damage or modification to machine ROPS (roll over protection structure) per Caterpillar guidelines, repair or replacement of ROPS will be billed at time of return.

We require thirty (30) days written notice if you choose to exercise this guarantee and transfer title of the above-described equipment to Western States Equipment Company.
If you have any questions or if we may be of further assistance, please call.

It is understood that under this agreement that the "terms of return" will be met and/or brought into compliance before this re-purchase agreement will be fully executed. Items that are out of compliance will be repaired and billed to

Sincerely,

Jesikah Luangaphay
Vice President, Finance

Authorized Signature

Dyke Jones
Used Equipment Manager

SUMMIT NATIONAL BANK Member FDIC

June 1, 2019

City of Hailey
115 S Main St, Apt H
Hailey, ID 83333

Dear City of Hailey:

In order to efficiently process your 2019 Caterpillar 160M3 AWD Motor Grader lease with Summit National Bank, we request the following information as soon as possible:

1. Sign this lease agreement, tax exempt 8038G form, and wire verification form, and return the documents to me via email.
2. Mail a check for **$24,604.20** addressed to Summit National Bank at:
   Summit National Bank
   19 Montana Ave
   Laurel, MT 59044

If you have any questions, please feel free to contact me at 406.201.7619. We appreciate the opportunity to serve your leasing needs.

Sincerely,

Jana Smith

Junior Lender

SUMMIT NATIONAL BANK

Summit National Bank
| Direct: 406-201-7619 | Cell: 307-399-6775

LEASE/PURCHASE AGREEMENT

This agreement is entered into on the 1st day of June 2019, by and between SUMMIT NATIONAL BANK, a National Bank regulated by the Office of Comptroller of Currency, herein after referred to as "Lessor", and the CITY OF HAILEY, a body Corporate and politic duly organized and existing under the laws of the State of Idaho, herein after as referred to as "Lessee".

WHEREAS, Lessee desires to lease from Lessor and Lessor desires to lease to Lessee a 2019 Caterpillar 160M3 AWD Motor Grader, SN: N9K01071, herein after referred to as "Equipment", on the terms and conditions stated herein.

NOW THEREFORE, in consideration of the premises of mutual covenants and agreements set forth herein, the Parties hereby agree as follows:

1. LEASED EQUIPMENT: 2019 Caterpillar 160M3 AWD Motor Grader, SN: N9K01071
2. LEASE TERM: The lease term is from June 1, 2019 to June 1, 2024.
3. RENT: The amount of the lease is based on the equipment price of $293,931.15. Lessee agrees to pay the Lessor an initial payment of **$24,604.20** (Twenty-four thousand, six hundred four and 20/100 dollars) that is due on June 1, 2019. The initial payment includes a $300.00 document fee. Remaining annual lease payments in the amount of **$24,304.20** (Twenty-four thousand, three hundred four and 20/100 dollars) are due annually commencing June 1, 2020 and ending June 1, 2024. The obligation to pay each lease installment is conditioned upon a lawful appropriation by the appropriate governing body in accordance with Idaho law. See Appendix A attached with payment schedule.
4. OPTION TO PURCHASE: At the end of this Lease term, June 1, 2024, Lessee shall have the first option to purchase said Equipment from Lessor for the sum of **$230,000**. In the event Lessee intends to exercise this option to purchase, Lessee shall notify Lessor, in writing, on or before May 1, 2024. Upon Lessee's payment of the option price, Lessor shall convey title to the Equipment free and clear of all encumbrances. In the event Lessee chooses not to exercise its option to purchase the Equipment, at the end of the Lease term, Lessee shall deliver the Equipment to Lessor or to such persons/entities as Lessor may designate.
5. TITLE TO AND LOCATION OF EQUIPMENT: During the term of this Agreement, title to the Equipment shall vest in Lessee, subject to Lessor's rights upon event of non-renewal, default, or Non-appropriation. Lessor does have a security interest in the equipment. The Equipment shall be located at the Lessee's principal place of business in the City of Hailey, to be used in and about the City of Hailey. Said Equipment shall not be removed from the greater City of Hailey area without the prior written consent of the Lessor.

6. DISCLAIMER OF WARRANTIES: Lessor, not being the manufacturer of the Equipment, nor the manufactory's agent, hereby expressly disclaims and makes to the Lessee no warranty or representation, expressed or implied, of merchantability or fitness for any particular purpose or otherwise, including, but not limited to, the fitness for use, design or condition of the Equipment, the quality or capacity of the Equipment, the workmanship of the Equipment, that the Equipment will satisfy the requirements of any rule, specifications or contract pertaining thereto, and any guarantee or warranty against patent infringement or latent defects, it being agreed that all such risks as between Lessor and Lessee are to be borne by Lessee. Lessor is not responsible or liable for any direct, indirect, incidental or consequential damage to or losses resulting from the installation, operation, or use of the Equipment. Lessor hereby acknowledges any manufacturer's and/or seller's warranties are for the benefit of both Lessor and Lessee.
7. USE AND OPERATION OF EQUIPMENT: Lessee agrees that it will use the Equipment in accordance with this agreement, provided that any such use is in conformity with all applicable laws and regulations, and any insurance policies, and any warranties of the manufacturer, and any maintenance agreements with respect to the Equipment. Lessee shall not permit anyone other than its authorized agents or employees to operate the Equipment.
8. INDEMNIFICATION: Lessee agrees to indemnify, defend, and hold harmless Lessor and its officers, agents and employees from and against any and all claims, losses, actions or judgments for damages or injury to persons or property arising out of or in connection with Lessee's use of the Equipment.
9. INSURANCE:
   A. Property Insurance: Lessee will, at its own expense, insure the Equipment at all times against all hazards, including by not limited to, fire, theft, or other damage to the Equipment. Such policies of insurance shall be reasonably satisfactory to Lessor as to form, amount and insurer, and shall provide for at least ten (10) days written notice of cancellation to Lessor. Lessee shall furnish certificates, policies or endorsements to Lessor as proof of such insurance. Lessee assigns to Lessor all of its right, title and interest to any insurance policies insuring the Equipment, including all rights to receive the proceeds of insurance, not in excess of the unpaid obligations under this Lease.
   B. Liability Insurance: Lessee will, at its expense, carry public liability insurance with respect to the Equipment and the use thereof in such amounts and with such insurers that are reasonably satisfactory to Lessor and such insurance policies shall also name Lessor as a certificate holder of such policy of insurance.
10. RISK OF LOSS: Lessee assumes all risk of loss, damage, theft or destruction of the Equipment.

11. MAINTENANCE, REPAIRS AND OPERATION: Lessee agrees to perform routine maintenance and repairs on the Equipment necessary to maintain it in as good condition as the same is now in, reasonable wear and tear excepted.
12. TAXES: Lessee shall comply with all laws and regulations relating to the Equipment and its use and shall promptly pay when due all sales, use, property, excise and other taxes and all license and registration fees now or hereafter imposed by and governmental body or agency upon the Equipment or its use or the rentals hereunder, unless Lessee is contesting such in good faith and by appropriate proceedings, excluding, however, any taxes on or measured by Lessor's net income. Upon request by Lessor, Lessee shall prepare and file all tax returns relating to taxes for which Lessee is responsible hereunder, which Lessee is permitted to file under the laws of the applicable taxing jurisdiction.
13. TIME OF ESSENCE AND DEFAULT: Time and the strict and faithful performance of each of the conditions of this agreement are expressly made the essence of this agreement. If Lessee defaults in the payment of rent or defaults in keeping any of the terms of this agreement, Lessor may terminate this agreement by written notice to Lessee and repossess the Equipment. Upon a declaration of said default, Lessee agrees to voluntarily relinquish possession of the Equipment to Lessor, or to such persons/entities designated by Lessor. If Lessor defaults in any of its obligations under this agreement, Lessee shall have the right to terminate this agreement upon ten (10) days notice to Lessor.
14. NON-APPROPRIATION: Not withstanding any other provision of this Lease agreement, if the Lessee fails specifically to appropriate sufficient funds to make the rental payments due in any fiscal year and no such appropriation is legally made within two weeks after demanded by Lessor, an event of non-appropriation will have occurred, and this Lease Agreement will be terminated. Nothing in this section or elsewhere in this agreement will be deemed in any way to obligate Lessee beyond its current fiscal year. If Lessee fails or refuses to renew the term of this Lease for the next fiscal year, as permitted above, and makes any payment due for that purpose, then Lessee will have no further liability under this agreement. In this event, Lessee shall notify Lessor in writing and shall allow the Lessor or Lessor's designate to reclaim possession of the equipment within 30 days of the notification to Lessor. Lessee agrees peacefully to deliver the equipment thereto Lessor or Lessor's designate at a reasonable location specified by Lessor, all at Lessee's expense.
15. NON-ASSIGNMENT: Lessee shall not assign this Lease or sublet this Equipment to any other person or entity.
16. ENTIRE AGREEMENT: This agreement is the entire agreement of the Parties and supersedes all prior agreements and understandings both written and oral, with respect to the subject matter hereof. This agreement may not be amended, changed or modified, except by written agreement executed by the Parties hereto.

17. INTERPRETATION AND VENUE: This agreement shall be interpreted and governed by the laws of the State of Idaho. Any proceeding to enforce the rights of either Party hereto shall be maintained in the City of Hailey, Idaho, in a State Court of competent jurisdiction.
18. ATTORNEYS FEES: In the event either Party shall prevail in any legal action brought by, or defended against, the other Party relating to this agreement, such prevailing Party shall be entitled to all costs and expenses incurred in such action including a reasonable attorney fee.
19. AUTHORITY TO EXECUTE: Any individual or individuals executing the within document on behalf of any corporation or banking entity which is a Party hereto, hereby acknowledge and represent that he, she, or they have the power and authority to so bind the corporate or banking authority, and that such authority was conferred by an act of the Board of Directors of such corporate or banking authority, unless the binding of any such corporation or banking entity is within the power of the person or persons executing this document on such entity's behalf. In the event that the Party or Parties executing this document on behalf of any Party hereto do not have authority to so bind the corporation or banking entity for any cause or reason, then such person or persons shall be personally liable under the terms hereof.
20. BINDING EFFECT: This agreement, when fully executed and approved, shall be binding upon and inure to the benefit of the Parties hereto, their heirs, administrators, executors, successors and assigns, as set forth herein.
21. TAX CERTIFICATIONS: Lessee agrees and certifies as follows: (a) Moneys on deposit in any fund or account related to this Agreement shall not be used in a way that will cause the interest component on any Lease Payment to be includable in Lessor's income for federal and State of Idaho tax purposes; (b) No use will be made of proceeds of the Agreement, or any funds or accounts of Lessee which may be deemed to be such proceeds, which would cause the Agreement to be an "arbitrage bond" under Section 148 of the Code; (c) Lessee will not take, cause to be taken or fail to take any action, the result of which would cause the interest component of any Installment Payment to be ineligible for exclusion from Lessor's gross income under Section 103 of the Code or would cause the Agreement to be a "private activity bond" or to fail to meet any applicable requirement of Section 149 of the Code; and (d) In connection with each Supplement, Lessee shall file the information report required by Section 149(e) of the Code, and provide to Lessor a Form 8038-G form titled Information Return for Tax-Exempt Governmental Obligations. Lessee represents, covenants and warrants for the benefit of Lessor that Lessee is a political subdivision of the State of Idaho with statutory authority to enter into this Agreement, and has been duly authorized to execute, deliver and carry out its obligations under this Agreement and will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as a body politic and corporate. Lessee is not subject to any legal or contractual provision which restricts or prevents it from entering into performing under this Agreement. There is no known pending or threatened action, proceedings, or investigation affecting Lessee, nor to the best knowledge of Lessee is there any basis therefore, wherein an unfavorable result would adversely affect this

Agreement. Lessee has never non-appropriated or defaulted under any of its obligations under any lease contract, bond, or either debt obligation. No approval, consent, or withholding of objection is required from any governmental authority other than Lessee with respect to the entering into or performance by Lessee of this Agreement. The balance sheet of Lessee for its most recent fiscal year and the related earnings statements of Lessee for its most recent fiscal year have been furnished to Lessor and fairly presents Lessee's financial condition as of such date and the result is of it's operations for such year in accordance with generally accepted accounting principles consistently applied, and since such date there has been no material adverse change in such conditions or operations. In the event the Internal Revenue Service determines that this lease agreement is not a Lessor qualified tax-exempt obligation, the interest component of this lease agreement is subject to change.

22. NOTICE: Notices required hereunder shall be made in writing to the Parties by U.S. Certified Mail, Return Receipt Required, as follows:

Lessor: Summit National Bank
19 Montana Avenue
Laurel, MT 59044

Lessee: City of Hailey
115 S Main St, Apt H
Hailey, ID 83333

Notice shall be complete upon receipt, unless the recipient ignores or refuses to sign for the certified letter in which event such notice shall be deemed to have been completed on the first attempted delivery by the United State Post Office.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures.

LESSEE, CITY OF HAILEY, a municipal corporation of Idaho

BY: _____ DATE: _____
Fritz Haemmerle
Mayor

ATTEST: _____ DATE: _____
Mary Cone
City Clerk

LESSOR, SUMMIT NATIONAL BANK

BY: _____ DATE: _____
Brian Elkin, President

APPENDIX A:

City of Hailey
160M3

Date Opened	06/01/2019
Loan Amount	294,231.15
Interest Rate	4.6000%
Days Per Month	Exact
Days Per Year	360
Finance Charges	
Minimum	0.00
Add-On	0.00
Prepaid	300.00
Insurance	
Credit Life	Gross Rate 0.0000%
Accident/Health	Standard Rate 0.0000%

Payments

Type	Mode	Frequency	Date First	Payments	Payment Amount
Regular	Monthly	12	06/01/2019	5	24,304.20
Prin + Int	Monthly	1	06/01/2024	1	230,000.47

Annual Percentage Rate	4.5935%	Maturity Term	60 Months
Amount Financed	293,931.15	Maturity Date	06/01/2024
Total Finance Charge	57,590.32	Credit Life Premium	0.00
Total of Payments	351,521.47	Accident/Health Premium	0.00
Final Payment Plus Interest	230,000.47		

Seq	Payment Date	Principal	Interest	Balance	Interest Paid	Interest YTD
1	06/01/19	24,304.20	0.00	269,926.95	0.00	0.00
2	06/01/20	11,680.62	12,623.58	258,246.33	12,623.58	12,623.58
3	06/01/21	12,259.88	12,044.32	245,986.45	24,667.90	12,044.32
4	06/01/22	12,831.66	11,472.54	233,154.79	36,140.44	11,472.54
5	06/01/23	13,430.12	10,874.08	219,724.67	47,014.52	10,874.08
6	06/01/24	219,724.67	10,275.80	0.00	57,290.32	10,275.80

Form **8038-G**
(Rev. September 2011)
Department of the Treasury
Internal Revenue Service

Information Return for Tax-Exempt Governmental Obligations

▶ Under Internal Revenue Code section 149(e)
▶ See separate instructions.
Caution: *If the issue price is under $100,000, use Form 8038-GC.*

OMB No. 1545-0720

Part I Reporting Authority

If **Amended Return**, check here ▶ ☐

1 Issuer's name
City of Hailey

2 Issuer's employer identification number (EIN)
82-6000201

3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)

3b Telephone number of other person shown on 3a

4 Number and street (or P.O. box if mail is not delivered to street address) | Room/suite
115 S Main St | **Apt H**

5 Report number *(For IRS Use Only)*
3

6 City, town, or post office, state, and ZIP code
Hailey, ID 83333-8408

7 Date of issue

8 Name of issue

9 CUSIP number

10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)
City Clerk

10b Telephone number of officer or other employee shown on 10a
(208) 778-4221

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11	Education	11	
12	Health and hospital	12	
13	Transportation	13	
14	Public safety	14	
15	Environment (including sewage bonds)	15	
16	Housing	16	
17	Utilities	17	
18	Other. Describe ▶	18	
19	If obligations are TANs or RANs, check only box 19a ▶ ☐ If obligations are BANs, check only box 19b ▶ ☐		
20	If obligations are in the form of a lease or installment sale, check box ▶ ☑		

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	6/1/2019	$ 293,931.15	$ 230,000	5 years	4.6 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest			22	
23	Issue price of entire issue (enter amount from line 21, column (b))			23	
24	Proceeds used for bond issuance costs (including underwriters' discount)	24			
25	Proceeds used for credit enhancement	25			
26	Proceeds allocated to reasonably required reserve or replacement fund	26			
27	Proceeds used to currently refund prior issues	27			
28	Proceeds used to advance refund prior issues	28			
29	Total (add lines 24 through 28)			29	
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)			30	

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the bonds to be currently refunded ▶	years
32	Enter the remaining weighted average maturity of the bonds to be advance refunded ▶	years
33	Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) ▶	
34	Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)	

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35		
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a		
b	Enter the final maturity date of the GIC ▶ _____			
c	Enter the name of the GIC provider ▶ _____			
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37		

38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ ☐ and enter the following information:

b Enter the date of the master pool obligation ▶ _____

c Enter the EIN of the issuer of the master pool obligation ▶ _____

d Enter the name of the issuer of the master pool obligation ▶ _____

39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . ▶ ☐

40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . . ▶ ☐

41a If the issuer has identified a hedge, check here ▶ ☐ and enter the following information:

b Name of hedge provider ▶ _____

c Type of hedge ▶ _____

d Term of hedge ▶ _____

42 If the issuer has superintegrated the hedge, check box . . . . . ▶ ☐

43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . . ▶ ☐

44 If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . . ▶ ☐

45a If some portion of the proceeds was used to reimburse expenditures, check here ▶ ☐ and enter the amount of reimbursement . . . . . ▶ _____

b Enter the date the official intent was adopted ▶ _____

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

▶ _____ Signature of issuer's authorized representative — Date

▶ **Mayor** Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN

Firm's name ▶ — Firm's EIN ▶

Firm's address ▶ — Phone no.

SUMMIT NATIONAL BANK

Municipality Wire Verification Form

Date: June 1, 2019 **Amount:** $293,931.15

Originator/Remitter Information

Summit National Bank
19 Montana Ave
Laurel, MT 59044
(406) 628-4220

Beneficiary Information

City of Hailey
115 S Main St, Apt H
Hailey, ID 83333

Municipality: City of Hailey

Equipment: 2019 Caterpillar 160M3 AWD Motor Grader SN: N9K01071

I hereby authorize Summit National Bank to transfer funds by wire from the lease agreement made between this municipality and Summit National Bank in the amount listed above. I agree to hold Summit National Bank harmless if the funds are not received and credited due to incorrect information provided above.

Authorizing Signature: _____ Date: _____

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/19 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to adopt Resolution 2019-031, ratifying the mayor's signature on an agreement with Rocky Mountain Environmental for a not-to-exceed cost of $7,600, to evaluate snowmelt infiltration system alternatives for a proposed snow storage site ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Rocky Mountain Environmental will provide a Phase I Evaluation of Snowmelt Infiltration System Alternatives for a proposed snow storage site in Croy Canyon. The intent of the work is to estimate the site's existing capacity for infiltration of snowmelt and to evaluate options for additional infiltration in the shallow subsurface, if warranted.

The attached agreement includes the scope of work details. The work will be completed for a not-to-exceed cost of $7,600; Rocky Mountain Environmental will only bill for actual time and costs incurred.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2019-031, ratifying the mayor's signature on an agreement with Rocky Mountain Environmental for a not-to-exceed cost of $7,600, to evaluate snowmelt infiltration system alternatives for a proposed snow storage site ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-031

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY RATIFYING AN AGREEMENT WITH ROCKY MOUNTAIN ENVIRONMENTAL ASSOCIATES, INC., IN THE NOT-TO-EXCEED AMOUNT OF $7,600.00, TO EVALUATE SNOWMELT INFILTRATION SYSTEM ALTERNATIVES FOR A PROPOSED SNOW STORAGE SITE

WHEREAS, the City of Hailey desires to enter into an Agreement with Rocky Mountain Environmental Associates, Inc., to provide environmental work associated with the proposed Croy Canyon snow storage site,

WHEREAS, a Phase I Evaluation of Snowmelt Infiltration System Alternatives will be completed for a lump sum amount of $7,600.00,

WHEREAS, the City of Hailey and Rocky Mountain Environmental Associates, Inc., have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and Rocky Mountain Environmental Associates, Inc., and ratifies the mayor's signature on the attached Agreement,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

Rocky Mountain ENVIRONMENTAL ASSOCIATES, INC.

March 27, 2019 RMEA 18-0193

City of Hailey Public Works Dept.
115 S. Main St.
Hailey, ID 83333

Attention: Mr. Brian Yeager, PE, Public Works Director

Re: Proposal for Phase 1 Evaluation of Snowmelt Infiltration System Alternatives, Proposed Snow Storage Site, Croy Canyon, Hailey, Idaho

Dear Mr. Yeager:

Rocky Mountain Environmental Associates Inc. (RMEA) is pleased to provide the City of Hailey (City) a recommended scope of work and cost estimate for a evaluation infiltration capacity of surface and shallow subsurface conditions at the proposed snow storage site (site) located in Croy Canyon, west of Hailey, Idaho. This is a follow-up to a preliminary and limited evaluation of shallow soils in test pits at the site, performed by RMEA as documented in a January 11, 2019 report. The intent of this proposed work is to estimate the site's existing capacity for infiltration of snowmelt and to evaluate options for additional infiltration in the shallow subsurface, if warranted. The scope of work is based on our phone conversation of March 21, 2019 and has been prepared with input from Eric Miller of GeoEngineers.

Project Understanding

The site is located on a terrace along the north side of Croy Canyon, approximately 30 feet above the floodplain of Croy Creek. The City is considering use of the site for snow storage and disposal associated with roadway maintenance. The site has an irregular footprint but is roughly parallel to the Croy Creek floodplain, with total usable snow storage footprint of approximately 60,000 ft^2. The site slopes generally toward the southeastern part of the site. When the site has been developed for snow storage, a berm will have been constructed along the southern and eastern edge of the site to contain snowmelt. The City has estimated that up to about 18 inches of standing meltwater could be safely allowed to temporarily accumulate within the bermed area. Although the stored snow will be managed by the City, because the site slopes toward the southeastern part of the bermed area, it is anticipated that much of the meltwater will accumulate in that area.

The City estimates that 2,400 to 2,500 truckloads of snow could be stored at the site in a season. Most truckloads have 10 yd^3 capacity, although some trailers are larger. The approximate volume of snow stored at the site would be 360 ft x 160 ft x 28 ft. The snow-water equivalent (SWE) of the stored snow is unknown but is expected to be considerably higher than snow in a natural setting due to repeated handling and consolidation. Thus, the concentration of meltwater on the site will be higher than elsewhere. In particular, because most of the meltwater will likely accumulate in the southeastern part of the site, infiltration rates in the southeastern part will need

482 CONSTITUTION · IDAHO FALLS, IDAHO 83402-3537 · (208) 524-2353 · FAX (208) 524-1795
www.rockymountainenvironmental.com

to accommodate most of the anticipated snowmelt. The infiltration rate in this area would ideally be high enough to match or exceed the accumulated meltwater to prevent overtopping or breaching of the containment berms.

RMEA recommends a phased approach to the evaluation in an effort to minimize evaluation costs. Phase 1 will include an evaluation of infiltration rates of the surface and shallow subsurface conditions by means of infiltration tests of surface soils and in shallow test pits. This will provide an estimate of infiltration capacity across the site, with a particular focus on the southeastern part of the site. Phase 1 also will include an estimate of snowmelt rates under average and higher-than-average melt conditions. If the findings of Phase 1 indicate that the surface and shallow subsurface conditions are conducive to infiltrating the anticipated meltwater, recommendations for Phase 2 will be provided. Phase 2 will likely include borehole testing to verify deeper conditions, as well as recommendations for design of dry wells and/or infiltration galleries. If the Phase 1 evaluation determines that the site is not likely to be able to infiltrate the anticipated snow meltwater, no further evaluation will be recommended.

Phase 1 Scope of Work

1. RMEA will mobilize to the site as directed by the client, pending authorization of this proposal. Excavation equipment and operator will be provided by the client, who will dig two (10-ft) test pits, spaced across the southeastern quarter of the property at locations directed in the field by RMEA. The ~~property owner~~ City will be responsible for locating any buried utilities, piping, lines, etc. prior to excavation.

2. An RMEA geologist will visually examine subsurface soils exposed in the two test pits and document observable conditions, including textures, stratigraphy, bedding, hard pan layers, evidence of groundwater including evidence of seasonally saturated zones, perched water, depth to bedrock if encountered, etc. Test pits will also be photographed and will be located on the site map provided by the client. Samples of selected soil layers may be collected for later textural determinations, such as through sieve analyses, however, costs for these analyses are not included in this proposal. Topographic, hydrologic, and geologic conditions on and immediately surrounding the site will also be evaluated, both visually in the field and through review of available literature and mapping.

3. A falling-head infiltration test will be performed on each of the two test pits. The rate of infiltration will be determined based on the rate of decline measured in each pit. The City will provide a water truck, regulating valve, and operator to enable monitoring and regulation of flow into each test pit.

4. Shallow surface in-situ infiltration tests will be performed using single-ring infiltrometers at five locations in the southeastern quarter of the site. These tests will be performed using the method of Youngs et al. 1993 (*Water Resources Research vol. 29(6), pg. 1647-1650*). Assistance from the City will not be required for these tests.

5. Infiltration test data will be analyzed to provide a general estimate of infiltration rates in the surface and subsurface soils.

An estimate of snowmelt rates and associated infiltration capacity requirements will be developed. Assumptions and observations will be developed to estimate average and probable maximum rates of snowmelt for the site. To the extent practical, snowmelt rates for 25-year, 50-year, and 100-year ambient temperature events will be used to estimate potential maximum snowmelt rates over a period of 90 days. The snowmelt rates will be used to compare to estimated infiltration rates to inform decisions about the need for, and approaches to, enhancing infiltration capacity at the site.

6. After the above work has been completed, RMEA will discuss the findings of the project with the City in order to determine if any additional (Phase 2) investigation is warranted. RMEA will then prepare a brief, confidential letter report for the City detailing the work performed, conclusions, and any recommendations.

Assumptions

RMEA has made the following assumptions in preparing this proposal:

- The City will provide access to the site during reasonable business hours.
- The City will provide a backhoe and operator for excavation and backfill of test pits. The backhoe will be capable of digging test pits at least 10 feet deep.
- The City will obtain all buried utility clearances.
- The City will provide a water truck, water hose, clean water supply, and operator for the infiltration tests.
- As much as 25 percent of the total available area of the site will be available for meltwater infiltration and will not be used to store snow during the spring melt season.

Cost Estimate

It is anticipated that the work scope detailed above can be completed for a not-to-exceed cost of $7,600; however, we will make every effort to complete the work as efficiently as possible, and will only bill for actual time and costs incurred. The project will be billed on a time-and-materials basis using our standard unit rates listed below. The client will be contacted during the course of the project to discuss any recommendations we have that could impact project costs beyond our estimate.

• Senior Professional Engineer (PE)	$130/hr.
• Senior Registered Prof. Geologist (PG)	$115/hr.
• Senior Geologist or Senior Hydrologist	$100/hr.
• Staff Geologist or Environmental Scientist	$85/hr.
• Field Vehicle	$0.65/mile
• Per Diem	cost
• Field Equipment	$100/day
• Subcontractor Services	cost plus 15%

Authorization and Scheduling

The client can authorize us to proceed with the work detailed herein via a letter or email referencing this proposal. We will schedule the work upon receipt of authorization to proceed. We understand that time is of the essence on the fieldwork component of this project and we will make every effort to perform the work as soon as possible.

We appreciate the opportunity to provide the City of Hailey with this proposal. Please don't hesitate to contact me at (208) 323-4444 with any questions.

Sincerely,

Patrick N. Naylor, PE, PG
Vice President

cc: John Rice, RMEA

Attachment: Standard Terms and Conditions

Authorized by: _____
Mayor, Fritz X. Haemmerle

CITY OF HAILEY
Seal
BLAINE COUNTY, IDAHO

ROCKY MOUNTAIN ENVIRONMENTAL[SM] STANDARD TERMS AND CONDITIONS FOR ENVIRONMENTAL PROJECTS AND ASSESSMENTS

CLIENT and Rocky Mountain Environmental[SM] agree to be bound by the following *Terms and Conditions*. Rocky Mountain Environmental Associates, Inc., is referred to herein as *Consultant*.

1. *Client's Responsibility to Notify Consultant*. The Client hereby warrants that, if he knows or has any reason to assume or suspect that hazardous materials may exist at the project site, he has so informed Consultant. Failure to notify Consultant shall result in the Client assuming full liability for any and all cost, expenses, and damages in any way resulting thereon.
2. *Discovery of Unanticipated Hazardous Materials*. The discovery of unanticipated hazardous materials constitutes a changed condition requiring renegotiation. Consultant will notify Client as soon as practically possible about such changed conditions.
3. *Joint and Several Liability*. The Client waives any claim against Consultant, and agrees to defend, indemnify and save Consultant harmless from any claim or liability for injury or loss arising from application of a joint and several liability concept that would in any manner hold or seek to hold Consultant responsible for creating a hazardous condition or permitting one to exist, unless Consultant has negligently contributed to such a condition. Client also agrees to compensate Consultant for any time spent and expenses incurred by Consultant in defense of any such claim, which such compensation to be based upon Consultant's prevailing fee schedule and expense reimbursement policy.
4. *State of the Art*. The Client accepts that field techniques are evolving and the standards and regulations are subject to rapid change such that selected acceptable, effective design approaches may become obsolete by the time of execution. The Client agrees to pay Consultant's additional reasonable fees and expenses caused by new regulations or technologies and waives any claim against Consultant for such additional expenses.
5. *Aquifer Contamination*. The Client waives any claim against Consultant, and agrees to defend, indemnify and save Consultant harmless from any claim or liability for injury or loss which may arise as a result of cross-contamination caused by drilling, sampling, or corrective action, unless due to Consultant's negligence and to compensate Consultant for accompanying time and expenses.
6. *Extension of Indemnifications*. The Client agrees that all indemnifications granted to Consultant also be extended to those subcontractors, individuals or organizations retained by Consultant for this work.
7. *Failure to Encounter Hazardous Materials*. Failure to discover hazardous materials does not guarantee that hazardous materials do not exist at the site. Furthermore, a non-contaminated site may later become contaminated. Accordingly, Client waives any claim against Consultant, and agrees to defend, indemnify and save Consultant harmless from any claims or liability for injury or loss arising from Consultant's failure to detect the presence of hazardous materials through techniques commonly employed for the purpose, unless the failure to disclose hazardous materials was due to Consultant's negligence. Client also agrees to compensate Consultant for any time spent and expenses incurred by Consultant in defense of any such claims.
8. *Monitoring of Construction*. Consultant's investigation may result in recommendations for remedial construction, including monitoring of such construction. However, construction monitoring is not insurance, nor does it constitute a warranty or guarantee of any type. Contractors, et. al., retained by Client shall retain responsibility for the quality of their work and for adhering to plans and specifications. Should Client for any reason not retain Consultant to monitor construction, client waives any claim against Consultant, and agrees to indemnify, defend and save Consultant harmless from any claim or liability for injury or loss arising from problems during construction and will compensate Consultant for any time spent and expenses incurred connected with this.
9. *Public Responsibility*. If Client for any reason decides to disregard Consultant's recommendations pertaining to public health and safety, Client waives any claim against Consultant and agrees to defend, indemnify and save Consultant harmless from any claim or liability for injury or loss allegedly arising from conditions existing at the project site and will compensate Consultant for any time spent or expenses incurred connected with this.
10. *Contract Renegotiation and Termination*. Consultant shall advise the Client as soon as practically possible about any changed conditions. If a renegotiated contract cannot be agreed to, however, Client agrees that Consultant has an absolute right to terminate the contract and the Client will remunerate Consultant for services rendered and costs incurred up to the time of termination, as well as those associated with

termination.

11. *Site Work*. Consultant will take all reasonable precautions to avoid any damage to the site from the activities of its crews or equipment. Any damage caused by Consultant's negligence will be restored at Consultant's expense. However, unavoidable damage caused in the execution of the work such as tire ruttings, cutting and splicing of fences, disruption of landscaping, drilling through pavements, etc. will not be restored unless otherwise stated in the contract.

12. *Utilities*. In the execution of any subsurface exploration or corrective action Consultant will take all reasonable precautions to avoid damage or injury to subterranean structures or utilities. The client agrees to hold Consultant harmless for any damages to subterranean structures which are not called to Consultant's attention or correctly shown on the plans furnished.

13. *Sampling or Test Location*. Unless otherwise stated, the fees in this proposal do not include costs associated with surveying of the site for the accurate horizontal and vertical locations of tests. Field tests or boring locations described in our report or shown on sketches are based upon information furnished by others or estimates made in the field by our representatives. Such dimensions, depths of elevations should be considered as approximations unless otherwise stated. If the Client specifies the test or boring location, we reserve the right to deviate a reasonable distance from the location specified. Consultant reserves the right to terminate this contract if site conditions prevent drilling at or near the designated boring locations and these conditions were not revealed to us prior to submitting this proposal. If, in order to complete the borings to their designated depths, a re-drilling is necessitated by encountering impenetrable subsurface objects, all work will be charged for at the appropriate rates in the fee schedule.

14. *Standard of Care*. Client recognizes that subsurface conditions including subsurface contamination, may vary from those encountered at the locations where the borings, monitoring wells, ACM or lead tests, surveys, or explorations are made by Consultant and that the data interpretations and recommendations of Consultant's personnel are based solely on the information available to them. Consultant will be responsible for those data, interpretations, and recommendations, but shall not be responsible for the interpretation by others of the information developed.

15. *Laboratory Methods*. Consultant will perform Tests in accordance with current standard characterization techniques (i.e., standard methods, ASTM, EPA methods) established by Consultant and described in the current Consultant Analytical Laboratory's SOP and QA/QC Manual.

16. *Samples*. Unless otherwise directed by CLIENT prior to sample collection, Consultant will dispose of all samples collected or obtained upon completion of testing or laboratory analysis.

17. *Confidentiality* Rocky Mountain Environmental[SM] will hold confidential all business or technical information generated specifically for, and directly related to, this project. We will only disclose such site-specific information to the extent required for:

- Performance of services under this agreement;
- Compliance with professional standards of conduct for preservation of public health, safety, and welfare;
- Compliance with court order or government directive;
- Protection of Rocky Mountain Environmental[SM] against claims or liability arising from the performance of our services under this contract.

In some situations, contamination is evidenced, or violations of state, federal or local regulations may be discovered. CLIENT may be obligated by state or federal statute, regulation, or law to report contamination, releases, or violations to government agencies. CLIENT and USERs, if different, should obtain legal counsel. Rocky Mountain Environmental[SM] cannot provide legal opinions and will not assume responsibility for reporting to regulatory agencies.

18. *Limitations*. The report, opinions, plans, specifications, conclusions resulting from Rocky Mountain Environmental[SM]'s performance of this project are intended for the exclusive use of CLIENT and USERs above. Rocky Mountain Environmental[SM]'s report, opinions, or conclusions may not be relied upon by or disclosed to any parties without written consent of Rocky Mountain Environmental[SM]. Rocky Mountain Environmental[SM] does not intend to create, imply, or allow third-party beneficiaries to its report, opinions, or conclusions. Finally, CLIENT and any and all USERS who are authorized to rely on Rocky Mountain Environmental[SM] reports, conclusions, and opinions agree to be accept and be bounded by these Standard Terms and Conditions for Environmental Projects and Assessments.

All documents including drawings and specifications prepared or furnished by Rocky Mountain Environmental[SM] (and any of Rocky Mountain Environmental[SM]'s independent professional associates and consultants) pursuant to this Agreement are instruments of service in respect of the PROJECT, and Rocky Mountain Environmental[SM] shall retain an ownership and property interest therein whether or not the PROJECT is completed. Upon payment to Rocky Mountain Environmental[SM] of a respective phase, CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the PROJECT or respective portion thereof, by CLIENT and others. However, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the PROJECT or on any other project. Any reuse without written verification or adaptation by Consultant for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to Rocky Mountain Environmental[SM], or to Rocky Mountain Environmental[SM]'s independent professional associates or consultants. CLIENT shall indemnify and hold harmless Rocky Mountain Environmental[SM] and its independent professional associates and consultants from all claims, damages, losses, and expenses including attorneys' fees arising out of or resulting therefrom. Any such verifications or adaptation will entitle Rocky Mountain Environmental[SM] to further compensation at rates to agreed upon by CLIENT and Rocky Mountain Environmental[SM].

19. *Arbitration*. The presence of hazardous materials on or beneath the surface of a site creates *extraordinary risks* which should be fairly and equitably allocated in proportion to the benefit between the Client and Consultant. Consultant's benefit is relatively small as it consists only of the profit from its fee. Also, such work involves unavoidable non-transferable and often uninsurable risks for Consultant created by the nature of the hazardous materials, the tentativeness of present technology and short comings of our civil justice system.

Therefore, CLIENT and Rocky Mountain Environmental[SM] agree that any controversy (including both actions in contract and in tort) arising out of or relating to this contract, (including its formations, performance, modification or extension) for any form of relief (including damages, rescission, specific performance, and injunction, but excluding punitive damages which shall not be award able) shall be settled by arbitration. CLIENT agrees that the maximum relief awarded shall not exceed Rocky Mountain Environmental[SM] profit or fee arising from this project or one thousand dollars, whichever is less. The arbitration shall be held in the City of Idaho Falls, Idaho. It shall be conducted under the rules of the American Arbitration Association. Discovery shall be allowed at the discretion of the arbitrator. The decision of the arbitrator shall be final and binding upon the parties and may be enforced in a court of competent jurisdiction as provided in the Idaho Uniform Arbitration Act, §7-901 et. seq. The parties consent that any notice, motion, application or any paper concerning the arbitration may be served by certified mail, return receipt requested, or by personal service provided reasonable time for appearance is allowed. The arbitration proceeding must be begun within one year after the acceptance date above. Failure to begin arbitration proceeding within that period shall constitute a waiver of that claim and an absolute bar to the institution of any proceeding on that claim.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/19 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to adopt Resolution 2019-032, authorizing the mayor to sign an agreement with Liquid Engineering Corporation in the amount of $3,215 to inspect the City's potable water storage tanks ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____

(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The attached agreement will engage Liquid Engineering Corporation to inspect the City's four potable water tanks: Northridge, Quigley, Indian Creek, and Woodside. The tanks underwent a combined cleaning and inspection in 2012. At that time, only minor sediment was encountered, and the consultant recommended that an inspection, with no cleaning, would be adequate for the next inspection interval (typical inspection interval is approximately five years).

Liquid Engineering will provide a report, including summary recommendations and an immediate Needs Assessment.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Streets
☐	City Attorney	☐	Mayor	☐	Treasurer
☐	City Clerk	☐	Planning	☐	Wastewater
☐	Building	☐	Police	☒	Water
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2019-032, authorizing the mayor to sign an agreement with Liquid Engineering Corporation in the amount of $3,215 to inspect the City's potable water storage tanks ACTION ITEM

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-032

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING AN AGREEMENT WITH LIQUID ENGINEERING CORPORATION IN THE AMOUNT OF $3,215, TO INSPECT THE CITY'S POTABLE WATER STORAGE TANKS.

WHEREAS, the City of Hailey requires services to inspect the City's four potable water storage tanks at Northridge, Quigley, Indian Creek, and Woodside,

WHEREAS, the City of Hailey desires to enter into an agreement with Liquid Engineering Corporation to provide the services,

WHEREAS, the City of Hailey and Liquid Engineering agree to the terms and conditions of the agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the agreement between the City of Hailey and Liquid Engineering Corporation and that the mayor is authorized to execute the attached documents,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

LIQUID ENGINEERING CORPORATION

Fax - (406) 651-0120

Proposal Number
52233b
Please reference the Proposal Number above on all Purchase Orders issued.

Scope of Work - In Service Maintenance

This Potable Water System Proposal is made this date, by and between **City of Hailey** of the state of **Idaho,** (hereinafter "Client") and **Liquid Engineering Corporation,** of **Billings, MT**, (hereafter "LEC"). LEC will provide all labor, specialty equipment and insurance to evaluate your facilities.

In Service Inspection

NOTE: For proper documentation of the interior floor, LEC recommends removal of sediment prior to inspection.

Interior and exterior inspections will review structural, sanitary, safety, security and any installed coating conditions. Reporting will be provided based on water tank inspection criteria, referencing applicable OSHA, EPA, AWWA, TCEQ and NFPA requirements. Minimum items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatches, external overflow and plumbing.

Underwater interior video documentation will be completed with real-time, closed circuit, high-resolution color underwater video equipment. All pertinent findings will be recorded on DVD format (including Dive Maintenance Technician's findings and narrative summary).

Services will include detailed interior video documentation of the potable water tank(s) / clearwell(s) as described on page two (2).

In Service Cleaning

In Service removal of accumulated bottom sediment is accomplished using LEC's proprietary HydroDyne™ cleaning equipment. Normal cleaning prices provided include removal of sediment accumulations up to the first two inches (2") in depth or cubic yards given on the reservoir information breakout.[1] Material that cannot be vacuumed with LEC's HydroDyne™ (e.g., concrete, gravel, misc. materials or compact sediment requiring the use of a hand nozzle), is considered debris. Cleaning includes up to one hour of debris removal per tank at no additional charge.[2]

For normal cleaning operations, client shall make available an approved discharge location (sewer, cofferdam, etc.) within 300' of the reservoirs access hatch. (Site-specific discharge recommendations can be provided by LEC upon request).

Underwater Operations - All Dive Maintenance Technicians and associated in-tank equipment are fully disinfected in accordance with AWWA Standard C652-02. All system entries will be conducted in accordance with applicable OSHA regulations pertaining to Diving and Confined Space; including 1910.401 thru 1910.441. Specialty equipment May include but is not limited to: appropriate OSHA climbing and personal fall protection, AWWA and ADCI approved commercial diving equipment, dedicated to in-service potable water operations.

Reporting

The deliverable provided on site will consist of LEC's report, including summary recommendations and Immediate Needs Assessment™, which documents discrepancies that require urgent action and is supplemented by the interior DVD documentation.

If requested, within approximately 45 days of completion of the onsite work, LEC's formal report will be delivered. This additional documentation will include a comprehensive listing of all discrepancies found, with corresponding photos and recommendations provided by LEC's specialists. Any cost estimates provided are estimated based on services provided by LEC and its specialists. This report will be delivered in the form of a digital PDF document. If a bound hard copy is requested, additional costs may apply. Costs for this bound report, without a professional engineers stamp are given on page 3. If necessary, reports can be signed and stamped by a licensed professional engineer for an additional charge.

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Assumptions - Based upon information obtained via the systems interview conducted for your facility, the following assumptions were made. Should conditions vary from those stated, additional charges could apply.

- Prior to arrival, and during underwater operations, water level in tanks / clearwells to remain full.[3]
- Client's Point-of-Contact will be available for access, as well as authorization of any additional requested work.
- Facilities are accessible with LEC's standard truck/trailer combo (overall length - Crew Cab = 23' / Trailer = 22").[4]
- Access into tanks / clearwells are sufficient for man entry (i.e. 24" dia.), with no obstructions in the hatchway.
- Exterior inspections will be performed from the ground, installed ladders and exterior roof while utilizing installed ANSI & OSHA-certified personal fall protection equipment, without additional scaffolding or rigging.
- There are no Special discharge requirements (i.e. long distances / permits).
- For Assessments Only - to avoid additional setup, any requested cleaning will be authorized prior to diver entry.

Miscellaneous

All services provided by LEC will be completed in a professional workmanlike manner according to the Terms and Conditions of this Proposal. Any alteration or deviation from the Terms and conditions of this Proposal, or additional services involving additional costs, will be completed only upon written authorization by Client or Client's Authorized Representative.

This Proposal is contingent upon weather, delays, or other matters beyond LEC's control. Client will carry fire, tornado and other necessary insurance. LEC will provide all other required insurance coverage, including, but not limited to, General Liability, Employer Liability, Pollution and Workmen's Compensation Insurance during all operations (certificate of insurance available upon request).

Reservoir Information

Tank	Capacity	Dimensions	Type	Cubic Yards included (If Cleaned)
Northridge	80,000	12' high x 42' L x 21' W	Concrete - b/g	5 (2 inches)
Quigley	2,000,000	22' high x 136' L x 118' W	Concrete - o/g	96 (2 inches)
Turbine	1,000,000	12' high x 120' dia.	Concrete - b/g	68 (2 inches)
Woodside	48,000	12' high x 30' L x 18 W	Concrete - b/g	3 (2 inches)

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LIQUID ENGINEERING CORPORATION

Proposal Number
52233b
Please reference the Proposal Number above on all Purchase Orders issued.

Pricing - Please sign under the service you are requesting (only one signature will be accepted).

Inspection & Reporting	**$ 3,215.00**
City of Hailey 115 South Main Hailey, ID 83333 By: _____ Title: _____ Date: _____	

Cleaning / Inspection & Reporting	**$ 9,585.00**
City of Hailey 115 South Main Hailey, ID 83333 By: _____ Title: _____ Date: _____	

RIDERS - Additionally Requested Services

{Billed upon completion, as necessary and requested}

	Initial to accept	
Digital Formal Written Report (As described on page 1 of proposal) **(Digital Formal Report Payment Terms: Due Upon Receipt)**		$ 300.00 / tank

(Prior written approval will be obtained from Client's Authorized Representative for any additional Charges outside the Scope described herein)

1. Bottom sediment in excess of two inches or cubic yards stated above will be removed at $ 42.00 per cubic yard.
2. Debris removal in excess of one hour per tank will be charged at a rate of $ 425.00 per hour.
3. Unscheduled delays, which are a direct result of the utility's obligations (i.e. access and water level), may incur standby charges.
4. Access requiring portable set-up (i.e. truck only), will incur an additional setup/tear-down charge.

All pricing above does not include Local, State, or Franchise Taxes - if any.

This Proposal, when executed by both parties, shall constitute a binding agreement between the parties. The persons signing on behalf of Client and LEC hereby represent and certify that they are fully empowered to bind the respective parties to this Contract. Client acknowledges that payment for onsite work is due and payable **Net 30 upon completion of onsite work. Payment for the Digital Formal Report(s) is due upon receipt.** Progress billing will be applied on any contract whose duration is longer than ten (10) days. A finance charge on past-due accounts is computed at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%.

In the event Liquid Engineering Corporation is required to bring suit to enforce its rights under this Agreement, to collect any and all payments due and owing under this Agreement, or to otherwise determine, protect or enforce its rights and remedies under the Agreement or at law or equity, Liquid Engineering Corporation will be entitled to recover from the client its reasonable attorney's fees, expert fees, costs and expenses incurred in connection therewith.

LIQUID ENGINEERING CORPORATION
P. O. Box 80230
Billings, MT 59108
(800) 438-2187 Voice / **(406) 651-0120 Fax**

By: Fred Muller **- Fred Muller**

Title: **President**

Date: **March 15, 2019**

Note: This proposal may be withdrawn if not accepted within 90 days from the above LEC signature date.

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LIQUID ENGINEERING CORPORATION

Proposal Number
52233b
Please reference the Proposal Number above on all Purchase Orders issued.

Billing / Invoice Requirements

Please return Accounting / Billing information to Fax – (406) 651-0120 or web@liquidengineering.com

Customer Name: **City of Hailey**
Hailey, ID 83333

Contact for Accounting/Billing

Name: _____ Title: _____

Phone: _____

Preferred Delivery Method: _____ Fax, _____ Email, _____ Postal Mail,

_____ Other: _____

Is a Purchase Order required? _____ Yes _____ No (Please forward PO when issued)

Fax: _____

Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Additional Notes/Instructions:

_____

_____

_____

_____

_____

_____

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Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/19 **DEPARTMENT:** PW - Streets **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to adopt Resolution 2019-033, authorizing the Mayor's signature on an agreement with Idaho Materials & Construction, for asphalt patching ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

As in years past, the attached contract with Idaho Materials & Construction establishes pricing on asphalt patching and saw cuts.

Since the contract uses unit pricing on an as-requested basis, staff will control the location and quantity of product needed.

The contract does not establish exclusivity with Idaho Materials & Construction. In the event another contractor provides competitive unit pricing, the City will consider working with that contractor as well.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☒	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	Wastewater
☐	Engineer	☒	Public Works	☐	Water
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2019-033, authorizing the Mayor's signature on an agreement with Idaho Materials & Construction, for asphalt patching ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-033

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY APPROVING A 2019 ASPHALT PATCH CONTRACT WITH IDAHO MATERIALS & CONSTRUCTION

WHEREAS, the City of Hailey desires to have Idaho Materials & Construction perform patching and saw cuts for the City of Hailey,

WHEREAS, the City of Hailey and Idaho Materials Construction have agreed to the terms and conditions of the asphalt patch contract, which establishes prices for 2019, a copy of which is attached hereto,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey authorizes the 2019 asphalt patch contract between the City of Hailey and Idaho Materials Construction and that the Mayor is authorized to execute the contract,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

IDAHO MATERIALS & CONSTRUCTION

Boise Area- 924 N. Sugar St. *P.O. Box 1310 *Nampa, ID 83653-1310 * Phone (208) 466-5001 * Fax (208) 466-5166 Twin Falls Area- 1310 Addison Ave. West * Twin Falls, ID 83301*Phone (208) 733-5933 *Fax (208) 734-6956*ISPWI1916-U-1-2 Oregon # 42640 Nevada #0054829

ASPHALT PAVING ROAD & UTILITY CONSTRUCTION EARTHWORK CONCRETE SAND & ROCK

To:	City Of Hailey	**Contact:**	
Address:	115 S. Main Hailey, ID 83333	**Phone:** **Fax:**	788-4221
Project Name:	2019 Asphalt Patch Contract	**Bid Number:**	
Project Location:	Various Locations - Wood River Valley	**Bid Date:**	

Prices are good for the 2019 paving season- unless oil prices or gravel prices change during the season
All Price Quotes are at a Per Square Foot basis
Dump Fees and Traffic Control are billed separately
PATCH MINIMUM IS $850.00
SAW CUT MINIMUM IS $350.00

Item #	Item Description	Unit Price
Skin Patching		
1	Furnish, Place, And Compact Asphalt By Paving Machine (Skin Patching)	$4.75
2	Furnish, Place, And Compact Asphalt By Hand	$5.30
Patches Already Dug Out To Proper Depth & Compacted. (by Hand)		
3	Furnish, Place And Compact 2" Of Asphalt	$5.60
4	Furnish, Place And Compact 2.5" Of Asphalt	$5.85
5	Furnish, Place And Compact 3" Of Asphalt	$6.20
6	Furnish, Place And Compact 4" Of Asphalt	$6.75
7	Furnish, Place And Compact 6" Of Asphalt	$9.05
Patches To Be Dug Out & Prepared By IMC		
8	Prepare Base, Furnish, Place And Compact 2" Of Asphalt	$7.10
9	Prepare Base, Furnish, Place And Compact 2.5" Of Asphalt	$7.25
10	Prepare Base, Furnish, Place And Compact 3" Of Asphalt	$7.60
11	Prepare Base, Furnish, Place And Compact 4" Of Asphalt	$8.25
12	Prepare Base, Furnish, Place And Compact 6" Of Asphalt	$10.25
Sawcutting		
13	Asphalt Saw Cutting Per Lineal Foot ($350.00 Minimum)	$1.75

Notes:

- Price shown DOES NOT include Performance and Payment bond. Add 2% if bond is required.
- Final payment based on quantity delivered to job.
- Quote DOES NOT include; permits, traffic control, surveying, testing/inspection fees, concrete collars for manholes & water valves.
- Idaho Materials and Contruction's Idaho contractor registration number is ICRL # RCE-39639
- Base Gravel by others @ +/- .03 of spec; net zero -unlees stated differently above.
- IF THIS BID IS ACCEPTED PLEASE SIGN AND RETURN ONE COPY.
- Additional Terms and Conditions of this proposal/contract.
- 1. APPROVAL OF CREDIT; Notwithstanding purchasers acceptance of this proposal, sellers obligation to perform is conditional upon seller's approval of the financial responsibility of the purchaser; and purchaser will furnish to seller promptly, at sellers request, such information as may be necessary for seller to determine purchasers financial responsiblity and credit. If disapproved, purchaser will be notified, and this agreement will be deemed terminated, without liability to either party.
- If not accepted within (10) days from date of proposal, this offer shall automatically expire.
- In addition, if for reasons beyond sellers control the work is not performed during sellers current construction season or over a longer period if agreed to in writing at the date of this proposal, the contract price may be increased by the seller to reflect its cost increase incurred at the time the work is performed. Our normal construction season is April through November, depending on weather conditions.

- 4. ACCEPTANCE OF PROPOSAL: The purchaser represents that they (it, he, or she) are the owner of the premises on which the work is to be done, or are authorized representative of the owner, and have permission and authority to grant the seller the right to perform such work on premises. Should seller be required to provide survey stakes and/or to perform engineering services of any nature, purchaser hereby covenants and agrees to save and hold harmless seller from and against any and all damages, claims, costs or expenses which ever arising from or growing out of performance of the contract, including, but not limited to, drainage of water as to direction or amount during performance of the contract as well as thereafter.
- PERFORMANCE: The seller shall not be liable for failure of performance or failure of delay in delivery by reason of contingency beyond sellers control, including but not limited to, strikes, labor disputes, fire, flood, weather, embargo, war, government, or shortage or failure of raw materials, fuel, or transportation. If seller is delayed for more than sixty days (60) in the performance of this contract set forth herein, purchaser shave have the right upon seven (7) days written notice to seller to terminate this contract in which event the seller shall be paid for the work performed by it to date of such termination and all parties hereto shall be released of any further obligations herein.
- Due to current market shortages of liquid asphalt, this proposal is contingent on the availability of liquid asphalt at the time of construction. Hot mix asphalt quoted in this proposal is based on the current liquid asphalt market price. Any increase/decrease in market price of liquid asphalt at the time of placement, will be realized as an adjustment to the original quoted price at the time of placement.
- National and regional supply shortages of liquid asphalt or other material specifically noted above may preclude our suppliers from furnishing us with long term price and quantity guarantees; therefore, it is agreed that the contract price (Lump Sum or Unit) stated herein may be increased or decreased equal to any price increase or decrease, if any, after the date hereof required to be paid by the seller in the completion and performance of this contract. Seller agrees to notify purchaser prior to the date on which any work to be performed hereunder is to commence. Contract price adjustment shall be applicable to work covered by such notice unless seller has received from purchaser; prior to commencement of any such work, written notice of an unwillingness to accept contract price adjustment, in which event, seller at its option, may terminate this contract. In the event of termination, seller shall be paid for work performed to the date of termination, if any, and shall have no further obligation or liability to purchaser or others for reason of said termination.

Payment Terms:

Payment terms: Net due by the 10th of the month following date of invoice unless otherwise stated. Interest at the rate of 2% per month charged on all past due accounts. This is an annual percentage rate of 24%. Purchaser agrees to pay reasonable legal

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. **Buyer:** _____ **Signature:** _____ **Date of Acceptance:** _____	**CONFIRMED:** **Idaho Materials & Construction** **Authorized Signature:** _____ **Estimator:** Robin Hill robin.hill@idahomaterials.com

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/19 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to adopt Resolution 2019-034, authorizing the mayor to sign an addendum agreement extending the Ohio Gulch sludge drying fields lease to April 5, 2020 ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____

(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Approximately 20 years ago, Blaine County and the cities of Hailey, Ketchum, and Sun Valley, entered into a lease agreement to use the Ohio Gulch drying fields for sludge generated from wastewater treatment plants operated by the cities. That agreement expired on April 5, 2019.

The attached addendum agreement extends the terms of the original lease to April 5, 2020.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Streets
☐	City Attorney	☐	Mayor	☐	Treasurer
☐	City Clerk	☐	Planning	☐	Wastewater
☐	Building	☐	Police	☒	Water
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2019-034, authorizing the mayor to sign an addendum agreement extending the Ohio Gulch sludge drying fields lease to April 5, 2020 ACTION ITEM

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____
Copies (all info.): Copies (AIS only)
Instrument # _____

CITY OF HAILEY
RESOLUTION NO. 2019-034

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING AN ADDENDUM AGREEMENT WITH BLAINE COUNTY FOR THE USE OF THE OHIO GULCH DRYING FIELDS FOR WASTEWATER TREATMENT PLANT SLUDGE

WHEREAS, the City of Hailey desires to enter into an Addendum Agreement with Blaine County to extend the Ohio Gulch sludge drying fields lease to April 5, 2020.

WHEREAS, the City of Hailey and Blaine County have agreed to the terms and conditions of the Addendum Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Addendum Agreement between the City of Hailey and Blaine County, and authorizes the mayor's signature on the attached document,

Passed this 8th day of April, 2019.

City of Hailey

_____

Fritz X. Haemmerle, Mayor

ATTEST:

_____

Mary Cone, City Clerk

ADDENDUM TO LEASE AGREEMENT

THIS ADDENDUM AGREEMENT, effective as of the date hereinbelow stated, is entered into by and between the COUNTY OF BLAINE, a political subdivision of the State of Idaho, hereinafter referred to as "County", and the CITIES OF KETCHUM AND HAILEY, Idaho, municipal corporations, and the SUN VALLEY WATER AND SEWER DISTRICT, a water and sewer district existing under and by virtue of the laws of the State of Idaho, which entities are hereinafter collectively referred to as "Cities".

RECITALS

1. On April 5, 1999, the parties entered into a lease agreement concerning real property located in the Ohio Gulch area of Blaine County for the use of "drying fields" for sludge generated from wastewater treatment plants operated by the Cities, hereinafter referred to as "lease agreement", which is attached to this ADDENDUM AGREEMENT as Exhibit A and hereby incorporated by reference herein.

2. The lease agreement included a term of twenty years and is set to expire on April 5, 2019.

3. The parties wish to extend the term of the lease agreement so that it is valid and in force until April 5, 2020.

4. Besides the extended term, the parties agree that all existing terms in the lease are still applicable.

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, the parties hereby agree to this ADDENDUM TO LEASE AGREEMENT as follows:

1. Term. The lease agreement shall be in full force and effect until its expiration on April 5, 2020. All prior lease agreement terms shall conform to the April 5, 2020 termination date.

2. Existing Lease. All other terms of the lease agreement provided herein remain in full force and effect.

Agreement entered into and effective as of this _____ day of _____, 2019.

BLAINE COUNTY BOARD OF COUNTY COMMISSIONERS

ATTEST:

By_____
ANGENIE MCCLEARY, Vice Chair

_____
Jolynn Drage, Clerk

"CITIES"

_____
FRITZ X. HAEMMERLE, Mayor
City of Hailey

ATTEST:

_____
MARY CONE
Hailey City Clerk

_____
NEIL BRADSHAW, Mayor
City of Ketchum

ATTEST:

_____
ROBIN CROTTY
Ketchum City Clerk

_____
JAMES D. LOYD, President
Sun Valley Water and Sewer District

ATTEST:

_____
JEANENE PARKER,
Treasurer

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "Memorandum") is made and entered into this ___ day of _____, 2019, by and between **HENNESSY COMPANY, COUNTY OF BLAINE,** Idaho, a political subdivision of the State of Idaho, hereinafter referrer to as "County", and the **CITIES OF KETCHUM AND HAILEY,** Idaho, Idaho municipal corporations, and the **SUN VALLEY WATER AND SEWER DISTRICT**, a water and sewer district existing under and by virtue of the laws of the State of Idaho, which entities are collectively referred to as "Cities".

WHEREAS, this Memorandum will establish that Hennessy Company, County and Cities agree that the Quigley Farm water recycling facility (QFWRF) sludge will be accepted by the Ohio Gulch Sludge Management Facility (Facility).

Background and Expected Conditions

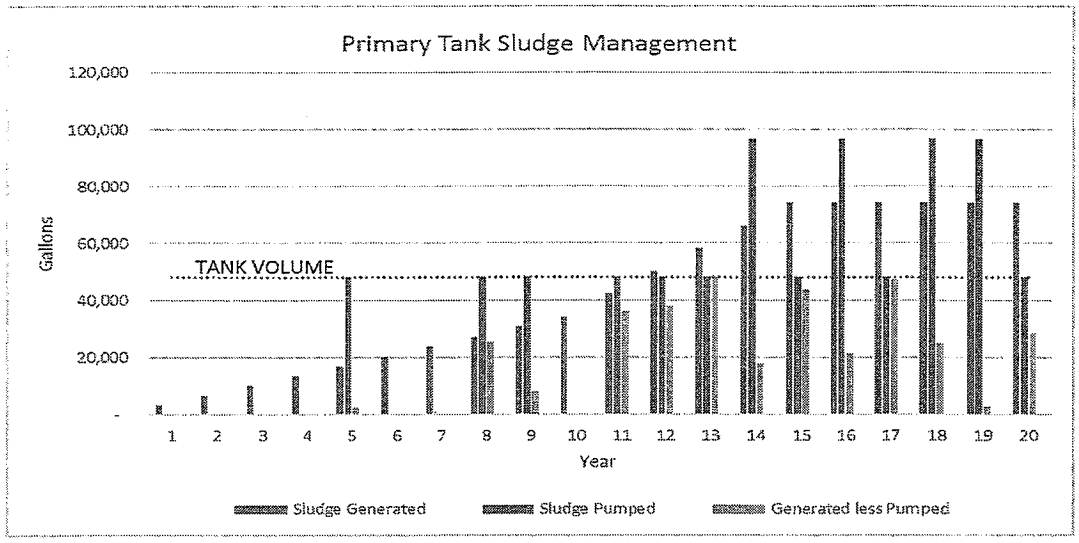
The QFWRF is classed by Idaho Department of Environmental Quality as a "private municipal wastewater treatment facility" under Idaho Administrative Rule 58.01.16 – *Wastewater Rules*.

The QRWRF will generate residuals, comprised of grit, primary solids, and primary and secondary sludge. These residuals are classified as wastewater treatment plant sludge, or biosolids, per communication with the EPA Center for Biosolids Excellence. The sludge is generated from two primary septic tanks and from the trickling filter sludge recycle.

The estimated sludge composition is shown in the table below.

Description	% by Volume	% Solids by Weight
Primary Scum & Sludge	47	2 to 3.5
Trickling Filter Sludge	52	4 to 6
Grit	1	100

The estimated annual sludge generation is shown in the chart below.



Further details of the QRWRF sludge management plan are provided in Exhibit 1.

Presently, the County leases land to the Cities for the purposes of drying and land applying sewage treatment plant sludge in accordance with Code of Federal Regulations, Part 503.

Roles and Responsibilities

The parties will amend the lease, included here as Exhibit 2, which outlines the obligations of the parties, including allowing other parities to utilize the Facility. Specifically, to allow for disposal of sewage sludge generated from privately owned municipal wastewater treatment systems. The Lease is set to expire on April 5, 2019 and the County will extend the current lease for six months in order to get an operations agreement in writing between the three entities.

Time Period

The first sludge pump out at QFWRF is anticipated to be in year five of the development as show in the charge above. Once at full buildout, the average pump out frequency for the sludge will occur every eight months, six months conservatively.

Financial Agreements

A fee per gallon of sludge delivered to the facilities will be developed that is mutually beneficial to all parties.

Disclaimers

The sludge will be pumped out and delivered to the Facility by a permitted septic pumper, as listed in Exhibit 1.

Governing Law

This Memorandum shall be construed in accordance with the laws of the State of Idaho.

Amendment

This Memorandum may be amended or supplemented in writing, if the writing is signed by the Parties obligated under this Memorandum.

Understanding

No liability will arise or be assumed between the Parties as a result of this Memorandum.

The following Parties support the goals and objectives of the Memorandum:

Signatories

This Agreement shall be signed on behalf of:

COUNTY OF BLAINE

_____ _____

Signature *Title*

ATTEST:

_____

JoLynn Drage, Clerk

CITY OF KETCHUM

_____ _____

Signature *Title*

ATTEST:

_____

Robin Crotty, Clerk

CITY OF HAILEY

_____ _____

Signature *Title*

ATTEST:

_____

Mary Cone, Clerk

SUN VALLEY SEWER DISTRICT

_____ _____
Signature *Title*

ATTEST:

_____
Jeanene Parker, Treasurer

HENNESSY COMPANY

_____ _____
Signature *Title*

STATE OF IDAHO)
) **S.S.**
County of Blaine)

On this _____day of_____.20____.before me the undersigned, a Notary Public in and for said State, personally appeared _____ _____, known or identified to be the person whose name is subscribed to the within instrument and acknowledge to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public for the State of Idaho
Residing _____
My Commission Expires_____

LEASE

This agreement is made and entered into this 5th day of April, 1999, by and between the COUNTY OF BLAINE, Idaho, a political subdivision of the State of Idaho, hereinafter referred to as "County" and the CITIES OF KETCHUM AND HAILEY, Idaho, Idaho municipal corporations, and the SUN VALLEY WATER AND SEWER DISTRICT, a water and sewer district existing under and by virtue of the laws of the State of Idaho, which entities are hereinafter collectively referred to as "Cities."

RECITALS

1. The County presently owns real property located in the Ohio Gulch area of Blaine County, more particularly described on Exhibit "A", attached hereto.

2. This real property is commonly referred to as the "drying fields," containing six (6) separate drying fields for sludge generated from wastewater treatment plants operated by the Cities.

3. Management of the sludge drying fields has historically been provided by the Southern Idaho Regional Solid Waste District.

4. The parties now wish to agree upon terms and conditions whereby the County will lease to the Cities the area described on Exhibit "A", attached to this agreement for the purpose of operating sludge drying fields thereon, which sludge shall be generated exclusively from publicly owned wastewater treatment systems.

IT IS THEREFORE AGREED in consideration of theses recitals and the promises and covenants hereafter contained as follows:

1. LEASE. The County hereby leases to the Cities and the Cities agree to lease from the County that real property more particularly described on Exhibit

EXHIBIT
A

"A", attached hereto, for the purpose of operating sludge drying fields containing sludge generated from publicly owned wastewater treatment plants within Blaine County.

2. TERM. The term of this lease shall be for a period of twenty (20) years, commencing with the 5th day of April, 1999, and ending with the 5th day of April, 2019.

3. RENTAL. No rental fee will be charged or due from the Cities to the County.

4. EXCLUSIVE USE. The Cities agree to use the real property for the purposes of drying sludge generated from publicly owned wastewater treatment plants, and any purpose reasonably related to such primary purpose, but no other purpose whatsoever, without the express written consent of the County.

5. MANNER OF OPERATION. The Cities agree to operate the sludge drying fields in full conformance with every existing law, including but not limited to, any applicable statute, ordinance, rule, regulation, or order of the United States of America, the State of Idaho or the County of Blaine, or any of its agencies, departments, commissions, or tribunals. Specifically and not by way of limitations, the Cities agree to operate the sludge drying fields in full conformance with the Ohio Gulch Sludge Management Site Procedures Manual, a copy of which is attached hereto as Exhibit "B". The Cities agree to operate the sludge drying fields in full compliance with Title 40 of the Federal Code of Regulations, Part 503, as it now exists or as it may hereafter be amended. The Cities further agree to abide by any supplementary regulations or directives issued after negotiations with the County, for the proper operation of the sludge drying fields which may be issued from time to time by the County.

6. STAFF. The Cities agree to hire or contract, at all times during the terms of this agreement, sufficient, competent personnel to properly manage the sludge

drying fields in accordance with the terms and conditions of this agreement.

7. ADDITIONAL MUNICIPALITIES. The Cities shall allow, as they shall determine, other municipal corporations ~~of the State of Idaho,~~ and extended treatment package systems serving ten (10) or more households, to utilize the sludge drying fields for sludge generated from their own publicly or privately owned wastewater treatment plants. The Cities may charge such reasonable fees as they shall determine for this use. The Cities shall develop operating guidelines for the reception of any additional sludge generated from publicly or privately owned wastewater treatment plants referred to in this paragraph so long as such guidelines are in full compliance with this agreement.

8. JOINT AND SEVERAL LIABILITY. The Cities shall be jointly and severally liable for the performance of this agreement.

9. SEPTAGE. The Cities agree that they shall not under any circumstances allow sludge or septage that is not "sewer sludge," as that term is defined in Title 40 of the Code of Federal Regulations, Part 503, to be deposited in the sludge drying areas subject to this lease, it being the express understanding of the parties that the real property subject to this lease will be used exclusively for the drying of sewage sludge.

10. CONDITION OF PREMISES. The Cities agree to operate the leased property in such a fashion as to insure appropriate, year round vehicular access to the area, consistent with the proper condition of the leased property to receive sewage sludge for drying. The Cities shall have the exclusive responsibility to maintain the leased property in a good condition of repair, including all fences, gates, outbuildings, and other improvements. The Cities may contract with the County or the County's agents for such maintenance and operational items as snow removal, discing, and sludge removal on such terms as may be negotiated by the parties. The final and ultimate responsibility for site maintenance shall be that of the Cities.

11. CONDITION PRECEDENT. This agreement must be approved by the State of Idaho Public Health and Welfare, Division of Environmental Quality prior to its becoming effective.

12. IMPROVEMENT. The Cities shall not construct new improvement on the real property without the written consent of the County. Any improvements constructed on the real property shall be the property of the County at the termination of the lease.

13. INSPECTION. The County shall retain the right to inspect the site at any reasonable time for purposes of determining the Cities' compliance with this agreement. Additionally, the County shall have the right, upon demand, to inspect any records required to be maintained by the Cities in connection with this lease, as described in Exhibit "B" attached hereto or in other provisions of law.

14. DEFAULT. Should the County determine that the Cities are in violation of any term or condition of this agreement, the County shall cause a writing to be delivered to the Cities at the addresses for notice provided elsewhere in this agreement, which writing shall set forth the exact nature of every claimed event of default. The Cities shall have fifteen (15) days from the receipt of such written notice to fully cure each claimed event of default. The County may not proceed to exercise any remedy to which it may be entitled under this agreement until the appropriate notice has been given to the Cities and the Cities have failed to cure in full each claimed event of default or provide a compliant schedule to cure the defaults acceptable to the County within the fifteen(15) day cure period.

15. REMEDIES ON DEFAULT. Should the Cities come into default under this agreement, and defaults are not timely cured after notice having been given, the County may then proceed to exercise any remedy to which it may be

entitled under the laws of the State of Idaho. These remedies may include, but are not limited to, the following:

A. Termination of the lease agreement and the institution of a suit for any damages caused to the County as a result of the breach of the agreement; and/or

B. An action under the unlawful detainer laws of the State of Idaho seeking recovery of the possession of the real property subject to the lease.

C. Upon agreement of the parties, submit the dispute to an arbitrator (chosen by the parties) for binding arbitration under the procedures established by *Idaho Code* §7-901, *et seq.* The parties shall pay the arbitrator's fee in equal shares, one share to County and one share to Cities.

16. INDEMNIFICATION. The Cities agree to hold harmless and indemnify the County from all liability of whatever kind of nature which may in any way arise from this lease and the Cities' operation of the leased premises. The Cities agree to maintain in force a policy of public liability insurance throughout the term of this agreement naming the County as a coinsured thereon with a minimum single limit coverage of $2,000,000.00. The Cities shall demonstrate the existence of this insurance policy being in force upon request from the County at all times during this agreement.

17. PROHIBITION OF ASSIGNMENT OR SUBLEASE. The Cities may not assign their rights under this agreement or sublease this agreement to any third party without the express written consent of the County first having been obtained. This paragraph shall not be construed to prohibit the Cities from allowing other Idaho municipal corporations to deposit sludge generated from publicly owned wastewater treatment plants as provided elsewhere in this

agreement.

18. NOTICES. Notices under this agreement shall be given to the parties at the following addresses:

COUNTY

Board of Commissioners
Blaine County Courthouse
206 1st Avenue S., Suite 300
Hailey, ID 83333

CITIES

City of Ketchum
P.O. Box2315
Ketchum, ID 83340

City of Hailey
115 S Main St.
Hailey, ID 83333

Sun Valley Water and Sewer District
P.O. Box 2410
Sun Valley, ID 83353

Duplicate notice shall be given to each City when notice is required under this agreement.

19. INTEGRATION. The parties hereto acknowledge that the terms, conditions and covenants of this agreement shall supersede any prior negotiations and agreements of the parties, that there are no other agreements not contained in this agreement, and that this agreement shall be the final expression of the agreement of the parties and shall control. No modifications of this agreement shall be valid unless in writing and executed by all the parties hereto.

20. **TIME OF THE ESSENCE.** Time is, and shall be, of the essence of each and every term and condition of this agreement.

21. **ATTORNEYS FEES ON DEFAULT.** If default be made by any party hereto in keeping or performing any of the covenants, conditions or agreements herein agreed to be kept by them, and the other party is required to employ an attorney to enforce any of the covenants, conditions or agreements herein contained, then and in such event, the party in default agrees to pay, in addition to all other sums herein agreed to be paid by them, a reasonable attorney's fee, together with any costs and disbursements that may be incurred in enforcing this agreement.

22. **APPLICABLE LAW.** This agreement shall be construed under and governed by the laws of the State of Idaho.

"COUNTY"

MARYANN MIX
Blaine County Board of Commissioners

ATTEST:

MARSHA RIEMANN
Blaine County Clerk

"CITIES"

BRAD SIEMER, Mayor
City of Hailey

ATTEST:

HEATHER DAWSON
Hailey City Clerk

GUY P. COLES, Mayor
City of Ketchum

ATTEST:

SANDRA CADY
Ketchum City Clerk

JAMES D. LOYD, PRESIDENT
Sun Valley Water and Sewer District

ATTEST:

JOANNE K. VASSAR

State of Idaho)
) ss.
County of Blaine)

On this 5 day of April, 1999, before me, the undersigned, Notary Public in and for said County and State, personally appeared MARYANN MIX, the Chairman of the Blaine County Board of Commissioners, known to me or proved to me upon satisfactory evidence to be the person whose name is subscribed to the within and foregoing instrument, and who acknowledged to me that she executed the same on behalf of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, the day and year in this certificate first above written.

Marsha Riemann
Notary Public for Idaho
(Seal) Residing at Hailey
Commission expires: 2002

State of Idaho)
) ss.
County of Blaine)

On this 2nd day of March, 1999, before me, the undersigned, Notary Public in and for said County and State, personally appeared BRAD SIEMER, Mayor of the City of Hailey, known to me or proved to me upon satisfactory evidence to be the person whose name is subscribed to the within and foregoing instrument, and who acknowledged to me that he executed the same on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, the day and year in this certificate first above written.

Heather Dawson
Notary Public for Idaho
Residing at Hailey ID
Commission expires: 05/02/02

(Seal)

State of Idaho)
) ss.
County of Blaine)

On this 4th day of Feb., 1999, before me, the undersigned, Notary Public in and for said County and State, personally appeared GUY P. COLES, Mayor of the City of Ketchum, known to me or proved to me upon satisfactory evidence to be the person whose name is subscribed to the within and foregoing instrument, and who acknowledged to me that he executed the same on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, the day and year in this certificate first above written.

James D. Jaquet
Notary Public for Idaho
Residing at Ketchum
Commission expires: March 24, 2003

(Seal)

State of Idaho)
) ss.
County of Blaine)

On this 24TH day of FEBRUARY, 1999, before me, the undersigned, Notary Public in and for said County and State, personally appeared JAMES D. LOYD, President of Sun Valley Water and Sewer District , known to me or proved to me upon satisfactory evidence to be the person whose name is subscribed to the within and foregoing instrument, and who acknowledged to me that he executed the same on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and seal, the day and year in this certificate first above written.

Joanne K. Vassar

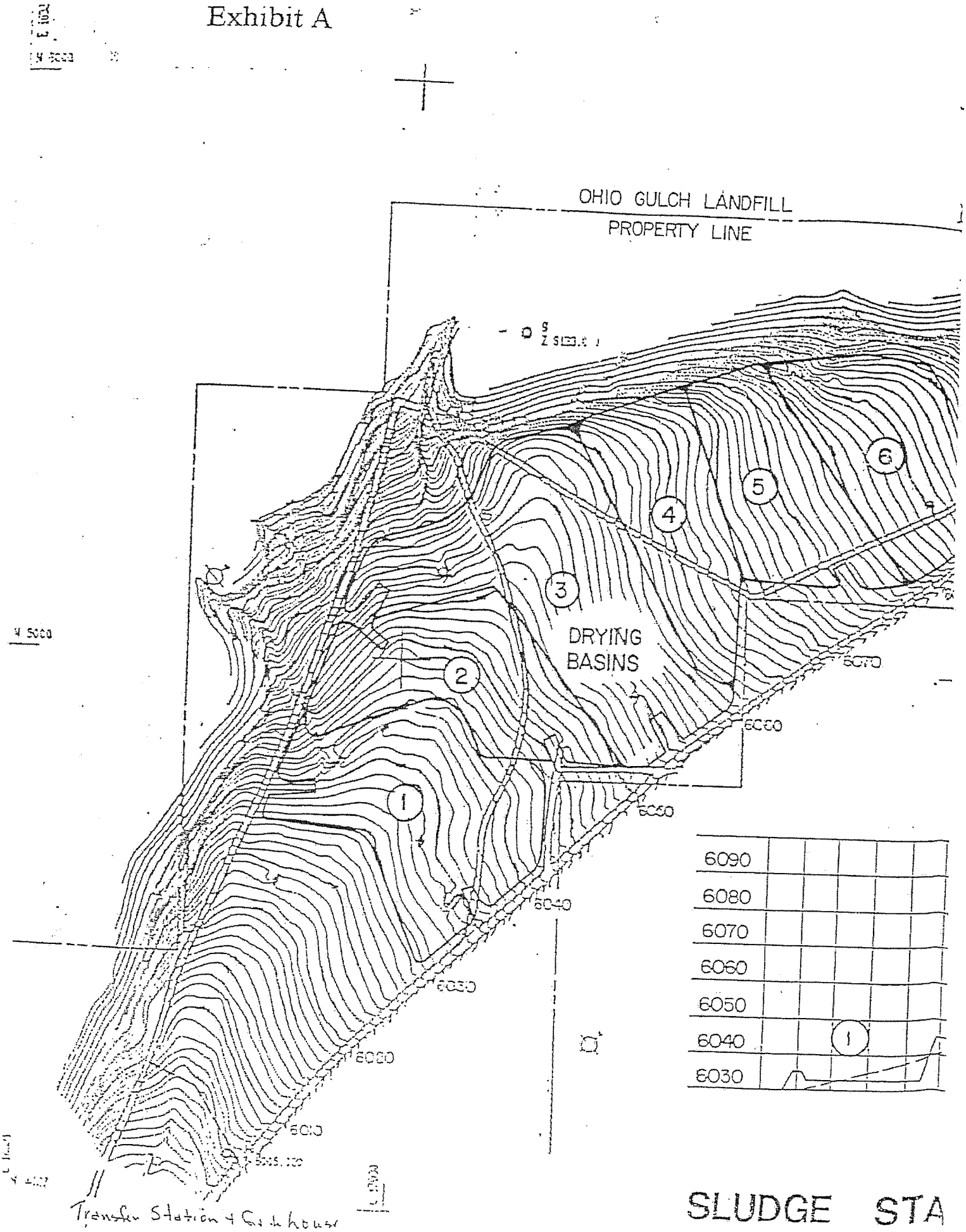
Notary Public for Idaho

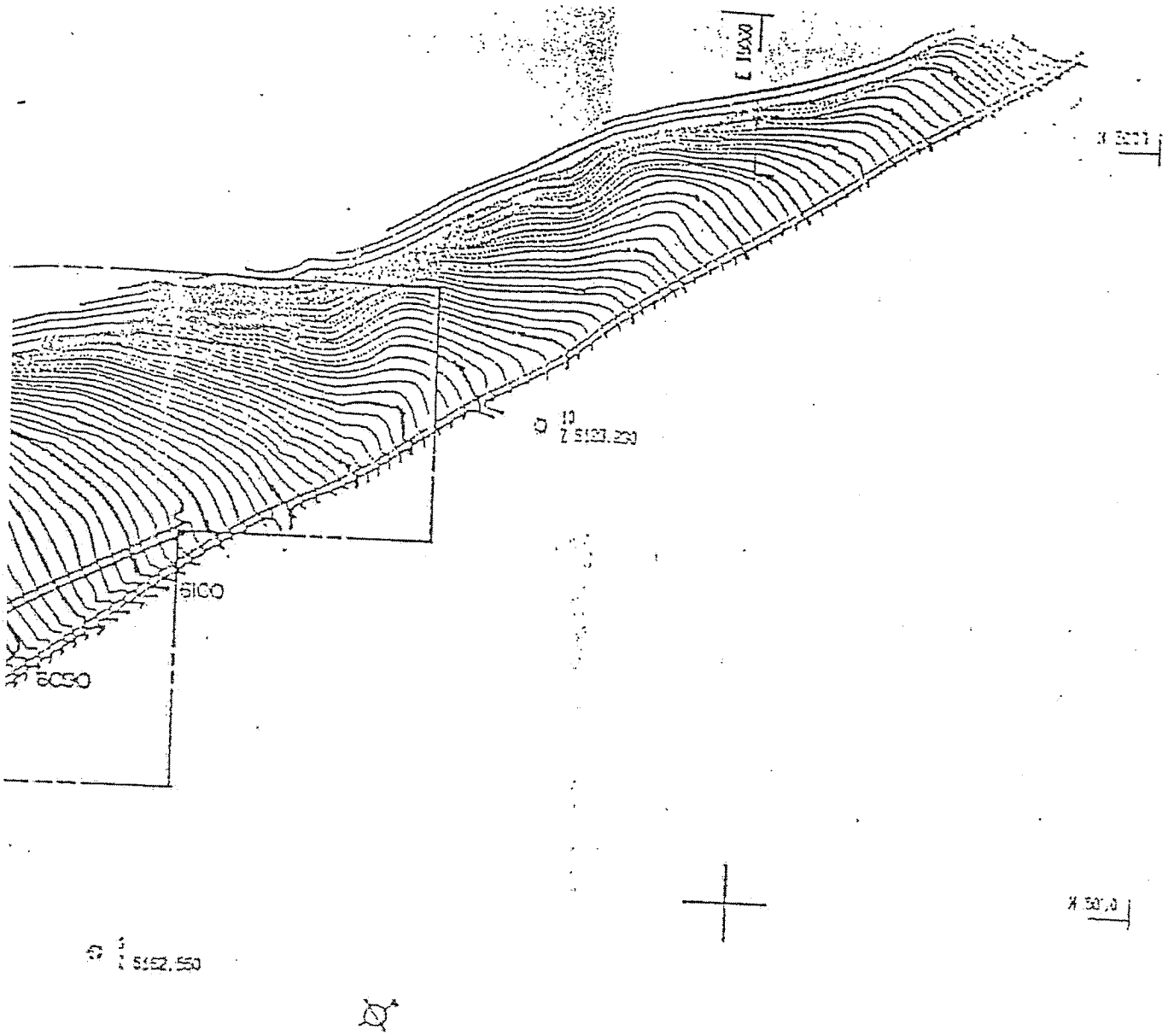
(Seal)

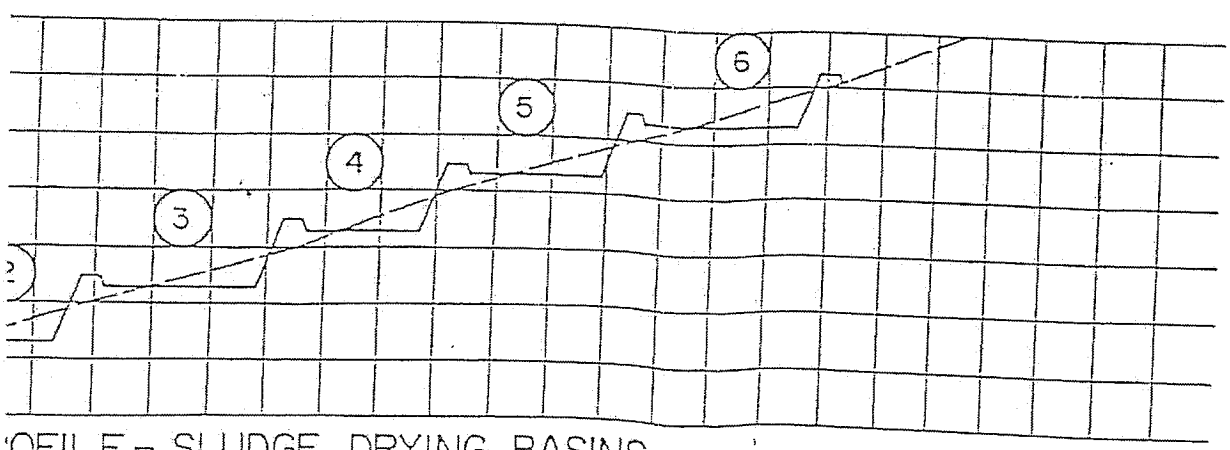
Residing at HAILEY

Commission expires: 8/14/2001

Exhibit A


OHIO GULCH LANDFILL
PROPERTY LINE
DRYING
BASINS
1
2
3
4
5
6
6090
6080
6070
6060
6050
6040
6030
SLUDGE STA





:OFILE - SLUDGE DRYING BASINS

.IZATION FACILITIES

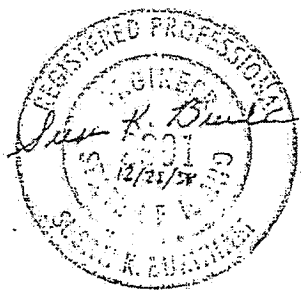
FIGURE 5

Exhibit B

Ohio Gulch Sludge Management Site
(Sewage Sludge Area)

Procedures Manual

September 1, 1998



Prepared by:

Earth Tech
1299 North Orchard, Suite #301
Boise, Idaho 83709
(208) 375-8324

EARTH TECH
A TYCO INTERNATIONAL LTD. COMPANY

OHIO GULCH SLUDGE MANAGEMENT SITE
(Sewage Sludge area)
PROCEDURES MANUAL

Introduction

Sludge management facilities were constructed at Blaine County's Ohio Gulch landfill in 1988. The landfill was closed at the end of 1994, and a transfer station was constructed at the site. Southern Idaho Solid Waste personnel currently operate the sludge facilities as well as the transfer station. Municipal wastewater treatment plant sludge (sewage sludge), septage, grease trap wastes and car wash/shop sump wastes are accepted at the Ohio Gulch sludge management area.

All parties disposing of sludge at the site have an interest in maintaining the availability of this service. Continued compliance with regulatory requirements and effective management practices will allow sludge disposal to continue without adverse effects.

The intent is to develop separate areas for the various types of wastes. New facilities will be constructed for septage, grease trap and car wash/shop sump wastes. The existing facilities will be used solely for sewage sludge.

The purpose of this manual is to formalize operations procedures, and provide a protocol for contracts between Southern Idaho Solid Waste and municipal facility users.

Definitions

In this document, *sludge* is a general term that includes wastewater treatment plant sludge, septage (septic tank pumpings), grease trap wastes and car wash/shop sump wastes. *Sewage sludge* is used to refer only to those categories of sludge covered by federal standards in Part 503, specifically wastewater treatment plant sludge.

Two characteristics of sewage sludge that affect its final use or disposal are pathogens and vector attraction. *Pathogens* are disease-causing organisms, such as viruses and certain bacteria. *Vector attraction* is the characteristic of sewage sludge that attracts rodents, flies, mosquitoes, or other organisms capable of transporting infectious agents.

Facilities Description

Access to the sludge management site is controlled at the transfer station gatehouse. An upper and lower road lead up the valley to the sludge stabilization/disposal facilities constructed in 1988, consisting of a spreading area followed by a series of six sludge drying basins. Spreading of sludge will be discontinued, and the drying basins will be utilized year-round.

Sludge stabilization/disposal facilities constructed in 1988 included a series of six sludge drying basins with volumes as shown below. The drying basins are fenced, with cables at each unloading ramp serving as gates.

SLUDGE DRYING BASIN VOLUMES

Basin Number	Capacity (Volume at 9" depth)
1	452,600 gallons
2	325,600 "
3	647,900 "
4	283,600 "
5	292,100 "
6	383,100 "
Total	2,385,100 gallons

The sludge drying basins were designed to provide further stabilization of municipal wastewater treatment sludge and septage before disposal, in accordance with federal regulations (40 CFR Part 257) in effect at the time. These regulations required treatment by a Process to Significantly Reduce Pathogens (PSRP). Air drying as a PSRP was defined as draining/drying liquid sludge at a 9-inch depth for a minimum of three months, with two months at temperatures averaging above 32° F on a daily basis.

Basins 1, 2 and 3 each have two paved unloading ramps. The upper road, along the west side of the drying basins, provides access to the west loading ramps in Basins 1, 2 and 3. The lower road on the east is used to access loading ramps on the east in all basins. During the winter, the upper road beyond Basin 1 is not usable by the large sludge trucks from the treatment plants. An access ramp, sloped at 4.5 to 10 percent, is provided for equipment access at each basin.

Final disposal of air dried sludge removed from the basins is on a surface disposal site east of the drying basins. The dried sludge is used on the site as cover for construction and demolition waste.

Applicable Regulations

Federal standards in 40 CFR Part 503 pertain to the use or disposal of sewage sludge. Sewage sludge in Part 503 is defined as residue (scum and solids) generated during the treatment of domestic sewage in a treatment works. Though domestic septage (from septic tanks or portable toilets) is included in this definition, septage containing commercial or industrial septage (including grease trap wastes) is specifically excluded. The standards apply only to the final disposition of the sewage sludge, and not to treatment or storage (less than two years) on the land.

The disposal method at the Ohio Gulch Sludge Management Site is categorized as surface disposal. Part 503 regulations are applicable only to the disposal of sewage sludge, while Part 257 regulations apply to the disposal of grease trap wastes, car wash/shop sump wastes and mixed septage. Since the non-sewage sludge areas will be managed by an entity separate from the cities, only Part 503 wastes (specifically municipal wastewater treatment plant sludge) will be dealt with in this document.

Of the various use/disposal options for sewage sludge covered in Part 503, surface disposal has the least stringent requirements relative to sludge quality, operation and management standards, and monitoring.

Management Procedures

Waste Segregation

Since Part 503 standards apply only to sewage sludge, no other types of sludge wastes (including septage) should be mixed with the sewage sludge. (Typical septage loads hauled to the Ohio Gulch site are mixed loads - containing commercial septage - which do not fall under Part 503.). To facilitate segregation of the various types of waste, separate areas have been provided for wastewater treatment plant sludge and all other wastes.

Sewage sludge will be placed year-round in the existing sludge drying basins. New basins below the existing basins will be used for septage/grease trap and car wash/shop sump wastes.

Access Control

Access to areas used for treating or disposing of sludge needs to be controlled to protect public health, ensure proper operation, and prevent potential damage to facilities. Fences around the management site and a cattle guard near the transfer station serve to restrict access by the public and grazing animals. To prevent mixing of various types of sludge, signs are proposed to direct various haulers to the proper treatment management area for their waste

load. Locks on the gates at the various disposal areas would help to prevent unauthorized access.

Management practices prescribed in Part 503 require the following access restrictions at the surface disposal area:

1. Restriction of public access to the surface disposal site during the period that sewage sludge is being placed on the site, and for three years after placement of sludge ceases {503.24(m)}.
2. No grazing of animals on an active surface disposal area (unless it is demonstrated that public health and the environment are protected through management practices from anticipated adverse effects of sewage sludge pollutants) {503.24(l)}.

To meet Part 503 site restrictions, access to the portion of the construction/demolition waste disposal area designated for surface disposal of sludge will be restricted to Southern Idaho Solid Waste and city operating personnel.

Incoming Waste Analysis and Screening

Screening of incoming wastes is prudent to insure that the waste accepted at the Ohio Gulch sludge management site is suitable for surface disposal without adversely affecting public health or the environment. The cities will be responsible for screening sewage sludge hauled to the site.

Though there are no specific federal requirements for testing sewage sludge until final disposal, analysis of the incoming waste provides a means to identify potential problems before disposal. Monitoring of pollutant levels in the incoming sewage sludge should be at the same frequency as required for final disposal. This is based on the amount of sewage sludge in metric tons per year, dry weight basis.

Since the required frequency of monitoring is based on the amount of sewage sludge placed on the land, quantities of treatment plant sludge delivered to the Ohio Gulch site by each generator need to be determined. Amounts placed on the spreading area and in various basins should be recorded. Before delivery to the site, the pollutants applicable to the final disposal method should be measured. In the case of surface disposal, these are arsenic, chromium and nickel.

Proposed procedure:

- On a monthly basis, each treatment plant to record volumes, % solids of sludge delivered to Ohio Gulch and calculate metric tons (dry weight) of sludge.
- Each hauler to log amounts of sludge placed on spreading area and in each basin.
- Each plant to test waste sludge for arsenic, chromium, nickel in accordance with monitoring frequency required for final disposal.

Operation and Management of Treatment Areas

Facilities at Ohio Gulch used to treat the sludge for final disposal need to be managed to insure that no adverse environmental effects result from operation, and that the treated sludge will meet federal disposal standards.

- Sludge is to be placed in drying basins at a maximum 9-inch depth. Spread as necessary to disperse from unloading area. Disk beginning in spring to aid drying.
- Dried sludge can be removed from basins when PSRP criteria have been met: drying for at least 3 months, 2 of which have ambient average daily temperature above freezing.
- Runoff control should be provided to prevent sludge from leaving the site, or causing potential water pollution or health concerns.

Operation and Management of Surface Disposal Area

General Requirements and Management Practices

Part 503, Subpart C specifies general requirements and management practices for the surface disposal of sewage sludge. Applicable items are summarized below.

1. Site location & restrictions {503.24(a) through (f)}
   a. Active disposal site not located within 60 meters of fault, in unstable area or in wetland
   b. No placement of sewage sludge if likely to adversely affect threatened/endangered species, or its critical habitat
   c. Active disposal area shall not restrict 100-year flood flow
   d. If in seismic impact zone, design to withstand maximum recorded horizontal ground level acceleration
   e. No food, feed or fiber crops grown on active disposal site (unless it is demonstrated that public health and the environment are protected through management practices from any reasonably anticipated adverse effects of sewage sludge pollutants)
2. Closure {503.22(c), (d)}
   a. Submit written closure plan 180 days prior to date of closing active sewage sludge disposal area
   b. Written notification to subsequent owner of site re placement of sewage sludge
3. Runoff management{503.24(g)}
   a. Collect runoff and dispose in accordance with NPDES permit requirements
   b. Collection system capacity for runoff from 24-hour, 25-year storm event
4. Methane gas limits {503.24(j)}
   a. Not exceed 25 percent of lower explosive limit (LEL) in any structure within surface disposal site, and LEL (5% by volume in air) at disposal site property line
   b. While site is active and for three years after closing

To satisfy requirements for runoff management, it is suggested that runoff at the surface disposal site be eliminated by preventing runon from adjacent areas. This can be accomplished with small collector ditches on the uphill side of the disposal site to route runoff away from the site.

Pathogen Standards

Operational standards for disposal of sewage sludge deal with pathogens and vector attraction reduction. With respect to pathogens, sewage sludge can be classified as Class A or Class B. Class B sludge involves a lower level of treatment and less testing than Class A, but requires site restrictions (harvesting of crops, grazing, public access) that Class A does not.

Class A sludge is required for application of sewage sludge to a lawn or home garden, and when sludge is sold or given away. Class B sludge can be used for other land application options (agricultural land, forest, public contact site or reclamation site), and for surface disposal.

Treatment in a PSRP (e.g. air drying) classifies a sewage sludge as Class B. Site restrictions for a Class B sludge {503.32(b)(5)} include prohibiting grazing and restricting public access for 30 days after application of sewage sludge. For surface disposal of sewage sludge, either Class B requirements must be met or the sludge must be covered at the end of each working day.

The current air drying treatment process at the Ohio Gulch sludge management site meets Class B pathogen requirements.

Vector Attraction Reduction

Part 503.33(b) provides eleven options for vector attraction reduction. Any of these options may be used to meet the vector attraction reduction requirements for surface disposal.

The simplest vector attraction reduction (VAR) options for sewage sludge include injecting below the land surface, incorporating into the soil within 6 hours after application, covering at the end of each operating day, or raising the pH above 12. The remaining VAR options require measurement of various characteristics such as volatile solids, temperature, and oxygen uptake.

At the Ohio Gulch sludge management site, incorporation into the soil or daily cover are the recommended VAR methods for sewage sludge.

Pollutant Limits

Pollutant limits for surface disposal sites are dependent on the distance from the active sludge disposal area to the property line. Sewage sludge placed on the existing Ohio Gulch disposal area, which is over 150 meters from the property line, can have the following maximum

concentrations (milligrams per kilogram, dry weight basis): arsenic 73, chromium 600, and nickel 420. If a new disposal area closer to the property line than 150 meters is selected, pollutant limits would be reduced in accordance with Table 7 in Part 503 {503.23}. The specified pollutants are to be monitored in accordance with Part 503 requirements for frequency of monitoring, as discussed in the following section.

Testing, Records and Reporting

Testing, records and reporting are the responsibility of the waste generators and haulers. This section addresses Part 503 requirements relative to disposal of sewage sludge.

The treatment and disposal methods employed at the Ohio Gulch sludge management site require the least monitoring of the Part 503 options. Pathogen density measurements are not specified for sewage sludge treated in a PSRP, and vector attraction reduction by incorporation or covering does not involve any testing. Monitoring requirements for surface disposal include specific pollutants, methane gas concentrations and groundwater.

Testing

Sewage sludge placed on a surface disposal site is to be monitored for arsenic, chromium and nickel at a frequency determined by the amount of sludge placed in a year. Annual monitoring is required for amounts less than 290 metric tons; amounts between 290 and 1500 metric tons require quarterly monitoring. (After two years of monitoring, the permitting authority may reduce the required frequency to no less than once a year.)

Based on the total 360 metric tons of wastewater treatment plant sludge delivered to Ohio Gulch in 1996, monitoring would be required on a quarterly basis

Composite samples may be used for determining the pollutant concentrations in the sewage sludge for surface disposal. Equal amounts of dried sludge should be taken from at least 3 locations in each basin, and mixed to produce a representative sample of sludge for that basin. The basin composite samples should then be combined in proportion to the respective basin volumes. Duplicate samples should be provided for pollutant testing.

The air in structures within a surface disposal site and at the property line of the surface disposal site is to be monitored continuously for methane gas during the period that sludge is being placed on the site, and for three years after the disposal area is closed.

A groundwater monitoring program developed by a qualified groundwater scientist (or certification by same) is necessary to demonstrate that sewage sludge placed on a sludge disposal site does not contaminate an aquifer{503.24(n)}.

Records

Part 503 requires the following records to be developed and retained for five years by the person who prepares the sewage sludge for final disposal:

1. Pollutant concentrations of sewage sludge placed on surface disposal site
2. Certification statement:
   "I certify, under penalty of law, that the pathogen requirements in 503.32(b)(3) have been met. This determination has been made under my direction and supervision in accordance with the system designed to ensure that qualified personnel properly gather and evaluate the information used to determine the pathogen requirements have been met. I am aware that there are significant penalties for false certification including the possibility of fine and imprisonment."
3. Description of how pathogen requirements in {503.32(b)(3)} are met (description of PSRP operation)

The following records are required to be developed and retained for five years by the owner/operator of the surface disposal site:

1. Pollutant concentrations of sewage sludge if placed on surface disposal site closer to property line than 150 meters (not applicable to current disposal area at Ohio Gulch)
2. Certification statement:
   "I certify, under penalty of law, that the management practices in 503.24 and the vector attraction reduction requirement in 503.33(b)(?) have been met. This determination has been made under my direction and supervision in accordance with the system designed to ensure that qualified personnel properly gather and evaluate the information used to determine that the management practices and the vector attraction reduction requirements have been met. I am aware that there are significant penalties for false certification including the possibility of fine and imprisonment."
3. Description of how the management practices in 503.24 are met.
4. Description of how vector attraction reduction requirements in 503.33(b)(?) are met. (injection or daily cover only)

Reporting

Publicly-owned wastewater treatment facilities with a design flow equal to or greater than one million gallons per day (1 mgd) are to submit the information specified above for the person who prepares the sewage sludge for final disposal. This is to be submitted to the permitting authority by November 25 of each year.

Facilities Maintenance

Sludge management facilities requiring maintenance include the sludge treatment and disposal areas, plus access roads, fences and drainage control ditches. Maintenance of the sludge drying basins involves checking for and repairing erosion of the dikes or damage from

burrowing animals. Drainage control ditches should be maintained by periodic removal of debris and excess vegetation.

Access roads may need to be graded periodically. Snow removal is also required to maintain winter access on the upper and lower roads, and the basin unloading ramps. The upper road will need to be cleared to Basin 1 for treatment plant trucks. The lower road needs to be maintained for year-round access to all existing basins by treatment plant trucks (as well as for contract haulers to the new basins).

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/2019 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to approve Resolutions 2019-035 authorizing execution of a maintenance agreement with Clearwater Landscape for seasonal maintenance at Fox Acres roundabout. ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
Fox Acres roundabout is a well noticed and unique place in Hailey. Clearwater Landscape has been assisting the City with professional care and maintenance for the last few years in this area. City staff would like to continue working with Clearwater in the 2019 season.

Their proposed contract includes a spring cleanup, a fall cleanup, and four summer maintenance visits over the 2019 season. The total cost of their proposed contract for 2019 is $1,800.

The maintenance agreement is attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve Resolutions 2019-035 authorizing execution of a maintenance agreement with Clearwater Landscape for seasonal maintenance at Fox Acres roundabout. ACTION ITEM

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-035

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING AN AGREEMENT WITH CLEARWATER LANDSCAPE FOR SEASONAL MAINTENANCE AT THE FOX ACRES ROUNDABOUT.

WHEREAS, the City of Hailey desires to receive services from CLEARWATER LANDSCAPE under which CLEARWATER LANDSCAPE will provide seasonal maintenance at the Fox Acres roundabout.

WHEREAS, the City of Hailey and CLEARWATER LANDSCAPE have agreed to the terms and conditions of the 2019 Landscape Maintenance Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and CLEARWATER LANDSCAPE and that the Mayor is authorized to execute the attached Agreement,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

CLEARWATER LANDSCAPING

Award Winning Design, Installation, and Service

P.O. Box 7690, Ketchum, ID 83340
Ph: 208-788-5486 Fx: 208-788-7967

City of Hailey
115 S. Main St.
Hailey, ID. 83333

Fox Acres Round About

Ph: 208-788-9830 x 31
Email: stephanie.cook@haileycityhall.org

2019 Landscape Maintenance Agreement

Spring Cleanup - All lawn and turf areas will be cleaned of all debris as weather permits.	N/A
Turf: Mowing, Trimming, & Blowing - Mowing will begin approximately mid-May. All lawns will be mowed 21 times at 2-3 1/2". Any additional mowing will be done on a Time & Materials basis.	N/A
Organic Fertilizer & Weed Control - All turf areas will be fertilized 3 **times annually**. Weed control will be done as necessary upon request.	N/A
Fall Cleanup - Leaves will be removed from site once in the fall. Additional removal will be done on a Time & Material basis.	N/A
Trees & Shrubs - Trees and shrubs will be lightly pruned in the spring. Shrub pruning will be done as necessary, depending on location and variety. Trees will be pruned of dead and broken material only. Heavy pruning will be done on a Time & Material basis.	N/A
Bed Maintenance - All beds will be cleaned of debris in the spring. One application of pre-emergent and/or organic fertilizer will be applied annually. Beds will be weeded as necessary depending on yearly planting and clients requests. Additional fertilizer and weeding may be done on a Time & Material basis. Beds will also be cleaned once of leaves in the fall. All insect maintenance will be done on a Time & Material basis. One visit per month.	$1,800.00
Irrigation - Systems will be activated in the spring and winterized in the fall. All irrigation repairs will be done on a Time & Material basis.	N/A
Central Control Monitoring/Weather Based Irrigation - Takes into account five weather factors that influence plant water requirements and adjusts irrigation daily. Flow control immediately isolates and eliminates unscheduled water usage, including mainline & lateral breaks or unscheduled watering.	N/A
Natural Area Maintenance - Natural areas will be cleaned in the spring. Fertilizer will be applied once annually and weed control will be done as necessary. All natural areas will be mowed once in the fall. Additional mowing will be done on a Time & Materials basis.	N/A
Aquatic Maintenance - All pond/water feature maintenance will be done on a Time & Materials basis.	N/A
TOTAL FOR LANDSCAPE MAINTENANCE SERVICES LISTED ABOVE:	$1,800.00
Prepayment Option (5% discount if paid in full by April 15, 2019)	$1,710.00

Recommended - Please check any additional services you would like provided. For items not estimated a *quote will be provided upon your request. All checked items will be invoiced separately.*

◊ Deep Root Fertilize Trees/Shrubs (2 Apps)	N/A	◊ Mechanical Edging	N/A
◊ Aphids/ Mites (2 Apps)	N/A	◊ Thatching	N/A
◊ White Pine Weevil (2 Apps)	N/A	◊ Compost/Mulch	N/A
◊ Dormant Oil (2 Apps)	N/A	◊ New Flower Installation	T&M/App
◊ Borer Application (2 Apps)	N/A	◊ Backflow Test	$85.00/Each
◊ Black Leaf Spot	N/A	◊ Professional Water Audit	Call For Details

Comments:

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/8/2019 **DEPARTMENT:** Public Works **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Resolution 2019-036 authorizing an agreement with Alpine Tree Service, Inc., to provide arborist services for Hailey's public trees. ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

In 2015, the Public Works Department issued a request for qualifications for arborist services, and selected Alpine Tree Service, Inc., to provide arborist services. City staff would like to continue professional arborist services with Alpine Tree Service for another year beginning immediately through September 30, 2019. The work will again encompass proactively planned public tree maintenance and hazard tree work.

The heath of City trees is very important. This contract includes continuing dead wooding and cleaning of trees in Old Hailey for $$4,200, the regular pruning and lifting of trees on Main Street for $2,400, fertilizing trees on Main Street with Alpine's Custom Blend for $2,800, and treating Maples at Old Cutters Park to gain control of scale insects for $300, totaling $9,700.

No hazard work has been identified at this time. Once a potential hazard has been identified, it will be evaluated and addressed if necessary.

The contract is attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐ City Administrator	☐ Library	☐ Benefits Committee
☐ City Attorney	☐ Mayor	☐ Streets
☐ City Clerk	☐ Planning	☐ Treasurer
☐ Building	☐ Police	☐ _____
☐ Engineer	☐ Public Works, Parks	☐ _____
☐ Fire Dept.	☐ P & Z Commission	☐ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Resolution 2019-036 authorizing an agreement with Alpine Tree Service, Inc., to provide arborist services for Hailey's public trees. ACTION ITEM

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2019-036

RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING A LETTER OF AGREEMENT WITH ALPINE TREE SERVICE, INC. TO PROVIDE ARBORIST SERVICES FOR HAILEY'S PUBLIC TREES

WHEREAS, the City of Hailey desires to approve a Letter of Agreement with Alpine Tree Service, Inc., to provide arborist services for Hailey's public trees.

WHEREAS, the City of Hailey and Alpine Tree Service, Inc., have agreed to the terms and conditions of the Letter of Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Letter of Agreement between the City of Hailey and Alpine Tree Service, Inc., and that the Mayor is authorized to execute the attached Letter of Agreement,

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

Wood River Valley: 208 788 4441
Treasure Valley: 208 362 4478
P.O.Box 2790, Hailey, ID 83333

email: info@alpinetreeservice.net

Alpine Tree Service, INC.
Your Full Service Tree Care Provider

Plant Health Care Plan

Date: 3/21/2019

City of Hailey

115 S. Main St., Suite H
Hailey, ID 83333

Job Name: City of Hailey 20181019

Work Site: 115 S. Main St., Suite H
Hailey, ID 83333

Proposed By: Carl Hjelm

Phone: 208-788-4221

Item	Description	Cost
Assorted Deciduous Trees	Pruning **Deadwood, clean, lift ad structure street trees along Fourth ave between Croy and Bullion, and the east side of Third Ave between Bullion and Galena. Total of 22 large trees, Norway and silver maples, box elders, and one Siberian elm. Total value of work approximately $9000.00**	$4,200.00
Assorted Deciduous Trees	Pruning **Prune all of the trees along main street to get them away from pedestrians and traffic. Price assumes that city crews will clean up. Approximately 160 trees.**	$2,400.00
Assorted Deciduous Trees	50R - Alpine Custom Blend Our Alpine Custom Blend is an all natural, biologically active soil amendment. Brewed with vermi-compost and additional sources of essential micro and macro nutrients, it maintains a robust microbiological soil community for healthy, vigorous plants. **Treat all of the main street trees. average of 5 gallons per tree**	$2,800.00

Item	Description	Cost
Maple	72F - Cottony Maple Scale - Spray Application Foliar spray for the treatment of this soft bodied scale insect. **Treat the Maples in Cutters Park for Cottony Maple Scale. Price also includes an application of Alpine Custom Blend for those trees. We are now treating the trees in the remainder of cutters, and should have better success managing the insect.**	$300.00
	Total:	**$9,700.00**

Customer Signature **Date**

☐ Check Enclosed

To schedule the work above, please sign this proposal and return it to our office.

☐ Please charge my credit card after each service. ☐ Please send me an invoice after each service.

Card # Exp. Date

Customer Email

☐ Yes, I would like to receive future contracts, invoices, and information via email.

Thank you for choosing Alpine Tree Service.
Please contact us for all your tree care needs: pruning, tree removal, and plant health care.
Please visit our website at www.alpinetreeservice.net

Alpine Tree Service, INC.
Your Full Service Tree Care Provider

Letter of Agreement for Arborist Services

March 21, 2019

ATTN: Stephanie Cook
City of Hailey
115 South Main Street, Suite H
Hailey, ID 83333

Alpine Tree Service, Inc. ('ATS'), and the City of Hailey ('City') herby enter into an agreement for ATS to provide arborist services to the City from the date of this agreement through September 30, 2019.

The Scope of work includes coordinating with the Public Works Department staff to:

1. Respond to tree inquiries and tree assessment requests.
2. Provide tree pruning and tree and stump removal.
3. Provide air excavation and root pruning as needed.
4. Provide pest and disease mitigation and treatment.
5. Provide soil amendment and tree nutrition.
6. Coordinate updates to the City's tree inventory.
7. Provide basic tree care training to City crews.
8. Provide additional support and training to the City Arborist and parks lead.
9. Provide all specialized tree care equipment and tools.
10. Coordinate with City staff and City crews as needed on projects.
11. Assist with the development of a city wide tree care plan.
12. Provide professional advice on city tree regulations, processes, and procedures.

ATS will provide the City with project cost bids for those projects where the scope of work is well defined. ATS will provide the City with an hourly cost for personnel and equipment where the scope of work is flexible. Costs and terms must be agreed upon prior to commencing any project. Work will be invoiced following completion of the project, unless incremental payment has been agreed upon. ATS will conduct all services at the direction of, or in coordination with, Public Works Department Staff. An initial planning meeting will be held to work out the details of planned work to occur during the course of the agreement.

ATS agrees that its services are carried out as an independent contractor under its own insurance and with its own equipment. ATS agrees to carry and keep current a minimum of $2,000,000.00 in general liability for arboricultural work and $500,000.00 in commercial auto and $2,000,000.00 in commercial umbrella policy, and will be fully insured through workman's compensation with the State Insurance Fund of Idaho.

The City is not liable for any damages that may occur as a result of ATS carrying out the work of this agreement. If and when City crews provide direct support on tree projects, the city will be liable for any costs that arise as a direct result of the City's actions.

Either party to this Agreement may cancel this agreement by providing written notice to the other party. Any planned work not yet performed by ATS will be cancelled, and the City will only be invoiced for work that has been performed.

City of Hailey:

Brian Yeager, Public Works Director _____ Date _____

Alpine Tree Service:

Pamela Rainey, Owner _____ Date 3/21/2019

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/19 **DEPARTMENT:** Public Works **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to approve a Special Event Proprietary Agreement with the DrSwanMusic, LLC to hold Summer's End – The Draper Rendezvous at Lions Park on August 24th, 2019.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
DrSwanMusic, LLC would like to hold Summer's End – The Draper Rendezvous for the first year, hopefully becoming an annual event. This music festival event will be on August 24th from 12:00 pm until 11:00 pm and have set up and teardown days of Friday, August 23rd and Sunday, August 25th.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☒	City Administrator	☐	Library	☐	Benefits Committee
☒	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve a Special Event Proprietary Agreement with the DrSwanMusic, LLC to hold Summer's End – The Draper Rendezvous at Lions Park on August 24th, 2019.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for Summer's End – The Draper Preserve Rendezvous (Saturday, August 24th, 2019 from 12:00 p.m. to 11:00 p.m.), plus specified set up and teardown time (set up Friday, August 23rd, 2019 from 8:00 a.m. until 11:30 p.m. and teardown Sunday, August 25th, 2019 from 7:00 a.m. until 5:00 p.m.), ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 8th day of April, 2019.

APPLICANT:

By: _____ 4/3/2019

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

_____

Mary Cone, its City Clerk

DECISION

Based on the Application for a Special Event Proprietary Permit for Summer's End – The Draper Preserve Rendezvous, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None

DATED this 8th day of April, 2019.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

_____
Mary Cone, City Clerk

SPECIAL EVENT PROPRIETARY AGREEMENT

EVENT NAME: Summer's End ~ The Draper Rendezvous ~ August 24th

LOCATION FOR EVENT

Lions Park

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. **Please submit your modification requests in writing and attach to your application.**

Date(s) of Event	Hours	Estimated # of Attendees
8/24/2019	Start Time: 12:00PM (Noon) End Time: 11:00PM	All Day: 0-1000
Date(s) of Set-up/Tear-down	**Hours 11**	**Estimated # Staff**
8/23/2019	Start Time: 8:00AM End Time: 12:00AM	50-100

II. FEES

Special Event Permit Application Fee $125 ☒ 125.00

Events that meet both of the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

- ☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. **Tax Exempt #:** _____
- ☐ Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee $300 ☒ 900.00

Tax (on park rental fees only) 6% ☒ 54.00

TOTAL DUE $1079.00

III. ORGANIZATION INFORMATION

Sponsoring Organization: DrSwan Music, LLC.

Applicant's Name: Luke P. Henry Title: CEO / President

Address: 182 Garnett Rd City: Bellevue State: ID Zip: 83313

Telephone Home: 208-720-5734 Mobile: 208-720-5734 FAX: NA

Applicant Driver's License #: FA 1176510 Email: DrSwanMusic@outlook.com

Federal Tax #: NA State Tax #: NA

IV. EVENT INFORMATION

New Event: Yes ✓ No _____ Annual Event: Yes ✓ (3 hopefully) No _____ Years Operating 1

Event Category: ☐ Commercial ☐ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): $0 - $40,000.00

Description of Event: One Day Music Festival @ Lion's Park to celebrate end of summer as a community in Wood River Valley

Additional Details: _____

V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. ***A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.*** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Wood River Insurance Agent Name: Hailee Bloomquist-Minte Phone: 208-788-1100

HOLD HARMLESS CAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Yes	No	Check all Planned Activities	Yes	No	Check all Planned Activities
	✓	**Street Closures & Access / Parade** (if yes) • Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. *An ITD permit is required for Main Street.* • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.	✓		**Alcohol Served:** (Free of Charge) **Provider** - SV Brewery
			✓		**Alcohol Sold:** Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) **Provider** - SV Brewery 4040
			✓		**Food/Beverages** (Caterers) Please List: To Be Determined
✓		**Barricades** If yes, please include a logistics map.	✓		**Booths:** Profit / Non-Profit Both / To Be Determined
✓	✓	**Police/Traffic Control Services** (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)	✓		**Vendors** (Items sold/ Solicitation) Please list: To Be Determined
			✓		**Canopies/Tents/Temporary Structures** - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. Sizes 10x10 + 10x20 + 12x12
✓		**Electricity / Generators:** Please check no if you are providing your own. **Size:** 2 6500 Indus + gen.			
✓		**Medical Services** (Circle) EMT - Standby (or) Ambulance *Determination of EMS services is dependent on event size & type.	✓		**Signs or Banners**
	✓	**Overnight Camping** Please see City for designated areas.	✓		**Water:** Drinking / Washing Both provided by Vendors t.c.c.
	✓	**Open flame** or flame producing devices			**Stages:** (Number and Size(s) 1 stage 60' x 30'
✓		**Lighting**: please attach plan if applicable.	ADA	Regular	**Portable Toilets / Wash Stations:** (Please provide one (1) permanent or portable toilet per 100 people)
	✓	**Gray Water Barrel / Grease Barrel** (circle /detail # and locations)	# 2	# 8	
✓		**Sanitation:** Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)	✓		**Amplified Sound Permit**

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.
I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: _____ **Date:** 4/3/2019

115 MAIN STREET S. SUITE H
HAILEY, ID 83333
PHONE: (208) 788-4221
FAX: (208) 788-2924

INVOICE #	INVOICE DATE
111842149	04/02/2019
DUE DATE	CUSTOMER ACCOUNT NUMBER
04/03/2019	8601
AMOUNT DUE	TERMS:
1,579.00	Open Terms

BILL TO:

DrSwanMusic, LLC

182 Gannett Road
Bellevue ID 83313

PLEASE DETACH AND RETURN THIS TOP PORTION WITH YOUR PAYMENT BY DUE DATE TO:

CITY OF HAILEY
115 S MAIN ST STE H
HAILEY, ID 83333

INVOICE

DESCRIPTION	QUANTITY	CHARGE	EXT. PRICE
PARK PERMITS Application Fee	1	125.00	125.00
PARK SPECIAL EVENT PER DAY RENTAL FEE Taxab	3	300.00	900.00
PARK DEPOSITS	1	500.00	500.00
IDAHO STATE SALES TAX	1	54.00	54.00

CITY OF HAILEY
115 MAIN ST SOUTH STE. H
HAILEY ID 83333 208-788-4221

Receipt No: 1.031976 Apr 2, 2019

8601
DrSwanMusic, LLC
182 Gannett Road
Bellevue ID 83313

Previous Balance; 1,579.00
Accounts Receivable
A/R Payments 1,579.00
001-00-10700
Accts Rec Cash Clearing Acct

Total: 1,579.00
New Balance: .00

Check - MWB
Check No: 1004 1,579.00
Total Applied: 1,579.00

Change Tendered: .00

Duplicate Copy
04/02/2019 12:32 PM

1,579.00

TOTAL AMOUNT DUE

THANK YOU FOR YOUR PROMPT PAYMENT
For Billing Inquiries Call: (208)788-4221
Office Hours: 9:00 a.m. - 5:00 p.m.
Monday thru Friday

ALCOHOL BEVERAGE CATERING PERMIT

Please Note: An alcohol beverage catering permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, for a period not to exceed (5) five consecutive days. §23-934A

Fee: $20.00 per day – non refundable fee

Name of Alcohol License Holder & DBA: Sun Valley Brewery

Address of License Holder: 202 N Main

State License #: Beer #_____ **Wine #**_____ **Liquor #** 4040

Dates/Times of Use:

Date	8/24/19	*From*	12:00 (a.m./p.m.)	*To*	11:00 (a.m./p.m.)
Date	_____	*From*	_____ (a.m./p.m.)	*To*	_____ (a.m./p.m.)
Date	_____	*From*	_____ (a.m./p.m.)	*To*	_____ (a.m./p.m.)
Date	_____	*From*	_____ (a.m./p.m.)	*To*	_____ (a.m./p.m.)
Date	_____	*From*	_____ (a.m./p.m.)	*To*	_____ (a.m./p.m.)

The sponsored event will be open to the organization(s), group(s), or person(s) and guests for a period of One days.

_____
Signature of Licensee

Event will serve - *Must match state licensee* **Circle all that apply:**
Beer Wine Liquor

Catering For Event Name: Summer's End ~ The Draper Rendezvous ~ August 24th, 2019
Name of Organization/Group/Persons Sponsoring Event: DrSwanMusic, LLC. / Luke Patrick Henry
Phone No: 208-720-5134 **Email address:** DrSwanMusic@Outlook.com
Address Where Liquor/Wine/Beer Will Be Served: 11 Croy Creek Road / Lion's Park
**If Public Building indicate rooms or area where alcohol is to be sold, attach map if necessary.*
Applicant's Signature or Designee: _____
Applicant Signature - Must be present during entire event

Approved with conditions to ensure public safety §23-934B ***Circle one- YES or NO***
Describe conditions here:

_____

_____

Approval of this permit certifies that the licensee is entitled to hold and use this Idaho Liquor Catering Permit at the above designated premises, subject to provisions of Title 23-I.C.

☐ Approved ☐ Denied
By: _____ **Date:** _____
Police Chief or Designee

☐ Approved ☐ Denied
By: _____ **Date:** _____
Fire Chief or Designee

This application must be received by the City Clerk not less than 14 days prior to the catering dates requested. This catering permit is non-transferable and is valid only under the conditions and terms approved by the Hailey City Council and within the city limits.

By: _____ **Date:** _____
City Clerk or Designee

Endorsements sent on _____ to HPD, HFD & applicant: Mail, email or hand delivered

THIS PERMIT MUST BE DISPLAYED THROUGHOUT THE ENTIRE EVENT

AMPLIFIED SOUND PERMIT APPLICATION

Instructions:
Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. *It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.*

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Community Development Assistant, Robyn Davis, at 208-788-9815 x27 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be $25.00 per visit. The allowable sound decibel level is – **(90) dB maximum and sound may only be amplified between the hours of 10 am and 10 pm**.

Name of Applicant: Luke P. Henry Phone: 208-720-5734

Address of Applicant: 182 Gannett Road Bellevue, Idaho 83313

Type of Event: One Day Music Festival (Summer's End ~ The Draper Rendezvous ~ August 24th, 2019)

Location of Event: Lion's Park, 11 Croy Creek Road Hailey, Idaho 83333

Date of Event: 8/24/2019 Number of People Expected: 500 - 1000

Time of Amplification: From 8:00 AM to 11:00 PM

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: Luke P Henry Verified by PDFfiller 03/25/2019 Date: 3/25/2019

When signed by the Police Chief or designee, a copy of the signed application will be your permit.

Chief of Police, or designee Signature: Luke P Henry Verified by PDFfiller 03/25/2019 Date: 3/25/2019

- ☐ **Permit Approved** *(For City Use Only)*
- ☐ **Not Approved (check reason below)**
  - ☐ Use of the equipment would constitute a detriment to traffic safety;
  - ☐ The issuance of the permit would be otherwise detrimental to the public health, safety or welfare;
  - ☐ The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community;
  - ☐ The applicant would violate the provisions of this Code or any other law.

NOTIFICATION OF AMPLIFIED SOUND EVENT

I, Luke P. Henry (Name of Applicant), of Lion's Park, 11 Croy Creek Road Hailey, Idaho 83333 (Address of event)

intend to hold an event with amplified sound on 8/24/2019 (Date), between the hours of

8:00 AM (from) and 11:00 PM (to).

I have completed an application to the City of Hailey for an ***Amplified Sound Permit*** and as part of the permit process, residents and businesses in the immediate area that may be affected by this event are to be advised in advance that there will be amplified sound on the dates and times set forth above.

If the amplification is too loud, it is requested you contact me directly at 208-720-5734 (Phone number at event)

so that I may correct the decibel level of the sound.

Thank you for your cooperation.

Verified by PDFfiller 03/25/2019

Signature: Luke P Henry Date: 3/25/2019

NOTIFICATION OF AMPLIFIED SOUND EVENT

I, Luke P. Henry (Name of Applicant), of Lion's Park, 11 Croy Creek Road Hailey, Idaho 83333 (Address of event)

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If the amplification is too loud, it is requested you contact me directly at 208-720-5734 (Phone number at event)

so that I may correct the decibel level of the sound.

Thank you for your cooperation.

Verified by PDFfiller 03/25/2019

Signature: Luke P Henry Date: 3/25/2019

DRSWLLC-01 HBLOMQUIST

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/1/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wood River Insurance, Inc. 410 N Main Street Hailey, ID 83333	CONTACT NAME: PHONE (A/C, No, Ext): (208) 788-1100 FAX (A/C, No): (208) 788-4988 E-MAIL ADDRESS: mail@woodriverinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Liberty Mutual Insurance Company	23043
INSURED DrSwanMusic LLC 182 Gannett Rd Bellevue, ID 83313	INSURER B : Hiscox Insurance, Co.	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	[ ] CLAIMS-MADE [X] OCCUR			BKS58959980	3/15/2019	3/15/2020	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	Professional Liab			MPL4099131.19	3/25/2019	3/25/2020	Each Occurrence	1,000,000
B	Professional Liab			MPL4099131.19	3/25/2019	3/25/2020	General Aggregate	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Hailey
115 S Main Street Ste H
Hailey, ID 83333

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Hailee Blomquist-Mintz

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BANNER RESERVATION APPLICATION

Event Name: Summer's End ~ The Draper Rendezvous

Display Dates: From August 19th (Mon.) To August 25th (Sun.) **(1 Week Only)**

Display Location: (circle one) North ☐ Middle ☒ South ☐

EXACT Banner Wording:
Summer's End ~ The Draper Rendezvous (Lion's Park ~ August 24th)
One-Day Music Festival at Lion's Park, Hailey Idaho
Brought to you by DrSwanMusic, LLC.

Applicant Information

Name: Luke P. Henry

Mailing Address: 182 Gannett Road

Bellevue, Idaho 83313

Phone #: 1-208-720-5734

Email: lphenry86@hotmail.com

Organization Information

Name: DrSwanMusic, LLC.

Mailing Address: 182 Gannett Road

Bellevue, Idaho 83313

Phone #: 1-208-720-5734

Email: DrSwanMusic@outlook.com

Installation Fee Must Accompany This Application: $100.00

Applicant Acknowledgment (read, check and sign below):

- ☒ Banners must be received at City Hall no later than 5:00 p.m. on the Friday before the installation date; late banners will not be installed until Tuesday, time permitting.
- ☒ Banners must be delivered to City Hall in a clearly labeled container.
- ☒ If Monday is a holiday, banners are installed and removed on Tuesdays.
- ☒ Inclement weather may prohibit installation of banners on Monday; banners will be installed on Tuesday, weather permitting.
- ☒ The banner must advertise a special, date-specific event which is of general interest and benefit to the community.
- ☒ The banner will be installed no earlier than 30 days prior to the event.
- ☒ In the case of more than one application for the same period of time, the City of Hailey may give precedence to Hailey area events. In the case of more than one application for Hailey area events, city staff will permit the first application filed to display for the entire period.
- ☒ The banner must be constructed in accordance with specifications approved by the City of Hailey. Specifications are printed on the reverse side of this application.
- ☒ No more than one banner for an event will be displayed at any one time.
- ☒ Banner reservations are limited to one week.
- ☒ The Hailey City Council reserves the right to amend or terminate use of public ways for banners at any time and without prior notice.

Applicant Signature: Luke P Henry Verified by PDFfiller 03/26/2019

Banner Specifications

Banners must advertise only the event name, date(s), and/or name(s) of the sponsor(s) and/or organizer(s). The name of the sponsor(s) and/or organizer(s) is limited to a maximum of 25% of the space on each side of the banner.

Maximum Size:	Standard net banner is 48 inches by 36 feet.
Material:	The mesh product shall be polyester netting with the mesh holes being no smaller than 1/8 inch square. Vinyl netting is not acceptable. Edges and lettering in 200 denier nylon.
Steel Snaps:	They must be metal, sewn into header edges on 12-18 inch centers at the top of the banner and on all corners of the banner (2 snaps each in bottom corners).
Corners:	All four corners should be reinforced with double stitching.
Rope:	3/8 inch nylon rope sewn into the banner at the top and bottom and extending 2 feet from either end of the banner, both top and bottom.
Changeable Text:	The changeable text area not to exceed 16 square feet made of 3 mil vinyl patches.

Pole Banner Specifications

Size:	3ft x 18 inches (length x width)
Material:	3 mil vinyl

Banners on light poles shall be installed no earlier than thirty (30) calendar days prior to the event and shall be removed immediately thereafter. The banner shall be displayed for a maximum period of thirty (30) calendar days per event, per year, unless approved by the Administrator for an additional fourteen (14) calendar days.

PARK RESERVATION APPLICATION

Park: Lion's Park **Field/Facility:** Lion's Park

Type of Event: One-Day Music Festival (Summer's End ~ The Draper Rendezvous ~ August 24th, 2019)

Date(s) of Use: August 23rd - August 25th, 2019 (Event August 24th) **Time:** From 12:00 AM To 11:59 PM

Day(s) of Use: M☐ T☐ W☐ Th☐ F☒ Sat☒ Sun☒

(Seasonal use limited to 4 days per week.)

Applicant Information

Name: Luke P. Henry

Mailing Address: 182 Gannett Road

Bellevue, Idaho 83313

Phone #: 2087205734

Email: lphenry86@hotmail.com

Organization Information (if applicable)

Name: DrSwanMusic, LLC.

Mailing Address: 182 Gannett Road

Bellevue, Idaho 83313

Phone #: 2087205734

Email: DrSwanMusic@outlook.com

Fees:

Daily Pavilion Rental	1 – 24 people	$50.00	☐
	25 – 99 people	$100.00	☐
	100 – 249 people	$150.00	☒ 150.00
Daily Sports Field Rental	1 – 24 people	$100.00	☐
	25 – 99 people	$150.00	☐
	100 – 249 people	$200.00	☐
Daily Non-field Sport Rental	1 – 24 people	$50.00	☐
	25 – 99 people	$100.00	☐
	99 – 249 people	$150.00	☒ 150.00
Seasonal Sports Field Rental *(Keefer choose north or south field)*		$300.00	☐
Seasonal Non-field Sport Rental		$150.00	☒ 150.00
		Subtotal	$450.00
		6% Tax	$27.00
		Total Due:	$477.00

NOTE: Special Event Criteria

Your event is a Special Event if it meets either of the following criteria: 1) it will require a street closure within any zoning district, or 2) it is anticipated to attract 250 or more people at any one time within any zoning district. Special Event application procedures and additional fees apply.

I hereby certify the above statements to be true, complete and correct to the best of my knowledge.

Signature of Person Reserving Park: Luke P Henry Verified by PDFfiller 03/26/2019

Summer's End

The Draper Rendezvous ~ August 24th, 2019

Lion's Park ~ Hailey, Idaho (11 Croy Creek Road)

One Day Music Festival

Brought to you by DrSwanMusic, LLC.

182 Gannett Road
Bellevue, Idaho 83313

p. 208-720-5734
f. NA

DrSwanMusic@outlook.com
DrSwanMusic.com

Executive Summary / Event Proposal

Date: August 24th, 2019

Event: Summer's End~ The Draper Rendezvous

Event Description: One day Music Festival at Lion's Park in Hailey, Idaho. Festival to provide music, food, and arts and a summer community event to the Wood River Valley. Music will cover local, regional, and national bands. Percentage of proceeds will go to Wood River Land Trust for the "Croy Creek Wetland Restoration" project / Draper Woods.

Festival Production: Set up all operations of music festival August 23rd (staging, security, vendors, fencing, all productions of Summer's End ~ The Draper Rendezvous). Operations of music festival (day of operations / Summer's End) ~ August 24th. Removal of stage and fencing and all other productions for BMF ~ August 25th

Event Time: August 24th from Noon – 11:00 PM (Late Night Music from 11:00 to 1:00 at selected venues in town (TBD)

Stage / Sound / Lighting: Stage and sound to be provided by Rob Baker with Committed Caseworks & Events LLC . All Music will start at 12:00 PM and end @ 11:00 PM SHARP August 24th, 2019.

Parking: Parking for Summer's End will be distributed throughout the town of Hailey, Idaho. Shuttle services to the festival grounds will be privately hired to bring people to Lion's park.

Security / Fencing: Fencing will be around the river and surrounding the park. Security and volunteer crews will observe music festival and protect park and event participants. Fencing will also be around festival grounds to protect stage, barricade vip access, and main gate entrance. There will be multiple exits incase of emergency. Make Event no smoking event in park. (designated smoking area in parking lot of lion's park to ensure no fires. Safety is most important to this event.

Food & Alcohol Vendors: Food vendors will be decided upon before festival. Multiple food vendors to gain a variety of food for pleasing general audience and to show community food outlets of restaurants throughout the Wood River Valley.

Fire / EMT: Fire and EMT personnel will be on festival grounds during event. Ambulance and Fire Truck turn around access through parking lot if needed for emergency. Fire extinguishers will

be distributed and placed throughout festival grounds. EMT / Medical Tent will be provided for festival for medical / safety needs of festival operations of event.

Event Insurance Policy / General Liability Insurance: Operated through Wood River Insurance

Demographics: All ages and multiple music genre festival to provide a summer music event in the Wood River Valley. Arts and workshops to accommodate general public. End of Summer Music Festival for all ages. Music Line-Up and food vendors to be determined. Genres of music to be provided are singer-songwriter, folk, bluegrass, funk, rock & roll, and country. Late night music to be provided from bars in Hailey, Idaho.

Proposal Objective: Overall Objectives of Summer's End ~ The Draper Rendezvous

- Bring a Music Festival to the Wood River Valley
- Summer's End being a "community-based event" and give back to the community
- End of Summer Event, in hopes to make annual event
- Family / Community Event
- MUSIC

BLAINE COUNTY PUBLIC ASSEMBLY PERMIT APPLICATION & GUIDE
219 1st Avenue South, Suite 208 Hailey, ID 83333
Office: 208-788-5570 ♦ Fax: 208-788-5576
www.blainecounty.org

PUBLIC ASSEMBLY PERMIT

This guide is an outline of steps necessary to obtain a Public Assembly permit in Blaine County, Idaho. Applications will not be accepted without all required information at the time of submittal. In order to process your public assembly application, a completed application must be received by the Blaine County Land Use & Building Services Department no later than thirty (30) days prior to your event.

Note: Applicant must file a request in writing ninety (90) days prior to the anticipated date of the assembly.

WHEN IS A PERMIT REQUIRED?

According to Blaine County Code §2-2-3, any assembly which is anticipated to exceed seven hundred fifty (750) or more persons, whether on public or private property, shall require a permit from the Board of Commissioners. Licenses are non-transferable and shall only be in effect for a maximum of one 24-hour period. (Please refer to Blaine County Code §2-2 for complete requirements)

REQUIREMENTS

STEP: 1 Complete the permit application and attach an **EVENT SITE MAP**. Include, but not limited to, the details including the following:

- ☒ Location of Potable Water
- ☒ Location of Portable Restrooms (Regular/ADA)
- ☒ Location of Trash Receptacles
- ☒ Location & Type of Lighting
- ☒ Location of Parking Area, Entry/Exit & Traffic Control
- ☐ Location of Camping (If Applicable)
- ☒ Location of Fencing (If Applicable)
- ☒ Location of Stage(s)
- ☒ Location of Vendors/Concessions
- ☒ Location of Medical/First Aid Facility
- ☒ Location of Fire Apparatus, Internal Roads, Power Sources and Electrical Equipment

STEP: 2 Submit the Following:

- ☒ Completed Application
- ☒ Event Site Map
- ☒ Permit Fee (Due upon receipt of application)
- ☒ Proof of Insurance (See page 2)
- ☐ Bond (If Applicable)

STEP: 3 Application will be reviewed for completeness by staff. Once complete, application will be scheduled for review by the Board of County Commissioners. Upon review, the Board will approve/deny/modify the permit. Additional information may be requested by staff or Board of Commissioners.

INSURANCE AND BOND REQUIREMENTS

PROOF OF LIABILITY INSURANCE

An insurance policy, underwritten by an insurance company licensed to do business in Idaho in the minimum amount of two million dollars ($2,000,000.00), which shall indemnify and hold harmless Blaine County or any of its agents, officers, servants and employees from any liability or causes of action which might arise by reason of granting this license, and from any cost incurred in cleaning up any waste material produced or left by the assembly at the site or surrounding areas, shall be filed with the Blaine County Clerk and Recorder at least thirty (30) days prior to the proposed assembly. The Board of Commissioners, in its discretion, may require additional insurance to safeguard the public health, safety and welfare.

Name of Insurance Company: Wood River Insurance **Contact Name:** Hailee Bloomq **Phone #:** 1-208-788-1100

BOND

A performance bond, in the minimum amount of ten thousand dollars ($10,000.00), shall be deposited with the Board of Commissioners at least thirty (30) days prior to the proposed assembly to ensure compliance with all terms of this Chapter. In addition, a cash bond in the minimum amount of five thousand dollars ($5,000.00) may be required to be deposited with the Board of Commissioners to pay for damage to adjoining or non-adjoining properties within one thousand feet (1,000') of the site of the proposed assembly or lands used in conjunction with the proposed assembly. The Board of Commissioners, in its discretion, may require additional amounts or additional performance bonds to safeguard the public health, safety and welfare.

Response: Not Applicable

The Board of Commissioners reserves the right to waive or increase the minimum requirements of this Chapter.

HELPFUL CONTACT INFORMATION

Blaine County Sheriff's Office	208-788-5555	1650 Aviation Drive Hailey, ID	sheriff@co.blaine.id.us
Idaho South Central Public Health District *(Food Service)*	208-788-4335	117 Ash Street Bellevue, ID	Bob Erickson berickson@phd5.idaho.gov
Wood River Fire & Rescue	208-788-5577	117 West Walnut Street Hailey, ID	info@wrfr.com
Ketchum Rural Fire District	208-726-7805	480 East Avenue North Ketchum, ID	melle@ketchumfire.org
Blaine County Land Use & Building Services	208-788-5570	219 1st Avenue South Hailey, ID	pzcounter@co.blaine.id.us
Blaine County Recorder's Office *(Alcohol Catering Permits)*	208-788-5505	219 1st Avenue South Hailey, ID	mpyne@co.blaine.id.us

GENERAL INFORMATION

TODAY'S DATE: May 19, 2016

EVENT TITLE: Summer's End ~ The Draper Rendezvous

LOCATION OF EVENT: (PHYSICAL) Lion's Park

LEGAL ADDRESS: 11 Croy Creek Road, Hailey, Idaho 83333

♦ *Provide Proof of Ownership of Property or a statement made upon oath and affirmation by Property Owner for consent of use of property for public assembly.*

DESCRIPTION/PURPOSE OF EVENT: One - Day Music Festival in Lion's Park, Hailey, Idaho. Music Festival to bring National, Regional, and local music together and bring the community together for a "Summer's End" community event.

Date of Event	Start Time	End Time	Maximum Attendance
August 24th, 2019	12:00 PM (Noon)	11:00 PM	500 - 1000

Set Up Date	Start Time	End Time	Estimated # Staff
August 23rd, 2019	8:00 AM	12:00 AM	50 - 75

Tear Down Date	Start Time	End Time	Estimated # Staff
August 25th, 2019	8:00 AM	5:00 PM	75 - 100

ESTIMATED PEAK ATTENDANCE: 8:00 **A.M/P.M.** ☐ ☒ **RAIN OR SHINE EVENT:** ☒ **YES** ☐ **NO**

HOW DO YOU PLAN TO LIMIT THE MAXIMUM # OF PERSONS PERMITTED TO ASSEMBLE?

Security and Volunteer Crews, Tickets Purchased and People Count

LIST ALL PERFORMERS: Performers to be determined upon approval of event

ORGANIZATION DETAILS

SPONSORING ORGANIZATION: DrSwanMusic, LLC.

APPLICANT'S NAME: Luke Patrick Henry **TITLE:** CEO / President **AGE:** 32

ADDRESS: 182 Gannett Road **CITY:** Bellevue **STATE:** Idaho **ZIP:** 83313

PHONE: 1-208-720-5734 **MOBILE:** 1-208-720-5734 **EMAIL:** DrSwanMusic@outlook.com

CO-APPLICANT'S NAME: Luke Patrick Henry **TITLE:** CEO / President **AGE:** 32

ADDRESS: 182 Gannett Road **CITY:** Bellevue **STATE:** Idaho **ZIP:** 83313

PHONE: 1-208-720-5734 **MOBILE:** 1-208-720-5734 **EMAIL:** DrSwanMusic@outlook.com

POTABLE WATER

PLAN FOR PROVIDING POTABLE WATER: (1 GALLON/PERSON PER DAY IS REQUIRED)

Water will be dispersed with water bottles from vendors and the park faucets for general attendance.

DISPOSAL OF WATER: Water bottles will be recycled

***PLEASE INDICATE LOCATION OF WATER ON SITE MAP.**

SANITARY

HOW MANY PORTABLE RESTROOMS WILL YOU BE PROVIDING?

REGULAR: 8 **ACCESSIBLE:** 2

***PLEASE INDICATE LOCATIONS OF BOTH ON SITE MAP.**

HOW MANY TRASH RECEPTACLES WILL YOU BE PROVIDING? 2 + hand trash cans **SIZE:** 2 6 yard dumpsters

***PLEASE INDICATE LOCATIONS OF SITE MAP.**

MEDICAL/FIRST AID

MEDICAL STAFF ON SITE? [X] YES [ ] NO FIRST AID STATION? [X] YES [ ] NO

*PLEASE INDICATE LOCATIONS OF BOTH ON SITE MAP.

NAMES OF LICENSED MEDICAL STAFF/EMS PERSONNEL: (REQUIREMENT: 1 PER 1,000 ATTENDEES)

NAME: Josh Fields PHONE: 12087208681 ORGANIZATION: Independen

NAME: To Be Determined PHONE: ORGANIZATION: Independen

NAME: PHONE: ORGANIZATION: Independen

LIGHTING/TELEPHONE

TELEPHONE ON SITE? [X] YES [ ] NO CONTACT NUMBER: 1-208-720-5734 (Luke Patrick Henry)

IF ASSEMBLY IS TO CONTINUE DURING HOURS OF DARKNESS, ILLUMINATION SUFFICIENT TO LIGHT THE CENTRAL AREA OF THE ASSEMBLY IS REQUIRED.

DO YOU HAVE A LIGHTING PLAN? [X] YES [ ] NO *INDICATE LOCATION ON SITE MAP.

SIZE/TYPE/NUMBER OF LIGHTING DEVICES: Lighting will come from Stage, and one generated light in back of park Another generated light will be for parking lot, and energy effectent lighting to be spread through park (tbd)

SOURCE OF POWER: 2 silenced generators (EB Industrial 6500 Generators) + small propane / e.e.lighting (tbd) See ma

CAMPING/RV

PLAN FOR PROVIDING CAMPING TO ATTENDEES: No Camping for Attendees due to Event being at Lion's Park

OPEN FLAME ALLOWED/PERMITTED: NO

RV CAMPING PERMITTED? [ ] YES [X] NO *PLEASE INDICATE LOCATIONS ON SITE MAP.

PARKING

PLAN FOR PARKING INCLUDING SIZE AND LOCATION OF LOTS, POINTS OF HIGHWAY ACCESS, INTERIOR ROADS, AND DUST ABATEMENT MEASURES: See Parking Plan & Parking Maps

HOW MANY VEHICLES CAN SAFELY BE PARKED AT EVENT: 20 - 60

TRAFFIC CONTROL PLAN: See Parking Plan & Traffic Control Plan

***PLEASE INDICATE ALL PARKING PLAN DETAILS ON SITE MAP.**

SECURITY/FIRE PROTECTION

SECURITY PLAN INCLUDING NAMES OF GUARDS/OFFICERS CREDENTIALS AND HOURS OF AVAILABILITY:

Priemier Security Services (5 Security guards) + Volunteer Crew + Fire Chief and staff will be on festival grounds from 11:00 AM - 12:00 AM (ALL OF AUGUST 24TH). Volunteer and Staff crew will be on site 23rd - 25th for prod. and take down.

NAME	CONTACT INFORMATION	ORGANIZATION/CREDENTIALS	HOURS ON SITE
Bart Lassman	blassman@wrsr.com	WRFR / Hailey Fire	All day August 24th, 2019
To Be Determined			
To Be Determined			
To Be Determined			

HOW MANY FIRE EXTINGUISHERS WILL BE ON SITE: 6 - 8

WILL ANY EMERGENCY FIRE PERSONNEL BE ON SITE? [X] **YES** [ ] **NO**

NAMES: Bart Lassman **ORGANIZATION:**

Wood River Fire & Rescue + Hailey Fire Department

***PLEASE INDICATE ALL LOCATIONS OF SECURITY/FIRE PROTECTION DETAILS ON SITE MAP.**

FENCING/SIGNS

WILL THE EVENT BE FENCED OFF? HOW? Yes. Surrounding all of Lion's Park and Event area. Baseball park and pavilion will be fenced separately with emergency exits. SEE MAP

PLEASE PROVIDE SIZE/NUMBER/LOCATION OF SIGNS FOR EVENT:

4FT. X 4FT SIGNS PLACED THROUGHOUT HAILEY. BANNER FOR WEEK OF EVENT CENTER OF HAILEY (SEE B.A)

***PLEASE INDICATE FENCING ON SITE MAP.**

CONCESSIONS/VENDING/ALCOHOL

PLEASE LIST ALL VENDORS FOR THE EVENT BELOW:

NAME OF VENDOR	TYPE OF PRODUCT	CONTACT INFORMATION
FOOD & ART VENDORS TO BE DETERMINED		
UPON APPROVAL OF EVENT		
S.V. Brewery	Beer/Alcohol	Sean Flynn 208-721-0407

♦*Note: all required permits (health/alcohol) must be on site at all times. Please submit copies of permits with your application. Please indicate all vending locations on site map.*

By signing this application, I hereby certify that I have read and will abide by all applicable federal, state, and local laws for this event and, on behalf of the applicant, I hereby agree to indemnify and hold Blaine County, its agents, officers and employees, harmless from any claim, liability or damage which arises from events held within Blaine County, Idaho.

EVENT ORGANIZER'S SIGNATURE: Verified by PDFfiller 04/01/2019 **DATE:** 04/01/2019

LUKE PATRICK **HENRY**

182 Gannett Road ~ Bellevue, Idaho 83313 · 1-(208)-720-5734
Lphenry86@hotmail.com / DrSwanMusic@outlook.com / luke@sawtoothvalleygathering.com

WORK EXPERIENCE

2018 - PRESENT

CEO / PRESIDENT, DRSWANMUSIC, LLC.

Opened operations for Music Promotions / Music Entrepreneur / DJ Wedding Services 2018. Opening to Public 2019

2014 - PRESENT

CONSULTANT AND SPONSORSHIP LIASION, SAWTOOTH VALLEY GATHERING / NOTHIN' BUT LOVE, INC.

Consultant / Sponsorship liaison, Event Production Consultant

1/1/1995 – PRESENT

GENERAL ASSISTANT, SOUTH OF BELLEVUE KENNELS

Family owned Dog Training / Boarding facility that specializes in AKC Field Trial and Hunt Test Dogs. General landscape labor, assistant with training dogs, cleaning and taking care of boarding kennels and facility, irrigating and maintaining 20 acres for use of dog training.

2011 – 2015

GLAZER / GENERAL LABOR / OFFICE MANAGER / SHOP MANAGER, VIEWPOINT, INC.

General Labor / ReScreen Screens / Shop Laborer / Glazer / Window Installer / Skylites / Showers / Mirrors / Frames / Office – Scheduling / booking / billing / custom window and glass work

2006 - 2007

GLAZER / GENERAL LABOR, GLASS TECH LLC

General Labor / ReScreen Screens / Shop Laborer / Glazer / Window Installer / Skylites / Showers / Mirrors / Frames custom window and glass work

2005 – 2007 / 2010

GLAZER / GENERAL LABOR / SHOP LABORER GLASSMASTERS / SBG INC.

General Labor / ReScreen Screens / Shop Laborer / Glazer / Window Installer / Skylites / Showers / Mirrors / Frames / Office – Scheduling / booking / billing / custom window and glass work

2008 - 2010

GLAZER / GENERAL LABOR, WOOD RIVER GLASSWORKS

General Labor / ReScreen Screens / Shop Laborer / Glazer / Window Installer / Skylites / Showers / Mirrors / Frames / Office – Scheduling / booking / billing / custom window and glass work

2014

GENERAL LABOR, HIGH COUNTRY HEATING.

General labor with reduced heating system in house

2005 – 2007 / 2008 - 2009

RESTAURANT OPERATIONS AND COOK CHESTER AND JAKES AT THE MINT / CHESTER AND JAKES

Line Cook / Waiter / Bartender / Busser / Prep-Cook / Host / Restaurant Maintenance / Event Productions and Promotions and Productions assistant

2008

RESTAURANT MANAGER, IVARS INC.

Line cook / restaurant manager

EDUCATION

MAY 2005

HIGH SCHOOL DIPLOMA, WOOD RIVER HIGH SCHOOL ~ HAILEY, IDAHO

General High School Diploma from Wood River High School

2006 - 2009

GENERAL EDUCATION COLLEGE CLASSES, COLLEGE OF SOUTHERN IDAHO, BOISE STATE UNIVERSITY, SHORELINE COMMUNITY COLLEGE, UNIVERSITY OF ALASKA – HOMER BRANCH

English 101 & 102, Mathematics classes, general business classes.

2013 - 2018

ADVANCED MUSIC BUSINESS CERTIFICATE, BERKLEE SCHOOL OF MUSIC ONLINE

Music Business 101 ~ Music Business Trends and Strategies ~ Rock History ~ Concert Touring ~ Music Marketing 101 ~ Music Venue Management ~ Legal Aspects of the Music Industry ~ Music Publishing 101 ~ Artist Management ~ Online Music Marketing: Campaign Strategies, Social Media, and Digital Distribution ~ Creative Entrepreneurship

TOTAL GPA: 3.455

MUSIC BUSINESS EXPERIENCE

- Organized 21st Birthday Show in Airport hanger and payed bands for private birthday
- DJ Wedding Services (2 Weddings ~ The Grays' and Molyneux's
- Seen over 1000 concerts in lifetime
- Board of Northern Rockies Music Festival (Last 3 years of running operations ~ 38 Year Festival ~ Overall Production, Promotions, Advertisements, Sponsorships, Fencing, stage and vendors production)

- Opened Operations to DrSwanMusic, LLC March, 2018

- Consultant and Sponsorship Liaison with Sawtooth Valley Gathering (5 years and running) (Production, Marketing, Promoting, Social Media, Booking, Consulting, Overall Operations of event, Volunteering, park and event maintenance, sponsorships)

LUKE P. HENRY
DRSWANMUSIC, LLC.
CEO / PRESIDENT
EVENT PROMOTER / MUSIC ENTREPRENEUR / DJ WEDDING SERVICES | HTTPS://DRSWANMUSIC.BANDZOOGLE.COM/HOME

LUKE PATRICK HENRY

182 Gannett Road
Bellevue, Idaho 83313
DrSwanMusic@outlook.com
1-208-720-5734

SUMMER'S END ~ THE DRAPER RENDEZVOUS

PARKING PLAN • TRAFFIC CONTROL PLAN • LIONS PARK / HAILEY, IDAHO • HAILEY, IDAHO • AUGUST 24TH, 2019

3/31/19

Parking Plan for Summer's End:

Parking for Summer's End ~ The Draper Rendezvous will be distributed in the parking lot of Lion's Park and throughout Hailey, Idaho.

Lion's Park Parking ~ Approximately 20 – 60 parking spots with EMT / Fire drive through in case of emergency. Parking is designated for staff of the event (artists, vendors, staff of DrSwanMusic & Summer's End, disabled, and a very small parking selection (to be determined). Parking will be sectioned off by each section to maintain flow of artists bringing gear, vendors needing more food, etc.

Croy Creek Road (Surroundings of Lion's and Hop Porter Park) ~ DrSwanMusic will be giving tickets to the Hop Porter Park / Lion's Park neighborhoods for the event to please the neighborhood of the park, and to also accommodate some of the general public. Some people may park their cars at neighborly houses if asked the owner of the house.

River Street ~ Parking can be used also along River street with the Park and Ride.

Kings / Albertsons / Parking Lot next to McDonalds ~ Parking can be used here as well. DrSwanMusic is planning on hiring a shuttle bus and coordinating with land and businesses that can bring people to the festival from these places to Lion's Park.

Hailey, Idaho Miscellaneous Parking ~ Suggesting through promotion to carpool to event and coordinate with others to compromise problems with cluster parking.

See Parking Maps for more detailed information on parking.

Traffic Control Plan for Summer's End:

All Staff, Artists, Vendors, Security, and any other personnel that is involved with Summer's Ends Operations will have vehicle passes mailed to them before the event. All other parking needed for disabled and people whom paid for the parking passes that are available (very select assortment of 5 to 10 parking passes). Pathway for event participants down Croy street on north side of street, from River Street to the festival grounds will have a roped off pathway not blocking people's driveways and homes. Volunteered Security will watch these pathways for safety. Shuttle services mentioned in parking plan will help traffic control. One tent will be at the cross sections of River Street and Croy Street with volunteers directing traffic and general attendance crowds going through. Checking vehicle passes and ensuring Croy Canyon citizens can drive out to their residence homes. Another tent at entrance for Lion's park help with traffic and ensure everyone whom is possible to park in Lion's Park is part of Summer's End Crew & Staff. Signs will be distributed for general attendance throughout the city of Hailey for direction and guidance.

See Traffic Control Map of Hailey for more detailed information on traffic control proposal for Summer's End

Priorities for Parking Plan & Traffic Control Plan:

1. Safety of general public and no disruption of traffic.
2. Community Parking / Rideshares Available
3. Emergency Pathways are clear if needed
4. No cluster of parking and disturbance of general public and city of Hailey, Idaho.
5. Safe transportation and parking to the community and Hailey, Idaho for Summer's End.
6. Obtain a community rendezvous.
7. Safety, Safety, Safety!
8. No accidents or injuries or emergencies

LUKE P. HENRY
DRSWANMUSIC, LLC.
CEO / PRESIDENT
EVENT PROMOTER / MUSIC ENTREPRENEUR / DJ WEDDING SERVICES
DRSWANMUSIC@OUTLOOK.COM
208-720-5734
CEO / PRESIDENT | HTTPS://DRSWANMUSIC.BANDZOOGLE.COM/HOME

LUKE PATRICK HENRY

182 Gannett Road
Bellevue, Idaho 83313
DrSwanMusic@outlook.com
1-208-720-5734

BART LASSMAN / TO WHOM IT MAY CONCERN

FIRE MARSHALL / FIRE CHIEF • WOOD RIVER FIRE & RESCUE AND HAILEY FIRE • HAILEY & WOOD RIVER VALLEY • FIRE / SECURITY / SAFETY PLAN

4/01/19

Dear Bart Lassman / To whom it may concern and to whom it may concern,
In this letter involves the Fire / Security Plan for Summer's End (Music Festival Proposal at Lion's Park August 24th, 2019) I am trying to bring a music festival to the Wood River Valley like the Northern Rockies Music Festival. Here is the fire / safety / security plan.

Security Plan ~ Security will be ran through Premier Security Services. 5 security guards are hired with owner of company will attend event. Also, a volunteer crew will work as security also. There are 8 gates that will be covered by volunteers in the following areas:

1. River and Croy Creek Road
2. Croy Creek Road and Lion's Park Entrance
3. Main entrance gate (ticket checking gate)
4. Pavilion gate
5. Vendor gate
6. Backstage gate
7. Gates from backstage to venue
8. All emergency exits and surrounding festival grounds premises.

The 5 security guards will sweep the festival grounds throughout the event. Volunteers will make sure general public is safe and sound along with security (Volunteers ran by volunteer / security company). A security / volunteer tent will be available at the event for volunteers and people to check in to give any notifications or volunteers checking in to their volunteer time for the festival.

Fire Plan ~ 2 Fire chiefs / marshals on duty in case of emergency. 8 fire extinguishers on site in multiple locations (see map). 5 gates for emergency exits in case of fire. There is a pathway for firetrucks to get in and out of Lion's park if fire starts. Draper Preserve trail to the back side of Hailey will be another emergency exit if needed but in hopes I plan on no fires. There will be a fire tent next to medical tent and backstage tents if there is needing assistance.

SMOKING RULE ~ DrSwanMusic would like to try NO Smoking at event. For people whom can't live and function without smoking, I / DrSwanMusic, plan on making 2 smoking sections (one by bathrooms and one in parking lot). Will EMPHASISE as much as possible that the community DOESN'T NEED A FIRE. Volunteers will be structured on how to direct people politely to disregard smoking or go to smoking section. SAFETY AND NO FIRES IS PRIORITY.

Safety Plan ~ The number 1 priority with Summer's End is to have a safe end of summer community event. Safety is my number 1 concern and fires. I want this festival to last 40 years. To last 40 years each year the festival runs it must be completely safe to community, general public, and property of event. Safe controlled environment is my number one concern due to people not using common sense these days. I hope that there are no

accidents, no fires, and everything is controlled and operated smoothly, and "Summer's End" and keep bringing music to the Wood River Valley in a safely manner. There will be a medical EMT tent with a licensed EMT (possibly 2 to cover all ends) in case of medical emergencies. The ambulance will have a clear path to come through to the festival and get out quickly if in case of injury or emergency that the ambulance is needed.

Please see maps for further information on safety, fire, and the overall control / production of event.

The overall goal for Summer's End ~ The Draper Rendezvous is to have a safe, controlled, end of summer community event that involves the whole community and music. Thanks for the phone call last week and hope to continue doing business with you.

Sincerely,
LUKE P. HENRY
DRSWANMUSIC, LLC.
CEO / PRESIDENT
EVENT PROMOTER / MUSIC ENTREPRENEUR / DJ WEDDING SERVICES
DRSWANMUSIC@OUTLOOK.COM
208-720-5734
CEO / PRESIDENT |
HTTPS://DRSWANMUSIC.BANDZOOGLE.COM/HOME
SUMMER'S END ~ THE DRAPER RENDEZVOUS ~ 8/24/2019

STATE OF IDAHO

Lawerence Denney | Secretary of State
Business Office
450 North 4th Street
PO Box 83720
Boise, ID 83720

Luke P Henry
LUKE P HENRY
182 GANNETT ROAD
BELLEVUE, ID 83313

March 15, 2019

Request Type: Certificate of Existence/Filing
Request #: 0003454512
Receipt #: 000165030

Issuance Date: 03/15/2019
Copies Requested: 0

Regarding: **DRSWANMUSIC, LLC**
Filing Type: Limited Liability Company (D)
File # : 597658
Formation/Qualification Date: 03/06/2018
Status: Active-Existing
Formation Locale: IDAHO
Duration Term: Perpetual
Inactive Date:

Certificate of Existence

I, Lawerence Denney, Secretary of State of the State of Idaho, do hereby certify that effective as of the issuance date noted above

DRSWANMUSIC, LLC

is a Limited Liability Company duly formed under the law of this State with a date of incorporation and duration as given above.

Lawerence Denney
Secretary of State

Processed By: Business Division

Verification #: 001347824

WOOD RIVER LAND TRUST

Permit Application: The Pavilion at Lions Park

Wood River Land Trust is a 501c3 non-profit which works to protect and restore land, water and wildlife habitat in the Wood River Valley and its surrounding areas. We work cooperatively with private landowners and local communities to ensure these areas are protected now and for future generations. We welcome the opportunity to work with the City of Hailey and for you to use the Pavilion, Bridge and Boardwalk areas for your event.

Type of Event: One Day Music Festival (Summer's End ~ The Draper Rendezvous ~ August 24th, 2019)

Date(s) of Use: 8/23/2019 - 8/25/2019 **Time(s) of Use:** Midnight to midnight **# of People:** 500 - 1000

Name: Luke Patrick Henry (DrSwanMusic, LLC.)

Mailing Address 182 Gannett Road Bellevue, Idaho 83313

Phone #: 208-720-5734 **Phone #:** 208-720-5734

Email: DrSwanMusic@outlook.com

- The area will be reserved for you when application has been received and confirmed by the WRLT.
- You shall call the City of Hailey to notify them in advance of the date and time if amplified sound will be used. Amplified sound will be directed to the west.
- Events over 250 people and events with vendor or alcohol sales, needing traffic control &/or street closures will be permitted only upon execution of an agreement with the City of Hailey.
- Permitted event times are between dawn and dusk.
- A restroom is optional for up to 50 people and required for more than 51 people.
- Trash pick-up and trash disposal will be the responsibility of the applicant.
- A separate and refundable deposit check of $100 with this application will reserve your date and will be returned to you after the event. A $35/hour maintenance fee will be charged against this refundable deposit for any cleanup required by the WRLT.

Minimum Donation (this donation is not tax deductible)

Organized Private event up to 24 people	$40.00	
Organized Private Event for 25 – 50 people	$50.00	
Organized Private Event for 51 – 99 people	$75.00	
Organized Private Event for 100 – 250 people	$125.00	✓

Total Due: $ 225.00

I hereby certify the above statements to be true, complete and correct to the best of my knowledge.

Verified by PDFfiller 03/25/2019

Signature of Person Reserving Park: Luke P Henry Date: 3/25/2019

Google Maps Lions Park Summer's End ~ The Draper Rendezvous ~ August 24th, 2019

Fencing / Gates Map

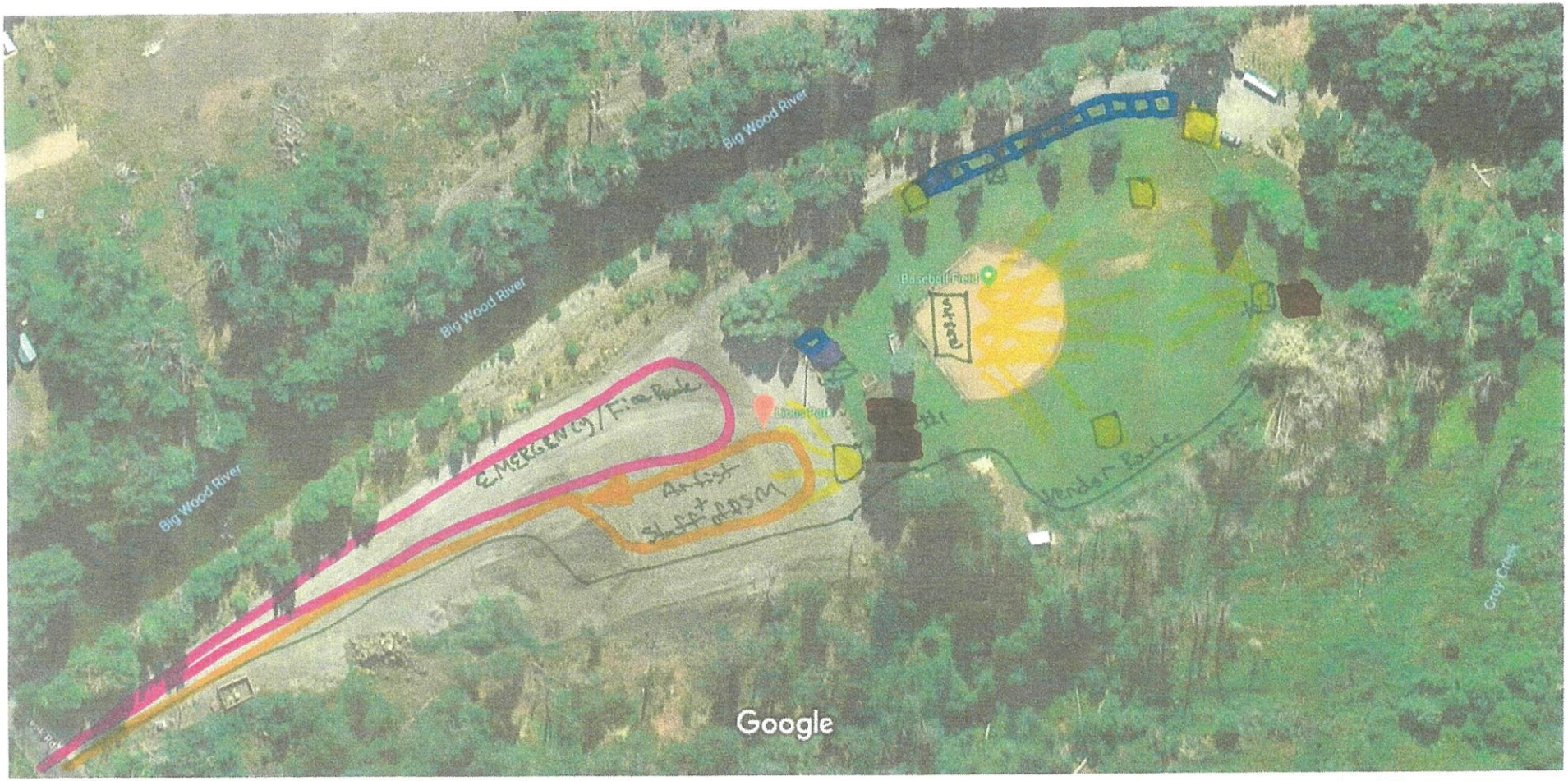
Fencing
Gates / Exits & Enterances
Check through Tents (1 Enterance / Main 2 Gates / VIP + ARTIST + STAFF + VENDOR)
#4 - Medical / Fire / EMT / Volunteer / Security Tents

Google Maps Hailey Summer's End - The Draper - Rendezvous - August 24th, 2019. SE. Map w ALLEY-

Imagery ©2019 Google, Map data ©2019 Google 100 ft

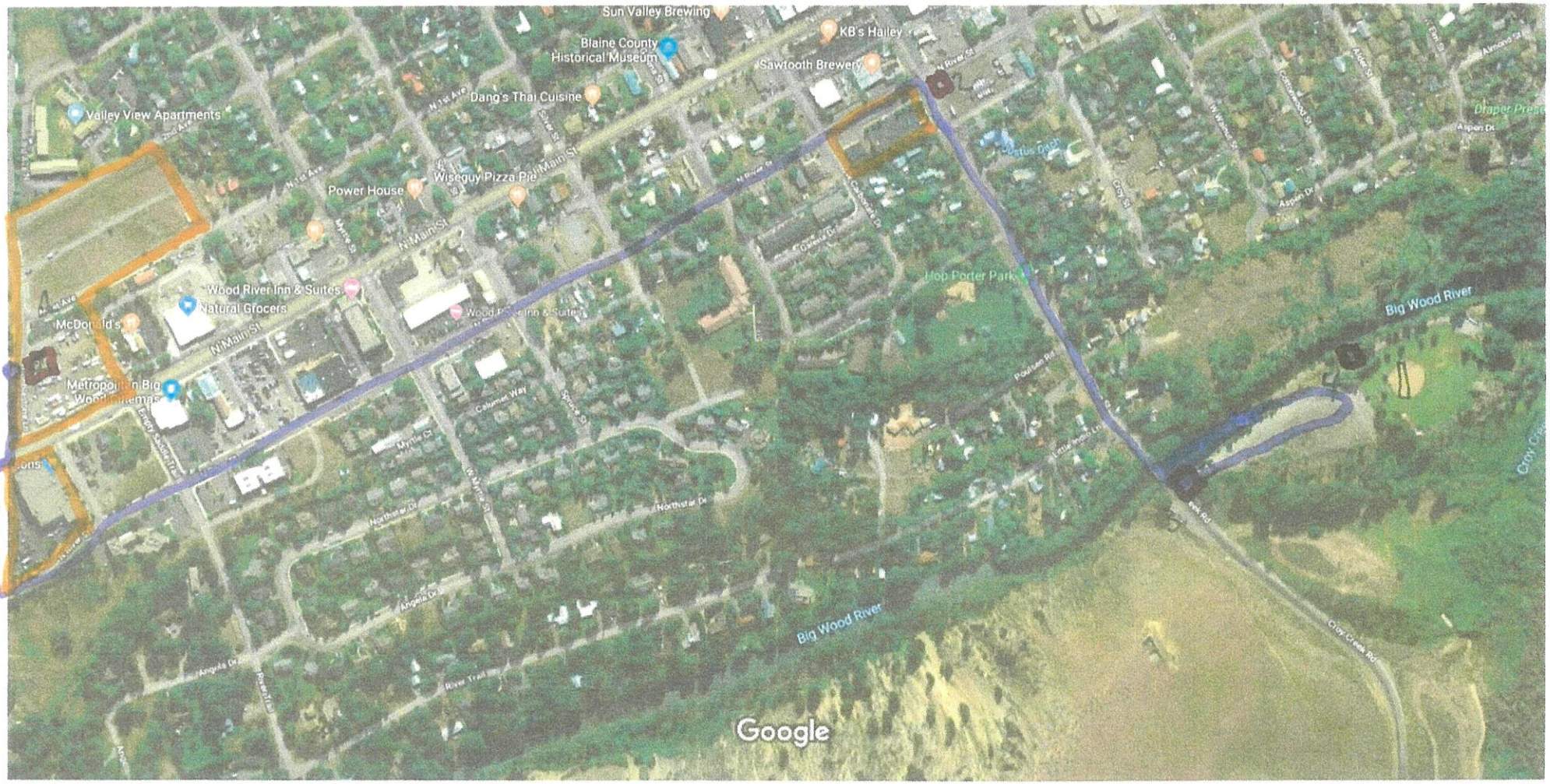
Summer's End ~ The Draper Rendezvous ~ August 24th, 2019

Google Maps Lions Park Routes / Power + Lighting / Internal Roads / Bathrooms



- Special Event Bathrooms
- ADA / Handicap Bathroom
- Wash tables
- Emergency / Fire Route / Security
- Artist Route / DSM Staff
- Generators #1 (Stage) + #2 (Food + Art)
- Light Sources
- Propane Event Lighting / Energy Efficient lighting (TBD)

Google Maps Hailey Summer's End ~ The Draper Rendezvous ~ August 24th, 2019



Imagery ©2019 Google, Map data ©2019 Google 200 ft

Proposal Parking for Summer's End.

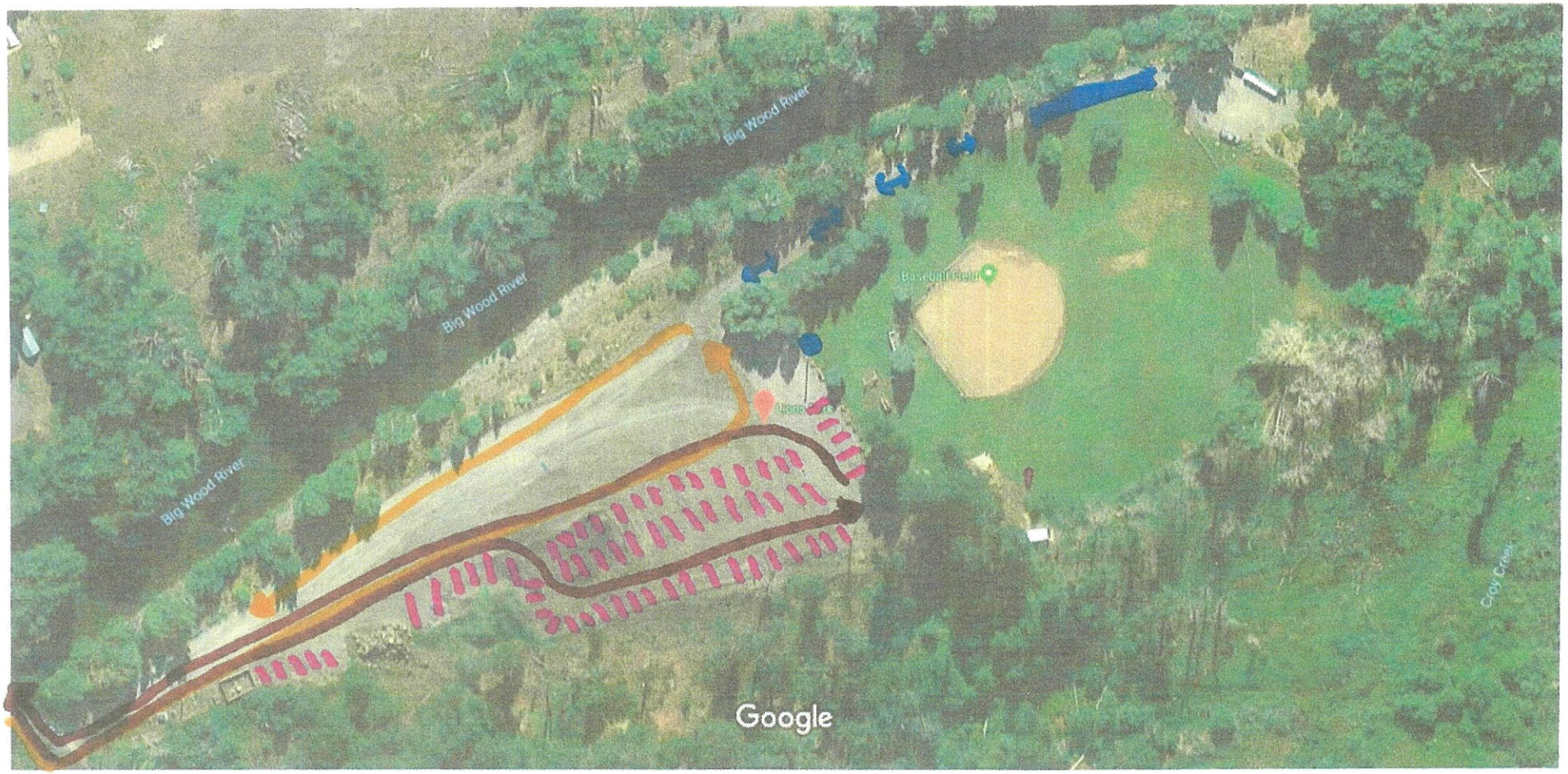
Dr Swan Music Summer's End ✓ Tables.

1. Parking lot & shuttle transportation (DSM Private booking)
2. River & Croy Creek checkpoint
3. Entrance to Summer's End
4. Ticket checking / Main Gates for Festival Grounds

Shuttle Route

Traffic Control / Shuttle Route Parking #2

Google Maps Lions Park ~SUMER'S END~THEDRAPER Rendezvous Parking Plan ①



Imagery ©2019 Google, Map data ©2019 Google 50 ft

CARS + Trucks
VENDOR ROUTE
EMT / FIRE / SECURITY
ARTIST ROUTE
Bathroom Pick up / Drop off Location

Google Maps Lions Park Summer's End ~ The Draper Rendezvous ~ August 24th, 2019

- Medical / First-Aid
- Fire
- Security / Volunteer
- DrSwan Music Staff / [redacted] VIP AREA

Medical / Fire / First-Aid
Security / Volunteer
DrSwan Music
Staff
Tents

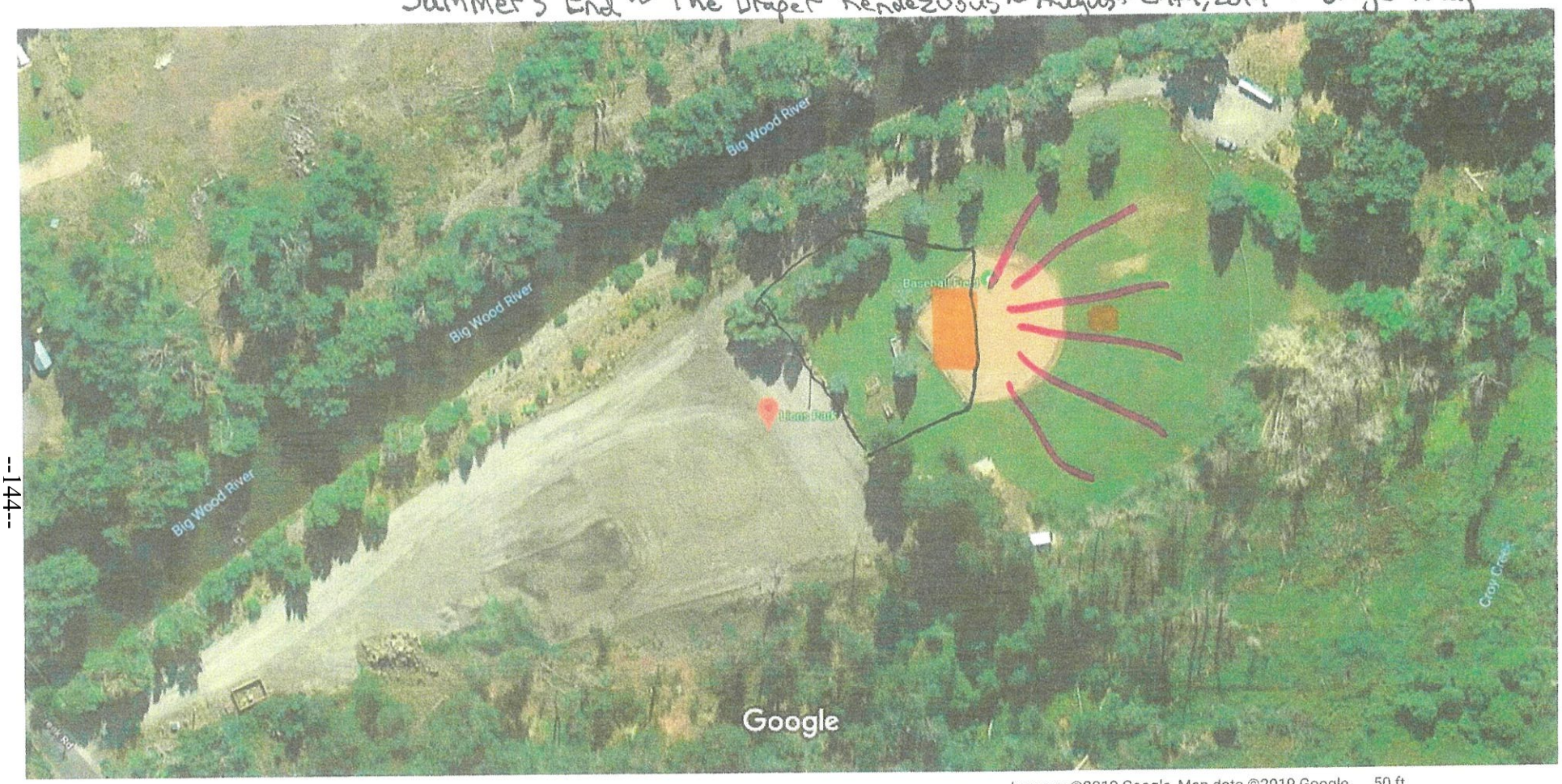
Google Maps Lions Park Summer's End ~ The Diaper Rendezvous ~ August 24th, 2019

Concessions / Beer + Alcohol / Food / Arts Map

- Alcohol / Beer
- Food
- Arts
- Vendor Load In / Load Out Route

Google Maps Lions Park

Summer's End ~ The Draper Rendezvous ~ August 24th, 2019 ~ Stage Map



Imagery ©2019 Google, Map data ©2019 Google 50 ft

Stage Location For Summer's End / Sound Board

VIP / BACKstage

Lights From Stage

Google Maps Lions Park Summer's End ~ The Draper Rendezvous ~ August 24th, 2019

Trash / Green Energy Map

☒ 2 6 Yard Dumpsters

● Trash Bins (All Bins will have Recycling!)
Volunteer's will be on "green energy" control

Google Maps Hailey Summer's End ~ The Dragon Rendezvous ~ August 24th, 2019 Fire Information Map

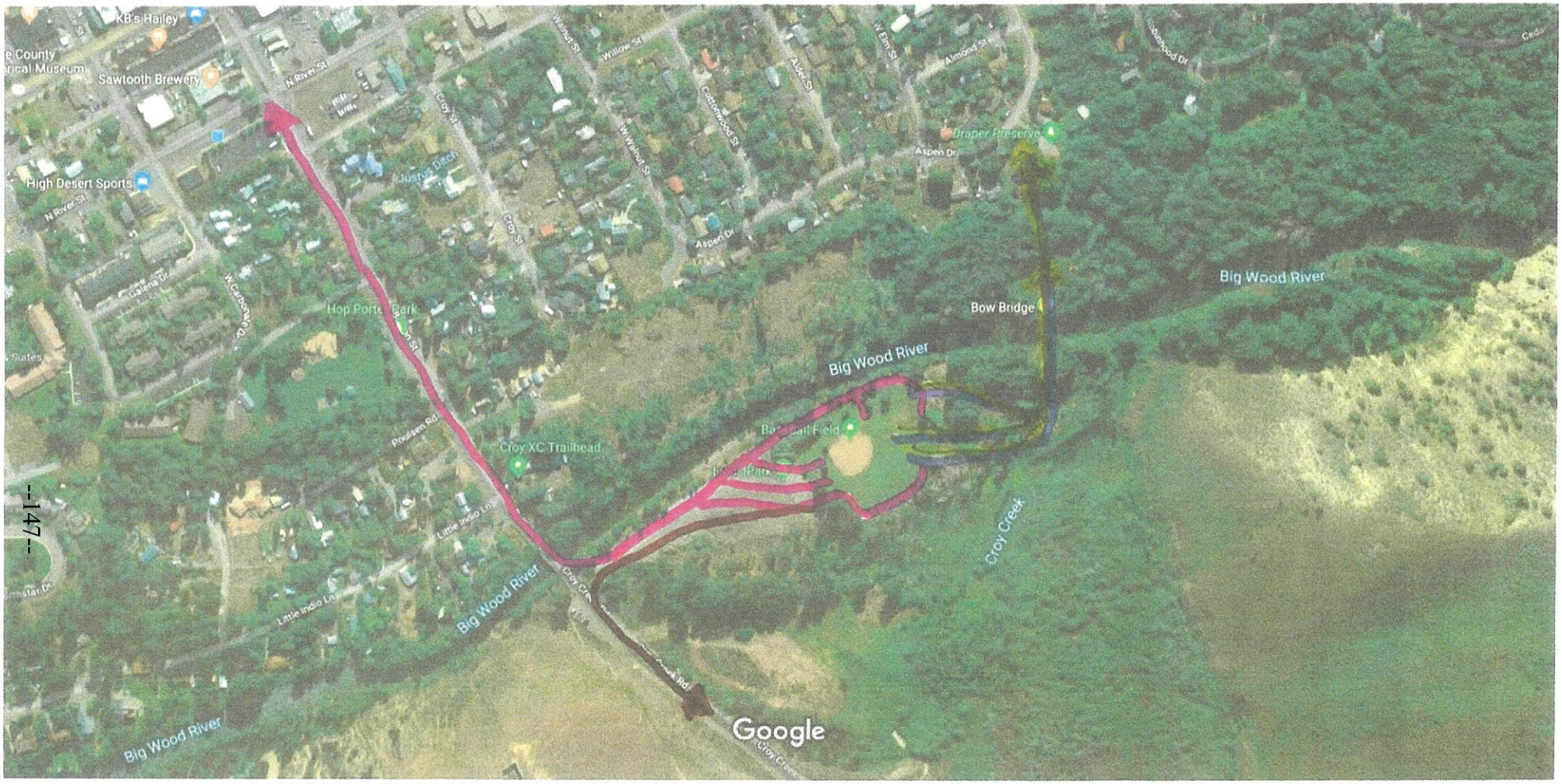
Imagery ©2019 Google, Map data ©2019 Google 100 ft

→ Fire / EMT Emergency Route (Fire Trucks / Ambulances)

o Fire Extinguishers

X Fire Chiefs / EMT Personnel (2)

Google Maps Hailey Summer's End ~ The Draper Rendezvous ~ August 24th, 2019



Imagery ©2019 Google, Map data ©2019 Google 200 ft

Emergency Route #1

Emergency Route #2

Emergency Route #3 (If it comes to it...)

Emergency Exit Route Plan

Google Maps Lions Park Summer's End ~ The Draper Rendezvous - August 24th, 2019
Bathroom Map

Imagery ©2019 Google, Map data ©2019 Google 50 ft

■ HANDI-CAP / ADA

□ Special Event Bathrooms

☒ Hand wash

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/2019 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT:
Motion to approve a special event, Trailing of the Sheep, to be held at Roberta McKercher Park (October 11th from 9:00am until 7:00pm and October 12th, from 10:00 a.m. to 7:00 p.m.) and Lions Park (October 10th through 13th, 2019). ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Trailing of the Sheep Folklife Fair has requested to hold their event for the 23rd year in Hailey.

Occupying Lions Park Oct. 10-13, 2019, for camping, the event will be at McKercher Oct. 11 and 12 and will consist of music, food, beverages, craft vendors, demonstrations and presentations that are all related to sheep. Cedar Street between 3rd and 4th will be closed Oct. 12 from 9:00am – 4:00pm.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☒	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☒	Streets
☐	City Clerk	☒	Planning	☐	Treasurer
☐	Building	☒	Police	☐	_____
☐	Engineer	☒	Public Works, Parks	☐	_____
☒	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve a special event, Trailing of the Sheep, to be held at Roberta McKercher Park (October 11th from 9:00am until 7:00pm and October 12th, from 10:00 a.m. to 7:00 p.m.) and Lions Park (October 10th through 13th, 2019). ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for Trailing of the Sheep to be held at Roberta McKercher Park (October 11th, 2019, from 9:00am until 7:00pm and October 12th, 2019, from 10:00 a.m. to 4:00 p.m.) and Lion's Parlk (October 10th through 13th, 2019), plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 8th day of April, 2019.

APPLICANT:

By: Sheila Kelley

SHEILA KELLEY, PROGRAM DIRECTOR

(Please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____

Fritz Haemmerle, its Mayor

ATTEST:

_____

Mary Cone, its City Clerk

DECISION

Based on the Application for a Special Event Permit for Trailing of the Sheep, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. Certificate of Liability Insurance in the amount of $1,000,000 naming the City of Hailey as additionally insured.
b. Beverage Catering permit must be approved prior to the event.

DATED this 8th day of April, 2019.

CITY OF HAILEY

By: _____
Fritz Haemmerle, its Mayor

ATTEST:

_____
Mary Cone, City Clerk

Trailing of the Sheep Festival

"To gather, present, and preserve the history and cultures of sheepherding in Idaho and the West"

PO Box 3692, Hailey, Idaho 83333
208.720.0585
www.trailingofthesheep.org

City of Hailey
115 Main Street South
Hailey, ID 83333
Attn: Special Events
RE: Trailing of the Sheep Festival

March 5, 2018

Hello,

We look forward to our 23rd Annual Trailing of the Sheep Festival's Folklife Fair! This year's date is Saturday, October 12th, 2018.

Our Festival is Oct. 9th- 13th, 2018.

I have enclosed the forms towards our application for our event in Hailey. I have also included our check to cover the fees.
I have submitted the Banner Permit with check.

Our Liability Insurance is renewed each August. We send you a copy of your coverage by email before September 1st each year.

Generally, the Folklife fair will be the same as in the past years. We will have performers, vendors, shearing demonstrations, 4-H Kid's Activities and other presentations as always. These are described on the forms.

We will be selling beer and wine buy the 'glass' during the Folklife Fair at R.M. Park. Since Alcohol Licenses are renewed in August, we will submit our Alcohol Beverage Catering Permit to you this coming Aug./Sept.

Again, Jeff Gunter offered the use of the outdoor lawn for our vendor booths and agreed to our street closure as long as we made sure HPD business on Friday was not restricted by road barriers. I have put these road barriers up on Friday in the past to keep any vendors from parking on Cedar. But I will put up a new sign encouraging HPD Friday business while prohibiting vendor parking.

Board of Directors
Joan Davies • Dominique Etcheverry • Kathi Kimball • Cory Peavey • John Peavey • Jerry Seiffert • Alberto Uranga • Kelli Young

Advisory Council
Gary Crowe • Dan Drackett • Wendy Jaquet • Diane Josephy Peavey • Frank Shrontz • Carol Waller

We would like to let visitors, with self-contained RVs and Campers, use Lion's Park parking area for overnight between Thursday and Sunday.

I think I've covered most of any questions or concerns. But please feel free to contact me should you have any further questions.

Sincerely,

Sheila Kelley
Program Director
208-720-9361
sheila@trailingofthesheep.org

RECEIVED
[illegible] 06 2019
CITY OF HAILEY

SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: TRAILING OF THE SHEEP FOLKLIFE FAIR

LOCATION FOR EVENT (Be specific i.e. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property ☐ Private Property
ROBERTA MCKERCHER PARK

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours		Estimated # of Attendees
OCT. 12, 2019	Start Time: 10AM	End Time: 4 PM	All Day: 7,000
	Start Time:	End Time:	All Day:
Date(s) of Set-up/Tear-down	**Hours**		**Estimated # Staff**
OCT. 11, 2019	Start Time: 9 AM	End Time: 7 PM	
OCT. 12, 2019	Start Time: 4 PM	End Time: 7 PM	

II. FEES

Special Event Permit Application Fee $125 ☒ _____

Per Day Park Rental Fee $300 ☐ _____

Events that meet **both of the following criteria** may be exempted from Park Rental Fee by resolution of the City Council:

☒ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. **Tax Exempt #:** EIN 71-0912585 ▽ 501(C)(3) NONPROFIT

☒ Promoted locally and regionally within the state and the northwest.

Tax (on park rental fees only) 6% ☐ —

TOTAL DUE $125.00

III. ORGANIZATION INFORMATION

Sponsoring Organization: TRAILING OF THE SHEEP CULTURAL HERITAGE CENTER, INC.

Applicant's Name: SHEILA KELLEY Title: PROGRAM DIRECTOR

Address: PO BOX 3692 City: HAILEY State: ID Zip: 83333

Telephone Home: 208-720-9361 Mobile: SAME ~~FAX~~: 208-720-0585 LAURA

Applicant Driver's License #: FA 114491 D Email: sheila@trailingofthesheep.org

IV. EVENT INFORMATION

New Event: Yes _____ No X Annual Event: Yes X No _____ Years Operating 23

Event Category: ☐ Commercial ☒ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): N A

Description of Event: MUSIC, FOOD & BEVERAGES, CRAFTS, SHEEP SHEARING, DEMONSTRATIONS & PRESENTATIONS - ALL SHEEP RELATED

V. INSURANCE REQUIREMENTS

A COMPREHENSIVE GENERAL LIABILITY insurance policy must be maintained with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. ***A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.*** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: BIZNETT INS. Agent Name: BETTY URBANY Phone: 208-726-8866 X 18

SPECIAL EVENT ACTIVITIES PLANNED

It is the sole responsibility of the applicant to coordinate activities planned. All event materials and related items are to be furnished by the applicant unless arrangements are made prior to the event. (*Additional fees may apply.)

Yes	No	Check all Planned Activities	Yes	No	Check all Planned Activities
X		CEDAR STREET **Street Closures & Access / Parade (if yes)** • Street Closure for Special Event Application and detailed map listing areas of closure are required. *An ITD permit and separate City form is required for Main Street Closures.* • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.	X		**Alcohol Served or Sold:** Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) **Provider -**
X		**Barricades** If yes, please include a logistics map and # of barricades applicant is providing.	X		**Food/Beverages** (Caterers) Please List: LOCAL RESTAURANTS & CATERERS PLUS 4-H
		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.) ***Police Officers may be required for events serving alcohol. Applicant will be charged $40/hr. per officer.**	X		**Booths:** (Profit) / Non-Profit 85 VENDOR BOOTHS SELLING HANDCRAFTS ITEMS
		~~**Barricades** If yes, please include a logistics map and # of barricades applicant is providing.~~			**Vendors** (Items sold/ Solicitation) Please list:
		Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.) ***Police Officers may be required for events serving alcohol. Applicant will be charged $40/hr. per officer.**			**Vendors** (Items sold/ Solicitation) Please list: **Canopies/Tents/Temporary Structures** - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 400 sq. ft. Sizes 10'X10' POP-UPS
		Electricity / Generators: Size:_____ **Medical Services** (Circle) EMT - Standby (or) Ambulance *Determination of EMS services is dependent on event size & type. **Applicant will be charged $35/hr. for EMS Standby.**	X		STREET BANNER SANDWICH BOARDS **Signs or Banners** *A separate application and fee are required for street banners. ok
		Electricity / Generators: Size:_____	ADA	Regular	**Portable Toilets / Wash Stations:** (Please provide one (1) permanent or portable toilet per 100 people) ***Contact Clear Creek Disposal for ordering: 208-726-9600**
		Medical Services (Circle) EMT - Standby (or) Ambulance *Determination of EMS services is dependent on event size & type.	# 3 #	# 10 #	**Portable Toilets / Wash Stations:** (Please provide one (1) permanent or portable toilet per 100 people) ***Contact Clear Creek Disposal for ordering: 208-726-9600**

		Applicant will be charged $35/hr. for EMS Standby. **Amplified Sound**– (90) dB maximum and sound may only be amplified between the hours of 10am and 10pm.		1	**Sanitation:** Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people) ***Contact Clear Creek Disposal for ordering: 208-726-9600** DUMPSTER & 12 TRASH CANS
		Overnight Camping Please see City for designated areas. **Lighting**: please attach plan if applicable.			**Water:** Drinking / Washing
		~~**Overnight Camping**~~ ~~Please see City for designated areas.~~			**Open flame** or flame producing devices
		Gray Water Barrel / Grease Barrel			
					Open flame or flame producing devices **Stages:** (Number and Size(s)

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: Sheila Kelley **Date:** 2/14/2019

2019 TRAILING OF THE SHEEP FESTIVAL

ELECTRICAL USAGE AT R.M. PARK FOR FOLKLIFE FAIR:

We require notification of all electrical needs prior to the event by all participants.
I check all electrical outlets once during set-up and once during event to make sure folks comply.

Most electrical use is 110.
Those requiring 220 (for instance Miller/Coors refrigerated beer trailer or other food/beverage vendors) are placed at the park so they can, with 100 ft. or less, extension cord, plug directly into the panel on the park's NW corner. It is their responsibility to research the type of plug required.

All outlets under the spruce trees on 3rd Ave. side of park are reserved for Stage/Sound use - with only 2 ea. 110 outlets used on this circuit.

All outlets on 4th Ave. side of park are available for vendors with a limit of one extension cord per 110 outlet – no 'T"s or additions.

Outlets on Cedar Street, under trees, east of where shed used to be, are used for vendors. West of where shed was is used by TOTS tents (cash register & Credit Card machine, 4-H and a few food vendors.

Food Vendors are required to use extension cords no longer than 75 ft. and plug directly into Electrical Panels located at corner of 3rd and Cedar or next to where the shed was. Again, no 'T's or any setup that overtaxes circuit.

Electrical panel at south east corner of park is used by a few vendors and sheep shearers with extension cords.

So far, it's worked fine!

2019 TRAILING OF THE SHEEP FESTIVAL

ACTIVITIES AND ENTERTAINMENT AT FOLKLIFE FAIR

ON AND AROUND STAGE - 10 a.m. - 4 p.m.:
Basque Dancers and music
Peruvian Dancers and music
Highlander bagpipe band and dancers
Polish Dancers and musicians
And more typical ethnic musicians and dancers

KID'S ACTIVITIES AREA – 10 a.m. - 4 p.m.:
Classes and projects all related to sheep and wool

SHEARERS –10 a.m. - 4 p.m.:
Exhibit with discussion on shearing sheep on the ½ hour
Live sheep shorn during exhibit

WEAVING & SPINNING DEMONSTRATIONS:
Within the Vendor area, many of the vendors demonstrate during the event

MAKE IT WITH WOOL – 10 a.m. – 4 p.m.:
Young people from around Idaho design and make clothing and other items from wool. The contestants come to the Folklife Fair for judging. Winners go on to Washington, D.C. for the National Competition. Winners receive scholarships.
Although judging will be held in the Senior Center, the entries will be shown at the park

THE STORY OF WOOL, THE STORY OF LAMB – 10 a.m. – 4 p.m.:
Guest Idahoan sheep ranchers have a designated area to hold short presentations with Q&A all day on Today's Wool.

MONTANA WOOL LAB – 10 a.m. – 4 p.m.:
With their wool testing machine, they can gauge the quality and strength of wool. They demonstrate and will test wool brought to them by vendors.

RECORDING STORIES – 10 a.m. – 4 p.m.:
Held in the sheep camp on Cedar Street, Idaho Commission on the Arts will record people's stories about their lives in the sheep industry which are archived by the Western Folklife Center, Elko, NV.

4-H BOOTH – 10 a.m. – 4 p.m.:
Regional 4-H-ers bring a few lambs and posters to demonstrate wool and lamb usage. Separately, the 4-H Leaders Council offers 'kid friendly' food and beverages.

VENDORS – 10 a.m. – 4 p.m.:
About 100 ea. 10'x10' spaces are filled with over 70 vendors selling handcrafted items of wool, wool blends, alpaca; items made from sheep (lanolin soaps, cheese, etc.) or have sheep designs. Over 75% of what vendors offer to the public is sheep related. This is a juried show with vendors coming from all over Idaho, Nevada, Oregon, Utah and from as far away as Texas and Florida specifically for this Fair.

We also have food and beverages with many booths offering dishes made with lamb.

2019 TRAILING OF THE SHEEP FESTIVAL

STREET CLOSURE DETAILS FOR TRAILING OF THE SHEEP FOLKLIFE FAIR: SATURDAY, OCT. 12, 2019

1. CEDAR ST. BETWEEN 3RD AND 4TH.
We will be using it as a Restricted Vehicle Zone plus Pedestrian Zone:

BARRICADES: will be set up at intersection of Cedar and 3rd plus Cedar and 4th on Friday with space between to allow access for 1 vehicle at a time to enter at either end. Barricades are removed Saturday after events.

SIGNAGE: New sandwich boards or signs taped to barriers at both ends of Cedar will let people know there is access to the HPD on Friday. We will work with HPD on this.

PARKING AREAS: Entry from 3rd will allow restricted access to the HPD parking lot for disabled parking and some for Trailing staff. Some parking will be on Cedar next to the park where food and activity providers will park.

PEDESTRIAN AND VENDOR ZONE: About from the HPD parking lot entry to 4th St. there will be no parking on either side of the street. Area will be reserved for pedestrians for easy access to vendors in front of building and park proper. Plus we will have vendors in 10'x10' tents on both sides of Cedar with 16' clearance between rows of tents. There will also be a sheep camp.

NEW VENDORS SPACES: Adding the vendor spaces has been discussed with Jeff Gunter prior to Special Event Application and updating our submitted Park Plan.

2. PARTIAL CLOSURE OF ASPHALT AREA SOUTH OF PARK PROPER:
We want to close off approximately 200 ft. long x 10 ft. next to the curb. (see drawing) This would be to allow for the sheep shearing shed and pick up truck hauling trailer with room to enter and exit.

BARRICADES: will be set up to reserve space

SIGNAGE: we will place signs as needed.

RV DUMP: We'd like to close RV Dump from 8 a.m. to 4 p.m.

Gmail by Google

Sheila Kelley <sheila@trailingofthesheep.org>

Notification of Event at Roberta McKercher Park

1 message

Sheila Kelley <sheila@trailingofthesheep.org> Mon, Mar 4, 2019 at 10:58 AM
Bcc: Matt Smey <smeyski@yahoo.com>, Thomas Martinez <thomas.martinez00@gmail.com>, Carol Jacobsen <bookings@airportinnhailey.com>, Teresa Beahen-Lipman <teresa@seniorconnectionidaho.org>, Robbie Tupper <rtupper@silvercreeksupply.com>

Hi,
We are holding our annual Folklife Fair on Saturday, Oct. 12, 2019 from 10 am to 4 pm. at Roberta McKercher Park.
I am sending this email as notification of our event as part of our submission of our Special Event Permit.
Our permit also includes closing Cedar Street- the street between the HPD and park and 3rd and 4th Ave. during our event.

Please contact me with any questions.
Any concerns, please contact the city of Hailey; Robyn Davis at 208-788-9815 ext. 15 or robyn.davis@haileycityhall.org.
Thank you!
Sheila

--
Sheila Kelley
Program Director
Trailing of the Sheep Festival
208-720-9361
sheila@trailingofthesheep.org

EVENT NOTIFICATION LIST

	Business Name	Address	Phone Email
1.	O'REILLY AUTO Jesus Perez	960 4th Ave. S	208-788-0959 jesus.cperez@yahoo.com
2.	SILVER CREEK Robbie Tupper	910 4th Ave. S same	208-788-3115 rtupper@silvercreeksupply.com
3.	AIRPORT INN Carol Jacobsen	820 4th Ave. S P.O. Box 984, Hailey 83333	208-788-2477 bookings@airportinnhailey.com
4.	VALLEY GAS Matt Smey	817 3rd Ave. S	208-788-2460 smeyski@yahoo.com
5.	SENIOR CONNECTION Teresa Beahen-Lipman	721 3rd Ave. S P.O.Box 28, Hailey 83333	208-788-3468 teresa@seniorconnectionidaho.org
6.	ELLSWORTH INN Thomas Martinez	702 3rd Ave. S P.O.Box 4423, Hailey 83333	208-788-6354 thomas.martinez00@gmail.com

Notes related to the Hailey Special Event Permit:

*We would appreciate borrowing of 10 barrels and 30 candlestick cones plus 8 street barriers for our Hailey events from Street Dept. We will pick up on Thursday/Friday and return on Monday.

*We contract local restaurant owners and caterers to provide food. We require each to have a current business license and Idaho Health Dept. permit.

*Also, on food, we require all fair vendors to report any food products they will be offering for sale. All vendors offering meats (frozen) and cheeses (storage is iced/ refridgerated) are required to have current Health Dept. Permits. They are to have copy of permit at their booth plus I have receive a copy with their application (required for acceptance). I've worked with the Idaho Health Dept. and understand that certain food items are exempt from permit if they follow the farmer's market directives.

*Potties and Dumpster have been adequate as we add 1-2 potties annually - based on larger attendance numbers. We do appreciate use of the public toilets at corner of R.M. Park. Since many of our locals and visitors stay for just a few hours, then leave, many don't use the potties.

*We will go back to one dumpster as we are placing our food vendors back to the northwest corner as in the past. One 6 cy dumpster has been adequate. Most all food has been prepare/cooked off site so trash is mostly paper plates and beverage containers, etc.

*We did try recycling last year and it worked because Elizabeth's high school group was right there at each receptacle helping people recycle. We will do this again at Fair and out Quigley.

*I have attached letter on Electrical Use which has been consistent for past 8 years.

* I also attached copy of the street closure of Cedar Street.

*I have emailed people around the park about the event and Cedar St. closure. Copy of email and contacts attached. I personally remind O'Reilly's Auto Parts the week before Fair as they are the only business open on Saturday of the Fair whose parking lot would be a temptation to our visitors. They put up a sign about 'parking only' for customers.

*We are also aware of keeping access to the RV/trailer 'clean out' at park and put signs on sandwich boards with 'no parking' around this area.

*We are not closing off access to the parking/street at south of park this year. We will block off a section next to the curb to hold the sheep shearing truck and trailer. I have noted on drawing.

PARK RESERVATION APPLICATION

RECEIVED
MAR 12 2019
CITY OF HAILEY

Park: LIONS **Field/Facility:** RV PARKING FOR CITY OF HAILEY

Type of Event: TRAILING OF THE SHEEP FESTIVAL VISITORS

Date(s) of Use: OCT. 10 - 13TH 2019 **Time:** From ALL DAY To

Day(s) of Use: M ☐ T ☐ W ☐ Th ☒ F ☒ Sat ☒ Sun ☒

(Seasonal use limited to 4 days per week.)

Applicant Information

Name: SHEILA KELLEY

Mailing Address:

Phone #: 208-720-9361

Email: sheila@trailingofthesheep.org

Organization Information (if applicable)

Name: TRAILING OF THE SHEEP

Mailing Address: PO BOX 3692
HAILEY, ID 83333

Phone #: 208-720-0585

Email: laura@trailingofthesheep.org

Fees:

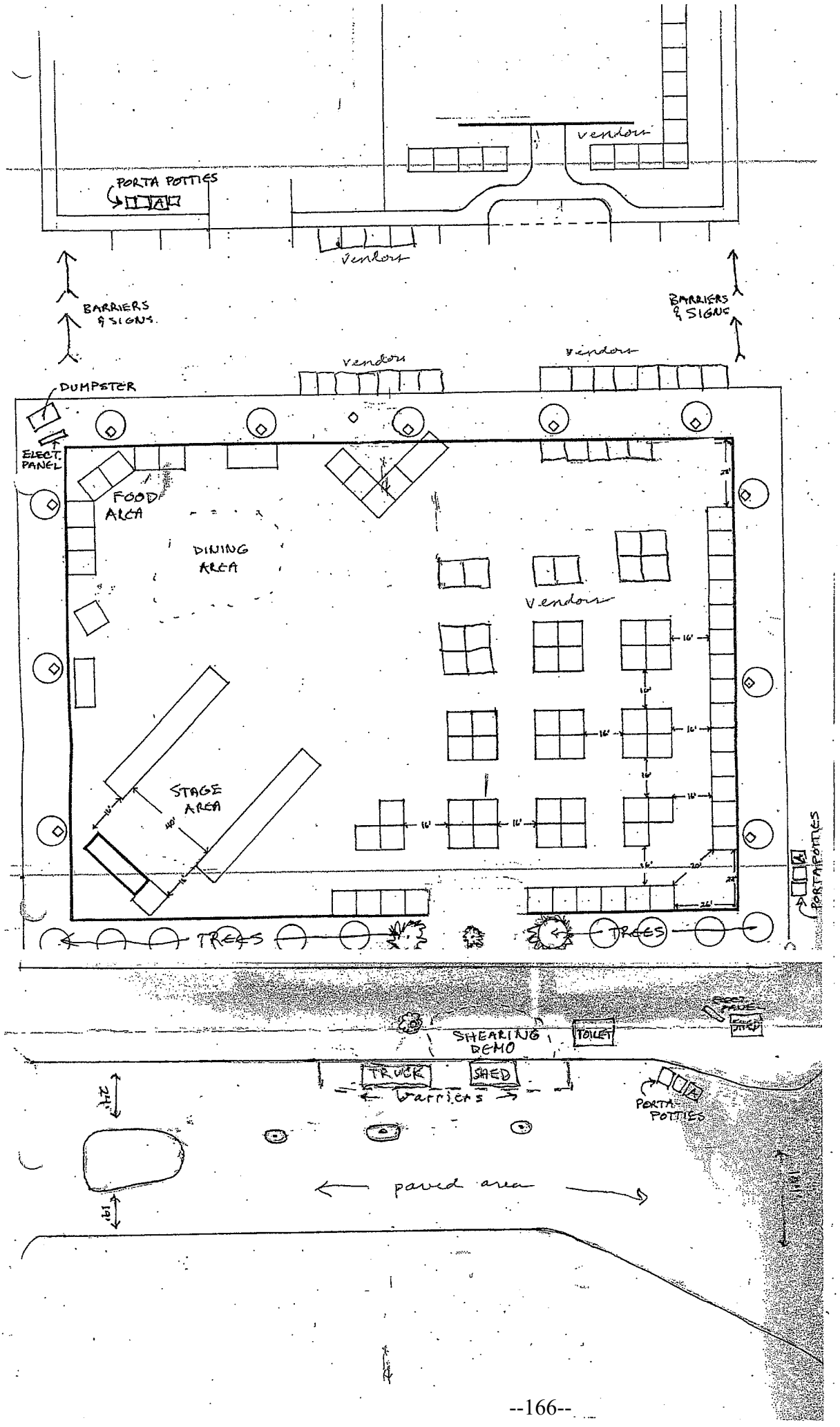
Daily Pavilion Rental	1 – 24 people	$50.00	☐
	25 – 99 people	$100.00	☐
	100 – 249 people	$150.00	☐
Daily Sports Field Rental	1 – 24 people	$100.00	☐
	25 – 99 people	$150.00	☐
	100 – 249 people	$200.00	☐
Daily Non-field Sport Rental	1 – 24 people	$50.00	☐
	25 – 99 people	$100.00	☐
	99 – 249 people	$150.00	☐
Seasonal Sports Field Rental *(Keefer choose north or south field)*		$300.00	☐
Seasonal Non-field Sport Rental		$150.00	☐
		Subtotal	
		6% Tax	
		Total Due:	

NOTE: Special Event Criteria

Your event is a Special Event if it meets either of the following criteria: 1) it will require a street closure within any zoning district, or 2) it is anticipated to attract 250 or more people at any one time within any zoning district. Special Event application procedures and additional fees apply.

I hereby certify the above statements to be true, complete and correct to the best of my knowledge.

Signature of Person Reserving Park: Sheila Kelley 3/8/2019


vendors
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FOOD AREA
DINING AREA
vendors
STAGE AREA
TREES
TREES
PORTA POTTIES
SHEARING DEMO
TOILET
TRUCK
SHED
barriers
PORTA POTTIES
paved area

RECEIVED
MAR 12 2019
CITY OF HAILEY

AMPLIFIED SOUND PERMIT APPLICATION

Instructions:
Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. *It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.*

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Community Development Assistant, Robyn Davis, at 208-788-9815 x27 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be $25.00 per visit. The allowable sound decibel level is – **(90) dB maximum and sound may only be amplified between the hours of 10 am and 10 pm.**

Name of Applicant: SHEILA KELLEY Phone: 208-720-9361

Address of Applicant: PO BOX 3692, HAILEY ID 83333

Type of Event: TRAILING OF THE SHEEP FESTIVAL'S FOLKLIFE FAIR

Location of Event: ROBERTA McKERCHER PARK

Date of Event: SAT. OCT 12, 2019 Number of People Expected: 6-7000

Time of Amplification: From 10:30AM to 4:00 PM

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: Sheila Kelley Date: 3/8/2019

When signed by the Police Chief or designee, a copy of the signed application will be your permit.

Chief of Police, or designee Signature: _____ Date: 3-27-19

(For City Use Only)

- ☐ **Permit Approved**
- ☐ **Not Approved (check reason below)**
  - ☐ Use of the equipment would constitute a detriment to traffic safety;
  - ☐ The issuance of the permit would be otherwise detrimental to the public health, safety or welfare;
  - ☐ The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community;
  - ☐ The applicant would violate the provisions of this Code or any other law.

NOTIFICATION OF AMPLIFIED SOUND EVENT

I, SHEILA KELLEY (Name of Applicant), of TRAILING OF THE SHEEP'S FOLKLIFE FAIR AT ROBERTA MCKERCHER PARK (Address of event)

intend to hold an event with amplified sound on SAT. OCT. 12 (Date), between the hours of

10:00AM (from) and 4:00 PM (to)

I have completed an application to the City of Hailey for an ***Amplified Sound Permit*** and as part of the permit process, residents and businesses in the immediate area that may be affected by this event are to be advised in advance that there will be amplified sound on the dates and times set forth above.

If the amplification is too loud, it is requested you contact me directly at 208-720-9361 (Phone number at event)

so that I may correct the decibel level of the sound.

Thank you for your cooperation.

Signature: Sheila Kelley Date: 3/8/2019

NOTIFICATION OF AMPLIFIED SOUND EVENT

I, _____ (Name of Applicant), of _____ (Address of event)

intend to hold an event with amplified sound on _____ (Date), between the hours of

_____ (from) and _____ (to).

I have completed an application to the City of Hailey for an ***Amplified Sound Permit*** and as part of the permit process, residents and businesses in the immediate area that may be affected by this event are to be advised in advance that there will be amplified sound on the dates and times set forth above.

If the amplification is too loud, it is requested you contact me directly at _____ (Phone number at event)

so that I may correct the decibel level of the sound.

Thank you for your cooperation.

Signature: _____ Date: _____

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/19 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

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SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on March 11, 2019 and to suspend reading of them.

AUTHORITY: ☐ ID Code 74-205 ☐ IAR _____ ☐ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # _____ YTD Line Item Balance $_____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

☐	City Attorney	☒	City Clerk	☐	Engineer	☐	Mayor
☐	P & Z Commission	☐	Parks & Lands Board	☐	Public Works	☐	Other

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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD MARCH 11, 2019
IN THE HAILEY TOWN CENTER MEETING ROOM

The Meeting of the Hailey City Council was called to order at 5:32 P.M. by Council President Martha Burke. Present were Council members Jeff Engelhardt, Kaz Thea, Pat Cooley, and Martha Burke. Mayor Fritz Haemmerle was absent. Staff present included City Attorney Christopher P. Simms, City Administrator Heather Dawson, and Deputy Clerk Nancy Arellano.

5:32:10 PM Call to order by Council President Martha Burke.

Open Session for Public Comments:
No public comments.

CONSENT AGENDA:

CA 060 Motion to ratify City of Hailey correspondence to Idaho State Legislators in support of or opposed to proposed legislation. ACTION ITEM

CA 061 Motion to approve Hailey Arbor Day Proclamation, setting 2019 Arbor Day in Hailey on May 18, 2019 ACTION ITEM

CA 062 Motion to approve Resolution 2019-010, authorizing grant application for Arbor Day Tree to be planted in conjunction with Arbor Day activities ACTION ITEM

CA 063 Motion to approve Resolution 2019-011, accepting Idaho Commission for Libraries grant funds of $400 as part of 2019 Dia de los Niños affiliate program ACTION ITEM

~~CA 064 Motion to adopt Resolution 2019-012, authorizing city officials to sign agreements and documents with APA Benefits for Dependent Care FLEX benefit administration for firefighter benefits earned under the FEMA SAFER Grant. ACTION ITEM~~

~~CA 065 Motion to adopt Resolution 2019-013, authorizing city officials to sign agreements and documents with APA Benefits for Tuition Assistance FLEX benefit administration for firefighter benefits earned under the FEMA SAFER Grant. ACTION ITEM~~

~~CA 066 Motion to approve Resolution 2019-014, authorizing city officials to sign agreements and documents to enroll Paid-on-Call Firefighters into a Flex 401(k) Program with PayChex Retirement Services for administration of benefits earned by firefighters under the FEMA SAFER Grant. ACTION ITEM~~

~~CA 067 Motion to approve Resolution 2019-015, authorizing city officials to sign documents opening a bank account with Mountain West Bank into and from which FEMA SAFER firefighter benefits will be paid to PayChex Retirement Services for administration of benefits eared by firefighters under the FEMA SAFER Grant. ACTION ITEM~~

CA 068 Motion to adopt Resolution 2019-016, authorizing an agreement with HDR Engineering, Inc., in the amount of $109,410, to update the City of Hailey's Wastewater Facility Plan ACTION ITEM

CA 069 Motion to approve Resolution 2019-017, and authorize the Mayor to sign an agreement with Webb Landscaping for seasonal upkeep at the Fox Demonstration Garden ACTION ITEM

CA 070 Motion to approve Resolution 2019-018, and authorize the Mayor to sign the Adopt A Park agreement with Webb Landscaping for maintenance and mowing at Hop Porter Park during the 2019 park season ACTION ITEM

~~CA 071 Motion to approve Resolutions 2019-019, 2019-020, and 2019-021, authorizing the Mayor to sign agreements with Garrett and Company, Play by Design and Justin Bundy Construction for the purchase of play equipment and installation at Hop Porter Park in the amount of $38,087 ACTION ITEM~~

CA 072 Motion to adopt Resolution 2019-022, authorizing an agreement with Lyon Landscape Architects, in an amount not to exceed $2,400, to conduct workshops regarding the design of a pathway/fire lane between Robin Hood and China Garden neighborhoods. This cost to be shared 50% with the developer of Carbonate View Subdivision ACTION ITEM

CA 073 Motion to adopt Resolution 2019-023, authorizing a Memorandum of Understanding with Quigley Farms, Blaine County, City of Ketchum, Sun Valley Sewer District and City of Hailey which identifies a process by which Quigley Farms sludge may be included within the sludge management agreements between the Cities and County, currently under revision ACTION ITEM

CA 074 Motion to approve alcohol beverage license for Hailey businesses 5b Vino Valet & JC Perfect Roast Chicken and Pasta ACTION ITEM

CA 075 Motion to approve the special event, Color Me Fearless 5k for Girls on the Run, to start and finish at Hop Porter Park, in Hailey (Saturday, June 1, 2016 from 10:00am to 1:00pm) ACTION ITEM

CA 076 Motion to approve taxi driver application for Alejandro Mitma with Sun Valley Limo ACTION ITEM

~~CA 077 Motion to approve minutes of January 28, 2019 and to suspend reading of them ACTION ITEM~~

CA 078 Motion to approve minutes of February 11, 2019 and to suspend reading of them ACTION ITEM

CA 079 Motion to ratify claims for expense during the month of February, 2019 ACTION ITEM

CA 080 Motion to ratify claims for expenses incurred during the month of February, 2019 ACTION ITEM

CA 081 Motion to approve claims for expenses incurred during the month of February, 2019, and claims for expenses due by contract in March, 2019 ACTION ITEM

CA 082 Motion to approve Treasurer's report for February 2019 ACTION ITEM

5:32:44 PM Simms pulls CA 064, CA 065, CA 066, and CA 067. The items will be on the next meeting.
5:33:04 PM Cooley pulls CA 071.
5:33:13 PM Burke pulls CA 077, to abstain. Burke was not present for the meeting.

Cooley motions to approve Consent Agenda items minus, CA 064, CA 065, CA 066, CA 067, CA 071, and CA 077 seconded by Engelhardt. Motion passed with a roll call vote. Engelhardt, yes, Cooley, yes. Thea, yes. Burke, yes.

5:34:08 PM Cooley speaks on CA 071. Cooley recognizes this is another generous gift by the Seagraves Foundation. The Foundation has been very generous to Hailey in their help to the parks. Cooley thanks the Seagraves Foundation. Applause from the room.

Cooley motions to approve CA 071 seconded by Thea. Motion passed with roll call vote. Engelhardt, yes. Cooley, yes. Burke, yes.
Thea, yes.

Cooley motions to approve CA 077 seconded by Engelhardt. Motion passed with roll call vote. Engelhardt, yes. Cooley, yes. Thea, yes. Burke abstains from voting.

PROCLAMATIONS & PRESENTATIONS:

PP 083 Presentation on the February Town Square Workshop ACTION ITEM.....

5:35:18 PM Horowitz speaks on the town square workshops and gives an overview using the GIS story map on the website. The first mention of a town square was in 2010 in the "State of Downtown Hailey" meeting. In 2015, Hailey partnered with Boise State University, Dean Gunderson who ran a public engagement process. At that time, 12 sites were identified in Hailey. The project was brought back in 2018. There were two workshops in November 2018. Displays of those results are available at City Hall to view. 5:39:24 PM Staff prepared graphics to help visualize what the town square could look like. The first graphic design is what the town square could look like if it were between the Hailey Library and the Hailey Hotel. The next graphic is site #3. A vacant lot next to Cari's Hair Salon on Croy Street, the lot is on the corner of 1st Street and Croy, next to the Blaine County Annex building. It's a generic example if that site were used how a town square could function given the sites topography using seating or a play feature along the hillside. 5:41:18 PM At the workshop, they looked at vision, amenities and activities. Horowitz gives an overview of the responses given. Inclusivity was thematic. The goal is more workshops in April.

5:43:35 PM Thea asks was there talk on the importance of getting to and from this site via walking or biking? Horowitz answers that was the focus in previous meetings. This last meeting didn't focus on the site. Dawson also answers, comments were made that whichever site is chosen, the goal will be to have it readily accessible via Mountain Rides, bike paths, sidewalks. Thea asks if there was discussion on Main St. as opposed to off of it? Horowitz, people did talk about having it visible but buffering from noise. Simms adds, this last workshop did not focus on attributes. On amenity Thea states Sun Valley Economic Development workshop Roger Brooks, spoke about town squares being kept simple so it can change seasonally. Horowitz, we received feedback that it needed to be multi-functional. Simms, yes, allow flexibility in use. Thea, was size talked about? Horowitz, no. Simms adds economic feasibility was not addressed.

5:47:03 PM Gelskey voices concern about bathrooms. Gelskey would like to see bathrooms outside. The Library would be excited to offer regular programs. They favor the site in front of them.

5:48:13 PM Dayle Ohlau is pleased to see the site look like a permanent space. Ohlau remembers a few years back after the Sandy Hook tragedy, it was a space to gather and pray. Flexibility and movability are good ideas.

5:49:05 PM Horowitz reminds all that this the information is on our website.

PUBLIC HEARING:

PH 084 Consideration of a Final Plat Application by Old Cutters, Inc., to resubdivided Lot 14, Block 5, Old Cutters Subdivision (621 Doc's Hickory Drive) into two (2) sublots, to be called Doc's Hickory Duplex. This lot was previously approved as a duplex lot. ACTION ITEM.....

5:49:17 PM Horowitz speaks and introduces John Campbell. 10 duplex lots were anticipated as part of the Old Cutters Subdivision. This is routine. Nothing unusual. Campbell reiterates there's nothing

unusual. Campbell didn't realize he needed to come back and have them subdivided again. Thea, the infrastructure has to go in? Campbell, the infrastructure is in but needs to be subdivided.
5:53:30 PM No public comments.

5:53:41 PM Council discussion on the term duplex and townhouse. Cooley asks, A-G conditions satisfied? Horowitz, yes.

5:57:08 PM **Cooley motions to approve the Final Plat for Doc's Hickory Duplex to be subdivided into two 5,000 square foot sublots, Sublot 1 and Sublot 2, finding that the application meets all City Standards and conditions (a) through (g) are met, seconded by Thea. Motion passed with a roll call vote. Engelhardt, yes. Cooley, yes. Thea, yes. Burke, yes.**

PH 085 Public Hearing on amended FY2019 Budget and Capital Improvement Plan, to appropriate an additional $1,833,421 in FY 2019 and adoption of Appropriation Ordinance ACTION ITEM .....
5:58:01 PM Dawson speaks, City Council looked at the proposed budget amendment in January and made a motion for staff to publish a tentative not to exceed budget amount for $15,466,946. It is an increase of $1,833,420. Dawson states the publication was done. Dawson continues to explain the timeline since the meeting in January. The Development Impact Advisory Committee reviewed the Capital Improvement Plan that goes with the amendment and approved it. There was $120,000 of curb ramps along Main St. we were going to do through grants that we pulled. City Council in the last meeting along with the Public Works Director agreed not to pursue those grants. 5:59:52 PM Yeager, that's correct. It was for a future project. Dawson, in the proposed budget amendment tonight, we propose appropriating fund balance up to $120,000 to fund excess snow removal and flood emergency work we may have to do this year.

6:00:34 PM Yeager is available to answer any questions.

Cooley asks if the Quigley wastewater payments is included in this. Dawson, nothing in the fund balance is from Quigley. Simms, still pending the Quigley application. Yeager explains Quigley bypass line.

6:03:08 PM No public comment.

6:03:41 PM **Cooley motions to approve the first reading of Ordinance No. 1244, appropriating an additional $1,833,420 for FY 2019, for a total FY 2019 budget of $15,466,946 seconded by Thea. Motion passed with roll call vote. Cooley, yes. Thea, yes. Engelhardt, yes. Burke, yes.**

Council President Burke conducts the first reading of Ordinance No. 1244 by title only.

PH 086 Consideration of methods by which to increase City of Hailey funding, with discussion about which is the preferred method(s) and whether or not to prepare a ballot for voter approval for a May 2019 election ACTION ITEM .....
6:04:58 PM Dawson speaks, continue conversation of Hailey's long-term funding. March is the last month to make a decision about a May ballot. A survey was conducted. The survey was available online, pushed through Facebook, and it went out with the newsletter. 218 responses were received. Dawson goes over the results of the survey responses. 6:13:00 PM Dawson talks about the long-term

funding strategy. The survey results show more maintenance of streets and sidewalks is requested by citizens that answered the survey. 6:15:34 PM We are at the point of identifying the long-term funding plan. Dawson explains the five funding measures, two-year property tax levy, permanent property tax levy, capital levy, Idaho Power franchise fee, and Local Option Tax. 6:19:53 PM Dawson speaks on the LOT. The LOT term expires in 11 years, 2030. The end date can be increased or left in place allowing it to expire. Dawson reminds Council if any of them are confused by the information it is probably not a good option. It is important that what we choose is simple and easy for everyone to understand. Dawson continues to explain the measures.

6:24:33 PM Thea has a question on LOT. We are nearing 10,000 population. How does it play into this? Simms, you're referring to the 2020 population census. The Attorney General recently issued an opinion. We are eligible.

Burke, that can come in conjunction with one of the four other funding options. This is something we would do in the future knowing that's the next step.

Burke asks if anyone has spoken to Mayor Haemmerle about this and his opinion. Dawson, not so much an opinion but the mayor's thought has been more along the lines of having a visual example of what we did with Pathways for People that we can show. Burke, without his input, you'd like our thoughts on the top two? Dawson, yes. Cooley, deliberation needed tonight prior to town hall input from citizens? Dawson, would like to hear public comment and hear thoughts from council. Simms, we need enough direction to be able to prepare ballot language for a motion.

6:29:08 PM Burke opens to Public Comment.

6:29:19 PM Judy Foster, we should prioritize effective ways to address climate change. Consider ways we can best use resources and citizens input. Foster is thankful for town square meetings.

6:31:57 PM Dayle Ohlau asks how the survey was handed to the public given the small number of responses? Dawson, the survey was available online on the website, pushed out on Facebook, and went with utility bill. There were no restrictions and no way to manage the survey to identify who would answer. Only 218 responded. Burke, the interested parties answered. I'm sure there are others with strong opinions but they don't tell us. It makes it very hard. Ohlau, would the town hall comments be given equal consideration in addition to survey respondents? Dawson, hard to say. The town hall meeting is dialog. It's difficult to weigh a written comment as valuable as dialog.

6:34:11 PM Bob MacLeod, LOT sounds like a good idea but can only go so far before it becomes a burden to visitors. Not a good idea raising it. Idaho Power fee as a homeowner it's no different than others; still paying fees. Capital Levy seems complicated. Permanent tax is difficult unless you have a good idea of what you're doing in the long run. It's questionable. The two-year property tax, you have a goal and it's easy for citizens.

6:35:31 PM Thea, when was the capital improvement plan written that it didn't include maintenance? Dawson, we don't have a permanent and consistent funding stream. Until we're serious about that level of funding we haven't revised it to include maintenance.

6:37:09 PM Burke, it's never fun to ask the community for money. It's hard but we do have a responsibility. The conversation about maintenance is critical. Anything new we do, we have to be prepared to not sacrifice anything else that's in place and make sure we cover those expenses along with what we are proposing. 6:38:30 PM Burke prefers a two-year temporary levy. Build in the maintenance component. Tell voters directly where the money is going. The franchise fee increase in the long run would not be painful. Not ready for a permanent levy at this election cycle. The first two have more appeal with the consideration of going back and doing the LOT until 2050 but not at this election cycle.

6:40:04 PM Cooley, the Pathways for People was stated to be a two-year process. We were showing what we were going to do and we've done that. Cooley is not in favor of a permanent levy increase. A two-year increase appeals the most. Cooley favors franchise fee spreading the tax base to everyone whether rent or own. Diversity is important.

6:41:22 PM Thea would like to see LOT extended to 2050. Thea likes the franchise fee but it might be confusing. Thea is in favor of a permanent levy. Thea, instead of continuously going and asking citizens for money. We proved we are smart about how we use the money. We've shown it with the Pathways for People. Thea likes the small tax increase to spread out to as many citizens as we can. Reporting, transparency, and honesty about what is being done with the money is important. 6:44:51 PM Thea, if we can't go with a permanent levy in favor of two-year levy.

6:45:33 PM Engelhardt asks how strong is the franchise fee? Engelhardt likes the diversity. Second choice is a two-year levy. Engelhardt doesn't like the levies for many reasons. One being people want to move into the community trying to buy houses. Expensive as they are, the more taxes are added onto it, it's hard for people to buy. Rent keeps escalating. Engelhardt would like to see a diverse way to collect money. Something has to be done locally. Something besides property owners all the time. Diverse source of funds would be more appropriate.

6:48:03 PM Simms reiterates, direction on franchise fee and a two-year temporary levy and Thea favor a permanent levy.

6:48:30 PM Yeager speaks on the magnitude of the projects. The River Street project estimate is $2.4 million. The project is roughly 50% funded. If we vote on a levy, the chance of scoring higher points on a grant application increases. The Town Square project is estimated between $500,000 to $1 million and currently not funded. Yeager gives another example for sidewalks.

6:52:01 PM Dawson answers Engelhardt's earlier question about the franchise fee. Currently, 1% is collected bringing in $60,000 per year. If we increase it to 3% it would bring an additional $120,000 per year.

6:52:49 PM Thea asks Dawson to talk about revenue bond. Dawson, a revenue bond is a bond applicable to a revenue fund. We are only allowed to collect enough to pay our bills. It cannot be applied to street maintenance. Dawson explains the similarity to a General Obligation Bond and uses the example of the Hailey Arena and street repaving project in 1990. Dawson, a General Obligation Bond is used on projects that need to be done now. Dawson exemplifies Pathways for People and levy.

6:55:39 PM Council deliberation. Burke, what could the public take? Cooley, we have to have a clear picture of what these funds are for. Cooley, not opposed to the permanent general fund if we have the vision in front of us. It's an educational process. Thea agrees. Burke, it can still be done in the future. Cooley, we have to hear what the public has to say and hear where they want to spend their money and raise that money. 6:57:06 PM Thea, any of it requires campaign. Burke agrees.

6:57:26 PM Burke gives an example of the Blaine County School District. It's all about trust.

6:58:11 PM Engelhardt asks Dawson about the Franchise Fee.

6:59:56 PM Engelhardt is in favor of the Idaho Power Franchise Fee. Burke is in favor of a two-year temporary levy and the Idaho Power Franchise Fee. The LOT in the future and the permanent levy at some point later.

Dawson, staff will draft the ballot language for Idaho Power Franchise and temporary levy options. No ballots for capital levy or LOT increase at this time.

STAFF REPORTS:

7:01:24 PM Library Director, LeAnn Gelskey states the Library is now fine free. Thea supports no fines. Cooley agrees.

7:02:20 PM Aberbach states the City has begun preparing in anticipation for flooding this year.

7:02:37 PM Yeager gives an update on snow removal. Comparison between FY 2019 to FY 2017. FY 2019 so far is $246,227 plowing 117 inches of snow and FY 2017 was $230,831 plowing 80 inches of snow. Nearly 50% more for about $15,000 more. Yeager praises the snow removal crew for their efficiency and doing an exceptional job. There we some changes implemented on how snow removal was done. A two shift scenario was implemented and we are hiring more seasonal help. The Street department employees are working in two shifts with overtime. The work they did with snow removal was exceptional. 7:08:00 PM Yeager explains the snow removal effort in the commercial core. 7:09:10 PM They are slowly transitioning for flooding control.

7:09:56 PM Thea spent two hours in snow removal equipment and saw the process. It was great to see how the process works.

7:10:42 PM Yeager, we see potholes openings up. With snowfall comes road challenges. Be patient. Unique Winter weather characteristics this year. Huge kudos to snow removal staff. They're working on snow removal, standby for potholes, and getting ready for street flooding. Yeager, the Fire Department provided lunch, Powerhouse offered. There are others but can't recall. They worked hard.

7:14:50 PM No executive session needed tonight.

Thea motions to adjourn the meeting seconded by Cooley. Motion passed unanimously.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/19 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

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SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on March 25, 2019 and to suspend reading of them.

AUTHORITY: ☐ ID Code 74-205 ☐ IAR _____ ☐ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # _____ YTD Line Item Balance $_____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

☐	City Attorney	☒	City Clerk	☐	Engineer	☐	Mayor
☐	P & Z Commission	☐	Parks & Lands Board	☐	Public Works	☐	Other

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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD MARCH 25, 2019
IN THE HAILEY TOWN CENTER MEETING ROOM

The Meeting of the Hailey City Council was called to order at 5:31 P.M. by Mayor Fritz Haemmerle. Present were Council members Jeff Engelhardt, Pat Cooley, and Martha Burke. Staff present included City Attorney Christopher P. Simms, City Administrator Heather Dawson, and City Clerk Mary Cone.

Kaz Thea not in attendance.

Jeff Engelhardt attended via conference phone

5:31:46 PM call to order by mayor Haemmerle

Open Session for Public Comments:

none

CONSENT AGENDA:

CA 091 Motion to ratify Mayor's letter to Federal Aviation Administration (FAA) on plans for future power lines acting as obstacles at Friedman Memorial Airport ACTION ITEM

CA 092 Motion to approve application for FY 2020 Idaho Emergency Medical Services (EMS) Account III Grant for rescue Personal Protective Equipment (PPE), pagers and radios totaling potential grant award of $11760.95 ACTION ITEM

CA 093 Motion to approve receipt of grant funds from Idaho Commission for Libraries on their Broadband Toolkit Improvement Program, $500 award ACTION ITEM

CA 094 Motion to ratifying signature on grant agreement with Idaho Commission for Libraries on their 2019 Summer STEM Program, $600 award with Resolution 2019-024 ACTION ITEM

CA 095 Motion to approve Resolution 2019-025, and authorize the Mayor to sign the Adopt A Park agreement with Sun Valley Services for mowing at Jimmy's Garden during the 2019 park season ACTION ITEM

CA 096 Motion to approve Resolution 2019-026, and authorize the Mayor to sign the Adopt A Park agreement with Clearwater Landscaping for maintenance at Keefer Park during the 2019 park season. ACTION ITEM

CA 097 Findings of Fact, Conclusions of Law and Decision for the Final Plat Application, submitted by Old Cutters, Inc., requesting to resubdivided Lot 14, Block 5, Old Cutters Subdivision (621 Doc's Hickory Drive), into two (2) sublots, each comprising of 5,000 square feet. This project is located in General Residential (GR). ACTION ITEM

CA 098 Motion to ratify claims for expense during the month of February, 2019 ACTION ITEM

CA 099 Motion to approve claims for expenses incurred during the month of February, 2019, and claims for expenses due by contract in March, 2019 ACTION ITEM

5:32:31 PM **Burke moved to approve all consent agenda items, seconded by Cooley, motion passed with roll call vote, Cooley, yes. Burke, yes. Engelhardt, yes.**

MAYOR'S REMARKS:

Good town hall meeting last week. Haemmerle asks if anyone has comments.

5:33:12 PM Burke announces that she would like to serve this community as Mayor of City of Hailey. Burke will be campaigning and learning, to keep us moving forward.

5:34:09 PM Haemmerle comments being Mayor is a very fulfilling position and is meaningful. To Burke, you have served on council for a long time. Haemmerle concludes you will have a great staff that will help you and he is happy to pass the baton to Burke.

PUBLIC HEARINGS:

PH 100 Consideration of ballot(s) to increase City of Hailey funding, with discussion and decision about which is the preferred funding mechanism for a May 2019 ballot question on funding additional maintenance, street projects and/or a Town Square ACTION ITEM

5:34:59 PM Heather Dawson explains the possible ballot options prepared after the discussion in the last council meeting, you may adopt one or many, or none, it is your choice. The first one in the packet is a 2 year levy, it could secure short window of funding for town square or river street, and it is an opportunity to show what city can do with those funds in a 2 year period.

5:36:30 PM Next is the Idaho Power franchise fee ballot, Dawson has passed out a revised ballot to council at the meeting today, it includes how the funds would be used, such as, street / right of way maintenance, and critical infrastructure maintenance. It is the critical infrastructure language that has been added, on section 6, bottom of page 2, added language that a simple majority of those voting. The franchise fee increase is expected to impact utility bill customers and property owners. If passed it would collect another $120,000 per year, right now we are collecting about $60,000 per year.

5:37:42 PM The 3rd ballot is a permanent tax increase, not a large tax increase $38 per $100,000 property tax valuation, and it can be used for both projects and maintenance. On page 89, show tax evaluations, per $100,000 taxes are shown among all categories, Hailey, Blaine County School, Blaine County, Cemetery and Blaine County Recreation District. Dawson then shows a chart for the potential tax options.

Dawson mentions that there are provisions under the law where we can also talk with a franchise fee increase that does not require voter approval.

5:40:16 PM Mayor Haemmerle asking Dawson a few questions. What is the voting required to pay a 2-year levy? Dawson replied simple majority. Haemmerle, and the rationale for passing those in the past is that citizens were paying the $48 for other levies all along, so owners wouldn't reflect an increase. Although, the 2 year levy ended last year? Dawson, responded, yes the $48 per $100,000 valuation of property is what funded Pathways for People, it replaced the Blaine County Recreation District's 2 year levy for paving the bike path. So, citizens were paying this increase for 4 years? Dawson, affirmed, correct. Haemmerle, our current Idaho Power, franchise fee collects 1% correct? Dawson, yes. And we can collect what maximum. Dawson, a maximum of 3%. And requires a simple majority of voters. Haemmerle and does Idaho Power have to agree to it? Dawson, yes and they are present tonight to speak. Haemmerle,

the Permanent tax increase would require what vote? Dawson, it requires 60% voter approval of ballots cast.

All 3 ballots are in packet? Dawson, yes, as well as a revised Idaho Power handed out tonight as discussed.

5:42:55 PM Burke asks a question on page 90, that a permanent levy vote would happen at a later date because a Capital Improvement Plan update would need to happen before voting. Could we put this on a November ballot or later? Dawson we could put it off until November or later date.

5:43:49 PM Haemmerle asks if council has questions on Pathways for People for Brian Yeager before public comment. Cooley affirms, yes.

5:44:25 PM Haemmerle feels this project is not yet complete. Yeager gives an update, we have completed 2nd Ave. and Croy street. The plan this year is to complete the Myrtle Street project. $66,000 sidewalk maintenance, will be applying those funds this year also, throughout the town. In addition to these projects, Werthheimer trail is lowest priority, have not determined this project scope or cost yet, because we want to do Myrtle street project before we know if money will be left over. We received one bid on the Myrtle Street project which is over the engineer's estimate. Yeager is currently working with Idaho Materials and Construction (the bid we received) as to how to build this prior to the next school year. 5:48:09 PM Yeager explains why bids are over estimates.

Public comments:

5:48:42 PM Bob Macleod Hailey resident, he attended last town hall meeting, discussing projects, and at end of that discussion Brian Yeager announced all city roads and maintenance needs. Macleod, if you have a good reason, voters will pass the bond, if you explain what it is for. Be careful to not do too many bonds too many times, may lose the big stuff. MacLeod suggests a 2-year levy in May, not sure enough time to tell citizens what it would be for. 5:50:26 PM As to the Town Square, there is still disagreement on a location for the best spot. Macleod suggests a pop-up park this summer by the library, to see what people think about the location.

5:51:34 PM Martin Flannes Hailey resident speaks to council, and wants to propose funding priorities. Comments on the 3 funding methods as well as new funding methods. Complements to staff for the simple presentation for the funding options. The City should also consider the impacts of the various types of taxes and its user base. Consider the URA and street levy for projects too. On North River Street, the 2007 transportation master plan, it then became a URA project, the cost is $8,000,000 per mile to build, where does the money go, this seems too expensive. Will river street remain 2-way street or will it be one-way? 5:53:45 PM Flannes agrees with Macleod, town square location. 5:54:03 PM Flannes discusses URA funding, and how it benefits the area nearest the improvements and the tax increases goes to the URA. Flannes asks, don't have all city voters pay for a URA project. Flannes is confused why you are considering a levy when you have a URA funding source already in place. By 2020, the URA funding will be $800,000. Get a 5 year loan, do River Street and pay back the loan with the

URA funding when it comes in, no vote needed. 5:55:13 PM As to the 2 year temp levy, it doesn't pay for maintenance, is it really what we need? As to the franchise fee, sales tax on electricity, it shifts the burden from property tax owners, to renters too. Is this fair or is it a regressive tax? Hailey doesn't have enough money to pay for everything, we need a permanent levy in place. Local Option Tax, we are becoming more of a tourist town, we should raise these rates and or add categories, but we must do this while we are below 10,000 population. 5:57:56 PM Idaho Code allows for a street levy, with a 60% vote required. Flannes is advocating for an increase and offers explanation, most of the 3% increase over the years has been used for employee pay, well deserved, double than 10 years ago. Streets, 5:59:43 PM 2007 transportation master plan $300,000 / per year for maintenance, sidewalks, transportation plan, capital plan, $1.7 million, most of it pushing it way out in the future. In Nov, Flannes suggests a $500,000 per year street levy. The Hailey Greenway Master Plan 6:01:21 PM identified 19 projects, flood mitigation and water quality, how will you fund these projects? Sustainability, Hailey used to be a leader in this category, pass a permanent levy to fund this category. Use the URA funds, adopt street levy, sustainability funding, flood projects, don't pass the 2 year levy.

Council deliberation:

6:03:04 PM Mayor Haemmerle, Pathways for People, we should show results, feels like we are starting more projects without finishing current ones. Feels proceeding with levy for town square, is a bit premature. It would be good to know if citizens care about infrastructure and then plan for maintenance and then have citizens back that. We should get further down the road on this project before going for another 2 year levy.

6:05:26 PM Burke, serves on URA, we need to partner with private parties to raise funding. Costs of construction is impacting the URA funds, we do have a grant for River street, but not anywhere near the amount we need. The financial means to support the city, will be a permanent levy someday. Can we pass a 2 year levy in May for a town square, remove river street right now? Burke likes MacLeod's idea of the pop up town square. Polling public, seems to be more appealing to them than fixing pot holes.

6:08:40 PM Cooley, Idaho Power franchise fee, equates to $1 per month, not a large increase. Permanent levy, wait until we have vision set. If we can connect Werthheimer park to the bike path, great. Not a fan of permanent levy but may be the only way to raise funding. Not sure we should move forward with the 2 year levy.

6:10:41 PM Burke, would like to push another vote on LOT to increase categories or amounts before we go over 10,000 population. Health safety welfare.

6:11:28 PM Jeff Engelhardt against the permanent levy and 2 year levy, would like more broad funding sources, Idaho Power franchise fee increase, he likes but not enough funding. Elk river Minnesota, owns its own power plant, lots of small towns are struggling with this same problem. Renters do pay taxes, 6:13:40 PM. Engelhardt would like broad methods for funding. The town square project is not in final stage, would like to wait to take this to voters.

6:14:37 PM Mayor Haemmerle, has heard from some people, that we should pursue only necessary things. Haemmerle feels, we should do a little of both. A clear vision of a town square is forming, but not there yet. Pop up square is a really good idea to test the site. The city needs to do a little of both, a little excitement projects and necessary things. Haemmerle asks Yeager to talk about River Street. 6:16:30 PM Yeager, River Street estimates are at a funding of 2.1 million , we are in the concept development phase, which cost estimate is at $184,000, at that point in time we can choose to move forward with project, figure out funding or choose nothing. On the project, our current estimates are at 4.3 million right now, unfunded is 2.1 million dollars. One of the things we are trying to do is go for a BUILD grant to secure more funds. Continue with our Transportation Master Plan update to help secure better chance for the BUILD grant. Haemmerle adds, some projects we pursue are driven by grants received, we like to do these projects. This is smart. We have one the best grant writers around. A lot of our decisions hinge on this.

Haemmerle continues, many of our projects are funded by grants and gifts. For example, Hop Porter Park is being upgraded thanks to a gift from Seagraves Foundation.

6:20:24 PM Cooley would like to hear comment from Idaho Power.

Mayor Haemmerle opens up public comment for Idaho Power topic.

6:20:33 PM Dan Olmstead with Idaho Power with Rhonda in our Hailey office. Our current franchise agreement expires in 2020, a that time it may be a good time to discuss increases in percentages. They have no objection to take to voters now. They would like to see a cancellation the current agreement, draft a new agreement and adoption of an ordinance and resolution, and take it to voters. They have no objections to projects discussed. Olmstead will take questions council may have.

6:21:59 PM Martin Flannes, if Hailey is looking to maximize funding they should go for 3% franchise fee. Flannes doesn't think you have to do a new agreement.

6:22:48 PM **Cooley moves to approve Resolution 2019-027 calling for a special election on a proposed 3% franchise fee at a May 21st election. Cooley, yes. Burke, yes. Engelhardt, yes.**

6:24:09 PM Burke, don't walk away from the town square idea, do a pop up square this summer. Burke is in favor of one topic for vote at a time.

Simms announces that no executive session is needed tonight

STAFF REPORTS:

6:25:33 PM Brian Yeager discusses drainage projects along War Eagle Drive continuing to trench along the west side towards the River, along the tennis courts, leaving access for a grader. Will have larger rock placed to resist eroding (large cobblestone). We have well pump station to the south, we need clearance to this site as well. Yeager has been working on another design east of Heagle Park, a culvert crossing under the street to connect to the swale that was created 2

years ago, cost estimate is $60,000, will likely have the mayor sign and ratify at a later meeting, this contractor needs all the time possible. Red Elephant culvert hope to have in place also, before flooding this year. Another contract with 2 landscape 6:29:40 PM architects for $14,000 fee, on town square proposed designs would like the mayor to sign and bring to council for ratification as well. Capital Improvement Plan, anticipated cost of $18,000, on track with this estimate.

6:30:28 PM Dawson received a press release today from Blaine County and Clear Creek Disposal regarding recycling only newspaper and office paper starting April 1st, curbside pickup and drop off.

6:31:09 PM Simms, August 24th, a special event revamped folk festival, look for this on an upcoming agenda.

6:31:44 PM Aberbach, Hailey is partnering with other entities April 4, for a flood public meeting at community campus at 7 pm.

6:32:09 PM With no further business **Burke moves to adjourn, Cooley seconds, motion passed unanimously.**

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/19 DEPARTMENT: Administration DEPT. HEAD SIGNATURE: HD

SUBJECT: Motion to approve March 18, 2019 Town Hall Meeting report

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AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

A summary of the comments made during the Town Hall Meeting of March 18, 2018 is attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☐	Public Works, Parks	☐	_____
☒	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve March 18, 2019 Town Hall Meeting report

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

TOWN HALL MEETING REPORT
CITY OF HAILEY - MARCH 18, 2019

Open Mic Political Karaoke

EXECUTIVE SUMMARY

On March 18, 2019, Mayor Fritz Haemmerle met in an informal workshop to hear people's vision for the City of Hailey. The meeting was attended by approximately seventy people, including the Hailey City Council, City department heads and various community members. The mayor presented several concepts for discussion, including:

- A well-maintained town.
- A vibrant and colorful downtown.
- A balanced community design.
- Historic preservation.
- Ownership and stewardship of assets.
- Safe bicycle and pedestrian amenities.
- Projects important to the town, such as Ice House
- Street improvements
- Land use.
- Business growth and relocation
- Public safety.
- Local events.
- Town square.
- Funding needs.

People who spoke focused primarily on two additional concepts;

- Climate change prevention and mitigation
- Cultural assimilation
- Housing and commuter transportation reduction

PUBLIC COMMENTS BY TOPIC:

Climate change prevention and mitigation

Carmen Northern: American dream is challenged; a change in lifestyle is required. Snow pack is leaving, fires are more prevalent, focus should be on carbon reduction.

Abbie and Britta Heaphy, W.A.T.E.R. Club Presidents: The city should create a department focused on the environment.

Elizabeth Jeffrey: the city and community should achieve 50% reduction in carbon emissions by 2030 to keep global warming under a 2 degree increase. This is the crisis of the 21st century; we need to get in front of it. She promoted a city department focused on this mission.

Susan Giannettino: also supported environmental focus, but urged the city to use the minds of the community, form an advisory committee, with each person in the room inviting five others not present to become active.

Judy Foster: city and community should prioritize climate change considerations in all decisions.

Linda Ries: Commuter traffic into and through Hailey creates the most egregious attack on the environment. Preserving large trees is important.

Dayle Olahua: We can't rely on climate protection from a federal level; must adopt a community approach.

Kaz Thea: Hailey should be an environmental leader, promoting and requiring solar energy generation and putting in place a sustainability committee.

Martha Burke: a shared Environmental Coordinator with County to put in uniform regulations county-wide.

Mayor Haemmerle: Climate change can best be managed by voting in people who care about protecting the environment at a federal level.

Business retention and expansion

Erin Sweeney: Hailey is populated with an amazing creative class of residents who commute to Ketchum to work each day, where office space is less expensive than in Hailey. These commuters should be kept in Hailey, utilizing Lightworks-type buildings in the downtown.

Linda Ries: It is less expensive to build new buildings than to utilize existing buildings on Hailey's Main Street. That should change, to better utilize resources and attract or retain business. A big box store located in Hailey

would keep shoppers travelling to other areas off the highways.

Fritz Haemmerle: River Street is a good place for business development within Hailey.

Housing and commuter transportation

Linda Ries: Commuter traffic creates the most egregious attack on the environment. Affordable housing that would alleviate commuter traffic is paramount.

Elizabeth Montgomery: allow container housing for starter families and seasonal workers.

Dayle Olahua: Housing is a global issue.

Mayor Haemmerle: Zone changes to allow more Accessory Dwelling Units continues to be an ongoing city topic, along with the parking challenges that go with ADUs. The entire community needs to rally on the housing problems.

Safe bicycle and pedestrian amenities

Molly Paige: The new 2nd Avenue advisory lanes are a great addition. Let's do more. The city should work with ITD to refurbish Main Street and improve safety. She suggested cross-walks at mid-block. She also asked that the 4-way stop sign at 2nd and Bullion be restored.

Erin Sweeney: eliminate parking so that people will walk.

Kaz Thea: Redesign Main Street so that people come to it, not drive through it. Mid-block pedestrian crossings would be helpful, as well as wider sidewalks.

Phone callers: two individuals called city hall to say that that State Highway 75 should be diverted off Hailey's Main Street and routed along the bikepath in east Hailey.

Cultural assimilation and diversity

Amy Aranda, Vice President Nosotros United: Cultures should be better blended, and teenagers should be kept off the street by providing safe, monitored evening activities such as bowling alleys and cultural events.

Herbert Romero: City committees and boards need inclusive representation from all cultures. The socialization of teens needs to be in living contexts, not electronic contexts. Hailey should take the lead to entertain youth in a supervised setting.

Martha Burke: Age group diversity is important. Elderly people can not walk to businesses if parking is eliminated. Youth council's have value.

Susan Giannettino: cultural communities can be bridged. Use the power of diverse residents within our community.

Fritz Haemmerle: We are a nation of immigrants, all of whom came here to work hard. Residents need only be 18 years of age to run for office; youth are welcome.

Town Square and Funding

Dustin Stone: It does not cost much to inform residents of the need for funding elements such as a Town Square. He preferred short tax increases, with finished products before the next tax increase is brought forward.

Jeff Anderton: Priorities need to be evaluated, and the town square would fall under discretionary spending. The catastrophic issue is climate change. All other funding priorities should come to a halt. The city does not have funding to mitigate flooding; a moratorium should be placed on all other spending.

Erin Sweeney: a town square would help foster town pride, heart space in which young people can develop pride in their home town.

Bob MacLeod: Town square should be by City Hall to save costs, with solutions put into the highway crossing, which is needed anyway for safety.

Linda Ries: a location near the County building is preferred, because most people won't have to cross the highway to get to the town square.

Mayor Haemmerle: great visions are tied to the dollar; it is important for people to come to the plate and vote on their dreams and visions.

Elections and Other

Elizabeth Jeffrey: college students can have a ballot mailed to them from their home jurisdiction for ease of voting.

Kaz Thea: the voting age should be changed for local issues to sixteen years of age.

Amy Aranda: Bloom garden should be expanded and mobile food markets allowed.

Jennifer Montgomery: put out a collection box for ideas.

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AGENDA ITEM SUMMARY

DATE: 04/08/2019 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Ratification of Claims costs incurred during the month of March 2019.

AUTHORITY: ☐ ID Code 50-1017 ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance $_____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Mayor
___	P & Z Commission	___	Parks & Lands Board	___	Public Works	___	Other

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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review report's, ask questions about expenses and procedures, ratify claims for payment.

FOLLOW UP NOTES:

Report Criteria:
Vendor.Vendor Number = 7504,2202

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
2202 STATE OF ID BUREAU OF OCCUP LI										
3/29/19	1	APPLICATION FEE	Invoice	03/29/2019	04/02/2019	25.00	25.00	200-60-41723		319
3/29/19	2	ORIGINAL LICENCE FEE	Invoice	03/29/2019	04/02/2019	30.00	30.00	200-60-41723		319
3/29/19	3	EXAM FEES	Invoice	03/29/2019	04/02/2019	37.00	37.00	200-60-41723		319
Total 2202 STATE OF ID BUREAU OF OCCUP LI:						92.00	92.00			
7504 WEST, KINGSTON										
3/18/19	1	Per Diem 4/2 - 4/4/19 Travel to Challis	Invoice	03/18/2019	04/02/2019	165.00	165.00	100-40-41724		419
Total 7504 WEST, KINGSTON:						165.00	165.00			
Total :						257.00	257.00			
Grand Totals:						257.00	257.00			

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-40-41724	165.00	.00	165.00
200-60-41723	92.00	.00	92.00
Grand Totals:	257.00	.00	257.00

Summary by General Ledger Posting Period

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AGENDA ITEM SUMMARY

DATE 04/08/19 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of March 2019 that are set to be paid by contract for April 2019.

AUTHORITY: ☐ ID Code 50-1017 ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance $_____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:
Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Transmittal checks included
Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/14/2019	PC	03/21/2019	32184	AMBRIZ, JOSE L	7023	1,620.01-
03/14/2019	PC	03/21/2019	32188	SHOTSWELL, DAVE O	7044	1,431.30-
03/14/2019	PC	03/21/2019	32164	GELSKEY, BRAD S	8002	1,605.25-
03/14/2019	PC	03/21/2019	32120	ARELLANO, NANCY	8005	1,260.83-
03/14/2019	PC	03/21/2019	32121	CONE, MARY M HILL	8009	1,237.17-
03/14/2019	PC	03/21/2019	32167	LEOS, CHRISTINA M	8012	1,610.54-
03/14/2019	PC	03/21/2019	32124	STOKES, BECKY	8013	1,851.08-
03/14/2019	PC	03/21/2019	32122	DAWSON, HEATHER M	8014	2,619.75-
03/14/2019	PC	03/21/2019	32119	ANDERSON, TRACY	8021	1,100.32-
03/14/2019	PC	03/21/2019	32186	HOLYOAK, STEVEN R	8036	1,669.04-
03/14/2019	PC	03/21/2019	32127	HOROWITZ, LISA	8049	1,785.00-
03/14/2019	PC	03/21/2019	32182	TURNER, TERRY A	8050	1,398.32-
03/14/2019	PC	03/21/2019	32123	MATTESON, JONNA C	8057	1,333.27-
03/14/2019	PC	03/21/2019	32126	DAVIS, ROBYN K	8060	1,232.36-
03/14/2019	PC	03/21/2019	32156	MILLS, CAITLYN A	8061	987.63-
03/14/2019	PC	03/21/2019	32158	COOK, STEPHANIE N	8063	1,470.89-
03/14/2019	PC	03/21/2019	32190	HOLTZEN, KURTIS L	8072	1,269.64-
03/14/2019	PC	03/21/2019	32150	COLVILL, LEA N	8092	650.22-
03/14/2019	PC	03/21/2019	32175	DOMKE, RODNEY F	8097	1,319.56-
03/14/2019	PC	03/21/2019	32125	BUNDY, REBECCA F	8098	339.58-
03/14/2019	PC	03/21/2019	32157	PRIMROSE, LAURA A	8102	827.77-
03/14/2019	PC	03/21/2019	32179	SALDANA, MARCOS R	8103	1,346.08-
03/14/2019	PC	03/21/2019	32174	DAHLE, WILLIS E	8104	1,497.66-
03/14/2019	PC	03/21/2019	32173	YEAGER, BRIAN D	8107	1,937.61-
03/14/2019	PC	03/21/2019	32171	WALLACE, SHAWNA R	8108	1,705.86-
03/14/2019	PC	03/21/2019	32168	MURPHY, JARED J	8109	1,574.82-
03/14/2019	PC	03/21/2019	32128	PARKER, JESSICA L	8111	1,139.42-
03/14/2019	PC	03/21/2019	32152	DOLCE, DEIDRE	8113	1,122.88-
03/14/2019	PC	03/21/2019	32155	GRIGSBY, MICHAL J	8114	814.28-
03/14/2019	PC	03/21/2019	32161	DITTMEIER, COLSON N	8117	1,523.36-
03/14/2019	PC	03/21/2019	32166	LATIMER, JOSHUA L	8120	1,282.09-
03/14/2019	PC	03/21/2019	32191	PETERSON, TRAVIS T	8121	843.64-
03/14/2019	PC	03/21/2019	32153	FLETCHER, KRISTIN M	8122	991.13-
03/14/2019	PC	03/21/2019	32163	ENGLAND, STEVE J	8143	2,198.09-
03/14/2019	PC	03/21/2019	32165	GUNTER, JEFF M	8148	2,170.47-
03/14/2019	PC	03/21/2019	32160	COX, CHARLES F	8161	1,989.67-
03/14/2019	PC	03/21/2019	32169	PALLAS, MARTIN L	8169	1,230.82-
03/14/2019	PC	03/21/2019	32181	THOMPSON, WYATT F	8172	1,084.53-
03/14/2019	PC	03/21/2019	32178	MOORE, GLENNON L	8173	1,025.11-
03/14/2019	PC	03/21/2019	32129	ABERBACH, CRAIG S	8175	2,777.72-
03/14/2019	PC	03/21/2019	32159	BAIRD, JACY DAVE	8183	1,690.01-
03/14/2019	PC	03/21/2019	32136	ERVIN, CHRISTIAN C	8185	1,296.26-
03/14/2019	PC	03/21/2019	32162	DOUTHIT, NATHAN S	1008188	8,837.90-
03/14/2019	PC	03/21/2019	32192	SAVAGE, JAMES L	8204	1,232.07-
03/14/2019	PC	03/21/2019	32189	BALIS, MARVIN C	8225	1,721.04-
03/14/2019	PC	03/21/2019	32180	SCHWARZ, STEPHEN K	8226	2,079.17-
03/14/2019	PC	03/21/2019	32183	WEST III, KINGSTON R	8234	1,320.34-
03/14/2019	PC	03/21/2019	32177	MCGEHEE, CASEY T	8235	1,538.59-
03/14/2019	PC	03/21/2019	32176	JOHNSTON, JAIMEY P	8243	1,425.66-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/14/2019	PC	03/21/2019	32172	MARES, MARIA C	8251	1,040.18-
03/14/2019	PC	03/21/2019	32154	GELSKEY, LEANN R	8262	1,718.34-
03/14/2019	PC	03/21/2019	32151	CROTTY, JOSHUA M	8283	952.18-
03/14/2019	PC	03/21/2019	32185	ELLSWORTH, BRYSON D	8285	1,252.27-
03/14/2019	PC	03/21/2019	32187	PARKER, MICHAEL J	8506	1,184.36-
03/14/2019	PC	03/21/2019	32138	HOOVER, JAMES T	9002	31.86-
03/14/2019	PC	03/21/2019	32140	LANGE, JEREMY W	9004	206.86-
03/14/2019	PC	03/21/2019	32145	REAY, PATRICIA L	9005	30.01-
03/14/2019	PC	03/21/2019	32132	BOATMAN, MICHAEL L	9006	59.10-
03/14/2019	PC	03/21/2019	32141	LOHRKE, CONNOR W	9008	687.41-
03/14/2019	PC	03/21/2019	32133	CHANEY, JACOB A	9015	121.91-
03/14/2019	PC	03/21/2019	32146	STOCKING, WINDI G	9023	105.05-
03/14/2019	PC	03/21/2019	32139	KNOX III, RUSSELL B	9024	379.10-
03/14/2019	PC	03/21/2019	44217	JONES, COLTON L	9029	24.94-
03/14/2019	PC	03/21/2019	32147	STOESZ, CHAD G	9030	24.94-
03/14/2019	PC	03/21/2019	32148	THUM, JOHANNES C	9031	46.17-
03/14/2019	PC	03/21/2019	32143	MILEY, SCOTT A	9034	66.50-
03/14/2019	PC	03/21/2019	32142	MCCONNELL, VIRGINIA	9037	46.17-
03/14/2019	PC	03/21/2019	32134	DITMORE, KEVIN D	9045	71.57-
03/14/2019	PC	03/21/2019	32131	BALEDGE, MICHAEL S	9054	1,893.72-
03/14/2019	PC	03/21/2019	32135	EMERICK, DANIELLE A	9081	123.75-
03/14/2019	PC	03/21/2019	32149	WARD, CASEY R	9099	31.40-
03/14/2019	PC	03/21/2019	32137	HEITZMAN, KRISTY L	9103	704.27-
03/14/2019	PC	03/21/2019	32130	AVILA, JOSE	9108	46.17-
03/14/2019	PC	03/21/2019	32144	PALLAS, MARTIN L	9111	573.48-
03/14/2019	PC	03/21/2019	32170	PECK, TODD D	8167	1,692.26-
03/14/2019	CDPT	03/21/2019	44218	AFLAC	1	402.58-
03/14/2019	CDPT	03/21/2019	44218	AFLAC	1	191.91-
03/14/2019	CDPT	03/21/2019	44220	DELTA DENTAL PLAN OF	2	459.55-
03/14/2019	CDPT	03/21/2019	44220	DELTA DENTAL PLAN OF	2	2,485.00-
03/14/2019	CDPT	03/21/2019	44223	REGENCE BLUE SHIELD	3	2,831.12-
03/14/2019	CDPT	03/21/2019	44223	REGENCE BLUE SHIELD	3	29,045.13-
03/14/2019	CDPT	03/21/2019	44222	NCPERS GROUP LIFE IN	6	88.00-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	4,989.27-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	8,317.88-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	3,374.22-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	4,706.11-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	3,104.20-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	177.06-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	326.03-
03/14/2019	CDPT	03/26/2019	32621	PERSI	7	408.39-
03/14/2019	CDPT	03/26/2019	32620	MOUNTAIN WEST BANK	8	8,116.13-
03/14/2019	CDPT	03/26/2019	32620	MOUNTAIN WEST BANK	8	8,116.13-
03/14/2019	CDPT	03/26/2019	32620	MOUNTAIN WEST BANK	8	1,898.11-
03/14/2019	CDPT	03/26/2019	32620	MOUNTAIN WEST BANK	8	1,898.11-
03/14/2019	CDPT	03/26/2019	32620	MOUNTAIN WEST BANK	8	13,026.76-
03/14/2019	CDPT	03/21/2019	44221	IDAHO STATE TAX COMM	9	4,028.00-
03/14/2019	CDPT	03/21/2019	44219	CHILD SUPPORT RECEIP	10	219.24-
03/14/2019	CDPT	03/26/2019	32619	A.W. REHN & ASSOCIATE	21	1,332.24-
03/14/2019	CDPT	03/21/2019	44224	VSP	26	77.39-
03/14/2019	CDPT	03/21/2019	44224	VSP	26	471.50-
03/14/2019	CDPT	03/21/2019	44223	REGENCE BLUE SHIELD	3	3,559.44-
03/14/2019	CDPT	03/21/2019	44223	REGENCE BLUE SHIELD	3	40.07
03/14/2019	CDPT	03/21/2019	44223	REGENCE BLUE SHIELD	3	163.67
03/14/2019	CDPT	03/21/2019	44223	REGENCE BLUE SHIELD	3	355.00

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
Grand Totals:			104			194,220.54-

Report Criteria:
- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Transmittal checks included
- Void checks included

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
50307 ABERBACH, CRAIG										
4/5/19	1	Per Diem FDIC Indianapolis, IN 4/5 - 4/12/19	Invoice	04/05/2019	04/08/2019	196.00	196.00	100-55-41724		419
Total 50307 ABERBACH, CRAIG:						196.00	196.00			
1913 AMAZON CAPITAL SERVICES										
134J-L	1	SOUND CARD	Invoice	03/14/2019	04/02/2019	39.00	39.00	200-60-41401		319
1FWF-	1	batteries	Invoice	03/15/2019	04/02/2019	48.97	48.97	100-25-41417		319
1JJL-W	1	GATE OPENER	Invoice	03/20/2019	04/02/2019	64.68	64.68	200-60-41403		319
1PFM-	2	1PFM-KX1X-4MJL LIBRARY SUPPLIES	Invoice	03/18/2019	04/02/2019	75.22	75.22	100-45-41215		319
1VYG-	1	1VYG-KK4F-7Y94 LIBRARY SUPPLIES	Invoice	03/19/2019	04/02/2019	30.49	30.49	100-45-41215		319
Total 1913 AMAZON CAPITAL SERVICES:						258.36	258.36			
4587 AMERICAN BACKFLOW PREVENTION ASSOCIATION										
200004	1	CONFERENCE REGISTRATION	Invoice	03/15/2019	04/08/2019	375.00	375.00	200-60-41723		419
Total 4587 AMERICAN BACKFLOW PREVENTION ASSOCIATION:						375.00	375.00			
375 ATKINSON'S MARKET										
3/26/19	1	3/26/19 hand wash for womens bathroom	Invoice	03/26/2019	04/08/2019	1.62	1.62	100-42-41413		419
3/26/19	2	3/26/19 hand wash for womens bathroom	Invoice	03/26/2019	04/08/2019	1.62	1.62	200-42-41413		419
3/26/19	3	3/26/19 hand wash for womens bathroom	Invoice	03/26/2019	04/08/2019	1.63	1.63	210-42-41413		419
Total 375 ATKINSON'S MARKET :						4.87	4.87			
4590 BAUER, SUMMER & RICHARD										
3/21/19	1	Refund CR bal. 531 Mother Lode Lp	Invoice	03/21/2019	04/02/2019	24.81	24.81	100-00-15110		319
Total 4590 BAUER, SUMMER & RICHARD:						24.81	24.81			
44991 BLAINE COUNTY HOUSING AUTH.										
FY 19 3	1	3RD Quarter Fiscal year 2019	Invoice	04/01/2019	04/05/2019	750.00	750.00	100-10-41707		419
Total 44991 BLAINE COUNTY HOUSING AUTH.:						750.00	750.00			
4593 BLAINE COUNTY MOTOR VEHICLES DEPARTMENT										
CARD	1	Chief Vehicle HPD F150	Invoice	03/25/2019	04/02/2019	150.90	150.90	100-25-41415		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 4593 BLAINE COUNTY MOTOR VEHICLES DEPARTMENT:						150.90	150.90			
982 BOISE MOBILE EQUIPMENT										
I-2067	1	HPD VEHICLES INSTALL	Invoice	01/30/2019	04/02/2019	8,060.79	8,060.79	100-25-41529		319
Total 982 BOISE MOBILE EQUIPMENT:						8,060.79	8,060.79			
253 BUFFALO ELECTRIC										
10707	1	3RD AVE. TRANSFER SWITCH INSTALL	Invoice	01/02/2019	04/08/2019	3,177.05	3,177.05	200-60-41539		419
10737	1	TEST START TRANSFER SWITCH	Invoice	01/07/2019	04/02/2019	75.00	75.00	200-60-41539		319
Total 253 BUFFALO ELECTRIC:						3,252.05	3,252.05			
2384 C & R ELECTRIC, INC.										
101326	1	MOUNT LIGHTS AT HPD	Invoice	03/06/2019	04/02/2019	318.05	318.05	100-25-41413		319
88581	1	LED LAMP AND LABOR	Invoice	03/07/2019	04/02/2019	218.98	218.98	100-25-41413		319
Total 2384 C & R ELECTRIC, INC.:						537.03	537.03			
1354 CABELA'S LLC / BASS PRO LLC										
072673	1	WORK PANTS	Invoice	08/14/2018	04/08/2019	190.90	190.90	200-60-41703		419
072673	2	WORK PANTS	Invoice	08/14/2018	04/08/2019	202.30	202.30	200-60-41703		419
073965	1	WORK BOOTS	Invoice	11/09/2018	04/08/2019	130.44	130.44	200-60-41703		419
073965	2	SNOW BOOTS	Invoice	11/09/2018	04/08/2019	203.98	203.98	200-60-41703		419
Total 1354 CABELA'S LLC / BASS PRO LLC:						727.62	727.62			
2090 CANYON EXCAVATION										
1479	1	LEAK REPAIR 1051 FOXMOOR	Invoice	11/24/2018	04/08/2019	1,042.50	1,042.50	200-60-41403		419
Total 2090 CANYON EXCAVATION:						1,042.50	1,042.50			
6056 CENTURY LINK										
3/22/19	1	9814 260B	Invoice	03/22/2019	04/08/2019	90.63	90.63	100-15-41713		419
3/22/19	2	9814 260B	Invoice	03/22/2019	04/08/2019	90.63	90.63	200-15-41713		419
3/22/19	3	9814 260B	Invoice	03/22/2019	04/08/2019	90.63	90.63	210-15-41713		419
3/22/19	4	9814 260B	Invoice	03/22/2019	04/08/2019	90.63	90.63	100-25-41713		419
3/22/19	5	9814 260B	Invoice	03/22/2019	04/08/2019	90.63	90.63	100-20-41713		419
3/22/19	6	9814 260B- 33.33%	Invoice	03/22/2019	04/08/2019	53.22	53.22	100-42-41713		419

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
3/22/19	7	9814 260B- 33.33%	Invoice	03/22/2019	04/08/2019	53.22	53.22	200-42-41713		419
3/22/19	8	9814 260B- 33.33%	Invoice	03/22/2019	04/08/2019	53.22	53.22	210-42-41713		419
3/22/19	9	2211-125b treatment plant	Invoice	03/22/2019	04/08/2019	50.08	50.08	210-70-41713		419
3/22/19	10	2211-125B Water Dept	Invoice	03/22/2019	04/08/2019	50.08	50.08	200-60-41713		419
3/22/19	11	3147 220B HFD	Invoice	03/22/2019	04/08/2019	63.47	63.47	100-55-41713		419
3/22/19	12	6566 569B Police Dept	Invoice	03/22/2019	04/08/2019	50.08	50.08	100-25-41713		419
3/22/19	13	5965-737B STREET SHOP	Invoice	03/22/2019	04/08/2019	110.46	110.46	100-40-41713		419
Total 6056 CENTURY LINK:						936.98	936.98			
974 CITY OF HAILEY GENERAL FUND										
111842	1	111842134 FLOOD HAZ DEV PER-DELLA RED E	Invoice	03/25/2019	04/08/2019	75.00	75.00	100-40-41403	18.40.0007.1	419
111842	1	5B Fathers Day Bash and Chili Cook Off Event 2019	Invoice	03/25/2019	04/02/2019	225.00	225.00	100-55-41329		319
Total 974 CITY OF HAILEY GENERAL FUND :						300.00	300.00			
670 CITY OF HAILEY W&S DEPT										
MARC	1	CITY OF HAILEY STREET SHOP	Invoice	04/01/2019	04/05/2019	535.86	535.86	100-40-41717		419
MARC	2	CITY OF HAILEY INTER CENTER	Invoice	04/01/2019	04/05/2019	40.11	40.11	100-10-41717		419
MARC	3	CITY OF HAILEY RODEO PARK	Invoice	04/01/2019	04/05/2019	37.39	37.39	100-50-41617		419
MARC	4	CITY OF HAILEY CITY HALL	Invoice	04/01/2019	04/05/2019	47.76	47.76	100-42-41717		419
MARC	5	CITY OF HAILEY CITY HALL	Invoice	04/01/2019	04/05/2019	47.76	47.76	200-42-41717		419
MARC	6	CITY OF HAILEY CITY HALL	Invoice	04/01/2019	04/05/2019	47.76	47.76	210-42-41717		419
MARC	7	CITY OF HAILEY POLICE DEPT	Invoice	04/01/2019	04/05/2019	71.13	71.13	100-25-41717		419
MARC	8	CITY OF HAILEY FIRE DEPARTMENT	Invoice	04/01/2019	04/05/2019	48.26	48.26	100-55-41717		419
MARC	9	CITY OF HAILEY TREATMENT PL	Invoice	04/01/2019	04/05/2019	71.93	71.93	200-60-41717		419
MARC	10	CITY OF HAILEY TREATMENT PL	Invoice	04/01/2019	04/05/2019	71.92	71.92	210-70-41717		419
MARC	11	CITY PARKING LOT- IRRIGATION	Invoice	04/01/2019	04/05/2019	192.33	192.33	100-50-41717		419
Total 670 CITY OF HAILEY W&S DEPT :						1,212.21	1,212.21			
22457 CLEAR CREEK DISPOSAL, INC.										
MARC	1	FRANCHISE FEE March 2019	Invoice	04/01/2019	04/05/2019	99,315.59	99,315.59	100-00-20515		419
Total 22457 CLEAR CREEK DISPOSAL, INC.:						99,315.59	99,315.59			
2641 COLUMBIA ELECTRIC SUPPLY										
380051	1	AUTOMATION CONTROL HARDWARE PRODUCT	Invoice	03/21/2019	04/02/2019	814.00	814.00	210-70-41325		319
380051	2	HMI SOFTWARE PRODUCT SUPPORT WW	Invoice	03/21/2019	04/02/2019	1,634.00	1,634.00	210-70-41325		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 2641 COLUMBIA ELECTRIC SUPPLY:						2,448.00	2,448.00			
1135 COOK, STEPHANIE										
3/21/19	1	MGMT TRAINING 3.21.19 TRAVEL REIMBURSEME	Invoice	03/21/2019	04/02/2019	73.68	73.68	100-50-41724		319
Total 1135 COOK, STEPHANIE:						73.68	73.68			
2103 CORWIN, CHRIS										
4	1	2/8/19 GIS Services	Invoice	03/15/2019	04/02/2019	200.00	200.00	100-20-41313		319
4	2	2/11/19 GIS Services	Invoice	03/15/2019	04/02/2019	100.00	100.00	100-20-41313		319
4	3	2/12/19 GIS Services	Invoice	03/15/2019	04/02/2019	100.00	100.00	100-20-41313		319
4	4	2/15/19 GIS Services	Invoice	03/15/2019	04/02/2019	200.00	200.00	100-20-41313		319
4	5	2/22/19 GIS Services	Invoice	03/15/2019	04/02/2019	200.00	200.00	100-20-41313		319
Total 2103 CORWIN, CHRIS:						800.00	800.00			
972 COX COMMUNICATIONS										
3/17/19	1	INTERNET WATER	Invoice	03/17/2019	04/01/2019	55.20	55.20	200-60-41713		319
3/17/19	2	INTERNET WW	Invoice	03/17/2019	04/01/2019	55.20	55.20	210-70-41713		319
Total 972 COX COMMUNICATIONS:						110.40	110.40			
304 DIVISION OF BUILDING SAFETY										
MARC	1	PERMIT & FEES FEBRUARY 2019	Invoice	04/01/2019	04/05/2019	6,659.73	6,659.73	100-00-20325		419
Total 304 DIVISION OF BUILDING SAFETY :						6,659.73	6,659.73			
1036 ENGINEERING NEWS-RECORD										
3/25/19	1	DIGITAL SUBSCRIPTION RENEWAL - 2 YEARS	Invoice	03/25/2019	04/08/2019	20.33	20.33	100-41-41711		419
3/25/19	2	DIGITAL SUBSCRIPTION RENEWAL - 2 YEARS	Invoice	03/25/2019	04/08/2019	20.33	20.33	200-42-41711		419
3/25/19	3	DIGITAL SUBSCRIPTION RENEWAL - 2 YEARS	Invoice	03/25/2019	04/08/2019	20.34	20.34	210-42-41711		419
Total 1036 ENGINEERING NEWS-RECORD:						61.00	61.00			
1111 FRED PRYOR SEMINARS										
1-8405	1	25153063 MANAGEMENT TRAINING- STEPHANIE	Invoice	03/12/2019	04/02/2019	249.00	249.00	100-50-41723		319
Total 1111 FRED PRYOR SEMINARS :						249.00	249.00			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
361 FREIGHTLINER OF IDAHO										
X20104	1	X201043926:01 CR - AIR DRYER DEP - ORIG CK #	Invoice	12/06/2018	12/17/2018	159.60-	159.60-	100-40-41405		1218
X20104	1	X201046422:01 SEAL SERVICE KIT	Invoice	01/29/2019	03/25/2019	41.44	41.44	100-40-41405		319
Total 361 FREIGHTLINER OF IDAHO:						118.16-	118.16-			
5909 FUGATE, JANET										
4/1/19	1	P&Z Stipend 04/01/19	Invoice	04/01/2019	04/08/2019	56.25	56.25	100-10-41313		419
4/1/19	2	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.12	28.12	200-10-41313		419
4/1/19	3	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.13	28.13	210-10-41313		419
Total 5909 FUGATE, JANET:						112.50	112.50			
6023 GIVENS PURSLEY LLP										
199320	1	199320 GENERAL WATER	Invoice	03/13/2019	04/02/2019	1,437.67	1,437.67	200-60-41313		319
Total 6023 GIVENS PURSLEY LLP:						1,437.67	1,437.67			
658 HAILEY CHAMBER OF COMMERCE										
MARC	1	CHAMBER LOT EXPENSES MARCH 2019	Invoice	04/02/2019	04/08/2019	2,725.47	2,725.47	100-10-41707		419
Total 658 HAILEY CHAMBER OF COMMERCE:						2,725.47	2,725.47			
6299 HEADSETS.COM										
290712	1	2907124 Sen/officerunner wall charger, Matteson	Invoice	03/20/2019	04/08/2019	8.31	8.31	100-15-41215		419
290712	2	2907124 Sen/officerunner wall charger, Matteson	Invoice	03/20/2019	04/08/2019	8.32	8.32	200-15-41215		419
290712	3	2907124 Sen/officerunner wall charger, Matteson	Invoice	03/20/2019	04/08/2019	8.32	8.32	210-15-41215		419
Total 6299 HEADSETS.COM:						24.95	24.95			
4591 HETRICK III, BUDD A										
3/21/19	1	Refund CR bal. 821 Winter green DR.	Invoice	03/21/2019	04/02/2019	5.03	5.03	100-00-15110		319
Total 4591 HETRICK III, BUDD A:						5.03	5.03			
1779 HOLTZEN, KURT										
4/15/19	1	PER DIEM	Invoice	03/18/2019	04/08/2019	123.50	123.50	200-60-41724		419
Total 1779 HOLTZEN, KURT:						123.50	123.50			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
671 IDAHO LUMBER & HARDWARE										
965938	1	765938 GORILLA GLUE CONST ADHESIVE	Invoice	03/11/2019	04/02/2019	19.98	19.98	100-50-41403		319
Total 671 IDAHO LUMBER & HARDWARE:						19.98	19.98			
22433 IDAHO POWER										
3/18/19	1	IP Accnt#2204935643 STREET -1811 MERLIN LOO	Invoice	03/18/2019	04/02/2019	687.54	687.54	100-40-41717		319
3/18/19	2	IP Accnt#2204935643 HFD	Invoice	03/18/2019	04/02/2019	276.36	276.36	100-55-41717		319
3/18/19	3	IP Accnt#2204935643 LIBRARY	Invoice	03/18/2019	04/02/2019	491.01	491.01	100-45-41717		319
3/18/19	4	IP Accnt#2204935643 /33%	Invoice	03/18/2019	04/02/2019	333.61	333.61	100-42-41717		319
3/18/19	5	IP Accnt#2204935643 /33%	Invoice	03/18/2019	04/02/2019	333.60	333.60	200-42-41717		319
3/18/19	6	IP Accnt#2204935643 /33%	Invoice	03/18/2019	04/02/2019	333.60	333.60	210-42-41717		319
3/18/19	7	IP Accnt#2204637769 W WATER	Invoice	03/18/2019	04/02/2019	10,763.50	10,763.50	210-70-41717		319
3/29/19	1	IP Accnt#2206105138 STREET	Invoice	03/29/2019	04/08/2019	66.79	66.79	100-40-41715		419
3/29/19	2	IP Accnt#22062003362 WATER	Invoice	03/29/2019	04/08/2019	2,768.78	2,768.78	200-60-41717		419
Total 22433 IDAHO POWER:						16,054.79	16,054.79			
849 IDAHO STATE TAX COMMISSION										
01/01/1	1	1.1.19 - 3.31.19 STATE SALES & USE TAX	Invoice	04/02/2019	04/08/2019	208.86	208.86	100-00-20317		419
Total 849 IDAHO STATE TAX COMMISSION :						208.86	208.86			
534 IDEQ										
3/7/19	1	OPERATOR III TRAINING WW	Invoice	02/13/2019	04/08/2019	45.00	45.00	210-70-41723		419
Total 534 IDEQ:						45.00	45.00			
5013 INSITE TOWERS LLC										
483707	1	1/3 Share of Della Mtn. Tower Rental 4/1/19 483707	Invoice	04/01/2019	04/08/2019	65.79	65.79	100-42-41713		419
483707	2	1/3 Share of Della Mtn. Tower Rental 4/1/19 483707	Invoice	04/01/2019	04/08/2019	65.80	65.80	200-42-41713		419
483707	3	1/3 Share of Della Mtn. Tower Rental 4/1/19 483707	Invoice	04/01/2019	04/08/2019	65.80	65.80	210-42-41713		419
483707	4	DELLA MT TOWER RENTAL 4/1/19 483707	Invoice	04/01/2019	04/08/2019	498.16	498.16	200-60-41713		419
Total 5013 INSITE TOWERS LLC:						695.55	695.55			
229 INTEGRATED TECHNOLOGIES										
115425	1	#115425 Sharp MX-M550N	Invoice	03/18/2019	04/08/2019	36.88	36.88	100-15-41323		419
115425	2	#115425 Sharp MX-M550N	Invoice	03/18/2019	04/08/2019	36.89	36.89	200-15-41323		419
115425	3	#115425 Sharp MX-M550N	Invoice	03/18/2019	04/08/2019	36.89	36.89	210-15-41323		419

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
115573	1	SHARP MX-2310U COPIER MAINTENANCE	Invoice	03/20/2019	04/02/2019	66.55	66.55	100-25-41411		319
116029	1	XEROX BASE RATE Invoice# 116029	Invoice	03/13/2019	04/08/2019	55.00	55.00	100-20-41323		419
116029	2	XEROX BW	Invoice	03/13/2019	04/08/2019	16.62	16.62	100-20-41323		419
116029	3	XEROX COLOR	Invoice	03/13/2019	04/08/2019	218.21	218.21	100-20-41323		419
116203	1	116203 Copies for 2.28.2019 -3.27.2019	Invoice	03/28/2019	04/08/2019	40.70	40.70	100-55-41211		419
Total 229 INTEGRATED TECHNOLOGIES:						507.74	507.74			
384 INTERMOUNTAIN GAS COMPANY										
3/22/19	1	meter 536199 P/W 33.3%	Invoice	03/22/2019	04/01/2019	33.54	33.54	100-42-41717		319
3/22/19	2	meter 536199 P/W 33.3%	Invoice	03/22/2019	04/01/2019	33.54	33.54	200-42-41717		319
3/22/19	3	meter 536199 P/W 33.3%	Invoice	03/22/2019	04/01/2019	33.54	33.54	210-42-41717		319
3/22/19	5	METER 536199 library	Invoice	03/22/2019	04/01/2019	100.42	100.42	100-45-41717		319
3/22/19	6	meter 520352 PW 1241 WAR EAGLE	Invoice	03/22/2019	04/01/2019	9.79	9.79	100-50-41717		319
3/22/19	7	meter 223166 4297 Glenbrook Shop	Invoice	03/22/2019	04/01/2019	162.25	162.25	210-70-41717		319
3/22/19	8	meter 482629802 HAILEY POLICE-ARMORY	Invoice	03/22/2019	04/01/2019	356.72	356.72	100-25-41717		319
3/22/19	9	meter 517964 Woodside Treatment Plant	Invoice	03/22/2019	04/01/2019	144.11	144.11	210-70-41717		319
3/22/19	10	meter 223157 4297 Glenbrook A	Invoice	03/22/2019	04/01/2019	146.12	146.12	210-70-41717		319
3/22/19	11	meter 634547 4297 Glenbrook	Invoice	03/22/2019	04/01/2019	317.43	317.43	210-70-41717		319
3/22/19	12	meter 475252 WW Treatment Plant	Invoice	03/22/2019	04/01/2019	276.61	276.61	210-70-41717		319
3/22/19	13	meter 529797 STREET 1811 Merlin LP	Invoice	03/22/2019	04/01/2019	502.83	502.83	100-40-41717		319
3/22/19	14	meter 475481 HFD	Invoice	03/22/2019	04/01/2019	143.60	143.60	100-55-41717		319
Total 384 INTERMOUNTAIN GAS COMPANY:						2,260.50	2,260.50			
330 JANE'S ARTIFACTS										
042992	1	#042992 Admin - paint marker, clear spray	Invoice	03/14/2019	04/08/2019	4.22	4.22	100-15-41215	19.40.0004.1	419
042992	2	#042992 Admin - paint marker, clear spray	Invoice	03/14/2019	04/08/2019	4.23	4.23	200-15-41215	19.40.0004.1	419
042992	3	#042992 Admin - paint marker, clear spray	Invoice	03/14/2019	04/08/2019	4.23	4.23	210-15-41215	19.40.0004.1	419
043061	8	#043061 admin - blue & black pens	Invoice	03/21/2019	04/08/2019	3.65	3.65	100-15-41215		419
043061	9	#043061 admin - blue & black pens	Invoice	03/21/2019	04/08/2019	3.65	3.65	200-15-41215		419
043061	10	#043061 admin - blue & black pens	Invoice	03/21/2019	04/08/2019	3.65	3.65	210-15-41215		419
043118	1	#043118 parks- index cards	Invoice	03/27/2019	04/08/2019	2.90	2.90	100-50-41215		419
043118	2	#043118 hand wash for ladies restroom	Invoice	03/27/2019	04/08/2019	3.20	3.20	100-42-41413		419
043118	3	#043118 hand wash for ladies restroom	Invoice	03/27/2019	04/08/2019	3.20	3.20	200-42-41413		419
043118	4	#043118 hand wash for ladies restroom	Invoice	03/27/2019	04/08/2019	3.20	3.20	210-42-41413		419
043118	5	#043118 copy room color paper, file fasteners	Invoice	03/27/2019	04/08/2019	10.29	10.29	100-15-41215		419
043118	6	#043118 copy room color paper, file fasteners	Invoice	03/27/2019	04/08/2019	10.30	10.30	200-15-41215		419
043118	7	#043118 copy room color paper, file fasteners	Invoice	03/27/2019	04/08/2019	10.30	10.30	210-15-41215		419

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
Total 330 JANE'S ARTIFACTS:						67.02	67.02			
4542 KETCHUM COMPUTERS										
15888	1	15888 Admin- Caselle update, Office 365 purchase	Invoice	03/18/2019	04/08/2019	51.66	51.66	100-15-41313		419
15888	2	15888 Admin- Caselle update, Office 365 purchase	Invoice	03/18/2019	04/08/2019	51.67	51.67	200-15-41313		419
15888	3	15888 Admin- Caselle update, Office 365 purchase	Invoice	03/18/2019	04/08/2019	51.67	51.67	210-15-41313		419
15888	4	15888 W.W- Install soundcard, SCADA, IP conflict, sc	Invoice	03/18/2019	04/08/2019	465.00	465.00	210-70-41313		419
15888	5	15888 Fire- Wifi driver issue	Invoice	03/18/2019	04/08/2019	155.00	155.00	100-55-41313		419
15924	1	15924 Admin- monthly maintenance and updates	Invoice	03/31/2019	04/08/2019	230.90	230.90	100-15-41313		419
15924	2	15924 Admin- monthly maintenance and updates	Invoice	03/31/2019	04/08/2019	230.90	230.90	200-15-41313		419
15924	3	15924 Admin- monthly maintenance and updates	Invoice	03/31/2019	04/08/2019	230.91	230.91	210-15-41313		419
15924	4	15924 Water- New user setup, control set-up, sound	Invoice	03/31/2019	04/08/2019	387.50	387.50	200-60-41313		419
Total 4542 KETCHUM COMPUTERS:						1,855.21	1,855.21			
4594 KNAUFT, RICHARD										
3/29/19	1	Refund CR bal. 417 N 1st Ave	Invoice	03/29/2019	04/08/2019	5.06	5.06	100-00-15110		419
Total 4594 KNAUFT, RICHARD:						5.06	5.06			
386 L.L. GREENS										
A54023	1	BATTERIES	Invoice	03/19/2019	04/02/2019	27.98	27.98	200-60-41405		319
A54063	1	A540636 BASEMENT TEMP LIGHTING	Invoice	03/25/2019	04/08/2019	13.92	13.92	100-42-41413		419
A54063	2	A540636 BASEMENT TEMP LIGHTING	Invoice	03/25/2019	04/08/2019	13.92	13.92	200-42-41413		419
A54063	3	A540636 BASEMENT TEMP LIGHTING	Invoice	03/25/2019	04/08/2019	13.93	13.93	210-42-41413		419
B30318	1	SCREW SET	Invoice	03/14/2019	04/02/2019	38.99	38.99	200-60-41413		319
B30319	1	DRILL BITS	Invoice	03/14/2019	04/02/2019	7.79	7.79	200-60-41403		319
B30319	2	FASTENERS	Invoice	03/14/2019	04/02/2019	10.81	10.81	200-60-41413		319
Total 386 L.L. GREENS :						127.34	127.34			
4592 LATIMER, JOSHUA										
1210 3/	1	AMO FOR POST QUALIFICATION	Invoice	03/02/2019	04/02/2019	74.40	74.40	100-25-41215		319
Total 4592 LATIMER, JOSHUA:						74.40	74.40			
2081 LINNET, SAM										
3/20/19	1	P&Z Stipend 03/20/19	Invoice	03/20/2019	04/02/2019	56.25	56.25	100-10-41313		319
3/20/19	2	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.12	28.12	200-10-41313		319

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
3/20/19	3	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.13	28.13	210-10-41313		319
4/1/19	1	P&Z Stipend 04/01/19	Invoice	04/01/2019	04/08/2019	56.25	56.25	100-10-41313		419
4/1/19	2	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.12	28.12	200-10-41313		419
4/1/19	3	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.13	28.13	210-10-41313		419
Total 2081 LINNET, SAM:						225.00	225.00			
4567 MCNEES, ELI										
3/20/19	1	Reimburse for training materials	Invoice	03/20/2019	04/02/2019	9.69	9.69	100-55-41217		319
Total 4567 MCNEES, ELI:						9.69	9.69			
2011 MURPHY, JARED										
3/26/19	1	k9 BATH	Invoice	03/26/2019	04/02/2019	28.79	28.79	100-25-41703		319
Total 2011 MURPHY, JARED:						28.79	28.79			
251 NAPA AUTO PARTS										
965594	1	965594 interior heater & floor dry	Invoice	03/14/2019	04/02/2019	99.97	99.97	100-55-41417		319
966033	1	OIL FILTER	Invoice	03/19/2019	04/02/2019	14.58	14.58	200-60-41415		319
966033	2	AIR FILTER	Invoice	03/19/2019	04/02/2019	64.28	64.28	200-60-41415		319
966033	3	SHOP TOWELS	Invoice	03/19/2019	04/02/2019	7.96	7.96	200-60-41415		319
966720	1	AIR FILTER	Invoice	03/25/2019	04/02/2019	26.29	26.29	200-60-41415		319
966817	1	OIL FILTER	Invoice	03/26/2019	04/02/2019	10.79	10.79	200-60-41415		319
966856	1	HUB CAPS	Invoice	03/26/2019	04/02/2019	36.20	36.20	200-60-41405		319
966856	2	WINDSHIELD WIPER BLADES	Invoice	03/26/2019	04/02/2019	35.58	35.58	200-60-41415		319
966861	1	WINDSHIELD WIPER BLADES	Invoice	03/26/2019	04/02/2019	31.80	31.80	200-60-41415		319
966861	2	OIL FILTER	Invoice	03/26/2019	04/02/2019	11.16	11.16	200-60-41415		319
966861	3	AIR FILTER	Invoice	03/26/2019	04/02/2019	17.97	17.97	200-60-41415		319
966861	4	WASHER FLUID	Invoice	03/26/2019	04/02/2019	16.14	16.14	200-60-41415		319
966862	1	OIL	Invoice	03/26/2019	04/02/2019	4.78	4.78	200-60-41415		319
Total 251 NAPA AUTO PARTS:						377.50	377.50			
50387 OLD CUTTERS HOMEOWNERS ASSOC.										
1059	1	1059 55% OF POWERBILL MARCH 2019	Invoice	03/20/2019	04/02/2019	101.06	101.06	100-50-41717		319
Total 50387 OLD CUTTERS HOMEOWNERS ASSOC.:						101.06	101.06			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
50298 O'REILLY AUTO PARTS										
4635-4	1	MINI LIGHT BULB	Invoice	03/17/2019	04/02/2019	4.97	4.97	100-25-41415		319
4635-4	1	4635-416841 Chainsaw spark plug	Invoice	03/20/2019	04/02/2019	4.55	4.55	100-55-41405		319
4635-4	1	LIGHT HPD VEHICLE	Invoice	03/22/2019	04/02/2019	37.96	37.96	100-25-41415		319
4635-4	1	HPD VEHICLE WIPER BLADE	Invoice	03/25/2019	04/02/2019	28.49	28.49	100-25-41415		319
Total 50298 O'REILLY AUTO PARTS:						75.97	75.97			
8586 POGUE, RICHARD										
3/20/19	1	P&Z Stipend 3/20/19	Invoice	03/20/2019	04/02/2019	56.25	56.25	100-10-41313		319
3/20/19	2	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.12	28.12	200-10-41313		319
3/20/19	3	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.13	28.13	210-10-41313		319
4/1/19	1	P&Z Stipend 04/01/19	Invoice	04/01/2019	04/08/2019	56.25	56.25	100-10-41313		419
4/1/19	2	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.12	28.12	200-10-41313		419
4/1/19	3	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.13	28.13	210-10-41313		419
Total 8586 POGUE, RICHARD:						225.00	225.00			
4515 RECORDED BOOKS INC										
760097	1	7189663 AUDIO SUBSCRIPTIONS	Invoice	10/02/2018	04/02/2019	400.00	400.00	100-45-41735		319
760275	1	7192536 ZINIO MULIT ACCESS	Invoice	11/01/2018	04/02/2019	320.00	320.00	100-45-41735		319
Total 4515 RECORDED BOOKS INC:						720.00	720.00			
4586 ROCKY MOUNTAIN VALVES AND AUTOMATION INC										
7655-9	1	SINGER VALVE REPAIR KIT	Invoice	02/26/2019	04/02/2019	287.40	287.40	200-60-41401		319
Total 4586 ROCKY MOUNTAIN VALVES AND AUTOMATION INC:						287.40	287.40			
5328 RUSCITTO LATHAM BLANTON										
031908	1	031908 Fire Dept. Bldg Drawings	Invoice	03/06/2019	04/08/2019	12,075.60	12,075.60	160-56-41313	18.55.0003.1	419
Total 5328 RUSCITTO LATHAM BLANTON:						12,075.60	12,075.60			
2124 SAWTOOTH PAINT & AIRLESS, INC.										
131053	1	131053 PAINT GARABGE CANS AT CITY HALL	Invoice	03/08/2019	04/08/2019	75.50	75.50	100-50-41403		419
Total 2124 SAWTOOTH PAINT & AIRLESS, INC.:						75.50	75.50			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
4330 SCANLON, OWEN										
3/20/19	1	P&Z Stipend 03/20/19	Invoice	03/20/2019	04/02/2019	56.25	56.25	100-10-41313		319
3/20/19	2	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.12	28.12	200-10-41313		319
3/20/19	3	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.13	28.13	210-10-41313		319
4/1/19	1	P&Z Stipend 04/01/19	Invoice	04/01/2019	04/08/2019	56.25	56.25	100-10-41313		419
4/1/19	2	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.12	28.12	200-10-41313		419
4/1/19	3	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.13	28.13	210-10-41313		419
Total 4330 SCANLON, OWEN:						225.00	225.00			
1098 SENTINEL FIRE & SECURITY										
40962	1	40962 ANNUAL INSPECTION	Invoice	03/22/2019	04/08/2019	20.00	20.00	100-42-41413		419
40962	2	40962 ANNUAL INSPECTION	Invoice	03/22/2019	04/08/2019	20.00	20.00	200-42-41413		419
40962	3	40962 ANNUAL INSPECTION	Invoice	03/22/2019	04/08/2019	20.00	20.00	210-42-41413		419
Total 1098 SENTINEL FIRE & SECURITY :						60.00	60.00			
374 SHOTSWELL, DAVE										
3/7/19	1	WASTEWATER TRAINING - PER DIEM DAVE SHOT	Invoice	02/13/2019	04/08/2019	23.00	23.00	210-70-41724		419
Total 374 SHOTSWELL, DAVE:						23.00	23.00			
4910 SHRED-IT USA										
812688	1	document shredding contract inv. 8126881016	Invoice	03/22/2019	04/08/2019	34.70	34.70	100-15-41325		419
812688	2	document shredding contract inv. 8126881016	Invoice	03/22/2019	04/08/2019	34.70	34.70	200-15-41325		419
812688	3	document shredding contract inv. 8126881016	Invoice	03/22/2019	04/08/2019	34.71	34.71	210-15-41325		419
Total 4910 SHRED-IT USA:						104.11	104.11			
7002 SMITH, DAN										
3/20/19	1	P&Z Stipend 03/20/19	Invoice	03/20/2019	04/02/2019	56.25	56.25	100-10-41313		319
3/20/19	2	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.12	28.12	200-10-41313		319
3/20/19	3	P&Z Stipend	Invoice	03/20/2019	04/02/2019	28.13	28.13	210-10-41313		319
4/1/19	1	P&Z Stipend 04/01/19	Invoice	04/01/2019	04/08/2019	56.25	56.25	100-10-41313		419
4/1/19	2	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.12	28.12	200-10-41313		419
4/1/19	3	P&Z Stipend	Invoice	04/01/2019	04/08/2019	28.13	28.13	210-10-41313		419
Total 7002 SMITH, DAN:						225.00	225.00			

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
8559 SUN VALLEY AIR SERVICES BOARD										
FEBRU	1	LOT FOR AIR FEBRUARY 2019	Invoice	04/01/2019	04/05/2019	6,970.85	6,970.85	100-10-41707		419
Total 8559 SUN VALLEY AIR SERVICES BOARD:						6,970.85	6,970.85			
1771 SUN VALLEY LANDSCAPING INC.										
6911 1	1	6911 CITY HALL SNOW REMOVAL	Invoice	02/28/2019	04/08/2019	586.66	586.66	100-42-41413		419
6911 1	2	6911 CITY HALL SNOW REMOVAL	Invoice	02/28/2019	04/08/2019	586.67	586.67	200-42-41413		419
6911 1	3	6911 CITY HALL SNOW REMOVAL	Invoice	02/28/2019	04/08/2019	586.67	586.67	210-42-41413		419
6911 2	1	6911 LIBRARY SNOW REMOVAL	Invoice	02/28/2019	04/08/2019	1,760.00	1,760.00	100-45-41413		419
Total 1771 SUN VALLEY LANDSCAPING INC.:						3,520.00	3,520.00			
2817 UNITED OIL										
501699	1	DELO 400 15/40 OIL	Invoice	03/19/2019	04/02/2019	237.30	237.30	200-60-41405		319
8522	1	DYED LS DIESEL EX WW	Invoice	03/07/2019	04/08/2019	665.61	665.61	210-70-41719		419
904796	1	PUMPED VEHICLE FUEL W	Invoice	02/28/2019	04/02/2019	195.10	195.10	200-60-41719		319
905893	1	905893 Fuel Charges 3.15.19 Parks	Invoice	03/15/2019	04/02/2019	29.99	29.99	100-50-41719		319
905894	1	905894 Gas chages for 3.1.19 -3.15.2019	Invoice	03/15/2019	04/08/2019	226.08	226.08	100-55-41719		419
905895	1	HPD GAS	Invoice	03/15/2019	04/02/2019	386.12	386.12	100-25-41719		319
905897	1	PUMPED VEHICLE FUEL W	Invoice	03/15/2019	04/02/2019	216.96	216.96	200-60-41719		319
905898	1	PUMPED FUEL WW	Invoice	03/15/2019	04/02/2019	43.86	43.86	210-70-41719		319
905898	2	PUMPED FUEL WW	Invoice	03/15/2019	04/02/2019	87.14	87.14	210-70-41719		319
905898	3	PUMPED FUEL WW	Invoice	03/15/2019	04/02/2019	25.68	25.68	210-70-41719		319
905898	4	PUMPED FUEL WW	Invoice	03/15/2019	04/02/2019	116.03	116.03	210-70-41719		319
Total 2817 UNITED OIL:						2,229.87	2,229.87			
22444 USA BLUE BOOK										
837471	1	SUCTION HOSE AND ENDS	Invoice	03/14/2019	04/02/2019	251.43	251.43	210-70-41423		319
Total 22444 USA BLUE BOOK:						251.43	251.43			
4004 WAXIE SANITARY SUPPLY										
781344	1	78134483 CLEANING SUPPLIES - CITY HALL	Invoice	03/15/2019	04/02/2019	18.19	18.19	100-42-41413		319
781344	2	79134483 CLEANING SUPPLIES - CITY HALL	Invoice	03/15/2019	04/02/2019	18.19	18.19	200-42-41413		319
781344	3	78134483 CLEANING SUPPLIES - CITY HALL	Invoice	03/15/2019	04/02/2019	18.20	18.20	210-42-41413		319
781382	1	78138265WELCOME CENTER SUPPLIES	Invoice	03/18/2019	04/02/2019	23.77	23.77	100-50-41603		319
781382	1	CLEANING SUPPLIES	Invoice	03/18/2019	04/02/2019	121.61	121.61	100-25-41215		319
781382	1	78138267 clean supplies HFD	Invoice	03/18/2019	04/08/2019	34.37	34.37	100-55-41215		419

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period
781382	1	78138268 LIBRARY CLEANING SUPPLIES	Invoice	03/18/2019	04/02/2019	161.98	161.98	100-45-41413		319
Total 4004 WAXIE SANITARY SUPPLY:						396.31	396.31			
811 WOOD RIVER FIRE & RESCUE										
2331	1	2331 reimburse for water bottles	Invoice	09/30/2018	04/08/2019	344.06	344.06	100-55-41215		419
Total 811 WOOD RIVER FIRE & RESCUE :						344.06	344.06			
Total :						182,330.07	182,330.07			
Grand Totals:						182,330.07	182,330.07			

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	34.90	.00	34.90
100-00-20317	208.86	.00	208.86
100-00-20325	6,659.73	.00	6,659.73
100-00-20515	99,315.59	.00	99,315.59
100-10-41313	506.25	.00	506.25
100-10-41707	10,446.32	.00	10,446.32
100-10-41717	40.11	.00	40.11
100-15-41215	26.47	.00	26.47
100-15-41313	282.56	.00	282.56
100-15-41323	36.88	.00	36.88
100-15-41325	34.70	.00	34.70
100-15-41713	90.63	.00	90.63
100-20-41313	800.00	.00	800.00
100-20-41323	289.83	.00	289.83
100-20-41713	90.63	.00	90.63
100-25-41215	196.01	.00	196.01
100-25-41411	66.55	.00	66.55
100-25-41413	537.03	.00	537.03
100-25-41415	222.32	.00	222.32
100-25-41417	48.97	.00	48.97

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AGENDA ITEM SUMMARY

DATE: 4/08/19 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** __BS_____

SUBJECT:

Treasurer's Reports – Unaudited Treasurer's Reports for the month of March, 2019.

AUTHORITY: ☐ ID Code _50-1011_ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Financial Statements for the month of March 2019 in "Snapshot" format follow.

Cash Flow Analysis for the past four years for months ending in March, 50% of the year.

Year to Date LOT receipts for the month of March (October -February activity) receipts are still ahead but by a shrinking amount. March 2018, are 6.12% greater than last year, 7.10% stronger than FYE 17, 20.73% better than FY16, up 36.84% from FYE15, increased 57.38% from FYE14, up 58.29% from FYE 13, 65.68% better than FYE 12, 77.97% better than FYE 11 and 74.74% stronger than FYE10. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber's reports for both February and March are included.

Development Impact Fees Cash Flow report is attached

Investment Report is included. LGIP interest for March has not yet been published but was 2.564% for February.

Quarterly Report for the Second Quarter FY19 is attached, to be posted to our web site April 15 per Idaho statute 50-1011, modified by HB 130.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:*

CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS

as of 3/31/19

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	2,753,583	5,776,351	428,523	1,674,129	1,019,816	2,019,875	51,104	94,620	23,622	56,260
Legislative	125,263	323,320								
Finance	155,571	355,511								
Comm Dev	176,984	424,437								
Police	837,339	1,562,004								
Streets	692,499	1,340,753								
Public Works	36,004	107,110								
Library	301,842	579,565								
Parks	104,048	448,909								
Fire	266,563	634,742								
Departmental Expenses	2,696,113	5,776,351	592,187	2,339,715	616,737	2,313,966	21,440	58,460	-	430,000
Net Revenue over Expenses	57,470	-	(163,664)	(665,586)	403,079	(294,091)	29,664	36,160	23,622	(373,740)
Fund Balance** at 9/30/2018	2,104,462	2,104,462	2,593,421	2,593,421	3,096,200	3,096,200	2,492,274	2,492,274	1,314,729	1,314,729
Change in Fund Balance	57,470	-	(163,664)	(665,586)	403,079	(294,091)	29,664	36,160	23,622	(373,740)
Fund Balance YTD	2,161,932	2,104,462	2,429,757	1,927,835	3,499,279	2,802,109	2,521,938	2,528,434	1,338,351	940,989
CASH IN BANKS										
Cash in Combined Checking	52,489		57,141		78,512		(31,597)		88,502	
LGIP	2,312,394		2,650,717		1,913,095		2,522,619		1,429,888	
LGIP	15,161				593,518					
LGIP	40,815				814,771	Biosolids				
Piper Jaffrey Investment							-			
				-						
				-						

* For Revenue detail, please see ***General Fund Cash Flow Comparison*** .

** Cash Fund Balance, does not included depreciable assets in proprietary funds. Unaudited.

CASH FLOW ANALYSIS FOR FIRST SIX MONTHS OF FISCAL YEAR

		FYE 19		FYE 18		FYE 17		FYE 16	
GENERAL FUND REVENUE		CURRENT YEAR		PREVIOUS YEAR		PREVIOUS YEAR		PREVIOUS YEAR	
Acct No	Account Description	at 3/31/2019	Budget	at 3/31/2018	Budget	at 3/31/2017	Budget	at 3/31/2016	Budget
100-00-31001	Property Taxes from County	1,520,524	2,569,002	1,511,834	2,449,925	1,368,353	2,358,605	1,361,483	2,288,530
100-00-31009	Sales Tax Revenue through County	93,659	164,614	84,899	154,592	75,609	138,405	67,941	125,338
100-00-31910	Penalties & Interest On Taxes	8,884	14,120	5,318	14,817	3,581	10,331	4,675	10,000
100-00-31911	Motor Vehicle Fines through Co	24,128	50,000	20,034	50,000	20,956	40,500	19,198	35,000
100-00-32205	Alcohol Catering Licenses	60	4,000	120	4,000	120	3,000	480	1,600
100-00-32209	Police Security				0	0	10,000	-	10,000
100-00-32210	Building Permits	34,979	301,912	66,167	262,500	62,028	175,000	53,733	123,600
100-00-32211	Business Licenses	15,060	42,500	11,390	45,000	10,395	40,000	12,887	40,000
100-00-32212	Muni Code Violations	35	0	120	4,000	0		1,110	
100-00-32213	Business Licenses - LOT (Incl 1% Air)	290,228	621,300	274,579	615,300	271,567	595,000	239,644	430,000
100-00-32215	Donations-Fireworks	25	15,000	100	15,000	1,064	15,000	-	15,000
100-00-32216	Donations- Miscellaneous	21,142	25,000	23,539	25,000	13,540	19,500	12,697	10,000
100-00-32220	Encroachment Permits	2,075	13,742	1,000	13,088	2,425	5,000	2,175	5,000
100-00-32230	Franchises-Cable T.V.	38,521	79,583	39,176	79,583	38,471	73,000	37,811	74,351
100-00-32234	Banner Fees	2,500	6,000	2,200	7,000	2,220	6,000	2,200	6,000
100-00-32235	Franchise Fees-Idaho Power	26,629	65,900	28,714	60,900	27,135	58,000	26,596	58,000
100-00-32236	Franchises-Intermountain Gas	22,755	73,500	25,333	73,500	24,650	70,000	25,476	69,064
100-00-32237	Rubbish Company Franchise Fees	37,338	75,330	36,310	75,330	41,560	71,743	34,226	70,718
100-00-32257	Library Fines & Memberships	6,057	19,000	7,004	18,000	8,617	18,000	7,792	18,000
100-00-32265	Park Rental Fees	2,475	20,000	3,350	20,000	3,700	20,000	4,275	20,000
100-00-32266	Hailey Rodeo Park Rental Fees		19,000	0	19,000	0	17,000	2,325	17,000
100-00-32273	Property Sales	350	10,000	2,300	5,000	0	500		
100-00-32280	R. V. Dump Fees		1,000	205	1,000	231	750	171	600
100-00-32286	Sign and Fence Permits	730	3,000	816	4,500	840	3,000	1,060	2,000
100-00-32290	Fire Dept Permits	6,368	21,635	5,046	20,607	5,552	7,210	4,760	7,210
100-00-32294	Subdivision Inspection Permits	0	2,000	0	2,000	0	500	-	500
100-00-32296	Zoning Applications	14,363	35,000	29,688	24,000	19,921	16,000	6,759	14,000
100-00-32298	Maps, Copies & Postage	1,911	9,500	7,251	8,000	4,581	4,000	1,172	2,600
100-00-32413	Interest Earned	26,487	40,000	14,556	10,000	5,113	3,000	1,879	2,000
100-00-32415	Refunds	8,013	24,000	11,898	12,000	1,418	12,000	5,060	12,000
100-00-32417	Mutual Aid Reimbursements	0	0	24,454	20,000	70,923	7,135	47,858	25,933
100-00-33510	State Shared Liquor Apport.	40,571	198,245	39,649	181,838	36,239	154,954	33,080	151,916
100-00-33550	*State Shared Sales Tax*	131,302	*506,954*	*123,529*	*495,062*	*115,218*	*450,763*	106,454	*428,582*
100-00-33560	*State Shared Highway Users Fund*	*103,153*	*384,904*	*95,927*	*370,451*	*93,862*	*353,317*	*95,926*	*339,902*
100-00-33570	*State Shared Grant*	*3,000*		*1,000*	*0*	*43,202*	*51,000*	*5,779*	3,395
100-00-34000	Recycling Outreach CCD Contract	6,223	12,000	6,052	12,000	6,927	11,957	5,704	11,786
100-00-34003	Rubbish Bookkeeping Contract	37,338	75,330	36,310	75,330	41,559	71,753	34,226	70,728
100-00-34004	Police Security Contracts	1,632	3,500	1,632	3,500	1,360	3,135	816	3,135
100-00-34006	Police Security Contracts-School	180,354	180,353	175,208	175,100	170,105	170,000	82,575	160,000
100-00-34007	Bellevue Marshall's Office					0		-	51,300
100-00-34008	WR Assistant Chief JOA	44,714	89,427	49,175	86,822	42,150	84,293	41,320	82,640
	GENERAL FUND REVENUE	2,753,583	5,776,351	2,765,883	5,513,745	2,635,192	5,149,351	2,391,323	4,797,428
	Rev. Dif from previous year	**(12,300)**		130,691		243,869		(74,141)	
GENERAL FUND EXPENSES									
	LEGISLATIVE	125,263	323,320	117,106	296,944	128,740	283,018	105,348	260,520
	FINANCE	155,571	355,511	135,287	324,335	127,045	314,767	146,975	314,470
	COMMUNITY DEVELOPMENT	176,984	424,437	135,237	369,504	127,366	274,067	117,808	267,480
	POLICE	837,339	1,562,004	773,608	1,521,338	761,977	1,475,137	716,236	1,473,455
	STREET	692,499	1,340,753	456,550	1,309,195	659,759	1,153,481	542,586	987,181
	ENGINEER/PUBLIC WORKS	36,004	107,110	43,577	95,295	43,552	117,283	41,365	125,372
	LIBRARY	301,842	579,565	278,455	560,574	265,228	544,092	250,600	510,323
	PARKS	104,048	448,909	80,932	435,848	88,668	420,809	46,257	344,823
	FIRE	266,563	634,742	262,620	600,712	260,934	566,697	216,629	513,804
	TOTAL EXPENSES	2,696,113	5,776,351	2,283,372	5,513,745	2,463,269	5,149,351	2,183,804	4,797,428
	General Fund Balance	57,469	0	482,511	0	171,923	-	207,519	-
PROPRIETARY FUNDS									
	WATER FUND REVENUE	**428,523**	1,674,129	431,935	1,696,629	432,223	1,602,129	429,275	1,689,573
	WATER FUND EXPENSES	**592,187**	2,339,715	439,309	2,134,473	478,091	1,918,403	511,219	1,651,289
	WATER FUND BALANCE	(163,664)	(665,586)	(7,374)	(437,844)	(45,868)	(316,274)	(81,944)	38,284
	WASTE WATER FUND REVENUE	**1,019,816**	2,019,875	1,045,725	1,994,875	1,013,026	1,989,175	846,977	1,957,361
	WASTE WATER FUND EXPENSES	**616,737**	2,313,966	719,983	2,376,898	691,925	2,142,318	548,637	2,214,161
	WASTE WATER FUND BALANCE	403,079	(294,091)	325,742	(382,023)	321,101	(153,143)	298,340	(256,800)
	WATER replacementFUND REVENUE	**51,104**	94,620	54,285	94,620	55,894	58,460	38,211	(256,800)
	WATER replacement FUND EXPENSES	**21,440**	58,460	26,857	58,460	-	58,460	16,754	88,000
	WATER replacement FUND BALANCE	29,664	36,160	27,428	36,160	55,894	0	21,457	(344,800)
	WASTE WATER replacement FUND REVENUE	**23,622**	56,260	36,480	56,260	29,373	82,680	23,614	76,000
	WASTE WATER replacement FUND EXPENSES	**0**	430,000	-	430,000	-	82,680	-	122,966
	WASTE WATER replacement FUND BALANCE	23,622	(373,740)	36,480	(373,740)	29,373	0	23,614	(46,966)

CITY OF HAILEY LOCAL OPTION TAX RECEIPT AND EXPENDITURE ANALYSIS AND CASH FLOW

3/31/2019

EXPENDITURE DESCRIPTION	MONTH	PAYMENTS	Air Services	CHAMBER	MT RIDES	EMERGENCY SERVICES	TOTAL EXPENSES	1% Air	RECEIPTS	% Chg	LOT BALANCE
ACCUMULATIVE TOTALS THROUGH 9/30/06		$0.00	Board	$0.00		$0.00			$92,718.67		
FISCAL YEAR ENDING 9/30/07	FYE 06	$234,196.00		$10,000.00	$38,000.00	$100,000.00	$382,196.00		$368,300.45		
ACCUMULATIVE TOTALS THROUGH 9/30/07	FYE 07	$234,196.00		$10,000.00	$38,000.00	$100,000.00	$382,196.00		$461,019.12		
FISCAL YEAR ENDING 9/30/08		$294,289.32		$49,343.95	$0.00	$120,000.00	$463,633.27		$376,920.49	2%	
ACCUMULATIVE TOTALS THROUGH 9/30/08		$528,485.32		$59,343.95	$38,000.00	$220,000.00	$845,829.27		$837,939.61		
FISCAL YEAR ENDING 9/30/09		$146,490.24		$74,138.00	$70,000.00	$13,900.00	$304,528.24		$311,640.20	-17.32%	
ACCUMULATIVE TOTALS THROUGH 9/30/09		$674,975.56		$133,481.95	$108,000.00	$233,900.00	$1,150,357.51		$1,149,579.81		
FISCAL YEAR ENDING 9/30/10		$167,474.64		$69,000.00	$75,000.00	$0.00	$311,474.64		$312,734.63	0.35%	$482.29
ACCUMULATIVE TOTALS THROUGH 9/30/10		$842,450.20		$202,481.95	$183,000.00	$233,900.00	$1,461,832.15		$1,462,314.44		
FISCAL YEAR ENDING 9/30/11		$59,700.00		$68,000.00	$75,000.00	$97,300.00	$300,000.00		$324,478.37	3.76%	
ACCUMULATIVE TOTALS THROUGH 9/30/11		$902,150.20		$270,481.95	$258,000.00	$331,200.00	$1,761,832.15		$1,786,792.81		
FISCAL YEAR ENDING 9/30/12		$153,130.03		$61,000.00	$65,000.00	$82,200.00	$361,330.03		$333,327.35	2.73%	
ACCUMULATIVE TOTALS THROUGH 9/30/12		$1,055,280.23		$331,481.95	$323,000.00	$413,400.00	$2,123,162.18		$2,120,120.16		
FISCAL YEAR ENDING 9/30/13		$151,890.15		$61,000.00	$65,000.00	$68,000.00	$345,890.15		$348,890.15	4.67%	
ACCUMULATIVE TOTALS THROUGH 9/30/13		$1,207,170.38		$392,481.95	$388,000.00	$481,400.00	$2,469,052.33		$2,469,010.31		
FISCAL YEAR ENDING 9/30/14		$124,009.66	*$47,409.27*	$61,000.00	$68,000.00	$100,000.00	$400,418.93	*$48,774.97*	$366,634.59	5.09%	
ACCUMULATIVE TOTALS THROUGH 9/30/14		$1,331,180.04	*$47,409.27*	$453,481.95	$456,000.00	$581,400.00	$2,869,471.26	*$48,774.97*	$2,835,644.90		$14,948.61
FISCAL YEAR ENDING 9/30/15		$186,664.65	*$70,087.79*	$61,000.00	$68,000.00	$96,787.24	$482,539.68	*$72,106.78*	$401,126.16	9.41%	
ACCUMULATIVE TOTALS THROUGH 9/30/15		$1,517,844.69	*$117,497.06*	$514,481.95	$524,000.00	$678,187.24	$3,352,010.94	*$120,881.75*	$3,236,771.06		$5,641.87
FISCAL YEAR ENDING 9/30/16		$202,168.97	*$83,129.35*	$61,000.00	$68,000.00	$107,000.00	$521,298.32	$85,524.02	$450,912.25	12.41%	
ACCUMULATIVE TOTALS THROUGH 9/30/16		$1,720,013.66	*$200,626.41*	$575,481.95	$592,000.00	$785,187.24	$3,873,309.26	*$206,405.77*	$3,687,683.31		$20,779.82
FISCAL YEAR ENDING 9/30/17		$239,500.00	*$93,456.19*	$65,000.00	$72,500.00	$138,000.00	$608,456.20	*$96,148.34*	$498,284.09	10.51%	
ACCUMULATIVE TOTALS THROUGH 9/30/17		$1,959,513.66	*$294,082.60*	$640,481.95	$664,500.00	$923,187.24	$4,481,765.46	*$302,554.11*	$4,185,967.40		$6,756.06
Fire Dept	Oct-17		$7,799.05	$0.00		$6,400.00	$14,199.05	$8,023.71	$43,111.47	6.3%	$43,692.19
Downtown Beautification, Streets Maint	Nov-17	$49,250.00	$4,264.44	$0.00		$6,400.00	$59,914.44	$4,387.28	$29,971.31	-1.5%	$18,136.35
	Dec-17		$4,457.45	$0.00	$18,750.00	$6,400.00	$29,607.45	$4,585.85	$26,373.01	-1.4%	$19,487.76
Downtown Beautification, Streets Maint	Jan-18	$49,250.00	$7,146.39	$13,676.45		$19,400.00	$89,472.84	$7,352.25	$42,249.75	6.2%	($20,383.08)
	Feb-18		$10,275.73	$0.00		$6,400.00	$16,675.73	$10,571.74	$47,148.93	-5.2%	$20,661.86
Downtown Beautification, Streets Maint	Mar-18	$49,250.00	$8,268.73	$7,322.99	$18,750.00	$6,400.00	$89,991.72	$8,506.92	$42,296.55	1.2%	($18,526.38)
	Apr-18		$6,976.01	$0.00		$6,400.00	$13,376.01	$7,176.96	$38,459.46	1.4%	$13,734.03
Downtown Beautification, Parks & Streets Maint	May-18	$49,250.00	$2,945.86	$6,304.01		$6,400.00	$64,899.87	$3,030.72	$23,399.96	-12.4%	($24,735.16)
	Jun-18		$2,919.01	$7,456.66	$18,750.00	$6,400.00	$35,525.67	$3,003.10	$24,936.24	3.8%	($32,321.49)
Downtown Beautification, Parks & Streets Maint	Jul-18	$49,250.00	$6,462.71	$0.00		$6,400.00	$62,112.71	$6,648.88	$39,382.26	-4.7%	($48,403.06)
	Aug-18		$16,093.49	$27,199.37		$6,400.00	$49,692.86	$16,557.09	$71,706.72	0.2%	($9,832.11)
Downtown Beautification, Parks & Streets Maint	Sep-18	$49,250.00	$14,406.63	$3,040.52	$18,750.00	$6,400.00	$91,847.15	$14,821.64	$65,252.81	-3.6%	($21,604.82)
FISCAL YEAR ENDING 9/30/18		$295,500.00	*$92,015.49*	$65,000.00	$75,000.00	$89,800.00	$617,315.49	*$94,666.14*	$494,288.47	-0.80%	
ACCUMULATIVE TOTALS THROUGH 9/30/18		$2,255,013.66	*$386,098.09*	$705,481.95	$739,500.00	$1,012,987.24	$5,099,080.95	*$397,220.25*	$4,680,255.87		($21,604.82)
Fire Dept	Oct-18		$8,750.56	$0.00		$6,500.00	$15,250.56	$9,002.63	$47,757.20	10.8%	$19,904.45
Downtown Beautification, Streets Maint	Nov-18	$44,591.67	$6,046.14	$2,880.14		$6,500.00	$60,017.95	$6,220.31	$38,967.98	30.0%	$5,074.79
	Dec-18		$3,549.43	$8,742.74	$19,687.50	$19,500.00	$51,479.67	$3,651.68	$25,984.16	-1.5%	($16,769.04)
Downtown Beautification, Streets Maint	Jan-19	$44,591.67	$7,229.05	$7,618.02		$6,500.00	$65,938.74	$7,437.29	$43,719.48	3.5%	($31,551.01)
	Feb-19		$10,718.55	$2,992.67		$6,500.00	$20,211.22	$11,027.31	$50,838.77	7.8%	$10,103.86
Downtown Beautification, Streets Maint	Mar-19	$44,591.67	$6,970.85	$3,009.94	$19,687.50	$6,500.00	$80,759.96	$7,171.66	$38,039.01	-10.1%	($25,445.43)
	Apr-19		$6,976.01	$6,458.33		$6,500.00	$19,934.34	$7,176.96	$38,459.46	0.0%	$256.65
Downtown Beautification, Parks & Streets Maint	May-19	$44,591.67	$2,945.86	$6,458.33		$6,500.00	$60,495.86	$3,030.72	$23,399.96	0.0%	($33,808.54)
Fireworks Endowment	Jun-19	$2,500.00	$2,919.01	$6,458.33	$19,687.50	$6,500.00	$38,064.85	$3,003.10	$24,936.24	0.0%	($43,934.04)
Downtown Beautification, Parks & Streets Maint	Jul-19	$44,591.67	$6,462.71	$6,458.33		$6,500.00	$64,012.71	$6,648.88	$39,382.26	0.0%	($61,915.62)
Hailey Arts Commission	Aug-19	$8,000.00	$19,025.20	$19,964.82		$6,500.00	$53,490.02	$19,573.25	$89,562.67	24.9%	($6,269.72)
Downtown Beautification, Parks & Streets Maint	Sep-19	$44,591.65	$14,406.63	$6,458.33	$19,687.50	$6,500.00	$91,644.12	$14,821.64	$65,252.81	0.0%	($17,839.39)
FISCAL YEAR ENDING 9/30/19		$278,050.00	*$96,000.00*	$77,500.00	$78,750.00	$91,000.00	$621,300.00	*$98,765.43*	$526,300.00	6.48%	
ACCUMULATIVE TOTALS THROUGH 9/30/19		$2,533,063.66	*$482,098.08*	$782,981.95	$818,250.00	$1,103,987.24	$5,720,380.95	*$495,985.68*	$5,206,555.87		

Year-to-date change +6.12% up from FY18, up 7.10% v FY17, 20.73% v FY16, +36.84% compared with FY 15, +57.38% compared with FY 14, +58.29% compared with FY 13, +65.68% when compared with FY 12, +77.97% compared with FY 11 and +74.74% compared with FY10

Month of L.O.T. Payment to Retail Establishment (City receives in month following payment to business) (at 6/29/12)		Lodging & Rental Cars 3% Tax (10 Businesses)	Short Term Rentals 3% (29 ShortTerm sites) 1/31/2019	1% Air	Alcohol Beverages 2% Tax (24 Businesses)	Restaurant Food 1% Tax (32 Businesses)	Monthly Total	Penalty
	FYE 9/30/2006 (3 months collected in firs	$79,998.51			$11,959.47	$31,274.14	$123,232.12	$ -
	FYE 9/30/2007	$219,816.63			$47,957.72	$105,888.56	$373,662.91	$346.34
	FYE 9/30/2008	$215,375.75			$45,661.79	$110,790.35	$371,827.89	$1,235.36
	FYE 9/30/2009	$163,489.38			$40,465.86	$102,727.58	$306,682.82	$1,093.57
	FYE 9/30/2010	$163,137.76	*$216.00*		$43,749.89	$104,365.59	$311,253.24	$587.02
	FYE 9/30/2011	$158,010.54	*$94.84*		$45,845.48	$111,747.96	$315,603.98	$750.76
	FYE 9/30/2012	$170,970.28	*$258.21*		$48,144.39	$115,899.49	$335,014.16	$579.20
	FYE 9/30/2013	$180,541.81	*$316.92*		$48,526.08	$119,782.37	$348,850.26	$655.81
			Short Term Lodging	1% Air				
	FYE 9/30/2014	$194,566.46	*$468.95*	$54,810.31	$49,229.77	$123,960.08	$422,566.62	$841.58
	October	$12,691.14		$4,230.38	$3,742.71	$10,462.09	$31,126.32	
	November	$7,101.44		$2,367.15	$3,284.25	$8,615.01	$21,367.85	$8.25
	December	$13,481.33		$4,493.78	$4,732.64	$10,604.34	$33,312.09	$6.24
2015	January	$25,612.11		$8,537.37	$4,056.87	$10,211.62	$48,417.97	$416.85
	February	$17,063.45		$5,687.82	$3,908.54	$8,999.06	$35,658.86	$18.54
	March	$17,258.20		$5,752.73	$3,841.35	$10,146.58	$36,998.86	
	April	$7,645.85		$2,548.62	$4,570.96	$9,591.02	$24,356.45	$7.19
	May	$9,329.27		$3,109.76	$4,314.35	$11,239.82	$27,993.19	$31.04
	June	$15,918.40		$5,306.13	$4,227.42	$12,415.50	$37,867.45	$40.39
	July	$35,824.33		$11,941.44	$5,590.29	$15,277.28	$68,633.34	$431.82
	August	$36,288.75		$12,096.25	$5,133.03	$14,215.68	$67,733.71	$291.78
	September	$19,662.73		$6,554.24	$4,242.39	$11,874.48	$42,333.84	$78.45
	FYE 9/30/2015	$217,876.99	*$797.14*	$72,625.66	$51,644.80	$133,652.48	$475,799.93	$1,330.55
	October	$11,899.81		$3,966.60	$5,292.77	$13,947.77	$35,106.95	$105.80
	November	$8,327.49		$2,775.83	$3,565.44	$9,064.42	$23,733.18	$28.26
	December	$17,360.55		$5,786.85	$4,930.31	$12,058.01	$40,135.72	$319.07
2016	January	$31,143.56		$10,381.19	$4,206.79	$9,221.14	$54,952.68	$278.27
	February	$21,003.14		$7,001.05	$4,084.37	$10,233.65	$42,322.20	$562.37
	March	$20,500.88		$6,833.63	$4,065.98	$10,031.10	$41,431.58	$29.24
	April	$9,296.36		$3,098.79	$3,609.19	$10,033.39	$26,037.73	$43.99
	May	$9,723.02		$3,241.01	$3,907.26	$10,786.14	$27,657.42	$21.16
	June	$20,961.08	*$790.97*	$6,987.03	$3,614.62	$12,413.73	$44,767.43	$431.63
	July	$44,455.31	*$1,631.03*	$15,362.11	$5,981.69	$15,527.67	$82,957.81	$258.70
	August	$40,581.52	$164.84	$13,582.12	$5,232.05	$14,255.42	$73,815.94	
	September	$24,016.60	$1,008.91	$8,341.84	$4,594.61	$13,087.39	$51,049.35	$112.93
	FYE 9/30/2016	$259,269.30	$3,595.75	$87,358.03	$53,085.08	$140,659.83	$543,967.99	$2,191.42
	October	$11,324.80	$198.69	$3,841.16	$4,716.23	$11,768.22	$31,849.10	$225.45
	November	$10,679.94	$254.88	$3,644.94	$3,724.29	$9,652.70	$27,956.75	$185.97
	December	$19,895.63	$1,213.96	$7,036.53	$5,231.50	$12,088.16	$45,465.78	$23.27
2017	January	$33,836.28	$104.25	$11,313.51	$4,484.51	$11,058.08	$60,796.63	$32.72
	February	$25,161.36	$141.54	$8,434.30	$4,314.73	$10,765.56	$48,817.49	$673.49
	March	$21,701.41	$961.64	$7,554.35	$4,559.88	$11,445.78	$46,223.05	$78.86
	April	$11,793.08	$118.68	$3,970.59	$3,720.34	$10,376.46	$29,979.14	$282.05
	May	$8,837.87	$57.39	$2,965.09	$3,984.51	$11,607.10	$27,451.95	$83.13
	June	$21,378.98	*$669.73*	$7,349.57	$4,472.98	$14,092.52	$47,963.77	$22.68
	July	$49,282.56	*$103.56*	$16,462.04	$6,839.39	$15,014.21	$87,701.76	$141.09
	August	$45,215.11	$488.14	$15,234.42	$5,536.84	$15,270.28	$81,744.78	$176.94
	September	$23,426.65	$644.48	$8,023.71	$4,400.50	$12,732.48	$49,227.81	$18.68
	FYE 9/30/2017	$282,533.65	$4,956.92	$95,830.19	$55,985.70	$145,871.55	$585,178.01	$1,944.33
	October	$12,988.91	$172.92	$4,387.28	$4,525.47	$12,148.44	$34,223.01	$44.89
	November	$13,559.97	$197.58	$4,585.85	$3,914.71	$9,882.57	$32,140.68	$349.44
	December	$21,141.61	$915.13	$7,352.25	$5,436.18	$12,984.48	$47,829.64	$116.77
2018	January	$31,381.81	$333.41	$10,571.74	$4,578.33	$11,044.17	$57,909.45	$88.10
	February	$25,381.49	$139.28	$8,506.92	$4,201.95	$10,467.08	$48,696.71	$1,106.86
	March	$20,771.12	$759.75	$7,176.96	$4,745.30	$11,400.11	$44,853.24	$137.14
	April	$9,064.41	$27.75	$3,030.72	$3,886.69	$10,391.44	$26,401.01	$58.44
	May	$8,812.25	$197.05	$3,003.10	$4,055.27	$12,397.85	$28,465.51	$43.40
	June	$18,840.85	$1,105.80	$6,648.88	$4,601.51	$15,584.68	$46,781.72	$93.33
	July	$48,472.58	*$1,198.69*	$16,557.09	$6,451.58	$17,049.37	$89,729.30	$75.30
	August	$43,491.36	$973.55	$14,821.64	$5,721.20	$15,700.78	$80,708.52	$33.99
	September	$25,394.34	$1,613.55	$9,002.63	$4,806.37	$14,216.85	$55,033.74	$245.37
	FYE 9/30/2018	$279,300.67	$7,634.44	$95,645.04	$56,924.56	$153,267.82	$592,772.53	$2,393.03
	October	$18,292.79	$368.13	$6,220.31	$5,450.50	$13,233.87	$43,565.60	$269.05
	November	$10,896.51	$58.53	$3,651.68	$4,811.53	$11,207.52	$30,625.77	$15.11
	December	$20,800.13	$1,511.72	$7,437.29	$6,460.19	$13,829.14	$50,038.47	$137.19
2019	January	$32,870.60	$211.33	$11,027.31	$5,029.50	$11,561.44	$60,700.18	$29.66
	February	$21,063.91	$451.08	$7,171.66	$4,776.71	$10,801.53	$44,264.89	$42.77
	FYE 9/30/2019	$103,923.95	$2,600.79	$35,508.24	$26,528.43	$60,633.50	$229,194.91	$493.78
	GRAND TOTAL SINCE INCEPTION	$2,688,811.68	$20,939.95	$441,777.47	$625,709.02	$1,560,521.30	$5,335,607.36	$14,442.75

CASH FLOW of 1% LOT for FYE 18 (October - September revenues and reciept of funds)

		FY18 actual	FY18 actual	FY19 Budget	FY19 Budget	FY19 Budget	FY19 Actual	FY19 Actual					
HAILEY		BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	*Bud net*	BED/CAR3%	BED/CAR1%		TOTAL	TOTAL 1%	MINUS COST	NET
OCT		13,161.83	4,387.28	13,200.00	4,400.00	*4,276.80*	18,660.92	6,220.31		6,220.31	6,220.31	(174.17)	6,046.14
NOV		13,757.55	4,585.85	13,800.00	4,600.00	*4,471.20*	10,955.04	3,651.68		3,651.68	3,651.68	(102.25)	3,549.43
DEC		22,056.74	7,352.25	22,000.00	7,333.33	*7,128.00*	22,311.85	7,437.28		7,437.28	7,437.28	(208.24)	7,229.04
JAN		31,715.22	10,571.74	31,500.00	10,500.00	*10,206.00*	33,081.99	11,027.33		11,027.33	11,027.33	*(308.77)*	10,718.56
FEB		25,520.77	8,506.92	25,600.00	8,533.33	*8,294.40*	21,514.99	7,171.65		7,171.65	7,171.65	(200.81)	6,970.85
MAR		21,530.87	7,176.96	22,000.00	7,333.33	*7,128.00*				0.00	0.00	0.00	0.00
APR		9,092.16	3,030.72	9,100.00	3,033.33	*2,948.40*				0.00	0.00	0.00	0.00
MAY		9,009.30	3,003.10	9,100.00	3,033.33	*2,948.40*				0.00	0.00	0.00	0.00
JUNE		19,946.65	6,648.88	20,000.00	6,666.67	*6,480.00*				0.00	0.00	0.00	0.00
JULY		49,671.27	16,557.09	49,900.00	16,633.33	*16,167.60*				0.00	0.00	0.00	0.00
AUG		44,464.91	14,821.64	44,800.00	14,933.33	*14,515.20*				0.00	0.00	0.00	0.00
SEPT		27,007.89	9,002.63	27,000.00	9,000.00	*8,748.00*				0.00	0.00	0.00	0.00
										0	0	0	0
										0	0	0	0
										0	0	0	0
Total		**286,935.16**	**95,645.05**	**288,000.00**	**96,000.00**	***93,312.00***	**106,524.79**	**35,508.26**			**35,508.26**	**(994.23)**	**34,514.03**
					93,312.00								
										TOTAL FY	35,508.26		

PAYABLE: SUN VALLEY AIR SERVICES BOARD

ACCOUNT CODE: 100-10-41707

email Kathleen kschwartzenberger@ketchumidaho.gov

25% SLR Helper agreement	***1,250.00***
25% Attorney DEC Airbnb agreement	***284.38***
Costs to date related to 1% Air	***1,534.38***

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	TOTAL	Budgeted 77500
Visitor Inquiries:														Yet to expend
Total Number of Members	367	369	367	362	358	357							2,180	
E-mails answered	67	91	61	71	90	83							463	
Visitor Count	162	427	106	129	100	121							1,045	
Phone Inquiries	185	161	111	157	84	114							812	
Relocation Packets/Information	6	0	0	4	6	1							17	
Referrals to Local Businesses	75	71	70	61	50	121							448	
Press Releases/Articles	7	6	5	2	4	4							28	
Website Unique Visitors	3,076	2,424	2,483	4,392	3,698	522							16,595	
Website Total Visits	3,625	3,144	3,038	5,000	4,273	668							19,748	
Website Pages	6,862	958	737	774	661	718							10,710	
Facebook Posts	121	152	158	208	302	358							1,299	
Facebook Fans	9,499	9,489	9,563	9,570	9,589	9,590							57,300	
Facebook Videos (unique Views)	9,584	2,252	20,627	3,813	11,769	12,034							60,079	
Facebook Total Reach (unique users)	43,274	30,814	75,037	53,916	89,925	79,502							372,468	
Special Events/ Business Promotion														77,500 Budget
Arborfest (May)													-	
Crosstoberfest (October)													-	
Skijoring													-	
Fiddler's State Championship													-	
Flowers on Main St													-	
5B Father's Day Bash (June)													-	
Halloween Hoopla (October)													-	
Holiday Hoopla (December)		1,694.55	1,098.35										2,792.90	
July 4th Days of the Old West (July)					200.00	125.00							325.00	
Memorial Day (May)													-	
Rodeos (July, Aug, Sept)													-	
Sheep Town Drags (June)													-	
Skate Complex (Hailey Ice)				3,445.00									3,445.00	
Trailing of the Sheep (October)													-	
Turkey Trot		4,343.42											4,343.42	
Wood River Valley Harvestfest (September)													-	
Promote Hailey/business													-	
Event Insurance													-	
Copies	31.91	61.35	35.15										128.41	
Website Updates													-	
Misc./Event supplies													-	
Event Administration													-	
Visitor Center Staffing	2,757.00	2,562.18	2,958.28	2,881.43	2,635.85	2,600.47							16,395.21	
Meeting Travel Expense					164.10								164.10	
Telephone/Internet	81.24	81.24	81.24	81.24									324.96	
Computer Exp/Dropbox	9.99			30.00	9.99								49.98	
Brochures and Mailhouse													-	
TOTAL	**2,880.14**	**8,742.74**	**4,173.02**	**6,437.67**	**3,009.94**	**2,725.47**	-	-	-	-	-	-	**27,968.98**	77,500.00 Budget
													27,968.98	49,531.02 Bal Remaining
Less funds to Hailey Ice	2,880.14	8,742.74	4,173.02	2,992.67	3,009.94	2,725.47	-	-	-	-	-	-	24,523.98	

The Chamber- Hailey, Wood River Valley
LOT Transaction Detail
March 2019

Type	Date	Num	Name	Memo	Amount
50050 · Payroll & Benefit Expenses					
50057 · Salary Expense					
50052 · Visitor Services					
Paycheck	03/15/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	1,170.00
Paycheck	03/29/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	1,095.00
Total 50052 · Visitor Services					2,265.00
50057 · Salary Expense - Other					
Paycheck	03/15/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	0.00
Paycheck	03/15/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	120.00
Paycheck	03/29/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	0.00
Paycheck	03/29/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	0.00
Total 50057 · Salary Expense - Other					120.00
Total 50057 · Salary Expense					2,385.00
50060 · Payroll Taxes					
Paycheck	03/15/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	79.98
Paycheck	03/15/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	18.70
Paycheck	03/15/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	7.74
Paycheck	03/15/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	11.55
Paycheck	03/29/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	67.89
Paycheck	03/29/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	15.88
Paycheck	03/29/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	3.93
Paycheck	03/29/2019	DD1...	Spurling-Wright, Linds...	Direct Deposit	9.80
Total 50060 · Payroll Taxes					215.47
Total 50050 · Payroll & Benefit Expenses					2,600.47
60300 · License & Permit Exp.					
Check	03/25/2019	11648	City of Hailey Services	Permit - 4th of July...	125.00
Total 60300 · License & Permit Exp.					125.00
TOTAL					**2,725.47**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	TOTAL	Budgeted	77500
Visitor Inquiries:														Yet to expend	
Total Number of Members	367	369	367	362	358								1,823		
E-mails answered	67	91	61	71	90								380		
Visitor Count	162	427	106	129	100								924		
Phone Inquiries	185	161	111	157	84								698		
Relocation Packets/Information	6	0	0	4	6								16		
Referrals to Local Businesses	75	71	70	61	50								327		
Press Releases/Articles	7	6	5	2	4								24		
Website Unique Visitors	3,076	2,424	2,483	4,392	3,698								16,073		
Website Total Visits	3,625	3,144	3,038	5,000	4,273								19,080		
Website Pages	6,862	958	737	774	661								9,992		
Facebook Posts	121	152	158	208	302								941		
Facebook Fans	9,499	9,489	9,563	9,570	9,589								47,710		
Facebook Videos (unique Views)	9,584	2,252	20,627	3,813	11,769								48,045		
Facebook Total Reach (unique users)	43,274	30,814	75,037	53,916	89,925								292,966		
Special Events/ Business Promotion														77,500	Budget
Arborfest (May)													-		
Crosstoberfest (October)													-		
Skijoring													-		
Fiddler's State Championship													-		
Flowers on Main St													-		
5B Father's Day Bash (June)													-		
Halloween Hoopla (October)													-		
Holiday Hoopla (December)		1,694.55	1,098.35										2,792.90		
July 4th Days of the Old West (July)					200.00								200.00		
Memorial Day (May)													-		
Rodeos (July, Aug, Sept)													-		
Sheep Town Drags (June)													-		
Skate Complex (Hailey Ice)				3,445.00									3,445.00		
Trailing of the Sheep (October)													-		
Turkey Trot		4,343.42											4,343.42		
Wood River Valley Harvestfest (September)													-		
Promote Hailey/business													-		
Event Insurance													-		
Copies	31.91	61.35	35.15										128.41		
Website Updates													-		
Misc./Event supplies													-		
Event Administration													-		
Visitor Center Staffing	2,757.00	2,562.18	2,958.28	2,881.43	2,635.85								13,794.74		
Meeting Travel Expense					164.10								164.10		
Telephone/Internet	81.24	81.24	81.24	81.24									324.96		
Computer Exp/Dropbox	9.99			30.00	9.99								49.98		
Brochures and Mailhouse													-		
TOTAL	**2,880.14**	**8,742.74**	**4,173.02**	**6,437.67**	**3,009.94**	-	-	-	-	-	-	-	**25,243.51**	77,500.00	Budget
													25,243.51	52,256.49	Bal Remaining
Less funds to Hailey Ice	2,880.14	8,742.74	4,173.02	2,992.67	3,009.94	-	-	-	-	-	-	-	21,798.51		

DEVELOPMENT IMPACT FEE CASH FLOW

3/31/2019

REVENUE

	FY8-15	*FYE 16*	*FYE 17*	*FYE 18*	*FYE 19*	*TOTALS*
		9/30/2016	9/30/2017	9/30/2018	3/31/2019	
DIF - PARKS	78,592	2,760	11,600	6,650	541	99,602
DIF - POLICE	51,620	*9,824*	*217*	-	-	61,661
DIF - TRANSP	300,309	91,812	73,123	42,775	10,357	508,018
DIF - FIRE	204,131	39,290	22,008	17,663	2,844	283,092
DIF - CIP	18,295	4,313	5,638	2,374	760	30,620
			WiseGuy agr			
	652,946	147,998	112,586	69,462	14,502	982,993

Int FYE 09	690.37	
Int FYE 10	572.52	
Int FYE 11	766.40	
Int FYE 12	588.57	
Int FYE 13	231.40	
Int FYE 14	186.99	
Int FYE 15	166.25	
Int FYE 16	716.45	
Int FYE 17	1,008.97	
Int FYE 18	2,505.63	
Int FYE 19	2,378.45	9,812.00
Expenses, actual and proposed thru FY18	(879,802.40)	
DIF bal	113,002.29	Incl interest
Cash in LGIP	212,067.41	

Difference (FY18 yet to expend: PW4P) (99,065.12)

RECAP BY CATEGORY, not including interest

	PARKS	*POLICE*	*TRANSPO*	*FIRE*	*CIP*	*TOTAL*
FEES	99,602	61,661	508,018	283,092	30,620	982,993
EXPENSES FYE 08			30,000			30,000
EXPENSES FYE 09,10				18,567		18,567
EXPENSES FYE 11	63,070					63,070
EXPENSES FYE 12	-		135,686	75,563	7,500	218,749
EXPENSES FYE 13	8,224					8,224
EXPENSES FYE 15			45,195		9,500	54,695
EXPENSES FYE 16	12,300	31,981	13,750	27,224		85,255
EXPENSES FYE 17		29,681		134,690		164,371
EXPENSES FYE 18			138,252			138,252
BALANCE to EXPEND	**16,008**	**(0)**	**145,135**	**27,048**	**13,620**	**201,810**
FY 19 Budgeted Expenses	16,000	-	42,000	27,000	13,620	82,620
Anticipated Bal 9/30/19	8	(0)	103,135	48	(0)	119,190

RECAP, WITH PROJECTED SPENDING OF DIF FOR CAPITAL PROJECTS FYE11-18

	PARKS	*POLICE*	*TRANSPO*	*FIRE*	*CIP*	*TOTAL*
Truck/Street Dept			(30,000)			
Skatepark Expansion	(22,070)					
Skatepark Irr. Syst	(21,000)	-			-	
RV Dump Station	(20,000)					
Fire Station Design				(18,567)		
Woodside Roundabout			(180,881)			
Firetruck - used				(75,563)		
R Caplan CIP update					(7,500)	
TischlerBise					(9,500)	
Skatepark	(8,224)					
FY16 Proposed and Spent:						
Snow Plow Wing			(13,750)			
HPD Station		***(25,634)***				
Park Projects	***(12,300)***					
Fire Truck FY 16				***(27,224)***		
Street Projects FY17						
Public Safety Bldg FY17		***(36,027)***		-		
Fire Truck FY 17				***(134,690)***		
~~***Broadford Road Bal CGP***~~			-			
Chipper/Spreader 30% 74K			***(22,325)***			
PW4P 2nd, Croy FY18			***(115,928)***			
PW4P Myrtle, etc FY19	***(16,000)***		***(42,000)***	***(27,000)***	***(13,620)***	
Total FYE 11-19 (budgeted)	99,594	61,661	404,883	283,044	30,620	879,802

3/31/2019

CITY OF HAILEY INVESTMENT REPORT

FUND	*Feb interest*	STATE INV POOL 2.562%	PIPER JAFF		TOTAL
GENERAL (includes Fireworks and PARK)		2,368,370.60			2,368,370.60
CAPITAL PROJECTS		596,833.91			596,833.91
CAPITAL PROJECTS	DIF Reserve	212,067.41			212,067.41
CAPITAL PROJECTS	Public Art	31,813.11			31,813.11
CAPITAL PROJECTS	Pathways 4 P	410,099.38			410,099.38
COLORADO GULCH ANNEX FEES		2,073.78			2,073.78
RODEO PARK PROPETY TAX RCPTS		330,775.53			330,775.53
WATER REVENUE		2,650,717.03			2,650,717.03
WASTE WATER REV		1,913,094.89			1,913,094.89
WASTE WATER BOND RESERVE		593,517.52			593,517.52
WASTE WATER BIOSOLIDS BOND		814,771.38			814,771.38
WATER REPLACEMENT		2,522,618.71	-		2,522,618.71
WASTE WATER REPLACEMENT		1,429,888.46			1,429,888.46
TOTAL		**13,876,641.71**	**-**	**-**	**13,876,641.71**

CITY OF HAILEY, IDAHO TREASURER'S QUARTERLY REPORT
FOR THE SECOND QUARTER ENDING 3/31/19 OF THE FISCAL YEAR ENDING SEPTEMBER 30, 2019

REVENUE	GENERAL FUND Year to Date	%	GRANT (1) & CAPITAL PROJECTS FUND Year to Date	%	GENERAL OBLIGATION BOND Year to Date	%	WATER AND SEWER BONDS Y - T - D	%	WATER USER FUND Y - T - D	%	SEWER USER FUND Y - T - D	%	WATER REPLCMNT FUND Y - T - D	%	SEWER REPLCMNT FUND Y - T - D	%	TOTAL CITY
TAXES	$ 1,623,067	59%	$ 2,730	#DIV/0!	$ 243,559	61%											$ 1,869,356
FEES	$ 675,673	44%	$ 107,679	23%			$ 376,925	52%	$ 351,598	23%	$ 719,816	50%	$ 51,104	54%	$ 23,622	42%	$ 2,306,417
STATE REV	$ 278,026	26%		0%							$ -						$ 278,026
CONTRACTS	$ 168,802	44%	$ 178,494	0%													$ 347,296
REFUNDS	$ 8,013	33%															$ 8,013
TRANSFERS (1)																	$ -
TRANSFERS (2)																	$ -
TOTAL	$ 2,753,581	48%	$ 288,903	25%	$ 243,559	61%	$ 376,925	52%	$ 351,598	23%	$ 719,816	50%	$ 51,104	54%	$ 23,622	42%	$ 4,809,108
EXPENSE																	
SALARY	$ 1,697,723	48%	$ 16,250						$ 280,410	42%	$ 305,319	39%					$ 2,299,702
CAPITAL	$ 59,804	135%	$ 308,269	14%					$ 116,965	13%	$ -	0%	$ 21,440	37%	$ -	0%	$ 506,478
OPERATIONS	$ 938,585	43%	$ 28,515						$ 167,693	27%	$ 202,725	27%					$ 1,337,518
BONDS			$ -		11,400	3%	$ 157,275	22%									$ 168,675
TOTALS	$ 2,696,112	47%	$ 353,034	17%	$ 11,400	3%	$ 157,275	22%	$ 565,068	26%	$ 508,044	29%	$ 21,440	37%	$ -	0%	$ 4,312,373
Cash - Revenues over or (under)Expenses	$ 57,469		$ (64,131)		$ 232,159		$ 219,650		$ (213,470)		$ 211,772		$ 29,664		$ 23,622		$ 496,735

(1) Grant expenses are reimbursed in period following expenditure

Citizens are invited to inspect detailed supporting records of the above financial statements at Hailey City Hall; 115 So Main Suite H or at www.HaileyCityHall.org

Becky Stokes, City Treasurer

Posted WWW.HAILEYCITYHALL.ORG April 15, 2019

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/19 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Consideration and motion to accept the bid from Idaho Materials & Construction to construct the Pathways for People Myrtle Street project, adopt Resolution 2019-____, authorizing the Mayor's signature and approving the Agreement with Idaho Materials & Construction for $714,061 contingent on receiving the certificate of liability and performance and payment bonds and issue the Notice to Proceed, contingent on the execution of the Agreement and receipt of the certificate and bonds by the City ACTION ITEM

This includes the following components:

1. Accepting the bid from Idaho Materials & Construction to construct the Pathways for People Myrtle Street Project
2. Adoption of Resolution 2019-____, authorizing the mayor to sign an Agreement with Idaho Materials & Construction for $714,061
3. Authorize the Mayor to issue a Notice to Proceed

   (The Agreement and Notice to Proceed are contingent on receipt of the certificate and bonds by the City in a timely manner.)

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Construction Bid
The City solicited bids for the Myrtle Street Pathways for People project From February 27th until the bid opening on March 22nd. Although staff contacted numerous contractors in addition to the advertisement, the City received only one response, which was from Idaho Materials & Construction (IMC). IMC was also the sole bidder and previously awarded the contract for the 2018 Pathways for People Project on 2nd Avenue and Croy Street.

IMC Bid:	$714,061
Engineer's Estimate:	$519,060

Funding Summary
The table below shows the funding sources applied to the Pathway for People Projects.

The IMC bid amount can be funded in full by the combination of the two line items shown at the bottom of the table, which are:

$519k from original Engineer's Estimate, and
$195k (Updated Bid Contingency)
$714,061

This leaves approximately $109,456 for other P4P related expenses such as a portion of the Wertheimer Trail.

Pathways for People Levy Amount Calculations

		Budget			
		Cost Estimate	Proposed		
			Levy	Grant	DIF
Sidewalk Grinding & Maintenance (Not Growth Eligible)	FY 2016	$33,500	$33,500		
Harmony Preliminary Engineering, Planning (Growth Eligible)	FY 2017	$61,750	$61,750		
Sidewalk Maintenance: Location TBD (Not Growth Eligible)	FY 2019	$66,500	$66,500		
Croy Street P4P AND Alternate 2 @ Church (Growth Eligible)	FY 2018	$362,333	$246,405		$115,928
2nd Ave P4P (Not Growth Eligible)	FY 2018	$67,225	$67,225		
Croy & 2nd Thermoplastic	FY 2018	$38,000	$38,000		
Myrtle Street Project Engineering: Galena (Growth Eligible)	FY 2019	$72,000			$72,000
Myrtle Street Project CE&I (Growth Eligible)	FY 2019	$78,000			$78,000
Myrtle Street Project Construction, Eng. Est. (Growth Eligible)	FY 2019	$519,060		$499,897	$19,163
Myrtle Street Project Cost: Bid Extra Contingency (Growth Eligible)	FY 2019	$195,001	$177,164		$17,837
Totals:			$690,544		$302,928
Remaining Levy available for Wertheimer or other projects:			$109,456		
Total P4P Levy Amount:			$800,000		

Considerations & Constraints

The sole project bid is in excess of the Engineer's Estimate. However, because this is a partial federally funded project via the Transportation Alternatives Program (TAP), certain restrictions exist:

> Federal Statute 23 CFR Chapter 1 §635.113 – Bid Opening and Bid Tabulations
> "Negotiation with contractors, during the period following the opening of bids and before the award of the contract shall not be permitted."

In summary, these restrictions state we cannot negotiate with the contractor prior to bid award but we can revise/reduce some line items after award via a change order process. Additionally, LHTAC has stated we cannot rebid or self-perform those items after removing them from the contract via the contemplated change order. (On prior projects like Woodside Blvd, self-performing was an option but only after detailed correspondence and validation with the funding entity; additional research can be performed on this option if desired.)

If a change order after award is the preferred option, then the final contract price will be determined by those negotiations. If change order negotiations are not successful then the award can be advanced as is, or nullified. If nullified the contractor might attempt a claim against the City.

As an alternative, the City could choose to rebid the project. By rebidding we could divide the contract into a smaller base bid plus a series of "bid alternatives". This would allow us to not award any or all of the alternatives, thereby allowing us to rebid them or self-perform. However, we are at risk of an increased bid through a re-bid process, particularly because there was only a single bidder. Additionally, a rebid process will extend the timeline. Current contract documents target a project substantial completion date of August 9th. If rebid, that date would likely extend by 4-6 weeks.

Recommendations

While it is unfortunate the single bid is well in excess of the anticipated project cost, there is funding available to cover the difference. By comparison LHTAC has recently bid two other TAP contracts in other areas and has stated a re-occurring trend for TAP projects under one million to exceed the estimated price by at least 50%.

Staff believes there is potential to reduce the contract price by approximately $50k via change order after award. Staff also believes that attempting to separately bid "alternatives" under a rebid scenario may achieve some cost advantage, but it is likely small and could result in an incomplete project or substantially extended timeline. Therefore, contract award followed by change order negotiations is the recommendation.

Motion Considerations:

1. Award the contract as is
2. Rebid the project
3.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: __ _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Building
___	Library	___	Planning	___	Fire Dept.	___	_____
___	Safety Committee	___	P & Z Commission	___	Police	___	_____
_X__	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Consideration and motion to accept the bid from Idaho Materials & Construction to construct the Pathways for People Myrtle Street project, adopt Resolution 2019-____, authorizing the Mayor's signature and approving the Agreement with Idaho Materials & Construction for $714,061 contingent on receiving the certificate of liability and performance and payment bonds and issue the Notice to Proceed, contingent on the execution of the Agreement and receipt of the certificate and bonds by the City ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Draft 12-30-03

BID PROPOSAL

TO: Mayor and City Council
City of Hailey, Idaho

Date: 03/22/2019

This proposal is submitted as an offer by the undersigned to enter into contract with the City of Hailey, Idaho as represented by the City Council, hereinafter referred to as the 'CITY' for

Transportation Alternatives Program / Myrtle Street Path / Key No. 20137

specified herein and which construction documents are on file in the City of Hailey Public Works Department, **115 S. MAIN ST., HAILEY, ID 83333,** and which are a condition hereof with the same force and effect as though they were attached hereto. The offer is conditioned on the following declarations as to the facts, intention and understanding of the undersigned and the agreement of the CITY to the terms and prices herein submitted.

1. All project specifications and drawings examined by the undersigned and their terms and conditions are hereby agreed to.

2. The undersigned certifies that he has received or made himself aware of any and all existing site conditions that may affect the proposed work.

3. It is understood that the contract drawings may be supplemented by additional drawings and specifications in explanation and elaboration of the contract drawings and it is agreed that such supplemental drawings, when not in conflict with those referred to in paragraph 1 above, will have the same force and effect as if attached hereto and that when received they will be considered a part of the contract.

4. The undersigned will furnish separate performance and payment bonds in the full amount of the contract price.

5. The cash, certified check, bid bond, or cashier's check accompanying this proposal shall be forfeited to the City of Hailey, Idaho to the extent of 5% of the Base Bid amount if the undersigned shall fail or refuse to execute the contract, furnish performance and payment bonds, and insurance certificate as required by the specifications within the time limit therein after notification that the said proposal is accepted, all in accordance with the provisions of this proposal and the specifications.

6. The undersigned further agrees that the CITY shall have the right to reject all bids.

7. The undersigned agrees to order all necessary equipment and materials within a period of three (3) days after Notice to Proceed has been issued by the Engineer.

8. The undersigned, as a bidder, acknowledges that Addenda Number 1 through 1 have been delivered to him and have been examined as part of the contract documents.

9. The undersigned agrees to complete all work embraced in the contract within the time limitations set forth in paragraph IB-11 of the Instruction to Bidders.

10. The undersigned agrees to obtain the appropriate Idaho Public Works license prior to contract award, if not already licensed.

11. The undersigned proposes to use the following sub-contractors in the performance of meeting the contract requirements. Information herein must comply with Idaho Code Section 67-2310 and IB-13. License No.'s may be given as 'pending'.

BID ADDENDUM NO. 1

TRANSPORTATION ALTERNATIVES PROGRAM / MYRTLE STREET PATH / KEY NO. 20137
City of Hailey, Blaine County Idaho

March 13, 2019

The following changes, additions, clarifications and or/deletions are hereby made a part of the Contract Documents for said project.

Contractor shall acknowledge receipt of Addendum 1 on page 2 of the Contract Documents, which is the BID PROPOSAL.

Change #1: The INVITATION TO BID is hereby amended to extend the date for acceptance of sealed bids from the original date of March 15th at 2:00 pm, to a NEW DATE of March 22 at 2:00 pm.

Change #2: Original Language included in INSTRUCTION TO BIDDERS Section IB-11 shown on page 15 of the Contract Documents is changed from:

> IB-11. PERFORMANCE PERIOD
> NOTICE TO PROCEED is expected to be issued on _____. The Construction shall be completed by _____. The Contractor shall cease construction operations from July 1, 2019 to July 4, 2019 for the 4th of July Holiday. See General Condition GC-12, page 22, for the assessment of liquidated damages.

And hereby changed to:

> IB-11. PERFORMANCE PERIOD
> NOTICE TO PROCEED is expected to be issued on May 6th. Construction shall commence no earlier than the effective date of the NOTICE TO PROCEED, and shall commence no later than June 3rd. Contract time is 45 working days and construction shall be completed by August 9th. The Contractor shall cease construction operations from July 1, 2019 to July 4, 2019 for the 4th of July Holiday. See General Condition GC-12, page 22, for the assessment of liquidated damages.

CONCLUSION OF ADDENDUM NO.1.

ALL OTHER TERMS AND CONDITIONS OF THE BID REMAIN THE SAME.

Subcontractors	Trade Speciality	Idaho Public Works License No.	$ Amount
a. A-Core of Idaho	Saw Cutting	PWC-C-12429	$ 1,920.00
b. B Jackson	Rumble Strips	004875	$ 3,000.00
c. Curtis Clean Sweep	Pavement Markings	PWC-C-13294	$ 12,543.50
d. Electric 1 West	Flashing Sign Work	PWC-C-13999	$ 30,607.41
e. JS Custom Crete	Concrete	015781	$ 48,005.00
f. Road Work Ahead	Traffic Control	PWC-C-15282	$ 30,000.00
g. Skyline Excavation	Pipe Work	030429	$ 114,786.00
h. WEBB Landscape	Gravity Wall & Landscape	PWC-C-12438	$ 28,812.46

12. The undersigned has included with the bid the following forms and information:

a. Base Bid Schedule
b. Bid Option Schedule
c. Bid Security (5% of the Base Bid)
d. Bidder's Non-Collusion Affidavit
e. Bidder's Drug-Free Workplace Affidavit
f. Bidder's Registration (DBE Related)

13. The undersigned proposes to furnish labor, materials, equipment and services of all kinds required for ~~Community Choices for Idaho / Cobblestone Lane / Key No. 14348~~ as described in the specifications, including all appurtenant work, all as required by the specifications and this proposal for prices in accordance with the completed schedule contract prices attached.

Transportation Alternatives Program/ Myrtle Street Path/ Key No. 20137

Staker & Parson Companies dba
Idaho Materials & Construction
Firm Name of Bidder

1310 Addison Ave West, Twin Falls ID 83301
Mailing Address

Signature of Bidder

PWC-C-11916
Public Works License No.

Authorized Agent
Official Title

Utah
State of Incorporation if Incorporated

SEAL (if incorporated)

Dated at Idaho Materials & Construction Office This 22 day of March, 2019.

CITY OF HAILEY, IDAHO
TRANSPORATION ALTERNATIVES PROGRAM / MYRTLE STREET PATH
KEY NO. 20137

BASE BID SCHEDULE

Item No.	Drawing Callout	Description	Unit	Bid Quantity	Bid Unit Price	Bid Amount
1	D01 (1)	Sawcut Asphalt	LF	2060	$0.90	$ 1,854.00
2	D01 (2)	Remove and Dispose of Asphalt	SF	4962	$2.20	$ 10,916.40
3	D02	Remove and Dispose Concrete	SF	955	$8.20	$ 7,831.00
4	D03	Grub Site	SY	3934	$9.00	$ 35,406.00
5	D04	Excavate Area for Wall Construction	CY	820	$35.50	$ 29,110.00
6	D05	Obliterate Pavement Markings	SF	244	$3.80	$ 927.20
7	C01	Asphalt Repair (includes subgrade, base prep, and minor landscape repair)	SY	384	$64.50	$ 24,768.00
8	C02a	6 Concrete Vertical Curb and Gutter (includes subgrade/base preparation)	LF	290	$60.00	$ 17,400.00
9	C02b	Concrete Curb Transition (includes subgrade/base preparation)	LF	55	$74.00	$ 4,070.00
10	C02c	0"-reveal Concrete Curb and Gutter (includes subgrade/base prep)	LF	80	$67.50	$ 5,400.00
11	C03(1)	Concrete Sidewalk/Flalwork (includes subgrade/base preparation)	SY	95	$118.00	$ 11,210.00
12	C03(2)	Concrete Sidewalk/ADA Compliant Ramp (includes subgrade/base prep)	EA	3	$3,150.00	$ 9,450.00
13	C04a	White Pavement Striping (12" wide)	LF	24	$1.90	$ 45.60
14	C04b	White Pavement Striping (4 wide)	LF	1816	$0.50	$ 908.00
15	C04c	White Pavement Striping (6 wide)	LF	1405	$0.60	$ 843.00
16	C04d	White Pavement Striping, crosswalk/stop bar (24" wide)	LF	230	$3.80	$ 874.00
17	C04e	White Yield Line Markings	SF	29	$3.80	$ 110.20
18	C04f	Green Intersection Marking	EA	31	$198.00	$ 6,138.00
19	C04g	Yellow Pavement Striping (4" Wide)	LF	554	$0.50	$ 277.00
20	C05 (a)	Asphalt Pedestrian Path, 10' wide, 5' buffer (includes subgrade/base prep)	SY	2630	$57.00	$ 149,910.00
21	Ca5 (b)	Asphalt Rumble Strip	LF	845	$4.30	$ 3,633.50
22	C06	Cast Iron Truncated Domes Detectable Warning Insert (10' wide)	EA	20	$1,450.00	$ 29,000.00
23	C07	Connection to existing drywell	EA	1	$2,150.00	$ 2,150.00
24	C08	Hailey Drywell	EA	8	$3,000.00	$ 24,000.00
25	C09	Catch Basin	EA	11	$3,050.00	$ 33,550.00
26	C10	Install 12" ADS N-12 Storm Drain Pipe	LF	430	$59.00	$ 25,370.00

Item No.	Drawing Callout	Description	Unit	Bid Quantity	Bid Unit Price	Bid Amount
27	C11	Bollard	EA	2	$720.00	$ 1,440.00
28	C12	Concrete Collar	EA	6	$396.00	$ 2,376.00
29	C13	Reset Utility Box Lid Elevation	EA	3	$0.00	$ -
30	C14	Remove, Retain, and Relocate Sign	EA	6	$300.00	$ 1,800.00
31	C15	Remove and Replace Crosswalk Sign (solar powered wireless flashing LED embedded sign system one sign facing each direction)	LS	1	$36,500.00	$ 36,500.00
32		Remove, Retain, and Reset Mailbox	EA	1	$405.00	$ 405.00
33	C17	Gravity Block Retaining Wall	LS	1	$92,000.00	$ 92,000.00
34	C18	Rubber Curb Stop (6. 0'L x 0.5'W)	EA	5	$175.00	$ 875.00
	C19	Fog Coat (see ISPWC Section 813)	SY	125	$2.40	$ 300.00
36		Install 12" C900 PVC Water Main	LF	272	$92.50	$ 25,160.00
37		12 Stainless Steel Tapping Saddle w/Thrust Block	EA	2	$5,400.00	$ 10,800.00
38		12 Gate Valve w/Thrust Block	EA	2	$3,400.00	$ 6,800.00
39		12 90 degree bends w/Thrust Block	EA	2	$1,300.00	$ 2,600.00
40		12" 45-degree bends w/Thrust Block	EA	2	$1,250.00	$ 2,500.00
41		12" Cap w/Thrust Block	EA	2	$1,100.00	$ 2,200.00
42		Coordinate Relocation of Phone (relocation by others)	LS	1	$1,400.00	$ 1,400.00
43		Coordinate Relocation of Gas Service (relocation by others)	LS	1	$1,400.00	$ 1,400.00
44		Coordinate Relocation of fiber optic line (relocation by others)	LS	1	$1,400.00	$ 1,400.00
45		Traffic Control	LS	1	$82,135.10	$ 82,135.10
46		Erosion Control Inlet Protection Devices (per IDEQ BMP #31)	EA	7	$974.00	$ 6,818.00
TOTAL BASE BID AMOUNT						**$ 714,061.00**

BIDDER'S NON-COLLUSION AFFIDAVIT

State of Idaho)
SS
County of Twin Falls)

Bid for Transportation Alternatives Program/ Myrtle Street Path/ Key No. 20137
being first duly sworn, deposes and says that he/she is (sole owner, a partner, president, secretary, etc.) of
Staker & Parson Companies dba Idaho Materials & Construction [Bidder],

the party making the foregoing bid; and that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, nor that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of said bidder or of any other bidder, nor to fix any overhead, profit, or cost element of such bid price, nor of that of any other bidder, nor to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not directly or indirectly submitted his bid price or any breakdown thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereof, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

Signed: [signature]

Title: Authorized Agent

Subscribed and sworn to before me this

Date: 3/22/2019

Notary Public

(SEAL)

NIKKI WADE ALDRICH
COMMISSION NUMBER 60418
NOTARY PUBLIC
STATE OF IDAHO
MY COMMISSION EXPIRES 10/9/24

BIDDER'S DRUG-FREE WORKPLACE AFFIDAVIT

CONTRACTOR'S AFFIDAVIT
CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF Idaho
COUNTY OF Twin Falls

The undersigned being duly sworn upon oath, deposes and says that Idaho Materials & Construction (Contractor Name) complies with the provision of Section 72-1717 Idaho Code (Drug Free Workplace program), that Idaho Materials & Construction (Contractor Name) provides a drug-free workplace program that complies with the provisions of Idaho Code, Title 72, Chapter 17, and will maintain such program throughout the life of this state construction contract, and that Idaho Materials & Construction (Contractor Name) shall subcontract work only to subcontractors meeting the requirements of Idaho Code, Section 72-1717(1) (a).

Staker & Parson Companies dba Idaho Materials & Construction
Name of Contractor

1310 Addison Ave West
Address

Twin Falls, ID 83301

By _____ (Signature)

Subscribed and sworn to before me this 22nd *day of* March, *2019*

Nikki Wade Aldrich
Notary Public for Idaho
Residing at Twin Falls County
My Commission Expires 10/09/2024

NIKKI WADE ALDRICH
COMMISSION NUMBER 60418
NOTARY PUBLIC
STATE OF IDAHO
MY COMMISSION EXPIRES 10/9/24

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID DOCUMENTS

CLOSE WINDOW

Print

Business & Contact Information

>

BUSINESS NAME	**STAKER AND PARSON COMPANIES INC,** DBA **Idaho Materials & Construction**
CONTACT PERSON	**Ashley Mays**
PHYSICAL ADDRESS	**PO Box 1310** **Nampa, ID 83653-1310** Map This Address
MAILING ADDRESS	**924 Sugar Street** **Nampa, Idaho 83687** Map This Address
PHONE	**208-466-5001**
FAX	**208-466-4167**
EMAIL	**Ashley.Mays@stakerparson.com**
SYSTEM VENDOR NUMBER	**20062626**
NEXT RENEWAL	**3/1/2022**

NAICS Code	Description
NAICS 23	Construction

CITY OF HAILEY
RESOLUTION NO. 2019-___

RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING AN AGREEMENT WITH IDAHO MATERIALS AND CONSTRUCTION TO PROVIDE CONSTRUCTION SERVICES FOR THE MYRTLE STREET PATHWAYS FOR PEOPLE PROJECT IN THE AMOUNT OF $714,061. AND TO AUTHORIZE THE NOTICE TO PROCEED FOLLOWING RECEIPT OF THE PERFORMANCE AND PAYMENT BONDS

WHEREAS, the City of Hailey desires to enter into an Agreement with Idaho Materials and Construction to provide construction services for the Pathways for People project located on Myrtle Street and wishes the contractor to proceed in accordance with the schedule, thereby authorizing Notice to Proceed contingent upon receipt of all required bonds and certificates.

WHEREAS, the City of Hailey and Idaho Materials and Construction have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and Idaho Materials and Construction, and that the Mayor is authorized to execute the attached Agreement, and the Notice to Proceed, contingent on receipt of all required bonds and certificates.

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

CONSTRUCTION CONTRACT

AGREEMENT

THIS AGREEMENT, dated this 8th day of April, 2019, by and between the City of Hailey, Idaho, a municipal corporation of the State of Idaho (hereinafter, "City") and Idaho Materials & Construction, (hereinafter, "Contractor"):

WITNESSETH:

WHEREAS, pursuant to the invitation of the City, extended through an officially published "Advertisement for Bids", the Contractor did, in accordance therewith file with the City a proposal containing an offer which was invited by said notice; and

WHEREAS, the City has determined that said offer was the lowest qualified proposal submitted:

NOW THEREFORE, the parties to this Contract, in consideration of the mutual covenants and stipulations set out, agree as follows:

ARTICLE 1.
CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between the City and the Contractor concerning the work to be performed are this Contract, pages one (1) through seventy-nine (79) and the following:

1. Advertisement for Bids;
2. Contract Documents and Specifications titled:
   Transportation Alternatives Program / Myrtle Street Path / Key No. 20137;
3. Bid Proposal of the Contractor, dated 3/22/19, 2019 (to be physically attached to this Contract);
4. The Engineering Plans and Specifications;
5. Performance and Payment Bonds and Insurance Certificates, to be physically attached to this Contract;
6. Change Orders, which may be delivered or issued after the effective date of this Agreement;
7. Addenda issued prior to opening of bids, to be physically attached to this contract;
8. Race/Gender Neutral DBE Special Provisions;
9. Buy America Provisions;
10. Required Contract Provisions, Federal-Aid Construction contracts; FHWA 1273
11. Davis-Bacon Wage Determination

There are no Contract Documents other than those listed in Article 1. This Contract may only be amended by change order as provided in the General Conditions.

ARTICLE 2.
WORK

The Contractor shall complete the entire work as specified, indicated and required under the Contract Documents.

ARTICLE 3.
CONTRACT TIME/SUBSTANTIAL COMPLETION

The work to be performed pursuant to this Contract shall be performed as directed in Instruction to Bidders, Paragraph IB-11, "Performance Period." Adjustment of the contract time shall be made in accordance with the provisions of the Contract Documents. The Contractor shall begin work in conformance with the Contract Documents and shall complete the work prior to the date of completion.

ARTICLE 4.
CONTRACT SUM

The City shall pay the Contractor for completion of the Work in accordance with the Contract Documents in current funds the amount of Seven hundred fourteen thousand sixty one U.S. DOLLARS ($ 714,061). Said Contract Sum shall be paid in accordance with the Contract Documents.

ARTICLE 5.
INDEPENDENT CONTRACTOR

The parties warrant by their signature that no employer-employee relationship is established between the Contractor and the City by the terms of this contract. It is understood by the parties hereto that the Contractor is an independent contractor and as such neither it nor its employees, agents, representatives or subcontractors, if any, are employees of the City for purposes of tax, retirement system, or social security (FICA) withholding.

ARTICLE 6.
SCOPE OF SERVICES

The Contractor shall perform all services required by the Contract Documents. All work shall be completed in accordance with the specifications and plans established for this project.

ARTICLE 7.
HOLD HARMLESS/INDEMNIFICATION/DUTY

In addition to other rights granted the City by the Contract Documents, the Contractor shall indemnify and save harmless the Engineer and the City, its officers and employees, from all suits, actions, or claims of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the operations of the Contractor or his subcontractors; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in constructing the work; or because of any act or omission, neglect, or misconduct of the Contractor or his subcontractors; or because of any claims or amounts recovered from any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Workmen's Compensation Act or any other law, ordinance, order or decree. The Contractor shall act with scrupulous good faith, candor, and the City shall be entitled to trust and special confidence in said Contractor analogous to a trust, such that the contractor shall have the fiduciary duty of good faith and must subordinate its own interest to that of the city in its dealings with vendors and subcontractors.

ARTICLE 8.
CONFLICT OF INTEREST

The Contractor covenants that it presently has no interest, and will not acquire any interest, direct or indirect, in the project which would conflict in any manner or degree with the performance of its services hereunder. The Contractor further covenants that, in performing this Contract, it will employ no person who has any such interest. Should any conflict of interest arise during the performance of this Contract, Contractor shall immediately disclose such conflict to the Engineer and the City.

ARTICLE 9.
ENTIRE AGREEMENT, MODIFICATION AND ASSIGNABILITY

This Contract and the exhibits hereto contain the entire agreement between the parties, and no statements, promises, or inducements made by either party, or agents of either party are valid or binding unless contained herein. This contract may not be enlarged, modified or altered except upon written agreement signed by the parties hereto. The Contractor may not subcontract or assign its rights (including the right to compensation) or duties arising hereunder other than as contemplated by the Contract Documents, without the prior written consent and express authorization of the City of Hailey.

ARTICLE 10.
ADHERENCE TO LAW REQUIRED

All applicable local, state and federal statutes and regulations are hereby made a part of this contract and shall be adhered to at all times. Violation of any of these statutes or regulations by the Contractor shall be deemed material and shall subject the Contractor to termination of this contract for cause. No pleas of misunderstanding or ignorance on the part of the Contractor will in any way serve to modify the provisions of this requirement. The Contractor and his surety shall indemnify and save harmless the City and its employees, agents and representatives against any claim or

liability arising from or based on the violation of any such laws, codes, ordinances, or regulations, whether by himself, his employees, or his subcontractors.

ARTICLE 11.
LEGAL FEES

In the event either party incurs legal expenses to enforce the terms and conditions of this contract, the prevailing party is entitled to recover reasonable attorney's fees and other costs and expenses, whether the same are incurred with or without suit.

ARTICLE 12.
SPECIAL WARRANTY

The contractor warrants, and takes the steps to verify, that it does not knowingly hire or engage persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of person not authorized to work in the United States constitutes a material breach, and shall be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

ARTICLE 13.
COMMUNICATIONS

Such communications as are required by this contract shall be satisfied by mailing or by personal delivery to the parties at the following address:

Contractor:

City: City of Hailey
115 S. Main St.
Hailey, Idaho 83333

IN WITNESS WHEREOF, said Contractor and the City have caused this Contract to be executed on the day and year first above written.

Contractor:

by:

City:

Fritz Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk

Approved As To Form:

Chris Simms, City Attorney

CONTRACTOR

ACKNOWLEDGMENT

On this _____ day of _____, 2019, before me, a Notary Public of the State of Idaho, personally appeared _____, in his official capacity as _____, known to me to be the person described in the above document and acknowledged to me he executed the same.

SEAL

Notary Public residing at _____.
My Commission expires _____

CITY OF HAILEY

ACKNOWLEDGMENT

On this _____ day of _____, 2019, before me, a Notary Public of the State of Idaho, personally appeared _____, in his official capacity as _____, known to me to be the person described in the above document and acknowledged to me he executed the same.

SEAL

Notary Public residing at _____.
My Commission expires _____

NOTICE TO PROCEED AND ACCEPTANCE BY CONTRACTOR

TO: CONTRACTOR: _____

ADDRESS: _____

_____

FROM: OWNER: CITY OF HAILEY, IDAHO

PROJECT: Myrtle Street Path Connection Project

CONTRACT NO.: _____

CONTRACT AMOUNT: $714,061

You are hereby notified to commence the work required by the Contract Documents, in accordance with the Agreement, on or about May 6th, 2019.

The work must be substantially complete by August 9th 2019, unless the period for completion is extended otherwise by the Contract Documents.

You are required to return an acknowledged copy of this NOTICE TO PROCEED to the OWNER.

Dated this _____ day of _____ ,2019.

CITY OF HAILEY

By: _____

Title: _____

_____

_____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged on this_____ day of_____ , 2019 by:

_____
(Contractor)

By: _____

Title _____

Myrtle St. Connector - Key No. 20137
March 22, 2019
Bid Tabulation

				ENGINEERS ESTIMATE		IMC		
ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	ITEM COST	UNIT COST	BID AMT	BID AMT DIFF
D01 (1)	SAWCUT ASPHALT	2060	LF	2.00	4,120.00	0.90	1,854.00	($2,266)
D01 (2)	REMOVE AND DISPOSE OF ASPHALT	4962	SF	7.50	37,215.00	2.20	10,916.40	($26,299)
D02	REMOVE AND DISPOSE OF CONCRETE	955	SF	15.00	14,325.00	8.20	7,831.00	($6,494)
D03	GRUB SITE	3934	SY	2.00	7,868.00	9.00	35,406.00	$27,538
D04	EXCAVATE AREA FOR WALL CONSTRUCTION	820	CY	20.00	16,400.00	35.50	29,110.00	$12,710
D05	OBLITERATE PAVEMENT MARKINGS	244	SF	5.00	1,220.00	3.80	927.20	($293)
C01	ASPHALT REPAIR (INCLUDES SUBGRADE, BASE PREP, AND MINOR LANDSCAPE REPAIR)	384	SY	45.00	17,280.00	64.50	24,768.00	$7,488
C02A	6" CONCRETE VERTICAL CURB AND GUTTER (INCLUDES SUBGRADE/BASE PREP)	290	LF	65.00	18,850.00	60.00	17,400.00	($1,450)
C02B	CONCRETE CURB TRANSITION (INCLUDES SUBGRADE/BASE PREP)	55	LF	70.00	3,850.00	74.00	4,070.00	$220
C02C	0" REVEAL CONCRETE CURB AND GUTTER (INCLUDES SUBGRADE/BASE PREP)	80	LF	65.00	5,200.00	67.50	5,400.00	$200
C03(1)	CONCRETE SIDEWALK/FLATWORK (INCLUDES SUBGRADE/BASE PREP)	95	SY	75.00	7,125.00	118.00	11,210.00	$4,085
C03(2)	CONCRETE SIDEWALK/ADA COMPLIANT RAMP (INCLUDES SUBGRADE/BASE PREP)	3	EA	3,000.00	9,000.00	3,150.00	9,450.00	$450
C04A	WHITE PAVEMENT STRIPING (12" WIDE)	24	LF	3.00	72.00	1.90	45.60	($26)
C04B	WHITE PAVEMENT STRIPING (4" WIDE)	1816	LF	1.00	1,816.00	0.50	908.00	($908)
C04C	WHITE PAVEMENT STRIPING (6" WIDE)	1405	LF	1.50	2,107.50	0.60	843.00	($1,265)
C04D	WHITE PAVEMENT STRIPING, CROSSWALK/STOP BAR (24" WIDE)	230	LF	6.00	1,380.00	3.80	874.00	($506)
C04E	WHITE YIELD LINE MARKINGS	29	EA	10.00	290.00	3.80	110.20	($180)
C04F	GREEN INTERSECTION MARKING	31	EA	50.00	1,550.00	198.00	6,138.00	$4,588
C04G	YELLOW PAVEMENT STRIPING (4" WIDE)	554	LF	30.00	16,620.00	0.50	277.00	($16,343)
C05(A)	ASPHALT PEDESTRIAN PATH, 10' WIDE, 5' BUFFER (INCLUDES SUBGRADE/BASE PREP)	2630	SY	40.00	105,200.00	57.00	149,910.00	$44,710
C05(B)	ASPHALT RUMBLE STRIP	845	LF	20.00	16,900.00	4.30	3,633.50	($13,267)
C06	CAST IRON TRUNCATED DOMES DETECTABLE WARNING INSERT (10' WIDE)	20	EA	2,200.00	44,000.00	1,450.00	29,000.00	($15,000)
C07	CONNECTION TO EXISTING DRYWELL	1	EA	2,500.00	2,500.00	2,150.00	2,150.00	($350)
C08	HAILEY DRYWELL	8	EA	3,500.00	28,000.00	3,000.00	24,000.00	($4,000)
C09	CATCH BASIN	11	EA	2,500.00	27,500.00	3,050.00	33,550.00	$6,050
C10	INSTALL 12" ADS N-12 STORM DRAIN PIPE	430	LF	45.00	19,350.00	59.00	25,370.00	$6,020

C11	BOLLARD	2	EA	300.00	600.00	720.00	1,440.00	$840
C12	CONCRETE COLLAR	6	EA	500.00	3,000.00	396.00	2,376.00	($624)
C13	RESET UTILITY BOX LID ELEVATION	3	EA	300.00	900.00	0.00	0.00	($900)
C14	REMOVE, RETAIN, AND RELOCATE SIGN	6	EA	600.00	3,600.00	300.00	1,800.00	($1,800)
C15	REMOVE AND REPLACE CROSSWALK SIGN (SOLAR POWERED WIRELESS FLASHING LED EMBEDDED SIGN SYSTEM ONE SIGN FACING EACH DIRECTION)	1	LS	15,000.00	15,000.00	36,500.00	36,500.00	$21,500
C16	REMOVE, RETAIN, AND RESET MAILBOX	1	EA	600.00	600.00	405.00	405.00	($195)
C17	GRAVITY BLOCK RETAINING WALL	1	LS	37,280.00	37,280.00	92,000.00	92,000.00	$54,720
C18	RUBBER CURB STOP (6.0'L X .5'W)	5	EA	300.00	1,500.00	175.00	875.00	($625)
C19	FOG COAT (SEE ISPWC SECTION 813)	125	SY	30.00	3,750.00	2.40	300.00	($3,450)
	INSTALL 12" C900 PVC WATER MAIN	272	LF	70.00	19,040.00	92.50	25,160.00	$6,120
	12" STAINLESS STEEL TAPPING SADDLE W/THRUST BLOCK	2	EA	1,200.00	2,400.00	5,400.00	10,800.00	$8,400
	12" GATE VALVE W/THRUST BLOCK	2	EA	1,200.00	2,400.00	3,400.00	6,800.00	$4,400
	12" 90 DEGREE BEND W/THRUST BLOCK	2	EA	1,200.00	2,400.00	1,300.00	2,600.00	$200
	12" 45 DEGREE BEND W/THRUST BLOCK	2	EA	1,200.00	2,400.00	1,250.00	2,500.00	$100
	12" CAP W/THRUST BLOCK	2	EA	700.00	1,400.00	1,100.00	2,200.00	$800
	COORDINATE RELOCATION OF PHONE (RELOCATION BY OTHERS)	1	LS	1,000.00	1,000.00	1,400.00	1,400.00	$400
	COORDINATE RELOCATION OF GAS SERVICE (RELOCATION BY OTHERS)	1	LS	1,000.00	1,000.00	1,400.00	1,400.00	$400
	COORDINATE RELOCATION OF FIBER OPTIC LINE (RELOCATION BY OTHERS)	1	LS	1,000.00	1,000.00	1,400.00	1,400.00	$400
	TRAFFIC CONTROL	1	LS	9,000.00	9,000.00	82,135.10	82,135.10	$73,135
	EROSION CONTROL INLET PROTECTION DEVICES (PER IDEQ BMP #31)	7	EA	150.00	1,050.00	974.00	6,818.00	$5,768
					$519,058.50		**$714,061.00**	$195,003

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/19 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Motion to adopt Resolution 2019-___, authorizing the mayor's signature on Change Order No. 2 to increase the current contract by $61,372.10 for modifications on the Della View Drainage Improvements project, and to modify the project completion schedule ACTION ITEM

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____

(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

This change order is an increase to the original drainage project and is for the construction of twin 18" culverts within the public right of way beginning near the south west corner of Lot 5 Block 4 Della View Subdivision and then proceeding south westerly approximately 200 linear feet to the existing 2017 eroded drainage swale in Heagle Park.

No fill will be placed above existing lines and grades. The project is intended to reduce the duration of spring floods experienced by residents of Block 4 Della View and possibly provide some relief to portions of Blocks 6, 9 & 10 of Della View Subdivision. The flood duration reduction is anticipated to be accomplished by reducing water surface elevations at the intersection of Red Elephant/War Eagle, and also by conveying impounded flood water out of the project area rather than through an existing neighborhood. Construction is planned to commence upon permit approval and is planned to be substantially complete prior to spring flooding. Road surface asphalt repair will occur after spring flooding and the trench area will be capped with lean concrete while awaiting that repair. This project is funded in full by the IWRB/FCD grant funding.

Change in Contract Price

Original contract price: $58,769.55

New contract price: $97,614.04

Change in Contract Time

The CONTRACT TIME will now re-start due to the conclusion of the winter shutdown. The contract time will commence again immediately upon receipt of this change order, and shall be 49 calendar days in duration. All work shall be substantially complete at the conclusion of the contract time with the exception of the final asphalt patching or minor repairs, which can happen as soon as spring flood waters have adequately receded.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☒	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2019-___, authorizing the mayor's signature on Change Order No. 2 to increase the current contract by $61,372.10 for modifications on the Della View Drainage Improvements project, and to modify the project completion schedule ACTION ITEM

ACTION OF THE CITY COUNCIL:
Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CHANGE ORDER

Order No.: 2

Date: 04/03/2019

Agreement Date: 10/29/2018

NAME OF PROJECT:

Phase 1 – Della View Drainage Improvements

OWNER: City of Hailey

CONTRACTOR: Skyline Excavation

The following changes are hereby made to the CONTRACT DOCUMENTS:

1) Add the attached plan set "alternative c" for additional work to be performed.
2) Add the attached bid schedule for additional work to be performed
3) Contract Time is amended as described below

CHANGE TO CONTRACT PRICE:

Original CONTRACT PRICE: $58,769.55 (fifty eight thousand seven hundred sixty nine dollars and fifty five cents)

Current CONTRACT PRICE adjusted by previous CHANGE ORDER $ 36,241.94

The CONTRACT PRICE due to this CHANGE ORDER will be (increased) by: $ 61,372.10

The new CONTRACT PRICE including this CHANGE ORDER WILL BE $ 97,614.04

CHANGE TO CONTRACT TIME:

The CONTRACT TIME will now re-start due to the conclusion of the winter shutdown. The contract time will commence again immediately upon receipt of this change order, and shall be 49 calendar days in duration. All work shall be substantially complete at the conclusion of the contract time with the exception of the final asphalt patching or minor repairs, which can happen as soon as spring flood waters have adequately receded.

APPROVALS REQUIRED:

Requested by: (Contractor)_____

Accepted by: (Owner)_____

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

PROJECT: PHASE 1 – DELLA VIEW DRAINAGE IMPROVEMENTS

No.	Item	Unit	Estimated Quantity	Unit Price	Total Estimated Cost
14	REMOVE AND DISPOSE OF TREES AT INLET	LS	1	786.00	786.00
15	SAWCUT AND REMOVE ASPHALT	SF	1275	1.39	1,777.25
16	INSTALL DUAL 18" C-905 DRAINAGE PIPE	LF	195	146.78	28,622.10
17	GRADE EXISTING DITCH AND PLACE 8" OF 6" RIP RAP	LS	1	2,656.00	2,656.00
18	ASPHALT PATCH AND SHOULDER REPAIR	SF	1275	7.21	9,192.75
19	SLURRY FILL TRENCH	LS	1	8,414.00	8,414.00
20	LOWER EXISTING UTILITIES	LS	1	4,865.00	4,865.00
21	TRAFFIC CONTROL	LS	1	1,250.00	1,250.00
22	TRUCK HAULING 12CY, MISC DEBRIS	Hour	8	105.00	840.00
23	24" CULVERT APRON & BAR SCREEN	EA	2	496.00	992.00
24	18" CULVERT APRON & BAR SCREEN	EA	2	407.50	815.00
25	PLACE LARGE RIP RAP AND GROUT AT 24" CULVERT INLET	LS	1	1167.00	1167.00
				Total of all Prices:	$61,372.10

TOTAL WRITTEN IN WORDS

Sixty one thousand three hundred seventy two dollars and ten cents.

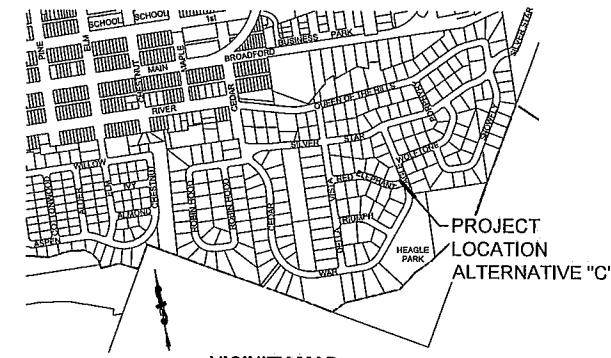
RED ELEPHANT DR. TO OLD SEWER TREATMENT PLANT DR. DRAINAGE IMPROVEMENTS: ALTERNATIVE "C"

HAILEY, IDAHO

MARCH 2019

CONSTRUCTION NOTES

1. THE EXISTING TOPOGRAPHICAL INFORMATION SHOWN HEREON IS AS IT EXISTED ON THE DATE THE FIELD SURVEY WAS PERFORMED. CHANGES MAY HAVE OCCURRED TO SITE CONDITIONS SINCE SURVEY DATE (08/18).
2. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN ON THE PLANS IN AN APPROXIMATE WAY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING EXISTING UTILITIES DURING THE CONSTRUCTION. THE CONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH RESULT FROM HIS FAILURE TO ACCURATELY LOCATE AND PRESERVE OR COORDINATE THE RELOCATION OF ANY AND ALL UNDERGROUND UTILITIES. CONTRACTOR SHALL CALL DIGLINE (1-800-342-1585) AND APPROPRIATE UTILITY OWNERS TO LOCATE ALL EXISTING UNDERGROUND UTILITIES.
3. ALL CONSTRUCTION SHALL BE IN CONFORMANCE WITH THE CURRENT EDITION OF THE CITY OF HAILEY MOBILITY DESIGN CONSTRUCTION SPECIFICATIONS AND STANDARD DRAWINGS AND THE CURRENT EDITION OF THE "IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION" (ISPWC). THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND KEEPING A COPY OF THE ISPWC AND HAILEY STANDARD DRAWINGS AND SPECIFICATIONS ON SITE DURING CONSTRUCTION. WHERE DUPLICATE STANDARDS EXIST THE MORE STRINGENT STANDARDS SHALL TAKE PRECEDENCE.
4. THE CONTRACTOR SHALL CLEAN UP THE SITE AFTER CONSTRUCTION SO THAT IT IS IN A CONDITION EQUAL TO OR BETTER THAN THAT WHICH EXISTED PRIOR TO CONSTRUCTION.
5. THE CONTRACTOR SHALL BE REQUIRED TO OBTAIN ALL THE NECESSARY PERMITS PRIOR TO CONSTRUCTION AND SHALL CHECK WITH THE CITY OF HAILEY FOR PERMITS THE OWNER MAY ALREADY HAVE OBTAINED.
6. TRENCHES SHALL BE BACKFILLED AND COMPACTED TO A MINIMUM OF 95% OF MAXIMUM DENSITY AS DETERMINED BY AASHTO T-99 AND CITY OF HAILEY DETAIL 18.14.010.A.1.
7. ALL CLEARING & GRUBBING SHALL CONFORM TO ISPWC SECTION 201 AND CITY OF HAILEY STANDARD 18.12.010 EXCAVATION AND BACKFILL.
8. ALL EXCAVATION & EMBANKMENT SHALL CONFORM TO ISPWC SECTION 202 AND CITY OF HAILEY STANDARD SPECIFICATION 18.12.010 EXCAVATION AND BACKFILL. EXCAVATED SUBGRADE SHALL BE COMPACTED AND ALL UNSUITABLE SECTIONS REMOVED AND REPLACED WITH STRUCTURAL FILL AS DETERMINED BY THE ENGINEER PER ISPWC SECTION 204. MINIMUM COMPACTION OF PLACED MATERIAL SHALL BE 95% OF MAXIMUM LABORATORY DENSITY AS DETERMINED BY AASHTO T-99 OR ITD T-91.
9. ALL 2" MINUS CRUSHED AGGREGATE SHALL BE PLACED IN CONFORMANCE WITH ISPWC SECTION 802, COMPACTED PER ISPWC SECTION 202 AND THE CITY OF HAILEY STANDARD SPECIFICATION 18.08.012 TWO INCH SUB-BASE COURSE. 2" MINUS CRUSHED AGGREGATE MATERIAL SHALL CONFORM TO ISPWC SECTION 802 TYPE II AND TO THE CITY OF HAILEY STANDARD SPECIFICATION 18.08.012 TWO INCH SUB-BASE COURSE. MINIMUM COMPACTION OF PLACED MATERIAL SHALL BE 95% OF MAXIMUM LABORATORY DENSITY AS DETERMINED BY AASHTO T-99 OR ITD T-91.
10. ALL 3/4" MINUS CRUSHED AGGREGATE SHALL BE PLACED IN CONFORMANCE WITH ISPWC SECTION 802, COMPACTED PER ISPWC SECTION 202 AND TO THE CITY OF HAILEY STANDARD SPECIFICATION 18.08.014 3/4 INCH CRUSHED AGGREGATE BASE COURSE. 3/4" MINUS CRUSHED AGGREGATE FOR LEVELING COURSE SHALL CONFORM TO ISPWC TABLE 802 TYPE I AND TO THE CITY OF HAILEY STANDARD SPECIFICATION 18.08.014 3/4 INCH CRUSHED AGGREGATE BASE COURSE. MINIMUM COMPACTION OF PLACED MATERIAL SHALL BE 95% OF MAXIMUM LABORATORY DENSITY AS DETERMINED BY AASHTO T-99 OR ITD T-91.
11. ALL ASPHALTIC CONCRETE PAVEMENT WORK SHALL CONFORM TO ISPWC SECTION(S) 805, 810, AND 811 FOR CLASS II PAVEMENT AND TO THE CITY OF HAILEY STANDARD SPECIFICATION 18.08.016 PLANT MIX PAVEMENT. ASPHALT AGGREGATE SHALL BE 1/2" (13MM) NOMINAL SIZE CONFORMING TO TABLE 803B IN ISPWC SECTION 803. ASPHALT BINDER SHALL BE PG 58-28 CONFORMING TO TABLE A-1 IN ISPWC SECTION 805.
12. ALL EDGES OF EXISTING ASPHALT PAVING SHALL BE SAW CUT A MINIMUM OF 24" TO PROVIDE A CLEAN PAVEMENT EDGE FOR MATCHING. NO WHEEL CUTTING SHALL BE ALLOWED. PAVEMENT SHALL BE CUT PRIOR TO PAVING TO PREVENT DAMAGE TO THE CUT EDGE.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING TRAFFIC CONTROL PER THE CURRENT EDITION OF THE US DEPARTMENT OF TRANSPORTATION MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
14. BOUNDARY INFORMATION IS BASED ON FOUND MONUMENTATION. PLEASE REFER TO THE OFFICIAL RECORDED MAP OF DELLA VIEW SUB. GALENA ENGINEERING INC. HAS NOT RECEIVED A TITLE POLICY FROM THE CLIENT AND HAS NOT BEEN REQUESTED TO OBTAIN ONE. RELEVANT INFORMATION THAT MAY BE CONTAINED WITHIN A TITLE POLICY MAY THEREFORE NOT APPEAR ON THIS MAP AND MAY AFFECT ITEMS SHOWN HEREON. IT IS THE RESPONSIBILITY OF THE CLIENT TO DETERMINE THE SIGNIFICANCE OF THE TITLE POLICY INFORMATION AND DETERMINE WHETHER IT SHOULD BE INCLUDED. IF THE CLIENT DESIRES FOR THE INFORMATION TO BE INCLUDED THEY MUST FURNISH SAID INFORMATION TO GALENA ENGINEERING, INC. AND REQUEST IT BE ADDED TO THIS MAP.
15. THE CONTRACTOR SHALL RETAIN AND PROTECT ALL MONUMENTS, ACCESSORIES TO CORNERS, BENCHMARKS AND/OR SURVEY CONTROL POINTS. IF ANY OF THE ABOVE LISTED ITEMS MUST BE REPLACED, THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO REMOVAL.



VICINITY MAP
N.T.S.

SHEET INDEX

C1 COVER & DETAIL SHEET
C2 PLAN & PROFILE SHEET ALTERNATIVE "C"

APPROXIMATE MATERIALS / QUANTITIES LIST		
NAME	UNIT	QUANTITIES
STRIPPING AND GRUBBING (1,175 S.F. x 0.5 FT)	C.Y.	22
EXCAVATION	C.Y.	100
REMOVE AND DISPOSE OF TREES	L.S.	1
3/4" MINUS (1,610 S.F. x 4" DEPTH) + 70 c.y. for pipe bedding	C.Y.	90
2" BASE COURSE GRAVEL (1,610 S.F. x 6" DEPTH)	C.Y.	30
SUPERPAVE HMA SP3, 1/2" GRADATION, PG58-34, 3" DEPTH	S.Y.	142
18" ADS N-12 STORM DRAIN PIPE	L.F.	390
TRAFFIC CONTROL	L.S.	1

PROFESSIONAL ENGINEER REGISTERED 12497 03/12/19 STATE OF IDAHO SHAN M. FLYNN

--249--

COVER & DETAIL SHEET
RED ELEPHANT DR. TO OLD SEWER TREATMENT PLANT DR
DRAINAGE IMPROVEMENTS: ALTERNATIVE "C"
PREPARED FOR CITY OF HAILEY

PROJECT INFORMATION
P:\Hailey\#3500\3500dwg\Construction\3500_Cover_A4 8.5 C-2019-03-12.dwg 03/12/19 8:52:43 PM

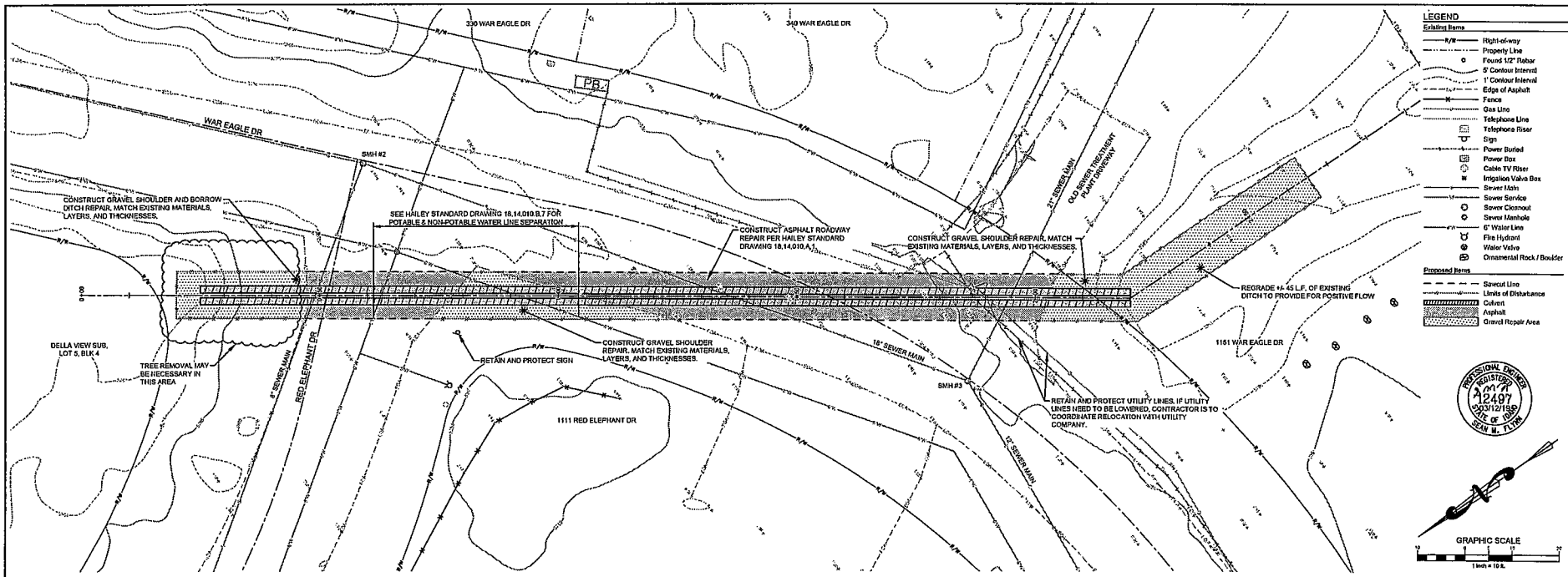
CT DESIGNED BY
DRAWN BY
SMF CHECKED BY

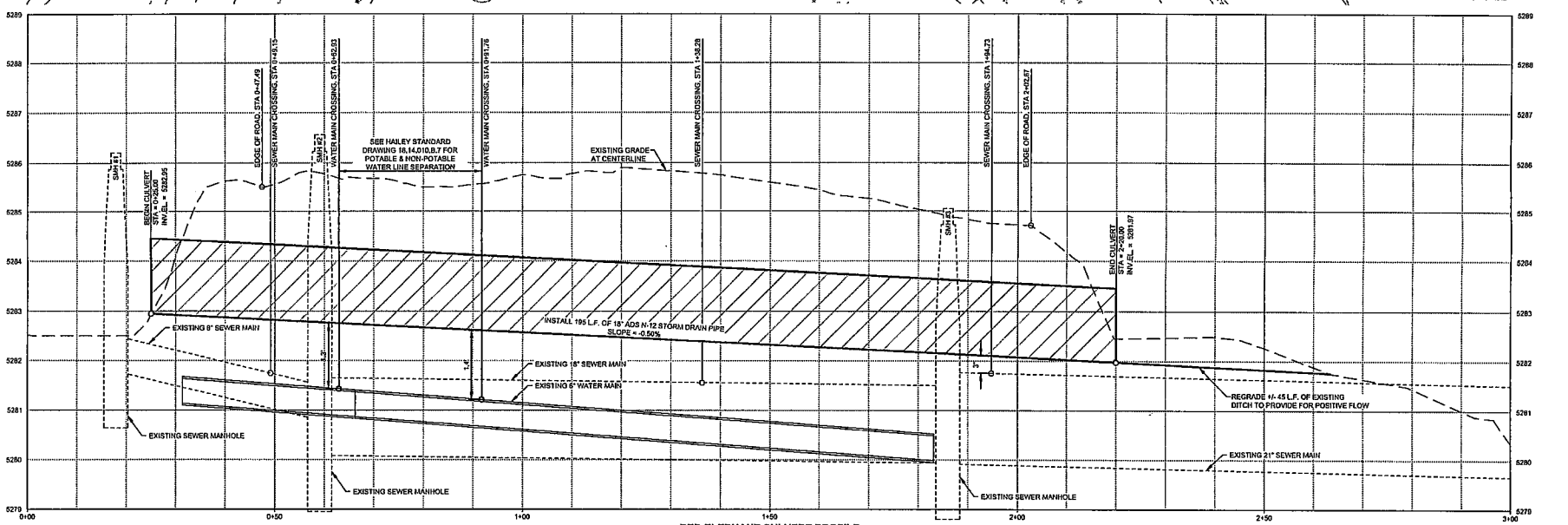
REUSE OF DRAWINGS
These drawings, or any portion thereof, may not be used without the written consent of this Project Engineer by agreement in writing with Galena Engineering, Inc.

GALENA ENGINEERING, INC.
Civil Engineers & Land Surveyors
317 N. River Street
Hailey, Idaho 83333
(208) 788-1705
(208) 788-1708 fax
email galena@galena-engineering.com

NO	DATE	BY	REVISIONS

C1





RED ELEPHANT CULVERT PROFILE
SCALE: 1" = 10' H; 1" = 1' V

PLAN AND PROFILE SHEET

RED ELEPHANT DR. TO OLD SEWER TREATMENT PLANT DR DRAINAGE IMPROVEMENTS: ALTERNATIVE "C"

PREPARED FOR CITY OF HAILEY

PROJECT INFORMATION
P:\Haileywww\356.01\Engineering\Design\Civil\Plan_and_Profile_Sheets\C2_Plan_and_Profile_Sheets.dwg 10/31/2015 12:52:41 PM

CT DESIGNED BY
SMF DRAWN BY
SMF CHECKED BY

REUSE OF DRAWINGS
These drawings, or any portion thereof, are not to be used on any other projects or extensions of this Project except by agreement in writing with Galena Engineering, Inc.

GALENA ENGINEERING, INC.
Civil Engineers & Land Surveyors
317 N. River Street
Hailey, Idaho 83333
(208) 788-1705
(208) 788-1705 fax
email galen1@galena-engineering.com

NO	DATE	BY	REVISIONS

C2

CITY OF HAILEY
RESOLUTION NO. 2019-___

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY RATIFYING THE MAYOR'S SIGNATURE ON CHANGE ORDER NO. 2 WITH SKYLINE EXCAVATION & GRADING TO INCREASE THE CONTRACT PRICE BY $61,372.10, FOR MODIFICATIONS ON THE DELLA VIEW DRAINAGE IMPROVEMENTS PROJECT, AND TO MODIFY THE PROJECT COMPLETION SCHEDULE.

WHEREAS, the City of Hailey has a contract with Skyline Excavation & Grading for construction of the Della View Drainage Improvements for $58,769.55,

WHEREAS, Change Order No. 1 decreased the contract price by $22,527.61, for a new contract price of $36,241.94,

WHEREAS, Change Order No. 2 is for an increase of $61,372.10,

WHEREAS, the new contract price as a result of Change Order No. 2 is $97,614.04,

WHEREAS, the new contract completion schedule commences with Change Order No. 2 and allows 49 calendar days for completion,

WHEREAS, the City of Hailey and Skyline Excavation & Grading agree to the terms of Change Order No. 2, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves Change Order No. 2 between the City of Hailey and Skyline Excavation & Grading, and authorizes the mayor to sign Change Order No. 2.

Passed this 8th day of April, 2019.

City of Hailey

_____
Fritz X. Haemmerle, Mayor

ATTEST:

_____
Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/08/19 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Consideration of the impacts of the current water user fee and how it relates to the City Parks irrigation rate in comparison to other uses within the City.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____

(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Summary

City Parks are assessed water user fees that are primarily incurred at the highest tiered rate per gallon. This rate is inconsistent with other comparable uses and limits the ability to provide needed maintenance items from occurring such as fertilization, herbicide, composting, or staffing availability. Reconsideration of how the water user fee is assessed against City Parks is worth reconsideration while carefully balancing any changes with the Water Division budget or the user fee tiered rate structure.

Staff requests Council consider adopting an ordinance which "caps" the water user fee for City Parks at a maximum rate equivalent to the 5th user fee tier, currently set at $2.20 per 1,000 gallons.

Staff also recommends Council consider a future water user tier rate increase during FY2020 budgeting to help offset the City Parks reduction.

User Fee: *Rate* vs. *Volume*

The water user fee tier structure is set up to discourage high volume users and encourage conservation. But that structure also discourages large land uses because no consideration is made for application *rate*, and only considers *volume*. As a property increases in size the *volume* of water needed increases proportionately while the application *rate* may remain constant. While this equation very effectively encourages conservation on conventional residential properties, it is in conflict with the size and mission of City Parks which are generally large in nature and serve the entire community rather than a single, exclusive property. These City Parks consume a large *volume* of water because of their size. The intensity of public use requires the City Parks to apply the water at a higher *rate*. Each park is only considered a single user in the tier structure. Therefore, by default, the City parks immediately move to the highest tier rate because of their size and mission, which results in paying the highest price per gallon of water used.

Tiered User Fee & Comparable Uses Discussion

City parks and multi-family open spaces both apply a comparable volume of water per square foot, but multi-family open spaces can divide the total water applied by the number of units in the development in order to pay a significantly lower cost per 1000 gallons. When the multi-family adjustment was made to the tiered structure the intent was to recognize the benefit of common area sharing by multiple users and to charge at a reduced tier. At that time no recognition was made for the number of residents that are benefited by City parks which were left at a rate more than 2.5 times greater than the closest comparable usage: multi-family open spaces (City parks pay almost twice the rate of a single residential Northridge property). See the table below for comparison of August 2018 irrigation application rates and associated cost:

Property Type	Mean Irrigation Area (sf)	Applied gal/ft^2	Cost per 1000 gal
Residential (5 random properties*)	6,953	3.91	1.13
Multi-family (7 properties)	62,088	7.93	1.92
Northridge (5 random properties)	18,172	6.73	2.51
City Parks (Minus McKercher due to water leak)	165,149	8.53	**4.96**

* The most common residential water bill for the month of August 2018 falls in the range of $20 - $50; the 5 random properties were chosen from the group falling within that range.

In August of 2018 the City Parks consumed 9,187,545 gallons of water. 73% of that water ($32,440) was assessed at the highest rate per 1,000 gallons:

City Parks: Total Water User Fee, August 2018

Rate Table (gallons)	Rate/1000 gallons	Gallons Used	Total $
1,000-10,000	$0.44	204,000	$ 89.76
11,000-20,000	$0.88	190,000	$ 167.20
21,000-30,000	$1.32	190,000	$ 250.80
31,000-40,000	$1.76	189,000	$ 332.64
41,000-50,000	$2.20	172,000	$ 378.40
51,000-60,000	$2.64	170,000	$ 448.80
61,000-70,000	$3.08	170,000	$ 523.60
71,000-80,000	$3.52	170,000	$ 598.40
81,000-90,000	$3.96	170,000	$ 673.20
91,000-100,000	$4.40	170,000	$ 748.00
100001-150000	$4.84	690,000	$ 3,339.60
150001+	$4.84 - $5.28	6,702,545	$ 32,440.32
Total		**9,187,545**	**$39,991**

Multi-Family User Fee Comparison & Discussion: Parks User Fee Option 1

For multi-family uses the ordinance directs the calculation to divide the water volume by the number of dwellings served to get an average usage per dwelling. The Public Works FY19 User Fee calculations show 4002 total system hookups in the City. If only 25% of those dwellings use City Parks then a calculation comparable to the multi-family calculation would be: 9,187,545 / (4002/4) = 9,183 gallons per equivalent "dwelling" for the month of August. This would place City Parks in the first user tier at $0.44 per 1,000 gallons (as opposed to the current highest rate of $5.28). If City Parks were set at the first user tier for the month of August 2018, the monthly water bill would have been $4,043 instead of $39,991.

The Parks Division incurred water user fees of $134,503 in FY18, which is relatively consistent with previous years. If City Parks were placed at the base user fee tier of $0.44 discussed previously the annual reduction in water user fees would be approximately $120,000; see table below:

City Parks: Total Water User Fee by Month, FY 2018

Month	Actual FY 18 Fees	$0.44 Base Rate	Reduction
Oct-17	$2,533	$383	$2,149
Nov-17	$1,211	$177	$1,034
Dec-17	$0	$0	$0
Jan-18	$0	$0	$0
Feb-18	$0	$0	$0
Mar-18	$0	$0	$0
Apr-18	$0	$0	$0
May-18	$7,535	$873	$6,662
Jun-18	$13,178	$1,503	$11,676
Jul-18	$31,053	$3,201	$27,853
Aug-18	$39,991	$4,043	$35,948
Sep-18	$39,001	$3,920	$35,081
Total	**$134,503**	**$14,100**	**$120,403**

Impacts to Water Division Budget: Parks User Fee Option 2

75% of the annual operations and maintenance budget for the Water Division is funded by user fees with a projected FY19 budgeted revenue of approximately $1,164,031. A City Parks user fee reduction of $120,403 equates to a Water Division budget reduction of 10.3%. Assuming the Water Division budget remains constant, this would suggest a water user fee rate increase of the same value, approximately 10.3%. However, contained within the FY19 Water Division budget is a line item for a $90,000 pressure reducing station in western Hailey south of Bullion Street. This capital item could be deferred to a future year which would leave the FY19 Water Division budget mostly intact with no mid-year user fee increase, if the Council desired. To further dampen the change, the City Parks fee reduction could be phased in over a period of years. As an example, the City Parks user fee could be "capped" at the tier 5 rate of $2.20 per 1,000 gallons for some initial period of time. This would result in an annual City Parks user fee reduction of approximately $65,863 as shown below:

City Parks: Total Water User Fee by Month, FY 2018

Month	Actual FY 18 Fees	$2.20 Base Rate Cap	Reduction
Oct-17	$2,776	$1,916	$859
Nov-17	$1,267	$884	$383
Dec-17	$2	$2	$0
Jan-18	$0	$0	$0
Feb-18	$0	$0	$0
Mar-18	$2	$2	$0
Apr-18	$2	$2	$0
May-18	$7,749	$4,365	$3,384
Jun-18	$13,483	$7,513	$5,970
Jul-17	$31,397	$16,004	$15,392
Aug-17	$40,350	$20,213	$20,137
Sep-17	$39,335	$19,598	$19,737
Total	**$136,363**	**$70,500**	**$65,863**

A $65,863 reduction in the City Parks water user fee would result in the need for an offsetting increase of 5.7% in the adopted City wide water user fee schedule. However, this increase could be deferred to FY20 if the previously mentioned pressure reducing station was also deferred.

Other Considerations

One additional consideration worth mentioning is the possibility of the School District irrigating the Hailey Elementary campus out of an irrigation well instead of the City's potable water supply at some future point. It is possible that conversion may happen in FY20, and if so, it would necessitate a corresponding water user fee increase to offset the loss of that income. That increase, if it occurred, would likely be in addition to the previously contemplated increase due to the City Park water user fee reduction.

City Parks are unique from other open spaces in Hailey. City Parks are publicly usable open spaces that are maintained by the City, they are reservable by the public, and they are managed with the single intent of providing the best experience for the citizens of Hailey. This mission statement differentiates City Parks from other high volume users.

Conclusion

Staff requests Council consider adopting a capped rate on the City Parks water user fee (Option 2), and to cap that rate at the fifth tier value which is currently $2.20 per 1,000 gallons.

If acceptable to Council, staff will re-visit the capped rate in future years in an effort to adjust the City Parks user fee economic value to be more equitable with the methodology identified in the multi-family user fee adjustment.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☒	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Consideration of the impacts of the current water user fee and how it relates to the City Parks irrigation rate in comparison to other uses within the City.

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____

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AGENDA ITEM SUMMARY

DATE: 03/11/2019 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** HD

SUBJECT:
2nd and/or 3rd Reading of Ordinance on
~~Public Hearing on~~ Amendment to FY2019 Budget, with CIP Amendments that include Northridge Water Pressure improvements, new grants and other infrastructure improvements.

AUTHORITY: ☐ ID Code 50.1001-1007 ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

See attached Memo

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

City Council reviews proposed budget changes. If the council finds these changes favorable, a **Motion to approve first reading of Ordinance No _____, appropriating an additional $1,833,421 for FY 2019, for a total FY 2019 budget of $15,466,946.**

ACTION OF THE CITY COUNCIL:

Date 3/11 - council approved Ord. No. 1244 - 1st Reading done
City Clerk 4/8 - 2nd Reading and/or 3rd Reading

FOLLOW-UP:

HAILEY ORDINANCE NO. 1244

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING ORDINANCE NO. 1241, THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, TO APPROPRIATE THE SUM OF FIFTEEN MILLION FOUR HUNDRED SIXTY-SIX THOUSAND NINE HUNDRED FOURTY-SIX DOLLARS ($15,466,946) TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF HAILEY FOR SAID FISCAL YEAR; SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO AS FOLLOWS:

SECTION 1. The sum of $15,466,946 shall be, and the same is hereby, appropriated to defray the necessary expenses and liabilities of the City of Hailey, Idaho, for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

SECTION 2. That Ordinance No. 1241, the annual appropriation ordinance for the City of Hailey, which shows the objects and purposes for which the annual appropriation is made, be amended to show the object and purpose of each appropriation, as follows:

FUND	APPROVED BUDGET FY19	AMENDED BUDGET FY19	FY 19 BUDGET AMENDMENT
GENERAL FUND	$ 5,776,352	$ 6,103,375	$ 327,023
CAPITAL FUND	2,135,664	2,742,061	606,397
BOND (GO)	399,400	399,400	-
TOTAL GOV'T FUNDS	$ 8,311,416	$ 9,244,836	$ 933,420
WATER FUND	2,224,215	2,974,215	750,000
WATER REPLCMT FUND	58,460	58,460	-
WATER BOND	154,000	154,000	-
WASTE WATER FUND	1,889,560	2,039,560	150,000
WW REPLCMT FUND	430,000	430,000	
WW BOND	565,875	565,875	-
TOTAL CITY BUDGET	$ 13,633,526	$ 15,466,946	$ 1,833,420

SECTION 3. All ordinances and/or portions or parts of ordinances in any way inconsistent with or in conflict with this Ordinance are hereby repealed.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS 11th DAY OF MARCH, 2019.

_____

Fritz Haemmerle, Mayor, City of Hailey

ATTEST:

_____

Mary Cone, City Clerk

Publish: Idaho Mountain Express _____

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City of Hailey

COMMUNITY DEVELOPMENT DEPARTMENT
Zoning, Subdivision, Building and Business Permitting and Community Planning Services

115 MAIN STREET SOUTH
HAILEY, IDAHO 83333
(208) 788-9815
Fax: (208) 788-2924

AGENDA
HAILEY PLANNING & ZONING COMMISSION
Monday, April 15, 2019
Hailey City Hall
5:30 p.m.

Call to Order

Public Comment for items not on the agenda

Consent Agenda

CA 1 Adoption of the Meeting Minutes of April 1, 2019. **ACTION ITEM**

CA 2 Adoption of the Findings of Fact, Conclusions of Law and Decision of a Conditional Use Permit Application by Hailey Auto Clinic, represented by Jay Cone of Jay Cone Architecture, for Automotive repair and maintenance, to be located at Lots 15, 16, 17, Block 4, Hailey Townsite (610 South Main Street), which is located in the Business (B), Downtown Residential Overlay (DRO) and Townsite Overlay (TO) Zoning Districts. **ACTION ITEM**

CA 3 Adoption of the Findings of Fact, Conclusions of Law and Decision of a Design Review Pre-Application by Hailey Auto Clinic, represented by Jay Cone of Jay Cone Architecture, for a new 2,693 square foot commercial building, to house the automotive repair and maintenance shop, to be located at Lots 15, 16, 17, Block 4, Hailey Townsite (610 South Main Street). The proposal includes three (3) service bays, office space, and onsite parking. **ACTION ITEM**

Public Hearing

PH 1 Consideration of a Preliminary Plat Subdivision Application by Tanner Investments, represented by John Tanner, for a new subdivision of Lots 1-7, Block 86, Woodside Subdivision #25, to consist of 17 sublots, ranging in size of 2,280 square feet to 5,743 square feet, and park space comprising of 20,841 square feet, to be known as Skyview Townhomes Subdivision. The total development comprises of 2.408 acres. Current zoning is General Residential (GR). **ACTION ITEM**

PH 2 Consideration of a Text Amendment by 43 North, Inc. to Hailey Municipal Code Title 17, Section 17.03, Definitions, to add "individuals with intellectual and developmental disabilities" to the definition of Residential Care Facility. **ACTION ITEM**

Staff Reports and Discussion

SR 1 Discussion of current building activity, upcoming projects, and zoning code changes. *(no documents)*

SR 2 Discussion of the next Planning and Zoning meeting: **Monday, May 6, 2019.** *(no documents)*

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AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday April 22, 2019 * Hailey City Hall Meeting Room

ACTION ITEM = a vote may occur but is not required to be taken
ACTION ITEM.....

5:30 p.m. CALL TO ORDER - Open Session for Public Concerns

CONSENT AGENDA:
CA 000 Grant Agreements
CA 000 grant contracts
CA 000 Motion to adopt Resolution 2019-037, for a 5-year lease with Western States Equipment through Summit National Bank for a new Caterpillar 160M3 grader ACTION ITEM.....
CA 000 Motion to approve Resolution 2019-____ authorizing an agreement with Lantis Fireworks for July 4, 2019 pyrotechnical Dangerous Fireworks display within the City of Hailey. ACTION ITEM.....
CA 000 Motion to approve Resolution 2019--____ authorizing an indemnification agreement with Blaine County School District for City's use of school property during July 4, 2019 dangerous fireworks display. ACTION ITEM.....
CA 000 Special Events
CA 000 Motion to approve the special event, 4th of July Parade, to be held on Main Street (between Myrtle Street and south to Cedar Street) in Hailey (Thursday, July 4, 2019 from 11:00am to 2:00pm) ACTION ITEM .....
CA 000 Motion to approve minutes of and to suspend reading of them ACTION ITEM.....
CA 000 Motion to approve claims for expenses incurred during the month of November, 2018, and claims for expenses due by contract in___, 2019 ACTION ITEM.....

MAYOR'S REMARKS:
MR 000

PROCLAMATIONS & PRESENTATIONS:

PR 000 Senior Connection Presentation

APPOINTMENTS & AWARDS
AA 000

PUBLIC HEARING:
PH 000
PH 000
PH 000

NEW BUSINESS:
NB 000 Cdefd fdn ACTION ITEM .....

OLD BUSINESS:
OB 000

STAFF REPORTS: Staff Reports Council Reports Mayor's Reports
SR 000
SR 000 Draft of next Planning and Zoning Commission meeting agenda.....
SR 000 Draft of next City Council meeting agenda.....

DRAFT

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - _____ Next Resolution Number- 2018-01

DRAFT

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