

**AGENDA OF THE SPECIAL  
HAILEY CITY COUNCIL MEETING  
Thursday April 9, 2020 \* Virtual Meeting Room  
2:00 PM**

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**ACTION ITEM** = a vote may occur but is not required to be taken

**ACTION ITEM**.....

**2:00 p.m. CALL TO ORDER** - Open Session for Public Concerns

**MAYOR'S REMARKS:**

MR 000

**OLD BUSINESS:**

[OB 164](#) Discussion of Construction Activity Guidelines (no action).....1

**STAFF REPORTS:** Staff Reports                  Council Reports                  Mayor's Reports

**Matters & Motions from Executive Session or Workshop**

Next Ordinance Number – Next Resolution Number- 2020-

**AGENDA ITEM SUMMARY**

**DATE:** 04/08/20 **DEPARTMENT:** Community Development **MAYOR SIGNATURE:** MB

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**-SUBJECT:** Discussion of valley-wide Guidelines/Standards regarding residential and commercial construction and certain trades operating in Blaine County. -----  
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**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code: Emergency Order 2020-01

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**BACKGROUND**

The City, in concert with other jurisdictions in the Wood River Valley, adopted a Public Health Emergency Order (2020-01) which determined that residential and commercial construction was not considered essential. This Order was adopted on March 30, 2020 and remains in effect until 11:59 pm on April 12, 2020.

Special meetings are planned of the Hailey City Council for April 9, 2020 and April 10, 2020 to discuss the above.

Jurisdictions are monitoring progress on the containment of Covid since that time. NO TIME FRAMES HAVE BEEN ESTABLISHED AS OF YET AS TO WHEN TO LIFT THE ORDER. However, jurisdictions are beginning discussions as to uniform construction standards/guidelines that could be put in place at such time as it is appropriate to lift the Order.

The above Standard/ Guidelines have been developed jointly between the Wood River Valley jurisdictions incorporating draft construction guidelines seen by this Council several weeks ago.

As the Mayor, I strongly urge that we discuss these Guidelines/Standards without detailed discussion yet as to the time frame for implementation. These are for discussion purposes only at this time. I would suggest that we have that discussion the following day (Friday) as to timing with regards to Emergency Order 2020-01.

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**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Lisa Horowitz Phone # 788-9815 #13

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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

City Attorney      \_\_\_ City Administrator      \_\_\_ Engineer      \_\_\_ Building  
\_\_\_ Library       planning      \_\_\_ Fire Dept.      \_\_\_\_\_  
\_\_\_ Safety Committee      \_\_\_ P & Z Commission      \_\_\_ Police      \_\_\_\_\_  
\_\_\_ Streets      \_\_\_ Public Works, Parks      \_\_\_ Mayor      \_\_\_\_\_

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**RECOMMENDATION FROM MAYOR:**

No motion suggested.

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**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes      No



## **COVID-19 STANDARDS AND LIMITATIONS FOR CONSTRUCTION SITES AND CERTAIN TRADES OPERATING WITHIN BLAINE COUNTY, IDAHO**

### **APPLICABILITY**

Effective XXX, the following standards and limitations shall apply to all commercial and residential building and construction work sites and all individuals performing work such as, but not limited to, painting, plumbing, mechanical, electrical and landscaping work. The primary contractor shall be responsible for compliance for all individuals performing work on the job site or work location.

Prior to resuming construction activity at any location, the primary contractor shall provide certification to the City that the contractor, all sub-contractors and all individuals working on the job site have read the standards and agree to comply with the standards at all times while on the job site.

### **CONSTRUCTION SITE AND WORKER STANDARDS**

1. The owner/contractor shall designate a site specific COVID-19 supervisor to enforce these standards. The designated COVID-19 supervisor shall be present on the job site at all times while construction activities are taking place. The COVID-19 supervisor can be an on-site worker who is designated to carry this role.
2. The job site shall have at least, soap and water stations and/or alcohol based hand sanitizer that contains at least 60% alcohol. Adequate supplies shall be maintained at all times. Such stations shall be placed at the primary entrances to the building or job site, and elsewhere on the site as needed.
3. Individuals on the job site shall be instructed to clean their hands upon arrival and departure from the job site and to clean their hands often, especially if hands are visibly dirty.
4. All individuals on the job site shall be provided with personal protective equipment (PPE) such as gloves, goggles, face shields, or face coverings. All individuals shall wear such PPE, including face coverings, at all times while on the job site.
5. Individuals shall maintain a distance of six (6) feet from one another at all times on the job site, including, but not limited to, while eating lunch, taking breaks, and work consultations.
6. No more than one (1) individual shall be allowed in a confined space such as a crawl space, elevator, or mechanical room.
7. Equipment with an enclosed cab shall only be operated by one person during the day and the cab shall be sanitized at the end of each workday.

8. Trades shall be staggered as necessary to reduce the density of workers on site and to maintain social distancing. Each individual shall maintain a distance of six (6) feet from any another individual.
9. Deliveries shall be staggered to minimize interactions with individuals and maintain the six (6) foot separation.
10. Individuals shall be discouraged from traveling to or from the site by carpool unless they are carpooling with individuals who reside in the same residence or using public transportation and practicing social distancing.
11. Individuals shall not share any tools or equipment while on the job site.
12. On-site portable toilets shall be sanitized and disinfected every day. The date when the portable toilet was last disinfected and sanitized shall be posted outside the toilet.
13. There shall be no communal water cooler, water dispenser or microwave on site. Individuals shall bring their own personal water bottles and all food and beverages they will consume during the day. During the period when construction activity is taking place, individuals are strongly encouraged remain on the site during work hours. Any individual leaving the job site to obtain lunch, food or beverages from a local business shall wear a face covering.
14. Each job site shall post in at least two areas visible to all individuals on the job site the following required hygienic practices:
  - a. Wash hands often for twenty (20) seconds
  - b. Cough into elbow
  - c. Do not touch your face
  - d. Stay at home if you are sick
  - e. Regularly disinfect high touch surfaces such as handrails, elevator control buttons, doorknobs, and counters
15. Individuals shall arrive for work wearing clean clothes.
16. On a daily basis, the COVID-19 supervisor shall inspect on-site workers and ensure no individual is permitted on the job site who presents any symptoms of illness such as fever, cough, runny nose, or sore throat. Any individual presenting any symptoms of illness shall be required to stay home until fully recovered.
17. All individuals on the job site shall inform the COVID-19 supervisor if a family member is presenting any symptoms of illness as identified in #16. If so, the reporting individual shall remain off the job until at least 14 days from the date the family member is fully recovered.
18. The owner or primary contractor shall maintain a daily attendance log of all individuals entering the work site.

## **PENALTIES**

Any primary contractor, individual or entity providing labor, material, equipment or services to a project failing to comply with the standards set forth in this Order, is guilty of an infraction and shall be fined \$100.00 per occurrence on the same day. Multiple or repeat violations may result in the building official issuing a stop work order ("red tag") on the project suspending all work or other activities on the project until such failure is corrected.

Multiple or repeat violations at the same job site on (2) two or more separate days shall be a misdemeanor offense and, upon conviction thereof, shall be subject to a fine of up to \$1,000 and/or imprisonment in jail not too exceed six (6) months. Each day such additional violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

## **EFFECTIVE DATE AND SUNSET DATE**

This Emergency Order shall take effect XXX and shall remain in effect until such time as any State or local orders or ordinances limiting construction activity have expired. Any Order issued by the Idaho Department of Health and Welfare to stop residential and commercial construction shall supersede this Order.

## Charles D. Brokopp, Dr.P.H.

4335 W Bowler St.  
[cbrokopp@gmail.com](mailto:cbrokopp@gmail.com)

Hurricane, UT 84737  
(608) 977 2113

### EDUCATION

- 1977 Doctor of Public Health (Dr. P.H.)  
University of North Carolina, School of Public Health  
Chapel Hill, North Carolina 27514
- 1975 Master of Public Health (M.P.H.)  
University of North Carolina, School of Public Health  
Chapel Hill, North Carolina 27514
- 1972 Bachelor of Science (B.S.) Medical Technology  
Freeport Memorial Hospital, School of Medical Technology  
Freeport, Illinois 61032
- 1971 Bachelor of Science (B.S.) Biology-Zoology  
University of Wisconsin – Platteville  
Platteville, Wisconsin 53818

### EXPERIENCE

**2006-2016 Director, Wisconsin State Laboratory of Hygiene and Professor Population Health Sciences, University of Wisconsin School of Medicine and Public Health. Madison, Wisconsin 53706**

The Director is responsible for Wisconsin's public and environmental health laboratory, one of the nation's premier public health laboratories. The Director reports to the Chancellor of the University of Wisconsin – Madison and serves as the executive officer of the laboratory while providing strategic and visionary leadership in analytical services, research, and teaching. The Director provides counsel to the secretaries of the state Departments of Health Services (DHS) and Natural Resources (DNR) on policy issues in which the laboratory has expertise. The Director oversees a budget of \$44 million and a staff of over 300. The laboratory is located on the University of Wisconsin-Madison campus and at a research park a few miles off campus. The laboratory specializes in testing and research for communicable and chronic diseases, environmental health, cytology, cytogenetics, newborn screening, forensic toxicology, industrial hygiene, occupational health, and preparedness for biological, chemical, and radiological terrorism and other responses to public health emergencies. Dr. Brokopp developed international collaborations with academic and public health officials in Nigeria, South Africa, China, Japan, Turkey, Kuwait, Qatar, and Dubai.

## **Charles D. Brokopp, Dr.P.H.**

**2004-2006**     **Director, Division of Select Agents and Toxins, Coordinating Office for Terrorism Preparedness and Emergency Response (COTPER), Centers for Disease Control and Prevention, Atlanta, Georgia 30333**

Responsible for the Health and Human Services component of the National Select Agent Program administered by the Centers for Disease Control and Prevention. This division registers over 350 academic, public health, governmental and private diagnostic, commercial and research laboratories that possess, use, or transfer biological agents and toxins that have the potential to cause a significant impact on human or animal health. Congress established this regulatory program to provide oversight of laboratories using select agents, and to assure the safe and secure handling of these biological agents and toxins. The Director oversees the promulgation of select agent regulations and the overall management of the program. Duties included providing expert testimony on the program to the White House Office of Science and Technology Policy (OSTP), Office of Management and Budget (OMB), Government Accounting Office (GAO) and several Congressional committees. Other duties included coordinating the implementation of the final regulations with more than 50 federal and state agencies, 280 academic and private research laboratories, and more that 20 professional associations; directing a staff of 21 professionals and over 85 contract staff; and representing COTPER on several management and scientific committees at HHS, CDC, NIH, and USDA.

**1994-2004**     **Director, Division of Epidemiology and Laboratory Services, Utah Department of Health, Salt Lake City, Utah 84113**

The Director is responsible for one of four divisions within the Utah Department of Health. Responsibilities included planning, budgeting, personnel and project management, training and the enforcement of state and federal regulations. Worked closely with numerous federal, state and local agencies to streamline the delivery of public health epidemiology, environmental health, and laboratory services. One of the major challenges of this position was the integration of state and local public health programs for disease surveillance, control, and prevention. This position also provided an opportunity to participate on several public health and environmental committees, boards, and task forces. Some of these include the Utah Genetics Advisory Committee, Department of Health's Ethics and Institutional Review Board, the Utah Public Health Association Board, the Utah Environmental Health Association Board, and the National Environmental Laboratory Accreditation Conference Board of Directors. While in Utah, I had a lead role in the public health and environmental planning for the 2002 Winter Olympics and the Department's initial bioterrorism preparedness and response efforts. During the last five years in Utah, there were many opportunities to work on projects that involved disease surveillance and homeland security projects supported by several federal agencies (HHS, CDC, FDA, EPA, USDA, DOE, DOD, DOJ/FBI) and other organizations (APHL, ASTHO, NACCHO, NALBO, AWWA, AFDO) to build statewide capacity for

## **Charles D. Brokopp, Dr.P.H.**

the public health laboratory, environmental services, epidemiologic investigations, and public health preparedness.

### **1990-1994 Assistant Administrator, Oregon Health Division and Director, Center for Public Health Laboratories, Portland, Oregon 97201**

Shared responsibilities for the management of a state health division with an annual budget of \$61 million and a staff of 380 employees. Administrative duties included budgeting, planning, contracting, rule writing, personnel management, staff development, and the coordination of programs with local health departments and private participants in public health programs. This position provided many opportunities to implement new ideas and to manage major organizational change. Frequent contact with members of the Oregon legislature, Congressional representatives, Public Health Advisory Board, Public Health Management Council, Oregon Medical Association, Association of Oregon Hospitals and the Conference of Local Health Officials was required. Another major responsibility at the Oregon Health Division included the management of the state public health laboratory with a staff of 70 professionals. The Center for Public Health Laboratories included a multi-state newborn screening program, four specialty laboratories that provided support for statewide communicable disease and environmental health programs, and a section responsible for laboratory consultation and regulation. I represented the Health Division on an inter-agency team that developed electronic disease reporting and sharing of public health data between state and local health departments.

### **1988-1990 Chief, Bureau of Laboratories, Idaho Department of Health and Welfare, Boise, Idaho 83720**

The laboratory chief is responsible for the management of the statewide public health laboratories located in Boise, Coeur d'Alene, Lewiston, Twin Falls, Pocatello, and Idaho Falls. These laboratories employed 70 people in specialized microbiology, virology, serology, genetics, chemistry, and toxicology laboratories. I organized laboratory advisory committees and management teams to assist with the management of the laboratories and provided consultation to federal, state, and local agencies, private laboratories, and educational institutions.

### **1980-1988 State Epidemiologist and Deputy Chief, Bureau of Preventive Medicine, Idaho Department of Health and Welfare, Boise Idaho 83720**

The state epidemiologist is responsible for the management of the statewide disease prevention and epidemiology programs. I directed statewide AIDS prevention, education and control activities and developed grant applications and administered federally-funded AIDS, sexually transmitted disease, tuberculosis control and environmental health programs. I provided consultation to medical professionals, governmental health and environmental officials, industry officials

## **Charles D. Brokopp, Dr.P.H.**

and private citizens on the recognition, management and prevention of communicable diseases and toxic chemical exposures. The epidemiologist developed and conducted disease surveillance prevention and training programs for local public health staff throughout Idaho, and designed and conducted community-wide surveys and health assessments for children living near a lead smelter in northern Idaho.

**1977-1980     Director, Idaho Epidemiologic Studies Program, Idaho Department of Health and Welfare, Division of Health, Boise, Idaho 83720**

The director was responsible for the management of an environmental laboratory and the administration of an EPA funded research program designed to assess the impact of pesticides, industrial chemical and hazardous materials on human health and the environment.

**1975-1977     Research Microbiologist, Centers for Disease Control (CDC), Atlanta, Georgia 30333**

Conducted research on epidemiologic typing of *Pseudomonas aeruginosa* as a candidate for the DrPH degree. The research involved the development and evaluation of serologic and bacteriophage typing methods for *P. aeruginosa* and the assessment of 30 nosocomial outbreaks of pseudomonas infections in hospitals throughout the United States.

**1972-1974     Public Health Microbiologist and Laboratory Consultant, Wisconsin State Laboratory of Hygiene and the Wisconsin Division of Health, Madison, Wisconsin 53706**

**1972-1974     Medical Technologist, Veterans Administration Hospital, part-time, Madison Wisconsin 53706**

### **HONORS, APPOINTMENT, AWARDS**

- 2017     Emeritus Professor of Population Health Sciences, University of Wisconsin School of Medicine and Public Health, Madison, WI
- 2016     Association of Public Health Laboratories (APHL) Distinguished Lifetime Achievement Award
- 2016     APHL Emeritus Laboratory Director
- 2016     Delta Omega Honorary Society for Public Health, Gamma Xi Chapter, University of Wisconsin School of Medicine and Public Health
- 2016     Member, National Certification Commission for Polio Elimination, Taskforce for Global Health/ WHO/ CDC
- 2014     Distinguished Alumni Award, University of Wisconsin - Platteville
- 2012-2013     President, Association of Public Health Laboratories (APHL)

## **Charles D. Brokopp, Dr.P.H.**

- 2013 APHL Representative, African Society for Laboratory Medicine, Cape Town, South Africa
- 2012-2014 Reviewer/Advisor, Qatar National Research Foundation
- 2012-2016 External Advisory Committee, Iowa Hygienic Laboratory, University of Iowa, Iowa City, IA
- 2012-2016 Member, Institutional Review Board, UW-Madison School of Medicine and Public Health
- 2011-2014 APHL Hill Day Representative, Capitol Hill, Washington, DC
- 2008-2016 College of American Pathology laboratory inspection team leader
- 2009-2014 Board of Directors, Association of Public Health Laboratories
- 2009-2012 APHL Board Representative to Laboratory Informatics Committee
- 2009-2014 Council on Health Care Quality and Public Health, Wisconsin Medical Society
- 2009-2014 Population Health Sciences MS/PhD Academic Steering Committee, University of Wisconsin School of Medicine and Public Health
- 2010-2014 APHL Board Representative to Newborn Screening and Genetics in Public Health Committee
- 2009-2010 National Institutes of Health S-10 Peer Review Panel – Flow Cytometry
- 2009 Special Research Compliance Project – Biological Safety, University of Wisconsin - Madison
- 2008-2011 Healthy Wisconsin 2020 Strategic Leadership Team, Wisconsin Department of Health Services
- 2007-2015 MPH Community Advisory Committee, Department of Population Health Sciences, University of Wisconsin School of Medicine and Public Health
- 2007 Contributor, Biosafety in Microbiological and Biomedical Laboratories 5<sup>th</sup> Edition. CDC/NIH
- 2006 Ex-Officio Member and CDC Designee. Working Group on Synthetic Genomics. National Science Advisory Board for Biosecurity (NSABB), National Institutes of Health
- 2004-2006 Division Directors Management Council, CDC
- 2005 Delegate, Organization for Community and Economic Development (OCED). Global Network of Biological Resource Centers. Paris, France
- 2005 Keynote Address for Grant Regional Health Center's 50<sup>th</sup> Anniversary, Lancaster, WI
- 2004-2008 Federal Health and Human Services Top Secret Security Clearance
- 2004 Public Health and Environmental Consultant 2008 Summer Olympics. Beijing Ministry of Health. Beijing, China
- 2004 Outstanding Alumni Award. University of Wisconsin - Platteville, College of Business, Industry, Life Sciences, and Agriculture
- 2004 Scientific Advisor. PerkinElmer Life and Analytical Sciences. Turku, Finland
- 2003-2004 Emerging Environmental Health Leader – National Center for Environmental Health /Agency for Toxic Substances and Disease Registry, CDC, Atlanta, GA
- 2003 Senior Scientific Advisor, ANSER Institute for Homeland Security, Arlington, VA
- 2003 Reviewer, Journal of Biosecurity and Bioterrorism
- 2003 Steering Committee, APHL Chemical Terrorism Report, Ready or Not

## **Charles D. Brokopp, Dr.P.H.**

- 2002-2005 Advisory Board, Rocky Mountain Center for Occupational and Environmental Health, University of Utah School of Medicine, Salt Lake City, UT
- 2002 FDA Commissioner's Special Citation – 2002 Olympic Winter Games
- 2001-2004 Member, Environmental Health Committee, Association of Public Health Laboratories (APHL)
- 2000-2002 Chair, National Environmental Laboratory Accreditation Conference (NELAC)
- 1999-2003 Member, Western Association of Food and Drug Officials (WAFDO)
- 1998-2000 Commissioned Officer, U.S. Food and Drug Administration, HHS
- 1998-2001 Chair, IRB and Ethics Committee, Utah Department of Health
- 1996-2002 Member, Utah Area Health Education Advisory (AHEC) Board. University of Utah School of Medicine
- 1996-2002 Utah Delegate, National Environmental Laboratory Accreditation Conference
- 1996-2002 Honorary Member, American Association Bioanalysts
- 1993-1994 International Public Health Consultant. World Bank/World AIDS Foundation, Imo State, Nigerian Federal Ministry of Health
- 1991-1993 Blue Ribbon Advisory Panel, Pacific Northwest Regional Blood Services
- 1991-1996 Association of State and Territorial Public Health Laboratory Directors Liaison, Council of Regional Networks for Genetic Services (CORN)
- 1990-1992 Public Health Management Council, Oregon Health Division
- 1990 International Public Health Consultant. US AID/CDC. Federal Ministry of Health, Nigeria
- 1989 Member, AIDS Policy Development Committee, St. Alphonsus Hospital, Boise, ID
- 1988 Reviewer, American Journal of Public Health
- 1988 Reviewer, Congressional Report, The Nature and Extent of Lead Poisoning in Children in the United States, ATSDR – CDC
- 1987-1989 Member, Child Care Connections Advisory Board, Boise, ID
- 1984-1989 Member, National Childhood Lead Poisoning Prevention Technical Advisory Committee, US Department of Health and Human Services
- 1984-1985 President, Idaho Public Health Association
- 1983-1984 Vice President, Idaho Public Health Association
- 1985 American Public Health Association Governing Council
- 1982-1989 Member, Governor's Human and Animal Health Consortium, Boise, ID
- 1976-1977 Pre-doctoral Public Health Service Fellowship, National Institutes of Health and the University of North Carolina at Chapel Hill
- 1974-1976 Public Health Traineeship, National Institutes of Health
- 1976 Member, Sigma XI Honorary Research Fraternity
- 1971 B.S. with Scholastic Honors, University of Wisconsin-Platteville

### **PRESENTATIONS AND BRIEFINGS**

- 12-15-19 University of Wisconsin- Platteville Commencement Address
- 9-16-15 Wisconsin Laboratory Association. WSLH Then and Now.
- 2-26-14 Madison Capitol Rotary. Newborn Screening in Wisconsin and Beyond
- 10-21-13 APHL Human Subjects Research Symposium on Legal and Public Health Perspectives Surrounding Residual DBS in Newborn Screening. Atlanta, GA
- 9-10-12 Institute of Medicine. Sustaining Public Health Capacity in an Age of Austerity

## **Charles D. Brokopp, Dr.P.H.**

- 8-6-12 National Council of State Legislators, Chicago, IL. State and Local Environmental Laboratories
- 8-15-09 Public Health Preparedness, Population Health Sciences 650
- 11-20-08 Challenges Facing Public Health Laboratories Today and Beyond. Washington State Clinical Laboratory Symposium, Seattle, WA
- 9-29-08 Wisconsin State Laboratory of Hygiene- Your Public Health Partner in Research, Education, and Service. Population Health Sciences seminar. University of Wisconsin School of Medicine and Public Health
- 5-20-08 A Medical Technologist's View of Environmental Chemistry in a Public Health Laboratory - 45 Years Back and 20 Years Forward. APHL Annual Conference. St. Louis, MO
- 12-22-07 YOUR Wisconsin State Laboratory of Hygiene – More Than Bioterrorism and Emerging Infections. Department of Biotechnology. University of Wisconsin
- 4-12-07 Public Health Preparedness. Population Health Sciences 375
- 4-4-07 Wisconsin Local Health Departments and Boards. Madison, WI
- 3-7-07 Wisconsin Department of Corrections Hepatitis Conference. Fox Lake, WI
- 2-15-07 Senior Leadership Seminar. Madison Dane County Health Department
- 10-30-06 Congressional Staff Briefing. House Committee on Homeland Security, Subcommittee on Prevention of Nuclear and Biological Attacks. Ford House Office Building, Washington, DC.
- 9-2-06 Iowa Biotechnology Conference. University of Iowa, Iowa City, IA. Biosecurity Requirements at Select Agent Laboratories.
- 8-4-06 Briefing Department of Homeland Security. Dr. Wendy Hall, Director of Bioterrorism Science and Technology Policy Directorate. CDC Select Agent Program and Information Sharing
- 8-4-06 Laboratory Response Network Teleconference. CDC Select Agent Program
- 7-31-06 Health and Human Services Staff Briefing. RADM Craig Vanderwagen, MD, Deputy Assistant Secretary for Preparedness and Response and Chief Preparedness Officer. CDC Select Agent Program
- 6-21-06 APHL/CDC. New Laboratory Director Orientation. Emory University Conference Center. Atlanta, GA
- 6-05-06 APHL 2006 Annual Meeting. Long Beach, CA. Impact of Select Agent Regulations on Public Health Laboratories
- 5-16-06 Briefing – HHS Inspector General. Daniel Levinson and staff. CDC Director's Emergency Operations Center. CDC Select Agent Program – Compliance Issues
- 3-7-06 CDC Interagency Biosecurity Symposium. Atlanta, GA. Overview of Laboratory Security for Select Agent Facilities
- 1-24-06 Ninth CDC International Biosafety Symposium. Atlanta, GA. Managing Your Internal Select Agent Program
- 1-20-06 Congressional Staff Briefing – Senate HELP Committee. Accomplishments, Challenges, and Budget for Select Agent Program at CDC
- 12-16-05 Congressional Staff Briefing – Senate HELP Committee and Dr. Robert Kadlac. Status and Accomplishments of CDC Select Agent Program
- 11-01-05 CDC Terrorism Response and Preparedness Leadership Team  
Addition of Reconstructed 1918 Pandemic Influenza Virus to HHS Select Agent List

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- 9-29-05 Hawaii Department of Health Laboratory Seminar. Honolulu, HI. Regulation of Select Agents and Toxins
- 9-28-05 American Board for Certification in Homeland Security. San Diego, CA. Regulation of Select Agents and Toxins
- 8-26-05 USDA Staff Briefing. Dr. Richard Raymond, Under Secretary for Food Safety. CDC Select Agent Program Overview and Status
- 8-20-05 Department of Health and Human Services Staff Briefing. Michael J O'Grady, Assistant Secretary for Planning and Evaluation. CDC Select Agent Program Overview and Status.
- 6-17-05 National Center for Public Health Laboratory Leadership. APHL/CDC New Laboratory Director Orientation. Atlanta, GA  
Emory Conference Center. CDC Select Agent Program – What's New? What's Next? What Do You Need to Know?
- 6-14-05 Assuring Safe and Reliable Proficiency Testing for Infectious Diseases  
CDC/NCID. Influenza H2N2 PT Workshop. Select Agent Program  
Requirements for Proficiency Testing
- 6-9-05 Council on Governmental Relations (COGR), Washington, DC CDC Select Agent Program – Update on Regulations and Policies for Academic Institutions
- 6-8-05 FBI Scientific Working Group on the Forensic Analysis of Chemical Terrorism. Virginia Department of Consolidated Laboratory Services  
Richmond, VA. Impact of Select Agent Rules on Forensic Sciences
- 6-6-05 American Society for Microbiology Annual Meeting. Atlanta, GA. Bioterrorism Preparedness: New Facts
- 5-25-05 Laboratory Response Network National Meeting. New Orleans, LA. CDC's Select Agent Program – What's New? What's Next?
- 5-24-05 Terrorism Tuesday Seminar Series. CDC Bldg 16 Rm 1107 CDC's Select Agent Program: What's New?
- 5-13-05 Congressional Staff briefing. House Committee on Homeland Security – Josh Weerasinghe, Deputy Policy Director. CDC Directors Emergency Operations Center
- 4-7-05 Intermountain Northwest Safety Conference. Butte, MT. CDC Select Agent Program – Biosafety and Security
- 4-4-05 International Conference on Biocontainment Facilities, Tradeline, Inc  
San Francisco, CA. Overview of Select Agent Program and the Final Select Agent Rules
- 3-22-05 American Society for Microbiology (ASM) Biodefense Symposium  
Baltimore, MD. Promoting Responsible Stewardship of Select Agents –  
Guidelines for Professional Conduct and Oversight
- 2-14-05 Jerome B. Wiesner Symposium - University of Michigan. CDC Select Agent Program – Impacts on Research, Ann Arbor, MI
- 2-11-05 American Society for Microbiology (ASM) Public and Scientific Affairs Board.  
Washington, DC. Select Agent Program Update
- 10-20-04 National Laboratory Training Network Teleconference. Atlanta, GA. Select Agent Program Rules and Update
- 10-19-04 American Association for Laboratory Animal Science (AALAS)  
Tampa, FL. Select Agent Program – Impact on Animal Sciences

## Charles D. Brokopp, Dr.P.H.

- 10-17-04 American Biological Safety Association Annual Meeting. San Antonio, TX.  
Select Agent Program Overview
- 9-27-04 APHL/ASTHO Annual Meeting. St. Paul, MN. Select Agent Program Update

### PUBLICATIONS

Kwan A, Abraham RS, Currier R, **Brokopp CD** et al. 2014. Newborn screening for SCID in the United States: Experience from 11 screening programs. *JAMA* 312 (7):729-738.

Ridderhof JC, Moulton AD, Ned RM, Nicholson JKA, Becker SJ, Blank EC, Breckenridge KJ, Waddell V and **Brokopp CD**. 2013. The laboratory efficiencies initiative: partnership for building a sustainable national public health laboratory system. *Public Health Reports* 128 (S2):20-33.

Verbsky JW, Baker MW, Grossman WJ, Hintermeyer M, Dasu T, Bonacci B, Reddy S, Margololis D, Casper J, Gries M, Desantes K, Hoffman GL, **Brokopp CD**, Seroogy CM, and Routes JM. 2012. Newborn screening for severe combined immunodeficiency; the Wisconsin experience (2008-2011). *J Clin Immunol* 32 (1):82-88.

Accetta DJ, **Brokopp CD**, Baker MW, Verbsky J, and Routes JM. 2011. Causes of death in neonates with inconclusive or abnormal T-cell receptor excision circle assays on newborn screening. *J Clin Immunol* 31 (6):962-967.

Baker MW, Laessig RH, Katcher ML, Grossman WJ, Verbsky J, Kurtycz DF, and **Brokopp CD**. 2010. Implementing routine testing for severe combined immunodeficiencies within Wisconsin's newborn screening program. *Public Health Reports* 125 (S2):88-95.

Marshall S, **Brokopp CD**, and Size T. 2010. Leadership principles for developing a statewide public health and clinical laboratory system. *Public Health Reports* 125 (S2):110-117.

**Brokopp CD** and Laessig RH. 2009. From preventive medicine to population health: the research agenda of the Wisconsin State Laboratory of Hygiene. *Wisconsin Medical Journal* 108 (5):270-274.

Baker MW, Grossman WJ, Laessig RH, Hoffman, GL, **Brokopp CD**, Kurtycz DF, Gogley MF, Litsheim TJ, Katcher ML, and Routes JM. 2009. Development of a routine newborn screening protocol for severe combined immunodeficiency. *J Allergy Clin Immunol* 124(3):522-7.

Routes JM, Grossman WJ, Verbsky J, Laessig RH, Hoffman GL, **Brokopp CD**, and Baker MW. 2009. Statewide newborn screening for severe T-cell lymphopenia. *JAMA* 302(22):2465-2470.

## **Charles D. Brokopp, Dr.P.H.**

Katcher M and **Brokopp CD**. 2008. Wisconsin first state to screen all newborns for bubble boy disease. *Wisconsin Medical Journal* 107 (3): 113.

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# PLAN FOR LIMITED REOPENING OF WEBB LANDSCAPE

April 7, 2020

The recent outbreak of COVID-19 in Blaine County has necessitated Webb Landscape develop a plan for the reopening of our business as soon as it is appropriate to meet the demands of our customers. This plan for the “limited reopening of our business was prepared following consultation with the former state epidemiologist for the Idaho Department of Health and Welfare and the director of the Division of Epidemiology and Laboratory Services for the Utah Department of Health (1). This plan will require employees to take the necessary precautions to protect their health, the health of their families, the health of our customers and the health of our community. By limiting the opportunities for close contact with others, we propose a “limited reopening” of our business in such a way that some critical seasonal tasks that can be safely performed by an individual employee or two employees with masks. We are certain that this “limited operation” can be done safely while assuring social distancing that is important for the prevention of the coronavirus infection.

Employees will comply with CDC (2, 3) and OSHA (4) recommended guidelines for the prevention of COVID-19.

- Employees will continue to monitor their health and take and record their temperature daily. Employees will not be allowed to work if they feel sick or have been exposed to a known case of COVID-19. Any employee exposed to a case of COVID-19 will remain in home isolation per current CDC recommendations.
- Employees with symptoms of COVID-19 (fever, cough, chest pain, shortness of breath) will self-isolate at home and contact a medical provider to arrange testing and obtain further medical advice.
- If anyone in the employee’s household has tested positive, the employee and everyone on the household must continue home isolation per current CDC and health department recommendations.
- Employees will maintain physical separation from other employees and customers (6 feet or greater) as described in the CDC social distancing guidelines.
- Employees will wash hands, use hand sanitizer and avoid touching their face.
- Employees will sneeze or cough into a tissue or the inside of their elbow.

- Employees will avoid eating or drinking at bars or restaurants and will use pickup or delivery options as appropriate.
- Frequently touched surfaces will be disinfected frequently. Such surfaces include door handles, faucets, counters and rest rooms.
- All customers that enter the nursery shop must maintain 6-foot separation from other people. Signs stating this will be posted on all public entrances.
- No more than three customers will be allowed in the shop at any one time.
- On-line or phone ordering will be encouraged to reduce direct contact with customers using curbside service.
- Remote entry of card numbers and wipe down procedures will be used to process transactions
- Employees will maintain at 6-feet or more away from customers and other staff.
- No more than two people with masks will be allowed in company vehicles at a time. No ride sharing or vanpools will be used during this limited operation.
- Employees will be assigned tasks that can generally be completed without the assistance of other employees. Tasks that may require two employees to work together will only be assigned if the employee can maintain the 6-foot distance between them while performing the task.
- These options will remain in effect until less restrictive measures become applicable in our community.
- Examples of tasks that can typically be performed by a single person include, but are not limited to the following:
  - Start up and minor repairs of sprinkler systems
  - Delivery of nursery supplies and curbside service
  - Planting of nursery items
  - Advising customer on purchases
  - Loading landscaping materials and supplies
  - Mowing and aerating lawns
  - Servicing pond and water features
  - Reviewing landscape plans and designs

- Maintenance, servicing and cleaning of equipment
- Responding to on-line and phone orders
- Placement of landscaping materials
- Application of fertilizer and landscaping chemicals
- Trimming and pruning
- Ordering supplies and delivery to job sites
- Spring cleanup of leaf debris around homes

Many of the critical seasonal activities of our landscape business can be safely performed without added risk of spreading COVID-19. By limiting the close contact of employees and customers as described in this plan, we are confident that the “limited” activities described above can be performed without any risk to our employees, their families, our customers and our community. It is the intent of Webb Landscape to remain vigilant and provide a safe environment for all employees and customers while taking the necessary precautions to curtail the transmission of COVID-19 in our community. We believe the measures described above will allow us to conduct “limited business” during the coronavirus outbreak, and position our business to fully reopen and retain employees during this difficult time.

1. Charles Brokopp, DrPH. Emeritus Professor of Population Health Sciences, University of Wisconsin School of Medicine and Public Health, Madison, WI.

2. CDC. Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19).

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

3. CDC. Social Distancing, Quarantine, and Isolation.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

4. OSHA Guidelines on Preparing Workplaces for COVID-19. <https://www.osha.gov/SLTC/covid-19/>

**Return to Agenda**