

**AGENDA OF THE SPECIAL  
HAILEY CITY COUNCIL MEETING  
Friday April 10, 2020 \* Virtual Meeting Room  
2:00 PM**

Hailey City Council Special Meeting  
Fri, Apr 10, 2020 2:00 PM - 3:00 PM (MDT)

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**ACTION ITEM** = a vote may occur but is not required to be taken

**ACTION ITEM**.....

**2:00 p.m. CALL TO ORDER -** Open Session for Public Concerns

**MAYOR'S REMARKS:**

[NB 165](#) Discussion of City's media and communication plan **ACTION ITEM**.....1

**PUBLIC HEARING:**

[PH 166](#) Discussion of Public Health Emergency Order No. 2020-01 which expires April 12, 2020 with consideration of an order extending beyond April 12th **ACTION ITEM**.....4

**STAFF REPORTS:** Staff Reports                  Council Reports                  Mayor's Reports

**Matters & Motions from Executive Session or Workshop**

Next Ordinance Number – Next Resolution Number- 2020-                  Next Emergency Order Number 2020-03

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2020    **DEPARTMENT:** Admin/Com Dev/Legal    **DEPT. HEAD SIGNATURE:** HD

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**SUBJECT:** Discussion of City's media and communication plan

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**AUTHORITY:** Idaho Code City Ordinance/Code    N/A  
(IFAPPLICABLE)

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**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

City Staff has been asked to explore the hiring of assistance that would improve communication activities and achieve measurable results to better communicate as a City with the public during this pandemic.

Our current platform includes press releases, both internal and external, Facebook posts by the City, Hailey Police and Hailey Fire, posters and signs around town, radio interviews, e-blasts, monthly mailings through Our Town, intermittent mailings as needed, Code Red communications through Dispatch, translation of key documents into Spanish and participating in EOC information exchanges.

Our primary weakness is in our e-blast system. The City of Hailey uses an email format to send information to 500 utility bill recipients, 104 agenda recipients, 2,000 library patrons, and we also send information to 2,000 recipients through the Chamber's e-blast.

I have discussed a solution with Mike McKenna of The Chamber. The Chamber's work has changed because of the pandemic. They are not performing contractual service for Hailey in promoting events at this time. They would love to perform work for which they could continue billing under the LOT contract. Mike and I have discussed utilizing Chamber resources to design a modern e-blast format for Hailey and helping us collect email addresses to send it to. If this is acceptable to the Hailey City Council, we can solicit project proposals from media professionals including The Chamber for consideration at a future meeting.

Another weakness in our media is Our Town. Mayor Burke refreshed and modernized the look of Our Town when she took office. We do not know how many people read Our Town. It is not an environmental-friendly method of distributing news. Our plan is to transition Our Town to e-blast as our email addresses reach an acceptable number of Hailey residents. The concern in eliminating mailed newsletters is that a few demographic groups may be missed.

A third weakness is our website. The information offered there is thorough and accurate, but our web platform is not modern and the number of views is not measured. We budgeted funds to update our website platform. We collected cost estimates from several companies in order to budget this piece of work. Our next steps would be to select a company, enter into a contract, and begin the work with staff to transfer and rewrite all of our web content into the new platform.

Facebook posts from the City of Hailey reach 150-450 people during normal business, and the emergency posts for flood or pandemic have reached 2,500-6,500 people. Our largest single exposure was through a post several years ago about Skatepark trash and etiquette in which we discussed closing down the park. It reached 9,000 people.

Fire Department posts during fires reach up to 15,000 people. The Police Department's posts during this past month have reached between 1,000 and 15,000 people.

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**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Staff Contact: Christopher Simms

Phone # \_\_\_\_\_

Comments:

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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)**

<input type="checkbox"/> City Attorney	<input type="checkbox"/> Clerk / Finance Director	<input type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input type="checkbox"/> Planning	<input type="checkbox"/> Fire Dept.	<input type="checkbox"/>
<input type="checkbox"/> Safety Committee	<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Police	<input type="checkbox"/> _____
<input type="checkbox"/> Streets	<input type="checkbox"/> Public Works, Parks	<input checked="" type="checkbox"/> Mayor	<input checked="" type="checkbox"/> City Administrator

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**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Discuss and give direction to staff.

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**FOLLOW-UP REMARKS:\***

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2020    **DEPARTMENT:** Admin/Com Dev/Legal    **DEPT. HEAD SIGNATURE:**  
CPS/HD/LH

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**SUBJECT:** Consideration of extension, amendment or expiration of Emergency Public Health Order 2020-01

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**AUTHORITY:** Idaho Code City Ordinance/Code    Emergency Powers Ordinance 1260  
(IFAPPLICABLE)

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**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The Hailey City Council must make decisions today on its Public Health Emergency Order 2020-01, which will sunset at midnight April 12, 2020. Several options exist:

1. Extend the Order, retaining all if its elements, to a date certain. The draft Order for doing this is attached as Order Option 1.
  
2. Extend the Order, amending it to allow some businesses currently declared non-essential to be named essential, but establish specific guidelines for those businesses. (i.e. construction, trades and landscaping) These businesses are deemed essential within the current State Isolation Order. This option would require the secondary action of adopting construction/ landscaping standards or guidelines, and the draft Order for doing so is attached as Order Option 2.
  
3. Extend the Order, amending it to allow some businesses currently declared non-essential to be named essential, (i.e. construction and landscaping) and revert to the State Order for guidance on how essential businesses and activities are conducted. All businesses within Hailey currently operating, such as grocery stores and take-out restaurants, are doing so under the State's rules, with no special guidance given by the City. The State Order says: (insert paragraph 5 and paragraph 8.j from State Order here). This option would eliminate the need to adopt specific standards or guidelines locally. Enforcement and shut down of job sites not complying with State defined social distancing would be conducted, as the State Order confers that authority to local law enforcement. (Paragraph 9). If the council prefers this option, it will be drafted for the Monday meeting.
  
4. Allow Hailey's Order to expire, thereby reverting fully to the State Order, which will expire on April 15 but is fuzzily expected to be extended in some way next week. It is not currently clear what the State may do regarding extending, amending or allowing to expire.

**Other Discussion Elements**

A. Does Hailey want to extend all the other elements of the current Order, (ie, not construction related) with or without modification? Other elements include:

SECTION 3 - Travel is only allowed into or out of Blaine County to perform Essential Activities, operate Essential Businesses, or maintain Essential Governmental Functions. Travel by Blaine County residents to other Idaho counties to obtain supplies or goods that are otherwise available within Blaine County, is prohibited.

SECTION 4 - Residents of Blaine County who have traveled out of State, or visitors to Blaine County coming from out of State, must self-quarantine in their residence for a period of fourteen (14) days from the date of their arrival in Blaine County.

SECTION 7 ESSENTIAL TRANSPORTATION Airlines, taxis, and other private transportation providers providing transportation services may only operate provided they are providing transportation exclusively for necessary Essential Activities and other purposes expressly authorized in this Order are considered essential businesses. (Airport management has requested modification of language to make clear City is not asserting jurisdiction over airport operations)

SECTION 8 LIMITATIONS ON HOTELS AND SHORT-TERM RENTALS- For purposes of this Order, residences used for self-isolating include hotels, motels, shared rental units, and similar facilities. During the term of this Order, hotels and short term rentals shall not offer lodging to any non- resident of Blaine County unless such individual is self-isolating, a Health Care Operations employee or performing Essential Government Functions.

SECTION 9 PENALTIES- In accordance with Hailey Municipal and Idaho Code, any persons who violate any provisions of the March 25, 2020 Department of Health and Welfare Order to Self Isolate and the modifications set forth in this Order, shall be guilty of a misdemeanor.

SECTION 10 EFFECTIVE DATE - If extended, what is the new effective date and expiration date desired by the Hailey City Council?

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**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Christopher Simms Phone # \_\_\_\_\_  
Comments:

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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)**

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Clerk / Finance Director	<input type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Fire Dept.	<input type="checkbox"/>
<input type="checkbox"/> Safety Committee	<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Police	<input type="checkbox"/>
<input type="checkbox"/> Streets	<input type="checkbox"/> Public Works, Parks	Mayor	<input checked="" type="checkbox"/> City Administrator

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**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to adopt and authorize the Mayor to sign Order Option #1, 2 or 3, as clarified by deliberation of council.

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**FOLLOW-UP REMARKS:\***

**CITY OF HAILEY  
PUBLIC HEALTH EMERGENCY ORDER No. 2020-03**

**EXTENSION OF LOCAL ADDITIONS TO, AND ADOPTION OF IDAHO  
DEPARTMENT OF HEALTH AND WELFARE ORDER TO SELF-ISOLATE DATED  
March 25, 2020**

**WHEREAS**, on March 11, 2020, the World Health Organization declared the worldwide outbreak of COVID-19 (aka coronavirus) a pandemic, and on March 13, 2020, the President of the United States issued an emergency declaration for the country in response to the increasing number of COVID-19 cases within the U.S.; and

**WHEREAS**, on March 13, 2020, Idaho Governor Brad Little signed a declaration of emergency for the State of Idaho in response to concerns that cases of COVID-19 are imminent in Idaho; and

**WHEREAS**, on March 20, 2020 the Mayor of the city of Hailey declared a local disaster emergency, and on March 23, 2020 the Hailey City Council consented and adopted the Declaration as per the Disaster Preparedness Act (Title 46, Chapter 10 of the Idaho Code), in the City of Hailey due to the threat that COVID-19 poses to the health and welfare of the residents of Hailey; and

**WHEREAS**, on March 20, 2020, the Idaho Department of Health and Welfare issued an Order to Self-Isolate for all individuals living in Blaine County including all cities, in Blaine County and all unincorporated areas of Blaine County; and

**WHEREAS**, on March 24, 2020, the Council for the city of Hailey adopted Ordinance 1260 establishing emergency powers that provide the authority, purpose, and intent of emergency powers to address the threat of COVID-19; and

**WHEREAS**, on March 25, 2020 the Idaho Department of Health and Welfare issued a Statewide Order to Self-Isolate that supersedes the March 20, 2020 Order for Blaine County; and

**WHEREAS**, as of the March 25, 2020 Statewide Order to Self-Isolate issued by the Idaho Department of Health and Welfare is set to expire on April 15, 2020, and may, or may not be extended, and

**WHEREAS**, the risk of renewed increase of community spread throughout the city of Hailey impacts the life and health of the public and public health is imperiled by the person-to-person spread of COVID-19; and

**WHEREAS**, on the 26<sup>th</sup> day of March 2020, the City of Hailey adopted and issued Public Health Emergency Order 2020-01 which order referenced, but did not adopt, said Statewide Order issued by the Idaho Department of Health and Welfare, and

**WHEREAS**, the emergency services and local healthcare facilities remain near capacity due to the number of COVID-19 confirmed cases in Blaine County and additional measures are necessary to slow the spread of COVID-19 in Blaine County; and

**WHEREAS**, the Hailey City Council finds it necessary to adopt by reference the Idaho Department of Health and Welfare’s Statewide Order and extend these additional regulations to strengthen the March 25, 2020 regulations contained in the Idaho Department of Health and Welfare Self-Isolation Order, adopted in substance and terms by this order, to continue to slow the community spread and protect the health, safety, and welfare of individuals living, working and visiting the City of Hailey; and

**WHEREAS**, this Order was considered and approved by the City Council in accordance with provisions of Emergency Ordinance 1260;

**NOW, THEREFORE**, the Mayor and City Council do hereby extend the adoption of the following additional local modifications which shall be construed as stricter, local regulations from the March 25, 2020 Idaho Department of Health and Welfare Order to Self Isolate:

**SECTION 1: APPLICABILITY**

This order adopts in whole, the substance and terms of the March 25, 2020 Idaho Department of Health and Welfare Order to Self-Isolate (IDHW Order, attached hereto and made a part hereof) and extends the local additions thereto, and shall apply to individuals living, working, and visiting the City of Hailey and within a five-mile radius of the city limits, as reflected below. The additions are intended to supplement the March 25, 2020 Idaho Department of Health and Welfare Order to Self-Isolate, and provide further restrictions to help slow the spread of the COVID-19 virus. All other restrictions set forth in the March 25, 2020 Idaho Department of Health and Welfare Order to Self-Isolate are incorporated herein and remain in full force

**SECTION 2 ESSENTIAL BUSINESSES SHALL COMPLY WITH SOCIAL DISTANCING REQUIREMENTS**

All businesses that are permitted to remain open in accordance with the March 25, 2020 IDHW Order, shall comply with Social Distancing Requirements.

**SECTION 3 TRAVEL INTO AND OUT OF BLAINE COUNTY**

Travel is only allowed into or out of Blaine County to perform Essential Activities, operate Essential Businesses, or maintain Essential Governmental Functions. Travel by Blaine County residents to other Idaho counties to obtain supplies or goods that are otherwise available within Blaine County, is prohibited.

**SECTION 4 RESIDENTS AND VISITORS ENTERING BLAINE COUNTY**

Residents of Blaine County who have traveled out of State, or visitors to Blaine County coming from out of State, must self-quarantine in their residence for a period of fourteen (14) days from the date of their arrival in Blaine County.

**SECTION 5 CONSTRUCTION OF RESIDENTIAL AND COMMERCIAL PROJECTS IS NOT CONSIDERED ESSENTIAL INFRASTRUCTURE**

Commercial and residential construction is not considered essential infrastructure and shall cease operations.

**SECTION 6 WORK ESSENTIAL TO REPAIR AND MAINTAIN RESIDENCES AND ESSENTIAL BUSINESSES**

Plumbers, electricians, exterminators, HVAC contractors or other trades performing work that is immediate and essential to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses may continue. Routine maintenance and repair is not considered essential and shall cease operations. Landscaping is not considered an essential business.

**SECTION 7 ESSENTIAL TRANSPORTATION SERVICES**

Taxis, and other private transportation providers providing transportation services may only operate provided they are providing transportation exclusively for necessary Essential Activities and other purposes expressly authorized in this Order are considered essential businesses. Notwithstanding the foregoing, airport operations and aeronautical services are authorized to the extent permitted by applicable Federal Law.

**SECTION 8 LIMITATIONS ON HOTELS AND SHORT-TERM RENTALS**

For purposes of this Order, residences used for self-isolating include hotels, motels, shared rental units, and similar facilities.

During the term of this Order, hotels and short term rentals shall not offer lodging to any non-resident of Blaine County unless such individual is self-isolating, a Health Care Operations employee or performing Essential Government Functions.

**SECTION 9 PENALTIES**

In accordance with Hailey Municipal and Idaho Code, any persons who violate any provisions of the March 25, 2020 Department of Health and Welfare Order to Self Isolate and the modifications set forth in this Order, shall be guilty of a misdemeanor.

**SECTION 10 EFFECTIVE DATE AND SUNSET DATE**

1

This Emergency Order shall take effect at 12:00 a.m., on April 13, 2020 and shall remain in effect until 11:59 p.m. on April 19, 2020.

APPROVED:

\_\_\_\_\_  
Mayor, Martha Burke

ATTEST

\_\_\_\_\_  
Mary Cone, City Clerk

**CITY OF HAILEY  
PUBLIC HEALTH EMERGENCY ORDER No. 2020-03**

**AMENDMENT OF LOCAL ADDITIONS TO, AND ADOPTION OF IDAHO  
DEPARTMENT OF HEALTH AND WELFARE ORDER TO SELF-ISOLATE DATED  
March 25, 2020**

**WHEREAS**, on March 11, 2020, the World Health Organization declared the worldwide outbreak of COVID-19 (aka coronavirus) a pandemic, and on March 13, 2020, the President of the United States issued an emergency declaration for the country in response to the increasing number of COVID-19 cases within the U.S.; and

**WHEREAS**, on March 13, 2020, Idaho Governor Brad Little signed a declaration of emergency for the State of Idaho in response to concerns that cases of COVID-19 are imminent in Idaho; and

**WHEREAS**, on March 20, 2020 the Mayor of the city of Hailey declared a local disaster emergency, and on March 23, 2020 the Hailey City Council consented and adopted the Declaration as per the Disaster Preparedness Act (Title 46, Chapter 10 of the Idaho Code), in the City of Hailey due to the threat that COVID-19 poses to the health and welfare of the residents of Hailey; and

**WHEREAS**, on March 20, 2020, the Idaho Department of Health and Welfare issued an Order to Self-Isolate for all individuals living in Blaine County including all cities, in Blaine County and all unincorporated areas of Blaine County; and

**WHEREAS**, on March 24, 2020, the Council for the city of Hailey adopted Ordinance 1260 establishing emergency powers that provide the authority, purpose, and intent of emergency powers to address the threat of COVID-19; and

**WHEREAS**, on March 25, 2020 the Idaho Department of Health and Welfare issued a Statewide Order to Self-Isolate that supersedes the March 20, 2020 Order for Blaine County; and

**WHEREAS**, as of the March 25, 2020 Statewide Order to Self-Isolate issued by the Idaho Department of Health and Welfare is set to expire on April 15, 2020, and may, or may not be extended, and

**WHEREAS**, the risk of renewed increase of community spread throughout the city of Hailey impacts the life and health of the public and public health is imperiled by the person-to-person spread of COVID-19; and

**WHEREAS**, on the 26<sup>th</sup> day of March 2020, the City of Hailey adopted and issued Public Health Emergency Order 2020-01 which order referenced, but did not adopt, said Statewide Order issued by the Idaho Department of Health and Welfare, and

**WHEREAS**, the emergency services and local healthcare facilities remain near capacity due to the number of COVID-19 confirmed cases in Blaine County and additional measures are necessary to slow the spread of COVID-19 in Blaine County; and

**WHEREAS**, the Hailey City Council finds it necessary to adopt by reference the Idaho Department of Health and Welfare's Statewide Order and extend these additional regulations to strengthen the March 25, 2020 regulations contained in the Idaho Department of Health and Welfare Self-Isolation Order, adopted in substance and terms by this order, to continue to slow the community spread and protect the health, safety, and welfare of individuals living, working and visiting the City of Hailey; and

**WHEREAS**, this Order was considered and approved by the City Council in accordance with provisions of Emergency Ordinance 1260;

**NOW, THEREFORE**, the Mayor and City Council do hereby extend the adoption of the following additional local modifications which shall be construed as stricter, local regulations from the March 25, 2020 Idaho Department of Health and Welfare Order to Self Isolate:

#### **SECTION 1: APPLICABILITY**

This order adopts in whole, the substance and terms of the March 25, 2020 Idaho Department of Health and Welfare Order to Self-Isolate (IDHW Order, attached hereto and made a part hereof) and extends the local additions thereto, and shall apply to individuals living, working, and visiting the City of Hailey and within a five-mile radius of the city limits, as reflected below. The additions are intended to supplement the March 25, 2020 Idaho Department of Health and Welfare Order to Self-Isolate, and provide further restrictions to help slow the spread of the COVID-19 virus. All other restrictions set forth in the March 25, 2020 Idaho Department of Health and Welfare Order to Self-Isolate are incorporated herein and remain in full force

#### **SECTION 2 ESSENTIAL BUSINESSES SHALL COMPLY WITH SOCIAL DISTANCING REQUIREMENTS**

All businesses that are permitted to remain open in accordance with the March 25, 2020 IDHW Order, shall comply with Social Distancing Requirements.

#### **SECTION 3 TRAVEL INTO AND OUT OF BLAINE COUNTY**

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Residents of Blaine County who have traveled out of State, or visitors to Blaine County coming from out of State, must self-quarantine in their residence for a period of fourteen (14) days from the date of their arrival in Blaine County.

**SECTION 5 CONSTRUCTION OF RESIDENTIAL AND COMMERCIAL PROJECTS**

Commercial and residential construction shall once again be included and considered essential business, and may reopen, and return to work, conditioned upon compliance with the COVID-19 STANDARDS AND LIMITATIONS FOR CONSTRUCTION SITES AND CERTAIN TRADES OPERATING WITHIN BLAINE COUNTY, IDAHO, attached hereto, and incorporated herein by reference.

**SECTION 6 WORK ESSENTIAL TO REPAIR AND MAINTAIN RESIDENCES AND ESSENTIAL BUSINESSES**

Plumbers, electricians, exterminators, HVAC contractors or other trades performing work that is immediate and essential to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses may continue. All such operations shall comply with the COVID-19 Standards and Limitations adopted in herein above.

**SECTION 7 ESSENTIAL TRANSPORTATION SERVICES**

Taxis, and other private transportation providers providing transportation services may only operate provided they are providing transportation exclusively for necessary Essential Activities and other purposes expressly authorized in this Order are considered essential businesses. Notwithstanding the foregoing, airport operations and aeronautical services are authorized to the extent permitted by applicable Federal Law.

**SECTION 8 LIMITATIONS ON HOTELS AND SHORT-TERM RENTALS**

For purposes of this Order, residences used for self-isolating include hotels, motels, shared rental units, and similar facilities.

During the term of this Order, hotels and short term rentals shall not offer lodging to any non-resident of Blaine County unless such individual is self-isolating, a Health Care Operations employee or performing Essential Government Functions.

**SECTION 9 PENALTIES**

In accordance with Hailey Municipal and Idaho Code, any persons who violate any provisions of the March 25, 2020 Department of Health and Welfare Order to Self Isolate and the modifications set forth in this Order, shall be guilty of a misdemeanor.

**SECTION 10 EFFECTIVE DATE AND SUNSET DATE**

This Emergency Order shall take effect at 12:00 a.m., on \_\_\_\_\_, 2020 and shall remain in effect until 11:59 p.m. on \_\_\_\_\_, 2020.

APPROVED:

\_\_\_\_\_  
Mayor, Martha Burke

ATTEST

\_\_\_\_\_  
Mary Cone, City Clerk

## COVID-19 STANDARDS AND LIMITATIONS FOR CONSTRUCTION SITES AND CERTAIN TRADES OPERATING WITHIN BLAINE COUNTY, IDAHO

### INTENT:

The intent of these standards is to ensure that best practices are used in all construction, landscaping and trade work environments to reduce and eliminate the spread of COVID-19, and to assure safe and healthful working conditions for all employees. Employees and workers are encouraged to reduce any extraneous errands, travel and community interactions to the start or the end of the work day. Wherever possible, employees should be assigned tasks that can generally be completed without the assistance of other employees.

### APPLICABILITY

Effective XXX, the following standards and limitations shall apply to all commercial and residential building and construction work sites and all individuals performing work such as, but not limited to, painting, plumbing, mechanical, electrical and landscaping work. The primary contractor shall be responsible for compliance for all individuals performing work on the job site or work location.

Prior to resuming construction activity at any location, the primary contractor shall provide certification to the City that the contractor, all sub-contractors and all individuals working on the job site have read the standards and agree to comply with the standards at all times while on the job site.

### CONSTRUCTION SITE AND WORKER STANDARDS

1. The owner/contractor shall designate a site specific COVID-19 supervisor to enforce these standards. The designated COVID-19 supervisor shall be present on the job site at all times while construction activities are taking place. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. If there is no job site, the supervisor shall enforce the rules from the office, yard or workplace.
2. The job site shall have at least, soap and water stations and/or alcohol based hand sanitizer that contains at least 60% alcohol. Adequate supplies shall be maintained at all times. Such stations shall be placed at the primary entrances to the building or job site, and elsewhere on the site as needed. For landscape companies and trades that do not have recurring job sites, all vehicles shall contain soap and water or alcohol based hand sanitizer that contains at least 60% alcohol, one of which shall be used upon entering and exiting the vehicle.
3. Individuals on the job site shall be instructed to clean their hands upon arrival and departure from the job site and to clean their hands often, especially if hands are visibly dirty.

4. All individuals on the job site shall be provided with personal protective equipment (PPE) such as gloves, goggles, face shields, or face coverings. All individuals shall wear such PPE, including face coverings, at all times while on the job site.
5. Individuals shall maintain a distance of six (6) feet from one another at all times on the job site, including, but not limited to, while eating lunch, taking breaks, and work consultations.
6. No more than one (1) individual shall be allowed in a confined space ~~such as including but not limited to~~ a crawl space, elevator, attic or mechanical room, unless solo work in the confined space were deemed to be unsafe.
7. Equipment with an enclosed cab shall only be operated by one person during the day and the cab shall be sanitized at the end of each workday.
8. Trades shall be staggered as necessary to reduce the density of workers on site and to maintain social distancing. Each individual shall maintain a distance of six (6) feet from any another individual.
9. Deliveries shall be staggered to minimize interactions with individuals and maintain the six (6) foot separation.
10. Individuals shall ~~be discouraged from not~~ traveling to or from the site by carpool unless they are carpooling with individuals who reside in the same residence or using public transportation and practicing social distancing.
11. Individuals shall not share any tools or equipment while on the job site. Table saws and large equipment shall be wiped down after each use.
12. On-site portable toilets shall be sanitized and disinfected every day by each user after use. The date when the portable toilet was last disinfected and sanitized by the portable toilet installer shall be posted outside the toilet.
13. There shall be no communal water cooler, water dispenser or microwave on site. Individuals shall bring their own personal water bottles and all food and beverages they will consume during the day. During the period when construction activity is taking place, individuals are ~~strongly encouraged required to~~ remain on the site during work hours for lunch, food and beverages. ~~Any individual leaving the job site to obtain lunch, food or beverages from a local business shall wear a face covering.~~
14. Each job site shall post in at least two areas visible to all individuals on the job site, on work vehicles or in the place of work, ~~the the~~ following required hygienic practices:
  - a. Wash hands often for twenty (20) seconds
  - b. Cough into elbow
  - c. Do not touch your face
  - d. Stay at home if you are sick

- e. Regularly disinfect high touch surfaces such as handrails, elevator control buttons, doorknobs, and counters

15. Individuals shall arrive for work wearing clean clothes.

16. On a daily basis, the COVID-19 supervisor shall inspect on-site workers and ensure no individual is permitted on the job site who presents any symptoms of illness such as fever over 100 degrees, cough, runny nose, or sore throat. Any individual presenting any symptoms of illness shall be required to stay home until fully recovered. Forehead thermometers, if available, shall be used to take temperatures of employees daily.

17. All individuals on the job site shall inform the COVID-19 supervisor if a family member is presenting any symptoms of illness as identified in #16. If so, the reporting individual shall remain off the job until at least 14 days from the date the family member is fully recovered.

18. The owner or primary contractor shall maintain a daily attendance log of all individuals entering the work site.

~~18.~~

**PENALTIES (Alternative: eliminate penalty provision, adopt as mandatory “guidelines” enforceable under statewide social distancing regulation)**

Any primary contractor, ~~individual or entity~~ providing labor, material, equipment or services to a project failing to comply with the standards set forth in this Order, is guilty of an infraction and shall be fined \$~~5~~100.00 per occurrence on the same day. ~~Multiple or repeat~~ A second violations ~~may will~~ result in the building official issuing a stop work order ("red tag") on the project suspending all work or other activities on the project ~~until such failure is corrected~~ until the Public Health Emergency Order is lifted.

~~Multiple or repeat violations at the same job site on (2) two or more separate days shall be a misdemeanor offense and, upon conviction thereof, shall be subject to a fine of up to \$1,000 and/or imprisonment in jail not too exceed six (6) months. Each day such additional violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.~~

**EFFECTIVE DATE AND SUNSET DATE**

This Emergency Order shall take effect XXX and shall remain in effect until such time as any State or local orders or ordinances limiting construction activity have expired. Any Order issued by the Idaho Department of Health and Welfare to stop residential and commercial construction shall supersede this Order.

## **COVID-19 STANDARDS AND LIMITATIONS FOR CONSTRUCTION SITES AND TRADES OPERATING WITHIN BLAINE COUNTY, IDAHO**

### **INTENT:**

The intent of these standards is to ensure that best practices are used in all construction, landscaping and trade work environments to reduce and eliminate the spread of COVID-19, and to assure safe and healthful working conditions for all employees. Employees and workers are encouraged to reduce any extraneous errands, travel and community interactions to the start or the end of the work day. Wherever possible, employees should be assigned tasks that can generally be completed without the assistance of other employees.

### **APPLICABILITY**

Effective XXX, the following standards and limitations shall apply to all commercial and residential building and construction work sites and all individuals performing work such as, but not limited to, painting, plumbing, mechanical, electrical and landscaping work. The primary contractor shall be responsible for compliance for all individuals performing work on the job site or work location.

Prior to resuming construction activity at any location, the primary contractor shall provide certification to the City that the contractor, all sub-contractors and all individuals working on the job site have read the standards and agree to comply with the standards at all times while on the job site.

### **CONSTRUCTION SITE AND WORKER STANDARDS**

1. The owner/contractor shall designate a site specific COVID-19 supervisor to enforce these standards. The designated COVID-19 supervisor shall be present on the job site at all times while construction activities are taking place. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. If there is no job site, the supervisor shall enforce the rules from the office, yard or workplace.
2. The job site shall have at least, soap and water stations and/or alcohol based hand sanitizer that contains at least 60% alcohol. Adequate supplies shall be maintained at all times. Such stations shall be placed at the primary entrances to the building or job site, and elsewhere on the site as needed. For landscape companies and trades that do not have recurring job sites, all vehicles shall contain soap and water or alcohol based hand sanitizer that contains at least 60% alcohol, one of which shall be used upon entering and exiting the vehicle.
3. Individuals on the job site shall be instructed to clean their hands upon arrival and departure from the job site and to clean their hands often, especially if hands are visibly dirty.

4. All individuals on the job site shall be provided with personal protective equipment (PPE) such as gloves, goggles, face shields, or face coverings. All individuals shall wear such PPE, including face coverings, at all times while on the job site.
5. Individuals shall maintain a distance of six (6) feet from one another at all times on the job site, including, but not limited to, while eating lunch, taking breaks, and work consultations.
6. No more than one (1) individual shall be allowed in a confined space including but not limited to a crawl space, elevator, attic or mechanical room, unless solo work in the confined space were deemed to be unsafe.
7. Equipment with an enclosed cab shall only be operated by one person during the day and the cab shall be sanitized at the end of each workday.
8. Trades shall be staggered as necessary to reduce the density of workers on site and to maintain social distancing. Each individual shall maintain a distance of six (6) feet from any another individual.
9. Deliveries shall be staggered to minimize interactions with individuals and maintain the six (6) foot separation.
10. Individuals shall not travel to or from the site by carpool unless they are carpooling with individuals who reside in the same residence or using public transportation and practicing social distancing.
11. Individuals shall not share any tools or equipment while on the job site. Table saws and large equipment shall be wiped down after each use.
12. On-site portable toilets shall be sanitized and disinfected every day by each user after use. The date when the portable toilet was last disinfected and sanitized by the portable toilet installer shall be posted outside the toilet.
13. There shall be no communal water cooler, water dispenser or microwave on site. Individuals shall bring their own personal water bottles and all food and beverages they will consume during the day. During the period when construction activity is taking place, individuals are required to remain on the site during work hours for lunch, food and beverages.
14. Each job site shall post in at least two areas visible to all individuals on the job site, on work vehicles or in the place of work, the following required hygienic practices:
  - a. Wash hands often for twenty (20) seconds
  - b. Cough into elbow
  - c. Do not touch your face
  - d. Stay at home if you are sick

- e. Regularly disinfect high touch surfaces such as handrails, elevator control buttons, doorknobs, and counters
15. Individuals shall arrive for work wearing clean clothes.
16. On a daily basis, the COVID-19 supervisor shall inspect on-site workers and ensure no individual is permitted on the job site who presents any symptoms of illness such as fever over 100 degrees, cough, runny nose, or sore throat. Any individual presenting any symptoms of illness shall be required to stay home until fully recovered. Forehead thermometers, if available, shall be used to take temperatures of employees daily.
17. All individuals on the job site shall inform the COVID-19 supervisor if a family member is presenting any symptoms of illness as identified in #16. If so, the reporting individual shall remain off the job until at least 14 days from the date the family member is fully recovered.
18. The owner or primary contractor shall maintain a daily attendance log of all individuals entering the work site.

**PENALTIES (Alternative: eliminate penalty provision, adopt as mandatory “guidelines” enforceable under statewide social distancing regulation)**

Any primary contractor, providing labor, material, equipment or services to a project failing to comply with the standards set forth in this Order, is guilty of an infraction and shall be fined \$500.00 per occurrence on the same day. A second violation will result in the building official issuing a stop work order ("red tag") on the project suspending all work or other activities on the project until the Public Health Emergency Order is lifted.

**EFFECTIVE DATE AND SUNSET DATE**

This Emergency Order shall take effect XXX and shall remain in effect until such time as any State or local orders or ordinances limiting construction activity have expired. Any Order issued by the Idaho Department of Health and Welfare to stop residential and commercial construction shall supersede this Order.

**Return to Agenda**