AGENDA OF THE 
HAILEY CITY COUNCIL MEETING 
Monday JUNE 5, 2017 * Hailey City Hall Meeting Room

*Late added item

5:30 p.m.  CALL TO ORDER - Open Session for Public Concerns

CONSENT AGENDA:
CA 186  Motion to change the next regular meeting from June 19th to **Tuesday June 20th, 2017** (no documents) .........................................................1
CA 187  Motion to approve Resolution 2017-049, entering the Canvassed election results from May 16, 2017 into our minutes ..................................................12
CA 188  Motion to approve Resolution 2017-050, authorizing the mayor to sign an Interagency Fire Agreement with BLM and US Forest Service .........................................................35
CA 189  Motion to approve Idaho Department of Lands Grant application for wildland Personal Protective Equipment (PPE), if awarded this grant we would receive $11,925 and have a 10% match of $1,325 required ...............................................58
CA 190  Motion to ratify application for FY 2018 Idaho Emergency Medical Services (EMS) Account III Grant .................................................................66
CA 191  Motion to approve Resolution 2017-059 grant from Idaho Commission for Libraries Summer STEM program award of $500 .................................................................................................74
CA 192  Motion to approve Resolution 2017-060 grant from Idaho STEM Action Center for Discover Drones award and authorize Library Director to sign agreement .................................................................83
CA 193  Motion to approve Resolution 2017-051, authorizing the mayor to sign an agreement with Northridge Homeowners Association which allows a city parcel to be irrigated at the city’s expense with the Northridge HOA’s previously installed irrigation system ........................................................................................................88
CA 194  Motion to accept low bid of $99,819 by Conrad Brothers of Idaho for the Street Shop Salt Storage Shed Project, and motion to approve Notice of Award to Conrad Brothers of Idaho ........................................................................................................98
CA 195  Motion to approve Resolution 2017-052, authorizing the mayor to sign a purchase order for a new end dump trailer for $47,935, with construction of the trailer per specifications within the purchase order ..........................................................................................103
CA 196  Motion to adopt Resolution 2017-053, approving an agreement for a traffic markings project with Idaho Traffic Safety Inc. for Hailey roads costing $15,519.11 and authorizing the Mayor to sign .............................................................................................108
CA 197  Motion to adopt Resolution 2017-054, approving an agreement for a Crack Fill project with Imperial Asphalt for Hailey roads at a cost of $2,280 per ton and authorizing the Mayor to sign .........................................................................................113
CA 198  Motion to adopt Resolution 2017-055, approving an agreement for a painting parking lines and curb markings project with Imperial Asphalt for Hailey roads at an estimated cost of $5,146 and authorizing the Mayor to sign ..........................................................................................123
CA 199  Motion to adopt Resolution 2017-056, approving an agreement for a seal coat and crack fill project with Imperial Asphalt for Hailey Wastewater Treatment Plant at a cost of $9,816.20 and authorizing the Mayor to sign .........................................................................................131
CA 200  Motion to approve Special Event Permit for 5B Father’s Day Bash on June 17, 2017, to be held on Carbonate Street, between Main Street and 1st Avenue, and on 1st Avenue, between Carbonate Street and Bullion Street .................................................................................138
CA 201  Motion to approve Special Event Permit for Team Mazda Subaru from June 16, 2017 to June 19, 2017, to be held at McKercher Park .................................................................................................141
CA 202  Motion to approve a new alcohol license for Black Owl Coffee, contingent on receiving State and Count Licenses and Police Chief approval .................................................................................................149
CA 203  Motion to declare Surplus Property with Resolution 2017-057, authorizing proper disposal or sale or destruction as authorized by our Records Retention Resolution (in the Street, Fire and Wastewater departments) .........................................................................................154
CA 204  Motion to approve minutes of April 17, 2017 and to suspend reading of them .................................................................................................162
CA 205  Motion to approve minutes of May 11, 2017 and to suspend reading of them .................................................................................................169
CA 206  Motion to approve minutes of May 15, 2017 and to suspend reading of them .................................................................................................173
CA 207  Motion to ratify claims for expenses paid in May 2017 .................................................................................................173
CA 208  Motion to approve claims for expenses incurred during the month of May, 2017, and claims for expenses due by contract in June, 2017 .................................................................................................173

MAYOR’S REMARKS:
MR 000
PROCLAMATIONS & PRESENTATIONS:
PP 209 Skateboarder Presentation on Scooters at Skateboard Park  
PP 210 City of Hailey Employee Service Awards:  
25 Year Employees – Terry Turner, Kelly Schwartz  
15 Year Employees - Raul Ornelas, Christina Leos, Mike Parker  
PP 211 Presentation by HPD on their new confidential tips phone app.

APPOINTMENTS & AWARDS
AA 212 Motion to approve Resolution 2017-058 appointing 2 council members to the Joint Board of the Fire JPA

PUBLIC HEARING:
PH 213 Airport Issues
PH 214 Consideration of a Text Amendment Application by Economical Housing Solutions, LLC, to Title 17, Section 17.04G.050, Bulk Requirements, to Title 17, Section 17.05.040 District Use Matrix, Multi-Family Residential Density, and to Title 17, Section 17.09.040 On Site Parking Space Requirements. Proposed changes would create a housing district titled, Small Residential Overlay District, and would allow for a greater number of residential units in the Business Zone District, while retaining current bulk requirements and providing required parking (Continued from 3/06/17, 4/17/2017 and continued from 5/15/17)

NEW BUSINESS:
NB 215 Consideration of Ordinance ____, reducing Building Permit and Floodplain Development Permit fees in flood-damaged areas
NB 216 Consideration of amendment to the Ehrenberg annexation agreement
NB 217 Discussion of City of Ketchum and Ketchum Fire District’s Notice of Withdrawal from Blaine County Communications Dispatch contract

OLD BUSINESS:
OB 218 3rd Reading of Ordinance No. 1212, amending the term of the 1% LOT for air service for an additional five (5) year term, beginning January 1, 2019
OB 219 3rd Reading of Ordinance No. 1217 which amends certain sections of Hailey Municipal Code Title 13.04 regarding water and wastewater systems

STAFF REPORTS:  Staff Reports  Council Reports  Mayor’s Reports
SR 220 Idaho Historical Society Award Letter of 2017 Esto Perpetua Award to Joan Davies
SR 221 Entry of Hailey Methodist Episcopal Church on National Register of Historic Places registry
SR 222 Hailey Public Library Outdoor Library Space Proposal
SR 223 Draft agenda for next Planning and Zoning Commission meeting
SR 224 Draft agenda for next City Council meeting

EXECUTIVE SESSION:  Pending & Imminently Likely Litigation (IC 74-206(1)(f)) and Real Property Acquisition (IC 74-206(1)(c))

Matters & Motions from Executive Session or Workshop
   Next Ordinance Number - 1218   Next Resolution Number- 2017-061
AGENDA ITEM SUMMARY

DATE: 06/05/2017  DEPARTMENT: Finance & Records  DEPT. HEAD SIGNATURE: M. Cone

SUBJECT

Resolution 2017- 049  Canvassing the May 16, 2017 Special City Election for additional 1% for Air LOT, for another 5 years.

____________________________________________________________

AUTHORITY: X ID Code 50-412, & 34-1401  ☐ IAR ________  ☐ City Ordinance/Code ________

________________________________________________________________________

BACKGROUND:

The passage of Consolidated Election laws in Idaho in 2009 meant many changes to city run elections. One of the goals to consolidated election is to reduce the confusion of “where to go” for particular elections. As you know, counties are responsible for municipal elections beginning with the November 8th 2011 election.

The responsibility of canvassing elections now rests with the County Commissioners. On May 23rd, the Blaine County Commissioners canvassed the City of Hailey Special Election. Attached is the Resolution 2017-____ with the Hailey precincts (#’s 007, 008, 009, 010, and 011).

These results will be entered into our Archival minutes for this meeting pursuant to Idaho Code 50-412.

________________________________________________________________________

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # ___________  YTD Line Item Balance $ ___________

________________________________________________________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

X  City Attorney  X  City Clerk  ___________ Engineer  ________ Mayor

_____ P & Z Commission  ____ Parks & Lands Board  ____ Public Works  ____ Other

________________________________________________________________________

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve election results as submitted with Resolution 2017- 049 ________

________________________________________________________________________

FOLLOW UP NOTES:
CITY OF HAILEY
RESOLUTION NO. 2017 - 049

A RESOLUTION OF THE CITY OF HAILEY, IDAHO, ACCEPTING THE
CANVASSED ELECTION RESULTS FROM THE BLAINE COUNTY BOARD OF
COMMISSIONERS AND PROCLAIMING THE RESULTS OF THE SPECIAL
MUNICIPAL ELECTION HELD ON TUESDAY MAY 16, 2017, AS FINAL.

WHEREAS, consolidation of elections became effective January 1, 2011. Pursuant to Section
34-1401, Idaho Code, all municipal elections shall be conducted by the county clerk of the
county wherein the city lies, and elections shall be administered in accordance with the
provisions of Title 34, Idaho Code.

WHEREAS, that a special election was held in and for the City of Hailey, Idaho, on Tuesday,
May 16, 2017 for the purpose of a ballot measure to extend the term of collecting the Local-
Option Non-Property Sales Tax by 1% for car rental and hotel rooms for maintaining and
increasing commercial air service.

WHEREAS, the City Council presented the following question to the voters:

“Shall the City of Hailey, Idaho adopt Hailey Ordinance No. 1212, to provide for the imposition
and collection of, for a period of five (5) years from its effective date of January 1, 2019, certain
local-option nonproperty taxes, as follows:

(A) Additional one percent (1%) tax on the total amount charged for rental use
or temporary occupancy of a room or living unit in a hotel or motel.

(B) Additional one percent (1%) tax on the total amount charged for rental use
of a rental vehicle.

The purposes for which the revenues derived from the one percent (1%) of each of said taxes
shall be used, pursuant to a joint powers agreement, are as follows:

a) maintaining and increasing commercial air service to Friedman Memorial
Airport through the use of Minimum Revenue Guarantees or other inducements to
providers;

b) promoting and marketing the existing service and any future service to increase
passengers;

c) for all ancillary costs which are associated with the ongoing effort to maintain
and increase commercial air service, including reasonable program management
costs and busing due to flight diversion(s); and

d) direct costs to collect and enforce the tax, including administrative and legal
fees.
all as provided in Hailey Ordinance No. 1212 adopted by the Hailey City Council on February 27, 2017?

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO:

An election was duly held during the hours prescribed at the polling place designated. The Official Ballots prepared and distributed by the Blaine County Clerk, were used by the Voters at the election for casting their votes.

The Blaine County Board of Commissioners canvassed the May 16, 2017 Election Results on Tuesday, May 23, 2017. Attachment A has Election Results by Precinct and Voting Statistics by Precinct.

The City Council of the City of Hailey, Idaho, hereby accepts the canvassed election results from the Blaine County Board of Commissioners and proclaims the results of the Municipal Election held in the City of Hailey, Idaho, on Tuesday, May 16, 2017, as final.

ABSTRACT

LOCAL OPTION TAX – 60% NEEDED TO PASS

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Registered Voters at Cutoff 3,910
Election Day Registrants 27
Total Registered Voters 3,943
Number of Ballots Cast 584
PASSED BY THE CITY COUNCIL this 5th day of June, 2017.

SIGNED BY THE MAYOR AND THE CITY CLERK this _____ day of June, 2017.

Fritz X. Haemmerle
Mayor

ATTEST:

Mary Cone
City Clerk
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Return to Agenda
AGENDA ITEM SUMMARY

DATE: 06/5/2017 DEPARTMENT: HFD DEPT. HEAD SIGNATURE: CA

SUBJECT: Motion to approve Resolution 2017-05, authorizing the 2017 Annual Operating Plan and Cooperative Fire Protection Agreement with Hailey Fire Dept., USDA, BLM and USDA, and Forest Service

AUTHORITY: ☐ ID Code _______ ☐ IAR _______ ☐ City Ordinance/Code _______
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
Annual contract if Hailey is requested to assist BLM with firefighting operations

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
City would receive contracted fund amount if a response is made

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)
☐ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐ ☐
☐ Engineer ☐ Public Works, Parks ☐ ☐
☐ Fire Dept. ☐ P & Z Commission ☐ ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2017-05, authorizing the 2017 Annual Operating Plan and Cooperative Fire Protection Agreement with Hailey Fire Dept., USDA, BLM and USDA, and Forest Service

ACTION OF THE CITY COUNCIL:
Date: ____________________________

City Clerk: ____________________________

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record Copies (all info.):
Instrument # ____________________________

*Additional/Exceptional Originals to: ____________________________
Copies (AIS only)
CITY OF HAILEY
RESOLUTION NO. 2017- 050

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF COOPERATIVE FIRE PROTECTION
AGREEMENT FOR FIRE SERVICES BETWEEN THE CITY OF HAILEY, BUREAU
OF LAND MANAGEMENT, US FOREST SERVICE

WHEREAS, the City of Hailey desires to enter into the 2017 Cooperative Fire Protection
Agreement for Fire Services.

WHEREAS, the City of Hailey, BUREAU OF LAND MANAGEMENT, and US
FOREST SERVICE have agreed to the terms and conditions of the Agreement, a copy of which
is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HAILEY, IDAHO, that the City of Hailey approves the 2017 Cooperative Fire
Protection Agreement for Fire Services.

Passed this 5th day of June, 2017.

City of Hailey

Fritz X. Haummerle, Mayor

ATTEST:

Mary Cone, City Clerk
2017 OPERATING PLAN
for
COOPERATIVE FIRE PROTECTION AGREEMENT
Between The
HAILEY CITY FIRE DEPARTMENT
And The
USDI, BUREAU OF LAND MANAGEMENT
TWIN FALLS DISTRICT
And The
USDA, FOREST SERVICE
SAWTOOTH NATIONAL FOREST

This Annual Operating Plan (AOP) is entered into by and between Hailey City Fire Department hereinafter referred to as the "DEPARTMENT," the USDI, Bureau of Land Management, Twin Falls District, hereinafter referred to as the "BLM", and the USDA, US Forest Service, Sawtooth National Forest, hereinafter referred to as the "FOREST SERVICE". BLM and FOREST SERVICE jointly will be referred to as the "AGENCIES" under the provision of BLM Cooperative Fire Protection Agreement (CFPA) No. BLM MOU 2012-024, dated May 9, 2012 and Forest Service Cooperative Fire Protection Agreement (CFPA) No. 12-FI-11041400-026, dated May 9, 2012. This AOP becomes attached to and made part of said agreement, and is in effect until superseded.

The parties hereto agree as follows:

A. Purpose:

The purpose of this AOP is to define operating procedures and responsibilities within the framework of BLM CFPA No. BLM MOU 2012-024, and Forest Service CFPA No. 12-FI-11041400-026.

If the DEPARTMENT desires to make itself available for fires throughout Idaho and other states, the authority for this is through Idaho Department of Lands (IDL). Contact the IDL representative for additional information.

B. Mutual Aid Area:

The DEPARTMENT is primarily responsible for suppression of structural fires and wildland fires occurring to property of residents within their jurisdictional boundaries displayed in Exhibit B, and secondly for suppression assistance other than initial attack of wildland fires occurring within protection/jurisdictional boundaries of the BLM and the Forest Service displayed in Exhibit A.

The AGENCIES are primarily responsible for suppression of wildland fires within the protection boundaries/jurisdictional of the BLM and the Forest Service, displayed in Exhibit A.
C. Burning Permits:

If either party to this plan issues burning permits to the public in an area of mutual concern, they will contact the other agency’s dispatch center with information on location, name of person issued permit, dates, phone number, and acres to avoid costly false alarm runs.

D. Reporting Fires:

Fires will be reported to the following:
- Structure/Private lands: SIRCOMM 9-1-1
- Public lands: South Central Idaho Interagency Dispatch Center (SCIIDC) 208-886-2373
- Contact information for the respective DEPARTMENT and AGENCIES are provided in Exhibit C.

E. Annual Coordination Meeting:

A coordination meeting between The DEPARTMENT and the AGENCIES will be held annually no later than June 1. This meeting will review the past year of cooperative assistance and revise the AOP. The equipment list in Exhibit E will be reviewed and attached to the updated AOP each year.

Maps which identify each of the parties’ jurisdictional boundaries will be exchanged and updated prior to June 1. This is critical in establishing an understanding of responsibilities, unprotected areas, overlap areas, and mutual aid areas. Exhibits A and B identify each of the parties’ jurisdictional boundaries and shall become part of this AOP. It is preferred that maps be produced in a Geographic Information System (GIS) format.

F. Communications:

Each party to this agreement agrees to maintain an up-to-date list of telephone numbers for emergency principal contacts. The contact list in Exhibit C will be reviewed and attached to the updated AOP each year.

It is critical that representatives of each party meet at the fire scene and establish what frequencies will be used during tactical operations so there is no confusion. Weather warnings, emergency broadcasts, tactical changes etc. will be transmitted over a common frequency to all units on the scene.

G. Frequencies:

Both parties are authorized to use the frequencies listed in Exhibit D during emergency operations only.

H. Operations:

Rapid dispatching of personnel and equipment to fires is primary to both parties. It is critical that dispatch organizations have clear direction and understanding of procedures. It is equally important that initial attack forces understand their roles and responsibilities, and those of the other agencies. These personnel will become familiar with the following:
1. When one party requests assistance for purposes other than mutual aid or initial attack from the other, reimbursement will be provided from the time of resource dispatch by SCIIDC when the responding DEPARTMENT leaves their fire protection response area, but still remains within SCIIDC dispatch boundary. If the DEPARTMENT responds to the request, standards for qualifications, training, and physical fitness as set in NWCG PMS 310-1 “Wildland Fire Qualification System Guide” are required. At the time of the dispatch, the responding DEPARTMENT will identify the person in charge of responding resources.

2. During initial action, all agencies (federal, state, local and tribal) accept each other’s standards.
   a. Forest Service - Once jurisdiction is clearly established, the standards of the agency(s) with jurisdiction prevail.
   b. BLM - During initial attack, all agencies accept each other’s standards. When an incident exceeds initial attack and jurisdiction has been established, the standards of the jurisdictional agency(s) prevail.
   c. Prior to the fire season, federal agencies should meet with their state, local, and tribal agency partners and jointly determine the qualification/certification standards that will apply to the use of local, non-federal firefighters during initial action of fires on lands under the jurisdiction of a federal agency. Each party will advise the other of applicable cross training opportunities for personnel.

3. Personal Protective Equipment: All fire personnel assigned to fire line suppression duties on an uncontrolled wildfire incident will wear appropriate personal protective equipment (PPE). Required PPE will minimally include the following:
   - Leather Boots
   - Fire shelter (M-2002) with hard case
   - Hard Hat with chinstrap
   - Yellow long-sleeved flame resistant shirt
   - Flame resistant trousers
   - Leather or leather/flame resistant combination gloves
   - Hand Tool for fire line Construction (Shove, Pulaski, Etc.)
   - Drinking Water (gallons) minimum
   - Some fire suppression duties and activites may require the additional use of ear and eye protection and/or the use of specialized leg protection (chaps) during chainsaw use.

   ****** Personnel not properly equipped with appropriate PPE will be released from active fireline duty and will be reassigned to other support functions or released from the incident.******

4. Before fire suppression efforts begin, all fire fighters will be briefed about the nature of the fire, fuel conditions, weather information, safety reminders, potential hazards, command structure, and radio use.
5. The parties to this AOP agree to operate under the concept defined in the National Incident Management System (NIMS) including Incident Command System (ICS). Unified command should be used, as appropriate, whenever multiple jurisdictions are involved.

6. The incident commander or unified command shall establish a command structure, communication plan, incident objectives, identify and make known hazards, and name the incident. All resources on scene and arriving will have the incident name provided to them. The incident commander will be identified as "Johnson Butte IC or Johnson Butte Command". The IC shall inform the servicing dispatch center with the incident name, and also provide to dispatch their name or agency position title (i.e. Burley Battalion 35). At the earliest convenience the IC shall provide SCIIDC with:
   - The location of the fire, i.e.-Lat. Long.
   - The size, by acreage of the incident
   - Current fire behavior
   - Any resource needs, i.e.-engines, aircraft, water tenders

7. The IC will order fire resources through the appropriate agency dispatch center. All federal agencies will order through SCIIDC no matter the jurisdiction of the lands. Non-Federal IC’s will order through their jurisdictional dispatch center when the incident is on non-federal land and through SCIIDC when they are on federal of offset/state lands.

8. It shall be the policy of all parties to release the SUPPORTING PARTY’S personnel and equipment from emergency duties as soon as practical and mutually agreed upon between the Incident Commander and the SUPPORTING PARTY.

9. Personnel and equipment of either party to this agreement may enter on the lands administered or protected by the other in order to effect this agreement. Parties to this agreement will work preseason to identify critical resource areas. When one party suppresses a fire in the other party’s jurisdiction, the responsible agency will be immediately notified of the situation and a detailed report containing the time and date of initial attack, size, legal location and geographic coordinates, equipment and personnel used, time fire is declared out, cause of fire, etc., will be generated and made available. The Incident Commander’s preferred documentation is the use of the incident organizer.

10. Each party will make available and familiarize their employees with the contents of this AOP.

11. SCIIDC will direct the use of aircraft. The DEPARTMENT may order an air tanker drop, helicopter, or observation flight through the responsible dispatch center, but the operational phase will remain under the direction of the SCIIDC. The DEPARTMENT will provide mission objectives, geographic coordination, and hazards in the area (power lines, houses etc.). Any aircraft not obtained from the AGENCIES, or Idaho Department of Lands is limited to operations on private land, and Federal personnel will not have any operational control. It is imperative that DEPARTMENT that have private aircraft responding inform SCIIDC. Aerial coordination procedures (frequencies, Fire Traffic Area - FTA) will be part of the annual coordination meeting agenda (see section E). The AGENCIES will not pay for aircraft that are not approved for federal use. All aviation resources ordered will be considered assistance by hire, and therefore always billable.
12. All parties to the AOP will coordinate fire restrictions or closures due to weather or fire severity. Current fire restrictions for the State of Idaho can be viewed at www.idahofireinfo.blogspot.com.

13. Cause and Origin Investigations - Each party will be responsible for cause and origin investigations within the boundaries of their jurisdictional areas. If multiple jurisdictions are affected by the same wildland fire, the jurisdiction in which the suspected origin is located will serve as the lead for the investigation. Any party may request assistance from agencies outside the suspected origin jurisdiction.

14. When one party to this agreement takes initial action on a fire in another's jurisdiction, every effort will be made to protect the origin of fire and protect evidence that may be pertinent to the fire cause. This and other information concerning incendiary fires, etc. will be shared with all parties to increase probability of prosecution and/or cost recovery.

15. Wildland Urban Interface - The operational roles of the federal agencies as partners in the wildland urban interface are wildland firefighting, cooperative prevention and education. Structural fire suppression is the responsibility of tribal, state, or local governments. Federal agencies may assist with exterior structural fire protection activities under this fire protection agreement that specify the mutual responsibilities of the partners, including funding.

16. AGENCIES Firefighters who encounter structure, vehicle, or landfill fires during normal wildland fire suppression duties, or who are dispatched to such fires due to significant threat to adjacent agency protected lands/resources, will not engage in direct suppression action. Structure protection (not suppression) activities will be limited to exterior efforts, and only when such actions can be accomplished safely and in accordance with established wildland fire operations standards. Please refer to the Great Basin Structure Protection Guidance for further information.

17. The PROTECTING PARTY is responsible for extended mop up operations.

18. Emergency Medical Responses - AGENCIES are not funded, trained or equipped to respond to medical emergencies. Under no circumstances will AGENCIES resources be dispatched for medical emergencies. Structure personnel and equipment will be returned to readiness status as soon as possible, to assure adequate structure protection in their jurisdiction.

I. Compensation for Services:

Compensation for services provided by either party will be guided by the master agreement to this AOP for billing procedures. See Section III.15 of CFPA No. BLM MOU 2012-024, and CFPA No. 12-FI-11041400-026.

This portion of the AOP establishes standard, payment rates, and billing procedures for equipment and personnel used for the purpose of this agreement. For support exceeding the 4 hour time limitation or assistance for purposes other than mutual aid or initial attack, the payment rates will be based on equipment rates and standards listed in the current Idaho Department of Lands Fire Service Organization (FSO) Rate Book. Equipment not listed in the Rate Book will be referred to the Great Basin Chapter 20 Supplement (equipment rental rates). Adoption of these rates and standards assures consistency for all agencies and reduces the confusion that would be created by trying to determine individual agency and equipment.
It is understood that neither agency is entering into this plan to make a profit from assisting the other, but rather, developing a method of recovering legitimate expenses. Every effort will be made to minimize costs.

1. Within Mutual Aid Area: Assistance beyond the 4 hour mutual-aid period or for assistance for purposes other than mutual aid or initial attack the Supporting Party will bill the Protecting Party for actual costs incurred for assistance provided and identified as reimbursable. Reimbursable costs include all costs associated with direct fireline, fire ground operations and incident support ordered by or for the incident (except as described otherwise in reciprocal initial attack and independent action situations). When incidents go into extended attack and an Incident Management Team takes command of the incident, the DEPARTMENT shall meet all personnel and equipment requirements as set forth in the current Idaho FSO Rate Book in order to remain on the incident. If they do not meet these requirements they will be released from the incident. If the DEPARTMENT meets all of the requirements of the FSO Rate Book but do not have an agreement with IDL and wish to remain on the incident, the host agency will request IDL to write an incident only agreement. Time in pay status will include time worked in initial attack.

2. Outside Mutual Aid Area: Mobilization of DEPARTMENT resources outside the area covered by local agreements will be transacted through IDL. In order to be mobilized DEPARTMENT resources must have a signed Idaho Cooperator Certification Form (CCF) with IDL.

3. Billing estimates and time frames: The supporting party shall submit a bill or estimate for reimbursement within 180 days of the incident being declared out. If final costs are not known at the time of initial billing, an estimated bill, so identified, may be submitted. A final bill, so identified, will be issued within 270 days of the incident.

4. Billing Content: Billing for support provided beyond the hour limitation identified in this agreement will be identified by fire name, location, jurisdictional unit, and appropriate incident number, department name and address, date of service, DUNS number, current SAM registration, tax identification number, detailed transaction of charges to include piece of equipment with identifying number, cost per unit and total cost. Appropriate shift tickets (Exhibit F), resource order and all other supporting documentation will be kept on file at the incident agency for documentation. Departments may use their departmental invoice process if available.

5. Indirect Cost Rates (Forest Service): When indirect cost rates are applied to Federal reimbursements, the Parties agree to the following:

   a) If the payment recipient has never received or does not currently have a negotiated indirect cost rate, they are eligible for a de minimis indirect cost rate up to 10% of Modified Total Direct Costs (MTDC). MTDC is defined as all salaries and wages, fringe benefits, materials and supplies, services, travel, and contracts up to the first $25,000 of each contract.

   b) For rates greater than 10%, the payment recipient shall provide either an applicable negotiated indirect cost rate agreement (NICRA) from a cognizant Federal agency, or an indirect cost rate summary in a format that clearly defines the indirect cost rate and MTDC.
c) The payment recipient shall maintain adequate documentation to support the methodology and computation of the indirect cost rate. Documentation must be made available to the Federal agency upon request.

d) Failure to provide adequate documentation supporting the indirect cost rate could result in disallowed costs and repayment to the Federal agency.

6. Billing Addresses: Bills will be sent to the incident agency as follows:

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<td>Susan L Brown</td>
<td>Incident Finance/Cooperative Agreements</td>
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<tr>
<td>2647 Kimberly Road</td>
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<td>Twin Falls, ID 83301</td>
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<td>Bureau of Land Management</td>
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<td>Twin Falls District</td>
<td>Denver Federal Center</td>
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<tr>
<td>Brandi Van Kleeck</td>
<td>Bldg. 50, OC-622</td>
</tr>
<tr>
<td>400 West F Street</td>
<td>PO Box 25047</td>
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<tr>
<td>Shoshone, ID 83352</td>
<td>Denver, CO 80225-0047</td>
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Payment Due Dates: All final invoices have a payment due date of 30 days.

7. For fires outside the terms of the initial attack period that are joint jurisdictions Incident Command should determine if unified command is warranted. Unified command is a unified team effort which allows all agencies with jurisdictional/protection responsibility for the incident, either geographically or functional, to manage an incident by establishing a common set of incident objectives and strategies. This is accomplished without losing or abdicating authority, responsibility, or accountability. If/when a unified command structure is determined the Incident Commanders should consider establishing a cost share agreement.

Interagency Incident Business Management Handbook (PMS 902 Chapter 80) a cost share agreement documents the financial responsibility for incident resource costs. It may also identify requirements of other party payments. A cost share agreement should be initiated for multi-jurisdictional incidents where the decision to share resource costs has been made (Exhibit H).
J. Reciprocal Fire Waiver of Claims

Parties to this agreement shall each be responsible for their own losses arising out of the performance of this agreement and each Party hereby waives any claim against any other Party for compensation for any loss or damage of its property and/or personal injury or death of its employees or agents occurring as a consequence of the performance of this agreement; provided, this provision shall not relieve any Party from responsibility for claims of third parties for losses for which the Party is otherwise legally liable.

AGENCIES or DEPARTMENTS may reimburse each other providing resources were ordered through the SCIIDC dispatch system for the cost of emergency apparatus or equipment loss or damage where the loss or damage is directly attributable to the incident, and where the local agency, its employees, and/or operational failures in the emergency apparatus or support equipment are not a contributing factor to such damage or loss. Loss or damage to local agency emergency apparatus or support equipment while travelling to or from an incident, and repairs due to normal wear and tear or due to negligent or unlawful operation by the operator shall be the responsibility of the local agency providing the emergency apparatus or support equipment.

Loss or damage to local agency emergency apparatus or support equipment occurring on an incident as provided in this agreement is to be reported to the incident finance section or incident agency to ensure proper documentation and investigation are completed.

If any Party is not able to resolve a claim regarding compensation, reimbursement, damage or equipment repair through negotiation with an assigned Incident Management Team or local incident agency, they should contact the appropriate agency’s administrative office in Idaho Department of Lands.
K. Authorized Representatives:

By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this instrument. In witness whereof, the parties hereto have executed this instrument as of the last date written below.

CRAIG ABERBACH, Fire Chief
Hailey City Fire Department

FRITZ HAEMMERLE, Mayor

THOMAS HAYES, District FMO
USDI, BLM, Twin Falls District

KIT MULLEN, Forest Supervisor
USDA Forest Service, Sawtooth National Forest

The authority and format of this instrument have been reviewed and approved for signature, 12-FI-11041400-026

MARGARET MCVEIGH
Forest Service Grants Management Specialist

LINDA Pitzer
BLM Procurement Analyst

Burden Statement:
According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual’s income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA’s TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (866) 824-6900 (voice), USDA is an equal opportunity provider and employer.
EXHIBIT A

Wildland Fire Protection Responsibility on Federal Land
### FIRE DEPARTMENT:

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<th>Title</th>
<th>Office</th>
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<tr>
<td>Craig Aberbach</td>
<td>Fire Chief</td>
<td>208-788-3147</td>
<td>239-707-4911</td>
<td>208-788-0279</td>
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### SCIIDC

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<tr>
<td>Curtis Jensen</td>
<td>Center Manager</td>
<td>208-732-7265</td>
<td>208-732-7316</td>
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<tr>
<td>Vickie Jensen</td>
<td>Assistant Center Manager</td>
<td>208-732-7265</td>
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<tr>
<td>Rob Haddock</td>
<td>Assistant Center Manager</td>
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### TWIN FALLS DISTRICT BLM:

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<tr>
<td>Thomas Hayes</td>
<td>District FMO</td>
<td>208-735-4602</td>
<td>208-608-3727</td>
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<tr>
<td>Brad Saywer</td>
<td>District AFMO</td>
<td>208-735-4607</td>
<td>702-409-5933</td>
<td></td>
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<tr>
<td>Clay Stephens</td>
<td>FOS - Shoshone FO</td>
<td>208-732-7248</td>
<td>702-575-2012</td>
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<tr>
<td>Jeff Bedke</td>
<td>FOS - Burley FO</td>
<td>208-677-7715</td>
<td>208-312-1695</td>
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<tr>
<td>Chris Anthony</td>
<td>FOS - Jarbidge FO</td>
<td>208-423-9079</td>
<td>208-420-1923</td>
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<tr>
<td>Brandi Van Kleeck</td>
<td>Fire Business - BILLING</td>
<td>208-732-7259</td>
<td>208-308-1050</td>
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<tr>
<td>Tiffany Peirson</td>
<td>Interagency Cache Manager</td>
<td>208-732-7214</td>
<td>208-308-3950</td>
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### SAWTOOTH NATIONAL FOREST:

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<tr>
<td>Bat 3</td>
<td>Ford</td>
<td>F-250</td>
<td>5952</td>
</tr>
<tr>
<td>Bat 4</td>
<td>Ford</td>
<td>F-250</td>
<td>5952</td>
</tr>
<tr>
<td>Fuels 3</td>
<td>Ford</td>
<td>F-250</td>
<td>5231</td>
</tr>
<tr>
<td>Fuels 31</td>
<td>Dodge</td>
<td>1500 4x4</td>
<td>5635</td>
</tr>
<tr>
<td>Prev 3</td>
<td>Chevy</td>
<td>2500</td>
<td>4963</td>
</tr>
<tr>
<td>Prev 31</td>
<td>Dodge</td>
<td>Dakota</td>
<td>4654</td>
</tr>
<tr>
<td>N Zona IA</td>
<td>Dodge</td>
<td>2500</td>
<td>5510</td>
</tr>
<tr>
<td>Haulpack HT-1</td>
<td>Ford</td>
<td>F-350</td>
<td>5171</td>
</tr>
<tr>
<td>Haulpack HT-2</td>
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<td>F-550</td>
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<tr>
<td>Make</td>
<td>Engine #</td>
<td>ICS Type</td>
<td>Tank Capacity</td>
</tr>
<tr>
<td>Ford</td>
<td>8631</td>
<td>6</td>
<td>300</td>
</tr>
<tr>
<td>Ford</td>
<td>8641</td>
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### FAIRFIELD

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Div 5</td>
<td>Chevy</td>
<td>Silverado</td>
<td>5509</td>
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<tr>
<td>Bat 5</td>
<td>Ford</td>
<td>F-250</td>
<td>5355</td>
</tr>
<tr>
<td>Prev 5</td>
<td>Chevy</td>
<td>Silverado</td>
<td>5625</td>
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<tr>
<td>Shaker IA</td>
<td>Ford</td>
<td>F-250</td>
<td>4841</td>
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<td>651 Chasse</td>
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<td>5626</td>
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<tr>
<td>Prev 52</td>
<td>Chevy</td>
<td>2500</td>
<td>4853</td>
</tr>
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<td>Make</td>
<td>Engine #</td>
<td>ICS Type</td>
<td>Tank Capacity</td>
</tr>
<tr>
<td>Ford</td>
<td>8651</td>
<td>6</td>
<td>300</td>
</tr>
<tr>
<td>Ford</td>
<td>8652</td>
<td>6</td>
<td>300</td>
</tr>
</tbody>
</table>
EXHIBIT F  
DEPARTMENT EQUIPMENT LIST

Hailey City Fire Department  
PO Box 1192  
Hailey, ID 83333  
Phone: 208-788-3147  
Email: hfd@haileycityhall.org  

Twin Falls BLM Agreement No  
BLM MOU 2012-024  

Sawtooth National Forest Agreement No  
12-FI-11041400-026  

EIN/TIN: 82-6000201  
DUNS: 169191517  

Effective Date: May 1, 2017 until superseded

<table>
<thead>
<tr>
<th>Unit Number</th>
<th>Equipment Make</th>
<th>Serial Number</th>
<th>Tank Capacity</th>
<th>Pump Capacity</th>
<th>ICS Type</th>
<th>Number of Operators</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-511</td>
<td>2001 International/Foam</td>
<td>1HTSDADR22H513575</td>
<td>1000 GAL</td>
<td>1250 GPM</td>
<td>T1</td>
<td>4</td>
<td>$204.00</td>
</tr>
<tr>
<td>E-512</td>
<td>2004 International</td>
<td>1HTWEADRS4J088167</td>
<td>600 GAL</td>
<td>500 GPM</td>
<td>T3</td>
<td>4</td>
<td>$161.00</td>
</tr>
<tr>
<td>E-513</td>
<td>2016 Rosenbauer/Foam</td>
<td>3HAWKSUR8HL480002</td>
<td>750 GAL</td>
<td>1250 GPM</td>
<td>T1</td>
<td>4</td>
<td>$204.00</td>
</tr>
<tr>
<td>E-514</td>
<td>2008 Ford F-350</td>
<td>1FTWW33YX8ED63836</td>
<td>300 GAL</td>
<td>90 GPM</td>
<td>T6</td>
<td>3</td>
<td>$130.00</td>
</tr>
</tbody>
</table>

*Engines must have a minimum of three qualified personnel when used on the fireline. In extreme situations, vehicles may respond to the call with two people, but vehicle cost will be reduced by $21.00 per hour until the third person arrives.*

**Required Engine Equipment:**
- 20ft. - 1.5” Engine Protection Hose
- 1ea - Nozzle, Adjustable 1.5” (for engine protection line)
- 100ft.- 1” Hard Booster Line—if Reel Present (feet/reel)
- 1ea - Nozzle, Adjustable 1” or Forester (for hardline)
- 1ea - Drip Torch or Fuses/Flares (to burn out around engine)
- 1ea - Portable Radio (programmed with AGENCIES Frequencies)
EXHIBIT F
EMERGENCY EQUIPMENT SHIFT TICKET - OF-297

Your Department will be supplied EMERGENCY EQUIPMENT SHIFT TICKET with booklets to carry on your equipment to document equipment usage when assisting on mutual aid fires or assistance for purposes other than mutual aid or initial attack solely within the AGENCIES jurisdiction. It will be the responsibility of your Engine Captain or Officer in charge to complete a shift ticket for each piece of equipment on the incident and for each operation period prior to leaving the fire scene. Have the AGENCIES Incident Commander, or immediate supervisor (TFD/DIRS) authorize and sign the ticket. Submit the pink and blue copies of the shift ticket with your billing to the BLM or Forest Service. Any known defects or damage to equipment going on or off shift must be documented in the “Remarks” section.

- The equipment hourly rates are effective only after the conditions of the initial attack period have been exceeded (4 hours) and the DEPARTMENT has been officially requested.
- Engines must have a minimum of three qualified personnel when used on the fireline. In extreme situations, vehicles may respond to the call with two people, but vehicle cost will be reduced by $21.00 per hour until the third person arrives.
- Command/Chase vehicles will not be charged to an incident unless authorized by the ordering agency and documented on the Resource Order.
- All equipment and financial packets must be returned to the respective incident agency billing address fire business for close-out, unless other arrangements have been made with department liaison.

<table>
<thead>
<tr>
<th>Equipment Brand</th>
<th>Equipment Model</th>
<th>Engine Number</th>
<th>Operator Name</th>
<th>Local Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenworth</td>
<td>1999</td>
<td>15 Engine</td>
<td>Peter Pulaski</td>
<td>Local Fire Department</td>
</tr>
</tbody>
</table>

EMERGENCY EQUIPMENT SHIFT TICKET

- Continue with fire operations on DIV 2.
- Equipment Status: "In Service" (on fire line).
# Exhibit G

## Sample Equipment Invoice

<table>
<thead>
<tr>
<th>Department Name</th>
<th>Agreement Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Fire Department</td>
<td>12-FI-1041400-0XX</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department Address</th>
<th>Incident Number/ Incident Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>123 Main Ave, Any Town, ID 83000</td>
<td>ID-STF-000123 / Big Fire</td>
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<table>
<thead>
<tr>
<th>Tax ID</th>
<th>Fire Code</th>
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<tr>
<td>82-0000000</td>
<td>(O414) P4EK1M</td>
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<table>
<thead>
<tr>
<th>DUNS #</th>
<th>Resource Order #</th>
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<tbody>
<tr>
<td>555555555</td>
<td>E-5</td>
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</table>

<table>
<thead>
<tr>
<th>Invoice #</th>
<th>Incident Agency Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>8156</td>
<td>Sawtooth National Forest</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unique Equipment ID</th>
<th>Incident Agency Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>1989 Kenworth - T3 Engine</td>
<td>2647 Kimberly Road</td>
</tr>
<tr>
<td>VIN: 1HT4285KSAD09590</td>
<td>Twin Falls, ID 83301</td>
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<table>
<thead>
<tr>
<th>Year</th>
<th>Week or Daily Rate</th>
<th>Special Rate</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Units Worked (Hr/Daily/Mi)</td>
<td>Rate</td>
</tr>
<tr>
<td></td>
<td>Units Worked (Hr/Daily/Hr)</td>
<td>Rate</td>
</tr>
</tbody>
</table>

---

Fire Department Signature

Date of Invoice
EXHIBIT H
SAMPLE COST SHARE AGREEMENT
COST SHARE AGREEMENT
BETWEEN

And

And

The following is the cost share agreement between the above named agencies as it was negotiated for the following incident:

INCIDENT NAME:

INCIDENT NUMBER BY AGENCY:

INCIDENT START DATE AND TIME: at hours

Protection Units:

INCIDENT CAUSE:

COMMAND STRUCTURE:
Start Date/Time: at
End Date/Time: at

COST-SHARE PERIOD:

INCIDENT COMMANDER(s):
INCIDENT COMMANDER(s):

AGENCY REPRESENTATIVE(s):

UNIFIED ORDERING POINT:

Agency Representatives participating in development of this cost share agreement:
This cost share agreement between the above mentioned agencies was prepared under the following guidelines (THE FOLLOWING GUIDELINES ARE NEGOTIATED):

In accordance with this COOPERATIVE FIRE PROTECTION AGREEMENT Hailey City Fire DepartmentHAILEY CITY FIRE DEPARTMENT, the USDI, BUREAU OF LAND MANAGEMENT TWIN FALLS DISTRICT and the USDA, FOREST SERVICE, SAWTOOTH NATIONAL FOREST

1. All costs originating from orders placed by and for the incident that can be reasonably obtained and estimated for the cost share period will be included in this agreement and will be shared on the basis of the Incident Commander's (IC)/Agency Administrator's (AA) mutual agreement.

2. Costs for nonexpendable property purchases by each agency will be charged directly to that agency and will not be shared.

3. Costs incurred by cooperators not engaged in joint fire suppression activities will not be included as a part of this cost share agreement.

4. Agency specific costs will not be shared.

5. Responsibility for tort claim costs or compensation for injury costs will not be a part of this agreement. Responsibility for these costs will be determined outside of this agreement.

6. Non-suppression rehabilitation costs are the responsibility of the jurisdictional agency and will not be shared.

7. Daily cost sharing will be documented and shared with the ICs/ARs for information.

8. Sharing of final actual costs between the agencies will be based on a summary of incident suppression costs and each agency's proportionate share thereof as agreed to by the agency representatives.

9. Aircraft and retardant costs will be shared on an actual use basis as determined by the IC's/AA's and will be calculated as a separate cost. I.M.T.s are responsible for providing the tracking records associated with aircraft and retardant costs.

10. Modular Airborne Firefighting Systems (MAFFS) will be paid by the USFS and not included in the cost pool.

11. Each agency will be responsible for collecting actual cost/expenditure data that will make up their respectable costs.

12. This cost share will terminate at a date and time agreed upon by all agency administrators at the conclusion of the incident or when conditions significantly change resulting in a need to end or modify this agreement.

13. The parties to this agreement will meet to determine the total costs of each agency on the Enter Incident Name Incident. The agency whose total actual costs exceed their proportional share of
the overall incident final costs as determined within this agreement will bill the other agency. The billing, when paid, will result in each agency sharing overall incident costs as herein agreed.

In accordance with the attached documentation, it is hereby agreed that cost sharing on this incident will be:

<table>
<thead>
<tr>
<th>AGENCY</th>
<th>GROUND RESOURCES</th>
<th>AIRCRAFT/RETARDANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT</td>
<td>%</td>
<td>%</td>
</tr>
<tr>
<td>USFS</td>
<td>%</td>
<td>%</td>
</tr>
<tr>
<td>BLM</td>
<td>%</td>
<td>%</td>
</tr>
</tbody>
</table>

This agreement and the shares are our best judgments of agency cost responsibilities.

Signature, Agency Representative  
Mailing Address:
Telephone:

Signature, Agency Representative  
Mailing Address:
Telephone:

Signature, Agency Representative  
Mailing Address:
Telephone:

Date of this finalized agreement:
Contacts are:
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 06/05/17  DEPARTMENT: HFD  DEPT. HEAD SIGNATURE: CA

SUBJECT: Grand Application – ID Dept. of Lands Volunteer Fire Assistance

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
This grant application if awarded would help in reducing current and FY17 budget for Wildland PPE and tools.

Grant Funds $10,200. $11,925. 10% City Match $1,325.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
10% city contribution of total cost of new Wildland PPE (Personal Protective Equipment). If grant is approved would cover Wildland PPE for the next 5 years for current firefighters.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

☐ City Administrator  ☐ Library  ☐ Benefits Committee
☐ City Attorney  ☐ Mayor  ☐ Streets
☐ City Clerk  ☐ Planning  ☐ Treasurer
☐ Building  ☐ Police  ☐
☐ Engineer  ☐ Public Works, Parks  ☐
☒ Fire Dept.  ☐ P & Z Commission  ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Fire Chief recommends to approve grant application

ACTION OF THE CITY COUNCIL:

Date: ______________________

City Clerk ______________________

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument #

*Additional/Exceptional Originals to:
Copies (AIS only)

--35--
APPLICATION DUE JUNE 1, 2017

IDAHO DEPARTMENT OF LANDS
VOLUNTEER FIRE ASSISTANCE
2017 GRANT APPLICATION

Name of Fire Service Organization (FSO) or Rangeland Fire Protection Association (RFPA): City of Hailey Fire Department

Active DUNS Number (Required): 199191517
Current CCR Registration? (Required) Yes ☒ No ☐
Taxpayer Identification Number - TIN (Required): 82-6000201

Mailing Address: 617 3rd Ave. S

City: Hailey State: ID ZIP: 83333 County: Blaine

Name and Title of Person Making Application: Mike Baledge Deputy Chief

E-mail Address: Mike.baledge@haileycityhall.org

Population of Service Area: 8,100 Number of Seats on Wildland Apparatus: 11

Volunteer: 22 Paid (if any): 3 Total: 25

Attach a detailed description of project. Description attached? Yes ☒ No ☐

Attach an itemized estimate and/or vendor quote for all equipment and/or services. Check with your local IDL Area/District/Assn. Fire Warden for current GSA pricing. Estimate/Quote Attached? Yes ☒ No ☐

CATEGORIES

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>GRANT FUNDS</th>
<th>HARD MATCH</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>Category 1 - Organization of New FSO or RFPA</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Building, land, and/or maintenance will not be funded</td>
<td></td>
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</tr>
<tr>
<td>Category 2 - Firefighter Training</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>List audio visual equipment in Category 5 - All Other Equipment</td>
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<td></td>
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<tr>
<td>Category 3 - Personal Protective Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Please Note: Wildland firefighting boots will not be funded</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category 4 - Radio and Communications Equipment</td>
<td></td>
<td></td>
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<tr>
<td>Category 5 - All Other Equipment</td>
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</table>

TOTAL COST OF PROJECT

<table>
<thead>
<tr>
<th>REQUEST</th>
<th>GRANT FUNDS + Match =</th>
<th>$13,250.00</th>
</tr>
</thead>
</table>

Is this project/need identified in your County Wildfire Protection Plan (CWPP) or annual CWPP project priority update? New FSOs and RFPA have a maximum of five years from their inception to become a participant in the CWPP process for their County.

Contact your County Emergency Management Coordinator or Local Emergency Planning Committee for current CWPP.

New FSO or RFPA? Yes ☒ No ☐ If yes, year established: ☐ In CWPP or Up to date? Yes ☒ No ☐

Is your FSO or RFPA located in a high, medium, or low risk area as identified in your County Wildfire Protection Plan?

High ☒ Medium ☐ Low ☐

Fire occurrence three-year average: 36 ☒ Will this project result in reduced insurance ratings? Yes ☒ No ☐

Did you report fire incidents to the State Fire Marshal in 2016? Yes ☒ No ☐

List community(ies) assisted by this project. City of Hailey, Bellevue, Ketchum, Sun Valley and the remainder of Blaine County.

Has applicant applied for and/or received grant funds for specific project(s) listed above from any other federal, state, or private agency? Yes ☒ No ☐

If yes, list agency name and dollar amount: Agency Name: ☐ Amount ☐

Please return this application to your local Idaho Department of Lands Fire Protective District/Area or Timber Protective Association Office no later than June 1, 2017. Office location information available at www.idl.idaho.gov.
Idaho Department of Lands
Volunteer Fire Assistance Grant
Hailey, Idaho

Project Description

The Funding requested of $11,925.00 plus ten percent match $1325.00 totaling $13,250.00 will be used to outfit Hailey’s wildland firefighters with urban interface wildland gear. This is a heavier protection gear that is better designed for urban interface firefighting. Our current interface gear is over 10 years old and past its recommended use. I have looked at cost for replacing the gear and attached a couple of quotes on average this gear will cost an estimated $550.00 per firefighter. If awarded this grant it would greatly offset the financial burden of replacing this gear. Thank you for your consideration.

Organizational Background

The Hailey Fire and Rescue Department is a combination fire department. The department currently employs 3 full-time employees and 22 Volunteers. In 2016, the department responded to many Wildland, grass and brush fires in our own area. In addition, we responded to a call for assistance on the Pioneer Fire and helped staff the Boise Task Force in Idaho for a multi week deployment.
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 6/05/17 DEPARTMENT: HFD DEPT. HEAD SIGNATURE: CA

SUBJECT: FY 2018 ID Emergency Medical Services Grant Application Approval

AUTHORITY: [ ] ID Code [ ] IAR [ ] City Ordinance/Code
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
Approval of State EMS Grant for new EMS and Safety equipment

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
This is 100% funded by State EMS

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

[ ] City Administrator [ ] Library [ ] Benefits Committee
[ ] City Attorney [ ] Mayor [ ] Streets
[ ] City Clerk [ ] Planning [ ] Treasurer
[ ] Building [ ] Police
[ ] Engineer [ ] Public Works, Parks
[ ] Fire Dept. [ ] P & Z Commission

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
The Fire Chief recommends to move forward with accepting this grant and the department has the funds budgeted in the event of a cost overage.

ACTION OF THE CITY COUNCIL:

Date: ________________

City Clerk

FOLLOW-UP:

*Ord./Res./Agrmnt./Order Originals: Record
Copies (all info.):
Instrument #

*Additional/Exceptional Originals to: ________________
Copies (AIS only)
May 24, 2017

Bureau of EMS & Preparedness
PO Box 83720
Boise, ID 83720-0036

Re: FY 2018 Idaho Emergency Medical Services (EMS) Account III Grant Application

Application will be submitted via email at: emsgrants@dhw.idaho.gov by June 1, 2017

Dear Idaho EMS:

Hailey is the largest populated city within Blaine County, having double the residents of all the other cities combined. Due to the city's demographic background being mostly residential our tax base is limited and therefore have budgetary constraints with equipment such as pagers for our paid per call firefighters.

Over the past several years the Fire Department has worked hard in developing and expanding the quality and amount of Emergency Medical Responders. If awarded this grant, Hailey's Personnel would have the ability to be better prepared to serve the visitors and residents in Hailey and the surrounding area.

Please accept this grant application on behalf of the City of Hailey and Hailey Fire Department.

Thank you for this grant opportunity.

Sincerely,

Fritz X. Haemmerle
FY 2018
Idaho Emergency Medical Services (EMS) Account III Grant Application

IMPORTANT INSTRUCTIONS FOR SUBMITTING YOUR APPLICATION

Your submitted application is FINAL and only ONE application will be accepted. There are no courtesy reviews of applications; if you have questions, contact the Bureau of EMS and Preparedness PRIOR to submitting your application. The required attachments (fleet report, vendor quotes, W-9, etc.) are considered an integral part of the application. Therefore, any omissions or errors will cause the application to be incomplete.

The Bureau conducts a Grant Application webinar each year to help you complete the application. It is strongly recommended that you attend this webinar as it will likely answer many of the questions you may have. The webinar is recorded, so if you cannot attend live, it may be watched later. The FY2018 webinar is scheduled for March 22. Registration is open now on the grants page of the EMS website at www.idahoems.org.

If you are applying for an EMS Vehicle you will need to request a Vehicle Fleet Report from the Bureau. Verify and update the information in this report. This information will be used when processing your application and also to update your agency’s licensure file. You may make handwritten notations to update the report but, be sure they are legible.

The grant application is a fillable Adobe document that can be completed using Adobe Reader (www.adobe.com/downloads). You can verify receipt of the application on the Grant web page at www.idahoems.org.

Application Due: On or before June 1, 2017

<table>
<thead>
<tr>
<th>Submission Methods</th>
<th>Email - Preferred method</th>
<th>In Person</th>
<th>Mail</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><a href="mailto:emsgrants@dhw.idaho.gov">emsgrants@dhw.idaho.gov</a></td>
<td>2224 Old Penitentiary Rd Boise, ID 83712</td>
<td>Bureau of EMS &amp; Preparedness PO Box 83720 Boise, ID 83720-0036</td>
<td>208-334-4015</td>
</tr>
<tr>
<td></td>
<td>Send deadline: 11:59 p.m. June 1, 2017</td>
<td>Close of Business 5:00 p.m. June 1, 2017</td>
<td>Postmarked: June 1, 2017</td>
<td>Send deadline: 11:59 p.m. June 1, 2017</td>
</tr>
</tbody>
</table>

For Bureau Use Only

Date Received by BUREAU OF EMS & PREPAREDNESS
Method of Receipt: ____________________________

Email Fax In Person Mail

Date Postmarked: ____________________________

Date & time faxed or e-mailed: ____________________________

Date & time delivered to EMS Bureau: ____________________________
Section F. Required Attachment Checklist

The following documents are attached to this application.

(Check applicable boxes)

☐ 1. County or incorporated city government (in your primary response area) endorsements.

☐ 2. Documentation of one (1) or more vendor price quotes for all proposed vehicle/equipment purchases.

☐ 3. If requesting a new vehicle to replace an old vehicle, attach a copy of the old vehicle’s title or registration.

☐ 4. If requesting a vehicle, contact the EMS Bureau for an Agency Vehicle Fleet Report. Update the fleet report and return with your application.

☐ 5. If requesting extrication equipment, provide a list of all personnel trained at the Extrication Operations level.

☐ 6. Completed and signed W-9 to assist the Bureau in processing your award.

7. CONDITIONAL: Medical Director Endorsement (enclosed)
GUIDELINES AND IMPORTANT INFORMATION

Applying for EMS Vehicles

If requesting a vehicle, it must be for providing emergency medical services only. Funding for ambulances will only be awarded to those agencies having at least one ambulance transport license type. Funding for medical rescue, rescue/extrication, and/or other related purposes is also available.

Email emsgrants@dhw.idaho.gov and request a copy of your agency Vehicle Fleet Report, update the information, and return it as an attachment to the application. Please allow five (5) business days for a response.

Vehicle price caps are located on page 15 of this application.

Firefighting vehicles, snowmobiles, boats, all-terrain vehicles, trailers, etc. will not be funded.

Applying for EMS Equipment

Requested equipment must be appropriate based on clinical level of license types and associated scope of practice.

An equipment price cap has been set at $25,000 per agency (and extended to $80,000 for Multiple Organization EMS agencies as defined in IDAPA 16.01.03.200.04) in order to allow for more applicants to receive awards.

Extrication Equipment has been price capped at $10,000. If you are given an award for extrication equipment, you need to submit a letter affirming that you operate at the Extrication Operations level and provide a list of all personnel trained at the Extrication Operations level. You will also need to provide the Bureau with proof of equipment-specific training after the purchase is made.

A group of related items may be requested as one priority if it adheres to the definition of a kit. A kit is defined as "a group of items that will not work without the other pieces for a specific purpose." The "kit" must be advertised or cataloged as a kit by the vendor.

Identical items may be requested based on the number of licensed personnel listed on the most recent agency renewal application, and may be listed under one priority item request. If requesting communications equipment, the equipment you are requesting must be compliant with your local emergency communication system.

Equipment price caps are located on page 15 of this application.

No funding will be provided for training, firefighting equipment or disposable supplies (including epi auto-injectors). No funding will be provided for equipment necessary to perform skills associated with Optional Modules. Additional ineligible items are listed on page 16 of this application.

If you are awarded a vehicle you must obtain and provide documentation of appropriate insurance yearly for the life of the lien.

If you are awarded equipment, you must maintain it in good working order or replace it for 5 years after purchase.
SECTION B: Emergency Vehicle Application

If you are NOT applying for a vehicle skip to Section C

If applying for a vehicle, please contact the Bureau to obtain an "Agency Vehicle Fleet Report" to supplement this section. Remember to UPDATE the mileage. Email emsgrants@dhw.idaho.gov.

1. Type of Vehicle Requested

Vehicle Type ____________________________

2. Requested Vehicle Information

Make-chassis manufacturer (Ford, Dodge, Chevy, etc.) ____________________________

Vehicle vendor/modifier (Horton, Wheeled Coach, etc.) ____________________________

Purpose (Medical Rescue, Patient Transport, etc.) ____________________________

Configuration (Type I, II, or III Ambulance, Modified van, etc.) ____________________________

Vendor Quote (attach document) ____________________________

Amount Requested (cannot exceed price cap) ____________________________

3. Mileage Type and Purpose of Similar Vehicles Currently in Use

Review the Agency Vehicle Fleet Report obtained from the EMS Bureau and make any changes directly on the report and attach to application. This information is used in calculations, so it is important that it is current and complete.

4. Age and Condition of Vehicle Being Replaced (if applicable)

Vehicle License Plate No. ____________________________

Chassis Manufacture Year ____________________________

Vehicle VIN Number ____________________________

CONDITION OF VEHICLE
(Select one)

○ Excellent  ○ Good  ○ Fair  ○ Poor  ○ Very Poor

Plans for vehicle being replaced:
(i.e. sold, donated, used for non-EMS purpose)

__________________________________________________

Attach copy of vehicle title or registration for the vehicle being replaced.
SECTION B-1: Vehicle Description of Need Narrative Form

Agency Name: Hailey Fire Department

Call Volume for 2016 calendar year (Idaho EMS responses only): 356

The communication equipment requested has been reviewed by the County or Regional Communications Center providing services to my agency, and/or the District Interoperability Governing Board (DIGB) and is compliant with the communications plans developed.

To give the Grants Subcommittee a better idea of your agency's situation, please describe the need and lack of funding availability from other sources. Please mention how many vehicles are in your agency’s fleet and how many miles your fleet drives annually. For non-transport vehicle requests, include the number of injury crashes your agency responded to in the last calendar year and how many of these crashes required extrication. Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.
SECTION C: Priority 1 Equipment Application

1. Equipment Request

| Item: AEDs | Quantity 8 |

Purpose: AED

Patient type for which equipment may be used: Adult/Pediatric

For how many calls do you anticipate using this equipment in the next year? (whole numbers only): 75

Average length of time (in minutes) the equipment would be used for a patient, (whole numbers only, i.e. 2 hours = 120 minutes): 15

Vendor Quote (attach documentation): $9,840.00

Amount Requested (can’t exceed price cap): $9,840.00

2. Similar Equipment Currently in Use By Your Agency: similar equipment is used for the same purpose as the requested item and would be subject to the same price cap. For example, a gurney and power gurney would NOT be similar equipment since they have different price caps.

For the next two questions, "similar equipment" refers to equipment already owned and in use by your agency or a neighboring agency with which you have a mutual aid agreement. "Similar equipment" is used for the same purpose as the requested equipment item. For example, if you plan to replace a current equipment item with the requested equipment item, then the distance would be "0 miles same station" and the time would be "0 min same station." If the only similar equipment your agency has access to is kept at a neighboring agency’s station eight miles and 14 minutes away, then the distance would be “6-10 miles” and the time would be “11-20 min.” If your agency does not currently have similar equipment and has no mutual aid agreement that gives access to similar equipment, then the distance would be “equip not available” and the time would be “equip not available.”

Distance in miles to closest similar equipment: 0 miles same station

Time in minutes to closest similar equipment: 0 min same station

Quantity (number of similar items you have - whole numbers only): 6

Are you replacing (and removing from service) your similar items with this priority one request? Yes

ONLY fill out this section if you ARE REPLACING (and removing from service) equipment. If you are NOT REPLACING (i.e. adding to) equipment, please skip to the next page.

Similar Equipment Item description: Equipment being replaced will be offered to other city vehicles and we wi

CONDITION OF EQUIPMENT USED FOR SAME PURPOSE (Select one)

☐ Excellent  ☐ Good  ☐ Fair  ☐ Poor  ☐ Very Poor

Year Manufactured
3. Equipment Narrative Description of Need: Priority 1
A detailed narrative is required for each priority request.

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Hailey Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 1 Item</td>
<td>AEDs</td>
</tr>
</tbody>
</table>

Call Volume for the 2016 calendar year (*Idaho EMS responses only*) [356]

The communication equipment requested has been reviewed by the County or Regional Communications Center providing services to my agency, and/or the District Interoperability Governing Board (DIGB) and is compliant with the communications plan developed.

To give the Grants Subcommittee a better idea of your agency's situation, please describe the need and lack of funding availability from other sources. Please indicate on how many calls in the last three years the equipment was used (or was needed, if equipment was unavailable). Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.

The Hailey Fire Department is a combination fire and EMS organization. We presently have 8 emergency response vehicles that respond to all Fire and EMS calls for service within the city of Hailey and assist the Wood River Fire & Rescue Department with most technical rescue calls. We have seen a significant increase over the past several years with our EMS calls. In May of 2015, the city of Hailey entered into a contract for service with the Wood River Fire Protection District. The contract which pays the city of Hailey approximately $7,083 per month which primarily goes for staff support.

The department presently has 6 AED’s of varying brands. Only one of the six is a new model. The grant request would be for eight of the same model AED as our newest one for better interoperability and consistent operations and supplies.

In addition, we will have the ability to respond out of city limits to assist neighboring departments with either Valley all-calls (all available responders) or be requested to respond in the event the Wood River Fire Department ambulances are committed to other calls.

These AED’s are intended to be distributed on our EMS and front line emergency response vehicles. Fire Department administration has made donation requests from organizations such as Local Chamber of Commerce, Rotary & Kiwanis Club’s without success.
SECTION C: Priority 2 Equipment Application

1. Equipment Request

<table>
<thead>
<tr>
<th>Item:</th>
<th>Scene Lighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quantity</td>
<td>3</td>
</tr>
</tbody>
</table>

Purpose  Safety

Patient type for which equipment may be used  Adult/Pediatric

For how many calls do you anticipate using this equipment in the next year? (whole numbers only)  25

Average length of time (in minutes) the equipment would be used for a patient, (whole numbers only, i.e. 2 hours = 120 minutes)  25

Vendor Quote (attach documentation) $2,000.00

Amount Requested (can't exceed price cap) $2,000.00

2. Similar Equipment Currently in Use By Your Agency: similar equipment is used for the same purpose as the requested item and would be subject to the same price cap. For example, a gurney and power gurney would NOT be similar equipment since they have different price caps.

For the next two questions, “similar equipment” refers to equipment already owned and in use by your agency or a neighboring agency with which you have a mutual aid agreement. “Similar equipment” is used for the same purpose as the requested equipment item. For example, if you plan to replace a current equipment item with the requested equipment item, then the distance would be “0 miles same station” and the time would be “0 min same station.” If the only similar equipment your agency has access to is kept at a neighboring agency’s station eight miles and 14 minutes away, then the distance would be “6-10 miles” and the time would be “11-20 min.” If your agency does not currently have similar equipment and has no mutual aid agreement that gives access to similar equipment, then the distance would be “equip not available” and the time would be “equip not available”

Distance in miles to closest similar equipment: 1-5 miles

Time in minutes to closest similar equipment: 1-5 min

Quantity (number of similar items you have - whole numbers only) 0

Are you replacing (and removing from service) your similar items with this priority two request? No

ONLY fill out this section if you ARE REPLACING (and removing from service) equipment. If you are NOT REPLACING (i.e. adding to) equipment, please skip to the next page.

Similar Equipment Item description

CONDITION OF EQUIPMENT USED FOR SAME PURPOSE (Select one) ☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Very Poor

Year Manufactured
3. Equipment Narrative Description of Need: Priority 2
A detailed narrative is required for each priority request.

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Hailey Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 2 Item</td>
<td>Scene Lighting</td>
</tr>
</tbody>
</table>

Call Volume for 2016 calendar year (*Idaho EMS responses only*) 356

The communication equipment requested has been reviewed by the County or Regional Communications Center providing services to my agency, and/or the District Interoperability Governing Board (DIGB) and is compliant with the communications plans developed.

To give the Grants Subcommittee a better idea of your agency's situation, please describe the need and lack of funding availability from other sources. Please indicate on how many calls in the last three years the equipment was used (or was needed, if equipment was unavailable). Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.

The Hailey Fire Department is a combination fire and EMS organization. We presently have 8 emergency response vehicles that respond to all Fire and EMS calls for service within the city of Hailey and assist the Wood River Fire & Rescue Department with most technical rescue calls. We have seen a significant increase over the past several years with our EMS calls. In May of 2015, the city of Hailey entered into a contract for service with the Wood River Fire Protection District. The contract which pays the city of Hailey approximately $7,083 per month which primarily goes for staff support. This fiscal year we have been faced with a significant natural disaster with regards to flooding. The ongoing response has consumed a great deal of our FY2017 budget.

The department is looking to acquire battery powered portable scene lighting to place on several of our emergency response vehicles. These lights are to be cordless and be set up on any emergency scene primarily vehicle accidents at night. We currently have no battery portable lights of this kind.

In addition, we will have the ability to respond out of city limits to assist neighboring departments with either Valley all-calls (all available responders) or be requested to respond in the event the Wood River Fire Department assets are committed to other calls. These lights would have been a tremendous asset being able to operate in this wet environment.

Fire Department administration has made donation requests from organizations such as Local Chamber of Commerce, Rotary & Kiwanis Club's without success.
SECTION C: Priority 3 Equipment Application

1. Equipment Request

<table>
<thead>
<tr>
<th>Item:</th>
<th>Portable Radio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quantity</td>
<td>1</td>
</tr>
</tbody>
</table>

**Purpose** Communications

Patient type for which equipment may be used: Adult/Pediatric

For how many calls do you anticipate using this equipment in the next year? (whole numbers only): 200

Average length of time (in minutes) the equipment would be used for a patient, (whole numbers only; i.e. 2 hours = 120 minutes): 15

Vendor Quote (attach documentation): $1,161.65

Amount Requested (can't exceed price cap): $1,161.65

2. Similar Equipment Currently in Use By Your Agency: similar equipment is used for the same purpose as the requested item and would be subject to the same price cap. For example, a gurney and power gurney would NOT be similar equipment since they have different price caps.

For the next two questions, "similar equipment" refers to equipment already owned and in use by your agency or a neighboring agency with which you have a mutual aid agreement. "Similar equipment" is used for the same purpose as the requested equipment item. For example, if you plan to replace a current equipment item with the requested equipment item, then the distance would be "0 miles same station" and the time would be "0 min same station." If the only similar equipment your agency has access to is kept at a neighboring agency's station eight miles and 14 minutes away, then the distance would be "6-10 miles" and the time would be "11-20 min." If your agency does not currently have similar equipment and has no mutual aid agreement that gives access to similar equipment, then the distance would be "equip not available" and the time would be "equip not available."

**Distance in miles to closest similar equipment:** 0 miles same station

**Time in minutes to closest similar equipment:** 0 min same station

| Quantity (number of similar items you have - whole numbers only) | 20 |
| Are you replacing (and removing from service) your similar items with this priority three request? | No |

**ONLY fill out this section if you ARE REPLACING (and removing from service) equipment. If you are NOT REPLACING (i.e. adding to) equipment, please skip to the next page.**

Similar Equipment Item description

**CONDITION OF EQUIPMENT USED FOR SAME PURPOSE (Select one)**

- Excellent
- Good
- Fair
- Poor
- Very Poor

Year Manufactured

---
3. Equipment Narrative Description of Need: Priority 3
A detailed narrative is required for each priority request.

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Hailey Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 3 Item</td>
<td>Portable Radio</td>
</tr>
</tbody>
</table>

Call Volume for the 2016 calendar year (Idaho EMS responses only) [356]

The communication equipment requested has been reviewed by the County or Regional Communications Center providing services to my agency, and/or the District Interoperability Governing Board (DIGB) and is compliant with Yes the communications plans developed.

To give the Grants Subcommittee a better idea of your agency’s situation, please describe the need and lack of funding availability from other sources. Please indicate on how many calls in the last three years the equipment was used (or was needed, if equipment was unavailable). Remember to include an explanation of donations, cash on hand, and other revenue listed on Page 4 of this application.

The Hailey Fire Department is a combination fire and EMS organization. We presently have 8 emergency response vehicles that respond to all Fire and EMS calls for service within the city of Hailey and assist the Wood River Fire & Rescue Department with most technical rescue calls. We have seen a significant increase over the past several years with our EMS calls. In May of 2015, the city of Hailey entered into a contract for service with the Wood River Fire Protection District. The contract which pays the city of Hailey approximately $7,083 per month which primarily goes for staff support.

In addition, we will have the ability to respond out of city limits to assist neighboring departments with either Valley all-calls (all available responders) or be requested to respond in the event the Wood River Fire Department ambulances are committed to other calls. We are requesting 1 additional portable radio compatible with our existing complement to be utilized for our on call EMS responder position.

Fire Department administration has made donation requests from organizations such as Local Chamber of Commerce, Rotary & Kiwanis Club's without success.
SECTION D: Signature Page

As an authorized representative (i.e. president, licensed EMS agency administrator) for my agency, I certify that the information provided in this application document, including any attached supplemental information, is complete and accurate.

I also understand that providing false information on any application or document submitted under these rules is grounds for declaring the application ineligible, and that any and all funds determined to have been acquired on the basis of fraudulent information must be returned to the EMS III Account.

I acknowledge that if my agency is granted an award, the funds will be mailed to the address associated with the tax ID number on file with the State of Idaho Controller's office.

Further, I acknowledge that if my agency is granted an award, my agency will be required to provide follow up documentation to the Bureau.

For all awards, this includes:

A completed Accounting Form with supporting documentation.

For vehicle awards, this includes:

A copy of the vehicle specifications at the time of the purchase contract is accepted/executed.
Proof of obligation of funds;
Title listing the Bureau of EMS & Preparedness listed as lienholder;
Insurance certificate showing Bureau of EMS and & Preparedness listed as lienholder;
and A completed Vehicle Replacement Form.

For extrication equipment awards, this includes:

Documentation of training on the awarded equipment within 30 days of equipment receipt.

Name of Individual Completing Application: Craig Aberbach

Name or Signature of Person Authorizing Application:

Title: ________________________________

Date: ________________________________
FY2018 VEHICLE PRICE CAPS

<table>
<thead>
<tr>
<th>Vehicle Type</th>
<th>Price Cap</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambulance (Transport)</td>
<td>$125,000</td>
</tr>
<tr>
<td>Non-Transport/Rescue</td>
<td>$65,000</td>
</tr>
<tr>
<td>Ambulance Remount</td>
<td>$87,500</td>
</tr>
</tbody>
</table>

Note: Any additional expenses due to add-ons to the vehicle that are above the price cap are the responsibility of that agency.

FY2018 EQUIPMENT PRICE CAPS

<table>
<thead>
<tr>
<th>Approved Equipment</th>
<th>Price Cap</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>AEDs</td>
<td>$1,695</td>
<td>Base Model</td>
</tr>
<tr>
<td>Alternate Transport Device*</td>
<td>$20,000</td>
<td>Medical Director Letter Required**</td>
</tr>
<tr>
<td>Automatic Transport Ventilators</td>
<td>$2,800</td>
<td>Medical Director Letter Required**</td>
</tr>
<tr>
<td>ALS Cardiac Monitor</td>
<td>$20,000</td>
<td>Medical Director Letter Required**</td>
</tr>
<tr>
<td>BLS 12 Lead Device</td>
<td>$7,000</td>
<td>Medical Director Letter Required**</td>
</tr>
<tr>
<td>Computers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Desktop</td>
<td>$650</td>
<td></td>
</tr>
<tr>
<td>Laptop</td>
<td>$800</td>
<td></td>
</tr>
<tr>
<td>Tablet</td>
<td>$550</td>
<td></td>
</tr>
<tr>
<td>Extrication Package</td>
<td>$10,000</td>
<td>Must have appropriate training</td>
</tr>
<tr>
<td>Gurney</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manual</td>
<td>$5,000</td>
<td></td>
</tr>
<tr>
<td>Power</td>
<td>$13,500</td>
<td></td>
</tr>
<tr>
<td>Power Gurney Load System</td>
<td>$20,000</td>
<td></td>
</tr>
<tr>
<td>Mechanical CPR Device</td>
<td>$10,000</td>
<td>Medical Director Letter Required**</td>
</tr>
<tr>
<td>Oxygen Cylinder Loading System</td>
<td>$2,000</td>
<td>Portable/External models only</td>
</tr>
<tr>
<td>Pulse Oximeter</td>
<td>$500</td>
<td>Base – stand alone units</td>
</tr>
<tr>
<td>(with or without CO monitoring)</td>
<td></td>
<td>(NOT part of a BP Monitor Kit)</td>
</tr>
<tr>
<td>Scene Lighting</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Stair Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Mechanized</td>
<td>$2,500</td>
<td></td>
</tr>
<tr>
<td>Video Laryngoscope</td>
<td>$1,500</td>
<td>Medical Director Letter Required**</td>
</tr>
</tbody>
</table>

* Alternate Transport Device
The Alternate Transport Device must have the ability to appropriately and securely transport a patient supine, and it shall be listed as a single line item on an equipment application.
- Not otherwise on the 'ineligible' list

The quote accompanying the equipment application must be inclusive of all manufacturer or dealer modifications necessary for the safety and security of the patient. The retention system shall not fail when subjected to manufacturers recommended load.

** Template enclosed
INELIGIBLE ITEMS LIST

The following items have been determined as INELIGIBLE by the Emergency Medical Services Advisory Committee:

1. Avalanche Beacons
2. Digital Camera
3. Disposable items (includes radio batteries, AED pads, bandaging supplies, medications, etc.)
4. Doppler scope
5. Firefighting equipment or vehicles, snowmobiles, boats, All-Terrain Vehicles, trailers, etc.
6. Power Generators
7. MAST
8. Pulse Oximeter/Vital Sign Monitor combination device (standalone oximeters are eligible)
9. Repeaters, Duplexers
10. SAM Splints
11. Structural Firefighting Turnouts
12. Training Equipment

- NO funding for items beyond current scope of practice
- Number of items for personnel may not exceed roster included with the most recent licensure application.
Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2. Business name/disregarded entity name, if different from above

3. Check appropriate box for federal tax classification; check only one of the following seven boxes:
   - Individual/sole proprietor or single-member LLC
   - C Corporation
   - S Corporation
   - Partnership
   - Trust/casualty
   - Unincorporated business. Enter the tax classification (C=C corporation, S=S corporation, P=partnership)
   - Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
   - Other (see instructions)

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 9):
   - Exempt payee code (if any)
   - Exemption from FATCA reporting code (if any)
   - (Applies to accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no.)

6. City, state, and ZIP code

7. List account number(s) here (optional)

Part I: Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see Part II instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number

Part II: Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of U.S. person

Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-AMC (includes income, prizes, awards, or other proceeds)
- Form 1099-ES (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchandised and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allowable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See What is FATCA reporting? on page 2 for further information.

Cat. No. 12031X
[Date]

EMSAC Dedicated Grant Review Committee,

I have reviewed the grant application for [Service Name] and agree with the stated need and appropriateness of the requested equipment listed below. If the requested equipment should require specific training for use as a part of the Optional Module program I will ensure that an appropriate number of the members receive this training, and are credentialed by me to provide the procedures relating to the equipment requested prior to it being put into use by the EMS agency.

Equipment requested and endorsed:

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Quantity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Respectfully,

Medical Director
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 06/05/2017  DEPARTMENT: Library  DEPT. HEAD SIGNATURE: LeAnn Gelskey

SUBJECT

Grant application submitted by the library. Summer STEM funded by Idaho Commission for Libraries with Resolution 2017-059

AUTHORITY: □ ID Code  □ IAR □ City Ordinance/Code

BACKGROUND:

Summer STEM from Your Library Grant application due date: Friday, May 5, 2017 by 5pm MST
Grant awarded: May 9, 2017

Grant funding in the amount of $500 will be used to increase access to engaging, hands-on STEM activities and books for underserved youth at summer nutrition sites. We will partner with the Hunger Coalition and the Bloom truck to bring books and activities to Lunch in the Park at Balmoral Apartments.

This project is funded in part by the Idaho Commission for Libraries and the STEM Action Center. Application and information are included with this summary.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # 1004552216 (Library—Donations and Grants) YTD Line Item Balance $500

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

____ City Attorney  ____ Clerk / Finance Director  ____ Engineer  ____ Mayor
____ P & Z Commission  ____ Parks & Lands Board  ____ Public Works  ____ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2017-059, ratifying grant agreement with the Idaho Commission for Libraries by participating in the Summer STEM from Your Library Grant Program as outlined in the grant proposal.

FOLLOW UP NOTES:
CITY OF HAILEY
RESOLUTION NO. 2017-059

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZED THE EXECUTION OF AN AGREEMENT WITH IDAHO
COMMISSION FOR LIBRARIES FOR A GRANT TO THE HAILEY LIBRARY FOR A
SUMMER STEM PROGRAM.

WHEREAS, the City of Hailey desires to enter into an agreement with Idaho
Commission for Libraries will award $500 to the Hailey Library.

WHEREAS, the City of Hailey and Idaho Commission for Libraries have agreed to the
terms and conditions of the Grant Agreement, copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HAILEY, IDAHO, that the City of Hailey approves the AGREEMENT between the
City of Hailey and Idaho Commission for Libraries and that the Mayor is authorized to execute
the attached Agreement,

Passed this 5th day of June, 2017.

City of Hailey

__________________________
Fritz X. Haemmerle, Mayor

ATTEST:

__________________________
Mary Cone, City Clerk
May 9, 2017

Hailey Public Library
7 W Croy
Hailey, Idaho 83333

Dear LeAnn Gelskey:

Congratulations! The Idaho Commission for Libraries (ICfL) is pleased to announce that Hailey Public Library has been approved for a 2017 Summer STEM from Your Library Grant, for library outreach efforts, in the amount of $500. Attached, please find your customized grant agreement and a Form W-9. Please review, complete and return both the signed grant agreement and a competed Form W-9 to ICfL via mail or email/scan by May 24th. Once a signed grant agreement is received, your grant funds will be disbursed electronically through the State of Idaho vendor system. With summer just around the corner, grant funds will be disbursed as the signed grant agreements are received to enable more timely access to these grant funds.

Please take a few minutes to visit and bookmark the Summer STEM from Your Library page of our website at: http://libraries.idaho.gov/page/summer-stem-your-library-micro-grants. This web page contains the following important grantee information for successful grant implementation:

- ICfL Photo Release Form
- Youth Program Survey
- Parent Program Survey
- ICfL Outreach Guide
- Grant Summary Report

Additional STEM-related books and a Summer STEM from Your Library yard-sign will be mailed to you once they have been received by ICfL early this summer.

We look forward to working with you on this new brand-new grant opportunity. If you have any questions or concerns, please contact Youth Services Consultant Tammy Hawley-House at (208) 639-4145, or tammy.hawleyhouse@libraries.idaho.gov, or Read to Me Project Coordinator, Kristina Taylor at (208) 639-4136, or kristina.taylor@libraries.idaho.gov.

Sincerely,

Ann Joslin, State Librarian
AJ/sbw
Grant Agreement: #STEMIT-17-13

Summer STEM from Your Library GRANT AGREEMENT
between the Idaho Commission for Libraries
and Hailey Public Library

This AGREEMENT, made and entered into by and between the Idaho Commission for Libraries (ICFL), hereinafter known as the GRANTOR, and the Hailey Public Library hereafter known as the GRANTEE.

The GRANTOR, in the exercise of its lawful duties, is the administrator of state pass-through funds provided by the Idaho STEM Action Center. The GRANTOR has approved the application submitted by the GRANTEE on May 04, 2017.

The GRANTEE has applied for funds to implement the Summer STEM from Your Library Project. The GRANTOR and the GRANTEE are willing to cooperate on said project and agree to execute this AGREEMENT according to the following terms and conditions:

1. TERM:

The term of this project shall be from the date this AGREEMENT is signed by both parties through September 15, 2017.

2. TOTAL GRANT AWARD SHALL BE:

$800.00 in state pass-through funds received from the Idaho STEM Action Center by the GRANTOR.

3. ALLOWABLE GRANT EXPENSES:

All grant funds must be spent on outreach efforts aimed at underserved youth in Idaho through Summer STEM activities.

The following are allowable grant expenses:

- Hiring of presenters for STEM-related topics/activities for your outreach program;
- Buying STEM-related supplies to conduct a STEM activity during your outreach program;
- Buying STEM-related books to be used in your outreach program or given to participants of your outreach program;
- Publicity and marketing expenses (up to 10% of grant funds will be considered allowable for this expense).
The following are NOT allowable grant expenses:

- Buying STEM-related supplies or hiring STEM-related presenters in support of your "regular in-house" public library's summer reading program, as this is not considered outreach. (School library activities ARE considered part of outreach for this micro-grant so this spending restriction does not apply to schools.)

4. THE GRANTEE AGREES TO:

a. Implement grant activities during the following grant period: June 1 - August 31, 2017.

b. Offer Summer STEM from Your Library activities for a minimum of one hour per week, for at least five weeks during the grant period.

c. Survey a sampling of youth and parent participants of the library's Summer STEM from Your Library outreach program during the last two weeks of programming. (A standard survey will be provided to the GRANTEE by the GRANTOR).

d. Submit at least one photo (with signed GRANTOR photo releases; photo release forms will be provided by the GRANTOR) of participating youth engaged in STEM activities.

e. Provide a count of the number of participating youth engaged in Summer STEM from Your Library outreach activities.

f. Complete and submit a narrative and financial report on how the STEM resources provided by this grant enhanced the library's summer STEM outreach efforts; Report deadline is September 15, 2017.

g. Spend all grant funds on allowable grant expenses as outlined in Section 3 of this agreement.

h. Spend all grant funds by September 15, 2017; any unspent funds as of September 16, 2017 shall be returned to the GRANTOR.

i. Seek guidance from the ICFL consultant assigned to the grant or the ICFL grants officer on changes that alter the project, its activities, or budget. Submit in writing to the State Librarian requests for approval of significant changes as determined by the ICFL staff.

j. Inform the GRANTOR of the following types of conditions if they become apparent between scheduled reporting dates: problems, delays or adverse conditions which will impair the ability to attain the objectives of the project or to utilize project funds.

k. Make the site, grant documents, and all fiscal, accounting and performance records pertinent to the grant, accessible to the State of Idaho, the GRANTOR or any of their authorized representatives, for an audit or a less formal records examination.
1. Maintain intact, for a period of three (3) years after the completion of the project as determined by the GRANTOR, all project financial, programmatic, equipment, inventory records and supporting documents. The time period for retention of project records begins on the date this AGREEMENT is signed by all parties and lasts for three (3) years.

m. Maintain financial and programmatic records for this project separate from financial and programmatic records of other projects.

n. Maintain accounting records that make expenditures readily apparent including, but not limited to, the amount of funds under the grant award, the total cost of the project, how all project funds are being used, and other records to facilitate an effective audit. Support accounting records by such source documentation as canceled checks, paid bills and payrolls.

5. THE GRANTOR AGREES TO:

a. Furnish funds to the GRANTEE. Payments will be made at the start of the grant period, after the AGREEMENT is signed by both parties.

b. Provide information, consultation, technical assistance, and required forms, to the GRANTEE, as appropriate.

6. In the event that the GRANTEE does not comply with the terms of this AGREEMENT, the GRANTOR has the right to terminate this AGREEMENT. Such cancellation will be by written notice and will outline compliance violations. The GRANTEE may appeal for reconsideration by giving written evidence of compliance within twenty (20) days following the receipt of the notification of noncompliance. In the event the appeal is not granted, the GRANTOR will terminate this AGREEMENT and the GRANTEE will repay any questioned or disallowed costs to the GRANTOR.

7. The GRANTEE has the right to request the GRANTOR to terminate and cancel this AGREEMENT upon written notice. If this AGREEMENT is terminated or canceled, the GRANTEE may be required to relinquish funds allocated under this AGREEMENT. Funds will not be authorized for any new obligations made after the date of this AGREEMENT's expiration or termination.

8. Amendment to this AGREEMENT may be initiated by either party through written notification. The GRANTEE may submit to the State Librarian a request detailing the terms of and rationale for a project change. The State Librarian will make a determination as to the appropriateness of the request and will issue to the GRANTEE approval or denial in a written response. The GRANTOR may amend this AGREEMENT if the terms herein are found to be inaccurate or need to be modified for compliance. In consideration of the promises stated herein, the parties wish to execute this AGREEMENT.
Summer STEM from Your Library Grant Agreement

9. AGREEMENT SIGNATURES:

GRANTEE:

Hailey Public Library
7 W Croy
Hailey, Idaho, 83333

LeAnn Gelskey

(Signature of Library Director/Principal)

5. 15. 17
Date signed

GRANTOR:

Idaho Commission for Libraries
325 West State Street
Boise, Idaho 83702-6072

Ann Joslin, State Librarian

(Signature of Ann Joslin)

Date signed
AGENDA ITEM SUMMARY

DATE: 06/05/2017   DEPARTMENT: Library    DEPT. HEAD SIGNATURE: LeAnn Gelskey

SUBJECT

Grant application submitted by the library: with Resolution 2017-060

AUTHORITY: □ ID Code  □ IAR  □ City Ordinances/Code

BACKGROUND:

Discover Drones Education Package application due date: Friday, April 14, 2017 by 5pm MST
Grant award date: May 2, 2017

Twenty-two public schools and libraries representing both urban and rural communities were awarded the Discover Drone Education package. A total of 42 applications were submitted, making this a highly competitive review process! 20 Idaho content experts thoroughly reviewed the submissions and we increased funding to support the large number of applications receiving excellent scores.

The program consists of a two-day training (June 13-14, 2017 in Boise, Idaho) and resources geared for hands on drone learning opportunities. Libraries selected to participate will be required to enter a MOU with the Idaho Commission for Libraries.

This project is funded in part by the Library Services and Technology Act (LSTA) and the STEM Action Center. Application and information are included with this summary.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS

Budget Line Item # 1004532216 (Library—Donations and Grants) YTD Line Item Balance $____________

A travel stipend will be provided and will cover all related travel costs including transportation, hotel, and meals not provided at training.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

□ City Attorney □ Clerk / Finance Director □ Engineer □ Mayor
□ P & Z Commission □ Parks & Lands Board □ Public Works □ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2017-060, ratifying grant agreement with the Idaho STEM Action Center and PCS Edventures by participating in the Discover Drones Education Package as outlined in the grant proposal.

FOLLOW UP NOTES:

--66--
CITY OF HAILEY
RESOLUTION NO. 2017-060

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH IDAHO STEM
ACTION CENTER GRANT TO PURCHASE DISCOVER DRONES EDUCATION
PACKAGE FOR THE HAILEY LIBRARY.

WHEREAS, the City of Hailey desires to enter into an agreement with Idaho STEM Action Center will award $5,995 to the Hailey Library.

WHEREAS, the City of Hailey and Idaho STEM Action Center have agreed to the terms and conditions of the Grant Agreement, copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HAILEY, IDAHO, that the City of Hailey approves the AGREEMENT between the City of Hailey and Idaho STEM Action Center and that the Mayor is authorized to execute the attached Agreement,

Passed this 5th day of June, 2017.

City of Hailey

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk
Congratulations on being awarded the Discover Drones Education Package. Attached to this email is a Grant Award Letter which outlines the requirements for this program, order form for PCS Edventures to order your drones, and a letter detailing how you sign up for CEU if you choose. Please return the signed Grant letter via email to analyst@stem.idaho.gov as soon as possible, but no later than May 15, 2017, so that we are able to release your funds. Your funds will be direct deposited into your school districts account, please follow up with either your district financial officer or library financial officer to ensure funds from the Idaho STEM Action Center have been deposited 30 days after we have received your signed agreement. Please contact us if this does not occur.

For questions about ordering your drones contact Erica Compton, erica.compton@stem.idaho.gov. If you have questions about the travel stipend contact Stephanie Lee at analyst@stem.idaho.gov.

Thank you,
Steph

Stephanie Lee
Idaho STEM Action Center
Office of the Governor
analyst@stem.idaho.gov

*LIKE* us on Facebook
https://www.facebook.com/IdahoSTEMAC/
Discover Drone Education Training Institute for Idaho STEM Action Center

DATES: June 13 and 14th, 2017

SITE 1: West Ada District Office, Meridian ID — Assignment for Participant TBD
SITE 2: Dehyl A Dennis Center, Boise, ID — Assignment for Participant TBD

TRAINING AGENDA

TUESDAY, June 13th, 2017: 8:45am-5pm (12pm-1pm, break for lunch)
WEDNESDAY, June 14th, 2017: 8:45am-4:30pm (12pm-1pm, break for lunch)

The hands-on workshop for drone educators will cover:

- Curriculum and package overview
- Drone construction and configuration
- Discussion of best practices in drone education
- Drone flight training

As soon as payment is received, Drone Starter Packages will be sent to participants, which include:

- Digital delivery of Droneology codes (Class Pack, 100 licenses)
- Digital delivery FPV Freerider licenses (Class Pack, 25 licenses)
- 1 game controller with USB adapter

Physical materials will be delivered on-site, during the training.

Prior to the training, participants are asked to:

1. Complete Droneology (~5-6 hours)
2. Log at least 20 hours of training on the FPV Freerider flight simulator software.
   Instructions and a series of challenges will be sent with the game controller.

The Discover Drones Classroom set includes:

- 2 FPV goggles with rechargeable LiPo batteries
- 2 radio controllers and tether cable
- 5 RubiQ Drones with rechargeable LiPo batteries
- Extra props, screws and standoffs
- 2 balance battery chargers and power supplies
- 25 game controllers with USB adapters for flight simulator training
- 25 safety glasses
- 5 printed sets of student curriculum and RubiQ Build Plans
- 1 printed Drone Educator Guide
- Storage containers for materials

PCS Edventures will offer CEU credits through Boise State University for the Discover Drone Education Training Institute. If you are interested in receiving CEU credits please email your name, school district, email and phone number to michelle@edventures.com.

www.edventures.com
Discover Drones Education Pilot Project
Grant Award Letter

Administered by the
Idaho STEM Action Center

This GRANT AWARD AGREEMENT (GAA) is made and entered into by the Idaho STEM Action Center, hereafter known as STEM AC, and Hailey Public Library, hereafter known as PARTNER.

This is made in reference to the following facts:

IN CONSIDERATION OF THE PROMISES STATED, THE PARTIES AGREE AS FOLLOWS:

I. STATEMENT OF PURPOSE:

With the rise of unmanned aerial vehicle (UAV) use across industries there is a need for educated and talented individuals to prepare for new careers in this exciting area. Recognizing this need, educators are embracing drones as a new platform for STEAM education. Drones combine physics, mechanics, electronics and more with the thrill of video games and the drive of sport.

The Discover Drone Education Grant will provide funding to districts to cover all costs of equipment, software, professional development, and web access to fully implement the program in their educational organization. This grant opportunity is intended provide an engaging, multisensory learning experience that combines academic rigor with experiential STEM practices making it highly effective and enjoyable for students and instructors alike.

The point of contact for the STEMAC will be Erica Compton, Program Manager at (208) 332-1725, or erica.compton@stem.idaho.gov.

II. SCOPE OF WORK:

A. DURING THIS PROJECT, EACH PARTNER AGREES TO:

- Identify a staff person as a point of contact.
- Utilize grant funds in the amount of $5,995 to purchase “Discover Drones Education Package” directly from PCS Edventures. (Use order form provided)
- Complete all expenditures of funds by May 31, 2017.
- Follow details of project as outlined in the grant proposal submitted and accepted.
- Submit an interim report to the STEMAC by Friday, November 17, 2017.
  - A portion of this report must include a participant survey. (Provided by STEM AC)
- Submit the Final Report to the STEMAC by Friday, June 1, 2018.
  - A portion of this report must include a participant survey. (Provided by STEM AC)
Please note that funding IS NOT available for:

- Technology or other products used solely by the educator (laptop, iPad, smart board, etc)
- Activities that take place outside of Idaho
- Food and apparel

8. DURING THIS PROJECT, THE ACTION CENTER AGREES TO:

- Provide funding to PARTNER by May 26, 2017 according to the following:
  - $5,995 (to be sent to PCS Edventures for the Discover Drones Education Package)
  - $500 Travel Stipend for workshop attendee(s). Some sites may have two or more attendees; in this case the travel stipend will increase.
    - Travel Stipend (based on one-way mileage) to training
      - 0-25 miles = $0
      - 26-49 miles = $100
      - 50-249 miles = $500
      - 250+ = $700
  - $150.00 Participation Stipend for workshop attendee(s). Some sites may have two or more attendees; in this case the participation stipend will increase.

III. Media

PARTNER agrees to promote STEMAC in all media coverage related to their Discover Drones Pilot Grant. STEM AC will provide copies of any press release created to PARTNER for distribution to local media.

IV. AMENDMENT

Amendment to this document may be made if the terms herein are found to be inaccurate, need to be modified for compliance purposes, or if it is deemed in the best interests of the parties of this Grant. This Grant may be amended through a mutual agreement of the parties. A written notification of any new terms must be signed by all parties.

PARTicipating PARTner

<table>
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<tr>
<th>Hailey public library</th>
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<tbody>
<tr>
<td>Educational Organization Name</td>
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<tr>
<td>7 W Hwy</td>
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<tr>
<td>Address</td>
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<tr>
<td>Hailey, ID 83333</td>
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<tr>
<td>City, State, Zip Code</td>
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<td>5-9-17</td>
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IDAHO STEM ACTION CENTER

Idaho STEM Action Center
802 W. Bannock Street, Suite 701
Boise, Idaho 83720-0032

Angela Hemingway, Executive Director

(Date signed)
School Principal, Superintendent, or Educational Supervisor

LeAnn Gelskey
(Printed Name of Principal, Superintendent, or Educational Supervisor)

Signature
(Signature of Principal, Superintendent, or Educational Supervisor)

5.9.17
(Date Principal, Superintendent, or Educational Supervisor signed)

J W Croy
Principal, Superintendent, or Educational Supervisor's work address

Hailey ID 83333
City, State, Zip Code:

gelskey@haileypubliclibrary.org
Principal, Superintendent, or Educational Supervisor's email address:

208.788.2036
Principal, Superintendent, or Educational Supervisor's phone number:
Return to Agenda
Motion to approve Resolution 2017-051, authorizing the mayor to sign an agreement with Northridge Homeowners Association which allows a city parcel to be irrigated at the city’s expense with the Northridge HOA’s previously installed irrigation system.

It came to the attention of the Northridge Homeowners Association and the City of Hailey that Hailey property is being irrigated by an irrigation system installed by Northridge, who is also paying the bill for that irrigation.

Attached is an agreement that allows that irrigation system on Hailey property, and provides that Hailey will pay its share of the irrigation costs.

Motion to approve Resolution 2017-051, authorizing the mayor to sign an agreement with Northridge Homeowners Association which allows a city parcel to be irrigated at the city’s expense with the Northridge HOA’s previously installed irrigation system.

City Administrator

Dept. Head Attend Meeting (circle one) Yes No

City Clerk

Fiscal Impact / Project Financial Analysis:

Budget Line Item #

Estimated Hours Spent to Date:

Staff Contact:

Comments:

Acknowledgement by Other Affected City Departments: (If Applicable)

X City Administrator
X City Attorney
X City Clerk
X Building
X Engineer
X Fire Dept.

Library
Mayor
Planning
Police
Public Works, Parks
P & Z Commission

Benefits Committee
Streets
Treasurer

Recommendation from Applicable Department Head:

Administrative Comments/Approval:

City Administrator

Dept. Head Attend Meeting (circle one) Yes No

Action of the City Council:

Date

City Clerk

Follow-Up:

*Ord./Res./Agrmt./Order Originals: Record

Copies (all info.): *Additional/Exceptional Originals to:

Instrument #
CITY OF HAILEY
RESOLUTION NO. 2017-051

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING AN AGREEMENT WITH THE NORTHRIDGE HOMEOWNER’S
ASSOCIATION (ASSOCIATION) FOR COST SHARING IRRIGATION EXPENSES

WHEREAS, the City of Hailey owns a parcel that is currently being watered by the
Association. The City’s portion of irrigated area is 23% and the Association’s is 77%.

WHEREAS, the City of Hailey and the Association have agreed to the terms and
conditions in the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City
of Hailey and the Northridge Homeowner’s Association and that the Mayor is authorized to
execute the attached Agreement,

Passed this 5th day of June, 2017.

City of Hailey

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk
IRRIGATION WATER
COST SHARING AND EQUIPMENT LOCATION AGREEMENT

This Irrigation Water Cost Sharing and Equipment Location Agreement ("Agreement") is made this __ day of May, 2017 by and between the City of Hailey, an Idaho municipal corporation ("City"), and Northridge VII Subdivision Owners’ Association, Inc., an Idaho non-profit corporation ("Association"). The City and the Association are individually referred to as a “Party” or collectively as the “Parties.”

RE bâtALS

A. The City owns real property described as Lot 1, Block 15 of Northridge VI Subdivision, according to the official plat thereof, recorded as Instrument No. 418334, records of Blaine County, Idaho ("City Property").

B. The Association owns real property described as Parcel A of Northridge VII Subdivision, according to the official plat thereof, recorded as Instrument No. ______, records of Blaine County, Idaho ("Association Property").

C. The Association has installed an irrigation system ("Water System") on City Property and Association Property, as depicted on Exhibit “A.”

D. The Parties agree that the irrigated area on both Parties’ property is approximately 17,750 square feet. The area on City property that would be irrigated by the Association is approximately 3,290 square feet or 23% of the total of City Property and Association Property. The area that is irrigated on the Association’s property is 14,460 square feet or 77% of the total of City Property and Association Property.

E. The Association has installed irrigation equipment and related power on the City’s Property. The City agrees to grant the Association a license to allow for the equipment to continue to be located on the City’s Property.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises, agreements, terms and conditions set forth herein, the parties covenant and agree as follows:

1. License. The Association is given permission and consent to keep the portion of the Water System on the City Property until the City notifies the Association to remove all or any part of the Water System on the City Property; provided, however, the Association shall only be required to move the portion of the Water System on the City Property between May 15 and October 1 of each year and the Association shall have 60 days after receipt of notice to complete the removal of the Water System on the City Property required to be removed, and provided, however, the condition of the City Property shall be brought to a condition acceptable to the City, such acceptance not to be unreasonably withheld. The Association has access for monitoring and
maintenance of sprinkler clock. If the Association wishes to remove the Water System from the City Property or disconnect the Water System from the City municipal water system, the Association shall provide 60 days advance written notice to the City of its intent to remove or disconnect the Water System, in which event the condition of the City Property shall be brought to a condition acceptable to the City, such acceptance not to be unreasonably withheld.

2. **Parties’ Cost Sharing.** In the event the City and the Association irrigates the City Property and Association Property, the Association will, on a monthly basis during the irrigation season, invoice the City for 23% of the amount for the monthly irrigation utility bill. The Association will be responsible for the other 77% of the irrigation utility bill. However, if either or both Parties elect to reduce the amount of irrigated land, the Parties shall in the future adjust the cost sharing arrangement set forth herein on a pro rata basis to reflect the actual irrigation. The Association will not be responsible for maintenance of sprinklers or irrigation pipe leaks, trees, shrubs or other landscaping on the City Property. The City will waive any fees for the turn on and shut down of water meter seasonally. If by code or otherwise the sprinklers undergo upgrades for irrigation, the City will pay the allotted percentage of costs.

3. **Indemnification.**

a. The Association covenants and agrees to indemnify, defend and hold the City harmless from and against any and all claims, demands, causes of action, suits, losses, liabilities, damages, costs and expenses, including attorney fees, that may accrue, directly or indirectly, by reason of any act or omission on the part of the Association, its agents, employees, assigns, successors, or anyone subcontracting with the Association, related to damages that arise out of the design, installation, construction, operation or maintenance of the Water System, to bodily injury, property damage, personal injury and death that arise out of the Association’s design, installation, construction, operation and maintenance of the Water System, and to the provision of any service or duty under this Agreement. The Association shall have the duty to appear and defend any such demand, claim, suit or action on behalf of the City, without cost or expense to the City.

b. The City covenants and agrees to indemnify, defend and hold the Association harmless from and against any and all claims, demands, causes of action, suits, losses, liabilities, damages, costs and expenses, including attorney fees, that may accrue, directly or indirectly, by reason of any act or omission on the part of the City, its agents, employees, assigns, successors, or anyone subcontracting with the City, related to damages that arise out of the operation or maintenance of the Water System, to bodily injury, property damage, personal injury and death that arise out of the City’s operation or maintenance of the Water System and to the provision of any service or duty under this Agreement. The City shall have the duty to appear and defend any such demand, claim, suit or action on behalf of the Association, without cost or expense to the Association.

4. **Miscellaneous Provisions.**

a. **Successors and Assigns: Covenant Running with the Land.** This
Agreement shall be recorded and inure to the benefit of and be binding upon the Association and
the City, and their successors and assigns. This Agreement shall be a covenant running with the
land and any portion thereof.

b. **Waiver.** Failure of any party at any time to require performance of any
provision of this Agreement shall not limit the party’s right to enforce the provision, nor shall any
waiver of any breach of any provision be a waiver of any succeeding breach of any provision or
a waiver of the provision itself for any other provision.

c. **Law Governing.** This Agreement shall be governed by and construed in
accordance with the laws of the State of Idaho.

d. **Attorney’s Fees.** In the event of any dispute with regard to the
interpretation or enforcement of this Agreement, the prevailing party shall be entitled to recover
its reasonable costs and attorneys’ fees incurred therein, whether or not a lawsuit is actually filed,
and on any appeals, and in any bankruptcy proceeding.

e. **Entire Agreement.** This Agreement contains the entire understanding
among the parties and supersedes any prior understandings and agreements among them
respecting the subject matter of this Agreement.

f. **Severability.** Every provision of this Agreement is intended to be
severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such
illegality or invalidity shall not affect the validity of the remainder of the Agreement.

g. **Counterparts.** This Agreement may be executed in several counterparts
and all so executed shall constitute one Agreement, binding on all the parties hereto even though
all the parties are not signatories to the original or the same counterpart.

h. **Further Action.** The parties hereto shall execute and deliver all
documents, provide all information and take or forbear from all such action as may be necessary
or appropriate to achieve the purposes of this Agreement.

i. **Remedies.** The rights and remedies provided by this Agreement are
cumulative and the use of any one right or remedy by any party shall not preclude nor waive its
rights to use any or all other remedies. Any rights provided to the parties under this Agreement
are given in addition to any other rights the parties may have by law, statute, ordinance or
otherwise.

j. **Authority.** Each signatory agrees that he or she has full authority and
consent to sign this Agreement.

k. **Amendment.** This Agreement may be revised, amended, or canceled in
whole or in part, only by means of a written instrument executed by all parties hereto.

l. **Presumption.** This Agreement or any section thereof shall not be

**IRRIGATION WATER AGREEMENT**
construed against any party due to the fact that said Agreement or any section thereof was
drafted by said party.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year
written herein.

CITY OF HAILEY

By: __________________________

Fritz X. Haemmerle, Mayor

ATTEST:

_______________________________
Mary Cone
Hailey City Clerk

NORTHRIDGE VII SUBDIVISION
OWNERS' ASSOCIATION, INC.

By _____________________________

_______________________________, Its President
STATE OF IDAHO 
County of Blaine 

On this ____ day of May, 2017, before me the undersigned Notary Public in and for said State, personally appeared Fritz Haemmerle, known or identified to me to be the Mayor of Hailey and the person whose name is subscribed to the within instrument, and acknowledged that he executed the same on behalf of the City of Hailey.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year in this certificate first above written.

Notary Public for Idaho 
Residing at: 
Comm. Expires: 

STATE OF IDAHO 
County of Blaine 

On this ____ day of May, 2017, before me the undersigned Notary Public in and for said State, personally appeared ______________, known or identified to me to be the president of Northridge Subdivision Homeowners Association, Inc., and the person who executed the foregoing instrument on behalf of said company and acknowledged to me he executed the same on behalf of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year in this certificate first above written.

Notary Public for Idaho 
Residing at: 
Comm. Expires: 

IRRIGATION WATER AGREEMENT/S

--80--
Parcel Information Map

April 26, 2017

[Diagram with labeled areas:
- City owned
- Association owned 31%
- Area not included in irrigation analysis

Scale: 1:981

Made by: Blaine County GIS]
Return to Agenda
AGENDA ITEM SUMMARY


SUBJECT: Motion to accept low bid of $99,819 by Conrad Brothers of Idaho for the Street Shop Salt Storage Shed Project, and motion to approve Notice of Award to Conrad Brothers of Idaho

AUTHORITY: □ ID Code  □ IAR  □ City Ordinance/Code  (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The street division has planned and budgeted to build a salt storage shed in the street shop yard in the current fiscal year. The shed will provide protected storage for road salt and related equipment.

In April, public works and street division staff prepared the request for bids, with assistance from the City’s building inspector. The City attorney also reviewed the request for bids.

On Friday, May 5, public works issued the request for bids to design, supply and install the shed. Staff is following semi-formal bidding procedures, allowable for anticipated construction costs of less than $100,000.

Two bids were received on Friday, May 26. Conrad Brothers of Idaho is the low bidder with a bid of $99,819. A Notice of Award is attached reflecting this bid amount. After the Notice of Award is issued, staff will prepare an agreement for the project, and include the agreement for city council review and approval at the June 19 meeting.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

☑ City Administrator  ☐ Library  □ Benefits Committee
☑ City Attorney  ☐ Mayor  □ Streets
☑ City Clerk  ☐ Planning  □ Treasurer
☑ Building  ☐ Police  □  
☑ Engineer  ☐ Public Works  □  
☑ Fire Dept.  ☐ P & Z Commission  □  

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to accept low bid of $99,819 by Conrad Brothers of Idaho for the Street Shop Salt Storage Shed Project, and motion to approve Notice of Award to Conrad Brothers of Idaho

ACTION OF THE CITY COUNCIL:

Date: _______________________________

City Clerk: _______________________________

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record  *Additional/Exceptional Originals to: __________________________

Copies (all info.): __________________________

Instrument #: __________________________

Copies (AIS only)
NOTICE OF AWARD

TO: CONTRACTOR: Conrad Brothers of Idaho, Inc.

ADDRESS: PO Box 3432
               Hailey, ID 83333

FROM: OWNER: CITY OF HAILEY, IDAHO

PROJECT: Street Shop Salt Storage Shed

The City of Hailey has considered the bid submitted by you for the work described above in response to its request. You are hereby notified that your bid has been accepted for the items according to the bid proposal and request for bids as identified below:

CITY OF HAILEY, STREET SHOP SALT STORAGE SHED

in the amount of:

NINETY NINE THOUSAND EIGHT HUNDRED NINETY DOLLARS $99,890.00

You are required by the bid documents to enter into an Agreement with the City of Hailey and furnish the required payment bond, performance bond and certificate of insurance within ten (10) calendar days from the date of this notice to you. If you fail to execute said Agreement and to furnish said bonds and insurance within ten (10) days from the date of this notice, the City will be entitled to consider all your rights arising out of the City's acceptance of your bid as abandoned. The City will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the City.

Dated this 5th day of June, 2017.

CITY OF HAILEY, IDAHO

By: ____________________________
Title: __________________________

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged on this __________ day of ________________, 2017 by: __________________________

(Contractor)

By: ____________________________
Title: __________________________

CITY OF HAILEY - STREET SHOP SALT STORAGE SHED
JUNE 6, 2017

--84--
Bid Proposal
Conrad Bros

City of Hailey
Salt Storage Shed
Hailey, Idaho

To: City of Hailey, Idaho
Attn: Tracy Anderson

Proposal of Conrad Brothers of Idaho, Inc. (hereafter known as the "Bidder"), is a registered business as a corporation, under the laws of the State of Idaho, Lic. # RCE-376, Public Works Lic. PWC-C-16644 Unlimited.

The bidder, in compliance with your invitation to bid for the construction of the outlined Salt Storage Shed, Hailey, Idaho, and having examined the plans, specifications and related documents, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and supplies, and to provide the services and insurance in accordance with the Contract Documents, within the time set forth therein, and the price stated below. This price is to cover all expenses incurred in performing the Work required under the Contract Documents, of which this proposal is a part.

The Bidder hereby agrees to commence work under this contract and to be substantially complete by September 30, 2017.

Bidder acknowledges the receipt of any addenda.
No. 1

The bidder agrees to perform the work as presented in the Construction documents (Drawings, Specifications) per the below noted:

"Lump Sum"

Ninety nine thousand eight hundred nineteen Dollars ($99,819.00).

Please write both the bid proposal amount in written words as well as in numbers for clarification.
The bidder agrees that this bid proposal shall be valid and may not be withdrawn for 10 calendar days from submittal/bid opening date.

The owner reserves the right to reject any or all bids and to waive any informality in the bidding. The bidder upon receipt of written notice of the acceptance of this bid, shall enter into a formal contract per the schedule noted above.

The undersigned Contractor acknowledges that as of this Date is a duly licensed Idaho Contractor and possesses and is domiciled in the State of Idaho with a license number RCE - 376.

Date: The 26th day of May of 2017

Submitted by:
By: Conrad Brothers of Idaho, Inc
Company

Paul Conrad
Signature

President
Title

208-726-3830
Phone number

PO Box 3432 Hailey, ID 83333
Address

Idaho Public Works License #: PWC - C - 16644 Unlimited
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 6/5/2017
DEPARTMENT: Public Works
DEPT. HEAD SIGNATURE: RP / HD

SUBJECT:

Motion to approve Resolution 2017-D52, authorizing the mayor to sign a purchase order for a new end dump trailer for $47,935, with construction of the trailer per specifications within the purchase order.

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Wastewater division collected three bids for an end dump trailer with the attached specifications. With the low bid coming in at $47,935, the division is set to order this budgeted item, with the attached Purchase Order acting as the contract for the trailer to be constructed to specs and at cost.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

<table>
<thead>
<tr>
<th>Budget Line Item #</th>
<th>YTD Line Item Balance $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Hours Spent to Date:</td>
<td>Estimated Completion Date:</td>
</tr>
<tr>
<td>Staff Contact:</td>
<td>Phone #</td>
</tr>
<tr>
<td>Comments:</td>
<td></td>
</tr>
</tbody>
</table>

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

X City Administrator □ Library □ Benefits Committee
X City Attorney □ Mayor □ Streets
□ City Clerk □ Planning □ Treasurer
□ Building □ Police |
□ Engineer □ Public Works, Parks |
□ Fire Dept. □ P & Z Commission |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2017-D52, authorizing the mayor to sign a purchase order for a new end dump trailer for $47,935, with construction of the trailer per specifications within the purchase order.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator □ Dept. Head Attend Meeting (circle one) Yes □ No

ACTION OF THE CITY COUNCIL:

Date

City Clerk

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument #

*Additional/Exceptional Originals to:
Copies (A/S only)
**CITY OF HAILEY**
115 SOUTH MAIN STREET
SUITE H
HAILEY, ID 83333
Phone: 208-769-4221

**PURCHASE ORDER**

**BILL TO:**
City of Hailey
ATTN: ACCOUNTS PAYABLE
115 Main Street South, Suite H
Hailey, ID 83333

**SHIP TO:** *(if different)*
CITY OF HAILEY
115 MAIN STREET SOUTH, SUITE H
HAILEY ID 83333

**VENDOR:**
257
NORTHWEST EQUIPMENT SALES, INC
2592 KIMBERLY ROAD EAST
TWIN FALLS ID 83301

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
<th>GL ACCOUNT NO</th>
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<tr>
<td>1.00</td>
<td>END DUMP TRAILER</td>
<td>47,935.00</td>
<td>47,935.00</td>
<td>210-70-41528</td>
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</table>

**SUBTOTAL** 47,935.00

**NOTES**
RANCO 34' TRAILER, FRAMELESS, ELECTRIC TARP, HIGH LIFT GATE AIR OPERATED, OUTSIDE MOUNT RAM, 11R 24.5 TIRES AND ALUMINUM WHEELS

**DEPARTMENT HEAD SIGNATURE**

5/18/17
Date
End Dump Trailer Specification

2017

• Length - 32 ft \( \sqrt{39} \) ft
• Body - Half round
• Frame - quarter frame (frameless)
• Tarp - electric
• High Lift gate-air operated
• Double axle
• Outside mount 5 stage ram inverted
• Tires - 11R 24.5
• Side rail - \( \frac{3}{8} \) in \& \( \frac{5}{8} \) in
• Aluminum wheels
• LED Lights all necessary
• Liner - multiple material handling
• Ladder front
• Fenders
• Paint Standard white

---90---
To: City Of Hailey Waste Water Treatment
Address: 115 S. Main St. Suite H
City: Hailey
State / Zip: Idaho, 83339
Phone #: 208-720-7615
Email:

Date: May 1, 2017
Year: 2018
Make: Ranco
Model: 920-0039
Serial #: 909-39 146

1-2018 Ranco 34' Frameless End Dump Trailer
High Lift Tail Gate
11R24.5 Tires
Alum. Wheels
Liner In Tub
Electric Flip Tarp
54" sides
All Other Specs as per Attached for the City Of Hailey Waste Water Treatment

Price Quoted $47,920.00
FOB/Freight Twin Falls
FRET Exempt
Trade Value N/A
Pay Off N/A
Deposit N/A
Idaho Sales Tax Exempt
Title Fee $14.00

$47,921.00 $47,921.00
Exempt

This order, when signed, is not subject to cancellation by the purchaser except by mutual agreement, in writing, with the dealer, and is understood to cover all agreements between parties relative to this transaction. With respect to the machines and equipment herein ordered, the dealer makes to the purchaser the same and no other warranty than that made to the dealer by the manufacturer. This order is not binding until signed by the purchaser and accepted by the distributor or dealer.

Sales Representative: ___________________________ Date: ___________________________

Purchaser Signature: ___________________________
<table>
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<tr>
<th>CUSTOMER ORDER #:</th>
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</thead>
<tbody>
<tr>
<td>TERMS: 8 TO 12 WEEKS</td>
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<tr>
<td>DELIVERY: YES</td>
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<tr>
<td>CUSTOMER PICKUP: YES</td>
</tr>
<tr>
<td>DELIVER TO:</td>
</tr>
<tr>
<td>SERIAL #:</td>
</tr>
<tr>
<td>MODEL: FRAMELESS END DUMP</td>
</tr>
<tr>
<td>TYPE:</td>
</tr>
<tr>
<td>SIZE: 25 cu yd 34 ft 94&quot; SIDES</td>
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<tr>
<td>AXLES: 26,000 lb STANDARD</td>
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<tr>
<td>BASE TRAILER PRICE:</td>
</tr>
<tr>
<td>TOTAL OPTIONS:</td>
</tr>
<tr>
<td>TOTAL:</td>
</tr>
<tr>
<td>NET PRICE:</td>
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<tr>
<td>P.E.T. BASIC UNIT:</td>
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<tr>
<td>PPD:</td>
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<tr>
<td>FREIGHT: CUSTOMER PICK UP</td>
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<td>NET AMOUNT DUE:</td>
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</table>

**SPECIAL INSTRUCTIONS:**

<table>
<thead>
<tr>
<th>TOTAL OPTIONS:</th>
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</thead>
</table>

**TOTAL:**

**FOR: LAMAR, CO**

**CUSTOMER RESPONSIBLE FOR REVIEW AND ACCURACY OF SPEC**

**QUOTE IS FOR 1 UNIT**

---

**Northwest Equipment Sales, Inc.**

Northwest Equipment Sales, Inc.

9722 Westland Road, 97034

(941) 367-9609

Fax: (941) 367-9635

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---92---
Return to Agenda
AGENDA ITEM SUMMARY


SUBJECT: Motion to adopt Resolution 2017-155 approving an agreement for a traffic markings project with Idaho Traffic Safety Inc. for Hailey roads costing $15,519.11 and authorizing the Mayor to sign.

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
The Street Division will be restriping traffic markings in Woodside Subdivision, Airport West Subdivision, Old Town and Northridge Subdivision to add visibility to existing traffic markings.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item #: ___________________________  YTD Line Item Balance $__________________________
Estimated Hours Spent to Date: ___________________________  Estimated Completion Date: ___________________________
Staff Contact: ___________________________  Phone #: ___________________________
Comments: ___________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)
X City Administrator  □ Library  □ Benefits Committee
X City Attorney  □ Mayor  □ Streets
□ City Clerk  □ Planning  □ Treasurer
□ Building  □ Police  □ ___________________________
□ Engineer  □ Public Works, Parks  □ ___________________________
□ Fire Dept.  □ P & Z Commission  □ ___________________________

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to adopt Resolution 2017-155 approving an agreement for a traffic markings project with Idaho Traffic Safety Inc. for Hailey roads costing $15,519.11 and authorizing the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ___________________________ Dept. Head Attend Meeting (circle one) Yes  No

ACTION OF THE CITY COUNCIL:
Date ___________________________

City Clerk ___________________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.):
*Additional/Exceptional Originals to: Copies (AIS only)
Instrument # ___________________________
CITY OF HAILEY
RESOLUTION NO. 2017-053

RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING AN AGREEMENT WITH IMPERIAL ASPHALT, TO PROVIDE CRACK FILL AND SEAL COAT FOR THE HAILEY WASTEWATER TREATMENT PLANT FOR $9,816.20

WHEREAS, the City of Hailey desires to enter into an Agreement with Imperial Asphalt, to provide crack fill Seal Coat for Hailey Wastewater Treatment Plant for $9,816.20.

WHEREAS, the City of Hailey and Imperial Asphalt, have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and Imperial Asphalt, and that the Mayor is authorized to execute the attached Agreement,

Passed this 5th day of June, 2017.

City of Hailey

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk
## Project

<table>
<thead>
<tr>
<th></th>
<th>Idaho Traffic Safety, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3400 East Sunnyside Road</td>
</tr>
<tr>
<td></td>
<td>Idaho Falls, Id 83406</td>
</tr>
<tr>
<td>Fax: (208) 522-6521</td>
<td>Phone: (208) 522-4470</td>
</tr>
<tr>
<td>Date: 05/23/17</td>
<td>1</td>
</tr>
<tr>
<td>Regarding:</td>
<td>City of Hailey – Painting</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Length</th>
<th>Rate</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>Bike Lane</td>
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<td>@ $ 0.22 / If</td>
<td>$ 6,782.60</td>
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<tr>
<td>Fog Line</td>
<td>10,334.0 If</td>
<td>@ $ 0.18 / If</td>
<td>$ 1,860.12</td>
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<tr>
<td>Double Yellow</td>
<td>25,078.0 If</td>
<td>@ $ 0.18 / If</td>
<td>$ 4,514.04</td>
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<tr>
<td>Center Turn Lane</td>
<td>5,749.0 If</td>
<td>@ $ 0.15 / If</td>
<td>$ 862.35</td>
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<tr>
<td></td>
<td></td>
<td>Subtotal:</td>
<td>$ 14,019.11</td>
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<tr>
<td>Mobilization Fee</td>
<td>1 Is</td>
<td></td>
<td>$ 1,500.00</td>
</tr>
</tbody>
</table>

**Notes:**

1. The centerline striping price is per If of paint applied not per linear foot of double yellow applied.
2. Extension (If there is a discrepancy between the unit price and the extension the unit price is the correct price.)

**Questions or Comments,**

Dustin Smith  
Shop Manager  
(208) 522-4470  
dsmith@idahotrafficssafety.com

---

Idaho Traffic Safety, Inc.  
City of Hailey  

Print:  

Sign:  

---96---
Return to Agenda
AGENDA ITEM SUMMARY


SUBJECT: Motion to adopt Resolution 2017-054, approving an agreement for a Crack Fill project with Imperial Asphalt for Hailey roads at a cost of $2,280 per ton and authorizing the Mayor to sign.

AUTHORITY:  ☐ ID Code _______  ☐ IAR _______  ☐ City Ordinance/Code _______

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
The Street Division is will be crack filling areas in North Woodside and South Woodside Subdivision to help water proof the roads and extend the service life in that area. This is a preventive maintenance type of road maintenance done by routing cracks and filling the crack with a type of asphalt that expands and contract with the road way.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item #: ___________________________  YTD Line Item Balance $ ________
Estimated Hours Spent to Date: ________________  Estimated Completion Date: ________________
Staff Contact: ________________________________  Phone #: ____________________________
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:  (IF APPLICABLE)
X City Administrator  X Library  ☐ Benefits Committee
☐ City Attorney  ☐ Mayor  ☐ Streets
☐ City Clerk  ☐ Planning  ☐ Treasurer
☐ Building  ☐ Police  ☐
☐ Engineer  ☐ Public Works, Parks  ☐
☐ Fire Dept.  ☐ P & Z Commission

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to adopt Resolution 2017-054, approving an agreement for a Crack Fill project with Imperial Asphalt for Hailey roads at a cost of $2,280 per ton and authorizing the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator ______________  Dept. Head Attend Meeting (circle one) Yes  No

ACTION OF THE CITY COUNCIL:
Date ____________________________

City Clerk ______________

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record Copies (all info.): Instrument #
*Additional/Exceptional Originals to: Records Copies (AIS only)
CITY OF HAILEY
RESOLUTION NO. 2017-054

RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING AN AGREEMENT WITH IMPERIAL ASPHALT, TO PROVIDE
CRACK FILL FOR HAILEY ROADS AT A COST OF $2,280 PER TON

WHEREAS, the City of Hailey desires to enter into an Agreement with Imperial Asphalt, to provide crack fill for Hailey roads at a cost of $2,280 per ton.

WHEREAS, the City of Hailey and Imperial Asphalt, have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and Imperial Asphalt, and that the Mayor is authorized to execute the attached Agreement,

Passed this 5th day of June, 2017.

City of Hailey

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk
We hereby agree to furnish all labor, material and equipment for the completion, in a good and workmanlike manner, of the work described below.

Crack Seal and provide traffic control as needed (not including Routing) $2,280 / Ton

*Not to Exceed $25,000 (10 Tons).

Terms of Payment  Upon Completion  Total Contract Price  $2,280 / Ton

Date:  May 17th 2017  By:  Trent Hone 208-680-5028

ACCEPTANCE

The above mentioned proposal is accepted. You are authorized to perform the work described herein.

It is agreed that you shall be paid according to the terms set forth herein. All of the terms on the reverse side are incorporated herein and made a part hereof.

Date  Company:

By: Title:
1. Any deviation from these specifications and/or terms shall be by written mutual agreement. Payment for extra work and allowance for omissions shall be fixed in advance in writing on demand by either party. No verbal agreement or understanding shall be binding.

2. All payments received in accordance with the terms of this contract are accepted with the understanding that such payments shall be applied to the payment of material and labor furnished on the work subject to this agreement.

3. Both parties agree that the plans and specifications may be changed without impairing the validity of this contract, subject, however, to the condition that the sum allowed either party for such alterations shall have been agreed upon by the parties to the contract and full statement of the same made in writing and signed by them before the work to be affected by the changes is commenced.

4. Both parties agree that Imperial Asphalt is not responsible for breakage of underground pipes, wiring or other improvements which are not visible to workers on the property.

5. The undersigned agrees that all defects in material or labor must be brought to the attention of Imperial Asphalt within thirty (30) days of receipt of billing invoice for the work performed or else waives its right to claim any offers for these defects.

6. Unless specified otherwise, the party for whom this work is performed assumes responsibility for traffic control and any barricading necessary, as well as assuring traffic is not permitted on the new surface until the material is set and dry.

7. If payment is not received by Imperial Asphalt according to the terms specified in this agreement, the purchaser of products and services from Imperial Asphalt shall be liable for costs incurred by Imperial Asphalt including a reasonable attorney's fee if the account is placed with attorney for collection.

8. The undersigned represents itself to be the record owner of the real property which shall be improved pursuant to this agreement, or the authorized agent of the record owner.

9. The undersigned agrees to pay all invoices from Imperial Asphalt within the terms described herein. If payment is not received as set forth herein, the undersigned agrees to pay one and one-half percent (1 1/2%) compounded monthly (18% per-annum) on all outstanding owing to Imperial Asphalt.

10. This bid is based on the current price of labor and material and if not accepted within 15 days from date hereof, the right is reserved to submit a new bid.

11. All agreements contingent upon strikes, accidents or delays beyond control.

12. This contract shall be governed by the laws of the State of Idaho both as to interpretation and performance and jurisdiction shall be in Bingham County, Idaho.

13. Imperial Asphalt disclaims all warranties expressed or implied including warranty of merchantability, and warranty for fitness for a particular purpose. The only expressed warranties are those written on this contract.

Signature: ___________________________  Date: ___________________________
Return to Agenda
AGENDA ITEM SUMMARY


SUBJECT: Motion to adopt Resolution 2017-055, approving an agreement for a painting parking lines and curb markings project with Imperial Asphalt for Hailey roads at an estimated cost of $5,146 and authorizing the Mayor to sign.

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
The Street Division will be painting parking lines and curb markings in Old Town and Woodside Subdivision to help with parking and warning areas. This will help prevent unwanted parking and bring attention to areas like pedestrian crossings and raised curbs.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date: 
Staff Contact: Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)
X City Administrator □ Library □ Benefits Committee
X City Attorney □ Mayor □ Streets
□ City Clerk □ Planning □ Treasurer
□ Building □ Police □
□ Engineer □ Public Works, Parks □
□ Fire Dept. □ P & Z Commission

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to adopt Resolution 2017-055, approving an agreement for a painting parking lines and curb markings project with Imperial Asphalt for Hailey roads at an estimated cost of $5,146 and authorizing the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ____________________ Dept. Head Attend Meeting (circle one) Yes  No

ACTION OF THE CITY COUNCIL:
Date ____________________

City Clerk

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record Copies (all info.):
Instrument # ____________________
*Additional/Exceptional Originals to: ____________
Copies (AIS only) ____________________
CITY OF HAILEY
RESOLUTION NO. 2017-055

RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING AN AGREEMENT WITH IMPERIAL ASPHALT, TO PROVIDE
STRIPING AND CURB PAINTING SERVICES AT A COST OF $5,146.

WHEREAS, the City of Hailey desires to enter into an Agreement with Imperial Asphalt,
to provide downtown parking stall striping services and Main Street red curb painting services.

WHEREAS, the City of Hailey and Imperial Asphalt, have agreed to the terms and
conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City
of Hailey and Imperial Asphalt, and that the Mayor is authorized to execute the attached
Agreement,

Passed this 5th day of June, 2017.

City of Hailey

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk
## Estimate

**For:**
City of Hailey  
115 Main Street South, Suite H  
Hailey, ID 83333  
208-788-4221  
208-788-5985

**Service Location**
City of Hailey  
115 Main Street South, Suite H  
Hailey, ID 83333

---

**Estimate No. 1140** Issued on Wed May 17, 2017

<table>
<thead>
<tr>
<th>Qty</th>
<th>Name</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>671</td>
<td>STRIPING: 4 Inch Line</td>
<td>Striping of a 4 inch Line in White Paint.</td>
<td>$2.975</td>
<td>$1,996.23</td>
</tr>
<tr>
<td>3750</td>
<td>STRIPING: Curb</td>
<td>Painting of Red Curbing throughout The City of Hailey</td>
<td>$0.50</td>
<td>$1,875.00</td>
</tr>
<tr>
<td>600</td>
<td>STRIPING: Curb</td>
<td>Painting of Red Curbing on Wood-side. Including Green-brier Intersection and Countryside Intersection.</td>
<td>$0.50</td>
<td>$300.00</td>
</tr>
<tr>
<td>990</td>
<td>STRIPING: Curb</td>
<td>Painting of Yellow Curbing in Roundabout on Woodside</td>
<td>$0.50</td>
<td>$495.00</td>
</tr>
<tr>
<td>24</td>
<td>FLAGGING</td>
<td>CERTIFIED FLAGGER FOR TRAFFIC CONTROL</td>
<td>$20.00</td>
<td>$480.00</td>
</tr>
</tbody>
</table>

**estimated total** $5,146.23

---

**Notes:**

---

**Terms & Conditions:**

Payment upon Completion by check or cash.

1- Any deviation from the specifications and/or terms shall be by written mutual agreement. Payment for extra work and allowances for omissions shall be fixed in advance in writing by either party. No verbal agreement or understanding shall be binding.

2- All payments received in accordance with the terms of this contract are accepted with the understanding that such payments shall be applied to the payment of material and labor furnished on the work subject to this agreement.

3- Both Parties Agree that the plans and specifications may be changed without impairing the validity of this contract, subject, however, to the condition that the sum allowed either party for such alterations shall have been agreed upon by the parties to the contract and full statement of the same made in writing and signed by them before the work to be affected by the changes is commenced.

4- Both parties agree that Imperial Asphalt is not responsible for breakage of underground pipes, wiring or other improvements which are not visible to workman on the property.

5- The undersign agrees that all defects in material or labor must be brought to the attention of Imperial Asphalt within thirty (30) days of receipt of billing invoice for the work performed or else waives its right to claim any offers for these defects.

Created with mHelpDesk
6- Unless specified otherwise, the party fee whom this work is performed assumes responsibility for traffic control and any barricading necessary, as well as assuring traffic is not permitted on the new surface until the material is set and dry.

7- If payment is not received by Imperial Asphalt according to the terms specified in this agreement, the purchaser of goods and services from Imperial Asphalt shall be liable for costs incurred by Imperial Asphalt including a reasonable attorney's fee if the account is placed with an attorney for collection.

8- The undersigned represents itself to be the record owner of the property which shall be improved pursuant to this agreement, or authorized agent of the record owner.

9- The undersigned agrees to pay all invoices from Imperial Asphalt within the terms described herein, if payment is not received as set forth herein, the undersigned agrees to pay one and one-half percent (1 1/2%) compounded monthly (18% per annum) on all outstanding owing to Imperial Asphalt.

10- This bid is based on the current price of labor and material and if not accepted within 15 days from date hereof, the right is reserved to submit a new bid.

11- All agreements contingent upon strikes, accidents, or delays beyond control.

12- This contract shall be governed by the laws of the state of Idaho both as to interpretation and performance and jurisdiction shall be in Bingham County, Idaho.

13- Imperial Asphalt disclaims all warranties expressed or implied including warranty of merchantability, and warranty for fitness for a particular purpose. The only expressed warranties are those written on the contract.

Signature:

THANK YOU for considering Imperial Asphalt LLC for all your asphalt maintenance needs.

If you would like to accept this proposal according to the terms set forth herein and authorize Imperial Asphalt to perform the work as described, please select accept and approve this estimate now.

QUESTIONS? CONTACT US

Imperial Asphalt LLC
481 N 80 W
Blackfoot, ID 83221
P: 2087820301 F: 2087865080
Imperialasphalt.com
sales@imperialasphalt.com
Return to Agenda
AGENDA ITEM SUMMARY


SUBJECT:

Motion to adopt Resolution 2017-53 approving an agreement for a seal coat and crack fill project with Imperial Asphalt for Hailey Wastewater Treatment Plant at a cost of $9,816.20 and authorizing the Mayor to sign.

AUTHORITY: ☐ ID Code ☐ IAR ☐ City Ordinance/Code (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

With the recently completed biosolids project city wastewater crews created improved drainage and circulation areas that are now in need of maintenance.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Case #

Budget Line Item # YTD Line Item Balance $

Estimated Hours Spent to Date: Phone #

Staff Contact: Estimated Completion Date:

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

X City Administrator ☐ Library ☐ Benefits Committee
X City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐ ☐
☐ Engineer ☐ Public Works, Parks ☐ ☐
☐ Fire Dept. ☐ P & Z Commission ☐ ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2017-53 approving an agreement for a seal coat and crack fill project with Imperial Asphalt for Hailey Wastewater Treatment Plant at a cost of $9,816.20 and authorizing the Mayor to sign.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator __________________ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL

Date __________________________

FOLLOW-UP:

*Ord./Res./Agmt./Order Originals: Record Copies (All info.);
Instrument # __________________

*Additional/Exceptional Originals to: ____________

Copies (AIS only)

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CITY OF HAILEY
RESOLUTION NO. 2017-056

RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING AN AGREEMENT WITH IMPERIAL ASPHALT, TO PROVIDE CRACK FILL AND SEAL COAT FOR THE HAILEY WASTEWATER TREATMENT PLANT FOR $9,816.20

WHEREAS, the City of Hailey desires to enter into an Agreement with Imperial Asphalt, to provide crack fill Seal Coat for Hailey Wastewater Treatment Plant for $9,816.20.

WHEREAS, the City of Hailey and Imperial Asphalt, have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and Imperial Asphalt, and that the Mayor is authorized to execute the attached Agreement,

Passed this 5th day of June, 2017.

City of Hailey

________________________
Fritz X. Haemmerle, Mayor

ATTEST:

________________________
Mary Cone, City Clerk
# Estimate

For:  
City of Hailey Wastewater Treatment Plant  
4297 Glenbrook Dr  
Hailey, ID 83333-8786  
2087207616

## Service Location
City of Hailey Wastewater Treatment Plant  
4297 Glenbrook Dr  
Hailey, ID 83333-8786

---

**Estimate No. 1147**  
Issued on Mon May 22, 2017

<table>
<thead>
<tr>
<th>Qty</th>
<th>Name</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>Crack Seal: Non Road Application</td>
<td>L/N. FT. OF CRACK SEAL APPLIED INCLUDING CLEANING WEEDS DIRT AND DEBRIS FROM CRACK WITH COMPRESSED AIR.</td>
<td>$0.60</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>49800</td>
<td>Slurry: Slurry Seal Coat 20000-60000 Ft.</td>
<td>Sq. Ft. of Emulsion Slurry Slurry Seal Coat to be applied, using Road Work Ahead Brand, IntegraSeal Seal Coat Material, including Cleaning, Preparations, and 2 Coat Application.</td>
<td>$0.169</td>
<td>$8,416.20</td>
</tr>
<tr>
<td>1</td>
<td>STRIPING</td>
<td>Restripe to match existing</td>
<td>$200.00</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

**estimated total** $8,816.20

---

**Notes:**

**Terms & Conditions:**

Payment upon Completion by check or cash.

1- Any deviation from the specifications and/or terms shall be by written mutual agreement. Payment for extra work and allowances for omissions shall be fixed in advance in writing by either party. No verbal agreement or understanding shall be binding.

2- All payments received in accordance with the terms of this contract are accepted with the understanding that such payments shall be applied to the payment of material and labor furnished on this work subject to this agreement.

3- Both Parties agree that the plans and specifications may be changed without impairing the validity of this contract, subject, however, to the condition that the sum allowed either party for such alterations shall have been agreed upon by the parties to the contract and full statement of the same made in writing and signed by them before the work to be affected by the changes is commenced.

4- Both parties agree that Imperial Asphalt is not responsible for breakage of underground pipes, wiring or other improvements which are not visible to workmen on the property.

5- The undersign agrees that all defects in material or labor must be brought to the attention of Imperial Asphalt within thirty (30) days of receipt of billing invoice for the work performed or else waives its right to claim any offers for these defects.

6- Unless specified otherwise, the party for whom this work is performed assumes responsibility for traffic control and any barricading necessary, as well as assuring traffic is not impaired on the new surface until the material is set and dry.

Created with [HoboDesk](http://www.hobodesk.com)
7- If payment is not received by Imperial Asphalt according to the terms specified in this agreement, the purchaser of products and services from Imperial Asphalt shall be liable for costs incurred by Imperial Asphalt including a reasonable attorney’s fee if the account is placed with an attorney for collection.

8- The undersigned represents itself to be the record owner of the real property which shall be improved pursuant to this agreement, or authorized agent of the record owner.

9- The undersigned agrees to pay all invoices from Imperial Asphalt within the terms described herein, if payment is not received as set forth herein, the undersigned agrees to pay one and one-half percent (1 1/2%) compounded monthly (18% per-annum) on all outstanding owing to Imperial Asphalt.

10- This bid is based on the current price of labor and material and if not accepted within 15 days from date hereof, the right is reserved to submit a new bid.

11- All agreements contingent upon strikes, accidents, or delays beyond control.

12- This contract shall be governed by the laws of the state of Idaho both as to interpretation and performance and jurisdiction shall be in Bingham County, Idaho.

13- Imperial Asphalt disclaims all warranties expressed or implied including warranty of merchantability, and warranty for fitness for a particular purpose. The only expressed warranties are those written on the contract.

Signature:

THANK YOU for considering Imperial Asphalt LLC for all your asphalt maintenance needs.

If you would like to accept this proposal according to the terms set forth herein and authorize Imperial Asphalt to perform the work as described, please select accept and approve this estimate now.

QUESTIONS? CONTACT US

Imperial Asphalt LLC
461 N 80 W
Blackfoot, ID 83221
P: 2087820301  F: 2087856080
Imperialasphalt.com
sales@imperialasphalt.com

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Return to Agenda
AGENDA ITEM SUMMARY

DATE: 06/05/2017       DEPARTMENT: Community Development       DEPT. HEAD SIGNATURE: ____________________________

SUBJECT:
Motion to approve special event, 5B Father's Day Bash, to be held on Carbonate Street (between Main Street and First Street) and First Street (between Carbonate Street and Bullion Street) in Halleys (Saturday, June 17, 2017 from 12:00 p.m. to 7:00 p.m.).

AUTHORITY: □ ID Code _________  □ IAR ____________  □ City Ordinance/Code _________
(If Applicable)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #.
Budget Line Item # __________  YTD Line Item Balance $ __________
Estimated Hours Spent to Date: __________  Estimated Completion Date: __________
Staff Contact: ___________________________  Phone # __________
Comments: ____________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (If Applicable)

☐ City Administrator  ☐ Library  ☐ Benefits Committee
☐ City Attorney  ☐ Mayor  ☐ Streets
☐ City Clerk  ☐ Planning  ☐ Treasurer
☐ Building  ☒ Police  ☐ Public Works, Parks
☐ Engineer  ☐ P & Z Commission  ☐ ____________________________
☐ Fire Dept.  ☐ ____________________________

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, 5B Father's Day Bash, to be held on Carbonate Street (between Main Street and First Street) and First Street (between Carbonate Street and Bullion Street) in Halleys (Saturday, June 17, 2017 from 12:00 p.m. to 7:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ___________________________ Dept. Head in Attendance at Meeting (circle one) Yes  No

ACTION OF THE CITY COUNCIL:

Date ___________________________

City Clerk ___________________________

FOLLOW-UP:
*Ord./Res./Agrmnt./Order Originals: Record __________  *Additional/Exceptional Originals to: __________
Copies (all info.): Copy (AIS only) ____________________________
Instrument # ___________________________

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DECISION

Based on the Application for a Special Event Permit for the 5B Father’s Day Bash, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None.

DATED this 5th day of June 2017.

CITY OF HAILEY

By: ________________________________
      Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the 5B Father's Day Bash, to be held on Carbonate Street (between Main Street and First Street) and First Street (between Carbonate Street and Bullion Street) in Hailey (Saturday, June 17, 2017 from 12:00 p.m. to 7:00 p.m.), plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 5th day of June 2017.

APPLICANT:

By: ________________________________

(Please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY  •  115 MAIN ST. S., SUITE H  •  HAILEY, IDAHO 83333  •  788-4221
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: SIB FATHER'S DAY BASH

LOCATION FOR EVENT (Be specific i.e. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property  ☐ Private Property

164 AVE BETWEEN CARBONATE & 1ST AVE

I. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Start Time</th>
<th>End Time</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-17-17</td>
<td>Noon</td>
<td>6:00 PM</td>
<td>All Day</td>
<td>400</td>
</tr>
<tr>
<td></td>
<td>Start Time</td>
<td>End Time</td>
<td>All Day</td>
<td></td>
</tr>
<tr>
<td>Date(s) of Set-up/Tear-down</td>
<td>Start Time</td>
<td>End Time</td>
<td>Estimated # Staff</td>
<td></td>
</tr>
<tr>
<td>6-17-17</td>
<td>10:00 AM</td>
<td>7:00 PM</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Start Time</td>
<td>End Time</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. FEES
Special Event Permit Application Fee $125
Per Day Park Rental Fee $300
Events that meet both of the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
☐ Tax Exempt #:
☐ Promoted locally and regionally within the state and the northwest.
Tax (on park rental fees only) 6%

TOTAL DUE 125.00

III. ORGANIZATION INFORMATION
Sponsoring Organization: THE CHAMBER

Applicant’s Name: JOE BACON Title: EXEC OFF.

Address: PO 150 City: HAILEY State: ID Zip: 83342
Telephone Home: 208-709-3494 Mobile: FAX: __________

Applicant Driver’s License #: ID 13276 Email: JEB@VALLEYCHAIR.COM

IV. EVENT INFORMATION
New Event: Yes ☒ No ☐ Annual Event: Yes ☐ No ☒ Years Operating 0

Event Category: ☐ Commercial ☒ Noncommercial

Description of Event: CARNIVAL FESTIVAL FEATURES BBQ

V. INSURANCE REQUIREMENTS
A COMPREHENSIVE GENERAL LIABILITY insurance policy must be maintained with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry.
A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.
The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: _________________________ Agent Name: _________________________ Phone: _________________________
Updated: 1/9/2016

(Attach any additional pages as needed)
# SPECIAL EVENT ACTIVITIES PLANNED

It is the sole responsibility of the applicant to coordinate activities planned. All event materials and related items are to be furnished by the applicant unless arrangements are made prior to the event. (*Additional fees may apply.)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td><strong>Street Closures &amp; Access / Parade (if yes)</strong>&lt;br&gt;• Street Closure for Special Event Application and detailed map listing areas of closure are required. An ITD permit and separate City form is required for Main Street Closures. • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
<td>Alcohol Served or Sold: Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) Provider -</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Barricades (If yes, please include a logistics map and # of barricades applicant is providing.)</strong></td>
<td></td>
<td></td>
<td><strong>Food/Beverages (Caterers) Please List:</strong>&lt;br&gt;SMOKY BONE, USSERS, KB'S, 503 FARM BURG</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</strong> <em>Police Officers may be required for events serving alcohol. Applicant will be charged $40/hr. per officer.</em>*</td>
<td></td>
<td></td>
<td><strong>Vendors (Items sold/ Solicitation) Please list:</strong>&lt;br&gt;CANOPIES/TENTS/TEMPORARY STRUCTURES - CITY OF HAILEY FIRE DEPARTMENT, FIRE CODE ENFORCEMENT may require a permit for tents, canopies, membrane, or temporary structures over 400 sq. ft.&lt;br&gt;Sizes 10 x 10</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Barricades (If yes, please include a logistics map and # of barricades applicant is providing.)</strong></td>
<td></td>
<td></td>
<td><strong>Vendors (Items sold/ Solicitation) Please list:</strong>&lt;br&gt;Signs or Banners *A separate application and fee are required for street banners.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</strong> <em>Police Officers may be required for events serving alcohol. Applicant will be charged $40/hr. per officer.</em>* Electric / Generators:</td>
<td></td>
<td></td>
<td><strong>Portable Toilets / Wash Stations:</strong>&lt;br&gt;(Please provide one (1) permanent or portable toilet per 100 people) *Contact Clear Creek Disposal for ordering: 208-726-9600</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Size:</strong>&lt;br&gt;Medical Services (Circle) EMT - Standby (or) Ambulance *Determination of EMS services is dependent on event size &amp; type. Applicant will be charged $35/hr. for EMS Standby. Electric / Generators:&lt;br&gt;Size:</td>
<td></td>
<td></td>
<td><strong>Portable Toilets / Wash Stations:</strong>&lt;br&gt;(Please provide one (1) permanent or portable toilet per 100 people) *Contact Clear Creek Disposal for ordering: 208-726-9600</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*<em>Medical Services (Circle) EMT - Standby (or) Ambulance <em>Determination of EMS services is dependent on event size &amp; type.</em></em></td>
<td>ADA</td>
<td>Regular</td>
<td>#</td>
</tr>
</tbody>
</table>

Community Development / Forms Updated: 11/09/2016
| **Applicant will be charged $35/hr. for EMS Standby.** | **Sanitation:** Trash bins, Dumpsters, Recycle
(Please provide one (1) six yard dumpster per 500 people)
*Contact Clear Creek Disposal for ordering: 208-726-9600*

**Amplified Sound—(90) dB maximum and sound may only be amplified between the hours of 10am and 10pm.**

| **Overnight Camping**
Please see City for designated areas. | **Water:**
Drinking / Washing

| **Lighting:** please attach plan if applicable. | **Open flame or flame producing devices**

| **Overnight Camping**
Please see City for designated areas. | **Open flame or flame producing devices**

| **Gray Water Barrel / Grease Barrel** | **Stages:** (Number and Size(s))

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and harmless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

**Event Organizer's Signature:**

**Date:** 5-30-17
STREET CLOSURE FOR SPECIAL EVENT

EVENT NAME: SB FANDER'S DAY BASH

The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: 6-17-17

STREET CLOSURE TIMES: 10:00 a.m. - 7:00 p.m.

Route/street closure map must be attached.

<table>
<thead>
<tr>
<th>Street to be closed</th>
<th>Between (street)</th>
<th>And (street)</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLUMBUS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between (street)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between (street)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between (street)</td>
<td></td>
<td></td>
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<tr>
<td>Between (street)</td>
<td></td>
<td></td>
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<tr>
<td>Between (street)</td>
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<td></td>
</tr>
<tr>
<td>Between (street)</td>
<td></td>
<td></td>
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<tr>
<td>Between (street)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Time of Street Closure
Start: 10:00 a.m.  End: 7:00 p.m.

Participant type and number of entries of each type (check all that apply):
- Participants/Spectators
- Animals
- Vehicles
- Floats
- Buses
- Bikes

I certify that the entities listed below have been notified about my upcoming special event.

<table>
<thead>
<tr>
<th>Name/Business</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALL STREET LEVEL BUSINESS 21 MAINWICK BUILDING</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>S V BRENNER</td>
<td>MAIN ST.</td>
<td></td>
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</tr>
<tr>
<td>CHRISTO BRENNER &amp; CO.</td>
<td>MAIN ST.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Bismett Insurance
631 2nd St E, STE C103
PO Box 5567
Ketchum ID 83340

INSURED

The Chamber Hailey Wood River Valley
PO Box 100
Hailey ID 83333

CONTACT NAME

Betty Urbany
PHONE
(208) 726-8896
FAX
(208) 726-8491
EMAIL
burb@bismett.com

INSURER(S) AFFORDING COVERAGE

NAE 9

INNSURA Philadelphia Insurance Comp

REVISION NUMBER:

CERTIFICATE NUMBER: CL1753006276

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY Pertain, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>NO.</th>
<th>TYPE OF INSURANCE</th>
<th>LIMITS</th>
<th>LTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLAIMS-MADE</td>
<td>OCCUR</td>
<td></td>
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<tr>
<td></td>
<td>GEN. AGGREGATE LIMIT APPLIES PER:</td>
<td></td>
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<tr>
<td></td>
<td>POLICY</td>
<td>PRO</td>
<td>LOC</td>
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<td></td>
<td>OTHER</td>
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<td>AUTO</td>
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<td>ANY AUTO</td>
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<td>SCHEDULED AUTOS</td>
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<td>NON-OWNED AUTOS</td>
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<td>UMBRELLA LIABILITY</td>
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<td>EXCESS LIABILITY</td>
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<td>EXCEEDED</td>
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<td>EXEMPT</td>
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<td></td>
<td>RETENTION</td>
<td></td>
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<td></td>
<td>WORKER'S COMPENSATION</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED</td>
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<td></td>
<td>MANDATORY IN NH</td>
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<tr>
<td></td>
<td>IF YES, PROVIDE</td>
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<tr>
<td></td>
<td>DESCRIPTION OF OPERATIONS Below</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Y/N</td>
<td></td>
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<tr>
<td></td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5/1/2017 5/1/2018

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Father’s Day Bash June 17th 2017

CERTIFICATE HOLDER

City of Hailey
Box 945
Hailey, ID 83333

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Betty Urbany/BU

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INS005 (11/14/11)
Return to Agenda
AGENDA ITEM SUMMARY


SUBJECT:
Motion to approve special event, Team Mazda Subaru, Sun Valley Road Show at Roberta McKercher Park (Friday, June 16th, 2017 – Monday, June 19th, from 8:30 a.m. to 8:00 p.m.).

AUTHORITY: [ ] ID Code [ ] IAR [ ] City Ordinance/Code
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
Team Mazda Subaru, from Caldwell, Idaho, would like to come to McKercher Park in Hailey to have a car show/sale for the weekend of Friday, June 16th through Monday, June 19th.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item #: ______________________________ YTD Line Item Balance $ ______________________________
Estimated Hours Spent to Date: ______________________________ Estimated Completion Date: ______________________________
Staff Contact: ______________________________ Phone #: ______________________________
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)
[ ] City Administrator [ ] Library [ ] Benefits Committee
[ ] City Attorney [ ] Mayor [ ] Streets
[ ] City Clerk [ ] Planning [ ] Treasurer
[ ] Building [ ] Police [ ]
[ ] Engineer [ ] Public Works, Parks [ ]
[ ] Fire Dept. [ ] P & Z Commission [ ]

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve special event, Team Mazda Subaru, Sun Valley Road Show at Roberta McKercher Park (Friday, June 16th, 2017 – Monday, June 19th, from 8:30 a.m. to 8:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator ______ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date ______________________________

City Clerk ______________________________

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record Copies (all info.): Copies (AIS only)
Instrument # ______________________________
*Additional/Exceptional Originals to: ______________________________
DECISION

Based on the Application for a Special Event Permit for the Team Mazda Subaru Sun Valley Road Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None

DATED this 5th day of June, 2017.

CITY OF HAILEY

By: ____________________________
    Fritz Haemmerle, its Mayor

ATTEST:

______________________________
    Mary Cone, City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221

1503/SPECIAL EVENT PERMIT (09/02/05)
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Team Mazda Subaru Sun Valley Road Show (Friday, June 16th, through Monday, June 19th, 2017 from 8:30 a.m. to 8:00 p.m. including specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 5th day of June, 2017.

APPLICANT:

By: ____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ____________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221

15/03/SPECIAL EVENT PERMIT (08/02/05)
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Sun Valley Road Show

LOCATION FOR EVENT (Be specific. i.e. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.): ☐ Public Property  ☐ Private Property

I. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 16-19</td>
<td>Start Time: 8:30 AM</td>
<td>End Time: 8 PM</td>
</tr>
<tr>
<td></td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date(s) of Set-up Tear-down</th>
<th>Hours</th>
<th>Estimated # Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
<tr>
<td></td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
</tbody>
</table>

II. FEES
Special Event Permit Application Fee: $125  ☐ 125
Per Day Park Rental Fee: $300  ☐ 1200

Events that meet both of the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
- ☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
- ☐ Promoted locally and regionally within the state and the northwest.

Tax (on park rental fees only): 6% ☐ 72

TOTAL DUE $1397

III. ORGANIZATION INFORMATION
Sponsoring Organization: Team Mazda Subaru
Applicant's Name: Rob Studtubaker
Title:
Address: 10218 Cleveland Blvd City: Caldwell State: ID Zip: 83607
Applicant Driver's License #: ZE2335012 Email: r.studtubaker@teammazd Subaru.com

IV. EVENT INFORMATION
New Event: Yes No Annual Event: Yes No Years Operating
Event Category: ☐ Commercial  ☐ Noncommercial
Estimate of Gross Ticket Sales & Revenues (commercial event only): 0
Description of Event: We will be selling cars

V. INSURANCE REQUIREMENTS
A comprehensive general liability insurance policy must be maintained with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing to or in excess of any coverage which the City may carry.
A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.
The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: 2000 American Agent Name: Phone:
Updated: 11/21/2016 (Attach any additional pages as needed)
**SPECIAL EVENT ACTIVITIES PLANNED**

It is the sole responsibility of the applicant to coordinate activities planned. All event materials and related items are to be furnished by the applicant unless arrangements are made prior to the event. (*Additional fees may apply.*)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
<td></td>
<td>Alcohol Served or Sold: Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) Provider -</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Street Closure for Special Event Application and detailed map listing areas of closure are required. An ITD permit and separate City form is required for Main Street Closures.</td>
<td></td>
<td></td>
<td>Food/Beverages (Caterers) Please List:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
<td>Booths: Profit / Non-Profit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Barricades If yes, please include a logistics map and # of barricades applicant is providing.</td>
<td></td>
<td></td>
<td>Vendors (Items sold / Solicitation) Please List:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</td>
<td></td>
<td></td>
<td>Vendors (Items sold / Solicitation) Please List:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Police Officers may be required for events serving alcohol. Applicant will be charged $45/hr. per officer.</td>
<td></td>
<td></td>
<td>Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 400 sq. ft.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Barricades If yes, please include a logistics map and # of barricades applicant is providing.</td>
<td></td>
<td></td>
<td>Sizes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</td>
<td></td>
<td></td>
<td>Signs or Banners</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Police Officers may be required for events serving alcohol. Applicant will be charged $45/hr. per officer. Electricity / Generators:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Size:</td>
<td></td>
<td></td>
<td>*A separate application and fee are required for street banners.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Medical Services (Circle) EMT - Standby (or) Ambulance</td>
<td></td>
<td></td>
<td>Portable Toilets / Wash Stations:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Determination of EMS services is dependent on event size &amp; type. Applicant will be charged $35/hr. for EMS Standby. Electricity / Generators:</td>
<td></td>
<td></td>
<td>(Please provide one (1) permanent or portable toilet per 100 people) *Contact Clear Creek Disposal for ordering: 208-726-9600</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Size:</td>
<td></td>
<td></td>
<td>Portable Toilets / Wash Stations:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Medical Services (Circle) EMT - Standby (or) Ambulance</td>
<td></td>
<td></td>
<td>(Please provide one (1) permanent or portable toilet per 100 people) *Contact Clear Creek Disposal for ordering: 208-726-9600</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Determination of EMS services is dependent on event size &amp; type.</td>
<td></td>
<td></td>
<td>ADA Regular</td>
</tr>
</tbody>
</table>

**Community Development Plans**

*Updated 1/10/2016*
Applicant will be charged $35/hr. for EMS Standby.

Amplified Sound—(90) dB maximum and sound may only be amplified between the hours of 10am and 10pm.

<table>
<thead>
<tr>
<th>Overnight Camping</th>
<th>Please see City for designated areas.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lighting: please attach plan if applicable.</td>
<td></td>
</tr>
</tbody>
</table>

Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people) *Contact Clear Creek Disposal for ordering: 208-726-9600

Water: Drinking / Washing

Open flame or flame producing devices

Gray Water Barrel / Grease Barrel

Open flame or flame producing devices

Stage: (Number and Size(s))

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, bleachers, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: ____________________________ Date: 5-24-17
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Zurich - Account Service Center
7045 College Blvd.
Overland Park, KS 66211
Fax: 888-734-6776 Tel: 877-225-6276
EMAIL: service.center@zurich.com

CONTACT NAME: Zurich - Account Service Center
PHONE: 877-225-6276
FAX: 888-734-6776
EMAIL: service.center@zurich.com

INSURED
M29121123
JCC NAMPA AUTOMOTIVE, INC. DBA TEAM MAZDA SUBARU
363 GOOD PASTURE ISLAND RD
EUGENE, OR 97401

INSURER A: Zurich American Insurance Company
INSURER B: Zurich American Insurance Company
INSURER C:
INSURER D:
INSURER E:

COVERAGE

COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by past claims.

INSURED

CERTIFICATE NUMBER: NAIC #

REVISION NUMBER:

INFLATION PROTECTION

TYPE OF INSURANCE

POLICY NUMBER

POLICY EFFECT

POLICY EXPIRY

LIMITS

A COMMERCIAL GENERAL LIABILITY

COMMERCIAL GENERAL LIABILITY

06/01/2017

03/31/2018

$1,000,000

BODILY INJURY

$0

PROPERTY DAMAGE

$0

AGGREGATE

$3,000,000

PRODUCTS/OCCUPANCY

$0

ALL ACTIONS

$0

A COMMERCIAL GENERAL LIABILITY

COMMERCIAL GENERAL LIABILITY

06/01/2017

03/31/2018

$1,000,000

BODILY INJURY

$0

PROPERTY DAMAGE

$0

AGGREGATE

$3,000,000

PRODUCTS/OCCUPANCY

$0

ALL ACTIONS

$0

A COMMERCIAL GENERAL LIABILITY

COMMERCIAL GENERAL LIABILITY

06/01/2017

03/31/2018

$8,000,000

BODILY INJURY

$0

PROPERTY DAMAGE

$0

AGGREGATE

$15,000,000

PRODUCTS/OCCUPANCY

$0

ALL ACTIONS

$0

A WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY

WORKERS' COMPENSATION & EMPLOYER'S LIABILITY

06/01/2017

03/31/2018

$0

Bodily Injury

$0

Property Damage

$0

AGGREGATE

$1,000,000

OTHER THAN AUTO ONLY

$200,000

DESCRIPTION OF OPERATIONS/ACTIONS/VEHICLES (ACORD 101). Additional Remarks Schedule, may be attached if more space is required.

Reason for Certificate: General Liability

30 Day notice of cancellation applies, except for cancellation due to non payment of premium.

See Additional Remarks Schedule Attached.

CERTIFICATE HOLDER

CANCELLATION

PHOTO COPY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

CITY OF HAILEY, BLAINE COUNTY
115 MAIN ST &
HAILEY, ID

Affd: 

Fax: 

AUTHORIZED REPRESENTATIVE

ACORD 25 (2014/01)

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Return to Agenda
AGENDA ITEM SUMMARY

DATE: 06/05/2017  DEPARTMENT: Clerk’s Office  DEPT. HEAD SIGNATURE:

SUBJECT:
Alcohol Beverage License

AUTHORITY:  □ ID Code  □ IAR  □ City Ordinance/Code 5.04, 5.08, 5.12
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Approval of the following alcohol beverage license, pending approval by the Hailey Police Department, and pending receipt of State and County Licenses:

Black Owl Coffee

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item #__________  YTD Line Item Balance $
Estimated Hours Spent to Date:
Staff Contact:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney  ___ Clerk / Finance Director  ___ Engineer  ___ Building
___ Library  ___ Planning  ___ Fire Dept.
___ Safety Committee  ___ P & Z Commission  ___ Police
___ Streets  ___ Public Works, Parks  ___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve alcohol renewals pending receipt of paperwork and HPD approval.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ___________  Dept. Head Attend Meeting (circle one) Yes  No

ACTION OF THE CITY COUNCIL:

Date ________________
City Clerk ________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals:  *Additional/Exceptional Originals to: ________________
Copies (all info.):  Copies
Instrument # ________________

--131--
ALCOHOL BEVERAGE LICENSE APPLICATION

APPLICATION FOR:
Liquor $562.50
Wine by the Drink $200.00
Beer by the Drink $200.00
Grocery Sale of Wine $200.00
Grocery Sale of Beer $50.00

APPLICATION IS:
X New License

TOTAL DUE: $400.00

Applicant Name: Chelsea M. Head

Business Name: Black Owl Coffee LLC

Business Physical Address: 208 N. River St. Hailey, ID 83333

Business Mailing Address: Same

Business Phone Number: (208) 928-6200

Property Owner (if different from applicant): Torreso Enterprises LLC

(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Applicant Signature

Date

Subscribed and sworn to before me this 30th day of May, 2017

Notary Public OR City Clerk

Residing at: Hailey

My Commission Expires 7/25/17

Chief of Police
PERSONAL AFFIDAVIT IN SUPPORT OF
ALCOHOL BUSINESS LICENSE

Full Name: Chelsea M. Head

SSN: 1024-34-5865 DOB: 08/19/1988

Business Address: 308 E. River St. Business Phone: (208) 882-6200
Hailey, ID 83333

Home Address: 1684 Baldy View Dr. Home Phone: (208) 589-9722
Hailey, ID 83333

I am or will be: Sole Owner ☐ Partner ☑ Director ☐ Stock Holder ☐ Officer ☐ Manager ☐

Do you have any direct or indirect interest in any other business for the sale of alcoholic beverages?
Yes ☐ No ☑
If yes, please explain: ____________________________________________

Have you ever had an alcohol license denied, suspended or revoked?
Yes ☐ No ☑
If yes, please explain: ____________________________________________

Have you within the last three (3) years been convicted of any violation in any of these United States relating to the importation, transportation, manufacture or sale of alcoholic liquor or beer?
Yes ☐ No ☑

Have you within the last five (5) years been convicted of, paid a fine, been placed on probation, received a deferred sentence or withheld judgment, or completed any sentence of confinement for any felony?
Yes ☐ No ☑
If yes, please explain: ____________________________________________

I have read all of the above, and declare under penalty of perjury that each and every statement made is true, correct and complete.

Applicant Signature

Subscribed and sworn to before me this 26th day of May, 2017

Notary Public Residing at My Commission Expires

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221

15/03/Alcohol Beverage License (6/22/05)
CORPORATION QUESTIONNAIRE

Corporation Name: Black Owl Coffee LLC
Business Name: Black Owl Coffee
Physical Address: 203 N River St. Hailey, ID 83333

Officers and/or Directors:

Title: owner Name: Alex G. Head
Address: 1584 Baldy View Dr. Hailey, ID 83333

Title: owner/manager Name: Gregory Feldstein
Address: 3331 Bergcreek Dr. Hailey, ID 83333

Title: owner Name: Cara Feldstein
Address: 3331 Bergcreek Dr. Hailey, ID 83333

Stockholders

Name: ___________________________ Address: ___________________________

Name: ___________________________ Address: ___________________________

Name: ___________________________ Address: ___________________________

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

Signature: ___________________________ Title: owner/manager

Subscribed and sworn to before me this 26th day of May, 2017

Notary Public

Residing at Hailey

My Commission Expires 7/25/17

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333
State of Idaho

Idaho State Police

Premise Number: 5B-21822 Retail Alcohol Beverage License

License Year: 2017
License Number: 21822

This is to certify, that
Black Owl Coffee LLC
doing business as: Black Owl Coffee
is licensed to sell alcoholic beverages as stated below at:
208 North River St, Hailey, Blaine County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license. County and city licenses are also required in order to operate.

<table>
<thead>
<tr>
<th>Liquor</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beer</td>
<td>Yes $50.00</td>
</tr>
<tr>
<td>On-premise consumption</td>
<td>Yes $0.00</td>
</tr>
<tr>
<td>Kegs to go</td>
<td>No</td>
</tr>
<tr>
<td>Restaurant</td>
<td>Yes $0.00</td>
</tr>
<tr>
<td>Wine by the bottle</td>
<td>Yes $100.00</td>
</tr>
<tr>
<td>Wine by the glass</td>
<td>Yes $100.00</td>
</tr>
<tr>
<td>Multipurpose arena</td>
<td>No</td>
</tr>
<tr>
<td>Growlers</td>
<td>No</td>
</tr>
</tbody>
</table>

TOTAL FEE: $250.00

Signature of Licensee, Corporate Officer, LLC Member or Partner:

BLACK OWL COFFEE LLC
BLACK OWL COFFEE
208 NORTH RIVER ST

HAILEY, ID 83333
Mailing Address

License Valid: 05/03/2017 - 07/31/2017
Expires: 07/31/2017

Director of Idaho State Police

[Signature]

ABC FORM NO. ABC 03
2017

BLAINE COUNTY
STATE OF IDAHO

No. 130

RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT

BLACK OWL COFFEE LLC

doing business as

BLACK OWL COFFEE

at

208 N RIVER ST, HALEY, ID 83333

is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.


Draft and Bottled or Canned Beer ............................................... 100.00
Bottled or Canned Beer to be consumed on premises .................... 75.00
Bottled or Canned Beer not to be consumed on premises ................. 0.00
Retail Liquor- ........................................................................... 0.00
Retail Wine .................................................................................. 100.00
Wine by the Drink ..................................................................... 100.00
Special Wine (Sunday) ................................................................ 0.00

TOTAL FEE: .......................... 375.00

Signature of Licensesee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 07/31/2017.
Witness my hand and seal this 16th day of May, 2017.

Chairman

Commissioner

Clerk of the Board of County Commissioners

(This license must be conspicuously displayed)
Return to Agenda
CITY OF HAILEY
RESOLUTION NO. 2017-057

RESOLUTION OF THE CITY OF HAILEY, IDAHO, A MUNICIPAL CORPORATION
OF THE STATE OF IDAHO, DECLARING CITY PERSONAL PROPERTY SURPLUS
AND TO PROVIDE FOR ITS DISPOSAL THROUGH SALE, DONATION, TRANSFER,
RECYCLING, DISCARDING, DESTRUCTION, OR EXCHANGE; AND PROVIDING
THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, AND APPROVAL
ACCORDING TO LAW.

WHEREAS, City personal property has limited economic and/or useful life;

WHEREAS, pursuant to Idaho Code Section 50-907, cities must provide written request with a
detailed list of proposed items to the Idaho State Historical Society Archivist prior to destruction,
and the Archivist has thirty (30) days to accept or decline the records;

WHEREAS, prior to destruction or disposal of any non-permanent record as defined by our
Records Retention Schedule with Resolution No. 2011-56, the Idaho State Historical Archivist
has declined to accept our records and authorized City of Hailey to proceed with process of
declaring them as surplus property;

WHEREAS, written notice with list of records was sent to the State Archivist on January 8, 2016
and approval was received by the State Archivist for these items on Monday January 11,
2016;

WHEREAS, the City Council and City Attorney must then authorize the destruction by
Resolution; and

WHEREAS, the documents described below will be destroyed by a document shredding
company;

WHEREAS The City Clerk of the City of Hailey, Idaho is requesting that the following assets be
designated as surplus as the equipment below are no longer required to conduct City business in
the Streets, Fire and Wastewater Departments:

<table>
<thead>
<tr>
<th>W/RES #</th>
<th>LICENSE NUMBER</th>
<th>MAKE</th>
<th>VIN</th>
<th>DESCRIPTION</th>
<th>MARKET VALUE</th>
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<tbody>
<tr>
<td>4001</td>
<td>38932</td>
<td>GMC</td>
<td>1T3T12MM91S17615</td>
<td>1997 GMC SIERRA</td>
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<td>4005</td>
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<td>4006</td>
<td>115811</td>
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<td>1J1428Y702010052</td>
<td>1993 JEEP CHEROKEE</td>
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<tr>
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<td>20075</td>
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<tr>
<td>4026</td>
<td>20076</td>
<td>DYNAPAC</td>
<td>223704802190899</td>
<td>DYNAPAC Roller / SCRAP</td>
<td>$50.00</td>
</tr>
<tr>
<td>7009</td>
<td>40650</td>
<td>JOHN DEER</td>
<td>5K0A08X663T2</td>
<td>JD 340 A</td>
<td>$5,000.00</td>
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<tr>
<td>4023</td>
<td>30426</td>
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<td>560926BA4458</td>
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<td>G6000</td>
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<td>1F2Z36M338345</td>
<td>FORD F700 1979</td>
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<tr>
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<td>G6000</td>
<td>INGERSOLL RAND</td>
<td>114657/L60-934</td>
<td>1972 INGERSOLL RAND COMPRESSOR</td>
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<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>ACU BLACK SNOW PLOW &quot;SCRAP&quot;</td>
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<tr>
<td>N/A</td>
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<td>N/A</td>
<td>N/A</td>
<td>ANNUAL CONTROL BOX</td>
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<td>N/A</td>
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<td>N/A</td>
<td>YELLOW PLOW #4 &quot;SCRAP&quot;</td>
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<td>N/A</td>
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<td>N/A</td>
<td>YELLOW SANDER BED &quot;SCRAP&quot;</td>
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</tr>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>CRAFT CO</td>
<td>N/A</td>
<td>CRACK FILL CRAFT CO BC 220 &quot;SCRAP&quot;</td>
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<tr>
<td>N/A</td>
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<td>N/A</td>
<td>N/A</td>
<td>POLICE CAR COMPONENT SEPARATOR #4</td>
<td>$50.00</td>
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<td>N/A</td>
<td>SWEEPER BED &quot;SCRAP&quot;</td>
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<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>TRAFFIC TALLY 2001</td>
<td>$20.00</td>
</tr>
</tbody>
</table>

Fire Dept

4F04    4F04    4F04    4F04    4F04    4F04    4F04    4F04   4F04   4F04   4F04   4F04   4F04
4P1C1TQ201D02D069S6 | 11998 PIRC Pumped Fire Truck | $40,000.00
WHEREAS The City Clerk of the City of Hailey, Idaho is requesting that the following assets be designated as surplus as the equipment below are no longer required to conduct City Street and Fire Department business:

Wastewater Level Sensors (Quantity – 2) purchased for the Wastewater Treatment Plant Biosolids Project and are unusable. HDR Engineering will buy these items from City of Hailey.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the disposal of all declared surplus personal property as outlined.

Passed this 5th day of June, 2017.

City of Hailey

Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, City Clerk

Consent/Approval by City Attorney:

Ned Williamson, City Attorney
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 06/06/17  DEPARTMENT: Clerk's Office  DEPT. HEAD SIGNATURE  M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on April 17, 2017 and to suspend reading of them.

----------------------------------------------------------------------------------------------------------------------------------

AUTHORITY: ☐ ID Code 74-205        ☐ IAR ________        ☐ City Ordinance/Code ________

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

----------------------------------------------------------------------------------------------------------------------------------

BACKGROUND:

Draft minutes prepared.

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FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # ___________  YTD Line Item Balance $ ___________

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ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

☐ City Attorney  ☑ City Clerk  ☐ Engineer  ☐ Mayor
☐ P & Z Commission  ☐ Parks & Lands Board  ☐ Public Works  ☐ Other

----------------------------------------------------------------------------------------------------------------------------------

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

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FOLLOW UP NOTES:

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MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD APRIL 17, 2017
IN THE HAILEY TOWN CENTER MEETING ROOM

The Meeting of the Hailey City Council was called to order at 5:31 p.m. by Mayor Fritz Haemmerle. Present were Council members Colleen Teevin, Don Keim, Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Administrator Heather Dawson, and City Clerk Mary Cone.

5:31:40 PM Call to order by Mayor Haemmerle.

Pat Cooley not at beginning of meeting, he will join the meeting at approximately 6:30 pm.

Open Session for Public Comments:

No public comments.

CONSENT AGENDA: 0.

CA 115  Motion to approve Resolution 2017-027, Hailey’s Fair Housing Resolution as required under federally funded affordable housing grants which fund housing projects within Hailey.

CA 116  Motion to approve Decision on Pathways for People bicycle facility project design along East Croy Street and 2nd Avenue.

CA 117  Motion to approve Resolution 2017-028 and authorize the Mayor to sign an Agreement with Erian Bliss Architect to design skylights to replace the existing ones at City Hall that are failing and creating roof leaks.

CA 118  Motion to approve the Hailey Fire Department piggy-back bid on City of Sun Valley’s bid for SCBA units, and to authorize the purchase of SCBA equipment by Hailey Fire Department under the terms of that bid.

CA 119  Motion to approve Resolution 2017-029 and authorize the Mayor to sign an Agreement with Lantis Fireworks for Hailey 4th of July Fireworks Display in the amount of $15,000.

CA 120  Motion to approve Resolution 2017-030, and authorize the Mayor to sign the Adopt A Park agreement with Webb Landscaping for maintenance and mowing at Hop Porter Park during the 2017 park season.

CA 121  Motion to approve Resolution 2017-031, and authorize the Mayor to sign the Adopt A Park agreement with Ps Landscaping & Snow Removal for maintenance and mowing at Old Cutters Park during the 2017 park season.

CA 122  Motion to approve Resolution 2017-032, and authorize the Mayor to sign the Adopt A Park agreement with Next Storm Landscaping for maintenance and mowing at Foxmoor Park during the 2017 park season.

CA 123  Motion to approve Resolution 2017-033, and authorize the Mayor to sign the Adopt A Park agreement with Lily & Fern for maintenance at Jimmy’s Garden during the 2017 park season.

CA 124  Motion to approve Resolution 2017-034, and authorize the Mayor to sign the Adopt A Park agreement with Sun Valley Services for mowing at Jimmy’s Garden during the 2017 park season.

CA 125  Motion to approve Resolution 2017-035, and authorize the Mayor to sign the Adopt A Park agreement with Clearwater Landscaping for maintenance at Keefer Park during the 2017 park season.

CA 126  Motion to approve Resolution 2017-036, authorizing execution of an arena rental agreement with the 5th District High School Rodeo and a Special Event Permit for a competition on May 12th and 13th, 2017.

CA 127  Motion to approve Special Event Permit for Ultimate Cage Fighting #20 2017 on June 30th 2017 at Campion Ice House.

CA 128  Motion to approve Special Event Permit for Hailey’s Main Street Antique Show 2017 on July 1st – July 3rd, 2017 at 810 North Main Street (the vacant lot near McDonald’s).

CA 129  Motion to approve alcohol license for Wiseguy Pizza.

HAILEY CITY COUNCIL MINUTES
April 17, 2017
Motion to approve the Findings of Fact, Conclusions of Law and Decision regarding an application by the City of Hailey for: 1) an amendment to the Comprehensive Plan Land Use Map to change the area identified as “Other Public Green Space/Existing Park” to “Traditional Residential” and 2) an Amendment to the Zoning District Map to change 2920 Woodside Blvd (Lot 14, Block 45, Woodside Plat #11) from Recreational Green Belt (RGB) to General Residential (GR). attachments: 1)

Motion to approve minutes of April 3, 2017 and to suspend reading of them.

Motion to approve claims for expenses incurred during the month of March 2017, and claims for expenses due by contract in April 2017.

Motion to approve Treasurer’s Reports for March, 2017.

5:32:09 PM Item CA 130 pulled by Williamson.

Items CA 120-125 pulled by Haemmerle.

Burke moves to approve all consent agenda items minus CA 120-125 and CA 130, seconded by Keirn, motion passed unanimously.

5:32:50 PM CA 120 – CA 125 Mayor Haemmerle pulled these items for special recognition of all of our adopt a park program sponsors. Thanks to Webb Landscaping for taking care of Hop Porter Park. CA 121 thanks to Jay’s Landscaping for adopting Old Cutters Park this year. CA 122 thanks to C-U Next Storm for adopting Foxmoor Park. CA 123, Lily & Fern for maintenance of Jimmy’s Garden and CA 124 for Sun Valley Services for mowing Jimmy’s Garden. And on Item CA 125, thank you to Clearwater Landscaping for the seasonal maintenance of Keefer Park.

5:34:38 PM Burke moves to approve CA 120 – CA 125 with many thanks to our Adopt-A-Park sponsors, seconded by Keirn, motion passed unanimously.

5:35:09 PM CA 130 Williamson received a letter from Spink & Butler, attorneys for Gadrie and Dave, and suggests that they will be pursuing a reconsideration of the ARCH decision. The actual decision if the Findings of Fact Conclusions of law document, reconsideration request must happen within 14 days of the decision. The letter asks that council consider the conditions proposed by Planning and Zoning Commission. Williamson recounts what council approved in the last meeting a comp plan land use map amendment and a zoning map change. A zoning map change from RGB to GR. Williamson explains that the Planning and Zoning Commission had 3 conditions attached to the rezone to their recommendation, they approved in January, the comp plan land use map and the rezone with 3 conditions. Williamson suggests that council consider adding the conditions with the Findings of Fact. The 3 conditions are: 1) site plan with housing and open space 2) lease agreement with ARCH and future site plan shall include the existing bus stop 3) if ARCH does not utilize a portion of the lot for community housing and if certificates of occupancy are not issued within 5 years, the property reverts to previous map designation (GR – open space). Williamson suggests, if want included, he will do so in next meeting. If not, may suggest another hearing. If not, this is a substantial change, need to have another public hearing. Williamson recommends that council revisit Findings of Fact in next meeting after Williamson has a chance to incorporate the 3 conditions in the document.

5:40:13 PM Burke asks a question. Williamson responds.

HAILEY CITY COUNCIL MINUTES
April 17, 2017
5:42:17 PM Haemmerle suggests what the motion would be.

5:42:52 PM Burke moves to approve as Williamson suggested with the 3 conditions 1) site plan with housing and open space 2) lease agreement with ARCH and future site plan shall include the existing bus stop 3) if ARCH does not utilize a portion of the lot for community housing and if certificates of occupancy are not issued within 5 years, the property reverts to previous map designation (GR – open space), Keirn seconds, motion passed unanimously.

OLD BUSINESS:

OB 140 3rd Reading of Ordinance No. 1214 amending the City of Hailey Zoning District Map for Lot 14, Block 46, Woodside Subdivision #11, from Recreational Green Belt (RGB) to General Residential (GR)

Move OB 140 moved to next meeting May 15th.

And will come back to OB 141 later in the meeting.

MAYOR'S REMARKS:

5:45:21 PM Mayor Haemmerle high school helpers to fill sandbags

5:46:00 PM Craig Aberbach announced that about 30 students helped to fill 1000 sandbags last Tuesday and Thursday. It took 2 days to fill the sandbags. The school partnered with the WOW Foundation. And the Hailey Fire Department will be receiving money from a grant to pay for tools. Mayor Haemmerle is very proud of these kids. Round of applause by room.

PROCLAMATIONS AND PRESENTATIONS:

PP 134 Arbor Day Proclamation

5:47:46 PM Mayor Haemmerle reads the Arbor Day Proclamation.

PUBLIC HEARINGS:

PH 135 Consideration of an amendment to Chapter 12.12 of the Municipal Code addressing uses at Jimmy's Garden and the Skatepark (Continued from 3/27/17)

5:50:17 PM Miller announces consistent with what we are doing in these parks, further defining what is prohibited in parks, including prohibiting alcohol and tobacco products by minors. Scooters allowed in designated areas only.

Miller suggested conduct 1st reading, waive 2 readings adopt summary in next meeting.

HAILEY CITY COUNCIL MINUTES
April 17, 2017
Haemmerle comments on annual struggle with trash at skatepark. At times we’ve closed the park due to this reason. Please pick up your own trash. People need to be responsible.

Public comments:

Charlie 630 angela drive – feels city’s duty to take care of park. Is there a proactive communication to the kids to try to get them to comply. 5:55:46 PM Haemmerle responds, every year we ask the kids to clean up by going in person, mayor and police chief. Not sure what else the City can do, Haemmerle continues. Parents watch kids make the trash. Charlie makes a suggestion. Haemmerle comments, we cannot babysit.

5:59:01 PM Heather Dawson, sending 2-3 staff visits per day to remind kids to clean up all of the month of April.

5:59:30 PM Sandy Kelly Hailey resident speaks to council. All enforcement applies to all parks.

6:00:11 PM Haemmerle responds to this comment.

6:00:48 PM Gary Poole Hailey resident, should give citations to citizens that are abusing the parks. Haemmerle responds, some kids are asked to vacate the park for a week for their behavior.

6:02:03 PM Jim Kuen comments to council. It is the only park that has food service adjacent to it. Can someone clean up from the food service restaurant? Work release programs, have some labor to help. Adults have littered for years. Haemmerle comments.

6:04:07 PM Jim Varnier, calumet way, was cited for this exact thing, he was asked to pick up the trash the rest of the summer, word got around, and the trash was picked up the rest of the summer at that park.

6:05:23 PM Burke moves to approve Ordinance No. 1216, waive 2nd & 3rd readings, conduct 1st Reading by title only and authorize the Mayor to sign, seconded by Keirn, motion passed unanimously.

Mayor Haemmerle conducts 1st and only reading of Ordinance No. 1216 by title only.

PH 136 Ordinance Amendment to Title 13.04, Water and Wastewater Systems, amending various sections addressing water service and main lines as well as backflow inspection and report deadlines

6:08:32 PM Miller gives an overview of this item, to be consistent with DBQ definitions to include water lines that connect to fire hydrants and that private fire suppression lines that go into buildings are property owner’s responsibility from the main line to the building. This eliminates the confusion of who is responsible from our past ordinance. The third change is regarding backflow prevention and the August 1st deadline. Devices are installed all through the season, not just August 1st, so this change reflects this flexibility and when backflow testing is required. The tests are done annually from the installation date or last testing of device.

HAILEY CITY COUNCIL MINUTES
April 17, 2017
6:10:29 PM Bob MacLeod asks a question about backflow testing, challenge to get people to retest annually.

6:11:11 PM Cole Balis responds to the question, leniency for 30 days in our ordinance for this situation.

6:11:56 PM Keirn moves to adopt Ordinance No. 1217 conduct 1st reading by title only, seconded by Burke, motion passed unanimously.

Mayor Haemmerle conducts the 1st Reading of Ordinance No. 1217 by title only.

PH 137 Consideration of Joint Powers Agreement Resolution 2017-____, between Wood River Fire Protection District and City of Hailey

6:13:27 PM Craig Aberbach opens this item, both sides have reviewed this document. First step in this endeavor.

6:14:02 PM Williamson gives an overview of this item. Statute 67-2338, this is a baby step, suggesting no separate legal entity in this case, suggest a joint board on a unified system. Proposing a 5 member board consisting of 2 fire commissioners, 2 council members and another at large member. Board begins operating together and making decisions. These entities will not buy property together at this time. JPA has a one year term, will renew automatically. There is a 30 day termination clause and a October 1 renewal.

6:16:59 PM Haemmerle comments, this is a monumental step. Prior Mayor, Rick Davis attempted this but it was not the right time. Now it is the right time. These chiefs have worked together and are to be commended, great job.

Public comments:

6:18:40 PM Charles Gifford Hailey resident comments that he has been evacuated twice during the fires, we have a good fire department protecting our neighborhood. Lots of going back and forth about funding, will this JPA put in place a funding clause? Mayor Haemmerle responds.

6:20:41 PM This document will not and explains why.

6:21:50 PM Bart Lassman Wood River Fire and Rescue (WRFR) Fire Chief responds that the declaration of authority clause, in type 1 incidents, the cities and rural needs are addressed, we do as much as we can with what we have Lassman explains.

6:23:20 PM Sandy Kelly is on cusp of city and county, is there an additional cost for this agreement, partnership? How does Bellevue fit in? 6:24:07 PM Mayor Haemmerle commented. The intent is to not duplicate equipment across departments. Right now the WRFR has employed our chief as their Assistant fire chief, already working together.

HAILEY CITY COUNCIL MINUTES
April 17, 2017

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6:25:45 PM Jay Bailet, commissioner with Wood River Fire and Rescue comments. We are limited with Paid on call people as is Hailey. Now there is cross-training and level of service is higher added Bailet.

6:26:45 PM Seth Martin Fire commissioner with WRFR, believes that this is a baby step, these and other concerns brought up tonight will be addressed in the future. The goal is to have a reduction in duplicate equipment and become more efficient.

6:28:13 PM Jay Bailet comments again, it is great that we are communicating now, thanks to Craig Aberbach for working together.

6:28:54 PM Burke feels chief is not only improving relationships but expanding relationships in community – “do the right thing” program.

6:29:30 PM Jim Kuehn – thanks everyone for this agreement, push it up stream too. Round of applause. Station 2, can this be part of the conversation? Can you sunset the termination clause after some time, to make it a permanent situation?

Council deliberation.

6:31:34 PM Burke moves to approve Resolution 2017-037, seconded by Keirn, motion passed with Cooley abstaining as he came late to the conversation/meeting.

6:21:36 PM Pat Cooley arrives at meeting.

6:32:22 PM Williamson suggests thinking about who you will appoint to the board.

PH 138 Consideration of a Text Amendment Application by Economical Housing Solutions, LLC, to Title 17, Section 17.04G.050, Bulk Requirements, to Title 17, Section 17.05.040 District Use Matrix, Multi-Family Residential Density, and to Title 17, Section 17.09.040 On Site Parking Space Requirements. Proposed changes would create a housing district titled, Small Residential Overlay District, and would allow for a greater number of residential units in the Business Zone District, while retaining current bulk requirements and providing required parking (Continued from 3/06/17 meeting)

6:33:34 PM Mayor Haemmerle opens this item, no votes tonight on this item, open comments, and session regarding small apartments and a potential overlay district. This is a democratic process, please be respectful, everyone’s opinion matters.

6:35:33 PM Mayor Haemmerle comments if you rent apartments, tell us the size you think is reasonable, how much you would pay for the rent – affordability is of paramount importance.

6:36:14 PM Mayor Haemmerle reads public comments received from Audrey Palumbo. Palumbo is a single mother and pays $900 per month for rent, house she’s renting is selling and needs to find a place to live, we need affordable housing. Mayor did some preliminary research on this topic, places to rent are slim.

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Public comments

6:38:52 PM Bob Macleod Hailey resident comments to council. There is a trend, people buying small homes about 250 square feet, Macleod continues. MacLeod comments that this seems to be a trend with the younger population.

6:40:57 PM Mayor Haemmerle reads our current dwelling unit definition.

6:41:15 PM Ben Varner Hailey resident near this proposed overlay district. Varner appreciates this workshop tonight. Varner is concerned with the small size and parking. He understands how these can be helpful in big cities. 6:43:25 PM Mayor Haemmerle asks a question of Varner, what size space did you live in at the Greenhorn fire station, Varner responds 500 sq ft. What is prime size for living? Varner believes 450-500 sq ft is livable. 6:46:17 PM Haemmerle asks another question, would you be against a building with different sized units? Varner thinks mixed size would be good with 450 sq ft the smallest.

6:47:48 PM Betsy Stoll, a River Street apartment renter speaks to council. Stoll asks what could this look like and how could it damage Hailey. Landscaping is critical to living units. This would be bad for Hailey. Stoll describes what her living conditions were in 1969 in a portable home, 288 sq ft. 6:50:59 PM Haemmerle asks to weigh in on this for one person. Stoll comments, okay for single people. 147 sq ft is too small. 6:52:25 PM Haemmerle asks size? Stoll says 300 sq ft should be smallest size.

6:53:45 PM Keirn reads some text about rent charges.

6:54:02 PM Nichole Fisher just graduated from college, moved back home for 3 years. Lived in Massachusetts 700 sq ft home with roommate paying 450/per month. Found a job back here, moved in with dad again, have to make do with student debt, do what we have to do. There are some perks to this idea. Feels $600 is a bit pricey. 6:56:10 PM Haemmerle what is alternative? Fisher, responds - have roommates.

6:56:36 PM Chris Simms attorney in Hailey, agrees with Fisher, does not feel this would “ghettoize” our town. If we had more livable places, we would be well served in the long run. Policy issues to encourage higher density would be good. ADU’s are not allowed, would like to see them allowed to increase density in Townsite core. 6:58:46 PM Haemmerle comments, grow out or grow up.

6:59:36 PM Janine Renoir North Woodside resident has been looking at 300 sq ft pods for living, if tastefully done, then we should do it.

7:00:34 PM Jay Cone Hailey resident adds on to Simms comment, if city could increase density, would encourage development and offer more living solutions. Cone is disappointed that the overlay district is limited in size, feels like a band aid, address density in other zones or expand this district, suggests Cone.

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7:02:06 PM Harry Griffith with Sun Valley Economic Development, makes a housing comment. 45% of Blaine County residents are housing burdened, meaning they spend more than the 30% target rent threshold national suggested ceiling; 2) supply of rental properties have diminished; 3) people looking to bring in people to the valley, are desperate for living spaces for their employees. For larger existing employers that are here, they are turning potential people away because there is no place to live, rental or purchase. We are squeezed in all different directions.

7:05:03 PM Haemmerle comments, we have survived too long with the limited housing, we need to bring entrepreneurs to the valley, and change our economy to support the working class.

7:06:41 PM John Walker Hailey resident, has 4 rental properties, and a business owner needs 2 more employees. Walker feels that higher rent is good but not sustainable for our valley. Walker comments, if there is no place to live, you do what you have to get living quarters. There is a net benefit to the economic diversity in our city, want to see more people have the ability to come in to our town. High real estate prices are dangerous and not sustainable. We need jobs and places to live. Look at blight on River Street right now, this is well thought out and an experiment for our city, it will diversify our city. 7:11:16 PM Cooley asked, ideal size of place? Walker responds if well designed 150 sq ft would be fine. Fear of “perfect size” is unfounded, offer varying sizes and building will be flexible to market. Millennials want experiences not things. Walker says our Valley is a unique place, simplistic idea about a quiet town, most people are transplants.

7:14:57 PM Mayor Haemmerle comments, diversity is needed.

7:15:42 PM Steve Linden comments to council. Millennials aren’t all commenting. Linden understands goal, this is a good step and understands the need for housing, has 4 rentals and are reasonable rates. Step back and understand where everyone is coming from. Linden feels we should form a “blue ribbon” committee, there are major issues with this idea. Mayor Haemmerle asks for more specific comments, the committee idea is going backwards. What size apartment is good? Linden thinks mixed size apartments – good idea. Haemmerle asks, River Street hasn’t changed much over the years. Linden agrees, slow progress, would like to see a complete vision for River Street. Haemmerle sees this area (River Street) as prime for this type of project.

7:22:37 PM Walker comments again, agrees we should try this project, who knows how it will turn out.

Linden 7:23:05 PM appreciates this conversation, look at this product hard, we need a solution, slow down the process.

7:23:53 PM Burke comments, apartments are good, size matters, all agreed that there is a certain ambiance is what we are looking for. If underground parking, this is the right vision. Burke, this is phase 1 for recent graduates, this is their test run on being here.

7:27:32 PM Mayor Haemmerle responds, there should not be single family residences on River street.

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7:28:04 PM Charles Gifford comments again, we don't want a bad transition to the residential area. You need to segregate lifestyles. Mayor Haemmerle interjects, what different transition are you proposing? Where would this transition occur? Charlie comments, core area, small single units. Haemmerle comments on the overlay district. How to prevent another brick wall at Fireplaces Etc. Back and forth between Mayor and Charlie. Charlie feels transition plan would be needed, parking area is big, maybe have parking below, consolidates parking and meets some criteria elements. Put a park on top of building, mini-golf on roof.

7:35:10 PM Jen Lavigne comments, appreciates these meetings and this process. Lavigne wants to understand the text change and need. Is there a way to look at text change? Haemmerle responds, economics are understood and we have a problem. 7:37:53 PM Lavigne asks, how do we move forward? Haemmerle responds, product is small apts. Do you like them? Lavigne replies, thinks it is about something else. 7:39:33 PM Cooley comments.

7:40:38 PM Deborah Vignes comments. Vignes likes apartments, favor a variety of sizes to fit different needs is better for community. Vignes is not comfortable, removing the density language altogether. Standard limited the density, Haemmerle responds. Can it be designed to look better? If so, it would be more acceptable. There are areas in the city that could be higher density, this project needs to be defined and minimum parameters set up. 7:44:17 PM Haemmerle, chicken and the egg argument. This would be a conditional use permitting process. Is CUP arbitrary asks Vignes? Apartments are a great idea, not sure about size.

7:46:42 PM Lisa Horowitz comments, single-family is not allowed in this zoning district on River Street.

Vignes would like to see density defined. 7:48:03 PM Burke comments buying more lots means ability to build more units and adds more parking. Vignes feels city should get something in return, sidewalks for example. Suggests density bonus, underground parking for higher density for example, tradeoff. 7:49:47 PM Haemmerle has seen the county and density bonuses, bad for area neighbors.

7:50:23 PM Jim Laski brought a presentation and suggests he could present it now. Laski, housing is a problem, which is why they are presenting this solution. Initial proposal in November 2016, original proposal was a larger area, Planning and Zoning Commission recommended overlay district and reduce area, then in Jan 2017, suggested CUP and require guest parking spaces, Jan 23, 2017 reduced overlay district area, and added guest parking. Here is where we are now. City Council agreed to this meeting, continued the public hearing to tonight. Issue is compatibility, size. 7:55:42 PM Mayor Haemmerle comments on the affordability of these units, can we discuss this topic. 7:56:11 PM Jim Warjone thought of this idea for housing, problem is your density. Warjone explains the rationale for his proposed idea. If you can reduce the cost per unit and amount of land that is needed, you can lower the price of the units. Must find the balance on what the market will bear. Walker was right tonight, it is all about the design of the units. There are no millennials here because they are all working. Minimum land, minimum living area. Underground parking is too expensive. 8:00:44 PM Warjone talks about tiny houses mentioned tonight, maybe 180 sq ft to 300 sq ft ADA units, suites, join 2 units. 8:04:18 PM Mayor Haemmerle comments about general affordability.

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8:05:15 PM Warjone responds, market will bear the size of units, what does that magic look like? Delicate balance of economies of scale. Is there a different size you considered, asks Haemmerle? Warjone, responds.

8:08:22 PM question by unknown young woman, will others raise their rents if these small units come on the market? Walker comments, he has to do what he needs to do to rent his place. Lots of factors go into rent prices.

8:10:10 PM Laski continues his presentation on compatibility on River Street, comparing other businesses and living units in size to the proposed maximize apartment development.

8:12:45 PM Charles Gifford comments again on two level parking costs, making suggestions.

8:13:51 PM Teevin reads comments, originally developer presented solution to solve a housing problem. Wants to see ordinance drive the project instead of changing the ordinance to meet the project. Teevin willing to offer her own suggestions to find a solution. 8:16:13 PM Warjone responds, he has been through this already, they drew up the schematics to help understand and help drive the conversation. 8:17:40 PM Haemmerle comments, not our job to look at costs and we are not developers.8:19:36 PM Laski comments on parking challenges they've been through to date. 8:20:06 PM Haemmerle comments.

8:20:48 PM Ryan Gilton (not sure if name is correct)? Moved back to valley, small size okay with him. Could have transient impacts if not managed appropriately. Haemmerle asks what standards? Ryan mentions landscaping and conditions for maintenance, required. Build quality place so that people will want to live there.

8:25:01 PM Varner responds again need to have city ordinance drive the project, not a developer driving change to the ordinance.

8:25:31 PM Gary Poole Hailey resident speaks to council. Poole is also the owner of the property being proposed for this rezone, this needs to be a partnership and find a solution.

8:26:39 PM Jeff Schames, what are other communities doing. Vail / Park City? Haemmerle appreciates this question. Other resort communities have to have the same problem.

8:28:00 PM Vignes comments again, Aspen, CO is just now allowing tiny houses.

8:28:21 PM Jim Kuehn comments again is this a pathway for a specific project. Haemmerle comments. Kuehn suggests doing this in Woodside, because there is room.

8:30:48 PM Sandy Kelly comments again, apartments, ambiance, River Street may not be the right place for this. Please consider other venues for high density. Haemmerle comments, this is an overlay district.

8:32:01 PM Gifford comments again, go up to build, your ordinance or developers, there needs to be 3 floors, 2 story parking.

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8:33:10 PM Laski recommends amending the Comprehensive Plan, this River Street is where high density is suggested. Article in Wall Street Journal (WSJ) today, builders see big appeal in tiny units, worth reading, it is what is happening now added, Laski.

8:36:59 PM Burke moves to continue discussion to May 15, seconded by Cooley, motion passed unanimously.

NEW BUSINESS:

NB 139  Selection of consulting firm for Hailey Greenway Master Plan

8:37:35 PM Miller presented this item to council the property extends from Bullion Bridge to Colorado Gulch bridge. Our partner has offered to pay 50% of the cost of the master plan. The review team included Mariel Miller, Lisa Horowitz and Stephanie Cook from the City and Keri York from Wood River Land Trust (WRLT) and Mark Spencer from the Hailey Parks and Lands Board. The board review the 6 proposals received and ranked them according to preferred criteria. The preference based on this review process is Harmony Design.

8:40:36 PM Keirn moves to approve Harmony Design and begin contract negotiations with them, Burke seconds motion passed unanimously.

OLD BUSINESS continued:

OB 141  3rd Reading of Ordinance No. 1215 amending Hailey Municipal Code to add Toxic Plants prohibition

8:41:00 PM Burke moves to approve Ordinance No. 1215 and authorize the mayor to sign and conduct 3rd reading, seconded by Cooley, motion passed unanimously.

8:41:19 PM Mayor Haemmerle conducts 3rd Reading of Ordinance No. 1215 by title only.

STAFF REPORTS:

8:41:49 PM Heather Dawson surplus property, blazer, robotics club will get this vehicle to crash.

8:43:07 PM Arborfest is May 14th, miller announced, 6th year at Hop Porter Park. E-bikes map from BCRD, working with sub-committee sub transportation committee, collect public information, what is “e-bikes” will we be similar in valley, more to come on this.

8:44:48 PM Lisa Horowitz Quigley meetings this week. Wednesday night transportation meeting April 20th. Haemmerle added that this is an important issue dedicated to council discussion. Thursday’s meeting is at the High School’s Distance Learning Lab at 5:30 pm.

8:47:05 PM With no further business, Burke moves to adjourn meeting, Cooley, seconds motion passed unanimously.

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AGENDA ITEM SUMMARY

DATE: 06/05/17  DEPARTMENT: Clerk's Office  DEPT. HEAD SIGNATURE  M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on May 11, 2017 and to suspend reading of them.

AUTHORITY: □ ID Code 74-205  □ IAR □ City Ordinance/Code

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # YTD Line Item Balance $

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

□ City Attorney  □ City Clerk  □ Engineer  □ Mayor
□ P & Z Commission  □ Parks & Lands Board  □ Public Works  □ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:
MINUTES OF THE MEETING OF THE
HALEY CITY COUNCIL
HELD MAY 11, 2017
IN THE HALEY TOWN CENTER MEETING ROOM

The Meeting of the Hailey City Council was called to order at 5:31 PM by Mayor Fritz Haemerle. Present were Council members Colleen Tevin, Don Keim, Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Administrator Heather Dawson, and City Clerk Mary Cone.

5:31:39 PM Call to order

Open Session for Public Comments:

No comments

5:32:10 PM Burke moves to amend agenda adding New Business item NB 162, seconded by Keim, motion passed unanimously.

PUBLIC HEARINGS:

PH 161 Discussion of Staff Memorandum regarding key elements of Quigley development and whether to consider a city initiated annexation (Continued from May 3, 2017)

5:33:15 PM Williamson opens with this item, go to page 4, paragraph 6B, just before the maps in packet, revisions “total acreage 48 acres has been deleted” because if developed in county, then minimum lot there would have to be 5 acres, Williamson explains the R5 country zoning designation of the upper lots, covered in the conservation easement. 2nd paragraph, “city will state to DEQ through county, we will not serve those lots with sewer systems,” page 6 paragraph 10B, property dedicated to school district, they asked for water rights to take care of property, then paragraph 14, Quigley Farms is willing to convey up to 30 acres with water rights, subject to the terms of this paragraph. 5:37:00 PM. 2nd Williamson wants to talk about the traffic impact statement, Lochner presentation and impact statement. Williamson has requested that Lochner update the study based on some good comments questions from the public, it will happen in 2-3 weeks. 3rd Williamson talks about the conservation easement proposed, in excess of 1200 acres. 5:38:50 PM The Rocky Mountain Elk Foundation is willing to give a conservation easement, which would provide a perpetual open space, never to be built on, and ensure that this area is used for educational, agricultural and recreational use. The Wood River Land Trust is looking at this easement also. One of these two non-profits would be the grantee of the conservation easement land, this is not yet decided. 5:40:01 PM. 4th point, yesterday Williamson received an offer (from Hennessey) for traffic improvements that the developer would propose, there are still blanks in this document, concern about a Local Improvement District, which Williamson has had hesitations with all along. Williamson shows a diagram and the locations of possible improvements, 2 right hand turn lanes from Fox Acres and highway 75. A mini roundabout by Quigley Ln. and Eastridge Dr.; improvements at Croy and 8th and Bullion and 8th. Applicant has gotten estimates, on a bike path, separated from present bike path going east up Croy, bike path

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estimated at $150,000, and the Fox Acres improvement is estimated at approximately, $50,000.

5:42:53 PM Estimate for a roundabout, $50,000 and the 8th and Bullion improvement estimated at $100,000. Williamson mentions that East Ridge roundabout at Quigley road, is not needed based on the traffic study. Look at roundabout at 8th and Croy, $50,000 for Fox Acres, $100,000 for 8th improvements, total of $350,000, will provide cash for $250,000 in 2 installments at Certificate of Occupancy, $150,000 and then will pay $100,000 at phase 2 Certificate of Occupancy. Williamson proposes another option, making improvements himself (Hennessey), possibly being more cost effective as it would not a public process, Williamson asks council to discuss this please.

5:46:05 PM Williamson then discusses procedure, option A a city initiated annexation, is where you discuss terms and developer consents to annexation, procedure is simple as defined in state law. With this process council would obtain a recommendation from the Planning and Zoning Commission on classification of land, we started this process but did not finish that discussion with them. We must finish this discussion if council determines it wants to pursue option A annexation.

5:48:49 PM Williamson points to a mistake in paragraph 8, page 4 of the annexation agreement, amount of consideration is $580,338, written amount must be this same amount, it is not right now.

Williamson suggests that council discuss this with developer and make the decision on whether want to annex, if not must wrap up county development ACI comments.

5:50:31 PM Mayor Haemmerle wants to discuss some annexation agreement items and give his opinion on whether to annex the property. Buying a well site, not willing to buy it, Hennessey responds would like to trade it for $100,000 in annexation fees. Haemmerle asks if he would reconsider, Hennessey said yes at the end of the conversation.

5:52:27 PM Mayor Haemmerle discusses the NB district with Laski. Conditional uses would be evaluated as to serving the people in that area. Laski, is okay with this.

Mayor Haemmerle traffic improvements understands you are willing to give $200k for this. Hennessey confirms.

Sewer, if Department of Environmental Quality (DEQ) doesn’t approve your solution, are you willing to upgrade the city sewer line, Hennessey confirmed yes.

5:54:03 PM Haemmerle commercial space size, are you willing to reduce this size. Laski comments, don’t understand why this would be asked as comp plan identifies a commercial zone here.

5:55:20 PM Haemmerle’s opinion, on whether to annex this property, what to do with Quigley Canyon. Does not wish to battle and lose the war. This won’t remain open space forever, it will be developed. The worst thing that could happen in his opinion is that this property is developed in the county and the county gives bonus density and then we have undesirable density on our

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City borders. Counties and political subdivisions don‘t get to pick and choose what to approve, only consider whether the application meets requirements, you get to subdivide your property. a straight lot block development would be bad out there. Also, a bad idea is to change the zoning in the county. 5:58:41 PM The county allowed density bonuses (Community Housing Overlay District), astonishing, his opinion if county allows Community Housing PUD, it would be a disaster, worst piece of legislation, if applied to Quigley, it would be awful. 5:59:53 PM Is this the “right plan?" Mayor Haemmerle asks while displaying the map of proposed plan on the projector. The property 1,512 acres, 1,238.68 acres would be in a conservation easement, as dedicated open space, that is significant open space, protected in this development plan. That is a win for this proposal. In this plan, Quigley Farms is willing to give 110.3 acres to Blaine County Recreation District (BCRD), another win. 11.1 acres, deeded to Blaine County School District (BCSD). The last time (proposed annexation) showed houses all along Buckhorn, now there are dedicated fields given to the school district, another win. 24.7 open space acres. This is a good way to win this war once and for all. Total developed land is 107.4 acres. 6:03:04 PM How does this fit in with the city asks Haemmerle. He would like to see open space. Bottom line, this is a 50% reduction in developed land from the last annexation project. Wildlife corridors are protected in this proposal.

6:04:54 PM Regarding Water and Wastewater, Haemmerle does not want to lose control over the sewer system by letting them develop in the county and have no control over it, annexation is a positive point here. Traffic, one question, would traffic be any different in the county? He thinks not, just won’t get funding to offset the impact. It looks like the city, let’s control it. Don’t want to win the battle and lose the war. Haemmerle has heard comments, city would annex another failed subdivision, he doesn’t see any failed subdivisions in our city, they are all unique. 6:07:18 PM Hailey was the original Townsite in 1882, there were no subdivisions then. Woodside developed in the 1970’s he thought it would ruin this town, he thinks it is great and his fears were not justified. All the other Hailey subdivisions are good too. Haemmerle agrees with Curtis Uhrig, we don’t roll out the welcome mat to annexations. Haemmerle concurs with Dr. Archie’s comments - this brings a unique blend to our city. Haemmerle thinks this is innovative and a compromise to our city. 6:10:21 PM Dunke property approved at 108 units, it could handle 200 units, that was a good deal to the city to limit the lots. Mayor Haemmerle announces he will vote yes, if called upon to vote.

6:11:31 PM Burke understands that we are here to make a decision and work on an annexation agreement, and then negotiate the terms. Burke like Haemmerle is concerned about the well head site, obtaining permits, not sure about paying for the water rights for the well site, need clarification about this and more discussions. After downsizing the area at Planning & Zoning Commission from 14,500 acres, Burke feels the wellness offices would compete with downtown businesses. Burke is in favor of the light commercial store concept with the school running the business or providing food for sale. Burke is not sure about the brewery, because of concerns from downtown businesses, it was a hard winter. Somehow to not dilute the ability to be successful out there and not compete with downtown. Next the retreat center, move from hotel to this, feels this is a good choice and great to have visitors. A community center related to activities offered in Quigley, Hennessy confirmed yes. Then Burke speaks regarding the traffic, she likes proposals the we saw, suggest the intersection to rise over the culvert at Bullion and 8th, a roundabout at Croy and 8th, and bike path connecting to Quigley, can we get a grant to cover.

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this? Burke is not in favor of a diverter at Croy. Burke has lived on Bullion since 1974, we wouldn’t have a town if we didn’t allow development. There was no development around then, it took investments in our town to develop. Burke feels for the Quigley residents, but the point is, this is a city, it has cars, that is the nature of this. Most of the no’s, are people directly impacted by the development. The right 6:22:48 PM thing to do is to annex this property.

6:22:59 PM Cooley has similar concerns and has a few questions. What does the public access on the conservation easement look like? Can he get to this land? Hennessey confirmed yes, you will be able to connect. 6:23:49 PM Question about water rights? And annexation fees, Hennessey it is city’s discretion to buy the rights. Septic tank question, where are the solids kept? Hennessey replied, there is a tank per 2 homes, run by Homeowners Association (HOA). Hennessey explains 6:25:34 PM the sewer system, all solids are left in the tanks. 6:26:08 PM Williamson brings up question about safety of overflow. Hennessey has someone willing to run and manage it, to pump out the tanks on behalf of all homeowners. 6:27:05 PM Cooley if no DEQ approval, the annexation is in trouble. Cooley feels pros are, to fills up our borders. There is certain level of uncertainty with sewer but have option to send (solids) to city treatment facility if necessary. Good and bad on well site. On traffic issue, glad to hear the dollar amount, feel if privately done would get a better price. Likes the Rocky Mountain Elk Foundation easement connection. It looks like the city, we should get fees, including the annexation and development Impact fees. If we can work out the details of these items discussed it would be great. Don’t want to draw business from downtown businesses. 6:31:07 PM Development is speculative, we should not control inventory, Cooley is generally inclined to approve this annexation and work through details with Hennessey.

6:31:44 PM Laski asks a question about process, businesses would be controlled by what is permitted. Haemmerle explains, propose commercial uses for the non-profits that want to be out there. Further discussion ensued about the CUP for businesses.

6:33:42 PM Keim would like to see things oriented to the homeowners, not a micro-brewery, don’t want to cause problems for the sewer system. Keim also concerns about well site, sewer system will only impact 4% volume to our system load, not an issue in his mind. Keim’s biggest concern about developing this property in the county is the same as Mayor Haemmerle. Regarding financial concerns and the city, 2002 Tischler study, “most residential properties don’t pay for themselves.” We would not get fees if developed in the county, Police would respond to calls since sheriff would be further away. Keim would like to see this annexed if we can work out details.

6:37:57 PM Teevin asks a question about the retail space, how can this be supported by the local homes, if it fails what happens to the space. 6:38:55 PM Hennessey responds, want to have a realistic scale to ensure its viability, don’t want to build too much. And serve the neighbors as well as tie into the community. 6:40:13 PM Teevin asks a question about the school, Hennessey responds, will encourage Sage school students to ride the bus to school or their bikes. 6:41:13 PM Teevin asks if worth considering some additional left turn lanes from highway into Fox Acres? Can we consider this discussion? The improvements on Croy and 8th at top of list, then 8th and Bullion. Teevin wants to hear updates on the Lochner traffic study, if traffic diverts through east Hailey then develop 8th and Bullion? 6:43:13 PM Teevin thanked the community

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for their input, this is known in academia as a “wicked problem.” When all is said and done, this may be our best option. Feels like we need more support from the community, we have another option, make a motion to continue, learn more about the traffic study, well site, and conservation easement. Is it worth negotiating longer to work through the details before making a decision. If option C, crunch numbers, letting developer know intent of details.

6:47:30 PM Keirn moves to initiate an annexation of the real property identified as the City Parcel on Exhibit B-1 pursuant to Idaho Code § 50-222 subject to an Annexation, Services and Development Agreement consented to by Quigley Farms and Conservation Community LLC and Quigley Green – Owner, LLC, and to remand the proceedings to the Hailey Planning and Zoning Commission to establish comprehensive planning policies where necessary and zoning classification of the lands to be annexed, finding that the land to be annexed is adjacent and contiguous to the municipal boundaries of Hailey and that the proposed annexation meets the requirement of a Category A annexation, seconded by Burke, discussion on the motion ensued. Keirn feels key word is initiate. Cooley, ask Planning and Zoning Commission to finish the zoning discussions before finalizing. Burke, there is still a step to get the annexation agreement details finalized. Teevin is there harm in waiting, to fully inform? Burke responds, if commitment is there, then discussions go farther, weakening of will and dollars make it hard to come to a successful conclusion. Are we of the mind that this is the right thing to do, 4 of us do, it is a big decision. Teevin understands this is a big process. 6:51:38 PM Haemmerle says the danger is losing this option to county development, (annexation) it protects open space. Motion passed unanimously with roll call vote. Keirn, yes. Cooley, yes. Burke, yes. Teevin, yes. 6:53:08 PM .

6:53:14 PM Williamson outlined next steps, next Planning and Zoning meeting in June a special date. Williamson will work on agreement and discuss another time before or after Planning and Zoning meeting. Maybe bring back to council for the 2nd meeting in June after Planning and Zoning Commission meets.

6:54:34 PM Regarding traffic improvements, Williamson asks council. Discussion ensued about the improvements, by developer.

No comments by developer.

6:55:43 PM Hennessey is okay with developing the improvements.

NEW BUSINESS:

NB 162 Resolution 2017-____ to enact the power of the City of Hailey, authorized under Idaho Code 50-333, to cause and parcel of land within the city limits to be drained

6:56:12 PM Mayor Haemmerle explains the late agenda item addition. State code allows for city to remove water if property owner does not do it. We currently have a property with the flooding Big Wood river, causing problems for other neighbors, an artificial damn causing issues.

HAILEY CITY COUNCIL MINUTES
May 11, 2017
6:57:34 PM Dawson adds, the city engineer is assessing the property to determine whether this action would work.

**Burke moves to approve Resolution 2017-038, seconded by Keirn, motion passed unanimously.**

Note: 2017-041 was originally assigned to this item during this meeting, but later it was discovered that it conflicted with another already adopted Resolution with the same number.

6:58:21 PM Keirn moves to adjourn meeting, seconded by Cooley, motion passed unanimously.
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 08/05/17  DEPARTMENT: Clerk’s Office  DEPT. HEAD SIGNATURE: M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on May 15, 2017 and to suspend reading of them.

AUTHORITY: □ ID Code 74-206 □ IAR ________ □ City Ordinance/Code ________

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # ___________  YTD Line Item Balance $ ___________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

□ City Attorney  □ City Clerk  □ Engineer  □ Mayor
□ P & Z Commission  □ Parks & Lands Board  □ Public Works  □ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:
MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD MAY 15, 2017
IN THE HAILEY TOWN CENTER MEETING ROOM

The Meeting of the Hailey City Council was called to order at 5:30 p.m. by Council President Don Keim. Present were Council members Colleen Teevin, Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Administrator Heather Dawson, and City Clerk Mary Cone.

Mayor Fritz Haemmerle not in attendance tonight.

5:29:55 PM Call to order by Council President Don Keim

Open Session for Public Comments:

No public comments.

CONSENT AGENDA:

CA 162  Motion to approve Resolution 2017-041, and authorize the Mayor to sign an agreement with the Idaho Water Resource Board for a two-year grant in the amount of $40,000 to fund Water Smarty in 2017 and 2018.

CA 163  Motion to approve Resolution 2017-042, and authorize the Mayor to sign a grant agreement with the Idaho Transportation Department for an ADA curb/ramp upgrade project along Main Street in the amount of $57,500.

CA 164  Motion to approve Resolution 2017-043 and authorize the Mayor to sign an Agreement with Harmony Design and Engineering for the Hailey Greenway Master Plan.

CA 165  Motion to approve Resolution 2017-044 and authorize the Mayor to sign a Memorandum of Understanding with the Wood River Land Trust to address the payment of consultants and other items pertaining to the Hailey Greenway Master Plan.

CA 166  Motion to approve Resolution 2017-045 authorizing a temporary bus stop on Main Street by Chestnut Street during the DL Evans bank construction project.

CA 167  Motion to approve Resolution 2017-046, and authorize the Mayor to sign an Agreement with PublicWorks1 (iWorkQ Software) for a pavement assessment to determine the condition of the City’s streets and for an amount of $5,200.

CA 168  Motion to approve Special Event Permit for Hailey’s Antique Market, starting July 1, 2017 and going through July 4, 2017, and August 31, 2017 and going through September 3, 2017, to be held at Roberta McKercher Park.

CA 169  Motion to approve Special Event Permit for Painted Crosswalks and Carbonate Street on June 16, 2017, to be held on all four crosswalks across Main Street at Carbonate Street east to the alley.

CA 170  Motion to approve Findings of Fact, Conclusions of Law and Decision, an amendment to the Hailey Comprehensive Plan Land Use Map by the City of Hailey to change the designation for Lot 14, Block 46, Woodside Subdivision #11, from “Other Public Green Space” to “Traditional Residential” and consideration of a Zone Change Application by City of Hailey for an amendment to the City of Hailey Zoning District Map. Proposed changes would rezone the Lot 14, Block 46 Woodside Subdivision #11, from Recreational Green Belt (RGB) to General Residential (GR).

CA 171  Motion to approve minutes of May 3, 2017 and to suspend reading of them.

CA 172  Motion to approve claims for expenses incurred during the month of April 2017 and claims for expenses due by contract in May 2017.

CA 173  Motion to approve Treasurer’s Report for the month of April 2017.

HAILEY CITY COUNCIL MINUTES
May 15, 2017
5:30:50 PM Dawson pulls items CA 166 and CA 169

5:31:13 PM Burke moved to approve all consent agenda items minus CA 166 and CA 169, seconded by Cooley, motion passed unanimously.

5:31:37 PM CA 166 – Dawson explained that the neighbors have been notified and asked the audience if anyone is present tonight in regards to this notice. No one present to comment on this item.

Burke moves to approve Resolution 2017-045 the relocated bus stop location on Main Street, seconded by Cooley, motion passed unanimously.

CA 169 – Horowitz explained that the Arts and Historic Preservation Commission meets this Thursday and will discuss different dates later in June or July, given the fact that the street department has been busy with response to the recent flooding in the City. No action needed at this time.

MAYOR’S REMARKS:

5:32:42 PM Keirn commended city employees on their flood support to date under the command of Fire Chief Aberbach and Police Chief.

PROCLAMATIONS AND PRESENTATIONS:

PP 174  Robotics Championship Team Demonstration

5:33:43 PM Keirn welcomes the Robotics team State champions, Dawson Hicks, Cameron Maxwell, Carson Smith, Drew Merrick, Carter Gerringa and Zach Deal. Zach joined the team when they went to the Nationals Competition. Keirn asks how long this group has been competing, Zach and Dawson have been competing since 8th grade, they are Juniors and Sophomore (Zach). Dawson Hicks explains that the robot manipulates objects, picks up objects and places over a wall 30 inches tall. This year’s game, was to throw objects over the wall the fastest, competing with another robot. Next year’s game was unveiled at the end of state tournament. Cameron explains what they learned this year, robot is too heavy, next year’s goal is to build at robot that weighs under 20 lbs, current one weighs 42 lbs.

Applause by room, students give a robot demonstration.

PP 175  Road Scholar presentation

Road scholar presentation will not happen tonight.

PP 176  Partner Reports:

Mountain Rides Transportation Authority Initiatives Report

(No Documents)

HAILEY CITY COUNCIL MINUTES
May 15, 2017
5:43:58 PM Kim McPherson is presenting on behalf of Jason Miller (new dad) and a Mountain Rides employee. The last 3 years have continued to make significant gains in ridership. McPherson displays recent successes, including, 11,808 rides so far this winter vs. 8549 last winter. New services, to Galena and airport, ride and fly and ride and glide programs. Hailey route 11% more service this year than last. Ridership declined in 2016 due to decreased BCSD partnership, has a $.50 fare and before it was free. Working on bus stop improvement plan to create new signage with a firm in Ketchum, including electronic signage. What’s coming up?, McPherson explains they will continue to build on 5 year plan, including build on successful services on core routes and simplifying the overall system. Jason will explain the budget at a later date.

5:51:59 PM Richard Stahl with Chamber presents to council and gives them a handout. Pleased to recognize businesses in Hailey for their presence and service to the community. Jeff Bacon talks about the handout, and airport information center. Social media, in December, an elk video went viral, 2.2 million views on the video and increase in followers and increase effectiveness on social media. Bacon reviews Hailey events, including Turkey Trot, that the chamber began spearheading last year - the 13th annual event. Do a chamber corner on the weekly sun and “live with Kristy” The Chamber’s guide, have in visitors centers across the state. About to launch the 2rd edition of the Guide, Thursday May 18th at the Mountain West Bank business after hours event. Bacon introduces Kristy Pallas, newest chamber employee. Riverfest is back again this year during 4th of July, with addition of closing Crox Street in front of library to have a “bloody mary” contest with local restaurants. Expecting 150,000 to view the solar eclipse August 21, 2017, in the pacific northwest. 6:02:29 PM Bacon shows a sample baseball cap that will be sold in the chamber visitor center.

6:03:57 PM BCHA, no one present for this item.

6:04:17 PM NAMI Christina Cernansky, presents to council. May is mental awareness month, a free bike ride to recognize mental awareness, costumes are encouraged on Saturday May 20th. Amber Labra a Wood River Valley teen student has a good program at the school.

6:07:22 PM Burke had an aunt diagnosed later in life with bipolar disorder, it touches all of our families, can’t do this without community support.

PUBLIC HEARINGS:

PH 177 Consideration of a Text Amendment Application by Economical Housing Solutions, LLC, to Title 17, Section 17.04G.050, Bulk Requirements, to Title 17, Section 17.05.040 District Use Matrix, Multi-Family Residential Density, and to Title 17, Section 17.09.040 On Site Parking Space Requirements. Proposed changes would create a housing district titled, Small Residential Overlay District, and would allow for a greater number of residential units in the Business Zone

HAILEY CITY COUNCIL MINUTES
May 15, 2017
District, while retaining current bulk requirements and providing required parking (Continued from 3/06/17, 4/17/2017 and will be continued to June 5, 2017)

6:08:53 PM Cooley moves to continue item to June 5, 2017, seconded by Burke, motion passed unanimously.

PH 178 Resolution 2017-047 amending Encroachment fees to allow for a new $50.00 fee to be charged for each additional inspection required beyond the typical two inspections per encroachment type, per permit

Dawson explains this item to council.

No public comments.

6:10:47 PM Cooley moves to approve Resolution 2017-047 setting a new encroachment inspection fee, seconded by Burke, motion passed.

PH 179 Resolution 2017-048 amending Banner fees to allow for a new $100.00 fee to be charged for banners that are received without hardware that require City staff to install and re-hang banners

6:11:22 PM Dawson explains this item to council.

No public comments.

6:12:34 PM Cooley moves to approve Resolution 2017-048 setting a fee for conditions when banners are submitted for hanging without necessary hardware on them, seconded by Burke, motion passed unanimously.

OLD BUSINESS:

OB 180 2nd Reading of Ordinance No. 1212, amending the term of the 1% LOT for air service for an additional five (5) year term, beginning January 1. (First Reading held on 3/06/2017, third reading subject to election)

6:13:13 PM Keirn conducts the 2nd Reading of Ordinance No. 1212, by title only.

OB 181 3rd Reading of Ordinance No. 1214 amending the zoning map at Lot 14, Block 46 Woodside Subdivision #11 Woodside Boulevard from Recreational Green Belt (RGB) to General Residential (GR)

6:14:07 PM Burke moves to approve 3rd Reading, authorize signature, seconded by Cooley, motion passed unanimously.

Keirn conducts the 3rd Reading of Ordinance No. 1214, by title only

HAILEY CITY COUNCIL MINUTES
May 15, 2017
2nd Reading of Ordinance No. 1217 which amends certain sections of Hailey Municipal Code
Title 13.04 regarding water and wastewater systems

6:14:58 PM Keira conducts the 2nd reading of Ordinance No. 1217 by title only.

STAFF REPORTS:

6:16:02 PM Fire Chief Craig Aberbach announced there is another community meeting this
Thursday at 6:30 pm. Evacuated 41 households, will not lift this yet as there is still flooding risk
in the coming weeks. Expecting snow this week, winter weather advisory in the next few days.

6:17:59 PM Dawson commends city staff on his leadership during this event. Horowitz has been
conducting multiple meetings. Teevin thanks Dawson for her help. Burke thanks carol brown.
Keirn comments on costs, we are tracking everything in hopes of some reimbursement from feds
and state. This event is not over yet, and could be very expensive.

6:20:38 PM Burke we had to cancel ArborFest, can we plan a thank you celebration at some
point and plant more trees.

6:22:04 PM Dawson tomorrow is election day for 1% for Air – Local option tax

6:22:20 PM Teevin moves to adjourn meeting, Cooley seconds motion passed unanimously.
Return to Agenda
AGENDA ITEM SUMMARY

DATE 5/23/2017 DEPARTMENT: Finance & Records DEPT. HEAD SIGNATURE: MHC

SUBJECT

Council Ratification of Claims costs incurred during the month of May, 2017.

AUTHORITY: □ ID Code 50-1017 □ IAR ___________ □ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:
   1. Invoices received, approved and coded to budget by Department Head.
   2. Invoice entry into data base by finance department.
   4. Following council approval, mayor and clerk sign checks and check register report.
   5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # ___________ YTD Line Item Balance $ ___________

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review report’s, ask questions about expenses and procedures, ratify claims for payment.

FOLLOW UP NOTES:
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Total 2017 UNITED OIL:

- Debit: $1,166.19
- Credit: $1,166.19

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Total:

- Debit: $3,025.96
- Credit: $3,025.96

Grand Totals:

- Debit: $3,025.96
- Credit: $3,025.96

Summary by General Ledger Account Number

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Grand Totals: $3,025.96 .00 $3,025.96
Return to Agenda
AGENDA ITEM SUMMARY

DATE 6/5/2017 DEPARTMENT: Finance & Records  DEPT. HEAD SIGNATURE: MHC

SUBJECT

Council Approval of Claims costs incurred during the month of May 2017 that are set to be paid by contract for June 2017.

AUTHORITY: □ ID Code 50-1017  □ IAR _________   □ City Ordinance/Code ______

BACKGROUND:
Claims are processed for approval three times per month under the following procedure:
1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # ____________  YTD Line Item Balance $ ____________

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

□ City Attorney  □ Clerk / Finance Director  □ Engineer  □ Mayor
□ P & Z Commission  □ Parks & Lands Board  □ Public Works  □ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review report’s, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:
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- Manual checks included
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1065 JOE'S BACKHOE SERVICES INC

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Summary by General Ledger Account Number

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Return to Agenda
CITY OF HAILEY
RESOLUTION NO. 2017-058

A RESOLUTION OF THE CITY OF HAILEY SETTING APPOINTMENTS OF MEMBERS TO THE JOINT FIRE BOARD ESTABLISHED BETWEEN THE CITY OF HAILEY AND THE WOOD RIVER FIRE PROTECTION DISTRICT.

WHEREAS, the City of Hailey adopted the Joint Power Agreement with Resolution 2017-037 on April 17, 2017 with Wood River Fire Protection District;

WHEREAS, the City of Hailey and Wood River Fire Protection District wish to form a joint board to conduct budgeting and funding of the Operations,

WHEREAS, the City of Hailey wishes to appoint 2 members to the Joint Board, until December 31, 2017 and the subsequent terms shall be for one (1) year,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

1. The following individuals shall be appointed to the Board with the following term:

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<th>Expiration of Term</th>
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<td>Pat Cooley</td>
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2. This Resolution shall be in full force and effect on June 5, 2017, from and after its passage and approval.

   Passed and Adopted on this 5th day of June, 2017.

ATTEST:

FRITZ X. HAEMMERLE, Mayor

MARY CONE, City Clerk
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 6/05/17  DEPARTMENT: Community Development  DEPT. HEAD SIGNATURE: LH

SUBJECT: Consideration of a Text Amendment Application by Economical Housing Solutions, LLC, to Title 17, Section 17.04G.050, Bulk Requirements, to Title 17, Section 17.05.040 District Use Matrix, Multi-Family Residential Density, and to Title 17, Section 17.09.040 On Site Parking Space Requirements. Proposed changes would create a housing district titled, Small Residential Overlay District, and would allow for a greater number of residential units in the Business Zone District, while retaining current bulk requirements and providing required parking. The Planning and Zoning Commission has recommended approval of this action, subject to conditions.

AUTHORITY:  ☐ ID Code __________________  ☐ IAR ____________  ☐ City Ordinance/Code 5.20 (IF APPLICABLE)

ATTACHMENTS

1. Draft revised Hailey Ordinance _, Small Residential Overlay District
2. Q and A with responses from previous meetings

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Tonight is the fourth Council meeting on this topic. The Council has conducted two public hearings and a work session on this item:

1) February 27, 2017: introduction and overview, presentation of recommendation by the Planning and Zoning Commission (unanimous recommendation to approve).
2) March 7, 2017: Presentation of modifications proposed by the applicant; layout; example photos; continued public hearing meetings.
3) April 23, 2017: City Council work session with applicant and the community on a wide range of issues related to the overlay district and the need for apartments in Hailey.

The applicant has revised their proposal based on input from the community and the City Council. These changes include:

- A minimum of 4 different sized Units within each building;
- No more than 20% of the Units within any building may have a floor area of less than 200 square feet; and
- At least 50% of on-site parking would be covered

In addition to those changes, staff has added the following:

- Definition of small residential unit
- A limitation on total number of units under 200 square feet per project (25)
- Requirement for bike/gear storage for each project

TONIGHT’S MEETING

1) Presentation by Harry Griffith: Harry will describe valley-wide efforts to address a range of housing issues
2) Presentation on the P & Z “Housing Toolkit”- a list of housing ideas considered by the Hailey P & Z, and priorities for 2017
3) Presentation from the applicant on changes since the last workshop
4) Public Hearing
5) Council deliberation
FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item #: YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Lisa Horowitz Phone #: 788-9815 #13

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<table>
<thead>
<tr>
<th></th>
<th>City Attorney</th>
<th>City Administrator</th>
<th>Engineer</th>
<th>Building</th>
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<td>Library</td>
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<td>Safety Committee</td>
<td>P &amp; Z Commission</td>
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<td>X</td>
<td>Streets</td>
<td>Public Works, Parks</td>
<td>Mayor</td>
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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Conduct a public hearing, and if satisfactory, make a motion to approve Ordinance __, to conduct a first reading and read by title only.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator __________________ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date _______________________
City Clerk ____________________

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: *Additional/Exceptional Originals to: ______________
Copies (all info.): Copies
Instrument #: ______________...
Small Residential Apartment Q and A

The following questions were raised by the public and/or the Council at the February 27, 2017 meeting:

1. Why this location?

The Planning and Zoning Commission carefully studied the Comprehensive Plan Land Use Map, and concluded that the areas shown for “High Density Residential” on that map were areas appropriate for this type of Overlay District.

2. Parking- not enough

The current Hailey Zoning Code requires one parking space for residential units fewer than 1,000 square feet.

17.09.040.01: RESIDENTIAL:

<table>
<thead>
<tr>
<th>Accessory dwelling units and all dwellings less than 1,000 square feet</th>
<th>Minimum of 1 space per unit.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple-family dwellings and dwelling units with a mixed use building</td>
<td>Minimum of 1.5 spaces per unit.</td>
</tr>
<tr>
<td>Single-family dwellings</td>
<td>2 spaces per dwelling minimum, 6 spaces per dwelling maximum. Parking spaces within any garage, carport or similar structure shall be credited at 1 space per 9 feet of floor width and 18 feet of floor length. The city will allow the use of 100 foot wide rights of way within the Hailey original townsite for licensed passenger vehicle parking for single-family dwellings. Parking for accessory dwelling units must be provided on site.</td>
</tr>
</tbody>
</table>

This Overlay District would not change the minimum parking requirements. It would allow for compact parking, and provide for guest parking to be constructed in adjacent rights of way.

3. Parking- too invasive for neighborhoods

The area under consideration is zoned Business. Many of the permitted uses in the Business District could have parking lots. The applicant has modified their proposal to require at least 50% of the parking be covered, to help screen parking from nearby properties.

4. Parking- don’t use alley

The alleys are not proposed to be used for parking, other than to access parking areas, which is encouraged in the City’s Design Review Standards.
5. Management

The Commission has recommended that on-site management be required through the Conditional Use Permit process. The applicant states that they intend to have a formal set of rules for selection and management of residents which will be enforced through the lease and daily management from the approval process to the daily living activities including parking use, noise control, use of and conduct on the premises and adhering to all laws and regulations currently in place in Hailey.

6. Size of units and amenities

Many opinions exist as to whether a minimum unit size is needed. The applicant has provided visual examples of units fewer than 300 square feet. Following are some examples of small units in Hailey, Ketchum and Sun Valley:

<table>
<thead>
<tr>
<th>Project</th>
<th>Small Unit Range</th>
<th>Approximate # of small Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edelweiss (Ketchum)</td>
<td>220</td>
<td>30-50</td>
</tr>
<tr>
<td>International Village (Ketchum)</td>
<td>220-360</td>
<td>30</td>
</tr>
<tr>
<td>Snow Valley (Ketchum)</td>
<td>220-360</td>
<td>30-50</td>
</tr>
<tr>
<td>Wildwood (Ketchum)</td>
<td>310-360</td>
<td>49</td>
</tr>
<tr>
<td>Elkhorn Village, Cottonwood, Atelier</td>
<td>367-380</td>
<td>50</td>
</tr>
<tr>
<td>Summit Apartments Hailey</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bob Crosby from the Board of Realtors has noted that over the last 6 years, 161 units under 451 square feet have been entered into the MLS data base for the Wood River Valley.

A clarification that each unit must have its own kitchen and bathroom facilities has been added to the Overlay District.

7. Communal Areas and Storage

Communal areas were added by the Commission as additional amenities for smaller units. These communal areas are not meant to replace kitchen requirements for each unit, or to imply “congregate care” facilities. On-site laundry areas, useable entry foyers and outdoor patio space are amenities that could be added to the communal spaces. Storage for bikes, kayaks, etc. has been raised as an issue, and could be added as a minimum standard.

8. Definition

A definition of “small-residential Unit” may help to distinguish these units from “Congregate Care”, “Assisted Living” and “Dormitories”. A definition such as shown here may help to clarify this issue:

Small-residential unit: A one or more room, self-contained living space designed to accommodate a sitting space, bathroom and kitchenette.
9. Impact of a possible development on neighborhoods

Impacts could be considered in terms of vehicular impacts (parking and cars in and out), building bulk/mass, and people/activity in and out.

In reviewing the proposed typical building size presented by the applicant, the typical buildings are small in mass than other multifamily buildings in Hailey.

<table>
<thead>
<tr>
<th>Project</th>
<th>Footprint</th>
<th>Total Square Footage</th>
<th># of Off-Street Parking Spaces</th>
<th># Of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>River Street</td>
<td>12,388 sq. ft.</td>
<td>35,338 sq. ft.</td>
<td>26 Spaces</td>
<td>24 Units</td>
</tr>
<tr>
<td>Apartments</td>
<td>(3 stories)</td>
<td></td>
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<tr>
<td>Summit Apartments</td>
<td>Approx. 7,250 sq. ft.</td>
<td>17,332 sq. ft.</td>
<td>Approx. 22 Spaces</td>
<td>20 Units</td>
</tr>
<tr>
<td>(1 story)</td>
<td></td>
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<tr>
<td>Valley View</td>
<td>Approx. 2,100 to</td>
<td>23,870 sq. ft.</td>
<td>Approx. 87 Spaces</td>
<td>52 Units</td>
</tr>
<tr>
<td>Apartments</td>
<td>3,864 sq. ft.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>(2 stories)</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Proposed SRO Building</td>
<td>3,520 sq. ft.</td>
<td>10,560 (approx.)</td>
<td>Approx. 23 spaces on site; 15 guest spaces in street</td>
<td>23 units</td>
</tr>
<tr>
<td>(3 stories)</td>
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10. Perimeter Screening

The Zoning Code requires: "No part of any parking area for more than ten (10) vehicles shall be closer than twenty feet (20') to any lot occupied by a dwelling unit, school, hospital or other institution for human care and shall be separated from that adjoining lot by an acceptably designed screen as defined above." The applicant is requesting fencing instead of landscaping in these instances. The Commission found this to be adequate noting that in many cases, fencing may provide a better visual screen than landscaping, and that a landscape buffer may consist of an acceptably designed wall or fence incorporating drought tolerant plantings.

11. Lack of Fire Hydrants in the vicinity

The Hailey Fire Chief has provided a map of the fire hydrants in the vicinity.
HAILEY ORDINANCE NO. ______

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING TITLE 17 OF THE HAILEY MUNICIPAL CODE, BY ADDING A NEW ARTICLE P IN CHAPTER 17.04, PROVIDING FOR PURPOSES, ESTABLISHMENT OF A SMALL RESIDENTIAL OVERLAY DISTRICT (SRO), GENERAL APPLICATION, BULK REQUIREMENTS, DENSITY, PARKING SPACE REQUIREMENTS AND COMMUNAL SPACE REQUIREMENTS, AMENDING SECTION 17.02.020 TO ADD THE DEFINITION OF COMMUNAL AREA, AND ADD DEFINITION OF SMALL RESIDENTIAL UNIT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the City of Hailey is in receipt of an application by Economical Housing Solutions to amend Title 17, to create a new overlay district,

WHEREAS, the Hailey Planning and Zoning Commission has conducted three public hearings on the request by Economical Housing Solutions (December 12, 2016, January 9, 2017 and January 23, 2017) and have documented their recommendation to the City Council regarding the adoption of a new Overlay District titled the Small Residential Overlay (SRO) District in the January 23, 2017 Findings of Fact, Conclusions of Law and Decision;

WHEREAS, the Commission recommends that the proposed SRO District will encourage development of higher density housing to meet the needs of the community as contemplated in the 2010 Hailey Comprehensive Plan;

WHEREAS, the Hailey Comprehensive Plan states that, high density residential infill is encouraged in the area along Main Street and River Street between Downtown and the north and south ends of Main Street;

WHEREAS, the Commission recommends that the SRO District will encourage infill while retaining neighborhood character;

WHEREAS, essential public facilities and services are available to the uses, including residential uses as contemplated in the SRO District without excessive public cost;

WHEREAS, the proposed uses in the SRO are compatible with the surrounding area; and

WHEREAS, the Zoning text set forth in this ordinance will promote the public health, safety and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Title 17 of the Hailey Municipal Code is hereby amended by the addition of a new Article P in Chapter 17.04P, as follows:
ARTICLE P. SMALL RESIDENTIAL OVERLAY DISTRICT (SRO)

17.04P.010: PURPOSE:

The purpose of the Small Residential Overlay District is to promote the health, safety and welfare of current and future residents of the City of Hailey; to modify the density, bulk and parking requirements of certain areas of the Business Zoning District (B) in order to encourage the development of higher density residential housing to help meet the housing needs of the community; to encourage infill while retaining neighborhood character; to create sufficient flexibility to allow for desirable development; to conserve building resources; and to enhance neighborhoods with increased pedestrian orientation, all in accordance with the city of Hailey comprehensive plan, for the desirable future development of the City of Hailey.

17.04P.020: ESTABLISHMENT OF SMALL RESIDENTIAL OVERLAY DISTRICT:

The Small Residential Overlay District is hereby established for all properties lying within the boundaries shown on the map attached to the ordinance codified herein, incorporated by reference herein. The overlay district applies to these properties regardless of zoning district designation. Utilization of the relaxed bulk, density and parking provisions allowed in this overlay district is expressly contingent upon obtaining a conditional use permit pursuant to Chapter 17.11 of the Hailey Municipal Code.

17.04P.030: GENERAL APPLICATION:

The Small Residential Overlay District shall be an overlay district and set forth bulk, density and parking requirements for buildings and structures located within the Small Residential Overlay District which are developed as Multi-Family or Mixed Use with all residential dwelling units being one thousand (1,000) square feet or smaller and with a conditional use permit. Where the regulations specified in this article differ from corresponding regulations specified for the underlying zoning district, the requirements of this Article shall apply and control.

17.04P.040: BULK REQUIREMENTS (For other supplementary location and bulk regulations, see Chapter 17.07 of this Title):

Residential Percentage: There shall be no maximum Residential Percentage on the ground level.

17.04P.050: MULTI-FAMILY, MIXED USE DENSITY AND UNIT MIX:

a) Maximum Residential Units per Acre: There shall be no limit on the maximum number of residential dwelling units per acre.

b) Unit Mix: A minimum of four (4) different unit sizes shall be provided in each building, subject to the restrictions of (c) below.

c) Small Unit Limitation per Building: No more than 20% of the units within any building may have a floor area of less than 200 square feet.

d) Small Unit Limitation per Project: No one project may contain more than twenty-five (25) units less than 200 square feet in size.
17.04P.060: PARKING SPACE. SCREENING, STORAGE AND COMMUNAL SPACE REQUIREMENTS:

a) On-Site Parking Space Requirements for Multiple Family Dwellings and Dwelling Units within a Mixed Use Building:
   i. A minimum of 1 space per residential dwelling unit, where up to thirty percent (30%) of required on-site parking spaces may be provided as compact parking spaces. Compact spaces must be signed as such.
   ii. A minimum of 50% of the on-site parking shall be covered by a carport or enclosed structure.
   iii. At least 1 guest parking space for every 6 Dwelling Units. Unimproved city rights of way adjacent to the site that are improved as part of the project shall count towards the guest parking requirement.

b) Screening and Landscaping:
   i. a landscape buffer may consist of an acceptably designed wall or fence incorporating drought tolerant plantings; and
   ii. minimum distance setbacks shall not apply.

c) On-Site Parking Dimension: Where all parking spaces on one side of an aisle are compact spaces and the parking angle is 90 degrees, the minimum aisle width may be 22 feet.

d) Storage: all units under 500 square feet shall be provided with on-site storage suitable for bikes, skis and other similar items. Size, location and design of the storage areas shall be determined through the Conditional Use Permit process.

e) Indoor Communal Area: Indoor Communal Area for all units fewer than 300 square feet in size shall be provided. Size of the communal area to be determined through the Conditional Use Permit process.

Section 2. Section 17.02 of the Hailey Municipal Code is hereby amended to add the following definitions in alphabetical order:

Communal Area: The term communal area includes common lounges, recreation rooms, dining rooms, living rooms, useable entry areas, foyers and lobbies that are accessible to all residents of the building, with sufficient accommodations for socializing and meeting. Not included in communal area are hallways and corridors, supply, janitorial or laundry areas, operations and maintenance areas, staff areas and offices and required bicycle parking areas or tenant storage areas.

Small-residential unit: A one or more room, self-contained living space designed to accommodate a sitting space, bathroom and kitchenette.

Section 3. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 4. Repealer Clause. All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.
Section 5. Effective Date. This ordinance shall be in full force and effect from and after the required three (3) readings, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS ___ DAY OF _________________, 2017.

Fritz X. Haemmerle, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk
FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION

On January 23, 2017, the Hailey Planning and Zoning Commission considered Amendment to the Zoning District Map, by creating a new Overlay District, the Small Residential Overlay District.

Summary and Notice

This amendment is related to small-unit apartment projects in Hailey, referred to in other communities as “micro-apartments”. This text proposal is designed to allow for a greater number of residential units in the Business Zone District, while retaining current bulk requirements and providing required parking. This housing would not be considered “affordable housing” as the term is used in Blaine County: the text change does not require that the units be rent-restricted or deed-restricted.

A public hearing on this project was conducted on December 12, 2016. At this time, the Commission requested:

- The applicant prepared an Overlay District Map instead of focusing on 100’ right of way
- The Overlay should not allow for micro-apartments on Main Street
- Parking/vehicular access should be thought-through at the design stage
- A conceptual site plan should be submitted

A second public hearing was conducted on January 9, 2017. The Commission discussed the various modifications proposed by the applicant, and continued the agenda item to consider:

- The need for guest parking requirements (if any)
- Whether the use should be Conditional in the Overlay Zone
- Whether a mix of unit types should be required

In recommending this text change, strong consideration was given to the area of Hailey Comprehensive Plan Land Use Map labeled, “High Density Residential Corridor”. This area is shown in orange on the Comprehensive Plan Land Use Map, and is primarily on Main and River Streets in downtown Hailey. This map was used as the basis for the Overlay District area shown in Attachment 2.

The Comprehensive Plan identifies the importance of downtown, and calls for mixed use development:

"Promoting mixed use in Downtown ensures a diversified, sustainable economic condition. Mixed-use buildings lining Downtown Main Street allow for commercial activity on the ground floor with residences or offices above. This type of planning helps maintain the neighborhood scale. These types of buildings also ensure round the clock activity and eyes on the street for added safety."

The Land Use Section describes High Density Residential as follows:

High Density Residential – high density residential infill is encouraged in the area along Main Street and River Street between Downtown and the north and south ends of Main Street.

The Commission recommendations include:
1) Purposes Section

2) Requiring a Conditional Use Permit for projects seeking approval under the guidelines of the Overlay District.

3) Parking section, which:
   
   a. Requires one guest parking space for every eight (8) units, which may be in the right of way if the right of way area was previously unimproved; the Commission clarified this language and has recommended one guest parking space for every six (6) units.
   
   b. Allows for parking drive aisles to be reduced to 22' if one side of the drive aisle is entirely compact and at 90 degrees to the aisle.

4) Requiring minimum ceiling heights. This has been recommended by the Commission.

5) Requiring on-site management. This has been recommended by the Commission.

6) Careful review of the quality of construction during Design Review. This has not been incorporated into the draft; the Commission found that this item can be addressed during the design review process.

7) Requiring a mix of unit types. As noted in the email from the applicant included in the record, the applicant hopes to create the majority, possibly 100%, of the units under 300 square feet in size. The Commission found that the requirement for a mix of units sizes could be analyzed and addressed during the Conditional Use Permit process.

8) Requirements for communal area (indoor). This has been recommended by the Commission for all units under 300 square feet as noted in the attached SRO District recommendation.

9) Requiring a maximum number of units per building. This was not recommended by the Commission. In reviewing the proposed typical building size shown in the two attachments, the typical buildings are small in mass than other multifamily buildings recently built in Hailey. For example, the River Street Apartment building has dimensional requirements of 163' long by 76' deep (24 units). The proposed micro-apartment building has dimensions of 88' long by 40' deep (23 units).

1) Purposes Section

The Purposes Section as proposed outlines goals of the overlay related to housing, infill development and the goals of the Comprehensive Plan. The Commission recommends that the Section be titled, "Small Residential Overlay District".

2) Applicability Section, which refers to the Overlay District Map

The Commission recommends an Overlay District Map, which focuses the proposal along River Street. The applicant has not included the central area of River and Bullion, based on their interpretation of the Comprehensive Plan Land Use Map. The Commission found that the central area should not be included.
3) Bulk Requirement Section, which permits 100% of the ground floor to be residential within the District

This change would allow for ground floor uses to be 100% residential in cases where the residential units are under 1,000 square feet. The Commission found that current limitation on the ground floor residential appears to be a barrier for redevelopment in today’s economy. No mixed use projects have been proposed in the B Zone since 2006. Allowing for ground floor residential uses is highly appropriate on River Street. With the recommended overlay proposal, the issues raised of the appropriateness of ground floor residential on Main Street are addressed, as Main Street has been removed from the Overlay District. The recommended text change to only allow for residential in the case of units under 1,000 square feet would help avoid the issue of ground floor large units-penthouses - that may not be occupied full time.

4) Multi-Family and Mixed Use density section which removes the maximum density requirement;

The text change allows for projects that comply with requirements to be guided by parking requirements, bulk regulations and, ultimately, the design review process. Section 5.7.1.d of the Halley Comprehensive Plan specifically calls for such a concept: densities greater than 20 units per acre.

It is not clear where the 20 units per acre concept in the Zoning Code originated, and many cities have different maximum densities. The Commission found that, in reality, parking requirements drive building design to a great degree.

5) Parking:
   A) Provides for one parking space per unit, and one guest space for every 8 units. Guest parking spaces may be created in the adjacent right of way when said right of way is currently unimproved, and is improved as a result of the project.
   B) Allows for 30% of the required parking to be compact;
   C) Provides for screening of parking to be substitute for a fence instead of landscaping;
   D) Allows for parking drive aisles to be reduced if one side of the drive aisle is entirely compact

The Commission found that, generally speaking, an issue with increased density is parking. The text change would result in one parking space per unit as required (Section 9.4.1.b of the Halley Zoning code). The Commission finds this would be adequate for small units. The applicant has included in the record the proposed text changes underway at the City of Ketchum regarding parking. As shown in the Attachment, Ketchum’s standards would allow for no parking requirement (zero) for units under 750 square feet.

The Commission recommendation is for one guest space for every 6 units, and that guest parking spaces may be created in the adjacent right of way. A requirement for guest parking based on the number of units is a common way to address intermittent overflow parking issues. The
Commission found that routine parking issues can be managed through the management plan required in the Overlay District. The current Hailey Zoning Code contains similar provisions regarding use of the right of way for required parking for Nonresidential Uses:

17.09.020.03: PARKING CREDIT; 🏢

Nonresidential uses within the business, limited business districts and transitional districts may improve the right of way and may be credited with the parking spaces created by that improvement.

The Commission recommendation provides for this credit for projects within the Small Residential Overlay District only when the right of way is currently unimproved, and is improved as a result of the project.

The Code currently allows for up to 25% of required parking to be compact spaces (8 by 16), up to a maximum of five spaces (A standard space is 9 by 18). The applicant is requesting that 30% of the spaces for 100% residential projects where all the units are 1,000 square feet or smaller may be compact. The Commission discussed the typical site plan to better understand the possible layout of compact parking at the January 9th meeting. In the example, the compact spaces are all interior to the parking lot, and do not impact alleys, streets or adjacent properties. The Commission found thatcompact parking as outlined in the attached SRO Overlay District is adequate to meet this standard.

The Commission found that aisle widths of 22' when adjacent to an entire row of compact stalls configured at a 90-degree angle is appropriate as outlined in the recommended Overlay District.

Regarding (B) above, the Zoning Code requires: “No part of any parking area for more than ten (10) vehicles shall be closer than twenty feet (20’) to any lot occupied by a dwelling unit, school, hospital or other institution for human care and shall be separated from that adjoining lot by an acceptably designed screen as defined above.” The applicant is requesting fencing instead of landscaping in these instances. The Commission found this to be adequate noting that in many cases, fencing may provide a better visual screen than landscaping, and that a landscape buffer may consist of an acceptably designed wall or fence incorporating drought tolerant plantings.

Standards of Evaluation
Note: Staff analysis is in lighter type, italicized words are words or phrases added by staff for clarification purposes.

147.14.060 Criteria for Review. When evaluating any proposed amendment under this Article, the Commission and Council shall make findings of fact on the following criteria:

A.1. The proposed amendment is in accordance with the Comprehensive Plan;

5.6 Manage and accommodate population growth by infill development
and, when appropriate, minimal expansion by annexation and/or density increases.

5.7 Encourage development at the densities allowed in the Zoning code.

7.2 Encourage projects and programs that seek to provide opportunities for cultural, cross-cultural and educational enrichment.

8.1 Encourage development that provides opportunities for home ownership and rental homes for individuals and families of all socioeconomic levels.

A.2. Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services.

Buildings built under this text change could conceivably be urban buildings, requiring full fire sprinkler suppression, elevators and other code requirements.

A.3. The proposed uses are compatible with the surrounding area; and

The proposed text changes would follow the same bulk requirements within the Business Zone district. The Commission found that the site plans submitted shows primarily parking on the alley side, which could be next to residential areas, and that this same result could occur now if a commercial building is proposed.

A.4. The proposed amendment will promote the public health, safety and general welfare.

The Commission found that there is a strong basis in the Hailey Comprehensive Plan for this type of amendment. The Commission recommends that projects be considered as a Conditional Use to allow for full evaluation of health safety and welfare issues.

Action

The Commission is required by the Hailey Zoning Code to make a recommendation to the Hailey City Council based on compliance with the Comprehensive Plan.

CONCLUSIONS OF LAW AND DECISION

Based upon the above Findings of Fact, the Commission, on a unanimous vote, concludes that adequate notice, pursuant to Title 17, Section 17.06.040(D), was given, and is proper, and makes the following recommendations:

1) The Application for an Amendment to the Hailey Zoning Code with the addition of Article P, Small Residential Overlay District is hereby approved by the Commission. Such approval is recommended to the Hailey City Council, finding that the amendments are in accordance with the Comprehensive Plan, that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services, that the proposed uses are compatible with the surrounding area, and that the proposed amendment will
promote the public health, safety and general welfare, as outlined in the Attached SRO District Recommendations.

2) The Application for an Amendment to the Hailey Zoning Map to create a Small Residential Overlay District is hereby approved by the Commission. Such approval is recommended to the Hailey City Council, finding that the amendments are in accordance with the Comprehensive Plan, that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services, that the proposed uses are compatible with the surrounding area, and that the proposed amendment will promote the public health, safety and general welfare, as shown on the attached SRO District Map.

Signed this 13th day of February, 2017.

Janet Fugate, Chair

Attest:

Robyn Davis, Community Development Assistant
SMALL RESIDENTIAL OVERLAY (SRO) DISTRICT

ARTICLE P. HIGH DENSITY RESIDENTIAL OVERLAY DISTRICT (HDRO)

17.04P.010: PURPOSE:

The purpose of the Small Residential Overlay District is to promote the health, safety and welfare of current and future residents of the City of Hailey; to modify the density, bulk and parking requirements of certain areas of the B Zoning District in order to encourage the development of higher density residential housing; to help meet the housing needs of the community; to encourage infill while retaining neighborhood character; to create sufficient flexibility to allow for desirable development; to conserve building resources; and to enhance neighborhoods with increased pedestrian orientation, all in accordance with the city of Hailey comprehensive plan, for the desirable future development of the City of Hailey.

17.04P.020: ESTABLISHMENT OF SMALL RESIDENTIAL OVERLAY DISTRICT:

The Small Residential Overlay District is hereby established for all properties lying within the boundaries shown on the map attached to the ordinance codified herein, incorporated by reference herein. The overlay district applies to these properties regardless of zoning district designation. Utilization of the relaxed bulk, density and parking provisions allowed in this overlay district is expressly contingent upon obtaining a Conditional Use Permit pursuant to Article 11 of this Chapter.

17.04P.030: GENERAL APPLICATION:

The Small Residential Overlay District shall be an overlay district and set forth bulk, density and parking requirements for buildings and structures located within the Small Residential Overlay District which are developed as Multi-Family or Mixed Use with all residential dwelling units being one thousand (1,000) square feet or smaller and with a Conditional Use Permit. Where the regulations specified in this article differ from corresponding regulations specified for the underlying zoning district, the requirements of this Article shall apply and control.

17.04P.040: BULK REQUIREMENTS (For other supplementary location and bulk regulations, see Chapter 17.07 of this Title):

Residential Percentage: There shall be no maximum Residential Percentage on the ground level.

17.04P.050: MULTI-FAMILY AND MIXED USE DENSITY:

Maximum Residential Units per Acre: There shall be no limit on the maximum number of residential dwelling units per acre.

17.04P.060: PARKING SPACE REQUIREMENTS:

PZ RECOMMENDED
SMALL RESIDENTIAL OVERLAY DISTRICT
1-23-17
PAGE- 1
On-Site Parking Space Requirements for Multiple Family Dwellings and Dwelling Units within a Mixed Use Building:

a) A minimum of 1 space per residential dwelling unit, where up to thirty percent (30%) of required on-site parking spaces may be provided as compact parking spaces. Compact spaces must be signed as such.

b) At least 1 guest parking space for every 6 Dwelling Units. Unimproved city rights of way adjacent to the site that are improved as part of the project shall count towards the guest parking requirement.

Screening and Landscaping:

(a) a landscape buffer may consist of an acceptably designed wall or fence incorporating drought tolerant plantings; and
(b) minimum distance setbacks shall not apply.

On-Site Parking Dimension: Where all parking spaces on one side of an aisle are compact spaces and the parking angle is 90 degrees, the minimum aisle width may be 22 feet.

17.04P.070: COMMUNAL SPACE REQUIREMENTS:

Indoor communal area for all units fewer than 300 square feet in size shall be provided. Size of the communal area to be determined through the conditional use permit process.

17.02.010, Definitions:

Communal Area: The term communal area includes common kitchens, lounges, recreation rooms, dining rooms, living rooms, foyers and lobbies that are accessible to all residents of the building, with sufficient accommodations for socializing and meeting. Not included in communal area are hallways and corridors, supply, janitorial or laundry areas, operations and maintenance areas, staff areas and offices and required bicycle parking areas or tenant storage areas.
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 6/05/17 DEPARTMENT: Community Development DEPT. HEAD SIGNATURE: LH

SUBJECT: Consideration of Ordinance ___ regarding building permit and floodplain development permit fees associated with the 2017 flood.

AUTHORITY: □ ID Code ___________ □ IAR ___________ □ City Ordinance/Code 5.20 (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Communities that experience flood events are required to document every damaged property for FEMA. Responsibilities in the Community Development Department include:

- The city will perform a windshield survey of the flooded area to determine which properties have been affected by the recent flooding. Buildings on affected properties will require a more in-depth inspection before they can be occupied again.
- The city will perform a complementary inspection of buildings that have been determined to be potentially damaged. The inspection will determine the extent of the flood damage for each structure and will let you know what permits you may need to obtain from the city.
- If the inspector determines that the buildings on the property have suffered substantial damage, a substantial improvement/substantial damage determination (SI/SD) will be required. We have prepared a SI/SD hand-out for the impacted properties.
- Prior to performing any repair work or site alterations, each property owner must obtain a flood hazard development permit from the city. The city will strive to expedite the permit review process to ensure timely permit issuance.
- In addition, a building permit is required prior to initiating repairs to any portion of a building. This includes installation of drywall, insulation and repair/replacement of electrical, plumbing or mechanical equipment.

Many cities reduce or waive building permit fees associated with flood damage. The thought is that homeowners are incurring substantial costs, and that even a small offset in fees can help absorb the impacts of a flood.

Staff is proposing a 50% reduction in both building permit fees and floodplain development fees associated with the 2017 flood. Fee reductions could roughly be anticipated as follows:

<table>
<thead>
<tr>
<th>Approximate # of affected residences</th>
<th>FP Development Fee-Significant</th>
<th>FP Development Fee-not major</th>
<th>Building Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Between 10 and 27</td>
<td>Yes $400 fee proposed to be reduced 50%</td>
<td>N/A</td>
<td>Value of reconstruction up to $150,000 – fees up to $2,101 proposed to be reduced 50%</td>
</tr>
<tr>
<td>15</td>
<td>N/A</td>
<td>$75 fee proposed to be reduced 50%</td>
<td>Value of reconstruction up to $25,000 – fees up to $645 proposed to be reduced 50%</td>
</tr>
</tbody>
</table>

--223--
| 25 | N/A | $75 fee reduced 50% | No Building Permit fee - yard, fence or landscape feature only |

The City is incurring costs across all Departments based on the flood. The total revenue estimate of the above fees if no reduction were adopted is $37,685-$80,202. Therefore, a 50% reduction would result in revenue of $18,842.50-$40,101. (see footnote - fee revenues could be lower).

**Ordinance Options:**

Staff has attached two versions of a fee reduction ordinance for Council consideration:

Option 1: Fee reduction is narrowly tied to the 2017 Flood Event

Option 2: The fee reduction is written to give the Mayor authority to reduce building permit and planning fees for any natural disaster event (flood, fire, avalanche).

The City Attorney will provide comments at the meeting.

---

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

<table>
<thead>
<tr>
<th>Budget Line Item #</th>
<th>Caselle #</th>
<th>YTD Line Item Balance $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Hours Spent to Date:</td>
<td>YTD Line Item Balance $</td>
<td></td>
</tr>
<tr>
<td>Staff Contact: Lisa Horowitz</td>
<td>Estimated Completion Date:</td>
<td></td>
</tr>
<tr>
<td>Phone # 788-9815 #13</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

| City Attorney | City Administrator | Engineer |
| Planning | Fire Dept. |
| Safety Committee | P & Z Commission | Police |
| Streets | Public Works, Parks | Mayor |

---

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Time is of the essence: staff anticipates permits as soon as flood waters recede. Therefore, if this fee reduction is to be enacted, staff recommends waiving the subsequent readings.

Motion: Conduct a public hearing, and if satisfactory, make a motion to approve Ordinance __, to conduct a first reading and waive the subsequent readings.

---

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator _________ Dept. Head Attend Meeting (circle one) Yes No

---

**ACTION OF THE CITY COUNCIL:**

Date _____________________

City Clerk _____________________

---

**FOLLOW-UP:**

*Ord./Res./Agmt./Order Originals: *Additional/Exceptional Originals to: ____________

Copies (all info.): ____________

Instrument #: ____________

---

1 Assumes 10-27 houses have damages at valued at $150,000. This is a worst case scenario: damage values may be lower
OPTION 1: ORDINANCE TIED TO 2017 FLOOD EVENT
HAILEY ORDINANCE NO. __

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING CHAPTER 15.08.020(E) OF THE HAILEY MUNICIPAL CODE BY AMENDING PERMITS AND FEES ASSOCIATED WITH THE 2017 FLOOD; AMENDING ORDINANCE NO. 1195 ESTABLISHING A FEE SCHEDULE FOR FLOODPLAIN DEVELOPMENT PERMITS AND FLOODPLAIN DEVELOPMENT PERMIT - NO SUBSTANTIAL IMPACT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, Idaho Code § 39-4116 allows the City of Hailey to amend the International Building Code, the International Residential Code and the International Energy Conservation Code ("Codes") to reflect local conditions, provided the amendments provide an equivalent level of protection; and

WHEREAS, numerous residences have been damaged by the 2017 flood, and building permits and Floodplain Development Permits are required before repairs can be conducted;

WHEREAS, the City of Hailey recognizes the emotional and financial hardship that the recent flooding has exacted on many of the city's residents;

WHEREAS, good cause exists for an amendment to the Codes and that such an amendment is reasonably necessary;

WHEREAS, the City of Hailey has conducted a public hearing to consider such amendments after notice was provided in accordance with Idaho Code § 39-4116 and Chapter 9, Title 50, Idaho Code; and

WHEREAS, the City has adopted Ordinance #1195 establishing a fee schedule for development permits, which includes fee for Floodplain Development Permits and Floodplain Development Permits of No Substantial Impact; and

WHEREAS, the City Council of the City of Hailey have determined that certain amendments and modifications to the Code will promote the public health, safety and welfare of the citizens of and visitors to the City of Hailey, Idaho;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Section 15.08.020(E) of the Hailey Municipal Code is hereby amended by the deletion of the stricken language and the addition of the underlined language, as follows:

-1-

--225--
E. Fees, Deposits And Refunds: For buildings, structures and other improvements requiring a building or other permit under this chapter, fees, deposits and refunds shall be paid to the city of Hailey as specified herein.

1. Building Permit Fee: Fees shall be charged utilizing table 1-A of the 1997 UBC, published by the International Conference Of Building Officials (ICBO). Building valuation shall be factored at one hundred twenty dollars ($120.00) per square foot. For new construction or substantial remodels, an application fee of five hundred dollars ($500.00) shall be made at the time the building permit application is submitted to the city. Said fee shall be credited to the total amount of the building permit fee, but shall be forfeited if the building permit is not obtained by the applicant within one hundred eighty (180) days of permit approval. Except as otherwise provided for herein, the remainder of the building permit fee shall be collected when the building permit is issued. For buildings damaged in the 2017 flood, the above fee shall be discounted 50% if the building permit applicant is filed no later than December, 2017.

2. Plan Review Fee: Building department review will be sixty five percent (65%) of the building permit fee. Except as otherwise provided for herein, the plan review fee shall be collected when the building permit is issued. For buildings damaged in the 2017 flood, the above fee shall be discounted 50% if the building permit applicant is filed no later than December, 2017.

Section 2. The Fee Schedule attached as Exhibit “A” to Hailey Ordinance No. 1195 is hereby amended by the deletion of the stricken language and by the addition of the underlined language, as shown on attached Exhibit “A.”

Section 3. Severability Clause. If any section, paragraph, sentence or provision hereof or the application thereof to any particular circumstances shall ever be held invalid or unenforceable, such holding shall not affect the remainder hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.

Section 4. Repealer Clause. All Ordinances or parts thereof in conflict herewith are hereby repealed and rescinded.

Section 5. Effective Date. This Ordinance shall be in full force and effect after its passage, approval and publication according to law

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL and approved by the Mayor this 5th day of June, 2017.

Fritz X. Haemmerle, Mayor
ATTEST:

Mary Cone, City Clerk
"EXHIBIT A" TO ORDINANCE NO. 1195 - FEE SCHEDULE

HAILEY ZONING AND SUBDIVISION FEE SCHEDULE

<table>
<thead>
<tr>
<th>Application</th>
<th>Fee</th>
<th>+ additional fees for services rendered by City Attorney associated with a development agreement</th>
<th>+ actual cost of City engineering fees (retainer of $250, $500 or $1,000 at the time of application, depending on project complexity)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annexation (Note: Separate fees may apply if annexation is approved.)</td>
<td>$1250 + $15/developable acre (Developable acre: lying below 25% slope line and not within proposed park/green space)</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Appeal</td>
<td>$255</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Care Conditional Use</td>
<td>$50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comprehensive Plan Amendment</td>
<td>$400</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conditional Use Permit</td>
<td>$400</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Design Review</td>
<td>$450 + $25/1000 gross square feet</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Design Review - Single Family Dwelling or Accessory Structure or Duplex in Townsite Overlay</td>
<td>$250</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Design Review - Accessory (not associated with a residential Principle Use)</td>
<td>$250</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Design Review - Modifications to Projects that have Received Design Review Approval (determined by the Administrator not to be minor)</td>
<td>$75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design Review - Recommendation for Exemption</td>
<td>$75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fence Permit</td>
<td>$30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Floodplain Development Permit</td>
<td>$400²</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Floodplain Development Permit - No Substantial Impact</td>
<td>$75²</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lot Line Shift</td>
<td>$240</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

1 All Fees: Plus actual cost of noticing (newspaper and/or mail), recording fees, and all other direct costs, not including staff time except where otherwise provided.

2 For buildings damaged in the 2017 flood, the above fee shall be discounted 50% if the floodplain development permit applicant is filed no later than December, 2017.

Ordinance 1195
Engineering Fees
<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miscellaneous</td>
<td>$55</td>
</tr>
<tr>
<td>Pre-application Meeting</td>
<td>$50/hour/department head for meetings and/or phone calls exceeding 1 hour</td>
</tr>
<tr>
<td>PUD (in addition to other app)</td>
<td>$500</td>
</tr>
<tr>
<td>Rezone</td>
<td>$400</td>
</tr>
<tr>
<td>Permanent Sign Permit</td>
<td>$50</td>
</tr>
<tr>
<td>Portable Sign Permit</td>
<td>$30</td>
</tr>
<tr>
<td>Portable Sign: Renewal Fee and inspection fee for portable sign in ROW</td>
<td>$20</td>
</tr>
<tr>
<td>Sign: Inspection fee for permanent or portable sign in ROW</td>
<td>$50</td>
</tr>
<tr>
<td>Short Plat Subdivision</td>
<td>$300/lot, sublot, or unit; not to exceed $1200</td>
</tr>
<tr>
<td>Subdivision Preliminary (Land/Condominium/Townhouse)</td>
<td>$1,250 + $55/lot, sublot, or unit</td>
</tr>
<tr>
<td>Subdivision Final</td>
<td>$400 + 25/lot, sublot, unit</td>
</tr>
<tr>
<td>Subdivision Ordinance and Zoning Ordinance Text Amendment</td>
<td>$400</td>
</tr>
<tr>
<td>Vacation</td>
<td>$400</td>
</tr>
<tr>
<td>Variance</td>
<td>$350</td>
</tr>
<tr>
<td>Wireless Permit</td>
<td>$350</td>
</tr>
<tr>
<td>Wireless Master Development Plan</td>
<td>$250</td>
</tr>
<tr>
<td>Wireless Conditional Use Permit</td>
<td>$600</td>
</tr>
<tr>
<td>Wireless Annual Renewal</td>
<td>$60</td>
</tr>
<tr>
<td>In Lieu Parking Contribution</td>
<td>$9,975 / space</td>
</tr>
</tbody>
</table>

1 All Fees: Plus actual cost of notifying (newspaper and/or mail), recording fees, and all other direct costs, not including staff time except where otherwise provided.
OPTION 2: ORDINANCE TIED TO NATURAL DISASTERS

HAILEY ORDINANCE NO._

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING CHAPTER 15.08.020(E) OF THE HAILEY MUNICIPAL CODE BY AMENDING ORDINANCE NO. 1195 ESTABLISHING A FEE SCHEDULE BY GRANTING THE MAYOR AUTHORITY TO PERIODICALLY WAIVE FEES FOR NATURAL DISASTERS SUCH AS FLOOD, AVALANCHE OR FIRE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, Idaho Code § 39-4116 allows the City of Hailey to amend the International Building Code, the International Residential Code and the International Energy Conservation Code (“Codes”) to reflect local conditions, provided the amendments provide an equivalent level of protection; and

WHEREAS, the Council wishes to authorize the Mayor to make reasonable accommodations to building and planning fees schedule’s for natural disasters such as flood, avalanche and fire on a case-by-case basis; and

WHEREAS, numerous residences have been damaged by the 2017 flood, and building permits and Floodplain Development Permits are required before repairs can be conducted;

WHEREAS, the City of Hailey recognizes the emotional and financial hardship that the recent flooding has exacted on many of the city’s residents;

WHEREAS, good cause exists for an amendment to the Codes and that such an amendment is reasonably necessary, and the Council wishes to grant such authority to the Mayor to modify fees for natural disasters of this nature for a specified time frame;

WHEREAS, the City of Hailey has conducted a public hearing to consider such amendments after notice was provided in accordance with Idaho Code § 39-4116 and Chapter 9, Title 50, Idaho Code; and

WHEREAS, the City has adopted Ordinance #1195 establishing a fee schedule for development permits; and

WHEREAS, the City Council of the City of Hailey have determined that certain amendments and modifications to the Code will promote the public health, safety and welfare of the citizens of and visitors to the City of Hailey, Idaho;
NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE
CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Section 15.08.020(E) of the Hailey Municipal Code is hereby amended by the
deletion of the stricken language and the addition of the underlined language, as determined by
the Mayor in the event of a natural disaster as follows:

E. Fees, Deposits And Refunds: For buildings, structures and other improvements requiring a
building or other permit under this chapter, fees, deposits and refunds shall be paid to the city
of Hailey as specified herein. Said fees may be modified by written approval of the Mayor
upon a written finding that a natural disaster has occurred of the magnitude that modified
fees are merited for a specified time frame.

Section 2. Severability Clause. If any section, paragraph, sentence or provision hereof or
the application thereof to any particular circumstances shall ever be held invalid or
unenforceable, such holding shall not affect the remainder hereof, which shall continue in full
force and effect and applicable to all circumstances to which it may validly apply.

Section 3. Repealer Clause. All Ordinances or parts thereof in conflict herewith are hereby
repealed and rescinded.

Section 4. Effective Date. This Ordinance shall be in full force and effect after its passage,
approval and publication according to law

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL and approved by the
Mayor this 5th day of June, 2017.

__________________________
Fritz X. Haemmerle, Mayor

ATTEST:

__________________________
Mary Cone, City Clerk
June 5, 2017.

I, Fritz Haemmerle, Mayor of Hailey, hereby find that a natural disaster has occurred on May 8, 2017 and thereafter in the form of a flood of the Big Wood River. This disaster has caused damage to homes in the Hailey floodplain, and merits a temporary reduction in fees as follows:

1. Building Permit Fee: Fees shall be charged utilizing Table 1-A of the 1997 UBC, published by the International Conference Of Building Officials (ICBO). Building valuation shall be factored at one hundred twenty dollars ($120.00) per square foot. For new construction or substantial remodels, an application fee of five hundred dollars ($500.00) shall be made at the time the building permit application is submitted to the city. Said fee shall be credited to the total amount of the building permit fee, but shall be forfeited if the building permit is not obtained by the applicant within one hundred eighty (180) days of permit approval. Except as otherwise provided for herein, the remainder of the building permit fee shall be collected when the building permit is issued. For buildings damaged in the 2017 flood, the above fee shall be discounted 50% if the building permit applicant is filed no later than December, 2017.

2. Plan Review Fee: Building department review will be sixty five percent (65%) of the building permit fee. Except as otherwise provided for herein, the plan review fee shall be collected when the building permit is issued. For buildings damaged in the 2017 flood, the above fee shall be discounted 50% if the building permit applicant is filed no later than December, 2017.

Fritz X. Haemmerle, Mayor
Return to Agenda
AGENDA ITEM SUMMARY

DATE: 06/05/17 DEPARTMENT: Legal DEPT. HEAD SIGNATURE: NW

SUBJECT:

Proposed Amendment to Annexation Agreement for Ehrenberg Annexation.

AUTHORITY: Idaho Code $ ☐ IAR ________ ☐ City Ordinance/Code ________
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

I am enclosing 3 documents:
1) Erin Clark’s letter
2) Proposed Agreement
3) Original Agreement

This matter has been continued in the past. Mr. Ehrenberg would like a decision on his request to amend his Annexation Agreement. Mr. Ehrenberg is dropping his request for relief from the sidewalk requirement.

Discuss this matter during meeting on June 5, 2017.

I may also want to call an Executive Session to discuss this matter.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #

Budget Line Item # YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date: Phone #
Staff Contact: Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐ City Administrator ☐ Comm. Dev. Director
☐ City Attorney ☐ Treasurer
☐ City Clerk ☐
☐ Police ☐
☐ Fire Dept. ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Discuss whether City should amend Annexation Agreement as proposed.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ________ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date

City Clerk

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to:
Copies (all info.):
Instrument #
Copies (AIS only)
AMENDMENT TO ANNEXATION AGREEMENT

EHRENBERG SUBDIVISION

THIS AMENDMENT TO ANNEXATION AGREEMENT ("Amendment") is dated this day of _______________ 2017 by and between the CITY OF HAILEY, IDAHO, a municipal corporation (the "City") and THOMAS A. EHRENBERG, a married man dealing with his sole and separate property ("EHRENBERG" and together with the City, the "Parties").

RECITALS

A. The City and Ehrenberg entered into that certain Annexation Agreement for the Ehrenberg Subdivision (the "Original Agreement") dated February 26, 2007 and recorded April 20, 2007 as Instrument No. 546900, records of Blaine County, Idaho.

B. The Original Agreement provides that Ehrenberg is required to pay annexation fees in the of $68,167, which sum is required to be paid in installments upon the sale or conveyance of title to any of the three lots described in the proposed subdivision. This annexation fee amount was based on an Annexation Fee report created by Management Partners, Inc. on November 20, 2005.

C. After the Original Agreement was executed, the United States District Court upheld the Bankruptcy Court's opinion in In Re Old Cutters, Inc., 488 B.R. 130 (the "Cutters Decision"), which held that a city does not have the power to negotiate an annexation fee that exceeds the actual costs the city might incur as a direct result of its annexation. The District Court also upheld the Bankruptcy Court's finding that the statute of limitations does not prevent a party from contesting the legality of annexation requirements that a city was not empowered to require of an annexation applicant.

D. After the Cutters Decision was issued, the City engaged TischlerBise to perform an annexation fee study (the "Tischler Study") that is intended to be consistent with the legislative intent of equitably allocating the costs of public services in the management of development on the urban fringe. The annexation fee schedule proposed by the Tischler Study was adopted by the City on October 3, 2016. According to the fee schedule adopted by the City, the total annexation fees for the Ehrenberg Subdivision would be $6,659.
E. As a result of the Cutters Decision and the City's new fee schedule, the Parties desire to amend the Original Agreement such that it contains annexation conditions that the City is empowered to require of Ehrenberg.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises, agreements, terms and conditions set forth herein, the parties covenant and agree as follows:

1. The Recitals set forth above are an integral part of this Amendment and are fully incorporated herein by this reference.

2. Paragraph 4 shall be deleted in its entirety and replaced with the following:

4. ANNEXATION FEES. In consideration for the City providing essential governmental and utility services to the Property and to mitigate the impact on the City of annexation of the Property, Ehrenberg shall pay to the City a general annexation fee in the sum of Six Thousand Six Hundred Fifty-Nine Dollars ($6,659) (the "Annexation Fee").

a. The Annexation Fee shall be paid over the period of twelve months in the amount of $554 per month. Payments are due on the first day of each month following the execution of this Amendment.

b. The obligation to pay the Annexation Fee shall create a lien on the Property, which shall be released upon the final payment by Ehrenberg.

c. The Parties acknowledge and agree that the annexation fees described in this Paragraph 4 are fair and equitable and required by the City to equitably allocate the costs of providing city services to the Property.

3. Each of the persons executing this Amendment represents and warrants that he or she has the lawful authority and authorization to execute this Amendment, as well as all deeds, easements, liens and other documents required hereunder, for and on behalf of the entity executing this Amendment.

4. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.
IN WITNESS WHEREOF, the Parties have executed this Amendment the day and year written herein.

DATED this ___ day of _____________ 2017.

CITY OF HAILEY

By: ____________________________
    Fritz X. Haemmerle, Mayor

ATTEST:

Mary Cone, Hailey City Clerk

THOMAS A. EHRENBERG

STATE OF IDAHO )
    ss.
County of Blaine   )

On this ___ day of ___________, 2017, before me the undersigned Notary Public in and for said State, personally appeared ________________, known or identified to me to be the Mayor of Hailey and the person whose name is subscribed to the within instrument, and acknowledges that s/he executed the same on behalf of the city of Hailey.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

__________________________________________
Notary Public for Idaho
Residing at _______________________________
My commission expires _____________________
STATE OF __________

__________________________ ) ss.
County of __________

On this ____ day of __________, 2017, before me the undersigned Notary Public in and for said State, personally appeared THOMAS A. EHRENBURG, known or identified to me to be the person whose name is subscribed to the within and foregoing document and acknowledges that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

______________
Notary Public for __________
Residing at __________________________
My commission expires __________________________
December 20, 2016

VIA U.S. MAIL and E-MAIL

Mr. Ned Williamson
Law Offices of Ned Williamson
115 S. 2nd Avenue
Hailey, Idaho 83333

Re: Ehrenberg Annexation Agreement (Instrument No. 546900)

Dear Ned:

Pursuant to our earlier telephone conversation regarding the Ehrenberg Annexation Agreement, I am attaching a draft amendment for the City’s consideration. The changes contained in the draft amendment are (1) the removal of the requirement that Mr. Ehrenberg improve portions of the Bullion right-of-way that are not adjacent to his property; and (2) a reduction in the annexation fees to reflect the amount set forth in the annexation fee schedule recently adopted by the City.

Please let me know if there is anything the City needs from my client with regard to the proposed amendment.

Sincerely,

LAWSON LASKI CLARK & POGUE, PLLC

Erin F. Clark

cc: client
AMENDMENT TO ANNEXATION AGREEMENT
EHRENBERG SUBDIVISION

THIS AMENDMENT TO ANNEXATION AGREEMENT ("Amendment") is dated this day of __________ 2017 by and between the CITY OF HALEY, IDAHO, a municipal corporation (the "City") and THOMAS A. EHRENBERG, a married man dealing with his sole and separate property ("Ehrenberg") and together with the City, the "Parties").

RECITALS

A. The City and Ehrenberg entered into that certain Annexation Agreement for the Ehrenberg Subdivision (the "Original Agreement") dated February 26, 2007 and recorded April 20, 2007 as Instrument No. 546900, records of Blaine County, Idaho.

B. The Original Agreement provides that Ehrenberg is required to pay annexation fees in the of $68,167, which sum is required to be paid in installments upon the sale or conveyance of title to any of the three lots described in the proposed subdivision. This annexation fee amount was based on an Annexation Fee report created by Management Partners, Inc. on November 20, 2005.

C. After the Original Agreement was executed, the United States District Court upheld the Bankruptcy Court's opinion in In Re Old Cutters, Inc., 488 B.R. 130 (the "Cutters Decision"), which held that a city does not have the power to negotiate an annexation fee that exceeds the actual costs the city might incur as a direct result of its annexation. The District Court also upheld the Bankruptcy Court's finding that the statute of limitations does not prevent party from contesting the legality of annexation requirements that a city was not empowered to require of an annexation applicant.

D. After the Cutters Decision was issued, the City engaged TischlerBise to perform an annexation fee study (the "Tischler Study") that is intended to be consistent with the legislative intent of equitably allocating the costs of public services in the management of development on the urban fringe. The annexation fee schedule proposed by the Tischler Study was adopted by the City on October 3, 2016. According to the fee schedule adopted by the City, the total annexation fees for the Ehrenberg Subdivision would be $6,659.
E. As a result of the Cutters Decision and the City’s new fee schedule, the Parties desire to amend the Original Agreement such that it contains annexation conditions that the City is empowered to require of Ehrenberg.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises, agreements, terms and conditions set forth herein, the parties covenant and agree as follows:

1. The Recitals set forth above are an integral part of this Amendment and are fully incorporated herein by this reference.

2. Paragraph 3.g of the Agreement shall be deleted in its entirety and replaced with the following:

   g. On or before the recordation of a final plat of the Subdivision, Ehrenberg shall, at his expense, construct sidewalk improvements adjacent to the Property in accordance with City standards.

3. Paragraph 4 shall be deleted in its entirety and replaced with the following:

4. ANNEXATION FEES. In consideration for the City providing essential governmental and utility services to the Property and to mitigate the impact on the City of annexation of the Property, Ehrenberg shall pay to the City a general annexation fee in the sum of Six Thousand Six Hundred Fifty-Nine Dollars ($6,659) (the “Annexation Fee”).

   a. The entire amount of the Annexation Fee shall be due within one hundred twenty (120) days of the execution of this Amendment.

   b. The obligation to pay the Annexation Fee shall create a lien on the Property, which shall be released upon payment by Ehrenberg.

   c. The Parties acknowledge and agree that the annexation fees described in this Paragraph 4 are fair and equitable and required by the City to equitably allocate the costs of providing city services to the Property.

5. Each of the persons executing this Amendment represents and warrants that he or she has the lawful authority and authorization to execute this Amendment, as well as all deeds, easements, liens and other documents required hereunder, for and on behalf of the entity executing this Amendment.

6. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment the day and year written herein.

AMENDMENT TO ANNEXATION AGREEMENT - 2

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DATED this ___ day of ___________ 2017.

CITY OF HAILEY

By: ________________
    ________, Council President

ATTEST:

Mary Cone, Hailey City Clerk

THOMAS A. EHRENBERG

STATE OF IDAHO )
    ) ss.
County of Blaine )

On this _____ day of __________, 2017, before me the undersigned Notary Public in and for said State, personally appeared ______________, known or identified to me to be the Council President of Hailey and the person whose name is subscribed to the within instrument, and acknowledges that s/he executed the same on behalf of the city of Hailey.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

_________________________________
Notary Public for Idaho
Residing at __________________________
My commission expires ____________________
ANNEXATION AGREEMENT
EHRENBERG SUBDIVISION

THIS ANNEXATION AGREEMENT ("Agreement") is dated this 26th day of February, 2007, by and between the CITY OF HAILEY, IDAHO, a municipal corporation (the "City") and THOMAS A. EHRENBERG, a married man dealing with his sole and separate property ("Ehrenberg", and together with the City, the "Parties").

RECITALS

A. The City is a municipal corporation possessing all powers granted to municipalities under the applicable provisions of the Idaho Code, including the power to annex property contiguous to its boundaries, the power to zone and enforce zoning within the boundaries of the property so annexed, and the power to contract.

B. Ehrenberg owns approximately one (1) acre of property in Blaine County, Idaho, contiguous to the boundaries of the City, the legal description of which is set forth in Exhibit "A" attached hereto (the "Property"). EHRENBERG has filed an application to annex the Property into the City pursuant to the provisions of the City’s Annexation Procedures Ordinance No. 889.

C. Concurrent with the execution of this Agreement, the City has adopted Ordinance No. 821 (the "Annexation Ordinance") to annex the Property into the City and to classify and zone the Property.

D. Ehrenberg intends to submit an application for approval of a subdivision of the Property pursuant to the City’s Subdivision Ordinance No. 821 following adoption and publication of the Annexation Ordinance.

E. The Parties agree the Property shall be developed in accordance with the terms and conditions of this Agreement and any additional conditions and requirements imposed by the Hailey Planning and Zoning Commission and Hailey City Council during the approval of the subdivision of the Property.

F. Ehrenberg intends to develop the Property generally as shown on the map attached hereto as Exhibit "B."

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises, agreements, terms and conditions set forth herein, the Parties covenant and agree as follows:

1. INCORPORATION OF RECITALS. The Recitals set forth above are an integral part of this Agreement and are fully incorporated herein by this reference.
2. ZONING. Upon annexation, the Property shall be classified and zoned as General Residential (GR) Zoning District and Flood Hazard (FH) Overlay Zoning District and in accordance with the Annexation Ordinance. The Parties acknowledge that no zoning of the Property can exist solely by virtue of this Agreement.

3. DEVELOPMENT OF PROPERTY. The Property shall generally be developed as shown on the map attached hereto as Exhibit “B” and in accordance with the conditions and requirements of the Hailey Subdivision and Zoning Ordinances. The following shall be included in any approved subdivision of the Property (the “Subdivision”).

a. Ehrenberg has executed a Quitclaim Deed granting to the City any and all interest in the real property directly north of the Property known as Bullion Street, a copy which is attached hereto as Exhibit “C” and the Quitclaim Deed shall be recorded at the time of the execution and recordation of this Agreement.

b. The Property may be subdivided into three (3) lots, with a total of five (5) dwelling units. In the event a subsequent subdivision of one or more of the three lots is requested or a building permit is requested resulting in more than five (5) dwelling units on the Property, the applicant shall be required to pay further annexation fees for the additional lots or dwelling units in an amount deemed appropriate by the City in its sole and absolute discretion, before a subsequent subdivision is granted or an additional building permit is issued.

c. The driveways proposed within the Subdivision shall be constructed to City standards, owned and maintained by the Ehrenberg and shall be platted with appropriate utility easements. Ehrenberg shall, at his expense, maintain the snow storage areas not located on land dedicated to the City, the driveways, drainage and the parking areas, all of which are generally depicted on Exhibit “B” in a neat, attractive and safe manner. The parties acknowledge that a homeowner’s association may be created that could assume this obligation.

d. A final plat of the Subdivision shall depict the one hundred foot (100’) riparian setback from the Big Wood River, as shown on Exhibit “B.” The final plat of the Subdivision shall contain a note that within the one hundred foot (100’) setback there shall be no manipulation of any natural plant materials, living or dead, except for the removal of hazards and there shall be no storage of any kind, parking or placement of any permanent, semi-permanent or non-permanent structures.

e. A final plat of the Subdivision shall contain building envelopes providing for a ten foot (10’) setback from the one hundred foot (100’) riparian setback from the Big Wood River, as shown on Exhibit “B.” The final plat of the Subdivision shall contain a note that no structure or storage shall be permitted within the ten foot (10’) setback.

f. A final plat of the Subdivision shall include a plat note providing that Parcel A...
is unbuildable, as depicted on Exhibit “B.”

g. On or before the recording of a final plat of the Subdivision, Ehrenberg shall, at his expense, construct sidewalk improvements to City standards within the Bullion Street right-of-way for a distance of not less than two hundred forty feet (240') and sidewalk improvements to City standards adjacent to the Property.

4. ANNEXATION FEES. In consideration for the City providing essential governmental and utility services to the Property and to mitigate the impact on the City of annexation and development of the Property, Ehrenberg shall pay to the City a general annexation fee in the sum of Sixty Eight Thousand One Hundred Sixty Seven Dollars ($68,167), subject to adjustment as provided below, in three installments as follows:

a. The sum of Twenty Two Thousand Seven Hundred Twenty Two and 33/100 Dollars ($22,722.33) plus the adjustment described in paragraph 4(b), below, shall be due upon the sale or conveyance of title to any of the three lots described in the proposed subdivision, or any part thereof.

b. The annexation fee installments to be paid pursuant to paragraph 4(a), above, shall be subject to adjustment prior to the due date of each such installment payment (the “Adjustment Dates”) on the basis of the change in the Consumer Price Index for All Cities published by the United States Department of Labor (the “Index”) which is published for the month the Annexation Ordinance is effective (the “Beginning Index”). If the Index published nearest the Adjustment Date (the “Adjusted Index”) has changed from the Beginning Index, the annexation fee installment payment then due shall be determined by multiplying the installment amount listed above by a fraction, the numerator of which is the Adjustment Index and the denominator of which is the Beginning Index.

c. The obligation to pay the installments of annexation fees shall create a lien on the lots which shall be released in accordance with Paragraph 16 of this Agreement. The Parties acknowledge and agree that the annexation fees described in this Paragraph 4 are fair and equitable and that the annexation fees have been agreed upon as consideration for the City providing essential governmental and utility services to the Property and to mitigate the impact on the City of annexation and development of the Property. Ehrenberg agrees for himself and his successors, heirs and assigns, that Ehrenberg or any of his successors, heirs or assigns, shall not be entitled to any credit for any obligation for an impact or capital facilities fee, hook up fee, building permit fee, development impact fee created in accordance with Idaho Code §§67-8201 et seq., as amended, or similar fee associated with the development of the Property, by virtue of the payment of annexation fees described in this Paragraph 4.

5. TREES. The existing trees depicted on Exhibit “B” shall be preserved to the greatest extent possible, but in the event the trees must be removed, the trees shall be relocated in good health and/or replaced with riparian trees, with no net loss of trees on the Property. The trees

ANNEXATION AGREEMENT/3
shall be maintained in a healthy condition.

6. ENVIRONMENTAL COMPLIANCE. Ehrenberg shall comply with the following recommendations of Environmental Assessment and Compliance Services:

a. Prior to demolition of buildings on the Property, an asbestos and lead inspection shall be conducted. All identified hazardous debris shall be removed in compliance with applicable federal, state and local laws and regulations. All potentially hazardous materials such as petroleum, cleaning/maintenance products and fluorescent light ballasts shall first be removed from any demolished building.

b. If during demolition of buildings on the Property, any strange odors, staining or other evidence of hazardous material or petroleum release is identified, sampling shall be conducted. If transic (asbestos containing) piping is discovered on the property (most likely near the north end of the Property), removal of the piping shall cease until the asbestos content is verified and removed in accordance with applicable federal, state and local laws and regulations.

c. The concrete manhole structure at the southwest end of the Property shall be properly closed to prevent potential future contamination and potential physical dangers, in accordance with applicable regulation of the Idaho Department of Water Resources.

7. EFFECTIVE UPON ANNEXATION. This Agreement shall become effective only upon, and subject to, the Council's enactment of an Ordinance annexing the Property.

8. POLICE POWERS. Except as otherwise expressly provided herein, nothing contained herein is intended to limit the police powers of the City or its discretion in review of subsequent applications regarding development of the Property. This Agreement shall not be construed to modify or waive any law, ordinance, rule, or regulation not expressly provided for herein, including, without limitation, applicable building codes, fire codes, Hailey's Zoning Ordinance and Hailey's Subdivision Ordinance for the Property.

9. AMENDMENT. This Agreement may be revised, amended, or canceled in whole or in part, only by means of a written instrument executed by both parties hereto and as evidenced by amended plats and development plans.

10. REMEDIES. In the event the Property is not developed in accordance with this Agreement, or if Ehrenberg or its successors and assigns, if any, materially breaches, defaults or fails to perform any material obligation under this Agreement and does not cure such breach, default or failure within thirty (30) days after written notice from City of the breach, default or failure, or in the case of a breach which is incapable of being cured within a thirty (30) day time period, Ehrenberg fails within thirty (30) days after written notice from City to commence to cure the same and thereafter to prosecute the cure of such breach with due diligence and continuity, a) the City has the right to de-annex the Property, and/or b) the proposed subdivision application may be denied.

ANNEXATION AGREEMENT/4

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Subject to the conditions set forth herein, Ehrenberg hereby grants to the City its irrevocable consent to the de-annexation of the Property. In the event of a breach of this Agreement, in addition to all other remedies of law or in equity, this Agreement shall be enforceable by specific performance by either party hereto. All remedies shall be cumulative.

11. ATTORNEY’S FEES. If a suit, action, or other proceeding arising out of or related to this Agreement is instituted by any party to this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees, expert witness fees, and costs (i) incurred in any settlement negotiations, (ii) incurred in preparing for, prosecuting or defending any suit, action, or other proceeding, and (iii) incurred in preparing for, prosecuting or defending any appeal of any suit, action, or other proceeding. For the purpose of this Section, “attorney fees” shall mean and include (i) attorney fees and (ii) paralegal fees. This section shall survive and remain enforceable notwithstanding any rescission of this Agreement or a determination by a court of competent jurisdiction that all or any portion of the remainder of this Agreement is void, illegal, or against public policy.

12. NOTICES. All notices and communications under this Agreement shall be in writing and shall be (i) delivered in person or (ii) mailed, postage prepaid, either by registered or certified mail, return receipt requested, or by overnight express carrier, addressed in each case to the party’s address set forth in the introductory paragraph of this Agreement, or (iii) sent by facsimile with the original to follow by mail in the manner described above. It is provided, however, that any party may change its respective address for purposes of receipt of any such communication by giving ten (10) days prior written notice of such change to the other party hereto in the manner provided above. All notices sent pursuant to the terms of this paragraph shall be deemed received (i) if sent by overnight, express carrier, on the next business day immediately following the day sent, (ii) if sent by registered or certified mail, on the third business day following the day sent or (iii) if sent by facsimile on the date so sent.

13. RELIANCE BY PARTIES. This Agreement is intended by Ehrenberg to be considered by the City as part of Ehrenberg’s request for annexation of the Property and application for subsequent subdivision approval, and is contingent upon annexation. Ehrenberg acknowledges and intends the City to consider and rely upon this Agreement in its review and consideration of the annexation request and subsequent subdivision application.

14. RELATIONSHIP OF PARTIES. It is understood that the contractual relationship between the City and Ehrenberg is such that neither party is the agent, partner, or joint venturer of the other party.

15. SUCCESSORS AND ASSIGNS; COVENANT RUNNING WITH LAND. This Agreement shall inure to the benefit of the City and Ehrenberg and their respective heirs, successors and assigns. This Agreement, including all covenants, terms, and conditions set forth herein, shall be and is hereby declared a covenant running with the land with regard to the Property or any portion thereof, and is binding on both parties to this Agreement as well as their respective heirs, successors

ANNEXATION AGREEMENT/5
and assigns.

16. RECORDATION AND RELEASE. This Agreement shall be recorded with the Blaine County Recorder. Where the conditions of the payment of the annexation fees described in Paragraph 4 of this Agreement have been fully performed to the City’s satisfaction, the City shall execute and deliver from time to time upon request partial releases in the form attached hereto as Exhibit “D” to release the lien of this Agreement from portions of the Property being conveyed to third party purchasers. With each request for a partial release for a payment under paragraph 4 of this Agreement, Ehrenberg shall furnish the City with a list of the lots sold, and if requested by the City, copies of recorded deeds showing the lots conveyed and dates of conveyances of the lots. The cost of recording each partial release shall be paid by Ehrenberg.

17. NO WAIVER. In the event that the City or Ehrenberg, or its successors and assigns, do not strictly comply with any of the obligations and duties set forth herein, thereby causing a default under this Agreement, any forbearance of any kind that may be granted or allowed by Ehrenberg, the City, or their successors and assigns, to the other party under this Agreement shall not in any manner be deemed or construed as waiving or surrendering any of the conditions or covenants of this Agreement with regard to any subsequent default or breach.

18. PARTIAL INVALIDITY. In the event that any provision of this Agreement is deemed to be invalid by reason of the operation of any law, or by reason of the interpretation placed thereon by any court or other governmental body, this Agreement shall be construed as not containing such provision and the invalidity of such provision shall not affect the validity of any other provision hereof, and any and all other provisions hereof which otherwise are lawful and valid shall remain in full force and effect.

19. ENTIRE AGREEMENT. This Agreement sets forth the entire understanding of the parties hereto, and shall not be changed or terminated orally. Any other agreements between the parties, express or implied, are hereby cancelled and of no further force nor effect. It is understood and agreed by the parties hereto that there are no verbal or written promises, agreements, stipulations or other representations of any kind or character, express or implied, other than as set forth in writing in this Agreement.

20. EXHIBITS. All exhibits referred to herein are incorporated in this Agreement by reference, whether or not actually attached.

21. AUTHORITY. Each of the persons executing this Agreement represents and warrants that he has the lawful authority and authorization to execute this Agreement, as well as all deeds, easements, liens and other documents required hereunder, for and on behalf of the entity executing this Agreement.

22. NO THIRD PARTY RIGHTS. This Agreement shall be for the sole benefit of the Parties and/or their successors and assigns, and no covenants or agreements herein shall be for the
benefit of or create any rights in favor of any third parties.

23. GOVERNING LAW. The validity, meaning and effect of this Agreement shall be determined in accordance with the laws of the State of Idaho applicable to agreements made and performed in that state.

24. TIME OF ESSENCE. Time is of the Essence in this Agreement.

25. NECESSARY ACTS. Each party agrees to perform any further acts and execute any documents that may be reasonably necessary to effect the purpose of this Agreement.

26. CAPTIONS TO PARAGRAPHS. The captions to the paragraphs of this Agreement are for convenience only and shall not be deemed to enlarge, diminish, explain or in any manner affect the meaning of such paragraphs.

27. COUNTERPARTS. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all the parties hereto even though all the parties are not signatories to the original or the same counterpart.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year written herein.

DATED this 26th day of February, 2007.

CITY OF HAILEY

[Signature]
Susan McBryant, Mayor

[Signature]
Heather Dawson
Hailey City Clerk

EHRENBERG

[Signature]
Thomas A. Ehrenberg

ANNEXATION AGREEMENT/7
STATE OF IDAHO  
)  
County of Blaine  
) ss.

February 24th, 2007, before me the undersigned Notary Public in and for said State, personally appeared SUSAN McBRYANT, known or identified to me to be the Mayor of Hailey and the person whose name is subscribed to the within instrument, and acknowledged that he executed the same on behalf of the City of Hailey.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year in this certificate first above written.

[Signature]

Notary Public for Idaho
Residing at:
Comm. Expires:

STATE OF WASHINGTON  
)  
County of Spokane
)

December 20th, 2007, before me the undersigned Notary Public in and for said State, personally appeared THOMAS A. EHRENBERG, known or identified to me to be the person who executed the within and foregoing document and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year in this certificate first above written.

[Signature]

Notary Public for Washington
Residing at:
Comm. Expires:

ANNEXATION AGREEMENT/
Ehrman Legal Description

TOWNSHIP 2 NORTH, RANGE 18 EAST, BOISE MERIDIAN, BLAINE COUNTY, IDAHO.

SECTION 9: ALL THAT PORTION OF THE E1/2 SW1/4 MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHERLY BOUNDARY OF BULLION STREET AND CITY OF HAILEY'S WESTERLY BOUNDARY, THE TRUE POINT OF BEGINNING:

THENCE SOUTH 60°50' WEST, 101.60 FEET;
THENCE SOUTH 21°40' WEST, 116.60 FEET;
THENCE SOUTH 34°20' EAST, 152.30 FEET;
THENCE SOUTH 81°30' EAST, 54.50 FEET;
THENCE NORTH 59°34' EAST, 56.50 FEET;
THENCE NORTH 29°10' WEST, 60.00 FEET;
THENCE NORTH 60°50' EAST, 91.70 FEET;
THENCE NORTH 28°05' WEST, 200.00 FEET;
THENCE SOUTH 60°50' WEST, 19.00 FEET TO THE TRUE POINT OF BEGINNING.

EXHIBIT "A"
QUITCLAIM DEED

FOR VALUE RECEIVED, ANTHONY EHNBERG, does hereby convey, release, remise and forever quitclaim unto CITY OF HAILEY, 115 S. Main St., Ste. H, Hailey, Idaho 83333, the following described premises situated in the County of Blaine, State of Idaho, as more particularly described in Exhibit "A" attached hereto, together with its appurtenances.

DATED this 16th day of November, 2006.

[Signature]

Anthony Ehrenberg
Thomas A Ehrenberg
Washington

STATE OF IDAHO
County of Blaine

On this 16th day of November, 2006, before me, a Notary Public in and for said State, personally appeared Anthony Ehrenberg, known to me to be the person who executed the within and foregoing document and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

[Signature]

Notary Public for Washington
Residing at: Spokane, WA
My commission expires: 11-10-09

QUITCLAIM DEED/1
EXHIBIT "C"
PARTIAL LIEN RELEASE

The City of Hailey hereby acknowledges that the (first, second or last) installment of fees for annexation, required to be paid under paragraph 4(a) of the Annexation Agreement Ehrenberg Subdivision ("Agreement") dated ________, 2007, recorded as Instrument No. ________, records of the County Recorder, Blaine County, Idaho, has been paid in full. In accordance with the Agreement, the City of Hailey hereby releases any and all liens for annexation fees arising under or by virtue of the Agreement against the following lot:

________________________ of the Ehrenberg Subdivision Plat, Hailey, Blaine County, Idaho as shown on the official plat thereof, recorded ________, 2006, as Instrument No. ________, records of the County Recorder, Blaine County, Idaho.

DATED this ___ day of ____________

CITY OF HAILEY

__________________________ Mayor

ATTEST:

________________________, City Clerk

EXHIBIT "D"

PARTIAL LIEN RELEASE
State of Idaho  

County of Blaine  

On this ______ day of __________, before me, a Notary Public in and for said State, personally appeared _______________, known or identified to me to be the Mayor of the City of Hailey, who executed the foregoing instrument, and acknowledged to me that she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Notary Public for Idaho  
Residing at: ________________________
My commission expires: ____________

PARTIAL LIEN RELEASE
Return to Agenda
AGENDA ITEM SUMMARY


SUBJECT:
Discussion of City of Ketchum and Ketchum Fire District’s Notice of Withdrawal from Blaine County Communications dispatch contract.

AUTHORITY: ☐ ID Code ___________ ☐ IAR ___________ ☐ City Ordinance/Code ___________ (IFAPPLCABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
The City of Hailey received notice from City of Ketchum and Ketchum Fire District of their intent to utilize their option to withdraw from the Blaine County Communications Contract for dispatch services.

Their notice does not constitute a final decision on their part. It was given timely according to the terms of the agreement.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item #: ____________________________ YTD Line Item Balance $ ___________
Estimated Hours Spent to Date: ________________ Estimated Completion Date: ________________
Staff Contact: ________________________________ Phone #: ________________
Comments: ________________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)
X City Administrator ☐ Library ☐ Benefits Committee
X City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐
☐ Engineer ☐ Public Works, Parks ☐
☐ Fire Dept. ☐ P & Z Commission

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Discussion of City of Ketchum and Ketchum Fire District’s Notice of Withdrawal from Blaine County Communications dispatch contract.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ______________ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date ________________________________

City Clerk ________________________________

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record Copies (all info.):
Instrument # ________________________________
*Additional/Exceptional Originals to: Copies (AIS only)
May 31, 2017

Mayor Fritz Haemmerle
115 Main Street South, Suite H
Hailey, ID 83333

Dear Fritz,

The City of Ketchum is considering shifting emergency communications and dispatch from Blaine County Emergency Communications Center to another regional dispatch center. Under Paragraph 5 of the Contract for Services dated June 5, 2013 (the Contract), the City of Ketchum must give all parties notice of our intent to terminate participation in the Agreement by June 1, 2017. This letter serves as official notice of the City of Ketchum’s intent to terminate under the terms of the Contract.

Ketchum has not made a final decision on this matter, and is exploring all options. Accordingly, we welcome input and participation by other agencies. Nevertheless, in order to preserve our options, notice of termination is hereby provided to all Parties according to Paragraph 5 of the Contract.

A final decision will be made in the next few months. Please do not hesitate to contact me for more information.

Sincerely,

Nina Jonas
Mayor

Cc: Heather Dawson, City Administrator
May 31, 2017

City of Hailey
Mayor Fritz Haemmerle
115 Main Street South, Suite H
Hailey, ID 83333

Dear Fritz,

The Ketchum Rural Fire District is considering shifting emergency communications and dispatch from Blaine County Emergency Communications Center to another regional dispatch center. Under Paragraph 5 of the Contract for Services dated June 5, 2013 (the Contract), the Ketchum Rural Fire District must give all parties notice of our intent to terminate participation in the Agreement by June 1, 2017. This letter serves as official notice of the Ketchum Rural Fire District's intent to terminate under the terms of the Contract.

The Ketchum Rural Fire District has not made a final decision on this matter, and is exploring all options. Accordingly, we welcome input and participation by other agencies. Nevertheless, in order to preserve our options, notice of termination is hereby provided to all Parties according to Paragraph 5 of the Contract.

A final decision will be made in the next few months. Please do not hesitate to contact us for more information.

Sincerely,

Jed Gray
Chairman

Cc: Heather Dawson
CONTRACT FOR SERVICES

This Contract for Services ("Agreement") is made this 5th day of June, 2013, by and between BLAINE COUNTY, a political subdivision of the State of Idaho ("Blaine County"), CITY OF BELLEVUE, a chartered city ("Bellevue"), CITY OF HALEY, a municipal corporation ("Hailey"), CITY OF KETCHUM, a municipal corporation ("Ketchum"), CITY OF SUN VALLEY, a municipal corporation ("Sun Valley"), CAREY RURAL FIRE PROTECTION DISTRICT ("Carey Rural") KETCHUM RURAL FIRE PROTECTION DISTRICT, an Idaho rural fire protection district ("Ketchum Rural") and WOOD RIVER RURAL FIRE PROTECTION DISTRICT, an Idaho rural fire protection district ("Wood River Rural") (collectively referred to as "Parties" and individually referred to as "Party"). Bellevue, Hailey, Ketchum, Sun Valley, Carey Rural, Ketchum Rural and Wood River Rural are collectively referred to as "Users."

RECITALS

A. The Parties are political subdivisions of the State of Idaho.

B. Pursuant to Idaho Code §§ 67-2332, 50-301, 31-828 and 31-1417, the Parties have the authority to enter into this Agreement.

C. In 2002, the Blaine County Board of County Commissioners adopted Ordinance No. 2002-03 authorizing an election to determine whether Blaine County could collect a monthly $1.00/line fee under the Emergency Communications Act, Idaho Code §§ 31-4801 et seq. As authorized by the Emergency Communications Act, Blaine County voters approved the $1.00/line fee in 2002 to fund a consolidated emergency communications system.

D. As provided in Ordinance No. 2002-03 and as provided by law, the Blaine County Board of County Commissioners is the governing board of the consolidated emergency communications system, known as the Blaine County Emergency Communications Center ("BCECC").

E. The BCECC and the services it provides are funded by the $1.00/line fee ("911 fees"), grants and the Parties. By law, 911 fees and grants can only be used to fund equipment and other statutorily specified purposes, and the remaining portion of the BCECC budget is paid for by the Parties.

F. The Parties have negotiated an agreement which will maintain the participation of all the Parties in the BCECC.

G. Subject to the terms and conditions of this Agreement, the Parties wish to enter into this Agreement.

---END---
AGREEMENT

NOW, THEREFORE, based good and valuable consideration, the receipt of which is hereby acknowledged, and upon the foregoing recitals which are incorporated in this Agreement below as though set forth in full, the parties agree, as follows:

1. Services. Blaine County shall provide BCECC services to the Users, consisting of 24 hour per day staffing by qualified communications personnel for the purpose of answering calls requesting fire, law enforcement, and medical services, emergency and routine radio communications with law enforcement and fire agencies, communications between Users and other dispatch related resources and support relating to the functions of the User. The Parties acknowledge and agree that, in managing the BCECC, to the extent possible, Blaine County intends on maintaining a staffing level of at least two (2) dispatchers working at all times during the term of this Agreement.

2. Personnel. Personnel providing BCECC services shall be Blaine County employees, and Blaine County shall be responsible for hiring, training, and disciplining its employees. The Parties agree that the management and discipline of personnel providing BCECC services is Blaine County’s responsibility, and that any User shall not have any responsibility in this regard.

3. Staffing and Equipment. For the purpose of providing the services set forth in this Agreement, Blaine County shall furnish and supply labor, supervision, equipment and supplies necessary to maintain the agreed-upon level of BCECC service. The parties agree that from time to time, labor shortages may arise, in which case Blaine County will use its best efforts to maintain the necessary staff and equipment to meet its obligations under this Agreement.

4. Consideration. Each User agrees to pay Blaine County for the BCECC services outlined in this Agreement for fiscal year 2013-14 the amount outlined for the User on attached Exhibit “A.” Each User’s payment may be paid on the first day of the fiscal year, or in quarterly payments, with each quarterly payment due on or before the 25th day of October, January, April and July of any fiscal year. In the event this Agreement is renewed as set forth in Paragraph 5, below, the percentage increase for the following fiscal year(s) shall be equal for each User, and shall not increase in excess of three percent (3%) over the price paid by each User for the prior fiscal year. The percentage increase in price paid by each User shall not exceed the percentage increase in the portion of that BCECC budget that is not funded by grants and 911 fees. In order to maintain or enhance BCECC services, any User may elect voluntarily to contribute in excess of the three percent (3%) limitation.

5. Term. The term of this Agreement shall be one (1) year, commencing October 1, 2013, and expiring September 30, 2014 (“Original Term”), and shall automatically renew for successive one (1) year periods (“Renewal Term”) thereafter, unless one or more Parties notify the remaining Parties of their intent to terminate on or before June 1 immediately preceding the expiration of the Original Term or Renewal Term, as the case may be.
6. **Capital Costs.** For purposes of this Agreement, Blaine County shall be solely responsible for all capital expenses required for BCECC services. In order to maintain or enhance BCECC services, any User may elect voluntarily to contribute to capital expenses sought by Blaine County.

7. **Unexpended Funds.** In the event there are unexpended funds in the portion of the BCECC budget that is not funded with grants and 911 fees and paid or to be paid by Blaine County and the Users at the conclusion of any fiscal year while this Agreement is in effect, Blaine County shall deposit all such unexpended funds into a dedicated BCECC operational and capital fund account, the proceeds of which may only be used by the County to offset the cost of future operational or capital costs required by Sections 1 or 6 of this Agreement.

8. **Technical Advisory Committee (TAC).** The Parties agree to participate in the existing Technical Advisory Committee ("TAC"). Participation in the TAC shall include but not be limited to designating a representative to attend TAC meetings who possesses technical knowledge of the BCECC, attending TAC meetings, reviewing and discussing and deliberating on issues and recommendations concerning the BCECC, and regular reporting to each Parties' respective governing board. TAC shall provide technical advice to Blaine County for operations and capital purchases needed for the BCECC. The TAC shall recommend short and long-term plans for the acquisition of capital equipment needed to operate the BCECC in an efficient, safe and reliable manner. Minutes shall be taken of each TAC meeting and shall be distributed to each designated representative in a timely manner.

9. **Miscellaneous Provisions.**

   a) **Final Agreement.** This Agreement represents the final agreement between the parties and merges and supersedes all prior negotiations, whether written or oral, with respect thereto.

   b) **Modification.** This Agreement cannot be modified, changed, discharged, or terminated, except by writing signed by the Parties.

   c) **Time is of the Essence.** Time and timely performance is of the essence of this Agreement.

   d) **Applicable Law.** This Agreement shall be construed and enforced under the laws of the State of Idaho.

   e) **Presumption.** This Agreement or any section thereof shall not be construed against any party due to the fact that said Agreement or any section thereof was drafted by either party.

   f) **Further Action.** The parties hereto shall execute and deliver all documents, provide all information and take or forbear from all such action as may be necessary or appropriate to achieve the purposes of this Agreement.

---
g) Authority. Each signatory has full authority and consent to sign this Agreement.

h) Severability. The invalidity or illegality of any provision shall not affect the remainder of this Agreement.

i) Countersignature. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all the parties hereto even though all the parties are not signatories to the original or the same counterpart.

IN WITNESS WHEREOF, the parties, having been duly authorized, have hereunto caused this Contract for Services to be executed, on the day and year first above written, the same being done after public hearing, notice and statutory requirements having been fulfilled.

BLAINE COUNTY:

BLAINE COUNTY BOARD OF COUNTY COMMISSIONERS

By:

[Signature]

Lawrence Schoen, its Chairman

By:

[Signature]

Angenie McCleary, Commissioner

By:

[Signature]

Jacob Greenberg, Commissioner

ATTEST:

By: [Signature]

Jolynn Drage, Clerk

HAILEY:

CITY OF HAILEY, an Idaho municipal corporation

ATTEST:

By:

[Signature]

Mary Cone, City Clerk

By:

[Signature]

Fritz X. Haenmerle, Mayor
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Return to Agenda
AGENDA ITEM SUMMARY

DATE: 03/06/2017 DEPARTMENT: Admin/Legislative DEPT. HEAD SIGNATURE: ___HD___

SUBJECT:
Local Option Tax for Air. With Ordinance 1212

AUTHORITY: ☐ ID Code ☐ IAR ☐ City Ordinance/Code (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

At the February 27, 2017 City Council meeting, Resolution 2017-018 was adopted, which calls a May 16, 2017 election, with the notice of election and ballot language that asks voters to extend the LOT for another five years, with a new 5-year term beginning on January 1, 2019.

The attached Ordinance 1212 is what voters will be voting for or against. Council should adopt this ordinance, and read the first reading. The third and final reading should not be read until after the election, as voters also need to adopt the ordinance before it can be published.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # ______ YTD Line Item Balance $ ______
Estimated Hours Spent to Date: ______ Estimated Completion Date: ______
Staff Contact: ______ Phone #: ______
Comments:
The City of Hattie collects the cost of administering the tax before forwarding the funds of approximately $85,000 per year to the Air Service Board for distribution to Fly Sun Valley and the SV Marketing Alliance.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

— City Attorney — Finance — Licensing — Administrator
— Library — Community Development — P&Z Commission — Building
— Police — Fire Department — Engineer — W/WW
— Streets — Parks — Public Works — Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve (amend) (deny) Ordinance No. 1212, which if adopted by voters would amend the term of the 1% LOT for air service for an additional five (5) years, beginning January 1, 2019, and to read the first reading of the ordinance by title only.

ACTION OF THE CITY COUNCIL:

Date 3/15-2nd Reading
City Clerk 3/15-2nd Reading
Mayor 3/15-2nd Reading

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record Copies (all info.):
Instrument # 3/15-3rd Reading
*Additional/Exceptional Originals to: Copies (AIS only)

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HAILEY ORDINANCE NO. 1212

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING SECTION 5.32.040 OF THE HAILEY MUNICIPAL CODE TO EXTEND THE ADDITIONAL ONE PERCENT (1%) TAX ON RENTAL VEHICLES AND HOTEL-MOTEL OCCUPANCY FOR FIVE (5) YEARS BEGINNING JANUARY 1, 2019; AMENDING SUBSECTION 5.32.050(B) OF THE HAILEY MUNICIPAL CODE TO SPECIFY THE ORDINANCE AUTHORIZING THE ADDITIONAL ONE PERCENT (1%) TAX ON RENTAL VEHICLES AND HOTEL-MOTEL OCCUPANCY; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Hailey is authorized to collect local-option nonproperty taxes pursuant to Idaho Code § 50-1044 and Chapter 5.32 of the Hailey Municipal Code;

WHEREAS, on November 5, 2013, the voters of the City of Hailey approved of the adoption of Hailey Ordinance No. 1133 with an affirmative vote by 66.1% of the voters, and the Hailey City Council amended Hailey Municipal Code Sections 5.32.030, 5.32.040 and 5.32.050;

WHEREAS, the voter approved and adopted Hailey Municipal Code Section 5.32.040 established the term of the increased local-option nonproperty tax for a period of five (5) years for the purpose of promoting commercial air service into the Friedman Memorial Airport. That five (5) year period began on January 1, 2014 and will end December 31, 2018; and

WHEREAS, the City of Hailey has determined it in the best interest of the public to amend Hailey Municipal Code Sections 5.32.040 and 5.32.050 to extend the term of the increased local option non-property tax for another five (5) years beyond that approved through Ordinance No. 1133 and Hailey Municipal Code Section 5.32.040, provided the voters approve of the extension of the local-option nonproperty tax for another five (5) years.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HAILEY, IDAHO:

Section 1. Section 5.32.040 of the Hailey Municipal Code is amended by the deletion of the stricken language and by the addition of the underlined language, as follows:

5.32.040 Duration of Taxes. Except as otherwise provided herein, the nonproperty taxes authorized and collected under this chapter are hereby imposed for a duration of twenty (20) years from the effective date hereof. The one percent (1%) local-option tax increase authorized by ordinance No. 1133 Hailey Ordinance No. 1212 for the nonproperty taxes collected for Rental Vehicle and Hotel-Motel Occupancy Taxes is hereby imposed for a duration of five (5) years after January 1, 2013 January 1, 2019.

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Section 2. Subsection 5.32.050(B) of the Hailey Municipal Code is amended by the deletion of the stricken language and by the addition of the underlined language, as follows:

B. The nonproperty tax revenue derived from and collected under this chapter for the one percent (1%) increase for the non-property taxes collected for Rental Vehicle and Hotel-Motel Occupancy Taxes authorized by ordinance 1132 Hailey Ordinance No. 1212 shall be used for the following purposes:

(A) maintaining and increasing commercial air service to Friedman Memorial Airport through the use of Minimum Revenue Guarantees or other inducements to providers;

(B) promoting and marketing the existing service and any future service to increase passengers;

(C) for all ancillary costs which are associated with the ongoing effort to maintain and increase commercial air service, including reasonable program management costs and busing due to flight diversion(s); and

(D) direct costs to collect and enforce the tax, including administrative and legal fees.

Section 3. If any section, paragraph, sentence or provision hereof or the application thereof to any particular circumstances shall ever be held invalid or unenforceable, such holding shall not affect the remainder hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 5. This Ordinance shall be in full force and effect on January 1, 2019, after voter approval, passage by the City Council and Mayor, and publication according to law.

ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR
this 5th day of June, 2017.

Fritz X. Haemmerle, Mayor
City of Hailey

ATTEST:

Mary Cone, Hailey City Clerk

Publish: Idaho Mountain Express June 7, 2017

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Return to Agenda
AGENDA ITEM SUMMARY

DATE: 4/17/17    DEPARTMENT: Public Works    DEPT. HEAD SIGNATURE: MM/CB

SUBJECT: Motion to approve Ordinance No. 12-17, amending various sections of Title 13, Public Services, Chapters 13.02 and 13.04 of the Hailey Municipal Code.

AUTHORITY: □ ID Code ______  □ IAR ________  □ City Ordinance/Code ________
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
At the March 27th Council meeting staff briefly presented the following ordinance changes under New Business. Following no concerns expressed from the Council on the 27th, staff has formatted a proposed ordinance changing a few items to more accurately reflect how we are currently enforcing various water connection scenarios. The following summarizes the changes:

1. Change the definition of a water main to be consistent with DEQ's definition, which includes lines that supply water to a fire hydrant.
2. Clarify that private fire suppression lines installed within buildings are the property owner's responsibility from the valve at the water main to the property and beyond.
3. Backflow testing shall be completed no later than the date of installation or the prior year's testing date, instead of the previously stated August 1st of each year.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve Ordinance No. 12-17 amending various sections of Title 13, Public Services, Chapters 13.02 and 13.04 of the Hailey Municipal Code, conduct a first reading and read by title only.

ACTION OF THE CITY COUNCIL:

Date: 4/17 - 1st Reading of Ord. No. 12-17 by title only
City Clerk: 4/15 - 2nd Reading

FOLLOW-UP:
*Ord./Res./Agrmt. /Order Originals: Record *Additional/Exceptional Originals to:

6/15 - 3rd Reading
HAILEY ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HAILEY AMENDING CHAPTERS 13.02 AND 13.04 OF THE HAILEY MUNICIPAL CODE, BY AMENDING SECTION 13.02.010(B) TO AMEND THE DEFINITION OF WATER MAIN; AMENDING SECTION 13.04.040(L) TO CLARIFY THAT THE OWNER OF THE PRIVATE FIRE SERVICE IS RESPONSIBLE FOR MAINTENANCE AND REPAIRS; AMENDING SECTION 13.04.060(G) TO AMEND THE BACKFLOW TESTING DATE; BY PROVIDING FOR A REPEALER CLAUSE; BY PROVIDING FOR A SEVERABILITY CLAUSE AND BY PROVIDING AN EFFECTIVE DATE AFTER PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and the City Council of the City of Hailey wish to amend the Hailey Municipal Code to ensure the safety of the City of Hailey water system; and

WHEREAS, the Mayor and City Council find that the amendments to the Chapter will further the public health, safety and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Section 13.02.010(B), General Definitions, of the Hailey Municipal Code is hereby amended by the addition of the underlined language in the definition of Water Main, as follows:

WATER MAIN: Any pipeline owned by the city for the purpose of transportation and/or distribution of water to serve more than one private water service line or user or conveys water to a fire hydrant.

Section 2. Section 13.04.040(L), Water Service Lines and Water Service Connections, of the Hailey Municipal Code is hereby amended by the addition of the underlined and deletion of the stricken language, as follows:

L. The installation of a private fire service connection shall comply in all respects to the requirements for a municipal water service line plumbing, building and fire codes. The owner or his agent will be required to pay all costs for connection and extension of the private fire service connection from the water main. The owner is fully responsible for the cost of the maintenance and repairs of the Private Fire Service Connection from the valve at the Water Main, extending to the property line, and on the owner's property. The owner shall also provide an easement to the city for access to any meter installed within private property for operation and maintenance purposes. The City is only responsible for the water meter and no other part of the fire system or the private domestic water system. Failure to provide an easement shall constitute grounds to disconnect water service to a property.
Section 3. Section 13.04.060(G), Cross Connections, of the Hailey Municipal Code is hereby amended by the addition of the underlined and deletion of the stricken language, as follows:

G. Annual Testing Required: Backflow prevention devices required by this chapter shall be installed under a permit issued by the city, tested upon installation by the installer and shall not be used until the same is tested by the installer and reported to the city, and inspected and approved by qualified city personnel. There shall be no charge for the permit and inspection by the city prior to approval of the installation. Thereafter, the owner shall have such backflow prevention device tested by a certified backflow prevention tester annually. Such testing, together with all maintenance and repair of such device, shall be at the owner's expense and shall be completed by no later than August 1 of each year one year from the prior year's testing date. All backflow prevention devices shall be tested by a certified backflow prevention device tester at the owner's expense. Whenever a device does not pass an annual test or is found to be defective, the devices shall, at the owner's expense, be repaired, replaced, or isolated within ten (10) business days. Failure of the owner to comply with the rules for installation, maintenance, repair, replacement, isolation, testing or inspection of backflow prevention devices required by this section shall be grounds for the termination of water service to the premises.

Section 4. All Ordinances or Resolutions or parts thereof in conflict herewith are hereby repealed and rescinded.

Section 5. If any section, paragraph, sentence or provision hereof or the application thereof to any particular circumstances shall ever be held invalid or unenforceable, such holding shall not affect the remainder hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.

Section 6. This Ordinance shall be in full force and effect after its passage, approval and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL and approved by the Mayor this ____ day of April, 2017.

Fritz X. Haemmerle, Mayor
City of Hailey

ATTEST:

Mary Cone, City Clerk
Return to Agenda
C.L. "Butch" Otter  
Governor of Idaho

Janet Gallimore  
Executive Director  
State Historic Preservation Officer

Dear Joan:

Congratulations! You have been selected to receive a 2017 Esto Perpetua Award from the Idaho State Historical Society. This award honors individuals and organizations that have made significant contributions to the preservation of Idaho history through professional accomplishments, public service, volunteerism, or philanthropy. This is the highest award given in the state for those who work to safeguard Idaho's history. Since 1999, the State Historical Society has recognized the inspiring efforts of individuals and organizations from throughout the state. We are honored to be able to present this award to you this year for your years of work helping to preserve Idaho's cultural heritage. You are invited as our honored guest.

You were placed in nomination by Robert D. MacLeod and were selected for this special honor by the Board of Trustees of the Idaho State Historical Society.

We will present the awards during our Esto Perpetua awards ceremony on June 5, 2017, beginning at 5:30 p.m. The ceremony will be at the state's premier territorial site, the Old Idaho Penitentiary, 2245 Old Penitentiary Road, Boise.

As a recipient of the award two tickets for you and a guest will be held at the registration table the evening of the event; additional tickets may be purchased online at http://history.idaho.gov/esto-perpetua-awards or by calling (208) 334-2682, cost is $20. Please RSVP to Patricia Hoffman by May 19 to let us know if you will be able to attend the Este Perpetua awards ceremony. You may reach Patricia toll free at 1-877-653-4367, or 208-334-2682, or by email at patricia.hoffman@ishs.idaho.gov.

In addition, we will need a short one page biography and a digital photo of yourself for the program by May 19. You can email or mail the information to Patricia Hoffman.

I look forward to seeing you on June 5. In the meantime, if you have any questions or if we can provide additional information please don’t hesitate to contact Patricia Hoffman.

Again, congratulations!

Respectfully,

Janet L. Gallimore  
Executive Director, State Historic Preservation Officer
Return to Agenda
May 8, 2017

MAYOR FRITZ HAEMMERLE
CITY OF HAILEY
115 MAIN ST S SUITE H
HAILEY ID 83333

Dear Mayor Haemmerle:

I am pleased to inform you that the property

The Hailey Methodist Episcopal Church
200 2nd Ave. S.
Hailey, Blaine County, Idaho

was entered in the National Register of Historic Places on January 24, 2017.

This listing does not affect the owner’s property rights, but does recognize the property’s historic significance to the state and community.

Sincerely,

Tricia Canaday
Deputy State Historic Preservation Officer

TLC/Idaho Historical Society is an Equal Opportunity Employer.
Return to Agenda
Outdoor Library Space Proposal—"The Backyard Nook"

LeAnn Gelskey, Library Director

Stephanie Cook, Park Division Manager and City Arborist

May 4, 2017

Last year, there was discussion pertaining to the development of a seating/performance area on the west side of the building at the north end. The Chief of Police had safety and security issues so the idea was tabled. Now that HPD is not in this building, we would like to reconsider the development of the outdoor area.

The space would be partitioned off so that a clear area would be defined. Every effort will be made to use furniture/supplies, etc. that we already have to limit expenses. Items that will be used include:

- 3 benches and 1 picnic table not being used by the Parks department
- 4 large potted evergreen bushes that MAY be donated by Webb
- Outdoor chairs—ask for donations of gently used outdoor furniture
- Barrel flower pots

The space would not be filled in its entirety because we would like to offer programs and events in the space. A music ensemble will be playing in June and a summer STEM activity is also planned. There are many possibilities for fun activities.

There are many empty areas along Main Street where trees need to be replaced. The 3 crabapples that are intended to be used for the 'Backyard Nook' would match those near the Post Office. Once the need for this outdoor space has slowed, the trees will be planted in the empty spaces near the Post Office. The cost of these trees has already been budgeted.

Covered costs include:

- Flowers for the beds around the trees—already budgeted
- Planting soil
- Drip lines added for the plants—city willing to install as there are repairs that need to be made to existing lines ($100)
- 3 trees to help create the boundary of the outdoor space—already budgeted

Local artist, Tom Teitge, would like to donate a bronze topography map of our area to the project. He is willing to create a pedestal out of river rock for the bronze art piece to rest on. This would become a permanent structure within the 'Backyard Nook'. Because the piece is tactile, it would be an interactive piece that the community would enjoy and appreciate.

Project to be completed by Memorial Day Weekend 2017.
Return to Agenda
Call to Order

Public Comment for items not on the agenda

Consent Agenda

CA 1 Adoption of the Meeting Minutes of May 8, 2017

CA 2 Adoption of the Meeting Minutes of May 16, 2017

CA 3 Adoption of the Findings of Fact, Conclusions of Law and Decision for an Review Application for a Design Review Application for a Marriott Hotels Fairfield Inn and Suites, represented by Errin Bliss of Bliss Architecture, for a new 3-story 41,836 square foot hotel consisting of 75 rooms, indoor pool, fitness room and breakfast dining room located at 711 North Main Street (Lots 1, Sutton Subdivision and Lot 1A and 2A, Bow & Arrow Subdivision) in the Business (B) Zoning District.

CA 4 Adoption of the Findings of Fact, Conclusions of Law and Decision for an Review Application for a Design Review by Greg Bloomfield of Capstone Development, LLC, for a new single-family residence, to be located at 210 West Croy (Lot 3A, Block 4, Hailey Townsite), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. This project was previously approved by the Commission on June 11, 2014.

Public Hearings

PH 1 Consideration of a Zone Change Application by L.L. Greens for an amendment to the City of Hailey Zoning District Map. Proposed changes would rezone the Northridge X Subdivision, Lot 1, Block 2, from Limited Residential 1 (LR-1) to Limited Business (LB).

PH 2 Consideration of a Conditional Use Permit Application by L.L. Greens, for a temporary chainlink fence, to be located around and secure the outdoor Garden Center, located in the parking lot of King’s Variety Store at 615 North Main Street (Lots 1-5 and 11-15, Block 68, Hailey Townsite) in the Business (B) and Townsite Overlay (TO) Zoning Districts.

PH 3 Consideration of a Design Review Application by Brad Guss and Naomi Goldberg, addition and the demolition of a 470 square foot garage space and connector. The existing shop and residence will remain. A new 839 square foot main level, 354 square foot upper level and 763 square foot garage will be built in place of the existing garage space and connector. The main level will be a garage and service space. The upper level will include bedrooms, bath and bonus space. The existing solarium on the south will also be demolished and a new front entry and covered porch will be constructed. This project is located at 517 East Pine Street (Lot 7A, Block 105, Hailey Townsite) in the Limited Residential 1 (LR-1) and Townsite Overlay (TO) Zoning Districts.

For further information regarding this agenda, or for special accommodations to participate in the public meeting, please contact planning@haileycityhall.org or (208) 788-9815.
PH 4  Consideration of a Design Review Application by ARCH Community Housing Trust, represented by Thomas Dabney of TND Architects PLLC, for eight new units consisting of two 7,884 square foot buildings, to be located on Lots 1 & 2, Block 21, Woodside Subdivision No. 6 in the Limited Business (LB) Zoning District. An address has not been determined at this time.

New Business

Old Business

Commission Reports and Discussion

Staff Reports and Discussion

SR 1  Discussion of current building activity, upcoming projects, and zoning code changes. (no documents)

SR 2  Discussion of the next Planning and Zoning meeting: Monday, July 17, 2017 (no documents)

Adjourn
Return to Agenda
AGENDA OF THE
HAILEY CITY COUNCIL MEETING
TUESDAY JUNE 20, 2017 * Hailey City Hall Meeting Room

5:30 p.m. CALL TO ORDER - Open Session for Public Concerns

CONSENT AGENDA:
CA 000 Grant Applications
CA 000 Grant Agreements
CA 000 Contracts & Bids
CA 000 Motion to approve an alcohol license for 5B Vino Valet, contingent upon receiving copies of State and County Licenses
CA 000 Special Events
CA 000 Findings of Fact and Ordinance Summaries
CA 000 Motion to approve minutes of June 5, 2017 and to suspend reading of same
CA 000 Motion to approve claims for expenses incurred during the month of June, 2017 and claims for expenses due by contract in July, 2017

MAYOR'S REMARKS:
MR 000

PROCLAMATIONS & PRESENTATIONS:
PP 000
PP 000

APPOINTMENTS & AWARDS
AA 000

PUBLIC HEARING:
PH 000 Introduction of Mayor’s proposed budget for fiscal year 2018
PH 000 Colorado Gulch Annexation
PH 000 Quigley Annexation
PH 000 Consideration of a City-initiated Text Amendment to Title 17, Section 17.05, District Use Matrix, to clarify and add definitions of: Health and Fitness Facility; Studio, Artist; Performing Arts Center; Recreation Facility, Commercial, Recreation Facility, Public; and Recreation Facility, Residential, and amendments to Title 17, Section 17.02. Definitions to add or modify definitions related to the above. The changes are to correct clerical omissions in Ordinance 208.

NEW BUSINESS:
NB 000 Consideration of Ordinance No. , amending various Titles that address City trees in the public right of way, creating new standards and amending existing language to reflect recommendations made by the Hailey Tree Committee
NB 000

OLD BUSINESS:
OB 000

STAFF REPORTS: Staff Reports Council Reports Mayor’s Reports
SR 000

EXECUTIVE SESSION: Pending & Imminently Likely Litigation (IC 74-206(1)(f))

Matters & Motions from Executive Session or Workshop
Next Ordinance Number - Next Resolution Number- 2016-01

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