

**AGENDA OF THE  
SPECIAL HAILEY CITY COUNCIL MEETING  
THURSDAY July 22, 2021 \* Hailey City Hall Meeting Room  
5:30 PM**

**ACTION ITEM** = a vote may occur but is not required to be taken

**ACTION ITEM**.....

Hailey City Council Meetings are open to the public, in person at City Hall Council Chambers,  
located upstairs at 115 South Main Street, Hailey, Idaho

Participants may also join our meeting via go-to-meeting from a computer, tablet or smartphone.

Both in-person and electronic participants will be treated equally.

**Via teleconference:** +1 (872) 240-3311, **Access Code:** 543-667-133

**Via One-touch:** United States <tel:+18722403311,543667133#>,

**From your computer, tablet or smartphone:**

<https://www.gotomeet.me/CityofHaileyCityCouncil>

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<https://global.gotomeeting.com/install/543667133>

**5:30 p.m. CALL TO ORDER -** Open Session for Public Concerns

**CONSENT AGENDA:**

<a href="#">CA 250</a>	Motion to ratify Pay Request #3 for the Hailey Fire Station Project, authorizing a June payment of \$40,463.74 and to approve Pay Request #4 for the Hailey Fire Station Project, authorizing a July payment of \$10,054.42 <b>ACTION ITEM</b> .....	1
<a href="#">CA 251</a>	Motion to accept grant award of \$16,600 from Idaho Commission for Libraries (ICFL) for a Keep Students Learning and Adults Earning/ARPA Grant <b>ACTION ITEM</b> .....	11
<a href="#">CA 252</a>	Motion to authorize Library to submit grant application for \$2,500 potential award, to the Idaho State Historical Society (ISHS) for Community Enhancement Grant <b>ACTION ITEM</b> .....	14
<a href="#">CA 253</a>	Motion to adopt Resolution 2021-070, authorizing Task Order #6 with HDR Engineering, in the amount of \$14,400, for preparation of procurement documents for Woodside WRF ultraviolet disinfection equipment. <b>ACTION ITEM</b> .....	21
<a href="#">CA 254</a>	Motion to accept bid from Electric 1 West in the amount of \$441,346 for the Wastewater Treatment Plant SCADA Control Panel Upgrade, and motion to adopt Resolution 2021-072, authorizing the Mayor to sign the Notice of Award and project related documents. <b>ACTION ITEM</b> .....	30
<a href="#">CA 255</a>	Motion to accept bid from _____ in the amount of \$ _____, for Quigley Road Water Main Improvements, and motion to adopt Resolution 2021-071, authorizing the Mayor to sign the Notice of Award and project related documents. <b>ACTION ITEM</b> .....	65
<a href="#">CA 256</a>	Motion to approve the Special Event Application by the Sun Club for the Sun Club’s 10-Year Anniversary Party on Saturday, July 24, 2021 (from 5:00pm to 10:00pm), to be located at 731 North 1 <sup>st</sup> Avenue <b>ACTION ITEM</b> .....	69
<a href="#">CA 257</a>	Motion to approve Alcohol Renewals <b>ACTION ITEM</b> .....	78
<a href="#">CA 258</a>	Motion to approve minutes of July 12, 2021 and to suspend reading of them <b>ACTION ITEM</b> .....	116
<a href="#">CA 259</a>	Motion to approve claims for expenses incurred during the month of June, 2021, and claims for expenses due by contract in July, 2021 <b>ACTION ITEM</b> .....	126

**MAYOR’S REMARKS:**

MR 000

**PUBLIC HEARING:**

[PH 260](#) Discussion of community participation in Core Acquisition Heart of Hailey workshop held on July 20, 2021, which was led by Ben Young Landscape Architects (BYLA), with discussion of the community sentiments expressed in that workshop leading to next steps by the Hailey City Council. **ACTION ITEM**. 151

[PH 261](#) Consideration of FY2022 Budget, with city council action to establish a tentative budget for a subsequent public hearing in August. The tentative budget will establish a not-to-exceed amount under this budget adoption process, including total expenses from general, water and wastewater operating and capital funds. **ACTION ITEM** ..... 154

[PH 262](#) Discussion of Core Acquisition Heart of Hailey effect on 5-Year Development Impact Fee Report, if any, with 2021 DIF Report approved at the last meeting continued to July 22, 2021 for further discussion on contingency. (Continued from July 12, 2021) **ACTION ITEM** ..... 196

**NEW BUSINESS:**

[NB 263](#) Consideration of Resolution 2021-\_\_\_\_, authorizing agreement with Hawley Troxel to serve as bond counsel for the City of Hailey’s upcoming real property acquisition ballot measure(s). **ACTION ITEM** ..... 241

[NB 264](#) Consideration of Resolution 2021-\_\_\_\_, authorizing financial counsel agreement with Piper Sandler for financial advisor support of Hailey’s real property acquisition bond measure(s). **ACTION ITEM** ..... 249

**OLD BUSINESS:**

[OB 265](#) 2<sup>nd</sup> Reading of Ordinance No 1287 increasing mayor and city council salaries **ACTION ITEM** ..... 262

**STAFF REPORTS:**

Staff Reports                      Council Reports                      Mayor’s Reports

[SR 266](#) Correspondence from ITD to City Engineer regarding Main Street resurfacing project..... 265

**EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f))**

**Matters & Motions from Executive Session or Workshop**

Next Ordinance Number - 1288      Next Resolution Number- 2021-072

Any and all interested persons are invited to attend this public meeting, submit written comments or direct questions to Hailey City Staff through Mary Cone, City Clerk at 115 South Main Street, Hailey, Idaho, 83333 or [mary.cone@haileycityhall.org](mailto:mary.cone@haileycityhall.org).

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/2021      **DEPARTMENT:** Admin/Fire      **DEPT. HEAD SIGNATURE:** HD

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**SUBJECT:**

Motion to ratify Pay Request #3 for the Hailey Fire Station Project, authorizing a June 15, 2021 payment of \$40,463.74 and to approve Pay Request #4 for the Hailey Fire Station Project, authorizing a July payment of \$10,054.42.

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**AUTHORITY:**  ID Code \_\_\_\_\_       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

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**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

See attached architects approval of pay request and invoice details.

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**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input type="checkbox"/> Police	<input type="checkbox"/> _____
<input type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	<input type="checkbox"/> _____
<input type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> _____

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**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

**SUBJECT:**

Motion to ratify Pay Request #3 for the Hailey Fire Station Project, authorizing a June payment of \$40,463.74 and to approve Pay Request #4 for the Hailey Fire Station Project, authorizing a July payment of \$10,054.42

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**ACTION OF THE CITY COUNCIL:**

Date : \_\_\_\_\_

City Clerk \_\_\_\_\_

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**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)



Century Contractors Inc.  
 P.O. Box 674  
 Iona ID 83427  
 (208) 524-4689

# Progress Billing

Application: 3  
 Period: 05/25/2021

License:

Owner: City of Hailey  
 115 Main Street South, Suite H  
 Hailey ID 83333

Job Location: Hailey Fire Station Rehabilitation  
 115 Main Street South, Suite H  
 Hailey ID 83333

## Application For Payment On Contract

Original Contract.....	283,071.00	✓
Net Change by Change Orders.....	-87,646.79	✓
Contract Sum to Date.....	195,424.21	✓
Total Complete to Date.....	157,420.45	✓
Total Retained.....	7,871.02	✓
Total Earned Less Retained.....	149,549.43	✓
Less Previous Billings.....	109,085.69	✓
Current Payment Due.....	40,463.74	✓
	OK TO PAY MS	
Balance on Contract.....	45,874.78	✓

## Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: [Signature] Date: 5-25-21

## Architect's Certification of Work

The undersigned architect certifies that, to the best of the architect's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Architect: [Signature] Date: 6/8/2021

MIKE SMITH - RLB

Terms: Invoices are due and payable from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Century Contractors Inc.

Thank you for your prompt payment.

PROGRESS BILLING

Application: 3

Period: 05/25/2021

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
Change Order# 1										
Change Order# 2										
Change Order# 3										
105.000 BONDS	4,081.79	-1,200.00	2,881.79	2,881.79			2,881.79	100.00		144.09
115.000 LIABILITY INSURA	3,857.64	-1,800.00	2,057.64	2,057.64			2,057.64	100.00		102.88
125.000 SUPERVISION LAB	18,169.20	-9,369.00	8,800.20	5,368.12	2,112.05		7,480.17	85.00	1,320.03	374.01
126.000 GENERAL LABOR	8,305.92		8,305.92	5,066.61	1,993.42		7,060.03	85.00	1,245.89	353.00
145.000 FUEL EXPENSE	6,373.64		6,373.64	3,887.92	1,529.67		5,417.59	85.00	956.05	270.88
157.000 TEMPORARY LIGH	1,384.32		1,384.32	844.44	332.23		1,176.67	85.00	207.65	58.83
164.000 PER DIEM EXPEN	15,624.36	-5,100.00	10,524.36	6,419.86	2,525.85		8,945.71	85.00	1,578.65	447.29
170.000 DUMP FEES	3,192.01		3,192.01	2,553.61	159.60		2,713.21	85.00	478.80	135.66
181.000 EQUIPMENT EXPE	10,180.52	-3,289.87	6,890.65	4,134.39	1,722.66		5,857.05	85.00	1,033.60	292.85
190.000 CONTINGENCY	1,536.29		1,536.29	921.77	384.08		1,305.85	85.00	230.44	65.29
205.000 ASBESTOS ABATE	11,815.39		11,815.39	11,815.39			11,815.39	100.00		590.77
211.000 DEMOLITION	16,003.63	-8,500.00	7,503.63	6,002.90	1,125.55		7,128.45	95.00	375.18	356.42
290.000 MISC. SITE CONC	2,961.25		2,961.25						2,961.25	
605.000 NAILS/GLUE/SIMP	5,774.44		5,774.44	3,464.66	2,021.06		5,485.72	95.00	288.72	274.29
610.000 ROUGH CARPENT	3,258.92	-1,200.00	2,058.92	411.78	1,544.19		1,955.97	95.00	102.95	97.80
620.000 RGH. CARP. LABO	4,412.52	-2,200.00	2,212.52	442.50	1,659.39		2,101.89	95.00	110.63	105.09
718.000 WEATHER BARRIE	1,723.45	-1,200.00	523.45		471.11		471.11	90.00	52.34	23.56
719.000 EXTEIOR INSULATI	1,522.08		1,522.08		1,369.87		1,369.87	90.00	152.21	68.49
722.000 SIDING	22,541.03	321.21	22,862.24						22,862.24	
780.000 ROOF ACCESSORI	40,724.30	-12,500.00	28,224.30	28,224.30			28,224.30	100.00		1,411.22
790.000 CAULKING/SEALA	728.47		728.47		364.24		364.24	50.00	364.23	18.21
820.000 WOOD & PLASTIC	14,731.62		14,731.62		11,048.72		11,048.72	75.00	3,682.90	552.44
836.000 OVERHEAD DOOR	27,276.67	-1,420.00	25,856.67	21,978.17	3,878.50		25,856.67	100.00		1,292.83
860.000 WOOD&PLASTIC	24,193.41	-7,491.00	16,702.41	8,351.21	8,351.20		16,702.41	100.00		835.12
910.000 DRYWALL/METAL	5,511.48	-5,511.48						100.00		
925.000 PAINTING/MISC	6,692.43	-6,692.43						100.00		
1530.000 HVAC	2,132.10	-2,132.10						100.00		

PROGRESS BILLING

Application: 3

Period: 05/25/2021

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
1600.000 ELECTRICAL	18,362.12	-18,362.12						100.00		
<b>Totals:</b>	<b>283,071.00</b>	<b>-87,646.79</b>	<b>195,424.21</b>	<b>114,827.06</b>	<b>42,593.39</b>		<b>157,420.45</b>	<b>80.55</b>	<b>38,003.76</b>	<b>7,871.02</b>

**UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

**PROJECT:** Hailey Fire Station Rehabilitation


The undersigned had been paid and has received a progress payment in the sum of \$40,463.74 for all labor, services, equipment or material furnished to the job site or to City of Hailey on the job site of Hailey Fire Station Rehabilitation located at 115 Main Street South, Suite H, Hailey ID 83333 and does here by release any mechanic's lien, stop notice, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position that the undersigned has on the above referenced project to the following extent.


This release covers a progress payment for all labor, services, equipment or materials furnished to the job site or to City of Hailey through 05/25/2021 only and does not cover any retentions retained before or after the release date; extras furnished before or after the release date for which payment has not been received; extras or items furnished after the release date or pending modifications and changes. Rights based upon work preformed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice or bond right shall not otherwise affect the contract rights, including right between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment or material was not compensated by the progress payment.

The undersigned warrants that he either has already paid or will use the monies he receives from this progress payment to promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials equipment or services provided for or to the above-referenced project up to the date of this waiver.

DATE: 5-25-21

Century Contractors, Inc.

  
\_\_\_\_\_  
(signature)

  
\_\_\_\_\_  
(title)

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.



Century Contractors Inc.  
 P.O. Box 674  
 Iona ID 83427  
 (208) 524-4689

# Progress Billing

Application: 4  
 Period: 06/25/2021

License:

**Owner:** City of Hailey  
 115 Main Street South, Suite H  
 Hailey ID 83333

**Job Location:** Hailey Fire Station Rehabilitation  
 115 Main Street South, Suite H  
 Hailey ID 83333

## Application For Payment On Contract

Original Contract.....	283,071.00 ✓
Net Change by Change Orders.....	-77,977.16 ✓
Contract Sum to Date.....	205,093.84 ✓
Total Complete to Date.....	<u>168,004.05</u>
Total Retained.....	8,400.20 ✓
Total Earned Less Retained.....	<u>159,603.85</u>
Less Previous Billings.....	149,549.43 ✓
Current Payment Due.....	<u>10,054.42</u> OK TO PAY
Balance on Contract.....	<u>45,489.99</u>

## Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: [Signature] Date: 06-30-21

## Architect's Certification of Work

The undersigned architect certifies that, to the best of the architect's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Architect: [Signature] Date: 7/13/2021

MIKE SMITH - RLB

Terms: Invoices are due and payable from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: Century Contractors Inc.

Thank you for your prompt payment.



PROGRESS BILLING

Application: 4

Period: 06/25/2021

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
Change Order# 1										
Change Order# 2										
Change Order# 3										
Change Order# 4										
105.000 BONDS	4,081.79	-1,200.00	2,881.79	2,881.79			2,881.79	100.00		144.09
115.000 LIABILITY INSURA	3,857.64	-1,800.00	2,057.64	2,057.64			2,057.64	100.00		102.88
125.000 SUPERVISION LAB	18,169.20	-9,369.00	8,800.20	7,480.17	440.01		7,920.18	90.00	880.02	396.01
126.000 GENERAL LABOR	8,305.92		8,305.92	7,060.03	415.30		7,475.33	90.00	830.59	373.77
145.000 FUEL EXPENSE	6,373.64		6,373.64	5,417.59	318.69		5,736.28	90.00	637.36	286.81
157.000 TEMPORARY LIGH	1,384.32		1,384.32	1,176.67	69.22		1,245.89	90.00	138.43	62.29
164.000 PER DIEM EXPEN	15,624.36	-5,100.00	10,524.36	8,945.71	526.21		9,471.92	90.00	1,052.44	473.60
170.000 DUMP FEES	3,192.01		3,192.01	2,713.21	159.60		2,872.81	90.00	319.20	143.64
181.000 EQUIPMENT EXPE	10,180.52	-3,289.87	6,890.65	5,857.05	344.54		6,201.59	90.00	689.06	310.08
190.000 CONTINGENCY	1,536.29		1,536.29	1,305.85	76.81		1,382.66	90.00	153.63	69.13
205.000 ASBESTOS ABATE	11,815.39		11,815.39	11,815.39			11,815.39	100.00		590.77
211.000 DEMOLITION	16,003.63	-8,500.00	7,503.63	7,128.45			7,128.45	95.00	375.18	356.42
290.000 MISC. SITE CONC	2,961.25		2,961.25						2,961.25	
605.000 NAILS/GLUE/SIMP	5,774.44		5,774.44	5,485.72			5,485.72	95.00	288.72	274.29
610.000 ROUGH CARPENT	3,258.92	-1,200.00	2,058.92	1,955.97			1,955.97	95.00	102.95	97.80
620.000 RGH. CARP. LABO	4,412.52	-2,200.00	2,212.52	2,101.89			2,101.89	95.00	110.63	105.09
718.000 WEATHER BARRIE	1,723.45	-1,200.00	523.45	471.11			471.11	90.00	52.34	23.56
719.000 EXTEIOR INSULATI	1,522.08		1,522.08	1,369.87			1,369.87	90.00	152.21	68.49
722.000 SIDING	22,541.03	321.21	22,862.24		5,715.56		5,715.56	25.00	17,146.68	285.78
780.000 ROOF ACCESSORI	40,724.30	-12,500.00	28,224.30	28,224.30			28,224.30	100.00		1,411.22
790.000 CAULKING/SEALA	728.47		728.47	364.24	145.69		509.93	70.00	218.54	25.50
820.000 WOOD & PLASTIC	14,731.62	9,669.63	24,401.25	11,048.72	2,371.97		13,420.69	55.00	10,980.56	671.03
836.000 OVERHEAD DOOR	27,276.67	-1,420.00	25,856.67	25,856.67			25,856.67	100.00		1,292.83
860.000 WOOD&PLASTIC	24,193.41	-7,491.00	16,702.41	16,702.41			16,702.41	100.00		835.12
910.000 DRYWALL/METAL	5,511.48	-5,511.48						100.00		
925.000 PAINTING/MISC	6,692.43	-6,692.43						100.00		

# PROGRESS BILLING

Application: 4

Period: 06/25/2021

## Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
1530.000 HVAC	2,132.10	-2,132.10						100.00		
1600.000 ELECTRICAL	18,362.12	-18,362.12						100.00		
<b>Totals:</b>	<b>283,071.00</b>	<b>-77,977.16</b>	<b>205,093.84</b>	<b>157,420.45</b>	<b>10,583.60</b>		<b>168,004.05</b>	<b>81.92</b>	<b>37,089.79</b>	<b>8,400.20</b>

**UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

**PROJECT:** Hailey Fire Station Rehabilitation

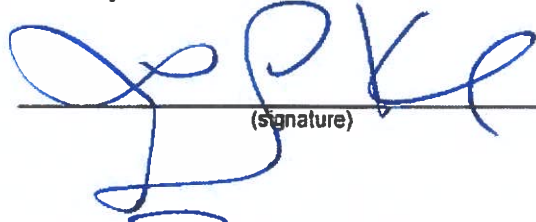
The undersigned had been paid and has received a progress payment in the sum of \$10,054.42 for all labor, services, equipment or material furnished to the job site or to City of Hailey on the job site of Hailey Fire Station Rehabilitation located at 115 Main Street South, Suite H, Hailey ID 83333 and does here by release any mechanic's lien, stop notice, any state or federal statutory bond right, any private bond right, any claim for payment and any rights under any similar ordinance, rule or statute related to claim or payment rights for persons in the undersigned's position that the undersigned has on the above referenced project to the following extent.

This release covers a progress payment for all labor, services, equipment or materials furnished to the job site or to City of Hailey through 06/25/2021 only and does not cover any retentions retained before or after the release date; extras furnished before or after the release date for which payment has not been received; extras or items furnished after the release date or pending modifications and changes. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice or bond right shall not otherwise affect the contract rights, including right between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment or material was not compensated by the progress payment.

The undersigned warrants that he either has already paid or will use the monies he receives from this progress payment to promptly pay in full all of his laborers, subcontractors, materialmen and suppliers for all work, materials equipment or services provided for or to the above-referenced project up to the date of this waiver.

DATE: 06-30-21

Century Contractors, Inc.



(signature)

President

(title)

**NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.**

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** July 22, 2021    **DEPARTMENT:** LIBRARY    **DEPT. HEAD SIGNATURE:** Lyn Drewien

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**SUBJECT:**

Libraries Keep Students Learning and Adults Earning American Rescue Plan Act (ARPA) grant acceptance in the amount of \$16,600.

**AUTHORITY:**    ID Code         IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_

**BACKGROUND:**

On June 28 2021, the ARPA grant application was submitted to City Council and the grant was submitted. On July 12, 2021, the grant was awarded for \$16,600.

The funding is authorized through the Institute of Museum and Library Services (IMLS) under provisions of the American Rescue Plan Act (ARPA). The Idaho Commission for Libraries (ICfL) is the administrator of these funds.

Funding is available immediately and all grant activities must take place between July 1, 2021 and August 11, 2022. All funds must be expended and the final grant report must be submitted no later than August 11 2022.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

\_\_\_ City Attorney        XX Clerk / Finance Director        \_\_\_ Engineer        XX Mayor  
\_\_\_ P & Z Commission    \_\_\_ Parks & Lands Board        \_\_\_ Public Works        \_\_\_ Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve

Approve funding acceptance for Libraries Keep Students Learn and Adults Earning American Rescue Plan Act (ARPA) for \$16,600.

**FOLLOW UP NOTES:**

July 12, 2021

Hailey Public Library  
7 West Croy Street  
Hailey, ID 83333

Dear Lyn Drwien:

Congratulations! The Idaho Commission for Libraries (ICfL), as administrator of the Federal funds provided through the America Rescue Plan Act (ARPA) from the Institute of Museum and Library Services (CFDA #45.310) through award # LS-250208-OLS-21, is pleased to announce that Hailey Public Library has been approved for a Keep Students Learning and Adults Earning/ARPA Grant (Grant No. ARPA 22-18) in the amount of \$16,600.

Once confirmation of grant acceptance, and an up-to-date Form W-9 if necessary, is received, your grant funds will be processed for electronic payment through the State of Idaho vendor system. As a reminder, your grant application will serve as your signed grant agreement, as previously described.

Please bookmark and visit the ARPA page of the ICfL website for allowable uses of the grant funds and grant reporting information: <https://libraries.idaho.gov/grants-funding/arpa-grant/>

**Reporting Information:**

A webinar will be held in August for all grantees to cover grant reporting requirements. Please note that copies of receipts will need to be submitted as proof of grant expenses with the final report:

Interim Report (due Jan. 13, 2022): <https://form.jotform.com/icfl/arpa-grant-interim>

Final Report (due Aug. 11, 2022): <https://www.jotform.com/icfl/arpa-grant-final>

**FFATA Compliance:**

If your library has received \$30,000 or more in cumulative federal funding since October 1, 2020 (from single or multiple sources), or if by accepting this grant your library's cumulative federal funding will exceed \$30,000, please provide the information requested on the included FFATA Compliance spreadsheet and return it with your grant acceptance. The ICfL is required to report this information to the federal government in this situation.

We look forward to working with you on this grant opportunity. If you have any questions or concerns, please contact Grants/Contracts Coordinator Jamie Mott at (208) 639-4164, or [jamie.mott@libraries.idaho.gov](mailto:jamie.mott@libraries.idaho.gov).

Sincerely,



Stephanie Bailey-White  
State Librarian



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** July 22, 2021    **DEPARTMENT:** LIBRARY    **DEPT. HEAD SIGNATURE:** Lyn Drewien

**SUBJECT:**

Idaho State Historical Society (ISHS) Community Enhancement Grant (CEG) application for \$2,500.

**AUTHORITY:**    ID Code             IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_

**BACKGROUND:**

The Community Enhancement Grant is available from the Idaho State Historical Society to support historical organizations in their efforts and projects focused on preserving and interpreting the history of Idaho.

Grant awards require 1.1 in-kind or cash match. The Friends of the Hailey Public Library approved payment of the match if the grant is awarded.

The library has requested funds to obtain a wall system to display photos from the Martyn Mallory Collection gifted to the library in 1995 by Mallory's heirs. The grant request also requests funds to reproduce Mallory photos in larger sizes for display on the Mallory Preservation Wall in the library.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

\_\_\_ City Attorney            XX Clerk / Finance Director            \_\_\_ Engineer            XX Mayor  
\_\_\_ P & Z Commission    \_\_\_ Parks & Lands Board            \_\_\_ Public Works            \_\_\_ Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve

Approve the Idaho State Historical Society Community Enhancement Grant application for \$2,500.

**FOLLOW UP NOTES:**





The Idaho State Historical Society (ISHS) is a trusted guide through the state's history and how it has shaped every aspect of our lives — our land, our communities, our government and our people. The Community Enhancement Grant (CEG) purpose is to support historical organizations in their efforts and projects focused on preserving and interpreting the history of Idaho.

**Maximum Funding Request: \$2,500. A dollar for dollar match of the funds is required.**  
(Match can be in the form of cash or in-kind.)

### **Matching Funds Requirement**

ISHS requires a dollar for dollar match from all grant recipients. Example; if an organization receives a grant for \$1,000 the match requirement is \$1,000. Additional match can be provided by the grant recipients if available and is very much appreciated by ISHS.

Match may be in the form of in-kind or cash. In-kind match is the market value of contributed labor, services or supplies. General volunteer work for writing exhibit label copy, administering a grant, or other activities related to the project is calculated at the current value for Idaho as set by the IndependentSector.org rate of \$22.14 per hour. Professional volunteers' time is calculated at the actual rate of pay. Example; if an electrician volunteers to install exhibit lighting, the rate used is the electrician's regular hourly rate. Example of a cash match; organization receives a \$1,000 grant for a fireproof safe that costs \$2,000. The organization invests \$1,000 towards purchase which can be counted as cash match.

### **Projects ISHS Cannot Fund**

- Cash prizes
- Website maintenance and hosting costs
- Land acquisition
- Building construction, demolition or removal
- Long-term leasing of real property
- Infrastructure needs, such as roads, sewers, sidewalks
- No funding for retroactive projects
- Grant funds cannot be used to pay ISHS fees, example: microfilm duplication

### **Examples of Acceptable Grant Projects**

- Exhibits
- Publications/brochures and website development
- Purchase of supplies and equipment (computers, audio/video/camera equipment, software, conservation materials, archival materials, storage shelving)
- Educational programs (symposia, curriculum development, teacher workshops, speakers, programs, traveling trunks)
- Oral/video history projects
- Design and construction of outdoor interpretive signs, kiosks, and exhibits (must comply, if appropriate, with city, county, state, and/or federal signage regulations, including environmental regulations)
- Support for assistance, including professional contract assistance, for membership enhancement, fundraising, and developing board policies and procedures
- Events (must be historically accurate if depicting a historical event)
- Non-structural enhancements to buildings to better preserve and/or exhibit materials, such as non-permanent lighting, security systems, fireproof/waterproof filing cabinets
- Projects designed to enhance cultural/heritage tourism



APPLICATIONS MUST BE RECEIVED BY JULY 14, 2021 5:00 p.m.  
ALL APPLICATIONS MUST INCLUDE THE FOLLOWING:

One clearly marked application with original signature on the cover and contact page (do not staple application), mailed to ISHS, 2205 Old Penitentiary Road, Boise, Idaho 83712. If submitting electronically, please fill out the cover sheet and email complete application to [lyn.moore@ishs.idaho.gov](mailto:lyn.moore@ishs.idaho.gov). Electronic signatures are acceptable.

Applications are limited to no more than six (6) pages. Letters of endorsement and support are not included in total page count as they are considered supplemental. Please assemble application materials in the order below.

- 1) **Project Funding Application Cover Sheet:** Please type or print legibly. Include a signature from the Project manager; the person responsible for implementing the project.
- 2) **A copy of your IRS tax-exempt letter:** Applications from tribes, cities and counties are exempt from this requirement.
- 3) **Project Narrative:** Please limit to five (5) pages.
- 4) **Endorsement Letters:** Support letters are acceptable and do not count toward total page count.

### Grant Application Criteria

#### General Considerations:

- Be as specific as possible. The only knowledge the grant review committee will have about your project is the information you provide in your application.
- If you are planning an interpretive project, describe what it is you plan to interpret; if an exhibit, describe the exhibit. If possible, submit sample copies of your proposed interpretive text (attach to the grant application; these pages will be considered supplementary to the 6-page application limit).
- If you are planning to reprint a publication, a copy of the publication must be submitted to allow the committee to judge the merit of the publication. If your project is a publication project, we request that you provide one free copy to the Idaho State Archives, a branch of the Idaho State Historical Society once completed.
- If you plan to use the award to purchase equipment, such as a computer, a scanner, etc., research documentation is required; in addition to an explanation as to why the specific equipment (model/type) is needed.

Please number your responses to correspond to the pertinent section being addressed.

#### **Section 1. Project Summary** Please provide a concise summary of the following information:

- A description of the proposed project
- Where will the project be located?
- What specifically will the project encompass?
- Why is the project important to your organization, or how does it preserve part of Idaho's history?
- Will the project create a lasting legacy?
- If applicable, how will you ensure historical/cultural accuracy for your project?



### Section 2. Financial Need

- Are funds from the CEG program critical to the project's overall funding package?
- Will this award allow for the project to be completed?
- If this award is part of a larger project, indicate how this award will be beneficial should the additional funding not be awarded. Can this award be used as a "stand alone" part of a larger project?

### Section 3. Collaboration (This section optional, depending upon the project)

- Collaborative efforts are strongly encouraged. Describe the role of other entities that will be collaborating on your project. Letters of support from collaborators are encouraged.
- The assistance of scholars for projects involving interpretation is strongly encouraged. Identify the scholars, explain why they are qualified for your project, and describe their role.
- If the applicant is not a tribe, but the project requires collaboration from a tribe or tribal member, letters noting that the applicant has contacted the appropriate tribe or tribal member are required.
- Not all projects require collaboration. For example, if your organization intends to use the award to purchase equipment, evidence of collaboration is not applicable. However, other projects, specifically educational and interpretive projects, can benefit from collaboration. If applicable, please complete this section.

### Section 4. Anticipated Benefits

- Describe how your project will benefit and assist your organization in better preserving part of Idaho's history.
- Describe how your project will benefit the community, region, and/or state, particularly any lasting legacy benefits.

### Section 5. Project Administration Budget and Timeline

- ISHS Community Enhancement Grants are reimbursable funds. A reimbursement grant provides funding to grant recipients after expenses have been incurred. Grant recipients will submit a final project packet that includes documented project expenses in the final budget and an invoice for the reimbursable funds (template provided by ISHS). All original receipts for purchases and services are required as part of the final project report to ISHS.
- What is the projected timeline for the project? Is this timeframe realistic? (Please note the project must be **completed** and final report submitted by **May 13, 2022**.)
- What is the overall cost of the project? (Use budget template provided by ISHS.)
- List all funding sources and amounts of cash and in-kind match contributions.
- How will this award specifically be used toward your project?

### **Section 1. Project Summary**

Our proposed project is two-fold. First, purchase a functional and flexible wall-mounted picture hanging system to display historical photographs from the Martyn Mallory Historical Photograph Collection (commonly referred to as our Mallory Collection). Second, reproduce 18-36 photographs to display on a floor-to-ceiling wall recently dedicated as the Mallory Preservation Wall. The Mallory Wall is centrally located in Hailey Public Library's "living room" area, where visitors utilize the centrally-located space for an array of uses. The living room also accommodates special programming and other public gatherings. The proposed wall-hanging system allows staff to easily change photos to complement programming or events related to various topics. Because the Mallory Collection is vast, there are numerous subjects to consider. The library intends to showcase the collection during special programming by reproducing additional photographs to augment future events.

Martyn Mallory was a lifelong resident of the Wood River Valley, growing up in Hailey. He developed a love of photography in early childhood and reportedly began documenting life in central Idaho at age 8. His photographs depict scenes from day-to-day life in the early 20<sup>th</sup> century, including the construction of the Sun Valley Lodge. Mallory was serving as the Blaine County Assessor when he passed away in 1936 at age 56. His widow and young children inherited trunks full of nearly 1,500 original glass-plate negatives and almost 2,500 positive images.

In 1995, the heirs of Martyn Mallory gifted his entire collection of photographs to the Hailey Public Library to "benefit all citizens of Hailey and the Wood River Valley and ensure the preservation of the historic photographs contained in the Mallory Collection."

The library has begun a new strategic plan process, and one of our first decisions is to make the Mallory Collection central to Hailey Public Library's identity. This project is the first step.

### **Section 2. Financial Need**

This funding will allow us to procure the wall system's purchase and reproduce high-quality prints of historical photographs. As a department operating under the umbrella of a local city government, we generally are not allocated funds for special projects or capital improvements of this sort.

The Friends of the Hailey Public Library (FHPL) supports the library in numerous ways and has devoted funds to other initiatives this year. However, FHPL volunteers will be instrumental in providing their expertise in the form of volunteer hours to install and promote the project. The Friends' will also support the project in the future, assisting with production costs for additional photographs.

If no funding is awarded, the timeline will be pushed back to allow for fundraising to support this project.

### **Section 3. Collaboration**

Although this funding request is for equipment and the production of prints and marketing materials, the Friends of the Hailey Public Library will be an active partner in this project, providing volunteer hours, the \$2,500 required cash match for this project, and support future photograph reproductions printing costs. The Friends' mission is to support the programs and services of Hailey Public Library, and this project fits within the parameters of these criteria.

The Community Library's Regional History Department (RHD) has been instrumental in assisting us to develop a long-term plan to preserve and promote the Mallory Collection. The RHD staff has critical knowledge and experience preserving and archiving historical material and will continue serving in an advisory role for Hailey Public Library.

Once we have completed the Mallory Preservation Wall project, HPL plans to build a special exhibit in coordination with the Community Library. The exhibition is currently in the early planning stages.

### **Section 4. Anticipated Benefits**

This project will ensure that Hailey Public Library preserves our regional history by sharing it with our community. Our residents appreciate their local heritage, as evidenced by the great interest in the collection and the popularity of library programming related to our valley's history.

The Hailey Public Library has cataloged the entire contents of the Mallory Collection in recent years. It is accessible through the library's website, but it has not been prominently featured in programming or adequately integrated into our branding and identity. With a collection available and visible to the public during regular library hours, we anticipate that this dedicated public space will serve as a conversation starter leading to additional engagement with each other and our community. In addition, we are confident it will inspire new programming and community events that build camaraderie and connection beyond the Mallory Collection.

The Mallory family heirs donated it to Hailey Public Library specifically to share with the community to ensure that Martyn Mallory's legacy would live on in perpetuity. This project ensures that Hailey Public Library meets the intent of this gift by sharing it with the public as Martyn Mallory's heirs intended. As a result, we anticipate an increase in visits to the library. In addition, the community's exposure to a collection of this magnitude helps us build a meaningful connection to our past in concrete terms.

### **Section 5. Project Administration Budget and Timeline**

If awarded, we expect the project completion to occur within 45-60 days. The wall system is ready to order, and we have a set of photographs prepared for reproduction. We aim to open the Mallory Wall for the Trailing of the Sheep Festival in early October 2021 with a collection of photos representing the rich history of the sheep industry here in the Wood River Valley. We do not anticipate any obstacles to completing the grant in this timeframe. Any funding awarded will be used specifically to purchase the wall system and reproduce prints for the display.

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/21

**DEPARTMENT:** PW

**DEPT. HEAD SIGNATURE:** BY

**SUBJECT:** Motion to adopt Resolution 2021-\_\_\_\_, authorizing Task Order #6 with HDR Engineering, in the amount of \$14,400, for preparation of procurement documents for Woodside WRF Ultraviolet (UV) Disinfection Equipment. **ACTION ITEM**

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The Wastewater Division has been working with HDR Engineering on the recently completed Wastewater Facility Planning Study. Task order #6 in the amount of \$14,400, is an amendment to the original Facility Planning Study for bidding and design engineering services related to replacement of the ultraviolet disinfection equipment. The original Wastewater Facility Plan agreement with HDR is for a fee of \$109,410. Amendment #6 brings the fee to the correct total of \$189,550.

The work is identified in the Facility Planning Study under section 4.2.2. Below is a table of project priorities and costs.

**Table 7-3. Upgrade Categories**

<b>Improvement</b>	<b>Capital Cost</b>
<i>Process Near-Term Phase 1 (2021 – 2025)</i>	
PLC/Control Upgrades and Replacement	\$815,000
Electrical Upgrades	\$200,000
Influent Pump Station / Flow Meter	\$126,000
UV Disinfection / Ultrasonic Level / Flume	\$659,000
Chem Dosing Pumps	\$78,000
Headworks Upgrade (Screens, grit, new building)	\$1,797,000
Solids: Mixing Pumps (P-12-21/22/23)	\$312,000
Batch Tank Mixers	\$92,000
<b>Subtotal</b>	<b>\$4,079,000</b>

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_  
 Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
 Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
 Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
 Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library                 | <input type="checkbox"/> Benefits Committee    |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor                   | <input type="checkbox"/> Streets               |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning                | <input type="checkbox"/> Treasurer             |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police                  | <input checked="" type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer           | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____                 |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission        | <input type="checkbox"/> _____                 |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to adopt Resolution 2021-\_\_\_\_, authorizing Task Order #6 with HDR Engineering, in the amount of \$14,400, for preparation of procurement documents for Woodside WRF Ultraviolet (UV) Disinfection Equipment. **ACTION ITEM**

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_

Dept. Head Attend Meeting (circle one) Yes No

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**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

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**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record

\*Additional/Exceptional Originals to: \_\_\_\_\_

Copies (all info.):

Copies (AIS only)

Instrument # \_\_\_\_\_



**CITY OF HAILEY  
RESOLUTION NO. 2021-\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING AMENDMENT #6 WITH HDR ENGINEERING, IN THE AMOUNT  
OF \$14,400, FOR BIDDING AND DESIGN ENGINEERING SERVICES FOR THE  
ULTRAVIOLET DISINFECTION EQUIPMENT REPLACEMENT AND SUPPORT  
SERVICES OF SAID PROJECT,**

WHEREAS, the City of Hailey requires engineering services related to update the City's Wastewater Facility Plan,

WHEREAS, the City of Hailey has an existing agreement with HDR Engineering to provide the engineering services,

WHEREAS, the City of Hailey and HDR Engineering agree to the terms and conditions of the agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the agreement between the City of Hailey and HDR Engineering and that the mayor is authorized to execute the attached documents,

Passed this 22nd day of July, 2021.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

**TASK ORDER #06**

This Task Order pertains to an Agreement by and between City of Hailey, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated March 12, 2019, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

**TASK ORDER NUMBER:** Amendment #06

**PROJECT NAME:**

Hailey Wastewater Facility Planning Study

**PART 1.0 AMENDMENT DESCRIPTION:**

Preparation of Procurement Documents for Woodside WRF Ultraviolet (UV) Disinfection Equipment.

**PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER:**

See Exhibit A.

**PART 3.0 OWNER’S RESPONSIBILITIES:**

**PART 4.0 PERIODS OF SERVICE:**

July – September, 2021

**PART 5.0 ENGINEER’S FEE:**

See Exhibit A for breakdown.

Original Fee: Facility Plan	\$109,410.00
Amendment #01: Generator Sizing	\$ 5,000.00
Amendment #02: Compost Plan	\$12,240.00
Amendment #03: Generator Install	\$17,550.00
Amendment #04: PLC Design	\$ 9,850.00
Amendment #05: Generator SDC	\$21,100.00
Amendment #06: UV Equipment Procurement	<u>\$14,400.00</u>
Revised Total Fee:	\$189,550.00

**PART 6.0 OTHER:** N/A

This Task Order is executed this \_\_\_\_\_ day of July, 2021.

CITY OF HAILEY

HDR ENGINEERING, INC.

“OWNER”

“ENGINEER”

BY: \_\_\_\_\_

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: Kate Eldridge

TITLE: \_\_\_\_\_

TITLE: Vice President

ADDRESS: City of Hailey  
115 Main Street S., Ste H  
Hailey, ID 83333

ADDRESS: HDR  
412 E. Parkcenter Blvd,#100  
Boise, ID 83706

## **EXHIBIT A**

### **SCOPE OF SERVICES**

#### **Background and Existing Conditions**

The Woodside Water Reclamation Facility (WRF) recently completed a Wastewater Treatment Facility Planning Study (FPS) to define the upgrades required over a future 20-year planning period. The FPS identified the existing ultraviolet (UV) disinfection equipment (installed in year 2000) as one of the necessary equipment upgrades. The disinfection of the treated water is a final critical step prior to discharge into the Big Wood River.

The need for complete replacement is due to the higher annual component replacement cost (aged lamp ballasts) plus the vulnerability of system programmable logic controller (PLC). The UV system PLC currently installed is now obsolete and costly to replace.

The WRF has two concrete UV channels that will be used in the planning period build-out design. Our approach for upgrading the UV system consists of three parts: UV equipment procurement, designing the UV equipment installation and services during construction (installation). This scope of work addresses the first engineering step, the preparation of procurement documents for the purchase of UV equipment to fit within the existing channels, definition of the quantity of disinfecting lamps to service current and future conditions and the general conditions of the contract.

This Scope of Services for Amendment #06 provides:

- review of the UV equipment manufacturers with systems fitting into existing channels,
- preparation of procurement documents to send to prospective equipment suppliers defining:
  - required UV lamp numbers for various disinfection conditions; current, future and reclaimed water,
  - UV equipment layout plan in the two channels allowing installation while maintaining disinfection,
  - definition of warranties; lamp and ballast,
  - and definition of UV system PLC controls with compatibility to future upgraded overall control system.
- answering equipment bidder questions,
- preparation of addendum(s),
- review of equipment bid information,
- and written recommendation to Council and Mayor for award.

## TASKS

### *Task 100 – Project Management:*

- Budget Status Monitoring: Monitor the project work to complete the overall Project, the budget expended, the estimated cost of the work remaining, and the estimated cost at completion. Inform Hailey of budget status through the monthly invoices, provide invoice progress reports and progress conference calls. Manage activities within overall total Project budget. Develop and Execute the Quality Assurance/Quality Control (QA/QC) Plan.

#### Assumptions

- Brief (30 minute) updates on the project status every 2 weeks
- Duration of the project 8 weeks
- Invoices over 3-month period

### *Task 200 – UV Equipment Procurement Document Preparation:*

- Determine acceptable UV manufacturers with necessary experience
- Determine UV manufacturers with equipment fitting in existing UV channels with little, or minor modifications.
- Determine the equipment power and controls is compatible with existing electrical/controls system
- Determine the methods of channel level control and how they fit in the existing channel system.
- Provide drawings of existing UV channels
- Provide disinfection design criteria; flow rates (average, peak day, peak hourly), water quality, and permit disinfection standards for direct discharge and reclaimed water usage
- Provide disinfection treatment criteria (permit limits for direct discharge or reuse water discharge)
- Prepare the procurement document.
  - Advertisement for Bid
  - Instructions to Bidders
  - General Conditions of the Contract
  - Agreement
  - Bonding
  - Notice of Award
  - Notice to Proceed
  - Submittal Requirements
  - Special Services during Installation
  - System Startup and Commissioning
  - UV Equipment Technical Specification

#### Deliverables

- Procurement documents for UV System bidding in pdf and WORD format.

*Task 300 – UV Equipment Procurement Bidding Process:*

- Send bidding documents to potential UV equipment manufacturers
- Answer manufacturer (bidder) questions
- Issue addendums to clarify contractual or technical questions
- Review bids proposals
- Provide bid award recommendation

Deliverables

- Addendums in pdf format.
- Written bid summary and Council/Mayor award recommendation

**Additional Services Not Part of this Scope**

Additional service can be provided upon request. The following provides a list of exclusions or situations not included, but not limited to:

- No site visits budgeted.
- Providing detailed layout and installation details for the UV equipment or system to be supplied as next part of the second phase of UV engineering work.
- Providing services during the construction phase (including but not limited to: submittal drawings, RFI's, changes, startup, commissioning, etc.) to be supplied as the third phase of UV engineering work.
- Providing any other services not otherwise included in the agreement or not customarily furnished in accordance with generally accepted engineering practices.

**Overall Project Schedule**

- ❖ Amendment #06 authorization – July 26, 2021
- ❖ Bidding Documents complete – August 31, 2021
- ❖ Bidding Period – September 8<sup>th</sup> – 22<sup>nd</sup>, 2021
- ❖ Bid Award – October 4, 2021
- ❖ Notice to Proceed (NTP) – October 18, 2021

**Fee Estimate**

<b>Tasks</b>	<b>Fee</b>
Task 100 - Project Management	\$2,100
Task 200 – UV Equipment Bid Document	\$9,200
Task 300 – Bidding Period	\$3,100
<b>TOTAL</b>	<b>\$14,400</b>

Time and expenses, not to exceed \$14,400 without written authorization.

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/21

**DEPARTMENT:** PW

**DEPT. HEAD SIGNATURE:** BY \_\_\_\_\_

**SUBJECT:** Motion to accept bid from Electric 1 West in the amount of \$441,346 for the Wastewater Treatment Plant SCADA Control Panel Upgrade, and motion to adopt Resolution 2021-\_\_\_\_, authorizing the mayor to sign the Notice of Award and project related documents. **ACTION ITEM**

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

This bid is for work identified in the Facility Planning Study under section 6.3. Below is a table that lists project priorities and costs.

**Table 7-3. Upgrade Categories**

Improvement	Capital Cost
<i>Process Near-Term Phase 1 (2021 – 2025)</i>	
PLC/Control Upgrades and Replacement	\$815,000
Electrical Upgrades	\$200,000
Influent Pump Station / Flow Meter	\$126,000
UV Disinfection / Ultrasonic Level / Flume	\$659,000
Chem Dosing Pumps	\$78,000
Headworks Upgrade (Screens, grit, new building)	\$1,797,000
Solids: Mixing Pumps (P-12-21/22/23)	\$312,000
Batch Tank Mixers	\$92,000
<b>Subtotal</b>	<b>\$4,079,000</b>

The bidding for this project was complete at 2:00pm on July 14th. A single bid was received in the amount of \$441,346 from Electric 1 West with M.E.T. Controls as the subcontractor. The design engineer and staff believe the single bid is reasonable given today’s construction costs and therefore recommend award of said bid.

The project was advertised both on the local newspaper and via direct outreach. The project had an original bid due date of May 26th but was extended to August 4<sup>th</sup> as by Addendum #1. Due to the urgency in the project, the bid due date was moved to July 14<sup>th</sup> as set by Addendum #2. Several efforts were made for direct outreach via phone call and email to the following contractors:

- Advanced Pump and Equipment
- Electric 1 West
- M.E.T. Controls

Staff recommends authorizing the mayor to sign the Notice of Award, authorize Public Works to move forward with the project and authorize the Mayor to sign project related documents.

The project is set to begin no later than 60 days after all contract documents have been signed and must be substantially complete after 180 days unless otherwise extended.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_



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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

<input type="checkbox"/>	City Administrator	<input type="checkbox"/>	Library	<input type="checkbox"/>	Benefits Committee
<input type="checkbox"/>	City Attorney	<input type="checkbox"/>	Mayor	<input type="checkbox"/>	Streets
<input type="checkbox"/>	City Clerk	<input type="checkbox"/>	Planning	<input type="checkbox"/>	Treasurer
<input type="checkbox"/>	Building	<input type="checkbox"/>	Police	<input checked="" type="checkbox"/>	Wastewater
<input type="checkbox"/>	Engineer	<input checked="" type="checkbox"/>	Public Works	<input type="checkbox"/>	Water
<input type="checkbox"/>	Fire Dept.	<input type="checkbox"/>	P & Z Commission	<input type="checkbox"/>	_____

-----  
**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to accept bid from Electric 1 West in the amount of \$441,346 for the Wastewater Treatment Plant SCADA Control Panel Upgrade, and motion to adopt Resolution 2021-\_\_\_\_, authorizing the mayor to sign the Notice of Award and project related documents. **ACTION ITEM**

-----  
**ACTION OF THE CITY COUNCIL:**

Date : \_\_\_\_\_

City Clerk \_\_\_\_\_

-----  
**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies (AIS only)  
Instrument # \_\_\_\_\_

**CITY OF HAILEY  
RESOLUTION NO. 2021-\_\_\_**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING A NOTICE OF AWARD, AGREEMENT, AND NOTICE TO  
PROCEED WITH ELECTRIC 1 WEST, TO PROVIDE CONSTRUCTION SERVICES  
IN THE AMOUNT OF \$441,346, FOR THE WASTEWATER TREATMENT PLANT  
SCADA CONTROL PANEL UPGRADES**

WHEREAS, the City of Hailey desires to issue a Notice of Award, enter into an Agreement with Electric 1 West, to provide construction services for the Wastewater Treatment Plant SCADA Control Panel upgrades, and to issue a Notice to Proceed for said project, and

WHEREAS, the City of Hailey and Electric 1 West have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves the Notice of Award, Agreement between the City of Hailey and Electric 1 West, and the Notice to Proceed, and that the Mayor is authorized to execute the same contingent on receipt of all required bonds and certificates.

Passed this 22nd day of July, 2021.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



**DC ENGINEERING**

*Careful listening. Dynamic solutions.*

440 E. Corporate Dr., Suite 103,  
Meridian, ID 83642  
[www.dceengineering.net](http://www.dceengineering.net)

July 19, 2021

Brian Yeager  
Public Work Director  
City of Hailey  
115 Main Street South, Suite H  
Hailey, Idaho 83333

Dear Mr. Yeager,

Re: Hailey Woodside Water Reclamation Facility SCADA Control Panel Upgrade Bid Evaluation

DC Engineering reviewed the bid from Electric 1 West sent to us on July 14, 2021. The bid is responsive and addresses the specified requirements. The work specified to complete this project includes: design drawing development, control panel construction, existing control panel removals, temporary work-arounds to keep the plant operational during construction, installation of the new control panels, integration and programming, record drawing and O&M manual development.

The \$441,346 bid price appears to be reasonable for the scope of work considering Idaho's present construction market conditions (i.e. strong demand, worker shortages, material supply chain constraints, etc.). DC Engineering recommends awarding the contract to Electric 1 West (with subcontractor M.E.T.).

Please let us know if you have any questions or concerns.

Respectfully,  
DC Engineering, Inc.

John Barrutia, P.E.

Cc: Brad Bjerke/HDR  
Steve Holyoak/Hailey



**City of Hailey, Idaho**

**Public Works Department  
115 S. Main St, Hailey, ID 83333  
(208) 788-9830**

**Contract Documents and Specifications**

**HAILEY WOODSIDE  
WATER RECLAMATION FACILITY  
SCADA CONTROL PANEL UPGRADE**

**May 3, 2021**

**Prepared by:**

**HDR Engineering, Inc.  
412 E. Parkcenter Blvd, Suite 100  
Boise, ID 83706  
(208) 387-7073  
Brad Bjerke, PE**

**&**

**DC Engineering, Inc.  
440 E. Corporate Dr, Suite 103  
Meridian, ID 83642  
(208) 288-2181  
John Barrutia, PE**

## INVITATION TO BID

The City of Hailey, Idaho, is accepting sealed bids at the office of the City Clerk, 115 Main St. S, Hailey, Idaho 83333, **until 2:00 p.m., local time, Wednesday, May 26, 2021**, for the following project:

### **HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE**

At 2:00 p.m. on the same day, all bid proposals will be opened publicly and read aloud in the Hailey City Hall council chambers.

The proposed Work includes upgrading existing plant control panels with Rockwell CompactLogix platform. Several existing panels control various portions of the treatment process. Processes include: Aqua-Aerobics cloth media filter, Trojan Technologies ultraviolet disinfection, JetTech SBR's, and four (4) remote pumping stations located within the City of Hailey. The work includes reconstructing the panel with new components and PLC's and replicating the control logic (programming) for each process. Work also includes connection to four (4) remote pump stations and will require new pump station control panels at each location with new PLC platforms (Rockwell CompactLogix) and GE MDS (or equal) secure IP/Ethernet capable radio system to the Woodside WRF SCADA system.

The contract documents, plans and specifications may be obtained at the City of Hailey Public Works Department, 115 Main St. S, Hailey, Idaho 83333. The contract documents, plans and specifications may also be obtained via email by contacting Nancy Arellano at the City of Hailey: (208) 788-9830 x1 or [nancy.arellano@haileycityhall.org](mailto:nancy.arellano@haileycityhall.org).

A mandatory site visit is required of each bidder. Coordinate with Nancy Arellano. Understanding the existing control system completely can only be accomplished by seeing the existing panels and understanding the controls. Questions regarding the contract documents or scope of work should be submitted in writing to [nancy.arellano@haileycityhall.org](mailto:nancy.arellano@haileycityhall.org) with cc to [jbarrutia@dcengineering.net](mailto:jbarrutia@dcengineering.net) and [brad.bjerke@hdrinc.com](mailto:brad.bjerke@hdrinc.com).

Bidders must hold a valid Idaho Public Works License prior to the bid due date. Bidders must submit a list of all subcontractors with their bid.

Any objections to the contents or terms of the contract documents, plans and specifications shall be raised no later than three (3) days prior to the bid opening date and time.

The City of Hailey reserves the right to reject any and all bids.

---

Mary Cone, City Clerk

Publish dates May 12, 2021 and May 19, 2021.

## INSTRUCTIONS TO BIDDERS

### **BID PROPOSALS**

The City of Hailey, Idaho, is accepting sealed bids at the office of the City Clerk, 115 Main St. S, Hailey, Idaho 83333, **until 2:00 p.m., local time, Wednesday, May 26, 2021**, for the following project:

#### **HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE**

At 2:00 p.m. on the same day, all bid proposals will be opened publicly and read aloud in the Hailey City Hall council chambers.

The contract documents, plans and specifications may be obtained at the City of Hailey Public Works Department, 115 Main St. S, Hailey, Idaho 83333. The contract documents, plans and specifications may also be obtained via email by contacting Nancy Arellano at the City of Hailey: (208) 788-9830 x 1 or [nancy.arellano@haileycityhall.org](mailto:nancy.arellano@haileycityhall.org).

A mandatory site visit is required of each bidder. Coordinate with Nancy Arellano. Understanding the existing control system completely can only be accomplished by seeing the existing panels and understanding the controls. Questions regarding the contract documents or scope of work should be submitted in writing to [nancy.arellano@haileycityhall.org](mailto:nancy.arellano@haileycityhall.org) with cc to [jbarrutia@dcengineering.net](mailto:jbarrutia@dcengineering.net) and [brad.bjerke@hdrinc.com](mailto:brad.bjerke@hdrinc.com).

The Bidder must hold a valid Idaho Public Works License prior to the bid due date. The Bidder must submit a list of all subcontractors with their BID PROPOSAL.

The BID PROPOSAL must be submitted in a sealed envelope, plainly marked on the outside as:

"HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE"

If forwarded by mail, the sealed envelope containing the BID PROPOSAL must be enclosed in another envelope addressed to the HAILEY PUBLIC WORKS DEPARTMENT, in care of the receiving office.

The BID PROPOSAL must be made on the required BID FORM. All blank spaces for bid prices must be filled in, in ink or typewritten, and the BID FORM must be fully completed and executed when submitted. Only one copy of the BID FORM is required.

The CITY OF HAILEY may waive any informalities or minor defects or reject any and all BID PROPOSALS. Any BID PROPOSAL may be withdrawn prior to the above scheduled time for the opening of BID PROPOSALS or authorized postponement thereof. Any BID PROPOSAL received after the time and date specified shall not be considered. No Bidder may withdraw a BID PROPOSAL within 20 days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the CITY OF HAILEY and the Bidder.

The Bidder is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of the Bidder to do any of the foregoing shall in no way relieve the Bidder from any obligation in respect to the Bidder's BID PROPOSAL. The Bidder must satisfy themselves of the accuracy in the BID PROPOSAL by examination of the site and a review of the drawings and specifications including ADDENDA. Any objections to the contents or terms of the contract documents, plans and specifications shall be raised no later than three (3) days prior to the bid opening date and time.

The CONTRACT DOCUMENTS contain the provisions required for the construction of the project. Information obtained from an officer, agent, or employee of the CITY OF HAILEY, or any other person, shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the AGREEMENT.

A PERFORMANCE BOND and a PAYMENT BOND, each in the amount of 100 percent of the CONTRACT PRICE, with a corporate surety approved by the CITY OF HAILEY, will be required for the faithful performance of the contract. Attorneys-in-fact who sign PERFORMANCE BONDS or PAYMENT BONDS must file with each bond a certified and effective dated copy of their power of attorney.

A conditional or qualified BID PROPOSAL will not be accepted.

The CITY OF HAILEY reserves the right to reject any or all BID PROPOSALS, and to postpone the award of the CONTRACT for a period not to exceed sixty (60) days.

INSTRUCTIONS TO BIDDERS (continued)

**SUCCESSFUL BIDDER, NOTICE-OF-AWARD, EXECUTION OF AGREEMENT, and NOTICE-TO-PROCEED**

The Bidder to whom the CITY OF HAILEY issues a NOTICE-OF-AWARD is deemed the "Successful Bidder."

The CITY OF HAILEY may make such investigations as deemed necessary to determine the ability of the Successful Bidder to perform the WORK, and the Successful Bidder shall furnish to the CITY OF HAILEY all such information and data for this purpose as the CITY OF HAILEY may request. The Successful Bidder shall supply the names and addresses of major material SUPPLIERS and SUBCONTRACTORS, if requested to do so by the CITY OF HAILEY. The CITY OF HAILEY reserves the right to reject any the Successful Bidder's BID PROPOSAL if the evidence submitted by, or investigation of, the Successful Bidder fails to satisfy the CITY OF HAILEY that the Successful Bidder is properly qualified to carry out the obligations of the AGREEMENT and to complete the WORK contemplated therein.

The CITY OF HAILEY shall include with the NOTICE-OF-AWARD the necessary agreement and bond forms. Within seven (7) calendar days from the date when the NOTICE-OF-AWARD is delivered to the Successful Bidder, the Successful Bidder will be required to execute the AGREEMENT and provide the acceptable PERFORMANCE BOND, PAYMENT BOND, and CERTIFICATE OF INSURANCE. If the Successful Bidder is unable to execute the AGREEMENT, as described, the CITY OF HAILEY may consider the Successful Bidder in default.

The CITY OF HAILEY, within ten (10) days of receipt of acceptable PERFORMANCE BOND, PAYMENT BOND, CERTIFICATE OF INSURANCE, and AGREEMENT, signed by the Successful Bidder to whom the AGREEMENT was awarded, shall sign the AGREEMENT and return an executed duplicate of the AGREEMENT to the Successful Bidder. Should the CITY OF HAILEY not execute the AGREEMENT within this ten (10) day period, the Successful Bidder may, by written notice, withdraw the signed AGREEMENT. Such notice of withdrawal shall be effective upon receipt of the notice by the CITY OF HAILEY. Upon execution of the AGREEMENT, the Successful Bidder is deemed the "CONTRACTOR."

The CITY OF HAILEY shall issue the NOTICE-TO-PROCEED immediately following execution of the AGREEMENT by the CITY OF HAILEY. Should there be reasons why the NOTICE-TO-PROCEED cannot be issued within such period, the time may be extended by mutual agreement between the CITY OF HAILEY and CONTRACTOR. If the NOTICE-TO-PROCEED has not been issued after sixty (60) days of the bid opening or within the period mutually agreed upon, the CONTRACTOR may terminate the AGREEMENT without further liability on the part of either party.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the PROJECT shall apply to the contract throughout as if written therein in full.

**PROJECT DESCRIPTION**

The proposed Work includes:

This is a lump sum price basis project and the Contractor shall verify and confirm all quantities. Refer to the Bid documents for additional information.

Construction MUST be completed before the date specified in the agreement or liquidated damages will be enforced. The successful Contractor will be responsible for providing a work schedule with one week increments, and diligently following said schedule. The Contractor shall schedule a pre-construction meeting with the OWNER, to be held prior to commencing construction.

Questions regarding the contract documents or scope of work should be submitted in writing to [nancy.arellano@haileycityhall.org](mailto:nancy.arellano@haileycityhall.org).

# BID FORM

## PROJECT IDENTIFICATION:

CITY OF HAILEY  
HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE

## THIS BID IS SUBMITTED TO:

City of Hailey  
115 Main St. S  
Hailey, ID 83333

**1.01** The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with the CITY OF HAILEY in the form included in the Bidding Documents to perform all work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**2.01** The undersigned Bidder accepts all of the terms and conditions of the Advertisement and/or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for 60 days after the opening of Bid Proposals, or for such longer period of time that Bidder may agree to in writing upon request of the CITY OF HAILEY.

**3.01** In submitting this Bid, the undersigned Bidder represents, as set forth in the AGREEMENT, that:

A. The Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>	<u>Initial</u>
<u>1</u>	<u>MAY 21 - 2021</u>	<u>SK</u>
<u>2</u>	<u>JUNE 30 2021</u>	<u>SK</u>

B. The Bidder has visited the project site and become familiar with and is satisfied as to the general, local and project site conditions that may affect cost, progress, and performance of the WORK.

C. The Bidder is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress and performance of the WORK.

D. The Bidder has carefully studied all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the project site. The Bidder acknowledges that the CITY OF HAILEY does not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to underground facilities at or contiguous to the site.

E. The Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.



F. The Bidder is aware of the general nature of work to be performed by the CITY OF HAILEY and others at the project site that relates to the WORK as indicated in the Bidding Documents.

G. The Bidder has correlated the information known to the Bidder, information and observations obtained from visits to the project site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.

H. The Bidder has given the City of Hailey Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by the City of Hailey Engineer is acceptable to the Bidder.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the WORK for which this Bid is submitted.

**4.01** The Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; The Bidder has not solicited or induced any individual or entity to refrain from bidding; and the Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over the CITY OF HAILEY.

**4.02 Construction Schedule Coordination:** The Bidder, after receipt of NOTICE-TO-PROCEED, shall coordinate with the City of Hailey Engineer to verify the proposed construction start date as indicated in the Agreement. The Contractor shall schedule a pre-construction meeting with the City of Hailey Engineer, to be held prior to commencing construction.

**5.01 LUMP SUM BID:** The Bidder will complete the WORK in accordance with the Contract Documents for the following price:

PROJECT: WOODSIDE WRF SCADA CONTROL UPGRADE

LUMP SUM BID PRICE: \$ 441,346.00

LUMP SUM AMOUNT WRITTEN IN WORDS

FOUR HUNDRED, FORTY ONE THOUSAND, THREE HUNDRED FORTY SIX Dollars

**6.01** The Bidder agrees that the WORK will be substantially completed and ready for final payment on or before the dates or within the number of calendar days indicated in the AGREEMENT.

**6.02** The Bidder accepts the provisions of the AGREEMENT as to liquidated damages in the event of failure to complete the WORK within the times specified above, which shall be stated in the AGREEMENT.

**7.01** The following information is included in this bid package:

- A. Instructions to Bidders
- B. Bid Form
- C. Notice of Award
- D. Agreement
- E. Payment Bond

- F. Performance Bond
- G. Certificate of Insurance
- H. Notice to Proceed
- I. Contract Documents by HDR Inc. and DC Engineering, Inc. dated May 7, 2021 titled "HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE"

**7.02** The following documents are attached to and made a condition of this Bid:

A. The Bidder shall include in his Bid the name, or names and address, or addresses, and Idaho Public Works Contractor License Numbers of the Subcontractors who shall, in the event the Bidder secures the Contract, subcontract the plumbing, heating and air-conditioning work, and electrical work under the general Contract; and

B. In addition to subcontractors for plumbing, heating and air-conditioning work, and electrical work, provide the names and addresses of the additional subcontractors, suppliers, individuals or entities called for in the Instructions to Bidders (include Idaho Public Works Contractor License Numbers for any subcontractors).

C. The Bidder and the Bidder's subcontractors must hold a valid Idaho Public Works License prior to the bid due date. The Bidders must submit a list of all subcontractors with their bid.

SUBMITTED on July 12, 2021.

Idaho Public Works Contractor License No. 13999 AAA-4-16000

Expiration Date 08/31/2021

If Bidder is:

An Individual

Name (typed or printed): N/A

By: \_\_\_\_\_ (SEAL)  
*(Individual's signature)*

Doing business as: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

A Partnership

Partnership Name: N/A (SEAL)

By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_  
\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

A Corporation

Corporation Name: Electric 1 West DBA Balanced Rock Electric, Inc. (SEAL)

By: [Signature]  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Anna Knutz

Title: President

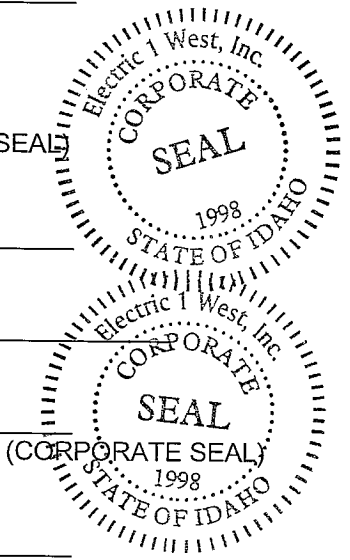
Attest [Signature] sec.  
(Signature of Corporate Secretary)

Business address: 268 Victory Ave  
Twins Falls, Id 83301

Phone No.: (208) 735-9578 FAX No.: (208) 735-9572

State of Incorporation: Idaho

Date of Qualification to do business is 7/13/1998



# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

Electric 1 West, Inc., dba Balance Rock Electric  
268 Victory Ave.  
Twin Falls, ID 83301

### SURETY:

(Name, legal status and principal place of business)

United Fire & Casualty Company  
PO Box 73909  
Cedar Rapids, IA 52407-3909

### Mailing Address for Notices

United Fire & Casualty Company  
PO Box 73909  
Cedar Rapids, IA 52407-3909

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

### OWNER:

(Name, legal status and address)

City of Hailey  
115 Main St.  
Hailey, ID 83333

**BOND AMOUNT:** \$ Five Percent of Amount Bid (5%)

### PROJECT:

(Name, location or address, and Project number, if any)

Hailey's Woodside WRF Scada Control Upgrade

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of June, 2021

(Witness)

Paige Hiatt

(Witness) Paige Hiatt

Electric 1 West, Inc., dba Balance Rock Electric

(Principal)

(Seal)

By:

(Title) *Supervisor*

United Fire & Casualty Company

(Surety)

(Seal)

By:

(Title) Ellie Peck

, Attorney-in-Fact



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA  
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX  
 FINANCIAL PACIFIC INSURANCE COMPANY, ROCKLIN, CA  
 CERTIFIED COPY OF POWER OF ATTORNEY  
 (original on file at Home Office of Company – See Certification)

Inquiries: Surety Department  
 118 Second Ave SE  
 Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

JENNIFER GREIROOD, ERIC LOWEY, MARK RICHARDSON, VANESSA COPELAND, KEVIN CATHCART, ELLIE PECK, LISA PELLERITO, NATASSIA SMITH, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$60,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted on May 15, 2013, by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

**“Article VI – Surety Bonds and Undertakings”**

Section 2, Appointment of Attorney-in-Fact. “The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 15th day of November, 2017

UNITED FIRE & CASUALTY COMPANY  
 UNITED FIRE & INDEMNITY COMPANY  
 FINANCIAL PACIFIC INSURANCE COMPANY

By: *Dennis J. Richmann*  
 Vice President



State of Iowa, County of Linn, ss:

On 15th day of November, 2017, before me personally came Dennis J. Richmann to me known, who being by me duly sworn, did depose and say, that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



*Patti Waddell*  
 Notary Public  
 My commission expires: 10/26/2022

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 28th day of June, 2021.



By: *Mary A. Bertsch*  
 Assistant Secretary,  
 UF&C & UF&I & FPIC

### Naming of Subcontractors, Suppliers and Other Entities Form

In addition to subcontractors for plumbing, and electrical work, provide the names and addresses of the additional subcontractors, suppliers, individuals or entities called for in the Instructions to Bidders (include Idaho Public Works Contractor License Numbers for any subcontractors).

<u>Name and Address</u>	<u>Classification</u>	<u>License Number(1)</u>
<u>ELECTRIC 1 WEST INC DBA</u> <u>Balanceid Rock Electric</u> <u>268 VICTOR AVE Twin Falls ID 83301</u>	<u>ELECTRICAL</u>	<u>C-13999-ARR-4-16000</u>
<u>M.E.T. AUTOMATION &amp; CONTROLS</u> <u>1 WEST MAIN ST (376)</u> <u>EAST HELONA MT 59635</u>	<u>SUPPLIER</u>	<u>N/A</u>
<u>N/A</u>	<u>Plumbing/HVAC</u>	

1) List Idaho Public Works Contractor License Numbers for all subcontractors.

A Joint Venture

Joint Venturer Name: N/A (SEAL)

By: \_\_\_\_\_  
(Signature of joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Phone and FAX Number, and Address for receipt of official communications:  
\_\_\_\_\_  
\_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

A Limited Liability Company

Limited Liability Company Name: N/A (SEAL)

By: \_\_\_\_\_  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Attest \_\_\_\_\_  
(Signature of Member/Manager)

Business address: \_\_\_\_\_  
\_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

State of Organization: \_\_\_\_\_

Date of Qualification to do business is \_\_\_\_\_.



**NOTICE OF AWARD**

Dated: \_\_\_\_\_

[Certified Mail -- Return Receipt Requested]

TO: \_\_\_\_\_  
(BIDDER)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contract: **HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE**  
(Insert name of Contract as it appears in the Bidding Documents)

Project: City of Hailey's Woodside WRF SCADA Control Upgrade

OWNER's Contract No. N/A

You are notified that your Bid dated \_\_\_\_\_ 2021, for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a Contract for the Woodside WRF SCADA Control Upgrade project.

The Contract Price of your Contract is \$ \_\_\_\_\_  
( \_\_\_\_\_ dollars)  
written

One (1) copy of the proposed Contract Documents and one (1) copy of the Construction Drawings accompany this Notice of Award.

You must comply with the following conditions upon receipt of this Notice of Award.

1. Deliver to the CITY OF HAILEY one (1) fully executed copy of the Contract Documents within seven (7) calendar days of this Notice of Award.
2. Deliver with the executed Contract Documents the Contract security (Bonds) and Certificate of Insurance as specified in this document within fourteen (14) calendar days of this Notice of Award.

3. (List other conditions precedent).

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Failure to comply with these conditions within the time specified will entitle the CITY OF HAILEY to consider your Bid in default, to annul this Notice of Award and to declare your Bid security, if any, forfeited.

Within fourteen (14) calendar days after you comply with the above conditions, the CITY OF HAILEY will return to you one fully executed counterpart of the Contract Documents.

City of Hailey  
(OWNER)

By: \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

Mayor  
(TITLE)

AGREEMENT

This AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the City of Hailey, Idaho, hereinafter called "CITY OF HAILEY" and \_\_\_\_\_, hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of:  
**HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE.**
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the WORK described herein.
3. The CONTRACTOR will commence work no later than 60 days after Notice to Proceed. All work must achieve substantial completion by 180 days after Notice to Proceed ("Date of Substantial Completion"), unless otherwise extended by the CONTRACT DOCUMENTS. Final completion shall follow Substantial Completion by 30 days.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of:

\_\_\_\_\_ \$ \_\_\_\_\_  
(written) (insert numbers)

as shown in the submitted BID PROPOSAL.

5. The term "CONTRACT DOCUMENTS" means and includes the following:
  - 5.01 INSTRUCTIONS TO BIDDERS
  - 5.02 BID FORM
  - 5.03 NOTICE OF AWARD
  - 5.04 AGREEMENT
  - 5.05 PAYMENT BOND
  - 5.06 PERFORMANCE BOND
  - 5.07 CERTIFICATE OF INSURANCE
  - 5.08 NOTICE TO PROCEED
  - 5.09 CONTRACT DOCUMENTS BY HDR ENGINEERING AND DC ENGINEERING DATED MAY 7, 2021 TITLED "HAILEY'S WOODSIDE WRF SCADA CONTROL UPGRADE"
  - 5.10 CITY OF HAILEY STANDARD DRAWINGS AND SPECIFICATIONS - NA
  - 5.11 IDAHO STATE PUBLIC WORKS CONSTRUCTION STANDARD SPECIFICATIONS - NA

6. *Retainage.* The CITY OF HAILEY will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS. Five-percent (5%) retainage will be held from each payment. Retainage will be released upon Certification of Substantial Completion.

7. *Liquidated Damages.* The CITY OF HAILEY and CONTRACTOR recognize that time is of the essence of this Agreement and that the CITY OF HAILEY will suffer financial loss if the WORK is not completed within the times specified in paragraph 3 above. They also recognize the delays, expense and difficulties involved in proving the actual loss suffered by the CITY OF HAILEY if the WORK is not completed on time. Accordingly, instead of requiring any such proof, the CITY OF HAILEY and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay the CITY OF HAILEY **five hundred dollars (\$500.00)** for each day that expires after the Date of Substantial Completion, or any proper extension thereof granted by the CITY OF HAILEY. Same shall hold true for the Liquidated Damages related to Final Completion.

8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement, deemed an original on the date first above written.

OWNER:

CITY OF HAILEY, IDAHO

BY: \_\_\_\_\_  
Martha Burke, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Mary Cone, Clerk

CONTRACTOR:

\_\_\_\_\_

BY: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

(SEAL)

ATTEST:

\_\_\_\_\_

Name: \_\_\_\_\_  
(Type or Print)

Title: \_\_\_\_\_

# Payment Bond

Any singular reference to Contractor, Surety, Owner (CITY OF HAILEY) or other party shall be considered plural where applicable.

---

CONTRACTOR (Name and Address):

SURETY (Name and Address of Principal Place of Business):

OWNER (Name and Address):

## CONTRACT

Date:  
Amount:  
Description (Name and Location):

## BOND

Date (Not earlier than Contract Date):  
Amount:  
Modifications to this Bond Form:

Surety and Contractor, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Payment Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

### CONTRACTOR AS PRINCIPAL

Company: \_\_\_\_\_ (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:

### SURETY

Company: \_\_\_\_\_ (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:  
(Attach Power of Attorney)

(Space is provided below for signatures of additional parties, if required.)

### CONTRACTOR AS PRINCIPAL

Company: \_\_\_\_\_ (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:

### SURETY

Company: \_\_\_\_\_ (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:

1. The CONTRACTOR and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the OWNER to pay for labor, materials and equipment furnished for use in the performance of the Contract, which is incorporated herein by reference.

2. With respect to the OWNER, this obligation shall be null and void if the CONTRACTOR:

2.1. Promptly makes payment, directly or indirectly, for all sums due Claimants, and

2.2. Defends, indemnifies and holds harmless the OWNER from all claims, demands, liens or suits by any person or entity who furnished labor, materials or equipment for use in the performance of the Contract, provided the

EJCDC No. 1910-28-B (1996 Edition)

Originally prepared through the joint efforts of the Surety Association of America, Engineers Joint Contract Documents Committee, the Associated General Contractors of America, the American Institute of Architects, the American Subcontractors Association, and the Associated Specialty Contractors

OWNER has promptly notified the CONTRACTOR and the Surety (at the addresses described in paragraph 12) of any claims, demands, liens or suits and tendered defense of such claims, demands, liens or suits to the CONTRACTOR and the Surety, and provided there is no OWNER Default.

3. With respect to Claimants, this obligation shall be null and void if the CONTRACTOR promptly makes payment, directly or indirectly, for all sums due.

4. The Surety shall have no obligation to Claimants under this Bond until:

4.1. Claimants who are employed by or have a direct contract with the CONTRACTOR have given notice to the Surety (at the addresses described in paragraph 12) and sent a copy, or notice thereof, to the OWNER, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.

4.2. Claimants who do not have a direct contract with the CONTRACTOR:

1. Have furnished written notice to the CONTRACTOR and sent a copy, or notice thereof, to the OWNER, within 90 days after having last performed labor or last furnished materials or equipment included in the claim stating, with substantial accuracy, the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed; and

2. Have either received a rejection in whole or in part from the CONTRACTOR, or not received within 30 days of furnishing the above notice any communication from the CONTRACTOR by which the CONTRACTOR had indicated the claim will be paid directly or indirectly; and

3. Not having been paid within the above 30 days, have sent a written notice to the Surety and sent a copy, or notice thereof, to the OWNER, stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the CONTRACTOR.

5. If a notice required by paragraph 4 is given by the OWNER to the CONTRACTOR or to the Surety, that is sufficient compliance.

6. When the Claimant has satisfied the conditions of paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:

6.1. Send an answer to the Claimant, with a copy to the OWNER, within 45 days after receipt of the claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed.

6.2. Pay or arrange for payment of any undisputed amounts.

7. The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

8. Amounts owed by the OWNER to the CONTRACTOR under the Contract shall be used for the performance of the Contract and to satisfy claims, if any, under any Performance Bond. By the CONTRACTOR furnishing and the OWNER accepting this Bond, they agree that all funds earned by the CONTRACTOR in the performance of the Contract are dedicated to satisfy obligations of the CONTRACTOR and the Surety under this Bond, subject to the OWNER's priority to use the funds for the completion of the Work.

9. The Surety shall not be liable to the OWNER, Claimants or others for obligations of the CONTRACTOR that are unrelated to the Contract. The OWNER shall not be liable for payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligations to make payments to, give notices on behalf of, or otherwise have obligations to Claimants under this Bond.

10. The Surety hereby waives notice of any change, including changes of time, to the Contract or to related Subcontracts, purchase orders and other obligations.

11. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the location in which the Work or part of the Work is located or after the expiration of one year from the date (1) on which the Claimant gave the notice required by paragraph 4.1 or paragraph 4.2.3, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

12. Notice to the Surety, the OWNER or the CONTRACTOR shall be mailed or delivered to the addresses shown on the signature page. Actual receipt of notice by Surety, the OWNER or the CONTRACTOR, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.

13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the Contract was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted here from and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is, that this Bond shall be construed as a statutory Bond and not as a common law bond.

14. Upon request of any person or entity appearing to be a potential beneficiary of this Bond, the CONTRACTOR shall promptly furnish a copy of this Bond or shall permit a copy to be made.

#### 15. DEFINITIONS

15.1. Claimant: An individual or entity having a direct contract with the CONTRACTOR or with a Subcontractor of the CONTRACTOR to furnish labor, materials or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Contract, architectural and engineering services required for performance of the Work of the CONTRACTOR and the CONTRACTOR's Subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

15.2. Contract: The agreement between the OWNER and the CONTRACTOR identified on the signature page, including all Contract Documents and changes thereto.

15.3. OWNER Default: Failure of the OWNER, which has neither been remedied nor waived, to pay the CONTRACTOR as required by the Contract or to perform and complete or comply with the other terms thereof.

EJCDC No. 1910-28-B (1996 Edition)

Originally prepared through the joint efforts of the Surety Association of America, Engineers Joint Contract Documents Committee, the Associated General Contractors of America, the American Institute of Architects, the American Subcontractors Association, and the Associated Specialty Contractors

# Performance Bond

Any singular reference to Contractor, Surety, Owner (CITY OF HAILEY) or other party shall be considered plural where applicable.

---

CONTRACTOR (Name and Address):

SURETY (Name and Address of Principal Place  
of Business):

OWNER (Name and Address):

## CONTRACT

Date:  
Amount:  
Description (Name and Location):

## BOND

Date (Not earlier than Contract Date):  
Amount:  
Modifications to this Bond Form:

Surety and Contractor, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Performance Bond to be duly executed on its behalf by its authorized officer, agent or representative.

## CONTRACTOR AS PRINCIPAL

Company: (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:

## SURETY

Company: (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:  
(Attach Power of Attorney)

(Space is provided below for signatures of additional parties, if required.)

## CONTRACTOR AS PRINCIPAL

Company: (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:

## SURETY

Company: (Corp. Seal)

Signature: \_\_\_\_\_  
Name and Title:

EJCDC No. 1910-28-A (1996 Edition)

Originally prepared through the joint efforts of the Surety Association of America, Engineers Joint Contract Documents Committee, the Associated General Contractors of America, and the American Institute of Architects

1. The CONTRACTOR and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Contract, which is incorporated herein by reference.

2. If the CONTRACTOR performs the Contract, the Surety and the CONTRACTOR have no obligation under this Bond, except to participate in conferences as provided in paragraph 3.1.

3. If there is no OWNER Default, the Surety's obligation under this Bond shall arise after:

3.1. The OWNER has notified the CONTRACTOR and the Surety at the addresses described in paragraph 10 below, that the OWNER is considering declaring a CONTRACTOR Default and has requested and attempted to arrange a conference with the CONTRACTOR and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Contract. If the OWNER, the CONTRACTOR and the Surety agree, the CONTRACTOR shall be allowed a reasonable time to perform the Contract, but such an agreement shall not waive the OWNER's right, if any, subsequently to declare a CONTRACTOR Default; and

3.2. The OWNER has declared a CONTRACTOR Default and formally terminated the CONTRACTOR's right to complete the Contract. Such CONTRACTOR Default shall not be declared earlier than twenty days after the CONTRACTOR and the Surety have received notice as provided in paragraph 3.1; and

3.3. The OWNER has agreed to pay the Balance of the Contract Price to:

3.3.1. The Surety in accordance with the terms of the Contract;

3.3.2. Another contractor selected pursuant to paragraph 4.3 to perform the Contract.

4. When the OWNER has satisfied the conditions of paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

4.1. Arrange for the CONTRACTOR, with consent of the OWNER, to perform and complete the Contract; or

4.2. Undertake to perform and complete the Contract itself, through its agents or through independent contractors; or

4.3. Obtain bids or negotiated proposals from qualified contractors acceptable to the OWNER for a contract for performance and completion of the Contract, arrange for a contract to be prepared for execution by the OWNER and the contractor selected with the OWNER's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the Bonds issued on the Contract, and pay to the OWNER the amount of damages as described in paragraph 6 in excess of the Balance of the Contract Price incurred by the OWNER resulting from the CONTRACTOR Default; or

4.4. Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances;

4.4.1. After investigation, determine the amount for which it may be liable to the OWNER and, as soon as practicable after the amount is determined, tender payment therefor to the OWNER; or

4.4.2. Deny liability in whole or in part and notify the OWNER citing reasons therefor.

5. If the Surety does not proceed as provided in paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fifteen days after receipt of an additional written notice from the OWNER to the Surety demanding that the Surety perform its obligations under this Bond, and the OWNER shall be entitled to enforce any remedy available to the OWNER. If the Surety proceeds as provided in paragraph 4.4, and the OWNER refuses the payment tendered or the Surety has denied

liability, in whole or in part, without further notice the OWNER shall be entitled to enforce any remedy available to the OWNER.

6. After the OWNER has terminated the CONTRACTOR's right to complete the Contract, and if the Surety elects to act under paragraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the OWNER shall not be greater than those of the CONTRACTOR under the Contract, and the responsibilities of the OWNER to the Surety shall not be greater than those of the OWNER under the Contract. To a limit of the amount of this Bond, but subject to commitment by the OWNER of the Balance of the Contract Price to mitigation of costs and damages on the Contract, the Surety is obligated without duplication for:

6.1. The responsibilities of the CONTRACTOR for correction of defective Work and completion of the Contract;

6.2. Additional legal, design professional and delay costs resulting from the CONTRACTOR's Default, and resulting from the actions or failure to act of the Surety under paragraph 4; and

6.3. Liquidated damages, or if no liquidated damages are specified in the Contract, actual damages caused by delayed performance or non-performance of the CONTRACTOR.

7. The Surety shall not be liable to the OWNER or others for obligations of the CONTRACTOR that are unrelated to the Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the OWNER or its heirs, executors, administrators, or successors.

8. The Surety hereby waives notice of any change, including changes of time, to the Contract or to related subcontracts, purchase orders and other obligations.

9. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the Work or part of the Work is located and shall be instituted within two years after CONTRACTOR Default or within two years after the CONTRACTOR ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

10. Notice to the Surety, the OWNER or the CONTRACTOR shall be mailed or delivered to the address shown on the signature page.

11. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the Contract was performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted here from and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

12. Definitions.

12.1. Balance of the Contract Price: The total amount payable by the OWNER to the CONTRACTOR under the Contract after all proper adjustments have been made, including allowance to the CONTRACTOR of any amounts received or to be received by the OWNER in settlement of insurance or other Claims for damages to which the CONTRACTOR is entitled, reduced by all valid and proper payments made to or on behalf of the CONTRACTOR under the Contract.

12.2. Contract: The agreement between the OWNER and the CONTRACTOR identified on the signature page, including all Contract Documents and changes thereto.

12.3. CONTRACTOR Default: Failure of the CONTRACTOR, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Contract.

12.4. OWNER Default: Failure of the OWNER, which has neither been remedied nor waived, to pay the CONTRACTOR as required by the Contract or to perform and complete or comply with the other terms thereof.



**NOTICE TO PROCEED**

Dated \_\_\_\_\_

TO \_\_\_\_\_  
(CONTRACTOR)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contract: HAILEY'S WOODSIDE WRF SCADA UPGRADE  
(Insert name of Contract as it appears in the Contract Documents)

You are hereby notified to commence WORK on \_\_\_\_\_ in accordance with the AGREEMENT, and you are to complete the WORK by \_\_\_\_\_, unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.

You are required to return an acknowledged copy of this NOTICE-TO-PROCEED to the CITY OF HAILEY.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF HAILEY  
(OWNER)

By: \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

MARTHA BURKE, MAYOR  
(TITLE)

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE TO PROCEED is hereby acknowledged on this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by: \_\_\_\_\_  
(Contractor)

By: \_\_\_\_\_

Title: \_\_\_\_\_

**SECTION 10**  
**SUMMARY OF WORK**

**PART 1 - GENERAL**

**1.1 DESCRIPTION**

- A. General:
1. Furnish all labor, materials, tools, equipment, and services as indicated in accordance with provisions of Contract Documents.
  2. It is the intent of the Contract Documents to describe a functionally complete project. Furnish and install all supplementary or miscellaneous items, appurtenances, and devices incidental to or necessary for a sound, secure, complete, and functional installation.

**1.2 WORK COVERED BY CONTRACT**

- A. The Work of this Contract under the Base Bid generally includes the following:
1. Base Bid:
    - a. Modify existing plant Filter/UV main control panel to replace existing PLC, power supply, and associated I/O modules with a Rockwell CompactLogix platform.
    - b. Modify existing Riverside Pumping Station MTU panel to replace existing PLC and associated I/O modules with a Rockwell CompactLogix platform and software, and replace existing serial spread spectrum radio with new GE MDS (or equivalent) secure IP/Ethernet capable radio.
    - c. Modify existing four (4) remote pump station control panels to replace existing controllers with new Rockwell CompactLogix platform and software, and replace existing serial spread spectrum radio with new GE MDS (or equivalent) secure IP/Ethernet capable radio.
    - d. Retain and protect all other identified control panels, but provide required network interface and protocol conversion as required to maintain associated SCADA functionality.
    - e. Develop updated SCADA control network diagram showing all network interfaces to new and existing network elements. Develop control panel layout drawings, panel bill of materials, and panel schematic/wiring diagrams for each modified panel. Procure materials and construct UL508A panels and connect to existing/new wiring as required.
    - f. Provide programming, integration, and commissioning of the new upgraded elements.
    - g. Provide record drawings and O&M manuals for all components.
  - B. The Work of this Contract under the Alternate Bid generally includes the following:
    1. Alternate Bid:
      - a. None.

**1.3 WORK BY OTHERS**

- A. The plant must remain fully operational during the transition to the new equipment and systems. Any required outages of parts of the treatment process must be coordinated in advance with the Hailey WRF superintendent.

**1.4 WORK SEQUENCE**

- A. Organize and plan the construction activities to assure the safety and reliability of and to minimize the interruption to the treatment system, electric system and all other utilities.
- B. The proposed Work sequence shall be submitted to the Engineer in the Schedule of Construction.
1. Coordinate all outages with Owner. Brief control outages will be allowed with proper planning and temporary systems in place (if necessary).
  2. Schedule shall contain:

- a. Preparation of Submittal drawings for engineer's review (assume 2-week review by Engineer)
- b. Panel fabrication
- c. Programming
- d. Panel installation
- e. Panel commissioning and troubleshooting
- f. Record drawings
- g. O&M manual

**1.5 OWNER OCCUPANCY**

- A. Owner will occupy the premises during the entire period of construction for the conduct of his normal operations. Coordinate with Owner in all construction operations to minimize conflicts and to facilitate Owner usage.

**1.6 PARTIAL OWNER OCCUPANCY**

- A. Schedule operations to complete certain areas of the Work, as designated below, to enable Owner's occupancy prior to Substantial Completion of the entire Work.

**1.7 OUTAGES**

- A. Organize and plan the construction activities so that the number and length of any required outages shall be minimized.
- B. An outage to any portion of the plant shall require specific approval of the Owner. The Owner reserves the right to reject any request for an outage.
- C. In some cases it may be necessary, at Contractor's expense, to schedule the Work during a period when the outage would have minimal impact on treatment.
- D. Provide the Owner at least 72 HRS notice in advance of any requested outage so that the Owner may advise and coordinate the outage.

**1.8 OWNER-FURNISHED PRODUCTS**

- A. Products furnished and paid for by Owner shall be as follows:
  - 1. None.
- B. Contractor shall:
  - 1. None.

**1.9 CONTRACTOR-FURNISHED PRODUCTS**

- A. Furnish all products, other than Owner-furnished products designated above.
- B. Components required to be supplied in quantity within a specification section shall all be the same and shall be interchangeable.
- C. Unless otherwise indicated in the Contract Documents, provide materials and equipment that:
  - 1. is produced by reputable manufacturers having adequate experience in the manufacture of these items; and
  - 2. Is designed for the service intended; and
  - 3. have not been previously been incorporated into another project or facility; and
  - 4. have not changed ownership since their initial production or fabrication and shipment from the manufacturer's factory or facility; and
  - 5. if stored since their manufacture or fabrication, have, while in storage, been properly maintained and serviced in accordance with the manufacturer's recommendations for long-term storage; submit documentation under the relevant technical section that such maintenance and service has been performed; and
  - 6. have not been subject to degradation or deterioration since manufacture; and
  - 7. are the current model(s) or type(s) furnished by the Supplier and only modified as necessary to comply with the design.

**1.10 PERMITS AND LICENSES**

- A. The Contractor shall apply for and obtain the following permits and approvals for the Work:
  - 1. Building Permit (paid by Owner)
- B. Obtain, at his expense, all other permits and licenses necessary for the construction of the Work in accordance with City of Hailey code.

**1.11 PHASING**

- A. Contractor shall be responsible for determining implementation of the new system with the existing system.
- B. The implementation of new control panels and related accessories with existing equipment is critical to overall plant operation.

**PART 2 - PRODUCTS - (NOT USED)**

**PART 3 - EXECUTION - (NOT USED)**

**END OF SECTION**

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## SECTION 11 – DEFINITION OF WORK

### Hailey Woodside WRF SCADA Control Upgrade

#### Project Background:

The Hailey Wastewater Treatment Plant Filter Building contains the following five (5) control panels all located in the Filter/UV Building.

- Filter/UV main control panel (Rockwell Automation SLC505 PLC and associated I/O). The HMI computer and software were recently upgraded and are compatible with latest Rockwell Automation PLC technology.
- JetTech Sequencing Batch Reactor (SBR) control panel (Rockwell SLC505 PLC, associated I/O, and SBR computer board).
- Filter Control Panel (DirectLOGIC 205 Koyo PLC and associated I/O)
- UV Control Panel (Trojan microprocessor controller)
- Riverside Pumping Station MTU (Rockwell Automation SLC503 PLC and GE MDS 9810 serial unlicensed spread spectrum radio for connectivity to four remote pump stations and associated control panels). The four remote pump stations are as follows:
  - River pump station (on/off, level, seal fail, generator run). PLC type unknown.
  - Electra pump station (on/off, level, seal fail, generator run). PLC type unknown.
  - Snowfly pump station (level, on/off). PLC type unknown.
  - Haviland pump station (level, on/off). PLC type unknown.

#### Bidding Information/Requirements

- Record drawings of existing control system elements are presently not available.
- Potential bidders are expected to visit the project site to examine the identified elements, and to understand all associated hardware, software, and programming requirements, configurations, cutover constraints, outage limitations, wiring requirements, protocol conversion requirements, etc. to successfully execute the overall scope of work.
- Proposal shall include the following:
  - Preliminary bill of materials.
  - Preliminary schedule for:
    - Hardware purchasing, fabrication, and assembly
    - Factory acceptance testing
    - Equipment shipment.
    - Equipment installation.
    - System cutover, startup, and/or going on-line for each major system
    - Schedule for Systems Integrator activities.

#### Scope of Work:

- Modify existing plant Filter/UV/SBR main control panel to replace existing PLC, power supply, and associated I/O modules with a Rockwell CompactLogix platform. The HMI program is currently using the old-style PLC tags and will need to be reprogrammed for the new PLC, so assume every HMI tag will need to be recreated and assigned.
- Modify existing Riverside Pumping Station MTU panel to replace existing PLC and associated I/O modules with a Rockwell CompactLogix platform and software, and replace existing serial spread spectrum radio with new GE MDS (or equivalent) secure

## SECTION 11 – DEFINITION OF WORK

### Hailey Woodside WRF SCADA Control Upgrade

IP/Ethernet capable radio. Upgrade the radio antenna, cabling, and surge protection as required for the new radio.

- Modify existing four (4) remote pump station control panels to replace existing controllers with new Rockwell CompactLogix platform and software, and replace existing serial spread spectrum radio with new GE MDS (or equivalent) secure IP/Ethernet capable radio. Upgrade the radio antenna, cabling, and surge protection as required for the new radio.
- Retain and protect all other identified control panels, but provide required network interface and protocol conversion as required to maintain associated SCADA functionality.
- Develop updated SCADA control network diagram showing all network interfaces to new and existing network elements.
- Develop control panel layout drawings, panel bill of materials, and panel schematic/wiring diagrams for each modified panel.
- Procure materials and construct UL508A panels and connect to existing/new wiring as required.
- Provide programming, integration, and commissioning of the new upgraded elements.
- All work shall be performed to minimize process outages
- Record drawings shall be developed of control panel after checkout and startup. Record drawings shall include layout and arrangement, PLC's, bill of materials that enumerates all devices, schematic/elementary diagrams depicting all control devices and circuits and their functions, and interconnecting wiring.
- Provide operation and maintenance manuals for all PLCs, I/O modules, and communication equipment.
- Provide a 2-year onsite warranty.

END OF SECTION

ADDENDUM NO. 1  
TO  
BID DOCUMENTS  
FOR

**CITY OF HAILEY WOODSIDE WRF SCADA CONTROL UPGRADE**

ADDENDUM NO. 1 DATE: May 21, 2021

ORIGINAL BID DATE: May 26, 2021

REVISED BID DATE: August 4, 2021

TO: PROSPECTIVE BIDDERS AND OTHER INTERESTED PARTIES

THE CONTRACT DOCUMENTS ARE HEREBY MODIFIED BY THE FOLLOWING ITEMS:

**CHANGES TO CONTRACT DOCUMENTS**

**SPECIFICATIONS**

AD 1 Item 1 INVITATION TO BID

*Change Bid Date*

The City of Hailey, Idaho, is accepting sealed bids at the office of the City Clerk, 115 Main St. S, Hailey, Idaho 83333, until 2:00 p.m., local time, Wednesday, August 4, 2021, for the following project:

**HAILEYS' WOODSIDE WRF SCADA CONTROL UPGRADE**

At 2:00 p.m. on the same day, all bid proposals will be opened publicly and read aloud in the Hailey City Hall council chambers.

AD 1 Item 2 INSTRUCTIONS TO BIDDERS

*Change Bid Date*

**BID PROPOSALS**

The City of Hailey, Idaho, is accepting sealed bids at the office of the City Clerk, 115 Main St. S, Hailey, Idaho 83333, until 2:00 p.m., local time, Wednesday, August 4, 2021, for the following project:

ALL ITEMS IN CONFLICT WITH THE ADDENDA ARE HEREBY DELETED.

THIS ADDENDUM IS MADE PART OF THE CONTRACT DOCUMENTS AND SHALL BE NOTED ON THE BID PROPOSAL.

---

Bradley S. Bjerke

Idaho PE #8778

Date

Brad Bjerke, P.E.  
HDR Engineering, Inc.  
412 E. Parkcenter Blvd, Suite 100  
Boise, ID 83706  
(208) 387-7073 office  
(208) 841-3822 cell  
[brad.bjerke@hdrinc.com](mailto:brad.bjerke@hdrinc.com)

Nancy Arellano  
City of Hailey  
115 Main St. S.  
Hailey, ID 83333  
(208) 788-9830 x1

[nancy.arellano@haileycityhall.org](mailto:nancy.arellano@haileycityhall.org)

END OF ADDENDUM NO. 1



ADDENDUM NO. 2  
TO  
BID DOCUMENTS  
FOR

**CITY OF HAILEY WOODSIDE WRF SCADA CONTROL UPGRADE**

ADDENDUM NO. 2 DATE: June 30, 2021

CURRENT BID DATE: August 4, 2021

REVISED BID DATE: July 14, 2021

TO: PROSPECTIVE BIDDERS AND OTHER INTERESTED PARTIES

THE CONTRACT DOCUMENTS ARE HEREBY MODIFIED BY THE FOLLOWING ITEMS:

**CHANGES TO CONTRACT DOCUMENTS**

**SPECIFICATIONS**

AD 2 Item 1 INVITATION TO BID  
*Change Bid Date*

The City of Hailey, Idaho, is accepting sealed bids at the office of the City Clerk, 115 Main St. S, Hailey, Idaho 83333, **until 2:00 p.m., local time, Wednesday, July 14, 2021**, for the following project:

**HAILEYS' WOODSIDE WRF SCADA CONTROL UPGRADE**

At 2:00 p.m. on the same day, all bid proposals will be opened publicly and read aloud in the Hailey City Hall council chambers.

AD 2 Item 2 INSTRUCTIONS TO BIDDERS  
*Change Bid Date*

**BID PROPOSALS**

The City of Hailey, Idaho, is accepting sealed bids at the office of the City Clerk, 115 Main St. S, Hailey, Idaho 83333, **until 2:00 p.m., local time, Wednesday, July 14, 2021**, for the following project:

ALL ITEMS IN CONFLICT WITH THE ADDENDA ARE HEREBY DELETED.

THIS ADDENDUM IS MADE PART OF THE CONTRACT DOCUMENTS AND SHALL BE NOTED ON THE BID PROPOSAL.

---

Bradley S. Bjerke	Idaho PE #8778	Date
Brad Bjerke, P.E. HDR Engineering, Inc. 412 E. Parkcenter Blvd, Suite 100 Boise, ID 83706 (208) 387-7073 office (208) 841-3822 cell <a href="mailto:brad.bjerke@hdrinc.com">brad.bjerke@hdrinc.com</a>	Nancy Arellano City of Hailey 115 Main St. S. Hailey, ID 83333 (208) 788-9830 x17 <a href="mailto:nancy.arellano@haileycityhall.org">nancy.arellano@haileycityhall.org</a>	

END OF ADDENDUM NO. 2

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 7/22/21

**DEPARTMENT:** PW

**DEPT. HEAD SIGNATURE:** BY \_\_\_\_\_

**SUBJECT:** Motion to accept bid from \_\_\_\_\_ in the amount of \$\_\_\_\_\_, for Quigley Road Water Main Improvements, and motion to adopt Resolution 2021-\_\_\_\_, authorizing the mayor to sign the Notice of Award and project related documents. **ACTION ITEM**

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The bid is for work identified under the SPF Report: Quigley Water Main Upgrades and New Sunbeam Water Supply.

The bidding for this project will be complete at 3:00pm on July 20th, after council packet deadline for the Special Council meeting on the 22nd. Public Works will provide a brief summary of the results to City Council on July 22nd. The apparent lowest bid in the amount of \$\_\_\_\_\_ was received from \_\_\_\_\_.

Public Works issued a Request for Bids in accordance with Idaho Code 67-2805 (2), on Monday, July 7th. The project was advertised with a bid due date of July 14<sup>th</sup> set by the Contract Documents and Specifications. In addition, several efforts were made for direct outreach via phone call and email to the following contractors:

- Apollo Construction
- B&G Dirtworks
- Burks Excavation
- Canyon Excavation
- Idaho Materials and Construction
- Joe's Backhoe
- Lunceford Excavation
- S. Erwin Excavation
- Skyline Excavation
- Sluder Excavation
- Summit Earthworks

Staff recommends authorizing the mayor to sign the Notice of Award, authorize Public Works to move forward with the project and authorize the Mayor to sign project related documents.

The work is set to commence no later than September 7<sup>th</sup> and must be substantially complete within 28 days unless otherwise extended by contract documents.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_

Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

- |   |                                     |                                   |
|---|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Engineer   | <input type="checkbox"/> Library  |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> Mayor    |
| <input type="checkbox"/> City Clerk         |                                     | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Building           |                                     | <input type="checkbox"/> Police   |

Public Works  
 P & Z Commission

Benefits Committee  
 Streets  
 Treasurer  
 Wastewater  
 Water  
\_\_\_\_\_

-----  
**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to accept bid from \_\_\_\_\_ in the amount of \$\_\_\_\_\_, for Quigley Road Water Main Improvements, and motion to adopt Resolution 2021-\_\_\_\_, authorizing the mayor to sign the Notice of Award and project related documents. **ACTION ITEM**

-----  
**ACTION OF THE CITY COUNCIL:**

Date : \_\_\_\_\_

City Clerk \_\_\_\_\_

-----  
**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies (AIS only)  
Instrument # \_\_\_\_\_

**CITY OF HAILEY**  
**RESOLUTION NO. 2021-\_\_\_\_**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING A NOTICE OF AWARD AND AGREEMENT WITH  
\_\_\_\_\_ TO PROVIDE CONSTRUCTION  
SERVICES FOR THE QUIGLEY ROAD WATER MAIN IMPROVEMENTS  
PROJECTS AND TO AUTHORIZE THE NOTICE TO PROCEED FOLLOWING  
RECEIPT OF THE PERFORMANCE AND PAYMENT BONDS,**

WHEREAS, the City of Hailey desires to issue a Notice of Award and enter into an Agreement with \_\_\_\_\_ to provide construction services for the Quigley Road Water Main Improvements Project and wishes the contractor to proceed in a timely manner, thereby authorizing Notice to Proceed contingent upon receipt of all required bonds.

WHEREAS, the City of Hailey and \_\_\_\_\_, have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Notice of Award and the Agreement between the City of Hailey and \_\_\_\_\_, and that the Mayor is authorized to execute the attached Notice of Award and Agreement, and the Notice to Proceed, contingent on receipt of all required bonds.

Passed this 22nd day of July, 2021.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/2021      **DEPARTMENT:** Community Development      **STAFF SIGNATURE:** RD

**SUBJECT:** Motion to approve special event, Sun Club’s Ten-Year Anniversary, to be held on July 24, 2021 from 5:00pm to 10:00pm at 731 North First Avenue with a portion of First Avenue closed for the event.

**AUTHORITY:**  ID Code \_\_\_\_\_       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**      Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_      YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_      Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_      Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> City Administrator    | <input type="checkbox"/> Library                        | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney         | <input type="checkbox"/> Mayor                          | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk            | <input type="checkbox"/> Planning                       | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building              | <input checked="" type="checkbox"/> Police              | <input type="checkbox"/> _____              |
| <input checked="" type="checkbox"/> Engineer   | <input checked="" type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____              |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission               | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Recommendation to approve the special event, Sun Club’s Ten-Year Anniversary, to be held on July 24, 2021 from 5:00pm to 10:00pm at 731 North First Avenue with a portion of First Avenue closed for the event, and authorization for the mayor to sign the Special Event Decision and Special Event Agreement.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head in Attendance at Meeting (circle one) Yes    No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: Record      \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_      Copies (AIS only) \_\_\_\_\_      Instrument # \_\_\_\_\_



### SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: SUN CLUB 10 YEAR ANNIVERSARY

LOCATION FOR EVENT (Be specific i.e. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

Public Property  Private Property

#### I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours	Estimated # of Attendees
<u>7/24/21</u>	Start Time: <u>5pm</u> End Time: <u>10pm</u>	All Day:
	Start Time: End Time:	All Day:
Date(s) of Set-up/Tear-down	Hours	Estimated # Staff
<u>7/24/21</u>	Start Time: <u>3pm</u> End Time: <u>11pm</u>	<u>10-15</u>
	Start Time: End Time:	

#### II. FEES

Special Event Permit Application Fee \$125  125.00

Per Day Park Rental Fee \$300

Events that meet both of the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

- Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #: \_\_\_\_\_
- Promoted locally and regionally within the state and the northwest.

Tax (on park rental fees only) 6%  \$ 125

#### TOTAL DUE

#### III. ORGANIZATION INFORMATION

Sponsoring Organization: SUN CLUB INC PO BOX 1148 } Mail cert.  
Ketchum, ID

Applicant's Name: BILL NAGEL <sup>ON BEHALF OF SUN CLUB</sup> Title: BOARD MEMBER

Address: 731 N 1ST STREET City: HAILEY State: ID Zip: 83333

Telephone Home: \_\_\_\_\_ Mobile: 720 2414 FAX: \_\_\_\_\_

Applicant Driver's License #: FA 113367J Email: Weybill@hotmail.com

#### IV. EVENT INFORMATION

New Event: Yes  No \_\_\_\_\_ Annual Event: Yes \_\_\_\_\_ No \_\_\_\_\_ Years Operating \_\_\_\_\_

Event Category:  Commercial  Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): 0

Description of Event: CELEBRATION OF 10 YRS

#### V. INSURANCE REQUIREMENTS

A COMPREHENSIVE GENERAL LIABILITY insurance policy must be maintained with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: \_\_\_\_\_ Agent Name: \_\_\_\_\_ Phone: \_\_\_\_\_



### SPECIAL EVENT ACTIVITIES PLANNED

It is the sole responsibility of the applicant to coordinate activities planned. All event materials and related items are to be furnished by the applicant unless arrangements are made prior to the event. (\*Additional fees may apply.)

Yes	No	Check all Planned Activities	Yes	No	Check all Planned Activities
✓		<b>Street Closures &amp; Access / Parade (if yes)</b> <ul style="list-style-type: none"> <li>Street Closure for Special Event Application and detailed map listing areas of closure are required. <i>An ITD permit and separate City form is required for Main Street Closures.</i></li> <li>Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</li> </ul>		✓	<b>Alcohol Served or Sold:</b> Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) <b>Provider -</b>
		<b>Barricades</b> If yes, please include a logistics map and # of barricades applicant is providing.			<b>Food/Beverages (Caterers)</b> Please List:
		<b>Police/Traffic Control Services</b> (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.) <b>*Police Officers may be required for events serving alcohol. Applicant will be charged \$40/hr. per officer.</b>		✓	<b>Booths:</b> Profit / Non-Profit
		<b>Barricades</b> If yes, please include a logistics map and # of barricades applicant is providing.		✓	<b>Vendors (Items sold/ Solicitation)</b> Please list:
	✓	<b>Police/Traffic Control Services</b> (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.) <b>*Police Officers may be required for events serving alcohol. Applicant will be charged \$40/hr. per officer.</b>		✓	<b>Vendors (Items sold/ Solicitation)</b> Please list: <b>Canopies/Tents/Temporary Structures -</b> City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 400 sq. ft.  Sizes _____
		<b>Electricity / Generators:</b>  <b>Size:</b> _____ <b>Medical Services (Circle)</b> EMT - Standby (or) Ambulance <b>*Determination of EMS services is dependent on event size &amp; type.</b> <b>Applicant will be charged \$35/hr. for EMS Standby.</b>		✓	<b>Signs or Banners</b> <b>*A separate application and fee are required for street banners.</b>
		<b>Electricity / Generators:</b>  <b>Size:</b> _____	ADA	Regular	<b>Portable Toilets / Wash Stations:</b> (Please provide one (1) permanent or portable toilet per 100 people) <b>*Contact Clear Creek Disposal for ordering: 208-726-9600</b>
		<b>Medical Services (Circle)</b> EMT - Standby (or) Ambulance <b>*Determination of EMS services is dependent on event size &amp; type.</b>	#	#	<b>Portable Toilets / Wash Stations:</b> (Please provide one (1) permanent or portable toilet per 100 people) <b>*Contact Clear Creek Disposal for ordering: 208-726-9600</b>
			#	#	

	✓	Applicant will be charged \$35/hr. for EMS Standby.			Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people) *Contact Clear Creek Disposal for ordering: 208-726-9600
		Amplified Sound– (90) dB maximum and sound may only be amplified between the hours of 10am and 10pm.			
	✓	Overnight Camping Please see City for designated areas.			Water: Drinking / Washing
		Lighting: please attach plan if applicable.			
	✓	Overnight Camping Please see City for designated areas.			Open flame or flame producing devices
	✓	Gray Water Barrel / Grease Barrel			
					Open flame or flame producing devices Stages: (Number and Size(s))

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature:

*Beth Ann*

Date:

*7/8/21*

*on BEHALF OF SunClub INC,*





**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - STATE  
OR GOVERNMENTAL AGENCY SUBDIVISION  
OR POLITICAL SUBDIVISION - PERMITS  
OR AUTHORIZATIONS RELATING TO PREMISES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**State Or Governmental Agency Or Subdivision Or Political Subdivision:**

City of Hailey  
115 Main Street South Suite H  
Hailey, ID 83333

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II - Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

1. The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures; or
2. The construction, erection or removal of elevators; or
3. The ownership, maintenance or use of any elevators covered by this insurance.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



COVERAGE	CURRENT LIMIT OR EXPOSURE	ADJUSTED LIMIT OR EXPOSURE	NOTES
<b>GENERAL INFORMATION</b>			
Named Insured	The Sun Club Inc		
Mailing Address	PO Box 1982 Ketchum ID 83340		
<b>COMMERCIAL PROPERTY</b>			
Building	731 1 <sup>st</sup> Ave N. - \$515,500		
Business Personal Property	\$20,620		
Cause of Loss	Special	571 2 <sup>nd</sup> St. E - \$2,577	
Valuation	Replacement Cost		
Deductible	1,000		
Ordinance or Law coverage	\$10,000		Higher limit recommended. Ask for a quote
Backup of Sewer or Drains	None		Coverage recommended
Business Income	ALS/12M		
Extra Expense	ALS/12M		
<b>COMMERCIAL GENERAL LIABILITY</b>			
Occurrence Limit	\$1,000,000		
Aggregate Limit	\$2,000,000		
Medical Payments Limit	\$1,000		
Fire Damage Legal Liability Limit	\$1,000,000		
Exposures	Sq. Ft.		
<b>COMMERCIAL AUTOMOBILE COVERAGE</b>			
Liability Limit			
Uninsured Motorist Limit			
Underinsured Motorist Limit			
Medical Payments Limit			
<b>COMMERCIAL INLAND MARINE COVERAGE</b>			
Smalls Tools & Equipment Limit			
Scheduled Equipment			
Leased/Rented Equipment			
Employees Tools			
<b>WORKERS COMPENSATION</b>			
Employers Liability Limits			
Owners/Officers – Included/Excluded?			
Exposures			
<b>UMBRELLA COVERAGE</b>			
Occurrence			
Aggregate			
Self-Insured Retention			
<b>OTHER MISCELLANEOUS COVERAGE</b>			
Professional Liability	Excluded		Highly recommended. Ask for a quote

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/2021 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** LH

**SUBJECT:**

Alcohol Beverage License Renewals

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code 5.04, 5.08, 5.12  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

Alcohol Renewal license for Wine by the Drink, Beer by the Drink and Liquor.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

\_\_\_\_ City Attorney      \_\_\_\_ Clerk / Finance Director      \_\_\_\_ Engineer      \_\_\_\_ Building  
\_\_\_\_ Library      \_\_\_\_ Planning      \_\_\_\_ Fire Dept.      \_\_\_\_\_  
\_\_\_\_ Safety Committee      \_\_\_\_ P & Z Commission      \_\_\_\_ Police      \_\_\_\_\_  
\_\_\_\_ Streets      \_\_\_\_ Public Works, Parks      \_\_\_\_ Mayor      \_\_\_\_\_

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Approve the following Alcohol Beverage License contingent upon approval of HPD and Applicant submittal of required documents.

5B Vino                      CK's                      Valley Car Wash II  
A Taste of Thai              daVincis  
Atkinsons                      La Cabanita's  
Base Camp                      Oasis Stop N Go

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes      No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals:      \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.):                              Copies  
Instrument # \_\_\_\_\_





# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor	\$562.50	<input type="checkbox"/>	_____
Wine by the Drink	\$200.00	<input type="checkbox"/>	_____
Beer by the Drink	\$200.00	<input type="checkbox"/>	_____
Grocery Sale of Wine	\$200.00	<input checked="" type="checkbox"/>	200.00
Grocery Sale of Beer	\$50.00	<input checked="" type="checkbox"/>	50.00

### APPLICATION IS:

New License  
 Renewal

**TOTAL DUE:** 250.00

Applicant Name: BRIAN SHEA

Business Name: 5B VINO VALET

Business Physical Address: 2030 LAURELWOOD DR.

Business Mailing Address: 2030 LAURELWOOD DR.

Business Phone Number: 208.721.8574

Property Owner (if different from applicant): \_\_\_\_\_

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Brian Shea  
Applicant Signature

7/16/21  
Date

Subscribed and sworn to before me this  
19 day of July, 2021.

[Signature]  
City Clerk or Designee

<b>Official Use Only</b>	
State License No.	<u>21999</u>
County License No.	<u>34</u>
City License No.	<u>1613</u>
Date Approved by Council	_____
Chief of Police	_____

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

2022

BLAINE COUNTY  
STATE OF IDAHO

No. 34

### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT 5B VINO VALET LLC  
 doing business as 5B VINO VALET  
 at 2030 LAURELWOOD DR. HAILEY. ID 83333  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946    Retail Liquor: 06/27/1947    Retail Wine: 04/12/1947    Wine By Drink: 06/11/1973

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	0.00
Bottled or Canned Beer not to be consumed on premises .....	25.00
Retail Liquor- 34 .....	0.00
Retail Wine .....	100.00
Wine by the Drink .....	0.00
Special Wine (Sunday) .....	0.00

TOTAL FEE: 125.00

*Baran A. Sun*  
 Signature of Licensee or Officer of Corporation

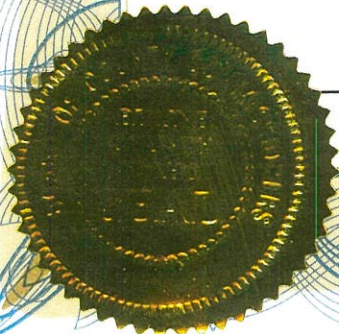
This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.  
 Witness my hand and seal this 6th day of July, 2021.

*Dick Forley* Chairman

*Angus M'Clary* Commissioner

*Jacob Greenberg* Commissioner

*Stephen H. Hage*  
 Clerk of the Board of County Commissioners



# Idaho State Police

Premises Number: 5B-21999 **Retail Alcohol Beverage License**

License Year: 2022  
License Number: 21999

*This is to certify, that* 5B Vino Valet LLC  
*doing business as:* 5B Vino Valet

*is licensed to sell alcoholic beverages as stated below at:*  
2030 Laurelwood Dr, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*

*County and city licenses are also required in order to operate.*

  
Signature of Licensee, Corporate Officer, LLC Member or Partner

Liquor	No
Beer	Yes <u>\$50.00</u>
Wine by the bottle	Yes <u>\$100.00</u>
Wine by the glass	No
Kegs to go	No
Growlers	No
Restaurant	No
On-premises consumption	No
Multipurpose arena	No
Plaza	No

5B VINO VALET LLC  
5B VINO VALET  
2030 LAURELWOOD DR

HAILEY, ID 83333

*Mailing Address*

TOTAL FEE: \$150.00

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**

  
Director of Idaho State Police





# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor	\$562.50	<input type="checkbox"/>	_____
Wine by the Drink	\$200.00	<input checked="" type="checkbox"/>	200.00
Beer by the Drink	\$200.00	<input checked="" type="checkbox"/>	200.00
Grocery Sale of Wine	\$200.00	<input checked="" type="checkbox"/>	200.00
Grocery Sale of Beer	\$50.00	<input checked="" type="checkbox"/>	50.00

### APPLICATION IS:

- New License  
 Renewal

TOTAL DUE: 650.00

Applicant Name: THANATHAT THABKAEN

Business Name: A TASTE OF THAI

Business Physical Address: 106 1/2 N. MAIN ST. HAILEY, ID 83333

Business Mailing Address: 106 1/2 N. MAIN ST. HAILEY, ID 83333

Business Phone Number: (208) 578-2488

Property Owner (if different from applicant): JEREMY THOMAS

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

[Signature]  
Applicant Signature

07/07/2021  
Date

Subscribed and sworn to before me this  
9 day of July, 2021.

[Signature]  
City Clerk or Designee

<b>Official Use Only</b>	
State License No.	<u>25383</u>
County License No.	<u>44</u>
City License No.	<u>2</u>
Date Approved by Council	_____
Chief of Police	_____

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



# BUSINESS QUESTIONNAIRE

Business Name: A TASTE OF THAI # 1 LLC  
 DBA Name: A TASTE OF THAI  
 Physical Address: 106 1/2 N. MAIN ST HAILEY, ID 83333

### Officers and/or Directors:

Title: OWNER Name: THANATHAT THABKAEN.  
 Address: 106 N. MAIN ST HAILEY ID 83333

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

### Stockholders

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

[Signature]  
 Signature

07/07/2021  
 Title

# Idaho State Police

Premises Number: 5B-25383 **Retail Alcohol Beverage License**

License Year: 2022

License Number: 25383


*This is to certify, that* A Taste of Thai #1 LLC  
*doing business as:* A Taste of Thai #1

*is licensed to sell alcoholic beverages as stated below at:*  
106 1/2 N. Main Street, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
County and city licenses are also required in order to operate.

Liquor	No
Beer	Yes <u>\$50.00</u>
Wine by the bottle	Yes <u>\$100.00</u>
Wine by the glass	Yes <u>\$100.00</u>
Kegs to go	Yes <u>\$20.00</u>
Growlers	Yes <u>\$0.00</u>
Restaurant	Yes <u>\$0.00</u>
On-premises consumption	Yes <u>\$0.00</u>
Multipurpose arena	No
Plaza	No

TOTAL FEE: \$270.00


  
\_\_\_\_\_  
Signature of Licensee, Corporate Officer, LLC Member or Partner

A TASTE OF THAI #1 LLC  
A TASTE OF THAI #1  
106 1/2 N. MAIN STREET  
  
HAILEY, ID 83333  
Mailing Address

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**



  
Director of Idaho State Police

2022

BLAINE COUNTY  
STATE OF IDAHO

No. 44

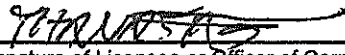
### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT \_\_\_\_\_ A TASTE OF THAI #1 LLC  
 doing business as \_\_\_\_\_ A TASTE OF THAI #1  
 at \_\_\_\_\_ 106 1/2 N MAIN ST. HAILEY, ID 83333  
 a(n) \_\_\_\_\_ LLC \_\_\_\_\_, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946 Retail Liquor: 06/27/1947 Retail Wine: 04/12/1947 Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	75.00
Bottled or Canned Beer not to be consumed on premises .....	25.00
Retail Liquor- 44 .....	0.00
Retail Wine .....	100.00
Wine by the Drink .....	100.00
Special Wine (Sunday) .....	0.00

TOTAL FEE: 300.00

  
 Signature of Licensee or Officer of Corporation

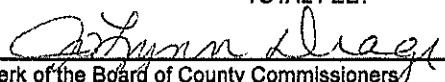
This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.

Witness my hand and seal this 6th day of July, 2021.

  
 Chairman

  
 Commissioner

  
 Commissioner

  
 Clerk of the Board of County Commissioners



**South Central  
Public Health District**

*Prevent. Promote. Protect.*

# Permit

EST.#: 001160

THANATHAT THABKAEN  
106 N MAIN ST  
HAILEY ID 83333  
United States

**THIS LICENSE IS NON-TRANSFERABLE AND IS THE PROPERTY OF THE ISSUING AGENCY AND MAY BE REVOKED FOR FAILURE TO MAINTAIN COMPLIANCE WITH THE APPLICABLE HEALTH REGULATIONS OR ANY APPLICABLE STATE AND LOCAL LAWS, ORDINANCES AND REGULATIONS THAT ARE REFERRED TO THEREIN.**

IDAHO CODE 39-414 (2)

**ISSUED TO: THANATHAT THABKAEN**

For the operations of a: **FULL SERVICE ESTABLISHMENT**

d.b.a **A TASTE OF THAI - HAILEY**

**106 N MAIN ST  
HAILEY IDAHO 83333**

DATE ISSUED

01/01/2021

DATE EXPIRES

12/31/2021

**Craig Paul, Health Official**

**Serving Blaine, Camas, Cassia, Gooding, Jerome, Lincoln, Minidoka, and Twin Falls County**





# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor	\$562.50	<input type="checkbox"/>	_____
Wine by the Drink	\$200.00	<input type="checkbox"/>	_____
Beer by the Drink	\$200.00	<input type="checkbox"/>	_____
Grocery Sale of Wine	\$200.00	<input checked="" type="checkbox"/>	<u>200.00</u>
Grocery Sale of Beer	\$50.00	<input checked="" type="checkbox"/>	<u>50.00</u>

### APPLICATION IS:

New License  
 Renewal

**TOTAL DUE:** 250.00

Applicant Name: Atkinsons Market, Inc

Business Name: \_\_\_\_\_

Business Physical Address: 93 E. Croy

Business Mailing Address: PO Box 2088, Ketchum ID 83340

Business Phone Number: 208.726.5668

Property Owner (if different from applicant): \_\_\_\_\_

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

*Ch. R. Att*  
Applicant Signature

6/30/2021  
Date

Subscribed and sworn to before me this  
9 day of July, 2021.

*[Signature]*  
City Clerk or Designee

**Official Use Only**

State License No. 1633

County License No. 23

City License No. 32

Date Approved by Council \_\_\_\_\_

*[Signature]*  
Chief of Police

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

# Idaho State Police

Premises Number: 5B-105

## Retail Alcohol Beverage License

License Year: 2022

License Number: 1833

*This is to certify, that*     Atkinson's Market Inc  
*doing business as:*         Atkinson's Market

*is licensed to sell alcoholic beverages as stated below at:*  
91 E Croy, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*

County and city licenses are also required in order to operate.

  
\_\_\_\_\_  
Signature of Licensee, Corporate Officer, LLC Member or Partner

Liquor	No
Beer	Yes <u>\$50.00</u>
Wine by the bottle	Yes <u>\$100.00</u>
Wine by the glass	No
Kegs to go	No
Growlers	No
Restaurant	Yes <u>\$0.00</u>
On-premises consumption	Yes <u>\$0.00</u>
Multipurpose arena	No
Plaza	No

ATKINSON'S MARKET INC ATKINSON'S MARKET PO BOX 2088  KETCHUM, ID 83340 <i>Mailing Address</i>
--

TOTAL FEE: \$150.00

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**

  
Director of Idaho State Police



2022

BLAINE COUNTY  
STATE OF IDAHO

No. 23

**RETAIL ALCOHOLIC BEVERAGE LICENSE**

THIS IS TO CERTIFY THAT ATKINSON'S MARKET INC  
doing business as ATKINSON'S MARKET  
at 91 EAST CROY, HAILEY, ID 83333

a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946 Retail Liquor: 06/27/1947 Retail Wine: 04/12/1947 Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	75.00
Bottled or Canned Beer not to be consumed on premises .....	25.00
Retail Liquor- 23 .....	0.00
Retail Wine .....	100.00
Wine by the Drink .....	0.00
Special Wine (Sunday) .....	0.00

TOTAL FEE: 200.00

[Signature]  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.

Witness my hand and seal this 22nd day of June, 2021.

[Signature: Dick Forley]  
Chairman

[Signature: Angus McCarry]  
Commissioner

[Signature: Jacob Greenberg]  
Commissioner

[Signature: Dawn Hager]  
Clerk of the Board of County Commissioners





# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor	\$562.50	<input type="checkbox"/>	_____
Wine by the Drink	\$200.00	<input type="checkbox"/>	_____
Beer by the Drink	\$200.00	<input type="checkbox"/>	_____
Grocery Sale of Wine	\$200.00	<input checked="" type="checkbox"/>	_____
Grocery Sale of Beer	\$50.00	<input checked="" type="checkbox"/>	_____

### APPLICATION IS:

New License  
 Renewal

**TOTAL DUE:** 250

Applicant Name: DAVID M WENDLAND

Business Name: BASE CAMP HAILEY

Business Physical Address: 602 N MAIN ST

Business Mailing Address: 600 N MAIN ST

Business Phone Number: (208) 788 4095

Property Owner (if different from applicant): \_\_\_\_\_

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

[Signature]  
Applicant Signature

6/25/21  
Date

Subscribed and sworn to before me this  
19 day of July, 2021.

[Signature]  
City Clerk or Designee

<b>Official Use Only</b>	
State License No.	_____
County License No.	<u>601</u>
City License No.	<u>407</u>
Date Approved by Council	_____
_____	_____
Chief of Police	

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



# BUSINESS QUESTIONNAIRE

Business Name: BASE CAMP HAILEY  
 DBA Name: \_\_\_\_\_  
 Physical Address: 602 N MAIN ST

### Officers and/or Directors:

Title: Pres / owner Name: DAVID M WENDLAND  
 Address: \_\_\_\_\_

Title: V.P / owner Name: A. JEROME WENDLAND  
 Address: \_\_\_\_\_

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

### Stockholders

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

  
 Signature

Pres / owner  
 Title

2022

BLAINE COUNTY  
STATE OF IDAHO

No. 61

### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT HAILEY MINI MART INC  
 doing business as BASE CAMP HAILEY  
 at 600 NORTH MAIN ST. HAILEY, ID 83333  
 a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of  
 Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the  
 regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of  
 said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946    Retail Liquor: 06/27/1947    Retail Wine: 04/12/1947    Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	0.00
Bottled or Canned Beer not to be consumed on premises .....	25.00
Retail Liquor- 61 .....	0.00
Retail Wine .....	100.00
Wine by the Drink .....	0.00
Special Wine (Sunday) .....	0.00

TOTAL FEE: 125.00

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2021  
and EXPIRES 07/31/2022.

Witness my hand and seal this 6th day of July, 2021.

Dick Forley \_\_\_\_\_ Chairman

Angus M. Terry \_\_\_\_\_ Commissioner

Jacob Greenberg \_\_\_\_\_ Commissioner

Lynn H. Craig \_\_\_\_\_  
Clerk of the Board of County Commissioners





# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor \$562.50  \_\_\_\_\_  
 Wine by the Drink \$200.00  \_\_\_\_\_  
 Beer by the Drink \$200.00  \_\_\_\_\_  
 Grocery Sale of Wine \$200.00  \_\_\_\_\_  
 Grocery Sale of Beer \$50.00  \_\_\_\_\_

### APPLICATION IS:

New License  
 Renewal

TOTAL DUE: 1162.50

Applicant Name: Rebecca Kastner

Business Name: Evil's Inc. DBA CK's Real Food

Business Physical Address: 320 S. Main Hailey

Business Mailing Address: P.O. Box 2925 Hailey

Business Phone Number: 208-788-1223

Property Owner (if different from applicant): \_\_\_\_\_

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Rebecca Kastner  
Applicant Signature

6.25.21  
Date

Subscribed and sworn to before me this  
9 day of July, 2021.

[Signature]  
City Clerk or Designee

<b>Official Use Only</b>	
State License No.	<u>3289</u>
County License No.	<u>14</u>
City License No.	<u>98</u>
Date Approved by Council	_____
<u>[Signature]</u>	Chief of Police

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



## BUSINESS QUESTIONNAIRE

Business Name: Zoll's Inc  
 DBA Name: CK's Real Food  
 Physical Address: 320 S. Main St Hailey Id 83333

### Officers and/or Directors:

Title: President Name: Rebecca Kastner  
 Address: P.O. Box 2925 Hailey Id 83333

Title: V. Pres Name: Chris Kastner  
 Address: P.O. Box 2925 Hailey Id 83333

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

### Stockholders

Name: Rebecca Kastner  
 Address: P.O. Box 2925  
Hailey Id

Name: Chris Kastner  
 Address: P.O. Box 2925  
Hailey Id

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

[Handwritten Signature]  
 Signature

President  
 Title



# State of Idaho Idaho State Police

Cycle Tracking Number: 126568  
ISLD ID: 8348

Premises Number: 5B-10  
Incorporated City

## Retail Alcohol Beverage License

License Year: 2022  
License Number: 3289

*This is to certify, that* Evil's Inc  
*doing business as:* Ck's Real Food

*is licensed to sell alcoholic beverages as stated below at:*  
320 S Main Street, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
County and city licenses are also required in order to operate.

Liquor	Yes	<u>\$750.00</u>
Beer	Yes	<u>\$50.00</u>
Wine by the bottle	Yes	<u>\$0.00</u>
Wine by the glass	Yes	<u>\$0.00</u>
Kegs to go	No	
Growlers	No	
Restaurant	No	
On-premises consumption	Yes	<u>\$0.00</u>
Multipurpose arena	No	
Plaza	No	

TOTAL FEE: \$800.00

  
Signature of Licensee, Corporate Officer, LLC Member or Partner

EVIL'S INC  
CK'S REAL FOOD  
PO BOX 2925  
  
HAILEY, ID 83333

*Mailing Address*

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**



  
Director of Idaho State Police

2022

BLAINE COUNTY  
STATE OF IDAHO

No. 14

### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT EVIL'S INC  
 doing business as CK'S REAL FOOD  
 at 320 S MAIN STREET, HAILEY, ID 83333  
 a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946    Retail Liquor: 06/27/1947    Retail Wine: 04/12/1947    Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	75.00
Bottled or Canned Beer not to be consumed on premises .....	0.00
Retail Liquor- 14 .....	187.50
Retail Wine .....	0.00
Wine by the Drink .....	0.00
Special Wine (Sunday) .....	0.00

Rebecca Kus  
 Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.  
 Witness my hand and seal this 22nd day of June, 2021.

Dick Fooley  
 Chairman

Angus McCarty  
 Commissioner

Garob Greenberg  
 Commissioner

TOTAL FEE: 262.50

Johnna Israel  
 Clerk of the Board of County Commissioners





**South Central  
Public Health District**

*Prevent. Promote. Protect.*

# Permit

**EST.#: 000308**

**CHRISTOPHER KASTNER**  
PO BOX 2925  
HAILEY ID 83333  
United States

**THIS LICENSE IS NON-TRANSFERABLE AND IS THE PROPERTY OF THE ISSUING AGENCY AND MAY BE REVOKED FOR FAILURE TO MAINTAIN COMPLIANCE WITH THE APPLICABLE HEALTH REGULATIONS OR ANY APPLICABLE STATE AND LOCAL LAWS, ORDINANCES AND REGULATIONS THAT ARE REFERRED TO THEREIN.**

IDAHO CODE 39-414 (2)

**ISSUED TO: CHRISTOPHER KASTNER**

For the operations  
of a: **FULL SERVICE ESTABLISHMENT**

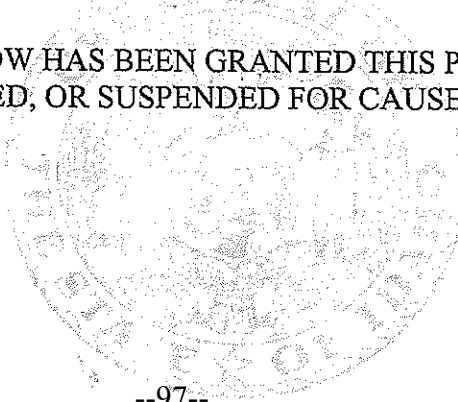
**—POST IN A VISIBLE PLACE**

THIS PERMIT IS NOT TRANSFERABLE  
**IDAHO STATE TAX COMMISSION  
SELLER'S PERMIT**

THE BUSINESS NAMED BELOW HAS BEEN GRANTED THIS PERMIT, WHICH IS VALID UNTIL CANCELLED, REVOKED, OR SUSPENDED FOR CAUSE AS PROVIDED BY LAW.

**ISSUED TO:**  
EVILS INC  
CKS REAL FOOD  
316 N MAIN ST  
HAILEY, ID 83333-8415

Permit Number: 002604570  
Issue Date: 05/22/2018  
Effective Date: 11/01/2002





# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor \$562.50  \_\_\_\_\_  
 Wine by the Drink \$200.00  200  
 Beer by the Drink \$200.00  200  
 Grocery Sale of Wine \$200.00  200  
 Grocery Sale of Beer \$50.00  \_\_\_\_\_

### APPLICATION IS:

New License  
 Renewal

TOTAL DUE: 600

Applicant Name: Larry Schwartz

Business Name: daVinci's restaurant

Business Physical Address: 17 W. Buller St.

Business Mailing Address: Box 3623 Ketchum, ID 83340

Business Phone Number: 208-788-7699

Property Owner (if different from applicant): \_\_\_\_\_

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Applicant Signature [Signature]

Date 6/5/20

Subscribed and sworn to before me this 9 day of July, 2021.

[Signature]  
City Clerk or Designee

<b>Official Use Only</b>	
State License No.	<u>1850</u>
County License No.	<u>25</u>
City License No.	<u>118</u>
Date Approved by Council	_____
<u>[Signature]</u>	_____
Chief of Police	

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



# BUSINESS QUESTIONNAIRE

Business Name: daVincis in Hailey LLC  
 DBA Name: daVincis  
 Physical Address: 17 W. Bullion St. Hailey ID 83333

### Officers and/or Directors:

Title: member of LLC Name: Larry Schwartz  
 Address: 1420 Heron Rd. Hailey ID 83337

Title: Member of LLC Name: Jennifer Schwartz  
 Address: 1420 Heron Rd. Hailey ID 83333

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

### Stockholders

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

[Signature]  
 Signature

member of LLC  
 Title

City copy

Cycle Tracking Number: 126693

# Idaho State Police

Premises Number: 5B-109

## Retail Alcohol Beverage License

License Year: 2022

License Number: 1850

*This is to certify, that* DaVinci's in Hailey LLC

*doing business as:* Da Vinci's

*is licensed to sell alcoholic beverages as stated below at:*

17 W Bullion St, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*

*County and city licenses are also required in order to operate.*

Liquor	No
Beer	Yes <u>\$50.00</u>
Wine by the bottle	Yes <u>\$100.00</u>
Wine by the glass	Yes <u>\$100.00</u>
Kegs to go	No
Growlers	No
Restaurant	Yes <u>\$0.00</u>
On-premises consumption	Yes <u>\$0.00</u>
Multipurpose arena	No
Plaza	No

TOTAL FEE: \$250.00

*Signature of Licensee, Corporate Officer, LLC Member or Partner*

DAVINCI'S IN HAILEY LLC  
DA VINCI'S  
P O BOX 3623

KETCHUM, ID 83340

*Mailing Address*

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**

Director of Idaho State Police



city copy

2022

BLAINE COUNTY  
STATE OF IDAHO

No. 25

### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT DAVINCI'S IN HAILEY LLC  
 doing business as DA VINCI'S  
 at 17 W BULLION ST. HAILEY. ID 83340  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946 Retail Liquor: 06/27/1947 Retail Wine: 04/12/1947 Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	75.00
Bottled or Canned Beer not to be consumed on premises .....	0.00
Retail Liquor- 25 .....	0.00
Retail Wine .....	100.00
Wine by the Drink .....	100.00
Special Wine (Sunday) .....	0.00
<b>TOTAL FEE:</b>	<b>275.00</b>

[Signature]  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.

Witness my hand and seal this 22nd day of June, 2021.

[Signature] Chairman

[Signature] Commissioner

[Signature] Commissioner

[Signature]  
Clerk of the Board of County Commissioners



(This license must be conspicuously displayed)

RC100



# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor	\$562.50	<input checked="" type="checkbox"/>	<u>562.50</u>
Wine by the Drink	\$200.00	<input checked="" type="checkbox"/>	<u>200.00</u>
Beer by the Drink	\$200.00	<input checked="" type="checkbox"/>	<u>200.00</u>
Grocery Sale of Wine	\$200.00	<input type="checkbox"/>	_____
Grocery Sale of Beer	\$50.00	<input type="checkbox"/>	_____

### APPLICATION IS:

New License  
 Renewal

**TOTAL DUE:** 962.50

Applicant Name: Rodolfo Armenta

Business Name: Aztlan LLC, DBA La Cabanita Mex #3

Business Physical Address: 103 S Main St. Hailey ID 83333

Business Mailing Address: P.O. Box 595, Bellevue ID 83313

Business Phone Number: (208) 788-1255

Property Owner (if different from applicant): 123, LLC

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Rodolfo Armenta  
Applicant Signature

6/21/21  
Date

Subscribed and sworn to before me this  
9 day of July, 2021.

[Signature]  
City Clerk or Designee

<b>Official Use Only</b>	
State License No.	<u>43</u>
County License No.	<u>19782</u>
City License No.	<u>1652</u>
Date Approved by Council	_____
<u>[Signature]</u>	Chief of Police

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221





# BUSINESS QUESTIONNAIRE

Business Name: Aztlan, LLC  
 DBA Name: La Cabanita Mexican Restaurant #3  
 Physical Address: 103 S Main St, Hailey ID 83333

### Officers and/or Directors:

Title: Owner Name: Rodolfo Armenta  
 Address: 338 Bayhorse Rd, Bellevue ID 83313

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

### Stockholders

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

Rodolfo Armenta  
 Signature

6/21/21  
 Title

2022

BLAINE COUNTY  
STATE OF IDAHO

No. 43

### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT AZTLAN LLC  
 doing business as LA CABANITA MEXICAN RESTAURANT#3  
 at 103 MAIN ST UNIT 3, HAILEY, ID 83333  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946 Retail Liquor: 06/27/1947 Retail Wine: 04/12/1947 Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	75.00
Bottled or Canned Beer not to be consumed on premises .....	0.00
Retail Liquor- 43 .....	187.50
Retail Wine .....	0.00
Wine by the Drink .....	0.00
Special Wine (Sunday) .....	0.00

TOTAL FEE: 262.50

Rodolfo Armenta  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.

Witness my hand and seal this 6th day of July, 2021.

Dick Forley  
Chairman

Angus McConry  
Commissioner

Jacob Greenberg  
Commissioner

Sharon Orzag  
Clerk of the Board of County Commissioners



# Idaho State Police

Cycle Tracking Number: 126769  
ISLD ID: 8633

Premises Number: 5B-19782 **Retail Alcohol Beverage License**

Incorporated City

License Year: 2022

License Number: 19782

*This is to certify, that* Aztlan LLC  
*doing business as:* La Cabanita Mexican Restaurant #3

*is licensed to sell alcoholic beverages as stated below at:*  
103 Main Street, Unit B, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*

*County and city licenses are also required in order to operate.*

Liquor	Yes	<u>\$750.00</u>
Beer	Yes	<u>\$50.00</u>
Wine by the bottle	Yes	<u>\$0.00</u>
Wine by the glass	Yes	<u>\$0.00</u>
Kegs to go	No	
Growlers	No	
Restaurant	Yes	<u>\$0.00</u>
On-premises consumption	Yes	<u>\$0.00</u>
Multipurpose arena	No	
Plaza	No	

TOTAL FEE: \$800.00

Rodolfo Armenta  
Signature of Licensee, Corporate Officer, LLC Member or Partner

AZTLAN LLC  
LA CABANITA MEXICAN RESTAURANT #3  
PO BOX 595

BELLEVUE, ID 83313

*Mailing Address*

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**



Director of Idaho State Police





# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor \$562.50  \_\_\_\_\_  
 Wine by the Drink \$200.00  \_\_\_\_\_  
 Beer by the Drink \$200.00  \_\_\_\_\_  
 Grocery Sale of Wine \$200.00  200.00  
 Grocery Sale of Beer \$50.00  50.00

### APPLICATION IS:

New License  
 Renewal

**TOTAL DUE:** 250<sup>00</sup>

Applicant Name: Oasis Stop 'N Go LLC

Business Name: Oasis Stop N Go # 31

Business Physical Address: 209 S Main Hailey, ID 83333

Business Mailing Address: 1017 S 1150 E Eden, ID 83325

Business Phone Number: 208-788-

Property Owner (if different from applicant): Jackson Food Stores

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Donald L. White  
Applicant Signature

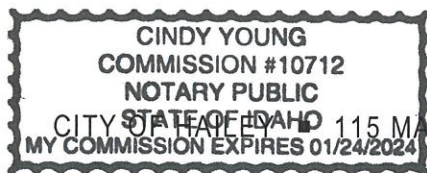
6/15/2021  
Date

Subscribed and sworn to before me this

15<sup>th</sup> day of June, 2021

Cindy Young.  
City Clerk or Designee

<i>Official Use Only</i>	
State License No.	<u>3732</u>
County License No.	<u>17</u>
City License No.	<u>1685</u>
Date Approved by Council	_____
Chief of Police	_____



CITY OF IDAHO 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



# PERSONAL AFFIDAVIT IN SUPPORT OF ALCOHOL BUSINESS LICENSE

Full Name: Daniel L. Willie

SSN: 518-50-5948 DOB: 01/25/1944

Business Address: 1017 S 1150 E Business Phone: 208-825-4147  
Eden, ID 83325

Home Address: 4047 N Canyon Ridge Rd Home Phone: 208-280-4147  
Twin Falls, ID 83301

I am or will be: Sole Owner  Partner  Officer  Member  
Director  Stock Holder  Manager

Do you have any direct or indirect interest in any other business for the sale of alcoholic beverages?

Yes xx No

If yes, please explain: We operate a total of 28 Convenience stores, 1 Truck stop and 1 Event Center. All sell Alcoholic Beverages

Have you ever had an alcohol license denied, suspended or revoked?

Yes xx No

If yes, please explain: We have had 3 stores temporarily suspended for sale of alcohol to a minor. This was over a period of years

Have you within the last three (3) years been convicted of any violation in any of these United States relating to the importation, transportation, manufacture or sale of alcoholic liquor or beer?

Yes  No xx

Have you within the last five (5) years been convicted of, paid a fine, been placed on probation, received a deferred sentence or withheld judgment, or completed any sentence of confinement for any felony?

Yes  No xx

If yes, please explain: \_\_\_\_\_

I have read all of the above, and declare under penalty of perjury that each and every statement made is true, correct and complete.

Applicant Signature

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



# BUSINESS QUESTIONNAIRE

Business Name: Oasis Stop 'N Go LLC  
 DBA Name: Oasis Stop 'N Go #31  
 Physical Address: 209 S Main Hailey, ID 83333

### Officers and/or Directors:

Title: Member Name: Daniel L. Willie  
 Address: 4047 Canyon Ridge Dr. Twin Falls, ID 83301

Title: Member Name: Troy Willie  
 Address: 4036 N 3320 E Twin Falls, ID 83301

Title: Member Name: Mont Willie  
 Address: 2837 Leeann Dr. Twin Falls, ID 83301

### Stockholders

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

Daniel L. Willie  
 Signature

Member  
 Title

# Idaho State Police

Cycle Tracking Number: 126646

Premises Number: 5B-196

## Retail Alcohol Beverage License

License Year: 2022

License Number: 3732

*This is to certify, that* Oasis Stop N Go LLC

*doing business as:* Oasis Stop N Go #31

*is licensed to sell alcoholic beverages as stated below at:*

209 S Main, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*

County and city licenses are also required in order to operate.

Liquor	No
Beer	Yes <u>\$50.00</u>
Wine by the bottle	Yes <u>\$100.00</u>
Wine by the glass	No
Kegs to go	No
Growlers	No
Restaurant	No
On-premises consumption	No
Multipurpose arena	No
Plaza	No

  
 Signature of Licensee, Corporate Officer, LLC Member or Partner

OASIS STOP N GO LLC  
 OASIS STOP N GO #31  
 1017 S 1150 E

EDEN, ID 83325

*Mailing Address*

TOTAL FEE: \$150.00

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**

  
 Director of Idaho State Police



2022

BLAINE COUNTY  
STATE OF IDAHO

No. 17

### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT \_\_\_\_\_ OASIS STOP N GO LLC  
 doing business as \_\_\_\_\_ OASIS STOP N GO #31  
 at \_\_\_\_\_ 209 S MAIN ST. HAILEY. ID 83333  
 a(n) \_\_\_\_\_ CORPORATION \_\_\_\_\_, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946 Retail Liquor: 06/27/1947 Retail Wine: 04/12/1947 Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	0.00
Bottled or Canned Beer not to be consumed on premises .....	25.00
Retail Liquor- 17 .....	0.00
Retail Wine .....	100.00
Wine by the Drink .....	0.00
Special Wine (Sunday) .....	0.00
<b>TOTAL FEE:</b>	<b>125.00</b>

*David L. Walker*  
 \_\_\_\_\_  
 Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.  
 Witness my hand and seal this 22nd day of June, 2021.

*Dick Forley*  
 \_\_\_\_\_  
 Chairman

*Angus M'Clary*  
 \_\_\_\_\_  
 Commissioner

*Garob Greenberg*  
 \_\_\_\_\_  
 Commissioner

*Spencer H. Hays*  
 \_\_\_\_\_  
 Clerk of the Board of County Commissioners







# ALCOHOL BEVERAGE LICENSE APPLICATION

### APPLICATION FOR:

Liquor \$562.50  \_\_\_\_\_  
 Wine by the Drink \$200.00  \_\_\_\_\_  
 Beer by the Drink \$200.00  \_\_\_\_\_  
 Grocery Sale of Wine \$200.00  \_\_\_\_\_  
 Grocery Sale of Beer \$50.00  \_\_\_\_\_

### APPLICATION IS:

New License  
 Renewal

TOTAL DUE: 250

Applicant Name: Sun Valley Car Wash II LLC

Business Name: Valley Car Wash

Business Physical Address: 817 S 3<sup>rd</sup> Ave Hailey, ID

Business Mailing Address: Box 6727 Ketchum, ID 83340

Business Phone Number: 208-788-2460

Property Owner (if different from applicant): \_\_\_\_\_

*(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)*

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Applicant Signature [Signature]

Date 6/28/21

Subscribed and sworn to before me this 9 day of July, 2021.

City Clerk or Designee [Signature]

<b>Official Use Only</b>	
State License No.	<u>3719</u>
County License No.	<u>1</u>
City License No.	<u>1578</u>
Date Approved by Council	_____
Chief of Police	<u>[Signature]</u>

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



# BUSINESS QUESTIONNAIRE

Business Name: Sun Valley Car Wash LLC  
 DBA Name: Valley Car Wash  
 Physical Address: 818 S 3rd Ave, Hailey ID

**Officers and/or Directors:** No change

Title: Managing member Name: Rene Smey  
 Address: Box 6727 Ketchum

Title: Member Name: Amie Thomas  
 Address: Box 6727 Ketchum

Title: Member Name: Gina Strey  
 Address: Box 10144 Ketchum

**Stockholders** N/A

Name: _____	Name: _____
Address: _____	Address: _____
Name: _____	Name: _____
Address: _____	Address: _____
Name: _____	Name: _____
Address: _____	Address: _____

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

D. Smey  
 Signature

Managing Member  
 Title

# Idaho State Police

Premises Number: 5B-112

## Retail Alcohol Beverage License

License Year: 2022

License Number: 3719

*This is to certify, that* Sun Valley Car Wash II LLC

*doing business as:* Valley Car Wash

*is licensed to sell alcoholic beverages as stated below at:*

817 3d Ave S, Hailey, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*

*County and city licenses are also required in order to operate.*

Liquor	No
Beer	Yes <u>\$50.00</u>
Wine by the bottle	Yes <u>\$100.00</u>
Wine by the glass	No
Kegs to go	No
Growlers	No
Restaurant	No
On-premises consumption	No
Multipurpose arena	No
Plaza	No

TOTAL FEE: \$150.00

  
Signature of Licensee, Corporate Officer, LLC Member or Partner

SUN VALLEY CAR WASH II LLC  
 VALLEY CAR WASH  
 PO BOX 6727  
  
 KETCHUM, ID 83340  
*Mailing Address*

License Valid: 08/01/2021 - 07/31/2022

**Expires: 07/31/2022**

  
Director of Idaho State Police



2022

BLAINE COUNTY  
STATE OF IDAHO

No. 1

### RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT SUN VALLEY CAR WASH II LLC  
 doing business as VALLEY CAR WASH  
 at 817 S 3RD ST, HAILEY, ID 83333  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946 Retail Liquor: 06/27/1947 Retail Wine: 04/12/1947 Wine By Drink: 06/11/1973.

Draft and Bottled or Canned Beer .....	0.00
Bottled or Canned Beer to be consumed on premises .....	0.00
Bottled or Canned Beer not to be consumed on premises .....	25.00
Retail Liquor- 1 .....	0.00
Retail Wine .....	100.00
Wine by the Drink .....	0.00
Special Wine (Sunday) .....	0.00

TOTAL FEE: 125.00

[Signature]  
 Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2021 and EXPIRES 07/31/2022.

Witness my hand and seal this 15th day of June, 2021.

[Signature] Chairman

[Signature] Commissioner

[Signature] Commissioner

[Signature]  
 Clerk of the Board of County Commissioners



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/2021 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

---

**SUBJECT**

Approval of Minutes from the meeting of the Hailey City Council on July 12, 2021 and to suspend reading of them.

**AUTHORITY:**  ID Code 74-205       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

**BACKGROUND:**

Draft minutes prepared.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

**FOLLOW UP NOTES:**

**MINUTES OF THE MEETING OF THE  
HAILEY CITY COUNCIL  
HELD JULY 12, 2021  
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members Heidi Husbands, Kaz Thea, and Juan Martinez. Staff present included City Attorney Christopher P. Simms, City Administrator Heather Dawson, and City Clerk Mary Cone.

Sam Linnet not in attendance.

[5:29:58 PM](#) Call to order by Mayor Burke

Open session for public comments:

[5:31:15 PM](#) Mike McKenna, thanks all for a great 4<sup>TH</sup> OF JULY.

[5:31:33 PM](#) Jane Drussel, praises all involved, Chamber did an incredible job for the parade, and the 4<sup>th</sup> of July fireworks were great, right choice in prohibiting fireworks, that was a good call. Thanks for city cooperation. With rotary, Drussel worked the food booth, rodeo was sold out all nights. Thank you everybody.

[5:32:51 PM](#) Burke thanks to all in the community for respecting the fireworks ban.

**CONSENT AGENDA:**

- [CA 232](#) Motion to set special city council meeting to be held Thursday, July 22, 2021 at 5:30 PM. ACTION ITEM.....
- [CA 233](#) Motion to approve Resolution 2021-068, ratifying staff signature on SaaS agreement with ClearGov for Digital Budget Book trial ACTION ITEM.....
- [CA 234](#) Motion to approve Special Event permit for the Hunger Coalition’s Bloom Mobile Market at Kiwanis Park, June 23<sup>rd</sup> through October 20<sup>th</sup>, 2021 ACTION ITEM.....
- [CA 235](#) Motion to approve Resolution 2021-069, approving this event and authorizing the Mayor to sign the agreement for the Professional Bull Riders to hold the Coors Showdown Invitational for a rodeo competition on August 7th, 2021 ACTION ITEM.....
- [CA 236](#) Motion to approve the Findings of Fact, Conclusions of Law and Decision for a Zone Change Application by Larry Green, L.L. Greens, for an amendment to the City of Hailey Zoning District Map, Section 17.05.020. The proposed changes include amending Lot 1, Block 2, Northridge X from Limited Business (LB) to Business, and Lot 1, Block 27, Northridge IX from Limited Residential (LR-1) to General Residential (GR). ACTION ITEM.....
- [CA 237](#) Motion to approve the Findings of Fact, Conclusions of Law and Decision for a Preliminary Plat Application by Quartz Properties, represented by Galena Engineering, where AM Lot 2A, Block 61, Woodside Subdivision #15 (2740 Winterhaven Drive) is subdivided into seven (7) sublots. ACTION ITEM.....
- [CA 238](#) Motion to approve minutes of May 24, 2021 and to suspend reading of them ACTION ITEM.....
- [CA 239](#) Motion to approve minutes of June 21, 2021 and to suspend reading of them ACTION ITEM.....
- [CA 240](#) Motion to approve minutes of June 28, 2021 and to suspend reading of them ACTION ITEM.....
- [CA 241](#) Motion to ratify claims for expenses incurred paid in July, 2021 ACTION ITEM.....
- [CA 242](#) Motion to approve claims for expenses incurred during the month of June, 2021, and claims for expenses due by contract in July, 2021 ACTION ITEM.....

[CA 243](#) Motion to approve unaudited Treasurer’s report for the month of June 2021 **ACTION ITEM**.....

**5:35:00, Martinez makes a motion to approve all consent agenda items, seconded by Thea. Motion passed with roll call vote. Thea, yes. Husbands, yes. Martinez, yes.**

**PUBLIC HEARINGS:**

*PH 245 Update on the City of Hailey Croy Canyon Campground, with opportunity for continued public comment on the matter (if any) ACTION ITEM*

[5:37:16 PM](#) Lisa Horowitz gives a history of this property and that we purchased it from the school district. The site is being used for snow storage and now is also being considered for a camp ground for which the city has received a grant for \$700,000 to construct. In the last meeting we stated that we needed to follow-up within 30 days to discuss this topic further.

Simms there has been great community involvement and concerns for preservation of property by the Wood River Land Trust.

Public Comments:

[5:39:06 PM](#) Mike McKenna speaks to council and asks for a little more time as he is speaking for many people. During the Greenway Master Plan process, it was determined that a campground was preferred to not be in Lions Park, move to Jan 2020, the city came up with an idea to apply for a grant to use this property for a camp ground. And, Joan Davies recalls that this spot was identified for camping many years ago. [5:43:15 PM](#) McKenna, some firefighters, don’t have an issue with this as a campground, and think is least likely cause for fire is from this type of campground. We are a tourist-based economy, attendees will pay LOT in our city. If you don’t accept this, it is fiscally irresponsible. You need to do this for our community. It is tough to host sports in this town because there is no place for people to camp. Every day we are asked where people can camp. In 2 weeks from now, we were to be hosting a softball tournament, but they’ve pulled out because there is no place to stay. This is a dream come true opportunity, do the right thing.

[5:46:02 PM](#) Barb Acker a Croy Canyon resident, is not against campground but where it is being proposed. Acker spoke with the grant sponsor today and that we can get a new grant at a new location. Feels this is the wrong location.

[5:47:28 PM](#) Mark Acker of Pioneer View Drive spoke to council, handed out photos of the city’s street maintenance shop, it is good site for an RV park. It has electrical, water and sewer, and it is close to Broadford Rd., and it can have a walking path if you mow the grass. If you need to move equipment, snow removal equipment can be moved for summer and back in winter.

[5:49:57 PM](#) Mayor and council are in an enviable position; you get to support conservation and recreation for citizens of Hailey by not approving this RV Park.

[5:50:38 PM](#) Keri York with WRLT, partnered with the City on Greenway Master Plan, held 2 public workshops, discussed amenities, trails and campground. WRLT feels conservation is best use of this property. Land Trust has sent 2 letters to City in partnering conservation for these



parcels. In most recent Blaine County Comprehensive Plan, pros and cons of potential sites. Look forward to working with city attorney, and find alternative sites for a campground.

[5:53:01 PM](#) Reggie Christensen, resident on Croy Creek Road, and a 7-year chamber member, he does not support the campground as a chamber member. Regarding fire danger, went to the fire department responsible for responding to fires at this site and they are concerned about fires.

[5:54:29 PM](#) Steven Garmin, wood river fire commissioners, as a resident of 7 Rodeo Drive, has been a fire administrator for 44 years, cannot understand anyone endorsing this. Think about the liability, not in favor of this, there are other places.

[5:56:22 PM](#) Roger Ricardi, of 336 Croy Creek Road speaks to council, like others here, involved in the community with several non-profits including the nature conservancy; he has yet to see an economic impact. Has 3 1/2 year old twin sons, while on vacation, he saw RV Parks with lots of noise in Mackay. Croy Creek is a wonderful asset to the community, camping and nature preserve to name a few. This spot is wrong. If you need a campground, put in city limits.

[5:58:45 PM](#) Jane Drussel owner of Jane's Artifacts, have worked very hard in this community. Camping would not benefit her business. Drussel has been here since 1970. Talks about when Rotarun was built and the impact it had on recreation. Drussel knows all the people in the room. She would like to see any information where a fire was started in an RV Park. You can control when people use generators. We depend on tourism. We want this campground and we need other campgrounds. No one wants to do any harm. Stop and consider what you are asking, give some consideration for our city.

People depart room. Mayor moves on to the next item.

*PH 246 Consideration of 5-Year Development Impact Fee Report, establishing City of Hailey land use assumptions for the next 20 years with Capital Improvement Plan to accommodate growth, and to review a new Development Impact Fee to provide that new development pay for itself*

[6:05:47 PM](#) Dawson, hired consultant Dwayne Guthrie, worked on all 4 studies, and is online. Horowitz will make him presenter. Dawson, DIF are highly regulated by state law, the 5-year update is underway right now.

[6:07:22 PM](#) Dwayne Guthrie shows a presentation, 2021 Land use update, all of the 3 requirements are specified in Idaho law. Recommended increase growth to 2 ½ percent from 2 percent. And more detailed analysis of demographic multipliers by residential unit size. Changed industrial prototype. [6:09:10 PM](#) about 97 units growth per year over next 5 year, use calculations out 20 years. Welcomes any questions. [6:09:56 PM](#) changes in industrial manufacturing prototypes (nonresidential prototypes), using more conservative school multiplier. On demographic data, for Hailey 2.7 persons per housing unit. Largest houses, 3.7 persons per housing unit on average. Trip generation rate, overall average would be 9.4 single family house, avg in Hailey is lower. [6:12:53 PM](#) Last time we used census bureau information, this time used Blaine County data, better data than last review. [6:14:23 PM](#) compares current data with proposed data, cap on 3,000 sq ft. Overall, looking at increases, components for Capital

Improvement Plan, increase of \$179 to the lowest unit. Most increases on residential side. Any questions on this? Guthrie shows comparison of Hailey's fees [6:16:45 PM](#) 2021 on 2<sup>nd</sup> row, comparing to Ketchum and Bellevue cities. Bellevue has 8 fees, Ketchum has 2 fees, we have 8 size thresholds. Ketchum fees are highest, then Hailey, then Bellevue. [6:18:09 PM](#) Non-residential categories, Ketchum has only one fee, don't think that is the intent of the law, proposed 4 categories, same categories as in past. [6:18:50 PM](#) 4 categories, industrial, commercial, institutional, and offices, and personal services, catch all categories. [6:19:51 PM](#) Thea asks how are they weighted? Guthrie, responds by trips, employees. Chart on bottom right, 2007 fee wider spread from top end and lower end, not that aggressive this time. Details on the CIP for Parks and paths. Ones at bottom, 20 year projects, don't have to have exact site in mind. [6:22:05 PM](#) Thea, you have to say ahead what you are collecting for? Yes, confirmed Guthrie. This is not as detailed as the budget but good for its purpose. [6:23:30 PM](#) overall the avg. is 35%. [6:24:02 PM](#) How DIF fees are allocated, Guthrie explains, modest increase on smallest unit.

[6:25:17 PM](#) Dawson, wants to lead a discussion on Parks after you are done. [6:25:41 PM](#) in short range looking to purchase fire apparatus, ladder truck, will need to add an additional bay to house that truck. Growth share goes up a little bit. Allocation between residential and nonresidential, function of people/jobs in the community. 769 people that live and work in the city. Similar methodology. [6:28:37 PM](#) 2021 proposed fire DIF, modest increases, increased in 400 sq foot increments, and slight decrease in one middle category. [6:29:33 PM](#) CIP for Streets, 20 year plan, identify specific projects. [6:30:37 PM](#) travel demand model, take projected development, turn into trips, and then miles traveled, increase. Will confirm if 10 years or 20 years, thinks it is 20 years and didn't change the label. Increase over 20 years, highest fee, \$929. Happy to answer any questions.

[6:33:20 PM](#) Mayor Burke offers council a hard copy for their review.

[6:33:44 PM](#) Dawson asks to look at the Parks CIP page, this slide, in growth columns, between 1-5 years, town square, purchase for \$1.6 million, and construction of town square another \$1.6 million. Campground purchase, and \$834,000, construction of campground, grant award of \$760,000. [6:35:26 PM](#) Future growth should pay certain costs. Asks Horowitz to go to the packet and shows Armory and town square, items 53-58. Dawson wants Guthrie to be able to see this. In our larger plan we have campground land acquisition and construction, and copy and print building purchase, National Guard Armory purchase, town square purchase. [6:37:51 PM](#) We've been discussing purchase of Armory for some time, suggest putting out on bond measure to purchase this building. We can't put this in DIFs, it would be double-dipping those fees. The Copy & Print building purchase, the likely hood of us needing a bond is good. Dawson asks, should we have town square in this study also? Those are really big questions, and are imminent. [6:40:21 PM](#) Husbands, what is difference between town square? Dawson, town square has been in our plan for some time. We wanted to show as a potential future item in case we found a property? Dawson, that is the question it may be wise to have this disappear. We have a public workshop on Tuesday July 20<sup>th</sup> and then meeting on July 22<sup>nd</sup>. Wanted Guthrie to hear this discussion. Husbands asks another question? Horowitz, that workshop discussion would be much broader. [6:42:55 PM](#) Thea asks about bond. If we go out to bond, could you pair up armory and copy and print for a bond? Dawson, yes you could. [6:43:32 PM](#) Husbands, do we know the armory cost? No, it is still being appraised. [6:43:51 PM](#) Simms, may want to purchase

copy and print building for another purpose, not town square. [6:44:25 PM](#) Dawson, we used to have a police DIF fee, because we knew at that time we had the lease agreement with Armory, removed from DIF study, may go to a bond measure, set us up to not double-dip on this fee. How would fees change, if \$1.6 million item was removed from the DIF study. [6:45:47 PM](#) Guthrie, we would still have, total amount of funding would [6:47:34 PM](#) lowering total growth cost \$634,000. Smallest unit, \$533, would go to \$411 removing the armory purchase. [6:48:31 PM](#) Dawson thanks Guthrie for that information, and Guthrie adds, up to \$1042 for the largest unit. [6:49:11 PM](#) [6:49:22 PM](#) Thea, what is the benefit from changing from 6 to 4. Guthrie, no magic, if have fewer thresholds, hit with significant fee, helps to have more thresholds, reasonable approach, gives more options at the lower in, concerned with affordable housing. Dropped lower square footage unit. [6:50:53 PM](#) Horowitz, lots of ADUs coming in. [6:51:12 PM](#) Martinez, appreciates diversity in this presentation.

#### public comments

[6:52:18 PM](#) Elizabeth Jeffrey 201 N. 3<sup>rd</sup>, growing concern this year, concern is water. In growth, more conservation measures for water. Suggests watering with gray water. [6:53:38 PM](#) Dawson, Water and Wastewater systems are not eligible for DIF fees. Guthrie, might be a connection fee. [6:54:21 PM](#) Horowitz, very specific things we can charge for and this is not one of them.

#### Council deliberation:

[6:54:53 PM](#) Burke any more questions? Can we tell where we are going to go, without the Parks?

[6:55:26 PM](#) Martinez, thinks we should discuss on July 22<sup>nd</sup>. Keep as a line item, then will know more how town feels after workshop.

[6:56:41 PM](#) Thea asks a question, are we voting, but don't need all details? Dawson, you can defer the whole vote, approve contingent on town square meeting, with the later a recommendation. Is ready to vote contingent.

[6:58:09 PM](#) **Martinez, motion to approve contingent on feedback on town square meeting, Burke, motion to approve study, hold back on section for land acquisition, Simms, that will work, Thea seconds. Motion passed with roll call vote; Husbands, yes. Thea, yes. Martinez, yes.**

[6:59:29 PM](#) Burke, we revisit this on Sept. Dawson, this is a prerequisite to that ordinance adoption.

[7:00:00 PM](#) **Thea moves to continue DIF discussion to next meeting July 22<sup>nd</sup>, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Thea, yes. Martinez, yes.**

*PH 247 Consideration of FY2022 Budget with council recommendations on additions, deletions and priorities. ACTION ITEM*

[7:01:50 PM](#) Dawson introduced balanced budget, council salaries, \$12,000 / year. A few minor changes, added a little to IT budget. This meeting is for council members to voice concerns. We have had a request from council member Linnet, to adopt not to exceed on July 22<sup>nd</sup> meeting when he is present.

[7:03:25 PM](#) Thea would like to see us hire a sustainability coordinator full time, ½ sustainability and ½ planning department. Horowitz, correct. [7:05:05 PM](#) Horowitz, we've been exploring what that would look like. This is a 400% increase. If 800% increase, will feel disconnected from department and isolated from department. [7:06:27 PM](#) Martinez, Thea points out fundamental need. Collegiate programs, for people to help us, look forward to this, infrastructure could be people in the building, could be looking at more staff. [7:07:33 PM](#) Husbands asks for clarification? Horowitz, feels there are many people with both of those skill sets, flexibility there. Continued discussion of what this position may look like.

[7:09:56 PM](#) Husbands asks about the half time grant writer, what about full-time? Dawson responds, we don't know what are revenues will be next year. Our treasurer is very good at projections. Way to do this is to increase our revenue, but we'd be increasing our risk, if revenue doesn't come in that strong. We don't want to go too far outside of that area. [7:12:17 PM](#) Husbands, fire dept. we need to hire a training position? Dawson, this would restore fire department to pre-recession staffing and create succession planning. The rise in building permits, creates rise in inspections.

[7:13:27 PM](#) Martinez, appreciate raises for staffing.

[7:13:45 PM](#) Dawson, our paid per call force usually responds at night, during day, they have day jobs. Thea asks, when do we add more paid professionals. Dawson, this is answered when that combination department can no longer succeed in this way.

[7:15:25 PM](#) Husbands asks about staffing for police force. As a resident of Hailey, is concerned. For health and safety feels we need at least one more position. Feels our police force is stretched thin. Dawson, he will be thrilled, they have more positions funded in their budgets, than have filled. Until streets and police can fill open positions, they will not add additional positions to the budget.

[7:17:40 PM](#) Horowitz speaks to hope to find a ½ time position for administrative skill set to help with mailings and such.

[7:18:30 PM](#) Husbands, Parks, custodian for Parks. Dawson, thanks Husband. We have a single person cleaning all buildings. That person will not be working in the Library going forward, that person will be helping clean restrooms in the Parks, that is where we are understaffed. Dawson, currently works for Public Works.

[7:20:20 PM](#) On July 22<sup>nd</sup>, Dawson speaks to council, you will adopt a not to exceed budget, will see what we can do based on comments tonight. Then it will be noticed for Public Hearing on Aug. 9<sup>th</sup>.

Public hearing:

[7:21:16 PM](#) Scott Runkle speaks to council. Appreciates council's depth of work. His questions were answered with previous discussion, but sees value of joint position. The new Blaine County sustainability coordinator will expect to work with Hailey on sustainability. Runkle would like to see a job description. Applauds all your efforts with Sustainability.

[7:24:08 PM](#) Elizabeth Jeffrey, asks clarification, in community development department or Public Works. [7:24:41 PM](#) Horowitz, that is a funding mechanism, jointly supervise that person. Burke adds, in charge of every building, has a voice in this as well. [7:25:42 PM](#) Dawson, we established that model in past years, resiliency coordinator and floodplain administrator.

Council deliberation:

[7:27:00 PM](#) Thea has a strong desire to restore Lions Park, feels it needs to be a priority, huge benefit to our community. [7:27:51 PM](#) Burke, everything you say is true, she has spoken with FEMA agents, the grants only cover so much, it would turn into a super fund site, don't know how to fund this. It is a concern for everyone, but we have to make sure we have all knowledge before we do anything. Horowitz adds, it is in our CIP.

Dawson has what she needs from council.

Thea has some other comments. Husbands, wants to discuss on July 22<sup>nd</sup> with Linnet. Thea will wait until next meeting. Yeager will be back for that meeting also. Yeager speaks, will be here on the 22<sup>nd</sup>.

*PH 248 Consideration of Ordinance No. \_\_\_\_ increasing mayor and city council salaries ACTION ITEM*

[7:33:50 PM](#) Dawson, set up, cannot waive readings on this, during an election year, the proposed increase is just about 18%.

Husbands, doesn't want to raise salaries.

[7:35:17 PM](#) Simms adds we have timeline constraints.

Public hearing:

[7:35:45 PM](#) Elizabeth Jeffrey, impressed with work you do, diversity, constant balancing act. Appreciate community awareness, diversity, all in support of raises.

[7:36:49 PM](#) Scott Runkel, echoes Jeffrey's comments, you should be compensated for your work, allows future council members to serve.

Council deliberation:

[7:37:55 PM](#) Husbands, likes this job, exciting, can be stressful. Hoping to run for office again, feel personally, more so, feel like she is compensated for this job, don't feel needs a raise. Don't do this job to make money. Is okay with not getting a raise.

[7:39:13 PM](#) Thea, not personal, it is for the future, turnover, it takes a lot of time. Would like to reach more of community. A little bit helps may provide for more interest in this position, many people would enjoy this role, if we offered a little bit more. To broaden the reach to our community. [7:40:48 PM](#) Martinez, felt same as Husbands, last year, has chosen to put his money into a non-profit. Who is going to follow behind us?

[7:43:08 PM](#) **Thea moves to approve Ordinance No. 1287, seconded by Martinez. Motion passed with roll call vote; Husbands, no. Thea, yes. Martinez, yes.**

[7:43:46 PM](#) **Burke conducts 1<sup>st</sup> Reading of Ordinance No. 1287, by title only.**

**Staff reports:**

[7:44:59 PM](#) Husbands, Library, kudos to Martinez, holding community conversations at Balmoral on July 13<sup>th</sup>. Martinez believes it is a different date. They will connect. It is a community discussion, Hispanic community.

[7:45:57 PM](#) **Martinez adjourn, Thea seconds. Motion passed unanimously.**

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE 07/22/2021      DEPARTMENT:** Finance & Records      **DEPT. HEAD SIGNATURE:** MHC

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**SUBJECT**

Council Approval of Claims costs incurred during the month of June 2021 that are set to be paid by contract for July 2021.

**AUTHORITY:**  ID Code 50-1017       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

**BACKGROUND:**

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_

Payments are for expenses incurred during the previous month, per an accrual accounting system.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

\_\_\_\_ City Attorney      \_\_\_\_ Clerk / Finance Director      \_\_\_\_ Engineer      \_\_\_\_ Mayor  
\_\_\_\_ P & Z Commission      \_\_\_\_ Parks & Lands Board      \_\_\_\_ Public Works      \_\_\_\_ Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Review reports, ask questions about expenses and procedures, approve claims for payment.

**FOLLOW UP NOTES:**

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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>6434 ACOSTA, MARIA</b>											
CR RE	1	CRE. REF - 2444 WINTERHAVEN DR	Invoice	07/13/2021	07/22/2021	32.23	32.23	100-00-15110		721	1
Total 6434 ACOSTA, MARIA:						32.23	32.23				
<b>652 AIRPORT WEST BUSINESS PARK</b>											
1126	1	1126 QUARTERLY DUES	Invoice	07/01/2021	07/22/2021	742.94	742.94	100-40-41711		721	1
Total 652 AIRPORT WEST BUSINESS PARK:						742.94	742.94				
<b>2298 ALL PRO LINEN INC</b>											
2684	1	2684 WORKWEAR WASH	Invoice	06/22/2021	07/22/2021	25.00	25.00	100-40-41703		721	1
2904	1	2904 WORKWEAR WASH	Invoice	06/29/2021	07/22/2021	25.00	25.00	100-40-41703		721	1
3156	1	3156 WORKWEAR WASH	Invoice	07/06/2021	07/22/2021	25.00	25.00	100-40-41703		721	1
Total 2298 ALL PRO LINEN INC:						75.00	75.00				
<b>176 ALLINGTON, RICK</b>											
AUGUS	1	ATTORNEY FEES - AUGUST 2021	Invoice	07/19/2021	07/22/2021	3,901.67	3,901.67	100-25-41313		721	1
Total 176 ALLINGTON, RICK:						3,901.67	3,901.67				
<b>1913 AMAZON CAPITAL SERVICES</b>											
1HN4-	1	1HN4-MM99-7KJ3 - ELEKTRIC DESKTOP LETTER	Invoice	07/12/2021	07/22/2021	52.96	52.96	100-15-41215		721	1
1HN4-	2	1HN4-MM99-7KJ3 - ELEKTRIC DESKTOP LETTER	Invoice	07/12/2021	07/22/2021	52.96	52.96	200-15-41215		721	1
1HN4-	3	1HN4-MM99-7KJ3 - ELEKTRIC DESKTOP LETTER	Invoice	07/12/2021	07/22/2021	52.95	52.95	210-15-41215		721	1
1Q3F-	1	1Q3F-MTC1-FKVK PMD/PSD supplies	Invoice	07/14/2021	07/22/2021	32.89	32.89	100-45-41215		721	1
1WRH-	1	#1WRHFF6KXTKQ NAME TAGS FOR OFFICERS	Invoice	06/28/2021	07/22/2021	102.96	102.96	100-25-41703		721	1
Total 1913 AMAZON CAPITAL SERVICES:						294.72	294.72				
<b>389 ASSOCIATION OF IDAHO CITIES</b>											
10854	1	# 10854 ICCTFOA Membership Dues- Stokes & Con	Invoice	07/08/2021	07/22/2021	30.00	30.00	100-15-41711		721	1
10854	2	# 10854 ICCTFOA Membership Dues- Stokes & Con	Invoice	07/08/2021	07/22/2021	30.00	30.00	200-15-41711		721	1
10854	3	# 10854 ICCTFOA Membership Dues- Stokes & Con	Invoice	07/08/2021	07/22/2021	30.00	30.00	210-15-41711		721	1
Total 389 ASSOCIATION OF IDAHO CITIES:						90.00	90.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>6917 AT&amp;T MOBILITY LLC</b>											
287304	1	#FIRSTNET HPD 1-5 WIRELESS	Invoice	06/23/2021	07/22/2021	200.20	200.20	100-25-41417		721	1
Total 6917 AT&T MOBILITY LLC:						200.20	200.20				
<b>1978 AVILA, ADRIANA</b>											
CR. RE	1	CR. REF - 3215 SHENANDOAH	Invoice	07/16/2021	07/22/2021	44.09	44.09	200-00-20314		721	1
Total 1978 AVILA, ADRIANA:						44.09	44.09				
<b>4214 B&amp;G DIRTWORKS, LLC</b>											
21046	1	21046 KODIAK TRANSPORT	Invoice	06/04/2021	07/22/2021	975.00	975.00	100-40-41405		721	1
Total 4214 B&G DIRTWORKS, LLC:						975.00	975.00				
<b>498 BARRY EQUIPMENT &amp; RENTAL</b>											
01/06/2	1	1/6/20 409761, 2645, 2727 CREDIT	Invoice	01/06/2020	07/22/2021	84.20-	84.20-	100-40-41405		721	1
453381	1	453381 CREDIT MEMO - COUPLER FF MALE	Invoice	03/19/2020	05/10/2021	112.64-	112.64-	100-40-41405		521	1
453388	1	453388 CREDIT MEMO- FITTING, HYD CONNECT	Invoice	03/19/2020	05/10/2021	47.07-	47.07-	100-40-41405		521	1
737782	1	737782 NUT, PLOW BOLT, EDGE CUTTING BOLT	Invoice	05/26/2021	07/22/2021	289.04	289.04	100-40-41405		721	1
752903	1	752903 HOSE ASSEMBLY	Invoice	06/22/2021	07/22/2021	273.07	273.07	100-40-41405		721	1
764492	1	764492 GASKET, THERMOSTAT.	Invoice	07/01/2021	07/22/2021	130.34	130.34	100-40-41405		721	1
Total 498 BARRY EQUIPMENT & RENTAL:						448.54	448.54				
<b>873 CED, INC.</b>											
3755-1	1	3755-1010640 SATCO LAMPS RODEO	Invoice	06/28/2021	07/22/2021	472.24	472.24	100-50-41603		721	1
3755-1	1	3755-1011109 SATCO LAMPS RODEO	Invoice	07/13/2021	07/22/2021	88.79	88.79	100-50-41603		721	1
Total 873 CED, INC.:						561.03	561.03				
<b>50474 CENTURY CONTRACTORS INC.</b>											
APPLI	1	Progress Billing Application # 4 HFD rehab	Invoice	06/25/2021	07/22/2021	10,054.42	10,054.42	160-56-41549	18.55.0003.1	721	1
Total 50474 CENTURY CONTRACTORS INC.:						10,054.42	10,054.42				
<b>6051 CENTURY LINK</b>											
234304	1	9814 260B long distance	Invoice	07/01/2021	07/22/2021	1.83	1.83	100-15-41713		721	1
234304	2	9814 260B long distance	Invoice	07/01/2021	07/22/2021	1.83	1.83	200-15-41713		721	1
234304	3	9814 260B long distance	Invoice	07/01/2021	07/22/2021	1.83	1.83	210-15-41713		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
234304	4	9814 260B long distance	Invoice	07/01/2021	07/22/2021	1.83	1.83	100-25-41713		721	1
234304	5	9814 260B long distance	Invoice	07/01/2021	07/22/2021	1.83	1.83	100-20-41713		721	1
234304	6	9814 260B long distance- 33.33%	Invoice	07/01/2021	07/22/2021	.61	.61	100-42-41713		721	1
234304	7	9814 260B long distance- 33.33%	Invoice	07/01/2021	07/22/2021	.61	.61	200-42-41713		721	1
234304	8	9814 260B long distance- 33.33%	Invoice	07/01/2021	07/22/2021	.60	.60	210-42-41713		721	1
234304	9	211 125B LONG DIST- TREATMENT PLANT	Invoice	07/01/2021	07/22/2021	.91	.91	210-70-41713		721	1
234304	10	211 125B LONG DIST- Water Dept	Invoice	07/01/2021	07/22/2021	.91	.91	200-60-41713		721	1
234304	11	3147 220B LONG DIST: FIRE DEPT	Invoice	07/01/2021	07/22/2021	1.83	1.83	100-55-41713		721	1
234304	12	5965-737B LONG DIST- STREET SHOP	Invoice	07/01/2021	07/22/2021	1.83	1.83	100-40-41713		721	1
Total 6051 CENTURY LINK:						16.45	16.45				
<b>5702 CINTAS</b>											
506668	1	5066684029 FIRST AID SUPPLIES	Invoice	06/23/2021	07/22/2021	76.05	76.05	100-40-41215		721	1
Total 5702 CINTAS:						76.05	76.05				
<b>670 CITY OF HAILEY W&amp;S DEPT</b>											
JUNE 2	1	CITY OF HAILEY STREET SHOP	Invoice	06/30/2021	07/22/2021	1,342.74	1,342.74	100-40-41717		721	1
JUNE 2	2	CITY OF HAILEY INTER CENTER	Invoice	06/30/2021	07/22/2021	42.80	42.80	100-10-41717		721	1
JUNE 2	3	CITY OF HAILEY RODEO FROST	Invoice	06/30/2021	07/22/2021	10.77	10.77	100-50-41617		721	1
JUNE 2	4	CITY OF HAILEY RODEO PARK	Invoice	06/30/2021	07/22/2021	69.49	69.49	100-50-41617		721	1
JUNE 2	5	CITY OF HAILEY CITY HALL	Invoice	06/30/2021	07/22/2021	48.96	48.96	100-42-41717		721	1
JUNE 2	6	CITY OF HAILEY CITY HALL	Invoice	06/30/2021	07/22/2021	48.96	48.96	200-42-41717		721	1
JUNE 2	7	CITY OF HAILEY CITY HALL	Invoice	06/30/2021	07/22/2021	48.96	48.96	210-42-41717		721	1
JUNE 2	8	CITY OF HAILEY POLICE DEPT	Invoice	06/30/2021	07/22/2021	151.64	151.64	100-25-41717		721	1
JUNE 2	9	CITY OF HAILEY FIRE DEPARTMENT	Invoice	06/30/2021	07/22/2021	52.10	52.10	100-55-41717		721	1
JUNE 2	10	CITY OF HAILEY TREATMENT PL	Invoice	06/30/2021	07/22/2021	95.87	95.87	200-60-41717		721	1
JUNE 2	11	CITY OF HAILEY TREATMENT PL	Invoice	06/30/2021	07/22/2021	95.87	95.87	210-70-41717		721	1
JUNE 2	12	CITY PARKING LOT- IRRIGATION	Invoice	06/30/2021	07/22/2021	11,158.42	11,158.42	100-50-41717		721	1
Total 670 CITY OF HAILEY W&S DEPT :						13,166.58	13,166.58				
<b>2954 CLEAR CREEK DISPOSAL -PARKS</b>											
000143	1	0001436174 PORT REST SKATE PARK JUNE 2021	Invoice	06/28/2021	07/22/2021	128.50	128.50	100-50-41313		721	1
000143	1	0001436175 PORT REST JIMMY's JUNE 2021	Invoice	06/28/2021	07/22/2021	99.00	99.00	100-50-41313		721	1
000143	1	0001436176 PORT REST HOP PORTER JUNE 2021	Invoice	06/28/2021	07/22/2021	288.22	288.22	100-50-41313		721	1
000143	1	0001436177 PORT REST KEEFER JUNE 2021	Invoice	06/28/2021	07/22/2021	310.79	310.79	100-50-41313		721	1
000143	1	0001436178 PORT REST KIWANIS PARK, JUNE, 20	Invoice	06/28/2021	07/22/2021	96.40	96.40	100-50-41313		721	1
000143	1	0001436707 PORT REST HEAGLE JUNE 2021	Invoice	06/28/2021	07/22/2021	43.41	43.41	100-50-41313		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						966.32	966.32				
<b>8709 CLEARGOV, INC</b>											
07/17/2	1	Digital Budget Book Q1	Invoice	07/17/2021	07/22/2021	391.67	391.67	100-15-41515	21.15.0005.1	721	1
07/17/2	2	Digital Budget Book Q1	Invoice	07/17/2021	07/22/2021	391.67	391.67	200-15-41515	21.15.0005.1	721	1
07/17/2	3	Digital Budget Book Q1	Invoice	07/17/2021	07/22/2021	391.66	391.66	210-15-41515	21.15.0005.1	721	1
Total 8709 CLEARGOV, INC:						1,175.00	1,175.00				
<b>7000 CLEARWATER LANDSCAPING</b>											
21-062	1	21-062144 SUMMER MAINT. 3/6, AND FERT	Invoice	06/15/2021	07/22/2021	507.00	507.00	100-50-41313		721	1
21-063	1	21-063143 IRRIGATION REPAIRS KEEFER PARK	Invoice	06/15/2021	07/22/2021	519.87	519.87	100-50-41313		721	1
21-074	1	21-074424 CURTIS PARK IRRIGATION REPAIRS	Invoice	07/09/2021	07/22/2021	605.72	605.72	100-50-41403		721	1
21-074	1	21-074426 TOPSOIL, COMPOST, SEED AT WELCO	Invoice	07/09/2021	07/22/2021	278.45	278.45	100-50-41403		721	1
21-074	1	21-074427 IRRIGATION REPAIRS MAIN ST HAILEY	Invoice	07/09/2021	07/22/2021	68.27	68.27	100-50-41403		721	1
Total 7000 CLEARWATER LANDSCAPING:						1,979.31	1,979.31				
<b>5961 CLEARWATER POWER EQUIPMENT LLC</b>											
7600	1	7600 STARTER ROPE	Invoice	05/27/2021	07/22/2021	56.53	56.53	100-40-41405		721	1
9363	1	9363 HUSQVARNA MIX OIL, ADJUSTABLE TRIMME	Invoice	06/23/2021	07/22/2021	36.33	36.33	100-40-41405		721	1
9662	1	9662 GRASS/WEED BLADE	Invoice	06/29/2021	07/22/2021	21.58	21.58	100-40-41405		721	1
Total 5961 CLEARWATER POWER EQUIPMENT LLC:						114.44	114.44				
<b>1190 COAST TO COAST SOLUTIONS</b>											
IVC009	1	#IV0099921 HPD CUSTOM STICKERS	Invoice	04/12/2021	07/22/2021	945.26	945.26	100-25-41323		721	1
Total 1190 COAST TO COAST SOLUTIONS:						945.26	945.26				
<b>893 CONCRETE CONSTRUCTION SUPPLY</b>											
S36760	1	#S365760 NAIL GUN- NAILS & LOADS WW	Invoice	05/26/2021	07/22/2021	40.50	40.50	210-70-41423		721	1
S36941	1	S36941 REBAR PIECES	Invoice	06/15/2021	07/22/2021	19.10	19.10	120-50-41539	18.50.0003.1	721	1
Total 893 CONCRETE CONSTRUCTION SUPPLY:						59.60	59.60				
<b>337 COPY &amp; PRINT LLC</b>											
107924	1	River Street Door Hangers Invoice# 1007924	Invoice	05/26/2021	07/22/2021	17.60	17.60	100-20-41323	18.40.0001.1	721	1
108463	1	108463 SCAN AND EMAIL WOODSIDE STRIP IRR	Invoice	06/21/2021	07/22/2021	5.00	5.00	100-50-41323		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
109157	1	Inv 109157 - Youth Librarian Name tags	Invoice	07/13/2021	07/22/2021	38.00	38.00	100-45-41215		721	1
Total 337 COPY & PRINT LLC:						60.60	60.60				
<b>972 COX COMMUNICATIONS</b>											
07/01/2	1	001 2401 200477401 MAIN 33%	Invoice	07/01/2021	07/22/2021	25.20	25.20	100-42-41713		721	1
07/01/2	2	001 2401 200477401 MAIN 33%	Invoice	07/01/2021	07/22/2021	25.20	25.20	200-42-41713		721	1
07/01/2	3	001 2401 200477401 MAIN 33%	Invoice	07/01/2021	07/22/2021	25.20	25.20	210-42-41713		721	1
07/01/2	4	001 2401 200477401 Library	Invoice	07/01/2021	07/22/2021	113.40	113.40	100-45-41713		721	1
07/01/2	5	027815002 Library	Invoice	07/01/2021	07/22/2021	138.60	138.60	100-45-41713		721	1
07/01/2	6	027815002 Library e-rate discount	Invoice	07/01/2021	07/22/2021	83.16-	83.16-	100-45-41713		721	1
07/01/2	7	0205236602 STREET	Invoice	07/01/2021	07/22/2021	118.70	118.70	100-40-41713		721	1
07/01/2	8	039605901 HPD	Invoice	07/01/2021	07/22/2021	232.99	232.99	100-25-41713		721	1
07/01/2	9	035971201 WELCOME CTR	Invoice	07/01/2021	07/22/2021	79.00	79.00	100-10-41717		721	1
07/01/2	10	205095301 HFD	Invoice	07/01/2021	07/22/2021	69.00	69.00	100-55-41717		721	1
Total 972 COX COMMUNICATIONS:						744.13	744.13				
<b>4895 ELECTRICAL WHOLESALE</b>											
S51188	1	S5118824.001 REMOTE MNT KIT T12 (3) VFD WW	Invoice	07/06/2021	07/22/2021	276.00	276.00	210-70-41401		721	1
Total 4895 ELECTRICAL WHOLESALE:						276.00	276.00				
<b>1636 ELEVATION BUILDERS</b>											
CR. RE	1	Refund Cr bal. 431 Winterberry LP	Invoice	07/16/2021	07/22/2021	335.78	335.78	100-00-15110		721	1
Total 1636 ELEVATION BUILDERS:						335.78	335.78				
<b>8553 ELLSWORTH, BRYSON</b>											
1565	1	#1565 CONTINUING EDUCATION COURSE WWT	Invoice	07/12/2021	07/22/2021	139.00	139.00	210-70-41723		721	1
Total 8553 ELLSWORTH, BRYSON:						139.00	139.00				
<b>297 EVANS PLUMBING, INC.</b>											
114019	1	#114019 HPD SINK WAS BACKING UP WATER - FI	Invoice	07/01/2021	07/22/2021	615.06	615.06	100-25-41413		721	1
Total 297 EVANS PLUMBING, INC.:						615.06	615.06				
<b>6432 FAIRFAX, RONALD</b>											
CRE. R	1	CRE. REF - 621 NORTHSTAR DR	Invoice	07/14/2021	07/22/2021	222.94	222.94	100-00-15110		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6432 FAIRFAX, RONALD:						222.94	222.94				
<b>2628 FASTENAL COMPANY</b>											
IDJER9	1	#IDJER95979 GLOVES	Invoice	03/29/2021	07/22/2021	95.20	95.20	200-60-41703		721	1
IDJER9	2	#IDJER95979 MARKING STICK	Invoice	03/29/2021	07/22/2021	31.50	31.50	200-60-41403		721	1
IDJER9	3	#IDJER95979 PURPLE MARKING PAINT	Invoice	03/29/2021	07/22/2021	76.15	76.15	200-60-41403		721	1
Total 2628 FASTENAL COMPANY:						202.85	202.85				
<b>2782 FIRE SERVICES OF IDAHO, LLC</b>											
991081	1	ANNUAL SERVICE EXTINGUISHER/6 yr Chem	Invoice	07/14/2021	07/22/2021	114.00	114.00	100-45-41413		721	1
Total 2782 FIRE SERVICES OF IDAHO, LLC:						114.00	114.00				
<b>1584 FIRST BANKCARD - BALEDGE</b>											
114-53	1	Amazon order # 6895465 - Office Supplies	Invoice	06/23/2021	07/22/2021	16.75	16.75	100-55-41211		721	1
114-59	1	Amazon order # 3303401 - Office Supplies	Invoice	06/23/2021	07/22/2021	88.17	88.17	100-55-41211		721	1
36801	1	FIREPENNY SENSOR	Invoice	06/15/2021	07/22/2021	480.27	480.27	100-55-41405		721	1
Total 1584 FIRST BANKCARD - BALEDGE:						585.19	585.19				
<b>5372 FIRST BANKCARD - CONE</b>											
E0100	1	E0100EV4R1 MICROSOFT	Invoice	06/20/2021	07/22/2021	22.36	22.36	100-15-41515		721	1
E0100	2	E0100EV4R1 MICROSOFT	Invoice	06/20/2021	07/22/2021	22.36	22.36	200-15-41515		721	1
E0100	3	E0100EV4R1 MICROSOFT	Invoice	06/20/2021	07/22/2021	22.35	22.35	210-15-41515		721	1
INV202	1	INV20210617081521827 CALLINGPOST	Invoice	07/17/2021	07/22/2021	32.00	32.00	100-15-41323		721	1
INV202	2	INV20210617081521827 CALLINGPOST	Invoice	07/17/2021	07/22/2021	31.99	31.99	200-15-41323		721	1
INV202	3	INV20210617081521827 CALLINGPOST	Invoice	07/17/2021	07/22/2021	31.99	31.99	210-15-41323		721	1
Total 5372 FIRST BANKCARD - CONE:						163.05	163.05				
<b>5429 FIRST BANKCARD - DREWEN</b>											
000302	1	Atkinsons - ALA grant - refreshments	Invoice	06/18/2021	07/22/2021	35.49	35.49	100-45-41549	21.45.0002.1	721	1
000302	1	Atkinsons - ALA grant - refreshments	Invoice	06/19/2021	07/22/2021	8.44	8.44	100-45-41549	21.45.0002.1	721	1
061820	1	Lago Azul - ALA grant- refreshments	Invoice	06/18/2021	07/22/2021	229.63	229.63	100-45-41549	21.45.0002.1	721	1
169001	1	Don David Bakery - ALA Grant - refreshments	Invoice	06/18/2021	07/22/2021	6.02	6.02	100-45-41549	21.45.0002.1	721	1
187627	1	Cust 44537302 Annual Premium DNS rnlw godaddy	Invoice	06/15/2021	07/22/2021	35.88	35.88	100-45-41515		721	1
188692	1	Cust 44537302 Annual .com domain rnlw godaddy	Invoice	06/16/2021	07/22/2021	19.17	19.17	100-45-41515		721	1
36225	1	D&B - planter boxes	Invoice	06/24/2021	07/22/2021	14.40	14.40	100-45-41549		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4	1	Don David Bakery - ALA Grant - refreshments	Invoice	06/19/2021	07/22/2021	3.50	3.50	100-45-41549	21.45.0002.1	721	1
690790	1	D&B - planter boxes	Invoice	06/24/2021	07/22/2021	254.36	254.36	100-45-41549		721	1
Total 5429 FIRST BANKCARD - DREWIEN:						578.09	578.09				
<b>6052 FIRST BANKCARD - HFD EXTRA (5148)</b>											
026654	1	Joes main street moab fire travel expenses	Invoice	06/08/2021	07/22/2021	10.79	10.79	100-55-41724	21.55.0002.1	721	1
1/A - 27	1	subway moab fire travel expenses	Invoice	06/06/2021	07/22/2021	18.02	18.02	100-55-41724	21.55.0002.1	721	1
148308	1	Fiesta Mexicana moab fire travel expenses	Invoice	06/13/2021	07/22/2021	61.68	61.68	100-55-41724	21.55.0002.1	721	1
29	1	Pizza Hut moab fire travel expenses	Invoice	06/20/2021	07/22/2021	36.41	36.41	100-55-41724	21.55.0002.1	721	1
353319	1	Fire house pizza moab fire travel expenses	Invoice	06/21/2021	07/22/2021	9.18	9.18	100-55-41724	21.55.0002.1	721	1
563161	1	The spoke moab fire travel expenses	Invoice	06/12/2021	07/22/2021	33.66	33.66	100-55-41724	21.55.0002.1	721	1
5644	1	Chick Fil A travel expenses	Invoice	06/12/2021	07/22/2021	24.76	24.76	100-55-41724	21.55.0002.1	721	1
765945	1	Fire houe pizza moab fire travel expenses	Invoice	06/21/2021	07/22/2021	9.72	9.72	100-55-41724	21.55.0002.1	721	1
85816E	1	super 8 motel moab fire travel expenses	Invoice	06/13/2021	07/22/2021	1,378.56	1,378.56	100-55-41724	21.55.0002.1	721	1
Total 6052 FIRST BANKCARD - HFD EXTRA (5148):						1,582.78	1,582.78				
<b>1588 FIRST BANKCARD - HOROWITZ</b>											
306152	1	Gotomeeting monthly subscription	Invoice	06/18/2021	07/22/2021	57.00	57.00	100-20-41711		721	1
5000M	1	Idaho Statesman Subscription	Invoice	06/07/2021	07/22/2021	18.99	18.99	100-20-41711		721	1
Total 1588 FIRST BANKCARD - HOROWITZ:						75.99	75.99				
<b>6012 FOUR SEASONS SPA &amp; POOL LLC</b>											
101385	1	101385 JIMMY'S GARDEN PUMP BASKET PARTS,	Invoice	06/28/2021	07/22/2021	138.49	138.49	100-50-41403		721	1
Total 6012 FOUR SEASONS SPA & POOL LLC:						138.49	138.49				
<b>722 FRANKLIN BUILDING SUPPLY</b>											
107727	1	1077271 TREX TRANSCEND ISLAND MIST SQUAR	Invoice	06/22/2021	07/22/2021	122.00	122.00	120-50-41539	18.50.0003.1	721	1
109238	1	109238 CREDIT TREX TRANSCEND ISLAND MIST	Invoice	06/22/2021	07/22/2021	610.00-	610.00-	120-50-41539	18.50.0003.1	721	1
Total 722 FRANKLIN BUILDING SUPPLY:						488.00-	488.00-				
<b>996 FREEDOM MAILING SERVICES</b>											
40896	1	40896 Bill Processing, Folding & Inserting Newsletter	Invoice	07/06/2021	07/22/2021	523.12	523.12	100-15-41323		721	1
40896	2	40896 Bill Processing, Folding & Inserting Newsletter	Invoice	07/06/2021	07/22/2021	523.12	523.12	200-15-41323		721	1
40896	3	40896 Bill Processing, Folding & Inserting Newsletter	Invoice	07/06/2021	07/22/2021	523.11	523.11	210-15-41323		721	1
40896	4	40896 Extra Inserts - Garden Tour	Invoice	07/06/2021	07/22/2021	15.56	15.56	100-15-41323		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
40896	5	40896 Extra Inserts - Garden Tour	Invoice	07/06/2021	07/22/2021	15.56	15.56	200-15-41323		721	1
40896	6	40896 Extra Inserts - Garden Tour	Invoice	07/06/2021	07/22/2021	15.55	15.55	210-15-41323		721	1
40896	7	40896 Extra Inserts - Temp RV Living	Invoice	07/06/2021	07/22/2021	15.56	15.56	100-15-41323		721	1
40896	8	40896 Extra Inserts - Temp RV Living	Invoice	07/06/2021	07/22/2021	15.56	15.56	200-15-41323		721	1
40896	9	40896 Extra Inserts - Temp RV Living	Invoice	07/06/2021	07/22/2021	15.55	15.55	210-15-41323		721	1
40897	1	40897 Delinquent Notices & Postage	Invoice	07/06/2021	07/22/2021	41.67	41.67	100-15-41323		721	1
40897	2	40897 Delinquent Notices & Postage	Invoice	07/06/2021	07/22/2021	41.67	41.67	200-15-41323		721	1
40897	3	40897 Delinquent Notices & Postage	Invoice	07/06/2021	07/22/2021	41.68	41.68	210-15-41323		721	1
Total 996 FREEDOM MAILING SERVICES:						1,787.71	1,787.71				
<b>6435 FUNDY, REBECCA &amp; ROBERT</b>											
CRE. R	1	CRE. REF - 940 SNOWFLAKE DR	Invoice	07/13/2021	07/22/2021	55.25	55.25	100-00-15110		721	1
Total 6435 FUNDY, REBECCA & ROBERT:						55.25	55.25				
<b>369 GEM STATE WELDERS SUPPLY INC.</b>											
202239	1	#202239 TANK RENTAL FEES WW	Invoice	06/30/2021	07/22/2021	46.80	46.80	210-70-41421		721	1
202240	1	#202240 TANK RENTAL FEES W.	Invoice	06/30/2021	07/22/2021	7.80	7.80	200-60-41791		721	1
E26565	1	E26565 CF AC #4	Invoice	06/03/2021	07/22/2021	74.61	74.61	100-40-41719		721	1
Total 369 GEM STATE WELDERS SUPPLY INC. :						129.21	129.21				
<b>336 GO FER IT EXPRESS</b>											
104559	1	#104559 LOCAL SHIPPING W.	Invoice	06/30/2021	07/22/2021	103.00	103.00	200-60-41213		721	1
104559	2	#104559 LOCAL SHIPPING WW.	Invoice	06/30/2021	07/22/2021	100.00	100.00	210-70-41213		721	1
Total 336 GO FER IT EXPRESS:						203.00	203.00				
<b>1850 GREAT AMERICA FINANCIAL SERVICES</b>											
296807	1	Invoice # 29680767 Due 08/23/2021	Invoice	07/09/2021	07/22/2021	69.00	69.00	100-20-41323		721	1
Total 1850 GREAT AMERICA FINANCIAL SERVICES:						69.00	69.00				
<b>658 HAILEY CHAMBER OF COMMERCE</b>											
JUNE 2	1	CHAMBER LOT EXPENSES JUNE 2021	Invoice	07/19/2021	07/22/2021	9,204.75	9,204.75	100-10-41707		721	1
Total 658 HAILEY CHAMBER OF COMMERCE:						9,204.75	9,204.75				



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>50398 HAILEY ICE</b>											
FY 21 L	1	FY 21 LOT (Promo Video, Chamber Guide ad placem	Invoice	07/13/2021	07/22/2021	2,500.00	2,500.00	100-10-41707		721	1
Total 50398 HAILEY ICE:						2,500.00	2,500.00				
<b>763 HAILEY PAINT AND SUPPLY</b>											
7534	1	7534 TRAFFIC PAINT WHITE	Invoice	06/17/2021	07/22/2021	575.00	575.00	100-40-41403		721	1
Total 763 HAILEY PAINT AND SUPPLY :						575.00	575.00				
<b>2154 HOLYOAK, STEVE</b>											
475049	1	47504974 - WWC4-13499 LICENSE RENEWAL	Invoice	07/09/2021	07/22/2021	30.00	30.00	210-70-41711		721	1
475049	2	47505146 - WWT4-12650 LICENSE RENEWAL	Invoice	07/09/2021	07/22/2021	30.00	30.00	210-70-41711		721	1
475049	3	47505270 - WWL3-19872 LICENSE RENEWAL	Invoice	07/09/2021	07/22/2021	30.00	30.00	210-70-41711		721	1
Total 2154 HOLYOAK, STEVE:						90.00	90.00				
<b>8606 HRA VEBA TRUST</b>											
AUGUS	1	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	132.93	132.93	100-50-41126		721	1
AUGUS	2	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	265.86	265.86	100-20-41126		721	1
AUGUS	3	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	1,783.46	1,783.46	100-25-41126		721	1
AUGUS	4	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	642.49	642.49	100-45-41126		721	1
AUGUS	5	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	509.56	509.56	200-60-41126		721	1
AUGUS	6	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	398.79	398.79	210-70-41126		721	1
AUGUS	7	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	129.24	129.24	100-15-41126		721	1
AUGUS	8	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	129.24	129.24	200-15-41126		721	1
AUGUS	9	MONTHLY VEBA CONTRIBUTION AUG 2021	Invoice	07/20/2021	07/22/2021	129.23	129.23	210-15-41126		721	1
POCFF	1	POCff JUN 21	Invoice	07/13/2021	07/22/2021	8,500.00	8,500.00	160-55-41185	18.55.0002.1	721	2
Total 8606 HRA VEBA TRUST:						12,620.80	12,620.80				
<b>671 IDAHO LUMBER &amp; HARDWARE</b>											
866974	1	#866974 FANS	Invoice	06/15/2021	07/22/2021	53.98	53.98	200-60-41401		721	1
868785	1	868785 SPRAY PAINT	Invoice	06/28/2021	07/22/2021	13.18	13.18	100-50-41403		721	1
868812	1	868812 TRIMMER LINE	Invoice	06/28/2021	07/22/2021	22.99	22.99	100-50-41403		721	1
868912	1	868912 KITCHEN SPRAY, PLUG, BUSHING	Invoice	06/29/2021	07/22/2021	16.35	16.35	100-50-41603		721	1
869001	1	869001 SCREW SELF DRILL	Invoice	06/30/2021	07/22/2021	8.99	8.99	100-50-41603		721	1
869051	1	869051 RESTROOM SIGN	Invoice	06/30/2021	07/22/2021	27.96	27.96	100-50-41603		721	1
869065	1	869065 T HINGE	Invoice	06/30/2021	07/22/2021	16.99	16.99	100-50-41603		721	1
869113	1	869113 SCREW MISC	Invoice	06/30/2021	07/22/2021	5.56	5.56	100-50-41603		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
869224	1	869224 CAUTION TAPE	Invoice	07/01/2021	07/22/2021	39.96	39.96	100-40-41405		721	1
869510	1	869510 LUBE TRIFLOW SPRAY	Invoice	07/03/2021	07/22/2021	9.99	9.99	100-40-41405		721	1
869679	1	869679 GLOVES	Invoice	07/06/2021	07/22/2021	9.98	9.98	100-50-41403		721	1
870019	1	Inv # 870019 screws	Invoice	07/08/2021	07/22/2021	20.54	20.54	100-55-41405	21.55.0002.1	721	1
870097	1	Inv # 870097 galv nipples, thread seal	Invoice	07/08/2021	07/22/2021	11.35	11.35	100-55-41405	21.55.0002.1	721	1
870454	1	Inv # 870454 Toilet seat	Invoice	07/12/2021	07/22/2021	31.99	31.99	100-55-41413		721	1
870464	1	#870464 BOLTS	Invoice	07/12/2021	07/22/2021	9.51	9.51	200-60-41403		721	1
Total 671 IDAHO LUMBER & HARDWARE:						299.32	299.32				
<b>22433 IDAHO POWER</b>											
07/12/2	1	IP Acct#2222783132 Hailey Police Dept	Invoice	07/12/2021	07/22/2021	358.80	358.80	100-25-41717		721	1
07/12/2	2	IP Acct#2200663470 Elm Alley	Invoice	07/12/2021	07/22/2021	5.79	5.79	100-40-41717		721	1
Total 22433 IDAHO POWER:						364.59	364.59				
<b>138 IDAHO RURAL WATER ASSOC.</b>											
17993	1	#17993 TRAINING FOR KURT	Invoice	04/13/2021	07/22/2021	120.00	120.00	200-60-41723		721	1
Total 138 IDAHO RURAL WATER ASSOC. :						120.00	120.00				
<b>229 INTEGRATED TECHNOLOGIES</b>											
169771	1	Inv # 169771 monthly contract for xerox/6605	Invoice	06/28/2021	07/22/2021	67.24	67.24	100-55-41711		721	1
170635	1	#170635 SHARP MX-M550N BASE RATE	Invoice	07/16/2021	07/22/2021	32.44	32.44	100-15-41323		721	1
170635	2	#170635 SHARP MX-M550N BASE RATE	Invoice	07/16/2021	07/22/2021	32.44	32.44	200-15-41323		721	1
170635	3	#170635 SHARP MX-M550N BASE RATE	Invoice	07/16/2021	07/22/2021	32.43	32.43	210-15-41323		721	1
Total 229 INTEGRATED TECHNOLOGIES:						164.55	164.55				
<b>50395 JACKSON GROUP PETERBILT</b>											
245647	1	245647 PTO VALVE	Invoice	05/20/2021	07/22/2021	170.00	170.00	100-40-41405		721	1
247250	1	247250 ZIP TIES	Invoice	06/22/2021	07/22/2021	26.00	26.00	100-40-41405		721	1
247383	1	247383 WINTER WORKLAMPS	Invoice	06/22/2021	07/22/2021	99.90	99.90	100-40-41405		721	1
Total 50395 JACKSON GROUP PETERBILT:						295.90	295.90				
<b>50381 JOHNNY B TRANSPORT</b>											
046430	1	0464304 CHIP SEAL TRANSPORT MATERIAL	Invoice	06/01/2021	07/22/2021	5,457.17	5,457.17	100-40-41403	21.40.0005.1	721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 50381 JOHNNY B TRANSPORT:						5,457.17	5,457.17				
<b>6293 JON'S HEATING</b>											
145004	1	#14500441 PERFORM DIAGNOSTIC OF HVAC SYS	Invoice	07/12/2021	07/22/2021	163.00	163.00	100-25-41413		721	1
Total 6293 JON'S HEATING:						163.00	163.00				
<b>4542 KETCHUM COMPUTERS</b>											
18138	1	# 18138 Admin - Caselle update, website with Cone,	Invoice	07/18/2021	07/22/2021	155.00	155.00	100-15-41313		721	1
18138	2	# 18138 Admin - Caselle update, website with Cone,	Invoice	07/18/2021	07/22/2021	155.00	155.00	200-15-41313		721	1
18138	3	# 18138 Admin - Caselle update, website with Cone,	Invoice	07/18/2021	07/22/2021	155.00	155.00	210-15-41313		721	1
Total 4542 KETCHUM COMPUTERS:						465.00	465.00				
<b>386 L.L. GREENS</b>											
A62667	1	#A626673 PVC PARTS FOR PARKS	Invoice	06/21/2021	07/22/2021	1.77	1.77	200-60-41403	16.60.0004.1	721	1
B36198	1	B361988 LYSOL, SPONGES, BUCKET	Invoice	06/30/2021	07/22/2021	29.75	29.75	100-50-41615		721	1
B36318	1	B363182 GLOVES, TROWEL	Invoice	07/13/2021	07/22/2021	21.36	21.36	100-50-41403		721	1
D54514	1	D54514 BLK/YEL PICK UP STICK	Invoice	07/06/2021	07/22/2021	49.98	49.98	100-50-41603		721	1
D54619	1	Transd # D54619 Galv Bell, nipple	Invoice	07/08/2021	07/22/2021	3.78	3.78	100-55-41405	21.55.0002.1	721	1
Total 386 L.L. GREENS :						106.64	106.64				
<b>227 L.N. CURTIS AND SONS</b>											
INV502	1	INV # 502945 Turn out Gear for new FF	Invoice	06/29/2021	07/22/2021	10,560.00	10,560.00	100-55-41703	18.55.0002.1	721	1
Total 227 L.N. CURTIS AND SONS :						10,560.00	10,560.00				
<b>6433 LARSON, KAROLYN</b>											
CRE. R	1	CRE. REF - 530 ASPEN DR	Invoice	07/14/2021	07/22/2021	164.52	164.52	200-00-20314		721	1
Total 6433 LARSON, KAROLYN:						164.52	164.52				
<b>366 LES SCHWAB TIRE CENTER</b>											
117006	1	11700697501 TIRES, BATTERY 2008 PARKS TAN F	Invoice	06/24/2021	07/22/2021	1,432.90	1,432.90	100-50-41415		721	1
Total 366 LES SCHWAB TIRE CENTER:						1,432.90	1,432.90				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>2264 LEXIS NEXIS MATTHEW BENDER</b>											
260232	1	26023237 ID Civil Rules 2021 pocket edition	Invoice	06/24/2021	07/22/2021	25.48	25.48	100-15-41535		721	1
260232	2	26023237 ID Civil Rules 2021 pocket edition	Invoice	06/24/2021	07/22/2021	25.48	25.48	200-15-41535		721	1
260232	3	26023237 ID Civil Rules 2021 pocket edition	Invoice	06/24/2021	07/22/2021	25.47	25.47	210-15-41535		721	1
260744	1	2607446X ID Code 21 June Shipment	Invoice	06/25/2021	07/22/2021	172.44	172.44	100-15-41535		721	1
260744	2	2607446X ID Code 21 June Shipment	Invoice	06/25/2021	07/22/2021	172.44	172.44	200-15-41535		721	1
260744	3	2607446X ID Code 21 June Shipment	Invoice	06/25/2021	07/22/2021	172.44	172.44	210-15-41535		721	1
260744	1	26074478 ID CODE RULES 2021 ED 2 VOL SET	Invoice	06/25/2021	07/22/2021	22.81	22.81	100-15-41535		721	1
260744	2	26074478 ID CODE RULES 2021 ED 2 VOL SET	Invoice	06/25/2021	07/22/2021	22.81	22.81	200-15-41535		721	1
260744	3	26074478 ID CODE RULES 2021 ED 2 VOL SET	Invoice	06/25/2021	07/22/2021	22.81	22.81	210-15-41535		721	1
Total 2264 LEXIS NEXIS MATTHEW BENDER:						662.18	662.18				
<b>928 MAGIC VALLEY LABS, INC.</b>											
20606	1	#20606 DRINKING WATER SAMPLES	Invoice	06/29/2021	07/22/2021	180.00	180.00	200-60-41795		721	1
20606	2	#20606 INDIAN CREEK SPRING WEEKLY SAMPLE	Invoice	06/29/2021	07/22/2021	224.00	224.00	200-60-41795		721	1
20606	3	#20606 CONSTRUCTION SAMPLES	Invoice	06/29/2021	07/22/2021	120.00	120.00	200-60-41795		721	1
20606	4	#20606 COOLER RETURN	Invoice	06/29/2021	07/22/2021	40.00	40.00	200-60-41795		721	1
20607	1	#20607 SAMPLE TESTING WW	Invoice	06/29/2021	07/22/2021	588.00	588.00	210-70-41795		721	1
Total 928 MAGIC VALLEY LABS, INC.:						1,152.00	1,152.00				
<b>4141 MARTIN, MARILYN</b>											
720 4T	1	CRE REF - 720 4TH AVE S-G3	Invoice	07/13/2021	07/22/2021	95.06	95.06	100-00-15110		721	1
Total 4141 MARTIN, MARILYN:						95.06	95.06				
<b>251 NAPA AUTO PARTS</b>											
058413	1	058413 BATTERY CHARGER	Invoice	05/25/2021	07/22/2021	116.99	116.99	100-40-41423		721	1
058643	1	05643 HOSE CLAMP	Invoice	05/26/2021	07/22/2021	25.88	25.88	100-40-41405		721	1
060502	1	060502 DRIVELINE BYPASS	Invoice	06/10/2021	07/22/2021	151.87	151.87	100-40-41405		721	1
060507	1	060507 BATTERY TERMINAL	Invoice	06/10/2021	07/22/2021	55.92	55.92	100-40-41405		721	1
061372	1	HPD OIL FILTER SYN BAY BOX - PARTS ORDERE	Invoice	06/17/2021	07/22/2021	77.36	77.36	100-25-41415		721	1
061442	1	OIL FILTER FOR HPD 5 - WORK DONE BY STREET	Invoice	06/17/2021	07/22/2021	5.98	5.98	100-25-41415		721	1
064224	1	Inv # 064224 battery tray, zinc platd, hold down	Invoice	07/08/2021	07/22/2021	24.86	24.86	100-55-41405	21.55.0002.1	721	1
064279	1	Inv # 064279 battery cable, shrink tubing	Invoice	07/08/2021	07/22/2021	8.44	8.44	100-55-41405	21.55.0002.1	721	1
Total 251 NAPA AUTO PARTS:						467.30	467.30				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>307 NORTH CENTRAL LABORATORIES</b>											
456249	1	#456249 QA/QC STANDARD WW	Invoice	06/24/2021	07/22/2021	47.95	47.95	210-70-41795		721	1
Total 307 NORTH CENTRAL LABORATORIES:						47.95	47.95				
<b>50298 O'REILLY AUTO PARTS</b>											
4635-1	1	4635-166712 FLOOR MATS #4003	Invoice	05/27/2021	07/22/2021	23.98	23.98	100-40-41405		721	1
4635-1	1	4635-170863 HEAT SHRINK	Invoice	06/14/2021	07/22/2021	51.97	51.97	100-40-41405		721	1
4635-1	1	4635-170932 HOSE CLAMPS	Invoice	06/14/2021	07/22/2021	5.98	5.98	100-40-41405		721	1
4635-1	1	4635-171340 BATT TERM	Invoice	06/16/2021	07/22/2021	8.58	8.58	100-40-41405		721	1
4635-1	1	4635-171541 HITCH BALL	Invoice	06/17/2021	07/22/2021	14.99	14.99	100-40-41405		721	1
4635-1	1	4635-172680 BATTERY TEND	Invoice	06/22/2021	07/22/2021	149.99	149.99	100-40-41405		721	1
4635-1	1	4635-172813 SPOT MIRRORS	Invoice	06/22/2021	07/22/2021	36.98	36.98	100-40-41405		721	1
4635-1	1	#4635-173217 WIPER FLUID FOR HPD VEHICLES	Invoice	06/24/2021	07/22/2021	5.98	5.98	100-25-41415		721	1
4635-1	1	#4635-173698 GL-WIPER FLUID 3 PK PAPER FOR	Invoice	06/25/2021	07/22/2021	6.98	6.98	100-25-41415		721	1
4635-1	1	#4635-174919 CAPSULE FOR HPD 6	Invoice	07/01/2021	07/22/2021	35.33	35.33	100-25-41415		721	1
4635-1	1	#4635-175283 CABIN FILTER FOR HPD 17-FORD T	Invoice	07/02/2021	07/22/2021	9.91	9.91	100-25-41415		721	1
4635-1	1	#4635-176998 HOOK AN LOOP FOR HPD	Invoice	07/09/2021	07/22/2021	5.98	5.98	100-25-41415		721	1
Total 50298 O'REILLY AUTO PARTS:						356.65	356.65				
<b>6217 OVERDRIVE</b>											
03040C	1	03040CO21294494 ID8 electronic collection	Invoice	07/17/2021	07/22/2021	399.49	399.49	100-45-41535		721	1
Total 6217 OVERDRIVE:						399.49	399.49				
<b>438 PLATT</b>											
1S0330	1	1S03306 PHI ELITE 429902	Invoice	06/23/2021	07/22/2021	87.84	87.84	100-50-41603		721	1
1S1013	1	1S10138 PHI ELITE 429902	Invoice	07/01/2021	07/22/2021	87.84	87.84	100-50-41603		721	1
Total 438 PLATT:						175.68	175.68				
<b>2849 ROAD WORK AHEAD CONSTRUCTION SUPPLY</b>											
50174	1	50174 TACK OIL	Invoice	06/04/2021	07/22/2021	502.50	502.50	100-40-41403	21.40.0005.1	721	1
50476	1	#50476 18" TRAFFIC CONES WITH REFLECTIVE C	Invoice	06/23/2021	07/22/2021	670.56	670.56	100-25-41215		721	1
Total 2849 ROAD WORK AHEAD CONSTRUCTION SUPPLY:						1,173.06	1,173.06				
<b>5328 RUSCITTO LATHAM BLANTON</b>											
062129	1	Inv # 062129 design services	Invoice	05/31/2021	07/22/2021	3,937.76	3,937.76	100-55-41313	18.55.0003.1	721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5328 RUSCITTO LATHAM BLANTON:						3,937.76	3,937.76				
<b>1608 SAFETY SUPPLY &amp; SIGN</b>											
177277	1	177277 ORANGE FLAGS	Invoice	06/21/2021	07/22/2021	881.00	881.00	100-40-41403		721	1
177437	1	177437 SPEED BUMP	Invoice	06/30/2021	07/22/2021	1,340.36	1,340.36	100-40-41403		721	1
Total 1608 SAFETY SUPPLY & SIGN :						2,221.36	2,221.36				
<b>44492 Sawtooth Inspections</b>											
062921	1	Invoice# 026921JP1	Invoice	06/29/2021	07/22/2021	900.00	900.00	100-15-41511	21.15.0004.1	721	1
Total 44492 Sawtooth Inspections:						900.00	900.00				
<b>1456 SAWTOOTH PLUMBING &amp; HEATING, INC.</b>											
31760	1	31760 HEAGLE PARK RESTROOM REPAIRS	Invoice	06/22/2021	07/22/2021	2,144.31	2,144.31	100-50-41313		721	1
31828	1	31828 KIWANIS PARK RUNNING TOILET REPAIRS	Invoice	06/22/2021	07/22/2021	140.24	140.24	100-50-41313		721	1
31996	1	31996 TIGHTEN FAUCET, CHECK FOR LEAKS AT	Invoice	07/02/2021	07/22/2021	98.50	98.50	100-50-41613		721	1
32136	1	32136 HEAGLE RESTROOM, REPLACE TOILET	Invoice	07/09/2021	07/22/2021	616.43	616.43	100-50-41403		721	1
32255	1	32255 REBUILT FLUSHOMETER AT NORTH WOME	Invoice	07/16/2021	07/22/2021	167.85	167.85	100-50-41313		721	1
Total 1456 SAWTOOTH PLUMBING & HEATING, INC.:						3,167.33	3,167.33				
<b>214 SAWTOOTH WOOD PRODUCTS</b>											
000012	1	0000126573 PLYWOOD, SHELTER FOR IMOWER	Invoice	05/28/2021	07/22/2021	736.00	736.00	100-50-41403		721	1
000012	1	#0000126991 POLY CUT BLADS AND HEAD	Invoice	06/15/2021	07/22/2021	55.80	55.80	200-60-41411		721	1
000012	2	#0000126991 SPARK PLUG	Invoice	06/15/2021	07/22/2021	3.50	3.50	200-60-41405		721	1
000012	3	#0000126991 AIR FILTER	Invoice	06/15/2021	07/22/2021	14.49	14.49	200-60-41405		721	1
000012	4	#0000126991 OIL MIX	Invoice	06/15/2021	07/22/2021	2.75	2.75	200-60-41405		721	1
000012	1	0000127066 OIL MIX PARKS	Invoice	06/17/2021	07/22/2021	16.25	16.25	100-50-41403		721	1
000012	1	0000127222 GRAVELY PT452 MAINTENANCE	Invoice	06/24/2021	07/22/2021	132.20	132.20	100-50-41405		721	1
Total 214 SAWTOOTH WOOD PRODUCTS:						960.99	960.99				
<b>9560 SILVER CREEK FORD</b>											
450085	1	#45008527 CIRCUIT BREAKER HPD 1	Invoice	07/01/2021	07/22/2021	38.84	38.84	100-25-41415		721	1
Total 9560 SILVER CREEK FORD:						38.84	38.84				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>5494 SILVER CREEK SUPPLY</b>											
000463	1	0004632458-001 WOODSIDE IRR PARTS	Invoice	06/02/2021	07/22/2021	44.31	44.31	100-50-41403		721	1
000463	1	0004632458-002 HUNTER NOZZLES	Invoice	06/17/2021	07/22/2021	75.90	75.90	100-50-41403		721	1
000463	1	0004632458-003 HUNTER NOZZLES	Invoice	06/21/2021	07/22/2021	75.90	75.90	100-50-41403		721	1
000463	1	0004639389-001 IRR VALVE KIWANIS PARK	Invoice	06/03/2021	07/22/2021	165.22	165.22	100-50-41403		721	1
000465	1	0004657831-001 WOODSIDE IRR PARTS	Invoice	06/07/2021	07/22/2021	151.80	151.80	100-50-41403		721	1
000466	1	0004666948-001 WOODSIDE IRR PARTS	Invoice	06/08/2021	07/22/2021	16.17	16.17	100-50-41403		721	1
000466	1	0004668127-001 WOODSIDE IRR PARTS	Invoice	06/08/2021	07/22/2021	18.29	18.29	100-50-41403		721	1
000466	1	0004669464-001 WOODSIDE IRR PARTS	Invoice	06/08/2021	07/22/2021	46.15	46.15	100-50-41403		721	1
000466	1	0004669464-002 HUNTER NOZZLES	Invoice	06/23/2021	07/22/2021	60.72	60.72	100-50-41403		721	1
000467	1	0004673910-001 WOODSIDE IRR PARTS	Invoice	06/09/2021	07/22/2021	917.48	917.48	100-50-41403		721	1
000467	1	0004676940-001 HUNTER NOZZLES	Invoice	06/23/2021	07/22/2021	75.90	75.90	100-50-41403		721	1
000467	1	0004677653-001 WOODSIDE IRR PARTS	Invoice	06/09/2021	07/22/2021	136.62	136.62	100-50-41403		721	1
000468	1	0004687180-001 WOODSIDE IRR PARTS, TOOLS	Invoice	06/10/2021	07/22/2021	77.35	77.35	100-50-41403		721	1
000470	1	#004706651-001 4" PVC CONDUIT	Invoice	06/14/2021	07/22/2021	46.05	46.05	200-60-41403	16.60.0004.1	721	1
000471	1	0004713084-001 SCREW CLAMP, COUPLER, TEE,	Invoice	06/15/2021	07/22/2021	30.91	30.91	100-50-41403		721	1
000471	1	0004714566-001 SHOVEL, CUTTERS, PUNCH TOO	Invoice	06/15/2021	07/22/2021	64.01	64.01	100-50-41403		721	1
000471	1	0004715034-0001 NETAFIM COUPLERS	Invoice	06/15/2021	07/22/2021	3.00	3.00	100-50-41403		721	1
000471	1	0004715592-001 NETAFIM COUPLERS	Invoice	06/15/2021	07/22/2021	6.25	6.25	100-50-41403		721	1
000471	1	0004718425-001 NETAFIM, TEES	Invoice	06/16/2021	07/22/2021	30.58	30.58	100-50-41403		721	1
000472	1	0004726318-001 WIRE CONNECTORS	Invoice	06/17/2021	07/22/2021	10.15	10.15	100-50-41403		721	1
000474	1	0004740392-001 ELBOW, COUPLER, PIPE, NOZZL	Invoice	06/18/2021	07/22/2021	98.13	98.13	100-50-41403		721	1
000475	1	0004755717-001 IRR HEADS WOODSIDE, PVC TE	Invoice	06/22/2021	07/22/2021	908.14	908.14	100-50-41403		721	1
000476	1	0004761511-001 HAND PUMP	Invoice	06/23/2021	07/22/2021	70.36	70.36	100-50-41403		721	1
000476	1	000476762101-001 VALVE, TAPE, THREAD SEAL	Invoice	06/23/2021	07/22/2021	157.30	157.30	100-50-41403		721	1
000476	1	0004764489-001 IRR CEMENT, GLUE, TEE SLIP, SL	Invoice	06/23/2021	07/22/2021	26.59	26.59	100-50-41403		721	1
000476	1	0004764552-001 PVC COUPLER, SLIP, CEMENT	Invoice	06/23/2021	07/22/2021	26.59	26.59	100-50-41403		721	1
000477	1	0004770888-001 PVC UNION, NIPPLE	Invoice	06/24/2021	07/22/2021	17.39	17.39	100-50-41403		721	1
000477	1	0004771279-001 IRR NIPPLES	Invoice	06/24/2021	07/22/2021	2.01	2.01	100-50-41403		721	1
000477	1	0004771279-002 SNAPLOC	Invoice	06/28/2021	07/22/2021	20.90	20.90	100-50-41403		721	1
000479	1	0004790305-001 COUPLER, SLIP FIX, ELBOW SLIP	Invoice	06/29/2021	07/22/2021	31.31	31.31	100-50-41403		721	1
000479	1	0004792555-001 BUSHING, 90, NIPPLE, TEFLON T	Invoice	06/29/2021	07/22/2021	5.94	5.94	100-50-41603		721	1
000480	1	0004805011-001 HUNTER NOZZLES	Invoice	06/30/2021	07/22/2021	151.80	151.80	100-50-41403		721	1
000480	1	0004809670-001 VALVE MAIN ST	Invoice	07/01/2021	07/22/2021	144.51	144.51	100-50-41403		721	1
000481	1	0004811212-001 pvc cement, PVC PRIMER,	Invoice	07/01/2021	07/22/2021	11.76	11.76	100-50-41403		721	1
000496	1	0004796475-001 woodside irrigation parts	Invoice	06/29/2021	07/22/2021	31.56	31.56	100-50-41403		721	1
Total 5494 SILVER CREEK SUPPLY:						3,757.05	3,757.05				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>1239 SIMMS, CHRISTOPHER P.</b>											
JUNE 2	1	professional services, mask - June 2021	Invoice	07/01/2021	07/22/2021	262.50	262.50	100-15-41313	21.15.0003.1	721	1
JUNE 2	2	professional services, mask - June 2021	Invoice	07/01/2021	07/22/2021	262.50	262.50	200-15-41313	21.15.0003.1	721	1
JUNE 2	3	professional services, mask - June 2021	Invoice	07/01/2021	07/22/2021	262.50	262.50	210-15-41313	21.15.0003.1	721	1
JUNE 2	4	professional services, water - June 2021	Invoice	07/01/2021	07/22/2021	204.17	204.17	100-15-41313	21.15.0003.1	721	1
JUNE 2	5	professional services, water - June 2021	Invoice	07/01/2021	07/22/2021	204.17	204.17	200-15-41313	21.15.0003.1	721	1
JUNE 2	6	professional services, water - June 2021	Invoice	07/01/2021	07/22/2021	204.16	204.16	210-15-41313	21.15.0003.1	721	1
JUNE 2	7	professional services - June 2021	Invoice	07/01/2021	07/22/2021	1,521.33	1,521.33	100-15-41313		721	1
JUNE 2	8	professional services - June 2021	Invoice	07/01/2021	07/22/2021	1,521.33	1,521.33	200-15-41313		721	1
JUNE 2	9	professional services - June 2021	Invoice	07/01/2021	07/22/2021	1,521.34	1,521.34	210-15-41313		721	1
Total 1239 SIMMS, CHRISTOPHER P.:						5,964.00	5,964.00				
<b>2786 SNAKE RIVER HYDRAULICS</b>											
373705	1	3737015 HYD VLV SOLOINOID	Invoice	06/02/2021	07/22/2021	137.44	137.44	100-40-41405		721	1
Total 2786 SNAKE RIVER HYDRAULICS :						137.44	137.44				
<b>1506 STANDARD PLUMBING SUPPLY</b>											
MVCC4	1	#MVCC41 PVC PARTS	Invoice	06/15/2021	07/22/2021	10.65	10.65	200-60-41403	16.60.0004.1	721	1
MVCK6	1	#MVCK67 BRASS PARTS	Invoice	06/15/2021	07/22/2021	26.63	26.63	200-60-41403	16.60.0004.1	721	1
Total 1506 STANDARD PLUMBING SUPPLY :						37.28	37.28				
<b>4783 STASZ, MARK</b>											
0438	1	#0438 HAHPC Sculpture Cubic Symphony Final Pay	Invoice	07/12/2021	07/22/2021	3,600.00	3,600.00	100-20-41709		721	1
Total 4783 STASZ, MARK:						3,600.00	3,600.00				
<b>5144 SUN VALLEY ECONOMIC DEVELOPMENT</b>											
1293	1	Sun Valley Economic Development 2020Registration	Invoice	06/30/2021	07/22/2021	600.00	600.00	100-20-41711		721	1
1293	2	Sun Valley Economic Development 2021 Registration	Invoice	06/30/2021	07/22/2021	600.00	600.00	100-20-41711		721	1
Total 5144 SUN VALLEY ECONOMIC DEVELOPMENT:						1,200.00	1,200.00				
<b>4671 SYRINGA NETWORKS LLC</b>											
21JUL0	1	21JUL0437 Admin	Invoice	07/01/2021	07/22/2021	62.50	62.50	100-15-41713		721	1
21JUL0	2	21JUL0437 Admin	Invoice	07/01/2021	07/22/2021	62.50	62.50	200-15-41713		721	1
21JUL0	3	21JUL0437 Admin	Invoice	07/01/2021	07/22/2021	62.50	62.50	210-15-41713		721	1
21JUL0	4	21JUL0437 Comm Dev	Invoice	07/01/2021	07/22/2021	187.50	187.50	100-20-41713		721	1



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
21JUL0	5	21JUL0437 PW	Invoice	07/01/2021	07/22/2021	62.50	62.50	100-42-41713		721	1
21JUL0	6	21JUL0437 PW	Invoice	07/01/2021	07/22/2021	62.50	62.50	200-42-41713		721	1
21JUL0	7	21JUL0437 PW	Invoice	07/01/2021	07/22/2021	62.50	62.50	210-42-41713		721	1
21JUL0	8	21JUL0437 Library	Invoice	07/01/2021	07/22/2021	187.50	187.50	100-45-41713		721	1
21JUL0	9	21JUL0437 HPD	Invoice	07/01/2021	07/22/2021	850.00	850.00	100-25-41713		721	1
Total 4671 SYRINGA NETWORKS LLC:						1,600.00	1,600.00				
<b>5700 THE PARK CATALOG</b>											
310012	1	310012748 2 ADA PICNIC TABLES FOR TOE OF HI	Invoice	04/29/2021	07/22/2021	1,808.00	1,808.00	120-50-41539	18.50.0003.1	721	1
310013	1	310013520 DRINKING FOUNTAIN TOE OF THE HIL	Invoice	05/24/2021	07/22/2021	3,409.02	3,409.02	120-50-41539	18.50.0003.1	721	1
Total 5700 THE PARK CATALOG:						5,217.02	5,217.02				
<b>1943 UNIFORMS 2 GEAR</b>											
115576	1	#115576 MENS UNIFORM AND UNDER SHIRTS FO	Invoice	07/09/2021	07/22/2021	276.79	276.79	100-25-41703		721	1
Total 1943 UNIFORMS 2 GEAR:						276.79	276.79				
<b>2817 UNITED OIL</b>											
560987	1	560987 FUEL CHARGES	Invoice	05/27/2021	07/22/2021	186.20	186.20	100-40-41719		721	1
966682	1	966682 FUEL CHARGES PARKS 5.31.2021 (CORR	Invoice	07/09/2021	07/22/2021	50.00	50.00	100-50-41719		721	1
967852	1	#967852 PUMPED VEHICLE FUEL W.	Invoice	06/15/2021	07/22/2021	606.01	606.01	200-60-41719		721	1
968975	1	968975 FUEL CHARGES PARKS 6.30.21	Invoice	06/30/2021	07/22/2021	533.02	533.02	100-50-41719		721	1
968976	1	Inv # 968976 fuel charges moab fire	Invoice	06/30/2021	07/22/2021	386.41	386.41	100-55-41719	21.55.0002.1	721	1
968976	2	Inv # 968976 fuel charges	Invoice	06/30/2021	07/22/2021	330.78	330.78	100-55-41719		721	1
968977	1	#968977 HPD GAS AND OIL	Invoice	06/30/2021	07/22/2021	998.71	998.71	100-25-41719		721	1
968978	1	968978 PUMPED FUEL	Invoice	06/30/2021	07/22/2021	562.25	562.25	100-40-41719		721	1
968979	1	#968979 PUMPED VEHICLE FUEL W.	Invoice	06/30/2021	07/22/2021	436.97	436.97	200-60-41719		721	1
968980	1	#968980 PUMPED VEHICLE FUEL WW	Invoice	06/30/2021	07/22/2021	178.68	178.68	210-70-41719		721	1
970110	1	970110 FUEL CHARGES PARKS 7.15.21	Invoice	07/15/2021	07/22/2021	480.17	480.17	100-50-41719		721	1
Total 2817 UNITED OIL:						4,749.20	4,749.20				
<b>1216 UPPER CASE PRINTING, INK</b>											
17241	1	# 17241 11X17 Newsletter	Invoice	07/05/2021	07/22/2021	87.75	87.75	100-15-41323		721	1
17241	2	# 17241 11X17 Newsletter	Invoice	07/05/2021	07/22/2021	87.75	87.75	200-15-41323		721	1
17241	3	# 17241 11X17 Newsletter	Invoice	07/05/2021	07/22/2021	87.75	87.75	210-15-41323		721	1
17241	4	# 17241 8.5X11 Garden Tour Flyer	Invoice	07/05/2021	07/22/2021	66.30	66.30	100-15-41323		721	1
17241	5	# 17241 8.5X11 Garden Tour Flyer	Invoice	07/05/2021	07/22/2021	66.30	66.30	200-15-41323		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
17241	6	# 17241 8.5X11 Garden Tour Flyer	Invoice	07/05/2021	07/22/2021	66.30	66.30	210-15-41323		721	1
17241	7	# 17241 8.5X11 Temp RV living Flyer	Invoice	07/05/2021	07/22/2021	66.30	66.30	100-15-41323		721	1
17241	8	# 17241 8.5X11 Temp RV living Flyer	Invoice	07/05/2021	07/22/2021	66.30	66.30	200-15-41323		721	1
17241	9	# 17241 8.5X11 Temp RV living Flyer	Invoice	07/05/2021	07/22/2021	66.30	66.30	210-15-41323		721	1
Total 1216 UPPER CASE PRINTING, INK:						661.05	661.05				
<b>6431 VALLES, LINDA</b>											
CRE. R	1	CRE. REF - 1730 LAURELWOOD DR	Invoice	07/16/2021	07/22/2021	87.16	87.16	100-00-15110		721	1
Total 6431 VALLES, LINDA:						87.16	87.16				
<b>2020 VALLEY WIDE COOPERATIVE</b>											
271650	1	6/9/21 WATER WAGON HIGH FLO PUMP	Invoice	06/09/2021	07/22/2021	101.75	101.75	100-40-41405		721	1
Total 2020 VALLEY WIDE COOPERATIVE:						101.75	101.75				
<b>762 VERIZON WIRELESS</b>											
988318	1	MONTHLY CELL PHONE BILL Parks only	Invoice	07/01/2021	07/22/2021	72.08	72.08	100-50-41713		721	1
988353	1	MONTHLY CELL PHONE BILL STREETS	Invoice	07/07/2021	07/22/2021	115.90	115.90	100-40-41713		721	1
988353	2	MONTHLY CELL PHONE BILL WATER	Invoice	07/07/2021	07/22/2021	111.77	111.77	200-60-41713		721	1
988353	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	07/07/2021	07/22/2021	168.24	168.24	210-70-41713		721	1
988353	4	MONTHLY CELL PHONE BILL Parks	Invoice	07/07/2021	07/22/2021	64.75	64.75	100-50-41713		721	1
Total 762 VERIZON WIRELESS :						532.74	532.74				
<b>367 WALKER SAND AND GRAVEL</b>											
887437	1	#887437 IMPORTE FILL AND ASPHALT	Invoice	05/14/2021	07/22/2021	194.55	194.55	200-60-41403		721	1
908912	1	908912 YARD/ IMPORTED CLEAN FILL	Invoice	07/06/2021	07/22/2021	180.45	180.45	100-40-41403		721	1
Total 367 WALKER SAND AND GRAVEL:						375.00	375.00				
<b>4004 WAXIE SANITARY SUPPLY</b>											
800892	1	80089259 EAR PLUGS PARKS	Invoice	06/17/2021	07/22/2021	53.04	53.04	100-50-41215		721	1
Total 4004 WAXIE SANITARY SUPPLY:						53.04	53.04				
<b>209 WEBB LANDSCAPING</b>											
B-IN-15	1	#B-IN-158100 SOD ROLL	Invoice	06/08/2021	07/22/2021	183.77	183.77	200-60-41403		721	1
B-IN-15	1	#B-IN-158103 SOD KNIFE	Invoice	06/08/2021	07/22/2021	9.98	9.98	200-60-41403		721	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
SRVCE	1	SRVCES515261 IRRIGATION REPAIR HOP PORTE	Invoice	06/11/2021	07/22/2021	632.01	632.01	100-50-41313		721	1
Total 209 WEBB LANDSCAPING :						825.76	825.76				
<b>9577 WEST CROY LLC</b>											
111843	1	REFUND, PROJECT CANCELLED	Invoice	07/16/2021	07/22/2021	202.65	202.65	100-00-20320		721	1
Total 9577 WEST CROY LLC:						202.65	202.65				
<b>2844 WINDOW WELDER</b>											
150805	1	150805 WINDSHIELD REPAIRS	Invoice	06/07/2021	07/22/2021	60.00	60.00	100-40-41405		721	1
151265	1	#151265 WINDSHIELD REPLACEMENT HPD 5	Invoice	07/07/2021	07/22/2021	299.27	299.27	100-25-41415		721	1
151389	1	#151389 HPD6 REPLACED WINDSHIELD	Invoice	07/07/2021	07/22/2021	283.93	283.93	100-25-41415		721	1
Total 2844 WINDOW WELDER:						643.20	643.20				
<b>362 WOOD RIVER LOCK LLC</b>											
17429	1	17429 SKATE PARK RESTROOM LOCK REPAIR	Invoice	07/12/2021	07/22/2021	85.00	85.00	100-50-41403		721	1
Total 362 WOOD RIVER LOCK LLC:						85.00	85.00				
<b>399 WOOD RIVER WELDING INC</b>											
179455	1	1794455 FLAT BAR	Invoice	05/17/2021	07/22/2021	154.33	154.33	100-40-41405		721	1
179528	1	179528 CUTTING	Invoice	05/18/2021	07/22/2021	8.60	8.60	100-40-41405		721	1
Total 399 WOOD RIVER WELDING INC:						162.93	162.93				
<b>6924 WOOSTER POWER EQUIPMENT, INC.</b>											
10285-	1	10285-R HUSQ. AUTOMOWER 450X	Invoice	05/25/2021	07/22/2021	3,243.64	3,243.64	100-50-41403		721	1
Total 6924 WOOSTER POWER EQUIPMENT, INC.:						3,243.64	3,243.64				
Total :						137,361.46	137,361.46				
Grand Totals:						137,361.46	137,361.46				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	828.42	.00	828.42
100-00-20320	202.65	.00	202.65
100-10-41707	11,704.75	.00	11,704.75
100-10-41717	121.80	.00	121.80
100-15-41126	129.24	.00	129.24
100-15-41215	52.96	.00	52.96
100-15-41313	2,143.00	.00	2,143.00
100-15-41323	880.70	.00	880.70
100-15-41511	900.00	.00	900.00
100-15-41515	414.03	.00	414.03
100-15-41535	220.73	.00	220.73
100-15-41711	30.00	.00	30.00
100-15-41713	64.33	.00	64.33
100-20-41126	265.86	.00	265.86
100-20-41323	86.60	.00	86.60
100-20-41709	3,600.00	.00	3,600.00
100-20-41711	1,275.99	.00	1,275.99
100-20-41713	189.33	.00	189.33
100-25-41126	1,783.46	.00	1,783.46
100-25-41215	670.56	.00	670.56
100-25-41313	3,901.67	.00	3,901.67
100-25-41323	945.26	.00	945.26
100-25-41413	778.06	.00	778.06
100-25-41415	769.56	.00	769.56
100-25-41417	200.20	.00	200.20
100-25-41703	379.75	.00	379.75
100-25-41713	1,084.82	.00	1,084.82
100-25-41717	510.44	.00	510.44
100-25-41719	998.71	.00	998.71
100-40-41215	76.05	.00	76.05
100-40-41403	8,936.48	.00	8,936.48
100-40-41405	3,116.00	243.91-	2,872.09
100-40-41423	116.99	.00	116.99
100-40-41703	75.00	.00	75.00
100-40-41711	742.94	.00	742.94
100-40-41713	236.43	.00	236.43
100-40-41717	1,348.53	.00	1,348.53
100-40-41719	823.06	.00	823.06
100-42-41713	88.31	.00	88.31
100-42-41717	48.96	.00	48.96
100-45-41126	642.49	.00	642.49

## Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-45-41215	70.89	.00	70.89
100-45-41413	114.00	.00	114.00
100-45-41515	55.05	.00	55.05
100-45-41535	399.49	.00	399.49
100-45-41549	537.44	14.40-	523.04
100-45-41713	439.50	83.16-	356.34
100-50-41126	132.93	.00	132.93
100-50-41215	53.04	.00	53.04
100-50-41313	5,077.60	.00	5,077.60
100-50-41323	5.00	.00	5.00
100-50-41403	9,560.82	.00	9,560.82
100-50-41405	132.20	.00	132.20
100-50-41415	1,432.90	.00	1,432.90
100-50-41603	868.48	.00	868.48
100-50-41613	98.50	.00	98.50
100-50-41615	29.75	.00	29.75
100-50-41617	80.26	.00	80.26
100-50-41713	136.83	.00	136.83
100-50-41717	11,158.42	.00	11,158.42
100-50-41719	1,063.19	.00	1,063.19
100-55-41211	104.92	.00	104.92
100-55-41313	3,937.76	.00	3,937.76
100-55-41405	549.24	.00	549.24
100-55-41413	31.99	.00	31.99
100-55-41703	10,560.00	.00	10,560.00
100-55-41711	67.24	.00	67.24
100-55-41713	1.83	.00	1.83
100-55-41717	121.10	.00	121.10
100-55-41719	717.19	.00	717.19
100-55-41724	1,582.78	.00	1,582.78
120-50-41539	5,358.12	610.00-	4,748.12
160-55-41185	8,500.00	.00	8,500.00
160-56-41549	10,054.42	.00	10,054.42
200-00-20314	208.61	.00	208.61
200-15-41126	129.24	.00	129.24
200-15-41215	52.96	.00	52.96
200-15-41313	2,143.00	.00	2,143.00
200-15-41323	880.69	.00	880.69

## Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-15-41515	414.03	.00	414.03
200-15-41535	220.73	.00	220.73
200-15-41711	30.00	.00	30.00
200-15-41713	64.33	.00	64.33
200-42-41713	88.31	.00	88.31
200-42-41717	48.96	.00	48.96
200-60-41126	509.56	.00	509.56
200-60-41213	103.00	.00	103.00
200-60-41401	53.98	.00	53.98
200-60-41403	590.56	.00	590.56
200-60-41405	20.74	.00	20.74
200-60-41411	55.80	.00	55.80
200-60-41703	95.20	.00	95.20
200-60-41713	112.68	.00	112.68
200-60-41717	95.87	.00	95.87
200-60-41719	1,042.98	.00	1,042.98
200-60-41723	120.00	.00	120.00
200-60-41791	7.80	.00	7.80
200-60-41795	564.00	.00	564.00
210-15-41126	129.23	.00	129.23
210-15-41215	52.95	.00	52.95
210-15-41313	2,143.00	.00	2,143.00
210-15-41323	880.66	.00	880.66
210-15-41515	414.01	.00	414.01
210-15-41535	220.72	.00	220.72
210-15-41711	30.00	.00	30.00
210-15-41713	64.33	.00	64.33
210-42-41713	88.30	.00	88.30
210-42-41717	48.96	.00	48.96
210-70-41126	398.79	.00	398.79
210-70-41213	100.00	.00	100.00
210-70-41401	276.00	.00	276.00
210-70-41421	46.80	.00	46.80
210-70-41423	40.50	.00	40.50
210-70-41711	90.00	.00	90.00
210-70-41713	169.15	.00	169.15
210-70-41717	95.87	.00	95.87
210-70-41719	178.68	.00	178.68

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-70-41723	139.00	.00	139.00
210-70-41795	635.95	.00	635.95
Grand Totals:	<u>138,312.93</u>	<u>951.47-</u>	<u>137,361.46</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
05/21	.00	159.71-	159.71-
07/21	138,312.93	791.76-	137,521.17
Grand Totals:	<u>138,312.93</u>	<u>951.47-</u>	<u>137,361.46</u>

**Return to Agenda**



**AGENDA ITEM SUMMARY**

**DATE:** 07/22/2021    **DEPARTMENT:** Admin/CDD    **DEPT. HEAD SIGNATURE:** HD

**SUBJECT:**

Discussion of community sentiments expressed in the July 20 Heart of Hailey Core Acquisition workshop, with consideration of next steps in purchase and/or design process.

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

A Core Acquisition Heart of Hailey workshop was held on July 20, 2021, led by Ben Young Landscape Architects. The purpose of the workshop was to generate and explore ideas regarding the short term and long term uses of the property at 116 South River Street, which includes a 4,000 square foot commercial building on a 14,000 square foot parcel across the alley from city hall. This visioning workshop will explore both indoor and outdoor potential uses of the space in an effort to determine whether or not the community favors or opposes public acquisition of the property. This matter was noticed as a city council workshop, from which a continued discussion and deliberation would be held during the July 22, 2021 city council meeting.

Possible next step action items could include:

- Using information gained from the workshop to develop a survey, which would be distributed and tabulated prior to the August 9, 2021 City Council meeting, to assess the community's interest in acquisition of the property and financing methods.
- Scheduling a second workshop the week of August 2-6, with permission from the realtor/seller to hold the workshop inside the building at 116 S River Street, which will be empty of tenants at that time.
- Deciding that, based on potential negative outcomes of the meeting, the city no longer pursue the acquisition.
- Deciding to pursue amendment to the purchase and sale agreement with the seller, based on contingencies within the current agreement.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # _____	YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____	Estimated Completion Date: _____
Staff Contact: _____	Phone # _____
Comments:	

Purchase price is \$950,000. Most real property purchases are made using voter approved general obligation bonds.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

At the writing of this document, we have no recommendations as the workshop has not yet been held.

-----  
**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

-----  
**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.):  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/2021

**DEPARTMENT:** Admin

**DEPT. HEAD SIGNATURE:** HD

**SUBJECT:** Consideration of FY2022 Budget

**AUTHORITY:**  ID Code 50-203       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

Budget memos and spreadsheets are attached.

**- FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

<b><u>ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:</u></b> (IF APPLICABLE)		
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Streets
<input type="checkbox"/> Building	<input type="checkbox"/> Police	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	_____
<input type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

**- RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** City Council should discuss their budget priorities, and offer decreases or increases to budgeted items. Motion to approve tentative budget in the amount of \$15,105,866, which amount shall be subject to additional public hearing but shall not be exceeded.

**ACTION OF THE CITY COUNCIL:** Date: \_\_\_\_\_  
City Clerk \_\_\_\_\_

**- FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

## HAILEY CITY BUDGET FY 2022

### **GENERAL FUNDS – OPERATING, BOND & CAPITAL FUNDS**

#### **I. OVERVIEW**

The FY 2022 general fund budgets contain revenues and expenses of the governmental activities within Hailey’s three general funds, 1) general operating, 2) general capital 3) general bond funds. In this balanced budget prepared by the mayor and staff, and introduced to the council and public on June 28, 2021, our efforts are to at least restore the pre-covid 2020 budget levels, and from that pre-covid base line increase salary budgets at least 3% or more. Last year we eliminated the addition of new staff, anticipating a shrinking economy. Additional positions were very much needed in our previously expanding pre-covid economy, and they are needed even more now with labor market shortages and an expanding economy. Last year we reported that the elimination of positions required existing staff to work effectively and diligently to accomplish necessary work. We must take a moment here to praise existing staff, both line staff and management, for their work ethic, accomplishments, efficiency, initiative and smartwork style. We continue to be focused on retention and further development of our existing human resources. Additionally, in order to avoid burning out our thinly spread staff, we need to add new positions in key areas.

**General Operating Budget:** In the attached operational budget spreadsheets, you will see “A” budgets and “B” budgets. Salaries and benefits are described as “A Budget” items. The “B Budget” items include operations, supplies and equipment. In the past, some city council members have questioned the budgeted position increases, confusing them with ‘automatic’ salary increases for employees. We budget an appropriate amount to properly fund for positions and training opportunities. A budgeted position does not necessarily mean the employee within that position is paid the budgeted amount. Salary increases are paid only after positive performance reviews at key milestones or after successful completion of training.

**General Obligation Bond (G/O) Budget:** General Bond funds are required by law to be shown separately on budget statements. We retired (completed payment schedule on) a 10-year bond (Arena & Skatepark) last August, and currently have no general obligation bonds. The City Council will be deciding in the next few months about whether to put a G/O bond ballot before voters in November for the purchase of the Idaho National Guard Armory building. The City

leases that building for Hailey Police Department's use, and the State of Idaho is now preparing to sell it. Additionally, the City of Hailey has launched a 60-day period to explore the viability and financial feasibility of purchasing a ¼ block parcel at River/Croy street, the address of which is 116 S River Street. Whether or not this building is included in a November bond measure will be explored within the next 60 days.

**General Capital Budget:** The City's general capital budget contains a plan (Capital Improvement Plan) and corresponding expenses for large projects and equipment. The plan (CIP) is a 10 to 20 year plan comprised of over \$20 million in projects. Through grants, URA contributions, and development fees the City has secured revenue for over \$5 million of these projects. That leaves just under \$15 million unfunded. This year, to begin the discussions of budgeting our capital projects, we will be leading a prioritization discussion. In the attached spreadsheet, a list of capital needs is shown (\$20 million) and we have identified which of those projects are underway or contractually obligated (\$5 million). The remainder of the project list (\$15 million) will be prioritized by the elected officials, staff and the public. Staff has been working with a consultant since April on a Development Impact Fee Study update, which Idaho law requires be updated every 5 years. The Development Impact Fee Study is based upon the attached draft Capital Improvement Plan, demographics, land use assumptions and growth. The DIF Study will be presented to the City Council on July 12, 2021, and will include the CIP priorities which the city council will designate during its June 28, 2021 city council discussion.

**Summary of Overview:**

- The General Operations Fund is proposed to increase \$928,074, a 16% increase.
- The General Bond Fund can only be budgeted following voter approval of a bond measure. There is no bond and no increase at this time – 0% over 0 budget.
- The General Capital Fund contains a \$20 million plan, of which \$1.5 million is budgeted to be spent in FY2022. This is up nearly 50% or \$500,000 from the previous year.
- Under Idaho Code Section 50-1002, the City will “prepare a budget, estimating the probable amount of money necessary for all purposes for which an appropriation is made.” It is the duty of concerned citizens to appear at scheduled meetings on the budget to express their concerns and opinions. Section 50-1002 provides that “any interested person may appear and show cause, if any he has, why such proposed budget should or should not be adopted.” The City encourages all public input on any budget presented for public comment.

## **II. REVENUE**

Governmental activities are supported largely by taxes to offset general public expenses as well as fees, fines and permits. Hailey does not departmentalize revenue, but uses the total anticipated revenue to establish the basis from which city services are prioritized.

The budget contains a 3% property tax increase plus the estimated tax on newly occupied buildings and equipment as allowed by the new property tax law adopted in the 2021 Idaho Legislative Session. Property taxes comprise 45% of our estimated revenue. State taxes provide our second largest revenue source, including gas and vehicle registration taxes, sales and liquor taxes. In addition to the state taxes, Hailey's sales tax revenue is bolstered by a local option tax which is collected within Hailey on tourist-driven enterprises such as lodging, car rentals, restaurant food and alcohol. State sale taxes comprise 25% of Hailey's revenue, with the local option sales tax adding another 10%.

Revenues from fines, fees, permits, inspections and contracts are a category of revenue wherein specific uses are paid for specifically by the users. A subset of this category are franchise fees, in which the users of other utilities pay, through those utilities, a percentage of the utility costs for use by the utility company of city rights-of-way. Altogether, fines and fees comprise 20% of our revenue, of which 7% are franchise fees.

Let's use an example of how the combined, non-departmentalized revenues are assembled to lawfully pay for expenses: For example, when a street is repaved, much of the cost is paid by taxes, including property taxes, state gas taxes and local option taxes. Some of the cost is paid through motor-vehicle registrations. Some is paid by franchise fees collected by utilities whose rate payers pay for the utility's use of the street. When a home-builder connects a new driveway to the street, a city inspection of the driveway is performed to protect the street from improper drainage. That inspection is paid through a permit fee billed directly to the homeowner.

## **III. SALARY & BENEFITS**

The City of Hailey values its human resources. We strive to offer good benefits, fair wages and a supportive working environment. Demands upon employees are high; much of the work is in response to emergency situations rather than routine activity. Budget policies reflect this ethic.

This year's budget continues a strong employee salary and training program, with rewards built into the salary schedule for professional advancement. Fair salaries help prevent loss of employees. Well-trained employees are critical to good delivery of service to our community.

The salaries in the A Budgets are up overall by at least 3% and start at a minimum \$15/hour wage for all permanent employees. Step increases are budgeted for employees reaching milestones in experience, training and added responsibilities. No salary increase is awarded without positive performance reviews. The budgeted amount does not guarantee a salary increase, but it allows department heads to reward training, experience and positive performance.

The proposed budget funds the salaries of 5 elected officials and stipends for 5 appointed P&Z commissioners. Elected officials' salaries can only be increased during an election year. It has been six years since Hailey's elected officials were budgeted a salary increase. The proposed increase this year is 176% for city council members and 17.5% for the mayor. The proposed staff budget contains 52 FTE's, including 50 benefitted positions (up from 46 last year) and 4 part-time positions (down from 5 last year). The staff changes will be found in the department budgets as shown in the table below:

City Department	Lost or Omitted Positions	New Positions
Community Development	¼ FTE Flood Plain Expert	½ FTE Admin Assist ½ FTE City Planner
Public Works	¼ FTE Resiliency Coord	½ FTE Resiliency Coord ½ FTE Custodian (buildings & parks)
Fire Department		1 FTE Deputy Chief/Training Officer
Admin (City Wide)		½ FTE Grant Writer
Library	¾ FTE Youth Librarian ½ FTE Custodian 1 FTE Collections Mngr	1¼ FTE Youth Librarians 0 FTE Contract 1 FTE Collections Manager

The City's benefits package includes many programs designed to retain employees by providing the flexibility needed for lifestyles when such benefits don't deprive from the department's ability to conduct business, such as wellness benefits, 4-day work weeks, work-from-home, broad flexibility, bereavement leave and holiday/vacation pay. Other traditional benefits are:

- PERSI retirement benefits,
- fully paid premiums on employees' group health, dental, vision insurance,
- 25% of spouse or dependent group health premiums,
- \$1,500 annual employer contributions to personalized employee HRA-VEBA accounts.
- Life-Flight/Air Ambulance Membership
- Mental Wellness Employee Assistance



#### **IV. DEPARTMENT EXPENSES**

##### **A. LEGISLATIVE BUDGET**

Mayor and council salaries can only be increased during an election year, and are set by ordinance. A proposed increase is contained within the budget, with a separate ordinance prepared for city council deliberation. Within the legislative budget reside the contracts to outside partners that are not necessarily the function of a city department. Many of these contracts are funded by Local Option Tax. This budget restores LOT Revenue and corresponding expenses to pre-pandemic levels. The contracts to outside parties include The Chamber, Mountain Rides, Hailey Ice and The Senior Connection, and Sun Valley Economic Development. Other contracts not funded by LOT, such as the animal shelter contract with Mountain Humane and the Blaine County Housing Authority contract, although not eligible for LOT spending, are also fully funded. Utilities for the Welcome Center are paid partially by The Chamber and partially by the City under the city council's lease agreement with the Chamber.

A summary budget of how LOT is allocated is included within the spreadsheets. These amounts are repeated within the department budgets.

##### **B. ADMINISTRATIVE BUDGET**

The administrative budget contains the mayor's salary as the Chief Executive Official of the city. The mayor's salary is budgeted to increase 17.5% during this election year. A half salary for a new position is added within this department for grant writing. This position could be shared with another position, such as Resiliency Coordinator to become a full-time position, hired at part-time, or contracted out. Our experience with grant writers is that they bring far more revenue than the cost of their salary

##### **C. COMMUNITY DEVELOPMENT BUDGET**

Community Development Department plans to replace its flood plain expert with two new part-time positions that will provide for job growth within the department. Adding a part-time administrative assistant will allow the current a/a to develop job skills for planning technician work which includes the flood plain management. Adding a part-time City Planner will assist the department handle the onslaught of development permits seen in the two most recent construction seasons. The B budgets have been increased nearly to pre-pandemic levels.

#### **D. PUBLIC WORKS & ENGINEER BUDGET**

Public Works budget contains the salaries for four employees: the PW Director/Engineer, the administrative assistant who coordinates office work for all the divisions, the custodian and the Resiliency Coordinator. The latter position is increased from a ¼ FTE to a ½ FTE with an in-house employee envisioned that could be hired as full-time if shared with a part-time employee in another department, such as the City Planner or Grant Writer. Engineering services, both in house and from professional firms, are paid from this budget as well. These professional services have been increased to meet the busy project costs expected in the next year.

#### **E. LIBRARY BUDGET**

Hailey Public Library Board of Trustees has prepared a budget that continues to deliver exemplary library services to our community. As with the rest of the city, employee wages are the largest challenge. The library has added ½ FTE this year, by expanding a 29 hour per week youth librarian position to include two youth librarians, one at 29 hours per week and the other at 19, for a total of 1¼ FTE's.

#### **F. FIRE DEPARTMENT BUDGET**

Hailey Fire Department is restoring pre-pandemic budget levels and adding a position which had been previously part of the department before the 2008 recession. The added position is a full-time deputy chief/training officer. The addition of this position restores Hailey Fire Department to full professional staffing levels needed for fire prevention/permits/inspections in a busy economy, as well as the ability to meet calls for service, which in this combination department is largely accomplished by a growing paid-per-call team. Hailey is the recipient of a \$200,000 per year grant which we use to provide benefits to paid-per-call firefighter, with both Hailey and WRFD firefighters eligible to earn benefits.

#### **G. POLICE DEPARTMENT BUDGET**

The proposed budget for Hailey Police Department contemplates continuing to acquire patrol vehicles, which program lapses during the last recession and has been in catch-up mode. Police vehicles have a relatively short life, and our previous goal of replacing at least one of five vehicles each year is now expanded to an 8-vehicle replacement program. We propose beginning a new program of leasing cars instead of buying them. We plan to lease 2 vehicles

this year, to get our fleet up to date. Thereafter, the cars will rotate out every four years, and we will continue leasing 2 per year. Our newest vehicles currently are 2018; these will be replaced in following years with 2 leased cars per year. There are also increased costs for upgraded equipment needed within the Blaine County Communications Center (Dispatch). Each participating jurisdiction will be responsible for their share.

#### **H. STREET DEPARTMENT BUDGET**

Hailey Street Department's goal is to have sufficient funding to consistently maintain streets through snow plowing in winter and road resurfacing projects in the summer. The budget year begins in October, and the snow season sets the bar for summer maintenance projects. If snow removal costs are light, there remains more money for chip seal projects. When snow removal costs exceed the budget there remains insufficient funding to perform the desired summer maintenance. There are no significant changes to the street budget concepts, except to increase wages to a level that employees can be retained and street maintenance continues to occur.

#### **I. PARKS DEPARTMENT BUDGET**

Parks restored a \$15,000 line item that was eliminated last year for special projects, including resiliency projects wherein park turf is retrofitted to xeriscape and/or more efficient irrigation technology is installed. The department plans to do that work with its own labor, rather than contract labor.

#### **V. BUDGET PROCESS**

The City Council is required to adopt a 'tentative' budget in July, which is a not-to-exceed amount which is then published for a statutory public hearing to be held in August.

#### **VI. BUDGET AMENDMENTS FOR AMERICAN RESCUE PLAN ACT (ARPA)**

American Rescue Plan (ARPA) funds will significantly increase our ability to budget. A separate strategic planning process will be launched in the near future to identify best uses for the money we are entitled to under ARPA, as well as identifying which competitive grants we should pursue which will be offered through ARPA and other federal funding sources. After a plan is put together on these, we will go through a budget amendment process for those funds.

City of Hailey FYE 22 Proposed Budget  
SUMMARY ALL FUNDS

<b>GENERAL FUND</b>						
<b>GENERAL OPERATING REVENUE</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
General Government Taxes	\$2,684,182	\$2,860,741	\$2,800,014	\$2,911,436	4.0%	\$111,422
Fines, Fees, and Permits	\$558,197	\$642,244	\$440,700	\$597,990	35.7%	\$157,290
Franchise Fees	\$414,983	\$380,000	\$413,500	\$421,500	1.9%	\$8,000
LOT, Interest, Donations, and Misc..	\$932,473	\$712,907	\$657,168	\$908,923	38.3%	\$251,755
State Sales, Highway, & Liquor Taxes	\$1,321,906	\$1,306,270	\$1,202,711	\$1,571,702	30.7%	\$368,992
Revenue from Leases and Contracts	\$379,873	\$310,030	\$307,894	\$338,510	9.9%	\$30,616
<b>SUBTOTAL Operating Revenue</b>	<b>\$6,291,614</b>	<b>\$6,212,192</b>	<b>\$5,821,987</b>	<b>\$6,750,061</b>	<b>15.9%</b>	<b>\$928,074</b>
<b>GENERAL FUND OPERATING EXPENSES</b>						
<b>Account Title</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
Legislative	\$341,124	\$309,178	\$241,625	\$355,632	47.2%	\$114,007
Administration	\$357,468	\$329,479	\$336,035	\$381,301	13.5%	\$45,266
Community Development	\$424,437	\$441,509	\$393,057	\$510,254	29.8%	\$117,197
Fire	\$856,256	\$480,087	\$795,221	\$915,602	15.1%	\$120,381
Police	\$1,645,838	\$1,634,265	\$1,546,782	\$1,671,772	8.1%	\$124,990
Library	\$593,566	\$616,106	\$558,007	\$668,275	19.8%	\$110,268
Public Works & Engineering	\$110,380	\$78,426	\$106,450	\$134,373	26.2%	\$27,923
Streets	\$1,513,635	\$1,501,681	\$1,422,874	\$1,618,130	13.7%	\$195,256
Parks	\$448,909	\$425,174	\$421,937	\$494,722	17.3%	\$72,785
<b>SUBTOTAL Operating Expenses</b>	<b>\$6,291,614</b>	<b>\$5,815,905</b>	<b>\$5,821,987</b>	<b>\$6,750,061</b>	<b>15.9%</b>	<b>\$928,074</b>
<b>GENERAL CAPITAL FUND</b>						
<b>CAPITAL FUND EXPENSES</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
<b>SUBTOTAL General Capital Expenses</b>	<b>\$2,553,530</b>	<b>\$437,871</b>	<b>\$1,021,976</b>	<b>\$1,500,000</b>	<b>46.8%</b>	<b>\$478,025</b>
<b>GENERAL BOND FUND</b>						
	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
Bond Tax Revenue	\$396,550	\$403,194	\$0	\$0	0.0%	\$0
Bond Principle and Interest Expense	\$396,550	\$396,550	\$0	\$0	0.0%	\$0
<b>TOTAL GOVERNMENT FUND EXPENSE BUDGETS</b>	<b>\$9,241,694</b>	<b>\$6,650,326</b>	<b>\$6,843,963</b>	<b>\$8,250,061</b>	<b>20.5%</b>	<b>\$1,406,097</b>
<b>ENTERPRISE FUNDS</b>						
<b>WATER USER &amp; BOND FUNDS</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
Water User Revenues	\$1,616,575	\$1,747,373	\$1,555,473	\$1,592,503	2.4%	\$37,030
Water User Fund Balance Assigned to Capital	\$1,277,493	(\$557,804)	\$356,364	\$685,722	92.4%	\$329,358
Water Bond Revenue	\$151,000	\$156,278	\$151,000	\$151,800	0.5%	\$800
Water Bond Expense	\$150,225	\$135,502	\$151,000	\$151,800	0.5%	\$800
Water User Capital Expenses	\$1,516,400	\$135,227	\$680,000	\$780,000	14.7%	\$100,000
Water User Expenses	\$1,377,668	\$1,075,118	\$1,498,171	\$1,498,225	0.0%	\$54
<b>WASTEWATER USER &amp; BOND FUNDS</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
Wastewater User Revenues	\$1,419,757	\$1,650,153	\$1,480,000	\$1,701,075	14.9%	\$221,075
Wastewater User Fund Balance Assigned to Capital	\$728,733	(\$182,994)	\$872,130	\$1,005,780	15.3%	\$133,650
Wastewater Bond (2012,14 WWTP) Revenues	\$570,000	\$600,238	\$570,000	\$566,925	-0.5%	(\$3,075)
Wastewater Bond (2012,14 WWTP) Expenses	\$570,000	\$584,388	\$570,000	\$566,925	-0.5%	(\$3,075)
Wastewater User Capital Expenses	\$438,000	\$233,192	\$660,000	\$812,000	23.0%	\$152,000
Wastewater User Expenses	\$1,710,489	\$1,249,816	\$1,692,130	\$1,894,855	12.0%	\$202,725
<b>WATER REPLACEMENT FUND</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
Water Replacement Revenue	\$123,000	\$61,218	\$252,000	\$252,000	0.0%	(\$0)
Water Replacement Expenses	\$123,000	\$84,269	\$252,000	\$252,000	0.0%	\$0
<b>WASTEWATER REPLACEMENT FUND</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>% Change</b>	<b>Increase</b>
Wastewater Replacement Revenue	\$430,000	\$187,581	\$523,000	\$900,000	72.1%	\$377,000
Wastewater Replacement Expenses	\$430,000	\$0	\$523,000	\$900,000	72.1%	\$377,000
<b>TOTAL ENTERPRISE FUND EXPENSE BUDGETS</b>	<b>\$6,315,783</b>	<b>\$3,497,512</b>	<b>\$6,026,301</b>	<b>\$6,855,805</b>	<b>13.8%</b>	<b>\$829,504</b>
<b>TOTAL CITY BUDGET - ALL FUNDS</b>	<b>\$15,695,025</b>	<b>\$10,147,838</b>	<b>\$12,870,264</b>	<b>\$15,105,866</b>	<b>17.4%</b>	<b>\$2,235,601</b>

FYE 22 City of Hailey General Fund Revenue

	<b>General Operating Revenue</b>	<i>FYE 20 Budget</i>	<i>FY20 Actual</i>	<i>FYE 21 Budget</i>	<i>FYE 22 Proposed</i>	<b>Amnt Increase</b>	<b>% Change</b>
	<b>General Government Taxes</b>						
31001	Property Tax	\$2,670,062	2,706,102	\$2,785,514	\$2,896,936	\$111,422	4.0%
31910	Penalty and Interest on Taxes	\$14,120	6,528	\$14,500	\$14,500	\$0	0.0%
	<b>Subtotal Taxes</b>	<b>\$2,684,182</b>	<b>\$2,860,741</b>	<b>\$2,800,014</b>	<b>\$2,911,436</b>	<b>\$111,422</b>	<b>4.0%</b>
	<b>Fines, Fees and Permits</b>						
32205	Alcohol Catering Licenses	\$3,500	\$160	\$1,000	\$1,000	\$0	0.0%
32234	Banner Fees	\$5,000	\$2,100	\$4,000	\$4,000	\$0	0.0%
32210	Building Permits	\$250,000	\$309,921	\$225,000	\$384,000	\$159,000	70.7%
32211	Business Licenses	\$43,000	\$41,955	\$30,000	\$30,000	\$0	0.0%
32298	Copies Air LOT admin fee, Miscellaneous Rev	\$10,000	\$5,213	\$5,000	\$5,000	\$0	0.0%
32220	Encroachment Permits	\$14,000	\$19,273	\$8,000	\$15,000	\$7,000	87.5%
32290	Fire Code Permits	\$21,637	\$30,842	\$19,000	\$23,000	\$4,000	21.1%
32294	Subdivision Inspection Permits	\$2,000	\$16,379	\$1,000	\$5,000	\$4,000	400.0%
32257	Library Fines and Memberships	\$15,000	\$7,604	\$10,000	\$4,000	(\$6,000)	-60.0%
31911	Motor Vehicle Fines	\$100,000	\$67,956	\$85,000	\$65,000	(\$20,000)	-23.5%
32265	Park Reservation Fees	\$16,560	\$7,796	\$10,000	\$10,000	\$0	0.0%
32567	Hailey Rodeo Park Use Fees, security fee	\$10,000	\$0	\$4,000	\$4,000	\$0	0.0%
32209	Police Fines for Municipal Code violations	\$0	\$825	\$500	\$500	\$0	0.0%
32280	R.V. Dump Box Donations	\$1,000	\$1,316	\$1,200	\$1,500	\$300	25.0%
32290	Misc Donations, Prop Sales, Flex Adj	\$35,000	\$84,925	\$10,000	\$10,000	\$0	0.0%
32286	Sign Permits/Fence Permits	\$2,500	\$979	\$2,000	\$2,000	\$0	0.0%
32296	Zoning applications	\$29,000	\$45,000	\$25,000	\$33,990	\$8,990	36.0%
	<b>Subtotal Fines, Fees and Permits</b>	<b>\$558,197</b>	<b>\$642,244</b>	<b>\$440,700</b>	<b>\$597,990</b>	<b>\$157,290</b>	<b>35.7%</b>
	<b>Interest, Donations, &amp; L.O.T.</b>						
32413	Interest Earned	\$45,000	\$44,589	\$40,000	\$15,000	(\$25,000)	-62.5%
32213	<i>L.O.T. Operational Revenue</i>	\$547,300	<b>\$446,278</b>	\$355,745	\$545,000	\$189,255	53.2%
32213	LOT for Air (gross)	\$101,000	<b>\$79,597</b>	\$35,000	\$115,000	\$80,000	228.6%
32245	GRANTS Fire Dept SAFER and FEMA Reimb	\$203,923	\$104,374	\$203,923	\$203,923	\$0	0.0%
32215	Donations - Fireworks	\$15,000	\$0	\$7,500	\$15,000	\$7,500	100.0%
32415	Refunds and Reimbursements	\$20,250	\$38,070	\$15,000	\$15,000	\$0	0.0%
	<b>Subtotal Interest &amp; Misc.</b>	<b>\$932,473</b>	<b>\$712,907</b>	<b>\$657,168</b>	<b>\$908,923</b>	<b>\$251,755</b>	<b>38.3%</b>
	<b>Franchises</b>						
32235	Idaho Power Franchise Fees	\$185,900	\$155,276	\$188,000	\$188,000	\$0	0.0%
32230	Cable T.V. Franchise	\$79,583	\$81,044	\$80,000	\$80,000	\$0	0.0%
32236	Intermountain Gas Franchise	\$73,500	\$61,830	\$66,700	\$66,700	\$0	0.0%
32237	Rubbish Hauling Franchise	\$76,000	\$81,851	\$78,800	\$86,800	\$8,000	10.2%
	<b>Subtotal Franchises</b>	<b>\$414,983</b>	<b>\$380,000</b>	<b>\$413,500</b>	<b>\$421,500</b>	<b>\$8,000</b>	<b>1.9%</b>
	<b>State Shared Taxes</b>						
31009	Sales Tax Revenue from County (now in 33550)	\$185,969	\$0	\$0	\$0	\$0	0.0%
33510	State Liquor Tax Apportionment	\$202,855	\$247,338	\$223,285	\$279,496	\$56,211	25.2%
33550	St Sales Tax (31009 Rev now directly from State)	\$543,188	\$659,441	\$648,158	\$871,554	\$223,396	34.5%
33560	State Shared Highway Tax	\$389,894	\$399,491	\$331,268	\$420,652	\$89,384	27.0%
	<b>Subtotal State Taxes</b>	<b>\$1,321,906</b>	<b>\$1,306,270</b>	<b>\$1,202,711</b>	<b>\$1,571,702</b>	<b>\$368,992</b>	<b>30.7%</b>
	<b>Operating Contracts</b>						
34008	Service Contracts - Fire Prevention	\$92,109	\$24,080	\$20,000	\$30,000	\$10,000	50.0%
34006	BCSD School Officer Contract	\$185,764	\$185,765	\$185,764	\$196,910	\$11,146	6.0%
34003	Rubbish Bookkeeping Contract	\$76,000	\$82,833	\$78,800	\$86,800	\$8,000	10.2%
34003	Rubbish Contract - Information Distribution	\$12,500	\$12,660	\$13,330	\$14,800	\$1,470	11.0%
34004	FMAA Airport Security	\$13,500	\$4,693	\$10,000	\$10,000	\$0	0.0%
	<b>Subtotal Operating Contracts</b>	<b>\$379,873</b>	<b>\$310,030</b>	<b>\$307,894</b>	<b>\$338,510</b>	<b>\$30,616</b>	<b>9.9%</b>
	<b>TOTAL OPERATING REVENUE</b>	<b>\$6,291,614</b>	<b>\$6,212,192</b>	<b>\$5,821,987</b>	<b>\$6,750,061</b>	<b>\$928,074</b>	<b>15.9%</b>

**City of Hailey  
Legislative Budget-10  
Fiscal Year 2022**

		FYE 20 Actual	FYE20 Budget	FYE 21 Budget	FYE 22 Proposed	Amnt Increase	% Increase
<b>A Budget - Salaries &amp; Benefits</b>							
10-41313	P&Z Commissioners	\$14,850.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0%
10-41110	Council Member	\$42,500.00	\$10,200.00	\$10,200.00	\$12,000.00	\$1,800.00	17.65%
10-41110	Council Member		\$10,200.00	\$10,200.00	\$12,000.00	\$1,800.00	17.65%
10-41110	Council Member		\$10,200.00	\$10,200.00	\$12,000.00	\$1,800.00	17.65%
10-41110	Council Member		\$10,200.00	\$10,200.00	\$12,000.00	\$1,800.00	17.65%
	<b>SUBTOTAL - Salaries</b>	<b>\$57,350.00</b>	<b>\$52,800.00</b>	<b>\$52,800.00</b>	<b>\$60,000.00</b>	<b>\$7,200.00</b>	<b>13.64%</b>
10-41121	Fica	\$3,213.60	\$3,121.20	\$3,121.20	\$3,672.00	\$550.80	17.65%
10-41122	Persi Retirement	\$5,074.50	\$4,871.52	\$4,871.52	\$5,731.20	\$859.68	17.65%
10-41124	Worker's Comp Insurance	\$69.50	\$132.00	\$132.00	\$150.00	\$18.00	13.64%
10-41126	Health Insurance - Medical & Dental	\$1,398.12	\$2,880.00	\$2,880.00	\$2,880.00	\$0.00	0.00%
	<b>SUBTOTAL - Benefits</b>	<b>\$9,755.72</b>	<b>\$11,004.72</b>	<b>\$11,004.72</b>	<b>\$12,433.20</b>	<b>\$1,428.48</b>	<b>12.98%</b>
<b>A BUDGET</b>	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$67,105.72</b>	<b>\$63,804.72</b>	<b>\$63,804.72</b>	<b>\$72,433.20</b>	<b>\$8,628.48</b>	<b>13.52%</b>
<b>B Budget - Operating &amp; Maintenance</b>							
10-41723	Training	\$78.00	\$500.00	\$500.00	\$500.00	\$0.00	0%
10-41724	Travel Expenses		\$500.00	\$500.00	\$500.00	\$0.00	0%
10-41215	Council & Board expenses & supplies	\$1,546.95	\$500.00	\$500.00	\$600.00	\$100.00	20%
10-41717	Welcome Center Utilities	\$3,442.80	\$7,050.00	\$9,062.00	\$6,000.00	(\$3,062.00)	-34%
10-41707	Fireworks Expenses	\$15,000.00	\$17,500.00	\$15,000.00	\$15,000.00	\$0.00	0%
10-41707	Animal Shelter Contract	\$16,781.06	\$16,000.00	\$15,200.00	\$16,000.00	\$800.00	5%
10-41707	BCHA Contract	\$3,000.00	\$3,000.00	\$2,850.00	\$3,000.00	\$150.00	5%
10-41707	Mountain Rides Transportation (LOT)	\$82,000.00	\$82,000.00	\$61,500.00	\$82,000.00	\$20,500.00	33%
10-41707	Senior Connection Transportation (LOT)	\$4,000.00	\$4,000.00	\$1,000.00	\$4,000.00	\$3,000.00	300%
10-41707	Hailey Ice Economic Development (LOT)	\$7,395.00	\$10,000.00	\$2,500.00	\$10,000.00	\$7,500.00	300%
10-41707	Chamber of Commerce (LOT)	\$59,783.07	\$70,250.00	\$67,500.00	\$70,250.00	\$2,750.00	4%
10-41707	Sun Valley Economic Development (LOT)	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0%
10-41707	Air Services Board 1% for Air (LOT)	\$82,657.83	\$98,172.00	\$34,360.20	\$109,365.00	\$75,004.80	218%
<b>B BUDGET</b>	<b>TOTAL OPERATING &amp; MAINTENANCE</b>	<b>\$275,684.71</b>	<b>\$309,972.00</b>	<b>\$210,472.20</b>	<b>\$320,215.00</b>	<b>\$109,742.80</b>	<b>52%</b>
	<b>TOTAL DEPARTMENT EXPENSES</b>	<b>\$342,790.43</b>	<b>\$373,776.72</b>	<b>\$274,276.92</b>	<b>\$392,648.20</b>	<b>\$118,371.28</b>	<b>43%</b>
<b>25%</b>	Water User Fund	(\$16,496.42)	(\$16,326.18)	(\$16,326.18)	(\$18,508.30)	(\$2,182.12)	13%
<b>25%</b>	Waste Water User Fund	(\$17,115.55)	(\$16,326.18)	(\$16,326.18)	(\$18,508.30)	(\$2,182.12)	13%
	To Capital Fund						
<b>50%</b>	<b>General Fund - TOTAL OPERATING BUDGET</b>	<b>\$309,178.46</b>	<b>\$341,124.36</b>	<b>\$241,624.56</b>	<b>\$355,631.60</b>	<b>\$14,507.24</b>	<b>47%</b>

**City of Hailey  
Legislative Budget-10  
Fiscal Year 2022**

<b>LOCAL OPTION TAX FY22</b>					
		<b>FY20</b>	<b>FY21</b>	<b>FY 22</b>	<b>%</b>
		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Increase</b>
Chamber of Commerce	Tourist and Event Promotion	70,250	67,500	70,250	4%
Mt Rides	Transportation Services	82,000	61,500	82,000	25%
Hailey Ice 501 c (3)	Tourist and Event Promotion	10,000	2,500	10,000	75%
Sun Valley Economic Development	Economic Development	-	-	3,000	100%
The Senior Connection	Transportation Services	4,000	1,000	4,000	75%
Downtown Beautification	Hailey Flower Program <i>Downtown Flowers</i>	12,000	9,000	12,000	25%
Fireworks Endowment addition	Fireworks Fund Restoration	2,500	-	-	
Arts Commission Programs	Public Art	8,000	5,200	8,000	35%
Hailey Tree Management	Tree Care <i>Downtown Trees</i>	20,000	20,000	24,000	17%
EMS					
	Police Officers	81,000	44,550	76,750	42%
	Police Cars	13,000	7,150	16,000	55%
Parks Maintenance		99,550	56,695	97,000	42%
Streets Maintenance		143,000	80,650	142,000	43%
LOT for Air Service		101,000	35,000	115,000	70%
<b>TOTAL Local Option Tax</b>		<b>646,300</b>	<b>390,745</b>	<b>660,000</b>	<b>41%</b>
<b>TOTAL excluding LOT FOR AIR</b>		<b>545,300</b>	<b>355,745</b>	<b>545,000</b>	<b>35%</b>

City of Hailey  
Executive  
Administration - 15  
FYE 22

FINANCE DEPARTMENT - GENERAL & ENTERPRISE FUNDS							
		FYE 20 Budget	FYE 20 Actual	FYE 21 Budget	FYE 22 Proposed	Amnt Increase	%Increase
<b>A Budget - Salaries</b>							
15-41110	Total Salaries Existing Positions (FY21)		\$416,405.04	\$380,421.02	\$406,767.38	\$26,346.36	6.9%
	NEW POSITION - GRANT WRITER (half time)				\$33,000.00	\$33,000.00	
15-41114	Phone Allowance	\$360.00	\$360.00	\$360.00	\$360.00	\$0.00	0.0%
15-41110	SUBTOTAL - Benefit Salaries	\$375,390.60	\$416,765.04	\$380,781.02	\$440,127.38	\$59,346.36	15.6%
15-41121	Fica	\$28,717.38	\$29,175.59	\$29,129.75	\$33,669.74	\$4,540.00	15.6%
15-41122	Persi Retirement	\$48,365.64	\$51,892.73	\$50,285.65	\$57,371.61	\$7,085.96	14.1%
15-41124	Worker's Comp Insurance	\$1,126.17	\$948.01	\$1,142.34	\$1,393.29	\$250.95	22.0%
15-41126	Health Insurance - Medical & Dental	\$52,500.00	\$57,158.11	\$55,500.00	\$75,240.00	\$19,740.00	35.6%
	Health Insurance Depend coverage	\$55,860.00		\$38,000.00	\$54,000.00	\$16,000.00	42.1%
15-41128	Unemployment Insurance		395.97				
	SUBTOTAL - Benefits	\$186,569.19	\$139,570.41	\$174,057.74	\$221,674.65	\$47,616.90	27.4%
<b>A BUDGET TOTAL SALARIES &amp; BENEFITS</b>		<b>\$561,959.79</b>	<b>\$556,335.45</b>	<b>\$554,838.76</b>	<b>\$661,802.03</b>	<b>\$106,963.27</b>	<b>19.3%</b>
<b>B Budget - Operating &amp; Maintenance</b>							
15-41211	Office Supplies	\$2,500.00	\$1,500.31	\$600.00	\$600.00	\$0.00	0.0%
15-41213	Postage	\$3,000.00	(\$512.80)	\$3,000.00	\$3,000.00	\$0.00	0.0%
15-41215	Departmental Supplies	\$40,000.00	\$38,040.20	\$35,000.00	\$39,000.00	\$4,000.00	11.4%
	SUBTOTAL - Supplies	\$45,500.00	\$39,027.71	\$38,600.00	\$42,600.00	\$4,000.00	10.4%
15-41313	Prof. Services (IT, Codification, Caselle)	\$60,000.00	\$165,167.95	\$40,000.00	\$55,000.00	\$15,000.00	37.5%
15-41313	Professional Services - Legal	\$106,000.00		\$100,000.00	\$100,000.00	\$0.00	0.0%
15-41319	Advertising & Publishing	\$4,500.00	\$4,026.74	\$1,000.00	\$4,500.00	\$3,500.00	350.0%
15-41323	Printing Services	\$27,500.00	\$30,647.26	\$27,300.00	\$35,000.00	\$7,700.00	28.2%
15-41325	Service Contracts	\$2,400.00	\$432.48	\$900.00	\$900.00	\$0.00	0.0%
15-41327	Audit & Accounting Services	\$12,500.00	\$11,500.00	\$11,000.00	\$18,000.00	\$7,000.00	63.6%
15-41329	Other Special Services	\$100.00	\$3,833.34	\$150.00	\$150.00	\$0.00	0.0%
	SUBTOTAL - Services	\$213,000.00	\$215,607.77	\$180,350.00	\$213,550.00	\$33,200.00	18.4%
15-41403	System Repair & Maintenance	\$500.00	\$828.50	\$500.00	\$900.00	\$400.00	80.0%
15-41411	Office Equipment Repair	\$200.00	\$1.60	\$90.00	\$90.00	\$0.00	0.0%
	SUBTOTAL - Repair & Maintenance	\$700.00	\$830.10	\$590.00	\$990.00	\$400.00	67.8%
15-41709	Insurance & Bonds	\$137,024.00	\$137,084.00	\$141,135.00	145,369.05	\$4,234.05	3.0%
15-41711	Dues & Subscriptions	\$5,500.00	\$1,561.98	\$5,500.00	\$5,500.00	\$0.00	0.0%
15-41713	Telephone & Communications	\$4,500.00	\$9,041.50	\$7,500.00	\$7,500.00	\$0.00	0.0%
15-41719	Gas and Oil	\$150.00		\$90.00	\$90.00	\$0.00	0.0%
15-41723	Personnel Training	\$2,000.00	\$1,144.00	\$900.00	\$2,100.00	\$1,200.00	133.3%
15-41724	Travel Expenses	\$2,000.00	\$189.81	\$900.00	\$900.00	\$0.00	0.0%
15-41725	Election Expenses	\$450.00	(\$240.34)			\$0.00	
15-41775	Equipment Rental	\$1,200.00	\$1,680.84	\$1,200.00	\$1,500.00	\$300.00	25.0%
	SUBTOTAL - Misc. Operating Expense	\$152,824.00	\$150,461.79	\$157,225.00	\$162,959.05	\$5,734.05	3.6%
<b>B BUDGET TOTAL OPERATING &amp; MAINTENANCE</b>		<b>\$412,024.00</b>	<b>\$405,927.37</b>	<b>\$376,765.00</b>	<b>\$420,099.05</b>	<b>\$43,334.05</b>	<b>11.5%</b>
<b>C - R Budget</b>							



City of Hailey  
Executive  
Administration - 15  
FYE 22

FINANCE DEPARTMENT - GENERAL & ENTERPRISE FUNDS							
		FYE 20 Budget	FYE 20 Actual	FYE 21 Budget	FYE 22 Proposed	Amnt Increase	%Increase
A Budget - Salaries							
<b>C - R BUDGET TOTAL CAPITAL REPLACEMENT</b>		\$46,700.00	\$27,467.77	\$30,500.00	\$47,000.00	\$16,500.00	54.1%
<b>TOTAL DEPARTMENT EXPENSES</b>		<b>\$1,020,683.79</b>	<b>\$989,730.59</b>	<b>\$962,103.76</b>	<b>\$1,128,901.08</b>	\$166,797.32	17.3%
33%	Water User Fund	(\$331,607.88)	(\$329,928.24)	(\$314,034.52)	(\$371,300.26)	(\$57,265.74)	18.2%
33%	Waste Water User Fund	(\$331,607.87)	(\$330,323.01)	(\$314,034.51)	(\$376,300.22)	(\$62,265.71)	19.8%
33%	<b>General Fund -TOTAL Operating Budget</b>	<b>\$357,468.04</b>	<b>\$329,479.34</b>	<b>\$334,034.73</b>	<b>\$381,300.61</b>	\$47,265.87	14.1%

**City of Hailey**  
**Community Development Budget - 20**  
**FYE 22**

Account Title	FYE 20 Budget	FY20 Actual	FYE 21 Budget	FYE 22 Proposed	Amnt Increase	% Increase
<b>A Budget - Salaries</b>						
Total Salaries Existing Positions (FY21)		\$196,111.78	\$190,292.80	\$219,003.90	\$28,711.10	15.1%
NEW POSITION (1/2 CD Asst)				\$21,840.00	\$21,840.00	
Phone Allowance	\$360.00	\$360.00	\$360.00	\$360.00	\$0.00	0.0%
<b>SUBTOTAL - Benefit Salaries</b>	<b>\$200,261.06</b>	<b>\$196,471.78</b>	<b>\$190,652.80</b>	<b>\$241,203.90</b>	<b>\$50,551.10</b>	<b>26.5%</b>
FICA	\$15,319.97	\$14,207.16	\$14,584.94	\$18,452.10	\$3,867.16	26.5%
Retirement	\$19,231.65	\$18,838.54	\$21,116.22	\$26,192.05	\$5,075.83	24.0%
Workers Comp	\$1,001.31	\$684.41	\$953.26	\$1,206.02	\$252.76	26.5%
Health & Dental Insurance	\$31,723.00	\$31,831.26	\$33,300.00	\$43,890.00	\$10,590.00	31.8%
<b>SUBTOTAL - Benefits</b>	<b>\$67,275.92</b>	<b>\$65,561.37</b>	<b>\$69,954.43</b>	<b>\$89,740.17</b>	<b>\$19,785.74</b>	<b>28.3%</b>
<b>A Budget - Total Salaries &amp; Benefits</b>	<b>\$267,536.98</b>	<b>\$262,033.15</b>	<b>\$260,607.23</b>	<b>\$330,944.07</b>	<b>\$70,336.84</b>	<b>27.0%</b>
<b>B Budget -Operating Expenses</b>						
Office Supplies	\$500.00	\$1,043.05	\$1,000.00	\$1,200.00	\$200.00	20.0%
Postage	\$1,900.00	\$3,318.50	\$1,900.00	\$3,400.00	\$1,500.00	78.9%
Departmental Supplies	\$1,400.00	\$923.11	\$1,400.00	\$1,400.00	\$0.00	0.0%
Office Equipment				\$6,170.00	\$6,170.00	
Professional & Engineering Services	\$21,000.00	\$49,478.69	\$24,600.00	\$24,600.00	\$0.00	0.0%
DBS Contract in lieu of BO	\$100,000.00	\$95,224.03	\$85,000.00	\$114,540.00	\$29,540.00	34.8%
Legal Publications	\$5,000.00	\$6,829.55	\$4,500.00	\$4,800.00	\$300.00	6.7%
Printing Services	\$4,000.00	\$6,530.43	\$3,000.00	\$2,000.00	(\$1,000.00)	-33.3%
Service Contracts	\$1,600.00	\$0.00	\$500.00	\$3,000.00	\$2,500.00	500.0%
Office Equipment Repair & Maint	\$2,000.00	\$304.30	\$1,200.00	\$1,200.00	\$0.00	0.0%
Dues & Subscriptions	\$1,000.00	\$2,417.07	\$750.00	\$750.00	\$0.00	0.0%
Telephone & Communication	\$1,500.00	\$4,351.26	\$1,200.00	\$4,600.00	\$3,400.00	283.3%
Arts Commission Programs	\$8,000.00	\$8,018.12	\$5,200.00	\$8,000.00	\$2,800.00	53.8%
Training	\$1,400.00	\$673.80	\$1,200.00	\$1,400.00	\$200.00	16.7%
Travel Expenses, Economic Development	\$2,250.00	\$363.56	\$1,000.00	\$2,250.00	\$1,250.00	125.0%
<b>B Budget -Total Operating &amp; Maintenance</b>	<b>\$156,900.00</b>	<b>\$179,475.47</b>	<b>\$132,450.00</b>	<b>\$179,310.00</b>	<b>\$46,860.00</b>	<b>35.4%</b>
<b>General Fund - Total Operating Budget</b>	<b>\$424,436.98</b>	<b>\$441,508.62</b>	<b>\$393,057.23</b>	<b>\$510,254.07</b>	<b>\$117,196.84</b>	<b>29.8%</b>

City of Hailey  
LIBRARY Budget - 45  
FYE 22

<b>LIBRARY DEPARTMENT BUDGET</b>						
<b>Account Title</b>	<b>FYE20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE21 Budget</b>	<b>FYE22 Proposed</b>	<b>Amnt Increased</b>	<b>%</b>
<b>Salaries</b>						
Total Salaries Existing Positions (FY21)	\$313,807.37	<b>\$330,908.54</b>	\$311,951.75	\$348,421.60	\$36,469.85	11.7%
NEW POSITIONS .5 Youth Librarian				\$19,453.00	\$19,453.00	
<b>SUBTOTAL - Benefit Salaries</b>	\$313,807.37	\$330,908.54	\$311,951.75	\$367,874.60	\$54,067.23	17.9%
Student Intern					\$0.00	#DIV/0!
Circulation/Support					\$0.00	#DIV/0!
Circulation/Support	\$7,020.00					
Circulation/Support	\$4,680.00					
Custodian-Maria	\$15,710.14		\$16,181.44	\$0.00	<b>(\$16,181.44)</b>	-100.0%
<b>SUBTOTAL - Non-Benefit Salaries</b>	\$27,410.14	\$0.00	\$16,181.44	\$0.00	<b>(\$16,181.44)</b>	-100.0%
FICA	\$24,901.31	\$24,350.88	\$25,102.19	\$28,142.41	\$3,040.22	12.1%
Persi Retirement	\$37,468.60	\$37,400.75	\$37,247.04	\$43,924.23	\$6,677.19	17.9%
Worker's Comp Insurance	\$1,365.29	\$1,303.23	\$1,312.95	\$1,471.92	\$158.97	12.1%
45% of Maria Mares benefits	\$7,738.20		\$8,098.60	\$0.00	<b>(\$8,098.60)</b>	-100.0%
Health Ins.-Medical and Dental	\$73,500.00	\$72,083.88	\$77,700.00	\$87,780.00	\$10,080.00	13.0%
<b>SUBTOTAL - Benefits</b>	\$144,973.41	\$135,138.74	\$149,460.78	\$161,318.55	\$11,857.77	7.9%
<b>TOTAL Salaries &amp; Benefits</b>	<b>\$486,190.92</b>	<b>\$466,047.28</b>	<b>\$477,593.97</b>	<b>\$529,193.15</b>	\$51,599.18	10.8%
<b>Operating &amp; Maintenance</b>						
Postage	\$2,500.00	\$3,487.48	\$2,000.00	\$3,000.00	\$1,000.00	50.0%
Supplies	\$5,500.00	\$8,960.05	\$4,000.00	\$7,210.00	\$3,210.00	80.3%
<b>SUBTOTAL - Supplies</b>	\$8,000.00	\$12,447.53	\$6,000.00	\$10,210.00	\$4,210.00	70.2%
Publications	\$900.00	\$1,446.71	\$0.00	\$1,800.00	\$1,800.00	
Printing		\$702.21		\$1,500.00	\$1,500.00	
Professional Services/Technology	\$2,000.00	\$4,135.00	\$2,000.00	\$2,400.00	\$400.00	20.0%
Service Contracts	\$11,000.00	\$14,838.38	\$9,000.00	\$24,924.00	\$15,924.00	176.9%
Public Programming	\$1,300.00	\$12,681.64	\$0.00	\$5,000.00	\$5,000.00	
<b>SUBTOTAL - Services</b>	\$15,200.00	\$33,803.94	\$11,000.00	\$35,624.00	\$24,624.00	223.9%
Equipment Repair and Maintenance	\$200.00	\$880.66	\$200.00	\$600.00	\$400.00	200.0%
Library Space Repair, Maintenance/Custodial	\$17,000.00	\$11,601.46	\$6,000.00	\$22,400.00	\$16,400.00	273.3%
<b>SUBTOTAL - Repair and Maint.</b>	\$17,200.00	\$12,482.12	\$6,200.00	\$23,000.00	\$16,800.00	271.0%
Communications	\$1,500.00	\$8,038.81	\$1,500.00	\$9,500.00	\$8,000.00	533.3%
Dues and Subscriptions	\$1,000.00	\$5,893.80	\$500.00	\$1,186.00	\$686.00	137.2%
Utilities	\$5,000.00	\$7,022.61	\$7,000.00	\$7,000.00	\$0.00	0.0%
Personnel Training	\$2,000.00	\$1,200.09	\$0.00	\$1,200.00	\$1,200.00	
Travel Expenses	\$2,000.00	\$2,084.45	\$0.00	\$1,200.00	\$1,200.00	
Computer subscriptions	\$100.00	\$15.99	\$100.00	\$500.00	\$400.00	400.0%
Subscriptions	\$3,200.00	\$2,835.07	\$3,200.00	\$6,584.00	\$3,384.00	105.8%
Computers	\$7,200.00	\$7,797.91	\$6,913.00	\$0.00	<b>(\$6,913.00)</b>	-100.0%
Equipment-replacement	\$1,000.00	\$2,150.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
Special Projects Grants		\$7,389.85	\$0.00	\$0.00	\$0.00	
Library Materials	\$44,000.00	\$46,896.79	\$37,000.00	\$44,400.00	\$7,400.00	20.0%
<b>SUBTOTAL - Misc. Operating Exp.</b>	\$67,000.00	\$91,325.37	\$57,213.00	\$72,570.00	\$15,357.00	26.8%
<b>TOTAL - Operating and Maintenance</b>	<b>\$107,400.00</b>	<b>\$150,058.96</b>	<b>\$80,413.00</b>	<b>\$141,404.00</b>	<b>\$60,991.00</b>	75.8%
<b>TOTAL OPERATING BUDGET</b>						
<b>TOTAL OPERATING BUDGET</b>	<b>\$593,590.92</b>	<b>\$616,106.24</b>	<b>\$558,006.97</b>	<b>\$670,597.15</b>	<b>\$112,590.18</b>	20.2%

City of Hailey  
**FIRE Budget - 55**  
**Fiscal Year 2022**

<b>FIRE DEPARTMENT BUDGET</b>							
Acct. #	Account Title	FYE20 Budget	FYE 2020 Actual	FYE21 Budget	FYE22 Proposed	Amnt. Increase	% Increase
<b>A Budget - Salaries</b>							
	Total Salaries Existing Positions (FY21)	274,350.53	201,342.05	220,910.28	244,863.31	23,953.03	10.8%
	NEW POSITION - Deputy Chief/Training Officer				65,000.00	65,000.00	
55-41111	Overtime		8,783.41			0.00	
55-41114	Phone Allowance	1,080.00	225.00	720.00	720.00	0.00	0.0%
55-41110	<b>SUBTOTAL - Benefit Salaries</b>	<b>275,430.53</b>	<b>210,350.46</b>	<b>221,630.28</b>	<b>310,583.31</b>	<b>88,953.03</b>	<b>40.1%</b>
55-41118	Volunteer Member Pay & FT Incident pay	130,000.00	70,823.40	130,000.00	130,000.00	0.00	0.0%
	<b>SUBTOTAL - Non-Benefit Salaries</b>	<b>130,000.00</b>	<b>70,823.40</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>0.00</b>	<b>0.0%</b>
55-41121	Fica	31,015.44	20,305.70	26,899.72	33,704.62	6,804.91	25.3%
55-41122	Persi Retirement	31,091.84	23,240.50	24,591.91	35,488.75	10,896.83	44.3%
55-41124	Worker's Comp Insurance	15,041.47	7,241.96	13,045.48	16,345.64	3,300.16	25.3%
55-41126	Health Ins. - Medical & Dental	32,100.00	31,021.81	33,900.00	50,760.00	16,860.00	49.7%
55-41128	Unemployment Insurance	0.00	152.72	0.00	0.00	0.00	
	<b>SUBTOTAL - Benefits</b>	<b>109,248.75</b>	<b>81,962.69</b>	<b>98,437.11</b>	<b>136,299.01</b>	<b>37,861.90</b>	<b>38.5%</b>
<b>A BUDGET</b>	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>514,679.28</b>	<b>363,136.55</b>	<b>450,067.39</b>	<b>576,882.32</b>	<b>126,814.93</b>	<b>28.2%</b>
<b>B Budget - Operating &amp; Maintenance</b>							
55-41211	Office Supplies	1,750.00	1,719.86	1,200.00	1,000.00	(200.00)	-16.7%
55-41213	Postage	300.00	53.56	200.00	150.00	(50.00)	-25.0%
55-41215	Departmental Supplies	4,500.00	143.25	4,500.00	3,000.00	(1,500.00)	-33.3%
55-41217	Training Supplies	3,500.00	133.78	3,500.00	2,500.00	(1,000.00)	-28.6%
55-41219	Medical Supplies	1,500.00	3,108.69	1,500.00	2,000.00	500.00	33.3%
	<b>SUBTOTAL - Supplies</b>	<b>11,550.00</b>	<b>5,159.14</b>	<b>10,900.00</b>	<b>8,650.00</b>	<b>(2,250.00)</b>	<b>-20.6%</b>
55-41313	Professional Services	2,000.00	7,303.02	4,500.00	4,500.00	0.00	0.0%
55-41315	Medical Services		300.00				
55-41319	Advertising & Publishing Services	275.00	413.87	300.00	400.00	100.00	33.3%
55-41325	Service Contracts	3,000.00	405.30	3,000.00	2,000.00	(1,000.00)	-33.3%
	<b>SUBTOTAL - Services</b>	<b>5,275.00</b>	<b>8,422.19</b>	<b>7,800.00</b>	<b>6,900.00</b>	<b>(900.00)</b>	<b>-11.5%</b>
55-41405	Equipment Maintenance	6,000.00	4,807.18	6,000.00	6,000.00	0.00	0.0%
55-41413	Building Repair & Maintenance	6,750.00	5,594.36	4,000.00	5,000.00	1,000.00	25.0%
55-41415	Auto Repair & Maintenance	15,000.00	10,757.13	15,000.00	10,000.00	(5,000.00)	-33.3%
55-41421	Shop R&M	500.00	0.00	500.00	500.00	0.00	0.0%
55-41417	Radio Repair & Maintenance	1,500.00	4,863.05	1,500.00	1,500.00	0.00	0.0%
	<b>SUBTOTAL - Repair &amp; Maintenance</b>	<b>29,750.00</b>	<b>26,021.72</b>	<b>27,000.00</b>	<b>23,000.00</b>	<b>(4,000.00)</b>	<b>-14.8%</b>

City of Hailey  
**FIRE Budget - 55**  
**Fiscal Year 2022**

<b>FIRE DEPARTMENT BUDGET</b>							
<b>Acct. #</b>	<b>Account Title</b>	<b>FYE20 Budget</b>	<b>FYE 2020 Actual</b>	<b>FYE21 Budget</b>	<b>FYE22 Proposed</b>	<b>Amnt. Increase</b>	<b>% Increase</b>
55-41703	Uniforms	5,700.00	4,944.82	5,700.00	6,000.00	300.00	5.3%
55-41711	Dues & Subscriptions	2,000.00	1,877.83	3,000.00	3,000.00	0.00	0.0%
55-41713	Telephone & Communications	3,200.00	2,277.40	3,000.00	2,500.00	(500.00)	-16.7%
55-41717	Utilities	5,750.00	4,706.82	5,750.00	5,750.00	0.00	0.0%
55-41719	Gasoline and Oil	6,250.00	6,055.24	6,250.00	6,250.00	0.00	0.0%
55-41723	Personnel Training	6,500.00	11,014.59	8,500.00	8,500.00	0.00	0.0%
55-41724	Travel Expenses	5,500.00	1,607.64	7,500.00	7,500.00	0.00	0.0%
55-41741	Dispatch 25%	33,928.69	37,006.30	38,330.51	40,247.04	1,916.53	5.0%
55-41747	Prevention Program	2,250.00	2,160.13	3,000.00	2,000.00	(1,000.00)	-33.3%
55-41775	Equipment Rental	1,500.00	0.00	1,500.00	1,500.00	0.00	0.0%
55-41523	Furniture, Fixtures & Equipment (FFE)	500.00	676.43	500.00	500.00	0.00	0.0%
120.55.41126	SAFER GRANT (final year FY22)	0.00		203,923.00	<b>203,923.00</b>	0.00	0.0%
55-41529	Service Vehicle Lease Payment	10,000.00		8,000.00	8,000.00	0.00	0.0%
55-41537	Facility - Seismic Retrofit Grant Match	85,000.00				0.00	
55-41549	Special Grant Projects		5,020.08			0.00	
55-41533	Computers & Electronics/Radios	3,000.00		2,500.00	2,500.00	0.00	0.0%
55-41545	Replacement Equipment	5,000.00		2,000.00	2,000.00	0.00	0.0%
	SUBTOTAL - Misc. Operating Expense	<b>72,578.69</b>	<b>77,347.28</b>	<b>299,453.51</b>	<b>300,170.04</b>	716.53	0.2%
<b>B BUDGET</b>	<b>TOTAL- OPERATING &amp; MAINTENANCE</b>	<b>119,153.69</b>	<b>116,950.33</b>	<b>345,153.51</b>	<b>338,720.04</b>	<b>(6,433.47)</b>	<b>-1.9%</b>
						0.00	
	<b>TOTAL DEPARTMENT BUDGET</b>	<b>941,255.98</b>	<b>480,086.88</b>	<b>795,220.90</b>	<b>915,602.36</b>	120,381.45	15.1%

City of Hailey  
POLICE Budget - 25  
FYE 22

POLICE DEPARTMENT BUDGET							
Acct. #	Account Title	FYE 20 Budget	FYE 20 Actual	FYE 21 Budget	FYE 22 Proposed	Amt Increase	% Increase
<b>A Budget - Salaries &amp; Benefits</b>							
25-41111	Overtime Pay	\$17,510.00	\$12,866.51	\$7,000.00	\$10,000.00	\$3,000.00	42.9%
	TOTAL SALARIES, EXISTING POSITIONS FY	\$936,775.03	\$899,737.97	\$888,672.10	\$942,640.00	\$61,967.90	7.0%
25-41110	NEW POSITIONS FY22	0		\$0.00	\$0.00	\$0.00	0.0%
25-41114	Phone Reimbursement	\$2,160.00	\$1,140.00	\$1,080.00	\$1,080.00	\$0.00	0.0%
	SUBTOTAL - Benefit Salaries	\$956,445.03	\$913,744.48	\$888,752.10	\$953,720.00	\$64,967.90	7.3%
25-41121	Fica	\$73,168.04	\$66,997.68	\$67,989.54	\$72,959.58	\$4,970.04	7.3%
25-41122	Persi Retirement	\$117,452.44	\$105,754.77	\$109,193.86	\$117,171.92	\$7,978.06	7.3%
25-41124	Worker's Comp Insurance	\$30,128.02	\$22,438.05	\$28,449.19	\$30,495.68	\$2,046.49	7.2%
25-41126	Health Insurance - Medical & Dental	\$150,750.00	\$123,598.92	\$155,400.00	\$175,560.00	\$20,160.00	13.0%
	SUBTOTAL - Benefits	\$371,498.50	\$318,789.42	\$361,032.58	\$396,187.18	\$35,154.59	9.7%
<b>A BUDGET</b>	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$1,327,943.53</b>	<b>\$1,232,533.90</b>	<b>\$1,249,784.68</b>	<b>\$1,349,907.18</b>	<b>\$100,122.49</b>	<b>8.0%</b>
<b>B Budget - Operating &amp; Maintenance</b>							
25-41211	Office Supplies	\$850.00	\$739.45	\$700.00	\$750.00	\$50.00	7.1%
25-41213	Postage	\$300.00	\$443.83	\$250.00	\$250.00	\$0.00	0.0%
25-41215	Department Supplies	\$7,000.00	\$8,111.81	\$5,000.00	\$5,000.00	\$0.00	0.0%
25-41217	Training Supplies	\$400.00	\$0.00	\$300.00	\$300.00	\$0.00	0.0%
	SUBTOTAL- Supplies	\$8,550.00	\$9,295.09	\$6,250.00	\$6,300.00	\$50.00	0.8%
25-41313	Professional Services (Legal, Eng, Etc)	\$46,820.00	\$54,999.02	\$46,820.00	\$48,224.60	\$1,404.60	3.0%
25-41315	Medical Services	\$500.00	\$0.00	\$350.00	\$350.00	\$0.00	0.0%
25-41319	Advertising & Publishing Services	\$500.00	\$166.11	\$350.00	\$400.00	\$50.00	14.3%
	Armory Lease Payment	\$3,700.00	\$0.00	\$3,700.00	\$3,700.00	\$0.00	0.0%
25-41325	Service Contracts	\$7,000.00	\$15,009.46	\$23,050.00	\$20,000.00	(\$3,050.00)	-13.2%
	SUBTOTAL - Services	\$58,520.00	\$70,174.59	\$74,270.00	\$72,674.60	(\$1,595.40)	-2.1%
25-41405	Equipment Maintenance	\$1,200.00	\$150.00	\$1,000.00	\$1,250.00	\$250.00	25.0%
25-41411	Office Equipment Repair & Maintenance	\$850.00	\$1,252.78	\$750.00	\$750.00	\$0.00	0.0%
25-41413	Building Repair & Maintenance	\$3,000.00	\$2,798.82	\$2,750.00	\$3,000.00	\$250.00	9.1%
25-41415	Auto Repair & Maintenance	\$10,000.00	\$21,767.18	\$10,000.00	\$10,000.00	\$0.00	0.0%
25-41417	Radio Repair & Maintenance	\$1,000.00	\$1,332.00	\$1,000.00	\$1,500.00	\$500.00	50.0%
	SUBTOTAL - Repair & Maintenance	\$16,050.00	\$27,300.78	\$15,500.00	\$16,500.00	\$1,000.00	6.5%

City of Hailey  
**POLICE Budget - 25**  
**FYE 22**

<b>POLICE DEPARTMENT BUDGET</b>							
<b>Acct. #</b>	<b>Account Title</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>Amt Increase</b>	<b>% Increase</b>
25-41703	Uniforms	\$6,000.00	\$5,518.61	\$3,250.00	\$5,200.00	\$1,950.00	60.0%
25-41711	Dues & Subscriptions	\$1,800.00	\$1,964.99	\$1,500.00	\$1,500.00	\$0.00	0.0%
25-41713	Telephone & Communications	\$7,000.00	\$17,233.71	\$7,500.00	\$8,250.00	\$750.00	10.0%
25-41717	Utilities & Building Lease	\$7,000.00	\$12,165.32	\$7,500.00	\$7,500.00	\$0.00	0.0%
25-41719	Gasoline & Oil	\$13,000.00	\$11,780.16	\$10,000.00	\$11,500.00	\$1,500.00	15.0%
25-41723	Personnel Training	\$4,000.00	\$960.00	\$0.00	\$2,000.00	\$2,000.00	0.0%
25-41724	Travel Expenses	\$4,000.00	\$229.27	\$0.00	\$2,000.00	\$2,000.00	0.0%
25-41733	Investigative Expenses	\$1,000.00	\$70.81	\$500.00	\$500.00	\$0.00	0.0%
25-41739	Vehicle Towing Charges	\$300.00		\$150.00	\$150.00	\$0.00	0.0%
25-41741	BCSO - Dispatch Contract	\$101,774.00	\$101,786.24	\$104,827.22	\$110,068.58	\$5,241.36	5.0%
25-41515	Records Management System (RMS)	\$23,855.00	\$23,162.00	\$21,571.93	\$21,571.93	\$0.00	0.0%
	<b>SUBTOTAL - Misc. Operating Expense</b>	<b>\$169,729.00</b>	<b>\$174,871.11</b>	<b>\$156,799.15</b>	<b>\$170,240.51</b>	<b>\$13,441.36</b>	<b>8.6%</b>
25-41529	Computers, Cars, Firearms	\$65,045.00	\$120,089.91	\$44,178.56	\$56,150.00	\$11,971.44	27.1%
<b>B BUDGET</b>	<b>TOTAL- OPERATING &amp; MAINTENANCE</b>	<b>\$317,894.00</b>	<b>\$401,731.48</b>	<b>\$296,997.71</b>	<b>\$321,865.11</b>	<b>\$24,867.40</b>	<b>8.4%</b>
	<b>TOTAL DEPARTMENT BUDGET</b>	<b>\$1,645,837.53</b>	<b>\$1,634,265.38</b>	<b>\$1,546,782.39</b>	<b>\$1,671,772.29</b>	<b>\$124,989.89</b>	<b>8.1%</b>

City of Hailey  
PUBLIC WORKS ENGINEER- 42  
FYE 22

PUBLIC WORKS - GENERAL & ENTERPRISE FUNDS							
Acct #	Account Title	FYE 20 BUDGET	FYE 20 Actual	FYE 21 Budget	FYE 22 Proposed	Amt Increase	% Change
<b>A Budget - Salaries &amp; Benefits</b>							
	NEW POSITION - SUSTAINABILITY COORD (half time)			\$18,000.00	\$33,260.00	\$15,260.00	84.8%
42-41114	Phone Allowance	\$360.00	\$360.00	\$360.00	\$360.00	\$0.00	0.0%
42-41110	Total Salaries Existing Positions (FY21)	\$177,454.63	\$140,661.83	\$173,038.51	\$191,556.53	\$18,518.02	10.7%
<b>42-41110</b>	<b>SUBTOTAL - Benefit Salaries</b>	<b>\$177,814.63</b>	<b>\$141,021.83</b>	<b>\$191,398.51</b>	<b>\$225,176.53</b>	<b>\$33,778.02</b>	<b>17.6%</b>
42-41121	Fica	\$13,602.82	\$9,452.27	\$14,641.99	\$17,226.00	\$2,584.02	17.6%
42-41122	Persi Retirement	\$21,188.08	\$15,977.73	\$20,660.80	\$26,886.08	\$6,225.28	30.1%
42-41124	Worker's Comp Insurance	\$1,778.15	\$1,108.95	\$1,913.99	\$2,251.77	\$337.78	17.6%
42-41126	Health Insurance - Medical & Dental	\$29,070.00	\$23,626.30	\$28,233.00	\$43,890.00	\$15,657.00	55.5%
42-41128	Unemployment Insurance						
	<b>SUBTOTAL - Benefits</b>	<b>\$65,639.05</b>	<b>\$50,165.25</b>	<b>\$65,449.77</b>	<b>\$90,253.85</b>	<b>\$24,804.08</b>	<b>37.9%</b>
<b>A BUDGET</b>	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$243,453.67</b>	<b>\$191,187.08</b>	<b>\$256,851.28</b>	<b>\$315,433.38</b>	<b>\$58,582.10</b>	<b>22.8%</b>
<b>B Budget - Operating &amp; Maintenance</b>							
42-41215	Department Supplies	\$1,000.00	\$982.65	\$1,000.00	\$1,000.00	\$0.00	0.0%
42-41313	Professional Services (Legal, Eng, Etc)	\$17,000.00	\$6,363.96	\$5,000.00	\$17,000.00	\$12,000.00	240.0%
42-41319	Advertising and Publishing services	\$1,500.00		\$800.00	\$1,500.00	\$700.00	87.5%
42-41323	Printing Services	\$1,000.00		\$500.00	\$1,000.00	\$500.00	100.0%
42-41325	Service Contracts	\$3,000.00	\$2,980.22	\$2,800.00	\$3,000.00	\$200.00	7.1%
42-41413	Building Maintenance - City Hall	\$30,000.00	\$12,757.55	\$20,000.00	\$30,000.00	\$10,000.00	50.0%
42-41415	Repair and Maint. Auto	\$1,000.00	\$31.57	\$500.00	\$1,000.00	\$500.00	100.0%
42-41417	Radios	\$0.00	\$0.00	\$3,000.00	\$0.00	(\$3,000.00)	-100.0%
42-41535	Books & Codes	\$300.00		\$300.00	\$300.00	\$0.00	0.0%
42-41533	Computers and specialized software	\$5,000.00	\$2,912.32	\$4,500.00	\$5,000.00	\$500.00	11.1%
42-41709	Insurance and Bonds	\$1,500.00		\$1,000.00	\$1,500.00	\$500.00	50.0%
42-41711	Dues & Subscriptions	\$1,000.00	\$392.27	\$500.00	\$1,000.00	\$500.00	100.0%
42-41713	Telephone	\$7,000.00	\$6,760.03	\$6,500.00	\$7,000.00	\$500.00	7.7%
42-41717	Utilitites	\$13,000.00	\$11,138.98	\$11,000.00	\$13,000.00	\$2,000.00	18.2%
42-41717	Utilitites - Blaine Co Museum	\$600.00		\$600.00	\$600.00	\$0.00	0.0%
42-41719	Gas & Oil	\$600.00	\$0.00	\$500.00	\$600.00	\$100.00	20.0%
42-41723	Training and Tuitions	\$2,500.00	\$2,724.00	\$2,300.00	\$2,500.00	\$200.00	8.7%
42-41724	Travel Expenses	\$1,500.00	\$1,245.97	\$1,500.00	\$1,500.00	\$0.00	0.0%
42-41747	Prevention Program	\$200.00		\$200.00	\$200.00	\$0.00	0.0%
<b>B BUDGET</b>	<b>TOTAL - OPERATING &amp; MAINTENANCE</b>	<b>\$87,700.00</b>	<b>\$48,289.52</b>	<b>\$62,500.00</b>	<b>\$87,700.00</b>	<b>\$25,200.00</b>	<b>40.3%</b>
	<b>TOTAL DEPARTMENT BUDGET</b>	<b>\$351,153.67</b>	<b>\$239,476.60</b>	<b>\$319,351.28</b>	<b>\$403,133.38</b>	<b>\$83,782.10</b>	<b>26.2%</b>
<b>33.33%</b>	Water Department	(\$110,381.41)	(\$80,118.96)	(\$106,455.34)	(\$134,373.71)	(\$27,918.37)	26.2%
<b>33.33%</b>	Waste Water Department	(\$110,386.01)	(\$80,931.37)	(\$106,455.34)	(\$134,387.16)	(\$27,931.82)	26.2%
<b>33.33%</b>	<b>General Fund Total Operating Budget</b>	<b>\$110,386.25</b>	<b>\$78,426.27</b>	<b>\$106,440.60</b>	<b>\$134,372.51</b>	<b>\$27,931.91</b>	<b>26.2%</b>



City of Hailey  
Public Works  
**Streets - 40**

STREET DEPARTMENT - Public Works		FYE 22				
Acct #	Account Title	FYE 20 Actual	FYE 21 Budget	FYE 22 Proposed	Amnt Increase	% Increase
<b>A Budget Salaries &amp; Benefits</b>						
40-41110	Total Salaries Existing Positions (FY21)	\$398,877.52	\$397,350.73	\$430,291.63	\$32,940.90	8.3%
	SUBTOTAL - Benefit Salaries	\$398,877.52	\$397,350.73	\$430,291.63	\$32,940.90	8.3%
40-41110	Snow removal Employees/OT		\$30,000.00	\$30,000.00	\$0.00	0.0%
40-41114	Phone Allowance	\$360.00	\$360.00	\$360.00	\$0.00	0.0%
40-41111	Overtime Pay	\$9,384.10		\$0.00	\$0.00	0.0%
	SUBTOTAL - Non-Benefit Salaries	\$9,744.10	\$30,360.00	\$30,360.00	\$0.00	0.0%
	<b>TOTAL SALARIES</b>	<b>\$408,621.62</b>	<b>\$427,710.73</b>	<b>\$460,651.63</b>	<b>\$32,940.90</b>	<b>7.7%</b>
40-41121	Fica	\$33,769.86	\$32,719.87	\$35,239.85	\$2,519.98	7.7%
40-41122	Persi Retirement	\$49,545.24	\$51,068.66	\$55,001.81	\$3,933.14	7.7%
40-41124	Worker's Comp Insurance	\$24,506.72	\$26,774.69	\$28,836.79	\$2,062.10	7.7%
40-41126	Health Insurance - Medical & Dental	\$71,699.39	\$83,250.00	\$94,050.00	\$10,800.00	13.0%
40-41128	Unemployment Insurance	\$1,302.22	\$0.00	\$1,000.00	\$1,000.00	0.0%
	SUBTOTAL - Benefits	\$180,823.43	\$193,813.22	\$214,128.45	\$20,315.22	10.5%
<b>A BUDGET</b>	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$589,445.05</b>	<b>\$621,523.95</b>	<b>\$674,780.08</b>	<b>\$53,256.13</b>	<b>8.6%</b>
<b>B Budget - Operating &amp; Maintenance</b>						
40-41211	Office Supplies	\$159.95	\$200.00	\$200.00	\$0.00	0.0%
40-41213	Postage	\$18.50	\$150.00	\$150.00	\$0.00	0.0%
40-41215	Departmental Supplies	\$4,716.13	\$3,000.00	\$3,000.00	\$0.00	0.0%
	SUBTOTAL - Supplies	\$4,894.58	\$3,350.00	\$3,350.00	\$0.00	0.0%
40-41225	<i>Downtown Beautification</i>	\$68,494.43	\$8,000.00	\$10,000.00	\$2,000.00	25.0%
40-41313	Professional Services	\$31,025.91	\$10,000.00	\$15,000.00	\$5,000.00	50.0%
40-41319	Advertising & Publishing	\$1,012.72	\$1,500.00	\$1,500.00	\$0.00	0.0%
40-41323	Printing Services		\$2,000.00	\$2,000.00	\$0.00	0.0%
40-41325	Service Contracts	\$7,639.60	\$2,500.00	\$7,500.00	\$5,000.00	200.0%
	SUBTOTAL - Services	\$108,172.66	\$24,000.00	\$36,000.00	\$12,000.00	50.0%

City of Hailey  
Public Works  
**Streets - 40**

STREET DEPARTMENT - Public Works		FYE 22				
Acct #	Account Title	FYE 20 Actual	FYE 21 Budget	FYE 22 Proposed	Amnt Increase	% Increase
40-41401	Sidewalk Replacement	\$32,473.38	\$20,000.00	\$20,000.00	\$0.00	0.0%
40-41402	Street Tree Systems	\$5,485.81	\$35,000.00	\$45,000.00	\$10,000.00	28.6%
40-41403	Street Maint/Chipseal	<b>\$401,462.86</b>	<b>\$15,000.00</b>	<b>\$100,000.00</b>	\$85,000.00	566.7%
40-41403	Street Maint Amd Bud ('19) Id Pow franchise fee ('20)		\$120,000.00	\$120,000.00	\$0.00	0.0%
40-41403	Repair & Maint - System	\$101,391.32	\$125,000.00	\$125,000.00	\$0.00	0.0%
40-41403	Repair & Maint - System (Drywells)		\$50,000.00	\$60,000.00	\$10,000.00	20.0%
40-41405	Repair & Maint - Equipment		\$65,000.00	\$65,000.00	\$0.00	0.0%
40-41413	Repair & Maint - Building,Grounds	\$7,725.74	\$3,000.00	\$6,000.00	\$3,000.00	100.0%
40-41415	Repair & Maint - Auto	\$1,745.04	\$8,500.00	\$2,500.00	(\$6,000.00)	-70.6%
40-41417	Repair & Maint - Radio	\$0.00	\$1,000.00	\$500.00	(\$500.00)	-50.0%
40-41423	Repair & Maint - Tools	\$4,377.71	\$3,000.00	\$4,000.00	\$1,000.00	33.3%
	SUBTOTAL - Repair & Maint.	\$554,661.86	\$445,500.00	\$548,000.00	\$102,500.00	23.0%
40-41703	Street Dept Laundry & Clothing	\$5,403.55	\$3,500.00	\$3,500.00	\$0.00	0.0%
40-41711	Street Dept Dues & Subscript	\$2,868.82	\$3,000.00	\$3,000.00	\$0.00	0.0%
40-41713	Street Dept Tel & Communica	\$3,556.83	\$5,000.00	\$4,000.00	(\$1,000.00)	-20.0%
40-41715	Street Dept Lighting	\$25,540.15	\$28,000.00	\$28,000.00	\$0.00	0.0%
40-41717	Street Dept. Utilities & Rubbish	\$28,223.46	\$30,000.00	\$30,000.00	\$0.00	0.0%
40-41719	Street Dept Gas & Oil	\$36,569.45	\$50,000.00	\$50,000.00	\$0.00	0.0%
40-41723	Street Dept Training	\$5,955.05	\$5,000.00	\$6,000.00	\$1,000.00	20.0%
40-41724	Street Dept Travel	\$1,733.88	\$3,000.00	\$3,500.00	\$500.00	16.7%
40-41747	Street Dept Prevention Program	\$504.34	\$1,000.00	\$1,000.00	\$0.00	0.0%
40-41767	Street Dept Weed Control	\$187.50	\$8,000.00	\$8,000.00	\$0.00	0.0%
40-41771	Street Dept Snow Removal	\$40,536.40	\$85,000.00	\$90,000.00	\$5,000.00	5.9%
40-41775	Street Dept Equipment Rental	\$93,426.94	\$107,000.00	\$129,000.00	\$22,000.00	20.6%
	SUBTOTAL - Misc. Operating Expense	\$244,506.37	\$328,500.00	\$356,000.00	\$27,500.00	8.4%
<b>B TOTAL - OPERATING &amp; MAINTENANCE</b>		<b>\$912,235.47</b>	<b>\$801,350.00</b>	<b>\$943,350.00</b>	\$142,000.00	17.7%
<b>A &amp; B TOTAL - PAYROLL AND OPERATING &amp; MAINTENAN</b>		<b>\$1,501,680.52</b>	<b>\$1,422,873.95</b>	<b>\$1,618,130.08</b>	\$195,256.13	13.7%
	<b>General Fund TOTAL Operating Budget</b>	<b>\$1,501,680.52</b>	<b>\$1,422,873.95</b>	<b>\$1,618,130.08</b>	\$195,256.13	13.7%

City of Hailey  
Public Works  
**PARKS - 50**  
FYE 22

<b>PARKS - GENERAL</b>							
<b>Acct #</b>	<b>Account Title</b>	<b>FY 20 Budget</b>	<b>FY20 Actual</b>	<b>FY 21 Budget</b>	<b>FY 22 Proposed</b>	<b>Amnt Increase</b>	<b>% Increase</b>
A Budget - Salaries & Benefits							
	Total Salaries Existing Positions (FY21)		\$125,583.57	\$156,367.67	\$172,485.35	\$16,117.68	10.3%
	NEW POSITION - Restroom Custodial				\$5,498.29	\$5,498.29	
	<b>Subtotal Salaries</b>	\$153,347.06	\$126,273.57	\$156,727.67	\$177,983.64	\$21,255.97	13.6%
50-41121	Fica	\$11,731.05	\$9,562.79	\$11,989.67	\$13,615.75	\$1,626.08	13.6%
50-41122	Persi Retirement	\$11,854.35	\$10,230.76	\$12,025.63	\$12,295.21	\$269.58	2.2%
50-41124	Worker's Comp Insurance	\$5,735.18	\$2,778.58	\$5,861.61	\$3,986.83	(\$1,874.78)	-32.0%
50-41126	Health Insurance - Medical & Dental	\$26,250.00	\$19,124.00	\$27,750.00	\$34,485.00	\$6,735.00	24.3%
50-41128	Unemployment Insurance	\$5,000.00	\$3,198.48	\$5,000.00	\$5,173.13	\$173.13	3.5%
<b>A BUDGET</b>	<b>TOTAL SALARIES</b>	<b>\$213,917.64</b>	<b>\$171,168.18</b>	<b>\$219,354.58</b>	<b>\$247,539.57</b>	<b>\$28,184.99</b>	<b>12.8%</b>
B Budget - Operating & Maintenance							
50-41215	Department Supplies	\$5,665.00	\$179.93	\$5,665.00	\$5,665.00	\$0.00	0.0%
	<b>SUBTOTAL - Supplies</b>	<b>\$5,665.00</b>	<b>\$179.93</b>	<b>\$5,665.00</b>	<b>\$5,665.00</b>	<b>\$0.00</b>	<b>0.0%</b>
50-41313	Professional Services (Legal, Eng, Etc)	\$18,540.00	\$24,804.34	\$18,540.00	\$18,540.00	\$0.00	0.0%
50-41319	Advertising, Publishing, Printing services	\$1,030.00	\$715.84	\$1,030.00	\$1,030.00	\$0.00	0.0%
50-41323	Printing Services	\$257.50	\$47.00	\$257.50	\$257.50	\$0.00	0.0%
50-41325	Service Contracts	\$3,090.00	\$1,430.00	\$3,090.00	\$3,090.00	\$0.00	0.0%
	<b>SUBTOTAL - Services</b>	<b>\$22,917.50</b>	<b>\$26,997.18</b>	<b>\$22,917.50</b>	<b>\$22,917.50</b>	<b>\$0.00</b>	<b>0.0%</b>
50-41403	Fertilizer/Herticide/Compost	\$21,500.00		\$20,000.00	\$20,000.00	\$0.00	0.0%
50-41403	Repair & Maint.-System	\$35,535.00	\$85,879.77	\$35,535.00	\$35,535.00	\$0.00	0.0%
50-41405	Repair & Maint.-Equipment	\$3,090.00	\$3,546.18	\$3,090.00	\$3,090.00	\$0.00	0.0%
50-41407	Special Projects	\$15,000.00			\$15,000.00	\$15,000.00	
50-41413	Repair & Maint.-Building	\$515.00		\$515.00	\$515.00	\$0.00	0.0%
50-41415	Repair and Maint. Auto	\$1,545.00		\$1,545.00	\$1,545.00	\$0.00	0.0%

City of Hailey  
Public Works  
**PARKS - 50**

FYE 22

	SUBTOTAL - Repairs & Maint	<b>\$77,185.00</b>	<b>\$89,425.95</b>	<b>\$60,685.00</b>	<b>\$75,685.00</b>	\$15,000.00	24.7%
50-41615	Hailey Rodeo Park Supplies	\$8,000.00	\$0.00	\$2,500.00	\$8,000.00	\$5,500.00	220.0%
50-41613	Hailey Rodeo Service Contracts/Prof Services	\$8,000.00	\$468.00	\$1,500.00	\$8,000.00	\$6,500.00	433.3%
50-41603	Hailey Rodeo Park Maintenance	\$5,000.00	\$1,865.00	\$4,000.00	\$5,000.00	\$1,000.00	25.0%
50-41617	Hailey Rodeo Park Utilities	\$8,000.00	\$21,079.92	\$6,000.00	\$8,000.00	\$2,000.00	33.3%
	SUBTOTAL - Hailey Rodeo Park	<b>\$29,000.00</b>	<b>\$23,412.92</b>	<b>\$14,000.00</b>	<b>\$29,000.00</b>	\$15,000.00	107.1%
	<b>PARKS - GENERAL</b>						
<b>Acct #</b>	<b>Account Title</b>	<b>FY 20 Budget</b>	<b>TD Actual 3.31.2</b>	<b>FY 21 Budget</b>	<b>FY 22 Proposed</b>	<b>Amnt Increase</b>	<b>% Increase</b>
50-41703	Clothing & Uniforms	\$500.00	\$159.99	\$500.00	\$500.00	\$0.00	0.0%
50-41713	Telephone & Communications	\$3,090.00	\$1,642.57	\$3,090.00	\$3,090.00	\$0.00	0.0%
50-41717	Utilities, Street Lighting, Park Watering	\$67,079.27	\$70,740.93	\$50,400.00	\$65,000.00	\$14,600.00	29.0%
50-41719	Gas & Oil	\$5,000.00	\$1,617.89	\$5,000.00	\$5,000.00	\$0.00	0.0%
50-41723	Personnel Training	\$1,545.00	\$2,802.19	\$1,545.00	\$1,545.00	\$0.00	0.0%
50-41724	Travel	\$1,030.00	\$3,661.64	\$1,030.00	\$1,030.00	\$0.00	0.0%
50-41775	Equipment Rental	\$1,500.00		\$1,500.00	\$1,500.00	\$0.00	0.0%
	Greenscapes Right of Way	\$4,000.00		\$750.00	\$750.00	\$0.00	0.0%
	Equipment Replacement			\$9,500.00	\$9,500.00	\$0.00	0.0%
50-41707	Tree Maint Contract, Inventory Expenses/Com	\$16,480.00	\$33,364.30	\$26,000.00	\$26,000.00	\$0.00	0.0%
	SUBTOTAL - Misc Operating Exp	<b>100,224.27</b>	<b>113,989.51</b>	<b>99,315.00</b>	<b>113,915.00</b>	\$14,600.00	14.7%
<b>B BUDGET</b>	<b>TOTAL - OPERATING &amp; MAINTENANCE</b>	<b>\$234,991.77</b>	<b>\$254,005.49</b>	<b>\$202,582.50</b>	<b>\$247,182.50</b>	\$44,600.00	22.0%
	<b>General Fund - TOTAL OPERATING BUDGE</b>	<b>\$448,909.41</b>	<b>\$425,173.67</b>	<b>\$421,937.08</b>	<b>\$494,722.07</b>	\$72,784.99	17.3%



## HAILEY CITY BUDGET FY 2022

### **WATER & WASTEWATER FUNDS - OPERATING, BOND & CAPITAL FUNDS**

#### **I. OVERVIEW**

A basic difference exists between business activities and governmental activities; namely that business activities are supported by fees (rates) established to offset expenses incurred by individuals using a utility. For example, a water rate is that portion of the water system cost created by the amount of metered water delivered to a home or business. All of the water system users must collectively be charged sufficient rate to pay for the entire water system, and each individual rate payer is charged their proportionate share of that cost.

Governmental activities (which are discussed in a separate *General Fund Budgets* memo) are largely supported by taxes to offset general public expenses and some fees to account for individual utilization of governmental services.

This memorandum is focused only on the business activities within Hailey's water and wastewater funds. It is a narrative of the spreadsheets prepared by city staff, which contain the details. Under Idaho Code Section 50-1002, it is the duty of City Council to "prepare a budget, estimating the probable amount of money necessary for all purposes for which an appropriation is made."

Accordingly, we encourage the Council to review the water and wastewater funds expenses, knowing that the entire utilities system is paid for through rates.

#### **II. REVENUES**

In both the Water and Wastewater Funds, the budgets are set to increase modestly, with an approximate 5% increase in water rates, and a 10% increase in wastewater rates. Salaries are proposed to increase, and fund balance will be used for necessary capital expenses.

#### **III. FUND TYPES**

Hailey City Funds include four distinct types of fund budgets in each area:

- Replacement Funds (for large equipment or facility replacements),
- Bond Funds (to collect revenue with which to pay long-term debt),
- Capital Funds (for large projects to serve new growth), and
- Operations Funds (operations & maintenance).

## **A. Replacement Funds**

Large equipment replacement costs are handled through Replacement Funds. The revenue for these funds comes largely through water and sewer connection fees. These one-time fees are collected at the time a building permit is issued, when new construction connects to the water and sewer system for the first time. The fee is calculated through a complex matrix which captures the buy-in cost to the system at a specific point in time. It is a way to ensure that new growth pays for its proportionate share of the entire system. After the connection is made and water turned on, regular monthly rates apply thereafter.

Examples of replacement costs include emergency equipment replacement, such as failed pumps in a well or sewer lift station. They also include planned replacements, such as replacing a large section of water or sewer pipe. Sometimes replacements are combined with upgrades, such as when an 8-inch line is replaced with a 12-inch line, to serve more customers. A portion of that project (equivalent to the 8-inch line portion) would be paid from replacement funds, and the increased capacity would be paid for with capital funds.

A large project to replace water meter transmission units (MTU) is underway throughout the city as these two-way communication units wear out in existing water meters. This project uses Replacement Funds for the equipment and labor from the Operations Fund to perform the work.

## **B. Bond Funds**

Revenue Bonds are approved by voters to borrow large sums of money for capital projects of significant size. The City collects a bond payment each month from rate payers to pay off the debt. This activity is captured in a bond fund. Hailey is paying debt on a water storage tank built 12 years ago, with debt payments through 2028. Water rate payers contribute \$3.09 per month to pay off this debt.

Wastewater debt is for large upgrades to the wastewater treatment plant, including \$6.5 million of debt for biosolids handling equipment upgraded 6 years ago. Wastewater rate payers will continue to pay on this debt through the year 2034.

The lender for both these bonds is the Idaho Bond Bank. Bond lenders require security for a bond, such as requiring a borrower to retain a full year's bond payment in a bank account as a bond reserve. Hailey's current bonds are secured by a covenant different than the bond reserve. Our security requirements are that Hailey to collect 25% more from rate payers than is necessary to cover operations and bond payment. For example, if all operations and the annual bond payment cost \$1 million per year, the City must set its rates to collect \$1.25 million from rate payers to meet this covenant.

### **C. Capital Funds**

The bond covenant described in the previous section results in an accumulation of cash each year. In the above example, that excess cash would equal \$250,000, which is held in reserve for one-time expenses on small capital projects. Some cities call this a capitalization rate; we simply call it our reserve. It is from these reserves that the City will pay for most of its capital projects, those projects which are too small to bond (borrow) for and too large to capture through annual rates. We save up for these projects year over year, with our Master Plan guiding the projects we employ at key intervals.

### **D. Operations Funds**

The labor for all water and wastewater operations comes from a small, professional staff trained specifically to ensure the public health through municipal water and wastewater systems. Each of the operational divisions currently is structured with a division manager who oversees four staff. The staff performs a variety of work, including:

- plan review, inspections of new subdivision line installations
- emergency preparedness for flooding,
- inspections of new connections to the system
- monitoring and maintenance of system components
- implantation of capital projects and contracts
- training to DEQ and EPA standards
- repair of broken lines and faulty equipment - sampling and lab analysis of water and effluent,
- responding to customer concerns, such as leak checks, monitoring irrigation regulations, reading meters, turning water on and off at customer requests or for non-payment if bills.



### **C.1 Water Capital Budgets**

Several capital projects have been identified on the project list although not all of them will be completed in the upcoming year. In many cases commitments for future appropriations are shown to ensure adequate funding will be retained and available when needed. Currently identified projects include major items such as advancement of a new water supply, or smaller projects such as conversion of the existing water chlorination system from gas to liquid. Our priority will be in establishing a new well upon the property deeded to the City for that purpose by Sunbeam.

### **C.2 Wastewater Capital Budgets**

Similar to the Water Capital Budget, Wastewater projects have been proposed that may not be completed this cycle, but funding has been reserved to ensure them in the future. Additionally, this Division recently completed a “Facilities Plan” which identifies capital items necessary for continuing operation and conformance with anticipated regulations. Several projects are prioritized by this pending plan and are therefore listed on the project list. Major projects include items such as Ultraviolet disinfection which is shared on both the Capital and Replacement budgets. The WW Facilities Master Plan contemplates many expensive needs, and in due time a bond measure may become necessary.

### **D.1 Water Operations Budgets**

The 2022 Water Operations budget reflects the City’s intentions of delivering services at pre-pandemic levels and retaining staff; it contemplates an increase in salaries, with additional increases based on reaching professional performance thresholds and higher certifications, as in the general fund.

### **D.2 Wastewater Operations Budgets**

The 2022 Wastewater Operations budget reflects the City’s intentions of delivering services at pre-pandemic levels and retaining staff; it contemplates an increase in salaries, with additional increases based on reaching professional performance thresholds and higher certifications, as in the general fund.

City of Hailey  
Water Department User Revenue FYE 22

<b>Water User Fund Revenues</b>							
<b>FUND/ACCT#</b>	<b>ACCOUNT TITLE</b>	<b>FYE 2020 Actual</b>	<b>FYE 20 Budget</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>Amnt Increase</b>	<b>%Increase</b>
200.60-32240	ANNEXATION FEES						
200.60-32290	WATER USER FILL SPOUT	\$5,030.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00%
200.60-32413	INTEREST EARNED	\$46,709.65	\$50,000.00	\$45,000.00	\$15,000.00	(\$30,000.00)	-66.67%
	State Shared Grant/Water Rights Rental	\$37,683.00	\$60,000.00			\$0.00	0.00%
200-00-31010	BOND REVENUE- for St Rev Fund Lo	\$156,278.03	\$150,225.00	\$151,000.00	\$151,800.00	\$800.00	0.53%
200.60-34610	USER CHARGES	\$1,599,866.32	\$1,470,000.00	\$1,470,000.00	\$1,542,030.00	\$72,030.00	4.90%
200.60-34612	INSPECTION FEES/LIVE TAP FEES	\$2,621.20	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
200.60-34616	METER REIMBURSEMENT	\$20,299.00	\$11,575.00	\$11,575.00	\$11,575.00	\$0.00	0.00%
200.60-34618	HYDROPLANT REVENUE	\$5,670.96		\$3,897.84	\$3,897.84	\$0.00	0.00%
	PREMIUM EARNED ON BOND REFI	\$19,227.31				\$0.00	0.00%
200.60-34611	SERVICE CHARGES	\$10,265.13	\$15,000.00	\$15,000.00	\$10,000.00	(\$5,000.00)	-33.33%
<b>TOTAL USER REVENUE</b>		<b>\$1,903,650.60</b>	<b>\$1,766,800.00</b>	<b>\$1,706,472.84</b>	<b>\$1,744,302.84</b>	<b>\$37,830.00</b>	<b>2.22%</b>
	BUDGETED Fund Balance	(\$557,804.49)	\$1,277,493.33	\$480,595.25	\$685,722.05	\$205,126.80	42.68%
<b>TOTAL</b>							
<b>TOTAL BUDGETED USER REVENUE</b>		<b>\$1,345,846.11</b>	<b>\$3,044,293.33</b>	<b>\$2,187,068.09</b>	<b>\$2,430,024.89</b>	<b>\$242,956.80</b>	<b>11.11%</b>

City of Hailey  
Water Department Expenses FYE 22

WATER USER EXPENSES							
FUND/ACCT#	ACCOUNT TITLE	FYE 20 Budget	FYE 20 Actual	FYE 21 Budget	FYE 22 Proposed	Amnt Increase	%Increase
<b>A BUDGET</b>							
200.60-41110	Total Salaries Existing Positions	\$273,664.53	\$261,021.42	\$290,057.14	\$310,459.75	\$20,402.61	7.03%
	<b>SUBTOTAL WATER SALARIES</b>	<b>\$273,664.53</b>	<b>\$261,487.13</b>	<b>\$290,057.14</b>	<b>\$310,459.75</b>	<b>\$50,116.76</b>	7.03%
200.60-41121	FICA	\$20,935.34	\$18,387.95	\$22,189.37	\$23,750.17	\$1,560.80	7.03%
200.60-41122	RETIREMENT	\$32,675.54	\$29,243.58	\$34,632.82	\$37,068.89	\$2,436.07	7.03%
200.60-41124	WORKMAN COMP.	\$9,222.49	\$7,324.44	\$8,701.71	\$9,313.79	\$612.08	7.03%
200.60-41126	H&A INSURANCE	\$52,500.00	\$49,325.21	\$55,500.00	\$62,700.00	\$7,200.00	12.97%
	<b>SUBTOTAL BENEFITS</b>	<b>\$115,333.38</b>	<b>\$104,281.18</b>	<b>\$121,023.91</b>	<b>\$132,832.86</b>	<b>\$11,808.95</b>	9.76%
	<b>TOTAL A BUDGET</b>	<b>\$388,997.91</b>	<b>\$365,768.31</b>	<b>\$411,081.05</b>	<b>\$443,292.61</b>	<b>\$61,925.71</b>	7.84%
<b>B BUDGET</b>							
200.60-41211	OFFICE SUPPLIES	\$300.00	\$478.90	\$300.00	\$300.00	\$0.00	0.00%
200.60-41213	POSTAGE	\$1,500.00	\$1,544.23	\$1,500.00	\$1,500.00	\$0.00	0.00%
200.60-41215	DEPARTMENTAL SUPPLIES	\$500.00	\$60.99	\$500.00	\$500.00	\$0.00	0.00%
200.60-41311	DEQ USER FEE	\$11,000.00	\$10,988.00	\$11,000.00	\$11,000.00	\$0.00	0.00%
200.60-41313	PROFESSIONAL SERVICES	\$140,000.00	\$85,611.11	\$123,921.00	\$140,000.00	\$16,079.00	12.98%
200.60-41319	ADVERT.&PUBL.	\$500.00	\$814.17	\$500.00	\$500.00	\$0.00	0.00%
200.60-41323	PRINTING SERVICES	\$500.00	\$170.00	\$500.00	\$500.00	\$0.00	0.00%
	WATER REBATE PROGRAM	\$60,000.00	\$13,317.98	\$60,000.00	\$60,000.00	\$0.00	0.00%
200.60-41325	SERVICE CONTRACTS	\$4,500.00	\$2,073.70	\$4,500.00	\$4,500.00	\$0.00	0.00%
	<b>SUBTOTAL SERVICES</b>	<b>\$218,800.00</b>	<b>\$115,059.08</b>	<b>\$202,721.00</b>	<b>\$218,800.00</b>	<b>\$16,079.00</b>	7.93%
200.60-41401	R & M - PLANT EQUIPMENT	\$35,000.00	\$17,637.21	\$35,000.00	\$35,000.00	\$0.00	0.00%
200.60-41403	R & M - SYSTEM	\$55,000.00	\$4,095.85	\$55,000.00	\$55,000.00	\$0.00	0.00%
200.60-41405	R & M - EQUIPMENT	\$20,000.00	\$13,775.46	\$15,000.00	\$20,000.00	\$5,000.00	33.33%
200.60-41411	R & M - OFFICE EQUIPMENT	\$2,000.00	\$0.00	\$1,000.00	\$2,000.00	\$1,000.00	100.00%
200.60-41413	R & M - BUILDING	\$20,000.00	\$1,249.65	\$20,000.00	\$20,000.00	\$0.00	0.00%
200.60-41415	R & M - AUTO	\$15,000.00	\$5,675.99	\$15,000.00	\$15,000.00	\$0.00	0.00%
200.60-41417	R & M RADIO	\$500.00	\$44.27	\$200.00	\$500.00	\$300.00	150.00%
	<b>SUBTOTAL REPAIRS &amp; MAINTEN</b>	<b>\$147,500.00</b>	<b>\$42,478.43</b>	<b>\$141,200.00</b>	<b>\$147,500.00</b>	<b>\$6,300.00</b>	4.46%

City of Hailey  
Water Department Expenses FYE 22

<b>WATER USER EXPENSES</b>							
<b>FUND/ACCT#</b>	<b>ACCOUNT TITLE</b>	<b>FYE 20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>Amnt Increase</b>	<b>%Increase</b>
200.60-41703	CLOTHING & UNIFORMS	\$2,500.00	\$2,928.66	\$2,500.00	\$2,500.00	\$0.00	0.00%
200.60-41711	DUES & SUBSCRIPTIONS	\$8,000.00	\$7,136.24	\$8,000.00	\$8,000.00	\$0.00	0.00%
200.60-41713	TELEPHONE & COMMUNICATION	\$10,000.00	\$9,941.37	\$10,000.00	\$10,000.00	\$0.00	0.00%
200.60-41717	UTILITIES	\$76,000.00	\$72,733.78	\$76,000.00	\$76,000.00	\$0.00	0.00%
200.60-41719	GAS & OIL	\$10,000.00	\$5,805.49	\$10,000.00	\$10,000.00	\$0.00	0.00%
200.60-41723	PERSONNEL TRAINING	\$4,000.00	\$5,940.57	\$4,000.00	\$4,000.00	\$0.00	0.00%
200.60-41724	TRAVEL EXPENSES	\$2,500.00	\$2,956.06	\$2,500.00	\$2,500.00	\$0.00	0.00%
200.60-41747	PREVENTIVE PROGRAMS	\$1,000.00	\$87.33	\$1,000.00	\$1,000.00	\$0.00	0.00%
200.60-41775	EQUIPMENT RENTAL	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	0.00%
200.60-41791	CHEMICALS	\$6,000.00	\$5,751.59	\$6,000.00	\$6,000.00	\$0.00	0.00%
200.60-41795	LAB TESTING & SUPPLIES	\$6,000.00	\$11,987.38	\$6,000.00	\$6,000.00	\$0.00	0.00%
	SUBTOTAL MISC. EXPENDITURE	\$126,500.00	\$125,268.47	\$126,500.00	\$126,500.00	\$0.00	0.00%
<b>TOTAL B BUDGET</b>		<b>\$492,800.00</b>	<b>\$282,805.98</b>	<b>\$470,421.00</b>	<b>\$492,800.00</b>	<b>\$22,379.00</b>	<b>4.76%</b>
		\$881,797.91		\$881,502.05	\$936,092.61		
<b>C BUDGET</b>							
<b>See FYE 21 WATER Capital Projects List</b>		<b>\$1,516,400.00</b>	<b>\$135,226.60</b>	<b>\$680,000.00</b>	<b>\$780,000.00</b>	<b>\$0.00</b>	<b>14.71%</b>
<b>BONDS &amp; LOAN</b>	Bond Compliance 125% Net Reven	\$37,556.25		\$37,750.00	\$37,950.00	\$200.00	0.53%
60-41613	Bond Interest and Principal	\$150,225.00	\$135,501.60	\$151,000.00	\$151,800.00	\$800.00	0.53%
	<b>TOTAL DEPARTMENT BUDGET</b>	<b>\$2,585,979.16</b>	<b>\$919,302.49</b>	<b>\$1,750,252.05</b>	<b>\$1,905,842.61</b>	<b>\$85,304.71</b>	<b>8.89%</b>
	Legislative Budget	\$16,326.18	\$16,496.42	\$16,326.18	\$18,508.30	\$2,182.12	13.37%
	Executive Budget	\$331,607.88	\$329,928.24	\$314,034.52	\$371,300.26	\$57,265.74	18.24%
	Public Works Budget	\$110,380.11	\$80,118.96	\$106,455.34	\$134,373.71	\$27,918.37	26.23%
	<b>TOTAL WATER BUDGET</b>	<b>\$3,044,293.33</b>	<b>\$1,345,846.11</b>	<b>\$2,187,068.09</b>	<b>\$2,430,024.89</b>	<b>\$172,670.94</b>	<b>11.11%</b>

City of Hailey  
Water Department Replacement Revenue FYE 22

<b>WATER REPLACEMENT REVENUE</b>								
<b>FUND/ACCT#</b>	<b>ACCOUNT TITLE</b>	<b>FYE 20 Actual</b>	<b>FYE 20 Budget</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>Amnt Increase</b>	<b>%Increase</b>	<b>Remarks &amp; Explanations</b>
220-00-32413	INTEREST EARNED	\$27,838.91	\$50,000.00	\$50,000.00	\$14,000.00	(\$36,000.00)	-72.00%	
65-32810	HOOK-UP FEES	\$48,916.00	\$88,640.00	\$91,720.00	\$114,650.00	\$22,930.00	25.00%	
65-32811	DEPRECIATION REVENUE							
<b>TOTAL</b>		<b>\$76,754.91</b>	<b>\$138,640.00</b>	<b>\$141,720.00</b>	<b>\$128,650.00</b>	<b>(\$13,070.00)</b>	<b>-9.22%</b>	
<b>FUND BALANCES</b>								
	BUDGETED Fund Balance	(\$15,536.91)	(\$15,640.00)	(\$57,450.56)	\$123,350.00	\$13,070.00	-888.68%	
<b>TOTAL</b>								
<b>WATER REPLACEMENT EXPENSE BUDGET</b>		<b>\$61,218.00</b>	<b>\$123,000.00</b>	<b>\$84,269.44</b>	<b>\$252,000.00</b>	<b>\$0.00</b>	<b>199.04%</b>	

City of Hailey  
Water Department Replacement Expenses FYE 22

<b>WATER REPLACEMENT EXPENSES</b>							
<b>FUND/ACCT#</b>	<b>ACCOUNT TITLE</b>	<b>FYE 20 Actual</b>	<b>FYE 20 Budget</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>Amnt Increase</b>	<b>%Increase</b>
220.65-41547	CAP OUT - System	\$16,156.00	\$113,000.00	\$252,000.00	\$252,000.00	\$0.00	0.00%
<b>TOTAL REPLACEMENT EXPENDITURES</b>		<b>\$84,269.44</b>	<b>\$123,000.00</b>	<b>\$252,000.00</b>	<b>\$252,000.00</b>	<b>\$0.00</b>	<b>0.00%</b>

City of Hailey FYE 22 Budgets

**WASTEWATER DEPARTMENT USER REVENUE**

<b>PUBLIC WORKS - WASTEWATER DEPARTMENT REVENUE</b>							<b>AMOUNT</b>	
<b>FUND</b>	<b>ACCT. #</b>	<b>ACCOUNT TITLE</b>	<b>FY20 ACTUAL</b>	<b>FY 20 BUDGET</b>	<b>2021 BUDGET</b>	<b>2022 PROPOSED</b>	<b>INCREASE</b>	<b>% INCREASE</b>
210.70	32413	INTEREST EARNED-GEN ACC	\$57,234	\$44,000	\$44,000	\$12,000	<b>-\$6,000</b>	-33.33%
210.70	31010	Combined BONDS REVENUE	\$600,238	\$570,000	\$570,000	\$566,925	\$1,050	0.19%
	33570	STATE SHARED GRANTS	\$1,765				\$0	
210.70	34610	USER CHARGES	\$1,579,418	\$1,359,823	\$1,400,000	\$1,653,075	\$253,075	18.08%
210.70	34611	SERVICE CHARGES	\$9,486	\$14,034	\$15,000	\$15,000	\$0	0.00%
210.70	34612	INSPECTION FEES	\$2,250	\$1,900	\$1,000	\$1,000	\$0	0.00%
	35000	PREMIUM EARNED ON BOND REFI		\$0	\$20,000	\$20,000	\$0	0.00%
<b>TOTAL AVAILABLE NEW REVENUE</b>			<b>\$2,250,391</b>	<b>\$1,989,757</b>	<b>\$2,050,000</b>	<b>\$2,268,000</b>	<b>\$248,125</b>	<b>12.44%</b>
		<b>From Fund Balance</b>	<b>(\$182,994)</b>	<b>\$728,733</b>	<b>\$872,130</b>	<b>\$1,005,780</b>		
<b>TOTAL REVENUE BUDGETED TO MEET EXPENSES</b>			<b>\$2,067,396</b>	<b>\$2,718,489</b>	<b>\$2,922,130</b>	<b>\$3,273,780</b>	<b>\$351,650</b>	

**WASTEWATER DEPARTMENT USER EXPENSES**

<b>PUBLIC WORKS - WASTEWATER DEPARTMENT EXPENDITURES</b>								<b>%</b>
<b>FUND</b>	<b>ACCOUNT TITLE</b>	<b>FYE20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>Amnt. Increase</b>	<b>INCREASE</b>	
<b>A BUDGET</b>								
70-41110	Total Salaries Existing Positions	\$350,692	\$294,153	\$369,897	\$403,853	\$33,956.52	9.2%	
	Training & Development Budget				\$22,860	\$22,859.62	6.0%	
70-41114	PHONE ALLOWANCE	\$360	\$360	\$360	\$360	\$0.00	0.0%	
	<b>SUBTOTAL Salaries</b>	<b>\$351,052</b>	<b>\$294,513</b>	<b>\$370,257</b>	<b>\$404,213</b>	<b>\$33,956.52</b>	<b>9.2%</b>	
70-41121	FICA	\$26,855	\$17,410	\$28,325	\$30,922	\$2,597.67	9.2%	
70-41122	RETIREMENT	\$41,916	\$28,276	\$44,209	\$48,263	\$4,054.41	9.2%	
70-41124	WORKMAN COMP.	\$8,285	\$5,743	\$8,738	\$9,539	\$801.37	9.2%	
70-41126	H&A INSURANCE	\$63,000	\$42,445	\$66,600	\$75,240	\$8,640.00	13.0%	
	<b>SUBTOTAL Salaries &amp; Benefits</b>	<b>\$140,056</b>	<b>\$93,874</b>	<b>\$147,871</b>	<b>\$163,965</b>	<b>\$16,093.46</b>	<b>10.9%</b>	
<b>TOTAL A BUDGET</b>		<b>\$491,108</b>	<b>\$388,387</b>	<b>\$518,128</b>	<b>\$568,178</b>	<b>\$50,049.97</b>	<b>9.7%</b>	
<b>B BUDGET</b>								
70-41211	OFFICE SUPPLIES	\$2,000	\$1,676	\$2,000	\$2,000	\$0.00	0.0%	
70-41213	POSTAGE	\$1,000	\$87	\$1,000	\$1,000	\$0.00	0.0%	
70-41215	DEPARTMENTAL SUPPLIES	\$2,500	\$181	\$2,500	\$2,500	\$0.00	0.0%	
70-41313	PROFESSIONAL SERVICES	\$15,000	\$72,045	\$15,000	\$15,000	\$0.00	0.0%	
70-41319	ADVERT.& PUBL.	\$500	\$1,852	\$500	\$500	\$0.00	0.0%	
70-41321	ENGINEERING SERVICES	\$167,806	\$0	\$133,944	\$60,000	(\$73,944.00)	-55.2%	
70-41323	PRINTING SERVICES	\$250	\$0	\$250	\$250	\$0.00	0.0%	
70-41325	SERVICE CONTRACTS	\$11,000	\$5,619	\$11,000	\$11,000	\$0.00	0.0%	
	<b>SUBTOTAL Services</b>	<b>\$200,056</b>	<b>\$81,460</b>	<b>\$166,194</b>	<b>\$92,250</b>	<b>(\$73,944.00)</b>	<b>-44.5%</b>	
70-41401	R & M - PLANT EQUIPMENT	\$35,000	\$21,850	\$35,000	\$160,000	\$125,000.00	357.1%	
70-41403	R & M - SYSTEM Equipment	\$30,000	\$1,711	\$30,000	\$30,000	\$0.00	0.0%	
70-41405	R & M - EQUIPMENT	\$10,000	\$19,926	\$10,000	\$10,000	\$0.00	0.0%	
70-41411	R & M - OFFICE EQUIP.	\$1,000	\$44	\$1,000	\$1,000	\$0.00	0.0%	
70-41413	R & M - BUILDING	\$15,000	\$4,200	\$15,000	\$15,000	\$0.00	0.0%	
70-41415	R & M - AUTO Equip	\$15,000	\$8,220	\$15,000	\$15,000	\$0.00	0.0%	
70-41419	R & M - GROUNDS	\$8,000	\$1,329	\$8,000	\$8,000	\$0.00	0.0%	
70-41421	R & M - SHOP	\$8,000	\$5,469	\$8,000	\$8,000	\$0.00	0.0%	
70-41423	R & M - TOOLS	\$4,000	\$1,401	\$4,000	\$4,000	\$0.00	0.0%	
70-41424	R & M - COMPUTERS	\$2,500	\$400	\$2,500	\$2,500	\$0.00	0.0%	
	<b>SUBTOTAL Repairs &amp; Maintenance</b>	<b>\$128,500</b>	<b>\$64,548</b>	<b>\$128,500</b>	<b>\$253,500</b>	<b>\$125,000.00</b>	<b>97.3%</b>	



**WASTEWATER DEPARTMENT USER EXPENSES**

<b>PUBLIC WORKS - WASTEWATER DEPARTMENT EXPENDITURES</b>								<b>%</b>
<b>FUND</b>	<b>ACCOUNT TITLE</b>	<b>FYE20 Budget</b>	<b>FYE 20 Actual</b>	<b>FYE 21 Budget</b>	<b>FYE 22 Proposed</b>	<b>Amnt. Increase</b>	<b>INCREASE</b>	
70-41701	REIMBURSEMENT							
70-41703	CLOTHING & UNIFORMS	\$10,000	\$10,336	\$10,000	\$10,000	\$0.00	0.0%	
70-41711	DUES & SUBSCRIPTIONS	\$12,000	\$5,216	\$12,000	\$12,000	\$0.00	0.0%	
70-41713	TELEPHONE & COMMUNICATIONS	\$4,000	\$5,936	\$4,000	\$4,000	\$0.00	0.0%	
70-41717	UTILITIES	\$150,000	\$139,510	\$150,000	\$150,000	\$0.00	0.0%	
70-41719	GAS & OIL	\$20,000	\$7,661	\$20,000	\$20,000	\$0.00	0.0%	
70-41723	PERSONNEL TRAINING	\$4,000	\$3,430	\$4,000	\$4,000	\$0.00	0.0%	
70-41724	TRAVEL EXPENSES	\$2,000	\$2,060	\$2,000	\$2,000	\$0.00	0.0%	
70-41747	PREVENTIVE PROGRAMS	\$2,000	\$3,091	\$2,000	\$2,000	\$0.00	0.0%	
70-41775	EQUIPMENT RENTAL	\$1,000	\$450	\$1,000	\$1,000	\$0.00	0.0%	
70-41791	CHEMICALS	\$65,000	\$94,591	\$75,000	\$85,000	\$10,000.00	13.3%	
70-41795	LAB TESTING & SUPPLIES	\$20,000	\$14,770	\$20,000	\$20,000	\$0.00	0.0%	
	SUBTOTAL Miscellaneous	<b>\$290,000</b>	<b>\$287,051</b>	<b>\$300,000</b>	<b>\$310,000</b>	\$10,000.00	3.3%	
<b>TOTAL B BUDGET - Maintenance &amp; Operation</b>		<b>\$618,556</b>	<b>\$433,059</b>	<b>\$594,694</b>	<b>\$655,750</b>	\$61,056.00	10.3%	
		\$1,109,664		\$1,112,822	\$1,223,928	\$111,105.97	10.0%	
<b>C BUDGET</b>								
<b>C BUDGET TOTAL</b>	<b>See FY22 WW Capital Projects List</b>	<b>\$438,000.00</b>	<b>\$233,191.91</b>	<b>\$660,000.00</b>	<b>\$812,000.00</b>	\$152,000.00	23.0%	
<b>BONDS &amp; LOANS</b>	Bond Compliance 125% Net Revenue	<b>\$142,500</b>		<b>\$142,500</b>	<b>\$141,731</b>	<b>(\$768.75)</b>	-0.5%	
70-41613	Bonds Principal & Interest	\$570,000	\$584,388	\$570,000	\$566,925	<b>(\$3,075.00)</b>	-0.5%	
<b>TOTAL BOND &amp; LOANS</b>		<b>\$712,500</b>	<b>\$584,388</b>	<b>\$712,500</b>	<b>\$708,656</b>	<b>(\$3,843.75)</b>	-0.5%	
<b>TOTAL DEPARTMENT BUDGET</b>		<b>\$2,260,163.91</b>	<b>\$1,639,026.46</b>	<b>\$2,485,322.05</b>	<b>\$2,744,584.27</b>	\$259,262.22	10.4%	
	Legislative Budget	\$16,326.18	\$17,115.55	\$16,326.18	\$18,508.30	\$2,182.12	13.4%	
	Executive Budget	\$331,607.87	\$330,323.01	\$314,034.51	\$376,300.22	\$62,265.71	19.8%	
	Public Works Budget	\$110,391.31	\$80,931.37	\$106,447.02	\$134,387.16	\$27,940.14	26.2%	
<b>TOTAL OPERATING BUDGET</b>		<b>\$2,718,489.28</b>	<b>\$2,067,396.39</b>	<b>\$2,922,129.76</b>	<b>\$3,273,779.94</b>	\$351,650.18	12.0%	

City of Hailey FYE 22 Budgets

**WASTEWATER DEPARTMENT REPLACEMENT REVENUE**

FUND	ACCT. #	ACCOUNT TITLE	A	FYE 20 ACTUAL	FYE 20 Budget	FYE 21 BUDGET	FYE 22 Proposed	AMOUNT INCREASE	% INCREASE
230.75	32413	INTEREST EARNED		\$22,149.08	\$25,000.00	\$25,000.00	\$15,000.00	(\$10,000.00)	-40%
230.75	32810	HOOK-UP FEES		\$165,432.00	\$57,160.00	\$57,160.00	\$71,450.00	\$14,290.00	25%
<b>TOTAL BUDGETED REPLACEMENT REVENUE</b>				<b>\$187,581.08</b>	<b>\$82,160.00</b>	<b>\$82,160.00</b>	<b>\$86,450.00</b>	<b>\$3,770.00</b>	<b>4.6%</b>
<b>FUND BALANCES</b>									
		BUDGETED FUND BALANCE		(\$187,581.08)	\$347,840.00	\$440,840.00	\$813,550.00	\$439,810.00	118%
<b>TOTAL EXPENSES BUDGETED FROM REPLACEMENT FUND</b>				<b>\$0.00</b>	<b>\$430,000.00</b>	<b>\$523,000.00</b>	<b>\$900,000.00</b>	<b>\$900,000.00</b>	<b>109%</b>

City of Hailey FYE 22 Budgets

**WASTEWATER DEPARTMENT REPLACEMENT EXPENSES**

						<b>AMOUNT</b>	<b>%</b>	
<b>FUND</b>	<b>ACCOUNT TITLE</b>	<b>FYE 20 ACTUAL</b>	<b>FYE 20 Budget</b>	<b>FYE 21 BUDGET</b>	<b>FYE 22 Proposed</b>	<b>INCREASE</b>	<b>INCREASE</b>	<b>REMARKS AND EXPLANATIONS</b>
	<b>TOTAL - C Budget Capital Expenses</b>	<b>\$0.00</b>	<b>\$430,000.00</b>	<b>\$523,000.00</b>	<b>\$900,000.00</b>	\$470,000.00	109.30%	
	<b>TOTAL DEPARTMENT BUDGET</b>	<b>\$0.00</b>	<b>\$430,000.00</b>	<b>\$523,000.00</b>	<b>\$900,000.00</b>	\$470,000.00	109.30%	
	<b>TOTAL OPERATING BUDGET</b>	<b>\$0.00</b>	<b>\$430,000.00</b>	<b>\$523,000.00</b>	<b>\$900,000.00</b>	\$470,000.00	109.30%	



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE: 07/22/2021      DEPARTMENT: Admin/CDD/ENG      DEPT. HEAD SIGNATURE: HD**

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**SUBJECT:**

Hailey’s 5-Year Development Impact Fee Report was approved during the July 12, 2021 city council meeting, with a contingency in the motion pertaining to land acquisition for a town square, and how that relates to the land acquisition of the parcel adjacent to city hall at 116 South River Street. The matter was continued to July 22, 2021, to allow the city council further consideration of this contingency following the Heart of Hailey Core Acquisition workshop and council discussion.

---

**AUTHORITY:** **ID Code 67 Chapter 82**     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_

67-8206 (5) Either following or concurrently with adoption of the initial or amended capital improvements plan, a governmental entity shall conduct a public hearing to consider adoption of an ordinance authorizing the imposition of development impact fees or any amendment thereof. Notice of the hearing shall be provided in the same manner as set forth in subsection (3) of this section for adoption of a capital improvements plan, and such hearing, at the option of the governmental entity, may be combined with the public hearing held to adopt, amend or repeal the capital improvements plan.

67-8206 (6) Nothing contained in this section shall be construed to alter the procedures for adoption of an ordinance by the governmental entity. Provided, however, a development impact fee ordinance shall not be adopted as an emergency measure but may be read for the first and second times on successive days prior to the public hearing to consider its adoption and shall not take effect sooner than thirty (30) days following its adoption.

---

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The approved report entitled 2021 Hailey Development Impact Fees contains a \$1.6 million dollar line for purchase of a town square property. Hailey’s capital improvement plan contains that same item, as well as a \$950,000 line for purchase of property adjacent to city hall at 116 South River Street. The uses of that parcel are not yet established. If it becomes clear in the city council’s discussion with the community that this property is the right location for a town square, the \$1.6 million dollar amount should be removed from calculation used in establishing new development impact fees in the 2021 Development Impact Fee Report. Should that \$1.6 million dollar line be removed, the proposed fee may decrease up to approximately \$150.

---

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library             | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor               | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning            | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police              | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Engineer           | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission    | <input type="checkbox"/> _____              |
- 

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Recommendation to be made by city staff during discussion, following Heart of Hailey Core Acquisition report.

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**ACTION OF THE CITY COUNCIL:**

Date: \_\_\_\_\_  
City Clerk \_\_\_\_\_

---

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)



## 2021 Development Impact Fees

Prepared for:  
City of Hailey, Idaho

July 5, 2021

Prepared by:  
**DP Guthrie, LLC**

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DRAFT

## EXECUTIVE SUMMARY

DP Guthrie, LLC was hired to update development impact fees for the City of Hailey. Recommended facilities for impact fee funding include park improvements and paths/trails that have a citywide service area, fire station expansion plus apparatus, and multimodal street improvements along with additional rolling stock.

In contrast to project improvements, impact fees are intended to fund system improvements that benefit the entire service area by increasing infrastructure capacity. By law, impact fees can only be used for capital improvements, not operating or maintenance costs. Impact fees are subject to legal standards that satisfy three key tests: need, benefit, and proportionality.

- First, to justify a fee for public facilities, local government must demonstrate a need for capital improvements.
- Second, new development must derive a benefit from the payment of the fees (i.e., in the form of public facilities constructed within a reasonable timeframe).
- Third, the fee paid should not exceed a development's proportionate share of the capital cost.

As documented in this report, the City of Hailey has complied with applicable legal precedents. Impact fees are proportionate and reasonably related to the capital improvement demands of new development. Specific costs have been identified using local data and current dollars. With input from City staff, DP Guthrie, LLC determined service units for each type of infrastructure and calculated proportionate share factors to allocate costs by type of development. This report documents the formulas and input variables used to calculate the impact fees for each type of public facility. Impact fee methodologies also identify the extent to which new development is entitled to various types of credits to avoid potential double payment of growth-related capital costs.

The Idaho Development Impact Fee Act (Idaho Code Title 67 Chapter 82) sets forth "an equitable program for planning and financing public facilities needed to serve new growth." The enabling legislation calls for three integrated products: 1) Land Use Assumptions (LUA) for at least 20 years, 2) Capital Improvements Plan (CIP), and 3) Development Impact Fees (DIFs). The LUA (see Appendix A) documents current estimates and projected increases in population and housing units, along with service units by residential size thresholds. In addition, the CIP and DIF for fire and street facilities require demographic data on nonresidential development. This document includes nonresidential land use assumptions such as jobs and floor area within the City of Hailey.

The CIP and DIF are in the middle section of this report, organized by chapters pertaining to each public facility type (i.e., parks/paths, fire, and streets). Each chapter documents existing infrastructure standards, the projected need for improvements to accommodate new development, the updated DIF compared to current fees, revenue projections, and a CIP listing specific improvements to be completed by the City of Hailey.

### General Methods

There are three general methods for calculating development impact fees. The choice of a particular method depends primarily on the timing of infrastructure construction (past, concurrent, or future) and service characteristics of the facility type being addressed. Each method has advantages and disadvantages in a particular situation, and can be used simultaneously for different cost components.

Reduced to its simplest terms, the process of calculating development impact fees involves two main steps: (1) determining the cost of development-related capital improvements and (2)

allocating those costs equitably to various types of development. In practice, the calculation of impact fees can become quite complicated due to many variables involved in defining the relationship between development and the need for facilities within the designated service area. The following paragraphs discuss three basic methods for calculating development impact fees and how those methods can be applied.

### **Cost Recovery (past improvements)**

The rationale for recoupment, often called cost recovery, is that new development is paying for its share of the useful life and remaining capacity of facilities already built, or land already purchased, from which new growth will benefit. This methodology is often used for utility systems that must provide adequate capacity before new development can take place.

### **Incremental Expansion (concurrent improvements)**

The incremental expansion method documents current level-of-service (LOS) standards for each type of public facility, using both quantitative and qualitative measures. This approach assumes there are no existing infrastructure deficiencies or surplus infrastructure capacity. New development is only paying its proportionate share for growth-related infrastructure. Revenue will be used to expand or provide additional facilities, as needed, to accommodate new development. An incremental expansion cost method is best suited for public facilities that will be expanded in regular increments to keep pace with development.

### **Plan-Based Fee (future improvements)**

The plan-based method allocates costs for a specified set of improvements to the service units expected from new development. Improvements are typically identified in a CIP or long-range facility plan and development potential is identified by a land use plan. There are two basic options for determining the cost per demand unit: 1) total cost of a public facility can be divided by total demand units (average cost), or 2) the growth-share of the public facility cost can be divided by the net increase in demand units over the planning timeframe (marginal cost).

### **Credits**

Regardless of the methodology, a consideration of "credits" is integral to the development of a legally defensible impact fee methodology. There are two types of "credits" with specific characteristics, both of which should be addressed in development impact fee studies and ordinances. The first is a revenue credit due to possible double payment situations, which could occur when other revenues may contribute to the capital costs of infrastructure covered by the impact fee. This type of credit is integrated into the impact fee calculation, thus reducing the fee amount. The second is a site-specific credit or developer reimbursement for dedication of land or construction of system improvements. This type of credit is addressed in the administration and implementation of the impact fee program.

## **Unique Requirements of the Idaho Impact Fee Act**

The Idaho Development Impact Fee Act has several requirements not common in the enabling legislation of other states. This overview summarizes these unique requirements, which have been met by the City of Hailey, as documented in this study. First, as specified in 67-8204(2) of the Idaho Act, "development impact fees shall be calculated on the basis of levels of service for public facilities . . . applicable to existing development as well as new growth and development." Second, Idaho requires a Capital Improvements Plan [see 67-8208]. The CIP requirements are summarized in this report, with more detailed information maintained by City staff responsible for each type of infrastructure funded by impact fees. Third, the Idaho Act states the cost per

service unit (i.e., impact fee) may not exceed the cost of growth-related system improvements divided by the number of projected service units attributable to new development [see 67-8204(16)]. Fourth, Idaho requires a proportionate share determination [see 67-8207]. The City of Hailey has complied by considering various types of applicable credits that may reduce the capital costs attributable to new development. Fifth, Idaho requires a Development Impact Fee Advisory Committee established to: a) assist in adopting land use assumptions, b) review the CIP and file written comments, c) monitor and evaluate implementation of the CIP, d) file periodic reports on perceived inequities in implementing the plan or imposing DIFs, and e) advise the governmental entity of the need to update the LUA, CIP and DIF study.

### Proposed Impact Fees

Figure 1 summarizes the methods and cost components used for each type of public facility in Hailey’s impact fee study. After consideration of input during work sessions and public hearings, City Council may change the proposed impact fees by eliminating infrastructure types, cost components, and/or specific capital improvements. If changes are made during the adoption process, DP Guthrie, LLC will update the fee study to be consistent with legislative policy decisions.

**Figure 1: Proposed Fee Methods and Cost Components**

<b>Type of Impact Fee</b>	<b>Service Area</b>	<b>Plan-Based (future)</b>	<b>Cost Allocation</b>
<i>Parks and Paths</i>	Citywide	Park Improvements and Paths/Trails	Population
<i>Fire</i>	Citywide	Fire Apparatus and Station Expansion	Functional Population and Jobs
<i>Streets</i>	Citywide	Multi-modal Improvements and Rolling Stock	Vehicle Miles of Travel

Figure 2 summarizes proposed 2021 impact fees for new development in the City of Hailey. As discussed in Appendix A, DP Guthrie, LLC recommends that residential fees be imposed by dwelling size, based on heated and finished floor area. The residential size thresholds in the 2016 impact fee schedule start at 1000 square feet or less, then increase by increments of 600 square feet, with the upper end being 2801 or more square feet. The 2021 update extends the lower and upper size ranges, using increments of 400 square feet.

For nonresidential development, impact fees are stated per 1,000 square feet of floor area. Nonresidential development categories, defined below, represent general groups of land uses with a similar number of service units per development unit (e.g., average weekday vehicle trip ends per thousand square feet of floor area). For unique development types, Hailey may allow or require an independent impact fee assessment.

- Industrial: Establishments primarily engaged in the production, transportation, or storage of goods. By way of example, Industrial includes manufacturing, warehouses, trucking and construction companies, utility substations, power generation facilities, and telecommunications buildings.

- Commercial: Establishments primarily selling merchandise, eating/drinking places, and entertainment uses. By way of example, Commercial includes shopping centers, supermarkets, pharmacies, restaurants, bars, nightclubs, automobile dealerships, and movie theaters.
- Institutional: Public and quasi-public buildings providing educational, social assistance, or religious services. By way of example, Institutional includes schools, universities, churches, daycare facilities, and government buildings.
- Office and Other Services: Establishments providing management, administrative, professional, or business services; personal and health care services; and lodging facilities. By way of example, Office and Other Services includes banks, business offices; hotels and motels; assisted-living facilities, nursing homes and hospitals.

**Figure 2: 2021 Hailey Impact Fee Schedule**

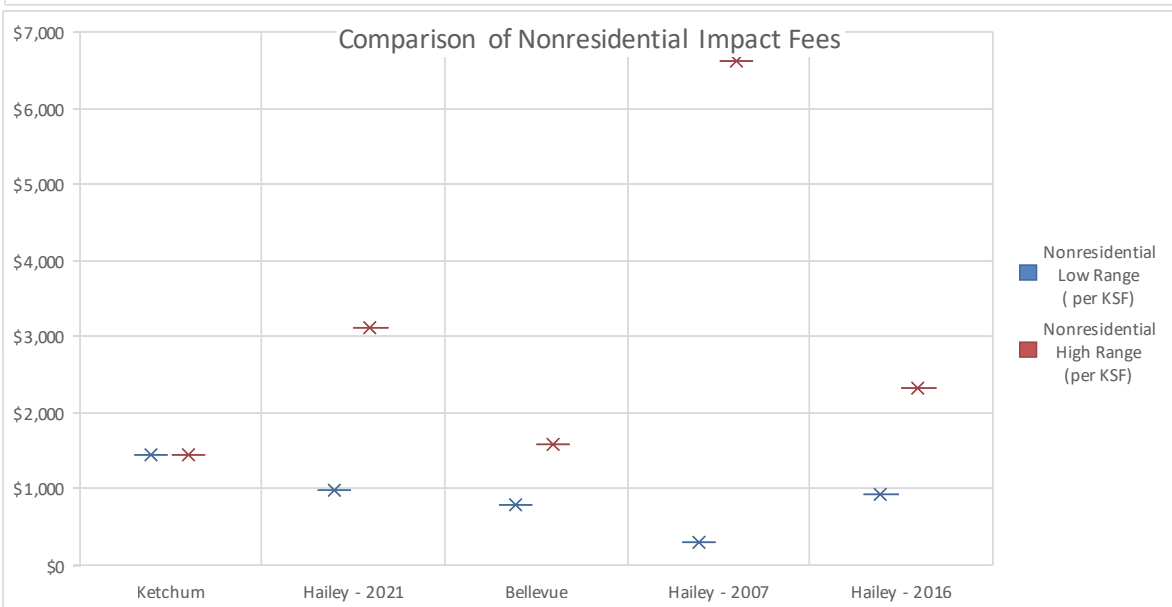
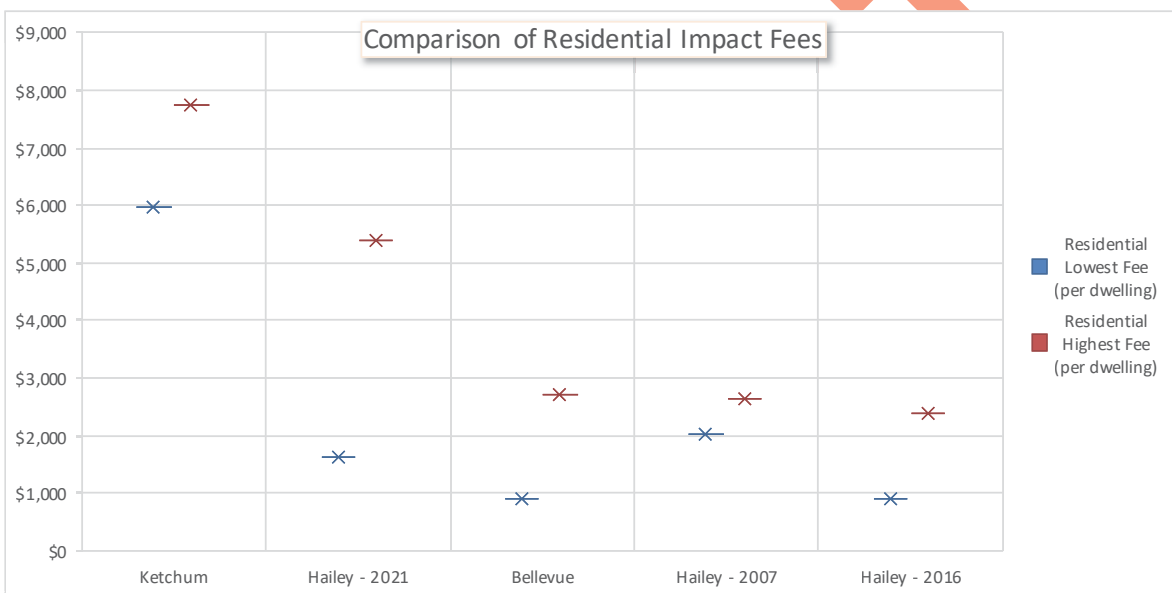
<i>Citywide Service Area</i>	<i>Parks and Paths</i>	<i>Fire</i>	<i>Streets</i>	<i>CIP</i>	<b>Proposed Total</b>	<i>Current Fee</i>	<b>Increase / (Decrease)</b>
<b>Residential (per dwelling unit) by Finished Square Feet</b>							
600 or less	\$533	\$136	\$929	\$22	<b>\$1,620</b>	\$881	\$739
601 to 1000	\$720	\$184	\$1,224	\$30	<b>\$2,158</b>	\$881	\$1,277
1001 to 1400	\$907	\$232	\$1,519	\$38	<b>\$2,696</b>	\$1,486	\$1,210
1401 to 1800	\$1,095	\$280	\$1,814	\$46	<b>\$3,235</b>	\$1,893	\$1,342
1801 to 2200	\$1,282	\$328	\$2,109	\$54	<b>\$3,773</b>	\$1,893	\$1,880
2201 to 2600	\$1,469	\$376	\$2,404	\$62	<b>\$4,311</b>	\$2,202	\$2,109
2601 to 3000	\$1,656	\$424	\$2,699	\$70	<b>\$4,849</b>	\$2,375	\$2,474
3001 or more	\$1,843	\$472	\$2,994	\$78	<b>\$5,387</b>	\$2,375	\$3,012
<b>Nonresidential (per 1,000 Square Feet of Floor Area)</b>							
Industrial	\$0	\$214	\$718	\$34	<b>\$966</b>	\$918	\$48
Commercial	\$0	\$315	\$2,760	\$51	<b>\$3,126</b>	\$2,313	\$813
Institutional	\$0	\$85	\$1,697	\$13	<b>\$1,795</b>	\$953	\$842
Office & Other Services	\$0	\$400	\$1,780	\$65	<b>\$2,245</b>	\$1,400	\$845

### Fee Comparison with Adjacent Communities

Figure 3 provides a comparison of DIFs in Ketchum, Bellevue, and Hailey in 2007, 2016 and proposed fees for 2021. High and low values for each jurisdiction are plotted in the chart.

**Figure 3: Impact Fees in Comparable Communities**

City	Types of Infrastructure Excluding Utilities	Residential Size Thresholds	Residential Lowest Fee (per dwelling)	Residential Highest Fee (per dwelling)	Nonresidential Categories	Nonresidential Low Range (per KSF)	Nonresidential High Range (per KSF)
Ketchum	4	2 types	\$5,976	\$7,735	1	\$1,444	\$1,444
Hailey - 2021	4	8	\$1,620	\$5,387	4	\$966	\$3,126
Bellevue	8	5	\$908	\$2,724	3	\$794	\$1,583
Hailey - 2007	5	2 types	\$2,010	\$2,629	16	\$280	\$6,640
Hailey - 2016	4	5	\$881	\$2,375	4	\$918	\$2,313



## PARKS AND PATHS CIP AND IMPACT FEES

As specified in 67-8203(29), development impact fees in Hailey exclude costs to repair, upgrade, update, expand or replace existing capital improvements to provide better service to existing development. The City's Comprehensive Plan, Municipal Code, and website describe existing public facilities. Existing parks and paths/trails are fully utilized and there is no surplus capacity for future development. Recommended improvements needed to accommodate additional development are listed in Figure 4. Total impact fee funding of \$2,410,971 represents a growth share of 36%, requiring \$4,271,285 from other revenue sources over the next 20 years.

**Figure 4: CIP for Parks and Recreation**

Description	Year 1-5	Year 6-10	Total Cost	Impact Fee Share*	Impact Fee Funding
Park Play Structure Expansions		\$350,000	\$350,000	22%	\$77,000
Balmoral Scooter Park Improvements	\$250,000		\$250,000	22%	\$55,000
Greenway Master Plan Projects	\$200,000		\$200,000	22%	\$44,000
Croy Canyon Road Side Path Grant Match	\$150,000		\$150,000	22%	\$33,000
Restrooms at Lions Park		\$100,000	\$100,000	22%	\$22,000
Road and Parking Improvements at Lions Park		\$50,000	\$50,000	22%	\$11,000
East Croy Pathway TAP Match	\$47,696		\$47,696	22%	\$10,493
Subtotal =>	\$647,696	\$500,000	\$1,147,696		<b>\$252,493</b>
Town Square - Land Acquisition*	\$1,600,000		\$1,600,000	39%	\$624,000
Town Square - Construction*		\$1,600,000	\$1,600,000	39%	\$624,000
Campground - Land acquisition*	\$1,500,000		\$1,500,000	39%	\$585,000
Campground - Construction Cost*		\$834,560	\$834,560	39%	\$325,478
Subtotal =>	\$3,100,000	\$2,434,560	\$5,534,560		<b>\$2,158,478</b>
TOTAL	\$3,747,696	\$2,934,560	\$6,682,256	<b>36%</b>	<b>\$2,410,971</b>
Funding from Other Revenue Sources =>			\$4,271,285		
Share from Other Sources =>				64%	

\* Projects funded by impact fees over 20 years have a larger growth share based on projected population.

### Revenue Credit Evaluation

A credit for future revenue is only necessary if there is potential double payment for the growth share of system improvements needed to accommodate new development. The City of Hailey plans to partially fund future improvements from impact fees. Because no additional revenues are required for the growth share of improvements for parks and paths, a revenue credit is not required.

### Proposed Impact Fees for Parks and Paths

Figure 5 indicates cost factors for the proposed parks and paths impact fee. Proposed fees by dwelling size, measured in square feet of finished living space, are equal to the average number of persons per housing unit multiplied by the capital cost per person. For example, a residential unit that has 600 or less square feet would pay a fee of \$533 (truncated) based on an average of 1.14 persons per housing unit multiplied by a capital cost of \$468 per person.

**Figure 5: Impact Fee Schedule for Parks and Paths**

Input Variables	Paid Over		Total
	10 Years	20 Years	
Growth Cost of CIP =>	\$252,493	\$2,158,478	\$2,410,971
Residential Share	100%	100%	
Additional Service Units (population)	2,557	5,830	
Cost per Person	\$98	\$370	\$468

Residential (per housing unit)				
Finished Square Feet	Persons per Hsg Unit	Proposed Fee	Current Fee	Increase / (Decrease)
600 or less	1.14	\$533	\$92	\$441
601 to 1000	1.54	\$720	\$92	\$628
1001 to 1400	1.94	\$907	\$171	\$736
1401 to 1800	2.34	\$1,095	\$225	\$870
1801 to 2200	2.74	\$1,282	\$225	\$1,057
2201 to 2600	3.14	\$1,469	\$265	\$1,204
2601 to 3000	3.54	\$1,656	\$288	\$1,368
3001 or more	3.94	\$1,843	\$288	\$1,555



### Funding Strategy for Parks and Paths

Figure 6 summarizes growth-related parks and paths improvements to be constructed in Hailey over the next ten years. Impact fee revenue will provide approximately \$1.2 million for park improvements and paths. As shown in the lower portion of the table, the expected ten-year increase of 1,035 housing units will provide impact fee revenue that approximates the growth cost of system improvements. This revenue projection is based on the demographic data described in Appendix A and the proposed fee amount for an average residential unit. To the extent the rate of development either accelerates or slows down, there will be a corresponding change in impact fee revenue and the need for growth-related capital improvements.

**Figure 6: Summary of Growth Costs and Revenue for Parks and Paths**

**Growth Share of Parks and Paths CIP**

Short-term improvements	\$252,493
Long-term improvements	\$1,079,239
<b>Total</b>	<b>\$1,331,732</b>

<= half shown to match ten-year revenue projection

		<i>Residential</i> \$1,155 per housing unit
	<i>Year</i>	<i>Hsg Units</i>
Base	2021	3,696
Year 1	2022	3,788
Year 2	2023	3,883
Year 3	2024	3,980
Year 4	2025	4,080
Year 5	2026	4,182
Year 6	2027	4,286
Year 7	2028	4,393
Year 8	2029	4,503
Year 9	2030	4,616
Year 10	2031	4,731
<i>Ten-Yr Increase</i>		1,035
Projected Revenue (rounded) =>		\$1,195,000

## FIRE CIP AND IMPACT FEES

DP Guthrie, LLC recommends functional population to allocate the cost of additional fire apparatus and station expansion to residential and nonresidential development (see Figure 7). Functional population is similar to what the U.S. Census Bureau calls "daytime population," by accounting for people living and working in a jurisdiction, but also considers commuting patterns and time spent at home versus nonresidential locations. Residents that don't work are assigned 20 hours per day to residential development and four hours per day to nonresidential development (annualized averages). Residents that work in Hailey are assigned 14 hours to residential development and 10 hours to nonresidential development. Residents that work outside Hailey are assigned 14 hours to residential development. Inflow commuters are assigned 10 hours to nonresidential development. Based on 2018 data from the U.S. Census Bureau, the cost allocation for residential development is 75% while nonresidential development accounts for 25% of the demand for fire infrastructure.

**Figure 7: Functional Population**

		<u>Demand Units in 2018</u>		<u>Demand Hours/Day</u>	<u>Person Hours</u>
<b>Residential</b>					
Population*	8,568				
61% Residents Not Working	5,260			20	105,200
39% Resident Workers**	3,308				
23% Worked in City**	769			14	10,766
77% Worked Outside City**	2,539			14	35,546
					<u>Residential Subtotal</u>
					<b>151,512</b>
					<b>Residential Share =&gt; 75%</b>
<b>Nonresidential</b>					
Non-working Residents	5,260			4	21,040
Jobs Located in City**	3,060				
Residents Working in City**	769			10	7,690
Non-Resident Workers (inflow commuters)	2,291			10	22,910
					<u>Nonresidential Subtotal</u>
					<b>51,640</b>
					<b>Nonresidential Share =&gt; 25%</b>
					<u><u>TOTAL</u></u>
					<b>203,152</b>

\* 2018 U.S. Census Bureau population estimate.  
 \*\* 2018 Inflow/Outflow Analysis, OnTheMap web application, U.S. Census Bureau data for all jobs.

### Fire Infrastructure Needs

As specified in 67-8203(29), development impact fees in Hailey exclude costs to repair, upgrade, update, expand or replace existing capital improvements to provide better service to existing development. The City's Comprehensive Plan, Municipal Code, and website describe existing public facilities. The current inventory of fire apparatus is fully utilized and there is no surplus capacity for future development. To accommodate projected development over the next ten years, Hailey will purchase new fire apparatus. As shown in Figure 8, the projected growth share is only 20% of the apparatus cost, thus obligating the City to use other revenue sources to fully fund the planned improvement. In Years 6-10, Hailey plans to expand the fire station and acquire a ladder truck, which will be funded by impact fees to be collected over the next 20 years. The weighted average growth share for the entire CIP is 31%.

**Figure 8: Growth-Related Need for Fire Facilities**

Description	Year 1-5	Year 6-10	Total Cost	Impact Fee Share*	Impact Fee Funding
<b>Paid Over 10 Years</b>					
Fire Apparatus	\$725,000		\$725,000	20%	\$145,000
<b>Paid Over 20 Years</b>					
Ladder Truck		\$1,200,000	\$1,200,000	35%	\$420,000
Fire Station Expansion		\$552,000	\$552,000	35%	\$193,200
<b>TOTAL</b>	<b>\$725,000</b>	<b>\$1,752,000</b>	<b>\$2,477,000</b>	<b>31%</b>	<b>\$758,200</b>
Funding from Other Revenue Sources =>			\$1,718,800		
Share from Other Sources =>			69%		

\* Projects funded by impact fees over 20 years have a larger growth share based on projected population plus jobs.

### Proposed Fire Impact Fees

Figure 9 indicates proposed impact fees for fire facilities in Hailey. Residential fees are derived from average number of persons per housing unit and the cost per person. Nonresidential fees are based on average jobs per 1,000 square feet of floor area and the cost per job. The cost factors for fire facilities are summarized in the upper portion of Figure 9. Persons per unit, by dwelling size, are based on local data, as discussed in Appendix A. For nonresidential development, average jobs per thousand square feet of floor area are documented in Figures A3-A4 and related text.

Proposed development fees for fire facilities are shown in the column with light orange shading. To derive the proposed fee for residential development, multiply average persons per housing unit by the cost per person. For example, the impact fee for a dwelling of 600 square feet or less would be 1.14 x \$120, or \$136 (truncated). For a new warehouse with 100,000 square feet of floor area, the proposed fee would be \$214 x 100, or \$21,400.

**Figure 9: DIF Schedule for Fire**

Input Variables	Paid Over					
	10 Years		20 Years		Total	
Growth Cost of CIP =>	\$145,000		\$613,200		\$758,200	
	Residential	Nonresidential	Residential	Nonresidential		
Cost Allocation	75%	25%	75%	25%		
Additional Service Units	2,557	786	5,830	1,707		
	Person	Job	Person	Job	Person	Job
Cost per Service Unit	\$42	\$46	\$78	\$89	\$120	\$135

**Residential (per housing unit)**

Finished Square Feet	Persons per Hsg Unit	Proposed Fee	Current Fee	Increase / (Decrease)	% Change
600 or less	1.14	\$136	\$120	\$16	13%
601 to 1000	1.54	\$184	\$120	\$64	53%
1001 to 1400	1.94	\$232	\$224	\$8	4%
1401 to 1800	2.34	\$280	\$294	(\$14)	-5%
1801 to 2200	2.74	\$328	\$294	\$34	12%
2201 to 2600	3.14	\$376	\$347	\$29	8%
2601 to 3000	3.54	\$424	\$377	\$47	12%
3001 or more	3.94	\$472	\$377	\$95	25%

**Nonresidential (per 1,000 square feet of building)**

Type	Jobs per 1,000 Sq Ft	Proposed Fee	Current Fee	Increase / (Decrease)	% Change
Industrial	1.59	\$214	\$297	(\$83)	-28%
Commercial	2.34	\$315	\$258	\$57	22%
Institutional	0.63	\$85	\$126	(\$41)	-33%
Office & Other Services	2.97	\$400	\$428	(\$28)	-7%

### Funding Strategy for Fire Facilities

Revenue projections shown in Figure 10 assume implementation of the proposed fire fees and that development over the next ten years is consistent with the land use assumptions described in Appendix A. To the extent the rate of development either accelerates or slows down, there will be a corresponding change in the development fee revenue.

The expected ten-year increase in development units will provide impact fee revenue that approximates the growth cost of system improvements. As shown in the column on the right below, Hailey expects to add 90,000 square feet of "Office & Other Services" over the next ten years. This nonresidential development category includes business and personal services, such as medical offices and health care facilities. Office & Other Services are projected to pay approximately \$36,000 in fire impact fees over the next ten years.

**Figure 10: Growth Costs and Fee Revenue for Fire Facilities**

**Growth Share of Fire CIP**

Short-term improvements	\$145,000
Long-term improvements	\$306,600
<b>Total</b>	<b>\$451,600</b>

<= half shown to match ten-year revenue projection

		<i>Residential</i> \$296 per housing unit	<i>Industrial</i> \$214 per 1000 Sq Ft	<i>Commercial</i> \$315 per 1000 Sq Ft	<i>Insitutional</i> \$85 per 1000 Sq Ft	<i>Office &amp; Other Services</i> \$400 per 1000 Sq Ft
<i>Year</i>		<i>Hsg Units</i>	<i>Sq Ft x 1000</i>	<i>Sq Ft x 1000</i>	<i>Sq Ft x 1000</i>	<i>Sq Ft x 1000</i>
Base	2021	3,696	660	450	1,330	550
Year 1	2022	3,788	670	460	1,350	560
Year 2	2023	3,883	680	470	1,370	560
Year 3	2024	3,980	690	470	1,390	570
Year 4	2025	4,080	700	480	1,410	580
Year 5	2026	4,182	720	490	1,440	590
Year 6	2027	4,286	730	500	1,460	600
Year 7	2028	4,393	740	510	1,480	610
Year 8	2029	4,503	750	510	1,510	620
Year 9	2030	4,616	760	520	1,530	630
Year 10	2031	4,731	770	530	1,560	640
<i>Ten-Yr Increase</i>		1,035	110	80	230	90
Projected Fees =>		\$306,000	\$24,000	\$25,000	\$20,000	\$36,000
Total Projected Revenue (rounded) =>		\$411,000				

## STREETS CIP AND IMPACT FEES

Impact fees for streets are derived using a plan-based approach for growth-related improvements. The streets impact fee is derived from trip generation rates, trip rate adjustment factors, and the growth cost of capital improvements per vehicle mile of travel. The latter is a function of the average trip length, trip-length weighting factor, and growth share of street improvements. Each component is described below.

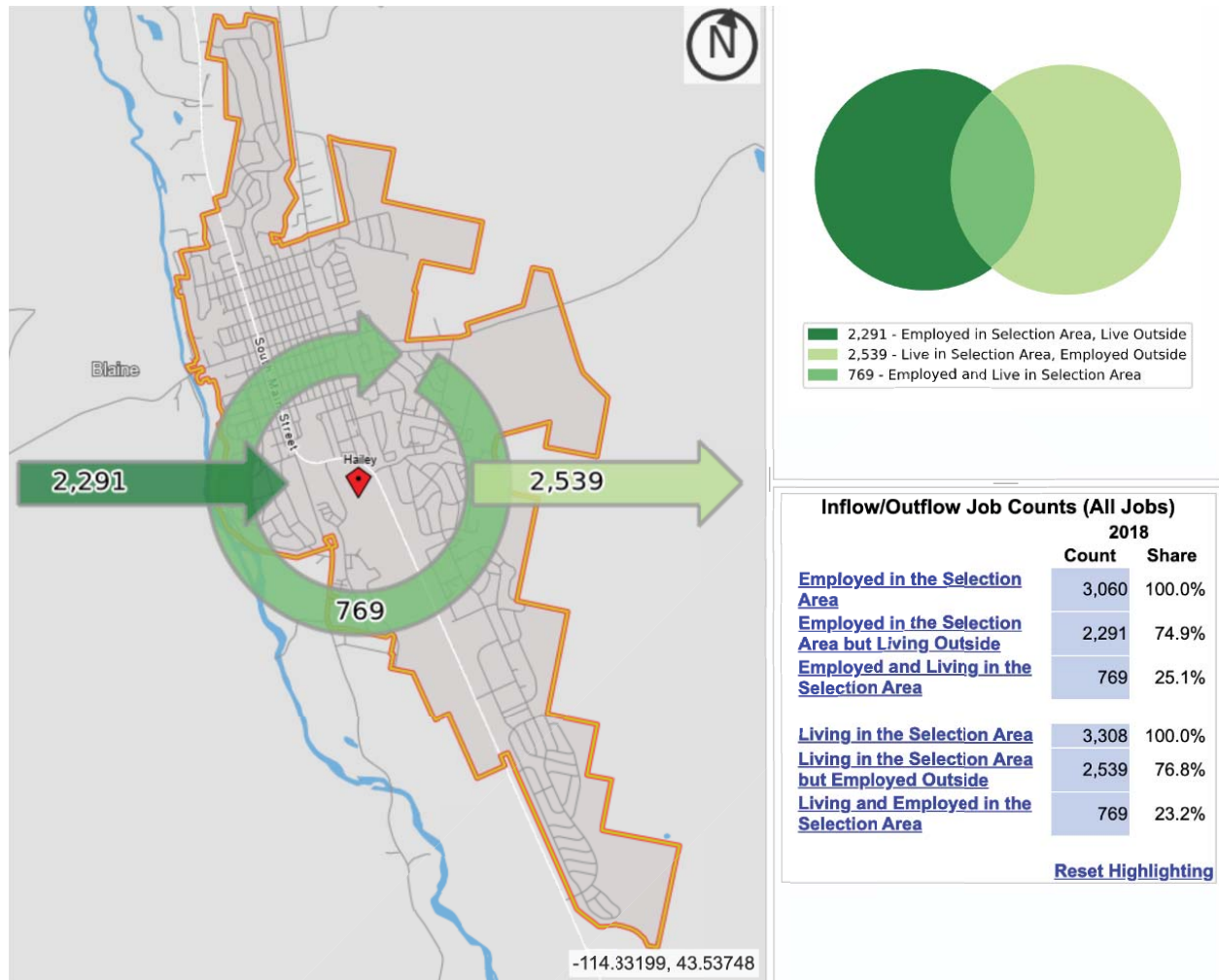
### **Trip Generation Rates**

Hailey's street impact fees are based on average weekday vehicle trip ends. Trip generation rates are from the reference book Trip Generation published by the Institute of Transportation Engineers (ITE 10th Edition 2017). A vehicle trip end represents a vehicle either entering or exiting a development (as if a traffic counter were placed across a driveway). To calculate street impact fees, trip generation rates require an adjustment factor to avoid double counting each trip at both the origin and destination points. Therefore, the basic trip adjustment factor is 50%. As discussed further below, the impact fee methodology includes additional adjustments to make the fees proportionate to the infrastructure demand for particular types of development.

### ***Adjustments for Commuting Patterns and Pass-By Trips***

Residential development has a larger trip adjustment factor of 59% to account for commuters leaving Hailey for work. According to the 2017 National Household Travel Survey, weekday work trips are typically 22.8% of production trips (i.e., all out-bound trips, which are 50% of trip-ends). As shown in Figure 11, the Census Bureau's web application OnTheMap indicates that 76.8% of resident workers traveled outside the city for work in 2018. In combination, these factors ( $0.228 \times 0.59 \times 0.768 = 0.09$ ) support the additional 9% allocation of trips to residential development.

Figure 11: Inflow/Outflow Analysis



For commercial development, the trip adjustment factor is less than 50% because retail development and some services, like schools, attract vehicles as they pass by on arterial and collector roads. For example, when someone stops at a convenience store on the way home from work, the convenience store is not the primary destination. For the average shopping center, ITE indicates that 34% of the vehicles that enter are passing by on their way to some other primary destination. The remaining 66% of attraction trips have the commercial site as their primary destination. Because attraction trips are half of all trips, the trip adjustment factor is 66% multiplied by 50%, or approximately 33% of the trip ends. As documented in Appendix B, DP Guthrie, LLC recommends a pass-by adjustment of 24% for smaller commercial development, which is typical in Hailey.

## Vehicle Miles of Travel

A Vehicle Mile of Travel (VMT) is a measurement unit equal to one vehicle traveling one mile. In the aggregate, VMT is the product of vehicle trips multiplied by the average trip length<sup>1</sup>. The average trip length in Hailey is calibrated using data on existing infrastructure and a lane capacity standard (discussed below).

## Lane Capacity

Street impact fees are based on a lane capacity standard of 2,900 vehicles per lane, based on a two lane, undivided, signalized, non-state arterial with a posted speed limit of 35 miles per hour or slower, operating at Level-Of-Service (LOS) "C". The lane capacity standard was reviewed by City staff and found to be consistent with actual traffic counts on Hailey arterials.

## Trip Length Weighting Factor by Type of Land Use

The streets impact fee methodology includes a percentage adjustment, or weighting factor, to account for trip length variation by type of land use. As documented in the 2017 National Household Travel Survey, vehicle trips from residential development are approximately 114% of the average trip length. The residential trip length adjustment factor includes data on home-based work trips, social, and recreational purposes. Conversely, shopping trips associated with commercial development are roughly 75% of the average trip length, while other nonresidential development typically accounts for trips that are 90% of the average for all trips.

## Development Prototypes and Projected Travel Demand

The relationship between the amount of development in Hailey and system improvements is documented below. Figure 12 summarizes the input variables used to determine the average trip length on Hailey arterials and collectors. In the table below HU means housing units, KSF means square feet of nonresidential development, in thousands, Institute of Transportation Engineers is abbreviated ITE, and VTE means vehicle trip ends. Trip generation rates by bedroom range are documented in Appendix A.

Projected development in Hailey over the next 20 years, and the corresponding need for additional lane miles, is shown in the middle section of Figure 12. Trip generation rates and trip adjustment factors convert projected development into average weekday vehicle trips. A typical vehicle trip, such as a person leaving their home and traveling to work, generally begins on a local street that connects to a collector street, which connects to an arterial road and eventually to a state or interstate highway. This progression of travel up and down the functional classification chain limits the average trip length determination, for the purpose of impact fees, to the following question, "What is the average vehicle trip length on impact fee system improvements?" Given the relatively minor increase in Hailey's street network since the previous impact fee study, an average trip length of approximately 3.2 miles was evaluated and held constant in the 2021 impact fee update.

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<sup>1</sup> Typical VMT calculations for development-specific traffic studies, along with most transportation models of an entire urban area, are derived from traffic counts on particular road segments multiplied by the length of that road segment. For the purpose of impact fees, VMT calculations are based on attraction (inbound) trips to development located in the service area, with the trip lengths calibrated to the road network considered to be system improvements. This refinement eliminates pass-through or external-external trips, and travel on roads that are not system improvements (e.g., state highways).



**Figure 12: Projected Travel Demand and Trip Length Calibration**

<b>Travel Model Inputs</b>		ITE Code	Dev Type	Weekday VTE	Dev Unit	Trip Adj	Trip Length Wt Factor		
R1		210	Residential	7.13	HU	59%	1.14		
NR1		140	Industrial	3.93	KSF	50%	0.90		
NR2		820	Commercial	37.75	KSF	24%	0.75		
NR3		530	Institutional	14.07	KSF	33%	0.90		
NR4		710	Office & Other Services	9.74	KSF	50%	0.90		
Avg Trip Length (miles)		3.20							
Capacity Per Lane		2,900							

Year->	Base	1	2	3	4	5	10	20	20-Year Increase
<b>Hailey Land Use Assumptions</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2031</b>	<b>2041</b>	
Residential Units	3,696	3,788	3,883	3,980	4,080	4,182	4,731	6,056	2,360
Industrial KSF	660	670	680	690	700	720	770	910	250
Commercial KSF	450	460	470	470	480	490	530	620	170
Institutional KSF	1,330	1,350	1,370	1,390	1,410	1,440	1,560	1,820	490
Office & Other Services KSF	550	560	560	570	580	590	640	750	200
<i>Residential Trips</i>	15,548	15,935	16,335	16,743	17,163	17,592	19,902	25,476	
<i>Industrial Trips</i>	1,297	1,317	1,336	1,356	1,376	1,415	1,513	1,788	
<i>Commercial Trips</i>	4,077	4,168	4,258	4,258	4,349	4,439	4,802	5,617	
<i>Institutional Trips</i>	6,175	6,268	6,361	6,454	6,547	6,686	7,243	8,450	
<i>Office &amp; Other Services Trips</i>	2,679	2,727	2,727	2,776	2,825	2,873	3,117	3,653	
<b>Total Vehicle Trips</b>	<b>29,776</b>	<b>30,415</b>	<b>31,017</b>	<b>31,587</b>	<b>32,259</b>	<b>33,006</b>	<b>36,577</b>	<b>44,984</b>	
<b>Vehicle Miles of Travel (VMT)</b>	<b>95,738</b>	<b>97,831</b>	<b>99,831</b>	<b>101,784</b>	<b>104,000</b>	<b>106,437</b>	<b>118,321</b>	<b>146,423</b>	<b>50,685</b>
VMT Increase over Ten Years =>									35%

### Planned Street Improvements

As specified in 67-8203(29), development impact fees in Hailey exclude costs to repair, upgrade, update, expand or replace existing capital improvements to provide better service to existing development. The City's Comprehensive Plan, Municipal Code, and website describe existing public facilities. The inventory of arterial and collector streets is fully utilized and there is no surplus capacity for future development.

Planned transportation improvements are listed in Figure 13. Even though the projects recommended for impact fee funding are selected from Hailey's CIP, the "need" for improvements is more difficult to determine for streets than for utility systems. The key difference is that water and sewer utilities are closed systems, but a street network is an open system. The demand for street capacity can be influenced by development units outside the service area and by what is known as "triple convergence." In essence, this concept acknowledges that street capacity is consumed by drivers changing their time, route, and mode of travel, with the latter being more significant in urban areas. Also, "traffic congestion" is a relative and more subjective measure that is closely connected with a person's willingness to pay. Given this complexity, the list of street improvements can be reduced by City Council during the public hearing process to eliminate lower priority projects, or growth shares can be lowered (assuming additional funding is available from revenue sources other than impact fees). Conversely, if elected officials desire to expand the list of street improvements, proposed impact fees would increase proportionately.

As shown in Figure 13, growth-related street improvements over the next 20 years have a total cost of \$17.4 million, with \$6.4 million to be funded by impact fees (37%) and the other 63% to be funded from other revenues. Proposed street improvements will enhance connectivity, provide safer and more desirable multi-modal routes (i.e., for pedestrians and cyclists) and relieve vehicular congestion.

**Figure 13: Streets CIP**

<i>Project Description</i>	<i>Short Range</i>	<i>Long Range</i>	<i>Total Cost</i>	<i>Growth Share</i>	<i>Impact Fee Funding</i>
Eastridge/8th	\$3,720,000	\$0	\$3,720,000	40%	\$1,488,000
River Street North of Downtown	\$0	\$2,510,000	\$2,510,000	40%	\$1,004,000
River Street South of Downtown	\$0	\$1,670,000	\$1,670,000	40%	\$668,000
River Street Downtown	\$1,340,000	\$0	\$1,340,000	40%	\$536,000
Broadford Road Pathway	\$0	\$1,760,000	\$1,760,000	30%	\$528,000
1st Ave/Wertheimer	\$1,060,000	\$0	\$1,060,000	40%	\$424,000
Rolling Stock	\$500,000	\$500,000	\$1,000,000	30%	\$300,000
Airport Way	\$432,000	\$0	\$432,000	40%	\$172,800
East Croy Pathway TAP Grant Construction (Date TBD)	\$482,264		\$482,264	30%	\$144,679
Second Ave/ Bullion Street	\$350,000	\$0	\$350,000	40%	\$140,000
Cedar/Broadford/SH-75	\$350,000	\$0	\$350,000	33%	\$115,500
Airport Way/SH-75	\$350,000	\$0	\$350,000	33%	\$115,500
Fox Acres/SH-75	\$0	\$350,000	\$350,000	33%	\$115,500
Bullion/SH-75	\$350,000	\$0	\$350,000	33%	\$115,500
Elm Street (West)	\$0	\$280,000	\$280,000	40%	\$112,000
Myrtle/SH-75	\$0	\$350,000	\$350,000	33%	\$115,500
Elm/SH-75	\$0	\$350,000	\$350,000	33%	\$115,500
Bicycle and Pedestrian mobility improvements	\$250,000		\$250,000	30%	\$75,000
Missing Sidewalk Connections	\$50,000	\$50,000	\$100,000	40%	\$40,000
Streets Salt Storage Shed Phase 1	\$100,000		\$100,000	30%	\$30,000
Streets Salt Storage Shed Phase 2	\$100,000		\$100,000	30%	\$30,000
Myrtle (East)	\$0	\$63,489	\$63,489	40%	\$25,396
Construct pathway along east side of relocated 8th Street	\$75,000		\$75,000	30%	\$22,500
Plan pathway along east side of relocated 8th Street	\$5,000		\$5,000	30%	\$1,500
<b>TOTAL</b>	<b>\$9,514,264</b>	<b>\$7,883,489</b>	<b>\$17,397,753</b>	<b>37%</b>	<b>\$6,434,875</b>
			Revenue from Sources Other Than Impact Fees =>	63%	\$10,962,878

## Revenue Credit Evaluation

A credit for other revenues is only necessary if there is potential double payment for system improvements. In Hailey, gas tax, property tax, and other General Fund revenues will be used for maintenance of existing facilities, correcting existing deficiencies, and for capital projects that are not impact fee system improvements. As shown below in the Figure 15, cumulative impact fee revenue over the next 20 years roughly matches the growth cost of system improvements. There is no potential double payment from other revenues because street impact fees will exclusively fund the growth share of system improvements.

## Proposed Impact Fees for Streets

Input variables for street impact fees are shown in the upper section of Figure 14. Inbound vehicle trips by type of development are multiplied by the capacity cost per vehicle mile of travel to yield the impact fees. Given the City's improvements plan (\$6.4 million funded by impact fees) and the projected increase of 50,685 vehicle miles of travel over the next 20 years, the capital cost is \$126.96 per vehicle miles of travel. To derive the impact fee for the commercial development per 1000 square feet of floor area, multiply the following factors from Figure 14.

$$\begin{array}{r}
 37.75 \text{ weekday vehicle trip ends per 1000 square feet} \\
 \quad \times \\
 0.24 \text{ adjustment factor for inbound trips, including pass-by} \\
 \quad \times \\
 3.2 \text{ average miles per trip} \\
 \quad \times \\
 0.75 \text{ trip length adjustment factor for commercial development} \\
 \quad \times \\
 \$126.96 \text{ growth cost per VMT} \\
 \quad = \\
 \$2,760 \text{ per 1000 square feet (truncated)}
 \end{array}$$

The text below from Trip Generation (ITE) supports the consultant's recommendation to use ITE 820 Shopping Center as a reasonable proxy for all commercial development. The shopping center trip generation rates are based on 302 studies with an r-squared value of 0.79. The latter is a goodness-of-fit indicator with values ranging from 0 to 1. Higher values indicate the independent variable (floor area) provides a better prediction of the dependent variable (average weekday vehicle trip-ends). If the r-squared value is less than 0.50, ITE does not publish the value because factors other than floor area provide a better prediction of trip rates.

*"A shopping center is an integrated group of commercial establishments. Shopping centers, including neighborhood, community, regional, and super regional centers, were surveyed for this land use. Some of these centers contained non-merchandising facilities, such as office buildings, movie theaters, restaurants, post offices, banks, and health clubs. Many shopping centers, in addition to the integrated unit of shops in one building or enclosed around a mall, include out parcels (peripheral buildings or pads located on the perimeter of the center adjacent to the streets and major access points). These buildings are typically drive-in banks, retail stores, restaurants, or small offices. Although the data herein do not indicate which of the centers studied include peripheral buildings, it can be assumed that some of the data show their effect."*

**Figure 14: Street Impact Fee Schedule**

**Input Variables**

Average Miles per Trip	3.20						
Impact Fee Share of CIP	\$6,434,875						
VMT Increase Over 20 Years	50,685						
Capital Cost per VMT	\$126.96						
<i>Development Type</i>	<i>Avg Wkdy Veh Trip Ends</i>	<i>Trip Rate Adjustment</i>	<i>Trip Length Adjustment</i>	<i>Proposed Fee</i>	<i>Current Fee</i>	<i>Increase / (Decrease)</i>	<i>% Change</i>
<b>Residential (per housing unit) by Finished Square Feet</b>							
600 or less	3.40	59%	114%	\$929	\$638	\$291	46%
601 to 1000	4.48	59%	114%	\$1,224	\$638	\$586	92%
1001 to 1400	5.56	59%	114%	\$1,519	\$1,033	\$486	47%
1401 to 1800	6.64	59%	114%	\$1,814	\$1,298	\$516	40%
1801 to 2200	7.72	59%	114%	\$2,109	\$1,298	\$811	62%
2201 to 2600	8.80	59%	114%	\$2,404	\$1,500	\$904	60%
2601 to 3000	9.88	59%	114%	\$2,699	\$1,612	\$1,087	67%
3001 or more	10.96	59%	114%	\$2,994	\$1,612	\$1,382	86%
<b>Nonresidential (per 1,000 Square Feet of Floor Area)</b>							
Industrial	3.93	50%	90%	\$718	\$543	\$175	32%
Commercial	37.75	24%	75%	\$2,760	\$1,987	\$773	39%
Institutional	14.07	33%	90%	\$1,697	\$794	\$903	114%
Office and Other Services	9.74	50%	90%	\$1,780	\$860	\$920	107%

### Funding Strategy for Street Improvements

The 20-year plan for street improvements has a growth cost of approximately \$6.4 million to be funded by impact fees. As shown in Figure 15, cumulative impact fee revenue is approximately equal to the growth cost of improvements over the next 20 years. Revenue projections shown below assume implementation of the proposed street impact fees and the development projections described in Appendix A. To the extent the rate of development either accelerates or slows down, there will be a corresponding change in the impact fee revenue. Given strong economic incentives for locating close to customers, most Commercial, Institutional, and Office/Other Services will typically follow residential development and choose to locate in Hailey. For “foot loose” industrial development (i.e., employers that have multiple options on where to locate), impact fees might hinder economic development efforts, but the table below indicates industrial development will only pay street impact fees averaging \$9,000 per year.

**Figure 15: Projected Growth Costs and Fee Revenue**

**20-Year Cost of Street Improvements**

Growth Share => \$6,434,875

**Transportation Impact Fee Revenue**

		<i>Average-Size Residential</i>	<i>Industrial</i>	<i>Commercial</i>	<i>Institutional</i>	<i>Office &amp; Other Services</i>
		\$1,948	\$718	\$2,760	\$1,697	\$1,780
<i>Year</i>		<i>per housing unit</i>	<i>per 1000 Sq Ft</i>	<i>per 1000 Sq Ft</i>	<i>per 1000 Sq Ft</i>	<i>per 1000 Sq Ft</i>
		<i>Hsg Units</i>	<i>KSF</i>	<i>KSF</i>	<i>KSF</i>	<i>KSF</i>
Base	2021	3,696	660	450	1,330	550
Year 1	2022	3,788	670	460	1,350	560
Year 2	2023	3,883	680	470	1,370	560
Year 3	2024	3,980	690	470	1,390	570
Year 4	2025	4,080	700	480	1,410	580
Year 5	2026	4,182	720	490	1,440	590
Year 6	2027	4,286	730	500	1,460	600
Year 7	2028	4,393	740	510	1,480	610
Year 8	2029	4,503	750	510	1,510	620
Year 9	2030	4,616	760	520	1,530	630
Year 10	2031	4,731	770	530	1,560	640
Year 20	2041	6,056	910	620	1,820	750
<i>20-Yr Increase</i>		2,360	250	170	490	200
<i>Projected Revenue =&gt;</i>		\$4,597,000	\$180,000	\$469,000	\$832,000	\$356,000
<i>Total Projected Revenues (rounded) =&gt;</i>						<span style="border: 1px solid black; padding: 2px;">\$6,434,000</span>

## **FEE IMPLEMENTATION AND ADMINISTRATION**

Capital improvements and development impact fees must be evaluated and updated at least every five years to comply with Idaho's enabling legislation. Some jurisdictions make annual adjustments for inflation using the Engineering News Record (ENR) Construction Cost Index published by McGraw-Hill Companies. This index could be applied to the adopted impact fee schedule. If cost estimates or demand indicators change significantly, Hailey should redo the fee calculations.

Fees must be spent within eight years of when they are collected, with the expenditures limited to growth-related system improvements or debt service on growth-related infrastructure, as specified in the impact fee study. General practice is to track fees based on aggregate, first in and first out accounting (rather than project-specific tracking). Impact fees and accrued interest should be maintained in a separate fund that is not comingled with other revenues. In Idaho, an annual report is mandatory, indicating impact fee collections, expenditures, and fund balances by type of infrastructure.

### **Service Areas**

To ensure substantial benefit to new development paying impact fees, the City of Hailey has evaluated collection and expenditure zones for public facilities that may have distinct benefit or service areas. In the City of Hailey, impact fees for parks and paths, fire apparatus and stations, and street improvements will benefit new development throughout the entire incorporated area. DP Guthrie, LLC recommends one citywide service area for Hailey impact fees.

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### Cost of CIP Preparation Attributable to Impact Fee Determination

As stated in Idaho's enabling legislation, a surcharge on the collection of development impact fees may be used to fund the cost of preparing the CIP that is attributable to the impact fee determination. Because development fees must be updated at least every five years, this cost was allocated to the projected increase in service units over five years. As shown in Figure 16, proportionate share factors based on functional population were used to allocate the cost of CIP preparation by development category.

**Figure 16: Surcharge for Cost of CIP Preparation**

**Input Variables**

2021 Update of LUA, CIP, and DIF	\$12,400	
Transportation Master Plan Update	\$10,000	
2026 Update to HGMP (40% attributable to DIF)	\$6,000	
Hailey share of 2022 Blaine County Bike/Ped Master Plan	\$5,000	
<b>Total =&gt;</b>	<b>\$33,400</b>	
Proportionate Share	75%	25%
	Population	Jobs
Five-Year Increase in Service Units	1,200	377
	Cost per Person	Cost per Job
	\$20	\$22

**Residential (per housing unit)**

Finished Square Feet	Persons per Hsg Unit	Proposed Fee	Current Fee	Increase / (Decrease)	% Change
600 or less	1.14	\$22	\$31	(\$9)	-29%
601 to 1000	1.54	\$30	\$31	(\$1)	-3%
1001 to 1400	1.94	\$38	\$58	(\$20)	-34%
1401 to 1800	2.34	\$46	\$76	(\$30)	-39%
1801 to 2200	2.74	\$54	\$76	(\$22)	-29%
2201 to 2600	3.14	\$62	\$90	(\$28)	-31%
2601 to 3000	3.54	\$70	\$98	(\$28)	-29%
3001 or more	3.94	\$78	\$98	(\$20)	-20%

**Nonresidential (per 1,000 square feet of building)**

Type	Jobs per 1,000 Sq Ft	Proposed Fee	Current Fee	Increase / (Decrease)	% Change
Industrial	1.59	\$34	\$78	(\$44)	-56%
Commercial	2.34	\$51	\$68	(\$17)	-25%
Institutional	0.63	\$13	\$33	(\$20)	-61%
Office & Other Services	2.97	\$65	\$112	(\$47)	-42%

## Development Categories

Proposed impact fees for residential development are by square feet of finished living space, excluding unfinished basement and garage floor area. Appendix A provides further documentation of demographic data by size threshold.

The four general nonresidential development categories in the proposed impact fee schedule can be used for all new construction within Hailey. Nonresidential development categories represent general groups of land uses that share similar average weekday vehicle trip generation rates and job density (i.e., jobs per 1,000 square feet of floor area), as documented in Appendix A. "Industrial" includes the processing or production of goods, along with warehousing, transportation, communications, and utilities. "Commercial" includes retail development and eating/drinking places. "Institutional" development includes public and quasi-public buildings such as schools, daycare, and churches. "Office & Other Services" includes offices, business services, lodging, and personal services such as health care.

An applicant may submit an independent study to document unique demand indicators for a particular development. The independent study must be prepared by a professional engineer or certified planner and use the same type of input variables as those in Hailey's impact fee study. For residential development, impact fees are based on average persons per housing unit and average weekday vehicle trip ends per housing unit. For nonresidential development, impact fees are based on average weekday vehicle trips ends per 1,000 square feet of floor area, and the average number of jobs per 1,000 square feet of floor area. The independent fee study will be reviewed by City staff and can be accepted as the basis for a unique fee calculation. If staff determines the independent fee study is not reasonable, the applicant may appeal the administrative decision to Hailey's elected officials for their consideration.

## Credits and Reimbursements

A general requirement that is common to impact fee methodologies is the evaluation of credits. A revenue credit may be necessary to avoid potential double payment situations arising from one-time impact fees plus on-going payment of other revenues that may also fund growth-related capital improvements. The determination of revenue credits is dependent upon the impact fee methodology used in the cost analysis.

Policies and procedures related to site-specific credits should be addressed in the ordinance that establishes the impact fees. Project-level improvements, required as part of the development approval process, are not eligible for credits against impact fees. If a developer constructs a system improvement included in the fee calculations, it will be necessary to either reimburse the developer or provide a credit against the fees in the area that benefits from the system improvement. The latter option is more difficult to administer because it creates unique fees for specific geographic areas. Based on national experience, DP Guthrie, LLC recommends a jurisdiction establish a reimbursement agreement with the developer that constructs a system improvement. The reimbursement agreement should be limited to a payback period of no more than ten years and Hailey should not pay interest on the outstanding balance. The developer must provide sufficient documentation of the actual cost incurred for the system improvement. Hailey should only agree to pay the lesser of the actual construction cost or the estimated cost used in the impact fee analysis. If the City pays more than the cost used in the fee analysis, there will be insufficient fee revenue. Reimbursement agreements should only obligate Hailey to reimburse developers annually according to actual fee collections from the benefiting area. Supporting documentation for each type of impact fee illustrates the types of infrastructure considered to be system improvements. Site specific credits or developer reimbursements for one type of system improvement does not negate an impact fee for other system improvements.



## APPENDIX A: LAND USE ASSUMPTIONS

Appendix A provides the population, housing unit, jobs and nonresidential floor area data for the 2021 development impact fee study. To evaluate the demand for growth-related infrastructure from various types of development, DP Guthrie, LLC also prepared documentation of average weekday vehicle trip generation rates and demand indicators by size of dwelling. These metrics (explained further below) are the “service units” or demand indicators that will be used to update Hailey’s impact fees.

Development impact fees must be proportionate by type of development and based on the need for growth-related improvements. The demographic data and development projections discussed below will be used to demonstrate proportionality and the anticipated need for additional infrastructure. All land use assumptions and projected growth rates are consistent with Hailey’s Comprehensive Plan and Master Plans for specific infrastructure (e.g., Water Reclamation Facility, Transportation). In contrast to these plans, which are more general and have a long-range horizon, development impact fees require more specific quantitative analysis and have a shorter timeframe. Typically, impact fee studies look forward ten years, with the expectation that fees will be periodically updated (e.g., every 5 years). Infrastructure standards will be calibrated using fiscal year 2020-21 data. In the City of Hailey, the fiscal year begins on October 1<sup>st</sup>.

### Summary of Growth Indicators

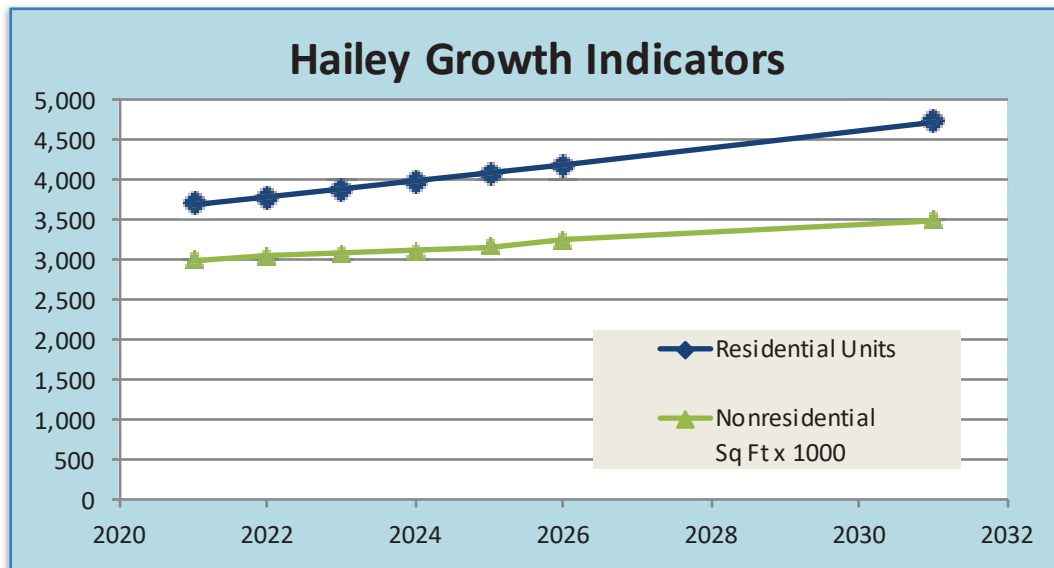
As shown in Figure A1, key development projections for the City of Hailey are housing units and nonresidential floor area. These projections will be used to estimate development fee revenue and to indicate the anticipated need for growth-related infrastructure. The goal is to have reasonable projections without being overly concerned with precision. Because impact fees methods are designed to reduce sensitivity to development projections in the determination of the proportionate-share fee amounts, if actual development is slower than projected, fee revenue will decline, but so will the need for growth-related infrastructure. In contrast, if development is faster than anticipated, the City will receive an increase in fee revenue, but will also need to accelerate capital improvements to keep pace with the actual rate of development.

Consistent with the latest Water Reclamation Facility Plan for Hailey, the 2021 impact fee study assumes 2.5% annual growth for population and housing units. Conversion of year-round residents to housing units assumes 2.47 persons per housing unit, as documented below (see Figure A2 and related text). During the next five years, the impact fee study assumes an average increase of 97 housing units per year.

The projected increase in floor area is based on a growth rate of 1.6% per year, matching the historical increase in traffic volume from 2013 through 2018, as documented in the Transportation Master Plan. The current estimate of nonresidential floor area is based on the Blaine County Assessor’s property database. Over the next five years, Hailey expects an average increase of 50,000 square feet of nonresidential floor area per year. The weighted average job increase is also 1.6% per year.

**Figure A1: Summary of Development Projections and Growth Rates**

Hailey, Idaho	Year							2021 to 2026 Average Annual	
	2021	2022	2023	2024	2025	2026	2031	Increase	Compound Growth Rate
Residential Units	3,696	3,788	3,883	3,980	4,080	4,182	4,731	97	2.5%
Nonresidential Sq Ft x 1000	2,990	3,040	3,080	3,120	3,170	3,240	3,500	50	1.6%



### Residential Development and Persons per Housing Unit

Starting with the 2010 census, the U.S. Census Bureau conducts ongoing monthly surveys. The American Community Survey (ACS) enables data to be updated annually but the process is constrained by sample-sizes. For example, data on detached housing units are now combined with attached single units (commonly known as townhouses). Part of the rationale for deriving fees by unit size, as discussed further below, is to address this ACS data limitation. Because townhouses generally have fewer bedrooms than detached units, fees by bedroom range ensure proportionality and facilitate construction of affordable units.

As shown Figure A2, dwellings with a single unit per structure (detached and attached) average 2.68 persons per housing unit. Dwellings in structures with two or more units average 2.06 year-round residents per unit. This category includes duplexes, which have two dwellings on a single parcel of land. According to the latest available data, the overall average is 2.47 year-round residents per housing unit.

According to the U.S. Census Bureau, a household is a housing unit that is occupied by year-round residents. Development fees often use per capita standards and persons per housing unit, or persons per household, to derive proportionate-share fee amounts. DP Guthrie, LLC recommends that fees for residential development in the City of Hailey be imposed according to the number of year-round residents per housing unit.

**Figure A2: Year-Round Persons per Unit by Type of Housing****2019 Five-Year Estimate by Type of Housing**

Units in Structure	Persons	House-holds	Persons per Household	Housing Units	Persons per Housing Unit	Housing Mix	Vacancy Rate
Single Unit*	5,954	1,705	3.49	2,221	2.68	65%	23%
2+ Units	2,429	957	2.54	1,178	2.06	35%	19%
Subtotal	8,383	2,662	3.15	3,399	2.47		22%
Group Quarters	25						
<b>TOTAL</b>	<b>8,408</b>						

\* Single unit includes detached and attached (zero mobile homes).

Source: Tables B25024, B25032, B25033, and B26001.

Five-Year Estimates, 2019 American Community Survey, U.S. Census Bureau.

## Jobs and Nonresidential Development

In addition to data on residential development, the calculation of impact fees requires data on nonresidential development. DP Guthrie, LLC uses the term “jobs” to refer to employment by place of work. In Figure A3, color shading indicates four nonresidential development prototypes that will be used to derive average weekday Vehicle Miles of Travel (VMT) and nonresidential floor area. Current floor area estimates for industrial, commercial, institutional, and office/other services, are derived using national averages of square feet per job (Trip Generation, Institute of Transportation Engineers, 2017). For future industrial development, Manufacturing (ITE code 140) is a reasonable proxy with an average 629 square feet per job. The prototype for future commercial development is an average-size Shopping Center (ITE code 820). Commercial development (i.e., retail and eating/drinking places) is assumed to average 427 square feet per job. For institutional development, such as public buildings, schools and churches, floor area in Hailey is based on education and government jobs, assuming an average of 1,587 square feet per job. The prototype for institutional development is a High School (ITE 530). For office and other services, an average-size Office (ITE 710) is the prototype for future development, averaging of 337 square feet per job.

**Figure A3: Average Weekday Vehicle Trip Ends**

ITE Code	Land Use / Size	Demand Unit	Wkdy Trip Ends Per Dmd Unit*	Wkdy Trip Ends Per Employee*	Emp Per Dmd Unit	Sq Ft Per Emp
110	Light Industrial	1,000 Sq Ft	4.96	3.05	1.63	613
140	Manufacturing	1,000 Sq Ft	3.93	2.47	1.59	629
150	Warehousing	1,000 Sq Ft	1.74	5.05	0.34	2,941
520	Elementary School	1,000 Sq Ft	19.52	21.00	0.93	1,075
530	High School	1,000 Sq Ft	14.07	22.25	0.63	1,587
610	Hospital	1,000 Sq Ft	10.72	3.79	2.83	353
620	Nursing Home	1,000 Sq Ft	6.64	2.91	2.28	439
710	General Office	1,000 Sq Ft	9.74	3.28	2.97	337
760	Research & Dev Center	1,000 Sq Ft	11.26	3.29	3.42	292
770	Business Park	1,000 Sq Ft	12.44	4.04	3.08	325
820	Shopping Center (avg size)	1,000 Sq Ft	37.75	16.11	2.34	427
857	Discount Club	1,000 Sq Ft	41.80	32.21	1.30	769

\* Trip Generation, Institute of Transportation Engineers, 10th Edition (2017).

Figure A4 indicates 2018 estimates of jobs within Hailey. Job estimates, by type of nonresidential, are from Hailey's Work Area Profile from the U.S. Census Bureau's online web application known as OnTheMap. In the table below, the number of jobs in Hailey is based on quarterly workforce reports supplied by employers.

**Figure A4: Jobs and Floor Area Estimates**

	2018 Jobs (1)		Sq Ft per Job (2)	Jobs per 1000 Sq Ft (2)
Industrial (3)	704	23.0%	629	1.59
Commercial (4)	710	23.2%	427	2.34
Institutional (5)	560	18.3%	1,587	0.63
Office & Other Services (6)	1,086	35.5%	337	2.97
TOTAL	<u>3,060</u>	100%		

(1) Jobs in 2018 from Work Area Profile, OnTheMap, U.S. Census Bureau web application.

(2) Derived from data in Trip Generation, published by the Institute of Transportation Engineers, 2017.

(3) Major sectors are Construction, Manufacturing, and Transportation/Warehousing.

(4) Major sectors are Retail and Accommodation/Food Services.

(5) Major sectors are Educational Services and Public Administration.

(6) Major sectors are Professional/Scientific/Technical Services and Health Care.

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## Detailed Land Use Assumptions

Demographic data shown in Figure A5 are key inputs for Hailey's impact fee update. Cumulative data are shown at the top and projected annual increases, by type of development, are shown at the bottom of the table. The 2019 population estimate of 8,689 year-round residents in Hailey is from the U.S. Census Bureau and the estimate of 4,427 jobs in Hailey is from Sun Valley Economic Development. The 2020 estimate of approximately 2.5 million square feet of nonresidential development in Hailey is consistent with the Blaine County Assessor's property database. Annual data for years 6-9 and 11-19 are included in the impact fee analysis but hidden below to enable the table to fit on a single page.

**Figure A5: Annual Demographic Data**

Hailey, Idaho	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY30-31	FY40-41
Begins Oct 1st	2021	2022	2023	2024	2025	2026	2031	2041
	Base Yr	1	2	3	4	5	10	20
<b>Total Population</b>								
City of Hailey	9,129	9,357	9,591	9,831	10,077	10,328	11,686	14,959
<b>Housing Units</b>								
City of Hailey	3,696	3,788	3,883	3,980	4,080	4,182	4,731	6,056
Persons per Hsg Unit	2.47	2.47	2.47	2.47	2.47	2.47	2.47	2.47
<b>Jobs in City of Hailey</b>								
Industrial	1,051	1,068	1,085	1,103	1,120	1,138	1,232	1,444
Commercial	1,060	1,077	1,094	1,112	1,130	1,148	1,243	1,456
Institutional	836	850	863	877	891	905	980	1,149
Office & Other	1,622	1,648	1,674	1,701	1,728	1,756	1,901	2,228
Total Jobs	4,570	4,643	4,717	4,793	4,869	4,947	5,356	6,277
Jobs to Housing Ratio	1.24	1.23	1.21	1.20	1.19	1.18	1.13	1.04
<b>Nonresidential Floor Area (square feet in thousands)</b>								
Industrial	660	670	680	690	700	720	770	910
Commercial	450	460	470	470	480	490	530	620
Institutional	1,330	1,350	1,370	1,390	1,410	1,440	1,560	1,820
Office & Other	550	560	560	570	580	590	640	750
Total KSF	2,990	3,040	3,080	3,120	3,170	3,240	3,500	4,100
Avg Sq Ft Per Job	654	655	653	651	651	655	653	653
Avg Jobs per KSF	1.53	1.53	1.53	1.54	1.54	1.53	1.53	1.53
							<b>2021-2031</b>	
							<b>Avg Anl</b>	
<b>Annual Increases</b>								
Total Population	228	234	240	246	252	258	256	
Housing Units	92	95	97	100	102	104	104	
Jobs	73	74	76	76	78	79	79	
Industrial KSF	10	10	10	10	20	10	11	
Commercial KSF	10	10	0	10	10	10	8	
Institutional KSF	20	20	20	20	30	20	23	
Office & Other KSF	10	0	10	10	10	10	9	
Total Nonres KSF/Yr =>	50	40	40	50	70	50	51	

## Demand Indicators by Dwelling Size

Impact fees must be proportionate to the demand for infrastructure. Because averages per housing unit, for both persons and vehicle trips, have a strong, positive correlation to the number of bedrooms, DP Guthrie, LLC recommends residential fee schedules that increase by dwelling size. Custom tabulations of demographic data by bedroom range can be created from individual survey responses provided by the U.S. Census Bureau, in files known as Public Use Microdata Samples (PUMS). PUMS files are only available for areas of at least 100,000 persons, with the City of Hailey included in Public Use Microdata Area (PUMA) 01000 that includes the following seven counties: Blaine, Elmore, Jerome, Minidoka, Gooding, Lincoln, and Camas. As shown in Figure A6, DP Guthrie, LLC derived trip generation rates and average persons per housing unit by bedroom range, from un-weighted PUMS data. The recommended multipliers by bedroom range (shown below) are for all types of housing units, adjusted to the control totals for Hailey. Hailey averages 2.47 persons per housing unit, which is lower than the national average derived from trip generation rates (see the middle section in the table below). In contrast, Hailey averages 1.42 vehicles available per housing unit, which is slightly higher than the national average derived from trip generation rates.

**Figure A6: Vehicle Trip Ends and Persons by Bedroom Range**

**2019 Public Use Microdata Sample (PUMS)**

Bedroom Range	Persons (1)	Vehicles Available (1)	Housing Units (1)	Hailey Hsg Mix	Unadjusted Persons/HU	Adjusted Persons/HU (2)	Unadjusted VehAvl/HU	Adjusted VehAvl/HU (2)
0	38	30	42	1%	0.90	<b>1.06</b>	0.71	0.57
1	159	153	167	6%	0.95	<b>1.12</b>	0.92	0.73
2	1,051	868	683	23%	1.54	<b>1.81</b>	1.27	1.01
3	2,990	2,647	1,357	47%	2.20	<b>2.59</b>	1.95	1.56
4	1,423	1,115	513	18%	2.77	<b>3.26</b>	2.17	1.73
5+	461	359	149	5%	3.09	<b>3.63</b>	2.41	1.92
Total	6,122	5,172	2,911		2.10	<b>2.47</b>	1.78	1.42

**National Averages (ITE 2017)**

ITE Code	AWVTE per Person	AWVTE per Veh Avl	AWVTE per Dwelling Unit	Hailey Hsg Mix	Persons per Housing Unit	Veh Avl per Housing Unit
220 & 221 MF	1.84	5.10	5.44	35%	2.96	1.07
210 SFD	2.65	6.36	9.44	65%		
Wgtd Avg	2.37	5.92	8.05		3.35	1.34

**AWVTE per Housing Unit by Bedroom Range**

Bedroom Range	AWVTE per Housing Unit Based on Persons (3)	AWVTE per Housing Unit Based on Veh Avl (4)	AWVTE per Housing Unit (5)
0	2.51	3.37	<b>2.94</b>
1	2.65	4.32	<b>3.49</b>
2	4.29	5.98	<b>5.14</b>
3	6.14	9.24	<b>7.69</b>
4	7.73	10.24	<b>8.99</b>
5+	8.60	11.37	<b>9.99</b>
Total	5.85	8.41	<b>7.13</b>

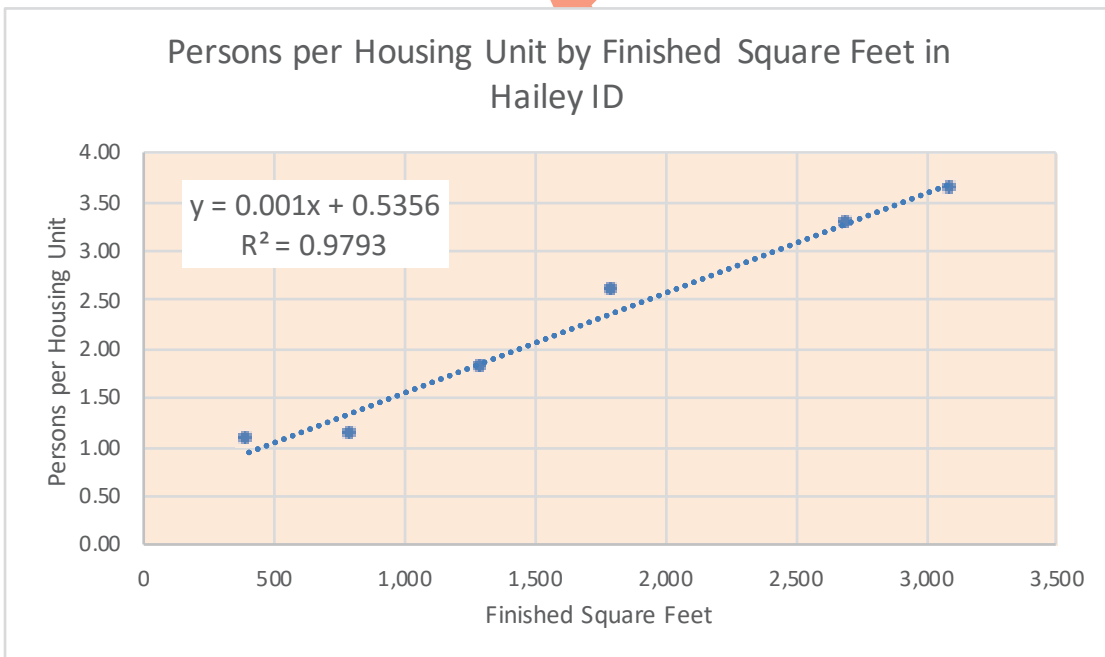
(1) American Community Survey (ACS), Public Use Microdata Sample for AIDPUMA 1000 (2019 Five-Year unweighted data).  
 (2) Adjusted multipliers are scaled to make the average PUMS values match control totals for Hailey. Vehicles Available is from table B25046, ACS 2019 5-year data.  
 (3) Adjusted persons per household multiplied by national weighted average trip rate per person.  
 (4) Adjusted vehicles available per household multiplied by national weighted average trip rate per vehicle available.  
 (5) Average of trip rates based on persons and vehicles available per household.

Average floor area and number of persons by bedroom range are plotted in Figure A7, with a linear trend line derived from six actual averages for the area that includes Hailey. Using the trend line formula shown in the chart, DP Guthrie, LLC derived the estimated average number of persons, by dwelling size, using 400 square foot intervals. For the purpose of impact fees, DP Guthrie, LLC recommends a minimum fee based on a unit size of 600 square feet and a maximum fee for units 3001 square feet or larger. The Blaine County Assessor’s residential database indicates that single family houses with one to four units per structure, constructed in Hailey over the past 20 years average 400 square feet for a zero-bedroom studio, 800 square feet of finished floor area for a one-bedroom unit, 1300 square feet for a two-bedroom unit, 1800 square feet for a three-bedroom unit, 2700 square feet for four bedrooms, and 3100 square feet for five or more bedrooms.

**Figure A7: Persons by Square Feet of Living Space**

Blaine County property database is the source for average square feet of dwellings. Average persons per housing unit is from 2019 ACS PUMS for the PUMA that includes Hailey.

Actual Averages per Hsg Unit			Trend Line Values	
Bedrooms	Square Feet	Persons	Sq Ft Range	Persons
0	400	1.06	600 or less	<b>1.14</b>
1	800	1.12	601 to 1000	<b>1.54</b>
2	1,300	1.81	1001 to 1400	<b>1.94</b>
3	1,800	2.59	1401 to 1800	<b>2.34</b>
4	2,700	3.26	1801 to 2200	<b>2.74</b>
5+	3,100	3.63	2201 to 2600	<b>3.14</b>
			2601 to 3000	<b>3.54</b>
			3001 or more	<b>3.94</b>



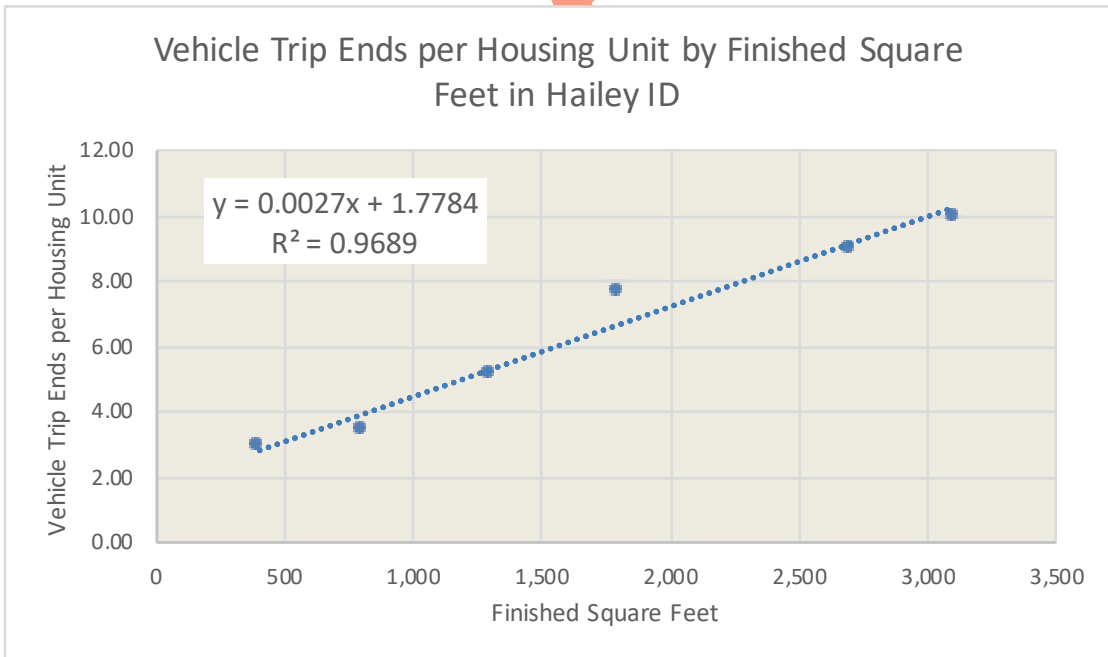
To derive average weekday vehicle trip ends by house size, DP Guthrie, LLC combined demographic data derived from U.S. Census Bureau PUMS files with average unit size data from the Blaine County Assessor’s residential database. Average floor area and weekday vehicle trip ends, by bedroom range, are plotted in Figure A8, with a linear trend line derived from six actual averages for the area that includes Hailey. DP Guthrie, LLC used the trend line formula to derive estimated trip ends by dwelling size, in 400 square foot intervals.

In contrast to the trip generation rates shown below, that increase in proportion to unit size, the national average trip generation rate for Multifamily Low-Rise housing is 7.32 average weekday vehicle trip ends per unit and the average for Single Family Detached housing is 9.44 average weekday vehicle trip ends per unit (ITE, 2017). DP Guthrie, LLC does not recommend a “one-size-fits-all” approach that would require small units to pay more than their proportionate share while large units would pay less than their proportionate share.

**Figure A8: Vehicle Trips by Dwelling Size**

Blaine County property database is the source for average square feet of dwellings. Average persons per housing unit is from 2019 ACS PUMS for the PUMA that includes Hailey.

Actual Averages per Hsg Unit			Trend Line Values	
Bedrooms	Square Feet	AWVTE	Sq Ft Range	Trip Ends
0	400	2.94	600 or less	<b>3.40</b>
1	800	3.49	601 to 1000	<b>4.48</b>
2	1,300	5.14	1001 to 1400	<b>5.56</b>
3	1,800	7.69	1401 to 1800	<b>6.64</b>
4	2,700	8.99	1801 to 2200	<b>7.72</b>
5+	3,100	9.99	2201 to 2600	<b>8.80</b>
			2601 to 3000	<b>9.88</b>
			3001 or more	<b>10.96</b>





## APPENDIX B: PASS-BY TRIP ADJUSTMENT FACTORS BY COMMERCIAL BUILDING SIZE

For commercial developments, trip generation rates are only one of the steps needed to determine traffic impacts. Because commercial developments attract vehicles passing by on adjacent streets, pass-by trip percentages reduce trip generation rates to more accurately assess travel demand. The following meta-analysis documents a methodology for deriving pass-by trip percentages based on the floor area of a commercial development. A fitted curve equation is provided using data from traffic studies published in the second edition of Trip Generation Handbook (ITE, 2004). The recommended methodology is suitable for impact fees, which are derived using average characteristics of the transportation system.

### Purpose

Transportation impact fees typically rely on trip generation rates published by the Institute of Transportation Engineers (ITE). For shopping centers, trip generation rates are derived from a formula using floor area as the independent variable. The fitted curve is a logarithmic equation that yields declining vehicle trip rates per thousand square feet as shopping center size increases. However, trip generation alone does not provide a complete evaluation of traffic impacts due to pass-by and diverted trips to commercial developments. Because diverted trips still increase vehicle miles of travel, transportation impact fees apply pass-by trip adjustments or derive the “percentage of new trips” associated with new development (Oliver, 1991; Tindale, 1991). This article provides a methodology for deriving pass-by trip percentages from the floor area of commercial development. The analysis of pass-by trip percentages from traffic studies reported in Trip Generation Handbook (ITE, 2004) indicates a similar relationship to the trip generation formula for shopping centers. This Appendix specifies the decline in pass-by trip percentages as commercial floor area increases.

### Literature Review

The literature review in this section is discussed in chronological order beginning with the 1991 version of Trip Generation. In Table VII-1, pass-by trip percentages were reported for 67 shopping centers ranging in size from 44,000 to 1,200,000 square feet. These data indicate a decline in pass-by trip percentages as shopping center size increases. During 1991 and 1992, ITE also published four journal articles on the topic of pass-by trips and how these adjustments could be applied in the calculation of impact fees.

In March of 1991, Moussavi and Gorman examined how pass-by trip percentages were influenced by building size and the average daily traffic on adjacent streets. Their findings regarding the relationship between average daily trips on adjacent streets and pass-by percentages are not relevant to general impact fee formulas that estimate average travel characteristics for an entire service area. Although limited to an analysis of only 12 sites, their regression analysis did confirm that floor area is a strong predictor of pass-by trips for discount stores, but not grocery stores. Because traditional grocery stores and the more modern-day version known as “discount supermarkets” tend to attract more primary trips than other comparably sized stores, this study excludes these development types.

In April of 1991, William Oliver discussed how to determine average trip length from survey data and then use the results in transportation impact fees. A key concept from this article is the idea that impact fees should only assess for the percentage of new trips attributable to new development, after accounting for internal trip capture, diverted and pass-by trips. The methodologies described by Oliver are useful for individual impact fee assessments of large-scale development, but they do not address more universal adjustments for pass-by trips, which is the focus of this research.

In May of 1991, Steven Tindale provided a detailed discussion of various technical issues related to transportation impact fees, including trip capture. The article is similar to Oliver’s in advocating original data collection to establish trip rates, lengths and percentage of new trips. However, due to time and budget constraints, most jurisdictions derive impact fees using input variables readily available from regional, state or national sources such as Trip Generation.

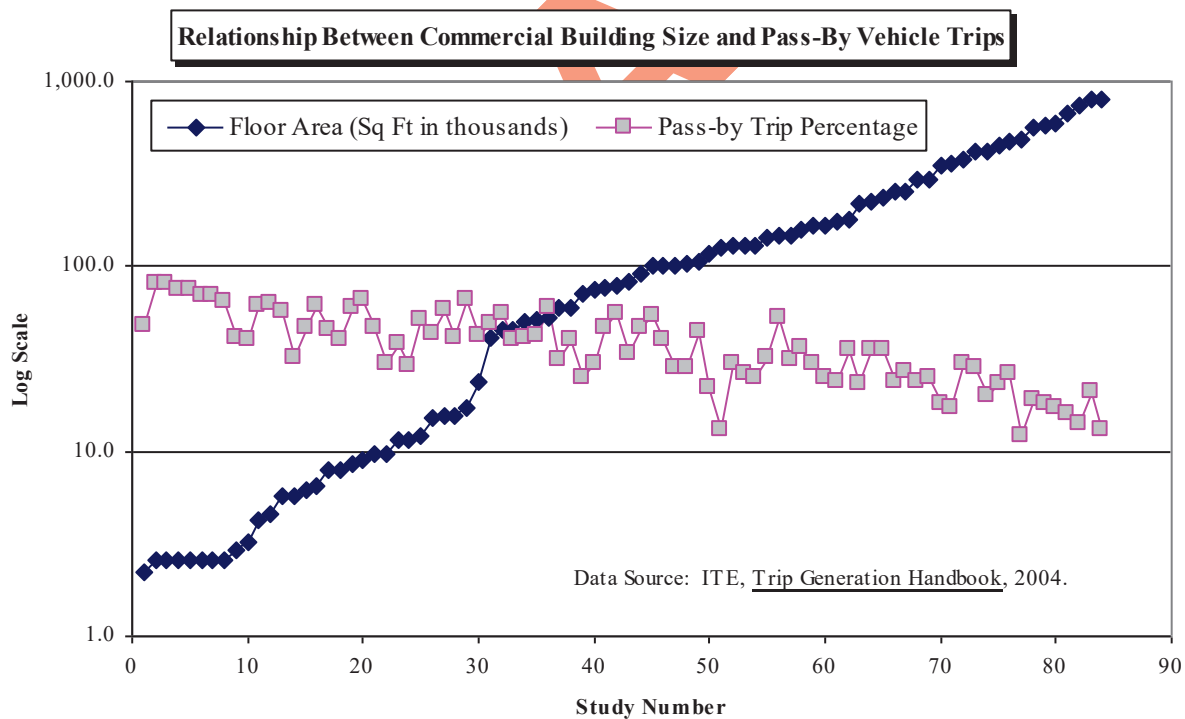
In May of 1992, Moussavi and Gorman provide a follow-up “refinement” to their 1991 article. One of the suggested refinements incorporated into the research presented below, was to use logarithmic, rather than linear regression.

The second edition of Trip Generation Handbook (ITE, 2004), provides a data plot of average pass-by trip percentage based on gross leasable floor area of a shopping center. The fitted curve equation shown in Figure 5.5 of ITE’s 2004 publication indicates a fitted logarithmic curve with an R-squared value of 0.37. The analysis presented below in Figure C3 improves the “goodness” of fit, yielding an R-squared value of approximately 0.64.

### Analysis

The general relationship between commercial building size and pass-by vehicle trips is illustrated in Figure C1. When commercial floor area, measured in thousands of square feet, is plotted on a log scale and rank-ordered, it is clear that increasing commercial building size decreases the pass-by trip percentage. In other words, small retail establishments, like a convenience store have higher pass-by trip percentages than large regional shopping malls.

Figure C1



To improve the correlation between commercial building size and pass-by trip percentage, this study used the following criteria. First, the number of interviews reported by a traffic study had to have at least 96 interviews, which ensures a maximum error of 10% in the mean at a 95% level of confidence (see Appendix B in Meyer and Miller, 2001). Second, the traffic study had to report a specific floor area of at least 1,000 square feet, rather than a floor area range. Third,

traffic surveys included in the database are not older than 1989. The studies prior to 1989 include very large shopping centers of approximately one million square feet, which are rarely constructed in the current real estate market. Fourth, for consistency this analysis only includes PM-peak hour data.

Figure C2 provides a summary of the pass-by trip database, indicating types of development, the number of studies for each type, average floor area (in thousands of square feet) and average pass-by trip percentage. Shopping centers account for almost half of the studies and had the largest floor area, averaging 280,000 square feet. In total, the 84 studies analyzed had an average floor area of 159,000 square feet and an average of 39% pass-by trips.

Figure C2

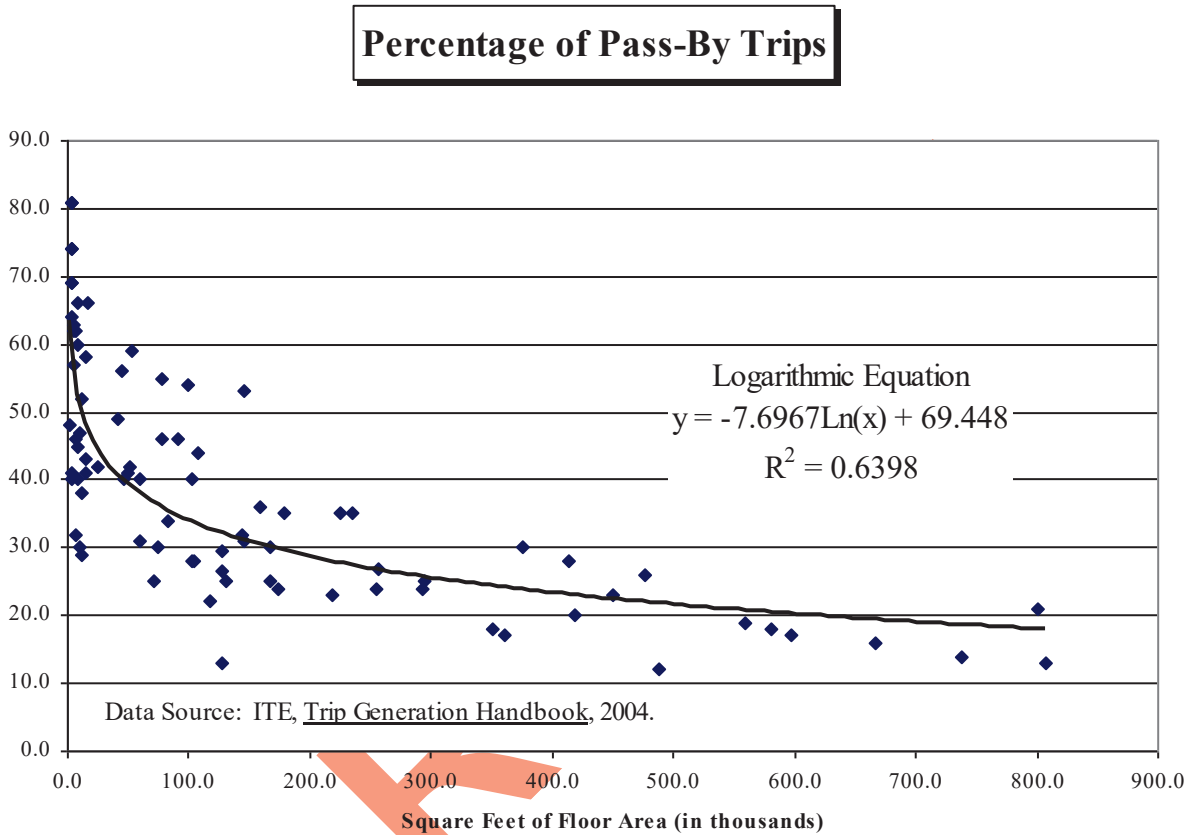
### Summary of Pass-By Trips Database

<i>ITE Code</i>	<i>Description</i>	<i># of Studies</i>	<i>AvgSqFt (thousands)</i>	<i>AvgPass-By Trip Pct</i>
813	Free-Standing Discount Superstore	8	151	28
815	Free-Standing Discount Store	3	128	23
820	Shopping Center	40	280	31
843	Automobile Parts Sales	1	15	43
851	Convenience Market	4	3	72
853	Convenience Market w Gas Pumps	4	3	68
862	Home Improvement Superstore	3	99	48
863	Electronics Superstore	1	46	40
880	Pharmacy/Drugstore w/o Window	3	10	47
881	Pharmacy/Drugstore w Drive-Through	3	14	49
890	Furniture Store	2	33	46
931	Quality Restaurant	2	7	54
932	High-Turnover Restaurant	7	8	44
934	Fast-Food with Drive-Through	3	3	48
TOTAL		84	159	39

Studies in the database meet the following criteria: 1) PM-peak data; 2) Traffic survey in 1989 or afterwards; 3) Floor area at least 1,000 square feet; 4) Sample size of at least 96 interviews, which ensures a maximum error of 10% in the mean at a 95% level of confidence.

Figure C3 indicates a scatter plot of floor area versus percentage of pass-by trips. The best trend-line correlation between pass-by trips and floor area is a logarithmic curve with the equation  $(-7.6967 \cdot \text{LN}(\text{KSF})) + 69.448$ . The R-squared value for this curve is 0.6398, indicating the floor area accounts for approximately 64% of the variation in pass-by trip percentage.

Figure C3



The fitted curve equation allows a specific pass-by trip estimate for any size commercial building. To illustrate the change in trip generation rates and pass-by trips by size of commercial development, Figure C4 provides data for seven building-size thresholds ranging from 10,000 to 800,000 square feet of floor area.

Figure C4

**Trip Rates and Adjustment Factors by Size Threshold**

Floor Area in thousands (KSF)	<i>Shopping Centers</i> (ITE 820 Weekday*)		<i>Shopping Centers</i> (ITE 820 PM-Peak Hour*)		Commercial Pass-by Trips**	Commercial Trip Adj Factor***
	Trip Ends	Rate/KSF	Trip Ends	Rate/KSF		
10	1,520	152.03	137	13.70	52%	24%
25	2,758	110.32	251	10.03	45%	28%
50	4,328	86.56	396	7.92	39%	31%
100	6,791	67.91	626	6.26	34%	33%
200	10,656	53.28	989	4.95	29%	36%
400	16,722	41.80	1,563	3.91	23%	39%
800	26,239	32.80	2,470	3.09	18%	41%

\* Trip Generation, ITE, 2003.  
 \*\* Based on data published by ITE in Trip Generation Handbook (2004), the best trendline correlation between pass-by trips and floor area is a logarithmic curve with the equation  $((-7.6967 * \ln(KSF)) + 69.448)$ .  
 \*\*\* To convert trip ends to vehicle trips, the standard adjustment factor is 50%. Due to pass-by trips, commercial trip adjustment factors are lower, as derived from the following formula  $(0.50 * (1 - \text{passby pct}))$ .

To avoid double counting the same vehicle trip at both the origin and destination points, transportation impact fees typically convert trip ends to trips using a standard adjustment factor of 50%. For commercial development, trip adjustment factors are less than 50% because retail development and some services (like banks) attract vehicles as they pass by on arterial and collector roads. As shown above, for a small-size commercial development with 10,000 square feet of floor area, an average of 52% of the vehicles that enter are passing by on their way to some other primary destination. The remaining 48% of attraction trips have the commercial development as their primary destination. Because attraction trips are half of all trips, the commercial trip adjustment factor is 48% multiplied by 50%, or approximately 24% of the trip ends.

## Conclusions

The methodology presented above significantly improves the “goodness” of fit between the independent variable of commercial floor area and the dependent variable of pass-by trip percentage. Commercial trip adjustment factors may be derived for any size commercial building using the recommended logarithmic regression, thus avoiding the use of a simple average pass-by trip percentage for an individual ITE land use code. The recommended methodology also avoids the small sample-size problem that currently exists for most of the ITE land use codes that only provide pass-by data for a limited number of traffic studies. The recommended use of pass-by trip adjustment factors by size of commercial development will improve transportation impact fees that are intended to proportionately allocate the cost of growth-related infrastructure to new development.

## References

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- Meyer, Michael D. and Eric J. Miller. 2001. Urban Transportation Planning: A Decision-Oriented Approach. New York: McGraw-Hill Higher Education.
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- Moussavi, Massoum and Michael Gorman. “Refinement of Procedures Used for Estimating Pass-By Trip Percentages.” ITE Journal, May 1992: 13-16.
- Oliver, William E. “Measuring Travel Characteristics for Transportation Impact Fees.” ITE Journal, April 1991: 11-15.
- Tindale, Steven A. “Impact Fees: Issues, Concepts and Approaches.” ITE Journal, May 1991: 33-40.







**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input type="checkbox"/> Police	<input type="checkbox"/> _____
<input type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	<input type="checkbox"/> _____
<input type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> _____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve (or amend) 2021 Development Impact Fee Study.

**ACTION OF THE CITY COUNCIL:**

Date: \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE: 07/22/2021      DEPARTMENT: Admin/Legislative      DEPT. HEAD SIGNATURE: HD**

- **SUBJECT:**      Consideration of Resolution 2021-\_\_\_\_, authorizing agreement with Mike Stoddard and Chelsea Porter of Hawley Troxell to serve as bond counsel for the City of Hailey’s upcoming real property acquisition ballot measure(s).

- **AUTHORITY:**    ID Code 50-203       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

- **BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

In March of 2021, the Hailey City Council authorized a letter of intent to acquire portions of McKercher Park, the Idaho National Guard Armory parcel and improvements thereon from the State of Idaho. Since that time, the State has launched its process to sell the property. The process is expected to come to conclusion near the beginning of 2022. A November 2021 general obligation bond measure is planned to ask voters whether or not they wish to raise their taxes to purchase real property, including these properties just described and potentially the property at 116 South River Street.

The first step in moving toward a November general obligation bond election is securing a financial advisor and bond counsel to support us through the process.

Attached are a Resolution and Agreement for bond counsel services from Mike Stoddard and Chelsea Porter of Hawley Troxell, whose expertise in the field have been used by Hailey in previous bond measures.

- **FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

The costs of this service are budgeted through Hailey’s professional legal services budgets.

<b><u>ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:</u></b> (IF APPLICABLE)		<b>Benefits Committee</b>
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input type="checkbox"/> Police	_____
<input type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	_____
<input type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Move to approve Resolution 2021-\_\_\_\_, authorizing agreement with Mike Stoddard and Chelsea Porter of Hawley Troxell to serve as bond counsel for the City of Hailey’s upcoming real property acquisition ballot measure(s).

**ACTION OF THE CITY COUNCIL:**

Date: \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

115 MAIN STREET SOUTH, SUITE H  
HAILEY, IDAHO 83333  
(208) 788-4221  
Fax: (208) 788-2924

March 29, 2021

Mr. Zane Lathim  
Idaho Department of Lands  
300 N 6<sup>th</sup> Street,  
PO Box 83720,  
Boise, ID 83720-0050,

Via email: [zlathim@idl.idaho.gov](mailto:zlathim@idl.idaho.gov).

Dear Mr. Lathim,

Thank you for issuing the State's Notice to Sell ½ Interest of property and explaining the details of the complex process which precedes the sale. We are hereby notifying you that based on a discussion held tonight with the Hailey City Council, the City of Hailey intends to be the purchaser of the property at the end of your required process.

We have been proud of the Idaho National Guard Armory within our town since 1971 and have enjoyed shared ownership of the property with the State as dictated by the Idaho Armory Construction Act, Idaho Code Chapter 7, Title 46. Now that the State has issued the Notice to Sell, the City of Hailey will take action needed to reinstate full ownership of the property to the City of Hailey.

We look forward to working with you in the coming months.

Sincerely,

Martha Burke  
Mayor, City of Hailey

**CITY OF HAILEY**  
**RESOLUTION NO. 2021-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING THE REPRESENTATION AGREEMENT WITH HAWLEY  
TROXELL FOR BOND COUNSEL FOR REAL PROPERTY GENERAL OBLIGATION  
BOND MEASURE(S).**

WHEREAS, the City of Hailey desires to enter into an agreement with Hawley Troxell under which Hawley Troxell will perform and be responsible for bond counsel services in the city's measure(s) to acquire real property for the City of Hailey.

WHEREAS, the City of Hailey and Hawley Troxell have agreed to the terms and conditions of the Scope of Work, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves the Scope Of Work between the City of Hailey and Hawley Troxell and that the Mayor is authorized to execute the attached Agreement,

Passed this 22<sup>nd</sup> day of July, 2021.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

MICHAEL M. STODDARD  
ADMITTED TO PRACTICE LAW IN IDAHO  
EMAIL: MSTODDARD@HAWLEYTROXELL.COM  
DIRECT DIAL: (208) 388-4892

July 19, 2021

City of Hailey Mayor and City Council  
115 Main Street South, Suite H  
Hailey, Idaho 83333

Re: *Bond Election and Future Bond Issue*

Dear Honorable Mayor and Council Members,

The City of Hailey (the “**City**”) has reached out to Hawley Troxell Ennis & Hawley LLP (the “**Firm**”) regarding a November 2021 bond election wherein the City is considering placing one or more ballot questions on the November ballot. The City will need to retain a bond counsel (“**Bond Counsel**”) with respect to the proposed election and the future bond issue (the “**Bonds**”). We would be honored to serve as Bond Counsel to the City, and this letter presents our qualifications and proposal.

#### **A. Scope of Work**

Below summarizes our scope of work in two parts. The bond election and the bond issue if the election passes. I would like to have the City engage us for both phases and am separating them primarily to be clear about the fee structure for each, but I also want to express our willingness and interest in serving the City over the long term.

Generally speaking our scope of work (the “**Scope of Work**”) is (i) to advise the City on matters of Idaho law that affect the City’s ability to approve and issue the Bonds, and (ii) to provide the requisite legal opinions.

#### **1. Bond Election—Phase 1**

As you know, to qualify for the November 2, 2021 election the City must submit the ballot question(s) to the County Clerk no later than September 13, 2021. Our Scope of Work for the Bond Election would consist of the following:

- (a) the ordinance to call the bond election;
- (b) the form of ballot containing the election question(s);
- (c) the notice of the bond election;
- (d) legal advice on ballot question alternatives and permitted election activities.

**2. Bond Issue—Phase 2**

If the bond election is successful, our Scope of Work continues and, depending on the method of sale of the Bonds, includes drafting of legal documents and offering documents, drafting of and advising on certain bond fund and compliance policies, tax-exemption due diligence, and issuance of legal opinions as described below.

The Bonds will be offered for sale to prospective purchasers “subject to the approval of Hawley Troxell Ennis & Hawley LLP, Bond Counsel.” This means that if all requested documentation with respect to the bond issue is submitted to us in the manner and in a form sufficient to enable us to conclude that the bond issue is a legal, valid and binding obligation in accordance with its terms, we will render our unqualified bond counsel opinion to that effect to the purchasers of the Bonds. Our opinion will also opine that interest on the Bonds is excludable from Federal and State of Idaho income taxation.

**B. Staffing**

The attorneys primarily responsible for rendering legal services in this matter are Michael M. Stoddard and Chelsea Porter. Where it is to your advantage to do so, we may utilize the services of other lawyers, paralegals, and law clerks in the Firm. We will attempt wherever possible to assign work assignments in a way that maximizes legal effectiveness and time efficiency, while minimizing your legal expenses. The Firm’s goal is to provide cost effective, high quality legal services. The Firm agrees to represent you in this matter on an hourly fee basis. The time spent by various lawyer and non-lawyer persons in this office will be charged at the applicable hourly rate for each person.

**C. Fee Proposal**

**1. Phase 1**

We would charge hourly rates subject to a cap for Phase 1. The Scope of Work in Phase 1 is limited in scope and in time. Our hourly rates are set forth below. For Phase 1, the cap on our fees would be \$7,500.

<u>Attorney</u>	<u>2021 Rate</u>	<u>Roles Responsibility</u>
Michael Stoddard	\$330	Overall responsibility; finance issues
Chelsea Porter	\$240	Associate, research, drafting support
John Swendseid*	\$640	Special Tax Counsel

\*Mr. Swendseid is a partner at Sherman & Howard in Denver, and we contract with him on specialized tax issues. We do not expect to use him in Phase 1.

## **2. Phase 2**

We charge a fixed fee that is related to the principal amount of the Bonds. This fee compensates us for the time and effort to perform the Scope of Work as well as for the risk inherent in rendering the legal opinions that are in effect for the life of the Bonds. Typically our fees are in the range of \$25,000 to \$50,000 for general obligation bond issues that pass on the first try. We will make a definitive quote once the election passes, the financing team is assembled and the manner of sale of the Bonds is determined (i.e., one or more sales or series, publicly offered or privately placed).

Our fees and expenses are payable on the date of closing of the Bonds and may be paid from proceeds of the Bonds and are contingent upon sale of the Bonds.

### **D. Disclaimers**

Our engagement as bond counsel is on behalf of the City. In unrelated matters, we have consulted with, and may in the future act as, counsel to the financial firms the City has retained as its financial advisor or underwriter. Although we work collaboratively with the financial firms to prepare the City's Bonds for sale, we do not represent the financial advisor or underwriter.



**E. Signature**

We would appreciate acknowledgment of your agreement with the terms of this letter by signing below in the place provided for such purpose on the enclosed copy of this letter. Please return one copy to us for our files.

We believe we have the capability to serve the City well and would be honored to be of service to the City on this important project.

Sincerely,

HAWLEY TROXELL ENNIS & HAWLEY LLP



Michael M. Stoddard

Accepted and agreed to:

CITY OF HAILEY, IDAHO

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE: 07/22/2021      DEPARTMENT: Admin/Legislative      DEPT. HEAD SIGNATURE: HD**

**SUBJECT:**      Consideration of Resolution 2021-\_\_\_\_, authorizing financial advisory agreement with Piper Sandler for financial advice and support of Hailey’s real property acquisition bond measure(s).

**AUTHORITY:**  ID Code 50-203       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

In March of 2021, the Hailey City Council authorized a letter of intent to acquire portions of McKercher Park, the Idaho National Guard Armory parcel and improvements thereon from the State of Idaho. Since that time, the State has launched its process to sell the property. The process is expected to come to conclusion near the beginning of 2022. A November 2021 general obligation bond measure is planned to ask voters whether or not they wish to raise their taxes to purchase real property, including these properties just described and potentially the property at 116 South River Street.

The first step in moving toward a November general obligation bond election is securing a financial advisor and bond counsel to support us through the process.

Attached are a Resolution and Agreement for bond financial services from Piper Sandler, whose expertise in the field have been used by Hailey in support of previous Hailey bond measures.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Most of the costs of this service are included in the bond amounts, and does not therefore affect Hailey budgets.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library             | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor               | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning            | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police              | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Engineer           | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission    | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Move to approve Resolution 2021-\_\_\_\_, authorizing financial advisory agreement with Piper Sandler, for financial analyses and support of Hailey’s real property acquisition bond measure(s).

**ACTION OF THE CITY COUNCIL:**

Date: \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

115 MAIN STREET SOUTH, SUITE H  
HAILEY, IDAHO 83333  
(208) 788-4221  
Fax: (208) 788-2924

March 29, 2021

Mr. Zane Lathim  
Idaho Department of Lands  
300 N 6<sup>th</sup> Street,  
PO Box 83720,  
Boise, ID 83720-0050,

Via email: [zlathim@idl.idaho.gov](mailto:zlathim@idl.idaho.gov).

Dear Mr. Lathim,

Thank you for issuing the State's Notice to Sell ½ Interest of property and explaining the details of the complex process which precedes the sale. We are hereby notifying you that based on a discussion held tonight with the Hailey City Council, the City of Hailey intends to be the purchaser of the property at the end of your required process.

We have been proud of the Idaho National Guard Armory within our town since 1971 and have enjoyed shared ownership of the property with the State as dictated by the Idaho Armory Construction Act, Idaho Code Chapter 7, Title 46. Now that the State has issued the Notice to Sell, the City of Hailey will take action needed to reinstate full ownership of the property to the City of Hailey.

We look forward to working with you in the coming months.

Sincerely,

Martha Burke  
Mayor, City of Hailey

**CITY OF HAILEY**  
**RESOLUTION NO. 2021-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING THE REPRESENTATION AGREEMENT WITH PIPER SANDLER  
FOR FINANCIAL ADVISORY SERVICES FOR REAL PROPERTY GENERAL  
OBLIGATION BOND MEASURE(S).**

WHEREAS, the City of Hailey desires to enter into an agreement with Piper Sandler under which Piper Sandler will perform and be responsible for bond financial services in the city's ballot measure(s) to acquire real property for the City of Hailey.

WHEREAS, the City of Hailey and Piper Sandler have agreed to the terms and conditions of the Scope of Work, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves the Scope Of Work between the City of Hailey and Piper Sandler and that the Mayor is authorized to execute the attached Agreement,

Passed this 22<sup>nd</sup> day of July, 2021.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

## FINANCIAL SERVICES AGREEMENT

This Financial Services Agreement, (the Agreement) is entered into on July 22, 2021 by and between City of Hailey, Idaho (the Client) and Piper Sandler & Co. (Piper Sandler or the Financial Services Provider). This Agreement will serve as our mutual agreement with respect to the terms and conditions of our engagement as your financial services provider, effective on the date this Agreement is executed (the Effective Date).

### **I. Scope of Services.**

- (A) **Services to be provided.** Piper Sandler is engaged by the Client to provide services with respect to the planned issuance of the Client's bonds to be issued from time to time during the term of this Agreement (the Issue(s)).
- (B) **Scope of Services.** The Scope of Services to be provided respecting the Issue(s) may consist of the following, if directed by the Client:
1. Evaluate options or alternatives with respect to the proposed new Issue(s),
  2. Consult with and/or advise the Client on actual or potential changes in market place practices, market conditions or other matters that may have an impact on the Issues or Products.
  3. Assist the Client in establishing a plan of financing
  4. Assist the Client in establishing the structure, timing, terms and other similar matters concerning the Issue
  5. Prepare the financing schedule
  6. Provide assistance as to scheduling, coordinating and meeting procedural requirements relating to any required bond referendum
  7. Consult and meet with representatives of the Client and its agents or consultants with respect to the Issue
  8. Attend meetings of the Client's governing body, as requested
  9. Advise the Client on the manner of sale of the Issue
  10. Make arrangements for printing, advertising and other vendor services necessary or appropriate in connection with the Issue
  11. Advise the Client with regard to continuing disclosure matters, as requested
  12. In a competitive bid sale, prepare the bid package, obtain CUSIP numbers, assist the Client in collecting and analyzing bids submitted by underwriters and in connection with the Client's selection of a winning bidder
  13. At the time of sale, provide the Client with relevant data on comparable issues recently or currently being sold nationally and by comparable Clients
  14. In a negotiated sale, coordinate pre-pricing discussions, supervise the sale process, advise the Client on matters relating to retail or other order periods and syndicate priorities, review the order book, and if directed by the Client, advise on the acceptability of the underwriter's pricing and offer to purchase
  15. Assist the Client in identifying an underwriter in a negotiated sale or other deal participants such as an escrow agent, accountant, feasibility consultant, etc. to work on the Issue
  16. Arrange and facilitate visits to, prepare materials for, and make recommendations to the Client in connection with credit ratings agencies, insurers and other credit or liquidity providers
  17. Coordinate working group sessions, closing, delivery of the new Issue and transfer of funds
  18. Prepare a closing memorandum or transaction summary

19. Advise Client on post-issuance disclosure compliance matters, including specific issues that may arise from time to time and the preparation, review and revision of applicable policies and procedures, relating to outstanding Issue(s)
20. Assist Client and its dissemination agent in the preparation of annual filings or other continuing disclosures required under continuing disclosure undertakings for outstanding Issue(s)

**For Services Respecting Official Statement.** Piper Sandler will assemble the preliminary and final official statement from information received from you, third parties and your agents, such as bond counsel. Piper Sandler will rely on you to provide us with accurate and complete information, access to relevant personnel and agents, and your final approval to the distribution and use of the preliminary and final official statements to carry out these duties. In addition you agree to allow us to rely on any opinion or representation of you or your counsel as to the accuracy or completeness of the preliminary and final official statement.

**II. Limitations on Scope of Services.** In order to clarify the extent of our relationship, Piper Sandler is required under MSRB Rule G-42<sup>1</sup> to describe any limitations on the scope of the activities to be performed for you. Accordingly, the Scope of Services are subject to the following limitations:

The Scope of Services is limited solely to the services described herein and is subject to limitations set forth within the descriptions of the Scope of Services. Any duties created by this Agreement do not extend beyond the Scope of Services or to any other contract, agreement, relationship, or understanding, if any, of any nature between the Client and the Financial Services Provider.

To assist us in complying with our duties to our regulators, you agree that if we are asked to evaluate the advice or recommendations of third parties, you will provide us written direction to do so.

The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any Issue or Product or in connection with any opinion or certificate rendered by counsel or any other person at closing.

**III. Amending Scope of Services.** The Scope of Services may be changed only by written amendment or supplement. The parties agree to amend or supplement the Scope of Services promptly to reflect any material changes or additions to the Scope of Services.

**IV. Compensation.** Compensation is based on a fixed fee and is contingent on size of bond issue or nominal value of product and contingent on closing. See Compensation is payable in immediately available funds at closing.

**V. IRMA Matters.** If the Client has designated Piper Sandler as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption"), the extent of the IRMA exemption is limited to the Scope of Services and any limitations thereto. Any reference to Piper Sandler, its personnel and its role as IRMA in the written representation of the Client contemplated under SEC Rule 15Ba1-1(d)(3)(vi)(B) is subject to prior approval by Piper Sandler and Client agrees not to represent, publicly or to any specific person, that Piper Sandler is Client's IRMA with respect to any aspect of municipal financial products or the issuance of municipal securities, or with respect to any specific municipal financial product or any specific issuance of municipal securities, outside the Scope of Services without Piper Sandler's prior written consent.

**VI. Piper Sandler's Regulatory Duties When Servicing the Client.** MSRB Rule G-42 requires that Piper Sandler undertake certain inquiries or investigations of and relating to the Client in order for Piper Sandler to fulfill certain aspects of the fiduciary duty owed to the Client. Such inquiries generally are triggered: (a) by the requirement that Piper Sandler know the essential facts about the Client and the

<sup>1</sup> See MSRB Rule G-42(c)(v).

authority of each person acting on behalf of the Client so as to effectively service the relationship with the Client, to act in accordance with any special directions from the Client, to understand the authority of each person acting on behalf of the Client, and to comply with applicable laws, regulations and rules; (b) when Piper Sandler undertakes a determination of suitability of any recommendation made by Piper Sandler to the Client, if any or by others that Piper Sandler reviews for the Client, if any; (c) when making any representations, including with regard to matters pertaining to the Client or any Issue or Product; and (d) when providing any information in connection with the preparation of the preliminary or final official statement, including information about the Client, its financial condition, its operational status and its municipal securities or municipal financial products. Specifically, Client agrees to provide to Piper Sandler any documents on which the Client has relied in connection with any certification it may make with respect to the accuracy and completeness of any Official Statement for the Issue.

Client agrees to cooperate, and to cause its agents to cooperate, with Piper Sandler in carrying out these duties to inquire or investigate, including providing to Piper Sandler accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties.

In addition, the Client agrees that, to the extent the Client seeks to have Piper Sandler provide advice with regard to any recommendation made by a third party, the Client will provide to Piper Sandler written direction to do so as well as any information it has received from such third party relating to its recommendation.

**VII. Expenses.** Piper Sandler will be responsible for all of Piper Sandler's out-of-pocket expenses unless otherwise agreed upon or if travel is directed by Client. If travel is directed by the Client, Client will reimburse Piper Sandler for their expenses. In the event a new issue of securities is contemplated by this Agreement, Client will be responsible for the payment of all fees and expenses commonly known as costs of issuance, including but not limited to: publication expenses, local legal counsel, bond counsel, ratings, credit enhancement, travel associated with securing any rating or credit enhancement, printing of bonds, printing and distribution of required disclosure documents, trustee fees, paying agent fees, CUSIP registration, and the like.

The Client will reimburse Piper Sandler in addition to the fees outlined in this section for the preparation, distribution, printing and mailing costs associated with the preliminary and final official statement for the Issue contemplated herein at a cost of \$7,500.

**VIII. Term of Agreement.** The term of this Agreement shall begin on the Effective Date and ends, unless earlier terminated as provided below, on June 30, 2024.

This Agreement may be terminated with or without cause by either party upon the giving of at least thirty (30) days prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination. All fees due to Piper Sandler shall be due and payable upon termination. Upon termination, the obligations of Piper Sandler under this Agreement, including any amendment shall terminate immediately and Piper Sandler shall thereafter have no continuing fiduciary or other duties to the Client. The provisions of Sections IV, VII, XII, XIV, XV and XVII shall survive termination of this Agreement.

**IX. Independent Contractor.** The Financial Services Provider is an independent contractor and nothing herein contained shall constitute or designate the Financial Services Provider or any of its employees or agents as employees or agents of the Client.

**X. Entire Agreement/Amendments.** This Agreement, including any amendments and Appendices hereto which are expressly incorporated herein, constitute the entire Agreement between the parties hereto and sets forth the rights, duties, and obligations of each to the other as of this date. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. This Agreement may not be modified except by a writing executed by both the Financial Services Provider and Client.



**XI. Required Disclosures.** MSRB Rule G-42 requires that Piper Sandler provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in Piper Sandler's Disclosure Statement attached as Appendix A to this Agreement.

**XII. Limitation of Liability.** In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Piper Sandler or any of its associated persons, Piper Sandler and its associated persons shall have no liability to the Client for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from the Client's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Piper Sandler to the Client. No recourse shall be had against Piper Sandler for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of the Client arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or Product, if any or otherwise relating to the tax treatment of any Issue or Product if any, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by Client of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Piper Sandler's fiduciary duty to Client under Section 15B(c)(1), if applicable, of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

**XIII. Indemnification.** Unless prohibited by law, the Client hereby indemnifies and holds harmless the Financial Services Provider, each individual, corporation, partnership, trust, association or other entity controlling the Financial Services Provider, any affiliate of the Financial Services Provider or any such controlling entity and their respective directors, officers, employees, partners, incorporators, shareholders, trustees and agents (hereinafter the "Indemnitees") against any and all liabilities, penalties, suits, causes of action, losses, damages, claims, costs and expenses (including, without limitation, fees and disbursements of counsel) or judgments of whatever kind or nature (each a "Claim"), imposed upon, incurred by or asserted against the Indemnitees arising out of or based upon (i) any allegation that any information in the Preliminary Official Statement or Final Official Statement contained (as of any relevant time) an untrue statement of a material fact or omitted (as of any relevant time) or omits to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

**XIV. Official Statement.** The Client acknowledges and understands that state and federal laws relating to disclosure in connection with municipal securities, including but not limited to the Securities Act of 1933 and Rule 10b-5 promulgated under the Securities Exchange Act of 1934, may apply to the Client and that the failure of the Financial Services Provider to advise the Client respecting these laws shall not constitute a breach by the Financial Services Provider or any of its duties and responsibilities under this Agreement. The Client acknowledges that any Official Statement distributed in connection with an issuance of securities are statements of the Client and not of Piper Sandler.

**XV. Notices.** Any written notice or communications required or permitted by this Agreement or by law to be served on, given to, or delivered to either party hereto, by the other party shall be in writing and shall be deemed duly served, given, or delivered when personally delivered to the party to whom it is addressed or in lieu of such personal services, when deposited in the United States' mail, first-class postage prepaid, addressed to the Client at:

City of Hailey  
115 Main Street South, Suite H  
Hailey, ID 83333

Martha Burke, Mayor

Phone: 208-788-9814  
[martha.burke@haileycityhall.org](mailto:martha.burke@haileycityhall.org)

Heather Dawson, City Administrator  
208-788-9815, Ext. 1518  
[heather.dawson@haileycityhall.org](mailto:heather.dawson@haileycityhall.org)

Or to the Financial Services Provider at:

Piper Sandler & Co.  
101 South Capitol Boulevard, Suite 603  
Boise, ID 83702

Michael Keith, Vice President  
208-344-8564  
[Michael.L.Keith@pjc.com](mailto:Michael.L.Keith@pjc.com)

Eric Heringer, Managing Director  
208-344-8561  
[Eric.A.Heringer@pjc.com](mailto:Eric.A.Heringer@pjc.com)

With a copy to:

Piper Sandler & Co.  
Legal Department  
800 Nicollet Mall, Suite 1000  
Minneapolis, MN 55402

**XVI. Consent to Jurisdiction; Service of Process.** The parties each hereby (a) submits to the jurisdiction of any State or Federal court sitting in the state of Idaho for the resolution of any claim or dispute with respect to or arising out of or relating to this Agreement or the relationship between the parties (b) agrees that all claims with respect to such actions or proceedings may be heard and determined in such court, (c) waives the defense of an inconvenient forum, (d) agrees not to commence any action or proceeding relating to this Agreement other than in a State or Federal court sitting in the state of Idaho and (e) agrees that a final judgment in any such action or proceeding shall be conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

**XVII. Choice of Law.** This Agreement shall be construed and given effect in accordance with the laws of the state of Idaho.

**XVIII. Counterparts; Severability.** This Agreement may be executed in two or more separate counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Any term or provision of this Agreement which is invalid or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement or affecting the validity or enforceability of any of the terms or provisions of this Agreement in any other jurisdiction.

**XIX. Waiver of Jury Trial.** THE PARTIES EACH HEREBY AGREES TO WAIVE ANY RIGHT TO A TRIAL BY JURY WITH RESPECT TO ANY CLAIM, COUNTERCLAIM OR ACTION ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THE RELATIONSHIP BETWEEN THE PARTIES. PARTIES AGREE TO WAIVE CONSEQUENTIAL AND PUNITIVE DAMAGES.

**XX. No Third Party Beneficiary.** This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

**XXI. Authority.** The undersigned represents and warrants that they have full legal authority to execute this Agreement on behalf of the Client. The following individual(s) at the Client have the authority to direct Piper Sandler's performance of its activities under this Agreement:

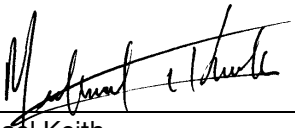
Martha Burke, Mayor  
Heather Dawson, City Administrator

The following individuals at Piper Sandler have the authority to direct Piper Sandler's performance of its activities under this Agreement:

Michael Keith, Vice President  
Eric Heringer, Managing Director

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written. By the signature of its representative below, each party affirms that it has taken all necessary action to authorize said representative to execute this Agreement.

PIPER SANDLER & CO.

By:   
Michael Keith  
Its: Vice President  
Date: July 18, 2021

ACCEPTED AND AGREED:

CITY OF HAILEY

By: \_\_\_\_\_  
Martha Burke  
Its: Mayor  
Date: \_\_\_\_\_

Piper Sandler & Co. is registered with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board ("MSRB"). A brochure is posted on the website of the MSRB, at [www.msrb.org](http://www.msrb.org) that describes the protections that may be provided by MSRB rules and how to file a complaint with an appropriate regulatory authority.

## APPENDIX A – DISCLOSURE STATEMENT

Municipal Securities Rulemaking Board Rule G-42 (the Rule) requires that Piper Sandler provide you with the following disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Accordingly, this Appendix A provides information regarding conflicts of interest and legal or disciplinary events of Piper Sandler required to be disclosed to pursuant to MSRB Rule G-42(b) and (c)(ii).

(A) **Disclosures of Conflicts of Interest.** The Rule requires that Piper Sandler provide to you disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in the Rule, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by us, Piper Sandler is required to provide a written statement to that effect.

Accordingly, we make the following disclosures with respect to material conflicts of interest in connection with the Scope of Services under the Agreement, together with explanations of how we address or intend to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, we mitigate such conflicts through our adherence to our fiduciary duty to you in connection with municipal advisory activities, which includes a duty of loyalty to you in performing all municipal advisory activities for the Client. This duty of loyalty obligates us to deal honestly and with the utmost good faith with you and to act in your best interests without regard to our financial or other interests. In addition, as a broker dealer with a client oriented business, our success and profitability over time is based on assuring the foundations exist of integrity and quality of service. Furthermore, Piper Sandler's supervisory structure, utilizing our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of Piper Sandler potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

**Compensation-Based Conflicts.** The fees due under the Agreement are based on the size of the Issue and the payment of such fees is contingent upon the successful delivery of the Issue. While this form of compensation is customary in the municipal securities market, this may present the appearance of a conflict or the potential for a conflict because it could create an incentive for Piper Sandler to recommend unnecessary financings or financings that are disadvantageous to the Client, or to advise the Client to increase the size of the issue. We believe that the appearance of a conflict or potential conflict is mitigated by our duty of care and fiduciary duty and the general mitigations related to our duties to you, as described above.

The fees due under the Agreement are in a fixed amount established at the outset of the Agreement. The amount is usually based upon an analysis by the Client and Piper Sandler of, among other things, the expected duration and complexity of the transaction and the Scope of Services to be performed by Piper Sandler. This form of compensation presents the appearance of a conflict or a potential conflict of interest because, if the transaction requires more work than originally contemplated, Piper Sandler may suffer a loss. Thus, Piper Sandler may have an incentive to recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. In addition, contingent-based compensation, i.e. based upon the successful delivery of the Issue while customary in the municipal securities market, may present the appearance of a conflict or the potential for a conflict because it could create an incentive for Piper Sandler to recommend unnecessary financings or financings that are disadvantageous to the Client. This conflict of interest is mitigated by our duty of care and fiduciary duty and the general mitigations related to our duties to you, as described above.

**Transactions in Client's Securities.** As a municipal advisor, Piper Sandler cannot act as an underwriter in connection with the same issue of bonds for which Piper Sandler is acting as a municipal advisor. From time to time, Piper Sandler or its affiliates may submit orders for and acquire your securities issued in an Issue under the Agreement from members of the underwriting syndicate, either for its own trading account or for the accounts of its customers. Again, while we do not believe that this

activity creates a material conflict of interest, we note that to mitigate any perception of conflict and to fulfill Piper Sandler's regulatory duties to the Client, Piper Sandler's activities are engaged in on customary terms through units of Piper Sandler that operate independently from Piper Sandler's municipal advisory business, thereby eliminating the likelihood that such investment activities would have an impact on the services provided by Piper Sandler to you under the Agreement.

(B) **Disclosures of Information Regarding Legal Events and Disciplinary History.** The Rule requires that all municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to a client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel. Accordingly, Piper Sandler sets out below required disclosures and related information in connection with such disclosures.

- I. **Material Legal or Disciplinary Event.** There are no legal or disciplinary events that are material to the Client's evaluation of Piper Sandler or the integrity of Piper Sandler's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.
- II. **Most Recent Change in Legal or Disciplinary Event Disclosure.** Piper Sandler has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

(C) **How to Access Form MA and Form MA-I Filings.** Piper Sandler's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <http://www.sec.gov/edgar/searchedgar/companysearch.html>. The Form MA and the Form MA-I include information regarding legal events and disciplinary history about municipal advisor firms and their personnel, including information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Piper Sandler in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. Information provided by Piper Sandler on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and Piper Sandler's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Piper Sandler's CRD number is 665.

(D) **Future Supplemental Disclosures.** As required by the Rule, this Section 5 may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Piper Sandler. Piper Sandler will provide you with any such supplement or amendment as it becomes available throughout the term of the Agreement.

## **APPENDIX B – FEES AND EXPENSES FOR NEW ISSUES**

Fees for new issues of securities outlined under Section 1(B) of the Agreement will be due and payable upon the completion and closing of a particular Issue based upon the fee matrix listed below. If work on a new issue has been initiated, but the new issue is not approved or completed, no compensation will be due to Piper Sandler.

### **New Issue Fee – General Obligation Bonds**

\$2.50 per \$1,000 of par amount subject to a minimum \$20,000 fee.

### **New Issue Fee – Lease Revenue Bonds**

The fee for Lease Revenue Bonds shall be the fees shown under the “New Issue Fee – General Obligation Bonds” table above plus \$7,500.

### **New Issue Fee – cost of preparing the preliminary and final official statements**

\$7,500 per Issue payable only if Piper Sandler prepares and drafts the preliminary and final official statement.

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 07/22/2021

**DEPARTMENT:** Admin

**DEPT. HEAD SIGNATURE:** HD

**SUBJECT:** 2<sup>nd</sup> Reading of Ordinance to increase Hailey mayor and city council salaries.

**AUTHORITY:**  ID Code 50-203       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

50-203. OFFICIALS — COMPENSATION. The officials of each city shall consist of a mayor and either four (4) or six (6) councilmen whose compensation shall be fixed by ordinance published at least seventy-five (75) days before any general city election, which ordinance shall be effective for all said officials commencing on January 1 following said election and continuing until changed pursuant to this section.

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

As part of Hailey’s FY 2022 budget, a salary increase is proposed for mayor and council. The mayor’s salary is proposed to increase from \$24,000 per year to 28,200, an increase of \$350/month. The council’s salary is proposed to increase from \$10,200 per year to \$12,000, an increase of \$150/month.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

These salary increases are shown in the budget spreadsheets, with mayor’s salary up 17.5% and council salaries up 17.6%.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library             | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor               | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning            | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police              | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Engineer           | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission    | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Conduct 2<sup>nd</sup> reading of Hailey Ordinance No 1287, by title only.

**ACTION OF THE CITY COUNCIL:**

Public Hearing and 1<sup>st</sup> Reading will be scheduled for July 12, 2021  
2<sup>nd</sup> Reading will be schedule for July 22, 2021  
3<sup>rd</sup> Reading will be scheduled for August 09, 2021, during the same meeting as Hailey’s Statutory public hearing on the budget.  
If adopted, publication must occur no later than August 18, 2021.

Date: \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)



**HAILEY ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING SECTION 2.08 OF THE HAILEY MUNICIPAL CODE, ENTITLED SALARIES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Idaho Code 50-203 provides for the increase in mayor and council salaries by ordinance during an election year;

WHEREAS, the number of city council meetings held by the City of Hailey has increased, with more emergency meetings, special meetings and workshops scheduled since 2020;

WHEREAS, the amount of time spent by Hailey's part-time mayor on city businesses, interviews with staff, appointments with the public, and conducting city council meetings continues to increase.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:**

**Section 1:** Section 2.08.010 of the Hailey Municipal Code is hereby amended by the addition of the underlined language and by the deletion of the stricken language, as follows:

2.08.010 Mayor's salary. From and after the effective date provided for in the ordinance codified in this chapter, the monthly salary of the mayor of Hailey shall be the exact sum of ~~two thousand dollars (\$2000)~~ two thousand three hundred fifty dollars (\$2,350) per month.

**Section 2:** Section 2.08.020 of the Hailey Municipal Code is hereby amended by the addition of the underlined language and by the deletion of the stricken language, as follows:

2.08.020 Councilmembers' salary. From and after the effective date provided for in the ordinance codified in this chapter, the monthly salary for members of the city council shall be the exact sum of ~~eight hundred fifty dollars (\$850)~~ one thousand dollars (\$1,000.00) per month.

**Section 3:** Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**Section 4:** All ordinances and parts of ordinances in conflict herewith are hereby repealed.

**Section 5:** This Ordinance shall be in full force and effect on January 1, 2022, from and after its passage, approval, and publication according to law.

**PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS 9<sup>th</sup> DAY OF August, 2021.**

Attest:

\_\_\_\_\_  
Martha Burke  
Mayor, City of Hailey

\_\_\_\_\_  
Mary Cone, City Clerk

Publish: Idaho Mountain Express August 18, 2021

**Return to Agenda**

## Mary Cone

---

**From:** Brian Yeager  
**Sent:** Monday, July 19, 2021 7:19 AM  
**To:** Mary Cone  
**Subject:** FW: [EXTERNAL] 19998 SH-75 Lane Widths

Mary – is it too late to add this email thread under staff reports? If not, please add.

I've had multiple email conversations with ITD regarding lane widths which are contained below. These emails are in addition to the phone call discussions regarding lane width studies, Council requests, etc. Based on the decision below the ITD has determined we are only going to get 14' center and 11' travel lanes, irrespective of any study demonstrating otherwise. Therefore our time working with the consultant to develop a scope and with ITD on a study apparently was pointless. While we achieved our goal of 11' travel lanes we have so far not been able to achieve our goal of a 12' center turn lane. This will allow for a 2' buffer adjacent to the parallel parking.

**Brian Yeager, P.E. / P.L.S.**  
**City of Hailey Public Works Director/City Engineer/Land Surveyor**  
115 S. Main Street, Hailey, ID 83333  
(208) 788-9815 Ext. 4224  
Cell: (208) 727-7614

---

**From:** Steve Hunter <Steve.Hunter@itd.idaho.gov>  
**Sent:** Friday, July 9, 2021 2:02 PM  
**To:** Brian Yeager <brian.yeager@haileycityhall.org>; Heather Dawson <heather.dawson@haileycityhall.org>  
**Cc:** Seth Helms <Seth.Helms@itd.idaho.gov>; Ken Lively <Ken.Lively@itd.idaho.gov>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

A study may be helpful on future projects, but it will not change anything on this project.

Paving is scheduled to begin next week and it is important that we get the pavement joints in the middle of a stripe and outside of a wheel path. Although the actual striping will not occur until the end of the project, at this point it is the joint location that is important. We will be paving to put a joint in the center of the 14' turn lane and another joint between the two 11' driving lanes. The striping will be in conjunction with the paving to extend the life of the road.

Steven K. Hunter, P.E.  
ITD District 4 – Staff Engineer  
626 Eastland Drive South – Suite A  
Twin Falls, ID 83301  
(208) 544-7909

---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Friday, July 9, 2021 11:03 AM  
**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>; Heather Dawson <[heather.dawson@haileycityhall.org](mailto:heather.dawson@haileycityhall.org)>  
**Cc:** Seth Helms <[Seth.Helms@itd.idaho.gov](mailto:Seth.Helms@itd.idaho.gov)>; Ken Lively <[Ken.Lively@itd.idaho.gov](mailto:Ken.Lively@itd.idaho.gov)>  
**Subject:** Re: [EXTERNAL] 19998 Hydronic Heating at Bullion

Also, if we do perform the study, will it even make a difference at this point?

Sent from my Verizon, Samsung Galaxy smartphone

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---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Friday, July 9, 2021 9:18:28 AM  
**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>; Heather Dawson <[heather.dawson@haileycityhall.org](mailto:heather.dawson@haileycityhall.org)>  
**Cc:** Seth Helms <[Seth.Helms@itd.idaho.gov](mailto:Seth.Helms@itd.idaho.gov)>; Ken Lively <[Ken.Lively@itd.idaho.gov](mailto:Ken.Lively@itd.idaho.gov)>  
**Subject:** Re: [EXTERNAL] 19998 Hydronic Heating at Bullion

Steve, the city is very desirous of a 12 foot center turn lane and was preparing to do a traffic study to support such with the goal of ITD accommodating it. With the recent recognition Bellevue has a 13ft center lane that seems like a reasonable request without creating any additional study per my prior email. The city respectfully requests ITD provide a 13 foot center turn lane in addition to the 11 foot travel lanes.

Sent from my Verizon, Samsung Galaxy smartphone  
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**From:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Sent:** Wednesday, July 7, 2021 7:08:56 AM  
**To:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Cc:** Seth Helms <[Seth.Helms@itd.idaho.gov](mailto:Seth.Helms@itd.idaho.gov)>; Ken Lively <[Ken.Lively@itd.idaho.gov](mailto:Ken.Lively@itd.idaho.gov)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

No, I am not planning on changing to a 13' center turn lane.

---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Tuesday, July 6, 2021 5:15 PM  
**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Cc:** Seth Helms <[Seth.Helms@itd.idaho.gov](mailto:Seth.Helms@itd.idaho.gov)>; Ken Lively <[Ken.Lively@itd.idaho.gov](mailto:Ken.Lively@itd.idaho.gov)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

But can we revise that to get a 13' center turn lane like Bellevue?

---

**Brian Yeager, P.E. / P.L.S.**  
**City of Hailey Public Works Director/City Engineer/Land Surveyor**  
115 S. Main Street, Hailey, ID 83333  
(208) 788-9815 Ext. 4224  
Cell: (208) 727-7614

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**From:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Sent:** Tuesday, July 6, 2021 5:04 PM  
**To:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Cc:** Seth Helms <[Seth.Helms@itd.idaho.gov](mailto:Seth.Helms@itd.idaho.gov)>; Ken Lively <[Ken.Lively@itd.idaho.gov](mailto:Ken.Lively@itd.idaho.gov)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

Brian,

I have instructed Knife River to hold a 14' center turn lane with two 11' driving lanes.

Steven K. Hunter, P.E.  
ITD District 4 – Staff Engineer

626 Eastland Drive South – Suite A  
Twin Falls, ID 83301  
(208) 544-7909

---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Tuesday, July 6, 2021 10:44 AM  
**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

Still hoping for 13' like in Bellevue.... Your thoughts?

---

**Brian Yeager, P.E. / P.L.S.**  
**City of Hailey Public Works Director/City Engineer/Land Surveyor**  
115 S. Main Street, Hailey, ID 83333  
(208) 788-9815 Ext. 4224  
Cell: (208) 727-7614

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**From:** Brian Yeager  
**Sent:** Monday, June 21, 2021 9:10 AM  
**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

Why can't we do 13'? Is it because the engineering study is not complete? Why can't we at least match Bellevue?

Is the option for an offsite test strip gone? We have a location offsite we could offer.

---

**Brian Yeager, P.E. / P.L.S.**  
**City of Hailey Public Works Director/City Engineer/Land Surveyor**  
115 S. Main Street, Hailey, ID 83333  
(208) 788-9815 Ext. 4224  
Cell: (208) 727-7614

---

**From:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Sent:** Monday, June 21, 2021 8:23 AM  
**To:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Cc:** Seth Helms <[Seth.Helms@itd.idaho.gov](mailto:Seth.Helms@itd.idaho.gov)>; Ken Lively <[Ken.Lively@itd.idaho.gov](mailto:Ken.Lively@itd.idaho.gov)>; Joseph Meek <[Joseph.Meek@itd.idaho.gov](mailto:Joseph.Meek@itd.idaho.gov)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

Brian,

We will be striping 14 foot center turn lane and 11 foot driving lanes. We're planning on an onsite test strip the night of either Mon. June 28 or Tues. June 29.

Steve Hunter

---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Thursday, June 17, 2021 5:50 PM

**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

Since Bellevue already has 11-11-13-11-11, can we proceed with submitting our request and omit the traffic study step that we discussed?

Since it is already acceptable elsewhere I would certainly like to save the \$6k. I propose we retain the Bellevue section of 11-11-13-11-11 which will leave room for a 2.5' cross hatched buffer on either side adjacent to the 8' parking. I will confirm with Council the 13' TWLTL is acceptable to them in lieu of their expectation for the 12' TWLTL if you agree we can proceed without the previously discussed study.

---

**Brian Yeager, P.E. / P.L.S.**  
**City of Hailey Public Works Director/City Engineer/Land Surveyor**  
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Cell: (208) 727-7614

---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Thursday, June 17, 2021 11:42 AM  
**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Subject:** Re: [EXTERNAL] 19998 Hydronic Heating at Bullion

I just measured Bellevue at the RRFB on Elm Street, center turn lane from center solid yellow to center of solid yellow is 13.1feet

Inside travel lanes are 11.3 NB & SB.

Outside travel lanes are 11.8 SB & 10.7 NB.

Adjacent parking is 13.3 to FOC NB & SB.

Sent from my Verizon, Samsung Galaxy smartphone  
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---

**From:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Sent:** Thursday, June 17, 2021 10:15:31 AM  
**To:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Subject:** RE: [EXTERNAL] 19998 Hydronic Heating at Bullion

The lane widths in Belleview are existing. I haven't measured the lanes myself but I was told they were reduced them to 11 foot.

---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Thursday, June 17, 2021 9:41 AM  
**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>  
**Subject:** Re: [EXTERNAL] 19998 Hydronic Heating at Bullion

Can you confirm what Belleview Lane width is, and is it existing or proposed? If they are doing 11 feet down there that would make a difference to my discussion.

Sent from my Verizon, Samsung Galaxy smartphone  
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## Mary Cone

---

**From:** Brian Yeager  
**Sent:** Monday, July 19, 2021 5:44 PM  
**To:** Mary Cone  
**Subject:** FW: 19998 SH-75 Main Street

Another email update below for staff reports for the Council Packet. Thanks.

---

**Brian Yeager, P.E. / P.L.S.**  
**City of Hailey Public Works Director/City Engineer/Land Surveyor**  
115 S. Main Street, Hailey, ID 83333  
(208) 788-9815 Ext. 4224  
Cell: (208) 727-7614

---

**From:** Steve Hunter <Steve.Hunter@itd.idaho.gov>  
**Sent:** Monday, July 19, 2021 3:49 PM  
**To:** Brian Yeager <brian.yeager@haileycityhall.org>  
**Subject:** RE: 19998 SH-75 Main Street

Yes. I planned to give you an update today but got sidetracked. The tentative schedule is to start the paving operation on July 25 (Sunday) at 6:30. It is tentative because Knife River's test strip failed and they are disputing the results. Knife River thinks our HQ testing had an error. The backup samples are being retested. If they pass, construction starts July 25. If they fail again, we will be looking at another test strip and two weeks to get the results back.

Also, I told some people wrong about the order of construction. The correct order that Knife River will do the construction is from the south to the north, then turn around and work back south again. The construction will be done in the following segments.

1. Fox Acres to Airport Way
2. Airport Way to Chestnut
3. Chestnut to Croy
4. Croy to Silver
5. Silver to Cobblestone (the north end)

As a side note, Kenny Lively (our group's construction manager) had a heart attack on Friday and is still in the hospital. He got a stint and should be moved to a private room today. Although he will be released to go home in a few days, I am not sure when he will be back to work on Hailey Main Street.

Steven K. Hunter, P.E.  
ITD District 4 – Staff Engineer  
626 Eastland Drive South – Suite A  
Twin Falls, ID 83301  
(208) 544-7909

---

**From:** Brian Yeager <[brian.yeager@haileycityhall.org](mailto:brian.yeager@haileycityhall.org)>  
**Sent:** Monday, July 19, 2021 3:36 PM

**To:** Steve Hunter <[Steve.Hunter@itd.idaho.gov](mailto:Steve.Hunter@itd.idaho.gov)>

**Subject:** 19998 SH-75 Main Street

--- This email is from an external sender. Be cautious and DO NOT open links or attachments if the sender is unknown. ---

Any project informational updates I should place in the council packet for our meeting Thursday night?

---

**Brian Yeager, P.E. / P.L.S.**

**City of Hailey Public Works Director/City Engineer/Land Surveyor**

115 S. Main Street, Hailey, ID 83333

(208) 788-9815 Ext. 4224

Cell: (208) 727-7614



**Return to Agenda**