

# City of Hailey

COMMUNITY DEVELOPMENT DEPARTMENT

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March 24, 2020

To: Mayor and Council

FM: Lisa Horowitz, Community Development Director

RE: Hailey Construction Covid-19 Job Site Protocols

Attached please find the following:

1. Draft Construction Job Site Guidelines for your discussion and Consideration
2. Posters in Spanish and English to be required at every job site
3. Comment received from Landscape Associations
4. Picture examples of Job Site Hand Cleaning Stations
5. Public comment received today on this matter.

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## Hailey Covid-19 Construction Guidelines

To our construction and trade community:

Our community is facing unprecedented times. We have dealt with fire and flood, but this COVID-19 health pandemic offers challenges far beyond any we have experienced. Please know, and let each of your employees know, that the efforts being conducted within local businesses and non-profits to keep essential services available to the public are highly appreciated. Each and every employee working on the front lines with community interface of any kind needs to be recognized and thanked. They are at risk in their work.

That said, employers need to reduce the risk to co-workers and their families. Each employer of our town should understand the Blaine County Isolation Order and make a critical review of business practices under the Order.

- If a business element is not essential, shut it down.
- If it is only mildly essential, consider shutting it down.
- If it is necessary for public health, safety, sanitization or communication, tailor your business practice to fully protect your employees and the public.
- If your employees or subcontractors are traveling in to and out of Blaine County, consider suspending activities that require such travel.

COVID-19 disease has now spread to Ada County and Cassia County from areas with community spread. That must stop immediately. The Order prohibits non-essential travel to and from Blaine County.

The City of Hailey is hereby requiring the following on all construction job sites:

For all job sites:

The following attachments shall be posted in Spanish and English at each job site. (see fliers).

Inspections will only be conducted at safe distancing. Inspectors shall reserve the right to not enter the premises if safe distancing cannot be conducted.

The following rules apply:

### **1. Outdoor work.**

Outdoor work may continue if social distancing of at least 6' is followed at all times, and if the following is implemented:

- A. Employees may not carpool to job sites unless they belong to the same nuclear family living under one (1) roof.
- B. Tools may not be shared- tools are assigned to each employee.

- C. Gloves are worn at all times.

## **2. Indoor Work**

Indoor work shall be limited as follows:

- A. No more than ten (10) employees at any interior job site at any time, regardless of spacing.
- B. Limited to one (1) employee in enclosed spaces such as crawl spaces.
- C. Limit on Number of trades at Job Site: only one indoor and one outdoor trade is permitted at each job site.
- D. Employees may not carpool to job sites unless they belong to the same nuclear family living under one (1) roof.

Tools may not be shared- tools are assigned to each employee. Wipe down all tools before storing or at the end of every shift

- E. Gloves are worn at all times.
  - F. Masks or respirators are to be worn at all times. N-95 masks are recommended. If contractors are not currently in possession of masks, then work shall be ceased. No masks shall be purchased. Safety glasses are also encouraged.
3. Hand Washing Stations. A minimum of one permanent hand washing station shall be established at each job site. Stations shall include sink, hot water or sanitizer and paper towels.
  4. Illness and Employee Education
    - Provide training for supervisors, employees and other key personnel to recognize signs and symptoms of COVID-19, as specified by the CDC
    - Review, update and communicate your “fit for duty” policy, including the requirement to provide a return to work pass if seen by a physician

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# Share Facts About COVID-19

Know the facts about coronavirus disease 2019 (COVID-19) and help stop the spread of rumors.

FACT  
1

**Diseases can make anyone sick regardless of their race or ethnicity.**

People of Asian descent, including Chinese Americans, are not more likely to get COVID-19 than any other American. Help stop fear by letting people know that being of Asian descent does not increase the chance of getting or spreading COVID-19.

FACT  
2

**Some people are at increased risk of getting COVID-19.**

People who have been in close contact with a person known to have COVID-19 or people who live in or have recently been in an area with ongoing spread are at an increased risk of exposure.

FACT  
3

**Someone who has completed quarantine or has been released from isolation does not pose a risk of infection to other people.**

For up-to-date information, visit CDC's coronavirus disease 2019 web page.

FACT  
4

**You can help stop COVID-19 by knowing the signs and symptoms:**

- Fever
- Cough
- Shortness of breath

Seek medical advice if you

- Develop symptoms

AND

- Have been in close contact with a person known to have COVID-19 or if you live in or have recently been in an area with ongoing spread of COVID-19.

FACT  
5

**There are simple things you can do to help keep yourself and others healthy.**

- Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.



# Comparta la información sobre el COVID-19

Infórmese sobre la enfermedad del coronavirus 2019 (COVID-19) y ayude a detener los rumores.

DATO  
**1**

Las enfermedades pueden afectar a cualquier persona, sin importar su raza o grupo étnico.

Las personas de ascendencia asiática, como los chinoamericanos, no tienen más probabilidad de contraer el COVID-19 que cualquier otra persona en los Estados Unidos. Ayude a detener el miedo explicándole a las personas que tener ascendencia asiática no aumenta las posibilidades de contraer o propagar el COVID-19.

DATO  
**2**

El riesgo de contraer COVID-19 en los EE. UU. actualmente es bajo.

Algunas personas que viven en lugares donde mucha gente se ha enfermado con el COVID-19, o que han viajado a estos lugares, pueden que sean monitoreadas por funcionarios de salud para proteger tanto la salud de ellas como de otras.

DATO  
**3**

Alguien que haya completado el periodo de cuarentena o que ya salió del aislamiento no representa un riesgo de infección para las demás personas.

Para obtener información actualizada, visite la página web de los CDC sobre la enfermedad del coronavirus 2019.

DATO  
**4**

Usted puede ayudar a detener el COVID-19 conociendo los signos y los síntomas:

- Fiebre
- Tos
- Dificultad para respirar

Consulte a un médico si

- Tiene síntomas

Y

- Ha estado en contacto cercano con una persona que se sepa que tiene el COVID-19, o que vive o estuvo recientemente en un área con propagación en curso del COVID-19.

DATO  
**5**

Hay cosas simples que puede hacer para ayudar a que usted y los demás se mantengan sanos.

- Lávese las manos frecuentemente con agua y jabón por al menos 20 segundos, especialmente después de sonarse la nariz, toser o estornudar; después de ir al baño; y antes de comer o preparar la comida.
- Evite tocarse los ojos, la nariz y la boca con las manos sin lavar.
- Quédese en casa si está enfermo.
- Cúbrase la nariz y la boca con un pañuelo desechable al toser o estornudar y luego bótelos a la basura.



Para obtener más información: [www.cdc.gov/COVID19-es](http://www.cdc.gov/COVID19-es)

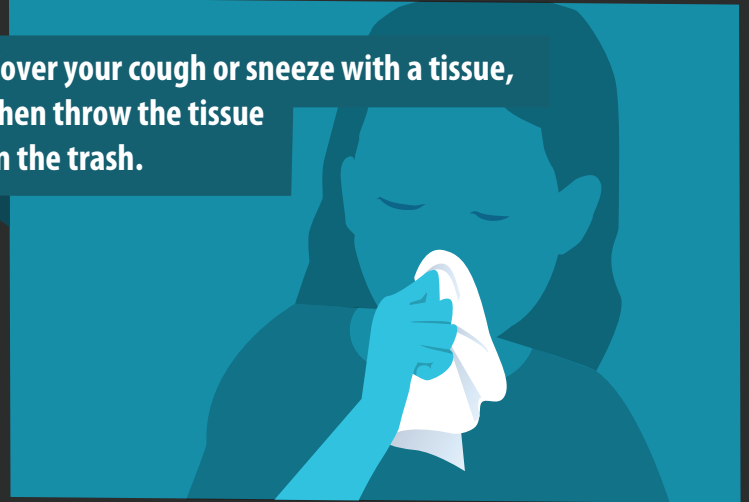
# STOP THE SPREAD OF GERMS

Help prevent the spread of respiratory diseases like COVID-19.

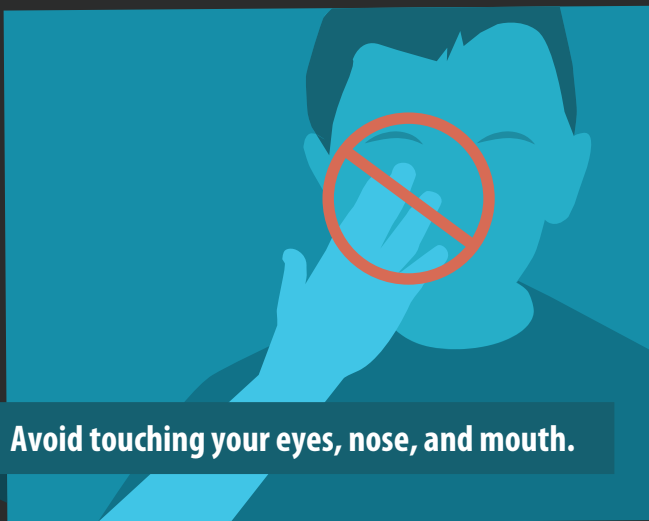
Avoid close contact with people who are sick.



Cover your cough or sneeze with a tissue, then throw the tissue in the trash.



Avoid touching your eyes, nose, and mouth.



Clean and disinfect frequently touched objects and surfaces.



Stay home when you are sick, except to get medical care.



Wash your hands often with soap and water for at least 20 seconds.



[cdc.gov/COVID19](https://www.cdc.gov/COVID19)

# DETENGA LA PROPAGACIÓN DE LOS MICROBIOSAYUDE

Ayude a prevenir la propagación de virus respiratorios como el nuevo COVID-19.

Evite el contacto cercano con las personas enfermas.



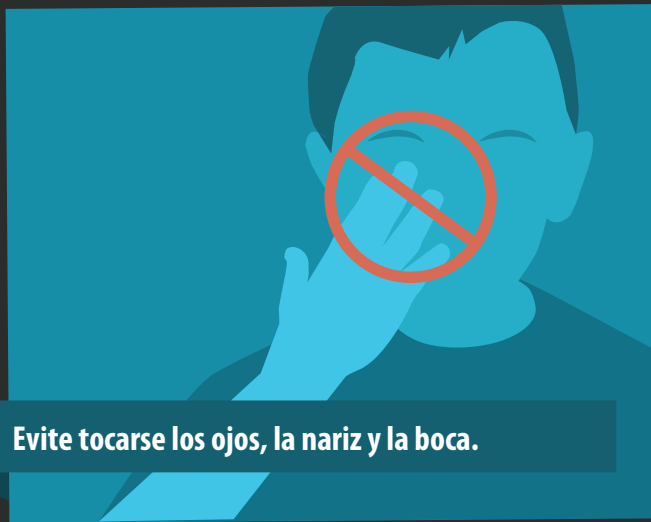
Cúbrase la nariz y la boca con un pañuelo desechable al toser o estornudar y luego bótelos a la basura.



Limpie y desinfecte los objetos y las superficies que se tocan frecuentemente.



Evite tocarse los ojos, la nariz y la boca.



Quédese en casa si está enfermo, excepto para buscar atención médica.



Lávese las manos frecuentemente con agua y jabón por al menos 20 segundos.



[cdc.gov/COVID19-es](https://www.cdc.gov/COVID19-es)

# What to do if you are sick with coronavirus disease 2019 (COVID-19)

**If you are sick with COVID-19 or suspect you are infected with the virus that causes COVID-19, follow the steps below to help prevent the disease from spreading to people in your home and community.**

## Stay home except to get medical care

You should restrict activities outside your home, except for getting medical care. Do not go to work, school, or public areas. Avoid using public transportation, ride-sharing, or taxis.

## Separate yourself from other people and animals in your home

**People:** As much as possible, you should stay in a specific room and away from other people in your home. Also, you should use a separate bathroom, if available.

**Animals:** Do not handle pets or other animals while sick. See [COVID-19 and Animals](#) for more information.

## Call ahead before visiting your doctor

If you have a medical appointment, call the healthcare provider and tell them that you have or may have COVID-19. This will help the healthcare provider's office take steps to keep other people from getting infected or exposed.

## Wear a facemask

You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) or pets and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then people who live with you should not stay in the same room with you, or they should wear a facemask if they enter your room.

## Cover your coughs and sneezes

Cover your mouth and nose with a tissue when you cough or sneeze. Throw used tissues in a lined trash can; immediately wash your hands with soap and water for at least 20 seconds or clean your hands with an alcohol-based hand sanitizer that contains at least 60-95% alcohol covering all surfaces of your hands and rubbing them together until they feel dry. Soap and water should be used preferentially if hands are visibly dirty.

## Avoid sharing personal household items

You should not share dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people or pets in your home. After using these items, they should be washed thoroughly with soap and water.

## Clean your hands often

Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry. Soap and water should be used preferentially if hands are visibly dirty. Avoid touching your eyes, nose, and mouth with unwashed hands.

## Clean all "high-touch" surfaces every day

High touch surfaces include counters, tabletops, doorknobs, bathroom fixtures, toilets, phones, keyboards, tablets, and bedside tables. Also, clean any surfaces that may have blood, stool, or body fluids on them. Use a household cleaning spray or wipe, according to the label instructions. Labels contain instructions for safe and effective use of the cleaning product including precautions you should take when applying the product, such as wearing gloves and making sure you have good ventilation during use of the product.

## Monitor your symptoms

Seek prompt medical attention if your illness is worsening (e.g., difficulty breathing). **Before** seeking care, call your healthcare provider and tell them that you have, or are being evaluated for, COVID-19. Put on a facemask before you enter the facility. These steps will help the healthcare provider's office to keep other people in the office or waiting room from getting infected or exposed.

Ask your healthcare provider to call the local or state health department. Persons who are placed under active monitoring or facilitated self-monitoring should follow instructions provided by their local health department or occupational health professionals, as appropriate.

If you have a medical emergency and need to call 911, notify the dispatch personnel that you have, or are being evaluated for COVID-19. If possible, put on a facemask before emergency medical services arrive.

## Discontinuing home isolation

Patients with confirmed COVID-19 should remain under home isolation precautions until the risk of secondary transmission to others is thought to be low. The decision to discontinue home isolation precautions should be made on a case-by-case basis, in consultation with healthcare providers and state and local health departments.



For more information: [www.cdc.gov/COVID19](http://www.cdc.gov/COVID19)

# Qué hacer si contrae la enfermedad del coronavirus 2019 (COVID-19)

**Si usted está enfermo con COVID-19 o sospecha que está infectado por el virus que causa el COVID-19, tome las medidas mencionadas a continuación para ayudar a prevenir que la enfermedad se propague a personas en su casa y en la comunidad.**

## Quédese en casa, excepto para conseguir atención médica

Debe restringir las actividades fuera de su casa, excepto para conseguir atención médica. No vaya al trabajo, la escuela o a áreas públicas. Evite usar el servicio de transporte público, vehículos compartidos o taxis.

## Manténgase alejado de otras personas y de los animales en su casa

**Personas:** en la medida de lo posible, permanezca en una habitación específica y lejos de las demás personas que estén en su casa. Además, debería usar un baño aparte, de ser posible.

**Animales:** mientras esté enfermo, no manipule ni toque mascotas ni otros animales. Consulte [El COVID-19 y los animales](#) para obtener más información.

## Llame antes de ir al médico

Si tiene una cita médica, llame al proveedor de atención médica y dígame que tiene o que podría tener COVID-19. Esto ayudará a que en el consultorio del proveedor de atención médica se tomen medidas para evitar que otras personas se infecten o expongan.

## Use una mascarilla

Usted debería usar una mascarilla cuando esté cerca de otras personas (p. ej., compartiendo una habitación o un vehículo) o de mascotas y antes de entrar al consultorio de un proveedor de atención médica. Si no puede usar una mascarilla (por ejemplo, porque le causa dificultad para respirar), las personas que vivan con usted no deberían permanecer con usted en la misma habitación, o deberían ponerse una mascarilla si entran a su habitación.

## Cúbrase la nariz y la boca al toser y estornudar

Cúbrase la nariz y la boca con un pañuelo desechable al toser o estornudar. Bote los pañuelos desechables usados en un bote de basura con una bolsa de plástico adentro; lávese inmediatamente las manos con agua y jabón por al menos 20 segundos o límpieselas con un desinfectante de manos que contenga al menos 60 % de alcohol, cubra todas las superficies de las manos y fróteselas hasta que sienta que se secaron. Si tiene las manos visiblemente sucias, es preferible usar agua y jabón.

## Evite compartir artículos del hogar de uso personal

No debe compartir platos, vasos, tazas, cubiertos, toallas o ropa de cama con otras personas o mascotas que estén en su casa. Después de usar estos artículos, se los debe lavar bien con agua y jabón.



## Límpiese las manos con frecuencia

Lávese frecuentemente las manos con agua y jabón por al menos 20 segundos. Si no hay agua y jabón disponibles, límpieselas con un desinfectante de manos que contenga al menos un 60 % de alcohol, cubra todas las superficies de las manos y fróteselas hasta que sienta que se secaron. Si tiene las manos visiblemente sucias, es preferible usar agua y jabón. Evite tocarse los ojos, la nariz y la boca con las manos sin lavar.

## Limpie todos los días todas las superficies de contacto frecuente

Las superficies de contacto frecuente incluyen los mesones, las mesas, las manijas de las puertas, las llaves y grifos del baño, los inodoros, los teléfonos, los teclados, las tabletas y las mesas de cama. Limpie también todas las superficies que puedan tener sangre, heces o líquidos corporales. Use un limpiador de uso doméstico, ya sea un rociador o una toallita, según las instrucciones de la etiqueta. Las etiquetas contienen instrucciones para el uso seguro y eficaz de los productos de limpieza, incluidas las precauciones que debería tomar cuando aplique el producto, como usar guantes y asegurarse de tener buena ventilación mientras lo esté usando.

## Vigile sus síntomas

Busque atención médica rápidamente si su enfermedad empeora (p. ej., si tiene dificultad para respirar). Antes de hacerlo, llame a su proveedor de atención médica y dígame que tiene COVID-19, o que está siendo evaluado para determinar si lo tiene. Póngase una mascarilla antes de entrar al consultorio. Estas medidas ayudarán a que en el consultorio del proveedor de atención médica se pueda evitar la infección o exposición de las otras personas que estén en el consultorio o la sala de espera.

Pídale a su proveedor de atención médica que llame al departamento de salud local o estatal. Las personas que estén bajo monitoreo activo o automonitoreo facilitado deben seguir las indicaciones provistas por los profesionales de salud ocupacional o de su departamento de salud local, según corresponda.

Si tiene una emergencia médica o necesita llamar al 911, avísele al personal del centro de llamadas que tiene COVID-19 o lo están evaluando para determinarlo. De ser posible, póngase una mascarilla antes de que llegue el servicio médico de emergencias.

## Interrupción del aislamiento en la casa

Los pacientes con COVID-19 confirmado deben permanecer bajo precauciones de aislamiento en la casa hasta que el riesgo de transmisión secundaria a otras personas se considere bajo. La decisión de interrumpir las precauciones de aislamiento en la casa debe tomarse según cada caso en particular, en consulta con proveedores de atención médica y departamentos de salud estatales y locales.

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To Whom It May Concern:

The Tree Care Industry Association (TCIA) is a trade association of 2,300 tree care firms, with the mission of advancing tree care businesses. The International Society of Arboriculture (ISA) is a professional society representing over 24,000 members and has conferred over 47,000 credentials to arborists around the globe. TCIA and ISA have members in all 50 states and represent the interests of the entire tree care industry. Due to the COVID-19 pandemic response, we have experienced numerous federal, state, and local health or business closure orders throughout the United States that may affect our members. You may have heard of these referred to as “shelter in place” orders. While the jurisdictions, business activities affected, and length of time for the closure may differ, most will exempt essential businesses or essential business activities that relate to the safety of the public.

TCIA and ISA deem certain aspects of tree care to meet the definition of “essential business” given the fact that the performance of several highly skilled services directly protects the safety of the public and the safe operation of buildings and residences. While not every type of tree care work performed on every property could fit into this category, clearly there are specific aspects of the industry that meet this definition.

To assist members in determining which aspects of their businesses may be considered “essential” under certain federal, state, or local health or business closure orders, TCIA and ISA recommend that each company reviews its existing scheduled and planned work backlogs, and identifies the specific work activities that are directly related to client or public safety. Then separate the safety related work orders from the remainder of the work orders or work. These work orders or this work should be deemed an essential business activity. Any work that is not safety-related should be deemed non-essential and can wait until the pandemic response has subsided.



TCIA and ISA have distilled essential tree care services into the following three categories:

### **The protection of infrastructure**

Our members work every day to make sure the infrastructure that keeps our country running is clear of hazards. The vegetation around utility and transmission lines, telecommunications equipment, roads and bridges, and other infrastructure needs to be maintained to ensure there are no interruptions of service or other issues. These operations are essential and need to continue even in times of emergency.

### **Maintaining the public safety of our communities**

By removing hazards, such as trees that may fall on houses, businesses, or infrastructure, tree care companies play a vital role in keeping our communities safe. Our members work every day across the nation to mitigate the risk of trees damaging buildings and harming individuals. If this work stops, the potential for damage grows that may otherwise be avoided.

### **Protection against the spread of invasive and/or injurious pests**

The threat of invasive and injurious pests cannot be understated. These include the spotted lantern fly, emerald ash borer, and numerous others. Spring is the time our members need to be out in the field treating for invasive pests, or the public health will be adversely impacted. These pests also have the potential to cost our country billions of dollars in damage, so our members being in the field and mitigating these risks is crucial, even in times of emergency. Our members often treat for ticks as well, and if left unabated, the spread of Lyme Disease could pose a danger to communities across the country.



When making the determination of whether a certain aspect of tree care is an “essential business” activity or not, TCIA and ISA offer the following partial lists that have been used in hundreds of jurisdictions throughout the country during the COVID-19 pandemic crisis.

Members throughout both associations have shared the following lists of work items that they identified as essential activities:

- Hazard tree removal or removal of a dangerous tree
- Pruning of dead, dying, or dangerous limbs
- Treatment for invasive insects which if left untreated would rapidly destroy a tree causing a hazard
- Utility line clearance
- Road safety clearance
- Cabling or bracing a hazardous tree
- Mitigating storm damage
- Emergency response readiness
- Treatment for ticks and mosquitos or other public health treatments
- Removal of fire damaged or fuel trees in a fire hazard area
- Assessment of hazard trees or pest issues for the purposes of removal or treatment as described above

Members throughout both associations have shared the following list of work that they have identified as non-essential business activities:

- Shrub trimming or pruning
- Routine tree pruning
- Routine tree removal when no abnormal safety issues exist
- Vista pruning



- Tree or shrub planting
- Installation of irrigation
- Fertilization
- Pest management that does not involve invasive pests, borers, or disease that can rapidly destroy trees

In times of emergency each company must make the decision whether to continue with operations as normal. These are unusual times, and each jurisdiction may have drastically different rules and regulations regarding the operation of business. TCIA and ISA are committed to monitoring the updates of COVID-19 policies effecting our members. We will be closely monitoring the constantly evolving local, state, and federal policy regarding essential versus nonessential businesses in terms of business closures during lockdowns, and we will update members with any information that may impact their businesses.

TCIA and ISA are here for our members, and we will continue to be a resource for tree care companies in these unusual times. Please do not hesitate to reach out to TCIA or ISA directly with any questions on this developing situation.

Sincerely,

A handwritten signature in black ink that reads 'David White'.

David White, CAE  
President & CEO  
Tree Care Industry Association

A handwritten signature in black ink that reads 'Caitlyn Pollihan'.

Caitlyn Pollihan, CAE  
Executive Director  
International Society of Arboriculture



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Governor Brad Little  
ISDA Director Celia Gould

As our nation, communities and businesses react to the spread of COVID-19, The Idaho Nursery & Landscape Association (INLA) commends the efforts of local, state and federal governments to mitigate the impact and strive to keep the public safe and healthy.

The discussion of how to best ensure the public health has included the possibility of asking “non-essential” operations to shut down operations for a period of time, with the intent of minimizing exposure to the virus.

The INLA is fully in support of sensible steps public health officials may deem necessary to combat COVID-19. At the same, we urge public officials at all levels of government to consider green industry operations determined to be “essential” and allow these business owners to continue doing business as public service.

Consumer horticulture contributes \$900 million to Idaho’s economy and creates more than 20,000 thousand jobs. But the story doesn't end there. Horticulture benefits the health and happiness of every citizen and every community. Idahoans are resilient and resourceful in the face of adversity provided the opportunity to produce their own food and manage any shortage in the supply chain and more are sure to follow as the COVID-19 crisis unfolds.

Many of the products carried by garden retailers are agricultural, like seeds and edible plants. Others are necessary like tools and supplies. Together they are essential to maintaining a healthy living environment. In many communities, the garden retailer may be the only outlet where consumers have access to essential supplies for growing, gardening, maintaining or repairing their residences.

Landscapers are also partners during this critical time in assisting in the protection of public health and public safety. Without the landscape industry conducting these valuable services, we will undoubtedly see increased instances where people may be harmed or become sick from other illnesses compounding our already stretched medical resources.

**Landscapers are protectors of public health** performing essential treatments to lawns and green spaces to reduce the transmission of dangerous and deadly diseases through pests like mosquitoes, ticks, and fleas.

**Landscapers protect property and maintain greenspaces that could otherwise jeopardize public safety.** Unkept fields and green spaces increase the chance of injuries. Crime rates are increased in areas where green spaces are not maintained. Tree removal is also a critical function of our industry to avoid damaging homes and their families.

**Landscapers play a critical role in boosting morale and mental health during a difficult time for our state and the nation.** Without landscape services fields, parks, businesses, and homes will become overgrown and unkept, which can have dramatic psychological effects on the mental and wellbeing of our communities.

Spring is a critical time of year for our industry due to the abundance of growth in the spring that requires prompt maintenance and care. Any halt or delay in landscape services during this time of year only magnifies potential safety problems and become much more difficult to maintain later in the year.

Our industry is taking aggressive steps within our organizations to stop the transmission of COVID-19. Because our industry functions outside this greatly reduces the chances to come into contact with other individuals. Within the industry, strong policies are being put in place to maintain social distancing with both clients and within our teams that are working in the field.

The Idaho Nursery & Landscape Association urges local, state, and federal policymakers to consider garden retailers and landscapers among those operations determined to be “essential” businesses that can exercise the option to remain open to support their communities during these trying times.



Ann Bates, Executive Director  
Idaho Nursery & Landscape Association  
P.o. Box 2065  
Idaho Falls, ID 83403  
208-681-4769  
abates@inlagrow.org

“Supporting Our Members to Advance Idaho’s Green Industry”

**Return to Agenda**

**Lisa Horowitz**

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**From:** Mike Pfau <mikepfau@leegilman.com>  
**Sent:** Tuesday, March 24, 2020 1:29 PM  
**To:** Lisa Horowitz  
**Subject:** Re: Hailey Agenda for tonight







Mike Pfau  
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[Lee Gilman Color LogoGÇö2011 colors.jpg]

On Mar 24, 2020, at 10:13 AM, Lisa Horowitz <lisa.horowitz@haileycityhall.org> wrote:

Call in info at the top.

Lisa

Lisa Horowitz  
COMMUNITY DEVELOPMENT DIRECTOR  
CITY OF HAILEY  
115 S. MAIN ST. HAILEY, ID 83333  
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CELL: 727-7097

<032420 City Council Agenda.pdf>

**Return to Agenda**

## Lisa Horowitz

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**From:** Destry Simpson <dsimpson@maglebyconstruction.com>  
**Sent:** Tuesday, March 24, 2020 1:33 PM  
**To:** Lisa Horowitz  
**Cc:** Layne Thompson  
**Subject:** Magleby Construction Action Plan  
**Attachments:** Shelter In Place Action Plan - MCSV 3-20 Template.pdf

Hello Lisa,

I hope this finds you well and safe. In an effort to be pro-active regarding our situation, I wanted to reach out and share with you some of the steps that we're taking on projects to keep our community safe and stop the spread. I sympathize with the challenge you face of maintaining the delicate balance of working towards a resolution of the crisis while minimizing the economic impact.

Attached please find an example of the action plans that we have put in place for one of our projects and have customized versions for all the others. Our goal is to be part of the solution of not further spreading the virus while at the same time keep a minimum number of essential infrastructure and housing projects moving forward during these difficult times.

Please take these measures into consideration and use as an example as you deliberate with other City and County officials regarding the future feasibility of keeping residential construction moving forward in our community.

Best,



**Destry Simpson**

**Vice President** | Magleby Construction

**P** 208.725.3923 • **D** 208.725.3874 • **C** 208.720.5673

[dsimpson@maglebyconstruction.com](mailto:dsimpson@maglebyconstruction.com)

[MaglebySunValley.com](http://MaglebySunValley.com)



## Shelter in Place Action Plan – March 20<sup>th</sup>, 2020

In response to the March 19<sup>th</sup>, 2020 announcement made by of the Idaho Department of Health and Welfare issuing a **Shelter in Place Order** for Blaine County and subsequent email from the City of Ketchum that further clarified that **“Construction Activities” are an essential business activity** for the economic wellbeing of our community, Magleby Construction Sun Valley will be implementing the following measures on our jobsites. The delicate balance of helping resolve the health crisis while at the same time keeping our valued tradesmen working has been heavily considered in this response.

The following practices must be observed by all employees & trade partners that choose to work in isolation on jobsites going forward:

1. Wash hands often
2. No communal microwaves onsite-bring cold lunches until further notice
3. Cough into elbow
4. Don't touch your face
5. Stay more than 10 feet apart from others
6. Stay home if you feel sick

All jobsites must be equipped or have in place the following preventative measures in order for employees & trade partners to choose to work in isolation on jobsites:

1. Hand Sanitation stations at primary entrances to building/jobsite
2. Mandatory separation of workers on different levels or wings of building
3. Regular weekly cleaning of jobsites by cleaning professionals
4. Posted coordinated schedule of individuals that will be working including where they are assigned to work and during which time frames.
5. Tradespeople from outside of Blaine County will not be allowed to work on jobsites.
6. No visitors are allowed on jobsites until further notice.

The 511 River St. jobsite specific plan will include the following measures in order for employees & trade partners to choose to work in isolation on jobsites:

1. Multiple Trades will not be allowed to work in the immediate location of one another.
2. Do not overstaff jobsite with trade personnel – 3 to 4 personnel per trade
3. IF YOU HAVE ANY SYMPTOMS OF FEVER AND OR COUGH GET TESTED AND STAY HOME.
4. Elite Drywall: Please enter the home via the garage door so as to increase ventilation within the working areas
5. Garcia Masonry: Please start masonry activities on the east side of the building
6. Sun Valley Garden Centers: Begin setting pavers at front entry and move to the back patio after completion so Elite Drywall can then use the front entrance to access the building while Garcia is installing stone.



I have reached out to the City of Ketchum for further clarification of the ordinance, and received verbal direction from Suzanne Frick, City Administrator, who informed us that construction sites fall under the "Essential Infrastructure," category providing that workers abide by the requirements set forth in the Order to Self-Isolate. (see notes on pg. 1)

As this situation continues to be very fluid and everchanging, these measures may be updated as needed. Thank you for your support and cooperation during this challenging situation we are all facing. Please don't hesitate to reach out to a Magleby representative if you have any questions.

I can be reached at (208) 789-3701.

Chris Hoy

## Lisa Horowitz

---

**From:** Jack Bariteau <jack@waypointsunvalley.com>  
**Sent:** Tuesday, March 24, 2020 12:57 PM  
**To:** Paul Conrad  
**Cc:** woodriverbca@gmail.com; Lisa Horowitz; nbradshaw@ketchumidaho.org; nburns@bellevueidaho.us; Jacob Greenberg; larastone@blaineschools.org; harry@sunvalleyeconomy.org; jlynch@ketchumidaho.org; jgiese@co.blaine.id.us; Gregory Urbany; Greg Carlson; Howard Royal; Destry Simpson; Tim Carter; Ian Sundby; Peter Schwartz; Mason Frederickson; Layne Thompson; Franklin Lumber; sue woodyard  
**Subject:** Re: WRV COVID 19 Opinion

Paul: Very sensible and logical statement under the circumstances that we face in Blaine County. I cannot stress enough to you and you Association members and the local government officials that all construction work must stop. It's highly irresponsible to continue this activity with the threat of spread that is I believe happening by construction activity continuing in the County. I'm no expert on this contagion but have enough quality information streaming to me to know that we must act responsibly for all of our citizens so that this crisis can end by practicing common sense advise to isolate and stay home. Stay safe and please consider what I have had to say. This crisis too shall pass.

With my best regards and highest respect,

Jack Bariteau

Sent from my iPhone

On Mar 24, 2020, at 12:27 PM, Paul Conrad <paul@conradbrothersconstruction.com> wrote:

To Whom It May Concern,

I would like to express my strong opinion on the topic of Construction being an "Essential Service" in Blaine County and the associated language and reference to Construction per the IDHW Order dated March 20,2020.

We need to Shut It Down. Just like everyone else who is affected, we are no different. I don't like it nor want it, it is costing my world dearly, but it is the right thing to do. Everyone else who is experiencing this ahead of us are taking this stance because they need to. We should be Pre-emptive as a building association, show leadership and respect to and for our community.

I understand that an Amendment to the Order to shut down construction is potentially in the works, but it will take too long, up to a week. I personally know numerous people who are sick and untested and have very good reason to believe that we are exacerbating a situation. No amount of onsite company protocols will be 100% effective, and nor should we think our business is any more important than anyone else's.

The School District wisely shut down operations and they are on the Essential Services List. I think by way of the Building Contractors Association suggesting a voluntary shut down ahead of the pending

revised Order would be a good move. This is a crucial timeframe and the more we do now, the faster we will be able to get back on a path toward being healthy again.

Thank you for letting me voice my opinion.

Paul Conrad | President

Cell: [\(208\) 309-1200](tel:2083091200) | Office: [\(208\) 726-3830](tel:2087263830)

[conradbrothersconstruction.com](http://conradbrothersconstruction.com)

<image005.jpg>

<image006.png>



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WEDNESDAY, MARCH 18, 2020

**To:** Our State and Local Officials

**From:** Levi Smith, President

As your office navigates the most appropriate response to the coronavirus crisis, and now emerging economic turmoil, we want to lend our voice to the chorus of companies and financial institutions who are cautioning about taking action that would temporarily shut down the home building or the home building supply chain should the need arise to restrict business activity to those businesses deemed essential or part of supporting critical infrastructure.

As you are likely aware, our country, our state, and our communities have been facing a housing and affordability crisis for many years now. The coronavirus outbreak, and looming economic disruptions, have only made this housing crisis worse. We simply lack enough housing for everyone who needs it. If the housing supply gets tighter because new houses are not built for some period of time, prices will rise due to reduced supply and affordability will worsen. If home construction is paused for some time, either through supply chain interruption or because home construction is deemed non-essential or non-critical, the process of working through an incredible glut of permitting, inspecting and site work whenever we eventually resume will only make the housing and affordability crises worse, not just for many weeks or months, but for at least a year or more.

As a locally owned, 40+ year old, 100% employee-owned lumber and building material dealer operating in more 11 markets across Idaho and Nevada, we are well prepared to continue operating our business through this crisis to keep housing supply chains moving. We are prepared, if necessary, to close our retail stores to the public but to keep our delivery fleet rolling to meet the needs of homebuilders so they can continue to construct the critical housing our communities desperately need. With most of our work being done by non-contact delivery and construction sites being outdoors and limited to small teams of tradespeople, we believe risks associated with continuing new home construction are minimal and can be well managed in cooperation with guidance and best practices from health officials.

As you are asked to weigh in on what businesses are essential, what infrastructure is critical, we respectfully ask you to include the home construction supply chain and home construction industry respectively. We can keep people working, we can do it safely and we can help address one of every citizen's core needs for shelter both through this crisis and in the many months to follow as we all work to adjust to an unprecedented new normal.

We appreciate your service during the critical time and know the decisions you are being required to make are not easy and weigh heavy. We stand by ready to do our part. We are committed to the health and welfare of our employees, customers, suppliers, and communities.

With appreciation for your thoughtful consideration,

Levi Smith  
President, Franklin Building Supply

## Lisa Horowitz

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**From:** Matt Thornton <matt@thornton-heating.com>  
**Sent:** Tuesday, March 24, 2020 12:39 PM  
**To:** Lisa Horowitz  
**Subject:** Proposed Construction Shutdown

Lisa

I would like to encourage the City of Hailey, and its leaders, to keep the construction industry active in the valley. All of the contractors that we have been working under have inserted protocol and safety measures to make for as safe a working environment as possible. I feel it is better to be proactive in the working environment and will have my employees following the contractors rules and guidelines that are posted at the jobsites. My employees feel comfortable enough to work with this protocol in place. My employees are not being forced to come to work, but would rather be at work.

Thanks, Matt Thornton  
Thornton Heating and Sheetmetal

## Lisa Horowitz

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**From:** Paul Conrad <Paul@conradbrothersconstruction.com>  
**Sent:** Tuesday, March 24, 2020 12:28 PM  
**To:** woodriverbca@gmail.com; Lisa Horowitz; nbradshaw@ketchumidaho.org; nburns@bellevueidaho.us; Jacob Greenberg  
**Cc:** larastone@blaineschools.org; harry@sunvalleyeconomy.org; Jack Bariteau (jack@waypointsunvalley.com); jlynch@ketchumidaho.org; jgiese@co.blaine.id.us; Gregory Urbany; Greg Carlson; Howard Royal; Destry Simpson; Tim Carter; Ian Sundby; Peter Schwartz; Mason Frederickson; Paul Conrad; Layne Thompson; Franklin Lumber; sue woodyard  
**Subject:** WRV COVID 19 Opinion

To Whom It May Concern,

I would like to express my strong opinion on the topic of Construction being an "Essential Service" in Blaine County and the associated language and reference to Construction per the IDHW Order dated March 20,2020.

We need to Shut It Down. Just like everyone else who is affected, we are no different. I don't like it nor want it, it is costing my world dearly, but it is the right thing to do. Everyone else who is experiencing this ahead of us are taking this stance because they need to. We should be Pre-emptive as a building association, show leadership and respect to and for our community.

I understand that an Amendment to the Order to shut down construction is potentially in the works, but it will take too long, up to a week. I personally know numerous people who are sick and untested and have very good reason to believe that we are exacerbating a situation. No amount of onsite company protocols will be 100% effective, and nor should we think our business is any more important than anyone else's.

The School District wisely shut down operations and they are on the Essential Services List. I think by way of the Building Contractors Association suggesting a voluntary shut down ahead of the pending revised Order would be a good move. This is a crucial timeframe and the more we do now, the faster we will be able to get back on a path toward being healthy again.

Thank you for letting me voice my opinion.

Paul Conrad | President

Cell: [\(208\) 309-1200](tel:(208)309-1200) | Office: [\(208\) 726-3830](tel:(208)726-3830)

[conradbrothersconstruction.com](http://conradbrothersconstruction.com)



## **Lisa Horowitz**

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**From:** Dustin Colton <dcolton@candrelectric.com>  
**Sent:** Tuesday, March 24, 2020 12:04 PM  
**To:** Lisa Horowitz  
**Subject:** Hailey Construction

Good day all.

I am Dustin Colton from C and R Electric and I am writing in in favor of work continuing with construction in the wake of this uncertain time.

It is a positive thing for an individual to go to work and feel a part of contributing to the well being of his family and economy.

Our coworkers and general contractors take wellness precautions seriously and are providing extra measures of work place safety and cleanliness not only for us but those impacted by construction.

One could speculate that the most visited places at this time are the grocery stores and gas stations, not construction sites.

If we are not experiencing an increase in the quantity of people contracting the virus I feel that forward progress with work is a boost in morale and the economy.

Shutting down projects will add to financial strain that many are currently experiencing.

Thank you for your time.

Sincerely,

Dustin Colton  
208-309-1707

## Lisa Horowitz

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**From:** Heather Dawson  
**Sent:** Tuesday, March 24, 2020 12:18 PM  
**To:** Lisa Horowitz; Mary Cone  
**Subject:** Fwd: Cox Communications Right-of-Way Work  
**Attachments:** image005.jpg; image006.jpg

Public comment below

Heather Dawson

Begin forwarded message:

**From:** "Allen, Lisa (CCI-Central Region)" <Lisa.Allen@cox.com>  
**Date:** March 24, 2020 at 10:50:50 AM MDT  
**Subject:** **Cox Communications Right-of-Way Work**

Dear Local Franchising Authority,

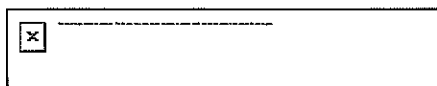
As we continue to operate in these uncertain times, we understand that you are trying to make the best decisions for your employees and residents. At Cox, we are continuing to provide essential communications services to our customers. With customers working and learning from home, maintaining these connections is more important than ever.

As you discuss and implement policies designed to protect your employees and citizens, please keep in mind that several of the services provided by your government are vital to our ability to do business with your government and provide services to our customers and your citizens. Specifically, our construction teams rely on services from local governments such as **permitting, inspections, plan review, traffic control and location of government-owned utilities.**

Should the need arise for government services to be curtailed or repurposed, we would ask you to consider some flexibility that would allow us to continue to service our customers without unnecessarily burdening officials and staff. For example, Cox could be granted some type of blanket permit authority to perform necessary work in the rights-of-way with the understanding we would provide required documentation when business as usual resumes.

Thank you for your continued partnership as we navigate these unprecedented times. For up-to-date information on how Cox is responding to COVID-19 please visit [www.cox.com](http://www.cox.com).

Thank you,

A rectangular box with a dashed border and a small 'x' icon in the top-left corner, indicating a redacted signature.

Corey Force

A rectangular box with a dashed border and a small 'x' icon in the top-left corner, indicating a redacted signature.

Curt Stamp

Cox Communications  
Vice President – Construction  
[Corey.Force@cox.com](mailto:Corey.Force@cox.com)  
Tel: (918) 286.4640

Cox Communications  
Vice President – Government Affairs  
[Curt.Stamp@cox.com](mailto:Curt.Stamp@cox.com)  
Tel: (479) 717.3747

## Lisa Horowitz

---

**From:** Martha Burke  
**Sent:** Tuesday, March 24, 2020 11:32 AM  
**To:** Heather Dawson; Lisa Horowitz; Mary Cone  
**Subject:** Fwd: Local Construction Industry Guidance

This is the county's direction.

Begin forwarded message:

**From:** Tim Carter <[tim@idahomountainbuilders.com](mailto:tim@idahomountainbuilders.com)>  
**Date:** March 24, 2020 at 8:40:30 AM MDT  
**To:** Martha Burke <[martha.burke@haileycityhall.org](mailto:martha.burke@haileycityhall.org)>  
**Subject:** Re: Local Construction Industry Guidance

Thank you for the reply Mayor. Take care, Tim

On Mon, Mar 23, 2020 at 3:18 PM Martha Burke <[martha.burke@haileycityhall.org](mailto:martha.burke@haileycityhall.org)> wrote:  
Hi Tim. This would not be my first choice at the moment, however we need to work in concert with each other. I will follow the county's decision. And wish everyone well! Martha

On Mar 23, 2020, at 11:51 AM, Tim Carter <[tim@idahomountainbuilders.com](mailto:tim@idahomountainbuilders.com)> wrote:

Hi Martha -

Does the city of Hailey have anything to add to this message below from the county? I will distribute this info to our membership.

Thank you Martha,

Tim

Hello Tim,

In response to your question, "is construction work being allowed to continue in the County with the Isolation Order in place? ". Yes, construction of residential, commercial and public projects is considered essential infrastructure. All individuals on construction projects must comply with the Social Distancing Requirements. It is highly recommended that hand wash stations are provided on job sites and that workers wear masks & gloves. It is also extremely important that anyone who is sick is sent home immediately and anyone that is feeling ill should not come to work. The amount of workers on the job sites should also be keep to minimum.

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If we all do our part and “slow the spread”, we may be able to continue to work through this situation. As of right now this is the County’s policy. The situation will continue to be monitored and the County’s stance could change. I’ll keep you posted if things change.

Please forward this throughout your organization and any others who would benefit from this message.

Respectfully,  
*Jeff Giese*  
Certified Building Official  
Blaine County  
219 1<sup>st</sup> Ave South, Suite 208  
Hailey, Idaho 83333  
208-788-5573 ext. 1126

**DISCLOSURE NOTICE:** Messages to and from this email address may be subject to Public Records Law.

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## Lisa Horowitz

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**From:** Todd Hunter <todd@idlumber.com>  
**Sent:** Tuesday, March 24, 2020 10:21 AM  
**To:** Lisa Horowitz  
**Subject:** Construction Moratorium

Lisa,

I just heard from a contractor that this action is being considered. I'm trying to understand how this would even have a substantial impact beyond putting people in that field out of work with further injury to the local economy.

I am doing everything I can to keep my full staff paid right now with the downturn we've already realized, including Angi and I not taking paychecks ourselves. This would likely make it impossible for me to continue to support my employees financially so I absolutely need to be able to voice that. An actual stimulus check to help here is likely far off, based on my experience with the federal government. I certainly hope the total scope of an action like this is understood.

Todd Hunter

Owner/CEO

Idaho Lumber & Ace Hardware

(208) 788-3333

[www.idlumber.com](http://www.idlumber.com)



## Lisa Horowitz

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**From:** John Campbell <jc@idahotower.com>  
**Sent:** Tuesday, March 24, 2020 8:37 AM  
**To:** Lisa Horowitz  
**Subject:** Proposed moratorium on construction in Hailey

Dear Lisa,

I have become aware that there is discussion currently regarding possibly instituting some form of moratorium on construction activity in Hailey.

Please know I think this is both unnecessary and unwise, especially if proper “best practices” and protocols are followed. It is quite easy to maintain 6’ of separation on most phases of a construction project. This includes excavation, foundation work, framing, roofing, plumbing, electrical, and most other subcontracting trades. With a little planning, it is easy for most contractors and subcontractors to accomplish work in a manner that involves proper social distancing. Additionally, there are some undeniable “real world” factors that must be considered. Many construction workers need their hourly wage. They simply cannot go for two or four weeks without a paycheck. They need money to buy food., Another factor is that most construction workers are not over age 80, the prime demographic for suffering death from Covid-19. Most construction workers are healthy, young, and strong. The virus is not nearly as devastating for them as older people. Of course, everyone (not just construction workers) needs to make sure that they are not putting others at risk in the event they may have caught the virus.

Finally, I don’t think it is right for the government to tell someone they can’t work, to earn money to buy food, as well as to support our economy, particularly if that person is working responsibly, observing recommended social distancing parameters, and taking measures to self quarantine in the event they think they may have contracted the virus.

I’ll try to make the call today, but in the event I can’t, I wanted to share my opinion.

Thanks,

John Campbell  
Owner, Old Cutters

**Return to Agenda**