AGENDA ITEM SUMMARY

DATE: 3/14/2011 **DEPARTMENT:** Fire **DEPT. HEAD SIGNATURE:** Mike Chapman

SUBJECT

Motion to ratify grant application for fire prevention and safety grant to secure $5,342 to conduct fire prevention programs for day care providers and children

AUTHORITY: ☐ ID Code 50-1017 ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

The attached grant application was submitted in late January in electronic format. The format did not allow printing of the grant application document until after its submittal and the grant system's acceptance of the format.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance $_____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Mayor
___ P & Z Commission	___ Parks & Lands Board	___ Public Works	___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to ratify grant application for fire prevention and safety grant to secure $5,342 to conduct fire prevention programs for day care providers and children

FOLLOW UP NOTES:

Contact Information

	Primary Contact Information
* Title	Captain
Prefix	N/A
* First Name	Mike
Middle Initial	S
* Last Name	Baledge
* Primary Phone	208-788-3147 Ext. work
*Secondary Phone	208-520-9821 Ext. cell
Optional Phone	Ext. Select
Fax	
*Email	mike.baledge@haileycityhall.org

	Alternate Contact Information
* Title	Fire Chief
Prefix	N/A
* First Name	Michael
Middle Initial	J
* Last Name	Chapman
* Primary Phone	208-788-3147 Ext. work
*Secondary Phone	208-309-1195 Ext. cell
Optional Phone	Ext. Select
Fax	208-788-0279
*Email	mike.chapman@haileycityhall.org

Applicant Information

EMW-2010-FP-00079
Originally submitted on 01/21/2011 by Mike Baledge [redacted]

Contact Information:

Address: 617 3rd Ave S.
City: Hailey
State: Idaho
Zip: 83333
Day Phone: 2087883147
Evening Phone:
Cell Phone:
Email: mike.baledge@haileycityhall.org

Application number is EMW-2010-FP-00079

* Organization Name	City Of Hailey Fire Department
* Type of Applicant	Fire Department
If other, please enter the type of Applicant	
* Are you a Fire Department?	Yes
If yes, what type of department do you represent?	Combination
If you answered combination, above, what is the percentage of career members in your organization?	25
* Are you a non-fire based EMS?	No
* Type of community served?	Urban
* Employer Identification Number	82-6000201
* What is your DUNS Number?	169191517

The City of Hailey is the County Seat of Blaine County, Idaho, with an estimated overall population of 25,000. Adjacent communities include the Sun Valley/Ketchum Resort areas with a daytime visitor population of an additional 40,000 tourists. Hailey is the home of Friedman Memorial Airport which is the second busiest airport in the state with as many as 900 aircraft movements per day. Our city and county is one of the most rapidly developing cities in the State of Idaho, and the nation.
Hailey is located in the Wood River Valley, and serves as the business, service and bedroom communities for the surrounding cities. Hailey is a mountainous area with flat valleys located on the perimeters of the Great Basin Desert and the Sawtooth National Forest. This creates a situation with high quantities of desert sagebrush on the south side of town, and forest on the

north side of town. Every year we are battling larger and more dangerous fast moving sage brush fires as well as forest fires.
Finally, Idaho is a very sparsely populated state, and the Wood River Valley is located in the center of the state. The nearest neighboring cities (with a population over 3000 people) is Boise,- 150 miles to the west, Idaho Falls - 145 miles to the east, and Twin Falls – 69 miles to our south. Basically, we have to be self sufficient as there is no immediate assistance from our neighbors. Our Combination Fire Department relies heavily on our few full time personnel in addition to our volunteer firefighters to perform all types of fire and rescue missions that would typically be provided by major metropolitan departments, which we accomplish in conjunction with a vast array of mutual and automatic aid agreements with the local, state and federal agencies.

* Please describe your organization and/or community that you serve

Our city is located in the Wood River Valley, and serves as the business, service and bedroom communities for the surrounding cities. Hailey is a mountainous area with flat valleys located on the perimeters of the Great Basin Desert and the Sawtooth National Forest. This creates a situation with high quantities of desert sagebrush on the south side of town, and forest on the north side of town. Every year we are battling larger and more dangerous fast moving sage brush fires as well as forest fires.
Our city has reached virtually maximum build-out on the valley floor. As a result, the city currently has 13 proposed annexations of property abutting the city. Many of these areas are located in the side canyons of our valley, and have been identified as high or extreme wildfire hazard areas, and many are located on moderate hillside terrain. If these areas are allowed to annex into the city, approximately 75% of the city would then be bordered by State or Federal (BLM & USFS) lands.
Finally, Idaho is a very sparsely populated state, and the Wood River Valley is located in the center of the state. Our nearest neighboring cities (with a population over 1000 people) is Boise,- 150 miles to the west, Idaho Falls - 145 miles to the east, and Twin Falls – 69 miles to our south. Basically,

we have to be self sufficient as there is no immediate assistance from our neighbors. We rely heavily on our volunteer firefighters to perform all types of fire and rescue missions that would typically be provided by major metropolitan departments, which we accomplish in conjunction with a vast array of mutual and automatic aid agreements with the local, state and federal agencies.

The Hailey Fire Department faces a number of formidable obstacles to funding the required and requested equipment. Demand for department services, both in terms of emergency response and in terms of fire and injury prevention education activities, has grown logarithmically over the past ten years. In addition there are new state laws that require certain target audiences to acquire extra training in CPR and first aid. Our Department is funded almost exclusively by property tax revenues, and those revenues have not matched demand for services, resulting in a 52% decrease in our department budget over the past three years. Our Department intends to charge a fee only for the cost of disposable items in CPR training. Fire and injury prevention education classes would be provided free of charge.
Idaho State Law places a 3% annual increase limit on municipal budgets. This cap prevents our Department from raising the revenues necessary to offset the rapid expansion of demand in services and the equipment necessary to meet that demand. The amount of money requested is simply not available from local sources. Our Department does intend to match a minimum of 5% of the purchase price for the proposed equipment through our annual fundraising efforts, and in addition, we will spend a significant number of volunteer man–hours to provide both fire safety, CPR and injury prevention education to the public.
Additionally, our Department intends to dedicate both funds and man-hours to the upkeep and replacement of the equipment requested.

* Please describe your organization's need for Federal financial assistance.

* What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?

8075

Note: If you are **not** a fire department or EMS organization, you may enter a zero.

Headquarters Physical Address

* Physical Address 1	617 3rd Ave S.
Physical Address 2	
* City	Hailey
* State	Idaho
* Zip	83333 - 1192
Mailing Address	
* Mailing Address1	P.O. box 1192
Mailing Address2	
* City	Hailey
* State	Idaho
* Zip	83333 - 1192
Account information	
* Type of bank account	Checking
* Bank routing number - 9 digit number on the bottom left hand corner of your check	[redacted]
*Your account number	[redacted]
Additional Information	
* This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?	No
* This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?	No
* Is the applicant delinquent on any federal debt?	No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

Request Information

* 1. Select one of the choices listed below. You can apply for a maximum of 3 projects within an activity.
(If you modify your selection, you will lose data entered under the original activity.)

Program Name

Fire Prevention and Safety

Go Back

Request Details

The number of projects and cost for the activity **Fire Prevention and Safety** are listed in the table below.

Activity	Number of Projects	Total Cost
Fire Prevention and Safety	2	$ 5,342

Fire Prevention And Safety Projects

General Education/Awareness Project(s)

Fire Prevention and Life Safety Education (General Education/Awareness) Capabilities

In order to help identify what your organization's ***current*** fire prevention and life safety education capabilities are, please answer the following questions. Please be sure to only address your ***current*** capabilities; you will answer questions about the proposed project(s) that your application is requesting after completing this section.

* 1. Do you currently have a fire prevention and life safety education program?	Yes
1a. If yes, check all that apply.	Smoke alarm education Smoke alarm distribution Smoke alarm installation Fire extinguishers Fire escape planning Burn Prevention Disaster preparedness In-school programming Home Inspections
2. For the above selected programs, how is it implemented? Check all that apply.	Public advertisement (i.e., media) School visits

	Brochures/handouts Open Houses Fairs and festivals
3. Is/are your program(s) targeted at a specific group?	Yes
3a. If yes, check all that apply.	Adults over 65 Children under 14 College/university housing People with disabilities Low-income families, neighborhoods
4. Does your program address a specific problem?	Yes
4a. If yes, check all that apply.	Wildland Community hazard Residential fire issues Carbon monoxide
5. On average, what is the total number of hours of fire prevention and life safety education programs conducted ***monthly*** by your organization?	Between 20 - 29 hours
6. Do you evaluate your existing fire prevention and life safety education programs?	No
6a. If yes, then how? (Check all that apply)	Count/contacts/outputs
7. Does your fire prevention and life safety education program have a dedicated coordinator?	Yes
7a. If yes, is this person certified to a recognized state or national standard?	Yes
7b. If no, will you be requesting funds to hire and/or certify a dedicated coordinator in your grant request?	

View Project

General Education/Awareness Project Information

*1. Project	Other
*If you selected other, above, please specify	community CPR, AED and first aid training.
*2. Who is the target audience for the planned project?	Other general public and child care

	employees
*3. What is your estimated size of the target audience?	250
*4. How was this target audience determined?	Informal Assessment
Briefly describe method used (required if selected "None of the above" above)	
*5. Briefly describe (or provide) the appropriate statistics that correspond to your project and target audience (i.e. injury statistics, # of fires/arsons, firefighter fatalities, etc).	The Department has conducted an assessment of the number of employees working in child care occupancies and other targeted businesses within our community. While we currently deliver safety and CPR training to approximately 50 of these people a year, we estimate the real demand for the childcare safety training to exceed 250 child care employees. It is our intention that with this grant, we can increase the availability to deliver this safety training to the full 250 identified.
*6. Describe the steps or methods that will be used to achieve the goal and objectives of this project.	The training equipment proposed is intended to train members of the public in CPR, First Aid, General Safety and AED use. We intend to hold regular monthly classes to target specific groups such as day care providers, high school students, public school teachers, sport coaches and recreation center employees. The training equipment will be made available to any departments in our area that wish to do training for similar user groups in their community.
*7. Will your organization periodically evaluate the project's impact on the community?	Yes
If you answered Yes to question 7 above, please specify:	Due to limited trained personnel, and equipment availability, our Department is only able to deliver CPR and injury prevention training to approximately 50 members of the child care operations and the public annually. We have seen the demand for significantly more training of this type. We have established a target for delivery of training to 250 citizens per year, and will track the number of people that requests this type of training, as well as how may people the Hailey Fire Department trains on an annual basis.
*8. Is it the applicant's intention to continue delivering this program after the grant year?	Yes

*9. In the space provided below, please provide a brief synopsis of the proposed project:

The Hailey Fire Department is requesting assistance toward the purchase of the most recent instructor materials and student manuals, as well as AED Trainers and other CPR related equipment. The equipment will be used to educate certain target audiences as to there specific CPR and first aid needs.

*10. In the space provided below, please explain the experience you have in managing the type of project you are proposing:

The Hailey Fire Department has been fortunate enough to receive federal funding for several projects over the past years. In 2004 we received a Fire Prevention and Safety grant for the purchase and implementation of the Risk Watch program. We have worked closely with the local school district to implement the program, and have continue in the delivery of the program to early elementary school aged kids. We also were awarded a grant for electronic equipment to facilitate our fire inspection program. We have increased the efficiency of our program by approximately 40%. We have aggressively implemented all grant programs awarded, and would do the same with this program.

*11. The narrative portion of the application should contain supporting information that allows for evaluation of

this project. If you are applying for a grant in the **Fire Prevention and Safety Activity**, your Narrative Statement must address the evaluation elements outlined in the Program Guidance ().

Keep in mind that the evaluation of your application will also be based on a clear understanding of your proposal, your ability to meet the objectives of the program, and your probability of successfully delivering your project to the population targeted. You need to fully explain how the funds will be used to accomplish the goals of your project. To that end be sure to include descriptions/justification for all budgeted items - items not justified may be disallowed.

Your narrative may **not** exceed **five** pages of text. You may type your project narrative in the space provided below however, due to the built in "time out" feature, we recommend you create the narrative text in your word processing system and then copy it into the space provided below. Images, attachments, and special characters or formatting (i.e.: quote marks, bold print, bullet points, symbols, etc.) are not allowed.

The Hailey Fire Department is requesting assistance toward the purchase of the most recent instructor materials and student manuals, as well as AED Trainers and other CPR related equipment. The equipment will be used to educate certain target audiences as to there specific CPR and first aid needs.

The local hospital has a very limited amount of CPR training supplies that are rotated throughout their affiliated hospitals and clinics, and available on a first come first serve basis. This makes it difficult to plan a regularly scheduled training program. Our position is that individuals involved in child care, public education and high risk activities, should be trained and confident in the use of an AED, CPR and First Aid and safety skills. Also, all child care workers are now required attend a new type of training to comply with recently adopted State Laws.

Currently the local hospital facilitates most of the CPR training. However the need for this type of training overwhelms our small hospital. This forces the citizens to seek classes in other communities, often requiring them to travel over a hundred miles. This places an extra burden and cost on the citizens required to have this training.

As the county's largest city, the Hailey Fire Department works closely with the other combination and volunteer fire agencies in our area to assist them in training and investigative efforts. We have established regional disaster planning, regional hazardous materials teams, regional technical rescue teams, and train together frequently. The equipment we would like to purchase would be made available to area departments in order for those departments to provide training to their citizens.

While the equipment we would like to purchase is somewhat expensive, the benefits of the planned program are high. As stated, our target goal is to provide CPR, AED and first aid training for up to 250 citizens a year. The initial cost of the equipment is approximately $4500.00. With an anticipated useful life of approximately 5 years, this breaks down to about $3.60 per trainee. The value of one citizen being able to save a life or prevent further injury is priceless. We think the cost of the equipment is well worth its benefit.

The local hospital has a limited amount of CPR training supplies that are available on a first come first serve basis. This makes it difficult to plan a regularly scheduled training program. Our position is that individuals involved in child care, public education and high risk activities, should be trained and confident in the use of an AED and in CPR and first aid skills, also all child care workers must be provided with the new training to comply with new State laws. Currently the local hospital facilitates most of the CPR training. However the need for this type of training overwhelms the hospital. This forces the citizens to seek classes in other cities, often requiring them to travel over a hundred miles. This places an extra burden and cost on the citizens required to have this training.

The Hailey Fire Department works closely with all of the fire agencies in our area. We have established regional disaster planning, regional hazardous materials teams, regional technical rescue teams, and train together frequently. The equipment we would like to purchase would be made available to area departments in order for those departments to provide training to their citizens.

While the equipment we would like to purchase is somewhat expensive, the benefits of the planned program are high. As stated, our target goal is to provide CPR, AED and first aid training to150 citizens a year. The initial cost of the equipment is approximately $4500.00 which breaks down to about $30.00 per trainee. The value of one citizen being able to save a life or prevent further injury is priceless. We think the cost of the equipment is well

worth its benefit.

Budget Item

*Item	Heartsaver First Aid DVD Set.
*Select Object Class	Supplies
If you selected other above, please specify	
* Number of units	1 (Whole number only)
* Cost per unit	$ 90 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This is the complete first aid, CPR and AED DVD set, updated to the 2010 guidelines. this set is produced by the American Hert Assoication

Budget Item

*Item	Heartsaver Pediatric First Aid DVD Set
*Select Object Class	Supplies
If you selected other above, please specify	
* Number of units	1 (Whole number only)
* Cost per unit	$ 90 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This is the complete pediatric first aid, CPR and AED DVD set, updated to the 2010 guidelines. this set is a new class aimed toward child care providers and public educators. produced by the American Hert Assoication

Budget Item

*Item	Baby Anne CPR Training Manikin / 4 pack
*Select Object Class	Equipment
If you selected other above, please specify	
* Number of units	2 (Whole number only)
* Cost per unit	$ 370 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This Will provide 8 infant manikins for CPR practice.

Budget Item

*Item	Student Work Books
*Select Object Class	Equipment
If you selected other above, please specify	

* Number of units	100 (Whole number only)
* Cost per unit	$ 14 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This will cover the various student work books produced by the American Heart Association.

Budget Item

*Item	AED Trainer
*Select Object Class	Equipment
If you selected other above, please specify	
* Number of units	2 (Whole number only)
* Cost per unit	$ 359 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This item will simulate the use of an AED

Budget Item

*Item	CPR Prompt Adult Training Manikin/ 5 pack
*Select Object Class	Equipment
If you selected other above, please specify	
* Number of units	2 (Whole number only)
* Cost per unit	$ 420 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This Will provide 10 adult manikins for CPR practice.

Fire & Arson Investigation Project(s)

Fire & Arson Investigation Capabilities

In order to help identify what your organization's ***current*** Fire & Arson Investigation capabilities are, please answer the following questions. Please be sure to only address your ***current*** capabilities; you will answer questions about the project(s) that your application is requesting after completing this section

* 1. Do you investigate every fire beyond origin and cause? Yes

2. Are those assigned to conduct fire investigations certified?	No
2a. If yes, to what level?	
2b. If no, will you be requesting funds for training in your grant request?	Yes
3. Does your jurisdiction measure its fire investigations/arson enforcement efforts?	Yes
3a. If yes, then how? Check all that apply:	Number of investigations

View Project

Fire & Arson Investigation Project Information

*1. Project	Fire & Arson Investigation
If you are submitting more than one Fire & Arson Investigation project, please provide a project title (i.e.: commercial inspections, update code books, etc)	
*2. Who is the target audience for the planned project?	Other - Fire Investigators
*3. What is your estimated size of the target audience?	2
*4. How was this target audience determined?	None of the above
Briefly describe method used (required if selected "None of the above" above)	The Department currently staffs 2 people that are trained in fire origin and cause determination and arson investigation.
*5. Briefly describe (or provide) the appropriate statistics that correspond to your project and target audience (i.e. injury statistics, # of fires/arsons, firefighter fatalities, etc).	The Department has always investigated every fire that has occurred in the city. Most investigations result in an unintentional cause. When these fires are found it provides an opportunity above and beyond our current fire prevention effort to educate the public on fire safety and how to avoid future problems. In 2010 the Department responded to 15 fires. Of these fires 1 of them was suspected to be caused by arson and 2 others were confirmed to be arson. In other areas of the county there has been 1 other fire suspected to be arson and 2 other confirmed arsons. While these numbers are relatively low on a national scale, they have a huge impact on the community and fire departments. The Arson Investigation kit and related equipment proposed will help to rapidly collect evidence in

*6. Describe the steps or methods that will be used to achieve the goal and objectives of this project.

suspicious fires, and to maintain the integrity of all fire and arson investigations. Prompt identification of arson fires and the collection of properly collected samples at the fires that are suspected to be intentionally caused, is crucial to securing the evidence needed to secure a convection.

*7. Will your organization periodically evaluate the project's impact on the community?

No

If you answered Yes to question 7 above, please specify:

*8. Is it the applicant's intention to continue delivering this program after the grant year?

Yes

*9. In the space provided below, please provide a brief synopsis of the proposed project:

The Hailey Fire Department is requesting funding to purchase equipment to help maintain the integrity of fire investigations conducted within the city. This equipment will be used to help determine the cause of fires, properly preserve evidence when intentional fires are found.

*10. In the space provided below, please explain the experience you have in managing the type of project you are proposing:

The Hailey Fire Department has been fortunate enough to receive federal funding for several projects over the past years. In 2004 we received a Fire Prevention and Safety grant for the purchase and implementation of the Risk Watch program. We have worked closely with the local school district to implement the program, and have continue in the delivery of the program to early elementary school aged kids. We also were awarded a grant for electronic equipment to facilitate our fire inspection program. We have increased the efficiency of our program by approximately 40%. We have aggressively implemented all grant programs awarded, and would do the same with this program.

*11. The narrative portion of the application should contain supporting information that allows for evaluation of this project. If you are applying for a grant in the **Fire Prevention and Safety Activity**, your Narrative Statement must address the evaluation elements outlined in the Program Guidance ().

Keep in mind that the evaluation of your application will also be based on a clear understanding of your proposal, your ability to meet the objectives of the program, and your probability of successfully delivering your project to the population targeted. You need to fully explain how the funds will be used to accomplish the goals of your project. To that end be sure to include descriptions/justification for all budgeted items - items not justified may be disallowed.

Your narrative may **not** exceed **five** pages of text. You may type your project narrative in the space provided below however, due to the built in "time out" feature, we recommend you create the narrative text in your word processing system and then copy it into the space provided below. Images, attachments, and special characters or formatting (i.e.: quote marks, bold print, bullet points, symbols, etc.) are not allowed.

The Hailey Fire Department is requesting funding to purchase equipment to help maintain the integrity of fire investigations conducted within the city. This equipment will be used to help determine the cause of fires, properly preserve evidence when intentional fires are found.

Our Department has always investigated every fire and false alarm that has occurred in the city. Most investigations result in an unintentional cause. When these fires are found it provides an opportunity above and beyond our current fire prevention effort to educate the public on fire safety and how to avoid future problems.

In 2010 the Department responded to several arson fires, and numerous suspicious fires. While these numbers are relatively low on a national scale, they represent a significant percentage above the national rate of arson, and has had a huge impact on the local community fabric and fire department resources.

Our Department currently has two fire investigators on staff that is trained in fire origin and cause determination and arson investigation. They are responsible for all investigations, reporting, evidence collection and preservation, documentation and court testimony. This equipment will greatly improve the chance of a convection of a suspected arsonist.

The Hailey Fire Department works closely with all of the fire and police agencies in our area. We have established regional disaster planning, regional hazardous materials teams, regional technical rescue teams, and train together frequently. The equipment we would like to purchase would be made available to area departments in order for those departments to provide training to their citizens.

Having a person intentionally setting fires in a small community has a large impact on the citizens. Not only do these fires affect the piece of mind and the feeling of safety within the community, they cause needless additional cost to the victim's property. Hopefully, with the resources and equipment that we have requested we can identify and convict the arsonist(s) that have been setting fires in our community quickly, before the fires are aimed at people versus property. Having the equipment to properly investigate these fires and hopefully secure a conviction will greatly reduce cost burden and the anxiety felt by the community.

Budget Item

*Item	evidence collection and sampling equipment
*Select Object Class	Equipment
If you selected other above, please specify	
* Number of units	1 (Whole number only)
* Cost per unit	$ 1094 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This is a verity of equpiment that includes evidence collection kits and investigation tools.

Budget Item

*Item	Digital Voice Recorder
*Select Object Class	Equipment
If you selected other above, please specify	
* Number of units	1 (Whole number only)
* Cost per unit	$ 90 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This a voice recorder that wil help wit reporting and scene processing.

Budget Item

*Item	Camera
*Select Object Class	Equipment
If you selected other above, please specify	
* Number of units	1 (Whole number only)
* Cost per unit	$ 280 (Whole dollar amounts only)
* Description The space to the right should be used to provide further clarification and details on the costs (i.e.	

personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.	This is wether proof camera that will help with scene processing.

National/State/Regional Programs and Studies Project(s)

Research And Development Projects

Budget

Budget Object Class		Budget Amount
Personnel	0	
Benefits	0	
Travel	0	
Equipment	5,162	
Supplies	180	
Contractual	0	
Construction	0	
Other	0	
Indirect Charges	0	

Indirect Cost Details (complete this section only if you have a Federally approved Indirect Cost Rate agreement). Please note you must add the Indirect Costs as a line item within the Request Details section as they are not automatically calculated.

Agency Indirect Cost Agreement with		
Indirect Cost Rate	%	
Agreement Summary		
Total Federal and Applicant Share		
Federal Share		$ 5,075
Applicant Share		$ 267
Federal Rate Sharing (%)		95/5

* Non-Federal Resources *(The combined Non-Federal Resources must equal the Applicant Share of $ 267)*.

a. Applicant	$ 267
b. State	$ 0
c. Local	$ 0
d. Other Sources	$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

Total Budget **$ 5,342**

Narrative Statement

The narrative for Fire Prevention and Safety is provided when adding Fire Prevention and Safety Projects under the **Request Details** section.

Assurances and Certifications

FEMA Form 20-16A

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration) 5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform

Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a- 7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction sub agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

AGENDA ITEM SUMMARY

DATE: 3/14/2011 **DEPARTMENT:** Legal **DEPT. HEAD SIGNATURE:** _____

SUBJECT:

Water and Wastewater Service Agreement

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

I am enclosing a proposed Water and Wastewater Service Agreement for CSM Condominiums in Airport West. This agreement was a condition of approval for the final plat of the condominiums.

Ned

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Casele #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Building
___	Library	___	Planning	___	Fire Dept.	___	_____
___	Safety Committee	___	P & Z Commission	___	Police	___	_____
___	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Make a motion to approve the Water and Wastewater Service Agreement for CSM Condominiums and authorize the mayor to sign.

FOLLOW-UP REMARKS:

WATER AND WASTEWATER SERVICE AGREEMENT

THIS WATER AND WASTEWATER SERVICE AGREEMENT ("Agreement") is made and entered into this ___ day of March, 2011, by and between the CITY OF HAILEY, an Idaho municipal corporation ("Hailey"), Scott Miley and Jane Rosen, husband and wife ("Miley"), and CSM Condo Association, Inc., an Idaho non-profit corporation ("CSM").

RECITALS

ORIGINAL IN RED

A. Hailey is a political subdivision of the state of Idaho. Richard L. Davis is the duly elected and acting mayor of Hailey and has been authorized to execute this Agreement.

B. Miley is the owner of condominiums located at 1760 Lear Lane, Hailey, Idaho and more particularly described on the plat of the CSM Condominiums, recorded as Instrument No. ____, records of the County Recorder, Blaine County, Idaho ("CSM Condominiums").

C. Miley has recorded a Condominium Declaration for CSM Condominiums, recorded as Instrument No. _____, records of the County Recorder, Blaine County, Idaho, and created CSM, an owners' association to manage the CSM Condominiums. Scott Miley is the president of CSM, Inc.

D. CSM Condominiums are serviced by one water hookup and one wastewater hookup.

E. Hailey has previously approved a final plat for CSM Condominium subject to the condition that an owners' association shall be responsible for payment of utilities, including water and wastewater, and that an agreement is required addressing the payment of water and wastewater services.

E. Subject to the terms and conditions of this Agreement, the parties wish to enter into this Agreement to address the financial responsibility for water and wastewater services.

AGREEMENT

NOW THEREFORE, Hailey, Miley and CSM, for and in consideration of the recitals, mutual promises and covenants hereinafter set forth, do hereby agree as follows:

1. Provision of Services. Provided CSM is current on the payment of all water and wastewater user fees, Hailey shall provide water through the single water service line to CSM Condominiums and wastewater services through the single wastewater service line from CSM Condominiums.

2. Payment of Water and Wastewater Bills. CSM shall be solely responsible for the payment of water and wastewater user fees for CSM Condominiums.

3. Default. In the event CSM dissolves or is in default of its obligations to pay the entire water and wastewater user fees to Hailey, Hailey may discontinue water services to CSM Condominiums and seek damages from CSM and Miley, and their successors, heirs and assigns. The rights and remedies provided by this Agreement are cumulative and the use of any one right or remedy by any party shall not preclude nor waive its rights to use any or all other remedies. Any rights provided to the parties under this Agreement are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

4. Miscellaneous Provisions.

A. Entire Contract. This Agreement contains the entire contract between the parties hereto and shall not be modified or changed in any manner, except by prior written contract executed by both parties hereto.

B. Succession. This Agreement shall be binding upon all successors, heirs and assigns of all parties hereto.

C. Law of Idaho. This Agreement shall be construed in accordance with the laws of the State of Idaho.

D. Severability. If any clause, sentence, or paragraph of this Agreement is held by a court of competent jurisdiction to be invalid for any reason, such decision shall not affect the remaining portions, and the parties do now declare their intention that each such clause, sentence, or paragraph of this Agreement is a separate part hereof.

E. Preparation of Contract. No presumption shall exist in favor of or against any party to this Agreement as a result of the drafting and preparation of the document.

F. No Waiver. No waiver of any breach by either party of the terms of this Agreement shall be deemed a waiver of any subsequent breach of the Agreement.

G. Attorney's Fees. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, to recover damages resulting from a breach hereof or if either party defaults in the performance of this Agreement, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal or in bankruptcy.

IN WITNESS WHEREOF, the parties hereto have caused this Water and Wastewater Services Agreement to be executed on the day and year first written above.

CITY OF HAILEY	ATTEST:
_____	_____
Richard L. Davis, Mayor	Mary Cone, City Clerk

MILEY

Scott Miley

Jane Rosen

CSM CONDO ASSOCIATION, INC.

By: Scott Miley, its president

STATE OF IDAHO)
) ss.
County of Blaine)

On this _____ day of March, 2011, before me, a Notary Public in and for said State, personally appeared Richard L. Davis, known or identified to me to be the Mayor of the City of Hailey, who executed the foregoing instrument, and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Notary Public for Idaho
Residing at:_____
My commission expires:_____

STATE OF IDAHO)
) ss.
County of Blaine)

On this 9th day of March, 2011, before me, a Notary Public in and for said State, personally appeared Scott Miley, known to me to be the person who executed the within and foregoing document and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

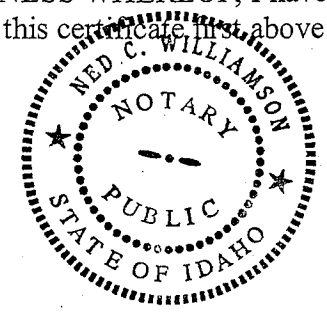
JACK R. STROPE NOTARY PUBLIC STATE OF IDAHO

Notary Public for Idaho
Residing at: Hailey, Idaho
My commission expires: 9/26/12

STATE OF IDAHO)
) ss.
County of Blaine)

On this 9th day of March, 2011, before me, a Notary Public in and for said State, personally appeared Jane Rosen, known to me to be the person who executed the within and foregoing document and acknowledged to me that s/he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

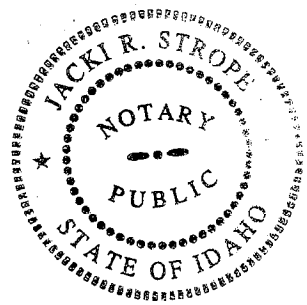


Notary Public for Idaho
Residing at: Hailey
My commission expires: 5-15-16

STATE OF IDAHO)
) ss.
County of Blaine)

On this 9th day of March, 2011, before me, a Notary Public in and for said State, personally appeared Scott Miley, known or identified to me, to be the President of the corporation that executed the instrument or the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.



Notary Public for Idaho
Residing at: Hailey, Idaho
My commission expires: 9/26/12

AGENDA ITEM SUMMARY

DATE: 03/08/2011 **DEPARTMENT:** Police & Fire **DEPT. HEAD SIGNATURE:** Jeff Gunter

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SUBJECT: Authorize the Mayor to sign a MOU between Blaine County and the City of Hailey regarding 700 MHZ radio's and associated costs.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

As you are aware, the city will be federally mandated in the year 2013 to shrink the radio band width or frequency. In preparation to meet the federal mandate, the county and city law enforcement agencies have been successfully awarded grants in the neighborhood of 1.5 million dollars. The grant money has to purchase radio towers and radios. The grants have greatly reduced the burden of the cost to the tax payer to meet the federal mandate. However there are associated costs of 16142.80 for land leases, radio licenses and a secure T-1 line for connectivity. There is also a 40.00 per radio cost to access the master site. These costs are divided by number of radio's using the system. This cost will drop in time as more users join the system. The cost per radio will be prorated @ 70.56 for fiscal budget year 2011 and 140.00 dollars or less for fiscal year 2012. The police department cost this year for 15 radios will be 1058.40, the fire departments cost will be 141.12. There is no budget impact as the police department will no longer be paying rent on the Della Mountain repeater and we will no longer need to purchase in car radios.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Casele #_____

Budget Line Item #_will be less than budgeted_____ YTD Line Item Balance $_____

Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

Staff Contact: _____ Phone # _____

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

_x__	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Building
___	Library	___	Planning	_x__	Fire Dept.	___	_____
___	Safety Committee	___	P & Z Commission	__x_	Police	___	_____
___	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Authorize Mayor to sign Memorandum of Understanding with Blaine County for 700 MHZ radios.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

MEMORANDUM OF UNDERSTANDING
between
BLAINE COUNTY, IDAHO
And
THE CITY OF HAILEY
Issuance of 700 MHz P25 compliant Motorola XTS2500 portable radios

This Memorandum of Understanding ("MOU") for **Issuance of 700 MHz P25 compliant Motorola XTS2500 portable radios** is hereby entered into by and between Blaine County, Idaho, hereinafter referred to as the "County"; and the "City" of Hailey, hereinafter referred to as the City. The City and County may hereinafter be collectively referred to as "Parties".

1. PURPOSE: The County and local jurisdictions have identified the need to develop a partnership for a radio communications system based on 700 MHz trunked standards. This system will improve local interoperability communications as well as enhance communications with regional and state agencies. The purpose of this MOU is to provide guidelines for interaction between the County and the City on the Interoperable Communications System located at the following sites: Bald Mountain, Dollar Mountain, Notch Butte and Picabo, and connectivity to state communications infrastructure.

2. IT IS MUTUALLY AGREED AND UNDERSTOOD BY ALL PARTIES THAT:

Responsibilities (County)

- Provide building space, tower space and 700 MHz trunked repeater equipment on Bald Mountain, Dollar Mountain and Picabo sites to the City at a value of $1.3 million.
- Provide 700 MHz radio system access to the State of Idaho, Public Safety System.
- Provide a total of ten (2 Hailey Fire and 8 Hailey Police) 700 MHz P25 compliant Motorola XTS2500 portable radios and initial set-up and programming at a current market value of $26,450.
- Accomplish a review of subscriber units each quarter, to ensure efficiency of the system.
- Maintain standard guidelines that meet the requirements established by the State User Board in reference to programming and activating radios on the local and state systems.
- Act as the fiscal agent in negotiating lease agreements for communications sites and state connectivity.
- Provide oversight to local users for the master switch at Ada County.
- Monitor alarms and coordinate repair of the 700 MHz trunked repeater equipment.
- Maintain FCC licenses and coordinate renewals.

Responsibilities (City)

- Keep County advised of number of subscriber units used by the City including all additional units purchased by the City.
- Pay a prorated annual fee for subscriber units added to the system after October 1, 2010.
- Request authorization and coordination from the County for new subscriber units prior to activation.
- Maintenance of City's portable and mobile 700 MHz equipment.
- Any cost associated with future purchases of portable or mobile units will be incurred by the City.
- Any cost associated with programming changes or set-up expenses to future equipment will be incurred by the City.
- Assist the County in negotiations with the State of Idaho on sustainability of the system.
- Participate in fiscal management of the system.

Maintenance

The County plans to decommission its UHF/VHF systems at a future date. Any City owned UHF or VHF systems will remain the City's responsibility.

Terms and Termination

This MOU is effective upon the date of the last signature and shall expire at midnight on September 30, 2011 ("Initial Term"), and shall automatically continue for one (1) year terms between October 1 and September 30 of the successive year ("Renewal Terms"), unless either the County or the City exercises its option at least ninety (90) days before September 30 to terminate this MOU, with or without cause. Failure to pay the annual assessment as outlined in Cost and Recovery, below, will result in automatic termination of access to the system, and all equipment granted under the terms of this agreement shall be returned to the County with thirty (30) days.

Cost and Recovery

The respective parties are responsible for any cost or fees associated or negotiated for their individual system or equipment prior to this agreement. The current costs associated with the regional 700MHz system include:

- The State's monthly reoccurring fee is based on distance determined by GPS coordinates from Notch Butte to the Master Site located in Meridian, Idaho at the rate of $4.60 per mile for 118 miles of T-1 line for a cost of $6,442.80 annually.
- Lease agreements and utilities at the Picabo, Baldy and Dollar sites totaling $6,700 annually.
- Approximately $3000 in FCC application and licensing fees.
- Master Site connectivity $40 per subscriber.

In order to cover respective parties' system costs, an annual fee per subscriber unit will be assessed. Total costs for the Initial Term shall be $140 per subscriber unit prorated to

$11.67 per month. The prorated annual fee shall be paid in full by the City prior to the County providing equipment or access to the master switch. The total costs for Renewal Term shall be determined annually and mutually agreed upon by parties. System costs shall be calculated and divided by the number of subscriber units.

Modifications
Modifications within the scope of this MOU shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed. Notification will be made to the City of any cost adjustments in writing prior to any changes in billing.

3. APPROVALS:

THE PARTIES HERETO have executed this instrument.

_____ _____
City of Hailey Date

_____
Attest:
City of Hailey Clerk

_____ _____
Angenie McCleary Date
Blaine County Commissioner

_____
Attest: JoLynn Drage
Blaine County Clerk

AGENDA ITEM SUMMARY

DATE: 3/14/11 **DEPARTMENT:** PW - Parks **DEPT. HEAD SIGNATURE:** _____

SUBJECT: Motion to approve a Change Order to Extreme Excavation for $35,071.00 for removing unsuitable material and providing crushed rock for the bleacher foundation piers and a Change Order credit from Burks Excavation for $2,310 for removing 7 drywells from the scope of work and authorize the Mayor to sign.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

This change order is required primarily due to the unsuitable soil present at the rodeo park site and the results of construction through the winter. In December, in order to maintain the schedule deadline of the July 4 rodeo a decision was made during a construction meeting to use generally suitable material as backfill along the restroom foundations rather than bring in new material at an additional expense. With freezing during the winter and subsequent ground heating for excavation of stand alone bleacher pier foundations, and a revision for deeper foundations, this material is now unsuitable. In a design revision to take advantage of this needed excavation for these foundations the dry wells in this area are being replaced using the crushed rock that is providing the backfill material. In order to assure the efficacy of these changes GeoEngineers has provided a report concurring with the decision.

The prices being used by Extreme Excavation are from the original bid for this work and were substantially below the other bidders on a unit basis ($/cubic yard). There are additional costs for filter fabric and re-excavation partially offset by a credit for backfill costs on a previous change order.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle
#_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Tom Hellen Phone # 788-9830 Ext 14
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Building
___ Library ___ Planning ___ Fire Dept. ___ _____
___ Safety Committee ___ P & Z Commission ___ Police ___ _____
___ Streets ___ Public Works, Parks ___ Mayor ___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Draft 12-30-03

Extreme Excavation Inc.
36 N. Hwy 75
P.O. Box 235
Shoshone, ID 83352
544-ROCK (7625)

Estimate

Date	Estimate #
3/4/2011	393

Name / Address
Kreizenbeck Constructors 251 East Front Street Suite 110 Boise ID 83702

Project
RYI #18

Item	Description	Qty	Unit	Cost	Total
	North Side Piers				
credit	credit memo. Credit back the backfill of the north piers from CO#1 , PR#1	765	yds	-4.25	-3,251.25
2322	Haul, Place and compact 1 inch minus crushed rock for the backfill of the north piers. To replace the onsite unsuitable material.	835	yds	15.00	12,525.00
1130	Back hauling of unsuitable soil from site	835	yds	5.00	4,175.00
2370	Provide and place filter fabric over gravel	1	ls	1,000.00	1,000.00
	South Side Piers				
2315	Re-excavation of piers on south side to remove unsuitable soil.	835	yds	3.50	2,922.50
2322	Haul, Place and compact 1 inch minus crushed rock for the backfill of the south piers. To replace the unsuitable soil.	835	yds	15.00	12,525.00
1130	Back hauling of unsuitable soil from site	835	yds	5.00	4,175.00
2370	Provide and place filter fabric over gravel	1	ls	1,000.00	1,000.00

Total $35,071.25

Acceptance of Estimate. Extreme Excavation is authorized to do the work as specified.

Signature _____

Estimate valid for 30 days. Finance charges added for accounts over 30 days past due.

BURKS EXCAVATION, L.L.C.

P.O. BOX 188
HAILEY, ID 83333
Phone # (208) 788-7639
Fax # (208) 788-8267

Proposal

DATE	PROPOSAL ...
2/24/2011	2165

NAME / ADDRESS
Kreizenbeck Constructors 251 East Front St. Boise, ID 83702

ID Contractors Lic.	PROJECT
RCE-503	Hailey Rodeo Arena ...

ITEM	DESCRIPTION	QTY	UNIT	COST	TOTAL
2631	Dry Wells: credit to install drywell less drain rock, fabric, excavation, backfill original price per drywell was $605.00 with credit price will be $275.00 each	1	EACH	330.00	330.00
	Credit for both the North and South	7	EACH		$2,310.00

TOTAL	~~$330.00~~

Any excess material hauled in or out, and/or landscape shaping and final grade will be billed on a time and material basis. Any rock encountered, dewatering, shoring and/or bracing required will be billed on a time and materials basis. Burks Excavation LLC reserves the right to charge a fuel surcharge if fuel price raise to $3.50 or higher during the duration of the project. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workermen's Compensation and Public Liability insurance on above work to be taken out by Burks Excavation, LLC.

SIGNATURE _____

AIA® Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):
Hailey Rodeo Arena Multi-Use Facility
791 Main Street South
Hailey, Idaho 83333

TO CONTRACTOR (Name and address):
Burks Excavation, LLC
PO Box 188
Hailey, Idaho 83333
101 Industrial Parkway Glendale Road
Bellevue, Idaho 83313

CHANGE ORDER NUMBER: 003
INITIATION DATE: 3/07/2011

PROJECT NUMBERS: 10-007 / 02220
CONTRACT DATE: November 23, 2010
CONTRACT FOR: General Construction

OWNER: ☒
CONSTRUCTION MANAGER: ☒
ARCHITECT: ☒
CONTRACTOR: ☒
FIELD: ☒
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

1) Credit for not installing the drainage structures for (7) dry wells that are no longer required due to free draining material being installed by others.

CREDIT <$2,310.00>

The original Contract Sum was	$	141,884.00
Net change by previously authorized Change Orders	$	20,397.00
The Contract Sum prior to this Change Order was	$	162,281.00
The Contract Sum will be decreased by this Change Order in the amount of	$	2,310.00
The new Contract Sum including this Change Order will be	$	159,971.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is .

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Kreizenbeck, LLC DBA Kreizenbeck Constructors
CONSTRUCTION MANAGER (Firm name)
251 East Front Street, Suite 110, Boise, Idaho 83702
ADDRESS

BY (Signature)
Michael J. Berard
(Typed name) DATE:

Ruscitto/Latham/Blanton Architectura, P.A.
ARCHITECT (Firm name)
PO Box 419, Sun Valley, Idaho 83353
ADDRESS

BY (Signature)
MICHAEL BULLS 3/9/11
(Typed name) DATE:

Burks Excavation, LLC
CONTRACTOR (Firm name)
PO Box 188, Hailey, Idaho 83333, 101 Industrial Parkway Glendale Road, Bellevue, Idaho 83313
ADDRESS

BY (Signature)
Travis Nisson 3/8/11
(Typed name) DATE:

City of Hailey
OWNER (Firm name)
115 Main Street South, Hailey, Idaho 83333
ADDRESS

BY (Signature)

(Typed name) DATE:

AIA® Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address)*:
Hailey Rodeo Arena Multi-Use Facility
791 Main Street South
Hailey, Idaho 83333

CHANGE ORDER NUMBER: 004
INITIATION DATE: 3/07/2011

OWNER: ☒
CONSTRUCTION MANAGER: ☒
ARCHITECT: ☒
CONTRACTOR: ☒
FIELD: ☒
OTHER: ☐

TO CONTRACTOR *(Name and address)*:
Extreme Excavation, Inc.
PO Box 235
36 North Highway 75
Shoshone, Idaho 83352

PROJECT NUMBERS: 10-007 / 02210
CONTRACT DATE: October 19, 2010
CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:

1) Remove unsuitable backfill materials from grid line BC, install structural fill at both grid lines BC and BJ, install filter fabric at grid lines BG and BJ, and export unsuitable excavated materials. All work to be completed per RFI #18. ADD $35,071.00

The original Contract Sum was	$	25,000.00
Net change by previously authorized Change Orders	$	25,442.00
The Contract Sum prior to this Change Order was	$	50,442.00
The Contract Sum will be increased by this Change Order in the amount of	$	35,071.00
The new Contract Sum including this Change Order will be	$	85,513.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Kreizenbeck, LLC DBA Kreizenbeck Constructors
CONSTRUCTION MANAGER *(Firm name)*
251 East Front Street, Suite 110, Boise, Idaho 83702
ADDRESS

BY *(Signature)*
Michael J. Berard
(Typed name) DATE:

Ruscitto/Latham/Blanton Architectura, P.A.
ARCHITECT *(Firm name)*
PO Box 419, Sun Valley, Idaho 83353
ADDRESS

BY *(Signature)*
MICHAEL BOLLS 3/9/11
(Typed name) DATE:

Extreme Excavation, Inc.
CONTRACTOR *(Firm name)*
PO Box 235, 36 North Highway 75, Shoshone, Idaho 83352
ADDRESS

Sid Ward v.P./Sec.
BY *(Signature)*
Sid Ward 3/7/2011
(Typed name) DATE:

City of Hailey
OWNER *(Firm name)*
115 Main Street South, Hailey, Idaho 83333
ADDRESS

BY *(Signature)*

(Typed name) DATE:

1

(1870950480)

CITY OF HAILEY - RODEO ARENA MULTI-USE FACILITY
BUDGET SUMMARY WITH THIS CHANGE ORDER

DESCRIPTION	ORIGINAL CONTRACT	CHANGE ORDERS	CURRENT CONTRACT	COMPLETED TO DATE	% COMPL	RETAINED <5%>	TOTAL LESS RET.	PREVIOUSLY BILLED	CURRENT DUE
Contractors and/or Suppliers:									
Phase 1:									
Extreme Excavation, Inc.	$25,000.00	$60,513.00	$85,513.00	$32,317.00	37.79%	$1,615.85	$30,701.15	$23,207.55	$7,493.60
Petra, Inc.	$110,000.00	$30,392.00	$140,392.00	$112,476.00	80.12%	$5,624.00	$106,852.00	$106,852.00	$0.00
Gallegos Corporation	$102,500.00	$5,993.00	$108,493.00	$106,493.00	98.16%	$5,324.65	$101,168.35	$61,871.60	$39,296.75
Mountain Steel Fabrication	$43,185.00	$1,934.00	$45,119.00	$42,318.75	93.79%	$2,115.94	$40,202.81	$24,567.00	$15,635.81
CBS Constructors	$498,000.00	$13,455.00	$511,455.00		0.00%	$0.00	$0.00		$0.00
Phase 2:									
Modern Roofing, Inc.	$117,136.00	$527.00	$117,663.00	$52,183.00	44.35%	$2,609.15	$49,573.85		$49,573.85
D&A Door and Specialties, Inc.	$25,280.00		$25,280.00		0.00%	$0.00	$0.00		$0.00
Crawford Door Sales of Idaho, Inc.	$5,140.00		$5,140.00		0.00%	$0.00	$0.00		$0.00
Commercial Glass, Inc.	$11,697.00	$2,167.00	$13,864.00	$350.00	2.52%	$17.50	$332.50	$332.50	$0.00
Color Craft Painting & Wallcoverings, Inc.	$8,850.00	$35.00	$8,885.00		0.00%	$0.00	$0.00		$0.00
SBI Contracting, Inc.	$40,805.00		$40,805.00		0.00%	$0.00	$0.00		$0.00
Western States Geothermal, LLC	$155,725.00		$155,725.00	$110,484.00	70.95%	$5,524.20	$104,959.80	$83,781.45	$21,178.35
Thornton Heating & Sheetmetal	$36,920.00	$8,997.00	$45,917.00	$1,464.98	3.19%	$73.25	$1,391.73	$1,391.73	$0.00
Wheeler Electric, Inc.	$285,505.00	$119,723.00	$405,228.00	$80,951.50	19.98%	$4,047.58	$76,903.92	$57,879.94	$19,023.98
Phase 3:									
Parks Excavation, LLC	$141,884.00	$18,087.00	$159,971.00	$48,070.20	30.05%	$2,403.51	$45,666.69	$45,666.69	$0.00
Allen Construction, Inc.	$56,208.00	$1,349.00	$57,557.00		0.00%	$0.00	$0.00		$0.00
Phase 4:									
Phase 4 Bid Package Allowance - Overage	($16,066.00)	$16,066.00	$0.00			$0.00	$0.00		$0.00
Lakeside Industries, Inc. dba Valley Paving	$100,061.00		$100,061.00		0.00%	$0.00	$0.00		$0.00
Cascade Fence Company, Inc.	$23,780.00		$23,780.00		0.00%	$0.00	$0.00		$0.00
Anvil Fence Company, Inc.	$182,400.00		$182,400.00		0.00%	$0.00	$0.00		$0.00
Remaining Project Scope Allowances:									
Interpretive Center	$532,599.00		$532,599.00		0.00%	$0.00	$0.00		$0.00
Contingency	$478,948.00	($339,238.00)	$139,710.00		0.00%	$0.00	$0.00		$0.00
Total Direct Construction Costs	**$2,965,557.00**	**($60,000.00)**	**$2,905,557.00**	**$587,108.43**	**20.21%**	**$29,355.63**	**$557,752.80**	**$405,550.46**	**$152,202.34**
Construction Manager:									
General Conditions-Reimburseables	$237,113.00		$237,113.00	$69,597.40	29.35%		$69,597.40	$59,787.81	$9,809.59
Weather Protection-Temporary Heat	$60,000.00	$60,000.00	$120,000.00	$118,613.26	98.84%		$118,613.26	$72,235.15	$46,378.11
Surveying - Soft Costs	$8,000.00		$8,000.00	$6,573.38	82.17%		$6,573.38	$5,293.38	$1,280.00
Construction Management Fee	$136,200.00		$136,200.00	$27,515.00	20.20%		$27,515.00	$19,500.00	$8,015.00
Total Kreizenbeck Constructors CM Costs	**$441,313.00**	**$60,000.00**	**$501,313.00**	**$222,299.04**	**44.34%**		**$222,299.04**	**$156,816.34**	**$65,482.70**
TOTAL CONSTRUCTION COSTS	**$3,406,870.00**	**$0.00**	**$3,406,870.00**	**$809,407.47**	**23.76%**	**$29,355.63**	**$780,051.84**	**$562,366.80**	**$217,685.04**

Kreizenbeck Constructors
Job No. 10-007