AGENDA ITEM SUMMARY

DATE: 03-03-14 DEPARTMENT: Com. Development DEPT. HEAD SIGNATURE: 

SUBJECT:
Motion to approve special event, Kiwanis Club of Hailey, Car Show at Roberta McKercher Park (Saturday, August 2, 2014 from 8:00 a.m. to 5:00 p.m.).

AUTHORITY: ☐ ID Code _______ ☐ IAR _______ ☐ City Ordinance/Code _______
(IfApplicable)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item #: YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IfApplicable)
☐ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐
☐ Engineer ☐ Public Works, Parks ☐
☐ Fire Dept. ☐ P & Z Commission ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Kiwanis Club of Hailey, Car Show at Roberta McKercher Park (Saturday, August 2, 2014 from 8:00 a.m. to 5:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date

City Clerk

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record *Additional/Exceptional Originals to: Copies (all info.): Copies (AIS only)
Instrument #
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Kiwanis Car Show

LOCATION FOR EVENT (Be specific ie. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☒ Public Property ☐ Private Property

Roberta McKecher Park

I. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 2, 2014</td>
<td>Start Time: 8am</td>
<td>End Time: 5pm</td>
</tr>
<tr>
<td>Date(s) of Set-up/Tear-down</td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
<tr>
<td>August 2, 2014</td>
<td>Start Time: 8am</td>
<td>End Time: 5pm</td>
</tr>
</tbody>
</table>

II. FEES
Special Event Permit Application Fee $125 ☒ $125
Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
Tax Exempt #: C17091
Per Day Park Rental Fee $200 ☒ $200
Tax (on park rental fees only) 6% ☒ $12
Security Services Deposit

TOTAL DUE

#337

III. ORGANIZATION INFORMATION
Sponsoring Organization: Kiwanis Club of Hailey
Applicant’s Name: Dale K. Ewerson Title: Secretary
Address: P.O. Box 901 City: Hailey State: ID Zip: 83333
Telephone Home: 208-788-0148 Mobile: Same FAX:

Applicant Driver’s License #: FA122 776 Email: dale@life-savings.com
Federal Tax #: 81-0890-748 State Tax #:

IV. EVENT INFORMATION
New Event: Yes ☒ No ☐ Annual Event: Yes ☐ No ☒ Years Operating 8
Event Category: ☒ Commercial ☐ Noncommercial
Estimate of Gross Ticket Sales & Revenues (commercial event only):
Description of Event: One day car show. All net proceeds donated to children in need or help through Kiwanis Club.
Additional Details:

Updated: 1/14/2014
V. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizer to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: SafeCo  
Agent Name: Biznett Insurance  
Phone: 726-8866

### SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
<td></td>
<td></td>
<td>Alcohol Served (Free of Charge) Name of Provider:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An IDT permit is required for Main Street.</td>
<td></td>
<td></td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) Wicked Spud</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>• Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
<td></td>
<td>Food/Beverages (Caterers) Please List: Wicked Spud</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Barricades Please include a logistics map.</td>
<td></td>
<td></td>
<td></td>
<td>Booths: Profit/Non-Profit</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</td>
<td></td>
<td></td>
<td></td>
<td>Vendors (Items sold/Solicitation) Please list:</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Electricity / Generators: Please check no if you are providing your own. Size: True 20 amp circuits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services *Check determination of EMS services is dependent on event size and type.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Service Provider:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Shuttle Buses</td>
<td></td>
<td></td>
<td></td>
<td>Activities / Entertainment (Agenda)</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Electricity / Generators: Please check no if you are providing your own. Size:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Lighting: please attach plan if applicable.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle /detail # and locations)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Sanitation: Trash bins, Dumpsters Recycle (Please provide one (1) six yard dumpster per 500 people)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>G. Trash Cans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and harmless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: [Signature]  
Date: 1/2/2014

Public Works/Administrative Assistant-Public Works/Special Events/ Forms  
Updated: 07/01/2014
DECISION

Based on the Application for a Special Event Permit for the Kiwanis Club of Hailey Car Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: ____________________________

Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Kiwanis Club of Hailey Car Show, (to be held on Saturday, August 2, 2014 from 8:00 a.m. to 5:00 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: __________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: __________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221
AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE:

SUBJECT:
Motion to approve special event, Hailey's Antique Market being held at Roberta Mckercher Park (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 6:00 p.m.).

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item #: YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

□ City Administrator □ Library □ Benefits Committee
□ City Attorney □ Mayor □ Streets
□ City Clerk □ Planning □ Treasurer
□ Building □ Police □
□ Engineer □ Public Works, Parks □
□ Fire Dept. □ P & Z Commission □

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Hailey's Antique Market being held at Roberta Mckercher Park (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 6:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator □ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date __________________________

City Clerk __________________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.): Instrument #
*Additional/Exceptional Originals to: Copies (AIS only)
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Hailey’s Antique Market

LOCATION FOR EVENT (Be specific i.e., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property ☐ Private Property
   Roberta McKeever Park, Hailey Armory

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Start Time</th>
<th>End Time</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 4, 5, 6</td>
<td>9 AM</td>
<td>6 PM</td>
<td>200 All Day</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date(s) of Set-up/Tear-down</td>
<td>Start Time</td>
<td>End Time</td>
<td>Estimated # Staff</td>
</tr>
<tr>
<td>July 3</td>
<td>6 AM</td>
<td>10 PM</td>
<td>3</td>
</tr>
<tr>
<td>July 6</td>
<td>4 PM</td>
<td>12 PM</td>
<td>3</td>
</tr>
</tbody>
</table>

II. FEES

Special Event Permit Application Fee $125 ☑ $125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☒ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Per Day Park Rental Fee $200 ☐ $800-

Tax (on park rental fees only) 6% ☑ 48-

Security Services Deposit ☐ 97-

TOTAL DUE

III. ORGANIZATION INFORMATION

Sponsoring Organization: Hailey’s Antique Market

Applicant’s Name: Y. McEwan Masters TITLE: Founder/Provider

Address: PO Box 2727 City: Hailey State: ID Zip: 83333

Telephone Home: 720-1146 Mobile: 720-1146 FAX: 720-1146

Applicant Driver’s License #: FA 107 843 A Email: Hailey.antique@gmail.com

Federal Tax #: State Tax #: 884-325

IV. EVENT INFORMATION

New Event: Yes ☑ No ☐ Annual Event: Yes ☑ No ☐ Years Operating 21 years

Event Category: ☑ Commercial ☑ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): NA

Description of Event: Show & sale of Antiques, collectibles, vintage

Additional Details: Also hopefully a food vendor, coffee, merchandise

Updated: 1/14/2014

(Attach any additional as needed)
V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance, coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: __________________________ Agent Name: __________________________ Phone: __________________________

**SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>#</th>
</tr>
</thead>
</table>
| Street Closures & Access / Parade  
(if yes) |     |    |   |

- Street Closure for Special Event
  Application and detailed map listing
  areas of closure, parade route is
  required. *An ITD permit is required for
  Main Street.*

- Your Event Coordinator is
  required to have the Notification
  Certification completed by all affected
  businesses, churches, schools and
  neighborhoods.

<table>
<thead>
<tr>
<th>Barricades Please include a logistics map.</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| Police/Traffic Control Services  
(A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.) |     |    |   |
| Electricity / Generators: Please check no if you are providing your own.  
Size: |     |    |   |

| Medical Services  
(Circle) First Aid and/or EMS Services  
*Dependent on event size and type.  
Service Provider: |     |    |   |

| Shuttle Buses  
Electricity / Generators: Please check no if you are providing your own.  
Size: |     |    |   |

| Lighting: please attach plan if applicable. |     |    |   |
| Gray Water Barrel / Grease Barrel  
(circle/total # and locations) |     |    |   |
| Sanitation: Trash bins, Dumpsters,  
Recycle (Please provide one (1) six  
yard dumpster per 500 people) |     |    |   |

| Alcohol Served (Free of Charge) Name of Provider: |     |    |   |
| Alcohol Sold Requires Alcohol Beverage Catering  
Permit (Hailey Code 5.13) |     |    |   |
| Food/Beverages (Caterers) Please list:  
Coffee, Hot Dog, Burgers,  
Pizza, Ham, Ham, Ham  
Permits |     |    |   |
| Booths (Profit / Non-Profit) |     |    |   |
| Vendors (Items sold/ Solicitation) Please list:  
Artistic's Sewing Craft |     |    |   |
| Canopies/Tents/Temporary Structures - City of  
Hailey Fire Department, Fire Code Enforcement may  
require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.  
Sizes |     |    |   |

| Signs or Banners  
On/Off as usual  
Front Park Area |     |    |   |
| Activities / Entertainment (Agenda) |     |    |   |
| Water: |     |    |   |

| Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)  
Will use Honey & Sons, Inc. |     |    |   |
| Stages (Number and Size(s)): |     |    |   |
| Amplified Sound Permit |     |    |   |

| Open flame or flame producing devices |     |    |   |

---

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all read closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any cleanup loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer’s Signature: __________________________ Date: 2-4-14
DECISION

Based on the Application for a Special Event Permit for the Hailey’s Antique Market, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. A catering permit shall be obtained to sell alcoholic beverages at the event.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: ____________________________
    Fritz Haemmerle, its Mayor

ATTEST:

_______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey's Antique Market, (to be held at Roberta McKrcher Park on Friday, July 4, Saturday July 5, and Sunday July 6, 2014 from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk
AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPT. HEAD SIGNATURE:

__________________________________________

SUBJECT:
Motion to approve special event, Hailey’s Antique Market being held at Roberta McKercher Park (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 6:00 p.m.).

AUTHORITY: □ ID Code __________ □ IAR __________ □ City Ordinance/Code ________

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item #:__________________________ YTD Line Item Balance $__________________________
Estimated Hours Spent to Date:__________________________ Estimated Completion Date:__________________________
Staff Contact:__________________________ Phone #:__________________________
Comments:__________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

□ City Administrator □ Library □ Benefits Committee
□ City Attorney □ Mayor □ Streets
□ City Clerk □ Planning □ Treasurer
□ Building □ Police □
□ Engineer □ Public Works, Parks □
□ Fire Dept. □ P & Z Commission □

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Hailey’s Antique Market being held at Roberta McKercher Park (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 6:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator □ Dept. Head in Attendance at Meeting (circle one) Yes □ No

ACTION OF THE CITY COUNCIL:

Date ____________________________

City Clerk ____________________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.):
Instrument # ____________________________

*Additional/Exceptional Originals to: Copies (AIS only)
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Hailey's Antique Market

LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property  ☑ Private Property
Robert's Makaner Park, Inside Hailey Manor

III. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council: Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 20, 30</td>
<td>Start Time: 9 am  End Time: 6 pm</td>
<td>One Hour Interval: 200</td>
</tr>
<tr>
<td>Aug. 31</td>
<td>Start Time: 9 am  End Time: 6 pm</td>
<td>One Hour Interval: 3</td>
</tr>
<tr>
<td>Date of Set-Up</td>
<td>Start Time: 6 am  End Time: 10 pm</td>
<td>3</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 6 pm  End Time: 12 pm</td>
<td>3</td>
</tr>
</tbody>
</table>

IV. FEES
Special Event Permit Application Fee $125 ☐ $125-
Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
☑ Promoted locally and regionally within the state and the northwest.
Per Day Park Rental Fee $200 ☐ $200-
Tax (on park rental fees only) 6% ☑ $48-
Security Services Deposit ☐ $973-

TOTAL DUE

EMAIL TO DEPT HEADS: 6 | CERT INSURANCE: ✓
HFD:  | STR CLOSURE:  
HPD:  | HBLDG:  BARRICADE MAP: ✓
HENG:  | CATERING PERMIT:  
HPD SEC:  AMPL PERMIT:  
SIGN PERMIT:  N/A

V. ORGANIZATION INFORMATION
Sponsoring Organization: Hailey's Antique Market
Applicant’s Name: Y. Mee, Manager  Title: Founder/Promoter
Address: PO Box 2727  City: Hailey  State: ID  Zip: 83333
Telephone Day: 720-1146  Evening:  FAX:

Applicant Driver’s License #: ID 107 843A  EMAIL: Hailey_antiques@Aol.com
Federal Tax #: 884325  State Tax #: 884325

VI. EVENT INFORMATION
New Event: Yes ☑ No  Annual Event: Yes ☑ No  Years Operating 21 years
Event Category: ☐ Commercial  ☑ Noncommercial
Estimate of Gross Ticket Sales & Revenues (commercial event only): NA
Description of Event: Show & Sale of Antiques, Collectibles, Unique
Additional Details: Also hopefully a food vendor, coffee, hamburgers etc

Updated: 8/23/2012

[Attachment: Additional Details]
V. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: ____________________________________________ Agent Name: ______________________ Phone: __________

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
<td></td>
<td></td>
<td>Alcohol Served (Free of Charge) Name of Provider:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
<td></td>
<td></td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
</tbody>
</table>
|     |    |   | • Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods. |     |    |   | Food/Beverages (Caterers) Please List:  
|     |    |   |                               |     |    |   |             Logees: hopefully hamburgers  
|     |    |   |                               |     |    |   |             they will have food handling permits. |
|     |    |   | Barricades Please include a logistics map. |     |    |   | Booths (Profit/Non-Profit) |
|     |    |   | Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.) |     |    |   | Vendors (Items sold/Solicitation) Please list:  
|     |    |   |                               |     |    |   | Building & Craft |
|     |    |   | Electric / Generators: Please check no if you are providing your own. Size:  
|     |    |   |                               |     |    |   | Medical Services  
|     |    |   |                               |     |    |   | (Circled) First Aid and/or EMS Services  
|     |    |   |                               |     |    |   | *Determination of EMS services is dependent on event size and type. Service Provider:  
|     |    |   |                               |     |    |   | Shuttle Buses |
|     |    |   |                                      |     |    |   | Water: Drinking Water Washing Anonym. |
|     |    |   |                                      |     |    |   | Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)  
|     |    |   |                                      |     |    |   | Stages (Number and Size):  
|     |    |   |                                      |     |    |   | Amplified Sound Permit |
|     |    |   |                                      |     |    |   | Open flame or flame producing devices |
|     |    |   |                                      |     |    |   |                                |

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I thereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and harmless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer’s Signature: ___________________________ Date: 02-24-14

Public Works/Administrative Assistant-Public Works/Special Event Forms  Updated: 01/10/2014

- 8 3 -
DECISION

Based on the Application for a Special Event Permit for the Hailey's Antique Market, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.

b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).

c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.

d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.

e. A supporting application is on file and shall be complied with.

Additional Conditions

a. A catering permit shall be obtained to sell alcoholic beverages at the event.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: ________________________________

Fritz Haemmerle, its Mayor

ATTEST:

______________________________

Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey's Antique Market, (to be held at Roberta McKercher Park on Friday, August 29, Saturday August 30, and Sunday August 31, 2014 from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: ____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ____________________________
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk
AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPT. HEAD SIGNATURE: ____________________________

DEPARTMENT: Community Development

SUBJECT: Motion to approve special event, Hailey's Main Street Antique Show being held on North Main Street (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 7:00 p.m.).

AUTHORITY: ☐ ID Code __________ ☐ IAR __________ ☐ City Ordinance/Code __________
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item #: ____________________________ YTD Line Item Balance: __________
Estimated Hours Spent to Date: __________ Estimated Completion Date: __________
Staff Contact: __________ Phone #: __________
Comments: ____________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)
☐ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐ ☐
☐ Engineer ☐ Public Works, Parks ☐ ☐
☐ Fire Dept. ☐ P & Z Commission

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Hailey's Main Street Antique Show being held on North Main Street (Friday July 4th thru Sunday July 6th from 9:00 a.m. to 7:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator __________ Dept. Head in Attendance at Meeting (circle one) Yes ☐ No ☐

ACTION OF THE CITY COUNCIL:
Date __________

City Clerk __________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.): __________
Instrument # __________
*Additional/Exceptional Originals to: __________
Copies (AIS only) __________
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Hailey's Main Street Antique Show

LOCATION FOR EVENT (Be specific i.e., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property  ☑ Private Property
Vacant lot at 730 N Main Street - Hailey

I. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 4-5-6-7 2014</td>
<td>Start Time: 9:00 am End Time: 7:00 p.m</td>
<td>All Day: 100/Per Hour</td>
</tr>
<tr>
<td>July 6, 2014</td>
<td>Start Time: 9:00 am End Time: 5:00 pm</td>
<td>All Day: 100/Per Hour</td>
</tr>
<tr>
<td>Date(s) of Set-up/Tear-down</td>
<td>Hours</td>
<td>Estimated # of Staff</td>
</tr>
<tr>
<td>July 3-4-5 2014</td>
<td>Start Time: 6:00 am End Time: 10:00 pm</td>
<td>Vendors set up their own space.</td>
</tr>
<tr>
<td>July 6-7 2014</td>
<td>Start Time: 7:00 am End Time: 7:00 pm</td>
<td></td>
</tr>
</tbody>
</table>

II. FEES

Special Event Permit Application Fee $125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Per Day Park Rental Fee $200
Tax (on park rental fees only) 6%
Security Services Deposit

TOTAL DUE

III. ORGANIZATION INFORMATION

Sponsoring Organization: Blue Cow Antiques

Applicant's Name: Dana Jo Cameron  Title: Promoter
Address: 947 N Meridian  City: Pocatello  State: ID  Zip: 83201
Telephone Home: 532-4565  Mobile: 312-4900  FAX: 532-4565

Applicant Driver's License #: VRU0430K  Email: camcam@comcast.net

Federal Tax #:  316529-5

IV. EVENT INFORMATION

New Event: Yes ☒ No ☐  Annual Event: Yes ☒ No ☐  Years Operating 14

Event Category: ☑ Commercial ☐ Noncommercial  No tickets sold.

Estimate of Gross Ticket Sales & Revenues (commercial event only): Vendors sell their own merchandise

Description of Event: Antiques, Collectibles, Arts, Crafts, Jewelry

Additional Details: Liability insurance renewal on 4/3/14 - will send new insurance certificate at that time.

Updated: 1/14/2014

(Attach any additional pages as needed)
V. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a comprehensive general liability insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Hub Insurance Agent Name: Craig Casper Phone: 734-1711

<table>
<thead>
<tr>
<th>SPECIAL EVENT ACTIVITIES &amp; CITY SERVICES REQUESTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: [Signature] Date: 2/5/14
DECISION

Based on the Application for a Special Event Permit for Hailey's Main Street Antique Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

**Standard Conditions**

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.

b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).

c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.

d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.

e. A supporting application is on file and shall be complied with.

**Additional Conditions**

a. None.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: ____________________________
Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for Hailey’s Main Street Antique Show (Friday, July 4- Sunday, 6, 2014 from 9:00 a.m. to 7:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _____________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221
AGENDA ITEM SUMMARY

DATE: 03/03/2014

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE:

SUBJECT:
Motion to approve special event, Hailey's Main Street Antique Show to be held on North Main Street (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 7:00 p.m.).

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # □ Estimated Hours Spent to Date: □ Phone 
□ YTD Line Item Balance $ □ Estimated Completion Date:
□ Staff Contact: □

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☑ City Administrator □ Library □ Benefits Committee
☑ City Attorney □ Mayor □ Streets
☐ City Clerk □ Planning □ Treasurer
☑ Building □ Police □
☑ Engineer □ Public Works, Parks □
☑ Fire Dept. □ P & Z Commission □

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Hailey's Main Street Antique Show to be held on North Main Street (Friday August 29th, Saturday August 30th, Sunday August 31st from 9:00 a.m. to 7:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator □ Dept. Head in Attendance at Meeting (circle one) Yes □ No

ACTION OF THE CITY COUNCIL:

Date □

City Clerk □

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record □
*Additional/Exceptional Originals to: □
Copies (all info.): □
Instrument # □
SPECIAL EVENT PERMIT APPLICATION
CITY OF HAILEY

EVENT NAME: Hailey's Main Street Antique Show

LOCATION FOR EVENT (Be specific i.e.: Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
- Private Property
- Vacant lot at 730 N Main Street Hailey

I. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 29-30, 2014</td>
<td>Start Time: 9:00 am</td>
<td>End Time: 7:00 pm</td>
</tr>
<tr>
<td>Aug 31, 2014</td>
<td>Start Time: 9:00 am</td>
<td>End Time: 6:00 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date(s) of Set-up/Tear-down</th>
<th>Hours</th>
<th>Estimated # of Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 28-2014</td>
<td>Start Time: 6:00 am</td>
<td>End Time: 10:00 am</td>
</tr>
<tr>
<td>Aug 31, 2014</td>
<td>Start Time: 4:00 pm</td>
<td>End Time: 6:00 pm</td>
</tr>
</tbody>
</table>

II. FEES
Special Event Permit Application Fee $125
Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
- Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

<table>
<thead>
<tr>
<th>Per Day Park Rental Fee</th>
<th>$200</th>
<th>Tax (on park rental fees only) 6%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Security Services Deposit</td>
<td></td>
<td>Total due</td>
</tr>
</tbody>
</table>

III. ORGANIZATION INFORMATION
Sponsoring Organization: Blue Cow Antiques & Appraisals
Applicant's Name: Dena Jo Cameron
Title: Promoter
Address: 947 W Meridian
City: Pocatello
State: ID Zip: 83201
Telephone Home: 532-4565
Mobile: 312-4900
FAX: 532-4565

Applicant Driver's License #: VR110430K
Email: camcam@pnl.net
Federal Tax #: 316529-S
State Tax #: 316529-S

IV. EVENT INFORMATION
New Event: Yes  No  Annual Event: Yes  No
Years Operating: 14
Event Category: Commercial  Noncommercial
No tickets sold
Estimate of Gross Ticket Sales & Revenues (commercial event only): Vendors sell their own merchandise
Description of Event: Antiques, Collectibles, Arts, Crafts, Jewelry
V. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Hub Insurance
Agent Name: Craig Casper
Phone: 784-1711

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Street Closure for Special Event. Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barricades Please include a logistics map.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity / Generators: Please check no if you are providing your own. Size:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical Services (Circle) First Aid and/or EMS Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Determination of EMS services is dependent on event size and type.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Provider:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shuttle Buses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity / Generators: Please check no if you are providing your own. Size:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting: please attach plan if applicable.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gray Water Barrel / Grease Barrels (circle # and locations)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alcohol Served (Free of Charge) Name of Provider:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food/Beverages (Caterers) Please List: Sandwiches-Coffee 1 or 2 vendors</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Booths: Profit/Non-Profit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendors (Items sold/ Solicitation) Please list: Antiques - Collectibles - Jewelry - Arts - Crafts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Signs or Banners At the present time I do not use any signs or banners which require permits. If this change I will contact City Planning and Zoning</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activities / Entertainment (Agenda)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shuttle Buses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water: Drinking</td>
<td>Fashing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stages (Number and Size(s)):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amplified Sound Permit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open flame or flame producing devices</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Your Event Organizer is responsible for providing a complete list of event activities including a list of supplies providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: [Signature]
Date: 2/15/14

Public Works/Administrative Assistant/Public Works/Special Events/Forms
Updated: 01/10/2014
DEcision

Based on the Application for a Special Event Permit for the Hailey's Main Street Antique Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: ____________________________
Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey's Main Street Antique Show, (to be held on North Main Street on Friday, August 29, Saturday August 30, and Sunday August 31, 2014 from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: _______________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _______________________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ▪ 115 MAIN ST. S., SUITE H ▪ HAILEY, IDAHO 83333 ▪ 788-4221
AGENDA ITEM SUMMARY

DATE: 03-03-14  DEPARTMENT: Com. Development  DEPT. HEAD SIGNATURE: 

SUBJECT:
Request for approval to hold a special event, the event being the Girls on the Run Community 5K & Healthy Living Expo beginning and finishing at Heagle Park (Saturday, May 17, 2014 from 9:30 a.m. to 12:00 p.m.).

AUTHORITY: □ ID Code ___________  □ IAR ___________  □ City Ordinance/Code ___________

(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # ___________  YTD Line Item Balance $ ___________
Estimated Hours Spent to Date: ___________  Estimated Completion Date: ___________
Staff Contact: ___________  Phone #: ___________
Comments: ___________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

☐ City Administrator  ☐ Library  ☐ Benefits Committee
☐ City Attorney  ☐ Mayor  ☐ Streets
☐ City Clerk  ☐ Planning  ☐ Treasurer
☐ Building  ☐ Police
☐ Engineer  ☐ Public Works, Parks
☐ Fire Dept.  ☐ P & Z Commission

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, the event being the Girls on the Run Community 5K & Healthy Living Expo beginning and finishing at Heagle Park (Saturday, May 17, 2014 from 9:30 a.m. to 12:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement. Recommendation to also approve the applicant’s exemption of Park Rental fees based on Hailey City Code §12.14.070. This will be the applicant’s 11th year of operation.

§12.14.070 Fees and Deposits

a. Non-profit events that have been annual events within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators and are promoted locally and regionally within the state and the northwest.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ___________  Dept. Head in Attendance at Meeting (circle one) Yes  No

ACTION OF THE CITY COUNCIL:

Date ___________

City Clerk ___________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.): ___________
*Additional/Exceptional Originals to: ___________
Instrument #: ___________
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Girls on the Run Community 5K & Healthy Living Expo

LOCATION FOR EVENT (Be specific i.e., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☑ Public Property ☐ Private Property  Hailey Park

I. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 17, 2014</td>
<td>Start Time: 9:30am End Time: 12:00pm</td>
<td>All Day: 400</td>
</tr>
<tr>
<td></td>
<td>Start Time: End Time:</td>
<td>All Day:</td>
</tr>
<tr>
<td>Date(s) of Set-up/Tear-down</td>
<td>Hours</td>
<td>Estimated # Staff</td>
</tr>
<tr>
<td>May 17, 2014</td>
<td>Start Time: 7am End Time: 1pm</td>
<td>10-12</td>
</tr>
<tr>
<td></td>
<td>Start Time: End Time:</td>
<td></td>
</tr>
</tbody>
</table>

II. FEES
Special Event Permit Application Fee $125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☑ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Tax Exempt #: 45-0501972

| Per Day Park Rental Fee | $200 |
| Tax (on park rental fees only) | 6% |
| Security Services Deposit | |

TOTAL DUE

III. ORGANIZATION INFORMATION
Sponsoring Organization: Girls on the Run of the Wood River Valley
Applicant's Name: Mary Faith
Title: Executive Director
Address: Box 7016
City: Ketchum
State: ID
Zip: 83342
Telephone Home: 788-7863
Mobile: 
FAX: 

Applicant Driver's License #: 
Email: 
Federal Tax #: 
State Tax #: 

IV. EVENT INFORMATION
New Event: Yes ☒ No ☐ Annual Event: Yes ☒ No ☐ Years Operating: 11
Event Category: ☑ Commercial ☐ Noncommercial
Estimate of Gross Ticket Sales & Revenues (commercial event only): $100
Reg Fees:
Description of Event: A community fun run/walk to benefit the girls on the Run program. Exhibition of healthy living activities, foods + information
Additional Details:

Updated: 1/14/2014

(Attach at -100- as needed)
V. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Trinity Consulting
Agent Name: Sam Fuller
Phone: 760-385-7236

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td>10</td>
<td>Barricades Please include a logistics map.</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</td>
</tr>
<tr>
<td>X</td>
<td>X</td>
<td></td>
<td>Electricity / Generators: Please check no if you are providing your own. Size:</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>*Determination of EMS services is dependent on event size and type. Service Provider:</td>
</tr>
<tr>
<td>X</td>
<td>X</td>
<td></td>
<td>Electricity Buses</td>
</tr>
<tr>
<td>X</td>
<td>X</td>
<td></td>
<td>Electricity / Generators: Please check no if you are providing your own. Size:</td>
</tr>
<tr>
<td>X</td>
<td>X</td>
<td></td>
<td>Lighting: please attach plan if applicable.</td>
</tr>
<tr>
<td>X</td>
<td>X</td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle/detial # and locations)</td>
</tr>
<tr>
<td>X</td>
<td>X</td>
<td></td>
<td>Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Alcohol Served (Free of Charge) Name of Provider:</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Food/Beverages (Caterers) Please list:</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Atkins Market</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Booths: Profit/Non-Profit</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Vendors (Items sold/ Solicitation) Please list:</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Canopies/Tents/Temporary Structures - City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft. Sizes</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Signs or Banners</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Activities / Entertainment (Agenda)</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Water: Drinking Washing</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Portable Toilets / Wash Stations: (Please provide one (1) permanent or portable toilet per 100 people)</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Stages (Number and Size(s):</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td>Amplified Sound Permit</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Open flame or flame producing devices</td>
</tr>
</tbody>
</table>

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: [Signature]
Date: 2/14/14
DECISION

Based on the Application for a Special Event Permit for the Girls on the Run Community 5K & Healthy Living Expo, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: ______________________________
Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Girls on the Run Community 5K & Healthy Living Expo, to be held on Saturday, May 17, 2014 (beginning and finishing at Heagle Park) from 9:30 a.m. to 12:00 p.m., plus specified set-up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: ____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ____________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY  •  115 MAIN ST. S., SUITE H  •  HAILEY, IDAHO 83333  •  788-4221
AGENDA ITEM SUMMARY

DATE: 03/03/2014 DEPARTMENT: Com. Development DEPT. HEAD SIGNATURE:

SUBJECT:
Request for approval to hold a special event, the event being Northern Rockies Music Festival to be held at Hop Porter Park (August 1-2, 2014 - Friday from 5:00 p.m. to 10:00 p.m. & Saturday from 1:00 p.m. to 10 p.m.).

AUTHORITY: ☐ ID Code ☐ IAR ☐ City Ordinance/Code
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)
☑ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☑ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐
☐ Engineer ☐ Public Works, Parks ☐
☑ Fire Dept. ☐ P & Z Commission ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, the event being Northern Rockies Music Festival to be held at Hop Porter Park (August 1-2, 2014 - Friday from 5:00 p.m. to 10:00 p.m. & Saturday from 1:00 p.m. to 10 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

This is approval is provided, contingent, upon applicant providing an updated Certificate of Insurance, showing the insurance has been updated, and is the appropriate coverage (in the amount of one million dollars naming the city as an additional named insured).

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator Depart. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date

City Clerk

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record
Copies (all info.):
Instrument #
*Additional/Exceptional Originals to:
Copies (Als only)
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: 37th Annual Northern Rockies Music Festival

LOCATION FOR EVENT (Be specific i.e. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property  ☐ Private Property
☐ Hop Porter Park

I. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Start Time</th>
<th>End Time</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/1/14</td>
<td>5:00 PM</td>
<td>10:00 PM</td>
<td>All Day</td>
<td>2,000</td>
</tr>
<tr>
<td>8/2/14</td>
<td>1:00 PM</td>
<td>10:00 PM</td>
<td>All Day</td>
<td>2,000</td>
</tr>
<tr>
<td>Date(s) of Set-up/Tear-down</td>
<td>Start Time</td>
<td>End Time</td>
<td>Estimated # Staff</td>
<td></td>
</tr>
<tr>
<td>7/21/14</td>
<td>12:00 PM</td>
<td>9:00 PM</td>
<td>30-40</td>
<td></td>
</tr>
<tr>
<td>8/3/14</td>
<td>8:00 AM</td>
<td>1:00 PM</td>
<td>30-40</td>
<td></td>
</tr>
</tbody>
</table>

II. FEES
Special Event Permit Application Fee $125 ☒ 125

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Tax Exempt #: ____________________________

Per Day Park Rental Fee $200 ☐ ____________________________

Tax (on park rental fees only) 6% ☐ ____________________________

Security Services Deposit ☐ ____________________________

TOTAL DUE 125

III. ORGANIZATION INFORMATION
Sponsoring Organization: Northern Rockies Music Festival

Applicant's Name: Matt Sloan Title: Treasurer
Address: PO Box 2840 City: Hailey State: ID Zip: 83333
Telephone Home: 720-5066 Mobile: 720-5066 FAX:

Applicant Driver's License #: FA 124123 E Email: matt.sloan87@gmail.com
Federal Tax #: 82-0489471 State Tax #: ____________________________

IV. EVENT INFORMATION
New Event: No ☒ Annual Event: Yes ☒ No ☐ Years Operating: 37

Event Category: ☐ Commercial ☒ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): ____________________________

Description of Event: 2-day music festival: food, beverage, and merchandise sold

Additional Details: Attendees allowed to bring blankets, chairs, food, alcohol etc.

Updated: 1/14/2014 (Attach any additional event as needed)
V. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Philadelphia Insurance 
Agent Name: Aim Insurance Solutions 
Phone: 208-944-2727

**SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>#</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>X</td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td>X</td>
<td>X</td>
<td></td>
<td>Alcohol Served (Free of Charge) Name of Provider:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
<td></td>
<td></td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
<td></td>
<td>SV Brewery</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Barricades Please include a logistics map.</td>
<td></td>
<td></td>
<td></td>
<td>Food/Beverages (Caterers) Please List:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Police/Traffic Control Services (A security plan is necessary for Special Events anticipated to attract 250 or more participants while serving beer, wine or liquor or for street closures.)</td>
<td></td>
<td></td>
<td></td>
<td>Callie 76 Street Tacos</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Electricity / Generators: Please check no if you are providing your own. Size:</td>
<td></td>
<td></td>
<td></td>
<td>SV Brewery</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services</td>
<td></td>
<td></td>
<td></td>
<td>TNT Dogs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*Determination of EMS services is dependent on event size and type. Service Provider: Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Shuttle Buses</td>
<td></td>
<td></td>
<td></td>
<td>Mutton's Ice Cream</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Electricity / Generators: Please check no if you are providing your own. Size: Idaho Power</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Lighting: please attach plan if applicable.</td>
<td></td>
<td></td>
<td></td>
<td>Cotton Candy</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle # if available)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sanitation: Trash bins, Dumpsters, Recycle (Please provide one (1) six yard dumpster per 500 people)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Clear Creek</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: [Signature] 
Date: 2/12/14
DECISION

Based on the Application for a Special Event Permit for the Northern Rockies Music Festival, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. Applicant is to submit updated and current Certificate of Liability Insurance in the amount of $1,000,000 naming the City of Hailey as the primary insured.

DATED this 3rd day of March 2014.

CITY OF HAILEY

By: ________________________________
    Fritz Haemmerle, its Mayor

ATTEST:

______________________________
    Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Northern Rockies Music Festival (to be held August 1-2, 2014, Friday from 5:00 p.m. to 10:00 p.m. & Saturday from 1:00 p.m. to 10:00 p.m.), plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of March 2014.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221
AGENDA ITEM SUMMARY

DATE: 3/13/14 DEPARTMENT: Clerk's Office DEPT. HEAD SIGNATURE M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on February 3, 2014 and to suspend reading of them.

AUTHORITY: □ ID Code 67-2344 □ IAR _______ □ City Ordinance/Code _______

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # ____________ YTD Line Item Balance $ ____________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

[ ] City Attorney [ ] City Clerk [ ] Engineer
[ ] P & Z Commission [ ] Parks & Lands Board [ ] Public Works
[ ] Mayor [ ] Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:
MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD FEBRUARY 3, 2014
IN THE HAILEY TOWN CENTER MEETING ROOM

The Meeting of the Hailey City Council was called to order at 5:31 P.M. by Mayor Fritz Haemmerle. Present were Council members Carol Brown, Don Keirn, Pat Cooley, and Martha Burke. Staff present included City Attorney Ned Williamson, City Administrator Heather Dawson, and City Clerk Mary Cone.

Burke not in attendance tonight.

5:31:35 PM call to order

Open Session for Public Comments:

5:32:03 PM Bob Macleod Hailey resident announced that if anyone has not seen Hailey’s EPA Community Climate Challenge Documentary, you should, as it is very good.

CONSENT AGENDA:

CA 028 Motion to approve application for Firefighter’s Assistance Grant to replace SCBA equipment, which grant requires 5% city matching funds ................................................................. 1
CA 029 Motion to ratify grant for Library ............................................................................ 5
CA 030 Motion to approve Resolution 2014-07, authorizing 5-year lease agreement with Sawtooth Rangers for use of the Hailey Arena for Days of the Old West Rodeos and Ride Nights throughout the year .............................................................................. 7
CA 031 Motion to approve the Public Art and Donations Acceptance Policy as recommended by the Hailey Arts and Historic Preservation Commission ........................................................................ 19
CA 032 Motion to approve Idaho Power Service Request for a retrofit of 48 existing street lights to dark sky compliant, this is the last retrofit and the cost will be $8,846 ............................................... 23
CA 033 Motion to approve new alcohol license for A Taste of Thai Restaurant ......................................................................................................................... 39
CA 034 Motion to approve Resolution 2014-08, authorizing payment of certain vendors prior to submitting claims to city council for approval and ratifying same in the next meeting .............................................................................. 41
CA 035 Motion to approve minutes of January 15, 2014 and to suspend reading of them .......................................................................................................................... 43
CA 036 Motion to approve claims for expenses incurred during the month of January, 2014, and claims for expenses due by contract in February, 2014 ........................................................................................................ 53


MAYOR’S REMARKS:

5:33:48 PM Conjunctive Management 2,300 wells are subject to curtailment, conjunctive mgmt is real.

Mayor announced he would move the Wood River Land Trust presentation as the next discussion.

HAILEY CITY COUNCIL MINUTES
February 3, 2014
NEW BUSINESS:

NB 040  Wood River Land Trust’s (WRLT) water conservation efforts

5:35:06 PM Patti Lousen, Project Coordinator with the WRLT. The WRLT has its 20th anniversary, and to date has protected 15,000 acres, Rock Creek is about 10,000 acres, they are attempting to protect this area. Lousen will be discussing the Trout Friendly Program (TFP). The City of Hailey will become a partner with WRLT, 3 Hailey parks will qualify for TFP, Hop Porter Park, Jimmy’s Garden and EW Fox Demonstration Garden. One of the qualifications of the TFP does not allow broadcast spraying, but it is okay to spot spray. In the past, WRLT has worked with individual owners to certify lawns (which is very time intensive), last year the WRLT partnered with City of Hailey, Mariel Platt and Kelly Schwarz. Lousen is talking with Platt to determine what they need to do in the future to educate the public at large, seminars to bring in guest speakers. Coming up, March 7th, WRLT is sponsoring a Water Conservation Seminar at Community Campus. Lousen then discusses ways to change grass type and thereby saving up to 50% of water use. Installing a rain sensor or smart programmer can save you 25%-60% water use. Many conservation organizations have been meeting to determine – what do we do to help mitigate conjunctive management. In closing, TFP is doing well, excited to partner with City of Hailey on TFP, looking for your representation at the upcoming seminar.

Lousen is leaving several items, including agendas for the upcoming seminar, and Trout Friendly Lawn Brochures.

APPOINTMENTS AND AWARDS:

AA 037  Resolution 2014-09, reappointments to the Urban Renewal Agency

5:53:06 PM Dawson explains tonight’s resolution.

5:54:40 PM Brown moves to approve 2014-09, gratefully reappointing Mary Sfingi, seconded by Cooley, Brown appreciates, Sfingi’s service. Keirn asks if he should vote, Williamson answers Keirn, you should abstain. Haemmerle asks Williamson if the Resolution can be passed with only 2 council members voting, Williamson answers, yes. Brown, yes. Cooley, yes. Motion passed. Keirn, abstained as he serves on this board. Haemmerle then states that he did not vote but if he did, he would vote yes.

PUBLIC HEARINGS:

PH 038  Noise Ordinance Discussion (continued from December 2 and 16, 2013)

5:56:14 PM Williamson explains today’s environment regarding noise in the City of Hailey. Initially, we looked at modifying the time allowed to permit amplified sound. 1) allows amplified sound from 10-10, 2) in parks and multi-purpose arena between 10-11pm and 5:58:38 PM 3) would allow amplified sound with undetermined or to be determined times and decibel levels. Williamson then turned to page 103 in packet, to point out the chart of permits. Williamson explained our old ordinance did not cover all parameters, time and noise level, special event
permits covered time but not decibel level addressed through amplified sound permit but not timeframe. This ordinance combines both times and decibel levels. Williamson has met with city staff and discussed options, including eliminating all permitting. What we have now, many permits for multiple activities. Haemmerle asks question about pg. 104, Rolling Stone exception, this is Section 3, answers Williamson. Williamson further explained the council’s options and areas that they need to consider. Haemmerle asks where in the code does the Wicked Spud music events fall under, Williamson answers page 106 of packet. Pg. 118, Williamson asks council to look here – Charts referenced in packet by EPA and World Health Organization, different charts and levels – and points out that it is hard to discern why they are different and get a baseline.

6:15:55 PM Brown asks, what has OSHA stated as a standard? Williamson has not done that research.

Public comments:

6:16:55 PM Jenna Lagergren, Hailey resident, is appreciative that the City is doing this work. Lagergren states that previous OSHA charts set at 90 decibels now that has changed to 85 decibels. Lagergren references her email which is in tonight’s council packet. Lagergren suggests lowering the 90 decibel level to 80 or 85 at the music source. She has hearing loss due to listening to loud music when she was young. Lagergren implores council to lower the decibel level below 90.

6:23:52 PM Sandy Shaw Hailey resident is here to say she would like to see the 10 pm deadline for music. Shaw does not want to hear music after 10 pm, this is important to her.

6:25:07 PM Jeff Gunter is in support of most of the ordinance language. Gunter is not in favor of setting decibel levels in general residential areas or apartment areas. Gunter measured all amplified sound permit levels, only 2 events were asked to lower the level of sound.

Mayor asked for a quick break while Dawson retrieved some information in a past meeting packet.

6:31:10 PM Haemmerle reconvenes meeting. Dawson hands out to council a list of sound checks done by Gunter on past amplified sound events;

6:31:53 PM Brown appreciates the chart and feels this is worthwhile.

6:32:19 PM Keirn states this ordinance is not to control noise within a business, but disturbing the public/residences. South Central Heath District is burdened with protecting the county/valley. The oversight, he believes is good.

6:34:02 PM Cooley agrees with Keirn. Our focus is outside the building. Cooley is not sure our previous ordinance was broken.

6:36:07 PM Brown supports 11 pm for a large event 1500 people, in a park.

HAILEY CITY COUNCIL MINUTES
February 3, 2014
6:36:45 PM Haemmerle recalls one event last year started the ball rolling that wanted to go past 10 pm at the Rodeo Arena. Haemmerle is in favor of limiting sound in residential areas. Ready to adopt in next meeting. Brown is comfortable with adopting tonight.

6:38:31 PM Williamson suggests to exempt emergency vehicles, jets, and street equipment.

6:39:16 PM Brown moves to approve Ordinance 1144, conduct 1st reading, second by Keirn, Cooley asked about the levels in the chart, on page 106 in packet, 4 different decibel levels, discussion ensued regarding decibel levels and how it would pertain to events at various areas. And discussion regarding adjusting the chart. Brown amends her motion to include an exemption for emergency vehicles, and street equipment, Keirn seconded the amended motion, Brown first.

6:44:46 PM Haemmerle conducts 1st reading of Ord. 1144, by title only.

Mayor wants this as PH for 2nd reading.

PH 039 Airport discussion and consideration of matters scheduled for February FMAA meeting – Feb 11th meeting (no docs)

FMAA agenda not posted yet. Keirn announced FMAA should have scope of work out next week and Keirn will make sure it gets distributed to the Mayor and council. Non-stop flight added from Denver. No concerns heard regarding regional jets.

No public comments.

NEW BUSINESS:

NB 041 Consideration of audited Financial Statements for fiscal year ending September 30, 2013

Audit. 6:48:13 PM Dennis Brown CPA, presented the unmodified report (clean report). Management discussion – pg. 3-9, compliments staff on analysis of the past few years, sheds light on the state of the budget. Brown highlights several points, home run refinancing the Water and Sewer bonds, significant savings to the city in doing this.

6:51:49 PM Keirn agrees that the staff report is really helpful in seeing the state of the city.

NB 042 Fire Department Annual Report

6:52:59 PM Fire Dept. Annual report, Craig Aberbach thanked the mayor for appearing at the HFdept. Training last week, very positive on the firefighters....

Aberbach covered the highlights the year, Beaver Creek Fire, retirement of Mike Chapman, applied for 2 grants last year for new equipment, air packs and fire hoses. Adopted an auto aid agreement with area agencies.

HAILEY CITY COUNCIL MINUTES
February 3, 2014

7:00:40 PM Dawson announced that this report was put in Our Town Newsletter with this month’s utility bill.

**NB 043 Introduction of Ordinance amending how Wastewater base rates are set for new occupants of Townhomes/Condos where irrigation is on the homeowner’s association meter**
NB – W wW rates ordinance –

7:03:14 PM hellen gave a background to council, Sweetwater homeowner complained, a new owner using avg. of 2000 gallons of water, allow for adjusting sewer rates after 2-3 months of water usage.

Council does not have questions. They are okay with moving forward to PH next meeting.

**NB 044 Fee Amendment – Sign Permit Fees and Library color copying charge fee**
NB – sign permit fees

7:06:40 PM Micah Austin gives an overview of these changes. Austin discusses the sign permit fees, portable sign fees and floodplain development fee. Austin feels it is important to distinguish when development is a substantial impact ($400 fee) and non-substantial impact $75 fee.

Mayor and council asked to see this under PH next meeting.

Library fees = overview given by Mary Cone.

**STAFF REPORTS:**

7:14:42 PM Austin let council know that Shopco is looking at City of Hailey again.

**EXECUTIVE SESSION:** Pending & Imminently Likely Litigation (IC 67-2345(1)(f))

7:15:44 PM Keirn moves to go into Executive Session for Pending & Imminently Likely Litigation (IC 67-2345(1)(f)), Cooley seconded, motion passed with roll call vote. Brown, yes. Keirn, yes. Cooley, yes.

Mayor Haemmerle and council came out of Executive Session and concluded the meeting at 7:25 P.M.