AGENDA ITEM SUMMARY

DATE: 06/07/10 DEPARTMENT: Public Works DEPT. HEAD SIGNATURE: 

SUBJECT:

Approval is requested for the Sheeptown Drag Nationals Special Event. Will be held on River Street between Spruce and Silver Street.

_______________________

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

_______________________

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #: ___________________________ YTD Line Item Balance $ ___________________________
Estimated Hours Spent to Date: ___________________________ Estimated Completion Date: ___________________________
Staff Contact: ___________________________ Phone #: ___________________________
Comments: ___________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

□ City Attorney □ Clerk / Finance Director □ Engineer □ Building
□ Library □ Planning □ Fire Dept.
□ Safety Committee □ P & Z Commission □ Police
□ Streets □ Public Works, Parks □ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

The Special Event Department heads approved with the following comments:

a. Must provide your own barricades for the street closure.
b. Please notify Mountain Rides of your plan to close this portion of River Street as this may disrupt their route schedule.
c. Neighboring residents/businesses signed approval list must be submitted prior to the event.
d. Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.
e. This special event is within the Business (B) zoning district and Arts, Entertainment, and Recreation is a permitted use.
f. Declaration of Insurance will need to be submitted.

FOLLOW-UP REMARKS:

_______________________

- 125 -
AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Sheerstown Drag Nationals that will occur on June 24, 2010 from 7:00 p.m. to 10:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 14th day of June, 2010.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Rick Davis, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY  •  115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221
DECISION

Based on the Application for a Special Event Permit for the Sheeptown Drag Nationals, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of $1,000,000, with the City of Hailey as an additional named insured.

Other Condition

a. Must provide your own barricades for the street closure.
b. Please notify Mountain Rides of your plan to close this portion of River Street as this may disrupt their route schedule.
c. Neighboring residents/businesses signed approval list must be submitted prior to the event.
d. Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.
e. This special event is within the Business (B) zoning district and Arts, Entertainment, and Recreation is a permitted use.
f. Declaration of Insurance will need to be submitted.

DATED this 14th day of June, 2010

CITY OF HAILEY

By: ______________________________
    Rick Davis, its Mayor

ATTEST:

____________________________
Mary Cone, its City Clerk
SPECIAL EVENT PERMIT APPLICATION

I. EVENT NAME: Sheeptown Drag Nationals

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

- Public Property
- Private Property

On River St From Spruce - Silver

III. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Event Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-24</td>
<td>Start Time: 7 p.m, End Time: 10 p.m</td>
<td>One Hour Interval: All Day:</td>
</tr>
<tr>
<td>Date of Set-Up</td>
<td>Start Time: 2-24</td>
<td>End Time:</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 6-30, End Time: 10:15</td>
<td></td>
</tr>
</tbody>
</table>

IV. FEES
Special Event Permit Application Fee $125
Per Day Park Rental Fee $200
Security Deposit $500
Tax (on park rental fees only) 6%

TOTAL DUE
Additional Deposit Required

MAY 6, 2010

V. ORGANIZATION INFORMATION

Applicant's Name: Bill Olson
Title: 
Mailing Address: 514 1st Ave
Zip Code: 83323
Street Address: 
City: Hailey
State: ID
Day Telephone: 788-9184
Evening Telephone: 788-9184
FAX Number: 788-9184
E-Mail Address: bill@conanddiet.org

7/15/2009
Applicant Driver's License #: FA 106595J

Sponsoring Organization: Sun Valley Road & Dirt

Non-Profit: Yes No Tax Exempt #: 

Federal Tax #: State Tax #: 

VI. EVENT INFORMATION

New Event: Yes No Annual Event: Yes No Years Operating 

Event Category: ☐ Commercial ☐ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): 0

Description of Event: See attached

Additional Details:

VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Pending Agent Name: 

Address: Phone: 

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

(Attach any additional pages as needed)
SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade</td>
<td></td>
<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Detailed map listing areas of closure, parade route is required. An ITD permit is required for</td>
<td></td>
<td></td>
<td>Alcohol Sold Require Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Main Street.</td>
<td></td>
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<td>Food/Beverages will be served (List Caterers):</td>
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<tr>
<td>#</td>
<td></td>
<td>Canopies/Tents/Membranes/Temporary Structures</td>
<td></td>
<td></td>
<td>Vendors items sold/ solicitation</td>
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<td></td>
<td></td>
<td>(Number &amp; Size(s)) City of Hailey Fire Department, Fire Code Enforcement</td>
<td></td>
<td></td>
<td>Booths: Profit / Non-Profit</td>
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<tr>
<td></td>
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<td>Medical Services</td>
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<td>Lighting plan: attach plan</td>
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<td>(Circle) First Aid and/or EMS Services</td>
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<td></td>
<td>Activities / Entertainment (Agenda)</td>
</tr>
<tr>
<td></td>
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<td>Who is providing services? HFD?</td>
<td></td>
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<td>Other equipment or entertainment</td>
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<td>Security (detail who, number of officers, times. Attach plan)</td>
<td></td>
<td></td>
<td>Signs or Banners: sign permit may be required by the City Planning and Zoning Department</td>
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<td>Stages (Number and Size(s))</td>
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<td>Traffic Control / Shuttle Buses</td>
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<td>(Number of buses / locations / hours of operation, attach plan.)</td>
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<td>Electricity / Generators (Size 1000 w)</td>
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<td>Attach detailed electrical plan.</td>
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<td>Water Drinking / Washing (circle)</td>
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<td>Gray Water Barrel / Grease Barrel (circle /detail # and locations)</td>
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<td>Sanitation -Trash bins, Dumpsters, Recycle (circle /detail # and locations)</td>
<td>100</td>
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<td>#</td>
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<td>Porta Toilets / Wash Stations (Quantity ADA Regular )</td>
<td>80</td>
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I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer’s Signature: [Signature]  Date: 5-6-2010

7/15/2009

-130-
Sheeptown Fat Tire Rally
Sheeptown Drag Nationals

Hours: 5pm – 10pm
Location River Street between Spruce and Silver Street

Event Description:
Head to head drag racing between bikes. Bikes are towing logs behind them. Distance of race to be 50 yards +/-Entrants sign in to a single elimination bracket using a nomme de
geur.
Racers tow logs for the distance of the course in a straight line. Fastest rider wins and advances to next round. Loser is eliminated.

Expected participants to be a complete bracket of 64 racers.

Event is free of charge to participants. No food or drink will be served on site by the event organization.
Sheeptown Drag Races Street Closure Form:

On Thursday June 24, 2010 from 7pm-10pm River Street from Silver Street to Spruce Street will be closed to traffic. Please sign below if you agree to the closing of River Street as described on June 24th.

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>SIGNATURE</th>
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<tbody>
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<td>10.</td>
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</tbody>
</table>
AGENDA ITEM SUMMARY

DATE: 06/14/10  DEPARTMENT:  Public Works  DEPT. HEAD SIGNATURE:  

SUBJECT:

Approval is requested for the Farmers and Artists Market Special Event on the property between Sturtevants and the Bank of America on Thursdays 06/10/10 - 10/07/10, 12:00pm - 8:00pm.

Mary Cone, City Clerk administratively approved the first Thursday event on 06/10/10.

AUTHORITY:  □ ID Code  □ IAR  □ City Ordinance/Code  

(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #  YTD Line Item Balance $
Estimated Hours Spent to Date:  Estimated Completion Date: 
Staff Contact:  Phone #  
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:  (IFAPPLICABLE)

City Attorney  XX Clerk / Finance Director  XX Engineer  XX Building
Library  XX Planning  XX Fire Dept.  
Safety Committee  XX P & Z Commission  XX Police  
Streets  XX Public Works, Parks  Mayor  

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department heads have approved this special event with the following recommendations:

- Please remove portable signs after the event takes place each week.
- Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.
- This special event is within the Business (B) zoning district and Arts, Entertainment, and Recreation is a permitted use.

FOLLOW-UP REMARKS:
DECISION

Based on the Applications for Special Event Permits for Farmers and Artists Market, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of $1,000,000, with the City of Hailey as an additional named insured.

Other Conditions

a. Please remove portable signs after the event takes place each week.
b. Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.
c. This special event is within the Business (B) zoning district and Arts, Entertainment, and Recreation is a permitted use.

DATED this 14th day of June, 2010.

CITY OF HAILEY

By: ____________________________
    Rick Davis, its Mayor

ATTEST:

______________________________
Mary Cone, its City Clerk

CITY OF HAILEY ★ 115 MAIN ST. S., SUITE H ★ HAILEY, IDAHO 83333 ★ 788-4221
AGREEMENT

In consideration of the granting of special event permits by the City of Hailey ("the City") for Farmers and Artists Market that will occur weekly on Thursdays, June 10, 2010 – October 07, 2010 from 12:00 p.m. to 8:00 p.m., plus specified set up and teardown time ("the Events"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Events, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Events. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Events. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Events in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permits. The Applicant agrees that the Special Event Permits are nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 14th day of June, 2010.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Rick Davis, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY  •  115 MAIN ST. S., SUITE H  •  HAILEY, IDAHO 83333  •  788-4221
SPECIAL EVENT PERMIT APPLICATION

I. EVENT NAME: Farmers and Artists Market

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

☑ Public Property ☐ Private Property

Main Street between Sturtevant's and Bank of America

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/18 – 10/7/10</td>
<td>Start Time: 2:30 End Time: 6:30</td>
<td>One Hour Interval: 30 All Day: 125</td>
</tr>
<tr>
<td>First Thursday</td>
<td>Start Time: 12:00 End Time: 8:00</td>
<td>One Hour Interval: 30 All Day: 125</td>
</tr>
<tr>
<td>July 1, Aug. 5th</td>
<td>Date of Set-Up: Every Thursday from June 10 - Oct. 7</td>
<td></td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 6:30 End Time: 7:45</td>
<td></td>
</tr>
</tbody>
</table>

IV. FEES

Special Event Permit Application Fee $125 ✔
Per Day Park Rental Fee $200 ☐
Security Deposit $500 ☐
Tax (on park rental fees only) 6% ☐

TOTAL DUE 125.00

V. ORGANIZATION INFORMATION

Applicant's Name: Kaz Thea Title: Market Manager
Mailing Address: 1630 Hope Rd. Hailey, ID Zip Code: 83333
Street Address: ☐ City: ☐ State: ☐
Day Telephone: 720-7805 Evening Telephone: 720-7805
FAX Number: ☐ E-Mail Address: kaz-thea@mac.com

7/15/2009
SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade require your Event Coordinator to notify all affected businesses, churches schools and neighborhoods</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Canopies/Tents/Membranes/Temporary Structures (Number &amp; Size(s))</td>
</tr>
<tr>
<td></td>
<td></td>
<td>City of Hailey Fire Department, Fire Code Enforcement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Who is providing services?</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Security (detail who, number of officers, times. Attach plan)</td>
</tr>
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<td></td>
<td>Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)</td>
</tr>
<tr>
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<td>Electricity / Generators (Size) Attach detailed electrical plan.</td>
</tr>
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<td>Water (Drinking/Washing) circle) Water is available onsite</td>
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<tr>
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<td></td>
<td>Gray Water Barrel / Grease Barrel (circle # and locations)</td>
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<td></td>
<td>Sanitation Trash bins, Dumpsters, Recycle (circle # and locations)</td>
</tr>
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<td></td>
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<td>Porta Toilets / Wash Stations (Quantity ADA Regular) Porta potty on site if season by shed in back</td>
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<tr>
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<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
</tr>
<tr>
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<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) if they apply to sell beer</td>
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<td>Food/Beverages will be served (List Caterers): See attached form</td>
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<td>Vendors items sold/ solicitation See attached write up fresh fruit + vegetables bread prepared salads wine sold by bottle</td>
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<td>Booths; Profit/Non-Profit vendor booths to sell products non-profit booths f/ info. periodically</td>
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<td>Lighting plan: attach plan</td>
</tr>
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<td>Activities / Entertainment (Agenda) Other equipment or entertainment Set up or removed web in back</td>
</tr>
<tr>
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<td></td>
<td>Signs or Banners sign permit may be required by the City Planning and Zoning Department See Sign Permit</td>
</tr>
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<td>Stages (Number and Size(s))</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Barricades. How many identify locations and attach logistics map</td>
</tr>
<tr>
<td></td>
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<td>EVENT estimated attendance 125-200 daily</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Number of staff working event</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Number of volunteers working</td>
</tr>
</tbody>
</table>

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer’s Signature: [Signature] Date: April 15, 2010

7/15/2009
Sign Permit Application

Name of Business or Project: Farmers' Market and Artist's Market
Physical Location of Business: Farmers Market lot between Statevards and Bank of America.
Name of Applicant or Owner’s Representative: Kat Thara
Mailing Address: 1630 Hooric Rd. Hailey, ID 83333
Phone: (208) 788-7052 Fax: ( ) _______ _______ Cell: (208) 720-7805
Name of Owner of the Property: Bill McMahan
Mailing Address: ________________________________
Phone: ( ) _______ _______ Fax: ( ) _______ _______ Cell: (208) 721-2386
Property Owner’s Signature: ______________________ Date: ______________________

Please attach the following:

- A site plan drawn to scale which specifies: the linear footage of building frontage on the primary facade, the location of the sign structure, or drawings which show the scale of the sign in context with the scale of the building if the sign is to be mounted on the building.
- Colored rendering or scaled drawing including: color samples, dimensions of all sign faces, descriptions of materials to be used, and manner of construction and method of attachment. For portable signs, method of weighting or anchoring of sign.
- For portable signs to be located within the public right-of-way, a site plan drawn to scale which specifies the right-of-way, the adjacent property, and the location of the proposed portable sign.
- A lighting plan for the sign, if applicable.
- A copy of a State of Idaho Electrical Installation Permit for any internally lit or neon sign.

Complete sign permit applications will be reviewed by the Planning Staff within ten days of the receipt of the complete application and the application fee and either approved, denied, or returned with requested modifications.

Process:
See Hailey Zoning Ordinance

Appeals:
Any interested party may appeal in writing any final decision of the Administrator to the Commission by filing an appeal with the Administrator within ten (10) days from the date of the decision. The appeal shall specifically state the decision appealed and reasons for the appeal. If no appeal is filed within the ten (10) day period, the decision shall be deemed final.

Fee:
Sign Permit: $30.00
Inspection fee for portable sign in public right-of-way, if applicable: $50.00
Annual renewal and inspection fee for portable sign in public right-of-way: $50.00
Event Plan 2010 Season
Wood River Farmers Market Association
The Artists’ Market

Parking and Traffic Control
The market will be set up beginning at about 12:00 PM when the vendors start arriving. They will pull into the empty lot that will be open for vehicles to pull in nearest their booth. Some of the area will have sod laid and the vehicles must stay off those areas. The rest of the site will have gravel that cars can pull on to for unloading and loading. Once unloaded, the vendors then park their vehicles for the remainder of the event in the public parking lot on River Street. This will be in the contract they sign. Tents are set up and weighted down and tied together to prevent the wind from lifting the tents. The various products for sale will be displayed on tables under each vendor tent. The market opens at 2:30 and closes at 6:30. This season we will try to stay open for first Thursday event in town and remain open until 8PM. This will occur only July 1st, August 5th and September 2nd. After the market closes the vendors pack up their gear and pull their trucks and trailers into the lot to load up. Everyone helps one another get in and get out as quickly as possible to not cause undue congestion and loading and unloading can occur quickly. The lot next to the market allows clean up to occur easily and conveniently. All clean up should be completed by about 7:30PM. Vendors must unload first and then go park in the park and ride lot.

There will also be two sandwich board signs displaying event ahead located two blocks north and two blocks south of event to help alert people to the ongoing event. The event itself does not encroach on the sidewalk along Main Street. The tents are pulled forward in the empty lots where the event will take place and any chairs, boxes etc. will not be on the sidewalk itself. This way we will not encroach on pedestrian traffic and flow.

The Market Managers will be onsite during each market with an information booth set up to help customers with any questions or concerns.

Security Control
Vendors are responsible for their own booths, we will not allow bike riding or rollerblading through the event and dogs will be asked to be on leashes. The Market Managers will be on site at all times during the event and will be in charge of the event each week. Each market (Farmers and Artists’ Market) has a $1 million insurance policy to cover for the event. The policy is with Wood River Insurance and they will be faxing to your office our certificate of policy.

Medical Aid Stations
There will be no medical aid station set up for the event. There will be an information booth at the event and a large cooler of ice water and paper cups available to the public throughout the event. Tables will also be set up with
umbrellas to provide shade. Both water and shade will be provided to help avoid customers getting dehydrated or heat stressed during the hotter summer months.

**Lighting Plan**
There will be no need for lighting the event takes place during daylight hours.

**Sale of Merchandise**
The following items will be sold at the market throughout the summer. Each market may have different produce depending on availability and a variety of Arts and Crafts depending on who signs up and gets accepted into the market. The Farmers market asks that their vendors sign up for the entire market season, the Artists’ market booths will change weekly depending on which weeks the artists sign up for.

**Produce**
Vegetables: carrots, onions, squash, tomatoes, peppers, garlic, eggplant, potatoes, corn, beans, beets, greens, zucchini, peas, etc.

Fruit: apples, pears, strawberries, grapes, melons, cherries, plums, blueberries, etc.

Meat: frozen chickens, frozen sausage, frozen lamb, frozen beef.

Other: eggs, honey, chickens, barbequed ribs, barbequed chicken, sausage, granola, bread, jams and jellies, candies, pies, lemonade, bread, cookies, etc.

Crafts: jewelry, clothes, pottery, soaps, body care products, wine etc.

Art: paintings, pottery, jewelry, clothes, sculptures, cards, etc.

Each vendor is responsible for the sale of their own product from pricing, selling and collecting the money. 5% of the days’ total sale from each vendor goes back into the association bank account collected by the market managers. This way the association can pay for musicians and other special events that go on at the market. The Artists’ Market charges flat booth fees that also pay for musicians and special events and insurance fees.

**Sale of Food/Beverages and Alcoholic Beverages**
Local organic produce and meats (vegetables and fruit) will be available for sale. Each vendor has the appropriate tax id and each is responsible for paying sales tax and business registration. The vendors that need appropriate food permits will be required to show them to us at the start of the market season. We require all vendors to have permits applicable to their needs. One vendor sells homemade breads, granola, jams and jellies, pies, other desserts, eggs, and
prepared individual meals. The barbeque vendor sells ribs and chicken barbequed at the market as well as coleslaw made prior to the market and refrigerated. He has the appropriate permits needed to sell food (restaurant license). The barbeque guy will be located just outside the fence on the empty lot due to the direction of the smoke. Another vendor sells pre-packaged sausages, local honey is sold at the market, and there will also be a wine vendor selling bottles from a local winery. The wine vendor offers small tastes less than 2 oz samples to follow code. There will also be chef days when guest chefs will prepare food at the market for sampling by the customers. All chefs that come to market have certified kitchen and permits to sell food. We are encouraging a beer vendor to participate. If he does he will have the temporary permit needed to sell beer by the glass at the market.

Trash/Restrooms/Recycling Containers/Cleanup Plan
Each vendor is required to provide a small garbage can at each booth. We don’t sell canned or bottled goods to need recycling on site. We require vendors to clean up their area after each tent is packed up. The market managers are last to leave and will take care of any garbage overlooked so the site is left clean. Vendors are required to pack out their garbage. We will have a garbage and bathroom rented for the season from Clear Creek. The bathroom will be located at the back by the alley and shed. The bathroom will be locked while the market is not open, the staff at Clear Creek will have a key to open and clean bathroom. The garbage will be just inside the fence in the back for use.

Tent or Canopy Use
This is described this in the first section but again there will mostly be 10 x 10 canopy tents used by each vendor and there are several vendors that will set up umbrellas also weighted down to provide shade for the vendor and their items for sale. The total vendor space will be about 37 tents and 3-4 umbrellas. The center of the area will be for customer walking to visit the vendors on gravel. There will also be 2 picnic tables for customer use while at the market. These tables will also have umbrellas to provide shade. The third tent can be used for the musicians when they participate at the market. Musicians will set up on the concrete slab at the back of the market. The canopy tents are weighted down to prevent wind from lifting them, and adjoining vendors tie their tents together for added security. The association and the Artists’ Market have a policy that tents must be weighted down and each vendor signs the policy. The market managers will see that each tent is properly secured. There will also be musicians at many of the markets this summer. We will have a 10X10 tent available for the musicians if they desire one. The music is generally softer and appropriate for the market.

Signs or banners
We have three banners between the two markets that will be hung on the outside of two canopy tents to display that the farmers and artists’ markets are located here. The banners have our respective logos and dates, times and locations of
the market. Both will be displayed on the main street side of the event. One will be nailed to the shed and hanging for the entire season on the shed. It is an attractive homemade sign. We also have two sandwich boards displaying event ahead two blocks south and two blocks north of event location. We will apply for a permit for the use of these signs and banners. We will put up handmade colored flags without logos to mark the event, attract people to it and give it a festive atmosphere.

General Liability Insurance
The Wood River Farmers Market Association holds a $1 Million liability insurance policy with Wood River Insurance. The Artists' Market also holds a $1 million liability insurance policy with Wood River Insurance. See faxed policy coverage declaration.

We request the city grant the Wood River Farmers Market Association and The Artists' Market a modification to the special events permit to cover for the Farmers market and Artists' Market event that is scheduled to run from June 10 through October 7 (weather permitting).
AGENDA ITEM SUMMARY

DATE: 06/07/10  DEPARTMENT: Public Works  DEPT. HEAD SIGNATURE:

SUBJECT:

Request approval July is “A Month of Art” in Hailey Special Event. Events are schedule to take place July 1 - 31, 2010 mostly at Business on Main Street and vicinity.

AUTHORITY: □ ID Code  □ IAR  □ City Ordinance/Code

(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #  YTD Line Item Balance $
Estimated Hours Spent to Date:  Estimated Completion Date:
Staff Contact:  Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney  ___ Clerk / Finance Director  ___ Engineer  ___ Building
___ Library  ___ Planning  ___ Fire Dept.
___ Safety Committee  ___ P & Z Commission  ___ Police
___ Streets  ___ Public Works, Parks  ___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department Heads approved with the following contingencies:

- Please plan to review any sidewalk art or art displays on city right of way with the Public Works director for his approval prior to set up.
- Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.
- This special event is within the Business (B) zoning district and Arts, Entertainment, and Recreation is a permitted use.

FOLLOW-UP REMARKS:
DECISION

Based on the Application for a Special Event Permit for the July is “A Month of Art” in Hailey, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.

b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).

c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.

d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.

e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of $1,000,000, with the City of Hailey as an additional named insured.

Other Condition

a. Please plan to review any sidewalk art or art displays on city right of way with the Public Works director for his approval prior to set up.

b. Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.

c. This special event is within the Business (B) zoning district and Arts, Entertainment, and Recreation is a permitted use.

DATED this 14th day of June, 2010.

CITY OF HAILEY

By: ________________________________
    Rick Davis, its Mayor

ATTEST:

Mary Cone, its City Clerk
AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the July is "A Month of Art" in Hailey that will occur July 1 - 31, 2010 at various times, plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 14th day of June, 2010.

APPLICANT:

By: ____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ____________________________

Rick Davis, its Mayor

ATTEST:

Mary Cone, its City Clerk
SPECIAL EVENT PERMIT APPLICATION

I. EVENT NAME: A month of art in Hailey - July

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

☐ Public Property  ☑ Private Property

mostly businesses on main and vicinity

III. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
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<tbody>
<tr>
<td>July 1-31</td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
<tr>
<td>See next page</td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
</tbody>
</table>

- Date of Set-Up
- Date of Tear Down

IV. FEES
Special Event Permit Application Fee $125  $125.00
Per Day Park Rental Fee $200  
Security Deposit $500  
Tax (on park rental fees only) 6%  
TOTAL DUE $125.00  
Additional Deposit Required  

V. ORGANIZATION INFORMATION

Applicant’s Name: Anna Svidgal  Title: Ass. Ex. Director
Mailing Address: P.O. Box 108, Hailey  Zip Code: 83333
Street Address: 309 S. Main  City: Hailey  State: ID
Day Telephone: 208 788 3484  Evening Telephone: 309-2081
FAX Number: 208 578 1595  E-Mail Address: anna@haileyidaho.com

7/15/2009
Applicant Driver’s License #: FA132176
Sponsoring Organization: Hailey Chamber / Hailey Arts Commission
Non-Profit: ☐ No ☑ Yes Tax Exempt#:
Federal Tax #: 82-0420093 State Tax #:

VI. EVENT INFORMATION
New Event: Yes ☑ No ☐ Annual Event: Yes ☑ No ☐ Years Operating: 3
Event Category: ☐ Commercial ☑ Noncommercial
Estimate of Gross Ticket Sales & Revenues (commercial event only):

Description of Event:
1. A Day of Chalk (July 10, 9:00 - 5:00pm)
2. A Night of Music (July 19, 5:00 - 10:00pm)

Additional Details:
Music Night details:
1. Local restaurants and bars will host live music.
2. Some venues will have music outside and amplified. Please see attached map.
3. List of participants will be provided before event.
4. A Day of Chalk will include chalk art activities for families in the center of Hailey.

VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Philadelphia Agent Name: Bismark Insurance
Address: 631 2nd St. Ketchum Phone: 726-8866 x 16

HOLD HARMLESS CLAUSE
Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney’s fees, arising out of the permitted activity or the conduct of Permittee’s operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

(Attach any additional pages as needed)
# SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
<td>Street Closures &amp; Access / Parade</td>
<td>✓</td>
<td></td>
<td>Alcohol Sold (Free of Charge) (name of provider)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
<td></td>
<td></td>
<td>Alcohol Sold at licensed businesses only</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Street Closures &amp; Access / Parade require your Event Coordinator to notify all affected businesses, churches schools and neighborhoods</td>
<td>✓</td>
<td></td>
<td>Food/Beverages will be served (List Caterers):</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Canopies/Tents/Membranes/Temporary Structures (Number &amp; Size(s)) City of Hailey Fire Department, Fire Code Enforcement</td>
<td>✓</td>
<td></td>
<td>Vendors items sold/ solicitation</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services</td>
<td>✓</td>
<td></td>
<td>Booths: Profit / Non-Profit</td>
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<tr>
<td></td>
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<td>Who is providing services?</td>
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<td></td>
<td>Lighting plan: attach plan</td>
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<tr>
<td>✓</td>
<td></td>
<td>Security (detail who, number of officers, times. Attach plan)</td>
<td>✓</td>
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<td>Activities / Entertainment (Agenda) Other equipment or entertainment</td>
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<td></td>
<td>Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)</td>
<td>✓</td>
<td></td>
<td>Signs or Banners: sign permit may be required by the City Planning and Zoning Department</td>
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<tr>
<td>✓</td>
<td></td>
<td>Electricity / Generators (Size ________) Attach detailed electrical plan.</td>
<td>✓</td>
<td></td>
<td>Stages (Number and Size(s) ________)</td>
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<tr>
<td>✓</td>
<td></td>
<td>Water Drinking / Washing (circle)</td>
<td>✓</td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle /detail # and locations)</td>
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<tr>
<td>✓</td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle /detail # and locations)</td>
<td>✓</td>
<td></td>
<td>Sanitation -Trash bins, Dumpsters, Recycle (circle /detail # and locations)</td>
</tr>
<tr>
<td>✓</td>
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<td>Sanitation -Trash bins, Dumpsters, Recycle (circle /detail # and locations)</td>
<td>✓</td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
<td>✓</td>
<td></td>
<td>3 Number of staff working event</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
<td>✓</td>
<td></td>
<td>5 Number of volunteers working</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
<td>✓</td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
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I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature: [Signature] Date: 5/10/2010

7/15/2009

-150-
"A Night of Music Map"

1. KB's
2. SV Brewery
3. Zouy's
4. Wicked Spud
5. Freschies
6. Lago Azul
7. La India
8. CK's
9. Cowboy Cuisine
10. Mitamar
11. Powerhouse
12. Chapala's
PROPOSAL FOR INSURANCE

Quotation Number: 4155704
Proposal Date: 04/19/2010

Named Insured and Mailing Address:
HAILEY CHAMBER OF COMMERCE
PO BOX 100
HAILEY, ID 83333-0100

Producer: 30075
Bisnett Insurance, Inc.
310 North State Street
Suite 220
Lake Oswego, OR 97034

Contact: Marty Miller
Phone: (503)635-4482
Fax: (541)276-16

Insurer: Philadelphia Indemnity Insurance Company

Policy Period From: 05/01/2010
Proposal Valid Until: 05/01/2011
at 12:01 A.M. Standard Time at your mailing address shown above.

Product: Special Events
Submission Type: Renewal Business

Production Underwriter: Klasy, Kenneth C.
Underwriter: Himmer, Brian R.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY,
WE AGREE WITH YOU TO EXTEND INSURANCE AS STATED IN THIS PROPOSAL.

THIS PROPOSAL CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS
INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

<table>
<thead>
<tr>
<th>Coverage Part</th>
<th>Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Property Coverage Part</td>
<td>100.00</td>
</tr>
<tr>
<td>Commercial General Liability Coverage Part</td>
<td>1,465.00</td>
</tr>
<tr>
<td>Commercial Auto Coverage Part</td>
<td>197.00</td>
</tr>
</tbody>
</table>

TOTAL $ 1,762.00

Bill Plan Options:
- 25% Down & 3 Monthly Installments
- 25% Down & 5 Monthly Installments
- 25% Down & 9 Monthly Installments
- 50% Down & 2 Monthly Installments
- Fixed Annual

All Bill Plans are subject to a minimum installment of $500

The premium shown is subject to the following terms and conditions:
A signed UM/UIM Selection/Rejection form is required upon binding. (If applicable.)
Any taxes, fees or surcharges included in the total premium shown on the proposal
are not subject to installment billing.
The producer placing this policy may receive commission and additional underwriting profit share incentives. These incentives are based on the underwriting performance of this producer’s book of business. Any questions about the nature of this compensation should be directed to the producer.

In order to complete the underwriting process, we require that you send us the additional information requested in the “conditions” section of this proposal. We are not required to bind coverage prior to our receipt, review and underwriting approval, of said additional information. However, if we do bind coverage, it shall be for a temporary period of not more than 30 days. Such temporary binding of coverage shall be void ab initio (“from the beginning”) if we have not received, reviewed and approved in writing such materials within 15 days from the effective date of the temporary binder. This 30 day temporary conditional binder may be extended only in writing signed by the Insurer. Payment of premium shall not operate to extend the binding period or nullify the automatic voiding as described above.

This quotation is strictly conditioned upon no material change in the risk occurring between the date of this proposal and the inception date of the proposed policy (including any claim or notice of circumstances that may reasonably expected to give rise to a claim under any policy of which the policy being proposed by this letter is a renewal or replacement). In the event of such change in risk, the insurer may in its sole discretion, whether or not this quotation has been already accepted by the Insured, modify and/or withdraw this quotation.

Subject to the terms and conditions outlined above and prior to the quote expiration date, this quote may be bound by signing and dating below and by initialing, on the previous page, the option to be bound. This form will then act as the binder of coverage for 30 days from the date signed and may be distinguished by the Quotation number on page 1. This binder is only valid for 30 days.

No coverage is afforded or implied unless shown in this proposal.

This proposal does not constitute a binder of insurance.

This proposal is strictly limited to the terms and conditions herein. Any other coverage extensions, deletions or changes requested in the submission are hereby rejected.

[Signature]
Signature of Authorized Insurance Representative

[Date]
4-23-10
# Location Schedule

<table>
<thead>
<tr>
<th>Loc</th>
<th>Bldg</th>
<th>Address #1</th>
<th>Address #2</th>
<th>City</th>
<th>St</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>0001</td>
<td>309 S Main St</td>
<td></td>
<td>Hailey</td>
<td></td>
<td>ID 83333-8403</td>
</tr>
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</table>
# FORM SCHEDULE

<table>
<thead>
<tr>
<th>Form</th>
<th>Edition</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BJP-190-1</td>
<td>1298</td>
<td>Commercial Lines Policy Jacket</td>
</tr>
<tr>
<td>CPD-PIIC</td>
<td>0107</td>
<td>Common Policy Declarations</td>
</tr>
<tr>
<td>Location Schedule</td>
<td>0100</td>
<td>Location Schedule</td>
</tr>
<tr>
<td>PP 0701</td>
<td>0701</td>
<td>Privacy Policy Notice</td>
</tr>
<tr>
<td>PI-BELL-1</td>
<td>0907</td>
<td>Bell Endorsement</td>
</tr>
<tr>
<td>PI-CME-1</td>
<td>1009</td>
<td>Crisis Management Enhancement Endorsement</td>
</tr>
<tr>
<td>IL0017</td>
<td>1198</td>
<td>Common Policy Conditions</td>
</tr>
<tr>
<td>IL0021</td>
<td>0908</td>
<td>Nuclear Energy Liability Exclusion Endorsement</td>
</tr>
<tr>
<td>IL0953</td>
<td>0108</td>
<td>Exclusion of Certified Acts of Terrorism</td>
</tr>
<tr>
<td>IL0204</td>
<td>0908</td>
<td>Idaho Changes - Cancellation and Nonrenewal</td>
</tr>
<tr>
<td>CADS03</td>
<td>0306</td>
<td>Business Auto Declarations</td>
</tr>
<tr>
<td>Hired or Borrowed Auto</td>
<td>0706</td>
<td>Schedule of Hired or Borrowed Covered Auto</td>
</tr>
<tr>
<td>CA0001</td>
<td>0306</td>
<td>Business Auto Coverage Form</td>
</tr>
<tr>
<td>CA0118</td>
<td>1100</td>
<td>Idaho Changes</td>
</tr>
<tr>
<td>CA2357</td>
<td>1202</td>
<td>Exclusion of Certified Acts of Terrorism</td>
</tr>
<tr>
<td>CGP011</td>
<td>0509</td>
<td>Recording and Distribution of Material or Information</td>
</tr>
<tr>
<td>Gen Liab Dec</td>
<td>1004</td>
<td>Commercial General Liability Coverage Part Declaration</td>
</tr>
<tr>
<td>Gen Liab Schedule</td>
<td>0100</td>
<td>General Liability Schedule</td>
</tr>
<tr>
<td>CG0001</td>
<td>1207</td>
<td>Commercial General Liability Coverage Form</td>
</tr>
<tr>
<td>CG0068</td>
<td>0509</td>
<td>Recording and Distribution of Material or Information</td>
</tr>
<tr>
<td>CG2101</td>
<td>1185</td>
<td>Exclusion - Athletic or Sports Participants</td>
</tr>
<tr>
<td>CG2135</td>
<td>1001</td>
<td>Exclusion - Coverage C - Medical Payments</td>
</tr>
<tr>
<td>CG2146</td>
<td>0798</td>
<td>Abuse Or Molestation Exclusion</td>
</tr>
<tr>
<td>CG2147</td>
<td>1207</td>
<td>Employment-Related Practices Exclusion</td>
</tr>
<tr>
<td>CG2167</td>
<td>1204</td>
<td>Fungi or Bacteria Exclusion</td>
</tr>
<tr>
<td>CG2173</td>
<td>0108</td>
<td>Exclusion of Certified Acts of Terrorism</td>
</tr>
<tr>
<td>CG2402</td>
<td>1204</td>
<td>Binding Arbitration</td>
</tr>
<tr>
<td>PI-AS-005</td>
<td>0404</td>
<td>Limitation Of Coverage To A Specified Event</td>
</tr>
<tr>
<td>PI-AS-007</td>
<td>0404</td>
<td>Exclusion-Performer(s)</td>
</tr>
<tr>
<td>PI-AS-013</td>
<td>0404</td>
<td>Exclusion - Misc Activities And Devices</td>
</tr>
<tr>
<td>PI-AS-015</td>
<td>0404</td>
<td>Earned Premium Endorsement (Schedule Form)</td>
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<tr>
<td>PI-GL-001</td>
<td>0894</td>
<td>Exclusion - Lead Liability</td>
</tr>
<tr>
<td>PI-GL-002</td>
<td>0894</td>
<td>Exclusion - Asbestos Liability</td>
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<tr>
<td>CP P 003</td>
<td>0706</td>
<td>Excl of Loss Due to Virus or Bacteria Advisory Notice</td>
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<tr>
<td>CP P 011</td>
<td>0808</td>
<td>Water Exclusion Endt Advisory Notice to Policyholders</td>
</tr>
<tr>
<td>PI-CP-Notice</td>
<td>0607</td>
<td>Commercial Property Forms Revision Advisory Notice</td>
</tr>
<tr>
<td>Property Dec</td>
<td>0100</td>
<td>Property Declarations</td>
</tr>
<tr>
<td>Form</td>
<td>Edition</td>
<td>Description</td>
</tr>
<tr>
<td>------------</td>
<td>---------</td>
<td>-----------------------------------------------------</td>
</tr>
<tr>
<td>Property Schedule</td>
<td>0100</td>
<td>Property Supplemental Schedule</td>
</tr>
<tr>
<td>CP0010</td>
<td>0607</td>
<td>Building and Personal Property Coverage Form</td>
</tr>
<tr>
<td>CP0090</td>
<td>0788</td>
<td>Commercial Property Conditions</td>
</tr>
<tr>
<td>CP0140</td>
<td>0706</td>
<td>Exclusion of Loss Due to Virus or Bacteria</td>
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<tr>
<td>CP1030</td>
<td>0607</td>
<td>Causes of Loss - Special Form</td>
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<tr>
<td>CP1032</td>
<td>0808</td>
<td>Water Exclusion Endorsement</td>
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<td>PI-EDP-002</td>
<td>1290</td>
<td>Electronic Equip Coverage Form A-Electronic Equipment</td>
</tr>
<tr>
<td>PI-EDP-003</td>
<td>1290</td>
<td>Electronic Equip Coverage Form B-Electronic Data Media</td>
</tr>
<tr>
<td>PI-EDP-004</td>
<td>1290</td>
<td>Electronic Equip Coverage Form C-Extra Expense Coverag</td>
</tr>
<tr>
<td>PI-PEE-001</td>
<td>1298</td>
<td>Property Enhancement Endorsement</td>
</tr>
</tbody>
</table>
GENERAL LIABILITY

Each Occurrence Limit 1,000,000
Personal and Advertising Injury Limit 1,000,000
General Aggregate Limit (Other Than Products – Completed operations) 3,000,000
Products/Completed Operations Aggregate Limit 3,000,000
Rented to You Limit 100,000
Medical Expense Limit (Any One Person) 0

Total: $1,465.00

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>IDAHO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LOC 1 BLDG/PREMS-OFFICE-NOC-NFP</td>
<td>61227</td>
<td>AREA</td>
<td>NONE</td>
<td>INCL</td>
<td>200</td>
<td>33.00</td>
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<tr>
<td>LOC 1 HAILEY CHAMBER EVENTS CALENDAR 2010</td>
<td>63218</td>
<td>ATTENDANT</td>
<td>NONE</td>
<td>INCL</td>
<td>7,700</td>
<td>1,432.00</td>
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</table>
**PROPERTY**

<table>
<thead>
<tr>
<th>Prem-Bldg</th>
<th>Coverage</th>
<th>Balance to Meet Minimum Premium:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001-001</td>
<td>Business Pers Property</td>
<td>47.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total: $100.00</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Limit of Insurance</th>
<th>Cause of Loss Form</th>
<th>Coins</th>
<th>AV Ind</th>
<th>Wind/ Hail</th>
<th>Blkt No.</th>
<th>Ded</th>
<th>Premium</th>
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</thead>
<tbody>
<tr>
<td>7,500</td>
<td>Special</td>
<td>80%</td>
<td>500</td>
<td></td>
<td>500</td>
<td>500</td>
<td>53.00</td>
</tr>
</tbody>
</table>

*(5) 10% or $5,000 minimum deductible if Earthquake coverage is listed above*
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LIMITATION OF COVERAGE TO A SPECIFIED EVENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

This insurance applies to "bodily injury", "property damage" or "personal and advertising injury" arising out of the specified events listed in the schedule below:

Schedule

Specified Event: Events declared and endorsed to the policy.
Hailey Chamber Event Calendar 2010 as of 03/24/2010, Including Regular Membership Events of (Business After Hours (Monthly - 3rd Thursday 5:00 - 7:00), Wake Up With Hailey (Monthly - 1st Tuesday 8:30 - 9:30).
PHLY has increased limits on Bell Endorsement and created a Crisis Management Endorsement that will be attached to all of our policies.

**Bell Endorsement**

$25,000 Identity Theft Expense - coverage which reimburses the expenses of any director or officer who becomes a victim of an incident of identity theft.

$25,000 Terrorism Travel Reimbursement - which covers any director or officer for emergency travel expenses that he or she incurs in the event of a "certified act of terrorism".

$25,000 Emergency Real Estate Consulting Fee - coverage for realtor’s fee or real estate consultant’s fee necessitated by the Insured’s need to relocate due to the “Unforeseeable destruction” of the Insured’s principal location.

$25,000 Temporary Meeting Space Reimbursement - coverage for rental of meeting space which is necessitated by the temporary unavailability of the Insured’s primary office space due to the failure of a climate control system, or leakage of a hot water heater.

$25,000 Workplace Violence Counseling - in the event that a violent incident occurs at any of the Insured’s premises.

$50,000 Kidnap Expense - coverage for reasonable fees incurred as a result of the kidnapping of a Director or Officer or their spouse, “domestic partner”, parent or child.

$50,000 Key Individual Replacement Expenses - coverage for the Chief Executive Officer or Executive Director who suffers an “injury” which results in the loss of life. No deductible applies to this coverage.

$25,000 Image Restoration and Counseling - coverage for image restoration and counseling arising out of “Improper Acts.”

$25,000 Donation Assurance - coverage for “Failed Donation Claim(s).”

$25,000 Business Travel - coverage for Business Travel Accidental Death Benefit to the Named Insured if a Director or Officer suffers an “injury” while traveling on a common carrier for business.

**Crisis Management**

$25,000 Crisis Management - coverage for “crisis management emergency response expenses” incurred because of an “incident” giving rise to a “crisis.”

The Enhanced Bell and Crisis Management Endorsements will be effective February 2008 for all approved states. All coverages are not available in all states due to state insurance regulations.

PHILADELPHIA INSURANCE COMPANIES

PHLY.com

-160-
AGENDA ITEM SUMMARY

DATE: 06/07/10  DEPARTMENT: Public Works  DEPT. HEAD SIGNATURE:

SUBJECT:

Request approval for 13th Annual Trailing of the Sheep Festival Special Event at Roberta McKercher Park on October 09, 2010, the hours will be 8:00am - 5:00pm.

AUTHORITY: ☐ ID Code  ☐ IAR  ☐ City Ordinance/Code
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #:  YTD Line Item Balance $:
Estimated Hours Spent to Date:  Estimated Completion Date:
Staff Contact:  Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

City Attorney  Clerk / Finance Director  Engineer  Building
Library  Planning  Fire Dept.
Safety Committee  P & Z Commission  Police
Streets  Public Works, Parks  Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Department heads have approved this special event with the following recommendations:

- All vehicle access to the park will be restricted to the Northeast corner of the park (it is recommended that plywood or-like material be placed on the ground where vehicles will be entering the park).
- Applicant will be responsible for repair of any turf and/or sprinkler damage.
- Any power requirements will need to be approved, maximum of 200 amps available.
- Access to the RV dump is to remain open at all times.
- Restrooms will need to be provided with a minimum of one being handicapped accessible.
- Dumpsters or trash receptacles will need to be provided.
- Declaration of Insurance will need to be submitted.
- Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.
- This special event is within the RGB zoning district. No provisions exist within the zoning code to address special events within this zoning district; however the Special Event standards address and mitigate neighborhood impacts.

FOLLOW-UP REMARKS:

*
DECISION

Based on the Application for a Special Event Permit for the 2010 Trailing of the Sheep Festival, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. The Applicant shall maintain in full force and effect general liability coverage during the Special Event(s) in the amount of $1,000,000, with the City of Hailey as an additional named insured.

Other Conditions

a. All vehicle access to the park will be restricted to the Northeast corner of the park (it is recommended that plywood or like material be placed on the ground where vehicles will be entering the park).
b. Applicant will be responsible for repair of any turf and/or sprinkler damage.
c. Any power requirements will need to be approved, maximum of 200 amps available.
d. Access to the RV dump is to remain open at all times.
e. Restrooms will need to be provided with a minimum of one being handicapped accessible.
f. Dumpsters or trash receptacles will need to be provided.
g. Declaration of Insurance will need to be submitted.
h. Signs and Banners displayed for more than 72 hrs. require a permit from the Hailey Planning & Zoning Department.
i. This special event is within the RGB zoning district. No provisions exist within the zoning code to address special events within this zoning district; however the Special Event standards address and mitigate neighborhood impacts.

DATED this 14th day of June, 2010.

CITY OF HAILEY

By: ____________________________
     Rick Davis, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk

CITY OF HAILEY  •  115 MAIN ST. S., SUITE H  •  HAILEY, IDAHO 83333  •  788-4221
AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the 2010 Trailing of the Sheep Festival that will occur on October 09, 2010 from 8:00 a.m. to 5:00 p.m., plus specified set up and teardown time, ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 14th day of June, 2010.

APPLICANT:

By: ____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________

Rick Davis, its Mayor

ATTEST:

Mary Cone, its City Clerk
SPECIAL EVENT PERMIT APPLICATION

I. EVENT NAME: 14th Annual Trailing of the Sheep Festival

II. LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):

☒ Public Property  ☐ Private Property

Roberta Mckinley Park

III. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sat. Oct. 9, 2010</td>
<td>Start Time: 8 AM  End Time: 5 PM</td>
<td>One Hour Interval: 300 All Day: 3,000 Revolving</td>
</tr>
<tr>
<td>Date of Set-Up</td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
<tr>
<td>Fri. Oct. 8, 2010</td>
<td>Start Time: 4 PM  End Time:</td>
<td>Park</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 5 PM  End Time:</td>
<td>Park</td>
</tr>
</tbody>
</table>

IV. FEES
Special Event Permit Application Fee $125 ☐ 125
Per Day Park Rental Fee $200 ☐ 400
Security Deposit $500 ☐ 500
Tax (on park rental fees only) 6% ☐
TOTAL DUE $1,025

V. ORGANIZATION INFORMATION
Applicant’s Name: Richard Springs
Title: Board President
Mailing Address: P.O. Box 3192
Zip Code: 83333
Street Address: N/A
City: Hailey State: ID
Day Telephone: 208-720-0585 Evening Telephone: 3amx
FAX Number: N/A
E-Mail Address: info@traillingofthesheep.org

7/15/2009
VI. EVENT INFORMATION

New Event: Yes ☐ No ☑  Annual Event: Yes ☐ No ☑  Years Operating 14

Event Category:  ☑ Noncommercial  ☐ Commercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): 

Description of Event:
Family Folklife Festival

Additional Details:

VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Bisou Insurance  Agent Name: Marty Miller
Address: P.O. Box 5567 Ketchum  Phone: 726-8860

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney’s fees, arising out of the permitted activity or the conduct of Permittee’s operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

7/15/2009
Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade</td>
<td></td>
<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>Detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
<td>7</td>
<td></td>
<td>Alcohol Sold. Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade require your Event Coordinator to notify all affected businesses, churches schools and neighborhoods</td>
<td></td>
<td></td>
<td>Food/Beverages will be served (List Caterers):</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>Canopies/Tents/Membranes/Temporary Structures (Number &amp; Size(s)) City of Hailey Fire Department, Fire Code Enforcement</td>
<td></td>
<td></td>
<td>Vendors items sold/ solicitation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services Who is providing services?</td>
<td></td>
<td>#</td>
<td>25-30</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Security (detail who, number of officers, times. Attach plan)</td>
<td></td>
<td></td>
<td>Booths: Profit / Non-Profit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)</td>
<td></td>
<td></td>
<td>Lighting plan: attach plan</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Electricity / Generators (Size Attach detailed electrical plan.)</td>
<td></td>
<td></td>
<td>Activities / Entertainment (Agenda) Other equipment or entertainment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Water Drinking / Wasting (circle)</td>
<td></td>
<td></td>
<td>Signs or Banners: sign permit may be required by the City Planning and Zoning Department</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle / detail # and locations)</td>
<td></td>
<td></td>
<td>Stages (Number and Size(s))</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sanitation - Trash bins / Dumsters / Recycle (circle / detail # and locations)</td>
<td></td>
<td></td>
<td>16 x 16</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
<td></td>
<td></td>
<td>Barricades. How many? Attach logistics map</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>EVENT estimated attendance</td>
<td></td>
<td></td>
<td>EVENT estimated attendance</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Number of staff working event</td>
<td></td>
<td></td>
<td>Number of staff working event</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Number of volunteers working</td>
<td></td>
<td></td>
<td>Number of volunteers working</td>
</tr>
</tbody>
</table>

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature: [Signature]

Date: [Date]

7/15/2009
Trailing of the Sheep Festival
"To gather, present, and preserve the history and cultures of shepherding in Idaho and the West"

Folklife Fair
Saturday, October 19, 2009
Roberta McKercher Park

Volunteer Parking Directors on Cedar & 3rd & 4th

RV Dump
Volunteer Parking Director

No on street parking.
Dear Applicant:

Our letter dated JULY 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)
CERTIFICATE OF LIABILITY INSURANCE

PRODUCER
Ketchum Branch
Bissell Insurance Inc.
PO Box 5567
Ketchum ID 83340
Phone: 208-726-8866 Fax: 208-726-8491

INSURED
Trailing of the Sheep
Box 3692
Hailey ID 83333

COVERAGE

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

POLICY NUMBER: PAC6838567

INSAURER A: Penn Mutual Insurance Company
INSAURER B:
INSAURER C:
INSAURER D:
INSAURER E:

<table>
<thead>
<tr>
<th>LTR</th>
<th>INSURER</th>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE (MM/DD/YY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td></td>
<td>GENERAL LIABILITY</td>
<td></td>
<td>08/24/09</td>
<td>08/24/10</td>
<td></td>
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<tr>
<td>X</td>
<td></td>
<td>COMMERICAL GENERAL LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td>EACH OCCURRENCE: 1,000,000</td>
</tr>
<tr>
<td>X</td>
<td></td>
<td>CLAIMS MADE</td>
<td>PAC6838567</td>
<td></td>
<td></td>
<td>DAMAGE TO RENTED PREMIS (EA occurrence): 100,000</td>
</tr>
</tbody>
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GENT: AGGREGATE LIMIT APPLIES PER:

<table>
<thead>
<tr>
<th>LTR</th>
<th>INSURER</th>
<th>TYPE OF INSURANCE</th>
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<td></td>
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</tr>
</tbody>
</table>

WORKERS' COMPENSATION AND EMPLOYEES' LIABILITY

ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?

SPECIAL PROVISIONS below

OTHER

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Special Event

CERTIFICATE HOLDER

City of Hailey
Trina Ankrom Isaacs
115 Main St.
Hailey ID 83333

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ___ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Marty Miller

ACORD 25 (2001/08)

-169-
IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.