

**AGENDA ITEM SUMMARY**

DATE: 10-15-13

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE: 

**SUBJECT:**

Request for approval to hold a special event, the event being the Hailey Halloween Hoopla being held on Main, Bullion, 1<sup>st</sup>, Carbonate & Croy Streets (Thursday, October 31<sup>st</sup>, 2013 from 3:00 p.m. to 6:00 p.m.).

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks *	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Recommendation to approve a special event, the event being the Hailey Halloween Hoopla being held on Main, Bullion, 1<sup>st</sup>, Carbonate & Croy Streets (Thursday, October 31<sup>st</sup>, 2013 from 3:00 p.m. to 6:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head in Attendance at Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)



EMAIL TO DEPT HEADS: 11/11/13  
 HFD: \_\_\_\_\_ CERT INSURANCE:   
 HPD:  STR CLOSURE: \_\_\_\_\_  
 HBLDG: \_\_\_\_\_ BARRICADE MAP: \_\_\_\_\_  
 HENG:  CATERING PERMIT: \_\_\_\_\_  
 HPD SEC: \_\_\_\_\_ AMPL PERMIT: \_\_\_\_\_  
 SIGN PERMIT: \_\_\_\_\_

**SPECIAL EVENT PERMIT APPLICATION**

EVENT NAME: Hailey Halloween Hoopla

LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1<sup>st</sup> Avenue between Walnut and Pine, 115 Main St. S.):  
 Public Property  Private Property Main Street  $\frac{1}{2}$  1<sup>st</sup> Avenue

III. EVENT SCHEDULE Bullion/Croy/Carbonate/Galena

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

Date(s) of Event	Hours	Estimated # of Attendees
<u>10-31-13</u>	Start Time: <u>3 pm</u> End Time: <u>6:10 pm</u>	One Hour Interval: All Day:
	Start Time: _____ End Time: _____	One Hour Interval: All Day:
Date of Set-Up	Start Time: _____ End Time: _____	
Date of Tear Down	Start Time: _____ End Time: _____	

IV. FEES

Special Event Permit Application Fee \$125  125  
 Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:  
 Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #: \_\_\_\_\_  
 Promoted locally and regionally within the state and the northwest.  
 Per Day Park Rental Fee \$200  \_\_\_\_\_  
 Tax (on park rental fees only) 6%  \_\_\_\_\_  
 Security Services Deposit  \_\_\_\_\_  
**TOTAL DUE** 125

V. ORGANIZATION INFORMATION

Sponsoring Organization: Hailey Chamber of Commerce + South Valley Merchant  
 Applicant's Name: Kim Garvin Title: \_\_\_\_\_  
 Address: P.O. Box 3467 City: Hailey State: ID Zip: 83333  
 Telephone Day: 208-720-7447 Evening: 788-5136 FAX: 788-5321  
 Applicant Driver's License #: FA11235DJ EMAIL: Ksgarvin@aol.com  
 Federal Tax #: \_\_\_\_\_ State Tax #: \_\_\_\_\_

VI. EVENT INFORMATION

New Event: Yes \_\_\_\_\_ No  Annual Event: Yes  No \_\_\_\_\_ Years Operating 7  
 Event Category:  Commercial  Noncommercial  
 Estimate of Gross Ticket Sales & Revenues (commercial event only): 0  
 Description of Event: Halloween Trick or Treating in downtown Hailey to local business  
 Additional Details: \_\_\_\_\_

## DECISION

Based on the Application for a Special Event Permit for the Hailey Halloween Hoopla, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

### Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

### Additional Conditions

- a. None

DATED this 15<sup>th</sup> day of October 2013.

CITY OF HAILEY

By: \_\_\_\_\_  
Fritz Haemmerle, its Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

## SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey (“the City”) for the Hailey Halloween Hoopla (Thursday October 31<sup>st</sup>, 2013 from 3:00 p.m. - 6:00 p.m. plus specified set up and teardown time) (“the Event”), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant (“Applicant”) of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 15<sup>th</sup> day of October, 2013.

APPLICANT:

By: \_\_\_\_\_

\_\_\_\_\_  
(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: \_\_\_\_\_  
Fritz Haemmerle, its Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

AGENDA ITEM SUMMARY

DATE: 10/15/2013

DEPARTMENT: Legal

DEPT. HEAD SIGNATURE: NW

SUBJECT:

Application for Payment No. 9

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

I am enclosing Contractor's Application for Payment No. 9. This application would allow for a payment for two thirds of the amount of money which has been withheld for pavement on Woodside Boulevard. Hailey has previously withheld 20% of the pavement costs for Woodside Boulevard because 3 of 15 areas (20%) did not meet the density specifications (92-95%). The contractor provided evidence that their 2 tests showed the density met the density specifications. Our tests showed that the 3 areas did not meet density specifications. In an effort to limit issues in our present dispute with Knife River, I would recommend that we make payments for two of the three areas. With this payment, only one area at the north end of Woodside Boulevard will need to be addressed. Since we have been unsuccessful in settling the disputes with Knife River, I fully expect a lawsuit in the near future involving Knife River's claim attributable to utility delays and for the density claim.

Ned

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments:

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)  
\_\_\_\_ City Attorney      \_\_\_\_ Clerk / Finance Director      \_\_\_\_ Engineer      \_\_\_\_ Building  
\_\_\_\_ Library      \_\_\_\_ Planning      \_\_\_\_ Fire Dept.      \_\_\_\_  
\_\_\_\_ Safety Committee      \_\_\_\_ P & Z Commission      \_\_\_\_ Police      \_\_\_\_  
\_\_\_\_ Streets      \_\_\_\_ Public Works, Parks      \_\_\_\_ Mayor      \_\_\_\_

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Make a motion to authorize the mayor to execute Contractor's Application for Payment No. 9 and to authorize a payment to Knife River in the amount of \$85,870.47.

FOLLOW-UP REMARKS:

### Contractor's Application for Payment No. 9

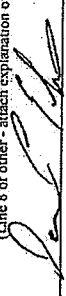
Application Period:	4/15/2013 Thru 10/11/2013	Application Date:	10/11/2013
To (Owner):	City of Halley	Via (Engineer):	Civil Science
Project:	Woodside Boulevard Reconstruction	Contractor's Project No.:	3026014
Contractor's Project No.:	TDGH-C-07: DTFH61-11-C-00001	Engineer's Project No.:	2012-106

#### Application For Payment Change Order Summary

Number	Addition	Deduction	Number	Addition	Deduction
CO1	\$0.00	\$0.00	CO16	\$0.00	\$0.00
CO2	\$0.00	\$0.00	CO17	\$833.25	\$660.00
CO3	\$684.78		CO18	\$315.00	
CO4		\$2,000.00	CO19	\$20,300.00	
CO5	\$247.12		CO20	\$3,780.00	
CO6		\$43.88	CO21	\$4,500.00	
CO7	\$559.20		CO22	\$6,446.70	\$7,977.90
CO8	\$201,735.74		CO23	\$28,325.00	\$13,287.00
CO9	\$1,828.00		CO24	\$22,505.10	
CO10	\$0.00	\$0.00	CO25	\$2,999.70	\$18,664.80
CO11	\$5,250.00		CO26	\$3,996.00	
CO12	\$1,134.81		CO27	\$0.00	\$0.00
CO13	\$4,368.00		CO28	\$900.00	
CO14	\$1,212.75		CO29	\$1,667.25	
CO15	\$6,083.76		CO30	\$5,659.09	
<b>TOTALS</b>			<b>ADDITIONS</b>		<b>DEDUCTIONS</b>
			\$225,305.23		\$45,283.58
<b>NET CHANGE BY CO</b>			\$280,021.67		

1. ORIGINAL CONTRACT PRICE..... \$ 54,332,884.05
2. Net change by Change Orders..... \$ 280,021.67
3. Current Contract Price (Line 1 + 2)..... \$ 54,612,905.72
4. TOTAL COMPLETED AND STORED TO DATE  
 (\*\*Total Contract Cost to Date\*\* Column on Worksheet)..... \$ 54,350,242.83
5. RETAINAGE:
  - a. 5% X \$4,350,242.83 Work Completed..... \$ 2217,512.14
  - b. 10% X 50.00 Stored Material..... \$ 50.00
  - c. Total Retainage (Line 5a + Line 5b)..... \$ 2217,512.14
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 54,132,730.69
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 54,046,860.22
8. AMOUNT DUE THIS APPLICATION..... \$ 885,870.47
9. BALANCE TO FINISH, PLUS RETAINAGE  
 (Current Contract Price - Total Completed & Stored + Retainage)..... \$ 380,175.03

Payment of: \$ 885,870.47  
 (Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) 10/11/2013 (Date)

Payment of: \$ (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding Agency (if applicable) \_\_\_\_\_ (Date)

**Contractor's Certification**  
 The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT: WOODSIDE BOULEVARD RECONSTRUCTION				PAY REQUEST #9									
CLIENT: CITY OF HALEY				10/1/2019									
DRAW PRS3110 109-G-07, DTHM-11-G-0001													
L.P.W.C. ITEM NO.	DESCRIPTION	AUTH. QUANTITY	UNIT	UNIT PRICE	Qty. This Est.	Cost This Est.	Qty. To Date	Cost To Date	TOTAL CONTRACT COST TO DATE	TOTAL BID CONTRACT COST	% SPENT OF CONTRACT COST		
<b>DIVISION 100 - CONSTRUCTION STORMWATER BEST MANAGEMENT PRACTICES (BMPs)</b>													
1007 4 1 A 1	Repeating (LF)	17252	LF	51.30									
1007 4 1 B 1	Sealing	13373	SF	81.33									
1007 4 1 C 1	Shoring	2500	SF	38.47									
<b>DIVISION 110 - TRAFFIC</b>													
1101 4 1 A 1	Info Sign	1	LS	1212.00									
1102 4 1 B 1	7' Condu. PVC, 3/4" dia.	5.112	LF	51.30									
1102 4 1 B 2	8' 1/2" Condu. PVC, 3/4" dia.	3.977	LF	75.10									
1102 4 1 C 1	Construction Traffic Control	1	LS	19,900.00									
1103 4 1 B 1	Info Control Signs	1506	EA	15.23									
1103 4 1 C 1	Info Control Devices	45	EA	179.50									
1103 4 1 D 1	Info Control Devices	240	EA	113.27									
1103 4 1 E 1	Info Control Devices	240	EA	164.31									
1103 4 1 F 1	Info Control Devices	348	EA	175.10									
1104 4 1 A 1	Paved Shoulder	558	LF	25.20									
1104 4 1 A 2	Paved Shoulder	20,200	LF	52.10									
1104 4 1 A 3	Paved Shoulder	21,850	LF	52.30									
1104 4 1 A 4	Paved Shoulder	1,850	LF	11.70									
1104 4 1 B 1	Thermoplastic Pavement Marking	372	SF	331.40									
1104 4 1 B 2	Modified Thermoplastic Dot White Line, 12-inch Wide, 36-inch Long, 36-inch Dia.	63	LF	49.23									
1104 4 1 B 3	Modified Thermoplastic White Line, 12-inch Wide (See Roundabout Detail)	70	LF	49.23									
1104 4 1 B 4	Modified Thermoplastic Yellow Edge Line, 4-inch Wide (See Roundabout Detail)	473	LF	17.41									
1104 4 1 B 5	Thermoplastic White Edge Line, 4-inch Wide (See Roundabout Detail)	473	LF	17.41									
1104 4 1 B 6	Thermoplastic Double Yellow Line, 4-inch Wide (See Roundabout Detail)	225	LF	31.25									
1105 4 1 A 1	Reinforced Epoxy	377	SF	180.20									
1105 4 1 B 1	Reinforced Epoxy	38	EA	810.00									
1105 4 1 C 1	Reinforced Epoxy	25	EA	114.00									
1105 4 1 D 1	Reinforced Epoxy	25	EA	114.00									
<b>DIVISION 200 - MISCELLANEOUS</b>													
2010 4 1 A 1	Workstation	1	LS	115,000.00									
2030 4 1 A 1	Manhole Adjuster	39	EA	169.00									
2030 4 1 B 1	Reinforced Concrete Dry Well Adjust to Grade	8	EA	1507.50									
2030 4 1 C 1	Wet Bar, Adjust to Grade	84	EA	324.00									
<b>SPECIAL PROVISIONS</b>													
SP-2133	Construction Coordination, Scheduling, Planning, Staging & Sequencing	1	LS	110,000.00									
SP-2216	Storm Water Pollution Prevention Plan Management	1	LS	116,570.00									
SP-3000	Butt Splice	3	EA	311,000.00									
SP-3100	Clay Pipe (6" Dia)	5	EA	11,870.00									
SP-3200	Reinforced Concrete Block Wall (Under 3-feet Tall)	452	LF	1103.00									
<b>CHANGE ORDERS</b>													
CO1	Reinforced Concrete Block Wall (Under 3-feet Tall)	0.00	EA	10.00									
CO2	Reinforced Concrete Block Wall (Under 3-feet Tall)	0.00	SF	10.00									
CO3	Reinforced Concrete Block Wall (Under 3-feet Tall)	21.15	SF	131.41									
CO4	Reinforced Concrete Block Wall (Under 3-feet Tall)	-10.00	LF	2700.00									
CO5	Asphalt Paved Driveway at 15-50 Rte. (Contracted to 10' x 14' x 3-07' 3/4" Pavement)	5.47	SF	137.01									
CO6	Change Plan C-10-04 Station for Removal of Buried Substation, Sheet C-102	33.75	SF	11.30									
CO7	Drainage Removal (Additional Work)	120.00	EA	34.81									
CO8	Drainage System (Additional Work)	1.00	LS	100,738.74									
CO9	Manhole (Additional Work)	5.00	EA	3363.00									
CO10	Additional Manhole (Additional Work)	0.00	EA	100.00									
CO11	Concrete Slab (Additional Work)	1.00	LS	16,200.00									
CO12	Field PA Concrete (Additional Work)	1.00	LS	11,134.81									
CO13	Sheet Pile (Additional Work)	5.00	EA	3773.80									
CO14	Sheet Pile (Additional Work)	3.00	EA	1924.25									
CO15	Additional Excavation (Additional Work)	117.00	CY	18,697.50									
CO15B	Additional Excavation (Additional Work)	1.00	LS	14,530.00									
CO16	Orange Concrete Sign	0.00	EA	10.00									
CO17	Additional Sign (Additional Work)	5.00	EA	157.75									
CO18	Concrete Slab (Additional Work)	7.00	EA	1187.50									
CO18	Additional Sign (Additional Work)	1.00	LS	170,300.00									
CO20	Additional Sign (Additional Work)	1.00	LS	13,100.00									
CO21	Concrete Slab	1.00	LS	11,500.00									
CO22	Concrete Slab	1.00	LS	11,500.00									
CO23	Concrete Slab	1.00	LS	11,500.00									
CO24	Concrete Slab	1.00	LS	11,500.00									
CO25	Concrete Slab	1.00	LS	11,500.00									
CO26	Concrete Slab	1.00	LS	11,500.00									
CO27	Concrete Slab	1.00	LS	11,500.00									
CO28	Concrete Slab	1.00	LS	11,500.00									
CO29	Concrete Slab	1.00	LS	11,500.00									
CO30	Concrete Slab	1.00	LS	11,500.00									
CO31	Concrete Slab	1.00	LS	11,500.00									
CO32	Concrete Slab	1.00	LS	11,500.00									
CO33	Concrete Slab	1.00	LS	11,500.00									
<b>TOTALS</b>													
					<b>TOTAL:</b>	<b>162,399.34</b>	<b>\$4,359,342.83</b>	<b>\$4,418,147.83</b>	<b>\$4,319,909.21</b>	<b>94.4%</b>			

PAY REQUEST #9  
 5% RETAINAGE OF TOTAL: \$218,997.17  
 TOTAL ELIGIBLE FOR PAYMENT THIS ESTIMATE: \$4,100,912.04

TOTAL  
 \$4,359,342.83  
 \$4,418,147.83  
 \$4,319,909.21



**WOODSIDE BOULEVARD RECONSTRUCTION  
PROJECT NO. TDG-C-07; DTFH61-11-G00001**

ITEM #	ITEM DESCRIPTION	PROJECT QUANTITY	UNITS
810.4.1.A.1	3" PLANT MIX PAVEMENT, CLASS II, 3/4" PG-58-28	53,380.00	SY

Total to Date = 49821.32      This Item is 93% Complete

Field Ledger							
Post	Date Posted	Posted By	Chk'd By	Daily Quantity Total	Total Quantity to Date	Paid Est.	Remarks
1	8/31/2012	JWS	TCS	19477.34	19477.34		Fox Acres, up to 55+50
2	8/31/2012	JWS	TCS	0.00	19477.34	4	Pay 67% based on passing test results, remaining 33% under review. Quantity to be paid = 13049.82 SY
3	10/30/2012	JWS	TCS	23226.66	42704.00	6	Pay 29,654.18 SY making total paid = 80% of Bid Quantity. While additional testing to be determined.
4	10/11/2013	DCE	JWS	7117.32	49821.32	8	Pay 7117.32 SY making total paid= 93.33% of Bid Qty. Withheld % does not meet testing requirements & is under review.
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AGENDA ITEM SUMMARY

DATE 10/15/13 DEPARTMENT: Finance & Records DEPT. HEAD SIGNATURE: MHC

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SUBJECT

Council Approval of Claims costs incurred during the month of September 2013 and claims that are set to be paid by contract for October 2013.

AUTHORITY:  ID Code 50-1017       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

\_\_\_ City Attorney      \_\_\_ Clerk / Finance Director      \_\_\_ Engineer      \_\_\_ Mayor  
\_\_\_ P & Z Commission      \_\_\_ Parks & Lands Board      \_\_\_ Public Works      \_\_\_ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review report's, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

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Unpaid Invoice Report - MARY'S APPROVAL  
Posting period: 13/13

City of Hailey

Report Criteria:  
Vendor: Vendor Number = 4933,22457,5865

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
<b>22457 CLEAR CREEK DISPOSAL, INC.</b>									
093013	1	FRANCHISE FEE	Invoice	09/30/2013	09/30/2013	97,857.60		97,857.60	100-00-2051
Total 093013:						97,857.60	.00	97,857.60	
Total 22457 CLEAR CREEK DISPOSAL, INC.:						97,857.60	.00	97,857.60	
<b>5865 IDAHO DEPARTMENT OF LABOR</b>									
<b>3RD QUARTER 2013</b>									
3RD QUART	1	unemployment for Street dept.	Invoice	09/30/2013	09/30/2013	1,713.12		1,713.12	100-40-4112
Total 3RD QUARTER 2013:						1,713.12	.00	1,713.12	
Total 5865 IDAHO DEPARTMENT OF LABOR:						1,713.12	.00	1,713.12	
<b>4933 PLATT, MARIEL</b>									
081913	1	Match Per Diem APA ID Conference ID	Invoice	08/19/2013	09/30/2013	136.00		136.00	160-83-4172
Total 081913:						136.00	.00	136.00	
<b>2013SUSTAIN BLAINE</b>									
2013SUSTA	1	Sustain Blaine Economic Summit 2013	Invoice	09/30/2013	09/30/2013	35.00		35.00	160-83-4172
Total 2013SUSTAIN BLAINE:						35.00	.00	35.00	
Total 4933 PLATT, MARIEL:						171.00	.00	171.00	
Total:						99,741.72	.00	99,741.72	
Grand Totals:						99,741.72	.00	99,741.72	

Summary by General Ledger Account Number

City of Hailey

GL Account Number	Debit	Credit	Net
100-00-20515	97,857.60	.00	97,857.60
100-40-41128	1,713.12	.00	1,713.12
160-83-41723	35.00	.00	35.00
160-83-41724	136.00	.00	136.00
<b>Grand Totals:</b>	<b>99,741.72</b>	<b>.00</b>	<b>99,741.72</b>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
09/13	35.00	.00	35.00
13/13	99,706.72	.00	99,706.72
<b>Grand Totals:</b>	<b>99,741.72</b>	<b>.00</b>	<b>99,741.72</b>

Report Criteria:  
 Vendor Number = 4933,22457,5865



AGENDA ITEM SUMMARY

DATE: 10/09/2013 DEPARTMENT: Treasurer DEPT. HEAD SIGNATURE: \_\_\_\_\_

SUBJECT:

Treasurer's Reports - Four Year Revenue Comparisons and PRELIMINARY September 2013 Financial Statement Recap, Investment Report and LOT Revenue Report

AUTHORITY:  ID Code 50-1003  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

**Financial Statements** for the month of September 2013 are included, in the summary form. This is preliminary; at year end there are accruals for September purchases and expenses which will follow.

**Four Year Revenue Comparison** for the past four years as of the month of September, for the entire fiscal year. Labor and benefits (September) for the Tiger II and EPA grants which are not reimbursable by the granting agencies have not yet been expensed back to the appropriate departments. In the case of Woodside, all labor has been expensed out of the general fund, and there is only minimal activity at this point. I have all of the information readily available, should you wish to see more years' comparisons.

**Year to Date LOT** receipts for the month of September (September 2012 through August 2013 activity) were 4.67% greater than last year, 7.52% stronger than FYE 11 and up 11.56% from FYE 10. Information relating to unbudgeted LOT expenses are indicated with \*\* and listed on the far right. Expenses relating to the Holiday Square, Downtown Beautification, ArborFest and Frisbee Golf supplies are listed as such. Also included is the category report.

**Development Impact Fees Cash Flow** will follow at a later date.

**Investment Report** is included. The LGIP interest has increased to 0.134%. Yippee!

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney	____ Clerk / Finance Director	____ Engineer	____ Building
____ Library	____ Planning	____ Fire Dept.	_____
____ Safety Committee	____ P & Z Commission	____ Police	_____
____ Streets	____ Public Works, Parks	____ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:\*

CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS

as of 9/30/2013

PRELIMINARY, 10/09/13

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	4,477,119	4,430,213	1,193,878	1,127,307	1,729,041	1,665,293	105,014	35,000	96,377	30,000
Legislative	278,926	282,553								
Finance	316,225	291,386								
Comm Dev	240,807	235,529								
Police	1,550,026	1,626,082								
Streets	832,172	991,325								
Public Works	87,389	65,546								
Library	451,382	458,273								
Parks	296,599	221,571								
Fire	400,092	427,948								
Departmental Expenses	4,453,617	4,600,213	1,319,659	1,199,356	1,192,685	1,509,439	-	40,000	-	118,178
Net Revenue over Expenses	23,502	(170,000)	(125,781)	(72,049)	536,356	155,854	105,014	(5,000)	96,377	(88,178)
Fund Balance** at 9/30/2012	803,442	803,442	1,425,186	1,425,186	671,655	671,655	1,894,495	1,894,495	883,949	883,949
Change in Fund Balance	23,502	(170,000)	(125,781)	(72,049)	536,356	155,854	105,014	(5,000)	96,377	(88,178)
Fund Balance at 9/30/2013	826,944	633,442	1,299,405	1,353,137	1,208,011	827,509	1,999,509	1,889,495	980,326	795,771
CASH IN BANKS	(57,089)		56,880		(38,268)		1,893		658	
Cash in Combined Checking	1,249,760		678,978		277,435		1,747,616		449,667	
LGIP	14,530									
LGIP	80,667									
CDs ***					169,606					

\* For Revenue detail, please see *General Fund Cash Flow Comparison*.

\*\* Cash Fund Balance, does not include depreciable assets in proprietary funds.

\*\*\* Water Rev Bond CD "bought" by Sewer as portion of Sewer Bond Refunding obligations (researching options for balance of \$39,470)



CASH FLOW ANALYSIS FOR FISCAL YEAR

PRELIMINARY - DOES NOT INCLUDE FINAL PAYABLES AND ADJUSTMENTS!

ADJUSTMENTS FOR COMPARISON: REDUCED SNOW BLOWER AND LOADER PAYMENTS (paid off Jan 2010)

GENERAL FUND REVENUE	2012-2013		2011-12		2010-11		2009-10	
	Current Year at 9/30/13	Current Year Budget	at 9/30/12	Cur Year Budget	9/30/2011	Budget	9/30/2010	Pri Year Budget
100-00-31001 Property Taxes from County	2,065,476	2,055,736	1,995,930	1,989,976	1,927,549	1,925,047	1,866,098	1,867,411
100-00-31009 Sales Tax Revenue through County	97,518	75,000	85,595	74,178	75,729	73,164	71,422	80,262
100-00-31910 Penalties & Interest On Taxes	22,315	12,000	24,734	11,673	12,272	15,000	9,426	7,000
100-00-31911 Motor Vehicle Fines through Co	53,125	58,000	62,857	55,000	52,554	60,000	51,305	63,750
100-00-32205 Alcohol Catering Licenses	1,020	1,500	1,300	1,500	1,580	1,700	1,360	1,640
100-00-32208 Auto Transportation Drivers License								0
100-00-32209 Police Security	7,556	10,000	7,405	13,000	8,277	5,000	2,725	9,000
100-00-32210 Building Permits	130,559	40,000	61,497	53,000	87,705	130,000	112,930	157,200
100-00-32211 Business Licenses	41,455	40,000	39,524	40,000	41,095	45,000	40,023	45,500
100-00-32212 HPD Traffic School & Muni Code Viol (255)	25,752	55,000	53,294	48,000	56,970	48,000	59,156	46,200
100-00-32213 Business Licenses - LOT	348,890	325,000	333,743	300,000	327,332	300,000	310,088	360,000
100-00-32215 Donations-Fireworks	6,249	15,000	10,050	20,000	4,345	22,000	18,967	22,000
100-00-32216 Donations- HPD, HPL, Misc	14,584	10,000	14,366	2,000	8,178	2,000	3,414	0
100-00-32220 Encroachment Permits	3,050	4,000	3,250	5,000	3,425	6,000	5,150	6,875
100-00-32230 Franchises-Cable T.V.	73,064	70,000	72,010	70,000	70,798	75,000	73,608	85,500
100-00-32234 Banner Fees	5,800	7,000	5,890	7,000	6,300	5,600	4,000	5,600
100-00-32235 Franchise Fees-Idaho Power	51,654	48,000	46,413	48,000	47,247	48,000	49,670	52,000
100-00-32236 Franchises-Intermountain Gas	62,112	80,000	68,416	80,000	81,195	84,000	81,512	109,500
100-00-32237 Rubbish Company Franchise Fees	66,136	62,000	71,618	72,000	72,460	72,000	74,567	87,000
100-00-32257 Library Fines & Memberships	17,606	20,000	17,596	21,000	18,902	21,000	21,018	20,000
100-00-32265 Park Rental Fees	11,259	10,000	9,997	10,000	8,750	15,000	12,169	13,500
100-00-32266 Hailey Rodeo Park Rental Fees	11,409	20,000	11,157	25,000	7,470			0
100-00-32269 Hailey Rodeo Park Security	825		960					0
100-00-32273 Property Sales	3		3,616		1,302		0	0
100-00-32280 R. V. Dump Fees	794	500	711	500	503	400	515	340
100-00-32286 Sign and Fence Permits	620	2,000	170	2,500	1,470	3,000	2,480	2,750
100-00-32290 Fire Dept Permits	9,821	7,000	5,069	7,000	15,653	10,000	10,549	17,000
100-00-32294 Subdivision Inspection Permits		500		700	450	700	700	420
100-00-32296 Zoning Applications	12,989	7,500	28,938	10,000	17,820	20,000	(1,571)	24,700
100-00-32298 Maps, Copies & Postage	2,089	2,000	1,968	4,000	2,622	5,500	3,051	5,500
100-00-32413 Interest Earned	1,689	8,000	6,034	8,000	11,728	5,822	8,031	150,000
100-00-32415 Refunds	18,647	10,000	10,694	15,000	4,958	25,000	9,792	29,000
100-00-32417 Mutual Aid Reimbursements	18,651	21,849	7,118	24,081	42,228	33,321	800	20,000
100-00-33510 State Shared Liquor Apport. Est 26,000 oct	151,329	132,000	146,359	132,000	139,509	132,000	144,314	153,000
100-00-33550 State Shared Sales Tax Est 115,000 oct	419,515	435,000	427,169	430,273	430,625	443,702	428,226	459,295
100-00-33560 State Shared Highway Users Fund Est 66,000 Oct	254,132	266,256	267,254	261,551	269,384	263,808	267,735	267,330
100-00-33570 State Shared Grant	1,900	60,552	1,930				31,106	0
100-00-34000 CCD Public Outreach for recycling	11,023	10,600	4,607		0		0	
100-00-34002 Capital Pr (Countryside light to Cap)				10,000			162,431	
100-00-34003 Rubbish Bookkeeping Contract	66,169	62,000	71,656	72,000	72,489	72,000	74,618	87,000
100-00-34004 Police Security Contracts	3,444		173,466	155,000	159,253	160,258	156,807	173,000
100-00-34006 Police Security Contracts-School	70,270	69,600	69,770	68,000	67,811	68,000	66,119	68,000
100-00-34007 Bellevue Marshall's Office	316,620	316,620	312,819	312,819				
<b>GENERAL FUND REVENUE</b>								
Accrual change of State Shared Revenues FYE 10; Adjustment to reflect this difference in prior years	4,477,119	4,430,213	4,536,948	4,459,751	4,157,938	4,197,022	4,234,311	4,497,273
Adjusted Revenue							0	
Rev. Dif from previous year	(59,829)		379,011		(76,373)		164,466	
<b>GENERAL FUND EXPENSES</b>								
LEGISLATIVE	278,926	282,553	198,862	198,823	223,144	225,773	232,149	252,037
CEO								
FINANCE	316,225	291,386	325,500	261,144	265,386	259,903	244,076	265,047
COMMUNITY DEVELOPMENT (prev PLANNING)	240,807	235,529	226,148	238,980	191,396	222,783	212,063	220,709
POLICE	1,550,026	1,626,082	1,676,411	1,763,416	1,355,177	1,385,133	1,317,757	1,422,438
BUILDING - to Community Dev					95,409	120,079	109,391	136,948
STREET	832,172	991,325	847,103	917,448	778,771	843,291	918,103	1,037,728
ENGINEER/PUBLIC WORKS	87,389	65,546	120,312	80,985	116,242	71,140	93,535	72,443
LIBRARY	451,382	458,273	439,862	440,333	459,845	464,636	450,070	472,167
PARKS	296,599	221,571	270,615	137,279	164,904	124,789	186,987	154,482
FIRE	400,092	427,949	400,809	421,343	446,937	479,496	439,781	463,274
<b>TOTAL EXPENSES</b>	4,453,618	4,600,214	4,505,622	4,459,751	4,097,211	4,197,022	4,203,912	4,497,273
General Fund Balance	23,501		31,327		60,727	0	30,400	0
<b>LOADER &amp; BLOWER PYMT</b> For Comparison's Sake	23,501		31,327		60,727		143,977	174,377
<b>PROPRIETARY FUNDS</b>								
WATER FUND REVENUE	1,193,878	1,127,307	1,147,480	1,087,003	1,236,864	1,048,085	1,079,586	1,060,031
WATER FUND EXPENSES	1,466,797	1,639,356	1,082,346	1,004,225	1,044,841	1,048,085	1,020,850	1,128,721
WATER FUND BALANCE	(272,919)	(512,049)	65,134	82,778	192,023	-	58,736	(68,690)
WASTE WATER FUND REVENUE	1,729,041	1,665,293	1,320,491	1,422,201	1,356,374	1,364,358	1,340,038	1,383,517
WASTE WATER FUND EXPENSES	1,310,868	1,729,439	1,236,968	1,358,685	1,254,625	1,364,358	983,953	1,390,425
WASTE WATER FUND BALANCE	418,173	(64,146)	83,523	63,516	101,749	-	356,085	(6,908)
WATER replacement FUND REVENUE	105,014	35,000	32,062	85,000	145,049	85,000	44,631	167,720
WATER replacement FUND EXPENSES		40,000		319,000		78,000	56,847	100,250
WATER replacement FUND BALANCE	105,014	(5,000)	32,062	(234,000)	145,049	7,000	(12,216)	67,470
WASTE WATER replacement FUND REVENUE	96,377	30,000	29,175	80,000	105,271	85,000	31,157	145,080
WASTE WATER replacement FUND EXPENSES		118,178	133,932	1,000,178	177,365	193,178	123,263	193,178
WASTE WATER replacement FUND BALANCE	96,377	(88,178)	(104,757)	(920,178)	(72,094)	(108,178)	(92,106)	(48,098)

9/30/2013



## CITY OF HAILEY INVESTMENT REPORT

FUND	<i>July interest</i>	STATE INV POOL	LOCAL CDs	CD IPER JAFF	TOTAL
		0.135%	with interest	Maturity Market Value 9/30	
GENERAL (includes Fireworks and PARK)		1,344,956.20			1,344,956.20
CAPITAL PROJECTS		942,234.91	277,437.89	6/14/2014	1,219,672.80
CAPITAL PROJECTS	DIF Reserve	158,250.02			158,250.02
CAPITAL PROJECTS	Public Art	49,397.16			49,397.16
RODEO PARK BOND		-			-
RODEO PARK PROPERTY TAX RCPTS		18,632.39			18,632.39
WATER REVENUE		678,977.74			678,977.74
WASTE WATER REVENUE		277,435.43	169,605.65	M 5/09/17	447,041.08
WATER REPLACEMENT		1,747,616.07			1,747,616.07
WASTE WATER REPLACEMENT		449,667.35			449,667.35
<b>TOTAL</b>		<b>5,667,167.27</b>	<b>447,043.54</b>	-	<b>6,114,210.81</b>
Accumulated CD interest to date on active CDs			29,177.54		

WW CD transferred to Capital Fund to preserve high-yielding CD and accommodate bond refunding obligations.

# CITY OF HAILEY LOCAL OPTION TAX RECEIPT AND EXPENDITURE ANALYSIS AND CASH FLOW

9/30/2013

EXPENDITURE DESCRIPTION	MONTH	PAYMENTS	CHAMBER	MT RIDES	EMERGENCY SERVICES	TOTAL EXPENSES	RECEIPTS	% Chg	LOT BALANCE
<b>ACCUMULATIVE TOTALS THROUGH 9/30/06</b>		\$0.00	\$0.00		\$0.00	\$92,718.67			
FISCAL YEAR ENDING 9/30/07	FYE 06	\$234,196.00	\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00	\$368,300.45		
ACCUMULATIVE TOTALS THROUGH 9/30/07	FYE 07	\$234,196.00	\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00	\$461,019.12		
FISCAL YEAR ENDING 9/30/08		\$294,289.32	\$49,343.95	\$0.00	\$120,000.00	\$463,633.27	\$376,920.49	2%	
ACCUMULATIVE TOTALS THROUGH 9/30/08		\$528,485.32	\$59,343.95	\$38,000.00	\$220,000.00	\$845,829.27	\$837,939.61		
FISCAL YEAR ENDING 9/30/09		\$146,490.24	\$74,138.00	\$70,000.00	\$13,900.00	\$304,528.24	\$311,840.20	-17%	
ACCUMULATIVE TOTALS THROUGH 9/30/09		\$674,975.56	\$133,481.95	\$108,000.00	\$233,900.00	\$1,150,357.51	\$1,149,579.81	0.35%	
FISCAL YEAR ENDING 9/30/10		\$167,474.64	\$69,000.00	\$75,000.00	\$0.00	\$311,474.64	\$312,734.63	3.76%	
ACCUMULATIVE TOTALS THROUGH 9/30/10		\$842,450.20	\$202,481.95	\$183,000.00	\$233,900.00	\$1,461,832.15	\$1,462,314.44		
FISCAL YEAR ENDING 9/30/11		\$59,700.00	\$68,000.00	\$75,000.00	\$97,300.00	\$300,000.00	\$324,478.37		
ACCUMULATIVE TOTALS THROUGH 9/30/11		\$902,150.20	\$270,481.95	\$258,000.00	\$331,200.00	\$1,761,832.15	\$1,786,792.81		
HPD Vehicle, Sustain Blaine, Mt Rides	Oct-11	\$750.00		\$16,250.00	\$24,927.40	\$41,927.40	\$29,584.28	10.7%	\$12,617.54
Nov-11					\$0.00	\$0.00	\$23,712.63	18.5%	\$36,330.17
Dec-11		\$7,495.00			\$7,495.00	\$7,495.00	\$14,127.96	-11.9%	\$42,963.13
Jan-12		\$750.00		\$16,250.00	\$17,000.00	\$17,000.00	\$24,577.38	13.7%	\$50,540.51
Feb-12			\$13,352.00		\$13,352.00	\$13,352.00	\$29,850.68	5.1%	\$67,039.19
Mar-12		\$1,200.00		\$16,250.00	\$2,923.49	\$4,123.49	\$26,206.45	4.5%	\$89,122.15
Apr-12		\$1,530.03			\$34,335.03	\$34,335.03	\$24,927.48	-4.8%	\$79,714.60
May-12		\$40,160.00			\$40,160.00	\$40,160.00	\$17,723.31	4.0%	\$57,277.91
Jun-12		\$3,215.00			\$3,215.00	\$3,215.00	\$19,309.91	16.1%	\$73,372.82
Jul-12		\$12,664.00		\$16,250.00	\$23,588.00	\$72,025.00	\$23,814.46	-13.3%	\$25,162.28
Aug-12					\$19,484.60	\$19,484.60	\$51,040.83	-2.8%	\$56,718.51
HPD Vehicle					\$11,276.51	\$11,276.51	\$48,451.98	3.5%	\$45,442.00
HPD Maintenance					\$54,426.00	\$54,426.00	\$27,897.98		(\$8,984.00)
Sidewalk, Street Maintenance + Ad'l fog seal **	Sep-12	\$54,426.00	\$11,570.00		\$11,570.00	\$11,570.00	\$48,451.98	3.5%	\$27,897.98
Chamber					\$30,940.00	\$30,940.00	(\$3,042.02)		
DSSP Skatepark Bathrooms???		\$30,940.00			\$82,200.00	\$61,330.03	\$333,327.35	2.7%	\$30,390
FISCAL YEAR ENDING 9/30/12		\$153,130.03	\$61,000.00	\$85,000.00	\$413,400.00	\$2,123,162.18	\$2,120,120.16		
ACCUMULATIVE TOTALS THROUGH 9/30/12		\$1,055,280.23	\$331,481.95	\$323,000.00	\$413,400.00	\$2,123,162.18	\$2,120,120.16		
Mt Rides, HPD Officer (Monthly)	Oct-12			\$16,250.00	\$5,666.67	\$21,916.67	\$30,076.49	1.7%	\$5,117.80
Holiday Lights, Fire pit/Downtown Beautification**	Nov-12	\$7,885.98			\$5,666.67	\$13,552.65	\$23,547.51	-0.7%	\$15,112.66
Downtown Beautification**	Dec-12	\$680.14			\$5,666.67	\$6,346.81	\$16,085.64	13.9%	\$24,851.49
Removal of old, inst new lights; Mt Rides, Chamber	Jan-13	\$3,060.00		\$16,250.00	\$5,666.67	\$36,772.67	\$26,654.48	8.5%	\$14,733.30
Mt Rides, Chamber	Feb-13				\$5,666.67	\$5,666.67	\$33,257.93	11.4%	\$42,324.56
Arbor Fest, Frisbee Golf	Mar-13		\$15,542.50	\$16,250.00	\$5,666.67	\$37,459.17	\$25,351.15	-3.3%	\$62,009.04
Parks Maintenance, Equip, Mt Rides, Chamber	Apr-13				\$5,666.67	\$9,308.65	\$27,580.84	10.8%	\$52,130.71
Equip, Mt Rides, Chamber, HHPC Signage	May-13	\$3,641.98			\$5,666.67	\$16,466.67	\$19,516.42	1.1%	\$62,905.89
Sidewalk/Street Maint, Police Car	Jun-13	\$10,800.00			\$5,666.67	\$16,466.67	\$27,578.61	15.8%	\$65,955.64
Chamber, Hailey Tree Committee	Jul-13	\$12,752.16		\$16,250.00	\$5,666.67	\$51,783.83	\$53,952.69	5.7%	\$41,750.42
HHPC Signage/Street and Alley Maintenance	Aug-13	\$103,247.84			\$5,666.67	\$108,914.51	\$45,204.56	-6.7%	(\$13,211.40)
FISCAL YEAR ENDING 9/30/13	Sep-13	\$1,200.00		\$16,546.50	\$5,666.63	\$23,413.13	\$8,622.05		\$8,580.03
ACCUMULATIVE TOTALS THROUGH 9/30/13		\$8,622.05			\$68,000.00	\$345,890.15	\$348,890.15	4.67%	(\$42.02)
FISCAL YEAR ENDING 9/30/13		\$151,890.15		\$65,000.00	\$481,400.00	\$2,469,052.33	\$2,469,010.31		\$13,268
ACCUMULATIVE TOTALS THROUGH 9/30/13		\$1,207,170.38	\$392,481.95	\$388,000.00	\$481,400.00	\$2,469,052.33	\$2,469,010.31		

MSP - Mayor's recommendations to help beautify Hailey, with surplus LOT funds  
 \*\* Expenditures related to column on far right, Mayor's requests.

**PERTINANT NOTES:**  
**Year-to-date change +4.67% compared with FYE 12, +7.52% when compared with FYE 11; +11.56% compared with FYE 10**  
 \*\* SURPLUS LOT FROM PREVIOUS YEAR, EXPENDITURES UNBUDGETED.

HAILEY CHAMBER LOT EXPENSE REPORT FOR 2012-2013

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	TOTAL	Budgeted
<b>Visitor Inquiries:</b>														Yet to expend
E-mails answered	455	148	548	404	347	311	336	548	685	???	???		3782	
Visitor Count	122	70	91	90	84	210	274	602	836	???	???		2379	
Phone Inquiries	200	145	102	240	239	222	252	467	690	???	???		2557	
Website Visits	2698/5701	2364/5208	2576/5465	10546	2393	2734	5177	4900	6,984	???	???		5062/10909	
Facebook Visits	37000	26394	31000	69000	71000	46500	39000	40000	39,000	???	???		398894	35,000 Budget
<b>Special Events/ Promotion</b>														
Summerfest Childrens Carnival								125	505				630	
4th of July							125	113		4,527			4,765	
Northern Rockies Arts & Crafts Fair					1,000				125				1,125	
Northern Rockies Folk Fest								1,000					1,000	
Trailing of the Sheep													-	
Halloween Hoopla			173										173	
Hometown Holidays		125	218	170									513	
Misc./Event supplies	100	110	157			17	169	690	455	1,956			3,654	
Event Advertising	993	599	1,856	1,870		1,169	163	979	2,346	6,748			16,723	
Social Media		29		1,159			568	93	43				1,892	
Brochures & Printing			119							114			233	
Event Insurance					16		5	688	683				1,392	
Other - Welcome Center					446	406		133					985	
Special Events Staffing/PR	333	394	129	156	101	394	818	815	184				3,324	
<b>Total Special Events</b>	<b>1,426</b>	<b>1,257</b>	<b>2,652</b>	<b>3,355</b>	<b>1,563</b>	<b>1,986</b>	<b>1,848</b>	<b>4,636</b>	<b>4,341</b>	<b>13,345</b>			<b>36,409</b>	(1,409) Bal Remaining
<b>Visitor Services</b>														23,000 Budget
Lease & Maintenance	154	110	137	119	487	180	209	257	80	258			1,991	
Visitor Center Staffing	1,580	1,506	2,239	2,105	2,490	2,228	1,832	1,373	1,206	2,444	482		19,485	
Visitor Center Utilities	172	206	281	260	254	286	165	98	128	162			2,012	
Visitor Center Supplies	48	28		62	20		15			8			181	
Website - moved to Social Media													-	
Additional visitor center phone line													-	
Brochures and Mailhouse						48	52						100	
<b>Total Visitor Services</b>	<b>1,954</b>	<b>1,850</b>	<b>2,657</b>	<b>2,546</b>	<b>3,251</b>	<b>2,742</b>	<b>2,273</b>	<b>1,728</b>	<b>1,414</b>	<b>2,872</b>	<b>482</b>		<b>23,769</b>	(769) Bal Remaining
<b>Town Improvement</b>														3,000 Budget
Flowers on Main Street									876				876	
Halley Xmas										912			912	
<b>Total Beautification</b>									<b>876</b>	<b>912</b>			<b>1,788</b>	1,212 Bal Remaining
<b>TOTAL</b>	<b>3,380</b>	<b>3,107</b>	<b>5,309</b>	<b>5,901</b>	<b>4,814</b>	<b>4,728</b>	<b>4,121</b>	<b>6,364</b>	<b>6,631</b>	<b>17,129</b>	<b>482</b>		<b>61,966</b>	(966) Bal Remaining

1st Payment	11,796	Feb 4 pymt
2nd Payment	15,543	April 4 pymt
3rd Payment	17,115	7/15 payment
4th Payment	16,546	
Total paid	61,000	Total Paid to date
Yet to pay, per \$61,000 contract	0	