AGENDA ITEM SUMMARY

DATE: 06/03/2013
DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE:

SUBJECT:
Motion to approve special event, Summerfest being held from 1st Street between Bullion and Carbonate and Carbonate from 1st Street to Main Street (Friday, June 7th 2013 from 2:00 p.m. to 5:00 p.m.).

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

☐ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐ ☐
☐ Engineer ☐ Public Works, Parks ☐ ☐
☐ Fire Dept. ☐ P & Z Commission ☐ ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Summerfest being held from 1st Street between Bullion and Carbonate and Carbonate from 1st Street to Main Street (Friday, June 7th 2013 from 2:00 p.m. to 5:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ☐ Dept. Head in Attendance at Meeting (circle one) Yes ☐ No ☐

ACTION OF THE CITY COUNCIL:

Date

City Clerk

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): ☐
Instrument #
*Additional/Exceptional Originals to:
Copies (AIS only)

- 39 -
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Summer Fest

LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St., S.):

☐ Public Property  ☐ Private Property

1st street between Bullion and Carbonate and Carbonate from 1st to Main street

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.7 - 12</td>
<td>Start Time: 2 pm  End Time: 5 pm</td>
<td>One Hour Interval: All Day: 700</td>
</tr>
<tr>
<td>Date of Set-Up</td>
<td>Start Time: 12 pm  End Time: 2 pm</td>
<td>One Hour Interval: All Day:</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 5 pm  End Time: 6 pm</td>
<td></td>
</tr>
</tbody>
</table>

IV. FEES

Special Event Permit Application Fee $125 ✔ 125.00
Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:

☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Tax Exempt:

Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee $200

Tax (on park rental fees only) 6%

Security Services Deposit

TOTAL DUE 125.00

V. ORGANIZATION INFORMATION

Sponsoring Organization: South Valley Merchants & Hailey Chamber

Applicant’s Name: Kim Garvin

Title: Volunteer

Address: PO Box 3467

City: Hailey

State: ID

Zip: 83333

Telephone Day: 208-788-5136

Evening: 208-788-5381

FAX: 208-788-5381

Applicant Driver’s License #: PAIL23505 EMAIL: Kgarvin e.aol.com

Federal Tax #: State Tax #:  

VI. EVENT INFORMATION

New Event: Yes  ☑  Annual Event: Yes  ☑  Years Operating 6

Event Category: ☐ Commercial  ☐ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): $2,700.00

Description of Event: Last day of school carnival including music, face painting, and bouncy houses

Additional Details: 

Updated: 8/23/2012

(Attach any additional pages as needed)
VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: FOSERA
Agent Name:
Phone:

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney’s fees, arising out of the permitted activity or the conduct of Permittee’s operation of the event if such claim is attributable to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use thereto from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔</td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
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<td></td>
<td>✔</td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
<td></td>
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<td></td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
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<tr>
<td></td>
<td>✔</td>
<td>Canopies/Tents/Membranes/Temporary Structures (Number &amp; Size(s))</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.</td>
<td></td>
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<td></td>
<td>✔</td>
<td>Food/Beverages will be served (List Caterers):</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td>Vendors items sold/ solicitation</td>
<td></td>
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<td></td>
<td></td>
<td>Medical Services (Circle) *Fire &amp; EMS Services</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>*Determination of EMS services is dependent on event size and type.</td>
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<td></td>
<td></td>
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<tr>
<td></td>
<td>✔</td>
<td>Who is providing this service:</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td>Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)</td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td>Booths: Profit / Non-Profit</td>
<td></td>
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<td></td>
<td></td>
<td>Electricity / Generators (Size) Attach detailed electrical plan.</td>
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<td></td>
<td>Activities / Entertaiment (Agenda) Other equipment or entertainment</td>
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<td></td>
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<td>Lighting plan: attach plan.</td>
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<td>Signs or Banners: sign permit may be required by the City Planning and Zoning Department</td>
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<td></td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle / detail # and locations)</td>
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<td></td>
<td></td>
<td>Stages (Number and Size(s))</td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td>Sanitation -Trash bins, Dumpsters, Recycle (circle / detail # and locations)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Barricades. How many identify locations and attach logistics map</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>EVENT estimated attendance: 700</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Number of staff working event: 20-25</td>
<td></td>
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<tr>
<td></td>
<td>✔</td>
<td>Water Drinking / Washing (circle)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Amplified Sound Permit-the allowable sound decibel level ～90 dB maximum</td>
<td></td>
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</tr>
</tbody>
</table>

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer’s Signature: 
Date: 6/7/13

Public Works/Administrative Assistant-Public Works/Special Events/ Forms
Updated: 4/16/2012

- 41 -
AMPLIFIED SOUND PERMIT APPLICATION

Instructions:
Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Special Events Administrator at 208-788-4221 x22 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be $25.00 per visit. The allowable sound decibel level is – (90) dB maximum and sound may only be amplified between the hours of 10 am and 10 pm.

Name of Applicant: South Valley Merchants Phone: 788-3484
Address of Applicant: PO Box 3487 Hailey ID 83333
Type of Event: Summer Carnival
Location of Event: 1st Street – between Bullion & Caroline
Date of Event: 6-7-13 Number of People Expected: 700
Time of Amplification: From 3 pm to 5 pm

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: [Signature] Date: 5-6-13

When signed by the Police Chief or designee, a copy of the signed application will be your permit.

Chief of Police, or designee Signature: [Signature] Date: 5-20-13

Permit Approved
☐ Not Approved (check reason below)
☐ The equipment would constitute a detriment to traffic safety;
☐ The issuance of the permit would be otherwise detrimental to the public health, safety or welfare;
☐ The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community;
☐ The applicant would violate the provisions of this Code or any other law.
STREET CLOSURE FOR SPECIAL EVENT

EVENT NAME: Summer Fest

The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: 6-7-13

☑ Route/street closure map is attached.

<table>
<thead>
<tr>
<th>Names of streets to be closed (attach further closures on a separate sheet if needed)</th>
<th>Between (street)</th>
<th>And (street)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st street</td>
<td>Bullion</td>
<td>Carbonate</td>
</tr>
<tr>
<td>Carbonate</td>
<td>1st street</td>
<td>Main street</td>
</tr>
<tr>
<td></td>
<td>Between (street)</td>
<td>And (street)</td>
</tr>
<tr>
<td></td>
<td>Between (street)</td>
<td>And (street)</td>
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<tr>
<td></td>
<td>Between (street)</td>
<td>And (street)</td>
</tr>
<tr>
<td></td>
<td>Between (street)</td>
<td>And (street)</td>
</tr>
<tr>
<td>Time of Street Closure</td>
<td>6-7-13</td>
<td>Start: 12 pm</td>
</tr>
</tbody>
</table>

Participant type and number of entries of each type (check all that apply):

☑ Participants/Spectators 700 ☐ Animals 0 ☐ Vehicles 0 ☐ Floats 0 ☐ Busses 0 ☐ Bikes 0
STREET CLOSURE FOR SPECIAL EVENT

Notification Certification
To be submitted to the City Special Events Administrator by Event Organizer at least 30 days prior to the event.

EVENT NAME: Hailey Carnival
The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: June 7, 2013

STREET CLOSURE TIMES: 2pm - 7pm
1st Ave from Boillon to Carbonate - Carbonate St from Main - 1st

☐ I certify that the entities listed below have been notified about my upcoming special event.

<table>
<thead>
<tr>
<th>Name/Business</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modern Merc</td>
<td>Spoke w/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wood River Mattress</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thomas Drageance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tami Ramzy left under door</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>McPherson + Kipple</td>
<td>Spoke w/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1007 Canyon left on desk</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>&amp; Anderson Design - left under door</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miron Stanley - under door</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Andrew Street - left on desk</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pro Space - Spoke w/</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Engle Spoke w/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WAPF/TKK Spoke w/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wehn Law Office - under door</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Food Store - Spoke w/ - Not happy w/ But nice</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KidO Kannus Spoke w/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eyecenter Spoke w/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nature Conservancy left upstairs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Entertainers set up on rear - will follow up</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 Mag Spoke w/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Java Spoke w/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>105 - little hours taped on door</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Advica - spoke w/
Zions - spoke w/
Sara Reiza - spoke w/
Cowboy - spoke w/
Damasco & Assoc. left on Door
Hennessey Co. spoke w/
Campbell group - spoke w/
Pioneer M#.? couldn't find?
Syngis group - on Door
**CERTIFICATE OF INSURANCE**

**PRODUCER AND THE NAMED INSURED**
P.O. Box 409
Sandy, UT 84091-0409
800-321-1493

**INSURED**
Jukebox Party Express Inc

**6536 Cherry Lane**
Napa, CA 94558

**LIMITS SHOWN ARE THOSE IN EFFECT AS OF POLICY INCEPTION**

**INSURERS AFFORDING COVERAGE**
Certain Underwriters at Lloyds, London

**COVERAGE**
The policies of insurance listed below have been issued to the insured named above for the policy indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE (MM/DD/YY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Commercial Liability</td>
<td>LAP0319-12070015</td>
<td>7/14/2012</td>
<td>7/14/2013</td>
<td>$100,000 Per Person</td>
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<td></td>
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<td></td>
<td></td>
<td>$1,000,000 Per Accident</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,000,000 Policy Aggregate</td>
</tr>
<tr>
<td>[ ] Claims Made</td>
<td></td>
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<tr>
<td>[ ] Exclude Products</td>
<td></td>
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<tr>
<td>[ ] Exclude Completed Operations</td>
<td></td>
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<tr>
<td>[ ] Commercial Auto Liability</td>
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<tr>
<td>Any Auto</td>
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<tr>
<td>All Owned Autos</td>
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<tr>
<td>Scheduled Autos</td>
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<tr>
<td>Hired Autos</td>
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<tr>
<td>Non-Owned Autos</td>
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<tr>
<td>Drive Away</td>
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<tr>
<td>[ ] Commercial Garage Liability</td>
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<tr>
<td>G.K.L.L.</td>
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<tr>
<td>O.T.R.P.D.</td>
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<tr>
<td>D.O.C.</td>
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<tr>
<td>Cargo</td>
<td></td>
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</tr>
<tr>
<td>On Hook</td>
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<tr>
<td>Employee Dishonesty</td>
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<tr>
<td>Wrongful Repossession</td>
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</tbody>
</table>

**OTHER**

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**
Coverage is limited to only insured activities or operations on the Participant Member Declaration Certificate or as may be separately endorsed. Excludes Inland Marine Liability, (Excludes Space Ball), Amusement - Carnival Games & DJ/Karaoke, Amusement - Supervised - Scheduled Interactive & Inflatable Game Rental, Amusement - Non Supervised - Scheduled Interactive & Inflatable Game Rental, Amusement - Same Swim, Inflatable Climbing Wall, Amusement - Super Slides, Amusement - Scheduled Inflatable/Interactive, Amusement Devices - Gyro/Orbitron - Dangl Hopper/Trump Thing - Orbiter, Climbing Wall - Portable, Amusement - Robo Surfer.

**CERTIFICATE HOLDER**
City of Hailey Chamber of Commerce

P.O. Box 100
Hailey, ID 83333
Xim

**ADDITIONAL INSURE**

**LOSS PAYEE**

SHAOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.

**AUTHORIZED REPRESENTATIVE**

- 47 -
ADDITIONAL NAMED INSURED ENDORSEMENT
FOR STATE OR POLITICAL SUBDIVISIONS AND U.S. GOVERNMENT AGENCIES

RCL-99-13

This Endorsement changes the terms and conditions of the Coverage Contract issued. Please read it carefully!

The "Who is a Participating Member?" provision of this Coverage Contract shall include as an additional Named Insured under the Coverage Contract issued, any state, political subdivision, or U.S. government agency so designated in the schedule below ("Additional Named Insured"), subject to the following additional provisions:

1. Coverage applies only to operations performed by or on behalf of the Participating Member for which an Additional Named Insured has issued a permit to the Participating Member, and only with respect to liability arising from the operations of the Participating Member shown on the Participating Member's Declarations Page.

2. No coverage exists for Bodily Injury or Property Damage arising out of operations for which a permit was not issued by an Additional Named Insured.

3. Liability coverage is provided to, and the Insurer has the duty to defend, any Additional Named Insured listed below only with respect to injury, loss, or damage associated with the Participating Member's use and occupancy of State or Federal lands covered by this Coverage Contract.

4. If the Participating Member fails to conduct special permit activities in full compliance with the special representations that are a part of this Coverage Contract, then the Coverage Contract shall nevertheless apply; however, special use permit activities that are not conducted in full compliance with the special representations are subject to an automatic and immediate $5,000 increase of the Participating Member's Self-Insured Retention.

5. No Endorsements issued after the initial Coverage Contract shall be added to the Coverage Contract without the approval of the Additional Named Insured.

6. The Participating Member may use a participant agreement form approved by the Additional Named Insured. This participating agreement provision supersedes any contrary provision contained in the Policy or any other Endorsement.

7. Should this Coverage Contract be cancelled before the end of its stated term, the Insurer shall give any Additional Named Insured 30 day's prior written notice of such cancellation. If notice to any Additional Named Insured is not provided for any reason, the Participating Member's Coverage Contract will cancel; however, coverage will be provided to any Additional Named Insured through the stated term or until proper notice is delivered.

Master Coverage Contract # LAP0315 Certificate # 12070015
Participating Member: Jukebox Party Express Inc
Effective Date:
Date Issued: 4/4/2013
Additiona5 Named Insured - Designation of State, Political Subdivision, or U.S. Government Agency:
City of Hailey Chamber of Commerce
Attention: Kim
P.O. Box 100
Hailey, ID 83333
Endorsement # 0

RCL-99-13 21APR2004
DECISION

Based on the Application for a Special Event Permit for Summerfest, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None

DATED this 3rd day of June 2013.

CITY OF HAILEY

By: ____________________________

Fritz Haemmerle, its Mayor

ATTEST:

______________________________

Mary Cone, City Clerk

SPECIAL EVENT AGREEMENT

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221

15/03/SPECIAL EVENT PERMIT (08/02/05)
In consideration of the granting of a special event permit by the City of Hailey ("the City") for Summerfest (to be held June 7th 2013 from 2 pm to 5 pm), plus specified set up and teardown time), ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of June 2013.

APPLICANT:

By: ____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ____________________________

Fritz Haemmerle, its Mayor

ATTEST:

______________________________

Mary Cone, its City Clerk
AGENDA ITEM SUMMARY

DATE: 06/03/2013

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE:

SUBJECT:
Motion to approve special event, Sheepstown Drag Nationals, being held on River Street from Spruce to Silver Streets (Thursday June 20th from 7:00 p.m. to 10:00 p.m.).

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code

(If Applicable)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # YTD Line Item Balance $
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (If Applicable)
□ City Administrator □ Library □ Benefits Committee
□ City Attorney □ Mayor □ Streets
□ City Clerk □ Planning □ Treasurer
□ Building □ Police □
□ Engineer □ Public Works, Parks □
□ Fire Dept. □ P & Z Commission □

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Sheepstown Drag Nationals, being held on River Street from Spruce to Silver Streets (Thursday June 20th from 7:00 p.m. to 10:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator _____________________ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date _____________________

City Clerk _____________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): Instrument #
*Additional/Exceptional Originals to:
Copies (AIS only)
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Sheepstown Drag Nationals

LOCATION FOR EVENT (Be specific e.g. Hopspark Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property  ☐ Private Property

on River Street from Spruce to Silver

III. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>6.20.13</th>
<th>Hours 7-10</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Time: 7:00 PM</td>
<td>End Time: 10:00 PM</td>
<td>One Hour Interval: All Day:</td>
<td></td>
</tr>
<tr>
<td>Start Time: 1:00 PM</td>
<td>End Time: 4:00 PM</td>
<td>One Hour Interval: All Day:</td>
<td></td>
</tr>
</tbody>
</table>

IV. FEES
Special Event Permit Application Fee $125

Events that meet the following criteria may be exempt from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
☐ Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee $200

Tax (on park rental fees only) 6%

Security Services Deposit

TOTAL DUE $175

V. ORGANIZATION INFORMATION
Sponsoring Organization: Bill Olson - Powerhouse Chamber

Applicant’s Name: Title:

Address: 514 N. 1st Avenue City: State: Zip:

Telephone Day: 208-913-6444 Evening: 208-913-6444 FAX:

Applicant Driver’s License #: FA106595J EMAIL: powerhouseidahoc@gmail.com

Federal Tax #: State Tax #:

VI. EVENT INFORMATION
New Event: Yes ☑ Annual Event: Yes ☑ No Years Operating 3

Event Category: ☐ Commercial ☑ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): N/A

Description of Event:

Updated: 8/2/2012

(Attach any additional pages as needed)
VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Barnett Ins.  Agent Name: Betty Urban  Phone: __________

HOLD HARMLESS CLAUSE

Permits (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, death or damage, or to injury or destruction of property, including the loss of use thereof, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a list of services including a list of utilities providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes No</th>
<th>Check all Planned Activities</th>
<th>Yes No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔</td>
<td>Street Closures &amp; Access / Parade (if yes)  * Street Closures for Special Event Application and detailed map listing areas of closure, parade route is required. An AID permit is required for Main Street.  * Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td>✗ Alcohol Served (Free of Charge) (name of provider)</td>
<td>✔ Alcohol Sold  Requires Alcohol Beverage Catering Permit (Hailey Code 5.15)</td>
</tr>
<tr>
<td>✗</td>
<td>Canopies/Tents / Membrane / Temporary Structures (Number &amp; Size)  City of Hailey Fire Department, Fire Code Enforcer may require a permit for tents, canopies, umbrellas, or temporary structures over 200 sq. ft.</td>
<td>✔ Food/Beverages will be served (List Caterers):</td>
<td>✗</td>
</tr>
<tr>
<td>✗</td>
<td>Security (detail who, number of officers, times, Attach plan)</td>
<td>✔ Vendors items sold / solicitation</td>
<td>✗</td>
</tr>
<tr>
<td>✗</td>
<td>Medical Services  (Circle) First Aid and/or EMS Services  * Determination of EMS services is dependent on event size and type. Who is providing this service:</td>
<td>✗</td>
<td></td>
</tr>
</tbody>
</table>
Sheeptown Fat Tire Rally
Sheeptown Drag Nationals

Hours: 5pm – 10pm
Location River Street between Spruce and Silver Street

Event Description:
Head to head drag racing between bikes. Bikes are towing logs behind them. Distance of race to be 50 yards +/-. Entrants sign in to a single elimination bracket using a nomme de guer.
Racers tow logs for the distance of the course in a straight line. Fastest rider wins and advances to next round. Loser is eliminated.

Expected participants to be a complete bracket of 64 racers.

Event is free of charge to participants. No food or drink will be served on site by the event organization.
**STREET CLOSURE FOR SPECIAL EVENT**

**EVENT NAME:**  
Sheep town Drag Nationals

The above listed event received a street closure permit for a community event.

**STREET CLOSURE DATES:**  
June 20th

- Route/street closure map is attached.

| Names of streets to be closed (attach further closures on a separate sheet if needed) |
|-------------------------------|------------------|-------------------|
| River | Between (street) | Space | And (street) | Silver |
|       | Between (street) |       | And (street) |
|       | Between (street) |       | And (street) |
|       | Between (street) |       | And (street) |
|       | Between (street) |       | And (street) |
|       | Between (street) |       | And (street) |

- Time of Street Closure: Start: [ ] End: [ ]

- Participant type and number of entries of each type (check all that apply):
  - [ ] Participants/Spectators 100
  - [ ] Animals
  - [ ] Vehicles
  - [ ] Floats
  - [ ] Buses
  - [ ] Bikes
AMPLIFIED SOUND PERMIT APPLICATION

Instructions:
Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Special Events Administrator at 208-788-4221 x22 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be $25.00 per visit. The allowable sound decibel level is – (90 dB maximum and sound may only be amplified between the hours of 10 am and 10 pm.

Name of Applicant: Bill Olson-Powerhouse Phone: 208-788-9184
Address of Applicant: 514 N 1st Avenue
Type of Event: Biking
Location of Event: River Street from Spruce to Silver
Date of Event: 6/20/13 Number of People Expected: 150
Time of Amplification: From 7:00 pm to 10:00 pm

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: Date: 5.23.2013

When signed by the Police Chief or designee, a copy of the signed application will be your permit.

Chief of Police, or designee Signature: Date: 5.23.2013

☒ Permit Approved (For City Use Only)
☐ Not Approved (check reason below)
☐ Use of the equipment would constitute a detriment to traffic safety;
☐ The issuance of the permit would be otherwise detrimental to the public health, safety or welfare;
☐ The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community;
☐ The applicant would violate the provisions of this Code or any other law.

Updated on 6/23/2012
STREET CLOSURE FOR SPECIAL EVENT

Notification Certification
To be submitted to the City Special Events Administrator by Event Organizer at least 30 days prior to the event.

EVENT NAME: Sheepstown Drag Nationals

The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: June 20

STREET CLOSURE TIMES: 6:30 - 10:16

I certify that the entities listed below have been notified about my upcoming special event.

Signature of Sponsor or Authorized Representative: 

Date: 5/22/2013

Name/Business

Address

Phone

Email

List to come
DECISION

Based on the Application for a Special Event Permit for the Sheeptown Drag Nationals, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None

DATED this 3rd day of June 2013.

CITY OF HAILEY

By: __________________________
    Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Sheeptown Drag Nationals, (to be held on Saturday June from 7 p.m. to 10 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of June 2013.

APPLICANT:

By: _________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: __________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221

15/03/SPECIAL EVENT PERMIT (08/02/05)
AGENDA ITEM SUMMARY

DATE: 06/03/2013
DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE:

SUBJECT:
Motion to approve special event, Bring Bowe Back being held at Hop Porter Park (Saturday, June 22nd 2013 from 12 p.m. to 5 p.m.). 5K run precedes park activities from 10 a.m. to noon.

AUTHORITY: ☐ ID Code __________  ☐ IAR __________  ☐ City Ordinance/Code __________
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # __________________ YTD Line Item Balance $ __________________
Estimated Hours Spent to Date: __________________ Estimated Completion Date: ____________
Staff Contact: __________________ Phone #: __________________
Comments: __________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)
☐ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police ☐ ☐
☐ Engineer ☐ Public Works, Parks ☐ ☐
☒ Fire Dept. ☐ P & Z Commission ☐ ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Bring Bowe Back being held at Hop Porter Park (Saturday, June 22nd 2013 from 10 a.m. to 5 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

This approval is provided based on Sun Valley Brewery submitting a catering permit.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator _______________ Dept. Head in Attendance at Meeting (circle one) Yes ☑ No ____________

ACTION OF THE CITY COUNCIL:
Date ___________________________

City Clerk _______________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.): ___________________________
Instrument # _______________________
*Additional/Exceptional Originals to: ___________________________
Copies (AIS only) ___________________________
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Bring Bowe Back - Community Support during 4th Anniversary of Bergdahl’s Captivity

LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.J.;)
[ ] Public Property  [ ] Private Property

Hop Porter Park (Parking at Lion’s Park and Park & Ride)

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 22, 2013</td>
<td>Start Time: 10:00 a.m.  End Time: noon</td>
<td>One-Hour Interval: 5-K Run</td>
</tr>
<tr>
<td></td>
<td>Start Time: 1:00 p.m.  End Time: 5:00 p.m.</td>
<td>All Day:</td>
</tr>
<tr>
<td>Set-Up:</td>
<td>Start Time: 9:00 a.m.  End Time: 1:00 p.m.</td>
<td>Park Event</td>
</tr>
<tr>
<td>Tear Down:</td>
<td>Start Time: 5:00 p.m.  End Time: 8:00 p.m.</td>
<td></td>
</tr>
</tbody>
</table>

IV. FEES

Special Event Permit Application Fee $125
Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
[ ] Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
[ ] Tax Exempt #:
Promoted locally and regionally within the state and the northwest.
Per Day Park Rental Fee $200.
Tax (on park rental fees only) 6%
Security Services Deposit

TOTAL DUE

V. ORGANIZATION INFORMATION

Sponsoring Organization: Bring Bowe Back
Applicant’s Name: Debbie O’Neill
Title: Organizer
Address: 204 Apache Dr.  City: Hailey  State: ID  Zip: 83242
Telephone Day: 878-2235  Evening: 450-9687  FAX: n/a

Applicant Driver’s License #: 1281135  EMAIL: debbieoneill90@gmail.com
Federal Tax #: n/a  State Tax #: n/a

VI. EVENT INFORMATION

New Event: Yes  No
Annual Event: Yes  No
Years Operating
Event Category:  [ ] Commercial  [x] Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): no revenues - donation event

Description of Event: Commemoration of Bowe Bergdahl’s 4th year anniversary - community & family support

Additional Details: (Attach any additional pages as needed)

Updated: 8/23/2012
VII. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: [signature]  Agent Name: [signature]  Phone: [signature]

HOLD HARMLESS CLAUSE
Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED
Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
</tr>
<tr>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required.</td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
<tr>
<td></td>
<td>• Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Canopies/Tents/Membranes/Temporary Structures (Number &amp; Size(s))</td>
<td></td>
<td>Food/Beverages will be served (List Carriers):</td>
</tr>
<tr>
<td></td>
<td>City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.</td>
<td></td>
<td>Smoky Mountain Pizza</td>
</tr>
<tr>
<td></td>
<td>Security (detail who, number of officers, times. Attach plan)</td>
<td></td>
<td>Sun Valley Brewery</td>
</tr>
<tr>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services</td>
<td></td>
<td>Vendors items sold / solicitation</td>
</tr>
<tr>
<td></td>
<td>*Determination of EMS services is dependent on event size and type. Who is providing this service:</td>
<td></td>
<td>Smoky Mountain Pizza</td>
</tr>
<tr>
<td></td>
<td>Harley Fire Dept</td>
<td></td>
<td>Sun Valley Brewery</td>
</tr>
<tr>
<td></td>
<td>Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)</td>
<td></td>
<td>Food / Beverages</td>
</tr>
<tr>
<td></td>
<td>Electricity / Generators (Size) Attach detailed electrical plan.</td>
<td></td>
<td>Barrels: Profit / Non-Profit</td>
</tr>
<tr>
<td></td>
<td>on site use</td>
<td></td>
<td>Higher Ground</td>
</tr>
</tbody>
</table>
|     | Lighting plan: attach plan |     | 60% | 40%
|     | Gray Water Barrel / Grease Barrel (circle / detail # and locations) |     | Booths / Food / Drink |
|     | by vendors |     | Musc | 45%
|     | Sanitation - Trash bins, Dumpsters, Recycle (circle / detail # and locations) |     | Signs or Banners: sign permit may be required by the City Planning and Zoning Department. |
|     | 2 dumpsters |     | 30%
|     | Porta Toilets / Wash Stations (Quantity ADA Regular) |     | Numbers of staff working event: |
|     | 5 portapotties - 1 ADA |     | Number of volunteers working event: |
|     | Water Drinking / Washing (circle) |     | Event estimated attendance: 1500 - 3000 |

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. If in the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature: [signature]  Date: 4/19/2013 6/2012
CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

IMPORTANT: If the certificate holder is an additional insured, the policy(ies) must be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<table>
<thead>
<tr>
<th>INSURER</th>
<th>ADDRESS</th>
<th>PHONE</th>
<th>FAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Vernon</td>
<td>202-309-4080</td>
<td>(801) 292-3529</td>
<td>(801) 677-0077</td>
</tr>
<tr>
<td>UTILITY</td>
<td>115 Main Street South, Suite H</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hailey, ID 83333</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

THE IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND LIMITATIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>INSURER</th>
<th>INSURED</th>
<th>POLICY NUMBER</th>
<th>LIMIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL LIABILITY</td>
<td>X</td>
<td>Y</td>
<td>APP118551166</td>
<td>1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROFESSIONAL</td>
<td>X</td>
<td>Y</td>
<td>APP118551166</td>
<td>2,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SAM COVERAGE</td>
<td>X</td>
<td>Y</td>
<td>APP118551166</td>
<td>300,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CANCELLATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

City of Hailey
115 Main Street South, Suite H
Hailey, ID 83333

© 1986-2010 ACORD CORPO
AMPLIFIED SOUND PERMIT APPLICATION BY: ---------------

Instructions:
Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Special Events Administrator at 208-788-4221 x22 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be $25.00 per visit. The allowable sound decibel level is – (90) dB maximum and sound may only be amplified between the hours of 10 am and 10 pm.

Name of Applicant: DEBBIE O'NEILL Phone: (208) 450-9687
Address of Applicant: 204 APACHE DRIVE HAILEY ID 83333
Type of Event: FUNDRAISER
Location of Event: HOP POTTER PARK
Date of Event: JUNE 22ND 2013 Number of People Expected: 2,000
Time of Amplification: From 1 to 4

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: [Signature] Date: 5/10/13

When signed by the Police Chief or designee, a copy of the signed application will be your permit.

Chief of Police, or designee Signature: [Signature] Date: 5-22-13

☐ Permit Approved (For City Use Only)
☐ Not Approved (check reason below)
☐ Use of the equipment would constitute a detriment to traffic safety;
☐ The issuance of the permit would be otherwise detrimental to the public health, safety or welfare;
☐ The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community;
☐ The applicant would violate the provisions of this Code or any other law.
DECISION

Based on the Application for a Special Event Permit for Bring Bowe Back, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. Catering permit to be submitted by Sun Valley Brewery.

DATED this 3rd day of June 2013.

CITY OF HAILEY

By: ________________________________
    Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk

SPECIAL EVENT AGREEMENT
In consideration of the granting of a special event permit by the City of Hailey ("the City") for Bring Bowe Back (to be held June 22nd, 2013 from 10 am to 5 pm), plus specified set up and teardown time), ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of June 2013.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk
AGENDA ITEM SUMMARY

DATE: 06/03/2013

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE:

SUBJECT:
Motion to approve special event, Hailey Skatepark Competition being held at Hailey Skate Park (Saturday June 29th from 11:00 a.m. to 3:00 p.m.).

AUTHORITY: ☐ ID Code / ☐ IAR / ☐ City Ordinance/Code (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # ____________________________ YTD Line Item Balance $ ____________________________
Estimated Hours Spent to Date: ____________________________ Estimated Completion Date: ____________________________
Staff Contact: ____________________________ Phone # ____________________________
Comments: ____________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)
☐ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☒ Building ☒ Public Works, Parks ☐ ☐
☒ Engineer ☒ Police ☐ ☐
☒ Fire Dept. ☒ P & Z Commission ☐ ☐

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Hailey Skatepark Competition being held at Hailey Skate Park (Saturday June 29th from 11:00 a.m. to 3:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ____________ Dept. Head in Attendance at Meeting (circle one) Yes ☐ No ☐

ACTION OF THE CITY COUNCIL:

Date ____________________________

City Clerk ____________________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.): Instrument # ____________
*Additional/Exceptional Originals to: ____________________________ Copies (AIS only) ____________________________
EVENT NAME: Hailey Skatepark Competition 2013

LOCATION FOR EVENT (Be specific e.g. Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☑ Public Property □ Private Property

Hailey Skatepark

III. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 29th</td>
<td>Start Time: 11:00 am</td>
<td>End Time: 3:00 pm</td>
</tr>
<tr>
<td>June 29th</td>
<td>Start Time:</td>
<td>End Time:</td>
</tr>
<tr>
<td>Date of Set-Up</td>
<td>Start Time: 8:00 am</td>
<td>End Time:</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 3:00 pm</td>
<td>End Time:</td>
</tr>
</tbody>
</table>

IV. FEES
Special Event Permit Application Fee $125 ☐ per Mayor, fee has been waived (KH)

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☑ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators. Tax Exempt #:

Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee $200 ☐
Tax (on park rental fees only) 6% ☐
Security Services Deposit ☐

TOTAL DUE

☑

V. ORGANIZATION INFORMATION
Sponsoring Organization: Hailey Skatepark Committee

Applicant’s Name: Lamar Waters Title: Chairman

Address: P.O. Box 1287 City: Hailey State: Idaho Zip: 83333
Telephone Day: 208-788-0880 Evening: 208-720-3914 FAX:

‘Applicant Driver’s License #: EMAIL: lwaters@co.blaine.id.us
Federal Tax #: State Tax #: ☐

VI. EVENT INFORMATION
New Event: Yes ☑ No ☐ Annual Event: Yes ☑ No ☐ Years Operating 1

Event Category: ☑ Commercial ☐ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): $450

Description of Event: Shoebิตers will skate in a format of 1 minute more with 2 heats in the skate park. The skaters will be divided in to their proper age groups. The skaters will be judged on style, utility, flow of line in the skate park. The winner of the

Additional Details: Updated: 8/23/2012 (Attach any additional pages as needed)
VII. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: (NED) ICRM
Agent Name: City of Hailey
Phone: 788-4221

HOLD HARMLESS CLAUSE
Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney’s fees, arising out of the permitted activity or the conduct of Permittee’s operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use thereof, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED
Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
<td></td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
<tr>
<td></td>
<td>✓</td>
<td>• Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
<td>Food/Beverages will be served (List Caterers): Mclean's Pizza</td>
</tr>
<tr>
<td>#</td>
<td>✗</td>
<td>Canopies/Tents/Membranes/Temporary Structures (Number &amp; Sizes) City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq ft.</td>
<td></td>
<td></td>
<td>Vendors items sold/ solicitation</td>
</tr>
<tr>
<td>#</td>
<td>✗</td>
<td>Security (detail who, number of officers, times. Attach plan)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Medical Services (Circle) First Aid and/or EMS Services *Determination of EMS services is dependent on event size and type. Who is providing this service: Hailey Fire Department</td>
<td></td>
<td></td>
<td>Booths: Profit / Non-Profit Non-Profit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan)</td>
<td></td>
<td></td>
<td>Activities / Entertainment (Agenda) Other equipment or entertainment</td>
</tr>
<tr>
<td>#</td>
<td></td>
<td>Electricity / Generators (Size: kW for sound system) Attach detailed electrical plan.</td>
<td></td>
<td></td>
<td>Signs or Banners: sign permit may be required by the City Planning and Zoning Department</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Lighting plan: attach plan</td>
<td></td>
<td></td>
<td>Stages (Number and Size(s))</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Gray Water Barrel / Grease Barrel (circle / detail # and locations)</td>
<td>✓</td>
<td></td>
<td>Barricades. How many identify locations and attach logistics map</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Sanitation -Trash bins, Dumpsters, Recycle (circle / detail # and locations)</td>
<td>✓</td>
<td></td>
<td>EVENT estimated attendance: 200 Number of staff working event: 10 Number of volunteers working event: 10</td>
</tr>
<tr>
<td>#</td>
<td></td>
<td>Porta Toilets / Wash Stations (Quantity ADA Regular)</td>
<td>#</td>
<td></td>
<td>Amplified Sound Permit-the allowable sound decibel level (90) dB maximum</td>
</tr>
<tr>
<td>✓</td>
<td></td>
<td>Water Drinking / Washing (circle)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature: Loran Welke
Date: 3/24/13
AMPLIFIED SOUND PERMIT APPLICATION

Instructions:
Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Special Events Administrator at 208-788-4221 x22 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be $25.00 per visit. The allowable sound decibel level is — (90) dB maximum and sound may only be amplified between the hours of 10 am and 10 pm.

Name of Applicant: Lamar Waters
Phone: 208-720-3414
Address of Applicant: P.O. Box 1287, Hailey, ID 83333
Type of Event: Skateboard Competition
Location of Event: Hailey Skate Park
Date of Event: June 29, 2013
Number of People Expected: 250
Time of Amplification: From 10:00 to 3:00

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: Lamar Waters
Date: 5/24/13

When signed by the Police Chief or designee a copy of the signed application will be your permit.

Chief of Police, or designee Signature: [Signature]
Date: 6/29/13

☐ Permit Approved (For City Use Only)
☐ Not Approved (check reason below)
☐ Use of the equipment would constitute a detriment to traffic safety;
☐ The issuance of the permit would be otherwise detrimental to the public health, safety or welfare;
☐ The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community;
☐ The applicant would violate the provisions of this Code or any other law.
DECISION

Based on the Application for a Special Event Permit for Hailey Skatepark Competition 2013, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. None

DATED this 3rd day of June 2013.

CITY OF HAILEY

By: ____________________________
Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for Hailey Skatepark Competition 2013 (to be held June 29th 2013 from 11 am to 3 pm), plus specified set up and teardown time), ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of June 2013.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________
Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221
AGENDA ITEM SUMMARY

DATE: 06/03/2013

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE:

SUBJECT:
Motion to approve special event, Hailey’s Antique Market being held at Roberta McKercher Park (Saturday July 5th thru Monday July 7th from 9:00 a.m. to 6:00 p.m.).

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Caselle #
Budget Line Item #
YTD Line Item Balance $
Estimated Hours Spent to Date:
Estimated Completion Date:
Staff Contact:
Phone #
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:
(IF APPLICABLE)

☐ City Administrator ☐ Library ☐ Benefits Committee
☐ City Attorney ☐ Mayor ☐ Streets
☐ City Clerk ☐ Planning ☐ Treasurer
☐ Building ☐ Police
☐ Engineer ☐ Public Works, Parks
☐ Fire Dept. ☐ P & Z Commission

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Hailey’s Antique Market being held at Roberta McKercher Park (Saturday July 5th thru Monday July 7th from 9:00 a.m. to 6:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator ___________________ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _______________________________

City Clerk

FOLLOW-UP:
*Ord./Res./Agmt./Order Originals: Record Copies (all info.):
Instrument #
*Additional/Exceptional Originals to: Copies (AIS only)
EVENT NAME: Hasley's Antique Market

LOCATION FOR EVENT: (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☑ Public Property □ Private Property
"Hasley's Antique Market / Hasley Antiques"

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
<thead>
<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 4-7</td>
<td>Start Time: 9 am End Time: 6 pm</td>
<td>One Hour Interval: 100 at most All Day: $200 or less</td>
</tr>
<tr>
<td>Date of Set-Up</td>
<td>Start Time: 7 am End Time:</td>
<td>One Hour Interval: 100 at most All Day: 700 at most</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 5 pm End Time: 12 pm</td>
<td></td>
</tr>
</tbody>
</table>

IV. FEES

Special Event Permit Application Fee $125
Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
Tax Exempt #: ____________________________
Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee $200
Tax (on park rental fees only) 6%

Security Services Deposit

TOTAL DUE $761.00

V. ORGANIZATION INFORMATION

Sponsoring Organization: Hasley's Antique Market
Applicant's Name: Hasley's Antique Market
Title: Promoter/Founder
Address: P.O. Box 2727 City: Hailey State: ID Zip: 83333
Telephone Day: 208-720-1146 Evening: FAX:

Applicant Driver's License #: FA1078843A EMAIL: hasleyantiques@aol.com
Federal Tax #: ____________________________ State Tax #: 884-325

VI. EVENT INFORMATION

New Event: Yes ☐ No ☑ Annual Event: Yes ☐ No ☑ Years Operating 20
Event Category: ☐ Commercial ☑ Noncommercial
Estimate of Gross Ticket Sales & Revenues (commercial event only):
Description of Event: Semi-annual event - 20 years - Show & Sale Antiques & Decorative Arts
Additional Details: 

Updated: 8/23/2012 (Attach any additional pages as needed)
VII. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Council. Failure to maintain any insurance coverage required by this agreement shall not cause for immediate termination of the application.

Insurance Company: Farm Bureau  Agent Name: Non Frank  Phone: 788 - 3529

HOLD HARMLESS CLAUSE
Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney’s fees, arising out of the permitted activity or the conduct of Permittee’s operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use therefrom, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED
Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
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<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access/Parade (If yes)</td>
<td></td>
<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
<td></td>
<td></td>
<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13) Muleshoe Liquor License</td>
</tr>
<tr>
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<td></td>
<td>• Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
<td></td>
<td></td>
<td>Food/Beverages will be served (List Carriers): Both - Non Profit &amp; Profit, Require Carriers</td>
</tr>
<tr>
<td></td>
<td></td>
<td># Canopies/Tents/Membranes/Temporary Structures (Number &amp; Size(s)) City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.</td>
<td></td>
<td></td>
<td>Vendors items sold/ solicitation Yes</td>
</tr>
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<td># Security (detail who, number of officers, times. Attach plan)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td># Medical Services (Circle) First Aid And/or EMS Services *Determination of EMS services is dependent on event size and type. Who is providing this service:</td>
<td></td>
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<td># Traffic Control / Shuttle Buses (Number of buses / locations / hours of operation, attach plan.)</td>
<td># 2</td>
<td># 3</td>
<td>Booths: Profit/Non-Profit Both</td>
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<td># Electricity / Generators (Size)</td>
<td>#</td>
<td></td>
<td>Activities / Entertainment (Agenda) Other equipment or entertainment</td>
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<td>Attach detailed electrical plan.</td>
<td>#</td>
<td></td>
<td>Signs or Banners: sign permit may be required by the City Planning and Zoning Department</td>
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<td></td>
<td></td>
<td>Lighting plan: attach plan</td>
<td>#</td>
<td></td>
<td>Stages (Number and Size(s))</td>
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<td></td>
<td></td>
<td># Gray Water Barrel / Grease Barrel (circle / detail # and locations)</td>
<td>#</td>
<td></td>
<td>Barricades. How many identify locations and attach logistics map 14 + 12 lanes</td>
</tr>
<tr>
<td></td>
<td></td>
<td># Sanitation - Trash bins, Dumpsters, Recycle (circle / detail # and locations)</td>
<td># 14</td>
<td># 12</td>
<td></td>
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<td></td>
<td></td>
<td># Porta Toilets / Wash Stations (Quantity ADA Regular</td>
<td>#</td>
<td></td>
<td>EVENT estimated attendance: 5000 day</td>
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<td></td>
<td></td>
<td># Water (Drinking / Washing) (circle)</td>
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<td>Number of staff working event: 5</td>
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<td></td>
<td>Number of volunteers working event: 10</td>
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<td></td>
<td>Amplified Sound Permit-the allowable sound decibel level - (90) dB maximum</td>
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</tbody>
</table>

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature:  
Date: 2- 70- 13

Public Works/Administrative Assistant-Public Works/Special Events/ Forms - 79- 2012
# Certificate of Liability Insurance

**Date (MM/DD/YYYY):** 1/02/2013

**Producer:**
Western Community Ins Co
PO Box 4948
Pocatello, ID 83206-4948

**Insured:**
Masters, Yvonne Alee
PO Box 2727
Hailey ID 83333

**Coverages**

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Acord Line</th>
<th>Policy Number</th>
<th>Policy Exp. (MM/DD/YYYY)</th>
<th>Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial General Liability</td>
<td>X</td>
<td>BBO71205</td>
<td>1/27/13 1/27/14</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Umbrella Liability</td>
<td>X</td>
<td>N</td>
<td>Occur</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Automobile Liability</td>
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<tr>
<td>Workers Compensation and Employer's Liability</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Description of Operations / Locations / Vehicles**

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
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</thead>
<tbody>
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<td></td>
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</tbody>
</table>

**Certificate Holder:**

**Cancellation:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

Authorized Representative:

The ACORD name and logo are registered marks of ACORD.
DECISION

Based on the Application for a Special Event Permit for the Hailey's Antique Market, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

**Standard Conditions**

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

**Additional Conditions**

a. A catering permit shall be obtained to sell alcoholic beverages at the event.

DATED this 3rd day of June 2013.

CITY OF HAILEY

By: ____________________________
    Fritz Haemmerle, its Mayor

ATTEST:

____________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey's Antique Market, (to be held on Saturday July 5th thru Monday July 7th from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of June 2013.

APPLICANT:

By: ____________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ____________________________

Fritz Haemmerle, its Mayor

ATTEST:

______________________________

Mary Cone, its City Clerk

CITY OF HAILEY • 115 MAIN ST. S., SUITE H • HAILEY, IDAHO 83333 • 788-4221

15/03/SPECIAL EVENT PERMIT (08/02/05)
AGENDA ITEM SUMMARY

DATE: _06-03-13___ DEPARTMENT: ___Community Development ___DEPT. HEAD SIGNATURE: ___

SUBJECT:
Motion to approve special event, Kiwanis Club of Hailey, Car Show at Roberta McKercher Park (Saturday, August 3, 2013 from 8:00 a.m. to 5:00 p.m.).

AUTHORITY: □ ID Code ________ □ IAR ____________ □ City Ordinance/Code ________

( IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # ___________________________ YTD Line Item Balance $ __________
Estimated Hours Spent to Date: ____________________ Estimated Completion Date: __________
Staff Contact: ____________________________________ Phone #: __________
Comments: ____________________________________

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: ( IFAPPLICABLE)
□ City Administrator □ Library □ Benefits Committee
□ City Attorney □ Mayor □ Streets
□ City Clerk □ Planning □ Treasurer
□ Building □ Police □ ________
□ Engineer □ Public Works, Parks □ ________
□ Fire Dept. □ P & Z Commission □ ________

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Kiwanis Club of Hailey, Car Show at Roberta McKercher Park (Saturday, August 3, 2013 from 8:00 a.m. to 5:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

This approval is based on applicant submitting catering permit.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator ___________ Dept. Head in Attendance at Meeting (circle one) Yes ❌ No

ACTION OF THE CITY COUNCIL:
Date ______________________

City Clerk _________________

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record Copies (all info.): __________
*Additional/Exceptional Originals to: ___________ Copies (AIS only)
Instrument # ________________
SPECIAL EVENT PERMIT APPLICATION

EVENT NAME: Kiwanis Car Show

LOCATION FOR EVENT (Be specific e.g.: Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☐ Public Property  ☐ Private Property
Roberta McKeever Park

III. EVENT SCHEDULE
Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

<table>
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<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 3, 2013</td>
<td>Start Time: 8:00 AM  End Time: 5:00 PM</td>
<td>One Hour Interval: 300  All Day: 1200</td>
</tr>
<tr>
<td>Date of Set-Up</td>
<td>Start Time: 8:00 AM  End Time:</td>
<td>One Hour Interval:</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 8:00 AM  End Time:</td>
<td>All Day:</td>
</tr>
</tbody>
</table>

IV. FEES
Special Event Permit Application Fee $125  
Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.
☐ Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee $200  
Tax (on park rental fees only) 6%  
Security Services Deposit $12  
TOTAL DUE $337

V. ORGANIZATION INFORMATION
Sponsoring Organization: Kiwanis Club of Hailey

Applicant's Name: Dale K. Ewerson  Title: Secretary
Address: P.O. Box 901  City: Hailey  State: ID  Zip: 83333
Telephone Day: 208-788-0148  Evening:    FAX:  
Applicant Driver's License #: FA1220776  EMAIL: dale@life-savings.com
Federal Tax #: 01-0890748  State Tax #:  

VI. EVENT INFORMATION
New Event: Yes  Annual Event: Yes  Years Operating 7  
Event Category: ☐ Commercial  ☑ Noncommercial

Description of Event: One day car show. All profits donated to children in need of help through Kiwanis Club.

Updated: 8/23/2012  (Attach any additional pages as needed)
VII. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizer to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: SafeCo  
Agent Name: Bissett Insurance  
Phone: 726-8866

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

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<th>Yes</th>
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<tr>
<td></td>
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<td>Street Closures &amp; Access / Parade (If yes)</td>
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<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Street closures for Special Event Application and detailed map listing areas of closure,</td>
<td></td>
<td></td>
<td>Alcohol Sold</td>
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<tr>
<td></td>
<td></td>
<td>parade route is required. An IIBD permit is required for Main Street.</td>
<td></td>
<td></td>
<td>Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
</tr>
<tr>
<td>#6</td>
<td></td>
<td>• Your Event Coordinator is required to have the Notification Certification completed by all</td>
<td></td>
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<td>Wicked Spud</td>
</tr>
<tr>
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<td>affected businesses, churches, schools and neighborhoods.</td>
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<td></td>
<td>Wicked Spud</td>
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<td></td>
<td>Canopies/Tents/Membranes/Temporary Structures (Number &amp; Size(s))</td>
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<td></td>
<td>Food/Beverages will be served (List Caterers):</td>
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<tr>
<td></td>
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<td></td>
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<td>Wicked Spud</td>
</tr>
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<td></td>
<td></td>
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<td>Security (detail who, number of officers, times. Attach plan)</td>
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<td>plan.)</td>
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<td></td>
<td>Electricity / Generators (Size)</td>
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<td>Activities / Entertainment (Agenda)</td>
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<tr>
<td></td>
<td></td>
<td>20 AMP circuits at park</td>
<td></td>
<td></td>
<td>remote, DJ,</td>
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<td></td>
<td></td>
<td>Attach detailed electrical plan.</td>
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<td>Other equipment or entertainment</td>
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<td>Lighting plan: attach plan</td>
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<td><strong>RESERVED</strong></td>
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</table>

I hereby certify that I have read and will abide by the bylaws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature: Dale Easley  
Date: 4/29/13

CITY OF HAILEY

Public Works/Administrative Assistant/Public Works/Special Events/Forms

- 87 - 312
FIRST NATIONAL INSURANCE CO. OF AMERICA

SEATTLE, WASHINGTON
COMMERCIAL INSURANCE POLICY

NAMED INSURED
KIWANIS CLUB OF HAILEY & THE WOOD RIVER VALLEY
PO BOX 901
HAILEY, ID 83333

RENEWAL DECLARATIONS

POLICY NUMBER 01-CI-086259-5
RENEWAL OF 01-CI-086259-4 10-08

AGENT NAME AND ADDRESS
BISNETT INSURANCE INC
PO BOX 5567
KETCHUM, ID 83340

1127597 (208) 726-8866

THE TOTAL ESTIMATED PREMIUM FOR THE POLICY TERM IS $329.00.
YOU WILL BE BILLED THROUGH YOUR CUSTOMER ACCOUNT #857-1417-794-01.
THIS POLICY IS SUBJECT TO A FINAL AUDIT.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, THE COMPANIES INDICATED ON THE SPECIFIC COVERAGE PART DECLARATIONS AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS RENEWAL SERVES THE SAME PURPOSE AS WRITING A NEW POLICY WITH THE SAME PROVISIONS, CONDITIONS AND INSURING AGREEMENTS. THE INDIVIDUAL COVERAGE PART DECLARATIONS WHICH FOLLOW, LIST ALL OF THE FORMS THAT APPLY TO YOUR RENEWAL AND THOSE, IF ANY, WHICH NO LONGER APPLY. ONLY NEW OR REVISED FORMS ARE ATTACHED TO THIS RENEWAL. YOU MUST ADD THEM TO YOUR PRIOR POLICY.

COMMERCIAL GENERAL LIABILITY COVERAGE PART $329.00

PREMIUM FOR CERTIFIED ACTS OF TERRORISM $0.00

TOTAL POLICY PREMIUM $329.00

(DATE) 

BY 

(AUTHORIZED REPRESENTATIVE)
COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

NAMED INSURED: KIWANIS CLUB OF HAILEY & THE

FORM OF BUSINESS: ORGANIZATION OTHER THAN A PARTNERSHIP OR JOINT VENTURE

LIMITS OF INSURANCE

COMMERCIAL GENERAL LIABILITY
GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS-COMPLETED OPERATIONS) $2,000,000
PRODUCTS-COMPLETED OPERATIONS AGGREGATE LIMIT $2,000,000
PERSONAL AND ADVERTISING INJURY LIMIT $1,000,000
EACH OCCURRENCE LIMIT $1,000,000
DAMAGE TO PREMISES RENTED TO YOU (ANY ONE PREMISES) $1,000,000
MEDICAL EXPENSE LIMIT (ANY ONE PERSON) $10,000

CODE CLASSIFICATION-PREMIUM BASIS EXPOSURE RATE PREMIUM

COMMERCIAL GENERAL LIABILITY OTHER THAN PRODUCTS-COMPLETED OPERATIONS

PREMISES 1

41670 CLUBS - CIVIC, SERVICE OR SOCIAL - NO BUILDINGS OR PREMISES OWNED OR LEASED EXCEPT FOR OFFICE PURPOSES - NOT-FOR-PROFIT ONLY PRODUCTS-COMPLETED OPERATIONS ARE SUBJECT TO THE GENERAL AGGREGATE LIMIT (PER MEMBER) 21 2.2310 $47.00

TO MEET COVERAGE MINIMUM $282.00

PREMIUM ADJUSTMENTS:

CERTIFIED ACTS OF TERRORISM $0.00

COMMERCIAL GENERAL LIABILITY TOTAL $329.00

9-CC(GL)(0207)Northeast (PAUGO) PREPARED 08-24-12 CMD40 SEQ.0001

-89-
AMPLIFIED SOUND PERMIT APPLICATION

Instructions:
Fill in the details on the application return it to the Special Events Administrator. It will then be forwarded to the appropriate authority for approval and signature. The completed and signed application will act as your permit and will be forwarded to you once approvals and signatures are completed.

It is important for the success of your event that surrounding residents and businesses are aware of the event and to have a contact for the event. It is your responsibility to notify all residents and businesses in the immediate area that may be affected by the events amplified music prior to the event. On the back of this permit is a form entitled "Notification of Amplified Sound Event" to be used for notification. Please fill out the form, copy and distribute it to your event neighbors.

By notifying surrounding residents in advance of your event, it is the expectation of the City of Hailey that you will take the opportunity to correct amplification levels if you are contacted directly.

Events may require an Amplified Sound Permit to be filed along with a Special Events Permit. The Hailey Municipal Code does exempt certain events as a special event, however, an Amplified Sound Permit maybe required. Please contact the Special Events Administrator at 208-788-4221 x22 to help determine the requirements for your event.

Applicable Requirements: There is no fee for the administrative review of this application or the first Hailey Police Department visit to your event, for visits 2 and more the fee charged to the applicant will be $25.00 per visit. The allowable sound decibel level is – (90) dB maximum and sound may only be amplified between the hours of 10 am and 10 pm.

Name of Applicant: Kiwanis Club of Hailey Phone: 208-788-0148
Address of Applicant: P.O. Box 901 Hailey, ID 83333
Type of Event: Car Show to benefit children
Location of Event: Roberta Mckercher Park
Date of Event: August 3, 2013 Number of People Expected: 1200
Time of Amplification: From 10am to 3pm

By signing this application, you are confirming the receipt and knowledge of the applicable requirements and agree to comply with them. In the event the Police Department has to intervene, the permit may be voided if found to not be in compliance with the applicable requirements.

Signature of Applicant: Dale K.יאה
Date: 4/29/13

When signed by the Police Chief or designee, a copy of the signed application will be your permit.

Chief of Police, or designee Signature: Date: 5/17/13

☐ Permit Approved
☐ Not Approved (check reason below)
☐ Use of the equipment would constitute a detriment to traffic safety;
☐ The issuance of the permit would be otherwise detrimental to the public health, safety or welfare;
☐ The issuance of the permit will substantially interfere with the peace and quiet of the neighborhood or the community;
☐ The applicant would violate the provisions of this Code or any other law.
STREET CLOSURE FOR SPECIAL EVENT

Notification Certification
To be submitted to the City Special Events Administrator by Event Organizer at least 30 days prior to the event.

EVENT NAME: Kiwanis Car Show
The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: August 3, 2013
STREET CLOSURE TIMES: 8 am - 5 pm

☐ I certify that the entities listed below have been notified about my upcoming special event.

<table>
<thead>
<tr>
<th>Name/Business</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Guard Armory</td>
<td>311 East Cedar St</td>
<td>788-2911</td>
<td>ulysses.j.mittelstadt.mil</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>email.mil</td>
</tr>
</tbody>
</table>

Signature of Sponsor or Authorized Representative: Dale Sween
Date: 4/29/13

RECEIVED
APR 29 2013
CITY OF HAILEY
STREET CLOSURE FOR SPECIAL EVENT

EVENT NAME: Kiwanis Car Show
The above listed event received a street closure permit for a community event.

STREET CLOSURE DATES: August 3, 2013

Route/street closure is map is attached.

| Names of streets to be closed (attach further closures on a separate sheet if needed) |
| Cedar Street | Between (street) 3rd Avenue | And (street) 4th Avenue |
| Between (street) | And (street) |
| Between (street) | And (street) |
| Between (street) | And (street) |
| Between (street) | And (street) |
| Between (street) | And (street) |

Time of Street Closure
Start: 8:00 am
End: 5:00 pm

Participant type and number of entries of each type (check all that apply):
- Participants/Spectators
- Animals
- Vehicles
- Floats
- Busses
- Bikes

Participants/Spectators: for tricycle racing

Vehicles: service vehicles for event: limited

RECEIVED
APR 2 9 2013
CITY OF HAILEY
* Please turn the water at McKercher Park 'OFF' on August 2nd.

* If the city has a street sweeper available a few days before the event, please sweep Cedar Street in front of the armory.

Thanks, Dale
Dear Mayor, City Council and Staff:

The Kiwanis Club of Hailey and the Wood River Valley has conducted its annual Car Show, at Roberta Mckercher Park, successfully for the previous six years. This event is one of the club’s major fund raising events. All of the proceeds are distributed to programs and causes benefitting children.

Club members appreciate your cooperation to help make this an outstanding event within the City of Hailey.

Please contact me with any questions or comments.

Respectfully,

Dale Ewerson,  
Kiwanis Club Secretary  
dale@life-savings.com  
788-0148
DECISION

Based on the Application for a Special Event Permit for the Kiwanis Club of Hailey Car Show, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.

b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).

c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.

d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.

e. A supporting application is on file and shall be complied with.

Additional Conditions

a. A catering permit shall be obtained to sell alcoholic beverages at the event.

DATED this 3rd day of June 2013.

CITY OF HAILEY

By: ________________________________
Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Kiwanis Club of Hailey Car Show, (to be held on Saturday, August 3, 2013 from 8 a.m. to 5 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys' fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of June 2013.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk
AGENDA ITEM SUMMARY

DATE: 06/03/2013

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE: 

SUBJECT:
Motion to approve special event, Hailey's Antique Market being held at Roberta McKercher Park (Friday August 30th, Saturday August 31st, Sunday September 1st from 9:00 a.m. to 6:00 p.m.).

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #
Budget Line Item # □ YTD Line Item Balance $
Estimated Hours Spent to Date: □ Estimated Completion Date: □
Staff Contact: □ Phone #: □
Comments: 

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

☒ City Administrator □ Library □ Benefits Committee
☒ City Attorney □ Mayor □ Streets
☒ City Clerk □ Planning □ Treasurer
☒ Building □ Police □
☒ Engineer □ Public Works, Parks □
☒ Fire Dept. □ P & Z Commission □

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Recommendation to approve a special event, Hailey's Antique Market being held at Roberta McKercher Park (Friday August 30th, Saturday August 31st, Sunday September 1st from 9:00 a.m. to 6:00 p.m.), and authorization for the Mayor to sign the special event decision and special event agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator □ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
Date 

City Clerk

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to:
Copies (all info.): 
Instrument # 

Copies (AIS only)
EVENT NAME: Hailey's Antique Market

LOCATION FOR EVENT (Be specific e.g., Hop Porter Park, all of 1st Avenue between Walnut and Pine, 115 Main St. S.):
☑ Public Property ☐ Private Property

Robbie McCorkle Park / Hailey Armory

III. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council. Please submit your modification requests in writing and attach to your application.

Labor Day Weekend

<table>
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<tr>
<th>Date(s) of Event</th>
<th>Hours</th>
<th>Estimated # of Attendees</th>
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<tbody>
<tr>
<td>Aug 30-31, Sept 1</td>
<td>Start Time: 9 am, End Time: 10 pm</td>
<td>One Hour Interval: 100 at most, All Day: 200</td>
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<tr>
<td>Date of Set-Up</td>
<td>Start Time: 7 am, End Time: 10 pm</td>
<td>One Hour Interval: 100 at most, All Day: 200</td>
</tr>
<tr>
<td>Date of Tear Down</td>
<td>Start Time: 8 pm, End Time: 12 pm</td>
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</tr>
</tbody>
</table>

IV. FEES

Special Event Permit Application Fee $125 ☑ $125.00

Events that meet the following criteria may be exempted from Park Rental Fee by resolution of the City Council:
☐ Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

Tax Exempt #: ____________________________

Promoted locally and regionally within the state and the northwest.

Per Day Park Rental Fee 3X $200 ☑ $600.00

Tax (on park rental fees only) 6% ☐ $36.00

Security Services Deposit ☐

TOTAL DUE $761.00

V. ORGANIZATION INFORMATION

Sponsoring Organization: Y. Allen Marcus Title: Promoter/Counder

Applicant’s Name: Y. Allen Marcus Address: P.O. Box 2727 City: Hailey State: ID Zip: 83333

Telephone Day: 208-770-1146 Evening: Same FAX:

Applicant Driver’s License #: A1078843A EMAIL: haileyantiques @ aol. com

Federal Tax #: State Tax #: 884-325

VI. EVENT INFORMATION

New Event: Yes ☑ No ☐ Annual Event: Yes ☑ No ☐ Years Operating: 20

Event Category: ☐ Commercial ☑ Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only):

Description of Event: Semi-annual event - 20 years - Shows, Sale

Additional Details: (Attach any additional pages as needed)

Updated: 8/23/2012

-100-
VII. INSURANCE REQUIREMENTS
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than $1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Farm Bureau  Agent Name: Norm Funk  Phone: 788-3529

HOLD HARMLESS CLAUSE
Permittee (organization/applicant) shall indemnify and hold harmless the City of Hailey, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Hailey or its employees acting within the scope of their employment.

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED
Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
<th>Yes</th>
<th>No</th>
<th>Check all Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Street Closures &amp; Access / Parade (if yes)</td>
<td></td>
<td></td>
<td>Alcohol Served (Free of Charge) (name of provider)</td>
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<td></td>
<td></td>
<td>• Street Closure for Special Event Application and detailed map listing areas of closure, parade route is required. An ITD permit is required for Main Street.</td>
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<td>Alcohol Sold Requires Alcohol Beverage Catering Permit (Hailey Code 5.13)</td>
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<td>• Your Event Coordinator is required to have the Notification Certification completed by all affected businesses, churches, schools and neighborhoods.</td>
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<td></td>
<td>Food/Beverages will be served (List Caterers):</td>
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<tr>
<td>#</td>
<td>X</td>
<td>Canopies/Tents/Membranes/Temporary Structures - (Number &amp; Size(s))</td>
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<td></td>
<td>Regular caterers</td>
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<tr>
<td>#</td>
<td>X</td>
<td>City of Hailey Fire Department, Fire Code Enforcement may require a permit for tents, canopies, membrane, or temporary structures over 200 sq. ft.</td>
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<td>X</td>
<td>Security (detail who, number of officers, times. Attach plan)</td>
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<td>Vendors items sold/ solicitation</td>
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<td>#</td>
<td>X</td>
<td>Medical Services (Circle) First Aid and/or EMS Services</td>
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<td>Some usual dealers</td>
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<td>#</td>
<td>#</td>
<td>*Determination of EMS services is dependent on event size and type. Who is providing this service:</td>
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<td>Traffic Control / Shuttle Buses</td>
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<td></td>
<td>Booths: Profit / Non-Profit / Both</td>
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<tr>
<td>#</td>
<td></td>
<td>(Number of buses / locations / hours of operation, attach plan.)</td>
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<td></td>
<td>Activities / Entertainment (Agenda)</td>
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<td>Electricity / Generators (Size: N/A)</td>
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<td>Other equipment or entertainment</td>
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<td>Attache detailed electrical plan.</td>
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<td>Signs or Banners: sign permit may be required by the City Planning and Zoning Department</td>
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<td>#</td>
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<td>Lighting plan: attach plan</td>
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<td>Stages (Number and Size(s):</td>
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<td></td>
<td>Gray Water Barrel / Grease Barrel</td>
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<td>(circle /detail # and locations)</td>
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<tr>
<td>#</td>
<td></td>
<td>Sanitation -Trash bins, Dumpsters, Recycle</td>
<td></td>
<td></td>
<td>Barricades. How many identify locations and attach logistics map</td>
</tr>
<tr>
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<td>(circle /detail # and locations)</td>
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<td></td>
<td>14 + 17 Leans</td>
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<td>#</td>
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<td>Porta Toilets / Wash Stations</td>
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<td>EVENT estimated attendance: 200 per day</td>
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<td></td>
<td>(Quantity ADA Regular)</td>
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<td>Number of staff working event: 5</td>
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<td></td>
<td>(Percent: Work Among:</td>
<td></td>
<td></td>
<td>Number of volunteers working event: N/A</td>
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<td></td>
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<td>Work Here:</td>
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<tr>
<td>#</td>
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<td>Water (Drink / Washing (circle)</td>
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<td></td>
<td>Amplified Sound Permit-the allowable sound decibel level</td>
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<td></td>
<td></td>
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<td>(90) dB maximun</td>
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</table>

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Event Organizer's Signature:  Date: 7-20-13

Public Works/Administrative Assistant-Public Works/Special Events/ Forms -101- v2012
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Western Community Ins Co
PO Box 4648
Poatello, ID 83266-4648

CONTACT NAME: FUNK NORMAN - AA
PHONE: 208-788-3525 FAX: 208-220-3619
EMAIL: commonte@bfhn.com

INSURED
MARSTERS YVONNE ALEE
PO BOX 2727
HAILEY ID 83333

INSURER A:
Western Community Ins Co

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

CERTIFICATE NUMBER: 8B071205

COVERAGES

REVISION NUMBER: AF0418

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>POLICY NUMBER</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>EACH OCCURRENCE</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>DAMAGE TO RENTED PREMISES (Ex. Everyday)</td>
<td>$100,000</td>
</tr>
<tr>
<td>MED EXP (Any one person)</td>
<td>$5,000</td>
</tr>
<tr>
<td>PERSONAL &amp; ADJURY INJURY</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>GENERAL AGRERATE</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>PRODUCTS-COMMODITY</td>
<td>$2,000,000</td>
</tr>
</tbody>
</table>

GENERAL LIABILITY

POLICY NUMBER: 8B071205

1/27/13 1/27/14

AUTO LIABILITY

ANY AUTO
ALL OWNED AUTOS
RENTED AUTOS
OWNED AUTOS
NON-OWNED AUTOS
SCHEDULED AUTOS

UMBRELLA LIABILITY

EXCESS UMBRELLA
CLAIMS-MADE

WORKERS' COMPENSATION

AND EMPLOYERS' LIABILITY

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 191, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CITY OF HAILEY
115 S MAIN ST
HAILEY ID 83333

CERTIFICATE OF LIABILITY INSURANCE

ACORD 25 (2010/05)

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- 102 -
DECISION

Based on the Application for a Special Event Permit for the Hailey’s Antique Market, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

Standard Conditions

a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
e. A supporting application is on file and shall be complied with.

Additional Conditions

a. A catering permit shall be obtained to sell alcoholic beverages at the event.

DATED this 3rd day of June 2013.

CITY OF HAILEY

By: ____________________________
Fritz Haemmerle, its Mayor

ATTEST:

______________________________
Mary Cone, City Clerk
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey ("the City") for the Hailey’s Antique Market, (to be held on Friday, August 30, Saturday August 31, and Sunday September 1, 2013 from 9 a.m. to 6 p.m., plus specified set up and teardown time) ("the Event"), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant ("Applicant") of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 3rd day of June 2013.

APPLICANT:

By: ________________________________

(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: ________________________________

Fritz Haemmerle, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY  ■ 115 MAIN ST. S., SUITE H  ■ HAILEY, IDAHO 83333  ■ 788-4221