

Memorandum

To: Hailey City Council
From: Heather Dawson, City Administrator
Re: Mayor's Budget Goals – Introduction of FY 2013 Preliminary Budget
Date: July 2, 2012

Mayor Haemmerle has met with city staff, boards and commissions in setting budget priorities for FY 2013. We are essentially working with a flat budget for the fifth consecutive year.

Hailey's general operating expenses have been held just under operating revenues since the separation of Capital Budget from General Operating Budget during FY 2009. Actual expenses over the four year period have been held near \$4 million:

<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Budget</u>
\$4,190,301	\$4,203,914	\$4,137,212	\$4,146,932
			+ \$312,819 (Bellevue Police)
			\$4,459,751

A modest improvement in the economy will allow the city to increase its budget by \$65,000 for FY 2013. That same \$65,000 is needed to cover the city's share of a federal COPS grant which funded a new officer in 2010 for three years. The fourth year's funding of the officer is the city's responsibility under the grant agreement. We are pleased to be able to anticipate more revenue for this responsibility, rather than cutting services elsewhere to meet the grant obligation.

Despite the flat budget, Mayor Haemmerle has set some specific budget goals:

- Increasing Parks Department budgets to service the community with clean, green, well-maintained, inviting parks with finishing touches and amenities for varied uses.
 - Parks seasonal staffing line item increased to add an additional employee.
 - Continued expansion of the Adopt A Park program planned for next summer.
- Increasing ongoing street maintenance to protect the integrity of Hailey's street infrastructure.
 - We will request, at the end of FY 2012, that any excess revenue in the general fund be transferred to the capital fund for large street maintenance projects. We will continue to seek infrastructure grants and other tools to support and enhance these projects.
- Staffing a Community Development Department that focuses on recruiting new business, retaining existing business, and improving the viability of business and business activity within Hailey.
 - In this effort, Mayor Haemmerle recruited and hired a new Community Development Director, who will begin his employee with the City of Hailey two weeks from today.

- Restoring one employee to the Hailey Public Library staff, lost during previous years' budget cuts. The service demands upon the library justify the need for increased staffing. (see attached memorandum from Hailey Public Library Director LeAnn Gelskey)
 - The employee will be restored half-way through the budget year, in April 2013 before the start of HPL's busy summer program season.

- Identifying methods by which to reward hourly employees of the City of Hailey. This hard-working group has experienced countless shifts in duties over several years of downsizing and adjusting workloads. They strive to meet the demands of the public as dictated through the mayor and their department managers. They are a willing and able, well trained working pool. In the past four years, their salaries and benefits have been held flat or decreased.
 - Adding a 1% increase to hourly employees' wages has not yet been done, as it leaves the budget unbalanced. In lieu of that, rewarding these employees with some added holiday time, such as December 24, 2012, a Monday, will be considered.

- Adjusting two specific salaries to be commensurate with new job descriptions demanding significantly higher production, in higher salary classification ranges.
 - A field supervisor, the Street Division Manager, has been asked to manage the Parks Division this summer as well. Currently an hourly employee held to a maximum of 40 hours/week under budget constraints, the Street Division Manager is willing to work more hours to perform the two-division management expected of him. An increase of \$4000 is budgeted to move this employee from an hourly to an exempt salaried work classification.
 - The grant administrator, formerly a deputy clerk, was moved partially to grant-writing a few years ago, and more recently to grant administration. This change of duties to a job description with a higher classified salary range up to \$60,000, was done during a time when salaries were held flat. The grant writer/administer has secured over \$5.2 million in grant funds made available to the city, and has/is administering approximately \$8 million in 16 separate grant contracts. This position, despite budget constraints, demands to be recognized in the professional salary level of the City of Hailey. We have set that salary at \$51,500, a 10% increase over the previous salary classification of \$46,800.

- Meeting a federal mandate for new radios with different frequencies.
 - This requirement of the Federal Communications Commission is met in our budget with increased funds in the appropriate departments.

- Continuing our current level of support to the Hailey Chamber of Commerce, Mountain Rides Transportation Authority, the Animal Shelter of the Wood River Valley, and continued bookkeeping support for the Blaine County Housing Authority.

- Further refining and streamlining code enforcement duties within the Hailey Police Department. (See attached memo from Hailey Police Chief Jeff Gunter.

Other changes in the budget include the following:

The Transportation Security Administration (TSA) has employed City of Hailey armed police at the Friedman Memorial Airport through a contract that employs 2.5 FTE's at the airport. The

\$155,000 contract will be discontinued at the request of TSA and is not showing in the FY 2013 draft budget.

An administrative support position formerly budgeted in Public Works has been moved to the Administration Budget. Under the supervision of the City Clerk this employee can continue to support the public works divisions and perform front-desk customer service work.

The positions of building official and planner within the Community Development Department are both set as part-time positions, at 19 hours and 30 hours per week, respectively. The position of Assistant City Engineer is also set as part-time, at 20 hours per week.

Guide to the Spreadsheets

Department budgets contain all salaries, benefits, maintenance, capital, and grant programs. The budget process begins and ends in these department pages, which are intended to give the council and public an at-a-glance view of the expense needs. When a capital project is conceived, it is drafted into a department budget, and when completed, the financial statements again show it capitalized in that department.

Support for the commissions and boards are within the affiliated department's budget. The Tree Committee, for example, is funded through the Public Works budgets, the Parks and Lands Board meets its needs through the Parks budget, the Arts Commission, Historic Preservation Commission and Planning and Zoning Commission are supported through the Community Development Department budget. It is the responsibility of each department manager to balance the planning and project needs of their boards against the maintenance and infrastructure needs of their departments.

Contracts with other agencies, funded largely through Local Option Tax, are captured in the Legislative department. Predominately departmental contracts are within the predominant department budget; the Law Enforcement budget, for example, contains the Misdemeanor contract, the Emergency Communications (dispatch) contract, and the Police Records Management System (RMS) contract, although there may be a few misdemeanors that are civil and some dispatch communications that are Fire or EMS.

Budget Schedule

The Mayor is responsible for presenting a balanced budget to the City Council. The City Council is responsible for adopting a budget. The process for adoption follows several steps:

1. July 2 – Preliminary Budget introduced with concepts and goals. Council discusses.
2. July 16 – Administration incorporates Council comments and further findings into budget, which is tentatively adopted by the Council. This draft is published for public hearing on August 20. The amounts can be amended but not exceeded after that action.
3. Aug 20 – Public hearing on the budget. Adoption of ordinance and certification of levy.

Memorandum

To: Fritz Haemmerle, Mayor
From: LeAnn Gelskey, Director
Library Board of Trustees
Date: June 12, 2012
RE: FY13 Budget
Request for Funding

Dear: Mr. Mayor

Recently, you met with Ramona Duke, Board President to discuss the budget for the next fiscal year. After your discussion, you asked the library to indicate the justification of items currently not included in the budget. The purpose of this memo is to request funding for an additional employee.

The amount requested would allow an employee to work within the library at a rate of \$13/hour at thirty hours per week (\$25,000). This position was funded in FY11 but funding was lost for FY12.

Circulation and patron visits also continue to increase.

• FY08—12 employees	Checkout:	54,859	Visits:	61,451
• FY09—nine employees		71,563		75,957
• FY10—nine employees		81,629		80,756
• FY11—eight employees		78,946		77,919
• FY12—seven employees		42,205 (6mos.)		38,614 (6mos.)

	FY 08	FY 09	FY 10	FY 11
Total Payroll	242,149	276,051	274,093	272,029
Total Benefits	74,828	94,687	90,516	89,415

(This reflects maximization of full-time employee hours.)

Funding these wages is essential to the daily operations of the public library. To meet the needs of our residents and satisfy our LYNX Consortium library membership standards, we must maintain our hours of operation. A minimum of eight employees is needed to accomplish this. Two employees are always available at the front circulation counter. A third employee is stationed at the juvenile circulation desk when available. Also, the library is open on Saturdays. An employee working on a Saturday is due a day off during the week. We are shorthanded on those days, usually Friday and Monday.

By funding this position, the library and patrons will benefit by:

- Maintaining current open hours of operation
- Providing optimal customer service
- Allowing proper coverage for employees to take PTO
- Maintaining LYNX Consortium standards

By NOT funding this position, possible detriments include:

- Closing the library one day per week
- Dismissal from LYNX Consortium due to inability to meet standards
- Dissatisfied patrons

Please let me know if you have any questions or need additional information.

City of Hailey

POLICE DEPARTMENT
115 South Main Street, Suite C
Hailey, Idaho 83333
Phone (208) 788-3531 • Fax (208) 788-6566

CHIEF OF POLICE
JEFF M. GUNTER

Memorandum

To: Mayor Haemmerle

Date: June 13, 2012

RE: Code Enforcement Officer

The 2nd week of July the Hailey Police Department will be adjusting staffing levels to create a 20 hour a week code enforcement officer. The code enforcement officer will be supervised by the Chief of Police, yet will work with all department heads. The newly created position will enforce a variety of codes such as animal control, obstructed right of ways, signs, nuisances, watering violations, taxi, night sky, and parking ordinances as well as delivering delinquent business license and delinquent lot tax notices for the clerk's office.

The code enforcement job description may expand as other department heads become used to having a code enforcement officer, who can do more code enforcement tasks for them.

There is no budgetary impact for the creation of the code enforcement officer; this position will be filled by a current patrol officer that will split their time doing 50% code enforcement and 50% patrol duties. There is a possibility that the code enforcement officer could become a fulltime position October 1st depending on staffing level needs of the police department.



Jeff Gunter

GENERAL FUND OPERATING REVENUE					
Account Title	FYE 2011 Actual	FYE 2012 Budget	FYE 2013 Proposed	% Change	Budget Increase
General Government Taxes	\$1,939,821	\$2,001,649	\$2,079,585	3.89%	\$77,936
Fines, Fees, and Permits	\$341,028	\$305,200	\$295,000	-3.34%	(\$10,200)
Franchise Fees	\$271,700	\$270,000	\$260,000	-3.70%	(\$10,000)
LOT, Interest, Donations, and Misc..	\$348,363	\$353,000	\$358,000	1.42%	\$5,000
State Sales, Highway, & Liquor Taxes	\$915,245	\$898,002	\$908,256	1.14%	\$10,254
Revenue from Leases and Contracts	\$374,432	\$692,452	\$529,372	-23.55%	(\$163,080)
SUBTOTAL Operating Revenue	\$4,190,590	\$4,520,303	\$4,430,213	-1.99%	(\$90,090)
GENERAL FUND OPERATING EXPENSES					
Account Title	FYE 2011 Actual	FYE 2012 Budget	FYE 2013 Proposed	% Change	Increase
Legislative	\$223,144	\$198,823	\$190,213	-4.33%	(\$8,610)
Administration (CEO and Finance)	\$265,387	\$261,143	\$289,545	10.88%	\$28,401
Community Development (Planning & Building)	\$306,806	\$285,627	\$233,761	-18.16%	(\$51,867)
Fire	\$446,937	\$421,343	\$425,060	0.88%	\$3,717
Police	\$1,355,177	\$1,763,417	\$1,607,707	-8.83%	(\$155,710)
Library	\$459,845	\$440,333	\$453,241	2.93%	\$12,908
Public Works & Engineering	\$116,242	\$80,985	\$64,848	-19.93%	(\$16,137)
Streets	\$798,771	\$938,173	\$1,007,295	7.37%	\$69,122
Parks	\$164,904	\$137,279	\$158,544	15.49%	\$21,265
SUBTOTAL Operating Expenses	\$4,137,212	\$4,527,124	\$4,430,213	-2.14%	(\$96,911)
OPERATING DEFICIT	\$53,378	(\$6,821)	(\$0)		\$6,822
GRANT PROGRAM REVENUE AND EXPENSES					
Revenue from Grants - TIGER II only FYE 13	\$378,556	\$2,238,623	\$1,316,193	-41.21%	(\$922,431)
Grant Match from General Fund		\$19,311		-100.00%	(\$19,311)
Grant Match from Water Fund		\$9,656		-100.00%	(\$9,656)
Grant Match from Waste Water Fund		\$9,656		-100.00%	(\$9,656)
Grant Match from Capital Fund				#DIV/0!	\$0
SUBTOTAL Grant Revenue	\$378,556	\$2,277,246	\$1,316,193	-42.20%	(\$961,054)
Grant Expenses	\$378,556	\$2,277,246	\$1,316,193	-42.20%	(\$961,054)
CAPITAL FUND REVENUE					
Agreements (Copper Ranch)			\$18,000		
DIF, Annexation Fees, Interest	\$411,543	\$904,087	\$55,000	-93.92%	(\$849,087)
SUBTOTAL Capital Revenue	\$411,543	\$904,087	\$73,000	-75.67%	(\$227,000)
CAPITAL FUND EXPENSES					
Capital Projects from Capital Project Budget Summary	\$878,366	\$2,258,728	\$1,183,808	-47.59%	(\$1,074,920)
Capital Projects - Hailey Rodeo Park	\$3,250,845	\$0	\$375,000	#DIV/0!	\$375,000
Unbudgeted Capital Reserve for future CIP		\$585,657	\$476,935	-18.56%	(\$108,722)
SUBTOTAL General Capital Expenses	\$4,129,211	\$2,844,384	\$2,035,743	-65.37%	(\$3,842,569)
BOND FUND					
Rodeo Bond Tax Revenue	\$408,717	\$398,980	\$398,980	0.00%	\$0
Rodeo Bond Principle and Interest Payment	\$371,248	\$398,980	\$398,980	0.00%	\$0
TOTAL GOVERNMENT FUND EXPENSE BUDGET	\$8,644,979	\$10,047,735	\$8,181,128	-26.71%	(\$2,981,209)
ENTERPRISE FUNDS					
Account Title	FYE 2011 ACTUAL	FYE 2012 Budget	FYE 2013 Proposed	% Change	Increase
WATER USER FUND					
Water User Revenues	\$1,035,776	\$773,704	\$1,011,562	30.74%	\$237,857
Water Bond (DEQ SRF Loan) Revenue	\$169,273	\$169,031	\$169,031	0.00%	\$0
Water Bond (DEQ SRF Loan) Expense	\$169,031	\$169,031	\$169,031	0.00%	\$0
Water User Expenses	\$773,704	\$855,515	\$1,011,562	18.24%	\$156,046
WASTEWATER USER FUND					
Wastewater User Revenues	\$1,118,930	\$1,135,920	\$1,232,922	8.54%	\$97,002
Wastewater Bond Revenues	\$237,444	\$241,517	\$241,517	0.00%	\$0
Wastewater Bond Expenses	\$95,307	\$241,517	\$241,517	0.00%	\$0
Wastewater User Expenses	\$872,760	\$1,135,920	\$1,232,922	8.54%	\$97,002
WATER REPLACEMENT FUND					
Water Replacement Revenue	\$145,049	\$319,000	\$40,000	-87.46%	(\$279,000)
Water Replacement Expenses	\$0	\$319,000	\$40,000	-87.46%	(\$279,000)
WASTEWATER REPLACEMENT FUND					
Wastewater Replacement Revenues	\$105,270.90	\$882,000	\$80,000	-90.93%	(\$802,000)
Wastewater Bond Revenues		\$118,178	\$118,178	0.00%	\$0
Wastewater Bond Expenses	\$45,210	\$118,178	\$118,178	0.00%	\$0
Wastewater Replacement Expenses	\$93	\$882,000	\$0	-100.00%	(\$882,000)
TOTAL CITY BUDGET - ALL FUNDS	\$10,601,085	\$13,768,896	\$10,994,338	-20.15%	(\$2,774,557)

LOCAL OPTION TAX HISTORY/BUDGET

	2006/07	2007/08	2008/09	2009/10	2009/10	2010/11	2010/11	2011/12	4/30/2012	2012/13	Change
	Budget	Budget	Budget	Budget	Actual	Budget	Actual	Budget	ytd	Budget	
Chamber of Commerce	10,000	10,000	75,500	69,000	69,000	68,000	68,000	61,000	29,907	61,000	0
Mt Rides	8,000	30,000	70,000	95,000	75,000	75,000	75,000	65,000	32,500	65,000	0
Economic Development			3,000	3,000	3,000	0	0	3,000	1,500	0	(3,000)
Downtown Beautification	25,000										
Holiday Lights/Installation										2,000	2,000
Hanging Baskets										0	0
Flags										0	0
Driplines				1,500	2,375	0	2,375	2,300		0	(2,300)
Arts Commission Programs				1,500	4,800	4,800	4,800			0	0
Hailey Tree Committee				1,500	4,000					1,200	1,200
HHPC										0	0
Grant Match					4,500	4,500	4,500			0	0
Signage										1,000	1,000
EMS										0	0
Police Officers										68,000	68,000
HVFD	120,000	130,000	65,500			59,300	59,300			0	0
HPD Cars				25,000		38,000	35,625			32,000	(36,000)
HFD Maintenance	50,000							68,000	24,927		
Extinguisher Program	30,000							12,200	2,923		
Parks Maintenance, Equipment	22,000			6,000		10,400	10,400	2,000		10,800	(2,000)
Sidewalk/Street Maint	20,000	50,000	6,000	14,000	0	40,000	41,745	10,400		84,000	400
Pedestrian Safety	140,000	140,000	140,000	140,000	3,500	40,000	41,745	76,100		0	7,900
Snow Removal Equipment					143,475					0	0
	425,000	360,000	360,000	361,000	299,475	300,000	301,745	300,000	91,757	325,000	25,000

Arts comm request
Arbor fest
HHPC request
COPS grant match

FYE 2013 City of Hailey General Fund Revenue

Account Title	10/11 Actual	FYE 12 Budget	FYE 13 Proposed	Amt Increase	% Change
General Government Taxes					
31001 Property Tax	\$1,927,549	\$1,989,976	\$2,067,585	\$77,609	3.9%
31910 Penalty and Interest on Taxes	\$12,272	\$11,673	\$12,000	\$327	2.8%
Subtotal Taxes	\$1,939,821	\$2,001,649	\$2,079,585	\$77,936	3.9%
Fines, Fees and Permits					
32205 Alcoholic Catering Licenses	\$1,580	\$1,500	\$1,500	\$0	0.0%
32234 Banner Fees	\$6,300	\$7,000	\$7,000	\$0	0.0%
32210 Building Permits	\$87,705	\$53,000	\$40,000	(\$13,000)	-24.5%
32211 Business Licenses	\$41,095	\$40,000	\$40,000	\$0	0.0%
32298 Copies and Miscellaneous Rev	\$2,623	\$4,000	\$4,000	(\$2,000)	-50.0%
32220 Encroachment Permits	\$3,425	\$5,000	\$2,000	(\$1,000)	-20.0%
32290 Fire Code Permits	\$15,653	\$7,000	\$7,000	\$0	0.0%
32294 Subdivision Inspection Permits	\$450	\$700	\$500	(\$200)	-28.6%
32257 Library Fines and Memberships	\$18,902	\$21,000	\$20,000	(\$1,000)	-4.8%
31911 Motor Vehicle Fines	\$52,554	\$55,000	\$58,000	\$3,000	5.5%
32265 Park Reservation Fees	\$8,750	\$10,000	\$10,000	\$0	0.0%
Hailey Rodeo Park Use Fees	\$7,470	\$25,000	\$20,000	(\$5,000)	-20.0%
32209 Police Security Assistance Rev	\$8,277	\$13,000	\$10,000	(\$3,000)	-23.1%
32212 Police Traffic Education Program	\$56,970	\$48,000	\$55,000	\$7,000	14.6%
32280 R.V. Dump Box Donations	\$504	\$500	\$500	\$0	0.0%
Misc Donations, Prop Sales, Flex Adj	\$9,480	\$2,000	\$10,000	\$8,000	400.0%
32286 Sign Permits	\$1,470	\$2,500	\$2,000	(\$500)	-20.0%
32296 Zoning applications	\$17,820	\$10,000	\$7,500	(\$2,500)	-25.0%
Subtotal Fines, Fees and Permits	\$341,028	\$305,200	\$295,000	(\$10,200)	-3.3%
Interest, Donations, & L.O.I.					
32413 Interest Earned	\$11,729	\$8,000	\$8,000	\$0	0.0%
32213 L.O.I. Operational Revenue	\$327,332	\$300,000	\$325,000	\$25,000	8.3%
32215 Donations - Fireworks	\$4,345	\$20,000	\$15,000	(\$5,000)	-25.0%
Transfer in from Capital Fund	\$10,000	\$10,000	\$0	(\$10,000)	-100.0%
32415 Refunds and Reimbursements	\$4,958	\$15,000	\$10,000	(\$5,000)	-33.3%
Subtotal Interest & Misc.	\$348,363	\$353,000	\$358,000	\$5,000	1.4%
Franchises					
32235 Idaho Power Franchise Fees	\$47,247	\$48,000	\$48,000	\$0	0.0%
32230 Cable T.V. Franchise	\$70,798	\$70,000	\$70,000	\$0	0.0%
32236 Intermountain Gas Franchise	\$81,195	\$80,000	\$80,000	\$0	0.0%
32237 Rubbish Hauling Franchise	\$72,460	\$72,000	\$62,000	(\$10,000)	-13.9%
Subtotal Franchises	\$271,700	\$270,000	\$260,000	(\$10,000)	-3.7%
State Shared Taxes					
31009 Sales Tax Revenue from County	\$75,729	\$74,178	\$75,000	\$822	1.1%
33510 State Liquor Tax Apportionment	\$139,509	\$132,000	\$132,000	\$0	0.0%
33550 State Sales Tax	\$430,625	\$430,273	\$435,000	\$4,727	1.1%
33560 State Shared Highway Tax	\$269,383	\$261,551	\$266,256	\$4,705	1.8%
Subtotal State Taxes	\$915,245	\$898,002	\$908,256	\$10,254	1.1%
Operating Contracts					
32417 Mutual Aid Reimbursements	\$42,228	\$24,081	\$10,000	(\$14,081)	-58.5%
34001 Bellevue Marshall's Office Contract	\$312,819	\$316,620	\$316,620	\$3,801	1.2%
34006 BCSD School Officer Contract	\$67,811	\$68,000	\$69,600	\$1,600	2.4%
EPA Sustainability Grant Reimbursement	\$32,652	\$60,552	\$60,552	(\$0)	
34003 Rubbish Bookkeeping Contract	\$72,488	\$72,000	\$62,000	(\$10,000)	-13.9%
Rubbish Outreach Reimbursement		\$10,600	\$10,600	\$0	
34004 FMAA/TSA Airprot Security Contract	\$159,253	\$155,000	\$0	(\$155,000)	-100.0%
Subtotal Operating Contracts	\$374,432	\$692,452	\$529,372	(\$163,080)	-23.6%
Gen Fund reitd Grants/Capital Proj Reimb/Revenue (Balmoral lite)					
TOTAL OPERATING REVENUE	\$4,190,590	\$4,520,303	\$4,430,213	(\$90,090)	-2.0%

City of Hailey
Legislative Budget-10
Fiscal Year 2012/2013

	10/11 Actual	FYE12 Budget	FYE13 Proposed	Amnt Increase	% Increase
A Budget - Salaries & Benefits					
10-41313 P&Z Commissioners	\$13,500.00	\$5,600.00	\$5,600.00	\$0.00	0%
10-41110 Council Member	\$9,600.00	\$9,600.00	\$9,600.00	\$0.00	0%
10-41110 Council Member	\$9,600.00	\$9,600.00	\$9,600.00	\$0.00	0%
10-41110 Council Member	\$9,600.00	\$9,600.00	\$9,600.00	\$0.00	0%
10-41110 Council Member	\$9,600.00	\$9,600.00	\$9,600.00	\$0.00	0%
SUBTOTAL - Salaries	\$51,900.00	\$44,000.00	\$44,000.00	\$0.00	0%
10-41121 Fica	\$2,482.48	\$2,937.60	\$2,937.60	\$0.00	0%
10-41122 Persi Retirement	\$2,742.96	\$4,078.08	\$4,078.08	\$0.00	0%
10-41124 Worker's Comp Insurance	\$94.40	\$110.00	\$110.00	\$0.00	0%
10-41126 Health Insurance - Medical & Dental	\$7,631.87	\$7,020.00	\$7,800.00	\$780.00	11%
SUBTOTAL - Benefits	\$12,951.71	\$14,145.68	\$14,925.68	\$780.00	6%
A BUDGET TOTAL SALARIES & BENEFITS	\$64,851.71	\$58,145.68	\$58,925.68	\$780.00	1%
B Budget - Operating & Maintenance					
10-41723 Training	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10-41724 Travel Expenses	\$77.22	\$0.00	\$0.00	\$0.00	#DIV/0!
10-41215 Council & Board expenses & supplies	\$7.21	\$500.00	\$500.00	\$0.00	0%
10-41707 Fireworks Expenses	\$20,250.00	\$22,000.00	\$15,000.00	(\$7,000.00)	-32%
10-41707 Animal Shelter Contract	\$20,800.00	\$16,000.00	\$17,000.00	\$1,000.00	6%
10-41707 BCHA Contract	\$5,500.00	\$2,500.00	\$2,500.00	\$0.00	0%
10-41707 Mountain Rides (LOT)	\$75,000.00	\$65,000.00	\$65,000.00	\$0.00	0%
10-41707 Chamber of Commerce (LOT)	\$68,225.00	\$61,000.00	\$61,000.00	\$0.00	0%
10-41707 Economic Development Contracts (LOT)		\$0.00	\$0.00	\$0.00	#DIV/0!
10-41707 Fly Sun Valley (LOT)		\$0.00	\$0.00	\$0.00	#DIV/0!
10-41537 Arts Commission Programs	\$1,130.52	\$0.00	\$0.00	\$0.00	#DIV/0!
B BUDGET TOTAL OPERATING & MAINTENANCE	\$190,989.95	\$167,000.00	\$161,000.00	(\$6,000.00)	-4%
C Budget - Capital					
C BUDGET TOTAL CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEPARTMENT EXPENSES	\$255,841.66	\$225,145.68	\$219,925.68	(\$6,000.00)	-2%
25% Water User Fund	(\$16,348.92)	(\$14,661.42)	(\$14,856.42)	\$2,129.94	-13%
25% Waste Water User Fund To Capital Fund	(\$16,348.88)	(\$14,661.42)	(\$14,856.42)	\$2,129.94	-13%
50% General Fund - TOTAL OPERATING BUDG	\$223,143.86	\$195,822.84	\$190,212.84	(\$5,610.00)	-3%

City of Hailey
Community Development Budget - 20
Fiscal Year 2012-2013

Account Title	FYE 11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt Increase	% Increase	GRANT
Salaries						
Community Development Director	\$73,730.00	\$73,730.00	\$71,000.00	(\$2,730.00)	-4%	
City Planner - 2	\$17,200.00	\$29,315.52	\$36,644.40	\$7,328.88	25%	
Community Development Assistant	\$34,306.77	\$0.00	\$0.00	\$0.00	#DIV/0!	
Building Official	\$66,620.00	\$66,620.00	\$26,600.00	(\$40,020.00)	-60%	
Building Inspector		\$0.00	\$0.00	\$0.00	#DIV/0!	
Sustainability Coordinator (1/4 shared)	\$10,256.03	\$15,002.00	\$15,002.00	\$0.00	0%	\$15,002.00
Phone Allowance	\$345.00	\$360.00	\$360.00	\$0.00	0%	
SUBTOTAL - Benefit Salaries	\$202,457.80	\$185,027.52	\$149,606.40	(\$35,421.12)	-19%	\$15,002.00
FICA	\$14,144.16	\$14,154.61	\$11,444.89	(\$2,709.72)	-19%	\$1,147.65
Retirement	\$19,594.03	\$19,649.92	\$13,063.28	(\$6,586.64)	-34%	\$1,593.21
Workers Comp	\$1,648.12	\$1,850.28	\$1,496.06	(\$354.21)	-19%	\$375.05
Health & Dental Insurance	\$19,794.43	\$15,795.00	\$9,750.00	(\$6,045.00)	-38%	\$1,950.00
SUBTOTAL - Benefits	\$55,180.74	\$51,449.80	\$35,754.23	(\$15,695.57)	-31%	\$5,065.92
A Budget - Total Salaries & Benefits	\$257,638.54	\$236,477.32	\$185,360.63	(\$51,116.69)	-22%	\$20,067.92
Operating Expenses						
Office Supplies	\$17.35	\$0.00	\$300.00	\$300.00	#DIV/0!	\$0.00
Postage	\$1,296.63	\$2,150.00	\$2,200.00	\$50.00	2%	\$0.00
Departmental Supplies	\$1,273.01	\$800.00	\$800.00	\$0.00	0%	\$0.00
Professional Services	\$7,708.75	\$4,300.00	\$4,300.00	\$0.00	0%	\$0.00
Legal Publications	\$4,732.07	\$6,100.00	\$6,500.00	\$400.00	7%	\$0.00
Printing Services	\$14.10	\$800.00	\$800.00	\$0.00	0%	\$0.00
Service Contracts	\$675.45	\$675.00	\$675.00	\$0.00	0%	\$0.00
Office Equipment Repair & Maint	\$80.00	\$0.00	\$500.00	\$500.00	#DIV/0!	\$0.00
Auto Repair & Maint	\$112.07	\$150.00	\$150.00	\$0.00	0%	\$0.00
Dues & Subscriptions	\$1,408.00	\$1,275.00	\$1,275.00	\$0.00	0%	\$0.00
Telephone & Communication	\$2,891.32	\$2,100.00	\$2,500.00	\$400.00	19%	\$0.00
Gas & Oil	\$575.44	\$650.00	\$1,000.00	\$350.00	54%	\$0.00
Historic Presv. Grant Match/Signage (LOT)	\$5,984.39	\$0.00	\$1,000.00	\$1,000.00		\$0.00
Arts Commission Programs		\$7,000.00	\$5,000.00	(\$2,000.00)	-29%	\$0.00
EPA Sustainability Grant Match	\$20,000.00	\$20,000.00	\$18,750.00	(\$1,250.00)	-6%	\$18,750.00
Training	\$453.89	\$1,250.00	\$1,250.00	\$0.00	0%	\$0.00
Travel Expenses	\$1,228.50	\$1,100.00	\$1,250.00	\$150.00	14%	\$0.00
Prevention Program	\$60.00	\$0.00	\$150.00	\$150.00	#DIV/0!	\$0.00
B Budget - Total Operating & Maintenance	\$48,510.97	\$48,350.00	\$48,400.00	\$50.00	0%	\$18,750.00
- Capital Replacement						
Computer Replacement		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
Books & Codes	\$656.50	\$800.00	\$800.00	(\$800.00)	-100%	\$0.00
C Budget - Total Capital Replacement	\$656.50	\$800.00	\$800.00	(\$800.00)	-100%	\$0.00
Total Department Budget	\$306,806.01	\$285,627.32	\$233,760.63	(\$51,866.69)	-18%	\$38,817.92
To Capital projects - payroll adj				\$0.00		
To Grant Fund	(\$13,127.72)	(\$26,647.89)	(\$38,817.92)	(\$12,170.03)		
General Fund - Total Operating Budget	\$293,678.29	\$258,979.43	\$194,942.72	(\$64,036.72)	-25%	\$38,817.92

City of Hailey
Executive
Administration - 15
Fiscal Year 2012/2013

FINANCE DEPARTMENT - GENERAL & ENTERPRISE FUNDS					
	2010/11 Actual	FYE 12 Budget	FYE 13 Proposed	Amtnt Increase	%Increase
A Budget - Salaries	19,080.00	19,080.00	19,080.00	\$0.00	0%
15-41110 Mayor					
15-41110 City Administrator	100,432.00	100,432.00	100,432.00	\$0.00	0%
15-41110 Treasurer	55,651.00	55,651.00	55,651.00	\$0.00	0%
15-41110 Clerk	53,575.45	53,575.45	53,575.45	\$0.00	0%
15-41110 Deputy Clerk	46,800.00	46,800.00	46,800.00	\$0.00	0%
15-41110 Deputy Clerk (Prev. paid in Public Works)	46,800.00	46,800.00	34,320.00	\$34,320.00	10%
15-41110 Grant Administrator	\$2,981.32	\$5,192.20	51,500.00	\$4,700.00	10%
15-41110 Shared Employee from HPD (3 hrs/day)		\$3,000.00	\$5,192.20	\$0.00	0%
15-41110 Interdepartmental Staff Asst / IT			\$3,000.00	\$0.00	0%
Adj Cap Projects	(\$11,172.20)			\$0.00	0%
Adj Grants	(\$1,716.93)			\$0.00	0%
Adjust to FYE 11 audit (var, grant fringe)	\$2,663.56			\$0.00	0%
Merit				\$0.00	0%
15-41110 Phone Allowance	\$1,020.00	\$1,080.00	\$1,080.00	\$0.00	0%
15-41114					
15-41110 SUBTOTAL - Benefit Salaries	\$316,114.20	\$331,610.65	\$370,630.65	\$39,020.00	12%
15-41121 Fica	\$21,079.66	\$25,368.21	\$28,353.24	\$2,985.03	12%
15-41122 Persi Retirement	\$33,978.97	\$38,217.05	\$42,360.98	\$4,143.92	11%
15-41124 Worker's Comp Insurance	\$803.38	\$1,492.25	\$1,667.84	\$175.59	12%
15-41126 Health Insurance - Medical & Dental	\$39,792.67	\$42,120.00	\$46,800.00	\$4,680.00	11%
15-41128 Unemployment Insurance				\$0.00	0%
SUBTOTAL - Benefits	\$95,654.68	\$107,197.51	\$119,182.06	\$11,984.54	11%
A BUDGET TOTAL SALARIES & BENEFITS	\$411,768.88	\$438,808.16	\$489,812.71	\$51,004.54	12%
B Budget - Operating & Maintenance					
15-41211 Office Supplies	\$2,591.61	\$4,000.00	\$5,000.00	\$1,000.00	25%
15-41213 Postage	\$2,369.00	\$3,000.00	\$3,300.00	\$300.00	10%
15-41215 Departmental Supplies	\$16,597.83	\$12,000.00	\$14,000.00	\$2,000.00	17%
SUBTOTAL - Supplies	\$21,558.44	\$19,000.00	\$22,300.00	\$3,300.00	17%
15-41313 Professional Services (IT, Health Consultant)	\$6,506.66	\$22,000.00	\$22,000.00	\$0.00	0%
15-41313 Professional Services (Meeting Minutes)	\$3,350.00	\$2,100.00	\$4,500.00	\$2,400.00	114%
15-41313 Professional Services - Legal	\$95,371.84	\$105,000.00	\$115,000.00	\$10,000.00	10%
15-41319 Advertising & Publishing	\$2,708.72	\$4,800.00	\$4,500.00	(\$300.00)	-6%
15-41323 Printing Services	\$22,519.70	\$20,000.00	\$22,000.00	\$2,000.00	10%
15-41325 Service Contracts	\$2,441.12	\$3,570.00	\$3,570.00	\$0.00	0%
15-41327 Audit & Accounting Services	\$7,833.33	\$8,000.00	\$10,500.00	\$2,500.00	31%
15-41329 Other Special Services	\$39.50	\$100.00	\$100.00	\$0.00	0%
SUBTOTAL - Services	\$140,770.87	\$165,570.00	\$182,170.00	\$16,600.00	10%

City of Hailey
Executive
Administration - 15
Fiscal Year 2012/2013

FINANCE DEPARTMENT - GENERAL & ENTERPRISE FUNDS					
	2010/11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt Increase	% Increase
A Budget - Salaries					
15-41403		\$100.00	\$100.00	\$0.00	0%
15-41411	\$133.20	\$200.00	\$200.00	\$0.00	0%
	\$133.20	\$300.00	\$300.00	\$0.00	0%
15-41701		\$0.00	\$0.00	\$0.00	0%
		\$0.00	\$0.00	\$0.00	0%
15-41709	\$122,389.30	\$122,389.00	\$124,302.00	\$1,913.00	2%
15-41711	\$6,076.43	\$4,500.00	\$4,500.00	\$0.00	0%
15-41713	\$4,378.65	\$3,000.00	\$4,500.00	\$1,500.00	50%
15-41717	\$977.24	\$0.00	\$0.00	\$0.00	0%
15-41719	\$130.45	\$150.00	\$150.00	\$0.00	0%
15-41723	\$390.00	\$4,000.00	\$3,000.00	(\$1,000.00)	-25%
15-41724	\$1,515.89	\$4,000.00	\$4,000.00	\$0.00	0%
15-41725		\$1,500.00	\$450.00	(\$1,050.00)	-70%
15-41747	\$175.00	\$0.00	\$0.00	\$0.00	0%
15-41775	\$1,738.65	\$1,200.00	\$1,200.00	\$0.00	0%
	\$137,771.61	\$140,739.00	\$142,102.00	\$1,363.00	1%
B BUDGET TOTAL OPERATING & MAINTENANCE	\$300,234.12	\$325,609.00	\$346,872.00	\$21,263.00	7%
15-41515		\$5,000.00	\$5,000.00	\$0.00	0%
15-41533	\$25,616.11	\$29,000.00	\$25,000.00	(\$4,000.00)	-14%
15-41519		\$0.00	\$0.00	\$0.00	0%
15-41523		\$0.00	\$0.00	\$0.00	0%
15-41535	\$163.64	\$450.00	\$450.00	\$0.00	0%
		\$20,000.00	\$0.00	(\$20,000.00)	-100%
15-41539		\$1,500.00	\$1,500.00	\$0.00	0%
C - R BUDGET TOTAL CAPITAL REPLACEMENT	\$25,779.75	\$65,950.00	\$31,950.00	(\$24,000.00)	-43%
TOTAL DEPARTMENT EXPENSES		\$820,367.16	\$868,634.71	\$48,267.54	6%
33%		(\$236,720.70)	(\$289,545.05)	(\$27,649.89)	11%
33%		(\$235,675.50)	(\$289,545.05)	(\$27,649.89)	11%
		\$0.00	\$0.00	\$0.00	0%
		(\$20,000.00)	\$0.00	\$20,000.00	-100%
33%	\$265,386.55	\$276,576.84	\$289,544.61	\$12,967.77	5%

City of Halley
 FIRE Budget - 55
 Fiscal Year 2012/2013

Acct. #	FIRE DEPARTMENT BUDGET Account Title	FYE 11 Actual	FYE12 Budget	FYE13 Proposed	Amnt. Increase	% Increase
A Budget - Salaries						
55-41110	Fire Chief	76,240.00	76,240.00	76,240.00	0.00	0%
55-41110	Asst. Fire Chief	0.00	0.00	0.00	0.00	0%
55-41110	Fire Inspector/Plans Reviewer	45,032.00	45,032.00	45,032.00	0.00	0%
55-41110	Fire Fighter/Maintenance Tech	38,251.00	38,251.20	38,251.20	0.00	0%
55-41110	Administrative Asst. - 40 hour permanent	38,487.50	38,542.40	38,542.40	0.00	0%
55-41110	Adjust FYE11 Actual to audit	(3,303.13)	0.00	0.00	0.00	0%
55-41114	Phone Allowance	345.00	720.00	720.00	0.00	0%
55-41110	SUBTOTAL - Benefit Salaries	195,052.37	198,785.60	198,785.60	0.00	0%
55-41112	Volunteer Officer Pay	2,625.00	3,300.00	3,300.00	0.00	0%
55-41118	Volunteer Member Pay & FT Incident pay	44,441.70	55,300.00	56,750.00	1,450.00	3%
55-41110	Non-Volunteer Incident Pay (FYE 11)	23,593.79				
	Non-Benefit Mechanical	11,248.20				
	SUBTOTAL - Non-Benefit Salaries	81,908.69	69,600.00	66,050.00	(3,550.00)	-5%
55-41121	Fica	16,521.33	19,437.55	19,800.92	363.38	2%
55-41122	Persi Retirement	22,838.07	21,786.90	21,846.54	59.64	0%
55-41124	Worker's Comp Insurance	8,500.68	9,527.69	9,401.66	(126.03)	-1%
55-41126	Health Ins. - Medical & Dental	27,865.54	28,080.00	31,200.00	3,120.00	11%
55-41128	Unemployment Insurance		2,000.00	2,000.00	0.00	0%
	SUBTOTAL - Benefits	75,725.62	80,832.14	84,249.12	3,416.99	4%
A BUDGET TOTAL SALARIES & BENEFITS		352,686.68	349,217.74	349,084.72	(133.01)	0%
B Budget - Operating & Maintenance						
55-41211	Office Supplies	2,489.36	1,600.00	1,450.00	(150.00)	-9%
55-41213	Postage	206.84	200.00	300.00	100.00	50%
55-41215	Departmental Supplies	6,691.12	4,000.00	3,500.00	(500.00)	-13%
55-41217	Training Supplies	1,559.61	3,200.00	3,200.00	0.00	0%
55-41219	Medical Supplies	722.79	650.00	750.00	100.00	15%
	SUBTOTAL - Supplies	11,669.72	9,650.00	9,200.00	(450.00)	-5%
55-41313	Professional Services (ESCI Fire Study)	15,368.05	0.00	0.00	0.00	0%
55-41315	Medical Services	26.99	175.00	750.00	575.00	328%
55-41319	Advertising & Publishing Services	221.29	250.00	275.00	25.00	10%
55-41325	Service Contracts	3,504.04	2,400.00	2,200.00	(200.00)	-8%
	SUBTOTAL - Services	19,120.37	2,825.00	3,225.00	400.00	14%
55-41405	Equipment Maintenance	6,799.68	5,000.00	5,000.00	0.00	0%
55-41413	Building Repair & Maintenance	3,568.82	4,000.00	4,000.00	0.00	0%
55-41415	Auto Repair & Maintenance	9,257.70	5,000.00	5,000.00	0.00	0%
55-41417	Radio Repair & Maintenance	724.90	1,700.00	2,300.00	600.00	35%
	SUBTOTAL - Repair & Maintenance	20,351.10	15,700.00	16,300.00	600.00	4%
55-41703	Uniforms	748.87	2,200.00	2,200.00	0.00	0%
55-41711	Dues & Subscriptions	1,029.00	500.00	500.00	0.00	0%
55-41713	Telephone & Communications	2,365.48	2,250.00	2,750.00	500.00	22%
55-41717	Utilities	5,408.30	5,200.00	5,200.00	0.00	0%
55-41719	Gasoline and Oil	7,767.48	5,750.00	6,000.00	250.00	4%
55-41723	Personnel Training	4,834.00	6,000.00	5,600.00	(400.00)	-7%
55-41724	Travel Expenses	7,684.74	5,500.00	5,500.00	0.00	0%
55-41747	Prevention Program	2,343.54	2,250.00	2,250.00	0.00	0%
55-41775	Equipment Rental	731.83	1,500.00	1,900.00	400.00	27%
	SUBTOTAL - Misc. Operating Expense	32,913.24	31,150.00	31,900.00	750.00	2%
B BUDGET TOTAL - OPERATING & MAINTENANCE		84,054.43	59,325.00	60,625.00	1,300.00	2%

City of Halley
 FIRE Budget - 55
 Fiscal Year 2012/2013

Acct. #	FIRE DEPARTMENT BUDGET Account Title	FYE 11 Actual	FYE12 Budget	FYE13 Proposed	Amnt. Increase	% Increase
	C Budget - Capital Outlay					
55-41523	Furniture, Fixtures & Equipment (FEE)		0.00	750.00	750.00	0%
55-41529	Fire Truck Lease Purchases		132,000.00	(132,000.00)	(132,000.00)	-100%
55-41517	Radios	957.77	3,200.00	5,000.00	1,800.00	56%
55-41539	Equipment	2,099.58	5,800.00	5,800.00	0.00	0%
55-41533	Computers & Electronics	4,089.17	1,000.00	1,000.00	0.00	0%
55-41545	Replacement Equipment	1,916.00	2,800.00	2,800.00	0.00	0%
55-41549	Grant Expenses	1,133.00	0.00	0.00	0.00	0%
C BUDGET	TOTAL CAPITAL OUTLAY	10,195.52	144,800.00	15,350.00	(129,450.00)	-89%
	TOTAL DEPARTMENT BUDGET	446,936.63	553,342.74	425,059.72	(128,283.01)	-23%
	To Grants Fund		0.00	0.00	0.00	0%
	To Capital Fund		(132,000.00)		132,000.00	-100%
	General Fund - TOTAL OPERATING BUD	446,936.63	421,342.74	425,059.72	3,716.99	1%

City of Hailey
 POLICE Budget - 25
 Fiscal Year 2012/2013

Acct. #	POLICE DEPARTMENT BUDGET Account Title	FYE 11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt. Increase	% Increase
A Budget - Salaries & Benefits						
25-41110	Chief of Police	\$83,512.00	\$83,512.00	\$83,512.00	\$0.00	0%
25-41110	Assistant Chief	\$72,113.60	\$72,113.60	\$72,113.60	\$0.00	0%
25-41110	Lieutenant	\$62,379.20	\$62,379.20	\$62,379.20	\$0.00	0%
25-41110	Sergeant	\$55,161.60	\$55,161.60	\$55,161.60	\$0.00	0%
25-41110	Corporal, BSCD Officer	\$50,772.80	\$50,772.80	\$50,772.80	\$0.00	0%
25-41110	Junior Patrol Officer	\$51,272.00	\$0.00	\$46,217.60	\$46,217.60	#DIV/0!
25-41110	Senior Patrol Officer	\$49,171.20	\$49,171.20	\$49,171.20	\$0.00	0%
25-41110	Senior Patrol Officer	\$49,171.20	\$49,171.20	\$49,171.20	\$0.00	0%
25-41110	Senior Patrol Officer	\$46,675.20	\$46,675.20	\$46,675.20	\$0.00	0%
25-41110	Junior Patrol Officer	\$46,217.60	\$46,217.60	\$46,217.60	\$0.00	0%
25-41110	Junior Patrol Officer	\$46,217.60	\$46,217.60	\$46,217.60	\$0.00	0%
25-41110	COPS ARRA Funded Officer	\$46,217.60	\$46,217.60	\$46,217.60	\$0.00	0%
25-41110	Junior Patrol Officer	\$46,217.60	\$46,217.60	\$46,217.60	\$0.00	0%
25-41110	Water Use Enforcement (Water Fund)	(\$10,480.32)	(\$10,000.00)	(\$10,000.00)	\$0.00	0%
25-41110	Officer's Pay from FMAA Security Contract	\$122,459.20	\$122,459.20	\$0.00	(\$122,459.20)	-100%
25-41110	Officer's Pay Bellevue Marshall's Office	\$187,572.00	\$187,572.00	\$190,756.80	\$3,184.80	2%
25-41110	Administrative Assistant	\$41,787.20	\$41,787.20	\$41,787.20	\$0.00	0%
25-41110	Admin As't to Administrative 1 hr/day	(\$2,981.32)	(\$5,192.20)	(\$5,192.20)	\$0.00	0%
25-41110	Adjust to FYE 11 audit (var, grant fringe)	\$13,482.05				
25-41111	Security Overtime Pay		\$20,000.00	\$20,000.00	\$0.00	0%
25-41111	ITD Overtime - Bellevue		\$10,000.00	\$10,000.00	\$0.00	0%
25-41111	Overtime Bellevue		\$5,000.00	\$2,500.00	(\$2,500.00)	-50%
25-41111	Overtime Pay	\$3,569.07	\$0.00	\$0.00	\$0.00	0%
25-41114	Phone Reimbursement	\$1,380.00	\$1,440.00	\$1,440.00	\$0.00	0%
	SUBTOTAL - Benefit Salaries	\$874,315.08	\$1,026,893.40	\$951,336.60	(\$75,556.80)	-7%
25-41121	Fica	\$59,507.78	\$78,557.35	\$72,777.25	(\$5,780.10)	-7%
25-41122	Persi Retirement	\$94,277.82	\$112,405.44	\$104,124.41	(\$8,281.03)	-7%
25-41124	Worker's Comp Insurance	\$23,641.87	\$35,146.78	\$32,464.51	(\$2,682.27)	-8%
25-41126	Health Insurance - Medical & Dental	\$88,939.28	\$126,360.00	\$140,400.00	\$14,040.00	11%
25-41126	Health Ins. for Airport Sec. Contract Officers	\$13,800.00	\$14,040.00	\$0.00	(\$14,040.00)	-100%
	SUBTOTAL - Benefits	\$270,166.75	\$366,509.56	\$349,766.17	(\$16,743.39)	-5%
A BUDGET	TOTAL SALARIES & BENEFITS	\$1,144,481.83	\$1,393,402.96	\$1,301,102.77	(\$92,300.19)	-7%
B Budget - Operating & Maintenance						
25-41211	Office Supplies	\$1,361.58	\$1,500.00	\$1,500.00	\$0.00	0%
25-41213	Postage	\$525.23	\$350.00	\$500.00	\$150.00	43%
25-41215	Department Supplies	\$3,023.83	\$1,500.00	\$1,500.00	\$0.00	0%
25-41217	Training Supplies	\$1,227.35	\$1,200.00	\$1,200.00	\$0.00	0%
	SUBTOTAL - Supplies	\$6,137.99	\$4,550.00	\$4,700.00	\$150.00	3%
25-41313	Professional Services (Legal, Eng, Etc)	\$41,630.04	\$42,848.00	\$42,848.00	\$0.00	0%
25-41315	Medical Services	\$313.46	\$500.00	\$500.00	\$0.00	0%
25-41319	Advertising & Publishing Services	\$0.00	\$250.00	\$250.00	\$0.00	0%
25-41323	Printing Services	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Administrative - BMO	\$331.95	\$8,006.00	\$8,006.00	\$0.00	0%
25-41325	Service Contracts	\$331.95	\$750.00	\$1,200.00	\$450.00	60%
	SUBTOTAL - Services	\$42,275.45	\$52,354.00	\$52,804.00	\$450.00	1%

City of Hailey
POLICE Budget - 25
Fiscal Year 2012/2013

Acct. #	Account Title	FYE 11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt. Increase	% Increase
POLICE DEPARTMENT BUDGET						
25-41405	Equipment Maintenance	\$212.94	\$950.00	\$950.00	\$0.00	0%
25-41411	Office Equipment Repair & Maintenance	\$769.26	\$760.00	\$750.00	\$0.00	0%
25-41413	Building Repair & Maintenance	\$350.00	\$450.00	\$450.00	\$0.00	0%
25-41415	Auto Repair & Maintenance	\$8,849.51	\$12,000.00	\$12,000.00	\$0.00	0%
25-41417	Radio Repair & Maintenance	\$420.75	\$850.00	\$850.00	\$0.00	0%
	SUBTOTAL - Repair & Maintenance	\$10,602.46	\$15,000.00	\$15,000.00	\$0.00	0%
25-41703	Uniforms	\$2,216.03	\$5,000.00	\$5,000.00	\$0.00	0%
25-41711	Dues & Subscriptions	\$470.00	\$800.00	\$800.00	\$0.00	0%
25-41713	Telephone & Communications	\$3,517.74	\$3,000.00	\$4,500.00	\$1,500.00	50%
25-41719	Gasoline & Oil	\$28,280.47	\$30,000.00	\$37,000.00	\$7,000.00	23%
25-41723	Personnel Training	\$2,771.93	\$3,750.00	\$3,750.00	\$0.00	0%
25-41724	Travel Expenses	\$1,313.37	\$3,623.78	\$3,600.00	(\$23.78)	-1%
25-41733	Investigative Expenses	\$628.35	\$1,250.00	\$750.00	(\$500.00)	-40%
25-41739	Vehicle Towing Charges	\$65.00	\$300.00	\$300.00	\$0.00	0%
25-41741	BCSO - Dispatch (formerly teletype rental)	\$143,688.00	\$157,779.00	\$120,000.00	(\$37,779.00)	-24%
	Records Management System (RMS)	\$22,487.32	\$22,487.30	\$22,487.30	\$0.00	0%
25-41775	Equipment Rental	\$660.08	\$250.00	\$250.00	\$0.00	0%
	SUBTOTAL - Misc. Operating Expense	\$206,098.29	\$228,240.08	\$198,437.30	(\$29,802.78)	-13%
B BUDGET	TOTAL - OPERATING & MAINTENANCE	\$265,114.19	\$300,144.08	\$270,941.30	(\$29,202.78)	-10%
C - R BUDGET - Capital Replacement						
25-41533	Computers & Copier Expenses	\$3,462.74	\$2,000.00	\$2,000.00	\$0.00	0%
25-41529	Police Vehicles LOT FYE 11, 12	\$6,874.89	\$68,000.00	\$32,000.00	(\$36,000.00)	-53%
25-41527	Firearms, Vests, Etc	\$712.76	\$1,500.00	\$1,663.00	\$163.00	11%
C - R BUDGET	TOTAL CAPITAL REPLACEMENT	\$11,050.39	\$71,500.00	\$35,663.00	-\$35,837.00	-50%
C - EX BUDGET - Capital Expansion						
25-41529	Capital Expansion					
C - EX BUDGET	TOTAL CAPITAL EXPANSION	\$0.00	\$0.00	\$0.00	\$0.00	0%
TOTAL DEPARTMENT BUDGET						
		\$1,420,646.41	\$1,765,047.04	\$1,607,707.07	(\$157,339.97)	-9%
	To Grants Fund	(\$65,468.97)	(\$64,264.04)	\$0.00	\$64,264.04	
	To Capital Fund	\$0.00		no COPS Rev FYE 13		
General Fund	TOTAL OPERATING BUDGET	\$1,355,177.44	\$1,700,783.00	\$1,607,707.07	(\$93,075.93)	-5%

City of Hailey
Public Works STREET - 40
Fiscal Year 2011/12

STREET DEPARTMENT - Public Works							
Acct #	Account Title	2010/11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt Increase	% Increase	GRANTS
A Budget Salaries & Benefits							
40-41110	Street Division Manager	\$58,406.40	\$58,406.40	\$62,000.00	\$3,593.60	6%	
40-41110	Asst. Division Manager	\$49,212.80	\$49,212.80	\$49,212.80	\$0.00	0%	
40-41110	Operator	\$39,769.60	\$34,840.00	\$34,320.00	(\$520.00)	-1%	
40-41110	Operator	\$42,598.40	\$42,598.40	\$42,598.40	\$0.00	0%	
40-41110	Operator	\$36,920.00	\$36,920.00	\$36,920.00	\$0.00	0%	
40-41110	Operator shared with Parks	\$0.00	\$0.00	\$10,982.40	\$10,982.40	#DIV/0!	
40-41110	Operator	\$40,352.80	\$40,352.80	\$40,560.00	\$207.20	1%	
40-41110	Sustainability Coord (shared 25%)	\$10,070.44	\$15,000.00	\$15,002.00	\$2.00	0%	\$15,002.00
40-41110	Audit Adj	(\$356.93)			\$0.00	#DIV/0!	
40-41110	City Fleet Mechanic	\$41,600.00	\$43,680.00	\$41,600.00	(\$2,080.00)	-5%	
40-41110	SUBTOTAL - Benefit Salaries	\$318,573.51	\$321,010.40	\$333,195.60	\$12,185.20	4%	\$15,002.00
40-41110	Snow removal Employees	\$690.00	\$8,000.00	\$8,000.00	\$0.00	0%	
40-41114	Phone Allowance	\$690.00	\$720.00	\$720.00	\$0.00	0%	
	SUBTOTAL - Non-Benefit Salaries	\$690.00	\$8,720.00	\$8,720.00	\$0.00	0%	\$0.00
	TOTAL SALARIES	\$319,263.51	\$329,730.40	\$341,915.60	\$12,185.20	4%	\$15,002.00
40-41121	Fica	\$24,395.22	\$25,224.38	\$26,156.54	\$932.17	4%	\$1,147.65
40-41122	Persi Retirement	\$34,134.57	\$34,167.77	\$35,461.84	\$1,294.07	4%	\$1,593.21
40-41124	Worker's Comp Insurance	\$16,525.04	\$27,037.89	\$28,037.08	\$999.19	4%	\$375.05
40-41126	Health Insurance - Medical & Dental	\$48,731.56	\$50,895.00	\$59,124.00	\$8,229.00	16%	\$1,950.00
40-41128	Unemployment Insurance	\$79.52	\$0.00	\$0.00	\$0.00	0%	\$0.00
	SUBTOTAL - Benefits	\$123,865.91	\$137,325.04	\$148,779.46	\$11,454.42	8%	\$5,065.92
A BUDGET	TOTAL SALARIES & BENEFITS	\$443,129.42	\$467,055.44	\$490,695.06	\$23,639.62	5%	\$20,067.92
B Budget - Operating & Maintenance							
40-41211	Office Supplies	\$210.03	\$400.00	\$400.00	\$0.00	0%	
40-41213	Postage	\$42.72	\$50.00	\$50.00	\$0.00	0%	
40-41215	Departmental Supplies	\$1,126.67	\$1,200.00	\$1,200.00	\$0.00	0%	
	SUBTOTAL - Supplies	\$1,379.42	\$1,650.00	\$1,650.00	\$0.00	0%	\$0.00
40-41313	Professional Services	\$50.82	\$6,000.00	\$6,000.00	\$0.00	0%	
40-41319	Advertising & Publishing	\$461.95	\$500.00	\$500.00	\$0.00	0%	
40-41323	Printing Services	\$26.62	\$200.00	\$200.00	\$0.00	0%	
40-41325	Service Contracts	\$1,028.68	\$1,000.00	\$1,000.00	\$0.00	0%	
	SUBTOTAL - Services	\$1,568.07	\$7,700.00	\$7,700.00	\$0.00	0%	\$0.00
40-41403	Street Maint/Chipseal (LOT-Partial)		\$84,000.00	\$84,000.00	\$0.00	0%	
40-41403	Install Flower Drip Irrigation (LOT)		\$2,300.00	\$2,300.00	\$0.00	0%	
40-41403	Repair & Maint - System	\$110,750.12	\$125,000.00	\$125,000.00	\$0.00	0%	
40-41405	Repair & Maint - Equipment	\$60,350.93	\$62,790.00	\$65,000.00	\$2,210.00	4%	
40-41413	Repair & Maint - Building/Grounds	\$3,357.80	\$4,000.00	\$4,000.00	\$0.00	0%	
40-41415	Repair & Maint - Auto	\$378.64	\$4,000.00	\$4,000.00	\$0.00	0%	
40-41417	Repair & Maint - Radio	\$611.00	\$350.00	\$8,000.00	\$7,650.00	2186%	
40-41421	Street Dept Shop Budget	\$25.03	\$0.00	\$0.00	\$0.00	#DIV/0!	
40-41423	Repair & Maint - Tools	\$966.61	\$1,000.00	\$1,000.00	\$0.00	0%	
	SUBTOTAL - Repair & Maint.	\$176,440.13	\$283,440.00	\$293,300.00	\$9,860.00	3%	\$0.00

City of Hailey
Public Works STREET - 40
Fiscal Year 2011/12

STREET DEPARTMENT - Public Works							
Acct #	Account Title	2010/11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt Increase	% Increase	GRANTS
	Account Title 10/11 ACTUAL		FYE 12 BUDGET	FYE 13 PROPOSED			
	EPA Sustainability Grant Match	\$20,000.00	\$20,000.00	\$18,750.00	(\$1,250.00)	-6%	\$18,750.00
40-41703	Street Dept Laundry & Clothing	\$692.87	\$451.00	\$1,000.00	\$549.00	122%	
40-41711	Street Dept Dues & Subscript	\$2,903.00	\$3,200.00	\$3,200.00	\$0.00	0%	
40-41713	Street Dept Tel & Communica	\$3,053.00	\$2,650.00	\$3,000.00	\$350.00	13%	
40-41715	Street Dept Lighting	\$22,868.79	\$20,000.00	\$20,000.00	\$0.00	0%	
40-41717	Street Dept. Utilities & Rubbish	\$20,494.52	\$20,000.00	\$20,000.00	\$0.00	0%	
40-41719	Street Dept Gas & Oil	\$44,502.66	\$45,000.00	\$50,000.00	\$5,000.00	11%	
40-41723	Street Dept Training	\$700.00	\$1,500.00	\$1,500.00	\$0.00	0%	
40-41724	Street Dept Travel	\$483.80	\$1,500.00	\$1,500.00	\$0.00	0%	
40-41747	Street Dept Prevention Program	\$457.00	\$1,000.00	\$1,000.00	\$0.00	0%	
40-41767	Street Dept Weed Control	\$5,465.00	\$6,000.00	\$6,000.00	\$0.00	0%	
40-41771	Street Dept Snow Removal	\$0.00	\$3,000.00	\$3,000.00	\$0.00	0%	
40-41775	Street Dept Equipment Rental	\$54,633.76	\$74,027.00	\$85,000.00	\$10,973.00	15%	
	SUBTOTAL - Misc. Operating Expt	\$176,254.40	\$178,328.00	\$213,950.00	\$15,622.00	20%	\$18,750.00
	B TOTAL - OPERATING & MAINTENANCE	\$355,642.02	\$471,118.00	\$516,600.00	\$25,482.00	10%	\$18,750.00
	C BUDGET						
40-41533	Computer Expenses		\$0.00	\$0.00	\$0.00	0%	
40-41539	2003(5yr)Lease-Volvo Grader & 96 Mack Truck		\$0.00	\$0.00	\$0.00	0%	
40-41539	L.O.T Loader & Snow Blower Lease		\$0.00	\$0.00	\$0.00	0%	
	Subtotal - Capital Expansion	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00
40-41549	Capital Replacement - Snow Plow		\$0.00	\$0.00	\$0.00	#DIV/0!	
40-41549	SR2S, SIGNAGE	\$3,283.66	\$0.00	\$0.00	\$0.00	#DIV/0!	
40-41549	Sidewalk Projects		\$0.00	\$0.00	\$0.00	#DIV/0!	
40-41549	Drywell Projects		\$0.00	\$0.00	\$0.00	#DIV/0!	
40-41549	Dev Impact Fees - Round-a-Bout		\$145,448.00	\$0.00	(\$145,448.00)	-100%	
40-41549	Woodside Blvd GRANT MATCH	\$828,151.70	\$935,917.00	\$0.00	(\$935,917.00)	-100%	\$0.00
40-41549	River Street GRANT MATCH	\$37,853.35	\$742,245.00	\$0.00	(\$742,245.00)	-100%	\$0.00
40-41549	Grant Expense FYE 11 Com Climate Chal		\$0.00	\$0.00	\$0.00	0%	\$0.00
	Subtotal - Capital Replacement	\$869,288.71	\$1,823,610.00	\$0.00	(\$1,823,610.00)	-100%	\$0.00
	TOTAL - Capital Budget	\$869,288.71	\$1,823,610.00	\$0.00	(\$1,823,610.00)	-100%	\$0.00
	TOTAL DEPARTMENT BUDGET	\$1,668,060.15	\$2,761,763.44	\$1,007,295.06	(\$1,754,488.38)	-64%	\$38,817.92
	To Grants Fund - CAPITAL	(\$869,288.71)					
	To Grants Fund - EPA CCC			\$0.00	\$0.00	0%	
	To Capital Fund	(\$1,823,610.00)			\$1,823,610.00	-100%	
	General Fund TOTAL Operating B	\$798,771.44	\$938,173.44	\$1,007,295.06	\$69,121.62	7%	

Fiscal Year 2012/13

Acct #	Account Title	10/11 Actual	FYE12 Budget	FYE13 Proposed	Amnt Increase	% Increase
PARKS - GENERAL						
A Budget - Salaries & Benefits						
50-41110	Park Maintenance	\$28,124.46	\$19,472.40	\$22,300.00	\$2,827.60	14.5%
50-41114	Phone Allowance	\$258.75	\$270.00	\$0.00	(\$270.00)	-100.0%
50-41110	Seasonal Summer Help (LOT)	\$16,949.36	\$10,400.00	\$18,000.00	\$7,600.00	73.1%
	Subtotal Salaries	\$45,332.57	\$30,142.40	\$40,300.00	\$10,157.60	33.7%
42-41121	Fica	\$3,333.49	\$2,305.89	\$3,082.95	\$777.06	33.7%
42-41122	Persi Retirement	\$2,938.06	\$2,067.97	\$2,368.26	\$300.29	14.5%
42-41124	Worker's Comp Insurance	\$1,557.73	\$1,657.83	\$2,216.50	\$558.67	33.7%
42-41126	Health Insurance - Medical & Dental	\$6,133.30	\$5,265.00	\$5,226.00	(\$39.00)	-0.7%
42-41128	Unemployment Insurance	\$0.85	\$3,840.00	\$3,000.00	(\$840.00)	-21.9%
A BUDGET	TOTAL SALARIES	\$59,296.00	\$45,279.09	\$56,193.71	\$10,914.62	24.1%
B Budget - Operating & Maintenance						
50-41215	Department Supplies			\$2,000.00	\$2,000.00	
50-41215	Department Supplies	\$3,211.50	\$2,000.00	\$4,000.00	\$2,000.00	100.0%
	SUBTOTAL - Supplies	\$3,211.50	\$2,000.00	\$6,000.00	\$0.00	200.0%
50-41313	Professional Services (Legal, Eng, Etc)	\$3,345.53	\$2,500.00	\$1,000.00	(\$1,500.00)	-60.0%
50-41319	Advertising and Publishing services	\$413.89	\$500.00	\$500.00	\$0.00	0.0%
50-41325	Service Contracts	\$1,472.92	\$2,400.00	\$1,500.00	(\$900.00)	-37.5%
	SUBTOTAL - Services	\$5,232.34	\$5,400.00	\$3,000.00	(\$2,400.00)	-44.4%
50-41403	Repair & Maint.-System	\$10,696.56	\$21,000.00	\$24,000.00	\$3,000.00	14.3%
50-41405	Repair & Maint.-Equipment	\$327.19	\$1,500.00	\$1,500.00	\$0.00	0.0%
50-41413	Repair & Maint.-Building	\$417.59	\$500.00	\$500.00	\$0.00	0.0%
50-41415	Repair and Maint. Auto	\$807.04	\$1,500.00	\$1,500.00	\$0.00	0.0%
	SUBTOTAL - Repairs & Maint	\$12,248.38	\$24,500.00	\$27,500.00	\$3,000.00	12.2%
50-41615	Hailey Rodeo Park Supplies	\$2,187.34	\$10,000.00	\$5,000.00	(\$5,000.00)	-50.0%
50-41625	Hailey Rodeo Park Maintenance	\$1,188.33	\$5,000.00	\$5,000.00	\$0.00	0.0%
50-41617	Hailey Rodeo Park Utilities	\$2,017.69	\$5,000.00	\$5,000.00	\$0.00	0.0%

Fiscal Year 2012/13

SUBTOTAL - Hailey Rodeo Park		\$5,393.36	\$20,000.00	\$15,000.00	(\$5,000.00)	-25.0%
PARKS - GENERAL						
Acct #	Account Title	10/11 Actual	11/12 Budget	FYE13 Proposed	Amnt Increase	% Increase
50-41703	Clothing & Uniforms	\$0.00	\$350.00	\$350.00	\$0.00	0.0%
50-41713	Telephone & Communications	\$779.87	\$500.00	\$0.00	(\$500.00)	-100.0%
50-41717	Utilities, Street Lighting, Park Watering	\$73,312.12	\$30,000.00	\$40,000.00	\$10,000.00	33.3%
50-41719	Gas & Oil	\$4,430.69	\$3,250.00	\$4,000.00	\$750.00	23.1%
50-41723	Personnel Training	\$0.00	\$250.00	\$500.00	\$250.00	100.0%
50-41724	Travel	\$0.00	\$250.00	\$500.00	\$250.00	100.0%
50-41775	Equipment Rental	\$0.00	\$500.00	\$500.00	\$0.00	0.0%
50-41707	Tree Committee, Inventory Expenses	\$1,000.00	\$5,000.00	\$5,000.00	\$0.00	0.0%
	SUBTOTAL - Misc Operating Exp	\$79,522.68	\$40,100.00	\$50,850.00	\$10,750.00	26.8%
B BUDGET	TOTAL - OPERATING & MAINTENANCE	\$105,608.26	\$92,000.00	\$102,350.00	\$11,350.00	11.3%
C BUDGET						
50-41513	Public Art Park Project - Town Entry, HRP	\$52,868.28	\$0.00	\$0.00	\$0.00	0.0%
50-41547	Rodeo Park Project, Skatepark	\$3,170,789.78	\$345,815.00	\$0.00	(\$345,815.00)	-100.0%
50-41549	Surface Water Irrigation - Curtis, Deerfield	\$9,077.22	\$0.00	\$0.00	\$0.00	0.0%
50-41549	Grant - Fox Gardens, McKercher	\$36,659.55	\$0.00	\$0.00	\$0.00	0.0%
50-41525	Park Grounds Improvements	\$0.00	\$0.00	\$10,000.00	\$10,000.00	#DIV/0!
C Budget - Total Capital Outlay		\$3,269,394.83	\$345,815.00	\$10,000.00	(\$335,815.00)	-97.1%
TOTAL DEPARTMENT BUDGET		\$3,434,299.09	\$483,094.09	\$168,543.71	(\$314,550.38)	-65.1%
To Grant Fund			\$0.00	\$0.00	\$0.00	0.0%
To Capital Fund		\$3,269,394.83	\$345,815.00	\$10,000.00	(\$335,815.00)	-97.1%
General Fund - TOTAL OPERATING BUDGE		\$164,904.26	\$137,279.09	\$158,543.71	\$21,264.62	15.5%

PUBLIC WORKS & ENGINEER - GENERAL & ENTERPRISE FUNDS						
Acct #	Account Title	10/11 Actual	FYE 12 Budget	FYE 13 Proposed	Amt Increase	% Change
A Budget - Salaries & Benefits						
42-41110	Public Works Manager /City Engineer	\$88,935.00	\$88,935.00	\$88,935.00	\$0.00	0.0%
42-41110	Asst City Engineer	\$59,156.29	\$47,500.00	\$30,000.00	(\$17,500.00)	-36.8%
42-41110	PW Division Staff Assistant	\$40,123.20	\$40,123.20	\$0.00	(\$40,123.20)	-100.0%
42-41110	PW Building Maintenance	\$9,375.60	\$9,375.60	\$0.00	(\$9,375.60)	-100.0%
42-41114	Phone Allowance	\$86.25	\$120.00	\$360.00	\$240.00	200.0%
42-41110	City Facility (City Hall) Cleaning Staff	\$10,296.00	\$10,296.00	\$10,296.00	\$0.00	0.0%
42-41110	SUBTOTAL - Benefit Salaries	\$207,972.34	\$196,349.80	\$129,591.00	(\$66,758.80)	-34.0%
42-41121	Fica	\$9,885.80	\$15,020.76	\$9,913.71	(\$5,107.05)	-34.0%
42-41122	Persi Retirement	\$13,797.05	\$20,839.60	\$13,749.82	(\$7,089.78)	-34.0%
42-41124	Worker's Comp Insurance	\$1,932.90	\$3,927.00	\$2,591.82	(\$1,335.18)	-34.0%
42-41126	Health Insurance - Medical & Dental	\$17,748.97	\$22,815.00	\$12,090.00	(\$10,725.00)	-47.0%
42-41128	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	SUBTOTAL - Benefits	\$43,364.72	\$62,602.36	\$38,345.35	(\$24,257.01)	-38.7%
A BUDGET	TOTAL SALARIES & BENEFITS	\$251,337.06	\$258,952.16	\$167,936.35	(\$91,015.81)	-35.1%
B Budget - Operating & Maintenance						
42-41215	Department Supplies	\$543.63	\$1,500.00	\$1,500.00	\$0.00	0.0%
42-41313	Professional Services (Legal, Eng, Etc)	\$62,023.88	\$4,000.00	\$4,000.00	\$0.00	0.0%
42-41319	Advertising and Publishing services	\$481.75	\$1,700.00	\$1,700.00	\$0.00	0.0%
42-41323	Printing Services		\$400.00	\$400.00	\$0.00	0.0%
42-41325	Service Contracts	\$276.95	\$5,267.00	\$500.00	(\$4,767.00)	-90.5%
42-41413	Building Maintenance - City Hall	\$14,061.18	\$12,000.00	\$15,000.00	\$3,000.00	25.0%
42-41415	Repair and Maint. Auto		\$1,000.00	\$1,000.00	\$0.00	0.0%
42-41417	Radios		\$2,000.00	\$2,000.00	\$2,000.00	#DIV/0!
42-41535	Books & Codes		\$200.00	\$200.00	\$0.00	0.0%
42-41711	Dues & Subscriptions	\$570.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
42-41713	Telephone	\$3,868.61	\$5,000.00	\$5,000.00	\$0.00	0.0%
42-41717	Utilities	\$10,498.73	\$11,000.00	\$11,000.00	\$0.00	0.0%
42-41717	Utilities - Blaine Co Museum		\$600.00	\$600.00	\$0.00	0.0%
42-41719	Gas & Oil	\$665.63	\$675.00	\$675.00	\$0.00	0.0%
42-41723	Training and Tuitions	\$20.00	\$2,000.00	\$2,000.00	\$0.00	0.0%
42-41724	Travel Expenses	\$1,331.59	\$1,400.00	\$1,400.00	\$0.00	0.0%
42-41747	Prevention Program		\$250.00	\$250.00	\$0.00	0.0%
B BUDGET	TOTAL - OPERATING & MAINTENANCE	\$94,341.95	\$47,992.00	\$48,225.00	\$233.00	0.5%
C-R BUDGET Capital Replacement						
	Building Components Replacement		\$150,000.00	\$0.00	(\$150,000.00)	-100.0%
C - R BUDGET	TOTAL - Replacement	\$0.00	\$150,000.00	\$0.00	(\$150,000.00)	-100.0%
(08-09)	TOTAL DEPARTMENT BUDGET	\$345,679.01	\$456,944.16	\$216,161.35	(\$240,782.81)	-52.7%
	To Grant Fund	(\$28,292.81)	(\$72,195.68)	\$0.00	\$72,195.68	
	To Capital Fund		(\$100,000.00)		\$100,000.00	
35%	Water Department	(\$128,095.35)	(\$101,881.54)	(\$75,656.47)	\$26,225.07	-25.7%
30%	Waste Water Department	(\$73,049.27)	(\$101,881.54)	(\$75,656.47)	\$26,225.07	-25.7%
30%	General Fund Total Operating Budget	\$116,241.58	\$80,985.40	\$64,848.41	(\$16,136.99)	-19.9%

LIBRARY DEPARTMENT BUDGET						
Acct. #	Account Title	FYE 11 Actual	FYE12 Budget	FYE13 Proposed	Amnt. Inc	%
A Budget - Salaries						
45-41110	Library Director	\$49,920.00	\$49,920.00	\$49,920.00	\$0.00	0%
45-41110	Assistant Director/Circ Manager	\$34,944.00	\$34,944.00	\$34,944.00	\$0.00	0%
45-41110	Technical Services/Circ Support	\$26,383.66	\$22,386.00	\$27,040.00	\$4,654.00	21%
45-41110	Circulation Support	\$19,075.51	\$0.00	\$10,140.00	\$10,140.00	
45-41110	Yth Services Librarian- Student	\$39,898.08	\$38,563.20	\$38,563.20	\$0.00	0%
45-41110	Circulation Support	\$20,118.00	\$20,280.00	\$31,200.00	\$10,920.00	54%
45-41110	Circulation/Support	\$11,859.25	\$20,280.00	\$20,280.00	\$0.00	0%
45-41110	Yth Services Librarian - Young Child	\$25,136.25	\$24,960.00	\$28,080.00	\$3,120.00	-13%
45-41110	Merit				\$0.00	#DIV/0!
45-41110	Systems Asss/Circ/Support	\$22,649.00	\$28,080.00		(\$28,080.00)	-100%
45-41110	SUBTOTAL - Benefit Salaries	\$249,983.75	\$239,413.20	\$240,167.20	\$754.00	-4%
45-41110	Circulation/Support	\$8,416.00		\$4,992.00	\$4,992.00	#DIV/0!
45-41110	Circulation/Support				\$0.00	#DIV/0!
45-41110	Custodian-Maria	\$13,629.60	\$8,424.00	\$10,296.00	\$1,872.00	22%
45-41110	SUBTOTAL - Non-Benefit Salaries	\$22,045.60	\$8,424.00	\$15,288.00	\$6,864.00	81%
45-41121	FICA	\$20,000.02	\$18,959.55	\$18,754.68	(\$204.87)	-1%
45-41122	Persi Retirement	\$26,788.38	\$25,425.68	\$25,505.76	\$80.07	0%
45-41124	Worker's Comp Insurance	\$1,139.51	\$1,487.02	\$1,532.73	\$45.71	3%
45-4112x	45% of Maria Mares benefits		\$4,678.69	\$5,367.40	\$688.71	15%
45-41126	Health Ins.-Medical and Dental	\$41,487.10	\$42,120.00	\$46,800.00	\$4,680.00	11%
45-41126	SUBTOTAL - Benefits	\$89,415.01	\$92,670.94	\$97,960.57	\$5,289.62	6%
	A BUDGET TOTAL Salaries & Benefits	\$361,444.36	\$340,508.14	\$353,415.77	\$12,907.62	4%
B Budget - Operating & Maintenance						
45-41213	Postage	\$2,050.31	\$2,400.00	\$2,400.00	\$0.00	0%
45-41215	Supplies	\$6,901.37	\$5,500.00	\$5,500.00	\$0.00	0%
	SUBTOTAL - Supplies	\$8,951.68	\$7,900.00	\$7,900.00	\$0.00	0%
45-41319	Publications	\$1,357.88	\$900.00	\$900.00	\$0.00	0%
45-41323	Printing	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	Professional Services/Technology	\$0.00	\$10,000.00	\$10,000.00	\$0.00	0%
45-41325	Service Contracts	\$9,645.95	\$9,000.00	\$9,000.00	\$0.00	0%
45-41326	Public Programming	\$1,498.48	\$1,300.00	\$1,300.00	\$0.00	0%
	SUBTOTAL - Services	\$12,502.31	\$21,200.00	\$21,200.00	\$0.00	0%
45-41411	Equipment Repair and Maintenance	\$487.78	\$1,200.00	\$1,200.00	\$0.00	0%
45-41413	Library Space Repair and Maintenance	\$7,717.84	\$6,475.00	\$6,475.00	\$0.00	0%
	SUBTOTAL - Repair and Maintenance	\$8,205.62	\$7,675.00	\$7,675.00	\$0.00	0%
45-41713	Communications	\$2,777.42	\$5,250.00	\$5,250.00	\$0.00	0%
45-41711	Dues and Subscriptions		\$0.00	\$1,000.00	\$1,000.00	#DIV/0!
45-41717	Utilities	\$5,616.89	\$5,000.00	\$5,000.00	\$0.00	0%
45-41723	Personnel Training	\$1,421.22	\$1,000.00	\$1,000.00	\$0.00	0%
45-41724	Travel Expenses	\$545.53	\$1,000.00	\$1,000.00	\$0.00	0%
45-41515	Computer subscriptions	\$714.13	\$400.00	\$400.00	\$0.00	0%
45-41735	Subscriptions	\$3,153.81	\$2,900.00	\$2,900.00	\$0.00	0%
45-41539	Equipment-replacement	\$13,866.50	\$2,500.00	\$2,500.00	\$0.00	0%
45-41549	Special Projects Grants		\$0.00	\$4,500.00	\$4,500.00	#DIV/0!
45-41535	Library Materials	\$40,645.18	\$45,000.00	\$44,000.00	(\$1,000.00)	-2%
45-41747	Prevention				\$0.00	#DIV/0!
	SUBTOTAL - Misc. Operating Expense	\$68,740.68	\$63,050.00	\$63,050.00	\$0.00	0%
	B BUDGET TOTAL - Operating and Maintenance	\$98,400.29	\$99,825.00	\$99,825.00	\$0.00	0%
C Budget - Capital Outlay						
	LIBRARY TOTAL DEPARTMENT BUDGET	\$459,844.65	\$440,333.14	\$453,240.77	\$12,907.62	3%
	TOTAL OPERATING BUDGET	\$459,844.65	\$440,333.14	\$453,240.77	\$12,907.62	3%

City of Hailey
Water Department User Expenditures 2012/2013Budget

WATER USER EXPENSES		2010-11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt Increase	% Increase	GRANTS
FUND/ACCT#	ACCOUNT TITLE						
A BUDGET							
200.60-41110	SUPERINTENDENT	\$52,500.00	\$52,500.00	\$52,500.00	\$0.00	0.00%	
200.60-41110	OPERATOR	\$31,932.16	\$31,932.16	\$35,360.00	\$3,427.84	10.73%	
200.60-41110	OPERATOR	\$25,386.80	\$0.00	\$34,000.00	\$34,000.00	#DIV/0!	
200.60-41110	OPERATOR	\$38,958.40	\$38,958.40	\$38,958.40	\$0.00	0.00%	
200.60-41110	OPERATOR	\$39,083.00	\$39,083.00	\$39,083.00	\$0.00	0.00%	
200.60-41111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
200.60-41111	POLICE DEPT TIME	\$10,480.32	\$10,000.00	\$10,000.00	\$0.00	0.00%	
160.83-41110	EPA Sustainability Coordinator	\$10,070.24	\$15,000.00	\$15,002.00	\$2.00	0.01%	\$15,002.00
200.60-41110	MERIT				\$0.00	#DIV/0!	
	SUBTOTAL WATER SALARIES	\$208,410.92	\$187,473.56	\$224,903.40	\$37,429.84	19.97%	\$15,002.00
200.60-41121	FICA	\$13,697.12	\$14,341.73	\$17,205.11	\$2,863.38	19.97%	\$1,147.65
200.60-41122	RETIREMENT	\$20,016.40	\$19,909.69	\$23,384.74	\$3,975.05	19.97%	\$1,593.21
200.60-41124	WORKMAN COMP.	\$7,171.82	\$10,467.05	\$12,525.69	\$2,058.64	19.67%	\$375.05
200.60-41126	H&A INSURANCE	\$32,558.30	\$29,835.00	\$40,950.00	\$11,115.00	37.25%	\$1,950.00
200.60-41128	UNEMPLOYMENT INSURANCE	\$2,172.00		\$0.00	\$0.00	#DIV/0!	
	SUBTOTAL BENEFITS	\$75,615.64	\$74,553.47	\$94,565.54	\$20,012.07	26.84%	\$5,065.92
	TOTAL A BUDGET	\$284,026.56	\$262,027.03	\$319,468.94	\$57,441.91	21.92%	\$20,067.92
B BUDGET							
200.60-41211	OFFICE SUPPLIES	\$512.98	\$300.00	\$300.00	\$0.00	0.00%	
200.60-41213	POSTAGE	\$197.94	\$500.00	\$500.00	\$0.00	0.00%	
200.60-41215	DEPARTMENTAL SUPPLIES	\$0.00	\$500.00	\$500.00	\$0.00	0.00%	
200.60-41311	DEQ USER FEE	\$10,988.00	\$12,000.00	\$12,000.00	\$0.00	0.00%	
200.60-41313	PROFESSIONAL SERVICES	\$15,859.00	\$60,000.00	\$60,000.00	\$0.00	0.00%	
200.60-41319	ADVERT.&PUBL.	\$294.40	\$500.00	\$500.00	\$0.00	0.00%	
200.60-41323	PRINTING SERVICES	\$754.08	\$500.00	\$500.00	\$0.00	0.00%	
200.60-41325	SERVICE CONTRACTS	\$3,975.26	\$4,000.00	\$4,000.00	\$0.00	0.00%	
	SUBTOTAL SERVICES	\$32,581.66	\$78,300.00	\$78,300.00	\$0.00	0.00%	
200.60-41401	R & M - EQUIPMENT	\$25,915.94	\$15,000.00	\$15,000.00	\$0.00	0.00%	
200.60-41403	R & M - SYSTEM	\$11,295.80	\$8,000.00	\$12,000.00	\$4,000.00	50.00%	
200.60-41405	R & M - EQUIPMENT	\$2,031.41	\$5,000.00	\$5,000.00	\$0.00	0.00%	
200.60-41411	R & M - OFFICE EQUIPMENT	\$619.90	\$250.00	\$250.00	\$0.00	0.00%	
200.60-41413	R & M - BUILDING	\$2,177.92	\$2,000.00	\$2,500.00	\$500.00	25.00%	
200.60-41415	R & M - AUTO	\$2,656.69	\$5,000.00	\$4,000.00	(\$1,000.00)	-20.00%	
200.60-41417	R & M RADIO	\$0.00	\$500.00	\$7,000.00	\$6,500.00	1300.00%	
200.60-41421	R & M - SHOP	\$54.18	\$0.00	\$0.00	\$0.00	#DIV/0!	
	SUBTOTAL REPAIRS & MAINTENANCE	\$44,751.84	\$35,750.00	\$45,750.00	\$10,000.00	27.97%	

City of Hailey
Water Department User Expenditures 2012/2013 Budget

WATER USER EXPENSES FUND/ACCT#	ACCOUNT TITLE	2010-11 Actual	FYE 12 Budget	FYE 13 Proposed	Amnt Increase	%Increase	GRANTS
200.60-41703	CLOTHING & UNIFORMS	\$295.73	\$1,500.00	\$1,500.00	\$0.00	0.00%	
	EPA Sustainability Grant Match	\$20,000.00	\$20,000.00	\$18,750.00	(\$1,250.00)		\$18,750.00
200.60-41711	DUES & SUBSCRIPTIONS	\$1,240.72	\$1,000.00	\$2,000.00	\$1,000.00	100.00%	
200.60-41713	TELEPHONE & COMMUNICATION	\$4,403.32	\$3,000.00	\$6,000.00	\$3,000.00	100.00%	
200.60-41717	UTILITIES	\$68,310.51	\$67,000.00	\$67,000.00	\$0.00	0.00%	
200.60-41719	GAS & OIL	\$7,744.20	\$12,000.00	\$10,000.00	(\$2,000.00)	-16.67%	
200.60-41723	PERSONNEL TRAINING	\$296.00	\$2,000.00	\$2,000.00	\$0.00	0.00%	
200.60-41724	TRAVEL EXPENSES	\$290.00	\$2,500.00	\$2,500.00	\$0.00	0.00%	
200.60-41747	PREVENTIVE PROGRAMS	\$397.46	\$500.00	\$500.00	\$0.00	0.00%	
200.60-41775	EQUIPMENT RENTAL	\$2.00	\$500.00	\$500.00	\$0.00	0.00%	
200.60-41791	CHEMICALS	\$3,351.67	\$5,000.00	\$5,000.00	\$0.00	0.00%	
200.60-41795	LAB TESTING & SUPPLIES	\$6,397.59	\$6,000.00	\$6,000.00	\$0.00	0.00%	
	SUBTOTAL MISC. EXPENDITURE	\$112,729.20	\$121,000.00	\$121,750.00	\$750.00	0.62%	\$18,750.00
TOTAL B BUDGET		\$190,062.70	\$235,050.00	\$245,800.00	\$10,750.00	4.57%	\$18,750.00
C BUDGET							
	Computer Expenses		\$0.00	\$0.00	\$0.00	#DIV/0!	
200-60-41321	Capital Studies		\$0.00	\$0.00	\$0.00	#DIV/0!	
	Utility Trailer		\$0.00	\$0.00	\$0.00	#DIV/0!	
200-60-41547	Capital	\$9,077.22	\$0.00	\$65,000.00	\$65,000.00	#DIV/0!	
TOTAL C BUDGET		\$9,077.22	\$0.00	\$65,000.00	\$65,000.00	#DIV/0!	\$0.00
BONDS & LOANS							
60-41613	Bond Repayment - Water Storage Tank DEQ State Revolving Loan	\$78,403.98	\$169,031.00	\$169,031.00	\$0.00	0.00%	
	TOTAL DEPARTMENT BUDGET	\$661,570.46	\$666,708.03	\$799,299.94	\$133,191.91	20.00%	\$38,817.92
	GRANTS				\$0.00	#DIV/0!	
	Legislative Budget	\$16,348.92	\$14,661.42	\$14,856.42	\$195.00	1.33%	
	Executive Budget	\$236,720.70	\$261,895.16	\$289,545.05	\$27,649.89	10.56%	
	Public Works Budget	\$128,095.35	\$101,881.54	\$75,656.47	(\$26,225.06)	-25.74%	
	TOTAL OPERATING BUDGET	\$942,735.43	\$1,044,546.14	\$1,179,357.88	\$134,811.74	12.91%	

WASTEWATER DEPARTMENT USER EXPENSES

PUBLIC WORKS - WASTEWATER DEPARTMENT EX		2010-11 Actual	FYE12 Budget	FYE13 Proposed	Amnt. Increase	INCREASE	%
FUND	ACCOUNT TITLE						GRANT
A BUDGET							
70-41110	SUPERINTENDENT	\$62,088	\$62,088	\$62,088	\$0.00		0.0%
70-41110	LEAD OPERATOR/LAB. TECH.	\$4,126	\$0	\$49,504	\$49,504.00	#DIV/0!	
70-41110	COLLECTIONS TECH/FORMAN	\$47,320	\$47,320	\$47,320	\$0.00		0.0%
70-41110	OPERATOR 1/PRETREMENT	\$40,685	\$40,685	\$41,704	\$1,019.55		2.5%
70-41110	COLLECTION 1	\$38,958	\$38,958	\$40,250	\$1,291.45		3.3%
70-41110	MAINTENANCE MECHANIC	\$46,114	\$46,114	\$46,841	\$727.67		1.6%
160-83-41110	Sustainability Coordinator	\$9,994	\$15,000	\$15,002	\$2.00		0.0%
70-41114	PHONE ALLOWANCE	\$345	\$360	\$360	\$0.00		0.0%
	SUBTOTAL Salaries	\$241,212	\$250,525	\$303,069	\$52,545		21.0%
70-41121	FICA	\$13,313	\$19,165	\$23,185	\$4,019.67		21.0%
70-41122	RETIREMENT	\$20,004	\$26,606	\$32,186	\$5,580.24		21.0%
70-41124	WORKMAN COMP.	\$5,827	\$11,430	\$13,794	\$2,364.51		20.7%
70-41126	H&A INSURANCE	\$29,952	\$48,750	\$48,750	\$0.00		11.1%
	SUBTOTAL Salaries & Benefits	\$69,096	\$101,075	\$117,915	\$16,839.42		16.7%
	TOTAL A BUDGET	\$310,309	\$351,600	\$420,984	\$69,384.10		19.7%
B BUDGET							
70-41211	OFFICE SUPPLIES	\$586	\$2,000	\$2,000	\$0.00		0.0%
70-41213	POSTAGE	\$440	\$800	\$800	\$0.00		0.0%
70-41215	DEPARTMENTAL SUPPLIES	\$0	\$1,000	\$8,000	\$7,000.00		700.0%
70-41313	PROFESSIONAL SERVICES	\$3,563	\$2,500	\$2,500	\$0.00		0.0%
70-41319	ADVERT.& PUBL.	\$262	\$500	\$500	\$0.00		0.0%
70-41321	ENGINEERING SERVICES	\$21,456	\$45,000	\$65,000	\$20,000.00		44.4%
70-41323	PRINTING SERVICES	\$0	\$500	\$500	\$0.00		0.0%
70-41325	SERVICE CONTRACTS	\$2,692	\$3,000	\$3,000	\$0.00		0.0%
	SUBTOTAL Services	\$28,999	\$55,300	\$82,300	\$27,000.00		48.8%
70-41401	R & M - PLANT EQUIPMENT	\$14,088	\$25,000	\$25,000	\$0.00		0.0%
70-41403	R & M - SYSTEM Equipment	\$2,638	\$30,000	\$30,000	\$0.00		0.0%
70-41405	R & M - EQUIPMENT	\$2,213	\$9,000	\$9,000	\$0.00		0.0%
70-41411	R & M - OFFICE EQUIP.	\$668	\$1,000	\$1,000	\$0.00		0.0%
70-41413	R & M - BUILDING	\$4,164	\$5,000	\$5,000	\$0.00		0.0%
70-41415	R & M - AUTO Equip	\$2,235	\$3,500	\$3,500	\$0.00		0.0%
70-41419	R & M - GROUNDS	\$1,284	\$3,500	\$3,500	\$0.00		0.0%
70-41421	R & M - SHOP	\$3,227	\$5,000	\$5,000	\$0.00		0.0%
70-41423	R & M - TOOLS	\$1,525	\$5,000	\$5,000	\$0.00		0.0%
70-41424	R & M - COMPUTERS	\$661	\$1,500	\$1,500	\$0.00		0.0%
	SUBTOTAL Repairs & Maintenance	\$32,684	\$88,500	\$88,500	\$		0.0%
	TOTAL BUDGET	\$342,993	\$439,900	\$509,484	\$66,584.10		19.7%


WASTEWATER DEPARTMENT USER EXPENSES

FUND	ACCOUNT TITLE	WASTEWATER DEPARTMENT EXPENDITURES				Amnt. Increase		
		2010-11 Actual	2011-12 Budget	2012-13 Proposed				
	PUBLIC WORKS - WASTEWATER DEPARTMENT EXPENDITURES							
70-41703	CLOTHING & UNIFORMS	\$5,904	\$7,000		\$0.00			0.0%
70-41709	INSURANCE PREMIUMS & DED.	\$0	\$1,000		\$0.00			0.0%
70-41711	DUES & SUBSCRIPTIONS	\$573	\$1,000		\$0.00			0.0%
70-41713	TELEPHONE & COMMUNICATIONS	\$2,421	\$3,000		\$0.00			0.0%
70-41717	UTILITIES	\$81,149	\$100,000		(\$10,000.00)			-10.0%
70-41719	GAS & OIL	\$17,063	\$20,000		\$5,000.00			25.0%
70-41723	EPA Sustainability Grant Match	\$30,645	\$20,000		(\$1,250.00)			-6.3%
70-41724	PERSONNEL TRAINING	\$1,505	\$2,000		\$0.00			0.0%
70-41747	TRAVEL EXPENSES	\$786	\$2,000		\$0.00			0.0%
70-41775	PREVENTIVE PROGRAMS	\$1,328	\$1,500		\$0.00			0.0%
70-41791	EQUIPMENT RENTAL	\$226	\$1,000		\$0.00			0.0%
70-41791	CHEMICALS	\$10,774	\$12,000		\$12,000.00			100.0%
70-41795	LAB TESTING & SUPPLIES	\$10,850	\$8,000		\$12,000.00			150.0%
	SUBTOTAL Miscellaneous	\$163,221	\$178,500		\$17,750			9.9%
	NET - Maintenance & Operation	\$224,904	\$322,300		\$44,750			13.9%
	BUDGET							
	\$5000 or Greater							
70-41521	CAP-OUT - SPECIALIZED EQUIPMENT			\$10,000	\$10,000.00			#DIV/0!
70-41533	CAP OUT - COMPUTER				\$0.00			#DIV/0!
70-41541	CAP OUT - BUILDINGS				\$0.00			#DIV/0!
70-41543	CAP OUT - PLANT EQUIPMENT	\$5,170	\$5,000		\$0.00			0.0%
70-41547	CAP OUT - SYSTEM (prev SHOP)	\$7,303	\$50,000		\$0.00			0.0%
70-41321	CAP OUT - ENGINEERING Studies				\$0.00			0.0%
70-41547	CAP OUT - SYSTEM		\$50,000		(\$50,000.00)			-100.0%
	BUDGET TOTAL/CAPITAL OUTLAY EXPENSES	\$12,473.88	\$105,000.00		(\$40,000.00)			-38.1%
	BONDS & LOANS							
70-41613	BOND PRINCIPAL & INTEREST	\$95,307	\$241,517		\$0.00			0.0%
70-41613	INTERFUND LOAN PRINCIPAL		\$0		\$0.00			0.0%
70-41613	INTERFUND LOAN INTEREST		\$0		\$0.00			0.0%
	TOTAL BOND & LOANS	\$95,307	\$241,517		\$0			0.0%
	TOTAL DEPARTMENT BUDGET	\$642,994.08	\$1,020,417.30		\$1,094,551.39			7.3%
	Legislative Budget	\$16,348.88	\$14,661.42		\$25.00			0.2%
	Executive Budget	\$235,875.50	\$260,647.16		\$28,997.88			11.1%
	Public Works Budget	\$73,049.27	\$101,881.54		(\$26,225.06)			-25.7%
	Grant Budget		(\$20,170.50)		\$20,170.50			-100.0%
	TOTAL OPERATING BUDGET	\$968,067.73	\$1,377,436.92		\$1,474,439.33			7.0%

City Engineer Memo

To: Mayor Fritz Haemmerle
City Council Members

CC: Heather Dawson, City Administrator
Ned Williamson, City Attorney

From: Tom Hellen, City Engineer 

Date: 7/2/2012

Re: Woodside Boulevard Construction Update

Current Status:

Knife River has moved out of Segment 1 (Baldy View to Baldy View) with the completion of grading for the road and sidewalks and placing the sub-base and base materials. Asphalt removal between Baldy View Dr. and Laurelwood Dr. and grading to sub-grade (Segment 2) has been completed. All drainage beds and catch basins have been installed north of Moonlight Dr. Irrigation mainline pipe has been installed to Laurelwood including service laterals. Rotomilling of the remaining section of Woodside Blvd (Countryside to Hwy 75) was begun on June 28 and will be completed by the weekend. Milled asphalt is being stored at the airport and will be used by a number of government entities. This will increase the overall speed of the project as asphalt removal has been a bottleneck in the project. Work began at the roundabout area on June 28 also. Knife River is planning to have this area open for the 4th.

Utility relocations have impacted progress by Knife River in Segment 1 and 2 with numerous crossings of the road and the installation of new conduit. FHWA requested that the City of Hailey prepare a plan for addressing utility relocation issues (see FHWA inspection report #2 and attached letter to FHWA). Deven Elison of Civil Science has been designated as our utility representative (see attached draft agreement for Civil Science). Idaho Power is completing their major upgrades in the north section of Woodside and will be moving ahead of Knife River to the south. Other utility companies have also increased the number of crews performing work along Woodside Blvd. It appears there are numerous locations where the road crossings are shallow and will be in the areas where grading is required.

The traffic signal at Highway 75 went into service on June 26. A change order reducing the amount of striping and thermoplastic work required on the highway and adding the cost of removing existing striping and a thermoplastic turn arrow will be forthcoming.

Work Change Directives (WCD), Field Orders (FO) & Change Orders (CO):

In addition to the change order for the highway striping noted above there are two additional change orders anticipated. The first is adding additional 2" conduit crossings for irrigation sleeves and deleting two irrigation laterals with an anticipated savings of \$900. The second is a deletion of extending drainage culverts and instead removing these culverts from under the road. A cost or savings for this item is unknown at this time.

Upcoming Events/Additional Information:

A bid for the additional irrigation work was received from Knife River, through their landscaping sub-contractor All Seasons Landscaping, and has been reviewed by city staff and Civil Science. Approval of the proposal for this work in the amount of \$190,429.28 is recommended. Added to this cost will be a 5% mark-up for Knife River per the contract. In addition, All Seasons recommends that the control system be connected to the internet for both monitoring and control purposes at a cost of \$1,700.

Knife River anticipates concrete placement of sidewalks and curb & gutter will begin in the next two weeks, both in Segment 1 and the roundabout. Installation of drainage beds at the roundabout will begin along with tying in the irrigation mainline.

FHWA issued their inspection report from their visit on June 13 with four items to correct including the utility representative noted above. A third site visit was conducted on June 26 & 27 including tour of the construction site, attendance at the weekly construction meeting and a review of project records at Civil Science's office. The four items noted in inspection #2 have been addressed.

June 25, 2012

Mr. Ed Miltner, PE
Bridge/Operations Engineer
Federal Highway Administration
Idaho Division
3050 Lakeharbor Lane, Suite 126
Boise, ID 83703

Subject: DTFH61-11-G-00001 – Woodside Boulevard Complete Streets Initiative
Utility Relocation Plan

Dear Ed:

The purpose of this letter is to provide a plan to the FHWA Division Office that demonstrates how the City of Hailey will accelerate utility relocations so that they are completed in advance of the contractor's operations as much as possible. This plan was requested by the FHWA Division Office in Inspection Report #2, dated June 18, 2012.

The City of Hailey has taken the following steps to both accelerate and proactively manage the utility relocation work required on the project:

1. Informed all utility companies on the project that they are in breach of their utility agreements with the City of Hailey, and demanded that they relocate their facilities immediately. The utility companies were informed verbally at the June 19, 2012 weekly construction meeting, and a follow-up letter was sent to each utility on June 22, 2012 by the Hailey City Attorney. Two letters received by Hailey from Knife River regarding this issue were forwarded to the utility companies as an attachment to the City Attorney's letter. Copies of the Hailey letter and associated Knife River letters are attached.
2. Assigned Deven Elison of Civil Science (the construction engineering and inspection firm on the project) to take the lead on utility coordination. Previously, utility coordination was not included in Civil Science's scope of work. A written scope of work clearly outlining the expectations will amend our agreement with Civil Science. The amended Civil Science agreement will be reviewed and approved in a Special Meeting of the Hailey City Council on June 28, 2012. All utility relocation work for the remainder of the project will be coordinated through Civil Science.

On June 5, 2012, prior to FHWA's request for this correspondence, Hailey sent the utilities a letter emphasizing the need for them to complete their work in the project corridor. For your reference, a copy of that letter is attached.

Federal Highway Administration
June 25, 2012
Page 2

If you have any questions, or require anything further, please contact me.

Sincerely,

Tom Hellen, PE
Project Manager

cc: Heather Dawson
Ned Williamson
File

NED C. WILLIAMSON
ATTORNEY AT LAW
115 SECOND AVENUE SOUTH
HAILEY, IDAHO 83333
(208) 788-6688
FAX (208) 788-7901

June 22, 2012

Intermountain Gas
Attn: Charles Hazier
687 Blue Lakes Blvd. N.
Twin Falls, ID 83301

Syringa Networks, LLC
Attn: Chad Parr
3795 S. Development, #100
Boise, ID 83705

Cox Communications
Attn: John Lewis
P. O. Box 537
Ketchum, ID 83340
Via Regular U.S. Mail and e-mail

Century Link
Attn: Jeffery Schamber
216 S. Park Avenue West
Twin Falls, ID 83301

Re: Woodside Boulevard Reconstruction Project

Dear Utility Companies:

As you all know, you have utilities located within the Woodside Boulevard right-of-way and Hailey is reconstructing Woodside Boulevard. The reconstruction project is funded primarily from a federal grant. Hailey has entered into a Utility Relocation Agreement with each of you. The Utility Relocation Agreements require that the utilities be relocated by June 1, 2012. Apparently, not all of the utilities have been properly relocated. I was, however, informed today that Syringa has just completed the relocation of all of its utilities.

Knife River has complained that it has suffered delays based on the lack of progress by the utility companies. I sent the enclosed letter to all the utilities on June 5, 2012, hoping that the utilities would complete their work immediately. Since then, I have been advised by Knife River, city staff and Hailey's inspector (Civil Science) that the utility companies may be impeding Knife River's progress. I received the enclosed letter from Knife River dated June 15, 2012, advising Hailey that Knife River intends to seek compensation for delay damages. On June 19, 2012, I attended a weekly construction meeting and informed all the attending utility companies that I felt each company was in breach of the Utility Relocation Agreement.

At the June 19, 2012 meeting, one of the utility representatives claimed that Knife River consented to allowing the utilities to work behind Knife River's initial clearing and pavement removal. In looking at the minutes of construction meetings, I did not see any such consent. However, I have been told there may have been such representations from Knife River. Notwithstanding any earlier representations, Civil Science and Hailey have clearly informed all of the utilities that they must stay ahead of the excavation work.

Utility Companies

June 22, 2012

Page 2

Federal Highway Administration has requested Hailey appoint someone to oversee all of the utility relocations. Accordingly, Hailey will utilize Civil Science to monitor and if necessary coordinate utility relocations. Deven Elison of Civil Science is the contact person for this function. By appointing Civil Science, Hailey is not acquiescing to the past relocation techniques and efforts. Hailey is merely trying to avoid any future claims. It is our hope that Civil Science can promote a quick conclusion to the utility relocation and avoid any claims of delay by Knife River.

I have told all the utilities that it would be in the best interests of all the parties to work ahead of Knife River and complete the utility relocation as soon as possible. The utility companies may have to expend more resources and funds to relocate but any additional costs would certainly be less than litigation costs. The construction personnel have strongly urged all utility companies to stay ahead of the contractor and to pothole the utilities. Any utility can cut asphalt for trenches but does not have to replace the asphalt. The trench only has to be filled with compacted gravel.

Demand is hereby made that each of you immediately devote all necessary crews to pothole all the utilities and stay ahead of all excavation activities. If you have any questions, please call me or Mr. Elison.

Sincerely,



Ned C. Williamson

NCW/jrs

Encl. as stated

cc: Mayor and City Council (w/ encl.)
Rob Cunningham (Knife River) (w/ encl.)
Deven Elison (Civil Science) (w/ encl.)
Heather Dawson (w/ encl.)
Tom Hellen (w/ encl.)
Tracy Anderson (w/ encl.)

NED C. WILLIAMSON
ATTORNEY AT LAW
115 SECOND AVENUE SOUTH
HAILEY, IDAHO 83333
(208) 788-6688
FAX (208) 788-7901

June 5, 2012

COPY

Idaho Power Company
Attn: Tom Keyt
P. O. Box 70
Boise, ID 83709

Syringa Networks, LLC
Attn: Chad Parr
3795 S. Development, #100
Boise, ID 83705

Intermountain Gas
Attn: Charles Hazier
687 Blue Lakes Blvd.
Twin Falls, ID 83301

Century Link
Attn: Jeffery Schamber
216 S. Park Avenue West
Twin Falls, ID 83301

Cox Communications
Attn: John Lewis
P. O. Box 537
Ketchum, ID 83340

Re: Woodside Boulevard Reconstruction Project

Dear Utility Companies:

As you all know, you have utilities located within the Woodside Boulevard right-of-way and Hailey is reconstructing Woodside Boulevard. Hailey has entered into a Utility Relocation Agreement with each of you. For the most part, the Utility Relocation Agreements require that the utilities be relocated by June 1, 2012. Apparently, not all of the utilities have been properly relocated.

It is my understanding that some utilities have been relocated to allow the construction of drainage beds, but not all the utilities have been lowered to accommodate the subgrade excavation. Apparently, utilities have been hit during the excavation in segment 1 of the project. All of the agreements provide that the utility companies will dig potholes as necessary to determine the actual depth of the utility. If the depth of the utilities was not known, it would have been appropriate for the utility company to have dug potholes.

Hailey is concerned about the lack of progress by the utility companies. There have been numerous meetings outlining the construction schedule and detailed plans have been distributed to every company. There should be no valid contractual excuse for failure to relocate the utilities. In accordance with the Utility Relocation Agreements, Hailey demands immediate relocation of the utilities. For your information, Hailey will seek reimbursement of any expense attributable to your delay in performing the utility relocation. I trust you will proceed with utmost urgency. If you have any questions, please contact me.

Hailey Utility Companies
June 5, 2012
Page 2

Sincerely,



Ned C. Williamson

NCW/jrs

cc: Mayor and City Council
Rob Cunningham (Knife River)
Rob Ramsey (Civil Science)
Tom Hellen
Tracy Anderson

Southern Idaho Division
5450 W Gowen Road
Boise, ID 83709
(208) 362-6152
(208) 362-6199 FAX

June 15, 2012

Deven Elison
Civil Science Inc
450 Falls Ave, Suite 100
Twin Falls ID, 83301

RE: Woodside Boulevard Reconstruction -- Federal Aid Project No TDGII-C-07; DTFH61-11-G-00001

Subj.: Delays related to utility conflicts

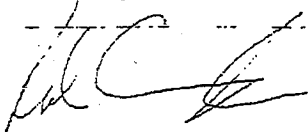
Dear Mr. Elison:

This letter is to inform you that Knife River is started tracking costs and time as related to the slowdowns that have been occurring due to the utilities not being relocated in a timely fashion as per the utility agreements between the respective utility and the City of Hailey. Knife River also intends to seek compensation for the delays outside of our control.

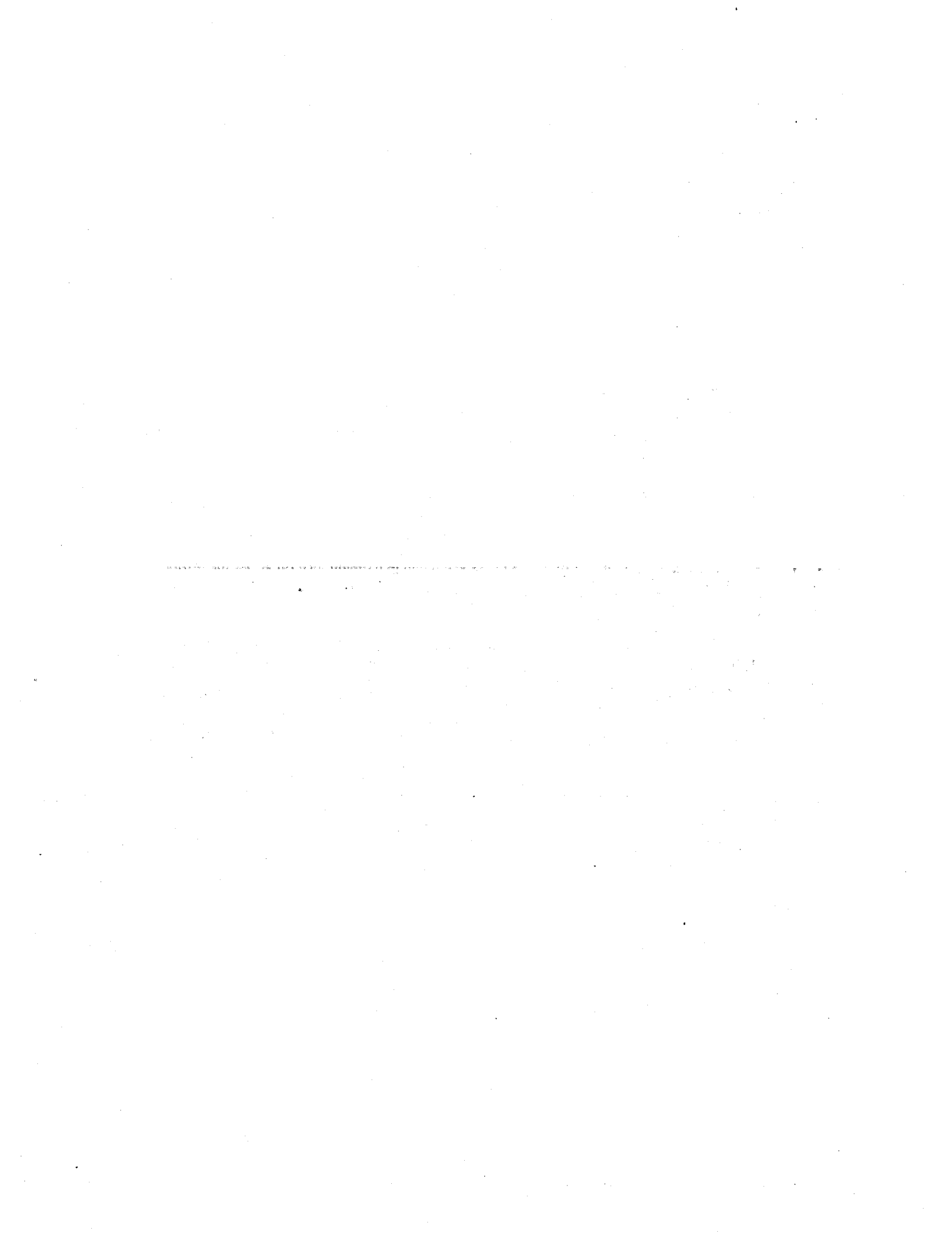
To date we have not been able to reach any production goals which directly ties to the time to complete the job. This is because the utilities are being relocated after we discover the conflict or a utility company is trying to upgrade a system. The contract says Knife River needs to pothole 300 ft ahead of our operation and we have tried to comply with that but 300 ft ahead of an operation doesn't provide enough time to deal with a conflict. The agreements with the utility companies and the city is the respective utility company is to pothole to verify the location of the utility, I have not seen that occur ahead of anything except in a couple of minor instances.

We feel that the utility companies have had ample time to perform their work in front of our operations and have complied with their requests to provide staking or other information that has been requested. We also feel that Knife River, Civil Science and the City of Hailey has provided notices, information, schedules, etc... for the utility companies to perform their work.

Sincerely,



Rob Cunningham





INSPECTION REPORT

U.S. Department of Transportation
Federal Highway Administration

DIVISION	REPORT NUMBER	DATE OF INSPECTION	DATE OF REPORT	STATE KEY #	12907
Idaho	2	6/13/2012	6/18/2012	FEDERAL #	TDGH-C-07 DIFH61-11-G-00001
PROJECT TITLE AND LOCATION					
TIGER II - Woodside Blvd Reconstruction – Complete Streets Initiative, Hailey, Idaho					
DATE CONTRACT STARTED	COMPLETION DATE <i>(estimated)</i>	OWNER ACCEPTANCE <i>(estimated)</i>			COUNTY
NTP = 3/26/2012	8/31/2012 roundabout 10/15/2012 substantial completion	11/30/2012			Blaine
PROGRESS OF WORK	QUALITY OF WORK	FUNDS EXPENDED <i>(obligated)</i>			TIME ELAPSED
Marginal	Satisfactory	\$0, 0% Federal <small>(\$3,500,000)</small> \$0, 0% State <small>(\$212,920)</small> \$0, 0% Local <small>(\$519,352.07)</small>			35% 9 wks elapsed/ 26 wks allowed
INSPECTOR(S)				PRESENT AT FIELD INSPECTION	PRESENT AT RECORDS REVIEW
Ed Miltner	Bridge & Operations Engineer			X	X
Frank Tooke	Financial Manager			X	X
IN COMPANY WITH					
Tom Hellen	Hailey Public Works Director/Resident Engineer			X	
Tracy Andersen	Hailey Grant Administrator			X	X
Heather Dawson	Hailey City Administrator			X	
Deven Elison	Civil Science				X
Jake Southwick	Civil Science			X	
Process Review/Product Evaluation	Inspection In-Depth	Project	Final	Final Acceptance	
		X			

Project Scope and Location:

The project consists of the reconstruction of existing travel lanes, constructing new bicycle lanes, rolled curb, gutter, storm drainage facilities, planter strip, detached sidewalks, and bus shelters with areas for bicycle parking on Woodside Blvd., construction of a roundabout at the intersection of Woodside Blvd. and Fox Acres Rd. and construction of a traffic signal at the intersection of Woodside Blvd. and SH-75 in Hailey, Idaho. Construction items include those contained in the Base Bid schedule. Items in the option bid schedule were not included as part of the contract. Work items include: new curb and gutter, sidewalk, bike lanes, sub-base aggregate, plant-mix pavement and items associated with a traffic signal. Numerous removal items are included.

Description of Work Underway:

The City began a separate, locally funded sewer replacement project on Fox Acres Drive in the vicinity of the Woodside Blvd intersection on 6/11. This work is scheduled to be complete by 6/25. Per the contract, Knife River will be allowed access to this area on 6/25 to begin construction of the roundabout.

Segment 1 of Woodside Blvd, from Baldy View Drive to Jackpine Drive (Sta 12+00 to Sta 35+00) reconstruction is underway. All existing asphalt has been removed. All driveways have temporary access in place. Excavation for the culvert extensions at Sta 17+00 is complete. Culvert extensions are not installed, improper elliptical pipe sizes were delivered to the project and had to be returned. Two inch minus aggregate has been placed from Sta 12+00 to Sta 18+00. The contractor was preparing the sub-grade for 2" minus aggregate placement from Sta 18+00 to Sta 32+00 during our inspection. The 6" PVC irrigation line has been installed to approximately Sta 32+00, Baldy View Drive. Irrigation pipe installation had been temporarily halted during our inspection due to utility conflicts south of Baldy View Drive.

Segment 2 of Woodside Blvd, from Jackpine Drive to Shenandoah Drive (Sta 32+00 to Sta 64+00) is just beginning. The majority of work is occurring between Jackpine Drive and Winterhaven Drive. Multiple utility relocations were underway in this area and the contractor had removed culverts near Sta 39+00 so that a utility company could complete the lowering of its gas main. City of Hailey staff indicated that the contractor was going to remove all the asphalt pavement and clear/grub in segment 2 during the week of 6/18.

The signal installation at Woodside and SH-75 is underway. The signal sub-contractor was on-site working during the inspection. The west signal pole and mast arms were installed on 6/12. Most signal heads have been covered to prevent driver confusion. The controller cabinet was installed on 6/12. The advance warning sign foundations are complete. Longitudinal signal conduits have been installed along SH-75 and transverse signal conduits have been bored underneath SH-75. It did not appear that wire had been pulled in any conduits yet. The sub-contractor was preparing to erect the east signal pole while we were on-site. The mast arm could not be installed on this pole yet because the 7-day concrete cylinder breaks did not develop sufficient strength for the additional load of the mast arm. The sub-contractor was also performing grading around foundation elements along the west side of SH-75 while we were on-site.

The City was reconstructing a manhole in the southern half of the project. This work is being done with City forces and is funded with City funds outside of this project. No other work observed in other segments of Woodside Blvd.

During our visit, the Contractor verbally expressed concern with the slow progress that the utility companies have been making relocating their facilities. We observed numerous locations within segments 1 and 2 where utility companies were relocating their facilities concurrent with the contractor performing his contract work. Numerous utility lines had been hit by the contractor. It appears utility companies are waiting for the contractor to identify the lines that are in conflict (by hitting them with his equipment) instead of the utility companies locating and moving them in advance of the contractor's operation. Some utility conflicts are noted on the plans and per the utility agreements, the utility companies are to locate and move facilities in advance of the contractor's operation. Advance relocation does not appear to be occurring. Concurrent relocation has impacted the work progress in segment 1. It appears utility companies are now driving the pace of the project instead of the contractor. This needs resolution. If concurrent relocation continues in future segments, there is high likelihood that this practice will compound to an overall significant delay in the project's completion.

The work site was orderly and reasonably secure. Hazards were clearly marked and traffic control devices were performing well.

Status of Previous Recommendations:

There were nine recommendations from inspection report 1.

1. Partially complete. See recommendation 1 below for further detail.
2. Complete. Wage determination has been posted.
3. Complete. Revised Buy America certificates have been submitted.
4. Complete. SWPP has been updated and maintenance and rain event inspections occur as appropriate.
5. Partially complete. A traffic control plan has been submitted and approved for the traffic signal work. Traffic control plans have not been submitted for segments 3+. The contractor has not started working in segments 3+.
6. Complete. Trenches are covered and/or marked appropriately.
7. Complete. Equipment and labor information has been added to the project records.
8. Complete. Certifications have been added to the project records.
9. Complete. Contracts and sub-contracts have been added to the project records.

Inspection Observations & Recommendations:

1. Four jobsite posters are missing from the project's bulletin board. Please add the missing posters as shown in the attached listing and as transmitted via email on 6/14.
2. Ensure the contractor adds an appropriate amount of water to embankment and aggregate layers to achieve optimum compaction.
3. Ensure the contractor is applying water to control fugitive dust during construction operations.
4. Please provide a plan to the Division Office demonstrating how the City of Hailey will accelerate utility relocations so that they are completed in advance of the contractor's operations as much as possible.

Project Records Review:

At the offices of the project CE&I Consulting Engineer, Civil Science, in Twin Falls, ID. We examined the Contractor's Application for Payment No.1 for the period May 1 to May 30, 2012, which totaled \$332,466.14 and is attached to this report.

We reviewed the following pay items, their supporting documentation and the contract documents.

ISPWC Item No.	Description	Unit Price	Unit	Quantity this Estimate	Amount	Quantity Earned this Estimate
201.4.1.A.1	Clearing, Grubbing, & <6" Tree Rem	1,680.00	AC	1.33		2,234.40
201.4.1.D.1	Rem of Bituminous Surface	1.30	SY	8,175.00		10,627.50
201.4.1.F.3	Rem of Trees >6"	356.00	EA	6.00		2,136.00
901.4.1.A.1	6" Dia Irrigation Pipe	15.45	LF	400.00		6,180.00
1101.4.1.A.1	Traffic Signal	212,020.00	LS	0.58		122,971.60
1103.4.1.J.1	Traffic Control Maintenance	70.40	MH	7.25		510.40
2010.4.1.A.1	Mobilization	1	LS	1.00		<u>155,000.00</u>
Total Dollar Amount Tested						<u>\$299,659.90</u>

Percentage of the Contractor's Application for Payment tested 90 %

The pay item files, supporting documentation and daily diaries supported the quantities and amounts recommended by the consultant to be paid on the pay estimate. No material exceptions were noted.

Closeout Conference:

Observations, recommendations, and other notable items in this report were discussed with the City of Hailey and their CE&I agent, Civil Science on Wednesday 6/13. A follow-up phone call was placed to the City Engineer on 6/14 to further discuss the utility relocations and request a plan from the City to accelerate this work.

Conclusion:

Work progress to date is marginal. Risk for schedule slip is developing due to overdue and slow utility relocations. Monitor the utility relocation progress closely and follow-up with City at next inspection in 2 weeks. Quality of work is satisfactory.

Review notes:

Number of Inspectors/tester on site the day of inspection: 1

Original Contract Work days / Completion Date: Approximately 130 days (26 weeks). This is not a working days contract. Per the contract documents, construction time began on 4/15, roundabout completion is required by 8/31, and substantial completion is required by 10/15.

Current Contract Work Days / Completion Date: No change, see above.

CPM (Generated by the Contractor): The latest version of the CPM is 6/12/12. CPM shows a paving date of September 20.

Project clean-up and punch list should be complete by October 12.

Notice to Proceed: 3/26/2012

Time Stopped: No stoppages to date.

Work Days Charged: This is not a working days contract, see "Original Contract Work days / Completion Date" section above.

Original Contract Amount: \$4,232,884.05

Current Contract Amount: \$4,231,772.07

Total Contract Amount Paid to Date: \$0, a draft of the Contractor's Application for Payment No. 1 was reviewed as part of this inspection, see "project Records Review" section above.

Executed Field Orders: 10 field orders have been executed.

Potential Field Orders: Additional field orders are being developed. All are clarifications of items not yet started by the Contractor.

Executed Change Orders: 6 change orders have been executed. Cumulative value: -\$1,111.98, 0 additional days

CO 001 (straight line measurement of aggregates)..... \$0.00..... 0 additional days

CO 002 (change from ¾" to ½" asphalt aggregate on private driveways)	\$0.00.....	0 additional days
CO 003 (concrete pad changes at bike parking areas)	\$684.78.....	0 additional days
CO 004 (delete 66" x 51" culvert from contract).....	-\$2000.00	0 additional days
CO 005 (add asphalt for a driveway tie-in, plan omission).....	\$247.12.....	0 additional days
CO 006 (delete 34 SY of asphalt path removal, plan omission)	-\$43.88	0 additional days

Potential Change Orders: Additional change orders are being developed. Some are no cost, spec changes.

- A landscape build out change order is being developed and will increase the project cost. The City has indicated they will pay for this CO with City funds.
- A change order is being developed to add 2" sleeves in a few locations for the landscape system build out.
- A change order is being developed for modifications to the culverts near Sta 39+00. The existing culverts will be removed and the extensions will be deleted. There is a catch basin and seepage bed drainage system in the area to collect runoff.

Contract DBE Goal: 5% of contract value

Contractors DBE Commitment: \$239,461.84 (5.65% of original contract amount)

Training Hours Goal: 25% of apprentices in each occupation shall be in their first year of apprenticeship or training. This was clarified with the City of Hailey, CE&I, and Contractor since the first inspection.

Payroll Wage and Fringe Benefits: Certified payroll records were reviewed in the project records. The last payroll records were for the period ending 5/26. Two labor compliance interviews were completed on Eureka Construction personnel since the last inspection.

Posters on the bulletin board: Some are missing. See attached checklist and attachments.

Approved Sub-contractors and contract amount:

Balanced Rock Electric.....	\$212,020.00
Xcel Concrete Construction Inc.....	\$735,989.00
JJ Howard Consulting Engineers	\$57,800.00
All Seasons Landscaping.....	\$110,109.00
Eureka Construction (sub to a sub).....	\$7,368.80
Valley Paving.....	\$173,301.75

Approved DBE's and contract amount:

Curtis Clean Sweep (sub to prime)	\$67,291.95
Curtis Clean Sweep (sub to a sub)	\$9,974.50
Advanced Sign Design, Traffic Products & Service (sub to prime)	\$87,754.75 +\$4,500.00
Advanced Sign Design, Traffic Products & Service (sub to sub)	\$11,547.64
Northwest Signal (supplier)	\$58,393.00

Prompt Progress payment: CE&I agent will utilize ITD forms to verify prompt payment to sub-contractors occurs within 20 days as per contract.

Utilities and ROW: Utility relocation is underway and is adversely affecting the pace of the project, see the "Description of Work Underway" and "Inspection, Observations, and Recommendations" sections of this report. All resident driveways in the work zone have temporary access.

Storm Water Pollution Plan: The official copy of the SWPPP is complete and inspections are occurring in a timely manner.

Materials sampling, testing, acceptance: Documentation for pay items noted in "Project Records Review" were reviewed as part of this inspection and are adequate.

Materials Certifications: Documentation for pay items noted in "Project Records Review" were reviewed as part of this inspection and are adequate.

Detours: Detour signage is adequate.

Buy America Steel Certifications: Certifications are adequate. Revised certifications have been submitted for items noted in inspection report 1.

Traffic Control: Traffic control plans have been submitted and approved for Woodside segments 1 & 2. Traffic control plans were submitted and approved for the signal installation on SH-75. No plans have been submitted for segments 3+ or the roundabout.

Pavement Markings: Not reviewed as part of this inspection.

Claims: No claims have been submitted.

Seeding: Not reviewed as part of this inspection.

Construction Sequencing: Not reviewed as part of this inspection.

Materials Storage: Material storage is adequate. The staging yard is located at the project's midpoint at the intersection of Woodside and Countryside. Materials are stored in/on acceptable containers. Orange construction fence has been added to the site perimeter.

Compliance with PS&E: Yes.

Incentive and Disincentive Validation and Payment: Not reviewed as part of this inspection.

Railroad Release Letter: Not applicable, there is no railroad work on this project.

Temporary Pedestrian and Bicycle Access: Although not encouraged, bicyclists and pedestrians can safely traverse the work-zone to their homes. Thru traffic is encouraged to use detour or adjacent facilities.

As-Built Plans: Not reviewed as part of this inspection.

Quantity Over runs and Under runs: Not reviewed as part of this inspection.

Public Communication: Not reviewed as part of this inspection.

Notice of Disputes/Claim Filed: Not reviewed as part of this inspection.

Liquidated Damages Assessed: \$0

Payments Withheld: \$0

Environmental Commitment Tracking:

Right of Way Construction Access	Agreements Complete, Construction access OK
FAA Coordination	FAA Review Complete, FAA Permit Obtained YES
Continuous and safe access for Wood River Trail	Trail is open and not impacted by the project
UPRR berm and Hiawatha Canal undisturbed	No disturbance to these resources
Wildlife (bald eagle and migratory birds)	None observed on date of inspection
Storm Water (SWPPP, NPDES permit)	SWPPP is current and available at project office
Wetlands Permit (USACE Nationwide Permit)	Permit obtained, Disturbance within limits of permit
Floodplains	Permit obtained, Disturbance within limits of permit

Accident History: OSHA forms missing from the bulletin board. See recommendation 1.

Time lost due to accidents: OSHA forms missing from the bulletin board. See recommendation 1.

Final Inspection: N/A

Final Estimate: N/A

Punch List Furnished: N/A

Punch List Completed: N/A

Attachments

Project Engineer's EEO/Project Site Bulletin Board Inspection Form

Examples of 4 missing posters

Contractor's Application for Payment #1 for the period ending 5/30/12 and abbreviated supporting documentation

Photos with annotation and comments

Project Engineers EEO/Project Site Bulletin Board Inspection Form		
Date of Inspection: <u>6/13/12</u>		
Project Number: <u>TDGII-C-07; DTFH61-11-G-00001</u>		
County: <u>Blaine</u>		
Operations Engineer or Program Manager: <u>Ed Miltner & Frank Tooke</u>		
Contractor/Subcontractor: <u>Knife River - Northwest</u>		
Yes/No:		Required:
Yes	Has the Prime Contractor erected a bulletin board on the construction site for posting notices required by the Federal and State Laws?	Yes
Yes	Was the bulleting board located in a conspicuous place and be available at all times to the employees and applicants for employment?	Yes
Yes	Is the bulleting board constructed to be weatherproof to shelter the posters as much as possible?	Yes
	Federal Posters:	Required:
Yes	1. Equal Employment Opportunity is THE LAW-Form OFCCP-1420	Yes
No	2. Notice – Federal Aid Projects – Fraud Notice, required by 18 CFR 1020 & 23 CFR 635.119.FHWA Form 1022	Yes
Yes	3. Important-Wage Rate Information Federal-Aid Highway Project-FHWA 1495	Yes
No	4. Notice to Employees-Not Required to Join a Union-Executive Order 13201 (Revoked per E.O. 13502 on June 6, 09)	No
Yes	5. Employment Rights Under the Davis-Bacon Act-WH 1321	Yes
Yes	6. Job Safety and Health It's the law! OSHA 3165-12-06R, OSH Act	Yes
Yes	7. Employee Rights Under The Fair Labor Standards Act-Publication WH 1088	Yes
Yes	8. Employee Rights and Responsibilities Under The Family Medical Leave Act, Form WHD Publication 1420	Yes
Yes	9. Notice Employee Polygraph Protection Act, WH Publication 1462	Yes
Yes	10. Employee Rights For Workers With Disabilities Paid At Special Minimum Wages, WH 1284 (Required when Certified)	Yes
Yes	11. Employee Rights On Government Contracts, WHD Publication 1313	Yes
Yes	12. Notice Military Family Leave, Public Law 110-181	Yes
Yes	13. Your Rights Under USERRA, (38 U.S.C. 4301-4335 & 20 CFR Part 1002.18-1002.21)	Yes
No	14. Emergency Phone Numbers, 29 CFR 1926.50(f) - Poster is for a project in Pocatello & Chubbuck	Yes
Yes	15. Combustible Dust (Manufacturing Facility, i.e., cement, or asphalt plant-OSHA 3371-08 2009-Guidance)	Recommended
Yes	16. Process Safety Management Depends on You! (Recommended, not required-OSHA 3316-01-2009-Guidance)	Recommended
Yes	17. Teen Workers-You Have a Right to a Safe Workplace (Recommended, not required)	Recommended
Yes	18. Do Not Enter an Unprotected Trench. OSHA 3215-04N-05 (Recommended, not required)	Recommended
Yes	19. Union Members: Know Your Rights (Union Contractors Only)	Yes (Union Shops)
N/A	20. Know Your Rights (Required ARRA Project's Only)	Yes (ARRA only)
Yes	21. Employee Rights under the National Labor Relations Act	Yes
No	22. Summary of Work-Related Injuries and Illnesses (OSHA form 300A)	Yes
	State Posters:	
Yes	1. Idaho Law Prohibits Discrimination, Title VI Act of 1964 (Required by Idaho Code)	Yes
Yes	2. Notice to All Employees Unemployment Insurance Benefits (Idaho Industrial Commission)	Yes
Yes	3. Idaho Minimum Wage Law, Section 44-1502, Idaho Code	Yes
No	4. Notice Regarding Workers Compensation Insurance (Idaho Law 72-312-This is a Sample of what is required in the poster, not the actual poster)	Yes
	Contractor Posters: (See The Construction Site Bulletin Board Explanation)	
	1. Contractor's EEO Policy Statement (41 CFR 60-741.44)	Yes
Yes	The statement that it is company policy not to discriminate against any applicant for employment, or any employee because of religion, race, color, sex, age disability, or national origin. It must reflect the attitude of the executive officer towards the subject matter.	Yes.
Yes	That the company will take Affirmative Action to insure that the Policy is implemented.	Yes
Yes	A statement that all applicants and employees will continue to be compensated, trained, advanced, demoted, terminated, hired, and transferred solely on the basis of the individual's merit.	Yes
Yes	That the company will take Affirmative Action to insure that the policy is implemented, and the contractor must ensure that applicants and employees with disabilities are informed of the contents of the policy statement, and be willing to make reasonable accommodations for mental or physical limitations.	Yes
Yes	A statement pertaining to a working environment free of harassment, intimidation, threats, discrimination, because they have filed a complaint, or assisted in an investigation, compliance evaluation, hearing, or other activity related to Section 503 of the Rehabilitation Act, or any other related activity.	Yes
Yes	A notice encouraging employees to refer minority and female applicants for employment	
Yes	The statement that it is company policy that all job-sites and facilities, including company activities are non-segregated, except that separate or single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes.	Yes
Yes	The Policy must be reviewed and dated for the current year	Yes
Yes	The Policy must provide for an audit and a reporting system	Yes
	2. Letter Appointing The Company's EEO Officer for the Project, (41 C.F.R 60-741.44)	Yes
No	Does the letter include the name, address, and telephone number of their EEO Officer; The document must be printed on company letterhead. The company's President must sign the document. It must be updated every year. Is it current?	Yes
	Facility Inspection	
	3. The Company's Must Externally & Internally Disseminate the Policy, including to subcontractors (41 C.F.R 60-741.44)	Yes
Yes	Are employee facilities provided on a non-nonsegregated basis?	Yes
	Can the Company provide examples of how it disseminate the EEO Policy Statement externally and internally?	Yes
	Comments:	



U.S. Department
of Transportation
Federal Highway
Administration

NOTICE

The highway construction underway at this location is a Federal or Federal-aid project and is subject to applicable State and Federal laws, including Title 18, United States Code, Section 1020, which reads as follows:

“Whoever, being an officer, agent, or employee of the United States, or of any State or Territory, or whoever, whether a person, association, firm, or corporation, knowingly makes any false statement, false representation, or false report as to the character, quality, quantity, or the cost of the material used or to be used, or the quantity or quality of the work performed or to be performed, or the costs thereof in connection with the submission of plans, maps, specifications, contracts, or costs of construction of any highway or related project submitted for approval to the Secretary of Transportation; or

Whoever knowingly makes any false statement, false representation, false report, or false claim with respect to the character, quality, quantity, or cost of any work performed or to be performed, or materials furnished or to be furnished, in connection with the construction of any highway or related project approved by the Secretary of Transportation; or

Whoever knowingly makes any false statement or false representation as to a material fact in any statement, certificate, or report submitted pursuant to the provisions of the Federal-Aid Road Act approved July 11, 1916 (39 Stat. 355), as amended and supplemented,

Shall be fined under this title or imprisoned not more than five years, or both.”

Any person having reason to believe this statute is being violated should report the same to the agency representative(s) named below.

<i>(Federal-aid projects only)</i> State Highway Department
<small>Enter name and address of State Highway Department.</small>

<i>(Both Federal and Federal-aid projects)</i> Federal Highway Division Administrator
<small>Enter name and address of Federal Highway Division Administrator.</small>

<i>(Both Federal and Federal-aid projects)</i> Department of Transportation Office of Inspector General Toll Free Hotline 1-800-424-9071
--

EMERGENCY PHONE NUMBERS

HOSPITAL _____

OR

AMBULANCE _____

OR

FIRE DEPARTMENT _____

OR

POLICE _____

OR

CHEMICAL EMERGENCIES _____

1-800-632-8000

Post in a conspicuous location, in accordance with OSHA Reg. 1926.50

14

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
_____	_____	_____	_____
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
_____	_____
(K)	(L)

Injury and Illness Types

Total number of . . . (M)	
(1) Injuries _____	(4) Poisonings _____
(2) Skin disorders _____	(5) Hearing loss _____
(3) Respiratory conditions _____	(6) All other illnesses _____

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 260 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name _____
 Street _____
 City _____ State _____ ZIP _____

Industry description (e.g., *Manufacture of motor truck trailers*) _____
 Standard Industrial Classification (SIC), if known (e.g., 3715) _____
 OR
 North American Industrial Classification (NAICS), if known (e.g., 336212) _____

Employment information (If you don't have these figures, see the Worksheets on the back of this page to estimate.)

Annual average number of employees _____
 Total hours worked by all employees last year _____

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive _____ Title _____
 () / / _____
 Phone _____ Date _____

SP 4

TO THE EMPLOYER: THIS NOTICE MUST BE POSTED IN A CONSPICUOUS PLACE UPON YOUR PREMISES.

NOTICE

REGARDING WORKERS' COMPENSATION INSURANCE

ALL WORKERS EMPLOYED BY THE UNDERSIGNED ARE HEREBY NOTIFIED THAT THE EMPLOYER HAS COMPLIED WITH THE LAW AS TO SECURING THE PAYMENT OF COMPENSATION TO EMPLOYEES AND THEIR DEPENDENTS, IN ACCORDANCE WITH THE PROVISIONS OF THE WORKERS' COMPENSATION LAW.

Employer

Date _____

Employer's Authorized Agent

An employee receiving an injury by accident must immediately notify his/her supervisor, superintendent, or the undersigned, who will provide medical attendance.

Claims for compensation must be made in writing and given to the employer. Forms for giving notice of injury and making claim for compensation will be furnished by the employer; by the surety,

or upon application, by the Industrial Commission in Boise, Idaho.

ICWET 11-1-1960

Contractor's Application for Payment No. 1

Application Period: 04/15/2012 thru 05/30/2012		Application Date: 5/30/2012	
To (Owner): City of Hailey	From (Contractor): Knife River Corporation - Northwest	Via (Engineer): Civil Science	
Project: Woodside Boulevard Reconstruction	Contract Date: 3/19/2012		
Owner's Contract No: TDGH-C-07; DTFH61-11-G-00001	Contractor's Project No: 3026014	Engineer's Project No: 2012-106	

**Application For Payment
 Change Order Summary**

Number	Additions	Deductions
CO1	\$0.00	\$0.00
CO2	\$0.00	\$0.00
CO3	\$684.78	
CO4		\$2,000.00
CO5	\$247.12	
CO6		\$43.88
CO7		
CO8		
CO9		
CO10		
CO11		
CO12		
CO13		
CO14		
CO15		
CO16		
CO17		
CO18		
CO19		
CO20		
TOTALS	\$931.90	\$2,043.88
NET CHANGE BY CO		-\$1,111.98

1. ORIGINAL CONTRACT PRICE.....	\$ 54,232,884.05
2. Net change by Change Orders.....	\$ -1,111.98
3. Current Contract Price (Line 1 ± 2).....	\$ 54,231,772.07
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$ 332,466.14
5. RETAINAGE:	
a. 5% X 332,466.14 Work Completed.....	\$ 16,623.31
b. 10% X 0.00 Stored Material.....	\$ 0.00
c. Total Retainage (Line 5a + Line 5b).....	\$ 16,623.31
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 315,842.83
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 0.00
8. AMOUNT DUE THIS APPLICATION.....	\$ 315,842.83
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c above).....	\$ 3,917,041.22

Payment of: \$ 315,842.83
 (Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 4/13/2012
 (Engineer) (Date)

Payment of: \$ _____
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Date)

Approved by: _____ (Date)
 Funding Agency (if applicable)

Contractor's Certification
 The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: [Signature] Date: 5-30-12

PROJECT: WOODSIDE BOULEVARD RECONSTRUCTION				PAY REQUEST #1 6/30/2012			PAY REQUEST #2 6/30/2012			PAY REQUEST #3 7/30/2012			PAY REQUEST #4 8/30/2012			PAY REQUEST #5 8/30/2012			
CLIENT: CITY OF HAILEY				Qty. This Est.	Cost This Est.	Qty. To Date	Cost To Date	Qty. This Est.	Cost This Est.	Qty. To Date	Cost To Date	Qty. This Est.	Cost This Est.	Qty. To Date	Cost To Date	Qty. This Est.	Cost This Est.	Qty. To Date	Cost To Date
PLAN PROJ. NO.	TDC#	DTF#	Q-00001	BASE BID SCHEDULE															
I.S.P./W.C. ITEM NO.	DESCRIPTION			AUTH. QUANTITY	UNIT	UNIT PRICE													
				Subtotal:		\$27,442.00	\$27,442.00	\$0.00	\$27,442.00	\$0.00	\$27,442.00	\$0.00	\$27,442.00	\$0.00	\$27,442.00	\$0.00	\$27,442.00	\$0.00	\$27,442.00
CO1				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO2				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO3				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO4				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO5				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO6				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO7				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO8				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO9				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO10				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO11				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO12				1.00	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				Subtotal:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				TOTAL:		\$332,486.14	\$332,486.14	\$0.00	\$332,486.14	\$0.00	\$332,486.14	\$0.00	\$332,486.14	\$0.00	\$332,486.14	\$0.00	\$332,486.14	\$0.00	\$332,486.14

	PAY REQUEST #1	PAY REQUEST #2	PAY REQUEST #3	PAY REQUEST #4	PAY REQUEST #5
5% RETAINAGE OF TOTAL:	\$16,624.31	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ELIGIBLE FOR PAYMENT THIS ESTIMATE:	\$315,861.83	\$0.00	\$0.00	\$0.00	\$0.00

Woodside Blvd Reconstruction
Construction Inspection Photos
6/13/2012

FHWA Idaho Division
TDGII-C-07
DTFH61-11-G-00001

