AGENDA ITEM SUMMARY

DATE: 10/06/2008 DEPARTMENT: Clerk’s office DEPT. HEAD SIGNATURE: MC

SUBJECT

Motion to ratify Mayor’s signature and final project costs on grant application close out by Hailey Historic Preservation Commission on Snider House and Survey Form for Rialto Hotel – FY 2007-2008

AUTHORITY: □ ID Code □ IAR ________ □ City Ordinance/Code ________

BACKGROUND:

The Hailey Historic Preservation Commission worked 34 total hours on this grant with the Project Coordinator working 12 hours. Total cash matching for this grant close out is $1370. The original matching is 50% of Federal Grant Funds.

UPDATE SINCE 9/22/08 – council meeting
*The Federal funds were increased from $2,000 to $4,000 and the 50% matching changed also – from $1,000 to 2,000. This brings the total cost to $2,935. NOTE: $935 is not cash but time spent by HHPC committee and project coordinator.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Budget Line Item # __________ YTD Line Item Balance $ __________

Hailey’s budget amendment will have sufficient funds appropriated in Legislature for the match.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

_____ City Attorney  _____ Clerk / Finance Director  _____ Engineer  _____ Mayor

_____ P & Z Commission  _____ Parks & Lands Board  _____ Public Works  _____ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Propose to ratify Mayor’s signature on close out application for 2007-2008.

FOLLOW UP NOTES:
## FINAL PROJECT COSTS COMPARED TO ORIGINAL BUDGET

**Snider House and Survey Form for Rialto Hotel – FY 2007/2008**  
Hailey, Idaho

<table>
<thead>
<tr>
<th></th>
<th>BUDGETED FEDERAL FUNDS</th>
<th>BUDGETED MATCHING FUNDS</th>
<th>ACTUAL PROJECT COST</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SURVEY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consultant Fixed Fee Contract</td>
<td>*$4,000</td>
<td>$2,000</td>
<td>$5,000</td>
<td>Madeline Buckendorf</td>
</tr>
<tr>
<td><strong>ADMINISTRATION &amp; VOLUNTEER SUPPORT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commission Member/Volunteer Research</td>
<td>$0</td>
<td>$350</td>
<td>$320</td>
<td>7 members @ 3.5 hrs.</td>
</tr>
<tr>
<td>Thirty-five hours @ $10/hour</td>
<td></td>
<td></td>
<td></td>
<td>5 members @ 12.50 hrs.</td>
</tr>
<tr>
<td>Project Coordinator</td>
<td>$0</td>
<td>$720</td>
<td>$735</td>
<td>HHPC chair @ 16 hrs.</td>
</tr>
<tr>
<td>Twenty-four hours @ $30/hour</td>
<td></td>
<td></td>
<td></td>
<td>24.5 hrs. @ $30/hr.</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$4,000</td>
<td>$3,070</td>
<td>$6055</td>
<td></td>
</tr>
</tbody>
</table>

**Non-Federal Share**

**Donor:** Hailey Historic Preservation Commission & Volunteers  
**Source:** Labor  
**Kind:** In-Kind  
**Budgeted Amount:** $1,070  
**Actual Amount** $1,055  
*NOTE: The Amendment to Memorandum Agreement increased the $2,000 Federal funds to $4,000. We are seeking $3,027.50 reimbursement.*

**Donor:** City of Hailey  
**Source:** Discretionary Fund  
**Kind:** Cash  
**Budgeted Amount:** $2,000  
**Actual Amount** $2,000  

**Total Non-Federal Share:** $3,055
DONATED LABOR TIME SHEET

City of Hailey 2007/2008 CLG Grant

<table>
<thead>
<tr>
<th>Date</th>
<th>Description of Work</th>
<th>Number of Hours x Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 26, 2008</td>
<td>2007/2008 CLG grant close-out – Final Project Costs</td>
<td>2.5 hrs.</td>
</tr>
</tbody>
</table>

Value of Donation: 24.5 hours

I certify that the work donated towards the completion of this project was not used as match for any other project and was completed during the grant period.

Signature of Employee

Date

$30/hour
DONATED LABOR TIME SHEET

City of Hailey 2007/2008 CLG Grant

Project Name

Hailey Historic Preservation Commission

Name of Volunteer

Hourly rate based on $10/hour

Planning and Discussion

Type of Work Performed

A person donating time to a project will be paid at minimum wage unless professionally skilled in the work being performed on the project (photographer taking pictures or data entry done by skilled person). When this is the case, the wage rate the individual is normally paid for performing the service may be charged to the project.

<table>
<thead>
<tr>
<th>Date</th>
<th>Description of Work</th>
<th>Number of Hours X Rate =</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/29/2008</td>
<td>Discussion of 2008 CLG 5 HPC members for ½ hr.</td>
<td>2.5 hrs.</td>
</tr>
<tr>
<td>2/26/2008</td>
<td>Discussion of 2008 CLG 5 HPC members for ½ hr.</td>
<td>2.5 hrs.</td>
</tr>
<tr>
<td>3/25/2008</td>
<td>Discussion of 2008 CLG 7 HPC members for ½ hr.</td>
<td>3.5 hrs.</td>
</tr>
<tr>
<td>4/29/2008</td>
<td>Discussion of 2008 CLG 5 HPC members for ½ hr.</td>
<td>2.5 hrs.</td>
</tr>
<tr>
<td>6/24/2008</td>
<td>Discussion of 2008 CLG 5 HPC members for ½ hr.</td>
<td>2.5 hrs.</td>
</tr>
<tr>
<td>7/29/2008</td>
<td>Discussion of 2008 CLG 5 HPC members for ½ hr.</td>
<td>2.5 hrs.</td>
</tr>
</tbody>
</table>

Value of Donation: 16 hours

I certify that the work donated towards the completion of this project was not used as match for any other project and was completed during the grant period.

Signature of Volunteer

Signature of Supervisor

Date 9/25/08

Date 9/24/08
DONATED LABOR TIME SHEET

City of Hailey 2007/2008 CLG Grant

Project Name

Rob Lonning, HHPC Chair

Name of Volunteer

Hourly rate based on $10/hour

Planning and Organization

Type of Work Performed

A person donating time to a project will be paid at minimum wage unless professionally skilled in the work being performed on the project (photographer taking pictures or data entry done by skilled person). When this is the case, the wage rate the individual is normally paid for performing the service may be charged to the project.

<table>
<thead>
<tr>
<th>Date</th>
<th>Description of Work</th>
<th>Number of Hours X Rate =</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2008</td>
<td>Discussions with SHPO re: CLG grant</td>
<td>1 hrs.</td>
</tr>
<tr>
<td>June-July 2008</td>
<td>Discussions and meetings with CLG consultant</td>
<td>3 hrs</td>
</tr>
<tr>
<td>August 2008</td>
<td>Discussion with SHPO re: CLG grant</td>
<td>1 hrs.</td>
</tr>
<tr>
<td>September 24, 2008</td>
<td>2007/2008 CLG grant close-out</td>
<td>3.5 hrs.</td>
</tr>
<tr>
<td>September 25, 2008</td>
<td>2007/2008 CLG grant close-out</td>
<td>.5 hr.</td>
</tr>
</tbody>
</table>

Value of Donation: 16 hours

I certify that the work donated towards the completion of this project was not used as match for any other project and was completed during the grant period.

Signature of Volunteer

Date 9/25/08

Signature of Supervisor

Date 9/24/08
AMENDMENT TO MEMORANDUM OF AGREEMENT

This document is to amend the agreement between the City of Hailey and the Idaho State Historical Society dated October 1, 2007 covering the grant under the Certified Local Government Program. The Idaho State Historical Society will increase the federal award amount by $2,000 from $2,000 to $4,000. These funds will be used to cover costs associated with the preparation of a National Register nomination for the Snider House at 203 E. Bullion St., Hailey, and an intensive level survey for the Hailey Hotel (Rialto Hotel) 201 S. Main St., Hailey. An additional amount of match will be provided by Hailey and identified in the final report. This amendment is effective immediately and subject to the rules and regulations outlined in the original Agreement.

Rick Davis, Mayor
City of Hailey

9/24/08
Date

Ken Reid, Ph. D., Deputy
State Historic Preservation Officer
Idaho State Historical Society

Date
TAG Historical Research and Consulting
Elizabeth P. Jacox
720 W. Idaho #33, P.O. Box 7333
Boise ID 83707-1333
Ph: (208) 338-1014
Fx: (886) 818-5092
Em: ejacox@taghistory.com

Science Applications International Corp.
Sheri F. Freemuth
405 S. 8th St., Suite 301
Boise ID 83702
Ph: (208) 344-5001
Fx: (208) 344-5123
Em: freemuth@saic.com

Susan M. Stacy
1718 N. 17th
Boise ID 83702
Ph: (208) 344-7371
Fx: (208) 344-6946
Em: stacy@velocitus.net

Flume Creek Historical Services
Nancy F. Renk
1127 Early Breakfast Cr. Rd.
Sandpoint ID 83864
Ph: (208) 263-7697
Fx: (208) 263-7697
Em: renk@coldreams.com

Frontier Historical Consultants, Inc.
Dale M. Gray
24265 River Rd.
Grand View ID 83624
Ph: (208) 834-3061
Fx: (208) 834-2688
Em: dalegray@mindspring.com

Emailed to this list on 3/17/08.
Followed with hard copy via US mail on 3/18/08.
Request for Proposals to Prepare
National Register of Historic Places Nomination
for the Snider House at 203 E. Bullion St., Hailey, ID
And
Intensive Level Survey Form for
Rialto Hotel, 201 S. Main St., Hailey, ID

The Hailey Historic Preservation Commission is seeking the services of a qualified historian or architectural historian to prepare the National Register of Historic Places nomination for the Snider House located at 203 E. Bullion St. in Hailey, ID. The property includes a house and barn that are early and significant structures in the City of Hailey. The property is likely eligible under Criterion A (Exploration and Settlement) and Criterion C (Architecture).

Additionally, the Hailey HPC seeks the preparation of an Intensive Level Survey of the Rialto (Hailey) Hotel to further assess the property’s potential NRHP eligibility.

PRODUCTS

The final product for the Nomination will meet the standards outlined in “Supplementary Manual for Completing National Register of Historic Places Nominations in Idaho” and the requirements outlined in the National Register Bulletin, “How To Complete the National Register Registration Form,” and will consist of:

a. one digital copy of the nomination on form 10-900 (available from the National Register web site);
b. four sets of original black and white photographs properly identified (one copy each for the Keeper of the National Register, SHPO, City of Hailey and the property owner);
c. one set of digital images (preferred) or slides for use by SHPO;
d. one original USGS topographic map; and
e. three copies of the Intensive Level Survey form and photos of the Rialto Hotel (one each for the SHPO, Hailey HPC and the property owner). SHPO should receive a hard copy and an electronic copy.

TIMETABLE

May 2008    It is anticipated an award can be made in May 2008
June 2008    Consultant begins work and submits draft to SHPO
August 2008  Final product submitted to SHPO and Hailey for approval
SELECTION CRITERIA

A fixed fee contract will be issued between the City of Hailey and the Consultant. Submit the amount necessary to complete the project and provide all required materials.

The successful consultant will also submit documentation to demonstrate:

a. Skill and previous success in preparing National Register nominations in Idaho;
b. Strong background in writing architectural descriptions;
c. The amount quoted is reasonable and necessary to complete the project;
d. Knowledge of, or familiarity with, Idaho history; and
e. Ability to complete projects in a timely manner.

The bid should break out a price for each task, the nomination and the intensive level survey, in the event that only one task can be funded. The City's priority is for the nomination.

Questions about the project or the RFP may be directed to Rob Lonning, Hailey HPC Chair, at ralonning@mac.com.

Proposals may be sent to:
Hailey Historic Preservation Commission
C/O Beth Robrahn, Planning Director
City of Hailey
115 Main St. S, Suite H
Hailey, ID 83333

E-mail proposals may be sent to:
beth.robrahn@haileycityhall.org

FAX proposals may be sent to:
Beth Robrahn, Planning Director
208-788-2924

All required information must be included in the proposal. Due date is 5:00 p.m. on Friday, April 18, 2008.
INVOICE

TO: The City of Hailey  
FR: Madeline Buckendorf Consulting, LLC  
RE: National Register Nomination preparation and Intensive Survey for  
Hailey Historic Preservation Commission  
DA: September 6, 2008

The City of Hailey owes Madeline Buckendorf Consulting, LLC, $5,000 for professional services rendered for the Hailey Historic Preservation Commission (HHPC). These services were outlined in Buckendorf's "Proposed Scope of Work" submitted to the HHPC in April 23 of 2008.

This invoice covers the following:

Services:
(1) Prepare and complete an intensive-level survey and historic documentation of the Rialto Hotel, 201 S. Main Street; and
(2) Prepare and complete a nomination to the National Register of Historic Places (NRHP) of the Snider House, 203 E. Bullion Street, to the National Register of Historic Places.

End Products:
- One digital copy and two paper copies of the completed nomination in a format acceptable to the Idaho SHPO;  
- Four labeled sets of archival quality (35-mm, black and white) photographs, one set of negatives, one set of digital images, and photo logs;  
- Two copies of a USGS map with the properties marked on it and site sketch maps (not to scale, with the direction the photographs were taken noted on them);  
- Three copies of the Intensive Level Survey form and photos of the Rialto Hotel (one each for the SHPO, Hailey HPC and the property owner). SHPO will receive a hard copy and an electronic copy.

Costs:
The total budget for both the preparation of the intensive-level survey and the National Register Nomination includes the following items: research, writing, mileage, lodging, per diem, photographs and archival processing, photocopies, maps, discs, and other indirect costs such as liability insurance, telephone, and supplies. Total Cost for Intensive-level Survey form and NRHP Nomination: $5,000.

Signed: Madeline Buckendorf
SS#: 519-66-5819
Date: 9/6/08
PROPOSAL, SCOPE OF WORK, AND BUDGET
FOR
HAILEY HISTORIC PRESERVATION COMMISSION

By Madeline Buckendorf Consulting, LLC
APRIL 2008

Introduction
The following document is a formal proposal by Madeline Buckendorf Consulting, LLC, to
conduct two projects:

(1) Prepare and complete an intensive-level survey and historic documentation of the Rialto
Hotel, 201 S. Main Street; and

(2) Prepare and complete a nomination to the National Register of Historic Places (NRHP) of
the Snider House, 203 E. Bullion Street, to the National Register of Historic Places. This work
will be conducted for the Hailey Historic Preservation Commission (HPC).

Professional Qualifications
Madeline Buckendorf has worked for over 25 years in the fields of historical research and
historic preservation. She holds an M.A. in Public History and is certified as a Historic

Madeline Buckendorf has successfully completed over 15 Nominations to the National Register
of Historic Places (NRHP). These nominations included the former Mountain States Telephone
and Telegraph Company building in Meridian, Caldwell’s Steunenberg Residential Historic
District, and the James Baker House in Cottonwood. Buckendorf has nominated or determined
as NRHP-Eligible a wide variety of structures and buildings in Idaho and Oregon, including
mining sites, barns and entire farmsteads, water towers, highway culverts and historic ruins of a
grain elevator in the American Falls Reservoir.

Her clients include the Army Corps of Engineers, BLM, USDA National Forest, Bureau of
Reclamation, several city and county historic preservation commissions, engineering firms, and
environmental planners in Blaine and Ada counties.

Scope of Work and Deadlines
1) The intensive-level survey of the Rialto Hotel, 201 Main Street—
The building will be documented in more detail on an Idaho Historic Sites Inventory form at the
intensive level; all elevations will be photographed and measurements taken. Historic research
on the property will be done in order to determine the correct age of the building, when
alterations occurred to it. Historic research will also provide context for evaluating the property’s
historic significance and possible eligibility under Criterion A, Community Development. The
form will be ready for review by the HHPC and submission to the Idaho SHPO by August 15,
2008.

2) The nomination to the NRHP of the of the Snider House, 203 E. Bullion Street— Buckendorf
will take photographs and write the architectural description of the dwelling. Research will be
conducted into primary and secondary resources concerning its construction and ownership
history, and a Narrative Context Statement written. All information, maps, and photographs will
be combined into the final National Register form and attachments. The form will be ready for
review by the HHPC and submission to the Idaho SHPO by August 15, 2008.
AGENDA ITEM SUMMARY

DATE: 10/06/2008  DEPARTMENT:  Clerk's office  DEPT. HEAD SIGNATURE:  MC

SUBJECT

Motion to ratify Mayor's signature grant application by Hailey Historic Preservation Commission for Hailey Rodeo Grounds Survey and nomination of Hailey Hotel (aka Hotel Rialto) – FY 2008-2009

AUTHORITY:  □ ID Code  □ IAR _________  □ City Ordinance/Code ______

BACKGROUND

The Hailey Historic Preservation Commission proposes to work a total of 34 hours on this grant with the Project Coordinator working an expected 24 hours. Total cash matching for this grant is $2,000. The original matching is 50% of Federal Grant Funds. The application is requesting a federal funding of $4,000.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS

Budget Line Item # ___________  YTD Line Item Balance $ ___________

Hailey’s budget amendment will have sufficient funds appropriated in Legislature for the match.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

____ City Attorney  ____ Clerk / Finance Director  ____ Engineer  ____ Mayor

____ P & Z Commission  ____ Parks & Lands Board  ____ Public Works  ____ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD

Propose to approve the ratification of the Mayor's signature on the 2008-2009 grant application.

FOLLOW UP NOTES:
September 29, 2008

State Historic Preservation Office
ATTN: Grants Operations Analyst
210 Main St.
Boise, ID 83702

Subject: City of Hailey ICLG Program Grant Application

Dear Ann:

I have enclosed the City of Hailey’s Idaho Certified Local Government Program grant application for your review. I will serve as the Project Coordinator.

The City of Hailey and the Hailey Historic Preservation Commission look forward to once again working with the State Historic Preservation Office. Please contact me at (208) 788-4221, extension 11, if you have any questions or comments.

Sincerely,

[Signature]

Mary Cone
City Clerk
## BUDGET

### Develop Survey for Hailey Rodeo Grounds and Nomination for Hotel Rialto
Hailey, Idaho

<table>
<thead>
<tr>
<th>NOMINATION MATERIALS</th>
<th>FEDERAL</th>
<th>MATCH</th>
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</thead>
<tbody>
<tr>
<td>Consultant Fixed Fee Contract</td>
<td>$4,000</td>
<td>$2,000</td>
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<table>
<thead>
<tr>
<th>ADMINISTRATION &amp; VOLUNTEER SUPPORT</th>
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<tbody>
<tr>
<td>Five Commission Members</td>
<td>$0</td>
<td>$350.00</td>
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<tr>
<td>Seven one-hour meetings @ $10/hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Coordinator</td>
<td>$0</td>
<td>$720.00</td>
</tr>
<tr>
<td>Twenty-four hours @ $30/hour</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| TOTAL                                    | $4,000.00 | $3,070.00|

### Non-Federal Share

**Donor:** Hailey Historic Preservation Commission  
**Source:** Labor  
**Kind:** In-Kind  
**Amount:** $350.00

**Donor:** City of Hailey Project Coordinator  
**Source:** Labor  
**Kind:** Direct Expense  
**Amount:** $720.00

**Donor:** City of Hailey  
**Source:** Discretionary Fund  
**Kind:** Cash  
**Amount:** $2,000.00

**Total:** $3,070.00

---

Mayor Rick Davis  
September 29, 2008  
Date
PROJECT DESCRIPTION

Develop Intensive Level Survey for Hailey Rodeo Grounds and/or Nomination for Hailey Hotel Rialto
Hailey, Idaho

A. Project Description:

The Hailey Historic Preservation Commission is seeking the services of a qualified historian or architectural historian to prepare an Intensive Level Survey of the Hailey Rodeo Grounds located on South Main St. in Hailey, ID. The property includes an arena constructed in the late 1940’s and is a prominent structure in the south entrance to the City of Hailey. There is considerable interest in developing the site for the continued use as a rodeo grounds with possible additional uses including a skating rink, City Park, concert venue, and/or visitors’ center. It is hoped that the historical information collected through the survey will provide valuable data to inform the decision makers as plans for the site are discussed as well as to assess the property’s potential NRHP eligibility.

1. Project Coordinator:

Mary Cone
City Clerk
City of Hailey
115 Main St. S, Suite H,
Hailey, ID 83333
208-788-4221, ext. 11
mary.cone@haileycityhall.org

Ms. Cone will monitor and coordinate grant activities and funds. She will work closely with the Hailey Historic Preservation Commission (HHPC), the State Historic Preservation Office and a professional consultant (bids to be solicited) to achieve the goals of the project. Résumé enclosed.

2. Goals and Objectives:

The City of Hailey’s project is documenting and preserving the history of the Hailey Rodeo Grounds. The end product would be intensive level survey forms. A professional consultant will be retained to develop the materials. Another goal would be to have a nomination to the historical register of the Hailey Hotel (aka Hotel Rialto).

The HHPC will attend a minimum of one two-hour meeting per month throughout the project.
3. Identification of Final Products:

Intensive survey forms. And possibly a nomination for Hailey Hotel (aka Hotel Rialto).

4. Meets Secretary of Interior’s Standards:

The nomination materials will conform to the Secretary of Interior’s Standards for Registration.

5. Timetable for Completion of Project and Submission of Reports:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 18</td>
<td>Request for Bids from Consultants</td>
</tr>
<tr>
<td>February 29</td>
<td>Award Contract to Consultant</td>
</tr>
<tr>
<td>April 11</td>
<td>Mid-Project Report to SHPO</td>
</tr>
<tr>
<td>June 16</td>
<td>Nomination Form Drafts to SHPO</td>
</tr>
<tr>
<td>July 17</td>
<td>Final Nomination Forms to SHPO</td>
</tr>
</tbody>
</table>

6. Repository for Final Product:

One copy of the Final Nomination (and/or Survey) Forms will be sent to SHPO, Hailey Public Library, Blaine County Historical Museum, and Hailey City Hall for housing.

7. State Priority:

None

Mayor Rick Davis

September 29, 2008

Date
MARY M. HILL CONE

Background Summary

BUSINESS ANALYST with extensive experience in project management, operations, design development, testing and rollout of new software to large operations groups of 400 plus users. Liaison between end users and systems groups including desktop and development engineers.

Experience

CITY OF HAILEY
City Clerk/Internal Operations Manager, Hailey, Idaho
- Responsible for managing, developing, training, supervising and/or performing office policies and procedures related to intradepartmental and interdepartmental functions. These functions include customer service, records management, website management, grant writing and oversight, elections, licensing, utility billing, accounts payable, accounts receivable, special events, banner scheduling, park reservations and council minutes taking.
- Directly supervise staff responsible for customer service, accounting functions, payroll, timekeeping, licensing, daily cash handling, website updates, delinquent account handling and municipal code codification.
- Responsibilities related to city council meetings include, agenda, minutes of meeting, ensuring the Mayor signs council approved documents, recording property related contracts with Blaine County, filing original paperwork, sending out signed contracts to interested parties, and publishing adopted Ordinances.

FIDELITY INVESTMENTS
Business Analyst / Project Manager / Systems Analyst (April 2000-June 2007), Dallas, Texas.
- Responsible for designing, building and implementing new workflows throughout an operations group of over 400 users
- Consultant for designing workflow changes to end users and upper management
- Project Manager – moved High Net Worth operation functions from Smithfield, RI to sites in Texas and Kentucky. Documented process workflows processed by the group for 2750 Advisors with approx. $133 billion in assets. Ensured scalability in support of planned growth to $200+ billion dollars.
- Analyzed and delivered the migration of high volume functions, Transfer of Assets (TOA – incoming and outgoing assets) Mutual Fund functions to a centralized operations team. Completed all analysis, planning, systems regression testing and representative training and migration of work in less than 8 weeks.
- Project Manager for a complex transition of the Automated Customer Account Transfer (ACAT) function from New York to Texas in less than 5 weeks. Project scope included many mainframe systems and development of processing paper items through a image system, eliminating the cumbersome handling of paper faxes.
- Worked closely with Operations Senior Management to analyze opportunities to reduce expenses by $63 million, a multi-year goal.

Brokerage Service Representative (Nov. 1993-June 1994)

PEACHTREE GIFT GALLERY (May 1993 – August 1993)
Store Manager

LINCOLN PROPERTY COMPANY (Sept. 1992 – April 1993)
Assistant Manager / Property Manager

Treasurer / Bookkeeper
University of Oklahoma, Norman, OK
Bachelor of Science in Physical Education

Education

Specialized Skills

Microsoft Suite of Products including Word, Excel, PowerPoint, Visio and Project

Personal

Began Calligraphy business in June 2006
May 5, 2003

Mr. Ned C. Williamson, Esq.
City Attorney
City of Hailey
115 S. Main Street
Hailey, Idaho 83333

Re: Hailey Rodeo Grounds
791 S. Main Street
Hailey, Idaho 83333

Dear Mr. Williamson:

In accordance with your verbal request for an appraisal on the above captioned property, we have conducted market investigations, gathered pertinent data, and performed certain analyses necessary for the appraisal process. From such, we have formed an opinion of the market value of the fee simple estate of the subject property. The following appraisal report sets forth the identification of the property, pertinent facts about the investigations and analyses, and the reasoning leading to our conclusions. The effective date of the market value estimate of the subject property is April 30, 2003.

The subject of this appraisal report is a ±166,167 square foot site containing an outdoor rodeo arena, viewing stands, corrals and chutes. The improvements are owned by the lessee, the Sawtooth Rangers Riding Club.

All statements of fact used in the report serving as the basis of the appraiser’s analyses, opinions, and conclusions, are considered to be true and correct to the best of the appraiser’s knowledge and belief.
AGENDA ITEM SUMMARY

DATE: 10/6/08 DEPARTMENT: Water DEPT. HEAD SIGNATURE: 

SUBJECT: Purchase of 1 new Pick-up

AUTHORITY: □ ID Code □ IAR □ City Ordinance/Code (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Water Dept is requesting the purchase of 1 new Ford Ranger pick-up to replace a 3/4 ton pick-up auctioned off on 9/7. The Water Dept currently has one 3/4 ton pick-up, two Ranger pick-ups and one heavy duty utility truck. The new pick-up will allow for more efficient travel by department employees when the larger trucks and all their equipment aren't needed. The truck is priced at $20,025.50 from Sawtooth Ford. This price piggybacks the state's bid.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

<table>
<thead>
<tr>
<th>Budget Line Item #</th>
<th>YTD Line Item Balance $</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Estimated Hours Spent to Date:</th>
<th>Estimated Completion Date:</th>
</tr>
</thead>
</table>

Staff Contact: Tom Hellen Phone # 788-9830 Ext 14

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

<table>
<thead>
<tr>
<th>City Attorney</th>
<th>Clerk / Finance Director</th>
<th>Engineer</th>
<th>Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>Planning</td>
<td>Fire Dept.</td>
<td></td>
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<tr>
<td>Safety Committee</td>
<td>P &amp; Z Commission</td>
<td>Police</td>
<td></td>
</tr>
<tr>
<td>Streets</td>
<td>Public Works, Parks</td>
<td>Mayor</td>
<td></td>
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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date

City Clerk

FOLLOW-UP:

*Ord./Res./Agmt./Order Originals: Record Copies (all info.): Instrument #

*Additional/Exceptional Originals to: Copies (AIS only)

Draft 12-30-03
**Suggested Retail Price**

<table>
<thead>
<tr>
<th>Option</th>
<th>Price</th>
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<tbody>
<tr>
<td>15W RANGER 4X4 XLT SUPERCAB</td>
<td>21740</td>
</tr>
<tr>
<td>2009 MODEL YEAR</td>
<td>00</td>
</tr>
<tr>
<td>YZ OXFORD WHITE C/C</td>
<td>00</td>
</tr>
<tr>
<td>XF MEDIUM DARK FLINT CLOTH</td>
<td>00</td>
</tr>
<tr>
<td>INCLUDED ON THIS VEHICLE</td>
<td></td>
</tr>
<tr>
<td>.FULL CARPETING</td>
<td></td>
</tr>
<tr>
<td>.CHROME N-BAR GRILLE</td>
<td></td>
</tr>
<tr>
<td>.AIR CONDITIONING-CPC FREE</td>
<td></td>
</tr>
<tr>
<td>.FOG LAMPS</td>
<td></td>
</tr>
<tr>
<td>.SECURITYLOCK - PATTeson</td>
<td></td>
</tr>
<tr>
<td>.COLOR-KEYED BUMPER</td>
<td></td>
</tr>
<tr>
<td>OPTIONAL EQUIPMENT</td>
<td></td>
</tr>
<tr>
<td>PREFEEDER EQUIPMENT PKG.867A</td>
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</tr>
<tr>
<td>.XLT TRIM</td>
<td></td>
</tr>
<tr>
<td>.AM/FM STEREO/CLK/CD PLAYER</td>
<td></td>
</tr>
<tr>
<td>99B .4.0L 5OH C V6 ENGINE</td>
<td>38500</td>
</tr>
<tr>
<td>44J .5-SPD MAN 0/D TRANSMISSION</td>
<td>32000</td>
</tr>
<tr>
<td>T7R .P235 OWL ALL-TERRAIN TIRES</td>
<td>0000</td>
</tr>
<tr>
<td>196 .3.73 RATIO REGULAR AXLE</td>
<td>00000</td>
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<tr>
<td>153 FRONT LICENSE PLATE BRACKET</td>
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<tr>
<td>S150 GVWR</td>
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<tr>
<td>P235 ALL-SEASON SPARE</td>
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<tr>
<td>52N CRUISE CONTROL/TLT STRG WHL</td>
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<tr>
<td>529 LEATHER WRAP STEERING WHEEL</td>
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<tr>
<td>873 REAR JUMP SEAT</td>
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<tr>
<td>907 POWER EQUIPMENT GROUP</td>
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<tr>
<td>TOTAL OPTIONS</td>
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<tr>
<td>TOTAL VEHICLE &amp; OPTIONS</td>
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<td>DESTINATION &amp; DELIVERY</td>
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<tr>
<td>TOTAL BEFORE DISCOUNTS</td>
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<td>#SPECIAL ADDED DISCOUNTS#</td>
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<td>FWR EQUIPMENT PKG DISC</td>
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<td>TOTAL SAVINGS</td>
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**Total for Vehicle**

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**U.S. GAL FUEL CHARGE**

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**VDAF/LMDE ASSESSMENT**

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**KEY CODES PR/PA 0677X FB**

**SHIPPING WEIGHT 3631 LBS.**

<table>
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<td>21678.40</td>
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**Selling Price**

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<td>19828.00</td>
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**Invoice & Unit Identification No.**

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<th>Description</th>
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<tbody>
<tr>
<td>1FTZR15EX9PA02642</td>
<td>TWIN CITIES</td>
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<td>Total Holdback</td>
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**Ford Motor Credit**

<table>
<thead>
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<tr>
<td>000001</td>
<td>20925.65</td>
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<tr>
<td>000001</td>
<td>21666.69</td>
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</table>

This invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to

Dan Wiebold Ford
5707 East Gate Blvd.
Nampa
56C596
ID 83687

Order Type | Ramp Code | Batch ID | Price Level
-----------|-----------|----------|--------------
2          | RK26      | I253     | 915          

Date Issued: 08 26 08
Item Number: 56-8263
Transit Days: 20
Ship Through

This invoice to be used for the billing of vehicles only.