

**AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday, March 31, 2025 * Hailey City Hall Meeting Room**

ACTION ITEM = a vote may occur but is not required to be taken

ACTION ITEM.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

Via teleconference: +1 (872) 240-3311, **Access Code:** 543-667-133

Via One-touch: United States [tel:+18722403311,,543667133#](tel:+18722403311,543667133#),

From your computer, tablet or smartphone: <https://meet.goto.com/CityofHaileyCityCouncil>

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/543667133>

5:30 p.m. - CALL TO ORDER Open Session for Public Concerns

CONSENT AGENDA:

CA 080	Motion to approve the Hailey Fire Department SAFER Grant Application and the Mayor’s Signature on a letter of support for the application. ACTION ITEM	1
CA 081	Motion to ratify the Mayor’s signature on the 2025 Arbor Day Proclamation and 2025 Arbor Day Grant. ACTION ITEM	34
CA 082	Motion to approve Resolution 2025-034, authorizing the Mayor’s signature on Amendment Number One to the Subaward Agreement with the Hispanic Access Foundation for the Kiwanis Park Tree Planting Project. ACTION ITEM	39
CA 083	Motion to ratify the Mayors signature to the Senate Local Government and Taxation Committee regarding HB 266 and SB 1143 ACTION ITEM	106
CA 084	Motion to ratify the Mayors signature regarding the Idaho Travel Council grant support match for the Chamber of the Wood River Valley ACTION ITEM	109
CA 085	Motion to ratify the Mayors signature regarding the Wood River Land Trust Thriving Communities Grant ACTION ITEM	112
CA 086	Motion to ratify the Mayors signature letter to the Senate Commerce and Human Resources Committee regarding reduction in funding for state and local highway maintenance ACTION ITEM	115
CA 087	Motion to authorize bidding of the Sunbeam Municipal Well Construction for drilling. ACTION ITEM	119
CA 088	Motion to accept bid from American Vac Services in the amount of \$107,450.00, for the River St. Bullion Water Main Replacement project, and motion to adopt Resolution 2025-035, authorizing the Mayor to sign the Notice of Award and project related documents. ACTION ITEM	121
CA 089	Motion to approve Resolution 2025-036, authorizing the Mayor to sign a Contract for Services with ARCH Community Housing Trust to Cause construction of certain right-of-way improvements adjacent the historic Ellsworth Inn site redevelopment project to primarily include sidewalk and related improvements along 3 rd and 4 th Ave. ACTION ITEM	134
CA 090	Motion to approve Resolution 2025-037, authorizing the Mayor’s signature on GovPlanet (Ironplanet, Inc.) addendum, renewal for equipment auction sales of surplus equipment and vehicles. ACTION ITEM	142
CA 091	Motion to approve Auto Transportation Business License (Taxi) for Sunset Imports ACTION ITEM	159
CA 092	Motion to approve the Alcohol Beverage License Application for DaVinci’s Restaurant to add liquor to their Resort Restaurant License ACTION ITEM	165
CA 093	Motion to approve Special Event Monster Truck Insanity Tour to be held June 14, 2025 from 5:30 to 9:15 pm at the Hailey Arena ACTION ITEM	173
CA 094	Motion to approve minutes of March 10, 2025 meeting and to suspend reading of them ACTION ITEM	186

CA 095	Motion to approve claims for expenses incurred during the month of February 2025, and claims for expenses due by contract in March, 2025 ACTION ITEM	193
CA 096	Motion to approve unaudited Treasurer’s report for the month of February 2025 ACTION ITEM	231

MAYOR’S REMARKS:
MR 000

PROCLAMATIONS & PRESENTATIONS:

PR 097	Presentation of the Mayor’s 2025 State of the City Report.....	245
------------------------	--	-----

APPOINTMENTS & AWARDS

AA 098	Motion to approve Resolution 2025-038, appointing Bryan Brennan and Dave Fluetsch to fill vacant seats on the Parks and Lands Board. ACTION ITEM	249
------------------------	---	-----

PUBLIC HEARING:

PH 099	Consideration of Ordinance No. _____, an amendment to the Sunbeam Subdivision Planned Unit Development (PUD) Agreement between Marathon Partners, LLC, and the City of Hailey, which was approved by the Hailey City Council on June 8, 2020. The Applicant is requesting an amendment to reduce the total number of lots/sublots within Phase II. The proposed amendment reduces the overall density in Phase II from 62 lots/sublots (42 lots and 20 sublots) to 59 lots/sublots (42 lots and 17 sublots). If approved, the total number of residential units, in both Phase I and Phase II, would reduce from 147 units to 144 units. The proposed amendment is in conjunction with a revised Preliminary Plat Application for Phase II of the Sunbeam Subdivision. ACTION ITEM	254
PH 100	Consideration of a revised Preliminary Plat Subdivision Application for the Sunbeam Subdivision (Phase II), submitted by Marathon Partners, LLC, and represented by Opal Engineering and BYLA, wherein Sunbeam Subdivision Phase I, Parcels B and C, are subdivided into 59 lots (42 lots and 17 sublots), as well as the development of Parcel B1, which includes the remaining park dedication of 3.34 acres. ACTION ITEM	280

OLD BUSINESS:

OB 101	2 nd Reading of Ord. 1344 by title only, amending Title 17: Definitions ACTION ITEM	332
OB 000	Matters & Motions from Executive Session, if any. ACTION ITEM (no documents)	

STAFF REPORTS: Staff Reports Council Reports Mayor’s Reports

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - 1345 Next Resolution Number- 2025-039

AGENDA ITEM SUMMARY

DATE: 03/24/2025

DEPARTMENT: FIRE

DEPT. HEAD SIGNATURE: MB

SUBJECT: Motion to approve the Hailey Fire Department SAFER Grant Application and the Mayor's Signature on a letter of support for the application. **ACTION ITEM**

AUTHORITY: ID _____ IAR _____ City Ordinance/Code
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Hailey Fire Department is applying for funding to replace aging extrication equipment. The grant request is for the maximum allowable amount for a Fire Department, or \$40,000, and includes a new Extrication Cutter, Spreader and Ram. The current equipment being utilized by the Fire Department is 25 years old, and in need of replacement. This equipment will be implemented on the new Hailey Fire Department truck so that HFD's equipment is all being upgraded on a similar timeline.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|--|---------------------------------------|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Comm. Dev. | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Fire Dept. | | |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the Hailey Fire Department SAFER Grant Application and the Mayor's Signature on a letter of support for the application. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



FY 2026 Idaho Emergency Medical Services Agency Vehicle and Equipment (EMSAVE) Grant Application

Application is due April 7, 2025, by 11:59PM
and must be submitted via email: EMSGrants@DHW.Idaho.gov

IMPORTANT INFORMATION AND INSTRUCTIONS FOR SUBMITTING YOUR APPLICATION

1. Once you submit the grant application, it is FINAL and cannot be modified.
2. Only ONE application per agency and grant cycle will be accepted.
3. We are not able to do a “courtesy review” of applications, but are able to answer questions, prior to your submission. If you have questions, please call us at (208) 334-4000.
4. Reference the Price Caps and Ineligible Items list for allowable items and amounts.
5. Required attachments (vendor quotes, endorsements, rosters, titles, W-9, etc.) are listed on the Required Attachment Checklist on Page 2. If any of the required attachments are missing, your application will not be considered.
6. The following forms in the agency’s IGEMS must be reviewed and updated:
 - a. Agency Roster: Personnel Updates Form
 - b. Vehicles Agency Update Form (fleet/vehicle information)
 - c. Patient Care Reporting (PCR)This data is used in the review and scoring process and can impact your score.
7. A grant application webinar is held to walk agencies through the application, communicate any changes, and answer questions. The webinar will be recorded and posted to our website at www.idahoems.org. The webinar will be held on Wednesday, February 5th at 6PM MST and be accessed with this link: <https://idhw.webex.com/idhw/j.php?MTID=m0211aa878379b20f9d4b639462b89b59>. Webinar information will also be available on our website.
8. The grant application is a fillable PDF document. We recommend that you save a copy of your completed application.
9. We will send you an email confirmation within 1-2 business days after the application has been received. If you do not receive a confirmation, please contact Gail at (208) 334-4002 or by email to EMSGrants@dhw.idaho.gov.

CHANGES FROM THE PREVIOUS YEAR

1. Applications for both vehicle and equipment requests now include two options, adding and/or replacing.
 - a. Adding a vehicle narrative is on page 4 and replacing a vehicle narrative is on page 5.
 - b. Adding equipment narratives are on pages 9, 12, and 17, and replacing equipment narratives are on pages 10, 14, and 18.
2. The population of full-time residents will need to be documented; more information can be found on page 2 under Demographics.
3. Updates to the Price Caps and Ineligible Item list have been made.
4. The requirement for an endorsement letter for equipment applications may be waived if a justification letter is included; however, five points will be deducted from the application score regardless of waiver. Please see Templates for a justification letter example.
5. The allotted \$1.7 million for the grant cycle will be disbursed with 60% or \$1,020,000 for vehicles and 40% or \$680,000 for equipment.

APPLICATION and SUBGRANT AWARD GUIDELINES

REQUIRED ATTACHMENTS CHECKLIST

Endorsements (Templates are provided beginning with page 23)

- a. One signed endorsement letter from a county, fire district or incorporated city government official in your primary response area.
 - For vehicle requests, this endorsement is mandatory and if it is NOT provided your application will be ineligible.
 - For equipment requests, if an endorsement letter is not provided you will not receive the allowable points for this requirement. However, for your application to remain eligible you must provide justification as to why an endorsement letter was not included.
- b. A medical director endorsement letter is required for specific equipment items. Please reference the Price Caps list, beginning with page 21.

Quotes

- a. One vendor price quote for **each** vehicle and/or equipment item requested. The quote must include any add-on options with description and pricing, ending with a total purchase price.

Demographic/Population Back Up

- a. See examples beginning on page 26.

Extrication Equipment Requests

- a. Must provide an official roster from a recognized course and/or personnel certifications that meet the current NFPA 1670 standards for the Extrication Operation or Technician level training.

Proof of Vehicle Ownership

- a. Applicants seeking to replace a vehicle, must include a copy of the registration or title of the vehicle that is being replaced.

ADDITIONAL REQUIREMENTS FOR SUBGRANT AWARDS

Unique Entity Identifier Number

- a. A Unique Entity Identifier (UEI) number is required for all awards. A number can be obtained at System for Award Management (SAM.gov).
- b. For verification purposes, your agency's profile must be set to **Public View**.
- c. The process to acquire a UEI can be lengthy. It is highly recommended to begin this process prior to upon submission of the application.
- d. UEI numbers do not expire. However, your UEI registration must be current. If the registration expires, it will need to be renewed per SAM.gov requirements. Screenshots or other documentation of UEI number will not be accepted.
- e. The Bureau is unable to offer technical assistance with SAM.gov registration. For more information visit SAM.gov or Federal Service Desk, FSD.gov.
- f. Additional information and assistance can be found here, [Quick Start Guide](#) for Getting a Unique Entity ID.

W-9

- a. An Employer Identification Number (EIN) or Tax Identification Number (TIN) is required for all subgrants/awards. If the State Controller's Office does not have a current W-9 on file for your agency and/or if there have been any changes, you will need to complete, sign, and submit a [W-9](#) with your official entity name and current address. The signature date must be within three months of W-9 submission.
- b. Submitting the W-9 with your application could expedite processing if you are awarded a subgrant.

FY2026 EMSAVE GRANT APPLICATION

AGENCY/FINANCIAL/DEMOGRAPHIC INFORMATION

1. General Information:

Agency Name (as it appears on license): _____

Governmental or Non-Profit Agency: _____

Federal Tax ID Number: _____

UEI Number: _____

Secretary of State Registry: _____

required if a non-profit agency

Contact Name: _____

Title: _____

Email: _____

Daytime Phone Number: _____

2. Demographics:

Number of **full-time** residents within your primary response area? _____

Use the available [city and town](#) and/or [county](#) data found at [Census.gov](#) for your answer. Download the file and highlight the applicable area/population. This download will need to be included as an attachment to your application. If your service area covers multiple cities, towns, and/or counties, provide a coversheet with each city, town and/or county listed with their population as subtotals with a calculated total for answer, see examples beginning on page 27.

3. Verify and update Agency's Roster/Personnel Updates, Patient Care Reporting (PCRs) and Vehicles Agency Update in IGEMS Information.

Agency information must be up to date in IGEMS. The information affects the scoring of the application. If the numbers reported by your agency do not reflect what is reported in IGEMS, the information in IGEMS will be used by default.

4. Financial and Operating Information:

Provide financial operating information for the most recent completed fiscal year. Financial information provided for the period of Start Date: _____ to End Date: _____

Do not leave any blanks. Enter "0" if none

Funding Sources and Revenue – whole numbers only, do not include cents.

Taxing Funds (Ambulance Tax, Fire Tax District,
Hospital Tax District, General Funds) _____

All other income (Grant Funds, Donations,
Cash-on-Hand, Investment Income, EMS Billing, etc.) _____

If you are NOT applying for a vehicle, skip to page 8
 If you will be replacing a vehicle in your fleet, skip to page 5

ADDING A VEHICLE INSTRUCTIONS AND GUIDELINES:

Adding a vehicle is defined as increasing the number of similar vehicles in your fleet for EMS response.

1. The vehicle must be used for emergency medical services only. The vehicle must also be listed on your agency’s EMS fleet report in IGEMS, which is subject to bureau inspection.
2. Funding for ambulances will only be awarded to those agencies having a 9-1-1 Response Transport license type.
3. Funding for medical rescue and rescue/extrication vehicles is also available for 9-1-1 Response Transport and Non-Transport agencies.
4. All requested ambulances must be compliant with the current (as of order date) standards of either KKK-A-1822, NFPA 1917, or CAAS GVS.
5. Firefighting vehicles, snowmobiles, boats, all-terrain vehicles, trailers, etc. will not be funded.
6. If you are awarded a vehicle, you must obtain and provide documentation of appropriate insurance annually for the life of the lien. Awardees are also responsible for maintenance and keeping the vehicle in good working order for the duration of the lien.

ADDING AN EMERGENCY VEHICLE INFORMATION FOR:

1. **Name of the incorporated city, county or fire district providing the endorsement and will be the title holder:** _____

2. **Type of Vehicle Requested:** Ambulance (Transport) Non-Transport/Rescue

Make-Chassis Manufacturer (Ford, Dodge, Chevy, etc.): _____

Vehicle vendor/modifier (Horton, Wheeled, Coach, etc.): _____

Vendor Quote: _____ Amount Requested: _____

(attach document)

(cannot exceed \$208,333)

3. **Last Year Vehicle Awarded:** _____

The year used is last fiscal year agency received a vehicle award, NOT the year agency received the vehicle. Please include any Bureau administered grants (i.e. EMSAVE, LifeSaver, ARPA, etc.).

4. **Mileage Type and Purpose of Similar Vehicles Currently in Use:**

Mileage and total fleet vehicle information will be pulled from IGEMS and impacts application calculations. Be sure your vehicle information is up to date.

- - continue to narrative on page 6 - -

REPLACING OR ADDING A VEHICLE NARRATIVE

Agency
Name:

Regardless of funding source, what year
did your agency last purchase a vehicle?

How many frontline ambulances does your
Agency use to respond EMS calls on daily basis?

How many ambulances does your
agency have as reserve vehicles?

Describe why you are unable to purchase this vehicle without grant funding. Narrative reviewers are interested in the **lack of funding**.

Describe the potential impact this vehicle would have on your community. Narrative reviewers are interested in **local need**.

REPLACING OR ADDING A VEHICLE NARRATIVE (CONTINUED, IF NEEDED)

EMS EQUIPMENT INSTRUCTIONS AND GUIDELINES:

1. Equipment must be appropriate based on clinical level of agency license and associated scope of practice as approved by the Idaho EMS Physician Commission.
2. Kits – a group of related items may be requested as one priority if it adheres to the definition of a kit. A kit is defined as "a group of items that will not work without the other pieces for a specific purpose." The "kit" must be advertised or cataloged as a kit by the vendor.
3. Identical items may be requested as one priority based on the number of licensed personnel listed on the most recent agency renewal application.
4. Requests for communication equipment must have been reviewed by the Public Safety Answering Point (PSAP) which provides services to your agency and/or the District Interoperability Governing Board (DIGB) and must be compliant with the communications plans developed.
5. No funding will be provided for training, firefighting equipment, or disposable supplies (including epi auto-injectors). Additional ineligible items are listed on page 20 of this application.

EQUIPMENT INFORMATION – PRIORITY 1 FOR:

1. EQUIPMENT REQUEST

Type of Equipment Requested

If Other Please Describe:

Quantity

Purpose of Equipment

Vendor Quote

(attach documentation)

Amount Requested

(cannot exceed price cap)

2. EQUIPMENT USE

Using whole numbers only how many calls do you anticipate using this equipment in the next year?

In minutes, what is the average length of time the equipment could be used?

-- continue to page 9 for adding or page 10 for replacing --

If your Priority 1 request will be replacing equipment, skip to page 10

ADDING EQUIPMENT NARRATIVE – PRIORITY 1

Agency Name:

Requested Item:

1. Distance in miles closest to similar equipment, within your agency:

2. Time in minutes to closest similar equipment, within your agency:

3. Using whole numbers, how many similar items does your agency have? _____

Describe the **need** for the requested equipment and **lack of funding** available from other sources:

REPLACING EQUIPMENT NARRATIVE – PRIORITY 1

Agency Name:

Requested Item:

1. Distance in miles closest to similar equipment, within your agency:

2. Time in minutes to closest similar equipment, within your agency:

3. Using whole numbers, how many similar items does your agency have? _____
4. Age of equipment being replaced: _____

Describe the **need** for the requested equipment and **lack of funding** availability from other sources:

ADDING OR REPLACING EQUIPMENT NARRATIVE – PRIORITY 1 (CONTINUED, IF NEEDED)

EQUIPMENT INFORMATION – PRIORITY 2 FOR:

1. EQUIPMENT REQUEST

Type of Equipment Requested

Quantity

Purpose of Equipment

Vendor Quote

(attach documentation)

Amount Requested

(cannot exceed price cap)

2. EQUIPMENT USE

Using whole numbers only how many calls do you anticipate using this equipment in the next year?

In minutes, what is the average length of time the equipment could be used?

continue to page 13 for adding or page 14 for replacing -

If your Priority 2 request will be replacing equipment, skip to page 14

ADDING EQUIPMENT NARRATIVE – PRIORITY 2

Agency Name:

Requested Item:

1. Distance in miles closest to similar equipment, within your agency:

2. Time in minutes to closest similar equipment, within your agency:

3. Using whole numbers, how many similar items does your agency have? _____

Describe the **need** for the requested equipment and **lack of funding** available from other sources:

REPLACING EQUIPMENT NARRATIVE – PRIORITY 2

Agency Name:

Requested Item:

1. Distance in miles closest to similar equipment, within your agency:

2. Time in minutes to closest similar equipment, within your agency:

3. Using whole numbers, how many similar items does your agency have? _____

4. Age of equipment being replaced: _____

Describe the **need** for the requested equipment and **lack of funding** availability from other sources:

ADDING OR REPLACING EQUIPMENT NARRATIVE – PRIORITY 2 (CONTINUED, IF NEEDED)

EQUIPMENT INFORMATION – PRIORITY 3 FOR:

3. EQUIPMENT REQUEST

Type of Equipment Requested

Quantity

Purpose of Equipment

Vendor Quote

(attach documentation)

Amount Requested

(cannot exceed price cap)

4. EQUIPMENT USE

Using whole numbers only how many calls do you anticipate using this equipment in the next year?

In minutes, what is the average length of time the equipment could be used?

continue to page 17 for adding or page 18 for replacing -

If your Priority 3 request will be replacing equipment, skip to page 18

ADDING EQUIPMENT NARRATIVE – PRIORITY 3

Agency Name:

Requested Item:

1. Distance in miles closest to similar equipment, within your agency:

2. Time in minutes to closest similar equipment, within your agency:

3. Using whole numbers, how many similar items does your agency have? _____

Describe the **need** for the requested equipment and **lack of funding** available from other sources:

REPLACING EQUIPMENT NARRATIVE – PRIORITY 3

Agency Name:

Requested Item:

1. Distance in miles closest to similar equipment:

2. Time in minutes to closest similar equipment:

3. Using whole numbers, how many similar items do you have? _____

4. Age of equipment being replaced: _____

Describe the **need** for the requested equipment and **lack of funding** availability from other sources:



ADDING OR REPLACING EQUIPMENT NARRATIVE – PRIORITY 3 (CONTINUED, IF NEEDED)

SIGNATURE PAGE

As an authorized representative (i.e., president, agency administrator) for my agency, I certify that the information provided in this application, including all attachments, is complete and accurate.

I understand that providing false or incomplete information is grounds for declaring the application ineligible. By law, any and all funds determined to have been acquired based on fraudulent information must be returned.

I acknowledge that the tax ID number on the attached W-9 is associated with the address provided. If my agency is granted an award, the funds will be mailed to the address provided on the attached W-9.

Further I acknowledge that if my agency is granted an award, my agency will follow the specified dates on the signed subgrant agreement to purchase awarded item(s), as the purchase date CANNOT be prior to the beginning date of the subgrant agreement. Additionally, we agree to provide the following documentation to the Bureau:

- All awards require a completed Accounting Form with supporting documentation.
 - Vehicle awards, must also include:
 - a. A copy of the vehicle specifications at the time of the purchase contract is accepted/executed
 - b. Proof of obligation of funds
 - c. Title listing the Bureau of EMS and Preparedness listed as lienholder
 - d. Insurance certificate showing Bureau of EMS and Preparedness listed as lienholder
 - Communication equipment awards must also include:
 - a. County or Regional Communications Center and/or the District Interoperability Governing Board (DIGB) sign-off that equipment is compliant with the developed communications plans

The above-mentioned supporting documentation must be submitted to the Bureau of EMS & Preparedness Grant Team, as part of the terms in the subgrant.

Printed Name of Individual Completing Application

Printed Name of Person Authorizing Application

Signature of Person Authorizing Application:

Title

Date

FY 2026 Price Caps

Vehicles

Any additional expenses due to add-ons to the vehicle that are above the price cap are the responsibility of the agency receiving the grant funds.

Vehicle Type	Price Cap
Ambulance (Transport)	\$218,750
Non-Transport/Rescue	\$115,000

Equipment

Agency Cap: \$40,000

System Cap: \$128,000

Approved Equipment	Comment	Price Cap
12 Lead Monitor/Defibrillator <i>Agency Clinical Level = Paramedic or Higher</i>	Medical Director Letter Required*	\$31,500
12 Lead Acquisition Device <i>Agency Clinical Level = EMR, EMT or AEMT</i>	Medical Director Letter Required*	\$3,150
AEDs	Base Model	\$1,785
Automatic Transport Ventilators	Medical Director Letter Required*	\$4,200
Automated Vital Sign Monitors	Must contain NIBP, SpO2, Pulse Rate	\$1,500
Computers Desktop, Laptop or Tablet		\$1,050
Extrication Items		
Cutter	Must provide an official roster from a recognized course and/or personnel certifications that meet the current NFPA 1670 standards for Extrication Operation or Technician level training	\$14,700
Spreader		\$14,700
Pusher/RAM		\$12,600
Stabilization tools		\$10,500
Gurney		
Power		\$19,950
Power Gurney Load System		\$24,150
Power Gurney and Load System Kit	Must be identified as 'kit' in quote	\$40,000
Mechanical CPR Device		\$16,800
Pulse Oximeter		
Without CO monitoring	Base – standalone units	\$1,050
With CO monitoring	(Not Part of a BP Monitor Kit)	\$5,250
Stair Chair	Manual	\$3,675
	Power	\$15,750
Video Laryngoscope	Medical Director Letter Required*	\$2,100

**template included with application packet*

Equipment Ineligibility List

NO funding for items beyond current clinical scope of practice of applicant agency.

The following items are **INELIGIBLE** for **ALL AGENCIES**:

1. Avalanche Beacons
2. Digital Camera
3. Disposable Items (includes radio batteries, AED pads, bandaging supplies, medications, etc.)
4. Doppler Scope
5. Firefighting Equipment or vehicles, snowmobiles, boats, All-Terrain Vehicles, trailers, etc.
6. Power Generators
7. Repeaters, Duplexers
8. Structural Firefighting Turnouts
9. Training Equipment
10. Ballistic Equipment
11. Equipment used solely for a trial basis or pilot project

The following items are **INELIGIBLE** for **NON-TRANSPORT AGENICES**:

12. Retrofit Power Gurney
13. Power Gurney
14. Power – Load System
15. Power Gurney and Load System Kit

Templates

[ENDORSEMENT LETTER]

[Official Letterhead Logo]

[Date]

Grant Review Committee,

The **[name of endorser's entity]** write to express our endorsement of **[Applicant Agency Name]** in their quest to purchase a **[vehicle type]** for **[service type/area]**. The total cost is **[\$xxx,xxx.xx]**. Receipt of grant funding to purchase this item assures **[Applicant Agency Name]** can continue to provide quality care for patients.

[Agency/community specific challenges/needs]

[Name of endorser's entity] ask that you look favorably on **[Applicant Agency Name]**'s FY 2026 EMSAVE grant application.

Respectfully,

[remove this statement if endorsement is not for a vehicle] In addition to our endorsement we agree to titling the vehicle in the name of the **[Fire District or City or County]** which the agency provides its service, as per Idaho Statute 56-1018B(c).

[Name/Title]

[Name/Title]

[MEDICAL DIRECTOR ENDORSEMENT LETTER]

[Official Letterhead Logo]

[Date]

EMSAC Dedicated Grant Review Committee,

I have reviewed the grant application for **[name of applicant agency]** and agree with the stated need and appropriateness of the requested equipment listed below:

Priority One: **[requested equipment]**

Priority Two: **[requested equipment]**

Priority Three: **[requested equipment]**

Should any of the above-mentioned equipment require specific training as part of the Optional Module program, it will be completed. I will ensure that an appropriate number of members receive the training and will s who receive the training are credentialed. I will ensure that an appropriate number of the members receive this training and are credentialed prior to equipment being put to use by EMS Agency.

Respectfully,

[printed name of medical director]

[JUSTIFICATION FOR MISSING EQUIPMENT ENDORSEMENT LETTER]

[Official Letterhead Logo]

[Date]

EMSAC Dedicated Grant Review Committee,

Per 56-101B(d), an endorsement letter is required for a completed application. Our Agency was not able to secure an endorsement letter from the fire district or city or county within our service area, due to [list justification/s].

We are providing this justification to meet the application eligibility requirements and recognize that our *score will be negatively impacted* without the required endorsement letter.

Your consideration is appreciated.

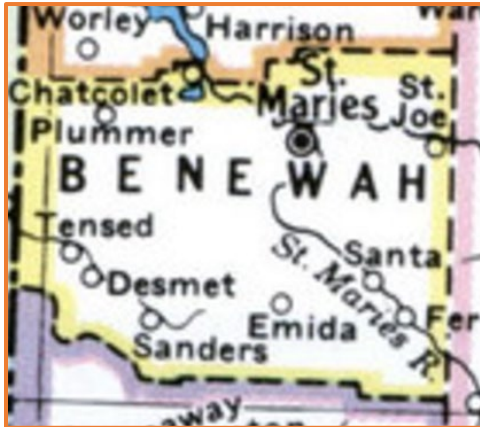
Respectfully,

[Agency Administrator]

Demographics

Use the links provided in the application to access the Census.gov Population Totals (city and town or county). Scroll down to access the listing of states, select Idaho, and download the file. Once downloaded, highlight the applicable cities, towns and/or counties in your service area and calculate the number that will be used on the application and included in the application submission.

Using Benewah County as an example, only three of the cities shown on the map appear on the Census.



Annual Estimates of the Resident Population for Incorporated Places in Idaho: April 1, 2020 to July 1, 2023						
Geographic Area	April 1, 2020	Population Estimate (as of July 1)				
	Estimates Base	2020	2021	2022	2023	
Pierce city, Idaho	466	467	503	529	523	
Pinehurst city, Idaho	1,679	1,681	1,732	1,774	1,780	
Placerville city, Idaho	46	46	48	48	48	
Plummer city, Idaho	1,015	1,018	1,043	1,111	1,113	1113
Pocatello city, Idaho	56,327	56,436	57,388	57,824	58,064	
Ririe city, Idaho	663	665	694	698	705	
Roberts city, Idaho	500	500	536	565	578	
Rockland city, Idaho	240	240	242	256	258	
Rupert city, Idaho	6,080	6,104	6,109	6,238	6,324	
St. Anthony city, Idaho	3,697	3,708	3,759	3,923	4,025	
St. Charles city, Idaho	163	163	172	180	186	
St. Maries city, Idaho	2,358	2,364	2,421	2,478	2,473	2473
Salmon city, Idaho	3,124	3,117	3,192	3,235	3,295	
Sandpoint city, Idaho	8,657	8,730	9,158	9,768	10,024	
Sun Valley city, Idaho	1,788	1,791	1,805	1,790	1,771	
Swan Valley city, Idaho	227	242	256	283	303	
Tensed city, Idaho	85	85	89	93	94	94
Wildier city, Idaho	1,598	1,595	1,660	1,643	1,685	
Winchester city, Idaho	354	354	366	369	371	
Worley city, Idaho	254	254	255	253	249	
						Total: 3680

In this instance it would be best to use the County:

Annual Estimates of the Resident Population for Counties in Idaho: April 1, 2020 to July 1, 2023						
Geographic Area	April 1, 2020 Estimates Base	Population Estimate (as of July 1)				
		2020	2021	2022	2023	
Idaho	1,839,117	1,849,339	1,904,537	1,938,996	1,964,726	
Ada County, Idaho	494,961	498,278	513,025	519,004	524,673	
Adams County, Idaho	4,382	4,428	4,623	4,791	4,903	
Bannock County, Idaho	87,019	87,276	88,515	89,625	90,400	
Bear Lake County, Idaho	6,370	6,367	6,567	6,730	6,766	
Benewah County, Idaho	9,531	9,576	9,895	10,291	10,369	Total: 10,369
Bingham County, Idaho	47,983	48,097	48,929	49,973	50,395	
Blaine County, Idaho	24,278	24,348	24,782	24,901	25,041	
Boise County, Idaho	7,614	7,664	8,133	8,360	8,517	
Bonner County, Idaho	47,103	47,403	49,633	51,407	52,547	
Bonneville County, Idaho	123,964	124,737	128,064	129,543	131,366	

If the agency does not service certain cities within the county, they would include both the city or town and county files and would subtract the population associated with the areas that they do not service:

Annual Estimates of the Resident Population for Counties in Idaho: April 1, 2020 to July 1, 2023						
Geographic Area	April 1, 2020 Estimates Base	Population Estimate (as of July 1)				
		2020	2021	2022	2023	
Idaho	1,839,117	1,849,339	1,904,537	1,938,996	1,964,726	
Ada County, Idaho	494,961	498,278	513,025	519,004	524,673	
Adams County, Idaho	4,382	4,428	4,623	4,791	4,903	
Bannock County, Idaho	87,019	87,276	88,515	89,625	90,400	
Bear Lake County, Idaho	6,370	6,367	6,567	6,730	6,766	
Benewah County, Idaho	9,531	9,576	9,895	10,291	10,369	Subtotal: 10,369
Bingham County, Idaho	47,983	48,097	48,929	49,973	50,395	
Blaine County, Idaho	24,278	24,348	24,782	24,901	25,041	Less:
Boise County, Idaho	7,614	7,664	8,133	8,360	8,517	St. Maries: 2473
Bonner County, Idaho	47,103	47,403	49,633	51,407	52,547	Total: 7,896
Bonneville County, Idaho	123,964	124,737	128,064	129,543	131,366	
Boundary County, Idaho	12,057	12,139	12,620	13,272	13,557	

Agencies that cover multiple counties would follow first example used to demonstrate multiple cities.

March 24, 2025

Grant Review Committee,

The City of Hailey write to express our endorsement of the Hailey Fire Department in their quest to purchase an Extrication Cutter, Spreader, and Ram. The total cost of this essential equipment is \$40,000.

Our fire department is committed to providing the highest level of emergency response services to our community. Effective extrication equipment is essential for quickly and safely removing victims from entrapment scenarios in motor vehicle accidents. Our current equipment, which has been in service for over 20 years, is outdated and struggles to meet the demands of modern vehicle construction. To ensure the efficiency and safety of our rescue operations, we seek funding to acquire updated equipment as a replacement.

The City of Hailey faces unique challenges due to our growing population and increasing emergency response demands. Our fire department has served this community with dedication, but to continue providing the highest level of service, we must ensure that our equipment is up to date. With the arrival of a new fire department truck, now is the time to upgrade our extrication tools so they match the capabilities and reliability of our latest apparatus. Outdated equipment can slow down emergency response times and put lives at risk. Investing in modern tools will ensure that our first responders have the resources they need to protect the people of Hailey effectively and efficiently.

The City of Hailey asks that you look favorably on the Hailey Fire Department's FY 2026 EMSAVE grant application.

Respectfully,

Mayor Martha Burke

Ph: 801-486-7285
 TF: 800-426-0509
 Fax: 801-487-1278
slcsales@lncurtis.com
 UEI#: DDL SADS WN7U7



Intermountain Division
 1635 South Gramercy Road
 Salt Lake City, UT 84104
www.LNCurtis.com

Quotation

CUSTOMER:
 Hailey City Fire Department ID
 115 South Main Street, Suite H
 Hailey ID 83333

SHIP TO:
 Hailey City Fire Department ID
 115 South Main Street, Suite H
 Hailey ID 83333

QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
327359	01/06/2025	02/05/2025
SALESPERSON	CUSTOMER SERVICE REP	
Shannon Crays scrays@lncurtis.com 208-863-9557	Michael Duncan mduncan@lncurtis.com 206-596-7904	

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	Jamie Hoover	C30882	Net 30	FR
F.O.B.	SHIP VIA	DELIVERY REQ. BY		
FTSP	Standard Shipping			

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Safety Warning Notice: Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. The SDS is provided with the product. In addition, manufacturer's safety and/or warning notices, instructions and information relating to the proper use and care of the product is provided with the product. All applicable SDS, safety and/or warning notices, instructions and other information provided with the product should be thoroughly read, reviewed, and understood prior to handling, distributing, using, reselling, or servicing any and all products provided by Curtis. Materials utilized to clean, repair, maintain and/or service your owned equipment, as well as Curtis owned equipment, may contain per- and polyfluoroalkyl substances (PFAS) to meet national standards or original equipment manufacturer specifications. For other important product notices and warnings, or to request an SDS, product specifications, manufacturer's safety notices, instructions and/or warning notices, please contact Curtis or visit <https://www.lncurtis.com/product-notices-warnings>

Thank you for this opportunity to provide grant budget pricing. Please contact our office for firm pricing at time of order.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	1	EA	272989000-9C HURST	S 789 E3 Connect Cutter 9Ah Package- (Includes S 789 E3 Cutter, (2) 9Ah batteries, (1) 110V Charger) + CAPTIUM	OM	\$14,249.70	\$14,249.70
2	1	EA	271955000-9C HURST	SP 555 E3 Connect Spreader 9Ah Package - (Includes SP 555 E3 Spreader, (2) 9Ah batteries, (1) 110V Charger) + CAPTIUM	OM	\$15,534.90	\$15,534.90
3	1	EA	274985000-9C HURST	R 521 E3 Connect Ram 9Ah Package- (Includes R 521 E3 Ram, (2) 9Ah batteries, (1) 110V Charger) + CAPTIUM	OM	\$11,170.80	\$11,170.80

Ph: 801-486-7285
TF: 800-426-0509
Fax: 801-487-1278
slcsales@lncurtis.com
UEI#: DDLSADSWN7U7



Intermountain Division
1635 South Gramercy Road
Salt Lake City, UT 84104
www.LNCurtis.com

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
----	-----	------	-------------	-------------	----	------------	-------------

Small Business
CAGE Code: 5E720
SIC Code: 5099
Federal Tax ID: 94-1214350
UEI #DDLSADSWN7U7

This pricing remains firm until 02/05/2025. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$40,955.40
Estimated Tax Total	\$0.00
Transportation	\$300.00
Total	\$41,255.40

[View Terms of Sale and Return Policy](#)

Annual Estimates of the Resident Population for Incorporated Places in Idaho: April 1, 2020 to July 1, 2023

Geographic Area	April 1, 2020 Estimates Base	Population Estimate (as of July 1)			
		2020	2021	2022	2023
Hailey city, Idaho	9,172	9,208	9,519	9,658	9,824

Vintage 2023 data products are associated with Data Management System projects P-6000042, P-7501659, and P-7527355. The U.S. Census Bureau reviewed these data products for unauthorized disclosure of confidential information and approved the disclosure avoidance practices applied to this release (CBDRB-FY24-0085).

Note: The estimates are based on the 2020 Census and reflect changes to the April 1, 2020 population due to the Count Question Resolution and Post-Census Group Quarters Review programs, geographic program revisions, and the application of disclosure avoidance to protect confidentiality. For population estimates methodology statements, see <https://www.census.gov/programs-surveys/popest/technical-documentation/methodology.html>. All geographic boundaries for the 2023 population estimates series are as of January 1, 2023. For updates on Legal Boundary Change/Annexation Data, see <https://www.census.gov/geographies/reference-files/time-series/geo/bas/annex.html>. Additional information on these localities can be found in the Geographic Boundary Change Notes (see <https://www.census.gov/programs-surveys/geography/technical-documentation/boundary-change-notes.html>).

Suggested Citation:

Annual Estimates of the Resident Population for Incorporated Places in Idaho: April 1, 2020 to July 1, 2023 (SUB-IP-EST2023-POP-16)

Source: U.S. Census Bureau, Population Division

Release Date: May 2024

Training Qualification	ICS	IFSAC	NWCG (Wildland)	EMS	EMS ID Licenses ex date	NREMT Recert	Extrication	Driver Operator	Swift Water Rescue	Rope Rescue	ARFF	Trench/Confined Space	Avalanche	EVOG	CPR EX DATE	FST Instructor
Baledge, Mike	400 FF2	ENGB	BASIC	9/30/2026	N/A	TECH	D/O				AWARNESS			X		X
Bumgardner, Jeff	200 FF1	FFT2				OPS	D/O							X		
Chase, Amanda	200 FF1	FFT2	BASIC	9/30/2027	3/31/2025				TECH			LEVEL 1		X		
Crimmins, James	200	FFT2												X		
Dym, Jacob	200 FF1	FFT2												X		
Emerick, Dannie	200 Instructor	FFT2	BASIC	9/30/2026	N/A	ADVANCED	D/O							X		X
Grant, Daryl	200 FF1	FFT2	BASIC			OPS								X		
Gonzalez, Jessica	200	FFT2												X		
Hairston, Keith	300 FF2	FFT2	ADVANCED	9/30/2026	3/31/2026	TECH	D/O							X		
Hernandez, Adan	200 FF1	FFT2				OPS								X		
Hernandez, Bryan	200	FFT2												X		
Hoover, James	400 FO1	ENGB	BASIC	3/31/2026	3/31/2027	ADVANCED	D/O		TECH	TECH	Awarness			X		X
Mayne, Earl	200 FF2	FFT2	BASIC	9/30/2026	3/31/2025	OPS	D/O	TECH	TECH					X		
Molony, Sarah	200	FFT2												X		
Murphy, Josh	300	FFT2	BASIC			TECH	D/O							X		
Pallas, Marty	800	ENGB	MEDIC	9/30/2024	3/31/2025	OPS	D/O							X		
Pruett, Matt	800 FF1	FFT2												X		
Rainey, Phil	200	FFT2				Ops	D/O	TECH						X		
Sanchez, Anthony	200 FF1	FFT2	BASIC			Ops								X		
Swenke, Jackson	200 FF1	FFT2	BASIC	9/30/2027	3/31/2026	Ops								X		
Vincent, Brian	300 FF1	FFT2				OPS	D/O				OPS			X		
Walker, Chad	200	ENGB				OPS								X		
Yeager, Kaitlyn	800	FFT2	BASIC	3/31/2026	3/31/2026	ADVANCED	D/O							X		

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/24/2025

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Ratify the Mayor's signature on the 2025 Arbor Day Proclamation and 2025 Arbor Day Grant
ACTION ITEM

AUTHORITY: ID _____ IAR _____ City Ordinance/Code
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City and Hailey Tree Committee have selected May 7th as Hailey's Arbor Day Celebration this year. In addition, the City has applied for funding through the Idaho Nursery and Landscape Association to cover a portion of the cost of providing free saplings to Hailey residents at the first Wood River Farmers Market of the year, on June 14th.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Comm. Dev. | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | | |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to ratify the Mayor's signature on the 2025 Arbor Day Proclamation and 2025 Arbor Day Grant
ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2025-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY RATIFYING
THE MAYOR’S SIGNATURE ON THE 2025 ARBOR DAY PROCLAMATION AND
ARBOR DAY GRANT PROGRAM APPLICATION.**

WHEREAS, the City of Hailey desires to recognize May 7th as Arbor Day of 2025,

WHEREAS, the City of Hailey desires to apply for funding to provide free saplings to the community at the annual Arbor Fest celebration,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the application with the Idaho Nursery and Landscape Association, ratifies the Mayor’s signature, and authorizes the execution of the attached document.

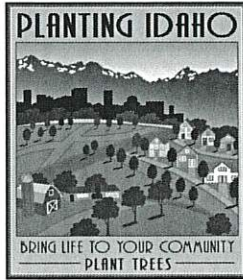
Passed this 31st day of March, 2025.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



2025 Arbor Day Grant Program "PLANTING IDAHO"

Application Form (return by March 21)

Community Applying	City of Hailey					
Contact Person	Emily Williams					
Position	Sustainability and Grant Coordinator					
Mailing Address	115 S Main St, Suite H					
City	Hailey	State	ID	Zip	83333	
Email	emily.williams@haileycityhall.org					
Phone / Cell	208-788-4221					



1. When is your community planning to celebrate Arbor Day?	We plan to celebrate May 7, 2025
2. Arbor Day Event: Describe the Arbor Day Celebration your community is planning and how this grant will help your community's celebration.	The City of Hailey celebrates Arbor Day annually with our community-wide ArborFest. Our dedicated Tree Committee is integral in planning and volunteering for this event which attracts residents and visitors from throughout the Wood River Valley. This grant would help provide saplings for adoption at the event, at last year's ArborFest we handed out over 100 free seedlings to plant in species-appropriate locations. ArborFest is an important part of our annual arboricultural events and we would appreciate any donation to help plant trees and grow an educated public.
3. Have you considered overhead utilities when selecting tree species for this site?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Authorized Signature: I certify the celebration described in this application is approved and supported by my city government.	
 _____ Date	 _____ Authorized Signature
 _____ Title	



Return to: Idaho Nursery and Landscape Association
 13601 W McMillan Rd. Ste 102 #252 Boise, Idaho 83713
 OR email to: jacq@inlagrow.org OR nicole@inlagrow.org
 Questions? Jacqueline Correnti OR Nicole Edgar: 208-985-3939
 Website: inlagrow.org



IMPORTANT

You **MUST** also submit a copy of your Arbor Day Proclamation signed by a community official with this application.

Note: Applications may be returned by mail or email, but must be received in the INLA office no later than March 24, 2025. All applicants will be notified the week of March 31, 2025.

2025 Arbor Day Proclamation



Bring Life to Your Community!

- Whereas,** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,** the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,** Arbor Day is now observed throughout the nation and the world, and
- Whereas,** trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- Whereas,** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,** trees, wherever they are planted, are a source of joy and spiritual renewal.
- Whereas,** for 125 years, The Society of American Foresters has been the trusted voice and leader empowering the forestry profession to advance sustainable forest management and ensuring thriving forests and strong communities.,

NOW, THEREFORE, I Mayor Martha Burke

Representative of the City of Hailey **do hereby proclaim**
May 7th **as Arbor Day in the City of** Hailey

and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 20th day of March in the year 2025

City Official Martha Burke



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/25

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to approve Resolution 2025-____, authorizing the Mayor’s signature on Amendment Number One to the Subaward Agreement with the Hispanic Access Foundation for the Kiwanis Park Tree Planting Project. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Hispanic Access Foundation has requested that the City sign the attached amendment to the Kiwanis Park Tree Planting project that effectively pauses work on this project until further information is available regarding the availability of federal funding. This funding was allocated under the Inflation Reduction Act (IRA). IRA funding is subject to the Executive Order titled “Unleashing American Energy” which effectively paused work under the Subaward until a determination as to whether funding disbursements could be processed.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Water |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2025-____, authorizing the Mayor’s signature on Amendment Number One to the Subaward Agreement with the Hispanic Access Foundation for the Kiwanis Park Tree Planting Project. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2025**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING
THE MAYOR'S SIGNATURE ON AMENDMENT NUMBER ONE FOR THE
KIWANIS PARK TREE PLANTING PROJECT.**

WHEREAS, the City of Hailey understands the need to pause this project until the availability of federal funding can be determined,

WHEREAS, the City of Hailey desires to continue work on this project should federal funding become available again,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves of the project pause, and that the mayor is authorized to execute the attached agreement.

Passed this 31st day of March, 2025.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

Amendment Number One

To

Subaward Agreement **FR-00209_HaileyID** (“Agreement”)

Between

Hispanic Access Foundation

And

City of Hailey

This Amendment No. One (“Amendment No. One”) is made effective as of January 31, 2025 (“Amendment Effective Date”) and amends the Subaward Agreement (“Subaward or “Agreement”) by and between the Hispanic Access Foundation (“HISPANIC ACCESS”), a District of Columbia nonprofit corporation and City of Hailey (the “Subgrantee”). HISPANIC ACCESS and Subgrantee are hereafter sometimes referred to individually as a “Party” and jointly as the “Parties.” Capitalized terms used herein and not otherwise defined in this Amendment No. One shall have the meanings ascribed to such terms in the Agreement.

RECITALS

The Parties enter into this Amendment No. One with reference to the following facts:

WHEREAS, the Cooperative Agreement that funds the Agreement was funded under the Inflation Reduction Act;

WHEREAS, on January 20, 2025, the President issued an Executive Order titled “Unleashing American Energy,” which states in section 7(a):

Sec. 7. Terminating the Green New Deal. (a) All agencies shall immediately pause the disbursement of funds appropriated through the Inflation Reduction Act of 2022 (Public Law 117-169) or the Infrastructure Investment and Jobs Act (Public Law 117-58), including but not limited to funds for electric vehicle charging stations made available through the National Electric Vehicle Infrastructure Formula Program and the Charging and Fueling Infrastructure Discretionary Grant Program, and shall review their processes, policies, and programs for issuing grants, loans, contracts, or any other financial disbursements of such appropriated funds for consistency with the law and the policy outlined in section 2 of this order. Within 90 days of the date of this order, all agency heads shall submit a report to the Director of the NEC and Director of OMB that details the findings of this review, including recommendations to enhance their alignment with the policy set forth in section 2. No funds identified in this subsection (a) shall be disbursed by a given agency until

the Director of OMB and Assistant to the President for Economic Policy have determined that such disbursements are consistent with any review recommendations they have chosen to adopt.

WHEREAS the Parties desire to similarly put a pause on work under the Subaward until a determination is made by the funding agency on whether disbursements under the Cooperative Agreement can proceed.

NOW THEREFORE, the parties agree as follows:

1. Appendix V, STANDARD PROVISIONS, is amended to add the following section after the end of section 3.5:

3.6. HISPANIC ACCESS may suspend this Subaward at any time if the federal government indicates that payment of invoices will be delayed. Upon receipt of a notice of suspension, Subgrantee will immediately cease all work related to the Agreement, except as specified in the notice of suspension, will minimize any pending costs allocable to the Subaward and will not incur any new costs after the effective date of the notice of suspension. Upon written request, Subgrantee will comply with all reporting obligations under the Agreement. Programmatic expenses incurred prior to the date of suspension and expenses necessary to carry out the suspension will be considered for allowability under the existing Agreement, subject to available federal funding. Upon receipt of notice from the funding agency, HISPANIC ACCESS will notify Subgrantee of the end of the suspension period and Subgrantee will resume work under the Subaward. If requested by HISPANIC ACCESS, Subgrantee will provide a revised schedule which shall be subject to HISPANIC ACCESS' review and approval.

2. The Parties agree that the Notice send by HISPANIC ACCESS on January 31, 2025 constitutes a notice of suspension under section 3.6. If it has not already, Subgrantee will immediately cease all work related to the Subaward and will comply with the provisions set forth in paragraph 1 of this Amendment No. One.

3. Each of the Parties expressly reserves all its respective rights and remedies under the Agreement. Except as expressly modified as set forth herein, the Agreement remains unchanged and, as so modified, the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. One to be executed as of the Amendment No. One Effective Date.

By: _____
Maite Arce
President & CEO
Hispanic Access Foundation

By: _____
Martha Burke
Mayor
City of Hailey

Date: _____

Date: _____



**SUBAWARD AGREEMENT
BETWEEN
Hispanic Access Foundation
AND
City of Halley**

This Subaward Agreement (the "Agreement" or "Subaward") is entered into 9/9/2024 ("Effective Date"), by and between the Hispanic Access Foundation ("HISPANIC ACCESS"), a District of Columbia nonprofit corporation that is described in Section 501(c)(3) of the Internal Revenue Code (the "Code"), and City of Halley (the "Subgrantee"). This is subaward agreement number **FR-00209_HalleyID** under a Federal cooperative agreement with the USDA, Forest Service (the "Forest Service") dated December 13, 2023 (the "Cooperative Agreement").

WHEREAS, HISPANIC ACCESS has received an award of federal funds in support of a project entitled Nuestrós Bosques Our Forests Inflation Reduction Act Initiative as a National Pass-Through Partner in the execution of managing subawards.

WHEREAS, HISPANIC ACCESS desires Subgrantee to perform certain work within the scope of the Project described above under the terms and conditions set forth below, and Subgrantee has expressed a willingness to perform such services.

NOW THEREFORE, the parties agree as follows:

A. PURPOSE OF THE SUBAWARD

A.1 The purpose, goals and objectives of the Project are to support Growing Our Equitable Urban Forest - Kiwanis Park Tree Planting Project (Subaward Project Title).

A.2 This Subaward is issued to the Subgrantee on the condition that Project activities and funds will be carried out and administered in accordance with the terms and conditions as hereby set forth in this Agreement and all its appendices.

The following federal award identification data elements are provided to the Sub-grantee in accordance with applicable regulations per 2 CFR 200.332.

Name: ("Recipient" or " HISPANIC ACCESS") Type of entity: A nonprofit corporation State of Incorporation, partnership, or formation: District of Columbia	Name: City of Halley ("Subgrantee") Type of entity [e.g., corporation, LLC, sole proprietor]: Government State of Incorporation, partnership, or formation: Idaho
Primary Point of Contact: Marilyn Saenz, Grant Portfolio Associate, Forestry Program Secondary Point of Contact: Amarís Alanís Ribeiro, Director of Forestry & STEM	Primary Point of Contact: Emily Williams, Grants and Sustainability Coordinator
Primary POC Email: marilyn@hispanicaccess.org Secondary POC Email: amaris@hispanicaccess.org	Email: emily.williams@halleycityhall.org
All Notices: Hispanic Access Foundation 1030 15 th St, NW, Suite B/1#150 Washington, D.C. 20005 Attn: Marilyn Saenz	All Notices: City of Halley 115 S Main Street, Suite H Halley, Idaho 83333 Attn: Martha Burke
Subgrantee's Unique Entity Identifier: No Subaward will be awarded to any entity that has not provided its Unique Entity Identifier in accordance with 2 CFR Part 25.	Subgrantee Unique Entity Identifier: VQGYGULKZM44
Federal awarding agency:	USDA, Forest Service
Hispanic Access Foundation Project Title:	Nuestros Bosques Our Forests Inflation Reduction Act Initiative
Hispanic Access Foundation Federal Award Project Description:	Increase equitable access to urban tree canopy while increasing community engagement and decision-making in local urban forestry and tree planting in disadvantaged communities.
Hispanic Access Foundation Federal Award Identification Number (FAIN):	24-CA-11132544-012
Hispanic Access Foundation Federal Award date:	December 13, 2023

Initials MB

Subgrantee Project Title:	Growing Our Equitable Urban Forest - Kiwanis Park Tree Planting Project
Subaward Period of Performance Start and End Date:	9/9/2024-8/31/2027
Subaward Budget Period Start and End Date:	9/9/2024-8/31/2027
Amount of Federal Funds obligated to the subgrantee:	\$139,390.00
Is this award for research and development?	No

B. TERMS OF SUBAWARD

B.1 This Subaward is in the amount of \$139,390 (the "Subgrant Amount").

B.2 The Urban & Community authority requires a 1:1 match, however match has been waived under the provision of Public Law 117-169 (Inflation Reduction Act) and based on assurance from the Subgrantee that 100% of the work and funding will benefit disadvantaged communities. Subgrantees must clearly describe the scope of work to be performed in applicable disadvantaged communities and identify online vulnerability and environmental justice equity data tools referenced to support a disadvantaged community designation, White House Climate and Economic Justice Screening Tool (CEJST), EPA Environmental Justice and Screening Mapping Tool (EJScreen), EPA EnviroAtlas Interactive Map, Opportunity Zones. All work must be tracked at the level that designates disadvantaged communities.

B.2 This Agreement shall commence on the Effective Date and shall be effective through 8/31/2027 ("Expiration Date") or until terminated, whichever occurs first. Any extension beyond the Expiration Date must be in writing and signed by the parties to be effective. The period of performance may be extended at no additional cost at HISPANIC ACCESS's discretion to permit completion of the work or as otherwise agreed by the parties.

B.3 All requirements of federal and state laws, regulations and procedures that apply to HISPANIC ACCESS with respect to this Subaward also apply to Subgrantee.

B.4 If the Agency determines and informs HISPANIC ACCESS in writing that Subgrantee has not achieved the purposes of the Subaward as described in Section A of this Agreement and has little likelihood of doing so, and that therefore HISPANIC ACCESS may be required to reimburse the Agency for all or a portion of the funds awarded under the Cooperative Agreement, HISPANIC ACCESS may require reimbursement of all or a portion of the Subgrant funds from Subgrantee.

C. ORIGINATING SOURCE OF FUNDING

Initials MB

C.1 The originating source of the funds hereunder is Federal cooperative agreement No. 24-CA-11132544-012 with the USDA, Forest Service.

C.2 The Assistance Listing number is: 10.727, "Inflation Reduction Act Urban & Community Forestry."

D. AMOUNT OF SUBAWARD, PAYMENT, AND COST REIMBURSEMENT

D.1 It is anticipated that the amount obligated will be sufficient to cover project activities through the completion date. HISPANIC ACCESS shall not be liable for reimbursing the Subgrantee for any costs in excess of the amount the current, incremental funding in the budget period or in excess of what is specifically and explicitly agreed to in this Agreement.

D.2 Payment will be made to Subgrantee on a reimbursement basis. Reimbursement will only be made upon the timely receipt and acceptance of invoices in a format established by or pre-approved by HISPANIC ACCESS. Funds will be made available within 45 days of the approval of invoices.

D.3 HISPANIC ACCESS reserves the right to withhold cash payment for any of the following:

- Subgrantee failure to make satisfactory progress towards the goals and objectives set forth in the Project Work Plan;
- Subgrantee default of or otherwise inability to adhere to the conditions or provisions of this Agreement;
- Subgrantee inability to submit reliable and/or timely reports or other deliverables as described in this Agreement.

D.4 HISPANIC ACCESS reserves the right to withhold 10% of the Sub-grant Amount from final payment until after all required final project reports are received and accepted by Grantee.

D.5 All payments to Subgrantee will be made via ACH, through Bill.com. Subgrantees will be required to register with Bill.com.

D.6 All funding on this Subaward is to be provided on a "Cost Reimbursable" basis. "Cost reimbursable" means the following:

- Subgrantee may not exceed the total funded cost ceiling of \$139,390 or future established yearly limitations.
- Subgrantee is only approved to submit reimbursement for line items identified in the approved project budget, such as salary, fringe benefits and indirect costs (per a NICRA, if any, or the 10% de minimis rate per 2 CFR 200.414).
- Any estimates in the Subaward budget or proposal such as an estimated monthly or yearly wage, and/or an estimated fringe rate, shall not be the basis of a monthly reimbursement. Reimbursements must be based on historical incurred expenditures.

Initials *MB*

- Per 2 CFR 200.332, HISPANIC ACCESS reserves the right to require the submission of documentation to support invoiced amounts based on the risk rating determined by HISPANIC ACCESS for purposes of this Subaward. The level of documentation will vary according to the associated risk rating.
- Unless there is prior approval, no monies will be provided on an advance basis.
- All payroll related as well as non-labor costs must be incurred first for a monthly period, and by invoice be reimbursed to the Subgrantee using a *Subgrantee Monthly Reimbursement Request Cover Sheet* form located in Appendix III.
- Support of all labor and/or fringe benefit, any other direct costs must be supported by receipts.
- Wages must be supported with completed time records and payroll registers for the period invoiced. Timesheets must reflect the total time charged during the pay period to include this Subaward and other activities. Timesheets must be signed by both the employee and supervisor. The recovery of labor cost is computed by dividing their annual salary by 2,080 hours. The resultant hourly rate is then multiplied by the number of hours worked on the Subaward for the month. For the first invoice, and every time the employee's annual wages change, Subgrantee shall submit a copy of their personnel notice that establishes their rate of pay.
- Fringe benefits such as employer share of payroll taxes should be supported from the payroll register. Other benefits such as health insurance (medical, dental, vision), disability, pension or other must be supported by specific documentation that documents their benefit. An alternative method is to provide a ratio (percentage) of total fringe benefits divided by total labor from the audited Statement of Functional Expenses or similar report for the most recent audited fiscal year.
- Once a year, Subgrantee shall provide documentation to reconcile payroll, payroll taxes and all fringe benefits as paid based on documents requested to confirm payment of expenses. Financial records, supporting documents, statistical records, and all documents pertinent to performance of this Agreement shall be retained as required in Appendix V.
- No pre-award costs are authorized, i.e. no expenditures will be reimbursed for costs incurred before the Effective Date. Unless and until the subaward is extended, only costs are authorized between September 9, 2024 through August 31, 2027 inclusive.
- Payment of invoices is contingent upon a determination by HISPANIC ACCESS that the amounts invoiced are allowable, allocable, and reasonable under applicable rules and regulations, including 2 CFR 200, Subpart E. Reimbursement of any expenditure is not a final HISPANIC ACCESS decision about the allowability of such cost and is not a waiver of any violation by Subgrantee of the terms of this Agreement. Subgrantee must promptly refund any excess payments received from HISPANIC ACCESS, including any costs determined unallowable by the Agency and/or through subsequent audit or investigation, including but not limited to audits initiated by Subgrantee, HISPANIC ACCESS, or any governmental entity.
- The funds received by Subgrantee pursuant to this Agreement shall be used only for allowable expenditures to implement the Project or provide the services in conformance with the Budget and for no other purpose. If the Agency or HISPANIC ACCESS determines that any amount paid to Subgrantee was for an unallowable expenditure, Subgrantee is required to refund the monies for the identified expenditure.

D.7 In accordance with 2 CFR 200.501(a), non-federal entities that expend \$750,000 or more in federal awards from all funding sources during their fiscal year, must agree to have a Single Audit conducted in accordance with 2 CFR 200.514, which shall be completed within nine months of the entity's fiscal year end per 2 CFR 200.512. If Subgrantee has received a Single Audit for the preceding year, a copy shall be provided. Subgrantee agrees to have such an audit conducted if applicable.

Initials *DAB*

E. SUBAWARD MODIFICATIONS

The following modifications require written approval from HISPANIC ACCESS:

- To change the scope of the project objectives and/or activities.
- To change the location of activities.
- To change the required funding amounts necessary to fulfill the stated project objectives.
- To change or temporarily replace key project staff.
- To reallocate between budget lines items an amount greater than 10 percent of the total Subaward award.
- To add a line item to the budget.
- To Subaward or contract any portion of this award to a third party.
- To change the effective period of the Agreement.
- To transfer a portion or the entire amount of the Subaward to another entity including a subsidiary.

F. REPORTING

Financial Reporting

F.1 An Invoice is the mechanism for the Subgrantee to request HISPANIC ACCESS for reimbursement of expenses incurred during the prior month or quarter. The Invoice shall be in the form provided by HISPANIC ACCESS, as may be modified by agreement of the Parties. Additional Information is required per F.3.

F.2 Subgrantee shall maintain adequate records that clearly support the charges and expenditures incurred under this project. If requested by HISPANIC ACCESS, Subgrantee may be required to send the supporting documentation to support claims. HISPANIC ACCESS may, at its discretion, request modification of any Invoice when unallowable expenditures are incurred or charged to the Subaward, amend the schedule for reporting requirements, and/or require additional supporting documentation from the Subgrantee as necessary.

F.3 Financial Invoices may include at a minimum the following information:

- a. Expense detail for period (for cost reimbursement arrangements, this amount must equal the payment claim amount);
- b. An accounting of year-to-date expenses, indicating cumulative *actuals versus budget*;
- c. Subaward balance remaining as of reporting period;
- d. Supporting documentation;
- e. Reimbursement form (Appendix III)
- f. Timesheets (Appendix IV) (as applicable, Sample provided but alternatives may be approved)
- g. Monthly payroll registers to support labor cost (as applicable)
- h. Receipts for all fringe benefit expenses unless based on an approved allocation percentage. (as applicable)
- i. Specific documentation is determined by the Subawardee's financial risk rating.

Initials MB

F.4 Subgrantee shall provide financial reports on a bi-annual basis. Financial reports shall include at a minimum the following information:

- a. Expense detail for period (for cost reimbursement arrangements, this amount must equal the payment claim amount).
- b. An accounting of year-to-date expenses, indicating cumulative actuals versus budget;
- c. Grant balance remaining as of reporting period;

The bi-annual financial reports shall be submitted according to the timetable below:

Financial Reporting Period	Due Date to HISPANIC ACCESS
September 9, 2024-December 31, 2024	January 15, 2025
January 1, 2025-June 30, 2025	July 15, 2025
July 1, 2025-December 31, 2025	January 15, 2026
January 1, 2026-June 30, 2026	July 15, 2026
July 1, 2026-December 31, 2026	January 15, 2027
January 1, 2027-June 30, 2027	July 15, 2027
July 1, 2027-August 31, 2027	September 30, 2027

F.5 A final financial report under this Subaward must be provided to HISPANIC ACCESS no later than 30 days after the end of the Subaward.

Performance Reporting

F.6 Subgrantee shall prepare performance reports on a bi-annual basis throughout the project period, according to the timetable below:

Narrative Reporting Period	Due Date to HISPANIC ACCESS
September 9, 2024-December 31, 2024	January 15, 2025
January 1, 2025-June 30, 2025	July 15, 2025
July 1, 2025-December 31, 2025	January 15, 2026
January 1, 2026-June 30, 2026	July 15, 2026

Initials *MB*

July 1, 2026-December 31, 2026	January 15, 2027
January 1, 2027-June 30, 2027	July 15, 2027
July 1, 2027-August 31, 2027	September 31, 2027

HISPANIC ACCESS reserves the right to ask for additional reporting according to project progress.

F.7 Performance reports should include the following information:

- a. Subgrantee and Federal Identifier Number
- b. Reporting Period
- c. Major activities, program highlights, and accomplishments during this period
- d. Challenges faced and issues encountered, including any deviations or departures from the original project plan
- e. Corrective action planned to resolve implementation problems and the effect of these problems on the remaining schedule for achieving the project goals.
- f. Significant findings and events
- g. Planned activities for the following half of the year
- h. Administrative and logistical changes or constraints

F.8 Quantitative and qualitative project accomplishments (metrics and activities) will be reported for periods ending June 30 and December 31 of each project year to a public-facing Impact Reporting platform managed by the U.S. Forest Service. Impact reporting includes content such as census tracts, stories, videos, photographs, and testimonials.

F.9 Any additional performance measures will be compiled in Salesforce managed by Hispanic Access Foundation.

F.10 The Subgrantee is responsible for providing the close-out of this Agreement by providing all performance, financial and other reports required herein within 30 days after the completion of this Subaward per 2 CFR 200.344.

Initials MB

G. AWARD CONDITIONS

Subgrantee shall maintain sufficient internal controls per 2 CFR 200.303 to ensure compliance with applicable regulations and the terms and conditions of the Federal award.

H. MONITORING, EVALUATION AND SANCTIONS

H.1 As a condition of the receipt of this award, HISPANIC ACCESS may conduct monitoring to ensure Subgrantee capacity to effectively manage the project and administer the award funds, as well as to ensure compliance with federal regulations and all provisions of this Agreement and to verify that the Subgrantee has in place effective internal controls to achieve these goals.

H.2 Monitoring will include an assessment of the performance of the subgrantee against the goals and performance standards of the Federal cooperative agreement and as required herein as well as financial and administrative compliance with the Uniform Guidance, 2 CFR 200. Substandard performance as determined by HISPANIC ACCESS will constitute non-compliance with this Agreement.

H.3 As a part of its ongoing monitoring process, HISPANIC ACCESS will evaluate Subgrantee progress and project goal attainment based on bi-annual reports prepared by Subgrantee and submitted to HISPANIC ACCESS, as well as through regular meetings and/or ongoing discussions with Subgrantee project staff. This also includes the monitoring of financial compliance per the bi-annual financial reports stated in F.3. and monthly Invoices.

H.4 In addition, HISPANIC ACCESS reserves the right to request and conduct an onsite visit as part of its monitoring plan that includes both programmatic performance as well as financial and administrative compliance. In the event an onsite visit is requested, HISPANIC ACCESS will inform the Subgrantee in writing, at least four weeks prior to the visit, of the date of the visit, the purpose of the visit, the program being monitored, the name of the HISPANIC ACCESS staff member conducting the visit, and the areas or files to be reviewed.

H.5 Subgrantee shall adhere to any monitoring and evaluation plans developed and specifically required by HISPANIC ACCESS as a result of any and all monitoring activities.

H.6 HISPANIC ACCESS reserves the right to require additional monitoring and evaluation measures to ensure that the Subgrantee fulfills the identified project goals and objectives and/or addresses any findings revealed during monitoring that also includes financial and administrative compliance with 2 CFR 200.

H.7 HISPANIC ACCESS reserves the right to terminate this Subaward Agreement if Subgrantee is unwilling or unable to achieve and/or complete any portion of or all project goals, financial or administrative compliance, or if the Subgrantee fails to cooperate with HISPANIC ACCESS monitoring requests.

H.8 If action to correct substandard performance revealed during monitoring is not taken by the Subgrantee within a reasonable period of time after being notified by HISPANIC ACCESS, Subaward suspension or termination measures may be initiated in accordance with 2 CFR 200.340.

Initials *MB*

H.9 HISPANIC ACCESS has the right to request that the Subgrantee substantiate if it exceeded the \$750,000 threshold for the requirement of a Single Audit per Subpart F to 2 CFR 200. Upon request, shall annually certify if its organization has been subject to the Single Audit requirement according to the above citations. If the Subgrantee has exceeded the Single Audit threshold, Subgrantee have a Single Audit conducted and must provide a copy of its Financial Statement Audit and Single Audit within two weeks of issue, or provide upon request, when it expects the audits to be available.

H.10 The Subgrantee must take timely (within 45 days) and appropriate action on all deficiencies pertaining to this sub-award that HISPANIC ACCESS detected through audits, onsite reviews, and written confirmation from the Subgrantee, highlighting the status of actions planned or taken to address Single Audit findings related to this subaward.

H.11 Based on the results from audits, onsite reviews or other written confirmations, HISPANIC ACCESS may consider enforcement actions against a noncompliant Subgrantee per 2 CFR 200.339. Without limitation of any other remedies, HISPANIC ACCESS may require Subgrantee to refund any disallowed costs or expense per Article D above.

H.12 As part of HISPANIC ACCESS's pre-award risk assessment, Subgrantee must complete a 4-page "Financial Capability Questionnaire", Form FS-1500-22, developed by USDA Forest Service. This questionnaire will be used during program performance to assess on-going financial and administrative compliance with the Uniform Guidance, 2 CFR 200. The "Financial Capability Questionnaire" may be used as a part of a "desk review" or onsite visit.

I. SUBAWARDS/SUBGRANTS

I.1 No funds or other support provided hereunder to Subgrantee may be subsequently passed on to any other entity or subsidiary in the form of a subgrant or contract without prior written approval from HISPANIC ACCESS. If approval to subcontract is granted, Subgrantee shall comply with all procurement requirements, standards and procedures in 2 CFR 200.310 through 2 CFR 200.327. Subgrantee shall include in each lower-tier subaward or subcontract the appropriate flow-down clauses as required by this Subaward, the terms and conditions of the Cooperative Agreement, and the governing laws and regulations.

I.2 Under the terms of this Agreement with HISPANIC ACCESS, Subgrantee has no direct relationship with the Federal awarding agency identified above in Section C.1 regarding any matter related to this project or Agreement. Subgrantee must direct all notices, requests, and other communication relating to this Subaward Agreement to HISPANIC ACCESS.

J. REPRESENTATIONS AND WARRANTIES

J.1 HISPANIC ACCESS and Subgrantee are independent contractors and nothing herein shall be construed or implied to mean the establishment or existence of a partnership or joint venture between the parties, nor shall any party herein be construed to be employees, agents, or principals of the other party.

Initials *MB*

J.2 By signing this Agreement, all parties certify that the terms of conditions defined in this Agreement are accepted; that HISPANIC ACCESS and Subgrantee are permitted to enter into this Agreement; and that the Individuals signing are competent parties authorized to enter into this Agreement on behalf of their respective organizations.

J.3 Neither Party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if and to the extent such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the Party whose performance is affected.

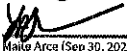
J.4 Subgrantee agrees to disclose in writing to HISPANIC ACCESS, in a timely manner: (1) any potential conflict of interest to the Agency or HISPANIC ACCESS in accordance with Agency's conflict of interest policy per 2 CFR 400.2; and (2) all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Cooperative Agreement or this Agreement.

J.5 Subgrantee warrants that it shall obtain and maintain all required permits, licenses, registrations, and approvals, and shall comply with all health, safety, and environmental statutes, rules, or regulations in the performance of work activities under this Agreement. Failure to do so may be deemed a material breach of this Agreement and grounds for immediate termination.


J.6 This Agreement may be amended, in writing, and by formal modifications to the basic Subaward document, after formal consultations and agreement between the pursuant parties to the Agreement.

J.7 This Agreement shall be interpreted and construed according to, and governed by, the substantive laws of the State of New York, excluding any such laws that might direct the application of the laws of another jurisdiction. The federal or state courts located in New York shall have jurisdiction to hear any dispute under this Agreement.

Acknowledged and Accepted:

By: 
Maite Arce (Sep 30, 2024 10:21 EDT)
Maite Arce
President & CEO
Hispanic Access Foundation

Date: 09/30/2024

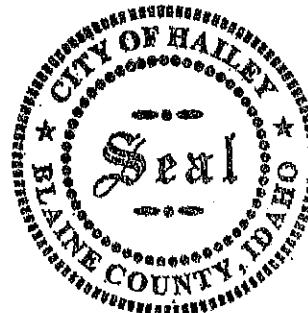
By: 
Martha Burke
Mayor
City of Hailey

Date: 9/25/24

Appendix

- I. Subgrantee Scope of Work
- II. Subgrantee Approved Project Budget
- III. Subgrantee Monthly Reimbursement Request Cover Sheet
- IV. Timesheet Sample from Subgrantee

Initials MB



V. Standard Provisions For Subawards

VI. Justice For All Poster

VII. Federal Whistleblower Notice

VIII. Complying With Civil Rights Requirements

IX. Hispanic Access Communications Requirements

X. Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Worksheet

XI. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

Initials

MB

12

Appendix I
APPROVED SCOPE OF WORK

Initials *RAB*

**Appendix II
APPROVED PROJECT BUDGET**

BUDGET AND BUDGET NARRATIVE

Class Category	Amount
a. Personnel	\$0
b. Fringe Benefits	\$0
c. Travel	\$0
d. Equipment	\$0
e. Supplies	\$58,271.49
f. Contractual	\$81,118.51
g. Other	\$0
h. Total Direct Charges	\$0
i. Indirect Charges	\$0
j. Total Charges	\$139,390.00

Insert brief budget narrative for each budget item listed above.

\$139,390:

\$58,271.49 subtotal consists of the following supplies: \$11,880 for compost; \$5,560 for topsoil; \$1,800 for mulch; \$2,000 for weed cloth; \$2,678 for rock drain; \$1,000 for signage acknowledging funders; \$2,000 for educational materials; \$1,200 temporary tree staking; \$21,300 for tree purchase; and \$8,853.49 for irrigation supplies.

\$81,118.51 subtotal consists of the following contracts: \$1,000 to hire a landscaping architect to design a site plan; \$41,568 to contract a landscaping company for soil remediation; \$8,500 for a direct contract to install the irrigation; \$3,000 for turf stripping and export vegetation; \$3,534 to import and place 4" of fill material; \$20,000 for hiring a contractor to deliver and plant the trees; and \$3,526.51 for a direct arborist contract to care for park trees.

Initials 

Appendix III
SUBGRANTEE MONTHLY REIMBURSEMENT REQUEST COVER SHEET
Hispanic Access Foundation

Name of project: Grant ID: FR-00209_Halley/D
Subgrantee Monthly Reimbursement Request Cover Sheet

Subaward Recipient				
Contract Number				
Award Amount	\$0.00	Contract Dates		to
Period of Performance	1/1/2024	8/1/2024	Invoice Number	1
Reimbursement Amount Requested This Invoice	\$			
Budget Items	Budget	Current Expenses	Total Expenses to Date	Remaining Budget
Staff Salaries**	\$ -	\$ -	\$ -	\$ -
Staff Fringe	\$ -	\$ -	\$ -	\$ -
Total Personnel	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
Total Travel	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
X	\$ -	\$ -	\$ -	\$ -
Contractual	\$ -	\$ -	\$ -	\$ -
Total Direct Costs	\$ -	\$ -	\$ -	\$ -
Indirect Costs (0%)	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -
** please complete the staff costs details sheet.				

Initials *MAD*

Appendix IV Subgrantee's Sample Timesheet

PAY PERIOD TIME DISTRIBUTION REPORT (HOURS)

PAY PERIOD START DATE: 01/01/12
 PAY PERIOD END DATE: 02/01/12
 PAY DATE: 11/01/12

Days in number of days in the formula: Yes No
 Days in number of days to which the pay date applies: Yes No

PROGRAMS	DAYS OF THE PAY PERIOD												Total	Hourly	
	01/01/12	01/02/12	01/03/12	01/04/12	01/05/12	01/06/12	01/07/12	01/08/12	01/09/12	01/10/12	01/11/12	01/12/12			
	1.00	6.00	1.00											8.00	33.00
	5.00	3.00	4.00											12.00	44.00
	3.00		1.00											4.00	13.00
			1.00	3.00										4.00	13.00
				2.00										2.00	7.00
				3.00										3.00	10.00
Total Hours	0.00	9.00	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.00	137.00

I CERTIFY THAT THIS IS A TRUE AND CORRECT REPORT OF THE ACTUAL HOURS WORKED DURING THE PERIOD

EMPLOYEE NAME: _____

EMPLOYEE SIGNATURE: _____

THE TRUTH TELLER: List the actual hours you have worked under this Program. Do not use the Subgrantee's form with your signature.

Initials *MB*

Appendix V
STANDARD PROVISIONS

1. ACCOUNTING, INSPECTION, RECORD RETENTION, and AUDITING

1.1 Subgrantee shall maintain books, records, documents and other evidence relating to the project in accordance with Generally Accepted Accounting Principles (GAAP) to sufficiently substantiate expenditures charged to this Subaward. Accounting records that are supported by documentation will at a minimum be adequate to clearly support all transactions incurred under the Subaward, all cost of the project supplied by other sources, and the overall progress of the project.

1.2 Subgrantee shall provide HISPANIC ACCESS, or its duly authorized representative, access to any books, documents, papers and records of Subgrantee which are directly pertinent to the specific project for the purpose of making audits, examinations, excerpts and transcripts. Records would include: books of original entry, source documents supporting accounting transactions, the general ledger, subsidiary ledgers, personnel (annual or hourly pay notice) and payroll records (payroll registers), time and attendance or time and effort reports for personnel charged to the Subaward, ACH advice, canceled checks, bank statements, payroll tax payments, and related documents and records.

1.3 Subgrantee shall retain financial and programmatic records, supporting documents, statistical records, and all other records that are required by the terms of the prime award, or may reasonably be considered pertinent to it, for a **period of three (3) years** from the date of the final financial statement report (last request for reimbursement) that includes expenditures from this Subaward. These records may be subject to an audit by the Federal agency, HISPANIC ACCESS and/or their representatives. All records shall be maintained for such longer period, if any, as is required to complete an audit, to resolve all questions concerning expenditures unless approval has been obtained from HISPANIC ACCESS to dispose of the records.

1.4 If any litigation, claim or audit is started before the expiration of the three-year period, the records shall be retained until litigation, claims or audit findings involving the records has been resolved.

1.5 HISPANIC ACCESS reserves the right to conduct a Subaward project audit (Financial and Programmatic) every three to six months of the project term. Failure to participate in an audit will delay or cancel fund allocations.

1.6 The Subgrantee is expected to take reasonable care that systems are in place to ensure funds expended under this award are used for the purposes described in the Subaward and can be properly accounted for.

2. REFUND

Initials MB

2.1 Subgrantee will be required to submit to HISPANIC ACCESS within 15 days from the Subaward completion date all unused funds for forwarding to Federal agency.

3. TERMINATION AND SUSPENSION

3.1 HISPANIC ACCESS may suspend or terminate this award at any time per 2 CFR 200.340, in whole or in part, if and when it is determined that Subgrantee has materially failed to comply with the terms and conditions of the Subaward.

3.2 HISPANIC ACCESS may terminate this award at any time if funding is no longer available for the program, or if the Federal agency unilaterally terminates the program in whole or in relevant part due to extraordinary circumstances, such as a Termination for Convenience.

3.3 In the event of termination and/or suspension of this Agreement, Subgrantee will be notified in writing by HISPANIC ACCESS within 15 days prior to the effective termination or suspension date. Upon notification, Subgrantee shall take immediate action to minimize all expenditures against the Subaward.

3.4 In the event of termination for non-compliance with the terms of this Agreement, the Subgrantee may be subject to other legal or administrative remedies, as appropriate.

3.5 No expenses can be charged against the Subaward after the effective date of termination. In the event of termination, Subgrantee shall submit a final accounting and return to HISPANIC ACCESS all unspent funds provided under the Subaward no later than thirty (30) days after termination.

3.6 In the event of suspension, the Subgrantee will return on demand to HISPANIC ACCESS any unspent cash balance. Subgrantee is required to submit a Financial Report as of the date of suspension. Subgrantee is required to refund all amounts that have been disbursed for purposes that are not in accordance with the terms of this Agreement.

4. DISPUTES

4.1 HISPANIC ACCESS Headquarters management staff shall consult with the Federal agency to determine the best course of action regarding any disputes that arise under this Agreement.

4.2 Subgrantee has the right to appeal to HISPANIC ACCESS and shall be given an opportunity to be heard and to offer evidence in support of its appeal.

4.3 Any appeal made under this provision shall be made in writing and addressed to HISPANIC ACCESS. A copy of the appeal may be provided at the same time to the USDA Forest Service.

5. LIMITATION

5.1 HISPANIC ACCESS and Subgrantee understand and acknowledge that, except as expressly provided in this Agreement, there is no other obligation whatsoever to provide additional support to Subgrantee for purposes of this or any other project.

Initials *MB*

6. PROHIBITION OF SUPPLANTING

6.1 Subgrantee shall use Federal funds to supplement existing funds for program activities and may not replace (supplant) nonfederal funds that have been appropriated for the same purpose. Violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from Federal grants, recoupment of monies provided under this Agreement, and civil and/or criminal penalties.

7. INSURANCE AND NON-LIABILITY

7.1 The Subgrantee shall maintain all appropriate Insurance coverage during the period this Agreement remains in effect.

7.2 The Subgrantee shall hold HISPANIC ACCESS harmless for any loss or damage that may occur during transportation or delivery of project goods or services.

7.3 The Subgrantee agrees to release, indemnify, and hold harmless HISPANIC ACCESS, its officers, directors, employees, agents and its respective heirs, legal representatives, successors and assigns, from any and all claims, demands, liabilities, expenses (including reasonable attorney's fees and disbursements, court costs, judgments, settlements and fines) arising out of, resulting from, or in connection with the performance of this Agreement by the Subgrantee or a partner, agent or client of the Subgrantee. This paragraph shall survive termination or expiration of this Agreement.

7.4 HISPANIC ACCESS agrees to indemnify and hold Subgrantee harmless from any and all claims, losses, debts or judgments, including attorney's fees and costs, if any, for copyright or trademark infringement in connection with Subgrantee's use of the HISPANIC ACCESS-approved name and logo in the performance of this Agreement.

7.5 HISPANIC ACCESS may at any time request the Subgrantee to provide written Proof of Insurance.

8. DEBARMENT AND SUSPENSION

8.1 By signing this Agreement, the Subgrantee certifies that neither it nor its principals are presently debarred, suspended, ineligible, or voluntarily excluded from Federal Procurement or Non-procurement Programs. Subgrantee shall immediately notify HISPANIC ACCESS as it becomes aware that the information in this certification is or becomes inaccurate.

8.2 HISPANIC ACCESS, as a best practice and in the spirit of due diligence, is within its right to maintain and may seek records containing identifying information about the Subgrantee and its representatives in order to demonstrate that it conducted a reasonable search of public information to determine whether or not the Subgrantee is presently excluded from receiving Federal funds and is not referenced on the U.S. government Excluded Parties List at www.sam.gov.

Initials *MB*

9. COMPLIANCE WITH ANTI-TERRORISM CERTIFICATION

9.1 Executive Order 13224 and the USA Patriot Act prohibits recipients of Federal funds from knowingly conducting business with, employing individuals from, or contributing funds to persons or entities associated with terrorist activities or support.

9.2 A recipient of Federal funds, either directly or through a pass-through arrangement, must certify that it will comply with the Anti-Terrorism Certification as a condition of receiving the funds.

9.3 By signing this Agreement, the Subgrantee certifies that, as of the date on which this Agreement is executed, the Subgrantee named in this Agreement does not knowingly employ individuals or contribute funds to entities or persons on either the Department of Treasury's Office of Foreign Assets Control *Specially Designated Nationals List*, the *Terrorist Exclusion List*, or any other watch list produced by or recognized by the Federal government that may amend, supplement, or supersede any or all of the above mentioned lists.

9.4 Should any change in circumstances pertaining to this certification occur at any time, the Subgrantee will notify HISPANIC ACCESS immediately.

9.5 HISPANIC ACCESS, as a best practice and in the spirit of due diligence, is within its right to maintain and may seek records containing identifying information about the Subgrantee and its representatives in order to demonstrate that it conducted a reasonable search of public information to determine whether or not the Subgrantee has been implicated in any questionable activity and is not referenced on any of the U.S. government watch lists mentioned above.

10. CIVIL RIGHTS COMPLIANCE

10.1 Subgrantee shall comply with nondiscrimination requirements contained in various federal laws. If a court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability, or age against Subgrantee after a due process hearing, the Subgrantee agrees to forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs.

10.2 Subgrantee shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any federal funding: "This institution is an equal opportunity provider."

11. LOBBYING

11.1 Subgrantee shall not use Federal funds for lobbying and agrees to disclose any lobbying activities by submitting Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

12. PROCUREMENT

Initials MB

12.1 Recipients of Federal funds must abide by procurement standards and provisions as defined in 2 CFR 200.317 through 327. Subgrantee must seek written approval from HISPANIC ACCESS for any expenditure not included in the approved budget relevant to this Agreement.

12.2 All procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, full and open competition. The recipient shall be alert to organizational conflict of interest as well as non-competitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, invitations for bids and/or requests for proposals shall be excluded from competing for such procurement. Awards shall be made to the bidder or offer that's bid or offer is responsive to the solicitation and is most advantageous to the recipient, price, quality and other factors considered. Solicitations shall clearly establish all requirements that the bidder or offer must fulfill in order for the bid or offer to be evaluated by the recipient.

12.3 Any and all bids or offers may be rejected when it is in the recipient's interests to do so. Any expense over the Simplified Acquisition Threshold of \$250,000 must undergo a formal Competitive Bidding Process in accordance with 2 CFR 200.319.

12.4 The Subgrantee shall seek approval from HISPANIC ACCESS for capital expenses, which are not included in the Subaward budget, worth \$5,000.00 or more. The Subgrantee shall on request make available to HISPANIC ACCESS any pre-award review and procurement documents such as the Request for Proposal or Invitations for bids, Independent cost estimates etc., when any of the following conditions apply:

- a) Subgrantee failed to comply with the procurement standards.
- b) When procurement is awarded without competition or only one bid or offer is received in response to a solicitation.
- c) When the procurement which is expected to exceed the small purchase threshold (as defined in 2 CFR § 200.320) specifies a "brand name" product.
- d) The proposal award over the small purchase threshold is awarded to other than the apparent low bidder under a sealed bid procurement.
- e) A proposed contract modification changes the scope of contract or increases the contract amount by more than the amount of the small purchase threshold.

13. PROPERTY

13.1 Any property procured through this Agreement will remain vested with the Subgrantee, unless the residual value is greater than or equal to \$5,000, in which case Subgrantee must request disposition instructions from HISPANIC ACCESS. The Subgrantee may request, in writing, that property greater than or equal to \$5,000 remain with the Subgrantee, provided that adequate justification is supplied.

13.2 The Subgrantee must take all reasonable actions to protect property purchased through the Subaward funds from being damaged or stolen. If equipment or supplies are stolen/damaged, the Subgrantee must report to HISPANIC ACCESS in writing the cause and circumstances. HISPANIC ACCESS reserves the right to hold the Subgrantee responsible.

Initials *MAB*

13.3 Equipment approved for purchase under this award is available only for use as authorized. Title to the equipment rests with the Subgrantee as long as it is used for its intended purpose.

13.4 The Forest Service reserves an interest in any equipment where the U.S. Forest Service's proportionate share of the per-unit value is \$5,000 or greater. Valuation is based on current fair-market value. To ensure that the federal interest is properly recorded, Subgrantee shall file a UCC1 form with the applicable State government agency and provide evidence of the filing to the Forest Service Program Manager at the time payment is requested for the equipment purchase, or within 30 days of an advance of funds for the purchase. The recipient is expected to maintain the UCC filing until the equipment has a fair market value of less than \$5,000 or is otherwise disposed of following instructions from the Forest Service. The equipment may not be used as collateral, sold, or otherwise transferred to another party without the written permission of the Forest Service.

13.5 Subgrantee shall inventory equipment acquired in part or in whole with Forest Service funds annually and shall submit a copy of the inventory to HISPANIC ACCESS. A final inventory shall be submitted for closeout. Subgrantee may use Tangible Personal Property Report Standard Forms (SF) 428. Subgrantee shall use the Tangible Personal Property Report Standard Forms (SF) 428 and SF-428-C, Disposition Request, should it determine any item of equipment is no longer needed or has been lost, destroyed, or stolen. After receipt of the SF-428-C, the Forest Service shall issue disposition instructions.

14. ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA and COPYWRITING

14.1 Subgrantee shall ensure that any related promotional materials will acknowledge HISPANIC ACCESS's financial contributions with the following statement in the designated acknowledgment section: "Funding for this project provided by the Inflation Reduction Act and the USDA Forest Service, Urban and Community Forestry Program in partnership with the Hispanic Access Foundation". See Hispanic Access Foundation Communications Guidelines and Forest Service Branding Standards.

14.2 HISPANIC ACCESS shall at its discretion have full access to and usage of any materials, in complete or excerpted form, produced as a result of the funding granted under this Agreement. Possible uses include publication in HISPANIC ACCESS publications, on the HISPANIC ACCESS website, and in local and national events or education tools. Subgrantee shall be accorded acknowledgment for any materials produced by the Subaward and used by HISPANIC ACCESS.

14.3.5 Subgrantee acknowledges and accepts that the funding Federal agency has rights to use copyrighted works and data prepared under the federal award per 2 CFR 300.315. Subgrantee further recognizes and agrees that the work hereunder is subject to applicable regulations governing patents and inventions, including governmentwide regulations issued at 37 CFR 401 and agrees to report any subject inventions in accordance with such regulations.

14.4 Subgrantee shall seek Agency consent (through HISPANIC ACCESS) prior to use of Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production.

Initials *MB*

15. OTHER PROVISIONS.

15.1 Unless otherwise indicated, OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400 are adopted by reference.

15.2 Subgrantee agrees to provide HISPANIC ACCESS with all documentation and information necessary for HISPANIC ACCESS to complete in a timely manner all required reports, including but not limited to the names and total compensation of each of Subgrantee's five most highly compensated executives for the preceding completed fiscal year, or documentation that Subgrantee is exempt from such reporting.

15.3 Debarment and Suspension. Subgrantee is required to comply with 2 C.F.R. Part 180, Subpart C. To the extent Subgrantee is permitted to subaward or subcontract any portion of the work under this Agreement, Subgrantee must verify that each subawardee or subcontractor that is retained by Subgrantee is not excluded or disqualified under the federal System for Award Management, and shall obtain appropriate certifications from each such entity to demonstrate compliance with these requirements and provide such certifications to HISPANIC ACCESS upon request. Subgrantee shall require similar certifications from any lower-tiers and provide these to HISPANIC ACCESS upon request.

15.4 Telecommunication Equipment and Services. In accordance with 2 CFR 200.216, Subgrantee is prohibited from obligating or expending grant funds for covered telecommunications or video surveillance equipment or services (as identified therein) to (1) procure or obtain, extend or renew a contract to procure or obtain; (2) enter into a contract (or extend or renew a contract) to procure; or (3) obtain the equipment, services or systems.

15.5 Domestic Preference for Procurements: To the greatest extent practicable, Subgrantee shall purchase, acquire or use goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products) under the Agreement. In accordance with 2 CFR 200.322, the requirements of this section must be included in all contracts and purchase orders for work or products under this Agreement.

15.6 Contracting. Subgrantee shall take all necessary affirmative steps to assure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible as set forth in 2 CFR Section 200.321.

15.7 Prohibition Against Certain Internal Confidentiality Agreements. Subgrantee may not require its employees or subcontractors, where applicable, seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information. Any prohibitions and restrictions of any internal confidentiality agreements inconsistent with this paragraph are no longer in effect.

Initials *MB*

15.8 Eligible Workers. Subgrantee shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 5 1324(a)). Subgrantee shall comply with regulations regarding certification and retention of completed forms.

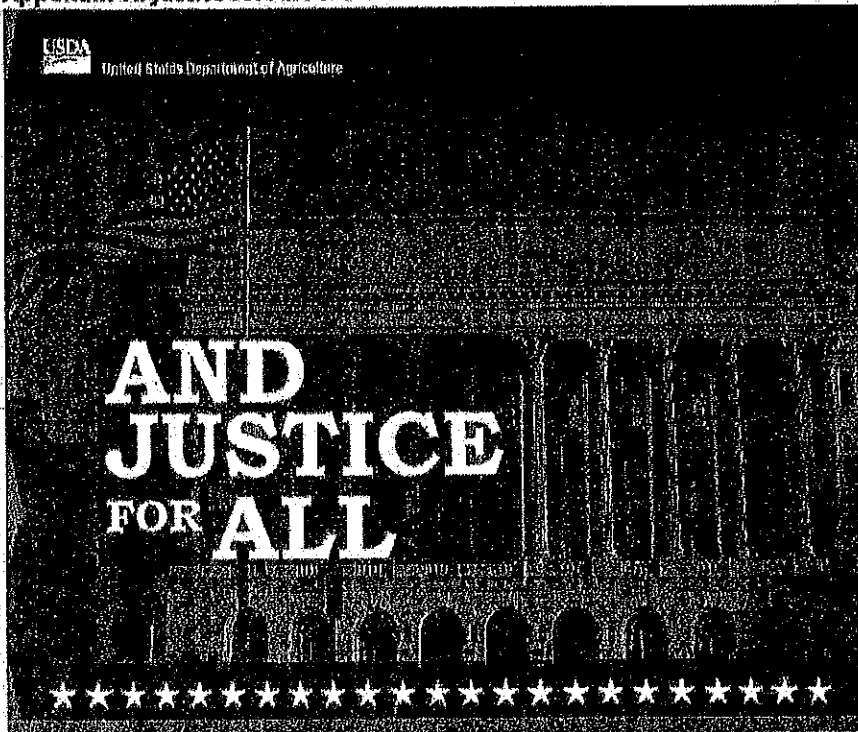
15.9 Safety While Driving. In accordance with E.O. 13513, "Federal Leadership on Reducing Text Messaging While Driving," and E.O. 13043, "Increased Seat Belt Use In the United States", Subgrantee is encouraged to adopt and enforce policies that ban text messaging and using seatbelts while driving vehicles when performing any work on or behalf of the Government.

15.10 Never Contract With The Enemy. The award terms at 2 CFR 183 are incorporated by reference. Subgrantee is responsible for ensuring that none of the funds provided under this Agreement are provided directly or indirectly to a person or entity who is actively opposing the United States or coalition forces involved in a contingency operation in which members of the Armed Forces are actively engaged in hostilities.

15.11 Trafficking In Persons. Federal policy prohibits any private entity or private entity employee from engaging in severe form of trafficking in persons, procure a commercial sex act, or use of forced labor in the performance of an award as addressed in 2 CFR 175.15. Subgrantee must inform the Agency immediately of any information you receive from any source alleging a violation of this policy and include the prohibition in any subaward or contract to a private entity for performance of this award. If Subgrantee is a private entity, then this award may be unilaterally terminated, without penalty, if Subgrantee: (1) is determined to have violated the trafficking prohibition referenced above; or (2) Has an employee who is determined by the Agency to have violated the prohibition through conduct that is either: (i) Associated with performance under this award; or (ii) Imputed to Subgrantee using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement)."

Initials MB

Appendix VI. Justice for All Poster



In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at www.usda.gov/officeofcivilrights/complaints/usda-program-discrimination-complaint-form.pdf, from any USDA office, by calling (866) 632-9892, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail:
 U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Washington, D.C. 20250-9410; or

fax:
 (833) 266-1069 or (202) 690-7442;

online:
program.info@usda.gov.

This institution is an equal opportunity provider.

Conforme a la ley federal y las políticas y regulaciones de derechos civiles del Departamento de Agricultura de los Estados Unidos (USDA), esta institución tiene prohibido discriminar por motivos de raza, color, origen nacional, sexo, credo religioso, discapacidad, edad, creencias políticas, vergüenza o represalia por actividades realizadas en el pasado relacionadas con los derechos civiles.

Para presentar una queja por discriminación en el programa, el reclamante debe completar un formulario AD-3027, Formulario de queja por discriminación del programa del USDA, que se puede obtener en línea, en www.usda.gov/officeofcivilrights/complaints/usda-program-discrimination-complaint-form.pdf, en cualquier oficina del USDA, llamando al (866) 632-9892, o escribiendo una carta dirigida al USDA. La carta debe contener el nombre, la dirección y el número de teléfono del reclamante, y una descripción escrita de la supuesta acción discriminatoria con suficiente detalle para informar al Subsecretario de Derechos Civiles (ASCR), por sus siglas en inglés) sobre la naturaleza y la fecha de la presunta violación de los derechos civiles. La carta o el formulario AD-3027 completado debe enviarse al USDA por medio de:

cómo postal:
 U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Washington, D.C. 20250-9410; or

fax:
 (833) 266-1069 or (202) 690-7442;

cómo electrónico:
program.info@usda.gov.

Esta institución ofrece igualdad de oportunidades.

Initials *AAB*

Appendix VII. Whistleblower Notice

Notice of Federal Whistleblower Protections

Federal law (see: 41 U.S.C. § 4712 and 10 U.S.C. § 2409) provides whistleblower rights and protection for employees working on a federal government contract, subcontract, or grant. Specifically, contractors and subcontractors are prohibited from a) discharging, b) demoting, or c) discriminating against employees who report what they reasonably believe is misconduct related to a Federal contract or grant. Disclosure of misconduct could involve, but not be limited to, any of the following:

- gross mismanagement of a Federal contract or grant;
- gross waste of Federal funds;
- abuse of authority relating to a Federal contract or grant;
- substantial and specific danger to public health or safety; or
- violation of law, rule, or regulation related to a Federal contract or grant (including the competition for or negotiation of a contract or grant).

In particular, the prohibition against retaliation applies when suspected mismanagement is disclosed to the following persons and/or entities:

- Member of Congress or a representative of a committee of Congress;
- Inspector General;
- the Government Accountability Office;
- Federal employee responsible for contract or grant oversight or management at the relevant agency;
- authorized official of the Department of Justice or other law enforcement agency;
- Court or grand jury; or
- management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Additionally, 41 USC 4712 establishes a process for review of whistleblower reprisal complaints alleged by employees of contractors, subcontractors, and grantees when that employee believes he/she has been subjected to a reprisal prohibited by this law. Complaints may be submitted to the Inspector General of the executive agency involved, which are generally accessible on agency Office of Inspector General (OIG) Hotline

Initials *MB*

Appendix VIII. Complying with Civil Rights Requirements

NOTE: Included as an attachment to the email with this document.

Initials MB

Appendix IX, Hispanic Access Foundation Communications Requirements

Urban Forestry Subagreement Communications

Hispanic Access Foundation is focused on investing in disadvantaged, Latino communities throughout the United States. The "Nuestros Bosques, Our Forests Inflation Reduction Act Initiative" will increase equitable access to urban tree canopy while increasing community engagement and decision-making in local urban forestry.

Hispanic Access is pleased to work with you as national pass-through partner for the project and we will work with you on promoting our partners and its initiatives. We will also assist with the development and distribution of communications and promotional materials that support the funded program of work and reflect IRA as the source of funding.

We kindly request cooperation from all pass-through partners to adhere to the following communications guidelines in order to preserve Hispanic Access' branding.

GUIDELINES

- In reference to Hispanic Access Foundation, always refer to the organization using the term Hispanic Access or Hispanic Access Foundation.
- We do not use the acronym HAF or verbal usage of HAF.
- Please refer to your organization, as a "pass-through partner" of Hispanic Access Foundation.
- For any mentions of Hispanic Access Foundation in communications materials, please ensure the Hispanic Access team and its communication team have been informed in advance and it has gone through their approval process.
- Please contact your Hispanic Access representative for use of our photos or logos.
- Please provide photo credit if using any Hispanic Access photos.
- If permitted use of the logo, please use the official [Hispanic Access logos](#).

In addition, during the project, we may request your participation in communications items like blogs, testimonials, press releases, videos, social media posts, etc.

ABOUT HISPANIC ACCESS FOUNDATION

Hispanic Access Foundation, a 501(c)(3) non-profit organization, connects Latinos with partners and opportunities to improve lives and create an equitable society. Our vision is that one day every Hispanic individual in America will enjoy good physical health and a healthy natural environment, a quality education, economic success, and civic engagement in their communities with the sum of improving the future of America. For more information visit www.hispanicaccess.org.

CONTACT INFORMATION

Please contact your Hispanic Access representative and they will coordinate with the communications department for any communications-related questions.

Initials *MB*

Appendix X. Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Worksheet

NOTE: Included as an attachment to the email with this document.

Appendix XI. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion Lower Tier Covered Transaction

Note: Included as an attachment to the email with this document.

Initials *MB*

Forest Service Use Only
Online Tracking ID: [ira-65496](#)
Revision: 0.017 DRAFT

APPLICATION PACKAGE

USDA Forest Service Urban and Community Forestry
Inflation Reduction Act Notice of Funding Opportunity (NOFO)
Proposals are due by June 4th, 2023 11:55 PM EST

APPLICATION SUMMARY

Growing Our Equitable Urban Forest - Kiwanis Park Tree Planting Project
Emily Williams
emily.williams@haileycityhall.org

TABLE OF CONTENTS

Cover Sheet	2
Project Narrative	5
Budget	12
Budget Narrative	13
SF-424	15
SF-424A	18
SF-424B	23
Additional Proposal Information	25
Project Partner Support Letter: Geegee Lowe	29
Project Partner Support Letter: Emily Williams	30

Page 1 of 30 TOC ira-65496 rev 0.017 Created: 6/2/23 9:34 PM EST

Forest Service Use Only
Online Tracking ID: [ira-65496](#)
Revision: 0.017 DRAFT

COVER SHEET

USDA Forest Service Urban and Community Forestry
Inflation Reduction Act Notice of Funding Opportunity (NOFO)

Proposals are due by June 4th, 2023 11:55 PM EST

GRANT CATEGORY

Inflation-Reduction-Act-Urban-and-Community-Forestry: Inflation Reduction Act - Urban and Community Forestry

PROJECT TITLE

Growing Our Equitable Urban Forest - Kiwanis Park Tree Planting Project

PROJECT CONTACT INFORMATION

Primary Contact:

Emily Williams

City of Hailey

Grants and Sustainability Coordinator

115 S Main Street Suite H

Hailey, ID 83333

Phone: (208) 788-9830

Email: emily.williams@haileycityhall.org

PROPOSAL ABSTRACT

(100 word maximum)

This project seeks to address the environmental injustice faced by a marginalized and overburdened community by increasing equitable access to urban tree canopy and associated human health benefits, increasing community engagement in local urban forestry, and improving resilience to climate change and heat events. Kiwanis Park, formerly Balmoral Park, is a very popular City-owned Park in one of the most diverse and densely populated areas of the City of Hailey. This park is 500 feet from a busy regional airport, and 100 feet from State Highway 75. The proposed planting plan will increase sustainability and health equity.

NON-FEDERAL FUNDS MATCH WAIVER

Applicant is seeking non-federal funds match waiver

FUNDING REQUEST AND MATCH

(Non-Federal Matching Funds MUST be equal to or greater than the Federal Funds Requested unless the applicant has requested a Non-Federal Funds Match Waiver.)

REQUESTED: \$139,390.00 + MATCHING: \$0.00 = TOTAL PROJECT: \$139,390.00

REQUESTING ADMINISTRATIVE / TECHNICAL ASSISTANCE

Applicant has not requested to receive administrative and technical assistance from a designated Sub-Award Partner.

PASS-THROUGH FUNDING (SUB-AWARDS) PARTNER REQUEST

Applicant has not requested to be considered as a Pass-Through (Sub-Awards) partner.

PROJECT PARTNERS

1. Lowe, Geegee

Kiwanis Club of Halley and the Wood River Valley

Vice President

PO Box 901

Halley, ID 83333

Phone: (208) 788-4221

Email: GGLOWE@msn.com

PARTNER INVOLVEMENT:

The Kiwanis Club is a dedicated supporter of Kiwanis Park and regularly holds events at the Park. Kiwanis will help act as a liaison between the City and the local community that utilizes the Park, and supports the effort to engage community members.

PARTNER COMMITMENT LETTER INCLUDED: YES (see appendix)

2. Williams, Emily

City of Halley

Parks Division Coordinator

115 S Main St Suite H

Halley, ID 83333

Phone: (208) 788-9830

Email: emily.williams@haileycityhall.org

PARTNER INVOLVEMENT:

The Public Works Department fully supports this grant application to further involve our citizenry in the urban forest and to expand tree cover in a highly used park in one of our most diverse neighborhoods. The Department will assist with community outreach, provide project guidance, and local expertise and knowledge.

PARTNER COMMITMENT LETTER INCLUDED: YES (see appendix)

PROJECT NARRATIVE TEMPLATE

NOTE: Do NOT rename or rearrange the sections in this template.

INSTRUCTIONS: Edit this document and complete each of the numbered sections below. Once your project narrative is completed, save this file as an Adobe Acrobat PDF file and upload it to the Grant Portal under the appropriate Project Narrative document workflow step.

The text in this narrative must be single spaced typed in standard typeface (e.g., Times New Roman, Arial, Calibri) with no smaller than 12-point font. Do NOT modify the page layout, margins, header, or footer in the document as each page must be numbered and have one-inch margins.

NOTE: This completed project narrative document is NOT to exceed 7 single spaced pages.

1. Project Scope Alignment:

Describe the issues this project is seeking to address and how the project will contribute to the goals in this funding opportunity, including congressional, Justice40, State Forest Action Plans, and Ten-Year Urban and Community Forestry Action Plan (2016-2026) priorities.

This project seeks to address the environmental injustice faced by a marginalized and overburdened community by increasing equitable access to urban tree canopy and associated human health benefits, increasing community engagement in local urban forestry, and improving resilience to climate change and heat events. The City of Hailey is dedicated to growing and caring for our urban forest; we have a seven-member Tree Committee which includes two certified arborists, a retired Forest Service forester and a landscape designer. The vision of the Hailey Tree Committee (HTC) is to create a sustainable urban forest by emphasizing quality tree care, encouraging diversity of tree species, and creating an engaged citizenry that appreciates the value of trees. Hailey was first recognized as a Tree City USA in 2009 and earned a Tree City Growth Award in 2010 and 2022.

The goals of the Hailey Tree Committee and this project align closely with four of the seven goals identified in the U.S. Forest Service **Ten Year Urban Forestry Action Plan**:

- **Goal 2: Promote the Role of Urban and Community forestry in Human Health and Wellness.** Plan, design, and manage urban forests to improve human health and wellness.
- **Goal 3: Cultivate Diversity, Equity, and Leadership Within the Urban Forestry Community.** Increase diversity, equity, and accessibility in urban and community forestry. Engage underserved communities in urban and community forestry.
- **Goal 5: Improve Urban and Community Forest Management, Maintenance & Stewardship.** Improve urban and community forest management, maintenance, and arboricultural practices.
- **Goal 7: Increase Public Awareness and Environmental Education to Promote Stewardship.** Increase engagement of underserved and minority communities in urban forestry establishment and stewardship.

— End of Cover Sheet —

Project Narrative pg. 1

Goal 2: Kiwanis Park, formerly known as Balmoral Park, is a very popular City-owned Park in one of the most diverse and densely populated areas of Hailey. This park is adjacent to State Highway 75, which is a major transit route and the main entrance and exit to the City. The park is also located just 500 feet from a busy private and commercial regional airport runway. One of the goals of this project is to reduce exposure to particulates from vehicles, jet fuel and plane exhaust fumes, and other pollutants such as fine particulate matter from the highway. Vehicle use on Highway 75 varies from 14,000 to 19,000 trips daily. Many of the vehicles are large trucks traveling to construction work sites. Highway 75 is the only conduit to the north and south of the narrow Wood River Valley, which is surrounded by mountains. There are an average of 73 airline landings and departures daily from the Sun Valley Friedman airport, including flights from three commercial carriers, private jets, private prop planes, and helicopters. Living within such close proximity to the airport increases residents' risk of respiratory illness due to increased exposure to airline emissions. This project will help alleviate these substantial burdens by planting rows of trees and shrubs to create a barrier along the west edge of Kiwanis Park that will help reduce noise levels, exposure to pollutants, create a much needed windbreak and increase shade cover at the heavily used park.

Goal 3: Another goal of this project is to provide **more equitable access to tree canopy**, resulting in increased physical and mental health for the adjacent community of majority low-income residents. This part of Hailey is predominantly Hispanic, and high density for the region – many community members reside in multi-family housing units adjacent to the park. Many residents have no yard of their own, so this park is a significant asset to them and important for their health and general welfare. The local food bank, The Hunger Coalition, offers free “Lunch in the Park” daily during the summer months at Kiwanis Park. The Hunger Coalition has experienced a dramatic escalation in people seeking food support – a 240% increase over pre-pandemic demand. Providing greater access to tree canopy at this park will greatly benefit all the community members who arrive at the park to take part in this community program. As part of this program, the City and Tree Committee will work to engage residents in tree planting and care to develop stewardship of these trees, and the greater urban tree canopy.

Goal 5: When this park was established the original trees suffered due to compacted soils and lack of adequate water. To remediate these efforts, this project will model Cornell's Dr. Nina Bassuk's “Scoop and Dump” procedure of modifying the native soils before planting trees. We expect this project to be a model for implementation in other neighborhood parks and commercial plantings in Hailey.

Goal 7: After large trees are planted, the neighboring communities will be involved in planting shrubs or small containerized trees to build ownership, community, and knowledge. The City of Hailey and the Hailey Tree Committee will invite school children from the nearby dual-immersion Alturas Elementary School, for *Project Learning Tree* hands-on activities in the park after the project is completed.

Idaho's Forest Action Plan identifies a vibrant Urban and Community Forest as a priority. Idaho is experiencing one of the fastest population growth rates in the country. As the population continues to grow, Idaho, and Hailey specifically, has the opportunity to preserve, enhance and

IRA - UCF Project Narrative 2023 - Page 2

Project Narrative pg. 2

better manage the urban tree canopy. This project aims to increase the urban tree canopy with area-appropriate species which are resistant to the harsh conditions of the high desert ecosystem we live in. Trees will be selected based on ability to withstand environmental concerns (including insects) and to further build a diverse and resilient urban forest. Planting trees at Kiwanis Park promotes a healthier and more livable community, while increasing the sustainable urban tree canopy and associated environmental benefits for human health and environmental resilience.

2. Implementation Strategy/Methodology/Timeline:

Provide a detailed explanation of the proposed approach, methodology, operations strategies, project schedule/timeline with goals/milestones, expected accomplishments or measurable outcomes, and project assessment/evaluation methods.

APPROACH:

To implement this project, the City will begin by conducting outreach (with the help of the Tree Committee and volunteers) to the community members who most utilize this City-owned park - this includes nearby homeowners and partner organizations. By engaging this demographic from the project's inception, the City will foster engaged participants in urban forestry and educate forest stewards who will have the knowledge to help maintain and caretake the trees and park in the future. The City will then engage all contractors and partners for the project which may include: the Mayor, City Council, Planning and Zoning, the Public Works Department, appointed members of the Hailey Tree Committee and the Hailey Parks & Lands Board, NAMI Wood River Valley, Hailey Kiwanis Club, local Elementary Schools and the Hailey Chamber of Commerce. The City will collaborate with these partners, and take into account the input from the public and park users, to implement the proposed project plan as described below. The City will contact local press, TV stations and other media to announce the start of the project. Professional landscapers will perform the technical aspects of the planting process (especially those that require training in heavy machinery), partners and stakeholders will be involved in less technical planting processes. Multilingual signage will be posted at the Park recognizing all partners and support that was received for the project.

METHODOLOGY:

1. First step will be to move existing sprinkler heads out of the project area to minimize damage to existing lines.
2. The next part of the project will be soil remediation and amendment. The soil remediation and soil supplies will be implemented where the trees will be planted. The

IRA -

current soil quality in this area is not high enough to support the health of the trees. Compost will be delivered to the site, and a backhoe will dig down 12 to 18 inches into native soils then mix in compost, using the "Scoop and Dump" method of soil remediation promoted by Dr. Nina Bassuk at Cornell University.

3. Water-efficient irrigation will be installed (drip to trees) ahead of tree planting.
4. Trees will be planted by professional landscapers. Shrubs will be planted by volunteers including Hailey Tree Committee members, local certified arborists, and community volunteers from adjacent apartments and homes. We feel it is important to involve the public so they gain ownership and nurture the plantings.
5. In the future, pollinator gardens will be established to the east of the trees and shrubs.

PROPOSED TIMELINE:

NOTE: The City of Hailey has a short window to perform landscaping projects. We experience significant winters with deep snow cover and early and late season freezing temperatures. Planting work will be scheduled between late April and late October or according to appropriate site conditions. All activities will be completed as weather and contractor availability allows.

First year/ field season: Move existing overhead irrigation to the east of the project area. Deliver compost to site. Remove sod in the tree planting area. Schedule earth work, using the "scoop and dump" method mentioned above to integrate compost into existing soils. Install new irrigation lines. The largest trees will be delivered and planted on the west side of park and near playground structure. Schedule volunteers from the community and Hailey Tree Committee to plant shrubs and smaller trees adjacent to the larger tree planting, and add mulch to these planting areas. Contact media to involve greater community in this success story.

Second year/field season: Examine new trees and shrubs, do maintenance as needed, including removing broken branches. The City will check new irrigation and use weed control as needed. Schedule a visit by students from Alturas Elementary School, a neighborhood dual-immersion school to do hands-on activities in the park.

Third year/field season: Examine tree and shrub health. Have certified arborists do maintenance such as pruning or insect and disease treatment. Finish up any planting such as adding pollinator gardens. Examine the trees and shrubs for health and maintenance needs. Evaluate irrigation effectiveness and make adjustments as needed. Develop plan for yearly maintenance and monitoring to be performed by the City, contractors and professional arborists as needed.

EXPECTED ACCOMPLISHMENTS/MEASUREABLE OUTCOMES:

- **Increase Urban Tree Canopy at Kiwanis Park**
- **Increased connection between City and adjacent Hispanic community.** Community members use the park for soccer, the improved play area, and social activities. There is already direct access to the Wood River Trail, a bike and walking pathway that is also groomed in winter for cross-country skiing. The tree planting will increase the attractiveness of the Trail, which is

currently extremely hot in the afternoon. We expect to create ownership of the park and the planting by involving local community members – especially youth.

- **Measurable decrease in fumes and noise from adjacent highway and regional airport.** This is a busy airport with both commercial jet flights, private flights (jets and prop planes) and helicopters. There are up to 73 flights a day, which is a huge impact to the park and neighbors – who are only 500 feet away from the runway. The fumes are worse when planes/jets are warming up.
- **Measurable outcome:** health impact of increased shade, decreased pollution and noise once trees have been planted.
- **Measurable outcome:** noise impact – reduction in noise from vehicular and airline traffic at Park
- **Measurable outcome:** park use – It is anticipated that this project will increase usability of Kiwanis Park by increasing comfort for park users
- **Measurable decrease in impacts (pollution and noise) from the busy Highway 75.**
- **Decrease in wind speed** due to windbreak effect of dense planting with many evergreens. This will make recreation and use of the park more enjoyable.
- **Increase in summer shading** from the hot west sun.
- **Increase in use of Wood River Trails adjacent to the park.** The planting will create shade for the trail and create a place to take a break out of the sun.
- **Increase community engagement in urban forestry**

PROJECT ASSESSMENT/EVALUATION

The City will evaluate whether this project achieved our goal of mitigating disproportionate environmental impacts to this community, expanding the urban tree canopy and building the urban forestry community by evaluating the above metrics. Tree health and longevity is critical to the success of this project, and will be evaluated on an annual basis. The City will work with park users and adjacent homeowners to monitor the success of this project and invite this community to take part in additional urban forestry projects in the future.

3. Capability and Capacity:

Describe how each contributing organization is suited for (mission) and qualified to deliver the project. Provide the names, titles, and organization affiliation and specific roles of key personnel for the project. Include qualifications and experience of key personnel to implement, monitor, and assess/report project outcome.

Organization	Mission	Name	Title	Role	Qualifications
Hailey Tree Committee	Create a sustainable urban forest	Linda Ries	Chair	Outreach & volunteer organizer	<ul style="list-style-type: none"> • Arborist • Retired -

UCF Project Narrative 2023 - Page 5

	In Halley				Forest Service
City of Hailey	Local Government	Emily Williams	Grants/Sustainability Coordinator	Project administration & oversight	<ul style="list-style-type: none"> Grant admin experience Volunteer management experience
City of Hailey	Local Government	Parks Division	Parks Operator	Project oversight & Input	<ul style="list-style-type: none"> Familiarity with Kiwanis Park Familiarity with irrigation systems Tree care & maintenance
Volunteers				Educational outreach, planting shrubs	
Professional Landscaping Company*					
Professional Irrigation Company*					
Professional Fencing Company*					

*These contracts will be awarded based on availability at time of Grant funding

4. Communications Plan:

Share your plans for communication on the project, including plans for 1) signage acknowledging the source of funding at project locations 2) inclusion of funding information in press and promotional materials.

The City will communicate this project to the public through outreach to local newspapers, television stations, highlighting the project in the City newsletter, and on City social media channels. The City will place bilingual signs onsite acknowledging the source of funding and

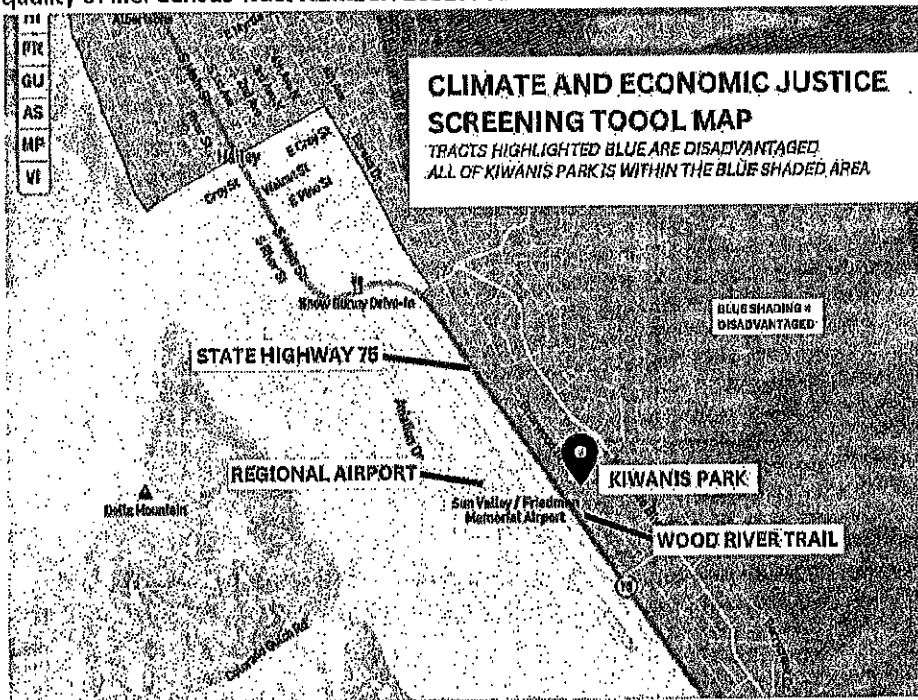
partner organizations. All press and promotional materials will include project funding information.

5. Evidence of Disadvantaged Community Status for projects requesting Match Waiver (if applicable):

Clearly describe the scope of work to be performed in disadvantaged communities, and identify online vulnerability and environmental justice equity data and/or tools referenced to support a disadvantaged community designation, (e.g., White House Council on Environmental Quality Climate and Economic Justice Screening Tool (CEJST), EPA Environmental Justice and Screening Mapping Tool (EJScreen), EPA EnviroAtlas Interactive Map, Opportunity Zones, or other vulnerability data/tools applicable to the scope of work). Multiple tools may be used. **All work must be tracked at the level that designates disadvantaged communities.**

Primary applicants receiving cost-match waiver approval that pass-through funding (sub-award) for work in disadvantaged communities must pass through the cost match waiver to sub-awardees performing the work.

The entirety of this project will take place in a disadvantaged community, as illustrated on the map below. The City used the CEJST tool to support this designation, and supplemented it with information from EJScreen. EJScreen identifies this census tract as being in the 96th percentile of Ozone, 80th percentile for Traffic Proximity, 72nd percentile for People of Color, 94th percentile for Low Income and Limited English Speaking, and 97th percentile for Less than High School Education and Under Age 5. This community is adjacent to two significant pollution sources, is one of the most diverse areas in the City, and would greatly benefit from a project that would reduce exposure to pollutants while increasing quality of life. **Census Tract Number: 16013960200**



IRA -

City of Hailey Urban Community Forestry Project

Growing Our Equitable Urban Forest - Kiwanis Park Tree Planting Project

The City of Hailey worked with our highly qualified Tree Committee to select species for this planting project. Their qualifications are as follows:

- Linda Ries: Degree in Forest Biology from CSU, has been a Certified Arborist since 1996. I worked as a Forester for the FS in several locations for over 20 years, and was a Community Forester from 1995 - 1998 here in the Wood River Valley. During this time I worked directly with IDL Urban and Community Foresters giving direct assistance to 12 communities. My work ranged from developing management plans, writing ordinances, tree inventory, and reviewing city trees for risk. I also helped cities with tree selection and tree planting and delivered tree care workshops with the Extension Horticulturist.
- Jim Rineholt: retired from the Forest Service after decades of working on the Sawtooth as their Forester. Jim identified and managed insect and disease problems on the forest and reviewed trees for risk at recreational sites such as campgrounds. Jim was previously on the Tree committee – but I don't know the years.
- Kelsey Paxon: Current, certified arborist with local tree care company: ArborCare. Has extensive knowledge and experience in identifying risk in trees. He is also extremely familiar with tree selection, based on current knowledge of caring for trees throughout the Wood River Valley

Response to questions regarding the species of trees selected for IRA planting grant and the need for irrigation:

Irrigation needs:

At present there is sufficient irrigation at Kiwanis Park to support mature trees in our high desert environment. Our proposal is to install drip irrigation suited for large trees. Drip irrigation will soak the soil deeply to reach roots in the top two feet of soil. The current irrigation system is designed only for watering turf, and will not penetrate the soil deeply enough for tree roots. In addition, drip irrigation is a healthier option for trees as the water goes directly to roots instead of being intercepted by branches and decreases risk of fungal needle diseases. Without irrigation to supplement natural rainfall, these large transplanted trees most likely will not survive even one year, and if they do survive they will be under stress and susceptible to multiple problems and will not grow at an acceptable rate.

Hailey is located in the Wood River Valley in south central Idaho. The native plant community where the planting will take place is **sagebrush steppe**, which is considered a high desert at an elevation of 5318 feet. Total average rainfall/moisture for the year falls mostly as snow.

(info below from: <https://www.bestplaces.net/climate/city/idaho/hailey>)

Hailey, ID enjoys a mild climate with warm summers and cold winters. The summer temperatures range from the mid-70s up to the upper-90s, while the winter temperatures usually stay in the mid-30s and low-40s, with snowfall occurring intermittently throughout the season. During spring and autumn months, temperatures will often fluctuate between the 50s and 70s. Hailey, Idaho receives an average of **16 inches of precipitation/year**. Hailey gets some kind of precipitation, on average, 74 days per year. Hailey averages 90 inches (or a total of 7 ½ feet) of snowfall per year (November through March). At an average of 1 ½ inch of water in a foot of snow, approx. **11 inches of the total year precipitation is received in the winter**. This moisture filters down into the ground water and also runs off in spring on sloped land. This leaves only an average of **5 inches of rainfall through the growing season**. So about one third of the yearly precipitation is received **during the growing season**! Thus optional irrigation is essential to sustain any tree cover.

The only native trees growing in the Hailey before the pioneers arrived were the riparian cottonwood forests and assorted shrubs growing along the river corridor. In side canyons near Hailey where there is some shady slopes and north exposures, Douglas fir grows where the snow lasts longer, and slopes are protected from heat and drying winds.

The Kiwanis planting site is on the east side of the narrow valley, while the Big Wood River is on the west side of Hailey. Kiwanis Park is a **harsh location with no shade to the west or south, prevailing winds from the west, and hardscape from the adjacent paved bike trail, highway and airport runways to the west**. Native soils overlay small to large cobbles from alluvial and glacial deposits.

SELECTED TREE SPECIES:

Idaho native conifers and native chokecherry were selected for drought tolerance demonstrated success in such an urban setting with drying winds and low humidity and that are winter hardy and can withstand snow loading. These native species have also demonstrated resistance to Ips beetles, some decay organisms, and are less desirable as big game winter browse. Blue spruce has been overplanted and many mature spruce in the valley are declining due to increased temperatures, lack of deep moisture, and multiple insect and disease issues. This is why there are no spruce planned to be planted. In addition the form of the pine trees have a more open crown which will be more effective in minimizing wind velocity than tapered crowns.

Tree Species
Ponderosa pine
Douglas fir
Limber pine
Lodgepole pine
Rocky Mountain Juniper
Chokecherry, clump
Shrubs
Ninebark
Shrubby Potentilla
Oakleaf sumac

SELECTED SHRUB SPECIES:

These shrub species were selected to create a resilient landscape that can withstand environmental stresses, while supporting a diverse range of species. These shrubs contribute to increasing plant diversity, which supports a wider range of wildlife and helps restore our ecosystem. Their root systems play a critical role in stabilizing soil and preventing erosion, which is essential in areas like the edge of Kiwanis Park, which abuts an irrigation canal. All three shrubs are well-adapted to the climatic and soil conditions of central Idaho, ensuring the success of restoration efforts in the Park. By providing habitat and resources for pollinators, these shrubs contribute to the health of the broader ecosystem, which is crucial for long-term ecological restoration success.

City of Hailey: Growing Our Equitable Urban Forest - Kiwanis Park Tree Planting Project

Budget Narrative:

Personnel:

Personnel required to administer grant, organize volunteers, create educational content, provide guidance and technical expertise on project:

- Grant/Sustainability/Communication Coordinator: 600 hours @ \$33.00/hour = \$19,800
- Parks Operator: 800 hours @ \$33.6/hour = \$26,880

Fringe Benefits:

All benefits based on anticipated benefit rate of 50%.

Supplies:

- **Tree Purchase:**
 - o 30 trees at \$20,050.00 subtotal and 25 shrubs at \$1,250 subtotal = \$21,300.00

Type	size	Cost/tree	Number	Total \$\$
Ponderosa Pine	B & B, 8' tall	\$800	14	\$11,200
Douglas fir	B & B, 8' tall	\$720	5	\$3,600
Concolor/white fir	B & B, 8' tall	\$720	5	\$4,000
Chokecherry, clump	10/15 gal	\$200	4	\$800
Emerald queen maple	B & B, 2" caliper	\$450	2	\$900
Ninebark- shrub	5 gal	\$50	10	\$500
Mockorange - shrubs	5 gal	\$50	5	\$250
Cinquefoil/Potentilla, shrub	5 gal	\$50	10	\$500

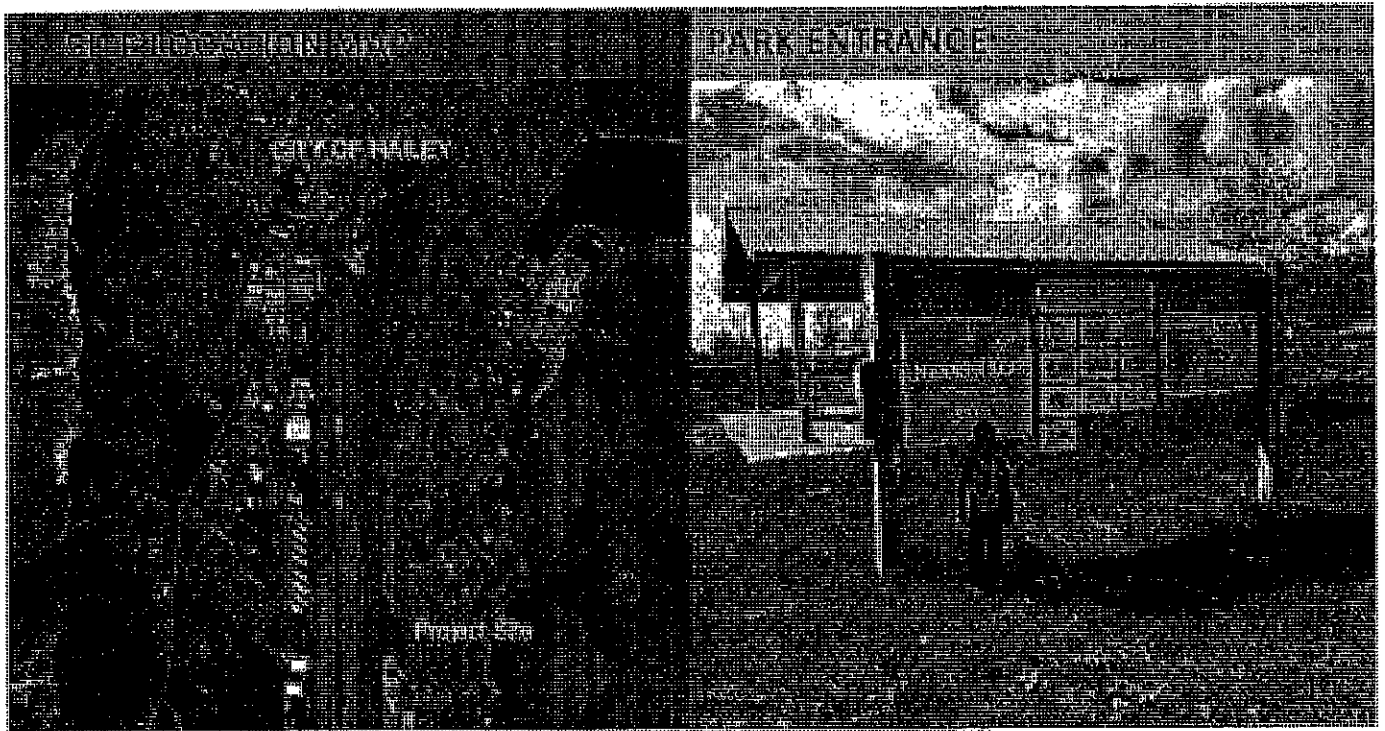
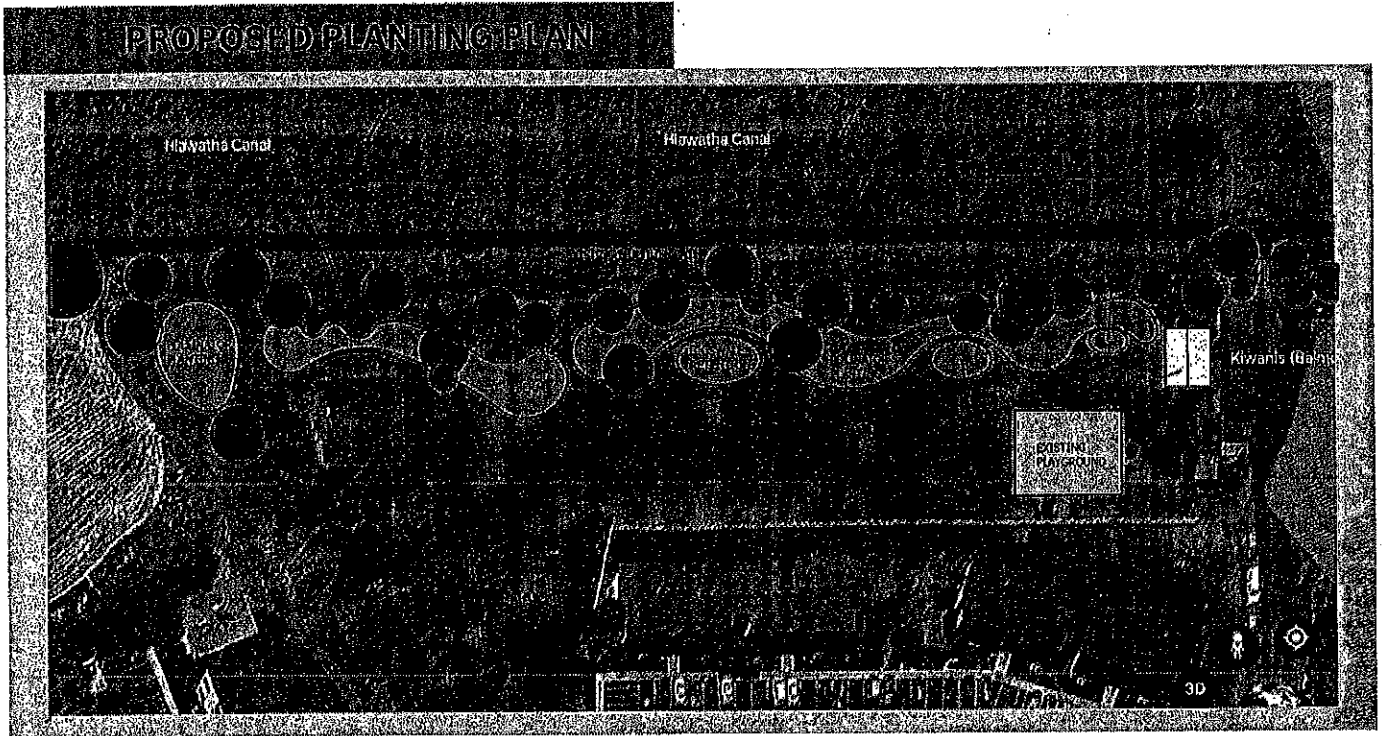
- **Compost:** 144 cu yds compost x \$75/cu yd = \$10,800 plus 24 delivery trips @ \$45 = \$1080, TOTAL = \$11,880
- **Top Soil:** to make berms in front of trees = 111cy, \$50/cubic yard, \$5560
- **Mulch:** for after planting to place around trees
- **Signage:** Bilingual signs to educate public and acknowledge funding source and partners
- **Educational Materials:** Outreach to local community and greater public (including flyers, newspaper ads etc.), information to distribute at educational events and ribbon cutting.
- **Temporary Tree Staking:** 30 trees x \$40/per tree

Contractual:

- **Site Plan:** Work with landscape architect to draw up exact site plan for landscaping and planting
- **Tree Delivery & Planting:** Direct contract with landscaping company to deliver and plant trees
- **Soil Remediation:** Direct contract with landscaping company to for “scoop and dump” and other earth work.
- **Irrigation:** Direct contract with irrigation company to move existing irrigation and install drip irrigation to the trees and shrubs
- **Turf stripping and export:** Strip and export 6” of existing sod and vegetation
- **Fill:** Import and place 4” of fill material
- **Tree Care:** Direct contract with professional arborist to care for Park trees.

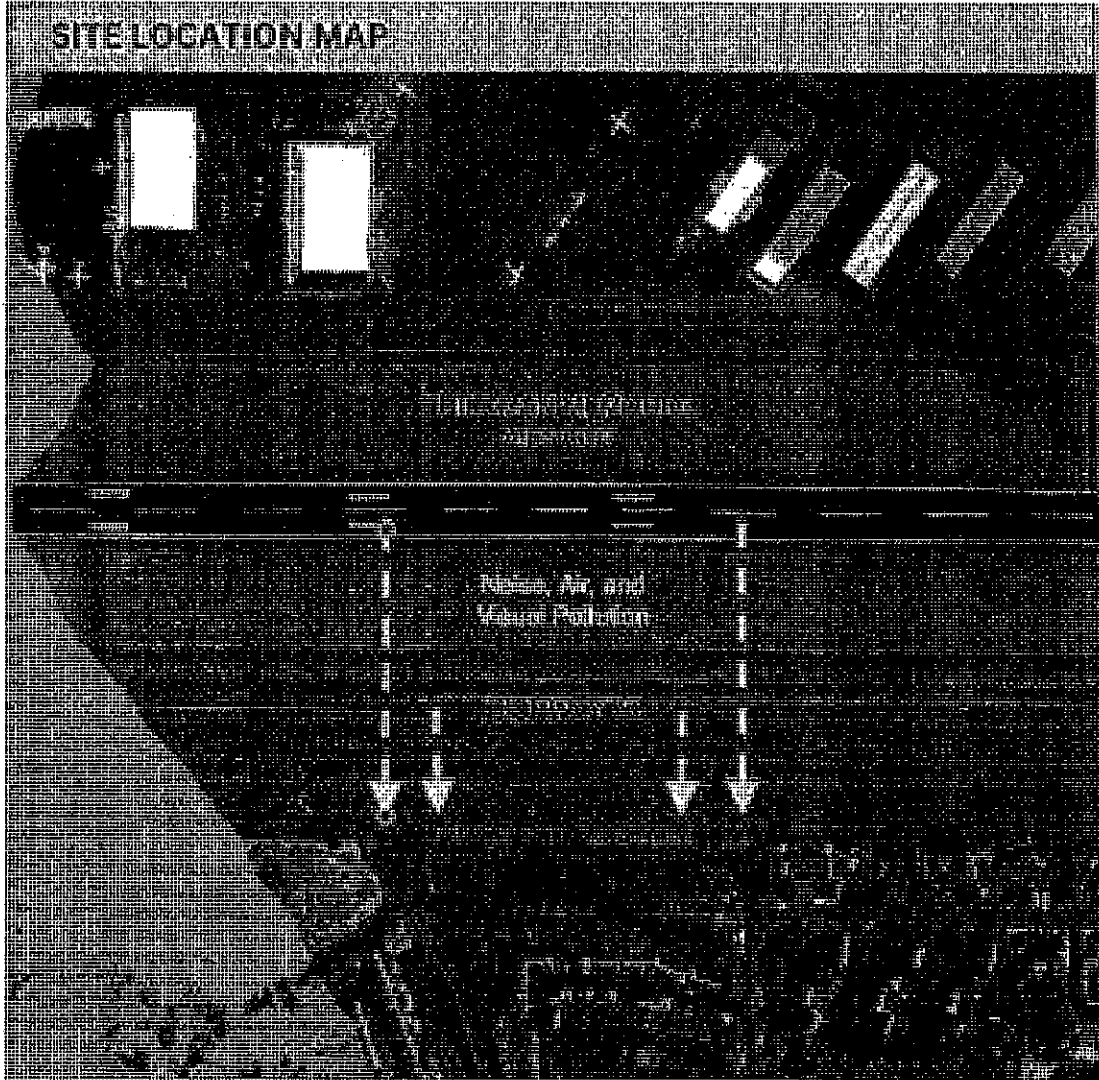
CITY OF HAILEY

GROWING OUR EQUITABLE URBAN FOREST - KIWANIS PARK TREE PLANTING PROJECT (MAPS & PROPOSAL)



CITY OF HAILEY

GROWING OUR EQUITABLE URBAN FOREST - KIWANIS PARK TREE PLANTING PROJECT (MAPS & PROPOSAL)



CITY OF HAILEY

GROWING OUR EQUITABLE URBAN FOREST - KIWANIS PARK TREE PLANTING PROJECT (MAPS & PROPOSAL)

LOOKING SOUTH AT KIWANIS PARK - DIRECT EXPOSURE TO HIGHWAY AND AIRPORT TO WEST



LOOKING NORTH AT KIWANIS PARK



CITY OF HAILEY

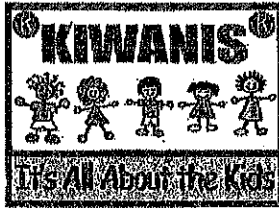
GROWING OUR EQUITABLE URBAN FOREST - KIWANIS PARK TREE PLANTING PROJECT (MAPS & PROPOSAL)

HIAWATHA CANAL AND WOOD RIVER TRAIL (MULTI USE PATH) TO WEST OF PARK



AIRPORT IS VISIBLE WEST OF PARK IN BELOW PHOTO





Kiwanis of Hailey and the Wood River Valley

THE KIWANIS MISSION

Kiwanis is a global organization of volunteers dedicated to changing the world one community and one child at a time.

June 1, 2023

Hailey City Council
115 S Main St, Ste H
Hailey, ID 83333

Dear Hailey City Council Members,

I am pleased to support the City of Hailey's Urban and Community Forestry Inflation Reduction Act grant application. As dedicated supporters of the park where the proposed program will be developed, Kiwanis understands the significance planting trees would have for the wellbeing of park users.

The Kiwanis Club of Hailey and the Wood River Valley was established to benefit the children of the Wood River Valley. We are continuously working to place new structures and enhance parks for families throughout our area. Kiwanis Park is a reflection of the club's dedication to creating spaces for children to recreate. Not only will a tree canopy provide a noise buffer, but in the hot summer sun, it will shade park users.

Kiwanis Park was named in honor of the Kiwanis Club to reflect the significant contributions that the Club has made to the park over time. Kiwanis donated the pavilion to this park, which is utilized every day in the summer by the local food bank, The Hunger Coalition, to give lunch and Bloom to provide library books to the neighborhood. This park is located along State Highway 75, the only route in and out of the Wood River Valley. It is also adjacent to the airport. This highly trafficked thoroughfare causes significant particulate and noise pollution, which affects park users. Increasing the tree canopy at this park would provide a buffer for park users, providing this diverse neighborhood with an oasis from the disproportionate impacts of the highway, regional airport, and lack of access to adequate tree canopy.

Kiwanis fully supports the City's grant application to plant trees at Kiwanis Park while engaging the community in their care and maintenance. Kiwanis is a beloved community park, the many health, ecologic and social benefits of increasing the tree canopy will better all park users.

Thank you for your time and consideration.

Sincerely,

Geegee Lowe
Vice President

Kiwanis Club of Hailey and the Wood River Valley

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83308

(208) 788-4221
Fax: (208) 788-2024

May 25, 2023

USDA Forest Service
Attn: Department of Urban and Community Forestry
1400 Independence Ave., SW
Washington, D.C. 20250-0003

RE: Urban and Community Forestry Inflation Reduction Act

Dear Ms. Rivera (or Whom It May Concern),


The City of Hailey appreciates the opportunity to apply for the USDA Forest Service Urban and Community Forestry Inflation Reduction Act Grant.

We understand the importance of building an equitable, accessible, and sustainable urban forest for our community.

Our funding request will support the implementation of a new project in Hailey to increase tree cover at one of our most highly used City parks – Kiwanis Park. Kiwanis Park is adjacent to one of the most densely populated, and diverse, neighborhoods in the City. Many park users do not have access to their own individual green space, making the Park a significant amenity for the community. This program goes beyond simply planting trees, to engage the community in the planting process to foster engaged participants in urban forest planting and management. We are excited about the opportunity to implement this new project that aligns with the City's sustainability and equity goals.

Thank you for your time and consideration.

Sincerely,



Emily Williams,
Parks Division Coordinator, City of Hailey

Project: Growing Our Equitable Urban Forest - Kiwanis Park Tree Planting Project

City of Halley Detailed Budget				
Category	Description	Unit Price	Quantity	Total Cost
Personnel				
Fringe Benefits				
Volunteers				
Travel				
Equipment				
SUPPLIES				
Compost	Soil amendment	120/cy	144 cy	\$ 11,880.00
	Top soil To make berms around trees	50/cy	112 cy	\$ 5,560.00
	Mulch For after planting to place ground trees	60/cy	30 cy	\$ 1,800.00
	Weed Cloth To be installed under base of trees to reduce proliferation of weeds, which compete with trees for water and resources		6,180 sq ft	\$ 2,000.00
	Ornamental Rock Install to 1.5" depth underneath trees to replace existing sod, supporting longterm tree health	95.65/cy	28 cy	\$ 2,678.40
	Signage Bilingual signs to educate public and acknowledge funding source and partners			\$ 1,000.00
	Educational Materials Outreach to local community and greater public (including flyers, newspaper ads etc.), information to distribute at educational events and ribbon cutting.			\$ 2,000.00
	Temporary Tree Staking	\$40	30	\$ 1,200.00
	Tree Purchase	Tree Type	Size	
		Ponderosa Pine	B & B, 8' tall, 1.25" Calliper	\$800 14 \$ 11,200.00
		Douglas fir	B & B, 8' tall, 1.25" Calliper	\$ 720.00 5 \$ 3,600.00
		Concolor/white fir	B & B, 8' tall, 1.25" Calliper	\$ 800.00 5 \$ 4,000.00
		Chokecherry, clump	10/15 gal, 1.5" Calliper	\$ 200.00 4 \$ 800.00
		Emerald queen maple	B & B, 2" Calliper	\$ 225.00 2 \$ 450.00
		Ninebark- shrub	5 gal	\$ 50.00 10 \$ 500.00
		Mockorange - shrubs	5 gal	\$ 50.00 5 \$ 250.00
		Cinquefoil/Potentilla, shrub	5 gal	\$ 50.00 10 \$ 500.00
				TOTAL: \$ 21,300.00
	Irrigation Supplies	Description	Rate	
		1 1/2" Poly Pipe	\$1.47	400 \$ 588.00
		1" Poly Pipe	\$1.11	1,000 \$ 1,110.00
		Globe/Angle Valve 1.5"	\$94.48	3 \$ 283.44
		10" Round Valve Box w/Cover Green (NDS 312BC)	\$73.97	3 \$ 221.91
		Add-Zone	\$306.87	3 \$ 920.61
		1 1/2 x 1 1/4 MIP PVC Insert Male Adapter	\$1.17	3 \$ 3.51
		1 1/2" PVC Closed Nipple	\$2.52	3 \$ 7.56
		1" Poly Combo 90*	\$2.03	30 \$ 60.90
		1" Poly Combo Tee	\$2.72	46 \$ 125.12
		1" Poly clamp	\$0.35	200 \$ 70.00
		1/2 MIP PVC Insert Male Adapter	\$1.17	27 \$ 31.59
		Techline Cross	\$1.20	54 \$ 64.80
		Techline Tee	\$0.85	100 \$ 85.10
		3/4" Galvanized 90* Elbow	\$2.16	28 \$ 60.48
		1" Poly Coupler	\$1.11	40 \$ 44.40
		1/2" Drip Tube	\$1.18	1,000 \$ 1,180.00
		5004 Rotor - Rotor 5000 / 4" pop up	\$23.73	28 \$ 664.44
		Ft. Funny Pipes	\$0.47	500 \$ 235.00
		1 1/4" Flo Span Quick Repair Coupler	\$17.05	3 \$ 51.15
		1 1/4" Poly clamp	\$0.35	20 \$ 7.00
		Galv Loop Stake - 25/Bag NETAFIM	\$0.25	500 \$ 125.00

	Techline Coupler - NETAFIM	\$0.52	100	\$ 52.00
	3/4" Marlex Elbow	\$1.96	28	\$ 54.88
	Insert Male Adapter Ins x MIPT 1/2"	\$0.83	60	\$ 49.80
	Wire Connector - Blue Waterproof	\$3.09	20	\$ 61.80
	Shuttle to Site - Landscaping	\$95.00	1	\$ 95.00
	Water Spigot (for spot watering as needed)	\$250.00	5	\$ 1,250.00
	Mini Excavator Bob Cat 324	\$135.00	10	\$ 1,350.00
			TOTAL:	\$ 8,853.49
CONTRACTUAL				
Site plan	Contract landscape architect to develop a landscaping plan		TOTAL:	\$ 1,000.00
Soil Remediation	Area Prep			\$ 12,075.00
	Install Soil/Compost			\$ 28,359.00
	Compost Delivery			\$ 1,134.00
			TOTAL:	\$ 41,568.00
Irrigation	Install drip irrigation to trees and shrubs		TOTAL:	\$ 8,500.00
Turf stripping and export	Strip and export 6" of existing sod and vegetation		TOTAL:	\$ 3,000.00
Fill	Import and place 4" of fill material		TOTAL:	\$ 3,534.00
Delivery & Planting				\$ 20,000.00
Tree Care and Establishment			TOTAL:	\$ 3,516.51
TOTAL PROJECT COST				\$ 139,390.40

To file a complaint alleging discrimination, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office or write a letter addressed to USDA and provided in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

If the publications or materials are too small to permit the use of the full statement, at a minimum include the following statement, in print size no smaller than the text: *"This institution is an equal opportunity provider."*

What does the Forest Service do to ensure compliance with nondiscrimination responsibilities?

The Forest Service will conduct reviews of your programs and activities on a periodic basis to ensure that they comply with Civil Rights laws. The USDA will receive, investigate, and adjudicate claims alleging violation of Civil Rights laws by recipients of USDA assistance.

What Federal Civil Rights laws must you follow to ensure compliance?

U.S. Code	Statute	Prohibits Discrimination on the Basis of:
(42 U.S.C. 2000d-2000c)	Title VI of the Civil Rights Act of 1964	Race, Color, or National Origin (including LEP)
(20 U.S.C. 1681-1686)	Title IX of the Education Amendments of 1972	Sex (in educational programs and activities)
(42 U.S.C. 6101 et seq)	Age Discrimination Act of 1975, as amended	Age
(29 U.S.C. 794)	Section 504 of the Rehabilitation Act of 1973, as amended	Disability

For More Information

The Forest Service is your partner in providing equal opportunity to the public. For more information, please contact your local Forest Service office.

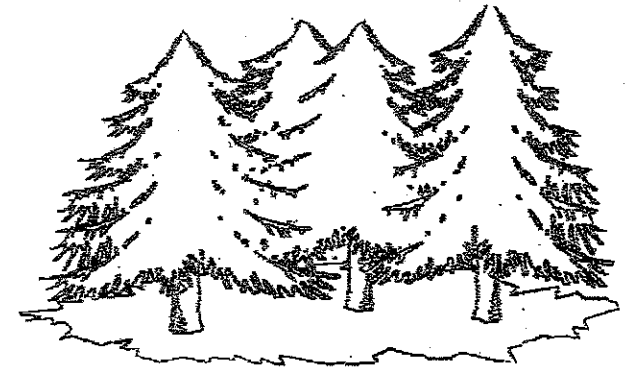
USDA is an equal opportunity provider, employer, and lender.



Grants and Agreements

Complying With Civil Rights Requirements

Your Responsibilities as a Partner With the Forest Service



“Simple justice requires that public funds, to which all taxpayers of all races contribute, not be spent in any fashion which encourages, entrenches, subsidizes, or results in racial discrimination.”

— President John F. Kennedy, in his 1963 message calling for the enactment of Title VI of the Civil Rights Act



Who is required to comply with Federal Civil Rights laws?

If you receive Federal funds or assistance, such as a grant or agreement, from the U.S. Department of Agriculture (USDA), Forest Service, by law you must provide equal opportunity for all people to participate in the programs and activities you offer. For example, you should not deny or exclude anyone from programs, services, aids, or benefits. Also, you must not retaliate in any manner against a person who files a complaint or opposes any unlawful or discriminatory practice. The back of this brochure shows Federal Civil Rights laws that apply.

This brochure provides a basic overview of your responsibilities for ensuring nondiscrimination in the delivery of your programs and activities to the public on bases covered by Federal law. These bases include race, color, national origin, sex (in educational programs or activities), age, and disability.

What are some types of Federal funding and assistance?

- Federal monies given by grants, subgrants, cooperative agreements, challenge cost-share agreements, cost-reimbursable agreements, or loans
- Training presented by a Federal agency
- Loan/temporary assignment of Federal personnel (e.g., a Forest Service employee instructing a course at a local university)
- Loan or use of Federal property at below market value

Are you a recipient of Federal funding and assistance?

You are a recipient if, through a partnership with the Forest Service, you receive Federal funding or assistance (either directly or through another recipient) to conduct a program you offer to the public.

Recipients include:

- Any individual receiving Federal funding or assistance
- A State or local government

- American Indian or Alaska Native individual, tribe, corporation, or organization
- Any public or private agency, institution, or organization (e.g., university, college, or nonprofit)

What are your responsibilities for complying with Federal Civil Rights laws?

As a partner with the Forest Service, your responsibilities for complying with Federal Civil Rights laws include, but are not limited to:

- Signing a nondiscrimination assurance clause certifying that you will comply with Civil Rights laws (SF-424B or SF-424D). If you have subrecipients, obtain a signed assurance from them. An example of a subrecipient is a local community organization receiving a subgrant from a State forestry agency.
- Displaying the "And Justice for All" U.S. Department of Agriculture poster (AD-475A) in your public reception areas or other areas visible to the public. Contact your local Forest Service office to obtain copies.
- Including in any of your publications and outreach materials related to a grant or agreement project, a statement of affiliation with the Forest Service, e.g., "This publication made possible through a grant from the USDA Forest Service." OR "This research was conducted in cooperation with the USDA Forest Service." OR "This research was funded by a grant from the USDA Forest Service."
- Providing program information in alternative formats for people with disabilities and in alternative languages for people with Limited English Proficiency (LEP), as appropriate to your customer base.
- Developing a language access plan to translate or interpret vital documents free of charge to your customers when needed or requested by local members of the public with LEP. Visit <http://www.lep.gov/lepbrochure.pdf>.
- Identifying a person to be responsible for ensuring your program is in compliance with Civil Rights requirements.

- Reviewing all your policies, procedures, and practices to ensure they do not limit participation on the basis of race, color, national origin, age, disability, or sex (in educational programs and activities).
- Evaluating the accessibility of your programs and facilities. If they are not now accessible, develop a transition plan for making them accessible and then carry out the plan as appropriate.
- Ensuring that your staff understands their Civil Rights responsibilities, including their role in the USDA complaint process.
- Providing outreach to a wide variety of communities to ensure diversity if you advertise or market your program.
- Providing the Forest Service with demographic information on program participation based on race, national origin, sex, age, and disability, where applicable.
- Including the following statement about nondiscrimination and how to file a complaint in your publications and outreach materials:

"In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information is also available in languages other than English.



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
 Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2800 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8338. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Subaward Reporting Worksheet

Hispanic Access Foundation is required to report all subawards \$30,000 or more in compliance with 2 CFR 170. Please type or print clearly in black or blue ink, answer all questions, and sign and date the form.

Federal Award Information			
Federal Program Name	Nuestros Bosques Our Forests Inflation Reduction Act Initiative	Federal Awarding Agency	USDA Forest Service
Federal Award Number (FAIN)	24-CA-11132544-012	Date of Federal Award	12/13/2023
Award Type	Cooperative Agreement	Assistance Listing (CFDA)	10.727, "Inflation Reduction Act Urban & Community Forestry
Hispanic Access UEI	EDSNK9AQ7B16	Amount Obligated from this Award	\$26,000,000

Section 2: Subaward Information

Sub awardee UEI	VQGYGULKZM44	System for Award Management Registration Expiration Date (if applicable)
-----------------	--------------	--

Sub awardee Name City of Halley

Sub awardee Project Description

This project seeks to address the environmental impacts faced by a marginalized and structurally disadvantaged community by increasing equitable access to urban tree canopy and associated human health benefits, increasing community engagement in local urban forestry, and improving resilience to climate change and heat events.

Sub awardee Address		Sub awardee Principal Place of Performance (where work is performed)	
Number and Street	116 S Main St, Suite H	Number and Street	116 S Main St, Suite H
City	Halley	City	Halley
State	Idaho	State	Idaho
ZIP+4	8 3 3 3 3 +	ZIP+4	8 3 3 3 3 +

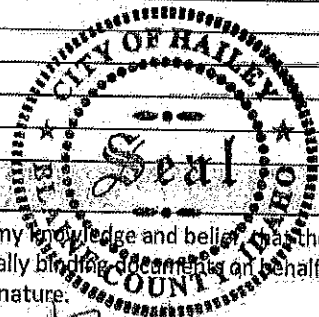
Executive Compensation† (to be completed by subrecipient)

In preceding fiscal year, did federal funds from all sources make up more than 80% of agency budget? Yes No

In preceding fiscal year, did your agency receive more than \$25 million in federal funds? Yes No


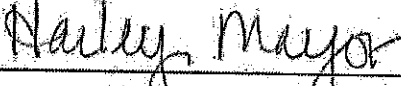

Is information about the compensation of the senior executives in the subrecipient's organization (including parent organization, all branches, and all affiliates worldwide) publicly available? If no, report executive compensation for five highest paid officials below. Yes No

1. Official Name	Compensation Amount
2. Official Name	Compensation Amount
3. Official Name	Compensation Amount
4. Official Name	Compensation Amount
5. Official Name	Compensation Amount



Subrecipient Certification

I certify, to the best of my knowledge and belief, that the information provided is complete and accurate, and that I am authorized to sign contracts and other legally binding documents on behalf of the entity. I understand that my typed name below shall have the same force and effect as my written signature.

Signature _____ Title of Signatory _____ Date _____

Section 3: Subaward Information (for Hispanic Access Foundation purposes only)

Subaward Number	Subaward Date	FFATA Report Month
-----------------	---------------	--------------------

AGENDA ITEM SUMMARY

DATE: 09/23/2024

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2024-083 authorizing the Mayor's signature on a subaward agreement with the Hispanic Access Foundation in the amount of \$139,390.00 for a tree planting project in Kiwanis Park. **ACTION ITEM**

AUTHORITY: ID _____ IAR _____ City Ordinance/Code (IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City was awarded \$139,390 to plant has applied for grant funding to plant trees along the west side of Kiwanis Park. The preliminary site design is attached below. This project seeks to address the environmental injustice faced by a marginalized and overburdened community by increasing equitable access to urban tree canopy and associated human health benefits, increasing community engagement in local urban forestry, and improving resilience to climate change and heat events. Kiwanis Park, formerly Balmoral Park, is a very popular City-owned Park in one of the most diverse and densely populated areas of the City of Halley. This park is 500 feet from the runway of a busy regional airport, and 100 feet from State Highway 75. The proposed planting plan will increase sustainability and health equity.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Comm. Dev. | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | | |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2024-083 authorizing the Mayor's signature on a subaward agreement with the Hispanic Access Foundation in the amount of \$139,390.00 for a tree planting project in Kiwanis Park. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date 9/23 council approval
9/20 - subaward worksheet signed by Mayor.

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only) _____

**CITY OF HAILEY
RESOLUTION NO. 2024-083**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING A GRANT SUBAWARD AGREEMENT WITH THE HISPANIC
ACCESSS FOUNDATION, IN THE AMOUNT OF \$139,390, TO PLANT TREES IN
KIWANIS PARK.**

WHEREAS, the City of Hailey desires to increase access to the benefits provided by an urban tree canopy,

WHEREAS, the City of Hailey desires to enter into a grant agreement with the Hispanic Access Foundation in the amount of \$130,390, to plant trees at Kiwanis Park,

WHEREAS, the City of Hailey and the Hispanic Access Foundation agree to the terms and conditions of the agreement, a copy of which is attached hereto,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the agreement between the City of Hailey and the Hispanic Access Foundation, and that the mayor is authorized to execute the attached agreement.

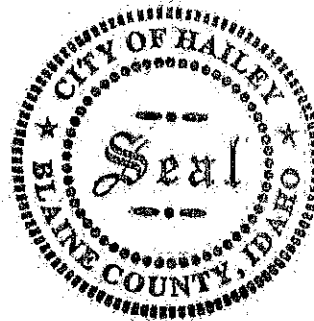
Passed this 23rd day of September, 2024.

City of Hailey


Martha Burke, Mayor

ATTEST:


Mary Cone, City Clerk






FR-00209_HaileyID_Subaward

Final Audit Report

2024-09-30

Created:	2024-09-30
By:	Marilyn Saenz (marilyn@hispanicaccess.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUhiNpbWhqcNtZ0ti7RrayPZ9cN3_WKZW

"FR-00209_HaileyID_Subaward" History

-  Document created by Marilyn Saenz (marilyn@hispanicaccess.org)
2024-09-30 - 1:32:31 PM GMT
-  Document emailed to Maite Arce (maite@hispanicaccess.org) for signature
2024-09-30 - 1:33:22 PM GMT
-  Email viewed by Maite Arce (maite@hispanicaccess.org)
2024-09-30 - 2:21:26 PM GMT
-  Document e-signed by Maite Arce (maite@hispanicaccess.org)
Signature Date: 2024-09-30 - 2:21:40 PM GMT - Time Source: server
-  Agreement completed.
2024-09-30 - 2:21:40 PM GMT

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025

DEPARTMENT: CDD

DEPT. HEAD SIGNATURE: RD

SUBJECT: Motion to ratify the Mayor’s signature on a letter in opposition to both House Bill 266 and Senate Bill 1143, new legislation proposed and related to mandating that all building permits undergo a public hearing process, and an additional requirement that building permit inspection turnaround timeframe be no longer than 48-hours. If not met, a portion of the building permit fees paid would be required to be reimbursed. Letters were sent to the State Senate, House Representatives, and the Local Government and Taxation Committee Members.

AUTHORITY: ID Code _____ 67- _____ IAR _____ City Ordinance
(IFAPPLICABLE)

BACKGROUND: Staff wrote a letter, attached, expressing collective opposition to House Bill 266 and Senate Bill 1143. The amended language would require a 48-hour turnaround timeframe following an inspection request, and reimbursement of building permit fees if said timeline is failed to be met. Regarding SB 1143, we strongly oppose the proposal to mandate the publication of detailed documents for every building permit, as well as the proposed requirement to hold a public hearing for all building permits even though public hearings do not take place for most building permits, and if required, they would need to take place prior to building permit submittal.

If approved, this bill would take effect July 1, 2025, which is too short of a period for cities to prepare for such a significant policy change.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to ratify the Mayor’s signature on a letter in opposition to both House Bill 266 and Senate Bill 1143 related to building permit processes.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Motion Language: Motion to ratify the Mayor’s signature on a letter in opposition to both House Bill 266 and Senate Bill 1143 related to building permit processes.

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional. /Originals to: _____
Copies (all info.): _____ Copies _____
Instrument # _____

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333
(208) 788-1221
Fax: (208) 788-2924

March 12, 2025

Senator Ricks, Chair
The Senate Local Government and Taxation Committee
Sent via email: sloc@senate.idaho.gov

RE: Comments on House Bill 266 and SB 1143

Dear Senator Ricks and Local Government and Taxation Committee Members,

The City of Hailey would like to express concerns around the proposed amended language set forth in both House Bill 266 and Senate Bill 1143.

Regarding HB 266, we are specifically opposed to the proposed language within the newly proposed section, 39-4118. Inspections – Timeliness – Refunds. The amended language would require a 48-hour turnaround timeframe following an inspection request, and reimbursement of building permit fees if said timeline is failed to be met. Regarding SB 1143, we strongly oppose the proposal to mandate the publication of detailed documents for every building permit, as well as the proposed requirement to hold a public hearing for all building permits even though public hearings do not take place for most building permits, and if required, they would need to take place prior to building permit submittal.

With the support of our community, strong local and regional partnerships, and the successful partnership with the Idaho Department of Professional Licensing (IDOPL), Hailey has streamlined and implemented a successful building permit process that works with and supports our community at large. By adopting HB 266 and SB 1143, these bills would have unintended consequences for our municipality, and other jurisdictions statewide. These consequences could result in increased building permit fees, additional staffing for review and inspections, and an unnecessary delay in the issuance of Certificates of Occupancies due to additional paperwork required to be completed as part of these bills.

In weighing the issues associated with these bills, we have concluded that we are not in support of the proposed legislation because it changes the expectations of our citizenry and impacts our collaborative partnerships citywide, and regionally. We strongly support and urge a veto of both House Bill 266 and Senate Bill 1143, or the omission of the proposed language set forth in both bills.

Sincerely,



Mayor Martha Burke
City of Hailey

cc: Rep. Jack Nelsen, District 26 – jnelsen@house.idaho.gov
Rep. Mike Pohanka, District 26 – mpohanka@house.idaho.gov
Sen. Ron Taylor, District 26 – rtaylor@senate.idaho.gov
Hailey City Council

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH

-SUBJECT:

Motion to ratify the Mayors signature letter supporting **Idaho Travel** Council grant match/support letter from the City of Hailey for the Chamber of Hailey & Wood River Valley.

-!AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

-BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City of Hailey provides the cash match letter for this grant because the cash match is paid by the City to the Chamber in local option tax funds as part of its annual contract for service

-!FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____	YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____	Estimated Completion Date: _____
Staff Contact: _____	Phone # _____
Comments: _____	

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

<input type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input checked="" type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input type="checkbox"/> Public Works	<input type="checkbox"/> Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to ratify letter supporting Idaho Tourism Council grant match/support letter from the City of Hailey for the Chamber of Hailey & Wood River Valley.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Idaho Regional Travel & Convention Grant Application Match Letter

March 25, 2025

Thomas F. Kealey
Director
Idaho Department of Commerce
P.O. Box 83720
Boise, ID 83720

Dear Director Kealey,

We commit to providing the following matching funds in support of The Chamber, Hailey and the Wood River Valley, 2025 Idaho Regional Travel & Convention Grant:

Cash in the amount of \$30,631.25 for the purpose of marketing, event administration and manning of the Welcome Center which we will provide during the grant period August 1, 2025 – September 30, 2026.

By signing below, I understand that cash match means that a financial transaction must occur between our organization and the applicant organization, and that in-kind match is not an allowable form of match for this grant.

Sincerely,



Martha Burke
Mayor, City of Hailey

Return to Agenda

City of Hailey

115 MAIN STREET SOUTH, SUITE H

HAILEY, IDAHO 83333

(208) 788-1221

Fax: (208) 788-2924

March 25, 2025

Philanthropy Northwest
Attn: Peer Review Group
600 University St, Suite 1725
Seattle, WA 98101

Subject: EPA REGION 10 THRIVING COMMUNITIES GRANT – TYPE 2

Dear Peer Review Group:

I am writing on behalf of The City of Hailey in support of the Wood River Land Trust's application for a Type 2 Planning grant, under the EPA Region 10 Thriving Communities Grant program. The City of Hailey is acting in partnership with the Wood River Land Trust to plan and design river restoration treatments and new park amenities at Lion's Park. The project area has been altered and degraded over the past century, and was formerly home to the Hailey dump and more recently a snow storage area. After the 2017 floods the community rallied together to develop the Hailey Greenway Master Plan, to conceptualize projects that would minimize flood damage and benefit ecological values from Lion's Park south to Colorado Gulch. As the landowner, the City is committed to seeing a revitalized Lion's Park and floodplain corridor that connects our community to the Big Wood River in a thoughtful, accessible way.

The proposed projects will provide restoration solutions, floodplain reconnections, water conservation, and access improvement strategies within an EPA IRA disadvantaged community, including:

- Removing legacy landfill material
- Improving river access and recreational opportunities
- Reconnecting stream channels with floodplains to restore natural functions and reduce flood risk
- Enhancing aquatic habitats for wild trout, the endemic Wood River sculpin, and waterfowl
- Restoring native plants in floodplains and riparian areas to provide stream stability and create habitat for songbirds and other wildlife
- Increasing resilience to drought, flooding, and climate variability

Thank you for your consideration of this project proposal. If awarded, the project will bring numerous benefits to our watershed and our community.

Sincerely,



Martha Burke
Mayor, City of Hailey

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025

DEPARTMENT: CDD

DEPT. HEAD SIGNATURE: LH

SUBJECT: Motion to ratify the Mayor’s signature on a letter in opposition to the proposed budget cuts for state and local highway maintenance. A letter was sent to the State Senate, House Representatives, and the Joint Finance and Appropriations Committee.

AUTHORITY: ID Code _____ 67- _____ IAR _____ City Ordinance
(IFAPPLICABLE)

BACKGROUND: Staff wrote a letter, attached, expressing collective concern and opposition to the proposed budget cuts for state and local highway maintenance. The amended language would cut \$50 million from the Governor’s proposed budget for state and local highway maintenance.

As a small resort city of just under 10,000 population, we work very hard to maintain our 62 miles of roadway during all four seasons. Our roads are greatly impacted by tourism, both winter and summer. Let me give you an example of how Hailey uses our state shared highway maintenance funds. Since the 1980’s Hailey has performed winter snow removal on State Highway 75/Main Street through downtown Hailey on behalf of the State of Idaho and our local community. Highway 75 is the only road leading up through the Wood River valley and is a major artery for both our local population and tourist travel from Shoshone to Salmon. Hailey experiences heavy winters. Highway 75/Main Street is the most labor-intensive snow operation in town: to clear a snow event requires plowing all right of way snow into the middle lane of the highway including parking and sidewalks and then hauling piled snow off that night or the next day with haul trucks to our offsite snow storage site. Our costs include labor, fuel, snow equipment and equipment leasing. These snow removal efforts are critical to visitors and locals using Highway 75/Main Street.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to ratify the Mayor’s signature on a letter in opposition to the proposed budget cuts related to state and local highway budget cuts.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Motion Language: Motion to ratify the Mayor’s signature on a letter in opposition to the proposed budget cuts related to state and local highway budget cuts.

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies Instrument # _____

115 MAIN STREET SOUTH, SUITE H
 HAILEY, IDAHO 83333
 (208) 788-1221
 Fax: (208) 788-2924

March 12, 2025

RE: Comments on State/Local Highway Maintenance Fund

Dear Senator Grow and the Joint Finance and Appropriations Committee:

The City of Hailey has deep concerns about the proposed cut of \$50 million from the Governor's proposed budget for state and local highway maintenance. Hailey depends on this funding to augment local funds dedicated towards road maintenance.

As a small resort city of just under 10,000 population, we work very hard to maintain our 62 miles of roadway during all four seasons. Our roads are greatly impacted by tourism, both winter and summer. Let me give you an example of how Hailey uses our state shared highway maintenance funds. Since the 1980's Hailey has performed winter snow removal on State Highway 75/Main Street through downtown Hailey on behalf of the State of Idaho and our local community. Highway 75 is the only road leading up through the Wood River valley and is a major artery for both our local population and tourist travel. Hailey experiences heavy winters. Highway 75/Main Street is the most labor-intensive snow operation in town: to clear a snow event requires plowing snow in the middle lane of the highway, clearing parking and sidewalks and hauling piled snow off that night or the next day with haul trucks to our off-site snow storage site. Our costs include labor, fuel, snow equipment and equipment leasing. These snow removal efforts are critical to visitors and locals using Highway 75/Main Street.

We are reliant on the state-shared local highway maintenance revenue to keep this road safe and passable. The fact that Hailey performs snow removal on Highway 75/Main Street has saved the State of Idaho significant funds over the years. For the last three winters Hailey has spent \$300,000-\$450,000 per year on snow removal on Highway 75/Main Street. This arterial constitutes 90% of our winter snow removal budget on any given year. Here is a breakdown of our winter snow removal budget for the last current winter:

City of Hailey Snow Removal Costs

Year	Snow Removal Task	Cost
2024/25	Labor	\$112,000
	Fuel	\$30,000
	Snow Equipment	\$104,000
	Equipment Lease	\$179,200
	Total	\$425,200
	Portion of total for Highway 75/Main Street	\$382,680

Our entire annual road budget is much greater than the example above. We use local tax dollars (both property tax and local option tax to conduct all street-related maintenance on our 62 miles of roadways.

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333
(208) 788-4221
Fax: (208) 788-2924

includes chip seal, roadway rebuilding, plowing, cleaning and other operations. Examples of our expenditures over the last several years include:

- 2022 Street Chip Seal Project: \$154,145
- 2023 Street Chip Seal Project: \$208,000
- 2023 Rebuild of Laurelwood Drive: \$159,500
- 2024 Rebuild of Buttercup Road Extension: \$94,200
- 2025 planned maintenance projects: \$400,000

If state-shared highway funds are reduced, we will be forced to reduce our roadway levels of service, which would decrease safety and operations for our community and the traveling public, particularly in the winter. We hope that you will reconsider this cut and maintain state-shared local highway maintenance funding.

Sincerely,



Mayor Martha Burke
City of Hailey

cc: Rep. Jack Nelsen, District 26 – jnelsen@house.idaho.gov
Rep. Mike Pohanka, District 26 – mpohanka@house.idaho.gov
Sen. Ron Taylor, District 26 – rtaylor@senate.idaho.gov
Hailey City Council

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/31/2025

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to authorize bidding of the Sunbeam Municipal Well Construction for drilling. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The project is scheduled to commence bidding on April 9, 2025. The advertisement for bids will run for three weeks, ending on April 23rd with bids due by 2:00 pm on Thursday, May 1, 2025.

The project manual is available for reference by [clicking the link](#).

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to authorize bidding of the Sunbeam Municipal Well Construction for drilling. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/25

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to accept bid from American Vac Services in the amount of \$107,450.00, for the River St. Bullion Water Main Replacement Project, and motion to adopt Resolution 2025-____, authorizing the Mayor to sign the Notice of Award and project related documents. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

At recent public workshops for the Bullion Pathway project, Staff heard several citizen comments regarding past water main breaks in the area. Those comments, together with a water main break further west on Bullion Street that occurred in January, and based on additional discussions with the Water Division team, have lead the Public Works Director to recommend replacement of the existing water main in the area where surface improvements will be reconstructed by the River Street LHTAC project this summer. The work is funded by the Water Division Replacement Fund.

This project has been publicly bid to no fewer than three contractors pursuant to Idaho Code 67-2805 (1). The contacted Contractors and bid amounts received are as follows:

- | | |
|--------------------------|-----------------|
| 1. American Vac Services | \$107,450.00 |
| 2. B&G Dirtworks | \$ - pending - |
| 3. Joes Backhoe Services | No Bid Received |
| 4. Summit Construction | No Bid Received |

Staff recommends award to American Vac Services and requests Council to authorize the mayor to sign the Notice of Award and associated bid documents for this project.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
 Budget Line Item # _____ YTD Line-Item Balance \$ _____
 Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
 Staff Contact: _____ Phone # _____
 Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to accept bid from American Vac Services in the amount of \$107,450.00, for the River St. Bullion Water Main Replacement Project, and motion to adopt Resolution 2025-____, authorizing the Mayor to sign the Notice of Award and project related documents. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2025-____

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING A NOTICE OF AWARD, AGREEMENT, AND NOTICE TO
PROCEED WITH AMERICAN VAC SERVICES, FOR THE RIVER ST. BULLION
WATER MAIN REPLACEMENT PROJECT, IN THE AMOUNT OF \$ 107,450.**

WHEREAS, the City of Hailey desires to issue a Notice of Award and enter into an Agreement with American Vac Services, to replace the existing water main in the area of the River St. LHTAC project,

WHEREAS, the City of Hailey desires the Contractor to proceed in a timely manner to meet the project schedule, and

WHEREAS, the City of Hailey and American Vac Services, have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Notice of Award and the Agreement between the City of Hailey and American Vac Services, and that the Mayor is authorized to execute the attached Notice of Award and Agreement, and the Notice to Proceed.

Passed this 31st day of March, 2025.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

From: [Brian Yeager](#)
To: [Nancy Arellano](#)
Subject: FW: Hailey River Street WM Replacement
Date: Monday, March 24, 2025 2:42:00 PM
Attachments: [image001.png](#)

Brian Yeager, P.E. / P.L.S.
City of Hailey Public Works Director/City Engineer/Land Surveyor
115 S. Main Street, Hailey, ID 83333
(208) 788-9815 Ext. 4224
Cell: (208) 727-7614

From: Gina Walsh <gina@americanvacservices.com>
Sent: Thursday, March 20, 2025 4:10 PM
To: Brian Yeager <brian.yeager@haileycityhall.org>
Subject: Fw: Hailey River Street WM Replacement

Here ya go!

Gina L. Walsh, Avs

Gina L. Walsh
Office Administrator/Notary Public
AMERICAN VAC SERVICES LLC
PO Box 415/Hailey/ ID 83333
P: (208) 721-8368

1. Provide and Install 8" PVC C900 Water Main, approximately 630 linear feet at the unit cost of \$125.00 per linear foot
2. Provide and install Hot Tap to existing pipe, sized as shown, approximately 4 at the unit cost of \$1,000.00 each
3. Provide and install Cap on existing active water main after bypass, approximately 4 at \$250.00 each
4. Provide and install one 8x8x8 Tee with Gate Valves, approximately 1, at the unit cost of \$10,000.00 each
5. Provide and install other necessary fittings, elbows, etc. at the lump sum price of \$5,000.00 lump sum
6. Detach and Reconnect existing ¾" Water Service, approximately 1, at the unit cost of \$1,200.00 each
7. Detach and Reconnect existing 2" Water Service, approximately 1, at the unit cost of \$1,500.00 each
8. Asphalt Patch for Water Main Cut, approximately 35 feet, at the unit cost of \$142.50 per linear foot
9. Provide Performance & Payment Bonds for project \$107,450.00 lump sum

10. Total estimated project cost including all incidental work necessary to complete a full installation of the items shown above **\$107,450.00**.

From: Brian Yeager <brian.yeager@haileycityhall.org>

Sent: Wednesday, March 19, 2025 4:07:59 PM

To: Gina Walsh <gina@americanvacservices.com>; Jason Conely <jason@americanvacservices.com>

Cc: Nancy Arellano <nancy.arellano@haileycityhall.org>

Subject: Hailey River Street WM Replacement

Greetings – The City of Hailey is accepting bids for the reconstruction of approximately one block of water main as shown on the attached image near the intersection of River and Bullion, City of Hailey. If you are interested in providing a bid for this work, please reply to this email with the following unit cost information:

1. Provide and Install 8" PVC C900 Water Main, approximately 630 linear feet at the unit cost of \$_____ per linear foot
2. Provide and install Hot Tap to existing pipe, sized as shown, approximately 4 at the unit cost of \$_____ each
3. Provide and install Cap on existing active water main after bypass, approximately 4 \$_____ each
4. Provide and install one 8x8x8 Tee with Gate Valves, approximately 1, at the unit cost of \$_____ each
5. Provide and install other necessary fittings, elbows, etc. at the lump sum price of \$_____ lump sum
6. Detach and Reconnect existing ¾" Water Service, approximately 1, at the unit cost of \$_____ each
7. Detach and Reconnect existing 2" Water Service, approximately 1, at the unit cost of \$_____ each
8. Asphalt Patch for Water Main Cut, approximately 35 feet, at the unit cost of \$_____ per linear foot
9. Provide Performance & Payment Bonds for project \$_____ lump sum

10. Total estimated project cost including all incidental work necessary to complete a full installation of the items shown above \$_____.

Existing water main shall be capped and abandoned in place after new main is activated. Contractor shall preserve existing water main until full activation of the new water main. Asphalt patching of surface area is not required do to pending street reconstruction project that commences on June 2nd, with the exception of the eastern 35' on Bullion Street which must be patched. Contractor shall finish trench with a neat, clean, compacted 3/4" gravel surface. Contractor shall locate and preserve all utilities.

There are new underground utilities paralleling this project as can be seen by the existing trench cut onsite. On the aerial photo, it is located under the white fog line along the front/west end of the parking stalls, which is not far from the existing water main and may create complications.

Work shall commence no sooner than April 7th.

All work to conform with City of Hailey Standard Drawings and Specifications, and/or most current version of ISPWC.

Contractor must have a current Idaho Public Works Contractor's license. **All work must be complete before June 1st 2025** or liquidated damages in the amount of \$500/day will be imposed. City retains the right to accept or reject any and all bids.

If interested, please **return your bid** to Nancy and I either in person or via email **by noon on Monday March 24th**. Please contact me on my cell phone if you have any questions or need a few extra days for bidding. Thanks for your consideration.



Brian Yeager, P.E. / P.L.S.

City of Hailey Public Works Director/City Engineer/Land Surveyor

115 S. Main Street, Hailey, ID 83333

(208) 788-9815 Ext. 4224

Cell: (208) 727-7614

NOTICE OF AWARD

Dated: _____

[Certified Mail -- Return Receipt Requested]

TO: _____
(BIDDER)

ADDRESS: _____

Contract: **Hailey River St. Water Main Replacement Project**
(Insert name of Contract as it appears in the Bidding Documents)

Project: City of Hailey River St. Water Main Replacement Project

OWNER's Contract No. N/A

You are notified that your Bid dated March 24, 2025, for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a Contract for the River St. Water Main Replacement Project.

The Contract Price of your Contract is _____
(\$ _____)

One (1) copy of the proposed Contract Documents and one (1) copy of the Construction Drawings accompany this Notice of Award.

You must comply with the following conditions upon receipt of this Notice of Award.

1. Deliver to the CITY OF HAILEY one (1) fully executed copy of the Contract Documents within seven (7) calendar days of this Notice of Award.
2. Deliver with the executed Contract Documents the Contract security (Bonds) and Certificate of Insurance as specified in this document within seven (7) calendar days of this Notice of Award.

AGREEMENT

This AGREEMENT, made this _____ day of _____, 2025, by and between the City of Hailey, Idaho, hereinafter called "CITY OF HAILEY" and _____, hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

- 1. The CONTRACTOR will commence and complete the construction of:
RIVER ST. WATER MAIN REPLACEMENT PROJECT
- 2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the WORK described herein.
- 3. The CONTRACTOR will commence work no sooner than April 7, 2025. All work must achieve final completion within **43 calendar days** which is June 1, 2025. ("Date of Final Completion"), unless otherwise extended by the CONTRACT DOCUMENTS.
- 4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of:

_____ \$ _____
 (write in letters) (insert numbers)
 as shown in the submitted BID PROPOSAL.

- 5. The term "CONTRACT DOCUMENTS" means and includes the following:
 - 5.01 INSTRUCTIONS TO BIDDERS
 - 5.02 BID FORM
 - 5.03 NOTICE OF AWARD
 - 5.04 AGREEMENT
 - 5.05 PAYMENT BOND
 - 5.06 PERFORMANCE BOND
 - 5.07 CERTIFICATE OF INSURANCE
 - 5.08 NOTICE TO PROCEED
 - 5.09 MOST CURRENT VERSION OF DRAWINGS BY STANLEY CONSULTANTS DATED AUG. 8, 2023 TITLED "RIVER STREET; WALNUT TO GALENA, HAILEY"
 - 5.10 MOST CURRENT VERSION OF CITY OF HAILEY STANDARD DRAWINGS AND SPECIFICATIONS
 - 5.11 MOST CURRENT IDAHO STATE PUBLIC WORKS CONSTRUCTION STANDARD SPECIFICATIONS

6. *Retainage.* The CITY OF HAILEY will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS. Five-percent (5%) retainage will be held from each payment. Retainage will be released upon Certification of Substantial Completion.

7. *Liquidated Damages.* The CITY OF HAILEY and CONTRACTOR recognize that time is of the essence of this Agreement and that the CITY OF HAILEY will suffer financial loss if the WORK is not completed within the times specified in paragraph 3 above. They also recognize the delays, expense and difficulties involved in proving the actual loss suffered by the CITY OF HAILEY if the WORK is not completed on time. Accordingly, instead of requiring any such proof, the CITY OF HAILEY and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay the CITY OF HAILEY **five hundred dollars (\$500.00)** for each day that expires after the Date of Final Completion, or any proper extension thereof granted by the CITY OF HAILEY.

8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement, deemed an original on the date first above written.

OWNER:

CITY OF HAILEY, IDAHO

BY: _____
Martha Burke, Mayor

(SEAL)

ATTEST:

Mary Cone, Clerk

CONTRACTOR:

BY: _____

Title: _____

Address: _____

(SEAL)

ATTEST:

Name: _____
(Type or Print)

Title: _____

NOTICE TO PROCEED

Dated _____

TO _____
(CONTRACTOR)

ADDRESS: _____

Contract: Hailey River St. Water Main Replacement Project
(Insert name of Contract as it appears in the Contract Documents)

You are hereby notified to commence WORK on _____ in accordance with the AGREEMENT, and you are to complete the WORK by _____, unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.

You are required to return an acknowledged copy of this NOTICE-TO-PROCEED to the CITY OF HAILEY.

Dated this _____ day of _____, 2025.

CITY OF HAILEY
(OWNER)

By: _____
(AUTHORIZED SIGNATURE)

MARTHA BURKE, MAYOR
(TITLE)

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged on this _____ day of _____, 2025 by: _____
(Contractor)

By: _____

Title: _____

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/31/2025

DEPARTMENT: PW/Legal

DEPT. HEAD SIGNATURE: CPS

SUBJECT: Motion to approve Resolution 2025-____, Contract for Services with ARCH Community Housing Trust to Cause construction of certain right of way improvements adjacent the historic Ellsworth Inn site redevelopment project to primarily include sidewalk and related improvements along 3rd and 4th Ave. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Hailey has approved through the LLUPA process redevelopment of the historic Ellsworth Inn site and building with remodeled affordable apartments and new single-family homes. The City has committed to a partnership with ARCH and the City of Sun the Valley, the developer and owner of the project by assuming the cost of sidewalk improvements adjacent to the site along 3rd and 4th Avenue. ARCH is managing the redevelopment of a parcel of real property that will include deed restricted affordable housing in the historic Ellsworth Inn and creation of new single family affordable homes at 702 S. 3rd Avenue in the City of Hailey, (the "Project") which property was purchased and is owned by the City of Sun Valley. ARCH has construction ongoing, with contractors on site, and is in a better position than the City to bring cost savings and efficiency to the ongoing constructions, and therefore the City finds it in the public interest to authorize ARCH to contract and supervise said ROW improvements to standard municipal standards and design. The attached contract for services with ARCH is for not to exceed one hundred nine thousand dollars (\$109,000) Work is expected to commence as quickly as possible.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2025-____, authorizing the Mayor's signature and approval of a Contract for Services with ARCH Community Housing Trust, for sidewalk improvements at Ellsworth Inn along 3rd and 4th Ave. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2025-__**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY TO ENTER
INTO A CONTRACT FOR SERVICES WITH ARCH COMMUNITY HOUSING TRUST
TO CAUSE CONSTRUCTION OF CERTAIN RIGHT OF WAY IMPROVEMENTS**

WHEREAS, the City and ARCH agree that community workforce housing for the Hailey community is a top priority; and

WHEREAS, City of Hailey has entered into numerous agreements with ARCH for a variety of services related to creation and management of community workforce housing in the City of Hailey all with successful outcomes; and

WHEREAS, ARCH is managing the redevelopment of a parcel of real property that will include deed restricted affordable housing in the historic Ellsworth Inn and creation of new single family affordable homes at 702 S. 3rd Avenue in the City of Hailey, (the “Project”) which property was purchased and is owned by the City of Sun Valley; and

WHEREAS, the City of Hailey has approved the Project through the LLUPA process and committed to a partnership whereby the City would contribute certain costs, including right-of-way (“ROW”) improvements, and

WHEREAS, ARCH has construction ongoing, with contractors on site, and is in a better position than the City to bring cost savings and efficiency to the ongoing constructions, and therefore the City finds it in the public interest to contract with ARCH to contract and supervise said ROW improvements to standard municipal standards and design, and

WHEREAS, the City of Hailey and ARCH have agreed to the terms and conditions of the Contract of Services, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services with ARCH Community Housing Trust.

Passed this 31st day of March, 2025

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

**CITY OF HAILEY IDAHO - CONTRACT FOR SERVICES
RIGHT OF WAY IMPROVEMENT CONSTRUCTION
ARCH COMMUNITY HOUSING TRUST**

THIS AGREEMENT is in effect from the date of execution, to the latter of December 31, 2025 or project completion, by and between the City of Hailey, Idaho, a body corporate and politic and a subdivision of the State of Idaho, hereinafter referred to as “The City” and ARCH Community Housing Trust, a non-profit corporation, Blaine County, Idaho, hereinafter referred to as “ARCH”.

RECITALS:

1. The City of Hailey has approved construction entitlement for redevelopment of the site commonly referred to as 702 S. 3rd Avenue, owned by the City of Sun Valley (the “property”) and under ongoing development by ARCH Community Housing Trust, a non-profit corporation.
2. The City of Hailey has committed to partnering on the project by assuming the cost of right of way improvements adjacent to the site, along both 3rd and 4th Avenue, more specifically construction of a sidewalk.
3. ARCH is in the midst of construction improvements, with contractors on site and is in a better position than the City to contract for, and manage, the contemplated sidewalk improvements.
4. The City wishes to contract with ARCH for sidewalk construction.

NOW, THEREFORE, in consideration of the mutual agreement hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed by the parties hereto as follows:

AGREEMENT

- A. TERM: This Agreement shall be in full force and effect upon execution. The contract period will continue until Project completion.
- B. PROJECT. ARCH shall contract for construction of sidewalk adjacent to the property in compliance with the Ellsworth Inn Civil Plans, attached hereto and made a part hereof, marked as Exhibit A.
- C. SERVICES. ARCH will enter into a contract for construction of the project which contract shall Comply with all applicable laws, guarantee release of any and all liens, that the contractor provide for liability insurance with a general aggregate of not less than \$2,000,000, personal injury for each occurrence of not less than \$1,000,000, auto liability combined single limit of \$500,000, statutory workers compensation and employer liability of not less than \$100,000.
- D. PAYMENTS. The City agrees to compensate ARCH not more than one hundred nine thousand dollars (\$109,000) for the services herein described to construct the project herein described.
- E. Retention of Records. ARCH agrees to retain all financial records, supporting documents, statistical reports, client or membership records and contracts, property records, minutes, correspondence, and all other accounting records or written materials pertaining to this Agreement for three (3) years following the expiration or termination of this Agreement.
- F. Default and Remedies. If either the ARCH or Hailey, after written notice, shall default in the performance or observance of any term, covenant, or condition of this Agreement and if the defaulting party shall not cure or remedy such default with reasonable dispatch within a period not exceeding fifteen (15) days, then the non-defaulting party may pursue any rights it may have by law, statute, ordinance or otherwise, including but not limited to termination of the Agreement. The

rights and remedies provided by this Agreement are cumulative and the use of any one right or remedy by any party shall not preclude nor waive its rights to use any or all other remedies.

G. Miscellaneous Provisions.

A. Notices. All notices to be served pursuant to this Agreement or which are served with regard to this Agreement shall be sent by certified mail, return receipt, to the parties at the following addresses:

City of Hailey
115 Main St. So. STE H
Hailey, Idaho 83333

ARCH Community Housing Trust
P.O. Box 1292
Ketchum, Idaho 8334

All notices of changes of address shall be sent in the same manner.

H. Independent Contractor. Hailey and ARCH hereby agree that ARCH shall perform the Services exclusively as an independent contractor and not as employee or agent of Hailey. The Parties do not intend to create through this Agreement any partnership, corporation, employer/employee relationship, joint venture or other business entity or relationship other than that of independent contractor. ARCH, its agents and employees shall not receive nor be entitled to any employment-related benefits from Hailey including without limitation, workers compensation insurance, unemployment insurance, health insurance, retirement benefits or any benefit that Hailey offers to its employees. ARCH shall be solely responsible for the payment of all payroll and withholding taxes for amounts paid to ARCH under this Agreement and for ARCH's payments for work performed in performance of this Agreement by ARCH, its agents and employees; and ARCH hereby releases, holds harmless and agrees to indemnify Hailey from and against any and all claims or penalties, including without limitation any penalty, which in any manner relate to or arise from any failure to pay such payroll or withholding taxes.

I. Non-Assignment. This Agreement may not be assigned by or transferred by ARCH, in whole or in part, without the prior written consent of Hailey.

J. Hold Harmless Agreement. ARCH shall indemnify, defend and save and hold harmless Hailey, its officers, agents, and employees, from and against any and all claims, loss, damages, injury or liability, including but not limited to, the misapplication of Hailey funds, state or federal anti-trust violations, personal injury or death, damages to property, liability arising out of the use of materials, concepts, or processes protected by intellectual property rights and liens of workmen and material men, howsoever caused, resulting directly or indirectly from the performance of the Agreement by the ARCH.

K. Entire Contract. This Agreement contains the entire contract between the parties hereto and shall not be modified or changed in any manner, except by prior written contract executed by both parties hereto.

L. Succession. This Agreement shall be binding upon all successors in interest of either party hereto.

M. No Third-Party Beneficiaries. This Agreement shall not create any rights or interest in any third

parties.

N. Law of Idaho. This Agreement shall be construed in accordance with the laws of the State of Idaho.

O. Severability. If any clause, sentence, or paragraph of this Agreement is held by a court of competent jurisdiction to be invalid for any reason, such decision shall not affect the remaining portions, and the parties do now declare their intention that each such clause, sentence, or paragraph of this Agreement is a separate part hereof.

P. No Waiver. No waiver of any breach by either party of the terms of this Agreement shall be deemed a waiver of any subsequent breach of the Agreement.

Q. Attorney's Fees. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, to recover damages resulting from a breach hereof or if either party defaults in the performance of this Agreement, the prevailing party shall be entitled to recover from the other party all reasonable attorney's fees incurred herein or on appeal.

R. Conflict of Interest. No officer or director of ARCH who has decision making authority either by himself or by vote, and no immediate family member of such individual, shall have a direct pecuniary interest in any contract or subcontract for work to be performed in connection with this Agreement. ARCH shall incorporate or cause to be incorporated in all such contracts, a provision prohibiting such interest pursuant to this provision.

IN WITNESS WHEREOF, the parties hereto have caused this Contract for Services to be executed on the day and year first written above.

CITY OF HAILEY

ARCH COMMUNITY HOUSING TRUST

Martha Burke, Mayor

ARCH Board Chair

ATTEST:

Mary Cone, City Clerk

Exhibit A

Project Documents

- Ellsworth Inn Civil Plans

Return to Agenda

AGENDA ITEMS SUMMARY

DATE: 03/31/25

DEPARTMENT: Public Works

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2025-____, authorizing a Sales Agreement amendment with GOVPlanet. for sale of surplus city equipment and vehicles through their platforms.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City has previously declared surplus property of old or out of service streets equipment. Staff would like to enter into a Sales Agreement to allow for the sale of surplus streets equipment via website listing or live auction hosted by GovPlanet.

The agreement is attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input type="checkbox"/> Police	_____
<input type="checkbox"/> Engineer	<input checked="" type="checkbox"/> Public Works	_____
<input type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2025-____, authorizing a Sales Agreement amendment with GOVPlanet. for sale of surplus city equipment and vehicles.

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2025-___**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING AN AGREEMENT WITH GOVPLANET., FOR SALE OF SURPLUS
STREETS EQUIPMENT THROUGH THEIR PLATFORMS.**

WHEREAS, the City of Hailey desires to amend an Agreement with GovPlanet, for sale of surplus city equipment and vehicles via GovPlanet.

WHEREAS, the City of Hailey and GovPlanet., have agreed to the terms and conditions of the amendment, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey authorizes the Agreement between the City of Hailey and GovPlanet., and that the Mayor is authorized to execute the attached Agreement.

Passed this 31st day of March, 2025.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

AGENCY: City of Hailey	EFFECTIVE DATE: 11/13/2024
AGREEMENT: Government Services Multi-Channel Sales Agreement Executed 11/13/2023	ADDENDUM NO: 1

This **ADDENDUM (“Addendum”)** is entered into as of the Effective Date listed above by and between **IRONPLANET, INC.**, a Delaware corporation (“**IronPlanet**”) and the customer identified above (“**Agency**”) (each a “**Party**” and collectively, the “**Parties**”). The Parties previously entered in the Agreement specified above and have agreed to amend the Agreement as specified herein. Unless otherwise defined, capitalized terms used herein shall have the same meaning ascribed to them in the Agreement. This Addendum and Agreement contain the entire agreement of the Parties with respect to the subject matter hereof and supersede all previous communications, representations, understandings and agreements, either oral or written, between the Parties. Nothing in this Addendum shall be deemed to waive or modify any of the provisions of the Agreement, or any previous addendum thereto except as expressly provided herein, and all other terms and conditions of the Agreement shall remain in full force and effect. In the event of any conflict between the Agreement, this Addendum, or any other addendum thereof, the document later in time shall prevail.

- Section 4.4, Term and Termination, shall be replaced in its entirety with the following:

Term and Termination. The term (“**Term**”) of this Agreement shall be a [one (1)] year period commencing on the Effective Date listed above. Any renewal of the Agreement shall be subject to the mutual written agreement of the parties.

IN WITNESS WHEREOF, the Parties hereto have caused this Addendum to be executed by their duly authorized representatives as of the Effective Date, and each represents and warrants to the other that it has validly entered into this Addendum and has the legal power to do so.

AGENCY

By: _____

Name: _____

Title: _____

Date: _____

IRONPLANET, INC.

By: _____

Name: _____

Title: _____

Date: _____

(Rev. 02/07/19)

CITY OF HAILEY
RESOLUTION NO. 2023-140

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING AN AGREEMENT WITH GOVPLANET., FOR SALE OF SURPLUS
STREETS EQUIPMENT THROUGH THEIR PLATFORMS.**

WHEREAS, the City of Hailey desires to authorize an Agreement with GovPlanet, for sale of surplus streets equipment via GovPlanet.

WHEREAS, the City of Hailey and GovPlanet., have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey authorizes the Agreement between the City of Hailey and GovPlanet., and that the Mayor is authorized to execute the attached Agreement.

Passed this 13th day of November, 2023.

City of Hailey



Martha Burke, Mayor

ATTEST:



Mary Cone, City Clerk



LEGAL NAME OF AGENCY: City of Hailey	DATE: 11/14/2023
ADDRESS: 115 MAIN STREET SOUTH, SUITE H, HAILEY, ID 8333	REGIONAL MANAGER, GOVERNMENT: Matt Keddington

This MULTI-CHANNEL SALES AGREEMENT (this "Agreement") is entered into as of the date first written above (the "Effective Date") by and between the entities set out in Schedule B (collectively, the "Company") and the customer identified above (the "Agency") for the sale of Equipment through the Marketplaces or a Live Auction Event.

1. AGENCY INFORMATION	
Authorized Representative	Martha Burke
Title of Authorized Representative	Mayor
Email	martha.burke@haileycityhall.org
Telephone	(208) 788-4221
2. COMMERCIAL TERMS	
<p>The Agency authorizes Company to offer and sell the equipment listed on one or more lists of equipment provided to Company in the form attached as <u>Schedule A</u> ("Equipment") for sale by Company through one or more of Company's online marketplace events hosted by www.govplanet.com (each a "Marketplace") and/or through an unreserved public auction occurring at an Company site or designated offsite location (the "Live Auction Event"), as indicated by the "Sale Type" selected by the Agency and noted on <u>Schedule A</u>. Company hereby extends the following sales options to Agency for its disposition needs and Agency shall indicate its selection of a transaction type by initialing next to the desired option(s).</p>	
Options	Terms and Fees
Online Onsite <i>(Sold online from Agency's location)</i>	Auction Revenue will be shared 85% / 15% with 85% going to the Agency and 15% going to Company. *Auction Revenue* is defined as the gross selling price of a unit plus the buyer's transaction fee.
Online Marketplace Events through SalvageSale	<p>Commission. For Equipment sold through the Marketplace, Company will be entitled to a commission based on the gross sale price and other fees as set forth below:</p> <p>(a) 4512% for any lot in excess of \$3,000.00; and</p> <p>(b) 2512% for any lot realizing \$3,000.00 or less, with a minimum fee of \$195.00 per lot.</p> <p>Listing Fees. A Listing Fee is charged for each item of Equipment listed on the Marketplace(s). Listing Fees will be outlined in each <u>Schedule A</u> at the time of the Equipment Listing.</p> <p>Lien Search Fees. A fee for independent lien searches will be assessed. Total Lien Search Fees: \$70/unit.</p> <p>Title Transfer Fees. A fee will be assessed on each item of Equipment that possesses a DMV title or an MSO to transfer title to Buyer(s). Total Title Transfer Fees: \$115/unit.</p>
3. TERMS AND CONDITIONS	
Terms & Conditions	All sales of Equipment will also be subject to the terms and conditions set out in <u>Schedule B</u> to this Agreement (the "Terms and Conditions").
4. TITLED EQUIPMENT	
<p>The Agency hereby appoints Company as its attorney-in-fact with a limited power of attorney ("LPOA") to execute on the Agency's behalf, all documents necessary and required to transfer title to, and permit registration of ownership of, any portion of the Equipment to the buyer; provided, however, if original titles or a notarized LPOA are required by federal, state, provincial or local regulation to transfer title, the Agency will provide Company with either, as applicable, (i) signed original titles, or (ii) a notarized LPOA and unsigned original titles at least two weeks prior to the Live Auction Event for Equipment or the time of listing for the Marketplace(s). Failure to provide title(s) and/or an LPOA as required will prevent the Equipment being made available for sale until such documentation is provided.</p>	
5. LIENS/ENCUMBRANCES	
ARE THERE ANY LIENS ON THE EQUIPMENT?	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
AGENCY'S INTERNAL CONTACT REGARDING LIENS AND TITLES (Name/Phone/Fax/Email):	
<p>1. If "Yes", please provide information for each of the lien holders as requested in the applicable Schedule.</p> <p>2. Unless otherwise disclosed in the applicable Schedule, the undersigned, on behalf of the Agency, represents and warrants that all Equipment is or will be free of all liens, charges, security interests, tax or duty obligations or other encumbrances (the "Encumbrances") prior to being placed for sale in a Live Auction Event or on the Marketplace(s).</p> <p>3. The Agency: (i) authorizes Company to conduct lien searches on the Equipment; (ii) authorizes Company to contact potential lien holders for the disclosure of Encumbrances and to obtain pay-off balances and releases; (iii) consents to the release to Company of any and all information</p>	

pertaining to any such lien, charge, encumbrance or security interest; and (iv) assigns proceeds from the sale of the Equipment as may be required to discharge and satisfy all charges, liens, claims and encumbrances in respect of the Equipment.

6 MISCELLANEOUS	
Trademarks	In connection with the Agency's use of the Marketplace and/or Live Auction Event, Company may use the Agency's name, trademark, logos, service marks and other designations (" Marks ") to list the Agency as a reference customer and to advertise, promote and market the Equipment. The Agency hereby grants to Company and represents and warrants that the Agency has a right to grant, a non-exclusive, worldwide license to use, publicly display and perform, reproduce, and distribute the Marks, solely as permitted in this Agreement, including distributing e-mails to potential buyers that incorporate Marks.
Entire Agreement; Priority	This Agreement contains the entire agreement of the parties with respect to the subject matter hereof and supersedes all previous communications, representations, understandings and agreements, either oral or written, between the parties. In the event of a conflict between the provisions of this Agreement and the Terms and Conditions, this Agreement will control.
Equipment Details	Set forth on <u>Schedule C</u> are supplemental Equipment details required for inspection and buyer pickup.
Counterparts	This Agreement may be executed in counterparts, each of which will be considered an original, but all of which together will constitute the same instrument. Execution and delivery of this Agreement may be evidenced by facsimile, PDF, electronic signature, or acknowledgement email and will hold the same force and effect as an original signature for purposes of binding the parties.
Term	The term (" Term ") of this Agreement will be a one (1) year period commencing on the Effective Date. The Agency may request the sale of further equipment during the Term by providing Company with written notification, including a description of the equipment, the proposed platform and auction date and location (if applicable). Company will indicate acceptance by providing the Agency with a schedule in the form of <u>Schedule A</u> for both parties to initial.
Notice	Any notice to Company must be in writing and must be sent via email and by registered mail or overnight courier to the applicable contracting entity at the address set out in <u>Schedule B</u> . Notice to the Agency must be in writing and shall be sent to the address provided by the Agency in this Agreement. Notice shall be deemed to have been given upon three (3) business days after posting by registered mail or one (1) day after delivery to an overnight courier. If the Agency changes its address, the Agency is responsible for providing an updated address to Company.
Currency and Payment	All prices noted in this Agreement are listed in the currency of the country in which the Equipment is located at the time such Equipment is offered for sale. The same currency is to be used for invoice and payment.
Company Structure	Ritchie Bros. Auctioneers Incorporated is the parent company of IronPlanet, Inc. and Ritchie Bros. Auctioneers (America), Inc., the entities performing the services outlined herein. IronPlanet, Inc. operates the online Marketplaces and Ritchie Bros. Auctioneers (America), Inc. operates the Live Auction Events. GovPlanet is a d/b/a of IronPlanet, Inc., dedicated to the management and support of government agencies by offering the combined services of the Company as outlined herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date, and each represents and warrants to the other that it has validly entered into this Agreement and has the legal power to do so.

AGENCY:

By: Martha Burke
Name: MARSHA BURKE
Title: Mayor
Date: 11/14/23

IRONPLANET, INC.

By: _____
Name: _____
Title: _____
Date: _____

RITCHIE BROS. AUCTIONEERS (AMERICA) INC.

By: _____
Name: _____
Title: _____
Date: _____



IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date, and each represents and warrants to the other that it has validly entered into this Agreement and has the legal power to do so.

AGENCY:

By: _____
Name: _____
Title: _____
Date: _____

IRONPLANET, INC.

By: Matt Keddington
Name: Matt Keddington
Title: Territory Manager
Date: 1/23/24

RITCHIE BROS. AUCTIONEERS (AMERICA) INC.

By: Matt Keddington
Name: Matt Keddington
Title: Territory Manager
Date: 1/23/24

**SCHEDULE A TO AGREEMENT
SAMPLE EQUIPMENT LISTING REQUEST FORM**

AGENCY:	DATE OF SUBMISSION:
DATE OF MULTI-CHANNEL SALES AGREEMENT:	

Pursuant to the terms and conditions of the Multi-Channel Sales Agreement referenced above by and between Company and Agency, Agency hereby authorizes Company to place the following Equipment for sale through the Marketplace or Live Auction Event, as applicable:

No.	Seller Ref #	Location	Year	Make	Model	Serial #	Hours / Miles	Sale Type	Insp. Reqs.	Liens (Y/N)	Titled Equip (Y/N)	Features/Equipment Detail; Attachment Detail	Listing Fee
1.													
2.													
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													

Agency	Company
--------	---------

LEGEND:			
Sale Type:	WO = Weekly On-Line; BN = Buy Now; MO = Make Offer;	GPD = GovPlanet Direct R = Reserve LAE = Live Auction Event	Inspection Reqs: FI = Full Inspection B = Photos and Basic Functionality PO = Photos Only (non-powered units)

**SCHEDULE B TO AGREEMENT
TERMS AND CONDITIONS**

The following terms and conditions (the "Terms and Conditions") apply to the sales of Equipment by Company under the Agreement. The Terms and Conditions are separated into three sections: A) Terms and Conditions applicable to both Online Marketplaces and Live Auction Events, B) Terms and Conditions applicable to Online Marketplaces only, and C) Terms and Conditions applicable to Live Auction Events only.

A) Terms and Conditions applicable to both Online Marketplaces and Live Auction Events

1. **Contracting Parties.** The contracting parties for Company are defined based upon the sales channel of Equipment as set forth in the following table:

Company Contracting Entity	Notice Address
<u>Live Auction Event</u> Ritchie Bros. Auctioneers (America) Inc	4000 Pine Lake Road Lincoln, NE USA 68516 Attn: Legal Counsel
<u>Online Marketplaces</u> IronPlanet, Inc.	legal@ritchiebros.com

2. **Representations.** You represent and warrant that: (i) no Equipment shall be fraudulent, stolen or counterfeit; (ii) You are duly authorized to enter into the Agreement and sell such Equipment; (iii) You are solvent and have not made any assignment, proposal or other proceeding for the benefit of its creditors; and (vi) You own all right, title and interest in and to the Equipment and the Equipment is free and clear of all liens or other encumbrances, except as otherwise disclosed by you to Company in writing.
3. **Risk of Loss.** You agree to have the equipment available for transportation, complete with ignition key, to the Buyer no later than one (1) business day after the conclusion of the sale. Agency shall be responsible for loss or damage to the Equipment, other than loss or damage arising as a result of negligence of Company, its agents and employees, until the earlier of: (i) the removal of the Equipment from the posted Equipment location by Buyer or Buyer's designated transportation provider or (ii) receipt by Agency of all proceeds from the sale of Equipment. Thereafter, the Equipment shall be and remain at the risk of Buyer or Buyer's designated transportation provider (and not Company). Company has no obligation to maintain insurance coverage pertaining to the Equipment in the possession of Company for purposes hereunder.
4. **Limitation of Liability.** TO THE FULLEST EXTENT PERMITTED BY LAW, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY SPECIAL, INDIRECT, PUNITIVE, COVER, INCIDENTAL OR CONSEQUENTIAL DAMAGES, HOWEVER CAUSED, WHETHER IN CONTRACT OR TORT OR UNDER ANY OTHER THEORY OF LIABILITY, INCLUDING LOSS OF REVENUE, PROFITS, OR BUSINESS, ANY LOSS OF GOODWILL OR REPUTATION, OR THE COSTS OF SUBSTITUTE GOODS OR SERVICES, EVEN IF SUCH PARTY OR AN AUTHORIZED REPRESENTATIVE THEREOF HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
5. **Indemnification.** Company shall indemnify and hold the Agency, its parents, subsidiaries and affiliates, and each of their directors, officers and employees, harmless from all losses, claims, damages, and expenses, including reasonable attorneys' fees (hereafter, "Liabilities"), arising out of or resulting from this Agreement to the extent caused in whole or in part by Company's gross negligence or intentional misconduct. To the extent allowed by law, Agency agrees to indemnify and hold Company, its parents, subsidiaries and affiliates, and each of their directors, officers and employees harmless from and against any and all losses, claims, damages and expenses arising out of or resulting from this Agreement and caused in whole or in part by the gross negligence or willful misconduct of the Agency.
6. **Termination.** Each party shall have the right, in its sole discretion, to terminate this Agreement with respect to new business upon thirty (30) days prior written notice to the other party; provided, however, that each party shall continue to perform their respective obligations in respect of equipment previously consigned pursuant to the Agreement and shall perform all work necessary for the orderly close-out of the services; after which time the Agreement will be terminated in its entirety. Company shall have the right, in its sole discretion, to terminate the Agreement or rescind the sale of Equipment to a Buyer in whole or in part in the event (a) there are liens, encumbrances or adverse claim on or to any Equipment in addition to those that are listed in the Agreement; (b) your net proceeds are insufficient to discharge creditor claims and pay Company's fees after title is cleared; (c) you are in breach of the Agreement; (d) you have provided inaccurate, fraudulent, outdated or incomplete information during the registration or Listing process or thereafter; (e) you have violated applicable laws, regulations or third party rights; (f) Company believes in good faith that such action is reasonably necessary to protect the safety or property of other customers, Company personnel or third parties; or (g) for fraud prevention, risk assessment, security or investigation purposes. All provisions in this Agreement regarding representations and warranties, indemnification, disclaimers, limitation of liability, and payment obligations for fees incurred prior to the termination date shall survive any termination of the Agreement.
7. **General Provisions.** The Agreement contains the entire agreement of the parties with respect to the sale of Equipment by Company and supersedes all previous communications, representations, understandings and agreements, either oral or written, between the parties. This Agreement supersedes and replaces the terms in any Agency purchase order or other ordering document. You and Company are independent contractors. If any provision of the Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision shall be enforced to the maximum extent permissible so as to effect the intent of this Agreement, and the remainder of the Agreement shall continue in full force and effect. The failure by either party to exercise or enforce any rights or provisions of the Agreement shall not constitute a waiver of such right or provision. Any delay in the performance of any duties or obligations of either party will not be considered a breach of the Agreement if such delay is caused by a labor dispute, market shortage of materials, fire, earthquake, flood or any other event beyond the control of such party, provided that such party uses reasonable efforts, under the circumstances, to resume performance as soon as reasonably practicable. In

the event of an assignment, this Agreement shall bind and inure to the benefit of the parties, their respective successors and permitted assigns. The Agreement shall be governed by the laws of the State of Washington. The United Nations Convention on Contracts for the International Sale of Goods and, if you are located in the United States, the Uniform Computer Information Transactions Act, do not apply. Any action against Company arising from or relating to this Agreement or any sale or consignment hereunder shall be commenced in a state or federal court in King County, Washington and you irrevocably consent to the exclusive jurisdiction of such courts. Information provided in this Agreement shall be retained by Company in accordance with its formal Privacy Statement, available at www.rbaction.com or www.ironplanet.com.

B) Terms and Conditions applicable to Online Marketplaces only

1. **Services of Company.** Company offers you the use of the Marketplace, which functions as a platform on which you can list and advertise Equipment for sale to potential buyers ("Buyers"). Each party is acting on its own behalf, and Company is not a party to the subsequent binding obligation to sell/buy the Equipment that is entered into between you and the Buyer. Nor does Company represent either party in the conclusion of such binding obligation. In consideration of your use of the Marketplace for the listing and advertising of Equipment for sale, fees as listed in the Agreement are payable by you. There are five listing formats available on the Marketplace:

- **Online Auctions.** A service where you are able to list and advertise Equipment for sale to the highest bidder who meets or exceeds the opening bid.
- **Buy Now.** A service where you are able to list and advertise Equipment at a Buy Now Price.
- **Make Offer.** A service where you are able to list and advertise Equipment for sale to a bidder at the Asking Price or a Negotiated Price.
- **GovPlanet Direct.** A service where you are able to self-list, advertise and manage the sale of business and surplus assets.
- **Reserve.** A service where you are able to list and advertise Equipment for sale to the highest bidder in a reserved marketplace, where you set the Reserve Price.

The Marketplace shall be the exclusive listing site for the Equipment, and you shall not offer for sale or sell the Equipment in any other manner from the Effective Date until the earlier of (i) the date such Equipment is sold via the Marketplace or (ii) the date you withdraw the equipment from the Marketplace in the event Equipment has not been sold, but in such event no less than ninety (90) days. You hereby extend an irrevocable offer to sell the Equipment, as applicable, (a) to a Buyer who is the highest bidder and who meets or exceeds the opening bid, the Reserve Price, or Asking Price, as applicable, (b) to a Buyer who commits to purchase Equipment at the Buy Now Price; or (c) to a Buyer who commits to purchase Equipment at the Negotiated Price. After the winning bid for a piece of Equipment has been established by Company or the Buyer has (a) committed to purchase the Equipment at the Buy Now Price or the Asking Price or (b) met or exceeded the Reserve Price at the end of the Reserve Period, the bid or purchase commitment of Buyer will be automatically accepted by you and a binding obligation to purchase and sell between you and Buyer is automatically concluded ("**Binding Obligation**"). All applicable terms and conditions of this Agreement shall apply to the Binding Obligation. Further, for Make Offer listings, you may accept or counter an offer below the Asking Price. In the event that you accept an offer, or the Buyer accepts your Counter Offer (the "**Negotiated Price**"), the Binding Obligation is concluded, and all terms herein shall apply. Buyer and Agency will be notified of such Binding Obligation by an email or other notification that is generated automatically by the Marketplace. Subject to your receipt of payment for the Equipment, you, at your own expense, shall deliver a bill of sale and such other documentation as may be reasonably necessary to transfer title to the Equipment to Buyer. The timing of the sale of Equipment and opening bid shall be set by Company. Company shall use its best efforts to sell the Equipment on your behalf in a commercially reasonable manner. There is no guarantee as to the gross proceeds that may be realized from the sale of Equipment through the Marketplace. You may not manipulate the bidding in any way, including bidding on your own Equipment to artificially raise the final sales price.

2. **Inspections.** For all requested inspections, you agree to permit Company and/or its authorized representatives to test and inspect each piece of Equipment at a time and place specified in the Agreement or as otherwise mutually agreed. Company shall produce an inspection report ("**Inspection Report**") for each piece of Equipment. The Inspection Report is the sole and exclusive property of Company. Company inspections are solely for the purpose of reporting on the visible condition of the Equipment's major systems and attachments. Company inspections are NOT intended to detect latent or hidden defects or conditions that could only be found in connection with the physical dismantling of the Equipment or the use of diagnostic equipment or techniques. Your failure to properly maintain the Equipment from the date of inspection until its removal from your location by buyer will void the inspection. If you alter or perform repairs or other maintenance to the Equipment after the inspection, another inspection will be required, and you will be subject to a Re-inspection Fee. The Agency agrees that the Equipment will remain in the same or better condition as previously inspected by Company.
3. **Equipment Availability.** You agree to have the equipment available for transportation, complete with ignition key, to the Buyer no later than one (1) business day after the conclusion of the sale.
4. **Fees; Payment of Proceeds; Taxes.** All Fees and Payment Instructions are set forth in the Agreement. You shall be responsible for the payment of any tax or duty that is your responsibility as a seller of the Equipment. You acknowledge and undertake to make yourself aware of and comply with all laws that may be applicable to your access and use of the Marketplace, and your entering into a transaction on the Marketplace. Company disclaims any and all liability in respect of your use of the Marketplace and your sale of any Equipment resulting in any taxes (whether direct, indirect, local or federal), fines or penalties being levied on you. For the avoidance of doubt, it is your responsibility to satisfy yourself of any charges, taxes (whether direct, indirect, local or federal) or related obligations becoming applicable in respect of the transactions that you enter into on the Marketplace. You shall indemnify Company and its affiliates (and the officers, directors, agents and employees thereof) against any tax, cost or expense arising from your failure to satisfy any laws or regulations in relation to a transaction. Once a Binding Obligation is created between you and Buyer, Company will generate a third-party invoice that is issued to Buyer on your behalf. Buyer is responsible for paying you the purchase price for the Equipment upon creation of a Binding Obligation, and you hereby instruct Company to facilitate receipt of the purchase price. Further, you hereby grant Company the right, in its own name, to enforce your right to payment. You agree that

no monies shall be payable to you until paid by the Buyer. Once received by Company, any monies due to you, net of any commissions and fees due Company as detailed in this Agreement, shall be disbursed within fifteen (15) business days after creation of a Binding Obligation. You hereby consent to Company's right to offset any other commissions and fees specified in this Agreement or that result from additional services requested by you, with any remainder to be paid within fifteen (15) business days following receipt of an invoice. You acknowledge that Buyers may fail to perform or pay on a timely basis and that Company shall not have any liability to you for any act or omission of Buyers.

5. **Representations.** You represent and warrant that: (i) no Equipment shall be fraudulent, stolen or counterfeit; (ii) You are duly authorized to enter into the Agreement and sell such Equipment; (iii) You are solvent and have not made any assignment, proposal or other proceeding for the benefit of its creditors; and (vi) You own all right, title and interest in and to the Equipment and the Equipment is free and clear of all liens or other encumbrances, except as otherwise disclosed by you to Company in writing.
6. **Disclaimer.** TO THE FULLEST EXTENT PERMITTED BY LAW, THE MARKETPLACE PROVIDED BY OR THROUGH COMPANY IS PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS WITHOUT WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
7. **Storage at Company Yard for a Marketplace transaction.** This Section 7 shall only apply to Equipment listed on a Marketplace and stored at an Company site (each, a "Facility"). The Agency and Company agree that the storage of Equipment does not represent a consignment agreement or other arrangement under which Ritchie Bros. Auctioneers (America), Inc. agrees to offer the Equipment for sale on behalf of the Agency. If Equipment is stored at the Facility while listed on a Marketplace, the Agency shall be deemed to be contracting with Ritchie Bros. Auctioneers (America), Inc for the storage component and with IronPlanet, Inc. for the Marketplace listing. Ritchie Bros. Auctioneers (America), Inc agrees to provide storage provided that the Equipment is free of all contents and substances other than normal operating fluids and lubricants; therefore, Ritchie Bros. Auctioneers (America), Inc reserves the right to refuse storage of any item of Equipment containing any hazardous substances or visibly leaking contaminants.
8. **GovPlanet Direct.** All Listings on GovPlanet Direct shall be subject to the additional terms set forth in this Section 8.
 - 8.1. **Listing Requirements.** Agency shall include all relevant information in the Listing necessary to sell and convey the items, including (a) an accurate description and photographs to depict the condition of the item, including any attachments or included parts; and (b) the location and availability of the item for pick-up. Each Listing will be assigned a unique item number. Agency shall not post multiple Listings for the same item.
 - 8.2. **Opening Bid and Scheduling.** For Listings on GovPlanet Direct, Agency will set (i) the opening bid for Listings; (ii) any applicable reserve amount, Make Offer, or Buy Now price; (iii) the bid increment; and (iv) the duration of the Listing.
 - 8.3. **Inspections.** Agency agrees to permit bidders to inspect items prior to or during bidding, when feasible, at a time and place specified by Agency in the Listing or as otherwise mutually agreed between Agency and bidder.
 - 8.4. **Payment of Proceeds.** After a Binding Obligation is concluded between Agency and Buyer, the GovPlanet Direct Marketplace will generate a third-party invoice that is issued to Buyer on Agency's behalf. Buyer is responsible for paying the purchase price for the items upon conclusion of a Binding Obligation, and Agency hereby authorizes GovPlanet to act as a payment processor and facilitate receipt of the purchase price. Further, Agency hereby grants GovPlanet the right, in its own name, to enforce Agency's right to payment. Agency agrees that no monies shall be payable to Agency until paid by the Buyer. Once received by GovPlanet, any monies due to Agency, net of any commissions and fees due GovPlanet as detailed in this Agreement, shall be disbursed within fifteen (15) business days after conclusion of the Binding Obligation. Agency hereby consents to GovPlanet's right to offset any other commissions and fees specified in this Agreement or that result from additional services requested by Agency, with any remainder to be paid within thirty (30) days following receipt of an invoice.

Agency may elect to act as the payment processor and facilitate receipt of the purchase price for Listings on GovPlanet Direct, to include all applicable commission and fees, pursuant to the Agreement. If the Agency elects to collect payments, GovPlanet will invoice Agency for its commission and fees no less than monthly. Agency shall remit payment to GovPlanet within thirty (30) days following receipt of an invoice. Agency acknowledges that Buyers may fail to perform or pay on a timely basis and that GovPlanet shall not have any liability to Agency for any act or omission of Buyers.

8.5. Prohibited Items. Agency is prohibited from selling the following items:

- Alcoholic beverages, cigars, cigarettes or tobacco products;
- Animals or livestock;
- Controlled substances or chemicals;
- Coupons;
- Credit, debit, or gift cards;
- Event tickets;
- Lottery tickets;
- Mailing lists and consumer information;
- Pornography or other obscene media;
- Prescription drugs;
- Products subject to recall;
- Real estate or property;
- Services;
- Stocks and other securities;
- Used or opened cosmetics; and

- Firearms and ammunition

C) Terms and Conditions applicable to Live Auction Events only

1. Company Obligations and Responsibilities

- 1.1. **Sale Sites and Dates.** Company shall, as your agent, offer the Equipment for sale at unreserved auction at various locations and on various dates for the period commencing as of the date hereof and ending upon the termination of the Agreement. You shall provide to Company a completed Schedule A no later than fifteen (15) days prior to the scheduled auction date. If advertising of specific pieces is requested in the auction brochure, you must provide a completed Schedule A to Company at least thirty (30) days before the scheduled auction date.
- 1.2. **Payment.** Company shall make payment to you within twenty-one (21) days after the Live Auction Event, by check unless you specify otherwise in writing, the amount due and owing to you from monies collected from the sale of the Equipment after making all deductions permitted under this Agreement.
- 1.3. **Administrative Fee.** You acknowledge that Company may charge purchasers an administrative fee based on the selling price of each lot.
- 1.4. **Other.** Company shall
 - (a) allow you access to records concerning the sale of the Equipment at the Live Auction Event, excluding the names or contact information of the buyers thereof; and
 - (b) collect and remit state and local sales tax arising upon the sale of the Equipment at the Live Auction Event.
- 1.5. **Lots.** Company may divide the Equipment into such lots as it may in its absolute discretion deem desirable for a Live Auction Event. Company shall not be liable for any loss or damages claimed in respect of the manner in which the Equipment is divided into lots nor in respect of any failure by Company to divide the Equipment into lots.

2. AGENCY'S OBLIGATIONS AND RESPONSIBILITIES

- 2.1. **Title Documents.** Should Company be required to purchase titles on your behalf, RB shall be entitled to interest on amounts advanced at a rate of US Bank prime plus 2%.
- 2.2. **Delivery.** You shall deliver the Equipment, at your cost, to the auction site no later than fifteen (15) days prior to the scheduled Auction:
 - (a) in good operating condition, free of material defects except as disclosed to Company, with adequate fuel and batteries and starting at the key;
 - (b) free of hazardous materials other than normal operating fuels, oils and lubricants; and
 - (c) in compliance with all applicable environmental, health and safety rules and regulations;together with all documents evidencing your title and/or necessary to transfer title to the Equipment, properly endorsed.

The Agency may elect for Company to arrange for delivery of the Equipment to the Site by indicating the same in Schedule A. If delivery by Company is elected, the Agency will be charged a delivery fee equal to the actual cost of delivery plus 10%.
- 2.3. **Unreserved Auction Sale.** You acknowledge Auctions are unreserved and Company shall have no obligation or duty to withdraw the Equipment or any part thereof from the Live Auction Event or to cancel the Live Auction Event. The Equipment shall be sold to the highest bidder on the date of the Live Auction Event.
- 2.4. **No Buybacks.** You shall not bid or make an offer, directly or indirectly, nor allow any other person to bid or make an offer on your behalf, by agency or otherwise, on the Equipment or any part thereof in any Sales Event.

3. MUTUAL AGREEMENTS

- 3.1. **Prohibition of Pre-Sale.** Neither Company nor the you shall sell or offer for sale any part of the Equipment prior to the Live Auction Event without the written permission of the other Party.
- 3.2. **Default by Agency.**

If:

 - (a) you withdraw or fail to timely deliver the Equipment or any part thereof or any documents required hereunder, or if the Live Auction Event does not occur as a result of the actions or inaction of you, including without limitation the commencement of liquidation or bankruptcy proceedings of any sort by or against you; or
 - (b) you, directly or indirectly, bids or permits another to bid on your behalf or for your benefit, by agency or otherwise, on the Equipment or any part thereof at the Live Auction Event; or
 - (c) your representations and warranties set out in this Agreement are not true, complete and correct in all respects;then:
 - (d) commissions shall be payable to Company upon demand, based upon the fair market value of any withdrawn or undelivered parts of the Equipment as if they had been sold;
 - (e) any advances made by Company together with accrued interest shall become due and repayable immediately; and

- (f) you will upon demand, reimburse Company for all out-of-pocket expenses incurred in preparation for the Live Auction Event.

In the event you are in violation of subparagraph 3.2(b), in addition to any other rights or remedies Company may have under this Agreement, Company shall, at its sole discretion, have the right to sell or re-sell the Equipment by public or private sale and you shall pay to Company as liquidated damages in addition to all other amounts due hereunder, an amount equal to twenty-five percent (25%) of the proceeds realized from such sale or resale. If, pursuant to this section, the Equipment or any part thereof is not sold at the Live Auction Event, such equipment shall be deemed to have been withdrawn by you and the provisions of subparagraph 3.2(d), (e) and (f) shall apply.

- 3.3. Creation of Lien.** In addition to any other rights or remedies available to Company, this Agreement creates a lien and charge upon the Equipment and may be registered under any applicable personal property security legislation as may be in effect from time to time and entitles Company to seize and retain possession of the Equipment as security for, and to sell the Equipment to recover, all sums owing hereunder.
- 3.4. Use of Equipment.** You authorize Company to operate the Equipment for the purpose of demonstrating it at the Live Auction Event.
- 3.5. Collection of Proceeds.** Company shall collect the full proceeds from the sale of the Equipment and you assign to Company:
- (a) the amount required to discharge and satisfy all Encumbrances in respect of the Equipment; and
 - (b) all amounts payable to Company hereunder, including commission and any advances, together with interest thereon which shall be repayable at the time of the sale.
- 3.6. Company's Right of Set-Off.** Company may, in its discretion, apply any proceeds from the sale of the Equipment towards any outstanding amounts otherwise due and owing to Company in connection with any purchases, deficiencies or services rendered by Company.
- 3.7. Uncollected Proceeds.** Company may, as it deems necessary in its sole discretion, re-auction any part of the Equipment not sold or paid for at the Live Auction Event, and you acknowledge that no monies shall be payable by Company for any part of the Equipment until it has been paid for in full by the purchaser thereof.
- 3.8. Other Consignments.** Equipment belonging to other owners may be sold at the Live Auction Event.
- 3.9. Internet Bidding and Timed Auction Lot System.** Company may in its sole discretion offer certain lots for sale, in conjunction with its unreserved auction, to registered bidders using its proprietary online bidding service or using its silent "timed auction lot" system. Company shall use its best effort to ensure that such technologies and systems are available at all auctions for which they have been advertised, however at any given sale:
- (a) only those lots which Company deems appropriate shall be offered using such technologies and systems, and
 - (b) certain circumstances concerning the Internet and the technology in use are beyond Company's control, and such systems may not be available at any given time or auction.

You agree that Company shall be held harmless from any and all claims, demands, suits, actions, causes of action, damages, costs or charges arising from (1) the failure of the internet, servers or other computer or communications components and systems, regardless of whether such failure is caused by the negligence of Company, (2) Company's decision whether or not to use such technologies or systems, or (3) its failure to offer such systems at any time.

**SCHEDULE C TO LISTING AGREEMENT
SUPPLEMENTAL EQUIPMENT DETAILS**

EQUIPMENT INSPECTION AND TRANSPORTATION INFORMATION			
	Contact for Inspection	Alternate Contact for Inspection	Contact for Transportation
Name			
Office Phone			
Mobile Phone			
Fax			
Email			
Date for Inspection			
Special Instructions			
EQUIPMENT LOCATION AND BUYER PICKUP (For additional locations, provide detail on Schedule A for each piece of equipment.)			
LOCATION 1			
Business Name of Equipment Location		Pickup Hours	
Address		Ramps at Location? (Y/N) Max Wgt Capacity	
Loading Dock at Location?(Y/N); Max Wgt Capacity		Will Seller Load? (Y/N)	
Fork Lift Available for Use at Location? (Y/N) Max Wgt Capacity		Special Instructions/ Limitations; Other Loading Facilities	
LOCATION 2			
Business Name of Equipment Location		Pickup Hours	
Address		Ramps at Location? (Y/N) Max Wgt Capacity	
Loading Dock at Location?(Y/N); Max Wgt Capacity		Will Seller Load? (Y/N)	
Fork Lift Available for Use at Location? (Y/N) Max Wgt Capacity		Special Instructions/ Limitations; Other Loading Facilities	
LOCATION 3			
Business Name of Equipment Location		Pickup Hours	
Address		Ramps at Location? (Y/N) Max Wgt Capacity	
Loading Dock at Location?(Y/N); Max Wgt Capacity		Will Seller Load? (Y/N)	
Fork Lift Available for Use at Location? (Y/N) Max Wgt Capacity		Special Instructions/ Limitations; Other Loading Facilities	

AGENDA ITEMS SUMMARY

DATE: 11/13/23

DEPARTMENT: Public Works

DEPT. HEAD SIGNATURE: BY _____

SUBJECT: Motion to adopt Resolution 2023-170, authorizing a Sales Agreement with GOVPlanet. for sale of surplus streets equipment through their platforms.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City has previously declared surplus property of old or out of service streets equipment. Staff would like to enter into a Sales Agreement to allow for the sale of surplus streets equipment via website listing or live auction hosted by GovPlanet.

The agreement is attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2023-170, authorizing a Sales Agreement with GOVPlanet. for sale of surplus streets equipment.

ACTION OF THE CITY COUNCIL:

Date : 11/13 - Council approval
1/23 - rec'd signature from Fitzhugh Bros.
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of a new Auto Transportation Service Business License Application for Sunset Imports LLC; DBA Moment Automotive.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16
(IFAPPLICABLE)

BACKGROUND: On March 12, 2025, the Applicant submitted an Application for approval of a new Auto Transportation Service Business License, to be named Moment Automotive, and operated by Marshall Rule.

ATTACHMENTS:

- 1. Auto Transportation Service Business License Application
- 2. Proposed Drivers for Monument Automotive
 - a. Marshall Rule
 - b. Tina Northcott
 - c. Katelyn Love
 - d. Daniel Parra
 - e. Adam Boyd

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve the Auto Transportation Service Business License for Sunset Imports LLC; DBA Moment Automotive.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL: Motion to approve the Auto Transportation Service Business License for Moment Automotive.

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies _____
Instrument # _____



AUTO TRANSPORTATION SERVICE BUSINESS LICENSE APPLICATION

LICENSE FEES:

New or Renewal \$300.00
(License application for full year Jan. 01 – Dec.31)

TOTAL: \$300.00

OFFICE USE ONLY	
DATE: <u>3/25</u>	NEW: <input checked="" type="checkbox"/> RENEWAL: <input type="checkbox"/>
LICENSE#: <u>1994</u>	FEE: _____
INSURANCE: <input checked="" type="checkbox"/>	REGISTRATION: <input checked="" type="checkbox"/>
FARES: <input checked="" type="checkbox"/>	DRIVERS: <input checked="" type="checkbox"/>
POLICE: _____	

EXPIRES ANNUALLY ON DECEMBER 31ST

Owner Name: Sunset Imports LLC Date of Birth: _____

Driver's License No.: _____ Email Address: Marshall.Rule@drive-moment.com

Phone Number: 208-315-6236 Number of Taxi Vehicles: 4

Company Name (LLC): Sunset Imports DBA: Moment Automotive

Company Physical Address: 9100 So Main Hailey, ID 83333

Mailing Address: 9100 So Main Hailey, ID 83333

Company Phone Number: 208-315-6236 Operating Manager: Marshall Rule

1. Have you within the last three (3) years: been convicted of, or received a withheld judgment, been placed on probation, forfeited a bond for failure to appear for any felony or misdemeanor charge, or have any outstanding warrants? Yes _____ No

If yes, please explain: _____

2. Have you had a similar license revoked, denied or suspended by this city or any other city of this state, or of the United States, within the past three (3) years? Yes _____ No

If yes, please explain: _____

MARSHALL RULE [Signature] 1/28/25
Print & Sign Name Date

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 208-788-4221



AUTO TRANSPORTATION SERVICE BUSINESS LICENSE APPLICATION CHECKLIST

Please submit the following with your application:

- Certificate of commercial liability insurance for each vehicle naming the City, its agents and employees as parties insured.
- Vehicle registration for each vehicle.
- Copy of Insurance for each vehicle.
- Vehicle inspection for each vehicle completed by ASE certified mechanic and approved by Hailey Chief of Police or designated agent.
- Licensing fee of \$300.00.
- List of all drivers employed by your auto transportation service.
- Taxi Driver Application for each driver. Be sure to include the following per driver:
 - Copy of Drivers License
 - Copy of Ketchum Taxi Driver License
- Complete schedule of fares.
- Business License Renewal Application. *(Applicable to all renewing licenses.)*

Please note:

- Applicant must be at least 21 years of age and be the bona fide owner of the business.
- This license is valid for the business only. All drivers (including the owner if the owner is also a service driver) must have a valid Idaho driver's license and City of Hailey auto transportation service driver's license.
- All applications must be approved by the Hailey Chief of Police.
- Per Idaho Statute, a Transportation Network Company (TNC) shall mean an entity operating in Idaho that meets the requirements of this chapter and uses a digital network or software application service to connect passengers to transportation network services. A TNC is not deemed to own, control, operate or manage the vehicles used by TNC drivers, and is not a taxicab association or a for-hire vehicle owner (i.e., Uber). Please refer to Idaho Statute Title 49, Motor Vehicles, Chapter 37 for more information regarding Transportation Network Company Services Act.

Drivers Employed By Moment Luxury Vehicles

Marshall Rule

Tina Northcott

Katelyn Love

Daniel Parra

Adam Boyd



Rates

Hailey & Bellevue \$50.00

North of Hailey to East Fork \$75.00

East Fork to Ketchum \$100.00

Elkhorn, Warm Springs & Sun Valley \$115.00

Popular routes: Hailey to Friedman Airport (2 passengers) \$50.00

Ketchum to Friedman Airport (2 passengers) \$100.00

Each additional passenger \$5.00

Rates vary depending on location please call (208)315-6236

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of a Alcohol Beverage License Application for DaVinci’s Restaurant to add liquor to their Resort Restaurant License.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16
(IFAPPLICABLE)

BACKGROUND: On March 5, 2025, the Applicant submitted an Application for approval to include Retail Liquor to their existing license.

ATTACHMENTS:

1. Alcohol Beverage License Application to include Liquor

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve the Auto Transportation Service Business License for Bravo Shuttles.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL: Motion to approve the Alcohol Beverage License Application for Davinci’s Restaurant.

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies _____
Instrument # _____



ALCOHOL BEVERAGE LICENSE APPLICATION

APPLICATION FOR:

Liquor	\$562.50	<input checked="" type="checkbox"/>	_____
Wine by the Drink	\$200.00	<input type="checkbox"/>	_____
Beer by the Drink	\$200.00	<input type="checkbox"/>	_____
Grocery Sale of Wine	\$200.00	<input type="checkbox"/>	_____
Grocery Sale of Beer	\$50.00	<input type="checkbox"/>	_____

APPLICATION IS:

New License
 Renewal
 Resort Restaurant

TOTAL DUE: 562.50

Applicant Name: daVincis in Hailey LLC

Business Name: daVinci's restaurant

Business Physical Address: 17 W. Bullion St. Hailey, ID 83333

Business Mailing Address: P.O. Box 3623 Ketchum, ID 83340

Business Phone Number: 208-788-7699

Property Owner (if different from applicant): _____

(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Applicant Signature

3/5/25
Date

Subscribed and sworn to before me this
5 day of March, 2025.

City Clerk or Designee

Official Use Only	
State License No.	_____
County License No.	_____
City License No.	_____
Date Approved by Council	_____
_____	_____
Chief of Police	

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



ALCOHOL BEVERAGE LICENSE APPLICATION CHECKLIST

PLEASE NOTE: The following information must be submitted with your application to be considered for a city of Hailey Alcohol Beverage License.

ALL APPLICANTS:

- A copy of your State of Idaho Alcohol License.
- A copy of your Blaine County Alcohol License.

If any of the following have *substantially changed*, please provide an up to date copy of each.

1. A detailed statement of the assets and liabilities of the applicant.
2. A copy of the articles of incorporation and bylaws of any corporation; the articles of association and bylaws of any association; or the articles of partnership for any partnership.
3. A certified copy of the lease showing that property owner consents to the sale of liquor by the drink on such premises, if the applicant is not the owner of the property.

I hereby certify that the above documents (1-3) have not *substantially changed* and the information on file from 2013 is the most current and up to date.

Applicant Signature

3/4/25

Date

Should any information on this application be subject to change, such change must be reported in writing to City Hall as outlined in Section 5.04.040 of the Hailey Municipal Code.

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



PERSONAL AFFIDAVIT IN SUPPORT OF ALCOHOL BUSINESS LICENSE

Full Name: Larry Schwartz

SSN: 054-44-0472 DOB: 3/30/67

Business Address: 17 W. Bullion St. Hailey, ID 83333 Business Phone: 208-788-7699

Home Address: P.O. Box 3623 Ketchum, ID 83340 Home Phone: 208-720-0183

I am or will be: Sole Owner Partner Officer
Director Stock Holder Manager member of LLC

Do you have any direct or indirect interest in any other business for the sale of alcoholic beverages?
Yes No

If yes, please explain: Larry Schwartz owns Bacchus Corp which owns a liquor license in Eagle, ID and rents that license to Tony Jay LLC.

Have you ever had an alcohol license denied, suspended or revoked?
Yes No


If yes, please explain: _____

Have you within the last three (3) years been convicted of any violation in any of these United States relating to the importation, transportation, manufacture or sale of alcoholic liquor or beer?
Yes No

Have you within the last five (5) years been convicted of, paid a fine, been placed on probation, received a deferred sentence or withheld judgment, or completed any sentence of confinement for any felony?
Yes No

If yes, please explain: _____

I have read all of the above, and declare under penalty of perjury that each and every statement made is true, correct and complete.


Applicant Signature



BUSINESS QUESTIONNAIRE

Business Name: daVinci's restaurant
 DBA Name: daVinci's restaurant
 Physical Address: 67 W. Bullion St. Hailey, ID 83333

Officers and/or Directors:

Title: member of LLC Name: Larry Schwartz
 Address: 1420 Heroic Rd Hailey, ID 83333

Title: _____ Name: _____
 Address: _____

Title: _____ Name: _____
 Address: _____

Stockholders

Name: _____ Name: _____
 Address: _____ Address: _____

Name: _____ Name: _____
 Address: _____ Address: _____

Name: _____ Name: _____
 Address: _____ Address: _____

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.

Signature 

Title member of LLC

Liquor Lic 2025
City Copy

State of Idaho Idaho State Police

Cycle Tracking Number: 160053
ISLD ID: 9776

License Year: 2025
License Number: 43306

Premises Number: 5B-43306
Resort City Restaurant

Retail Alcohol Beverage License

This is to certify, that DaVinci's in Hailey LLC
doing business as: DaVinci's

is licensed to sell alcoholic beverages as stated below at:
17 W Bullion St , Hailey, Blaine County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.

Liquor	Yes	<u>\$750.00</u>
Beer	Yes	<u>\$50.00</u>
Wine by the bottle	Yes	<u>\$0.00</u>
Wine by the glass	Yes	<u>\$0.00</u>
Kegs to go	No	
Growlers	No	
Restaurant	Yes	<u>\$0.00</u>
On-premises consumption	Yes	<u>\$0.00</u>
Multipurpose arena	No	
Plaza	No	
Brewer's Retail	No	

TOTAL FEE: \$800.00

Signature of Licensee, Corporate Officer, LLC Member or Partner

DAVINCI'S IN HAILEY LLC
 DAVINCI'S
 PO BOX 3623

KETCHUM, ID 83340
Mailing Address

License Valid: 02/18/2025 - 07/31/2025

Expires: 07/31/2025

Director of Idaho State Police



SEE REVERSE SIDE FOR SALE OR TRANSFER OF THIS LICENSE

2025

BLAINE COUNTY
STATE OF IDAHO

No. 2025-138


RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT DAVINCI'S IN HAILEY LLC
 doing business as DAVINCI'S
 at 17 W BULLION, HAILEY, ID 83333
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of
 Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the
 regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of
 said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.


State License Issue Date: 02/18/2025

Transfer Fee

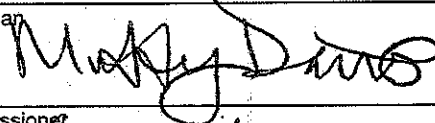
Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$75.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$0.00
Liquor	\$187.50
Total	\$262.50


 Signature of Licensee or Officer of Corporation

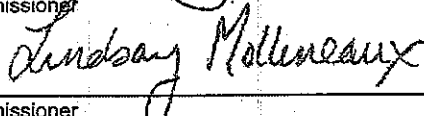
This license is TRANSFERABLE and EXPIRES 07/31/2025.
 Witness my hand and seal this 4 day of March, 2025



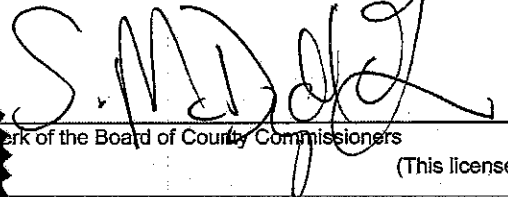
 Chairman



 Commissioner

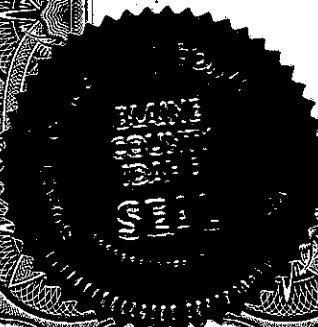


 Commissioner



 Clerk of the Board of County Commissioners

(This license must be conspicuously displayed)



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/10/2025

DEPARTMENT: PW

STAFF SIGNATURE: BY _____

SUBJECT: Motion to ratify the Mayor’s signature on the Special Event Decision and Agreement for the Special Event: Monster Truck Insanity Tour to be held June 14, 2025 5:30 to 9:15 pm at the Haily Arena.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____

Estimated Hours Spent to Date: _____

Staff Contact: Robyn Davis

Comments: _____

Caselle # _____

YTD Line-Item Balance \$ _____

Estimated Completion Date: _____

Phone # 208.788.9815 ext. 2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|--|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input checked="" type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to ratify the Mayor’s signature on the Special Event Decision and Agreement for the Special Event: Monster Truck Insanity Tour to be held June 14, 2025 5:30 to 9:15 pm at the Haily Arena.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head in Attendance at Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: Record *Additional/Exceptional Originals to: _____

Copies (all info.): _____ Copies (AIS only) _____ Instrument # _____

HAILEY ARENA RENTAL APPLICATION AND AGREEMENT

Applicant Information

Applicant/Contact: Kaedon L. Berry	Home #: ---	Cell #: 479-209-2555
Address: 111 N. 3962 E.	Work #: ---	Fax #: ---
City: Rigby State: ID Zip Code: 83442	Email: kaedon@livealittleproductions.com	
Organization: Live A Little Entertainment Group	Non-Profit: <input type="checkbox"/> Yes <input type="checkbox"/> No IRS Number:	

Event Information

Event Title: Monster Truck Insanity Tour			
Brief Event Description: Motorsports Entertainment Event			
Set-Up Date: Friday, June 6 ¹³	Start Time: 8am	End Time: 8pm	First-Time Event: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Event Date 1: Saturday, June 7 ¹⁴	Start Time: 5:30pm	End Time: 9:15pm	Annual Event: <input type="checkbox"/> Yes <input type="checkbox"/> No
Event Date 2:	Start Time:	End Time:	# Years Held:
Tear-Down Date: Saturday, June 8 ¹⁴	Start Time: 9:15pm	End Time: 11:59pm	Estimated Daily Attendance: 2000-2500

by email 3-305 AB

Fees and Deposit

✓	Rental Options	One-Time Fees	Standard Daily Rates	First-Time Event, < 500 Attendees Daily Rates	Non-Profit Fees/ Daily Rates	Totals
	Arena Event Application	160.00			75.00	160
	Security and Cleaning Deposit	1,050.00				1050
	Arena Rental – Setup Day *		525.00	525.00	235.00	525
	Arena Rental – 1 Day Event *		1,575.00	790.00	790.00	1575
	Arena Rental – 2+ Day Event *		1,315.00	660.00	660.00	
	Arena Rental – Tear Down Day *		525.00	525.00	265.00	
	Concession A *		135.00	135.00	70.00	135
	Concession B *		135.00	135.00	70.00	135
	Livestock / Animals *		315.00	315.00	160.00	
	Exclusive Advertising Rights		265.00	265.00	135.00	
	Alcohol Beverage Catering Permit		25.00	25.00	25.00	25
	Local Option Tax Permit		N/C	N/C	N/C	
	Amplified Sound Permit		N/C	N/C	N/C	
	Youth Event Rental		N/C	N/C	N/C	
* These fees are subject to 6% Idaho State Sales Tax						
TOTAL DUE						3605

NOTE: Two (2) officers are provided with the above Arena Rental Fees. Any services required/provided by the City beyond those listed above will be charged at the following rates and billed post-event: Event Security Officers - \$45/hour; Arena Prep, Setup and Teardown Support - \$35/hour; Misc. Services - \$35/hour.



Event Components and Activities

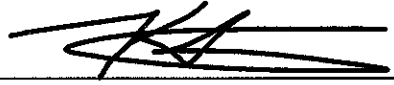
Please indicate below the components and activities you would like to request permission to include with your production. You as the event organizer are responsible for providing your own equipment (beyond what is already available at the Hailey Arena). If you check "yes" next to an item, please provide a brief description, including pertinent details such as quantities, sizes and locations. Please attach the following documents:

- Site Plan – show proposed on-site closures, location of event components, etc.
- Parking Plan – parking on-site is limited; while there is additional parking nearby, large events should carefully consider alternative parking plans.
- Security Plan – Event security may be provided by the Hailey Police Department. The Chief of Police will designate the number of officers to provide security to be provided at the applicant's cost. Two (2) officers are provided with the Arena Rental Fees.
- Emergency Medical Services Plan – describe quantity of dedicated (assigned to no other duties at the event) state-licensed EMTs with basic medical supplies, and describe ability to communicate with an EMS agency.
- ENVIRONMENTAL RESILIENCY PLAN: All Applicants for Special Event Permits must submit an Environmental Resiliency Plan that includes, at a minimum, a prohibition on distribution of single-use of plastics, provision of compost and recycling containers, which may include provisions to reduce single occupant motor vehicle trips, reduce energy and water consumption, and encourage consumption of local or regionally produced products.

The below checklist, site plan, parking plan, security plan, and emergency medical services plan will be used to evaluate your event and document any associated City requirements/conditions, including, but not limited to, parking, security, and emergency medical service requirements.

Event Components and Activities	Yes / No	Brief Description
Closure of On-Site Parking and Access Ways (show on site plan)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Semi Trailer Parking between Visitors Center and Arena
Open Flame/Flame Producing Devices/Pyrotechnics	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Stage (show size and location on site plan)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Arena Flooring	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Electrical (in addition to on-site electrical)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Semi truck/toterhome power for living quarters
Audio	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Lighting (in addition to on-site lighting)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Canopies, Tents, Temporary Structures (show size and location on site plan)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Locations TBD on concourse area after walk through on site. 10x10 activations (maximum of 3)
Ticket Sales/Ticket Takers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	We will facilitate pre-sales online and on-site sales through our staff
Merchandise Sales	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Tour Merchandise in one (1) 10x10 pop up tent
Alcohol Sales	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Food / Non-alcohol Beverage Sales	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Other (anything not included above)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	



APPLICANT SIGNATURE: 

Dated this 19th day of November, 2024.

This Section Official Use Only (the City of Hailey will send you a completed version of the Decision, for your signature, following submission of the above application information.)

DECISION

Based on the Application for a Special Event Permit for Monster Truck Insanity Tour, the City of Hailey a) finds that the event is a special event, that the event meets all of the applicable requirements set forth in Hailey Municipal Code §12.14.040, that all required fees and deposits have been paid and that the Applicant has executed a Hailey Arena Rental Agreement; and, b) approves the Application; and, c) grants the Special Event Permit, subject to the following conditions:

The following requirements and conditions are hereby made a part of this rental agreement. The Applicant and event producer agree to abide by these requirements and conditions, in addition to all other event parameters described in this rental agreement. Some of these requirements and conditions may result in additional costs to the event producer. These additional costs, if related to services provided by the City, will be billed to the event producer post-event and/or may be deducted from the security deposit. Other costs may be payable to third parties, and are also the responsibility of the event producer.

Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants, and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state, and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification, and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.
- f. Events expected to attract more than 1,500 people may have amplified sound, but it cannot exceed ninety (90) dB measured at the property line at any time during the event and that any amplified sound shall be limited between ten o'clock (10:00) A.M. and eleven o'clock (11:00) P.M.

Event Component	Additional Conditions	City Rate/Fee
Parking		
Emergency Medical Services		
Security		\$45/hour
Permits		
Miscellaneous		



DATED this _____ day of _____, 20____.

CITY OF HAILEY

By: _____
Martha Burke, its Mayor

ATTEST:

Mary Cone, City Clerk

The undersigned have read, understand, and agree to the rental application and agreement, proposed plan submitted by the Applicant, and the rental terms and conditions.

Dated this _____ day of _____, 20____.

APPLICANT:

<ORGANIZATION NAME>

Live A Little Entertainment Group

<NAME AND TITLE>



Amy Bain

From: kaedon@livealittleproductions.com
Sent: Monday, March 03, 2025 1:44 PM
To: Amy Bain
Cc: Katy Sommers
Subject: RE: extra permits needed

Hey Amy,

Thanks for the quick catch up today. If we can make the change from June 7 to June 14, 2025 for our event, then let's move forward, please. That would help us out a ton with routing!

I've copied in Katy on this conversation as well to give a quick update on permitting with hopes we can get on the March 10 Meeting Agenda for approval.

Take care and talk soon,

Kaedon L. Berry
President, Touring OPS. and C.O.O.
Cell: (479) 209-2555
Web: www.insanitytour.com



-----Original Message-----

From: "Amy Bain" <amy.bain@haileycityhall.org>
Sent: Thursday, February 27, 2025 1:26pm
To: "kenny@livealittleproductions.com" <kenny@livealittleproductions.com>, "kaedon@livealittleproductions.com" <kaedon@livealittleproductions.com>
Subject: RE: extra permits needed

Hi guys.

I just wanted to check back on this please.

I am hoping to get your event on the March City Council Agenda, and need these to button it up.

Thank you,

Amy Bain



MUNICIPAL NON-PROPERTY SALES TAX PERMIT

Office Use Only:	
Assigned Permit No.:	_____
Assigned Account No.:	_____

Required under Ordinance Nos. 950, 1035, and 1212 of the City of Hailey.

Business Name: Live A Little Entertainment Group

Business Location: 659 N Yellowstone Hwy Unit 4 Rigby, ID 83442

Business Mailing Address: 111 N 3962 E Rigby, ID 83442

Owner Name: Britney Neibaur Phone: 208-881-1786

Owner Residence Address: 111 N 3962 E Rigby, ID 83442

Owner Mailing Address: 111 N 3962 E Rigby, ID 83442

Owner Email Address: Britney@livealittleproductions.com

Ownership Type: Sole Proprietorship Corporation
 Partnership Other (specify) _____

If the ownership is other than sole proprietorship, list below all partners, officers, and directors, principals and/or authorized agents. (Use back of form if more space is required.)

Name: _____

Mailing Address: _____

Type of Business: Live Entertainment

The undersigned agrees to collect the following applicable taxes (check all that apply):

- A four percent (4%) tax on the rental vehicle charge for each rental vehicle rented or leased within the city.
- A four percent (4%) tax on the room occupancy charge for each hotel/motel room or living unit rented or leased within the city, for temporary lodging of thirty (30) days or less.
- A two percent (2%) tax on the sales price of each retail sale of alcohol by the drink within the city.
- A one percent (1%) tax on the sales price of each retail sale of restaurant food within the city.

The undersigned further agrees to remit the above municipal tax using the same schedule as required for remittance of taxes to the Idaho State Tax Commission. Tax will be remitted for each calendar month or each calendar quarter on or before the 25th day of the succeeding month to the City Clerk's Office, 115 Main St. S, Suite H, Hailey, ID 83333.

Proposed Opening Date: June 6th, 2025 Dated this 27 day of February, 2025

Applicant Signature: Britney Neibaur

THIS PERMIT IS NONTRANSFERABLE BY SALE, LEASE, ASSIGNMENT OR OTHERWISE.

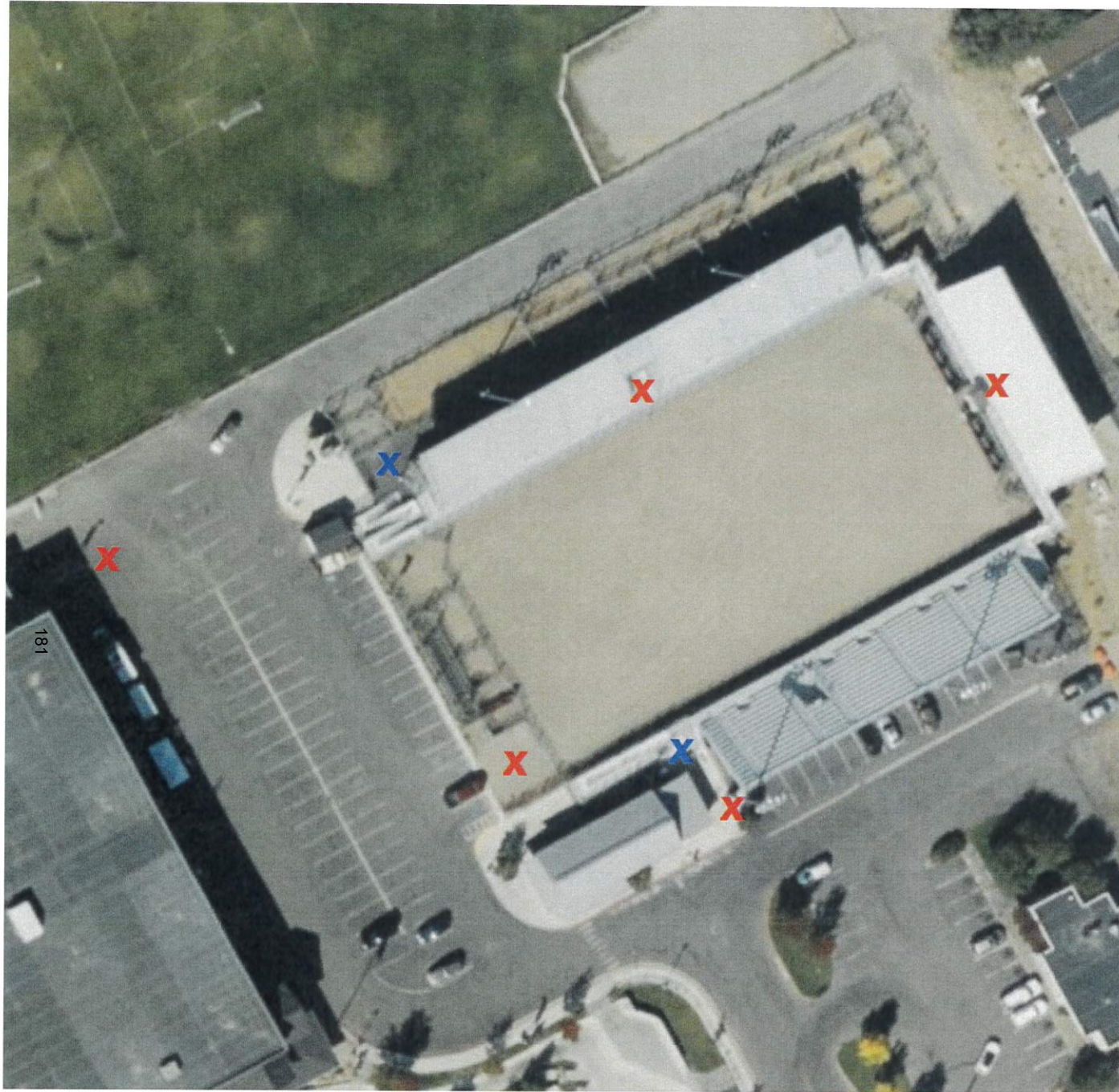
CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 208-788-4221



180

**Ambulance/EMT
(2 ALS Trained Techs)**

3 Hour Call (6-9pm 7/15/23)



Security Plan - July 15, 2023

- X Police Officers (Roaming)**
- X Live A Little Entertainment Operational Staff**

EEIC: Skyler Neibaur

The E.E.I.C. (Emergency Executive In Charge for the Hailey event will be our CEO, Skyler Neibaur. In the event of an incident or accident (God Forbid), Skyler will be our sole point of contact. Please refrain from communication in any form and bring all questions/comments to Skyler to address with Local Authorities.

182

Pit Area

Hauler Parking

Monster Trucks

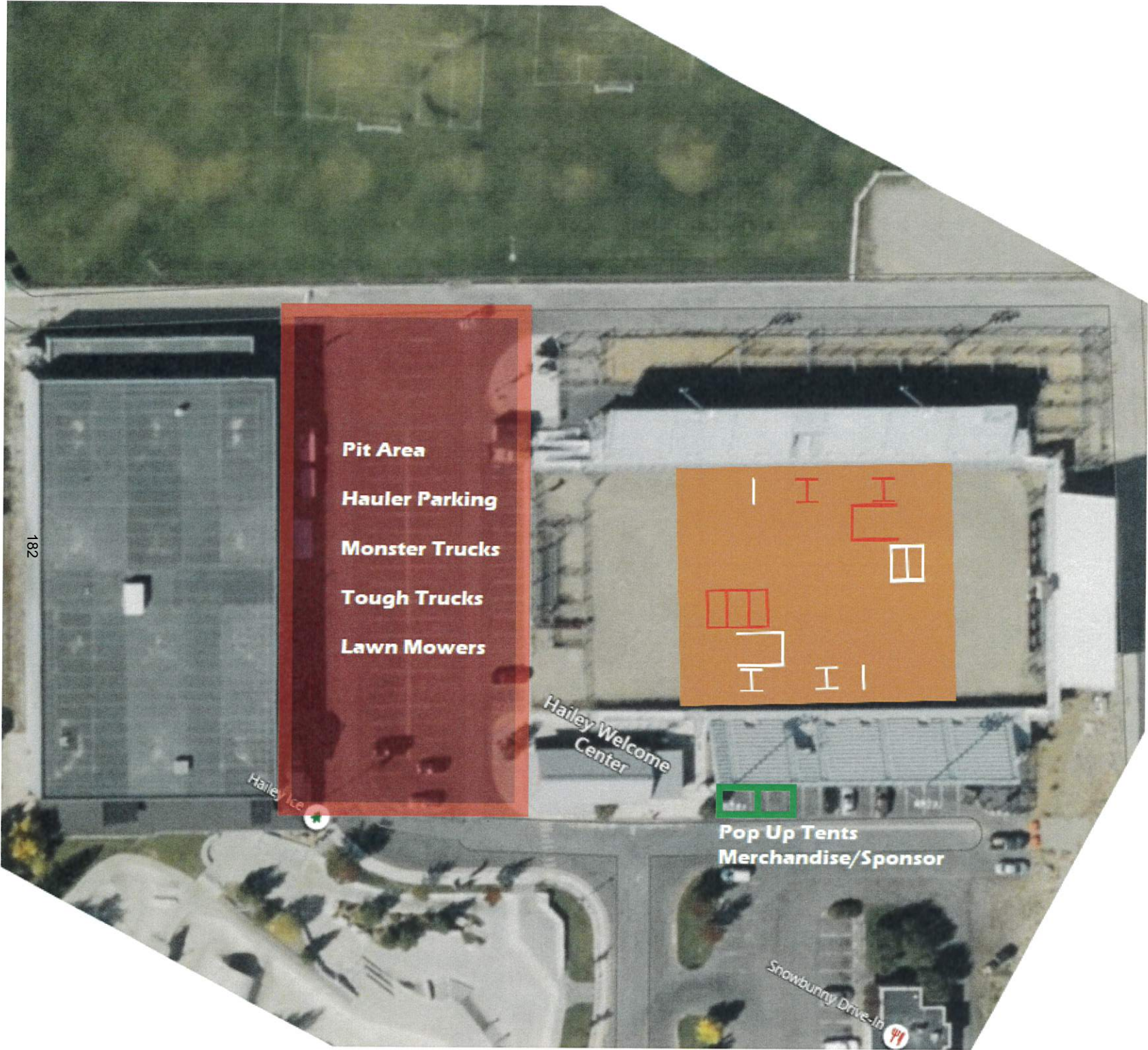
Tough Trucks

Lawn Mowers

Hailey Welcome Center

Pop Up Tents
Merchandise/Sponsor

Snowbunny Drive-In



SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey (“the City”) for Live A Little Entertainment Group, Monster Truck Insanity Tour, to be The Hailey Arena, (Saturday, June 14, 2025, from 5:30 p.m. to 9:30 p.m.), (“the Event”), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant (“Applicant”) of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 10th day of March 2025.

APPLICANT:

By:

(Please sign and print name and title, if applicable)

CITY OF HAILEY:

By: Martha Burke, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

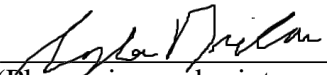
SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey (“the City”) for Live a Little Entertainment Group, Monster Truck Insanity Tour, to be held at The Hailey Arena, (Saturday June 14, 2025 from 5:30 p.m. to 9:15 p.m.), (“the Event”), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant (“Applicant”) of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 10th day of March 2025.

APPLICANT:

By:

 Skyler Neibaur, CEO
(Please sign and print name and title, if applicable)

CITY OF HAILEY:

By: _ Martha Burke, its Mayor

ATTEST:

Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on March 10, 2025 and to suspend reading of them.

AUTHORITY: ID Code 74-205 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD MARCH 10, 2025
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Dustin Stone. Staff present included City Attorney Christopher P. Simms, and City Administrator Lisa Horowitz.

CALL TO ORDER:

5:30:12 PM Call to order by Mayor Burke

Open Session for Public Comments:

5:30:41 PM Steve Daniels, 830 Broadford Rd. asking council to put a portable toilet in this open space for 4th of July. Over the past 3 months wildlife have been crossing Broadford Rd., ask to put wildlife signs on Broadford Rd.

CONSENT AGENDA:

- CA 061 Motion to approve Library STEM grant application for Idaho Commission of Libraries summer grant for \$500 **ACTION ITEM**.....
- ~~CA 062 Motion to approve Resolution 2025-026, authorizing grant agreement with Idaho Commission for Libraries for \$1,000, “That All May Read” **ACTION ITEM**.....~~
- ~~CA 063 Motion to approve Library grant application with Idaho Commission for Libraries Digital Access for All Idahoans for \$150,000, to hire a full-time bilingual Tech Librarian for 18-month grant period **ACTION ITEM**...~~
- CA 064 Motion to approve Library grant application with Idaho Commission for Libraries for round 2 Facilities grant for \$34,398 to purchase two four-person pods **ACTION ITEM**.....
- ~~CA 065 Motion to approve Resolution 2025-027, authorizing the Mayor’s signature and approval of an agreement with Peak Venture Group LLC dba Peak Construction, for sidewalk improvements at Ellsworth Inn along 3rd and 4th Ave. **ACTION ITEM**.....~~
- CA 066 Motion to accept bid from Summit Construction in the amount of \$248,916, for the reconstruction of the Fox Acres Pathway, and motion to adopt Resolution 2025-028, authorizing the Mayor to sign the Notice of Award and project related documents. **ACTION ITEM**.....
- ~~CA 067 Motion to approve Resolution 2025-029, authorizing Cooperative Public Safety Services MOU with Blaine County Sheriff’s Office effective March 20 through March 27, 2025 during World Cup Finals **ACTION ITEM**...~~
- CA 068 Motion to approve Resolution 2025-030, authorizing the Mayor’s signature on the new Performance Bond Security Agreement, in the amount of \$983,453, related to the Large Block Plat and development of Blocks 2, 3, and 4 within the Quigley Farms Subdivision. **ACTION ITEM**.....
- CA 069 Motion to approve Resolution 2025-031, authorizing the Mayor’s signature on the new Cash Security Agreement, in the amount of \$150,000, related to the development of Block 4 within the Sweetwater P.U.D Townhouses, previously known as Parcel B2, Block 4, Sweetwater P.U.D Townhouses. **ACTION ITEM**.....
- CA 070 Consideration of Resolution 2025-032, amendments to the City of Hailey Personnel Handbook to modify Section III.M, Hailey Housing Assistance Policy **ACTION ITEM**.....
- CA 071 Motion to adopt Resolution 2025-033, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping, G&G Landscaping, Sun Valley Services, Wood River Baseball, Webb Landscaping

and ArborCare Resources, Inc. for maintenance of adopted Parks during the 2025 park season. **ACTION ITEM**

[CA 072](#) Motion to approve the Findings of Fact, Conclusions of Law, and Decision of the Final Plat Application by Idaho Conrad, LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium Units A-Q, is revoked, retracted, and withdrawn. This project is located within the Business (B), Downtown Residential Overlay (DRO), and Townsite Overlay (TO) Zoning Districts. **ACTION ITEM**

[CA 073](#) Motion to approve the Findings of Fact, Conclusions of Law, and Decision of the Final Plat Application by Lido Equities Group – Idaho, LLC, represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations. This project is located within the General Residential (GR) Zoning District. **ACTION ITEM**

[CA 074](#) Motion to approve minutes of February 24, 2025 and to suspend reading of them **ACTION ITEM**

[CA 075](#) Motion to approve claims for expenses incurred during the month of February 2025, and claims for expenses due by contract in March, 2025 **ACTION ITEM**

[5:32:43 PM](#) England 067, Horowitz 065, Thea 062, Stone pulls 063

[5:33:07 PM](#) **Martinez moves to approve all consent agenda items minus CA 062, CA 063, CA 065 and CA 067, seconded by Thea, motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

CA 067 [5:33:29 PM](#) England pulled this item, he is okay with this agreement. Ballis wants to comment. Sheriff Morgan Ballis speaks to council, this gives Hailey Police, authorizes them to expand their jurisdiction during this week, in case Sheriff’s officers are tied up. Great partnership and collaboration.

[5:35:07 PM](#) Stone asks, how does this work? Ballis, doesn’t change daily operations, gives Hailey more flexibility to respond as necessary. England, if they are busy, then we will respond to calls normally outside of Hailey city limits. We are doing overtime right now at the airport, 6 hour shifts. Martinez, as a partner, this is important to track.

[5:38:23 PM](#) **Martinez moves to approve CA 067, Thea seconds, motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

CA 065 - [5:38:52 PM](#) Simms, will bring this back to council in 2 weeks.

[5:39:02 PM](#) Thea, CA 062 and CA 063, Library gets so many grants with such diversity. That all may read grant, comments, impressed with the quality of our grants. Lyn Drewien, Idaho Commission for Libraries has done a great job in our state. Always, a challenge.

Ca 063, Stone, has a question.

[5:43:05 PM](#) **Thea moves to approve CA 062 and CA 063, Martinez seconds. Motion passed with roll call vote; Stone, yes. Husbands, yes. Thea, yes. Martinez, yes.**

PROCLAMATIONS AND PRESENTATIONS:

PP 076 Presentation from Mark Davidson, Executive Director of the Blaine County Recreation District (BCRD) regarding upcoming BCRD property tax levy vote

[5:44:05 PM](#) Mark Davidson Executive Director with Blaine County Recreation District speaks to council. Mary Bell, board member is present tonight. BCRD is here for the community, healthy community. 1976 population in blaine county roughly 8,800 people. Sun Valley lift ticket was \$13. 2025, tripled as a community, avg. income in Idaho \$60,000, lift tickets today \$209. Over the course of this 49 year journey, BCRD, has strived to be responsible with the money received. The override levy is about increasing funds, \$7/\$100 valuation, additional levy \$13/\$100,000 valuation. This will allow us to meet current and future demands. Please refer to our website for more information, as well as a levy calculator.

[5:54:01 PM](#) Thea, we are used to 2 year levies. This is permanent? Davidson, yes permanent levy. Horowitz added temporary levy requires simple majority to pass, override levy, requires 2/3 majority to pass. Martinez, sponsorships, is that new? Yes, Davidson replies. Martinez, do you plan to be the owner of these facilities, maintaining partnerships with the community. Davidson, this would make our programs accessible to more people. Will you be offering advanced programming? Davidson, the facilities would help provide space for the community. We have seen an increase in club sports, lacrosse, soccer, hockey and baseball.

Stone, in a time where we may not get much support from outside our community, I support this.

Husbands, how is the survey response rate? Davidson, received 850 responses, sent to 8,000 respondents. 75 – 80% are supportive of BCRD.

Discussion continues about general levy.

PP 077 Presentation of annual financial statements for Fiscal Year Ending September 30, 2024 by Brady Workman, auditor, followed by City Council motion of acceptance of audited financial statements. ACTION ITEM

[6:10:01 PM](#) Horowitz introduces budget, Brady Workman will present. Workman gives an overview of this year's audit. Random sampling, received good audit report, due to your wonderful staff, well done there. Page 14, showing the income and expenses, general and government funds of the city. Increased fund balance by \$158,000, largely due to investments. Page 18, cash received/cash spent, increased our cash received, bond received, explains the increase in cash. We stayed within our budget, very positive year for the city.

Thea, thank you for making this easy to understand, you describe things very well. The city's net position has remained healthy, grown 72% over the last 4 years? Workman, when we talk about net position, encompasses all assets in the city, cash, debts, all capital expenses, equipment and buildings that you have.

Stone, based on the responses that you sent. Retirement fund question, anything above 80% is healthy. Horowitz, PERSI reference. Transfer from general to capital fund, did not understand. Stokes responds, reallocated funds, catching up the books at the end.

HAILEY CITY COUNCIL MINUTES
March 10, 2025

Discussion about bond financing. [6:27:00 PM](#)

[6:27:42 PM](#) Yeager, the headworks project may cost more than what we have in financing, may have to dip into our capital funds in Wastewater to complete project.

[6:29:04 PM](#) **Motion to accept audited financial statements by Martinez, seconded by Stone, Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

PUBLIC HEARINGS:

PH 078 Consideration of Ordinance No. _____, a City-Initiated Text Amendment to amend the Hailey Municipal Code, Title 17: Zoning Regulations, Chapters 17.02 Definitions, and 17.02.020: Meaning of Terms or Words, to add new definitions to Title 17, as well as to modify and clarify existing definitions. ACTION ITEM

[6:29:52 PM](#) title 17 definitions Davis gives an overview of the proposed ordinance. Some moved to title 16, you will see in a future ordinance.

Thea, has 4 questions. [6:31:19 PM](#) Davis reviews the changes, including drought tolerant. “Maintain Bio Mass,” Davis will add this language. Thea for clean energy, add particulates to the definition.

Stone, [6:36:24 PM](#) Davis, there will be a couple of week gap between the 2 ordinances, title 17 and title 16. Simms, not concerned with the 2 week gap.

Public Comments:

[6:38:21 PM](#) Steven Daniels, question on the draught language, what defines draught condition? Davis, our code does not define draught, we look at our zone to help with this definition.

[6:41:56 PM](#) **Thea moves to approve Ordinance No. 1344, title 17 definitions read by title only, seconded by Stone. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

[6:43:06 PM](#) **Burke conducts 1st Reading of Ordinance No. 1344, by title only.**

NEW BUSINESS:

NB 079 Discussion Options and next steps from public workshop regarding 43 Broadford Road Land Use ACTION ITEM

[6:43:54 PM](#) workshop, 5 in attendance, Horowitz gives an overview to council. Option 2, was not ideal for the water division use. Consensus from workshop, liked options 5 and 6.

Thea, if we went with option 6, within city of Hailey, then go outside? Would it be run through ARCH? Horowitz, yet to be determined.

HAILEY CITY COUNCIL MINUTES
March 10, 2025

[6:51:53 PM](#) Stone, does the city want to own a bunch of houses? Horowitz, comments.

More general discussion about this property and water department building.

Martinez, makes sense to maintain the building that is there.

[6:58:28 PM](#) Husbands, kit homes in Cedar City, Greenhorn Fire Station, Horowitz, those cost \$400,000 per unit.

Martinez, great if we can recycle housing.

Horowitz, will move forward with the residential vision for this property and present some next steps over the next several years.

STAFF REPORTS:

[7:02:35 PM](#) Baledge, working with the World Cup event, upper staff working on the planning sessions. Will be bring in state resources during the event, think it will be a good event.

[7:03:31 PM](#) Yeager, Thursday 5:30 pm open house Bullion Street, one block North and one block south of Bullion, construction schedule and dates. Contractor, waiting for other bid processes construction to begin early June or after 4th of July. Funding from LHTAC, \$3 million, our portion is 7%.

[7:05:54 PM](#) Horowitz, no meeting on 3/24, will have meeting on 3/31. Staff will publish workshop 3/24, downtown master plan, series of stakeholder meetings.

[7:06:41 PM](#) Davis, 4:30 – 7 Open house on comprehensive plan.

[7:07:35 PM](#) Martinez, are we celebrating a great audit, wonderful report, outside of our December party? Are we doing anything? Horowitz, we could think about this, maybe a summer picnic. Martinez, celebrate in some way, worth considering.

[7:09:30 PM](#) Thea, helping to plan SpringFest, April 25th, 4-7, flatbed truck, and a band or DJ, food trucks, Sawtooth Brewery, local businesses to chip in. if successful, may do a Summerfest.

[7:10:37 PM](#) **Martinez moves to adjourn, Husbands seconds, motion passed.**

Return to Agenda

AGENDA ITEM SUMMARY

DATE 03/31/2025 DEPARTMENT: Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of February 2025 that are set to be paid by contract for March 2025.

AUTHORITY: ID Code 50-1017 IAR _____ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
 2. Invoice entry into data base by finance department.
 3. Open invoice report and check register report printed for council review at city council meeting.
 4. Following council approval, mayor and clerk sign checks and check register report.
 5. Signed check register report is entered into Minutes book.
-

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/06/2025	CDPT	03/11/2025	58669	REGENCE BLUE SHIELD	3	-4,511.58
03/06/2025	CDPT		0	AFLAC	1	-222.76
03/06/2025	CDPT		0	DELTA DENTAL PLAN OF I	2	-1,079.75
03/06/2025	CDPT		0	REGENCE BLUE SHIELD	3	-5,295.35
03/06/2025	CDPT		0	NCPERS GROUP LIFE INS	6	-144.00
03/06/2025	CDPT	03/11/2025	31413	PERSI	7	-46,066.58
03/06/2025	CDPT	03/11/2025	31411	MOUNTAIN WEST BANK	8	-42,935.96
03/06/2025	CDPT		0	IDAHO STATE TAX COMMI	9	-5,620.00
03/06/2025	CDPT	03/11/2025	31410	A.W. REHN & ASSOCIATE	21	-1,137.91
03/06/2025	CDPT		0	VSP	26	-145.06
03/06/2025	CDPT	03/11/2025	31412	Nationwide 457/Roth	34	-2,697.86
03/06/2025	CDPT	03/11/2025	58668	CHILD SUPPORT RECEIP	40	-223.38
03/06/2025	PC	03/13/2025	31325	CARRILLO-SALAS, DALIA	8209	-1,586.44
03/06/2025	PC	03/13/2025	31326	CONE, MARY M HILL	8009	-1,833.51
03/06/2025	PC	03/13/2025	31327	HOROWITZ, LISA	8049	-2,719.60
03/06/2025	PC	03/13/2025	31328	POMERLEAU, JENNIFER	8207	-1,324.02
03/06/2025	PC	03/13/2025	31329	STOKES, REBECCA R	8013	-2,533.68
03/06/2025	PC	03/13/2025	31330	TRAN, TUYEN	8205	-1,320.61
03/06/2025	PC	03/13/2025	31331	DAVIS, ROBYN K	8060	-2,477.42
03/06/2025	PC	03/13/2025	31332	DYER, ASHLEY MAUREEN	8401	-1,779.42
03/06/2025	PC	03/13/2025	31333	PARKER, JESSICA L	8111	-1,921.14
03/06/2025	PC	03/13/2025	31334	RODRIGUE, EMILY THERE	8115	-1,829.36
03/06/2025	PC	03/13/2025	31335	BALEDGE, MICHAEL S	9054	-2,725.06
03/06/2025	PC	03/13/2025	31336	CHASE, AMANDA LUISE	9036	-1,422.61
03/06/2025	PC	03/13/2025	31337	EMERICK, DANIELLE A	9206	-972.49
03/06/2025	PC	03/13/2025	31338	GRANT, DARYL ERNEST	9126	-506.39
03/06/2025	PC	03/13/2025	31339	HAIRSTON, KEITH GUY	8186	-1,629.67
03/06/2025	PC	03/13/2025	31340	HERNANDEZ, ADAN	9027	-111.61
03/06/2025	PC	03/13/2025	31341	HERNANDEZ, BRYAN	9033	-185.85
03/06/2025	PC	03/13/2025	31342	HOOVER, JAMES THOMA	9047	-2,666.32
03/06/2025	PC	03/13/2025	31343	MAYNE, EARL JAMES	9124	-399.99
03/06/2025	PC	03/13/2025	31344	MURPHY, JOSHUA Z	9011	-238.73
03/06/2025	PC	03/13/2025	31345	PALLAS, MARTIN L	9111	-237.08
03/06/2025	PC	03/13/2025	31346	SANCHEZ, ANTHONY JAM	9042	-815.20
03/06/2025	PC	03/13/2025	31347	SWENKE, JACKSON JOSE	9199	-420.92
03/06/2025	PC	03/13/2025	31348	YEAGER, KAITLYN R	9117	-679.56
03/06/2025	PC	03/13/2025	31349	BURKE, MARTHA E	8074	-1,925.86
03/06/2025	PC	03/13/2025	31350	HUSBANDS, HEIDI	8302	-242.70
03/06/2025	PC	03/13/2025	31351	MARTINEZ, JUAN F	8301	-812.21
03/06/2025	PC	03/13/2025	31352	STONE, DUSTIN DEWAYN	8303	-812.21
03/06/2025	PC	03/13/2025	31353	THEA, KAREN J	8106	-751.70
03/06/2025	PC	03/13/2025	31354	CROTTY, JOSHUA M	8283	-1,476.81
03/06/2025	PC	03/13/2025	31355	DABNEY, LEE A DONAHUE	1008078	-1,158.18
03/06/2025	PC	03/13/2025	31356	DREWIEN, LYNETTE M	1008271	-312.44
03/06/2025	PC	03/13/2025	31357	FORBIS, MICHAL J	8114	-1,553.11
03/06/2025	PC	03/13/2025	31358	FOUDY, ALISON LEXI	8284	-435.43
03/06/2025	PC	03/13/2025	31359	FOUDY, GRACE ANNA	8128	-60.03
03/06/2025	PC	03/13/2025	31360	MAXWELL, LAHELA HINAN	8124	-1,408.65
03/06/2025	PC	03/13/2025	31361	MOSQUEDA - CAMACHO,	8295	-296.37
03/06/2025	PC	03/13/2025	31362	PRIMROSE, LAURA A	8102	-1,281.00
03/06/2025	PC	03/13/2025	31363	RODGERS, AMBER TELLE	8297	-148.69
03/06/2025	PC	03/13/2025	31364	STROPE, DENON MICHAEL	8101	-1,138.14
03/06/2025	PC	03/13/2025	31365	VAGIAS, BROOKE ELIZAB	8296	-124.67
03/06/2025	PC	03/13/2025	31366	BAIN, AMY SUE	8554	-1,510.22

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/06/2025	PC	03/13/2025	31367	SAVAGE, JAMES L	8204	-1,756.71
03/06/2025	PC	03/13/2025	31368	AGUAYO, KENNETH	8220	-1,458.55
03/06/2025	PC	03/13/2025	31369	ALLEN, THOMAS HAROLD	8219	-1,973.35
03/06/2025	PC	03/13/2025	31370	CARDWELL, JOSEPH THO	1008137	-2,112.13
03/06/2025	PC	03/13/2025	31371	CERVANTES, GUSTAVO A	8215	-2,212.37
03/06/2025	PC	03/13/2025	31372	COX, CHARLES F	8161	-2,876.74
03/06/2025	PC	03/13/2025	31373	CROXFORD, ZACHARY DA	8218	-1,798.14
03/06/2025	PC	03/13/2025	31374	ENGLAND, STEVE J	8143	-3,277.77
03/06/2025	PC	03/13/2025	31375	GONZALEZ, ADRIAN MAN	8170	-1,884.42
03/06/2025	PC	03/13/2025	31376	JONES, KYLIE MELETIA	8155	-2,085.54
03/06/2025	PC	03/13/2025	31377	LEOS, CHRISTINA M	8012	-2,055.34
03/06/2025	PC	03/13/2025	31378	LIVINGSTON, CHRISTIAN	8168	-2,018.05
03/06/2025	PC	03/13/2025	31379	ORNELAS, MANUEL G	1008180	-2,181.11
03/06/2025	PC	03/13/2025	31380	OWENS, ERIC ODELL	8119	-1,853.02
03/06/2025	PC	03/13/2025	31381	PECK, TODD D	8167	-3,276.92
03/06/2025	PC	03/13/2025	31382	WELLS, PRESTON DANIE	8150	-1,900.65
03/06/2025	PC	03/13/2025	31383	WRIGLEY, GAVIN	8152	-2,809.21
03/06/2025	PC	03/13/2025	31384	ARELLANO, NANCY	8005	-1,332.09
03/06/2025	PC	03/13/2025	31385	MARES, MARIA C	8251	-1,382.23
03/06/2025	PC	03/13/2025	31386	WILLIAMS, EMILY ANNE	8023	-1,708.64
03/06/2025	PC	03/13/2025	31387	YEAGER, BRIAN D	8107	-2,111.90
03/06/2025	PC	03/13/2025	31388	COUCH, LEVI HUNTER	8512	-247.13
03/06/2025	PC	03/13/2025	31389	DOMKE, RODNEY F	8097	-1,899.34
03/06/2025	PC	03/13/2025	31390	HERNANDEZ, ADAN	8509	-1,590.54
03/06/2025	PC	03/13/2025	31391	JOHNSTON, JAIMEY P	8243	-2,271.85
03/06/2025	PC	03/13/2025	31392	MOATS, ZAKARY S	8174	-1,666.83
03/06/2025	PC	03/13/2025	31393	PARKS, ALEXANDER MIC	8180	-1,726.01
03/06/2025	PC	03/13/2025	31394	SCHWARZ, STEPHEN K	8226	-2,660.93
03/06/2025	PC	03/13/2025	31395	WEST III, KINGSTON R	8234	-2,134.34
03/06/2025	PC	03/13/2025	31396	ZELLERS, WYLIE J	8510	-1,601.59
03/06/2025	PC	03/13/2025	31397	AMBRIZ, JOSE	7023	-2,305.41
03/06/2025	PC	03/13/2025	31398	BOWYER, DANIEL ALAN M	8289	-1,324.59
03/06/2025	PC	03/13/2025	31399	ELLSWORTH, BRYSON D	8285	-2,511.09
03/06/2025	PC	03/13/2025	31400	GARRISON, SHANE	1008048	-1,897.75
03/06/2025	PC	03/13/2025	31401	RACE, MICHAEL DENNIS	8070	-1,122.32
03/06/2025	PC	03/13/2025	31402	SHOTSWELL, DAVE O	7044	-2,282.23
03/06/2025	PC	03/13/2025	31403	WARD, NATHAN DANIEL	8287	-1,490.96
03/06/2025	PC	03/13/2025	31404	BALDWIN, MERRITT JAME	8286	-1,941.21
03/06/2025	PC	03/13/2025	31405	BALIS, MARVIN C	8225	-2,144.88
03/06/2025	PC	03/13/2025	31406	HOLTZEN, KURTIS L	8072	-2,149.27
03/06/2025	PC	03/13/2025	31407	MAJOR, THOMAS JOHN	8288	-1,496.09
03/06/2025	PC	03/13/2025	31408	PETERSON, TRAVIS T	8121	-1,527.48
03/06/2025	PC	03/13/2025	31409	VINCENT, BRIAN A	1008071	-1,856.85
Grand Totals:						-241,778.86
			97			

Includes all check types
Includes unprinted checks

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/20/2025	CDPT	03/25/2025	58670	AFLAC	1	-222.76
03/20/2025	CDPT	03/25/2025	58671	DELTA DENTAL PLAN OF I	2	-4,296.28
03/20/2025	CDPT	03/25/2025	58674	NCPERS GROUP LIFE INS	6	-144.00
03/20/2025	CDPT	03/25/2025	32804	PERSI	7	-45,052.72
03/20/2025	CDPT	03/25/2025	32802	MOUNTAIN WEST BANK	8	-41,255.96
03/20/2025	CDPT	03/25/2025	58673	IDAHO STATE TAX COMMI	9	-5,454.00
03/20/2025	CDPT	03/25/2025	58672	HAILEY VOLUNTEER FIRE	12	-175.00
03/20/2025	CDPT	03/25/2025	32801	A.W. REHN & ASSOCIATE	21	-1,137.91
03/20/2025	CDPT	03/25/2025	58676	VSP	26	-737.98
03/20/2025	CDPT	03/25/2025	32803	Nationwide 457/Roth	34	-2,659.79
03/20/2025	CDPT	03/25/2025	58675	REGENCE BLUE SHIELD	3	-63,079.08
03/20/2025	PC	03/27/2025	32725	CARRILLO-SALAS, DALIA	8209	-1,603.24
03/20/2025	PC	03/27/2025	32726	CONE, MARY M HILL	8009	-1,833.51
03/20/2025	PC	03/27/2025	32727	HOROWITZ, LISA	8049	-2,719.60
03/20/2025	PC	03/27/2025	32728	POMERLEAU, JENNIFER	8207	-1,324.02
03/20/2025	PC	03/27/2025	32729	STOKES, REBECCA R	8013	-2,533.68
03/20/2025	PC	03/27/2025	32730	TRAN, TUYEN	8205	-1,320.61
03/20/2025	PC	03/27/2025	32731	DAVIS, ROBYN K	8060	-2,519.28
03/20/2025	PC	03/27/2025	32732	DYER, ASHLEY MAUREEN	8401	-1,779.42
03/20/2025	PC	03/27/2025	32733	PARKER, JESSICA L	8111	-1,896.14
03/20/2025	PC	03/27/2025	32734	RODRIGUE, EMILY THERE	8115	-1,829.36
03/20/2025	PC	03/27/2025	32735	BALEDGE, MICHAEL S	9054	-2,690.06
03/20/2025	PC	03/27/2025	32736	CHASE, AMANDA LUISE	9036	-1,387.61
03/20/2025	PC	03/27/2025	32737	DYM, JACOB W	9204	-185.85
03/20/2025	PC	03/27/2025	32738	EMERICK, DANIELLE A	9206	-1,365.01
03/20/2025	PC	03/27/2025	32739	GRANT, DARYL ERNEST	9126	-327.25
03/20/2025	PC	03/27/2025	32740	HAIRSTON, KEITH GUY	8186	-1,737.34
03/20/2025	PC	03/27/2025	32741	HOOVER, JAMES THOMA	9047	-2,243.56
03/20/2025	PC	03/27/2025	32742	MAYNE, EARL JAMES	9124	-527.48
03/20/2025	PC	03/27/2025	32743	PRUETT, MATHEW DEAN	9040	-323.22
03/20/2025	PC	03/27/2025	32744	SANCHEZ, ANTHONY JAM	9042	-600.19
03/20/2025	PC	03/27/2025	32745	VINCENT, BRIAN A	9113	-249.34
03/20/2025	PC	03/27/2025	32746	YEAGER, KAITLYN R	9117	-414.96
03/20/2025	PC	03/27/2025	32747	CROTTY, JOSHUA M	8283	-1,476.81
03/20/2025	PC	03/27/2025	32748	DABNEY, LEE A DONAHUE	1008078	-1,158.18
03/20/2025	PC	03/27/2025	32749	DREWIEN, LYNETTE M	1008271	-312.44
03/20/2025	PC	03/27/2025	32750	FORBIS, MICHAL J	8114	-1,553.11
03/20/2025	PC	03/27/2025	32751	FOUDY, ALISON LEXI	8284	-430.12
03/20/2025	PC	03/27/2025	32752	FOUDY, GRACE ANNA	8128	-132.06
03/20/2025	PC	03/27/2025	32753	MAXWELL, LAHELA HINAN	8124	-1,425.41
03/20/2025	PC	03/27/2025	32754	MOSQUEDA - CAMACHO,	8295	-234.61
03/20/2025	PC	03/27/2025	32755	PRIMROSE, LAURA A	8102	-1,189.11
03/20/2025	PC	03/27/2025	32756	RODGERS, AMBER TELLE	8297	-169.92
03/20/2025	PC	03/27/2025	32757	STROPE, DENON MICHAEL	8101	-1,138.14
03/20/2025	PC	03/27/2025	32758	VAGIAS, BROOKE ELIZAB	8296	-138.52
03/20/2025	PC	03/27/2025	32759	BAIN, AMY SUE	8554	-1,501.17
03/20/2025	PC	03/27/2025	32760	SAVAGE, JAMES L	8204	-1,756.71
03/20/2025	PC	03/27/2025	32761	AGUAYO, KENNETH	8220	-1,458.55
03/20/2025	PC	03/27/2025	32762	ALLEN, THOMAS HAROLD	8219	-1,973.35
03/20/2025	PC	03/27/2025	32763	CARDWELL, JOSEPH THO	1008137	-2,112.13
03/20/2025	PC	03/27/2025	32764	CERVANTES, GUSTAVO A	8215	-2,565.17
03/20/2025	PC	03/27/2025	32765	COX, CHARLES F	8161	-2,876.74
03/20/2025	PC	03/27/2025	32766	CROXFORD, ZACHARY DA	8218	-1,798.14
03/20/2025	PC	03/27/2025	32767	ENGLAND, STEVE J	8143	-3,277.77

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/20/2025	PC	03/27/2025	32768	GONZALEZ, ADRIAN MAN	8170	-1,884.42
03/20/2025	PC	03/27/2025	32769	JONES, KYLIE MELETIA	8155	-2,085.54
03/20/2025	PC	03/27/2025	32770	LEOS, CHRISTINA M	8012	-2,055.34
03/20/2025	PC	03/27/2025	32771	LIVINGSTON, CHRISTIAN	8168	-2,018.05
03/20/2025	PC	03/27/2025	32772	ORNELAS, MANUEL G	1008180	-2,181.12
03/20/2025	PC	03/27/2025	32773	OWENS, ERIC ODELL	8119	-2,034.53
03/20/2025	PC	03/27/2025	32774	PECK, TODD D	8167	-3,276.92
03/20/2025	PC	03/27/2025	32775	WELLS, PRESTON DANIE	8150	-2,041.29
03/20/2025	PC	03/27/2025	32776	WRIGLEY, GAVIN	8152	-3,022.84
03/20/2025	PC	03/27/2025	32777	ARELLANO, NANCY	8005	-1,337.65
03/20/2025	PC	03/27/2025	32778	MARES, MARIA C	8251	-1,382.23
03/20/2025	PC	03/27/2025	32779	WILLIAMS, EMILY ANNE	8023	-1,771.53
03/20/2025	PC	03/27/2025	32780	YEAGER, BRIAN D	8107	-2,111.90
03/20/2025	PC	03/27/2025	32781	DOMKE, RODNEY F	8097	-1,862.43
03/20/2025	PC	03/27/2025	32782	HERNANDEZ, ADAN	8509	-1,590.54
03/20/2025	PC	03/27/2025	32783	JOHNSTON, JAIMEY P	8243	-2,183.34
03/20/2025	PC	03/27/2025	32784	MOATS, ZAKARY S	8174	-1,666.83
03/20/2025	PC	03/27/2025	32785	PARKS, ALEXANDER MIC	8180	-1,726.01
03/20/2025	PC	03/27/2025	32786	SCHWARZ, STEPHEN K	8226	-2,660.93
03/20/2025	PC	03/27/2025	32787	WEST III, KINGSTON R	8234	-2,241.10
03/20/2025	PC	03/27/2025	32788	AMBRIZ, JOSE	7023	-2,305.41
03/20/2025	PC	03/27/2025	32789	BOWYER, DANIEL ALAN M	8289	-1,324.59
03/20/2025	PC	03/27/2025	32790	ELLSWORTH, BRYSON D	8285	-2,511.09
03/20/2025	PC	03/27/2025	32791	GARRISON, SHANE	1008048	-1,897.75
03/20/2025	PC	03/27/2025	32792	RACE, MICHAEL DENNIS	8070	-1,516.52
03/20/2025	PC	03/27/2025	32793	SHOTSWELL, DAVE O	7044	-2,282.23
03/20/2025	PC	03/27/2025	32794	WARD, NATHAN DANIEL	8287	-1,490.96
03/20/2025	PC	03/27/2025	32795	BALDWIN, MERRITT JAME	8286	-1,941.21
03/20/2025	PC	03/27/2025	32796	BALIS, MARVIN C	8225	-2,144.88
03/20/2025	PC	03/27/2025	32797	HOLTZEN, KURTIS L	8072	-2,149.28
03/20/2025	PC	03/27/2025	32798	MAJOR, THOMAS JOHN	8288	-1,545.53
03/20/2025	PC	03/27/2025	32799	PETERSON, TRAVIS T	8121	-1,527.48
03/20/2025	PC	03/27/2025	32800	VINCENT, BRIAN A	1008071	-1,856.85
Grand Totals:						-289,932.69
						<u>87</u>

Includes all check types
Includes unprinted checks

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4409 A.W. REHN & ASSOCIATES											
17146	1	2024 Dependent/Health Care FSA Admin Fee	Invoice	03/06/2025	03/24/2025	10.50	10.50	100-15-41215		325	1
17146	2	2024 Dependent/Health Care FSA Admin Fee	Invoice	03/06/2025	03/24/2025	10.50	10.50	200-15-41215		325	1
17146	3	2024 Dependent/Health Care FSA Admin Fee	Invoice	03/06/2025	03/24/2025	10.50	10.50	210-15-41215		325	1
17146	4	2025 Health Care FSA	Invoice	03/06/2025	03/24/2025	24.50	24.50	100-15-41215		325	1
17146	5	2025 Health Care FSA	Invoice	03/06/2025	03/24/2025	24.50	24.50	200-15-41215		325	1
17146	6	2025 Health Care FSA	Invoice	03/06/2025	03/24/2025	24.50	24.50	210-15-41215		325	1
Total 4409 A.W. REHN & ASSOCIATES:						105.00	105.00				
5601 AC HOUSTON LUMBER COMPANY											
2503-8	1	#2503-852172 TRAINING SUPPLIES	Invoice	03/04/2025	03/24/2025	81.54	81.54	100-55-41217		325	1
Total 5601 AC HOUSTON LUMBER COMPANY:						81.54	81.54				
4089 ADVANCED SIGN LLC											
610001	1	ADOPT A PROGRAM SIGNAGE	Invoice	03/21/2025	03/31/2025	146.99	146.99	100-50-41403		325	1
Total 4089 ADVANCED SIGN LLC:						146.99	146.99				
1532 AIRGAS USA LLC											
915894	1	OXYGEN USP DA MED	Invoice	03/06/2025	03/31/2025	191.00	191.00	100-55-41219		325	1
Total 1532 AIRGAS USA LLC:						191.00	191.00				
1913 AMAZON CAPITAL SERVICES											
113-75	1	Asurion Prot Plan TCW TV	Invoice	03/18/2025	03/31/2025	164.99	164.99	100-45-41325		325	1
11WH-	1	Cleaning supplies	Invoice	03/04/2025	03/24/2025	98.87	98.87	100-50-41718	22.50.0001.1	325	1
13XN-	1	Facilities Grant -Tablecloths	Invoice	03/07/2025	03/24/2025	64.62	64.62	100-45-41549	24.45.0002.1	325	1
17WW-	1	#FFRW CDD Office Supplies	Invoice	03/03/2025	03/24/2025	80.56	80.56	100-20-41211		325	1
1CLW-	1	40W USB C CHARGER BLOCK	Invoice	03/13/2025	03/24/2025	9.99	9.99	100-15-41215		325	1
1CLW-	2	40W USB C CHARGER BLOCK	Invoice	03/13/2025	03/24/2025	9.99	9.99	200-15-41215		325	1
1CLW-	3	40W USB C CHARGER BLOCK	Invoice	03/13/2025	03/24/2025	10.00	10.00	210-15-41215		325	1
1CRD-	1	Credit -Asurion Prot Plan TCW TV	Invoice	01/24/2025	03/31/2025	164.99-	164.99-	100-45-41325		325	1
1HPQ-	1	TCW CLEANING CLOSET SUPPL	Invoice	03/06/2025	03/24/2025	105.17	105.17	100-50-41718	22.50.0001.1	325	1
1JFY-9	1	HPD OFFICE SUPPLIES	Invoice	03/10/2025	03/24/2025	58.84	58.84	100-25-41211		325	1
1MGM-	1	TCW conf room signs	Invoice	03/24/2025	03/31/2025	18.89	18.89	100-45-41215		325	1
1MGM-	2	youth books	Invoice	03/24/2025	03/31/2025	42.02	42.02	100-45-41535		325	1
1NQV-	1	Facilities Grant - Comp Supplies	Invoice	03/12/2025	03/24/2025	51.81	51.81	100-45-41549	24.45.0002.1	325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1PQM-	1	PW CONF. SPEAKER	Invoice	03/07/2025	03/24/2025	52.83	52.83	100-42-41215	22.50.0001.1	325	1
1PQM-	2	PW CONF. SPEAKER	Invoice	03/07/2025	03/24/2025	52.83	52.83	200-42-41215	22.50.0001.1	325	1
1PQM-	3	PW CONF. SPEAKER	Invoice	03/07/2025	03/24/2025	52.83	52.83	210-42-41215	22.50.0001.1	325	1
1VNT-	1	CH CLEANING SUPPL	Invoice	03/10/2025	03/24/2025	14.33	14.33	100-42-41413		325	1
1VNT-	2	CH CLEANING SUPPL	Invoice	03/10/2025	03/24/2025	14.33	14.33	200-42-41413		325	1
1VNT-	3	CH CLEANING SUPPL	Invoice	03/10/2025	03/24/2025	14.33	14.33	210-42-41413		325	1
1WC1-	1	book purchases	Invoice	03/10/2025	03/24/2025	45.25	45.25	100-45-41535		325	1
1WWR-	1	KASTLITE FX BLDG EXT LIGHT GLOBE REPL	Invoice	03/13/2025	03/31/2025	21.23	21.23	100-42-41413		325	1
1WWR-	2	KASTLITE FX BLDG EXT LIGHT GLOBE REPL	Invoice	03/13/2025	03/31/2025	21.23	21.23	200-42-41413		325	1
1WWR-	3	KASTLITE FX BLDG EXT LIGHT GLOBE REPL	Invoice	03/13/2025	03/31/2025	21.24	21.24	210-42-41413		325	1
Total 1913 AMAZON CAPITAL SERVICES:						861.19	861.19				
5013 AMERICAN TOWER CORPORATION											
413040	1	DELLA MT TWR RNTL 3/1	Invoice	03/01/2025	03/24/2025	799.75	799.75	200-60-41713		325	1
413040	2	DELLA MT TWR RNTL 3/1 1/3	Invoice	03/01/2025	03/24/2025	50.71	50.71	100-42-41713		325	1
413040	3	DELLA MT TWR RNTL 3/1 1/3	Invoice	03/01/2025	03/24/2025	50.72	50.72	200-42-41713		325	1
413040	4	DELLA MT TWR RNTL 3/1 1/3	Invoice	03/01/2025	03/24/2025	50.72	50.72	210-42-41713		325	1
413040	1	DELLA MT TWR RNTL 3/1 UT REIMB	Invoice	03/01/2025	03/24/2025	12.50	12.50	200-60-41713		325	1
413040	2	DELLA MT TWR RNTL 3/1 UT REIMB 1/3	Invoice	03/01/2025	03/24/2025	4.16	4.16	100-42-41713		325	1
413040	3	DELLA MT TWR RNTL 3/1 UT REIMB 1/3	Invoice	03/01/2025	03/24/2025	4.17	4.17	200-42-41713		325	1
413040	4	DELLA MT TWR RNTL 3/1 UT REIMB 1/3	Invoice	03/01/2025	03/24/2025	4.17	4.17	210-42-41713		325	1
Total 5013 AMERICAN TOWER CORPORATION:						976.90	976.90				
5727 AMERICAN VAC SERVICES LLC											
25-037	1	BUS SHELTER TRANSPORT	Invoice	02/28/2025	03/24/2025	2,700.00	2,700.00	100-40-41403		325	1
Total 5727 AMERICAN VAC SERVICES LLC:						2,700.00	2,700.00				
6917 AT&T MOBILITY LLC											
030120	1	287309821298 - WATER	Invoice	03/01/2025	03/24/2025	384.81	384.81	200-60-41713		325	1
Total 6917 AT&T MOBILITY LLC:						384.81	384.81				
375 ATKINSON'S MARKET											
058580	1	Baby aspirin and water	Invoice	03/12/2025	03/24/2025	42.31	42.31	100-55-41219		325	1
088844	1	# DEPT CREAMER	Invoice	03/20/2025	03/31/2025	11.38	11.38	100-25-41215		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 375 ATKINSON'S MARKET:						53.69	53.69				
6950 BD CONSULTING LLC											
HAI 20	1	Library project 4hrs	Invoice	03/20/2025	03/31/2025	400.00	400.00	100-45-41313		325	1
Total 6950 BD CONSULTING LLC:						400.00	400.00				
5143 BLAINE COUNTY DISPATCH											
FY25 -	1	3rd Quarter payment FY 2025 Police	Invoice	03/25/2025	03/31/2025	29,765.29	29,765.29	100-25-41741		325	1
FY25 -	2	3rd Quarter payment FY 2025 Fire	Invoice	03/25/2025	03/31/2025	9,921.77	9,921.77	100-55-41741		325	1
Total 5143 BLAINE COUNTY DISPATCH:						39,687.06	39,687.06				
5977 BLAINE COUNTY EMERGENCY COMM											
HPDPS	1	CAD/RMS VPD ILETS FIELD OPS	Invoice	01/29/2025	03/31/2025	36,040.78	36,040.78	100-25-41515		325	1
Total 5977 BLAINE COUNTY EMERGENCY COMM:						36,040.78	36,040.78				
6952 BRADY INDUSTRIES OF IDAHO LLC											
972945	1	Soap-public restrooms	Invoice	11/02/2024	03/24/2202	47.63	47.63	100-45-41215		325	1
Total 6952 BRADY INDUSTRIES OF IDAHO LLC:						47.63	47.63				
629 BURKS TRACTOR											
IV5696	1	KIT SEAL	Invoice	03/12/2025	03/24/2025	99.94	99.94	100-40-41405		325	1
Total 629 BURKS TRACTOR:						99.94	99.94				
873 CED, INC.											
3755-1	1	fan, smoke det	Invoice	03/06/2025	03/24/2025	239.63	239.63	120-10-41549	25.10.0002.1	325	1
3755-1	1	return credit	Invoice	03/07/2025	03/24/2025	99.48-	99.48-	120-10-41549	25.10.0002.1	325	1
Total 873 CED, INC.:						140.15	140.15				
6051 CENTURY LINK											
728287	1	9814 260B long distance	Invoice	03/01/2025	03/24/2025	1.88	1.88	100-15-41713		325	1
728287	2	9814 260B long distance	Invoice	03/01/2025	03/24/2025	1.88	1.88	200-15-41713		325	1
728287	3	9814 260B long distance	Invoice	03/01/2025	03/24/2025	1.88	1.88	210-15-41713		325	1
728287	4	9814 260B long distance	Invoice	03/01/2025	03/24/2025	1.88	1.88	100-25-41713		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
728287	5	9814 260B long distance	Invoice	03/01/2025	03/24/2025	1.88	1.88	100-20-41713		325	1
728287	6	9814 260B long distance- 33.33%	Invoice	03/01/2025	03/24/2025	.63	.63	100-42-41713		325	1
728287	7	9814 260B long distance- 33.33%	Invoice	03/01/2025	03/24/2025	.63	.63	200-42-41713		325	1
728287	8	9814 260B long distance- 33.33%	Invoice	03/01/2025	03/24/2025	.63	.63	210-42-41713		325	1
728287	9	2211 125B LONG DIST- TREATMENT PLANT	Invoice	03/01/2025	03/24/2025	.94	.94	210-70-41713		325	1
728287	10	2211 125B LONG DIST- Water Dept	Invoice	03/01/2025	03/24/2025	.94	.94	200-60-41713		325	1
728287	11	3147 220B LONG DIST: FIRE DEPT	Invoice	03/01/2025	03/24/2025	1.88	1.88	100-55-41713		325	1
728287	12	5965-737B LONG DIST- STREET SHOP	Invoice	03/01/2025	03/24/2025	1.83	1.83	100-40-41713		325	1
Total 6051 CENTURY LINK:						16.88	16.88				
6643 CHANEY, DALE											
299292	1	ROTO-ROOTER REIMBURSEMENT WW	Invoice	02/27/2025	03/31/2025	650.00	650.00	210-70-41403		325	1
Total 6643 CHANEY, DALE:						650.00	650.00				
5702 CINTAS											
422013	1	UNIFORM SERVICES STS	Invoice	02/05/2025	03/24/2025	170.52	170.52	100-40-41703		325	1
422091	1	UNIFORM SERVICES STS	Invoice	02/12/2025	03/24/2025	90.15	90.15	100-40-41703		325	1
422161	1	UNIFORM SERVICES STS	Invoice	02/19/2025	03/24/2025	90.15	90.15	100-40-41703		325	1
422241	1	UNIFORM SERVICES STS	Invoice	02/26/2025	03/24/2025	90.15	90.15	100-40-41703		325	1
422309	1	UNIFORM SERVICES WW	Invoice	03/05/2025	03/31/2025	208.21	208.21	210-70-41703		325	1
422309	1	UNIFORM SERVICES STS	Invoice	03/05/2025	03/24/2025	90.15	90.15	100-40-41703		325	1
422384	1	UNIFORM SERVICES WW	Invoice	03/12/2025	03/31/2025	197.93	197.93	210-70-41703		325	1
422384	1	UNIFORM SERVICES STS	Invoice	03/12/2025	03/24/2025	90.15	90.15	100-40-41703		325	1
422461	1	UNIFORM SERVICES WW	Invoice	03/19/2025	03/31/2025	197.93	197.93	210-70-41703		325	1
525833	1	FIRST AID AND CABINET RESTOCK WW	Invoice	03/10/2025	03/31/2025	32.51	32.51	210-70-41703		325	1
Total 5702 CINTAS:						1,257.85	1,257.85				
974 CITY OF HAILEY GENERAL FUND											
111845	1	H. PORTER STAGE DRE	Invoice	03/18/2025	03/31/2025	129.00	129.00	120-50-41549	24.50.0002.1	325	1
Total 974 CITY OF HAILEY GENERAL FUND:						129.00	129.00				
644 CITY OF HAILEY PETTY CASH											
02/21/2	1	#POSTAGE TO ISP EVIDENCE LAB	Invoice	02/21/2025	03/24/2025	10.85	10.85	100-25-41213		325	1
03/17/2	1	# POSTAGE TO ISP LAB	Invoice	03/17/2025	03/24/2025	10.10	10.10	100-25-41213		325	1
840-59	1	#POSTAGE TO ISP EVIDENCE LAB	Invoice	03/25/2025	03/31/2025	19.63	19.63	100-25-41213		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 644 CITY OF HAILEY PETTY CASH:						40.58	40.58				
5961 CLEARWATER POWER EQUIPMENT LLC											
72818	1	REPAIR ON SNOW BLOWER	Invoice	01/02/2025	03/24/2025	372.48	372.48	100-25-41405		325	1
72946	1	Credit	Invoice	01/06/2025	02/10/2025	38.30-	38.30-	100-50-41405		225	1
73599	1	SNOW blower part	Invoice	02/03/2025	02/24/2025	20.99	20.99	100-50-41405		225	1
Total 5961 CLEARWATER POWER EQUIPMENT LLC:						355.17	355.17				
50396 COASTLINE EQUIPMENT											
122203	1	FILTER ELEMENT SWEEPER#4098	Invoice	03/12/2025	03/24/2025	234.98	234.98	100-40-41405		325	1
Total 50396 COASTLINE EQUIPMENT:						234.98	234.98				
4948 CONE, MARY											
2025 II	1	IIMC ANNUAL CONF - Flight Reimb	Invoice	03/20/2025	03/31/2025	226.12	226.12	100-15-41724		325	1
2025 II	2	IIMC ANNUAL CONF - Flight Reimb	Invoice	03/20/2025	03/31/2025	226.12	226.12	200-15-41724		325	1
2025 II	3	IIMC ANNUAL CONF - Flight Reimb	Invoice	03/20/2025	03/31/2025	226.12	226.12	210-15-41724		325	1
Total 4948 CONE, MARY:						678.36	678.36				
337 COPY & PRINT LLC											
4407	1	MAP & CARDS	Invoice	03/12/2025	03/24/2025	265.86	265.86	100-55-41319		325	1
Total 337 COPY & PRINT LLC:						265.86	265.86				
2808 CORE & MAIN LP											
INV001	1	LAB SUPPLIES WW	Invoice	03/20/2025	03/31/2025	415.88	415.88	210-70-41795		325	1
W5946	1	BRASS SERVICE LINE FITTINGS	Invoice	03/19/2025	03/31/2025	689.94	689.94	200-60-41403		325	1
W5946	2	1.5" WATER METERS	Invoice	03/19/2025	03/31/2025	1,769.72	1,769.72	220-65-41403		325	1
Total 2808 CORE & MAIN LP:						2,875.54	2,875.54				
972 COX COMMUNICATIONS											
03/01/2	1	027815002 Library	Invoice	03/01/2025	03/24/2025	173.99	173.99	100-45-41713		325	1
03/01/2	2	027815002 Library e-rate	Invoice	03/01/2025	03/24/2025	313.17-	313.17-	100-45-41713		325	1
03/01/2	3	0205236602 STREET	Invoice	03/01/2025	03/24/2025	167.74	167.74	100-40-41713		325	1
03/01/2	4	039605901 HPD	Invoice	03/01/2025	03/24/2025	222.99	222.99	100-25-41713		325	1
03/17/2	1	001 2401 038676401 WASTEWATER	Invoice	03/17/2025	03/31/2025	79.00	79.00	210-70-41713		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
03/17/2	2	001 2401 038676401 WATER	Invoice	03/17/2025	03/31/2025	78.99	78.99	200-60-41713		325	1
Total 972 COX COMMUNICATIONS:						409.54	409.54				
781 DIGLINE											
007620	1	DIG LINE FEES W.	Invoice	02/28/2025	03/24/2025	37.35	37.35	200-60-41325		325	1
007620	2	DIG LINE FEES WW.	Invoice	02/28/2025	03/24/2025	37.35	37.35	210-70-41325		325	1
Total 781 DIGLINE:						74.70	74.70				
8583 D-SWANER WELDING, INC											
2	1	LABOR TUBE STEEL CUT, MATERIAL	Invoice	03/13/2025	03/24/2025	389.51	389.51	100-40-41405		325	1
22724	1	MATERIAL 6"X3" STEEL, CUT	Invoice	03/04/2025	03/24/2025	264.64	264.64	100-40-41405		325	1
Total 8583 D-SWANER WELDING, INC:						654.15	654.15				
6948 DYER, ASHLEY M											
25TRA	1	NFIP 102 Workshop Milage	Invoice	03/11/2025	03/24/2025	90.72	90.72	100-20-41724		325	1
Total 6948 DYER, ASHLEY M:						90.72	90.72				
1393 EMERGENCY RESPONDER SERVICES, INC.											
25-136I	1	DECKED STORAGE SYSTEM TK# 6040	Invoice	03/11/2025	03/31/2025	1,565.00	1,565.00	200-60-41415		325	1
Total 1393 EMERGENCY RESPONDER SERVICES, INC.:						1,565.00	1,565.00				
5114 ENNIS-FLINT, INC											
288914	1	THERMOPLASTIC TORCH PARTS	Invoice	03/11/2025	03/24/2025	1,371.16	1,371.16	100-40-41403		325	1
Total 5114 ENNIS-FLINT, INC:						1,371.16	1,371.16				
1896 ESRI, INC.											
949279	1	2025 CDD Storage - 2 packs ordered, split 4x	Invoice	03/14/2025	03/24/2025	60.00	60.00	100-20-41325		325	1
949279	2	2025 Water Storage 2 packs ordered, split 4x	Invoice	03/14/2025	03/24/2025	60.00	60.00	200-60-41325		325	1
949279	3	2025 Wastewater Storage 2 packs ordered, split 4x	Invoice	03/14/2025	03/24/2025	60.00	60.00	210-70-41325		325	1
949279	4	2025 Streets Storage 2 packs ordered, split 4x	Invoice	03/14/2025	03/24/2025	60.00	60.00	100-40-41325		325	1
Total 1896 ESRI, INC.:						240.00	240.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
297 EVANS PLUMBING, INC.											
163529	1	leak in kitchen sink	Invoice	03/07/2025	03/31/2025	155.63	155.63	120-50-41549	22.50.0001.1	325	1
Total 297 EVANS PLUMBING, INC.:						155.63	155.63				
171 FERGUSON WATERWORKS #1701											
091596	1	TRAINING	Invoice	03/04/2025	03/24/2025	180.00	180.00	200-60-41723		325	1
091596	1	TRAINING DB AND JA WW	Invoice	03/04/2025	03/31/2025	180.00	180.00	210-70-41723		325	1
CM074	1	RIVER ST SUPPLIES RETURN	Invoice	12/30/2024	01/13/2025	142.02-	142.02-	120-40-41539	18.40.0001.1	125	1
Total 171 FERGUSON WATERWORKS #1701:						217.98	217.98				
1584 FIRST BANKCARD - BALEDGE											
111-373	1	Paper Cutter	Invoice	01/29/2025	03/24/2025	232.26	232.26	100-55-41211		325	1
111-411	1	WhiteBoard	Invoice	01/29/2025	03/24/2025	15.38	15.38	100-55-41211		325	1
111-422	1	Pens	Invoice	02/03/2025	03/24/2025	24.21	24.21	100-55-41211		325	1
111-484	1	Computer Chair	Invoice	02/03/2025	03/24/2025	179.99	179.99	100-55-41523		325	1
111-556	1	Battery- Suction	Invoice	01/30/2025	03/24/2025	30.99	30.99	100-55-41219		325	1
111-945	1	Name Plates	Invoice	01/29/2025	03/24/2025	24.67	24.67	100-55-41211		325	1
112-14	1	Seat Cushion/Cover	Invoice	01/28/2025	03/24/2025	74.97	74.97	100-55-41415		325	1
112-31	1	Flag and Flagpole hook	Invoice	01/28/2025	03/24/2025	114.54	114.54	100-55-41215		325	1
112-77	1	Electric Mop	Invoice	02/12/2025	03/24/2025	119.99	119.99	100-55-41215		325	1
811204	1	Expert Uniform- CHASE	Invoice	01/29/2025	03/24/2025	54.00	54.00	100-55-41703		325	1
811204	2	Jacket Shipping - Chase	Invoice	01/29/2025	03/24/2025	12.17	12.17	100-55-41215		325	1
940404	1	Fed Ex	Invoice	02/21/2025	03/24/2025	136.94	136.94	100-55-41213	25.55.0002.1	325	1
Total 1584 FIRST BANKCARD - BALEDGE:						1,020.11	1,020.11				
5372 FIRST BANKCARD - CONE											
02/03/2	1	February Adobe Sub.	Invoice	02/03/2025	03/24/2025	4.33	4.33	100-15-41711		325	1
02/03/2	2	February Adobe Sub.	Invoice	02/03/2025	03/24/2025	4.33	4.33	200-15-41711		325	1
02/03/2	3	February Adobe Sub.	Invoice	02/03/2025	03/24/2025	4.33	4.33	210-15-41711		325	1
3	1	Cybersecurity Inc. Lunch	Invoice	01/30/2025	03/24/2025	9.52	9.52	100-15-41215		325	1
3	2	Cybersecurity Inc. Lunch	Invoice	01/30/2025	03/24/2025	9.52	9.52	200-15-41215		325	1
3	3	Cybersecurity Inc. Lunch	Invoice	01/30/2025	03/24/2025	9.53	9.53	210-15-41215		325	1
36432	1	IIMC annual conf.	Invoice	02/12/2025	03/24/2025	233.33	233.33	100-15-41723		325	1
36432	2	IIMC annual conf.	Invoice	02/12/2025	03/24/2025	233.33	233.33	200-15-41723		325	1
36432	3	IIMC annual conf.	Invoice	02/12/2025	03/24/2025	233.34	233.34	210-15-41723		325	1
382742	1	STARLINK MONTHLY SUBS 2/24/25-3/24/25	Invoice	02/24/2025	03/24/2025	55.00	55.00	100-15-41215		325	1
382742	2	STARLINK MONTHLY SUBS 2/24/25-3/24/25	Invoice	02/24/2025	03/24/2025	55.00	55.00	200-15-41215		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
382742	3	STARLINK MONTHLY SUBS 2/24/25-3/24/25	Invoice	02/24/2025	03/24/2025	55.00	55.00	210-15-41215		325	1
622245	1	IIMC annual conf hotel reservation - Cone	Invoice	02/13/2025	03/24/2025	483.15	483.15	100-15-41724		325	1
622245	2	IIMC annual conf hotel reservation - Cone	Invoice	02/13/2025	03/24/2025	483.15	483.15	200-15-41724		325	1
622245	3	IIMC annual conf hotel reservation - Cone	Invoice	02/13/2025	03/24/2025	483.16	483.16	210-15-41724		325	1
E0100	1	E0100VDXR6 Microsoft Licenses	Invoice	02/20/2025	03/24/2025	45.06	45.06	100-15-41215		325	1
E0100	2	E0100VDXR6 Microsoft Licenses	Invoice	02/20/2025	03/24/2025	45.06	45.06	200-15-41215		325	1
E0100	3	E0100VDXR6 Microsoft Licenses	Invoice	02/20/2025	03/24/2025	45.07	45.07	210-15-41215		325	1
E0100	1	E0100VE14K Microsoft Licenses	Invoice	02/20/2025	03/24/2025	19.20	19.20	100-15-41215		325	1
E0100	2	E0100VE14K Microsoft Licenses	Invoice	02/20/2025	03/24/2025	19.20	19.20	200-15-41215		325	1
E0100	3	E0100VE14K Microsoft Licenses	Invoice	02/20/2025	03/24/2025	19.20	19.20	210-15-41215		325	1
E0100	1	E0100VE6NO Microsoft Licenses	Invoice	02/20/2025	03/24/2025	2.67	2.67	100-15-41215		325	1
E0100	2	E0100VE6NO Microsoft Licenses	Invoice	02/20/2025	03/24/2025	2.67	2.67	200-15-41215		325	1
E0100	3	E0100VE6NO Microsoft Licenses	Invoice	02/20/2025	03/24/2025	2.66	2.66	210-15-41215		325	1
INV-95	1	WASABI CLOUD STORAGE	Invoice	02/16/2025	03/24/2025	6.27	6.27	100-15-41711		325	1
INV-95	2	WASABI CLOUD STORAGE	Invoice	02/16/2025	03/24/2025	6.27	6.27	200-15-41711		325	1
INV-95	3	WASABI CLOUD STORAGE	Invoice	02/16/2025	03/24/2025	6.28	6.28	210-15-41711		325	1
Total 5372 FIRST BANKCARD - CONE:						2,575.63	2,575.63				
5429 FIRST BANKCARD - DREWIEN											
04419-	1	Annual contract	Invoice	02/06/2025	03/24/2025	99.00	99.00	100-45-41735		325	1
57	1	Volunteer lunch/training	Invoice	02/15/2025	03/24/2025	51.38	51.38	100-45-41723		325	1
Total 5429 FIRST BANKCARD - DREWIEN:						150.38	150.38				
5417 FIRST BANKCARD - ELLSWORTH											
46H-D3	1	D.S. LICENSE RENEWAL WW	Invoice	02/25/2025	03/31/2025	30.00	30.00	210-70-41711		325	1
Total 5417 FIRST BANKCARD - ELLSWORTH:						30.00	30.00				
5789 FIRST BANKCARD - ENGLAND											
000295	1	ICOP CAPITAL PARKING ENGLAND/COX	Invoice	02/19/2025	03/24/2025	18.00	18.00	100-25-41724		325	1
3021	1	LUNCH BUHL PD INVESTIGATION	Invoice	02/24/2025	03/24/2025	70.01	70.01	100-25-41724		325	1
3126	1	ICOPA CAPITAL LUNCH ENGLAND/COX	Invoice	02/19/2025	03/24/2025	26.32	26.32	100-25-41724		325	1
498004	1	HPD CAR WASH	Invoice	02/10/2025	03/24/2025	10.00	10.00	100-25-41415		325	1
498005	1	HPD CAR WASH	Invoice	02/10/2025	03/24/2025	10.00	10.00	100-25-41415		325	1
536741	1	CITF MEETING-ENGLAND/PECK LUNCH	Invoice	02/13/2025	03/24/2025	35.00	35.00	100-25-41724		325	1
JNBT4	1	# UNITED AIRLINES ENGLAND IACP CONF	Invoice	01/29/2025	03/24/2025	396.51	396.51	100-25-41724		325	1
JNBT4	2	# UNITED AIRLINES COX IACP CONF.	Invoice	01/29/2025	03/24/2025	396.51	396.51	100-25-41724		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5789 FIRST BANKCARD - ENGLAND:						962.35	962.35				
6052 FIRST BANKCARD - HFD EXTRA (5148)											
27162	1	Blue Card Online Training - PALLAS	Invoice	01/30/2025	03/24/2025	385.00	385.00	100-55-41723		325	1
534895	1	SIFA BW Rm 2/14-2/16 - J.SWENKE	Invoice	02/14/2025	03/24/2025	214.00	214.00	100-55-41724		325	1
534897	1	SIFA BW 2/14-2/16 - B.VINCENT	Invoice	02/14/2025	03/24/2025	214.00	214.00	100-55-41724		325	1
535011	1	SIFA BW RM 2/14-2/16 - A.Chase	Invoice	02/14/2025	03/24/2025	214.00	214.00	100-55-41724		325	1
Total 6052 FIRST BANKCARD - HFD EXTRA (5148):						1,027.00	1,027.00				
1588 FIRST BANKCARD - HOROWITZ											
363658	1	GOTO MEETING	Invoice	02/16/2025	03/24/2025	25.33	25.33	100-15-41711		325	1
363658	2	GOTO MEETING	Invoice	02/16/2025	03/24/2025	25.33	25.33	200-15-41711		325	1
363658	3	GOTO MEETING	Invoice	02/16/2025	03/24/2025	25.34	25.34	210-15-41711		325	1
FEBRU	1	Februray 2025 Idaho Stateman Sub	Invoice	02/21/2025	03/24/2025	12.00	12.00	100-15-41711		325	1
FEBRU	2	Februray 2025 Idaho Stateman Sub	Invoice	02/21/2025	03/24/2025	12.00	12.00	200-15-41711		325	1
FEBRU	3	Februray 2025 Idaho Stateman Sub	Invoice	02/21/2025	03/24/2025	11.99	11.99	210-15-41711		325	1
MC162	1	MC16241861 MAILCHIMP	Invoice	02/03/2025	03/24/2025	45.00	45.00	100-15-41711		325	1
MC162	2	MC16241861 MAILCHIMP	Invoice	02/03/2025	03/24/2025	45.00	45.00	200-15-41711		325	1
MC162	3	MC16241861 MAILCHIMP	Invoice	02/03/2025	03/24/2025	45.00	45.00	210-15-41711		325	1
Total 1588 FIRST BANKCARD - HOROWITZ:						246.99	246.99				
5375 FIRST BANKCARD - SCHWARZ											
250214	1	2/14/25 CREW BREAKFAST	Invoice	02/14/2025	03/24/2025	192.43	192.43	100-40-41771		325	1
5	1	2/2/25 PART. CREW BREAKFAST	Invoice	02/02/2025	03/24/2025	78.71	78.71	100-40-41771		325	1
B7	1	2/6/25 CREW BREAKFAST	Invoice	02/06/2025	03/24/2025	130.39	130.39	100-40-41771		325	1
C3-BA	1	2/12/25 PART. CREW LUNCH	Invoice	02/12/2025	03/24/2025	43.96	43.96	100-40-41771		325	1
Total 5375 FIRST BANKCARD - SCHWARZ:						445.49	445.49				
722 FRANKLIN BUILDING SUPPLY											
109222	1	Bolts to fix fence	Invoice	03/19/2025	03/31/2025	54.89	54.89	120-10-41549	25.10.0002.1	325	1
Total 722 FRANKLIN BUILDING SUPPLY:						54.89	54.89				
996 FREEDOM MAILING SERVICES											
49919	1	Bill Processing, Folding & Inserting Newsletters	Invoice	03/03/2025	03/24/2025	661.14	661.14	100-15-41323		325	1
49919	2	Bill Processing, Folding & Inserting Newsletters	Invoice	03/03/2025	03/24/2025	661.14	661.14	200-15-41323		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
49919	3	Bill Processing, Folding & Inserting Newsletters	Invoice	03/03/2025	03/24/2025	661.15	661.15	210-15-41323		325	1
49960	1	Delinquent Notices & Postage	Invoice	03/07/2025	03/24/2025	41.06	41.06	100-15-41323		325	1
49960	2	Delinquent Notices & Postage	Invoice	03/07/2025	03/24/2025	41.06	41.06	200-15-41323		325	1
49960	3	Delinquent Notices & Postage	Invoice	03/07/2025	03/24/2025	41.05	41.05	210-15-41323		325	1
Total 996 FREEDOM MAILING SERVICES:						2,106.60	2,106.60				
5909 FUGATE, JANET											
P&Z ST	1	P&Z Stipend 3/17	Invoice	03/18/2025	03/24/2025	100.00	100.00	100-10-41313		325	1
P&Z ST	2	1 PZ Stipend	Invoice	03/18/2025	03/24/2025	50.00	50.00	200-10-41313		325	1
P&Z ST	3	2 PZ Stipend	Invoice	03/18/2025	03/24/2025	50.00	50.00	210-10-41313		325	1
Total 5909 FUGATE, JANET:						200.00	200.00				
50378 GARRISON, SHANE											
E7062	1	REIMB FOR IRWA 2025 CONF.	Invoice	03/04/2025	03/31/2025	325.00	325.00	210-70-41723		325	1
Total 50378 GARRISON, SHANE:						325.00	325.00				
828 GEM STATE PAPER & SUPPLY COMPA											
113659	1	SHOP CLEANING SUPPL	Invoice	03/05/2025	03/24/2025	79.63	79.63	100-40-41413		325	1
Total 828 GEM STATE PAPER & SUPPLY COMPA:						79.63	79.63				
336 GO FER IT EXPRESS											
134805	1	LOCAL SHIPPING W.	Invoice	02/28/2025	03/24/2025	109.20	109.20	200-60-41213		325	1
134805	2	LOCAL SHIPPING WW.	Invoice	02/28/2025	03/24/2025	57.75	57.75	210-70-41213		325	1
Total 336 GO FER IT EXPRESS:						166.95	166.95				
365 GRANITE SEED											
1-8232	1	1-57050 WOODSIDE BLVD SEED MIX, 100LB	Invoice	03/25/2025	03/31/2025	361.96	361.96	100-50-41403		325	1
Total 365 GRANITE SEED:						361.96	361.96				
658 HAILEY CHAMBER OF COMMERCE											
JANUA	1	CHAMBER LOT EXPENSES JANUARY 2025	Invoice	03/25/2025	03/31/2025	6,188.68	6,188.68	100-10-41707		325	1
Total 658 HAILEY CHAMBER OF COMMERCE:						6,188.68	6,188.68				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
8606 HRA VEBA TRUST											
APRIL	1	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	530.56	530.56	100-20-41126		325	1
APRIL	2	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	2,080.56	2,080.56	100-25-41126		325	1
APRIL	3	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	88.43	88.43	100-15-41126		325	1
APRIL	4	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	88.43	88.43	200-15-41126		325	1
APRIL	5	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	88.42	88.42	210-15-41126		325	1
APRIL	6	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	520.14	520.14	100-45-41126		325	1
APRIL	7	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	392.71	392.71	100-40-41126		325	1
APRIL	8	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	44.21	44.21	100-42-41126		325	1
APRIL	9	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	44.21	44.21	200-42-41126		325	1
APRIL	10	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	44.22	44.22	210-42-41126		325	1
APRIL	11	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	260.07	260.07	200-60-41126		325	1
APRIL	12	MONTHLY VEBA APRIL 2025	Invoice	03/25/2025	03/31/2025	265.28	265.28	210-70-41126		325	1
Total 8606 HRA VEBA TRUST:						4,447.24	4,447.24				
447 ICRMP											
02071-	1	2/2 annual contribution for 10/01/24 to 9/30/25	Invoice	03/01/2025	03/24/2025	38,218.33	38,218.33	100-15-41709		325	1
02071-	2	2/2 annual contribution for 10/01/24 to 9/30/25	Invoice	03/01/2025	03/24/2025	38,218.33	38,218.33	200-15-41709		325	1
02071-	3	2/2 annual contribution for 10/01/24 to 9/30/25	Invoice	03/01/2025	03/24/2025	38,218.34	38,218.34	210-15-41709		325	1
Total 447 ICRMP:						114,655.00	114,655.00				
6501 IDAHO EQUIPMENT											
107546	1	BITS - RAIL REPAIR	Invoice	03/11/2025	03/24/2025	16.00	16.00	100-40-41405		325	1
Total 6501 IDAHO EQUIPMENT:						16.00	16.00				
671 IDAHO LUMBER & HARDWARE											
21128	1	LIGHT BULBS	Invoice	02/24/2025	03/24/2025	9.99	9.99	200-60-41413		325	1
21863	1	BRoom-dust pan	Invoice	03/04/2025	03/24/2025	34.98	34.98	100-50-41718		325	1
21910	1	HOSE NOZZLE	Invoice	03/04/2025	03/24/2025	12.99	12.99	200-60-41405		325	1
21984	1	TOOL CRATE	Invoice	03/05/2025	03/24/2025	49.97	49.97	200-60-41405		325	1
21984	2	UTILITY KNIFE	Invoice	03/05/2025	03/24/2025	22.99	22.99	200-60-41405		325	1
22002	1	1/2" DRIVE IMPACT GUN	Invoice	03/05/2025	03/24/2025	299.00	299.00	200-60-41405		325	1
22045	1	BOLTS	Invoice	03/05/2025	03/24/2025	5.90	5.90	200-60-41415		325	1
22077	1	Hand sanitizer batteries	Invoice	03/05/2025	03/24/2025	12.99	12.99	100-40-41413		325	1
22116	1	TRAINING SUPPLIES	Invoice	03/06/2025	03/24/2025	74.74	74.74	100-55-41217		325	1
22498	1	Hole saw	Invoice	03/10/2025	03/24/2025	25.99	25.99	120-10-41549	25.10.0002.1	325	1
22515	1	SPRAY PAINT	Invoice	03/10/2025	03/24/2025	27.96	27.96	100-40-41405		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
22546	1	SUPPLIES	Invoice	03/10/2025	03/24/2025	14.99	14.99	120-10-41549	25.10.0002.1	325	1
22619	1	IMPACT SOCKET SET	Invoice	03/11/2025	03/31/2025	89.99	89.99	200-60-41405		325	1
22655	1	TARP	Invoice	03/11/2025	03/31/2025	59.99	59.99	200-60-41403		325	1
22757	1	Supplies	Invoice	03/12/2025	03/24/2025	12.38	12.38	120-10-41549	25.10.0002.1	325	1
23237	1	keys	Invoice	03/18/2025	03/31/2025	3.99	3.99	120-10-41549	25.10.0002.1	325	1
23435	1	dog pots	Invoice	03/19/2025	03/31/2025	47.80	47.80	100-50-41405		325	1
23440	1	TORCH KIT	Invoice	03/19/2025	03/31/2025	99.99	99.99	100-55-41215		325	1
23474	1	PAINTERS TAPE #4014	Invoice	03/20/2025	03/31/2025	21.99	21.99	100-40-41405		325	1
23504	1	SPRAY PAINT	Invoice	03/20/2025	03/31/2025	20.97	20.97	100-40-41405		325	1
23553	1	MATTE SPRAY PAINT	Invoice	03/20/2025	03/31/2025	7.99	7.99	100-40-41405		325	1
23568	1	Tcw keys	Invoice	03/20/2025	03/31/2025	14.57	14.57	120-50-41549	22.50.0001.1	325	1
23679	1	co det, fire ext.	Invoice	03/22/2025	03/31/2025	218.95	218.95	120-10-41549	25.10.0002.1	325	1
23729	1	RECEIVER TUBE #4014	Invoice	03/24/2025	03/31/2025	26.99	26.99	100-40-41405		325	1
23801	1	GRINDER BLADES	Invoice	03/24/2025	03/31/2025	22.56	22.56	200-60-41403		325	1
Total 671 IDAHO LUMBER & HARDWARE:						1,240.65	1,240.65				
400 IDAHO MOUNTAIN EXPRESS											
02/28/2	1	Joint Workshop - Parking	Invoice	02/28/2025	03/24/2025	58.20	58.20	100-40-41319	25.10.0001.1	325	1
02/28/2	2	Joint Workshop - Parking	Invoice	02/28/2025	03/24/2025	58.20	58.20	100-20-41319	25.10.0001.1	325	1
02/28/2	3	43 Broadford Rd Workshop	Invoice	02/28/2025	03/24/2025	116.40	116.40	120-10-41549	25.10.0002.1	325	1
02/28/2	4	2/24 CC: Final plat app for Idaho Conrad LLC & Lido	Invoice	02/28/2025	03/24/2025	55.20	55.20	100-20-41319		325	1
02/28/2	5	2/5: Annual Road & Steet Financial Report	Invoice	02/28/2025	03/24/2025	73.44	73.44	100-40-41319		325	1
02/28/2	6	3/3 P&Z: Dsgn Rev McIntosh Holdings, city-txt amen	Invoice	02/28/2025	03/24/2025	62.56	62.56	100-20-41319		325	1
02/28/2	7	Invitation to Bid: Water Division Office Building	Invoice	02/28/2025	03/24/2025	1,012.56	1,012.56	200-60-41547	24.60.0001.1	325	1
02/28/2	8	Open House; River St. Reconstruction Project	Invoice	02/28/2025	03/24/2025	500.44	500.44	120-40-41549	18.40.0001.1	325	1
02/28/2	9	3/10 CC: Title 17 Txt amend; Zoning & Regulations	Invoice	02/28/2025	03/24/2025	40.48	40.48	100-20-41319		325	1
Total 400 IDAHO MOUNTAIN EXPRESS:						1,977.48	1,977.48				
22433 IDAHO POWER											
03/03/2	1	IP 2204837906 - Street	Invoice	03/03/2025	03/24/2025	2,097.61	2,097.61	100-40-41715		325	1
03/03/2	2	IP 2208851523 - 800 N River St Light	Invoice	03/03/2025	03/24/2025	11.25	11.25	100-40-41717		325	1
03/03/2	3	IP 2222783132 - HPD	Invoice	03/03/2025	03/24/2025	474.51	474.51	100-25-41717		325	1
03/03/2	4	IP 2205094259 - Parks	Invoice	03/03/2025	03/24/2025	440.94	440.94	100-50-41717		325	1
03/03/2	5	IP 2205094259 - Rodeo Grounds	Invoice	03/03/2025	03/24/2025	981.80	981.80	100-50-41617		325	1
03/03/2	6	IP 2205094259 - 781 Main St. Ice Rink	Invoice	03/03/2025	03/24/2025	134.60	134.60	100-50-41617		325	1
03/03/2	7	IP 2205094259 - 781 Main St. Interp	Invoice	03/03/2025	03/24/2025	706.56	706.56	100-10-41717		325	1
03/03/2	8	IP 2208523502 - Street Light	Invoice	03/03/2025	03/24/2025	9.85	9.85	100-40-41715		325	1
03/03/2	9	IP 2208519450 - 410 N River	Invoice	03/03/2025	03/24/2025	33.33	33.33	100-40-41715		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
03/03/2	10	IP 2207926011 - 113 N River St Compact	Invoice	03/03/2025	03/24/2025	26.34	26.34	100-40-41715		325	1
03/03/2	11	IP 22062003362 - Water	Invoice	03/03/2025	03/24/2025	4,438.83	4,438.83	200-60-41717		325	1
03/03/2	12	IP 2206105138 - Street	Invoice	03/03/2025	03/24/2025	65.17	65.17	100-40-41715		325	1
03/03/2	13	IP 2207893211 - Street Blaine Manor	Invoice	03/03/2025	03/24/2025	34.45	34.45	100-40-41715		325	1
03/03/2	14	IP 2203575119 - Irrigation Cont Box	Invoice	03/03/2025	03/24/2025	27.79	27.79	100-40-41715		325	1
03/03/2	15	IP 2200663470 - Control Elm Alley	Invoice	03/03/2025	03/24/2025	26.34	26.34	100-40-41717		325	1
03/03/2	16	IP 2204305425 Street - Traffic Lights	Invoice	03/03/2025	03/24/2025	155.13	155.13	100-40-41717		325	1
03/03/2	17	IP2220558932 - PARKS LION PARK	Invoice	03/03/2025	03/24/2025	42.93	42.93	100-40-41717		325	1
03/03/2	18	IP2221408442 Park - 851 Shenandoah - Balmoral	Invoice	03/03/2025	03/24/2025	26.34	26.34	100-50-41717		325	1
03/03/2	19	IP 2226639884 - Parks - Arboratum	Invoice	03/03/2025	03/24/2025	26.34	26.34	100-50-41717		325	1
03/03/2	20	IP 2208020376 Park - 191 San Badger Dr	Invoice	03/03/2025	03/24/2025	27.69	27.69	100-50-41717		325	1
03/17/2	1	IP 2204414540 - Street Lights	Invoice	03/17/2025	03/31/2025	164.92	164.92	100-40-41717		325	1
03/17/2	2	IP 2204935643 - STR 1811 Merlin Lp	Invoice	03/17/2025	03/31/2025	1,160.96	1,160.96	100-40-41717		325	1
03/17/2	3	IP 2204935643 - HFD 617 3rd Ave S	Invoice	03/17/2025	03/31/2025	452.09	452.09	100-55-41717		325	1
03/17/2	4	IP 2204935643 - 116 S River St	Invoice	03/17/2025	03/31/2025	136.31	136.31	100-50-41718		325	1
03/17/2	5	IP 2204935643 - 7 W Croy Library	Invoice	03/17/2025	03/31/2025	551.49	551.49	100-45-41717		325	1
03/17/2	6	IP 2204935643 - 115 Main St 2nd Floor	Invoice	03/17/2025	03/31/2025	458.25	458.25	100-42-41717		325	1
03/17/2	7	IP 2204935643 - 115 Main St 2nd Floor	Invoice	03/17/2025	03/31/2025	458.25	458.25	200-42-41717		325	1
03/17/2	8	IP 2204935643 - 115 Main St 2nd Floor	Invoice	03/17/2025	03/31/2025	458.26	458.26	210-42-41717		325	1
03/17/2	9	IP 2227814734 - 43 Broadford Rd	Invoice	03/17/2025	03/31/2025	116.84	116.84	100-10-41717		325	1
03/17/2	10	IP 2204637769 WW	Invoice	03/17/2025	03/31/2025	12,587.97	12,587.97	210-70-41717		325	1
03/17/2	11	IP2207611134 Street - 89 Croy Rd	Invoice	03/17/2025	03/31/2025	102.65	102.65	100-40-41715		325	1
03/17/2	12	IP 2220558908 - Heagle Park	Invoice	03/17/2025	03/31/2025	26.34	26.34	100-40-41717		325	1
Total 22433 IDAHO POWER:						26,462.13	26,462.13				
138 IDAHO RURAL WATER ASSOC.											
E7055	1	IRWA SPRING CONFERENCE	Invoice	03/03/2025	03/31/2025	1,055.00	1,055.00	210-70-41723		325	1
Q2025-	1	N.W. 2ND YEAR APPRENTICESHIP SPRING WW	Invoice	02/24/2025	03/31/2025	450.00	450.00	210-70-41723		325	1
Total 138 IDAHO RURAL WATER ASSOC.:						1,505.00	1,505.00				
50702 IDAHO SITE WORKS											
TRUCK	1	CREDIT REFUND: TRUCK FILL OVERPMNT	Invoice	03/06/2025	03/24/2025	361.72	361.72	100-00-15110		325	1
Total 50702 IDAHO SITE WORKS:						361.72	361.72				
612 INGRAM BOOK COMPANY											
MARC	1	March book purchases	Invoice	03/03/2025	03/31/2025	2,643.74	2,643.74	100-45-41535		325	1
SVW25	1	SVWC books	Invoice	03/17/2025	03/31/2025	149.96	149.96	100-45-41735		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
TACRG	1	TACR Grant Large print	Invoice	03/10/2025	03/31/2025	305.69	305.69	100-45-41549	23.45.0005.1	325	1
Total 612 INGRAM BOOK COMPANY:						3,099.39	3,099.39				
229 INTEGRATED TECHNOLOGIES											
252138	1	PRINTER INK	Invoice	12/05/2024	03/31/2025	30.10	30.10	100-55-41215		325	1
257233	1	BW AND COLOR INK	Invoice	03/03/2025	03/24/2025	83.92	83.92	100-55-41215		325	1
257879	1	# 257879 CDD Printer Sharp	Invoice	03/10/2025	03/24/2025	321.91	321.91	100-20-41323		325	1
258565	1	SHARP BP HPD PRINTER	Invoice	03/24/2025	03/31/2025	88.86	88.86	100-25-41411		325	1
Total 229 INTEGRATED TECHNOLOGIES:						524.79	524.79				
6304 INTEGRITY PUMP SOLUTIONS, INC											
Y25M3-	1	BIOSOLIDS VELODYNE PARTS WW	Invoice	03/07/2025	03/31/2025	1,090.00	1,090.00	210-70-41401		325	1
Total 6304 INTEGRITY PUMP SOLUTIONS, INC:						1,090.00	1,090.00				
330 JANE'S ARTIFACTS											
064272	1	Office Supplies	Invoice	03/03/2025	03/24/2025	29.78	29.78	100-40-41215		325	1
064619	1	Office Supp 0319	Invoice	03/19/2025	03/31/2025	19.25	19.25	100-45-41215		325	1
Total 330 JANE'S ARTIFACTS:						49.03	49.03				
9560 KARL MALONE FORD HAILEY											
117813	1	#117813 OIL CHANGE/ RADIO REPAIR/BATTERY I	Invoice	02/24/2025	03/24/2025	1,277.46	1,277.46	100-25-41415		325	1
Total 9560 KARL MALONE FORD HAILEY:						1,277.46	1,277.46				
4542 KETCHUM COMPUTERS											
20969	1	Admin: Office 365, phones cleanup, new PCs unboxi	Invoice	03/17/2025	03/24/2025	133.33	133.33	100-15-41313		325	1
20969	2	Admin: Office 365, phones cleanup, new PCs unboxi	Invoice	03/17/2025	03/24/2025	133.33	133.33	200-15-41313		325	1
20969	3	Admin: Office 365, phones cleanup, new PCs unboxi	Invoice	03/17/2025	03/24/2025	133.34	133.34	210-15-41313		325	1
20969	4	CD: Replace and setup computers	Invoice	03/17/2025	03/24/2025	350.00	350.00	100-20-41313		325	1
20969	5	PW: Kaba Locks maint, teleconf. PC connection, Sha	Invoice	03/17/2025	03/24/2025	150.00	150.00	100-42-41313		325	1
20969	6	PW: Kaba Locks maint, teleconf. PC connection, Sha	Invoice	03/17/2025	03/24/2025	150.00	150.00	200-42-41313		325	1
20969	7	PW: Kaba Locks maint, teleconf. PC connection, Sha	Invoice	03/17/2025	03/24/2025	150.00	150.00	210-42-41313		325	1
20969	8	HFD: T/S Danielle's laptop	Invoice	03/17/2025	03/24/2025	100.00	100.00	100-55-41313		325	1
Total 4542 KETCHUM COMPUTERS:						1,300.00	1,300.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
386 L.L. GREENS											
B46549	1	RAIL REPAIR PARTS	Invoice	03/11/2025	03/24/2025	96.89	96.89	100-40-41405		325	1
B46551	1	dog pots	Invoice	03/11/2025	03/31/2025	19.74	19.74	100-50-41405		325	1
B46560	1	TARP	Invoice	03/12/2025	03/31/2025	52.99	52.99	200-60-41403		325	1
B46621	1	hardware supp 0320	Invoice	03/20/2025	03/31/2025	2.49	2.49	100-45-41215		325	1
Total 386 L.L. GREENS:						172.11	172.11				
227 L.N. CURTIS AND SONS											
INV890	1	SERVICE ON FILL STATION	Invoice	11/25/2024	03/24/2025	321.70	321.70	100-55-41405		325	1
INV922	1	UNIFORM PATROL BOOTS ORNELAS	Invoice	03/04/2025	03/24/2025	174.89	174.89	100-25-41703		325	1
INV923	1	SEW ON PATCHES FOR UNIFORM SHIRTS, PULL	Invoice	03/07/2025	03/24/2025	780.82	780.82	100-25-41703		325	1
INV923	1	UNIFORMS PULLOVERS AND SEW ON PATCHES	Invoice	03/07/2025	03/24/2025	466.83	466.83	100-25-41703		325	1
INV923	1	UNIFORM-BOOTS	Invoice	03/07/2025	03/31/2025	231.31	231.31	100-55-41703		325	1
INV924	1	BASE UNIFORM SHIRTS	Invoice	03/07/2025	03/24/2025	250.34	250.34	100-25-41703		325	1
INV927	1	PANTS VEST AND OUTER CARRIER ALLEN/CROX	Invoice	03/19/2025	03/31/2025	2,237.36	2,237.36	100-25-41527		325	1
Total 227 L.N. CURTIS AND SONS:						4,463.25	4,463.25				
547 LES SCHWAB TIRE CENTER - STREETS											
117009	1	TIRE #4025	Invoice	03/10/2025	03/24/2025	886.36	886.36	100-40-41405		325	1
Total 547 LES SCHWAB TIRE CENTER - STREETS:						886.36	886.36				
4179 LIFE-ASSIST											
157771	1	MEDICAL MULTI TOOL	Invoice	03/05/2025	03/24/2025	411.39	411.39	100-55-41219		325	1
Total 4179 LIFE-ASSIST:						411.39	411.39				
6645 LIVINGSTON, CHRISTIAN LANE											
25TRA	1	HWY SAFETY CONF - CHRISTIAN LIVINGSTON	Invoice	03/24/2025	03/31/2025	192.50	192.50	100-25-41724		325	1
Total 6645 LIVINGSTON, CHRISTIAN LANE:						192.50	192.50				
120 LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNC											
T23135	1	T2 CENTER CLASSES - HERNANDEZ	Invoice	03/20/2025	03/31/2025	80.00	80.00	100-40-41723		325	1
Total 120 LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNC:						80.00	80.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5490 LOCALITY MEDIA, INC.											
3999	1	Occupancy Management & Pre-Incident planning	Invoice	03/01/2025	03/24/2025	5,100.00	5,100.00	100-55-41711		325	1
Total 5490 LOCALITY MEDIA, INC.:						5,100.00	5,100.00				
928 MAGIC VALLEY LABS, INC.											
34175	1	DRINKING WATER SAMPLES	Invoice	02/28/2025	03/24/2025	297.00	297.00	200-60-41795		325	1
34175	2	INDIAN CREEK SPRING SAMPLES	Invoice	02/28/2025	03/24/2025	340.00	340.00	200-60-41795		325	1
Total 928 MAGIC VALLEY LABS, INC.:						637.00	637.00				
1512 MARKY'S SUPERTOW											
38944	1	WINTER TOWING, 2/7	Invoice	02/07/2025	03/24/2025	800.00	800.00	100-40-41771		325	1
Total 1512 MARKY'S SUPERTOW:						800.00	800.00				
1381 M-B COMPANIES INC											
291290	1	PARTS RIBBON, BLADE, CARRIAGE BOLT	Invoice	02/25/2025	03/24/2025	2,457.10	2,457.10	100-40-41405		325	1
Total 1381 M-B COMPANIES INC:						2,457.10	2,457.10				
8594 MED-TECH RESOURCES, INC.											
152584	1	MEIDCAL SUPPLIES	Invoice	03/07/2025	03/24/2025	242.07	242.07	100-55-41219		325	1
Total 8594 MED-TECH RESOURCES, INC.:						242.07	242.07				
4495 MIDWEST TAPE LLC											
506844	1	Dvd purc 0306	Invoice	03/06/2025	03/31/2025	53.98	53.98	100-45-41535		325	1
506877	1	Dvd purc 0312	Invoice	03/12/2025	03/31/2025	452.12	452.12	100-45-41535		325	1
506877	1	Dvd purc 0312	Invoice	03/12/2025	03/31/2025	55.22	55.22	100-45-41535		325	1
506910	1	Dvd pur 0319	Invoice	03/19/2025	03/31/2025	196.92	196.92	100-45-41535		325	1
Total 4495 MIDWEST TAPE LLC:						758.24	758.24				
1009 MINERT & ASSOCIATES, INC.											
339676	1	COLLECTION FEE, DOT DRUG TEST WW	Invoice	03/06/2025	03/31/2025	212.00	212.00	210-70-41747		325	1
Total 1009 MINERT & ASSOCIATES, INC.:						212.00	212.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4651 MOATS, ZAK											
194047	1	REIMB WORK BOOTS	Invoice	03/18/2025	03/24/2025	248.03	248.03	100-40-41703		325	1
Total 4651 MOATS, ZAK:						248.03	248.03				
251 NAPA AUTO PARTS											
216759	1	OIL FILTER	Invoice	03/05/2025	03/24/2025	8.88	8.88	200-60-41415		325	1
216759	2	OIL	Invoice	03/05/2025	03/24/2025	51.48	51.48	200-60-41415		325	1
216759	3	NITRILE GLOVES	Invoice	03/05/2025	03/24/2025	14.99	14.99	200-60-41415		325	1
218011	1	FILTERS FOR SERVICES WW	Invoice	03/18/2025	03/31/2025	100.24	100.24	210-70-41415		325	1
Total 251 NAPA AUTO PARTS:						175.59	175.59				
1255 NAPA AUTO PARTS - STREETS #1228											
216827	1	DRILL BIT 11 16	Invoice	03/06/2025	03/24/2025	39.99	39.99	100-40-41423		325	1
217382	1	SWITCH, FACE NUT	Invoice	03/12/2025	03/24/2025	46.47	46.47	100-40-41405		325	1
217383	1	GLASS CLEANER	Invoice	03/12/2025	03/24/2025	56.28	56.28	100-40-41405		325	1
217434	1	AIR FILTER	Invoice	03/12/2025	03/24/2025	19.38	19.38	100-40-41405		325	1
217435	1	AIR FILTER, FUEL FILTER	Invoice	03/12/2025	03/24/2025	71.75	71.75	100-40-41405		325	1
Total 1255 NAPA AUTO PARTS - STREETS #1228:						233.87	233.87				
401 OHIO GULCH TRANSFER STATION											
003127	1	TRANSFER WASTE	Invoice	01/23/2025	03/24/2025	27.30	27.30	100-40-41403		325	1
003127	1	TRANSFER WASTE	Invoice	01/23/2025	03/24/2025	14.04	14.04	100-40-41403		325	1
Total 401 OHIO GULCH TRANSFER STATION:						41.34	41.34				
50298 O'REILLY AUTO PARTS											
4635-1	1	ANTIFREEZE AND PART	Invoice	03/25/2025	03/31/2025	53.97	53.97	100-25-41415		325	1
4635-4	1	#4635-471709 MAINTENANCE	Invoice	11/18/2024	03/24/2025	15.78	15.78	100-55-41421		325	1
4635-4	1	#4635-478726 S58 SUPPLIES	Invoice	12/16/2024	03/24/2025	54.00	54.00	100-55-41415		325	1
4635-4	1	WRF PARTS/TOOLS WW	Invoice	01/30/2025	03/31/2025	60.26	60.26	210-70-41421		325	1
4635-4	1	GLOVES	Invoice	02/04/2025	03/24/2025	18.99	18.99	100-25-41215		325	1
4635-4	1	WRF PARTS/TOOLS WW	Invoice	02/10/2025	03/31/2025	39.96	39.96	210-70-41421		325	1
4635-4	1	WRF PARTS/TOOLS WW	Invoice	02/13/2025	03/31/2025	28.99	28.99	210-70-41421		325	1
4635-4	1	WRF PARTS/TOOLS WW	Invoice	02/21/2025	03/31/2025	13.99	13.99	210-70-41421		325	1
4635-4	1	WRF PARTS/TOOLS WW	Invoice	02/24/2025	03/31/2025	22.48	22.48	210-70-41421		325	1
4635-4	1	WRF PARTS/TOOLS WW	Invoice	02/25/2025	03/31/2025	59.98	59.98	210-70-41719		325	1
4635-4	1	ANTIFREEZE AND FIPER FLUID	Invoice	02/27/2025	03/24/2025	31.57	31.57	100-25-41415		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4635-4	1	WRF PARTS/TOOLS WW	Invoice	03/03/2025	03/31/2025	65.97	65.97	210-70-41719		325	1
4635-4	1	WRF PARTS/TOOLS WW	Invoice	03/05/2025	03/31/2025	154.03	154.03	210-70-41415		325	1
4635-4	1	WASHER FLUID FOR HPD VEHICLES	Invoice	03/06/2025	03/24/2025	4.66	4.66	100-25-41415		325	1
4635-4	1	E513	Invoice	03/06/2025	03/24/2025	3.30	3.30	100-55-41415		325	1
4635-4	1	C52	Invoice	03/06/2025	03/24/2025	41.26	41.26	100-55-41415		325	1
4635-4	1	#4635-496768 PILOT PUNCHES	Invoice	03/06/2025	03/24/2025	39.99	39.99	100-55-41405		325	1
4635-4	1	#4653-496769 PUNCH SET	Invoice	03/06/2025	03/24/2025	14.99	14.99	100-55-41405		325	1
4635-4	1	BULB	Invoice	03/14/2025	03/31/2025	8.18	8.18	100-55-41415		325	1
Total 50298 O'REILLY AUTO PARTS:						732.35	732.35				
755 O'REILLY AUTO PARTS - STREETS #2883989											
4635-4	1	SEAT COVERS	Invoice	02/11/2025	03/24/2025	39.99	39.99	100-40-41415		325	1
4635-4	1	SNOWBRUSH, 6PK PPR	Invoice	02/13/2025	03/24/2025	24.98	24.98	100-40-41405		325	1
4635-4	1	O-RING LUBE #4040	Invoice	03/07/2025	03/24/2025	8.54	8.54	100-40-41405		325	1
4635-4	1	SHOCK	Invoice	03/11/2025	03/24/2025	122.40	122.40	100-40-41415		325	1
4635-4	1	VENT CLIP	Invoice	03/11/2025	03/24/2025	48.98	48.98	100-40-41415		325	1
4635-4	1	OIL FILTER, A/T FILTER #4099	Invoice	03/12/2025	03/24/2025	50.74	50.74	100-40-41405		325	1
Total 755 O'REILLY AUTO PARTS - STREETS #2883989:						295.63	295.63				
6217 OVERDRIVE											
03040C	1	Ebooks 0303	Invoice	03/03/2025	03/24/2025	240.07	240.07	100-45-41535		325	1
03040C	1	Ebooks 0305	Invoice	03/05/2025	03/24/2025	833.17	833.17	100-45-41535		325	1
03040C	1	Ebooks 0311	Invoice	03/11/2025	03/24/2025	238.98	238.98	100-45-41535		325	1
03040C	1	Electronic book purch	Invoice	03/21/2025	03/31/2025	273.22	273.22	100-45-41535		325	1
Total 6217 OVERDRIVE:						1,585.44	1,585.44				
6641 OWENS, ERIC											
078995	1	REIM FOR SEARCH WARRANT SUPPLIES	Invoice	03/18/2025	03/24/2025	13.76	13.76	100-25-41733		325	1
Total 6641 OWENS, ERIC:						13.76	13.76				
130 OXARC											
003227	1	ACETYLENE DISSOLVED, OXYGN COMPR.	Invoice	02/28/2025	03/24/2025	142.92	142.92	100-40-41719		325	1
003228	1	CALCIUM HYPO WW	Invoice	03/13/2025	03/31/2025	488.59	488.59	210-70-41791		325	1
006197	1	TANK RENTALS WW	Invoice	02/28/2025	03/31/2025	85.68	85.68	210-70-41775		325	1
006197	1	TANK RENTAL FEES W.	Invoice	02/28/2025	03/24/2025	8.68	8.68	200-60-41791		325	1
006197	1	GEMACEMCB	Invoice	02/28/2025	03/24/2025	17.98	17.98	100-40-41719		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 130 OXARC:						743.85	743.85				
2045 PARKER, JESSICA											
25TRA	1	URA Workshop Mileage	Invoice	03/17/2025	03/24/2025	211.40	211.40	210-15-41724		325	1
25TRA	2	URA Workshop PerDiem	Invoice	03/17/2025	03/24/2025	204.00	204.00	210-15-41723		325	1
Total 2045 PARKER, JESSICA:						415.40	415.40				
438 PLATT											
6C1660	1	TOOLS WW	Invoice	03/11/2025	03/31/2025	328.94	328.94	210-70-41423		325	1
6C2618	1	TOOLS WW	Invoice	03/12/2025	03/31/2025	70.92	70.92	210-70-41423		325	1
6C3693	1	TOOLS WW	Invoice	03/13/2025	03/31/2025	.01	.01	210-70-41423		325	1
Total 438 PLATT:						399.87	399.87				
4665 PREMIER TRUCK GROUP											
786171	1	LOOM	Invoice	03/05/2025	03/24/2025	245.00	245.00	100-40-41405		325	1
Total 4665 PREMIER TRUCK GROUP:						245.00	245.00				
858 PSYCHOLOGICAL RESOURCES											
250209	1	EVAL FOR ZACHARY CROXFORD	Invoice	02/05/2025	03/31/2025	150.00	150.00	100-25-41733		325	1
Total 858 PSYCHOLOGICAL RESOURCES:						150.00	150.00				
338 RANCHER'S SUPPLY											
023075	1	BOOTS/RAIN SUITS WW	Invoice	02/25/2025	03/31/2025	525.93	525.93	210-70-41703		325	1
Total 338 RANCHER'S SUPPLY:						525.93	525.93				
5302 RAU, DAVID JOHN											
0029	1	bath fans, smoke dect.	Invoice	10/15/2024	03/24/2025	1,052.50	1,052.50	120-10-41549	25.10.0002.1	325	1
Total 5302 RAU, DAVID JOHN:						1,052.50	1,052.50				
5433 RIVERSIDE, INC.											
R18099	1	SBR MOTIVE PUMP MOTOR REBUILD WW	Invoice	02/25/2025	03/31/2025	3,726.39	3,726.39	210-70-41401		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5433 RIVERSIDE, INC.:						3,726.39	3,726.39				
5129 RUSH TRUCK CENTERS OF ID INC											
304094	1	PAD ISOLATOR MIR	Invoice	03/12/2025	03/24/2025	18.74	18.74	100-40-41405		325	1
Total 5129 RUSH TRUCK CENTERS OF ID INC:						18.74	18.74				
1335 S. ERWIN EXCAVATION INC											
25-077	1	SNOW REMOVAL SERVICES	Invoice	02/20/2025	03/24/2025	4,250.00	4,250.00	100-40-41771		325	1
Total 1335 S. ERWIN EXCAVATION INC:						4,250.00	4,250.00				
6502 SAUERBREY, SAGE M											
P&Z ST	1	PZ Meeting 3/17	Invoice	03/18/2025	03/24/2025	100.00	100.00	100-10-41313		325	1
P&Z ST	2	1 PZ Stipend	Invoice	03/18/2025	03/24/2025	50.00	50.00	200-10-41313		325	1
P&Z ST	3	2 PZ Stipend	Invoice	03/18/2025	03/24/2025	50.00	50.00	210-10-41313		325	1
Total 6502 SAUERBREY, SAGE M:						200.00	200.00				
6276 SAVAGE, JAMES											
25TRA	1	2025 IRWA SPRING CONF. PER DIEM	Invoice	01/16/2025	03/24/2025	265.00	265.00	200-60-41724		325	1
Total 6276 SAVAGE, JAMES:						265.00	265.00				
2124 SAWTOOTH PAINT & AIRLESS, INC.											
34YZE	1	Facilities Grant-Comp Rm Paint	Invoice	03/13/2025	03/24/2025	31.97	31.97	100-45-41549	24.45.0002.1	325	1
RJ88F	1	Facilities Grant-Comp Rm Paint	Invoice	03/14/2025	03/24/2025	67.99	67.99	100-45-41549	24.45.0002.1	325	1
Total 2124 SAWTOOTH PAINT & AIRLESS, INC.:						99.96	99.96				
214 SAWTOOTH WOOD PRODUCTS											
000015	1	CHAINSAW NEW ENGINE	Invoice	03/06/2025	03/24/2025	2,898.86	2,898.86	100-55-41405	25.55.0002.1	325	1
Total 214 SAWTOOTH WOOD PRODUCTS:						2,898.86	2,898.86				
5746 SHOP EQUIPMENT SPECIALTIES LLC											
513967	1	WASTE OIL FURNACE ANNUAL SERVICING	Invoice	03/04/2025	03/24/2025	1,031.54	1,031.54	100-40-41413		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5746 SHOP EQUIPMENT SPECIALTIES LLC:						1,031.54	1,031.54				
1239 SIMMS LAW PLLC											
FEBRU	1	professional services Cat L - Februray 2025	Invoice	03/01/2025	03/24/2025	92.17	92.17	100-15-41313	23.15.0003.1	325	1
FEBRU	2	professional services Cat L - Februray 2025	Invoice	03/01/2025	03/24/2025	92.17	92.17	200-15-41313	23.15.0003.1	325	1
FEBRU	3	professional services Cat L - Februray 2025	Invoice	03/01/2025	03/24/2025	92.16	92.16	210-15-41313	23.15.0003.1	325	1
FEBRU	4	professional services - February 2025	Invoice	03/01/2025	03/24/2025	1,881.25	1,881.25	100-15-41313		325	1
FEBRU	5	professional services - February 2025	Invoice	03/01/2025	03/24/2025	1,881.25	1,881.25	200-15-41313		325	1
FEBRU	6	professional services - February 2025	Invoice	03/01/2025	03/24/2025	1,881.25	1,881.25	210-15-41313		325	1
Total 1239 SIMMS LAW PLLC:						5,920.25	5,920.25				
7002 SMITH, DAN											
P&Z ST	1	P&Z Stipend 3/17	Invoice	03/17/2025	03/24/2025	100.00	100.00	100-10-41313		325	1
P&Z ST	2	1 P&Z Stipend	Invoice	03/17/2025	03/24/2025	50.00	50.00	200-10-41313		325	1
P&Z ST	3	2 P&Z Stipend	Invoice	03/17/2025	03/24/2025	50.00	50.00	210-10-41313		325	1
Total 7002 SMITH, DAN:						200.00	200.00				
6630 SMITH, MICHAEL											
P&Z ST	1	PZ Meeting 3/17	Invoice	03/18/2025	03/24/2025	100.00	100.00	100-10-41313		325	1
P&Z ST	2	1 PZ Stipend	Invoice	03/18/2025	03/24/2025	50.00	50.00	200-10-41313		325	1
P&Z ST	3	2 PZ Stipend	Invoice	03/18/2025	03/24/2025	50.00	50.00	210-10-41313		325	1
Total 6630 SMITH, MICHAEL:						200.00	200.00				
2786 SNAKE RIVER HYDRAULICS											
INV447	1	#4099 PARTS	Invoice	03/12/2025	03/24/2025	194.47	194.47	100-40-41405		325	1
Total 2786 SNAKE RIVER HYDRAULICS:						194.47	194.47				
1212 SPRONK WATER ENGINEERS INC											
WRV03	1	378.03 BIG WOOD GW MGMT TECH WRKG GRP	Invoice	03/10/2025	03/24/2025	306.25	306.25	200-60-41313		325	1
Total 1212 SPRONK WATER ENGINEERS INC:						306.25	306.25				
1506 STANDARD PLUMBING SUPPLY											
YFTR5	1	BRASS PARTS WW	Invoice	03/10/2025	03/31/2025	148.00	148.00	210-70-41401		325	1
YFTV1	1	BRASS PARTS WW	Invoice	03/10/2025	03/31/2025	81.68-	81.68-	210-70-41401		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
YGRF0	1	BRASS PARTS	Invoice	03/19/2025	03/31/2025	6.08	6.08	200-60-41403		325	1
Total 1506 STANDARD PLUMBING SUPPLY:						72.40	72.40				
4671 SYRINGA NETWORKS LLC											
25MAR	1	25MAR0333 Admin 33.33%	Invoice	03/01/2025	03/24/2025	58.33	58.33	100-15-41713		325	1
25MAR	2	25MAR0333 Admin 33.33%	Invoice	03/01/2025	03/24/2025	58.33	58.33	200-15-41713		325	1
25MAR	3	25MAR0333 Admin 33.33%	Invoice	03/01/2025	03/24/2025	58.34	58.34	210-15-41713		325	1
25MAR	4	25MAR0333 CD	Invoice	03/01/2025	03/24/2025	175.00	175.00	100-20-41713		325	1
25MAR	5	25MAR0333 PW 33.33%	Invoice	03/01/2025	03/24/2025	58.33	58.33	100-42-41713		325	1
25MAR	6	25MAR0333 PW 33.33%	Invoice	03/01/2025	03/24/2025	58.33	58.33	200-42-41713		325	1
25MAR	7	25MAR0333 PW 33.33%	Invoice	03/01/2025	03/24/2025	58.34	58.34	210-42-41713		325	1
25MAR	8	25MAR0333 Library	Invoice	03/01/2025	03/24/2025	175.00	175.00	100-45-41713		325	1
25MAR	9	25MAR0333 HPD	Invoice	03/01/2025	03/24/2025	700.00	700.00	100-25-41713		325	1
Total 4671 SYRINGA NETWORKS LLC:						1,400.00	1,400.00				
4105 TISCHLERBISE INC											
202503	1	Capital Improvement Plan & Impact Fee Study	Invoice	03/01/2025	03/24/2025	3,010.83	3,010.83	100-15-41313		325	1
202503	2	Capital Improvement Plan & Impact Fee Study	Invoice	03/01/2025	03/24/2025	3,010.83	3,010.83	200-15-41313		325	1
202503	3	Capital Improvement Plan & Impact Fee Study	Invoice	03/01/2025	03/24/2025	3,010.84	3,010.84	210-15-41313		325	1
Total 4105 TISCHLERBISE INC:						9,032.50	9,032.50				
1943 UNIFORMS 2 GEAR											
INV/20	1	UNIFORMS BACK ORDER	Invoice	01/09/2025	03/24/2025	95.80	95.80	100-25-41703		325	1
Total 1943 UNIFORMS 2 GEAR:						95.80	95.80				
2817 UNITED OIL											
068226	1	BULK OIL WW	Invoice	03/07/2025	03/31/2025	1,061.83	1,061.83	210-70-41719		325	1
CL8061	1	PUMPED FUEL WW	Invoice	02/28/2025	03/31/2025	12.98	12.98	210-70-41719		325	1
CL8061	1	PUMPED VEHICLE FUEL W.	Invoice	02/28/2025	03/24/2025	90.95	90.95	200-60-41719		325	1
CL8061	1	HFD FUEL	Invoice	02/28/2025	03/24/2025	359.76	359.76	100-55-41719		325	1
CL8061	1	FUEL CHARGES STS	Invoice	02/28/2025	03/24/2025	1,937.42	1,937.42	100-40-41719		325	1
CL8061	1	#CL80618 HPD FUEL	Invoice	02/28/2025	03/24/2025	1,214.69	1,214.69	100-25-41719		325	1
CL8165	1	PUMPED FUEL WW	Invoice	03/15/2025	03/31/2025	69.44	69.44	210-70-41719		325	1
CL8165	1	PUMPED VEHICLE FUEL W.	Invoice	03/15/2025	03/31/2025	573.77	573.77	200-60-41719		325	1
CL8165	1	FUEL CHARGES PARKS	Invoice	03/15/2025	03/31/2025	63.85	63.85	100-50-41719		325	1
CL8166	1	FUEL CHARGES STS	Invoice	03/15/2025	03/31/2025	798.10	798.10	100-40-41719		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
CL8166	1	HPD FUEL	Invoice	03/15/2025	03/31/2025	1,437.67	1,437.67	100-25-41719		325	1
Total 2817 UNITED OIL:						7,620.46	7,620.46				
1216 UPPER CASE PRINTING, INK											
2826	1	11x17 Newsletter 4/4	Invoice	03/06/2025	03/24/2025	421.95	421.95	100-15-41323		325	1
2826	2	11x17 Newsletter 4/4	Invoice	03/06/2025	03/24/2025	421.95	421.95	200-15-41323		325	1
2826	3	11x17 Newsletter 4/4	Invoice	03/06/2025	03/24/2025	421.95	421.95	210-15-41323		325	1
Total 1216 UPPER CASE PRINTING, INK:						1,265.85	1,265.85				
22444 USA BLUE BOOK											
INV006	1	HDPE TUBING FOR CL2 SYSTEM	Invoice	03/19/2025	03/31/2025	69.49	69.49	200-60-41401		325	1
INV006	2	PVDF PUSH FITTINGS FOR CL2 SYSTEM	Invoice	03/19/2025	03/31/2025	55.96	55.96	200-60-41401		325	1
Total 22444 USA BLUE BOOK:						125.45	125.45				
2020 VALLEY WIDE COOPERATIVE											
086686	1	DBL BOLT SNAP	Invoice	03/05/2025	03/24/2025	27.37	27.37	100-40-41405		325	1
86709/	1	PROPANE	Invoice	03/06/2025	03/24/2025	57.60	57.60	100-40-41719		325	1
Total 2020 VALLEY WIDE COOPERATIVE:						84.97	84.97				
762 VERIZON WIRELESS											
610747	1	MONTHLY CELL PHONE BILL Parks only	Invoice	03/01/2025	03/24/2025	72.08	72.08	100-50-41713		325	1
610789	1	MONTHLY CELL PHONE BILL STREETS	Invoice	03/07/2025	03/31/2025	179.28	179.28	100-40-41713		325	1
610789	2	MONTHLY CELL PHONE BILL WATER	Invoice	03/07/2025	03/31/2025	134.17	134.17	200-60-41713		325	1
610789	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	03/07/2025	03/31/2025	249.01	249.01	210-70-41713		325	1
610789	4	MONTHLY CELL PHONE BILL Parks	Invoice	03/07/2025	03/31/2025	64.65	64.65	100-50-41713		325	1
Total 762 VERIZON WIRELESS:						699.19	699.19				
602 VESTIS GROUP, INC.											
270492	1	EMBROIDERY	Invoice	02/19/2025	03/24/2025	94.60	94.60	200-60-41703		325	1
270492	2	ZIP UP SWEATSHIRTS	Invoice	02/19/2025	03/24/2025	119.98	119.98	200-60-41703		325	1
270492	3	WORK SHIRTS	Invoice	02/19/2025	03/24/2025	39.95	39.95	200-60-41703		325	1
270492	4	LONG SLEEVE SHIRTS	Invoice	02/19/2025	03/24/2025	25.98	25.98	200-60-41703		325	1
270708	1	HI VIS SWEATSHIRTS	Invoice	02/28/2025	03/24/2025	109.98	109.98	200-60-41703		325	1
270708	2	EMBROIDERY	Invoice	02/28/2025	03/24/2025	13.98	13.98	200-60-41703		325	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 602 VESTIS GROUP, INC.:						404.47	404.47				
833 WATER DISTRICT 37 & 37M											
2072	1	SURFACE WATER-37, DIV. #22	Invoice	02/01/2025	03/24/2025	632.80	632.80	200-60-41711		325	1
2072	2	SURFACE WATER-37, DIV. #22	Invoice	02/01/2025	03/24/2025	1,277.87	1,277.87	200-60-41711		325	1
2072	3	GROUND WATER, DIV. #850	Invoice	02/01/2025	03/24/2025	100.00	100.00	200-60-41711		325	1
2072	4	GROUND WATER, DIV. #852	Invoice	02/01/2025	03/24/2025	245.95	245.95	200-60-41711		325	1
2072	5	GROUND WATER, DIV. #1308	Invoice	02/01/2025	03/24/2025	527.50	527.50	200-60-41711		325	1
2072	6	GROUND WATER, DIV. #1311	Invoice	02/01/2025	03/24/2025	758.30	758.30	200-60-41711		325	1
Total 833 WATER DISTRICT 37 & 37M:						3,542.42	3,542.42				
4376 WATTS HYDRAULIC & REPAIR LLC											
731271	1	SWEEPER PARTS #4099	Invoice	03/12/2025	03/24/2025	133.17	133.17	100-40-41405		325	1
Total 4376 WATTS HYDRAULIC & REPAIR LLC:						133.17	133.17				
4004 WAXIE SANITARY SUPPLY											
828091	1	library restroom soap	Invoice	10/21/2024	01/27/2025	119.12	119.12	100-45-41215		125	1
828091	1	Ref-restroom soap	Invoice	01/16/2025	01/27/2025	119.12-	119.12-	100-45-41215		125	1
Total 4004 WAXIE SANITARY SUPPLY:						.00	.00				
6644 WELLS, PRESTON DANIEL											
25TRA	1	2025 HWY SAFETY CONF - PRESTON WELLS	Invoice	03/24/2025	03/31/2025	192.50	192.50	100-25-41724		325	1
Total 6644 WELLS, PRESTON DANIEL:						192.50	192.50				
368 WESTERN STATES CAT											
IN0030	1	MODIFY MACHINE CONTROLS CAT 938	Invoice	12/31/2024	03/24/2025	2,183.89	2,183.89	100-40-41405		325	1
IN0030	1	MISC NUT, BOLT	Invoice	01/16/2025	03/24/2025	155.10	155.10	100-40-41405		325	1
IN0030	1	MISC NUT	Invoice	01/17/2025	03/24/2025	28.35	28.35	100-40-41405		325	1
IN0030	1	SW APEX PLOW	Invoice	01/20/2025	03/24/2025	18,126.71	18,126.71	100-40-41771		325	1
IN0030	1	MISC BULK BOLTS	Invoice	01/20/2025	03/24/2025	201.50	201.50	100-40-41405		325	1
IN0030	1	MISC NUT	Invoice	01/20/2025	03/24/2025	1.05	1.05	100-40-41405		325	1
Total 368 WESTERN STATES CAT:						20,696.60	20,696.60				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2844 WINDOW WELDER											
172875	1	PRIUS PAX AND FRONT WINDOW RPLMNT WW	Invoice	03/24/2025	03/31/2025	1,516.38	1,516.38	210-70-41415		325	1
Total 2844 WINDOW WELDER:						1,516.38	1,516.38				
2101 WORKMAN AND COMPANY PLLC											
03/06/2	1	FY24 audits including FASB 34 compliance statement	Invoice	03/06/2025	03/24/2025	4,733.34	4,733.34	100-15-41327		325	1
03/06/2	2	FY24 audits including FASB 34 compliance statement	Invoice	03/06/2025	03/24/2025	4,733.33	4,733.33	200-15-41327		325	1
03/06/2	3	FY24 audits including FASB 34 compliance statement	Invoice	03/06/2025	03/24/2025	4,733.33	4,733.33	210-15-41327		325	1
Total 2101 WORKMAN AND COMPANY PLLC:						14,200.00	14,200.00				
5437 WORTH PRINTING LLC											
7171	1	RIVER ST OPEN HOUSE PRINTOUT	Invoice	03/13/2025	03/31/2025	17.50	17.50	120-40-41539	18.40.0001.1	325	1
Total 5437 WORTH PRINTING LLC:						17.50	17.50				
Total :						370,829.03	370,829.03				
Grand Totals:						370,829.03	370,829.03				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	361.72	.00	361.72
100-10-41313	400.00	.00	400.00
100-10-41707	6,188.68	.00	6,188.68
100-10-41717	823.40	.00	823.40
100-15-41126	88.43	.00	88.43
100-15-41215	176.44	.00	176.44
100-15-41313	5,117.58	.00	5,117.58
100-15-41323	1,124.15	.00	1,124.15
100-15-41327	4,733.34	.00	4,733.34
100-15-41709	38,218.33	.00	38,218.33
100-15-41711	92.93	.00	92.93
100-15-41713	60.21	.00	60.21

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-15-41723	233.33	.00	233.33
100-15-41724	709.27	.00	709.27
100-20-41126	530.56	.00	530.56
100-20-41211	80.56	.00	80.56
100-20-41313	350.00	.00	350.00
100-20-41319	216.44	.00	216.44
100-20-41323	321.91	.00	321.91
100-20-41325	60.00	.00	60.00
100-20-41713	176.88	.00	176.88
100-20-41724	90.72	.00	90.72
100-25-41126	2,080.56	.00	2,080.56
100-25-41211	58.84	.00	58.84
100-25-41213	40.58	.00	40.58
100-25-41215	30.37	.00	30.37
100-25-41405	372.48	.00	372.48
100-25-41411	88.86	.00	88.86
100-25-41415	1,387.66	.00	1,387.66
100-25-41515	36,040.78	.00	36,040.78
100-25-41527	2,237.36	.00	2,237.36
100-25-41703	1,768.68	.00	1,768.68
100-25-41713	924.87	.00	924.87
100-25-41717	474.51	.00	474.51
100-25-41719	2,652.36	.00	2,652.36
100-25-41724	1,327.35	.00	1,327.35
100-25-41733	163.76	.00	163.76
100-25-41741	29,765.29	.00	29,765.29
100-40-41126	392.71	.00	392.71
100-40-41215	29.78	.00	29.78
100-40-41319	131.64	.00	131.64
100-40-41325	60.00	.00	60.00
100-40-41403	4,112.50	.00	4,112.50
100-40-41405	8,018.10	.00	8,018.10
100-40-41413	1,124.16	.00	1,124.16
100-40-41415	211.37	.00	211.37
100-40-41423	39.99	.00	39.99
100-40-41703	869.30	.00	869.30
100-40-41713	348.85	.00	348.85
100-40-41715	2,397.19	.00	2,397.19

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-40-41717	1,587.87	.00	1,587.87
100-40-41719	2,954.02	.00	2,954.02
100-40-41723	80.00	.00	80.00
100-40-41771	23,622.20	.00	23,622.20
100-42-41126	44.21	.00	44.21
100-42-41215	52.83	.00	52.83
100-42-41313	150.00	.00	150.00
100-42-41413	35.56	.00	35.56
100-42-41713	113.83	.00	113.83
100-42-41717	458.25	.00	458.25
100-45-41126	520.14	.00	520.14
100-45-41215	207.38	119.12-	88.26
100-45-41313	400.00	.00	400.00
100-45-41325	164.99	164.99-	.00
100-45-41535	5,074.69	.00	5,074.69
100-45-41549	522.08	.00	522.08
100-45-41713	348.99	313.17-	35.82
100-45-41717	551.49	.00	551.49
100-45-41723	51.38	.00	51.38
100-45-41735	248.96	.00	248.96
100-50-41403	508.95	.00	508.95
100-50-41405	88.53	38.30-	50.23
100-50-41617	1,116.40	.00	1,116.40
100-50-41713	136.73	.00	136.73
100-50-41717	521.31	.00	521.31
100-50-41718	375.33	.00	375.33
100-50-41719	63.85	.00	63.85
100-55-41211	296.52	.00	296.52
100-55-41213	136.94	.00	136.94
100-55-41215	460.71	.00	460.71
100-55-41217	156.28	.00	156.28
100-55-41219	917.76	.00	917.76
100-55-41313	100.00	.00	100.00
100-55-41319	265.86	.00	265.86
100-55-41405	3,275.54	.00	3,275.54
100-55-41415	181.71	.00	181.71
100-55-41421	15.78	.00	15.78
100-55-41523	179.99	.00	179.99

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-55-41703	285.31	.00	285.31
100-55-41711	5,100.00	.00	5,100.00
100-55-41713	1.88	.00	1.88
100-55-41717	452.09	.00	452.09
100-55-41719	359.76	.00	359.76
100-55-41723	385.00	.00	385.00
100-55-41724	642.00	.00	642.00
100-55-41741	9,921.77	.00	9,921.77
120-10-41549	1,739.72	99.48-	1,640.24
120-40-41539	17.50	142.02-	124.52-
120-40-41549	500.44	.00	500.44
120-50-41549	299.20	.00	299.20
200-10-41313	200.00	.00	200.00
200-15-41126	88.43	.00	88.43
200-15-41215	176.44	.00	176.44
200-15-41313	5,117.58	.00	5,117.58
200-15-41323	1,124.15	.00	1,124.15
200-15-41327	4,733.33	.00	4,733.33
200-15-41709	38,218.33	.00	38,218.33
200-15-41711	92.93	.00	92.93
200-15-41713	60.21	.00	60.21
200-15-41723	233.33	.00	233.33
200-15-41724	709.27	.00	709.27
200-42-41126	44.21	.00	44.21
200-42-41215	52.83	.00	52.83
200-42-41313	150.00	.00	150.00
200-42-41413	35.56	.00	35.56
200-42-41713	113.85	.00	113.85
200-42-41717	458.25	.00	458.25
200-60-41126	260.07	.00	260.07
200-60-41213	109.20	.00	109.20
200-60-41313	306.25	.00	306.25
200-60-41325	97.35	.00	97.35
200-60-41401	125.45	.00	125.45
200-60-41403	831.56	.00	831.56
200-60-41405	474.94	.00	474.94
200-60-41413	9.99	.00	9.99
200-60-41415	1,646.25	.00	1,646.25

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-60-41547	1,012.56	.00	1,012.56
200-60-41703	404.47	.00	404.47
200-60-41711	3,542.42	.00	3,542.42
200-60-41713	1,411.16	.00	1,411.16
200-60-41717	4,438.83	.00	4,438.83
200-60-41719	664.72	.00	664.72
200-60-41723	180.00	.00	180.00
200-60-41724	265.00	.00	265.00
200-60-41791	8.68	.00	8.68
200-60-41795	637.00	.00	637.00
210-10-41313	200.00	.00	200.00
210-15-41126	88.42	.00	88.42
210-15-41215	176.46	.00	176.46
210-15-41313	5,117.59	.00	5,117.59
210-15-41323	1,124.15	.00	1,124.15
210-15-41327	4,733.33	.00	4,733.33
210-15-41709	38,218.34	.00	38,218.34
210-15-41711	92.94	.00	92.94
210-15-41713	60.22	.00	60.22
210-15-41723	437.34	.00	437.34
210-15-41724	920.68	.00	920.68
210-42-41126	44.22	.00	44.22
210-42-41215	52.83	.00	52.83
210-42-41313	150.00	.00	150.00
210-42-41413	35.57	.00	35.57
210-42-41713	113.86	.00	113.86
210-42-41717	458.26	.00	458.26
210-70-41126	265.28	.00	265.28
210-70-41213	57.75	.00	57.75
210-70-41325	97.35	.00	97.35
210-70-41401	4,964.39	81.68-	4,882.71
210-70-41403	650.00	.00	650.00
210-70-41415	1,770.65	.00	1,770.65
210-70-41421	165.68	.00	165.68
210-70-41423	399.87	.00	399.87
210-70-41703	1,162.51	.00	1,162.51
210-70-41711	30.00	.00	30.00
210-70-41713	328.95	.00	328.95

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-70-41717	12,587.97	.00	12,587.97
210-70-41719	1,270.20	.00	1,270.20
210-70-41723	2,010.00	.00	2,010.00
210-70-41747	212.00	.00	212.00
210-70-41775	85.68	.00	85.68
210-70-41791	488.59	.00	488.59
210-70-41795	415.88	.00	415.88
220-65-41403	1,769.72	.00	1,769.72
Grand Totals:	<u>371,787.79</u>	<u>958.76-</u>	<u>370,829.03</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/25	119.12	261.14-	142.02-
02/25	20.99	38.30-	17.31-
03/25	<u>371,647.68</u>	<u>659.32-</u>	<u>370,988.36</u>
Grand Totals:	<u>371,787.79</u>	<u>958.76-</u>	<u>370,829.03</u>

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/31/2025 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** BS _____

SUBJECT:

Treasurer's Reports –Unaudited Treasurer's Reports for the month of February 2025.

AUTHORITY: ID Code 50-1011 IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Financial Statements for the month of December 2024 in "Snapshot" format follow.

Cash Flow Analysis for the past four years as of February of each year.

Year to Date LOT receipts for the YTD (October through January sales and rentals) are up 5.85% from last year, down 0.75% from FY23, up 8.29% from FY22, up 44.72% compared with FYE21, up 44.72% from FY20, 46.83% from FYE 19, up 61.15% from FY18, up 62.52% from FYE17, increased 86.66% from FYE16, up 104.34% from FYE 15. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber's reports for January and February have not been received.

Development Impact Fees Cash Flow report is attached.

Investment Report is included. LGIP interest for February is 4.4805%.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____	YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____	Estimated Completion Date: _____
Staff Contact: _____	Phone # _____
Comments: _____	

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:*

CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS

2/28/2025

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl		Headworks Repl Bond Fund	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	3,799,213	9,262,539	589,750	2,262,223	1,462,650	3,063,425	128,155	500,000	43,038	205,000	368,386	800,000
Legislative	122,786	655,456										
Finance	204,679	523,487										
Comm Dev	232,654	786,215										
Police	838,097	2,252,464										
Streets	718,332	2,297,163										
Public Works	67,288	203,361										
Library	332,391	895,889										
Parks	137,485	797,883										
Fire	334,711	850,622										
Departmental Expenses	2,988,425	9,262,539	755,805	4,869,600	808,536	3,576,961	7,657	1,097,000	0	655,937	144046.12	4,400,000
Net Revenue over Expenses	810,789	(0)	(166,055)	(2,607,377)	654,114	(513,536)	120,498	(597,000)	43,038	(450,937)	224,339	(3,600,000)
Fund Balance** at 9/30/2023	8,567,685	8,567,685	4,045,023	4,045,023	3,807,010	3,807,010	4,057,507	4,057,507	2,134,569	2,134,569		
Change in Fund Balance	810,789	(0)	(166,055)	(2,607,377)	654,114	(513,536)	120,498	(597,000)	43,038	(450,937)	224,339	(3,600,000)
Fund Balance YTD	9,378,474	8,567,685	3,878,968	1,437,646	4,461,124	3,293,474	4,178,005	3,460,507	2,177,607	1,683,632	224,339	(3,600,000)
CASH IN BANKS												
Cash in Combined Checking	(2,313,264)		459,396		389,217		413,483		415,064		466,476	
LGIP	5,811,012		3,600,098		3,269,319		4,147,775		1,818,216		5,895,268	
LGIP	1,481,312		220,991		898,736						35,441	
LGIP	36,095											
LGIP CCD rate stabilization	365,650											
PIPER SANDLER investments	-		-	-	-	-	-	-	-	-	-	-

* For Revenue detail, please see **General Fund Cash Flow Comparison** .

** Cash Fund Balance, does not include depreciable assets in proprietary funds. Unaudited.

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/06/2025	CDPT	03/11/2025	58669	REGENCE BLUE SHIELD	3	-4,511.58
03/06/2025	CDPT		0	AFLAC	1	-222.76
03/06/2025	CDPT		0	DELTA DENTAL PLAN OF I	2	-1,079.75
03/06/2025	CDPT		0	REGENCE BLUE SHIELD	3	-5,295.35
03/06/2025	CDPT		0	NCPERS GROUP LIFE INS	6	-144.00
03/06/2025	CDPT	03/11/2025	31413	PERSI	7	-46,066.58
03/06/2025	CDPT	03/11/2025	31411	MOUNTAIN WEST BANK	8	-42,935.96
03/06/2025	CDPT		0	IDAHO STATE TAX COMMI	9	-5,620.00
03/06/2025	CDPT	03/11/2025	31410	A.W. REHN & ASSOCIATE	21	-1,137.91
03/06/2025	CDPT		0	VSP	26	-145.06
03/06/2025	CDPT	03/11/2025	31412	Nationwide 457/Roth	34	-2,697.86
03/06/2025	CDPT	03/11/2025	58668	CHILD SUPPORT RECEIP	40	-223.38
03/06/2025	PC	03/13/2025	31325	CARRILLO-SALAS, DALIA	8209	-1,586.44
03/06/2025	PC	03/13/2025	31326	CONE, MARY M HILL	8009	-1,833.51
03/06/2025	PC	03/13/2025	31327	HOROWITZ, LISA	8049	-2,719.60
03/06/2025	PC	03/13/2025	31328	POMERLEAU, JENNIFER	8207	-1,324.02
03/06/2025	PC	03/13/2025	31329	STOKES, REBECCA R	8013	-2,533.68
03/06/2025	PC	03/13/2025	31330	TRAN, TUYEN	8205	-1,320.61
03/06/2025	PC	03/13/2025	31331	DAVIS, ROBYN K	8060	-2,477.42
03/06/2025	PC	03/13/2025	31332	DYER, ASHLEY MAUREEN	8401	-1,779.42
03/06/2025	PC	03/13/2025	31333	PARKER, JESSICA L	8111	-1,921.14
03/06/2025	PC	03/13/2025	31334	RODRIGUE, EMILY THERE	8115	-1,829.36
03/06/2025	PC	03/13/2025	31335	BALEDGE, MICHAEL S	9054	-2,725.06
03/06/2025	PC	03/13/2025	31336	CHASE, AMANDA LUISE	9036	-1,422.61
03/06/2025	PC	03/13/2025	31337	EMERICK, DANIELLE A	9206	-972.49
03/06/2025	PC	03/13/2025	31338	GRANT, DARYL ERNEST	9126	-506.39
03/06/2025	PC	03/13/2025	31339	HAIRSTON, KEITH GUY	8186	-1,629.67
03/06/2025	PC	03/13/2025	31340	HERNANDEZ, ADAN	9027	-111.61
03/06/2025	PC	03/13/2025	31341	HERNANDEZ, BRYAN	9033	-185.85
03/06/2025	PC	03/13/2025	31342	HOOVER, JAMES THOMA	9047	-2,666.32
03/06/2025	PC	03/13/2025	31343	MAYNE, EARL JAMES	9124	-399.99
03/06/2025	PC	03/13/2025	31344	MURPHY, JOSHUA Z	9011	-238.73
03/06/2025	PC	03/13/2025	31345	PALLAS, MARTIN L	9111	-237.08
03/06/2025	PC	03/13/2025	31346	SANCHEZ, ANTHONY JAM	9042	-815.20
03/06/2025	PC	03/13/2025	31347	SWENKE, JACKSON JOSE	9199	-420.92
03/06/2025	PC	03/13/2025	31348	YEAGER, KAITLYN R	9117	-679.56
03/06/2025	PC	03/13/2025	31349	BURKE, MARTHA E	8074	-1,925.86
03/06/2025	PC	03/13/2025	31350	HUSBANDS, HEIDI	8302	-242.70
03/06/2025	PC	03/13/2025	31351	MARTINEZ, JUAN F	8301	-812.21
03/06/2025	PC	03/13/2025	31352	STONE, DUSTIN DEWAYN	8303	-812.21
03/06/2025	PC	03/13/2025	31353	THEA, KAREN J	8106	-751.70
03/06/2025	PC	03/13/2025	31354	CROTTY, JOSHUA M	8283	-1,476.81
03/06/2025	PC	03/13/2025	31355	DABNEY, LEE A DONAHUE	1008078	-1,158.18
03/06/2025	PC	03/13/2025	31356	DREWIEN, LYNETTE M	1008271	-312.44
03/06/2025	PC	03/13/2025	31357	FORBIS, MICHAL J	8114	-1,553.11
03/06/2025	PC	03/13/2025	31358	FOUDY, ALISON LEXI	8284	-435.43
03/06/2025	PC	03/13/2025	31359	FOUDY, GRACE ANNA	8128	-60.03
03/06/2025	PC	03/13/2025	31360	MAXWELL, LAHELA HINAN	8124	-1,408.65
03/06/2025	PC	03/13/2025	31361	MOSQUEDA - CAMACHO,	8295	-296.37
03/06/2025	PC	03/13/2025	31362	PRIMROSE, LAURA A	8102	-1,281.00
03/06/2025	PC	03/13/2025	31363	RODGERS, AMBER TELLE	8297	-148.69
03/06/2025	PC	03/13/2025	31364	STROPE, DENON MICHAEL	8101	-1,138.14
03/06/2025	PC	03/13/2025	31365	VAGIAS, BROOKE ELIZAB	8296	-124.67
03/06/2025	PC	03/13/2025	31366	BAIN, AMY SUE	8554	-1,510.22

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/06/2025	PC	03/13/2025	31367	SAVAGE, JAMES L	8204	-1,756.71
03/06/2025	PC	03/13/2025	31368	AGUAYO, KENNETH	8220	-1,458.55
03/06/2025	PC	03/13/2025	31369	ALLEN, THOMAS HAROLD	8219	-1,973.35
03/06/2025	PC	03/13/2025	31370	CARDWELL, JOSEPH THO	1008137	-2,112.13
03/06/2025	PC	03/13/2025	31371	CERVANTES, GUSTAVO A	8215	-2,212.37
03/06/2025	PC	03/13/2025	31372	COX, CHARLES F	8161	-2,876.74
03/06/2025	PC	03/13/2025	31373	CROXFORD, ZACHARY DA	8218	-1,798.14
03/06/2025	PC	03/13/2025	31374	ENGLAND, STEVE J	8143	-3,277.77
03/06/2025	PC	03/13/2025	31375	GONZALEZ, ADRIAN MAN	8170	-1,884.42
03/06/2025	PC	03/13/2025	31376	JONES, KYLIE MELETIA	8155	-2,085.54
03/06/2025	PC	03/13/2025	31377	LEOS, CHRISTINA M	8012	-2,055.34
03/06/2025	PC	03/13/2025	31378	LIVINGSTON, CHRISTIAN	8168	-2,018.05
03/06/2025	PC	03/13/2025	31379	ORNELAS, MANUEL G	1008180	-2,181.11
03/06/2025	PC	03/13/2025	31380	OWENS, ERIC ODELL	8119	-1,853.02
03/06/2025	PC	03/13/2025	31381	PECK, TODD D	8167	-3,276.92
03/06/2025	PC	03/13/2025	31382	WELLS, PRESTON DANIE	8150	-1,900.65
03/06/2025	PC	03/13/2025	31383	WRIGLEY, GAVIN	8152	-2,809.21
03/06/2025	PC	03/13/2025	31384	ARELLANO, NANCY	8005	-1,332.09
03/06/2025	PC	03/13/2025	31385	MARES, MARIA C	8251	-1,382.23
03/06/2025	PC	03/13/2025	31386	WILLIAMS, EMILY ANNE	8023	-1,708.64
03/06/2025	PC	03/13/2025	31387	YEAGER, BRIAN D	8107	-2,111.90
03/06/2025	PC	03/13/2025	31388	COUCH, LEVI HUNTER	8512	-247.13
03/06/2025	PC	03/13/2025	31389	DOMKE, RODNEY F	8097	-1,899.34
03/06/2025	PC	03/13/2025	31390	HERNANDEZ, ADAN	8509	-1,590.54
03/06/2025	PC	03/13/2025	31391	JOHNSTON, JAIMEY P	8243	-2,271.85
03/06/2025	PC	03/13/2025	31392	MOATS, ZAKARY S	8174	-1,666.83
03/06/2025	PC	03/13/2025	31393	PARKS, ALEXANDER MIC	8180	-1,726.01
03/06/2025	PC	03/13/2025	31394	SCHWARZ, STEPHEN K	8226	-2,660.93
03/06/2025	PC	03/13/2025	31395	WEST III, KINGSTON R	8234	-2,134.34
03/06/2025	PC	03/13/2025	31396	ZELLERS, WYLIE J	8510	-1,601.59
03/06/2025	PC	03/13/2025	31397	AMBRIZ, JOSE	7023	-2,305.41
03/06/2025	PC	03/13/2025	31398	BOWYER, DANIEL ALAN M	8289	-1,324.59
03/06/2025	PC	03/13/2025	31399	ELLSWORTH, BRYSON D	8285	-2,511.09
03/06/2025	PC	03/13/2025	31400	GARRISON, SHANE	1008048	-1,897.75
03/06/2025	PC	03/13/2025	31401	RACE, MICHAEL DENNIS	8070	-1,122.32
03/06/2025	PC	03/13/2025	31402	SHOTSWELL, DAVE O	7044	-2,282.23
03/06/2025	PC	03/13/2025	31403	WARD, NATHAN DANIEL	8287	-1,490.96
03/06/2025	PC	03/13/2025	31404	BALDWIN, MERRITT JAME	8286	-1,941.21
03/06/2025	PC	03/13/2025	31405	BALIS, MARVIN C	8225	-2,144.88
03/06/2025	PC	03/13/2025	31406	HOLTZEN, KURTIS L	8072	-2,149.27
03/06/2025	PC	03/13/2025	31407	MAJOR, THOMAS JOHN	8288	-1,496.09
03/06/2025	PC	03/13/2025	31408	PETERSON, TRAVIS T	8121	-1,527.48
03/06/2025	PC	03/13/2025	31409	VINCENT, BRIAN A	1008071	-1,856.85
Grand Totals:						-241,778.86
			97			

Includes all check types
Includes unprinted checks

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/20/2025	CDPT	03/25/2025	58670	AFLAC	1	-222.76
03/20/2025	CDPT	03/25/2025	58671	DELTA DENTAL PLAN OF I	2	-4,296.28
03/20/2025	CDPT	03/25/2025	58674	NCPERS GROUP LIFE INS	6	-144.00
03/20/2025	CDPT	03/25/2025	32804	PERSI	7	-45,052.72
03/20/2025	CDPT	03/25/2025	32802	MOUNTAIN WEST BANK	8	-41,255.96
03/20/2025	CDPT	03/25/2025	58673	IDAHO STATE TAX COMMI	9	-5,454.00
03/20/2025	CDPT	03/25/2025	58672	HAILEY VOLUNTEER FIRE	12	-175.00
03/20/2025	CDPT	03/25/2025	32801	A.W. REHN & ASSOCIATE	21	-1,137.91
03/20/2025	CDPT	03/25/2025	58676	VSP	26	-737.98
03/20/2025	CDPT	03/25/2025	32803	Nationwide 457/Roth	34	-2,659.79
03/20/2025	CDPT	03/25/2025	58675	REGENCE BLUE SHIELD	3	-63,079.08
03/20/2025	PC	03/27/2025	32725	CARRILLO-SALAS, DALIA	8209	-1,603.24
03/20/2025	PC	03/27/2025	32726	CONE, MARY M HILL	8009	-1,833.51
03/20/2025	PC	03/27/2025	32727	HOROWITZ, LISA	8049	-2,719.60
03/20/2025	PC	03/27/2025	32728	POMERLEAU, JENNIFER	8207	-1,324.02
03/20/2025	PC	03/27/2025	32729	STOKES, REBECCA R	8013	-2,533.68
03/20/2025	PC	03/27/2025	32730	TRAN, TUYEN	8205	-1,320.61
03/20/2025	PC	03/27/2025	32731	DAVIS, ROBYN K	8060	-2,519.28
03/20/2025	PC	03/27/2025	32732	DYER, ASHLEY MAUREEN	8401	-1,779.42
03/20/2025	PC	03/27/2025	32733	PARKER, JESSICA L	8111	-1,896.14
03/20/2025	PC	03/27/2025	32734	RODRIGUE, EMILY THERE	8115	-1,829.36
03/20/2025	PC	03/27/2025	32735	BALEDGE, MICHAEL S	9054	-2,690.06
03/20/2025	PC	03/27/2025	32736	CHASE, AMANDA LUISE	9036	-1,387.61
03/20/2025	PC	03/27/2025	32737	DYM, JACOB W	9204	-185.85
03/20/2025	PC	03/27/2025	32738	EMERICK, DANIELLE A	9206	-1,365.01
03/20/2025	PC	03/27/2025	32739	GRANT, DARYL ERNEST	9126	-327.25
03/20/2025	PC	03/27/2025	32740	HAIRSTON, KEITH GUY	8186	-1,737.34
03/20/2025	PC	03/27/2025	32741	HOOVER, JAMES THOMA	9047	-2,243.56
03/20/2025	PC	03/27/2025	32742	MAYNE, EARL JAMES	9124	-527.48
03/20/2025	PC	03/27/2025	32743	PRUETT, MATHEW DEAN	9040	-323.22
03/20/2025	PC	03/27/2025	32744	SANCHEZ, ANTHONY JAM	9042	-600.19
03/20/2025	PC	03/27/2025	32745	VINCENT, BRIAN A	9113	-249.34
03/20/2025	PC	03/27/2025	32746	YEAGER, KAITLYN R	9117	-414.96
03/20/2025	PC	03/27/2025	32747	CROTTY, JOSHUA M	8283	-1,476.81
03/20/2025	PC	03/27/2025	32748	DABNEY, LEE A DONAHUE	1008078	-1,158.18
03/20/2025	PC	03/27/2025	32749	DREWIEN, LYNETTE M	1008271	-312.44
03/20/2025	PC	03/27/2025	32750	FORBIS, MICHAL J	8114	-1,553.11
03/20/2025	PC	03/27/2025	32751	FOUDY, ALISON LEXI	8284	-430.12
03/20/2025	PC	03/27/2025	32752	FOUDY, GRACE ANNA	8128	-132.06
03/20/2025	PC	03/27/2025	32753	MAXWELL, LAHELA HINAN	8124	-1,425.41
03/20/2025	PC	03/27/2025	32754	MOSQUEDA - CAMACHO,	8295	-234.61
03/20/2025	PC	03/27/2025	32755	PRIMROSE, LAURA A	8102	-1,189.11
03/20/2025	PC	03/27/2025	32756	RODGERS, AMBER TELLE	8297	-169.92
03/20/2025	PC	03/27/2025	32757	STROPE, DENON MICHAEL	8101	-1,138.14
03/20/2025	PC	03/27/2025	32758	VAGIAS, BROOKE ELIZAB	8296	-138.52
03/20/2025	PC	03/27/2025	32759	BAIN, AMY SUE	8554	-1,501.17
03/20/2025	PC	03/27/2025	32760	SAVAGE, JAMES L	8204	-1,756.71
03/20/2025	PC	03/27/2025	32761	AGUAYO, KENNETH	8220	-1,458.55
03/20/2025	PC	03/27/2025	32762	ALLEN, THOMAS HAROLD	8219	-1,973.35
03/20/2025	PC	03/27/2025	32763	CARDWELL, JOSEPH THO	1008137	-2,112.13
03/20/2025	PC	03/27/2025	32764	CERVANTES, GUSTAVO A	8215	-2,565.17
03/20/2025	PC	03/27/2025	32765	COX, CHARLES F	8161	-2,876.74
03/20/2025	PC	03/27/2025	32766	CROXFORD, ZACHARY DA	8218	-1,798.14
03/20/2025	PC	03/27/2025	32767	ENGLAND, STEVE J	8143	-3,277.77

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/20/2025	PC	03/27/2025	32768	GONZALEZ, ADRIAN MAN	8170	-1,884.42
03/20/2025	PC	03/27/2025	32769	JONES, KYLIE MELETIA	8155	-2,085.54
03/20/2025	PC	03/27/2025	32770	LEOS, CHRISTINA M	8012	-2,055.34
03/20/2025	PC	03/27/2025	32771	LIVINGSTON, CHRISTIAN	8168	-2,018.05
03/20/2025	PC	03/27/2025	32772	ORNELAS, MANUEL G	1008180	-2,181.12
03/20/2025	PC	03/27/2025	32773	OWENS, ERIC ODELL	8119	-2,034.53
03/20/2025	PC	03/27/2025	32774	PECK, TODD D	8167	-3,276.92
03/20/2025	PC	03/27/2025	32775	WELLS, PRESTON DANIE	8150	-2,041.29
03/20/2025	PC	03/27/2025	32776	WRIGLEY, GAVIN	8152	-3,022.84
03/20/2025	PC	03/27/2025	32777	ARELLANO, NANCY	8005	-1,337.65
03/20/2025	PC	03/27/2025	32778	MARES, MARIA C	8251	-1,382.23
03/20/2025	PC	03/27/2025	32779	WILLIAMS, EMILY ANNE	8023	-1,771.53
03/20/2025	PC	03/27/2025	32780	YEAGER, BRIAN D	8107	-2,111.90
03/20/2025	PC	03/27/2025	32781	DOMKE, RODNEY F	8097	-1,862.43
03/20/2025	PC	03/27/2025	32782	HERNANDEZ, ADAN	8509	-1,590.54
03/20/2025	PC	03/27/2025	32783	JOHNSTON, JAIMEY P	8243	-2,183.34
03/20/2025	PC	03/27/2025	32784	MOATS, ZAKARY S	8174	-1,666.83
03/20/2025	PC	03/27/2025	32785	PARKS, ALEXANDER MIC	8180	-1,726.01
03/20/2025	PC	03/27/2025	32786	SCHWARZ, STEPHEN K	8226	-2,660.93
03/20/2025	PC	03/27/2025	32787	WEST III, KINGSTON R	8234	-2,241.10
03/20/2025	PC	03/27/2025	32788	AMBRIZ, JOSE	7023	-2,305.41
03/20/2025	PC	03/27/2025	32789	BOWYER, DANIEL ALAN M	8289	-1,324.59
03/20/2025	PC	03/27/2025	32790	ELLSWORTH, BRYSON D	8285	-2,511.09
03/20/2025	PC	03/27/2025	32791	GARRISON, SHANE	1008048	-1,897.75
03/20/2025	PC	03/27/2025	32792	RACE, MICHAEL DENNIS	8070	-1,516.52
03/20/2025	PC	03/27/2025	32793	SHOTSWELL, DAVE O	7044	-2,282.23
03/20/2025	PC	03/27/2025	32794	WARD, NATHAN DANIEL	8287	-1,490.96
03/20/2025	PC	03/27/2025	32795	BALDWIN, MERRITT JAME	8286	-1,941.21
03/20/2025	PC	03/27/2025	32796	BALIS, MARVIN C	8225	-2,144.88
03/20/2025	PC	03/27/2025	32797	HOLTZEN, KURTIS L	8072	-2,149.28
03/20/2025	PC	03/27/2025	32798	MAJOR, THOMAS JOHN	8288	-1,545.53
03/20/2025	PC	03/27/2025	32799	PETERSON, TRAVIS T	8121	-1,527.48
03/20/2025	PC	03/27/2025	32800	VINCENT, BRIAN A	1008071	-1,856.85
Grand Totals:						-289,932.69
						<u>87</u>

Includes all check types
Includes unprinted checks

Month of L.O.T. Payment to Establishment (City receives in month following payment to business) (at 4/29/24)		Lodging & Rental Cars 3% Tax (8 Businesses)	Short Term Rentals 3% (80 ShortTerm sites) "active"...4/30/24	1% Air 7/1/23 SPLIT Housing, SVASB.	Alcohol Beverages 2% Tax (20 Businesses)	Restaurant Food 1% Tax (31 Businesses)	Monthly Total	Penalty
FYE 9/30/2006 (3 months collected in first year)		\$79,998.51			\$11,959.47	\$31,274.14	\$123,232.12	\$ -
FYE 9/30/2007		\$219,816.63			\$47,957.72	\$105,888.56	\$373,662.91	\$346.34
FYE 9/30/2008		\$215,375.75			\$45,661.79	\$110,790.35	\$371,827.89	\$1,235.36
FYE 9/30/2009		\$163,489.38			\$40,465.86	\$102,727.58	\$306,682.82	\$1,093.57
FYE 9/30/2010		\$163,137.76	\$216.00		\$43,749.89	\$104,365.59	\$311,253.24	\$587.02
FYE 9/30/2011		\$158,010.54	\$94.84		\$45,845.48	\$111,747.96	\$315,603.98	\$750.76
FYE 9/30/2012		\$170,970.28	\$258.21		\$48,144.39	\$115,899.49	\$335,014.16	\$579.20
FYE 9/30/2013		\$180,541.81	\$316.92		\$48,526.08	\$119,782.37	\$348,850.26	\$655.81
FYE 9/30/2014		\$194,566.46	\$468.95	\$54,810.31	\$49,229.77	\$123,960.08	\$422,566.62	\$841.58
FYE 9/30/2015		\$217,876.99	\$797.14	\$72,625.66	\$51,644.80	\$133,652.48	\$475,799.93	\$1,330.55
FYE 9/30/2016		\$259,269.30	\$3,595.75	\$87,358.03	\$53,085.08	\$140,659.83	\$543,967.99	\$2,191.42
FYE 9/30/2017		\$282,533.65	\$4,956.92	\$95,830.19	\$55,985.70	\$145,871.55	\$585,178.01	\$1,944.33
FYE 9/30/2018		\$279,300.67	\$7,634.44	\$95,645.04	\$56,924.56	\$153,772.72	\$593,277.43	\$2,393.03
FYE 9/30/2019		\$294,645.69	\$49,195.91	\$114,613.87	\$65,309.70	\$166,209.84	\$689,975.01	\$9,541.14
FYE 9/30/2020		\$228,501.89	\$23,785.15	\$84,095.68	\$42,234.25	\$148,474.56	\$527,091.52	\$1,048.00
FYE 9/30/2021		\$385,179.13	\$42,226.68	\$142,468.60	\$55,124.88	\$187,552.27	\$812,551.56	\$3,444.39
FYE 9/30/2022		\$446,353.09	\$49,410.92	\$165,254.67	\$65,808.65	\$211,130.24	\$937,957.56	\$773.49
FYE 9/30/2023		\$460,901.53	\$52,465.77	\$171,122.43	\$70,212.88	\$222,326.79	\$977,029.39	\$2,798.18
2024	October	\$27,650.15	\$3,137.79	\$10,262.65	\$5,835.45	\$18,920.58	\$65,806.62	\$495.72
	November	\$15,004.97	\$2,888.80	\$5,964.59	\$4,823.66	\$15,067.78	\$43,749.79	\$70.55
	December	\$31,819.34	\$2,664.47	\$11,494.60	\$6,876.77	\$18,369.59	\$71,224.77	\$230.87
	January	\$42,450.89	\$4,221.74	\$15,557.55	\$5,636.76	\$17,631.48	\$85,498.42	\$149.90
	February	\$33,407.75	\$4,388.53	\$12,598.76	\$6,130.97	\$18,095.20	\$74,621.21	\$112.21
	March	\$51,410.85	\$370.78	\$17,260.54	\$5,863.02	\$18,786.71	\$93,691.90	\$56.90
	April	\$16,328.31	\$6,064.36	\$7,464.22	\$5,005.94	\$16,631.58	\$51,494.41	\$91.74
	May	\$18,782.07	\$3,846.14	\$7,542.74	\$5,515.04	\$18,644.51	\$54,330.50	\$333.86
	June	\$42,650.81	\$4,916.40	\$15,855.74	\$6,058.85	\$21,242.75	\$90,724.54	\$979.18
	July	\$77,232.31	\$4,820.88	\$27,351.06	\$8,445.48	\$24,348.01	\$142,197.74	\$289.13
August	\$65,388.34	\$5,251.67	\$23,546.67	\$7,150.82	\$22,977.44	\$124,314.93	\$149.76	
September	\$39,324.54	\$4,326.29	\$14,550.28	\$5,041.46	\$15,369.52	\$78,612.09	\$207.39	
FYE 9/30/2024		\$461,450.33	\$46,897.84	\$169,449.39	\$72,384.22	\$226,085.15	\$976,266.91	\$3,167.21
2025	October	\$29,057.81	\$4,638.62	\$11,232.14	\$5,819.24	\$19,386.23	\$70,134.04	\$202.64
	November	\$15,184.12	\$3,866.43	\$6,350.18	\$4,754.76	\$15,395.39	\$45,550.88	\$520.98
	December	\$30,899.98	\$4,005.51	\$11,635.16	\$3,957.19	\$16,223.31	\$66,721.15	\$134.53
	January	\$53,001.48	\$4,530.20	\$19,177.23	\$5,112.08	\$17,755.84	\$99,576.83	\$59.63
	FYE 9/30/2025		\$128,143.38	\$17,040.77	\$48,394.72	\$19,643.27	\$68,760.77	\$281,982.90
		\$4,990,062.76	\$299,362.19	\$1,301,668.57	\$989,898.44	\$2,730,932.32	\$10,309,772.21	\$35,639.16

CASH FLOW of 0.5% LOT for FYE 24 (October - September revenues and receipt of funds)

	FY23 Actual	FY24 Budget	FY24 Budget	FY24 Budget	FY24 Actual	FY24 Actual	FY25 Budget	FY25 Budget	FY25 Budget	FY25 Actual	FY25 Actual	4.9%	AMOUNT	
HAILEY	BED/CAR1%	BED/CAR3%	BED/CAR.5%	Bud net	BED/CAR3%	BED/CAR.5%	BED/CAR3%	BED/CAR.5%	Bud net	BED/CAR3%	BED/CAR.5%	MINUS COST	NET	PAID ASB
OCT	10,519.42	77,000.00	12,833.33	12,204.50	30,787.94	5,131.32	77,000.00	12,833.33	12,204.50	33,498.06	5,583.01	(273.57)	5,309.44	
NOV	5,814.28	77,000.00	12,833.33	12,204.50	17,893.76	2,982.29	77,000.00	12,833.33	12,204.50	19,050.55	3,175.09	(155.58)	3,019.51	
DEC	12,794.53	77,000.00	12,833.33	12,204.50	34,483.81	5,747.30	77,000.00	12,833.33	12,204.50	34,905.49	5,817.58	(285.06)	5,532.52	
JAN	20,252.25	77,000.00	12,833.33	12,204.50	46,672.63	7,778.77	77,000.00	12,833.33	12,204.50	57,531.68	9,588.61	(469.84)	9,118.77	
FEB	17,469.82	77,000.00	12,833.33	12,204.50	37,796.28	6,299.38	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAR	15,013.64	77,000.00	12,833.33	12,204.50	51,781.63	8,630.27	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
APR	6,779.56	77,000.00	12,833.33	12,204.50	22,392.67	3,732.11	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAY	5,900.05	77,000.00	12,833.33	12,204.50	22,628.21	3,771.37	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
JUNE	17,887.52	77,000.00	12,833.33	12,204.50	47,567.21	7,927.87	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
JULY	15,496.21	77,000.00	12,833.33	12,204.50	82,053.19	13,675.53	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
AUG	12,116.46	77,000.00	12,833.33	12,204.50	70,640.01	11,773.34	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
SEPT	7,909.53	77,000.00	12,833.33	12,142.50	43,650.83	7,275.14	77,000.00	12,833.33	12,142.50		-	0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
Total	147,753.28	924,000.00	154,000.00	146,392.00	508,348.17	84,724.70	924,000.00	154,000.00	146,392.00	144,985.78	24,164.30	(1,184.05)	22,980.25	0.00

SUN VALLEY AIR SERVICES BOARD
100-10-41707

bdavis@ketchumidaho.org

SUN VALLEY AIR SERVICES BOARD
100-10-41707

bdavis@ketchumidaho.org



2-.28.25

CITY OF HAILEY INVESTMENT REPORT

FUND	JAN interest 4.4805%	STATE INV POOL PIPER SANDLER	Maturity	TOTAL
GENERAL (Includes Fireworks)		5,847,106.68		5,847,106.68
GENERAL -35% OPERTING RESERVE		1,481,311.66	-	1,481,311.66
CLEAR CREEK RATE STABILIZATION		365,649.90		365,649.90
CAPITAL PROJECTS		1,766,929.10		1,766,929.10
CAPITAL PROJECTS ---in lieu fees		313,398.28		313,398.28
CAPITAL PROJECTS DIF Reserve		44,197.81		44,197.81
CAPITAL PROJECTS Public Art		35,205.15		35,205.15
CAPITAL PROJECTS Pathways 4 P		262,355.39		262,355.39
HOUSING LOT 0.5%		128,535.08		
CAPITAL PROJECTS Total		2,550,620.81		2,550,620.81
ARPA FUNDS		789,364.64		789,364.64
RODEO PARK PROPEY TAX RCPTS		87,042.18		87,042.18
WATER REVENUE		3,600,098.23	-	3,600,098.23
WATER RATE STABILIZATION		220,991.39		220,991.39
WASTE WATER REV		3,269,319.41		3,269,319.41
WASTE WATER BOND DSRF 2014&2023		898,735.91		898,735.91
WATER REPLACEMENT		4,147,775.46	-	4,147,775.46
WASTE WATER REPLACEMENT		1,818,215.99		1,818,215.99
WASTEWATER HEADWORKS REPL		5,895,267.81		5,895,267.81
WASTE WATER BOND Arbitrage RESEF		35,441.27		35,441.27
TOTAL		31,006,941.34	-	30,878,406.26

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/25 **DEPARTMENT:** Administration/Mayor **DEPT. HEAD SIGNATURE:** LH/MB

SUBJECT: Mayors 2025 State of the City Report

AUTHORITY: ID Code ___50-107 through 50-1042___ IAR _____ City Ordinance/Code Ord.

Attachments:

- 1) Mayors 2025 State of the City Report

In this [link](#), please find the **Mayors 2025 State of the City Report**. The State of the City Report, or State of the City Event, is a task undertaken by many cities across the country as a way to set the stage for planning and budgeting in the coming year. The State of the City report celebrates the community and government accomplishments, identifies challenges, and sets the stage for policy planning and budgeting for the year ahead. Mayors frequently discuss in their speech local economic conditions, the progress of various projects, and city finances.

Many cities prepare an elaborate luncheon with dozens of invitees and a 40-minute presentation by the Mayor. Some cities have a simple two-page report. Hailey has generally fallen somewhere in between, as determined by each Mayor, with a report presented to the Council and made available to the community at large.

The [linked](#) report builds upon the Mayor and Council’s mutually adopted budget goals from 2024. It lists the accomplishments of the City and identifies key challenges facing us. The top three priorities of each department for the coming year will be brought to the upcoming Council goal-setting session.

Council and Mayor Goal Setting Session. It is our hope that the State of the City Report will assist the Council in the upcoming Goal Setting Session planned for Monday, April 28th at Hailey Town Center West. The goal-setting session will be broad but will inform the FY 25/26 budget. It should build upon the State of the City. Department Heads will attend, and the meeting will be open to the public, although public comment is not planned. This year the goal setting session will be facilitated by Sandpoint Mayor Jeremy Grimm.

FY 25/26 City of Hailey Budget cycle. The FY 25/26 budget schedule is attached to this report. The budget will reflect the Mayors priorities, Council goal setting and our collective observations about the state of the economy and municipal revenues. Note that this year we will continue to use the cloud-based budgeting platform, ClearGov, which provides charts and tables for ease of understanding the budget.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Finance	___ Licensing	__X Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW

___ Streets

___ Parks

___ Public Works

___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

No action is needed. The State of the City report is designed to inform future goal setting, budgeting and other policy and staffing actions.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to: _____

Copies (all info.):

Copies (AIS only)

Instrument # _____

**Fiscal Year Ending 2026 (FY 26)
BUDGET DEVELOPMENT TIMELINE**

- March 31 Mayors State of the City Report.

- April Boards and Commissions discuss and develop budget goals
 - Arts and Historic Preservation Commission
 - Library Board
 - Parks & Lands Board
 - Tree Committee
 - Joint Fire Board-if needed (May, per JPA)
 - DIF Advisory Committee (4/1 and 4/15/24)

- April 28 Council Goal-setting retreat

- April 30 Notice of Budget Hearing to County Clerk

- May Departments develop budgets in ClearGov.

- May 16 Draft budgets submitted to Treasurer via ClearGov. Connection Fee data submitted to Engineer.

- May 19-23 Department meetings with Mayor - exact dates TBD.

- May 28 Treasurer completes Mayor’s changes and balances budget revenue/expenses.

- June 4 Council Packet Completed, includes Mayor’s budget and all funds.

- June 9 City Council meeting - Mayor’s budget is presented, all funds included: start at 4:00 for budget

- June 23 Extra meeting only if needed

- July 28 Council adopts Tentative Budget for publishing Notice of Budget Hearing
DIF is introduced (Noticed Public Hearing) and CIP is finalized. Ordinance adopting DIF is considered for first reading.

- Aug 11 Public Hearing on Budget. 1st Reading budget ordinance.

- Aug 25 Budget Hearing continued if necessary; adoption of Appropriation Ordinance (2nd reading of budget) and Property Tax Form

- Aug 29 Treasurer submits final budget to County Commissioners & State Tax Commission

- Sept 8 2nd and 3rd Reading Appropriation Ordinance

- Sept 24 Appropriation Ordinance publishes – Budget adoption process is now complete!

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/31/2025 **DEPARTMENT:** Admin/Legislative **DEPT. HEAD SIGNATURE:** LH__

SUBJECT:

Motion to approve Resolution 2025-____, appointing Bryan Brennan and Dave Fluetsch to fill vacant seats on the Parks and Lands Board. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _2.32_
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Hailey residents Bryan Brennan and Dave Fluetsch have expressed the desire to be appointed to fill the two vacant seats on the Parks and Lands Board.

The attached Resolution sets the appointment and terms.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	Finance	Licensing	Administrator
___ Library	Community Development	P&Z Commission	Building
___ Police	Fire Department	Engineer	W/WW
___ Streets	Parks	Public Works	Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2025-____, appointing Bryan Brennan and Dave Fluetsch to fill the two vacant seats on the Parks and Lands Board. **ACTION ITEM**

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

HAILEY RESOLUTION 2025-_____
A RESOLUTION OF THE HAILEY CITY COUNCIL
TO SET APPOINTMENT AND TERMS OF OFFICE FOR
THE HAILEY PARKS & LANDS BOARD

WHEREAS, the City Council of the City of Hailey, Idaho deems it in the best interest of the City to have an active and productive Parks & Lands Board and to receive the committee's recommendations.

WHEREAS, the Mayor and City Council of the City of Hailey has adopted Hailey Resolution 2016-058 which establishes bylaws governing the Parks & Lands Board authorities.

WHEREAS, the Hailey City Council accepts the nominations for appointments to expired or unfilled seats on the Hailey Parks & Lands Board.

NOW, THEREFORE, BE IT RESOLVED BY THE HAILEY CITY COUNCIL:

The City of Hailey appoints a five to seven member Hailey Parks & Lands Board and the mayor appoints and the city council confirms the following members for the following terms:

<u>TERM LENGTH</u>	<u>APPOINTEE</u>	<u>TERM EXPIRES</u>
3 Year Term	Darin Sales	December 31, 2025
3 Year Term	Penny Thayer	December 31, 2025
3 Year Term	Karen Daly	December 31, 2026
3 Year Term	David Fluetsch	December 31, 2026
3 Year Term	Bob Wiederrick	December 31, 2026
3 Year Term	Lamar Waters	December 31, 2027
3 Year Term	Bryan Brennan	December 31, 2027

THIS RESOLUTION IS ADOPTED this 31st day of March, 2025, and is immediately in effect.

ATTEST:

Martha Burke, Mayor
City of Hailey

Mary Cone, City Clerk

2/18/2025

Hi Amy,

I am responding to the note in this month's "Our Town" bulletin that the City is looking for new Parks and Lands Board members. I'm interested in learning more and in serving on this board if openings still remain.

I've lived in Hailey since 2002. We raised active children here and I have continued to enjoy City of Hailey parks to the present day. In my work with the USDA Forest Service I worked closely with Blaine County Recreation District and their board to support their vision for Galena Lodge and the North Valley Trails.

In the next year I'll be wrapping up a nearly 30-year career in public land management. In my various capacities I commonly worked with local governments and service entities. In volunteer capacities I've served on The Friedrich Wilderness Park Board in San Antonio, Texas, and on an informal planning group that planned and constructed a playground for Ester Park in Ester, Alaska.

I also have a background in economics and marketing that sometimes comed in handy (albeit, dated). I recognize I'd be new to the board team, and I just want to help out where I can. Please let me know if you'd be interested in discussing this further.

Regards,
Dave

--

Dave Fluetsch
c) 208-721-3634

Bryan W Brennan
1260 Blue Lake Dr, Hailey, ID 83333
(509) 590-6845 - bryanwbrennan@gmail.com

February 4, 2025

To the members of the Parks and Lands Board and City Council,

I am writing to express my interest for the open position on the Parks and Lands Board. I saw the posting in the Our Town, Our Home email/newsletter today and reached out to Amy Bain.

First, I want to thank the board members for their time and commitment to our city parks. I believe we have a unique collection of spaces, each with their own distinct features and a multitude of ways to enjoy them; events (summer concert series, festivals, etc.), competing on playfields, exploring the playgrounds, or just enjoying their beauty. My hope is that everyone who visits our parks feels welcome and experiences something meaningful like my family and I have.

My wife and I live here in Hailey with our three boys (ages 10, 8 and 5) and two dogs. We strive to spend most of our time outside together and with friends. Over the years, we have come to utilize some parks more than others, but they each serve a need. As a professional engineer (PE, currently at POWER Engineers), I have 17 years of experience working with teams as both a leader and a contributing team member. I want to serve our community and lean on my experiences to help the board as we work to improve and maintain our parks into the future.

I am excited about this opportunity. Please, reach out if you have any questions.

Thank you for your consideration!

Bryan Brennan

A handwritten signature in black ink, appearing to read 'Bryan Brennan', with a stylized, cursive script.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of an amendment to the Sunbeam Subdivision Planned Unit Development (PUD) Agreement between Marathon Partners, LLC, and the City of Hailey, which was approved by the Hailey City Council on June 8, 2020. The Applicant is requesting an amendment to reduce the total number of lots/sublots within Phase II. The proposed amendment reduces the overall density in Phase II from 62 lots/sublots (42 lots and 20 sublots) to 59 lots/sublots (42 lots and 17 sublots). If approved, the total number of residential units, in both Phase I and Phase II, would reduce from 147 units to 144 units.

This amendment is in conjunction with a revised Preliminary Plat Application, attached hereto as a separate Staff Report and analysis.

AUTHORITY: ID Code _____ IAR _____ Hailey Municipal Code Title 17, PUD (IFAPPLICABLE)

BACKGROUND: Marathon Partners, LLC, received approval by the Hailey City Council for the Planned Unit Development (PUD) Application for Sunbeam Subdivision on May 19, 2020 (Findings of Fact signed June 8, 2020). The PUD approval was for a two-phased development, consisting of the following:

Phase I: 67 lots, 18 cottage sublots, 85 lots/sublots/units in total

- 18 Cottage Units (3 cottage parcels)
- Park Space: 4.54-acre park integrated into the existing Curtis Park, and a 6'-wide pedestrian trail across the northeast corner of Lot 32.
- Conveyance of Well Site

Phase II: 42 lots, 20 cottage sublots, 62 lots/sublots/units in total

- 20 Cottage Units (3 cottage parcels)
- Park Space: 3.34-acre park integrated into the park space developed in Phase I.

Total Number of Units Proposed (Phases I and II): 147 residential units.

Total Number of Lots Proposed (Phases I and II): 115 lots/sublots.

Total Amount of Park Space Proposed (Phase I and II): 7.88-acre Park/Open Space.

The approved Development Agreement further outlines the **Amenities** provided by the Applicant:

- First subdivision to receive a 4-star rating from the National Green Building Standards (NGBS)
- A 7.88-acre park
- 3,200 lineal feet of pathway
- 5,000 lineal feet of sidewalk
- A new municipal well site, and
- Precedent setting water conservation and solar-ready measures

The Applicant applied and received approval for a PUD, which allows for greater flexibility in land use regulations, thereby allowing the Applicant to utilize a more creative and thoughtful approach in developing the land. Under a PUD, typical zoning requirements and restrictions, such as density requirements, setbacks and other land use regulations may vary or be augmented to allow for a more desirable living environment. Varied regulations may further allow the Applicant to retain, preserve and enhance more of the unique features of the site.

The approved PUD has allowed the Applicant the ability to group varied and compatible land uses, such as housing – both small-clustered housing (cottage units) and single-family residences, and recreation and park all within one subdivision. This PUD further supported waivers of certain city standards in exchange for one or more benefits, as outlined in the attached Staff Report.

APPLICATION: Marathon Partners, LLC, is preparing to proceed with the construction of Sunbeam Phase II. Prior to pursuing a revised Preliminary Plat approval, the Applicant is requesting modifications to the approved PUD Agreement. The Applicant proposes to modify the overall density of Phase II, which includes a reduction of three (3) lots/sublots within Phase II, and an overall unit reduction of three (3) units (from 147 units to 144 units), as shown in the table below:

Sunbeam Subdivision Density Analysis				
		Single Family Lots	Cottage Townhome Lots	Total Units
Currently Entitled Unit Count	Phase I	67	3 (18 sublots)	85
	Phase II	42	3 (20 sublots)	62
	Total	109	6 (38 sublots)	147
Requested Unit Count	Phase I	67	3 (18 sublots)	85
	Phase II	42	3 (17 sublots)	59
	Total	109	3 (35 sublots)	144

To summarize, the Applicant proposes to reduce the overall density from the entitled 147 units to a new total of 144 units. This modification includes three (3) less cottage townhouse sublots. No changes to the single-family residential lots/units are proposed.

With a better understanding of why the Applicant is requesting a reduction in density and therefore, an amendment to the PUD Agreement, Staff are supportive of the Applicant’s proposed iteration of the PUD Agreement, and the revised Preliminary Plat for Phase II. Not only does the request align with Hailey’s Comprehensive Plan, it too, maintains the compact, cohesive, and functional layout of Phase I, and complements the site design of the surrounding neighborhoods.

Further information, with regard to modifications and Staff support, have been described in detail in the attached Staff Report.

Attachments:

- 1) [Sunbeam Subdivision PUD Staff Report](#)
- 2) [Draft Ordinance 2025- : First Amendment to the Sunbeam Subdivision Planned Unit Development Agreement](#)
- 3) [Draft First Amendment to the Sunbeam Subdivision PUD Agreement](#)

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____
 Estimated Hours Spent to Date: _____
 Staff Contact: Robyn Davis

Caselle # _____
 YTD Line-Item Balance \$ _____
 Estimated Completion Date: _____
 Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___
___ Safety Committee	___ P & Z Commission	___ Police	___
___ Streets	___ Public Works, Parks	___ Mayor	___

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Conduct a public hearing and discuss the proposed amendments to the Sunbeam Subdivision Planned Unit Development Agreement.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Motion Language:

Approval: Motion to approve and conduct a first reading of Ord. _____, an Ordinance approving the First Amended Planned Unit Development Agreement by Marathon Partners, LLC, for development of a Two-Phased PUD located on 54.38 acres (Tax Lot 6655, Section 9 & 10, T2N, R18E, Hailey), finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, subject to the completion of conditions (a) through (b), and read by title only.

Denial: Motion to deny Ord. _____, an Ordinance proposing to amend the Planned Unit Development Agreement by Marathon Partners, LLC, finding that the project does not meet the standards under Section 17.10 of the Hailey Municipal Code_____ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing of the Amendment to the Planned Unit Development Agreement by Marathon Partners, LLC, to____ [the Council should specify a date].

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____

Copies (all info.): Copies

Instrument # _____



Staff Report
Hailey City Council
Regular Meeting of March 31, 2025

To: Hailey City Council
From: Robyn Davis, Community Development Director

Overview: Consideration of an amendment to the Sunbeam Subdivision Planned Unit Development (PUD) Agreement between Marathon Partners, LLC, and the City of Hailey, which was approved by the Hailey City Council on June 8, 2020. The Applicant is requesting an amendment to reduce the total number of lots/sublots within Phase II. The proposed amendment reduces the overall density in Phase II from 62 lots/sublots (42 lots and 20 sublots) to 59 lots/sublots (42 lots and 17 sublots). If approved, the total number of residential units, in both Phase I and Phase II, would reduce from 147 units to 144 units.

This amendment is in conjunction with a revised Preliminary Plat Application, attached hereto as a separate Staff Report and analysis.

Hearing: March 31, 2025

Applicant: Marathon Partners, LLC

Project: Preliminary Plat Application for Sunbeam Subdivision (Phase II)

Location: Sunbeam Subdivision Phase I, Parcels B and C

Zoning/Size: Limited Residential (LR-1) and Recreational Greenbelt (RGB); 20.99 acres

Notice: Notice for the public hearing was published in the Idaho Mountain Express on March 5, 2025 and mailed to property owners within 300 feet on that same day. Onsite Notice was posted on the property on March 24, 2025.

Background. Marathon Partners, LLC, received approval from the Hailey City Council for the Planned Unit Development (PUD) Application for Sunbeam Subdivision on May 19, 2020 (Findings of Fact signed June 8, 2020). The PUD approval was for a two-phased development project consisting of the following:

Phase I: 67 lots, 18 cottage sublots, 85 lots/sublots/units in total

- 18 Cottage Units (3 cottage parcels)
- Park Space: 4.54-acre park integrated into the existing Curtis Park, and a 6'-wide pedestrian trail across the northeast corner of Lot 32.
- Conveyance of Well Site

Phase II: 42 lots, 20 cottage sublots, 62 lots/sublots/units in total

- 20 Cottage Units (3 cottage parcels)
- Park Space: 3.34-acre park integrated into the park space developed in Phase I.

Total Number of Units Proposed (Phases I and II): 147 residential units.

Total Number of Lots Proposed (Phases I and II): 115 lots/sublots.

Total Amount of Park Space Proposed (Phase I and II): 7.88-acre Park/Open Space.

The approved Development Agreement further outlines the Amenities provided by the Applicant:

- First and only subdivision in the nation to receive a four-star rating from the National Green Building Standards (NGBS),
- A 7.88-acre park,
- 3,200 lineal feet of pathway,
- 5,000 lineal feet of sidewalk,
- A new municipal well site, and
- Precedent setting water conservation and solar-ready measures.

The Applicant applied and received approval for a PUD, which allows for greater flexibility in land use regulations, thereby allowing the Applicant to utilize a more creative and thoughtful approach in developing the land. Under a PUD, typical zoning requirements and restrictions, such as density requirements, setbacks and other land use regulations may vary or be augmented to allow for a more desirable living environment. Varied regulations may further allow the Applicant to retain, preserve and enhance more of the unique features of the site.

The approved PUD has allowed the Applicant the ability to group varied and compatible land uses, such as housing – both small-clustered housing (cottage units) and single-family residences, and recreation and park all within one subdivision. This PUD further supported waivers of certain city standards in exchange for one or more benefits, as summarized below.

Waivers. The proposed waivers included:

- A. **LR-1 Minimum Lot Size.** Smaller lot sizes than what is currently permitted in the Limited Residential (LR-1) Zoning District. Specifically, twenty-four (24) small lots and forty-four (44) cottage units, which are smaller than the minimum permitted lot size allowed.
- B. **LR-1 Minimum Lot Width.** Per the Hailey Municipal Code, the minimum lot width within the LR-1 Zoning District is 75 feet. Twelve (12) small lots in Phase I that less than 75 feet in width. Seventeen (17) small lots in Phase 2 are less than 75 feet in width. The narrowest proposed lot is 60 feet in width. The 38 cottage units, as noted above, also require a waiver of the lot width.
- C. **Private Street -- Number of Units Served.** Section 16.04.020 of the Hailey Municipal Code allows private streets to serve a maximum of five (5) residential dwelling units or private streets may be allowed within planned unit developments. Though no private streets are proposed, the cottage lots may include private streets. The allowance for potential private streets is requested as a part of this PUD Application.
- D. **Private Street -- Requiring Parking Spaces.** Section 16.04.020(L) of the Hailey Municipal Code requires an additional two (2) parking spaces for each unit served off of a private street. Though no private streets are proposed at this time, the cottage lots may include private streets. Given the anticipated size of the future cottage units, the Applicant feels that four (4) parking spaces are excessive and requests that all units served off of a private street only be required to provide two (2) spaces per unit, consistent with Section 17.09.040.01 for Single-Family Residences. The Commission added a condition that parking be determined to be adequate at the time of platting of the cottage lots.
- E. **Number of Flag Lots.** Chapter 16.04.060, Section D allows for the permittance of one

flag lot per subdivision. Given the irregular shape of the property, the applicant is requesting the permittance of one (1) flag lot in Phase I and one (1) flag lot in Phase II, for a total of two (2) flag lots.

Amenities/Public Benefits. The proposed amenities and/or public benefits included:

- A. **Green Space.** Marathon Partners, LLC, dedicated approximately 7.88 acres of park area or 4.23 acres in excess of the required park space (3.65 acres) per City of Hailey code §16.04.110.
- B. **Active Recreation Facilities.** In addition to the dedicated park space, the active homeowner's association is committed to plowing approximately 2,250 lineal feet of multiuse path along San Badger Drive.
- C. **Preservation of Vegetation.** The parcel was comprised of a large agricultural field bordered by mature planted evergreens. Of these mature conifers, approximately 25% were impacted by the road connections at Gray's Starlight Drive, San Badger Drive, and Doc Bar Drive.
- D. **Real Property.** The Applicant offered to dedicate 4.23 acres of open space to the City of Hailey in excess of the required park space for a total of 7.88 acres of park space. The total park area has been conveyed to the City of Hailey (during Final Plat of Phase I).
- E. **Other Amenities -- National Green Building Standard Certification (NGBS).** Phase I of the Sunbeam Subdivision is the first four-star nationally rated subdivision within the 2020 review standards.
- F. **Other Amenities -- Water Rights.** The Applicant proposed to deed to the City (during Final Plat for Phase I) a portion of its Water Right 37-21112 for the irrigation of the 7.4 acres within Sunbeam Park.
- G. **Other Amenities -- Increased Density.** The Applicant's original proposal included 108 single family lots. City Staff responded to the Applicant with a request for more density and varied residential use types, specifically cottage townhouses. Cottage townhouses are only permitted in the LR-1 Zoning District under an approved Planned Unit Development (PUD) Agreement. The Applicant agreed to pursue a layout that provided higher density and cottage townhouses within Phase I and Phase II. Phase I has been recorded, which included the recordation of three (3) cottage lots for a total of 18 sublots. The total cottage townhomes lots approved for Phase II within the PUD was three (3) cottage lots for a total of 20 sublots. The added density is a benefit of the PUD Subdivision, as it will offer a wider variety of housing options.
- H. **Other Amenities -- Reduced Water Consumption.** The Applicant originally proposed 108-lot subdivision, which included less impervious surfaces (fewer roads) and larger lots (more irrigable area). An analysis of the irrigable area was conducted and showed that approximately 36 acres of the subdivision was available for irrigation. The Applicant revised the proposed to show approximately 29% of the site as turf, and approximately 62% as native grassland. Of the irrigable areas, the Applicant also proposed restrictions within the CC&Rs to minimize the subdivision's impact to the municipal water system (e.g., drought tolerant landscaping, limitations on time-of-day watering and EPA Water Sense irrigation controllers or 70% uniformity distribution, and turf square footage limitations per lot).
- I. **Other Amenities -- Solar-Ready Homes.** Sunbeam Subdivision is requiring that all homes and townhomes install conduit for future solar installation.
- J. **Other Amenities -- Public Well Partial Contribution.** In lieu of a pump station for surface water distribution to the Sunbeam Park irrigation system, the Applicant contributed \$63,562 for future use to develop a municipal well site.

- K. **Other Amenities – Toe of the Hill Trail Construction.** Marathon Partners, LLC, constructed a new trail in the Old Cutters Subdivision, Parcel D Open Space, which provides a pedestrian connection between Gray’s Starlight Drive to the existing Toe of the Hill Trail.

Application. Marathon Partners, LLC, is preparing to proceed with the construction of Sunbeam Phase II. Prior to pursuing a revised Preliminary Plat approval, the Applicant is requesting modifications to the approved PUD Agreement. The Applicant proposes to modify the overall density of Phase II, which includes a reduction of three (3) lots/sublots within Phase II, and an overall unit reduction of three (3) units (from 147 units to 144 units), as shown in the table below:

Sunbeam Subdivision Density Analysis				
		Single Family Lots	Cottage Townhome Lots	Total Units
Currently Entitled Unit Count	Phase I	67	3 (18 sublots)	85
	Phase II	42	3 (20 sublots)	62
	Total	109	6 (38 sublots)	147
Requested Unit Count	Phase I	67	3 (18 sublots)	85
	Phase II	42	3 (17 sublots)	59
	Total	109	3 (35 sublots)	144

To summarize, the Applicant proposes to reduce the overall density from the entitled 147 units to a new total of 144 units. This modification includes three (3) less cottage townhouse sublots. No changes to the single-family residential lots/units are proposed. Another modification, as a direct result of the proposed reduction in density, includes an adjustment to the originally “Approved Waivers”, as outlined and highlighted in the table below:

Standard	Approved Waiver	Modified Waivers with Density Reduction
§17.05.040 LR-1 Minimum Lot Size: 8,000 square feet	24 lots, 38 cottage sublots Phase I: 11 lots, 18 cottage sublots Phase II: 13 lots, 20 cottage sublots	15 lots, 35 cottage sublots Phase I: 11 lots, 18 cottage sublots Phase II: 4 lots, 17 cottage sublots
§17.05.040 LR-1 Minimum Lot Width: 75 feet	29 lots, 38 cottage sublots Phase I: 12 lots, 18 cottage sublots Phase II: 17 lots, 20 cottage sublots	19 lots, 35 cottage sublots Phase I: 12 lots, 18 cottage sublots Phase II: 7 lots, 17 cottage sublots
§16.04.060 D 1 Flag Lot Per Subdivision	2 (1 in Phase I, 1 in Phase II)	1 (1 in Phase I, 0 in Phase II)
§16.04.020 L1 Private Road Serves Up to 5 Units	Private streets for ingress to and egress from cottage lot whether or not serving more than 5 residential dwelling units.	Private streets for ingress to and egress from cottage lot whether or not serving more than 5 residential dwelling units.
§16.04.020 L1 Units Accessed by Private Street Must provide 2 additional parking spaces per units.	Two parking spaces per cottage lot accessed from a private street.	Two parking spaces per cottage lot accessed from a private street.
	Allowance of parking in City Streets.	Allowance of parking in City Streets.

The proposed reduction in density has a slight impact on design, but not substantially so. With three (3) less lots in Phase II, some waivers of the originally approved PUD Agreement either are no longer applicable or the degree of waiver requested is much less. By way of example, the proposed density reduction reduces the total number of lots under 8,000 square feet, from 33 lots/sublots in the original approval to 21 lots/sublots. Additionally, the total number of lots under the minimum lot width of 75' becomes more compliant, from 37 lots/sublots in the original approval to only 24 lots/sublots. With three (3) less lots within Phase II, a mixture of lot sizes and housing types can still be achieved, as the Comprehensive Plan calls for.

The Applicant's proposed modifications to the PUD Agreement, and subsequently, the Preliminary Plat for Phase II, stem from the Applicant's concerns around lot sizes of the cottage sublots, safety and the higher building costs associated with constructing dwelling units so close together to comply with fire code, and the impact lot size and increased building costs may have on the quality of life for current and future residents of the Sunbeam Subdivision.

Specifically, the Applicant notes,

"Reducing the required density for Sunbeam Phase Two is essential to ensure the project's success and maintain quality of life for future residents. The current density requirements result in unreasonably small lot sizes, with some cottage lots as narrow as 30 feet, leaving only 18 feet of buildable width for homes after minimum setbacks. This compromises the ability to construct functional, high-quality homes of any size and limits space for essential amenities like parking, snow storage, and small yards. Due to fire regulations, substantial cost would be added to what should be more affordable units. A modest reduction of three cottage lots would align Phase Two with the lot sizes in Phase One, preserving the neighborhood's cohesive character while still maintaining a dense development consistent with the City objectives. The developer has also committed to enhancing Sunbeam Park significantly beyond the original agreement, providing a valuable community benefit. With this three-unit reduction, the developer would be proud to create 59 lots and enhanced park amenities, supporting the City of Hailey's growth and livability".

With a better understanding of why the Applicant is requesting a reduction in density and therefore, an amendment to the PUD Agreement, Staff are supportive of the Applicant's proposed iteration of the PUD Agreement, and the revised Preliminary Plat for Phase II. Not only does the request align with Hailey's Comprehensive Plan, it too, maintains the compact, cohesive, and functional layout of Phase I, and complements the site design of the surrounding neighborhoods. In further weighing the proposed density reduction with the originally approved plan of greater density, Staff refer back to comments made by Mayor Burke in 2024:

"Hailey is the greatest place I know to live and work, and for one primary reason: the community. Our small size has allowed us to know each other as neighbors and to operate with a small-town, friendly approach. I value above all our sense of community and shared neighborly attitude".

City Staff, our Council, and our residents continue to value what's most important about Hailey. A reduction in three (3) units is insignificant when compared to that indescribable sense of community we all feel and love about this place we call home.

In summary, Staff agree with and support the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, hosts a greater number of lots with various lots sizes, widths, and lot configurations, than any other subdivision, encourages the construction of various housing types to better meet the needs of Hailey’s growing and diverse demographic, and perhaps most importantly, the proposal supports one of Hailey’s greatest assets – our sense of community.

Standards of Evaluation	
17.10.030: General Requirements:	
A.	The minimum gross size for properties that may be developed as a PUD is one (1) acre, except in the Business and Limited Business zoning districts within the Central Business District, the minimum gross size shall be 18,000 square feet. All land within the development shall be contiguous except for intervening streets and waterways.
Staff Comments	<i>The approved PUD site is greater than 18,000 square feet. No change to this standard.</i>
B.	A tract or parcel of land proposed for PUD development must be in one (1) ownership or the subject of an application filed jointly by the owners of all property included.
Staff Comments	<i>The parcel is owned by Marathon Partners, LLC. No change to this standard.</i>
C.	
Area Development Plan:	
	C.1
	When the owner of Contiguous Parcels is required to obtain PUD approval for any portion of the Contiguous Parcels, an Area Development Plan shall be submitted and approved. The Commission and Council shall evaluate the following basic site criteria and make appropriate findings of fact:
Staff Comments	<i>Upon approval of the original PUD Application and Agreement, only one (1) parcel existed. Since the approval of the preliminary and final plats, Phase I of the parcel has been subdivided and lots, both single family and cottage lots, have been sold. Phase II; however, is still owned by Marathon Partners, LLC, at this time. An Area Development Plan has been submitted and approved. In the event that the Draft Amendment to the PUD Agreement receives approval, a new Area Development Plan will be approved and recorded as part of that Agreement.</i>
	C.1.a
	Streets, whether public or private, shall provide an interconnected system and be adequate to accommodate anticipated vehicular and pedestrian traffic.
Staff Comments	<i>The public streets, San Badger Drive, Sunbeam Street, and Gray’s Starlight Drive were developed during Phase I of the subdivision. These streets provide an excellent interconnected vehicular system to the surrounding area and existing subdivisions. Within the approved PUD, Carbonate Street, Doc Bar Drive, and El Dorado Lane were contemplated as through connections, of which, the Applicant is proposing to complete in Phase II. An alley, 26’ in width (Parcel G and Parcel H), and Mica Street, a public street, 60’ in width, are also proposed to service and better integrate Phase I and Phase II.</i> <i>The proposed modifications to the PUD Agreement, and the proposed reduction in density, will have no impact on the subdivision’s roadway and/or pathway connection design. Only lot design elements will change, and minimally. If approved, some lots will become more compliant with code or see an increase in size and width to account for three (3) less lots.</i>



Staff are in favor of the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, host a greater number of lots with various lots sizes, widths, and lot configurations, than any other subdivision, and encourages various housing types to better meet the needs of Hailey's growing and diverse demographic, Staff recommend that the Council consider and approve the PUD Application, and amendments, as proposed.

C.1.b	Non-vehicular circulation routes shall provide safe pedestrian and bicycle ways and provide an interconnected system to streets, parks and green space, public lands, or other destinations.
Staff Comments	<p>In Phase I of the development, a paved and separated multiuse path connecting Old Cutters Subdivision and Quigley Road was constructed. A separated multiuse path along the property frontage, trails connecting the surrounding subdivision to the park space, internal sidewalks, and a six (6) foot wide pedestrian easement on the north side of Lot 32, connecting to City property on the west side of the Hiawatha Canal, have also been constructed.</p> <p>In Phase II of the development, it appears sidewalk connections will be made from Carbonate Street, which upon a left or north turn, transitions to Doc Bar Drive. Doc Bar Drive connects Carbonate Street to the Old Cutters Subdivision. Sidewalks will be installed along the eastern side of Doc Bar and connect to existing sidewalks within the Old Cutters Subdivision. A more detailed analysis of these pedestrian connections can be found in the accompanying Staff Report for the revised Preliminary Plat Application.</p>
C.1.c	Water main lines and sewer main lines shall be designed in the most effective layout feasible.
Staff Comments	No changes are proposed to this standard at this time. The layout and connections of these services will be further analyzed in the Preliminary Plat process of Phase II.
C.1.d	Other utilities including power, telephone, cable, and gas shall be designed in the most effective layout feasible.
Staff Comments	No changes are proposed to this standard at this time. The layout and connections of these services will be further analyzed in the Preliminary Plat process of Phase II.
C.1.e	Park land shall be most appropriately located on the Contiguous Parcels.

Staff Comments	<i>Sunbeam Park connects to Curtis Park, which is considered to be an underutilized park. This connection is appropriate, and no additional changes or additions are proposed at this time.</i>
C.1.f	Grading and drainage shall be appropriate to the Contiguous Parcels.
Staff Comments	<i>Grading and drainage will be further analyzed for Phase II as part of the Preliminary Plat.</i>
C.1.g	Development shall avoid easements and hazardous or sensitive natural resource areas.
Staff Comments	<i>No natural resource areas are designated on this property, and no changes are proposed to this standard at this time.</i>
C.2	Upon any approval of the PUD application, the Owner shall be required as a condition of approval to record the Area Development Plan or a PUD agreement depicting and/or detailing the approved Area Development Plan. The Area Development Plan shall bind the Owner and Owner's successors.
Staff Comments	<i>The original PUD Agreement has been recorded. The Area Development Plan was part of the Council approval and is on file with the Community Development Department. If the proposed PUD Amendment to reduce the overall density from 62 lots/sublots to 59 lots/sublots in Phase II is approved, a new Area Development Plan will be included, approved and recorded with the amended PUD Agreement.</i>
D.	Solar Access: Street and lot orientation, landscaping, and placement of structures shall provide for solar access to all south roofs and walls to the maximum extent feasible in order to promote energy efficiency.
Staff Comments	<i>The alignment of the streets is designed to work with the surrounding land uses and area circulation. Solar access is readily available to benefit the road layout.</i> <i>Within the Development Agreement, the Council and Commission concurred that a requirement to rough in solar PV within each residence be made. The Applicant agreed and homeowners are required to install conduit for rooftop solar during the construction process. No additional changes are proposed to this standard at this time.</i>
E.	Access: Access shall be provided in accordance with standards set forth in Chapter 16.04, Development Standards, of this Code. Buildings may not be so arranged that any structure is inaccessible to emergency vehicles.
Staff Comments	<i>Vehicular access for Phase II will be further analyzed and documented in the Preliminary Plat Report. That said, Staff supports to vehicular circulation of the subdivision, as well as the pedestrian-centric connectivity through subdivision.</i>
F.	Underground Utilities: Underground utilities, including telephone and electrical systems, shall be required within the limits of all PUDs.
Staff Comments	<i>The utilities for Phase I have been installed underground. Phase II utilities shall also be installed underground. This will be further analyzed in the Preliminary Plat Report for Phase II.</i>
G.	Public Easement: In each case where a PUD project is located adjacent to public lands, a public easement to those lands shall be provided. All existing public accesses to public lands must be preserved.
Staff Comments	<i>No changes are proposed to this standard at this time.</i>
H.	Pathways: In each case where a PUD project encompasses a non-vehicular pathway as depicted on the Master Plan, a pathway constructed to City standards shall be provided.
Staff Comments	<i>Pathways, as originally proposed, will generally remain unchanged, and have been further detailed in the accompanying Preliminary Plat Staff Report.</i>
I.	Amenities: Each PUD shall provide one or more of the following amenities, commensurate with the size and density of the development, and commensurate with the modifications requested by the applicant, to ensure a public benefit:
	I.1 Green Space. All Green Space shall be granted in perpetuity and the PUD agreement shall contain restrictions against any encroachment into the Green Space. Where a subdivision is involved as part of the PUD approval process, Green Space shall be identified as such on the plat. A long-term maintenance plan shall be provided. Unless otherwise agreed to by the City, the

		<p>PUD agreement shall contain provisions requiring that property owners within the PUD shall be responsible for maintaining the Green Space for the benefit of the residents or employees of the PUD and/or by the public.</p> <p>Green space shall be set aside in accordance with the following formulas:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>For residential PUDs</td> <td>A minimum of .05 acres per residential unit.</td> </tr> <tr> <td>For non-residential PUDs</td> <td>A minimum of 15% of the gross area of the proposed PUD.</td> </tr> </table>	For residential PUDs	A minimum of .05 acres per residential unit.	For non-residential PUDs	A minimum of 15% of the gross area of the proposed PUD.
For residential PUDs	A minimum of .05 acres per residential unit.					
For non-residential PUDs	A minimum of 15% of the gross area of the proposed PUD.					
Staff Comment		<i>No changes are proposed to this standard at this time.</i>				
	I.2	Active Recreational Facilities: Active recreational facilities include amenities such as a swimming pool, tennis courts or playing fields, of a size appropriate to the needs of the development. The PUD agreement shall contain provisions requiring that such facilities be maintained in perpetuity, or replaced with another similar recreation facility.				
Staff Comment		<i>No changes are proposed to this standard at this time.</i>				
	I.3	Public Transit Facilities: Public transit facilities include a weather protected transit stop or transit station, and must be located on a designated transit route.				
Staff Comment		<p><i>Mountain Rides Transportation Authority (MRTA) commented on the project during the initial review. MRTA suggested the following:</i></p> <ul style="list-style-type: none"> - <i>A dedicated pullout along Quigley Road. The separated multiuse path should be developed to the rear (non-street side) of the transit stop, similar to the bus stops on Fox Acres Road. Staff suggested that the land area be dedicated in Phase I, and improvements constructed in Phase II when bus service will likely be available.</i> - <i>Dedicated bus pullouts both north and southbound on San Badger Drive, in the vicinity of the proposed park. Bicycle/pedestrian facilities should be developed to the rear (non-street side) of the stops. Staff suggested that the land area be dedicated in Phase I, and improvements constructed in Phase II when bus service will likely be available.</i> <p><i>While Mountain Rides presented this request prior to Phase I deliberations and the 2020 COVID-19 pandemic, long-range route expansion plans for Mountain Rides in the vicinity of Sunbeam Subdivision are now less certain. The Applicant Team has still accommodated for future bus stop areas within both the San Badger right-of-way (70' in width) and along the north side of Quigley Road, directly adjacent to Sunbeam Subdivision; however, built infrastructure like bus shelters, concrete pads, lighting, bike racks, etc. have not been installed. Sufficient land area for future installation of these features has been provided within the preliminary plat's right-of-way design. Staff confirmed the integration of such land area, and Mountain Rides' continued interest in future transit infrastructure and any/all updates have been accounted for in the accompanying Preliminary Plat Staff Report.</i></p>				
	I.4	Preservation Of Vegetation: Preservation of significant existing vegetation on the site must include the preservation of at least seventy-five percent (75%) of mature trees greater than six-inch (6") caliper on the site.				
Staff Comment		<i>The parcel does not contain any native vegetation and consists of large irrigated agricultural land bordered by planted evergreens. Of these mature conifers, approximately 25% were impacted by the road connections at Gray's Starlight Drive, San Badger Drive, and Doc Bar Drive. No additional changes are proposed to this standard at this time.</i>				
	I.5	Wetlands: Protection of significant wetlands area must constitute at least ten percent (10%) of the gross area of the proposed PUD.				
Staff Comment		<i>N/A, as no wetlands exist on the site.</i>				

	I.6	River Enhancement: Enhancement of the Big Wood River and its tributaries, must include stream bank restoration and public access to or along the waterway.				
Staff Comment		<i>N/A, as the site is not adjacent to the Big Wood River or its tributaries. The Hiawatha Canal is not considered a tributary of the Big Wood River.</i>				
	I.7	Community Housing: For residential PUDs, the provision of at least thirty percent (30%) of the approved number of dwelling units or lots as community housing units affordable to households earning between fifty percent (50%) and one hundred twenty percent (120%) of the area median income, or the provision of at least twenty percent (20%) as community housing units affordable to households earning less than fifty percent (50%) of the area median income.				
Staff Comment		<i>While the proposed amendments to the PUD Agreement, and proposed density reduction, continue to reflect various lot sizes to support various housing types, no community housing units are proposed. No changes to this standard are proposed, nor requested by City Staff. Staff and the Commission agree that the amenities and/or public benefits offered by the Developer are commensurate with the requested waivers as outlined herein.</i>				
	I.8	Real Property: Dedication or conveyance of real property or an interest in real property to the city.				
Staff Comment		<i>The Applicant dedicated 4.23 acres of open space to the City of Hailey in excess of the required park space for a total of 7.88 acres of park space. The total park area has been conveyed to the City of Hailey (during Final Plat of Phase I). No additional changes are proposed to this standard at this time.</i>				
	I.9	Sidewalks. Off-site sidewalk improvements shall be constructed according to City Standard Improvement Drawings and provided (in addition to sidewalk improvements that are required by ordinance adjacent to the subject property) in accordance with the following formulas:				
		<table border="1"> <tr> <td>For residential PUDs</td> <td>A minimum of 100 linear feet per residential unit.</td> </tr> <tr> <td>For non-residential or mixed-use PUDs</td> <td>A minimum of 100 linear feet per 1000 square feet of gross floor area.</td> </tr> </table>	For residential PUDs	A minimum of 100 linear feet per residential unit.	For non-residential or mixed-use PUDs	A minimum of 100 linear feet per 1000 square feet of gross floor area.
For residential PUDs	A minimum of 100 linear feet per residential unit.					
For non-residential or mixed-use PUDs	A minimum of 100 linear feet per 1000 square feet of gross floor area.					
Staff Comment		<p><i>In Phase I of the development, a paved and separated multiuse path connecting Old Cutters Subdivision and Quigley Road was constructed. A separated multiuse path along the property frontage, trails connecting the surrounding subdivision to the park space, internal sidewalks, and a six (6) foot wide pedestrian easement on the north side of Lot 32, connecting to City property on the west side of the Hiawatha Canal, have also been constructed.</i></p> <p><i>In Phase II of the development, it appears sidewalk connections will be made from Carbonate Street, which upon a left or north turn, transitions to Doc Bar Drive. Doc Bar Drive connects Carbonate Street to the Old Cutters Subdivision. Sidewalks will be installed along the eastern side of Doc Bar Drive and connect to existing sidewalks within the Old Cutters Subdivision. A more detailed analysis of these pedestrian connections will take place during the Preliminary Plat review of Phase II. No additional changes are proposed to this standard at this time.</i></p>				
	I.10	Underground Parking: Underground parking must be provided for at least fifty percent (50%) of the required number of parking spaces in the PUD.				
Staff Comment		<i>N/A</i>				

	I.11	<p>Energy Consumption. All principal buildings within the PUD must comply with sustainable building practices, as follows:</p> <table border="1" data-bbox="511 317 1336 583"> <tr> <td data-bbox="511 317 812 495">For residential PUDs</td> <td data-bbox="812 317 1336 495">Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.</td> </tr> <tr> <td data-bbox="511 495 812 583">For non-residential or mixed-use PUDs</td> <td data-bbox="812 495 1336 583">Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.</td> </tr> </table>	For residential PUDs	Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.	For non-residential or mixed-use PUDs	Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.
For residential PUDs	Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.					
For non-residential or mixed-use PUDs	Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.					

Staff Comment *No changes to this standard are proposed at this time. Please refer to the Background section of this report for further details.*

	I.12	<p>Other Amenities: Other project amenities and/or benefits to the community that are found, by recommendation of the commission and approval of the council, to promote the purpose of this chapter and the goals and objectives of the comprehensive plan.</p>
--	------	---

Staff Comment *The Comprehensive Plan calls for a variety of housing types, which further encourages a mix of lot sizes. Under the approved PUD Agreement, the Applicant increased the density from its original proposal of 108 single-family lots to allow for 147 units (combination of single-family and cottage townhouse lots).*

Now, the Applicant is proposing to reduce the density from the entitled 147 units to a new total of 144 units. This modification includes three (3) less cottage townhouse sublots. Staff are in favor of the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, host a greater number of lots with various lots sizes, widths, and lot configurations, than any other subdivision, and encourages various housing types to better meet the needs of Hailey’s growing and diverse demographic, Staff recommend that the Council consider and approve the PUD Application, and amendments, as proposed.

Approved amenities (park space, water rights, partial public well contribution, NGBS, etc.) are discussed in detail above.

17.10.040: Developer Benefits:

The Council may grant modifications or waivers of certain zoning and/or subdivision requirements to carry out the intent of this Chapter and the land use policies of the City.

Staff Comment *Agreed to in the original agreement are modifications or waivers to the zoning and subdivision requirements. With the proposed reduction in density, the waivers, while still needed, have lessened in degree. The waivers granted in the original PUD Agreement, as well as the Modified Waivers, if the amendments to the PUD Agreement are approved, can be found in the table below:*

Standard	Approved Waiver	Modified Waivers with Density Reduction
§17.05.040 LR-1 Minimum Lot Size: 8,000 square feet	24 lots, 38 cottage sublots Phase I: 11 lots, 18 cottage sublots Phase II: 13 lots, 20 cottage sublots	15 lots, 35 cottage sublots Phase I: 11 lots, 18 cottage sublots Phase II: 4 lots, 17 cottage sublots
§17.05.040 LR-1 Minimum Lot Width: 75 feet	29 lots, 38 cottage sublots Phase I: 12 lots, 18 cottage sublots	19 lots, 35 cottage sublots Phase I: 12 lots, 18 cottage sublots Phase II: 7 lots, 17 cottage sublots

	Phase II: 17 lots, 20 cottage sublots	
§16.04.060 D 1 Flag Lot Per Subdivision	2 (1 in Phase I, 1 in Phase II)	1 (1 in Phase I, 0 in Phase II)
§16.04.020 L1 Private Road Serves Up to 5 Units	Private streets for ingress to and egress from cottage lot whether or not serving more than 5 residential dwelling units.	Private streets for ingress to and egress from cottage lot whether or not serving more than 5 residential dwelling units.
§16.04.020 L1 Units Accessed by Private Street Must provide 2 additional parking spaces per units.	Two parking spaces per cottage lot accessed from a private street.	Two parking spaces per cottage lot accessed from a private street.
	Allowance of parking in City Streets.	Allowance of parking in City Streets.

The proposed reduction in density has a slight impact on design, but not substantially so. With three (3) less lots in Phase II, some waivers of the originally approved PUD Agreement either no longer apply or the degree of waiver requested is much less.

By way of example, the proposed density reduction reduces the total number of lots under 8,000 square feet, from 33 lots/sublots to 21 lots/sublots. Additionally, the total number of lots under the minimum lot width of 75' becomes more compliant, from 37 lots/sublots to 24 lots/sublots. With three less lots within Phase II, a mixture of lots sizes and housing types can still be achieved, as the Comprehensive Plan calls for. Staff agree with the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, a greater number of lots with various lots sizes, widths, and lot configurations, and furthermore, various housing types can still be developed to better meet the needs of Hailey's growing and diverse demographic.

17.10.040.01: Density Bonus:

A.	The following maximum increases in density may be granted only if one of the following conditions are met, and if no other density increase has been granted:
A.1	Ten percent (10%): Solar, wind, geothermal or other alternative renewable energy source will provide at least fifty percent (50%) of the total energy needs of the PUD.
Staff Comment	<i>N/A. No changes to this standard are proposed.</i>
A.2	Ten percent (10%): At least twenty five percent (25%) of the property included in the PUD is located in the floodplain and no development occurs within the floodplain.
Staff Comment	<i>N/A. No changes to this standard are proposed.</i>
A.3	Ten percent (10%): The developer of the PUD provides or contributes to significant off-site infrastructure benefiting the city (e.g., water tank, fire station).
Staff Comment	<i>N/A. No changes to this standard are proposed.</i>
A.4	Twenty percent (20%): The developer of the PUD provides or contributes to significant multi-modal infrastructure providing both vehicular and nonvehicular amenities benefiting the city and Wood River Valley.
Staff Comment	<i>N/A. No changes to this standard are proposed.</i>
A.5	Ten percent (10%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for silver certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment	<i>N/A. No changes to this standard are proposed.</i>
A.6	Fifteen percent (15%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for gold certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment	<i>N/A. No changes to this standard are proposed.</i>

	A.7	Twenty percent (20%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for platinum certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		<i>N/A. No changes to this standard are proposed.</i>
B.		Density bonuses for project amenities and benefits to the community other than those listed here may be granted by unanimous vote of the council, following a recommendation by the commission, in order to carry out the purpose and intent of this chapter and the land use policies of the city. (Ord. 1191, 2015)
Staff Comment		<i>N/A. No changes to this standard are proposed.</i>
17.10.040.02: Density Transfer:		
Densities may be transferred between zoning districts within a PUD provided the resulting density shall be not greater than aggregate overall allowable density of units and uses allowed in the zoning districts in which the development is located.		
Staff Comment		<p><i>Under the entitled PUD Agreement, the Applicant increased density from its original proposal of 108 single-family lots to allow for 147 units (combination of single-family and cottage townhouse units) on 115 lots. The addition of the cottage townhouse units reduces the minimum lot size of 8,000 square feet within the LR-1 Zoning District. This is considered a ‘density transfer’, as some lots are smaller than the standard 8,000 square foot LR-1 lot. Staff supported this concept of varied lot sizes.</i></p> <p><i>Presently, the Applicant is proposing a reduction in density from the entitled 147 units to 144 units. This reduction in density further impacts the total number of lots smaller than 8,000 square feet, which reduces the numbers from 33 lots/sublots to 21 lots/sublots. Additionally, the total number of lots under the minimum lot width of 75’ becomes more compliant, from 37 lots/sublots in the original approval to only 24 lots/sublots. Lastly, the waiver for one (1) flag lot per subdivision is no longer needed in Phase II, as this lot has been eliminated with the redesign.</i></p> <p><i>With only three less lots within Phase II, a mixture of lots sizes and housing types can still be achieved, as the Comprehensive Plan calls for. Staff agree with the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, a greater number of lots with various lots sizes, widths, and lot configurations, and furthermore, various housing types can still be developed to better meet the needs of Hailey’s growing and diverse demographic.</i></p>
17.10.040.05: Phased Development Allowed:		
The development of the PUD may be planned in phases provided that as part of the general submission, a development schedule is approved which describes:		
A.		Parcels: The parcels that are to be constructed upon in each phase and the date of each phase submission.
Staff Comment		<i>This is a two-phased project. Phase I has been approved and is complete. Phase II is under review at this time.</i>
B.		Number of Units: The number of units to be built in each submission.
Staff Comment		<i>The Applicant is requesting to amend the PUD Agreement. The amendment proposed includes a reduction in density. The table below highlights the density that which was originally approved, as well as the requested reduction in density:</i>

Sunbeam Subdivision Density Analysis				
		Single Family Lots	Cottage Townhome Lots	Total Units
Currently Entitled Unit Count	Phase I	67	3 (18 sublots)	85
	Phase II	42	3 (20 sublots)	62
	Total	109	6 (38 sublots)	147
Requested Unit Count	Phase I	67	3 (18 sublots)	85
	Phase II	42	3 (17 sublots)	59
	Total	109	3 (35 sublots)	144

To summarize, the Applicant is proposing to reduce the overall density in Phase II from 62 units as approved in the PUD Agreement to 59 units. This reduction includes three (3) less cottage townhouse lots. Staff are in favor of the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, host a greater number of lots with various lots sizes, widths, and lot configurations, than any other subdivision, and encourages various housing types to better meet the needs of Hailey's growing and diverse demographic, Staff recommend that the Council consider and approve the PUD Application, and amendments, as proposed.

C. **Schedule For Completion:** A schedule for making contributions (if any), for the completion of project amenities and public improvements, for posting of security pursuant to subsection 17.10.050.08 of this Chapter, for dedication of Green Space, for conveyance of community housing and/or provision of employee housing.

Staff Comment *Phase I of the development is complete. Phase II of the Sunbeam Subdivision is currently underway.*

D. **Stage Planning:** Each stage within the PUD shall be so planned and related to existing and/or planned services and facilities, including commercial space, such that each phase is self-sufficient and not dependent on later phases and so that failure to proceed to the subsequent stages will not have any adverse impacts on the PUD, its surroundings, or the community in general. Each stage shall also be planned so as to ensure that green space and any other amenities will be provided along with proposed construction at each phase of construction.

Staff Comment *Phase I of the development is complete. Phase II is planned to stand on its own, and has been planned to be self-sufficient, have no adverse impacts on the PUD, its surroundings, or the community in general. The Applicant will further ensure that green space and other amenities will be provided along with the proposed construction of Phase II.*

17.10.040.06: Modifications to the Subdivision Standards:
Standards in the Subdivision Title for streets, sidewalks, alleys and easements, lots and blocks, and parks may be allowed. The requirements for sidewalks in the zoning districts set forth in Section 16.04.030 shall not be waived.

Staff Comment *No change to this standard is proposed. Waivers to Section 16.04.020.L.1. (Private Road Servicing a Maximum of Five Units) and Section 16.04.020.L.1. (Units Accessed by a Private Street must provide Two Additional Parking Spaces Per Unit) were approved in the original PUD. The Applicant is requesting that the approval of these waivers remain. Staff agrees with the approved and requested waivers, noted above, as Staff feels a superior design will be achieved.*

Subsection 17.10.050.04(C) sets forth Standards of Evaluation required by the City Council.

A. **Standards of Evaluation**

A.1	1. The proposed development can be completed within one (1) year of the date of approval or phased according to a development schedule as submitted in accordance with Section 17.10.040.05 of this chapter and approved by the City;
------------	--

Staff Comment *Phase I of the development is complete. It is possible that Phase II could be completed within one (1) year; however, this schedule depends largely on the proposed PUD Amendment, the Preliminary Plat process, and the economy.*

	A.2	The streets and thoroughfares proposed are suitable and adequate to carry anticipated traffic;
Staff Comment		<i>No change to this standard is proposed. A Traffic Impact Study was completed during the review of Phase I. The study concluded that all intersections existing and proposed, will operate at acceptable levels of service during peak hours.</i>
	A.3	The PUD will not create excessive additional requirements at public cost for public facilities and services;
Staff Comment		<i>No change to this standard is proposed. The Traffic Impact Study concluded that all intersections, existing and proposed, will operate at acceptable levels of service during peak hours. The Applicant also contributed financially to dedicate water rights and partial contribution of a well site, as outlined in the approved Development Agreement. Additionally, land area for future bus stops have been provided for future transit service in the area.</i>
	A.4	The existing and proposed utility services are adequate for the population densities and non-residential uses proposed;
Staff Comment		<i>No change to this standard is proposed. The utility services are adequate for the site.</i>
	A.5	The development plan incorporates the site's significant natural features;
Staff Comment		<i>No change to this standard. The parcel was comprised of a large agricultural field bordered by mature planted evergreens. Of these mature conifers, approximately 25% were impacted by the road connections at Gray's Starlight Drive, San Badger Drive, and Doc Bar Drive.</i>
	A.6	Each phase of such development shall contain all the necessary elements and improvements to exist independently from proposed future phases in a stable manner;
Staff Comment		<i>Phase I is complete, and Phase II is underway. Both phases are intended to stand on their own. Fire access, pedestrian amenities and pedestrian circulation are adequate to serve the development. Vehicular circulation, as outlined and approved in the original PUD Agreement, and retained in the proposed PUD Amendment, is adequate to serve both phases.</i>
	A.7	One or more amenities as set forth in subsection 17.10.030I of this chapter shall be provided to ensure a public benefit;
Staff Comment		<i>See Section 17.10.030.I. for details. No change to this standard is proposed.</i>
	A.8	All exterior lighting shall comply with the standards set forth in subsection 17.08C of this chapter; and
Staff Comment		<i>All exterior lighting will comply with these standards. No change to this standard.</i>
	A.9	The proposed PUD Agreement is acceptable to the applicant and the city.
Staff Comment		<i>The originally approved PUD Agreement was acceptable to the Applicant and the City; however, the Applicant is proposing to amend the PUD Agreement, which reduces the overall density by 3 units/lots. Staff are in favor of the proposed reduction in density and support the Applicant's request to modify the PUD Agreement to reflect such changes. Reducing the overall density by three units/lots has little to no impact on how the subdivision functions as a whole, as well as within Phase II. Additionally, a mixture of lot sizes and housing types can still be achieved, as the Comprehensive Plan calls for. Staff agree with the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, a greater number of lots with various lots sizes, widths, and lot configurations, and furthermore, various housing types can still be developed to better meet the needs of Hailey's growing and diverse demographic.</i>

Summary and Suggested Conditions: The Council shall conduct a public hearing and review the Application, all supporting documents and plans, and recommendations of City Staff. In any public hearing on a PUD Application, the presiding officer may order the hearing to be continued for up to

thirty (30) days at the same place, in which case no further published notice shall be required.

The project shall receive Planned Unit Development (PUD) approval subject to the following conditions:

- a) All other requirements, not listed herein, of the original Planned Unit Development Agreement (Findings of Fact signed June 8, 2020), still apply.
- b) The density for Phase II, as proposed herein, shall govern. Phase II of the Sunbeam Subdivision shall develop as follows: 42 single family lots and three (3) cottage townhome lots (17 sublots) for a total of 59 units.
 - i. Modified Waivers with the proposed Density Reduction include:
 - a. Lots/Sublots that are below the minimum lot size of 8,000 square feet in the Limited Residential (LR-1) District: Four (4) lots, 17 cottage sublots (Phase II)
 - b. Lots/Sublots that are below the minimum lot width of 75' in the Limited Residential (LR-1) District: (Seven (7) lots, 17 cottage sublots (Phase II)
 - c. All other Waivers approved in the original PUD Amendment, dated May 19, 2020 (Findings of Fact signed June 8, 2020, and not specifically mentioned herein, still apply.

Motion Language:

Approval: Motion to approve and conduct a first reading of Ord. _____, an Ordinance approving the First Amended Planned Unit Development Agreement by Marathon Partners, LLC, for development of a Two-Phased PUD located on 54.38 acres (Tax Lot 6655, Section 9 & 10, T2N, R18E, Hailey), finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, subject to the completion of conditions (a) through (b), and read by title only.

Denial: Motion to deny Ord. _____, an Ordinance proposing to amend the Planned Unit Development Agreement by Marathon Partners, LLC, finding that the project does not meet the standards under Section 17.10 of the Hailey Municipal Code _____ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing of the Amendment to the Planned Unit Development Agreement by Marathon Partners, LLC, to _____ [the Council should specify a date].

HAILEY ORDINANCE NO. __

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AUTHORIZING THE EXECUTION OF THE FIRST AMENDMENT TO THE PLANNED UNIT DEVELOPMENT AGREEMENT WITH MARATHON PARTNERS, LLC, REGARDING THE DEVELOPMENT OF THE SUNBEAM SUBDIVISION (PHASE I AND PHASE II); PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the City of Hailey desires to modify the Planned Development Agreement with Marathon Partners, LLC, regarding the development of the Sunbeam Subdivision.

WHEREAS, the City of Hailey agrees to the terms and conditions of the First Amendment to the Planned Unit Development Agreement, a copy of which is attached hereto.

WHEREAS, the parameters set forth in the First Amendment to the PUD Agreement, and this ordinance will promote the public health, safety and general welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause. All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date. This ordinance shall be in full force and effect from and after passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS __ DAY OF _____, 2025.

Martha Burke, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk

RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO: City of Hailey Attn: Mary Cone, City Clerk 115 South Main Street Hailey, ID 83333	
--	--

(Space Above Line For Recorder's Use)

**FIRST AMENDMENT TO THE SUNBEAM SUBDIVISION PLANNED UNIT
DEVELOPMENT AGREEMENT**

THIS FIRST AMENDMENT TO THE SUNBEAM SUBDIVISION PLANNED UNIT DEVELOPMENT AGREEMENT (hereinafter "**First Amendment**") is entered into this ___ day of _____ 2025, by and between the City of Hailey ("**City**"), a municipal corporation of Idaho, and Marathon Partners, LLC, an Idaho limited liability company ("**Owner**"). The City and Owner may be referred to in this First Amendment individually as a "**Party**", or collectively as the "**Parties**", as warranted under the circumstances.

RECITALS

- A. The City and Owner previously entered into a Planned Unit Development Agreement (the "**PUD Agreement**") dated June 18, 2020, recorded as Instrument No. 670234, records of Blaine County, Idaho, which relates to the development and improvements of certain real property (the "**Project**") in the City as described in the Agreement, and known as the Sunbeam Subdivision.
- B. The PUD Agreement details the allowable uses for the Project, zoning designation, waivers and community benefits, density, and estimated start and completion dates for construction within the Project.
- C. Findings of Fact and Conclusions of Law for the Preliminary Plat of Phase 2 were approved by the City Council on November 12, 2024.
- D. The City and Owner desire and intend to further amend the approved Preliminary Plat for Phase 2 referenced hereinbelow by adding, removing and/or amending certain provisions as herein described to reduce residential density in Phase 2.

AGREEMENT

NOW, THEREFORE, IN CONSIDERATION of the above recitals, and the mutual covenants and agreements herein, the Parties hereto agree to the following amendments to the PUD Agreement to incorporate the underlined terms and remove the ~~strickthrough~~ terms as follows:

3. Right to Develop. Subject to the requirements of this PUD Agreement, the Owner and all future owners of some or all of the Property shall have the right to develop, construct, improve and use the Property for single family residential purposes as depicted and described in the PUD Development Plan, including the following modification of waivers of zoning or subdivision requirements:

- (i) ~~24~~15 lots and ~~38~~35 cottage ~~units~~ sublots of less than 8,000 square foot required in the LR-1 zone;
- (ii) ~~29~~19 lots and ~~38~~35 cottage sublots of less than 75 feet wide.
- (iii) One flag lot in Phase 1 and no flag lot in Phase 2.

The remainder of Paragraph 3 is unchanged.

4. Phased Development. The Property may be developed in one or two phases at the discretion of the Owner as set forth in the PUD Development Plan consisting of ~~147~~144 residential units comprised of 109 single family lots and 6 cottage townhouse lots for ~~38~~35 residential units. The first Phase (“**Phase 1**”) shall consist of the following:

- (i) a 4.54-acre park integrated into the existing Curtis Park depicted on the PUD Development Plan as Parcel A, and a six (6) foot wide pedestrian trail across the northeast corner of Lot 32 where shown on the PUD Development Plan.
- (ii) 67 single family lots
- (iii) 3 cottage townhouse lots containing 18 cottage units and
- (iv) the well site described in paragraph 6, below.

All cottage lots depicted in the PUD Development Plan must be developed with cottage units by the Owner or its successors or assigns. Owner shall use commercially reasonable efforts to expedite the development of said cottage units. The Second Phase (“**Phase 2**”) shall consist of all improvements not included in Phase 1, including a 3.34-acre park depicted on the PUD Development Plan as Parcel B, 42 single family lots and 3 cottage lots containing ~~20~~17 cottage sublots/units.

The remainder of Paragraph 4 is unchanged.

5. Water Rights and Water Conservation. Potable water and water for irrigation of the residential lots shall be provided by municipal water. Owner shall dedicate and convey to the City 0.20 cubic feet per second of Owner's surface irrigation Water Right No, 37-21112 for irrigation of 7.4 acres within park parcels A and B (the "**Park Dedicated Water Right**") to be dedicated to and maintained by the City of Hailey. A supplemental municipal connection shall be provided for these areas in the event the Dedicated Water Right is shut off or otherwise becomes completely or partially unavailable prior to the end of the irrigation season. All other irrigable areas within the Property shall be irrigated by municipal water services. ~~Owner shall construct improvements necessary to deliver Dedicated Water Right from the Hiawatha Canal through the existing diversion serving Curtis Park to the subdivision parks. The improvements shall be conveyed to the City which shall operate the irrigation system. City acknowledges receipt from Owner of the amount of money needed for a pump station to be used in conjunction with a future municipal well.~~

The remainder of Paragraph 5 is unchanged and all other provisions of the PUD Agreement not referenced above remain unchanged.

General Provisions.

- a. Construction. This First Amendment and the PUD Agreement constitute one (1) Agreement between the City and Owner. In the event of any inconsistencies between this First Amendment and the PUD Agreement, the terms of the PUD Agreement shall govern unless explicitly noted herein.
- b. Definitions. All terms used in this First Amendment which are defined in the PUD Agreement shall have the meaning set forth in the PUD Agreement.
- c. Ratification. The PUD Agreement, as amended by this First Amendment, is hereby ratified and affirmed.
- d. Counterparts. This First Amendment may be executed in counterparts.

IN WITNESS WHEREOF, the Parties have executed this First Amendment on the day and year first above written.

Marathon Partners, LLC, an Idaho limited liability company

City of Hailey, Idaho, a municipal corporation

By: _____
Ed Dumke, Managing Member

By: _____
Martha Burke, Mayor

DRAFT

ACKNOWLEDGMENTS

STATE OF IDAHO)
)ss.
County of Blaine)

Subscribed and sworn before me on this _____ day of _____, 2025, before me a Notary Public in and for said State, personally appeared MARTHA BURKE, known to me to be the Mayor of the CITY OF HAILEY, IDAHO and the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of the City Of Hailey, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first written above.

Notary Public
Residing at _____
My Commission Expires _____

STATE OF IDAHO)
)ss.
County of Blaine)

Subscribed and sworn before me on this _____ day of _____, 2025, before me a Notary Public in and for said State, personally appeared ED DUMKE known or identified to me to be the Managing Member of MARATHON PARTNERS, LLC, the limited liability company that executed the instrument or the person who executed the instrument on behalf of said limited liability company, and acknowledged to me that such limited liability company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first written above.

Notary Public
Residing at _____
My Commission Expires _____

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025

DEPARTMENT: CDD

DEPT. HEAD SIGNATURE: RD

SUBJECT: Consideration of a Preliminary Plat Subdivision Application of the Sunbeam Subdivision (Phase II), submitted by Marathon Partners, LLC, and represented by Opal Engineering and BYLA, wherein Sunbeam Subdivision Phase I, Parcels B and C, are subdivided into 59 lots (42 lots and 17 sublots), as well as Parcel B1, which includes the remaining park dedication of 3.34 acres.

This revised Preliminary Plat Subdivision Application is in conjunction with the proposed amendment to the Planned Unit Development Agreement.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16

APPLICATION & BACKGROUND: The Applicant, Marathon Partners, LLC, received approval for the Planned Unit Development (PUD) and Preliminary Plat Applications for Phase I of the Sunbeam Subdivision on May 19, 2020. The PUD Agreement, an agreement between Marathon Partners, LLC, and the City of Hailey, authorized the Applicant to develop the large (54.38 acres), vacant parcel nestled between Old Cutters Subdivision to the north, and Deerfield Subdivision to the south, as follows:

Phase I: 67 lots, 18 cottage sublots, 85 lots/sublots/units in total

- 18 Cottage Units (3 cottage parcels)
- Park Space: 4.54-acre park integrated into the existing Curtis Park, and a 6'-wide pedestrian trail across the northeast corner of Lot 32.
- Conveyance of Well Site

Phase II: 42 lots, 20 cottage sublots, 62 lots/sublots/units in total

- 20 Cottage Units (3 cottage parcels)
- Park Space: 3.34-acre park integrated into the park space developed in Phase I.

Total Number of Units Proposed (Phases I and II): 147 residential units.

Total Number of Lots Proposed (Phases I and II): 115 lots/sublots.

Total Amount of Park Space Proposed (Phase I and II): 7.88-acre Park/Open Space.

Now, the Applicant is proposing, via a revised Preliminary Plat Application and a Draft First Amendment to the Planned Unit Development Agreement, to reduce the density in Phase II - from 62 lots/sublots to 59 lots/sublots, or a reduction to the overall density of the subdivision from the entitled 147 units to a proposed total of 144 units.

If the revised proposal is approved, the overall totals – unit count, and number of lots and sublots – would be as follows:

Phase II: 42 lots, 17 sublots, 59 lots/sublots/units in total

- 17 Cottage Sublots (3 cottage parcels)
- Park Space: 3.34-acre park integrated into the park space developed in Phase I

Total Number of Units Proposed (Phases I and II): 144 residential units

Total Number of Lots Proposed (Phases I and II): 144 lots/sublots

Total Amount of Park Space Proposed (Phase I and II): 7.88-acre Park/Open Space

Aside from the density reduction, no other modifications are requested by the Applicant, nor desired at this time. The Park/Open Space, as originally entitled, will remain the same in size; however, the Applicant has committed to enhancing Sunbeam Park significantly beyond the original agreement, providing valuable community benefit.

Overall, Staff agree with and support the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, hosts a greater number of lots with various lots sizes, widths, and lot configurations, and encourages the construction of various housing types to better meet the needs of Hailey's growing and diverse demographic. Staff encourage the Council to consider and approve the associated amendment to the Planned Unit Development Agreement, as well as this revised Preliminary Plat Application of Phase II of the Sunbeam Subdivision.

Attachments:

1. Staff Report
2. Revised Preliminary Plat Map

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 208-788-9815 ext. 2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

City Attorney City Administrator Engineer Building
 Library Planning Fire Dept.
 Safety Committee P & Z Commission Police
 Streets Public Works, Parks Mayor

RECOMMENDATION FROM THE APPLICABLE DEPARTMENT HEAD:

Conduct a public hearing on the revised Sunbeam Subdivision Phase II Preliminary Plat Application

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Motion Language:

Approval: Motion to approve the Preliminary Plat Subdivision Application of the Sunbeam Subdivision (Phase II), submitted by Marathon Partners, LLC, and represented by Opal Engineering and BYLA, wherein Sunbeam Subdivision Phase II, Parcels B and C, are subdivided into 59 lots (42 lots and 17 sublots), as well as Parcel B1, which includes the remaining park dedication of 3.34 acres as contemplated in the approved Planned Unit Development Agreement, finding that the application meets all City Standards, and that Conditions (1) through (15) will be met.

Denial: Motion to deny the Preliminary Plat Application of the Sunbeam Subdivision (Phase II), submitted by Marathon Partners, LLC, wherein the Sunbeam Subdivision Phase II, Parcels B and C, are subdivided into 59 lots (42 lots and 17 sublots), as well as Parcel B1, which includes the remaining park dedication of 3.34 acres as contemplated in the approved Planned Unit Development Agreement, finding that _____ [Commission should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Commission should specify a date].

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____
Copies (all info.): Instrument # _____



Staff Report
Hailey City Council
Regular Meeting of March 31, 2025

To: Hailey City Council
From: Robyn Davis, Community Development Director

Overview: Consideration of a revised Preliminary Plat Subdivision Application for the Sunbeam Subdivision (Phase II), submitted by Marathon Partners, LLC, and represented by Opal Engineering and BYLA, wherein Sunbeam Subdivision Phase I, Parcels B and C, are subdivided into 59 lots (42 lots and 17 sublots), as well as the development of Parcel B1, which includes the remaining park dedication of 3.34 acres.

This revised Preliminary Plat Subdivision Application is in conjunction with the proposed amendment to the Planned Unit Development Agreement.

Hearing: March 31, 2025

Applicant: Marathon Partners, LLC

Project: Preliminary Plat Application for Sunbeam Subdivision (Phase II)

Location: Sunbeam Subdivision Phase I, Parcels B and C

Zoning/Size: Limited Residential (LR-1) and Recreational Greenbelt (RGB); 20.99 acres

Noticing and Procedure: The notice for this public hearing was published in the Idaho Mountain Express on March 5, 2025, and mailed to the Adjoiners on the same day.

Background and Application: The Applicant, Marathon Partners, LLC, received approval for the Planned Unit Development (PUD) and Preliminary Plat Applications for Phase I of the Sunbeam Subdivision on May 19, 2020. The PUD Agreement, an agreement between Marathon Partners, LLC, and the City of Hailey, authorized the Applicant to develop the large (54.38 acres), vacant parcel nestled between Old Cutters Subdivision to the north, and Deerfield Subdivision to the south, as follows:

Phase I: 67 lots, 18 cottage sublots, 85 lots/sublots/units in total

- 18 Cottage Units (3 cottage parcels)
- Park Space: 4.54-acre park integrated into the existing Curtis Park, and a 6'-wide pedestrian trail across the northeast corner of Lot 32.
- Conveyance of Well Site

Phase II: 42 lots, 20 cottage sublots, 62 lots/sublots/units in total

- 20 Cottage Units (3 cottage parcels)
- Park Space: 3.34-acre park integrated into the park space developed in Phase I.

Total Number of Units Proposed (Phases I and II): 147 residential units.

Total Number of Lots Proposed (Phases I and II): 115 lots/sublots.

Total Amount of Park Space Proposed (Phase I and II): 7.88-acre Park/Open Space.

All required components and infrastructure of Phase I are complete (streets, sidewalks, utilities, street trees and street enhancements, and improved park space). All lots have been sold, and construction is currently underway on several of the single-family homes, as well as all of the cottage parcels entitled within this phase (Panorama Point – 10 units; Sunny Townhomes – 8 units). The park space for Phase I, or the 4.54 acre (197,807 square feet) public park, has also been constructed and has been an extremely valuable benefit to the general public, as well as the residents of the subdivision.

On October 28, 2024, the Hailey City Council considered a Preliminary Plat Application for Phase II, which, if constructed as proposed, would fulfill the PUD Agreement by and between the City of Hailey and Marathon Partners, LLC. The Applicant proposed to buildout Phase II as contemplated within the approved PUD, or -

Phase II: 42 lots, 20 cottage sublots, 62 lots/sublots/units in total

- 20 Cottage Units (3 cottage parcels)
- Park Space: 3.34-acre park integrated into the park space developed in Phase I

Marathon Partners, LLC, proposed to subdivide the remaining land (20.99 acres) into 42 single-family lots, and 20 sublots. The density, and total number of lots and sublots proposed within this phase complied with the approved PUD Agreement.

Application: Now, the Applicant is proposing, via a revised Preliminary Plat Application and a Draft First Amendment to the Planned Unit Development Agreement, to reduce the density in Phase II - from 62 lots/sublots to 59 lots/sublots, or a reduction to the overall density of the subdivision from the entitled 147 units to a proposed total of 144 units.

Specifically, this modification includes three (3) less cottage townhouse sublots. No changes to the single-family residential lots/units are proposed. Another modification, as a direct result of the proposed reduction in density, includes an adjustment to the originally "Approved Waivers", as outlined/highlighted in the table below:

Standard	Approved Waiver	Modified Waivers with Density Reduction
§17.05.040 LR-1 Minimum Lot Size: 8,000 square feet	24 lots, 38 cottage sublots Phase I: 11 lots, 18 cottage sublots Phase II: 13 lots, 20 cottage sublots	15 lots, 35 cottage sublots Phase I: 11 lots, 18 cottage sublots Phase II: 4 lots, 17 cottage sublots
§17.05.040 LR-1 Minimum Lot Width: 75 feet	29 lots, 38 cottage sublots Phase I: 12 lots, 18 cottage sublots Phase II: 17 lots, 20 cottage sublots	19 lots, 35 cottage sublots Phase I: 12 lots, 18 cottage sublots Phase II: 7 lots, 17 cottage sublots
§16.04.060 D 1 Flag Lot Per Subdivision	2 (1 in Phase I, 1 in Phase II)	1 (1 in Phase I, 0 in Phase II)
§16.04.020 L1 Private Road Serves Up to 5 Units	Private streets for ingress to and egress from cottage lot whether or not serving more than 5 residential dwelling units.	Private streets for ingress to and egress from cottage lot whether or not serving more than 5 residential dwelling units.
§16.04.020 L1 Units Accessed by Private Street Must provide 2 additional parking spaces per units.	Two parking spaces per cottage lot accessed from a private street.	Two parking spaces per cottage lot accessed from a private street.
	Allowance of parking in City Streets.	Allowance of parking in City Streets.

To summarize, with three (3) less lots in Phase II, some waivers of the originally approved PUD Agreement are either no longer applicable or the degree of waiver requested is much less. By way of example, the proposed density reduction reduces the total number of lots under 8,000 square feet, from 33 lots/sublots in the original approval to 21 lots/sublots. Additionally, the total number of lots under the minimum lot width of 75’ becomes more compliant, from 37 lots/sublots in the original approval to only 24 lots/sublots. With three (3) less lots within Phase II, a mixture of lot sizes and housing types can still be achieved - as desired by Staff, the Commission, and the Council - and further complements goals and policies within Hailey’s Comprehensive Plan.

If the revised proposal is approved, the overall totals – unit count, and number of lots and sublots – would be as follows:

- Phase II:** 42 lots, 17 sublots, 59 lots/sublots/units in total
- 17 Cottage Sublots (3 cottage parcels)
 - Park Space: 3.34-acre park integrated into the park space developed in Phase I

Total Number of Units Proposed (Phases I and II): 144 residential units
Total Number of Lots Proposed (Phases I and II): 144 lots/sublots
Total Amount of Park Space Proposed (Phase I and II): 7.88-acre Park/Open Space

Aside from the density reduction, no other modifications are requested by the Applicant, nor desired at this time. The Park/Open Space, as originally entitled, will remain the same in size; however, the Applicant has committed to enhancing Sunbeam Park significantly beyond the original agreement, providing valuable community benefit, as further described below.

Park/Open Space: Marathon Partners, LLC, is proposing to naturally integrate an additional open space parcel, approximately 3.34 acres (145,406 square feet) in size, with the existing park/open space; also

contemplated within the approved PUD. The total park/open space contribution between the two phases is 7.88 acres. The park area contribution complies with the approved PUD and further exceeds the City's park contribution requirement, as outlined in Title 16.

Staff strongly desire to see Sunbeam's Phase II park space incorporate active recreational uses that provide benefit to the broader Hailey community, as well as the residents of Sunbeam Subdivision. Upon completion, Sunbeam Park will be the largest park in the City of Hailey, centrally located and a short bike or drive from north Hailey (Old Cutters, Northridge neighborhoods), Quigley Canyon, Wood River High School/Community Campus, and downtown. The design and function of Sunbeam Park will impart a legacy effect on the character of Hailey; Staff want to ensure that this legacy is embraced by residents and visitors both now and into the future.

The Applicant Team has worked diligently with City Staff to craft a park proposal that incorporates broad recreational benefits, integrates with Phase I park space and nearby Curtis Park, and provides amenities and features that are commensurate with the full scope of the complete Sunbeam Park. At this time, the Applicant is proposing the following park features/amenities for Phase II:

- Extension of existing 8'-wide pedestrian and bicycle path, providing new connection between Phase I's existing pedestrian/bicycle pathway and the northern extent of Phase II's park space
- Extension of existing 5'-wide concrete path/sidewalk, connecting the existing gravel parking area/ADA parking, proposed restroom location, existing play area/tables/benches, and the proposed pavilion area.
- Construction of a new gravel adventure trail loop, connecting the existing parking area with the northern half of the complete Sunbeam Park. The adventure trail will meander through extensive landscaping planned for Phase II, as well as a series of locations/"activity pads" that can be transformed into program opportunity sites in the future (bouldering features, art installations, creative seating, etc.).
- Two (2) new play lawn areas, including at least four (4) dedicated shade trees incorporated throughout the play lawn areas.
- Parking area expansion along San Badger Drive, including dedicated parking for service and/or food trucks, and a potential future parking expansion area, as requested by City Staff and shown on the Applicant's submitted plan sets.
- Additional gravel street parking area, located along Carbonate Street and adjacent to the existing recreational field.
- A large pavilion structure positioned at the center of Sunbeam Park and adjacent to the parking area; concrete pad and timber framing proposed. Feature requested by City Staff, recommended by Parks and Lands Board, and supported by the Applicant Team.

This park/open space plan was presented to the Hailey Parks and Lands Board on Wednesday, July 24, 2024, at which time the Board discussed the proposed Phase II park plan with the Applicant Team. The Board voted unanimously to approve the plan, including – but not limited to – all features shown in the plan set and discussed herein. The Board also provided a formal recommendation for approval by the Hailey City Council and Planning and Zoning Commission for the Phase II park plan, following the July 24th meeting.

Summary: Overall, Staff agree with and support the slight reduction in density, as the comprehensive buildout of the Sunbeam Subdivision still provides for a more superior design, hosts a greater number of lots with various lots sizes, widths, and lot configurations, and encourages the construction of various housing types to better meet the needs of Hailey’s growing and diverse demographic.

Procedural History: The project, known as Sunbeam Subdivision Phase II, is located in the Limited Residential (LR-1) Zoning District. This parcel was previously known as and annexed into the City of Hailey (October 13, 1981) as Hidden Meadows Subdivision. Hailey Ordinance No. 439 describes the annexation process on file at the Community Development Department.

Sunbeam Subdivision Phase I was submitted on November 1, 2019, and certified complete on November 19, 2019. A public hearing before the Planning and Zoning Commission was held on January 21, 2021, in the Council Chambers of Hailey City Hall. The Planning and Zoning Commission continued the item to February 18, 2020. A second public hearing before the Planning and Zoning Commission was held on February 18, 2020. The Planning and Zoning Commission continued the item to March 2, 2020. A public hearing before the Planning and Zoning Commission was held on March 2, 2020, in the Council Chambers of Hailey City Hall, at which time the Commission unanimously recommended approval of the plat to the Hailey City Council. The Hailey City Council reviewed the proposed plat and associated PUD on April 27, 2020, May 5, 2020, and May 19, 2020. The Hailey City Council unanimously approved both the Preliminary Plat and Planned Unit Development Applications on May 19, 2020.

On September 3, 2024, the Hailey Planning and Zoning Commission discussed Phase II of the project and recommended the Sunbeam Subdivision Preliminary Plat Application for approval by the Hailey City Council. A Public Hearing with the City Council was held on October 28, 2024, whereby the City Council unanimously approved the Preliminary Play Application for Phase II.

Notice of the current applications – to modify the PUD Amendment, and subsequently, the Preliminary Plat Application, was mailed to the Adjoiners and published in the Idaho Mountain Express on March 12, 2025. An onsite notice was posted on the property on March 24, 2025. A public hearing will be held on March 31, 2025, by the Hailey City Council in the Council Chambers and virtually via GoTo Meeting.

Standards of Evaluation for a Subdivision				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.050	Complete Application
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Department Comments	Engineering: All infrastructure will require detailed final construction drawings to be submitted to the City and approved by the City prior to construction. All construction must conform to City of Hailey standard drawings, specifications, and procedures.
				Life/Safety: Hailey’s Fire Chief supports the proposed density reduction within Phase II. With three (3) less lots/sublots, dwelling units can be constructed farther apart further mitigating potential fire hazards in the future.
				Water and Wastewater: All infrastructure will require detailed final construction drawings to be submitted to the City and approved by the City prior to construction. All construction must conform to City of Hailey standard drawings, specifications, and procedures.

	<p><u>Water:</u></p> <ul style="list-style-type: none"> • The Applicant Team shall connect the water valve, located directly south of the north/south intersection of Lots 24 and 25, to the water main located within the Carbonate Street right-of-way. Additionally, the water main connection on Carbonate Street shall be hot tapped so as not to disrupt services on Carbonate Street. These items have been made Conditions of Approval. • The Water Division requests additional details on the easement for the water main connection that will service Sublots 12-17. This has also been made a Condition of Approval. <p>The Water and Wastewater Division has provided detailed comments and feedback to the Applicant Team, since their original plan set submission in early 2024. In addition to those comments, the following shall also be met: For convenient access to manholes within Phase II, the following shall be met:</p> <ol style="list-style-type: none"> A. Manhole in front of Lot 29 shall be relocated. B. Adjust the manhole within El Dorado Lane/traveling north to Doc Bar Lane, as discussed with City Staff. C. Adjust manhole in front of Lot 8 to ensure ease of access. A dustpan (I/I shield) shall be provided in this location. D. Adjust manhole in front of Lot 1, as applicable and desired by City Staff. <p>These items have been made Conditions of Approval.</p>
	<p>Building: No comments</p>
	<p>Streets: All infrastructure will require detailed final construction drawings to be submitted to the City and approved by the City prior to construction. All construction must conform to City of Hailey standard drawings, specifications, and procedures.</p> <p>The Streets Division Manager has provided detailed comments and feedback to the Applicant Team, since their original plan set submission in early 2024. The Streets Division Manager does not have any additional comments at this time.</p>
	<p>Parks and Lands Board: At the July 24, 2024 Parks and Lands Board regularly scheduled meeting, the Board voted unanimously to recommend approval of the Sunbeam Park Plan for Phase II by the Planning and Zoning Commission, and the Hailey City Council, which includes the improvements as presented by the Applicant Team, and identified as follows:</p> <ul style="list-style-type: none"> • The creation of a Master Plan for Phase II park development, to include updated landscaping plans, all amenities and/or features planned for installation during Phase II build-out, and areas/future uses in the park as contemplated by the Development Team and City Staff. <p>Included within the within the Master Plan and designated for Phase II build-out:</p> <ul style="list-style-type: none"> • Depiction of and installation sites for shade trees within the native lawn/play lawn interface.

			<ul style="list-style-type: none"> Pavilion structure, including specific location, size, capacity, and intended materials/design. <p>The slight reduction in lot/sublot count, along with the Draft Amendment to the PUD Agreement, has no impact on the park/open space requirement, design, and/or amenities proposed to be provided. The Parks and Lands Board recommendation is still relevant, and their recommendation is discussed in further detail throughout this report.</p>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>16.04.010 Development Standards</p> <p>Applicability: The configuration and development of proposed subdivisions shall be subject to and meet the provisions and standards found in this Title, the Zoning Title and any other applicable Ordinance or policy of the City of Hailey and shall be in accordance with general provisions of the Comprehensive Plan.</p> <p><i>Staff Comments</i> Please refer to the specific standards as noted herein.</p>	
16.04.020: Streets:				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.020	Streets: Streets shall be provided in all subdivisions where necessary to provide access and shall meet all standards below.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Development Standards: All streets in the subdivision must be platted and developed with a width, alignment, and improvements such that the street is adequate to safely accommodate existing and anticipated vehicular and pedestrian traffic and meets City standards. Streets shall be aligned in such a manner as to provide through, safe, and efficient access from and to adjacent developments and properties and shall provide for the integration of the proposed streets with the existing pattern.</p> <p><i>Staff Comments</i> Phase I included street connections to Quigley Road, San Badger Drive, and Gray's Starlight Drive. Within the approved PUD, Carbonate Street, Doc Bar Drive, and El Dorado Lane were contemplated as through connections, of which, the Applicant is proposing to complete in Phase II. An alley, 26' in width (Parcel G and Parcel H), and Mica Street, a public street, 60' in width, are also proposed to service and better integrate Phase I and Phase II.</p> <p>All streets proposed in Phase II are to be public streets, 60 feet in width, except for the parking access lane, which is proposed to meet the standard width of 26'.</p> <p>A Traffic Impact Study was submitted and reviewed during the entitlement process for Phase I. The study addressed the potential traffic impacts associated with the proposed subdivision, as well as offered mitigation measures for existing conditions at key intersections and roadways near the site.</p> <p>The City hired an independent traffic engineer (Stanley Engineering) to review the Traffic Impact Study, Key Findings, and Recommendations supplied by Hales Engineering. Stanley Engineering concurred with the report conclusions, which are on file in the Community Development Department. Please see also the Traffic Study summary in Section 16.04.070 of this report.</p>

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	Cul-De-Sacs; Dead-End Streets: Cul-de-sacs or dead-end streets shall be allowed only if connectivity is not possible due to surrounding topography or existing platted development. Where allowed, such cul-de-sacs or dead-end streets shall comply with all regulations set forth in the IFC and other applicable codes and ordinances. Street rights-of-way extended into unplatted areas shall not be considered dead end streets.
			<i>Staff Comments</i>	<i>N/A, as no cul-de-sacs or dead-end streets are proposed. However, Parcel G and Parcel H represent a 26' wide parking access lane to serve Sublots 1-17. This parking access lane dead-ends to the west, closest to Doc Bar Drive. While not a public or private street, this parking access lane was contemplated by both Public Works and Streets Division Managers, who concurred that a dead-end design would best promote safety and appropriate traffic flow through the Subdivision, given the proposed through connection of El Dorado Lane, directly west and across from the terminus of Parcel G.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	Access: More than one access may be required based on the potential for impairment of a single access by vehicle congestion, terrain, climatic conditions, or other factors that could limit access.
			<i>Staff Comments</i>	<i>Phase I required street connections to Quigley Road, San Badger Drive and Gray's Starlight Drive. Phase II, and the approved PUD, contemplate street connections to Carbonate Street, El Dorado Lane, and Doc Bar Drive. More than one access is proposed to eliminate vehicle congestion and further encourage access and connectivity through the site.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D.	Design: Streets shall be laid out so as to intersect as nearly as possible at right angles and no street shall intersect any other street at less than eighty (80) degrees. Where possible, four-way intersections shall be used. A recommended distance of 500 feet, with a maximum of 750 feet, measured from the center line, shall separate any intersection. Alternatively, traffic calming measures including but not limited to speed humps, speed tables, raised intersections, traffic circles or roundabouts, meanderings, chicanes, chokers, and/or neck-downs shall be a part of the street design. Alternate traffic calming measures may be approved with a recommendation by the City Engineer. Three-way intersections shall only be permitted where most appropriate or where no other configuration is possible. A minimum distance of 150 feet, measured from the center line, shall separate any 2 three-way intersections.
			<i>Staff Comments</i>	<i>It appears that all proposed streets intersect at 90-degree angles and that the proposed streets are separated by 250-890'. Traffic calming measures have also been incorporated within the development – short street sections on Mica Street, the incorporation of a 26'-wide parking access lane with a dead-end terminus on the segment adjacent to Doc Bar Drive and El Dorado Lane, and minimal straight street sections.</i> <i>The Applicant is requesting that, Pursuant Section 16.05.010: Minimum Improvements Required, the City Engineer and City Council will allow for slightly larger intersection separation distances on Carbonate Street and Sunbeam Street. The Commission found the Applicant's request appropriate, and that this standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E.	Centerlines: Street centerlines which deflect more than five (5) degrees shall be connected by a curve. The radius of the curve for the center line shall not be more than 500 feet for an arterial street, 166 feet for a collector street and 89 feet for a residential street. Alternatively, traffic calming

				<p>measures including but not limited to speed humps, speed tables, raised intersections, traffic circles or roundabouts, meanderings, chicanes, chokers, and/or neck-downs shall be a part of the street design. Alternate traffic calming measures may be approved with a recommendation by the City Engineer.</p>
			Staff Comments	<p>All streets within the subdivision are proposed as public streets. Each street varies in length, right-of-way width and alignment in order to service the proposed subdivision, its lots, and the park/open space.</p> <p>The City Engineer has analyzed the final design for streets within the subdivision, finding that all centerlines, road curvatures, and traffic calming measures are appropriate for the subdivision.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F.	<p>Width: Street width is to be measured from property line to property line. The minimum street width, unless specifically approved otherwise by the Council, shall be as specified in City Standards for the type of street.</p>
			Staff Comments	<p>The public streets proposed in Phase II (Doc Bar Drive, Carbonate Street, Mica Street, and El Dorado Lane) meet the minimum City standards of 60' in width. All are consistent with Title 16 and 18.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G.	<p>Roadways: Roadway, for the purpose of this section, shall be defined as the area of asphalt from curb face to curb face or edge to edge. Roadway includes areas for vehicle travel and may include parallel or angle in parking areas. The width of roadways shall be in accordance with the adopted City Standards for road construction.</p>
			Staff Comments	<p>The proposed roadway widths are in accordance with the adopted City Standards for road construction.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H.	<p>Road Grades: Road Grades shall be at least two percent (2%) and shall not generally exceed six percent (6%). Grade may exceed 6%, where necessary, by 1% (total 7%) for no more than 300 feet or 2% (total 8%) for no more than 150 feet. No excess grade shall be located within 200 feet of any other excess grade nor is there any horizontal deflection in the roadway greater than 30 degrees within 300 feet of where the excess grade decreases to a 2% slope.</p>
			Staff Comments	<p>The subject property is relatively flat. Per the Applicant, no road slopes are proposed to be greater than 6%. Slopes are proposed to be a minimum of 0.5%. Road cross slopes are proposed to be 2.5%.</p> <p>The Applicant is requesting that, Pursuant Section 16.05.010: Minimum Improvements Required, the City Engineer and City Council will allow for flatter slopes, as it will result in less cut/fill activity and unnecessary peaks and valleys. Both the Commission and Council concurred with this recommendation within Phase I.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I.	<p>Runoff: The developer shall provide storm sewers and/or drainage areas of adequate size and number to contain any runoff within the streets in the subdivision in conformance with the applicable Federal, State, and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by City Staff and shall meet the approval of the City Engineer. Developer shall provide a copy of EPA's "NPDES General Permit for Storm water Discharge from Construction Activity" for all construction activity affecting more than one acre.</p>

			<i>Staff Comments</i>	<i>Drywells and storm system improvements are proposed along all public streets. The Streets Division will assess the need for additional drainage to better address seasonal (rain on snow) events from any undeveloped portion of Phase I and Phase II.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	J.	Signage: The developer shall provide and install all street and traffic control signs in accordance with City Standards.
			<i>Staff Comments</i>	<i>Street Signage is proposed. The Streets Division recommends that the type and location of street signs be incorporated into the plan prior to final design. This has been made a Condition of Approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	K.	Dedication; Names: All streets and alleys within any subdivision shall be dedicated for public use, except as provided herein. New street names (public and private) shall not be the same or similar to any other street names used in Blaine County.
			<i>Staff Comments</i>	<i>Proposed street names have been approved by City Staff and by Blaine County. The proposed subdivision name has also been approved by the Blaine County Assessor.</i>
			L.	Private Streets:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 1.	Private streets may be allowed (a) to serve a maximum of five (5) residential dwelling units, (b) within Planned Unit Developments, or (c) within commercial developments in the Business, Limited Business, Neighborhood Business, Light Industrial, Technological Industry, and Service Commercial Industrial districts. Private streets are allowed at the sole discretion of the Council, except that no Arterial or Major Street, or Collector or Secondary Street may be private. Private streets shall have a minimum total width of 36 feet, shall be constructed to all other applicable City Standards including paving, and shall be maintained by an owner’s association.
			<i>Staff Comments</i>	<i>N/A. No private streets are proposed at this time.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 2.	Private streets, wherever possible, shall provide interconnection with other public streets and private streets.
			<i>Staff Comments</i>	<i>While it was contemplated that the cottage lots may include private streets within the approved PUD, no private streets are proposed at this time.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 3.	The area designated for private streets shall be platted as a separate parcel according to subsection 16.04.060C below. The plat shall clearly indicate that the parcel is unbuildable except for public vehicular and public pedestrian access and ingress/egress, utilities or as otherwise specified on the plat.
			<i>Staff Comments</i>	<i>While it was contemplated that the cottage sublots may include private streets within the approved PUD, no private streets are proposed at this time.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 4.	Private street names shall not end with the word “Road”, “Boulevard”, “Avenue”, “Drive” or “Street”. Private streets serving five (5) or fewer dwelling units shall not be named.
			<i>Staff Comments</i>	<i>While it was contemplated that the cottage sublots may include private streets within the approved PUD, no private streets are proposed at this time.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 5.	Private streets shall have adequate and unencumbered 10-foot wide snow storage easements on both sides of the street, or an accessible dedicated snow storage easement representing not less than twenty-five percent (25%) of the improved area of the private street. Private street snow storage easements shall not be combined with, or encumber, required on-site snow storage areas.

			<i>Staff Comments</i>	<i>While it was contemplated that the cottage sublots may include private streets within the approved PUD, no private streets are proposed at this time.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 6.	Subdivisions with private streets shall provide two (2) additional parking spaces per dwelling unit for guest and/or overflow parking. These spaces may be located (a) within the residential lot (e.g., between the garage and the roadway), (b) as parallel spaces within the street parcel or easement adjacent to the travel lanes, (c) in a designated guest parking area, or (d) as a combination thereof. Guest/overflow parking spaces are in addition to the minimum number of parking spaces required pursuant to chapter 17.09 of this code. The dimension of guest/overflow parking spaces shall be no less than ten feet by twenty feet (10'x20') if angle parking, or ten feet by twenty-four feet (10'x24') if parallel. Guest overflow parking spaces shall be improved with asphalt, gravel, pavers, grass block, or another all-weather dustless surface. No part of any required guest/overflow parking spaces shall be utilized for snow storage.
			<i>Staff Comments</i>	<i>While it was contemplated that the cottage sublots may include private streets within the approved PUD, no private streets are proposed at this time.</i>
			M.	Driveways:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 1.	Driveways may provide access to not more than two (2) residential dwelling units. Where a parcel to be subdivided will have one lot fronting on a street, not more than one additional single-family lot accessed by a driveway may be created in the rear of the parcel. In such a subdivision, where feasible (e.g., no driveway already exists), both lots shall share access via a single driveway. Driveways shall not be named.
			<i>Staff Comments</i>	<i>Minimal pathway crossings are preferred. This has been made a Condition of Approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	M. 2.	Driveways shall be constructed with an all-weather surface and shall have the following maximum roadway widths: a) Accessing one residential unit: twenty feet (20') b) Accessing two residential units: thirty feet (30') No portion of the required fire lane width of any driveway may be utilized for parking, above ground utility structures, dumpsters or other service areas, snow storage or any other obstructions.
			<i>Staff Comments</i>	<i>No driveway materials are proposed at this time. All driveway materials and roadway widths shall conform to this standard.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 3.	Driveways longer than 150 feet must have a turnaround area approved by the Fire Department. Fire lane signage must be provided as approved by the Fire Department.
			<i>Staff Comments</i>	<i>It appears that no driveway would exceed 150' in length. If so, the International Fire Code shall be met, and the Fire Department will review for said compliance.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 4.	Driveways accessing more than one residential dwelling unit shall be maintained by an owner's association, or in accordance with a plat note.
			<i>Staff Comments</i>	<i>This is preferred by the City; however, a plat note addressing driveway maintenance to multiple residential dwelling units is not currently included in this project's Preliminary Plat. The Applicant shall ensure that the parking access lanes (Parcels G and H) are maintained by the Sunbeam HOA and/or through a specific plat note. This has been made a Condition of Approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 5.	The area designated for a driveway serving more than one dwelling unit shall be platted as a separate unbuildable parcel, or as a dedicated driveway easement. Easements and parcels shall clearly indicate the

				beneficiary of the easement or parcel and that the property is unbuildable except for ingress/egress, utilities or as otherwise specified on the plat. A building envelope may be required in order to provide for adequate building setback.
			<i>Staff Comments</i>	<i>The Applicant has shown a preliminary plat identifying Parcels G and H, which are indicated as parking access lanes and provide vehicular access to Sublots 1-17. However, no plat notes indicate that these parcels are unbuildable or a dedicated parking access easement. The Applicant shall include a plat note, addressing Parcels G and H as unbuildable lots and parking access lanes, prior to receiving any final plat approval for Sunbeam Phase II. This has been made a Condition of Approval.</i> <i>Please refer to Section 16.04.020(M) for further details.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 6.	No driveway shall interfere with maintenance of existing infrastructure and shall be located to have the least adverse impact on residential dwelling units, existing or to be constructed, on the lot the easement encumbers and on adjacent lots.
			<i>Staff Comments</i>	<i>Driveways will not impact existing infrastructure and appear compatible with existing and planned residential units.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N.	Parking Access Lane: A parking access lane shall not be considered a street but shall comply with all regulations set forth in the IFC and other applicable codes and ordinances.
			<i>Staff Comments</i>	<i>All proposed streets are 60' in width, except for the 26'-wide parking access lane, which complies with City standards. While it was contemplated that the cottage lots may include private streets within the approved PUD, no private streets are proposed at this time. The proposed streets comply with IFC Requirements for fire access to interior lots.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O.	Fire Lanes: Required fire lanes, whether in private streets, driveways, or parking access lanes, shall comply with all regulations set forth in the IFC and other applicable codes and ordinances.
			<i>Staff Comments</i>	<i>All proposed streets are 60' in width, except for the 26'-wide parking access lane, which complies with City standards. While it was contemplated that the cottage sublots may include private streets within the approved PUD, no private streets are proposed at this time.</i> <i>No fire access lanes are proposed. The proposed streets and parking access lane comply with IFC Requirements for fire access to interior lots.</i> <i>In addition to the proposed streets and parking access lanes compliant with IFC Requirements, Hailey's Fire Chief supports the proposed density reduction within Phase II. With three (3) less lots/sublots, dwelling units can be constructed farther apart further mitigating potential fire hazards in the future.</i>
16.04.030: Sidewalks and Drainage Improvements				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Sidewalks and drainage improvements are required in all zoning districts and shall be located and constructed according to applicable City standards, except as otherwise provided herein.

			Staff Comments	<p>A multi-use path, which functions as a sidewalk, runs along San Badger Drive, connecting Old Cutters Subdivision with Quigley Road. The City sees this as a desirable connection. This path also runs through the proposed park, connecting to Carbonate Street. A separated multi-use asphalt path has also been constructed adjacent to Quigley Road for the project frontage.</p> <p>Details of the proposed pathway/sidewalks, as well as drainage shall be addressed via the following Conditions of Approval:</p> <ol style="list-style-type: none"> 1. Native grass area between pathway and road may be problematic with weeds on a limited landscape budget. It is preferred that the HOA maintain these areas. 2. Details for the new pathway/existing Old Cutters sidewalks for the tie in at Doc Bar Drive shall be provided. 3. Drywell details and other construction related details shall be provided at final design. <p>The above comments have been made Conditions of Approval.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>The length of sidewalks and drainage improvements constructed shall be equal to the length of the subject property line(s) adjacent to any public street or private street.</p> <p>Staff Comments Please refer to Section 16.04.030(A) for further details.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<p>New sidewalks shall be planned to provide pedestrian connections to any existing and future sidewalks adjacent to the site.</p> <p>Staff Comments Please refer to Section 16.04.030(A) for further details.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D.	<p>Sites located adjacent to a public street or private street that are not currently through streets, regardless of whether the street may provide a connection to future streets, shall provide sidewalks to facilitate future pedestrian connections.</p> <p>Staff Comments During Phase I of the project, a 10'-wide separated multi-use asphalt path was constructed through the park/open space, providing pedestrian access to Carbonate Street (an existing dead-end street). The asphalt path also runs the length of San Badger Drive (western side of the proposed street). This pathway allows for connectivity to the existing subdivision, Old Cutters Subdivision. This connection is highly desired.</p> <p>The Applicant has incorporated sidewalks to island-like blocks within the proposed subdivision. The Applicant's intent is to include enough sidewalk to walk around each block on the sidewalk.</p> <p>Please refer to Section 16.04.030(A) for further details and/or comments noted by City Staff.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E.	<p>The requirement for sidewalk and drainage improvements are not required for any lot line adjustment.</p> <p>Staff Comments N/A</p>
16.04.040: Alleys and Easements				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
			A.	Alleys:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1.	Alleys shall be provided in all Business District and Limited Business District developments where feasible.
			Staff Comments	<i>N/A, as this development is not located in the Business or Limited Business District.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 2.	The minimum width of an alley shall be twenty-six (26') feet.
			Staff Comments	<i>A 26'-wide access lane is proposed running east to west from San Badger Drive towards El Dorado Lane, although this feature is not considered an alley.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 3.	All alleys shall be dedicated to the public or provide for public access.
			Staff Comments	<i>N/A, as no public alleys are proposed for this development.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 4.	All infrastructures to be installed underground shall, where possible, be installed in the alleys platted.
			Staff Comments	<i>Where possible, infrastructure will be installed underground and within the platted parking access lane/.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 5.	Alleys in commercial areas shall be improved with drainage as appropriate and which the design meets the approval of the City Engineer. The Developer shall provide storm sewers and/or drainage areas of adequate size and number to contain any runoff within the streets in the subdivision upon the property in conformance with the latest applicable Federal, State and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by City Staff and shall meet the approval of the City Engineer.
			Staff Comments	<i>N/A, as no alleys in commercial areas are proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 6.	Dead-end alleys shall not be allowed.
			Staff Comments	<i>N/A, as no dead-end alleys are proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 7.	Where alleys are not provided, easements of not less than ten (10) feet in width may be required on each side of all rear and/or side lot lines (total width = 20 feet) where necessary for wires, conduits, storm or sanitary sewers, gas and water lines. Easements of greater width may be required along lines, across lots, or along boundaries, where necessary for surface drainage or for the extension of utilities.
			Staff Comments	<i>N/A, as no alleys are proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	Easements. Easements, defined as the use of land not having all the rights of ownership and limited to the purposes designated on the plat, shall be placed on the plat as appropriate. Plats shall show the entity to which the easement has been granted. Easements shall be provided for the following purposes:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 1.	To provide access through or to any property for the purpose of providing utilities, emergency services, public access, private access, recreation, deliveries, or such other purpose. Any subdivision that borders on the Big Wood River shall dedicate a 20-foot wide fisherman's access easement, measured from the Mean High-Water Mark, which shall provide for non-motorized public access. Additionally, in appropriate areas, an easement providing non-motorized public access through the subdivision to the river shall be required as a sportsman's access.
			Staff Comments	<i>Though the proposed subdivision does not border the Big Wood River, the following easements are shown on the plat for Phase I:</i> <ul style="list-style-type: none"> • <i>Snow storage and public utility easements along all frontages.</i>

				<ul style="list-style-type: none"> • A 20' private irrigation easement along the north and east boundaries to continue to provide irrigation to existing conifers until all lots are purchased. • A 15' wide sewer easement (located in Block 2, within El Dorado Lane, Phase II), shown graphically and noted in the plat notes. • The 20' wide Hiawatha Canal easement along the west property boundary. This has been modified to encompass all of the canal.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	<p>To provide protection from or buffering for any natural resource, riparian area, hazardous area, or other limitation or amenity on, under, or over the land. Any subdivision that borders on the Big Wood River shall dedicate a one hundred (100) foot wide riparian setback easement, measured from the Mean High-Water Mark, upon which no permanent structure shall be built, in order to protect the natural vegetation and wildlife along the river bank and to protect structures from damage or loss due to river bank erosion. A twenty-five (25) foot wide riparian setback easement shall be dedicated adjacent to tributaries of the Big Wood River. Removal and maintenance of live or dead vegetation within the riparian setback easement is controlled by the applicable bulk requirement of the Flood Hazard Overlay District. The riparian setback easement shall be fenced off during any construction on the property.</p>
			<i>Staff Comments</i>	<i>N/A, as no natural resource, riparian area, hazardous area, or other limitation requires an easement for the proposed subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 3.	<p>To provide for the storage of snow, drainage areas or the conduct of irrigation waters. Snow storage areas shall be not less than twenty-five percent (25%) of parking, sidewalk, and other circulation areas. No dimension of any snow storage area may be less than 10 feet. All snow storage areas shall be accessible and shall not be located over any above ground utilities, such as transformers.</p>
			<i>Staff Comments</i>	<i>Snow storage easements are proposed along all lot frontages.</i>
16.04.050: Blocks				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.050	<p>Blocks: The length, width and shape of blocks shall be determined with due regard to adequate building sites suitable to the special needs of the type of use contemplated, the zoning requirements as to lot size and dimensions, the need for convenient access and safe circulation and the limitations and opportunities of topography.</p>
			<i>Staff Comments</i>	<i>All proposed blocks are shown on the Preliminary Plat.</i>
16.04.060: Lots				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.060	<p>Lots: All lots shown on the subdivision plat must conform to the minimum standards for lots in the District in which the subdivision is planned. The City will generally not approve single-family residential lots larger than one-half (1/2) acre (21,780 square feet). In the event a single-family residential lot greater than one-half (1/2) acre is platted, irrigation shall be restricted to not more than one-half (1/2) acre, pursuant to Idaho Code §42-111, and such restriction shall be included as a plat note. District regulations are found in the Zoning Chapter.</p>

				<p>The approved PUD Agreement allows for varied lot sizes, which are proposed within the zoning district. The overall density of the project is less than the 177 lots, which could be created if the Limited Residential (LR-1) Zoning District minimum lot size of 8,000 square feet was utilized.</p> <p>See also Section 16.04.070 of this Staff Report for additional suggested restrictions on irrigated areas. The Commission found these restrictions appropriate, as the project impacts water pressure in other City neighborhoods, and because water conservation is a desired goal for the City of Hailey. Irrigation water conservation will lessen impacts to water pressure and water use.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>If lots are more than double the minimum size required for the zoning district, the Developer may be required to arrange lots in anticipation of future re-subdivision and provide for future streets where necessary to serve potential lots, unless the plat restricts further subdivision.</p>
			Staff Comments	<p>One (1) lot in Phase II is more than double the minimum size of the Limited Residential Zone District (minimum size is 8,000 square feet). This lot (Lot 11) has public street frontage along Doc Bar Drive, as well as an adjoining property segment with Parcel D – an alley – serving Block 9 of the adjacent Old Cutters Subdivision. Future re-subdivision may be achieved on this lot through an alley access agreement with the Old Cutters Subdivision, through the creation of a flag lot, or by other means approved by the City Staff. At this time, City Staff are amenable to the entirety of Phase II's lot arrangement.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<p>Double frontage lots shall be prohibited except where unusual topography, a more integrated street plan, or other conditions make it undesirable to meet this requirement. Double frontage lots are those created by either public or private streets, but not by driveways or alleys. Subdivisions providing a platted parcel of 25 feet or more between any street right-of-way and any single row of lots shall not be considered to have platted double frontage lots. The 25-foot-wide parcel provided must be landscaped to provide a buffer between the street and the lot(s).</p>
			Staff Comments	<p>N/A, as no double frontage lots are proposed.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<p>No unbuildable lots shall be platted. Platted areas that are not buildable shall be noted as such and designated as “parcels” on the plat. Green Space shall be clearly designated as such on the plat.</p>
			Staff Comments	<p>Park and open space are delineated; no unbuildable lots are proposed.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D.	<p>A single flag lot may be permitted at the sole discretion of the Hearing Examiner or Commission and Council, in which the “flagpole” projection is serving as a driveway as provided herein, providing connection to and frontage on a public or a private street. Once established, a flag lot may not be further subdivided, but a lot line adjustment of a flag lot is not considered a further subdivision. The “flagpole” portion of the lot shall be included in lot area but shall not be considered in determining minimum lot width. The “flagpole” shall be of adequate width to accommodate a driveway as required by this ordinance, fire and other applicable codes. Flag lots within the Townsite Overlay District are not allowed, except where parcels do not have street access, such as parcels adjacent to the ITD right-of-way.</p>

			<i>Staff Comments</i>	<p>At this time, the Applicant is not proposing any flag lots in Phase II, and while the original Sunbeam PUD Agreement grants the Developer one (1) flag lot in Phase II, the Developer is proposing to eliminate this waiver altogether in the Draft Amendment of the PUD Agreement.</p> <p>Please refer to Section 16.04.060(A) regarding lots that are more than twice the minimum lot size.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E.	<p>All lots shall have frontage on a public or private street. No frontage width shall be less than the required width of a driveway as provided under Sections 4.1.11.1 and 4.5.4 of this Ordinance. Townhouse Sub-Lots are excluded from this requirement; provided, however, that Townhouse Developments shall have frontage on a street.</p> <p><i>Staff Comments</i> All lots will have frontage on either a public street, or on the parking access lane serving sublots 1-17. This was negotiated and permitted via the recorded PUD Agreement prior to the recordation of Phase I and is not anticipated to change in the Draft Amendment of the PUD Agreement.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F.	<p>In the Townsite Overlay District, original Townsite lots shall be subdivided such that the new platted lots are oriented the same as the original lots, i.e. lots shall be subdivided in such a way as to maintain frontage on both the street and alley. Exceptions may be made for corner properties with historic structures.</p> <p><i>Staff Comments</i> N/A, as this project is not located within the Townsite Overlay (TO) Zone District.</p>
16.04.070: Orderly Development				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Phasing Required: Development of subdivisions shall be phased to avoid the extension of City services, roads and utilities through undeveloped land.</p> <p><i>Staff Comments</i> The proposed project will consist of two (2) phases of development:</p> <p>Phase I: 67 Lots, 18 cottage sublots, 85 units in total 11 single family lots and 18 cottage sublots less than 8,000 sq. ft. 56 single family lots greater than 8,000 sq. ft.</p> <p>Phase II: 42 Lots, 17 cottage sublots, 59 units in total 4 single lots and 17 cottage sublots less than 8,000 sq. ft. 38 single family lots greater than 8,000 sq. ft.</p> <p>Total Number of Units Proposed: 144 units Total Number of Lots Proposed: 144 Lots</p> <p>A 4.54-acre (197,807 square feet) park space parcel was completed in Phase I to benefit the general public and satisfy the City's Park Contribution. Phase II will provide an additional 3.34 acres of park space development, creating a contiguous 7.88-acre public park.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>Agreement: Developers requesting phased subdivisions shall enter into a phasing agreement with the City. Any phasing agreement shall be approved and executed by the Council and the Developer on or before the preliminary plat approval by the Council.</p>

			<p>Staff Comments</p> <p>A phasing Plan was contemplated and included within the Sunbeam PUD Agreement. Phase I requirements have been met and/or constructed. Phase II requirements include a 3.34-acre park, forty-two (42) single family lots, and three (3) cottage lots containing twenty (20) cottage units.</p> <p>The Applicant is proposing to reduce the overall density by three (3) lots/sublots/units. The Applicant is proposing to construct a 3.34-acre park, forty-two (42) single family lots, and seventeen (17) cottage sublots. The completed and proposed phasing activities are amenable to City Staff.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>C.</p> <p>Mitigation of Negative Effects: No subdivision shall be approved which affects the ability of political subdivisions of the state, including school districts, to deliver services without compromising quality of service delivery to current residents or imposing substantial additional public costs upon current residents, unless the Developer provides for the mitigation of the effects of subdivision. Such mitigation may include, but is not limited to the following:</p> <ul style="list-style-type: none"> a) Provision of on-site or off-site street or intersection improvements. b) Provision of other off-site improvements. c) Dedications and/or public improvements on property frontages. d) Dedication or provision of parks or green space. e) Provision of public service facilities. f) Construction of flood control canals or devices. g) Provisions for ongoing maintenance.
			<p>Staff Comments</p> <p>a) Provision of on-site or off-site street or intersection improvements. A Traffic Impact Study was prepared by traffic consultant, Hales Engineering, in 2019 and prior to completion of Sunbeam Subdivision Phase I. A peer review was conducted by Stanley Engineering, and numerous comments were incorporated into the draft that was presented to the Commission.</p> <p>This study addressed the traffic impacts associated with the proposed Sunbeam Subdivision. Included within the analyses for this study were the traffic operations and recommended mitigation measures for existing conditions, as well as project conditions (conditions after development of the proposed project) at key intersections and roadways near the site. Future 2024 and 2030 conditions were also analyzed. The evening peak hour level of service (LOS) was computed for each study intersection. The results of this analysis are shown in Table ES-1 of the report.</p> <p>Assumptions: The development will consist of 147 single-family homes. It was assumed that 90 homes would be constructed immediately, a total of 120 homes would be constructed within the next five years, and that all 147 homes would be built by 2030.</p> <p>The following intersections were studied:</p> <ul style="list-style-type: none"> · Main Street (SH-75) / Myrtle Street · 2nd Avenue / Myrtle Street · 5th Avenue / Myrtle Street · Buttercup Road / Myrtle Street · Project Access (Doc Bar Drive) / Myrtle Street · Project Access (San Badger Drive) / Myrtle Street

				<ul style="list-style-type: none"> · El Dorado Lane / Mother Lode Loop · Carbonate Street / 6th Avenue · Main Street (SH-75) / Bullion Street · 5th Avenue / Bullion Street · 2nd Avenue / Croy Street · 4th Avenue / Croy Street · 8th Avenue / Croy Street · Eastridge Drive / Quigley Road · Project Access (Carbonate Street) / Quigley Road · Buckhorn Drive / Quigley Road <p><i>The report projects the following total traffic volumes:</i></p> <p><i>Phase 1 (Per ITE Trip Gen)</i> <i>Daily Trips: 944</i> <i>Morning Peak Hour Trips: 71</i> <i>Evening Peak Hour Trips: 92</i></p> <p><i>Phase I and Partial Phase II (Per ITE Trip Gen) Daily Trips: 1,230 Morning Peak Hour Trips: 91 Evening Peak Hour Trips: 122</i> <i>Buildout, Phases I and II (Per ITE Trip Gen)</i> <i>Daily Trips: 1,464</i> <i>Morning Peak Hour Trips: 108</i> <i>Evening Peak Hour Trips: 146</i></p> <p><i>Enter/Exiting Distribution (Per ITE Trip Gen) Daily Trips: 50/50 Morning Peak Hour Trips: 25/75 Evening Peak Hour Trips: 63/37</i></p> <p><i>The report proposes that the trips will be distributed as follows:</i></p> <p><i>Directional Trip Distribution: 60% North, 40% South</i></p> <p><i>Phase I (See Figure 4 of Traffic Study)</i> <i>North: Gray's Starlight- 20%</i> <i>San Badger- 40%</i> <i>South: Quigley Road- 40%</i></p> <p><i>Phase I and Partial Phase II (See Figure 5 of Traffic Study)</i> <i>North: Gray's Starlight- 15%</i> <i>San Badger- 20%</i> <i>Doc Bar- 20%</i> <i>El Dorado- 5%</i> <i>South: Quigley - 35%</i> <i>Carbonate- 5%</i></p> <p><i>Buildout, Phases I and II (See Figure 6 of Traffic Study)</i> <i>North: Gray's Starlight- 15%</i> <i>San Badger- 20%</i> <i>Doc Bar- 20%</i> <i>El Dorado- 5%</i> <i>South: Quigley - 35%</i> <i>Carbonate- 5%</i></p>
--	--	--	--	--

			<p>The complete Traffic Impact Study, dated February 11, 2020, can be found at the link provided: https://www.haileycityhall.org/meetings/documents/20200212FINALTISSubdivision.pdf</p> <p>Summary of Key Findings and Recommendations:</p> <p>1. <u>Myrtle Street and Main Street</u>: The Main Street (SH-75) / Myrtle Street intersection is currently operating at a poor LOS and is anticipated to continue to operate poorly in all scenarios (the intersection is failing due the fact that Main Street carries a very heavy volume, with few gaps for traffic from Myrtle Street to enter Main Street). <i>Staff Comment: Over the long term, the City of Hailey plans to pursue a traffic light at Myrtle Street and Main Street to create an alternative to the light at Bullion Street.</i></p> <p>At this time the minor street volumes are too low to warrant a traffic signal at the intersection, even with the buildout of this project. <i>Staff Comment: The City will pursue a signal at this intersection despite the “warrant” constraints.</i></p> <p>The City of Hailey could consider striping a left-turn lane and a shared through/right turn lane on the westbound and eastbound approaches of the Main Street (SH-75) / Myrtle Street intersection to reduce delays and queuing.</p> <p>2. <u>Main Street and Bullion street</u>: The study confirms the results of the Quigley Traffic Study, that the intersection of Main Street and Bullion Street is heavily impacted due to the lack of additional signalized intersections in the downtown. Based on queueing in the future (2024) background analysis, City of Hailey could consider changing the westbound and eastbound left-turn phasing at the Main Street (SH-75) / Bullion Street intersection to reduce queueing. Changing the timing of the traffic light to allow westbound permissive protected and eastbound permissive left-turn phasing instead of protected-only left turn phasing may help reduce queue lengths for both approaches.</p> <p>By future (2030) background conditions, the Main Street (SH-75) / Bullion Street signalized intersection is anticipated to operate at LOS E. City of Hailey could consider installing a right-turn pocket on the eastbound approach of the Main Street (SH-75) / Bullion Street intersection. It is anticipated that the Main Street (SH-75) / Bullion Street intersection would operate at LOS D (40.1 sec. of delay per vehicle) with the proposed turn pocket. <i>Staff Comment: This turn pocket will further reduce parking. A better solution may be to pursue traffic lights at both Myrtle Street and Elm Street on Main Street.</i></p> <p>Based on review of the Traffic Impact Study and observation of neighborhood traffic patterns, the Commission and City Staff concurred that discussion regarding the need to improve Seventh Avenue could take place during Phase II of the subdivision, or at a later date after recordation of the Phase II plat. The Public Works Director recommended that, ultimately, Seventh Avenue should be improved even though the Traffic Impact Study did not show it to be</p>
--	--	--	---

			<p>crucial for circulation. At this time, the City is not requesting nor tasking the Developer with these improvements. The City will reevaluate this need at a later date.</p> <p>b) Provision of other off-site improvements. As noted in Section 16.05.040 of this report, a new City well is needed, as this project impacts water pressure in existing neighborhoods (Northridge Subdivision). As part of the entitlement process for Sunbeam Phase I, and as contemplated within the Planned Unit Development Agreement, the Applicant has completed the following:</p> <ol style="list-style-type: none"> 1) Conveyed a portion of the Owner’s surface irrigation Water Right No. 37-21112 (amount equivalent to 30 irrigable acres). The conveyance shall be made at the time of recordation of the plat for Phase 2. 2) Dedicated land to the City of Hailey to be utilized as a future well site. The well and building shall be developed at the expense of the City in accordance with a design, including sound mitigation measures. <p>Water consumption was also a point of discussion with a new subdivision that contains larger lots. Hailey’s sustainability and resiliency efforts place specific emphasis on water consumption and conservation to further reduce consumption of municipal water, the following irrigation restrictions apply:</p> <ol style="list-style-type: none"> A. For lots less than or equal to 8,000 square feet, a maximum of forty percent (40%) of the total land area of each residential lot may be turf. B. For lots greater than 8,000 square feet and less than or equal to 12,000 square feet, a maximum of thirty-five percent (35%) of the total land area of each residential lot may be turf up to a maximum of 3,500 square feet. C. For lots greater than 12,000 square feet and less than or equal to 14,000 square feet, a maximum of thirty percent (30%) of the total land area of each residential lot may be turf up to a maximum of 3,500 square feet. D. For lots greater than 14,000 square feet, a maximum of twenty-five percent (25%) of the total land area of each residential lot may be turf. E. Promotes a low water use landscape through the use of drought tolerant plants either from an approved list or as recommended by a landscape design professional. F. Each residential irrigation system shall be at a 70% distribution uniformity for turf areas and/or utilize EPA water sensor controllers and heads or equivalent. <p>The above restrictions have been listed as plat notes on both Phase I and Phase II Plats of the Sunbeam Subdivision.</p> <p>c) Dedications and/or public improvements on property frontages.</p>
--	--	--	---

			<p><i>During Phase I, the Applicant proposed to develop the portion of the multi-use separated Quigley Road pathway on the property frontage. This pathway segment has been constructed, with the understanding that Mountain Rides requested land area for a future bus stop in this location, as part of the approved Sunbeam PUD Development Plan.</i></p> <p><i>While Mountain Rides presented this request prior to Phase I deliberations and the 2020 COVID-19 pandemic, long-range route expansion plans for Mountain Rides in the vicinity of Sunbeam Subdivision are now less certain, the Applicant Team has still accommodated for future bus stop areas within both the San Badger right-of-way (70' in width) and along the north side of Quigley Road, directly adjacent to Sunbeam Subdivision. While built infrastructure like bus shelters, concrete pads, lighting, bike racks, etc. has not been installed, sufficient land area for future installation of these features has been provided within the preliminary plat's right-of-way design. Staff confirmed the integration of such land area, and Mountain Rides' continued interest in future transit infrastructure, after publishing the August 5, 2024 version of this Staff Report. This October 28, 2024 Staff Report reflects this project development, and the Conditions of Approval have been updated as such.</i></p> <p>d) Dedication or provision of parks or green space. <i>See multiple Standards of Review in this report regarding the park space dedication, and the amount of park space in excess of City Standards.</i></p> <p>e) Provision of public service facilities. <i>See previous comments regarding a city well site and bus stops needed both on and off-site.</i></p> <p>f) Construction of flood control canals or devices. <i>This property has experienced occasional sheet flooding during rain on snow events when the ground is frozen. The impact and frequency of these events do not warrant further construction of flood control canals or devices.</i></p> <p>g) Provisions for ongoing maintenance. <i>Roads within the subdivision will become public roads maintained by the City of Hailey. The park/open space area will eventually be dedicated to Hailey and maintained by the Parks Division once construction of the park is completed, and after a two-year period of being maintained/monitored by the HOA, after said completion date. A Right-of-Way Maintenance Agreement (Instrument # 682178) for Phase I was developed and approved during the Final Plat approval process for Phase I. Staff desire to see either an extension of such agreement to apply to Phase II, or a newly recorded agreement to apply to Phase II.</i></p> <p><i>The Applicant shall maintain the park/open space area within Phase II for a period of two years after completion of the park/open space. Additionally, the Applicant shall work internally with City Staff to develop a Right-of-Way Maintenance Agreement for Phase II of Sunbeam Subdivision or modify the Phase I agreement to include right-of-way maintenance for Phase II. These have been made Conditions of Approval.</i></p>
--	--	--	---

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D.	<p>When the developer of contiguous parcels proposes to subdivide any portion of the contiguous parcels, an area development plan shall be submitted and approved. The Commission and Council shall evaluate the following basic site criteria and make appropriate findings of fact:</p> <ol style="list-style-type: none"> 1. Streets, whether public or private, shall provide an interconnected system and shall be adequate to accommodate anticipated vehicular and pedestrian traffic. 2. Non-vehicular circulation routes shall provide safe pedestrian and bicycle ways and provide an interconnected system to streets, parks and green space, public lands, or other destinations. 3. Water main lines and sewer main lines shall be designed in the most effective layout feasible. 4. Other utilities including power, telephone, cable, and gas shall be designed in the most effective layout feasible. 5. Park land shall be most appropriately located on the Contiguous Parcels. 6. Grading and drainage shall be appropriate to the Contiguous Parcels. 7. Development shall avoid easements and hazardous or sensitive natural resource areas. <p>The commission and council may require that any or all contiguous parcels be included in the subdivision.</p>
			<i>Staff Comments</i>	<p><i>The developer owns – and has developed - Sunbeam Subdivision Phase I, which is immediately adjacent and contiguous to the land area proposed for subdivision in this Sunbeam Subdivision Phase II application. The Area Development Plan is addressed within the final Sunbeam Subdivision Planned Unit Development Agreement (Instrument No. 670234), dated July 2, 2020.</i></p> <p><i>Now, the Applicant is proposing to amend the Planned Unit Development Agreement, which includes a new Area Development Plan, and if approved by the Hailey City Council, will be recorded. Site criteria have been addressed and met within this Development Agreement.</i></p>
16.04.080: Perimeter Walls, Gates, and Berms				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.04.080	<p>The City of Hailey shall not approve any residential subdivision application that includes any type of perimeter wall or gate that restricts access to the subdivision. This regulation does not prohibit fences on or around individual lots. The City shall also not allow any perimeter landscape berm more than 3' higher than the previously existing (original) grade.</p>
			<i>Staff Comments</i>	<i>N/A, as it appears no perimeter walls, gates or landscape berms are proposed.</i>
16.04.090: Cuts, Fills, Grading and Drainage				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Plans Required: Proposed subdivisions shall be carefully planned to be compatible with natural topography, soil conditions, geology, and hydrology of the site, as well as to minimize cuts; fills, alterations of topography, streams, drainage channels; and disruption of soils or</p>

				vegetation. Fill within the floodplain shall comply with the requirements of the Flood Hazard Overlay District of the Zoning Ordinance.
			<i>Staff Comments</i>	<i>The site is flat and free of vegetation. No floodplain exists and the parcel is currently utilized as irrigated agricultural land with appurtenant water rights. Due to the site's historic agricultural land use (clear of trees and rocks, well-drained soil), the soil composition is favorable for residential construction, street construction, and the creation of park space.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1.	A preliminary soil report prepared by a qualified engineer may be required by the Hearing Examiner or Commission and/or Council as part of the preliminary plat application.
			<i>Staff Comments</i>	<i>At this time, the City Engineer has not required that a Soils Report be prepared and/or submitted.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 2.	A preliminary grading plan prepared by a civil engineer may be required by the Hearing Examiner or Commission and/or the Council as part of the preliminary plat application, to contain the following information: a) Proposed contours at a maximum of two (2) foot contour intervals; b) Cut and fill banks in pad elevations; c) Drainage patterns; d) Areas where trees and/or natural vegetation will be preserved; e) Location of all street and utility improvements including driveways to building envelopes; and f) Any other information which may reasonably be required by the Administrator, Hearing Examiner, Commission and/or Council.
			<i>Staff Comments</i>	<i>Preliminary grading, drainage, landscaping, street and utility improvements have been shown on the Civil Plans and/or Landscaping Plans. City Staff have conducted an initial review, and any comments and/or concerns are noted herein.</i>
			B.	Design Standards: The proposed subdivision shall conform to the following design standards:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 1.	Grading shall be designed to blend with natural land forms and to minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of cuts and fills for streets and driveways.
			<i>Staff Comments</i>	<i>While very little grading will be necessary for the residential lots, as the site is relatively flat, the proposed Phase II park plan shows a variety of undulations and grade changes. The Applicant shall provide a grading plan for Phase II park space, prior to beginning any park space improvements. This has been made a Condition of Approval.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	Areas within a subdivision which are not well suited for development because of existing soil conditions, steepness of slope, geology or hydrology shall be allocated for Green Space for the benefit of future property owners within the subdivision.
			<i>Staff Comments</i>	<i>N/A, as none exist onsite.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 3.	Where existing soils and vegetation are disrupted by subdivision development, provision shall be made by the Developer for Revegetation of disturbed areas with perennial vegetation sufficient to stabilize the soil upon completion of the construction, including temporary irrigation for a sufficient period to establish perennial vegetation. Until such time as the vegetation has been installed and established, the Developer shall maintain and protect all disturbed surfaces from erosion.

			<i>Staff Comments</i>	<i>Erosion control and re-vegetation shall be included in the final design.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 4.	<p>Where cuts, fills or other excavation are necessary, the following development standards shall apply:</p> <ul style="list-style-type: none"> a) Fill areas for structures or roads shall be prepared by removing all organic material detrimental to proper compaction for soil stability. b) Fill for structures or roads shall be compacted to at least 95 percent of maximum density as determined by American Association State Highway Transportation Officials (AASHTO) and American Society of Testing & Materials (ASTM). c) Cut slopes shall be no steeper than two horizontals to one vertical. Subsurface drainage shall be provided as necessary for stability. d) Fill slopes shall be no steeper than three horizontals to one vertical. Neither cut nor fill slopes shall be located on natural slopes of three to one or steeper, or where fill slope toes out within twelve (12) feet horizontally of the top of existing or planned cut slope. e) Tops and toes of cut and fill slopes shall be set back from structures and property lines as necessary to accommodate drainage features and drainage structures.
			<i>Staff Comments</i>	<i>Proposed grading appears to meet standards; further review by the City Engineer and Streets Division Manager will take place during final design, as well as during project initiation</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 5.	<p>The developer shall provide storm sewers and/or drainage areas of adequate size and number to contain the runoff upon the property in conformance with the applicable Federal, State, and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by planning staff and shall meet the approval of the City engineer. Developer shall provide a copy of EPA's "NPDES General Permit for Storm-water Discharge from Construction Activity" for all construction activity affecting more than one acre.</p>
			<i>Staff Comments</i>	<i>The developer has provided storm sewers and drainage areas of adequate size and number to contain the runoff upon the property in conformance with the applicable federal, state, and local regulations, as reviewed by the City Engineer and Public Works and Streets Division Managers.</i>
16.04.100: Overlay Districts				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
			A.	Flood Hazard Overlay District:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1.	<p>Subdivisions or portions of subdivision located within the Flood Hazard Overlay District shall comply with all provisions of Section 4.10 of the Zoning Ordinance.</p>
			<i>Staff Comments</i>	<i>N/A, as the proposed subdivision is not located within the Flood Hazard Overlay District.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 2.	<p>Subdivisions located partially in the Flood Hazard Overlay District shall have designated building envelopes outside the Flood Hazard Overlay District to the extent possible.</p>
			<i>Staff Comments</i>	<i>N/A, as the proposed subdivision is not located within the Flood Hazard Overlay District.</i>

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 3.	Any platted lots adjacent to the Big Wood River or its tributaries shall have designated building envelopes.
			<i>Staff Comments</i>	<i>N/A, as the proposed subdivision is not located adjacent to the Big Wood River or its tributaries.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	Hillside Overlay District:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 1.	Subdivisions or portions of subdivisions located within the Hillside Overlay District shall comply with all provisions of Section 4.14, of the Zoning Ordinance.
			<i>Staff Comments</i>	<i>N/A, as the proposed subdivision is not located within the Hillside Overlay District.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	Subdivisions located partially in the Hillside Overlay District shall have designated building envelopes outside the Hillside Overlay District.
			<i>Staff Comments</i>	<i>N/A, as the proposed subdivision is not located within the Hillside Overlay District.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 3.	All approved subdivisions shall contain a condition that a Site Alteration Permit is required before any development occurs.
			<i>Staff Comments</i>	<i>N/A, as the proposed subdivision is not located within the Hillside Overlay District.</i>
16.04.110: Parks, Pathways and Other Green Spaces				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Parks and Pathways: Unless otherwise provided, every subdivision shall set aside a Park and/or Pathway(s) in accordance with standards set forth herein.
			<i>Staff Comments</i>	<p><i>The Sunbeam Subdivision was originally proposed for development in two (2) phases. To fulfill the Park Area Requirements, the Applicant first dedicated a 197,807 square foot (4.54 acre) park to the City in Phase I of Sunbeam’s development. This park space is complete, and it includes a variety of trees, shrubs, picnic table(s), trash container(s), dog station(s), bike rack(s), park bench(es), play field, slide and sledding hills, and an interconnected pathway and trail system (see image below for further details).</i></p> <p><i>In addition to the Park Space from Phase I, the Applicant is now proposing to develop an additional 145,408 square feet (3.34 acre) of park space in Phase II. Initial Phase II park plans submitted by the Applicant included native lawn and active play lawn space, landscaping, and a basic pathway system that integrated with Phase I park pathways. City Staff expressed their desire to see a more comprehensive park plan that included additional amenities/features, commensurate with the scale of Sunbeam Park at full completion. The Applicant Team retracted their project from the public hearing process upon receiving this feedback from City Staff in March 2024, and they spent considerable time and effort during the spring and early summer of 2024 to revise their park plans.</i></p> <p><i>After numerous meetings, discussions, and plan iterations, the Applicant Team has submitted a park design plan that includes the following features:</i></p> <ul style="list-style-type: none"> <i>Extension of existing 8’-wide pedestrian and bicycle path, providing new connection between Phase I’s existing pedestrian/bicycle pathway and the northern extent of Phase II’s</i>

			<p><i>park space (This is described as a “multimodal loop” within the Applicant’s submitted plan sets, shown in red).</i></p> <ul style="list-style-type: none"> • <i>Extension of existing 5’-wide concrete path/sidewalk, connecting the existing gravel parking area/ADA parking, proposed restroom location, existing play area/tables/benches, and the proposed pavilion area (This is described as a “connector” within the Applicant’s submitted plan sets, shown in dark blue).</i> • <i>Construction of a new gravel adventure trail loop, connecting the existing parking area with the northern half of the complete Sunbeam Park. The adventure trail will meander through extensive landscaping planned for Phase II, as well as a series of locations/”activity pads” that can be transformed into program opportunity sites in the future (bouldering features, art installations, creative seating, etc.) (This is described as a “pedestrian trail” within the Applicant’s submitted plan sets, shown in light green).</i> • <i>Two (2) new play lawn areas, including at least four (4) dedicated shade trees incorporated throughout the play lawn areas.</i> • <i>Parking area expansion along San Badger Drive, including dedicated parking for service and/or food trucks, and a potential future parking expansion area, as requested by City Staff and shown on the Applicant’s submitted plan sets.</i> • <i>Additional gravel street parking area, located along Carbonate Street and adjacent to the existing recreational field.</i> • <i>Large pavilion structure positioned at the center of Sunbeam Park and adjacent to the parking area; concrete pad and timber framing proposed. Feature requested by City Staff, recommended by Parks and Lands Board, and supported by the Applicant Team.</i> <p><i>These new amenities/features are desirable to City Staff, in addition to having received a public hearing process and letter of recommendation from the Hailey Parks and Lands Board (recommendation attached hereto).</i></p> <p><i>The total park/open space contribution proposed between the two phases is 7.88 acres. The contribution exceeds the City’s Park Contribution requirement for this subdivision, calculated to be approximately 3.98 acres.</i></p>
--	--	--	---



Sunbeam Subdivision Park Space, Phase 1




Sunbeam Subdivision Park Space, Phase II

			A. 1.	Parks:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 1. a.	<p>The developer of any subdivision, or any part thereof, consisting of three (3) or more residential lots, including residential townhouse sub-lots and residential condominium units, without regard to the number of phases within the subdivision, shall set aside or acquire land area within, adjacent to or in the general vicinity of the subdivision for Parks. Parks shall be developed within the City of Hailey and set aside in accordance with the following formula:</p> <p>P = x multiplied by .0277</p> <p>“P” is the Parks contribution in acres</p> <p>“x” is the number of single-family lots, residential townhouse sub-lots or residential condominium units contained within the plat. Where multi-family lots are being platted with no fixed number of units, “x” is maximum number of residential lots, sub-lots, and units possible within the subdivision based on current zoning regulations.</p>
			<i>Staff Comments</i>	<p><i>Mathematical calculations of this formula for the submitted plat result in the following requirements:</i></p> <p>Project Buildout with Number of Units: <i>Project Buildout: 144 x .0277 = 3.98 acres (173,367 square feet)</i> <i>Proposed size of Park Parcel –</i></p> <ul style="list-style-type: none"> - Phase I: 4.54 acre (197,807 square feet) - Phase II: 3.34 acre (145,408 square feet) <p><i>Total park space for Sunbeam, including existing Phase I and proposed Phase II: 7.88 acres.</i></p> <p><i>The total park/open space proposed is approximately 3.89 acres in excess of the required park space, per the Hailey Municipal Code. This is an additional benefit to the City, which is described in more detail in the original Sunbeam PUD Staff Report.</i></p>

				<p>Phase I: Greyscale Phase II: Color</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.1.b	In the event the subdivision is located in the Business (B), Limited Business (LB), Neighborhood Business (NB), or Transitional (TN) zoning districts, the area required for a Park shall be reduced by 75%, but in no event shall the area required for a Park/Cultural Space exceed 17.5% of the area of the lot(s) being developed.
			Staff Comments	<i>N/A, as the subdivision is located within the Limited Residential (LR-1) Zone District.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 2.	Pathways: The developer of any subdivision, or any part thereof, shall provide pathways for all trails and paths identified in the master plan that are located on the property to be subdivided or on City property adjacent to the property to be subdivided, and sidewalks required by this ordinance.
			Staff Comments	<i>N/A, as no paths are located on the property to be subdivided nor on City property adjacent to the proposed project.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	Multiple Ownership: Where a parcel of land is owned or otherwise controlled, in any manner, directly or indirectly:

				<p>a) By the same individual(s) or entity(ies), including but not limited to corporation(s), partnership(s), limited liability company(ies) or trust(s), or</p> <p>b) By different individuals or entities, including but not limited to corporations, partnerships, limited liability companies or trusts where a) such individual(s) or entity(ies) have a controlling ownership or contractual right with the other individual(s) or entity(ies), or b) the same individual(s) or entity(ies) act in any manner as an employee, owner, partner, agent, stockholder, director, member, officer or trustee of the entity(ies),</p> <p>c) Multiple subdivisions of the parcel that cumulatively result in three (3) or more residential lots, townhouse sub-lots or condominium units, are subject to the provisions of this ordinance, and shall provide the required improvements subject to the required standards at or before the platting or development of the lots, sub-lots or units.</p> <p>d) Parks and Lands Board: The parks and lands board shall review and make a recommendation to the hearing examiner or commission and council regarding each application subject to the provisions of Section 4.10 of this ordinance. Such recommendation will be based on compliance with the master plan and provisions of this ordinance.</p>
			<i>Staff Comments</i>	N/A
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	Parks and Lands Board: The parks and lands board shall review and make a recommendation to the hearing examiner or commission and council regarding each application subject to the provisions of Section 4.10 of this ordinance. Such recommendation will be based on compliance with the master plan and provisions of this ordinance.
			<i>Staff Comments</i>	<i>The Hailey Parks and Lands Board discussed the Sunbeam Park proposal at their regularly scheduled meeting on July 24, 2024. A recommendation was provided to City Staff, which outlined the Board’s desire for a pavilion, restroom “pad”/infrastructure for future installment and screening of portable restrooms, shade trees, and a fully realized Master Plan for future programmatic uses, which the City could build-out as time and money allow.</i>
			D.	Minimum Requirements:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. 1.	Private Green Space: Use and maintenance of any privately-owned green space shall be controlled by recorded covenants or restrictions which run with the land in favor of the future owners of the property within the tract and which cannot be modified without the consent of the council.
			<i>Staff Comments</i>	<i>All private green space in Phase II of the Sunbeam Subdivision is limited to that which exists within each lot to be entitled. No additional private green space for signage, Homeowners Association member benefit, or other similar uses is proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. 2.	Neighborhood Park: A neighborhood park shall include finished grading and ground cover, large grassy areas, trees and shrubs, sheltered picnic table(s), trash container(s), dog station(s), bike racks, park bench(es), parking as required by ordinance, and two or more of the following: play structure, restrooms, an athletic field, trails, hard surface multiple use court (tennis or basketball courts), or gardens that demonstrate conservation principles. Neighborhood Parks shall provide an average of 15 trees per acre, of which

			<p>at least 15% shall be of 4" caliper or greater. A maximum of 20% of any single tree species may be used. Landscaping and irrigation shall integrate water conservation. A neighborhood park shall be deeded to the City upon completion, unless otherwise agreed upon by the developer and City.</p>
		<p>Staff Comments</p>	<p>Submitted landscape plans propose a variety of trees and shrubs, an irrigation system, drought-tolerant grass, play field, a pavilion, portable restroom pad, area for overflow parking and/or food truck staging, fitness stations benches, and gravel and concrete trails/pathways (with connections to existing pathways from the Phase I park space).</p>  <p>The Applicant is also proposing the following trees to be incorporated within the park during Phase II of the project:</p> <ul style="list-style-type: none"> - Ten (10) Sugar Maple of 3" caliper - Ten (10) Russian Hawthorn of 2" caliper - Ten (10) Swamp White Oak of 4" caliper - Ten (10) Black Locust of 2" caliper - Ten (10) Japanese Tree Lilac of 2" caliper <p>The following shrubs are also proposed to be incorporated within the park during Phase II of the project:</p> <ul style="list-style-type: none"> - Twenty-seven (27) Canadian Serviceberry - Forty (4) Nanking Cherry - Eight (8) Chokecherry - Twenty-seven (27) Skunkbush Sumac - Twenty-four (24) Flame Willow

			<p><i>Per the Hailey Municipal Code, Neighborhood Parks shall provide an average of 15 trees per acre, of which at least 15% shall be of two and a half (2.5") inch caliper or larger.</i></p> <p><i>In Phase II, the Applicant is proposing a total park space of 3.34 acres in size; therefore, a total of 50 trees are required.</i></p> <p><i>The Applicant is proposing a total of 50 trees. Of the 50 trees required, eight (8) trees shall be of two and a half (2.5") inch caliper or larger. The Applicant is proposing twenty (20) trees of two and half (2.5") inch caliper or larger. The standard for caliper size/tree planting ratio has been met.</i></p> <p><i>The Hailey Municipal Code further states that a maximum of 20% of any single tree species may be used (10 trees in total). The Applicant is proposing a total of 10 trees for each of the selected species (Quercus Alba). This Code requirement has been met.</i></p> <p><i>Water conservation will be incorporated into the Maintenance Agreement developed for the public rights of way (see Conditions of Approval).</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. 3.</p> <p>Mini Park: A mini park shall include finished grading and ground cover, trees and shrubs, picnic table(s), trash container(s), dog station(s), bike racks and park bench(es). All mini parks shall provide an average of 15 trees per acre, of which at least 15% shall be of 4" caliper or greater. A maximum of 20% of any single tree species may be used. Landscaping and irrigation shall integrate water conservation.</p> <p><i>Staff Comments</i></p> <p><i>N/A, as no mini park is proposed at this time.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. 4.</p> <p>Park/Cultural Space: A park/cultural space shall include benches, planters, trees, public art, water features and other elements that would create a gathering place. Connective elements, such as parkways or enhanced sidewalks may also qualify where such elements connect two or more parks or park/cultural spaces.</p> <p><i>Staff Comments</i></p> <p><i>N/A, as no park/cultural space is proposed at this time.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. 5.</p> <p>Pathway: Pathways shall have a minimum twenty-foot (20') right-of-way width and shall be paved or improved as recommended by the Parks and Lands Board. Construction of Pathways shall be undertaken at the same time as other public improvements are installed within the development, unless the Council otherwise allows when deemed beneficial for the project. The Developer shall be entitled to receive a Park dedication credit only if the Developer completes and constructs a Pathway identified in the Master Plan or completes and constructs a Pathway not identified in the Master Plan where the Pathway connects to existing or proposed trails identified in the Master Plan. The City may permit easements to be granted by Developers for Pathways identified in the Master Plan, thereby allowing the Developer to include the land area in the determination of setbacks and building density on the site, but in such cases, a Park dedication credit will not be given. A Developer is entitled to receive a credit against any area required for a Park for every square foot of qualified dedicated Pathway right-of-way.</p>

			<i>Staff Comments</i>	<i>N/A, as no pathways are proposed in a separate right-of-way. All pathways are proposed to be constructed on either road rights-of-way or within the park/open space parcels.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E.	Specific Park Standards: All Parks shall meet the following criteria for development, location, and size (unless unusual conditions exist that prohibit meeting one or more of the criteria):
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. 1.	Shall meet the minimum applicable requirements required by Subsection D of this section.
			<i>Staff Comments</i>	<i>Please refer to Section 16.040.110 for further details.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. 2.	Shall provide safe and convenient access, including ADA standards.
			<i>Staff Comments</i>	<i>This standard shall be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. 3.	Shall not be gated so as to restrict access and shall not be configured in such a manner that will create a perception of intruding on private space. If a Park is privately owned and maintained, the use of the park shall not be exclusive to the homeowners, residents, or employees of the development.
			<i>Staff Comments</i>	<i>No gates or restricted access are proposed. Whether private or public, the remaining park space shall be dedicated as public space to benefit the development and allow for public access.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. 4.	Shall be configured in size, shape, topography, and improvements to be functional for the intended users. To be eligible for Park dedication, the land must, at a minimum, be located on slopes less than 25 degrees, and outside of drain ways, floodways, and wetland areas. Mini Parks shall not be occupied by non-recreational buildings and shall be available for the use of all the residents or employees of the proposed subdivision.
			<i>Staff Comments</i>	<i>The size of the proposed park space is configured in such a way that is welcoming to intended users. The proposed park space shall be dedicated as public space to benefit the development, allow for public access, shall be unbuildable, and shall not be subdivided. It is accessible from Carbonate Street and San Badger Drive for non-resident users.</i> <i>The proposed parcel is not located in drain ways, floodways, or wetland areas. No non-recreational buildings are proposed at this time.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. 5.	Shall not create undue negative impact on adjacent properties and shall be buffered from conflicting land uses.
			<i>Staff Comments</i>	<i>The proposed park space does not appear to have a negative impact on adjacent properties and appears to enhance the character of the area. A slight landscape buffer is also proposed to separate the park space from the neighboring properties to the north.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. 6.	Shall require low maintenance or provide for maintenance or maintenance endowment.
			<i>Staff Comments</i>	<i>The Applicant Team is proposing low maintenance landscaping, including turf, which will require trimming and mowing. A Maintenance Plan shall be provided. This has been made a Condition of Approval. Water rights are also proposed to be dedicated to service the new park. However, a backup system will likely be required.</i> <i>With regard to park/open space maintenance, the Applicant shall maintain the park/open space area within Phase II for a period of two years after</i>

				<i>completion of the park/open space. This has been made a Condition of Approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F.	Specific Pathway Standards: All Pathways shall meet the following criteria for development, location, and size (unless unusual conditions exist that prohibit meeting one or more of the criteria):
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. 1.	Shall meet the minimum applicable requirements required by Subsection D of this section.
			<i>Staff Comments</i>	<i>All pathways and/or sidewalks are proposed to be constructed in either road rights-of-way or within the park/open space parcels. Said pathways provide connectivity to adjacent neighborhoods, as well as circulation within the subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. 2.	Shall be connected in a useful manner to other Parks, Pathways, Green Space and recreation and community assets.
			<i>Staff Comments</i>	<i>All pathways and/or sidewalks are proposed to be constructed in either road rights-of-way or within the park/open space parcels. Said pathways provide connectivity to adjacent neighborhoods, as well as circulation within the subdivision.</i>
			G.	Specific Green Space Standards: If green space is required or offered as part of a subdivision, townhouse or condominium development, all green space shall meet the following criteria for development, location, and size (unless unusual conditions exist that prohibit meeting one or more of the criteria):
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. 1.	Shall meet the minimum applicable requirements required by section 4.10.04 of this section.
			<i>Staff Comments</i>	<i>Please refer to Section 16.04.110 for further details.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. 2.	Public and private green spaces on the same property or adjacent properties shall be complementary to one another. Green space within proposed developments shall be designed to be contiguous and interconnecting with any adjacent Green Space (both existing and potential future space).
			<i>Staff Comments</i>	<i>The proposed park space (Phase II) complements that of the completed open space (Phase I), creating one large, cohesive park. The park space nicely integrates and complements Curtis Park, an existing City park that abuts the proposed development. The proposed design is contiguous and interconnecting with the proposed open space and Curtis Park.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	G. 3.	The use of the private green space shall be restricted to Parks, Pathways, trails or other recreational purposes, unless otherwise allowed by the City.
			<i>Staff Comments</i>	<i>N/A, as no additional private green space is proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. 4.	The private ownership and maintenance of green space shall be adequately provided for by written agreement.
			<i>Staff Comments</i>	<i>Draft C.C. & Rs have been submitted. Maintenance shall be managed and funded by the Subdivision's HOA, should any private space be proposed in the future.</i>
			H.	In-Lieu Contributions:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	H. 1.	After receiving a recommendation by the Parks and Lands Board, the Council may at their discretion approve and accept voluntary cash contributions in lieu of Park land dedication and Park improvements.
			<i>Staff Comments</i>	<i>N/A, as no in-lieu contributions are proposed.</i>

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. 2.	The voluntary cash contributions in lieu of Park land shall be equivalent to the area of land (e.g., square footage) required to be dedicated under this ordinance multiplied by the fair market value of the land (e.g., \$/square foot) in the development at the time of preliminary plat approval by the Council. The City shall identify the location of the property to be appraised, using the standards in Sections 4.10.5.4 and 4.10.5.5 of these ordinances. The appraisal shall be submitted by a mutually agreed upon appraiser and paid for by the applicant.
			<i>Staff Comments</i>	<i>Please refer to Section 16.04.110 for further details.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. 3.	Except as otherwise provided, the voluntary cash contribution in lieu of Park land shall also include the cost for Park improvements, including all costs of acquisition, construction, and all related costs. The cost for such improvements shall be based upon the estimated costs provided by a qualified contractor and/or vendor. In the Business (B), Limited Business (LB), Neighborhood Business (NB) and Transitional (TN) zoning districts, in-lieu contributions will not include the cost for Park improvements.
			<i>Staff Comments</i>	<i>Please refer to Section 16.04.110 for further details.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. 4.	In-lieu contributions must be segregated by the City and not used for any other purpose other than the acquisition of Park land and/or Park improvements, which may include upgrades and replacement of Park improvements. Such funds should be used, whenever feasible or practicable, on improvements within walking distance of the residents of the subdivision.
			<i>Staff Comments</i>	<i>Please refer to Section 16.04.110 for further details.</i>

16.05: Improvements Required:

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.010	<p>Minimum Improvements Required: It shall be a requirement of the Developer to construct the minimum infrastructure improvements set forth herein and any required infrastructure improvements for the subdivision, all to City Standards and procedures, set forth in Title 18 of the Hailey Municipal Code and adopted by ordinance in accordance with the notice and hearing procedures provided in Idaho Code §67-6509. Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety and general welfare.</p> <p><i>Staff Comments</i> <i>The Applicant intends to construct all necessary infrastructure to City Standards and procedures, if the revised plat/project is approved. This includes sidewalks, curb and gutter (where applicable), truncated domes at pedestrian crosswalks and intersections, street trees, irrigation, drywells, and catch basins. It is also an option for the Applicant Team to pay in-lieu fees for any right-of-way infrastructure that is not planned for completion in the Subdivision's build-out. This option was exercised by the Applicant during Phase I, where concrete sidewalks (no curb and gutter) were developed on certain sides of public streets in the Subdivision, an asphalt pathway was installed along San Badger Drive and within Phase I park space, and the</i></p>

				<p>Quigley Road pathway was installed along Sunbeam’s Quigley Road frontage. Please refer to the Sunbeam Subdivision, Preliminary Plat Phase I Staff Report to City Council (May 19, 2020) for further discussion of sidewalk design and placement and asphalt pathway construction deliberations for Phase I.</p> <p>Ultimately, the cost of construction for the asphalt pathways completed in Phase I exceeded the calculated sidewalk in-lieu fees. As discussed by the Council and approved within the April 26, 2021 Findings of Fact for Sunbeam Phase I, Final Plat, the cost for onsite pathways in excess of the calculated sidewalk in-lieu fees was to be carried forward to Phase II as a credit against future sidewalk in-lieu fees. This carry forward credit is in the amount of \$14,292.36. The Applicant may utilize this credit toward the calculated in-lieu fees for any sidewalks/right-of-way infrastructure not constructed by the Applicant Team in Phase II.</p> <p>The Applicant shall supply City Staff with a contractor estimate for all sidewalk/right-of-way improvements required – but not installed - for Phase II, to be approved by the City Engineer, and all payments for associated in-lieu fees shall be made prior to recordation of Sunbeam Subdivision Phase II’s Final Plat. This has been made a Condition of Approval.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Plans Filed, maintained: Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer’s written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.</p>
			Staff Comments	<i>This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>Preconstruction Meeting: Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.</p>
			Staff Comments	<i>This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<p>Term of Guarantee of Improvements: The developer shall guarantee all improvements pursuant to this Section for no less than one year from the date of approval of all improvements as complete and satisfactory by the City engineer, except that parks shall be guaranteed and maintained by the developer for a period of two years.</p>
			Staff Comments	<i>This standard will be met.</i>
16.05.020: Streets, Sidewalks, Lighting, Landscaping				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.020	<p>Streets, Sidewalks, Lighting, Landscaping: The developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially approved by the City engineer as shown upon approved plans and profiles. The developer shall pave all streets and alleys with an asphalt plant-mix and shall chip-seal streets and alleys within one year of construction.</p>

**Staff
Comments**

All public infrastructure shall meet City specifications. No streetlights are proposed at this time.

In the Applicant's original proposal, in-lieu of concrete sidewalks, a 10'-wide separated multi-use asphalt path was proposed. For Phase I, this path paralleled Starlight Drive and Carbonate Street to the west. The path also meandered through the proposed park/open space. A separated multi-use asphalt path was also proposed adjacent to Quigley Road for the project frontage (see comments noted above regarding the completion of this path and contributions from Quigley Farm Development above).

Upon their initial review the Commission recommended that the Applicant refine the proposed Phase I plat to consider the following:

- **Consider additional sidewalks within the proposed subdivision.** This was a common discussion point at the January 21, 2020 public hearing. Sidewalks, site circulation and pedestrian-friendly subdivisions were noted in public comment. The Applicant modified the Application to incorporate sidewalks surrounding island-like blocks within the proposed subdivision. The Applicant's intent was to include enough sidewalk to walk around each block on the sidewalk. A multi-use path, which functions as a sidewalk, runs along San Badger Drive, connecting Old Cutters Subdivision with Quigley Road. This path also runs through the proposed park, connecting to Carbonate Street



At the February 18, 2020 hearing, the Commission commended the Applicant Team for the addition of sidewalks and their ability to better meet the needs of the residents of Hailey.

Additionally, the Applicant proposed to develop the portion of the multi-use separated Quigley Road pathway along the property frontage, which the Commission concurred with. Mountain Rides also requested land area for a future bus stop in this location, which would result in a slight redesign of the path such that it be located behind a future bus stop.

While Mountain Rides presented this request prior to Phase I deliberations and the 2020 COVID-19 pandemic, long-range route expansion plans for Mountain Rides in the vicinity of Sunbeam Subdivision are now less certain. The Applicant Team has still accommodated for future bus stop areas within both the San Badger right-of-way (70' in width) and along the north side of Quigley Road, directly adjacent to Sunbeam Subdivision. While built infrastructure like bus shelters, concrete pads, lighting, bike racks, etc. has not been installed, sufficient land area for future installation of these features has been provided within the preliminary plat's right-of-way design. Staff confirmed the integration of such land area, and Mountain Rides' continued interest in future transit infrastructure, after publishing the August 5, 2024 version of this Staff Report. This October 28, 2024 Staff Report reflects this project development, and the Conditions of Approval have been updated as such.

In Phase II, the Applicant is proposing to construct concrete sidewalks within Blocks 1 and 4-7, although sidewalks are not proposed on both sides of the proposed public streets. Proposed sidewalk segments for Phase II are shown below in red:



The Applicant shall supply City Staff with a contractor estimate for all sidewalk/right-of-way improvements required- but not installed - for Phase II,

				<p>to be approved by the City Engineer, and all payments for associated in-lieu fees shall be made prior to recordation of Sunbeam Subdivision Phase II's Final Plat</p> <p>For further details, comments and/or concerns noted by City Staff with regard to Streets, Sidewalks, Lighting and Landscaping, please refer to Section 17.06.050.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Street Cuts: Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year. (Ord. 1191, 2015)</p>
			<i>Staff Comments</i>	<p>Any and all proposed street cuts shall be per this standard and shall be approved by the Streets Division prior to construction.</p> <p>All infrastructure will require detailed final construction drawings, to be submitted to the City and approved by the City prior to construction. All construction must conform to City of Hailey Standard Drawings, Specifications and Procedures. This has been made a Condition of Approval.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>Signage: Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standard, and the street name signs and traffic control signs shall thereafter be maintained by the City.</p>
			<i>Staff Comments</i>	<p>All proposed street names have been reviewed and approved by the City and the Assessor's Office.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C.	<p>Streetlights: Street lights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of Chapter VIII B of the Hailey Zoning Ordinance.</p>
			<i>Staff Comments</i>	<p>N/A, as no streetlights are required nor shown and/or proposed.</p>
16.05.030: Sewer Connections				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.030	<p>Sewer Connections: The developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The developer shall provide sewer mains of adequate size and configuration in accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City engineer for review and approval. At the City engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.</p>
			<i>Staff Comments</i>	<p>Sewer services are shown from each lot and connecting into an eight (8") inch sewer main. Connection details to the existing sewer system shall be approved by the Wastewater Division prior to construction. All infrastructure will require detailed final construction drawings, to be submitted to the City and approved by the City prior to construction. All construction must conform to</p>

				<p><i>City of Hailey Standard Drawings, Specifications and Procedures. This has been made a Condition of Approval.</i></p> <p><i>Other recommendations and/or comments made by the Wastewater Division include:</i></p> <ol style="list-style-type: none"> <i>1. As stated in prior reviews, the sewer effluent will need to be split so a portion transmits southerly, and a future portion transmits westerly. A sewer profile shall be provided for review.</i> <i>2. A minimum 6" sewer service is recommended for future redevelopment parcel 14. This will be required at final design.</i> <p><i>For convenient access to manholes within Phase II, the following shall be met:</i></p> <ol style="list-style-type: none"> <i>3. Manhole in front of Lot 29 shall be relocated.</i> <i>4. Adjust the manhole within El Dorado Lane/traveling north to Doc Bar Lane, as discussed with City Staff.</i> <i>5. Adjust manhole in front of Lot 8 to ensure ease of access. A dustpan (1/1 shield) shall be provided in this location.</i> <i>6. Adjust manhole in front of Lot 1, as applicable and desired by City Staff.</i> <p><i>These have been made Conditions of Approval.</i></p>
16.05.040: Water Connections				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Requirements: The developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City engineer, for each and every developable lot within the development. The developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the City engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.</p>
			<i>Staff Comments</i>	<p><i>Water services are shown from each lot and connecting into an eight (8") inch water main. Connection details to the existing water system shall be approved by the Water Division prior to construction. All infrastructure will require detailed final construction drawings, to be submitted to the City and approved by the City prior to construction. All construction must conform to City of Hailey Standard Drawings, Specifications and Procedures. This has been made a Condition of Approval.</i></p> <p><i>Please refer to Section 16.04.070(C) regarding municipal potable water use relative to water conservation.</i></p> <p><i>Brief Recap: The 2020 Northridge Pressure Study determined the minimum pressure in the Northridge/Old Cutters area was 32-36 psi and recommended solutions that would result in a projected increase to 45 psi (DEQ required minimum pressure is 40 psi). The recommended improvements are proposed to be incorporated into a pending Capital Improvement Plan project list for completion in the near future.</i></p>

				<p>The SPF Water Analysis for the proposed Sunbeam Subdivision, dated February 3, 2020, used the 2020 Northridge Pressure Study Model to assess impacts with the assumption that recommended improvements are in place. This analysis determined that the addition of Sunbeam Subdivision, with the proposed irrigation demands, would reduce the “to be achieved” Northridge/Old Cutters water pressure from 45 psi down to 43 psi upon completion of both phases. The SPF Analysis also determined that fire flows are acceptable and may be slightly improved over existing conditions.</p> <p>The 2015 Facilities Planning Study Capital Improvement Project #10 is construction of a new well at an estimated cost of \$732,000 excluding land acquisition. The recently completed 2020 Northridge Pressure Study also recommended commencing the process of constructing a new well (Alternatives 4A/B/C) with the estimated cost of approximately \$1.05 million excluding land and water right acquisition. As such, the Applicant contributed monetary funds and land for the development of a new well. Both the Commission and Council found these contributions adequate, further complying with the standards noted herein.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<p>Townsite Overlay: Within the Townsite Overlay District, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.</p>
			Staff Comments	N/A, as this project is not within the Townsite Overlay (TO) District.
16.05.050: Drainage				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.050	<p>Drainage: The developer shall provide drainage areas of adequate size and number to meet the approval of the street superintendent and the City engineer or his authorized representative. (Ord. 1191, 2015)</p>
			Staff Comments	Drainage details have been submitted. A review of drainage calculations will take place during final design. Design appears to be sufficient for anticipated runoff.
16.05.060: Utilities				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.060	<p>Utilities: The developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.</p>
			Staff Comments	Utilities will be constructed and installed underground. This has been made a Condition of Approval.
16.05.070: Parks, Green Space				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.070	<p>Parks, Green Space: The developer shall improve all parks and green space areas as presented to and approved by the hearing examiner or commission and council.</p>
			Staff Comments	Please refer to Section 16.04.110 for further detail.
16.05.080: Installation to Specifications; Inspections				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.080	<p>Installation to Specifications; Inspections: All improvements are to be installed under the specifications and inspection of the City engineer or his</p>

				authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.
			<i>Staff Comments</i>	<i>An inspection schedule will be established for any/all components at final design. All infrastructure must meet City of Hailey specifications and will be further evaluated in greater detail at final design. The inspection process of the proposed public improvements shall include materials testing to ensure compliance with the Hailey Municipal Code.</i> <i>The City will need to select an inspector, to be paid for by the Applicant, for all water, sewer, and roadway infrastructure during construction.</i>
16.05.090: Completion; Inspections; Acceptance				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Installation of all infrastructure improvements must be completed by the developer and inspected and accepted by the City prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the developer and/or contractor and conducted with the developer and/or contractor, the City engineer, and appropriate City departments to determine a punch list of items for final acceptance.
			<i>Staff Comments</i>	<i>This standard shall be met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	The developer may, in lieu of actual construction, provide to the City security pursuant to Section 3.3.7, for all infrastructure improvements to be completed by developer after the final plat has been signed by City representatives. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>N/A, as completion of all major infrastructure by the Developer is preferred over bonding.</i>
16.05.100: As Built Plans and Specifications				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.100	As Built Plans and Specifications: Prior to the acceptance by the City of any improvements installed by the developer, three (3) sets of “as-built plans and specifications” certified by the developer’s engineer shall be filed with the City engineer. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>As built drawings will be required. This standard will be met.</i>

The Commission recommended approval of the Sunbeam Preliminary Plat Subdivision (Phase II), subject to the following Conditions:

General Conditions:

1. This project is a phased project and is a Planned Unit Development (PUD). This approval is for Phase II of the overall plan, and is contingent upon the approval of the First Amendment to the Planned Unit Development Agreement.
2. All Fire Department and Building Department requirements shall be met.
3. Issuance of permits for the construction of buildings within the proposed subdivision shall be subject to Section 16.02.080 of the Hailey Municipal Code.
4. All improvements and other requirements shall be completed and accepted, or surety provided pursuant to Subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code, prior to recordation of the Final Plat.

5. The Final Plat must be submitted within two (2) calendar years from the date of approval of the Preliminary Plat, unless otherwise allowed for within a Phasing Agreement.
6. Any Subdivision Inspection Fees due shall be paid prior to recordation of Final Plat.
7. Any Application Development Fees shall be paid prior to recordation Final Plat.
8. The Applicant shall obtain a Site Alteration Permit prior to any development occurring.
9. The Applicant shall submit an Erosion Control Plan prior to recordation of Final Plat.
10. The Applicant shall submit a Site Alteration Permit prior to construction.

Streets and Right-of-Ways:

11. All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:
 - A. The Applicant shall submit a Street Signage Plan, Traffic Control Plan, and Construction Staging Plan at final design.
 - B. The Applicant shall supply City Staff with a contractor estimate for all sidewalk/right-of-way improvements required for Phase II, to be approved by the City Engineer, and all payments for associated in-lieu fees shall be made prior to recordation of Sunbeam Subdivision Phase II's Final Plat.
 - C. The Applicant shall work internally with City Staff to develop a Right-of-Way Maintenance Agreement for Phase II of Sunbeam Subdivision or modify the Phase I agreement to include right-of-way maintenance for Phase II.
 - D. All proposed roads within the development shall be dedicated public streets according to City Standard 12.04.010, shall allow public parking and be subject to all other uses and restrictions identified in City Code, with the exception of any parking access lanes approved as part of development of cottage lots.
 - E. The Applicant shall include a plat note, addressing Parcels G and H as unbuildable lots and parking access lanes, prior to receiving any final plat approval for Sunbeam Phase II.
 - F. Vision triangles shall be unobstructed at intersections. This shall be shown on the Civil Plans at final design.
 - G. The Applicant shall ensure that the parking access lanes (Parcels G and H) are maintained by the Sunbeam HOA and/or through a specific plat note.
 - H. The Subdivision's HOA shall keep the 10'-wide multi-use path along San Badger Drive free of snow year-round commencing at the time of Phase II final plat recordation.
 - I. All utilities shall be installed underground.
 - J. A portion of Doc Bar Drive within the Old Cutters Subdivision is unpaved. The Applicant shall pave this portion of the street prior to final plat approval of Phase II.
 - K. Canal crossing/Culvert details for the pathway canal shall be provided at final design.
 - L. Drywell and other construction details shall be provided at final design.
 - M. The Sunbeam HOA shall maintain the area between the pathway and road, or all landscaping, to include but not limited to grasses, trees, irrigation, and other components within the public right-of-way.
 - N. Details for the new pathway/existing Old Cutters sidewalks for the tie in at Doc Bar Drive shall be provided.

- O. Upon completion of all required public landscaping and before issuance of a certificate of occupancy and/or final project approval, a licensed arborist shall certify all public tree plantings have been installed in compliance with the project approvals as to species, health, irrigation, city construction standards, project drawings, and other relevant requirements such as Hailey Tree Committee recommendations. Similarly, any public landscape not certified by the licensed arborist shall be certified by a licensed landscape architect for same or other relevant topics. The arborist or landscape architect shall also provide documentation of public tree well inspections including dimensions and material types during the placement of all subsurface items.

Water and Wastewater:

- 12. All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval, and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:
 - A. Water valve locations shall be provided at final design.
 - B. The Applicant Team shall connect the water valve, located directly south of the north/south intersection of Lots 24 and 25, to the water main located within the Carbonate Street right-of-way.
 - C. Additional details on the easement for the water main connection that will service Sublots 12-17 shall be provided to the City for additional review prior to construction.
 - D. Proposed tree plantings shall not be located within 5' feet of the water main, water services or water vaults. Trees located within 5-10' of water mains shall be the Applicant's responsibility to replace if damaged due to water main repair or maintenance.
 - E. Water mains shall be located a minimum of 5' feet from the property lines or other obstructions (i.e., trees, etc.).
 - F. The sewer effluent shall be split so Phase I transmits southerly and Phase II portion transmits westerly. A sewer profile shall also be provided at final design.
 - G. A minimum 6" sewer service shall be installed for future redevelopment parcels (i.e., Lots 8, 42, 50 and 65).
 - H. For convenient access to manholes within Phase II, the following shall be met:
 - i. Manhole in front of Lot 29 shall be relocated.
 - ii. Adjust the manhole within El Dorado Lane/traveling north to Doc Bar Lane, as discussed with City Staff.
 - iii. Adjust manhole in front of Lot 8 to ensure ease of access. A dustpan (I/I shield) shall be provided in this location.
 - iv. Adjust manhole in front of Lot 1, as applicable and desired by City Staff.

Parks and Open Space:

- 13. The Applicant shall provide a grading plan for Phase II park space, prior to beginning any park space improvements.
- 14. The Applicant shall develop and construct the Phase II park with all design elements, amenities, and/or features shown on the submitted Phase II park plans, unless a change request is granted by City Staff and documented in the project file.

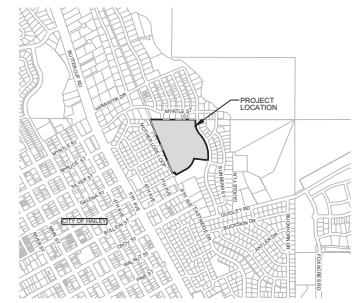
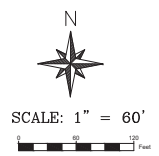
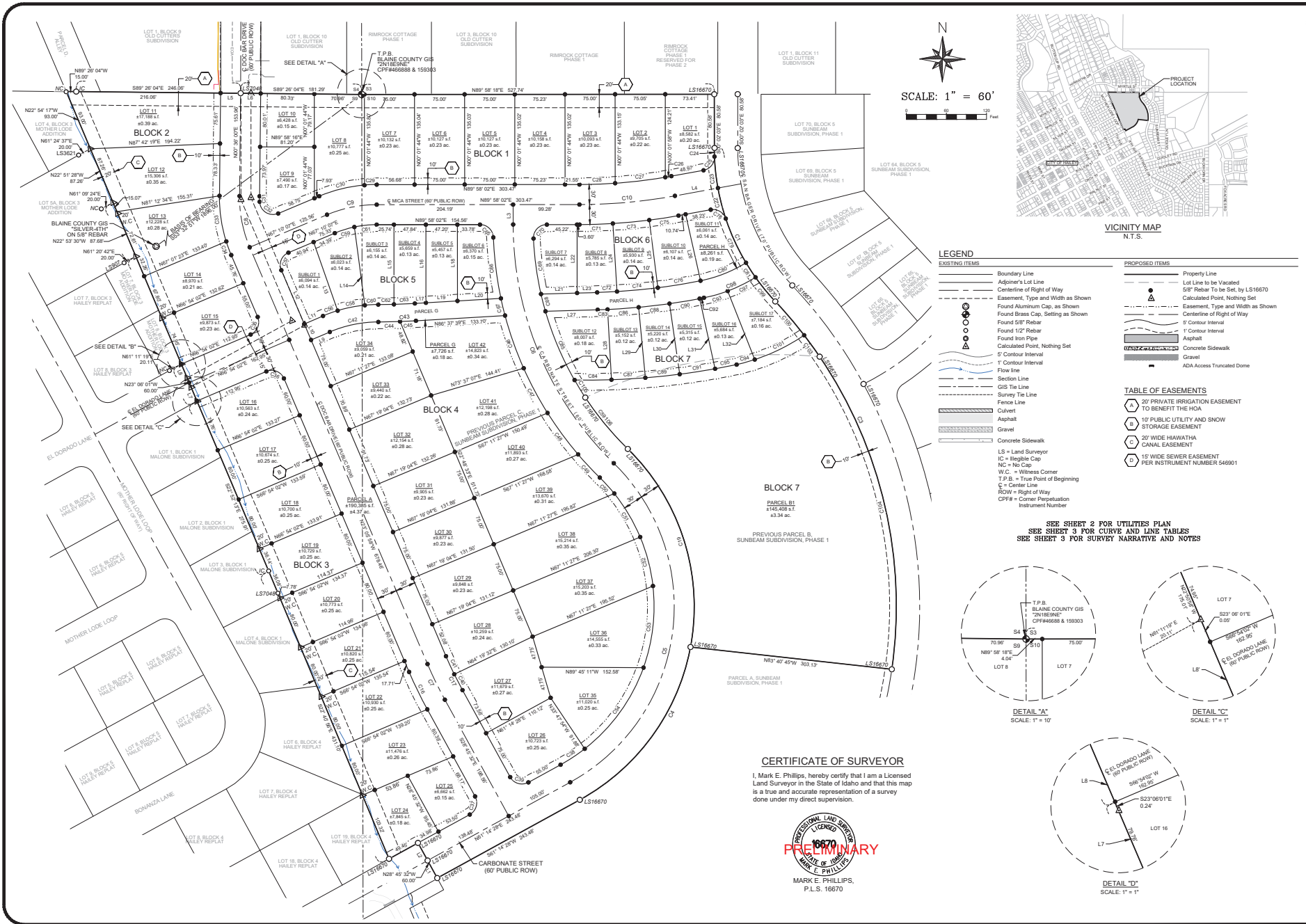
15. The Applicant shall maintain the park/open space area within Phase II for a period of two complete seasons after full completion of the park and acceptance by the City.

Motion Language:

Approval: Motion to approve the Preliminary Plat Subdivision Application of the Sunbeam Subdivision (Phase II), submitted by Marathon Partners, LLC, and represented by Opal Engineering and BYLA, wherein Sunbeam Subdivision Phase II, Parcels B and C, are subdivided into 59 lots (42 lots and 17 sublots), as well as Parcel B1, which includes the remaining park dedication of 3.34 acres as contemplated in the approved Planned Unit Development Agreement, finding that the application meets all City Standards, and that Conditions (1) through (15) will be met.

Denial: Motion to deny the Preliminary Plat Application of the Sunbeam Subdivision (Phase II), submitted by Marathon Partners, LLC, wherein the Sunbeam Subdivision Phase II, Parcels B and C, are subdivided into 59 lots (42 lots and 17 sublots), as well as Parcel B1, which includes the remaining park dedication of 3.34 acres as contemplated in the approved Planned Unit Development Agreement, finding that _____ [Commission should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Commission should specify a date].



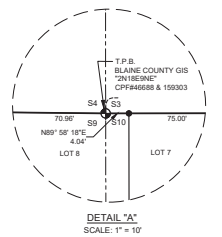
LEGEND

- | EXISTING ITEMS | | PROPOSED ITEMS | |
|----------------|-----------------------------------|----------------|-----------------------------------|
| | Boundary Line | | Property Line |
| | Adjoiner's Lot Line | | Lot Line to be Vacated |
| | Centerline of Right of Way | | 5/8" Rebar To be Set, by LS16670 |
| | Easement, Type and Width as Shown | | Calculated Point, Nothing Set |
| | Found Brass Cap, Setting as Shown | | Easement, Type and Width as Shown |
| | Found 5/8" Rebar | | Centerline of Right of Way |
| | Found 1/2" Rebar | | 5' Contour Interval |
| | Found Iron Pipe | | 1' Contour Interval |
| | Calculated Point, Nothing Set | | Asphalt |
| | 5' Contour Interval | | Concrete Sidewalk |
| | 1' Contour Interval | | Gravel |
| | Flow line | | ADA Access Truncated Dome |
| | GIS Tie Line | | |
| | Survey Tie Line | | |
| | Fence Line | | |
| | Culvert | | |
| | Asphalt | | |
| | Gravel | | |
| | Concrete Sidewalk | | |

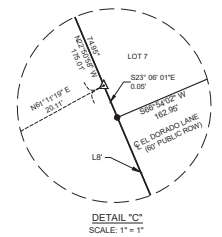
TABLE OF EASEMENTS

- | | |
|--|--|
| | 20' PRIVATE IRRIGATION EASEMENT TO BENEFIT THE HCA |
| | 10' PUBLIC UTILITY AND SNOW STORAGE EASEMENT |
| | 20' WIDE HAWATHA CANAL EASEMENT |
| | 15' WIDE SEWER EASEMENT PER INSTRUMENT NUMBER S46901 |

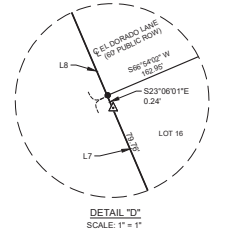
SEE SHEET 2 FOR UTILITIES PLAN
SEE SHEET 3 FOR CURVE AND LINE TABLES
SEE SHEET 3 FOR SURVEY NARRATIVE AND NOTES



DETAIL "A"
SCALE: 1" = 10'



DETAIL "C"
SCALE: 1" = 1'



DETAIL "D"
SCALE: 1" = 1'

CERTIFICATE OF SURVEYOR

I, Mark E. Phillips, hereby certify that I am a Licensed Land Surveyor in the State of Idaho and that this map is a true and accurate representation of a survey done under my direct supervision.



MARK E. PHILLIPS,
P.L.S. 16670

PHILLIPS LAND SURVEYING, PLLC
HAILEY, IDAHO
Phone: (208) 720 - 3760
Email: pls16670.h@gmail.com

SUNBEAM SUBDIVISION - PHASE 2

A PRELIMINARY PLAT SHOWING

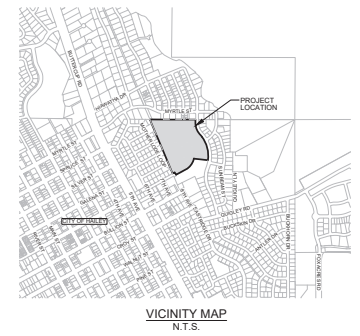
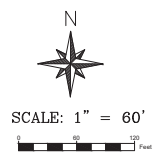
LOCATED WITHIN SECTION 8 & 10, T.2N. R.18E., B.M., CITY OF HAILEY, BLAINE COUNTY, IDAHO
PREPARED FOR MARATHON PARTNERS, LLC

NO.	DATE	BY	REVISIONS

REUSE OF DRAWINGS
This map or any portion thereof, or the information contained hereon, may not be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Phillips Land Surveying, PLLC.

DATE: 02/20/2025
DRAWN: M.E.P.
CHECKED: M.E.P.
SCALE: 1" = 60'
JOB NO.: 22016

1 OF 3



LEGEND

EXISTING ITEMS	PROPOSED ITEMS
Boundary Line	Property Line
Adjoiner's Lot Line	Lot Line to be Vacated
Centerline	Easement, Type and Width as Shown
Easement, Type and Width as Shown	Centerline
Found Brass Cap, Setting as Shown	5' Contour Interval
Found 5/8" Rebar	Asphalt
Found 1/2" Rebar	Concrete Sidewalk
Found Iron Pipe	Gravel
Calculated Point, Nothing Set	ADA Access Truncated Dome
5' Contour Interval	8" Water Main
1" Contour Interval	6" Water Service
Flow line	Water Meter
Section Line	Water Valve
GIS Tie Line	Water Main Fittings
Survey Tie Line	Fire Hydrant
Fence Line	Sewer Main
Sewer Service	Sewer Service
Sewer Manhole	Sewer Manhole
8" Water Main	Storm Drain
Water Service	Catch Basin
Water Meter	Drywell
Water Valve	Flow Line
Water Manhole	Lot Number
Storm Drain	Sublot Number
Catch Basin	Parcel Number
Dry Well	Power Line, Refer to Idaho Power Plans
Fire Hydrant	
Water Main Fittings	
Culvert	
Asphalt	
Gravel	
Concrete Sidewalk	
Fiber Optic Box	
Gas Marker	
Cable TV Riser	
Telephone Riser	
Power Box	
Conifer Tree	
Deciduous Tree	
Dipline of Vegetation	

SEE SHEET 3 FOR CURVE AND LINE TABLES
SEE SHEET 3 FOR SURVEY NARRATIVE AND NOTES

PHILLIPS LAND SURVEYING, PLLC
 HAILEY, IDAHO
 Phone: (208) 720 - 3760
 Email: pls16670.h@gmail.com

SUNBEAM SUBDIVISION - PHASE 2
 A PRELIMINARY PLAT SHOWING
 LOCATED WITHIN SECTION 8 & 10, T.2N., R.18E., B.M.,
 CITY OF HAILEY, BLAINE COUNTY, IDAHO
 PREPARED FOR MARATHON PARTNERS, LLC

NO.	DATE	BY	REVISIONS

CERTIFICATE OF SURVEYOR
 I, Mark E. Phillips, hereby certify that I am a Licensed Land Surveyor in the State of Idaho and that this map is a true and accurate representation of a survey done under my direct supervision.

PROFESSIONAL LAND SURVEYOR LICENSED 16670 PRELIMINARY
 MARK E. PHILLIPS, P.L.S. 16670

2 of 3

CURVE AND LINE TABLES

Curve Table						
Curve	Length	Radius	Delta	Tangent	Chord	Chord Direction
C1	233.00	335.00	43° 16' 52"	132.91	247.08	S21° 40' 29"E
C2	106.17	665.00	9° 08' 52"	53.20	106.00	S38° 44' 29"E
C3	491.43	665.00	42° 20' 29"	257.55	480.33	N12° 59' 49"W
C4	291.91	330.00	50° 40' 50"	156.28	282.48	N35° 54' 00"E
C5	569.89	300.00	106° 55' 21"	404.87	482.08	N07° 46' 44"E
C6	398.37	500.00	45° 39' 01"	210.44	387.92	S22° 51' 29"E
C7	59.43	601.67	5° 39' 34"	29.74	59.41	N25° 55' 45"W
C8	76.68	190.23	23° 41' 58"	39.91	78.12	S11° 14' 59"E
C9	76.38	191.86	22° 47' 54"	38.70	75.88	S78° 34' 04"W
C10	143.72	800.00	10° 17' 34"	72.05	143.52	N84° 59' 14"E
C16	62.39	631.67	5° 39' 34"	31.22	62.37	S25° 55' 45"E
C17	56.47	571.67	5° 39' 34"	28.26	56.45	S25° 55' 45"E
C19	323.93	330.00	56° 14' 31"	176.30	311.58	N17° 32' 44"W
C22	47.34	335.00	8° 59' 48"	23.71	47.30	S14° 52' 27"E
C23	47.34	335.00	9° 59' 48"	23.71	47.30	S08° 10' 39"E
C24	12.83	335.00	2° 11' 42"	6.42	12.83	S01° 07' 54"E
C25	39.98	20.00	81° 54' 13"	17.36	39.22	N38° 43' 27"E
C26	9.21	770.00	0° 41' 08"	4.60	9.21	N80° 01' 00"E
C27	75.63	770.00	5° 37' 38"	37.94	75.59	N53° 12' 22"E
C28	53.49	770.00	3° 58' 50"	26.76	53.48	N57° 58' 37"E
C29	18.34	221.98	4° 44' 01"	9.17	18.33	S07° 36' 01"W
C30	69.98	221.98	18° 02' 54"	35.28	69.69	S76° 12' 04"W
C31	8.20	160.23	2° 55' 51"	4.10	8.20	S00° 51' 56"E
C32	38.57	20.00	110° 30' 02"	28.83	32.87	S07° 34' 52"E
C33	69.31	220.23	18° 01' 51"	34.94	69.02	S08° 24' 56"E
C34	31.79	220.23	5° 40' 07"	16.00	31.78	S20° 15' 55"E
C35	31.42	20.00	90° 02' 00"	20.00	28.28	N21° 14' 02"E
C36	31.42	20.00	90° 02' 00"	20.00	28.28	N88° 09' 58"W
C37	31.42	20.00	90° 02' 00"	20.00	28.28	N16° 14' 28"E
C38	43.38	270.00	9° 12' 20"	21.74	43.33	N65° 38' 18"E
C39	31.42	20.00	90° 02' 00"	20.00	28.28	S73° 43' 32"E
C40	26.74	571.67	2° 40' 47"	13.37	26.74	S27° 29' 09"E
C41	29.73	571.67	2° 58' 47"	14.87	29.73	S24° 30' 21"E
C42	74.64	187.00	22° 52' 07"	37.82	74.14	S78° 20' 05"W
C43	56.26	1026.00	3° 08' 30"	28.14	56.26	N88° 11' 54"E
C44	32.51	1026.00	1° 48' 56"	16.25	32.50	N88° 51' 41"E
C45	23.79	1026.00	1° 19' 38"	11.88	23.78	N87° 17' 26"E
C46	83.74	830.00	9° 03' 12"	41.96	83.66	S19° 27' 45"E
C47	75.95	830.00	8° 12' 38"	38.04	75.89	S28° 05' 40"E
C48	77.22	830.00	8° 20' 53"	38.68	77.15	S36° 22' 26"E
C49	47.50	830.00	5° 08' 07"	23.77	47.49	S43° 06' 56"E
C50	32.33	270.00	6° 51' 30"	16.18	32.31	N42° 15' 12"W
C51	75.98	270.00	16° 07' 23"	38.24	75.73	N30° 48' 43"W
C52	76.02	270.00	16° 07' 56"	38.26	75.77	N14° 38' 03"W
C53	124.16	270.00	26° 20' 55"	63.20	123.07	N08° 36' 22"E
C54	182.00	270.00	32° 15' 19"	78.07	180.00	N35° 54' 29"E
C56	23.24	213.00	6° 15' 08"	11.63	23.23	S70° 01' 36"W
C57	31.51	20.00	90° 16' 00"	20.00	28.35	S22° 02' 05"W
C58	41.65	213.00	11° 12' 13"	20.89	41.58	S78° 45' 16"W
C59	30.67	161.96	10° 51' 04"	15.38	30.63	S72° 30' 39"W
C60	20.12	213.00	5° 24' 48"	10.07	20.11	S87° 03' 46"W
C61	33.77	161.96	11° 56' 51"	16.99	33.71	S83° 59' 36"W
C62	23.51	1000.00	1° 20' 50"	11.76	23.51	N89° 05' 44"E
C63	31.32	1000.00	1° 47' 40"	15.66	31.32	N87° 31' 29"E
C65	30.68	20.00	87° 53' 52"	19.28	27.76	N46° 05' 02"W
C66	92.00	830.00	9° 56' 43"	46.11	91.88	S07° 06' 28"E
C67	26.41	830.00	2° 51' 20"	13.21	26.41	S13° 30' 29"E
C68	26.67	470.00	3° 15' 03"	13.34	26.66	S14° 27' 57"E
C69	83.98	470.00	10° 14' 10"	42.10	83.87	S07° 43' 17"E
C70	32.31	20.00	92° 34' 10"	20.92	28.91	S43° 40' 59"W
C71	49.99	830.00	3° 27' 04"	25.00	49.98	N88° 14' 30"E
C72	29.66	932.00	1° 49' 24"	14.83	29.66	N87° 29' 40"E
C73	54.77	830.00	3° 46' 52"	27.40	54.76	N84° 37' 32"E
C74	61.50	932.00	3° 46' 52"	30.76	61.49	N84° 37' 32"E
C75	44.34	830.00	3° 02' 39"	22.18	44.34	N81° 12' 17"E

Curve Table						
Curve	Length	Radius	Delta	Tangent	Chord	Chord Direction
C76	64.68	932.00	3° 58' 34"	32.33	64.66	N80° 44' 50"E
C78	28.59	20.00	81° 54' 12"	17.36	28.22	N59° 22' 27"W
C79	72.79	335.00	12° 27' 00"	36.54	72.65	S24° 38' 51"E
C80	73.66	204.00	20° 41' 21"	37.24	73.26	N68° 24' 52"E
C81	26.01	335.00	4° 26' 58"	13.01	26.00	S33° 05' 49"E
C83	14.77	958.00	0° 53' 00"	7.38	14.77	N87° 53' 52"E
C84	55.23	1100.00	2° 52' 37"	27.62	55.22	N89° 28' 21"E
C85	112.03	470.00	13° 39' 23"	56.28	111.79	S22° 55' 19"E
C86	46.68	958.00	2° 47' 31"	23.54	46.68	N87° 02' 36"E
C87	50.82	1100.00	2° 38' 49"	25.41	50.81	N88° 42' 38"E
C88	46.44	958.00	2° 46' 38"	23.22	46.43	N87° 16' 32"E
C89	51.73	1100.00	2° 41' 41"	25.87	51.72	N84° 02' 23"E
C90	45.73	958.00	2° 44' 00"	22.87	45.72	N86° 31' 09"E
C91	53.54	1100.00	2° 47' 20"	26.78	53.54	N81° 17' 53"E
C92	8.56	958.00	0° 23' 33"	4.28	8.56	N19° 57' 19"E
C93	37.02	230.00	9° 13' 23"	18.55	36.98	N14° 08' 51"E
C94	28.26	330.00	8° 29' 49"	14.14	28.25	N14° 24' 17"E
C95	32.82	1100.00	1° 42' 30"	16.41	32.82	N79° 02' 58"E
C97	46.56	230.00	11° 35' 53"	23.28	46.48	N63° 44' 13"E
C98	83.56	230.00	30° 49' 16"	42.28	83.12	N69° 20' 55"E
C99	46.74	335.00	3° 59' 38"	23.47	46.70	S39° 19' 08"E
C100	65.60	665.00	5° 44' 17"	33.33	65.57	N40° 26' 46"W
C101	82.60	300.00	10° 46' 30"	41.57	82.34	N63° 49' 02"E
C103	38.57	665.00	3° 24' 36"	19.79	38.57	N36° 52' 17"W
C104	491.43	665.00	42° 20' 29"	257.69	480.33	N12° 59' 49"W
C105	30.78	470.00	3° 45' 10"	15.40	30.78	S31° 37' 08"E
C106	99.94	470.00	12° 10' 59"	50.16	99.79	S39° 30' 30"E

Parcel Line Table		
Line #	Length	Direction
L1	30.00	S28°45'32"E
L2	30.00	N28°45'32"E
L3	29.83	N00°01'58"W
L4	65.43	N78°40'27"E
L5	30.00	S89°20'45"E
L6	30.00	S89°20'45"E
L7	30.00	N23°06'01"W
L8	30.00	N23°06'02"W
L9	30.51	N69°54'02"E
L10	25.00	N23°05'59"W
L11	30.51	N69°54'02"E
L12	87.52	N23°05'58"W
L13	108.84	N19°14'35"W
L14	118.21	N07°39'03"W
L15	119.30	N00°01'58"W
L16	117.00	N00°01'58"W
L17	16.58	N86°33'09"E
L18	114.25	N00°01'58"W
L19	47.28	N86°33'09"E
L20	65.19	N86°33'09"E
L21	54.00	N89°20'55"E
L22	102.48	N00°01'58"W
L23	30.00	N89°20'55"E
L24	102.00	N00°22'02"E
L25	102.00	N07°15'54"W
L26	101.97	N12°39'11"W
L27	78.19	N88°20'52"E
L28	105.40	N03°10'23"W
L29	106.00	N09°24'44"W
L30	106.70	N08°15'43"W
L31	107.55	N12°25'47"W
L32	110.29	N21°34'46"W

SURVEY NARRATIVE & NOTES

- The purpose of this survey is to show the monuments found during the boundary retracement of Parcels B and C, Sunbeam Subdivision, Phase 1, and re-configure the property into Lots 1-42, Sublots 1-17, and Parcel B1. The Boundary is based on said found monuments and the recorded Plat for Sunbeam Subdivision, Phase 1, Instrument Number 682301, records of Blaine County, Idaho. All found monuments have been accepted.
- A title policy provided by Stewart Title Guaranty Company, File No. 1921937, Date of Guarantee: October 29, 2019, lists Exceptions that affect the property. All of said exceptions are NOT shown herein and said title policy should be reviewed.
- Parcels B is open space to benefit the general public to satisfy the city's park contribution requirements.
- A temporary agricultural easement over the entirety of Parcel B, Sunbeam Subdivision, Phase 1 is vacated herein.
- Property shown herein is subject to the Covenants, Conditions, and Restrictions as recorded under Instrument Number 682300, and amendments thereto, records of Blaine County, Idaho.
- All new utilities shall be placed underground.
- Refer to Civil Engineering drawings for existing and proposed utilities.
- The subject and surrounding properties are zoned Limited Residential 1 (LR-1) with the exception of Old Cuters Subdivision which is zoned General Residential (GR).
- A sewer line easement agreement exists between Marathon Partners, Old Cuters, Inc. and the City of Hailey as recorded under Instrument Number 546801, records of Blaine County, Idaho, see sheet 2.
- Lot owners may not restrict the flow of water within any of the canals or ditches. This includes, but is not limited to, planting of reeds, rushes, cattails, or crotalaria.
- The property owner is responsible for controlling wildlife degradation. Any actions taken to alleviate degradation shall follow ICFD's recommendations.
- Game and predatory wildlife feeding is prohibited.
- This Subdivision is subject to the Haawaha Canal/Sunbeam Subdivision Maintenance Agreements as recorded under Instrument Number 672260, and amendments thereto, records of Blaine County, Idaho.
- The property owner is responsible for controlling wildlife degradation. Any actions taken to alleviate degradation shall follow ICFD's recommendations.
- Game and predatory wildlife feeding is prohibited.
- Pet food shall be stored and fed in a manner that does not attract nuisance wildlife, such as skunks, raccoons, magpies, and red foxes.
- Recreational activities shall follow the Administrative Guidelines for Winter Wildlife, as set forth by Blaine County, the City of Hailey, and the Bureau of Land Management, and the Idaho Department of Fish and Game.
- Lots within the Subdivision are subject to the following turf area restrictions:
 - a. For lots less than or equal to 8,000 square feet, a maximum of forty percent (40%) of the total land area of each residential lot may be turf.
 - b. For lots greater than 8,000 square feet and less than or equal to 12,000 square feet, a maximum of thirty-five percent (35%) of the total land area of each residential lot may be turf up to maximum of 3,000 square feet.
 - c. For lots greater than 12,000 square feet and less than or equal to 14,000 square feet, a maximum of thirty percent (30%) of the total land area of each residential lot may be turf up to maximum of 3,000 square feet.
 - d. For lots greater than 14,000 square feet a maximum of twenty-five percent (25%) of the total land area of each residential lot may be turf.
- Landscape shall promote low water use vegetation through the use of drought tolerant plants either from and approved list or as recommended by a landscaping design professional.
- Each residential irrigation system shall be at 70% distribution uniformity for turf areas and/or utilize EPA water sensor controllers and heads or equivalent.

CERTIFICATE OF SURVEYOR
 I, Mark E. Phillips, hereby certify that I am a Licensed Land Surveyor in the State of Idaho and that this map is a true and accurate representation of a survey done under my direct supervision.



PHILLIPS LAND SURVEYING, PLLC
 HAILEY, IDAHO
 Phone: (208) 720 - 3760
 Email: pls16670.h@gmail.com

A PRELIMINARY PLAT SHOWING
 SUNBEAM SUBDIVISION - PHASE 2
 LOCATED WITHIN SECTION 8 & 10, T.2N, R.18E, B.M.,
 CITY OF HAILEY, BLAINE COUNTY, IDAHO
 PREPARED FOR MARATHON PARTNERS, LLC

3 OF 3

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/31/2025 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Conduct a Second Reading of Ordinance No. 1344, an Ordinance amending Hailey’s Municipal Code, Title 17: Zoning Regulations, Chapters 17.02 Definitions, and 17.02.020: Meaning of Terms or Words, to add new definitions to Title 17, as well as to modify and clarify existing definitions.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 17
(IFAPPLICABLE)

BACKGROUND: On March 10, 2025, the Hailey City Council approved and conducted a first reading of Ordinance No. 1344, an ordinance amending Title 17: Zoning Regulations, Chapters 17.02 Definitions, and 17.02.020: Meaning of Terms or Words, to add new definitions to Title 17, as well as to modify and clarify existing definitions.

The content of a municipal code should be evolving and community-affirming. A code, allowed to become stagnant, cannot serve its purpose effectively. Citizens, business owners, developers, and municipal officials need a code that is accurate, easy to understand, and enforceable. In an effort to continue to retain clarity, accurateness, and timelessness, City Staff proposed amendments to existing definitions, or the addition of terms, to Title 17: Zoning Regulations, Chapter 17.02: Definitions, of Hailey’s Municipal Code.

The specific objective of the proposed amendment was to modify, clarify, and further define existing and new definitions to Title 17: Zoning Regulations. The final Ordinance, as amended by the Council, noting the proposed amendments and/or modifications, is attached hereto.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___
___ Safety Committee	___ P & Z Commission	___ Police	___
___ Streets	___ Public Works, Parks	___ Mayor	___

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Conduct a Second Reading of Ordinance No. 1344, an Ordinance amending Hailey’s Municipal Code, Title 17: Zoning Regulations, Chapters 17.02 Definitions, and 17.02.020: Meaning of Terms or Words, to add new definitions to Title 17, as well as to modify and clarify existing definitions.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL: Conduct a Second Reading of Ordinance No. 1344, an Ordinance amending Hailey’s Municipal Code, Title 17: Zoning Regulations, Chapters 17.02 Definitions, and 17.02.020: Meaning of Terms or Words, to add new definitions to Title 17, as well as to modify and clarify existing definitions.

Date _____ City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies Instrument # _____

HAILEY ORDINANCE NO. 1344

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING THE HAILEY MUNICIPAL CODE, TITLE 17: ZONING REGULATIONS, CHAPTER 17.02: DEFINITIONS; TO ADD NEW DEFINITIONS, AS WELL AS TO MODIFY AND CLARIFY EXISTING DEFINITIONS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the changes proposed will address supplemental design and quality of life with the intent of reinforcing the following statements and goals contained within the Comprehensive Plan:

Section 3: Special Areas or Sites and Features

- 3.1 Assure the protection and preservation of Special Sites, area features to maintain a strong community identity for future generations.
- 3.3 Protect the traditional Character and scale of the historic downtown and Main Street corridor.

Section 4: Recreation, Parks and Lands

- 4.1 Create and maintain interconnected systems of parks, recreation facilities, trails, green spaces and natural lands in order to provide diverse recreation opportunities for Hailey residents.

Section 5: Land Use, Population and Growth

- 5.1 Retain a compact City comprised a central downtown and surrounding diverse neighborhoods, areas of characteristics as depicted in the Land Use Map.
- 5.7 Encourage development at the densities allowed in the Zoning Code.

Section 6: Economic Development

- 6.1 Encourage a diversity of economic development opportunities within Hailey.

Section 7: Demographics, cultural Vitality and Social Diversity and Well-Being

- 7.1 Encourage a variety of projects and programs that meet the needs generated by various segments of the population, especially the needs of those who risk suffering effects of discrimination or are socially or economically disadvantaged, that educate, elevate and empower those at risk.
- 7.2 Encourage projects and programs that seek to provide opportunities for cultural, cross-cultural and educational enrichment.

Section 8: Housing

- 8.1 Encourage development that provides opportunities for home ownership and rental homes for individuals and families of all socio-economic levels.

Section 9: Public Services, Facilities and Utilities

- 9.1 Plan for the long-term utilities, service and facility needs of the City while minimizing impacts to the greatest extent possible.

Section 10: Transportation

- 10.1 Create and maintain a pedestrian and bicycle-friendly community that provides a

safe, convenient and efficient multi-modal transportation system for all Hailey residents.

WHEREAS, the changes proposed will provide citizens, business owners, developers, and municipal officials with a code that is accurate, easy to understand, and enforceable.

WHEREAS, the modification of certain zoning definitions will better align with the Idaho State Code;

WHEREAS the text set forth in this ordinance will promote public health, safety, and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Chapter 17.02.20, Meaning of Terms or Words of the Hailey Municipal Code is hereby amended by the addition of the underlined language and deletion of the stricken language, as follows:

17.02.010: INTERPRETATION OF TERMS OR WORDS:

~~Words and phrases used in this title shall have the meanings set forth in this chapter.~~ Words and phrases used in this title, or referenced in this title, but defined in Titles 16 and/or 18, shall have the meanings set forth in this ~~and/or those~~ sections. All other words and phrases shall be given their common, ordinary meaning, unless the context clearly requires otherwise. The present tense includes the future tense, the singular includes the plural, and the plural number includes the singular, unless the context clearly indicates otherwise. For the purpose of this title, certain terms or words used herein shall be interpreted as follows:

~~**ALLEY:** A minor way which is used primarily for vehicular service access to the back or the side of properties otherwise abutting on a street.~~ Refer to Section 16.01, Definitions, for a detailed definition.

~~**APARTMENT:** A residential unit that is part of one (or several) residential buildings, with its own entrance, living area, bathroom, and kitchen. Apartments are typically one-story units within a multi-family building or development. multiple family dwelling containing three (3) two (2) or more dwelling units in which all.~~ Regardless of a unit type, the unit which may be occupied by the owner, are or may be rented or leased.

~~**BUILDING FOOTPRINT:** The area of the lot or parcel which is within the perimeter created by a vertical extension to the ground of the exterior walls of all enclosed portions of a building, also including attached garages, carports and porte cocheres, enclosed decks, enclosed porches, solariums and similar enclosed extensions, attachments and accessory annexes. Not included in the footprint are unenclosed portions or extensions of buildings, including, but not limited to, unenclosed decks, porches, eaves and roof overhangs.~~ The area of the lot which is within the perimeter created by a vertical extension to the ground of the exterior walls of all enclosed portions of a building, including all attached structures, enclosed decks and porches, and accessory structures. Enclosed projections and other like features, located/constructed on upper levels, shall also be included within the building footprint.

~~**CLEAN ENERGY:** A form of stationary energy that is derived from sources that produce little to no greenhouse gas emissions or other harmful pollutants and particulates when generating power. Clean energy includes solar, wind, hydroelectric, and geothermal.~~

COMMISSION: The governing body of the City of Hailey, Idaho, maintaining the power to make decisions or recommendations. Commissions for the City of Hailey, Idaho include the Hailey Arts and Historic Preservation Commission and the Hailey Planning and Zoning Commission.

COVERED PARKING: Covered parking refers to any parking space that has a roof or structure shielding it from the elements.

DEED RESTRICTION: A method by which occupancy and resale of real property is controlled in a deed to create community housing units. A permanent restriction on the use, occupancy, and transfer of real property that runs with the land and is recorded against the property in the Blaine County Clerk and Recorder's office.

DENSITY: A unit of measurement; the number of dwelling units per acre of land area.

DROUGHT TOLERANT: Plants' ability to survive and grow during periods of limited water availability and can maintain their biomass production during periods of low water availability or drought conditions. Drought-tolerant plants can withstand long periods of dryness without deterioration, and can go several weeks, or even an entire season, between deep waterings.

ENCLOSED: An enclosed area is defined as any space between a floor and ceiling that is bound on all sides by walls, doorways, or windows. This includes, but not limited to, retractable dividers, garage doors, or other physical barriers to light or air.

GROSS FLOOR AREA: The gross area included within the surrounding exterior walls of a building or portion thereof, including all floor levels, exclusive of vent shafts, outdoor courts, attics or garages, or other enclosed automobile parking areas subject to the following restrictions:

A. The basement of a single or multiple family dwelling is not included as floor area; and
B. The basement of any other building is included as floor area. The floor area within the inside perimeter of the exterior walls of the building, exclusive of vent shafts and open courts, without deduction for corridors, stairways, ramps, closets, the thickness of interior walls, columns or other features. The floor area of a building, or portion thereof, not provided with surrounding exterior walls shall be the usable area under the horizontal projection of the roof or floor above.

KITCHEN: A room or area for storage, preparation and cooking food. A room or other portion of a structure intended for cooking food, which at a minimum, contains a functioning sink, refrigerator, and cooking facilities to include a range or built in cooktop.

LIVE/WORK UNITS: A dwelling unit in which a significant portion of the space includes a nonresidential use that is operated by the tenant. Live/work units are held jointly in common ownership and the live and workspaces cannot be sold or platted as separate condominiums, as documented with a City-approved restrictive covenant recorded against the property.

LOT: Plot, parcel or tract of land with fixed boundaries of sufficient size to meet minimum zoning requirements for use, coverage and area, and to provide such yards and other open spaces as are herein required. Such lot may consist of:

A. A single lot of record;

B. A combination of complete lots of record or portions of lots of record. Refer to Section 16.01, Definitions, for a detailed definition.

LOT COVERAGE: The percent of the total lot area included within the footprint of all buildings. The area of a lot occupied by the primary building(s) and any accessory building(s).

LOT DIMENSIONS: ~~Lot dimensions are the measurements of a piece of land, including its area, depth, width, and frontage. Refer to Section 16.01, Definitions, for a detailed definition.~~

NET FLOOR AREA: ~~The actual occupied area of a building, not including unoccupied accessory areas such as corridors, stairways, ramps, toilet rooms, mechanical rooms and closets.~~

OFFICE: ~~A room or part of a building in which people conduct business and service operations, generally at desks with computers and phones. Officers, as a secondary use may be paired with medical services, personal services, skilled construction and industrial trades, and more.~~

~~A room or group of rooms used for conducting a business, profession, service, industry or government.~~

OUTDOOR STORAGE: ~~An area designated on a property for the storage of items owned by the occupants of the property and screened from view of the public street by an acceptably designed landscape buffer or fence.~~

PARAPET: ~~A low wall that extends above the roofline, often decorated with architectural details such as cornices.~~

PARK: ~~A parcel of land dedicated to the city or privately owned and clearly accessible to the public free of charge for nonexclusive recreation and/or cultural use. A park is maintained for the primary purposes of diverse recreational and social opportunities. A park may include one of the following: Refer to Section 16.01, Definitions, for a detailed definition.~~

PARK, MINI: ~~A parcel of land, between one fourth ($\frac{1}{4}$) acre and one acre in size, that is privately owned and maintained, unless otherwise allowed by the council, but that is used for nonexclusive public recreation and/or cultural purposes. Refer to Section 16.01, Definitions, for a detailed definition.~~

PARK, NEIGHBORHOOD: ~~A parcel of land generally one or more acres in size dedicated to the city for nonexclusive public recreation and/or cultural use. Refer to Section 16.01, Definitions, for a detailed definition.~~

PARK, CULTURAL SPACE: ~~A parcel of land less than one fourth ($\frac{1}{4}$) acre in size and located in the business (B), limited business (LB) and transitional (TN) zoning districts, that is privately owned and maintained but that is used for nonexclusive public recreation and/or cultural purposes. A park/cultural space may include courtyards, plazas, gardens, expanded sidewalks and covered areas, provided access to the park/cultural space is available from a public street or property and is normally open to the exterior (e.g., not enclosed in a building). Refer to Section 16.01, Definitions, for a detailed definition.~~

PARKING AREA: ~~An area provided for the parking of motor vehicles and may include aisles, parking spaces, pedestrian walkways, and ingress and egress lanes, but shall not include any part of a public street, alley, public right-of-way, or fire access lane.~~

PARKING, ONSITE: ~~The area not located on any public or private street, access easement or alley to be used for the transient storage of private passenger vehicles, and of appropriate dimension according to this title for parking stall, access drives and aisles.~~

PARKING, SHARED: ~~The provision that two or more uses which are within close proximity may share parking facilities to fulfill their individual parking requirements because their prime operational hours do not overlap or conflict.~~

PARKING, STREET: ~~The designated area for parking a vehicle on the side of a public road or street.~~

PARKING STRUCTURE: A building, or portions of a building used to store or park motor vehicles and can be either above or below ground.

PERIMETER, BUILDING: The total length of the exterior walls of a building, measured at ground level. It's a horizontal line that includes all the constructed parts of a building's floor, as well as any areas covered by a roof or floor above. The total length of its boundary from the outer edge of the exterior foundation or surface of the stud, whichever is larger.

PERIMETER, LOT: The outer edge of an area of land or the border around it.

PHASED DEVELOPMENT: Development of a parcel of land in stages, either as a series of subdivisions or as a single parcel, with construction of buildings and/or improvements over a series of years.

PRINTING SERVICES: Those activities relating to the work of the printing, publishing or graphic arts industries.

RECORD GRADE: ~~The natural grade existing prior to any site preparation, grading or filling, unless a new record grade is approved at the time of subdivision approval and noted on the filed preliminary or final plat. Refer to Section 16.01, Definitions, for a detailed definition.~~

RECYCLING CENTER: A facility designed to be a collection point where only recyclable materials are sorted and/or temporarily stored prior to delivery to a permanent disposal site, or shipment to others for reuse, and/or processing into new products. This shall not include junkyards or wrecking yards.

SIDEWALK: ~~A pathway for nonmotorized vehicles, normally designated for pedestrians and which is usually separated from streets by curb and/or landscaping. Refer to Section 16.01, Definitions, for a detailed definition.~~

STREET: ~~A strip of land which provides access to abutting property. Refer to Section 16.01, Definitions, for a detailed definition.~~

STREET, PRIVATE: ~~A street which provides public and emergency vehicular and public pedestrian access but is not accepted for a dedication or maintenance by the City and will be owned and maintained by a private entity, owners' association or person(s). Refer to Section 16.01, Definitions, for a detailed definition.~~

STREET, PUBLIC: ~~Land, property or interest therein, usually in a strip, acquired for or devoted to public vehicular and public pedestrian access. Refer to Section 16.01, Definitions, for a detailed definition.~~

SWIMMING POOLS: A permanent structure, whether above or below grade level, designed to hold water more than 30 inches deep and to be used for recreational purposes, the placement shall comply with the underlying zoning requirements.

TECHNOLOGICAL DEVELOPMENT: The process of creating new technologies or improving existing ones through research and innovation. It can also refer to the systematic use of scientific, technical, economic, and commercial knowledge to meet specific business objectives.

TRANSPORTATION SERVICES: A service that transports a rider from one place to another through the use of a provider's vehicle and driver.

UNDERGROUND PARKING: A parking area that is located entirely below ground level, typically beneath a building, offering complete protection from weather and often providing a more discreet parking option

UNENCLOSED: Refers to an area or space that is not completely surrounded by walls and is open to the surrounding environment. Examples of unenclosed features include balconies, porches, open walkways or open courts that may have a roof but lack walls on all sides.

WAREHOUSE: A facility for the use of dry/cold storage, wholesale, and the distribution of manufactured products, supplies, and equipment, excluding storage of materials that are flammable or explosive or that present hazards or conditions commonly recognized as offensive. A warehouse is defined by building codes as a separate building or part of a building that is used for warehousing operations.

Section 2. Severability Clause: Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause: All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date: This ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS ___ DAY OF _____, 2025.

Martha Burke, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk

Return to Agenda