

**AGENDA OF THE  
HAILEY CITY COUNCIL MEETING  
Monday March 27, 2023 \* Hailey City Hall Meeting Room**

**ACTION ITEM** = a vote may occur but is not required to be taken

**ACTION ITEM**.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

**Via teleconference:** +1 (872) 240-3311, **Access Code:** 543-667-133

**Via One-touch:** United States [tel:+18722403311,,543667133#](tel:+18722403311,543667133#),

**From your computer, tablet or smartphone:** <https://meet.goto.com/CityofHaileyCityCouncil>

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/543667133>

**5:30 p.m. - CALL TO ORDER**            Open Session for Public Concerns

**CONSENT AGENDA:**

<a href="#">CA 111</a>	Motion to ratify no-cost Community Compost Grant Extension <b>ACTION ITEM</b> .....	1
<a href="#">CA 112</a>	Motion to ratify the Hailey Fire Department SAFER Grant Application. <b>ACTION ITEM</b> .....	12
<a href="#">CA 113</a>	Motion to ratify letter from Mayor to Senate Commerce and Resources Committee regarding HB 287 <b>ACTION ITEM</b> .....	50
<a href="#">CA 114</a>	Motion to adopt Resolution 2023-040, authorizing the mayor’s signature on an agreement with Imperial Asphalt in an amount not to exceed \$30,000, to perform crack seal services on Hailey Streets. <b>ACTION ITEM</b> .....	53
<a href="#">CA 115</a>	Motion to approve Resolution 2023-041, a Resolution authorizing the mayor’s signature on an Independent Contractor Agreement with Rebecca F. Bundy, Architect, PLLC, for contract planning services in the Community Development Department. <b>ACTION ITEM</b> .....	58
<a href="#">CA 116</a>	Motion to approve the selected consultant team, GGLO/Jacobs, to assist the Community Development Department in an update to Hailey’s Comprehensive Plan, and to authorize CDD Staff to proceed to contract negotiations. <b>ACTION ITEM</b> .....	64
<a href="#">CA 117</a>	Motion to approve the Findings of Fact, Conclusion of Law, and Decision for the Final Plat Application by Lena Cottages, LLC to subdivide Lot 9, Block 3 of the Old Cutters Subdivision in the General Residential (GR) Zoning District into seven (7) cottage sublots. <b>ACTION ITEM</b> .....	95
<a href="#">CA 118</a>	Motion to approve minutes of March 13, 2023 and to suspend reading of them <b>ACTION ITEM</b> .....	115
<a href="#">CA 119</a>	Motion to approve claims for expenses incurred during the month of February 2023, and claims for expenses due by contract in March, 2023 <b>ACTION ITEM</b> .....	124

**MAYOR’S REMARKS:**

MR 000

**PROCLAMATIONS & PRESENTATIONS:**

<a href="#">PP 120</a>	Hailey Tree Committee Urban Forestry Plan Presentation .....	151
<a href="#">PP 121</a>	Chief England receives Post Executive Certificate.....	155

**APPOINTMENTS & AWARDS**

AA 000

**PUBLIC HEARING:**

PH 122 Consideration of a Final Plat Application for Block 2 (Phase I) of the Sweetwater PUD Subdivision, represented by Matt Watson, wherein Phase I of Block 2 is subdivided into 13 sublots consisting of seven (7) live-work units and five (5) ten-unit condominium buildings, for a total of 57 residential units. The proposed subdivision also includes a parcel for recreational amenities. This project is located along Shenandoah Drive, in Section 15, T.2 N., R.18 E., B.M., City of Hailey, Blaine County, Idaho, within the Limited Business (LB) Zoning District (*Motion to continue this item to the April 10, 2023 public hearing*) ACTION ITEM.....

**NEW BUSINESS:**

[NB 123](#) First Reading of Ordinance \_\_\_\_\_, an Ordinance prohibiting the feeding of wildlife within Hailey City limits ACTION ITEM ..... 157

**OLD BUSINESS:**

[OB 124](#) Waive 2<sup>nd</sup> reading and conduct 3<sup>rd</sup> reading of Ord. 1324 Title 17 Rezone of 31 E. McKercher (Silvercreek Living) ACTION ITEM ..... 163

[OB 125](#) Waive 2<sup>nd</sup> reading, conduct 3<sup>rd</sup> reading, and approve summary of Ord. 1323 Title 17 Co-Living Dwelling Facility ACTION ITEM ..... 168

OB 000 Matters & Motions from Executive Session, if any. ACTION ITEM (no documents).....

**STAFF REPORTS:** Staff Reports                      Council Reports                      Mayor’s Reports  
SR 000

**EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)**

**Matters & Motions from Executive Session or Workshop**  
Next Ordinance Number - 1325    Next Resolution Number- 2023-042

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023

**DEPARTMENT:** PW

**DEPT. HEAD SIGNATURE:** BY

**SUBJECT:** Ratify no-cost Community Compost Grant Extension. **ACTION ITEM**

**AUTHORITY:**  ID \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The attached amendment #01 for the Subaward (#S728) between the City of Hailey and the Idaho Department of Environmental Quality (DEQ) is a no-cost time and workplan extension due to supplier backlog and ordering issues with equipment for the Community Compost Pilot Program. The timeline of the grant has been extended to the end of 2024 to accommodate for this delay.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library                 | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor                   | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Comm. Dev.              | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police                  | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Engineer           | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Fire Dept.         |  |   |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to ratify no-cost Community Compost Grant Extension. **ACTION ITEM**

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)



February 28, 2023

Martha Burke  
City of Hailey  
102 South Hall St.  
Hailey ID 83333

[emily.williams@haileycityhall.org](mailto:emily.williams@haileycityhall.org)

RE: S728-01

Dear Ms. Burke:

I have enclosed one original of the proposed amendment #01 for the Subaward (#S728) between the City of Hailey and the Idaho Department of Environmental Quality (DEQ). The purpose of this amendment is a no-cost time and workplan extension due to supplier backlog and ordering issues with equipment.

If the amendment is acceptable to you, please print sign and date, scan and return to me at [keith.thomas@deq.idaho.gov](mailto:keith.thomas@deq.idaho.gov).

If you have any questions or concerns regarding the subaward, please contact Project Officer Ben Jarvis at (208) 373-0416 or me at (208) 373-0119.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith Thomas", with a long horizontal flourish extending to the right.

Keith Thomas  
Contracts Officer

Attachment(s):

c: 2022AIE39  
Ben Jarvis, DEQ



# DEQ Subaward Amendment

Subaward # S728                      Amendment # 01

Date 02/28/2023

Subrecipient Name **City of Hailey**

Tax Identification # 826000201

DUNS # 000000000

UEINumber VQGYGULKZM44

Original Subaward Effective Date 7/1/2022

Original Subaward Amount \$33,500.00

Professional Liability Policy # 41A02071100121

Policy Expiration Date 10/1/2022

Check indicates Exempt/Government Agency

Worker's Compensation Policy # 42310

Policy Expiration Date 10/1/2022

If exempt from Worker's Comp, note the reason:

Check indicates Worker's Compensation paid by DEQ

This Subaward Amendment is entered into by the State of Idaho, Department of Environmental Quality, hereinafter referred to as the DEPARTMENT, and **City of Hailey** hereinafter referred to as the SUBRECIPIENT.

The additional services/provisions/deliverables are described as follows:

No-cost time and workplan extension due to supplier backlog and ordering issues with equipment.

<b>Amount of Amendment</b>	\$0.00
<b>Total Subaward Amount</b>	\$33,500.00

**Previous Expiration Date** 11/3/2023

**Amended Expiration Date** 11/8/2024

## Subaward

Amendment\_Number: 01

Federal Funds, Obligated This Action: \$0.00

Federal Funds, Amount to Date: \$33,500.00

## Federal Award Information

CFDA #: 66.801            Hazardous Waste Management State Program Support

Federal Awarding Agency: EPA

Federal Award #:D01J62801

Federal Award Name: RCRA HAZARDOUS WASTE MANAGEMEN

Total Amount of Federal Award to DEQ : \$1,559,341.00

DEQ's Negotiated Indirect Cost Rate: 28.36%

THIS AGREEMENT is an amendment of the original subaward between the Subrecipient and the Department.

WHEREAS, the Department desires to amend the original subaward; and

WHEREAS, the Subrecipient is legally authorized to enter into this Agreement by power granted by Title 29, Chapter 1 of the Idaho Code; and

WHEREAS, the Subrecipient has been determined qualified and available to continue the provision of services for the time period covered by this Agreement; and

The parties hereby agree that all other provisions of the original subaward, with the exception of the amendments as provided herein, shall remain in force during the period covered by this Agreement.

Effective December 26, 2014, 2 CFR Parts 200 and 1500 supersede any previous federal administrative regulations pertaining to this agreement. The subrecipient must comply with Uniform Administrative Requirements found at 2 CFR 200 and 1500, with Cost Principles found at 2 CFR 200 Subpart E, and with Audit Requirements found at 2 CFR 200 Subpart F (The new \$750,000+ threshold and other new audit requirements apply to audits of non-Federal entity fiscal years beginning on or after 12/26/2014).

IN WITNESS WHEREOF, the Department and the Subrecipient have executed this Agreement.

**SUBRECIPIENT**

**STATE OF IDAHO**

By: Martha Burke  
Name: Martha Burke  
Title: Mayor  
Date: 3/15/23

By: \_\_\_\_\_  
Name: Rob Sepich  
Title: Financial Officer  
Department of Environmental Quality  
Date: \_\_\_\_\_

**Mailing Address:**

Martha Burke  
114 Main St., South  
Hailey ID 83333

**DEQ Contact:**

Keith Thomas, Contracts Officer  
1410 N. Hilton *KPT*  
Boise, ID 83706

**Phone Number:** 2087884221

**Phone Number:** 208-373-0410

**Fiscal Codes - DEQ Use Only**

PID	OBS	CA	SubObj	WP	BE	%	Grant	GT Begin	GT End
MMRS	0307	37101	7418	000NPR	00	100	E71101 20	1/1/2020	12/31/2023

# SMM Grant Application City of Hailey

## *A Centralized, Community Food Waste Solution for Hailey*

### **BACKGROUND:**

Hailey is the most populous city in Blaine County and represents the county seat. With a fast-growing population base, the City currently serves 9,000 residents as reported in the 2020 US Census. Tucked between three mountain ranges, Hailey is in the heart of the Wood River Valley which attracts visitors from across the nation for the world class skiing, mountain biking and access to four distinct wilderness areas.

Our population has undergone extreme growth since the COVID pandemic. As increasing numbers of visitors choose to live full time in Hailey, our solid waste output has increased significantly. In 2005, Baine County produced 12,580 tons of waste, that number has increased to 35,000 tons in 2021. As a remote, rural community, we have a very limited capacity to accommodate our growing municipal waste. We are continuously striving to better our systems by implementing sustainable materials management best practices.

Last year, the City of Hailey renegotiated our rubbish franchise agreement with longtime rubbish hauler, Clear Creek Disposal (CCD). During this process, the City received significant public feedback in support of implementing a municipal composting system for residential food waste. In our executed agreement with CCD, the City included our intention to implement a future municipal composting solution for residential food waste. Our proposed pilot composting program described below would be the first of its kind in our region. However, it represents an expansion of an existing local food waste collection program. CCD currently runs a once weekly food waste pick up route for local businesses. Food waste is hauled to Winn's Compost, a large-scale local compost business. The infrastructure, stakeholders, and working relationships are all largely already in place to support the proposed pilot compost program. This program is shovel ready, the final pieces we need to put in place are public education and outreach, "smart" compost receptacles, and financing for collection and hauling the food waste.

### **CURRENT SYSTEM:**

The City of Hailey contracts with Clear Creek Disposal (CCD) to collect, haul and dispose of residential solid waste, compostable materials and recyclable materials. Currently, solid waste and compostable materials are picked up together and treated as waste. This solid waste is trucked 100 miles south to the Millner Butte landfill, in Butte County. There is no municipal food waste composting offered in Hailey. Our current system is far from sustainable, organic waste is the heaviest subcomponent of the waste stream by volume. Trucking solid waste contributes 238 metric tons of greenhouse gas emissions from Hailey alone annually. As a City, we are committed to reducing greenhouse gas emissions. Reducing the number of truckloads driving the 200-mile round trip route to Miller Butte would help us achieve our greenhouse gas reduction goals

### **WASTE AUDIT:**

In 2021, Warm Springs Consulting conducted a Waste Characterization Report for seven of the counties that dispose of their waste at the Miller Butte landfill, which is managed by Southern Idaho

Solid Waste. Blaine County contributed the second-highest amount of waste to the landfill, an estimated 35,000 tons annually. Food waste alone is the second largest subcategory of Blaine County's waste and accounts for 13.7% of Blaine County's waste stream, or 4,500 annual tons of waste. If we include other compostable materials such as yard waste, that number jumps to 20.4% of Blaine County's waste stream.

In the Waste Characterization Report, organic waste is identified as a high priority area for diversion from the landfill. Organic waste is heavy, in fact, it accounts for the largest category of waste by weight entering Millner Butte landfill. Hailey residents account for only part of the total amount of waste from the County, but as the largest municipality in the County, Hailey could help divert a substantial amount of that food waste by implementing a community compost program.

## **PROPOSED PROJECT:**

Over the past year, the City has researched the most effective programs across the nation to offer residential composting to our citizens. With ongoing supply chain and labor shortages, the most promising model for rapid implementation the city has found is the SmartCompost Pilot in New York City. SmartCompost developed a receptacle that is solar-powered and accessible 24/7 with an RFID card. Receptacles track in real time: fill/capacity level, usage timing, frequency of use, and can auto lock when full. Participation in the SmartCompost program is free, but requires users to "buy in" by signing up to receive a free RFID card to access the bins. Within the first two months, and with only 16 bins, SmartCompost collected over 32 tons of food waste to be turned into compost. This program has been successful due to a robust public educational campaign, and the technological and reporting features from the smart bins. Requiring users to sign up and access the bins has helped eliminate contamination, and public outreach has educated users on what materials the bins accept and how to use them. We are applying for this grant funding to develop a similar program here in the City of Hailey.

For this program to be successful, we will implement it in phases. With this grant funding, we will develop a robust public education campaign, purchase compost receptacles and develop a year-long pilot program to evaluate the most effective approach to engaging our community in a centralized community compost program.

## **EVALUATION CRITERIA:**

### **1. OUTCOMES ANALYSIS:**

#### **a. Estimated Outcomes:**

- i. Absolute waste reduction:** As this is a brand-new pilot program, these calculations are based on best estimates derived from national food waste rates and the 2021 Waste Characterization Study from Warm Springs Consulting that included Blaine County. In the first-year long pilot of this program, we will install three, 64 gallon, centrally located food waste receptacles. To start, we will empty the receptacles once weekly. If the bins are full every week, we will divert a maximum of 75,000 lbs. in the first year. Through this pilot program, we will determine how we can best continue to work toward EPA's goal of diverting 50% of food waste from landfills by 2030. The City currently serves 9,000



residents as reported in the 2020 US Census, the average American discards 219 pounds of food waste every year. If realized, reaching the EPA’s food waste reduction goal would divert 493 tons of food waste annually from the landfill. Over ten years, this project has the potential to divert over 4,000 tons of food waste from the landfill.

- ii. **Financial efficiency of waste reduction:** The City requests \$33,500 to implement a centralized, municipal food waste compost program in Hailey. With this grant funding, we propose the purchase of necessary infrastructure, and funding for a year-long pilot program to evaluate the most effective approach to engaging our community in a centralized community compost program. If successful, the City will evaluate the best way to continue and expand the program in the future. Priorities for funding include:
  - **Compost Receptacles:** purchase of three “smart” compost receptacles to be installed at highly trafficked and convenient locations in the City of Hailey, if locking receptacles are not available at time of grant funding, an alternate model will be purchased
  - **Community Education:** robust community outreach and education campaign that will be facilitated by a dedicated and far-reaching local citizen advocacy group, the Climate Action Coalition of the Wood River Valley
  - **Collection and Hauling:** During the pilot phase of this program, grant funding will be used for waste collection and hauling. If successful, the City will engage the public and waste hauler (Clear Creek Disposal) to establish best practices for funding this program into the future at the conclusion of the pilot
- iii. **Outcome calculations:** The “smart” compost receptacles that the City proposes purchasing through this grant offer real-time reporting information. The City will utilize this state-of-the-art software to track: amount of food waste collected, fill/capacity level, receptacle usage timing, and frequency of use. The City will also track public outreach efforts by analyzing audience engagement and reach with the public education campaign

## 2. FINANCIAL/PROGRAM SUSTAINABILITY:

All infrastructure funded by this grant will remain in place to facilitate a centralized municipal composting operation in Hailey indefinitely. The City maintains an existing working relationship with two key partners to this grant: Clear Creek Disposal and Winn’s Compost. The Public Works department will maintain the three compost receptacles purchased through this grant. We have developed strong relationships with local non-profits and citizen advocacy groups to aid in educational outreach, and through this pilot will determine the best way to facilitate the cost share of food waste pickups in the future.

## 3. TARGETING BARRIERS

Although Hailey residents have expressed strong interest in municipal composting, barriers to acquiring infrastructure for curbside compost pick up, including supply chain and labor shortages, have caused delays in implementing a solution. As a small community, we have also struggled to determine a cost-effective solution for Hailey residents to increase composting rates at an affordable

level. Providing a centralized, free program to all residents that utilizes existing infrastructure while supporting local businesses addresses both of these barriers

In addition, a significant barrier to a successful municipal composting program is education. It is essential that any new public program is accompanied by outreach that encourages residents to compost organic waste and makes participating in the program easily comprehensible. A successful educational program needs to be inclusive, convenient and well designed. By partnering with a wide-reaching local citizen advocacy group, we plan to address this educational barrier through a consistent and targeted informational campaign.

Through identifying these barriers in advance and collaborating with local groups to help educate and engage the public, we can successfully work toward sustainably managing food waste as a community.

**4. & 5. BUDGET & TIMELINE**

<b>LINE ITEM</b>	<b>BUDGET</b>	<b>TIMELINE</b>
Purchase of Collection Bins (\$4,000 each)	\$12,000	Q1 2023
Collection and Hauling	\$6,000	Q1-Q4 2023
Outreach and Education	\$10,000	Q4 2022- Q4 2023
Production of Outreach Materials	\$5,000	Q4 2022- Q4 2023
Equipment & Supplies	\$500	Q4 2022- Q4 2023
<b>TOTAL</b>	<b>\$ 33,500</b>	

**UPDATED TIMELINE**

<b>LINE ITEM</b>	<b>BUDGET</b>	<b>TIMELINE</b>
Purchase of Collection Bins (\$4,000 each)	\$12,000	Q3 2023
Collection and Hauling	\$6,000	Q3 2023- Q4 2024
Outreach and Education	\$10,000	Q4 2022- Q4 2024
Production of Outreach Materials	\$5,000	Q2 2023- Q4 2024
Equipment & Supplies	\$500	Q4 2022- Q4 2024
<b>TOTAL</b>	<b>\$33,500</b>	

**6. PAST PERFORMANCE**

The City has a long history of successfully acquiring and implementing grants and projects of this size and scope. The City of Hailey has received funding and enacted programming through similar

grants that include: Energy Audit of City Hall and Facilities, Idaho Water Resources Board (IWRB) Water Smart grant program, IWRB Flood Management Program, LHTAC Child Pedestrian Safety program and more. The City has also hired a full time Grant position that will be monitoring and reporting on this grant.

## **7. PROGRAMMATIC CAPABILITY**

This project will be managed by Emily Williams, Sustainability Coordinator for the City of Hailey. Emily has a background in environmental communication, community compost programs, volunteer management, grant writing, and graphic design. She is the grant writer for the City of Hailey and collaborates with the City's Resiliency Planner and other City staff to further the City's environmental goals.

The proposed project is an expansion of an existing local food waste collection program. The City has existing service contracts with the two local businesses that will facilitate this program, Clear Creek Disposal and Winn's Compost. Clear Creek Disposal is the only rubbish and recycling hauler for the City of Hailey. The City and Winn's Compost are currently working on a separate, pilot biosolids composting effort. In addition, the City has enjoyed a close relationship with the public advocacy group: Climate Action Coalition of the Wood River Valley. The City feels that this program fits well within the scope of work and aligns with the priorities of partners that the City already works with regularly.

## **8. PARTNERSHIPS**

We have assembled the key stakeholders that will be part of implementing this pilot program. The attached letters describe in more detail the role that each will play in this pilot program.

- Clear Creek Disposal
- Winn's Compost
- Climate Action Coalition of the Wood River Valley

## **CONCLUSION**

Thank you for your time and consideration of this new and innovative solution for diverting the City of Hailey's residential food waste from the landfill.

**CITY OF HAILEY**  
**RESOLUTION NO. 2023-\_\_\_\_**

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY**  
**AUTHORIZING A NO COST EXTENSION FOR THE COMMUNITY COMPOST**  
**PILOT GRANT.**

WHEREAS, the City of Hailey desires to extend the Grant Agreement with the Idaho Department of Environmental Quality to provide a pilot community compost program, and

WHEREAS, the City of Hailey and Department of Environmental Quality, have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves Amendment 01 between the City of Hailey and the Department of Environmental Quality, and that the Mayor is authorized to execute the attached DEQ Subaward Amendment.

Passed this 27th day of March, 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/16/23      **DEPARTMENT:** HFD      **DEPT. HEAD SIGNATURE:** MB

---

**SUBJECT:** SAFER Grant Application

---

**AUTHORITY:**  ID Code \_\_\_\_\_       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

---

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The SAFER grant provides funding for equipment and volunteer HRA benefits.

---

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

---

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library             | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor               | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning            | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police              | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Engineer           | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission    | <input type="checkbox"/> _____              |
- 

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

I recommend this grant is approved

---

**ACTION OF THE CITY COUNCIL:**

Date : \_\_\_\_\_

City Clerk \_\_\_\_\_

---

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.):  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

# Fiscal Year (FY) 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant

Application ID: EMW-2022-FF-02020

OMB number: 1660-0135, Expiration date: 01/31/2021 [View burden statement](#)

## System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application. All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

### CITY OF HAILEY

Information current from SAM.gov as of:	<b>03/07/2023</b>
UEI-EFT:	<b>VQGYGULKZM44</b>
DUNS (includes DUNS+4):	<b>169191517</b>
Employer Identification Number (EIN):	<b>826000201</b>
Organization legal name:	<b>CITY OF HAILEY</b>
Organization (doing business as) name:	
Mailing address:	<b>115 SOUTH MAIN STREET, SUITE H HAILEY, ID 83333-8408</b>
Physical address:	<b>115 S MAIN ST STE H HAILEY, ID 83333-8408</b>
Is your organization delinquent on any federal debt?	<b>N</b>
SAM.gov registration status:	<b>Active as of 03/05/2023</b>

We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

## Applicant information

Please provide the following additional information about the department or organization applying for this grant.

**Applicant Name (i.e., fire department or organization name)**

City of Hailey Fire Department

### Main address of location impacted by this grant

#### Main address 1

617 South Third Ave

#### Main address 2

Optional

#### City

Hailey

#### State/territory

Idaho

#### Zip code

83333

#### Zip extension

8600

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?

Blaine

## Applicant characteristics

The SAFER (Staffing for Adequate Fire and Emergency Response) program intends to improve or restore local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the restored or enhanced staffing, grantees should see a reduction in response times and an increase in the number of trained personnel assembled at the incident scene. Grant funds are available in two activities: Hiring Firefighters and Recruitment and Retention of Volunteer Firefighters. Please review the Notice of Funding Opportunity for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

#### Applicant type

Fire Department/Fire District

#### What kind of organization do you represent?

Combination (Majority Volunteer)

#### What is the percentage of career members in your organization?

20

#### Which activity are you applying for?

Recruitment and Retention of Volunteer Firefighters

Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.

- Yes
- No



**How many stations are operated by your department?**

1

**Does your organization protect critical infrastructure of the state?**

- Yes
- No

**Please describe the critical infrastructure protected below.**

The Hailey Fire Department protects the following critical infrastructure: Seven public schools, two private schools, and one charter school; Community campus, including a satellite college campus; Two public safety facilities (law enforcement), including one jail; One emergency dispatch center; Two designated emergency shelters; Medical facility, including limited-service emergency care; Two extended care facilities; Multiple city and county government buildings (including county courthouse); Communications infrastructure (including critical emergency service VHF and 700 MHZ radio towers, and multiple cell towers); Idaho Power operational center; Sole energy source, wood-pole power lines (serve Hailey Fire service area and county residents adjacent to the service area); Natural gas lines throughout; Two water supply and distribution systems; one wastewater collection system; one wastewater treatment facility; Friedman Memorial Airport (regional airport with commercial service and private aircraft; one of the top five busiest airports in Idaho); State Highway 75 (sole means of developed ingress and egress for residents and tourists; direct route to Canadian border, carrying hazardous materials, etc.)

**Do you currently report to the National Fire Incident Reporting System (NFIRS)?**

- Yes
- No

**Please enter your FDIN/FDID.**

13301

## Operating budget

**What was your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) related to fire-related programs and emergency response for the current (at time of application) fiscal year, as well as the previous three fiscal years?**

**Current Fiscal Year (i.e., 2021)**

2023

Fiscal Year	Operating budget
2023	\$804,393.00
2022	\$731,022.00

Fiscal Year	Operating budget
2021	\$591,298.00
2020	\$652,333.00

**What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)?**

**Operating budget personnel costs**

81 %

**Does your department have any rainy day reserves, emergency funds, or capital outlay?**

- Yes
- No

**What is the total amount currently set aside?**

\$623,300.00

**Describe the planned purpose of this fund.**

Pumper truck

What percentage of the declared operating budget is derived from the following	2023
Taxes	65 %
Bond issues	0 %
EMS billing	0 %
Grants	0 %
Donations	5 %
Fund drives	0 %
Fee for service	5 %
Other	25 %

What percentage of the declared operating budget is derived from the following	2023
Total	100 %

Please explain the "Other" portion of the declared operating budget.

Intergovernmental Income & Miscellaneous

Describe your financial need to include descriptions of the following:

- Income vs. expense breakdown of the current annual budget
- Budget shortfalls and the inability to address financial needs without federal assistance
- Actions taken to obtain funding elsewhere (i.e. state assistance programs or other grant programs); how similar projects have been funded in the past
- How your critical functions are affected without this funding

**REVENUE**

City General Fund –	460,621
Service Fees –	161,200
Grants -	0
Plan Check and Permit Fees –	39,900
Intergovernmental Income –	340,225
Interest Earnings	3,400
Miscellaneous –	62,346
<b>TOTAL REVENUE –</b>	<b>\$ 1,427,692</b>

**EXPENSES**

Personnel –	615,638
Administration/Office –	9,650
Operating –	151,104
Building –	28,000
Capital Expenditures -	623,300
<b>TOTAL EXPENSES -</b>	<b>\$1,427,692</b>

The needs are many, but the dollars are few. HFD operates within a department budget each year, but that department budget is created, considered, and approved alongside all other City of Hailey Department needs and budgets. Every department in the City struggles to meet the needs of our residents and visitors with available funds. The highest priority needs in each City department are often met through a combination of budgeted funds in addition to essential grant funding. When there are unforeseen expenses (such as major repairs on buildings, or repairs and replacement of equipment and vehicles), or if there is a natural disaster (which have ranged from wildfires to major snowstorms to avalanches to flooding), the City as a whole, including HFD, must prioritize funding and leave a significant number of needs unmet. Overall, HFD operates extremely well under the approved budget, with only 4.5 FTE. However, there are no available funds for the activities described in this application. We are a residential-based community, and therefore have lower tax revenue as compared to other nearby communities. Our budgets are constrained by the fact that we are primarily tax-revenue funded. HFD went from 5 FTE in 2007 to 4.5 FTE today, in the face of explosive growth, rising tourism, increased call volume, and an increased expectation to diversify the services provided, which requires additional personnel and expanded training offerings. In addition, the cost of equipment, tools, and materials increases every year. Hard choices are made annually on where to allocate available funds. Without federal assistance, the activities described in this application will not be implemented.

HFD has successfully pursued State EMS grants and State wildfire grants. Fire apparatus are available for deployments outside of our area for a fee. HFD participated in a countywide SAFER regional grant several years ago and saw positive results. The Hailey Volunteer Firefighter Association provides a small amount of funding each year for firefighter training.

Without this funding, critical functions of our Department will be affected. We will have limited ability to staff stations on a daily basis for second and third out-calls; our full-time staff often responds to first out-calls due to lack of

**Other funding sources**

**This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?**

- Yes  
 No

**This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?**

- Yes  
 No

# Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2022	2021	2020
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	<input type="text" value="6"/>	<input type="text" value="5"/>	<input type="text" value="4"/>
What is the total number of members with self-inflicted fatalities over the last three years?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

How many frontline vehicles does your organization have in each of the types or classes of vehicle listed below that respond to first alarm assignments in support of NFPA 1710/1720? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.



### Filled riding positions

The number of filled riding positions must be equal or less than the number of frontline apparatus multiplied by the number of available riding positions.

Type or class of vehicles	Number of frontline apparatus	Number of available riding positions	Number of filled riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface	<input type="text" value="3"/>	<input type="text" value="16"/>	<input type="text" value="12"/>
Ambulances for transport and/or emergency response	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Tankers or tenders (water capacity of 1,000 gallons or more)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Type or class of vehicles	Number of frontline apparatus	Number of available riding positions	Number of filled riding positions
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint	0	0	0
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine	2	9	9
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit	1	5	3
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle	4	18	11

**Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume?**

- Yes
- No

**Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.**

The City of Hailey is growing, and more citizens are moving to the city. The Hailey Fire Department preventions division has seen an increase in building plans for multi-family dwellings, single-family residential dwellings and mix occupancy use. The City is current in the process of approving additional annexations, but this process has not yet been completed. Our call volume (Fire/EMS) 2020 – 510 calls, 2021 – 625 calls, 2022 – 708 calls. Our call volume has increased 38.8% since 2020.

## Community description

Please provide the following additional information about the community your organization serves.

**Type of jurisdiction served**

City ▼

**What type of community does your organization serve?**

Suburban ▼

**What is the square mileage of your first due response zone/jurisdiction served?**

4

**What percentage of your primary response area is protected by hydrants?**

100

<b>What percentage of your primary response area is for the following:</b>	<b>Percentage (must sum to 100%)</b>
Agriculture, wildland, open space, or undeveloped properties	5
Commercial and industrial purposes	35
Residential purposes	60
<b>Total</b>	<b>100 %</b>

**What is the permanent resident population of your first due response zone/jurisdiction served?**

9463

**Do you have a seasonal increase in population?**

- Yes
- No

**What is your seasonal increase in population (number of people)?**

500

**Please describe your organization and/or community that you serve.**

The Hailey Fire Dept. (HFD) has one staffed fire station and serves a 3.65-square-mile first-due response area within the city limits of Hailey, Idaho (Blaine County seat). The department has 4.5 career firefighters and a volunteer force that protects 9,463 citizens. 60% of the service area is residential, 35% is commercial/industrial, and 5% is open space. On average, the Department responds to more than 700 incidents each year. We respond to four different cities and the unincorporated County via automatic and mutual aid agreements. The Sun Valley ski resort (10 miles north of Hailey), and the abundant federal lands surrounding Blaine County, draw tens of thousands of tourists from around the world each year. Many fly into Friedman Memorial Airport in Hailey. Many access the region via State Highway 75, the sole means of developed ingress and egress. Since the 2010 census, southern Blaine County has grown fast; Hailey's population has increased 15% in the past 10 years. Sustainable, effective firefighting and emergency response services are a challenge in the face of such growth and service pressure. Emergency service self-reliance is critical to our community in this isolated, but populated, region.

## Call volume

Please provide the total number of incidents that your department responded to for each year of the previous three year period (Jan - Dec). Include only those alarms which your department was a primary responder and not second due or giving Mutual Aid.

Note: Each incident must be counted only once regardless of the number of units or agencies that responded to that incident (e.g. a vehicle fire with entrapment and injuries may be counted as a vehicle fire or a rescue call or an EMS call, but not all three).

## Summary

Summary of responses per year by category. Enter whole numbers only. If you have no calls for any of the categories, enter 0.

Summary of responses per year per category	2022	2021	2020
NFIRS Series 100: Fire	19	27	67
NFIRS Series 200: Overpressure Rupture, Explosion, Overheat (No Fire)	1	1	1
NFIRS Series 300: Rescue & Emergency Medical Service Incident	416	403	723
NFIRS Series 400: Hazardous Condition (No Fire)	41	29	64
NFIRS Series 500: Service Call	46	26	51
NFIRS Series 600: Good Intent Call	68	36	71



Summary of responses per year per category	2022	2021	2020
NFIRS Series 700: False Alarm & False Call	90	84	130
NFIRS Series 800: Severe Weather & Natural Disaster	1	0	1
NFIRS Series 900: Special Incident Type	8	5	10
<b>Total</b>	690	611	1118

## Fire

How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.

How many responses per year per category?	2022	2021	2020
Of the NFIRS Series 100 calls, how many are "Structure Fire" (NFIRS Codes 111-123)?	10	11	27
Of the NFIRS Series 100 calls, how many are "Vehicle Fire" (NFIRS Codes 130-138)?	4	5	9
Of the NFIRS Series 100 calls, how many are "Vegetation Fire" (NFIRS Codes 140-143)?	3	6	18
<b>Total</b>	17	22	54

What is the total acreage of all vegetation fires? Enter whole numbers only. If you have no vegetation fires, enter 0.

Total acreage per year	2022	2021	2020
What is the total acreage of all vegetation fires?	378	25	308

## Rescue and emergency medical service incidents

How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.

How many responses per year per category?	2022	2021	2020
Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)?	17	27	47

How many responses per year per category?	2022	2021	2020
Of the NFIRS Series 300 calls, how many are "Extrications from Vehicles" (NFIRS Code 352)?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)?	<input type="text" value="50"/>	<input type="text" value="95"/>	<input type="text" value="100"/>
How many EMS-BLS Response Calls?	<input type="text" value="416"/>	<input type="text" value="385"/>	<input type="text" value="332"/>
How many EMS-ALS Response Calls?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
How many EMS-BLS Scheduled Transports?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
How many EMS-ALS Scheduled Transports?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
How many Community Paramedic Response Calls?	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>Total</b>	483	507	479

## Mutual and automatic aid

How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.

How many responses per year per category?	2022	2021	2020
How many times did your organization receive Mutual Aid?	<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="6"/>
How many times did your organization receive Automatic Aid?	<input type="text" value="17"/>	<input type="text" value="11"/>	<input type="text" value="11"/>
How many times did your organization provide Mutual Aid?	<input type="text" value="4"/>	<input type="text" value="11"/>	<input type="text" value="20"/>
How many times did your organization provide Automatic Aid?	<input type="text" value="7"/>	<input type="text" value="4"/>	<input type="text" value="10"/>
Of the Mutual and Automatic Aid responses, how many were structure fires?	<input type="text" value="4"/>	<input type="text" value="5"/>	<input type="text" value="5"/>

How many responses per year per category?	2022	2021	2020
<b>Total</b>	35	32	52

## Grant request details



### Instructions

If you intend to request funds for an activity, you must answer all of the activity specific questions and specify at least one budget item budget object class information. The cost figures you provide do not have to be firm quotes from your vendors, but they should be estimated based on research of current prices (i.e., check with at least two vendors for your estimates). If you do not have these estimates, you can come back and modify this area at any point before you submit your application to DHS. Select grant writer fee when adding an activity if there is a grant-writing fee associated with the preparation of the request. At least one 12-month period must have values greater than zero. [budget object class information.](#)

+ Add activity

**Grand total: \$663,550.00**

## Program area: Recruitment and retention



**Activity: Recruitment and Retention**

**\$663,550.00**

✘ [Delete this activity.](#)



### Recruitment and Retention activity questions

Please provide the following additional information that pertains to your fire department.

As a reminder, the purpose of these grants is to assist fire departments with the recruitment and retention of volunteer firefighters who are involved with, or trained in, the operations of firefighting and emergency response. The grants are intended to create a net increase in the number of trained, certified, and competent firefighters capable of safely responding to emergencies within the grant recipient's geographic response area. SAFER grants focus only on NFPA 1710 (Section 5.2.4.1 - Single-Family Dwelling Initial Full Alarm Assignment Capability) or NFPA 1720 (Section 4.3 - Staffing and Deployment).

NFPA standard	Department characteristics	Demographic	Assembly staffing	Response time	Frequency of time
1710	Career	With aerial	17	8 min	90%
1710	Career	Without aerial	16	8 min	90%
1720 - Urban	Urban combo/volunteer	> 1,000 pop/square mile	15	9 min	90%
1720 - Suburban	Suburban combo/volunteer	500 - 1,000 pop/square mile	10	10 min	80%
1720 - Rural	Rural combo/volunteer	< 500 pop/square mile	6	14 min	80%
1720 - Remote	Remote combo/volunteer	Travel > 8 mi	4	N/A	90%

Select the item that best describes the NFPA standard your department is attempting to meet:

1720 - suburban ▼

**Based on current volunteer staffing levels:**

How often does the department meet the selected NFPA assembly requirements for your department's first due response zone/jurisdiction served?

- Never (0%)
- Rarely (1 to 19%)
- Sometimes (20 to 39%)
- Half of the time (40 to 59%)
- Often (60 to 79%)
- Most of the time (80 to 99%)
- Always (100%)

What is the total number of active volunteer firefighters in your department, not including administrative or EMS only members?

23

Do you provide NFPA 1582 annual medical/physical exams?

- Yes
- No
- No, but we provide other types of physicals

**If awarded the grant:**

**How often do you anticipate that the department will meet the NFPA assembly requirements indicated above?**

- Never (0%)
- Rarely (1 to 19%)
- Sometimes (20 to 39%)
- Half of the time (40 to 59%)
- Often (60 to 79%)
- Most of the time (80 to 99%)
- Always (100%)

**Will you provide the new recruits with NFPA 1582 entry-level physicals?**

- Yes
- No
- No, but we will provide other types of physicals



### Recruitment need

The difference between the answers provided in this question and the total number of active volunteer firefighters in your department should correspond to the total number of volunteer firefighters your department is attempting to recruit under this grant and must match the information in the Grant request details and Narrative statements.

**How many active volunteer firefighters are needed by your department to adequately comply with the NFPA assembly requirements as indicated in the table above? Include only operational volunteer firefighters; administrative or EMS only members should not be included.**

30

**How many active volunteer operational firefighters joined your department over the last three years?**

8

**How many active volunteer operational firefighters left your department over the last three years?**

6

**Do you currently have a comprehensive marketing plan in place as part of your recruitment and retention efforts? A marketing plan must be in place already, put in place if awarded, or requested in the application if requesting grant funds to recruit new members.**

- Yes
- No, but will be developing one as part of this grant
- No

**Do you currently have a Recruitment and Retention Coordinator, Program Manager, or Grant Administrator in place within your organization?**

- Yes
- No, but will appoint one outside of the grant
- Included in this request
- No

**Does your department currently offer worker's compensation/accidental death and dismemberment (AD&D) insurance for active volunteer firefighters?**

- Yes
- Included in this request
- No

**What level of firefighter training and certification will members in your department be trained to as required by your Authority Having Jurisdiction (AHJ)?**

- None
- First responder
- FF I
- FF I/EMT
- FF II
- FF II/EMT

**Will the firefighters recruited meet the firefighter training and certification requirements indicated in the previous question within 24 months of appointment?**

- Yes
- No
- N/A (Requesting assistance to retain current members only)

**Please provide details on the training program currently in place, or that will be implemented upon award, to ensure that members meet the above firefighter training and certification requirements with 24 months of appointment.**

Hailey Fire currently participates in a Fire Academy training program that is offered countywide. Fire Academy training is offered annually, from January through May. Each year, new recruits are enrolled in Fire Academy Training to achieve Firefighter I certification

## Narrative statements

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will perform the second phase of the applications' evaluations by using the narrative statements below to determine the worthiness of the request for an award.

Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. Provide only the information being requested for each element; if you provided information pertaining to the narrative elements elsewhere in the application you must still include it below. Failure to provide the information being requested may result in a lower score or the application not being funded.

## Project description

**Describe the problems and issues the department is experiencing in recruiting new volunteer firefighters (e.g., why are you unable to recruit members on your own?).**

HFD consistently experiences a number of key obstacles in recruiting new volunteer firefighters. In the past three years, only eight volunteer firefighters have joined the service. Potential recruits, and new recruits who have left the service, have identified the following concerns. 1. The large time commitment involved in being an active volunteer firefighter, with little financial reward, is a common theme. Community service, community pride and the personal reward of volunteer firefighting is recognized, but this in itself is not enough incentive to recruit new members. HFD simply does not have the means to provide better financial reward without federal assistance. 2. Since most volunteers are otherwise employed, there is a concern among potential recruits that it won't be feasible for them to leave work if an emergency call comes in. While most business owners recognize the importance of emergency services, and many would support a volunteer firefighter in their employ, there are limits to the number of unforeseen absences that are acceptable. 3. The 5.5 month training program to achieve Firefighter I certification

**What are the problems and issues the department is experiencing in retaining current members (e.g., why are the current volunteer firefighters leaving?).**

HFD consistently experiences a number of key obstacles in retaining volunteer firefighters. In the past three years, 6 volunteer firefighters have left the service. Volunteer firefighters who have left the service have identified the following concerns: 1. The types of emergency calls received are not the types that were expected when the volunteer joined the service. The majority of calls received are medical emergency related, not fire related. 2. HFD has an aging volunteer workforce. Long-time volunteers have left the service based on their age. Twenty-five percent of our volunteer force is over the age of 50. 3. Paid job commitments, and limits to the ability to respond during work hours, have created too much time-management conflict for volunteer firefighters. 4. An inability to maintain minimum requirements, and meet demanding training standards, of HFD is an obstacle. Fire/EMS training is offered weekly, and members are required to attend a minimum of two trainings per month. It has proved a challenge for volunteers to allocate valuable personal time away from their families to remain a member in good standing. 5. As in recruitment, the large time commitment involved in being

**Describe the implementation plan, including the goals, objectives, methods, specific steps, and timelines to directly address the identified problems or issues.**

The goal is to maintain a stable firefighting force that improves community protection from fire, fire-related hazards, and medical emergencies, and consistently meets the requirements of NFPA 1720. The objectives are to recruit 7 members; to reduce turnover; to increase the quantity of volunteers responding to calls; to reduce response times; and to increase the number of trained personnel assembled at incident scenes.

Our approach includes: Marketing for new recruits, PPE and NFP compliant physicals for new recruits, Training and education for new recruits and current members, Health-related benefits for new recruits and current members.

Marketing: We will use our existing marketing plan to recruit new members. The plan includes outreach by current volunteer firefighters to recruit new members; advertising in the City newsletter and in City Hall with flyers; press releases; website updates; social media; and a manned booth at special events.

PPE and physicals: 1 set PPE and an NFPA-compliant physical per new recruit.

Training and education: New recruits will be trained to Firefighter I through Blaine County's Fire Academy. Leadership and career development training will be offered to all members. Training will be carried out by: annual group training here in Blaine County, and out-of-area trainings and conferences, where members will be expected to bring back training information for others.

Health-related benefits: Paid-on-call volunteers are already covered by workers' comp. We will set up a benefits program to include items such as life insurance/AD&D; HRA contributions; and supplemental coverages like a critical

**Describe the current marketing plan already in place, or the marketing program to be put in place with or without grant funds.**

We will use our in-place marketing plan to recruit new members. The plan includes outreach by current volunteer firefighters to recruit new members; advertising in the City newsletter and in City Hall with flyers; press releases; website updates; social media; and a manned booth at special events.

**Describe how the program will be evaluated for its impact on identified recruitment and retention problems and issues. How will the overall effectiveness of the grant be measured?**



HFD will evaluate the impact of our program by providing an experienced team to lead grant implementation. Under the Chief's direction, volunteer firefighters from both departments will be assigned to coordinate specific recruitment and retention activities. The duties may rotate among several volunteers. The City of Hailey grant coordinator will be responsible for quarterly programmatic reporting and federal regulatory oversight and support, such as assistance with procurements. The City of Hailey Treasurer will be responsible for semi-annual financial reporting, benefits payables, and reconciliation. The program manager will lead the implementation of the work and track all activities under the program. Prior to the program launch, baseline data will be compiled into a spreadsheet to track each metric. Comparisons to the baseline will be made throughout the life of the grant and will be reported to FEMA in quarterly programmatic reports. The program manager will hold monthly meetings to assess progress and make course corrections as needed. Chief Baledge, the grant coordinator, and at least one retention and recruitment coordinator representative, will attend the monthly meetings. The City of Hailey Treasurer will attend as needed. The overall effectiveness of the program

**Describe the specific services the new volunteer firefighters and/or retention of current volunteer firefighters will provide for the fire department(s) and community.**

If awarded this grant, new volunteer firefighters and the retention of current volunteers will help HFD achieve better community preparedness and improved operational safety. We will be able to better maintain an adequate firefighting force for Hailey that improves community protection from fire and fire-related hazards, and from medical emergencies. We will be better able to consistently meet the requirements of NFPA 1720. In addition to the benefits in preparedness, effectiveness and operational safety, a large benefit to HFD is financial and operational efficiency. It is a large investment to train new recruits, in both dollars and time. And it is a large loss to lose a seasoned firefighter. By achieving a reduction in volunteer turnover and maintaining a stable firefighting force with a reasonable growth rate, HFD will be able to make better use of our limited budget and better use of career personnel time.

## Impact on daily operations

**Describe how the community and current volunteer firefighters in the department are at risk without the items or activities requested in this application.**

The community is at risk due to an inadequate volunteer base, particularly during business hours. Even a minor call can consume all available resources, leaving no additional resources available if other calls are received at the same time. From 2019 to 2022, calls for service increased 30%. During the pandemic we saw a decrease in volunteer response, particularly during business hours. The volunteer firefighters are starting to come back and be more involved, mainly due to the past SAFER Grant and the benefits it provided. We are not at an adequate staffing level expected by the citizens and department. The operational safety of firefighters is only possible when enough of them respond to a call and arrive on scene. If there are too few firefighters on scene, the call keeps going out, but this wastes valuable time that can cost citizen lives. If firefighters initiate a response without adequate

**How will that risk be reduced if awarded?**

If the grant is awarded, the risk will be reduced by having a more stable, responsive force. The quantity of volunteer firefighters responding to a first call can be improved by providing meaningful incentives that positively affect the quality of firefighters' lives. Volunteers will know they are valued, and will know they are essential to carrying out the duties of the department. With this more robust response level, we can achieve adequate staffing in the case of multiple simultaneous calls. When more firefighters respond to a first call, we will have responders at the ready for a 2nd or 3rd call because they will have already

**Explain the impact of recruitment of new volunteer firefighters and/or the retention of current volunteer firefighters will have on the department's NFPA compliance.**

HFD will be better prepared to meet the staffing requirements of NFPA 1720 and be better prepared to comply with NFPA 1500. All new volunteer firefighters will be trained and certified to the Firefighter I level, compatible with NFPA 1001. Planned training will include engineer training to the NFPA 1002 level and additional training for fire officers. This grant will also enable us to create a safer work environment with additional staffing.

## Cost benefit

**Describe the benefits (e.g., quantifying the anticipated savings and/or efficiencies) the department and community will realize if awarded the positions requested in this application.**

The cost of implementing a robust, successful retention and recruitment program is significant, which is why HFD is applying for SAFER grant funds. The costs of our plan are reasonable and justified and provide a means to improve the results of volunteer recruitment and retention efforts. Explanations of the costs are provided in the budget portion of the grant application. Comparing the costs to the potential positive impact of carrying out the proposed activities shows that the program benefits far outweigh the costs. The National Volunteer Fire Council's fact sheet documents that the cost to train and equip a firefighter can exceed \$20,000, which means any program that effectively retains volunteer firefighters quickly pays for itself. HFD has made a tremendous investment both in time and money to train our current volunteers. To have a fully trained firefighter leave a department is a devastating and costly loss to our system and to the extraordinary investment by our staff. We must do everything possible to keep trained firefighters active and on the roster. The program proposed in this application will benefit our community by protecting 9,463 citizens, in addition to the seasonal influx of tens of thousands of tourists who visit the region either via Friedman Memorial Airport in Hailey or State Highway 75. The average starting wage for a career firefighter in our department is \$45,000 per year, plus full benefits, which nearly doubles that cost. Through

## Additional information

**If you have any additional information you would like to include about the department and/or this application in general, please provide below.**

*Optional*

HFD is very small, but we are the first responder to one of the top five busiest airports in the state of Idaho. This fact is illustrative of what it means to provide emergency services in an isolated, but populated and very busy tourist region. Making the proposed benefits available to all volunteer members, sends a clear message that our volunteers are valued, and that we are focused on operating efficiently. Incentivizing volunteers to talk about these benefits in their recruitment of new volunteers will help build solidarity and identity. We protect thousands of lives, thousands of properties, and significant critical infrastructure that is important locally, and important to the State of Idaho. Our approach is balanced and logical, focused on addressing the problems with specific, incentive-based solutions. Our costs are reasonable and justified, and the benefit to be gained outweighs those costs. The costs are also significant, which is why we are applying for these grant funds. Without grant funds, the activities outlined in this application will not be implemented. We have an experienced team to implement the plan, track the activities, evaluate the outcomes, and report the results. We have successfully implemented numerous federal grants over the last ten years, including grants from

[+ Add a category](#)

Category

**Category: Training**

**\$44,700.00**

[✖ Delete this category.](#)

[+ Add a sub-category](#)

Sub-category

**Sub-category: Basic (Minimum) Firefighter Training**

**\$24,700.00**

[✖ Delete this sub-category.](#)

Sub-category

Basic (Minimum) Firefighter Training ▼

Description

Recruit training. Hailey participates in a countywide Fire Academy training program. Costs are the average cost per student to pay an instructor to teach the course. Academy costs include necessary books, instructor materials, and supplies for Academy. In year 1, we would like to add an additional 2 recruits above our normal average of two. In years 2, 3 and 4, we would like to add 3 recruits above our normal average. Elsewhere in this application, we have said we will recruit 7 new members; we are budgeting for

**Budget class**

Personnel ▼

Year	Quantity	Unit price	Total
1	4	\$1,300.00	<b>\$5,200.00</b>

Year	Quantity	Unit price	Total
2	5	\$1,300.00	<b>\$6,500.00</b>

Year	Quantity	Unit price	Total
3	5	\$1,300.00	<b>\$6,500.00</b>

Year	Quantity	Unit price	Total
4	5	\$1,300.00	<b>\$6,500.00</b>

TOTAL	19		\$24,700.00
-------	----	--	-------------



**Additional information**

Training requested must be required by the Authority Having Jurisdiction (AHJ) to meet minimum firefighter certification; advanced training must be requested under Advanced Firefighter Training Category. Cost must not currently be covered under the department's normal operating budget. Fire simulators, fire evolution, or fire training props (e.g., burn trailers, forcible entry, rescue/smoke maze, flashover simulators) are ineligible.

## Sub-category: Leadership/Career Training

**\$20,000.00**

✘ [Delete this sub-category.](#)

### Sub-category

Leadership/Career Training ▼

### Description

This line item is to bring in outside subject matter experts on an annual basis to teach advanced tactics and leadership training to a large group. Training will meet both local and national standards. We will solicit subject matter experts for program considerations and present to our area training coordinator. Based on past practices, the amount budgeted will allow us to bring in at least one multi-day program per year.

### Budget class

Contractual ▼

Year	Quantity	Unit price	Total
1	1	\$5,000.00	\$5,000.00
Year	Quantity	Unit price	Total
2	1	\$5,000.00	\$5,000.00
Year	Quantity	Unit price	Total
3	1	\$5,000.00	\$5,000.00
Year	Quantity	Unit price	Total
4	1	\$5,000.00	\$5,000.00
TOTAL	4		\$20,000.00



### Additional information

Must be used as a retention incentive and cannot currently be covered under the department's normal

operating budget. Courses must provide continuing education units (CEU's) or certificates of completion to be eligible.

**Category: Personal Protective Equipment (PPE)**

**\$47,500.00**

[✖ Delete this category.](#)

[+ Add a sub-category](#)

**Sub-category**

**Sub-category: Full Set - Structural Personal Protective Equipment (PPE)**

**\$47,500.00**

[✖ Delete this sub-category.](#)

**Sub-category**

Full Set - Structural Personal Protective Equipmε ▾

**Description**

NFPA compliant bunker gear, including helmet, gloves, hood, SCBA face mask, and boots. In year 1, this would provide 4 new recruits necessary PPE to begin fire academy and be properly prepared for emergency response after achieving their FF1. In years 2 and 3, this would provide 5 new recruits necessary PPE. All gear would be meeting existing specifications as current firefighters have been issued for

**Budget class**

Equipment ▾

Year	Quantity	Unit price	Total
1	<input type="text" value="4"/>	<input type="text" value="\$2,500.00"/>	<b>\$10,000.00</b>
2	<input type="text" value="5"/>	<input type="text" value="\$2,500.00"/>	<b>\$12,500.00</b>
3	<input type="text" value="5"/>	<input type="text" value="\$2,500.00"/>	<b>\$12,500.00</b>
4	<input type="text" value="5"/>	<input type="text" value="\$2,500.00"/>	<b>\$12,500.00</b>
TOTAL	19		<b>\$47,500.00</b>



**Additional information**

Only one set of PPE for structural or wildland firefighting is allowable per new recruit. PPE is not allowable for current members. All new recruits for whom PPE is provided must pass an NFPA-compliant physical and reimbursement is only provided after required documentation is provided. SAFER considers a full-set of structural PPE to be comprised of: one SCBA mask/face piece, one pair of pants, one coat, one helmet, two hoods, one pair of boots, two pairs of gloves, one pair of goggles, and one pair of suspenders).



**Category: New Member Costs**

**\$14,250.00**

**✘ [Delete this category.](#)**

**[+ Add a sub-category](#)**

**Sub-category**



# Sub-category: NFPA 1582 Entry-Level Physical

**\$14,250.00**

**✘ [Delete this sub-category.](#)**

### Sub-category

NFPA 1582 Entry-Level Physical ▼


### Description

To cover costs associated with the NFPA/AHJ entry level physical. Although elsewhere in this application we have stated we will recruit 7 new members, we are budgeting for attrition. We are working with our local health system to provide the most cost effective NFPA/AHJ 1582 physical.

### Budget class

Other ▼

Year	Quantity	Unit price	Total
1	4	\$750.00	\$3,000.00
Year	Quantity	Unit price	Total
2	5	\$750.00	\$3,750.00
Year	Quantity	Unit price	Total
3	5	\$750.00	\$3,750.00
Year	Quantity	Unit price	Total
4	5	\$750.00	\$3,750.00
TOTAL	19		\$14,250.00

 **Additional information**



Only one entry-level physical per new recruit is eligible. Physicals or annual exams for current members is not eligible. The cost of physicals should be based on local physician or health center prices. Detailed information on implementing NFPA 1582 physicals can be found at <https://www.fstaresearch.org/roadmap>.

### Category: Other (Explain)

**\$538,860.00**

✘ [Delete this category](#)

[+ Add a sub-category](#)

#### Sub-category

### Sub-category: Benefits Program

**\$517,500.00**

✘ [Delete this sub-category](#)

#### Other description

Benefits Program

#### Description

We will use a 10-point system with two tiers: if members earn up to 10 points, they get \$250 per month in benefits; if members earn 11 points or more, they get \$500 per month in benefits. Points are given for particular actions, such as responding to a required minimum of calls per month. The final benefits program design will be completed upon grant award, with the assistance of a qualified benefits consultant. The number of members x an average benefits payout of \$375 per month was used to arrive at this estimated budget.

#### Budget class

Other

Year	Quantity	Unit price	Total
1	25	\$4,500.00	\$112,500.00
Year	Quantity	Unit price	Total
2	30	\$4,500.00	\$135,000.00
Year	Quantity	Unit price	Total
3	30	\$4,500.00	\$135,000.00
Year	Quantity	Unit price	Total
4	30	\$4,500.00	\$135,000.00
TOTAL	115		\$517,500.00

**i Additional information**  
 This line item should only be used if the costs you are requesting are not already listed under a Category above



### Sub-category: Benefits Consultant/Third-Party Benefits Admini...

**\$21,360.00**

**✗ [Delete this sub-category](#)**

**Other description**

Benefits Consultant/Third-Party Benefits Administrat

**Description**

In year 1, \$10,000 one-time cost to select benefits consultant to finalize program design and put structure in place. Assumed \$125 per hour x 80 hours to arrive at estimated cost. In year 1, \$4,613 for third-party benefits administration by same consultant. Years, 2, 3 and 4 are cost for third-party benefits administration. The benefits administration costs are calculated using 2.5% of the benefits program line item amounts.

**Budget class**

Contractual ▼

Year	Quantity	Unit price	Total
1	1	\$11,235.00	<b>\$11,235.00</b>
Year	Quantity	Unit price	Total
2	1	\$3,375.00	<b>\$3,375.00</b>
Year	Quantity	Unit price	Total
3	1	\$3,375.00	<b>\$3,375.00</b>
Year	Quantity	Unit price	Total
4	1	\$3,375.00	<b>\$3,375.00</b>
<b>TOTAL</b>	<b>4</b>		<b>\$21,360.00</b>



**Additional information**

This line item should only be used if the costs you are requesting are not already listed under a Category above

**Category: Recruitment & Retention Coordinator**

**\$18,240.00**

✘ [Delete this category.](#)

[+ Add a sub-category](#)

Sub-category

### Sub-category: Salary (Employee)

**\$16,320.00**

[✗ Delete this sub-category.](#)

**Sub-category**

Salary (Employee) ▼

**Description**

We will use volunteer firefighters to carry out recruitment and retention tasks, under the direction of the HFD Fire Chief. We will use several volunteers, in rotation, for a total of approximately 20 man-hours per month. Volunteer firefighters are currently paid-on-call, from \$15 to \$18 per hour; we used \$17 per hour to estimate this line item. Duties to be carried out include: tracking points earned under the incentive program, and marketing activities such as social media, web updates, newsletter

**Budget class**

Personnel ▼

Year	Quantity	Unit price	Total
1	240	\$17.00	\$4,080.00
2	240	\$17.00	\$4,080.00
3	240	\$17.00	\$4,080.00
4	240	\$17.00	\$4,080.00
<b>TOTAL</b>	<b>960</b>		<b>\$16,320.00</b>



**Additional information**

Applicants hiring a Recruitment and Retention Coordinator must have a hiring policy in place. The employee must be appointed, or hired, in the same manner in which the department/organization would have hired the employee with non-federal funds.



**Sub-category: Fringe Benefits (Employee)**

**\$1,920.00**

**✖ [Delete this sub-category.](#)**

**Sub-category**

Fringe Benefits (Employee) ▼

**Description**

Fringe is calculated as a percent of wages, in this case approximately 10 percent. We calculated a dollar figure per hour. Fringe includes workers' compensation, social security and Medicare.

**Budget class**

Fringe benefits ▼

Year	Quantity	Unit price	Total
1	240	\$2.00	<b>\$480.00</b>

Year	Quantity	Unit price	Total
2	240	\$2.00	<b>\$480.00</b>

Year	Quantity	Unit price	Total
3	240	\$2.00	<b>\$480.00</b>


Year	Quantity	Unit price	Total
4	240	\$2.00	<b>\$480.00</b>
TOTAL	960		\$1,920.00

## Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

### Grant request summary

Category	Number of sub-categories	Total cost
Training	2	\$44,700.00
Personal Protective Equipment (PPE)	1	\$47,500.00
New Member Costs	1	\$14,250.00
Other (Explain)	2	\$538,860.00
Recruitment & Retention Coordinator	2	\$18,240.00
<b>Total</b>	8	\$663,550.00

Is your proposed project limited to one or more of the [following activities](#)  : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.


- Yes
- No

Please download the EHP Screening form available at <https://www.fema.gov/media-library/assets/documents/90195>. Once you have been awarded the grant and have accepted the award, please complete and send your screening form and attachments to [GPDEHPinfo@fema.dhs.gov](mailto:GPDEHPinfo@fema.dhs.gov).

### EHP screening form attachment (optional)

**Maximum File Size:**  
25MB

**Accepted File Types:**  
.pdf, .doc, .docx, .xls, .xlsx, .jpg

 Upload from your computer

Filename	Date uploaded	Description
----------	---------------	-------------

## Budget summary

### Budget summary

Object class categories	Year 1	Year 2	Year 3	Year 4	Total
Personnel	\$9,280.00	\$10,580.00	\$10,580.00	\$10,580.00	\$41,020.00
Fringe benefits	\$480.00	\$480.00	\$480.00	\$480.00	\$1,920.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$10,000.00	\$12,500.00	\$12,500.00	\$12,500.00	\$47,500.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$16,235.00	\$8,375.00	\$8,375.00	\$8,375.00	\$41,360.00
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$115,500.00	\$138,750.00	\$138,750.00	\$138,750.00	\$531,750.00
<b>Total direct charges</b>	\$151,495.00	\$170,685.00	\$170,685.00	\$170,685.00	\$663,550.00
Indirect charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	\$151,495.00	\$170,685.00	\$170,685.00	\$170,685.00	\$663,550.00

#### Non-federal resources

Applicant	\$0.00
-----------	--------

State	\$0.00
-------	--------

Other sources	\$0.00
---------------	--------

Object class categories	Year 1	Year 2	Year 3	Year 4	Total
Remarks					
<b>Total Federal and Non-federal resources</b>					
Federal resources	\$151,495.00	\$170,685.00	\$170,685.00	\$170,685.00	\$663,550.00
Non-federal resources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	\$151,495.00	\$170,685.00	\$170,685.00	\$170,685.00	\$663,550.00
Program income					\$0

## Contact information


Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

- Yes
- No

## Application participants

Please add all individuals or organizations who assisted with the application.

Include all individuals or organizations who assisted with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application or not.

<p><b>Emily Williams</b></p> <p><a href="mailto:emily.williams@haileycityhal">emily.williams@haileycityhal</a></p>	<p><b>Primary phone</b> 2087889830 ext 4231 Work</p> <p><b>Fax</b></p>	<p><b>Mailing address</b> 115 S Main St Suite H Hailey ID 83333</p>	<p> Edit</p>
--	--	---	---

Add a participant

## Secondary point of contact



Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

<p><b>Mike Baledge</b> Fire Chief</p> <p><a href="mailto:mike.baledge@haileycityhal">mike.baledge@haileycityhal</a></p>	<p><b>Primary phone</b> 2087883147 ext 4 Work</p> <p><b>Fax</b></p>	<p><b>Additional phones</b> 2085209821 Mobile</p>	<p><a href="#">Edit</a></p>
---	---	---	-----------------------------

## Assurances and certifications

### SF-LLL: Disclosure of Lobbying Activities

OMB number: 4040-0013, Expiration date: 02/28/2022 [View burden statement](#)




Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. Â§ 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL

## Review application

[Submit for signature](#)

Please select any of the following links to view or edit a particular section of your application. You may submit your application for signature once your application is complete and without any errors.

-  **This application is ready to submit for signature**  
Submit this application for final signature to complete the application submission process.
-  SAM.gov profile [View/edit](#)
-  Applicant information [View/edit](#)

✓	Applicant characteristics	<a href="#">View/edit</a>
✓	Operating budget	<a href="#">View/edit</a>
✓	Community description	<a href="#">View/edit</a>
✓	Applicant and community trends	<a href="#">View/edit</a>
✓	Call volume	<a href="#">View/edit</a>
✓	Grant request details	<a href="#">View/edit</a>
✓	Grant request summary	<a href="#">View/edit</a>
✓	Budget summary	<a href="#">View/edit</a>
✓	Assurances and certifications	<a href="#">View/edit</a>
✓	Contact information	<a href="#">View/edit</a>

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/23    **DEPARTMENT:** Administration    **DEPT. HEAD SIGNATURE:** LH

**SUBJECT:**                      Ratification of a letter from the Mayor to Senate Commerce and Resources Committee regarding HB 287

**AUTHORITY:**  ID Code \_\_\_ Proposed HB 287     IAR \_\_\_\_\_     City Ordinance/Code Ord.

**Attachments:**

- 1) Letter from the Mayor to Senate Commerce and Resources Committee regarding HB 287

**BACKGROUND:**

House Bill 287 is under consideration by the Senate Commerce and Resources Committee:

<https://legislature.idaho.gov/wp-content/uploads/sessioninfo/2023/legislation/H0287.pdf>

This bill would eliminate any above-code energy provisions. See the attached letter sent by the Mayor on March 16, 2023.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)**

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	<u>  x  </u> Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to ratify the March 16, 2023 letter from the Mayor to Senate Commerce and Resources Committee regarding HB 287-----

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

115 MAIN STREET SOUTH, SUITE H  
HAILEY, IDAHO 83333  
(208) 788-4221  
Fax: (208) 788-2924

March 16, 2023

Senate Commerce and Human Resources Committee  
Via email:

RE: Comments on House Bill 287

Dear Chairman and Members of the Senate Commerce and Human Resources Committee,

The City of Hailey would like to express concern about the proposed amended language set forth in House Bill 287. Specifically, we are not in favor of the proposed language in 39-9701(3) that would remove the non-retroactive language in the code. Making this retroactive will force jurisdictions that have legally amended the Energy Code to move backwards in energy conservation.

Hailey has had an above Energy Code program since 2008, with support from the community and the Wood River Valley, Building Contractors Association (BCA). The City has worked closely with the community and the BCA to develop an energy code that works for our community and our property owners.

Additionally, Hailey has been very careful since 2018 to abide by state rules regarding new energy codes. Any new energy codes Hailey has adopted since 2018 have been voluntary codes, giving property owners a choice as to whether or not to implement energy efficiencies into their projects. We find this to be a successful solution that keeps Hailey in line with State of Idaho values, while allow property owners to implement additional energy conservation measures if they so choose.

Sincerely,



Mayor Martha Burke

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 3/27/23

**DEPARTMENT:** PW - Streets

**DEPT. HEAD SIGNATURE:** BY

- **SUBJECT:** Motion to adopt Resolution 2023-040, authorizing the Mayor’s signature on an agreement with Imperial Asphalt in an amount not to exceed \$30,000, to perform crack seal services on Hailey streets  
**ACTION ITEM**

- **AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

- **BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The attached agreement with Imperial Asphalt establishes pricing of \$3,384 per ton to provide Crack Seal services on Hailey streets. The Street Division will oversee the contractor to ensure the dollar amount for this agreement will not exceed \$30,000. This preventative maintenance work is conducted on an annual basis, and the proposed limit is consistent with prior years.

- **FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle

# \_\_\_\_\_ Budget Line Item # \_\_\_\_\_ YTD  
Line-Item Balance \$ \_\_\_\_\_ Estimated Hours Spent to Date: \_\_\_\_\_  
Estimated Completion Date: \_\_\_\_\_ Staff Contact: \_\_\_\_\_  
Phone # \_\_\_\_\_ Comments: \_\_\_\_\_

- **ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library                 | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor                   | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning                | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police                  | <input type="checkbox"/> Wastewater         |
| <input type="checkbox"/> Engineer           | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water              |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission        | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to adopt Resolution 2023-040, authorizing the Mayor’s signature on an agreement with Imperial Asphalt in an amount not to exceed \$30,000, to perform crack seal services on Hailey streets **ACTION ITEM**

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.):  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**CITY OF HAILEY  
RESOLUTION NO. 2023-\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY APPROVING  
AN AGREEMENT WITH IMPERIAL ASPHALT IN AN AMOUNT NOT TO EXCEED  
\$30,000, TO PERFORM CRACK SEAL SERVICES ON HAILEY STREETS**

WHEREAS, the City of Hailey desires to have Imperial Asphalt perform crack seal services for the City of Hailey,

WHEREAS, the City of Hailey and Imperial Asphalt have agreed to the terms and conditions of the crack seal agreement, a copy of which is attached hereto,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey authorizes the crack seal agreement between the City of Hailey and Imperial Asphalt and that the Mayor is authorized to execute the agreement,

Passed this 27th day of March, 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



# Estimate

For:

City of Hailey  
115 Main Street South, Suite H  
Hailey, ID 83333  
208-788-4221  
208-788-5965

## Service Location

City of Hailey  
115 Main Street South, Suite H  
Hailey, ID 83333



461 N 80 W  
Blackfoot, ID 83221  
2087820301  
[Imperialasphalt.com](http://Imperialasphalt.com)

**Estimate No. 3888** Issued on Mon Mar 13, 2023

Qty	Name	Description	Rate	Amount
4.224	Crack Seal: Road app including Material	TONS OF CRACK SEAL APPLIED INCLUDING CLEANING WEEDS DIRT AND DEBRIS FROM CRACK WITH COMPRESSED AIR. PRICE INCLUDES ROUTING OF ALL NEW CRACKS. VARIOUS LOCATIONS THROUGHOUT CITY OF HAILEY. INVOICE TO BE BASED ON ACTUAL TONS APPLIED, NOT TO EXCEED \$30,000.	\$3,384.00	\$14,294.02
			<b>estimated total</b>	<b>\$14,294.02</b>

## Notes:

## Terms & Conditions:

Payment upon Completion by check or cash.

1- Any deviation from the specifications and/or terms shall be by written mutual agreement. Payment for extra work and allowances for omissions shall be fixed in advance in writing by either party. No verbal agreement or understanding shall be binding.

2- All payments received in accordance with the terms of this contract are accepted with the understanding that such payments shall be applied to the payment of material and labor furnished on the work subject to this agreement.

3- Both Parties Agree that the plans and specifications may be changed without impairing the validity of this contract, subject, however, to the condition that the sum allowed either party for such alterations shall have been agreed upon by the parties to the contract and full statement of the same made in writing and signed by them before the work to be affected by the changes is commenced.

4- Both parties agree that Imperial Asphalt is not responsible for breakage of underground pipes, wiring or other improvements which are not visible to workman on the property.

5- The undersign agrees that all defects in material or labor must be brought to the attention of Imperial Asphalt within thirty (30) days of receipt of billing invoice for the work performed or else waives its right to claim any offers for these defects.

6- Unless specified otherwise, the party for whom this work is performed assumes responsibility for traffic control and any barricading necessary, as well as assuring traffic is not permitted on the new surface until the material is set and dry.

7- If payment is not received by Imperial Asphalt according to the terms specified in this agreement, the purchaser of products and services from Imperial Asphalt shall be liable for costs incurred by Imperial Asphalt including a reasonable attorney's fee if the account is placed with an attorney for collection.

8- The undersigned represents itself to be the record owner of the real property which shall be improved pursuant to this agreement, or authorized agent of the record owner.

9- The undersigned agrees to pay all invoices from Imperial Asphalt within the terms described herein, If payment is not received as set forth herein, the undersigned agrees to pay one and one-half percent (1 1/2%) compounded monthly (18% per-annum) on all outstanding owing to Imperial Asphalt.

10- This bid is based on the current price of labor and material and if not accepted within 15 days from date hereof, the right is reserved to submit a new bid.

11- All agreements contingent upon strikes, accidents, or delays beyond control.

12- This contract shall be governed by the laws of the state of Idaho both as to interpretation and performance and jurisdiction shall be in Bingham County, Idaho.

13- Imperial Asphalt disclaims all warranties expressed or implied including warranty of merchantability, and warranty for fitness for a particular purpose. The only expressed warranties are those written on the contract.

**Signature:**

---

**THANK YOU** for considering Imperial Asphalt LLC for all your asphalt maintenance needs.

---

If you would like to accept this proposal according to the terms set forth herein and authorize Imperial Asphalt to perform the work as described, please select [accept and approve this estimate now](#).

**QUESTIONS? CONTACT US**

Imperial Asphalt LLC  
461 N 80 W  
Blackfoot, ID 83221  
P:2087820301 F:2087856080  
Imperialasphalt.com  
sales@imperialasphalt.com

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023      **DEPARTMENT:** Community Development      **DEPT. HEAD SIGNATURE:** RD

-----  
**SUBJECT:** Motion to approve Resolution 2023-041, a Resolution authorizing the mayor’s signature on an Independent Contractor Agreement with Rebecca F. Bundy, Architect, PLLC, for contract planning services in the Community Development Department.  
-----

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IF APPLICABLE)

-----  
**BACKGROUND:** The Community Development Department is prioritizing code updates, modifications, and clarifications in 2023. Staff has reached out to Rebecca F. Bundy, a certified planner and local architect, to assist in this process. Ms. Bundy has worked with the Community Development Department before on similar tasks (i.e., floodplain code, sustainability and resilience code development and projects, planning projects, and more). Ms. Bundy is an extremely competent, reliable professional. CDD staff would be thrilled to have her assist in these efforts. If approved, Ms. Bundy’s contract would be effective for approximately eight (8) months, if needed.  
-----

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_      YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_      Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Robyn Davis      Phone # 788-9815 #2015  
-----

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

\_\_\_ City Attorney      \_\_\_ City Administrator      \_\_\_ Engineer      \_\_\_ Building  
\_\_\_ Library      X Planning      \_\_\_ Fire Dept.      \_\_\_\_\_  
\_\_\_ Safety Committee      X P & Z Commission      \_\_\_ Police      \_\_\_\_\_  
\_\_\_ Streets      \_\_\_ Public Works, Parks      \_\_\_ Mayor      \_\_\_\_\_  
-----

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve Resolution 2023-041, a Resolution authorizing the mayor’s signature on an Independent Contractor Agreement with Rebecca F. Bundy, Architect, PLLC, for contract planning services in the Community Development Department.  
-----

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_      Dept. Head Attend Meeting (circle one) Yes      No  
-----

**ACTION OF THE CITY COUNCIL:**

**Motion Language:**

**Approval:** Motion to approve Resolution 2023-041, a Resolution authorizing the mayor’s signature on an Independent Contractor Agreement with Rebecca F. Bundy, Architect, PLLC, for contract planning services in the Community Development Department.

\_\_\_\_\_  
Date \_\_\_\_\_  
City Clerk \_\_\_\_\_  
-----

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals:      \*Additional/Exceptional Originals to: \_\_\_\_\_ Copies  
(all info.):      Copies  
Instrument # \_\_\_\_\_

**CITY OF HAILEY  
RESOLUTION NO. 2023**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY TO SIGN A  
CONTRACT FOR INDEPENDENT CONTRACTOR SERVICES FOR COMMUNITY  
DEVELOPMENT PLANNING SERVICES**

WHEREAS, the City of Hailey desires to contract with an independent contractor for a variety of planning, zoning, and community development work.

WHEREAS, the City of Hailey and independent contractor, Rebecca F. Bundy, Architect, PLLC, have agreed to the terms and conditions of the Independent Contractor Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Independent Contractor Agreement with Rebecca F. Bundy, Architect, PLLC.

Passed this \_\_\_ day of March, 2023

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

# INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of Hailey (“City”) and Rebecca F. Bundy, Architect, PLLC (“Contractor”).

## RECITALS

- A. City is a municipal corporation and political subdivision of the State of Idaho and has authority to enter into a contract for services with Contractor.
- B. Rebecca F. Bundy, Architect, PLLC, is doing business as Contractor in Blaine County, Idaho and who wishes to work for the City as a contract Community Development Design Firm.
- C. Subject to the terms and conditions set forth herein, the parties hereto are desirous of entering into an independent contractor agreement with Contractor providing services as a contract Community Development Design Firm.

## AGREEMENT

In consideration of the mutual covenants and promises, which the parties set forth below, City and Contractor agree as follows:

- 1. Work. City hereby engages Contractor and Contractor hereby accepts the engagement to perform the tasks described in paragraph 3 of this Agreement for City subject to the terms and conditions of this Agreement.
- 2. Term. This Agreement shall have a term of approximately eight (8) consecutive months and shall commence on 28<sup>th</sup> day of March, 2023, and terminate on 28<sup>th</sup> day of November, 2023.
- 3. Duties.
  - 3.1 General Duties of the Parties. Contractor agrees as part of their duties under this Agreement to utilize their best efforts, to faithfully perform their duties to the best of their ability, and to perform the tasks requested by the Hailey Community Development Director.
  - 3.2 Specific Duties. Contractor agrees as part of their duties under this Agreement that Contractor shall:
    - a) Work on Special Projects as needed, particularly in the areas of the development of regulations governing cottage development in the city.
    - b) Draft code language, staff reports, prepare workshop materials and more, as directed by the Community Development Director.
    - c) Present at various workshops, City Council, Planning and Zoning, and/or other government meetings, at the request of the Community Development Director.

4. Consideration. City agrees to pay Contractor for the services described in paragraphs 3.2(a-d) of this Agreement at a rate of eighty-five Dollars (\$85) per hour. The City will not pay normal expenses required by the Contractor to operate as an independent contractor (e.g., computer hardware, software and maintenance, local phone call expenses and stationery). Contractor shall submit monthly billings for Contractor's services, attendance at public meetings and expenses by the 5<sup>th</sup> day of the following month and City shall pay the amount due in full by the 25<sup>th</sup> day of that month. Contractor shall, at their expense, be solely responsible for the payment of insurance required by law, such as worker's compensation or unemployment insurance. City is not responsible to provide Contractor with any health insurance, life insurance, disability insurance, or other such fringe benefits, such as sick leave, vacation time or compensatory time. City is not responsible to withhold from Contractor's compensation amounts for federal and state income tax, FICA, or Medicare.

5. Termination.

5.1 Termination by City. The parties agree that this Agreement may be terminated by the City without "cause" at any time upon ten (10) days' notice to Contractor.

5.2 Termination by Contractor. The parties agree that this Agreement may be terminated by Contractor without "cause" at any time upon ten (10) days' notice to City.

6. Relationship. The parties agree that their relationship is an independent contractor relationship, and not that of Employer and Employee.

7. Miscellaneous Provisions.

7.1 Notices. All notices and demands of any kind which either party hereto may be required or desires to serve upon the other party under the terms of this Agreement shall be in writing and shall be served upon such other party by personal service upon such other party, or by leaving a copy of such notice or demand at the address hereinafter set forth, whereupon service shall be deemed complete, or by mailing a copy thereof by certified or registered mail, airmail if the address is outside the state in which the same is mailed, postage prepaid, with return receipt requested, addressed as follows:

If to City:                      Robyn Davis, Community Development Director  
Hailey City Hall  
115 Main Street South, Suite H  
Hailey, Idaho 83333

If to Contractor:              Rebecca F. Bundy, Architect, PLLC  
PO Box 2313  
Ketchum, ID 83340

In case of service by mail, it shall be deemed complete on the day of actual delivery as shown on the addressee's registry of certification receipt or at the expiration of the third day after the date of mailing, whichever first occurs. The addresses to which notices and demands shall be delivered or sent may be changed from time to time by notice served as hereinabove provided by either party upon the other party.

7.2 Attorney Fees. If a dispute should arise between the parties regarding the

interpretation, validity or enforcement of this Agreement, the prevailing party shall be entitled to recover from the other party its attorney's fees and costs incurred in such dispute, whether or not litigation is commenced, and on any appeals.

7.3 Successors and Assigns. This Agreement shall be binding and shall inure to the benefit of the parties hereto and their respective successors in interest.

7.4 Binding Effect. The rights and obligations of the parties hereunder shall inure to the benefit of and shall be binding upon their respective successors and legal representatives. If any provision of this Agreement is judicially determined to be invalid or unenforceable, the remainder of the Agreement shall, nonetheless, remain valid and enforceable.

7.5 Governing Law. This Agreement shall be construed in accordance with the laws of the State of Idaho.

7.6 Entire Agreement. This Agreement contains the entire agreement between City and Contractor concerning employment. It may not be changed orally but only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Independent Contract Agreement as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

“CITY”  
CITY OF HAILEY, a political subdivision  
of the State of Idaho

By \_\_\_\_\_  
Martha Burke, Mayor

“CONTRACTOR”

\_\_\_\_\_  
Rebecca F. Bundy, Architect, PLLC



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

-----  
**SUBJECT:** Motion to approve the selected consultant team, GGLO/Jacobs, to assist the Community Development Department in an update to Hailey’s Comprehensive Plan, and to authorize CDD Staff to proceed to contract negotiations.  
-----

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IF APPLICABLE)

**BACKGROUND:** One primary goal within the Community Development Department is to update, refine, build upon, and modernize Hailey’s Comprehensive Plan to meet the needs of its current and future citizenry for years to come.

In January 2023, CDD published a Request for Qualifications seeking to contract with a consultant team to assist in this update. CDD received two Request for Qualification (RFQ) Proposals. The firms that submitted RFQs, GGLO/Jacobs – based in Boise, Idaho; and Logan Simpson -- based in Fort Collins, Colorado, were interviewed by CDD Staff, one elected and one appointed official. While both teams exuded incredible initiative, creativity, composure, thoughtfulness, and extensive experience in Comprehensive Plan updates, Staff selected the GGLO/Jacobs team to help assist in this process.

The GGLO/Jacobs team enthusiastically shared the intent to build upon and bring together former planning efforts to create an updated and timely Comprehensive Plan that solidifies a roadmap for the future of Hailey, further incorporating components of traditional plans, as well as new, transformative ideas, and recommendations, while retaining the historical character of Hailey’s existing Comprehensive Plan.

**Next Steps:** The GGLO/Jacobs team is working to prepare a Contract Package for review by City Staff and Council. This package will be brought back to Council for review and discussion in April 2023.

-----  
**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Robyn Davis Phone # 788-9815 #2015

-----  
**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

-----  
**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve the selected consultant team, GGLO/Jacobs, to assist the Community Development Department in an update to Hailey’s Comprehensive Plan, and to authorize CDD Staff to proceed to contract negotiations.  
-----

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

-----  
**ACTION OF THE CITY COUNCIL:** Motion to approve the selected consultant team, GGLO/Jacobs, to assist the Community Development Department in an update to Hailey’s Comprehensive Plan, and to authorize CDD Staff to proceed to contract negotiations. \_\_\_\_\_

Date \_\_\_\_\_





CITY OF HAILEY

**COMPREHENSIVE PLAN UPDATE**

Interview | March 7, 2023

**GGLO Jacobs**

# topics we propose to cover

## Meet Us

Who we are

We are here because we *care*

Relevant experience

Our advantage: “4 firms, 1 Team”

## Things We’re Curious About

- What motivates you to invest in this update? What’s top of mind?
- Beyond the obvious, what should result – what does Hailey get out of this?
- Who’s involved – from the City, in an advisory group, as technical advisors?
- Plan document – can we bring it into a more useful and usable format for you?

## Approach To Key Elements of the Work

Overview of our approach

- Discovery
- Visioning
- The Plan (Draft, Final, Adoption)

Plan elements

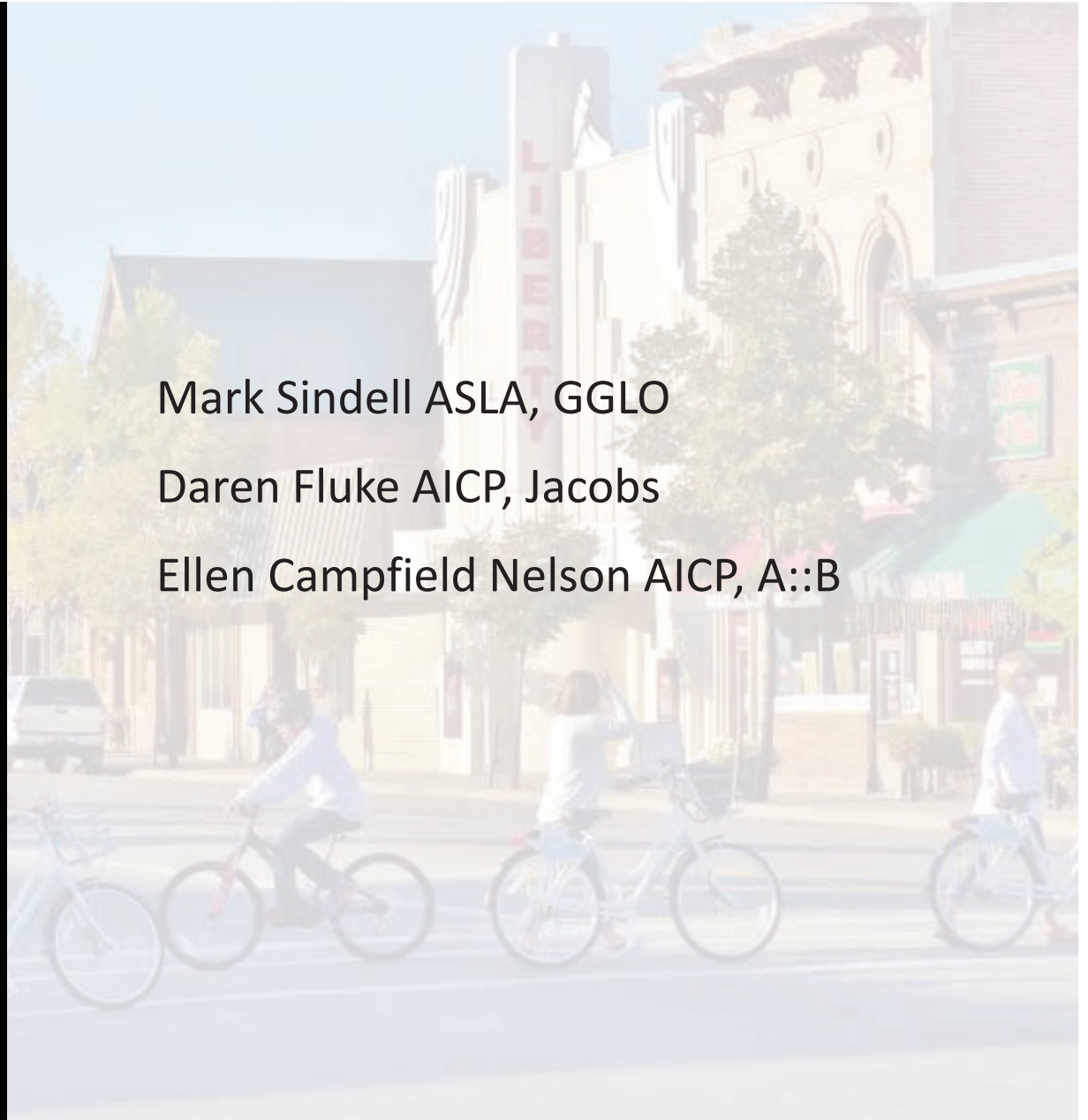
## Discussion and Q&A

meet us!

Mark Sindell ASLA, GGLO

Daren Fluke AICP, Jacobs

Ellen Campfield Nelson AICP, A::B







**HEALTHY OUTDOOR LIVING**  
This area can become connected to the green trails along Main Street.



**BUCOLIC AND BEAUTIFUL**  
This area can become the beautiful backdrop of the program valley in the future, providing a view to the city.



**APPROACHABLE AND DOWN TO EARTH**  
This building is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.



**CONNECTED TO NATURE**  
This area can become a natural extension of the city, providing a place to connect with nature and the outdoors.



- SITE FEATURES
- PAVEMENT PLAZA
- EXTERIOR SEATING
- BENCH SEATING
- PLANTING
- TREE PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING



- SITE FEATURES
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING



**CLARITY**  
The building is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.



**OF OUR TIME**  
The building is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.



**ROOTED IN THE ENVIRONMENT**  
The building is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.



**CONNECTED TO NATURE**  
The building is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.



RESTORATION PLAZAS



PLAZA



PLAZA



CONCRETE



CONCRETE

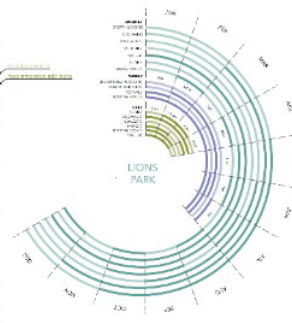


CONCRETE



**LIONS PARK PROGRAM ASSESSMENT**

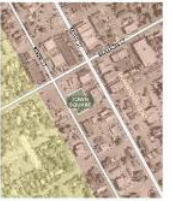
- SITE AMENITIES
- OPEN SPACE
- PLAY AREA
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING
- PLANTING



**URBAN OASIS**  
Lions Park is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.



**URBAN PARK**  
Lions Park is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.

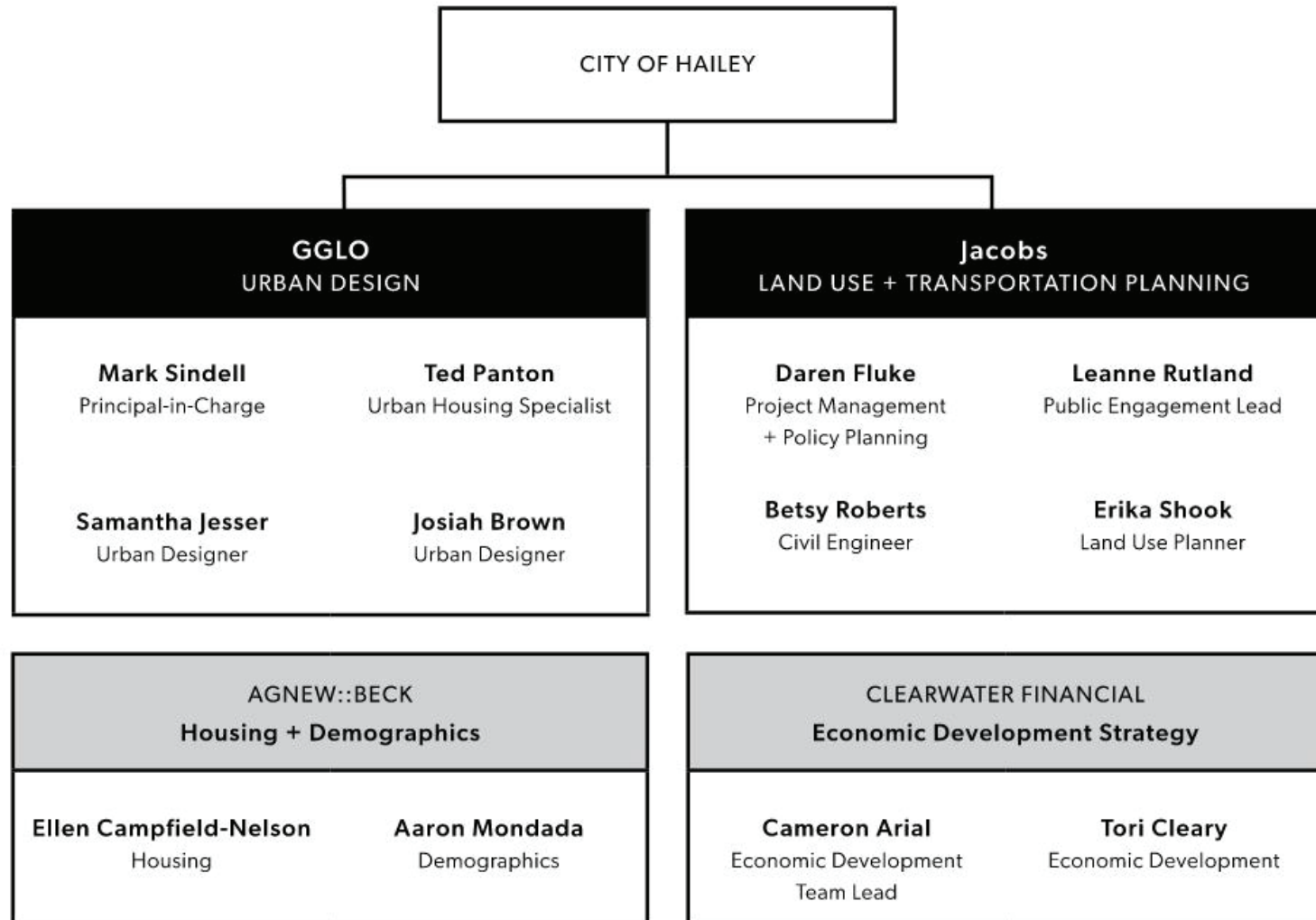


**URBAN PLAZA**  
Lions Park is a model for a welcoming and open space that is accessible to everyone, providing a place to gather and socialize.





# our team



things we're  
curious about...

- **INVESTMENT**

What motivates you to invest in this update? What's top of mind?

- **RESULTS!**

Beyond the obvious, what should result – what does Hailey get out of this?

- **WHO'S INVOLVED?**

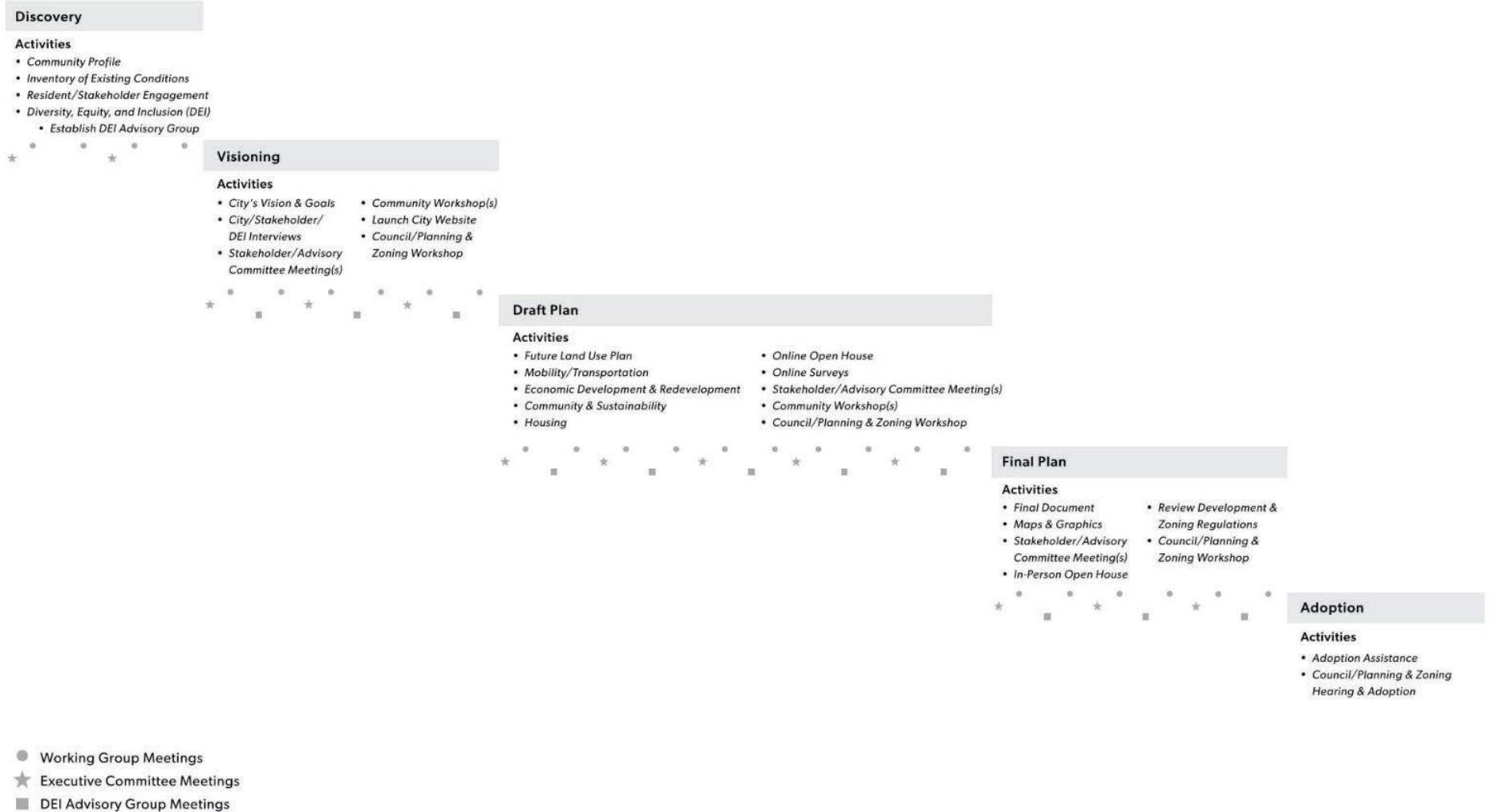
– from the City, in an advisory group, as technical advisors?

- **FINAL PLAN...**

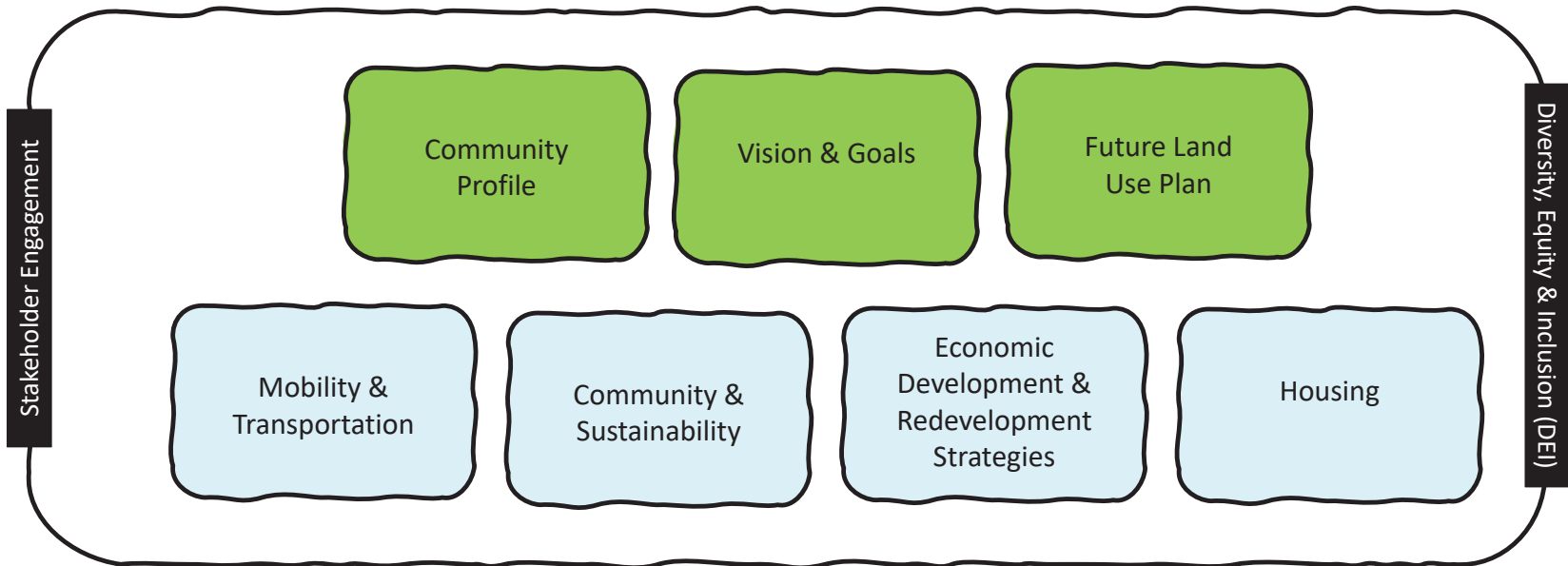
Can we bring it into a more useful and usable format for you?

# Timeline

MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024
----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	----------	----------



# Scope of Work



*“The city-wide Comprehensive Plan will create a consensus around an overarching vision for Hailey’s diverse community that can be espoused by all. The goal is to not overlook current policy framework and guidance provided by various long-range plans and policy adopted by the city, but to review them and incorporate the best applicable practices and recommendations provided by these documents.”*



## COMPREHENSIVE PLAN

---

Adopted	1978
Updated	1982
Updated	1998 – 2003
Updated	2010

2010 Comprehensive Plan Adopted by Resolution 2010-18

Updated	2012 (Resolution 2012-58)
Updated	2020 (Resolution 2020-15)

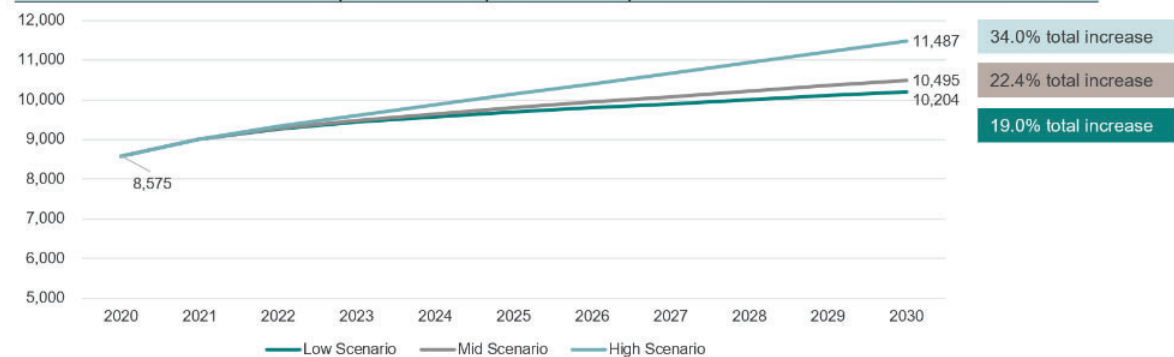
## Community Profile

*Develop a socio-demographic profile of the community analyzing how the city has progressed over the last 10 years, and the direction the city might take in the next 10 years given context of explosive growth.*

*Profile should include demographic trends, employment, housing, environment, sustainability and more.*

## City of Hailey 10-Year Forecast

Population Projections	Low Scenario	Mid Scenario	High Scenario	Low Scenario	Mid Scenario	High Scenario
2020	8,575	8,575	8,575	1.9%	1.9%	1.9%
2021	9,001	9,001	9,001	4.7%	4.7%	4.7%
2022	9,259	9,275	9,327	2.9%	3.0%	3.6%
2023	9,437	9,478	9,612	1.9%	2.2%	3.1%
2024	9,574	9,646	9,879	1.5%	1.8%	2.8%
2025	9,692	9,796	10,140	1.2%	1.6%	2.6%
2026	9,799	9,938	10,400	1.1%	1.5%	2.6%
2027	9,902	10,077	10,664	1.0%	1.4%	2.5%
2028	10,002	10,216	10,932	1.0%	1.4%	2.5%
2029	10,103	10,355	11,207	1.0%	1.4%	2.5%
2030	10,204	10,495	11,487	1.0%	1.4%	2.5%



Low: Dept. Of Labor forecast for South Central Idaho: AAGR 1.0%  
 Mid: Hailey Historical Growth Rate (2011-2021): AAGR 1.3%  
 High: Woodside Water Reclamation Facility Planning Study: AAGR 2.5%

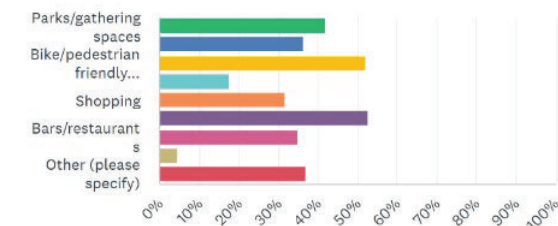
### **Resident/Stakeholder Engagement Strategy**

*The public's participation is critical to the redevelopment of a Comprehensive Plan and policies that reflect the needs, desires, and decisions of the community. The Comprehensive Plan should strive for consensus building. The consultant needs to design, implement, and guide the public participation process that incorporates effective and innovative participation mechanisms and techniques, and engages all economic and demographic groups in Hailey.*

***Unique forms of public engagement that reaches community members currently not participating in local government is encouraged.***

#### What is Downtown Hailey missing? Select at ...

Answered: 148 Skipped: 1

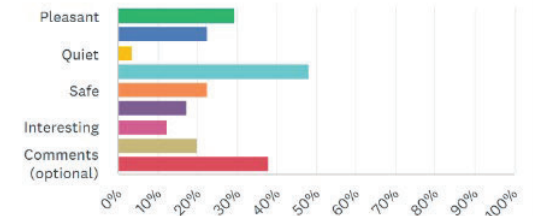


Public Survey: Hailey Downtown Master Plan - Discovery

0 (0)

#### What is it like to walk along Main Street betw...

Answered: 145 Skipped: 4



Public Survey: Hailey Downtown Master Plan - Discovery

0 (0)

#### Looking ahead, what would you like to see in Downtown Hailey in the nex...

Answered: 137 Skipped: 12

“More shops off Main Street with a town square off Main street to create a safer place to gather. More shops and restaurants, and more bike ped infrastructure.”



**The City's Vision and Goals**

*The current Comprehensive Plan lacks a strong overall vision statement. A vision exercise is critical to guide this update, and to articulate the needs and priorities for future development.*

***Refine the City's Vision and Goals for the city-wide Comprehensive Plan.***

**\*Sample below from a recent, similar process in Twin Falls, ID**

**REGIONAL CENTER**  
Establish Downtown Twin Falls as the social, economic, and cultural center of the region

**UNIQUELY TWIN FALLS**  
Preserve and promote the agricultural heritage and small-town feel of the community

**CANYON CONNECTIONS**  
Improve Downtown's connection to the region's unique natural features: Snake River and Rock Creek Canyons

**DOWNTOWN LIVING**  
Expand housing opportunities for a range of income levels Downtown

**VIBRANT STREETS**  
Establish a vibrant, walkable, mixed-use environment

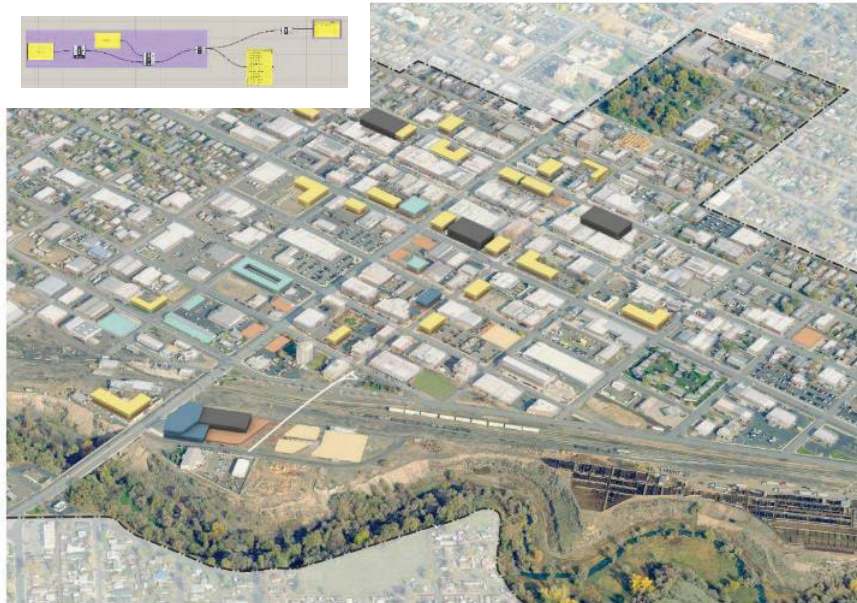
**RECREATIONAL HUB**  
Attract tourists and new residents by capitalizing on the region's growing reputation as a destination for outdoor adventure

**ACCESS FOR ALL**  
Provide clear and safe routes to Downtown for drivers, bikers, walkers, and transit riders

## Future Land Use Plan

Refine future land use strategies that focus on infill/redevelopment. Update as necessary, including a land use capacity analysis and new growth projections, to ensure relevance of existing policies.

Recommend new policies if gaps are identified to help direct growth and development within Hailey.



### POTENTIAL DEVELOPMENT BUILDOUT - 50'

The 50' buildout assumes a max building height of 50' and calculates square footages based on a 4-story building.

HOUSING	Existing Inventory:	Potential Addition:	TOTAL:	Estimated New Units
	205,000 SF	700,000 SF	905,000 SF	~560 Units, assuming 80% efficiency and 1,000 SF per unit
RETAIL	Existing Inventory:	Potential Addition:	TOTAL:	Estimated New Units
	1,251,000 SF	298,000 SF	1,349,000 SF	~30 Stores, assuming an average 10,000 SF per store
OFFICE	Existing Inventory:	Potential Addition:	TOTAL:	Estimated New Units
	1,047,000 SF	1,366,000 SF	2,413,000 SF	~1,400 Desks, assuming 80% efficiency and 175 SF per desk
HOTEL	Existing Inventory:	Potential Addition:	TOTAL:	Estimated New Units
	44,000 SF	163,000 SF	207,000 SF	~180 Rooms, assuming 80% efficiency and 600 SF per room
CONVENTION	Existing Inventory:	Potential Addition:	TOTAL:	Estimated New Units
	0 SF	104,000 SF	104,000 SF	assuming 80% efficiency and 15 SF per seat
PARKING	Existing Inventory:	Potential Addition:	TOTAL:	Estimated New Units
	230,000 SF	\$19,000 SF	\$19,000 SF	~1,380 Parking Spots, assuming 375 SF per parking space

Notes  
1. Existing Parking Inventory is not summed in the Parking Total as existing surface lots are assumed to be converted into other uses or incorporated into structured parking.

Urban Renewal District boundary



### CHARACTER NEIGHBORHOODS

Downtown Twin Falls encompasses a mixture of neighborhoods, each with their own unique character. The distinctiveness of neighborhoods allows them to have complementary, rather than competing, identities. These identities can be expressed through an emphasis on specific land uses and a novel look and feel for each neighborhood that increases a distinctive sense of place for Downtown Twin Falls.

**MAIN STREET** is the center of Downtown and includes the highest density of retail and residential use. Historic storefronts line Main Ave and are complemented by high density mixed-use development along 2nd Avenue.

**MAIN STREET NORTH/SOUTH** continue the retail and residential focus of Main Street but at a reduced scale and density. Townhomes, services, and transitional uses are found here.

**WAREHOUSE DISTRICT** is an emerging entertainment district with parks, restaurants, bars, venues, and unique entertainment options like axe-throwing and rock climbing gyms. Historic warehouse buildings are repurposed and, in conjunction with a park like Hansen Street, give this neighborhood its distinctive character.

**PARK DISTRICT** centers on Twin Falls City Park and the surrounding civic buildings including the court house, library, and historic churches. It maintains its reputation as a stately neighborhood while adding increased housing options in this green, leafy district.

**INNOVATION DISTRICT** provides a centralized location for growing and attracting innovative new businesses to Twin Falls. Coworking spaces, startup hubs, and a business forum provide opportunities for collaboration. Creative studios, maker spaces, and cottage industries add to the culture and character of the district.

**DOWNTOWN RESIDENTIAL NEIGHBORHOODS** are existing residential areas with primarily single-family dwellings and a large number of historic homes. These neighborhoods will be preserved and restored, providing great places to live within walking distance of downtown.

**ROCK CREEK RIM** is a new Downtown destination with a five-acre regional park, hotel and conference center, and signature retail. The park and accompanying development take in views of the canyon and a feature pedestrian bridge crosses the railroad at Hansen St.

**ROCK CREEK** is a recreational oasis in the center of Twin Falls. Multi-use paths run along a restored Rock Creek bordered by native landscape, providing opportunities for fishing, kayaking, biking, walking, and jogging in Rock Creek Canyon just a few blocks off Main Ave.

## **Mobility/Transportation**

Address areas where mobility and transportation connections in the city could be improved, including concepts of road-diet projects throughout the city.

PROPOSED 2ND AVENUE STREET SECTION (80' ROW)



**Economic (Re)Development Strategies**

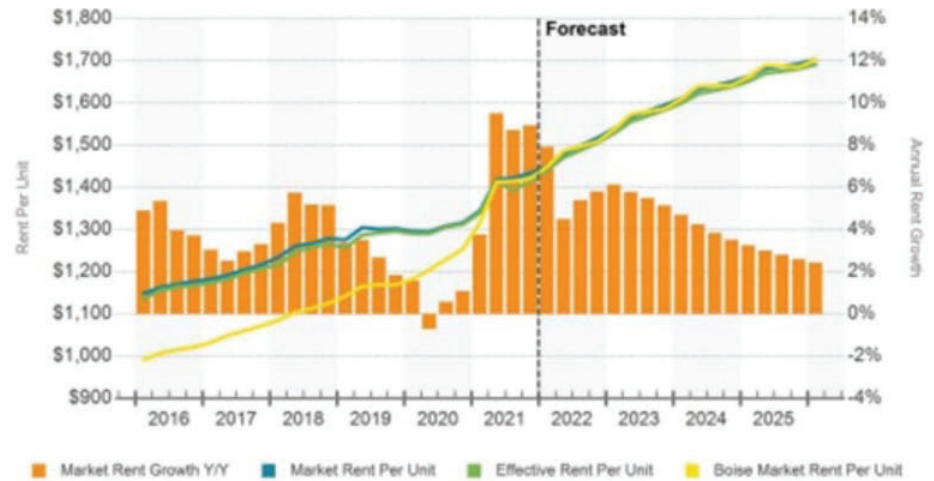
*Identify and recommend both proven and emerging programs along with available funding sources geared toward spurring private investment and reinvestment within the city.*

*Provide strategies that ensure continued maintenance, quality, and success of the existing commercial base, which maintains the vitality of areas that serve the city.*

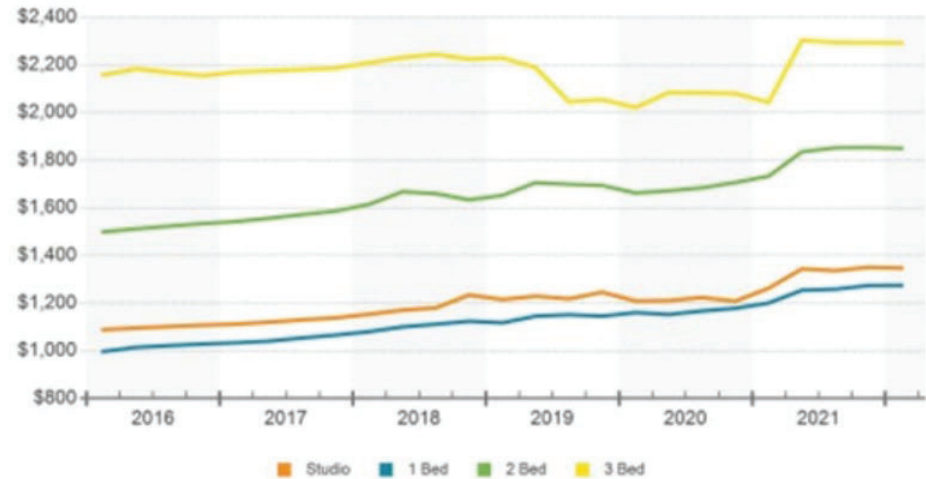
**Rent**

Downtown Boise Multi-Family

MARKET RENT PER UNIT & RENT GROWTH



MARKET RENT PER UNIT BY BEDROOM



**Diversity, Equity & Inclusion**

*The City of Hailey is seeking to create, define, and implement equity-focused strategies that are more representative of the community, more equitable, and better promote racial and economic integration.*

*Craft the Comprehensive Plan Update with an “equity lens” to encourage equity and minimize gaps.*



**Creating a just, equitable, diverse and inclusive culture.**



## Community & Sustainability

*Coordinate with the Regional Climate Action Plan team to incorporate and/or refine the actionable climate policies that inform the groundwork for achievable climate outcomes for the city.*



### About

The Sustainability & Resilience program at the City of Hailey is multi-faceted and shared across city departments. The program organizes its efforts by the following three mechanisms:

#### Goal Setting & Reporting -

- Monthly meetings with the [WRV Climate Action Coalition](#)
- Monthly staff reports to the City Council on progress
- Inventory and Update Benchmarking, for example on carbon emissions goals
- Energy audit status review
- Review AIA 2030 Challenge and other similar examples (50% emissions reduction by 2030) and update Hailey goals accordingly
- Incentives to increase water use efficiency and decrease waste

#### Infrastructure & Policies +

#### Local & Regional Coordination +



[Greenbuild San Francisco](#)

[Policy, Equity & Advocacy](#)

Lessons learned on the Pathway to Climate Positive and Equitable Design: Stitching Together Design, Climate Positive and Equity Goals

## (F01) Lessons Learned on the Pathway to Climate Positive and Equitable Design: Stitching Together Design, Climate Positive and Equity Goals

📅 Wednesday, November 2, 2022 ⌚ 1:30 PM – 2:30 PM 📍 Location: Room 214 📄 Earn 1 Credit(s)



# Hailey Population Projections Preliminary Results February 2023

## Housing

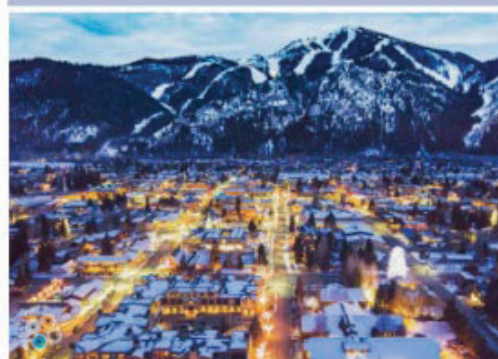
*Core to its identity, the City of Hailey prides itself on being the “local’s community” of the Wood River Valley. To best reflect the evolving changes of Hailey’s housing landscape, the team will be responsible for developing clear policy statements, as well as a set of housing principals, goals, strategies, and priorities that will inform the housing chapter of the Comprehensive Plan. The city is currently underway in developing a Housing Needs Assessment.*

*It is anticipated the data collection from this assessment will be included as part of the updated Comprehensive Plan.*

Engage Plan Implement 



**KETCHUM HOUSING MATTERS**  
HOUSING ACTION PLAN, 2022-2023



## **Final Document**

*Production of the final document, which should be attractive, engaging, and easy to use. Supplemental reports providing more detailed analysis of demographic and economic trends, historical reports, and meeting summaries should be developed as appendices.*

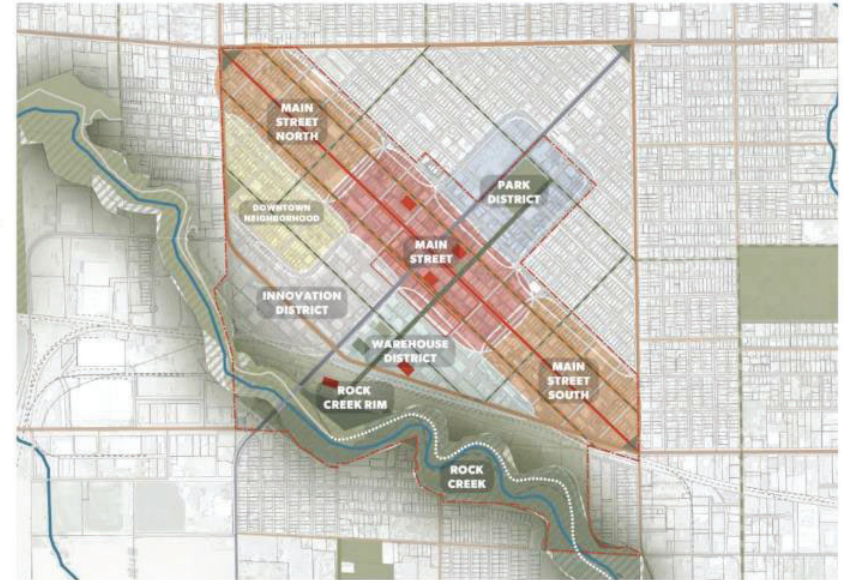
*The team will be responsible for developing and preparing attractive graphics for presentations, public meetings, and the final report.*

## RECOMMENDATIONS

Building off the goals and opportunities identified for Twin Falls, the following recommendations can be made to guide Downtown development. In the next pages, recommendations are provided for the following:

- Streetscape Plan
- Street Sections
- Main Street Extension
- Parking Strategy
- Parks + Open Space
- Rock Creek
- Character Neighborhoods
- Land Uses

The intent of these recommendations is to provide an actionable plan to guide city decisions towards the achievement of the community's vision for Downtown Twin Falls.







**HAILEY**  
**COMPREHENSIVE PLAN**  
**LAND USE MAP**  
 RESOLUTION 2010-18

**LAND USE**

- Hailey City Limits
- 1/2 Mile Service Area
- 1/4 Mile Service Area
- Parks, Activities
- Community Gateways
- Main Street Corridor
- Downtown
- Community Activity Areas
- High Density Residential
- Residential Buffer
- Traditional Residential
- Light Industrial/Business Park
- Airport Site Redevelopment
- Neighborhood Service Centers

**PARKS & GREEN SPACE**

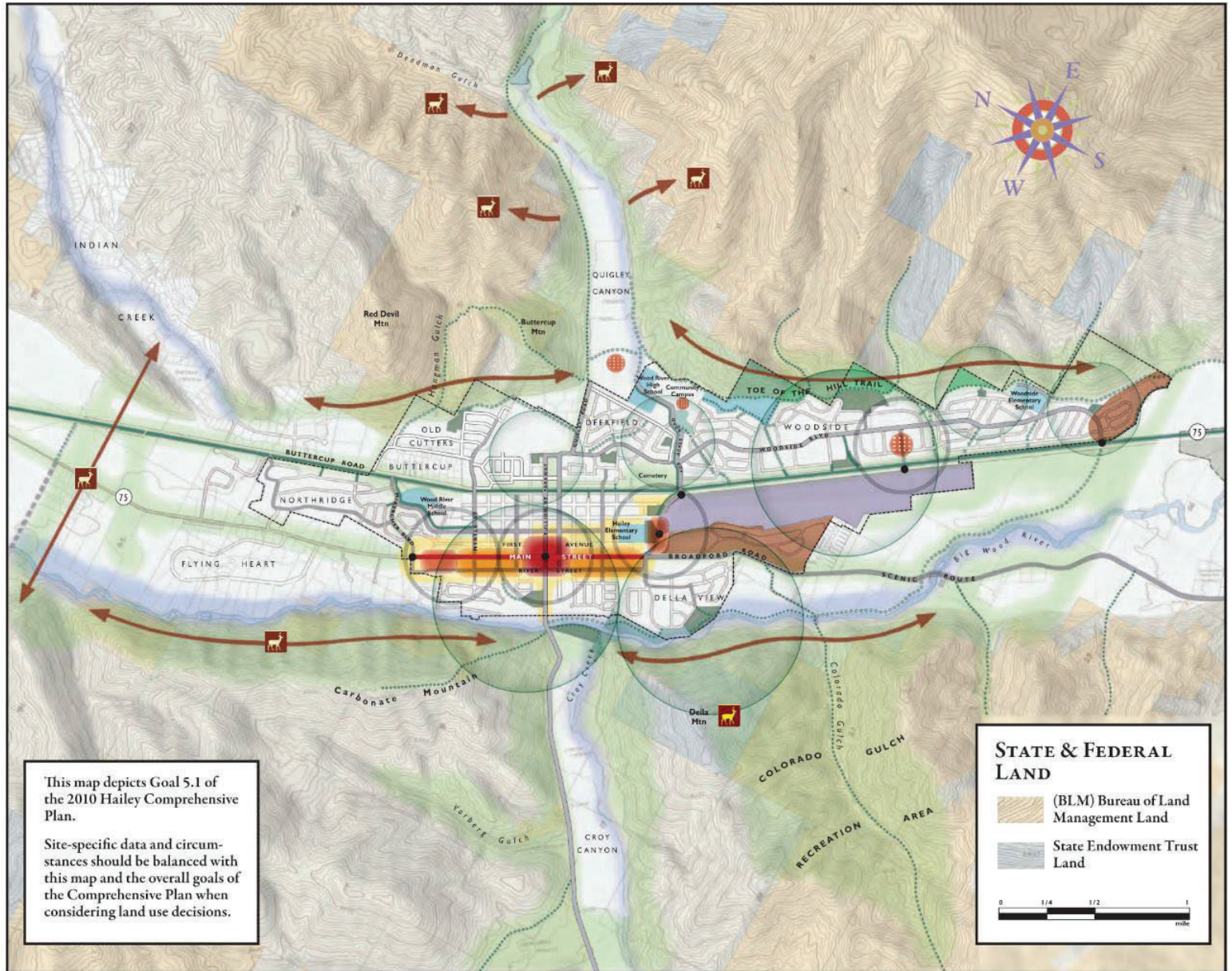
- Existing Parks
- Hillside Green Space
- School Playing Fields
- Other Public Green Space

**HAILEY TRAILS**

- Paved Separated Pathways
- Pedestrian & Bicycle Routes
- Trails
- Potential or Proposed Trails

**NATURAL RESOURCES**

- Floodplains, Floodways, Waterways and Wetlands
- Open space, Green Space, Greenways and Scenic Corridors
- Wildlife Corridors/Winter Range Areas



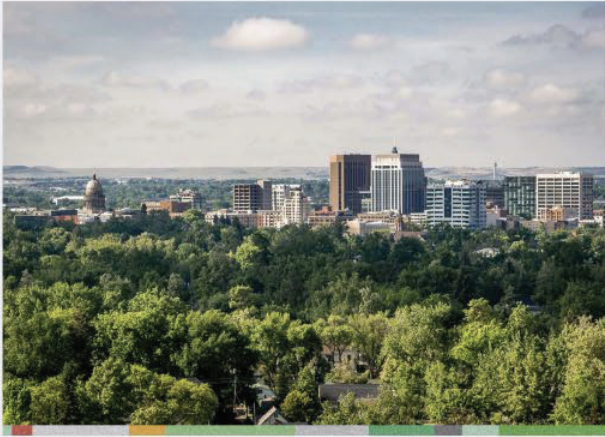
This map depicts Goal 5.1 of the 2010 Hailey Comprehensive Plan.

Site-specific data and circumstances should be balanced with this map and the overall goals of the Comprehensive Plan when considering land use decisions.

**STATE & FEDERAL LAND**

- (BLM) Bureau of Land Management Land
- State Endowment Trust Land

0 1/4 1/2 1  
 mile



## What is Blueprint Boise?

Boise's Comprehensive Plan, Blueprint Boise, establishes a broad vision for growth in Boise. The plan breaks the city into geographic planning areas and provides policy guidance for each. A series of master plans and neighborhood plans provide more specific guidance.

It includes a land use map depicting the expected type and location of future development in the city. The land use map works in conjunction with zoning to direct development to appropriate locations and in desirable amounts. It also depicts areas that the city expects to annex over time. Comprehensive Plan policies are implemented through zoning, project review, capital improvement programming and/or budgeting, and a variety of other means.

The plan, which was adopted in 2011 after extensive outreach that included citizen input and community workshops, is based on seven key principles:

- 1 Environmental Stewardship
- 2 A Predictable Development Pattern
- 3 Stable Neighborhoods and Mixed-Use Activity Centers
- 4 A Connected Community
- 5 A Community that Values its Culture, Education, Arts and History
- 6 A Strong, Diverse Economy
- 7 A Safe, Healthy and Caring Community

# Blueprint Boise

ALL [Blueprint Boise](#) [Blueprint Boise - By Chapter](#) [Adopted Documents](#)

## Blueprint Boise

Blueprint Boise  
Entire document

DOWNLOAD

## Blueprint Boise - By Chapter

Introduction and Table of Contents

DOWNLOAD

Chapter 1: A Vision for Boise City

DOWNLOAD

Chapter 2: Citywide Vision and Policies

DOWNLOAD

Chapter 3: Community Structure and Design

DOWNLOAD

Land Use Map

DOWNLOAD

Chapter 4: Introduction

DOWNLOAD

Chapter 4: Airport

DOWNLOAD

Chapter 4: Barber Valley

DOWNLOAD

Chapter 4: Central Bench

DOWNLOAD

Chapter 4: Downtown

DOWNLOAD

Chapter 4: Foothills

DOWNLOAD

Chapter 4: North/East End

DOWNLOAD

## FOOTHILLS | PLANNING AREA POLICIES



### TRENDS AND KEY ISSUES

#### Growth Trends

- Several new low-density subdivisions have been built in the Foothills Area since 2000.
- Although the number of units represents just 4 percent of the residential units constructed in Boise during the same time, development activity has been controversial due to the area's visual and recreational significance and access constraints.
- The Foothills Conservation Advisory Committee has protected 8,200 acres as permanent public open space and is currently working with landowners in the area on additional open space acquisitions.

#### Utilities

- Due to topographical constraints, sewer service is neither available nor planned in much of the Foothills Area.
- Flood hazard control structures along several gulches in the Foothills Area were upgraded in the early 2000s; however, there is the possibility of some flood risk along the gulches in an extreme rain event.
- Response time for emergency services may be slower in some portions of the Foothills Area due to steep topography and limited access. Fire response times are longer than the adopted standard response time. In instances where fire responds to an emergency outside of the service area, users may be required to pay for the services.
- Boise City adopted a policy to not extend city sewer services into the Foothills Planning Area prior to annexation.

### Location and Context (continued)

Lands and the Bureau of Land Management, among other partners. The land ownership in the greater Boise Foothills area (which includes the planning area) is approximately 60% private and 40% public.

Policies for the Foothills that are contained in this chapter have been carried forward from the Foothills Policy Plan, which was adopted in March 1997. Since the adoption of the Foothills Policy Plan, concerns have been raised regarding the intensity of future development in the Foothills and the potential impacts of future development on the capacity of Foothills roadways and those in "downstream" neighborhoods.

**Note:** Policies contained in this chapter are intended to be reviewed and applied in conjunction with the Foothills Ordinance, one of the Foothills Policy Plan's primary implementation mechanisms.

### Land Use Characteristics

#### Existing Land Use

- The Foothills Area is the city's largest planning area. It contains 15,086 acres, making up twenty percent of Boise's total acres.
- The Foothills Planning Area is the least developed planning area. The planning area has more environmentally constrained land (4,879 acres) and land in agricultural and grazing use (5,099 acres) than any of Boise's other planning areas.
- An additional 6 percent (1,037 acres) of the planning area is devoted to park, recreation and open space use, and 15 percent (2,411 acres) are in Public/Semi-Public use.
- Residential uses account for just 17 percent of the land in the planning area. Much of that percentage is comprised of single-family residential uses (2,722 acres), with multi-family residential uses comprising just 24 acres.
- Commercial and office uses are limited within the planning area, occupying less than 2 percent of the planning area.
- There are no industrial uses in Foothills.







#### Development Constraints

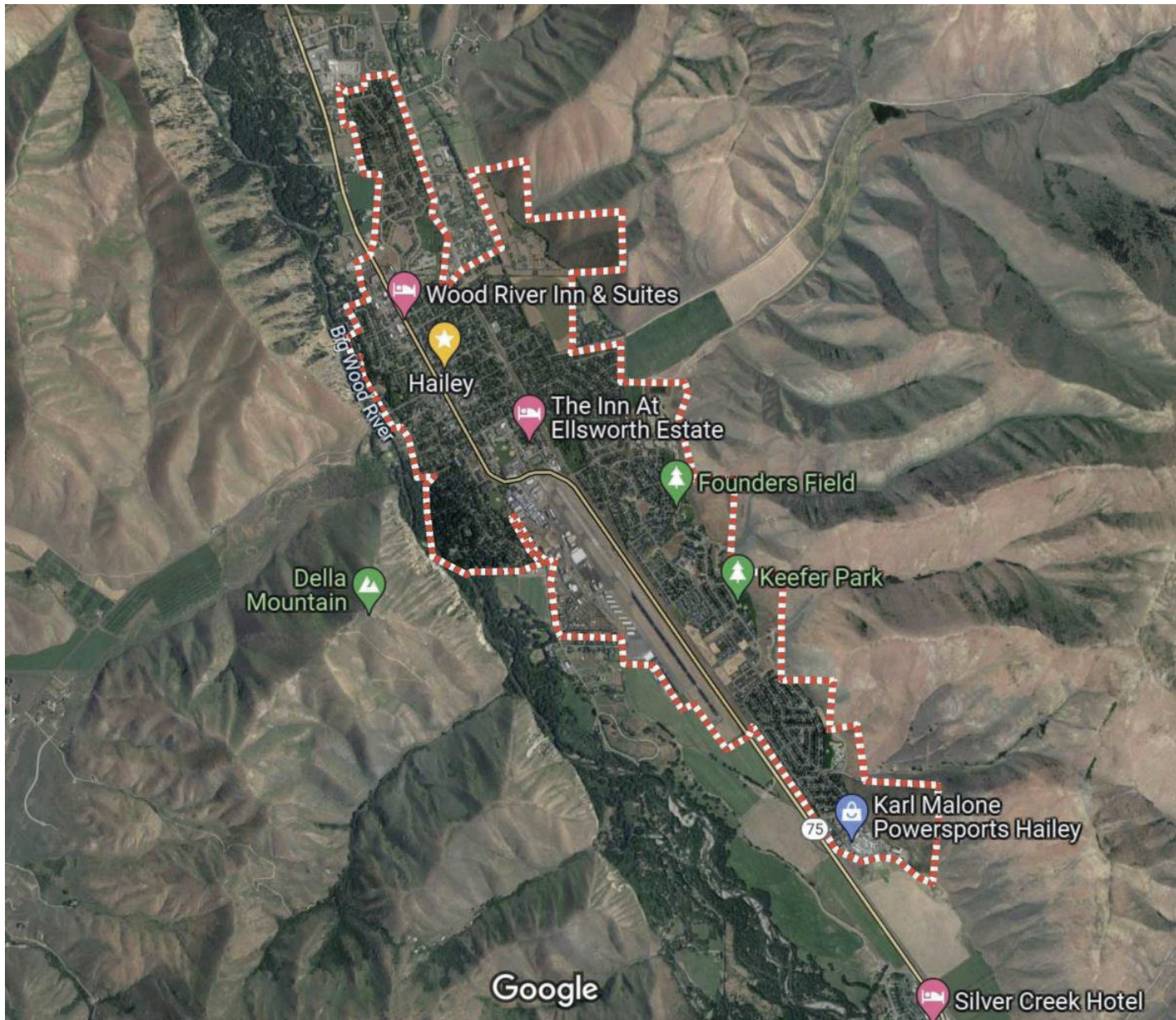
- Development in the Foothills is constrained by a variety of conditions, including steep slopes and the slope protection ordinance, lack of sewer, a previous limit on the number of buildable lots, and by zoning at one home per 40 acres on much of the buildable area. Limited access is also a constraint to providing emergency and public safety services.
- Traffic impacts on a limited, congested system and the costs of road and transit infrastructure are significant constraints.
- Wildfires have occurred in the Foothills and can be expected to occur in the future. The City has adopted a Wildland Urban Interface (WUI) that covers the entire Foothills geography in an attempt to reduce the risk of fire in the Foothills. This ordinance attempts to limit the fire hazards associated with development in the Foothills by requiring specific building codes, site planning requirements and landscaping requirements.
- Many soil types in the Foothills are not conducive to urban development.

FH-2

BLUEPRINT BOISE

PART THREE GOALS & INDICATORS  
 Section 5 Land Use, Population and Growth Management

Goals	Indicators	Desired Trends or Benchmarks
5.2 Maintain Downtown as the area containing the greatest concentration of commercial, cultural and civic activity and the priority area for encouraging higher density commercial and mixed use (commercial and residential) development.	Density and Rate of growth of Downtown compared to other areas of the city.	
5.3 Continue cooperation with Blaine County and the Friedman Memorial Airport Authority in regional planning efforts to optimally relocate the airport and plan for the long term redevelopment of the site within the city limits to ensure that changes in land use are beneficial to the community of Hailey.		
5.4 Protect open space within and surrounding Hailey, including visible ridgelines, undeveloped hillsides and agricultural areas which help define the unique character of Hailey. <sup>23</sup>	Total developable acres per capita	
	Acres of open space and parks per capita	
5.5 Lessen dependency on the automobile.	Amount of development (number of units and units/acre) within ¼ mile of a commercial activity area, neighborhood service area and/or transit stop.	
5.6 Manage and accommodate population growth by infill development and, when appropriate, minimal expansion by annexation and/or density increases.	Citywide land use efficiency (U/A)	
5.7 Encourage development at the densities allowed in the Zoning Code.	Acres of vacant land within city boundaries	







CITY OF HAILEY

**COMPREHENSIVE PLAN UPDATE**

Interview | March 7, 2023

**GGLO Jacobs**

**Return to Agenda**



**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

-----  
**SUBJECT:** Motion to approve the Findings of Fact, Conclusion of Law, and Decision for the Final Plat Application by Lena Cottages, LLC, represented by Blincoe Architecture, where Lot 9, Block 3, Old Cutters Subdivision is subdivided into seven (7) cottage sublots, common areas, seven (7) limited common sublots for garage units, and a parcel for Phase II of the development. This project is located within the General Residential (GR) Zoning District.  
-----

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IF APPLICABLE)

**BACKGROUND:**

The Council conducted a public hearing on this project at the March 13, 2023 public hearing. After deliberation and discussion, the Council voted to approve the Final Plat, subject to conditions. The Findings of Fact, Conclusions of Law and Decision are attached to this report.

-----  
**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Lisa Horowitz Phone # 788-9815 #13  
-----

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

___ City Attorney	___ City Administrator	<u>x</u> Engineer	___ Building
___ Library	<u>x</u> Planning	<u>x</u> Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
<u>x</u> Streets	<u>x</u> Public Works, Parks	___ Mayor	_____

-----  
**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the Findings of Fact, Conclusion of Law, and Decision for the Lena Cottages Final Plat Application.  
-----

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No  
-----

**ACTION OF THE CITY COUNCIL:**

Motion to approve the Findings of Fact, Conclusion of Law and Decision for the Lena Cottages Preliminary Plat Application.

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_  
-----

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: \_\_\_\_\_ \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies  
Instrument # \_\_\_\_\_  
-----

## FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION

On March 13, 2023, the Hailey City Council approved a Final Plat Application by Lena Cottages, LLC, represented by Blincoe Architecture, to be located at Block 3, Old Cutters Subdivision, wherein Phase I is subdivided into seven (7) cottage sublots common areas, limited common sublots for garage units, and a parcel reserved for Phase II of the development. The project is to be known as Lena Cottages and will consist of two (2) phases of development.

### FINDINGS OF FACT

**Background:** The Applicant went through the Design Review and Preliminary Plat process in 2020. After the Preliminary Plat expired, the Planning and Zoning Commission reviewed and extended the Preliminary Plat on October 18, 2021. Since then, the municipal services, infrastructure, garages, and cottages have been built. Now, the Applicant is requesting Final Plat approval.

The Lena Cottages development is located on Lot 9, Block 3 of the Old Cutters Subdivision, and is approximately 0.97 acres in size. The Final Plat consists of seven (7) cottage sublots between 0.06-0.09 acres in size, common areas for the parking access lane and walkway, limited common sublots for garage units, and a parcel reserved for Phase II of the development. The Phase II parcel is approximately 0.18 acres or 7,738 square feet in size. The plan also includes easements for snow storage, utility, and access services.

**Procedural History:** The Applicant went through the Design Review and Preliminary Plat process in 2020. After the Preliminary Plat expired, the Planning and Zoning Commission re-approved an identical Preliminary Plat on October 18, 2021. Prior to their second expiration date, the Applicant submitted a Final Plat Application on December 29, 2022. Their Final Plat Application was certified complete on January 25, 2023, and a public hearing before the Hailey City Council was held on March 13, 2023 in the Hailey City Council Chambers and virtually via GoTo Meeting. The notice was mailed to property owners within 300 feet and published in the Idaho Mountain Express on February 21, 2023.

Standards of Evaluation for a Subdivision				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.010 Development Standards	<p><b>Applicability:</b> The configuration and development of proposed subdivisions shall be subject to and meet the provisions and standards found in this Title, the Zoning Title and any other applicable Ordinance or policy of the City of Hailey and shall be in accordance with general provisions of the Comprehensive Plan.</p> <p><i>Staff Comments</i> The project lot (Lot 9, Block 3) is designated as a Cottage Lot on the original Old Cutters Plat and is reflective of the Comprehensive Plan's guidance to provide a diversity of housing unit types.</p>
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.020	<p><b>Streets:</b> Streets shall be provided in all subdivisions where necessary to provide access and shall meet all standards below.</p> <p><i>Staff Comments</i> The public streets -- CD Olena Drive and Cutters Drive -- are in place and complete. All sidewalks and street cuts have been repaired and installed. The</p>

				<i>subdivision's private street/driveway has been paved, the walkways to the cottages have been installed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<b>Development Standards:</b> All streets in the subdivision must be platted and developed with a width, alignment, and improvements such that the street is adequate to safely accommodate existing and anticipated vehicular and pedestrian traffic and meets City standards. Streets shall be aligned in such a manner as to provide through, safe and efficient access from and to adjacent developments and properties and shall provide for the integration of the proposed streets with the existing pattern.
			<i>Staff Comments</i>	<i>This standard is applicable to public streets, all public streets are in place and complete.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<b>Cul-De-Sacs; Dead-End Streets:</b> Cul-de-sacs or dead-end streets shall be allowed only if connectivity is not possible due to surrounding topography or existing platted development. Where allowed, such cul-de-sacs or dead-end streets shall comply with all regulations set forth in the IFC and other applicable codes and ordinances. Street rights-of-way extended into un-platted areas shall not be considered dead end streets.
			<i>Staff Comments</i>	<i>No dead-end streets are proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<b>Access:</b> More than one access may be required based on the potential for impairment of a single access by vehicle congestion, terrain, climatic conditions or other factors that could limit access.
			<i>Staff Comments</i>	<i>Vehicular access is provided on Cutters Drive.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D.	<b>Design:</b> Streets shall be laid out so as to intersect as nearly as possible at right angles and no street shall intersect any other street at less than eighty (80) degrees. Where possible, four-way intersections shall be used. A recommended distance of 500 feet, with a maximum of 750 feet, measured from the center line, shall separate any intersection. Alternatively, traffic calming measures including but not limited to speed humps, speed tables, raised intersections, traffic circles or roundabouts, meanderings, chicanes, chokers, and/or neck-downs shall be a part of the street design. Alternate traffic calming measures may be approved with a recommendation by the City Engineer. Three-way intersections shall only be permitted where most appropriate or where no other configuration is possible. A minimum distance of 150 feet, measured from the center line, shall separate any 2 three-way intersections.
			<i>Staff Comments</i>	<i>All public streets are in place and complete.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E.	<b>Centerlines:</b> Street centerlines which deflect more than five (5) degrees shall be connected by a curve. The radius of the curve for the center line shall not be more than 500 feet for an arterial street, 166 feet for a collector street and 89 feet for a residential street. Alternatively, traffic calming measures including but not limited to speed humps, speed tables, raised intersections, traffic circles or roundabouts, meanderings, chicanes, chokers, and/or neck-downs shall be a part of the street design. Alternate traffic calming measures may be approved with a recommendation by the City Engineer.
			<i>Staff Comments</i>	<i>All public streets are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision. No deflections in horizontal alignment are proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F.	<b>Width:</b> Street width is to be measured from property line to property line. The minimum street width, unless specifically approved otherwise by the Council, shall be as specified in City Standards for the type of street.
			<i>Staff Comments</i>	<i>All public streets are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H.	<b>Road Grades:</b> Road Grades shall be at least two percent (2%) and shall not generally exceed six percent (6%). Grade may exceed 6%, where necessary, by 1% (total 7%) for

				no more than 300 feet or 2% (total 8%) for no more than 150 feet. No excess grade shall be located within 200 feet of any other excess grade nor there any horizontal deflection in the roadway greater than 30 degrees within 300 feet of where the excess grade decreases to a 2% slope.
			<i>Staff Comments</i>	<i>All public streets are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I.	<b>Runoff:</b> The developer shall provide storm sewers and/or drainage areas of adequate size and number to contain any runoff within the streets in the subdivision in conformance with the applicable Federal, State and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by City Staff and shall meet the approval of the City Engineer. Developer shall provide a copy of EPA's "NPDES General Permit for Storm Water Discharge from Construction Activity" for all construction activity affecting more than one acre.
			<i>Staff Comments</i>	<i>All public streets are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	J.	<b>Signage:</b> The developer shall provide and install all street and traffic control signs in accordance with City Standards.
			<i>Staff Comments</i>	<i>All public streets are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	K.	<b>Dedication; Names:</b> All streets and alleys within any subdivision shall be dedicated for public use, except as provided herein. New street names (public and private) shall not be the same or similar to any other street names used in Blaine County.
			<i>Staff Comments</i>	<i>All public streets are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L.	<b>Private Streets:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L.1	Private streets may be allowed: a) to serve a maximum of five (5) residential dwelling units; b) within planned unit developments; or c) within commercial developments in the Business, Limited Business, Neighborhood Business, Light Industrial, Technological Industry, Peri-Urban Agricultural and Service Commercial Industrial Districts. Private streets are allowed at the sole discretion of the Council, except that no arterial or major street, or collector or secondary street may be private. Private streets shall have a minimum total width of thirty six feet (36'), shall be constructed to all other applicable City standards including paving, and shall be maintained by an owners' association.
			<i>Staff Comments</i>	<i>N/A – The final plat proposes a parking access lane, not a private street. See Section 16.04.010N for further information.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L.2	Private streets, wherever possible, shall provide interconnection with other public streets and private streets.
			<i>Staff Comments</i>	<i>N/A – The final plat proposes a parking access lane, not a private street. See Section 16.04.010N for further information.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L.3	The area designated for private streets shall be platted as a separate parcel according to subsection <a href="#">16.04.060C</a> of this chapter. The plat shall clearly indicate that the parcel is unbuildable, except for public vehicular and public pedestrian access and ingress/egress, utilities or as otherwise specified on the plat.
			<i>Staff Comments</i>	<i>N/A – The final plat proposes a parking access lane, not a private street. See Section 16.04.010N for further information.</i>  <i>A Condition of Approval has been added, requesting that the following plat note be added: "Common area shall not be built upon."</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L.4	Private street names shall not end with the word "road", "boulevard", "avenue", "drive" or "street". Private streets serving five (5) or fewer dwelling units shall not be named.

			<i>Staff Comments</i>	<i>N/A – The final plat proposes a parking access lane, not a private street. See Section 16.04.010N for further information.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L.5	Private streets shall have adequate and unencumbered ten foot (10') wide snow storage easements on both sides of the street, or an accessible dedicated snow storage easement representing not less than twenty five percent (25%) of the improved area of the private street. Private street snow storage easements shall not be combined with, or encumber, required on site snow storage areas.
			<i>Staff Comments</i>	<i>N/A – The final plat proposes a parking access lane, not a private street. See Section 16.04.010N for further information.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L.6	Subdivisions with private streets shall provide two (2) additional parking spaces per dwelling unit for guest and/or overflow parking. These spaces may be located: a) within the residential lot (e.g., between the garage and the roadway); b) as parallel spaces within the street parcel or easement adjacent to the travel lanes; c) in a designated guest parking area; or d) as a combination thereof. Guest/overflow parking spaces are in addition to the minimum number of parking spaces required pursuant to title 17, <a href="#">chapter 17.09</a> of this Code. The dimension of guest/overflow parking spaces shall be no less than ten feet by twenty feet (10' x 20') if angle parking, or ten feet by twenty four feet (10' x 24') if parallel. Guest/overflow parking spaces shall be improved with asphalt, gravel, pavers, grass block, or other all-weather dustless surface. No part of any required guest/overflow parking spaces shall be utilized for snow storage.
			<i>Staff Comments</i>	<i>N/A – The final plat proposes a parking access lane, not a private street. See Section 16.04.010N for further information.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	M.	<b>Driveways:</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	M. 1.	Driveways may provide access to not more than two (2) residential dwelling units. Where a parcel to be subdivided will have one lot fronting on a street, not more than one additional single-family lot accessed by a driveway may be created in the rear of the parcel. In such a subdivision, where feasible (e.g., no driveway already exists), both lots shall share access via a single driveway. Driveways shall not be named.
			<i>Staff Comments</i>	<i>N/A – The final plat proposes a parking access lane, not a private street. See Section 16.04.010N for further information.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N.	<b>Parking Access Lane:</b> A parking access lane shall not be considered a street, but shall comply with all regulations set forth in the IFC and other applicable codes and ordinances.
			<i>Staff Comments</i>	<i>The project contains a parking access lane. It has been reviewed by the Fire Chief and is compliant with the IFC.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O.	<b>Fire Lanes:</b> Required fire lanes, whether in private streets, driveways, or parking access lanes, shall comply with all regulations set forth in the IFC and other applicable codes and ordinances.
			<i>Staff Comments</i>	<i>The project contains a parking access lane, which has been reviewed by the Fire Chief and is compliant with the IFC.</i>  <i>During the Preliminary Plat process, the City Engineer requested that a plat note be added to prohibit parking on the lane and ensure adequate access for emergency services. This has been made a Condition of Approval.</i>
<b>16.04.060: Sidewalks and Drainage Improvements</b>				
<b>Compliant</b>			<b>Standards and Staff Comments</b>	
<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>City Code</b>	<b>City Standards and Staff Comments</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Sidewalks and drainage improvements are required in all zoning districts and shall be located and constructed according to applicable city standards, except as otherwise provided herein.

			<b>Staff Comments</b>	<p>All sidewalks are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</p> <p>A Condition of Approval has been added, stating that the Applicant shall construct any sidewalk repairs or improvements that are deemed incomplete by the Streets Division in Spring/Summer 2023, when or after the snow melts. Staff would like verification that the sidewalk improvements on the Cutters Drive frontage and around the parking access lane are complete and extend to the curb cuts.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<b>The length of sidewalks and drainage improvements constructed shall be equal to the length of the subject property line(s) adjacent to any public street or private street.</b>
			<b>Staff Comments</b>	<i>Sidewalks along the public street frontages are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<b>New sidewalks shall be planned to provide pedestrian connections to any existing and future sidewalks adjacent to the site.</b>
			<b>Staff Comments</b>	<i>All sidewalks are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D.	<b>Sites located adjacent to a public street or private street that are not currently through streets, regardless whether the street may provide a connection to future streets, shall provide sidewalks to facilitate future pedestrian connections.</b>
			<b>Staff Comments</b>	<i>All sidewalks are in place, they were assessed and approved in the final platting of the Old Cutters Subdivision. The plat includes a walkway from the parking access lane to the cottage units.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E.	<b>The requirement for sidewalk and drainage improvements are not required for any lot line adjustment.</b>
			<b>Staff Comments</b>	<i>N/A – This is a Final Plat Application, not a Lot Line Adjustment.</i>

#### 16.04.040: Alleys and Easements

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.	<b>Alleys:</b>
			<b>Staff Comments</b>	<i>N/A – There are no alleys abutting this parcel.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 4.	<b>All infrastructures to be installed underground shall, where possible, be installed in the alleys platted.</b>
			<b>Staff Comments</b>	<i>N/A – There are no alleys abutting this parcel.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 7.	<b>Where alleys are not provided, easements of not less than ten (10) feet in width may be required on each side of all rear and/or side lot lines (total width = 20 feet) where necessary for wires, conduits, storm or sanitary sewers, gas and water lines. Easements of greater width may be required along lines, across lots, or along boundaries, where necessary for surface drainage or for the extension of utilities.</b>
			<b>Staff Comments</b>	<i>A ten foot (10') wide Public Utility Easement runs through the center of the plat, which is conducive to the layout of the cottage sublots and servicing the units.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<b>Easements. Easements, defined as the use of land not having all the rights of ownership and limited to the purposes designated on the plat, shall be placed on the plat as appropriate. Plats shall show the entity to which the easement has been granted. Easements shall be provided for the following purposes:</b> <ul style="list-style-type: none"> <li>• Access for utilities, emergency services, public access, private access, recreation, deliveries or other such purpose.</li> </ul>

				<ul style="list-style-type: none"> <li>Protection from or buffering for any natural resource, riparian area, hazardous area, or other limitation or amenity on, under or over the land.</li> <li>Storage of snow, drainage areas, or the conduct of irrigation waters.</li> </ul>
			<i>Staff Comments</i>	<i>Easements for public utilities, an adjacent waterway, and snow storage are platted. A plat specifies that, "Common areas are also for Service, Maintenance, and Repair." Two (2) Conditions of Approval have been added, 1) prohibiting parking on the parking access lane and requiring access for emergency services; and 2) referencing the 2022 Water Vault Maintenance Agreement between the Lena Cottage Owners Association and the City of Hailey. The Maintenance Agreement addresses the improper installation of water vaults and assigns maintenance responsibility to the Lena Cottage Owner Association.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 1.	To provide access through or to any property for the purpose of providing utilities, emergency services, public access, private access, recreation, deliveries or such other purpose. Any subdivision that borders on the Big Wood River shall dedicate a 20-foot-wide fisherman's access easement, measured from the Mean High-Water Mark, which shall provide for non-motorized public access. Additionally, in appropriate areas, an easement providing non-motorized public access through the subdivision to the river shall be required as a sportsman's access.
			<i>Staff Comments</i>	<i>N/A – The property does not border the Big Wood River.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	To provide protection from or buffering for any natural resource, riparian area, hazardous area, or other limitation or amenity on, under, or over the land. Any subdivision that borders on the Big Wood River shall dedicate a one hundred (100) foot wide riparian setback easement, measured from the Mean High-Water Mark, upon which no permanent structure shall be built, in order to protect the natural vegetation and wildlife along the river bank and to protect structures from damage or loss due to river bank erosion. A twenty-five (25) foot wide riparian setback easement shall be dedicated adjacent to tributaries of the Big Wood River. Removal and maintenance of live or dead vegetation within the riparian setback easement is controlled by the applicable bulk requirement of the Flood Hazard Overlay District. The riparian setback easement shall be fenced off during any construction on the property.
			<i>Staff Comments</i>	<i>N/A – The property does not border the Big Wood River.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 3.	To provide for the storage of snow, drainage areas or the conduct of irrigation waters. Snow storage areas shall be not less than twenty-five percent (25%) of parking, sidewalk and other circulation areas. No dimension of any snow storage area may be less than 10 feet. All snow storage areas shall be accessible and shall not be located over any above ground utilities, such as transformers.
			<i>Staff Comments</i>	<i>A Condition of Approval has been added, requiring the Applicant to provide a measurement of the overall snow storage area.</i>
<b>16.04.050: Blocks</b>				
<b>Compliant</b>			<b>Standards and Staff Comments</b>	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.050	Blocks: The length, width and shape of blocks shall be determined with due regard to adequate building sites suitable to the special needs of the type of use contemplated, the zoning requirements as to lot size and dimensions, the need for convenient access and safe circulation and the limitations and opportunities of topography.
			<i>Staff Comments</i>	<i>The block was assessed and platted in the original Old Cutters plat.</i>
<b>16.04.060: Lots</b>				

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.060	<p>Lots: All lots shown on the subdivision plat must conform to the minimum standards for lots in the district in which the subdivision is planned. The City will generally not approve single-family residential lots larger than one-half (1/2) acre (21,780 square feet). In the event a single-family residential lot greater than one-half (1/2) acre is platted, irrigation shall be restricted to not more than one-half (1/2) acre, pursuant to Idaho Code §42-111, and such restriction shall be included as a plat note. District regulations are found in the Zoning Chapter.</p> <p><i>Staff Comments</i> The Final Plat shows that all proposed single-family sublots are less than 0.5 acre, they range between 0.06-0.09 acres.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>If lots are more than double the minimum size required for the zoning district, the Developer may be required to arrange lots in anticipation of future re-subdivision and provide for future streets where necessary to serve potential lots, unless the plat restricts further subdivision.</p> <p><i>Staff Comments</i> The proposed plat meets this standard. While the sublots are smaller than the minimum lot size for the General Residential (RD) Zoning District, they comply with the allowed density of ten (10) sublots per acre. Thus far, seven (7) sublots are platted on the 0.97-acre parcel. Two (2) additional units are planned for Phase II, which has not been entitled.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>Double frontage lots shall be prohibited except where unusual topography, a more integrated street plan, or other conditions make it undesirable to meet this requirement. Double frontage lots are those created by either public or private streets, but not by driveways or alleys. Subdivisions providing a platted parcel of 25 feet or more between any street right-of-way and any single row of lots shall not be considered to have platted double frontage lots. The 25-foot-wide parcel provided must be landscaped to provide a buffer between the street and the lot(s).</p> <p><i>Staff Comments</i> No double frontage lots are proposed.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<p>No unbuildable lots shall be platted. Platted areas that are not buildable shall be noted as such and designated as “parcels” on the plat. Green Space shall be clearly designated as such on the plat.</p> <p><i>Staff Comments</i> No unbuildable lots are shown. A Condition of Approval has been added, prohibiting the building on platted common areas including the parking access lane.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D.	<p>A single flag lot may be permitted at the sole discretion of the Hearing Examiner or Commission and Council, in which the “flagpole” projection is serving as a driveway as provided herein, providing connection to and frontage on a public or a private street. Once established, a flag lot may not be further subdivided, but a lot line adjustment of a flag lot is not considered a further subdivision. The “flagpole” portion of the lot shall be included in lot area but shall not be considered in determining minimum lot width. The “flagpole” shall be of adequate width to accommodate a driveway as required by this ordinance, fire, and other applicable codes. Flag lots within the Townsite Overlay District are not allowed, except where parcels do not have street access, such as parcels adjacent to the ITD right-of-way.</p> <p><i>Staff Comments</i> N/A – No flag lots are proposed.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E.	<p>All lots shall have frontage on a public or private street. No frontage width shall be less than the required width of a driveway as provided under Sections 4.1.11.1 and 4.5.4 of this Ordinance. Townhouse Sub-Lots are excluded from this requirement; provided, however, that Townhouse Developments shall have frontage on a street.</p> <p><i>Staff Comments</i> All the lots are sublots, exempt from the width stipulation, and compliant with frontages on the public street Cutters Drive.</p>



<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F.	In the Townsite Overlay District, original Townsite lots shall be subdivided such that the new platted lots are oriented the same as the original lots, i.e., lots shall be subdivided in such a way as to maintain frontage on both the street and alley. Exceptions may be made for corner properties with historic structures.
			<i>Staff Comments</i>	<i>N/A – This parcel is not located within the Townsite Overlay (TO) District.</i>
<b>16.04.070: Orderly Development</b>				
<b>Compliant</b>			<b>Standards and Staff Comments</b>	
<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>City Code</b>	<b>City Standards and <i>Staff Comments</i></b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<b>Phasing Required: Development of subdivisions shall be phased to avoid the extension of City services, roads, and utilities through undeveloped land.</b>
			<i>Staff Comments</i>	<i>This project is organized into two (2) phases. This application is for the Final Plat of Phase I, the plat includes a parcel for the future development of Phase II.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<b>Agreement: Developers requesting phased subdivisions shall enter into a phasing agreement with the City. Any phasing agreement shall be approved and executed by the Council and the Developer on or before the preliminary plat approval by the Council.</b>
			<i>Staff Comments</i>	<i>A Phasing Agreement was discussed during the Preliminary Plat process, but not added as a Condition of Approval nor recorded. Two (2) additional units are planned for Phase II. Outside the provisions of a Phasing Agreement, the Applicant adhered to the required timeline for Phase I of the development and submitted their Final Plat Application within one (1) year of their Preliminary Plat approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<b>Mitigation of Negative Effects: No subdivision shall be approved which affects the ability of political subdivisions of the state, including school districts, to deliver services without compromising quality of service delivery to current residents or imposing substantial additional public costs upon current residents, unless the Developer provides for the mitigation of the effects of subdivision. Such mitigation may include, but is not limited to the following:</b> <ol style="list-style-type: none"> <li>1. Provision of on-site or off-site street or intersection improvements.</li> <li>2. Provision of other off-site improvements.</li> <li>3. Dedications and/or public improvements on property frontages.</li> <li>4. Dedication or provision of parks or green space.</li> <li>5. Provision of public service facilities.</li> <li>6. Construction of flood control canals or devices.</li> <li>7. Provisions for ongoing maintenance.</li> </ol>
			<i>Staff Comments</i>	<i>Staff does not anticipate that this development will impose any negative effects. The proposed development meets the density requirements for GR. The water distribution system, wastewater conveyance system, and treatment facility have capacity for the seven (7) units.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D.	<b>When the developer of contiguous parcels proposes to subdivide any portion of the contiguous parcels, an area development plan shall be submitted and approved. The Commission and Council shall evaluate the following basic site criteria and make appropriate findings of fact:</b> <ol style="list-style-type: none"> <li>1. Streets, whether public or private, shall provide an interconnected system and shall be adequate to accommodate anticipated vehicular and pedestrian traffic.</li> <li>2. Non-vehicular circulation routes shall provide safe pedestrian and bicycle ways and provide an interconnected system to streets, parks and green</li> </ol>

				<p>space, public lands, or other destinations.</p> <p>3. Water main lines and sewer main lines shall be designed in the most effective layout feasible.</p> <p>4. Other utilities including power, telephone, cable, and gas shall be designed in the most effective layout feasible.</p> <p>5. Park land shall be most appropriately located on the Contiguous Parcels.</p> <p>6. Grading and drainage shall be appropriate to the Contiguous Parcels.</p> <p>7. Development shall avoid easements and hazardous or sensitive natural resource areas.</p> <p>The commission and council may require that any or all contiguous parcels be included in the subdivision.</p>
			<i>Staff Comments</i>	<i>The contiguous parcel owned by the Applicant is platted for Phase II. Two (2) additional units have been discussed for Phase II. However, no plans have been submitted.</i>

### 16.04.080: Perimeter Walls, Gates, and Berms

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.04.080	The City of Hailey shall not approve any residential subdivision application that includes any type of perimeter wall or gate that restricts access to the subdivision. This regulation does not prohibit fences on or around individual lots. The City shall also not allow any perimeter landscape berm more than 3' higher than the previously existing (original) grade.
			<i>Staff Comments</i>	<i>N/A – No perimeter gates, walls or berms are proposed.</i>

### 16.04.090: Cuts, Fills, Grading and Drainage

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Plans Required: Proposed subdivisions shall be carefully planned to be compatible with natural topography, soil conditions, geology, and hydrology of the site, as well as to minimize cuts; fills, alterations of topography, streams, drainage channels; and disruption of soils or vegetation. Fill within the floodplain shall comply with the requirements of the Flood Hazard Overlay District of the Zoning Ordinance.
			<i>Staff Comments</i>	<i>The site is relatively flat; however, the subdivision has been carefully planned to be compatible with any natural topography, and this parcel is not located within the floodplain.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1.	A preliminary soil report prepared by a qualified engineer may be required by the Hearing Examiner or Commission and/or Council as part of the preliminary plat application.
			<i>Staff Comments</i>	<i>Staff does not anticipate the need for a soil report.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 2.	A preliminary grading plan prepared by a civil engineer may be required by the Hearing Examiner or Commission and/or the Council as part of the preliminary plat application, to contain the following information: <ul style="list-style-type: none"> <li>a. Proposed contours at a maximum of two (2) foot contour intervals;</li> <li>b. Cut and fill banks in pad elevations;</li> <li>c. Drainage patterns;</li> <li>d. Areas where trees and/or natural vegetation will be preserved;</li> <li>e. Location of all street and utility improvements including driveways to building envelopes; and</li> </ul>

				<b>f. Any other information which may reasonably be required by the Administrator, Hearing Examiner, Commission and/or Council.</b>
			<i>Staff Comments</i>	<i>Directional and road grading, as well as drainage has been completed for the site. Water vaults were improperly installed on the site, contrary to City Standards. As such, a Water Vault Maintenance Agreement (2022) between the Lena Cottage Owners Association and the City of Hailey assigns maintenance responsibility to the Lena Cottage Owner Association. A Condition of Approval has been added, requiring the Applicant to refer to the Maintenance Agreement in a new plat note.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<b>Design Standards: The proposed subdivision shall conform to the following design standards:</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 1.	<b>Grading shall be designed to blend with natural landforms and to minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of cuts and fills for streets and driveways.</b>
			<i>Staff Comments</i>	<i>The site is relatively flat; directional and road grading, as well as drainage has been completed for the site.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	<b>Areas within a subdivision which are not well suited for development because of existing soil conditions, steepness of slope, geology or hydrology shall be allocated for Green Space for the benefit of future property owners within the subdivision.</b>
			<i>Staff Comments</i>	<i>N/A – There are no soil conditions, steep slopes, nor geological and hydrological areas that are of concern.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 3.	<b>Where existing soils and vegetation are disrupted by subdivision development, provision shall be made by the Developer for Revegetation of disturbed areas with perennial vegetation sufficient to stabilize the soil upon completion of the construction, including temporary irrigation for a sufficient period to establish perennial vegetation. Until such time as the vegetation has been installed and established, the Developer shall maintain and protect all disturbed surfaces from erosion.</b>
			<i>Staff Comments</i>	<i>Erosion control and re-vegetation was approved in the Design Review process.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 4.	<b>Where cuts, fills or other excavation are necessary, the following development standards shall apply:</b> a. Fill areas for structures or roads shall be prepared by removing all organic material detrimental to proper compaction for soil stability. b. Fill for structures or roads shall be compacted to at least 95 percent of maximum density as determined by American Association State Highway Transportation Officials (AASHTO) and American Society of Testing & Materials (ASTM). c. Cut slopes shall be no steeper than two horizontals to one vertical. Subsurface drainage shall be provided as necessary for stability. d. Fill slopes shall be no steeper than three horizontals to one vertical. Neither cut nor fill slopes shall be located on natural slopes of three to one or steeper, or where fill slope toes out within twelve (12) feet horizontally of the top of existing or planned cut slope. e. Tops and toes of cut and fill slopes shall be set back from structures and property lines as necessary to accommodate drainage features and drainage structures.
			<i>Staff Comments</i>	<i>This provision was addressed in the directional grading plan; little grading was necessary. The Streets Division will conduct a final walk through in</i>

				Spring/Summer 2023, when or after the snow has melted. At that time, Streets Staff may require the Applicant to repair and/or reconstruct sidewalk or street improvements related to cuts, fills, or other construction excavation. This has been made a Condition of Approval.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 5.	The developer shall provide storm sewers and/or drainage areas of adequate size and number to contain the runoff upon the property in conformance with the applicable Federal, State, and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by planning staff and shall meet the approval of the city engineer. Developer shall provide a copy of EPA's "NPDES General Permit for Storm-water Discharge from Construction Activity" for all construction activity affecting more than one acre.
			<i>Staff Comments</i>	Water vaults were improperly installed on the site, contrary to City Standards. As such, a Water Vault Maintenance Agreement (2022) between the Lena Cottage Owners Association and the City of Hailey assigns maintenance responsibility to the Lena Cottage Owner Association. A Condition of Approval has been added, requiring the Applicant to refer to the Maintenance Agreement in a new plat note.

#### 16.04.100: Overlay Districts

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
			A.	<b>Flood Hazard Overlay District:</b>
			<i>Staff Comments</i>	N/A, as this parcel is not located within the Flood Hazard Overlay District.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1.	Subdivisions or portions of subdivision located within the Flood Hazard Overlay District shall comply with all provisions of Section 4.10 of the Zoning Ordinance.
			<i>Staff Comments</i>	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 2.	Subdivisions located partially in the Flood Hazard Overlay District shall have designated building envelopes outside the Flood Hazard Overlay District to the extent possible.
			<i>Staff Comments</i>	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 3.	Any platted lots adjacent to the Big Wood River or its tributaries shall have designated building envelopes.
			<i>Staff Comments</i>	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<b>Hillside Overlay District:</b>
			<i>Staff Comments</i>	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 1.	Subdivisions or portions of subdivisions located within the Hillside Overlay District shall comply with all provisions of Section 4.14, of the Zoning Ordinance.
			<i>Staff Comments</i>	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	Subdivisions located partially in the Hillside Overlay District shall have designated building envelopes outside the Hillside Overlay District.
			<i>Staff Comments</i>	N/A
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 3.	All approved subdivisions shall contain a condition that a Site Alteration Permit is required before any development occurs.
			<i>Staff Comments</i>	N/A

16.04.110: Parks, Pathways and Other Green Spaces				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.	<b>Parks and Pathways:</b> Unless otherwise provided, every subdivision shall set aside a Park and/or Pathway(s) in accordance with standards set forth herein.
			<i>Staff Comments</i>	<i>Old Cutters Subdivision completed the park dedication. No further park dedication is required; therefore, none of the Park Standards herein are applicable.</i>
16.05: Improvements Required:				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.010	<b>Minimum Improvements Required:</b> It shall be a requirement of the Developer to construct the minimum infrastructure improvements set forth herein and any required infrastructure improvements for the subdivision, all to City Standards and procedures, set forth in Title 18 of the Hailey Municipal Code and adopted by ordinance in accordance with the notice and hearing procedures provided in Idaho Code §67-6509. Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety, and general welfare.
			<i>Staff Comments</i>	<i>Water vaults were improperly installed on the site, contrary to City Standards. As such, a Water Vault Maintenance Agreement (2022) between the Lena Cottage Owners Association and the City of Hailey assigns maintenance responsibility to the Lena Cottage Owner Association. A Condition of Approval has been added, requiring the Applicant to refer to the Maintenance Agreement in a new plat note.</i>  <i>Streets infrastructure appears to comply with Code; however, Streets Staff will conduct a final walk-through in Spring/Summer 2023, when or after the snow melts. This has also been made a Condition of Approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<b>Plans Filed, maintained:</b> Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.
			<i>Staff Comments</i>	<i>This has been made a Condition of Approval, the Applicant shall meet this standard.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<b>Preconstruction Meeting:</b> Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer, and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.
			<i>Staff Comments</i>	<i>The Applicant met this standard, the construction is near completion if not complete.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<b>Term Of Guarantee of Improvements:</b> The developer shall guarantee all improvements pursuant to this Section for no less than one year from the date of approval of all improvements as complete and satisfactory by the city engineer, except that park shall be guaranteed and maintained by the developer for a period of two years.

			<i>Staff Comments</i>	<i>This has been made a Condition of Approval, the Applicant shall meet this standard.</i>
<b>16.05.020: Streets, Sidewalks, Lighting, Landscaping</b>				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.05.020	<b>Streets, Sidewalks, Lighting, Landscaping:</b> The developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially approved by the city engineer as shown upon approved plans and profiles. The developer shall pave all streets and alleys with an asphalt plant-mix, and shall chip-seal streets and alleys <b>within one year of construction.</b>
			<i>Staff Comments</i>	<i>All streets, sidewalks, and street trees are in place as part of the Old Cutters Subdivision. As mentioned in Section 16.04.090.B.4 and Section 16.05.010, Streets Staff will conduct a final assessment on whether further improvements are required in Spring/Summer 2023, when or after the snow has melted. This has been made a Condition of Approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<b>Street Cuts:</b> Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year. <b>(Ord. 1191, 2015)</b>
			<i>Staff Comments</i>	<i>As mentioned in Section 16.04.090.B.4 and Section 16.05.010, Streets Staff will conduct a final assessment on whether further improvements are required in Spring/Summer 2023, when or after the snow has melted. This has been made a Condition of Approval.</i>
<b>16.05.030: Sewer Connections</b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.030	<b>Sewer Connections:</b> The developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The developer shall provide sewer mains of adequate size and configuration in accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the city engineer for review and approval. At the city engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.
			<i>Staff Comments</i>	<i>City Staff approved the wastewater plan submitted in 2020 and will conduct a final assessment of the infrastructure when or after the snow melts in Spring/Summer 2023. Further improvements may be determined at that time, this has been made a Condition of Approval.</i>
<b>16.05.040: Water Connections</b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<b>Requirements:</b> The developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the city engineer, for each and every developable lot within the development. The developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary

				<p>appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the city engineer for review and approval. At the City Engineer’s discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.</p>
			<i>Staff Comments</i>	<p>Water vaults were improperly installed on the site, contrary to City Standards. As such, a Water Vault Maintenance Agreement (2022) between the Lena Cottage Owners Association and the City of Hailey assigns maintenance responsibility to the Lena Cottage Owner Association. A Condition of Approval has been added, requiring the Applicant to refer to the Maintenance Agreement in a new plat note.</p> <p>Water connections for fire protection, including fire hydrants, were installed during the entitlement process for the larger Old Cutters Subdivision.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<p><b>Townsite Overlay: Within the Townsite Overlay District, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.</b></p>
			<i>Staff Comments</i>	<p>N/A – This site is located outside the boundaries of the Townsite Overlay District.</p>
<b>16.05.050: Drainage</b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.050	<p><b>Drainage: The developer shall provide drainage areas of adequate size and number to meet the approval of the street superintendent and the city engineer or his authorized representative. (Ord. 1191, 2015)</b></p>
			<i>Staff Comments</i>	<p>Water vaults were improperly installed on the site, contrary to City Standards. As such, a Water Vault Maintenance Agreement (2022) between the Lena Cottage Owners Association and the City of Hailey assigns maintenance responsibility to the Lena Cottage Owner Association. A Condition of Approval has been added, requiring the Applicant to refer to the Maintenance Agreement in a new plat note.</p>
<b>16.05.060: Utilities</b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.060	<p><b>Utilities: The developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.</b></p>
			<i>Staff Comments</i>	<p>Underground utilities were installed and connected to each cottage unit.</p>
<b>16.05.070: Parks, Green Space</b>				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.05.070	<p><b>Parks, Green Space: The developer shall improve all parks and green space areas as presented to and approved by the hearing examiner or commission and council.</b></p>
			<i>Staff Comments</i>	<p>See Section 16.04.110 for further details. All required Parks and Green Space were completed during the entitlement of the Old Cutters Subdivision.</p>

16.05.080: Installation to Specifications; Inspections				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.080	Installation to Specifications; Inspections: All improvements are to be installed under the specifications and inspection of the city engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.
			<i>Staff Comments</i>	<i>Final inspections for municipal infrastructure will be completed when or after the snow melts in Spring/Summer 2023. Further improvements may be determined at that time, this has been made a Condition of Approval.</i>
16.05.090: Completion; Inspections; Acceptance				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Installation of all infrastructure improvements must be completed by the developer, and inspected and accepted by the city prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the developer and/or contractor and conducted with the developer and/or contractor, the city engineer, and appropriate City departments to determine a punch list of items for final acceptance.
			<i>Staff Comments</i>	<i>Final inspections for wastewater and streets infrastructure will be completed when or after the snow melts in Spring/Summer 2023. Further improvements may be determined at that time, this has been made a Condition of Approval. The city will need to select an inspector, to be paid for by the Applicant, for all water, sewer, and roadway infrastructure during construction.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	The developer may, in lieu of actual construction, provide to the city security pursuant to Section 3.3.7, for all infrastructure improvements to be completed by developer after the final plat has been signed by City representatives. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>N/A – The Applicant did not bond nor provide security for the infrastructure improvements.</i>
16.05.100: As Built Plans and Specifications				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.100	As Built Plans and Specifications: Prior to the acceptance by the City of any improvements installed by the developer, three (3) sets of “as-built plans and specifications” certified by the developer’s engineer shall be filed with the city engineer. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>As-built drawings will be required, this has been made a Condition of Approval.</i>
16.08: Townhouses:				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.08.010	Plat Procedure: The developer of the townhouse development shall submit with the preliminary plat application and all other information required herein a copy of the proposed party wall agreement and the proposed document(s) creating an association of owners of the proposed townhouse sublots, which shall adequately provide for the control (including billing, where applicable) and maintenance of all common utilities, commonly held facilities, garages, parking and/or green spaces. Prior to final plat approval, the developer shall submit to the city a final copy of the party wall agreement and any other such documents and shall record the documents prior to or



				at the same time of the recordation of the plat, which plat shall reflect the recording instrument numbers thereupon. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>N/A – This cottage development does not involve party walls; the small single-family structures are small and detached from one another.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.020	<b>Garages:</b> All garages shall be designated on the preliminary and final plats and on all deeds as part of the particular townhouse units. Detached garages may be platted on separate sublots; provided, that the ownership of detached garages is appurtenant to specific townhouse units on the townhouse plat and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse development. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>The detached garages are platted as separate limited common sublots. The plat also includes a note that ties the garage sublots to their respective cottage units and prevents them from being sold separately.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.030	<b>Storage, Parking Areas:</b> Residential townhouse developments shall provide parking spaces according to the requirements of title 17, chapter 17.09 of this code. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>Per the Hailey Municipal Code, residential units of less than 1,000 square feet are required to have one (1) parking space per residential dwelling unit, and single-family dwellings greater than 1,000 square feet are required a minimum of two (2) parking spaces per unit.</i>  <i>The project is comprised of seven (7) single-family dwellings, five (5) of which are less than 1,000 square feet in area, and two (2) of which are greater than 1,000 square feet, thus requiring nine (9) total onsite parking spaces. The site plan shows a total of eleven (11) onsite parking spaces, including seven (7) private garages, and four (4) guest parking spaces, of which one (1) is an accessible parking space. Parking requirements have been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.040	<b>Construction Standards:</b> All townhouse development construction shall be in accordance with the IBC, IRC and IFC. Each townhouse unit must have separate water, sewer, and utility services, which do not pass through another building or unit. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>Separate utility services have been installed for each cottage unit. Approval of the Final Plat is subject to final review by Public Works Staff and Building Services. The Fire Department has approved the development.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.050	<b>General Applicability:</b> All other provisions of this title and all applicable ordinances, rules and regulations of the city and all other governmental entities having jurisdiction shall be complied with by townhouse developments. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.060	<b>Expiration:</b> Townhouse developments which have received final plat approval shall have a period of three (3) calendar years from the date of final plat approval by the council to obtain a building permit. Developments which have not received a building permit shall be null and void and the plats associated therewith shall be vacated by the council. If a development is to be phased, construction of the second and succeeding phases shall be contingent upon completion of the preceding phase unless the requirement is waived by the council. Further, if construction on any townhouse development or phase of any development ceases or is not diligently pursued for a period of three (3) years without the prior consent of the council, that portion of the plat pertinent to the undeveloped portion of the development shall be vacated. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>The cottage units have been constructed.</i>

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.08.070	Conversion: The conversion by subdivision of existing units into townhouses shall not be subject to section 16.04.110 of this title. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>N/A – This project does not involve a conversion.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.080	Density: The maximum number of cottage townhouse units on any parcel shall be twelve (12), and not more than two (2) cottage townhouse developments shall be constructed adjacent to each other. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>A total of seven (7) cottage units are planned in Phase I, two (2) further units are planned for Phase II.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.11.010	Exceptions: Whenever the tract to be subdivided is, in the shape or size, or is surrounded by such development or unusual conditions that the strict application of the requirements contained herein would result in real difficulties and substantial hardships or injustices, the council may vary or modify such requirements by making findings for their decision so that the developer is allowed to develop his property in a reasonable manner, while ensuring that the public welfare and interests of the city and surrounding area are protected and the general intent and spirit of this title are preserved. As used in this section, the phrase “real difficulties and substantial hardships or injustices” shall apply only to situations where strict application of the requirements of this title will deny to the developer the reasonable and beneficial use of the property in question, and not in situations where the developer establishes only those exceptions will allow more financially feasible or profitable subdivision. (Ord. 1191, 2015).
			<i>Staff Comments</i>	<i>N/A</i>

## CONCLUSIONS OF LAW

Based upon the above Findings of Fact, the Council makes the following Conclusions of Law:

- 1) Adequate notice, pursuant to Title 17, Section 17.06.040(D), was given.
- 2) The project is in general conformance with the Hailey Comprehensive Plan.
- 3) The project does not jeopardize the health, safety, or welfare of the public.
- 4) Upon compliance with the conditions set forth, the project conforms to the Hailey Municipal Code and City Standards.

## DECISION

The Final Plat Application by Lena Cottages, LLC represented Blincoe Architecture, where Lot 9, Block 3, Old Cutters Subdivision is subdivided into seven (7) sublots within the General Residential (GR) Zoning District, meets the standards of approval set forth in the Hailey Municipal Code and is approved by the Hailey City Council, subject to the following conditions, (a) through (f):

- a) All Fire Department and Building Department requirements shall be met.
- b) All improvements and all improvements within the public right-of-way shall be completed and accepted, or surety provided pursuant to Sections 16.04 and 16.05 of the Hailey Municipal Code, prior to recordation of the Final Plat.
  - i. The Applicant shall repair, reconstruct, or construct any sidewalk repairs or improvements that are deemed by the Streets Division in Spring/Summer 2023 to be incomplete yet necessary.

- ii. The developer shall guarantee all infrastructure improvements required in Section 5 of the Hailey Subdivision Ordinance for no less than one year from the date of approval of all improvements as complete and satisfactory by the City Engineer.
- c) Three (3) sets of “as-built plans and specifications” certified by the developer’s engineer shall be filed with the city engineer.
- d) The final plat shall include plat notes #1 through #9 as stated on the approved preliminary plat with the following additions:
  - i. Provide the measurement of the overall snow storage area on the plat, which is equal to or greater than 25% of the hardscape in Phase I of the Lena Cottages.
  - ii. Add a standard plat note, stating that “Drainage facilities are subject to the 2022 Water Vault Maintenance Agreement between the Lena Cottage Owners Association and the City of Hailey, which addresses the improper installation of water vaults and assigns maintenance responsibility to the Lena Cottage Owner Association.”
  - iii. Add a standard plat note, stating that “Parking on and along the access lane shall be prohibited to ensure adequate access for emergency services.”
  - iv. Add a standard plat note, stating that “Common area shall not be built upon.”
- e) Best management practices shall be utilized, particularly adjacent to the canal easement, to prevent water pollution.
- f) Any subdivision inspection fees due shall be paid prior to recording the Final Plat.

---

Martha Burke, Mayor

ATTEST:

---

Mary Cone, Clerk

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

---

**SUBJECT**

Approval of Minutes from the meeting of the Hailey City Council on March 13, 2023 and to suspend reading of them.

**AUTHORITY:**  ID Code 74-205       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

**BACKGROUND:**

Draft minutes prepared.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

**FOLLOW UP NOTES:**

**MINUTES OF THE MEETING OF THE  
HAILEY CITY COUNCIL  
HELD MARCH 13, 2023  
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:32 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Sam Linnet. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

**CALL TO ORDER:** Call to order by Mayor Burke. [5:32:05 PM](#) Juan is attending remotely.

Open Session for public comments: [5:32:43 PM](#) there are none.

**CONSENT AGENDA:**

- ~~[CA 109](#) Motion to approve Resolution 2023-039, authorizing contract with FMAA for state fiscal year airport grant  
**ACTION ITEM**.....~~
- [CA 087](#) Motion to approve Resolution 2023-031, authorizing contract with Bywaters Solutions host for Integrated Library System (ILS) for \$13,360 **ACTION ITEM**.....
- [CA 088](#) Motion to approve Resolution 2023-032, authorizing amended contract with ClearGov **ACTION ITEM**.....
- ~~[CA 089](#) Motion to approve Resolution 2023-033, authorizing the 2023 Blaine County All Hazards Mitigation Plan  
**ACTION ITEM**.....~~
- ~~[CA 090](#) Motion to approve Resolution 2023-034, authorizing an agreement between the City of Hailey and the Idaho Department of Health and Welfare (IDHW) for the Low Income Household Water Assistance Program  
**ACTION ITEM**.....~~
- [CA 091](#) Motion to approve Resolution 2023-035, authorizing the Mayor’s signature on a supplemental agreement with Stanley Consultants Inc (SCI) , in the amount of \$23,265, for the River St. Reconstruction Project. **ACTION ITEM**.....
- [CA 092](#) Motion to approve Resolution 2023-036, authorizing the Mayor’s signature on an agreement with Liquid Engineering Corporation, in the amount of \$15,020., to inspect the City’s potable water storage tanks. **ACTION ITEM**.....
- [CA 093](#) Motion to approve Resolution 2023-037 authorizing the Mayor’s signature on an agreement with Idaho Lines and Signs for a lump sum amount of \$25,801.90, to provide striping services along the URA River Street project. **ACTION ITEM**.....
- [CA 094](#) Motion to adopt Resolution 2023-038, authorizing the Mayor’s signature and accepting the proposal from Boswell Asphalt Paving Solutions Inc. in the amount of \$175,057.33 for Chip Sealing of City Streets **ACTION ITEM**.....
- [CA 095](#) Motion to approve new alcohol license application for Liquor by Mr. Dees **ACTION ITEM**.....
- [CA 096](#) Motion to approve minutes of February 27, 2023 and to suspend reading of them **ACTION ITEM**.....
- [CA 097](#) Motion to approve claims for expenses incurred during the month of February 2023, and claims for expenses due by contract in March, 2023 **ACTION ITEM**.....
- [CA 098](#) Motion to approve unaudited Treasurer’s report for the month of February 2023 **ACTION ITEM**.....

[5:32:56 PM](#) Thea pulls CA 109 and CA 089. Horowitz pulls CA 090.

[5:33:18 PM](#) **Linnet moved to approve all consent agenda items minus CA 089, CA 090 and CA 109, seconded by Martinez, motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

HAILEY CITY COUNCIL MINUTES  
March 13, 2023

[5:34:09 PM](#) Thea, is this land acquisition CA 109? Linnet responds to Thea's question, no new land, only what we've discussed before.

CA 089 hazard mitigation plan, Thea speaks, this is very outdated, surprised to see avalanches risk is low. Chris Corwin, Blaine County disaster services, responds to Thea's concern, this is updated, hazard rankings get updated annually. Corwin will update contacts, process began 2 years ago.

CA 090 - [5:40:06 PM](#) Horowitz, low income water assistance program, about 175 delinquent account, it's win / win for all.

[5:40:47 PM](#) **Motion to approve CA 089, 090 and 109 by Thea, Linnet seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

### **MAYOR'S REMARKS:**

[5:41:35 PM](#) Mayor Burke compliments emergency services, public works for helping with issues related to a snow slide next to the Big Wood River. Brian Yeager speaks too, thanks to all for their efforts.

Linnet added, one email received, positive response about weekend activities.

### **PROCLAMATIONS AND PRESENTATIONS:**

*PP 110 Proclamation - Young Child Week April 1-7*

[5:43:40 PM](#) Young Child Proclamation, Mayor Burke reads Proclamation.

### **PUBLIC HEARINGS:**

*PH 099 Consideration of a Planned Unit Development Application by Kathleen Miller QTIP Trust and Sophie Nunberg Trust represented by Lee Young of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling area for the City. This project is located at 911 North Main Street (Sub Lots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Townsite Overlay (TO) Zoning Districts. The following waiver is requested **(Continued from February 13, AND February 27, 2023):***

- *Waiver to the maximum floor area permitted within the Business (B) Zoning District for an additional 3% of square footage, totaling to 37,127 square feet of individual retail/wholesale trade **ACTION ITEM***

[5:45:45 PM](#) Robyn Davis gives an overview of this item. Have been working with applicant team. Proposed 35 lease and move.

[5:47:36 PM](#) Lee Young, Boise. Eric takes over, as long as the Albertson's lease is in effect, happy to provide recycling center for as long as the store lease. If lose lease before 35 years?

HAILEY CITY COUNCIL MINUTES  
March 13, 2023

[5:49:24 PM](#) would like to get rid of the storage containers. Took careful time in coming up with this timeframe.

[5:50:15 PM](#) Linnet, asks, if Albertson's has asked owner about perpetuity of recycling center? Eric responds, owner, leery of having that conversation with owner.

[5:51:04 PM](#) Thea asks, have considered, keeping the recycling center as long as Albertson's is there. Eric, as long as Albertson's lease is in effect, then center can stay.

[5:53:09 PM](#) Husbands, how long is your lease? 54.3 years is length of lease, responds Eric. Husbands, you are getting a permanent structure, we are only getting a temporary recycling center.

Public Comments: [5:54:18 PM](#) there are none.

[5:54:33 PM](#) Simms, typically, we would trade for a permanent structure. If lease ever terminates, left with non-conforming building. That should give pause.

[5:55:29 PM](#) Thea, feels strongly, needs to be some dedication to permanent space or perpetuity, not fair to City. There needs to be more permanence to this spot. Moving it isn't sufficient without permanence.

[5:57:29 PM](#) Linnet, if we are granting permanent benefit to applicant, not fair to City for a temporary location. Both benefits would terminate with lease, then we'd have to find a new place, money would not be even close to finding a new spot, all risk is on City.

[5:58:52 PM](#) Martinez, recycling, don't like not having a permanent spot, moving it again.

[5:59:36 PM](#) Linnet, happy to entertain idea if benefit were in perpetuity, or temporary waiver for parcel. Cannot support as presented.

Mayor Burke suggests denial at this time.

[6:01:05 PM](#) Simms wonders if applicant wants to comment.

[6:01:19 PM](#) eric, this isn't coming, we are spending significant funds to make this a recycling center, we lease the property, this isn't an asset for future. The amortization schedule is based on rent over that time, not meant to be a purchase price for a piece of land.

Simms suggests to table the matter for now, no action.

*PH 101 Consideration of a Text Amendment to the Hailey Municipal Code, submitted by Silvercreek Living, LLC, c/o West of First, LLC, to amend Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Terms or Words, to define Co-Living Dwelling Facility, as well as amend Section 17.05.040: District Use Matrix, to include Co-Living Dwelling Facility as a permitted use within the Limited Business (LB) and Business (B) Zoning*

HAILEY CITY COUNCIL MINUTES  
March 13, 2023



*Districts, to allow for a maximum density of 20 units per acre within the district, and to amend Chapter 17.09: Parking and Loading Spaces, Section 17.09.040.01: Residential, to include parking regulations for the new use (Continued from February 27, 2023) ACTION ITEM*

[6:04:51 PM](#) Silvercreek rezone, co-living dwelling, suggested staff come back with refined definition for co-living, Davis reviews the definition. Applicant is present if you have questions.

[6:08:00 PM](#) Samantha Stahlnecker, no additional comments, would like process to be expedited, and are happy with the definitions.

[6:08:34 PM](#) Husbands, 32 units in both buildings? Stahlnecker currently 19 spots available, would propose adding total of 44 parking stalls. Proposing 6 more than what would be required.

Public comments: [6:10:40 PM](#) there are none.

[6:11:00 PM](#) Linnet, request by applicant, fills need for housing options, seems compatible with surrounding area, generally promotes health and welfare. Thea agrees with Linnet, feels this is necessary for now.

Husbands asks, all units need to wait until parking? Davis responds, yes correct not completely full. [6:13:23 PM](#) trying to sell building for what use, asks Husbands. [6:13:56 PM](#) Anita Northwood speaks, would like to see it remain as workforce housing, meets a need in the community.

[6:15:01 PM](#) Simms both Public hearings? Mayor Burke opens public comment for PH 101.

Public comments for PH 101 [6:15:39 PM](#) no comments.

Discussion about legal way to move forward, PUD versus code changes presented tonight.

[6:17:01 PM](#) Simms suggests, taking each item separately in motions.

[6:18:05 PM](#) **Linnet moves to adopt Ordinance No. 1323, conduct 1<sup>st</sup> reading by title only, PH 101. Thea seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

[6:19:51 PM](#) **Mayor Burke conducts 1<sup>st</sup> Reading of Ordinance No. 1323 by title only.**

*PH 100 Consideration of a Zone Change Application by Silvercreek Living, LLC c/o Mark Caplow, for an amendment to the City of Hailey Zoning District Map, Title 17, Chapter 17.05, Section 17.05.020. The proposed change includes amending the zoning district of 31 East McKercher Boulevard (Northridge X Subdivision, Lot 1, Block 1) from Limited Residential (LR-1) to Limited Business (LB) (Continued from February 27, 2023) ACTION ITEM*

[6:21:34 PM](#) **Linnet moves to approve Ordinance No. 1324, zone change read by title only, seconded by Thea. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

HAILEY CITY COUNCIL MINUTES  
March 13, 2023

[6:22:56 PM](#) Mayor Burke conducts 1<sup>st</sup> Reading of Ordinance no. 1324 by title only.

PH 102 *Consideration of a Final Plat Application submitted by Lena Cottages, LLC, to subdivide Lot 9, Block 3, Old Cutters Subdivision into seven (7) sublots ranging in size from 2,649 square feet to 3,705 square feet. This project is located within the General Residential (GR) Zoning District*  
**ACTION ITEM**

[6:23:35 PM](#) Davis gives an overview of this item.

[6:24:50 PM](#) Thea asks what the size of the buildings are? Husbands, some are 800 sq. ft. Davis avg. 800 sq. ft.

[6:25:38 PM](#) Davis, was one parcel, subdivided during construction, all infrastructure is installed, need final plat approval. Have common garage units, 7 residential units, a phase 2 no idea on timeframe for that. Davis, just need to do finishing touches.

[6:26:55 PM](#) public comments, there are none.

[6:27:31 PM](#) Simms can assure that all infrastructure is installed. Have more details on units if needed.

Thea this looks like cottage units. Thea asked about meter vaults, and the HOA is handling that.

[6:29:22 PM](#) **Thea moves to approve final plat Lena Cottages as conditions A-H have been met, Linnet seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

### **OLD BUSINESS:**

OB 103 *Review of Q and A educational materials related to the LOT 1% for Housing Air Ballot Measure*  
**ACTION ITEM**

Ob 103 - [6:30:22 PM](#) Horowitz Q&A material, points out #6, suggests that tell community we will conduct robust public process to discuss options of what to do with these funds. Looking for comments from council on this approach.

[6:32:23 PM](#) Thea, robust public process, develop a committee? Horowitz, either committee or workshops.

OB 104 *3rd Reading Ordinance No. 1320, Title 17 Tiny Homes on Wheels* **ACTION ITEM**

[6:34:18 PM](#) **Linnet motion to conduct 3<sup>rd</sup> Reading ord. no. 1320, by title only, seconded by Thea, Husbands Linnet Martinez, Thea. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

[6:35:37 PM](#) Mayor and council take turns with 3<sup>rd</sup> Reading of Ordinance no. 1320, by title only.

[6:39:59 PM](#) Linnet amends motion to include approval of the Ordinance summary, Thea seconds, Husbands, Linnet, Martinez, Thea. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.

Martinez dropped off the call.

*OB 105 3rd Reading Ordinance No. 1321, Title 18 Standard Drawing – Driveway Approach ACTION ITEM*

[6:40:56 PM](#) Thea moves to approve 3<sup>rd</sup> Reading of Ordinance No. 1321, standard drawings, read by title only and adopt summary, Husbands seconds, Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes.

**Mayor Burke conducts the 3<sup>rd</sup> Reading of Ordinance No. 1321 by title only.**

*OB 106 Determination of final revenue bond repayment terms for ballot language contained in Ordinance No. 1322 ACTION ITEM (see next item OB 107 for all documents)*

[6:43:59 PM](#) Horowitz, discussion of options and then ordinance adoption, and 3<sup>rd</sup> reading. Eric Heringer and Mike Stoddard are on the call for any questions.

[6:45:04 PM](#) Mike Stoddard, 2 proposals in front of you, 20 and 30 year wrapped. Eric Heringer describes the 2 options. Existing bonds are wrapped together with the new debt. If we go out 30 years, higher interest rate, \$312,000 increase, benefit is there is a drop in debt service, likely to be more capital needs in future, possible new bond. Interest rates have come down in the last few days.

[6:50:42 PM](#) Husbands, 20 year less cost to rate users, and will save money, personally likes the stand-alone but likes 20 year wrapped.

[6:51:34 PM](#) Linnet, if personal decision, choose 20 year, like to see us save money. Burke agrees with Linnet and Husbands.

[6:53:02 PM](#) Thea thinks we should go with the 20 year wrapped, not borrowing as much is a good idea.

[6:53:40 PM](#) Horowitz, stand-alone vs. wrapped. Heringer reviews these options again.

[6:58:05 PM](#) more discussion about these options.

[7:04:52 PM](#) Linnet likes the wrapped 20 year the best. Simms urges council to make a decision tonight.

HAILEY CITY COUNCIL MINUTES  
March 13, 2023

Mike Stoddard, decision on option and then ordinance.

**[7:06:52 PM](#) Linnet motion to move forward with 20-year wrapped ww bond, Husbands seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes.**

*OB 107 3rd Reading of Ordinance No. 1322 and Summary of Ordinance No. 1322, calling for a Special Municipal Election on Tuesday, May 16, 2023 with ballot language that asks voters to consider approving the issuance of up to \$6 million negotiable wastewater revenue bonds to finance the design, acquisition, and construction of improvements to the Hailey Wastewater Treatment System and Facilities, known as the Hailey Aging Infrastructure Wastewater Headworks Project*  
**ACTION ITEM**

**[7:07:53 PM](#) Linnet moves to approve 3<sup>rd</sup> reading ord. no. 1322, adopt summary, read by title only, Thea seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes.**

**[7:08:41 PM](#) Mayor Burke conducts 3<sup>rd</sup> Reading of Ordinance no. 1322 by title only.**

#### **STAFF REPORTS:**

**[7:10:16 PM](#)** Yeager weather forecast, will be having freeze thaw this week.

**[7:10:44 PM](#)** Horowitz, shows drone pictures of recent flood activity last weekend, Tim Burke has a FAA drone permit, Yeager explains what we are looking at in the picture. More discussion about snow removal efforts and monitoring of the flooding around Della View neighborhoods.

**[7:19:53 PM](#)** Yeager, Park Reservation software, online park reservations and payments, to avoid conflicts of double booking.

**[7:20:58 PM](#) Linnet moves to adjourn, Husbands seconds, motion passed unanimously.**

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE 03/27/2023      DEPARTMENT:** Finance & Records      **DEPT. HEAD SIGNATURE:** MHC

---

**SUBJECT**

Council Approval of Claims costs incurred during the month of February 2023 that are set to be paid by contract for March 2023.

**AUTHORITY:**  ID Code 50-1017       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

**BACKGROUND:**

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_

Payments are for expenses incurred during the previous month, per an accrual accounting system.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

\_\_\_ City Attorney      \_\_\_ Clerk / Finance Director      \_\_\_ Engineer      \_\_\_ Mayor  
\_\_\_ P & Z Commission      \_\_\_ Parks & Lands Board      \_\_\_ Public Works      \_\_\_ Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Review reports, ask questions about expenses and procedures, approve claims for payment.

**FOLLOW UP NOTES:**

---

Report Criteria:

- Includes all check types
- Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/09/2023	CDPT	03/09/2023	53904	Void		850.94
03/09/2023	CDPT	03/01/2023	53939	AFLAC	1	-850.94
03/09/2023	CDPT	03/14/2023	53940	AFLAC	1	-364.59
03/09/2023	CDPT	03/14/2023	53942	DELTA DENTAL PLAN OF I	2	-3,305.13
03/09/2023	CDPT	03/14/2023	53944	NCPERS GROUP LIFE INS	6	-96.00
03/09/2023	CDPT	03/14/2023	31698	PERSI	7	-41,784.24
03/09/2023	CDPT	03/14/2023	31696	MOUNTAIN WEST BANK	8	-45,282.32
03/09/2023	CDPT	03/14/2023	53943	IDAHO STATE TAX COMMI	9	-6,120.00
03/09/2023	CDPT	03/14/2023	31695	A.W. REHN & ASSOCIATE	21	-1,236.49
03/09/2023	CDPT	03/14/2023	53946	VSP	26	-619.86
03/09/2023	CDPT	03/14/2023	31697	Nationwide 457/Roth	34	-1,200.00
03/09/2023	CDPT	03/14/2023	53941	CHILD SUPPORT RECEIP	36	-493.94
03/09/2023	CDPT	03/14/2023	53945	REGENCE BLUE SHIELD	3	-44,108.83
03/09/2023	PC	03/16/2023	31623	CARRILLO-SALAS, DALIA	8209	-1,437.18
03/09/2023	PC	03/16/2023	31624	CONE, MARY M HILL	8009	-1,571.87
03/09/2023	PC	03/16/2023	31625	HOROWITZ, LISA	8049	-2,710.68
03/09/2023	PC	03/16/2023	31626	POMERLEAU, JENNIFER	8207	-1,369.95
03/09/2023	PC	03/16/2023	31627	STOKES, BECKY	8013	-2,173.01
03/09/2023	PC	03/16/2023	31628	VIDAILLET, DENISE MARIA	8216	-416.04
03/09/2023	PC	03/16/2023	31629	DAVIS, ROBYN K	8060	-1,908.57
03/09/2023	PC	03/16/2023	31630	JOHNSON, MICHELE	8110	-529.11
03/09/2023	PC	03/16/2023	31631	OSBORN, CECELIA M	8221	-1,868.29
03/09/2023	PC	03/16/2023	31632	PARKER, JESSICA L	8111	-1,713.10
03/09/2023	PC	03/16/2023	31633	RODRIGUE, EMILY THERE	8115	-1,666.43
03/09/2023	PC	03/16/2023	31634	TRAN, TUYEN	8205	-1,248.07
03/09/2023	PC	03/16/2023	31635	BALEDGE, MICHAEL S	9054	-2,381.21
03/09/2023	PC	03/16/2023	31636	BOATMAN, MICHAEL L	9006	-177.77
03/09/2023	PC	03/16/2023	31637	DITMORE, KEVIN D	9145	-1,784.86
03/09/2023	PC	03/16/2023	31638	ERVIN, CHRISTIAN C	8185	-1,803.58
03/09/2023	PC	03/16/2023	31639	HAIRSTON, KEITH GUY	9025	-468.22
03/09/2023	PC	03/16/2023	31640	HERNANDEZ, BRYAN	9033	-120.05
03/09/2023	PC	03/16/2023	31641	HOOVER, JAMES THOMA	9047	-2,161.57
03/09/2023	PC	03/16/2023	31642	MAYNE, EARL JAMES	9124	-519.77
03/09/2023	PC	03/16/2023	31643	MURPHY, JOSHUA Z	9011	-262.71
03/09/2023	PC	03/16/2023	31644	PALLAS, MARTIN L	9111	-240.36
03/09/2023	PC	03/16/2023	31645	STOCKING, WINDI G	9023	-618.76
03/09/2023	PC	03/16/2023	31646	CROTTY, JOSHUA M	8283	-1,286.41
03/09/2023	PC	03/16/2023	31647	DABNEY, LEE A DONAHUE	1008078	-758.00
03/09/2023	PC	03/16/2023	31648	DeKLOTZ, ELISE	8200	-734.14
03/09/2023	PC	03/16/2023	31649	DREWIEN, LYNETTE M	1008271	-1,661.21
03/09/2023	PC	03/16/2023	31650	FLETCHER, KRISTIN M	8122	-1,441.88
03/09/2023	PC	03/16/2023	31651	FORBIS, MICHAL J	8114	-1,325.12
03/09/2023	PC	03/16/2023	31652	GALVIN, EMILIE AURORA	8294	-168.08
03/09/2023	PC	03/16/2023	31653	HARDING, CHARLOTTE E	8293	-295.52
03/09/2023	PC	03/16/2023	31654	MILLS, CAITLYN A	8061	-1,516.74
03/09/2023	PC	03/16/2023	31655	PRIMROSE, LAURA A	8102	-816.21
03/09/2023	PC	03/16/2023	31656	STROPE, DENON MICHAEL	8101	-384.54
03/09/2023	PC	03/16/2023	31657	YTURRI, ERIN	8123	-777.51
03/09/2023	PC	03/16/2023	31658	BALLIS, MORGAN RICHA	8213	-1,921.20
03/09/2023	PC	03/16/2023	31659	CERVANTES, GUSTAVO A	8215	-1,936.89
03/09/2023	PC	03/16/2023	31660	COX, CHARLES F	8161	-2,607.46
03/09/2023	PC	03/16/2023	31661	ENGLAND, STEVE J	8143	-2,856.14
03/09/2023	PC	03/16/2023	31662	JONES, KYLIE MELETIA	8155	-1,890.43
03/09/2023	PC	03/16/2023	31663	LEOS, CHRISTINA M	8012	-1,952.22

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/09/2023	PC	03/16/2023	31664	LINDERMAN, JEREMIAH C	8163	-1,846.21
03/09/2023	PC	03/16/2023	31665	LUNA, JOSE	8145	-1,993.61
03/09/2023	PC	03/16/2023	31666	OWENS, ERIC ODELL	8119	-1,690.06
03/09/2023	PC	03/16/2023	31667	PECK, TODD D	8167	-2,926.93
03/09/2023	PC	03/16/2023	31668	RAGUSA, TIMOTHY BRUC	1008190	-1,861.64
03/09/2023	PC	03/16/2023	31669	WALLACE, SHAWNA R	8108	-2,020.78
03/09/2023	PC	03/16/2023	31670	WELLS, PRESTON DANIE	8150	-1,603.25
03/09/2023	PC	03/16/2023	31671	WRIGLEY, GAVIN	8152	-2,205.54
03/09/2023	PC	03/16/2023	31672	ARELLANO, NANCY	8005	-1,419.36
03/09/2023	PC	03/16/2023	31673	MARES, MARIA C	8251	-1,290.02
03/09/2023	PC	03/16/2023	31674	WILLIAMS, EMILY ANNE	8023	-1,643.80
03/09/2023	PC	03/16/2023	31675	YEAGER, BRIAN D	8107	-2,229.20
03/09/2023	PC	03/16/2023	31676	CABRITO, CARLOS MANU	8176	-766.42
03/09/2023	PC	03/16/2023	31677	DOMKE, RODNEY F	8097	-2,933.75
03/09/2023	PC	03/16/2023	31678	JOHNSTON, JAIMEY P	8243	-3,471.08
03/09/2023	PC	03/16/2023	31679	SAVAGE, JAMES L	8204	-3,066.10
03/09/2023	PC	03/16/2023	31680	SCHWARZ, STEPHEN K	8226	-3,638.20
03/09/2023	PC	03/16/2023	31681	WEST III, KINGSTON R	8234	-3,869.44
03/09/2023	PC	03/16/2023	31682	AMBRIZ, JOSE L	7023	-2,418.52
03/09/2023	PC	03/16/2023	31683	ELLSWORTH, BRYSON D	8285	-2,273.94
03/09/2023	PC	03/16/2023	31684	HOLYOAK, STEVEN R	8036	-1,971.42
03/09/2023	PC	03/16/2023	31685	RACE, MICHAEL DENNIS	8070	-2,133.57
03/09/2023	PC	03/16/2023	31686	SCHMIDT, ROBERT FRED	8071	-900.84
03/09/2023	PC	03/16/2023	31687	SHOTSWELL, DAVE O	7044	-1,894.36
03/09/2023	PC	03/16/2023	31688	VAUGHN, TYREL KINCADE	7050	-2,899.48
03/09/2023	PC	03/16/2023	31689	BALDWIN, MERRITT JAME	8286	-3,107.23
03/09/2023	PC	03/16/2023	31690	BALIS, MARVIN C	8225	-2,011.87
03/09/2023	PC	03/16/2023	31691	GARRISON, SHANE	1008048	-3,305.02
03/09/2023	PC	03/16/2023	31692	HOLTZEN, KURTIS L	8072	-3,664.08
03/09/2023	PC	03/16/2023	31693	PETERSON, TRAVIS T	8121	-2,345.41
03/09/2023	PC	03/16/2023	31694	VINCENT, BRIAN A	1008071	-2,910.82
Grand Totals:						<u>-270,404.21</u>
			<u>85</u>			



Includes all check types  
Includes unprinted checks

---

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>4409 A.W. REHN &amp; ASSOCIATES</b>											
FEBRU	1	February 2023 - FSA Admin Fee	Invoice	03/16/2023	03/27/2023	36.75	36.75	100-15-41215		323	1
FEBRU	2	February 2023 - FSA Admin Fee	Invoice	03/16/2023	03/27/2023	36.75	36.75	200-15-41215		323	1
FEBRU	3	February 2023 - FSA Admin Fee	Invoice	03/16/2023	03/27/2023	36.75	36.75	210-15-41215		323	1
IN0000	1	IN0000172411 COBRA - YTURRI	Invoice	02/28/2023	03/27/2023	25.00	25.00	100-45-41215		323	1
IN0000	2	IN0000172411 COBRA - DAVENPORT	Invoice	02/28/2023	03/27/2023	25.00	25.00	100-55-41215		323	1
Total 4409 A.W. REHN & ASSOCIATES:						160.25	160.25				
<b>176 ALLINGTON, RICK</b>											
190	1	Attorney Fees	Invoice	04/01/2023	04/01/2023	4,219.67	4,219.67	100-25-41313		423	1
Total 176 ALLINGTON, RICK:						4,219.67	4,219.67				
<b>1913 AMAZON CAPITAL SERVICES</b>											
1313-1	1	1313-1DQC-3T6T Storywalk books May Bike to Work	Invoice	03/17/2023	03/27/2023	26.97	26.97	100-45-41326		323	1
19YK-T	1	19YK-T99K-NVJL PAPER MATE GEL INK PENS & S	Invoice	03/20/2023	03/27/2023	38.04	38.04	100-15-41215		323	1
19YK-T	2	19YK-T99K-NVJL PAPER MATE GEL INK PENS & S	Invoice	03/20/2023	03/27/2023	38.04	38.04	200-15-41215		323	1
19YK-T	3	19YK-T99K-NVJL PAPER MATE GEL INK PENS & S	Invoice	03/20/2023	03/27/2023	38.05	38.05	210-15-41215		323	1
1CCY-6	1	#1CCY-6H37-JMPK BADGES/DUTY BELT	Invoice	03/19/2023	03/27/2023	77.69	77.69	100-25-41703		323	1
1F3K-N	1	#1F3K-NRG9-9KCP FILE FOLDERS	Invoice	03/18/2023	03/27/2023	186.53	186.53	100-25-41211		323	1
1JXH-D	1	1JXH-DXJM-3C3V Library ITD computer cable	Invoice	03/09/2023	03/27/2023	9.98	9.98	100-45-41215		323	1
1NVN-	1	#1NVN-MT4N-JTR1 NAME BADGE FOR HPD OFFI	Invoice	03/19/2023	03/27/2023	39.90	39.90	100-25-41703		323	1
1VCR-	1	1VCR-KFPG-1R7Q NEENAH ASTROBRIGHT COLO	Invoice	03/14/2023	03/27/2023	19.59	19.59	100-15-41215		323	1
1VCR-	2	1VCR-KFPG-1R7Q NEENAH ASTROBRIGHT COLO	Invoice	03/14/2023	03/27/2023	19.59	19.59	200-15-41215		323	1
1VCR-	3	1VCR-KFPG-1R7Q NEENAH ASTROBRIGHT COLO	Invoice	03/14/2023	03/27/2023	19.60	19.60	210-15-41215		323	1
Total 1913 AMAZON CAPITAL SERVICES:						513.98	513.98				
<b>5013 AMERICAN TOWER CORPORATION</b>											
410423	1	DELLA MT TOWER RENTAL 03/01/2023 410423777	Invoice	03/01/2023	03/27/2023	753.86	753.86	200-60-41713		323	1
410423	2	DELLA MT TOWER RENTAL 03/01/2023 410423777	Invoice	03/01/2023	03/27/2023	42.07	42.07	100-42-41713		323	1
410423	3	DELLA MT TOWER RENTAL 03/01/2023 410423777	Invoice	03/01/2023	03/27/2023	42.08	42.08	200-42-41713		323	1
410423	4	DELLA MT TOWER RENTAL 03/01/2023 410423777	Invoice	03/01/2023	03/27/2023	42.08	42.08	210-42-41713		323	1
410423	1	DELLA MT TOWER RENTAL 03/01/2023 410423778	Invoice	03/01/2023	03/27/2023	12.50	12.50	200-60-41713		323	1
410423	2	DELLA MT TOWER RENTAL 03/01/2023 410423778	Invoice	03/01/2023	03/27/2023	4.16	4.16	100-42-41713		323	1
410423	3	DELLA MT TOWER RENTAL 03/01/2023 410423778	Invoice	03/01/2023	03/27/2023	4.17	4.17	200-42-41713		323	1
410423	4	DELLA MT TOWER RENTAL 03/01/2023 410423778	Invoice	03/01/2023	03/27/2023	4.17	4.17	210-42-41713		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5013 AMERICAN TOWER CORPORATION:						905.09	905.09				
<b>5727 AMERICAN VAC SERVICES LLC</b>											
1693	1	1693 SNOW REMOVAL SERVICES	Invoice	03/02/2023	03/27/2023	1,150.00	1,150.00	100-40-41771		323	1
1701	1	1701 SNOW REMOVAL SERVICES	Invoice	03/07/2023	03/27/2023	460.00	460.00	100-40-41771		323	1
Total 5727 AMERICAN VAC SERVICES LLC:						1,610.00	1,610.00				
<b>215 ARNOLD MACHINERY COMPANY</b>											
PX100	1	PX1000262-1 O-RING, WASER, SEALING KIT RET	Invoice	06/02/2022	06/27/2022	328.51-	328.51-	100-40-41405		622	1
Total 215 ARNOLD MACHINERY COMPANY :						328.51-	328.51-				
<b>6917 AT&amp;T MOBILITY LLC</b>											
287304	1	ACCOUNT # 287304951565 HPD WIRELESS	Invoice	02/23/2023	03/27/2023	200.20	200.20	200-60-41325		323	1
Total 6917 AT&T MOBILITY LLC:						200.20	200.20				
<b>375 ATKINSON'S MARKET</b>											
053283	1	05328385 COOKIE FOR MEETING	Invoice	03/07/2023	03/27/2023	20.64	20.64	100-20-41313		323	1
053291	1	05329151 Goal Setting Workshop	Invoice	03/09/2023	03/27/2023	50.07	50.07	100-15-41215		323	1
053291	2	05329151 Goal Setting Workshop	Invoice	03/09/2023	03/27/2023	50.07	50.07	200-15-41215		323	1
053291	3	05329151 Goal Setting Workshop	Invoice	03/09/2023	03/27/2023	50.06	50.06	210-15-41215		323	1
Total 375 ATKINSON'S MARKET:						170.84	170.84				
<b>5143 BLAINE COUNTY DISPATCH</b>											
FY23 3	1	3rd Quarter payment FY 2023 Fire	Invoice	03/16/2023	03/27/2023	9,268.69	9,268.69	100-55-41741		323	1
FY23 3	2	3rd Quarter payment FY 2023 Police	Invoice	03/16/2023	03/27/2023	27,806.07	27,806.07	100-25-41741		323	1
Total 5143 BLAINE COUNTY DISPATCH:						37,074.76	37,074.76				
<b>820 BOUISS &amp; ASSOCIATES, PA</b>											
16665	1	16665 PROFESSIONAL SERVICES - HAILEY FILL P	Invoice	02/27/2023	03/27/2023	3,391.51	3,391.51	100-40-41313		323	1
Total 820 BOUISS & ASSOCIATES, PA :						3,391.51	3,391.51				
<b>50380 BOULDER MOUNTAIN HEATING</b>											
15687	1	15687 CITY HALL - CHANGE FILTERS, RESET THE	Invoice	03/01/2023	03/27/2023	93.66	93.66	100-42-41413		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
15687	2	15687 CITY HALL - CHANGE FILTERS, RESET THE	Invoice	03/01/2023	03/27/2023	93.67	93.67	200-42-41413		323	1
15687	3	15687 CITY HALL - CHANGE FILTERS, RESET THE	Invoice	03/01/2023	03/27/2023	93.67	93.67	210-42-41413		323	1
Total 50380 BOULDER MOUNTAIN HEATING:						281.00	281.00				
<b>629 BURKS TRACTOR</b>											
IV3302	1	IV32213 PIPE, O-RING	Invoice	02/13/2023	03/27/2023	70.68	70.68	100-40-41405		323	1
IV3357	1	IV33577 KUB OIL SEAL	Invoice	02/28/2023	03/27/2023	77.33	77.33	100-40-41405		323	1
Total 629 BURKS TRACTOR:						148.01	148.01				
<b>6518 BYWATER SOLUTIONS, LLC</b>											
7148 K	1	Invoice 7148 K&A Koha/Aspen ILS Host	Invoice	03/17/2023	03/27/2023	3,360.00	3,360.00	100-45-41533		323	1
Total 6518 BYWATER SOLUTIONS, LLC:						3,360.00	3,360.00				
<b>2090 CANYON EXCAVATION</b>											
2552	1	2552 SNOW REMOVAL SERVICES 11/14/22 - 3/6/23	Invoice	03/06/2023	03/27/2023	9,820.00	9,820.00	100-40-41771		323	1
Total 2090 CANYON EXCAVATION:						9,820.00	9,820.00				
<b>2326 CDW GOVERNMENT, INC</b>											
HF756	1	#HF75637 3YR SUPPORT FOR LAPTOP WW	Invoice	03/07/2023	03/27/2023	109.81	109.81	210-70-41424		323	1
Total 2326 CDW GOVERNMENT, INC:						109.81	109.81				
<b>6051 CENTURY LINK</b>											
632400	1	9814 260B long distance	Invoice	03/01/2023	03/27/2023	1.80	1.80	100-15-41713		323	1
632400	2	9814 260B long distance	Invoice	03/01/2023	03/27/2023	1.80	1.80	200-15-41713		323	1
632400	3	9814 260B long distance	Invoice	03/01/2023	03/27/2023	1.80	1.80	210-15-41713		323	1
632400	4	9814 260B long distance	Invoice	03/01/2023	03/27/2023	1.80	1.80	100-25-41713		323	1
632400	5	9814 260B long distance	Invoice	03/01/2023	03/27/2023	1.80	1.80	100-20-41713		323	1
632400	6	9814 260B long distance- 33.33%	Invoice	03/01/2023	03/27/2023	.61	.61	100-42-41713		323	1
632400	7	9814 260B long distance- 33.33%	Invoice	03/01/2023	03/27/2023	.61	.61	200-42-41713		323	1
632400	8	9814 260B long distance- 33.33%	Invoice	03/01/2023	03/27/2023	.61	.61	210-42-41713		323	1
632400	9	2211 125B LONG DIST- TREATMENT PLANT	Invoice	03/01/2023	03/27/2023	.90	.90	210-70-41713		323	1
632400	10	2211 125B LONG DIST- Water Dept	Invoice	03/01/2023	03/27/2023	.90	.90	200-60-41713		323	1
632400	11	3147 220B LONG DIST: FIRE DEPT	Invoice	03/01/2023	03/27/2023	1.80	1.80	100-55-41713		323	1
632400	12	5965-737B LONG DIST- STREET SHOP	Invoice	03/01/2023	03/27/2023	1.81	1.81	100-40-41713		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6051 CENTURY LINK:						16.24	16.24				
<b>6358 CERVANTES, GUSTAVO</b>											
2023 H	1	23 HIGHWAY SAFETY SUMMIT TRAINING PER DIE	Invoice	02/13/2023	03/27/2023	132.00	132.00	100-25-41724		323	1
Total 6358 CERVANTES, GUSTAVO:						132.00	132.00				
<b>5702 CINTAS</b>											
414930	1	#4149304433 UNIFORM SERVICES WW	Invoice	03/14/2023	03/27/2023	174.97	174.97	210-70-41703		323	1
415005	1	#4150056125 UNIFORM SERVICES WW	Invoice	03/21/2023	03/27/2023	174.97	174.97	210-70-41703		323	1
Total 5702 CINTAS:						349.94	349.94				
<b>644 CITY OF HAILEY PETTY CASH</b>											
702103	1	#EVIDENCE POSTAGE TO ISP	Invoice	03/13/2023	03/27/2023	17.70	17.70	100-25-41213		323	1
702216	1	#EVIDENCE SENT TO ISP LAB- POSTAGE	Invoice	03/06/2023	03/27/2023	17.35	17.35	100-25-41213		323	1
840-59	1	POSTAGE - EVIDENCE TO THE ISP FORENSIC LA	Invoice	03/14/2023	03/27/2023	17.70	17.70	100-25-41213		323	1
Total 644 CITY OF HAILEY PETTY CASH:						52.75	52.75				
<b>2954 CLEAR CREEK DISPOSAL -PARKS</b>											
000160	1	0001607668 PORT RESTROOM - SKATE PARK	Invoice	02/27/2023	03/27/2023	128.50	128.50	100-50-41403		323	1
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						128.50	128.50				
<b>22457 CLEAR CREEK DISPOSAL, INC.</b>											
HOLD	1	FRANCHISE FEE - Hold Back Trust Account	Invoice	02/15/2023	03/27/2023	109,674.00	109,674.00	100-00-20515		323	1
Total 22457 CLEAR CREEK DISPOSAL, INC.:						109,674.00	109,674.00				
<b>3622 CLEAR SOLUTIONS ENGINEERING</b>											
243	1	243 PREP TECHNICAL MEMORANDUM #1, HYDRA	Invoice	03/01/2023	03/27/2023	8,565.00	8,565.00	200-60-41313	23.60.0001.1	323	1
Total 3622 CLEAR SOLUTIONS ENGINEERING:						8,565.00	8,565.00				
<b>1537 COMMERCIAL TIRE</b>											
156333	1	156333 RIMEXCELAP 1000	Invoice	03/07/2023	03/27/2023	85.00	85.00	100-40-41405		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 1537 COMMERCIAL TIRE:						85.00	85.00				
<b>4948 CONE, MARY</b>											
IIMC AI	1	IIMC conf. may 14 - 18 airfare reimb m. cone	Invoice	03/02/2023	03/27/2023	367.26	367.26	100-15-41724		323	1
IIMC AI	2	IIMC conf. may 14 - 18 airfare reimb m. cone	Invoice	03/02/2023	03/27/2023	367.27	367.27	200-15-41724		323	1
IIMC AI	3	IIMC conf. may 14 - 18 airfare reimb m. cone	Invoice	03/02/2023	03/27/2023	367.27	367.27	210-15-41724		323	1
Total 4948 CONE, MARY:						1,101.80	1,101.80				
<b>337 COPY &amp; PRINT LLC</b>											
125685	1	#125685 BUSINESS CARDS FOR TODD PECK	Invoice	03/09/2023	03/27/2023	70.00	70.00	100-25-41215		323	1
Total 337 COPY & PRINT LLC:						70.00	70.00				
<b>663 D&amp;B SUPPLY</b>											
54617	1	54617 WORKWEAR - SWEATSHIRT, JACKET - SC	Invoice	01/26/2023	03/27/2023	171.99	171.99	100-40-41703		323	1
Total 663 D&B SUPPLY :						171.99	171.99				
<b>1062 DELL MARKETING L.P.</b>											
HPD01	1	#10651053467 NEW COMPUTER FOR GAVIN	Invoice	02/09/2023	03/27/2023	1,648.80	1,648.80	100-25-41533		323	1
Total 1062 DELL MARKETING L.P. :						1,648.80	1,648.80				
<b>781 DIGLINE</b>											
007094	1	#0070947-IN DIG LINE FEES WW.	Invoice	02/28/2023	03/27/2023	35.90	35.90	210-70-41325		323	1
007094	2	#0070947-IN DIG LINE FEES W.	Invoice	02/28/2023	03/27/2023	35.90	35.90	200-60-41325		323	1
Total 781 DIGLINE:						71.80	71.80				
<b>4007 DIVISION OF OCCUPATIONAL AND PROF. LIC</b>											
H00021	1	H000218-2023 - 2023 ANNUAL CERTIFICATION - E	Invoice	03/01/2023	03/27/2023	41.66	41.66	100-42-41413		323	1
H00021	2	H000218-2023 - 2023 ANNUAL CERTIFICATION - E	Invoice	03/01/2023	03/27/2023	41.67	41.67	200-42-41413		323	1
H00021	3	H000218-2023 - 2023 ANNUAL CERTIFICATION - E	Invoice	03/01/2023	03/27/2023	41.67	41.67	210-42-41413		323	1
Total 4007 DIVISION OF OCCUPATIONAL AND PROF. LIC:						125.00	125.00				
<b>6520 DYER, THEODORE N</b>											
03/15/2	1	Honorarium - ID Humanities Grant Hemingway Storie	Invoice	03/15/2023	03/27/2023	750.00	750.00	100-45-41549	23.45.0007.1	323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6520 DYER, THEODORE N:						750.00	750.00				
<b>6117 EAGLE GATE SYSTEMS INC</b>											
1087	1	FIX THE BACK GATE AT HPD	Invoice	01/21/2023	03/27/2023	1,688.50	1,688.50	100-25-41413		323	1
Total 6117 EAGLE GATE SYSTEMS INC:						1,688.50	1,688.50				
<b>8553 ELLSWORTH, BRYSON</b>											
567435	1	#56743544 2023 LICENSE REGISTRATION REIMB	Invoice	03/20/2023	03/27/2023	30.00	30.00	210-70-41711		323	1
567435	1	#56743578 2023 LICENSE REGISTRATION REIMB	Invoice	03/20/2023	03/27/2023	30.00	30.00	210-70-41711		323	1
567435	1	#56743596 2023 LICENSE REGISTRATION REIMB	Invoice	03/20/2023	03/27/2023	30.00	30.00	210-70-41711		323	1
567437	1	#56743724 2023 LICENSE REGISTRATION REIMB	Invoice	03/20/2023	03/27/2023	30.00	30.00	210-70-41711		323	1
Total 8553 ELLSWORTH, BRYSON:						120.00	120.00				
<b>3094 ENERGY LABORATORIES, INC.</b>											
539332	1	#539332 DIGESTER LAB TESTING WW	Invoice	03/13/2023	03/27/2023	95.00	95.00	210-70-41795		323	1
Total 3094 ENERGY LABORATORIES, INC.:						95.00	95.00				
<b>2922 FAIRWAY LAWNS LLC</b>											
2023 A	1	2023 Service Agreement Account 12615	Invoice	03/08/2023	03/27/2023	166.25	166.25	100-55-41413		323	1
Total 2922 FAIRWAY LAWNS LLC:						166.25	166.25				
<b>1584 FIRST BANKCARD - BALEDGE</b>											
144108	1	RED TOOL STORE EQUIPMENT/TOOLS FOR EXT	Invoice	02/15/2023	03/27/2023	476.90	476.90	100-55-41523		323	1
229341	1	Galls order # 22934186 UNIFORMS	Invoice	02/22/2023	03/27/2023	625.46	625.46	100-55-41703		323	1
940359	1	FED EX SHIPMENT FOR EQUIPMENT	Invoice	02/15/2023	03/27/2023	26.53	26.53	100-55-41523		323	1
INV033	1	Prezi Software annual subscription	Invoice	02/15/2023	03/27/2023	180.00	180.00	100-55-41711		323	1
Total 1584 FIRST BANKCARD - BALEDGE:						1,308.89	1,308.89				
<b>5372 FIRST BANKCARD - CONE</b>											
198762	1	REC OF WATER VAULT AGMNT LENA COTTAGES	Invoice	02/07/2023	03/27/2023	20.95	20.95	100-20-41215		323	1
2X6332	1	2X633214H43904846 PAYPAL IIMC HR ESSENTIAL	Invoice	02/16/2023	03/27/2023	20.00	20.00	100-15-41215		323	1
2X6332	2	2X633214H43904846 PAYPAL IIMC HR ESSENTIAL	Invoice	02/16/2023	03/27/2023	20.00	20.00	200-15-41215		323	1
2X6332	3	2X633214H43904846 PAYPAL IIMC HR ESSENTIAL	Invoice	02/16/2023	03/27/2023	20.00	20.00	210-15-41215		323	1
34703	1	IIMC Annual Conference	Invoice	02/16/2023	03/27/2023	208.33	208.33	100-15-41724		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
34703	2	IIMC Annual Conference	Invoice	02/16/2023	03/27/2023	208.33	208.33	200-15-41724		323	1
34703	3	IIMC Annual Conference	Invoice	02/16/2023	03/27/2023	208.34	208.34	210-15-41724		323	1
87835	1	Lodging - ID Prof. Land Surveyor Conf. - Yeager	Invoice	01/31/2023	03/27/2023	92.28	92.28	100-42-41724		323	1
87835	2	Lodging - ID Prof. Land Surveyor Conf. - Yeager	Invoice	01/31/2023	03/27/2023	92.28	92.28	200-42-41724		323	1
87835	3	Lodging - ID Prof. Land Surveyor Conf. - Yeager	Invoice	01/31/2023	03/27/2023	92.29	92.29	210-42-41724		323	1
INV202	1	INV20230220110531368 CALLINGPOST	Invoice	02/20/2023	03/27/2023	22.66	22.66	100-15-41323		323	1
INV202	2	INV20230220110531368 CALLINGPOST	Invoice	02/20/2023	03/27/2023	22.66	22.66	200-15-41323		323	1
INV202	3	INV20230220110531368 CALLINGPOST	Invoice	02/20/2023	03/27/2023	22.66	22.66	210-15-41323		323	1
Total 5372 FIRST BANKCARD - CONE:						1,050.78	1,050.78				
<b>5618 FIRST BANKCARD - DAVIS (9902)</b>											
5WZ5E	1	5WZ5ECJE9VFP COFFEE FOR CCMP PLAN INTE	Invoice	02/24/2023	03/27/2023	38.39	38.39	100-20-41313		323	1
Total 5618 FIRST BANKCARD - DAVIS (9902):						38.39	38.39				
<b>5429 FIRST BANKCARD - DREWIEN</b>											
03688-	1	Canva Program Upgrade	Invoice	02/06/2023	03/27/2023	99.00	99.00	100-45-41515		323	1
383954	1	ODP Grant Draw 5 - Teen shelving Wayfair	Invoice	02/14/2023	03/27/2023	1,941.92	1,941.92	100-45-41549	22.45.0002.1	323	1
Total 5429 FIRST BANKCARD - DREWIEN:						2,040.92	2,040.92				
<b>5789 FIRST BANKCARD - ENGLAND</b>											
000141	1	ICOPA MEETING AND PARKING ENGLAND	Invoice	02/02/2023	03/27/2023	18.00	18.00	100-25-41724		323	1
002888	1	ALBERTOSON ACTIVE SHOOTER TRAINING- SUP	Invoice	02/10/2023	03/27/2023	14.82	14.82	100-25-41215		323	1
003741	1	ALBERTOSON ACTIVE SHOOTER TRAINING SUP	Invoice	02/06/2023	03/27/2023	10.37	10.37	100-25-41215		323	1
005206	1	ALBERTOSON ACTIVE SHOOTER TRAINING- SUP	Invoice	02/09/2023	03/27/2023	3.17	3.17	100-25-41723		323	1
009312	1	ALBERTOSON ACTIVE SHOOTER TRAINING SUP	Invoice	02/06/2023	03/27/2023	19.06	19.06	100-25-41215		323	1
009365	1	ALBERTOSON ACTIVE SHOOTER TRAINING- SUP	Invoice	02/07/2023	03/27/2023	16.94	16.94	100-25-41215		323	1
290972	1	ICOPA MEETING LODGING - ENGLAND	Invoice	02/02/2023	03/27/2023	112.44	112.44	100-25-41724		323	1
439582	1	TRI TECH FORENSICS CLASS FOR EVIDENCE T	Invoice	02/23/2023	03/27/2023	479.00	479.00	100-25-41723		323	1
79MY	1	THE COFFE HOUSE - ACTIVE SHOOTER TRAININ	Invoice	02/09/2023	03/27/2023	19.69	19.69	100-25-41215		323	1
GEM3J	1	DELTA AIR - MANNY ORNELAS - NEEDED FOR CO	Invoice	02/08/2023	03/27/2023	490.80	490.80	100-25-41724		323	1
MJ61V	1	HAILEY COFFE CO - ACTIVE SHOOTER TRAINING	Invoice	02/06/2023	03/27/2023	30.76	30.76	100-25-41215		323	1
YCNO	1	ALASKA AIR - LUNA- TRAFFIC SAFETY CLASS	Invoice	02/08/2023	03/27/2023	207.99	207.99	100-25-41724		323	1
YCNO	2	ALASKA AIR - CERVANTES TRAFFIC SAFETY CLA	Invoice	02/08/2023	03/27/2023	207.99	207.99	100-25-41724		323	1
Total 5789 FIRST BANKCARD - ENGLAND:						1,631.03	1,631.03				



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>6052 FIRST BANKCARD - HFD EXTRA (5148)</b>											
492839	1	Best western hotel stay for training. Room 232, 237,	Invoice	02/17/2023	03/27/2023	1,058.40	1,058.40	100-55-41724		323	1
Total 6052 FIRST BANKCARD - HFD EXTRA (5148):						1,058.40	1,058.40				
<b>1588 FIRST BANKCARD - HOROWITZ</b>											
159535	1	159535 HYATT PLACE TAX EXEMPT REFUND	Invoice	01/24/2023	03/27/2023	13.12-	13.12-	100-15-41724		323	1
159535	2	159535 HYATT PLACE TAX EXEMPT REFUND	Invoice	01/24/2023	03/27/2023	13.12-	13.12-	200-15-41724		323	1
159535	3	159535 HYATT PLACE TAX EXEMPT REFUND	Invoice	01/24/2023	03/27/2023	13.12-	13.12-	210-15-41724		323	1
345622	1	345622894 GoTo Meeting	Invoice	02/16/2023	03/27/2023	25.34	25.34	100-15-41711		323	1
345622	2	345622894 GoTo Meeting	Invoice	02/16/2023	03/27/2023	25.33	25.33	200-15-41711		323	1
345622	3	345622894 GoTo Meeting	Invoice	02/16/2023	03/27/2023	25.33	25.33	210-15-41711		323	1
63DC2	1	KSL Job Posting: Street Operator	Invoice	02/02/2023	03/27/2023	49.00	49.00	100-40-41319		323	1
MC129	1	MC12949743 MAILCHIMP	Invoice	03/06/2023	03/27/2023	23.00	23.00	100-15-41711		323	1
MC129	2	MC12949743 MAILCHIMP	Invoice	03/06/2023	03/27/2023	23.00	23.00	200-15-41711		323	1
MC129	3	MC12949743 MAILCHIMP	Invoice	03/06/2023	03/27/2023	23.00	23.00	210-15-41711		323	1
Total 1588 FIRST BANKCARD - HOROWITZ:						154.64	154.64				
<b>996 FREEDOM MAILING SERVICES</b>											
44904	1	44904 Delinquent Notices & Postage	Invoice	03/08/2023	03/27/2023	36.51	36.51	100-15-41323		323	1
44904	2	44904 Delinquent Notices & Postage	Invoice	03/08/2023	03/27/2023	36.51	36.51	200-15-41323		323	1
44904	3	44904 Delinquent Notices & Postage	Invoice	03/08/2023	03/27/2023	36.50	36.50	210-15-41323		323	1
Total 996 FREEDOM MAILING SERVICES:						109.52	109.52				
<b>5711 G &amp; G LANDSCAPING SERVICES INC</b>											
9287	1	9287 HEAGLE PARK - CHECK, REPAIR IRRIGATIO	Invoice	06/01/2022	03/27/2023	540.37	540.37	100-50-41325		323	1
Total 5711 G & G LANDSCAPING SERVICES INC:						540.37	540.37				
<b>101 GALENA ENGINEERING, INC.</b>											
2303-0	1	3/1 2303-009 3830.45 - WOODSIDE #10 - IMPORT	Invoice	03/01/2023	03/27/2023	1,040.00	1,040.00	210-70-41549		323	1
2303-0	1	3/1 2303-010 3830.46 WATER FILL STATION AVIAT	Invoice	03/01/2023	03/27/2023	3,655.25	3,655.25	200-60-41549		323	1
Total 101 GALENA ENGINEERING, INC.:						4,695.25	4,695.25				
<b>50378 GARRISON, SHANE</b>											
2023 IR	1	2023 IRWA Spring Conf - Mileage Reimb	Invoice	02/06/2023	03/27/2023	187.33	187.33	200-60-41724		323	1
2023 IR	1	2023 IRWA Spring Conf. Pier Diem	Invoice	02/06/2023	03/27/2023	167.00	167.00	200-60-41724		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 50378 GARRISON, SHANE:						354.33	354.33				
<b>369 GEM STATE WELDERS SUPPLY INC.</b>											
213906	1	213906 CYLINDER FUEL	Invoice	02/28/2023	03/27/2023	17.36	17.36	100-40-41719		323	1
844922	1	#844922 COMBO FOR NEW SERVICE TRUCK & M	Invoice	02/16/2023	03/27/2023	19,476.64	19,476.64	210-70-41401		323	1
E27061	1	E270610 NON-FLAMABLE GAS	Invoice	02/09/2023	03/27/2023	204.88	204.88	100-40-41719		323	1
Total 369 GEM STATE WELDERS SUPPLY INC. :						19,698.88	19,698.88				
<b>6023 GIVENS PURSLEY LLP</b>											
255643	1	255643 GENERAL WATER	Invoice	02/27/2023	03/27/2023	2,287.50	2,287.50	200-60-41313		323	1
255644	1	255644 2021 BASIN 37 PROCEEDING	Invoice	02/27/2023	03/27/2023	187.50	187.50	200-60-41313		323	1
Total 6023 GIVENS PURSLEY LLP:						2,475.00	2,475.00				
<b>6878 GLOBAL EQUIPMENT COMPANY INC</b>											
120141	1	#120141428 EXHAUST FANS AND SHUTTERS FOR	Invoice	02/15/2023	03/27/2023	1,381.44	1,381.44	200-60-41413		323	1
120207	1	#120207863 EXHAUST FAN SHUTTERS	Invoice	03/06/2023	03/27/2023	357.09	357.09	200-60-41413		323	1
Total 6878 GLOBAL EQUIPMENT COMPANY INC:						1,738.53	1,738.53				
<b>6523 GONDA, ABIGAIL</b>											
1	1	INV 1 Library Consut -Development Project	Invoice	03/16/2023	03/27/2023	2,000.00	2,000.00	100-45-41313		323	1
Total 6523 GONDA, ABIGAIL:						2,000.00	2,000.00				
<b>1850 GREAT AMERICA FINANCIAL SERVICES</b>											
336737	1	Invoice# 3367397 4/2023	Invoice	03/20/2023	03/27/2023	176.00	176.00	100-20-41323		323	1
Total 1850 GREAT AMERICA FINANCIAL SERVICES:						176.00	176.00				
<b>658 HAILEY CHAMBER OF COMMERCE</b>											
FEBRU	1	CHAMBER LOT EXPENSES FEBRUARY 2023	Invoice	03/13/2023	03/27/2023	4,925.28	4,925.28	100-10-41707		323	1
Total 658 HAILEY CHAMBER OF COMMERCE:						4,925.28	4,925.28				
<b>5410 HDR ENGINEERING INC</b>											
120050	1	1200503702 WW COLLECTION MASTER PLAN - P	Invoice	03/01/2023	03/27/2023	4,011.01	4,011.01	210-70-41321	23.70.0001.1	323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5410 HDR ENGINEERING INC:						4,011.01	4,011.01				
<b>447 ICRMP</b>											
02071-	1	2/2 annual contribution for 10/01/22 to 9/30/23	Invoice	03/01/2023	03/27/2023	23,836.17	23,836.17	100-15-41709		323	1
02071-	2	2/2 annual contribution for 10/01/22 to 9/30/23	Invoice	03/01/2023	03/27/2023	23,836.17	23,836.17	200-15-41709		323	1
02071-	3	2/2 annual contribution for 10/01/22 to 9/30/23	Invoice	03/01/2023	03/27/2023	23,836.16	23,836.16	210-15-41709		323	1
Total 447 ICRMP :						71,508.50	71,508.50				
<b>6501 IDAHO EQUIPMENT</b>											
102641	1	102644 BOBCAT 450 TRACL LOADER	Invoice	01/26/2023	03/27/2023	275.00	275.00	100-40-41775		323	1
Total 6501 IDAHO EQUIPMENT:						275.00	275.00				
<b>671 IDAHO LUMBER &amp; HARDWARE</b>											
939123	1	939123 NIPPLE	Invoice	02/27/2023	03/27/2023	10.57	10.57	100-40-41405		323	1
939858	1	939858 MISCELLANEOUS SCREW	Invoice	03/07/2023	03/27/2023	9.64	9.64	100-40-41405		323	1
940019	1	940019 MISCELLANEOUS SCREW	Invoice	03/08/2023	03/27/2023	2.65	2.65	100-40-41405		323	1
940021	1	940021 TAP PLUG	Invoice	03/08/2023	03/27/2023	8.59	8.59	100-40-41405		323	1
940136	1	940136 BOLT	Invoice	03/09/2023	03/27/2023	29.90	29.90	100-40-41405		323	1
940140	1	Inv # 940140 station supplies	Invoice	03/09/2023	03/27/2023	199.89	199.89	100-55-41215		323	1
940164	1	ARCTIC PLOW EXTENDABLE	Invoice	03/10/2023	03/27/2023	26.99	26.99	100-25-41215		323	1
941023	1	#941023 BRASS PARTS	Invoice	03/20/2023	03/27/2023	8.59	8.59	200-60-41403		323	1
Total 671 IDAHO LUMBER & HARDWARE:						296.82	296.82				
<b>22433 IDAHO POWER</b>											
03/06/2	1	IP 2204414540 - Street Lights	Invoice	03/06/2023	03/27/2023	199.49	199.49	100-40-41717		323	1
03/06/2	2	IP 2222783132 Hailey Police Dept.	Invoice	03/06/2023	03/27/2023	338.47	338.47	100-25-41717		323	1
03/06/2	3	IP2207893211 Street- 708 S Main St	Invoice	03/06/2023	03/27/2023	13.81	13.81	100-40-41715		323	1
03/06/2	4	IP 2203575119 Streets	Invoice	03/06/2023	03/27/2023	7.33	7.33	100-40-41715		323	1
03/06/2	5	IP2200663470 control Elm Alley	Invoice	03/06/2023	03/27/2023	5.68	5.68	100-40-41717		323	1
03/06/2	6	IP 2204305425 Street - Traffic Lights	Invoice	03/06/2023	03/27/2023	128.48	128.48	100-40-41717		323	1
03/06/2	7	IP2220558908 - PARKS HEAGLE PARK	Invoice	03/06/2023	03/27/2023	5.31	5.31	100-40-41717		323	1
03/06/2	8	IP2221408442 Park - 851 Shenandoah - Balmoral	Invoice	03/06/2023	03/27/2023	7.33	7.33	100-50-41717		323	1
03/06/2	9	IP2226639884 PARKS ARBORATUM	Invoice	03/06/2023	03/27/2023	5.31	5.31	100-50-41717		323	1
Total 22433 IDAHO POWER:						711.21	711.21				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>138 IDAHO RURAL WATER ASSOC.</b>											
23249	1	#23249 UTILITY MANAGMENT CERTIFICATION KU	Invoice	02/06/2023	03/27/2023	400.00	400.00	200-60-41723		323	1
Total 138 IDAHO RURAL WATER ASSOC.:						400.00	400.00				
<b>229 INTEGRATED TECHNOLOGIES</b>											
210806	1	Xerox C405 Inv # 210806	Invoice	03/03/2023	03/27/2023	54.72	54.72	100-55-41711		323	1
Total 229 INTEGRATED TECHNOLOGIES:						54.72	54.72				
<b>50395 JACKSON GROUP PETERBILT, INC</b>											
290195	1	290195 FENDER SUPPORT	Invoice	02/14/2023	03/27/2023	99.35	99.35	100-40-41405		323	1
290585	1	290585 FUEL PUMP	Invoice	02/09/2023	03/27/2023	427.54	427.54	100-40-41405		323	1
290585	2	290585 CORE	Invoice	02/09/2023	03/27/2023	50.00	50.00	100-40-41405		323	1
291016	1	291016 WINSHIEL FLUID WASHER	Invoice	02/21/2023	03/27/2023	35.88	35.88	100-40-41405		323	1
CM290	1	CM290585 CORE RETURN	Invoice	02/15/2023	03/27/2023	50.00-	50.00-	100-40-41405		323	1
Total 50395 JACKSON GROUP PETERBILT, INC:						562.77	562.77				
<b>345 JACOBS ENGINEERING GROUP INC</b>											
W3Y13	1	W3Y13801-001 TASK ORDER #1 TRAFFIC CONTR	Invoice	02/27/2023	03/27/2023	3,400.00	3,400.00	100-40-41313		323	1
Total 345 JACOBS ENGINEERING GROUP INC:						3,400.00	3,400.00				
<b>9560 KARL MALONE FORD HAILEY</b>											
106143	1	#106143 gears ticking/starup idling repar	Invoice	01/01/2023	03/27/2023	164.53	164.53	100-25-41415		323	1
12325	1	#12325 TURN SIGLE SWITCH FOR TK#6036	Invoice	03/20/2023	03/27/2023	103.91	103.91	200-60-41415		323	1
Total 9560 KARL MALONE FORD HAILEY:						268.44	268.44				
<b>4542 KETCHUM COMPUTERS</b>											
19491	1	19491 Admin: Monthly updates, HR email issues, adj	Invoice	02/28/2023	03/27/2023	384.76	384.76	100-15-41313		323	1
19491	2	19491 Admin: Monthly updates, HR email issues, adj	Invoice	02/28/2023	03/27/2023	384.76	384.76	200-15-41313		323	1
19491	3	19491 Admin: Monthly updates, HR email issues, adj	Invoice	02/28/2023	03/27/2023	384.77	384.77	210-15-41313		323	1
19491	4	19491 Comm Dev: Finance folder length report and f	Invoice	02/28/2023	03/27/2023	180.00	180.00	100-20-41313		323	1
19491	5	19491 WW: Setup new firewall and SCADA security,	Invoice	02/28/2023	03/27/2023	2,070.00	2,070.00	210-70-41313		323	1
19491	6	19491 Water: Plan markups for wiring	Invoice	02/28/2023	03/27/2023	90.00	90.00	200-60-41313		323	1
19491	7	19491 Library: Firewall adjustments for self Checkout	Invoice	02/28/2023	03/27/2023	225.00	225.00	100-45-41313		323	1
19491	8	19491 HPD: Annual CJIS training, Setup new Sergea	Invoice	02/28/2023	03/27/2023	450.00	450.00	100-25-41313		323	1
19544	1	19544 Admin: 8x8 Phone number change	Invoice	03/16/2023	03/27/2023	30.00	30.00	100-15-41313		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
19544	2	19544 Admin: 8x8 Phone number change	Invoice	03/16/2023	03/27/2023	30.00	30.00	200-15-41313		323	1
19544	3	19544 Admin: 8x8 Phone number change	Invoice	03/16/2023	03/27/2023	30.00	30.00	210-15-41313		323	1
19544	4	19544 WW: Setup Rob as a new employee, Mike File	Invoice	03/16/2023	03/27/2023	630.00	630.00	210-70-41313		323	1
19544	5	19544 Library: Create new user	Invoice	03/16/2023	03/27/2023	90.00	90.00	100-45-41313		323	1
19544	6	19544 HPD: eImpact issues, Setup SWET admin and	Invoice	03/16/2023	03/27/2023	360.00	360.00	100-25-41313		323	1
Total 4542 KETCHUM COMPUTERS:						5,339.29	5,339.29				
<b>1728 KUBWATER RESOURCES</b>											
11632	1	#11632 ZETAG 8868 FS POLYMER FOR BIOSOLID	Invoice	03/08/2023	03/27/2023	12,473.92	12,473.92	210-70-41791		323	1
Total 1728 KUBWATER RESOURCES:						12,473.92	12,473.92				
<b>386 L.L. GREENS</b>											
B40351	1	#B403512 LATCHING STORAGE FOR HPD	Invoice	02/27/2023	03/27/2023	163.54	163.54	100-25-41215		323	1
Total 386 L.L. GREENS :						163.54	163.54				
<b>227 L.N. CURTIS AND SONS</b>											
CM351	1	CREDIT	Invoice	01/05/2023	03/27/2023	12.00-	12.00-	100-25-41703		323	1
INV649	1	#649272 KYLIE JONES UNIFORM	Invoice	11/10/2022	03/27/2023	29.18	29.18	100-25-41703		323	1
INV652	1	#652885 WELLS UNIFORM	Invoice	11/23/2022	03/27/2023	29.10	29.10	100-25-41703		323	1
INV673	1	#673115 WRIGLEY AND OWENS ARMOR CARRIER	Invoice	02/02/2023	03/27/2023	16.00	16.00	100-25-41703		323	1
INV673	1	#673483 ENGLAND EQUIPMENT UNIFORM	Invoice	02/02/2023	03/27/2023	186.99	186.99	100-25-41703		323	1
INV674	1	#674014 WRIGLEY AND OWENS UNIFORMS	Invoice	02/06/2023	03/27/2023	307.51	307.51	100-25-41703		323	1
INV674	1	#674138 CERVANTES/COX PANTS	Invoice	02/06/2023	03/27/2023	357.95	357.95	100-25-41703		323	1
Total 227 L.N. CURTIS AND SONS :						914.73	914.73				
<b>557 LAWSON PRODUCTS INC</b>											
931035	1	9310359202 ANGLE DRIVE, CONNECTION, LUBRI	Invoice	02/16/2023	03/27/2023	301.80	301.80	100-40-41405		323	1
Total 557 LAWSON PRODUCTS INC:						301.80	301.80				
<b>366 LES SCHWAB TIRE CENTER</b>											
03/15/2	1	3/15/23 - ACCOUNT NUMBER 11706305 HFD	Invoice	03/15/2023	03/27/2023	189.96	189.96	100-55-41415		323	1
Total 366 LES SCHWAB TIRE CENTER:						189.96	189.96				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>547 LES SCHWAB TIRE CENTER - STREETS</b>											
117007	1	11700792206 CREDIT IV# 11700788029 18/950-8/4	Invoice	12/29/2022	01/23/2023	125.99-	125.99-	100-40-41405		123	1
Total 547 LES SCHWAB TIRE CENTER - STREETS:						125.99-	125.99-				
<b>6360 LUNA, JOSE</b>											
2023 H	1	23-HIGHWAY SAFETY TRAINING PER DIEM JOSE	Invoice	02/13/2023	03/27/2023	132.00	132.00	100-25-41724		323	1
Total 6360 LUNA, JOSE:						132.00	132.00				
<b>4585 MOUNTAIN EQUIPMENT TECHNOLOGY</b>											
3643	1	#3643 RIVERLIFT EMERGENCY FLOAT REPLACE	Invoice	02/24/2023	03/27/2023	3,820.00	3,820.00	210-70-41313		323	1
Total 4585 MOUNTAIN EQUIPMENT TECHNOLOGY:						3,820.00	3,820.00				
<b>251 NAPA AUTO PARTS</b>											
135271	1	135271 CORE DEPOSIT - CREDIT	Invoice	02/01/2023	03/27/2023	19.00-	19.00-	100-40-41405		323	1
135673	1	135673 BUTT CONNECT	Invoice	02/06/2023	03/27/2023	34.50	34.50	100-40-41405		323	1
135958	1	135958 HOS END, WEATHERSHIELD EN HOSE	Invoice	02/07/2023	03/27/2023	39.57	39.57	100-40-41405		323	1
135971	1	135971 AIR FILTER	Invoice	02/07/2023	03/27/2023	49.54	49.54	100-40-41405		323	1
136019	1	136019 ADAPTER, STARTING FLUID	Invoice	02/08/2023	03/27/2023	46.76	46.76	100-40-41405		323	1
136140	1	136140 AIR FILTER, LUBRICANT	Invoice	02/09/2023	03/27/2023	97.99	97.99	100-40-41405		323	1
136158	1	136158 BRAKE CLEANER, SHOP TOWELS	Invoice	02/09/2023	03/27/2023	142.96	142.96	100-40-41405		323	1
136158	2	136158 SYNTHETIC OIL	Invoice	02/09/2023	03/27/2023	99.99	99.99	100-25-41415		323	1
136494	1	136494 DRILL BITS	Invoice	02/13/2023	03/27/2023	24.96	24.96	100-40-41405		323	1
136650	1	136650 BLISTER PACK CAPSULES	Invoice	02/14/2023	03/27/2023	71.82	71.82	100-40-41405		323	1
137023	1	137023 ADHESIVE BACK GUARD	Invoice	02/16/2023	03/27/2023	18.99	18.99	100-40-41405		323	1
137587	1	137587 HOSE CLAMP	Invoice	02/22/2023	03/27/2023	25.80	25.80	100-40-41405		323	1
138203	1	#138203 PARTS 420D BACKHOE	Invoice	02/28/2023	03/27/2023	21.99	21.99	200-60-41415		323	1
139642	1	#139642 EPOXY	Invoice	03/14/2023	03/27/2023	18.48	18.48	200-60-41415		323	1
139642	2	#139642 DEF FOR F-350 TK#6036	Invoice	03/14/2023	03/27/2023	21.99	21.99	200-60-41415		323	1
Total 251 NAPA AUTO PARTS:						696.34	696.34				
<b>307 NORTH CENTRAL LABORATORIES</b>											
483706	1	#483706 QA/QC STANDARD WW	Invoice	02/24/2023	03/27/2023	55.50	55.50	210-70-41795		323	1
Total 307 NORTH CENTRAL LABORATORIES:						55.50	55.50				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>50387 OLD CUTTERS HOMEOWNERS ASSOC.</b>											
2554	1	2554 55% POWER BILL FEB. 2023	Invoice	02/24/2023	03/27/2023	17.09	17.09	100-50-41717		323	1
Total 50387 OLD CUTTERS HOMEOWNERS ASSOC.:						17.09	17.09				
<b>50298 O'REILLY AUTO PARTS</b>											
4635-2	1	#4635-232296 HPD VEHICLE MAINTENANCE PART	Invoice	03/31/2022	03/27/2023	11.99	11.99	100-25-41415		323	1
4635-2	1	4635-232360 PRORATED BATTERY	Invoice	03/31/2022	03/27/2023	22.53	22.53	100-40-41405		323	1
4635-2	1	#4635-247028 VEHICLE MAINT FOR HPD 5 BY 103	Invoice	06/11/2022	03/27/2023	74.28	74.28	100-25-41415		323	1
4635-2	1	4635-273966 RUGGED RIDGE	Invoice	09/28/2022	03/27/2023	72.89	72.89	100-40-41405		323	1
4635-2	1	#4635-276777 PK OF BATTERIES	Invoice	10/09/2022	03/27/2023	8.99	8.99	100-25-41211		323	1
4635-2	1	#4635-288761 BOOSTER CABLE HPD	Invoice	11/28/2022	03/27/2023	24.99	24.99	100-25-41415		323	1
4635-2	1	Inv # 4635-289255 snow brush	Invoice	11/30/2022	03/27/2023	45.98	45.98	100-55-41415		323	1
4635-2	1	#4635-294852 WIPER FLUID FOR HPD VEHICLE	Invoice	12/26/2022	03/27/2023	12.98	12.98	100-25-41415		323	1
4635-2	1	Inv # 4635-296822 grease guns, bulb	Invoice	01/03/2023	03/27/2023	40.52	40.52	100-55-41215		323	1
4635-2	1	Inv # 4635-299690 40 pc mini	Invoice	01/17/2023	03/27/2023	22.99	22.99	100-55-41415		323	1
4635-3	1	4635-303986 O-RING	Invoice	02/07/2023	03/27/2023	1.90	1.90	100-40-41405		323	1
4635-3	1	4635-304577 GASKET MAKER	Invoice	02/09/2023	03/27/2023	17.09	17.09	100-40-41405		323	1
4635-3	1	4635-305403 TAPE	Invoice	02/14/2023	03/27/2023	9.87	9.87	100-40-41405		323	1
4635-3	1	#4635-305745 12 V CHARGER	Invoice	02/15/2023	03/27/2023	149.99	149.99	100-25-41215		323	1
4635-3	1	4635-306731 CAPSULE	Invoice	02/20/2023	03/27/2023	27.78	27.78	100-40-41405		323	1
4635-3	1	Inv # 4635-308457 Key fob case	Invoice	02/28/2023	03/27/2023	14.39	14.39	100-55-41415		323	1
4635-3	1	Inv # 4635-312690 antifreeze and oil for R-511	Invoice	03/20/2023	03/27/2023	40.98	40.98	100-55-41415		323	1
Total 50298 O'REILLY AUTO PARTS:						600.14	600.14				
<b>4871 ORNELAS, MANUEL</b>											
4635-3	1	CITY BROKE HEADLIGHT - MANNY PAID WITH HIS	Invoice	03/09/2023	03/27/2023	21.99	21.99	100-25-41415		323	1
Total 4871 ORNELAS, MANUEL:						21.99	21.99				
<b>6217 OVERDRIVE</b>											
03040C	1	3040CO23072724 3.3.23 ADVANTAGE	Invoice	03/03/2023	03/27/2023	285.49	285.49	100-45-41535		323	1
03040C	1	3040CO23072726 3.3.23 ID8	Invoice	03/03/2023	03/27/2023	67.94	67.94	100-45-41535		323	1
Total 6217 OVERDRIVE:						353.43	353.43				
<b>6393 PLUMMER PRODUCTION SERVICES</b>											
505	1	Inv 505 Video Library Programming Consult	Invoice	03/15/2023	03/27/2023	100.00	100.00	100-45-41326		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6393 PLUMMER PRODUCTION SERVICES:						100.00	100.00				
<b>8576 PRIORITY ONE HOME CLEANING SERVICES</b>											
018	1	Inv 018 Jan 2023 library cleaning	Invoice	03/13/2023	03/27/2023	1,500.00	1,500.00	100-45-41413		323	1
019	1	Inv 019 Feb 2023 library cleaning	Invoice	03/13/2023	03/27/2023	1,575.00	1,575.00	100-45-41413		323	1
Total 8576 PRIORITY ONE HOME CLEANING SERVICES:						3,075.00	3,075.00				
<b>4635 ROPES END PROPERTY SERVICES LLC</b>											
9443	1	Inv # 9443 Rodent Control	Invoice	03/21/2023	03/27/2023	95.00	95.00	100-55-41413		323	1
Total 4635 ROPES END PROPERTY SERVICES LLC:						95.00	95.00				
<b>5129 RUSH TRUCK CENTERS OF ID INC</b>											
303133	1	3031336827 HOOD LATCH ASSEMBLY	Invoice	02/14/2023	03/27/2023	53.80	53.80	100-40-41405		323	1
Total 5129 RUSH TRUCK CENTERS OF ID INC:						53.80	53.80				
<b>8778 SALTWORX LLC</b>											
142866	1	142866 HAILEY ICEKICKER- DELIVERY	Invoice	03/09/2023	03/27/2023	3,253.69	3,253.69	100-40-41771		323	1
Total 8778 SALTWORX LLC:						3,253.69	3,253.69				
<b>1788 SANDBAG STORE LLC</b>											
22000A	1	22000A ECONOMY POLY SANDBAG	Invoice	03/08/2023	03/27/2023	960.00	960.00	100-40-41403		323	1
Total 1788 SANDBAG STORE LLC:						960.00	960.00				
<b>6276 SAVAGE, JAMES</b>											
2023 IR	1	2023 Idaho Rural Water Assoc per diem	Invoice	01/25/2023	03/27/2023	189.00	189.00	100-40-41724		323	1
Total 6276 SAVAGE, JAMES:						189.00	189.00				
<b>374 SHOTSWELL, DAVE</b>											
566762	1	#56676200 2023 LICENSE REGISTRATION REIMB	Invoice	03/15/2023	03/27/2023	30.00	30.00	210-70-41711		323	1
Total 374 SHOTSWELL, DAVE:						30.00	30.00				



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>5494 SILVER CREEK SUPPLY</b>											
000960	1	0009605841-001 PVC REDUCER BUSHING, SWIN	Invoice	02/22/2023	03/27/2023	1.09	1.09	100-40-41403		323	1
000970	1	#0009703869-001 BRASS PARTS FOR FROZEN W	Invoice	03/03/2023	03/27/2023	92.44	92.44	200-60-41403		323	1
Total 5494 SILVER CREEK SUPPLY:						93.53	93.53				
<b>6072 THE RIVERSIDE HOTEL</b>											
448545	1	#448545 HOTEL STAY IRWA CONFERENCE ROB	Invoice	03/10/2023	03/27/2023	408.00	408.00	210-70-41723		323	1
448547	1	#448547 HOTEL STAY IRWA CONFERENCE TYRE	Invoice	03/10/2023	03/27/2023	408.00	408.00	210-70-41723		323	1
448550	1	#448550 HOTEL STAY IRWA CONFERENCE MIKE	Invoice	03/10/2023	03/27/2023	272.00	272.00	210-70-41723		323	1
448553	1	#448553 HOTEL STAY IRWA CONFERENCE DAVE	Invoice	03/14/2023	03/27/2023	408.00	408.00	210-70-41723		323	1
Total 6072 THE RIVERSIDE HOTEL:						1,496.00	1,496.00				
<b>364 TIMES-NEWS</b>											
41452	1	134819-1 McKERCHER BLVD ROW BID ADDENDU	Invoice	01/29/2023	03/27/2023	144.50	144.50	100-40-41319		323	1
41452	2	134821-1 CROY TO QUIGLEY BID ADDENDUM	Invoice	01/29/2023	03/27/2023	144.50	144.50	100-40-41319		323	1
41465	1	41465 EMPLOYMENTS ADS - PARKS, STS, WW	Invoice	01/29/2023	03/27/2023	196.03	196.03	100-42-41319		323	1
41465	2	41465 EMPLOYMENTS ADS - PARKS, STS, WW	Invoice	01/29/2023	03/27/2023	196.03	196.03	200-42-41319		323	1
41465	3	41465 EMPLOYMENTS ADS - PARKS, STS, WW	Invoice	01/29/2023	03/27/2023	196.04	196.04	210-42-41319		323	1
Total 364 TIMES-NEWS:						877.10	877.10				
<b>2817 UNITED OIL</b>											
101372	1	#1013720 HPD GAS	Invoice	02/28/2023	03/27/2023	725.48	725.48	100-25-41719		323	1
101372	1	1013721 FUEL CHARGES	Invoice	02/28/2023	03/27/2023	1,844.55	1,844.55	100-40-41719		323	1
101474	1	Inv # 1014742 HFD fuel charges	Invoice	03/15/2023	03/27/2023	362.43	362.43	100-55-41719		323	1
101474	1	#1014743 HPD GAS	Invoice	03/15/2023	03/27/2023	891.32	891.32	100-25-41719		323	1
101474	1	#1014745 PUMPED VEHICLE FUEL W.	Invoice	03/15/2023	03/27/2023	493.81	493.81	200-60-41719		323	1
101474	1	#1014746 PUMPED FUEL WW	Invoice	03/15/2023	03/27/2023	144.63	144.63	210-70-41719		323	1
27794	1	#27794 BULK FUEL WW	Invoice	03/08/2023	03/27/2023	1,577.65	1,577.65	210-70-41719		323	1
Total 2817 UNITED OIL:						6,039.87	6,039.87				
<b>1216 UPPER CASE PRINTING, INK</b>											
172	1	# 172 11x17 Newsletter 4/42	Invoice	03/03/2023	03/27/2023	295.00	295.00	100-15-41323		323	1
172	2	# 172 11x17 Newsletter 4/42	Invoice	03/03/2023	03/27/2023	295.00	295.00	200-15-41323		323	1
172	3	# 172 11x17 Newsletter 4/42	Invoice	03/03/2023	03/27/2023	295.00	295.00	210-15-41323		323	1
172	4	# 172 8.5x11 Flood Flyer	Invoice	03/03/2023	03/27/2023	230.10	230.10	100-20-41323		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 1216 UPPER CASE PRINTING, INK:						1,115.10	1,115.10				
<b>22444 USA BLUE BOOK</b>											
072301	1	#SC5407&072301 WIDE MOUTH JAR FOR LAB	Invoice	08/09/2022	03/27/2023	164.60	164.60	210-70-41795		323	1
Total 22444 USA BLUE BOOK:						164.60	164.60				
<b>762 VERIZON WIRELESS</b>											
03/01/2	1	MONTHLY CELL PHONE BILL Parks only	Invoice	03/01/2023	03/27/2023	72.08	72.08	100-50-41713		323	1
03/07/2	1	MONTHLY CELL PHONE BILL STREETS	Invoice	03/07/2023	03/27/2023	115.75	115.75	100-40-41713		323	1
03/07/2	2	MONTHLY CELL PHONE BILL WATER	Invoice	03/07/2023	03/27/2023	111.47	111.47	200-60-41713		323	1
03/07/2	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	03/07/2023	03/27/2023	167.93	167.93	210-70-41713		323	1
03/07/2	4	MONTHLY CELL PHONE BILL Parks	Invoice	03/07/2023	03/27/2023	64.47	64.47	100-50-41713		323	1
Total 762 VERIZON WIRELESS:						531.70	531.70				
<b>7501 VINCENT, BRIAN</b>											
2023 IR	1	2023 IRWA Spring Conf. Pier Diem	Invoice	02/06/2023	03/27/2023	167.00	167.00	200-60-41724		323	1
51725.	1	LICENSE RENEWAL REIMBURSEMENT	Invoice	02/08/2023	03/27/2023	65.00	65.00	200-60-41723		323	1
Total 7501 VINCENT, BRIAN:						232.00	232.00				
<b>6526 WALTERS, TIMOTHY</b>											
CRE R	1	CREDIT REFUND: 315 2ND AVE S	Invoice	03/21/2023	03/27/2023	81.28	81.28	100-00-15110		323	1
Total 6526 WALTERS, TIMOTHY:						81.28	81.28				
<b>833 WATER DISTRICT 37 &amp; 37M</b>											
01/29/2	1	DIV# 1308, 23 GROUND WATER - 37 ACCOUNT# 1	Invoice	01/29/2023	03/27/2023	295.38	295.38	200-60-41711		323	1
01/29/2	2	DIV# 1311, 23 GROUND WATER - 37 ACCOUNT# 1	Invoice	01/29/2023	03/27/2023	501.33	501.33	200-60-41711		323	1
01/29/2	3	DIV# 1316, 23 GROUND WATER - 37 ACCOUNT# 1	Invoice	01/29/2023	03/27/2023	100.00	100.00	200-60-41711		323	1
01/29/2	4	DIV# 22, 23 GROUND WATER - 37 ACCOUNT# 101	Invoice	01/29/2023	03/27/2023	822.98	822.98	200-60-41711		323	1
01/29/2	5	DIV# 850, 23 GROUND WATER - 37 ACCOUNT# 10	Invoice	01/29/2023	03/27/2023	132.36	132.36	200-60-41711		323	1
01/29/2	6	DIV# 852.23 GROUND WATER - 37 ACCOUNT# 10	Invoice	01/29/2023	03/27/2023	163.62	163.62	200-60-41711		323	1
01/30/2	1	DIV# 22.23 SURFACE WATER - 37 ACCOUNT #106	Invoice	01/30/2023	03/27/2023	349.55	349.55	200-60-41711		323	1
Total 833 WATER DISTRICT 37 & 37M :						2,365.22	2,365.22				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>368 WESTERN STATES CAT</b>											
IN0023	1	IN002324039 NUT	Invoice	03/08/2023	03/27/2023	133.00	133.00	100-40-41405		323	1
Total 368 WESTERN STATES CAT:						133.00	133.00				
<b>759 WHITE CLOUD COMMUNICATIONS INC</b>											
103407	1	#103407 RADIO UPDATE	Invoice	01/17/2023	03/27/2023	290.00	290.00	100-25-41417		323	1
Total 759 WHITE CLOUD COMMUNICATIONS INC:						290.00	290.00				
<b>5017 WITMER PUBLIC SAFETY GROUP INC.</b>											
INV211	1	Inv # 211346 EMS supplies	Invoice	02/28/2023	03/27/2023	1,479.64	1,479.64	100-55-41219		323	1
Total 5017 WITMER PUBLIC SAFETY GROUP INC.:						1,479.64	1,479.64				
<b>1942 YEAGER, BRIAN</b>											
2023 IC	1	2023 ICRMP Supervisor Training mileage	Invoice	02/28/2023	03/27/2023	96.06	96.06	100-42-41724		323	1
2023 IC	2	2023 ICRMP Supervisor Training mileage	Invoice	02/28/2023	03/27/2023	96.07	96.07	200-42-41724		323	1
2023 IC	3	2023 ICRMP Supervisor Training mileage	Invoice	02/28/2023	03/27/2023	96.07	96.07	210-42-41724		323	1
2023 IC	1	2023 ICRMP Supervisor Training per diem	Invoice	02/28/2023	03/27/2023	37.00	37.00	100-42-41724		323	1
2023 IC	2	2023 ICRMP Supervisor Training per diem	Invoice	02/28/2023	03/27/2023	37.00	37.00	200-42-41724		323	1
2023 IC	3	2023 ICRMP Supervisor Training per diem	Invoice	02/28/2023	03/27/2023	37.00	37.00	210-42-41724		323	1
2023 IP	1	2023 ID Professional Land Surveyor Conf per diem	Invoice	03/13/2023	03/27/2023	31.58	31.58	100-42-41724		323	1
2023 IP	2	2023 ID Professional Land Surveyor Conf per diem	Invoice	03/13/2023	03/27/2023	31.58	31.58	200-42-41724		323	1
2023 IP	3	2023 ID Professional Land Surveyor Conf per diem	Invoice	03/13/2023	03/27/2023	31.59	31.59	210-42-41724		323	1
2023 IP	1	2023 ID Professional Land Surveyor Conf mileage	Invoice	03/13/2023	03/27/2023	96.06	96.06	100-42-41724		323	1
2023 IP	2	2023 ID Professional Land Surveyor Conf mileage	Invoice	03/13/2023	03/27/2023	96.07	96.07	200-42-41724		323	1
2023 IP	3	2023 ID Professional Land Surveyor Conf mileage	Invoice	03/13/2023	03/27/2023	96.07	96.07	210-42-41724		323	1
Total 1942 YEAGER, BRIAN:						782.15	782.15				
Total :						360,525.28	360,525.28				
Grand Totals:						360,525.28	360,525.28				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	81.28	.00	81.28
100-00-20515	109,674.00	.00	109,674.00
100-10-41707	4,925.28	.00	4,925.28
100-15-41215	164.45	.00	164.45
100-15-41313	414.76	.00	414.76
100-15-41323	354.17	.00	354.17
100-15-41709	23,836.17	.00	23,836.17
100-15-41711	48.34	.00	48.34
100-15-41713	1.80	.00	1.80
100-15-41724	575.59	13.12-	562.47
100-20-41215	20.95	.00	20.95
100-20-41313	239.03	.00	239.03
100-20-41323	406.10	.00	406.10
100-20-41713	1.80	.00	1.80
100-25-41211	195.52	.00	195.52
100-25-41213	52.75	.00	52.75
100-25-41215	522.16	.00	522.16
100-25-41313	5,029.67	.00	5,029.67
100-25-41413	1,688.50	.00	1,688.50
100-25-41415	410.75	.00	410.75
100-25-41417	290.00	.00	290.00
100-25-41533	1,648.80	.00	1,648.80
100-25-41703	1,044.32	12.00-	1,032.32
100-25-41713	1.80	.00	1.80
100-25-41717	338.47	.00	338.47
100-25-41719	1,616.80	.00	1,616.80
100-25-41723	482.17	.00	482.17
100-25-41724	1,301.22	.00	1,301.22
100-25-41741	27,806.07	.00	27,806.07
100-40-41313	6,791.51	.00	6,791.51
100-40-41319	338.00	.00	338.00
100-40-41403	961.09	.00	961.09
100-40-41405	2,100.68	523.50-	1,577.18
100-40-41703	171.99	.00	171.99
100-40-41713	117.56	.00	117.56
100-40-41715	21.14	.00	21.14
100-40-41717	338.96	.00	338.96
100-40-41719	2,066.79	.00	2,066.79
100-40-41724	189.00	.00	189.00
100-40-41771	14,683.69	.00	14,683.69
100-40-41775	275.00	.00	275.00

## Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-42-41319	196.03	.00	196.03
100-42-41413	135.32	.00	135.32
100-42-41713	46.84	.00	46.84
100-42-41724	352.98	.00	352.98
100-45-41215	34.98	.00	34.98
100-45-41313	2,315.00	.00	2,315.00
100-45-41326	126.97	.00	126.97
100-45-41413	3,075.00	.00	3,075.00
100-45-41515	99.00	.00	99.00
100-45-41533	3,360.00	.00	3,360.00
100-45-41535	353.43	.00	353.43
100-45-41549	2,691.92	.00	2,691.92
100-50-41325	540.37	.00	540.37
100-50-41403	128.50	.00	128.50
100-50-41713	136.55	.00	136.55
100-50-41717	29.73	.00	29.73
100-55-41215	265.41	.00	265.41
100-55-41219	1,479.64	.00	1,479.64
100-55-41413	261.25	.00	261.25
100-55-41415	314.30	.00	314.30
100-55-41523	503.43	.00	503.43
100-55-41703	625.46	.00	625.46
100-55-41711	234.72	.00	234.72
100-55-41713	1.80	.00	1.80
100-55-41719	362.43	.00	362.43
100-55-41724	1,058.40	.00	1,058.40
100-55-41741	9,268.69	.00	9,268.69
200-15-41215	164.45	.00	164.45
200-15-41313	414.76	.00	414.76
200-15-41323	354.17	.00	354.17
200-15-41709	23,836.17	.00	23,836.17
200-15-41711	48.33	.00	48.33
200-15-41713	1.80	.00	1.80
200-15-41724	575.60	13.12-	562.48
200-42-41319	196.03	.00	196.03
200-42-41413	135.34	.00	135.34
200-42-41713	46.86	.00	46.86
200-42-41724	353.00	.00	353.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-60-41313	11,130.00	.00	11,130.00
200-60-41325	236.10	.00	236.10
200-60-41403	101.03	.00	101.03
200-60-41413	1,738.53	.00	1,738.53
200-60-41415	166.37	.00	166.37
200-60-41549	3,655.25	.00	3,655.25
200-60-41711	2,365.22	.00	2,365.22
200-60-41713	878.73	.00	878.73
200-60-41719	493.81	.00	493.81
200-60-41723	465.00	.00	465.00
200-60-41724	521.33	.00	521.33
210-15-41215	164.46	.00	164.46
210-15-41313	414.77	.00	414.77
210-15-41323	354.16	.00	354.16
210-15-41709	23,836.16	.00	23,836.16
210-15-41711	48.33	.00	48.33
210-15-41713	1.80	.00	1.80
210-15-41724	575.61	13.12-	562.49
210-42-41319	196.04	.00	196.04
210-42-41413	135.34	.00	135.34
210-42-41713	46.86	.00	46.86
210-42-41724	353.02	.00	353.02
210-70-41313	6,520.00	.00	6,520.00
210-70-41321	4,011.01	.00	4,011.01
210-70-41325	35.90	.00	35.90
210-70-41401	19,476.64	.00	19,476.64
210-70-41424	109.81	.00	109.81
210-70-41549	1,040.00	.00	1,040.00
210-70-41703	349.94	.00	349.94
210-70-41711	150.00	.00	150.00
210-70-41713	168.83	.00	168.83
210-70-41719	1,722.28	.00	1,722.28
210-70-41723	1,496.00	.00	1,496.00
210-70-41791	12,473.92	.00	12,473.92
210-70-41795	315.10	.00	315.10
Grand Totals:	<u>361,100.14</u>	<u>574.86-</u>	<u>360,525.28</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
06/22	.00	328.51-	328.51-
01/23	.00	125.99-	125.99-
03/23	356,880.47	120.36-	356,760.11
04/23	4,219.67	.00	4,219.67
Grand Totals:	<u>361,100.14</u>	<u>574.86-</u>	<u>360,525.28</u>

**Return to Agenda**



# Hailey Urban Forestry Plan, 2023 – 2026

## What is So Special About Trees in Hailey?

Before settlement, the site of the city of Hailey was primarily sagebrush, grasses and cottonwoods growing along the Wood River corridor. Pioneers started to plant trees for food as well as to help shade homes. Today the Hailey community forest is extensive and creates a verdant Hailey with tree lined streets, schools, parks and yards. ***Trees do make Hailey a very special place!***

## Who are we? A Timeline of the Hailey Tree Committee (HTC)

Several Hailey citizens and certified arborists gathered in the mid-1990s to draft the first Hailey Tree Ordinance. This initial ordinance, when presented in 1998 to the Hailey City Council and Mayor, was not approved. Without a tree ordinance, Hailey could not become a Tree City USA\*. Much of the original language of the initial ordinance was used for the first Hailey Tree Ordinance adopted in 2008. The Hailey Tree Committee bylaws were also adopted in 2008 establishing the first Hailey Tree Committee.

The Hailey Tree Committee serves as a recommending body to the city of Hailey on issues related to public trees. Arbor Day celebrations started in 2008 and are held annually. The creation of ArborFest extended the Arbor Day theme to a special day in early summer to celebrate with the public. Hailey was first recognized as a Tree City USA in 2009 and earned a Tree City Growth Award in 2010 and 2022. In 2018 the Hailey Tree Ordinance was updated to incorporate language including professional ANSI standards of tree care and in 2021, Street Tree specifications were added to Title 18 of the Hailey Municipal Code.

## What is the Urban Forestry Plan?

One of the obligations of the Hailey Tree Committee (HTC) is to prepare an Urban Forestry Plan (UFP) to be presented to the Mayor and City Council every 3 years. The last UFP was prepared in 2020 and was in place through 2022. The Hailey Urban Forestry Plan (UFP) helps guide the HTC and the city of Hailey to prioritize tree care activities, budgeting, and community outreach.

## Our Vision for the Future of Hailey's Trees

The vision of the **Hailey Tree Committee (HTC)** is to create a sustainable urban forest by emphasizing quality tree care, encouraging diversity of tree species, and creating an engaged citizenry that appreciates the value of trees.

\*Tree City USA: <https://www.arborday.org/programs/treecityUSA>

The City of Hailey, the Hailey Tree Committee, and Hailey citizens will recognize and appreciate the values and functions of the community forest including:

- Creation of walkable/bikeable streets and neighborhoods by providing critical shade
- Economic benefits to business and increased property values to homeowners
- Winter and summer energy conservation which supports reduced energy costs
- Physical and mental health enhancement
- Air pollution and sound mitigation and carbon capture
- Benefits to wildlife and pollinators including food source, cover, and nesting habitat
- Watershed protection and reduced water runoff

### **What are some of the achievements and successes of the HTC?**

- **HTC is a very active committee** with 5 to 7 appointed volunteer members. The make-up of the committee includes certified arborists, foresters, landscape designers and tree passionate community members. HTC continues to find volunteers anxious to serve!
- **HTC provides thoughtful, timely recommendations** in response to city staff requests for input on specific projects involving tree planting and care. The Mayor, City Council, Planning and Zoning Commissioners continue to express their appreciation for HTC's recommendations.
- **The HTC presents to City Council information on emerging issues.** For example, HTC members presented information about Emerald Ash Borer (EAB) an insect recently discovered in western Oregon. Already EAB has devastated native and planted ash trees across the eastern US, Midwestern states and Colorado and EAB continues to move westward. The HTC received approval from the City Council to remove ash trees (in Genus *Fraxinus*) as acceptable species on the Hailey Street Tree List.
- The **Hailey Heritage Tree Program** recognizes trees that are historic, unique and have special significance. Some of these Heritage trees will be signed in 2023.
- **ArborFest** is the annual public celebration of Arbor Day and Tree City USA certification. HTC members and city staff hand out hundreds of diverse species of free seedlings. The Mayor reads the Arbor Day Proclamation and HTC members provide tree care advice.
- The **HTC coordinates** with the **Hailey Public Library** and the **Wood River Land Trust** to present pruning classes and hands-on demonstrations. We also coordinate with the Hailey Parks and Lands Board.
- The HTC takes an active role in **providing maintenance and oversight** of the **Hailey Native Plant Arboretum**. They help plan volunteer events, including a special event recognizing its 25<sup>th</sup> year anniversary. Members also helped write grants and install new signage.

- In 2022, **HTC members volunteered over 300 hours for the City of Hailey.** In lieu of the vacancy of the City Arborist position, members went beyond their duties as Tree Committee members to fill in the gap.

### **Top Priorities of HTC**

1. **Recommend a city budget for tree care and planting** that is cost effective and benefits the priorities stated in this UFP. HTC will present proposed budget to city no later than June. HTC will continue to encourage the city choose companies with certified arborists for any public tree care.
2. **Continue to review P & Z proposals** and give timely input to city staff requests.
3. **Perform inventory trees in ROW and parks.** Conduct extensive evaluation of trees with insect/disease issues and higher potential risk rating.
4. **Recommend treatments for buckling sidewalks** that will minimize harm to mature trees.
5. **Encourage retention of healthy, desirable, mature trees.** Prune for safety and health. Trees that are removed will be replaced when appropriate.
6. **Look for funding sources and investigate creating a non-profit.**
7. **Encourage the city to write a MOU with the Blaine County School District** so the HTC can offer tree planting activities and education for kids.
8. **Prepare communications for the public** to encourage proper watering, tree care, tree choices using city newsletter, website, and classes.
9. **Encourage volunteer opportunities** to engage citizens: i.e. tree planting, tree pruning, removal of sod around trees and plant care in the Hailey Native Plant Arboretum.
10. **Increased ownership and interest by the public** of the Hailey community forest, both on public and private property.
11. **Educate landscapers and tree workers** to use proper planting and pruning methods and use pest and disease treatments that do not threaten pollinators and wildlife

### **How we will measure success of HTC priorities?**

1. **Decreased tree removals in business and residential development.** Track tree retentions and removals. Work with city to appraise value of trees removed so they can bill businesses.
2. **Increased diversity of trees planted and better overall tree care.**
3. **Increased tree health and life span** – especially in city core and on Main Street.

**Return to Agenda**



## IDAHO PEACE OFFICER STANDARDS & TRAINING NEWS RELEASE

February 15, 2023, for Immediate Release  
Contact: Brad E. Johnson, Division Administrator  
Idaho Peace Officer Standards & Training  
[Brad.Johnson@post.idaho.gov](mailto:Brad.Johnson@post.idaho.gov)  
(208) 884-7251



### CHIEF STEVEN J. ENGLAND OF THE HAILEY POLICE DEPARTMENT RECEIVES POST EXECUTIVE CERTIFICATE

**Meridian, ID** – Peace Officer Standards & Training presents Chief Steve England the POST Executive Certificate – the highest certificate awarded to peace officers in the state.

Chief England is an Idaho native, born and raised in Pocatello, Idaho. After graduating high school, he served in the United States Navy for 3 years and was Honorably discharged. He had enlisted in the military and knew he wanted to gravitate toward a career in law enforcement, because he came from an extended family with a rich history of patriotism, to include military and law enforcement veterans. He then attended the Idaho State Law Enforcement Program and graduated in Spring of 1998.

Chief England knew he wanted to work in a smaller area of Idaho where he could have more of an impact regarding community policing, and he loved what the Wood River Valley had to offer. He accepted his first patrol position with the Bellevue Marshal's Office, where he immediately went to work after graduation from ISU. After approximately 3 years with Bellevue, he accepted a patrol position with the Hailey Police Department in early 2001, where he has proudly worked since. He has held every position and/or rank HPD offers, which include Patrol, School Resource Officer, Field Training Officer, Sergeant, Lieutenant, Assistant Chief, and ultimately the Chief of Police, which he was promoted to in January of 2020. He was also the lead and supervisory investigator for over a decade.

Chief England has attended the FBI Intermountain Command College, and has been accepted and is scheduled to go to the FBI National Command College in Quantico, VA, in May of 2023. He has also attended several other leadership courses to prepare him to be a present day and future policing leader in this ever-evolving profession. He has over 2,000 Idaho POST Training hours and has been an instructor in Taser deployment, Defensive Aerosol Weapons, and Active Shooter Response. He also holds Basic, Intermediate, Advanced, Supervisor, & Management Certificates through Idaho POST.

Chief England is also very engaged on a state and, more importantly, a local level. He is currently the Region 3 Representative for the Idaho Chiefs of Police Association. He has always been an avid volunteer with numerous local non-profits throughout his law enforcement career. However, he is most proud of his involvement with Camp Rainbow Gold (CRG – Children's Oncology Camp). He was involved with CRG for 15 years as a camp counselor and directed several of their weeklong summer camps. He also participates in several recreational sporting leagues, which include men's basketball, co-ed softball, co-ed bowling, co-ed curling, and snowmobile club. He likes to travel, especially to different MLB ballparks and NFL stadiums with his father, and camp and 4-wheel with the loves of his life, his wife, Amanda (who is a Nurse), and his 5-year-old son, Lucas.

Chief England believes in quality over quantity and wants to continue to make the Hailey Police Department the best it can possibly be. He is proud of the City of Hailey and his years of service to its citizens and visitors, and even more so of the fine men and women he is privileged to lead on a daily basis.

The POST Executive Certificate will be presented to Chief England on March 27, 2023, 5:30pm at Hailey City Hall, 115 North Main Street, Hailey, ID 83333.

**About POST:** Idaho Peace Officer Standards and Training (POST) ensures "Professionalism through Training" of all Idaho criminal justice professionals including patrol, communications, adult and juvenile corrections, detention, and probation and parole officers. All Idaho peace officers are certified through POST. Currently, POST certifies approximately 1,800 Idaho criminal justice professionals each year. The POST Academy was established in 1970 and is located in Meridian, Idaho.

For more information about POST or to learn about a career as an Idaho peace officer, go to: [post.idaho.gov](http://post.idaho.gov)

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023    **DEPARTMENT:** Admin/Leg    **DEPT. HEAD SIGNATURE:** LH/CPS

---

**SUBJECT:** Consideration of an ordinance prohibiting feeding of wildlife, with exceptions within City Limits. Proposed is an ordinance that will make feeding of wildlife in the City of Hailey, first offense and infraction, second offense a misdemeanor.

---

**AUTHORITY:** City's authority and duty to protect health, safety and welfare of the public.

---

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:** This issue arose from citizen complaints about a continuing wildlife feeding operation taking place on both public property, an alley right-of-way, and private property, that was drawing herds of elk and deer to a densely populated residential neighborhood. The animals were causing damage to personal property and causing safety concerns to people. The known feeding operation was an encroachment, without a permit, but could be seen as lawful, if limited to private property. An enforcement letter was sent out, and consideration of long-term solution undertaken. Other Idaho cities have adopted ordinances prohibiting wildlife feeding within city limits. Idaho Fish and Game has general regulatory authority and has not issued rules or legislation that prohibits private feeding; but has adopted general policy statements strongly discouraging private feeding operations and limiting Department authorized feeding to limited situations.

<https://idfg.idaho.gov/conservation/winter-feeding>  
<https://idfg.idaho.gov/conservation/winter-feeding/policy>

The attached was circulated among staff for comment. IDFG has been invited to comment.

---

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # _____	YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____	Estimated Completion Date: _____
Staff Contact: Christopher Simms	Phone # _____
Comments:	

---

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve Ordinance No. \_\_\_\_\_, Amending Title 6 of Hailey Municipal Code, by adding Chapter 6.10, prohibiting feeding wildlife and providing penalties therefore, and to have a first reading thereof, by title only.

---

**FOLLOW-UP REMARKS:\***

**HAILEY ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING TITLE 6 OF THE HAILEY MUNICIPAL CODE, BY ADDING A NEW CHAPTER 6.10., PROVIDING A PURPOSE; PROVIDING FOR DEFINITIONS; PROVIDING FOR A PROHIBITION, WITH EXCEPTIONS, TO FEEDING WILDLIFE WITHIN CITY LIMITS, PROVIDING A PENALTY; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the State of Idaho, Idaho Fish and Game Commission, and Idaho Department of Fish and Game, pursuant to Idaho Code Section 36-101 et seq have and hold the lawful authority to administer policy regarding wildlife, but have not wholly displaced and preempted certain local regulation, as it might concern public health and safety, and

WHEREAS, the Commission has issued Idaho Administrative Code Section 13.01.18.100 wherein it is stated, “The Commission does not sanction widespread supplemental feeding programs. Additionally, supplemental feeding concentrates big game animals, making deer and elk susceptible to spreading or contracting Chronic Wasting Disease (CWD), as well as other diseases transmissible to livestock...”, and

WHEREAS, it is believed that the concentration of that the presence of concentrated numbers of big game animals as a result of feeding operation attracts predator species that pose a human safety concern, and

WHEREAS, the presence of concentrated big game wildlife in the City of Hailey increases the risk of automobile animal collision, and therefore poses a risk to human safety, and damage to ornamental planting.



NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Title 6 of the Hailey Municipal Code is hereby amended by the addition of a new Chapter 6.10, as follows:

6.10.010: PURPOSE

This chapter is passed to promote the health, safety and welfare of the residents and visitors of the city and protect the properties of such persons by establishing a prohibition against feeding wildlife.

6.10.020: DEFINITIONS

A. “Attract” means to intentionally use any substance, including, but not limited to, food, garbage, or salt lick, that draws wildlife to a particular location.

B. “Feed” means a substance composed of grain, mineral, salt, fruit, vegetable, hay, or any other food material or combination of these materials, whether natural or manufactured, that may attract wildlife.

6.10.030: FEEDING/ATTRACTING WILDLIFE DECLARED UNLAWFUL:

A. It is unlawful for any person to intentionally or knowingly feed or attract wildlife (wild or habituated) except those birds and squirrels, by placing, depositing, distributing, storing, or scattering food, edible material, garbage, or other attractant, with the intent to lure, attract, entice, or feed wildlife.

B. Applicability: This chapter applies to all areas within the City of Hailey.

C. Exceptions: This chapter does not apply to:

1. Public employees or their authorized agents acting pursuant to State of Idaho Wildlife management plans or acting within the scope of their authority for the Public Safety of Big Game Management/Wildlife purposes, or conducting authorized emergency winter feeding operations,

or otherwise carrying out authorized baiting, feeding, or trapping activities in accordance with wildlife management practices.

2. Any authorized facilities/individuals acting pursuant to State of Idaho and City of Hailey permits and licenses responsible or charged with the care of wildlife (i.e. zoos, rehab facilities, or authorized and licensed wildlife rehabilitators).

3. Edible material located in a residence, closed vehicle, fully enclosed storage structure, or in an enclosed trash container.

4. A person feeding their own domestic animals including dogs, cats, chickens, horses, and livestock or a person feeding their own domestic waterfowl, pheasants, chukars, turkeys, and other animals as allowed by the Idaho Department of Agriculture rules and with the appropriate permits, if necessary.

5. Ornamental plants, vegetable gardens, fruit-bearing trees, flower gardens, lawn, naturally growing vegetation (both native and non-native species), native vegetation species intentionally cultivated, and the part of those plants or trees and the fruit/berries that fall to the ground from them.

6. Compost piles that are fully contained and made inaccessible to wildlife.

D. Enforcement: A City of Hailey Animal Control officer, a Hailey Police Officer, or any other State of Idaho certified Peace Officer may investigate and issue a warning or citation for a violation of this ordinance.

6.10.040: VIOLATION; PENALTY: Any person violating any provision of the chapter, for a first offense is guilty of an Infraction, punishable upon conviction by a fine of one hundred

dollars (\$100.00). Any person violating the provisions of this chapter after having been convicted of an infraction shall be guilty of a misdemeanor and be fined not more than one thousand dollars (\$1,000) and imprisoned in the county jail for a period of not more than six (6) months, or by both such fine and imprisonment.

Section 3. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 4. Repealer Clause. All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 5. Effective Date. This ordinance shall be in full force and effect from and after the statutorily required readings, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS \_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Martha Burke, Mayor, City of Hailey

Attest:

\_\_\_\_\_  
Mary Cone, City Clerk

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023      **DEPARTMENT:** Community Development      **DEPT. HEAD SIGNATURE:** RD

-----  
**SUBJECT:** Third Reading of Ordinance 1324, an Ordinance of a Zone Change Application by Silver Creek Living, LLC c/o Mark Caplow, for an amendment to the City of Hailey Zoning District Map, Title 17, Chapter 17.05, Section 17.05.020. The proposed change includes amending 31 East McKercher Boulevard (Northridge X Subdivision, Lot 1, Block 1) from Limited Residential (LR-1) to Limited Business (LB).  
-----

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IF APPLICABLE)  
-----

**BACKGROUND:** The Applicant is requesting an amendment to the City of Hailey Zoning District Map that would rezone the 2.23-acre parcel at 31 East McKercher Boulevard (NORTHRIDGE X SUBDIVISION LOT 1 BLK 1) from Limited Residential (LR-1) to Limited Business (LB). This Application is concurrent with a Text Amendment Application to define Residence Hall/Co-Living Dwelling and modify the parking requirements to include such a use within Hailey’s Municipal Code.

The subject property at 31 East McKercher Boulevard borders the Business and Downtown Residential Overlay (DRO) Zoning Districts to the south and southwest, County/Hailey Area of City Impact to the west and north, and Limited Residential (LR-1) to the northeast, east, and southeast. The parcels directly south of the subject property were recently rezoned from Limited Business (LB) and General Residential (GR) to Business (B). The proposed changes would provide a new buffer between the expanding Business Zoning District in Downtown Hailey and the pre-existing Limited Residential (LR-1) Northridge neighborhood to the east.

Notably, multifamily residential uses now exist on the southern edge of downtown Hailey, at the Blaine Manor Family and Senior Housing Development. The proposed rezone to allow for a similar use at 31 East McKercher Boulevard, on the northern edge of downtown Hailey, would create a symmetry at the Community Gateways, into and out of downtown Hailey.

-----  
**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Robyn Davis Phone # 788-9815 #2015  
-----

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	<u>X</u> Planning	___ Fire Dept.	_____
___ Safety Committee	<u>X</u> P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

-----

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to waive the 2<sup>nd</sup> reading and conduct a 3<sup>rd</sup> reading of Ordinance 1324, an Ordinance amending the City of Hailey Zoning District Map, Title 17, Chapter 17.05, Section 17.05.020 that would rezone 31 East McKercher Boulevard (Northridge X Subdivision, Lot 1, Block 1) from Limited Residential (LR-1) to Limited Business (LB), and read by title only.  
-----

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes      No  
-----

**ACTION OF THE CITY COUNCIL:**

**Motion Language:**



## HAILEY ORDINANCE NO. 1324

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING TITLE 17 OF THE HAILEY MUNICIPAL CODE, SECTION 17.05.020, OFFICIAL ZONING MAP; REZONING LOT 1, BLOCK 1, NORTHRIDGE X SUBDIVISION (31 EAST MCKERCHER BOULEVARD) FROM LIMITED RESIDENTIAL (LR-1) TO LIMITED BUSINESS (LB); PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the real property located at 31 McKercher Boulevard and more particularly described as Lot 1, Block 1, Northridge X Subdivision (“Subject Property”) is in the Limited Residential (LR-1) Zoning District;

WHEREAS, the Hailey City Council has found that by amending the Zoning Map to include Lot 1, Block 1, Northridge X Subdivision to be located within the Limited Business (LB), would encourage higher density residential projects in close proximity to the Main Street Corridor;

WHEREAS, the Hailey City Council has found that essential public facilities and services are available to the uses in the Limited Business (LB) zoning district without excessive public cost;

WHEREAS, the Hailey City Council has found that the proposed uses in the Limited Business (LB ) Zoning District are compatible with the surrounding area; and

WHEREAS, the Hailey City Council has found that the following amendments to the Hailey Municipal Code Title 17 conform to the Hailey Comprehensive Plan;

WHEREAS, the Hailey City Council has found that the amendment set forth in this Ordinance will promote the public health, safety and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Section 17.05.010 of the Hailey Municipal Code is hereby amended by the adoption of changing the zoning on the Official Zoning Map for Lot 1, Block 1, Northridge X Subdivision (31 East McKercher Boulevard) from Limited Residential (LR-1) to Limited Business (LB);

Section 2. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause. All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after the approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE  
MAYOR THIS \_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Martha Burke Mayor, City of Hailey

Attest:

\_\_\_\_\_  
Mary Cone, City Clerk



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 03/27/2023      **DEPARTMENT:** Community Development      **DEPT. HEAD SIGNATURE:** RD

---

**SUBJECT:** Third Reading of Ordinance 1323, an Ordinance of a Text Amendment to the Hailey Municipal Code, submitted by Silvercreek Living, LLC, c/o West of First, LLC, to amend Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Terms or Words, to define Co-Living Dwelling Facility, as well as amend Section 17.05.040: District Use Matrix, to include Co-Living Dwelling Facility as a permitted use within the Limited Business (LB) and Business (B) Zoning Districts, to allow for a maximum density of 20 units per acre within the district, and to amend Chapter 17.09: Parking and Loading Spaces, Section 17.09.040.01: Residential, to include parking regulations for the new use.

---

**AUTHORITY:**  ID Code    IAR \_\_\_\_\_    City Ordinance/Code: Title 17, Zoning Code

---

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:** In 2013, the Hailey Planning and Zoning Commission approved a Design Review Application for the location and construction of a Residential Care Facility, known as The Cottages of Sun Valley. This approval comprised of two (2) structures, approximately 11,407 square feet in size each. Construction commenced and continued until 2015. From 2015 to 2017, the buildings sat unfinished and vacant. In 2017, a Design Review Exemption was approved, which allowed the owner to complete the construction of the buildings and begin operating as a care facility. In early 2022, the care facility closed, and as a result, the Applicant has been exploring ways to repurpose the buildings at 31 East McKercher.

The Applicant is aware of the housing shortage and lack of diverse housing options within the City of Hailey and greater Wood River Valley, and as such, the Applicant - Silvercreek Living, LLC c/o West of First, LLC - has submitted a Text Amendment Application to amend Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Terms or Words, to include and define Residence Hall within Hailey’s Municipal Code. The Applicant’s initial application proposed to add and define Residence Hall as:

**Residence Hall: A residential building with at least one (1) shared kitchen, at least one (1) shared living space, and a minimum of ten (10) private bedrooms with one (1) attached private bathroom per bedroom available for long-term rent or lease for residential occupancy.**

Staff doesn’t believe the proposed term and definition fully capture Hailey’s demographic, existing and new, in its entirety, as Residence Hall is often tied to educational facilities and/or can be limiting of other living arrangements. During the Planning and Zoning Commission’s public hearing on January 17, 2023, Staff suggested that the Commission consider incorporating the following term and definition, instead of Residence Hall, into Hailey’s Municipal Code:

**Co-Living Dwelling: A building, or portion thereof, containing multiple private living spaces, at least one (1) shared kitchen, and at least one (1) shared living space. Each private living space shall include a bedroom and private bathroom. Each private space shall not exceed a total occupancy of four (4) people. Private living spaces within a co-living dwelling shall be leased for residential occupancy only. A full-time or onsite Property Manager is required.**

The Hailey Planning and Zoning Commission considered a draft Ordinance on January 17, 2023. At this hearing, the Commission recommended approval by the Hailey City Council. The Council reviewed this item on February 27, 2023. Slight modifications to the draft Ordinance and Co-Living Definition were recommended. Changes to the definition are noted below, as well as within the attached draft Ordinance and Staff Report. Additional recommendations and/or suggestions made by the Council during the public hearing in February have also been reflected in the attached documents.

**Co-Living Dwelling Facility: A building, or portion thereof, containing multiple ten (10) or more private living spaces, at least one (1) shared kitchen, and at least one (1) shared living space.**

**Each private living space shall include a bedroom and private bathroom. ~~Each private space shall not exceed a total occupancy of four (4) people.~~ Private living spaces within a co-living dwelling facility shall be leased for residential occupancy only, and each unit shall meet the occupancy requirements of the International Building and International Fire Codes. A full-time or onsite Property Manager is required.**

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_  
Staff Contact: Robyn Davis

Caselle # \_\_\_\_\_  
YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Completion Date: \_\_\_\_\_  
Phone #: 788.9815 ext. 2015

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)**

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Clerk/Finance Director	<input checked="" type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Fire Dept.	_____
<input type="checkbox"/> Safety Committee	<input checked="" type="checkbox"/> P & Z Commission	<input type="checkbox"/> Police	_____
<input type="checkbox"/> Streets	<input checked="" type="checkbox"/> Public Works, Parks	<input type="checkbox"/> Mayor	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

**Motion Language:**

**Approval:** Motion to waive the 2<sup>nd</sup> reading, conduct a 3<sup>rd</sup> reading, and approve the summary of Ordinance 1323, amending Hailey's Municipal Code, Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Terms or Words, to define Co-Living Dwelling Facility, as well as amend Section 17.05.040: District Use Matrix, to include Co-Living Dwelling Facility as a permitted use within the Limited Business (LB) and Business (B) Zoning Districts, and to amend Chapter 17.09: Parking and Loading Spaces, Section 17.09.040.01: Residential, to include parking regulations for the new term and use, finding that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services, that the proposed uses are compatible with the surrounding area, and that the proposed amendment will promote the public health, safety and general welfare, and read by title only.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: \_\_\_\_\_ \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies  
Instrument # \_\_\_\_\_

## HAILEY ORDINANCE NO. 1323

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING TITLE 17: ZONING REGULATIONS, CHAPTER 17.02: DEFINITIONS, SECTION 17.02.020: MEANING OF TERMS OR WORDS, TO DEFINE CO-LIVING DWELLING FACILITY; SECTION 17.05.040 DISTRICT USE MATRIX, TO INCLUDE CO-LIVING DWELLING FACILITY AS A PERMITTED USE WITHIN THE LIMITED BUSINESS (LB) AND BUSINESS (B) ZONING DISTRICTS AND ASSIGN A MAXIMUM DENSITY OF TWENTY (20) UNITS PER ACRE WITHIN THE LIMITED BUSINESS (LB) AND BUSINESS (B) ZONING DISTRICTS; AND AMEND CHAPTER 17.09: PARKING AND LOADING SPACES, SECTION 17.09.040.01: RESIDENTIAL TO INCLUDE PARKING REGULATIONS FOR THE NEW USE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Hailey City Council has found that the following amendment to the Hailey Municipal Code, Title 17, conforms to the Hailey Comprehensive Plan; and

WHEREAS, the Hailey City Council has found that the proposed amendments will increase the housing supply and further diversify the housing options within the City of Hailey;

WHEREAS, the Hailey City Council has determined that the above-mentioned requirements are appropriate requirements, and should be referenced; and

WHEREAS, the text amendment set forth in this ordinance will promote the public health, safety and general welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Title 17, Sections 17.02.020, 17.05.040, and 17.09.040.01 of the Hailey Municipal Code, are hereby amended by the addition of the underlined language, as follows:

### **Chapter 17.02: Definitions**

#### **Section 17.02.020: Meaning of Terms or Words**

Co-Living Dwelling Facility: A building, or portion thereof, containing ten (10) or more private living spaces, at least one (1) shared kitchen, and at least one (1) shared living space. Each private living space shall include a bedroom and private bathroom. Private living spaces within a co-living dwelling facility shall be leased for residential occupancy only, and each unit shall meet the occupancy requirements of the International Building and International Fire Codes. A full-time or onsite Property Manager is required.

### **Chapter 17.05: Official Zoning Map and District Use Matrix**

#### **Section 17.05.040: District Use Matrix**

Category	Description (Excerpt)	Zones and Subdistricts												
		RG B	LR-1	LR-2	GR	NB	LB	TN	B	LI	TI	A	SCI-SO	SCI-I
Category	Description (Excerpt)	Zones And Subdistricts												
		RG B	L R-1	L R-2	G R	N B	LB	TN	B	LI	TI	A	SCI-SO	SC I-I
Residential:														
	Dwelling units within mixed use buildings	N	N	N	N	P	P	N	P <sup>18</sup>	N	N	N	P	P
	Manufactured home	N	P	P	P	N	P	P	N	N	N	N	N	N
	Multi-family dwellings	N	N	N	P	N	P	C	P <sup>18</sup>	N	N	N	N	N
	Single-family dwellings	N	P	P	P	N	P	P	N	N	N	N	N	N
	<u>Co-Living Dwelling Facility</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>N</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>

### Bulk Requirements

Category	Description (Excerpt)	Zones and Subdistricts												
		RG B	LR-1	LR-2	GR	NB	LB	TN	B	LI	TI	A	SCI-SO	SCI-I
Category	Description (Excerpt)	Zones And Subdistricts												
		RG B	L R-1	L R-2	G R	N B	LB	TN	B	LI	TI	A	S CI-S O	SC I-I
Mixed-Use, Multifamily, and Co-Living Density	Mixed Use Residential Density: Maximum Units per Acre	-	-	-	-	15	20	10	20	-	-	See Note 12	20	-
	Multifamily Residential Density: Maximum Units per Acre	-	-	-	10		20	10	20				20	
	<u>Co-Living Dwelling Facility Density: Maximum Units per Acre</u>	=	=	=	=	=	<u>20</u>	=	<u>20</u>	=	=	=	=	-

**Chapter 17.09: Parking and Loading Spaces**  
**Section 17.09.040.01: Residential**

Accessory dwelling units and all dwellings less than 1,000 square feet	Minimum of 1 space per unit. A site developed with both a primary dwelling less than 1,000 square feet in size and an Accessory Dwelling Unit shall provide a minimum of 2 spaces. Parking for Accessory Dwelling Units must be provided on site. Existing parking in excess of the required parking for a single-family unit shall count towards the total required parking.
Multiple-family dwellings and dwelling units with a mixed-use building	Minimum of 1.5 spaces per unit.
Single-family dwellings	2 spaces per dwelling minimum, 6 spaces per dwelling maximum. Parking spaces within any garage, carport or similar structure shall be credited at 1 space per 9 feet of floor width and 18 feet of floor length. The city will allow the use of 100-foot-wide rights of way within the Hailey original townsite for licensed passenger vehicle parking for single-family dwellings. Parking for accessory dwelling units must be provided on site.
<u>Co-Living Dwelling Facility</u>	<u>Minimum of one (1) space per bedroom AND one (1) guest parking space for every six (6) co-living dwelling units.</u>

Section 2. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause. All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date. This ordinance shall be in full force and effect from and after passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS \_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
 Martha Burke, Mayor, City of Hailey

Attest:

\_\_\_\_\_  
 Mary Cone, City Clerk

**SUMMARY OF HAILEY ORDINANCE NO. 1323**

The Following is a summary of the principal provisions of Ordinance No. 1323 of the City of Hailey, Idaho, duly passed and adopted \_\_\_\_\_, 2023, by the City Council and Mayor of the City of Hailey:

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING THE HAILEY MUNICIPAL CODE, TITLE 17: ZONING REGULATIONS, CHAPTER 17.02: DEFINITIONS, SECTION 17.02.020: MEANING OF TERMS OR WORDS, TO DEFINE CO-LIVING DWELLING FACILITY; SECTION 17.05.040 DISTRICT USE MATRIX, TO INCLUDE CO-LIVING DWELLING FACILITY AS A PERMITTED USE WITHIN THE LIMITED BUSINESS (LB) AND BUSINESS (B) ZONING DISTRICTS AND ASSIGN A MAXIMUM DENSITY OF TWENTY (20) UNITS PER ACRE WITHIN THE LIMITED BUSINESS (LB) AND BUSINESS (B) ZONING DISTRICTS; AND AMEND CHAPTER 17.09: PARKING AND LOADING SPACES, SECTION 17.09.040.01: RESIDENTIAL TO INCLUDE PARKING REGULATIONS FOR THE NEW USE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

Hailey Ordinance No. 1323 Amends Hailey Municipal Code as follows:

**Section 1** amends Hailey Code Title 17, Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020, and Sections 17.05.040 District Use Matrix, and 17.09.040.01 Parking and Loading Spaces, by adding & defining “co-living dwelling facility” as a permitted use in the Business and Limited Business Districts, assigning a maximum density thereto and parking requirements, therefore.

**Section 2** provides a savings and severability clause.

**Section 3** provides a repealer clause.

**Section 4** provides an effective date.

The full text of Ordinance No. 1323 is available at Hailey City Hall at 115 South Main Street, Suite H, Hailey, Idaho 83333 and will be provided to any citizen upon request during regular business hours.

**CERTIFICATION OF CITY ATTORNEY**

I, the undersigned Attorney at Law, as attorney for the City of Hailey, Idaho, hereby certify that I have read the foregoing summary of Ordinance No. 1323 of the City of Hailey, that I have compared it to the full text of Ordinance No. 1323, and that in my opinion, the above summary is true and complete and provides adequate notice to the public of the contents of said Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

---

Christopher P. Simms, Hailey City Attorney

Publish: Idaho Mountain Express, \_\_\_\_\_, 2023.



**Return to Agenda**