## City of Hailey

COMMUNITY DEVELOPMENT DEPARTMENT

115 MAIN STREET SOUTH HAILEY, IDAHO 83333 Zoning, Subdivision, Building and Business Permitting and Community Planning Services (208) 788-9815

Agenda HAILEY PLANNING & ZONING COMMISSION April 18, 2022 Virtual and In-Person Meeting 5:30 p.m.

From your computer, tablet or smartphone: <u>https://meet.goto.com/CityofHaileyPZ</u> Via One-touch dial in by phone: <u>tel:+15713173122,,506287589#</u> Dial in by phone: United States: +1 (571) 317-3122 Access Code: 506-287-589

#### **Call to Order**

#### Public Comment for items not on the agenda

#### **Consent Agenda**

CA 1 Adoption of Findings of Fact, Conclusions of Law and Decision of a Design Review Application by Kazuko-San ID, LLC, for construction of three (3) multifamily residential buildings, which includes twenty-seven (27) units in total, comprising of nine (9) one-bedroom units, ten (10) one-bedroom units with office space, and eight (8) two-bedroom units. Twenty-eight (28) onsite storage units and 27 onsite parking spaces are also proposed. The project will be located at Sublot 4B, Block 1, North Hailey Plaza, within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts. This project will be known as Saddle Lofts. ACTION ITEM.

#### **Public Hearing**

- PH 1 Continuation of a Design Review by Flowing Wells, LLC, for construction of a commercial building consisting of a 7,994 square foot warehouse with an attached 2,108 square foot showroom to be located at Lot 7H, Block 4, Airport West Subdivision (1930 Embraer Way) within the SCI Industrial (SCI-I) Zoning District. This project will be known as Sun Valley Auto Club. ACTION ITEM.
- PH 2 Consideration of a Design Review Application by Kruger Industrial Smoothing, LLC, for construction of a new 2,400 square foot commercial building, to be located at Lot 11 and 12, Block 43, Woodside Subdivision, within the Light Industrial (LI) Zoning District. ACTION ITEM.
- PH 3 Consideration of a City-Initiated Text Amendment to the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Terms or Words, to add the various definitions of solar energy systems to provide clarity and opportunity concerning the development of solar resources. ACTION ITEM.

#### **Staff Reports and Discussion**

- **SR 1** Discussion of current building activity, upcoming projects, and zoning code changes.
  - Memorandum to City Council: FY CIP and Capital Budget
- SR 2 Discussion of the next Planning and Zoning meeting: May 2, 2022.
  - Continuation of DR McCloud
  - PUD & Pre-App: 40 McCkercher
  - PP: Bullion Square

# **Return to Agenda**

## FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION

On April 4, 2022, the Hailey Planning and Zoning Commission considered and approved the Design Review Application by Kazuko-San ID, LLC, for construction of three (3) multifamily residential buildings, which includes a total of twenty-seven (27) units, comprising of nine (9) one-bedroom units, ten (10) one-bedroom units with office space, and eight (8) two-bedroom units. The project will be located at Sublot 4B, Block 1, North Hailey Plaza, within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts. This project will be known as Saddle Lofts.

## **FINDINGS OF FACT**

**Notice:** Notice for the public hearing was published in the Idaho Mountain Express on March 16, 2022 and mailed to property owners within 300 feet on March 16, 2022.

**Background and Application**: The Applicant, Kazuko-San ID, LLC, has submitted a Design Review Application for construction of three (3) multifamily residential buildings. Building A is approximately 2,817 square feet, Building B is approximately 2,823 square feet in size, and Building C is approximately 1,020 square feet in size. Within the three (3) buildings, a total of twenty-seven (27) residential units are proposed. These units comprise of various unit size: nine (9) one-bedroom units, ten (10) one-bedroom units with office space, and eight (8) two-bedroom units on 0.53 acres (22,992 square feet).

If approved, the project would be located on the east side of River Street, on the corner of River Street and Empty Saddle Trail. The project is located within the Downtown Residential Overlay (DRO), and is proposing the following:

- Twenty-seven (27) onsite parking spaces, which will include:
  - Twenty-four (24) <u>uncovered</u> parking spaces:
    - Eighteen (18) standard spaces
    - One (1) accessible space
    - Five (5) compact spaces
  - Three (3) <u>covered</u> parking spaces:
    - One (1) accessible space
    - One (1) standard space
    - One (1) compact space
- Nine (9) improved public right-of-way parking spaces
- Nine (9) one-bedroom units (540-680 square feet in size)
- Ten (10) one-bedroom units with office space (702-707 square feet in size)
- Eight (8) two-bedroom units (842-873 square feet in size)
- Eleven (11) bicycle racks for a total of 22 bicycle parking spaces
- Storage lockers for each unit
- Approximately 3,490 square feet of common useable open space
- Public right-of-way, street tree and landscaping improvements
- Two (2) deed-restricted residential units equal to or less than 100% Area Median Income (AMI)

Parking for the proposed units will be accessed off of an internal shared drive that connects to the existing public street, Empty Saddle Trail. No alley exists; however, a utility easement exists along the

eastern property line and will be utilized as part of the internal drive. The internal drive will be 22' in width and the proposed onsite parking angles are at 90 degrees.

The buildings have been designed to face River Street (west) and Empty Saddle Trail (south). The parking area is located behind the buildings and takes advantage of the existing utility easement that cannot be built upon. The shape and position of the buildings create an elongated courtyard/open space between the parking area and the buildings, which supports various outdoor "rooms" for residents to enjoy. At the north (and sunniest) end of the open space, a play structure is proposed. Just to the south of this is an uncovered, paved gathering area with benches. The outdoor room located just south of this gathering area with benches, there will be another common area covered by a trellis structure, providing filtered light and more shade. At the southernmost edge of the open space, a more naturalized space with a bark path and pet-friendly area are proposed. The Applicant is proposing a total of 3,490 square feet of useable open space (2,299 square feet is required), which will be open to the public and will be available for use by all tenants.

The primary pedestrian entrances will be covered and are located off of River Street and Empty Saddle Trail. The entries to each unit will be accessed via a covered walkway/balcony system located along the rear sides of the building. The proposed buildings, in most places, are setback approximately five feet (5') from the sidewalks to allow for ample landscaping on private property.

The above design is cohesive with the surrounding zoning and uses, which consist of commercial, single-family, and multi-family residential uses.

**Commission Feedback.** On January 18, 2022, the Planning and Zoning Commission reviewed the Design Review Preapplication for Saddle Lofts. The Commission neither approved nor denied the proposal, but suggested the following:

- **Consider adding air conditioning units to each residential unit.** The Applicant will install a sleeve feature that allows for the installation of a portable air conditioning unit, which will not be visible from the outside of the building,
- **Consider incorporating two-bedroom units on the ground floor.** Structurally, it is easier to accommodate for the stacking of two-bedroom units on the upper floors. While the Applicant did not place two-bedroom units on the ground floor as suggested, three (3) of the one-bedroom units have been strategically converted to two-bedroom units to better accommodate for a couple, family and/or more than one (1) individual.
- Consider utilizing lighter exterior colors, or lighter-colored shingles, to reduce the mass of the building. The Applicant has lightened the exterior colors, as shown on the Materials Board. The corrugated metal siding is a rust color, the stucco siding is a beige color, the entry doors will be a penny, or burnt rust color. A lighter shingle, in Shakewood, will be utilized for the roof.
- **Consider reducing the density to increase average bedroom size**. The Applicant has reduced the overall number of units by one (1). At the Design Review Preapplication hearing, the Applicant proposed a total of 28 residential units. This proposal includes a total of 27 residential units. While the reduction in unit count does not alter the bedroom size, ample bedroom closet and hallway closet space has been provided.

**Procedural History:** A Design Review Preapplication public hearing before the Planning and Zoning Commission of the project was held on January 18, 2022, in the Hailey City Council Chambers. The

Commission reviewed the project and provided suggestions, as noted herein. No decision was made. A public hearing before the Planning and Zoning Commission for approval or denial of the project was held on April 4, 2022, in the Hailey City Council Chambers and virtually via GoTo Meeting.

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			General Re	quirements for all Design Review Applications			
Co	omplia	nt	Standards and Staff Comments				
Yes	No	N/A	City Code	City Standards and Staff Comments			
$\boxtimes$			17.06.050	Complete Application			
$\boxtimes$			Department	Engineering: No comments			
			Comments	Life/Safety: No comments			
				Streets, Water & Wastewater: No comments			
				Building: No comments			
				Streets: No comments			
				City Arborist: The Hailey Tree Committee met on March 10, 2022 to discuss the			
				project. The Hailey Tree Committee unanimously voted to approve the street tree			
				plan design as proposed.			
		$\boxtimes$	17.08A Signs	17.08A Signs: The applicant is hereby advised that a sign permit is required for any signage			
				exceeding four square feet in sign area. Approval of signage areas or signage plan in			
			Staff Commonto	Design Review does not constitute approval of a sign permit.			
5			Staff Comments 17.09.040 On-	N/A, as no signage is proposed at this time.			
$\boxtimes$			site Parking Req.	See Section 17.09.040 for applicable code.			
			Staff Comments	Per the Hailey Municipal Code, the DRO requires a minimum of one (1) parking			
				space per residential dwelling unit.			
				The project is comprised of three (3) apartment buildings with a total of twenty-			
				seven (27) residential units. The site plan shows a total of 27 onsite parking spaces,			
				of which, one (1) parking space is a standard accessible parking space, and one (1)			
				parking space is a van accessible parking space. Additionally, the Hailey Municipal			
				Code allows twenty-five percent (25%) of the required onsite parking spaces to be			
				provided as compact parking spaces or six (6) of the proposed onsite parking spaces			
				could be compact spaces. The Applicant is proposing a total of six (6) spaces as			
				compact spaces.			
				The DRO also requires that at least one (1) parking space be provided for every six			
				(6) dwelling units; however, if unimproved public right-of-ways are improved, this			
				shall satisfy the guest parking requirement. The Applicant is proposing to improve			
				the public right-of-way and off-street parking along River Street and Empty Saddle			
				Trail. Nine (9) on-street parking spaces are proposed (along River Street and Empty Saddle Trail).			
				The Commission found that all parking requirements for the proposed project have			
				been met.			
		$\boxtimes$	17.09.040.06:	A. Approval Required: No use shall provide on-site parking for more than two hundred			
			Excess of Permitted	percent (200%) of the number of spaces required by this chapter unless permitted by			
			Parking	specific action of the commission. Applications for parking in excess of that normally			
L			l ĩ	permitted will be heard by the commission as part of other applications, or, where no			

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		other application is pertinent, under the notice and hearing procedures set forth for design
	Staff Comments	review. N/A, as the parking proposed is not in excess of 200% of the number of spaces required by the Hailey Municipal Code. The Commission found that this standard
	17.08C.040 Outdoor Lighting Standards	<ul> <li>has been met.</li> <li>17.08C.040 General Standards <ul> <li>All exterior lighting shall be designed, located and lamped in order to prevent:</li> <li>Overlighting;</li> <li>Energy waste;</li> <li>Glare;</li> <li>Light Trespass;</li> <li>Skyglow.</li> </ul> </li> <li>All non-essential exterior commercial and residential lighting is encouraged to be turned off after business hours and/or when not in use. Lights on a timer are encouraged. Sensor activated lights are encouraged to replace existing lighting that is desired for security purposes.</li> <li>Canopy lights, such as service station lighting shall be fully recessed or fully shielded so as to ensure that no light source is visible from or causes glare on public rights of way or adjacent properties.</li> <li>Area lights. All area lights are encouraged to be eighty-five (85) degree full cut-off type luminaires.</li> <li>Idaho Power shall not install any luminaires after the effective date of this</li> </ul>
	Staff Comments	Article that lights the public right of way without first receiving approval for any such application by the Lighting Administrator. The Applicant will install Dark Sky compliant, downcast and low wattage fixtures. The Commission found that this standard has been met.
	Bulk Requirements Staff Comments	Business (B) and Townsite Overlay (TO) Zoning Districts:         Building Height:         -       Permitted Building Height: 35' (except for a building containing at least one residential unit, then the allowable height is 40').         -       Proposed Building Height: +/- 35'         Building Setbacks:       -         -       Required Setbacks:         -       Front Yard: 0'         -       Side Yards: 0'         -       Rear Yard: 0'         -       Front Yard (River Street): 2-5 3/16"         -       Side Yard (north): 5'-1 ½"         -       Side Yard (south): 3'- 5/8"         -       Rear Yard: 26'-8 5/16"
	17.06.070(A)1 Street Improvements Required Staff Comments	Sidewalks and drainage improvements are required in all zoning districts, except as otherwise provided herein. The public right-of-way on River Street and adjacent to the project site is 70' in width, instead of a traditional 100' in width. As such, the River Street Typical Section has been modified to fit the site-specific conditions. These modifications, noted

		herein, have been discussed with and are acceptable to the Public Works Department.
		A new 8.8'-wide sidewalk is shown along the property frontage of River Street. This sidewalk is interspersed with four (4), 3.8'-wide planting strips. The minimum sidewalk width along River Street is five (5) feet. An eight (8) foot wide sidewalk with four (4) interspersed planting strips are proposed along the property frontage of Empty Saddle Trail. The minimum sidewalk width along Empty Saddle Trail is six (6) feet wide.
		The proposed planting strips have been sized to provide ample room for a landscape buffer, while also providing pedestrian opportunities to access the sidewalk from the street/parking space. The proposed perimeter sidewalks will connect to interior sidewalks and patio area, providing safe access and sufficient circulation around and through the site.
		The Commission discussed maintenance to the Public Right-of-Way and concurred with Staff that a Public Right-of-Way Maintenance Agreement be developed between the City and the Applicant wherein the Applicant shall maintain all infrastructure within the right-of-way. This has been made a Condition of Approval.
	17.06.070(B) Required Water System Improvements	In the Townsite Overlay District, any proposal for new construction or addition of a garage accessing from the alley, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.
	Staff Comments	N/A. The Commission found that this standard has been met.

## Design Review Requirements for Non-Residential, Multifamily, and/or Mixed-Use Buildings within the City of Hailey

## 1. Site Planning: 17.06.080(A)1, items (a) thru (n)

C	omplia	nt	Standards and Staff Comments		
Yes	No	N/A	City Code	City Standards and Staff Comments	
$\boxtimes$			17.06.080(A)1a	a. The location, orientation and surface of buildings shall maximize, to the greatest extent possible sun exposure in exterior spaces to create spaces around buildings that are usable by the residents and allow for safe access to buildings	
			Staff Comments	The buildings face River Street (to the west) and Empty Saddle Trail (to the south). Parking is located behind the buildings and take advantage of a utility easement that cannot be built upon. The shape and position of the buildings create an elongated courtyard/open space between the parking area and the buildings, which supports various outdoor "rooms" for residents to enjoy. At the north (and sunniest) end of the open space, a play structure is proposed. Just to the south of this is an uncovered, paved gathering area with benches. The outdoor room located just south of this gathering area with benches, there will be another common area covered by a trellis structure, providing filtered light and more	

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				shade. At the southernmost edge of the open space, a more naturalized space
				with a bark path and pet-friendly area are proposed. The primary pedestrian
				entrances face the public streets (west and south), will receive ample sunlight and
				will be covered to provide safe access. The Commission found that this standard
				has been met.
$\boxtimes$			17.06.080(A)1b	b. All existing plant material shall be inventoried and delineated, to scale, and
				noted whether it is to be preserved, relocated or removed. Removal of trees
				larger than 6-inch caliper proposed to be removed require an arborist review.
				Any tree destroyed or mortally injured after previously being identified to be preserved, or removed without authorization, shall be replaced with a species
				of tree found in the Tree Guide and shall be a minimum of 4-inch caliper.
			Staff Comments	No mature, existing plant material exists onsite. Grasses, shrubs, weeds and two
				small, unmaintained trees will be removed prior to construction. The Commission
				found that this standard has been met.
$\boxtimes$			17.06.080(A)1c	c. Site circulation shall be designed so pedestrians have safe access to and
				through the site and to building.
			Staff Comments	Site circulation has been designed to keep vehicular access and onsite parking to
				the shared internal drive. New sidewalks are shown along the property frontages
				of River Street and Empty Saddle Trail, which will connect to internal sidewalks
				and pedestrian entrances, creating safe access to and through the site. The
				pedestrian entrances face the streets (west and south), will receive ample
				sunlight, and will be covered. The apartments will be accessed via a covered
				walkway/balcony system located along the rear sides of the building. Both a
				covered walkway and an uncovered path will provide access from the building to
				the proposed parking area. The Commission found that this standard has been
				met.
$\boxtimes$			17.06.080(A)1d	d. Building services including loading areas, trash storage/pickup areas and utility
				boxes shall be located at the rear of a building; the side of the building adjacent to an internal lot line may be considered as an alternate location.
				These areas shall be designed in a manner to minimize conflict among uses
				and shall not interfere with other uses, such as snow storage. These areas shall
				be screened with landscaping, enclosures, fencing or by the principal building.
			Staff Comments	Trash receptacles, recycling and utility boxes are located to the rear of both the
				west and east wings along the eastern property line (see image below for further
				details). The trash enclosure will be partially enclosed with a removable fence in
				the event that utilities within the easement need to be accessed. A letter from
				Clear Creek Disposal commenting on accessibility of the proposed enclosure shall
				be provided. This has been made a Condition of Approval.
				LOT 6, BLOOK 1 NORTH HALLEY PLAZA SUBDIVISION
				LOT 5, BLOCK 1 NORTH HAILEY PLAZA SUBDIVISION
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				Furthermore, a power box is located directly north of the dumpster enclosure. This power box and the trash enclosure do not interfere with each other and will be screened with vegetation, subject to Idaho Power clearance regulations. The Commission found that this standard has been met.
		$\boxtimes$	17.06.080(A)1e	e. Where alleys exist, or are planned, they shall be utilized for building services.
			Staff Comments	N/A, as no alleys exist or are planned. The internal shared drive will be utilized for
-	_	_	17.06.080(A)1f	building services. The Commission found that this standard has been met.
		$\boxtimes$		<ul> <li>f. Vending machines located on the exterior of a building shall not be visible from any street.</li> </ul>
			Staff Comments	N/A, as no vending machines are proposed at this time. The Commission found
				that this standard has been met.
			17.06.080(A)1g	<ul> <li>g. On-site parking areas shall be located at the rear of the building and screened from the street. Parking and access shall not be obstructed by snow accumulation. (NOTE: If project is located in Airport West Subdivision, certain standards may apply that are not listed here. See code for details.) <ol> <li>Parking areas located within the SCI zoning district may be located at the side or rear of the building.</li> <li>Parking areas may be considered at the side of buildings within the B, LB, TI and LI zoning districts provided a useable prominent entrance is located on the front of the building and the parking area is buffered from the sidewalk adjacent to the street.</li> </ol> </li> </ul>
			Staff Comments	Onsite parking is located off of the proposed internal drive and to the rear of the building. A prominent entrance is proposed along River Street, and a secondary entrance is located along Empty Saddle Trail. All parking is screened from the street, buffered by buildings, landscaping and/or sidewalks. It is anticipated that snow will be hauled from the site, as the total number of dwelling units and onsite parking spaces proposed leave little space for snow storage. This has been made a Condition of Approval. The Commission found that this standard has been met.
$\boxtimes$			17.06.080(A)1h	h. Access to on-site parking shall be from the alley or, if the site is not serviced by an alley, from a single approach to the street to confine vehicular/pedestrian conflict to limited locations, allow more buffering of the parking area and preserve the street frontage for pedestrian traffic.
			Staff Comments	The site is serviced by two public streets, River Street and Empty Saddle Trail. Onsite parking can be accessed from an internal shared drive, which is located behind the proposed buildings and is a single-approach off of Empty Saddle Trail. Primary pedestrian access can be achieved from River Street and Empty Saddle Trail. The Commission found that this standard has been met.
$\boxtimes$			17.06.080(A)1i	i. Snow storage areas shall be provided on-site where practical and sited in a manner that is accessible to all types of snow removal vehicles of a size that can accommodate moderate areas of snow.
			Staff Comments	It is anticipated that snow will be hauled from the site, and no snow shall be
				stored within the proposed open space. This has been made a Condition of
				Approval. The Commission found that this standard has been met.
			17.06.080(A)1j	<ul> <li>j. Snow storage areas shall not be less than 25% of the improved parking and vehicle and pedestrian circulation areas.</li> </ul>
			Staff Comments	
			etajj comments	<i>Please refer to Section 17.06.080(A)1g for further detail. The Commission found that this standard has been met.</i>
$\boxtimes$			17.06.080(A)1k	k. A designated snow storage area shall not have any dimension less than 10
				feet.

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		Staff Comments	<i>Please refer to Section 17.06.080(A)1g for further detail. The Commission found that this standard has been met.</i>
$\boxtimes$		17.06.080(A)1I	<ol> <li>Hauling of snow from downtown areas is permissible where other options are not practical.</li> </ol>
		Staff Comments	Please refer to Section 17.06.080(A)1g for further detail. The Commission found that this standard has been met.
		17.06.080(A)1m	m. Snow storage areas shall not impede parking spaces, vehicular and pedestrian circulation or line of sight, loading areas, trash storage/pickup areas, service areas or utilities.
		Staff Comments	<i>Please refer to Section 17.06.080(A)1g for further detail. The Commission found that this standard has been met.</i>
		17.06.080(A)1n	<ul> <li>Snow storage areas shall be landscaped with vegetation that is salt-tolerant and resilient to heavy snow.</li> </ul>
		Staff Comments	Please refer to Section 17.06.080(A)1g for further detail. The Commission found that this standard has been met.

## 2. Building Design: 17.06.080(A)2, items (a) thru (m)

Co	mpliar	nt		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
$\boxtimes$			17.06.080(A)2a	a. The proportion, size, shape and rooflines of new buildings shall be compatible with surrounding buildings.
			Staff Comments	The proposal is for three (3) multifamily buildings of 27 dwelling units in the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts. A variety of homes, single-family and multifamily, as well as commercial spaces, exist. These uses vary widely in size, shape and roofline. From the flat roofed, Albertson's Market (~36,600 square feet in size) to the single-story, steep-pitched roof cottage (~1,300 square feet in size) to the east, and the nearby movie theater, Big Wood Cinema (~12,903 square feet in size), the proposed buildings complement its surroundings. The multifamily buildings have a footprint of 7,424 square feet, which is substantially smaller than Albertson's and Big Wood Cinema. The design incorporates a variety of features, such as balconies, breezeways and/or pop-outs. The buildings have low-pitched, sloped roofs, consistent with a residential vernacular. The project has been designed as a collection of three (3) smaller buildings that are rectangular in shape, consistent with the surrounding buildings. The Commission found that this standard has been met.
		$\boxtimes$	17.06.080(A)2b	b. Standardized corporate building designs are prohibited.
			Staff Comments	N/A, as the project is not a corporate design. The Commission found that this standard has been met.
$\boxtimes$			17.06.080(A)2c	c. At ground level, building design shall emphasize human scale, be pedestrian oriented and encourage human activity and interaction.
			Staff Comments	The proposed building design emphasizes human scale along the River Street façade by providing a generous landscaping buffer between the sidewalk and the building. The façade will also see directional siding, both horizontal and vertical, and a change in siding material at the second-floor level. Balconies, sunshades and eaves, pop-outs and trellis structure also reduce the mass and emphasize human scale. The primary entry from River Street is inviting, spacious and pedestrian-oriented.

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				While not the primary building elevations, the southern façade is spacious, providing for safe pedestrian access. Changing in siding materials, vertical planes, balconies, eaves and landscaping also encourage human interaction. The
				Commission found that this standard has been met.
			17.06.080(A)2d	d. The front façade of buildings shall face the street and may include design features such as windows, pedestrian entrances, building off-sets, projections, architectural detailing, courtyards and change in materials or similar features to create human scale and break up large building surfaces and volumes.
			Staff Comments	The primary front façade faces River Street and includes various-sized windows,
				spacious pedestrian entrance, multiple building offsets, projections in the form of
				decks, roof eves and sunshades, and exterior material changes at the second and
				third levels. The utilization of various materials, integration of undulation and
				exterior colors help to break up any large building surfaces. The Commission
				found that this standard has been met.
		$\boxtimes$	17.06.080(A)2e	e. Any addition onto or renovation of an existing building shall be designed
				to create a cohesive whole.
			Staff Comments	N/A, as no future additions or renovations are planned at this time.
$\boxtimes$			17.06.080(A)2f	f. All exterior walls of a building shall incorporate the use of varying
				materials, textures and colors.
			Staff Comments	A variety of materials will be used on the exterior of the buildings. A mix of corrugated metal siding (rust color), stucco siding (beige color), metal decks and sunshades (black color), natural wood gable vents, access balconies and trellises, and eaves are proposed (see the image above for further details).
				A Materials Sample Board has been provided and will be brought to the hearing.
				The Commission found that this standard has been met.
			17.06.080(A)2g	g. Exterior buildings colors and materials shall be integrated appropriately into the architecture of the building and be harmonious within the project and with surrounding buildings.
			Staff Comments	The exterior colors and materials proposed have been integrated into the
				architecture of the building and are similar to other buildings in the surrounding
				neighborhood. The colors are earthy in nature and will be harmonious with the
				neighboring brown, gray or burgundy, and brick-colored buildings. The stucco and
				metal materials will also complement the variety of materials found on the
				neighboring buildings. The Commission found that this standard has been met.
	П	$\boxtimes$	17.06.080(A)2h	h. Flat-roofed buildings over two stories in height shall incorporate roof
				elements such as parapets, upper decks, balconies or other design
1				elements.

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$\boxtimes$		Staff Comments	
$\square$			N/A, as no flat roofs are proposed. The buildings will incorporate pitched roofs.
		17.06.080(A)2i Staff Comments	<ul> <li>The Commission found that this standard has been met.</li> <li>i. All buildings shall minimize energy consumption by utilizing alternative energy sources and/or passive solar techniques. At least three (3) of the following techniques, or an approved alternative, shall be used to improve energy cost savings and provide a more comfortable and healthy living space: <ul> <li>i) Solar Orientation. If there is a longer wall plane, it shall be placed on an east-west axis. A building's wall plane shall be oriented within 30 degrees of true south.</li> <li>ii) South facing windows with eave coverage. At least 40% of the building's total glazing surface shall be oriented to the south, with roof overhang or awning coverage at the south.</li> <li>iii) Double glazed windows.</li> <li>iv) Windows with Low Emissivity glazing.</li> <li>v) Earth berming against exterior walls</li> <li>vi) Alternative energy. Solar energy for electricity or water heating, wind energy or another approved alternative shall be installed onsite.</li> <li>vii) Exterior light shelves. All windows on the southernmost facing side of the building shall have external light shelves installed.</li> </ul> </li> <li>The Applicant has stated that they plan to minimize energy consumption by incorporating/utilizing the following: <ul> <li>South Facing Windows with Eave Coverage: At least 40% of the building's total glazing is oriented to the south, those which are oriented</li> </ul> </li> </ul>
			<ul> <li>building's total glazing is oriented to the south, those which are oriented south and/or west are protected from the summer heat gain by adequate roof overhangs, and sun shades.</li> <li>Double Glazed Windows: All windows will be, at a minimum, double glazed.</li> <li>Low Emissivity Glazing: All windows will have low emissivity glazing.</li> <li>An alternative energy system is not proposed at this time; however, the building will be rooftop solar ready.</li> </ul>
			Additionally, the Applicant is proposing the following:
			- Building insulation to exceed minimum energy code compliance
			- Low solar heat gain coefficient windows on the south and west facades
			to minimize afternoon heat gain
			- Two (2) electric vehicle, Level 2, charging opportunities
			- All electric building
			The Commission found that this standard has been met.
		17.06.080(A)2j	j. Gabled coverings, appropriate roof pitch, or snow clips and/or gutters and downspouts shall be provided over all walkways and entries to prevent snow from falling directly onto adjacent sidewalks.
		Staff Comments	Low-pitched roofs are proposed and will retain snow. Gable roofs will direct
			melting snow and rain runoff to the gutters at the eaves. The access
			balconies/walkways will be covered by a pitched roof with gutter system. The
			Commission found that this standard has been met.
$\boxtimes$		17.06.080(A)2k	<ul> <li>Downspouts and drains shall be located within landscape areas or other appropriate locations where freezing will not create pedestrian hazards.</li> </ul>

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		Staff Comments	Downspouts and drains will be located within landscaped areas and shall not create any pedestrian hazards. The Commission found that this standard has been met.
		17.06.080(A)2l	I. Vehicle canopies associated with gas stations, convenience stores or drive- through facilities shall have a minimum roof pitch of 3/12 and be consistent with the colors, material and architectural design used on the principal building(s).
		Staff Comments	N/A, as no vehicle canopies are proposed. The Commission found that this standard has been met.
	$\boxtimes$	17.06.080(A)2m	m. A master plan for signage is required to ensure the design and location of signs is compatible with the building design and compliance with Article 8.
		Staff Comments	N/A, as no master signage plan is needed. That said, the Applicant has submitted a plan, but it appears all proposed signage is exempt from permitting requirements (i.e., smaller than four square feet, address signage, etc.). The Commission found that this standard has been met.

### 3. Accessory Structures, Fences and Equipment/Utilities: 17.06.080(A)3, items (a) thru (i)

Co	mpliar	nt		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
		$\boxtimes$	17.06.080(A)3a	a. Accessory structures shall be designed to be compatible with the principal building(s).
			Staff Comments	N/A, as no accessory structures are proposed. Trellis features, attached to the building, are located at the front and rear pedestrian entrances. The Commission found that this standard has been met.
		$\boxtimes$	17.06.080(A)3b	b. Accessory structures shall be located at the rear of the property.
			Staff Comments	N/A, as no accessory structures are proposed. A trash/recycling enclosure is located off of the internal shared drive, at the rear of the property. The Commission found that this standard has been met.
		$\boxtimes$	17.06.080(A)3c	<ul> <li>Walls and fences shall be constructed of materials compatible with other materials used on the site.</li> </ul>
			Staff Comments	N/A, as no perimeter fences are proposed. The perimeter of the property will be defined by vegetative landscaping. Removable screening to match the corrugated siding is proposed around the trash and recycling enclosure. The Commission found that this standard has been met.
			17.06.080(A)3d	d. Walls and fencing shall not dominate the buildings or the landscape. Planting should be integrated with fencing in order to soften the visual impact.
			Staff Comments	N/A, as no fencing is proposed at this time. The Commission found that this standard has been met.
			17.06.080(A)3e	e. All roof projections including, roof-mounted mechanical equipment, such as heating and air conditioning units, but excluding solar panels and Wind Energy Systems that have received a Conditional Use Permit, shall be shielded and screened from view from the ground level of on-site parking areas, adjacent public streets and adjacent properties.
			Staff Comments	Aside from minimal plumbing vents, no roof projections and/or roof-mounted mechanical equipment are proposed at this time. The Commission found that this standard has been met.
$\boxtimes$			17.06.080(A)3f	f. The hardware associated with alternative energy sources shall be incorporated into the building's design and not detract from the building and its surroundings.

		Staff Comments	N/A, as no alternative energy sources are proposed at this time. The Commission found that this standard has been met.
		17.06.080(A)3g	g. All ground-mounted mechanical equipment, including heating and air conditioning units, and trash receptacle areas shall be adequately screened from surrounding properties and streets by the use of a wall, fence, or landscaping, or shall be enclosed within a building.
		Staff Comments	Trash receptacles, recycling and utility boxes are located to the rear of the building, off of the internal shared drive. The Idaho Power transformer box will be located, per IPCO Regulations, along the eastern property line and will be screened from view by landscaping. No additional ground-mounted mechanical equipment is proposed. The Commission found that this standard has been met.
$\boxtimes$		17.06.080(A)3h	i. All service lines into the subject property shall be installed underground.
		Staff Comments	All services lines will be underground. The Commission found that this standard has been met.
X		17.06.080(A)3i	j. Additional appurtenances shall not be located on existing utility poles.
		Staff Comments	No appurtenances will be permitted on poles. The Commission found that this standard has been met.

## 4. Landscaping: 17.06.080(A)4, items (a) thru (n)

Co	omplia	nt		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
$\boxtimes$			17.06.080(A)4a	a. Only drought tolerant plant species and/or xeriscape specific plant materials shall be used, as specified by the Hailey Landscaping Manual or an approved alternative.
			Staff Comments	All plant material has been selected for its drought-tolerance and ability to thrive in the local environment. Tree selections include Washington Hawthorn, Autumn Blaze Maple, Tartarian Maple, Crabapple, Subalpine Fir, Rocky Mountain Juniper and Tannenbaum Pine. Shrub selections include Oriental Dwarf Spruce and a mix of Cotoneaster, Ninebark, Lilac, Spirea and Snowberry. Grasses and perennials include three (3) drought-tolerant grasses, and three (3) native or adapted flowering perennials. The limited turf grass proposed is a low-water use Fescue Blend. The Commission found that this standard has been met.
			17.06.080(A)4b Staff Comments	<b>b.</b> All plant species shall be hardy to the Zone 4 environment. The Applicant has stated that all plant species proposed are hardy to a minimum USDA Zone 4. The Commission found that this standard has been met.
			17.06.080(A)4c Staff Comments	<ul> <li>c. At a minimum, a temporary irrigation system that fully operates for at least two complete growing seasons is required in order to establish drought tolerant plant species and/or xeriscape specific plant materials. Features that minimize water use, such as moisture sensors, are encouraged.</li> <li>All disturbed areas will be revegetated and irrigated with an automatic, underground irrigation system. Drip irrigation will be installed in all planting beds, planter boxes and tree wells. The irrigation system will be automatically</li> </ul>
			17.06.090(A)44	controlled with a smart controller and rain sensor for a water wise system. The Commission found that this standard has been met.
⊠?			17.06.080(A)4d	d. Landscaped areas shall be planned as an integral part of the site with consideration of the urban environment. A combination of trees shrubs, vines, ground covers and ornamental grasses shall be used. New landscaped areas having more than 10 trees, a minimum of 10% of the trees shall be at least 4-inch caliper, 20% shall be at least 3-inch caliper, and 20% shall be at least 2½ inch caliper and a maximum of 20% of any single tree species may be used in

			any landscape plan (excluding street trees). New planting areas shall be designed to accommodate typical trees at maturity. Buildings within the LI and SCI-I zoning district are excluded from this standard.
		Staff Comments	The proposed Landscaping Plan incorporates a combination of trees, shrubs, grasses and groundcover. The Landscape Plan (Sheet L1) shows a total of eighteen (18) trees to be planted onsite and a total eight (8) street trees to be planted.
			<ul> <li>Pursuant this standard, newly landscaped areas having more than 10 trees, a minimum of 10% of the trees, or one (1) tree, shall be at least 4" caliper, 20% of the trees, or three (3) trees, shall be at least 3" caliper, and 20% of the trees, or three (3) trees, shall be at least 2 ½" caliper. The Applicant is proposing the following onsite trees: <ul> <li>Four (4) Tartarian Maple Trees at 3" caliper</li> <li>Six (6) Crabapple Thunderchild Trees at 2" caliper</li> <li>One (1) Subalpine Fir Tree at 12' in height</li> <li>Five (5) Rocky Mountain Juniper/Tannenbaum Pine Trees at 15 gallons each</li> </ul> </li> <li>Additionally, the Applicant is proposing the following street trees:</li> </ul>
			<ul> <li>Four (4) Washington Hawthorne Trees at 3" caliper</li> <li>Four (4) Autumn Blaze Maple Trees at 4" caliper</li> </ul> The Commission found that the proposed tree species and sizes comply with this standard.
			Lastly, the Hailey Tree Committee met on March 10, 2022 to discuss the project. The Hailey Tree Committee unanimously voted to approve the street tree plan design as proposed.
	$\boxtimes$	17.06.080(A)4e	<ul> <li>Seasonal plantings in planter boxes, pots, and/or hanging baskets shall be provided to add color and interest to the outside of buildings in the LI and SCI-I zoning districts.</li> </ul>
		Staff Comments	N/A, as the proposed project is located within the Business (B) Zone District. The Commission found that this standard has been met.
		17.06.080(A)4f	f. Plantings for pedestrian areas within the B, LB, TN and SCI-O zoning districts shall be designed with attention to the details of color, texture and form. A variety of trees, shrubs, perennials, ground covers and seasonal plantings, with different shapes and distinctive foliage, bark and flowers shall be used in beds, planter boxes, pots, and/or hanging baskets.
		Staff Comments	Proposed landscaping is varied, as shown in the Landscape Plans. Refer to Section 17.06.080(A)4d for further details. The Commission found that this standard has been met.
$\boxtimes$		17.06.080(A)4g	g. Storm water runoff should be retained on the site wherever possible and used to irrigate plant materials.
		Staff Comments	A Grading and Drainage Plan has been submitted and storm water will be retained onsite. Runoff is directed to drywells where it will infiltrate into the soil. The Commission found that this standard has been met.
		17.06.080(A)4h	h. A plan for maintenance of the landscaping areas is required to ensure that the project appears in a well-maintained condition (i.e., all weeds and trash removed, dead plant materials removed and replaced).
		Staff Comments	The Applicant will be responsible for maintaining plant material in healthy condition. The Commission found that this standard has been met.

$\boxtimes$		17.06.080(A)4i	i. Retaining walls shall be designed to minimize their impact on the site and the appearance of the site.
		Staff Comments	A very low retaining wall, maximum of eight inches (18") is proposed along the
			River Street sidewalk to allow a small change in grade from the sidewalk to the
			subject property. It will have a six inch (6") minimum curb on the sidewalk side,
			per the request of the Public Works Department, to facilitate snow removal on
			the sidewalk. The Commission found that this standard has been met.
$\boxtimes$		17.06.080(A)4j	j. Retaining walls shall be constructed of materials that are utilized elsewhere on
			the site, or of natural or decorative materials.
		Staff Comments	Per the request of the Public Works Department, the proposed retaining wall
			described above will be made of reinforced concrete to match the sidewalk. The
			Commission found that this standard has been met.
	X	17.06.080(A)4k	k. Retaining walls, where visible to the public and/or to residents or employees
			of the project, shall be no higher than four feet or terraced with a three-foot
			horizontal separation of walls.
		Staff Comments	N/A, as no tall retaining walls are proposed. The Commission found that this
			standard has been met.
	$\boxtimes$	17.06.080(A)4I	I. Landscaping should be provided within or in front of extensive retaining walls.
		Staff Comments	N/A, as no extensive retaining walls are proposed. The Commission found that
			this standard has been met.
	$\boxtimes$	17.06.080(A)4m	<ul> <li>Retaining walls over 24" high may require railings or planting buffers for safety.</li> </ul>
		Staff Comments	N/A, as no retaining walls are proposed to be over 24" in height. The Commission
			found that this standard has been met.
	$\boxtimes$	17.06.080(A)4n	n. Low retaining walls may be used for seating if capped with a surface of at least 12 to 16 inches wide.
		Staff Comments	N/A, as no retaining walls are compatible for seating. The Commission found that this standard has been met.

## Additional Design Review Requirements for Multi-Family within the City of Hailey

#### 1. Site Planning: 17.06.080(D)1, items (a) thru (c)

C	omplia	nt	Standards and Staff Comments		
Yes	No	N/A	City Code	City Standards and Staff Comments	
			17.06.080(D)1a	<ul> <li>The location of the buildings shall respond to the specific site conditions, such as topography, street corners, open space and existing and planned adjacent uses.</li> </ul>	
			Staff Comments	The building responds to its corner location by presenting its main facades toward River Street and Empty Saddle Trail. The open space is located behind the building to buffer the building from the parking area and to provide privacy from the public right-of-way. The gentle north to south slope is accommodated by stepping the buildings down with the topography. Surrounding uses are buffered from the residential building by street rights-of-way, the project's parking area and landscape buffers along property lines. The Commission found that this standard has been met.	

$\boxtimes$		17.06.080(D)1b	b. Site plans shall include a convenient, attractive and interconnected pedestrian system of sidewalks and shared pathways to reinforce pedestrian circulation within a site.
		Staff Comments	A simple, logical system of pedestrian pathways connects the public rights-of-way with the project and access to parking. Most of the walkways onsite are covered. Additional informal pathways are provided to access the outdoor rooms in the open space. Three (3) sets of stairs serve the upper levels. The Commission found that this standard has been met.
$\boxtimes$		17.06.080(D)1c	<ul> <li>Buildings shall be organized to maximize efficient pedestrian circulation and create gathering places.</li> </ul>
		Staff Comments	<i>Please refer to Section 17.06.080(D)1b above. The Commission found that this standard has been met.</i>

## 2. Building Design: 17.06.080(D)2, items (a) thru (b)

C	ompliar	nt		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
			17.06.080(D)2a	a. Buildings shall incorporate massing, group lines and character that responds to single-family homes. Buildings may also include the use of varying materials, textures and colors to break up the bulk and mass of large multi-family buildings. Windows should be residential in scale and thoughtfully placed to provide for privacy and solar gain.
			Staff Comments	The overall building is composed of three (3) smaller residential buildings, each containing up to ten (10) dwelling units. It is clad in a mix of corrugated metal siding on the lower levels and stucco above, with frequent articulation of the façade, to break up the building massing and scale. Two (2) generous openings to and through the building provide welcoming entrances and passage into the project. Horizontal elements, such as sunshades, private balconies, trellises, generous roof overhangs and access walkways mitigate the vertical elements. An approximately five-foot-wide setback from the public sidewalk provides an opportunity for vegetative landscaping to soften the front edges of the building. The gable roof forms utilized reference a residential vernacular. The exterior finish materials incorporate a mix of corrugated metal siding (rust color), stucco (beige color), metal decks and sunshades (black color) and generous eaves. Natural wood stair stringer, access balcony construction, trellises and gable vents will provide an additional accent material and color. Windows are large enough to admit ample daylight, cross ventilation and egress. They are placed to admit winter sun, but shading is provided so that they are shielded from summer sun heat gain. Where possible, each room has light from two (2) sides. The front door to each dwelling unit will be painted a burnt orange color to differentiate it from other exterior finishes, while complementing the overall color palette. The individual apartment doors do not face the street, rather they face the access balconies on the inside of the property, and the great room doors, windows and balconies face the more public street sides of the property. The Commission found
				that this standard has been met.
$\boxtimes$			17.06.080(D)2b	b. At ground level, buildings shall present a setting that is visually pleasing to the pedestrian and that encourages human activity and interaction.
			Staff Comments	The proposed building design emphasizes human scale along the River Street façade by providing a generous landscaping buffer between the sidewalk and the building, breaking up the façade horizontally with a change in siding material at
				the second-floor level, protruding balconies, sunshades and generous eaves,

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## General Requirements for the Downtown Residential Overlay District (DRO)

C	Compliant		Standards and Staff Comments			
Yes	No	N/A	City Code	City Standards and Staff Comments		
			17.04R.030	General Application: The Downtown Residential Overlay District shall be an overlay district with bulk, open space, landscaping and parking requirements for buildings and structures located within the district which are developed as multi-family or mixed uses. Where the regulations specified for the underlying zoning district, the requirements of this article shall apply and control, except as otherwise specified in this article (Ord. 1238, 2018).		
			17.04R.040(A)	Use and Bulk Requirements: Use and bulk requirements shall be those of the underlying zoning district, except where specifically amended herein (Supplementary Location and Bulk Requirements of Chapter 17.07 of this title shall also apply in the DRO). A. Residential Percentage: There shall be no maximum residential percentage on the ground level (Ord. 1238, 2018).		
			Staff Comments	The project is proposing twenty-seven (27) dwelling units within the three (3) multifamily buildings. Of the overall total, eight (8) of the dwelling units are on the ground floor. Parking and storage spaces for each unit are also located on the ground floor. The Commission found that this standard has been met.		
			17.04R.050(A) Staff Comments	Multifamily and Mixed-Use Density:         A.       Maximum Residential Units Per Acre: Residential units per acre provisions of the underlying district shall not apply; rather density shall be limited by required open space, parking, landscaping and standards of review from Chapter 17.06:         "Design Review", of this title. The Commission shall have the discretion to modify building design based on the standards in Chapter 17.06 of this title.         Please refer to the Design Review Standards as noted herein. The Commission found		
			17.04R.050(B)	that this standard has been met.		
$\boxtimes$			17.04K.050(B)	B. Dwelling Unit Average Size Requirement: The average dwelling unit size shall be not less than six hundred (600) net square feet per building (Ord. 1238, 2018).		
			Staff Comments	The average dwelling unit size is 707 net square feet, as measured to the inside of the unit's exterior walls. The Commission found that this standard has been met.		
			17.04R.060 (A) Staff Comments	<ul> <li>Parking Spaces, Screening and Storage Requirements: <ul> <li>A. Onsite Parking Space Requirements Multiple Family Dwellings and Dwelling Units Within A Mixed-Use Building: <ul> <li>1. A minimum of one space per residential dwelling unit, where up to twenty five percent (25%) of required on-site parking spaces may be provided as compact parking spaces. Compact spaces must be signed as such.</li> <li>2. At least one guest parking space for every six (6) dwelling units. Unimproved City rights-of-way adjacent to the site that are improved as part of the project shall count towards the guest parking requirement.</li> </ul> </li> </ul></li></ul>		
				Per the Hailey Municipal Code, the DRO requires a minimum of one (1) parking space per residential dwelling unit. The project is comprised of three (3) apartment buildings with a total of twenty- seven (27) residential units. The site plan shows a total of 27 onsite parking spaces, of which, one (1) parking space is a standard accessible parking space, and one (1)		

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		17 040 0C0 (D)	parking space is a van accessible parking space. Additionally, the Hailey Municipal Code allows twenty-five percent (25%) of the required onsite parking spaces to be provided as compact parking spaces or six (6) of the proposed onsite parking spaces could be compact spaces. The Applicant is proposing a total of six (6) spaces as compact spaces. The DRO also requires that at least one (1) parking space be provided for every six (6) dwelling units; however, if unimproved public right-of-ways are improved, this shall satisfy the guest parking requirement. The Applicant is proposing to improve the public right-of-way and off-street parking along River Street and Empty Saddle Trail. Nine (9) on-street parking spaces are proposed (along River Street and Empty Saddle Trail). The Commission found that all parking requirements for the proposed project have been met.
		17.04R.060 (B) Staff Comments	<ul> <li>B. Useable Open Space, Screening and Landscaping: <ol> <li>Useable open space of not less than ten percent (10%) of the total lot area shall be included in the project design. Useable open space shall not include private decks, patios or rooftop gardens.</li> <li>A landscape buffer between parking areas and residential zone districts may consist of an acceptably designed wall or fence incorporating drought tolerant plantings; and</li> <li>Minimum distance setbacks in Section 17.09.020.11 of this title shall not apply.</li> </ol> </li> <li>The total lot area is 22,992 square feet in size. The Applicant is required to provide 2,299 square feet of useable open space or ten (10%) percent of the total lot area. The Applicant is proposing useable open space that is approximately 3,490 square feet in size.</li> <li>A landscape buffer between parking areas and residential zoning districts are also required; however, the project does not abut a residential zoning district. That said, the Applicant is proposing to buffer the parking area from adjacent properties with trees and deciduous and evergreen shrubs (see Sheet A9.01 for further details).</li> <li>The Commission found that this standard has been met.</li> </ul>
		17.04R.060 (C)	C. Onsite Parking Dimension: Where the parking angle is ninety degrees (90°), the minimum aisle width may be twenty-two (22') feet, as determined through the design review process.
		Staff Comments	The Applicant is proposing that all onsite parking angles be of ninety degrees (90°). They have also proposed an aisle width to access the parking are of twenty-two (22') in width. The Commission found that this standard has been met.
$\boxtimes$		17.04R.060 (D)	D. Storage: All units under five hundred (500) square feet shall be provided with on-site storage suitable for bikes, skis and other similar items. Size, location and design of the storage areas shall be determined through the design review process (Ord. 1238, 2018).
		Staff Comments	All proposed units (27 in total) exceed 500 net square feet in size; however, the Applicant Team has provided each unit with a twenty (20) square foot $(4'x5')$ storage unit. These units are located on the ground floor. The Commission found that this standard has been met.

17.06.060 Criteria.

- A. The Commission or Hearing Examiner shall determine the following before approval is given:
  - 1. The project does not jeopardize the health, safety or welfare of the public.
  - 2. The project conforms to the applicable specifications outlined in the Design Review Guidelines, as set forth herein, applicable requirements of the Zoning Title, and City Standards.
- B. Conditions. The Commission or Hearing Examiner may impose any condition deemed necessary. The Commission or Hearing Examiner may also condition approval of a project with subsequent review and/or approval by the Administrator or Planning Staff. Conditions which may be attached include, but are not limited to those which will:
  - 1. Ensure compliance with applicable standards and guidelines.
  - 2. Require conformity to approved plans and specifications.
  - 3. Require security for compliance with the terms of the approval.
  - 4. Minimize adverse impact on other development.
  - 5. Control the sequence, timing and duration of development.
  - 6. Assure that development and landscaping are maintained properly.
  - 7. Require more restrictive standards than those generally found in the Zoning Title.
- C. Security. The applicant may, in lieu of actual construction of any required or approved improvement, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering or design, materials and installation of the improvements not previously installed by the applicant, plus fifty percent (50%), which security shall fully secure and guarantee completion of the required improvements within a period of one (1) year from the date the security is provided.
  - 1. If any extension of the one-year period is granted by the City, each additional year, or portion of each additional year, shall require an additional twenty percent (20%) to be added to the amount of the original security initially provided.
  - 2. In the event the improvements are not completely installed within one (1) year, or upon the expiration of any approved extension, the City may, but is not obligated, to apply the security to the completion of the improvements and complete construction of the improvements.

## CONCLUSIONS OF LAW

Based upon the above Findings of Fact, the Commission makes the following Conclusions of Law:

- 1. Adequate notice, pursuant to Title 17, Section 17.06.040(D), was given.
- 2. The project is in general conformance with the Hailey Comprehensive Plan.
- 3. The project does not jeopardize the health, safety, or welfare of the public.
- 4. Upon compliance with the conditions set forth, the project conforms to the applicable standards of Chapter 17.06, Design Review, other Chapters of the Hailey Municipal Code and City Standards.

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## DECISION

The Design Review Application by Kazuko-San ID, LLC, for construction of three (3) multifamily residential buildings, which includes a total of twenty-seven (27) units, comprising of nine (9) onebedroom units, ten (10) one-bedroom units with office space, and eight (8) two-bedroom units, was approved, finding that the project does not jeopardize the health, safety or welfare of the public and the project conforms to the applicable specifications outlined in Hailey Municipal Code Section 17.06, Design Review, additional applicable requirements of Title 17, Title 18, and City Standards, provided conditions (a) through (k) are met:

- All applicable Fire Department and Building Department requirements shall be met. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to, the following requirements and improvements:
  - i. The Applicant shall install a building sprinkler system and alarm system, as set forth in the IFC.
  - ii. A Right of Way Maintenance Agreement shall be adopted by the Council prior to Certificate of Occupancy.
- b) Any change in use or occupancy type from that approved at time of issuance of Building Permit may require additional improvements and/or approvals. Additional parking may also be required upon subsequent change in use, in conformance with Hailey's Municipal Code at the time of the new use.
- c) All City infrastructure requirements shall be met. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for Department Head approval and shall meet City Standards where required.
- d) Construction parking shall be on private property and not within the City Right-of-Way nor the edge of the road.
- e) The Applicant shall submit a letter from Clear Creek Disposal commenting on the accessibility of the proposed trash enclosure.
- f) The Applicant shall remove and haul snow from the site, as needed. No snow shall be stored in the proposed open space.
- g) Any and all ground-mounted and roof-mounted equipment shall be screened from view of surrounding properties.
- h) All new and existing exterior lighting shall comply with the Outdoor Lighting Ordinance.
- i) Except as otherwise provided, all the required improvements shall be constructed and completed, or sufficient security provided as approved by the City Attorney, before a Certificate of Occupancy can be issued.
- j) This Design Review approval is for the date the Findings of Fact are signed. The Planning & Zoning Administrator has the authority to approve minor modifications to this project prior to and for the duration of a valid Building Permit.
- k) The Applicant shall submit a Photometric Plan prior to issuance of a Building Permit.

Design Review: Saddle Lofts Sublot 4b, Block 1, North Hailey Plaza (Address TBD) Hailey Planning and Zoning Commission – April 18, 2022 Findings of Fact – Page 20 of 20

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Janet Fugate, Planning & Zoning Commission Chair

Attest:

Jessie Parker, Community Development Assistant

# **Return to Agenda**



## STAFF REPORT Hailey Planning and Zoning Commission Regular Meeting of April 18, 2022

то:	Hailey Planning and Zoning Commission
FROM:	Paige Nied, Community Development City Planner
OVERVIEW:	Continuation of a Design Review Application by Flowing Wells, LLC, represented by Brian Opp of Opp Construction Inc., for a 10,102 square foot vehicle storage warehouse and showroom with one (1) onsite parking space. The project is located on Lot 7H, Block 4, Airport West Subdivision #2, in the SCI Industrial (SCI-I) Zoning District. This project will be known as Sun Valley Auto Club.
HEARING:	April 18, 2022
Applicant:	Flowing Wells, LLC, represented by Brian Opp of Opp Construction
Location:	Lot 7H, Block 4, Airport West Subdivision #2
Zoning:	SCI – Industrial (SCI-I) Zoning District; .461 acres (20,108 square feet)

Notice: Notice for the public hearing was published in the Idaho Mountain Express on March 11, 2022, and mailed to property owners within 300 feet on March 16, 2022. This item was first heard by the Planning and Zoning Commission on April 4, 2022. The Commission requested additional information from the Applicant Team and continued the item on record to April 18, 2022.

#### **Application:**

Flowing Wells, LLC, represented by Brian Opp of Opp Construction Inc., is requesting approval for construction of a vehicle storage warehouse and showroom, to be located at Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way). This project consists of a 7,994 square foot storage warehouse with an attached 2,108 square foot showroom. The lot area is 20,108 square feet in size. Access to the parcel will be via the private street, Embraer Way. This project will be known as Sun Valley Auto Club.

This project is unique in that the employees will work at the main Sun Valley Auto Club, located at1930 Electra Lane, and the proposed warehouse is mainly for vehicle storage. Parking at the main location will be utilized to achieve the parking requirements for this structure. If a vehicle is needed to be parked or extracted from the warehouse, an employee could walk the distance, or there is ample room within the structure for an employee to park.

**Commission Feedback:** On April 4, 2022, the Planning and Zoning Commission reviewed the Design Review Application for Sun Valley Auto Club. The Commission neither approved nor denied the proposal, but suggested the following:

- **Consider obtaining approval for the project from the Federal Aviation Administration.** The Applicant submitted a permit application and documentation with the Federal Aviation Administration for review of the proposed building design and exterior materials. This item is currently being reviewed and evaluated by the FAA Board and any case findings will be brought to the hearing. In the event that the FAA Board has not returned the case findings to the Applicant Team, these case findings shall be reviewed and approved by Staff prior to issuance of a Building Permit. This has been made a Condition of Approval.
- **Consider breaking the southern elevation wall plane with design elements.** The Applicant submitted new design plans which displays new windows along the southern wall plane. The proposed windows match the other windows around the warehouse.
- Consider replacing the existing street trees with trees deemed appropriate by the Hailey Tree Committee. During the Design Review Application hearing, the Applicant explained how the water main is located directly under the existing street trees, which are 20-years-old. The water main has restricted the growth of these trees, and they have been unsuccessful in reaching an appropriate caliper since being planted in 2002. On April 14, 2022, the Hailey Tree Committee will meet to discuss the project. The Hailey Tree Committee Memo will be brought to the hearing on Monday, April 18, 2022.
- **Consider using a different term for the showroom, as that will not be its technical use.** The Applicant intends to retain the use of the term showroom.
- **Consider obtaining a new survey for the water main and culvert.** The Applicant acquired a new survey for the water main and culvert, which is attached to this report. The new drawing displays a landscape drywell, 30"-diameter catch basin, and a disconnected and removed water meter valve.

#### **Procedural History:**

A Design Review Application public hearing before the Planning and Zoning Commission of the project was held on April 4, 2022, in the Hailey City Council Chambers and virtually via GoTo Meeting. The Commission reviewed the project and provided suggestions, as noted herein. No decision was made. The item was continued on record and a public hearing before the Planning and Zoning Commission for approval or denial of the project will be held on April 18, 2022, in the Hailey City Council Chambers and virtually via GoTo Meeting.

			General Re	quirements for all Design Review Applications		
C	Compliant Standards and Staff Comments					
Yes	No	N/A	City Code	City Standards and Staff Comments		

#### Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 3 of 15

X			17.06.050	Complete Application			
$\boxtimes$			Department	Engineering: No comments			
			Comments	Life/Safety: No comments			
				Water and Sewer: No comments			
				Building: No comments			
				Streets: The Hailey Tree Committee met on April 14, 2022, to discuss the project.			
				Any recommendations by the Hailey Tree Committee will be brought to the			
				hearing on April 18, 2022.			
				City Arborist: No comments			
$\mathbf{X}$			17.08A Signs	17.08A Signs: The applicant is hereby advised that a sign permit is required for any			
				signage exceeding four square feet in sign area. Approval of signage areas or signage plan in Design Review does not constitute approval of a sign permit.			
			Staff Comments	Signage is proposed on the front elevation of the Drawing Set. The sign is subject			
				to a Sign Permit Application and shall be approved prior to installation. This has			
				been made a Condition of Approval.			
$\boxtimes$			17.09.040 On-	See Section 17.09.040 for applicable code.			
			site Parking Req.				
			Staff Comments	Per the Hailey Municipal Code, Section 17.09.040.02, warehouse and storage			
				facilities are required to provide at least one (1) parking space for every thousand			
				(1,000) square feet. 10,102 square feet of storage space and showroom is			
				proposed; therefore, ten (10) onsite parking spaces are required. The site plan			
				shows one (1) onsite parking space, which has been dedicated as an accessible			
				parking space, located to the rear of the building, and in close proximity to the			
				entry door. Staff finds that while ten (10) parking spaces are required, parking			
				requirements are less for storage facilities than for other uses such as			
				office/retail, and as such, the interior storage area within the project should be			
				counted towards the required parking.			
				Per Section 17.09.020.02 of the Hailey Municipal Code, one (1) loading space shall			
				be provided for any warehouse occupancy with a floor area in excess of 4,000			
				square feet. A loading space is not shown on the site plan. That said, Planning			
				Staff does not believe requiring a loading space for the proposed use is necessary,			
				as said use will be for vehicle storage purposes only that occurs inside the			
				warehouse.			
		$\boxtimes$	17.09.040.06:	A. Approval Required: No use shall provide on-site parking for more than two hundred			
						Excess of Dermitted	percent (200%) of the number of spaces required by this chapter unless permitted by
			Permitted Parking	specific action of the commission. Applications for parking in excess of that normally			
			U	permitted will be heard by the commission as part of other applications, or, where no other application is pertinent, under the notice and hearing procedures set forth for			
				design review.			
<u> </u>			Staff Comments	N/A			
X			17.08C.040	17.08C.040 General Standards			
			Outdoor Lighting	a. All exterior lighting shall be designed, located and lamped in order to prevent:			
			Standards	1. Overlighting;			
				2. Energy waste;			
				<ol> <li>Glare;</li> <li>Light Trespass;</li> </ol>			
				5. Skyglow.			
				b. All non-essential exterior commercial and residential lighting is encouraged to			
				be turned off after business hours and/or when not in use. Lights on a timer			
				are encouraged. Sensor activated lights are encouraged to replace existing			
				lighting that is desired for security purposes.			

		Staff Comments	<ul> <li>c. Canopy lights, such as service station lighting shall be fully recessed or fully shielded so as to ensure that no light source is visible from or causes glare on public rights of way or adjacent properties.</li> <li>d. Area lights. All area lights are encouraged to be eighty-five (85) degree full cutoff type luminaires.</li> <li>e. Idaho Power shall not install any luminaires after the effective date of this Article that lights the public right of way without first receiving approval for any such application by the Lighting Administrator.</li> <li>The Applicant will install Dark Sky compliant, downcast and low wattage fixtures. A fixture sample has been submitted and can be seen in the images below:</li> </ul>
$\boxtimes$		Bulk	SCI - Industrial (SCI-I) Zoning District:
		Requirements	
		Requirements Staff Comments	- Building Height:
			• Required Building Height: 35'
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks:</li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks:</li> <li>Required Setbacks:</li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks:</li> <li>Required Setbacks:</li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks:         <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> </ul> </li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> </ul> </li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> <li>Proposed Setbacks:</li> </ul> </li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> </ul> </li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> <li>Proposed Setbacks:</li> <li>Front Yard: 10'-5 ½"</li> </ul> </li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> <li>Proposed Setbacks:</li> <li>Front Yard: 10'-5 ½"</li> <li>Side Yard (east): 18'-2 ½"</li> </ul> </li> </ul>
			<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> </ul> </li> <li>Proposed Setbacks: <ul> <li>Front Yard: 10'-5 ½"</li> <li>Side Yard (east): 18'-2 ½"</li> <li>Side Yard (west): 15'-2 ½"</li> <li>Rear Yard: 31'-3"</li> </ul> </li> </ul>
		Staff Comments 17.06.070(A)1 Street Improvements	<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> </ul> </li> <li>Proposed Setbacks: <ul> <li>Front Yard: 10'-5 ½"</li> <li>Side Yard (east): 18'-2 ½"</li> <li>Side Yard (west): 15'-2 ½"</li> </ul> </li> </ul>
×		Staff Comments 17.06.070(A)1 Street	<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> <li>Rear Yard: 10'</li> </ul> </li> <li>Proposed Setbacks: <ul> <li>Front Yard: 10'-5 ½"</li> <li>Side Yard (east): 18'-2 ½"</li> <li>Side Yard (west): 15'-2 ½"</li> <li>Rear Yard: 31'-3"</li> </ul> </li> <li>All setback and building height requirements have been met.</li> <li>Sidewalks and drainage improvements are required in all zoning districts, except as</li> </ul>
		Staff Comments 17.06.070(A)1 Street Improvements Required	<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> <li>Proposed Setbacks:</li> <li>Front Yard: 10'-5 ½"</li> <li>Side Yard (east): 18'-2 ½"</li> <li>Side Yard (west): 15'-2 ½"</li> <li>Rear Yard: 31'-3"</li> </ul> </li> <li>All setback and building height requirements have been met.</li> <li>Sidewalks and drainage improvements are required in all zoning districts, except as otherwise provided herein.</li> </ul>
		Staff Comments 17.06.070(A)1 Street Improvements Required	<ul> <li>Required Building Height: 35'</li> <li>Proposed Building Height: 33'-8"</li> <li>Setbacks: <ul> <li>Required Setbacks:</li> <li>Front Yard: 10'</li> <li>Side Yards: 10'</li> <li>Rear Yard: 10'</li> <li>Proposed Setbacks:</li> <li>Front Yard: 10'-5 ½"</li> <li>Side Yard (east): 18'-2 ½"</li> <li>Side Yard (west): 15'-2 ½"</li> <li>Rear Yard: 31'-3"</li> </ul> </li> <li>All setback and building height requirements have been met.</li> <li>Sidewalks and drainage improvements are required in all zoning districts, except as otherwise provided herein.</li> <li>The Applicant is proposing to construct a five (5) foot wide concrete sidewalk</li> </ul>

			the property are undeveloped, yet under the same ownership. Upon development of the adjacent parcels, sidewalk connections will be made. With the proposal of the new sidewalk along Aviation Drive, the Applicant is proposing to remove the existing mature street trees. These trees were planted upon creation of the Airport West Subdivision and initially City Staff felt strongly that these trees be retained, as well as be protected throughout the construction process. In speaking more with the Applicant Team, it has come to Staff's attention that the trees will be difficult to save as they are located directly above the water main. The Applicant is proposing to remove and replace the trees with another species and size. This proposal will be reviewed by the Hailey Tree Committee on April 14, 2022. Any recommendations made by the Hailey Tree Committee will be brought to the hearing.
	$\boxtimes$	17.06.070(B) Required Water System Improvements	In the Townsite Overlay District, any proposal for new construction or addition of a garage accessing from the alley, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.
		Staff Comments	N/A, as this project is not within the Townsite Overlay (TO) Zone District.

## Design Review Requirements for Non-Residential, Multifamily, and/or Mixed-Use Buildings within the City of Hailey

#### 1. Site Planning: 17.06.080(A)1, items (a) thru (n)

С	ompliar	nt	Standards and Staff Comments												
Yes	No	N/A	City Code	City Standards and Staff Comments											
			17.06.080(A)1a	a. The location, orientation and surface of buildings shall maximize, to the greatest extent possible sun exposure in exterior spaces to create spaces around buildings that are usable by the residents and allow for safe access to buildings											
			Staff Comments	The structure is situated to maximize use, with the front façade facing Aviation Drive, parking located at the rear of the proposed building, and pedestrian access located on all sides of the structure.											
				The proposed project is intended for storage purposes only. That said, the Applicant is proposing sidewalk connections to/from the building off Aviation Drive for safe access. The proposed building is one story in height and will provide adequate sun exposure to spaces around the buildings.											
														17.06.080(A)1b	<ul> <li>All existing plant material shall be inventoried and delineated, to scale, and noted whether it is to be preserved, relocated or removed. Removal of trees larger than 6-inch caliper proposed to be removed require an arborist review. Any tree destroyed or mortally injured after previously being identified to be preserved, or removed without authorization, shall be replaced with a species of tree found in the Tree Guide and shall be a minimum of 4-inch caliper.</li> </ul>
			Staff Comments	The Applicant intends to retain the existing turf along Aviation Drive. The Applicant also intends to remove existing trees along the property's frontage on Aviation Drive due to damage that could potentially occur upon development of											

Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 6 of 15

			the new sidewalk. Initially, City Staff felt strongly that the trees be retained, as well as be protected throughout the construction process. In speaking more with the Applicant Team, it has come to Staff's attention that the trees will be difficult to save as they are located directly above the water main. The Applicant is proposing to remove and replace the trees with another species and size. This proposal will be reviewed by the Hailey Tree Committee on April 14, 2022. Any recommendations made by the Hailey Tree Committee will be brought to the hearing.
$\boxtimes$		17.06.080(A)1c	<ul> <li>Site circulation shall be designed so pedestrians have safe access to and through the site and to building.</li> </ul>
		Staff Comments	Site circulation and access has been designed to provide for safe access along all sides of the building. The Applicant is proposing to add a new five (5) foot wide
			concrete sidewalk along Aviation Drive and Embraer Way. Please refer to Section
			17.06.080(A)1b for further detail.
		17.06.080(A)1d	<ul> <li>Building services including loading areas, trash storage/pickup areas and utility boxes shall be located at the rear of a building; the side of the building adjacent to an internal lot line may be considered as an alternate location. These areas shall be designed in a manner to minimize conflict among uses and shall not interfere with other uses, such as snow storage. These areas</li> </ul>
			shall be screened with landscaping, enclosures, fencing or by the principal building.

#### Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 7 of 15

	Staff Comments          Staff Comments         17.06.080(A)1e         Staff Comments         17.06.080(A)1f	Individual trash receptacles and recycling containers are proposed to be kept inside and placed at curb for pick-up. No loading or unloading zones are proposed. Per Section 17.09.020.02 of the Hailey Municipal Code, one (1) loading space shall be provided for any warehouse occupancy with a floor area in excess of 4,000 square feet. A loading space is not shown on the site plan. That said, Planning Staff does not believe requiring a loading space for the proposed use is necessary, as said use will be for vehicle storage purposes only. e. Where alleys exist, or are planned, they shall be utilized for building services. The Applicant is intending to utilize the existing alley located on the western side of the parcel for vehicular entrance into the storage warehouse. f. Vending machines located on the exterior of a building shall not be visible
		from any street.
	Staff Comments	N/A
	17.06.080(A)1g	<ul> <li>g. On-site parking areas shall be located at the rear of the building and screened from the street. Parking and access shall not be obstructed by snow accumulation. (NOTE: If project is located in Airport West Subdivision, certain standards may apply that are not listed here. See code for details.) <ol> <li>Parking areas located within the SCI zoning district may be located at the side or rear of the building.</li> <li>Parking areas may be considered at the side of buildings within the B, LB, TI and LI zoning districts provided a useable prominent entrance is located on the front of the building and the parking area is buffered from the sidewalk adjacent to the street.</li> </ol> </li> </ul>
	Staff Comments	Per the Hailey Municipal Code, warehouse and storage facilities are required to provide at least one (1) parking space for every thousand (1,000) square feet. 4,896 square feet of storage space is proposed; therefore, four (4) onsite parking spaces are required. The site plan shows a total of one (1) onsite parking space, which has been dedicated as an accessible parking space, located to the rear of the building, in close proximity to the entry doors. This parking is screened from the street, buffered by buildings, landscaping and/or sidewalks. Adjacent to the ADA parking space is an additional parking space that a car could park. The space does not meet dimension requirements; however, it could be used as a short-term parking space.
		Staff has approved onsite parking at the Owner's nearby car shop and service center. It is the plan of the Applicant to only utilize this structure for storage or to extract a car, and that employees will work at the main shop and service area down the road and walk over to the warehouse when needed. If an employee did drive over to this building, there is ample room inside the warehouse for an employee to park.
		The Commission discussed the maximum distance requirement for employee parking. The project is located approximately 300-350 feet from the proposed structure. Per the Hailey Municipal Code 17.09.020.01, parking for commercial, industrial uses shall be located not more than 800 feet away. The Applicant complies with this requirement.

#### Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 8 of 15

		17.06.080(A)1h	h. Access to on-site parking shall be from the alley or, if the site is not serviced by an alley, from a single approach to the street to confine vehicular/pedestrian conflict to limited locations, allow more buffering of the parking area and preserve the street frontage for pedestrian traffic.
		Staff Comments	Access to on-site parking is achieved via Embraer way, which connects through to the alley located to the west of the structure.
		17.06.080(A)1i	i. Snow storage areas shall be provided on-site where practical and sited in a manner that is accessible to all types of snow removal vehicles of a size that can accommodate moderate areas of snow.
		Staff Comments	The site plan proposes 7,601 square feet of parking and hardscape (driveway, road, alley, walkways, and city sidewalk). 25% of this (1,900 square feet) is required. The site plans propose 1,859 square feet of snow storage to the rear of the building. The Applicant intends to haul remaining snow from the site. Snow storage easements are existing, and the Applicant intends to store snow in these areas.
X		17.06.080(A)1j	j. Snow storage areas shall not be less than 25% of the improved parking and vehicle and pedestrian circulation areas.
		Staff Comments	See Standard (i) above.
$\boxtimes$		17.06.080(A)1k	<ul> <li>A designated snow storage area shall not have any dimension less than 10 feet.</li> </ul>
		Staff Comments	The proposed snow storage area is greater than 10'-wide.
$\boxtimes$		17.06.080(A)1I	I. Hauling of snow from downtown areas is permissible where other options are not practical.
		Staff Comments	The Applicant is proposing 1,859 square feet of snow storage areas onsite. Any additional snow will be hauled from the site.
$\boxtimes$		17.06.080(A)1m	m. Snow storage areas shall not impede parking spaces, vehicular and pedestrian circulation or line of sight, loading areas, trash storage/pickup areas, service areas or utilities.
		Staff Comments	Snow storage areas do not impede parking or pedestrian areas.
X		17.06.080(A)1n	<ul> <li>Snow storage areas shall be landscaped with vegetation that is salt-tolerant and resilient to heavy snow.</li> </ul>
		Staff Comments	Half of the proposed snow storage area is located on the asphalt driveway and the other half on the existing snow storage easement area.

## 2. Building Design: 17.06.080(A)2, items (a) thru (m)

Co	Compliant		Standards and Staff Comments		
Yes	No	N/A	City Code	City Standards and Staff Comments	
$\boxtimes$			17.06.080(A)2a	a. The proportion, size, shape and rooflines of new buildings shall be compatible with surrounding buildings.	
			Staff Comments	The proposal is for a storage facility located in the SCI – Industrial (SCI-I) Zone District, where the surrounding buildings are industrial in nature. The proposed building design incorporates varied exterior materials (i.e., smooth metal and stucco siding and metal doors and windows) in gray and bronze. The western and eastern side of the structure have large garage doors for vehicles to enter the warehouse. The rooflines are flat, clean and complementary to other buildings in the area.	

#### Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 9 of 15

	1		1	
				At the April 4, 2022 public hearing, the Commission suggested that the Applicant consider breaking up the southern elevation wall plane with design elements. The Applicant submitted new design plans which displays new windows along the southern wall plane. The proposed windows match the other windows around the warehouse.
		$\boxtimes$	17.06.080(A)2b	b. Standardized corporate building designs are prohibited.
			Staff Comments	N/A, as the project is not a corporate design.
$\boxtimes$			17.06.080(A)2c	<ul> <li>At ground level, building design shall emphasize human scale, be pedestrian oriented and encourage human activity and interaction.</li> </ul>
			Staff Comments	The building features street-level changes and incorporates large garage doors on the western and eastern wall for vehicular access into the warehouse. Exterior materials vary in color, shape, and size, which help to break up the mass of the buildings.
			17.06.080(A)2d	d. The front façade of buildings shall face the street and may include design features such as windows, pedestrian entrances, building off-sets, projections, architectural detailing, courtyards and change in materials or similar features to create human scale and break up large building surfaces and volumes.
			Staff Comments	The front façade faces Aviation Drive. Multiple access points exist around the structure, one (1) on Aviation Drive, two (2) in the alley, one (1) in the rear driveway, and one (1) on Embraer Way. The structure also incorporates two (2) large garage doors for vehicular access into the warehouse. The front façade incorporates changes in roofline and setbacks, additional windows, as well as variation in exterior materials and surface finishes. The scale and design components complement the surrounding area nicely.
		$\boxtimes$	17.06.080(A)2e	e. Any addition onto or renovation of an existing building shall be designed to create a cohesive whole.
			Staff Comments	N/A, as no plans for future additions or renovations are proposed at this time.
$\boxtimes$			17.06.080(A)2f	<li>f. All exterior walls of a building shall incorporate the use of varying materials, textures and colors.</li>
			Staff Comments	The proposed building design incorporates varied exterior materials (i.e., Smooth metal and stucco siding, and metal doors and windows) in gray and bronze. A Materials Sample Board has been submitted.
$\boxtimes$			17.06.080(A)2g	g. Exterior buildings colors and materials shall be integrated appropriately into the architecture of the building and be harmonious within the project and with surrounding buildings.
			Staff Comments	<ul> <li>For the proposed building, colors are as follows: <ul> <li>Dark gray smooth metal siding</li> <li>Light gray stucco siding</li> <li>Bronze Metal Doors and Windows</li> </ul> </li> <li>Colors and materials are broken on various elements to minimize mass and create a cohesive whole.</li> </ul>

Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 10 of 15

silver/gray exterior color of the struc	Commission expressed concerns over the ture being reflective in close proximity to the pproval for the project from the Federal
Aviation Administration. This has been	
	r two stories in height shall incorporate roof
	ts, upper decks, balconies or other design
elements.	
Staff Comments The elements of a curved roof on the	front façade of the showroom and trimming
	to reduce the mass of the proposed structure
	ea. See image in section 17.06.080(A)2g for
details.	
energy sources and/or pa following techniques, or improve energy cost savi living space: i) Solar Orientation. If an east-west axis. A degrees of true sout ii) South facing window building's total glazi roof overhang or aw iii) Double glazed windo iv) Windows with Low I v) Earth berming again vi) Alternative energy. wind energy or anot site. vii) Exterior light shelve of the building shall	vs with eave coverage. At least 40% of the ng surface shall be oriented to the south, with rning coverage at the south. ows. Emissivity glazing. Ist exterior walls Solar energy for electricity or water heating, ther approved alternative shall be installed on- s. All windows on the southernmost facing side have external light shelves installed.
	ollowing energy conservation techniques:
- Solar orientation	
- Double glazed windows	,
- Low emissivity glazing wind	
	nformation, the Applicant can better describe
sources with the proposed project.	utilization of any other alternative energy
	e roof pitch, or snow clips and/or gutters and
	over all walkways and entries to prevent snow
Staff Comments The flat roof structure is engineered	

#### Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 11 of 15

			Roof drains will route underground to drywells specified on the Civil Set submitted February 17, 2022. The Applicant can further describe the use and/or installation of downspouts and gutters.
$\boxtimes$		17.06.080(A)2k	k. Downspouts and drains shall be located within landscape areas or other appropriate locations where freezing will not create pedestrian hazards.
		Staff Comments	Roof drains will route underground to drywells specified on the Civil Set submitted February 17, 2022. The Applicant submitted updated civil drawings on April 11, 2022, which displays a landscape drywell, 30" diameter catch basin, and a disconnected and removed water meter valve.
		17.06.080(A)2I	<ol> <li>Vehicle canopies associated with gas stations, convenience stores or drive- through facilities shall have a minimum roof pitch of 3/12 and be consistent with the colors, material and architectural design used on the principal building(s).</li> </ol>
		Staff Comments	N/A, as no vehicle canopies or covered areas are proposed.
$\boxtimes$		17.06.080(A)2m	<ul> <li>Mathematical methods and signage is required to ensure the design and location of signs is compatible with the building design and compliance with Article 8.</li> </ul>
		Staff Comments	The Applicant intends to install a sign on the structure's front façade. The Applicant shall submit a Sign Permit Application prior to installation. This has been made a Condition of Approval.

## 3. Accessory Structures, Fences and Equipment/Utilities: 17.06.080(A)3, items (a) thru (i)

6	mpliar	+		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
			17.06.080(A)3a	a. Accessory structures shall be designed to be compatible with the principal building(s).
			Staff Comments	N/A, as no accessory structures are planned.
		$\boxtimes$	17.06.080(A)3b	b. Accessory structures shall be located at the rear of the property.
		_	Staff Comments	N/A, as no accessory structures are planned.
		$\boxtimes$	17.06.080(A)3c	<ul> <li>Walls and fences shall be constructed of materials compatible with other materials used on the site.</li> </ul>
			Staff Comments	The new drawing set submitted by the Applicant shows that the existing fence will be removed.
			17.06.080(A)3d	<ul> <li>Walls and fencing shall not dominate the buildings or the landscape.</li> <li>Planting should be integrated with fencing in order to soften the visual impact.</li> </ul>
			Staff Comments	The existing three (3) foot rail fence around the property will be removed.
		$\boxtimes$	17.06.080(A)3e	e. All roof projections including, roof-mounted mechanical equipment, such as heating and air conditioning units, but excluding solar panels and Wind Energy Systems that have received a Conditional Use Permit, shall be shielded and screened from view from the ground level of on-site parking areas, adjacent public streets and adjacent properties.
			Staff Comments	N/A, as no roof-mounted equipment is proposed.
			17.06.080(A)3f	f. The hardware associated with alternative energy sources shall be incorporated into the building's design and not detract from the building and its surroundings.
			Staff Comments	N/A
$\boxtimes$			17.06.080(A)3g	g. All ground-mounted mechanical equipment, including heating and air conditioning units, and trash receptacle areas shall be adequately

				screened from surrounding properties and streets by the use of a wall,
				fence, or landscaping, or shall be enclosed within a building.
			Staff Comments	All proposed mechanical equipment will be located inside the proposed structure.
$\boxtimes$			17.06.080(A)3h	i. All service lines into the subject property shall be installed underground.
_		_	Staff Comments	All service lines will be installed underground.
$\boxtimes$			17.06.080(A)3i	j. Additional appurtenances shall not be located on existing utility poles.
_	_	_	Staff Comments	No appurtenances will be permitted on poles.

## 4. Landscaping: 17.06.080(A)4, items (a) thru (n)

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
$\boxtimes$			17.06.080(A)4a	a. Only drought tolerant plant species and/or xeriscape specific plant materials shall be used, as specified by the Hailey Landscaping Manual or an approved alternative.
			Staff Comments	It appears that plant materials will be appropriate for the environment.
X			17.06.080(A)4b	b. All plant species shall be hardy to the Zone 4 environment.
_			Staff Comments	It appears that plant materials will be appropriate for the environment.
X			17.06.080(A)4c	c. At a minimum, a temporary irrigation system that fully operates for at least two complete growing seasons is required in order to establish drought tolerant plant species and/or xeriscape specific plant materials. Features that minimize water use, such as moisture sensors, are encouraged.
			Staff Comments	Any new landscaping and/or seasonal plantings will be irrigated by an automatic drip irrigation system and maintained regularly.
			17.06.080(A)4d	d. Landscaped areas shall be planned as an integral part of the site with consideration of the urban environment. A combination of trees shrubs, vines, ground covers and ornamental grasses shall be used. New landscaped areas having more than 10 trees, a minimum of 10% of the trees shall be at least 4-inch caliper, 20% shall be at least 3-inch caliper, and 20% shall be at least 2½ inch caliper and a maximum of 20% of any single tree species may be used in any landscape plan (excluding street trees). New planting areas shall be designed to accommodate typical trees at maturity. Buildings within the LI and SCI-I zoning district are excluded from this standard.
			Staff Comments	N/A, as the proposed project is located within the SCI-I Zoning District, which is excluded from the standard above.
$\boxtimes$			17.06.080(A)4e	e. Seasonal plantings in planter boxes, pots, and/or hanging baskets shall be provided to add color and interest to the outside of buildings in the LI and SCI-I zoning districts.
			Staff Comments	The proposed project is located within the SCI – Industrial (SCI-I) Zone District. Seasonal plantings are not shown on the proposed plans. Seasonal plantings in planter boxes, pots and/or hanging baskets shall be provided. This has been made a Condition of Approval.
			17.06.080(A)4f	f. Plantings for pedestrian areas within the B, LB, TN and SCI-O zoning districts shall be designed with attention to the details of color, texture and form. A variety of trees, shrubs, perennials, ground covers and seasonal plantings, with different shapes and distinctive foliage, bark and flowers shall be used in beds, planter boxes, pots, and/or hanging baskets.
			Staff Comments	N/A, as the proposed project is not located within the B, LB, TN or SCI-SO Zoning Districts.
X			17.06.080(A)4g	g. Storm water runoff should be retained on the site wherever possible and used to irrigate plant materials.

#### Design Review: Sun Valley Auto Club Lot 7H, Block 4, Airport West Subdivision #2 (1930 Embraer Way) Hailey Planning and Zoning Commission – April 18, 2022 Staff Report – Page 13 of 15

		Staff Comments	Runoff is within the landscaped/parking areas and is directed to drywells, as noted on the Civil Plan.
$\boxtimes$		17.06.080(A)4h	h. A plan for maintenance of the landscaping areas is required to ensure that the project appears in a well-maintained condition (i.e., all weeds and trash removed, dead plant materials removed and replaced).
		Staff Comments	The Owner will be responsible for maintaining plant material in a healthy condition.
	$\boxtimes$	17.06.080(A)4i	<ol> <li>Retaining walls shall be designed to minimize their impact on the site and the appearance of the site.</li> </ol>
		Staff Comments	N/A, as no retaining walls are proposed.
	$\boxtimes$	17.06.080(A)4j	<ul> <li>Retaining walls shall be constructed of materials that are utilized elsewhere on the site, or of natural or decorative materials.</li> </ul>
		Staff Comments	N/A, as no retaining walls are proposed.
		17.06.080(A)4k	k. Retaining walls, where visible to the public and/or to residents or employees of the project, shall be no higher than four feet or terraced with a three-foot horizontal separation of walls.
		Staff Comments	N/A, as no retaining walls are proposed.
	$\mathbf{X}$	17.06.080(A)4I	I. Landscaping should be provided within or in front of extensive retaining walls.
		Staff Comments	N/A, as no retaining walls are proposed.
	$\boxtimes$	17.06.080(A)4m	<ul> <li>Retaining walls over 24" high may require railings or planting buffers for safety.</li> </ul>
		Staff Comments	N/A, as no retaining walls are proposed.
	$\boxtimes$	17.06.080(A)4n	n. Low retaining walls may be used for seating if capped with a surface of at least 12 to 16 inches wide.
		Staff Comments	N/A, as no retaining walls are proposed.

## Additional Design Review Requirements for Non-Residential Buildings Located within LI, SCI, TI or A Zoning Districts

### 1. Site Planning: 17.06.080(C)1, items (a) thru (c)

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
$\boxtimes$			17.06.080(C)1a	<ul> <li>Adjoining parcels shall be considered when planning building configuration, vehicular circulation and access, parking, and drainage.</li> </ul>
			Staff Comments	The majority of the surrounding parcels remain undeveloped. Vehicular
				circulation and site planning allow for successful development for neighboring parcels and will prevent traffic congestion.
			17.06.080(C)1b	b. Reciprocal vehicular ingress and egress, circulation, and parking arrangements are encouraged when the adjacent site(s) allows in order to facilitate the ease of vehicular movement between adjoining properties.
			Staff Comments	Majority of the parking onsite will occur within the warehouse. Parking configuration and location allow for easy vehicular movement and access.
$\boxtimes$			17.06.080(C)2c	c. Vehicle circulation, parking and loading shall not block pedestrian access ways.
			Staff Comments	Vehicular and pedestrian circulation, parking and loading areas do not impact pedestrian access ways.

### 17.06.060 Criteria.

- A. The Commission or Hearing Examiner shall determine the following before approval is given:
  - 1. The project does not jeopardize the health, safety or welfare of the public.
  - 2. The project conforms to the applicable specifications outlined in the Design Review Guidelines, as set forth herein, applicable requirements of the Zoning Title, and City Standards.
- B. Conditions. The Commission or Hearing Examiner may impose any condition deemed necessary. The Commission or Hearing Examiner may also condition approval of a project with subsequent review and/or approval by the Administrator or Planning Staff. Conditions which may be attached include, but are not limited to those which will:
  - 1. Ensure compliance with applicable standards and guidelines.
  - 2. Require conformity to approved plans and specifications.
  - 3. Require security for compliance with the terms of the approval.
  - 4. Minimize adverse impact on other development.
  - 5. Control the sequence, timing and duration of development.
  - 6. Assure that development and landscaping are maintained properly.
  - 7. Require more restrictive standards than those generally found in the Zoning Title.
- C. Security. The applicant may, in lieu of actual construction of any required or approved improvement, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering or design, materials and installation of the improvements not previously installed by the applicant, plus fifty percent (50%), which security shall fully secure and guarantee completion of the required improvements within a period of one (1) year from the date the security is provided.
  - 1. If any extension of the one-year period is granted by the City, each additional year, or portion of each additional year, shall require an additional twenty percent (20%) to be added to the amount of the original security initially provided.
  - 2. In the event the improvements are not completely installed within one (1) year, or upon the expiration of any approved extension, the City may, but is not obligated, to apply the security to the completion of the improvements and complete construction of the improvements.

The following conditions are suggested to be placed on approval of this Application:

- a) All applicable Fire Department and Building Department requirements shall be met.
- b) Any change in use or occupancy type from that approved at time of issuance of Building Permit may require additional improvements and/or approvals. Additional parking may also be required upon subsequent change in use, in conformance with Hailey's Zoning Ordinance at the time of the new use.
- c) All City infrastructure requirements shall be met. Detailed plans for all infrastructure to be

installed or improved at or adjacent to the site shall be submitted for Department Head approval and shall meet City Standards where required.

- d) Construction parking shall be located on private property and not within the City Right-of-Way, nor on the private drive, Embraer Way.
- e) All perimeter sidewalks shall be maintained year-round by the Owner.
- f) Any and all roof-mounted equipment shall be screened from view of the surrounding properties.
- g) All exterior lighting shall comply with the Outdoor Lighting Ordinance.
- Except as otherwise provided, all the required improvements shall be constructed and completed, or sufficient security provided as approved by the City Attorney, before a Certificate of Occupancy can be issued.
- This Design Review approval is for the date the Findings of Fact are signed. The Planning & Zoning Administrator has the authority to approve minor modifications to this project prior to and for the duration of a valid Building Permit.
- j) The Applicant shall apply and received approval for a Signage Permit prior to installation.
- k) Seasonal plantings in planter boxes, pots and/or hanging baskets shall be provided.
- I) The Applicant shall receive Airport West Design Review approval for exterior materials and submit documentation to the City prior to issuance of a building permit.
- m) The Applicant shall receive approval for the project from the Federal Aviation Administration and submit documentation to the City prior to issuance of a building permit. If the Planning and Zoning Commission does not receive these case findings prior to the Design Review Hearing on April 18, 2022, City Staff shall review and approve prior to issuance of a Building Permit.

# Motion Language

### Approval:

Motion to approve the Design Review Application by Flowing Wells, LLC, represented by Brian Opp of Opp Construction Inc., for a 10,102 square foot vehicle storage warehouse and showroom with one (1) onsite parking space. The project is located on Lot 7H, Block 4, Airport West Subdivision #2, in the SCI Industrial Zoning District, finding that the project does not jeopardize the health, safety or welfare of the public and the project conforms to the applicable specifications outlined in the Design Review Guidelines, applicable requirements of the Zoning Ordinance, Title 18, and City Standards, provided conditions (a) through (m) are met.

## Denial:

Motion to deny the Design Review Application by Flowing Wells, LLC, represented by Brian Opp of Opp Construction Inc., for a 10,102 square foot vehicle storage warehouse and showroom with one (1) onsite parking space. The project is located on Lot 7H, Block 4, Airport West Subdivision #2, in the SCI Industrial Zoning District, finding that \_\_\_\_\_ [the Commission should cite which standards are not met and provide the reason why each identified standard is not met].

### Continuation:

Motion to continue the public hearing to	[Commission should specify a date].
--	-------------------------------------

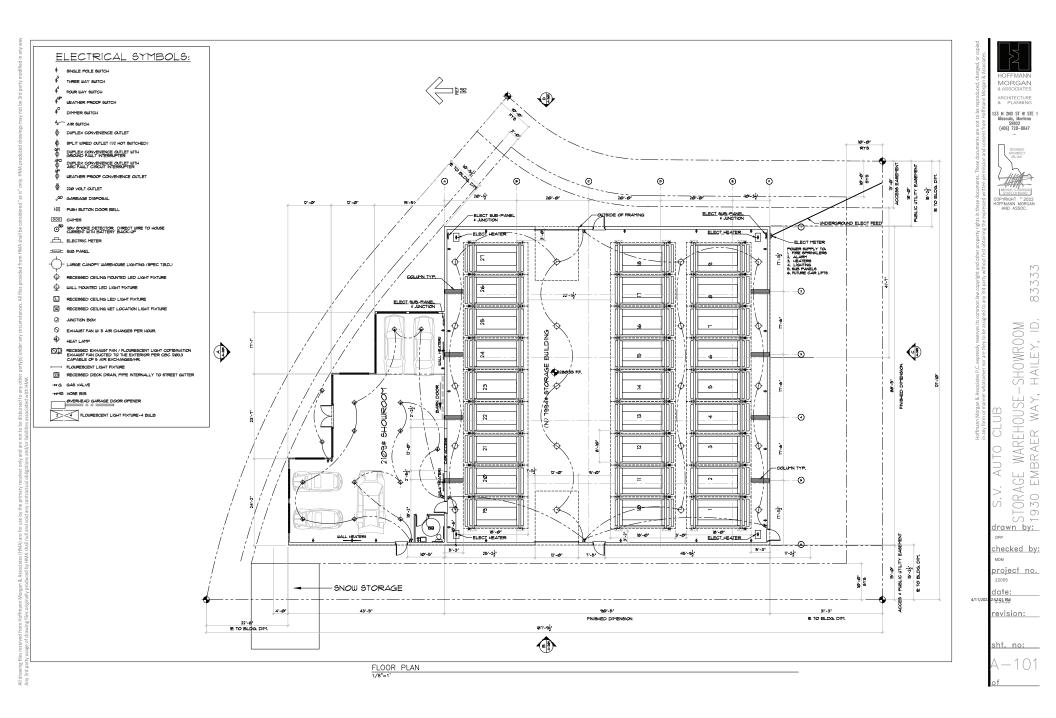
S.V. Auto Club

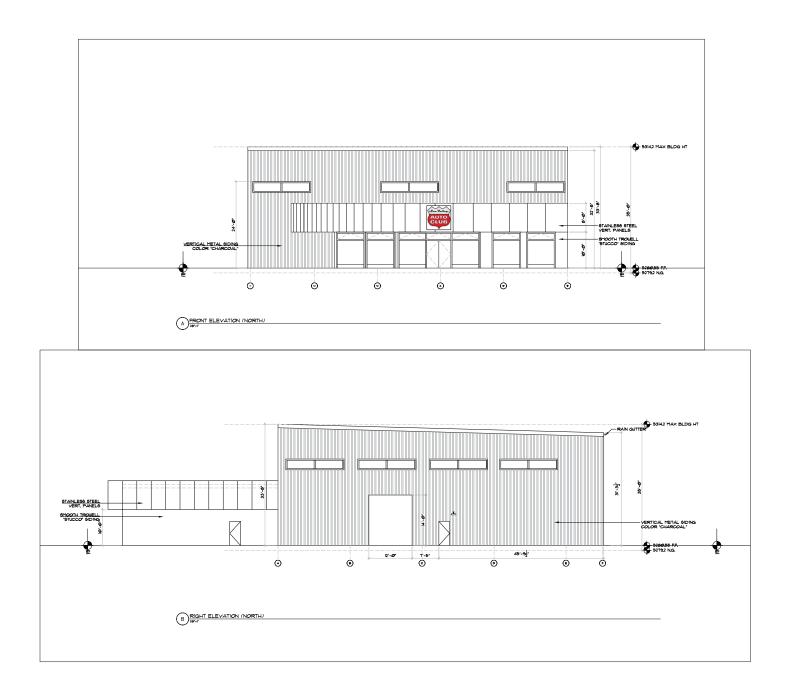
MORGAN

N 2ND ST W STE

# 1930 Embraer way Airport West Sub ph 2, Lot 7, Blk 4 Hailey, Idaho. 83333

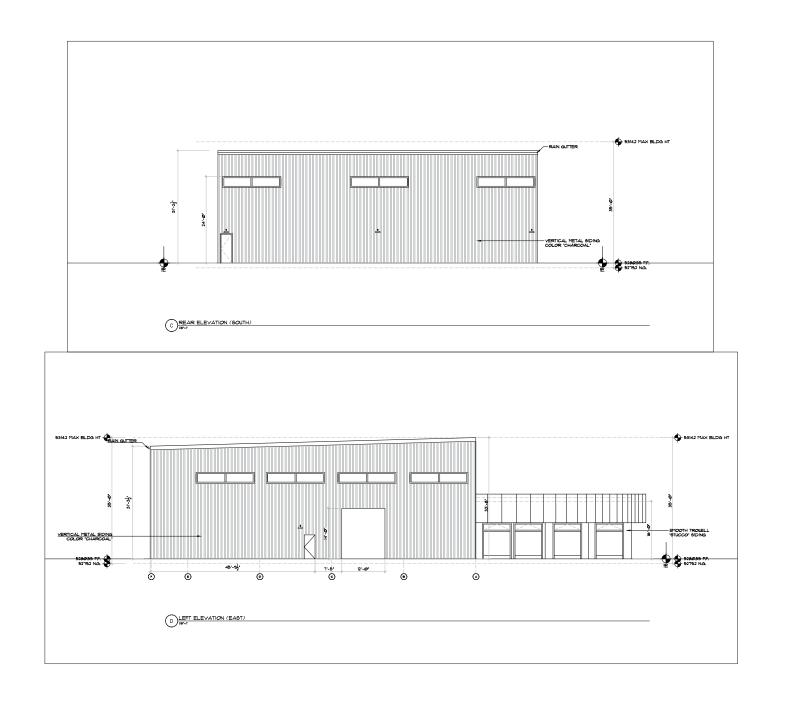
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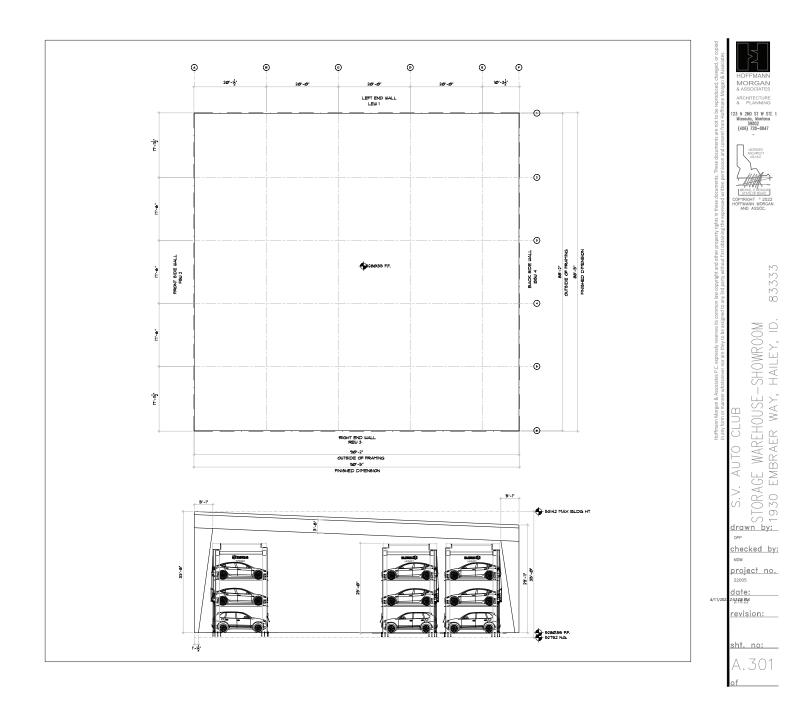




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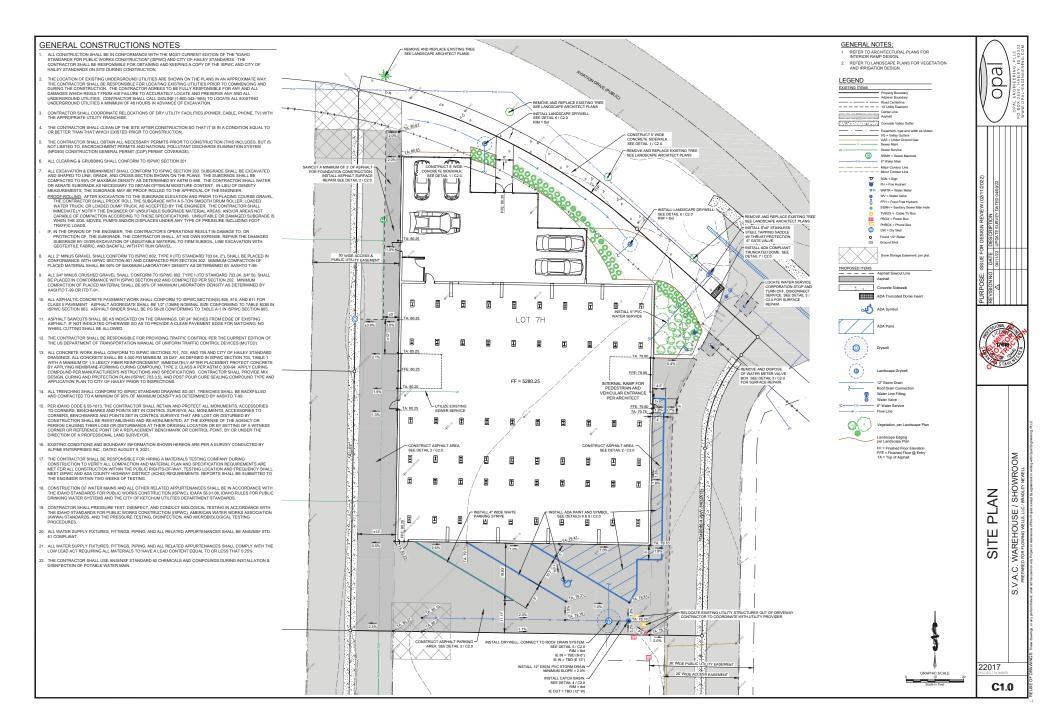


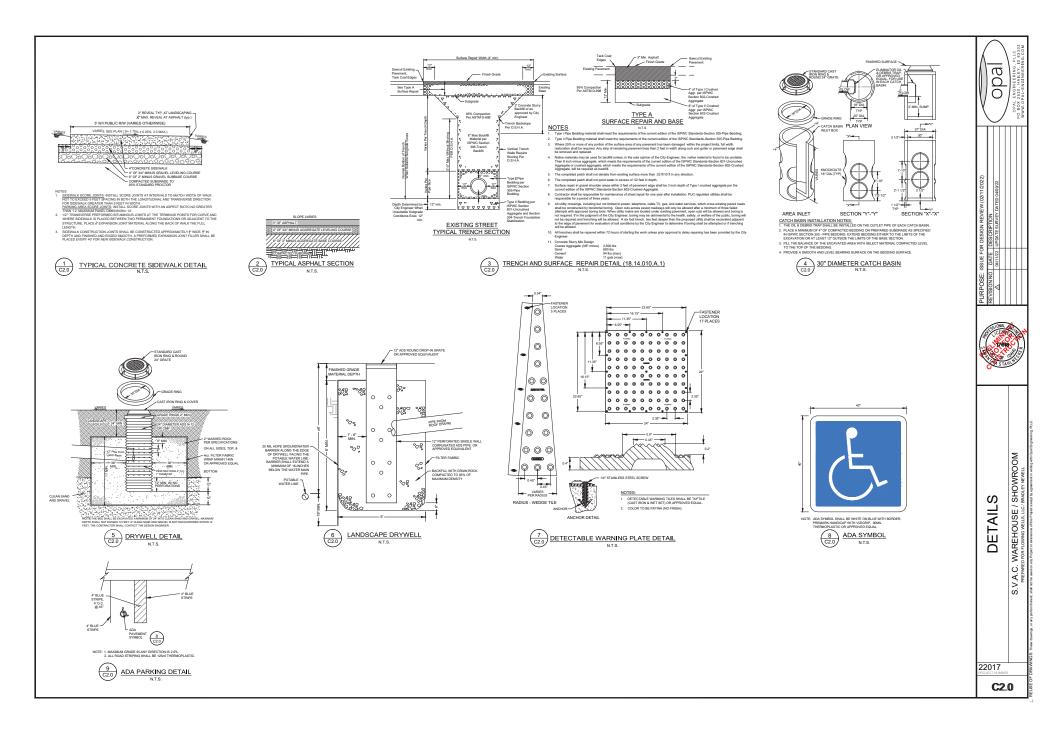


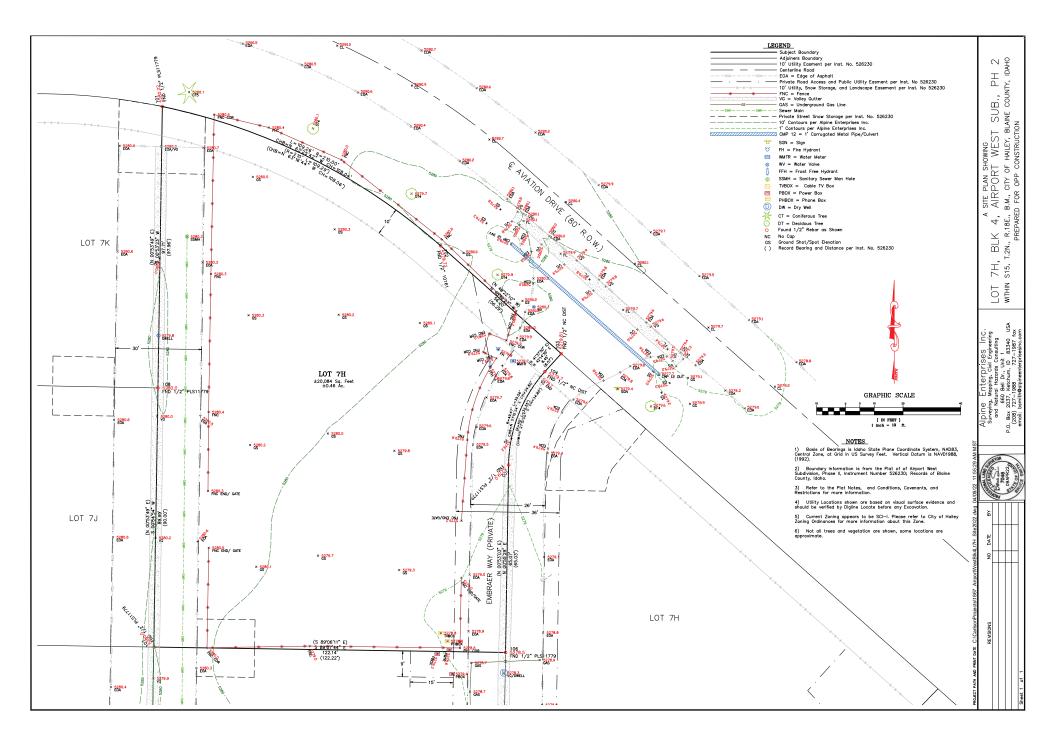


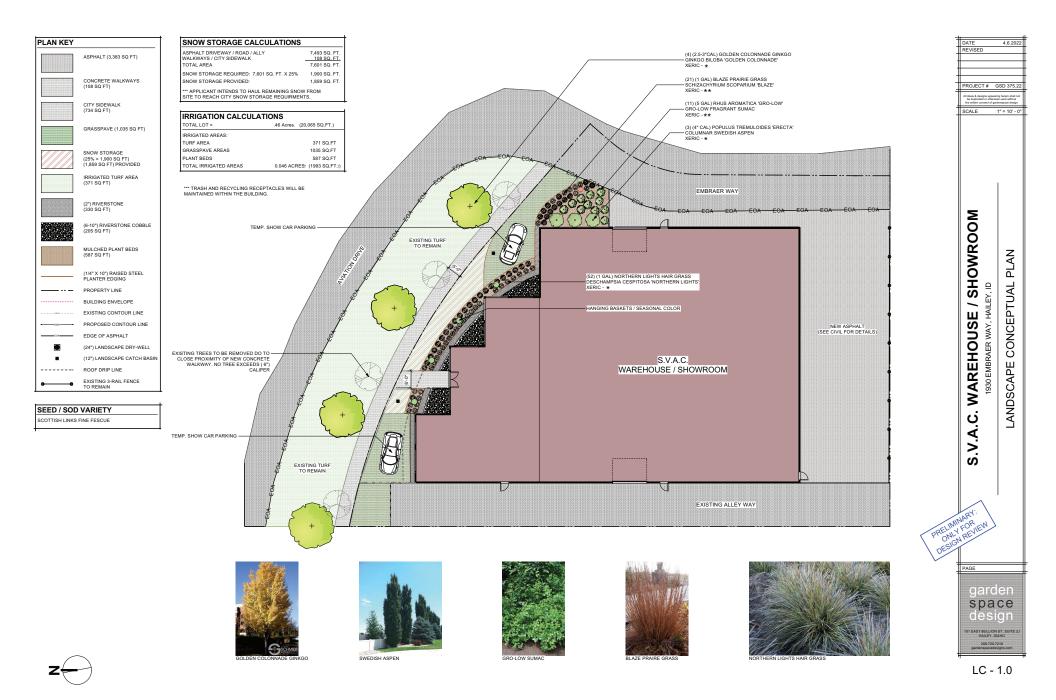
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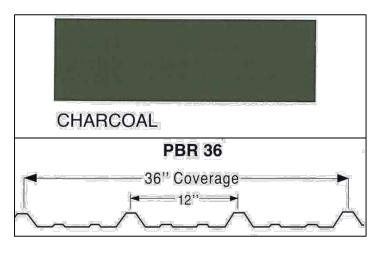
SUN VALLEY AUTO CLUB - FRONT ELEVATION





MATERIALS BOARD

METAL SIDING



SMOOTH PANEL SIDING



EXT LIGHTING



RADIUS S.S. PARAPET



BRONZE ANNODIZE DOORS/WIN.



### <u>Airport West Business Park Owners' Association, Inc.</u> <u>Design Review Form</u>

Owner: \_\_\_\_\_\_ FLOWING WELLS LLC \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Physical Address: 1930 EMBARER WAY, HAILEY, ID. 83333

Phone#: 208.720.0173 Email: dave@svautoclub.com

The Following must be filled out and submitted with plans to the Design Review Board. REQUIRMENTS:

- One full set of plans showing all elevations for design review to keep. Can be emailed in PDF format.
- Complete site plan including landscape drawn to 1/8" scale, or larger, showing: set-backs (distance from lot lines in feet), site drainage, overall building dimensions, roadways, parking structures, accessory buildings, fences, exterior lighting, landscape with species & maturity impact, etc.
- All elevations drawn at <sup>1</sup>/<sub>4</sub>" scale showing all building heights, all materials and colors. Please include picture rendering of all colors and building materials.
- A damage deposit/impact fee of \$2,000.00 is required at time of submittal and will be returned after inspection at time of completion does not show any damage to roads or area of impact.

ARCHITECT OR DESIGNER: Mike Morgan and Brian Opp	PHONE208.206.5584
GENERAL CONTRACTOR: Brad Newell	PHONE 208.721.4871
SCHEDULED START DATE: April 2022	
COMPLETION DATE: April 2023	
SQUARE FOOTAGE MAIN FLOOR: 1797	TOTAL SQUARE
SQUARE FOOTAGE ADDTL. FLOORS:	
SOLLADE EQUITAGE CADAGE 8162	
HEIGHT OF BUILDING:	
SET-BACKS FROM PROPERTY LINES: FRONT 10'-5"	REAR 31'-3"
SIDE_15'-2.5"	
TYPE OF SIDING: Smooth panel for showroom, Vert metal siding for	or warehouse
If Multiple explain:	
COLOR OF SIDING: Charcoal Grey	
TYPE OF TRIM: COLOR OF TRI	M
ROOFING MATERIAL (non-reflective)	
FENCE OR SCREENING	
GARAGE DOOR COLOR: Charcoal Grey FRONT	DOOR color: CLEAR GLASS
WINDOW BRAND, TYPE AND COLOR: Alum, storefront, glass w/o	dark bronze frames
LANDSCAPING SPECIES (NO YEW) AND DRAINAGE PLAN:	see plan

RAINGUTTERS AND IF SO COLOR: At rear of bldg, dark bronze

OUTDOOR LIGHTING: (MUST BE NIGHT SKY COMPLIANT) \_Provide cut sheet - See attached

ARCHITECTURAL REVIEW Comments or conditions:	
This is an agreement set forth by the Architectural Design Review comm Developer and owner, signatures are needed.	ittee and th

Developer and owner agree to the following:

1. All garbage and a portable refuse device will be used and dumped at regular intervals. If trash escapes fenced area the owner or developer is responsible to pick it up.

e

- 2. All changes to the plans given are to be submitted to the Board and Architectural committee in a timely manner and the decision to approve or disapprove within (10) ten business days of submittal.
- 3. All plans and landscaping must be completed within one year or an extension must be filed. The Board may charge a fee to be held in escrow until landscape complete to ensure compliance.
- 4. If for some reason work is halted the association will need the area cordoned off for safety and any and all noxious weeds removed. Any and all charges for the above to become a lien upon the property.
- 5. Work hours to follow City of Hailey construction hours:

Weekdays 7:00 am to 7:00 pm

Saturdays are 8:00 am to 7:00 pm.

Sundays are 9:00 am to 7:00 pm.

6. All work-related vehicles to be courteous to neighboring dwellers and park within a tight area around the construction zone.

This document agreed upon and any changes to be crossed out and signed with initials of parties, this 17 day of 320, 2022 or a change order form if during construction.

**Approved by:** 

**Construction Representative Signature** 

[ Session ID : ee724790-abd9-4e6d-b9ce-735c62b5acea ]

Brian Opp

**ADDITIONS:** 

**Print name** 

Electronically Signed using eSignOnline™

Robert Del Signore

**Design Review** 

LiaJohnson

Design Review

Brian Poster

**Design Review** 

Bryan Evans

**Design Review** 

**Design Review** 

11/		
Owner of lot Million momba		
Owner's Printed name DAVID STONE MEMBER FLOUSING	WELLS	LLC

Please submit to: Or call: 208-578-7905 Or email to:<u>info@engelassociates.com</u>

Electronically Signed using eSignOnline™ [ Session ID : ee724790-abd9-4e6d-b9ce-735c62b5acea ]



### ALL of My Cases (Off Airport)

Please refer to the assigned ASN on all inquiries to the FAA

All Cases	Filter by Case Status					Cases Requiring Action				
Show All Cases (1)	Draft (0)   Accepted (0)   Work in Progress (1) Interim (0)   Determined (0)   Circularized (0)   Terminated (0)			0)	Waiting (0)   7460-2 Required (0)   Add Letter Cases Due to Expire (0)			er (0)		
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Please allow the FAA a minimum of 45 day	s to complete a study									
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Click here to contact the appropriate representative.

# **Return to Agenda**



# STAFF REPORT Hailey Planning and Zoning Commission Regular Meeting of April 18, 2022

То:	Hailey Planning and Zoning Commission
From:	Robyn Davis, Community Development Director
Overview:	Consideration of a Design Review Application by Kruger Industrial Smoothing, LLC, for construction of a new 2,400 square foot commercial building, to be located at Lot 11 and 12, Block 43, Woodside Subdivision, within the Light Industrial (LI) Zoning District.
Hearing:	April 18, 2022
Applicant:	Kruger Industrial Smoothing, LLC
Location:	Lot 11 and 12, Block 43, Woodside Subdivision #10 (4190 Glenbrook Drive/4190 Black Oak Drive)
Zoning/Size:	Light Industrial (LI)
	for the multiple and include a dia the Idaha Manutaia European on Manuta 20, 2022

**Notice:** Notice for the public hearing was published in the Idaho Mountain Express on March 30, 2022 and mailed to property owners within 300 feet on March 29, 2022.

**Application:** The Applicant is seeking approval to construct a new 2,400 square foot commercial building to be known as Idaho Equipment. The proposal includes an office/counter space, warehouse and display area on the ground floor, and an office area and breakroom above.

The programming of the proposed building is as follows:

- Three (3) roll-up doors in various sizes
- Restroom to be code compliant and accessible
- Breakroom to be ADA-compliant
- Office, Display and Warehouse Area
- Three (3) onsite parking spaces, one (1) of which is accessible

Access to the site will be from Glenbrook Drive. A fence is proposed along the perimeter of existing Lot 11. Two (2) gates will be installed to access the area within the fence. These gates support the loading and unloading of equipment to and from the site. The dumpster will also be located within the fenced area and screend from view of the street/pedestrian areas.

**Procedural History:** The Application was submitted on March 10, 2022, and certified complete on March 11, 2022. A public hearing before the Planning and Zoning Commission for approval or denial of the project will be held on April 18, 2022, in the Council Chamber and virtually via GoTo Meeting.

			Genera	al Requirements for all Design Review Applications
Co	omplia	nt		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
X			17.06.050	Complete Application
			Department Comments	Engineering and Streets: The Streets Division recommends the following be resolved prior to issuance of a Certificate of Occupancy: <ul> <li>The Glenbrook Drive street sign, located at the corner of the parcel, shall be relocated to the opposite side of the street (see image below for further details).</li> </ul>
				<ul> <li>The existing drywell shall be replaced or the drainage field shall be expanded to accommodate the additional hard surface area draining into this drywell.</li> <li>The Applicant shall provide the percentage of drainage in the barrow pit adjacent to the fence along the road.</li> <li>Given the location of the loading area and access to the building at the north/northwest corner of the site, this area shall be paved to the property line to help protect the existing edge of Black Oak Drive from damage.</li> <li>An IDWR shall be submitted for all proposed drywells.</li> <li>It appears that roof drainage may be directed onto the ground on the back side of the building within the City's right-of-way. The Applicant shall clarify and remedy where necessary. Another drywell may be needed to sufficiently drain the site.</li> <li>The items above have been made Conditions of Approval.</li> <li>Life/Safety: No comments</li> <li>Water and Sewer: The Water Division does not believe there will be a meter vault at this location, as it will most likely be a curb stop. If no meter vault is in place, the Applicant shall install a meter vault at the owner's expense. If a curb stop cannot be located, the Applicant shall install a water service from the main line to the lot,</li> </ul>

		17.08A Signs Staff	<ul> <li>which includes a meter vault at the owner's expense. This has been made a Condition of Approval.</li> <li>The Wastewater Division recommends that if floor drains are located within the building and maintenance of equipment will be conducted onsite, a 1,000lb grease interceptor shall be installed. This has been made a Condition of Approval.</li> <li>Building: No comments</li> <li>17.08A Signs: The applicant is hereby advised that a sign permit is required for any signage exceeding four square feet in sign area. Approval of signage areas or signage plan in Design Review does not constitute approval of a sign permit.</li> <li>No signage is proposed at this time. If signage is added or proposed at a later date,</li> </ul>
		Comments	a Sign Permit Application shall be submitted and approved prior to installation.
$\boxtimes$		17.09.040 On- site Parking Req. Staff	See Section 17.09.040 for applicable code. Required: 1 space for 1,000 square feet, or, if the site is considered warehouse and storage, 1 space per every (full time) employee, whichever is greater. The Civil Plan shows a total of three (3) onsite parking spaces, which includes one
		Comments 17.08C.040	<ul> <li>(1) accessible space. These spaces are head-in spaces accessed off of the public street, Glenbrook Drive. City Regulations require that two (2) parking spaces be provided.</li> <li>Additional areas are available onsite for parking loading and warehouse activities. Pursuant Section 17.09.020.02, one (1) loading space shall be provided for any single retail, wholesale or warehouse occupancy with a floor areas in excess of 4,000 square feet, except grocery and convenience stores. While the proposed warehouse building is not in excess of 4,000 square feet, the Applicant has provided two (2) loading zones. Given the nature of the use (loading and unloading of construction equipment), the Applicant has provided ample space within the fence enclosure and along the northwestern property line for loading and unloading activities.</li> <li>The project meets the number of parking spaces required by the Hailey Municipal Code.</li> <li>17.08C.040 General Standards</li> </ul>
		Outdoor Lighting Standards	<ul> <li>a. All exterior lighting shall be designed, located and lamped in order to prevent: <ol> <li>Overlighting;</li> <li>Energy waste;</li> <li>Glare;</li> <li>Light Trespass;</li> <li>Skyglow.</li> </ol> </li> <li>b. All non-essential exterior commercial and residential lighting is encouraged to be turned off after business hours and/or when not in use. Lights on a timer are encouraged. Sensor activated lights are encouraged to replace existing lighting that is desired for security purposes.</li> <li>c. Canopy lights, such as service station lighting shall be fully recessed or fully shielded so as to ensure that no light source is visible from or causes glare on public rights of way or adjacent properties.</li> <li>d. Area lights. All area lights are encouraged to be eighty-five (85) degree full cut-off type luminaires.</li> </ul>

				e. Idaho Power shall not install any luminaires after the effective date of this Article that lights the public right of way without first receiving approval for any such application by the Lighting Administrator
			Staff Comments	The Applicant is proposing light fixtures that are downcast and low in wattage. All proposed fixtures will be Dark Sky Compliant. Cut sheets are attached to this report.
			Bulk Requirements Staff Comments	Light Industrial (LI) Zone District: - Maximum Building Height: 35 feet - Front Yard Setback: 10 feet - Side Yard Setbacks: 10 feet - Rear Yard Setback: 10 feet - Lot Coverage: 75% The Applicant is proposing: - Building Height: 21'-4" - Front Yard Setback: 20.78' - Side Yard Setbacks: 10.08' (west), +10'(east) after removal of interior lot line via Lot Line Adjustment Application - Rear Yard Setback: 10.08'
			17.06.070(A)1 Street	<ul> <li>Lot Coverage: 35%</li> <li>All setback, building height and lot coverage requirements have been met.</li> <li>Sidewalks and drainage improvements are required in all zoning districts, except as otherwise provided herein.</li> </ul>
			Improvements Required Staff Comments	No sidewalks exist in the area. Sidewalks are required along Black Oak Drive and Glenbrook Drive, or a payment in-lieu fee shall be collected, as outlined by the Hailey Municipal Code. Given the industrial nature of the LI Zoning District and lack of existing sidewalks in the area, an in lieu payment is recommended by Staff. The sidewalk in-lieu payment will be collected for a property frontages (Black Oak Drive and Glenbrook Drive), and shall be paid prior to issuance of a Certificate of Occupancy. This has been made a Condition of Approval.
			17.06.070(B) Required Water System Improvements Staff	In the Townsite Overlay District, any proposal for new construction or addition of a garage accessing from the alley, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.
			Comments Design Re	N/A, as this parcel is not located within the Townsite Overlay (TO) Zoning District. eview Requirements for Non-Residential, Multifamily, for Mixed-Use Buildings within the City of Hailey
1. Si	ite Pla	Inning	: 17.06.080(A	)1, items (a) thru (n)

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments

		17.06.080(A)1a	a. The location, orientation and surface of buildings shall maximize, to the greatest extent possible sun exposure in exterior spaces to create spaces around buildings that are usable by the residents and allow for safe access to buildings.
		Staff Comments	The orientation of the building provides for southern and western solar exposure to the parking and loading areas, as well as to the primary pedestrian entrance of the building, which will assist in snow removal and maintenance of drivable spaces and pedestrian walkways, creating safe access to/from the building.
		17.06.080(A)1b	<ul> <li>All existing plant material shall be inventoried and delineated, to scale, and noted whether it is to be preserved, relocated or removed. Removal of trees larger than 6-inch caliper proposed to be removed require an arborist review. Any tree destroyed or mortally injured after previously being identified to be preserved, or removed without authorization, shall be replaced with a species of tree found in the Tree Guide and shall be a minimum of 4-inch caliper.</li> </ul>
		Staff Comments	N/A, as no existing plant material, trees and landscaping exists on the site.
$\boxtimes$		17.06.080(A)1c	c. Site circulation shall be designed so pedestrians have safe access to and through the site and to building.
		Staff Comments	The primary pedestrian access is from the south side of the proposed building. A second man-door is also located in the shop yard on the east side. Three (3) roll- up doors are proposed to ensure ample access and clearance for the loading and unloading of equipment. These doors provide safe access and and through the site and building.
		17.06.080(A)1d	d. Building services including loading areas, trash storage/pickup areas and utility boxes shall be located at the rear of a building; the side of the building adjacent to an internal lot line may be considered as an alternate location. These areas shall be designed in a manner to minimize conflict among uses and shall not interfere with other uses, such as snow storage. These areas shall be screened with landscaping, enclosures, fencing or by the principal building.
		Staff Comments	Per the Applicant, a small dumpster will be located within the screened yard. The screened yard appears to have adequate access for Clear Creek Disposal to navigate the site/empty dumpsters; however, to ensure the adequacy, the Applicant shall submit a letter from Clear Creek Disposal commenting on the adequacy of the enclosure/area. This has been made a Condition of Approval. Two (2) Loading areas are also proposed. One Loading area is located within the screened service yard and the second area is located along the property line abutting Black Oak Drive.
	$\boxtimes$	17.06.080(A)1e Staff Comments	e. Where alleys exist, or are planned, they shall be utilized for building services. N/A, as no alley exists and none is proposed.
		17.06.080(A)1f	f. Vending machines located on the exterior of a building shall not be visible from any street.
		Staff Comments	N/A, as no vending machines are proposed.
		17.06.080(A)1g	<ul> <li>g. On-site parking areas shall be located at the rear of the building and screened from the street. Parking and access shall not be obstructed by snow accumulation. (NOTE: If project is located in Airport West Subdivision, certain standards may apply that are not listed here. See code for details.) <ol> <li>Parking areas located within the SCI zoning district may be located at the side or rear of the building.</li> <li>Parking areas may be considered at the side of buildings within the B, LB, TI and LI zoning districts provided a useable prominent entrance is located on the front of the building and the parking area is buffered from the sidewalk adjacent to the street.</li> </ol> </li> </ul>

		Staff Comments	The project is located within the Light Industrial (LI) Zoning District. The site plan shows a total of three (3) onsite spaces, which are head-in spaces off of Glenbrook Drive. A similar layout was approved several years ago by the Commission for the Espinoza Building and Concrete Construction Supply. A useable prominent entrance is located off of Glenbrook Drive and parking appears to be located to the side of this entrance.
		17.06.080(A)1h	h. Access to on-site parking shall be from the alley or, if the site is not serviced by an alley, from a single approach to the street to confine vehicular/pedestrian conflict to limited locations, allow more buffering of the parking area and preserve the street frontage for pedestrian traffic.
		Staff Comments	Primary entrance to the shop yard is accessed from a single entry point off of Glenbrook Drive. Access to the proposed parking and second access point to the shop yard can also be achieved via Glenbrook Drive. Little to no pedestrian traffic exists in the area.
$\boxtimes$		17.06.080(A)1i	i. Snow storage areas shall be provided on-site where practical and sited in a manner that is accessible to all types of snow removal vehicles of a size that can accommodate moderate areas of snow.
		Staff Comments	A 10'-wide Drainage and Snow Storage Easement along the perimeter of the lots is existing. The Applicant intends to utilize this easement for snow storage purposes; however, may also haul snow from the site where necessary.
$\boxtimes$		17.06.080(A)1j	j. Snow storage areas shall not be less than 25% of the improved parking and vehicle and pedestrian circulation areas.
		Staff Comments	See Standard (i) above.
$\boxtimes$		17.06.080(A)1k	k. A designated snow storage area shall not have any dimension less than 10 feet.
		Staff Comments	A 10'-wide Drainage and Snow Storage Easement along the perimeter of the lots is existing. The Applicant intends to utilize this easement for snow storage
			purposes; however, may also haul snow from the site where necessary.

$\boxtimes$		17.06.080(A)1I	I. Hauling of snow from downtown areas is permissible where other options are not practical.
		Staff Comments	There appears to be adequate snow storage areas onsite for the storing of snow; however, given the use of the building (loading and unloading of construction equipment), the Applicant may haul snow from the site where necessary to ensure adeaute and safe circulation of the site.
		17.06.080(A)1m	m. Snow storage areas shall not impede parking spaces, vehicular and pedestrian circulation or line of sight, loading areas, trash storage/pickup areas, service areas or utilities.
		Staff Comments	Snow storage areas do not impede parking or pedestrian areas.
$\boxtimes$		17.06.080(A)1n	<ul> <li>Snow storage areas shall be landscaped with vegetation that is salt-tolerant and resilient to heavy snow.</li> </ul>
		Staff Comments	Snow storage areas are proposed within the perimeter snow storage easement. No landscaping or vegetation are existing and/or proposed.

# 2. Building Design: 17.06.080(A)2, items (a) thru (m)

Co	mpliar	nt		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
$\boxtimes$			17.06.080(A)2a	<ul> <li>The proportion, size, shape and rooflines of new buildings shall be compatible with surrounding buildings.</li> </ul>
			Staff Comments	The proportion, size and shape of the roof profile of the proposed building is compatible with the surrounding area and complements various elements of the surrounding buildings.
$\boxtimes$			17.06.080(A)2b	a. Standardized corporate building designs are prohibited.
<u> </u>			Staff Comments	The building is a very functional building and is not a standardized corporate design.
$\boxtimes$			17.06.080(A)2c	b. At ground level, building design shall emphasize human scale, be pedestrian oriented and encourage human activity and interaction.
			Staff Comments	The proposed building is pedestrian in scale with front and side entries at the ground level. The primary door to the building faces the street, is prominent and encourages human activity.

		17.06.080(A)2d	c. The front façade of buildings shall face the street and may include design features such as windows, pedestrian entrances, building off-sets, projections, architectural detailing, courtyards and change in materials or similar features to create human scale and break up large building surfaces and volumes.
		Staff Comments	The proposed building's front façade faces Glenbrook Drive. Building offsets, windows and metal awnings break up the mass of the building. A pedestrian entrance within the shop yard side and roll-up door, as well as a roll-up door along Black Oak Drive are also proposed, and create human scale.
	$\boxtimes$	17.06.080(A)2e	<ul> <li>Any addition onto or renovation of an existing building shall be designed to create a cohesive whole.</li> </ul>
		Staff Comments	N/A, as this is a new building.
$\boxtimes$		17.06.080(A)2f	<ul> <li>All exterior walls of a building shall incorporate the use of varying materials, textures and colors.</li> </ul>
		Staff Comments	The exterior walls incorporate horizontal and vertical corrugated metal siding. The front door will be a standard metal fire door, and the windows are black vinyl The exterior materials proposed for the building are complementary to the surrounding buildings.
		17.06.080(A)2g	f. Exterior buildings colors and materials shall be integrated appropriately into the architecture of the building and be harmonious within the project and with surrounding buildings.
		Staff Comments	The design and colors are harmonious in color palette to other surrounding buildings and integrated appropriately for function.
		17.06.080(A)2h	<ul> <li>g. Flat-roofed buildings over two stories in height shall incorporate roof elements such as parapets, upper decks, balconies or other design elements.</li> </ul>
		Staff Comments	The proposed building's roof is slightly sloped; however, appears to be flat. Parapet walls of various heights and metal awnings are proposed to create undulation, variation and reduce the overall mass of the building.
		17.06.080(A)2i Staff Comments	<ul> <li>i. All buildings shall minimize energy consumption by utilizing alternative energy sources and/or passive solar techniques. At least three (3) of the following techniques, or an approved alternative, shall be used to improve energy cost savings and provide a more comfortable and healthy living space: <ul> <li>i. Solar Orientation. If there is a longer wall plane, it shall be placed on an east-west axis. A building's wall plane shall be oriented within 30 degrees of true south.</li> <li>ii. South facing windows with eave coverage. At least 40% of the building's total glazing surface shall be oriented to the south, with roof overhang or awning coverage at the south.</li> <li>iii. Double glazed windows.</li> <li>iv. Windows with Low Emissivity glazing.</li> <li>v. Earth berming against exterior walls</li> <li>vi. Alternative energy. Solar energy for electricity or water heating, wind energy or another approved alternative shall be installed on-site.</li> <li>vii. Exterior light shelves. All windows on the southernmost facing side of the building shall have external light shelves installed.</li> </ul> </li> </ul>
			the following: - All windows will have Low Emissivity glazing - Installation of EV wiring (220)
L	1		- Installation of wiring for rooftop solar

			The Applicant can better describe the proposed energy consumption methods, if necessary.
$\boxtimes$		17.06.080(A)2j	j. Gabled coverings, appropriate roof pitch, or snow clips and/or gutters and downspouts shall be provided over all walkways and entries to prevent snow from falling directly onto adjacent sidewalks.
		Staff Comments	The proposed roof is slightly sloped and metal awnings cover the primary entrances to the building. Gutters run the length of the low end of the sloped roof. Drainage is directed toward drywells located within the shop yard. Snow clips will be installed where necessary.
$\boxtimes$		17.06.080(A)2k	k. Downspouts and drains shall be located within landscape areas or other appropriate locations where freezing will not create pedestrian hazards.
		Staff Comments	Drainage is directed toward drywells located within the shop yard, away from pedestrian areas so as not create pedestrian hazards.
		17.06.080(A)2l	<ol> <li>Vehicle canopies associated with gas stations, convenience stores or drive- through facilities shall have a minimum roof pitch of 3/12 and be consistent with the colors, material and architectural design used on the principal building(s).</li> </ol>
		Staff Comments	N/A, as no vehicle canopies are proposed.
$\boxtimes$		17.06.080(A)2m	<ul> <li>A master plan for signage is required to ensure the design and location of signs is compatible with the building design and compliance with Chapter 17.08.</li> </ul>
		Staff Comments	Building signage has been shown on the elevations. Prior to installation, the
			Appilcant shall submit a Sign Permit Application and receive approval for all
			building signage. This has been made a Condition of Approval.

# 3. Accessory Structures, Fences and Equipment/Utilities: 17.06.080(A)3, items (a) thru (i)

С	ompliar	nt		Standards and Staff Comments
Yes	No	N/A	City Code	City Standards and Staff Comments
		X	17.06.080(A)3a	a. Accessory structures shall be designed to be compatible with the principal building(s).
			Staff Comments	N/A, as no accessory structures are proposed at this time.
		$\boxtimes$	17.06.080(A)3b	b. Accessory structures shall be located at the rear of the property.
_	_		Staff Comments	N/A, as no accessory structures are proposed at this time.
$\boxtimes$			17.06.080(A)3c	<ul> <li>Walls and fences shall be constructed of materials compatible with other materials used on the site.</li> </ul>
			Staff Comments	The Applicant is proposing a perimeter fence around existing Lot 11. This fence will enclose the shop yard and complement the surrounding area. The Applicant is currently obtaining bids for the design and installation of a black chain link fence. Depending on costs, the Applicant would like to install a wrought iron fence with 6x6 posts. Neither the chain link fence or the wrought iron fence would dominate the building. Either fence would also be compatible with the surrounding area.
$\boxtimes$			17.06.080(A)3d Staff Comments	<ul> <li>Walls and fencing shall not dominate the buildings or the landscape.</li> <li>Planting should be integrated with fencing in order to soften the visual impact.</li> <li>A fence is proposed around the shop yard. The Applicant is currently obtaining</li> </ul>
				bids for the design and installation of a black chain link fence. Depending on costs, the Applicant would like to install a wrought iron fence with 6x6 posts. Neither the chain link fence or the wrought iron fence would dominate the building. Either fence would also be compatible with the surrounding area.
		$\boxtimes$	17.06.080(A)3e	<ul> <li>All roof projections including, roof-mounted mechanical equipment, such as heating and air conditioning units, but excluding solar panels and Wind</li> </ul>

		Staff Comments	Energy Systems that have received a Conditional Use Permit, shall be shielded and screened from view from the ground level of on-site parking areas, adjacent public streets and adjacent properties. N/A, as no roof-mounted equipment is proposed at this time. If any mechanical equipment, roof or ground-mounted, is installed, it shall be located at the rear of the building and/or screened from view at ground level. This has been made a Condition of Approval.
	$\boxtimes$	17.06.080(A)3f	f. The hardware associated with alternative energy sources shall be incorporated into the building's design and not detract from the building and its surroundings.
		Staff Comments	N/A
		17.06.080(A)3g	g. All ground-mounted mechanical equipment, including heating and air conditioning units, and trash receptacle areas shall be adequately screened from surrounding properties and streets by the use of a wall, fence, or landscaping, or shall be enclosed within a building.
		Staff Comments	N/A, as ground-mounted equipment is not proposed at this time. If any mechanical equipment, roof or ground-mounted, is installed, it shall be located at the rear of the building and/or screened from view at ground level. This has been made a Condition of Approval. The dumpster will be located within the shop yard and screened from view by the perimeter fence.
X		17.06.080(A)3h	h. All service lines into the subject property shall be installed underground.
		Staff Comments	All services lines will be installed underground.
$\mathbf{X}$		17.06.080(A)3i	i. Additional appurtenances shall not be located on existing utility poles.
		Staff Comments	None proposed.

# 4. Landscaping: 17.06.080(A)4, items (a) thru (n)

Co	mpliar	nt	Standards and Staff Comments		
Yes	No	N/A	City Code	City Standards and Staff Comments	
			17.06.080(A)4a	<ul> <li>Only drought tolerant plant species and/or xeriscape specific plant materials shall be used, as specified by the Hailey Landscaping Manual or an approved alternative.</li> </ul>	
			Staff Comments	This parcel is located within the Light Industrial (LI) Zoning District. No	
				landscaping or street trees are proposed or required at this time.	
		$\boxtimes$	17.06.080(A)4b	b. All plant species shall be hardy to the Zone 4 environment.	
			Staff Comments	N/A, as no landscaping or street trees are proposed.	
			17.06.080(A)4c	c. At a minimum, a temporary irrigation system that fully operates for at least two complete growing seasons is required in order to establish drought tolerant plant species and/or xeriscape specific plant materials. Features that minimize water use, such as moisture sensors, are encouraged.	
			Staff Comments	N/A, as no landscaping or street trees are proposed.	
			17.06.080(A)4d	d. Landscaped areas shall be planned as an integral part of the site with consideration of the urban environment. A combination of trees shrubs, vines, ground covers and ornamental grasses shall be used. New landscaped areas having more than 10 trees, a minimum of 10% of the trees shall be at least 4-inch caliper, 20% shall be at least 3-inch caliper, and 20% shall be at least 2½ inch caliper and a maximum of 20% of any single tree species may be used in any landscape plan (excluding street trees). New planting areas shall be designed to accommodate typical trees at maturity. Buildings within the LI and SCI-I zoning district are excluded from this standard.	

			Staff Comments	The project is located within the Light Industrial (LI) Zoning District and is					
				excluded from this standard.					
			17.06.080(A)4e	e. Seasonal plantings in planter boxes, pots, and/or hanging baskets shall be provided to add color and interest to the outside of buildings in the LI and SCI-I zoning districts.					
			Staff Comments	This project is located within the Light Industrial (LI) Zoning District; therefore,					
				seasonal plantings are required. No seasonal plantings have been shown on the					
				plan set. This has been made a Condition of Approval.					
			17.06.080(A)4f	f. Plantings for pedestrian areas within the B, LB, TN and SCI-O zoning districts shall be designed with attention to the details of color, texture and form. A variety of trees, shrubs, perennials, ground covers and seasonal plantings, with different shapes and distinctive foliage, bark and flowers shall be used in beds, planter boxes, pots, and/or hanging baskets.					
			Staff Comments	N/A, as this project is located within the Light Industrial (LI) Zoning District and					
				landscaping of this scale is not required.					
$\boxtimes$			17.06.080(A)4g	g. Storm water runoff should be retained on the site wherever possible and used to irrigate plant materials.					
			Staff Comments	Runoff is directed toward drywells located within the shop yard. No landscaping is					
				proposed or required at this time.					
			17.06.080(A)4h	h. A plan for maintenance of the landscaping areas is required to ensure that the project appears in a well-maintained condition (i.e., all weeds and trash removed, dead plant materials removed and replaced).					
			Staff Comments	N/A, as no landscaping areas are proposed nor required at this time. Seasonal					
				planters are required and shall be permanently irrigated or watered by the Applicant.					
		$\boxtimes$	17.06.080(A)4i	i. Retaining walls shall be designed to minimize their impact on the site and the appearance of the site.					
			Staff Comments	N/A, as no retaining walls are proposed.					
								17.06.080(A)4j	j. Retaining walls shall be constructed of materials that are utilized elsewhere on the site, or of natural or decorative materials.
			Staff Comments	N/A, as no retaining walls are proposed.					
								17.06.080(A)4k	k. Retaining walls, where visible to the public and/or to residents or employees of the project, shall be no higher than four feet or terraced with a three-foot horizontal separation of walls.
			Staff Comments	N/A, as no retaining walls are proposed.					
		X	17.06.080(A)4l	I. Landscaping should be provided within or in front of extensive retaining walls.					
			Staff Comments	N/A, as no retaining walls are proposed, nor is landscaping proposed or requried					
		X	17.06.080(A)4m	<ul> <li>Retaining walls over 24" high may require railings or planting buffers for safety.</li> </ul>					
			Staff Comments	N/A, as no retaining walls are proposed.					
		$\boxtimes$	17.06.080(A)4n	n. Low retaining walls may be used for seating if capped with a surface of at least 12 to 16 inches wide.					
	1	1	Staff Comments	N/A, as no retaining walls are proposed.					

# Additional Design Review Requirements for all Non-Residential Buildings located within the LI, SCI, TI or A Zoning Districts

1. Site Planning: 17.06.080 (C) 1, items (a) thru (c)

**Standards and Staff Comments** 

Yes	No	N/A	City Code	City Standards and Staff Comments
$\boxtimes$			17.06.080(C) 1a	<ul> <li>Adjoining parcels shall be considered when planning building configuration, vehicular circulation and access, parking, and drainage.</li> </ul>
			Staff Comments	Adjoining parcels include other light industrial buildings and storage. The proposed design, circulation, access, parking and drainage do not conflict with the adjoining parcels.
			17.06.080(C) 1b	b. Reciprocal vehicular ingress and egress, circulation, and parking arrangements are encouraged when the adjacent site(s) allows in order to facilitate the ease of vehicular movement between adjoining properties.
			Staff Comments	Vehicular access can be accessed primarily from Glenbrook Drive. Ingress, egress and parking arrangements facilitate circulation within the site.
$\boxtimes$			17.06.080(C) 1b	c. Vehicle circulation, parking and loading shall not block pedestrian access ways.
			Staff Comments	All circulation and loading are kept either within the screened service yard, or within a parking – away from pedestrian access areas.

### 17.06.060 Criteria.

- A. The Commission or Hearing Examiner shall determine the following before approval is given:
  - 1. The project does not jeopardize the health, safety or welfare of the public.
  - 2. The project conforms to the applicable specifications outlined in the Design Review Guidelines, as set forth herein, applicable requirements of the Hailey Muncipal CodeZoning Ordinance, and City Standards.
- B. Conditions. The Commission or Hearing Examiner may impose any condition deemed necessary. The Commission or Hearing Examiner may also condition approval of a project with subsequent review and/or approval by the Administrator or Planning Staff. Conditions which may be attached include, but are not limited to those which will:
  - 1. Ensure compliance with applicable standards and guidelines.
  - 2. Require conformity to approved plans and specifications.
  - 3. Require security for compliance with the terms of the approval.
  - 4. Minimize adverse impact on other development.
  - 5. Control the sequence, timing and duration of development.
  - 6. Assure that development and landscaping are maintained properly.
  - 7. Require more restrictive standards than those generally found in the Hailey Muncipal Code.
- C. Security. The applicant may, in lieu of actual construction of any required or approved improvement, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering or design, materials and installation of the improvements not previously installed by the applicant, plus fifty percent (50%), which security shall fully secure and guarantee completion of the required improvements within a period of one (1) year from the date the security is provided.

- If any extension of the one-year period is granted by the City, each additional year, or portion of each additional year, shall require an additional twenty percent (20%) to be added to the amount of the original security initially provided.
- 2. In the event the improvements are not completely installed within one (1) year, or upon the expiration of any approved extension, the City may, but is not obligated, to apply the security to the completion of the improvements and complete construction of the improvements.

The following conditions are suggested to be placed on approval of this Application:

- a) All applicable Fire Department and Building Department requirements shall be met.
- b) Any change in use or occupancy type from that approved at time of issuance of Building Permit may require additional improvements and/or approvals. Additional parking may also be required upon subsequent change in use, in conformance with Hailey Muncipal Codeat the time of the new use.
- c) All City infrastructure requirements shall be met, and plans shall be modified to meet the comments herein. Infrastructure plans shall be stamped by a licensed engineer. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for Department Head approval and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense includes, but will not be limited to, the following requirements and improvements:
  - i. A sidewalk in-lieu payment shall be made for the required sidewalk along Black Oak Drive and Glennbrook Drive. Sidewalk in-lieu fees shall be paid prior to issuance of a Certificate of Occupancy.
  - ii. The Glenbrook Drive street sign, located at the corner of the parcel, shall be relocated to the opposite side of the street.
  - iii. The existing drywell shall be replaced or the drainage field shall be expanded to accommodate the additional hard surface area draining into this drywell.
  - iv. The Applicant shall provide the percentage of drainage in the barrow pit adjacent to the fence along the road.
  - v. Given the location of the loading area and access to the building at the north/northwest corner of the site, this area shall be paved to the property line to help protect the existing edge of Black Oak Drive from damage.
  - vi. An IDWR shall be submitted for all proposed drywells.
  - vii. It appears that roof drainage may be directed onto the ground on the back side of the building within the City's right-of-way. The Applicant shall clarify and remedy where necessary. An additional dry well may be needed to sufficiently drain the site.
  - viii. If no water meter vault is in place, the Applicant shall install a water meter vault at the owner's expense. If a curb stop cannot be located, the Applicant shall install a water service from the main line to the lot, which includes a meter vault at the owner's expense.
  - ix. If floor drains are located within the building and maintenance of equipment will be conducted onsite, a 1,000lb grease interceptor shall be installed.

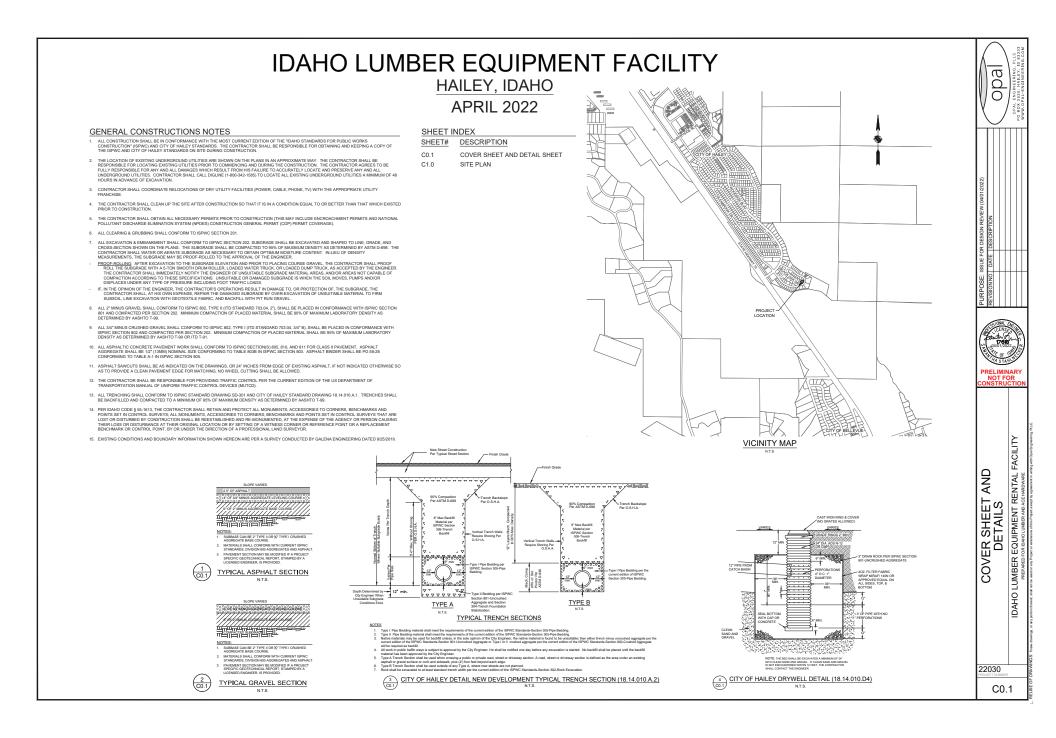
- d) The project shall be constructed in accordance with the application or as modified by the Findings of Fact, Conclusions of Law and Decision.
- e) All exterior lighting shall comply with the Outdoor Lighting requirements according to 17.08C.
- f) Except as otherwise provided, all the required improvements shall be constructed and completed, or sufficient security provided as approved by the City Attorney, before a Certificate of Occupancy can be issued.
- g) This Design Review approval is for the date the Findings of Fact are signed. The Planning & Zoning Administrator has the authority to approve minor modifications to this project prior to, and for the duration of a valid Building Permit.
- h) A Lot Line Adjustment Application, a request to eliminate the interior lots lines of the parcel, shall be applied for concurrently with the Building Permit.
- i) Seasonal planters/plantings shall be added to the site plan and shown on the Building Permit submittal. This planters/plantings shall be watered or permanently irrigated.
- j) A Fence Permit shall be applied for prior to issuance of a Building Permit.
- k) All utilities shall be located underground, consistent with 17.06.080(A)3h, and shall be shown on the Building Permit submittal.
- I) A Sign Permit Appliation shall be submitted and approved prior to installation of building signage.
- m) All roof and ground-mounted equipment shall be located to the rear of the building and/or screen from view at ground level.

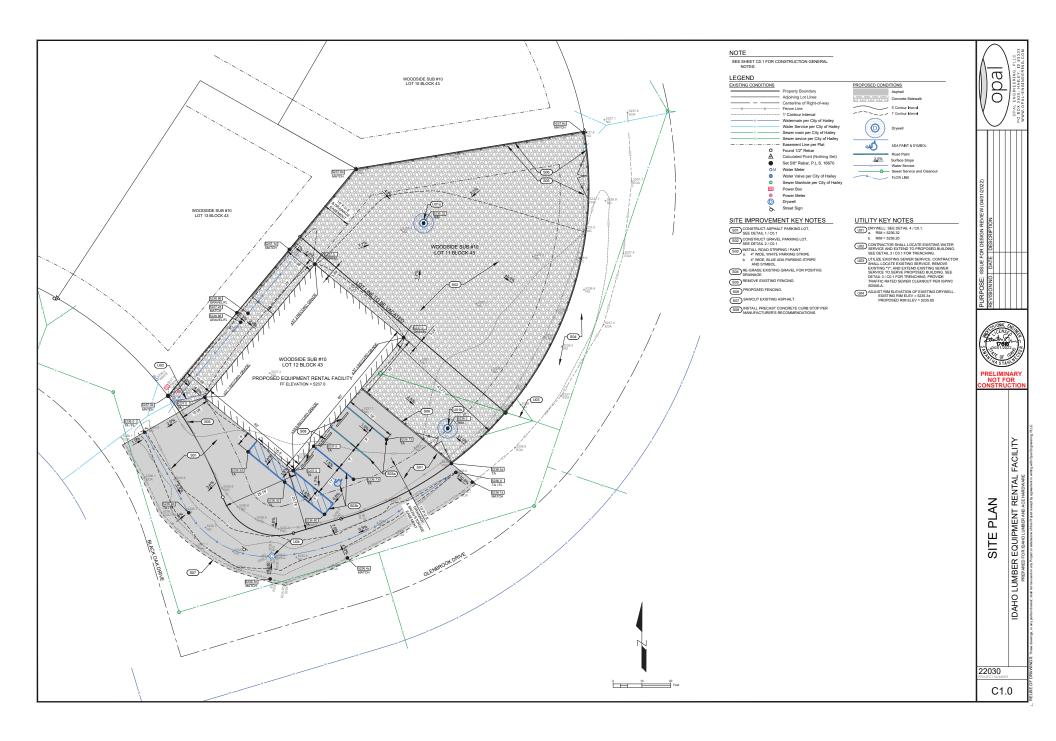
### Motion Language:

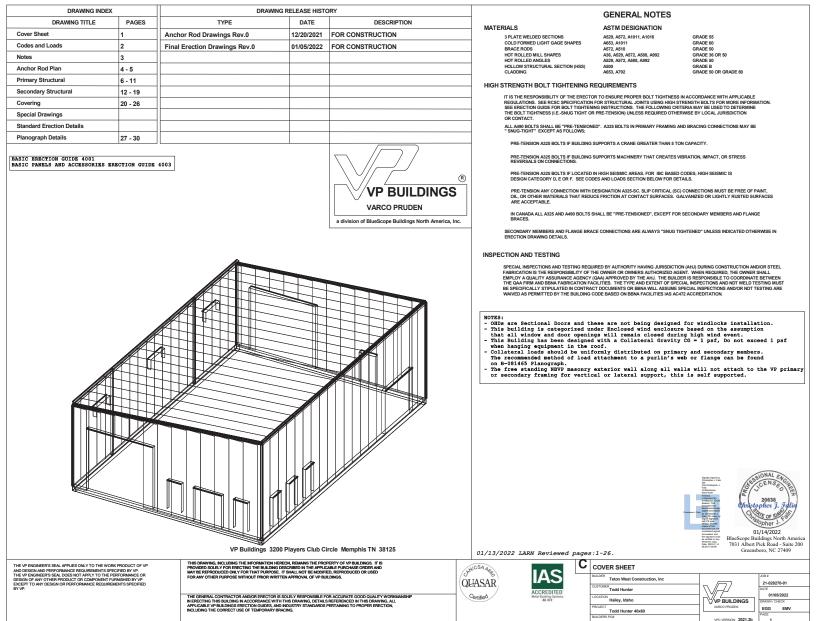
**Approval:** Motion to approve the Design Review Application submitted by Kruger Industrial Smoothing, LLC, for construction of a new 2,400 square foot commercial building, to be located at Lot 11 and 12, Block 43, Woodside Subdivision, within the Light Industrial (LI) Zoning District, finding that the project does not jeopardize the health, safety or welfare of the public and the project conforms to the applicable specifications outlined in the Design Review Guidelines, applicable requirements of the Hailey Municipal Code Titles 17 and 18, and City Standards, provided conditions (a) through (m) are met.

**Denial:** Motion to deny the Design Review Application by Kruger Industrial Smoothing, LLC, for construction of a new 2,400 square foot commercial building, to be located at Lot 11 and 12, Block 43, Woodside Subdivision, within the Light Industrial (LI) Zoning District, finding that \_\_\_\_\_\_ [the Commission should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing to [Commission should specify a date].







1/5/2022

11:31:57

ME: Todd Hunter 40x6

Codes and Loads WHEN MULTIPLE BUILDINGS ARE INVOLVED, SPECIFIC LOAN HEIGHTS, FRANKING SYSTEMS, ROOF SLOPES, ETC., MAY RI INDICATED BELOW. SEE CALCULATIONS FOR FURTHER DET COMMON WALLS BETHERE CONFECTE STARFES ARE NOT SUBJ	SULT IN DIFFERENT LOAD APPLICATION FACTORS THAN ILS. WIND LOADS ARE APPLIED TO OVERALL BUILDING				
COMMON WALLS BETWEEN CONNECTED SHAPES ARE NOT SOLD City: Hailey County: Bla	ine State: Idaho	Country: United States			
Building Code Building Code: 2018 International Building Code Building Risk/Occupancy Category: II (Standard Occu		ral: 16AISC - ASD Rainfall: I: 4.00 inches per h rm: 16AISI - ASD f'c: 3000.00 psi Concrete	DUF		
Dead and Collateral Loads Collateral Gravity:1.00 psf Collateral Uplift: 0.00 psf	Material Dead Weight Roof Covering + Second. Dead Load: 2.83 psf Frame Weight (assumed for seismic):3.35 psf - U	Roof Live Load Roof Live Load: 20.00 psf Reducible SR			
Wind Load Wind Speed: Vult: 115.00 (Vand: 89.08) mph The 'Envelope Procedure' is Used Primaries Wind Exposure Sc - Kr: 0.882 Parts Wind Exposure Factor: 0.882 Wind Enclosure: Enclosed Topographic Pactor: Kr: 1.0000 Ground Elevation Factor: Ke: 0.8271 MOT Windhorne Dahris Region Base Elevation: 50/40 Site Elevation: 5244.0 ft Primary Kone Strip Width: 21: 6/0/0 Basic Wind Pressure: q: 21.00, (Parts) 21.00 pf	Snow Load Ground Snow Load: pg: 100.00 psf Flat Roof Snow: pf: 70.00 psf Design Snow (Sloped): ps: 70.00 psf Rain Strichtge: 0.006 Snow: 100.00 psf (USR) Specific Hinimum 2 Partially Exposed - Ce: 1.00 Thermal Factor: Heated - Ct: 1.00 Ground / Roof Conversion: 0.70 Obstructed or Not Slippery	Seismic Load Laiseal Porce Resisting Systems using Equival Mapped MCE Acceleration: S: 43.00 %g Mapped MCE Acceleration: S: 1: 4.30 %g Site Class: Stiff soil (D) - Default Seismic Taportance: le: 1.000 Design Acceleration Parameter: SdI: 0.2206 Seismic Design Category: C Seismic Bow Load: 1: 4.00 paf % Snow Used in Seismic: 20.00 Disphregn Condition: Flexible Fundamental Period Height Used: 19/8/0 Transverse Direction Parameters System NO destiled for Seismic	nt Force Procedure		
Notes: Application of Specified Minimum Uniform Roof Snow load -The specified minimum roof snow (SMS) will be applied as loads only. -The SMS is considered the net sloped roof load, i.e., none portance, Thermal, Unobstructed Slippery, Exposure, etc., -The SMS is not considered in conjunction with the bracing	a separate roof load check, combined with dead of the other snow load related factors such as Im- will apply.	Redundancy Factor: Rho: 1.00 Fundamental Periodi ra: 0.3035 R-Factor: 3.00 Overstrength Factor: Omega: 2.50 Deflection Amplification Factor: Cd: 3.00 Base Shear: V: 0.1391 x W Longitudinal Direction Parameters System NOT detailed for Seismic Redundancy Factor: Rho: 1.00 Fundamental Period: Ta: 0.1868 R-Factor: 3.00 Overstrength Factor: Omega: 2.50 Deflection Amplificator: Omega: 2.50 Deflection Amplificator: Omega: 2.50 Base Shear: V: 0.1391 x W		Shop Roof: A	
				FOR CONSTRUCTION	2063a 2063a Christophers J. Julia 01/4/2022 BlueScope Buildings North Americ 7/031 Albert Pick Road - Suiz 200 Greensboro, NC 27409
	THE WORK PRODUCT OF VP AND DESIGN AND PERFORMANCE REQUIREMENTS SPECIFIED BY VP. THE VP ENGINEER'S SEAL DOES NOT APPLY TO THE PERFORMANCE OR DESIGN OF ANY OTHER PROVENTIEN ALL NOT BE MC	LUDING THE BECOMMATCH MERICAL REMANS THE PROPERTY OF VP "WORKED SOLE 22Y OF ARECTRON FYLE BID AND DESCRIPTION OF VP "MARE CORER AND MAY BE REPRODUCED ONLY FOR THAT FUNCTES. THERE, REPRODUCED ON USED FOR AWY OTHER PURPOSE WITHOUT PREVAL OF VP BUILDINGS.	C VP Buildings 3200 Players Club Circle Memphis TN 38125 REV CATE BY DESCRIPTION	CODES AND LOADS	21-028270-01
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	· ·		12/20/2021 11:22:31	FILENME: Todd Hunter 40x6	ision of BlueScope Buildings North America, Inc.

### BUILDER/CONTRACTOR RESPONSIBILITIES

VP Buildings follows the guidelines as outlined in the AISC and MBMA Codes of Standard Practice. VP Buildings standard product specifications, design, fabrication, quality criteria shall govern all work unless stipulated otherwise in the contract documents. In case of discrepancies between VP Buildings structural plans and plans for other trades, VP Buildings structural plans shall govern.

It is the responsibility of the Builder to obtain approvals and permits from all governing agencies and jurisdictions as required. Approval of VP Buildings drawings constitutes the builders acceptance of VP interpretation of the contract purchase order. Unless pecific design ortheir concerning interface design and details are furnished as part of the contract, VP Buildings design assumptions shall govern.

VP engineers are not Project Engineers or Engineer of Record for the overall project. VP engineering supply sealed engineering design data and drawings for VP supplied material as part of the overall project for use by others to obtain points, approvals, and coordinate with hother trades. All interface and/or compatibility of any materials not furrished by VP are to be considered and coordinated by the builder or AE firm.

### CONSTRUCTION & ERECTION RESPONSIBILITY

The Builder is responsible for construction in strict accordance with VP Buildings "FOR CONSTRUCTION" drawings and all applicable product installation guides. VP is not responsible for work done from any other VP drawings that are not marked "FOR CONSTRUCTION", nor any drawings prepared by others.

As erected field assemblies of members shall be as specified in MBMA Code of Standard Practice As erected field assemblies of members shall be as specified in MBMA Code of Standard Prac (in Canada - CSA S16), which require J1000 toterance of installed members. Occasional field work including shimming, cutting, coping, and drilling for final fit-up are considered part erectors. Specified field works and field welding conditions indicated on these dravings shall also be includied in the erectors scope of work. See Erection Guide for shimming procedure. For Judiding with to priding bridge comes see Crane Data draving for contamn planto totrance red part of

The building encircle shall be properly licensed and separisneed in secting metal building systems The building is reporting the provide of and at all comply with a IGNA requirements and all other governing site sardy criteria. The builder is responsible for designing, supplying, locating and instaling temporary supports and building during rection of the building. We bracking is designed for concernation of the building completion and shall not be considered as adequate encoder to building.

### EXISTING STRUCTURES

We must be advised of any structure that is within 20 ft. of VP's building. Load effects from snow drifting, wind effects, and existine separation must be considered for both the new and existing structures. V has designed the new VP building for these effects. The ownerholder are responsible for employing a Professional Engineer to review and verify the existing structure for all load effects from the advance VP building. load effects from the adjacent VP building

### BRACING

Tension brace rods work in pairs to balance forces caused by initial tensioning. Care must be All rods must be installed loose and then tightened. Rods should not exhibit excessive sag. For long or heavy rods, or angles it may be necessary to support the rods at mid-bay by sus them from secondary members.

Bracing for seismic or wind loading of objects or equipment that are not a part of the VP structure must be designed by a qualified professional to deliver lateral loads to primary frames and not bracing tartist. Equipment bracing and suspension connections must not impose torsion or mitor axis loads, or cause local distortion in any VP components. VP accepts no responsibility for delign or installation of bracing systems not furnished by VP.

## FIELD WELDING

All field welding shall be done at the direction of a design professional and done in accordance All field welding shall be done at the direction of a design professional, and done in accordance with governing requirements (AWS) to USA, CWB in Chanada Jby widders qualified to perform the welding as directed by the applicable welding procedure specification (MPS). AWFS shall be propared by the constract for reach welding variation aspecification (MPS). AWFS shall be any special welding inspection as required by local jurisdiction. Filter metal shall be (Game) and the constraint of reach welding variation specification (MPS). AWFS shall be propared by the constraint of reach welding variation specification. The metal shall be (Game) and the constraint of the c DELIVERIES

It is the responsibility of the builder to have adequate equipment available at the job site to unload trucks in a safe and timely manner. The Builder will be responsible for all retention charges from carriers as a result of job site unloading delays.

### SIGNAGE

The Builder is responsible for furnishing signs as required by Code and the Building Department, including but not limited to, exits, occupancy limits, floor loading limits, and builk storage limits. Floor loading signed shall cakerly indicate maximum floor the load permitted. Buik storage facilities shall have signs clearly posted on all loaded walls indicating the type of commodity stored and the maximum torage height. Sings shall be clearly vible when building is fully loaded to design level. Overloading of floors or walls may result in failure.

Claims for damage or shorts MUST be noted on the Bill-of-Lading or delivery receipt and filed against the carrier by the consignee as per VP's Terms of Bales (F.O.B. Plant) under the Uniform Commercial Code. It is critical that damages or shorts be noted on the Bill-of-Lading or you have little recourse with the carrier. Immediately upon delivery of material, material quantities are verified by the Builder against quantities billed on the shipping document. Neither the Mandacturer nor the carrier is responsible for material shortages against quantities billed on the shipping document if such shortages are not noted on the shipping documents upon the shipping document of such shortages are not noted on the shipping documents upon the shipping document of such shortages are not noted on the shipping documents upon the shipping document of such shortages are not noted on the shipping documents upon the shipping document of such shortages are not noted on the shipping documents upon the shipping document of such shortages are not noted on the shipping document such as the shipping document of such as the such as t delivery of material and acknowledged by the carriers agent. For materials concealed in bundles, boxes, or crates, shortages must be reported immediately upon unpacking. Should products get wet, bundled and crated materials must be unpacked and unbundled immediately to provide drainage of trapped moisture. See Erection Guide for proper job site storage procedure.

### SEALANTS

Sealants shall be applied in strict accordance with VP details or weather tightness will be compromised. Sealant must be applied in temperatures and weather conditions consistent with labeling INDEPENDENT MEZZANINES

Independent mezzanines must be designed by a professional engineer. The engineer must ensure that proper isolation from the VP building has been provided to avoid structural damage due to differential movements, or inadvertantly apply loads to the VP structure. VP accepts no responsibility for the design of the independent mezzanine. FIRE CODE COMPLIANCE

It is the responsibility of the project design professional and builder to comply with local fire code regulations including consideration of, but not limited to, building use and occupancy, all building construction materials, separation requirements, genes requirements, fire protection systems, etc. Builder shall advise VP of any special requirements to be furnished by VP.

### FIELD MODIFICATIONS

Modifications to this building from details and instructions contained on these drawings must be Modifications to this building from details and instructions contained on these drawing in must be approved in writing by VP Buildings explores, or other licensed structural engineer. This includes, not backets, cutting of openings for droors, windows or RTU's, correction of fabrication errors, etc. The owner shall not impose loads to the structure boyond what is specified for this building in the contract documents. VP Buildings accepts no responsibility for the consequences of any unauthorized additions, alterations, or added loads to this structure.

If the builder intends to invoice VP Buildings for modifications in excess of \$1000. The builder If the builder intends to invoice VP Buildings for modifications in eccess of \$1000, The builder most notify VP Buildings immobiliately, and buildin a VPG Automation for non-VP Buildings print and the transmission of the building completion. Claims submitted without work authorizations, or after 30 days will not be accepted. Correction of minor minists, himming and pubmism, moderate amount of nearing, drilling, chipping / cutting and minor welding are considered by Code of Standard Practico to be part of erections and to station of alm ministruments.

## CONCRETE/MASONRY/CONVENTIONAL STUD WALLS

The engineer responsible for the design of the wall system is responsible for coordinating with, or specifying to VP Buildings, any wall to steel compatibility issues such as drift and deflection compatibility special base details, and wall to VP steel connections. All fastneres, sealant and counter flashing of wall systems are to be provided by contractor. The engineer responsible for the wall shall design the anchroger by PP supporting elements consistent will code orequired force the wall shall design the anchroger by Psupporting elements consistent will code required force the super structure of the sup PANELS

Oil canning is an inherent characteristic of cold formed steel panels. It is the result of several factors that include induced stresses in the raw material delivered to VP, fabrication methods, installation procedures, and post installation thermal forces. Thru fastened panels will exhibit some dimpling when installed, especially when insulation is installed between panels and secondary supports. Dimpling can be minimized by careful installation, taking care not to over drive fasteners

Roof numble is a phenomenon that is caused by wind quets lifting up on the roof namels and then Noor rumble is a phenomenon that is caused by writing uses timing up on the root panels and then springing back in the place. All panels experience this action use degree, especially with concelled clip Standing Steam panels. Roof rumble makes the panel standing standing all by providing a larger members, and the standing standing standing standing standing standing standing standing standing members, standing standing standing standing standing standing standing standing standing and the standing stand

Oil canning, dimpling, and roof rumble do not affect the structural integrity or weather tightness of the panels and is not grounds for rejection of panels.

The Standing Seam joint detail is designed with an interlocking feature for ease of installation. However, it is imperative that installed Standing Seam panels be secured to the secondary structural members and properly seamed prior to departure from the job site each day.

### SKYLIGHTS

Local building departments may require added fall restraint due to conditions that may affect the skylight structural integrity. It is the responsibility of the builder to determine and provide any added fall restraint under the skylight as may be required by your building department. RAIN WATER RUNOFF

Drainage systems must be designed by the project professional to comply with code requirements. Drainage systems must be designed by the project protessional to comply with code requerines by Pis not responsible for drainage designs, overflow scuppers, down pping, etc. The project professional and contractor are responsible to ensure that primary drains and overflow devices such as scuppers and auxiliary drains are provided as required for the required rain intensity at the building perimeter and at valley conditions to prevent ponding.

## STEEL SHOP COAT

The purpose of VP's shop coat is to provide protection for the steel members during transportation, during temporary job site storage and during erection. Standard shop formulation is not designed to perform as a finish coat when exposed to environmental conditions. Members shall be kept free of the ground and properly drained during job site storage. It is the Builder's responsibility to ensure that if a finish coat is being applied over VP shop coat that the painting contractor verifies compatibility between his finish coat and VP's shop coat.

VP BUILDINGS ACCREDITATIONS AND APPROVALS

## Fabricator Approvals

IAS AC472 Approvals: (www.iasonline.org/services/metal-building-inspection) Listed under BlusScope Buildings North America, Inc. City of Los Angeles, CA #FEBOOIS: City of Houston, TX F67 & 429; City of Phoenix, AZ C19-02008; Clark County, NV 43 & 833, San Bernardino County, CA 289 State of Utah, City of Richmond, CA.

### Design Approvals

IAS AC472 Approvals: (www.iasonline.org/services/metal-building-inspection) Listed under Varco Pruden Buildings, a Division of BlueScope Buildings North America, Inc. Canadian CSA A660 Certifications

(www.cwbgroup.org) Listed under BlueScope Buildings North America, Inc.

Engineering Certifications of Authorization

gmeeting Certifications of Authorization USA-AR#576; FL#30427; IL#164-002649; KS#E-29; MS#E-0592; MORE-2010007736; ICA#E-0892; KS#CA4170PE; SD#C-1787; TX#F4628; WW#C03059-00; CAN-AB#P08900; NS#30123; ON#100148796; and YT#PP134

ICC Evaluation Reports (www.icc-es.org) SSR Roof System - #ESR-2527

State of Florida Product Approvals (www.floridabuilding.org) Approved Products Listed Under VP Buildings, Inc.

VP TextureClad - See Transamerican Structuroc. Inc.

Dade Co. Product Approval (www.miamidade.gov/buildingcode) Approved Products Listed Under Varco Pruden Buildings, Inc.

VP TextureClad - See Transamerican Structuroc. Inc.

Underwriter's Laboratory Approvals (Available only when specified in contract) SSR Roof-UL#TGKX-113: SSR Composite Roof Class 90-UL#TGKX-113A: SSR Roof w/Super Block: Class 90-LII #TGKX-328:

Panel Rib Roof III, Class 60, III #TGKY, 60: Panel Rib Roof III, Class 90, III #TGKY, 64:

VP SLR II Roof Class 90-UL#TGKX-90 -180 -435 -435A -176 -238 -238A -238B Factory Mutual Approved Assemblies (Available only when specified in contract)

SSR Roof Systems are approved in various type applications and listed in FM Approval Guide. 24 Ga SSR (0.0227" Nominal), is available in Class 1-60, 1-75, 1-90. 22Ga SSR (0.0277"

Nominal), is available in Class 1-75, 1-90-, 1-120. SLR II Roof Systems are approved in various type applications and listed in FM Approval Guide.

24 Ga SLR II (0.0227" Nominal), is available in Class 1-75 and 1-120.



BlueScope Buildings North America 7031 Albert Pick Road - Suite 200 Greensboro, NC 27409

21-028270-01

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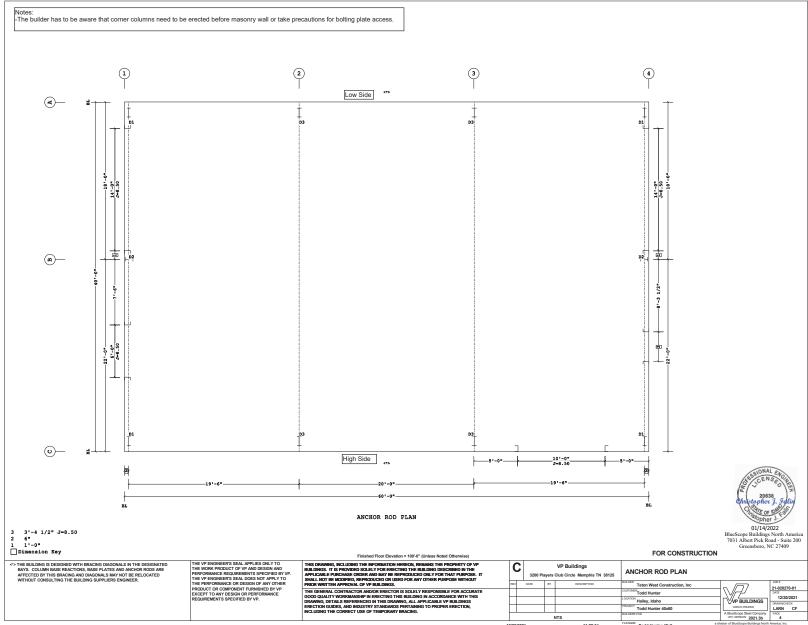
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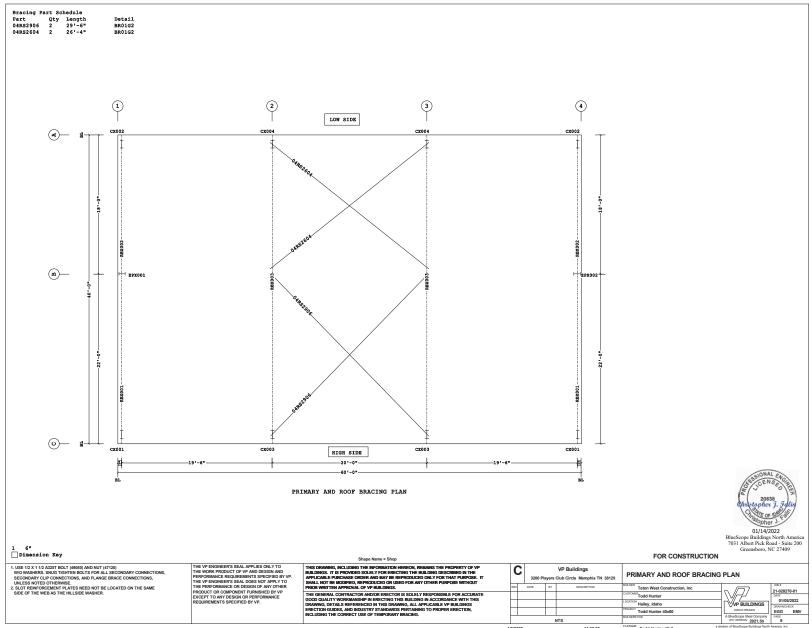
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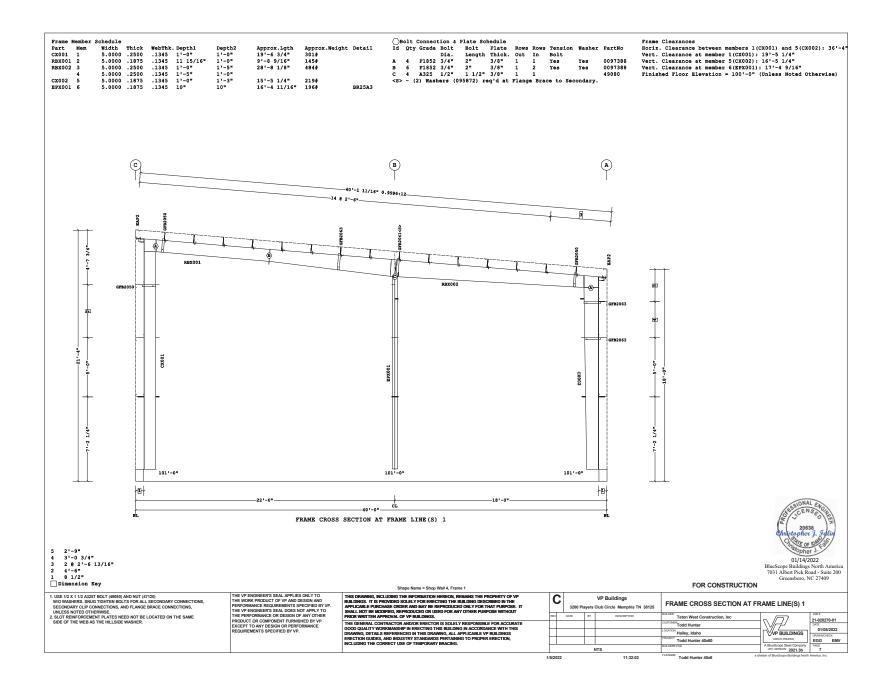
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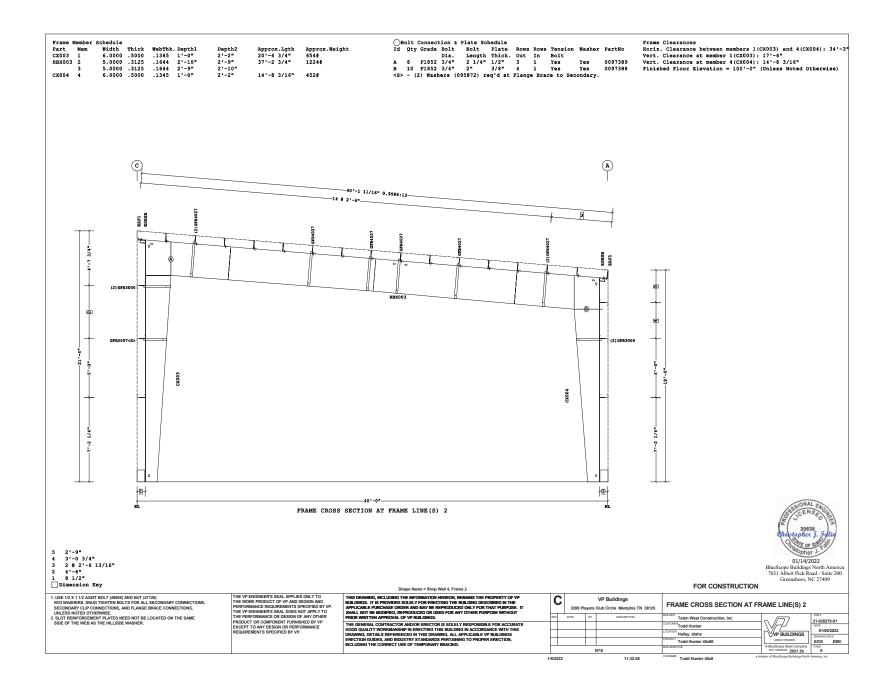
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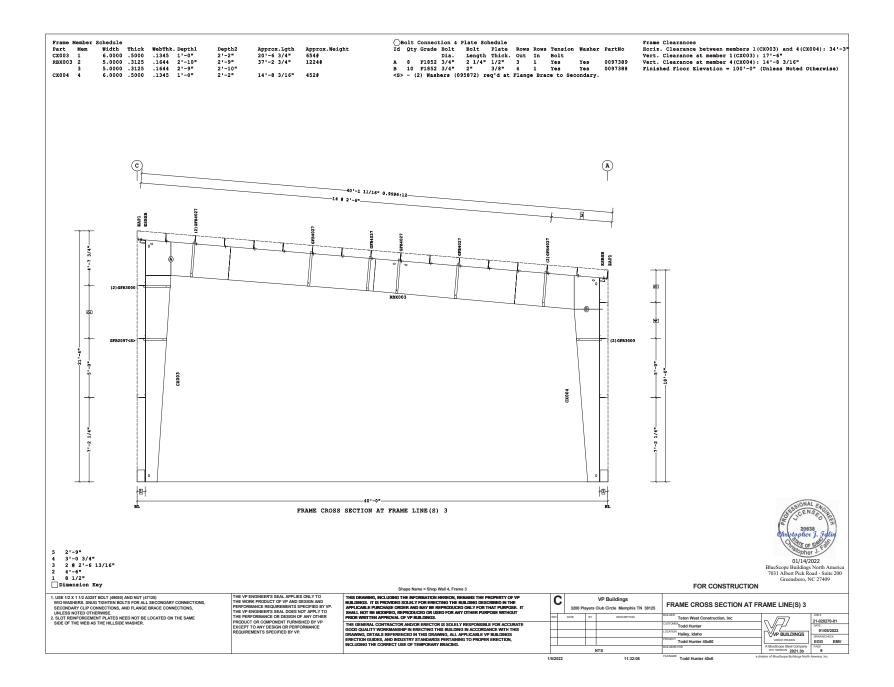


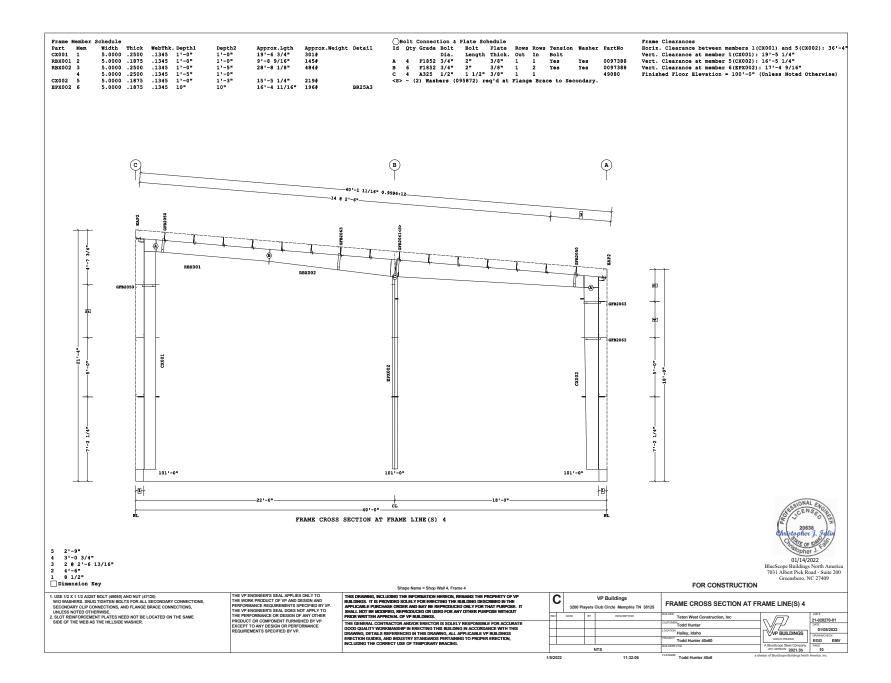
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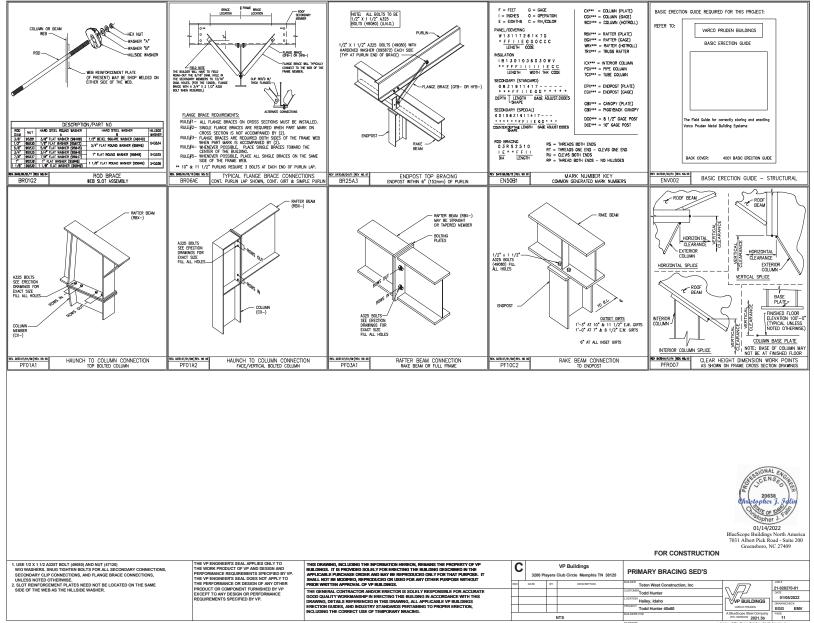
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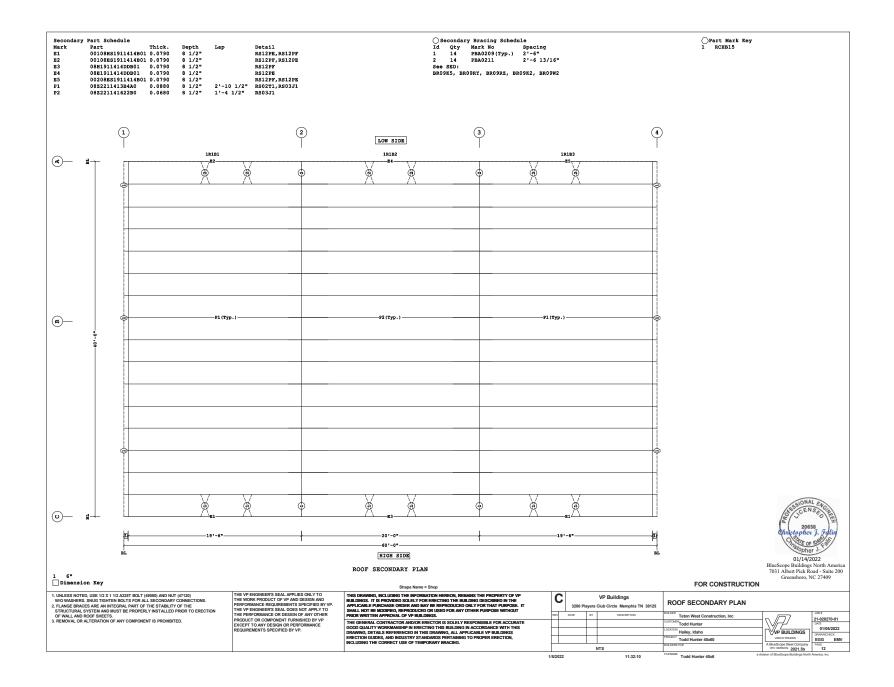


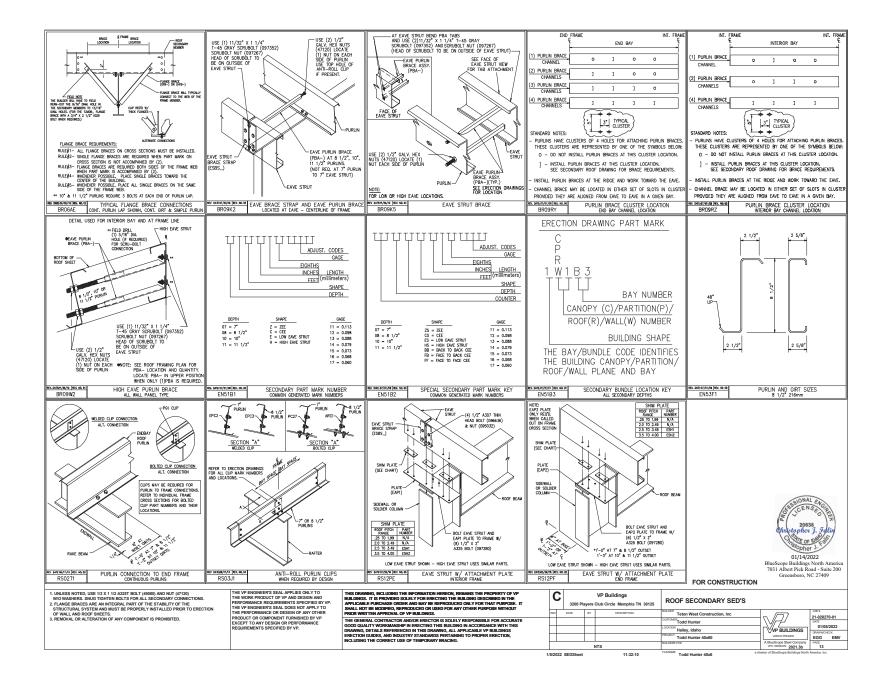


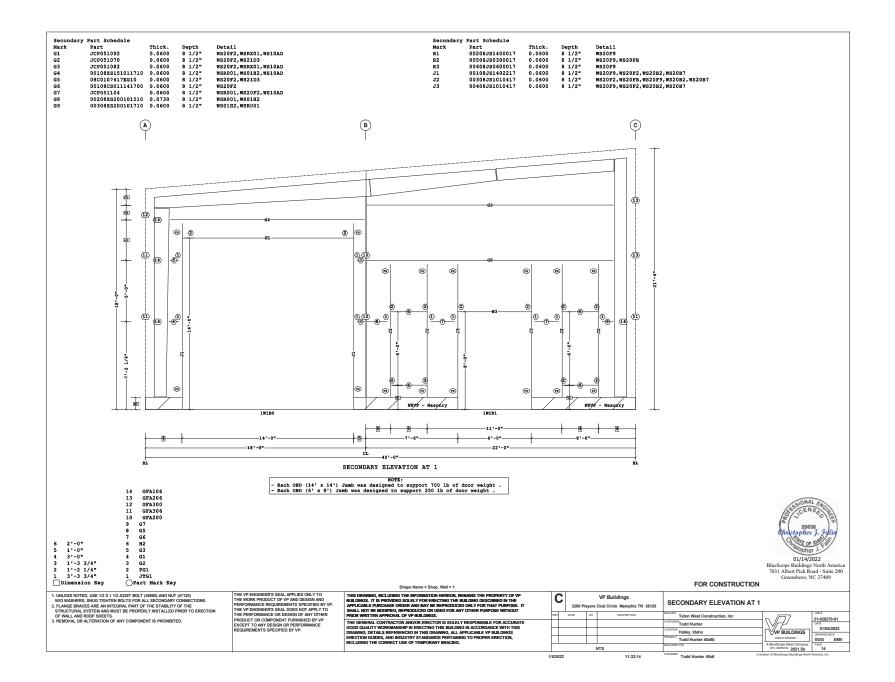
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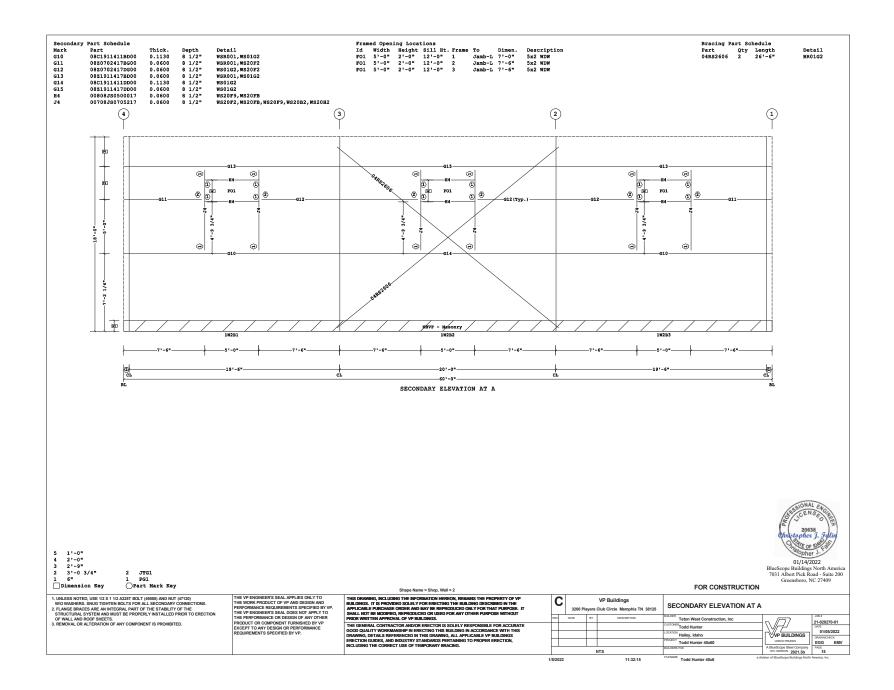
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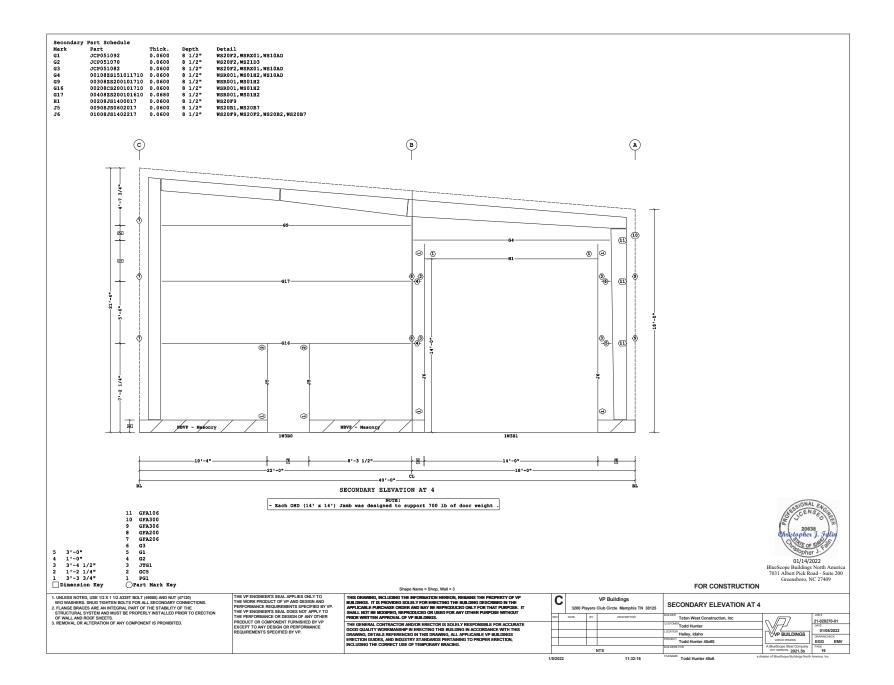
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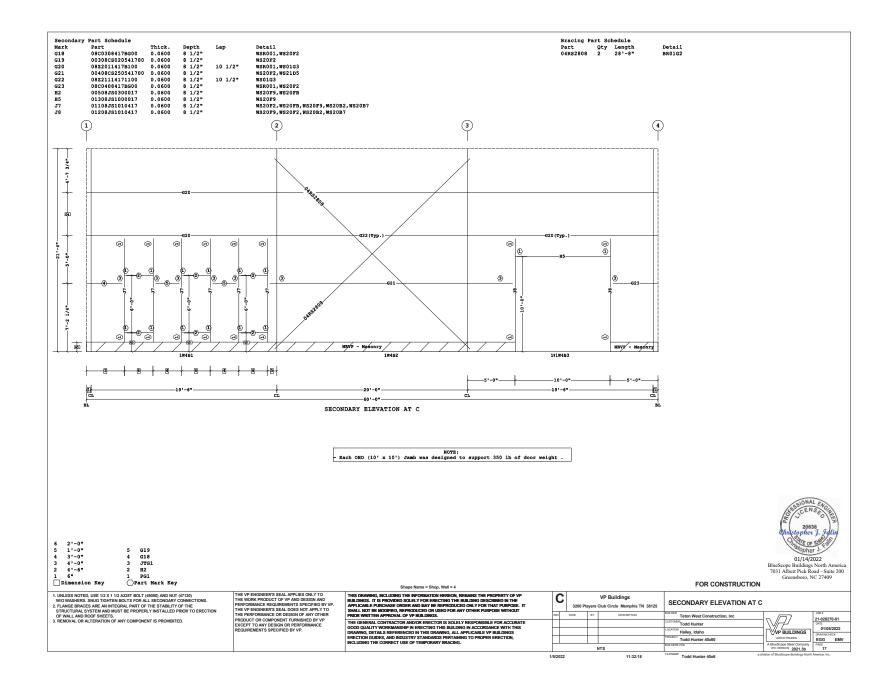


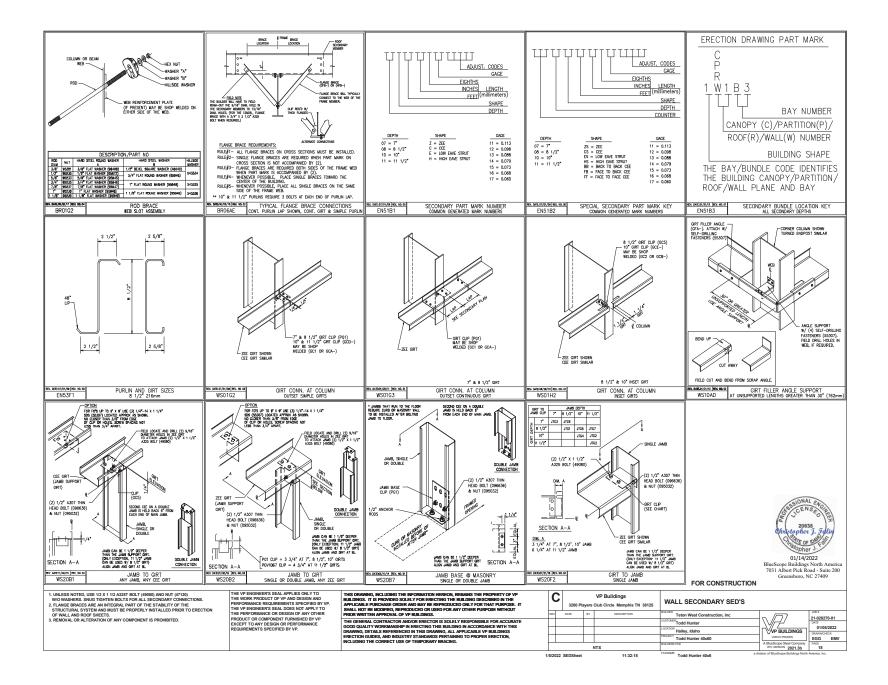


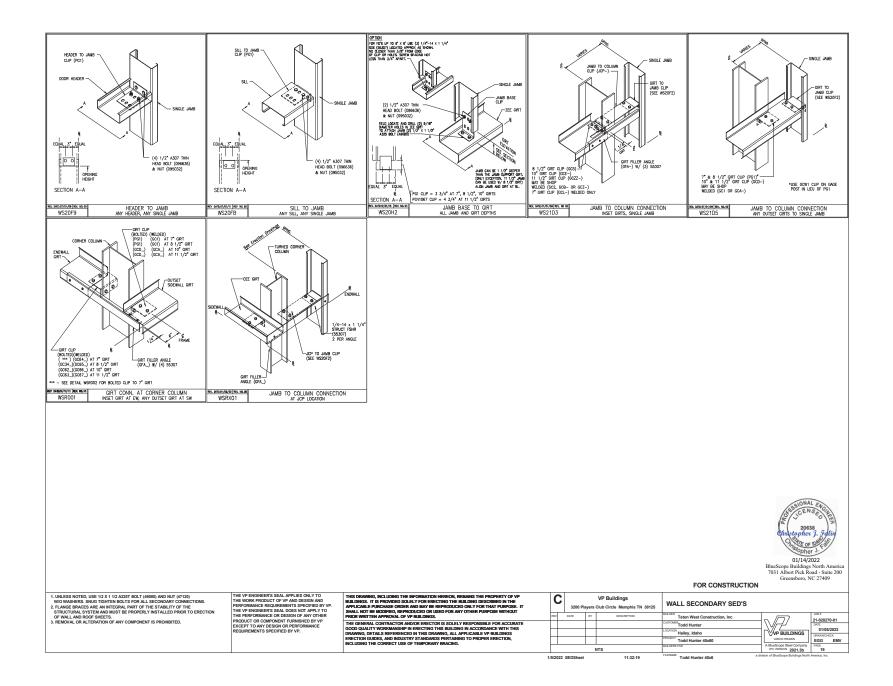


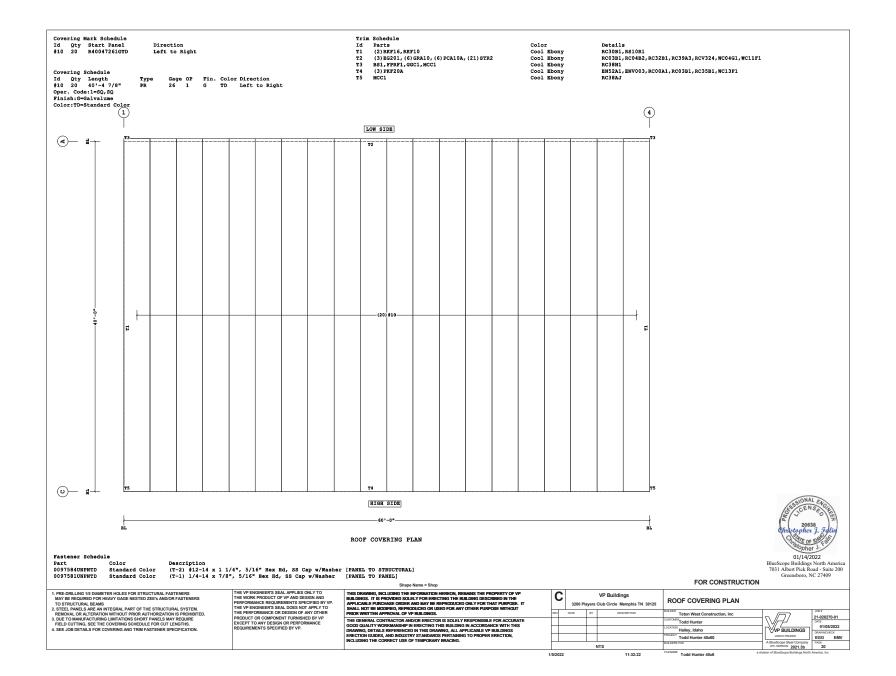


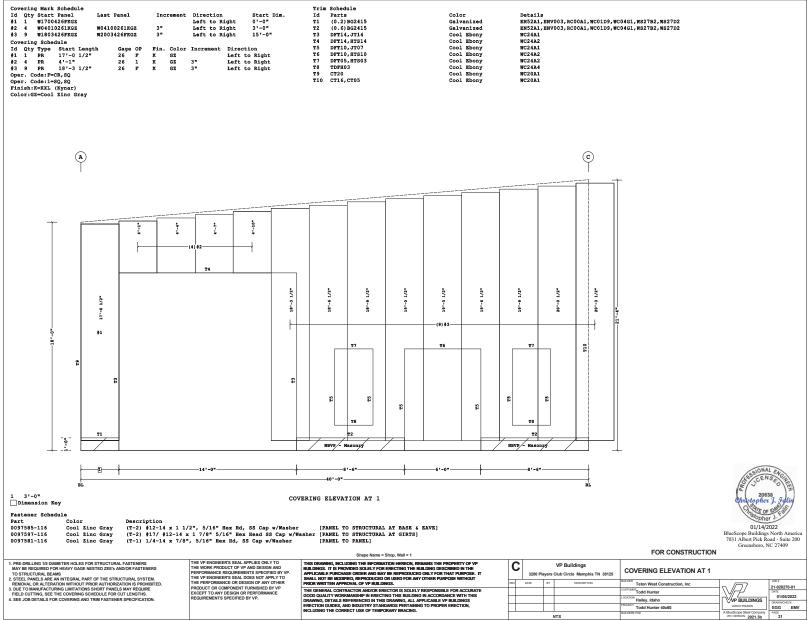








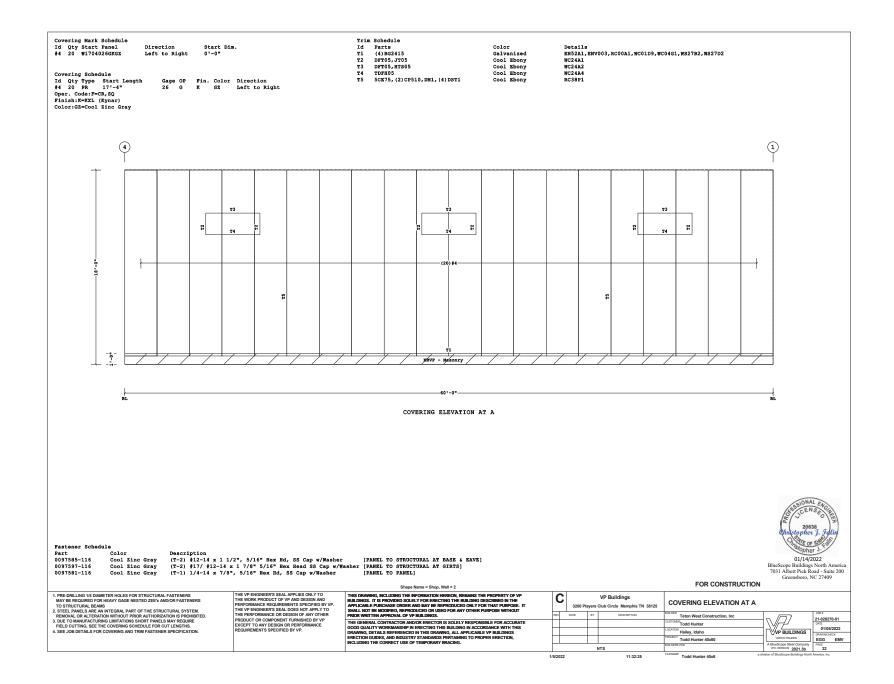


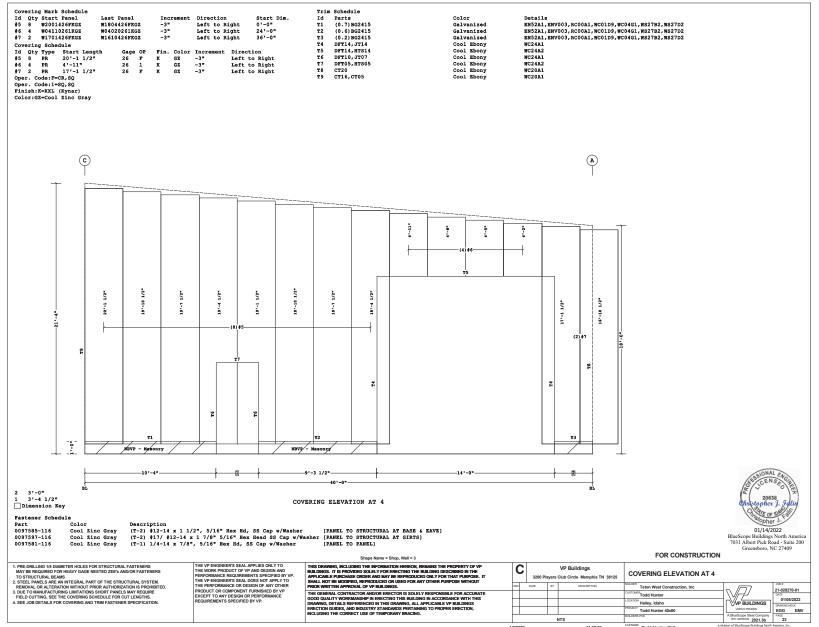


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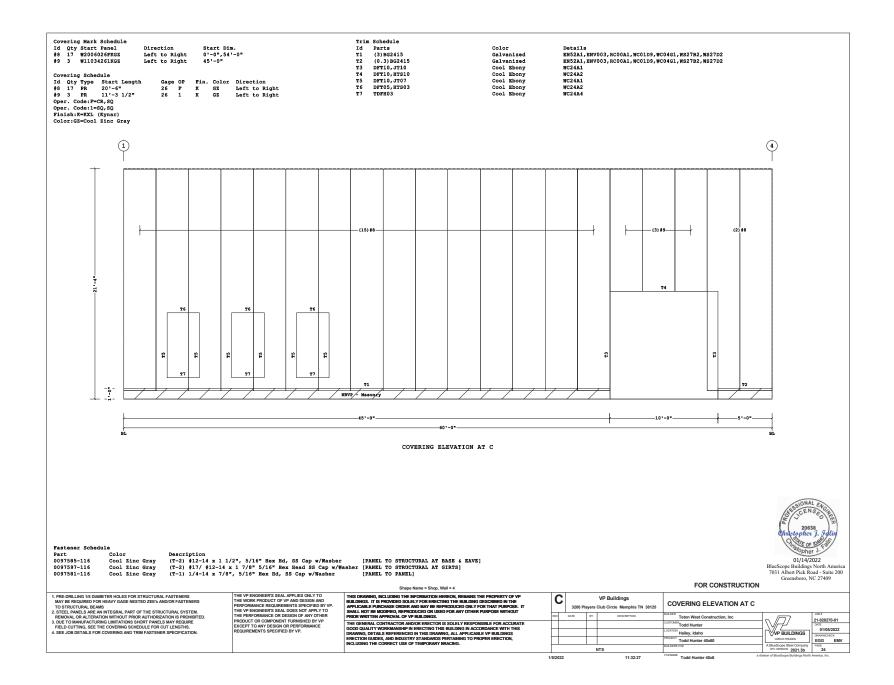
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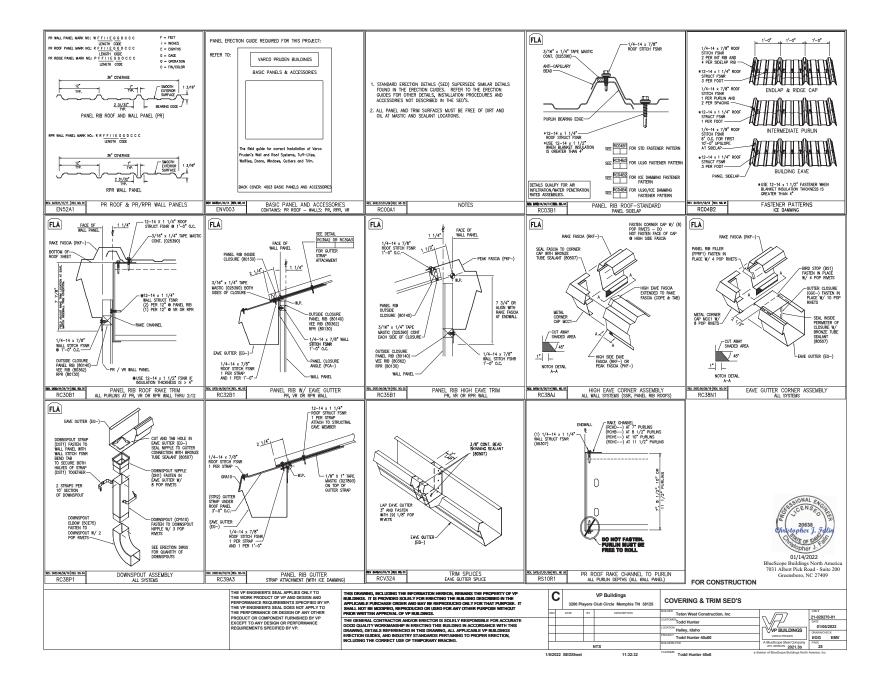


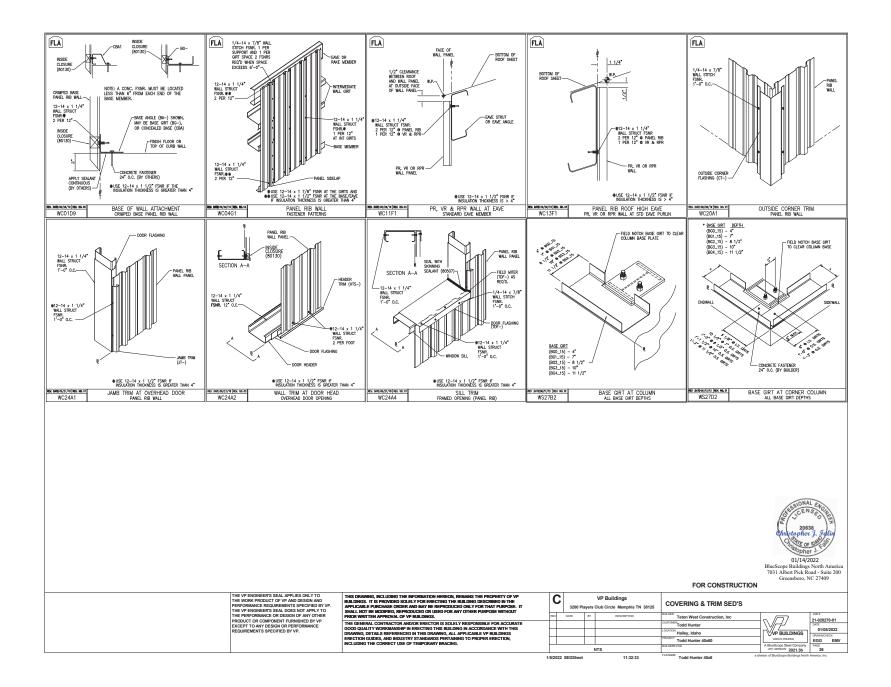


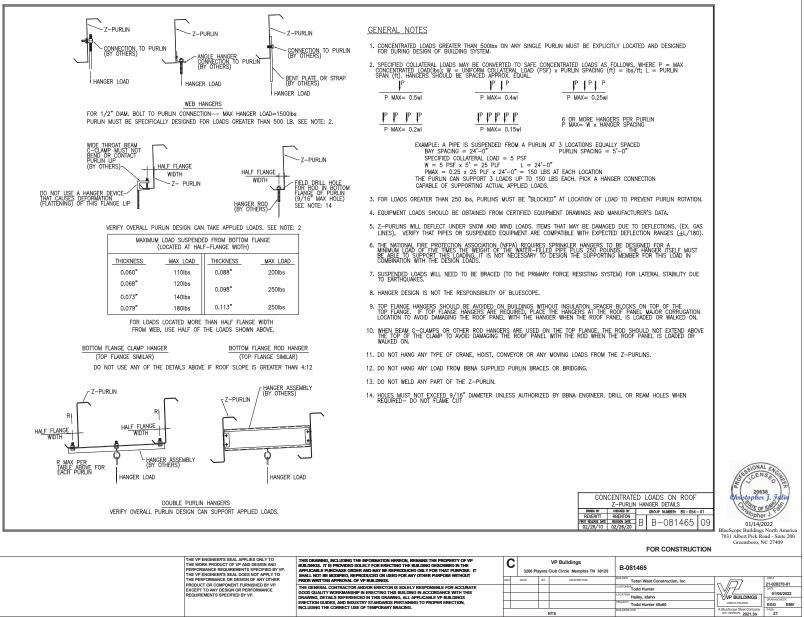
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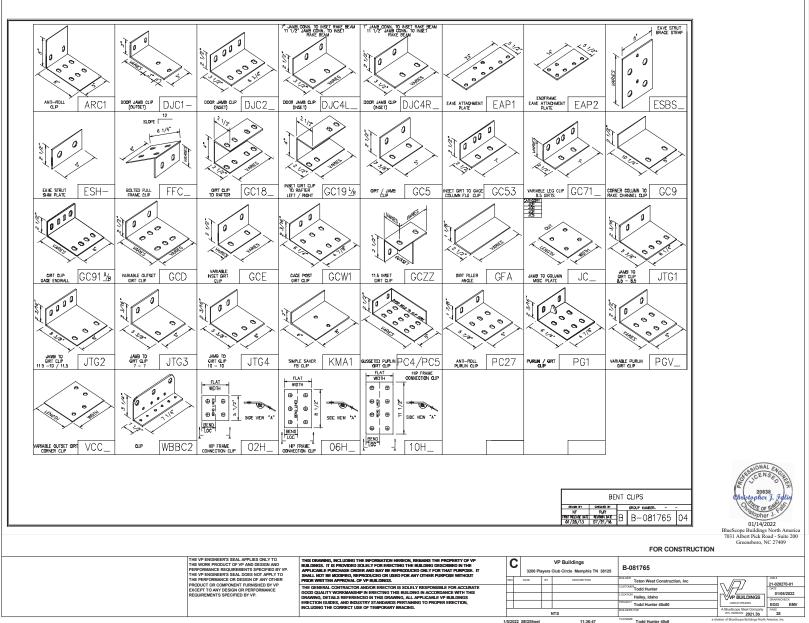




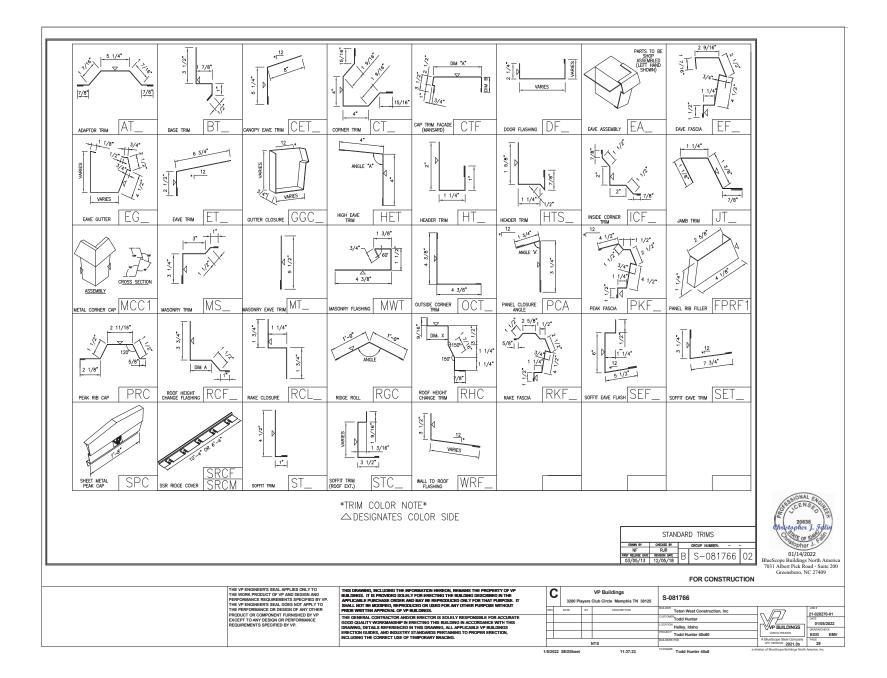
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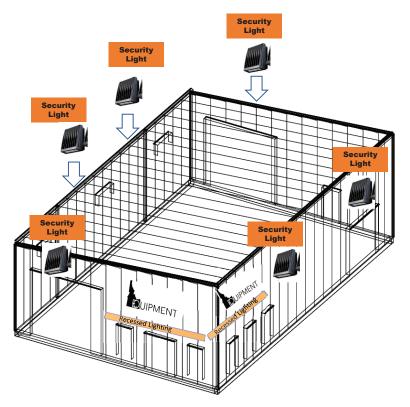


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Idaho Equipment Exterior Lighting Locations





6"

4″

Round A Square

Adjustable

Trimless

**ELCO** Lighting

The Best Choice in Lighting

White Black Bronze Copper

Nickel

Haze

850 lm to 2000 lm 2700K to 4000K & Sunset Dimming

Check out our full line of Catalogs at elcolighting.com



2042 E. Vernon Ave. Vernon, CA 90058 Tel. 323.231.2600 elcolighting.com



Project name:

Fixture type:

Date:

# 4" LED Light Engine with **Reflector Trim**

The perfect lighting solution for high-end residential and light commercial projects.



# Features

- High efficacy LED module.
- Triac/ELV/0-10V dimming. •
- Must be used with ELCO 4" Cedar™ System Housings.
- Frosted acrylic module lens for even lumen distribution. •
- Life span of 50,000 hours L70.
- USA designed and assembled.
- Limited 5 year warranty. •
- 2 at the end of the item number denotes Generation 2. Please note Gen 2 and Gen 1 are not cross compatible.

# Specifications

Wattage	9.6W - 18W			
Lumens	850 lm - 1600 lm			
Color Temp.	2700K - SunsetK			
Lamp Type	LED			
Beam Angle	60°			
CRI	93+			
Damp Location Listed				

# Options

All Bronze







# All White

Chrome w/ White Ring





Haze w/ White Ring

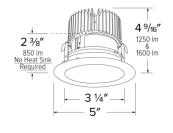
Black w/ White Rina

All Black

Matte White

Matte Black w/White Ring

# Dimensions



# **Technical Details**

Optics: Frosted polycarbonate module lens diffuses light evenly throughout while reducing glare with LED technology.

Trim Construction: Reflector is two piece trim for maximum color versatility. Design allows for minimal glare and a strong glare cut-off. Trim is constructed of metal for lasting durability.

Installation: Must be installed on a Cedar™ System housing with compatible lumen rating. Frames are available for New Construction and Remodel as IC or non-IC.

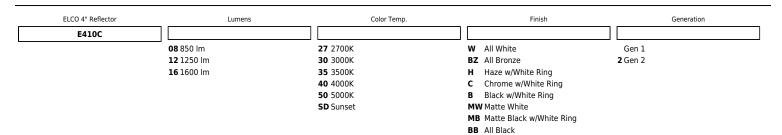
## LED Technology:

- Extremely accurate Color Rendering Index of 93+.
- Efficacy of 97 lumens per watt.
- Lumen Maintaince of 50,000 hours L70 Life based on LM80 standardized test results. •
- Superior Thermal Management by utilizing ELCO Red heat sink. •
- Instant On to Full Brightness technology.
- No LED pixilation. •

## Listings:

- ULListed for Wet Location.
- RoHS Compliant.

# Product Number Builder Example: E410C0827W2



# **Compatible** Products

SPECIFICATIONS

Up to 850 lm

For use with 4" Cedar™ Light Engines

## 4" Cedar™ Dedicated LED ICA Housings 2-Hour Fire Rated 4" ICA Housing 4" ICA Housing 4" ICA Housing 4" ICA Housing **New Construction New Construction** Remodel **New Construction** SPECIFICATIONS CAT NO. CAT NO SPECIFICATIONS CAT NO. SPECIFICATIONS CAT NO. E4LC E4LC E4FH Up to 850 lm Up to 1600 Im Up to 850 Im E4LRC 4" Cedar™ Dedicated LED Non-IC Housings



4" Non-IC Housing **New Construction** 



4" Non-IC Housing **New Construction** 



4" Non-IC Housing Remodel

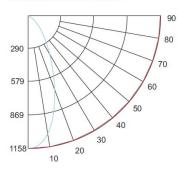
CAT NO.	SPECIFICATIONS	CAT NO.	SPECIFICATIONS	CAT NO.	SPECIFICATIONS
E4LC	Up to 1600 Im	E4LC	Up to 1250 Im	E4LRC	Up to 1250 Im

PRODUCT NUMBER BUILDER									
Housing Type		] [	Lumen		Optional		Dimming		
E4FH	Fire Rated (up to 850)	08	850 lm (8.76W)	(Blank)	Non-IC	(Blan	<) 120V Triac/ELV		
E4LC	New Construction	12	1250 lm (12.88W)	ICA	IC Airtight	D	120/277V Triac/ELV/0-10V		
E4LRC	Remodel	16	1600 lm (18W)			SD	Sunset		
						L	Lutron		

2042 E. Vernon Ave., Vernon, CA 90058 • Tel (323) 231-2600 Fax (323) 231-3200 • elcolighting.com © ELCO Lighting 2022. All rights reserved • Rev. 15 Dec 2021 • ELCO Lighting reserves the right to make specification and design changes without notice.

#### PHOTOMETRIC REPORT

Product #: E410C0830 Wattage/Lumens: 10.5W/ 837 Lm Luminaire LPW: 80 Lm/W



CANDLE POWER	SUMMARY
Degrees Vertical	0°
0	1158
5	1140
15	927
25	634
35	232
45	40
55	1
65	0
75	0
85	0
90	0

#### ILLUMINANCE AT A DISTANCE

Distance to Target Plane	Footcandles Beam Center	Beam Diameter
4'	72.4	4.0'
6'	32.2	6.0'
8'	181	8.0'
10'	11.6	10.0'

#### ZONAL LUMEN SUMMARY

Zone	Lumens	% Luminaire
0-30°	647.32	77.30
0-40°	799.00	95.40
0-60°	836.33	99.90
0-90°	83716	100.00



## **PROJECT INFORMATION**

**FIXTURE TYPE** SlimPak Pro

CATALOG NUMBER

APPROVED BY

## **SPECIFICATIONS**

## **Construction:**

Designed for commercial and industrial applications, providing cooler operating temperatures, brighter light and longer LED life. Apertures for field or factory installed photocontrol. Hinged at bottom to prevent leakage.

## Installation:

Labor saving features including bubble level and removable hinged face frame.

## Zero Glare:

The fixture design directs more light down and forward without wasting lumens and offensive light.

## **Thermal Management:**

Atlas SlimPak Pro fixtures are designed as a complete system to optimize LED life and light output. The thermal stacking heat removal technology extracts heat from within the housing moving it away from LEDs and components. The lower temperatures result in long LED life (200,000+ hrs)<sup>1</sup> and component life and also allows for higher light output.

## Listings:

Luminaire is certified to UL/cUL Standards for Wet Locations DesignLights Consortium qualified luminaire, eligible for rebates from DLC member utilities. <sup>2</sup>See chart on other next page for qualifying products.

IDA Listed (3000K or warmer CCTs only)

AC Input: 120/208/240/277V 347/480V

## **Operating Range:** -40°C to 40°C

## Driver:

Constant current, Class 2, 120-277 VAC, 50-60 Hz High Efficiency – min. 85% Off-State Power: 0 Watts 0-10 V Dimming

## LEDs:

3000K | 4000K | 4500K | 5000K CCT Epoxy Guard™ protective conformal coated boards

## Testing:

Atlas LED luminaires have been tested by an independent laboratory in accordance with IESNA LM-79 & LM-80.

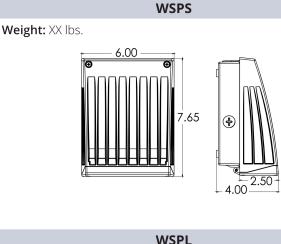
## Warranty: Five-year limited warranty

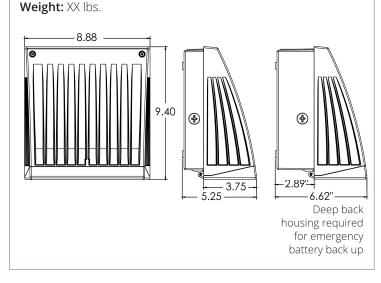
Photo Control: For factory installed 120V button photo control add suffix PC to part number.











<sup>1</sup>LED Life Span Based Upon LM-70 Test Results

#### Rebates and Incentives are available in many areas. Contact an Atlas Representative for more information.

Atlas Lighting Products, Inc. PO Box 2348 | Burlington, NC 27216 800-849-8485 | fax: 1-855-847-2794 | www.atlasled.com \*The majority of Atlas Lighting Products are assembled in USA facilities by an American Workforce utilizing both Domestic and Foreign components. Meets Buy American requirements within the ARRA.



## SlimPak Pro Small Wall Light

ian wan Ligint



## **ORDERING INFORMATION**

WSPL	60LED					
PRODUCT SERIES	WATTAGE	COLOR TEMP.	CONTROLS	VOLTAGE	FIXTURE COLOR	OPTIONS
WSPS = Small SlimPak Pro WSPL = Large SlimPak Pro	12LED = 12 Watts <sup>1</sup> 20LED = 20 Watts <sup>1</sup> 40LED = 40 Watts <sup>1</sup> 60LED = 60 Watts <sup>2</sup> 80LED = 80 Watts <sup>2</sup>	Blank = 4500K 3K = 3000K 4K = 4000K 5K = 5000K	Blank = Dimming (0-10V) PC = 120V Photocontrol PM = 120-277V Photocontrol	Blank = 120-277 4 = 480	Blank = Bronze WT = White* BK = Black* *optional with adder	EB = Emergency Back-up* *40W & 60W only WSPS only   <sup>2</sup> WSPL only

	PERFORMANCE DATA										
		3000	< CCT	4000	К ССТ	4500K CCT		5000K CCT			Replaces
Unit	CRI	Delivered Lumens	Efficacy (LPW)	Delivered Lumens	Efficacy (LPW)	Delivered Lumens	Efficacy (LPW)	Delivered Lumens	Efficacy (LPW)	WATTAGE	UP To
WSPS12LED	83	1,206	98	1,206	98	1,326	108	1,366	111	12	70W MH
WSPS20LED	83	2,125	107	2,125	107	2,228	110	2,418	122	20	100W MH
WSPS40LED	83	3,712	100	3,712	100	4,047	106	4,394	116	38	175W MH
WSPL60LED	83	6,513	112	6,513	112	6,635	113	7,401	128	58	250W MH
WSPL80LED	83	8,060	106	8,060	106	8,396	108	9,332	122	76	400W MH

	DLC PRODUCT INFORMATION								
	3000	< сст	4000	КССТ	4500	КССТ	5000K CCT		
Unit	DLC Product ID	CLASSIFICATION	DLC Product ID	CLASSIFICATION	DLC Product ID	CLASSIFICATION	DLC Product ID	CLASSIFICATION	
WSPS12LED	P2J5LCDD	Standard	PUNWXFUV	Standard	PUHOILPX	Standard	PJ30AFPE	Standard	
WSPS20LED	P0UYUSJ3	Standard	PMS4BPUC	Standard	PM2MG7HW	Standard	PFO3MGLQ	Standard	
WSPS40LED	PYV6V815	Standard	P4XP2HAK	Standard	P894U7BK	Standard	PW41S8M6	Standard	
WSPL60LED	PHYWFBE1	Standard	PBD2RV0T	Standard	PUX6TFU8	Standard	PF4912ZF	Standard	
WSPL80LED	P7HV6CHA	Standard	PCKBXTFW	Standard	PM5B953N	Standard	P19N8A75	Standard	













# **Return to Agenda**



## STAFF REPORT Hailey Planning and Zoning Commission Regular Meeting of April 18, 2022

Applicant:	City of Hailey
Hearing:	April 18, 2022
Overview:	Consideration of a City-Initiated Text Amendment to the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Terms or Words, to add the various definitions of solar energy systems to provide clarity and opportunity concerning the development of solar resources.
From:	Paige Nied, Community Development Resiliency Planner / City Planner
То:	Hailey Planning and Zoning Commission

**Notice:** Notice for the public hearing was published in the Idaho Mountain Express on March 30, 2022

and mailed to public agencies on March 29, 2022.

**Background:** City Planning Staff has identified the modernization of Hailey Municipal Code to meet sustainability standards as a priority for 2022 and moving forward. As such, Staff is proposing to amend Title 17, Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Terms or Words, to add the various definitions of solar energy systems to provide greater clarity and form the basis of understanding for any forthcoming solar ordinance.

The City of Hailey applied for a SolSmart designation and was awarded as Silver-level community. SolSmart is a national designation program which recognizes cities and counties that foster and facilitate the development of an established local solar market. SolSmart completed a Zoning Review which evaluated the Hailey Municipal Code and provided feedback on potential gaps and barriers that exist for solar development and what best practices are to overcome them. One potential gap the review identified as a high priority item was the lack of definitions for the different types of solar energy systems. In accordance with SolSmart best practices, it is recommended to add a definition with distinctions between roof-mounted and ground-mounted and small, medium, and large solar energy systems to provide clarity and a foundation on which to base levels of review and permits required.

The incorporation of comprehensive definitions of solar energy systems in Code is necessary to avoid any potential misinterpretations and to distinguish between the differing systems. One of the biggest barriers to solar energy use is the lack of clarity in zoning codes about the different types of solar systems. Therefore, Staff recommends amending Section 17.02.020 to include the various definitions for solar energy systems, including Solar Energy System; Solar Energy System, Solar Photovoltaic System; Grid-Connected System; Ground-Mounted; Solar Energy System, Roof-Mounted; Solar Energy System, Large-Scale; Solar Energy System, Medium-Scale; Solar Energy System, Small-Scale. The definitions for each could read as follows:

Section 17.02.020: Meaning of Terms or Words

Solar Energy System: Any device or structural design feature used for the collection, storage, and distribution of solar energy for space heating, space cooling, lighting, electric generation, or water heating.

Solar Photovoltaic System: A solar energy system that converts solar energy directly into electricity, the primary components of which are solar panels, mounting devices, inverters, and wiring.

<u>Grid-Connected System: A photovoltaic solar energy system that is connected to an electric circuit</u> served by an electric utility company.

Solar Energy System, Roof-Mounted: A solar energy system that is structurally mounted to the roof of a building or structure.

Solar Energy System, Ground-Mounted: A solar energy system that is structurally mounted to the ground and is not roof-mounted.

Solar Energy System, Large-Scale: A solar energy system that occupies more than 40,000 square feet of surface area.

Solar Energy System, Medium-Scale: A solar energy system that occupies more than 1,350 square feet but less than 40,000 square feet of surface area.

Solar Energy System, Small-Scale: A solar energy system that occupies 1,350 square feet of surface area or less.

## Standards of Review:

Criteria for Review. Section 17.14.060(A) of the Hailey Municipal Code provides "[w]hen evaluating any proposed amendment under this chapter, the hearing examiner or commission and council shall make findings of fact on the following criteria:

- 1. The proposed amendment is in accordance with the comprehensive plan;
- 2. Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services;
- 3. The proposed uses are compatible with the surrounding area; and
- 4. The proposed amendment will promote the public health, safety and general welfare.

## 1. The proposed amendment is in accordance with the comprehensive plan;

The Comprehensive Plan does not go into the specificity that this code section contemplates; however, it is anticipated that the city will annually update their Capital Improvement Plan to guide necessary infrastructure. The following goals from the Comprehensive Plan are relevant to this text change:

Section 1: Natural Resources, Energy, and Air Quality Goal 1.4: Promote Energy Conservation

Section 9: Public Facilities, Utilities, and Services

City-Initiated Text Amendment for Solar Definitions Title 17: Chapter 17.02, Section 17.02.020 Hailey Planning and Zoning Commission – April 18, 2022 Staff Report - Page 3 of 3

## Goal 9.1: Plan for the long-term utilities, service and facility needs of the City while minimizing impacts to the greatest extent possible.

Solar energy is a clean and renewable resource that improves air quality and reduces greenhouse gas emissions in the community. By including definitions for the various solar energy systems in Code, it will provide greater clarity and form the basis of understanding for any forthcoming solar ordinance.

2. Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services; The proposed amendments will not result in a change in allowed uses nor will they create excessive additional requirements at public cost for services. The proposed amendments are intended to avoid any potential misinterpretations of solar energy systems and to facilitate the expansion of the local solar market.

## 3. The proposed uses are compatible with the surrounding area; and

The proposed text amendments will not impact compatibility.

## 4. The proposed amendment will promote the public health, safety and general welfare.

The proposed amendments are consistent with the Hailey Comprehensive Plan, and they will not result in a change in allowed uses.

## **Motion Language:**

**Approval:** I move to recommend approval to the Hailey City Council an Ordinance amending Hailey Municipal Code,, Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Words or Terms, to add the various definitions of solar energy systems to provide clarity and opportunity concerning the development of solar resources, finding that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services, that the proposed uses are compatible with the surrounding area, and that the proposed amendment will promote the public health, safety and general welfare.

**Denial:** Motion to deny a recommendation for approval to the Hailey City Council an Ordinance amending the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.02: Definitions, Section 17.02.020: Meaning of Words or Terms, to add the various definitions of solar energy systems to provide clarity and opportunity concerning the development of solar resources, finding that

\_\_\_\_\_ [the Commission should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing to \_\_\_\_\_\_ [the Commission should specify a date.]

# **Return to Agenda**

## MEMORANDUM

То:	Hailey Mayor and City Council
From:	Hailey Development Impact Fee Advisory Committee
	Lisa Horowitz, Heather Dawson, Brian Yeager
Date:	April 4, 2022
RE:	Report on FY 2023 Capital Improvement Plan and Capital Budget

## Background

Hailey's Development Impact Fee Advisory Committee (the Committee) met on April 4, 2022 to make recommendations to the Hailey City Council on Hailey's Capital Improvement Plan and Capital Budget for FY 2023. This annual review is conducted under the authority of Idaho Code 67-8205.3 (b-d). The Committee's report was adopted by unanimous vote of the full Committee.

## Idaho Code 67-8205

(3) The development impact fee advisory committee shall serve in an advisory capacity and is established to:

- (b) Review the capital improvements plan, and proposed amendments, and file written comments;
- (c) Monitor and evaluate implementation of the capital improvements plan;

(d) File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees; and

## **Completed Projects**

Hailey completed several projects in FY 2021, and several projects are underway which will be completed prior to the end of the 2022 construction season, including:

- South Woodside Toe of the Hill Park construction began in 2020, and was completed in 2021 by city crews, adding a 15<sup>th</sup> park to Hailey's park system;
- Hailey Fire Station seismic retrofit project construction was completed in late 2021 through the assistance of a FEMA All Hazards Mitigation Grant administered by Idaho Office of Emergency Management, with \$285,530 spent on the project, of which \$69,245 was grant match. Final grant close-out documents were received from the Grantor in early April, 2022.
- River Street Final Design was completed in 2021, but the bids on the first phase were so expensive that the city chose to begin the project using city crews. Several half-block sections were installed in 2021, and more sections are planned for completion in 2022, with most of the work planned to be completed before July 4, 2022.
- Construction of Idaho Transportation Department's Highway 75/Main Street repaving and curb ramp upgrades were completed in the 2021 construction season.
- A snow storage site west of town was constructed in FY2021 and used for the past two winters as the City's primary snow storage area, with Lions park remaining grandfathered and used as a secondary snow storage area. Uses for the Lions Park snow storage area will be revisited through an update of the now nearly five-year old Hailey Greenway Master Plan.
- Engineering and design work was conducted during 2021 on the East Croy Pathways, which consists of a bike path running eastward from Wood River Trails along Croy Street toward Quigley Road. This path

will connect at the intersection of Croy/Eighth Avenue with bicycle infrastructure along Eighth Avenue and connecting to the Sunbeam Park. Construction of the Croy Street section will begin in 2022 under a TAP Grant.

• Town square property was purchased adjacent to city hall. The property includes a fully functional 4,200 square foot building which will provide for future expansion of the town center campus in the long term and a large meeting/event space in the short term. Use and design planning will be conducted in 2022, along with an update of the 2009 Hailey Downtown Strategy, a downtown vitality plan which is a prerequisite for certain grant applications.

## **Contractual Obligations**

Some of the money within Hailey's Capital Fund are obligated under direct contracts or by ordinance. These funds should be held until the projects for which they are earmarked can be constructed. These contractual obligations include:

- Colorado Gulch sidewalk in-lieu fees in the amount of \$60,350 were collected in 2018 and are intended for the Broadford Road path when it is constructed in the future. These funds will be supplemented by Development Impact fees to complete the Broadford Road Pathway project;
- Sidewalk in-lieu fees are generally not specifically tied to contracts, but are obligated by ordinance to be used on sidewalks within Hailey. The amount of sidewalk in-lieu fees unspent and available for projects at year-end FY 2021 amount to \$76,188. That is the amount which will be budgeted for FY2023 capital projects;
- Park in-lieu fees held at year-end FY2021 amount to \$4,000, and will be budgeted for FY 2023 capital projects;
- The City has remaining from its Pathways for People tax the amount of \$233,157 which voters approved for use on bike/ped infrastructure;
- Development Impact Fees must be spent only within the categories they are collected. On hand at year-end FY2021 and available for budgeting on projects in FY2023 are development impact fees in the following amounts and categories:

Transportation DIF for street capital projects & equipment to serve growth:	\$259,764
Park DIF for city-wide park improvements:	\$ 36,184
Fire DIF for the portion of fire trucks & stations that serve growth:	\$122,777
Studies DIF to be used for 5-year CIP Study Update and master plans:	\$ 26,201
TOTAL DEVELOPMENT IMPACT FEES AVAILABLE FOR BUDGETING	\$444,926

## Projects

## A. River Street Project.

The City is approved for an LHTAC grant to improve two blocks of River Street. Final design for this project is nearing completion. The match component of this \$2 million grant is 7.34%, or \$146,500. The grant construction period was moved by ITD from FY 2023/2024 to 2026. Because the project is set so far in the future, we expect the project to actually cost around \$3.5 million. The City Council made decisions to reduce the scope of the LHTAC grant project to better meet the funding parameters. The Hailey URA contributed funds to the City to improved portions of River Street outside the central LHTAC project. Those improvements will continue to be implemented incrementally until completed.

- **B.** Pathways for People Projects and Highway 75 Access at ARCH Blaine Manor Apartments. Hailey has retained funds in the amount of \$198,327 from its 2018 special tax levy for an unfinished connector path from First Avenue to the Werthheimer Park (Werthheimer Path). The area in question is being planned now for better transportation flow due to the construction of two ARCH apartment buildings, each with 30 units. There are two deliverables under this paragraph: 1) A circulation plan for the entire site needs to be determined, with better vehicular access to Highway 75 than through Werthheimer Park. Access onto the highway at Elm, via First Avenue, may be one of the solutions if sufficient right of way can be obtained; and 2) construction of a pathway for bicyclists and pedestrians to access Werthheimer Park from the north and west without using the curved and narrow sidewalk along Highway 75 which runs in front of the new apartments. Because of interest and penalties earned on the special tax collected, a total amount of \$233,157 has excess which exceed the Werthheimer Path project estimates. That excess has been applied in the proposed budget to the match for the East Hailey Tap Grant bike/ped project.
- **C.** New Street & Pathway Projects. Active development in the Quigley & Sunbeam area is the impetus for new roadways and trails in east Hailey. City projects have been identified to increase connectivity of this area, with projects such as 8<sup>th</sup> Avenue relocation and pathway, and the East Croy Street pathway. The design phase is nearly complete with construction likely beginning in early fall. Additionally, the streets within the Woodside Light Industrial area and on Airport Way are old, with poor drainage and inadequate parking. Improvements to the Airport Way streets will be done through a newly formed Urban Renewal Areas. Solutions for improvements to the Woodside Light Industrial streets are still being sought.
- D. Buildings & Town Square. The City procured a downtown core property adjacent to City Hall for \$950,000. This acquisition was not DIF eligible, but the cost of developing a town square upon a portion of the property is DIF eligible. We have made application for an \$85,000 grant for which the award announcements will be made in late May.
- E. Street Equipment and Facility Maintenance Projects. The Public Works department has identified several small projects, including ongoing installation of drywells, sidewalk improvements and several facility or equipment replacement or equipment upgrades. Upgrades to City Hall remain on our project list, specifically three skylights in need of replacement at city hall. These projects were formerly shown in the Capital Fund, but recently the city council made a decision to fund these types of ongoing operational needs through its General Operations Fund. We will continue to show these projects within an Equpment Replacement and System Maintenance plan, and will continue to discuss them with the Capital Improvement Plan for the purpose of applying development impact fees to the eligible portion of the costs that serve growth. The Committee emphasizes the importance of RRFB light installation on Main Street.
- **F. Housing**. The City of Hailey has identified that it, like most other significant employers within Blaine County, needs to provide housing for its employees in transition in order to recruit and retain employees. Hailey has identified funding within the Capital Fund for this purpose.

## **Report Filed**

This constitutes the Hailey Development Impact Fee Committee's annual report, which is recommended to the Hailey City Council for consideration in its annual FY 2023 budgeting process. The attached Capital Improvement Plan and Budget Spreadsheet is part of this report.

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#         Size Bestions at Lons Park         100,000         0         0         100,000           ds Doad & Parking Improvements at Lons         50,000         0         55,000         0         55,000         0         55,000         0         55,000         0         55,000         0         55,000         0         15,000,00         0         0         55,000         0         0         55,000         0         0         55,000         0         0         55,000         0         0         15,000,00         <	s	43 Intermediate Skill level skate/scooter park (pump park?)			0		edu		
Set 0 42 Parks Improvements at Lons.         50,000         0         50,000         0         50,000           42 Parks Inductive expansions is issubilitions         350,000         0         0         350,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         150,000         0         1,001,000         0	Park	44 How Misc. Projects, including clons Park restrooms, etc. 45 Restrooms at Lions Park			0			30,104	-
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64         Grant Matter Plan & Area Specific Study Updates         10:000         0         10:000           64         Grant Matter Breaver(Standing Contingency Rearce         400:000         150:000         25000         0           65         If Upgrades & Ventilation System Improvements         0         0         0         0         0           65         Defaustment Rolling Stock         0         0         0         0         0           66         Sig Differ Equipment (Growth from Diff)         847,500         0         0         0         67,500           69         Performent Rolling Stock         0         0         0         0         67,500           70         Price Supprenet (Growth Corowth Portion from Capital Fund)         0         0         0         0         67,500           71         Price Supprenet (Growth Corowth Portion from Capital Fund)         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0         35,277         0 <td></td> <td></td> <td></td> <td></td> <td>0</td> <td>5,000</td> <td></td> <td></td> <td></td>					0	5,000			
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general         general         Set Fire Equipment (Growth Growth Fortion from Capital Fund)         87,500         0         67,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0         87,500         0 <td></td> <td>66 Police Department Rolling Stock</td> <td></td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td>Г</td>		66 Police Department Rolling Stock				0			Г
98         95         95         97<	es a				0				₽
20         70         0 6 7 the Equipment (Regline Stretch)         0         0         0         0           71         Fire Equipment Rolling Stack(DF)         35.277         0			87,500		87,500	0		87,500	1
72         Public Art Maintenance         32,580         32,580         0           73         Public Art Contributions         0         0         0         0           74         FY Capital Project Art & Maint. Contribution (1,25% of eligible projectis)         16,665         16,685         0           Totals: \$ 18,101,066         \$2,153,422         \$3,789,176         \$12,388,468         \$2,365,898	Se E		ľ		0	0			t
¥         72         Public Art Contributions         0         0         0           74         FY Capital Project Art & Maint. Contribution (1.25% of eligible projects)         16,665         16,665         0           Totals:         \$         18,010,066         \$22,153,422         \$3,789,176         \$12,338,468         \$2,236,588					35,277	0		35,277	Ĺ
74         FY Capital Project Art & Maint. Contribution (1.25% of eligible projects)         16,665         16,665         0           Totals:         \$ 18,101,066         \$2,153,422         \$3,789,176         \$12,338,468         \$2,365,888	٣		32,580	32,580		0	Restricted Funding:		Ł
Totals:         \$ 18,101,066         \$2,153,422         \$3,789,175         \$12,338,468         \$2,365,898	Ar		16 665	16 665		0			⊢
					\$3,789,176	\$12,338,468		\$2,365,898	t
Total Revenue Minus Total Appropriations: \$56,285		Tota			2,598			\$5,998,8	182.

			_
Revenue & Inding	Anticipated FUTURE Revenue	Revenue Source	
478,275		Capital Fund Balance September 30, 2021	
1,887,623		Transfer FY21 General Fund Surplus to Capital	
(818,441) 0		Deduction For Restricted Funding included within Fund Balance	
85,000		Transpo DIF in Reserve	
174,764		Transpo DIF in Reserve for capacity expansion assumed at 50%, ARPA for replacement Future DIF Collections	Council Priorit Council Priorit
		Need Partnership: HOA, BC, Others	
		BCSD Purchase/install 50% South Woodside URA if established	Council Priorit
		URA when Boundaries Expand	
		Airport URA if established	Council Priorit
	2,380,435	STP Funding	Council Priorit
	188,565	URA Local Match to STP	Council Priorit
	581,721	100% URA Funding	Council Priorit
		100% URA Funding Quigley Phase 2 requirement if portion of P1 \$200k still remains, P2 Annexation fee is \$196,077	Council Priorit Council Priorit
		See 2020 Transportation Master Plan Update	
		See 2020 Transportation Master Plan Update	1
		See 2020 Transportation Master Plan Update	
		See 2020 Transportation Master Plan Update See 2020 Transportation Master Plan Update	1
		See 2020 Transportation Master Plan Update See 2020 Transportation Master Plan Update	
		See 2020 Transportation Master Plan Opdate	
		See 2020 Transportation Master Plan Update	
39,288		Sidewalk In Lieu Reserve for pathway	Council Prioril Council Prioril Council Prioril Council Prioril
41,935		P4P Interest and excess over \$800k+Sidewalk In lieu Reserve (1078+5720+1980)	
	482,264	TAP Grant Pending, Agreement & Timeline Pending	
200,000		P4P Remaining, Awaiting Area Master Plan, timeline uncertain	
60,350		In Lieu Fees - Broadford Pathway CGP	
28,123		Sidewalk In-Lieu Fees in Reserve from Carbonate View & Amatopia	
		Concrete Densification is first step, (Park In Lieu in Reserve)	
		Not listed in DIF Not listed in DIF	
4,000 36,184		Parks In Lieu Reserve	
		Grant application amount	
		Biiss/Lyons Phase 1 Cost Estimate	Council Priori
			1
			Council Priorit
		Grant application review in progress CIP DIF in Reserve	
		CP bit in Reserve	
26,021			
		6 cars at \$55k each; Annual lease payment for 2 cars FY22 is 18,240	
87,500		Fire DIF in Reserve	1
,.,			1
		ARPA @ 50%	
35,277		1. 0	
		In Reserve, BS 9/30/21 In Reserve, BS 9/30/21	1
		1.25% of Current FY Allocations	
\$2,365,898			•
\$5,998,8	82.69		

# **Return to Agenda**