

Agenda
DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE
Monday, May 5, 2025
5:00 p.m.

Hailey Development Impact Fee Advisory Committee Meetings are open to the public, in person, and by electronic means when available. The city strives to make the meeting available virtually but cannot guarantee access due to platform failure, internet interruptions or other potential technological malfunctions. Participants may join our meeting virtually by the following means:

Join on your computer, mobile app, or room device.

[Click here to join the meeting](#)

Meeting ID: 249 576 139 181

Passcode: Ge6Z7Q

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[+1 469-206-8535,,602369677#](#) United States, Dallas

Phone Conference ID: 602 369 677#

Call to Order

New Business–ACTION ITEM

- **NB 1** Consideration of the proposed amendments to the 2025 City Capital Improvement Plan Budget. The Development Impact Fee Advisory Committee will form recommendations around the proposed budget and review updates to the FY 2025 Capital Improvement Plan for review and consideration by the Hailey City Council pursuant to Idaho Code [67-8205](#). **ACTION ITEM**

Adjourn – No later than 5:45 PM –ACTION ITEM

Memorandum

To: Hailey Development Impact Fee Advisory Committee
From: Lisa Horowitz, Brian Yeager
Date: May 5, 2025
Overview: Report on FY 25/26 Capital Improvement Plan and Capital Budget

Background: Hailey's Development Impact Fee Advisory Committee (the DIF Committee) will meet on May 5, 2025, to make recommendations to the Hailey City Council on Hailey's General Fund Capital Improvement Plan and Capital Budget for FY 26. This annual review is conducted under the authority of Idaho Code 67-8205.3 (b-d). Development Impact Fees (DIF) are also addressed in Idaho Code 67-8204.

Idaho Code 67-8205

(3) The development impact fee advisory committee shall serve in an advisory capacity and is established to:

- (b) Review the capital improvements plan, and proposed amendments, and file written comments;
- (c) Monitor and evaluate implementation of the capital improvements plan;
- (d) File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees;
- (e) Advise the governmental entity of the need to update or revise land use assumptions, the capital improvements plan, and development impact fees.

Completed/Nearly Complete Capital Projects: Hailey completed several projects in FY 25, and several major projects are underway, which will be completed prior to the end of the FY 25 construction season, including:

- **River Street Project/Local Highway Technical Assistance Council (LHTAC) Grant underway.** The LHTAC grant project, or funding to complete reconstruction of a central portion of River Street (one block north and south of Bullion Street), was successfully bid this spring and construction is underway. Due to high bids, the project was "value-engineered" to exclude the block in front of UPS. Substantial underground utility work is complete.

To prepare for this project, seven (7) trees were relocated from the Hailey Park-and-Ride lot to the west side of the Hailey Fire Station (see image below).



- Quigley Road Pathway.** A separated pathway connecting the Sunbeam/Quigley Road pathway east to the Quigley trailhead was completed last fall. This project included the reduction of four (4) feet of asphalt roadway, effectively narrowing the travel roadway as a traffic calming measure. Drought-tolerant landscaping was added between the vehicular travel lanes and the new pathway, creating a safety separation for walkers and bikers.

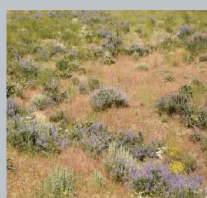
QUIGLEY ROAD BIKEWAY | CONCEPT

PLANT SELECTIONS QUIGLEY ROAD BIKEWAY

The Quigley Road Bikeway Plant Selections are recommended species for use in the landscape strips within the right-of-way along Quigley Road. These native plantings have been chosen for their heartiness, drought-tolerance, and ability to survive in Hailey's climate with little to no maintenance. These species also bring pollinators to the area which increases ecosystem health and biodiversity. We make the following recommendations for all planting strips:

- Import soil and mix in compost
- Minimum 3" of mulch for weed control and to keep moisture in the soil
- Use of drip irrigation initially to establish plants
- Source plants from nursery in close proximity and with similar climate

NATIVE MEADOW MIX



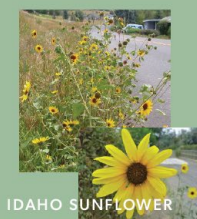
MOONSHINE YARROW



RABBIT BRUSH



SAGEBRUSH SPP.

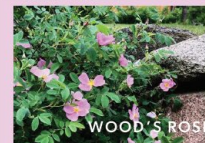


IDAHO SUNFLOWER

LILAC



SHEEP FESCUE



WOOD'S ROSE

RUSSIAN SAGE



- **Hailey Town Center West Upgrades.** The addition of restrooms and substantial interior upgrades for Hailey Town Center West, which was purchased in 2021 for public purposes and future municipal expansion, including a Town Square. Town Center West usage quadrupled in 2024, with 13,042 attendees/participants at 373 hosted events. Plans continue to integrate the building with the Library and City Hall.



Fashion show at Hailey Town Center West 2025

- **Complete Rebuild of Laurelwood Drive.** Laurelwood Drive was deteriorating and had not been rebuilt since its initial construction in the mid 1970's. The street was milled up and completely rebuilt, with upgraded drainage added.
- **Hop Porter Park Play Structure, Stage, and Master Planning.** The City of Hailey has no outdoor public stage for ongoing concert series and other public events. Planning began in earnest with the adoption of the Hop Porter Park Master Plan and the award of grant funding in the amount of \$30,000 from the Wood River Women's Charitable Foundation, and the Kiwanis Club. The City matched these grant funds with an additional \$80,000, and the stage base, electrical, and stage access will be completed by June of this year. See upcoming projects for a description of the fundraising underway for the stage roof.

The much-loved Hop Porter Play Structure also received substantial safety and maintenance improvements this year, extending the life of this iconic locally constructed play structure.



Hailey Alive Summer Concert Series
photo credit: Carol Waller

- **Downtown In-Fill Safety and Maintenance Projects.** City crews made a variety of safety improvements over the last year, such as curb and sidewalk rebuilding on Bullion and First Avenues; curb and sidewalk improvements on Main and Carbonate Streets; and matching the County Buttercup Road project within City limits with repaving and improved storm drainage.
- **Fox Acres Pathway Reconstruction:** To be completed this summer (2025), this project entails complete reconstruction of the aging Fox Acres Pathway from the Wood River Trail east to the intersection of Foxmoor Drive.
- **Third and Fourth Avenue Sidewalks.** Development Impact Fee funds will be used to construct sidewalks on Third and Fourth Avenues adjacent to the Ellsworth Inn.
- **West Elm Street Sidewalk:** Completed Summer 2024.
- **Hailey City Hall Rooftop Solar.** A \$100,000 grant from Idaho Department of Environmental Quality will fund a rooftop solar array on Hailey City Hall, offsetting energy use. This project is planned for this summer.

- **Growing Our Urban Forest – Kiwanis Park Tree Planting.** A grant from the USDA Forest Service will plant 30 trees and shrubs along the west edge of Kiwanis Park, providing shade and a natural barrier from the highway and airport traffic. This project is planned for bidding in the near future and must be installed by end of June. Any complications in funding or schedule might eliminate this project.

Upcoming Projects and Planning Studies

PLACEMAKING

The Bullion Pathway is intended to represent Hailey's culture and environment, be a destination, and a pleasant, comfortable draw for locals to walk and bike along to Hop Porter Park for events, to the Big Wood River, and out to the trails in Croy Canyon.

A guiding **Vision** or **Theme** elevates the experience of a place while providing a cohesive direction for the various project elements – including the paving, light fixtures, benches, planting, art and wayfinding.



Big Wood River



Hailey's Quirky Culture



City of Trees



Carbonate Mt & Croy Canyon

Excerpt: public workshops, Downtown Master Plan Phase 1, Spring, 2025

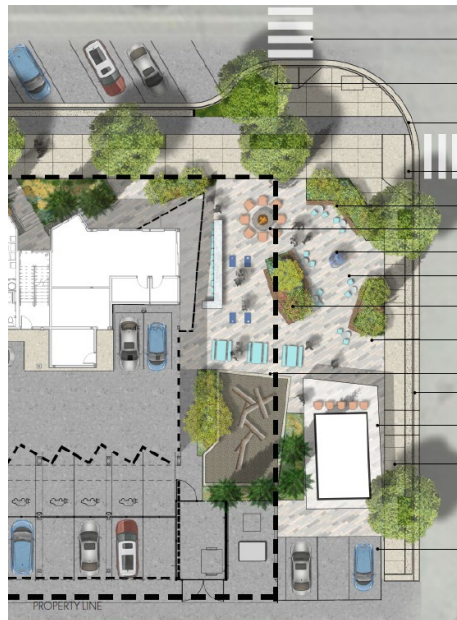
- **Downtown Master Plan, Phase 1 Implementation: Bullion Pathway.** The 2024 Hailey Downtown Master Plan guides street sections, tree selection, downtown and adjacent park improvements, private site redevelopment, and other downtown priorities over the next 15 years. Phase 1 is underway with numerous public meetings and workshops guiding the development of the Bullion Pathway. Adoption of the Phase 1 concepts are anticipated this summer, with construction anticipated next year. The Hailey Urban Renewal Agency is committing over \$2 million towards the project.
- **Comprehensive Plan.** 2024/2025 Hailey Comprehensive Plan Update is nearing completion and is scheduled for adoption this year.
- **Hop Porter Park Master Plan and Hop Porter Stage.** This [Master Plan](#), completed in 2024, establishes a plan for improvements in Hop Porter Park. A centerpiece element of the master plan is the design and completion of a stage. The base of the stage will be completed this summer. The roof of the stage is planned for next year, based on city funds coupled with a fund-raising effort. \$200-300,000 is needed.

Hop Porter Park

Event Stage



- **Pocket Parks.** Pocket Parks are seen as an effective tool to provide small areas for gathering and downtown vitality. Two (2) pocket parks are under consideration:
 - a) **Bullion Pocket Park.** This pocket park, located along Bullion Street, would be integrated with the Bullion Pathway into a small portion of the Park-and-Ride lot. Signature trees and benches would be added.
 - b) **Wellhead Park.** A pocket park is planned for the corner of River and Silver Streets within the public right-of-way and adjacent to the City's River Street Well Building. This pocket park will serve residential developments planned for River Street as well as a corner café. \$100,000 was allocated in the FY24/25 Capital Plan for this project but adjoining development has been delayed. Capital funding is now anticipated at a TBD future date.



- **Pathway Connectors:** These funds will be used to connect pathways in existing neighborhoods to the Wood River Trail, such as creating a pedestrian/bicycle bridge to the WR Trail across the canal west of Glenbrook that connects to the asphalt pathway from Alturas School or adding a pathway along Countryside Boulevard between Woodside Boulevard and the Wood River Trail.
- **River Street South.** Connecting the River Street pathway in its entirety from north to south is a key project for overall connectivity. Funding from Hailey Urban Renewal is also expected to contribute substantially towards this project.
- **New Street & Pathway Projects.** Active development in the Quigley & Sunbeam area is the impetus for new roadways and trails in east Hailey. City projects have been identified to increase connectivity of this area, with projects such as 8th Avenue relocation and pathway.
- **Winterhaven Parking Improvements.** These funds would augment private sector funds to organize parking (pave, stripe, street trees, curb and gutter) along Winterhaven Drive adjacent to the Lido Home Apartments.
- **Meriwether Curb and Sidewalk.** Sidewalk, curb, and gutter in this area were installed poorly and are in need of replacement. Staff recommend that this project be conducted as a Local Improvement District so that adjacent property owners participate in the cost of the repairs.
- **Skate Park Shade Structure.** The Hailey Skate Park, one of our most used park facilities, is in need of a shade over the skate bowls. Additional user campaign funding will be needed in addition to City funds.
- **Woodside Light Industrial Area.** A new Hailey South Urban Renewal District is in the planning stages. Streets within the Woodside Light Industrial area are deteriorating with poor drainage, no sidewalks and inadequate parking. If approved, reconstruction of Glenbrook Drive is anticipated as an early project of the new District. This is a revenue-neutral project, as funds earmarked for this (\$2.5 million) are 100% Urban Renewal funds and are contingent on the enactment of the new District. If the District is not enacted in FY 26, this project will be dropped from the list.
- **Housing.** The City of Hailey has identified that it, like most other significant employers within Blaine County, needs to provide housing for its employees in transition in order to recruit and retain employees. Hailey has identified funding within the Capital Fund for this purpose. The last three (3) Capital Improvement Plans have funded \$500,000 each fiscal year towards this effort.
- **National Guard Armory Land /Building Acquisition.** The City has leased the National Guard Armory from the National Guard since 2016 for use by the Hailey Police Department. The building and site are ideal, and the city wishes to be granted or to acquire the building and site from the National Guard. The building has been listed for surplus, and discussions continue.
- **Fire Station Remodel and/or New Build.** The City has contracted with an architect to study the future needs of the Fire Department, including possible needs of consolidated fire and EMS services. A line item has been created for this effort, with no funds proposed to be allocated at this time.
- **Grant Match/Contingency Reserve.** This category allows the City to be opportunistic with grants that may become available. This also provides important reserves in the event that projects come in for bid over the estimate or run over budget during construction.

Contractual Obligations: Some of the monies within Hailey’s Capital Fund are obligated under direct contracts or by ordinance. These funds should be held until the projects for which they are earmarked can be constructed. These contractual obligations include:

- Colorado Gulch sidewalk in-lieu fees in the amount of \$60,000 were collected in 2018 and are intended for the Broadford Road pathway, when it is constructed in the future. These funds will be supplemented by Development Impact Fees to complete the Broadford Road Pathway project.
- Sidewalk in-lieu fees, in general, are not specifically tied to contracts but are obligated by ordinance to be used on sidewalks within Hailey. The amount of sidewalk in-lieu fees available for projects is \$225,864 and will be expended in FY 25 and FY 26 capital projects.
- Park in-lieu fees held at year-end FY 24 amount to approximately \$133,474 and will be applied to FY25 and FY 26 capital projects.
- The City has \$200,000 remaining from its Pathways for People tax, which voters approved for use on bike/ped infrastructure.
- Development Impact Fees must be spent only within the categories they are collected. On hand at year-end FY 24 and available for budgeting on projects in FY 25&26 are development impact fees in the following amounts and categories. Note that portions of these totals are likely to be expended in FY 25, such as the Hop Porter Stage and the Fire Truck purchase.

Transportation DIF for street capital projects & equipment to serve growth:	\$239,129
Park DIF for city-wide park improvements:	\$199,205
Fire DIF for the portion of fire trucks & stations that serve growth:	\$ 66,631
Studies DIF to be used for 5-year CIP Study Update and master plans:	\$0
<u>TOTAL DEVELOPMENT IMPACT FEES</u>	<u>\$504,965</u>

Report Filed: This constitutes the Annual Report, which should be discussed, debated and potentially amended by the Development Impact Fee Advisory Committee, after which a final motion will be to recommend the report to the Hailey City Council for consideration in its annual budgeting process. The attached Capital Improvement Plan and Budget Spreadsheet are part of this report.

9/30 Audit For FY26

Total Governmental Funds Balance			\$8,902,110
New Operating Reserve: % of OP Budget	35.0%	\$9,256,539	(\$3,239,788.65)
New Capital Reserve: Fixed			(\$1,500,000.00)
Assigned Funds			
Clear Creek Rate Stabilization		\$272,222	
In Lieu: Parks		\$133,474	
In Lieu: Sidewalk		\$225,864	
DIF: Parks		\$199,205	
DIF: Police		\$0	
DIF: Transportation		\$239,129	
DIF: Fire		\$66,631	
DIF: CIP		\$0	
Pathways for People		\$200,000	
Housing LOT		\$94,155	
Fireworks		\$33,542	
		<hr/>	
		\$1,464,222	(\$1,464,222)
Unassigned			\$2,698,099

FY 26 CAPITAL PROJECTS LIST - General Fund

Capital Fund Balance Expenses					Current Revenue & Funding	Anticipated FUTURE Revenue	Revenue Source
Project Description	Estimated Cost	Anticipated Rebudget/carryover into next FY	FY 26				
					2,698,099		Unassigned Governmental Fund Balance
					(1,683,520)		Expenditures in progress this FY, previously budgeted
Streets	1 Relocate 8th further west between Bullion & Croy, Concept Development	15,000	15,000	15,000			
	2 Relocate 8th further west between Bullion & Croy, Construction	175,000	20,000	20,000			
	3 Winterhaven Parking Improvements	120,000	0	60,000			Needs Development Match
	4 Ellsworth Estate Sidewalk	108,745	108,745	108,745	97,036		Sidewalk In Lieu Reserve
	5 Old Town Sidewalk Repairs and/or Removal	50,000	0	50,000			
Pathway	6 Construct new pathway along east side of relocated 8th Street, Concept Development	5,000	5,000	5,000			Sidewalk In Lieu Reserve for pathway
	7 Construct new pathway along east side of relocated 8th Street, Construction	75,000	75,000	75,000	84,829		Sidewalk In Lieu Reserve for pathway
	8 East Croy Pathway Reconstruct	150,000	0	100,000			Add to operations plan, results in trees/new curb line/etc.
	9 South River Street Pathway	475,000	0	200,000	200,000		Apply Last of P4P funds previously allocated to HES to Skate Park; Need Gateway URA to finish
	10 Pathway Connectors	150,000	0	150,000			Alturas PUE Bridge, Countryside add on, other TBD
Parks	11 DTMP: Hop Porter Stage Phase 1	110,000	0	0	143,474		\$30k from WR Womens Foundation via Kiwanis, \$113,474 Parks In Lieu Reserve
	12 Hop Porter Stage Phase 2: Roof & vertical structure	200,000	0	200,000	199,205		100% of Parks DIF in Reserve or substitute Capital Campaign
	13 Park Master Planning and Implementation Projects	200,000	0	20,000			
	14 Play structure expansions & installations	30,000	0	10,000	20,000		Parks In Lieu Reserve; Installation for Kiwanis provided structures, etc.
	15 Bullion Pocket Park	75,000	0	75,000			
	16 Skate Park Shade Structure	150,000	0	75,000			Consider Parks in Lieu Reserve or??
	17 Town Center Plaza & Town Center Building West/Library External Restrooms	1,600,000	0	25,000			
	18 City Housing	500,000	0	400,000	207,330		FY 25 Revenue & LOT in Reserve at time of audit
	19 2026 DIF Update Study	20,000	0	0			
	20 2025 Comprehensive Plan Update Continuation	100,000	0	0			Small CIP DIF in Reserve, if any
Admin	21 Pathway Wayfinding/Branding	10,000	0	10,000			
	22 Transportation Master Plan & Area Specific Study Updates	10,000	0	0			
	23 Police Car Leases (one time transitional payment)	50,000	0	50,000			
	24 City Hall Elevator	200,000	0	0			
	25 Grant Match Reserve/Estimating Contingency Reserve	290,000	0	250,000			
Fire	26 Pumper Truck Payment (previously Rolling Stock spreadsheet)	112,000	0	112,000			Use DIF in FY 27
Art/CD	27 Public Art Maintenance	0	0	0			
	28 Public Art Contributions	0	0	0			
	29 FY Capital Project Art & Maint. Contribution (1.25% of eligible projects)	Calculated	0	16,922			1.25% of Applicable Current FY Allocations
Revenue Neutral	30 Glenbrook Typ. Section Update	2,500,000				2,500,000	South Woodside URA if established
	31 South Woodside Industrial Park Other Typical Section Upgrade Concept Development	1,500,000				1,500,000	South Woodside URA if established
	32 River Street STP	3,550,000				3,550,000	STP Grant Funding, URA Match
	33 Airport Way Typical Section Upgrade, Aviation Dr. to SH-75: Concept/Design	50,000				50,000	Airport URA
	34 River Street South URA Project	850,000				850,000	Gateway URA
	35 DTMP: Bullion Pathway & Pocket Park	1,800,000				1,800,000	
	36 River Street Wellhead Park	200,000				200,000	Gateway URA, Water Enterprise for \$63,101
	37 Meriweather Building Curb, Gutter & Sidewalk	200,000				200,000	LID??
	38 Grant Contingency: Projects not yet funded but possible Grant awards	500,000				500,000	
	39 URA Contingency: Projects not yet funded or identified but possible URA funding	500,000				500,000	
	40						
	41					0	
Totals:				\$2,027,667	\$1,966,453		
Total Revenue Minus Total Appropriations:					(\$61,214)		
Long Term CIP Project Funding Amounts (See 3 - 20 Year Project List)				years 3 - 5	\$17,887,500		
				years 6 - 10	\$38,025,000		
				years 11 - 20	\$18,841,500		

CIP Projects: Years 3-20		Prelim. Cost per Schedule Group		Abbreviations DTMP: 2024 Downtown Master Plan TMP: 2020 Transportation Master Plan Update HGMP: 2018 Hailey Greenway Master Plan				
		\$17,887,500 \$38,025,000 \$18,841,500						
Cost estimates shown below are either pulled from the identified planning study when available or are VERY RUDIMENTARY Planning estimates and warrant further confirmation as a project advances.								
	Project Description	Planning Estimates	Schedule Years				Notes	Funding
			2025	2026 - 2030	2031 - 2040	2041 - 2050		
Streets	DTMP: Main St Enhancements Phase 1	\$2,400,000	X				3 blocks between Walnut St & Carbonate St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distances; expand planters and plant consistent Hybrid Elm or American Linden trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Main St Crossings Phase 1	\$750,000	X				Crossing at Main St & Bullion St: implement curb bulbs to shorten crossing distance and enhance crosswalks. Crossing at Main St & Croy St: install HAWK, implement curb bulbs to shorten crossing distance and enhance crosswalks.	
	DTMP: River St Enhancements Phase 1	\$0	X				5 blocks between Croy St & Myrtle St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distances; provide protected bike lanes; install planters with silva cells and plant consistent Northern Acclaim Honey Locusts along streets and Swamp White Oaks at curb bulbs; install consistent street furnishings and street lighting; provide outdoor cafe space at mixed use development and public art at curb bulbs.	URA
	DTMP: Croy Festival St	\$1,000,000	X				1 block between Main St & River St: install specialty paving, plantings, and street furnishings using materials consistent with the future Town Center Plaza; install removable bollards to safely shut down the festival street for events.	
	DTMP: Croy St Enhancements	\$1,600,000	X				3 blocks between the alley west of River St & 1st Ave: provide safety enhancements by implementing consistent sidewalks with protected bike lanes and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Bullion St Enhancements	\$1,600,000	X				3 blocks between the alley west of River St & 1st Ave: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Main St Enhancements Phase 2	\$1,600,000		X			2 blocks between Walnut St & Elm St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distances; expand planters and plant consistent Hybrid Elm or American Linden trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Main St Crossing Enhancements Phase 2	\$750,000		X			Crossings at Main St & Carbonate St, Main St & Walnut St, and Main St & Pine St: provide safety enhancements by implementing curb bulbs at all intersections to shorten crossing distances and enhancing crosswalks.	
	DTMP: River St Enhancements Phase 2	\$0		X			3 blocks between Croy St & Elm St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distances; provide protected bike lanes; install planters with silva cells and plant consistent Northern Acclaim Honey Locusts along streets and Swamp White Oaks at curb bulbs; install consistent street furnishings and street lighting; provide outdoor cafe space at mixed use development and public art at curb bulbs.	URA
	DTMP: Walnut St Enhancements	\$1,600,000		X			3 blocks between the alley west of River St & 1st Ave: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Carbonate St Enhancements	\$1,600,000		X			3 blocks between the alley west of River St & 1st Ave: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Main St Enhancements Phase 3	\$3,200,000			X		4 blocks between Carbonate St & Myrtle St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distances; expand planters and plant consistent Hybrid Elm or American Linden trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Main St Crossing Enhancements Phase 3	\$750,000			X		Crossings at Main St & Spruce St, Main St & Silver St, and Main St & Galena St: implement curb bulbs to shorten crossing distance and enhance crosswalks. Crossing at Main St & Maple St: install HAWK, implement curb bulbs to shorten crossing distance and enhance crosswalks.	
	DTMP: 1st Ave Enhancements	\$800,000			X		1 block between Carbonate St & Bullion St: provide safety enhancements by implementing an enhanced mid-block crossing and curb bulbs at intersections to shorten crossing distances; expand planters and plant consistent street trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Pine St Enhancements	\$1,600,000			X		2 blocks between the alley east of Main St & the alley west of River St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Galena St Enhancements	\$1,600,000			X		2 blocks between the alley west of River St & the alley east of Main St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Silver St Enhancements	\$1,600,000			X		2 blocks between the alley west of River St & the alley east of Main St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	DTMP: Spruce St Enhancements	\$1,600,000			X		2 blocks between the alley west of River St & the alley east of Main St: provide safety enhancements by implementing consistent sidewalks and curb bulbs at all intersections to shorten crossing distance; expand planters and plant consistent Swamp White Oak trees with silva cells; install consistent street furnishings and street lighting.	
	TMP 202: Myrtle Street Reconstruction	\$63,000			X			
	TMP 203: Airport Way Reconstruction	\$2,000,000			X			
	TMP 304: Cobblestone Reconstruction	\$100,000			X			
	TMP 504: Intersection Improvements - Cedar/Broadford/SH-75	\$350,000			X			
	TMP 505: Intersection Improvements - Maple/SH-75	\$200,000			X			
	TMP 506: Intersection Improvements - Woodside/SH-75	\$350,000			X			
	TMP 507: Intersection Improvements - Airport Way/SH-75	\$350,000			X			
	TMP 508: Intersection Improvements - Fox Acres/SH-75	\$350,000			X			
	TMP 510: Intersection Improvements - Bullion/SH-75	\$350,000			X			
	TMP 511: Intersection Improvements - Myrtle/SH-75 (Signal)	\$800,000			X			
	TMP 512: Intersection Improvements - Elm/SH-75 (Signal)	\$800,000			X			
	5th Avenue Upgrade & Traffic Calming	\$350,000			X			
	Bullion Street Upgrade	\$200,000			X			
	Salt Storage Shed (Initial Phase)	\$100,000			X			
	Indian Creek Tailwater/Buttercup ROW Drainage Improvements	\$30,000	X				Need Partnership: HOA, BC, Others	
Wertheimer/Blaine Manor Area Road & Parking Improvements (Estimate Pending)	\$250,000		X					
Myrtle Street Pathway/Roundabout/road surface	\$200,000		X					
Traffic Calming: Roundabouts/etc., locations TBD	\$200,000		X					
Bullion Sidewalks Upgrade	\$250,000	X						
Woodside Bus Pullouts	\$350,000	X						
Airport Way URA Improvements, other URA TBD	\$0		X					
Enhanced Main Street Crossings: Bulbs/underpass/other	\$400,000	X						
Traffic Signal Interconnect	\$100,000		X					
Pathways	DTMP: Bullion St Promenade Phase 1	\$1,800,000	X				Provide a protected multi-use pathway from Main St to Hop Porter Park: line with planters featuring Japanese Tree Lilacs and understory plantings; install specialty furnishing zones per plan.	
	DTMP: Bullion St Promenade Phase 2	\$1,750,000		X			Provide a protected multi-use pathway from Hop Porter Park to Lions Park: line with planters featuring Japanese Tree Lilacs and understory plantings; install specialty furnishing zones per plan; create new pedestrian crossing over Big Wood River; install plaza crossings at bridge per plan.	
	HGMP A2: Convert road to Draper Pavilion to pathway	\$81,000			X		City, WRLT	
	Broadford Road Pathway	\$350,000	X				Airport URA?	
	HGMP A5: Trail connections to adjacent neighborhoods	\$90,000			X		City, WRLT, land-owners	
	HGMP A8: Greenway Branding	\$50,000	X				City, WRLT	

CIP Projects: Years 3-20			Prelim. Cost per Schedule Group				Abbreviations DTMP: 2024 Downtown Master Plan TMP: 2020 Transportation Master Plan Update HGMP: 2018 Hailey Greenway Master Plan
Cost estimates shown below are either pulled from the identified planning study when available or are VERY RUDIMENTARY Planning estimates and warrant further confirmation as a project advances.			\$17,887,500	\$38,025,000	\$18,841,500		
Project Description	Planning Estimates	Schedule Years				Notes	Funding
		5-7	8-10	11-20			
Parks	DTMP: Hop Porter Park Enhancements Phase 1	\$350,000	X			Enhance park with reconfigured parking, entry, and a new connection to the Bullion St Promenade.	
	DTMP: Lions Park Enhancements Phase 1	\$1,000,000	X			Enhance park with river access, recreational amenities, reconfigured parking, and native landscape restoration; preserve existing ball fields.	
	DTMP: Hop Porter Park Enhancements Phase 2	\$500,000		X		Enhance park with a new pavilion, stage, and event lawn.	
	DTMP: Lions Park Enhancements Phase 2	\$500,000		X		Complete park enhancements, extending through area that currently holds ball fields.	
	HGMP A1: Relocate Lions Park Entrance	\$247,500		X		City, WRLT, land- owners	
	HGMP A3: Road and Parking Improvements at Lions Park	\$165,000		X		City, WRLT, COE	
	HGMP L1: Reconstruct ball field in Lions Park or, if the opportunity arises, con- sider another lo	\$112,500	X			City, BCRD, special interest groups	
	HGMP L2: Recreational play wave with grade control and boat launch	\$150,000		X		City, special interest groups, COE	
	HGMP L3: Restrooms at Lions Park	\$195,000	X			City	
	HGMP L4: Construct concessions area at Lions Park	\$20,000		X		City, BCRD, special interest groups	
	HGMP L6: Heagle Park Tennis Courts : or, if the opportunity arises, consider anoth- er location	\$200,000	X			City, BCRD, special interest groups	
	Campground: Land acquisition	\$1,500,000		X			
	Campground: Construction	\$850,000		X			
	Heagle Park Pavilion and Restroom Improvements	\$200,000	X				
	Balmoral Novice Scooter Park Improvements	\$250,000		X			
	Intermediate Skill level skate/scooter park (pump park?)	\$600,000		X			
	Hop Porter Play Structure Replacement	\$750,000		X			
	Skate Park Concrete Replacement	\$150,000		X			
Admin	Hop Porter Stage Phase 2/Parking/Other	\$0	X			Included in DTMP Estimate	
	Lions Park Improvements	\$0	X			Included in DTMP Estimate	
	RV Dump Relocation	\$100,000		X			
	Arena Multi-use flooring/shade/Pickleball/other	\$200,000		X			
	DTMP: Town Center Plaza	\$2,500,000		X		Create a new civic plaza with specialty paving, planters, furnishing, and art features; renovate Hailey City Hall entry; provide art feature at curb bulb; install parking with retractable bollards; provide service parking; install specialty paving across alley.	
Fire	DTMP: Civic Building	\$2,000,000		X		Construct new civic building in Town Center Plaza.	
	Fox Building Council Chambers Remodel	\$150,000		X			
	Town Square: Library Expansion	\$0		X		Part of Civic Building	
	City Hall Elevator Replacement	\$200,000		X			
	City Hall Carpet	\$25,000		X			
Police	Fire Station	\$15,000,000		X			
	FD SH-75 Emergency Signal	\$300,000		X			
Other	Armory Purchase	\$1,500,000			X		
	DTMP: Development Opportunity at River St & Bullion St	\$0	X			Construct mixed use development with open, active storefronts; retail/commercial ground floor with housing above.	
	DTMP: Development Opportunity at River St & Croy St	\$0	X			Construct mixed use development with open, active storefronts; retail/commercial ground floor with housing above.	
	DTMP: Parking Deck Development at River St & Bullion St	\$0		X		Construct mixed use parking deck with active retail/commercial storefronts at ground floor.	
	DTMP: Development Opportunity at Bullion St & River St	\$0		X		Construct mixed use development with open, active storefronts; retail/commercial ground floor with housing above.	
	DTMP: Development Opportunity at Main St & Croy St	\$0		X		Construct mixed use development with open, active storefronts; retail/commercial ground floor with housing above.	
	DTMP: Development Opportunity at Bullion St & 1st Ave	\$0		X		Construct mixed use development with open, active storefronts; retail/commercial ground floor with housing above.	
	DTMP: Development Opportunity at 1st Ave	\$0		X		Construct mixed use development with open, active storefronts; retail/commercial ground floor with housing above.	
	HGMP R1: Stream stabilization and resto- ration from Bullion Bridge to Bow Bridge	\$1,125,000	X			City, WRLT, Flood Con- trol Dist, County, FEMA, COE	
	HGMP R2: Recreational pond / sediment trap and floodplain reconnection in Lions Park with project R1	\$2,000,000	X			City, WRLT, Flood Con- trol Dist, County, COE	
	HGMP R3: Stream stabilization and resto- ration from Bow Bridge through Heagle Park to address bedload migration	\$1,125,000		X		City, WRLT, Flood Con- trol Dist, County, FEMA, COE	
	HGMP R4: Setback barrier berm at edge of neighborhood through Draper Preserve with project R3	\$750,000		X		City, WRLT, Flood Con- trol Dist, County, COE, neighbors, owners	
	HGMP R5: Construct conveyance swales through Heagle Park	\$750,000		X		City, Flood Control Dist,	
	HGMP R5A: Floodplain reconnection and removal of tennis courts in Heagle Park	\$1,500,000	X			City, Flood Control Dist, County, BCRD	
	HGMP R6: Conveyance ditch and neighbor- hood drainage improvements	\$1,200,000		X		City, Flood Control Dist,	
	HGMP R7: Stream stabilization and resto- ration from Heagle park to Colora- do Gulch	\$1,125,000		X		City, WRLT, Drainage Dist, County, FEMA, COE	

Return to Agenda

Agenda
Hailey Planning and Zoning Commission
Monday, May 5, 2025
5:45 p.m.

Hailey Planning and Zoning Meetings are open to the public, in person, and by electronic means when available. The city strives to make the meeting available virtually but cannot guarantee access due to platform failure, internet interruptions or other potential technological malfunctions. Participants may join our meeting virtually by the following means:

Join on your computer, mobile app, or room device.

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Meeting ID: 249 576 139 181

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Or call in (audio only)

[+1 469-206-8535,,602369677#](#) United States, Dallas

Phone Conference ID: 602 369 677#

Call to Order

- Public Comment for items not on the Agenda.

Consent Agenda - ACTION ITEM

- [CA 1](#) Motion to approve meeting minutes dated April 21, 2025. **ACTION ITEM**

Public Hearing(s) 5:30PM - ACTION ITEM

- [PH 1](#) Consideration of a City-initiated infrastructure project pursuant to Title 18: Mobility Design, consisting of the proposed design plans for construction of the Bullion Street Pathway, to be located on the north side of Bullion Street between Main Street and the Hop Porter Stage access road. **ACTION ITEM**
- [PH 2](#) Consideration of a Conditional Use Permit (CUP) Application submitted by The Friedman Memorial Airport Authority for approval of the use of chain link security fencing with or without barbed or razor wire (as may be required by Federal regulations) at the current project site, as well as the entire airport property in perpetuity. This request is being made for the entire property solely to reduce administrative and entitlement approval requirements as may be required with future development applications on Airport property, to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A). **ACTION ITEM**

- **PH 3** Consideration of a Design Review Application submitted by The Friedman Memorial Airport Authority for the construction of a new 1,160 square foot, Pilot's Lounge and General Aviation Terminal for use by general aviation pilots flying into and out of the Friedman Memorial Airport. The Pilot's Lounge will also be used by the local General Aviation Pilot's Lounge Association to conduct association meetings and conduct business for the management of associated hanger storage spaces, to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A). **ACTION ITEM**

Administrative Review – NO ACTION ITEM

- **AR 1** Administrative Design Review of a Tiny Homes on Wheels (THOW) Application by The White Family Properties, LLC, for the installation of a new Tiny Home on Wheels (THOW), to be located at 3061 Shenandoah Drive (Lot 5, Block 26, Woodside Subdivision #6)) within the General Residential (GR) Zoning District.

Staff Reports and Discussion

- **SR 1** Discussion:
- **SR 2** Discussion: Upcoming Projects, Code Changes, Next Planning and Zoning Meeting:
 - Monday, May 19, 2025: DIF CIP ; PP Rimrock

Adjourn - No later than 8:00 PM - ACTION ITEM

Return to Agenda

Agenda
Hailey Planning and Zoning Commission
Monday, April 21, 2025
5:30 p.m.

Hailey Planning and Zoning Meetings are open to the public, in person, and by electronic means when available. The city strives to make the meeting available virtually but cannot guarantee access due to platform failure, internet interruptions or other potential technological malfunctions. Participants may join our meeting virtually by the following means:

Join on your computer, mobile app, or room device.

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Meeting ID: 249 576 139 181

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[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-206-8535,,602369677#](#) United States, Dallas

Phone Conference ID: 602 369 677#

Present

Commission: Dan Smith, Sage Sauerbrey, Michael Smith, Jordan Fitzgerald

Staff: Robyn Davis, Emily Rodrigue, Ashley Dyer, Jessie Parker

Absent: Janet Fugate

5:30:00 PM Call to Order

- [5:31:14 PM](#) Public Comment for items not on the Agenda.

[5:31:32 PM](#) Jay Cone, Hailey Resident, thanked commission for pulling item and that no longer has comments on this project.

[5:32:37 PM](#) No further comments.

5:32:46 PM Consent Agenda - ACTION ITEM

- [CA 1](#) Motion to approve Findings of Fact, Conclusions of Law, and Decision of a Preliminary Plat Application by Hailey 31, LLC represented by Galena-Benchmark Engineering, to subdivide Copper Ranch #1 Parcel A5 into 31 condominium units. **ACTION ITEM**
- [CA 2](#) Motion to approve Findings of Fact, Conclusions of Law, and Decision of a Design Review Application by ARCH Community Housing Trust. Inc., for the construction of a duplex, consisting of two (2) attached dwelling units, with 1,670 square feet of living space each. This project is located at the addresses of 702 S 3rd Avenue, 623 S 4th Avenue, and 715 S 4th Avenue (Lots 2, 3, 4, 5, and 6, Blocks 1 and 125, Hailey Replat) in the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The subject property

has been, and continues to be, commonly known as the Ellsworth Inn property. **ACTION ITEM**

- [CA 3](#) Motion to approve meeting minutes dated April 7, 2025. **ACTION ITEM**

[5:32:51 PM](#) M. Smith motion to approve CA 1 – CA 3. Fitzgerald seconded. All in Favor.

Public Hearing(s) 5:30PM - ACTION ITEM

- [5:33:11 PM PH 1](#) Consideration of a Design Review Pre-Application by Dale and Lia Johnson, represented by Chrysalis Architecture and Planning, for the construction of three (3) new mixed-use buildings, each building approximately 9,532 square feet in size. Each building is proposed to comprise of four (4) mixed-use units, each unit containing 900 square feet of residential area and 1,393 square feet of commercial area. Twelve (12) mixed-use units are proposed overall for the site. This project is proposed to be located at 1611 Avia on Drive (Lot 3B, Blocks 4, Airport West Subdivision) within the SCI-Industrial (SCI-I) Zoning District.

[5:34:04 PM](#) Rodrigue noted correction application submitted by Dale Mountain LLC represented by Chrysalis. Rodrigue summarized proposed project with twelve, mixed use units. Rodrigue noted project is represented as live work, explaining though the applicant is curious if there could be flexibility of uses, using example of if owner of one unit to use it solely as commercial vs. live work.

[5:37:03 PM](#) Richard Wilmot, Chrysalis Architecture, thanked staff for introduction. Wilmot noted project development to the north and intent to remove cross access. Wilmot explained applicants reasoning for removing the cross access, that primarily runs along south boundary of property. Wilmot went on to describe proposed three buildings and each of the unit floor plans. Wilmot described the proposed site plan, noting access to property, access to units and parking. Wilmot described proposed materials to be used.

[5:47:18 PM](#) M. Smith asked about reasoning for building 1 having articulate façade on parking side and not Aviation side. Wilmot explained reasoning for design but that believes there is an easy way to update. M. Smith questioned garage door size. Wilmot confirmed resolved on set of garage door size. Wilmot suggested looking at garage door design to help break up the design. M. Smith expressed concern of lack of outdoor space and windows on two interior residential units. Wilmot summarized potential options, stating would assume residential portion would take advantage of second floor deck. M. Smith expressed concern of Building 2 designs, noting potential safety issues and that would like to see better pedestrian access. Wilmot noted potential of man door on back of these units that faces parking lot. M. Smith noted limited usable outdoor space on grade. Wilmot explained reasoning for vehicular access design, noting how site is connected to public pathways.

[5:58:01 PM](#) Sauerbrey expressed concern of lack of usable outdoor space being this is a potential residential area. Sauerbrey would like to see open space in another proposal. Sauerbrey asked about utility and mechanical systems being put into the units. Wilmot stated a Douglas mini split, tankless water meter, gas meters and electrical meters per unit. Sauerbrey asked if will be working with buyer or if buyer will be purchasing empty unit. Wilmot stated buyer would be purchasing shell. Discussion continued of state of building prior to selling of units. Sauerbrey asked about estimated sell price. Jeff

Leach, property owner, estimates \$700,000 to \$800,000 per unit. Sauerbrey recommends, pending on amount of units with ADUs, that they finish out the ADUs. Discussion continued of mechanical systems and build out. Sauerbrey does agree that would stick with 14' tall garage doors. Sauerbrey asked staff about density.

[6:10:15 PM](#) Fitzgerald asked staff if these would actually be ADUs. Davis explained how each unit if condo minimize, each principal building is allowed one adu. Fitzgerald about a pop on elevation. Wilmot noted error on applicant part. Fitzgerald asked about sidewalk on west property. Wil mot explained connection point to sidewalk. Fitzgerald noted her concerns of on build out process. Wilmot summarized build out process and their reasoning for not fully building out. Fitzgerald noted concerns of circulation, not clear on where Lear Road is in relation to project design, pedestrian circulation.

[6:20:42 PM](#) D. Smith asked about handicapped parking. Wilmot confirmed handicapped parking provided. D. Smith asked about EV charging. Wilmot stated currently do not have proposed, but if going to be a requirement would suggest providing within the buildings. D. Smith agrees with M. Smith comments regarding the façade. D. Smith suggested potential changes to exterior design. D. Smith expressed concern on site circulation. D. Smith suggested potential options that could amend the floor plan with. D. Smith suggested additional floor drains. D. Smith noted error on unit 3, only showing one window.

[6:28:54 PM](#) **D. Smith opened public comment.**

[6:29:16 PM](#) Steven Daniels, 830 Broadford, not opposed to this project. Suggested doing same thing on both sides of the elevations – Aviation and Broadford. The pathway mentioned is just grass.

[6:30:49 PM](#) Jeff Leach, thanked everyone for all the comments and time today. That hope this development fits well with this zone, that really excited about this project. They will get together with Richard on the design points.

[6:32:00 PM](#) Riley Void, another developer, thanked everyone for their time.

[6:32:24 PM](#) **D. Smith closed public comment.**

[6:32:29 PM](#) Commission summarized their feedback to applicant team of what they would like to see at the full design review.

No motion.

Administrative Review – NO ACTION ITEM

- [5:30:31 PM AR 1](#) Consideration of a Design Review Modification by Overland West Inc., represented by Jay Cone Architecture, for the approval of a modification of the approved design of a new 6,654 gross square foot mixed-use building consisting of 5,657 square feet of commercial space and a 997 square foot Accessory Dwelling Unit, to be located within the proposed structure. This project is located at 1551 Aviation Drive (Lot 3A, Block 34, Airport West Subdivision #2) within the SCI - Industrial (SC-I) Zoning District.

This item was pulled from the agenda and will be discussed at future point. No motion.

Staff Reports and Discussion

- **SR 1** Discussion:
 - 2024 Annual Report
 - Housing Report
 - Sustainability Action Plan
- **SR 2** Discussion: Upcoming Projects, Code Changes, Next Planning and Zoning Meeting:
 - Monday, May 5, 2025:
 - Title 18 Bullion Pathway
 - Friedman Pilot Lounge
 - Monday, May 5, 2025:
 - DIF

Staff summarized reports and upcoming meetings.

[6:49:43 PM](#) **Sauerbrey motion to adjourn. M. Smith seconded. All in favor.**

Return to Agenda



Staff Report

Hailey Planning and Zoning Commission

Regular Meeting of May 5, 2025

To: Hailey Planning and Zoning Commission
From: City Staff

Overview: Consideration of a City-initiated infrastructure project pursuant to Title 18: Mobility Design, consisting of the proposed design plans for construction of the Bullion Street Pathway, to be located on the north side of Bullion Street between Main Street and the Hop Porter Stage access road.

Hearing: May 5, 2025

Applicant: City of Hailey

Notice: Notice for the public hearing was published in the Idaho Mountain Express on April 16, 2025, and mailed to public agencies on April 16, 2025.

Background: The City of Hailey is proposing to construct the Bullion Street Pathway Design, a project subject to Title 18. The Bullion Street Pathway Design is proposed as a package of streetscape layouts and general features that the City of Hailey intends to implement along the W. Bullion corridor between Main Street and the Hop Porter Stage access road. The Pathway Design is part of the larger Downtown Master Plan concept.

Title 18 applies to new infrastructure projects as follows:

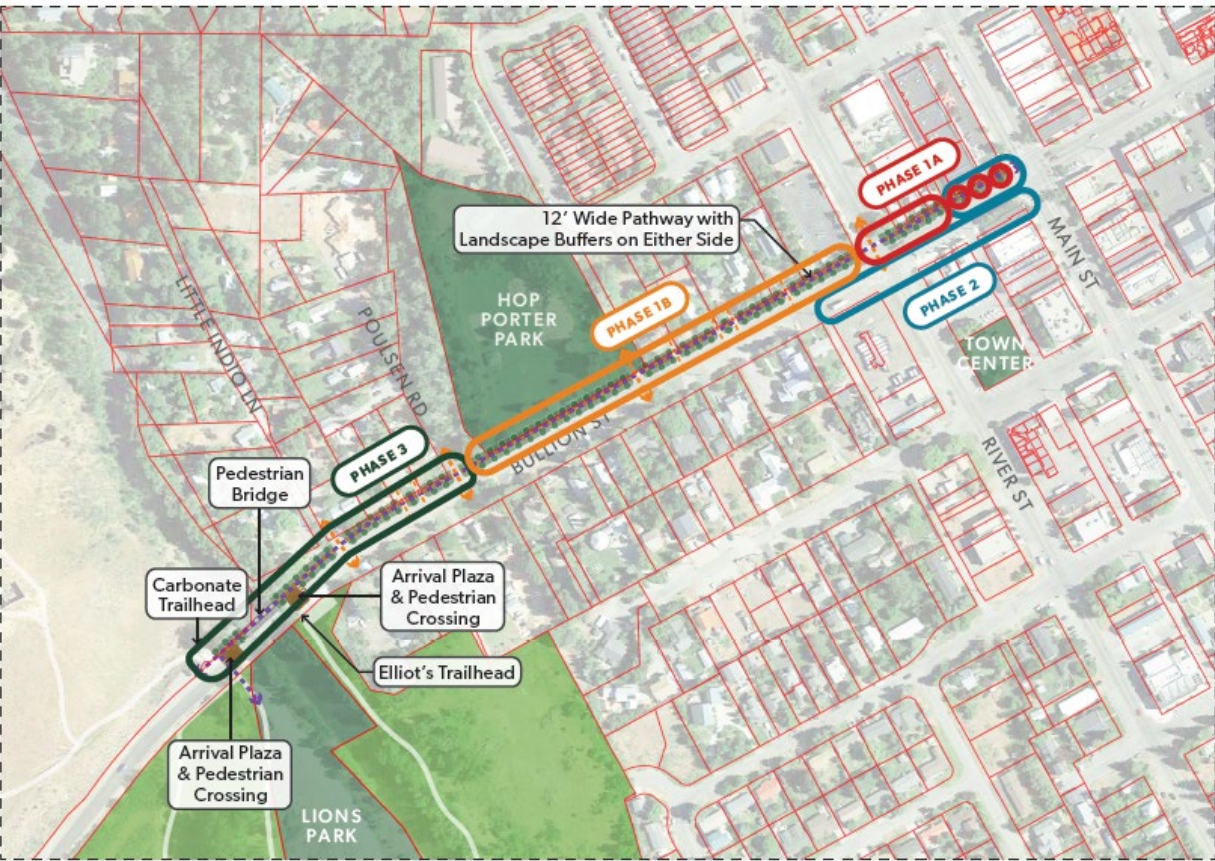
18.04.012: APPLICABILITY:

- A. Design: Unless otherwise exempted or as otherwise stated herein, the guidelines and standards of this title shall apply to any design of infrastructure projects within the jurisdiction of the city of Hailey. For any large subdivision application, all guidelines identified herein shall be treated as standards.
- B. Construction And Reconstruction: Unless otherwise exempted, the city standards set forth in this title shall apply to any construction and reconstruction of infrastructure projects within the jurisdiction of the city of Hailey. If the city standards do not address a standard found in the infrastructure project, the ISPWC manual in effect at the time of the application shall govern that standard in the project. (Ord. 1116, 2012)

The 2024 Hailey Downtown Master Plan guides street sections, tree selection, downtown and adjacent park improvements, private site redevelopment, and other downtown priorities over the next 15 years. Phase 1 is currently underway with numerous public meetings and workshops guiding the development of the Bullion Pathway. This pathway will be a signature project connecting Main Street to Hop Porter Park and will highlight unique characteristics of Hailey. The Hailey Urban Renewal Agency is committing over \$2 million towards the project. The complete Downtown Master Plan can be found here:

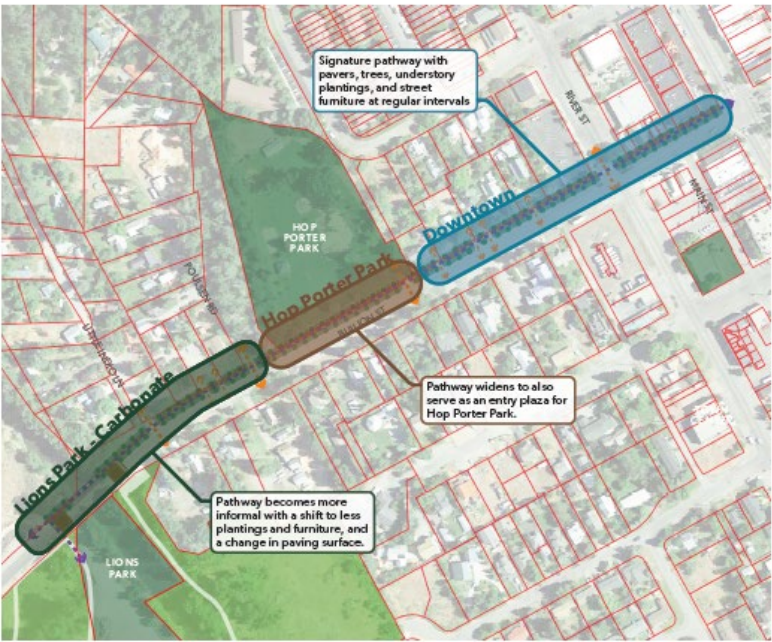
<https://haileycityhall.org/wp-content/uploads/2024/03/Hailey-Downtown-Master-Plan-Pages.pdf>

PHASING PLAN



GGLO

PATHWAY CHARACTER



GGLO

BULLION PATHWAY

DOWNTOWN MASTER PLAN
PHASE 1 IMPLEMENTATION



EXISTING CONDITION

PHASE 1A & B

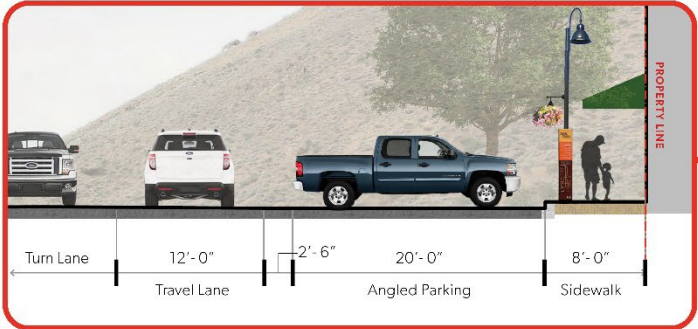


BULLION PATHWAY

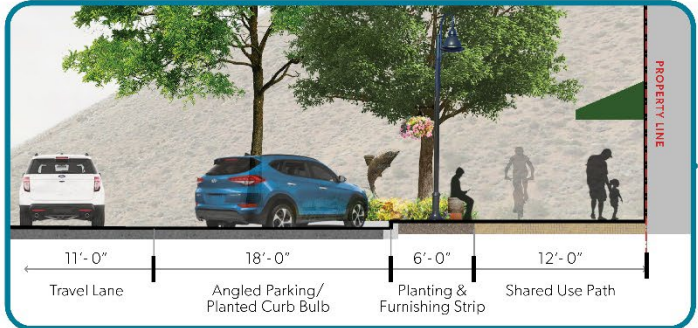
DOWNTOWN MASTER PLAN
PHASE 1 IMPLEMENTATION



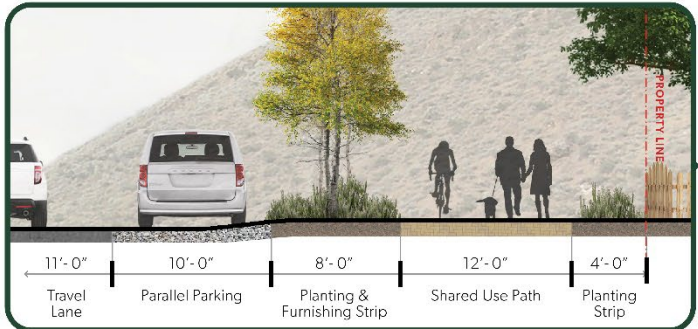
1 DOWNTOWN SECTION 01



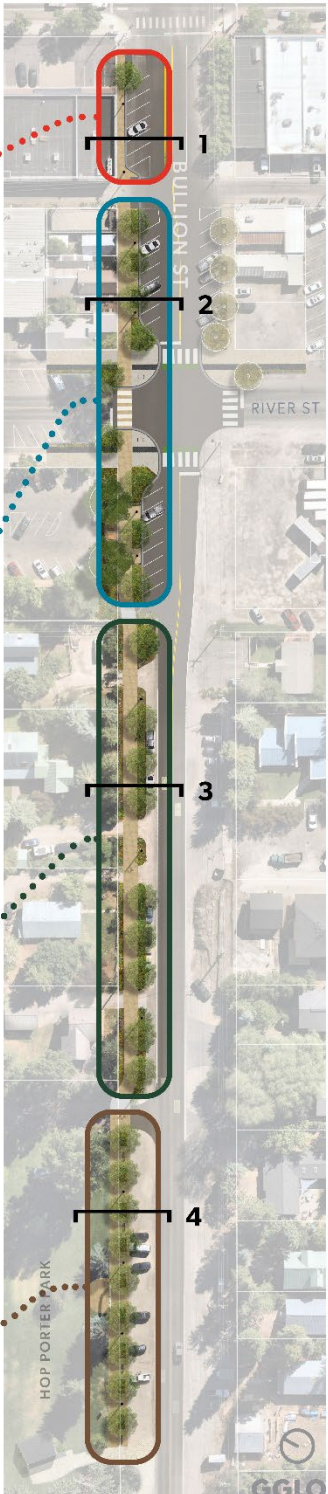
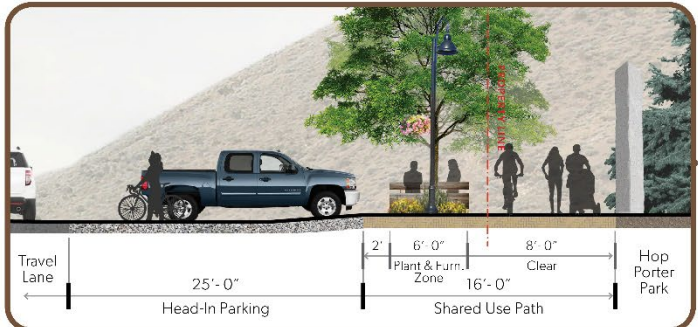
2 DOWNTOWN SECTION 02



3 RESIDENTIAL SECTION



4 HOP PORTER PARK SECTION



Standards of Review:

Criteria for Review. Section 17.14.060(A) of the Hailey Municipal Code provides “[w]hen evaluating any proposed amendment under this chapter, the hearing examiner or commission and council shall make findings of fact on the following criteria:

1. The proposed amendment is in accordance with the comprehensive plan;
2. Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services;
3. The proposed uses are compatible with the surrounding area; and
4. The proposed amendment will promote the public health, safety and general welfare.

1. The proposed amendment is in accordance with the Comprehensive Plan;

The Comprehensive Plan articulates the merits of effective transportation and recognizes the importance of safe vehicular and pedestrian connections between the city and its neighborhoods. The Comprehensive Plan also emphasizes efficient movement of people, not just cars. Economic Development goals in the 2024 Comprehensive Plan Update are also directly linked to the implementation of the Downtown Master Plan, helping support the Objective (Obj. 3.6.5) of “Downtown as the economic, social, cultural, and historical heart of Hailey”.

Staff finds that this capital infrastructure project is in keeping with the multimodal goals of the Comprehensive Plan and the Downtown Master Plan.

2. Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services;

The proposed capital infrastructure project will not create excessive additional requirements at public cost for services. There will be costs associated with ongoing maintenance of the pathway and adjacent landscaping, which will be fully discussed by the Council.

3. The proposed uses are compatible with the surrounding area; and

Extensive public comment has been solicited in the form of public meetings and specific work sessions for adjacent residential and commercial businesses. On some topics, such as parking, a variety of viewpoints exist. A compromise design for the first half-block between Main Street and the alley retains the current existing five (5) angle-in parking spaces.

4. The proposed amendment will promote the public health, safety and general welfare.

The capital infrastructure project is consistent with the Hailey Comprehensive Plan, and will promote the public health, safety and general welfare of the community. It will increase both nonmotorized and vehicular safety by creating landscape buffers and clear travel areas for pedestrians and bicycles alike.

Motion Language:

Approval: Motion to recommend approval of the capital infrastructure project reviewed under Title 18: Mobility, the Bullion Street Pathway Design, finding that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements

at public cost for the public facilities and services, that the proposed uses are compatible with the surrounding area, and that the proposed amendment will promote the public health, safety, and general welfare.

Denial: Motion to deny the recommendation of the attached revisions to Hailey Municipal Code, Title 18: Mobility Design, Section 18.14.012: Street and Drainage, the Bullion Street Pathway Design, to be located on the north side of Bullion Street, as an adopted infrastructure project within the Hailey Municipal Code, finding that _____ [the Commission should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Commission should specify a date].

Bullion Pathway Concept Refinement | P&Z Meeting

May 5 2025





Introduction

CONNECT DOWNTOWN TO PARKS & TRAILS

Create a multi-use path connecting Main Street to Hop Porter and Lions Parks.

IMPROVE SAFETY ALONG BULLION CORRIDOR

Provide a buffered path and designated crossings for cyclists and pedestrians traveling along Bullion Street.

INCREASE PLACEMAKING, BEAUTY & COMFORT

Contribute to the attractiveness, sense of place, and walkability of the corridor.

PROVIDE ENVIRONMENTAL BENEFIT

Expand roadway plantings that increase carbon sequestration, pollinator habitat, and heat island mitigation.

REDUCE DEPENDENCY ON VEHICULAR TRANSIT

Provide safe, convenient, and attractive routes for human-powered transit, making it easy to get around without a car.

DESIGN COST-EFFECTIVE SOLUTION

Specify a design that takes a responsible approach to the construction and maintenance costs of the streetscape.

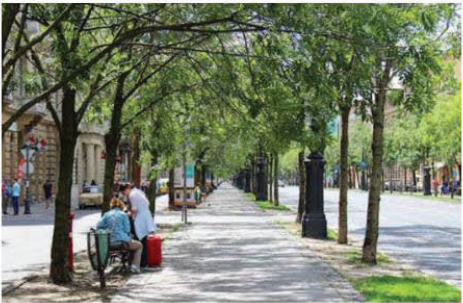
BULLION STREET GOALS

This set of goals have been identified for the Bullion Street Enhancements project. These goals were developed from a review of public input, existing planning documents, and current conditions. The goals are not ranked in order of importance.



**BULLION STREET
PROMENADE
CONCEPT DESIGN**

The Bullion Street Promenade is envisioned as a way to improve the safety and comfort of accessing destinations along the corridor while also creating a celebrated connection between Downtown and the area's abundant parks and greenspaces. The promenade is conceived as a designated multi-use pathway separated from the roadway and buffered with plantings along its half-mile length. The project aims to increase the safety and attractiveness of traveling along Bullion Street and make it easier for residents and visitors to enjoy all Hailey has to offer.



Tree-lined Pedestrian Promenade

LEGEND

- Parcel Boundary
- Parks
- Wood River Land Trust Parcels
- Vehicular Access
- Pedestrian Access



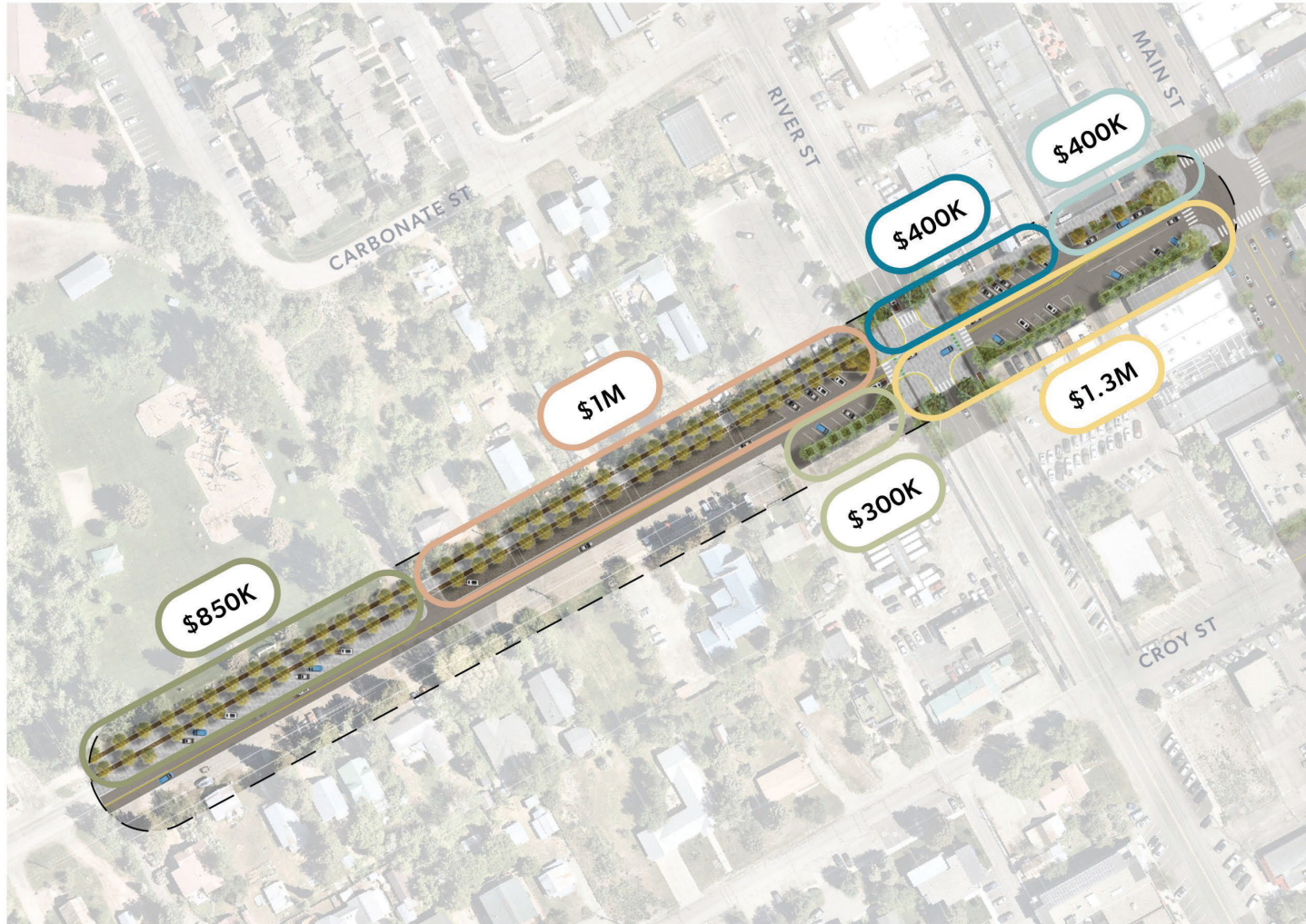
BULLION STREET PROMENADE

CONCEPT SITE PLAN

PHASE 1 A & B

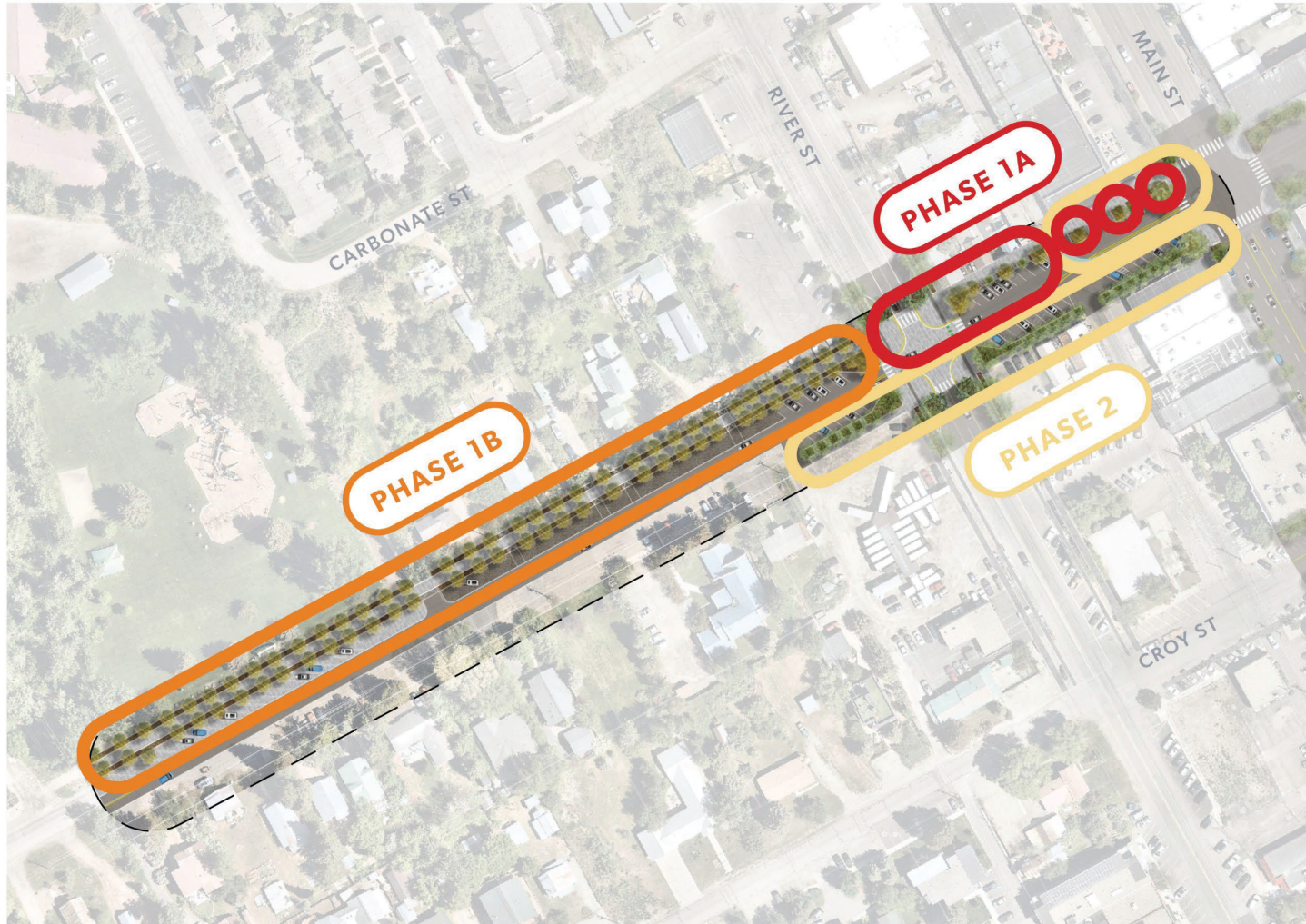
4 blocks from Main to Hop Porter Park, north side of the street only, with only partial improvements on the eastern half of the block from River to Main.

Project Budget:
\$2,300,000



BULLION STREET PROMENADE CONCEPT SITE PLAN

The Bullion Street Promenade runs along the north side of Bullion Street from Main Street to Lions Park. The first phases of implementation aim to install the promenade from Main Street to Hop Porter Park, shown in the concept site plan here. The promenade takes the form of a 12'-wide, multi-use path lined on both sides with planters featuring Japanese Tree Lilacs and understory plantings. The ADA-compliant path is designed to accommodate human-powered transit of all kinds — bikers, walkers, runners, and rollers — making it easy for Hailey residents to get around without a vehicle. The promenade will also provide a useful connection to Downtown for festival and event attendees at Lions and Hop Porter Parks, encouraging visitors to wander Downtown and support local businesses. The path promises to become a signature feature of Hailey's Downtown and a critical link between Downtown and the area's natural and recreational amenities.



BULLION STREET PROMENADE CONCEPT SITE PLAN

PHASE 1A \$450K

1 block between River and Main;
Full implementation from River
Street intersection to alley, tactical
implementation from alley to Main Street.

PHASE 1B \$1.85M

3 blocks from River Street to Hop Porter
Park, north side of the street only.

PHASE 2 \$2M

1.5 blocks from Main to beyond River,
south side of street; new roadway Main to
River; complete implementation on N side
of block from Main to alley.



What we heard

Develop a process for more input to guide refinement of the plan and elements

Loosen up the layout and character – more informal, natural

Re-evaluate Tree Lilacs, consider other options, more diversity

Emphasize regionally appropriate, water wise trees and planting

Create something distinctive, welcoming and signature Hailey

TIMELINE

2025

February

March

April

May



Q3 2025 or later

2026 or later

2027 or later

Bullion Pathway Phase 1A Construction

Bullion Pathway Phase 1B Construction

Bullion Pathway Phase 2 Construction

Bullion Pathway Basics

What's it for?

A safe and enjoyable way for families to walk or bike to Hop Porter Park and out Croy Canyon

Who is it for?

Locals, shoppers, park user's, concert goers, bikers, walkers, strollers, all ages

What's it made of?

Pavers, art, lights, trees, planting, benches and pedestrian amenities

How will it be used?

Mostly for walkers to River Street, then for bikers, walkers and strollers. The pathway will be cleared of snow in the winter from Main to Hop Porter Park.

When will it be completed?

Initial phases will be completed by the end of 2026

How will it be maintained?

Maintenance of this project is very important and the pathway will be treated within the 'high priority' category for maintenance.



Guiding Vision

PLACEMAKING

The Bullion Pathway is intended to represent Hailey's culture and environment, be a destination, and a pleasant, comfortable draw for locals to walk and bike along to Hop Porter Park for events, to the Big Wood River, and out to the trails in Croy Canyon.

A guiding **Vision** or **Theme** elevates the experience of a place while providing a cohesive direction for the various project elements – including the paving, light fixtures, benches, planting, art and wayfinding.



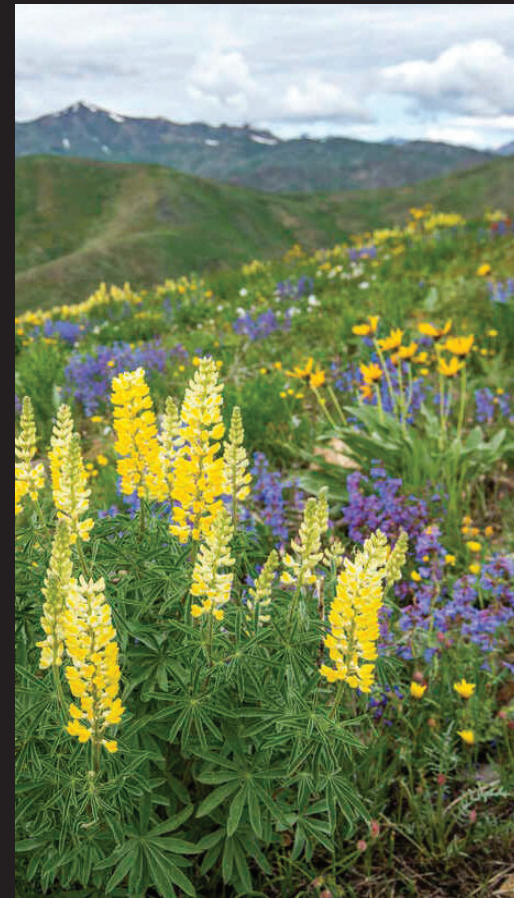
Big Wood River



Hailey's Quirky Culture



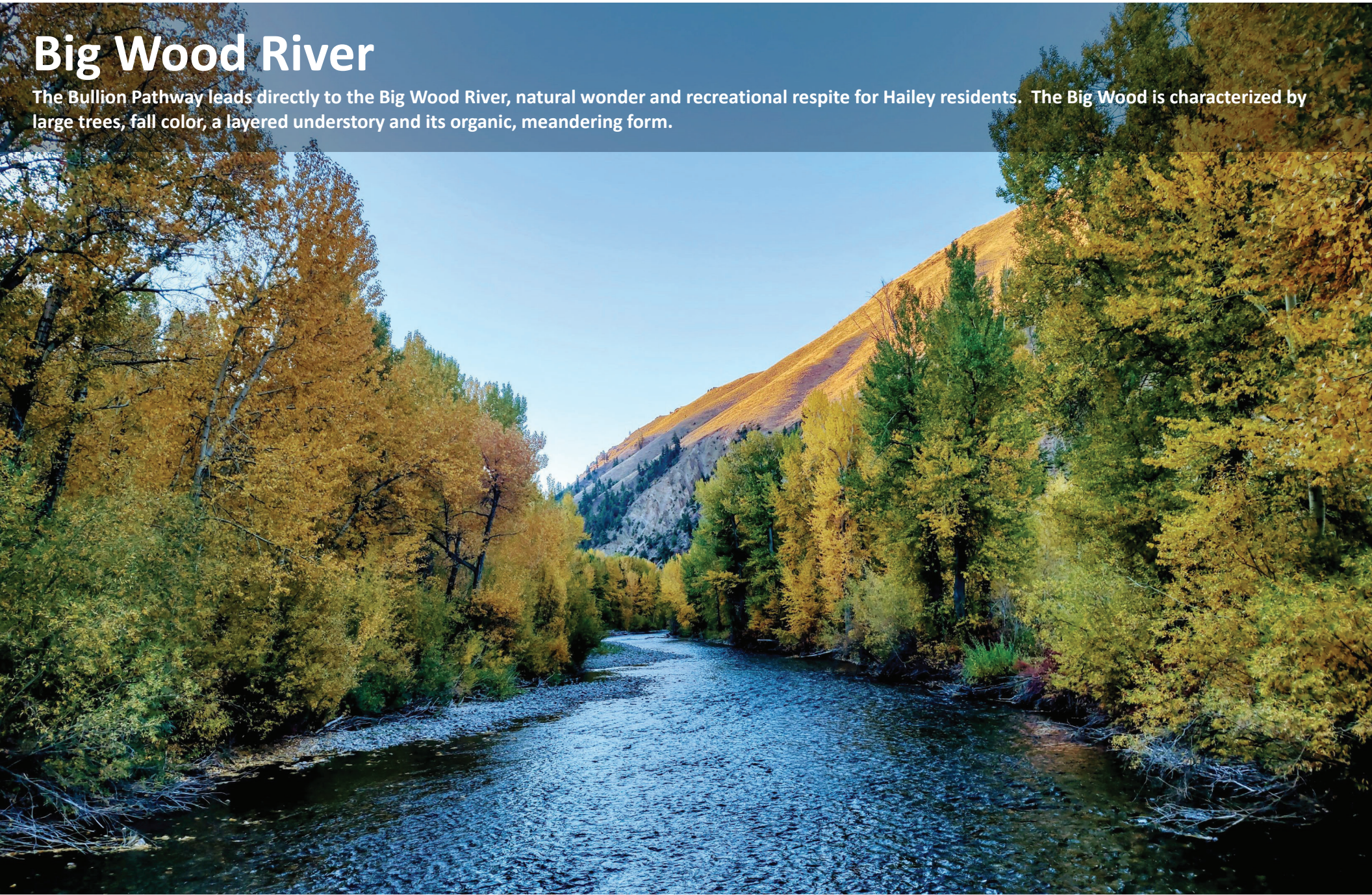
City of Trees



Carbonate Mt & Croy Canyon

Big Wood River

The Bullion Pathway leads directly to the Big Wood River, natural wonder and recreational respite for Hailey residents. The Big Wood is characterized by large trees, fall color, a layered understory and its organic, meandering form.



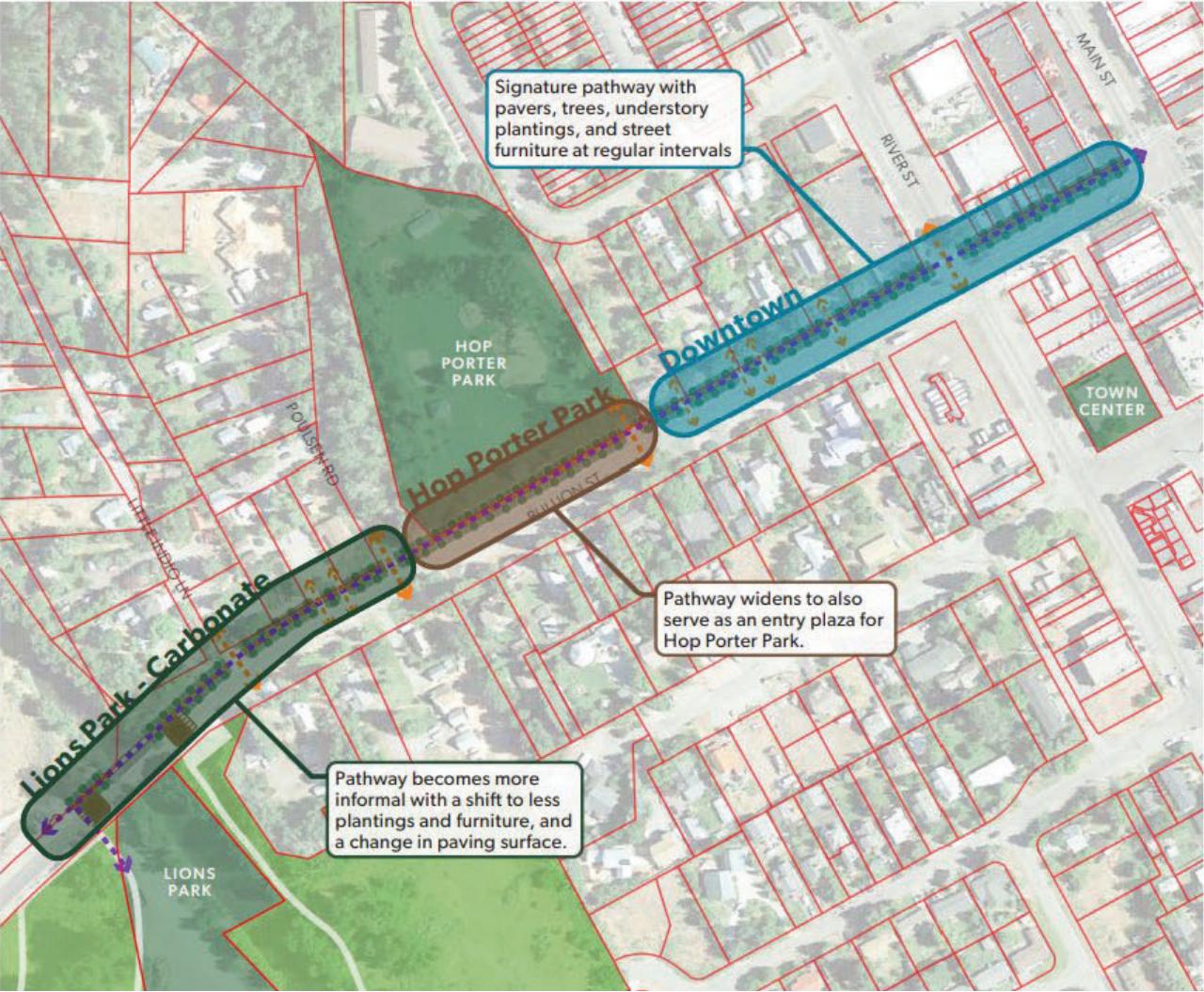
Big Wood River



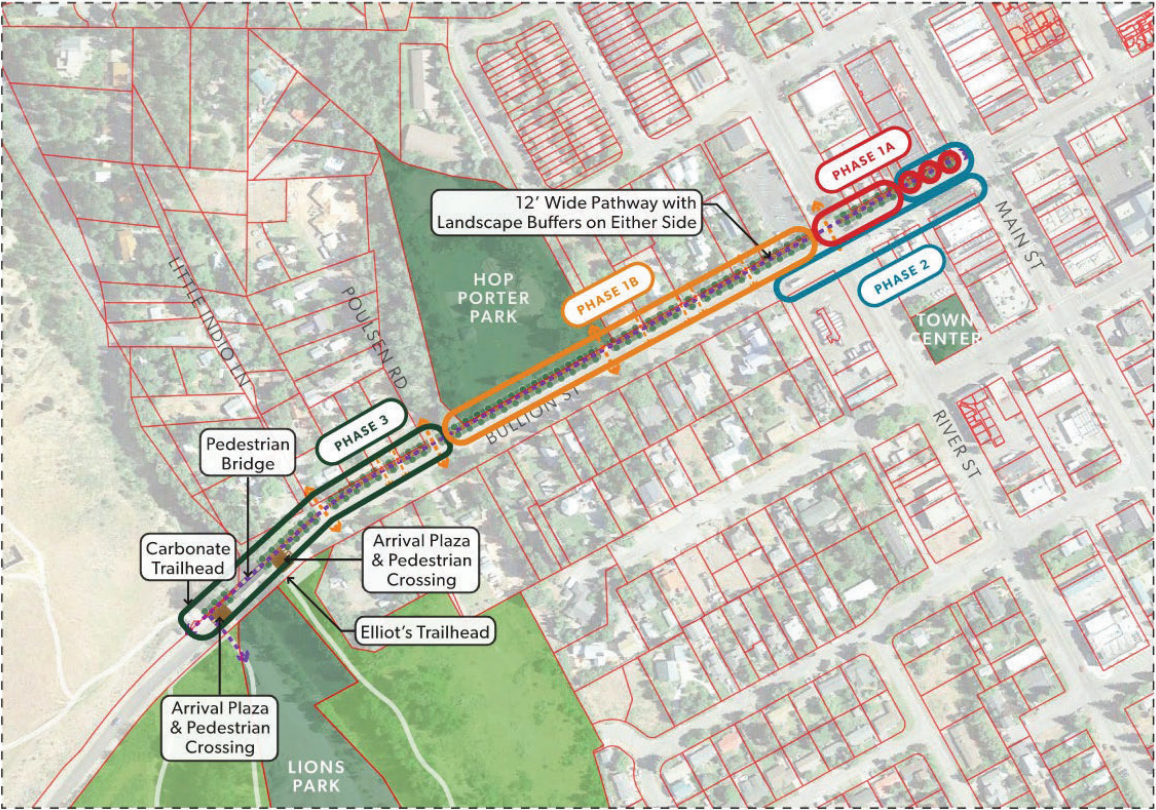


Pathway

PATHWAY TYPOLOGIES



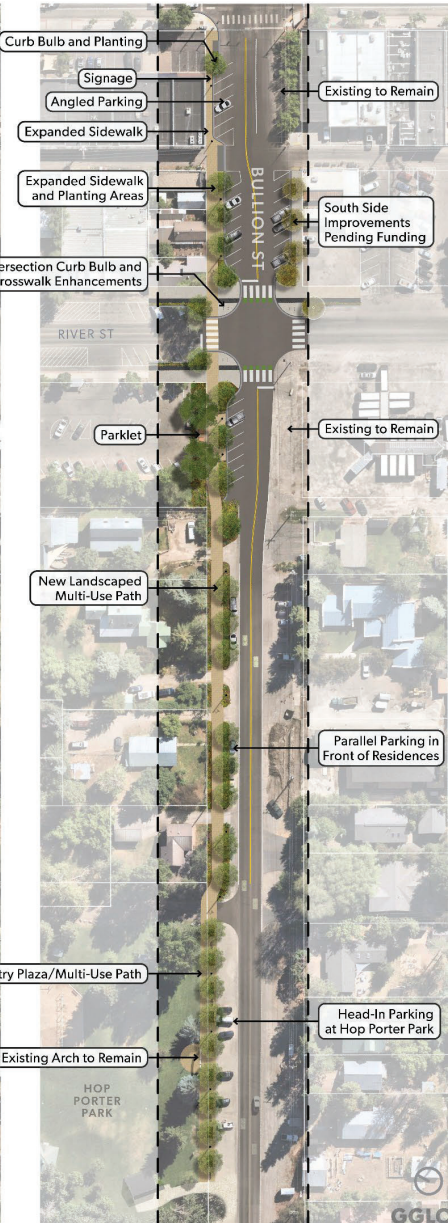
PHASING PLAN



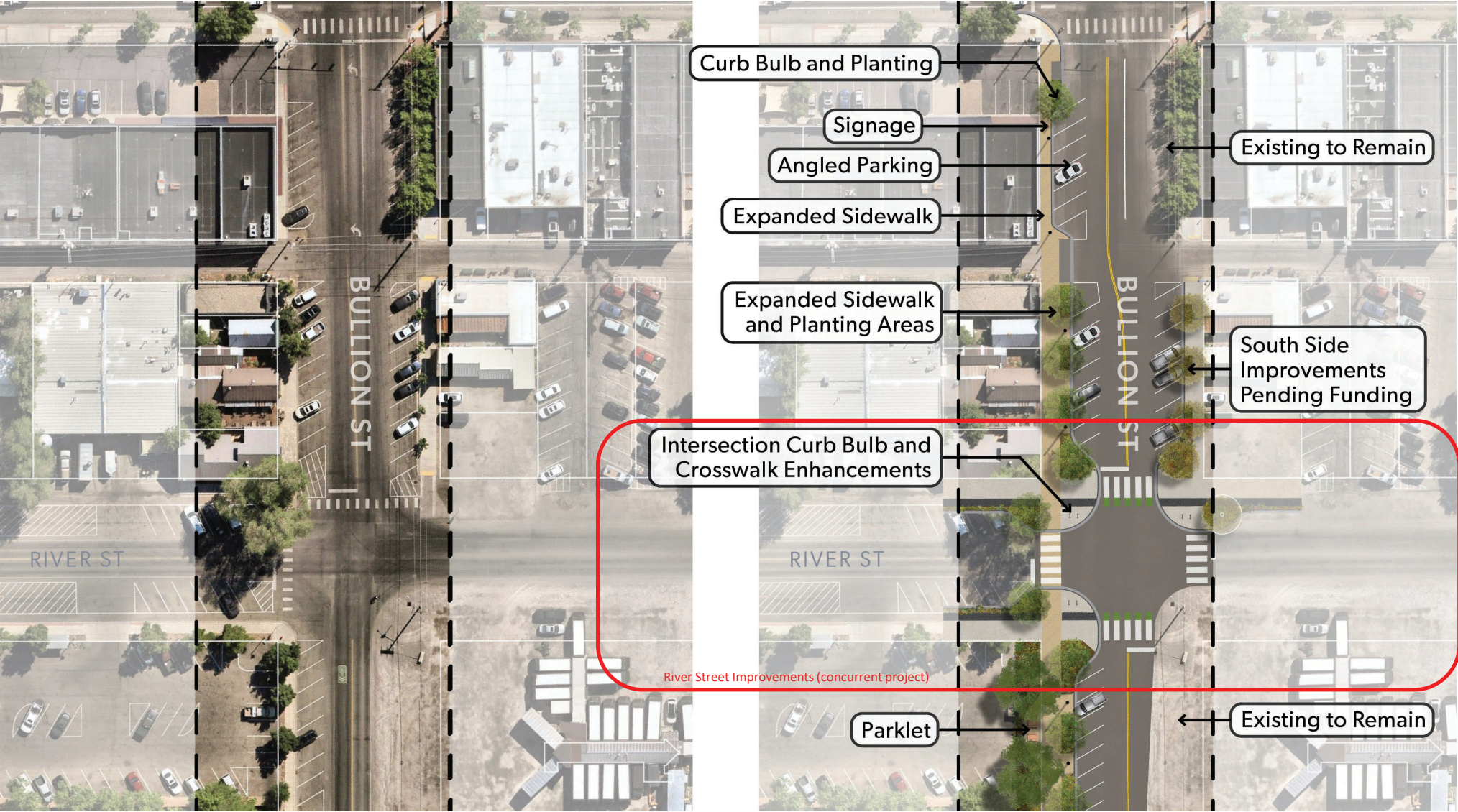
EXISTING CONDITION



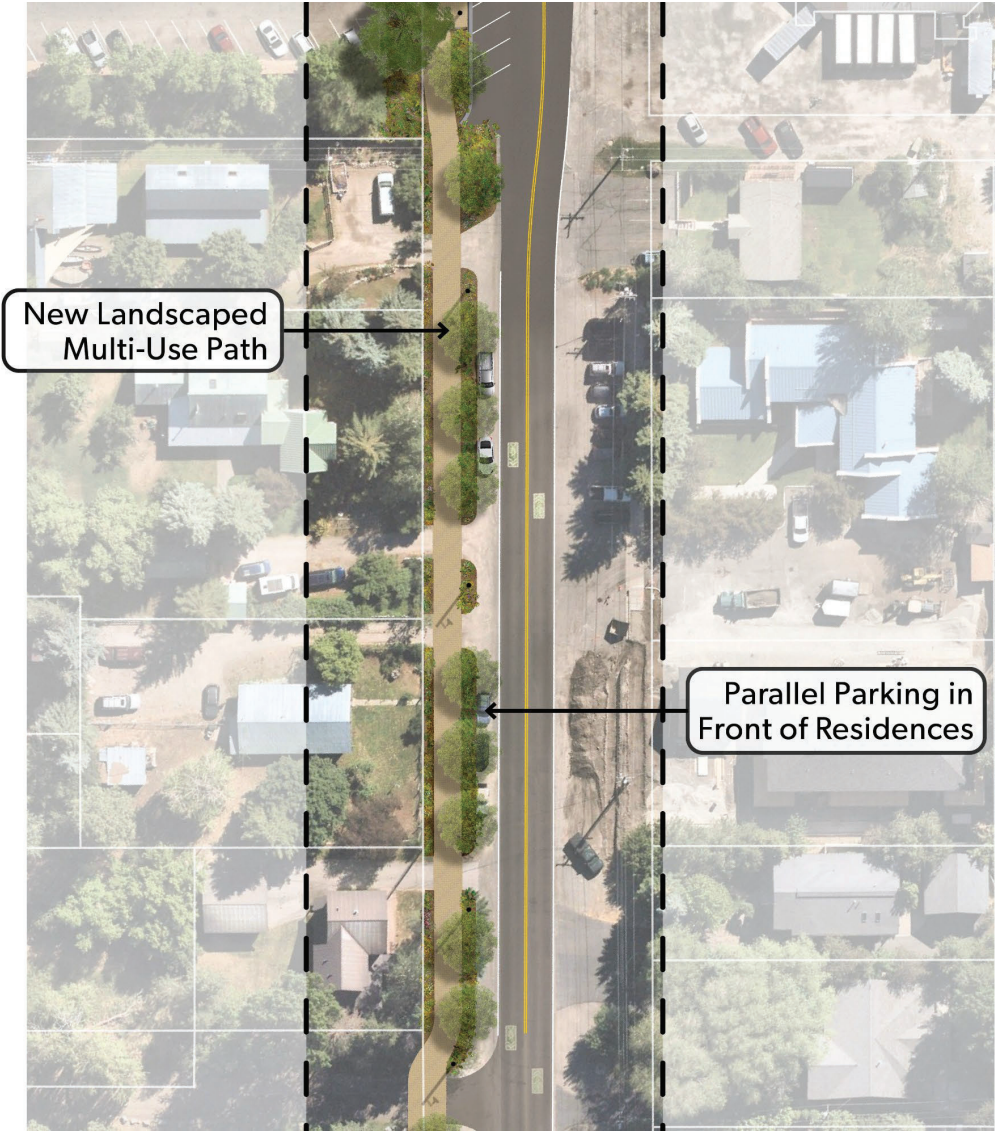
PHASE 1A & B



Bullion Pathway Concept Refinement | Plan Main to River Street



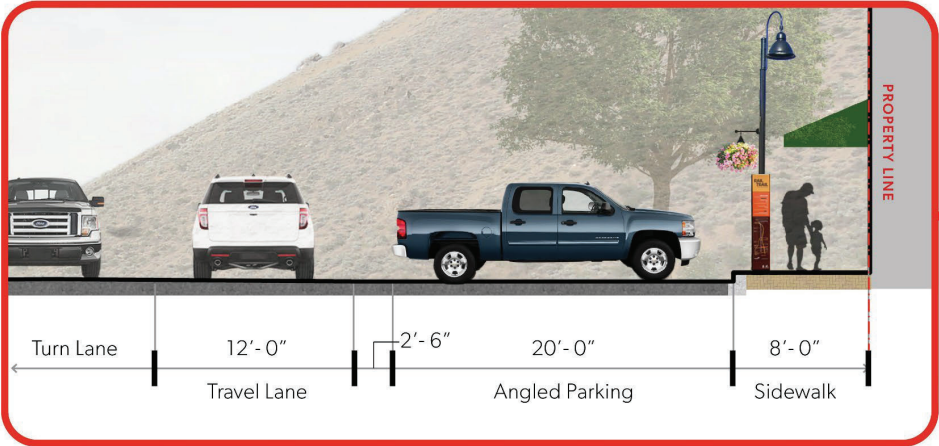
Bullion Pathway Concept Refinement | River Street to Hop Porter Park



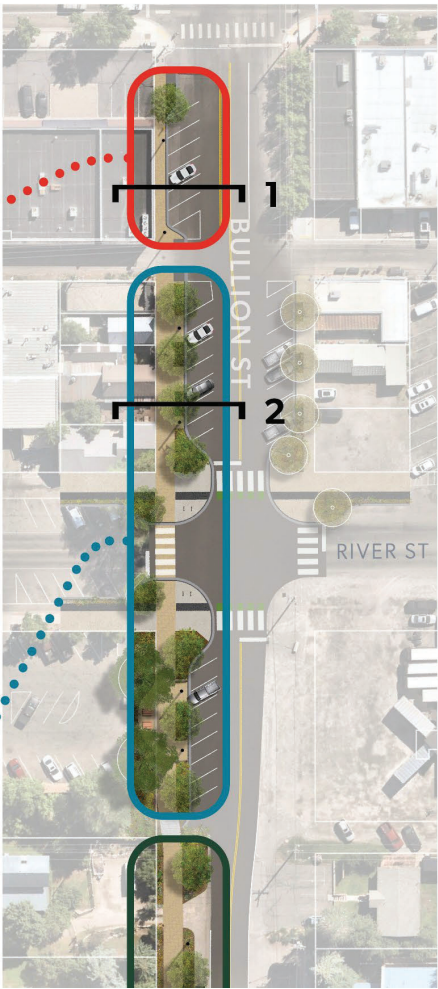
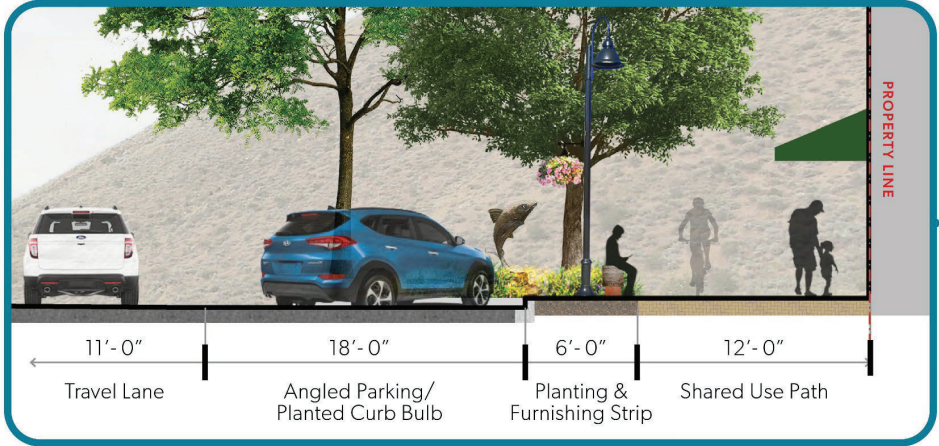
Bullion Pathway Concept Refinement | Hop Porter Park



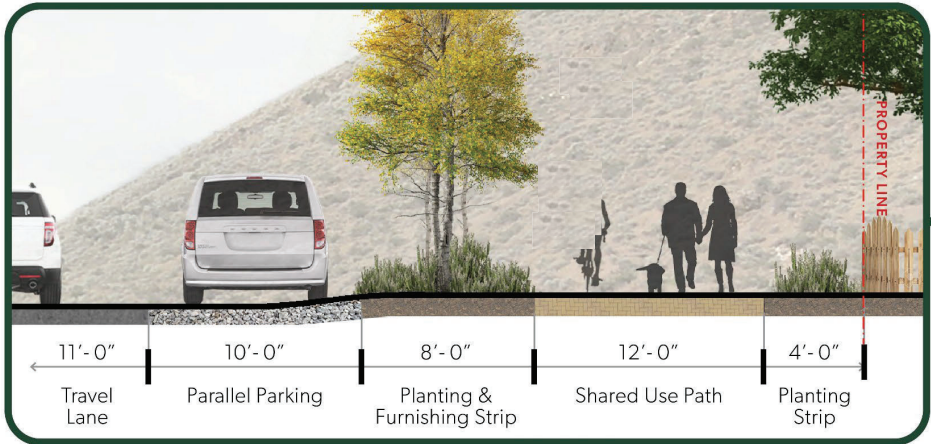
1 DOWNTOWN SECTION 01



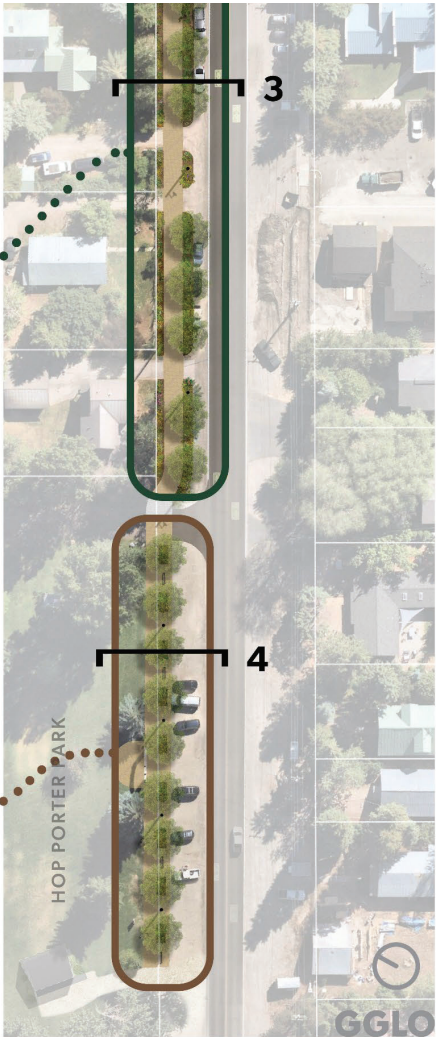
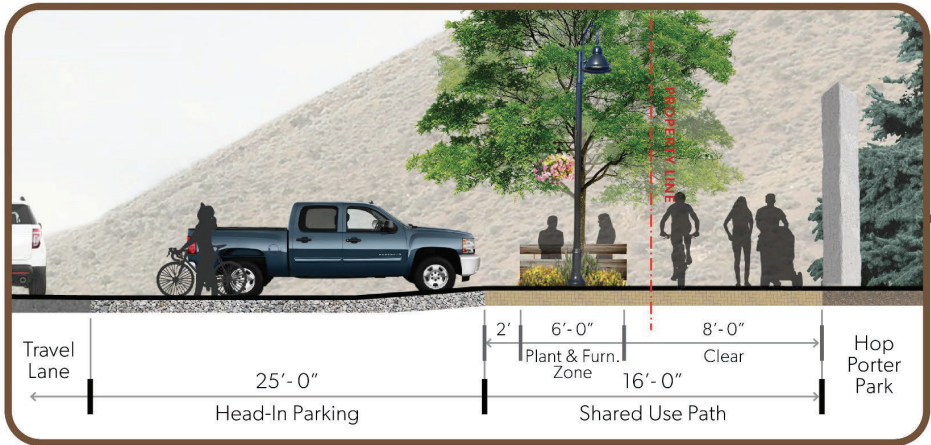
2 DOWNTOWN SECTION 02



3 RESIDENTIAL SECTION



4 HOP PORTER PARK SECTION






Pathway Components





BULLION PATHWAY
PLACEMAKING THEMES




City of Trees




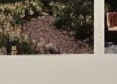


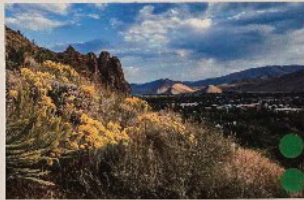
Hailey's Quirky Culture



Big Wood River



Carbonate & Croy Canyon









HURA

DOWNTOWN MASTER PLAN
PHASE 1 IMPLEMENTATION

GGLO

BULLION PATHWAY
TREE + PLANT PALETTE

Trees



HURA

DOWNTOWN MASTER PLAN
PHASE 1 IMPLEMENTATION

LIGHTING



PAVING, FURNISHINGS



WAYFINDING AND ART



PLANTING



A group of people are walking and cycling on a paved path in a park. In the foreground, a woman in a white jacket and black leggings is walking towards the camera. Behind her, a man in a black shirt and black leggings is walking. To the right, a man in a black shirt and black shorts is riding a bicycle. In the background, there are other people walking and a large tree. The scene is set in a park with green grass and trees.

Community feedback on Trees

Overwhelming majority want trees (small but vocal minority was against trees)

Desire was for large shade trees and conifers, less enthusiasm for flowering trees

Some level of diversity and informality was desired for all elements of the plan



DOWNTOWN STREET TREE PLAN


Hailey's residents covet the large established trees on the edges of town, but Downtown lacks the significant urban tree canopy necessary to mitigate traffic noise and environmental impacts. This plan outlines modest but transformational steps to establish a Downtown street tree canopy that balances place creation with diversity of species. Each street is allocated a signature street tree, creating a distinctive setting, intuitive wayfinding, and over time, a truly Hailey experience not achievable by other cities in the Wood River Valley. The Downtown Street Tree Plan identifies a signature street tree for River, Main, and the side streets, as well as the Bullion Street Promenade.

- Swamp White Oak
- Northern Acclaim Honeylocust
- Hybrid Elm
 - alternate: American Linden
- Japanese Tree Lilac
 - alternate: Washington Hawthorn
- Study Area boundary


**DOWNTOWN
TREE SELECTIONS**

The intent of the Downtown Street Tree Selections are to emphasize the distinct character of each Downtown street while also unifying the area with a limited palette of tree species. Large street trees provide shade, create visual interest, sequester carbon, and purify the air. A larger street tree grows a taller canopy that provides all the benefits of a healthy street tree while also ensuring visibility is preserved for business fronts on the ground level.


SIDE STREETS
SWAMP WHITE OAK




MAIN STREET
HYBRID ELM




alternate:
AMERICAN LINDEN



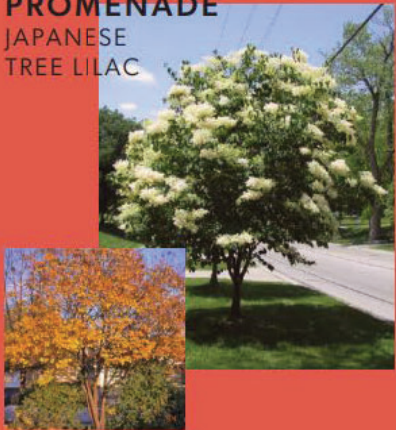
RIVER STREET
NORTHERN ACCLAIM
HONEYLOCUST




CURB BULBS (AT RIVER STREET)
SWAMP WHITE OAK



**BULLION STREET
PROMENADE**
JAPANESE
TREE LILAC



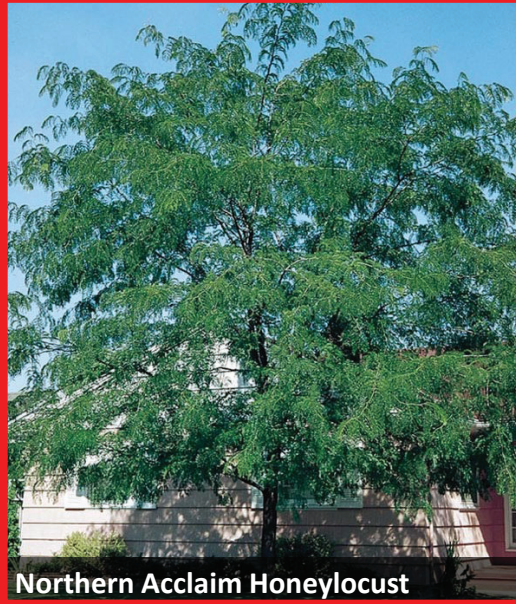
alternate:
WASHINGTON
HAWTHORN



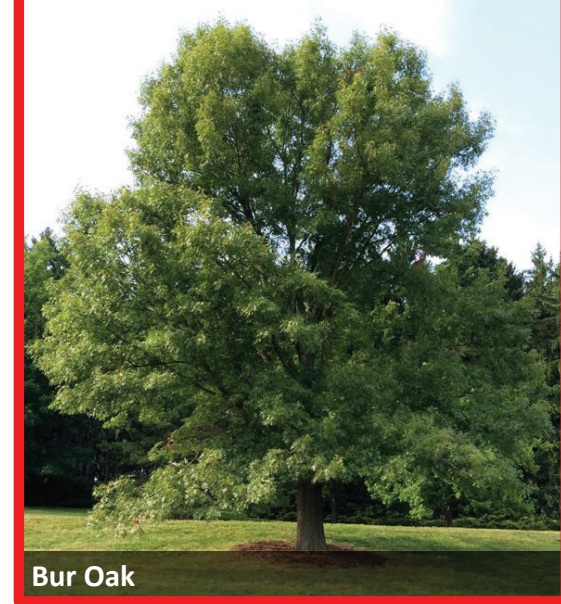
FLOWERING TREES



PARK/PLAZA TREES



LARGE CANOPY TREES



Bullion Pathway Concept Refinement | Trees

Location	Proposed Tree Type	Proposed Tree Species
Downtown Section	Class III Street Tree	Princeton Elm
Residential Section	Class III Shade Tree	Princeton Elm
Hop Porter Section	Class II Shade Tree	Northern Acclaim or Shademaster Honeylocust
Parklet at City Lot	Class III Shade Tree	Bur Oak
River Street Corner	Class III Street Tree	Swamp White Oak or White Oak
River Street	Class II Street Tree	Northern Acclaim or Shademaster Honey Locust

Bullion Pathway Concept Refinement | P&Z Meeting

May 5 2025



Return to Agenda



Staff Report
Hailey Planning and Zoning Commission
Regular Meeting of May 5, 2025

To: Hailey Planning & Zoning Commission
From: Ashley Dyer Community Development City Planner

Overview: Consideration of a Conditional Use Permit (CUP) Application submitted by The Friedman Memorial Airport Authority for approval of the use of chain link security fencing with or without barbed or razor wire (as may be required by Federal regulations) at the current project site, as well as the entire airport property in perpetuity. This request is being made for the entire property solely to reduce administrative and entitlement approval requirements as may be required with future development applications on Airport property, to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A).

Hearing: May 5, 2025

Applicant: Friedman Memorial Airport Authority
Location: 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land)
Zoning: Airport

Notice: Notice for the public hearing was published in the Idaho Mountain Express and mailed to property owners within 300 feet on April 16, 2025. The onsite notice was posted to the property on April 25, 2025.

Application: The Applicant is requesting approval for the use of chain link security fencing with or without barbed or razor wire (as may be required by Federal regulations) at the current project site, as well as the entire airport property in perpetuity. This request is being made for the entire property solely to reduce administrative and entitlement approval requirements as may be required with future development applications on Airport property, to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A).

The Friedman Memorial Airport is a commercial airport operating under the provisions and requirements of the Federal Aviation Administration (FAA) and the Transportation Security Administration in accordance with 14 CFR part 139 and TSR 1540/1542. As part of those requirements, providing and maintaining a secure perimeter boundary to the Airport is required. This is done through the use of chain link fencing of various heights, and in certain conditions, the use of barbed or razor wire is also required.



The proposed Conditional Use of the security perimeter fencing will have no negative effects on adjoining properties in terms of noise, vehicular odor, and associated fumes as the proposed use correlates with the existing airport security barrier that is already constructed of chain link fencing and wire where needed. This Conditional Use Permit (CUP) establishes and memorializes that use so long as the Airport continues to be utilized as a public commercial and/or general aviation airport under the auspices of Federal regulations.

Background and Procedural History: On April 4, 2025, the Applicant, Friedman Memorial Airport Authority, submitted an Application for a Conditional Use Permit for the use of chain link security fencing with or without barbed or razor wire (as may be required by Federal regulations) at the current project site of a new Pilots Lounge, as well as the entire airport property in perpetuity to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A).

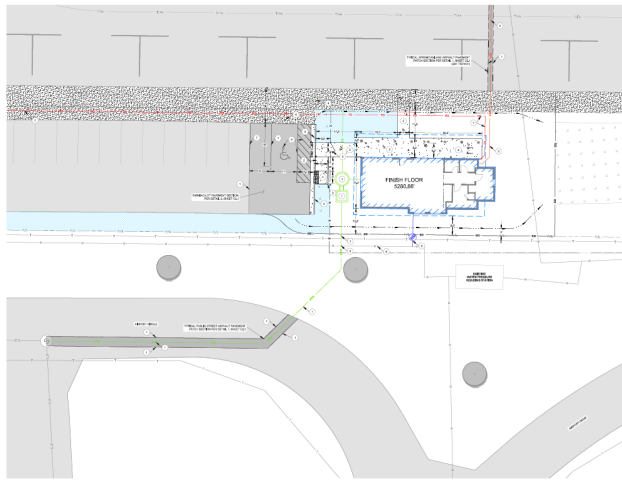
This CUP Application will be heard concurrently with their Design Review Application, which proposes the construction of a new 1,160 square foot Pilot's Lounge and General Aviation Terminal for use by general aviation pilots flying into and out of the Friedman Memorial Airport. The Pilot's Lounge will also be used by the local General Aviation Pilot's Lounge Association to conduct association meetings and conduct business for the management of associated hanger storage spaces, located at 1610 Airport Circle. The proposed Pilot's Lounge will not be utilized nor occupied by the general public.

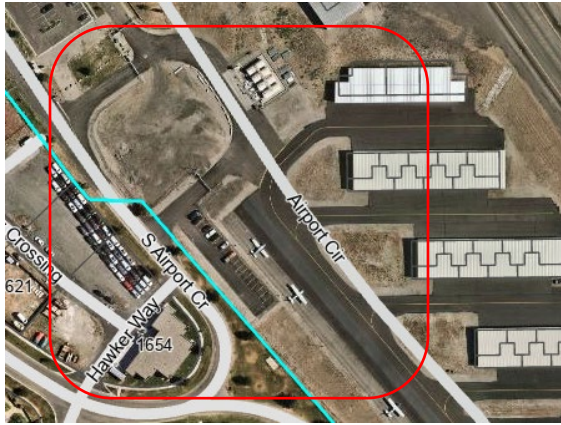
The Conditional Use Permit Application was submitted on April 4, 2025, and certified complete on April 18, 2025. A public hearing before the Planning and Zoning Commission is scheduled for May 5, 2025, in the Hailey City Council Chambers and virtually via GoTo Meeting.

General Requirements for all Conditional Use Permits	
Compliant	Standards and Commission Findings

Yes	No	N/A	City Code	City Standards and <i>Commission Findings</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.020	<p>Complete Application: 17.11.020 The application shall include at least the following information:</p> <ul style="list-style-type: none"> a. Name, address, and phone number of the applicant. b. Proof of interest in the subject property by the applicant, such as a deed, contract of sale, option to purchase, or lease agreement. c. Legal description of the subject property, including street address. d. Description of existing use. e. Zoning district of subject property. f. Description of proposed conditional use. g. A plan of the proposed site for the conditional use showing the location of all buildings, parking and loading areas, traffic access and traffic circulation, open spaces, easements, existing and proposed grade, energy efficiency considerations, landscaping, exterior lighting plan as required by Article VIII B of this Ordinance, refuse and service areas, utilities, signs, property lines, north arrow, and rendering of building exteriors, where applicable. h. A narrative statement evaluating the effects on adjoining property, the effect of such elements as noise, glare, odor, fumes, and vibration on adjoining property. i. A narrative statement identifying surrounding land uses and discussing the general compatibility of the proposed use with adjacent and other properties in the district. j. A narrative discussion of the relationship of the proposed use to the Comprehensive Plan. k. A list of the names and addresses of all property owners and residents within three hundred (300) feet of the external boundaries of the land being considered. l. Any other information as requested by the Administrator to determine if the proposed conditional use meets the intent and requirements of this Article. m. A fee established in a separate ordinance approved by the Council.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Department Comments	<p>Engineering: <i>No comments</i></p> <p>Life/Safety: <i>No comments</i></p> <p>Water and Sewer:</p> <p>Building: <i>No comments</i></p> <p>Streets: <i>No comments</i></p> <p>Parks: <i>No comments</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.08A Signs	<p>17.08A Signs: The applicant is hereby advised that a sign permit is required for any signage exceeding four square feet in sign area. Approval of signage areas or signage plan in Design Review does not constitute approval of a sign permit.</p>
			Staff Comments	<i>N/A. No signage is proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08C.040 Outdoor Lighting Standards	<p>17.08C.040 General Standards</p> <ul style="list-style-type: none"> e. All exterior lighting shall be designed, located and lamped in order to prevent: <ul style="list-style-type: none"> a. Overlighting; b. Energy waste; c. Glare; d. Light Trespass;

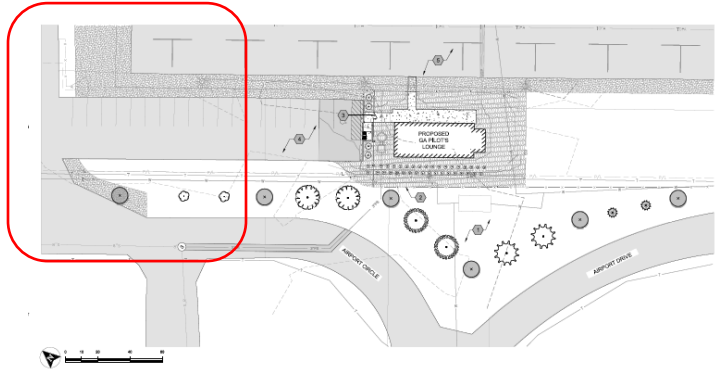
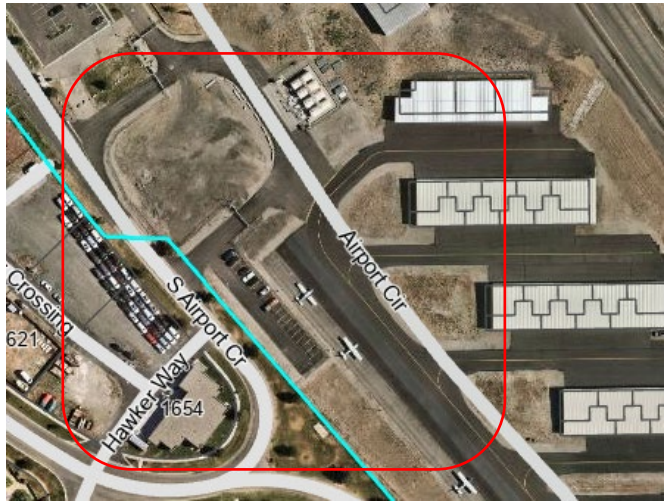
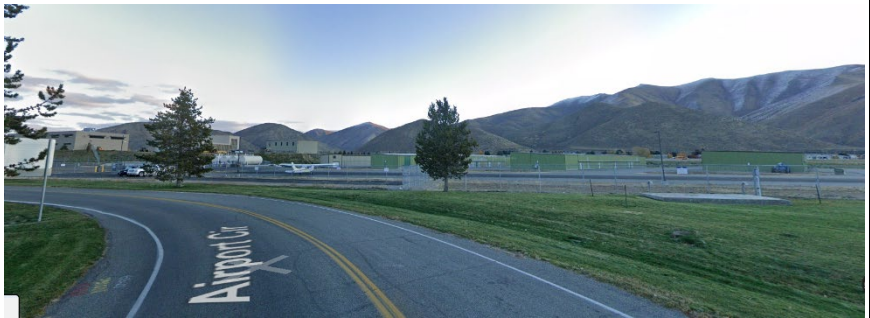
			<div><div>e. Skyglow.</div><div>f. All non-essential exterior commercial and residential lighting is encouraged to be turned off after business hours and/or when not in use. Lights on a timer are encouraged. Sensor activated lights are encouraged to replace existing lighting that is desired for security purposes.</div><div>g. Idaho Power shall not install any luminaires after the effective date hereof that lights the public right of way without first receiving approval for any such application by the lighting administrator.</div><div>h. All exterior lighting shall be full cutoff luminaires with the light source downcast and fully shielded, unless exceptions are specified in subsection 17.08C.040.02, Type of Luminaires, of this Chapter.</div></div>																							
		<div>Staff Comments</div> <div>While this application does not require onsite lighting, the Applicant is proposing one (1) Dark Bronze wall mounted Architectural wall sconce for the exterior entrance of the building. The wall fixture is 9.2" high and 11.5" wide and has a built-in motion sensor with external dusk to dawn switching. The wall mounted fixture is <u>1,197 Lumens</u>. The Applicant is also proposing four (4) 6" recessed soffit downlighting for the covered patio area which equals (<u>500 each</u>) for a total of <u>2,000 Lumens</u>. One (1) LED Area Luminaire ground fixture is also proposed in Dark Bronze to replace an existing fixture- and is approximately 17' in height. The ground mounted fixture is <u>5,359 Lumens</u>, for a total of 8,556 Lumens proposed for exterior lighting. An Electrical Photometric Plan has been submitted for your review. This has been provided and is discussed in more detail in the associated Design Review Application.</div> <div><div>EXTERIOR LIGHTING LEGEND</div><div><div><div><div><div><div></div><div></div></div><div>A</div></div><div><div><div>TYPE 'A':</div><div>ARCHITECTURAL WALL SCONCE</div><div>1,197 LUMENS, 10W LED, 2700K 80 CRI</div><div>MANUF: LITHONIA LIGHTING</div><div>MAKE: WDGE2 LED</div><div>PACKAGE: P15W</div><div>DISTRIBUTION: VW (VISUAL COMFORT WIDE)</div><div>HEIGHT: 49-2"; ALIGN W/ SIDING PANEL</div></div></div><div><div><div><div><div></div><div></div></div><div>B</div></div><div><div><div>TYPE 'B':</div><div>6" RECESSED SOFFIT DOWNLIGHT</div><div>500 LUMENS, 5.1W LED, 2700K 80CRI</div><div>MANUF: COTHAM</div><div>MAKE: IVO 6" SQUARE DOWNLIGHT</div><div>BEAM ANGLE: 79°</div><div>DIMMING LEVEL: MIN. 10% DIM LEVEL</div><div>HOUSING: NON-IC NEW CONSTRUCTION</div><div>TRIM: OPEN REFLECTOR</div><div>FINISH: CLEAR METALLIZED - SEMI SPECULAR</div><div>FLANGE STYLE: SELF FLANGED</div><div>HEIGHT: PER DRAWINGS</div></div></div><div><div><div><div><div></div><div></div></div><div>C</div></div><div><div><div>TYPE 'C':</div><div>LED AREA LUMINAIRE</div><div>5,359 LUMENS, 49W LED, 2700K 80 CRI</div><div>MANUF: LITHONIA LIGHTING</div><div>MAKE: D-SERIES SIZE D</div><div>LED: P2 (20 LED COUNT)</div><div>DISTRIBUTION: FTTM (FORWARD THROW MED.)</div><div>MOUNTING: SPA (SQUARE POLE MOUNTING)</div><div>FINISH: OBRVD (DARK BRONZE)</div><div>MOUNTING HEIGHT: PER DRAWINGS</div></div></div></div><div><div>*SECURITY / EGRESS LIGHT 'A' SHALL BE SENSOR ACTIVATED AND TO GO OFF WITHIN FIVE MINUTES AFTER ACTIVATION HAS CEASED</div><div>ALL EXTERIOR LIGHTING SHALL BE FULL CUTOFF LUMINAIRES WITH THE LIGHT SOURCE DOWNCAST AND FULLY SHIELDED</div><div><div>TOTAL LUMEN CALCULATION:</div><div><div>TYPE 'A': 1,197 LUMENS x 1 FIXTURES =1,197 lm</div><div>TYPE 'B': 500 LUMENS x 4 FIXTURES =2,000 lm</div><div>TYPE 'C': 5,359 LUMENS x 1 FIXTURES =5,359 lm</div><div>TOTAL LUMENS:8,556 lm</div></div></div></div><div><div>MOUNTING HEIGHT/LAMP OUTPUT RECOMMENDATIONS</div><table><tr><th>Mounting Height (Feet)</th><th>Max Lumens</th></tr><tr><td>6</td><td>1,000</td></tr><tr><td>8</td><td>1,600</td></tr><tr><td>10</td><td>2,000</td></tr><tr><td>12</td><td>2,400</td></tr><tr><td>16</td><td>6,000</td></tr><tr><td>20</td><td>8,000</td></tr><tr><td>24</td><td>9,000</td></tr><tr><td>28</td><td>12,000</td></tr><tr><td>32</td><td>24,000</td></tr><tr><td>36</td><td>28,000</td></tr><tr><td>40 or more</td><td>32,000</td></tr></table></div></div></div></div></div></div></div></div>	Mounting Height (Feet)	Max Lumens	6	1,000	8	1,600	10	2,000	12	2,400	16	6,000	20	8,000	24	9,000	28	12,000	32	24,000	36	28,000	40 or more	32,000
Mounting Height (Feet)	Max Lumens																									
6	1,000																									
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24	9,000																									
28	12,000																									
32	24,000																									
36	28,000																									
40 or more	32,000																									

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.09.040 On-site Parking Req.	See Section 17.09.040 for applicable code.
			Staff Comments	<i>While this application does not require onsite parking, the Applicant has submitted a Design Review Application for a new building. The Hailey Municipal Code requires a minimum of one (1) parking space per 1,000 square feet of commercial/Industrial use. The project is approximately 1,160 square feet in size. This requires the project to provide a total of one and a half (1.5) additional onsite parking spaces. The proposed onsite parking for the Pilots lounge utilizes the existing parking facilities located north of the lounge. There are 21 (twenty-one) existing parking spaces, and limited modifications are proposed to the existing parking area to provide Accessible van parking. This has been provided and is discussed in more detail in the associated Application for Design Review Application.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.09.020.08(B)	B. Where alleys exist, access to on-site parking for any non-residential use or for any multifamily dwelling of three or more units shall be from the alley. Parking areas adjacent to alleys may be designed to allow a vehicle to back from the parking area into the alley.
			Staff Comments	<i>N/A, as the site is not serviced by an alley and no onsite parking is required to be provided for the placement and installation of an above-ground fuel tank.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.09.020.08(C)	C. If the site is not serviced by an alley, access shall be from a single approach to the street to confine vehicular/pedestrian conflict to limited locations, allow more buffering of the parking area and preserve the street frontage for pedestrian traffic.
			Staff Comments	<p><i>The proposed site access is from a single ingress/egress location at the north end of the exiting parking area and connected to South Airport Circle, as shown below. Safe pedestrian access is proposed with the addition of a new concrete sidewalk from the parking area to the newly proposed lounge, providing clear pedestrian and vehicular pathways through an existing entrance, as shown below.</i></p> 

				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.09.020.08(D)	<p>D. Access for on-site parking areas or loading spaces shall be located in such a way that any vehicle entering or leaving such area shall be clearly visible by a pedestrian or motorist approaching the access or driveway from a public or private street.</p> <p><i>Staff Comments</i> No onsite parking or loading spaces are required by this Conditional Use Application. Please see the accompanying Design Review Staff Report for further information on parking, onsite access, and pedestrian areas/connectivity through the site.</p> <p>All ingress and egress to the site located at 1610 Airport Circle, is existing and access to the new Pilot's Lounge will be off S. Airport Circle. No loading space is required nor proposed with this use. All parking and loading requirements for the new Lounge will be met through the Design Review standards.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.09.020.08(E)	<p>E. Access for subdivisions shall be provided in accordance with standards set forth in Section 4 of the Subdivision Ordinance.</p> <p><i>Staff Comments</i> N/A. No subdivision access will be impacted by this project.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.09.020.08(F)	<p>F. Parking areas containing no more than two (2) parking spaces in any zoning district or parking areas within the LR, GR, TN, TI and LI Districts may be designed to allow a vehicle to back from the parking area into the public right-of-way.</p> <p><i>Staff Comments</i> N/A</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.09.020.08(G)	<p>G. Parking areas for residential uses only may be designed to allow required parking spaces for one vehicle to deny access to another vehicle, thus "stacking" the parking area. For non-residential uses, stacked parking may be allowed only for additional spaces that may be provided in excess of the required number of parking spaces.</p> <p><i>Staff Comments</i> While there is no required parking for this application, the proposed project does not include any proposed stacked parking for the commercial building.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 17.05: Bulk Requirements	<p>A District: The Applicant is proposing the following setbacks with FAA compliance.</p> <ul style="list-style-type: none"> Minimum Setbacks: <ul style="list-style-type: none"> Front Setback (E): 1207' Side Setback: (N)-1427'-4/ (S)-4756'.3 Rear Setback: (W) 9'.5 Maximum Lot Coverage: N/A

			Staff Comments	<i>The Airport District is operated under the provisions and requirements of the Federal Aviation Administration and the Transportation Security Administration in accordance with 14 CFR part 139 and TSR 1540/1542.</i>
Chapter 17.11 Criteria for Review of Conditional Use Permits				
Compliant			Standards and Commission Findings	
Yes	No	N/A	City Code	City Standards and Commission Findings
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.010	<p>Compliance with the Comprehensive Plan 17.11.010: Purpose. The City of Hailey recognizes that certain uses possess unique and special characteristics with respect to their location, design, size, method of operation, circulation, and public facilities. In order to protect the public welfare and promote conformance with the Comprehensive Plan, conditional use permits are required for such uses upon review by the Commission.</p>
			Staff Comments	<p><i>The Comprehensive Plan supports the presence, function and economic viability afforded to the City of Hailey by the presence of Friedman Memorial Airport. Maintaining and ensuring compliance with applicable FAA & TSA regulations through the approval of this Conditional Use Permit supports the goals and objectives of the Comprehensive Plan by facilitating unimpeded Airport operations in compliance with noted security requirements.</i></p> <p>5.1 Retain a compact City comprised a central downtown with surrounding diverse neighborhoods, areas and characteristics as depicted in the Land Use Map:</p> <p><i>i. Airport Site Redevelopment – a diversity and integration of uses and community assets that complement and support Downtown and are connected within and to existing neighborhoods.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(a)	<p>17.11.040.01 The Commission or Hearing Examiner shall review the particular facts and circumstances of each proposed conditional use in terms of the following standards and, if approved, shall find adequate evidence showing that such use at the proposed location:</p> <p>a. Will, in fact, constitute a conditional use as established for the zoning district involved; and</p>
			Staff Comments	<p><i>The City recognizes that certain uses possess unique and special characteristics with respect to their location, design, size, method of operation, use, and circulation. To protect public welfare, and to further ensure that there's conformance with our Comprehensive Plan, a Conditional Use Permit has been submitted.</i></p> <p><i>The property is located in the Airport District, and under the provisions and requirements of the Federal Aviation Administration and the Transportation Security Administration in accordance with 14 CFR part 139 and TSR 1540/1542. The Conditional Use Permit for the addition of perimeter fencing provides and maintains a secure perimeter boundary to the Airport as required. The approval of the CUP is required to permit the use of chain link</i></p>

				<p><i>fencing of various heights, and in certain conditions, the use of barbed or razor wire where required</i></p> <p><i>The use is compatible in the Airport (A) Zoning District and is not adjacent to any residential zones.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(b)	<p>b. Will be designed, constructed, operated, and maintained to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity, and that such use will not change the essential character of the same area;</p>
			Staff Comments	<p><i>The property is located in the Airport (A) Zoning District and operates under the provisions and requirements of the Federal Aviation Administration and the Transportation Security Administration in accordance with 14 CFR part 139 and TSR 1540/1542.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(c)	<p>c. Will not be hazardous or disturbing to existing or future neighboring uses;</p>
			Staff Comments	<p><i>The approval of this Conditional Use Application will have no effect on adjoining properties, businesses, or individuals. The existing airport security barrier is already constructed of chain link fencing and wire where needed. This conditional use permit establishes and memorializes that use so long as the Airport continues to be utilized as a public commercial and/or general aviation airport under the auspices of Federal regulations.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(d)	<p>d. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, and drainage structure. Agencies responsible for the establishment of the proposed use shall be able to provide adequately any such service; and</p>
			Staff Comments	<p><i>The site is currently serviced by essential public facilities and services.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(e)	<p>e. Will not create excessive additional requirements at public cost for public facilities and services; and</p>
			Staff Comments	<p><i>At this time, no additional cost will be incurred from any public agencies for the operation of the proposed above-ground fuel tank, as it is private.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(f)	<p>f. Will not involve uses, activities, processes, materials, equipment, or conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, dust, odors, vibration, water or air pollution, or safety hazards; and</p>
			Staff Comments	<p><i>The proposed Conditional Use of the security perimeter fencing will have no negative effects on adjoining properties in terms of noise, vehicular odor, and associated fumes as the proposed use correlates with the existing airport security barrier that is already constructed of chain link fencing and wire where needed.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(g)	<p>g. Will have vehicular approaches to the property which shall be designed so as not to create an interference with traffic on surrounding public thoroughfares;</p>
			Staff Comments	<p><i>While this CUP Application does not require onsite access, the proposed site access for the associated Pilot's Lounge is from a single ingress/egress located at the north end of the exiting parking area and connected to South Airport Circle, as shown below.</i></p>

				 
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.11.040.01(h)	h. Will not result in the destruction, loss or damage of a natural, scenic or historic feature.
			Staff Comments	<p>No trees or mature landscaping, scenic or historic features will be removed from the site to accommodate for the proposed use. All existing trees and lawn will be retained.</p> 

17.11.060 Conditions.

The Commission or Hearing Examiner may impose any conditions which it deems necessary to secure the purpose of City regulations and give effect to the Comprehensive Plan. Conditions which may be attached include, but are not limited to those which will:

17.11.060(A) Require conformity to approved plans and specifications.

- 17.11.060(B) Require or restrict open spaces, buffer strips, walls, fences, signs, concealing hedges, landscaping, and lighting.**
- 17.11.060(C) Restrict volume of traffic generated, require off-street parking, and restrict vehicular movements within the site and points of vehicular ingress and egress or other conditions related to traffic.**
- 17.11.060(D) Require performance characteristics related to the emission of noise, vibration and other potentially dangerous or objectionable elements.**
- 17.11.060(E) Limit time of day for the conduct of specified activities.**
- 17.11.060(F) Require guarantees such as performance bonds or other security for compliance with the terms of the approval.**
- 17.11.060(G) Require dedications and public improvements on property frontages.**
- 17.11.060(H) Require irrigation ditches, laterals, and canals to be covered or fenced.**
- 17.11.060(I) Minimize adverse impact on other development.**
- 17.11.060(J) Control the sequence, timing and duration of development.**
- 17.11.060(K) Assure that development is maintained properly.**
- 17.11.060(L) Designate the exact location and nature of development.**
- 17.11.060(M) Require the provision for on-site or off-site public services.**
- 17.11.060(N) Require more restrictive standards than those generally found in this Ordinance.**
- 17.11.060(O) Mitigate foreseeable social, economic, fiscal and environmental effects.**
- 17.11.060(P) Set a limit on the duration of the permit when deemed necessary.**
- 17.11.060(Q) Allow for subsequent periodic review.**

Summary: Section 17.11.010 of the Hailey Zoning Ordinance states that “the City of Hailey recognizes that certain uses possess unique and special characteristics with respect to their location, design, size, method of operation, circulation, and public facilities. In order to protect the public welfare and promote conformance with the Comprehensive Plan, conditional use permits are required for such uses upon review by the Commission.”

Conditional Use Permits are subject to review and revocation pursuant to Section 17.11.090 of the Hailey Municipal Code. This statement will be included in the Findings of Fact, Conclusions of Law, and Decision for any Conditional Use Permit approved by the Commission.

By ordinance, the Commission is required to approve, conditionally approve, or deny the application within forty-five (45) days after conclusion of the public hearing and issue its decision together with the reasons, therefore. The Commission is required to review the application, all supporting documents and plans, and Section 17.11 of the Hailey Municipal Code, in making their decision.

The Commission should make Findings of Fact related to the criteria of Section 17.11, (a) through (d).

Suggested Conditions: The following conditions are suggested to be placed on approval of this application:

- a) All Fire Department and Building Department requirements shall be met regarding all maintenance, administrative, and other functions of the proposed project.
- b) Construction staging and storage shall not be in the City Right-of-Way, or impact existing vehicular parking, nor vehicular and pedestrian circulation. All construction impacts shall occur within the property boundary.

- c) Approval of this CUP does not require an annual review unless there are significant changes proposed, issues arise or are expressed, or maintenance and/or code compliance are of concern.

Motion Language

Approval: Motion to approve the Conditional Use Permit Application submitted by The Friedman Memorial Airport Authority for the use of chain link security fencing with or without barbed or razor wire (as may be required by Federal regulations) at the current project site, as well as the entire airport property in perpetuity, to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A), finding that the application meets each of the Criteria for Review, (a) through (h) cited in the Hailey Municipal Code, that the Conditional Use Permit complies with the Comprehensive Plan, and that Conditions (a) through (c) will be met.

Denial: Motion to deny the Conditional Use Permit Application submitted by The Friedman Memorial Airport Authority for approval of the use of chain link security fencing with or without barbed or razor wire (as may be required by Federal regulations) at the current project site, as well as the entire airport property in perpetuity, to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A), finding that _____[the Commission should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____[the Commission should specify a date].

Return to Agenda



STAFF REPORT
Hailey Planning and Zoning Commission
Regular Meeting of May 5, 2025

To: Hailey Planning and Zoning Commission
From: Ashley Dyer, Community Development Planner

Overview: Consideration of a Design Review Application submitted by The Friedman Memorial Airport Authority for the construction of a new 1,160 square foot, Pilot's Lounge and General Aviation Terminal for use by general aviation pilots flying into and out of the Friedman Memorial Airport. The Pilot's Lounge will also be used by the local General Aviation Pilot's Lounge Association to conduct association meetings and conduct business for the management of associated hanger storage spaces, to be located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport Zoning District (A).

Hearing: May 5, 2025

Applicant: Friedman Memorial Airport Authority
Location: 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land)
Zoning & Lot Size: Airport; Lot size 113,090.70 square feet

Notice: Notice for the public hearing was published in the Idaho Mountain Express and mailed to property owners within 300 feet on April 16, 2025.

Application: The Applicant is proposing to construct a new 1,160 square foot Pilot's Lounge and General Aviation Terminal for use by general aviation pilots flying into and out of the Friedman Memorial Airport. The Pilot's Lounge will also be used by the local General Aviation Pilot's Lounge Association to conduct association meetings and conduct business for the management of associated hanger storage spaces, located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land). The new Pilots Lounge, located at 1610 Airport Circle, is proposing the following:

Proposed General Aviation Use:

- 1,160 square foot General Aviation Lounge

Airport District (A):

The airport district is intended to provide an area that would allow regularly scheduled commercial passenger aircraft services to be used by the general public. The airport district is also intended to allow other general aviation services for private aircraft and private aircraft charter only in conjunction with regularly scheduled commercial passenger aircraft services. (Ord. 1191, 2015)

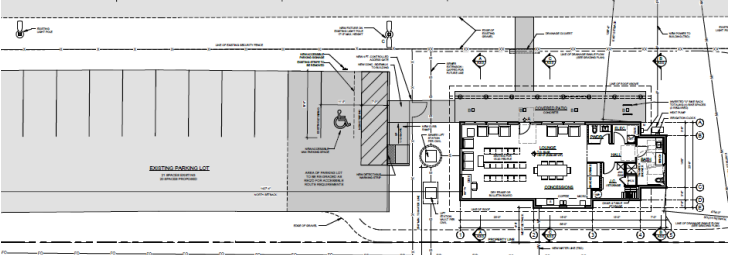
The proposed development project aligns with the purpose and intent of the Airport Zoning District, as the building design, exterior features, and use characteristics support the Aviation guidelines and provides a designated space for the general aviation pilots.

Site access is located off the existing public street, Airport Drive, and South Airport Circle, which is intended to service the parcel.

Background and Procedural History: On April 4, 2025, the Applicant, Friedman Memorial Airport Authority, submitted Conditional Use Permit and Design Review Applications, to be heard concurrently by Hailey Planning and Zoning Commission. The joint Applications were submitted for consideration and approval of the construction of a new 1,160 gross square foot building to be known as the Pilot's Lounge. The Design Review Application was submitted on April 4, 2025, and certified complete on April 18, 2025. A public hearing before the Planning and Zoning Commission is scheduled for May 5, 2025, in the Hailey City Council Chambers and virtually via GoTo Meeting.

This Design Review Application will be heard concurrently with their Conditional Use Permit Application for approval of the use of chain link security fencing with or without barbed or razor wire (as may be required by Federal regulations) at the current project site, as well as the entire airport property in perpetuity. This request is being made for the entire property solely to reduce administrative and entitlement approval requirements as may be required with future development applications on Airport property.

General Requirements for all Design Review Applications				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.050	Complete Application
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Department Comments	Engineering: <i>No Comments</i>
				Life/Safety: <i>All codes (Municipal, Building, Fire, and Energy) shall be met.</i>
				Water and Sewer: <i>No comments</i>
				Building: <i>No comments</i>
				Streets, Landscaping, Other:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.08A Signs	17.08A Signs: <i>The applicant is hereby advised that a sign permit is required for any signage exceeding four square feet in sign area. Approval of signage areas or signage plan in Design Review does not constitute approval of a sign permit.</i>
			Staff Comments	<i>N/A, no signage is proposed, and signage is prohibited in the GR District.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.09.040 On-site Parking Req.	See Section 17.09.040 for applicable code.
			Staff Comments	<i>The proposed project is located in the Airport (A) Zoning District. The Hailey Municipal Code requires a minimum of one (1) parking space per 1,000 square feet of commercial/Industrial use. The project is approximately 1,160 square feet in size. This requires the project to provide a total of one and a half (1.5) additional onsite parking spaces. The proposed onsite parking for the Pilot's Lounge utilizes the existing parking facilities located north of the lounge. There are 21 (twenty-one) existing parking spaces, and limited modifications are proposed to the existing parking area to provide accessible van parking.</i>


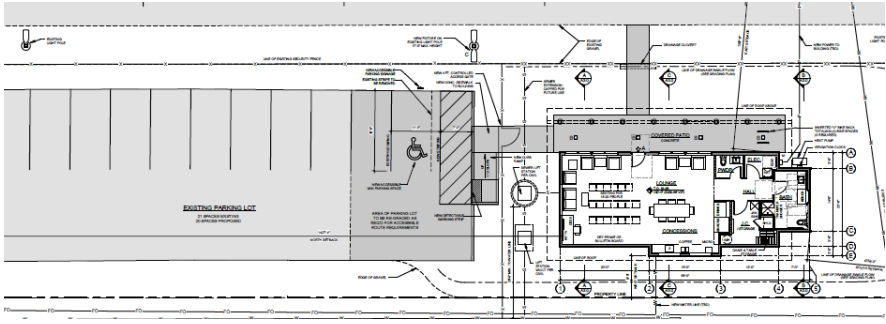
				<p><i>This standard has been met.</i></p> 
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>17.09.040.06: EXCESS OF PERMITTED PARKING: A. Approval Required: No use shall provide on-site parking for more than two hundred percent (200%) of the number of spaces required by this chapter unless permitted by specific action of the commission. Applications for parking in excess of that normally permitted will be heard by the commission as part of other applications, or, where no other application is pertinent, under the notice and hearing procedures set forth for design review. <i>N/A- Site parking meets requirement.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08C.040 Outdoor Lighting Standards	<p>17.08C.040 General Standards</p> <ol style="list-style-type: none"> All exterior lighting shall be designed, located and lamped in order to prevent: <ol style="list-style-type: none"> Overlighting; Energy waste; Glare; Light Trespass; Skyglow. All non-essential exterior commercial and residential lighting is encouraged to be turned off after business hours and/or when not in use. Lights on a timer are encouraged. Sensor activated lights are encouraged to replace existing lighting that is desired for security purposes. Canopy lights, such as service station lighting shall be fully recessed or fully shielded so as to ensure that no light source is visible from or causes glare on public rights of way or adjacent properties. Area lights. All area lights are encouraged to be eighty-five (85) degree full cut-off type luminaires. Idaho Power shall not install any luminaires after the effective date of this Article that lights the public right of way without first receiving approval for any such application by the Lighting Administrator.
			<i>Staff Comments</i>	<p><i>The Applicant is proposing one (1) Dark Bronze wall mounted Architectural wall scone for the exterior entrance of the building. The wall fixture is 9.2" high and 11.5" wide and has a built-in motion sensor with external dusk to dawn switching. The wall mounted fixture is <u>1,197 Lumens</u>. The Applicant is also proposing four (4) 6" recessed soffit downlighting for the covered patio area which equals (500 each) for a total of <u>2,000 Lumens</u>. One (1) LED Area Luminaire ground fixture is also proposed in Dark Bronze to replace an existing fixture- and is approximately 17' in height. The ground mounted fixture is <u>5,359 Lumens</u>. for a total of 8,556 Lumens proposed for exterior lighting. An Electrical Photometric Plan has been submitted for your review. Said plan depicts an average foot candle of 1.3, or 0.2 fc less than the maximum average allowed by code. Per Hailey's Municipal Code, the proposed mounting height and output standards have been met.</i></p>

				<ul style="list-style-type: none"> - Side (S): 4756'.3 - Lot coverage: N/A
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.070(A)1 Street Improvements Required	Sidewalks and drainage improvements are required in all zoning districts, except as otherwise provided herein.
			Staff Comments	The Applicant is proposing to install new sidewalks, curbs and gutters along the property frontage on Airport Circle. Right-of-Way improvements, as applicable, shall meet city standards and requirements.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.070(B) Required Water System Improvements	In the Townsite Overlay District, any proposal for new construction or addition of a garage accessing from the alley, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.
			Staff Comments	N/A - No alley access is proposed.

**Design Review Requirements for Non-Residential, Multifamily,
and/or Mixed-Use Buildings within the City of Hailey**


1. Site Planning: 17.06.080(A)1, items (a) thru (n)



Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1a	<p>a. The location, orientation and surface of buildings shall maximize, to the greatest extent possible sun exposure in exterior spaces to create spaces around buildings that are usable by the residents and allow for safe access to buildings.</p> <p>Staff Comments: The building is generally situated NW/SE due to site constraints and developable land on Airport property. The primary walls of the proposed buildings are oriented east/west. An open space area is proposed along the western side of the lounge.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1b	<p>b. All existing plant material shall be inventoried and delineated, to scale, and noted whether it is to be preserved, relocated or removed. Removal of trees larger than 6-inch caliper proposed to be removed require an arborist review. Any tree destroyed or mortally injured after previously being identified to be preserved, or removed without authorization, shall be replaced with a species of tree found in the Tree Guide and shall be a minimum of 4-inch caliper.</p> <p>Staff Comments: The area is currently a brownfield site used for stormwater run-off from the adjacent taxiway. The site contains no existing vegetation or plant materials and is generally covered by gravel and soil.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1c	<p>c. Site circulation shall be designed so pedestrians have safe access to and through the site and to building.</p> <p>Staff Comments: The proposed site access is from a single ingress/egress location at the north end of the exiting parking area and connected to South Airport Circle, as shown below. Safe pedestrian access is proposed through a new concrete sidewalk from the parking area to the newly proposed lounge, providing clear pedestrian and vehicular pathways.</p>

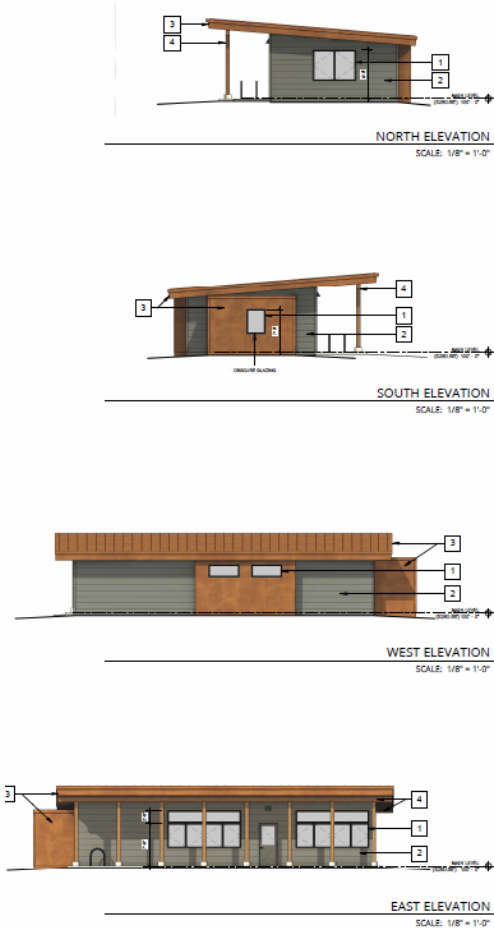
				 
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1d	<p>d. Building services including loading areas, trash storage/pickup areas and utility boxes shall be located at the rear of a building; the side of the building adjacent to an internal lot line may be considered as an alternate location. These areas shall be designed in a manner to minimize conflict among uses and shall not interfere with other uses, such as snow storage. These areas shall be screened with landscaping, enclosures, fencing or by the principal building.</p>
			Staff Comments	<p>The Applicant is proposing that trash will be picked up daily by Janitorial services who currently service multiple facilities on Airport property.</p> <p>The transformer shall be screened from view (subject to approval by Idaho Power) of the public street. This has also been made Condition of Approval.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)1e	<p>e. Where alleys exist, or are planned, they shall be utilized for building services.</p>
			Staff Comments	<p>N/A. There is no existing alley to be utilized for building services.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)1f	<p>f. Vending machines located on the exterior of a building shall not be visible from any street.</p>
			Staff Comments	<p>N/A. No Vending Machines are proposed with this project.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1g	<p>g. On-site parking areas shall be located at the rear of the building and screened from the street. Parking and access shall not be obstructed by snow accumulation. (NOTE: If project is located in Airport West Subdivision, certain standards may apply that are not listed here. See code for details.)</p> <p>i. Parking areas located within the SCI zoning district may be located at the side or rear of the building.</p>

				ii. Parking areas may be considered at the side of buildings within the B, LB, TI and LI zoning districts provided a useable prominent entrance is located on the front of the building and the parking area is buffered from the sidewalk adjacent to the street.
			<i>Staff Comments</i>	<i>The proposed project utilizes existing parking facilities that are located directly to the north of the proposed building. The existing parking area is accessed from a single ingress/egress location at the north end of the parking area and connected to South Airport Circle. A perimeter fence is existing and if approved via the associated CUP, fencing will be updated with new fencing and man-gate access.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.09.020.02	Loading Space Requirements and Dimensions: The following regulations apply to all commercial and industrial uses with onsite loading areas: a. Requirements: One loading space shall be provided for any single retail, wholesale, or warehouse occupancy with a floor area in excess of 4,000 square feet, except grocery and convenience stores where one loading space shall be provided for a floor area in excess of 1,000 square feet. An additional loading space shall be required for every additional 10,000 square feet of floor area, except grocery and convenience stores where an additional loading space shall be required for every additional 5,000 square feet of floor area. Such spaces shall have a minimum area of 500 square feet, and no dimension shall be less than 12’.
			<i>Staff Comments</i>	<i>No loading space is proposed or required for this development.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)1h	h. Access to on-site parking shall be from the alley or, if the site is not serviced by an alley, from a single approach to the street to confine vehicular/pedestrian conflict to limited locations, allow more buffering of the parking area and preserve the street frontage for pedestrian traffic.
			<i>Staff Comments</i>	<i>N/A, as there is no existing alley. The site and onsite parking area can be accessed via Airport Circle.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1i	i. Snow storage areas shall be provided on-site as follows: where practical and sited in a manner that is accessible to all types of snow removal vehicles of a size that can accommodate moderate areas of snow.
			<i>Staff Comments</i>	<i>Snow storage areas are currently utilized in the barrow ditch located between the west side of the parking area and the property line. This approach is proposed to be maintained. Additional snow storage is available toward the east and south of the proposed covered patio area.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1j	j. Snow storage areas shall not be less than 25% of the improved parking and vehicle and pedestrian circulation areas.
			<i>Staff Comments</i>	<i>Please refer to Section 17.06.080(A)1i for further information.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1k	k. A designated snow storage area shall not have any dimension less than 10 feet.
			<i>Staff Comments</i>	<i>Please refer to Section 17.06.080(A)1i for further information.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1l	l. Hauling of snow from downtown areas is permissible where other options are not practical.
			<i>Staff Comments</i>	<i>Please refer to Section 17.06.080(A)1i for further information.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)1m	m. Snow storage areas shall not impede parking spaces, vehicular and pedestrian circulation or line of sight, loading areas, trash storage/pickup areas, service areas or utilities.
			<i>Staff Comments</i>	<i>Please refer to Section 17.06.080(A)1i for further information.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)1n	n. Snow storage areas shall be landscaped with vegetation that is salt-tolerant and resilient to heavy snow.
			<i>Staff Comments</i>	<i>N/A. There is no proposed landscaping within the snow storage areas.</i>

2. Building Design: 17.06.080(A)2, items (a) thru (m)

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)2a	a. The proportion, size, shape, and rooflines of new buildings shall be compatible with surrounding buildings.
			<i>Staff Comments</i>	<p><i>The proposed building accommodates the surrounding industrial properties with a north/south orientation. The articulation of the diverse materials, various sized windows and wood beams complement the surrounding area.</i></p> 
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)2b	b. Standardized corporate building designs are prohibited.
			<i>Staff Comments</i>	<i>N/A, as the proposed building design is not a standardized corporate building design.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)2c	c. At ground level, building design shall emphasize human scale, be pedestrian oriented and encourage human activity and interaction. Site planning shall include designated seating areas, picnic tables, pavilions, or other amenities that provide usable spaces for employees and pedestrians alike.
			<i>Staff Comments</i>	<p><i>The Applicant has integrated the building into the surrounding site and greater area. Various exterior materials and colors emphasize human scale and are pedestrian oriented to encourage human activity. The building is sited in a manner to be inviting and immediately recognizable to incoming and outgoing general aviation pilots, with the front porch oriented to the east toward the taxiway.</i></p> <p><i>The covered porch, and a mixture of assorted existing and new landscaping encourages human activity and interaction. Please refer to Section 17.06.080(A)4d for further details.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)2d	d. The front façade of buildings shall face the street and may include design features such as windows, pedestrian entrances, building off-sets,

				<p>projections, architectural detailing, courtyards and change in materials or similar features to create human scale and break up large building surfaces and volumes.</p>
			<p>Staff Comments</p> <p><i>The primary building façade is not street facing, as engagement with the street and pedestrians are not the typical, anticipated or intended use of the facility. The east and west elevation wall mass is broken up by the various siding and materials, numerous sized windows and the lumber beams.</i></p>	 <p>PERSPECTIVE FROM NORTHEAST</p>  <p>PERSPECTIVE FROM SOUTHEAST</p> <p><i>Staff support the proposed sitting of the building, as the lounge is not intended to be utilized by the general public, only by pilots and other airport employees, as needed.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>17.06.080(A)2e</p> <p>e. Any addition onto or renovation of an existing building shall be designed to create a cohesive whole.</p>	
			<p>Staff Comments</p> <p><i>N/A, as no expansion is planned at this time.</i></p>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>17.06.080(A)2f</p> <p>f. All exterior walls of a building shall incorporate the use of varying materials, textures, and colors.</p>	
			<p>Staff Comments</p> <p><i>A variety of materials will be used on the exterior, as described in Section 17.06.080(A)2d above.</i></p>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>17.06.080(A)2g</p> <p>g. Exterior buildings colors and materials shall be integrated appropriately into the architecture of the building and be harmonious within the project and with surrounding buildings.</p>	
			<p>Staff Comments</p> <p><i>The exterior walls of the building are clad with two (2) types of metal siding. The primary siding is a concealed fastener profile selected for similarity to comparable residential wood siding profiles, given the modest proportions of the building. The “Charcoal Gray” color complements existing buildings in the Airport West Subdivision located directly west of the project site.</i></p>	

				<p><i>The second metal siding is a vertical 7/8" corrugated steel siding. This was selected to complement the Airport Operations Building located to the north of the project site, which utilizes the same material. This siding profile is also in use on a building located directly west of the project site at 1654 Aviation Drive. The finish of this siding material is proposed to be a Kynar painted 'faux' rust color, selected to match the original Corten rusted steel on the Airport Operations Building.</i></p> <p><i>Roofing is proposed to be a single slope standing seam roof. Roofing and fascia are also proposed in the Kynar painted 'faux' rust color to harmonize between the two building masses and complement existing Airport buildings as noted above.</i></p> <div style="display: flex; flex-direction: column; align-items: center;">  <div style="display: flex; flex-direction: column; align-items: center;"> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 20px; height: 20px; margin-right: 5px;"></div> <p>METAL CLAD WOOD WINDOWS PRE-FINISHED - DARK BRONZE INSULATED LOW-E GLAZING AT ALL LOCATIONS</p> </div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 20px; height: 20px; margin-right: 5px;"></div> <p>METAL SIDING KYNAR COATED METAL SIDING W/ CONCEALED FASTENERS WESTERN STATES - WAVE 120 CHARCOAL GREY</p> </div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 20px; height: 20px; margin-right: 5px;"></div> <p>METAL ROOF, FASCIA, FLASHING & METAL SIDING KYNAR COATED METAL SIDING & FLASHINGS CORTEN 'A2P' PAINT VERTICAL 7/8" CORRUGATED METAL SIDING W/ EXPOSED FASTENERS</p> </div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 20px; height: 20px; margin-right: 5px;"></div> <p>WOOD COLUMNS, BEAMS & SCOFF REBURN COLORED FIR BEAMS & COLUMNS 1 1/2" T&G SQ. EDGE SCOFFIT - SMOOTH CAROTTE BURN-GOLD STAIN - "HEARTWOOD"</p> </div> </div> </div>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)2h	<p>h. Flat-roofed buildings over two stories in height shall incorporate roof elements such as parapets, upper decks, balconies or other design elements.</p>

			Staff Comments	<i>The proposed building is not over two stories in height and proposes a variety of colors, various siding and materials, to provide human scale to the building façades.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)2i	<p>i. All buildings shall minimize energy consumption by utilizing alternative energy sources and/or passive solar techniques. At least three (3) of the following techniques, or an approved alternative, shall be used to improve energy cost savings and provide a more comfortable and healthy living space:</p> <ul style="list-style-type: none"> i. Solar Orientation. If there is a longer wall plane, it shall be placed on an east-west axis. A building's wall plane shall be oriented within 30 degrees of true south. ii. South facing windows with eave coverage. At least 40% of the building's total glazing surface shall be oriented to the south, with roof overhang or awning coverage at the south. iii. Double glazed windows. iv. Windows with Low Emissivity glazing. v. Earth berming against exterior walls vi. Alternative energy. Solar energy for electricity or water heating, wind energy or another approved alternative shall be installed on-site. vii. Exterior light shelves. All windows on the southernmost facing side of the building shall have external light shelves installed.
			Staff Comments	<p><i>The building incorporates the following techniques that minimize its energy consumption:</i></p> <ul style="list-style-type: none"> - Insulated double glazed windows - Low E Glazing - Alternative: The project proposes a super insulated building envelope by installing hybrid insulation systems consisting of closed-cell foam insulation coupled with blown -in-bib (BIB) insulation within roof and wall cavities. This allows for an exception air seal (Air Barrier) throughout the building envelope and provides insulation values typically 10-20% in excess of code requirements and industry standard applications.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)2j	j. Gabled coverings, appropriate roof pitch, or snow clips and/or gutters and downspouts shall be provided over all walkways and entries to prevent snow from falling directly onto adjacent sidewalks.
			Staff Comments	<i>A single slope standing seam roof is proposed. The roof slopes away from pedestrian circulation areas and directs storm water to a natural drainage swell system at the rear of the building which also supports the proposed landscaping. Storm water is conveyed to an existing drainage drywell system located south of the project site.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)2k	k. Downspouts and drains shall be located within landscape areas or other appropriate locations where freezing will not create pedestrian hazards.
			Staff Comments	<i>The roof slopes away from pedestrian circulation areas and directs storm water to a natural drainage swell system at the rear of the building which also supports the proposed landscaping. Storm water is conveyed to an existing drainage drywell system located south of the project site.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)2l	l. Vehicle canopies associated with gas stations, convenience stores or drive-through facilities shall have a minimum roof pitch of 3/12 and be consistent with the colors, material and architectural design used on the principal building(s).
			Staff Comments	<i>NA, as no drive-through canopies are proposed.</i>

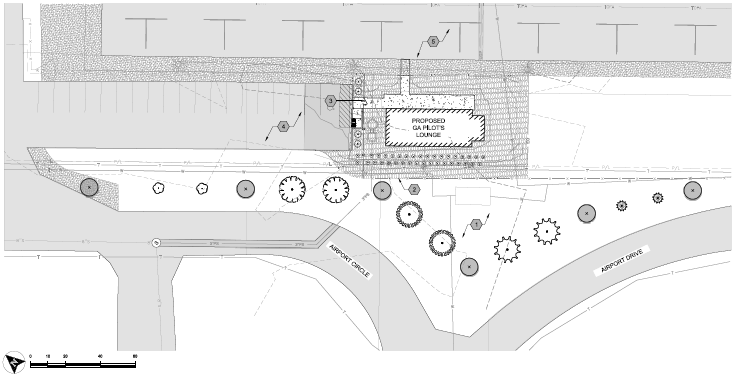

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)2m	m. A master plan for signage is required to ensure the design and location of signs is compatible with the building design and compliance with Article 8.
			Staff Comments	N/A, as a Master Signage Plan is not required of a single-tenant building.

3. Accessory Structures, Fences and Equipment/Utilities: 17.06.080(A)3, items (a) thru (i)

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)3a	a. Accessory structures shall be designed to be compatible with the principal building(s).
			Staff Comments	N/A. No Accessory Structure is proposed.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)3b	b. Accessory structures shall be located at the rear of the property.
			Staff Comments	N/A - No Accessory Structure is proposed.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)3c	c. Walls and fences shall be constructed of materials compatible with other materials used on the site.
			Staff Comments	N/A - No Accessory structure is proposed.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)3d	d. Walls and fencing shall not dominate the buildings or the landscape. Planting should be integrated with fencing in order to soften the visual impact.
			Staff Comments	The Applicant is proposing to continue the seven-foot-tall perimeter fence that is required by FAA regulations. This perimeter fence is within the Conditional Use Permit which is being concurrently reviewed for approval.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)3e	e. All roof projections including, roof-mounted mechanical equipment, such as heating and air conditioning units, but excluding solar panels and Wind Energy Systems that have received a Conditional Use Permit, shall be shielded and screened from view from the ground level of on-site parking areas, adjacent public streets and adjacent properties.
			Staff Comments	N/A - no roof-mounted mechanical equipment is proposed with this project.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)3f	f. The hardware associated with alternative energy sources shall be incorporated into the building's design and not detract from the building and its surroundings.
			Staff Comments	N/A- no alternative energy sources are proposed with this project.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)3g	g. All ground-mounted mechanical equipment, including heating and air conditioning units, and trash receptacle areas shall be adequately screened from surrounding properties and streets by the use of a wall, fence, or landscaping, or shall be enclosed within a building.
			Staff Comments	All service lines into the property shall be installed underground and no service equipment shall be placed on utility poles.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)3h	h. All service lines into the subject property shall be installed underground
			Staff Comments	All service lines shall be installed underground. City Staff requests that, if applicable, transformer locations be shown on the Building Permit drawings.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)3i	i. Additional appurtenances shall not be located on existing utility poles.
			Staff Comments	N/A, as no additional appurtenances are proposed.

4. Landscaping: 17.06.080(A)4, items (a) thru (n)

Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)4a	a. Only drought tolerant plant species and/or xeriscape specific plant materials shall be used, as specified by the Hailey Landscaping Manual or an approved alternative.

			<p>Staff Comments</p> <p>Drought tolerant and/or xeriscape specific plant materials are proposed. The Applicant is proposing the following landscaping onsite:</p> <p>Trees</p> <ul style="list-style-type: none">- Two (2) new Wichita Blue Junipers (6-7')- Two (2) new Cupressina Norway Spruce (6-7')- Two (2) new Vanderwolf's Pyramid Limber Pine (6-7')- Two (2) new Pyramidal White Pine (6-7')- Two (2) new Blue Douglas Fir (6-7')- Six (6) Existing Scotch Pine trees along the property's frontage will remain in place <p>Deciduous Shrubs</p> <ul style="list-style-type: none">- Four (4) Gro-low Fragrant Sumac (2 Galon) <p>Ornamental Grass:</p> <ul style="list-style-type: none">- Thirty-six (36) Little Bluestem (2 Galon) <p>Misc Landscaping</p> <ul style="list-style-type: none">- An irrigation system that fully operates for at least two (2) complete growing seasons will be installed to establish drought tolerant plant species. Irrigation features that minimize water use, such as moisture sensors, will also be installed.- Existing lawn to remain and be protected <div><div><table><tr><th colspan="7">PLANT SCHEDULE</th></tr><tr><th>PLANT</th><th>COMMON NAME</th><th>SCIENTIFIC NAME</th><th>SIZE</th><th>QUANTITY</th><th>PLANT CODE</th><th>REMARKS</th></tr><tr><td>1</td><td>WICHITA BLUE JUNIPER</td><td>Juniperus horizontalis 'Wichita Blue'</td><td>6-7'</td><td>2</td><td>100</td><td>NEW PLANTING</td></tr><tr><td>2</td><td>CUPRESSINA NORWAY SPRUCE</td><td>Juniperus communis 'Cupressina'</td><td>6-7'</td><td>2</td><td>100</td><td>NEW PLANTING</td></tr><tr><td>3</td><td>VANDERWOLF'S PYRAMID LIMBER PINE</td><td>Pinus strobus 'Vanderwolf's Pyramid'</td><td>6-7'</td><td>2</td><td>100</td><td>NEW PLANTING</td></tr><tr><td>4</td><td>PYRAMIDAL WHITE PINE</td><td>Pinus strobus 'Pyramidal White'</td><td>6-7'</td><td>2</td><td>100</td><td>NEW PLANTING</td></tr><tr><td>5</td><td>BLUE DOUGLAS FIR</td><td>Abies balsamea 'Blue'</td><td>6-7'</td><td>2</td><td>100</td><td>NEW PLANTING</td></tr><tr><td>6</td><td>SCOTCH PINE</td><td>Pinus sylvestris</td><td>6-7'</td><td>6</td><td>100</td><td>EXISTING</td></tr><tr><td>7</td><td>GRO-LOW FRAGRANT SUMAC</td><td>Rhus glabra 'Gro-low'</td><td>2 Galon</td><td>4</td><td>100</td><td>NEW PLANTING</td></tr><tr><td>8</td><td>LITTLE BLUESTEM</td><td>Andropogon scoparius</td><td>2 Galon</td><td>36</td><td>100</td><td>NEW PLANTING</td></tr></table><div><p>NOTES</p><p>1. ALL PLANTS SHALL BE HARDY TO ZONE 4.</p><p>2. ALL PLANTS SHALL BE INSTALLED BY THE END OF THE GROWING SEASON.</p><p>3. ALL PLANTS SHALL BE MAINTAINED FOR THE FIRST YEAR.</p><p>4. ALL PLANTS SHALL BE WATERED REGULARLY.</p><p>5. ALL PLANTS SHALL BE FERTILIZED REGULARLY.</p><p>6. ALL PLANTS SHALL BE PRUNED REGULARLY.</p><p>7. ALL PLANTS SHALL BE MONITORED FOR PESTS AND DISEASES.</p><p>8. ALL PLANTS SHALL BE REPLANTED IF NECESSARY.</p><p>9. ALL PLANTS SHALL BE REMOVED IF NECESSARY.</p><p>10. ALL PLANTS SHALL BE REPAIRED IF NECESSARY.</p><p>11. ALL PLANTS SHALL BE REPLANTED IF NECESSARY.</p><p>12. ALL PLANTS SHALL BE REMOVED IF NECESSARY.</p></div></div></div>	PLANT SCHEDULE							PLANT	COMMON NAME	SCIENTIFIC NAME	SIZE	QUANTITY	PLANT CODE	REMARKS	1	WICHITA BLUE JUNIPER	Juniperus horizontalis 'Wichita Blue'	6-7'	2	100	NEW PLANTING	2	CUPRESSINA NORWAY SPRUCE	Juniperus communis 'Cupressina'	6-7'	2	100	NEW PLANTING	3	VANDERWOLF'S PYRAMID LIMBER PINE	Pinus strobus 'Vanderwolf's Pyramid'	6-7'	2	100	NEW PLANTING	4	PYRAMIDAL WHITE PINE	Pinus strobus 'Pyramidal White'	6-7'	2	100	NEW PLANTING	5	BLUE DOUGLAS FIR	Abies balsamea 'Blue'	6-7'	2	100	NEW PLANTING	6	SCOTCH PINE	Pinus sylvestris	6-7'	6	100	EXISTING	7	GRO-LOW FRAGRANT SUMAC	Rhus glabra 'Gro-low'	2 Galon	4	100	NEW PLANTING	8	LITTLE BLUESTEM	Andropogon scoparius	2 Galon	36	100	NEW PLANTING
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)4b	<p>b. All plant species shall be hardy to the Zone 4 environment.</p>																																																																					
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)4c	<p>c. At a minimum, a temporary irrigation system that fully operates for at least two complete growing seasons is required in order to establish drought tolerant plant species and/or xeriscape specific plant materials. Features that minimize water use, such as moisture sensors, are encouraged.</p>																																																																					

			Staff Comments	<i>An automatic drip irrigation system will be installed according to City Standards. The automatically controlled system will include a smart controller and rain sensor for a water-wise system. Low water use rotator nozzles will also be installed in grass spaces. The irrigation system will not be placed against the pavement – it will be positioned in a way where it will not spray water on the pavement or other hardscape areas.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)4d	d. Landscaped areas shall be planned as an integral part of the site with consideration of the urban environment. A combination of trees, shrubs, vines, ground covers, and ornamental grasses shall be used. Newly landscaped areas shall include trees with a caliper of no less than two and one-half inches (2 ½"). A maximum of twenty percent (20%) of any single tree species shall not be exceeded in any landscape plan, which includes street trees. New planting areas shall be designed to accommodate typical trees at maturity. Buildings within the LI and SCI-I Zoning Districts are excluded from this standard.
			Staff Comments	<i>Proposed landscaping varies with a combination of existing and new trees, and shrubs to soften the site, as well as to create visual interest. A variety of colors will be used. Planted areas and planters will be professionally maintained.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4e	e. Seasonal plantings in planter boxes, pots, and/or hanging baskets shall be provided to add color and interest to the outside of buildings in the LI and SCI-I zoning districts.
			Staff Comments	<i>N/A</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4f	f. Plantings for pedestrian areas within the B, LB, TN and SCI-O zoning districts shall be designed with attention to the details of color, texture and form. A variety of trees, shrubs, perennials, ground covers and seasonal plantings, with different shapes and distinctive foliage, bark and flowers shall be used in beds, planter boxes, pots, and/or hanging baskets.
			Staff Comments	<i>Proposed landscaping varies with a combination of existing and new trees, and shrubs to soften the site, as well as to create visual interest.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)4g	g. Storm water runoff should be retained on the site wherever possible and used to irrigate plant materials.
			Staff Comments	<i>Storm water runoff is located within the landscaping beds, and/or drywells, as shown on the civil plans.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.080(A)4h	h. A plan for maintenance of the landscaping areas is required to ensure that the project appears in a well-maintained condition (i.e., all weeds and trash removed, dead plant materials removed and replaced).
			Staff Comments	<i>The Applicant shall be responsible for maintaining plant material in a healthy condition. Plants were chosen for reduced maintenance, drought tolerance and ability to thrive in conditions on-site.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4i	i. Retaining walls shall be designed to minimize their impact on the site and the appearance of the site.
			Staff Comments	<i>N/A, no new retaining wall is being proposed with this project.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4j	j. Retaining walls shall be constructed of materials that are utilized elsewhere on the site, or of natural or decorative materials.
			Staff Comments	<i>N/A, no new retaining wall is being proposed with this project.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4k	k. Retaining walls, where visible to the public and/or to residents or employees of the project, shall be no higher than four feet or terraced with a three-foot horizontal separation of walls.
			Staff Comments	<i>N/A, no new retaining wall is being proposed with this project.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4l	l. Landscaping should be provided within or in front of extensive retaining walls.
			Staff Comments	<i>N/A, no new retaining wall is being proposed with this project.</i>

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4m	m. Retaining walls over 24" high may require railings or planting buffers for safety.
			Staff Comments	N/A, no new retaining wall is being proposed with this project.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.06.080(A)4n	n. Low retaining walls may be used for seating if capped with a surface of at least 12 to 16 inches wide.
			Staff Comments	N/A, no new retaining wall is being proposed with this project.

17.06.060 Criteria.

- A. The Commission or Hearing Examiner shall determine the following before approval is given:
 1. The project does not jeopardize the health, safety or welfare of the public.
 2. The project conforms to the applicable specifications outlined in the Design Review Guidelines, as set forth herein, applicable requirements of the Hailey Municipal Code, and City Standards.
- B. Conditions. The Commission or Hearing Examiner may impose any condition deemed necessary. The Commission or Hearing Examiner may also condition approval of a project with subsequent review and/or approval by the Administrator or Planning Staff. Conditions which may be attached include, but are not limited to those which will:
 1. Ensure compliance with applicable standards and guidelines.
 2. Require conformity to approved plans and specifications.
 3. Require security for compliance with the terms of the approval.
 4. Minimize adverse impact on other development.
 5. Control the sequence, timing, and duration of development.
 6. Assure that development and landscaping are maintained properly.
 7. Require more restrictive standards than those generally found in the Hailey Municipal Code.
- C. Security. The applicant may, in lieu of actual construction of any required or approved improvement, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering or design, materials and installation of the improvements not previously installed by the applicant, plus fifty percent (50%), which security shall fully secure and guarantee completion of the required improvements within a period of one (1) year from the date the security is provided.
 1. If any extension of the one-year period is granted by the City, each additional year, or portion of each additional year, shall require an additional twenty percent (20%) to be added to the amount of the original security initially provided.
 2. In the event the improvements are not completely installed within one (1) year, or upon the expiration of any approved extension, the City may, but is not obligated, to apply the security to the completion of the improvements and complete construction of the improvements.

The following Conditions are placed on approval of this Application:

- a) All applicable Fire Department and Building Department requirements shall be met.
- b) Any change in use or occupancy type from that approved at time of issuance of Building Permit may require additional improvements and/or approvals. Additional parking may also be required upon subsequent change in use, in conformance with Hailey's Municipal Code at the time of the new use.

- c) All City infrastructure requirements shall be met. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for Department Head approval and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to, the following requirements and/or improvements:
 - i. **Life and Safety:**
 - i. The building shall comply with IFC and IBC code requirements.
 - ii. **Water and Wastewater:**
 - i. All construction shall be to City Standards.
- d) The Applicant shall be responsible for the maintenance of all landscaping: perimeter, onsite, and/or street trees, as applicable.
- e) The project shall be constructed in accordance with the Application or as modified by these Findings of Fact, Conclusions of Law, and Decision.
- f) Except as otherwise provided, all the required improvements shall be constructed and completed, or sufficient security provided as approved by the City Attorney before a Certificate of Occupancy can be issued.
- g) This Design Review approval is for the date the Findings of Fact are signed. The Planning & Zoning Administrator has the authority to approve minor modifications to this project prior to, and for the duration of a valid Building Permit.
- h) All exterior lighting shall comply with the Outdoor Lighting Ordinance.
- i) Construction parking shall be on private property and not within the City Right-of-Way nor the edge of the road. If construction, parking, and staging is within the City Right-of-Way, applicable fees shall be paid at or prior to issuance of a Building Permit.
- j) Upon completion of all required public landscaping and before issuance of a certificate of occupancy and/or final project approval, a licensed arborist shall certify all public tree plantings have been installed in compliance with the project approvals as to species, health, irrigation, city construction standards, project drawings, and other relevant requirements such as Hailey Tree Committee recommendations. Similarly, any public landscape not certified by the licensed arborist shall be certified by a licensed landscape architect for same or other relevant topics. The arborist or landscape architect shall also provide documentation of public tree well inspections including dimensions and material types during the placement of all subsurface items.
- k) The transformer shall be screened from view (subject to approval by Idaho Power) of the public street.
- l) All ground-mounted and roof-mounted equipment shall be screened from view of surrounding properties.
- m) All necessary permits shall be filed, and approval received, demonstrating compliance with FAA regulations, including a No Hazard Determination prior to issuance of a Building Permit.

Motion Language:

Approval: Motion to approve the Design Review Application, submitted by The Friedman Memorial Airport Authority, for the construction of a new 1,160 square foot Pilot's Lounge and General Aviation Terminal for use by general aviation pilots flying into and out of the Friedman Memorial Airport, located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport (A) Zoning District, finding that the project does not jeopardize the health, safety or welfare of the public and the project

conforms to the applicable specifications outlined in the Design Review Guidelines, applicable requirements of the Hailey Municipal Code, Title 17, and City Standards, provided conditions (a) through (m) will be met.

Denial: Motion to deny the Design Review Application, submitted by The Friedman Memorial Airport Authority, for the construction of a new 1,160 square foot Pilot's Lounge and General Aviation Terminal for use by general aviation pilots flying into and out of the Friedman Memorial Airport, located at 1610 Airport Circle (FRSEC 10,15 & 22 TL 8151 Airport Land) within the Airport (A) Zoning District, Zoning District, finding that _____ [the Commission should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [Commission should specify a date].

OWNERSHIP OF DOCUMENTS: This document, and the ideas and designs incorporated herein, are the property of RUSCITTO LATHAM BLANTON ARCHITECTUM, P.A., and it is not to be used, in whole or in part, for any other project without written authorization of RUSCITTO LATHAM BLANTON ARCHITECTUM, P.A.

FRIEDMAN MEMORIAL AIRPORT - GENERAL AVIATION PILOT'S LOUNGE

HAILEY

IDAHO



NEIGHBORHOOD MAP

MAP COURTESY OF BLAINE COUNTY GIS



N.T.S.



VICINITY MAP

MAP COURTESY OF BLAINE COUNTY GIS



N.T.S.



PROJECT INFORMATION

OWNER:	FRIEDMAN MEMORIAL AIRPORT AUTHORITY 1616 AIRPORT CIRCLE HAILEY, ID 83333-0000
LEGAL DESCRIPTION:	HAILEY FR SEC 10, 15 & 22 TL 81S1 AIRPORT LAND, "SEE NOTES"
PROJECT ADDRESS:	TO BE DETERMINED BY THE HAILEY FIRE DEPARTMENT
PARCEL NUMBER:	RPH2N180150010
ZONING DISTRICT:	A - AIRPORT DISTRICT
PROJECT USE:	GENERAL AVIATION PILOT'S LOUNGE
OCCUPANCY:	A-3
CONSTRUCTION TYPE:	V-B (NON RATED)
HEATING SYSTEMS:	HEAT PUMP (MINI-SPLIT)
LOT AREA:	±7,231,000 SQ.FT (166.00 ACRES)
BUILDING FOOTPRINT:	±1,160 SQ.FT
BUILDING AREA:	±1,160 SQ. FT.
BUILDING HEIGHT:	±13'-11" ABOVE RECORD GRADE*
BUILDING SETBACKS:	FRONT (EAST) ±1207'-0"* SIDE (NORTH) ±1427'-4"* SIDE (SOUTH) ±4756'-3"* REAR (WEST) ±9'-5"*
	*BULK REQUIREMENTS SUBJECT TO REVIEW OF THE FRIEDMAN MEMORIAL AIRPORT DIRECTOR FOR COMPLIANCE WITH FAA REGULATIONS AND 14 CFR, CHAPTER 1, SUBCHAPTER E, PART 77
BUILDING CODE:	-2018 INTERNATIONAL BUILDING CODE (IBC) -2018 INTERNATIONAL FIRE CODE (IFC) -2018 INTERNATIONAL ENERGY CONSERVATION CODE (IECC) -2018 INTERNATIONAL MECHANICAL CODE (IMC) -2017 IDAHO STATE PLUMBING CODE (ISPC) -2023 NATIONAL ELECTRICAL CODE (NEC) -ICC/ANSI A117.1-2009 ACCESSIBLE & USEABLE BUILDINGS & FACILITIES -TITLE 15, CITY OF HAILEY BUILDING CODE ADOPTION & AMENDMENTS & BUILD BETTER PROGRAM -TITLE 17, CITY OF HAILEY ZONING ORDINANCE
FIRE PROTECTION:	NON-SPRINKLERED
ROOF CONSTRUCTION:	<u>SLOPED ROOF</u> CLASS 'A' STANDING SEAM METAL ROOFING <u>FLAT ROOF</u> BALLASTED CLASS 'A' SINGLE PLY MEMBRANE ROOFING ASSEMBLY
EXTERIOR LIGHTING:	ALL EXTERIOR LIGHTING SHALL BE FULL CUTOFF AND FULLY SHIELDED, OR PARTIALLY SHIELDED PER HAILEY LIGHTING ORDINANCE, ARTICLE C OUTDOOR LIGHTING

PROJECT TEAM

OWNER FRIEDMAN MEMORIAL AIRPORT AUTHORITY TIM BURKE, INTERIM AIRPORT DIRECTOR E: tim@flysun.com 1616 Airport Circle Hailey, ID 83333 P: 208.788.4956	ARCHITECT RUSCITTO LATHAM BLANTON ARCHITECTUM P.A. MICHAEL SMITH, Project Architect E: msmith@rlb-sv.com DILLON KNIGHT, Project Designer E: dillon@rlb-sv.com P.O. Box 5619, Ketchum, ID 83340 P: 208.726.5608 P: 208.726.1033	CIVIL ENGINEERING ARDURRA GROUP, INC. NATHAN CUVALA, Project Manager E: ncuvala@ardurra.com MICHAEL SPIERS, Project Engineer E: mspiers@ardurra.com 1144 South Silverstone Way Suite 320 Meridian, ID 83642 P: 208.323.2288
MECHANICAL ENGINEERING NIELSON ENGINEERING, INC. GORDON NIELSON, P.E. E: nei@nielsoneng.com 120 N. 12th Avenue Pocatello, ID 83201 P: 208.232.2577	ELECTRICAL ENGINEERING NIELSON ENGINEERING, INC. MIKE INSKEEP, P.E. E: mi@nielsoneng.com 120 N. 12th Avenue Pocatello, ID 83201 P: 208.232.2577	LANDSCAPE ARCHITECT ARDURRA GROUP, INC. MARK PUDDY, P.L.A. E: mpuddy@ardurra.com 7950 N. Meadowlark Way, Suite A Coeur d'Alene, ID 83815 P: 208.762.3644

INDEX OF DRAWINGS

ARCHITECTURAL A0.1 PROJECT INFORMATION	
CIVIL C0.1 CONSTRUCTION LAYOUT PLAN C1.0 EXISTING CONDITIONS & DEMOLITION PLAN C2.0 CIVIL SITE PLAN C2.1 CIVIL DETAILS C3.0 GRADING & DRAINAGE PLAN C4.0 SANITARY SEWER PLAN & PROFILE C4.1 LIFT STATION PLAN VIEW C4.2 LIFT STATION PROFILE VIEW	
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ARCHITECTURAL CONTO A2.0 FLOOR PLAN A2.1 ROOF PLAN A3.0 MATERIALS, ELEVATIONS & SECTIONS A4.0 EXTERIOR VIEWS E1.0 ELECTRICAL PHOTOMETRIC PLAN E1.1 EXTERIOR LIGHTING FIXTURES	

ISSUED	DESIGN REVIEW SUBMITTAL
2025.04.04	



GENERAL AVIATION PILOT'S LOUNGE
FRIEDMAN MEMORIAL AIRPORT (SUN)

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DRAWING

PROJECT
INFORMATION






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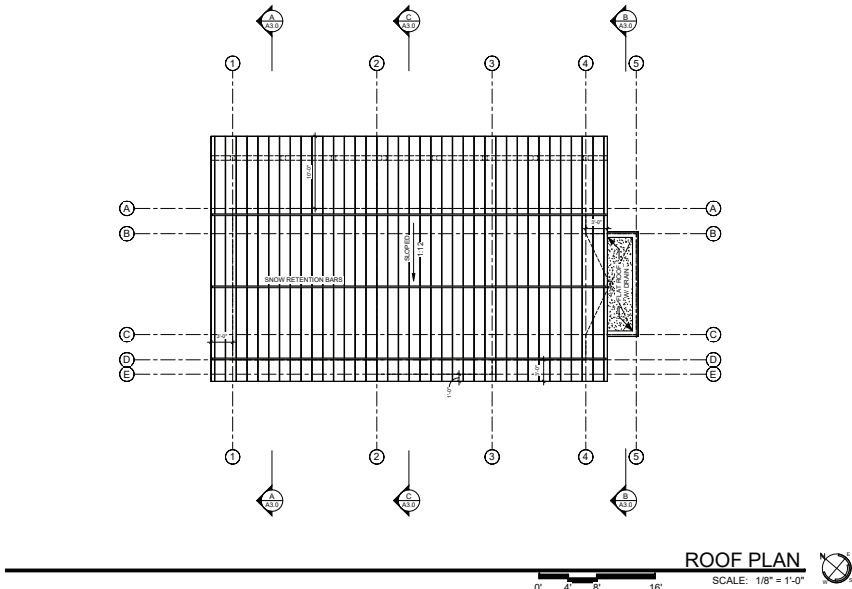
A modern, dark-colored modular building with a flat roof and a large window, situated in a dry, open landscape with sparse vegetation and a clear blue sky.

A photograph of a modern, single-story house with a flat roof and large glass windows. The house is surrounded by tall evergreen trees and a lawn. The house has a dark exterior and a prominent glass wall on the right side. The roof is a dark, flat structure. The house is set in a landscaped yard with several large evergreen trees and some smaller shrubs. The lawn is green and well-maintained. The sky is clear and blue.

[illegible]

BUILDING INFORMATION	
BUILDING SIZE	1,800 SQ. FT.
SEATING PROVIDED	
LOUNGE SEATING	7 SEATS
TABLE SEATING	8 SEATS
MECHANICAL SYSTEMS	
ELECT. WATER HEATER	80 GAL.
HEAT PUMP FAN COILS	
BUILDING SYSTEMS	
1" W/ 80° ROOF: JETTES IN SUPER-INSULATED HYBRID SYSTEM	
2.4" EXU INSUL. BLANKET: CONTRASTED RESISTANCE & HYBRID TEST	
SLAB ON GRADE: FLOORING WITH CONTRASTIVE INSULATION	
FINISH FLOORING: TEO	
EXTERIOR LIGHTING LEGEND	
	<p>1. 1" W/ 80° ROOF: JETTES IN SUPER-INSULATED HYBRID SYSTEM</p> <p>2.4" EXU INSUL. BLANKET: CONTRASTED RESISTANCE & HYBRID TEST</p> <p>SLAB ON GRADE: FLOORING WITH CONTRASTIVE INSULATION</p> <p>FINISH FLOORING: TEO</p> <p>1" W/ 80° ROOF: JETTES IN SUPER-INSULATED HYBRID SYSTEM</p>
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GENERAL AVIATION PILOT'S LOUNGE
FRIEDMAN MEMORIAL AIRPORT (SUN)

[illegible]

BLANC
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203.726.5608
www.rlbv.com

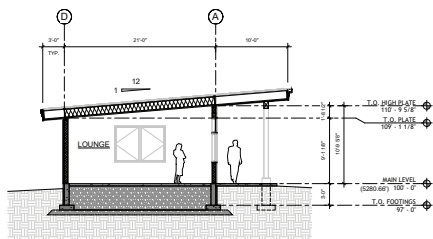
GENERAL AVIATION PILOT'S LOUNGE
FRIEDMAN MEMORIAL AIRPORT (SUN)

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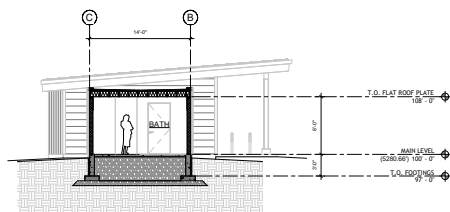
ROOF PLAN

DWG #

A2.1

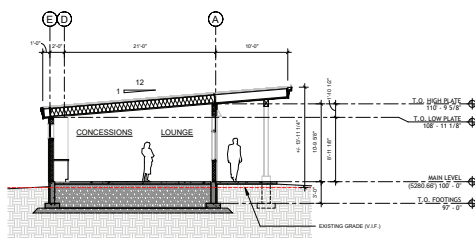


BUILDING SECTION 'A'



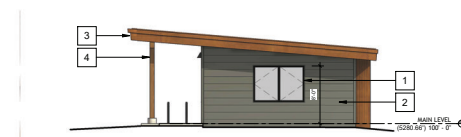
BUILDING SECTION 'B'

SCALE: 1/8" = 1'-0"



BUILDING SECTION 'C'

SCALE: 1/8" = 1'-0"



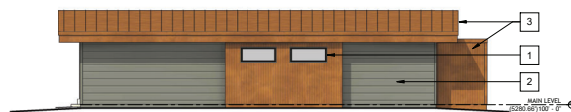
NORTH ELEVATION

SCALE: 1/8" = 1'-0"



SOUTH ELEVATION

SCALE: 1/8" = 1'-0"



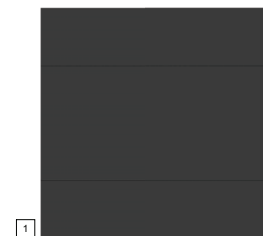
WEST ELEVATION

SCALE: 1/8" = 1'-0"



EAST ELEVATION

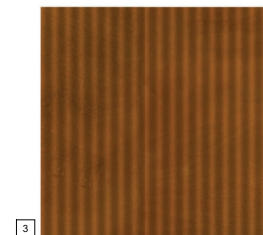
SCALE: 1/8" = 1'-0"



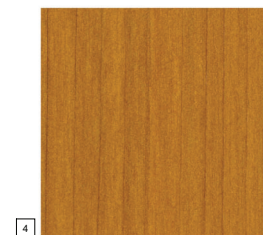
METAL CLAD WOOD WINDOWS
PRE-FINISHED - DARK BRONZE
INSULATED LOW-E GLAZING AT ALL LOCATIONS



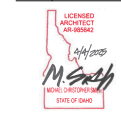
METAL SIDING
KYNAR COATED METAL SIDING
W/ CONCEALED FASTENERS
WESTERN STATES - WAVE 12.0
CHARCOAL GREY



METAL ROOF, FASCIA, FLASHING & METAL SIDING
KYNAR COATED METAL SIDING & FLASHINGS
CORTEN "A2P RAW"
VERTICAL 7/8" CORRUGATED METAL SIDING
W/ EXPOSED FASTENERS



WOOD COLUMNS, BEAMS & SOFFIT
RESAWN DOUGLAS FIR BEAMS & COLUMNS
1x6 T&G SQ. EDGE SOFFIT - SMOOTH
CABOT'S SEMI-SOLID STAIN - "HEARTWOOD"

[illegible]

RLB
RUSCITTO LATHAM BLANTON
ARCHITECTURA P.A.

GENERAL AVIATION PILOT'S LOUNGE
FRIEDMAN MEMORIAL AIRPORT (SUN)

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MATERIALS,
ELEVATIONS &
SECTIONS

DVG #

A3.0



PERSPECTIVE FROM AIRPORT CIRCLE



PERSPECTIVE FROM NORTHEAST



PERSPECTIVE FROM SOUTHEAST

[illegible]

GENERAL AVIATION PILOT'S LOUNGE
FRIEDMAN MEMORIAL AIRPORT (SUN)

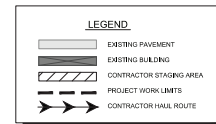
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DRAWING

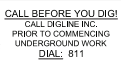
EXTERIOR
VIEWS

DNYG #

A4.0



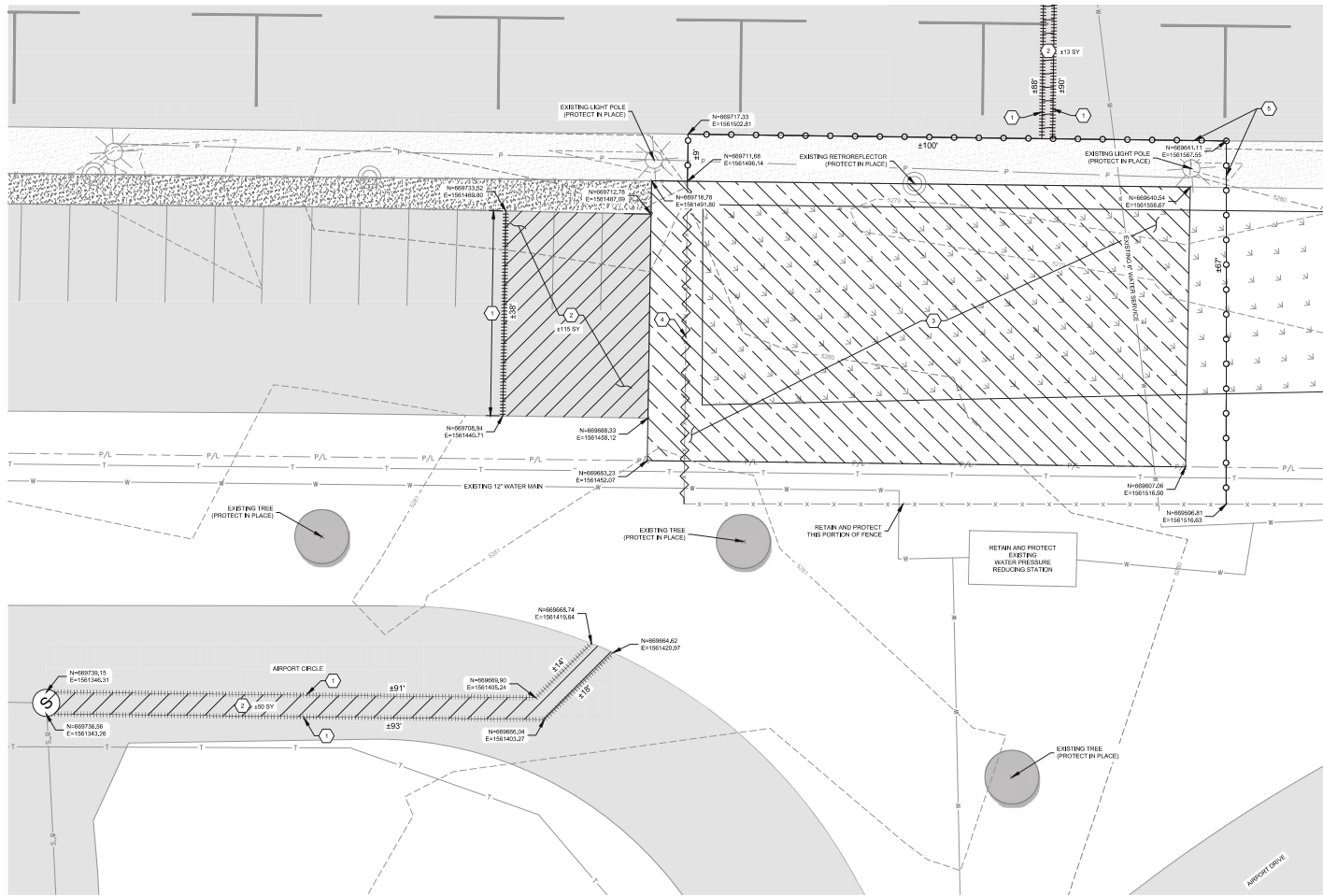
A horizontal number line with tick marks at intervals of 10. The numbers 0, 10, 20, 40, and 60 are labeled above the line.



NOTE:
THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN APPROXIMATELY ONLY PRIOR TO CONSTRUCTION. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO INFORM ALL UTILITY COMPANIES OF THE CONSTRUCTION SCHEDULE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR IS RESPONSIBLE FOR ANY AND ALL DAMAGE WHICH MAY OCCUR BY FAILURE TO EXACTLY LOCATE AND PROTECT ALL UTILITIES.

 **ARDURRA**
144 S. SILVERSTONE WAY, STE. 320
MERIDIAN, IDAHO 83642
208-323-2218 | WWW.ARDURRA.COM

DATE:	04.04.2025
PROJECT:	250021
SHEET:	C0.1



LEGEND

EXISTING ASPHALT PAVEMENT

EXISTING TAXIWAY SHOULDER

EXISTING CONVEYANCE SWALE

EXISTING ASPHALT PAVEMENT REMOVAL**KEY NOTES**

1 SAW CUT EXISTING ASPHALT PAVEMENT.

2 REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT.

3 REMOVE AND STOCKPILE 4500 SY OF EXISTING LANDSCAPE/TOPSOIL.

4 REMOVE AND SALVAGE 500 LF OF EXISTING CHAIN LINK FENCING.

5 INSTALL 1180 LF OF TEMPORARY CONSTRUCTION FENCE

NOTES

1. EXISTING UTILITIES ARE SHOWN IN THEIR APPROXIMATE LOCATION BASED ON FIELD OBSERVATION AND RECORD INFORMATION. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES PRIOR TO START OF CONSTRUCTION.

2. CONTRACTOR SHALL PROTECT ALL SURVEY MONUMENTS DURING CONSTRUCTION. ANY MONUMENTS DISTURBED BY CONSTRUCTION ACTIVITIES SHALL BE REPLACED BY A PROFESSIONAL LAND SURVEYOR AT THE CONTRACTOR'S SOLE EXPENSE.

3. ABANDONED TEST PITS, DRAINAGE DETOXES, OR ANY OTHER DISTURBED EXCAVATION LOCATED WITHIN PUBLIC RIGHT-OF-WAY OR BUILDABLE PARCELS SHALL BE RE-EXCAVATED TO NATIVE SOIL AND BACKFILLED WITH STRUCTURAL FILL IN ACCORDANCE WITH THE BOND AND GEOTECHNICAL REPORTS. ALL GRADING AND COMPACTION SHALL BE PERFORMED UNDER THE OBSERVATION OF THE GEOTECHNICAL ENGINEER.

DESIGN REVIEW DRAWINGS FOR

SUN GA TERMINAL/PILOTS LOUNGE

EXISTING CONDITIONS & DEMOLITION PLAN

DATE:	04.04.2025
PROJECT:	250501
SHEET:	C1.0

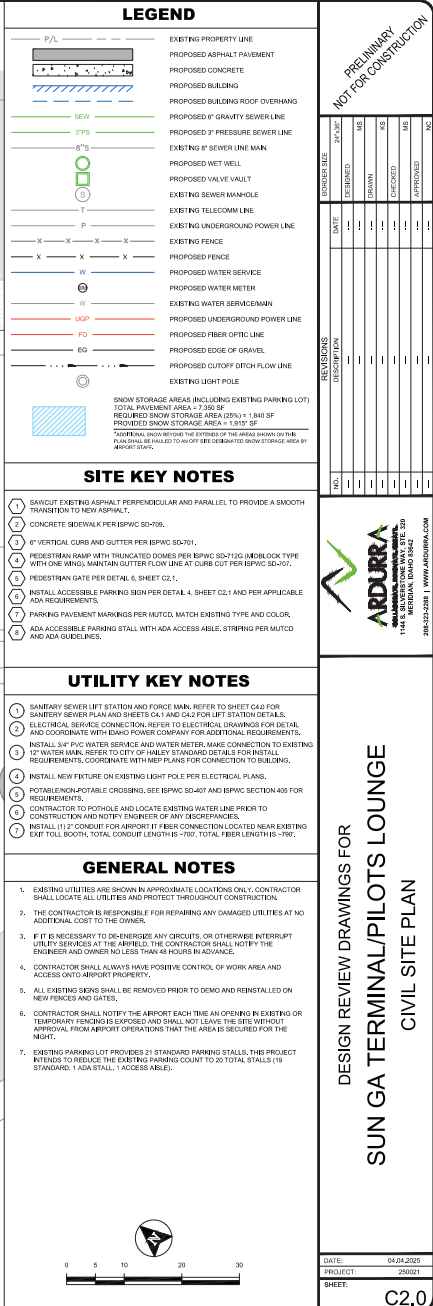
PRELIMINARY
NOT FOR CONSTRUCTION

DESIGNED	BY	AS
DRAWN	BY	AS
CHECKED	BY	AS
APPROVED	BY	AS

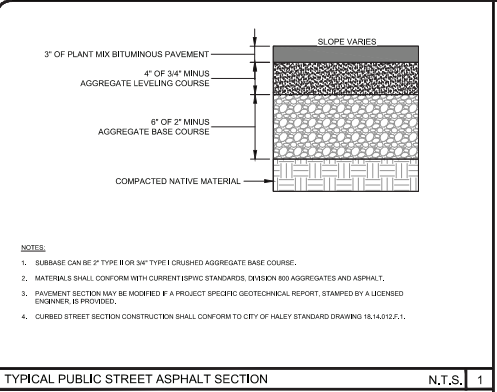
REVISIONS

NO.	DESCRIPTION	DATE
1		
2		
3		
4		
5		

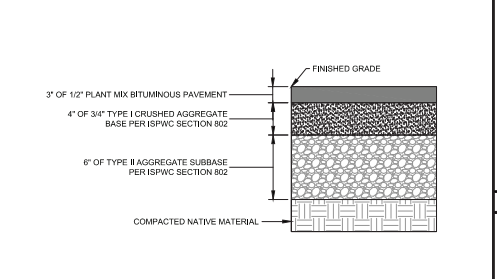
ARDURRA
11000 N. 10TH AVENUE, SUITE 300
MESA, ARIZONA 85207
204-325-2281 | WWW.ARDURRA.COM



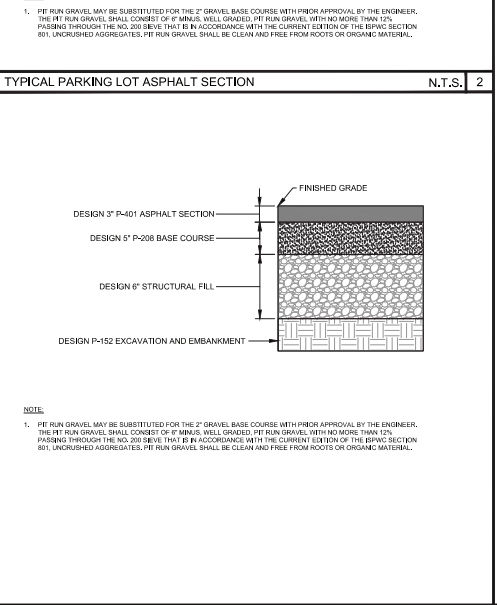
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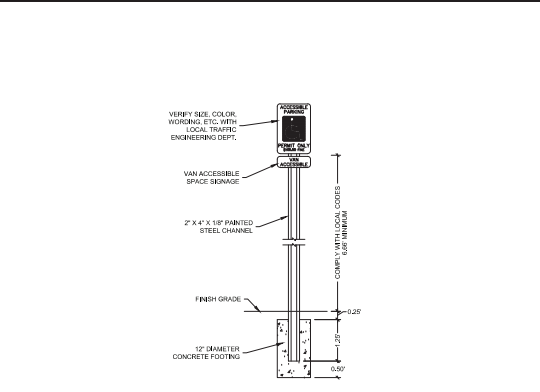
TYPICAL PUBLIC STREET ASPHALT SECTION N.T.S. 1



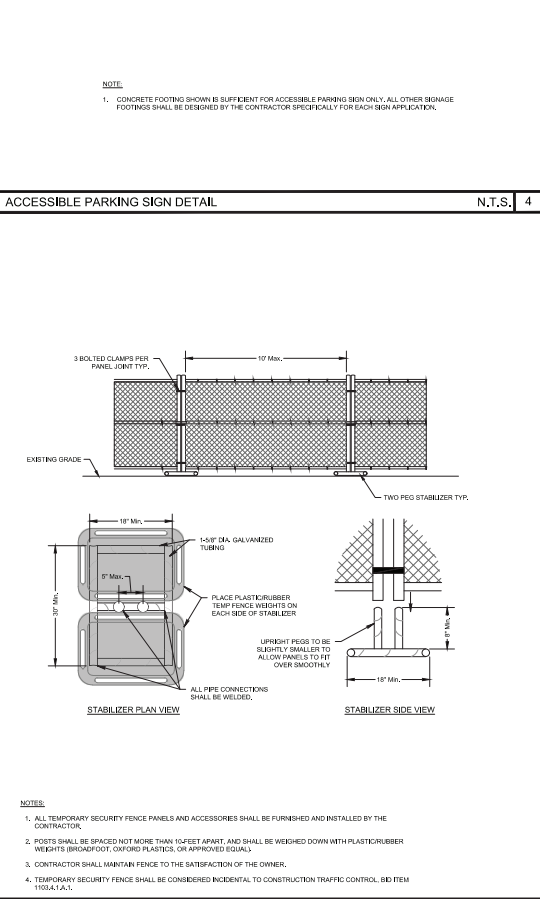
TYPICAL PARKING LOT ASPHALT SECTION N.T.S. 2



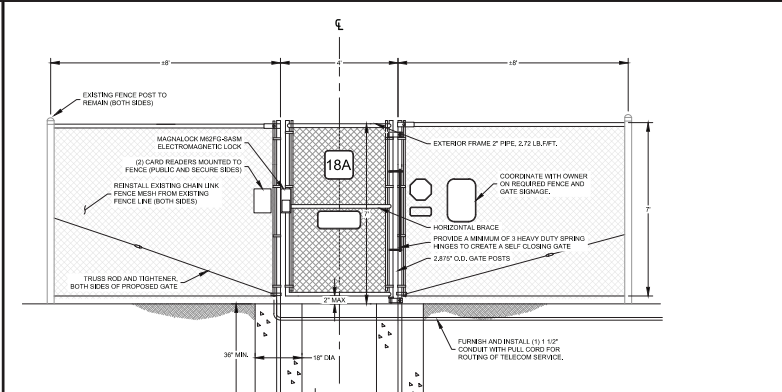
TYPICAL APRON/TAXILANE ASPHALT SECTION N.T.S. 3



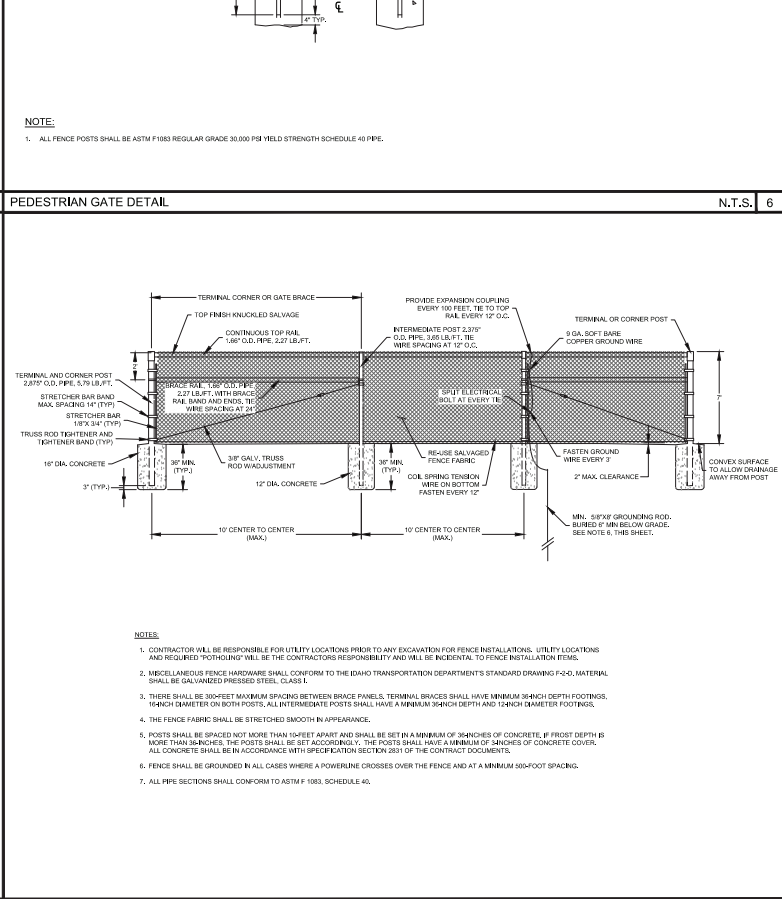
ACCESSIBLE PARKING SIGN DETAIL N.T.S. 4



TEMPORARY SECURITY FENCE DETAIL N.T.S. 5



PEDESTRIAN GATE DETAIL N.T.S. 6



PERIMETER FENCE DETAIL N.T.S. 7

PRELIMINARY
NOT FOR CONSTRUCTION

REVISIONS	DATE	BY	CHKD	APP'D
1				
2				
3				
4				
5				
6				
7				

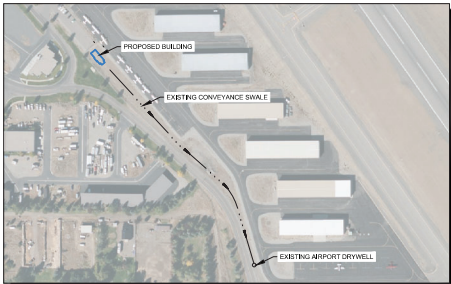
ARDURRA
11100 N. 28TH AVE. SUITE 100
MIDLAND, IDAHO 83701
208-325-2281 | WWW.ARDURRA.COM

DESIGN REVIEW DRAWINGS FOR
SUN GA TERMINAL/PILOTS LOUNGE
CIVIL DETAILS

DATE: 04.04.2025

PROJECT: 250501

SHEET: C2.1



MASTER DRAINAGE PLAN (1"=200')

DATE: 04.09.2023

PROJECT: 250201

SHEET: C3.0

DESIGN REVIEW DRAWINGS FOR

SUN GA TERMINAL/PILOTS LOUNGE

GRADING & DRAINAGE PLAN

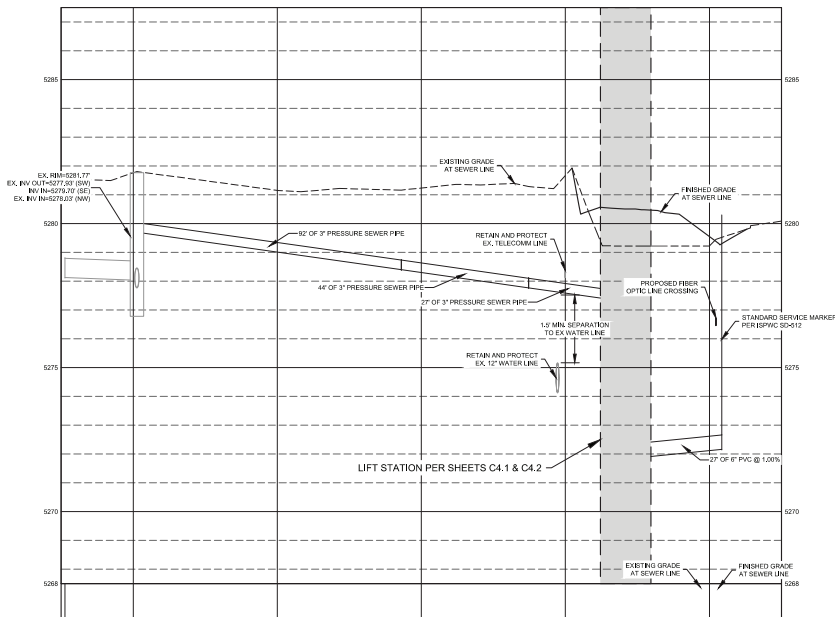


ARDURRA
 114-116, SUNGATEWAY DRIVE, SUITE 200
 MELBOURNE, VIC 3042
 088-242-2288 | WWW.ARDURRA.COM

NO.	REVISIONS DESCRIPTION	DATE	DRAWN BY
1	ISSUED	---	MS
2	DRAWN	---	MS
3	CHECKED	---	MS
4	APPROVED	---	MS

FOR THE R.D.

PREPARED BY: NOT FOR CONSTRUCTION



EXISTING PROPERTY LINE
PROPOSED ASPHALT PAVEMENT
PROPOSED CONCRETE
PROPOSED BUILDING
PROPOSED BUILDING ROOF OVERHANG
PROPOSED 1' GRAVITY SEWER LINE
PROPOSED 7" PRESSURE SEWER LINE
EXISTING 8" SEWER LINE MAIN
PROPOSED WET WELL
PROPOSED VALVE VAULT
EXISTING SEWER MANHOLE
EXISTING TELECOM LINE
EXISTING UNDERGROUND POWER LINE
EXISTING FENCE
PROPOSED FENCE
PROPOSED WATER SERVICE
PROPOSED WATER METER
EXISTING WATER SERVICE/MAIN
PROPOSED UNDERGROUND POWER LINE
PROPOSED FIBER OPTIC LINE
PROPOSED EDGE OF GRAVEL
PROPOSED CULVERT DITCH FLOW LINE
EXISTING LIGHT POLE

7	PROPOSED 6" SD-35 PVC GRAVITY SEWER SERVICE SUB/LIFT STATION WATER PENETRATION PER DETAIL 2, SHEET C-62, INVERT ELEVATIONS PER PLAN.
8	PROPOSED 4" SD-35 PVC GRAVITY SEWER SERVICE, SEE MECHANICAL PLUMBING FOR PENETRATION TO SUB/LIFT STATION WATER PENETRATION PER DETAIL 2, SHEET C-62, INVERT ELEVATIONS PER PLAN.
9	STANDARD SEWER MARKER PER SD-502.
10	PROPOSED 2" HDPE SDR 17 EFFLUENT FORCE MAIN PIPE PER SD-502 SECTION 505 AND HDPE PIPE SPECIFICATION NOTES ON SHEET C-61.
11	PRESSURE SEWER CLEANOUT PER SD-505.
12	POTABLE/INPOTABLE WATER LINE CROSSING PER SD-502 SECTION 405 AND SD-407, CONTROLS TO POPTHOLE EXISTING WATER LINE AND VERIFY VERTICAL AND HORIZONTAL LOCATION.
13	CORE EXISTING SEWER MANHOLE FOR PRESSURE SEWER AT INVERT ELEVATION PER PLAN, INSTALL CORN SEAL, FLEXIBLE RING ENTRY BOOT, INSTALL TIE INSIDE EXISTING MANHOLE TO NEW PRESSURE SEWER, SEE PLAN FOR HORIZONTAL VERTICAL OUTSIDE TO BOTTOM OF MANHOLE, INSTALL 90° ELBOW AT BOTTOM OF MANHOLE, MATCH INVERT OUT OF PRESSURE SEWER TO EXISTING FLOW LINE (MANHOLE).

1. RETAIN AND PROTECT ALL EXISTING UTILITIES UNLESS OTHERWISE NOTED IN THIS PLAN SET.
2. EXISTING UTILITIES ARE SHOWN IN THEIR APPROXIMATE LOCATION BASED ON FIELD OBSERVATION AND RECORD INFORMATION. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES PRIOR TO START OF CONSTRUCTION.
3. OWNER/CONTRACTOR TO COORDINATE JOINT TRENCH POWER, GAS, COMMUNICATIONS, ETC. LOCATIONS AND VERIFY THERE ARE NO CONFLICTS WITH PROPOSED UTILITIES ON THIS PLAN.
4. CONTRACTOR SHALL REPAIR OR REPLACE ANY DAMAGED OR DETERIORATED SIDEWALK, CURB, OR CULVERT.
5. ALL VALVE COVERS, MANHOLE RISERS AND LIDS SHALL BE SET FLUSH WITH THE FINISH GRADE OF THE CONC. CULVERT WHEN PLACED IN ASHPLAT AREA.
6. REFER TO MECHANICAL/PLUMBING PLANS FOR CONTINUATION OF UTILITIES INTO BUILDING.
7. ALL PIPE INSTALLATION AND TRENCHING SHALL CONFORM TO THE LATEST EDITION OF THE STANDARD SPECIFICATIONS FOR HIGHWAY BRIDGING AND BACKFILL SHALL BE CONSTRUCTED PER SECTIONS 305 AND 306 OF THE STANDARD SPECIFICATIONS.
8. PROPOSED UTILITIES HAVE BEEN PRINTED IN COLOR FOR CLARITY ON THIS SHEET.



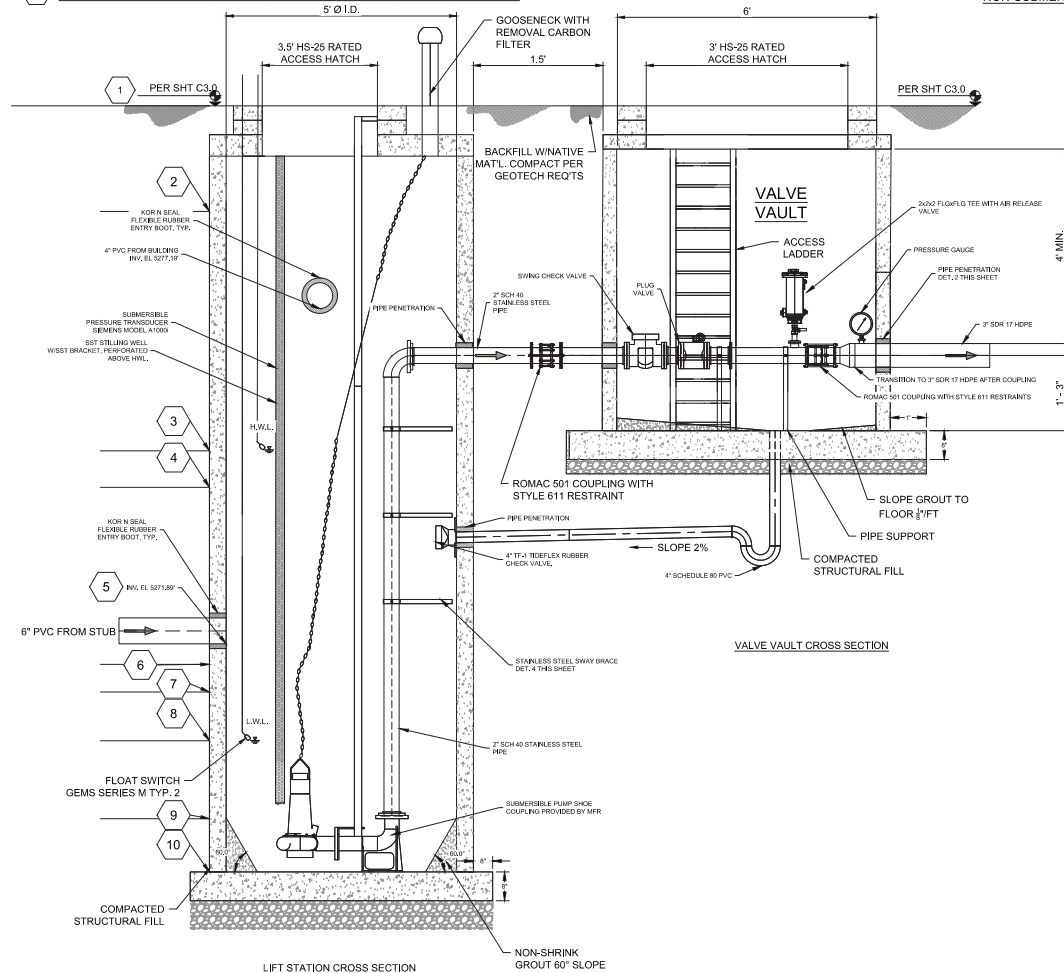
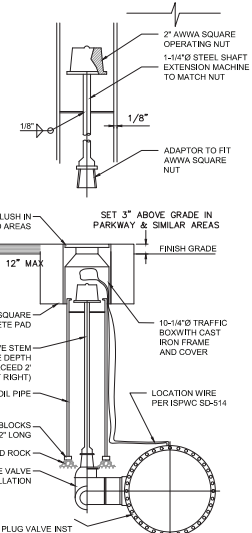
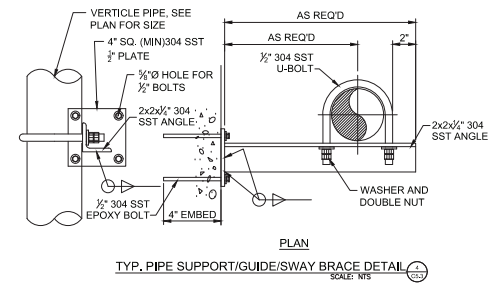
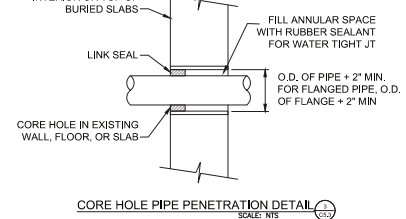
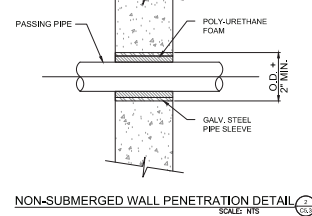
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DESIGN REVIEW DRAWINGS FOR
SUN GA TERMINAL/PILOTS LOUNGE
SANITARY SEWER PLAN & PROFILE

DATE:	04.04.2025
PROJECT:	250321
SHEET:	C4.0

DATE:	04/04/2025
PROJECT:	250021
SHEET:	C4.1

GROUND SURFACE ELEV	5280.00	ft
BOTTOM ELEV	5268.8100	ft
DIAMETER	5.00	ft
VOL PER FT DEPTH	146.9	gal/ft
FULL DEPTH	11.50	ft
FULL VOLUME	1.689	gal
CYCLE DEPTH	0.46	ft
CYCLE VOLUME	68	gal
OP./STORAGE VOLUME	373	gal



LIFT STATION SECTION DETAIL

REVISIONS		CONCRETE SIZE	
NO.	DESCRIPTION	DATE	20' x 20'
1	---	---	DESIGNED
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PRELIMINARY
NOT FOR CONSTRUCTION



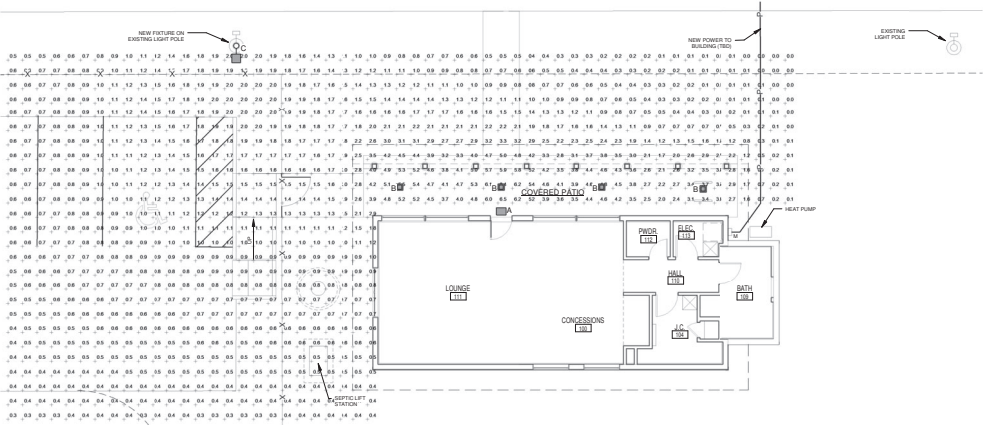
DESIGN REVIEW DRAWINGS FOR
SUN GA TERMINAL/PILOTS LOUNGE
LIFT STATION PROFILE VIEW

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MASTER LUMINAIRE SCHEDULE									
TYPE	DESCRIPTION	MANUF.	CATALOG #	VOLTS	MOUNTING	LAMPS	WATTS	REMARKS	
A	LED WALL PAD, 27K, 80CRI, 10W, 100 LUMENS	LITHONIA	W050 LED P1 27K 80CRI 10W	120	WALL ROCK DOOR @ 110"	LED (INCLUDED)	10 W		
B	8" SQUARE RECESSED CAN, 500 LUMENS, 2700K, 80CRI, WIDE BAYING DISTRIBUTION, OPEN REFLECTOR, CLEAR METALIZED TRIM, ISM SPECULAR, 5.1W	LITHONIA	W050 D 08LM 27K 80CRI WD P PAR LSS	120	RECESSED	LED (INCLUDED)	5 W		
C	LED POLE MOUNTED AREA LUMINAIRE, 80CRI, 27K, 40W, FORWARD THROW MEDIUM DISTRIBUTION	LITHONIA	DS40 LED P2 27K 80CRI 17FM	120/277	17'-0" ON EXISTING POLE	LED (INCLUDED)	40 W		

CALCULATION SUMMARY					
Description	Symbol	Avg	Max	Min	Max/Min
PARKING	+	1.3 fc	6.5 fc	0.0 fc	N/A

ISSUED	DESIGN REVIEW SUBMITTAL



ELECTRICAL PHOTOMETRICS PLAN
0' 4' 8' 16' SCALE: 1/8" = 1'-0"

CONSULTANTS

NEL
Nielson Engineering, Inc.
Consulting Engineers

156 North Twelfth Avenue
Peacerville, Ohio 43081
PHONE (740) 232-2577
FAX (740) 232-4815

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April 18, 2025

Mr. Michael Spiers
Arkana
1144 South Silverstone Way, Suite 320
Boise, ID 83642

Re: SUN Pilot Lounge Landscaping


Dear Michael:

This letter will constitute written approval for the landscape changes as depicted on those plans provided Airport West Business Park Owners Association, Inc. on April 1, 2025 L1.0 Landscape. All board members have approved of the changes. As discussed, any costs associated with the landscape changes shall be paid by PMAA or its representatives. We ask that landscape changes be contracted with High Elevation Landscapes LLC to maintain continuity for maintenance.

Sincerely,

ENGEL & ASSOCIATES, LLC, Property Manager
For Airport West Business Park Owners' Association, Inc.-ARB

Derrick Georgiades



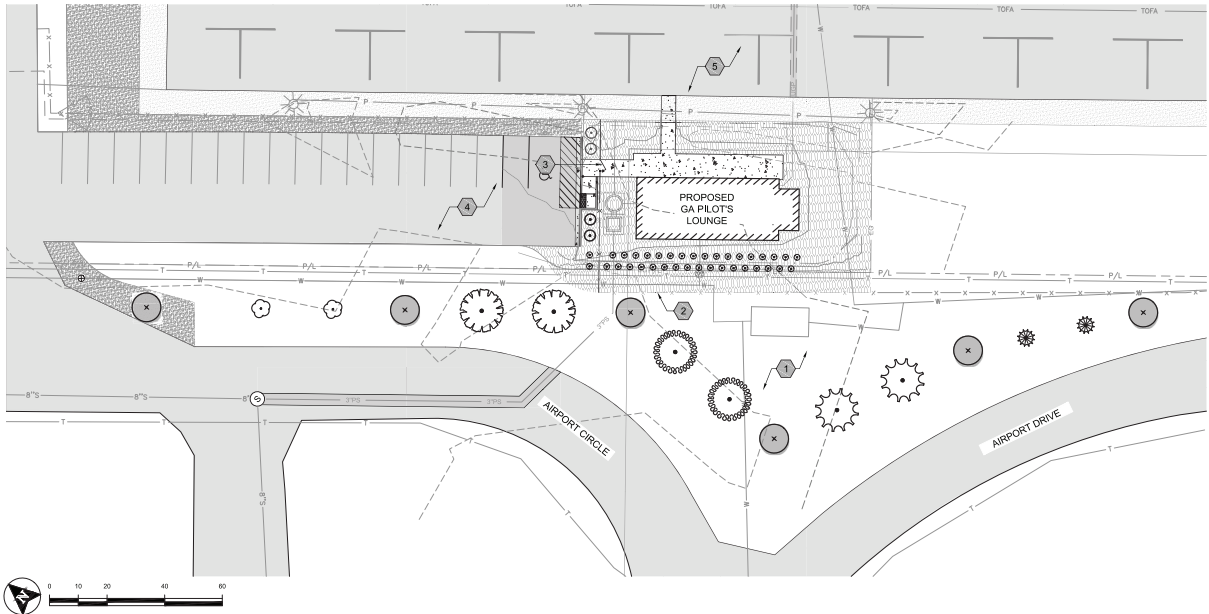
LANDSCAPE NARRATIVE

THE PROPOSED LANDSCAPING AROUND THE SUN GA TERMINAL/PILOTS LOUNGE IS DESIGNED TO SCREEN THE AIRSTRIP WHILE ENHANCING THE VISUAL AND ENVIRONMENTAL QUALITY OF FREEDMAN MEMORIAL AIRPORT. THE SELECTED PLANTINGS EMPHASIZE AESTHETICS, SUSTAINABILITY, AND AVIATION SAFETY. LOW MAINTENANCE EVERGREEN TREES, DECIDUOUS SHRUBS, AND ORNAMENTAL GRASSES, CHOSEN FROM THE WOOD RIVER VALLEY TREE SELECTION GUIDE, ARE WELL-ADAPTED TO LOCAL CONDITIONS. ADDITIONALLY, ALL SPECIES ARE CLASSIFIED AS LOW-WATER-USE PER THE DROUGHT-TOLERANT TREES, SHRUBS, AND GRASSES FOR THE WOOD RIVER VALLEY GUIDE. TO MINIMIZE WILDLIFE ATTRACTION AND POTENTIAL HAZARDS NEAR THE AIRSTRIP, ONLY NON-FRUITING TREE AND SHRUB VARIETIES HAVE BEEN INCLUDED. COORDINATION WITH THE LOCAL HOA HAS ALSO ENSURED THAT EVERGREEN SCREEN TREES WILL BE PLANTED OUTSIDE THE FENCE IN THE ROW. THESE TREES ARE SPACED TO PREVENT OVERLAPPING CANOPY STRUCTURES AT MATURITY, REDUCING BIRD PERCHING AND NESTING OPPORTUNITIES.

A DRIP IRRIGATION SYSTEM IS PROPOSED TO OPTIMIZE WATER USE AND SUPPORT THE LONG-TERM HEALTH OF THE LANDSCAPE.

LANDSCAPE NOTES

- 1. GENERAL LANDSCAPE**
- A. CONTRACTOR SHALL COORDINATE WITH CIVIL ENGINEERING DRAWINGS FOR OBTAINING PAVING, UTILITY AND GRADING INFORMATION.
 - B. ALL DIMENSIONS IN THE DRAWINGS ARE APPROXIMATE. BEFORE PROCEEDING WITH ANY WORK, THE CONTRACTOR SHALL BE RESPONSIBLE FOR CHECKING AND VERIFYING ALL DIMENSIONS AND SHALL IMMEDIATELY INFORM THE OWNER'S REPRESENTATIVE OF ANY DISCREPANCIES.
 - C. QUANTITIES SHOWN ARE FOR GENERAL REFERENCE ONLY. IN THE EVENT OF A QUANTITY DISCREPANCY, PLANT SYMBOLS SHALL OVERRIDE THE SCHEDULE QUANTITIES AND CALL OUT SYMBOL NUMBERS.
- 2. EXISTING CONDITIONS**
- A. CONTRACTOR TO VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO THE START OF ANY DEMOLITION OR CONSTRUCTION. THE CONTRACTOR SHALL CALL 811 FOR LOCATION ASSISTANCE. ANY DAMAGE TO EXISTING UTILITIES ON SITE OR AT THE ADJACENT PROPERTY SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
 - B. SEE CIVIL ENGINEERING DRAWINGS FOR ADDITIONAL INFORMATION ON EXISTING CONDITIONS.
 - C. IF SITE CONDITIONS DIFFER FROM WHAT IS DEPICTED ON PLANS, THE CONTRACTOR SHALL CONTACT OWNER'S REPRESENTATIVE FOR FURTHER GUIDANCE.
 - D. NO TREES SHALL BE REMOVED, PRUNED, OR OTHERWISE ALTERED UNLESS OUTLINED PER THESE PLANS OR APPROVED WRITTEN AMENDMENTS TO THESE DOCUMENTS.
- 3. GENERAL IRRIGATION NOTES**
- A. ALL LANDSCAPE AREAS SHALL BE IRRIGATED WITH AN UNDERGROUND, AUTOMATIC IRRIGATION SYSTEM OPERATED BY AN INDUSTRY STANDARD CONTROLLER.
 - B. IRRIGATED AREAS SHALL BE DESIGNED BY HYDROLOGIST TO MEET THE WATER NEEDS OF PLANT MATERIAL DUE TO DIFFERING EXPOSURES / DROUGHT TOLERANCE.
 - C. LANNING AND PLANTER BEDS SHALL NOT BE IRRIGATED ON THE SAME HORIZONE.
 - D. MUNICIPAL WATER SOURCE CONNECTION SHALL BE EQUIPPED WITH A BACKFLOW PREVENTION ASSEMBLY THAT MEETS THE FOLLOWING SPECIFICATIONS:
 - MAKE AND MODEL IS LISTED ON UL'S LIST OF APPROVED DEVICES.
 - BE COMPATIBLE WITH CURRENT MATERIAL, STATE, AND LOCAL CODES AND ORDINANCES.
 - PROTECTIVE ENCLOSURE SHALL BE PROVIDED AND INSTALLED PER MANUFACTURER RECOMMENDATIONS.
 - E. IRRIGATION SYSTEM SHALL BE DESIGNED TO THE FOLLOWING SPECIFICATIONS:
 - PLANTING BEDS: MICRO (DRIP) IRRIGATION.
 - F. CONTRACTOR SHALL COORDINATE WITH GENERAL CONTRACTOR TO LOCATE AND INSTALL ALL CONDUIT NEEDS FOR EFFICIENT IRRIGATION PIPING.
 - G. WHEN APPLICABLE, CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING 120 VOLT POWER AND ALL REQUIRED CIRCUITS FROM THE ELECTRICAL PANEL TO THE IRRIGATION CONTROLLER. SEE WIRE AND CONDUIT AS REQUIRED.
 - H. PORTAL MOUNTED CONTROLLERS SHALL BE LOCATED IN AN EASILY ACCESSIBLE, BUT VISIBLY DISCRETE LOCATION ON THE SOUTH END OF THE BUILDING.
 - I. WALL MOUNTED CONTROLLER LOCATION SHALL BE COORDINATED WITH THE GENERAL CONTRACTOR, ARCHITECT, OR OWNER'S REPRESENTATIVE.
 - J. IF REQUESTED, CONTRACTOR SHALL SUPPLY OWNER WITH AS-BUILT SHOP DRAWINGS OF THE INSTALLED IRRIGATION SYSTEM, AT MINIMUM: CONDUIT LOCATION, SUPPLY LINE LOCATION AND SIZING AND MANUFACTURER PRODUCT INFORMATION.
- 4. GENERAL PLANT MATERIAL NOTES**
- A. ALL PLANT MATERIAL SHALL MEET OR EXCEED THE MINIMUM FEDERAL STANDARD AS REGULATED BY ANIELS-1, AMERICAN STANDARD FOR NURSERY STOCK. PLANTS NOT MEETING THESE STANDARDS OR PLANTS DETERMINED TO BE OTHERWISE UNHEALTHY BY THE OWNER'S REPRESENTATIVE, SHALL BE REJECTED AND REPLACED AT THE CONTRACTOR'S COST.
 - B. INSTALL ONLY SPECIFIED PLANTS OR LISTED SUBSTITUTIONS. UNAPPROVED SUBSTITUTIONS SHALL BE REJECTED AT THE CONTRACTOR'S EXPENSE.
 - C. TREE AND SHRUB PLANTING SHALL INCLUDE FERTILIZATION WITH AGROFORM OR OTHER APPROVED EQUAL PLANTING TABLET, APPLY PER MANUFACTURER RECOMMENDATIONS.
 - D. ALL PLANT MATERIAL CONFORMS TO THE CITY OF HALEY, IDAHO CODE SECTION 17.06.08(A) AND 17.06.02(D).



PLANT SCHEDULE								
SYMBOL	COMMON NAME	BOTANICAL NAME	QTY	SIZE	CONTAINER	MATURE SIZE	WATER ZONE	REMARKS
EVERGREEN TREES								
	WICHITA BLUE JUNIPER	JUNIPERUS SCOPULORUM 'WICHITA BLUE'	2	6'-7" HT.	B&B	15 X6'	LOW	LISTED AS LOW-WATER USE PLANT IN 'HALEY LANDSCAPING MANUAL.'
	CUPRESSINA NORWAY SPRUCE	PICEA ABIES 'CUPRESSINA'	2	6'-7" HT.	B&B	25 X8'	LOW	LISTED AS LOW-WATER USE PLANT IN 'HALEY LANDSCAPING MANUAL.'
	VANDERWOLF'S PYRAMID LUMBER PINE	PIRUS FLEXILIS 'VANDERWOLF'S PYRAMID'	2	6'-7" HT.	B&B	30 X15'	LOW	LISTED AS LOW-WATER USE PLANT IN 'HALEY LANDSCAPING MANUAL.'
	PYRAMIDAL WHITE PINE	PIRUS STROBUS 'FASTIGIATA'	2	6'-7" HT.	B&B	40 X15'	LOW	LISTED AS LOW-WATER USE PLANT IN 'HALEY LANDSCAPING MANUAL.'
	BLUE DOUGLAS FIR	PSEUDOTSUGA MENZIESII 'BLUE'	2	6'-7" HT.	B&B	25 X15'	MED	LISTED AS MEDIUM-WATER USE PLANT IN 'HALEY LANDSCAPING MANUAL.'
EXISTING TREES								
	SCOTCH PINE	PIRUS SYLVESTRIS	6	-				EXISTING EVERGREEN TREE IN ACCEPTABLE CONDITION TO BE PRESERVED
DECIDUOUS SHRUBS								
	GRO-LOW FRAGRANT SUMAC	RHUS AROMATICA 'GRO-LOW'	4	2 GAL.	POT	2 X8'	LOW	LISTED AS LOW-WATER USE PLANT IN 'HALEY LANDSCAPING MANUAL.'
ORNAMENTAL GRASSES								
	LITTLE BLUESTEM	SCHIZACHYRIUM SCOPARIUM	36	2 GAL.	POT	4 X2'	LOW	LISTED AS LOW-WATER USE PLANT IN 'HALEY LANDSCAPING MANUAL.'

MATERIAL SCHEDULE		
SYMBOL	DESCRIPTION	QTY
	PERIMETER ROCK (BLACK COLOR, BLACK AND TAN 1" SIZE)	3,657 SF

KEYNOTE SCHEDULE	
CODE	DESCRIPTION
1	EXISTING LAWN TO REMAIN AND BE PROTECTED
2	EXISTING PERIMETER FENCE, TYP. SEE CIVIL PLANS
3	PROPOSED ACCESS GATE, SEE CIVIL PLANS
4	EXISTING PARKING LOT
5	EXISTING TRE-OWN AREA



NO.	DESCRIPTION	DATE	20/03/20
	DESIGNED		S. ACEVEDO
	DRAWN		S. ACEVEDO
	CHECKED		M. PUDDY
	APPROVED		M. PUDDY



DESIGN REVIEW DRAWINGS FOR
SUN GA TERMINAL/PILOTS LOUNGE
LANDSCAPE PLAN

Return to Agenda

FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION

On May 5, 2025, the Planning and Zoning Chair and Administrator considered and approved a Tiny Homes on Wheels (THOW) Application by The White Family Properties, LLC, for the installation of a new Tiny Home on Wheels (THOW), to be located at 3061 Shenandoah Drive (Lot 5, Block 26, Woodside Subdivision #6)) within the General Residential (GR) Zoning District.

The Chair and Administrator, having been presented with all information and testimony in favor and in opposition to the proposal, hereby makes the following Findings of Fact, Conclusions of Law, and Decision.

FINDINGS OF FACT

Notice: The Notice for the THOW Application was mailed to property owners within 300 feet on April 5, 2025. The Public Comment period was open from April 5, 2025, to April 15, 2025. During this time, public comment was received and filed as part of the record.

Application: The Owners, The White Family Properties, LLC, are proposing to place a new 264 square foot THOW onsite at 3061 Shenandoah Drive. The proposed THOW is an accessory use to the existing single-family residence, and the owner intends to live in the primary residence and rent the THOW as a long-term rental. Access for the proposed THOW will be located off the existing driveway, which is off Shenandoah Drive.

Design Elements and Exterior Materials: A made-for-the-mountains tiny house on wheels is ideal for both on and off-the-grid living. The home is designed in a clean rustic style and makes up for its small size with minimalistic yet highly functional use of space. Simple design, high ceilings, and several sized windows bring ample light into this warm space. The proposed exterior material is a combination of rough-cut mahogany and cedar board, and batten siding integrates seamlessly with rust finished Western States corrugated metal and rough-cut cedar trim for a warm, rustic look. A Galvanized metal exposed fastener roof is proposed, with a complete coverage of ice and water underlayment for the highest level of leak protection. Windows are black vinyl.

The side elevations feature windows to complement the primary profile of the THOW, while also maximizing natural lighting for the interior of the THOW. Overall, the design and materials are simple, muted, and standard to new residential construction.



Procedural History: The Tiny Home on Wheels Application was submitted on March 20, 2025, and certified complete on April 1, 2025. The public comment period was open from April 5, 2025, to April 15, 2025. During this time, public comment was received and is in the record.

Standards of Evaluation: Chapter 17.06 of the Hailey Municipal Code establishes the criteria for applications for Design Review. For each applicable standard (in bold print), the Commission makes the following Findings of Fact:


17.06.010.
No person shall build, develop, or substantially remodel or alter the exterior of the following Buildings without receiving design review approval or exemption, pursuant to this chapter, as outlined in the matrix below:

Type Of Use	Exempt (PZ Chair And Administrator)	Hearings Examiner	Full PZ Review
New construction:			
All zones: Nonresidential buildings			X
All zones: Residential of 3 or more units			X
All zones: Accessory Dwelling Units and Tiny Homes on Wheels	X		
Townsite Overlay District: New single-family or duplex			X
Townsite Overlay District: Accessory structures (excluding Accessory Dwelling Units and Tiny Homes on Wheels)			X
Additions:			

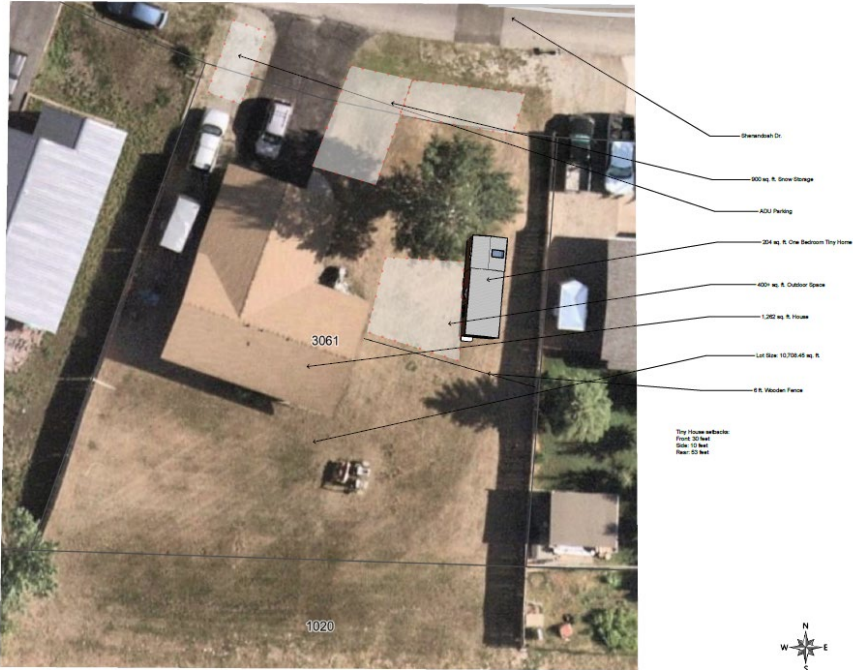
The proposed Application is for the placement of a Tiny Home on Wheels (THOW), to be located 3061 Shenandoah Drive (Lot 5, Block 26, Woodside Subdivision #6) within the General Residential (GR) Zoning District.

As such, this project is exempt from the Design Review approval requirements; however, shall comply with the requirements noted herein. Should the Administrator and the Chair determine that the proposal does not meet all the evaluation criteria outlined herein, the project shall be subject to the provisions of Title 17.06: Design Review, of the Hailey Municipal Code, prior to issuance of a Building Permit.

General Requirements for Accessory Dwelling Units and Tiny Homes on Wheels				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.020	Applicability. A. The standards of this section apply to all Accessory Dwelling Units created after February 10, 2021, whether created by new construction, addition, or conversion of an existing building or area within an existing building; and to all tiny homes on wheels established after March 13, 2023.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.04D.030	General Provisions. A. Accessory Dwelling Units may be located within, or attached to, a principal building or may be located within a detached accessory building. Detached Accessory Dwelling Units may comprise the entirety of the accessory building or may comprise part of the floor area of an accessory building with another permitted accessory use or uses comprising of the remaining floor area.
			<i>Staff Comments</i>	<i>The proposed THOW is detached and located along the southern side of the existing single-family residence. The THOW will be positioned to meet all setbacks, the THOW is 264 square feet in size, and can be accessed via the existing driveway, located off Shenandoah Drive.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		B. Only one (1) Accessory Dwelling Unit or one (1) tiny home on wheels is permitted on a lot, as an accessory to a single-family dwelling unit.
			<i>Staff Comments</i>	<i>Only one (1) THOW is proposed onsite and is accessory to the single-family residence.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		C. Accessory Dwelling Units and tiny homes on wheels are only permitted in conjunction with single-family residences in residential zones. In the Townsite Overlay, Transition and SCI zones, Accessory Dwelling Units are permitted in conjunction with commercial buildings. In Business, Limited Business and Neighborhood Business, one or more residential unit(s) are considered.
			<i>Staff Comments</i>	<i>The proposed THOW will be positioned onsite and will be accessory to the existing single-family residence. Both are located within the General Residential (GR) Zoning District.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		D. Accessory Dwelling Units and tiny homes on wheels in the Special Flood Hazard Area (SFHA) shall have the top of the lowest floor elevated no lower than the flood protection elevation as defined in Section 17.04J.020, "Definitions", of the Hailey Municipal Code. For new construction or substantial improvements in the SFHA, all applicable requirements of Article 17.04J. Flood Hazard Overlay District (FH) shall apply.

			Staff Comments	<i>N/A, as no portion of the THOW is located within the Special Flood Hazard area.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		E. Tiny homes on wheels are subject to the same standards as accessory dwelling units, including design review standards, except where specifically noted herein.
			Staff Comments	<p><i>All standards noted herein are pertinent to ADUs or THOWs. Please reference the standards noted herein for compliance.</i></p> <p><i>Additionally, the THOW – like all residential dwelling types – is subject to Hailey Municipal Code Section 17.08C.040: Outdoor Lighting Standards, which sets forth certain provisions for outdoor lighting design, location, and impact to adjacent properties. Staff request that only low wattage exterior lighting are installed. Low illumination levels are also required. This has been made a Condition of Approval.</i></p> 
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		F. If tiny homes on wheels (THOW) are removed from Hailey’s Municipal Code as an allowable use, no THOW structure shall be considered legally non-conforming.
			Staff Comments	<i>The Applicant has been notified of this standard.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.040: Registration	<p>Registration Required.</p> <p>A. All Accessory Dwelling Units created after February 10, 2021, and all tiny homes on wheels established after March 13, 2023 shall be issued a compliance certificate as a prerequisite for a certificate of occupancy.</p>
			Staff Comments	<i>Upon completion of construction for and placement of the proposed THOW, a Compliance Certificate will be issued.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		B. Tiny homes on wheels shall be registered or permitted annually with the Idaho Transportation Department Division of Motor Vehicles.
			Staff Comments	<i>The Applicant has registered the Tiny Home with the Idaho Department of Motor Vehicles. A copy of the Vehicle Registration shall be submitted to the Community Development Department upon inspection. This has been made a Condition of Approval.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.08D.050: Occupancy Restrictions - Short Term Occupancy	<p>Occupancy Restrictions.</p> <p>A. Accessory Dwelling Units.</p> <ol style="list-style-type: none"> Where a lot contains both a primary dwelling unit and an Accessory Dwelling Unit, only one dwelling unit shall be utilized for Short-Term Occupancy. When one dwelling unit is utilized for Short-Term Occupancy, the other unit shall be owner-occupied or utilized as a long-term rental, with long-term occupancy being a period of thirty-one (31) days or more.
			Staff Comments	<i>N/A, as these standards are pertinent to ADUs only.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>B. Tiny Homes on Wheels (THOW).</p> <ol style="list-style-type: none"> THOWs are restricted for long-term use (thirty-one (31) days or longer) only.

			Staff Comments	<i>At this time, the Owner intends to utilize the THOW as a rental property. The Owner further intends to utilize the single-family home as their primary residence and rent out the THOW as a long-term rental. This standard shall continue to be met and has been made a Condition of Approval.</i>												
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.08D.060: Subordinate Scale and Size	<p>Subordinate Scale and Size.</p> <p>A. Accessory Dwelling Units:</p> <p>1. Scale: The floor area of an Accessory Dwelling Unit (ADU) is limited to no more than 66% of the gross square footage of the principal building, or the maximum floor area permitted for an ADU based on the lot size or zone, whichever is less.</p> <p>2. Maximum Floor Area:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Lot Size (square feet)</th> <th>Minimum Gross Floor Area (square feet)¹</th> <th>Maximum Gross Floor Area (square feet)¹</th> </tr> </thead> <tbody> <tr> <td>Up to 7,000</td> <td>300</td> <td>900</td> </tr> <tr> <td>7,001 – 8,000</td> <td>300</td> <td>950</td> </tr> <tr> <td>Lots 8,001 and greater</td> <td>300</td> <td>1,000</td> </tr> </tbody> </table> <p>Gross square footage calculations for Accessory Dwelling Units does not include exterior, uncovered staircases. Interior staircases and circulation corridors are included.</p> <p>3. Number of bedrooms: Accessory Dwelling Units may have a maximum of two (2) bedrooms.</p>	Lot Size (square feet)	Minimum Gross Floor Area (square feet) ¹	Maximum Gross Floor Area (square feet) ¹	Up to 7,000	300	900	7,001 – 8,000	300	950	Lots 8,001 and greater	300	1,000
Lot Size (square feet)	Minimum Gross Floor Area (square feet) ¹	Maximum Gross Floor Area (square feet) ¹														
Up to 7,000	300	900														
7,001 – 8,000	300	950														
Lots 8,001 and greater	300	1,000														
			Staff Comments	<i>N/A, as these standards are pertinent to ADUs only.</i>												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p>B. Tiny Homes on Wheels (THOWs):</p> <p>1. The footprint of tiny homes on wheels shall be limited between one hundred (100) to four hundred (400) square feet in size.</p>												
			Staff Comments	<i>The proposed THOW is 264 square feet in size, which complies with the required size range for THOWs.</i>												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.070: Livability	<p>A. Outdoor Access: All Accessory Dwelling Units and Tiny Homes on Wheels shall have a designated area to access the outdoors. Examples include a balcony, porch, deck, paver patio, or yard area delineated by fencing, landscaping, or similar treatment so as to provide for private enjoyment of the outdoors. This area shall be no less than 50 square feet in size. The Outdoor Access area shall be approved through the Design Review process.</p>												
			Staff Comments	<i>The Owner is proposing approximately 400 square feet of outdoor space for utilization by the tenant THOW (see area in image below for further details).</i>												

				
Chapter 17.08D.080: Tiny Homes on Wheels				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.080 A	<p>A. Building Standards:</p> <ol style="list-style-type: none"> All tiny homes on wheels shall meet the NOAH+ Standards, in addition to and except where they are superseded by the requirements for Hailey's climatic conditions, listed herein. Additional Requirements for Hailey's Climactic Conditions: Insulation: <ol style="list-style-type: none"> Minimum Insulation R-Values: Walls: R-19 Floors: R-20 Roof/ceiling: R-28 Vapor retarders shall be in accordance with the International Residential Code (IRC). Windows and doors shall have a maximum 0.30 U-factor. Roof snow loads shall meet the site-specific requirements set forth in Chapter 15.08: Building Code, Section 15.08.020: Amendment of Codes.
			Staff Comments	<p><i>The proposed THOW complies with the standards noted above. Specifically,</i></p> <ol style="list-style-type: none"> <i>The THOW complies with the NOAH+ standards, as exhibited by a Certificate of Compliance provided by the Owner/builder prior to issuance of a Certificate of Occupancy.</i> <i>Insulation:</i> <ol style="list-style-type: none"> <i>Minimum Insulation R-Values:</i> <i>Walls: R-21</i> <i>Floors: R-27.5</i> <i>Roof/ceiling: R-41</i> <i>A 3" complete spray foam envelope in the walls, giving it an incredibly energy efficient, airtight building envelope meets this requirement.</i>

				<p>4. All windows shall have a U-factor less than .30</p> <p>5. Roof snow loads exceed the site-specific requirements for Hailey (100 lbs/sf); THOW rated at 125 lbs/sf.</p> <p><i>The above requirements have been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.080 B	<p>B. Inspections:</p> <p>1. Inspection of the THOW building requirements or standards- including the NOAH+ Standardsⁱⁱ and the requirements for Hailey's climatic conditions- shall be completed and approved by the National Organization of Alternative Housing (NOAH) or another inspection agency that is approved by the Administrator.</p> <p>2. A certificate of approval from the inspector shall be submitted to the Community Development Department for further review, approval, and issuance of the Compliance Certificate.</p>
			<i>Staff Comments</i>	<p><i>The Applicant shall provide a Certificate of Compliance for NOAH+ Standards, applicable to the purchased THOW. City Staff shall complete a final inspection to verify skirting/anchoring requirements that have been met before issuance of the Certificate of Compliance and after the THOW has been delivered to the site. This has been made a Condition of Approval.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.080 C.1.	<p>1. Establishing the THOW:</p> <p>a. Location/Placement:</p> <p>i. The THOW shall meet the setbacks for the Zoning Districts in which it is located.</p> <p>ii. The THOW shall adhere to the minimum separation distances for buildings, as articulated in Table R302.1(1) of the International Residential Codeⁱ.</p>
			<i>Staff Comments</i>	<p><i>The proposed THOW complies with the standards noted above. Specifically, the THOW is located within the Limited Residential (LR-1) Zoning District. The setbacks for the LR-1 District are as follows:</i></p> <p>e) <u>Required:</u> Front yard: 20'; Side yards (normal corner lot): 8'); Rear yard:10'; Between dwellings and accessory structures, with non-fire resistance-rated walls: minimum of 5'</p> <p>f) <u>Proposed:</u> Front yard: 41'), Side yard: 12', Rear yard: 41'and between the Home and the proposed THOW: Minimum of 5' for fire separation.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.080 C.2.	<p>2. Blocking and Anchoring:</p> <p>a. The tiny homes on wheels chassis shall be maintained level, supported by blocks at a minimum of eight (8) points, one (1) per corner and two (2) per wheel well, and anchored to the ground.</p> <p>b. Only a tongue jack shall be used on a full-time basis. No other jacks shall be used on a long-term (thirty-one (31) days or more) basis.</p>
			<i>Staff Comments</i>	<p><i>The proposed THOW complies with the standards noted above. Specifically,</i></p> <p>a. <i>The THOW will be maintained level and will be supported by four points on each side, starting at each corner and at the edges of the wheel's wells, using 8X8X16" cinder blocks on 24X24X2" concrete pads. It will be anchored to the ground using hurricane straps connected to 36" deep ground augers four feet inward from each corner.</i></p> <p>b. <i>No jack except the tongue jack will be used on a full- time basis. Metal skirting material will be a natural tone complementary color to match the brown wood and rusted corrugated metal siding.</i></p>

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.08D.080 C.3.	<p>3. Exterior Attachments:</p> <p>a. Exterior attachments such as porches, decks, lean-tos, or sheds are permitted; however, they must be affixed in a manner that is freestanding or removable and allows for towing where appropriate.</p> <p>b. Porches and decks shall be lower than eighteen inches (18") unless located in any flood hazard plain.</p> <p>c. Detached or attached accessory structures (e.g., sheds) shall comply with the regulations outlined in Chapter 17.07 of Hailey's Municipal Code.</p>
			<i>Staff Comments</i>	<i>N/A- as no exterior attachments are proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.080 C.4.	<p>4. Skirting:</p> <p>a. Skirting is required and shall be installed to enclose all open space between the THOW and the ground.</p> <p>b. The skirting shall screen the wheels and aesthetically complement, or continue the THOW siding, as approved through Administrative Design Review.</p>
			<i>Staff Comments</i>	<i>The Applicant has ensured that skirting will be installed to enclose all open space between the THOW and the ground. This skirting will also screen the wheels and be a continuation of the same siding material and design that covers the rest of the THOW.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.08D.080 C.5.	<p>5. Municipal Service and Utility Connections:</p> <p>a. All municipal and utility connections are subject to City standards, inspections, and policies.</p> <p>b. Water And Wastewater:</p> <p style="padding-left: 40px;">i. Tiny homes on wheels shall connect to municipal water and wastewater systems through the connection serving the primary residence, or via an additional, separate connection to the water or wastewater main lines.</p> <p>c. Water connections serving THOW shall remain separate from all secondary connections (e.g., irrigation lines).</p> <p>d. Insulating THOW water and wastewater connections, to prevent freezing, is the sole responsibility of the THOW owner. (Ord. 1320, 2023)</p>
			<i>Staff Comments</i>	<p><i>The new THOW will connect to municipal services, which will be made off the existing single-family residence and will be inspected by the City Water and Wastewater Departments for compliance. Specifically, water service will be from a ¾" line, which will come from the existing residence to the new THOW. As far as sewer connections go, a new service from the existing sewer line will be made to service the THOW, A new main connection is prohibited. Water and Wastewater standards shall be met, and verification of compliance shall be submitted to the City prior to issuance of a Certificate of Occupancy.</i></p> <p><i>As far as utilities are concerned, the electrical service will be provided by the primary dwelling's electrical panel. The THOW features 8 circuits wired to a 125-amp sub panel with 60-amp service. This sub panel is intended to be hardwired to a home's main panel. and all electrical work will be performed by a licensed electrician. Furthermore, an Electrical Permit shall be filed with the Idaho Division of Occupational and Professional Licensing (IDOPL). Electrical connections will be inspected by IDOPL and issued a Final Inspection once compliant and complete. Upon receipt of this Final Inspection, the Applicant shall submit the approved permit to the City for verification purposes. These have been made Conditions of Approval.</i></p>
Chapter 17.09: Parking and Loading				

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.09.040.01	Accessory Dwelling Units and all dwelling units less than 1,000 square feet require one (1) parking space per unit. A site developed with both a primary dwelling less than 1,000 square feet in size and an Accessory Dwelling Unit shall provide a minimum of 2 spaces. Parking for Accessory Dwelling Units must be provided on site. Existing parking in excess of the required parking for a single-family unit shall count towards the total required parking.
			Staff Comments	<p><i>In the General Residential District, the minimum requirement for an Accessory ADU/THOW unit is one (1) space per unit. A site developed with a primary dwelling less than 1,000 square feet in size and an Accessory Dwelling Unit shall provide a minimum of two (2) parking spaces for both dwellings. Parking for Accessory Dwelling Units must be provided on site.</i></p> <p><i>One parking space is proposed for the THOW within the existing driveway. The existing driveway is large enough and intended to be serviced by the proposed THOW and the existing single-family residence.</i></p>

CONCLUSIONS OF LAW AND DECISION

Based upon the above Findings of Fact, the Planning and Zoning Chair and Administrator make the following Conclusions of Law:

1. Adequate notice, pursuant to the Hailey Municipal Code, Title 17, Chapter 17.06, Design Review, 17.06.020(B), was given.
2. The project is in general conformance with the Hailey Municipal Code, Title 17 and the Hailey Comprehensive Plan.
3. The project does not jeopardize the health, safety, or welfare of the public.
4. Given the nature of this project, this constitutes a minor project, will not conflict with the Design Review Standards of this Chapter, and will not adversely impact any adjacent properties.
5. The proposed project is documented in the project file.

Conditions of Approval. The following Conditions are suggested for approval of this Application:

- a) All applicable Fire Department and Building Department requirements shall be met.
- b) Any change in use or occupancy type from that approved at time of issuance of Building Permit may require additional improvements and/or approvals. Additional parking may also be required upon subsequent change in use, in conformance with Hailey's Municipal Code at the time of the new use.
- c) The project shall be constructed in accordance with the Application or as modified by the Findings of Fact, Conclusions of Law, and Decision.
- d) The lot contains a primary dwelling and a Tiny Home on Wheels. The THOW, pursuant Hailey's Municipal Code, shall be owner-occupied, or utilized for a long-term rental (31 days or longer) only.
- e) If a porch, deck feature, or other exterior attachment is constructed in the future, Section 17.08D.080.C.3 shall be met.
- f) The Applicant shall receive water and wastewater connection approval, of which approvals shall be documented in writing by the City prior to issuance of a Certificate of Occupancy.
- g) The Applicant shall receive electrical and/or utility connection approval, of which approvals shall be documented in writing, by the Idaho Department of Occupational and Professional Licensing prior to issuance of a Certificate of Occupancy.

- h) The Applicant shall install low wattage exterior lighting and keep the illumination levels low when in use.
- i) The Applicant shall submit the Certificate of Compliance for NOAH+ Standards once the THOW is complete and the final inspection is passed.
- j) The Applicant shall submit the required Vehicle Registration information prior to any city certification being issued.
- k) The THOW shall comply with the Blocking and Anchoring requirements which will be inspected by Staff before any city certificate is issued.
- l) A Wastewater Permit is required for the THOW and will need to be inspected prior to burial. This service shall be connected to the existing sewer service. No new main connection is permitted.

Signed this _____ day of _____, 2025.

Janet Fugate, Chair

Robyn Davis, Community Development Director

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