

**AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday, January 23, 2023 * Hailey City Hall Meeting Room**

ACTION ITEM = a vote may occur but is not required to be taken

ACTION ITEM.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

Via teleconference: +1 (872) 240-3311, **Access Code:** 543-667-133

Via One-touch: United States <tel:+18722403311,543667133#>,

From your computer, tablet or smartphone: <https://meet.goto.com/CityofHaileyCityCouncil>

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/543667133>

5:30 p.m. - CALL TO ORDER Open Session for Public Concerns

CONSENT AGENDA:

CA 025	Motion to ratify the Mayor’s signature on a letter of support to the Idaho Transportation Department regarding a Mountain Rides Transportation Authority grant to enlarge and upgrade the Bellevue, Idaho, facility, including expanding and outfitting it with charging infrastructure to accommodate Mountain Rides’ fleet of battery electric buses ACTION ITEM	1
CA 026	Motion to approve Resolution 2023-009, authorizing the mayor’ signature on a Memorandum of Understanding, by and between the Sun Valley Board of Realtors, recognizing the reimbursement of grant monies awarded to the City via a Smart Growth Grant in the amount of \$10,000. ACTION ITEM	3
CA 027	Motion to approve Resolution 2023-010, authorizing the mayor’s signature on a partial release (#2) for the Security Agreement related to the Final Plat of Lots 1A, 2A, 3A, 4A, 5A and 6A, Block 86, Woodside Subdivision #25. ACTION ITEM	8
CA 028	Motion to approve Resolution 2023-011, authorizing the mayor’s signature on a Contract for Services Agreement with Agnew: Beck for the development of a Housing Needs Assessment and a Growth Projections Memorandum for utilization by the Community Development and Public Works Departments. ACTION ITEM	25
CA 029	Motion to approve Resolution 2023-012, authorizing the mayor’s signature on a Contract for Services Agreement with ClearGov for Management Suite accounting software enhancement for budgeting and reporting efficiencies for \$14,325. ACTION ITEM	35
CA 030	Motion to approve new alcohol license for Dang LLC DBA Mr. Dee ACTION ITEM	39
CA 031	Motion to approve the Summary of Hailey Ordinance No. 1317 ACTION ITEM	45
CA 032	Motion to approve minutes of January 9, 2023 and to suspend reading of them ACTION ITEM	47
CA 033	Motion to approve claims for expenses incurred during the month of December 2022, and claims for expenses due by contract in January, 2023 ACTION ITEM	57
CA 034	Motion to approve annual Road and Street Report ACTION ITEM	84
CA 035	Motion to approve unaudited Treasurer’s report for the month of December 2022 ACTION ITEM	90

MAYOR’S REMARKS:

MR 000

PUBLIC HEARING:

[PH 036](#) Consideration of Resolution 2023-___ to authorize the execution of Planned Unit Development and Licensing and Operations Agreements with Albertsons, for the proposed recycling center, AND a Planned Unit Development Application by Kathleen Miller QTIP Trust and Sophie Nunberg Trust represented by Lee Young

of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling area for the City. This project is located at 911 North Main Street (Sub Lots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Townsite Overlay (TO) Zoning Districts. The following waiver is requested:

1. Waiver to the maximum floor area permitted within the Business (B) Zoning District for an additional 3% of square footage, totaling to 37,127 square feet of individual retail/wholesale trade **ACTION ITEM** 100

PH 037	Consideration of a proposed Ordinance No. _____, a City-Initiated Text Amendment to the Hailey Municipal Code, Title 17, to incorporate the SolSmart Recommendations, which facilitate best practices for solar development within the City of Hailey. ACTION ITEM	129
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NEW BUSINESS:

NB 038	Consideration of Resolution 2023-____, authorizing an expanded contract for services with Jacobs Engineering for support engineering, parking and analysis services related to a recently-approved Urban Renewal Contract for services with GGLO design for a Hailey Urban Renewal Gateway District Downtown Strategic Plan ACTION ITEM	145
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NB 039	Consideration of Resolution 2023-___, authorizing an agreement with the Wood River Community Housing Trust for trust agreement regarding the River Street Townhomes and long-term housing for the benefit of citizens living and working in Hailey ACTION ITEM	182
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NB 040	Consideration of and motion to adopt Resolution 2023- ____, authorizing the mayor’s signature and purchase of an MB4 Front Mount Airport Snow Blower and Chassis, pursuant to Idaho Code 67-2807 for Cooperative Purchasing, by use of the Minnesota Office of State Procurement Cooperative Purchasing contract #222955, in the amount of \$839,097.50 with an estimated delivery 450 days following receipt of Purchase Order ACTION ITEM	218
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OLD BUSINESS:

OB 041	Continued discussion of funding options for the Wastewater Division Aging Headworks infrastructure replacement and funding discussion including possible Bond measure in the approximate amount of \$6 million dollars (no documents)	384
OB 042	2 nd Reading Ordinance No. 1316, Area of City Impact boundary amendment with Map ACTION ITEM	384
OB 000	Matters & Motions from Executive Session, if any. ACTION ITEM (no documents)	

<u>STAFF REPORTS:</u>	Staff Reports Council Reports Mayor’s Reports	390
SR 043	Hailey Bi-annual Housing Report	

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - 1318 Next Resolution Number- 2023-013



January 10, 2023

Ms. Shauna Miller
Idaho Transportation Department
Public Transportation Office
P.O. Box 7129
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to enlarge and upgrade its Bellevue, Idaho, facility, including expanding and outfitting it with charging infrastructure to accommodate Mountain Rides' fleet of battery electric buses. The City of Hailey supports Mountain Rides' application for funding and encourages you to view it favorably.

The City of Hailey makes significant investments in Mountain Rides through annual appropriations of local funding, as public transportation is a key strategy for improving and supporting the local economy and quality of life in and around the City. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility to support electric buses will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values of our community – will be bolstered by further integrating electric buses and their related facilities, technologies, and infrastructure into our local public transportation system. Hailey has also made a significant commitment our Climate Action Plan, and we support electrifying the transit bus fleet.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is vital to success for Mountain Rides Transportation Authority and our community.

Sincerely,

Martha Burke
Mayor
City of Hailey

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AGENDA ITEM SUMMARY

DATE: 01/23/2023

DEPARTMENT: CDD/PW

DEPT. HEAD SIGNATURE: RD/BY

SUBJECT: Motion to approve Resolution 2023- _____ authorizing the mayor’s signature on a Memorandum of Understanding, by and between Sun Valley Board of Realtors, recognizing the reimbursement of grant monies awarded to the City via a Smart Growth Grant in the amount of \$10,000.

AUTHORITY: x ID Code 50-301 IAR _____ City Ordinance/Code HMC
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: The Community Development Department is pleased to announce its partnership with the Sun Valley Board of Realtors (SVBR) to receive and implement a Smart Growth Grant award amounting to \$10,000.

The grant was awarded to SVBR to support the City of Hailey in collecting and compiling data related to housing needs in Hailey, as well as to inform the upcoming Comprehensive Plan re-write. Specific project deliverables will include a Housing Needs Assessment and Growth Projections Memorandum.

The City has chosen the consulting firm, Agnew::Beck, to initiate the collection, compilation, and analyzation of data. The City will be the primary fiscal agent for this project, and SVBR will reimburse the City for Agnew::Beck’s services in the amount of \$10,000.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Building
___ Administrator ___ Library ___ Planning ___ Fire Dept.
___ Safety Committee ___ P & Z Commission ___ Police
___ Streets ___ Public Works, Parks ___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve Resolution 2023- _____ authorizing the mayor’s signature on a Memorandum of Understanding, by and between Sun Valley Board of Realtors, recognizing the reimbursement of grant monies awarded to the City via a Smart Growth Grant in the amount of \$10,000.

FOLLOW-UP REMARKS:

CITY OF HAILEY
RESOLUTION NO. 2023-_____

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF
UNDERSTANDING WITH THE SUN VALLEY BOARD OF REALTORS
RECOGNIZING THE AGREEMENT REACHED TO REIMBURSE THE CITY GRANT
MONIES AWARDED VIA A SMART GROWTH GRANT IN THE AMOUNT OF
\$10,000.**

WHEREAS, the City of Hailey received a grant award in the amount of ten thousand dollars (\$10,000) from SVBR to initiate a Housing Needs Assessment to better identify and develop solutions as to the existing and future trends of housing in Hailey. The purpose of this Memorandum of Understanding (MOU) is to outline the fiscal responsibilities between the Parties.

WHEREAS, the City of Hailey and the Sun Valley Board of Realtors have agreed to the terms and conditions of the Memorandum of Understanding, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Memorandum of Understanding with the Sun Valley Board of Realtors.

Passed this _____ day of January, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

MEMORANDUM OF UNDERSTANDING
Smart Growth Grant Award
Sun Valley Board of Realtors

This Memorandum of Understanding – Smart Growth Grant Award via the Sun Valley Board of Realtors, (“MOU”) is made and entered into this _____ day of _____ 2023, by and between the City of Hailey, Idaho, a municipal corporation (the “City”) and The Sun Valley Board of Realtors (“SVBR”), an Idaho Non-Profit Corporation, (“SVBR”, and together with the City, the “Parties”).

- A. The City applied for and received a grant award in the amount of ten thousand dollars (\$10,000) from SVBR to initiate a Housing Needs Assessment to better identify and develop solutions as to the existing and future trends of housing in Hailey. The purpose of this Memorandum of Understanding (MOU) is to outline the fiscal responsibilities between the Parties.
- B. The City has selected a consulting firm, Agnew::Beck (“Firm”), to assist in the collection and compilation of data, current and projected housing inventory, as it relates to demographic and economic trends. The report will provide relevant information and analysis to help the City of Hailey better understand the current and long-term housing needs of its community and can be further applied to inform future planning efforts.
- C. It is understood by the Parties that the City will fund the project in its entirety, paying the Firm directly for its services. SVBR will reimburse the City in the amount of the grant award of ten thousand dollars (\$10,000) upon receipt of final payment to the Firm.
- D. Upon approval of this MOU by the Council, said amount shall be due and payable to the City upon receipt of final payment to the Firm.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding the day and year written herein.

DATED this _____ day of _____ 2023.

CITY OF HAILEY

By _____
Martha Burke, Mayor

ATTEST:

Mary Cone
Hailey City Clerk

Sun Valley Board of Realtors, an Idaho Non-Profit
Corporation

By: Sun Valley Board of Realtors, an Idaho Non-
Profit Corporation, its Managing Member

By: _____
Caroline Nutter, its Member

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AGENDA ITEM SUMMARY

DATE: 01/23/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to approve Resolution 2023-____, authorizing the mayor’s signature on a partial release (#2) for the Security Agreement related to the Final Plat of Lots 1A, 2A, 3A, 4A, 5A and 6A, Block 86, Woodside Subdivision #25.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16 (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: The Hailey Planning and Zoning Administrator approved a Lot Line Adjustment Application for Lots 1A, 2A, 3A, 4A, 5A and 6A, Block 86, Woodside Subdivision #25 on July 13, 2020, and an extension to the plat on August 23, 2021. The City Council will consider the Final Plat Application concurrently with the Security Agreement on October 25, 2021. Due to an incomplete application, the Council continued the items to November 8, 2021. The Council approved both the Final Plat and Security Agreement on November 8, 2021.

The Security Agreement stipulates that those funds can be released based on completion of work. Section 5 further states, in part, that, “In the event that Tanner completes construction of the Improvements on or before the date set forth in Paragraph 1 hereinabove, Hailey shall release the funds from the Letter of Credit, including any and all interest accrued thereon, to Tanner upon receiving written notice by the City Engineer that the Improvements have been installed according to applicable ordinances, regulations, plans and specifications, and that the same has been inspected and approved by the City Engineer. Additionally, Tanner can apply for a partial release of funds from Hailey, and the Hailey City Council may so authorize release by the City Clerk of an appropriate portion of the amount held as Security upon completion of a substantial portion of the Improvements, and the inspection and approval thereof by the City Engineer. In such cases, Hailey shall retain sufficient security for completion of all the remodeling Improvements in compliance with this Agreement”.

A partial release (#1) was approved by Council on May 23, 2022. The Applicant has completed additional infrastructure items, as noted on the attached spreadsheet, and is requesting a total release (#2) in the amount of \$278,119.05.

Attachments include:

- 1. [Resolution 2023-____ Partial Release \(#2\) of Security Agreement for Lots 1A-6A, Block 86, Woodside Subdivision No. 25](#)
- 2. [Letter to Westmark Credit Union from Mayor Burke](#)
- 3. [Engineers Partial Release and Supporting Documentation for Lots 1A-6A, Block 86, Woodside Subdivision No. 25](#)

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____
Estimated Hours Spent to Date:
Staff Contact: Robyn Davis

Caselle # _____
YTD Line-Item Balance \$ _____
Estimated Completion Date:
Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion #1:

CITY OF HAILEY
RESOLUTION NO. 2023-_____

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE PARTIAL RELEASE (#2) OF FUNDS RELATED TO A
SECURITY AGREEMENT OF LOTS 1A, 2A, 3A, 4A, 5A, AND 6A, BLOCK 86,
WOODSIDE SUBDIVISION #25**

WHEREAS, the City of Hailey has approved the Final Plat for Tanner Investments, LLC (Lots 1A, 2A, 3A, 4A, 5A, and 6A, Block 86, Woodside Subdivision #25), on November 8, 2021, and

WHEREAS, the approval included the associated improvements to Lots 1A, 2A, 3A, 4A, 5A, and 6A, as well as within the public right-of-way, and

WHEREAS, various infrastructure improvements associated to Lots 1A, 2A, 3A, 4A, 5A, and 6A, as well as within the public right-of-way are partially complete.

WHEREAS, this Resolution authorizes the mayor's signature on the attached documents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the partial release of funds in the amount of two hundred seventy-eight and one hundred nineteen dollars and five cents (\$278,119.05) related to the Security Agreement of the Final Plat for Tanner Investments, LLC (Lots 1A, 2A, 3A, 4A, 5A, and 6A, Block 86, Woodside Subdivision #25).

Passed this ___ day of _____, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

January 23, 2023

Westmark Credit Union
ATTN: Construction Lending Manager
3082 Outlet Boulevard
Idaho Falls, ID 83402

Re: Partial Release (#2) of Irrevocable Letter of Credit Number 5398

Dear Westmark Credit Union:

The City of Hailey is in receipt of a Letter of Credit deposit in the amount of \$678,000.00, Number 5398, from Westmark Credit Union, Idaho Falls, Idaho, for the Security Agreement approved by the Hailey City Council for Woodside Block 86 (Skyview Subdivision) Final Plat infrastructure improvements (Resolution 2021-116, approved November 8, 2021). The Applicant is Tanner Investments, LLC, 366 Chatteau Drive, Idaho Falls, ID 83404, and attached is the signed Letter of Credit for your reference.

Section 5 of the referenced Security Agreement stipulates that those funds can be released based on completion of work. Section 5 further states, in part, that, "In the event that Tanner completes construction of the Improvements on or before the date set forth in Paragraph 1 hereinabove, Hailey shall release the funds from the Letter of Credit, including any and all interest accrued thereon, to Tanner upon receiving written notice by the City Engineer that the Improvements have been installed according to applicable ordinances, regulations, plans and specifications, and that the same has been inspected and approved by the City Engineer. Additionally, Tanner can apply for a partial release of funds from Hailey, and the Hailey City Council may so authorize release by the City Clerk of an appropriate portion of the amount held as Security upon completion of a substantial portion of the Improvements, and the inspection and approval thereof by the City Engineer. In such cases, Hailey shall retain sufficient security for completion of all the remodeling Improvements in compliance with this Agreement".

The City of Hailey previously authorized the total release amount of \$244,321.43 of the \$678,000.00 on May 23, 2022.

The City of Hailey has authorized the total release amount of \$278,119.05. The city intends to retain \$13,500 in security for the remaining, incomplete landscaping within the public right-of-way.

Sincerely,

Martha Burke
City of Hailey, Mayor

Cc: Samantha Stahlnecker, Opal Engineering
Becky Stokes, Treasurer
Robyn Davis, Community Development Director
Christopher Simms, City Attorney
Brian Yeager, City Engineer



Irrevocable Letter-of-Credit Number: 5398

ISSUE DATE: November 18, 2021

ISSUED AMOUNT: \$678,000

BENEFICIARY:
City of Hailey
115 S. Main St.
Hailey, ID 83333

Applicant:
Tanner Investments, LLC.
366 Chatteau Dr,
Idaho Falls, ID 83404

Ladies & Gentlemen:

Westmark Credit Union, hereinafter "Credit Union," does hereby establish this Irrevocable Letter of Credit in favor of the City of Hailey, Idaho, hereinafter "Beneficiary" or "you," in the aggregate amount not to exceed \$678,000, effective immediately, in support of the liabilities and obligations of the Applicant to the Beneficiary. Funds are available to the Beneficiary during business hours from 8AM until 5PM, Monday through Friday, at our office at Westmark Credit Union, Attn: Construction Lending Manager, 3082 Outlet Boulevard, Idaho Falls, ID 83402. Any draw against this Irrevocable Letter-of-Credit must be made either in person by an authorized representative of the Beneficiary or through requests submitted to the Credit Union by the Beneficiary via Certified Mail.

The Applicant has entered into an agreement with the Beneficiary for improvements as specified in the attached addendum provided by the Beneficiary titled, "03_Woodside No. 25 Lots 1A-6A," executed between the Applicant and the Beneficiary. In the event the Applicant fails to complete improvements in the form and manner sufficient to the specifications of the Beneficiary, the Beneficiary may request a draw or draws against this Irrevocable Letter-of-Credit to pay for the cost of labor, equipment, and material costs to complete said improvements.

Irrevocable Letter-of-Credit Number: 5398

Page 2

November 18, 2021

Any requests for draws against the Irrevocable Letter-of-Credit shall be accompanied by the following written statement, signed by an authorized representative of the Beneficiary:

"Applicant has failed to complete proposed work in a manner or form sufficient to our specifications, and the amount drawn is required to complete, repair, or replace the unfinished or unsatisfactory work."

The Credit Union hereby undertakes with the Beneficiary to honor each request drawn under and in compliance with the terms of this Irrevocable Letter-of-Credit if duly presented with a written and signed statement as indicated above, up to a maximum aggregate amount of the Issued Amount. The Credit Union will honor any Beneficiary request(s) for draws without inquiring whether you have a right, as between the Beneficiary and the Applicant, to make such request and without recognizing any claims of the Applicant.

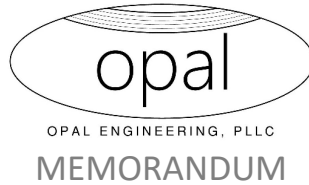
CHANGES OR EXPIRATION: The Credit Union agrees that this Irrevocable Letter-of-Credit remains in full force and effect for a period of 360 days from the issue date and subsequent automatic extensions, without amendment, for subsequent additional 30-day periods unless notified by the Beneficiary. The Credit Union also agrees not to make changes to this Irrevocable Letter-of-Credit or reductions in the Issued Amount, unless notified by the Beneficiary of said changes or reductions as agreed to by the Applicant and Beneficiary. Any notification by the Beneficiary of any changes to this Irrevocable Letter-of-Credit, any reductions of the Issued Amount, or any election by the Beneficiary not to renew this Irrevocable Letter-of-Credit shall be made by Certified Mail, signed by an authorized representative of the Beneficiary. In the event that any draw or draws are paid to the Beneficiary in an aggregate amount of the full Issued Amount indicated for this Irrevocable Letter-of-Credit, then this Letter-of-Credit shall expire and any obligations of the Credit Union shall be considered satisfactory and complete.

Signed and agreed to this 18th Day of November, 2021

Westmark Credit Union



Jamie Steele, Construction Lending Manager



DATE: January 9, 2023
TO: Robyn Davis (City of Hailey Community Development Director)
Brant Tanner (Applicant, Tanner Construction, Inc.)
FROM: Samantha Stahlnecker (Opal Engineering, PLLC)
SUBJECT: Woodside Subdivision No. 25, Block 86, Lots 1A-6A: Security Reduction #2

Robyn,

Please consider this request on behalf of Tanner Construction, Inc. to reduce the required security amount per the Security Agreement for Woodside Subdivision No. 25, Block 86, Lots 1A-6A, recorded as Instrument Number 688964, records of Blaine County, Idaho. The total security amount provided in the form of a Letter of Credit benefiting the City of Hailey was \$675,000. Security in the amount of \$244,321.43 was released in June 2022.

Currently, all work has been completed with the exception of roughly 5% of the proposed landscaping. Opal Engineering, PLLC recommends reducing the security amount by \$278,119.05, retaining \$13,500 in security for remaining landscaping.

Below is a list of attached documentation supporting the work completed to date:

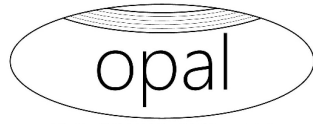
- Lien releases for completed work, in excess of total amount to be released
- Updated Security Calculation Spreadsheet (in PDF and Excel format)
- Construction Photos

Once staff confirms that amount of security to be released, the applicant will provide cash security to replace the existing Letter of Credit, which has expired. Please let me know if staff has any questions or comments.

Sincerely,

Samantha Stahlnecker, P.E.





OPAL ENGINEERING, PLLC





P.O. Box 353
Hailey, Idaho 83333
Phone: (208) 720-5476
brant@tannerconstruction-sv.com

Lien Waiver and Release

To All Whom it may Concern:

In consideration of **\$97,400.00 associated to the installation of sidewalks, curbing, gutters, dumpster enclosures and bike rack/bus shelter replacement**, the receipt and adequacy of which is hereby acknowledged by **Tanner Construction, Inc.**, the undersigned Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge, **TANNER INVESTMENTS, LLC.**, an Idaho company, its agents, and assigns, from any claim, cost, liability or lien including, without limitation, any claim of lien pursuant to Title 45, Chapter 5, Idaho Code, which in any manner relates to or arises out of the Releasor's delivery and or furnishing of materials, supplies, services and/or labor to the certain real property commonly known as (Property):

Property Address: 1350 through 1400 Woodside Blvd, Hailey, ID 83333

Legally described as: Woodside No. 25 Lots 1A-6A Block 86

which materials and supplies were so provided, furnished, and delivered and/or labor and services performed for the design, construction, alteration, and/or repair of those certain buildings, improvements, structures, dwellings and/or developments located on the Property through the **12.05.22**, but does not cover any retention of items furnished after that date.

Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge the Property and **TANNER INVESTMENTS, LLC.**, from any and all such claims of lien in any way, manner, fashion or respect relating to or arising out of the Property. Furthermore, the Releasor agrees to pay all applicable taxes, insurance, and workman's compensation for monies earned during the course of work performed in connection to the Property.

The undersigned Releasor has executed this waiver voluntarily and with full knowledge of its rights under the laws of the State of Idaho.

RELEASOR:

By: 

Print Name: Brant Tanner

Title: President
(Title of Authorized Agent)

Return to Tanner INVESTMENTS, LLC. via mail at office@tannerconstruction-sv.com or by mail at PO Box 353 Hailey, ID 83333.

The timely return of this document is appreciated.



P.O. Box 353
Hailey, Idaho 83333
Phone: (208) 720-5476
brant@tannerconstruction-sv.com

Lien Waiver and Release

To All Whom it may Concern:

In consideration of **\$98,000, associated to the finish grade, sidewalk, road preparations and joint trench**, the receipt and adequacy of which is hereby acknowledged by **Apollo Construction, LLC.**, the undersigned Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge, **TANNER INVESTMENTS, LLC.**, an Idaho company, its agents, and assigns, from any claim, cost, liability or lien including, without limitation, any claim of lien pursuant to Title 45, Chapter 5, Idaho Code, which in any manner relates to or arises out of the Releasor's delivery and or furnishing of materials, supplies, services and/or labor to the certain real property commonly known as (Property):

Property Address: 1350 through 1400 Woodside Blvd, Hailey, ID 83333

Legally described as: Woodside No. 25 Lots 1A-6A Block 86

which materials and supplies were so provided, furnished, and delivered and/or labor and services performed for the design, construction, alteration, and/or repair of those certain buildings, improvements, structures, dwellings and/or developments located on the Property through the **12.21.22**, but does not cover any retention of items furnished after that date.

Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge the Property and **TANNER INVESTMENTS, LLC.**, from any and all such claims of lien in any way, manner, fashion or respect relating to or arising out of the Property. Furthermore, the Releasor agrees to pay all applicable taxes, insurance, and workman's compensation for monies earned during the course of work performed in connection to the Property.

The undersigned Releasor has executed this waiver voluntarily and with full knowledge of its rights under the laws of the State of Idaho.

RELEASOR:

By: TN

Print Name: Travis Nisson

Title: Owner
(Title of Authorized Agent)

Return to Tanner INVESTMENTS, LLC. via mail at office@tannerconstruction-sv.com or by mail at PO Box 353 Hailey, ID 83333.

The timely return of this document is appreciated.



P.O. Box 353
Hailey, Idaho 83333
Phone: (208) 720-5476
brant@tannerconstruction-sv.com

Lien Waiver and Release

To All Whom it may Concern:

In consideration of **\$25,488.00 associated to the installation of vinyl fencing**, the receipt and adequacy of which is hereby acknowledged by **Butte Fence Inc.**, the undersigned Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge, **TANNER INVESTMENTS, LLC.**, an Idaho company, its agents, and assigns, from any claim, cost, liability or lien including, without limitation, any claim of lien pursuant to Title 45, Chapter 5, Idaho Code, which in any manner relates to or arises out of the Releasor's delivery and or furnishing of materials, supplies, services and/or labor to the certain real property commonly known as (Property):

Property Address: 1350 through 1400 Woodside Blvd, Hailey, ID 83333

Legally described as: Woodside No. 25 Lots 1A-6A Block 86

which materials and supplies were so provided, furnished, and delivered and/or labor and services performed for the design, construction, alteration, and/or repair of those certain buildings, improvements, structures, dwellings and/or developments located on the Property through the **12.05.22**, but does not cover any retention of items furnished after that date.

Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge the Property and **TANNER INVESTMENTS, LLC.**, from any and all such claims of lien in any way, manner, fashion or respect relating to or arising out of the Property. Furthermore, the Releasor agrees to pay all applicable taxes, insurance, and workman's compensation for monies earned during the course of work performed in connection to the Property.

The undersigned Releasor has executed this waiver voluntarily and with full knowledge of its rights under the laws of the State of Idaho.

RELEASOR:

By: 

Print Name: Tim A Brown

Title: Branch Manager
(Title of Authorized Agent)

Return to Tanner INVESTMENTS, LLC. via mail at office@tannerconstruction-sv.com or by mail at PO Box 353 Hailey, ID 83333.

The timely return of this document is appreciated.



**P.O. Box 353
Hailey, Idaho 83333
Phone: (208) 720-5476
brant@tannerconstruction-sv.com**

Lien Waiver and Release

To All Whom it may Concern:

In consideration of **\$4,000 associated to construction staking and monument placement**, the receipt and adequacy of which is hereby acknowledged by **Galena Engineering Inc.**, the undersigned Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge, **TANNER INVESTMENTS, LLC.**, an Idaho company, its agents, and assigns, from any claim, cost, liability or lien including, without limitation, any claim of lien pursuant to Title 45, Chapter 5, Idaho Code, which in any manner relates to or arises out of the Releasor's delivery and or furnishing of materials, supplies, services and/or labor to the certain real property commonly known as (Property):

Property Address: 1350 through 1400 Woodside Blvd, Hailey, ID 83333

Legally described as: Woodside No. 25 Lots 1A-6A Block 86

which materials and supplies were so provided, furnished, and delivered and/or labor and services performed for the design, construction, alteration, and/or repair of those certain buildings, improvements, structures, dwellings and/or developments located on the Property through the **12.05.22**, but does not cover any retention of items furnished after that date.

Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge the Property and **TANNER INVESTMENTS, LLC.**, from any and all such claims of lien in any way, manner, fashion or respect relating to or arising out of the Property. Furthermore, the Releasor agrees to pay all applicable taxes, insurance, and workman's compensation for monies earned during the course of work performed in connection to the Property.

The undersigned Releasor has executed this waiver voluntarily and with full knowledge of its rights under the laws of the State of Idaho.

RELEASOR: By: Colleen D. Weber
Print Name: Colleen D. Weber
Title: Corporate VP/Secretary
(Title of Authorized Agent)

Return to Tanner INVESTMENTS, LLC. via mail at office@tannerconstruction-sv.com or by mail at PO Box 353 Hailey, ID 83333.

The timely return of this document is appreciated.



**P.O. Box 353
Hailey, Idaho 83333
Phone: (208) 720-5476
brant@tannerconstruction-sv.com**

Lien Waiver and Release

To All Whom it may Concern:

In consideration of **\$69,438.00** the receipt and adequacy of which is hereby acknowledged by **Idaho Materials, Inc.**, the undersigned Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge, **TANNER INVESTMENTS, LLC.**, an Idaho company, its agents, and assigns, from any claim, cost, liability or lien including, without limitation, any claim of lien pursuant to Title 45, Chapter 5, Idaho Code, which in any manner relates to or arises out of the Releasor's delivery and or furnishing of materials, supplies, services and/or labor to the certain real property commonly known as (Property):

Property Address: 1350 through 1400 Woodside Blvd, Hailey, ID 83333

Legally described as: Woodside No. 25 Lots 1A-6A Block 86

which materials and supplies were so provided, furnished, and delivered and/or labor and services performed for the design, construction, alteration, and/or repair of those certain buildings, improvements, structures, dwellings and/or developments located on the Property through the **12.05.22**, but does not cover any retention of items furnished after that date.

Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge the Property and **TANNER INVESTMENTS, LLC.**, from any and all such claims of lien in any way, manner, fashion or respect relating to or arising out of the Property. Furthermore, the Releasor agrees to pay all applicable taxes, insurance, and workman's compensation for monies earned during the course of work performed in connection to the Property.

The undersigned Releasor has executed this waiver voluntarily and with full knowledge of its rights under the laws of the State of Idaho.

RELEASOR:

By: Robin Hill

Print Name: Robin Hill

Title: Project Manager
(Title of Authorized Agent)

Return to Tanner INVESTMENTS, LLC. via mail at office@tannerconstruction-sv.com or by mail at PO Box 353 Hailey, ID 83333.

The timely return of this document is appreciated.



P.O. Box 353
Hailey, Idaho 83333
Phone: (208) 720-5476
brant@tannerconstruction-sv.com

Lien Waiver and Release

To All Whom it may Concern:

In consideration of **\$181,253.00 associated to completed landscaping**, the receipt and adequacy of which is hereby acknowledged by **L&J Sprouting, LLC**, the undersigned Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge, **TANNER INVESTMENTS, LLC.**, an Idaho company, its agents, and assigns, from any claim, cost, liability or lien including, without limitation, any claim of lien pursuant to Title 45, Chapter 5, Idaho Code, which in any manner relates to or arises out of the Releasor's delivery and or furnishing of materials, supplies, services and/or labor to the certain real property commonly known as (Property):

Property Address: 1350 through 1400 Woodside Blvd, Hailey, ID 83333

Legally described as: Woodside No. 25 Lots 1A-6A Block 86

which materials and supplies were so provided, furnished, and delivered and/or labor and services performed for the design, construction, alteration, and/or repair of those certain buildings, improvements, structures, dwellings and/or developments located on the Property through the **12.05.22**, but does not cover any retention of items furnished after that date.

Releasor does hereby absolutely remise, release, affirmatively waive and forever discharge the Property and **TANNER INVESTMENTS, LLC.**, from any and all such claims of lien in any way, manner, fashion or respect relating to or arising out of the Property. Furthermore, the Releasor agrees to pay all applicable taxes, insurance, and workman's compensation for monies earned during the course of work performed in connection to the Property.

The undersigned Releasor has executed this waiver voluntarily and with full knowledge of its rights under the laws of the State of Idaho.

RELEASOR: By: Leonardo Escalera
Print Name: Leonardo Escalera
Title: Partner
(Title of Authorized Agent)

Return to Tanner INVESTMENTS, LLC. via mail at office@tannerconstruction-sv.com or by mail at PO Box 353 Hailey, ID 83333.

The timely return of this document is appreciated.

Woodside No. 25 Lots 1A-6A Block 86
 Subdivision Infrastructure Summary

Item		Balance Remaining at time of Security Agreement Execution				Completed as of April 22, 2022				
		Unit	Quantity	Unit Cost	Total	Security Amount	% Complete	Complete	Recommended Security to be	Recommended Remaining
Remaining Infrastructure Work- Per Estimate from Tanner Construction dated 8/18/21										
1	Excavation (finish grade, sidewalk preparation, and road preparation)	LS	1	\$ 70,000.00	\$ 70,000.00	\$ 105,000.00	50%	\$ 35,000.00	\$ 52,500.00	\$ 52,500.00
2	Joint Trench	LS	1	\$ 28,000.00	\$ 28,000.00	\$ 42,000.00	100%	\$ 28,000.00	\$ 42,000.00	\$ -
3	Vinyl Fencing (side and rear property lines)	LS	1	\$ 28,000.00	\$ 28,000.00	\$ 42,000.00	67%	\$ 18,666.67	\$ 28,000.00	\$ 14,000.00
4	Landscaping	LS	1	\$ 180,000.00	\$ 180,000.00	\$ 270,000.00	14%	\$ 25,714.29	\$ 38,571.43	\$ 231,428.57
5	Asphalt Paving	LS	1	\$ 70,000.00	\$ 70,000.00	\$ 105,000.00	40%	\$ 28,000.00	\$ 42,000.00	\$ 63,000.00
6	Sidewalk, Curb and Gutter	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 75,000.00	40%	\$ 20,000.00	\$ 30,000.00	\$ 45,000.00
7	Dumpster Shelters	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 22,500.00	50%	\$ 7,500.00	\$ 11,250.00	\$ 11,250.00
8	Replace Bike Racks and Bus Shelters	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	0%	\$ -	\$ -	\$ 7,500.00
Construction Surveying and Engineering										
9	Construction Staking	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 4,500.00	0%	\$ -	\$ -	\$ 4,500.00
10	Set Monuments	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	0%	\$ -	\$ -	\$ 1,500.00
Totals					\$ 450,000.00	\$ 675,000.00		\$ 162,880.95	\$ 244,321.43	\$ 430,678.57

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/23/2023

DEPARTMENT: CDD/PW

DEPT. HEAD SIGNATURE: RD/BY

SUBJECT: Motion to approve Resolution 2023- _____ authorizing the mayor’s signature on a Contract for Services Agreement with Agnew::Beck for the development of a Housing Needs Assessment and a Growth Projections Memorandum for utilization by the Community Development and Public Works Departments.

AUTHORITY: x ID Code 50-301 IAR _____ City Ordinance/Code HMC
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: The City of Hailey is seeking to collaborate with Agnew::Beck in the collection and compilation of data, which will be used to evaluate the spectrum of housing needs in Hailey – aiming to develop a **Housing Needs Assessment**, as well as the curation of a **Growth Projections Memorandum**, to be utilized for infrastructure and future master planning purposes.

The Contract for Services outlining such work, including the overall cost to implement, is attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone #: 208.788.9815 ext. 2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Building
___ Administrator ___ Library ___ Planning ___ Fire Dept.
___ Safety Committee ___ P & Z Commission ___ Police
___ Streets ___ Public Works, Parks ___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve Resolution 2023- _____ authorizing the mayor’s signature on a Contract for Services Agreement with Agnew::Beck for the development of a Housing Needs Assessment and a Growth Projections Memorandum for utilization by the Community Development and Public Works Departments.

FOLLOW-UP REMARKS:

CITY OF HAILEY
RESOLUTION NO. 2023-_____

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES
AGREEMENT WITH AGNEW::BECK TO COLLECT, COMPILE, AND ANALYZE
DATA TO INFORM A HOUSING NEEDS ASSESSMENT AND GROWTH
PROJECTIONS MEMORANDUM TO BE UTILIZED BY THE COMMUNITY
DEVELOPMENT AND PUBLIC WORKS DEPARTMENTS**

WHEREAS, the City of Hailey desires to enter into a Contract for Services Agreement with AGNEW::BECK under which the consultant will collect, compile, and analyze data to inform a Housing Needs Assessment and Growth Projections Memorandum to be utilized by the Community Development and Public Works Departments.

WHEREAS, the City of Hailey and AGNEW::BECK have agreed to the terms and conditions of the Contract for Services Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services Agreement between the City of Hailey and AGNEW::BECK, and that the Mayor is authorized to execute the attached Agreement,

Passed this _____ day of January 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2023, by and between the City of Hailey (“City”) and Agnew::Beck (“Contractor”).

RECITALS

- A. City is a municipal corporation and political subdivision of the State of Idaho and has authority to enter into a contract for services with Contractor.
- B. Agnew::Beck is doing business in the State of Idaho and who wishes to work for the City as a contract Community Development/Public Works Consulting Firm.
- C. Subject to the terms and conditions set forth herein, the parties hereto are desirous of entering into an independent contractor agreement with Contractor providing services as a contract Community Development/Public Work Consulting Firm.

AGREEMENT

In consideration of the mutual covenants and promises, which the parties set forth below, City and Contractor agree as follows:

- 1. Work. City hereby engages Contractor and Contractor hereby accepts the engagement to perform the tasks described in paragraph 3 of this Agreement for City subject to the terms and conditions of this Agreement.
- 2. Term. This Agreement shall have a term of approximately eight (8) consecutive months and shall commence on _____ day of _____, 2023, and terminate on _____ day of _____, 2023.
- 3. Duties.
 - 3.1 General Duties of the Parties. Contractor agrees as part of their duties under this Agreement to utilize their best efforts, to faithfully perform their duties to the best of their ability, and to perform the tasks requested by the Hailey Community Development Director and Public Works Director.
 - 3.2 Specific Duties. Contractor agrees as part of their duties under this Agreement that Contractor shall:
 - a) Collect data pertinent to housing and local demographics in Hailey. Information includes but is not limited to: Demographics and Census Data, Economic Factors, Housing Data, and Solutions.
 - b) Compile and analyze data in a way the helps the City understand and devise a plan to address the current and long-term housing needs of its

citizenry.

c) Collect data pertinent to wastewater projections. Information includes, but is not limited to: Historic Population, Existing Population, 20 Year Population Projections, 50 Year Population Projections, Growth – Anticipated Expansion Areas, and Growth – Anticipated Infill Areas.

d) Compile, analyze, and prepare a memo pertinent to data collected.

4. Consideration. City agrees to pay Contractor for the services described in paragraphs 3.2(a-d) of this Agreement, and as shown below:

City of Hailey Housing Needs Assessment and Growth Projections <i>Estimate as of 01.18.2023</i>	Total	Anticipated timeline
Task 1: Project Team Meetings and Ongoing Management	\$1,460	Ongoing throughout project contract
Task 1.1 Regular Project Team Meetings and Progress Reports	\$1,460	
Task 2: Growth Projections Memorandum	\$9,370	February-March 2023
Task 2.1 Population and Growth Trends Analysis	\$2,080	
Task 2.2 Population Projections (20- and 50-Year Timelines)	\$1,890	
Task 2.3 Potential Growth Zones and Infill Areas Analysis	\$5,400	
Task 3: Housing Needs Assessment Tools	\$12,530	February-April 2023
Task 3.1 Review Existing Plans and Documents	\$1,080	
Task 3.2 Collect and Analyze Community Data	\$5,940	
Task 3.3 Produce Housing Needs Assessment and Findings Report	\$5,510	
Expenses • Travel, Zoom/phone, printing/copying, supplies, etc.	\$50	
Project Total	\$23,410	
This estimate is good for 90 days from the date of receipt.		

The City will not pay normal expenses required by the Contractor to operate as an independent contractor (e.g., computer hardware, software and maintenance, local phone call expenses and stationery). Where necessary, Contractor shall submit monthly billings for Contractor’s services, attendance at public meetings and expenses by the 5th day of the following month and City shall pay the amount due in full by the 25th day of that month. Contractor shall, at their expense, be solely responsible for the payment of insurance required by law, such as worker’s compensation or unemployment insurance. City is not responsible to provide Contractor with any health insurance, life insurance, disability insurance, or other such fringe benefits, such as sick leave, vacation time or compensatory time. City is not responsible to withhold from Contractor’s compensation amounts for federal and state income tax, FICA, or Medicare.

5. Termination.

5.1 Termination by City. The parties agree that this Agreement may be terminated by the City without “cause” at any time upon ten (10) days’ notice to

Contractor.

5.2 Termination by Contractor. The parties agree that this Agreement may be terminated by Contractor without “cause” at any time upon ten (10) days’ notice to City.

6. Relationship. The parties agree that their relationship is an independent contractor relationship, and not that of Employer and Employee.

7. Miscellaneous Provisions.

7.1 Notices. All notices and demands of any kind which either party hereto may be required or desires to serve upon the other party under the terms of this Agreement shall be in writing and shall be served upon such other party by personal service upon such other party, or by leaving a copy of such notice or demand at the address hereinafter set forth, whereupon service shall be deemed complete, or by mailing a copy thereof by certified or registered mail, airmail if the address is outside the state in which the same is mailed, postage prepaid, with return receipt requested, addressed as follows:

If to City: City Clerk
 Hailey City Hall
 115 Main Street South, Suite H
 Hailey, Idaho 83333

If to Contractor: Agnew::Beck
 802 West Bannock Street, Suite 305A
 Boise, Idaho 83702

In case of service by mail, it shall be deemed complete on the day of actual delivery as shown on the addressee’s registry of certification receipt or at the expiration of the third day after the date of mailing, whichever first occurs. The addresses to which notices and demands shall be delivered or sent may be changed from time to time by notice served as hereinabove provided by either party upon the other party.

7.2 Attorney Fees. If a dispute should arise between the parties regarding the interpretation, validity or enforcement of this Agreement, the prevailing party shall be entitled to recover from the other party its attorney’s fees and costs incurred in such dispute, whether or not litigation is commenced, and on any appeals.

7.3 Successors and Assigns. This Agreement shall be binding and shall inure to the benefit of the parties hereto and their respective successors in interest.

7.4 Binding Effect. The rights and obligations of the parties hereunder shall inure to the benefit of and shall be binding upon their respective successors and legal representatives. If any provision of this Agreement is judicially determined to be invalid or unenforceable, the remainder of the Agreement shall, nonetheless, remain valid and enforceable.

7.5 Governing Law. This Agreement shall be construed in accordance with the laws of the State of Idaho.

7.6 Entire Agreement. This Agreement contains the entire agreement between


City and Contractor concerning employment. It may not be changed orally but only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Independent Contract Agreement as of the _____ day of _____, 2023.

“CITY”
CITY OF HAILEY, a political subdivision
of the State of Idaho

By _____
Martha Burke, Mayor

“CONTRACTOR”



Agnew::Beck, Consulting Firm
Ellen Campfield Nelson
Principal / Owner
1/18/2023



City of Hailey Housing Needs Assessment and Growth Projections Proposed Scope of Services

Task 1: Project Team Meetings and Ongoing Management (January-March 2023)

Key deliverables from Task 1: (1) Updated and refined scope of work and schedule. Monthly progress reports.

1.1 Regular Project Team Meetings and Progress Reports

Meet with City team to refine scope and timeline, transfer documents and information, and clarify roles. Meet regularly (approximately bi-weekly) to check-in on progress and adjust tasks, schedule and deliverables, as needed, throughout the project period.

Task 2: Growth Projections Memorandum (February-March 2023)

Key deliverables from Task 2: (1) Population and Historic Growth Trends Data Workbook in Excel. (2) 20- and 50-year population and housing projection scenarios. Optional assessment of potential growth and infill areas summary memorandum/map.

2.1 Population and Growth Trends Analysis

Agnew Beck will analyze population and historic growth trends for the City of Hailey and desired comparable communities. Analysis will include information about historic population changes, existing population conditions and housing inventory. Data collected will be aggregated into a central workbook for future reference. Sources could include U.S. Census Bureau and American Community Survey, Department of Housing and Urban Development (HUD), Idaho Department of Labor, and locally available data sources (developers, real estate professionals, County Assessor, Blaine County Housing Authority, etc.).

2.2 Population Projections (20- and 50-Year Timelines)

Utilizing the data collected in Task 2.1, Agnew::Beck will create population projection scenarios and outputs. Projections and findings will be shared as a tab in the data workbook and as graphic representations for inclusion in reports and other city communications.

2.3 (Optional) Potential Growth Zones and Infill Areas Analysis

If desired, Agnew::Beck could conduct an analysis of the areas in Hailey that are most likely to see significant growth and change based on our population projections from Task 2.2. This task includes the creation of guiding assumptions that will direct the projected population to specific geographic locations and infill areas. The final output from this task would be the creation of a population distribution map that would show rough population growth projections geographically. This work would likely extend into February and would be conducted after the population projection scenarios have been finalized.

Task 3: Housing Needs Assessment Tools (February-April 2023)

Key deliverables from Task 3: (1) *Housing Needs Analysis Data Workbook in Excel*, (2) *Housing Needs Analysis Memorandum of Findings*, (3) *Housing Bridge Graphic and other visual data representations*.

3.1 Review Existing Plans and Documents

Agnew::Beck will review existing plans and contextual documents to help inform the Housing Needs Assessment. Plans to be reviewed include City of Hailey Comprehensive Plan, Blaine County Comprehensive Plan, and City of Ketchum's Housing Action Plan. This analysis will help us identify additional housing data sources and will be informative in the creation of recommendations in the final needs assessment summary.

3.2 Collect and Analyze Community Data

Agnew::Beck will collect, compile and analyze data related to Hailey's demographics and population, employment and economic indicators, housing inventory, existing conditions and market indicators. Data will be compiled in a Housing Needs Analysis data workbook that will allow the City of Hailey easy access to all collected information for future projects and initiatives. Data findings will be shared in a presentation (PowerPoint) format and will include:

- Demographic and population trends (age, race and ethnicity, income, educational attainment, etc.)
- Economic indicators (employment trends, wage data, jobs and seasonality of employment, a high-level industry analysis, commute trends, etc.)
- Housing inventory (current inventory conditions, age, condition, housing type, number of bedrooms, occupancy, tenure, etc.)
- Housing market data (currently available rental and for-sale inventory, price condition, cost burdened households, inventory by AMI brackets, etc.)

Sources for this analysis could include U.S. Census Bureau and American Community Survey, Department of Housing and Urban Development, Idaho Department of Labor, Idaho LIHTC Property data, and other locally available data sources (developers, real estate professionals, County Assessor, Blaine County Housing Authority, Visit Sun Valley Economic Development, etc.) Agnew::Beck will create a brief data collection plan prior to conducting the data assessment and may request assistance from the City of Hailey to collect some locally available data.

3.3 Compile Housing Needs Assessment and Findings Report

Using the data collected in Task 3.2, Agnew::Beck will produce a short housing needs assessment memorandum that highlights the gaps in Hailey's current and projected housing inventory as it relates to demographic and economic trends. The report will provide relevant information and analysis to help the City of Hailey better understand the current and long-term housing needs of its community and can be used to inform future planning efforts. Additionally, the Housing Needs Assessment and Findings Report will provide a high-level summary of recommendations and housing solutions that could be further explored to help improve housing outcomes for the City of Hailey.

Project Cost

Agnew::Beck proposes a total project cost of \$23,410. The table below shows the overall budget breakdown across the proposed project tasks.

City of Hailey Housing Needs Assessment and Growth Projections <i>Estimate as of 01.18.2023</i>	Total	Anticipated timeline
Task 1: Project Team Meetings and Ongoing Management	\$1,460	Ongoing throughout project contract
Task 1.1 Regular Project Team Meetings and Progress Reports	\$1,460	
Task 2: Growth Projections Memorandum	\$9,370	February-March 2023
Task 2.1 Population and Growth Trends Analysis	\$2,080	
Task 2.2 Population Projections (20- and 50-Year Timelines)	\$1,890	
Task 2.3 Potential Growth Zones and Infill Areas Analysis	\$5,400	
Task 3: Housing Needs Assessment Tools	\$12,530	February-April 2023
Task 3.1 Review Existing Plans and Documents	\$1,080	
Task 3.2 Collect and Analyze Community Data	\$5,940	
Task 3.3 Produce Housing Needs Assessment and Findings Report	\$5,510	
Expenses • Travel, Zoom/phone, printing/copying, supplies, etc.	\$50	
Project Total	\$23,410	
This estimate is good for 90 days from the date of receipt.		

Rights to final versions of all materials are transferred to the client upon conclusion of the project. A::B reserves the right to use any and all project materials for educational and marketing purposes. A::B reserves the rights to any draft or conceptual materials developed in the course of the project, or other materials specified in the terms of the contract. A::B reserves the right to move budget between tasks, staff and subcontractors so long as costs do not exceed the total budget. This cost estimate is good for 90 days.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 1/23/2023 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** BS _____

SUBJECT:

Budget Cycle Management Suite agreement for budgeting and reporting

AUTHORITY: ID Code 50-1011 IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

ClearGov has a suite of budget management programs which are extremely useful for governments small and large; two years ago we “started down this road” but had to pull out due to timing and capacity. A GFOA training last week (Budget Analyst and Forecasting) reinforced the need to utilize something other than Excel to integrate the department budgets. ClearGov is the most user-friendly and affordable of the options. The total cost, including set up of multiyear information is \$14,325. The setup fee of \$2025 is a one-time charge; the annual subscription service fee will be half of the amount on the following info sheet, or \$12,300.

This has come together too quickly to have materials in time for the packet, but the representative is assembling the agreement and I will have emailed it prior to the Council meeting. Please don’t hesitate to contact me for more information if the related material does not make sense, and allow Mayor to sign.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:*

CITY OF HAILEY
RESOLUTION NO. 2023-_____

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF SOFTWARE AS SERVICE AGREEMENT
WITH CLEARGOV TO HELP AUTOMATE OUR BUDGET CYCLE

WHEREAS, the City of Hailey desires to enter into a Software As Services Agreement with ClearGov and their budget cycle management suite to facilitate a more effective and efficient budget process and reporting thereof.

WHEREAS, the City of Hailey and ClearGov have agreed to the terms and conditions of the Software As Services Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Software As Services Agreement between the City of Hailey and ClearGov, and that the Mayor is authorized to execute the attached Agreement,

Passed this _____ day of January 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

Budget Cycle Management Suite

Capital Budgeting
Automate the way you collect, organize and optimize capital utilization

Personnel Budgeting
Salary management, scenario planning and what-if analysis

Transparency
Tell your financial story to drive community support

Operational Budgeting
Build your forecast and annual budget more efficiently and collaboratively



Digital Budget Book
Produce an interactive and award-winning budget book in a fraction of the time

Customer Tier		One-Time Setup Fees	
Customer Tier	2	Gross Setup Fee	\$ 5,400.00
		Bundle Discount	\$ (1,350.00)
		Net Setup Fee	\$ 4,050.00
Product(s)		Annual Subscription Service Fees	
Operational Budgeting	x	Operational Budgeting	\$ 12,700.00
Personnel Budgeting	x	Personnel Budgeting	\$ 12,100.00
Capital Budgeting		Capital Budgeting	\$ -
Digital Budget Book	x	Digital Budget Book	\$ 7,750.00
Transparency		Transparency	\$ -
		Gross Service Fee	\$ 32,550.00
		Bundle Discount	\$ (8,137.50)
		Net Annual Service Fee	\$ 24,412.50
ClearPlans Add-On			

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/23/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT:

Alcohol Beverage Licenses

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code 5.04, 5.08, 5.12
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

New Alcohol License

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Building
____ Library ____ Planning ____ Fire Dept. _____
____ Safety Committee ____ P & Z Commission ____ Police _____
____ Streets ____ Public Works, Parks ____ Mayor _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Approve the following New Alcohol Beverage License contingent upon approval of HPD and Applicant submittal of required documents.

Mr. Dee

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies
Instrument # _____



ALCOHOL BEVERAGE LICENSE APPLICATION

APPLICATION FOR:

Liquor \$562.50 _____
 Wine by the Drink \$200.00 200
 Beer by the Drink \$200.00 200
 Grocery Sale of Wine \$200.00 _____
 Grocery Sale of Beer \$50.00 _____

APPLICATION IS:

New License
 Renewal

TOTAL DUE: 400

Applicant Name: Dang LLC

Business Name: Mr. Dee

Business Physical Address: 416 N. Main st Hailey ID

Business Mailing Address: 416 N. Main st Hailey ID

Business Phone Number: (208) 928-4899

Property Owner (if different from applicant): _____

(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

[Signature]
Applicant Signature

01/17/23
Date

Subscribed and sworn to before me this
17 day of January, 2023.

[Signature]
City Clerk or Designee

BRIGITTE C. JEREMIAS QUISPE
COMMISSION # 20224112
NOTARY PUBLIC
STATE OF IDAHO
MY COMMISSION EXPIRES 09/26/2028

Official Use Only
 State License No. 34633
 County License No. 128
 City License No. 1737
 Date Approved by Council _____

 Chief of Police

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



ALCOHOL BEVERAGE LICENSE APPLICATION CHECKLIST

PLEASE NOTE: The following information must be submitted with your application to be considered for a city of Hailey Alcohol Beverage License.

ALL APPLICANTS:

- A copy of your State of Idaho Alcohol License.
- A copy of your Blaine County Alcohol License.

If any of the following have *substantially changed*, please provide an up to date copy of each.

1. A detailed statement of the assets and liabilities of the applicant.
2. A copy of the articles of incorporation and bylaws of any corporation; the articles of association and bylaws of any association; or the articles of partnership for any partnership.
3. A certified copy of the lease showing that property owner consents to the sale of liquor by the drink on such premises, if the applicant is not the owner of the property.

I hereby certify that the above documents (1-3) have not *substantially changed* and the information on file from 2013 is the most current and up to date.

Applicant Signature

1/17/2023

Date

Should any information on this application be subject to change, such change must be reported in writing to City Hall as outlined in Section 5.04.040 of the Hailey Municipal Code.

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

2023

BLAINE COUNTY
STATE OF IDAHO

No. 128

RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT DANG LLC
 doing business as MR. DEE
 at 416 NORTH MAIN STREET, HAILEY, ID 83333
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of
 Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the
 regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of
 said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

dated: Beer: 12/16/1946 Retail Liquor: 06/27/1947 Retail Wine: 04/12/1947 Wine By Drink: 06/11/1973

Draft and Bottled or Canned Beer	100.00
Bottled or Canned Beer to be consumed on premises	0.00
Bottled or Canned Beer not to be consumed on premises	0.00
Retail Liquor- 128	0.00
Retail Wine	100.00
Wine by the Drink	100.00
Special Wine (Sunday)	0.00
TOTAL FEE:	300.00

[Signature]
 Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 08/01/2022
 and EXPIRES 07/31/2023.
 Witness my hand and seal this 17th day of January, 2023.

[Signature] Chairman

[Signature] Commissioner

[Signature] Commissioner

[Signature]
 Clerk of the Board of County Commissioners

(This license must be conspicuously displayed)

RC-100

Idaho State Police

Cycle Tracking Number: 138134

Premises No.: 5B-34633

Retail Alcohol Beverage License

License Year: 2023

License Number: 34633

Copy - For Licensing Purposes Only

This is to certify, that Dang LLC

doing business as: Mr. Dee

is licensed to sell alcoholic beverages as stated below at:
416 North Main Street, Hailey, Blaine County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.
County and city licenses are also required in order to operate.

Liquor	No
Beer	Yes \$50.00
Wine by the bottle	Yes \$100.00
Wine by the glass	Yes \$100.00
Kegs to go	No
Growlers	No
Restaurant	Yes \$0.00
On-premises consumption	Yes \$0.00
Multipurpose arena	No
Plaza	No

DANG LLC
MR. DEE
310 NORTH MAIN STREET
HAILEY, ID 83333
Mailing Address

Copy - For Licensing Purposes Only

TOTAL FEE: \$250.00

Valid 01/11/2023 - 07/31/2023

Copy - For Licensing Purposes Only

Expires 07/31/2023

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SUMMARY OF HAILEY ORDINANCE NO. 1317

The Following is a summary of the principal provisions of Ordinance No. 1317 of the City of Hailey, Idaho, duly passed and adopted January 9, 2023, by the City Council and Mayor of the City of Hailey:

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING TITLE 17 OF THE HAILEY MUNICIPAL CODE, CHAPTER 17.05: OFFICIAL ZONING MAP AND DISTRICT USE MATRIX, SECTION 17.05.040: DISTRICT USE MATRIX, TO REMOVE THE CATEGORY, EMPLOYEE HOUSING FOR GOLF COURSES OR RECERATIONAL FACILITIES, FROM THE DISTRICT USE MATRIX.

Hailey Ordinance No. 1317 Amends Hailey Municipal Code as follows:

Section 1: Chapter 17.05.040: District Use Matrix of the Hailey Municipal Code is hereby amended, see the full text of Ordinance No. 1317.

Section 2. Severability Clause: Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause: All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date: This ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

The full text of Ordinance No. 1317 is available at Hailey City Hall at 115 South Main Street, Suite H, Hailey, Idaho 83333 and will be provided to any citizen upon request during regular business hours.

CERTIFICATION OF CITY ATTORNEY

I, the undersigned Attorney at Law, as attorney for the City of Hailey, Idaho, hereby certify that I have read the foregoing summary of Ordinance No 1317 of the City of Hailey, that I have compared it to the full text of Ordinance No 1317, and that in my opinion, the above summary is true and complete and provides adequate notice to the public of the contents of said Ordinance.

Dated this ___ day of _____, 2023

Christopher P. Simms, Hailey City Attorney

Publish: Idaho Mountain Express: _____

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AGENDA ITEM SUMMARY

DATE: 01/23/2023 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on January 9, 2023 and to suspend reading of them.

AUTHORITY: ID Code 74-205 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD JANUARY 9, 2023
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:31 P.M. by Mayor Martha Burke. Present were Council members Heidi Husbands, Kaz Thea, Sam Linnet, and Juan Martinez. Staff present included City Attorney Christopher P. Simms, and City Administrator Lisa Horowitz.

[5:31:01 PM](#) Call to order

Open session for public comments:

[5:31:24 PM](#) Public comment opened

CONSENT AGENDA:

- [CA 001](#) Motion to approve Resolution 2023-001, ratifying Mayor’s signature on IDVR Library grant for paid intern
ACTION ITEM
- [CA 002](#) Motion to ratify the Mayor’s signature on 2022 Tree City USA Application for Recertification. ACTION ITEM
- [CA 003](#) Motion to ratify Letter of Support regarding Blaine County STP-Rural Grant Application for Buttercup Rd
ACTION ITEM
- [CA 004](#) Motion to approve Resolution 2023-002, authorizing Separate Auto Aid Agreement with City of Bellevue Fire
Department ACTION ITEM
- [CA 005](#) Motion to adopt Resolution 2023-003, authorizing the mayor’s signature and purchase of truck fill station
equipment in the amount of \$39,500. ACTION ITEM
- [CA 006](#) Motion to approve and authorize the Mayor to join the Climate Mayors coalition. ACTION ITEM
- [CA 007](#) Motion to adopt Resolution 2023-004, and authorize the mayor’s signature and agreement with Nearmap US,
Inc., for an aerial mapping subscription in the amount \$4,000 annually. ACTION ITEM
- [CA 008](#) Motion to approve Resolution 2023-005, authorizing the mayor’s signature on the Public Right-of-Way
Maintenance Agreement related to the development of the FAPO Holdings Parking Lot located at 306 and 308
South River Street (Lots 13 and 14A, Block 20, Hailey Townsite). ACTION ITEM
- ~~[CA 009](#) Motion to approve the Scope of Work for the development of a Housing Needs Assessment and Growth
Projections Memorandum, to be utilized for infrastructure and future master planning services by the
Community Development and Public Works Departments. ACTION ITEM~~
- [CA 010](#) Motion to approve minutes of December 13, 2022 and to suspend reading of them ACTION ITEM
- [CA 011](#) Motion to ratify claims for expenses incurred paid in December, 2022 ACTION ITEM
- [CA 012](#) Motion to approve claims for expenses incurred during the month of December 2022, and claims for expenses
due by contract in January, 2023 ACTION ITEM
- [CA 012](#) Motion to approve unaudited Treasurer’s Report for the month of December 2022 ACTION ITEM
- [CA 012](#) Motion to approve Annual Street and Road Financial Report for Fiscal Year 2022 ACTION ITEM

[5:31:40 PM](#) CA 009 pulled by Robyn Davis, Husbands pulls CA 005

Motion to approve consent agenda items minus CA 005 and CA 009 by Martinez, seconded by Thea, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

[5:32:32 PM](#) CA 005 Husbands had a question about where fill truck station is being moved to. Brian Yeager answered the question, north end of airport way may relocate at a later date.

Motion to approve consent agenda items minus CA 005 by Husbands, seconded by Martinez, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

[5:33:43 PM](#) CA 009 Robyn pulled to expand on what housing needs might look like. What housing looks like now in Hailey and look at trends into the future. Another motive... . Final motive: something about staff. Turned it to Brian Yeager. Two facilities planning studies have happened about water and sewage, projections on city growth need to be made. Yeager spoke about having a master document speaking to the projected growth of city that can be used for future studies. Thea made comments about bicycle and pedestrian networks throughout the city as well as roundabouts. Yeager pointed out that the studies are looking at percentage of growth for water and sewage usage rather than traffic characteristics. Thea pointed out that for a comprehensive plan, transportation would be a necessity.

[5:38:57 PM](#) **Motion to approve consent agenda items minus CA 009 by Husbands, seconded by Martinez, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.**

MAYOR'S REMARKS:

MR 013 Employee Service Recognition

[5:39:24 PM](#) It is National Law Enforcement Appreciation Day. Mayor expressed the City's thanks to Hailey Police Chief Steve England.

[5:40:40 PM](#) Dalia, Brian, and Kelly approached the podium. Dalia presented Kelly Schwarz with a certificate commemorating Kelly's 30 years of service. Brian Yeager, Mayor Burke, and City Administrator Horowitz made remarks about Kelly's years of service.

APPOINTMENTS & AWARDS:

*AA 014 Consideration of Resolution 2023-006, for the reappointment of Darin Sales to another Parks and Lands Board 3-year term ending December 31, 2025, setting board membership and terms
ACTION ITEM*

[5:54:32 PM](#) **Motion to approve Resolution 2023-006 reappointment of Sales by Martinez, seconded by Linnet, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.**

*AA 015 Consideration of Resolution 2023-007, for the reappointment of David Anttila to another Tree Committee 3-year term ending December 31, 2025, setting board membership and terms
ACTION ITEM*

Motion to approve Resolution 2023-007 reappointment of Anttila by Martinez, seconded by Linnet, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

PUBLIC HEARINGS:

PH 016 Consideration of a Text Amendment Application by The Valley Club to amend the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.05: Official Zoning Map and District Use Matrix, Section 17.05.040: District Matrix, to remove the description, Employee housing for golf courses or recreational facilities, from the Hailey Municipal Code. ACTION ITEM

[5:56:47 PM](#) Community Development Director Robin Davis, made the proposal that this section be struck from municipal code and city ordinance.

Jim Laski on behalf of Valley Club made comments. That it does not make sense and is probably illegal.

Thea asked if anyone knew why it was in the code.

Mayor Burke made comments speculating that it was an attempt to protect the RGB zone.

Horowitz: Valley Club is one of our key employment partners. They take employee housing needs very seriously.

[6:00:30 PM](#) Public Comment: None

Martinez disclosed possible conflict of interest. City attorney stated that Council Member Martinez was able to remain part of the discussion and vote on this matter.

Linnet had questions for staff. Do we have any guidelines for when we waive fees? Are we setting precedent?

City Attorney: there is nothing in code. As far as expediting this matter; city council has the right to do so.

Linnet made comments that waiving fees should be used sparingly.

Robyn: Made comments. Council discussed waiving second and third readings. Attorney: will need to amend language regarding waiving the second and third readings

Motion to approve Ordinance no. 1317 by Linnet waive 2nd and 3rd Readings authorize the Mayor to sign, seconded by Thea, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

[6:06:39 PM](#) Mayor Burke conducted the 1st and only reading of Ordinance No. 1317, by title only.

PH 017 Consideration of Resolution 2023-008, establishing a Second Amended Development Agreement to Saddle River Subdivision (105 & 111 Empty Staddle Trail, and 801 N. Main Street), submitted by Williams Family Trust, to account for the amendment to Title 17: Zoning Regulations, Chapter 17.09: Parking and Loading Spaces, Section 17.09.040.02: Commercial, Professional, Service, Recreation, and Entertainment, which reduces the parking requirement for movie theatres. ACTION ITEM

[6:07:41 PM](#) Robyn spoke to intent of ordinance change. Parking changes are the applicable aspect of the changes made. Applicant is proposing to modify the parking

Mr. Williams, Owner of Saddle River subdivision spoke to request. Mr. Williams spoke about the business that were in place when he bought the properties along Main Street and the lots behind. He spoke about development of the properties. Movie theater or a bank development would require a

HAILEY CITY COUNCIL MINUTES

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subdivision. City Mayor at the time proposed that if he wanted a subdivision, the city wanted River Street to go through. Owner considered installing a car wash. City liked the idea of a movie theater instead of a car wash. City proposed giving parking credit for having River Street go through. The trade of twenty-seven parking spaces was for having River Street go through. Owner is asking that the parking spaces can be spread out among all the lots in question.

Mayor asked for staff comments. [6:16:30 PM](#) City Attorney affirmed that the city received a coveted piece of property when it gained River Street going through what had been private property. Mayor would prefer to wait until it is known how the property would be redeveloped in the future. [6:18:15 PM](#) Public comment opened: none. Thea made comments that it would be good to know what plans will be developed before making changes to parking. Linnet commented that this is a policy decision on whether we can improve on the decision that was made thirty years ago. Linnet agrees with applicant that spreading out parking spaces makes sense. Linnet made comments about the caveats about residential developments. He does not want to see a residential development that does not require parking. Linnet is okay with changing parking standards. He does not want to have unintended consequences. Linnet pointed out that it is still a development agreement. Linnet thinks the options in the packet are better than the thirty-seven spaces on the one lot. [6:22:32 PM](#) Husbands feels comfortable with options one and three in the packet. I think we can determine what choice to make when redevelopment plans are known. Thea wants to know why it's important [6:23:33 PM](#) Public Comment. Jim Laski: How can he plan what he wants to do if he does not know what changes can or cannot be made with parking? With the flexibility with a new agreement, then plans can be made. Also, Mr. Laski thinks it would be great to keep the movie theater in town. [6:24:41 PM](#) Martinez commented that if the movie theater stays, it makes sense to keep the parking spaces where they are. Let's hear a really good plan and see how we can work with that. Martinez thinks this could take some time. Martinez thinks that allowing parking flexibility will make keeping the movie theater less likely. Linnet asked some clarifying questions about agreement of Robyn. Linnet thinks council needs more time to consider options. Administrator Horowitz is not convinced that taking more time will produce better options than what is in front of council tonight. Discussion amongst council members that not providing flexibility makes it very difficult to create redevelopment plans. [6:34:12 PM](#) Mr. Williams responded to discussion. Between status quo and option three, his answer is that he would stay with the status quo. If you want to keep the movie theater, please give the flexibility to distribute parking spaces among the three lots. Choice he wants is to have the flexibility to decide where to put the parking spaces on the three lots. [6:37:21 PM](#) Linnet pointed out that it is a development agreement and that the city can negotiate the terms. Administrator Horowitz stated that she did not see that the city would be in a worse position if the council complied with owner's request.

[6:38:54 PM](#) Two minute recess requested by Martinez.

[6:42:51 PM](#) Meeting continues.

Linnet points out that this issue is new for council; council needs to take time to digest and make sure they are protecting public interests. They need to ensure against unintended consequences. Linnet cannot come up with any unintended consequences. He thinks the council should lean towards granting it. The proposal is better than the status quo. Martinez spoke about the added risk of unintended consequences. Sometimes risks need to be taken.

[6:46:36 PM](#) Mr. Williams again. If the council wants to think about this and come back to it at the next meeting, please feel free to do so. Mr. Williams understands the position of the council members. He would take no offense at the council needing to take some time to ponder the proposal.

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He does not have a plan for redevelopment. [6:49:37 PM](#) Brian Yeager, director of public works: parking credit is not the same thing as operations if it redevelops into residential.

Motion to approve Resolution 2023-008 2nd amended development agreement by Linnet, seconded by Martinez, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

NEW BUSINESS:

NB 018 Motion to approve the Request for Qualifications from the Community Development Department which seeks the services of a consultant or team to complete Hailey's Comprehensive Plan Update. ACTION ITEM

[6:54:54 PM](#) Robyn: Informational item talking about the Comprehensive Plan, which has not been updated since 2010. Due every ten years, so City of Hailey is a few years behind. Mayor opens up for questions from Council.

Motion to approve made by Martinez, seconded by Thea. All in favor.

NB 019 Discussion of possible May ballot measure related to: "1% for Air" with discussion of .5% for "Air" and .5% for "Housing"

[6:56:44 PM](#) Administrator Horowitz stated that it is a discretionary discussion by the council. She gave brief history of the Hailey LOT tax. Showed chart on LOT spending. Hailey's 1% for Air does not expire until 2050. Since north valley cities are discussing splitting revenue stream to create a split for residential purposes. It is timely for Hailey council to discuss putting it on a ballot. People are on the call who can speak to this issue. [7:00:06 PM](#) Carol Waller joined meeting online. There are min. revenue guarantees for flights. Spoke of agreements in Ketchum and Sun Valley. Thea would love start getting a bank account for housing. Linnet thinks a dedicated revenue stream for housing, even if small, is a good thing. Husbands asked if the wording of ballot measure would show that it would be of benefit for residents of Hailey. Thea pointed out that it is just splitting what we are already receiving, not increasing. Martinez asked about entities that would receive less money due to potential splitting of current revenue stream. [7:03:55 PM](#) Nate Hart representing Hailey Blaine County Housing Authority. Housing Authority does not see a downside. Residents are aware of the issue.

City staff will be working on ballot language.

NB 020 Discussion of possible May ballot measure related to: Wastewater Division Aging Headworks infrastructure replacement and funding discussion including possible Bond measure in excess of \$5 million dollars

[7:05:15 PM](#) Brian Yeager: 2020/2021 Waste water facility underwent study to keep it in good operating condition. Tonight he is speaking about headworks facility at wastewater treatment plant. This facility filters raw effluent. This facility needs upgrades; it is an expensive facility. It is one of the more expensive facilities in the city. Current proposal of Headworks upgrades is \$5.2 million, which is a 40% increase from the last estimate. Public Works has budgeted for a 20% increase from

HAILEY CITY COUNCIL MINUTES
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the last estimate. Yeager spoke about loans and bonds. [7:12:20 PM](#) Linnet asked questions about the bonds. [7:14:42 PM](#) Yeager simply wanted to present the needs, without asking for any decisions tonight. Material in the packet is presenting what needs to be done to service our current needs. It is not for growth. Horowitz stated that the council may want to consider two items on the May ballot. A discussion ensued about bonds and loans and what is required, either voter approval or judicial decision. Staff asked if the council was amenable to a bond on the May ballot. All expressed buy-in. Martinez had more questions about this issue verses future needed bonds for growth in Hailey residential numbers. Martinez asks if Hailey should simply address the growth issue now. Yeager stated that Hailey is not yet at the need to address future growth. There is still a lot of use to be had of current facility. The Headworks issue is one of condition, not capacity. Discussion ensued between council members, Yeager, and Horowitz about various specifics.

OLD BUSINESS:

OB 021 Motion to approve and conduct the first reading of Ordinance 1314, an ordinance amending the City of Hailey Zoning District Map, Section 17.05.020. The proposed change includes amending Lots 1-3, Block 69, Hailey Townsite (619 N 1st Avenue) and Lots 4-7, and N. ½ of 8, Block 69, Hailey Townsite and Lots S. ½ of 8, 9-10, Block 69, Hailey Townsite (17 E Myrtle Street) to be located within the Downtown Residential Overlay (DRO), motion to waive the 2nd and 3rd readings, read by title only, and authorize the mayor's signature on Ordinance 1314. ACTION ITEM

[7:27:32 PM](#) Robyn Davis: Ordinance was approved on Nov 28, 2022, but not published in Mt. Express within the thirty days.

Motion to approve Ordinance No. 1314 by Linnet waive 2nd and 3rd Readings authorize the Mayor to sign, seconded by Martinez, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

Mayor Burke conducts 1st and only reading of Ordinance No. 1314, by title only.

OB 022 3rd Reading of Ordinance No. 1313, zoning map change Section 17.09.040.02, parking for theatres reduced ACTION ITEM

[7:30:49 PM](#)

[7:31:35 PM](#) Mr. Williams spoke about brutality of economy toward movie theaters. One of the biggest challenges is the parking. It absorbs all the land, which drives up the rent on the movie theater. Ketchum and Sun Valley can sell alcoholic beverages due to being grandfathered in at the state level. State legislature denied this to Hailey theater when it came up later. Mr. Williams put this text amendment forward as an attempt to save the movie theater. Passing this ordinance would be a big help.

Motion to approve Ordinance No. 1313 by Linnet, authorize the Mayor to sign and read by title only, seconded by Martinez, Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

Mayor Burke conducts 3rd Reading of Ordinance No. 1313, by title only.

*OB 023 3rd Reading of Ordinance No. 1315, mobility design, chapter 18.14: standard drawings ACTION
ITEM*

[7:36:06 PM](#) Linnet made the Motion to adopt Ordinance No. 1315, read by title only and authorize the mayor to sign, seconded by Martinez. Motion passed with roll call vote; Linnet, yes. Thea, yes. Husbands, yes. Martinez, yes.

Mayor Burke conducts 3rd Reading of Ordinance No. 1315, by title only.

STAFF REPORTS:

[5:44:42 PM](#) Snow Removal report by Brian and Kelly. Primary snow blower is out of commission. Part needed to fix it are fourteen years out. Back up snow blower will be put into use; it has only 50% of the capacity of the primary snow blower. It has not been used full time for quite a few years. Secondary snow blower has only been used for a day or two while the primary blower is under repair. Snow stored in the middle of Main Street will take much longer to remove. Kelly is looking for alternative equipment to remove snow from the core of town. Summary: one blower is down, one sidewalk Kabota is down, another sidewalk Kabota is down, three of seven. Three of seven streets department positions are unfilled. Brian Yeager, Public Works Director will be out snow plowing tonight. City Administrator Horowitz made comments: We get a lot of phone calls about snow removal. We return phone calls from City Hall because Hailey is small. We are trying to remind people that we live in a mountain town and it requires some resiliency. Chief of Police England made comments: The police department also gets calls about snow removal. Police dept and streets department work well together to address issues. Chief England reminded people that vehicles need to be six feet from right of way during the winter. Police made contact with residents to move vehicles before city snow plows get to their street.

[7:37:47 PM](#) Police Department Staff Report: Chief England: Appreciative that Hailey PD is finally fully staffed for the first time in a long time. Appreciation of law enforcement: Chief England honored a retired Hailey Police Chief who died recently after a battle with cancer. FBI training: SLC field office asked Chief England if he is interested in training. They do it for smaller agencies.

[7:40:51 PM](#) Hailey Fire Chief: Started three new recruits in the academy. All of the recruits have been vetted. Promoted a new captain and three new lieutenants; needed middle management is back in place. Spoke about the number and nature of calls. Busiest fire department in the valley.

[7:42:43 PM](#) Public Works: Brian spoke very fast about items.

[7:43:52 PM](#) Thea brought up the possibility of writing a letter a support banning the trapping of wolves.

[7:44:42 PM](#) Martinez brought up library Town Center West reservation. **[7:44:59 PM](#)** Lyn, director of library, spoke of popularity of TCW (town center west). Lots of reservations and tight turn arounds. Many entities have been turned away due to popularity. English language classes are popular. The space is also used for lots of gatherings, as well as library events. All the events that have happened

in the space have far exceeded the library's expectations. Mayor thanked Lyn and Kristen Fletcher for taking the big step and making it a success.

7:47:55 PM Motion to enter executive session made by Linnet, seconded by Martinez. Motion passed with roll call vote; .

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f)) or Personnel Matters under (IC 74-206(1)(b)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number – 1316 Next Resolution Number- 2023-006

Mayor and council came out of executive session and concluded the meeting with a motion.

8:15 pm Motion made by Martinez to adjourn, seconded by Linnet, motion passed unanimously.

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AGENDA ITEM SUMMARY

DATE 01/23/2023 DEPARTMENT: Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of December 2022 that are set to be paid by contract for January 2023.

AUTHORITY: ID Code 50-1017 IAR _____ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
01/12/2023	CDPT	01/18/2023	53923	AFLAC	1	-364.17
01/12/2023	CDPT	01/18/2023	53925	DELTA DENTAL PLAN OF I	2	-3,480.81
01/12/2023	CDPT	01/18/2023	53927	NCPERS GROUP LIFE INS	6	-112.00
01/12/2023	CDPT	01/18/2023	11999	PERSI	7	-36,448.02
01/12/2023	CDPT	01/18/2023	11998	MOUNTAIN WEST BANK	8	-41,845.31
01/12/2023	CDPT	01/18/2023	53926	IDAHO STATE TAX COMMI	9	-5,709.00
01/12/2023	CDPT	01/18/2023	11997	A.W. REHN & ASSOCIATE	21	-1,118.16
01/12/2023	CDPT	01/18/2023	53929	VSP	26	-649.35
01/12/2023	CDPT	01/18/2023	53924	CHILD SUPPORT RECEIP	36	-493.94
01/12/2023	CDPT	01/18/2023	53928	REGENCE BLUE SHIELD	3	-46,283.69
01/12/2023	PC	01/19/2023	11923	CARRILLO-SALAS, DALIA	8209	-1,400.15
01/12/2023	PC	01/19/2023	11924	CONE, MARY M HILL	8009	-1,557.45
01/12/2023	PC	01/19/2023	11925	HOROWITZ, LISA	8049	-3,165.26
01/12/2023	PC	01/19/2023	11926	POMERLEAU, JENNIFER	8207	-1,356.82
01/12/2023	PC	01/19/2023	11927	STOKES, BECKY	8013	-2,146.58
01/12/2023	PC	01/19/2023	11928	VIDAILLET, DENISE MARIA	8216	-426.58
01/12/2023	PC	01/19/2023	11929	DAVIS, ROBYN K	8060	-1,642.46
01/12/2023	PC	01/19/2023	11930	JOHNSON, MICHELE	8110	-648.68
01/12/2023	PC	01/19/2023	11931	OSBORN, CECELIA M	8221	-1,733.34
01/12/2023	PC	01/19/2023	11932	PARKER, JESSICA L	8111	-1,689.67
01/12/2023	PC	01/19/2023	11933	TRAN, TUYEN	8205	-1,238.78
01/12/2023	PC	01/19/2023	11934	BALEDGE, MICHAEL S	9054	-2,361.69
01/12/2023	PC	01/19/2023	11935	BOATMAN, MICHAEL L	9006	-304.95
01/12/2023	PC	01/19/2023	11936	DITMORE, KEVIN D	9145	-1,765.34
01/12/2023	PC	01/19/2023	11937	ERVIN, CHRISTIAN C	8185	-2,005.08
01/12/2023	PC	01/19/2023	11938	HAIRSTON, KEITH GUY	9025	-528.04
01/12/2023	PC	01/19/2023	11939	HOOVER, JAMES THOMA	9047	-2,205.44
01/12/2023	PC	01/19/2023	11940	MAYNE, EARL JAMES	9124	-391.49
01/12/2023	PC	01/19/2023	11941	MURPHY, JOSHUA Z	9011	-169.90
01/12/2023	PC	01/19/2023	11942	PALLAS, MARTIN L	9111	-330.31
01/12/2023	PC	01/19/2023	11943	STOCKING, WINDI G	9023	-499.47
01/12/2023	PC	01/19/2023	11944	WALKER, CHAD MICHAEL	9028	-207.79
01/12/2023	PC	01/19/2023	11945	YEAGER, KAITLYN R	9117	-92.35
01/12/2023	PC	01/19/2023	11946	CROTTY, JOSHUA M	8283	-1,281.70
01/12/2023	PC	01/19/2023	11947	DABNEY, LEE A DONAHUE	1008078	-661.01
01/12/2023	PC	01/19/2023	11948	DeKLOTZ, ELISE	8200	-869.18
01/12/2023	PC	01/19/2023	11949	DREWIEN, LYNETTE M	1008271	-1,638.79
01/12/2023	PC	01/19/2023	11950	FLETCHER, KRISTIN M	8122	-1,437.18
01/12/2023	PC	01/19/2023	11951	FORBIS, MICHAL J	8114	-1,282.55
01/12/2023	PC	01/19/2023	11952	GALVIN, EMILIE AURORA	8294	-60.03
01/12/2023	PC	01/19/2023	11953	HARDING, CHARLOTTE E	8293	-243.80
01/12/2023	PC	01/19/2023	11954	MILLS, CAITLYN A	8061	-1,445.82
01/12/2023	PC	01/19/2023	11955	PRIMROSE, LAURA A	8102	-805.87
01/12/2023	PC	01/19/2023	11956	YTURRI, ERIN	8123	-1,533.52
01/12/2023	PC	01/19/2023	11957	LAPOINTE, JAMES M	8116	-1,424.77
01/12/2023	PC	01/19/2023	11958	BALLIS, MORGAN RICHA	8213	-1,896.78
01/12/2023	PC	01/19/2023	11959	CERVANTES, GUSTAVO A	8215	-1,925.82
01/12/2023	PC	01/19/2023	11960	COX, CHARLES F	8161	-2,994.11
01/12/2023	PC	01/19/2023	11961	ENGLAND, STEVE J	8143	-2,738.34
01/12/2023	PC	01/19/2023	11962	JONES, KYLIE MELETIA	8155	-1,885.71
01/12/2023	PC	01/19/2023	11963	LEOS, CHRISTINA M	8012	-1,928.80
01/12/2023	PC	01/19/2023	11964	LINDERMAN, JEREMIAH C	8163	-1,997.69
01/12/2023	PC	01/19/2023	11965	LUNA, JOSE	8145	-2,130.12
01/12/2023	PC	01/19/2023	11966	OWENS, ERIC ODELL	8119	-1,582.37

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
01/12/2023	PC	01/19/2023	11967	PECK, TODD D	8167	-2,926.93
01/12/2023	PC	01/19/2023	11968	RAGUSA, TIMOTHY BRUC	1008190	-1,899.46
01/12/2023	PC	01/19/2023	11969	WALLACE, SHAWNA R	8108	-2,001.26
01/12/2023	PC	01/19/2023	11970	WELLS, PRESTON DANIE	8150	-1,580.83
01/12/2023	PC	01/19/2023	11971	WRIGLEY, GAVIN	8152	-2,103.34
01/12/2023	PC	01/19/2023	11972	ARELLANO, NANCY	8005	-1,409.43
01/12/2023	PC	01/19/2023	11973	MARES, MARIA C	8251	-1,285.31
01/12/2023	PC	01/19/2023	11974	WILLIAMS, EMILY ANNE	8023	-1,976.08
01/12/2023	PC	01/19/2023	11975	YEAGER, BRIAN D	8107	-2,201.78
01/12/2023	PC	01/19/2023	11976	CABRITO, CARLOS MANU	8176	-1,374.95
01/12/2023	PC	01/19/2023	11977	DOMKE, RODNEY F	8097	-1,607.88
01/12/2023	PC	01/19/2023	11978	JOHNSTON, JAIMEY P	8243	-2,061.28
01/12/2023	PC	01/19/2023	11979	MOATS, ZAKARY S	8174	-975.94
01/12/2023	PC	01/19/2023	11980	NEUMANN, DANIEL L	8173	-855.10
01/12/2023	PC	01/19/2023	11981	SAVAGE, JAMES L	8204	-1,828.01
01/12/2023	PC	01/19/2023	11982	SCHWARZ, STEPHEN K	8226	-2,414.35
01/12/2023	PC	01/19/2023	11983	WEST III, KINGSTON R	8234	-2,636.74
01/12/2023	PC	01/19/2023	11984	AMBRIZ, JOSE L	7023	-2,075.91
01/12/2023	PC	01/19/2023	11985	ELLSWORTH, BRYSON D	8285	-2,153.54
01/12/2023	PC	01/19/2023	11986	HOLYOAK, STEVEN R	8036	-1,942.60
01/12/2023	PC	01/19/2023	11987	PARKER, MICHAEL J	8506	-5,834.63
01/12/2023	PC	01/19/2023	11988	RACE, MICHAEL DENNIS	8070	-1,104.48
01/12/2023	PC	01/19/2023	11989	SHOTSWELL, DAVE O	7044	-1,829.57
01/12/2023	PC	01/19/2023	11990	VAUGHN, TYREL KINCADE	7050	-1,383.17
01/12/2023	PC	01/19/2023	11991	BALDWIN, MERRITT JAME	8286	-1,586.32
01/12/2023	PC	01/19/2023	11992	BALIS, MARVIN C	8225	-1,935.65
01/12/2023	PC	01/19/2023	11993	GARRISON, SHANE	1008048	-1,433.17
01/12/2023	PC	01/19/2023	11994	HOLTZEN, KURTIS L	8072	-1,980.73
01/12/2023	PC	01/19/2023	11995	PETERSON, TRAVIS T	8121	-1,240.40
01/12/2023	PC	01/19/2023	11996	VINCENT, BRIAN A	1008071	-1,586.79
01/12/2023	PC	01/19/2023	54836	DOMKE, RONALD LEONA	8229	-152.62
Grand Totals:						-253,514.28
						<u>85</u>

Includes all check types
Includes unprinted checks

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4409 A.W. REHN & ASSOCIATES											
11666	1	Annual Renewal Fee - 2023	Invoice	01/07/2023	01/23/2023	83.34	83.34	100-15-41215		123	1
11666	2	Annual Renewal Fee - 2023	Invoice	01/07/2023	01/23/2023	83.33	83.33	200-15-41215		123	1
11666	3	Annual Renewal Fee - 2023	Invoice	01/07/2023	01/23/2023	83.33	83.33	210-15-41215		123	1
Total 4409 A.W. REHN & ASSOCIATES:						250.00	250.00				
652 AIRPORT WEST BUSINESS PARK											
1229	1	1229 QUARTERLY DUES	Invoice	01/01/2023	01/23/2023	856.65	856.65	100-40-41711		123	1
Total 652 AIRPORT WEST BUSINESS PARK:						856.65	856.65				
757 ALPINE TREE SERVICE INC.											
59536	1	59536 REMOVE COTTONWOOD TREE BY CRANE	Invoice	12/21/2022	01/23/2023	4,100.00	4,100.00	100-50-41707		123	1
Total 757 ALPINE TREE SERVICE INC. :						4,100.00	4,100.00				
1913 AMAZON CAPITAL SERVICES											
14VK-L	1	14VK-LKQT-6JNV 9X12 MAILING ENVELOPES	Invoice	01/13/2023	01/23/2023	8.99	8.99	100-15-41215		123	1
14VK-L	2	14VK-LKQT-6JNV 9X12 MAILING ENVELOPES	Invoice	01/13/2023	01/23/2023	8.99	8.99	200-15-41215		123	1
14VK-L	3	14VK-LKQT-6JNV 9X12 MAILING ENVELOPES	Invoice	01/13/2023	01/23/2023	8.99	8.99	210-15-41215		123	1
164L-6	1	#A1YF3CWQNFYJF PATROL BOOTS	Invoice	01/02/2023	01/23/2023	113.95	113.95	100-25-41703		123	1
19LR-	1	19LR-WKM9-CPTH Bike path Storywalk books PMD	Invoice	01/10/2023	01/23/2023	12.15	12.15	100-45-41326		123	1
1HDJ-P	1	1HDJ-P6W4-33TH - AT-A-GLANCE WALL CALENDE	Invoice	01/09/2023	01/23/2023	25.08	25.08	100-15-41215		123	1
1HDJ-P	2	1HDJ-P6W4-33TH - AT-A-GLANCE WALL CALENDE	Invoice	01/09/2023	01/23/2023	25.08	25.08	200-15-41215		123	1
1HDJ-P	3	1HDJ-P6W4-33TH - AT-A-GLANCE WALL CALENDE	Invoice	01/09/2023	01/23/2023	25.08	25.08	210-15-41215		123	1
1KDH-	1	#1KDH-P3PM-Q4JP CRIMES SCENVE PAPER EVI	Invoice	01/09/2023	01/23/2023	68.00	68.00	100-25-41215		123	1
1LLF-R	1	#1LLF-RH99-JLTF LATEX GLOVES	Invoice	01/11/2023	01/23/2023	63.33	63.33	100-25-41215		123	1
1M3J-N	1	1M3J-NTTX-16HD Language Translator	Invoice	01/12/2023	01/23/2023	119.99	119.99	100-45-41539		123	1
1MW6-	1	Credit Memo 1MW6-HRTJ-3WNM library remote vac	Invoice	11/29/2022	01/23/2023	299.00-	299.00-	100-45-41539		123	1
1MXN-	1	1MXN-1J17-HKCJ Bike path Storywalk book PMD	Invoice	01/11/2023	01/23/2023	5.98	5.98	100-45-41326		123	1
1Q4D-	1	1Q4D-VP1Y-1RPG HDMI ADAPTER, 3/4 INCH COR	Invoice	01/16/2023	01/23/2023	9.32	9.32	100-15-41215		123	1
1Q4D-	2	1Q4D-VP1Y-1RPG HDMI ADAPTER, 3/4 INCH COR	Invoice	01/16/2023	01/23/2023	9.32	9.32	200-15-41215		123	1
1Q4D-	3	1Q4D-VP1Y-1RPG HDMI ADAPTER, 3/4 INCH COR	Invoice	01/16/2023	01/23/2023	9.32	9.32	210-15-41215		123	1
1TFD-	1	#1TFD-GRR9-49JQ DESK CALENDAR/WALL STICK	Invoice	01/16/2023	01/23/2023	199.82	199.82	100-25-41211		123	1
1WL1-	1	1WL1-Y3F6-FMRH MSD Library processing supplies	Invoice	01/11/2023	01/23/2023	35.98	35.98	100-45-41215		123	1
1YWQ-	1	#1YWQ-FGNJ-9DCL LT COLLAR BRASS/UMIFORM	Invoice	01/13/2023	01/23/2023	35.20	35.20	100-25-41703		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 1913 AMAZON CAPITAL SERVICES:						485.57	485.57				
5727 AMERICAN VAC SERVICES LLC											
1636	1	1636 SNOW REMOVAL SERVICES	Invoice	12/10/2022	01/23/2023	2,070.00	2,070.00	100-40-41771		123	1
1637	1	1637 SNOW REMOVAL SERVICES	Invoice	12/13/2022	01/23/2023	1,035.00	1,035.00	100-40-41771		123	1
1642	1	1642 SNOW REMOVAL SERVICES	Invoice	12/14/2022	01/23/2023	920.00	920.00	100-40-41771		123	1
Total 5727 AMERICAN VAC SERVICES LLC:						4,025.00	4,025.00				
215 ARNOLD MACHINERY COMPANY											
PX100	1	PX1000262-1 O-RING, WASER, SEALING KIT RET	Invoice	06/02/2022	06/27/2022	328.51-	328.51-	100-40-41405		622	1
Total 215 ARNOLD MACHINERY COMPANY :						328.51-	328.51-				
6917 AT&T MOBILITY LLC											
287304	1	ACCOUNT # 287304951565 HPD WIRELESS	Invoice	12/23/2022	01/23/2023	200.20	200.20	100-25-41711		123	1
287304	1	ACCOUNT # 287304951565 HPD WIRELESS	Invoice	11/23/2022	01/23/2023	200.20	200.20	100-25-41711		123	1
Total 6917 AT&T MOBILITY LLC:						400.40	400.40				
4214 B&G DIRTWORKS, LLC											
21170	1	21170 SNOW REMOVAL SERVICES	Invoice	12/21/2022	01/23/2023	8,970.00	8,970.00	100-40-41771		123	1
Total 4214 B&G DIRTWORKS, LLC:						8,970.00	8,970.00				
6507 BLAINE COUNTY EDUCATION FOUNDATION											
BANNE	1	BANNER REFUND	Invoice	01/06/2023	01/23/2023	100.00	100.00	100-00-32234		123	1
Total 6507 BLAINE COUNTY EDUCATION FOUNDATION:						100.00	100.00				
5977 BLAINE COUNTY EMERGENCY COMM											
HPDPS	1	RMS/CAD FOR 2023	Invoice	12/12/2022	01/23/2023	30,775.74	30,775.74	100-25-41515		123	1
Total 5977 BLAINE COUNTY EMERGENCY COMM:						30,775.74	30,775.74				
50380 BOULDER MOUNTAIN HEATING											
15570	1	15570 TCW - FURNACE, CHANGE FILTER, SERVIC	Invoice	01/04/2023	01/23/2023	193.00	193.00	100-50-41718	22.50.0001.1	123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 50380 BOULDER MOUNTAIN HEATING:						193.00	193.00				
629 BURKS TRACTOR											
IV3144	1	IV31442 POTOR, WIPE FOR KUB	Invoice	12/12/2022	01/23/2023	553.39	553.39	100-40-41405		123	1
Total 629 BURKS TRACTOR:						553.39	553.39				
4805 CENTRAL SQUARE TECHNOLOGIES, LLC											
373134	1	MOBILE SOFTWARE CONTRACT NO Q-118889	Invoice	01/17/2023	01/23/2023	3,402.00	3,402.00	100-25-41325		123	1
Total 4805 CENTRAL SQUARE TECHNOLOGIES, LLC:						3,402.00	3,402.00				
6051 CENTURY LINK											
624311	1	9814 260B long distance	Invoice	01/01/2023	01/23/2023	1.89	1.89	100-15-41713		123	1
624311	2	9814 260B long distance	Invoice	01/01/2023	01/23/2023	1.89	1.89	200-15-41713		123	1
624311	3	9814 260B long distance	Invoice	01/01/2023	01/23/2023	1.89	1.89	210-15-41713		123	1
624311	4	9814 260B long distance	Invoice	01/01/2023	01/23/2023	1.89	1.89	100-25-41713		123	1
624311	5	9814 260B long distance	Invoice	01/01/2023	01/23/2023	1.89	1.89	100-20-41713		123	1
624311	6	9814 260B long distance- 33.33%	Invoice	01/01/2023	01/23/2023	.63	.63	100-42-41713		123	1
624311	7	9814 260B long distance- 33.33%	Invoice	01/01/2023	01/23/2023	.63	.63	200-42-41713		123	1
624311	8	9814 260B long distance- 33.33%	Invoice	01/01/2023	01/23/2023	.63	.63	210-42-41713		123	1
624311	9	2211 125B LONG DIST- TREATMENT PLANT	Invoice	01/01/2023	01/23/2023	.94	.94	210-70-41713		123	1
624311	10	2211 125B LONG DIST- Water Dept	Invoice	01/01/2023	01/23/2023	.94	.94	200-60-41713		123	1
624311	11	3147 220B LONG DIST: FIRE DEPT	Invoice	01/01/2023	01/23/2023	1.89	1.89	100-55-41713		123	1
624311	12	5965-737B LONG DIST- STREET SHOP	Invoice	01/01/2023	01/23/2023	1.86	1.86	100-40-41713		123	1
Total 6051 CENTURY LINK:						16.97	16.97				
5702 CINTAS											
414300	1	#41403007066 UNIFORM SERVICES WW	Invoice	01/10/2023	01/23/2023	165.08	165.08	210-70-41703		123	1
414371	1	#4143711879 UNIFORM SERVICES WW	Invoice	01/17/2023	01/23/2023	161.33	161.33	210-70-41703		123	1
513921	1	5139217464 FIRST AID SUPPLIES	Invoice	01/03/2023	01/23/2023	80.91	80.91	100-40-41215		123	1
Total 5702 CINTAS:						407.32	407.32				
644 CITY OF HAILEY PETTY CASH											
584262	1	#584262 PETTY CASH POLICE ID GAVIN WRIGLE	Invoice	12/07/2022	01/23/2023	5.00	5.00	100-25-41215		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 644 CITY OF HAILEY PETTY CASH:						5.00	5.00				
2954 CLEAR CREEK DISPOSAL -PARKS											
000159	1	0001590260 PORT RESTROOM - SKATE PARK	Invoice	12/26/2022	01/23/2023	128.50	128.50	100-50-41403		123	1
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						128.50	128.50				
3622 CLEAR SOLUTIONS ENGINEERING											
217	1	217 SET UP HYDRAULIC MODEL, REVIEW WATE	Invoice	12/09/2022	01/23/2023	8,125.00	8,125.00	200-60-41313	23.60.0001.1	123	1
Total 3622 CLEAR SOLUTIONS ENGINEERING:						8,125.00	8,125.00				
337 COPY & PRINT LLC											
9532	1	2023 WALL CALENDAR	Invoice	12/13/2022	01/23/2023	32.50	32.50	100-25-41211		123	1
Total 337 COPY & PRINT LLC:						32.50	32.50				
972 COX COMMUNICATIONS											
01/01/2	1	001 2401 200477401 MAIN 33%	Invoice	01/01/2023	01/23/2023	25.20	25.20	100-42-41713		123	1
01/01/2	2	001 2401 200477401 MAIN 33%	Invoice	01/01/2023	01/23/2023	25.20	25.20	200-42-41713		123	1
01/01/2	3	001 2401 200477401 MAIN 33%	Invoice	01/01/2023	01/23/2023	25.20	25.20	210-42-41713		123	1
01/01/2	4	001 2401 200477401 Library	Invoice	01/01/2023	01/23/2023	113.40	113.40	100-45-41713		123	1
01/01/2	5	027815002 Library	Invoice	01/01/2023	01/23/2023	173.99	173.99	100-45-41713		123	1
01/01/2	6	027815002 Library e-rate discount	Invoice	01/01/2023	01/23/2023	110.39-	110.39-	100-45-41713		123	1
01/01/2	7	0205236602 STREET	Invoice	01/01/2023	01/23/2023	167.74	167.74	100-40-41713		123	1
01/01/2	8	039605901 HPD	Invoice	01/01/2023	01/23/2023	232.99	232.99	100-25-41713		123	1
01/01/2	9	035971201 WELCOME CTR	Invoice	01/01/2023	01/23/2023	79.00	79.00	100-10-41717		123	1
01/01/2	10	205095301 HFD	Invoice	01/01/2023	01/23/2023	69.00	69.00	100-55-41717		123	1
Total 972 COX COMMUNICATIONS:						801.33	801.33				
781 DIGLINE											
007033	1	0070336-IN DIG LINE FEES W	Invoice	12/31/2022	01/23/2023	36.05	36.05	200-60-41325		123	1
007033	2	0070336-IN DIG LINE FEES WW	Invoice	12/31/2022	01/23/2023	36.05	36.05	210-70-41325		123	1
Total 781 DIGLINE:						72.10	72.10				
5021 EC ELECTRIC											
WO-03	1	WO-0341 GFCI 15A 125V & SERVICE	Invoice	11/23/2022	01/23/2023	198.22	198.22	100-40-41421		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5021 EC ELECTRIC:						198.22	198.22				
1041 ELECTRIC 1 WEST INC											
220935	1	#03300 SBR BLOWER MOTOR ISSUES WW	Invoice	12/15/2022	01/23/2023	530.00	530.00	210-70-41313		123	1
Total 1041 ELECTRIC 1 WEST INC:						530.00	530.00				
3094 ENERGY LABORATORIES, INC.											
524430	1	#524430 QUARTERLY LAB TESTING WW	Invoice	12/20/2022	01/23/2023	35.00	35.00	210-70-41795		123	1
527853	1	#527853 DIGESTER LAB TEST WW	Invoice	01/06/2023	01/23/2023	96.00	96.00	210-70-41795		123	1
Total 3094 ENERGY LABORATORIES, INC.:						131.00	131.00				
348 FEDERAL EXPRESS											
7-992-6	1	#7-992-67000 SHIPPING FOR BACKFLOW TESTER	Invoice	12/29/2022	01/23/2023	13.12	13.12	200-60-41213		123	1
Total 348 FEDERAL EXPRESS :						13.12	13.12				
1584 FIRST BANKCARD - BALEDGE											
112-02	1	Amazon order # 112-0266632-2833806 shovels	Invoice	12/06/2022	01/23/2023	168.12	168.12	100-55-41215		123	1
112-78	1	Amazon order # 112-7802541-4697848 Mats	Invoice	12/06/2022	01/23/2023	49.99	49.99	100-55-41215		123	1
112-85	1	Amazon order # 112-8590544-2973026 flags	Invoice	12/13/2022	01/23/2023	106.77	106.77	100-55-41215		123	1
112-96	1	Amazon order # 112-9675342-7178667 Tools	Invoice	12/06/2022	01/23/2023	203.62	203.62	100-55-41215		123	1
54376	1	FirePenny Inv # 54376 Rubber hose gaskets	Invoice	12/06/2022	01/23/2023	185.55	185.55	100-55-41523		123	1
67965	1	49er communication Inv # 67965 radio equipment	Invoice	12/12/2022	01/23/2023	120.95	120.95	100-55-41417		123	1
940351	1	Fed Ex postage	Invoice	11/30/2022	01/23/2023	41.64	41.64	100-55-41213		123	1
940352	1	Fed Ex postage	Invoice	12/06/2022	01/23/2023	42.40	42.40	100-55-41213		123	1
Total 1584 FIRST BANKCARD - BALEDGE:						919.04	919.04				
5372 FIRST BANKCARD - CONE											
239412	1	GODADDY DOMAIN RENEWAL	Invoice	12/01/2022	01/23/2023	10.39	10.39	100-15-41515		123	1
239412	2	GODADDY DOMAIN RENEWAL	Invoice	12/01/2022	01/23/2023	10.39	10.39	200-15-41515		123	1
239412	3	GODADDY DOMAIN RENEWAL	Invoice	12/01/2022	01/23/2023	10.38	10.38	210-15-41515		123	1
E0100L	1	E0100LDHRR MICROSOFT LICENSES	Invoice	12/20/2022	01/23/2023	264.00	264.00	100-15-41515		123	1
E0100L	2	E0100LDHRR MICROSOFT LICENSES	Invoice	12/20/2022	01/23/2023	264.00	264.00	200-15-41515		123	1
E0100L	3	E0100LDHRR MICROSOFT LICENSES	Invoice	12/20/2022	01/23/2023	264.00	264.00	210-15-41515		123	1
INV202	1	INV20221220110543720 CALLINGPOST	Invoice	12/20/2022	01/23/2023	22.66	22.66	100-15-41323		123	1
INV202	2	INV20221220110543720 CALLINGPOST	Invoice	12/20/2022	01/23/2023	22.66	22.66	200-15-41323		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
INV202	3	INV20221220110543720 CALLINGPOST	Invoice	12/20/2022	01/23/2023	22.66	22.66	210-15-41323		123	1
Total 5372 FIRST BANKCARD - CONE:						891.14	891.14				
5429 FIRST BANKCARD - DREWIEN											
302332	1	Mikes Electronic - library vacuum repairs	Invoice	11/28/2022	01/23/2023	160.00	160.00	100-45-41413		123	1
Total 5429 FIRST BANKCARD - DREWIEN:						160.00	160.00				
5789 FIRST BANKCARD - ENGLAND											
12/02/2	1	#WALMART- PLATES, NAPKINS, FORKS FOR PD K	Invoice	12/02/2022	01/23/2023	59.53	59.53	100-25-41215		123	1
12/11/2	1	#COEURDALENE - CHIEF ENGLAND HOTEL REM	Invoice	12/11/2022	01/23/2023	247.22	247.22	100-25-41724		123	1
12/14/2	1	#AIRPORT PARKING FOR CHIEF ENGLAND WHIL	Invoice	12/14/2022	01/23/2023	37.00	37.00	100-25-41724		123	1
12/14/2	1	#COEURDALENE-CHIEF ENGLAND TRAINING - AI	Invoice	12/14/2022	01/23/2023	79.00	79.00	100-25-41724		123	1
12/20/2	1	#IACP- CHIEF OF POLICE DUES FOR 2023	Invoice	12/20/2022	01/23/2023	190.00	190.00	100-25-41711		123	1
Total 5789 FIRST BANKCARD - ENGLAND:						612.75	612.75				
1588 FIRST BANKCARD - HOROWITZ											
12/01/2	1	12/01 - ZOOM	Invoice	12/01/2022	01/23/2023	49.97	49.97	100-15-41711		123	1
12/01/2	2	12/01 - ZOOM	Invoice	12/01/2022	01/23/2023	49.97	49.97	200-15-41711		123	1
12/01/2	3	12/01 - ZOOM	Invoice	12/01/2022	01/23/2023	49.96	49.96	210-15-41711		123	1
12/14/2	1	ICMA ONLINE	Invoice	12/14/2022	01/23/2023	291.33	291.33	100-15-41215		123	1
12/14/2	2	ICMA ONLINE	Invoice	12/14/2022	01/23/2023	291.33	291.33	200-15-41215		123	1
12/14/2	3	ICMA ONLINE	Invoice	12/14/2022	01/23/2023	291.34	291.34	210-15-41215		123	1
343465	1	343465297 GoTo Meeting	Invoice	12/16/2022	01/23/2023	25.33	25.33	100-15-41711		123	1
343465	2	343465297 GoTo Meeting	Invoice	12/16/2022	01/23/2023	25.33	25.33	200-15-41711		123	1
343465	3	343465297 GoTo Meeting	Invoice	12/16/2022	01/23/2023	25.34	25.34	210-15-41711		123	1
MC125	1	MC12506851 MAILCHIMP	Invoice	12/04/2022	01/23/2023	19.67	19.67	100-15-41711		123	1
MC125	2	MC12506851 MAILCHIMP	Invoice	12/04/2022	01/23/2023	19.67	19.67	200-15-41711		123	1
MC125	3	MC12506851 MAILCHIMP	Invoice	12/04/2022	01/23/2023	19.66	19.66	210-15-41711		123	1
Total 1588 FIRST BANKCARD - HOROWITZ:						1,158.90	1,158.90				
5375 FIRST BANKCARD - SCHWARZ											
221211	1	11/11/22 BREAKFAST	Invoice	12/11/2022	01/23/2023	241.97	241.97	100-40-41771		123	1
3602	1	12/07/22 CREW LUNCH	Invoice	12/07/2022	01/23/2023	62.28	62.28	100-40-41771		123	1
846142	1	12/8/22 CREW LUNCH	Invoice	12/08/2022	01/23/2023	42.41	42.41	100-40-41771		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5375 FIRST BANKCARD - SCHWARZ:						346.66	346.66				
50541 FOAMfrat											
1236	1	Inv # 1236 EMS Training	Invoice	01/06/2023	01/23/2023	400.00	400.00	100-55-41723		123	1
Total 50541 FOAMfrat:						400.00	400.00				
996 FREEDOM MAILING SERVICES											
44399	1	44399 Bill Processing, Folding & Inserting Newsletter	Invoice	01/03/2023	01/23/2023	560.69	560.69	100-15-41323		123	1
44399	2	44399 Bill Processing, Folding & Inserting Newsletter	Invoice	01/03/2023	01/23/2023	560.69	560.69	200-15-41323		123	1
44399	3	44399 Bill Processing, Folding & Inserting Newsletter	Invoice	01/03/2023	01/23/2023	560.69	560.69	210-15-41323		123	1
44417	1	44417 Delinquent Notices & Postage	Invoice	01/04/2023	01/23/2023	51.00	51.00	100-15-41323		123	1
44417	2	44417 Delinquent Notices & Postage	Invoice	01/04/2023	01/23/2023	51.00	51.00	200-15-41323		123	1
44417	3	44417 Delinquent Notices & Postage	Invoice	01/04/2023	01/23/2023	51.01	51.01	210-15-41323		123	1
Total 996 FREEDOM MAILING SERVICES:						1,835.08	1,835.08				
101 GALENA ENGINEERING, INC.											
2301-0	1	12/31 3830.44- COMMUNITY CAMPUS SEWER LIN	Invoice	12/31/2022	01/23/2023	605.00	605.00	210-70-41313		123	1
2301-0	1	12/31 3830.45 WOODSIDE #10- REVIEW TITLE RE	Invoice	12/31/2022	01/23/2023	1,579.45	1,579.45	210-70-41549		123	1
2301-0	1	12/31 2301-012 3830.46 AIRPORT WEST- FILL STA	Invoice	12/31/2022	01/23/2023	160.00	160.00	200-60-41549		123	1
Total 101 GALENA ENGINEERING, INC.:						2,344.45	2,344.45				
369 GEM STATE WELDERS SUPPLY INC.											
212711	1	212711 CYLINDER FUEL	Invoice	12/31/2022	01/23/2023	19.22	19.22	100-40-41719		123	1
212712	1	#212712 TANK RENTAL FEES WW	Invoice	12/31/2022	01/23/2023	57.66	57.66	210-70-41775		123	1
Total 369 GEM STATE WELDERS SUPPLY INC. :						76.88	76.88				
6023 GIVENS PURSLEY LLP											
253086	1	253086 GENERAL WATER	Invoice	12/21/2022	01/23/2023	1,518.00	1,518.00	200-60-41313		123	1
253087	1	253087 2021 BASIN 37 PROCEEDINGS	Invoice	12/21/2022	01/23/2023	517.50	517.50	200-60-41313		123	1
Total 6023 GIVENS PURSLEY LLP:						2,035.50	2,035.50				
336 GO FER IT EXPRESS											
117372	1	#117372 LOCAL SHIPPING WW.	Invoice	12/30/2022	01/23/2023	69.30	69.30	210-70-41213		123	1
117372	2	#117372 LOCAL SHIPPING W.	Invoice	12/30/2022	01/23/2023	151.20	151.20	200-60-41213		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 336 GO FER IT EXPRESS:						220.50	220.50				
5410 HDR ENGINEERING INC											
120048	1	1200482768 WW COLLECTION MASTER PLAN - F	Invoice	12/07/2022	01/23/2023	3,772.46	3,772.46	210-70-41321	23.70.0001.1	123	1
120049	1	1200493450 FACILITY PLANNING STUDY TASK #8	Invoice	01/16/2023	01/23/2023	5,576.58	5,576.58	210-70-41549	19.70.0001.1	123	1
120049	2	1200493450 FACILITY PLANNING STUDY TASK #9	Invoice	01/16/2023	01/23/2023	1,559.48	1,559.48	210-70-41549	19.70.0001.1	123	1
Total 5410 HDR ENGINEERING INC:						10,908.52	10,908.52				
4915 HIATT TRUCKING											
3925	1	3925 SNOW REMOVAL SERVICES	Invoice	12/17/2022	01/23/2023	7,687.50	7,687.50	100-40-41771		123	1
Total 4915 HIATT TRUCKING:						7,687.50	7,687.50				
1557 HIGH DESERT BOBCAT - TWIN FALLS											
P04514	1	P04514 SHAFT	Invoice	12/19/2022	01/23/2023	592.05	592.05	100-40-41405		123	1
P04585	1	P04585 EDGE CUTTING, BOLT, NUT	Invoice	01/03/2022	01/23/2023	361.95	361.95	100-40-41405		123	1
Total 1557 HIGH DESERT BOBCAT - TWIN FALLS:						954.00	954.00				
8069 HILLSIDE AUTO											
40936	1	#40936 REPLACE CLUCH FLYWHEELL AND SLAV	Invoice	12/14/2022	01/23/2023	1,684.80	1,684.80	200-60-41415		123	1
Total 8069 HILLSIDE AUTO:						1,684.80	1,684.80				
671 IDAHO LUMBER & HARDWARE											
933164	1	933164 PACKING TAPE	Invoice	12/28/2022	01/23/2023	17.98	17.98	100-40-41415		123	1
933265	1	#933265 GRINDING WHEELS	Invoice	12/29/2022	01/23/2023	19.95	19.95	200-60-41405		123	1
933541	1	933541 BOLT	Invoice	01/03/2023	01/23/2023	4.16	4.16	100-40-41215		123	1
933590	1	Inv 933590 library dowels for construction	Invoice	01/03/2023	01/23/2023	13.98	13.98	100-45-41413		123	1
933750	1	933750 MISCELLANOUS SCREWS	Invoice	01/04/2023	01/23/2023	2.98	2.98	100-40-41403		123	1
934170	1	#934170 LIGHT BULBS	Invoice	01/09/2023	01/23/2023	14.99	14.99	200-60-41413		123	1
934804	1	#934804 LITHIUM BATTERY	Invoice	01/16/2023	01/23/2023	34.95	34.95	100-25-41215		123	1
Total 671 IDAHO LUMBER & HARDWARE:						108.99	108.99				
400 IDAHO MOUNTAIN EXPRESS											
12/31/2	1	12/02,12/07,12/09,12/14 - Streets Job Opening	Invoice	12/31/2022	01/23/2023	669.50	669.50	100-40-41319		123	1
12/31/2	2	1/9 - CC, Valley Club text amnd Title 17. Consid of Re	Invoice	12/31/2022	01/23/2023	57.04	57.04	100-20-41319		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
12/31/2	3	1/17 P&Z - Silver Creek Living LLC Zone change app	Invoice	12/31/2022	01/23/2023	70.84	70.84	100-20-41319		123	1
128016	1	Ad 12801603 ESSER Grant Job advertisement	Invoice	01/09/2023	01/23/2023	444.54	444.54	100-45-41549	23.45.0001.1	123	1
Total 400 IDAHO MOUNTAIN EXPRESS:						1,241.92	1,241.92				
22433 IDAHO POWER											
01/10/2	1	IP 204837906 Street	Invoice	01/10/2023	01/23/2023	1,752.62	1,752.62	100-40-41715		123	1
01/10/2	2	IP 2222783132 HPD	Invoice	01/10/2023	01/23/2023	360.89	360.89	100-25-41717		123	1
01/10/2	3	IP2205094259 Parks	Invoice	01/10/2023	01/23/2023	153.15	153.15	100-50-41717		123	1
01/10/2	4	IP2205094259 Rodeo	Invoice	01/10/2023	01/23/2023	773.69	773.69	100-50-41617		123	1
01/10/2	5	IP2205094259 Ice Rink/Skate	Invoice	01/10/2023	01/23/2023	23.57	23.57	100-50-41617		123	1
01/10/2	6	IP2205094259- Interp	Invoice	01/10/2023	01/23/2023	403.41	403.41	100-10-41717		123	1
01/10/2	7	IP Acct#2207926011 - 113 N River St Compact	Invoice	01/10/2023	01/23/2023	39.71	39.71	100-40-41715		123	1
01/10/2	8	IP Acct#22062003362 Water	Invoice	01/10/2023	01/23/2023	3,543.71	3,543.71	200-60-41717		123	1
01/10/2	9	IP Acct#2206105138 STREET	Invoice	01/10/2023	01/23/2023	82.65	82.65	100-40-41715		123	1
01/10/2	10	IP2207893211 Street- 708 S Main St	Invoice	01/10/2023	01/23/2023	19.14	19.14	100-40-41715		123	1
01/10/2	11	IP 2203575119 Streets	Invoice	01/10/2023	01/23/2023	7.60	7.60	100-40-41715		123	1
01/10/2	12	IP2200663470 control Elm Alley	Invoice	01/10/2023	01/23/2023	5.57	5.57	100-40-41717		123	1
01/10/2	13	IP 2204305425 Street - Traffic Lights	Invoice	01/10/2023	01/23/2023	474.84	474.84	100-40-41717		123	1
01/10/2	14	IP2220558932 - PARKS LION PARK	Invoice	01/10/2023	01/23/2023	16.50	16.50	100-40-41717		123	1
01/10/2	15	IP2221408442 Park - 851 Shenandoah - Balmoral	Invoice	01/10/2023	01/23/2023	7.97	7.97	100-50-41717		123	1
01/10/2	16	IP2226639884 PARKS ARBORATUM	Invoice	01/10/2023	01/23/2023	23.45	23.45	100-50-41717		123	1
01/10/2	17	IP2208020376 - 191 San Badger Dr.	Invoice	01/10/2023	01/23/2023	7.33	7.33	100-50-41717		123	1
Total 22433 IDAHO POWER:						7,695.80	7,695.80				
849 IDAHO STATE TAX COMMISSION											
10/01/2	1	10/01/2022 - 12/31/2022 STATE SALES & USE TAX	Invoice	01/06/2022	01/23/2023	147.40	147.40	100-00-20317		123	1
Total 849 IDAHO STATE TAX COMMISSION :						147.40	147.40				
534 IDEQ											
202030	1	#20230636-Q2 DRINKING WATER FEE ASSESSME	Invoice	01/01/2022	01/23/2023	2,747.00	2,747.00	200-60-41311		123	1
Total 534 IDEQ:						2,747.00	2,747.00				
6506 ILMO PRODUCTS COMPANY											
013434	1	34 L GAS FOR LIFE LOC CHECKS	Invoice	12/07/2022	01/23/2023	258.58	258.58	100-25-41215		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6506 ILMO PRODUCTS COMPANY:						258.58	258.58				
6304 INTEGRITY PUMP SOLUTIONS, INC											
Y23M1-	1	#Y23M1-10 SEAL KIT FOR CL2 PUMP AT QUIGLEY	Invoice	01/09/2023	01/23/2023	134.00	134.00	200-60-41401		123	1
Total 6304 INTEGRITY PUMP SOLUTIONS, INC:						134.00	134.00				
1970 INTERNATIONAL ASSOC. OF CHIEFS OF POLICE											
025232	1	ACTIVE DUES FOR 2023 CHIEF ENGLAND	Invoice	12/19/2022	01/23/2023	190.00	190.00	100-25-41711		123	1
Total 1970 INTERNATIONAL ASSOC. OF CHIEFS OF POLICE:						190.00	190.00				
1065 JOE'S BACKHOE SERVICES INC											
742200	1	7422009 SNOW REMOVAL	Invoice	12/20/2022	01/23/2023	20,020.00	20,020.00	100-40-41771		123	1
Total 1065 JOE'S BACKHOE SERVICES INC:						20,020.00	20,020.00				
50540 KAPLAN, ROBERT											
CR RE	1	CREDIT REFUND: 4040 BLACK OAK DR	Invoice	01/04/2023	01/23/2023	73.17	73.17	100-00-15110		123	1
Total 50540 KAPLAN, ROBERT:						73.17	73.17				
806 KENWORTH SALES COMPANY											
012W1	1	012W1995 CAB DOOR MECHANISM , MULTI-AIR L	Invoice	12/12/2022	01/23/2023	522.60	522.60	210-70-41415		123	1
012W2	1	012W2004 INSPECTION, BRAKE, BODIES & VESS	Invoice	12/13/2022	01/23/2023	3,635.83	3,635.83	210-70-41415		123	1
012W2	1	012W2004.02 INSTALL VIBRATOR MOUND ON EN	Invoice	12/20/2022	01/23/2023	650.93	650.93	210-70-41415		123	1
Total 806 KENWORTH SALES COMPANY :						4,809.36	4,809.36				
4542 KETCHUM COMPUTERS											
19396	1	19396 Admin: Update & configue Sonicwall for utilitie	Invoice	01/17/2023	01/23/2023	37.50	37.50	100-15-41313		123	1
19396	2	19396 Admin: Update & configue Sonicwall for utilitie	Invoice	01/17/2023	01/23/2023	37.50	37.50	200-15-41313		123	1
19396	3	19396 Admin: Update & configue Sonicwall for utilitie	Invoice	01/17/2023	01/23/2023	37.50	37.50	210-15-41313		123	1
19396	4	19396 Comm Dev: Sharepoint Link, Onedrive Adj for	Invoice	01/17/2023	01/23/2023	180.00	180.00	100-20-41313		123	1
19396	5	19396 PW: Brian access to PWadmin mailbox	Invoice	01/17/2023	01/23/2023	7.50	7.50	100-42-41313		123	1
19396	6	19396 PW: Brian access to PWadmin mailbox	Invoice	01/17/2023	01/23/2023	7.50	7.50	200-42-41313		123	1
19396	7	19396 PW: Brian access to PWadmin mailbox	Invoice	01/17/2023	01/23/2023	7.50	7.50	210-42-41313		123	1
19396	8	19396 WW: Disable acct for Parker, change passwo	Invoice	01/17/2023	01/23/2023	90.00	90.00	210-70-41313		123	1
19396	9	19396 Library: Caselle connectivity issues	Invoice	01/17/2023	01/23/2023	90.00	90.00	100-45-41313		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
19396	10	19396 Parks: Parks email address	Invoice	01/17/2023	01/23/2023	45.00	45.00	100-50-41313		123	1
Total 4542 KETCHUM COMPUTERS:						540.00	540.00				
1728 KUBWATER RESOURCES											
11480	1	#11480 ZETAG 8868FS POLYMER WW	Invoice	12/20/2022	01/23/2023	6,236.96	6,236.96	210-70-41791		123	1
11486	1	#11486 ZETAG 8868FS POLYMER WW	Invoice	12/23/2022	01/23/2023	12,473.92	12,473.92	210-70-41791		123	1
Total 1728 KUBWATER RESOURCES:						18,710.88	18,710.88				
227 L.N. CURTIS AND SONS											
INV659	1	#659748 GOLD LIFE SAVING BAR	Invoice	12/19/2022	01/23/2023	14.00	14.00	100-25-41703		123	1
INV662	1	#662792 ORNELAS EXTERNAL CARRIER	Invoice	12/29/2022	01/23/2023	276.00	276.00	100-25-41703		123	1
INV664	1	#664671 LONG SLEEVE CLASS A SHIRT WRIGLEY	Invoice	01/05/2023	01/23/2023	66.43	66.43	100-25-41703		123	1
INV664	1	#664784 POUCHES AND BOOTS FOR UNIFORMS	Invoice	01/05/2023	01/23/2023	207.96	207.96	100-25-41703		123	1
Total 227 L.N. CURTIS AND SONS :						564.39	564.39				
258 LARK LABEL LLC											
INV-00	1	INV-000612 ARBORETUM SIGNAGE	Invoice	12/16/2022	01/23/2023	934.15	934.15	100-50-41403		123	1
Total 258 LARK LABEL LLC:						934.15	934.15				
557 LAWSON PRODUCTS INC											
931015	1	9310152742 HEX CAP SCREW, HEX NUT	Invoice	12/01/2022	01/23/2023	205.39	205.39	100-40-41405		123	1
931018	1	9310185284 HYDRAULIC HOSE SPIRAL WRAP FO	Invoice	12/13/2022	01/23/2023	150.86	150.86	100-40-41405		123	1
Total 557 LAWSON PRODUCTS INC:						356.25	356.25				
1777 LDA SECURITY LLC											
202892	1	202892 CODE CHANGE OF LOCKS AT CITY HALL	Invoice	12/28/2022	01/23/2023	215.00	215.00	100-42-41413		123	1
202892	2	202892 CODE CHANGE OF LOCKS AT CITY HALL	Invoice	12/28/2022	01/23/2023	215.00	215.00	200-42-41413		123	1
202892	3	202892 CODE CHANGE OF LOCKS AT CITY HALL	Invoice	12/28/2022	01/23/2023	215.00	215.00	210-42-41413		123	1
Total 1777 LDA SECURITY LLC:						645.00	645.00				
547 LES SCHWAB TIRE CENTER - STREETS											
117007	1	11700792206 CREDIT IV# 11700788029 18/950-8/4	Invoice	12/29/2022	01/23/2023	125.99-	125.99-	100-40-41405		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 547 LES SCHWAB TIRE CENTER - STREETS:						125.99-	125.99-				
2264 LEXIS NEXIS MATTHEW BENDER											
352475	1	35247517 ID CODE RULES 2022 SUPPLEMENT	Invoice	12/28/2022	01/23/2023	24.03	24.03	100-15-41535		123	1
352475	2	35247517 ID CODE RULES 2022 SUPPLEMENT	Invoice	12/28/2022	01/23/2023	24.03	24.03	200-15-41535		123	1
352475	3	35247517 ID CODE RULES 2022 SUPPLEMENT	Invoice	12/28/2022	01/23/2023	24.02	24.02	210-15-41535		123	1
Total 2264 LEXIS NEXIS MATTHEW BENDER:						72.08	72.08				
928 MAGIC VALLEY LABS, INC.											
26481	1	#26481 INDIAN CREEK SPRING SAMPLE	Invoice	12/29/2022	01/23/2023	186.00	186.00	200-60-41795		123	1
26481	2	#26481 DRINKING WATER SAMPLES	Invoice	12/29/2022	01/23/2023	198.00	198.00	200-60-41795		123	1
26481	3	#26481 CONSTRUCTION SAMPLES	Invoice	12/29/2022	01/23/2023	88.00	88.00	200-60-41795		123	1
26481	4	#26481 COOLER RETURN	Invoice	12/29/2022	01/23/2023	20.00	20.00	200-60-41795		123	1
26481	5	#26481 NORTHRIDGE WELL FIELD 3YR SAMPLES	Invoice	12/29/2022	01/23/2023	2,106.00	2,106.00	200-60-41795		123	1
26481	6	#26481 RIVER ST. WELL 3YR. SAMPLES	Invoice	12/29/2022	01/23/2023	2,106.00	2,106.00	200-60-41795		123	1
26481	7	#26481 NORTHRIDGE WELL FIELD RAD'S	Invoice	12/29/2022	01/23/2023	298.00	298.00	200-60-41795		123	1
26481	8	#26481 RIVER ST. RAD'S	Invoice	12/29/2022	01/23/2023	298.00	298.00	200-60-41795		123	1
26481	9	#26481 BOTTLE SHIPPING	Invoice	12/29/2022	01/23/2023	22.00	22.00	200-60-41795		123	1
26482	1	#26482 EFFLUENT SAMPLES WW	Invoice	12/29/2022	01/23/2023	568.00	568.00	210-70-41795		123	1
Total 928 MAGIC VALLEY LABS, INC.:						5,890.00	5,890.00				
5439 MANDEVILLE, ELLEN											
122	1	# 122 - CC Meeting Minuts & set up, Website Manag	Invoice	01/13/2023	01/23/2023	92.50	92.50	100-15-41313		123	1
122	2	# 122 - CC Meeting Minuts & set up, Website Manag	Invoice	01/13/2023	01/23/2023	92.50	92.50	200-15-41313		123	1
122	3	# 122 - CC Meeting Minuts & set up, Website Manag	Invoice	01/13/2023	01/23/2023	92.50	92.50	210-15-41313		123	1
Total 5439 MANDEVILLE, ELLEN:						277.50	277.50				
1009 MINERT & ASSOCIATES, INC.											
2023 A	1	319896 ANNUAL FEE	Invoice	12/31/2022	01/23/2023	58.33	58.33	100-40-41747		123	1
2023 A	2	319896 ANNUAL FEE	Invoice	12/31/2022	01/23/2023	58.33	58.33	200-60-41747		123	1
2023 A	3	319896 ANNUAL FEE	Invoice	12/31/2022	01/23/2023	58.34	58.34	210-70-41747		123	1
Total 1009 MINERT & ASSOCIATES, INC. :						175.00	175.00				
1654 MK SOLUTIONS INC.											
71884	1	Inv 71884 Annual Subscription mk staffstation	Invoice	01/02/2023	01/23/2023	270.18	270.18	100-45-41325		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
71885	1	Inv 71885 Annual Service Agreement 1.1.22-12.31.22	Invoice	01/02/2023	01/23/2023	1,709.00	1,709.00	100-45-41325		123	1
Total 1654 MK SOLUTIONS INC.:						1,979.18	1,979.18				
2225 MOUNTAIN HUMANE											
6034	1	#6034 Quarterly Impound Fees	Invoice	12/31/2022	01/23/2023	6,660.00	6,660.00	100-10-41707		123	1
Total 2225 MOUNTAIN HUMANE:						6,660.00	6,660.00				
5587 MUNICIPAL EMERGENCY SERVICES											
IN1809	1	INv # 809999 Flame Glove	Invoice	12/30/2022	01/23/2023	119.00	119.00	100-55-41703		123	1
IN1810	1	INv # 1810002 Flow Testing	Invoice	12/30/2022	01/23/2023	3,104.01	3,104.01	100-55-41405		123	1
Total 5587 MUNICIPAL EMERGENCY SERVICES:						3,223.01	3,223.01				
251 NAPA AUTO PARTS											
128112	1	#128112 FUEL FILTER WW	Invoice	11/30/2022	01/23/2023	15.87	15.87	210-70-41421		123	1
128960	1	128960 HOSE PROTECTOR, DISPLAY	Invoice	12/07/2022	01/23/2023	112.34	112.34	100-40-41405		123	1
129076	1	129076 SHOP PAPER TOWLS	Invoice	12/08/2022	01/23/2023	52.12	52.12	100-40-41405		123	1
129109	1	129109 WHEATHERSHIELD EN HOSE	Invoice	12/08/2022	01/23/2023	39.57	39.57	100-40-41405		123	1
129481	1	129481 OIL FILTER	Invoice	12/12/2022	01/23/2023	20.02	20.02	100-40-41405		123	1
129593	1	129593 CAP SCREW	Invoice	12/13/2022	01/23/2023	89.00	89.00	100-40-41405		123	1
129691	1	129691 FUEL FILTER	Invoice	12/13/2022	01/23/2023	12.47	12.47	100-40-41405		123	1
129713	1	129713 HYD FILTER	Invoice	12/13/2022	01/23/2023	21.26	21.26	100-40-41405		123	1
130021	1	130021 V-BELT	Invoice	12/15/2022	01/23/2023	59.58	59.58	100-40-41405		123	1
130352	1	130352 OIL FILTER	Invoice	12/19/2022	01/23/2023	8.88	8.88	100-40-41405		123	1
131161	1	131161 BLISTER PACK CAPSULES	Invoice	12/28/2022	01/23/2023	47.88	47.88	100-40-41405		123	1
Total 251 NAPA AUTO PARTS:						478.99	478.99				
307 NORTH CENTRAL LABORATORIES											
480748	1	#480748 QA/QC STANDARD WW	Invoice	12/21/2022	01/23/2023	40.95	40.95	210-70-41795		123	1
Total 307 NORTH CENTRAL LABORATORIES:						40.95	40.95				
2174 NORTHERN TOOL & EQUIPMENT											
516072	1	51607231 1 YEAR SERVICE PLAN RENEWAL	Invoice	01/10/2023	01/23/2023	39.99	39.99	100-40-41405		123	1
Total 2174 NORTHERN TOOL & EQUIPMENT:						39.99	39.99				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
50387 OLD CUTTERS HOMEOWNERS ASSOC.											
2443	1	2443 55% POWER BILL DEC. 2022	Invoice	12/29/2022	01/23/2023	18.12	18.12	100-50-41717		123	1
Total 50387 OLD CUTTERS HOMEOWNERS ASSOC.:						18.12	18.12				
50298 O'REILLY AUTO PARTS											
4635-2	1	#4635-290245 4 PK OF BATTERIES FOR LIDAR	Invoice	12/04/2022	01/23/2023	10.99	10.99	100-25-41215		123	1
4635-2	1	4635-292470 FUEL TREATMENT	Invoice	12/14/2022	01/23/2023	161.88	161.88	100-40-41719		123	1
4635-2	1	4365-295125 HEATER	Invoice	12/27/2022	01/23/2023	83.08	83.08	100-40-41405		123	1
4635-2	1	4365-295400 FOG CAPSULE	Invoice	12/28/2022	01/23/2023	12.68	12.68	100-40-41405		123	1
4635-2	1	Inv # 46352999656 Toggle switch	Invoice	01/17/2023	01/23/2023	39.77	39.77	100-55-41415		123	1
Total 50298 O'REILLY AUTO PARTS:						308.40	308.40				
5441 PENN VALLEY PUMP CO., INC.											
17428	1	#17428 PENN VALLEY PUMP 4" PUMP WW	Invoice	12/09/2022	01/23/2023	21,210.00	21,210.00	210-70-41401		123	1
Total 5441 PENN VALLEY PUMP CO., INC.:						21,210.00	21,210.00				
5929 PERSONNEL EVALUATION INC											
46206	1	#46206 EVAL FOR ERIC OWENS	Invoice	11/30/2022	01/23/2023	25.00	25.00	100-25-41733		123	1
Total 5929 PERSONNEL EVALUATION INC:						25.00	25.00				
438 PLATT											
2Z8991	1	#2Z89913 FUSE FOR WOODSIDE	Invoice	12/29/2022	01/23/2023	18.16	18.16	200-60-41401		123	1
3O284	1	#3O28452 CONDUIT BOX FOR WOODSIDE HEATE	Invoice	12/29/2022	01/23/2023	10.31	10.31	200-60-41413		123	1
Total 438 PLATT:						28.47	28.47				
895 RIBAUDO, CHARLES AND SUSU											
111844	1	REFUND DRYWELL APPL PAYMENT	Invoice	01/17/2023	01/23/2023	150.00	150.00	100-00-20513		123	1
Total 895 RIBAUDO, CHARLES AND SUSU:						150.00	150.00				
4635 ROPES END PROPERTY SERVICES LLC											
9098	1	Inv# 9098 Rodent control	Invoice	01/15/2023	01/23/2023	95.00	95.00	100-55-41413		123	1
Total 4635 ROPES END PROPERTY SERVICES LLC:						95.00	95.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5129 RUSH TRUCK CENTERS OF ID INC											
303036	1	3030363158 CARBIDE BURR SET	Invoice	12/05/2022	01/23/2023	84.87	84.87	100-40-41423		123	1
303055	1	3030557456 MOTOR W/S WIPER ELEC	Invoice	12/15/2022	01/23/2023	395.00	395.00	100-40-41405		123	1
303060	1	3030603883 SHIFT KNOB	Invoice	12/19/2022	01/23/2023	70.39	70.39	100-40-41405		123	1
Total 5129 RUSH TRUCK CENTERS OF ID INC:						550.26	550.26				
1608 SAFETY SUPPLY & SIGN											
183406	1	183406 30X8 DOUBLE BLADE 6" LETTERS	Invoice	12/05/2022	01/23/2023	53.62	53.62	100-40-41403		123	1
Total 1608 SAFETY SUPPLY & SIGN :						53.62	53.62				
214 SAWTOOTH WOOD PRODUCTS											
000013	1	0000135618 STIHL IMOW BLADE	Invoice	09/06/2022	01/23/2023	28.39	28.39	100-40-41405		123	1
Total 214 SAWTOOTH WOOD PRODUCTS:						28.39	28.39				
1098 SENTINEL FIRE & SECURITY											
84104	1	84104 QUARTERLY MONITORING - CITY HALL	Invoice	01/01/2023	01/23/2023	29.00	29.00	100-42-41413		123	1
84104	2	84104 QUARTERLY MONITORING - CITY HALL	Invoice	01/01/2023	01/23/2023	29.00	29.00	200-42-41413		123	1
84104	3	84104 QUARTERLY MONITORING - CITY HALL	Invoice	01/01/2023	01/23/2023	29.00	29.00	210-42-41413		123	1
84104	4	84104 QUARTERLY MONITORING - FIRE DEPT.	Invoice	01/01/2023	01/23/2023	87.00	87.00	100-55-41325		123	1
Total 1098 SENTINEL FIRE & SECURITY :						174.00	174.00				
5494 SILVER CREEK SUPPLY											
000908	1	#0009089931-001 4" PVC FOR BIOSOLIDS WW	Invoice	12/27/2022	01/23/2023	12.69	12.69	210-70-41413		123	1
000909	1	#0009096667-001 PVC PARTS FOR BIOSOLIDS W	Invoice	12/28/2022	01/23/2023	69.78	69.78	210-70-41413		123	1
000917	1	#0009170249-001 PARTS FOR BIOSOLIDS WW	Invoice	01/09/2023	01/23/2023	3.74	3.74	210-70-41413		123	1
Total 5494 SILVER CREEK SUPPLY:						86.21	86.21				
2786 SNAKE RIVER HYDRAULICS											
401195	1	401195 FILTER IN-LINE	Invoice	12/08/2022	01/23/2023	82.42	82.42	100-40-41405		123	1
401506	1	401506 PARTS	Invoice	12/16/2022	01/23/2023	163.10	163.10	100-40-41405		123	1
401555	1	401555 PART FOR BLOWER	Invoice	12/19/2022	01/23/2023	39.75	39.75	100-40-41405		123	1
Total 2786 SNAKE RIVER HYDRAULICS :						285.27	285.27				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1506 STANDARD PLUMBING SUPPLY											
THLG8	1	#THLG85 PARTS FOR BIOSOLIDS	Invoice	12/28/2022	01/23/2023	51.58	51.58	210-70-41401		123	1
TJJP33	1	#TJJP33 BRASS COUPLER FOR BIOSOLIDS WW	Invoice	01/10/2023	01/23/2023	14.80	14.80	210-70-41401		123	1
Total 1506 STANDARD PLUMBING SUPPLY :						66.38	66.38				
283 STRIVE WORKPLACE SOLUTIONS											
WO-87	1	#WO-87470-3 PRINTER TONNER WW	Invoice	06/01/2022	06/27/2022	55.99	55.99	210-70-41211		622	1
WO-87		Chk No: 53370 (1)	Calculated	06/24/2022			55.99	1000020301		622	1
WO-87		Chk No: 53370 (1)	Calculated	01/17/2023			55.99	1000020301		622	1
Total 283 STRIVE WORKPLACE SOLUTIONS:						55.99	55.99				
4671 SYRINGA NETWORKS LLC											
23JAN	1	23JAN0383 Admin 33.33%	Invoice	01/01/2023	01/23/2023	62.50	62.50	100-15-41713		123	1
23JAN	2	23JAN0383 Admin 33.33%	Invoice	01/01/2023	01/23/2023	62.50	62.50	200-15-41713		123	1
23JAN	3	23JAN0383 Admin 33.33%	Invoice	01/01/2023	01/23/2023	62.50	62.50	210-15-41713		123	1
23JAN	4	23JAN0383 Comm Dev	Invoice	01/01/2023	01/23/2023	187.50	187.50	100-20-41713		123	1
23JAN	5	23JAN0383 PW 33.33%	Invoice	01/01/2023	01/23/2023	62.50	62.50	100-42-41713		123	1
23JAN	6	23JAN0383 PW 33.33%	Invoice	01/01/2023	01/23/2023	62.50	62.50	200-42-41713		123	1
23JAN	7	23JAN0383 PW 33.33%	Invoice	01/01/2023	01/23/2023	62.50	62.50	210-42-41713		123	1
23JAN	8	23JAN0383 Library	Invoice	01/01/2023	01/23/2023	187.50	187.50	100-45-41713		123	1
23JAN	9	23JAN0383 HPD	Invoice	01/01/2023	01/23/2023	850.00	850.00	100-25-41713		123	1
Total 4671 SYRINGA NETWORKS LLC:						1,600.00	1,600.00				
50520 THE HOUSING COMPANY											
101	1	Housing Stipend Evaluation: Forbis, Williams & Vince	Invoice	01/06/2023	01/23/2023	600.00	600.00	100-10-41547		123	1
101	2	Housing Stipend Evaluation: Forbis, Williams & Vince	Invoice	01/06/2023	01/23/2023	300.00	300.00	200-10-41547		123	1
101	3	Housing Stipend Evaluation: Forbis, Williams & Vince	Invoice	01/06/2023	01/23/2023	300.00	300.00	210-10-41547		123	1
Total 50520 THE HOUSING COMPANY:						1,200.00	1,200.00				
6344 T-MOBILE											
12/22/2	1	ACCOUNT # 975934298 HPD CELL PHONES	Invoice	12/22/2022	01/23/2023	336.70	336.70	100-25-41711		123	1
Total 6344 T-MOBILE:						336.70	336.70				
2817 UNITED OIL											
100964	1	1009642 FUEL CHARGES	Invoice	12/31/2022	01/23/2023	3,452.56	3,452.56	100-40-41719		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
100964	1	#1009643 PUMPED VEHICLE FUEL W.	Invoice	12/31/2022	01/23/2023	453.03	453.03	200-60-41719		123	1
100964	1	#1009644 PUMPED FUEL WW	Invoice	12/31/2022	01/23/2023	174.21	174.21	210-70-41719		123	1
101064	1	Inv # 1010642 fuel charges	Invoice	01/15/2023	01/23/2023	369.62	369.62	100-55-41719		123	1
101064	1	#1010646 PUMPED FUEL WW	Invoice	01/15/2023	01/23/2023	25.33	25.33	210-70-41719		123	1
214514	1	214514 DIESEL EXHAUST FLUID	Invoice	12/16/2022	01/23/2023	268.45	268.45	100-40-41719		123	1
Total 2817 UNITED OIL:						4,743.20	4,743.20				
1216 UPPER CASE PRINTING, INK											
17	1	# 17 11x17 Newsletter 4/4	Invoice	01/06/2023	01/23/2023	414.40	414.40	100-15-41323		123	1
17	2	# 17 11x17 Newsletter 4/4	Invoice	01/06/2023	01/23/2023	414.40	414.40	200-15-41323		123	1
17	3	# 17 11x17 Newsletter 4/4	Invoice	01/06/2023	01/23/2023	414.40	414.40	210-15-41323		123	1
Total 1216 UPPER CASE PRINTING, INK:						1,243.20	1,243.20				
762 VERIZON WIRELESS											
992433	1	MONTHLY CELL PHONE BILL Parks only	Invoice	01/01/2023	01/23/2023	72.08	72.08	100-50-41713		123	1
992472	1	MONTHLY CELL PHONE BILL STREETS	Invoice	01/07/2023	01/23/2023	115.75	115.75	100-40-41713		123	1
992472	2	MONTHLY CELL PHONE BILL WATER	Invoice	01/07/2023	01/23/2023	111.47	111.47	200-60-41713		123	1
992472	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	01/07/2023	01/23/2023	168.91	168.91	210-70-41713		123	1
992472	4	MONTHLY CELL PHONE BILL Parks	Invoice	01/07/2023	01/23/2023	64.47	64.47	100-50-41713		123	1
Total 762 VERIZON WIRELESS:						532.68	532.68				
4004 WAXIE SANITARY SUPPLY											
813972	1	81397230 RESTROOM SUPPLIES	Invoice	12/21/2022	01/23/2023	157.95	157.95	100-42-41413		123	1
813972	2	81286704 RESTROOM SUPPLIES	Invoice	12/21/2022	01/23/2023	157.95	157.95	200-42-41413		123	1
813972	3	81286704 RESTROOM SUPPLIES	Invoice	12/21/2022	01/23/2023	157.95	157.95	210-42-41413		123	1
Total 4004 WAXIE SANITARY SUPPLY:						473.85	473.85				
368 WESTERN STATES CAT											
IN0022	1	IN002227324 BOLT FOR CAT 160M3	Invoice	12/01/2022	01/23/2023	67.25	67.25	100-40-41405		123	1
IN0022	1	IN0022258730 KITSEAL, BOLT, NUT	Invoice	01/04/2023	01/23/2023	602.52	602.52	100-40-41405		123	1
IN0022	1	IN002260021 BOLT FOR CAT 938M	Invoice	01/05/2023	01/23/2023	10.80	10.80	100-40-41405		123	1
Total 368 WESTERN STATES CAT:						680.57	680.57				
2844 WINDOW WELDER											
159616	1	159616 INSTALL REAR WINDOW BOBCAT 5600UT	Invoice	01/06/2023	01/23/2023	210.00	210.00	100-40-41405		123	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 2844 WINDOW WELDER:						210.00	210.00				
6923 WOOD RIVER MEDIA											
MC-122	1	MC- 1221216875 Winter Parking Message	Invoice	12/31/2022	01/23/2023	200.00	200.00	100-15-41319		123	1
MC-122	2	MC- 1221216875 Winter Parking Message	Invoice	12/31/2022	01/23/2023	200.00	200.00	200-15-41319		123	1
MC-122	3	MC- 1221216875 Winter Parking Message	Invoice	12/31/2022	01/23/2023	200.00	200.00	210-15-41319		123	1
Total 6923 WOOD RIVER MEDIA:						600.00	600.00				
Total :						209,122.93	209,122.93				
Grand Totals:						209,122.93	209,122.93				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	73.17	.00	73.17
1000020301	55.99	55.99-	.00
100-00-20317	147.40	.00	147.40
100-00-20513	150.00	.00	150.00
100-00-32234	100.00	.00	100.00
100-10-41547	600.00	.00	600.00
100-10-41707	6,660.00	.00	6,660.00
100-10-41717	482.41	.00	482.41
100-15-41215	418.06	.00	418.06
100-15-41313	130.00	.00	130.00
100-15-41319	200.00	.00	200.00
100-15-41323	1,048.75	.00	1,048.75
100-15-41515	274.39	.00	274.39
100-15-41535	24.03	.00	24.03
100-15-41711	94.97	.00	94.97
100-15-41713	64.39	.00	64.39
100-20-41313	180.00	.00	180.00
100-20-41319	127.88	.00	127.88
100-20-41713	189.39	.00	189.39

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-25-41211	232.32	.00	232.32
100-25-41215	500.38	.00	500.38
100-25-41325	3,402.00	.00	3,402.00
100-25-41515	30,775.74	.00	30,775.74
100-25-41703	713.54	.00	713.54
100-25-41711	1,117.10	.00	1,117.10
100-25-41713	1,084.88	.00	1,084.88
100-25-41717	360.89	.00	360.89
100-25-41724	363.22	.00	363.22
100-25-41733	25.00	.00	25.00
100-40-41215	85.07	.00	85.07
100-40-41319	669.50	.00	669.50
100-40-41403	56.60	.00	56.60
100-40-41405	4,132.13	454.50-	3,677.63
100-40-41415	17.98	.00	17.98
100-40-41421	198.22	.00	198.22
100-40-41423	84.87	.00	84.87
100-40-41711	856.65	.00	856.65
100-40-41713	285.35	.00	285.35
100-40-41715	1,901.72	.00	1,901.72
100-40-41717	496.91	.00	496.91
100-40-41719	3,902.11	.00	3,902.11
100-40-41747	58.33	.00	58.33
100-40-41771	41,049.16	.00	41,049.16
100-42-41313	7.50	.00	7.50
100-42-41413	401.95	.00	401.95
100-42-41713	88.33	.00	88.33
100-45-41215	35.98	.00	35.98
100-45-41313	90.00	.00	90.00
100-45-41325	1,979.18	.00	1,979.18
100-45-41326	18.13	.00	18.13
100-45-41413	173.98	.00	173.98
100-45-41539	119.99	299.00-	179.01-
100-45-41549	444.54	.00	444.54
100-45-41713	474.89	110.39-	364.50
100-50-41313	45.00	.00	45.00
100-50-41403	1,062.65	.00	1,062.65
100-50-41617	797.26	.00	797.26

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-50-41707	4,100.00	.00	4,100.00
100-50-41713	136.55	.00	136.55
100-50-41717	210.02	.00	210.02
100-50-41718	193.00	.00	193.00
100-55-41213	84.04	.00	84.04
100-55-41215	528.50	.00	528.50
100-55-41325	87.00	.00	87.00
100-55-41405	3,104.01	.00	3,104.01
100-55-41413	95.00	.00	95.00
100-55-41415	39.77	.00	39.77
100-55-41417	120.95	.00	120.95
100-55-41523	185.55	.00	185.55
100-55-41703	119.00	.00	119.00
100-55-41713	1.89	.00	1.89
100-55-41717	69.00	.00	69.00
100-55-41719	369.62	.00	369.62
100-55-41723	400.00	.00	400.00
200-10-41547	300.00	.00	300.00
200-15-41215	418.05	.00	418.05
200-15-41313	130.00	.00	130.00
200-15-41319	200.00	.00	200.00
200-15-41323	1,048.75	.00	1,048.75
200-15-41515	274.39	.00	274.39
200-15-41535	24.03	.00	24.03
200-15-41711	94.97	.00	94.97
200-15-41713	64.39	.00	64.39
200-42-41313	7.50	.00	7.50
200-42-41413	401.95	.00	401.95
200-42-41713	88.33	.00	88.33
200-60-41213	164.32	.00	164.32
200-60-41311	2,747.00	.00	2,747.00
200-60-41313	10,160.50	.00	10,160.50
200-60-41325	36.05	.00	36.05
200-60-41401	152.16	.00	152.16
200-60-41405	19.95	.00	19.95
200-60-41413	25.30	.00	25.30
200-60-41415	1,684.80	.00	1,684.80
200-60-41549	160.00	.00	160.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-60-41713	112.41	.00	112.41
200-60-41717	3,543.71	.00	3,543.71
200-60-41719	453.03	.00	453.03
200-60-41747	58.33	.00	58.33
200-60-41795	5,322.00	.00	5,322.00
210-10-41547	300.00	.00	300.00
210-15-41215	418.06	.00	418.06
210-15-41313	130.00	.00	130.00
210-15-41319	200.00	.00	200.00
210-15-41323	1,048.76	.00	1,048.76
210-15-41515	274.38	.00	274.38
210-15-41535	24.02	.00	24.02
210-15-41711	94.96	.00	94.96
210-15-41713	64.39	.00	64.39
210-42-41313	7.50	.00	7.50
210-42-41413	401.95	.00	401.95
210-42-41713	88.33	.00	88.33
210-70-41211	55.99	.00	55.99
210-70-41213	69.30	.00	69.30
210-70-41313	1,225.00	.00	1,225.00
210-70-41321	3,772.46	.00	3,772.46
210-70-41325	36.05	.00	36.05
210-70-41401	21,276.38	.00	21,276.38
210-70-41413	86.21	.00	86.21
210-70-41415	4,809.36	.00	4,809.36
210-70-41421	15.87	.00	15.87
210-70-41549	8,715.51	.00	8,715.51
210-70-41703	326.41	.00	326.41
210-70-41713	169.85	.00	169.85
210-70-41719	199.54	.00	199.54
210-70-41747	58.34	.00	58.34
210-70-41775	57.66	.00	57.66
210-70-41791	18,710.88	.00	18,710.88
210-70-41795	739.95	.00	739.95
Grand Totals:	<u>210,042.81</u>	<u>919.88-</u>	<u>209,122.93</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
06/22	55.99	328.51-	272.52-
01/23	209,986.82	591.37-	209,395.45
Grand Totals:	210,042.81	919.88-	209,122.93

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 1/23/2023 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** BS _____

SUBJECT: FY22 Annual Road and Street Financial Report and Mt. Express Publication

AUTHORITY: X ID Code 40-708 IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

This annual report is required by State of Idaho for **State Shared Highway** fund disbursements. This form certifies the receipts and disbursements for the preceding fiscal year. The electronic submission was completed January 19, 2023. It is obviously late but the only penalty is a delay in our receipt of the State Shared Highway Tax payment. A synopsis of the report, also attached, is to be published. I have posted the publishing date as January 25, 2023.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please ratify the Annual Road and Street Report. It is scheduled for publication on January 25, 2023

FOLLOW-UP REMARKS:

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

Annual Road and Street Financial Report

Reporting Entity Name, Mailing Address and Contact Phone Number:		Please return, not later than December 31 , to:
Entity CITY OF HAILEY	BRANDON D. WOOLF IDAHO STATE CONTROLLER ATTN: HIGHWAY USERS STATEHOUSE MAIL BOISE, ID 83720	
Address 115 MAIN STREET N		
City State Zip HAILEY, ID 83333		
Contact/Phon 208.643.8755	BECKY.STOKES@HAILEYCITYHALL.ORG	

This certified report of dedicated funds is hereby submitted to the State Controller as required by 40-708, *Idaho code*.

Dated this ___19th___ day of January____, _2023_.

ATTEST:	Kaz Thea	Commissioner Signature
	Sam Linnett	Commissioner Signature
Becky Stokes, City Treasurer	Clerk/Treasurer Signature	Martha Burke
City Clerk/County Clerk/District Secretary (type or print name & sign)	AND	Commissioners or Mayor (type or print name & sign)

FOR THE FISCAL YEAR ENDING SEPTEMBER 30, _____ 2022

Line 1 BEGINNING BALANCE AS OF OCTOBER 1 PREVIOUS YEAR	-
--	---

RECEIPTS		
LOCAL FUNDING SOURCES		
Line 2	Property tax levy (for roads, streets and bridges)	587,435
Line 3	Sale of assets	
Line 4	Interest income	8,707
Line 5	Fund transfers from non-highway accounts.	
Line 6	Proceeds from sale of bonds (include LIDs)	
Line 7	Proceeds from issue of notes (include loans)	
Line 8	Local impact fees	545,960
Line 9	Local option registration fee	
Line 10	All other LOCAL receipts or transfers in.	314,498
Line 11	Total Local Funding (sum lines 2 through 10).	1,456,600
STATE FUNDING SOURCES		
Line 12	Highway user revenue	644,436
Line 13	Sales tax/Inventory replacement tax	
Line 14	Sales tax/Revenue sharing	194,043
Line 15	State Exchanged funds.	
Line 16	All other STATE receipts or transfers.	64,572
Line 17	Total State Funding (sum lines 12 through 16).	903,050
FEDERAL FUNDING SOURCES		
Line 18a	Secure Rural Schools (Title I Funds)	
Line 18b	Secure Rural Schools (Title III Funds)	
Line 19	Federal-aid Bridge.	
Line 20	Federal-aid Rural.	
Line 21	Federal-aid Urban.	
Line 22	Federal Lands Access Funds and All other FEDERAL receipts or transfers	255,042
Line 23	Total Federal Funding (sum lines 18 through 22)	255,042
Line 24	TOTAL RECEIPTS (sum lines 11, 17, 23)	2,614,692

REPORTING ENTITY NAME:	FISCAL YEAR:
-------------------------------	---------------------

DISBURSEMENTS		
Line 25	NEW CONSTRUCTION (include salary and benefits on each line) Roads	--85--

Line 26	Bridges, culverts and storm drainage	
Line 27	RR Crossing	
Line 28	Other (signs, signals or traffic control).	416,427
Line 29	Total New Construction (sum lines 25 through 28).	416,427
RECONSTRUCTION/REPLACEMENT/REHABILITATION (include salary and benefits on each line)		
Line 30	Roads (rebuilt, realign, or overlay upgrade).	
Line 31	Bridges, culverts and storm drainage	
Line 32	RR Crossing.	
Line 33	Other (signs, signals or traffic control).	
Line 34	Total Reconstruction/Replacement (sum lines 30 through 33).	-
ROUTINE MAINTENANCE (include salary and benefits on each line)		
Line 35	Chip sealing or seal coating.	217,741
Line 36	Patching	5,000
Line 37	Winter Maintenance	223,908
Line 38	Grading/blading	
Line 39	Bridge.	
Line 40	Other (signs, signals or traffic control).	146,443
Line 41	Total Routine Maintenance (sum lines 35 through 40)	593,091
EQUIPMENT		
Line 42	Equipment purchase - automotive, heavy, other.	
Line 43	Equipment lease/purchase	126,590
Line 44	Equipment maintenance.	122,490
Line 45	Other (specify).	
Line 46	Total Equipment (sum lines 42 through 45)	249,080
ADMINISTRATION		
Line 47	Administrative salaries and expenses.	476,571
OTHER EXPENDITURES		
Line 48	Right-of-way and property purchases	
Line 49	Property leases	
Line 50	Street lighting	19,374
Line 51	Professional services - audit, clerical, and legal.	42,857
Line 52	Professional services - engineering.	36,228
Line 53	Interest - bond (include LIDs).	
Line 54	Interest - notes (include loans).	
Line 55	Redemption - bond (include LIDs)	
Line 56	Redemption - notes (include loans)	
Line 57	Payments to other local government.	
Line 58	Fund transfers to non-highway accounts.	
Line 59	All other local expenditures	120,282
Line 60	Total Other (sum lines 48 through 59)	218,740
Line 61	TOTAL DISBURSEMENTS (sum lines 29, 34, 41, 46, 47, 60).	1,953,909
Line 62	RECEIPTS OVER DISBURSEMENTS (line 24 - line 61).	660,783
Line 63	OTHER ADJUSTMENTS (Audit adjustment and etc.).	
Line 64	CLOSING BALANCE (sum lines 1, 62, 63)	660,783
Line 65	Funds on Line 64 obligated for specific future projects & reserves.	600,000
Line 66	Funds on Line 64 retained for general funds and operations.	
Line 67	ENDING BALANCE (line 64 minus the sum of lines 65, 66)	60,783

REPORTING ENTITY NAME: _____ **FISCAL YEAR:** _____

NEW CONSTRUCTION		
Line 68	Total lane miles constructed	
Line 69	Total square feet of bridge deck constructed	
RECONSTRUCTION/REPLACEMENT/REHABILITATION		
Line 70	Total lane miles rebuilt, realigned, or overlay	
Line 71	Total square feet of bridge deck reconstructed or rehabilitated.	

ROUTINE MAINTENANCE		
Line 72	Total lane miles with surface treatments, chip sealed, seal coated etc. on line 35.	4
Line 73	Total lane miles graded or bladed on line 38	
PROJECTS		
FUTURE PROJECTS & RESERVE DESCRIPTIONS		
Line 74	Available Funds (From line 65).	600,000
	Project List	Projected Cost
	Professional Services Professional Services 2022	15,000
	Sidewalk Replacement Sidewalk Replacement 2022	20,000
	Street Trees and Irrigation 2022	45,000
	System R&M System R&M System R&M System R&M 2022	405,000
	Equipment R&M Equipment R&M Equipment R&M 2022	65,000
	Street Lighting Street Lighting Street Lighting 2022	28,000
	Gas & Oil Gas & Oil Gas & Oil Gas & Oil Gas & Oil 2022	14,000
	Weed Control Weed Control Weed Control 2022	8,000
Line 75	Estimated Cost of future projects.	600,000
Line 76	Available for Other Projects (line 74 minus line 75)	-
Line 77	Deferred maintenance costs over the last 5 years (in dollars).	750,000

CITY OF HAILEY
 ANNUAL ROAD AND STREET FINANCIAL REPORT
 for the Fiscal Year Ending September 30, 2022

Beginning Balance as of 10/1/2021	\$	-
RECEIPTS		
Total Local Funding	\$	1,456,600
Total State Funding		258,615
Highway User Revenue		644,436
Total Federal Funding		255,042
TOTAL RECEIPTS	\$	2,614,693
DISBURSEMENTS		
New Construction		-
Reconstruction/Replacement	\$	416,427
Routine Maintenance		593,091
Equipment		249,080
Administration		476,571
Other		218,740
TOTAL DISBURSEMENTS	\$	1,953,909
Ending Balance at 9/30/2022	\$	660,784

A certified report of dedicated funds was submitted to the State Auditor as required by Idaho Code 40-708. A copy of the original report is on file in the City Treasurer's Office upon request.

Becky Stokes
 City Treasurer

PUBLISH: IDAHO MOUNTAIN EXPRESS JANUARY 25, 2023

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 1/23/2023 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** BS _____

SUBJECT:

Treasurer’s Reports – Unaudited Treasurer’s Reports for the month of December, 2022.

AUTHORITY: ID Code 50-1011 IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Financial Statements for the month of December 2022 in “Snapshot” format follow.

Cash Flow Analysis for the past four years through December of each year.

Year to Date LOT receipts for the month of December (September-November sales and rentals) have continued to be strong. YTD December 2022 receipts are now UP 6.83% from last year, up 52.14% from FY21, up 47.08% from FY20, 41.68% from FYE 19, up 60.56% from FY18, up 3.39% from FYE17, increased 92.6% from FYE16, up 103.24% from FYE 15, 109.78% better than FYE 14, 129.07% better than FYE 13. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber’s report for December nor November (Draw sheet) have not yet been sent.

Development Impact Fees Cash Flow report is attached.

Investment Report is included. LGIP interest for December is 3.0887%, still climbing!

Quarterly Report for 1st quarter FY23 is attached. This will be posted to the City web site January 25 per Idaho Statute 50-1011, modified by HB 130

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:*

CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS

as of 12/31/2022

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	883,802	9,149,588	334,577	2,057,162	725,616	2,296,249	49,004	423,120	29,599	1,584,560
Legislative	62,128	662,807								
Finance	104,870	423,238								
Comm Dev	139,079	716,992								
Police	416,768	1,935,407								
Streets	307,731	2,169,193								
Public Works	43,201	190,349								
Library	191,909	812,525								
Parks	84,322	811,385								
Fire	162,920	1,427,692								
Departmental Expenses	<u>1,512,928</u>	<u>9,149,588</u>	466,417	3,248,938	502,060	4,709,096	17,994	423,120	13,394	1,584,560
Net Revenue over Expenses	(629,126)	-	(131,840)	(1,191,776)	223,556	(2,412,847)	31,010	-	16,205	-
Fund Balance** at 9/30/2021	7,137,120	7,137,120	4,209,160	4,209,160	4,223,285	4,223,285	3,575,160	3,575,160	1,905,471	1,905,471
Change in Fund Balance	(629,126)	-	(131,840)	(1,191,776)	223,556	(2,412,847)	31,010	-	16,205	-
Fund Balance YTD	6,507,994	7,137,120	4,077,320	3,017,384	4,446,841	1,810,438	3,606,170	3,575,160	1,921,676	1,905,471
CASH IN BANKS										
Cash in Combined Checking	(360,552)		909,450		761,108		65,966		75,585	
LGIP	3,311,441		2,109,681		1,410,278		2,095,794		1,840,694	
LGIP	811,390		198,710		619,745					
LGIP	32,456				850,776					
LGIP CCD rate stabilization	257,904						-			
PIPER SANDLER investments	2,000,400		1,000,400	-	500,000		1,499,788			

* For Revenue detail, please see **General Fund Cash Flow Comparison** .

** Cash Fund Balance, does not include depreciable assets in proprietary funds. Unaudited.

GENERAL FUND CASH FLOW ANALYSIS AS OF DECEMBER 31

		FYE 22		FYE 21		FYE 20	
		CURRENT YEAR		PRIOR YEAR		PRIOR YEAR	
Acct No	Account Description	at 12/31/2022		at 12/31/2021		at 12/31/2020	
						Budget	Budget
100-00-31001	Property Taxes from County	124,907	3,027,298	200,600	2,896,936	123,814	2,785,514
100-00-31009	Sales Tax Revenue through Coun					-	157,250
100-00-31910	Penalties & Interest On Taxes	1,134	14,500	1,427	14,500	1,331	14,500
100-00-31911	Motor Vehicle Fines through Co	20,078	65,000	15,050	65,000	13,695	85,000
100-00-32205	Alcohol Catering Licenses	20	1,000	20	1,000	-	1,000
100-00-32208	Auto Transportation Drivers Li	-		-		-	
100-00-32209	Police Security		500				500
100-00-32210	Building Permits	183,867	706,063	195,465	384,000	73,526	225,000
100-00-32211	Business Licenses	6,093	45,000	6,514	30,000	5,840	30,000
100-00-32212	HPD Traffic School + Muni Code Violtns				500		280
100-00-32213	Business Licenses - LOT	190,267	1,630,752	177,981	696,300	123,268	390,745
100-00-32215	Donations-Fireworks		18,000		15,000		7,500
100-00-32216	Donations- Miscellaneous	5,000	-	2,246	8,000	1,187	10,000
100-00-32220	Encroachment Permits	1,500	19,500	2,100	15,000	2,350	8,000
100-00-32230	Franchises-Cable T.V.	20,634	90,000	20,912	80,000	21,276	80,000
100-00-32234	Banner Fees	900	4,000	400	4,000	103	4,000
100-00-32235	Franchise Fees-Idaho Power	46,621	195,000	43,362	188,000	39,012	188,000
100-00-32236	Franchises-Intermountain Gas	6,696	70,000	5,793	66,700	5,514	66,700
100-00-32237	Rubbish Company Franchise Fees	29,521	112,840	28,248	86,800	21,249	78,800
100-00-32257	Library Fines & Memberships	1,577	5,000	1,623	4,000	1,241	10,000
100-00-32265	Park Rental Fees	630	25,000	550	10,000	2,250	10,000
100-00-32266	Hailey Rodeo Park Rental Fees	-	4,000	-	4,000	-	4,000
100-00-32273	Property Sales	-		-	2,000	-	
100-00-32280	R. V. Dump Fees	418	1,500	329	1,500	477	1,200
100-32286.32217	Sign and Fence Permits	110	2,600	72	2,000	270	2,000
100-00-32290	Fire Dept Permits	20,383	39,900	16,282	23,000	7,874	19,000
100-00-32294	Subdivision Inspection Permits	-	20,000	-	5,000	12,302	1,000
100-00-32296	Zoning Applications	6,628	44,070	22,375	33,990	9,463	25,000
100-00-32298	Maps, Copies & Postage	1,980	5,000	3,324	5,000	988	5,000
100-00-32413	Interest Earned	37,828	20,000	1,531	15,000	4,667	40,000
100-00-32415	Refunds	4,501	15,000	668	15,000	4,171	15,000
100-00-32417	Mutual Aid Reimbursements	21,714	-	113,250	-	26,001	0
100-00-33510	State Shared Liquor Apport.		322,010	64,402	279,496		223,285
100-00-33550	State Shared Sales Tax		1,162,461		871,554		490,908
100-00-33560	State Shared Highway Users Fun		516,852		420,652		331,268
100-00-33570	State Shared Grant	36,356	-	300		46,395	311,305
100-00-34002	Capital Pr						0
100-00-34000	Recycling Outreach CCD Contract	4,920	19,240	4,708	14,800	3,542	13,330
100-00-34003	Rubbish Bookkeeping Contract	29,521	112,840	28,248	86,800	21,249	78,800
100-00-34004	Police Security Contracts		10,000		10,000	1,645	10,000
100-00-34006	Police Security Contracts-School	80,000	212,662	98,455	196,910	95,669	185,764
100-00-34007	Bellevue Marshall's Office		600,000				
100-00-34008	WR Fire Assistant Chief Contract	-	12,000		30,000	5,264	20,000
	GENERAL FUND REVENUE	883,802	9,149,588	1,056,234	6,582,438	678,338	5,618,064
	REVENUE DIFFERENCE FROM PREVIOUS YEAR	(172,432)		377,896		(180,546)	209,475
GENERAL FUND EXPENSES							
	LEGISLATIVE	62,128	423,238	58,065	355,631	33,113	241,625
	FINANCE	104,870	716,992	94,566	394,090	68,956	336,035
	COMMUNITY DEVELOPMENT	139,079	1,935,407	124,654	518,306	97,656	393,057
	POLICE	416,768	2,169,193	385,300	1,671,773	424,458	1,546,782
	STREET	307,731	190,349	264,726	1,618,130	275,210	1,422,874
	ENGINEER/PUBLIC WORKS	43,201	812,525	25,953	149,832	22,219	106,449
	LIBRARY	191,909	811,385	147,624	668,275	140,434	558,007
	PARKS	84,322	1,427,692	70,041	494,722	78,682	421,937
	FIRE	162,920	8,486,781	169,773	711,679	124,412	591,298
	TOTAL GENERAL FUND EXPENSES	1,512,928	7,721,896	1,340,701	6,582,438	1,265,140	5,618,064
	GENERAL FUND INCREASE (DECREASE)	(629,127)		(284,467)	-	(586,802)	0
PROPRIETARY FUNDS							
	WATER FUND REVENUE	334,577	2,057,162	332,528	1,772,551	288,711	1,706,473
	WATER FUND EXPENSES	466,417	3,248,938	314,315	2,388,547	425,303	2,149,310
	WATER FUND BALANCE	(131,840)	(1,191,776)	18,213	(615,996)	(136,592)	(442,837)
	WASTE WATER FUND REVENUE	725,616	2,296,249	618,705	2,296,249	561,825	2,050,000
	WASTE WATER FUND EXPENSES	502,060	4,709,096	361,845	3,160,297	303,799	2,802,139
	WASTE WATER FUND BALANCE	223,556	(2,412,847)	256,860	(864,048)	258,026	(752,139)
	WATER replacement FUND REVENUE	49,004	423,120	223,073	128,650	201,662	141,720
	WATER replacement FUND EXPENSES	17,994	423,120	16,021	252,000	20,451	252,000
	WATER replacement FUND BALANCE	31,010	-	207,052	(123,350)	181,211	(110,280)
	WASTE WATER replacement FUND REVENUE	29,599	1,584,560	148,497	86,450	127,211	82,160
	WASTE WATER replacement FUND EXPENSES	13,394	1,584,560	23,048	900,000	0	523,000
	WASTE WATER replacement FUND BALANCE	16,205	-	125,449	(813,550)	127,211	(440,840)

CASH FLOW of 1% LOT for FYE 23 (October - September revenues and receipt of funds)

	FY19 Actual	FY19 Actual	FY20 Actual	FY20 Actual	FY21 Actual	FY21 Actual	FY22 Actual	FY22 Actual	FY23 Budget	FY23 Budget	FY23 Budget	FY23 Actual	FY23 Actual	4.9%	AMOUNT
HAILEY	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	Bud net	BED/CAR3%	BED/CAR1%	MINUS COST	NET
OCT	18,660.92	6,220.31	17,021.79	5,673.93	19,847.91	6,615.97	26,247.15	8,749.05	92,187.50	30,729.17	29,223.44	31,558.27	10,519.42	(515.45)	10,003.97
NOV	10,955.04	3,651.68	9,358.07	3,119.36	9,335.47	3,111.82	17,297.12	5,765.71	92,187.50	30,729.17	29,223.44	17,442.84	5,814.28	(1,534.90)	4,279.38
DEC	22,311.85	7,437.28	24,476.79	8,158.93	18,649.69	6,216.56	32,994.33	10,998.11	92,187.50	30,729.17	29,223.44			0.00	0.00
JAN	33,081.99	11,027.33	41,102.20	13,700.73	23,353.85	7,784.62	55,401.32	18,467.11	92,187.50	30,729.17	29,223.44			0.00	0.00
FEB	21,514.99	7,171.65	29,685.64	9,895.21	35,943.46	11,981.15	49,605.21	16,535.07	92,187.50	30,729.17	29,223.44			0.00	0.00
MAR	29,535.23	9,845.07	15,204.74	5,068.25	35,358.15	11,786.05	43,108.37	14,369.46	92,187.50	30,729.17	29,223.44			0.00	0.00
APR	36,309.74	12,103.24	5,490.80	1,830.27	18,069.47	6,023.16	15,348.44	5,116.15	92,187.50	30,729.17	29,223.44			0.00	0.00
MAY	9,647.75	3,215.91	4,590.87	1,530.29	20,642.46	6,880.82	15,946.07	5,315.36	92,187.50	30,729.17	29,223.44			0.00	0.00
JUNE	24,387.32	8,129.10	14,546.99	4,849.00	47,776.21	15,925.40	47,804.12	15,934.71	92,187.50	30,729.17	29,223.44			0.00	0.00
JULY	64,698.74	21,566.24	31,197.45	10,399.15	87,721.33	29,240.44	83,763.28	27,921.09	92,187.50	30,729.17	29,223.44			0.00	0.00
AUG	48,185.87	16,061.95	33,865.62	11,288.54	68,713.92	22,904.64	65,494.40	21,831.47	92,187.50	30,729.17	29,223.44			0.00	0.00
SEPT	24,552.28	8,184.08	25,746.12	8,582.04	41,993.93	13,997.98	42,754.20	14,251.40	92,187.50	30,729.17	29,223.44			0.00	0.00
														0.00	0.00
														0.00	0.00
														0.00	0.00
Total	343,841.72	114,613.83	253,449.13	85,257.74	427,405.85	142,468.62	495,764.01	165,254.67	1,106,250.00	368,750.00	350,681.25			(2,050.35)	14,283.35
															0.00

PAYABLE: SUN VALLEY AIR SERVICES BOARD
ACCOUNT CODE:

PAYABLE: SUN VALLEY AIR SERVICES BOARD
ACCOUNT CODE: 100-10-41707

25% Granicus 5,000.00
pd 2/5/21 #54146 1,250.00

DEVELOPMENT IMPACT FEE CASH FLOW

12/31/2022

REVENUE

	FY8-15	FYE 16	FYE 17	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	TOTALS
DIF - PARKS	78,592	2,760	11,600	6,650	10,015	16,736	19,922	152,132	28,198	326,605
DIF - POLICE	51,620	9,824	217	-	-	-	-	-	-	61,661
DIF - TRANSP	300,309	91,812	73,123	42,775	115,827	126,801	121,410	354,448	78,594	1,305,098
DIF - FIRE	204,131	39,290	22,008	17,663	38,668	29,694	27,367	59,067	21,992	459,880
DIF - CIP	18,295	4,313	5,638	2,374	10,041	7,686	7,074	11,705	2,151	69,277
			<i>WiseGuy agr</i>							
	652,946	147,998	112,586	69,462	174,551	180,917	175,773	577,352	130,935	2,222,521

Int FYE 09	690.37
Int FYE 10	572.52
Int FYE 11	766.40
Int FYE 12	588.57
Int FYE 13	231.40
Int FYE 14	186.99
Int FYE 15	166.25
Int FYE 16	716.45
Int FYE 17	1,008.97
Int FYE 18	2,505.63
Int FYE 19	5,091.73
Int FYE 20	3,037.15
Int FYE 21	624.40
Int FYE 22	2,169.38
Int FYE 23	2,386.19
Expenses, actual and proposed thru FY23	(1,676,307.05)
DIF bal	566,956.04
Cash in LGIP	285,487.47

Incl interest

Difference

281,468.57

RECAP BY CATEGORY, not including interest

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
FEES	326,605	61,661	1,305,098	459,880	69,277	2,222,521
EXPENSES FYE 08			30,000			30,000
EXPENSES FYE 09,10				18,567		18,567
EXPENSES FYE 11	63,070					63,070
EXPENSES FYE 12	-		135,686	75,563	7,500	218,749
EXPENSES FYE 13	8,224					8,224
EXPENSES FYE 15			45,195		9,500	54,695
EXPENSES FYE 16	12,300	31,981	13,750	27,224		85,255
EXPENSES FYE 17		29,681		134,690		164,371
EXPENSES FYE 18			138,252			138,252
EXPENSES FYE 19	26,497	-	187,000	-	-	213,497
EXPENSES FYE 20						-
EXPENSES FYE 21	-		62,409	-	12,400	74,809
FY 22 Budgeted Expenses	66,000	(0)	360,819	-	-	426,819
FY 23 Budgeted Expenses				180,000		180,000
Anticipated Bal 9/30/22	150,514	-	331,987	23,836	39,877	546,214

RECAP, WITH PROJECTED SPENDING OF DIF FOR CAPITAL PROJECTS FYE11-23

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
Truck/Street Dept			(30,000)			(30,000)
Skatepark Expansion	(22,070)					(22,070)
Skatepark Irr. Syst	(21,000)	-				(21,000)
RV Dump Station	(20,000)					(20,000)
Fire Station Design				(18,567)		(18,567)
Woodside Roundabout			(180,881)			(180,881)
Firetruck - used				(75,563)		(75,563)
R Caplan CIP update					(7,500)	(7,500)
TischlerBise					(9,500)	(9,500)
Skatepark	(8,224)					(8,224)
FY16 Proposed and Spent:						
Snow Plow Wing			(13,750)			(13,750)
HPD Station		(25,634)				(25,634)
Park Projects	(12,300)					(12,300)
Fire Truck FY 16				(27,224)		(27,224)
Street Projects FY17						
Public Safety Bldg FY17		(36,027)				(36,027)
Fire Truck FY 17				(134,690)		(134,690)
Chipper/Spreader 30% 74K			(22,325)			(22,325)
Balmoral Park complete	(26,497)					(26,497)
PW4P 2nd, Croy ETC FY18-20			(302,928)			(302,928)
Snow Storage FY21			(62,409)			(62,409)
CIP Update TischlerBise					(12,400)	(12,400)
Anticipated FY22	(66,000)		(360,819)			(426,819)
FYE23 PUMPER TRUCK				(180,000)		(180,000)
Total FYE 11-23	176,091	61,661	973,111	436,044	29,400	1,676,307



12/31/2022

CITY OF HAILEY INVESTMENT REPORT

FUND	STATE INV POOL PIPER SANDLER	TOTAL
	<i>Nov interest 2.8233%</i>	
GENERAL (includes Fireworks)	3,343,896.92 500,000.00	3,843,896.92
GENERAL -25% OPERTING RESERVE	811,390.39 1,500,400.00	2,311,790.39
CLEAR CREEK RATE STABILIZATION	257,903.97	257,903.97
CAPITAL PROJECTS	1,217,081.05 500,000.00	1,717,081.05
CAPITAL PROJECTS ---in lieu fees	104,017.12	104,017.12
CAPITAL PROJECTS DIF Reserve	285,487.47	285,487.47
CAPITAL PROJECTS Public Art	32,930.18	32,930.18
CAPITAL PROJECTS Pathways 4 P	235,903.61	235,903.61
CAPITAL PROJECTS Total	1,875,419.43	1,875,419.43
SUNBEAM ANNEX DEPOSIT	-	-
ARPA FUNDS	1,372,224.52 500,000.00	1,872,224.52
RODEO PARK PROPEY TAX RCPTS	73,900.03	73,900.03
WATER REVENUE	2,109,680.73 1,000,400.00	3,110,080.73
WATER RATE STABILIZATION	198,710.10	198,710.10
WASTE WATER REV	1,410,277.77 500,000.00	1,910,277.77
WASTE WATER BOND RESERVE	619,744.88	619,744.88
WASTE WATER RATE STABILIZATION	850,775.91	850,775.91
WATER REPLACEMENT	2,095,794.36 1,499,787.50	3,595,581.86
WASTE WATER REPLACEMENT	1,840,694.10	1,840,694.10
	<i>5/8/2023, 7/28/23</i>	
TOTAL	16,860,413.11 6,000,587.50	22,861,000.61

CITY OF HAILEY, IDAHO TREASURER'S QUARTERLY REPORT
 FOR THE FIRST QUARTER ENDING 12/31/22 OF THE FISCAL YEAR ENDING SEPTEMBER 30, 2023

REVENUE	GENERAL FUND		GRANT (1) & CAPITAL PROJECTS FUND		GENERAL OBLIGATION BOND		WATER AND SEWER BONDS		WATER USER FUND		SEWER USER FUND		WATER REPLCMNT FUND		SEWER REPLCMNT FUND		TOTAL CITY
	Year to Date	%	Year to Date	%	Year to Date	%	Y - T - D	%	Y - T - D	%	Y - T - D	%	Y - T - D	%	Y - T - D	%	
TAXES	\$ 126,041	4%		#DIV/0!	\$ 537	0%											\$ 126,578
FEES	\$ 557,098	16%	\$ 130,935	#DIV/0!			\$ 191,172	27%	\$ 293,405	15%	\$ 575,616	33%	\$ 49,004	38%	\$ 29,599		\$ 1,826,829
STATE REV	\$ 58,250	3%	\$ -	#DIV/0!							\$ -						\$ 58,250
CONTRACTS	\$ 137,911	23%	\$ 439,646	0%													\$ 577,557
REFUNDS	\$ 4,501	30%															\$ 4,501
TRANSFERS (1)																	\$ -
TRANSFERS (2)																	\$ -
TOTAL	\$ 883,802	10%	\$ 570,581	#DIV/0!	\$ 537	0%	\$ 191,172	27%	\$ 293,405	15%	\$ 575,616	33%	\$ 49,004	38%	\$ 29,599		\$ 2,593,715
EXPENSE																	
SALARY	\$ 1,094,688	23%	\$ 23,250	#DIV/0!					\$ 224,011	25%	\$ 266,909	24%					\$ 1,608,858
CAPITAL	\$ -	0%	\$ 389,259	38%					\$ -	0%	\$ -	0%	\$ 17,994	4%	\$ 13,394		\$ 420,646
OPERATIONS	\$ 418,244	12%	\$ -						\$ 242,405	29%	\$ 94,936	9%					\$ 755,585
BONDS			\$ -		\$ -	0%	\$ -	0%									\$ -
TOTALS	\$ 1,512,932	17%	\$ 412,509	40%	\$ -	0%	\$ -	0%	\$ 466,417	15%	\$ 361,845	9%	\$ 17,994	4%	\$ 13,394		\$ 2,785,090
Cash - Revenues over or (under)Expenses	\$ (629,130)		\$ 158,072		\$ 537		\$ 191,172		\$ (173,012)		\$ 213,771		\$ 31,010		\$ 16,205		\$ (191,375)

(1) Grant expenses are reimbursed in period following expenditure

Citizens are invited to inspect detailed supporting records of the above financial statements at Hailey City Hall; 115 So Main Suite H or at www.HaileyCityHall.org
 Posted WWW.HAILEYCITYHALL.ORG JANUARY 23, 2023

Becky Stokes, City Treasurer

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/23/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of Resolution 2023— _____ to authorize the execution of Planned Unit Development and Licensing and Operations Agreements with Albertsons, for the proposed recycling center, AND a Planned Unit Development (PUD) Application by Miller Kathleen Trustee and Sophie Nunberg Trust, represented by Lee Young of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling center for the City, to be at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code N/A
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: The Applicant proposes a new Planned Unit Development Application to allow for a 1,213 square foot addition to the Albertsons and create a new 0.42-acre public recycling center for the city. Under the PUD Application, the Applicant also requests a waiver to the maximum floor area for individual retail/wholesale trade areas permitted within the Business (B) Zoning District.

Pursuant Chapter Developer Benefits, a request of modifications or waivers of the zoning and subdivision requirements is allowed where amenities are provided to the community—such as the proposed new Recycling Center, a direct benefit to Hailey’s citizenry. Regarding the waiver, the maximum floor area for individual/retail areas permitted in the Business (B) Zoning District is 36,000 square feet. Via the PUD process, the Applicant proposes to construct a 1,213 square foot addition to Albertsons that would exceed the lot’s the maximum allowed floor area by three percent (3%) and render a new floor area of 37,127 square feet. No change in building height would occur, and the required setbacks are met.

Albertsons has relied on temporary structures for storage space since the onset of the COVID-19 pandemic in 2020, when store volumes increased, and supply chain issues required the vendor to store greater quantities of product. Each year, Albertsons has renewed its Conditional Use Permit (CUP) for the temporary structures and maintained their location along the west side of the property. These temporary structures will be removed from the site if the PUD to increase the retail floor area is approved.

Attachments:

- [Resolution 2023-_____ : Authorizing the Execution of Planned Unit Development and Licensing and Operations Agreements with Albertsons, LLC](#)
- [Planned Unit Development Agreement](#)
- [Licensing and Operations Agreement for Recycling Center](#)

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
 Budget Line Item # _____ YTD Line-Item Balance \$ _____
 Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
 Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Administrator	<input checked="" type="checkbox"/> Engineer	_____ Building
_____ Library	<input checked="" type="checkbox"/> Planning	<input checked="" type="checkbox"/> Fire Dept.	_____ Finances
_____ Safety Committee	<input checked="" type="checkbox"/> P & Z Commission	_____ Police	_____
<input checked="" type="checkbox"/> Streets	<input checked="" type="checkbox"/> Public Works, Parks	_____ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion #1

Approval: Motion to approve the Planned Unit Development (PUD) Application by Miller Kathleen

Trustee and Sophie Nunberg Trust, represented by Lee Young of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling center for the City, to be at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts, finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, and subject to the Conditions of Approval, 1-9, noted above.

Denial: Motion to deny the Planned Unit Development (PUD) Application by Miller Kathleen Trustee and Sophie Nunberg Trust, represented by Lee Young of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling center for the City, to be at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts, finding that _____ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Council should specify a date].

Motion #2

Approval: Motion to approve and authorize the mayor's signature on Resolution No. _____, a Resolution authorizing a Development Agreement and Licensing and Operations Agreement with Albertsons, LLC, pertinent to the PUD and operations of the Recycling Center, to be at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts, finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, and subject to the Conditions of Approval, 1-9, as noted.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____

Copies (all info.): Copies

Instrument # _____



STAFF REPORT
Hailey City Council
Regular Meeting of January 23, 2023

To: Hailey City Council

From: Cece Osborn, Community Development Planner
Robyn Davis, Community Development Director

Overview: Consideration of a Planned Unit Development Application by Miller Kathleen Trustee and Sophie Nunberg Trust, represented by Lee Young of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling center for the city. This project is located at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts. Under the PUD Application, the following waiver is requested:

1. Waiver to the maximum floor area for individual retail/wholesale trade areas permitted within the Business (B) Zoning District for an additional three percent (3%) of square footage, totaling to 37,127 square feet of individual retail/wholesale trade.

Hearing: January 23, 2023

Applicant: Sophie Nunberg Trust and Miller Kathleen Trustee, represented by Lee Young of CSHQA

Location: 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza Subdivision)

Zoning/Size: Business (B) and Downtown Residential Overlay (DRO) Zoning Districts; 3.01 acres (131,115.6 sq. ft.)

Notice: Notice for the public hearing was published in the Idaho Mountain Express and mailed to property owners within 300 feet on January 4, 2023. Onsite Notice was posted on January 9, 2023.

Application & Background: The Applicant, Sophie Nunberg Trust, and Miller Kathleen Trustee, represented by Lee Young of CSHQA, proposes a Planned Unit Development (PUD) for their properties located at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza Subdivision). The proposed PUD includes a 1,213 square foot addition to the existing Albertsons (on Sub Lot 3) and a new 0.42-acre public recycling area for the city adjacent to the Albertsons' parking lot (on Sublot 2).



Under the PUD, the Applicant seeks to create a new recycling center (0.42-acres) for city-wide use. By way of a Development Agreement and License Agreement between the City of Hailey and Applicant’s tenant, Albertsons, LLC, this use would be managed.

The Applicant and City are proposing the relocation of the current recycling center at the Park N’ Ride on City property (located at River Street and West Bullion Street (Hailey Lots 4-10, Block 42)), as the parcel is significantly smaller than the location proposed by the Applicant, susceptible to congestion, and not optimal for vehicular access. Staff finds the Albertsons location preferable because the location is farther away from Hailey’s Central Core, where non-motorized forms of transportation are encouraged and preferred.

Pursuant Chapter Developer Benefits, a request of modifications or waivers of the zoning and subdivision requirements is allowed where amenities are provided to the community. Staff agrees that the proposal for a new Recycling Center directly benefits its citizenry, and as such, the Applicant is requesting a waiver to the maximum floor area for individual/retail areas permitted in the Business (B) Zoning District (36,000 square feet). The Applicant is proposing to construct a 1,213 square foot addition to Albertsons, which would surpass the maximum floor area that is permitted in the Business (B) Zoning District by three percent (3%), for a new floor area of 37,127 square feet. No change in building height would occur, and the required setbacks are met.

With the onset of the COVID-19 pandemic in 2020, store volumes increased. Compounded by the stresses of supply chain issues, Hailey’s Albertsons was limited by available space to store product. To temporarily increase Albertsons’ storage space, Albertsons applied for a Conditional Use Permit (CUP) to place two (2) temporary structures onsite, along the west side of the property. Since then, the Applicant has extended their CUP annually and code requirements have been adhered. These temporary structures will be removed from the site if the PUD to increase the retail floor area, and proposed changes to the existing market are approved.

As stated in Title 17 Zoning Regulations, Chapter 17.10 Planned Unit Developments, and Section 17.10.010 Purpose: “The planned unit development (“PUD”) process encourages flexibility and creativity in the development of land in order to improve the design, character, and quality of new development in projects that provide certain benefits to the public.” The Applicant’s three-part proposal encourages flexibility to achieve the following purposes of PUD’s, as they are stated in Hailey’s Municipal Code:

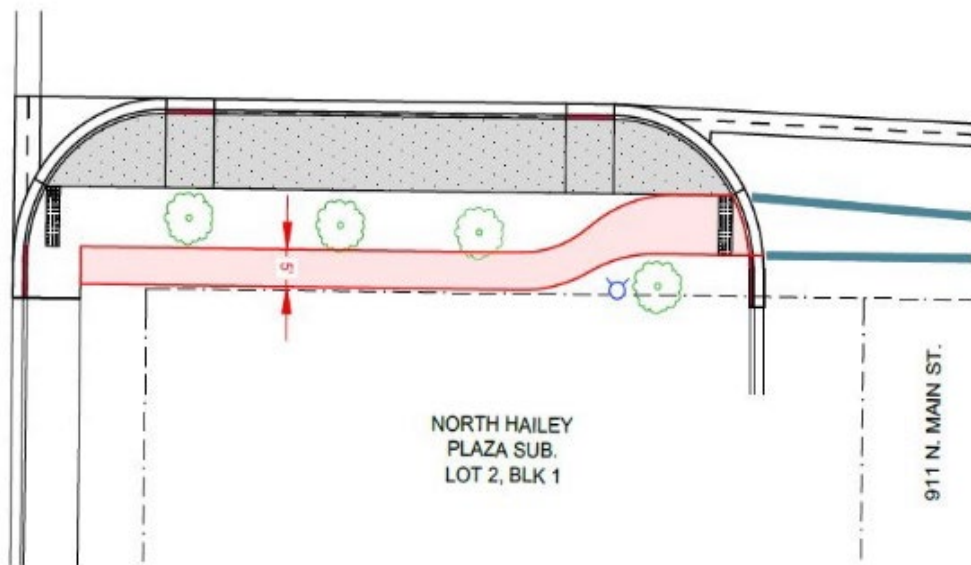
- “Encouraging more efficient use of land, public streets, utilities and government services,”
- “Achieving a compatible relationship between the uses in the planned unit developments, as well as the community in general,” and
- “Encouraging the use of renewable resources and energy conservation measures.”

Standards of Evaluation	
17.10.030: General Requirements:	
A.	The minimum gross size for properties that may be developed as a PUD is one (1) acre, except in the Business and Limited Business zoning districts within the Central Business

		District, the minimum gross size shall be 18,000 square feet. All land within the development shall be contiguous except for intervening streets and waterways.
Staff Comments		<i>The proposed PUD site is in the Business (B) Zoning District and 3.01 acres or approximately 131,116 square feet in size, compliant with this standard.</i>
B.		A tract or parcel of land proposed for PUD development must be in one (1) ownership or the subject of an application filed jointly by the owners of all property included.
Staff Comments		<i>The Application has been filed jointly by the owners.</i>
C.		Area Development Plan:
	C.1	When the owner of Contiguous Parcels is required to obtain PUD approval for any portion of the Contiguous Parcels, an Area Development Plan shall be submitted and approved. The Commission and Council shall evaluate the following basic site criteria and make appropriate findings of fact:
Staff Comments		<i>The Applicant has submitted a topographic survey of the contiguous parcels with legal descriptions of the contiguous parcels; name(s) of developer(s); streets, public and private; water main lines and sewer main lines; other utilities, including power, telephone, cable, and gas; grading and drainage; easements; and natural resources. No parks are identified on-site, nor are they required. No hazardous materials are identified, nor are they suspected.</i> <i>If approved, the final design will be reviewed and approved by the City Engineer—specifically for the Recycling Center fencing, pavement, and drainage on the McKercher Boulevard frontage; River Street curb cuts; and Main Street/State Highway 75 street trees and sidewalks. These have been made Conditions of Approval.</i>
	C.1.a	Streets, whether public or private, shall provide an interconnected system and be adequate to accommodate anticipated vehicular and pedestrian traffic.
Staff Comments		<i>The subject parcel and necessary public infrastructure are already developed. Access to the property can be achieved from the existing public streets— River Street, Main Street, McKercher Boulevard, and Granite Lane.</i>
C.1.b		Non-vehicular circulation routes shall provide safe pedestrian and bicycle ways, and provide an interconnected system to streets, parks and green space, public lands, or other destinations.
Staff Comments		<i>The PUD will largely maintain the existing pedestrian infrastructure for access to Albertsons.</i>
C.1.c		Water main lines and sewer main lines shall be designed in the most effective layout feasible.
Staff Comments		<i>Water and Sewer services are existing and functional, no necessary improvements are anticipated.</i>
C.1.d		Other utilities including power, telephone, cable, and gas shall be designed in the most effective layout feasible.
Staff Comments		<i>Power will be necessary for the proposed Recycling Center and accessed via an underground powerline along the perimeter of Sub Lot 2. Utilities to the existing Albertsons building are in place. Albertsons will complete utilities improvements as necessary for the proposed addition, and modifications will be compliant with Hailey Municipal Code and State Building Code.</i> <i>Per the proposed License Agreement, Albertsons will construct the ‘Recycling Improvements’ necessary for the new public center—improvements that include site grading, paving, curbing, striping, and electric utilities. Thereafter, the Licensing and Operations Agreement states that the City, or its designee, will install, maintain, repair, and replace all equipment necessary to operate the Recycling Center. While City Staff, or their designee, are amenable to general maintenance of the new center, the City requests that the Applicant assume winter plowing responsibilities. While a public amenity, this service is located on private</i>

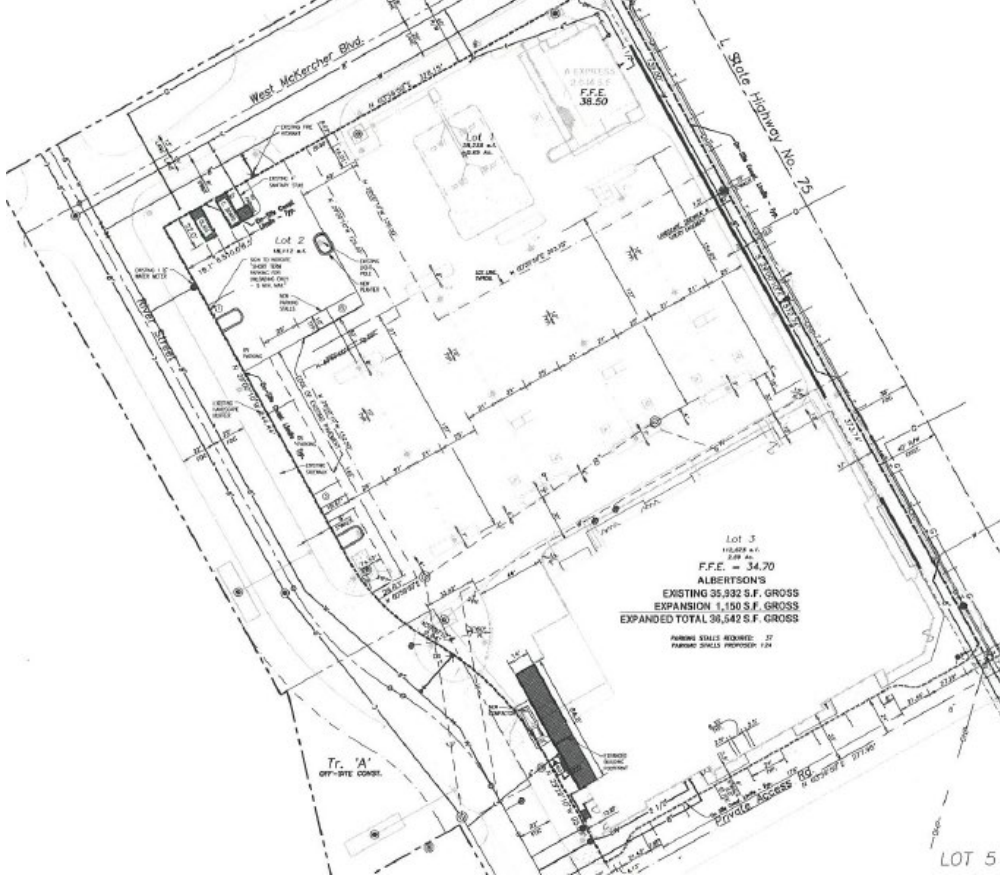
property, and snow removal operations are in place on the adjacent site. To extend snow removal operations to this site would be an easier task for the Applicant than the City. The City Engineer will work with the Applicant to ensure that all utilities for the Recycling Center are designed and installed in the most effective layout feasible. This has been made a Condition of Approval.

Additionally, City Staff encourages the Applicant to install a well-designed fence behind the recycling equipment and running parallel with the McKercher Boulevard sidewalk. In a recent approval by the Planning and Zoning Commission and City Council, the McKercher Boulevard sidewalk will be reconfigured to account for and retain the existing street trees in this area (see image below). The fence shall account for this reconfiguration, and a final design of the project shall be reviewed by City Staff prior to issuance of a Building Permit. This has been made a Condition of Approval.



Lastly, through internal discussions with the City of Hailey and as part of the PUD Application, the Applicant has agreed to replace fourteen (14) of the existing street trees along the Main Street/SH-75 property frontage that are in ill-health, dying, or dead. To reduce premature aging and an early demise of these trees, tree well specifications and installation shall be held to City Standards. These trees shall also be reviewed by the Hailey Tree Committee for final approval. Any sidewalk improvements necessitated by the planting of new street trees will be reviewed by the City Engineer for final approval. This has also been made a Condition of Approval.

	C.1.e	Park land shall be most appropriately located on the Contiguous Parcels.
Staff Comments		The landscape buffering and outdoor seating areas on the Main Street, River Street, and Granite Lane frontages satisfied this requirement when the parcel was developed in 2001. Additional new landscaping is proposed to help screen the proposed addition on the River Street frontage.
	C.1.f	Grading and drainage shall be appropriate to the Contiguous Parcels.
Staff Comments		A final Grading and Drainage Plan will be reviewed and approved by the City Engineer prior to issuance of a Building Permit. This has been made a Condition of Approval.
	C.1.g	Development shall avoid easements and hazardous or sensitive natural resource areas.
Staff Comments		N/A – No hazardous or sensitive natural resource areas exist onsite.

C.2	<p>Upon any approval of the PUD Application, the Owner shall be required as a Condition of Approval to record the Area Development Plan or a PUD Agreement depicting and/or detailing the approved Area Development Plan. The Area Development Plan shall bind the Owner and Owner's successors.</p>
Staff Comments	<p>The Applicant has submitted a License Agreement for the Recycling Center. The License Agreement enumerates the parties, purpose, responsibilities, maintenance, term, risk of loss, indemnification and insurance, rules, and notices associated with the Recycling Center. It is strongly preferred by Staff that the Applicant assume winter plowing maintenance of the site. Also attached is an Area Development Plan for the parcel.</p>  <p>The Recycling Center Licensing and Operations Agreement is currently under review by the City Attorney. Any additional comments or concerns will be brought to the hearing.</p>
D.	<p>Solar Access: Street and lot orientation, landscaping, and placement of structures shall provide for solar access to all south roofs and walls to the maximum extent feasible in order to promote energy efficiency.</p>
Staff Comments	<p>N/A – The existing building and use—individual retail/wholesale trade— is mostly developed. Additionally, the use does not benefit from solar access to encourage energy efficiency for interior heating the way a residential use would.</p>
E.	<p>Access: Access shall be provided in accordance with standards set forth in Chapter 16.04, Development Standards, of this Code. Buildings may not be so arranged that any structure is inaccessible to emergency vehicles.</p>
Staff Comments	<p>The subject parcel is existing, and the public street system has been developed. Access to the property can be achieved from the public streets: River Street, Mckercher Boulevard, Main</p>

		<i>Street, and Granite Lane. These access lanes have been reviewed by the Fire Chief as to their functioning as access lanes and have been found acceptable and compliant with the IFC.</i>				
F.		Underground Utilities: Underground utilities, including telephone and electrical systems, shall be required within the limits of all PUDs.				
Staff Comments		<i>All new utilities will be underground, this standard shall be met.</i>				
G.		Public Easement: In each case where a PUD project is located adjacent to public lands, a public easement to those lands shall be provided. All existing public accesses to public lands must be preserved.				
Staff Comments		<i>N/A – The proposed project is not located adjacent to public lands.</i>				
H.		Pathways: In each case where a PUD project encompasses a non-vehicular pathway as depicted on the Master Plan, a pathway constructed to City standards shall be provided.				
Staff Comments		<i>The City Engineer is not requesting Right of Way improvements, beyond the street tree and sidewalk improvements agreed to for the Main Street/State Highway 75 frontage. An on-street, striped bike path is planned and already funded for the River Street frontage; upcoming sidewalk improvements are slated for McKercher Boulevard, in the next one to two (1-2) years.</i>				
I.		Amenities: Each PUD shall provide one or more of the following amenities, commensurate with the size and density of the development, and commensurate with the modifications requested by the applicant, to ensure a public benefit:				
	I.1	<p>Green Space. All Green Space shall be granted in perpetuity and the PUD agreement shall contain restrictions against any encroachment into the Green Space. Where a subdivision is involved as part of the PUD approval process, Green Space shall be identified as such on the plat. A long-term maintenance plan shall be provided. Unless otherwise agreed to by the City, the PUD agreement shall contain provisions requiring that property owners within the PUD shall be responsible for maintaining the Green Space for the benefit of the residents or employees of the PUD and/or by the public. Green space shall be set aside in accordance with the following formulas:</p> <table border="1" data-bbox="477 1182 1325 1283"> <tr> <td>For residential PUDs</td> <td>A minimum of .05 acres per residential unit.</td> </tr> <tr> <td>For non-residential PUDs</td> <td>A minimum of 15% of the gross area of the proposed PUD.</td> </tr> </table>	For residential PUDs	A minimum of .05 acres per residential unit.	For non-residential PUDs	A minimum of 15% of the gross area of the proposed PUD.
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For non-residential PUDs	A minimum of 15% of the gross area of the proposed PUD.					
Staff Comment		<i>N/A – The proposed amenity, a public Recycling Center, is described below; as such, green space is not required.</i>				
	I.2	Active Recreational Facilities: Active recreational facilities include amenities such as a swimming pool, tennis courts or playing fields, of a size appropriate to the needs of the development. The PUD agreement shall contain provisions requiring that such facilities be maintained in perpetuity or replaced with another similar recreation facility.				
Staff Comment		<i>N/A – The proposed amenity, a public Recycling Center, is described below; as such, active recreational facilities are not required.</i>				
	I.3	Public Transit Facilities: Public transit facilities include a weather protected transit stop or transit station and must be located on a designated transit route.				
Staff Comment		<i>N/A – The proposed amenity, a public Recycling Center, is described below; as such, public transit facilities are not required.</i>				
	I.4	Preservation Of Vegetation: Preservation of significant existing vegetation on the site must include the preservation of at least seventy five percent (75%) of mature trees greater than six-inch (6") caliper on the site.				
Staff Comment		<i>The Applicant proposes to maintain all vegetation on site and plant a variety of new trees and shrubs to screen the addition.</i>				

	I.5	Wetlands: Protection of significant wetlands area must constitute at least ten percent (10%) of the gross area of the proposed PUD.				
Staff Comment		<i>N/A—The parcel is not located near any wetlands.</i>				
	I.6	River Enhancement: Enhancement of the Big Wood River and its tributaries, must include stream bank restoration and public access to or along the waterway.				
Staff Comment		<i>N/A – The parcel is not located near the Big Wood River or its tributaries.</i>				
	I.7	Community Housing: For residential PUDs, the provision of at least thirty percent (30%) of the approved number of dwelling units or lots as community housing units affordable to households earning between fifty percent (50%) and one hundred twenty percent (120%) of the area median income, or the provision of at least twenty percent (20%) as community housing units affordable to households earning less than fifty percent (50%) of the area median income.				
Staff Comment		<i>N/A – The proposed amenity, a public Recycling Center, is described below; as such, community housing is not required.</i>				
	I.8	Real Property: Dedication or conveyance of real property or an interest in real property to the city.				
Staff Comment		<i>N/A – No real property is proposed for dedication.</i>				
	I.9	<p>Sidewalks. Off-site sidewalk improvements shall be constructed according to City Standard Improvement Drawings and provided (in addition to sidewalk improvements that are required by ordinance adjacent to the subject property) in accordance with the following formulas:</p> <table border="1" data-bbox="467 982 1300 1115"> <tr> <td>For residential PUDs</td> <td>A minimum of 100 linear feet per residential unit.</td> </tr> <tr> <td>For non-residential or mixed-use PUDs</td> <td>A minimum of 100 linear feet per 1000 square feet of gross floor area.</td> </tr> </table>	For residential PUDs	A minimum of 100 linear feet per residential unit.	For non-residential or mixed-use PUDs	A minimum of 100 linear feet per 1000 square feet of gross floor area.
For residential PUDs	A minimum of 100 linear feet per residential unit.					
For non-residential or mixed-use PUDs	A minimum of 100 linear feet per 1000 square feet of gross floor area.					
Staff Comment		<i>N/A – Sidewalk improvements were installed per City Standards, as part of the Design Review hearing in 2001. When the street trees on the Main Street/Highway 75 frontage are replaced, any necessary sidewalk improvements shall meet City Standards. This has been made a Condition of Approval.</i>				
	I.10	Underground Parking: Underground parking must be provided for at least fifty percent (50%) of the required number of parking spaces in the PUD.				
Staff Comment		<i>N/A – The proposed amenity, a public Recycling Center, is described below; as such, underground parking is not required.</i>				
	I.11	<p>Energy Consumption. All principal buildings within the PUD must comply with sustainable building practices, as follows:</p> <table border="1" data-bbox="477 1478 1300 1772"> <tr> <td>For residential PUDs</td> <td>Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.</td> </tr> <tr> <td>For non-residential or mixed-use PUDs</td> <td>Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.</td> </tr> </table>	For residential PUDs	Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.	For non-residential or mixed-use PUDs	Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.
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For non-residential or mixed-use PUDs	Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.					
Staff Comment		<i>N/A – This standard does not apply to existing buildings.</i>				
	I.12	Other Amenities: Other project amenities and/or benefits to the community that are found, by recommendation of the commission and approval of the council, to promote the purpose of this chapter and the goals and objectives of the comprehensive plan.				

Staff Comment	<p>The Applicant has submitted a PUD Application requesting the approval of an addition to the existing Albertsons store, which is in excess of the permitted maximum for individual retail space within the Business (B) Zoning District. As a public amenity, Albertsons is proposing to utilize the adjacent 0.42-acre parcel (Sublot 2) as a new, public Recycling Center.</p> <p>As stated in Title 17 Zoning Regulations, Chapter 17.10 Planned Unit Developments, and Section 17.10.010 Purpose: "The planned unit development ("PUD") process encourages flexibility and creativity in the development of land in order to improve the design, character, and quality of new development in projects that provide certain benefits to the public." The Applicant's three-part proposal encourages flexibility to achieve the following purposes of PUD's, as they are stated in Hailey's Municipal Code:</p> <ul style="list-style-type: none"> - "Encouraging more efficient use of land, public streets, utilities and government services," - "Achieving a compatible relationship between the uses in the planned unit developments, as well as the community in general," and - "Encouraging the use of renewable resources and energy conservation measures." <p>Additionally, Hailey's Comprehensive Plan identifies recycling as a public service and states the goal of increasing recycling access to the general population, see Section 9 Public Services, Facilities, and Utilities on Pages 40-41 of the Plan.</p>
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17.10.040: Developer Benefits:

The Council may grant modifications or waivers of certain zoning and/or subdivision requirements to carry out the intent of this Chapter and the land use policies of the City.

Staff Comment	<p>The following waiver is requested:</p> <ul style="list-style-type: none"> • Waiver to the maximum floor area permitted within the Business (B) Zoning District for an additional 3% of square footage, totaling to 37,127 square feet of individual retail/wholesale trade. <p>The proposed waiver will accommodate the proposed 1,213 square foot addition and replace the two (2) temporary structures, currently permitted under an active Conditional Use Permit for dry storage. With the COVID-19 pandemic in 2020 and corresponding supply chain issues, Hailey's Albertsons was limited by available space to store product. Since then, the Applicant has extended their CUP annually.</p>
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17.10.040.01: DENSITY BONUS:

A.	The following maximum increases in density may be granted only if one of the following conditions are met, and if no other density increase has been granted:	
	A.1	Ten percent (10%): Solar, wind, geothermal or other alternative renewable energy source will provide at least fifty percent (50%) of the total energy needs of the PUD.
Staff Comment	N/A	
	A.2	Ten percent (10%): At least twenty five percent (25%) of the property included in the PUD is located in the floodplain and no development occurs within the floodplain.
Staff Comment	N/A	
	A.3	Ten percent (10%): The developer of the PUD provides or contributes to significant off-site infrastructure benefiting the city (e.g., water tank, fire station).
Staff Comment	N/A	
	A.4	Twenty percent (20%): The developer of the PUD provides or contributes to significant multi-modal infrastructure providing both vehicular and nonvehicular amenities benefiting the city and Wood River Valley.
Staff Comment	N/A	

	A.5	Ten percent (10%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for silver certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
	A.6	Fifteen percent (15%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for gold certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
	A.7	Twenty percent (20%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for platinum certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
B.		Density bonuses for project amenities and benefits to the community other than those listed here may be granted by unanimous vote of the council, following a recommendation by the commission, in order to carry out the purpose and intent of this chapter and the land use policies of the city. (Ord. 1191, 2015)
Staff Comment		N/A
17.10.040.02: Density Transfer:		
Densities may be transferred between zoning districts within a PUD provided the resulting density shall be not greater than aggregate overall allowable density of units and uses allowed in the zoning districts in which the development is located.		
Staff Comment		N/A – No density transfer is requested.
17.10.040.05: Phased Development Allowed:		
The development of the PUD may be planned in phases provided that as part of the general submission, a development schedule is approved which describes:		
A.		Parcels: The parcels that are to be constructed upon in each phase and the date of each phase submission.
Staff Comment		If approved, the Applicant plans to construct the proposed addition, provide for a new Recycling Center, and completed the associated site improvements, in one phase.
B.		Number of Units: The number of units to be built in each submission.
Staff Comment		N/A
C.		Schedule For Completion: A schedule for making contributions (if any), for the completion of project amenities and public improvements, for posting of security pursuant to subsection 17.10.050.08 of this Chapter, for dedication of Green Space, for conveyance of community housing and/or provision of employee housing.
Staff Comment		The Applicant plans to begin construction of the Recycling Center in March 2023.
D.		Stage Planning: Each stage within the PUD shall be so planned and related to existing and/or planned services and facilities, including commercial space, such that each phase is self-sufficient and not dependent on later phases and so that failure to proceed to the subsequent stages will not have any adverse impacts on the PUD, its surroundings, or the community in general. Each stage shall also be planned so as to ensure that green space and any other amenities will be provided along with proposed construction at each phase of construction.
Staff Comment		If approved, the Applicant plans to construct the proposed addition, provide for a new Recycling Center, and completed the associated site improvements, in one phase.
17.10.040.06: Modifications to the Subdivision Standards:		

Standards in the Subdivision Title for streets, sidewalks, alleys, and easements, lots and blocks, and parks may be allowed. The requirements for sidewalks in the zoning districts set forth in Section 16.04.030 shall not be waived.		
Staff Comment		<i>Sublots 2 and 3 are existing. During the subdivision process in 2001 and the Design Review process for the 2016 remodel, Albertsons, LLC, was required to improve streets, sidewalks, and parking areas.</i>
Subsection 17.10.050.04(C) sets forth Standards of Evaluation required by the City Council.		
A.		Standards of Evaluation
	A.1	The proposed development can be completed within one (1) year of the date of approval or phase according to a development schedule as submitted in accordance with Section 17.10.040.05 of this chapter and approved by the City;
Staff Comment		<i>This standard will be met according to the development schedule of the proposed project.</i>
	A.2	The streets and thoroughfares proposed are suitable and adequate to carry anticipated traffic;
Staff Comment		<i>The existing public streets are adequate to carry the residential traffic generated from the proposed uses.</i>
	A.3	The PUD will not create excessive additional requirements at public cost for public facilities and services;
Staff Comment		<i>No excessive costs are anticipated from this project, rather the proposed public Recycling Center improvements will support and expand a public service.</i>
	A.4	The existing and proposed utility services are adequate for the population densities and non-residential uses proposed;
Staff Comment		<i>Utility services are available and are adequate to service the proposed uses.</i>
	A.5	The development plan incorporates the site's significant natural features;
Staff Comment		<i>The development plan maintains and adds to the existing landscaping, no other significant natural features exist on site.</i>
	A.6	Each phase of such development shall contain all the necessary elements and improvements to exist independently from proposed future phases in a stable manner;
Staff Comment		<i>N/A – A phased development is not proposed.</i>
	A.7	One or more amenities as set forth in subsection 17.10.030I of this chapter shall be provided to ensure a public benefit;
Staff Comment		<i>Please refer to Section I of this report for further details.</i>
	A.8	All exterior lighting shall comply with the standards set forth in subsection 17.08C of this chapter; and
Staff Comment		<i>Any new or existing exterior lighting shall comply with the standards of the Outdoor Lighting Ordinance.</i>
	A.9	The proposed PUD Agreement is acceptable to the applicant and the City.
Staff Comment		<i>A draft Licensing Agreement for the Recycling Center is attached.</i>

Summary: The Council shall conduct a public hearing according to the procedure set forth in Subsection 17.10.050.03A of this chapter. After hearing and review of the application, all supporting documentation and plans, and the recommendation of the Commission, the Council shall approve, conditionally approve, or deny the application.

Suggested Conditions:

1. The project shall receive Planned Unit Development approval subject to the conditions outlined in the PUD Development Agreement.
2. Waivers are hereby granted as follows:

- i. Waiver to the maximum floor area for individual retail/wholesale trade areas permitted within the Business (B) Zoning District for an additional 3% of square footage, totaling to 37,127 square feet of individual retail/wholesale trade.
3. In exchange for the waivers granted, the Applicant shall provide community benefits through the provision of site improvements and land use for the public Recycling Center, as specified in the attached Licensing and Operations Agreement for the Recycling Center.
4. Winter plowing and maintenance operations of Sublot 2, the Recycling Center, shall be accounted for in the Recycling Center Licensing and Operations Agreement, as the responsibility of the Applicant.
5. This approval is subject to Design Review approval by the Hailey Planning and Zoning Commission and shall be so modified to match that approval.
6. The Landscape Plan shall promote a low water use landscape through the use of drought tolerant plants either from an approved list or as recommended by a landscape design professional. The irrigation system shall be at a 70% distribution uniformity for turf areas and/or utilize EPA water sensor controllers and heads or equivalent.
7. A well-designed fence shall be installed behind the recycling equipment and run parallel to the sidewalk along McKercher Boulevard. Final design shall be reviewed and accepted by the City prior to issuance of a Building Permit.
8. The existing street trees along Main Street/SH-75 shall be replaced by the Applicant. Tree well, planting, and tree species/size details shall be reviewed and accepted by the City prior to replacement. Where necessary, the Applicant will make sidewalk improvements for the replacement of these Street Trees.
9. The final design and Area Development Plan shall be reviewed by City Staff and approved by the City Engineer prior to issuance of a Building Permit.

Motion Language:

Motion #1

Approval: Motion to approve the Planned Unit Development (PUD) Application by Miller Kathleen Trustee and Sophie Nunberg Trust, represented by Lee Young of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling center for the City, to be at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts, finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, and subject to the Conditions of Approval, 1-9, noted above.

Denial: Motion to deny the Planned Unit Development (PUD) Application by Miller Kathleen Trustee and Sophie Nunberg Trust, represented by Lee Young of CSHQA, for a 1,213 square foot addition to Albertsons and a new 0.42-acre public recycling center for the City, to be at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts, finding that _____ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Council should specify a date].

Motion #2

Approval: Motion to approve and authorize the mayor's signature on Resolution No. _____, a Resolution authorizing a Development Agreement and Licensing and Operations Agreement with Albertsons, LLC, pertinent to the PUD and operations of the Recycling Center, to be at 911 North Main Street (Sublots 2 and 3, Block 1, North Hailey Plaza) within the Business (B) and Downtown Residential Overlay (DRO) Zoning Districts, finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, and subject to the Conditions of Approval, 1-9, as noted.

**CITY OF HAILEY
RESOLUTION NO. 2023-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING A DEVELOPMENT AGREEMENT AND LICENSING AND
OPERATIONS AGREEMENT WITH ALBERTSONS, LLC, REGARDING
ALBERTSONS PLANNED UNIT DEVELOPMENT AND OPERATIONS OF THE
PROPOSED RECYCLING CENTER**

WHEREAS, the City of Hailey desires to enter into a Development Agreement with Albertsons, LLC, regarding the Albertsons, LLC, Planned Unit Development and Licensing and Operations Agreement pertinent to the Recycling Center; and

WHEREAS, the City of Hailey agrees to the terms and conditions of the Planned Unit Development Agreement and Licensing and Operations Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY THAT CITY OFFICIALS ARE HEREBY AUTHORIZED TO SIGN THE ATTACHED ALBERTSONS, LLC, PLANNED UNIT DEVELOPMENT AGREEMENT AND LICENSING AND OPERATIONS AGREEMENT.

Passed this _____ day of January, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO: City of Hailey Attn: Mary Cone 115 South Main Street, Ste. H Hailey, ID 83333	
--	--

(Space Above Line for Recorder's Use)

PLANNED UNIT DEVELOPMENT AGREEMENT

THIS PLANNED UNIT DEVELOPMENT AGREEMENT (hereinafter "**Agreement**") is entered into this ___ day of January 2023, by and between the **CITY OF HAILEY, IDAHO**, a municipal corporation ("**City**") and **ALBERTSONS, LLC** (hereinafter "**Albertsons**"), a Delaware limited liability company, each a "**Party**" and collectively, the "**Parties**".

RECITALS

- A. The City and Albertsons wish to enter into this Planned Unit Development Agreement ("**Agreement**") related to the redevelopment of certain real property (the "**Project**") in the City as described in this Agreement, as well as in the Licensing and Operations Agreement for the Recycling Center ("**License Agreement**") attached hereto as **Exhibit "A"** and incorporated herein by this reference, and
- B. Albertsons leases and maintains property located at 911 North Main Street, Hailey, Idaho (the "**Property**"). Albertsons operates a supermarket from the Property, and the Property is owned by Kathleen Miller, Trustee of Geoffrey D. Nunberg 2010 Trust, dated May 13, 2010, and
- C. Albertsons desires to increase the existing retail space of the store on the Property (the "**Store**") from 35,914 square feet to 37,127 square feet in size. Albertson's submitted plans and specifications (the "**Plans**") to the City setting forth the details of this expansion on November 11, 2022. The Plans are under review by the City. This proposed improvement is an increase of three (3) percent to the current maximum floor area permitted for individual/retail areas. Albertsons is requesting that the City waive the existing maximum square footage (36,000 square feet) for individual/retail areas via an approved Planned Unit Development Application. By doing so, Albertsons will assist in advancing the City's recycling program as its community benefit, as outlined in Hailey's Municipal Code, Title 17, Chapter 17.10: Planned Unit Developments, and
- D. The City desires to advance the City's recycling program, demonstrate the City's commitment to a clean city and encourage its citizens to recycle and compost food waste, and
- E. Albertsons desires to participate in the City's recycling program, demonstrate its commitment to a clean city and encourage its customers to recycle and compost food waste, and
- F. The Parties desire to construct, operate, and maintain a recycling facility (hereinafter "**Recycling Center**") on a portion of the property in accordance with the terms of this Agreement, the License Agreement and the Findings of Fact, Conclusions of Law, and Decision ("**Findings**") dated _____.

AGREEMENT

NOW, THEREFORE, the parties hereto agree to the following terms and conditions:

1. In exchange for the City's approval to exceed the otherwise required maximum square footage limitation of Albertson's retail Store as set forth in the Plans, Albertson's agrees to provide real property for the operation of a recycling center pursuant to the terms of the License Agreement.

2. In exchange for Albertson's agreement to provide real property for the operation of a recycling center pursuant to the terms of the License Agreement, the City grants Albertson's the right to expand the Store as set forth in the submitted Plans; provided Albertsons shall be bound by and shall comply with all of the conditions contained in the final approvals of the City, the Agreement, and this Planned Unit Development Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY OF HAILEY, IDAHO
a Municipal Corporation

By: _____
Martha Burke, Mayor

Attest: _____
Mary Cone, City Clerk

ALBERTSONS, LLC
an Delaware Limited Liability Company

By: _____
Bradley R. Beckstrom, Authorized
Signatory

STATE OF IDAHO)
 ss.
County of Blaine)

On this day ____ of _____, 2023, before me, a Notary Public, in and for said County and State, personally appeared MARTHA BURKE, known or identified to me to be the Mayor of the City of Hailey, the municipality that executed the foregoing instrument, and acknowledged to me that such municipality executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

NOTARY PUBLIC FOR IDAHO
Residing at: _____

STATE OF IDAHO)
 ss.
County of _____)

On this day ____ of _____ 2023, before me, a Notary Public, in and for said County and State, personally appeared Bradley R. Beckstrom, known or identified to me a Member of Alberstons, LLC, an Delaware limited liability company, and known to me to be the person whose name is subscribed to the forgoing instrument, and acknowledged to me that he executed the same on behalf of said limited liability company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

NOTARY PUBLIC FOR IDAHO
Residing at: _____

Exhibit "A"
License Agreement – To be attached

LICENSING AND OPERATIONS AGREEMENT FOR RECYCLING CENTER

THIS Licensing and Operations Agreement for the Recycling Center (“**LICENSE AGREEMENT**”), is entered into the ____ day of January, 2023 (“**Effective Date**”), by and between the **City of Hailey** (hereinafter, the “**City**”) and **Albertson’s LLC** (hereinafter “**Albertsons**”), each a “**Party**” and collectively, the “**Parties.**”

RECITALS:

- A. Albertsons leases (the “**Albertson’s Lease**”) and maintains property located at 911 North Main Street, Hailey, Idaho (the “**Property**”). Albertsons operates a supermarket from the Property, and
- B. The Property is owned by Kathleen Miller, Trustee of Geoffrey D. Nunberg 2010 Trust dated May 13, 2010, and
- C. The City desires to advance the City’s recycling program, demonstrate the City’s commitment to a clean city and encourage its citizens to recycle and compost food waste, and
- D. Albertsons desires to participate in the City’s recycling program, demonstrate its commitment to a clean city and encourage its customers to recycle and compost food waste, and
- E. The Parties desire to construct, operate, and maintain a recycling facility (“**Recycling Center**”) on a portion of the Property in accordance with the terms of this License Agreement, the Planned Unit Development Agreement (“**PUD Agreement**”) attached hereto as **Exhibit “B**”, and the Findings of Fact, Conclusions of Law, and Decision (“**Findings**”) related to the PUD Agreement issued by the City, and
- F. The portion of the Property to be used as the Recycling Center is referred to herein as the “**Premises**”, as such Premises are identified on **Exhibit “A**”, and
- G. In furtherance of Albertson’s commitment to the City’s recycling program, Albertsons will construct on the Premises the improvements as shown on **Exhibit “A**”, which improvements will include site grading, paving, curbing, striping, electric utilities (which electric utilities shall include the appropriate electrical phase and voltage for the compactor, as well as conduit from the existing light poles over to the control pad for the compactor), (collectively, the “**Recycling Improvements**”), all in accordance with the plans and specifications for such Recycling Improvements submitted by Albertson’s to the City on November 10, 2022 (the “**Plans**”), and
- H. In furtherance of City’s commitment to the City’s recycling program, the City, or its designee, will install, maintain, repair, and replace all equipment necessary to operate the Recycling Center as depicted on **Exhibit “A**”, which equipment shall include the recycling and food waste composting bins, and receptacles required to accommodate the use generated by the recycling activity from time to time (collectively, the “**Recycling Equipment**”).

NOW THEREFORE, in exchange for the mutual consideration set forth above, the parties hereto agree as follows:

1. **Recitals:** The Recitals contained above are true, correct and are incorporated herein by reference.

2. Construction of Recycling Improvements: Upon the approval of the Plans by the necessary governmental agencies and issuance of the necessary building permits, the Recycling Improvements shall be constructed by Albertsons on the Premises. The Recycling Improvements to be constructed and maintained by Albertsons are specified by and in the approved Plans and shall include, without limitation, site grading, paving, curbing, striping, consistent with and similar to the grading, curbing, paving and striping on the Property adjacent to the Premises, electric utilities, which electric utilities shall include the appropriate electrical phase and voltage for the compactor, as well as conduit from the existing light poles over to the control pad for the compactor.

3. Provision of Recycling Equipment: The Recycling Equipment shall be provided, installed, and maintained by the City, or its designee, at the City or designee's sole cost and expense. The Recycling Equipment shall include the recycling and food waste composting bins, and receptacles required to accommodate the use generated by the recycling activity from time to time. The City shall not permit any liens to stand against the Premises or the Property for any maintenance or materials furnished in connection with the Recycling Equipment or the operation of the recycling center.

4. Routine Cleaning: The City, or its designee, agrees to keep the Premises in a clean, neat condition at all times and ensure that the recycle bins are properly monitored and emptied at appropriate intervals as agreed upon by Albertsons and the City. City shall not make any installations on the Premises which will damage or materially injure the property of Albertsons without the prior written consent of Albertsons. Notwithstanding the forgoing, Albertsons shall perform snow removal from the Premises in the same manner as Albertsons performs snow removal for the remain portion of the Property.

5. Term: The Term of this License Agreement shall begin upon the date that (i) the Plans are approved Plans by the governmental agencies, and (ii) the building permits are issued, as required to commence construction of the Recycling Improvements. This License Agreement shall continue so long as Albertson's continues to occupy the Property pursuant to the Albertson's Lease, or as otherwise stated in the PUD Agreement. Upon termination of this License Agreement, the City will remove all infrastructure related to recycling and composting, the Recycling Equipment and restore the Premises to its original condition at its sole cost and expense. In the event the event the Plans are not approved or the building permits are not issued within sixty (60) days from the Effective Date, this License Agreement shall terminate.

6. Risk of Loss: City has the sole responsibility for the recycle and food waste composting bins, and Albertsons shall not be liable to City for theft, loss or damages to the recycle bin.

7. Indemnification and Insurance:

7.1 Indemnification. Subject to the limitations of Idaho law, including Article VIII § 4 of the Idaho Constitution and the Idaho Tort Claims Act (Idaho Code Title 6 Chapter 9), City hereby indemnifies, holds harmless and agrees to defend Albertsons from and against all demands, liabilities, claims, damages, causes of action or judgments, and all reasonable expenses (including, without limitation, reasonable attorneys' fees, and reasonable investigative and discovery costs), on account of injury to persons, loss of life, or damage to Property caused solely by City and that arise from or are connected with use of the Recycle Equipment and Recycling Center.

7.2 Insurance. The City shall maintain at its sole cost and expense at least the following insurance covering its obligations under this paragraph:

- (a) General Liability for injury to person and damage to Property in an amount not less

than Five Hundred Thousand Dollars (\$500,000.00) for each occurrence for claims arising under the Idaho Tort Claims Act and Three Million Dollars (\$3,000,000) for all other claims.

(b) Comprehensive Automobile Liability for owned, hired and non-owned vehicles in an amount not less than Five Hundred Thousand Dollars (\$500,000.00) combined single limit for each accident.

(c) Workers' Compensation coverage as required under workers' compensation state laws in an amount not less than statutory limits.

(d) Employers' Liability in an amount not less than One Million Dollars (\$1,000,000.00) for each accident or each employee for disease.

(e) State unemployment insurance as required by law and any other insurance that may be required by law with respect to City's employees.

Such insurance shall be issued by one or more insurance carriers acceptable to Albertsons and licensed to do business in the State of Idaho and can be in the form of umbrella coverage. Upon execution of this License Agreement, Licensee shall provide Licensor with a Certificate of Insurance which shall indicate all insurance coverage required by the provisions herein.

8. Observation of Rules: At all times while on the Premises, all agents, assigns, subcontractors, and employees of City will observe all reasonable rules and regulations which Albertsons may prescribe for the protection of the public, its personnel and property, including but not limited to safety rules and provisions against smoking.

9. Notices: All notices, certifications, or communications required by this License Agreement shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested, addressed to the respective parties as follows:

If to City: City of Hailey
Public Works Director
Attn: Brian Yeager
115 South Main Street
Hailey, ID 83333

If to Albertsons: Albertsons
PO Box 20
Boise, ID 83726
Attn: Legal Dept. – Real Estate Law

10. Attorneys' Fees. In the event either party brings an action at law or in equity to enforce or interpret this License Agreement, the prevailing party in such action shall be entitled to recover from the other party its reasonable attorneys' fees and all court costs in addition to all other appropriate relief.

11. Not a Partnership: The provisions of this License Agreement are not intended to create, nor shall they be in any way construed to create, a joint venture, a partnership, or any other similar relationship between the parties. City acknowledges that it is an independent contractor and that it will be acting as an independent contractor in performing its obligations under this License Agreement.

12. Assignment: This License Agreement shall not be assigned by either party without the prior

consent of the other party.

13. Reference to Parties: Each Reference herein to the parties shall be deemed to include their successors, assigns, heirs, administrators, and legal representatives, all of whom shall be bound by the provisions hereof.

14. Waiver: The failure or delay of any party at any time to require performance by another party of any provision of this License Agreement, even if known, shall not affect the right of such party to require performance of that provision or to exercise any right, power, or remedy hereunder. Any waiver by any party of any breach of any provision of the License Agreement should not be construed as a waiver of any continuing or succeeding breach of such provision, a waiver of the provision itself, or a waiver of any right, power, or remedy under this License Agreement. No notice to or demand on any party in any circumstances shall, of itself, entitle such party to any other or further notice or demand in similar or other circumstances.

15. Governing Law: This License Agreement is and shall be deemed to be a contract entered into and made pursuant to the laws of the State of Idaho and shall in all respects be governed, construed, applied and enforced in accordance with the laws of the State of Idaho.

16. Severability of Illegal Provisions: Wherever possible, each provision of this License Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. Should any portion of the License Agreement be declared invalid for any reason, such declaration shall have no effect upon the remaining portions of this License Agreement.

17. Section Headings: The section headings herein are included for convenience only and shall not be deemed to be a part of this License Agreement.

18. Rights of Third Parties: Unless expressly stated herein to the contrary, nothing in this License Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this License Agreement on any person other than the Parties and their respective legal representatives, successors and permitted assigns. Nothing in this License Agreement is intended to relieve or discharge the obligation or liability of any third persons to any party to this License Agreement, nor shall any provision give any third persons any right of subrogation or action over or against any party to this License Agreement.

19. Amendment: No amendment to this License Agreement shall be effective except those agreed to in writing and signed 'by authorized officers of both of the parties to this License Agreement.

20. Entire Agreement: This License Agreement, including exhibits, contains all agreements between the Parties. There are no other representations, warranties, promises, agreements, or understandings, oral, written, or implied, among the Parties, except to the extent reference is made thereto in this License Agreement.

21. Counterparts: This License Agreement may be executed in counterparts, each of which shall be an original and all of which all constitute the same instrument.

IN WITNESS WHEREOF, the parties have executed this License Agreement on the date set forth above.

CITY OF HAILEY, IDAHO
a Municipal Corporation

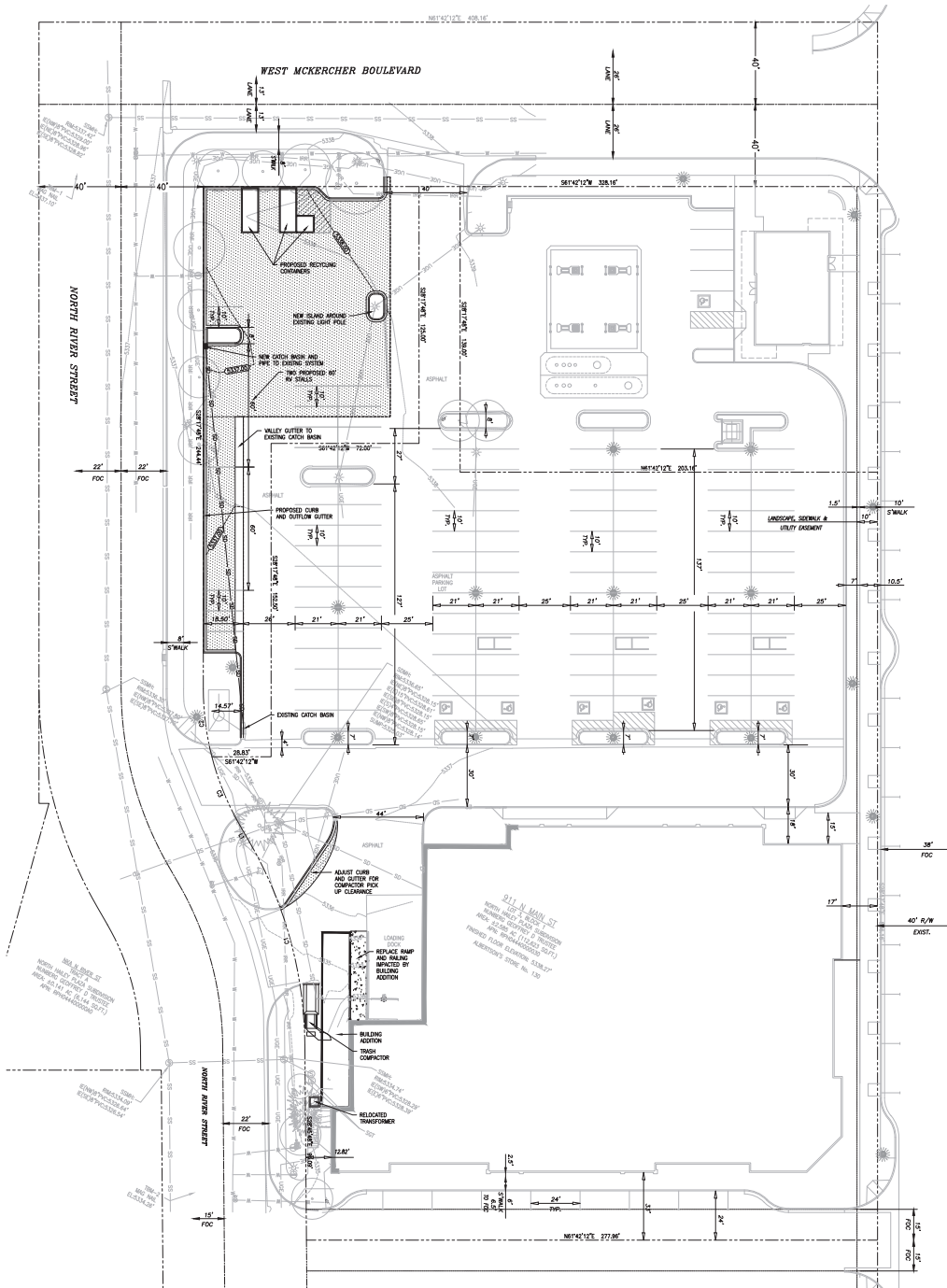
By: _____
Martha Burke, Mayor

ALBERTSON'S LLC
A Delaware Limited Liability Company

By: _____
Bradley R. Beckstrom
Authorized Signatory

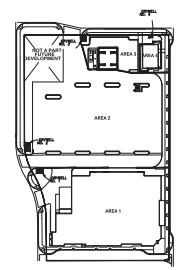
EXHIBIT "A"
Site Plan – to be attached

EXHIBIT "B"
PUD Agreement – to be attached



1 PUD SITE PLAN
SCALE 1" = 30'

- GENERAL NOTES:**
- EXISTING SITE INFORMATION AND LOCATION OF EXISTING SITE IMPROVEMENTS WERE PROVIDED BY THE LAND GROUP "TERRAZZO" SURVEY ALBERTSONS STORE #111-1007 AND THE DESIGN BUREAU, CSHQA FOR ALBERTSONS STORE #111-1007. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS.
 - TYPE AND LOCATION OF EXISTING UTILITIES SHOWN IS BASED ON BEST AVAILABLE INFORMATION. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING AND LOCATING ALL EXISTING UTILITIES PRIOR TO COMMENCING WORK.
- PUD CHECKLIST NOTES:**
- SEE ARCHITECTURAL DRAWINGS FOR ADDITIONAL INFORMATION ON BUILDING, STRUCTURES, AND TRUCK COMPACTOR.
 - SEE LANDSCAPE PLAN FOR EXISTING AND PROPOSED LANDSCAPING.
 - STORM CALCULATIONS FROM THE PROPOSED DEVELOPMENT BEYOND BOUNDARY FROM THE EXISTING LANDSCAPED AREA (WEST OF AREA 2) IS PROPOSED TO BE PROVIDED BY THE PROPOSED DEVELOPER TO BE COMPLETELY IMPERVIOUS. THE PROPOSED IMPROVEMENTS AND DESIGN IS ACCORDING WITH THE 2007 CALIFORNIA RAINFALL 2.00" CALCULATOR (RELEAS 10/2007) (CSHQA FILE # 10/2007).
 - THE EXISTING UTILITY CONNECTIONS WILL BE UTILIZED NO NEW CONNECTIONS TO UTILITIES ARE REQUIRED BY THIS PROJECT. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THESE IMPROVEMENTS WILL BE UTILIZED WITHIN THE PROPERTY BOUNDARY.
 - THE PROPERTY IS NOT LOCATED ON A HILLSIDE.



DRYWELL SCHEDULE AND DRAINAGE CALCULATIONS

PRELIMINARY NOT FOR CONSTRUCTION

HAILEY, IDAHO

ALBERTSONS 0130 911 MAIN STREET NORTH

CSHQA

PROJECT: 2134-000 DATE: 8-11-2022
DRAWN: JTW CHECKED: JTW
REVISIONS:

SHEET TITLE: PUD SITE PLAN
SHEET: SP10
ORIGINAL SHEET SIZE: 30" x 42"



Topographic Survey for Albertson's

Located in Lots 2 and 3, Block 1 of
"North Haley Plaza Subdivision",
located in the SW 1/4 of Section 4 and the NW 1/4 of Section 9,
Township 2 North, Range 18 East, Boise Meridian
City of Hailey, Blaine County, Idaho
2022

Vicinity Map:



Legend:

◆	FOUND 5/8" REBAR, AS SHOWN	---	BOUNDARY LINE
●	TEMPORARY BENCHMARK	---	PROPERTY LINE
○	WATER VALVE	---	SECTION LINE
○	FIRE HYDRANT	---	ROADWAY CENTERLINE
○	STORM DRAIN MANHOLE	---	EASEMENT LINE
○	AREA DRAIN	EG	EDGE OF GRAVEL
○	SANITARY SEWER MANHOLE	EP	EDGE OF PAVEMENT
○	PRESSURE IRRIGATION VALVE	X-X-X-X	FENCE LINE
○	ELECTRICAL TRANSFORMER	SS	SANITARY SEWER LINE
○	SGT	SD	STORM DRAIN LINE
○	DECIDUOUS TREE	W	WATER LINE
○	CONFEROUS TREE	GIR	GRAVITY IRRIGATION LINE
		UGP	UNDERGROUND POWER LINE
		---	CONCRETE AREA
		---	CURB AND GUTTER
		---	EXISTING BUILDING
		---	EXISTING GROUND CONTOUR

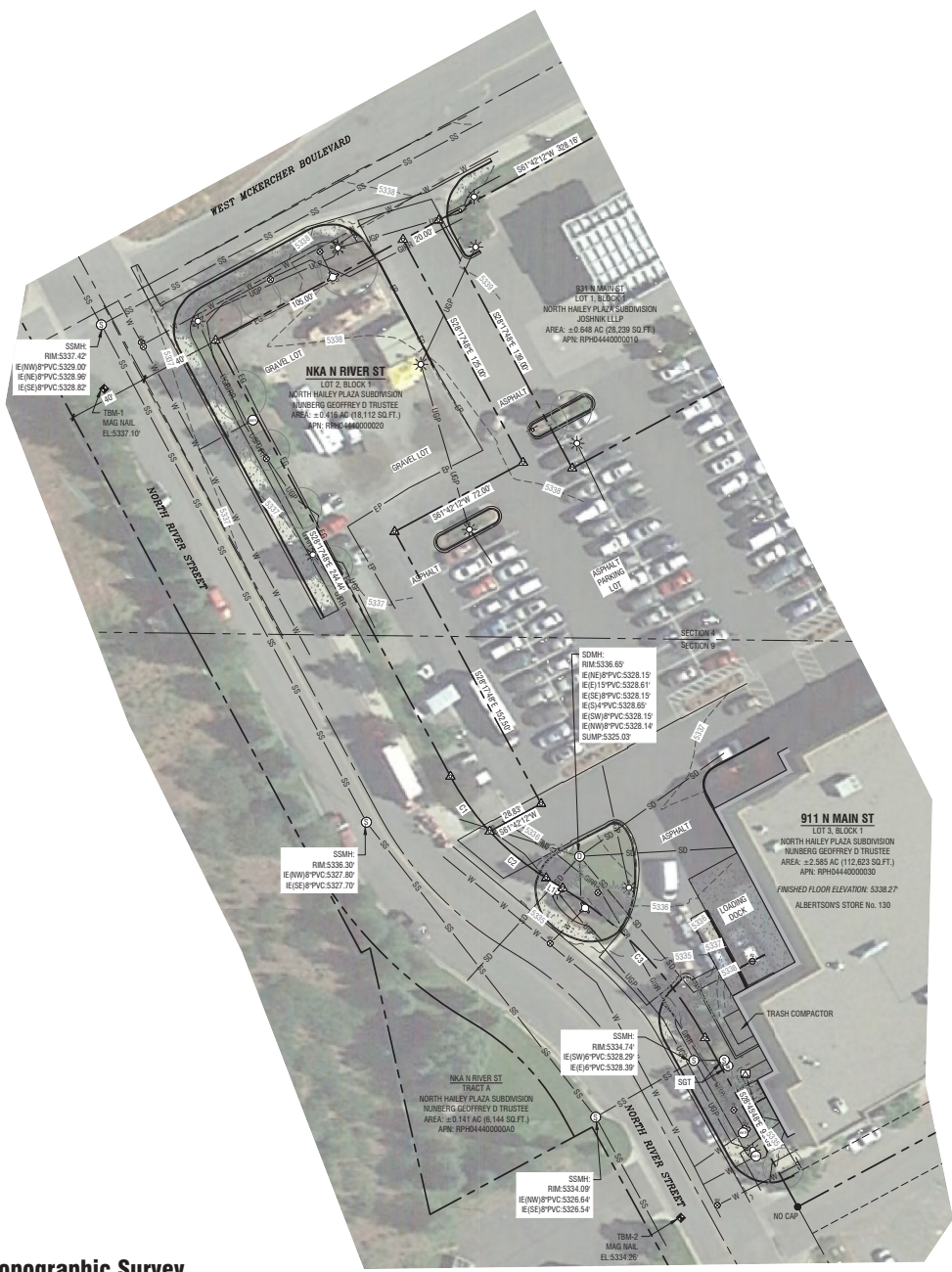
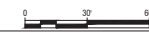
Referenced Survey Table:

1. NORTH HALEY PLAZA SUBDIVISION, INSTRUMENT #454422, RECORDS OF BLAINE COUNTY.
2. REFLAT OF LOT 4 BLOCK 1, NORTH HALEY PLAZA SUBDIVISION, INSTRUMENT #493013, RECORDS OF BLAINE COUNTY.

Keynotes:

1. UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. THE LOCATIONS SHOWN HEREON ARE BASED UPON ABOVE GROUND EVIDENCE, UTILITY MARKINGS, AND UTILITY COMPANY FACILITY MAPS. THE SURVEYOR MAKES NO GUARANTEE OF THE ACCURACY OF LOCATION OF UNDERGROUND UTILITIES.
2. BOUNDARY INFORMATION SHOWN HEREON IS BASED ON RECORDS AVAILABLE TO THE SURVEYOR AT THE TIME OF SURVEY AND FOUND MONUMENTS ON THE GROUND. EASEMENTS, ENCROACHMENTS AND OTHER ENCUMBRANCES WHICH MAY BE APPARENT BY CONDUCTING A FULL TITLE SEARCH, ARE NOT NECESSARILY DEPICTED ON THIS SURVEY.
3. THE BASIS OF BEARING OF THIS MAP IS GRID NORTH ON THE IDAHO STATE PLANE COORDINATES SYSTEM (NAD 83). WEST ZONE, AS TERMINATED BY GLOBAL POSITIONING SYSTEMS METHODS. ANY DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET.

Curve Table						Line Table		
CURVE	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH	LINE	BEARING	LENGTH
C1	33.41'	133.00'	14°23'31"	S35°29'37"E	33.32'	L1	S58°17'48"E	9.64'
C2	36.22'	133.00'	15°38'15"	S50°29'37"E	36.11'			
C3	103.09'	200.00'	29°31'56"	N43°31'48"W	101.95'			



Topographic Survey
Albertson's
 911 N Main St.
 Hailey, ID 83333

Revisions:

1.	



Project No.: 13289
 Date of Issuance: JUNE 2022
 Project Milestone:

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/23/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of a City-initiated Text Amendment to the Hailey Municipal Code to Title 17: Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020: Meaning of Terms or Words, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040: District Use Matrix, to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); as well as to add a new chapter, Chapter 17.08E, entitled Solar, to provide specific standards concerning the development of solar resources.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 10
(IF APPLICABLE)

BACKGROUND: City Planning Staff has identified the modernization of Hailey Municipal Code to meet sustainability standards as a priority for 2022 and moving forward. As such, Staff is proposing to amend Title 17, Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040 to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); and to add a new chapter, Chapter 17.08E, entitled Solar, to outline standards for any forthcoming solar development.

In March of 2022, the City of Hailey was recognized as a silver-level solar community by SolSmart. During the application process, SolSmart completed a Zoning Review which evaluated the Hailey Municipal Code and provided feedback on barriers to solar development that were identified. The barriers found included the conditional use provision of freestanding (ground-mounted) solar and the maximum height requirements for roof-mounted solar. SolSmart best practices recommend allowing accessory use ground-mounted solar in all zoning districts and exempting solar systems from height restrictions.

In conjunction with local solar developers and the Friedman Memorial Airport, Staff is proposing text amendments that are catered to this community, which includes allowing ground-mounted solar in all zoning districts except the Recreational Green Belt (RGB), amending the building height allowance for ground-mounted solar to 10 feet (10') from record grade, and permitting an extension of five feet (5') above the maximum building height allowance for roof-mounted solar systems, subject to review and/or consultation with the Airport Director if located within the proposed Airport Influence Area. Further, Staff is proposing to add the definitions for building integrated photovoltaics (BIPV) and pole-mounted solar systems. Lastly, Staff is proposing to add a new chapter, Chapter 17.08E, entitled Solar, which outlines general provisions and overlay district standards concerning the development of solar resources.

A draft Ordinance is attached, accompanied by the proposed amendments to Title 17.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____
Estimated Hours Spent to Date:
Staff Contact: Robyn Davis

YTD Line-Item Balance \$ _____
Estimated Completion Date:
Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve and conduct a first reading of Ordinance No. _____, an Ordinance amending Title 17: Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020: Meaning of Terms or Words, Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040: District Use Matrix, and to add a new chapter, Chapter 17.08E, entitled Solar, and read by title only.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Motion Language:

Approval: Motion to approve and conduct a first reading of Ordinance No. _____, an Ordinance amending Title 17: Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020: Meaning of Terms or Words, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040: District Use Matrix, to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); as well as to add a new chapter, Chapter 17.08E, entitled Solar, to provide standards concerning the development of solar resources, and read by title only.

Denial: Motion to deny Ordinance No. _____, and Ordinance amending the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020: Meaning of Terms or Words, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040: District Use Matrix, to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); as well as to add a new chapter, Chapter 17.08E, entitled Solar, to provide standards concerning the development of solar resources, finding that _____ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Council should specify a date].

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____
Copies (all info.): Copies
Instrument # _____

HAILEY ORDINANCE NO. __

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING THE HAILEY MUNICIPAL CODE, TITLE 17: ZONING REGULATIONS, CHAPTER 17.02 DEFINITIONS, SECTION 17.02.020, MEANING OF TERMS OR WORDS, TO ADD DEFINITIONS FOR BUILDING INTEGRATED PHOTOVOLTAICS (BIPV) AND POLE-MOUNTED SOLAR SYSTEMS; CHAPTER 17.05 OFFICIAL ZONING MAP AND DISTRICT USE MATRIX, SECTION 17.05.040, DISTRICT USE MATRIX, TO AMEND HEIGHT REQUIREMENTS FOR FREESTANDING AND ROOF-MOUNTED SOLAR AND TO ALLOW FREESTANDING SOLAR IN ALL ZONING DISTRICTS, EXCEPT THE RECREATIONAL GREEN BELT (RGB); AND TO ADD A NEW CHAPTER, 17.08E, ENTITLED SOLAR, TO PROVIDE SPECIFIC STANDARDS CONCERNING THE DEVELOPMENT OF SOLAR RESOURCES, PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Hailey City Council has found that the following addition to the Hailey Municipal Code, Title 17, conforms to the Hailey Comprehensive Plan; and

WHEREAS, the proposed additions will remove existing barriers and provide clarity to encourage the expansion of solar development in Hailey; and

WHEREAS, the Hailey City Council has determined that the above-mentioned amendments are appropriate amendments; and

WHEREAS, the text addition set forth in this Ordinance will promote the public health, safety and general welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Title 17 Zoning Regulations, Chapter 17.02 Definitions, Chapter 17.05 Official Zoning Map and District Use Matrix, and Chapter 17.08E Solar is hereby modified by the removal of the stricken language and the addition of the underlined language, as follows:

Chapter 17.02 Definitions

Section 17.02.020: Meaning of Terms or Words

Building Integrated Photovoltaics (BIPV): A solar collector system that is integrated into the structure of a building. Common BIPV applications include carports, awnings, and roofs.

Pole-Mounted Solar System: A solar collector system that consists of an array that is mounted on top of a single steel pole, which is ground mounted. This type of installation can be manually adjustable, so that the pitch of the array at different times of the year can be changed.

Chapter 17.05 Official Zoning Map and District Use Matrix

Section 17.05.040: District Use Matrix

Category	Description (Excerpt)	Zones And Subdistricts													
		RGB	LR-1	LR-2	GR	NB	LB	TN	B	LI	TI	A	SCI-SO	SCI-I	
Accessory uses:															
Alternative energy systems	Freestanding solar panels, subject to the maximum building height for the applicable district of ten feet (10') from record grade.	N	€ P	€ P	€ P	€ P	€ P	€ P	€ P	€ P	€ P	€ P	€ P	€ P	€ P
	Roof mounted and freestanding small scale wind energy system	N	N	N	N	N	N	N	C	C	N	C	C	C	C
	Roof mounted solar panels, subject to five feet (5') above the maximum building height for the applicable district ²⁵	N	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P

²⁵ Subject to review and/or consultation with the Airport Director for new roof-mounted solar located within the proposed Airport Influence Area.

17.08 Supplementary Regulations

Article E: Solar

Section:

17.08E.010 Purpose and Intent

17.08E.020 General Provisions

17.08E.030 Overlay District Standards

17.08E.040 Friedman Memorial Airport Proposed Airport Influence Area

17.08E.010 Purpose and Intent

The general purpose of this article is to encourage the expansion of solar energy development for heating air and water, and producing electricity in homes and businesses, as long as disruption to the site-specific natural topography, riparian areas, wetlands, and hazard areas or impacts to the Friedman Memorial Airport are mitigated and/or avoided.

17.08E.020 General Provisions

The placement, use, or modification of a solar energy system shall be an allowed use in all zoning districts, except the Recreational Green Belt (RGB), provided the system meets zoning standards outlined in subsections A through I of this section, and section 17.08E.020 of this chapter. To lawfully install a solar energy system, an Alternative Energy Review Form shall be required.

The following shall be found to be true prior to issuance of a building permit:

- A. Photovoltaic solar (collector) panels are certified by the Solar Collector and Certification Corporation (SRCC);

- B. Solar energy system panels and mounts are installed per manufacturer's specifications;
- C. Solar panels mount systems located on roofs are installed to meet the International Building Code standards for wind and snow loads. If panels do not contain wind and snow load specification or circumstances require a modification to installation per the manufacturer's specifications, an engineer shall review and certify that the modifications meet wind and snow load standards as outline in the International Building Code and as amended by the City of Hailey;
- D. The building official has reviewed mounting plans to ensure the roof structural integrity is maintained;
- E. BIPV and roof-mounted panels do not exceed five feet (5') from the top of the structure or forty feet (40') from natural grade;
- F. Ground and pole mounted solar collectors are firmly anchored and:
 - 1. Do not exceed ten feet (10') from natural grade; or
 - 2. Panels located on isolated slopes do not exceed ten feet (10') above record grade;
 - 3. Are exempt from lot coverage calculations
 - 4. Are located on private property only, and not within the public right-of-way.
- G. Solar energy system is located in a building envelope or is located outside the building envelope and is not located within an overlay district, or has been found to comply with the standards set out in section 17.08E.030 of this chapter;
- H. Solar energy system setbacks are subject to Supplementary Location and Bulk Requirements for detached accessory structures, as outlined in 17.07.010;
- I. No solar development shall be permitted in the Recreational Green Belt (RGB)
- J. All solar development is subject to the standards and purview of the local utility provider.
- K. All residential solar development must comply with Section 324: Solar Energy Systems of the International Residential Code.
- L. All commercial solar development must comply with Section 1204: Solar Photovoltaic Power Systems of the International Fire Code.
- M. All solar installations must comply with the applicable provisions of the National Electrical Code.

17.08E.030 Overlay District Standards

Solar or Alternative Energy Permit Applications located in an overlay district have the burden of demonstrating compliance with each of the standards of evaluation as set forth in this section.

- A. Townsite Overlay District:
 - 1. Roof-mounted solar systems may extend an additional five feet (5') beyond the maximum building height allowance of the zoning district in which it is located and must be equal to or less than the roof area.
 - 2. Ground-mounted solar systems must be equal to or less than half of the yard area and no higher than ten feet (10') from record grade and is exempt from lot coverage calculations so long as the surface underneath is pervious.
- B. Hillside Overlay:
 - 1. Solar development is encouraged to occur on areas of lowest elevation on hillside properties where such areas area part of the parcel or lot under consideration.
 - 2. A reflection analysis from a qualified professional shall demonstrate the angle of the collector panels do not create a line-of-sight reflection as viewed from a reference road.

C. Special Flood Hazard Overlay District:

1. All solar development in the Special Flood Hazard Overlay is subject to standards A1-A7, A9-A18, and B7 as outlined in section 17.04J.060 of this title.

17.08E.040 Friedman Memorial Airport Proposed Airport Influence Area Standards

Solar or Alternative Energy Permit Applications located in the proposed Airport Influence Area of the Friedman Memorial Airport shall demonstrate compliance with each of the standards of evaluation set forth in this section.

- A. Solar development located in the proposed Airport Influence Area are subject to review and/or consultation with the Airport Director.
- B. Based on the Airport Director's review, the Applicant may need to submit Form 7460-1 to the Federal Aviation Administration for further review and approval.
- C. A reflection analysis from a qualified professional shall demonstrate the angle of the collector panels do not create a line-of-sight reflection as viewed from a reference road.

Section 2. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause. All City of Hailey Ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS __ DAY OF _____, 2023.

Martha Burke, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk



STAFF REPORT
Hailey City Council
Regular Meeting of January 23, 2023

To: Hailey City Council

From: Robyn Davis, Community Development Director

Overview: Consideration of a City-Initiated Text Amendment to the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020: Meaning of Terms or Words, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040: District Use Matrix, to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); as well as to add a new chapter, Chapter 17.08E, entitled Solar, to provide specific standards concerning the development of solar resources.

Hearing: January 23, 2023

Applicant: City of Hailey

Notice: Notice for the public hearing was published in the Idaho Mountain Express on January 4, 2023 and mailed to public agencies on January 4, 2023.

Background: City Planning Staff has identified the modernization of Hailey Municipal Code to meet sustainability standards as a priority for 2022 and moving forward. As such, Staff is proposing to amend Title 17, Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040 to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); and to add a new chapter, Chapter 17.08E, entitled Solar, to outline standards for any forthcoming solar development.

In March of 2022, the City of Hailey was recognized as a silver-level solar community by SolSmart. During the application process, SolSmart completed a Zoning Review which evaluated the Hailey Municipal Code and provided feedback on barriers to solar development that were identified. The barriers found included freestanding (ground-mounted) solar, which is currently listed as a conditional use in all zoning districts and maximum height requirements apply.

SolSmart identified ground-mounted solar panels as a conditional use in all zoning districts to be a barrier to solar development because not all properties are suitable for roof-mounted solar. SolSmart best practices recommend allowing accessory use ground-mounted solar in all zoning districts.

SolSmart also identified building height requirements as a barrier for solar development because the Hailey Municipal Code currently stipulates that roof-mounted solar are subject to the building height for the applicable district. Yet, most buildings are built to the maximum height allowance of its zoning district, which limit a buildings' ability to install solar since solar panels are most efficient when installed

at an angle equal to a locational latitude. SolSmart best practices recommends exempting solar systems from height restrictions. However, both Blaine County and Ketchum allow an extension of five (5) feet above the maximum building height for roof-mounted solar. City Staff recommends taking a similar approach to provide consistency among jurisdictions in the Wood River Valley.

In the past, Federal Aviation Administration (FAA) policy required the Friedman Memorial Airport Staff to analyze the impact of solar glare in the vicinity of the airport to either the Air Traffic Control Tower cab or an aircraft on approach to either runway end. The FAA has since updated their policy, which reduced the scope of solar glare analysis to only include on-airport projects that impact the Air Traffic Control Tower cab and no longer requires the evaluation of off-airport solar. However, the City of Hailey is unique in the sense that the Friedman Memorial Airport is surrounded by residential developments and some developments that are technically off-airport are still in very close proximity and could potentially impact the airport. That said, Staff recommends that new roof-mounted solar installations located within the proposed Airport Influence Area be subject to review and/or consultation with the Airport Director. Based on the review, if there is a questionable site or concerns, the City will require the Applicant to submit a 7460-1 form to the FAA for further review and approval.

On September 6, 2022, the Planning and Zoning Commission reviewed the proposed text amendments to the District Use Matrix. The Commission was in favor of permitting a height extension of five feet (5') above the maximum building height of the zoning district for roof mounted solar and allowing freestanding solar in all zoning districts, except the Recreational Green Belt (RGB). However, the Commission expressed concerns over the current language for the allowable height of freestanding solar, which is subject to the maximum building height for the applicable district. The Commission requested standards specifically for solar development to be outlined in the Municipal Code. As such, Staff developed a new chapter, 17.08E, which identifies general provisions, overlay district standards, and the proposed Airport Influence Area of the Friedman Memorial Airport standards for solar development. All solar developments in the City of Hailey are subject to the standards and purview of the local utility provider.

On October 17, 2022, the Planning and Zoning Commission reviewed the proposed text amendments suggested by Staff. The Commission had concerns over the proposed height maximum of fifteen feet (15') for ground mounted solar, suggesting a lower height. The Commission requested more information on the average height of ground mounted solar installations and what the typical structural supports of those systems are. The Commission also requested a map of the proposed Airport Influence Area of the Friedman Memorial Airport.

Staff contacted John Reuter, owner of Bluebird Solar, to inquire about the average height of ground-mounted solar systems. Mr. Reuter informed Staff that ground-mounted systems are engineered low due to wind-loading concerns and the tallest system he has ever installed was ten feet (10') in height. Mr. Reuter recommended a height of twelve feet (12') or less for ground-mounted systems. Mr. Reuter also explained how most structural supports for solar systems are made of concrete Sonotubes, and that his systems are usually four (4) to five (5) feet into the ground with concrete. He further explained how the National Electrical Code requires a fence or a wiring enclosure on the back of all ground-mounted solar arrays for safety. The images below are Bluebird Solar's installations of ground-mounted solar systems in the Wood River Valley.



Source: Bluebird Solar



Source: Bluebird Solar

Staff is proposing a reduced maximum height of ten feet (10') for ground mounted solar systems. Also, the map of the proposed Airport Influence Area of the Friedman Memorial Airport is attached.

On November 21, 2022, the Planning and Zoning Commission unanimously supported and recommended approval by the Hailey City Council the proposed text amendment to include additional solar definitions and to add a new chapter regarding specific standards concerning the development of solar resources. The Commission requested the addition of the word “roof” in the definition for building integrated photovoltaics (BIPV). The Commission also requested the inclusion of the word “snow” within 17.08E.020 General Provisions (C), to ensure solar panel mount systems on roofs are installed to meet the International Building Code standards for both wind and snow loads. The modifications have been reflected herein.

The following text amendments to Title 17 could read as follows:

Chapter 17.02 Definitions

Section 17.02.020: Meaning of Terms or Words

Building Integrated Photovoltaics (BIPV): A solar collector system that is integrated into the structure of a building. Common BIPV applications include carports, awnings, and roofs.

Pole-Mounted Solar System: A solar collector system that consists of an array that is mounted on top of a single steel pole, which is ground mounted. This type of installation can be manually adjustable, so that the pitch of the array at different times of the year can be changed.

Chapter 17.05 Official Zoning Map and District Use Matrix

Section 17.05.040: District Use Matrix

Category	Description (Excerpt)	Zones And Subdistricts													
		RGB	LR-1	LR-2	GR	NB	LB	TN	B	LI	TI	A	SCI-SO	SCI-I	
Accessory uses:															
Alternative energy systems	Freestanding solar panels, subject to the maximum building height for the applicable district of ten feet (10') from record grade	N	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P	⊖ P
	Roof mounted and freestanding small scale wind energy system	N	N	N	N	N	N	N	C	C	N	C	C	C	
	Roof mounted solar panels, subject to five feet (5') above the maximum building height for the applicable district ²⁵	N	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P	A P

²⁵ Subject to review and/or consultation with the Airport Director for all new roof-mounted solar located within the proposed Airport Influence Area.

17.08 Supplementary Regulations

Article E: Solar

Section:

17.08E.010 Purpose and Intent

17.08E.020 General Provisions

17.08E.030 Overlay District Standards

17.08E.040 Friedman Memorial Airport Proposed Airport Influence Area

17.08E.010 Purpose and Intent

The general purpose of this article is to encourage the expansion of solar energy development for heating air and water, and producing electricity in homes and businesses, as long as disruption to the site-specific natural topography, riparian areas, wetlands, and hazard areas or impacts to the Friedman Memorial Airport are mitigated and/or avoided.

17.08E.020 General Provisions

The placement, use, or modification of a solar energy system shall be an allowed use in all zoning districts, except the Recreational Green Belt (RGB), provided the system meets zoning standards outlined in subsections A through I of this section, and section 17.08E.020 of this chapter. To lawfully install a solar energy system, an Alternative Energy Review Form shall be required.

The following shall be found to be true prior to issuance of a building permit:

- A. Photovoltaic solar (collector) panels are certified by the Solar Collector and Certification Corporation (SRCC);
- B. Solar energy system panels and mounts are installed per manufacturer's specifications;
- C. Solar panels mount systems located on roofs are installed to meet the International Building Code standards for wind and snow loads. If panels do not contain wind and snow load specification or circumstances require a modification to installation per the manufacturer's specifications, an engineer shall review and certify that the modifications meet wind and snow load standards as outline in the International Building Code and as amended by the City of Hailey;
- D. The building official has reviewed mounting plans to ensure the roof structural integrity is maintained;
- E. BIPV and roof-mounted panels do not exceed five feet (5') from the top of the structure or forty feet (40') from natural grade;
- F. Ground and pole mounted solar collectors are firmly anchored and:

1. Do not exceed ten feet (10') from natural grade; or
 2. Panels located on isolated slopes do not exceed ten feet (10') above record grade;
 3. Are exempt from lot coverage calculations
 4. Are located on private property only, and not within the public right-of-way.
- G. Solar energy system is located in a building envelope or is located outside the building envelope and is not located within an overlay district, or has been found to comply with the standards set out in section 17.08E.030 of this chapter;
- H. Solar energy system setbacks are subject to Supplementary Location and Bulk Requirements for detached accessory structures, as outlined in 17.07.010;
- I. No solar development shall be permitted in the Recreational Green Belt (RGB)
- J. All solar development is subject to the standards and purview of the local utility provider.
- K. All residential solar development must comply with Section 324: Solar Energy Systems of the International Residential Code.
- L. All commercial solar development must comply with Section 1204: Solar Photovoltaic Power Systems of the International Fire Code.
- M. All solar installations must comply with the applicable provisions of the National Electrical Code.

17.08E.030 Overlay District Standards

Solar or Alternative Energy Permit Applications located in an overlay district have the burden of demonstrating compliance with each of the standards of evaluation as set forth in this section.

- A. Townsite Overlay District:
1. Roof-mounted solar systems may extend an additional five feet (5') beyond the maximum building height allowance of the zoning district in which it is located and must be equal to or less than the roof area.
 2. Ground-mounted solar systems must be equal to or less than half of the yard area and no higher than ten feet (10') from record grade and is exempt from lot coverage calculations so long as the surface underneath is pervious.
- B. Hillside Overlay:
1. Solar development is encouraged to occur on areas of lowest elevation on hillside properties where such areas are part of the parcel or lot under consideration.
 2. A reflection analysis from a qualified professional shall demonstrate the angle of the collector panels do not create a line-of-sight reflection as viewed from a reference road.
- C. Special Flood Hazard Overlay District:
1. All solar development in the Special Flood Hazard Overlay is subject to standards A1-A7, A9-A18, and B7 as outlined in section 17.04J.060 of this title.

17.08E.040 Friedman Memorial Airport Proposed Airport Influence Area Standards

Solar or Alternative Energy Permit Applications located in the proposed Airport Influence Area of the Friedman Memorial Airport shall demonstrate compliance with each of the standards of evaluation set forth in this section.

- A. Solar development located in the proposed Airport Influence Area are subject to review and/or consultation with the Airport Director.
- B. Based on the Airport Director’s review, the Applicant may need to submit Form 7460-1 to the Federal Aviation Administration for further review and approval.
- C. A reflection analysis from a qualified professional shall demonstrate the angle of the collector panels do not create a line-of-sight reflection as viewed from a reference road.

Standards of Review:

Criteria for Review. Section 17.14.060(A) of the Hailey Municipal Code provides “[w]hen evaluating any proposed amendment under this chapter, the hearing examiner or commission and council shall make findings of fact on the following criteria:

- 1. **The proposed amendment is in accordance with the comprehensive plan;**
- 2. **Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services;**
- 3. **The proposed uses are compatible with the surrounding area; and**
- 4. **The proposed amendment will promote the public health, safety and general welfare.**

1. The proposed amendment is in accordance with the comprehensive plan;

The Comprehensive Plan does not go into the specificity that this code section contemplates; however, it is anticipated that the city will annually update their Capital Improvement Plan to guide necessary infrastructure. The following goals from the Comprehensive Plan are relevant to this text change:

Section 1: Natural Resources, Energy, and Air Quality

Goal 1.4: Promote Energy Conservation

Section 9: Public Facilities, Utilities, and Services

Goal 9.1: Plan for the long-term utilities, service and facility needs of the City while minimizing impacts to the greatest extent possible.

Solar energy is a clean and renewable resource that improves air quality and reduces greenhouse gas emissions in the community. By including additional solar definitions, removing the barriers of height requirements and conditional uses, as well as outlining specific standards for new solar development, will result in greater clarity and further expansion of solar development in Hailey.

2. Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services;

The proposed amendments will not result in a change in allowed uses nor will they create excessive additional requirements at public cost for services. The proposed amendments are intended to avoid any potential misinterpretations of solar energy systems and to facilitate the expansion of the local solar market.

3. The proposed uses are compatible with the surrounding area; and

The proposed text amendments will not impact compatibility.

4. The proposed amendment will promote the public health, safety and general welfare.

The proposed amendments are consistent with the Hailey Comprehensive Plan, and they will not result in a change in allowed uses.

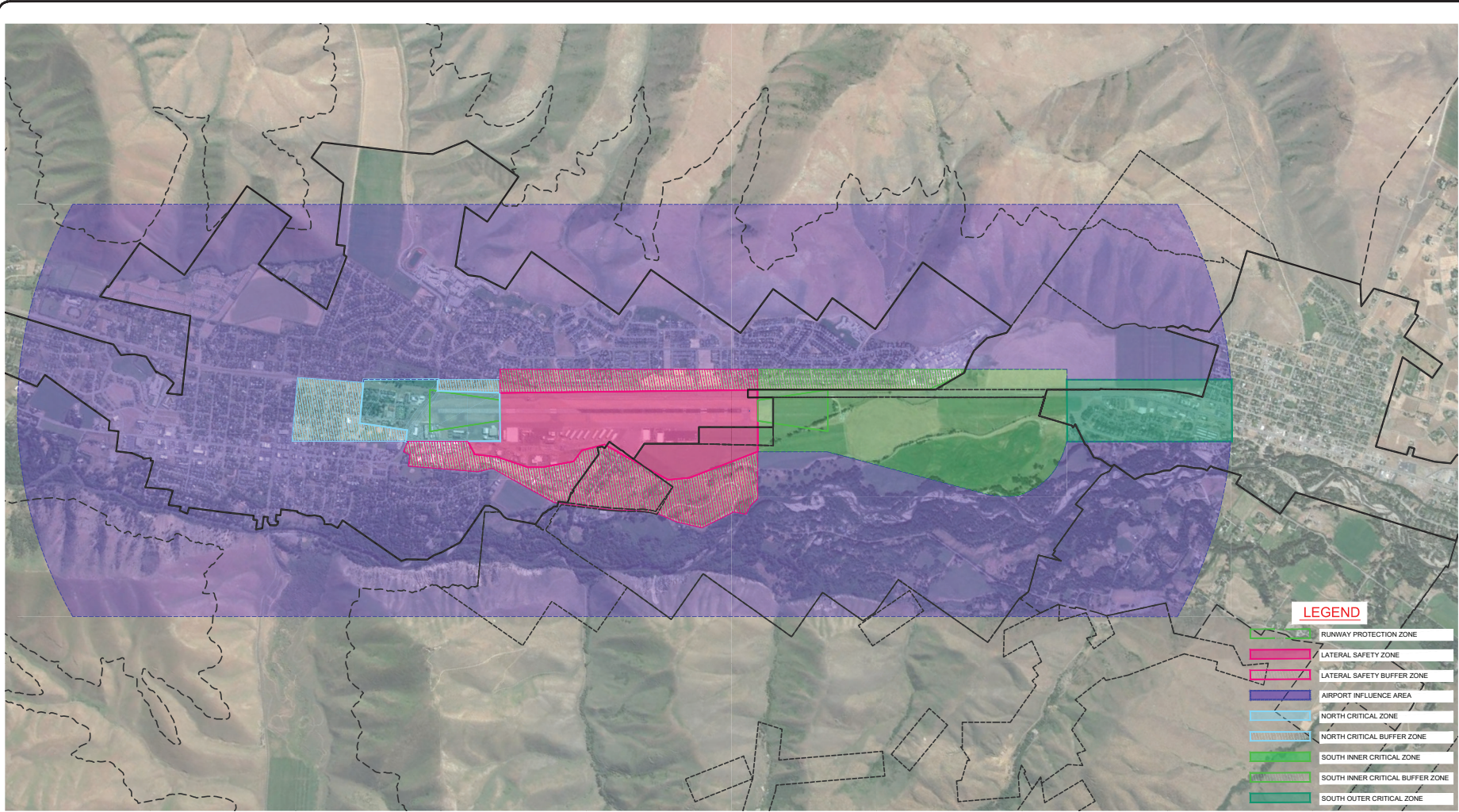
Motion Language:

Approval: Motion to conduct a first reading of and approve Ordinance No. _____, an Ordinance amending Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020: Meaning of Terms or Words, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040: District Use Matrix, to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); as well as to add a new chapter, Chapter 17.08E, entitled Solar, to provide standards concerning the development of solar resources, and read by title only.

Denial: Motion to deny Ordinance No. _____, an Ordinance amending Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.02 Definitions, Section 17.02.020: Meaning of Terms or Words, to add definitions related to solar energy development; Chapter 17.05 Official Zoning Map and District Use Matrix, Section 17.05.040: District Use Matrix, to amend height requirements for solar systems and to allow for freestanding solar in all zoning districts except the Recreational Green Belt (RGB); as well as to add a new chapter, Chapter 17.08E, entitled Solar, to provide standards concerning the development of solar resources, finding that _____ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Council should specify a date.]

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LEGEND

- RUNWAY PROTECTION ZONE
- LATERAL SAFETY ZONE
- LATERAL SAFETY BUFFER ZONE
- AIRPORT INFLUENCE AREA
- NORTH CRITICAL ZONE
- NORTH CRITICAL BUFFER ZONE
- SOUTH INNER CRITICAL ZONE
- SOUTH INNER CRITICAL BUFFER ZONE
- SOUTH OUTER CRITICAL ZONE



E-FILE NAME	
NO.	DATE
	DESIGNED
	DRAWN
	CHECKED
	APPROVED

T-O ENGINEERS
 CONSULTING ENGINEERS, SURVEYORS & PLANNERS
 2071 S. TITANIUM PLACE
 MERIDIAN, IDAHO 83642-8703
 PHONE: (208) 883-2288 FAX: (208) 883-2289
 COLUMBIA, IDAHO OFFICES ALSO IN
 BOISE, IDAHO

**FRIEDMAN MEMORIAL AIRPORT
 HAILEY, ID
 LAND USE ZONING EXHIBIT**

ATTENTION:
 IF THIS BAR DOES NOT MEASURE
 1" ON 24" SHEET OR 1/2" ON
 11x17 SHEET, THEN DRAWING IS
 NOT TO SCALE.

DATE: DEC 2017
 PROJECT: MISC SERVICES

SHEET 1 OF

DRAFT

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/23/23 **DEPARTMENT:** Administration/PW **DEPT. HEAD SIGNATURE:** LH

--SUBJECT: Urban Renewal Downtown Strategic Plan and Resolution 2023-__ approving Jacobs Engineering Task Order #2 related to engineering and parking analysis in support of the Downtown Strategic Plan

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Ord. 1257

Attachments:

- 1) [Presentation by GGLO, Downtown Strategic Plan](#)
- 2) [GGLO Scope of Services \(Hailey Urban Renewal Contract\)](#)
- 3) [Resolution 2023-__, a resolution approving Jacobs Task Order #2](#)

BACKGROUND:

Many Urban Renewal agencies around the state are taking leadership roles in downtown planning where their districts are located. The Hailey Urban Renewal Agency (HURA) reviewed work of consulting firm GGLO on the [Twin Falls Downtown Master Plan](#) and invited GGLO to a series of presentations in Hailey regarding downtown Hailey, specifically River and Main Streets. HURA adopted a resolution for a contract for services with GGLO on January 17, 2023, in the amount of \$49,500 for similar work in Hailey¹.

Accompanying that work is a need for transportation and parking analysis, which will “test” land use models and typical street sections that are developed, make recommendations and explore parking issues and alternatives. Jacobs Engineering has been selected for that work, as they have similar experience with other urban renewal agencies in Idaho.

The Hailey Urban Renewal Agency feels it is important that the Downtown Strategic Plan be a partnership between the Agency and the City. As such, the City is being asked to share the costs of the overall project. For simplicity, it is suggested that HURA pay for the costs of the GGLO contract (\$49,500) and the City of Hailey, if so approved by the Council, would cover the costs of the Jacobs contract (\$21,700) as a task order to the Master Services Agreement in place with Jacobs.

The Council adopted a Master Services Agreement with Jacobs Engineering on October 24, 2022 (Resolution 2022-144). Staff has been bringing task orders for specific projects to the Council as they arise. Additionally, the Downtown Strategic Plan was identified in the 2022 adopted Hailey Capital Improvements Plan.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

¹ Note the Hailey project will be simplified as compared to Twin Falls, which was contracted at over \$100,000

Staff Contact: _____ Phone # _____

Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input checked="" type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input type="checkbox"/> Public Works	<input type="checkbox"/> Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2023-___, a resolution approving Jacobs Engineering Task Order #2 related to engineering and parking analysis in support of the Hailey Downtown Strategic Plan.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to: _____

Copies (all info.):

Copies (AIS only)

Instrument # _____



City Council Presentation |
01.23.2022

GGLO

HURA Presentation

Goal

- Develop a Vision Plan for Downtown Hailey to guide ongoing growth through the end of the District

Strategy/Placemaking Goals (aka why create a Downtown Placemaking Framework Plan?)

- Set a strategic direction for future development that addresses broader City and Community Needs
- Provides a Framework Plan as Marketing Tool based on HURA's Vision
- Provide tools for Commissions to not get stuck in ad-hoc or 1-off NIMBY debates during project reviews
- Placemaking Strategies (internal process to determine which are highest priority)
 - Vision & Placemaking Summary
 - Streetscape Enhancements (Main, River, Side Streets)
 - Priority Downtown Sites Recommendations (UPS, Park & Ride, Town Center West)
 - Downtown Parks & Open Space Strategies (Lions Park, Hop Porter Park, Town Square)
 - Snow Management Strategies
 - Parking Strategies

Process

- Timeline
- Community, Stakeholder Engagement

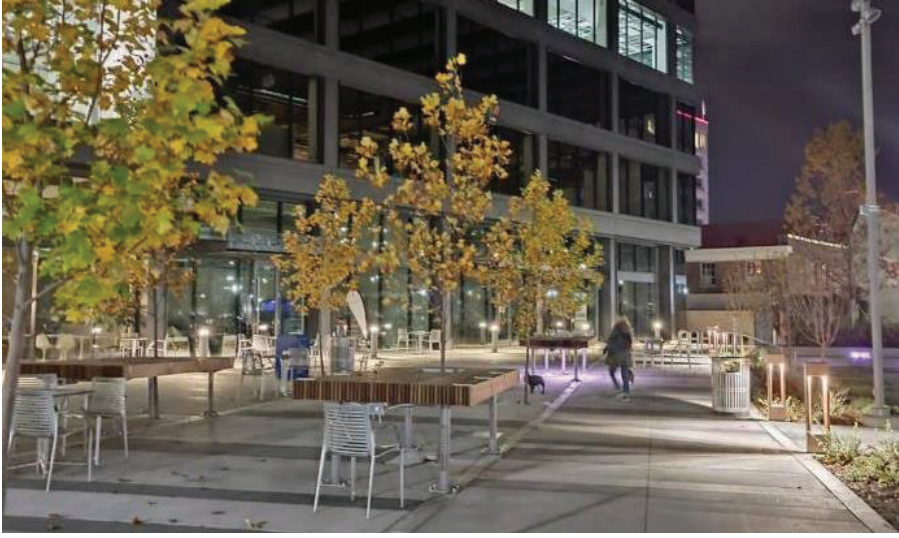
Q&A



Design process

We see each project as an opportunity to transform an environment in ways that enhance its beauty and support the well-being of people and planet. Our craft relies on a foundation of discovery and rigor to incorporate factors such as artistic expression, fabrication, technology, embedded carbon and social equity into elegant built solutions. We bring together subtle nuances of place with innovative expressions of form and art, to evolve cultural context in a positive way. The outcome binds us as humans, creating places that feel as good as they look.

Cherie Buckner-Webb Park Boise, ID



Client: Capital City Development Corporation (CCDC)

Statistics: .5 acre

GGLO

Indian Creek Plaza Caldwell, ID

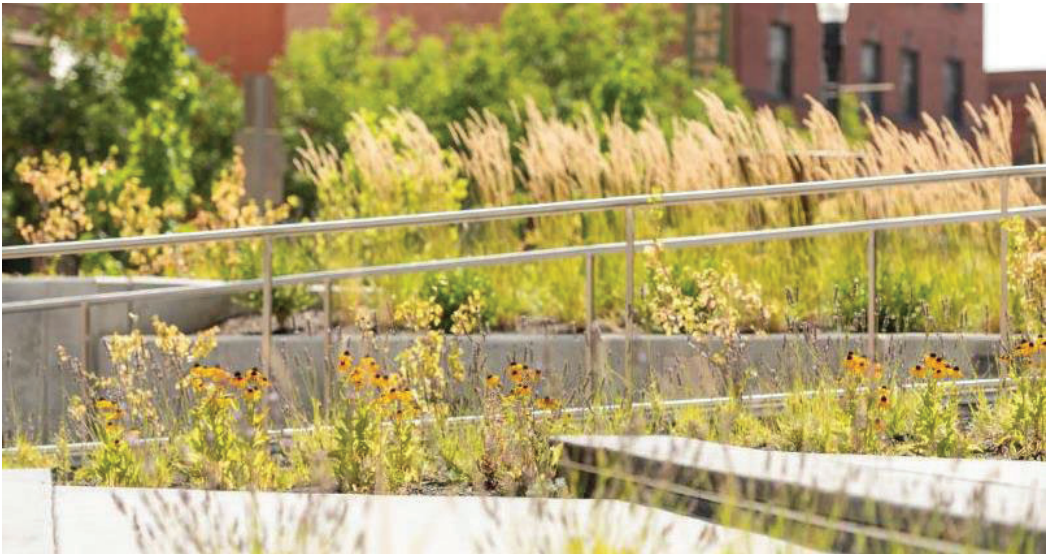


Client: City of Caldwell

Statistics: 1 acre

GGLO

Boise City Hall Plaza Boise, ID



Client: *City of Boise*

Statistics: *1 acre*

GGLO

Linen Blocks on Grove Street Boise, ID



Client: Capital City Development Corporation (CCDC)

Statistics: 6 blocks

GGLO



The Afton



The Gibson



Jules on 3rd



Ash+River Townhomes



Creekside



Gramercy Commons



Beta Office



11th & Miller



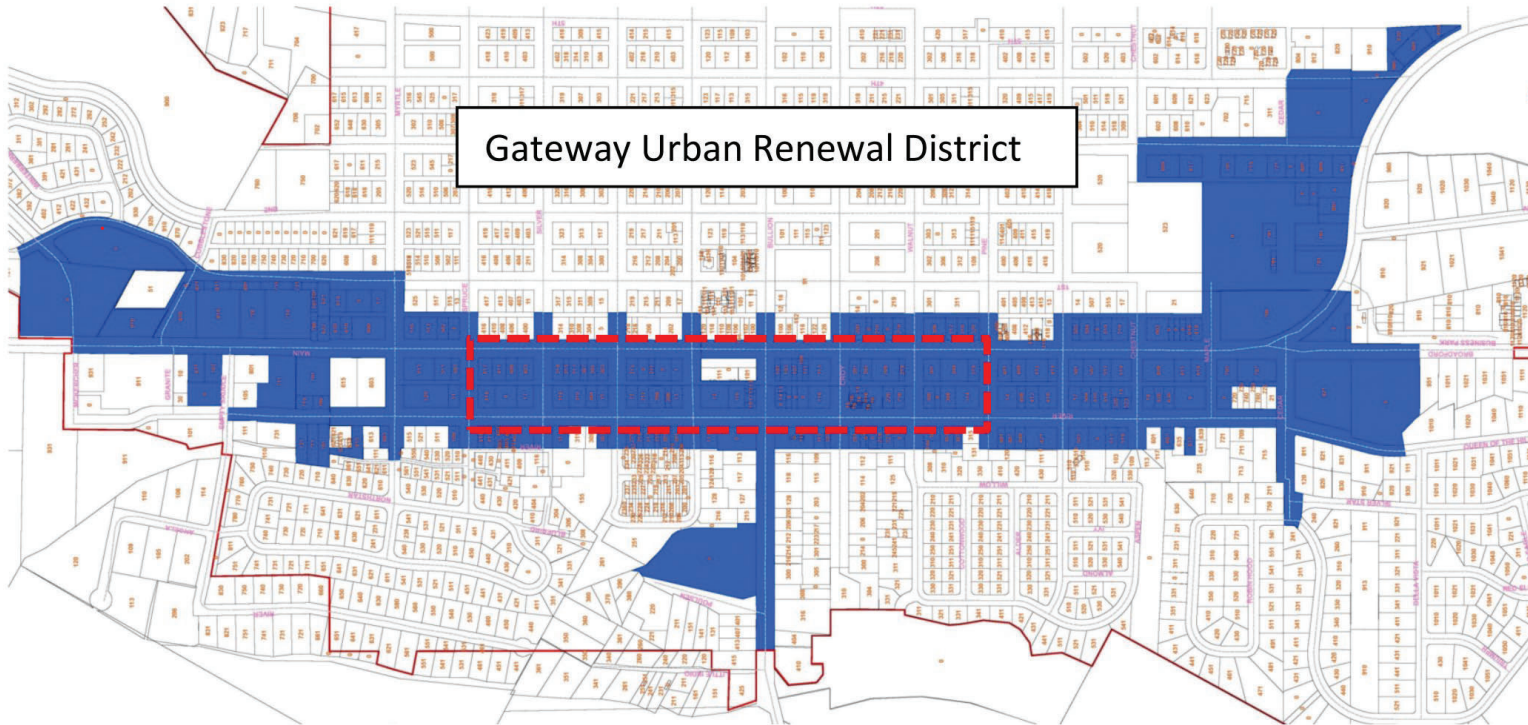
Union 93

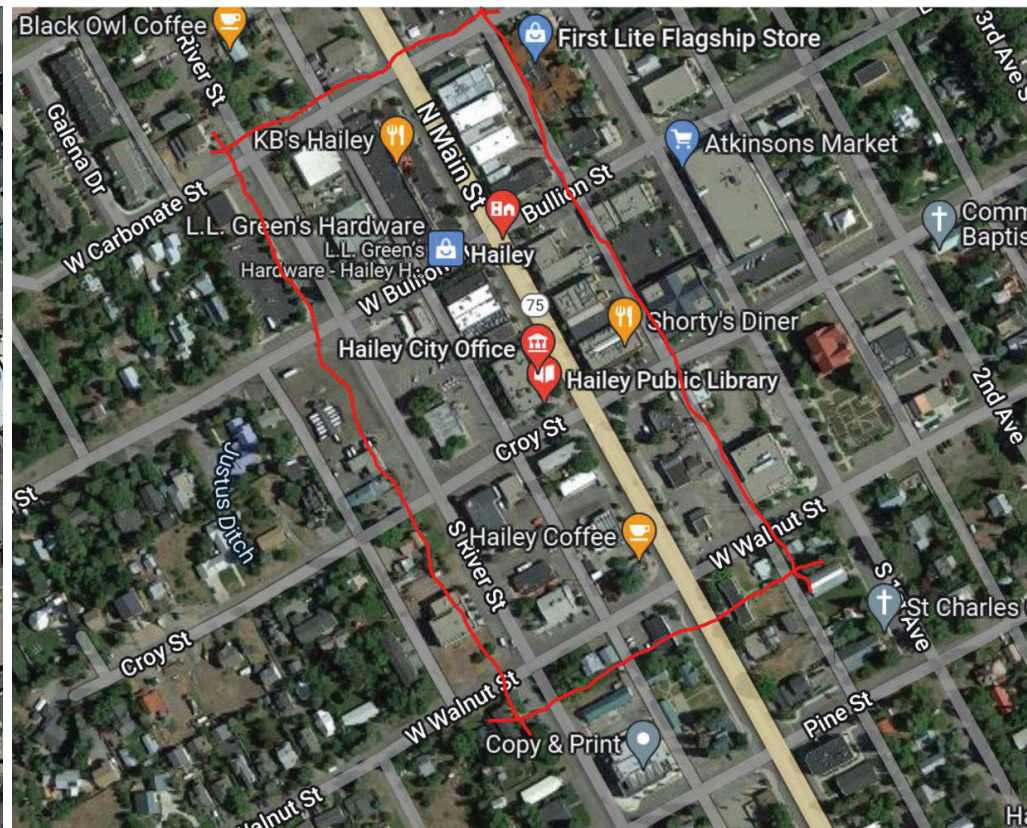
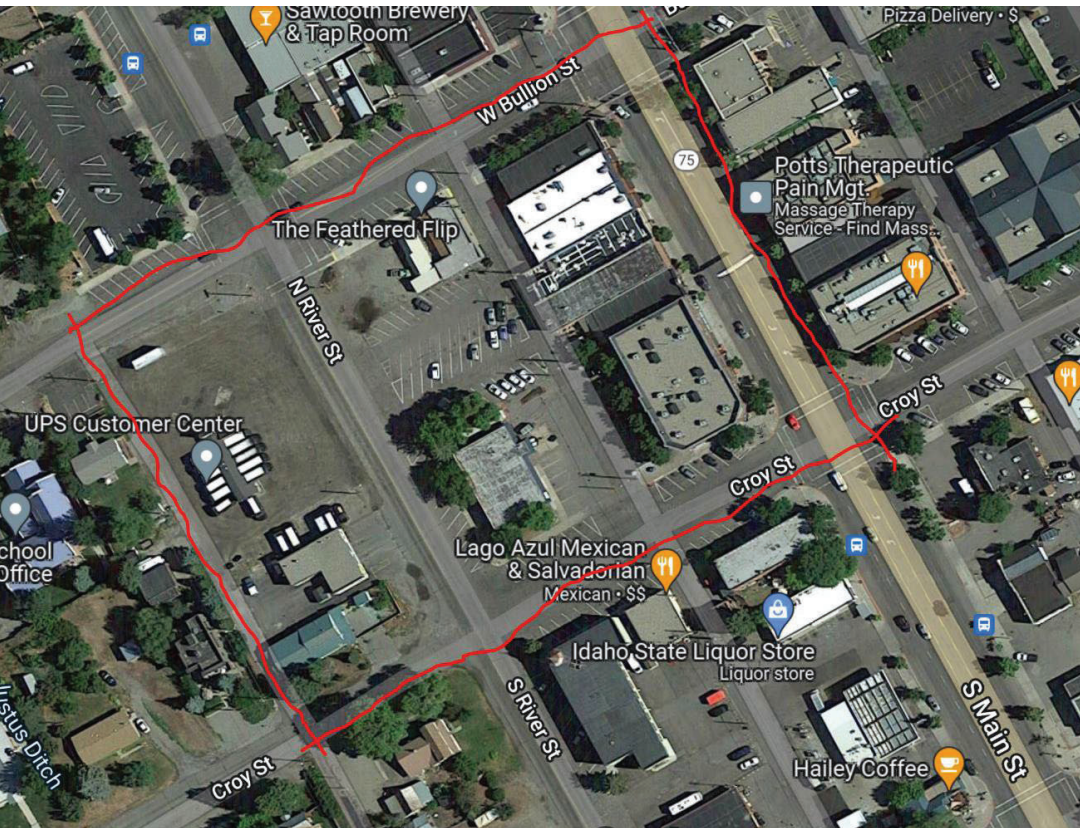


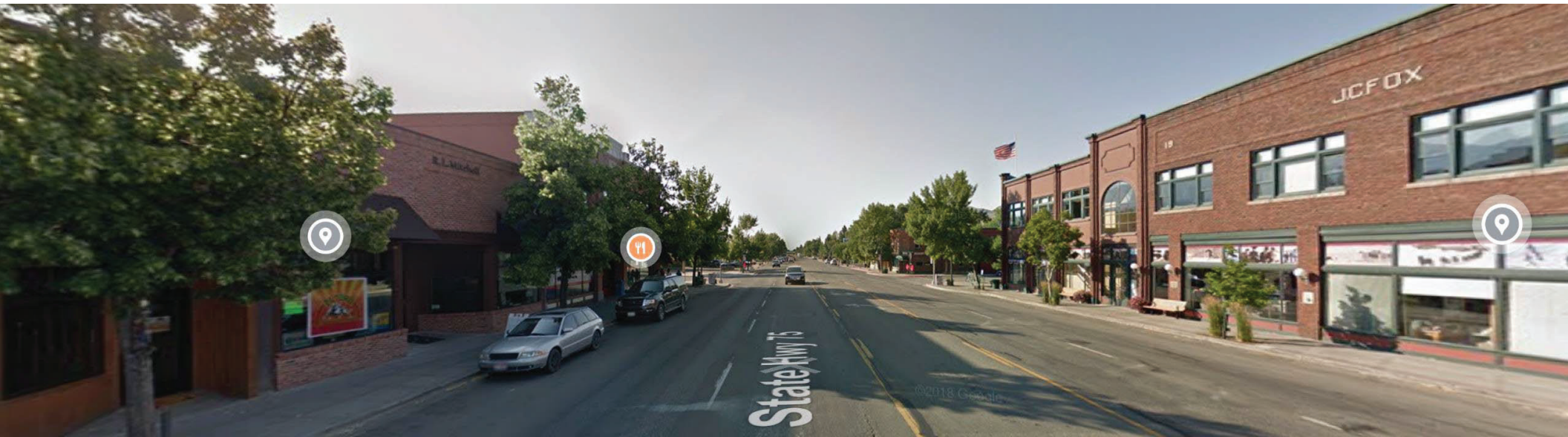
Process & Approach

Project Description:

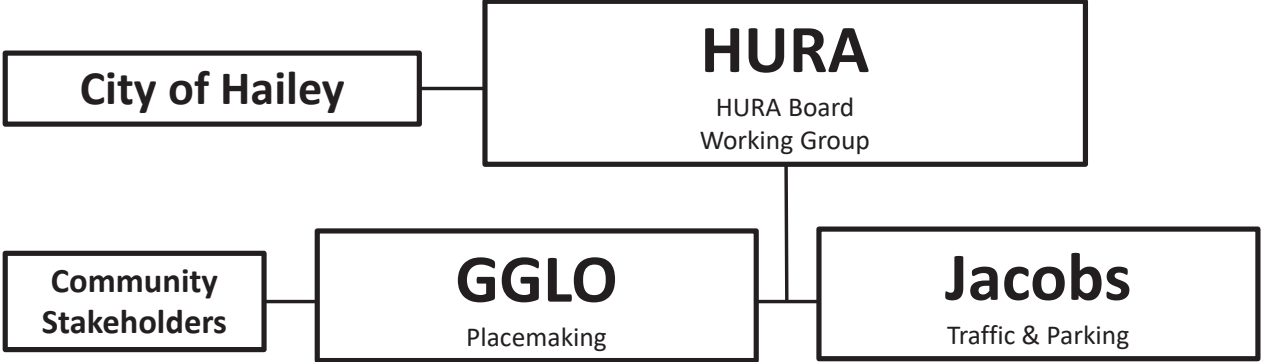
The intent of this scope of work is to develop an overall Master Plan and Guiding Vision for Downtown Hailey to guide growth, development, and public improvements for the remaining duration of the Gateway Urban Renewal District (expiration 2033). The project study area is the Gateway Urban Renewal District with emphasis on Main Street and River Street between Walnut and Silver Streets:

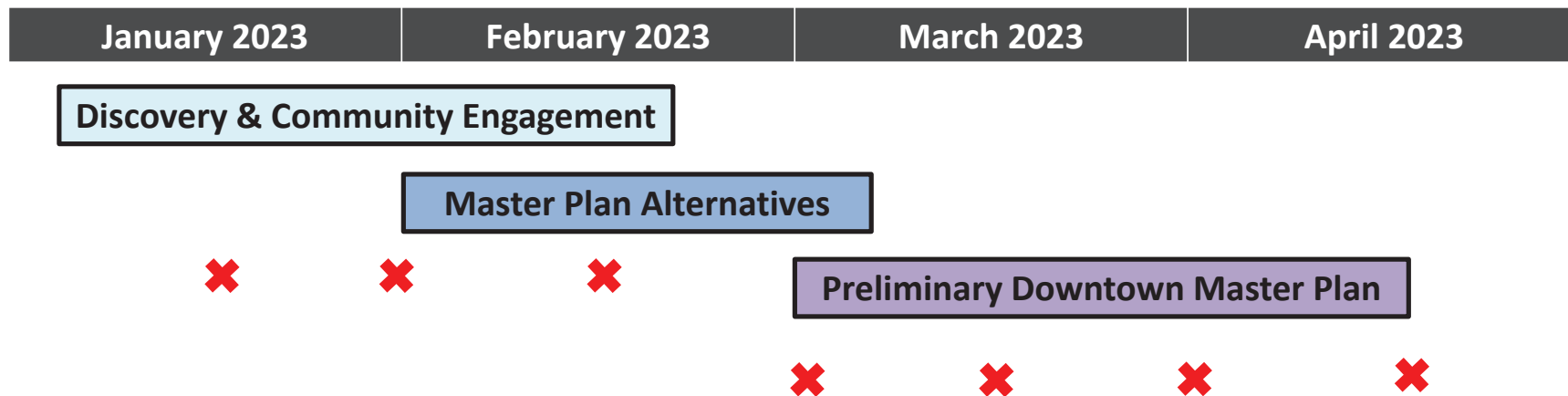












X Input milestone (Community, Stakeholders, HURA, Working Group)



Deliverables Examples

Online Community & Stakeholder Survey Example

How long have you lived here?

How often do you visit downtown?

What do you do when you visit downtown?

What do you like most about downtown?

What's the character and identity of downtown?

What's missing downtown?

How would you describe the changes over the past 5-10 years?

What would you like to see in the next 10-30 years downtown?

Deliverables Example

ONLINE SURVEY RESULTS - DISCOVERY

SUMMARY

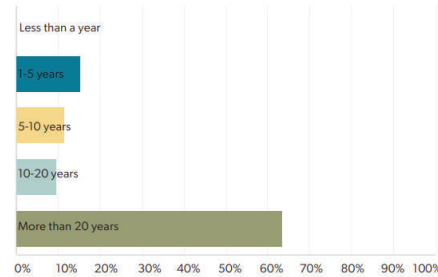
- 106 total respondents
- Conducted through Survey Monkey
- Opened 11.18.22 and closed 12.12.22
- Emailed to project stakeholders and distributed to their connections through an online link

The eight-question online survey was a mixture of multiple choice and short answer. The questions were written to facilitate an understanding of the individual's wants and needs as well as their opinions on past Downtown developments, the culture and identity of Downtown, and future dreams for Twin Falls.

The results of the online survey are valuable as they reveal the community's vision for Downtown. The community sees Downtown Twin Falls as the heart of the region, and there is an overwhelming optimism about continued revitalization of the district. The community appreciates Downtown's new restaurants, bars, small businesses, and the Main Avenue improvements, and are excited to see more in the future.

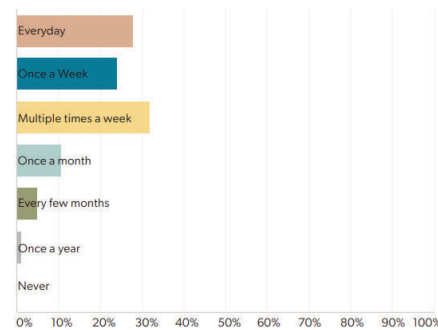
Q1 HOW MANY YEARS HAVE YOU LIVED IN THE TWIN FALLS AREA?

Out of 106 responses, 16% of people have lived in Twin Falls for 1-5 years, 12% for 5-10 years, 9% for 10-20 years, and 63% for more than 20 years.



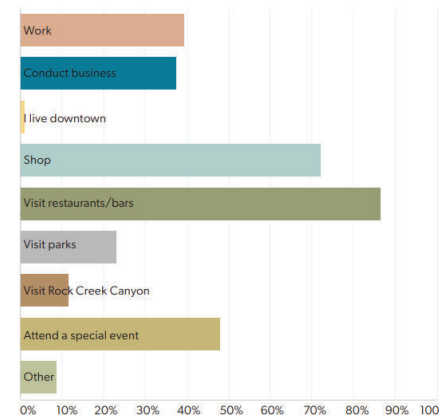
Q2 HOW OFTEN DO YOU VISIT DOWNTOWN/OLD TOWNE TWIN FALLS?

The majority of respondents are accessing Downtown Twin Falls on a daily or weekly basis.



Q3 WHAT DO YOU DO WHEN YOU ARE IN DOWNTOWN/OLD TOWNE TWIN FALLS?

Visiting local restaurants/bars and shopping were the most common responses. 39% of respondents work or conduct business downtown, but less than 1% of respondents currently live downtown. The "other" responses included visiting the Public Library, dance class, and visiting family.



Q4 WHAT DO YOU LIKE MOST ABOUT DOWNTOWN/OLD TOWNE TWIN FALLS?

The community is enthusiastic about what they like most in Downtown Twin Falls. People think it is a friendly, welcoming place with a unique and positive atmosphere. Below is a list of top answers and a selection of quotes from the online survey.

- Friendly Atmosphere
- Local Shops
- Local Businesses
- Small town feel
- Restaurants and Bars
- History and Historic Buildings
- Main Street Improvements
- Sense of Community
- Walkability
- Uniqueness
- Blend of Old and New
- Clean
- Special Events

"[Downtown] That it has progressed and become a hub of the community and a place to spend time."

"I love all the new businesses and restaurants that have come downtown. You can do a variety of things there now. The farmers market is also great!"

"It is becoming a place with identity. It has potential to be a social and civic hub for Twin Falls."

"The people, the individual shops, the restaurants, the friendliness of the shoppers and sales people, the variety and individuality of each shop."

Deliverables Example

OPPORTUNITIES

Based on initial studies conducted during the Discovery phase of work, the following items have been identified as key opportunities in the development of Downtown.

MAIN STREET EXPANSION

Expand Main Street shopping and street improvements to the ends of the Downtown/Old Towne edges.

2ND AVENUE SAFETY IMPROVEMENTS

Reduce safety hazards to bikers and pedestrians at 2nd Avenues.

HANSEN STREET ENHANCEMENT

Enhance Hansen Street to be an attractive, safe connection from City Park to Rock Creek.

ROCK CREEK CONNECTION

Study ways to provide a direct pedestrian connection from Rock Creek to the center of Downtown.

HOTEL & CONFERENCE CENTER

Consider a hotel and conference center at Hansen Street end/Rock Creek.

ROCK CREEK RESTORATION

Develop a plan for Rock Creek to become a healthy urban amenity with habitat value for people and wildlife.

ROCK CREEK CANYON RIM PARK

Consider a large park along the rim of Rock Creek Canyon.

CHARACTER NEIGHBORHOODS

Study character neighborhoods throughout Downtown based on existing culture, history and development patterns.

SMALL TOWN CHARM

Develop a strategy for preserving the charming small town feel of Downtown/Old Towne while leveraging nearby sites for new mixed-use, higher density housing projects.

PARKING STRATEGY

Develop a long term parking strategy for Downtown to address growth.

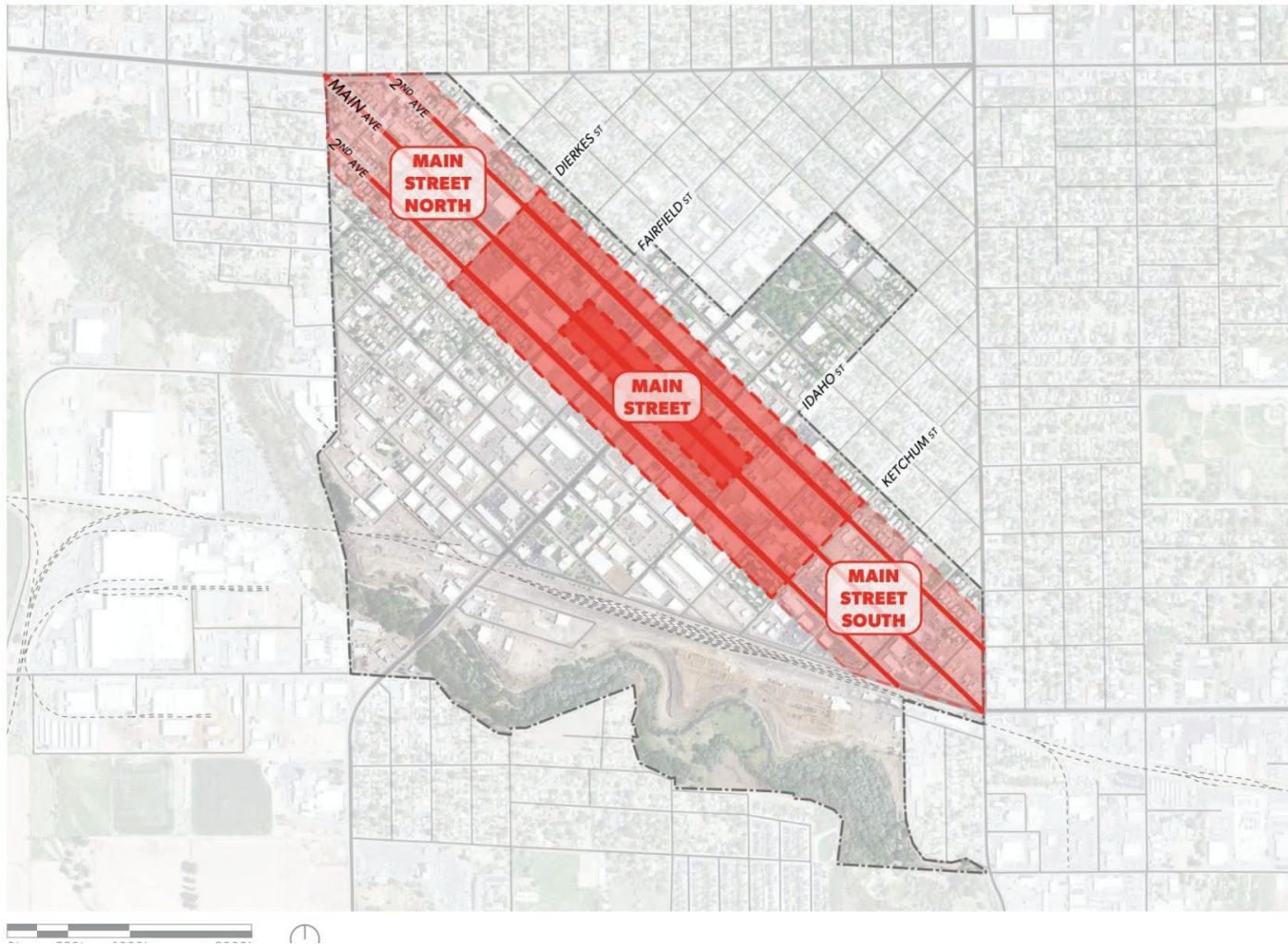
ENTRY GATEWAYS

Develop a strategy for Downtown/Old Towne entry gateways, wayfinding, and graphics signage to promote walkability.

HOUSING STRATEGY

Develop a strategy for expanding housing options Downtown, targeting a mix of housing typologies and a range of income levels.

Deliverables Example

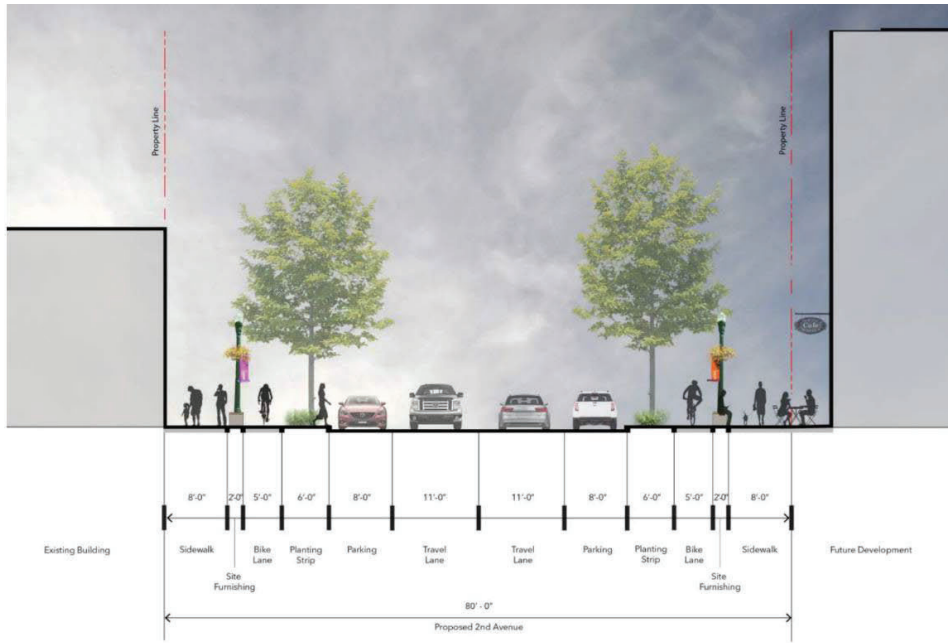


MAIN STREET EXTENSION

Main Street serves as the heart and soul of Twin Falls. As Downtown grows, there is opportunity to extend the energy of Main Street while maintaining a density of activity. The current four-block core along Main Avenue can be extended an additional two blocks at either end, creating an eight-block core from Dierkes Street to Ketchum Street. The 2nd Avenues can support this density of activity by continuing to provide retail and service opportunities on the ground floor but with an increased focus on providing Downtown housing above. As Main Ave approaches the northwest and southeast termini, this pattern continues but at a smaller scale with reduced density.

- Existing Main Street Core
- Extended Main Street Core
- Lighter Density Main Street Extensions
- Urban Renewal District boundary

Deliverables Example



REFERENCE: Blanchard Street, Seattle



REFERENCE: Pearl Street, Boulder



REFERENCE: Grove Street, Boise (Basque Block)



Deliverables Example

CASE STUDY
BURIEN TOWN SQUARE
 Burien, WA



SITE AMENITIES	
Active Lawn Area	█
Sporting Events	█
Picnic Area	█
Play Structure	█
Public Restrooms	█
Basketball Court	█
Dog Area	█
Shade Trees	█
Nature Trails	█
Outdoor Education Elements	█
Interactive Water Feature	█
River Access	█
River Sports	█
Fly Fishing	█
Fishing Pier	█
River Overlook	█
Bioretention / Snow Storage	█
Open Plaza	█
Public Art	█
Specialty Lighting	█
Fire Feature	█
Fixed and Movable Seating	█
Outdoor Work Spaces	█
Outdoor Amphitheater	█
Covered Events Venue	█
Farmer's Market	█
Adjacent Food & Beverage / Retail	█
Flexible Parking Area	█
Wayfinding	█



Deliverables Example

CASE STUDY CHERIE-BUCKNER WEBB PARK Boise, ID



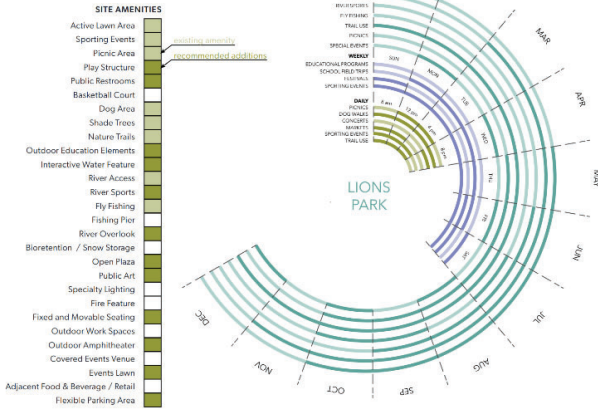
SITE AMENITIES	
Active Lawn Area	█
Sporting Events	█
Picnic Area	█
Play Structure	█
Public Restrooms	█
Basketball Court	█
Dog Area	█
Shade Trees	█
Nature Trails	█
Outdoor Education Elements	█
Interactive Water Feature	█
River Access	█
River Sports	█
Fly Fishing	█
Fishing Pier	█
River Overlook	█
Bioretention / Snow Storage	█
Open Plaza	█
Public Art	█
Specialty Lighting	█
Fire Feature	█
Fixed and Movable Seating	█
Outdoor Work Spaces	█
Outdoor Amphitheater	█
Covered Events Venue	█
Farmer's Market	█
Adjacent Food & Beverage / Retail	█
Flexible Parking Area	█
Wayfinding	█



Deliverables Example

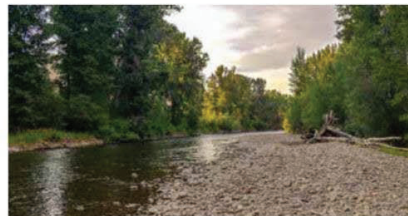
DOWNTOWN PARKS CHARACTER STUDY

LIONS PARK PROGRAM ASSESSMENT



URBAN OASIS

Lions Park is located on the edge of Hailey's downtown, just 0.3 miles from the town center. Despite its urban proximity, the park is surrounded by nature preserves and sits on the banks of the scenic Big Woods River. This setting provides a unique opportunity to create a natural oasis steps away from the bustle of Main Street.



URBAN PARK

Hop Porter Park sits in the middle of a residential neighborhood just three blocks off Main Street. Occupying over a full block, Hop Porter provides valuable recreational space in close proximity to area residents and Downtown visitors. This park functions as both a neighborhood park and a regional attraction.



URBAN PLAZA

A future Town Square off Bullion and River Streets would create a civic gathering space in the center of Downtown. Programmed as a plaza, this hardscaped space could provide places to sit, play, and socialize Downtown while also being capable of hosting special events right off Main Street.





GGLO

BOISE
1199 Shoreline Lane, Suite 290
Boise, ID 83702
208.953.7227

SEATTLE
1301 First Avenue, Suite 301
Seattle, WA 98101
206.467.5828

LOS ANGELES
4553 Glencoe Avenue, Suite 390
Marina Del Rey, CA 90292
310.751.6688

gglo.com

Authorization For Design Services

Date: January 11, 2023
Project: HURA Downtown Master Plan
Project No.: 2022121

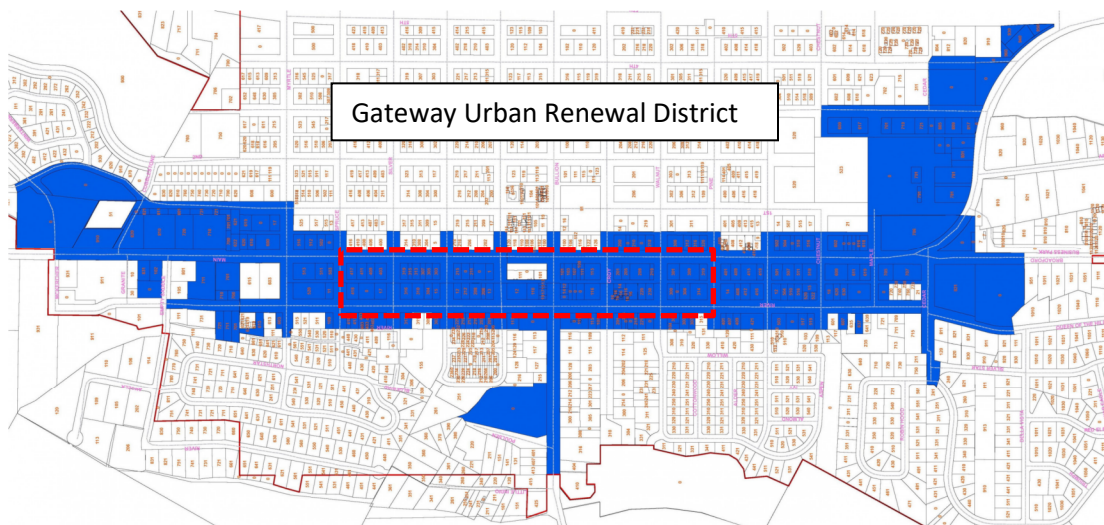
This document constitutes the working agreement and authorizes GGLO to provide design services as described below. Services will be performed and invoiced either on lump sum or on an hourly basis at GGLO's current hourly rates. No construction document or construction contract administration services will be performed under this Authorization. The attached Terms of Agreement are incorporated by reference into this Agreement.

Client:

Hailey Urban Renewal Agency
Authorized Representative: Lisa Horowitz

Project Description:

The intent of this scope of work is to develop an overall Master Plan and Guiding Vision for Downtown Hailey to guide growth, development, and public improvements for the remaining duration of the Gateway Urban Renewal District (expiration 2033). The project study area is the Gateway Urban Renewal District with emphasis on Main Street and River Street between Walnut and Silver Streets:



Scope of Services of this Authorization

Discovery

Tasks Include:

- Review prior planning materials, documents, zoning
- Assemble base files (City to provide GIS Data)
- Confirm Working Group and Stakeholders, Agency involvement
- Conduct Kick-Off Meeting to review schedule, deliverables, and process
- Establish primary goals, vision, and priorities
- Develop (3) Case Studies for similar Downtown Main Streets & River Streets in heavy snow environments
- Meet with City / Hailey Urban Renewal Agency (HURA) Working Group. Working Group to include HURA Chair, HURA Executive Director, Mayor, Public Works Director, Community Development Director, HURA's Traffic & Parking Consultant (Jacobs)
- Project Management & Administration

Deliverables: Discovery Package (11x17 pdf)

- Base files
- Summary of Goals, Vision & Priorities
- Case Studies

Public Involvement

Tasks Include:

- Conduct Stakeholder Meetings (1:1), up to 4 meetings
- Conduct 1:1 Interviews with HURA Board Members
- Prepare and Conduct Online Survey (via survey monkey)

Deliverables:

- Stakeholder and Interview Meeting Minutes
- Online Survey and Results Summary

Master Plan Alternatives

Tasks Include:

- Incorporate information from Traffic, Parking Studies (provided by Jacobs)
- Develop Main Street Improvement alternatives with typical section(s) from edge to edge of ROW
- Develop River Street Improvement alternatives with typical section(s) from edge to edge of ROW
- Develop Side Street Improvement alternatives with typical section(s) from edge to edge of ROW. Side streets include Bullion, Croy, and Walnut.
- Develop preliminary recommendations for high priority downtown sites (UPS Site, Park & Ride Site, Hailey Town Center West and other City or HURA influenced sites)
- Incorporate preliminary recommendations from concurrent GGLO study for Downtown Parks/Open Spaces (Lions Park, Hop Porter Park, future Town Square Site)

- Conduct Meetings twice per month with City/HURA PM's
- Meet with City/HURA Working Group to review Preliminary Alternatives
- Present Preliminary Alternatives at HURA Board Working Session
- Present Preliminary Alternatives to joint session of HURA, P&Z, City Council
- Project Management & Administration

Deliverables: Master Plan Alternatives Package (11x17 pdf)

- Vision and Placemaking Summary
- Streetscape Enhancements Alternatives (Main Street, River Street, Side Streets)
- Priority Downtown Sites Recommendations (UPS Site, Park & Ride Site, Hailey Town Center West)
- Downtown Parks & Open Space Preliminary Recommendations from concurrent GGLO study (Lions Park, Hop Porter Park, future Town Square Site)

Preliminary Downtown Master Plan

Tasks Include:

- Refine elements of the Master Plan Alternatives, incorporating feedback from online survey, agency outreach, working sessions and working group
- Develop final plans and exhibits
- Develop HURA Board presentation materials
- Meet with Working Group to review Draft Preliminary Downtown Master Plan
- Present Preliminary Master Plan to HURA Board for approval
- Project Management & Administration

Deliverables: Preliminary Downtown Master Plan Package (11x17 pdf)

- Vision and Placemaking Summary
- Streetscape Enhancements Recommendations
- Priority Downtown Sites Recommendations
- Downtown Parks & Open Space Recommendations
- Implementation Plan: Phasing & Priorities Matrix

Compensation and Timeline:

Task	Terms	Fee	Timeline
Discovery	Fixed	\$4,000	January 2023
Public Involvement	Fixed	\$5,000	February 2023
Master Plan Alternatives	Fixed	\$20,000	February 2023
Preliminary Downtown Master Plan	Fixed	\$20,000	March 2023
Reimbursable Expenses	Estimated	\$500	
Total		\$49,500	

Approved By:

Authorized Client Representative

Date



GGLO Architecture, Interior Design,
Landscape Architecture, Planning and Urban Design, LLC

1/11/2023

Date

Attachments: Terms of Agreement

**CITY OF HAILEY
RESOLUTION NO. 2023-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF TASK ORDER #2 WITH JACOBS
ENGINEERING, TO PARTICPATE IN THE HAILEY DOWNTOWN STRATEGIC
PLAN .**

WHEREAS, the City of Hailey has an existing agreement with Jacobs Engineering, for on-call engineering services,

WHEREAS, the City of Hailey and Jacobs Engineering have agreed to the Task Order #2, a copy of which is attached hereto,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Task Order #2 between the City of Hailey and Jacobs Engineering, and that the Mayor is authorized to execute the attached Agreement,

Passed this ____ day of January, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

TASK ORDER #2
HAILEY DOWNTOWN MASTER PLAN
TRANSPORTATION, TRAFFIC & PARKING SUPPORT
1-11-2023

Project Understanding

Hailey's Urban Renewal Agency (HURA) is contracting with GGLO to develop an overall Master Plan and Guiding Vision for Downtown Hailey to guide growth, development, and public improvements for the remaining duration of the Gateway Urban Renewal District (expiration 2033). The project study area is the Gateway Urban Renewal District with emphasis on Main Street and River Street between Walnut and Silver Streets. The tasks below are all a part of GGLO's scope of work, the bolded text indicates tasks where Jacob's will be involved and/or provide technical guidance with respect to the transportation network, traffic, and parking considerations at the request of the City/Urban Renewal Agency. *Italicized text indicates work to be performed by Jacobs in addition to the GGLO tasks.*

Discovery

Tasks:

- Review prior planning materials, documents, zoning
- Assemble base files (City to provide GIS Data)
- *Using City provided GIS parcel and ROW data, develop a GIS layer of priority sites for overnight shared parking*
- Confirm Working Group and Stakeholders, Agency involvement
- Conduct Kick-Off Meeting to review schedule, deliverables, process, public involvement
- Establish primary goals, vision, and priorities
- Develop (3) Case Studies for similar Main Streets/arterial street (River Street) in snow/resort environments
- Meet with City/HURA Working Group. Working Group to include HURA Chair, City Administrator, Mayor, Public Works Director, Planning Director, HURA's Traffic & Parking Consultant (Jacobs)
- Project Management & Administration

Deliverables: Discovery Package (11x17 pdf)

- Base files
- Summary of Goals, Vision & Priorities
- Case Studies

Public Involvement

Tasks:

- Conduct Stakeholder Meetings (1:1), up to 4 meetings
- Conduct 1:1 Interviews with HURA Board Members
- Prepare and Conduct Online Survey (via survey monkey)

Deliverables:

- Stakeholder and Interview Meeting Minutes
- Online Survey and Results Summary

Master Plan Alternatives

Tasks:

- Incorporate information from Traffic, Parking Studies (provided by Jacobs, see below)
- Develop Main Street Improvement alternatives with typical Section(s) from edge to edge of ROW
- Develop River Street Improvement alternatives with typical Section(s) from edge to edge of ROW
- Develop Street Improvement alternatives for key side streets with typical Section(s) from edge to edge of ROW
- Incorporate preliminary recommendations for Downtown Parks/Open Spaces (Lions Park, Hop Porter Park, future Town Square Site)
- Develop preliminary recommendations for high priority downtown sites (UPS Site, Park & Ride Site, Hailey Town Center West and other City or HURA influenced sites)
- Conduct Bi-Weekly Meetings with City/HURA as necessary
- Meet with City/ HURA Working Group to review Preliminary Alternatives
- Present Preliminary Alternatives at HURA Board Working Session
- Present Preliminary Alternatives at Planning Commission Working Session
- Present Preliminary Alternatives at City Council Working Session
- Project Management & Administration

Deliverables: Master Plan Alternatives Package

- Vision and Placemaking Summary
- Streetscape Enhancements Alternatives (Main & River Streets)
- Downtown Parks & Open Space Preliminary Recommendations (Lions Park, Hop Porter Park, future Town Square Site)
- Priority Downtown Sites Recommendations (UPS Site, Park & Ride Site, Hailey Town Center West)

Traffic and Parking Analysis

Jacobs will preform transportation/traffic and parking analyses as necessary to support the project at the request of the City/HURA. It is anticipated that the need for said analyses will be determined by the concepts developed in the Master Plan Alternatives work task above. A specific scope of work, schedule and fee will be prepared and agreed to prior to the beginning of any additional analyses or work not covered by this scope of work.

Preliminary Downtown Master Plan

Tasks:

- Refine elements of the Master Plan Alternatives, incorporating feedback from online survey, agency outreach, working sessions and working group
- Develop final plans and exhibits

- *Develop a snow removal strategy & typical cost for River Street and the River Street Pathway in conjunction with Public Works*
- Develop URA Board presentation materials
- Meet with Working Group to review Draft Preliminary Downtown Master Plan
- Present Preliminary Master Plan to Urban Renewal Agency Board for approval
- Project Management & Administration

Deliverables: Preliminary Downtown Master Plan Package

- Vision and Placemaking Summary
- Streetscape Enhancements Recommendations
- Downtown Parks & Open Space Recommendations
- Priority Downtown Sites Recommendations
- Implementation Plan: Phasing & Priorities Matrix
- *Recommended snow removal strategy for River Street and the River Street Pathway*

Jacobs Anticipated Costs

Task	Terms	Estimated Not to Exceed Fee
Discovery	T&M	\$4,600
Public Involvement	T&M	\$4,300
Master Plan Alternatives	T&M	\$5,900
<i>Traffic & Parking Analyses</i>	TBD	<i>TBD</i>
Preliminary Downtown Master Plan	T&M	\$6,900
Reimbursable Expenses	Estimated	\$500
Total NTE		\$21,700

For this Task Order Jacobs will perform the above noted tasks on a time and materials basis with a not to exceed amount of \$21,700 in accordance with the Professional Services Agreement between Jacobs Engineering Group Inc. and the City of Hailey dated October 24, 2022. Invoices will be submitted monthly based on actual hours expended; no direct expenses are anticipated unless the client request in-person meetings. If requested by the City, Jacobs will submit a proposal for scope amendment to provide additional services upon a change or expansion of this scope of work.

Schedule

In accordance with the GGLO scope of work; this first phase is assumed to last up to 4 months.

Assumptions

- All deliverable documents will be submitted electronically via email.

- Requested meetings will be held virtually via teleconference, with 1-2 Jacobs' staff members in attendance.
- Costs associated with travel for requested in-person meetings will be billed as a direct expense.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/23/23 **DEPARTMENT:** Administration **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Discussion of agreement with Wood River community Housing Trust (WRCHT) regarding long-term housing for the benefit of citizens living and working in Hailey

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Ord.

Attachments:

- 1) Resolution 2023-__ and Agreement with WRCHT
- 2) River Street Townhomes PUD Agreement

BACKGROUND:

The City is party to a PUD Development Agreement with CK Property Group regarding two (2) units in the River Street Townhomes (Resolution 2021-114). This agreement gives the City first rights to purchase one or both units at \$375,061. While the City has allocated \$500,000 in the 2022 Capital Improvements Plan towards housing, staff does not recommend that the purchase of one of these units is the best use of those funds for a variety of reasons, as managing the unit over the long-term would be taxing on limited staff resources.

Staff have been working on a proposal with WRCHT to assign it rights to the two units to the Wood River community Housing trust for the purposes of long-term workforce housing for the benefit of citizens living and working in Hailey. The attached agreement stipulates those terms.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____
 Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
 Staff Contact: _____ Phone # _____
 Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input checked="" type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input type="checkbox"/> Public Works	<input type="checkbox"/> Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

I move to approve Resolution 2022-__, a resolution with WRCHT regarding long-term housing for the benefit of citizens living and working in Hailey.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2023-_____

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE WOOD
RIVER COMMUNITY HOUSING TRUST REGARDING RIVER STREET
TOWNHOMES

WHEREAS, the City is party to a PUD Development Agreement with CK Property Group regarding two (2) units in the River Street Townhomes (Resolution 2021-114);

WHEREAS, the City desires to assign its rights to the two units to the Wood River community Housing trust for the purposes of long-term workforce housing for the benefit of citizens living and working in Hailey;

WHEREAS, the City of Hailey agrees to the terms and conditions of the Wood River Community Housing Trust Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY THAT CITY OFFICIALS ARE HEREBY AUTHORIZED TO SIGN THE ATTACHED WOOD RIVER COMMUNITY HOUSING TRUST AGREEMENT.

Passed this ____ day of _____, 2023.

CITY OF HAILEY

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

TERM SHEET

River Street Townhomes

1. City: City of Hailey, an Idaho municipal corporation
2. Trust: Wood River Community Housing Trust, Inc., which is a 501(c)(3) public charity that has been formed specifically to resolve the lack of affordable workforce housing in the Wood River Valley.
3. Developer: River Street Townhomes LLC, an Idaho limited liability company
4. River Street Units: Two Affordable Units under Section 4.4 of the Planned Unit Development Agreement between City and Developer recorded in the real property records of Blaine County, Idaho as Instrument No. 690305 (the “PUD Agreement”).
5. Purchase Agreement: Trust and Developer will enter into a real estate purchase and sale agreement for the purchase of the River Street Units for \$750,122 (i.e., \$375,061 each). The purchase agreement will be on customary form and without any affordability covenant or deed restriction. The purchase agreement will be effective only upon City and Developer entering into the PUD Amendment.
6. City-Trust Agreement: City and Trust will enter into an agreement that provides as follows, which agreement will be effective only upon City and Developer entering into the PUD Amendment:
 - a. Upon acquisition of the River Street Units, Trust will operate the River Street Units as part of the Trust’s portfolio of affordable workforce housing. The income requirements for the River Street Units will vary over time but, will be based on (1) the terms of the Trust’s then current workforce housing program to alleviate the burdens of government; (2) what is required for the program to be self-sustaining and financially responsible; (3) the size, type, amenities and location of the applicable unit; (4) the requirements of any available tax-exempt bond financing for the units; and (5) other relevant factors.
 - b. Upon acquisition of the River Street Units, Trust will provide the City with two resident nomination agreements (“RNAs”), one for a two-bedroom dwelling in the existing Skyview Apartments, and the other for one of the two River Street Units. The exact terms of the RNAs will be negotiated between the City and the Trust. In general, the RNAs will allow the City to

nominate any City employee that meets the income requirements to lease the covered unit for his or her family at a lease rate that is affordable for the family. The RNAs will target an income of not less than 80% AMI for one unit and not less than 110% AMI for the other unit (with the actual AMI levels to depend on then current circumstances). Any vacant unit will be leased by the Trust for a period of not more than one year to income qualified members of the general public if no City employee is ready to lease the unit following which the City would then again be able to nominate a new City employee tenant. The RNAs will expire (1) the sale by the Trust of the Unit; or (2) on the retirement of the associated dwelling unit from the Trust's portfolio; provided, however, if the associated dwelling unit is retired earlier than 40 years, then Trust will assign the RNA to a reasonably equivalent unit in Trust's portfolio for the balance of the 40-year period.

- c. The Trust may sell the units at any time it determines. In the event that the Trust sells either River Street Unit, then the Trust will pay City one-half (1/2) of the appreciation of the sold unit. The appreciation of the unit will be the net sales price of the unit (after sale expenses) less the acquisition cost of the unit and less the cost of all capital improvements to the unit. Upon the sale, the RNA associated with that unit will terminate.
- d. The City – Trust Agreement will expire forty years after the acquisition of the River Street Units, which is the expected useful life of the River Street Units, without substantial renovation. Unless City and Trust elect to extend the term of the City – Trust Agreement or enter into a new agreement to govern the use of the River Street Units and the RNAs associated with the units, then Trust will use commercially reasonable efforts to sell the River Street Units. Upon the closing of the sale of each River Street Unit, the Trust will pay City one-half (1/2) of the appreciation of the sold unit (as defined in Section 7.c above) and the RNA associated with the sold unit will terminate.
- e. If Trust sells any River Street Unit, then Trust agrees that Trust will use its one-half (1/2) of the appreciation of the sold unit (as defined in Section 7.c above) to (a) invest in the development or improvement of any affordable housing project located in City boundaries; or (b) fund any program (or portion thereof) designed to address the needs of individuals or families that live or work in City boundaries. The timing and nature of any investment or funding will be at Trust's discretion.

7. PUD Amendment: City and Developer agree to enter into an amendment to the PUD Agreement to delete Section 4 thereof and replace with a provision

stating that the community benefits through the provision of affordable housing as contemplated by Section 4 will be achieved through the Purchase Agreement and the City – Trust Agreement.

This term sheet is a statement of intent only and there will be no binding agreements until such binding agreement has been executed by both the parties thereto.

TERM SHEET

River Street Townhomes

1. City: City of Hailey, an Idaho municipal corporation
2. Trust: Wood River Community Housing Trust, Inc., which is a 501(c)(3) public charity that has been formed specifically to resolve the lack of affordable workforce housing in the Wood River Valley.
3. Developer: River Street Townhomes LLC, an Idaho limited liability company
4. River Street Units: Two Affordable Units under Section 4.4 of the Planned Unit Development Agreement between City and Developer recorded in the real property records of Blaine County, Idaho as Instrument No. 690305 (the “PUD Agreement”).
5. Purchase Agreement: Trust and Developer will enter into a real estate purchase and sale agreement for the purchase of the River Street Units for \$750,122 (i.e., \$375,061 each). The purchase agreement will be on customary form and without any affordability covenant or deed restriction. The purchase agreement will be effective only upon City and Developer entering into the PUD Amendment.
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CITY OF HAILEY
RESOLUTION NO. 2021-114

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING A DEVELOPMENT AGREEMENT WITH CK PROPERTY GROUP,
LLC REGARDING RIVER STREET TOWNHOMES PLANNED UNIT
DEVELOPMENT**

WHEREAS, the City of Hailey desires to enter into a Development Agreement with CK Property Group, LLC regarding the River Street Townhomes Planned Unit Development; and

WHEREAS, the City of Hailey agrees to the terms and conditions of the Planned Unit Development Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY THAT CITY OFFICIALS ARE HEREBY AUTHORIZED TO SIGN THE ATTACHED RIVER STREET TOWNHOMES PLANNED UNIT DEVELOPMENT AGREEMENT.

Passed this 8th day of November, 2021.

City of Hailey



Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO: City of Hailey Attn: Mary Cone 115 South Main Street, Ste. H Hailey, ID 83333	Instrument # 690013 HAILEY, BLAINE, IDAHO 12-17-2021 04:47:45 PM No. of Pages: 25 Recorded for : CITY OF HAILEY STEPHEN MCDUGALL GRAHAM Fee: 0.00 Ex-Officio Recorder Deputy Index to: AGREEMENT/CORRECTION
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(Space Above Line For Recorder's Use)

**PLANNED UNIT DEVELOPMENT AGREEMENT
(River Street Townhomes)**

THIS PLANNED UNIT DEVELOPMENT AGREEMENT (“**Agreement**”) is made this 15th day of December, 2021 (“**Agreement Date**”), by and between the CITY OF HAILEY, IDAHO, a municipal corporation (“**City**”), and RIVER STREET TOWNHOMES, LLC, an Idaho limited liability company (“**Owner**”). City and Owner may be referred to in this Agreement individually as a “**Party**” or collectively as the “**Parties**”, as warranted under the circumstances.

RECITALS

A. City is a municipal corporation possessing all powers granted to municipalities under the applicable provisions of the Idaho Code, including the power to approve planned unit developments and the power to contract. This Agreement is a collaboration between the Parties that will provide mutual benefit for the Parties and residents of the City of Hailey.

B. Owner owns real property within the

C. municipal boundary of the City of Hailey commonly known as 410 North River Street, which is legally described on Exhibit A, attached hereto and incorporated herein (“**Property**”).

D. On November 8, 2021, City approved a Planned Unit Development application and a subdivision application on the Property allowing the Property to be developed as a twelve (12) unit residential townhome project (“**Project**”) as specified in the River Street Townhome PUD Development Plan (“**PUD Development Plan**”). In connection with City’s approval of the Project, City adopted certain Findings of Fact and Conclusions of Law (“**Findings**”). The Findings, including all conditions of approval, are attached hereto and incorporated herein as Exhibit B, and the PUD Development Plan is attached hereto and incorporated herein as Exhibit C.

E. City desires Owner to develop the Property in conformity with the Findings, the PUD Development Plan, and pursuant to Chapter 17.10 of the Hailey Municipal Code (“**HMC**”) and other applicable ordinances and regulations unless specifically modified in this Agreement.

F. City has the capacity to provide essential services to the Project, including, water, sewer, and emergency services.

G. City has held all required public hearings and public meetings for consideration and approval of the Project and this Agreement.

H. City and Owner desire to enter this Agreement for the purpose of fulfilling the requirement of HMC §17.10.050.05 and to establish certain rights and obligations of the Parties with regard to the development of the Property, including the use, development, HMC modifications granted and amenities provided.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises, agreements, terms and conditions set forth herein, the Parties agree as hereinafter provided.

1. Incorporation of Recitals. The Recitals set forth above are hereby incorporated into and made an integral part of this Agreement as though set forth in their entirety.

2. Development. This Agreement shall vest the right to develop the Property in accordance with the terms and conditions of this Agreement. The Property may be developed in substantial conformance with the PUD Development Plan as a twelve (12) unit residential development comprised of single family townhomes. The uses allowed pursuant to this Agreement are those uses allowed under HMC and specified herein.

3. HMC Modifications. As set forth in the Findings, City's planned unit development approval granted the following modifications from the HMC: (i) the Project need not provide 10% open space (modification of HMC § 17.04R.060(B)); and (ii) the Project need not make any park dedication or payment-in-lieu of dedication (modification of HMC § 16.04.110(A)(1)).

4. Planned Unit Development Amenities. The Project provides community benefits through the provision of affordable housing as follows:

- 4.1. Developer will designate any two (2) of the twelve (12) single-family residential units (the "**Affordable Units**") as affordable to families with an annual family income equal to 100% of the annual Area Median Income for Blaine County, Idaho for a family size of four (4) as published by the U.S. Department of Housing & Urban Development as of 2021 ("**Affordability Target**").
- 4.2. The Purchase Price for each Affordable Unit shall be Three Hundred Seventy-Five Thousand Sixty-One Dollars (\$375,061.00) ("**Purchase Price**"), which was calculated by the Parties to be affordable to families with a family income equal to the Affordability Target.
- 4.3. In order to provide City with notice of the impending completion of the Affordable Units, Developer shall provide City with sixty (60) days written notice in advance of scheduling final building occupancy inspections for the Affordable Units. This notice shall also be provided to the Blaine County Housing Authority, an independent public body, corporate and politic created by Blaine County, Idaho ("**BCHA**").
- 4.4. Not later than thirty (30) days after City's issuance of a certificate occupancy for each Affordable Unit, Developer will offer to sell the Affordable Units to City on Developer's then current standard terms at the Purchase Price. City will have

fifteen (15) days after receipt of the offer to accept the offer and purchase one or both of the Affordable Units. City, following acceptance of the offer to purchase one or both of the Affordable Units, may assign an accepted offer to any employee of the City at City's discretion. If City does not accept the offer within the 15-day period (or City fails to close on an accepted offer for any reason), then City's rights under this Section 4.3 will automatically terminate.

- 4.5. If City's purchase rights under Section 4.3 terminate for any reason, or if City only elects to purchase one (1) of the Affordable Units, then not later than thirty (30) days after such termination of the City's rights, Developer will offer to sell the remaining Affordable Unit(s) to the BCHA on Developer's then current standard terms at the Purchase Price. BCHA will have fifteen (15) days after receipt of the offer to accept the offer. If BCHA does not accept the offer within the 15-day period (or BCHA or its assignee fails to close on an accepted offer for any reason), then BCHA's rights under this Section 4.5 will automatically terminate.
- 4.6. If BCHA accepts an offer to purchase an Affordable Unit, then BCHA may assign an accepted offer to any family that BCHA determines to have an annual income that is not less than 90% of the Affordability Target and that does not exceed 110% of the Affordability Target (a "**Qualified Buyer**"). The assignment must provide that the Affordable Units will be subject to a restrictive covenant prepared by BCHA, with the specific approval by City, for the benefit of BCHA, to ensure affordability of the deed restricted Affordable Units (in the event of any sale or lease thereof) (the "**Affordability Covenant**"). The Affordability Covenant shall be perpetual in nature, subject to BCHA's discretion to terminate for good cause, and shall restrict leasing of the Affordable Units to one (1) year or less. The Affordability Covenant shall be recorded against the Affordable Unit at closing.
- 4.7. If BCHA's rights under Section 4.5 terminate for any Affordable Unit for any reason, then Developer will have the right to sell the Affordable Unit(s) to any purchaser at market rates.

4. Development Schedule. The Parties anticipate that construction on the Property in furtherance of the Project will commence in 2023. If construction has not commenced on the Project by the end of 2023, Owner shall seek an extension pursuant to HMC § 17.10.050.06(C). Commencement of construction means any and construction activity on the Property in furtherance of the Project, including, but not limited to, earth work and utility work.

5. Ownership and Maintenance of Common Areas. All common area within the Project shall be owned and maintained by an Idaho non-profit corporation organized as the River Street Townhomes Home Owners Association ("**HOA**"), who will manage the Property and Project in accordance the HOA's governing documents, including, but not limited to, the HOA's bylaws and a declarations of covenants, conditions, and restrictions recorded against the Property by the Owner (the "**CC&Rs**"). To preserve the affordability of the Affordable Units, the CC&Rs shall limit the regular assessments levied against the Affordable Units by including the following in the CC&Rs: "Notwithstanding anything to the contrary contained in this declaration, once the all lots have been sold, regular assessments against the Affordable Units shall not increase by more than

five percent (5%) over the regular assessments against the Affordable Units for the prior fiscal year.”

6. Water Use and Conservation. Potable water and water for irrigation of the Property, including all common area and individual residential lots, shall be provided by City municipal water services. All landscaping design and irrigation practices on the Property and within any irrigated right-of-way improved as part of the Project shall be consistent with the City’s Water Conservation Landscaping Guidelines, including, but not limited to, use of xeriscape grasses and native drought tolerant plants and vegetation. Irrigation systems shall use EPA WaterSense controllers and heads or other equivalent water conservations controllers and heads.

7. No Other Conditions of Approval. City has determined that except as set forth in the Findings and this Agreement, no other conditions need be attached to the Project to mitigate potential adverse impacts to the City’s infrastructure, to further the City’s land use policies or ensure the benefits and amenities to be derived from the Project.

8. Conditions to Owner’s Obligations. Owner’s obligations hereunder are expressly conditioned upon it obtaining approval of and receiving funding for the Project in amounts and on terms and conditions acceptable to Owner. If Owner is unable to secure acceptable funding for the Project, Owner may elect either to waive the unsatisfied condition or contingency by commencing construction of the Project improvements or terminate this Agreement by giving written notice of such termination to City.

9. Term. The term of this Agreement shall be perpetual, subject to conditions above and Owner’s right to terminate.

10. Miscellaneous Provisions.

a) Police Powers. Except as otherwise expressly provided herein, nothing contained herein is intended to limit the police powers of the City or its discretion in review of subsequent applications regarding development of the Property. This Agreement shall not be construed to modify or waive any law, ordinance, rule, or regulation not expressly provided for herein, including, without limitation, applicable building codes, fire codes, Hailey’s Zoning Ordinance, Hailey’s Subdivision Ordinance, and Planned Unit Development requirements for the Property.

b) Amendment. This Agreement may be revised, amended, or canceled in whole or in part, only by means of a written instrument executed by both Parties.

c) Specific Performance. In the event of an uncured breach of this Agreement, in addition to all other remedies at law or in equity, this Agreement shall be enforceable by specific performance by either Party. All remedies shall be cumulative.

d) Attorney’s Fees. In the event either Party is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other Party all reasonable attorney’s fees incurred, whether or not litigation is actually instituted or concluded.

e) Notices. All notices required or provided for under this Agreement shall be in writing and deemed delivered upon delivery in person or upon mailing by certified mail, return receipt requested, postage prepaid. However, the time period in which a response to such notice must be given shall commence to run from the date of receipt on the return receipt of the notice. Rejection or refusal to accept, or the inability to deliver because of a change of address of which no notice was given shall be deemed to be receipt of the notice.

Notices to City shall be addressed as follows:

City of Hailey
115 Main Street South, Suite H
Hailey, ID 83333
Attn: Community Development Director
Email: lisa.horowitz@haileycityhall.org

Notices given to Owner shall be addressed as follows:

River Street Townhomes, LLC
1450 West Bannock Street
Boise, ID 83702
Attn: Kevin Cablik
Email: kevincablik@gmail.com

Notices given to BCHA shall be addressed as follows:

Blaine County Housing Authority
191 Sun Valley Road
Ketchum, ID 83340
Attn: Nathan Harvill
Email: nharvill@bcoha.org

A Party may change the address to which further notices are to be sent by notice in writing to the other Party, and thereafter notices shall be addressed and transmitted to the new address.

g) Relationship of Parties. It is understood that the contractual relationship between City and Owner is such that neither party is the agent, partner, or joint venturer of the other party.

h) Successors and Assigns; Covenant Running with the Land. This Agreement shall inure to the benefit of City and Owner and their respective heirs, successors and assigns. This Agreement, including all covenants, terms, and conditions set forth herein, shall be and are hereby declared covenants running with the land with regard to the Property or any portion thereof, and is binding on the Parties and their respective heirs, successors, and assigns.

i) Recordation and Release. Following mutual execution, this Agreement shall be recorded with the Blaine County Recorder. Owner shall have one (1) year from the City's issuance of the Findings to deliver a fully executed version of the Agreement to the City. City agrees to

execute all appropriate documentation to cause the encumbrance of this Agreement to be released and removed from the public records in the event of termination.

j) No Waiver. In the event that City or Owner, or its successors and assigns, do not strictly comply with any of the obligations and duties set forth herein, thereby causing a default under this Agreement, any forbearance of any kind that may be granted or allowed by Owner, City, or their successors and assigns, to the other party under this Agreement shall not in any manner be deemed or construed as waiving or surrendering any of the conditions or covenants of this Agreement with regard to any subsequent default or breach.

k) Partial Invalidity. In the event any portion of this Agreement, or part hereof, shall be determined by any court of competent jurisdiction to be invalid, void, or otherwise unenforceable, the remaining provisions of this Agreement, or parts hereof, shall remain in full force and effect and shall in no way be affected, impaired or invalidated, it being understood that such remaining provisions shall be construed in a manner most closely approximating the intention of the Parties with respect to the invalid, void, or unenforceable provision or part hereof.

l) Entire Agreement. This Agreement constitutes the full and complete agreement and understanding between the Parties.

m) Exhibits. All exhibits referred to in this Agreement are incorporated into this Agreement by reference as though restated in whole.

n) Authority. Each of the persons executing this Agreement represents and warrants that he or she has the lawful authority and authorization to execute this Agreement, as well as all deeds, covenants, easements, liens and other documents required hereunder, for and on behalf of the entity executing this Agreement.

p) Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the state of Idaho, which shall be the sole jurisdiction and venue for any action which may be brought by either Party with respect to this Agreement or the subject matter hereof. Except as provided otherwise in this Agreement, development of the Project shall be vested and governed by policies, procedures, guidelines, ordinances, codes and regulations of the City governing land use in effect as of the date the applications for the Project were filed. Any amendments or additions made during the term of this Agreement to City policies, procedures, guidelines, ordinances, codes or regulations shall not apply to or affect the conditions of development of the Project; provided, however, the following are exempt from vesting under this Agreement:

- i) plan review fees and inspection fees;
- ii) amendments to building, plumbing, fire and other construction codes;
- iii) City enactments that are adopted pursuant to state or federal mandates that preempt the City's authority to vest regulations.

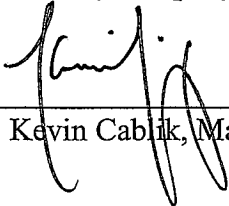
Notwithstanding the foregoing, Owner may elect to be bound by future amendments to the City Municipal Code, or other regulations, policies or guidelines affecting development, provided

no new land use not allowed under this Agreement and no increase in total square footage of structures to be developed is proposed. In all other instances, the request to be bound by future amendment(s) shall be approved by the Council as an amendment to this Agreement.

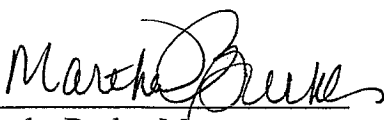
[end of text; signature page(s) follow]

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

River Street Townhomes, LLC an Idaho limited liability company

By: 
Kevin Cablik, Manager

City of Hailey, Idaho, a municipal corporation

By: 
Martha Burke, Mayor

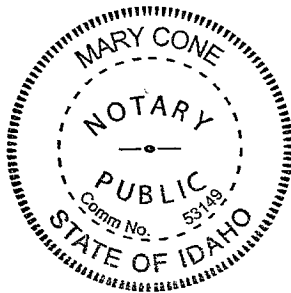


ACKNOWLEDGMENTS

STATE OF IDAHO)
)ss.
County of Blaine)

Subscribed and sworn before me on this 15th day of December, 2021, before me a Notary Public in and for said State, personally appeared MARTHA BURKE, known to me to be the Mayor of the CITY OF HAILEY, IDAHO and the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of the City of Hailey, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first written above.



[Signature]
Notary Public
Residing at Hailey, ID
My Commission Expires 9/30/2026

STATE OF Idaho)
)ss.
County of Ada)

Subscribed and sworn before me on this 6th day of December, 2021, before me a Notary Public in and for said State, personally appeared KEVIN CABLIK known or identified to me to be the manager of RIVER STREET TOWNHOMES, LLC, the limited liability company that executed the instrument or the person who executed the instrument on behalf of said limited liability company, and acknowledged to me that such limited liability company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first written above.

KRISTIN CAUDILL
Notary Public-State of Idaho
Commission Number 33817
My Commission Expires 06-30-2027

Kristin Caudill
Notary Public
Residing at Boise, ID
My Commission Expires 6/30/2027

EXHIBIT A
Legal Description of the Property

Lots 14, 15, 16 and 17 in Block 56 of the CITY OF HAILEY, BLAINE COUNTY, IDAHO, according to the official plat thereof, on file in the office of the County Recorder, Blaine County, Idaho.

EXHIBIT B
Findings of Fact and Conclusions of Law

[insert prior to recording]

FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION

On November 8, 2021, the Hailey City Council considered and approved a Final Plat Application by Amatopia, LLC, represented by Galena Engineering, wherein HAILEY FR SWSE SEC 9 & FR NWNE SEC 16 TL 7816 2N 18E (235 West Maple Street) is subdivided into five (5) lots, ranging in size from 6,090 square feet to 8,035 square feet. A private road, Parcel A, will service the proposed lots, and Parcels B and C will be dedicated as open space to benefit the subdivision. A portion of this parcel is located within the Townsite Overlay (TO) and all of this parcel is located within General Residential (GR) Zoning District.

Notice: Notice for the public hearing was published in the Idaho Mountain Express on October 6, 2021, and mailed to adjoining property owners on October 6, 2021.

Application: Amatopia, LLC, represented by Galena Engineering, is requesting Final Plat approval to subdivide the parcel into five (5) lots, ranging in size from 6,090 square feet to 8,035 square feet. A private road, Parcel A, will service the proposed lots, and Parcels B and C will be dedicated as open space to benefit the subdivision.

The Council conducted a public hearing on this project on January 25, 2021. After deliberation and discussion, the Council voted to approve the Preliminary Plat, subject to conditions.

On October 7, 2021, the Applicant submitted the Final Plat Application, Draft Security Agreement and Summary, Contractor Estimates, two cost estimates for Sidewalk In-Lieu Fee, current land appraisal for the Park In-Lieu Fee, and Draft CC&Rs. With this submittal, the Applicant is requesting to bond for the required infrastructure, as they will not meet the one-year deadline to complete all required infrastructure outlined in Title 16: Subdivision Regulations, of the Hailey Municipal Code, and they are concerned that paving installed this late in the year will be damaged by the construction of the house that is underway.

Pursuant Title 16: Subdivision Regulations, Section 16.03.030: Final Plat Approval, I. Security Required, the Developer may, in lieu of actual construction, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering and the improvements not previously installed by the Developer, plus fifty percent (50%), which security shall fully secure and guarantee completion of the required improvements within a period of one year from the date the security is provided.

Procedural History: The Application was submitted on October 7, 2021 and certified complete on October 13, 2021. A public hearing will be held on November 8, 2021, in the Council Chambers of Hailey City Hall, and virtually via GoTo Meeting.

CHAPTER 16.05.080: ISSUANCE OF PERMITS:

No permit for the construction of any building shall be issued upon any land for which all improvements required for the protection of health and the provision of safety, (including but not necessarily limited to an approved potable water system, an approved wastewater system to accept sewage, and asphalt paving of the streets) have not been installed, inspected, and accepted by the City of Hailey, with the following exception:

Building permits may be issued for any building in a development for which plats have been recorded and security provided, but the streets have not yet been completed with asphalt due to winter

conditions. In such instances, the street shall be constructed as an all-weather surface to City Standards to the satisfaction of the City Engineer, and shall be kept clear to the satisfaction of the Fire Chief. No Final Inspection approval or Certificate of Occupancy shall be granted until all improvements, including asphalt, have been installed, inspected and accepted.

A building permit has been issued for a single house. The street has been rough-graded, but the applicant team is concerned that paving installed this late in the year will be damaged by the construction of the house that is underway. The Fire Chief voiced concerns as to whether the road, an all-weather surface, meets City standards. The Fire Chief noted that the road was not sloped for proper drainage. Water was pooling and deteriorating the road. The Fire Chief and Applicant have agreed to add compacted gravel to the area to ensure proper drainage of the site, as well as install additional material around the drywell to more effectively intake water. The Applicant intends to asphalt pave the road in the Spring 2022, and any damage to the road from snow removal will be repaired by the Applicant prior to paving. With these improvements in place and/or anticipated, the Fire Chief has no further concerns.

CHAPTER 16.03: PROCEDURE:

16.03.030 Final Plat Approval:

- A. The final plat, prepared by a Professional Land Surveyor, must be submitted within one (1) calendar year from the date of approval of the preliminary plat, unless otherwise allowed for within a phasing agreement or as otherwise provided herein. Plats not submitted for final approval within one (1) year or according to the phasing agreement, shall be considered expired and preliminary plat approval shall become null and void. The Council may extend the deadline for submitting the final plat upon holding a public hearing.**

The Final Plat has been prepared by a professional land surveyor and was submitted on October 7, 2021. The Council found that this standard has been met.

- C. The administrator shall review the final plat application to ensure that the application submitted is consistent with the approved preliminary plat. The conditions imposed on the preliminary plat approval must be either completed or shown on plans or the plat prior to any public notice for final plat approval.**

The Final Plat is largely consistent with the approved preliminary plat. Staff notes the following minor modifications:

1. Parcel B Size- Parcel B was originally 1,186 sf in the approved preliminary plat. The final plat shows Parcel B at a slightly smaller 1,118 sf.
2. Easements between Lots 1 & 2: the preliminary plat originally showed a water easement without a specified beneficiary. That easement was to cover the water main loop which was redesigned so it looped into Arbor Heights to the south. The only infrastructure in that easement now is the private water service for the HOA parcel, so the HOA is the only party that requires access to the easement for maintenance on Lot 1. The applicant removed the access easement to benefit Lots 1 and 2 because it is not needed to access the lots.
3. Parcel A labeled- Parcel A includes the private road area all the way to the western property boundary.
4. Road Curvature changes- The applicant modified the road curvature mid-March, 2021. The changes were made to accommodate the city's ordinance revisions that increased side setbacks

in GR tied to building height. They attempted to keep the wiggle in the road, but because we extra width was needed in Lots 1 and 2, the angle at the southwest corner of Lot 2 became too tight, and the geometry needed to be modified. A sketch that was prepared during the re-design process showing the difference between the original curved road layout, and the new straight north-south road section (red) is included in this packet. You will notice that the new road, which has now been constructed, is both closer and farther from the western property boundary, so the applicant team felt that there would be minimal additional impact to existing landscaping. Also attached are photos taken the week of 11/01/2021 to show how much landscaping was retained. One picture shows how a transformer was set in a clump of aspens- the team's goal was to retain as much landscaping as possible. This layout was included in the construction drawing submittal to the city on 3/19/21.

Any changes to Conditions of Approval related to the plat are shown in strike-underline; Conditions of Approval that have been met are shown in strike-through., with staff comments in italics.

General Conditions:

1. All Fire Department and Building Department requirements shall be met.
2. Issuance of permits for the construction of buildings within the proposed subdivision shall be subject to Section 16.02.080 of the Hailey Municipal Code.
3. All improvements and other requirements shall be completed and accepted, or surety provided pursuant to Subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code, prior to recordation of the Final Plat.
4. The Final Plat must be submitted within one (1) calendar year from the date of approval of the Preliminary Plat
5. Any Subdivision Inspection Fees due shall be paid prior to recordation of Final Plat.
6. Any Application Development Fees shall be paid prior to recordation Final Plat.
7. ~~Prior to construction, the Applicant shall submit the following: *this has been submitted*~~
 - ~~i. A Site Alteration Permit~~
 - ~~ii. A Storm Water Pollution Prevention Plan (SWPPP)~~
 - ~~iii. An Erosion Control Plan~~

Streets and Right-of-Ways:

8. All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval, and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:
 - ~~i. The Applicant shall submit a Street Signage Plan at final design. *this has been submitted*~~
 - ~~ii. The Applicant shall submit a Traffic Control Plan and Construction Staging Plan at final design. *this has been submitted*~~
 - iii. Two cost estimates to determine the final amount of the River Street design in-lieu payment (sidewalk, bike path, street trees, curb and gutter) shall be provided. Pursuant Section 16.05.010 of the Hailey Municipal Code, the

Applicant shall pay the in-lieu payment prior to City Council review of Final Plat. *The two cost estimates have been submitted, and payment is pending and will be received prior to Monday nights hearing.*

~~iv. Drywell and other construction details shall be provided at final design.~~

~~v. Plat Note No. 3 shall be modified to read, "Parcel A shall be dedicated as a private road parcel to be owned and maintained by the Homeowner's Association. Parcel A shall be unbuildable except for vehicular access and public pedestrian access, and ingress/egress, and utilities".~~ *–this has been partially modified on the plat, and final revision will be brought to the meeting.*

~~vi. The Applicant shall provide two (2) additional guest parking spaces for each lot. These spaces may be located: a) within the residential lot (e.g., between the garage and the roadway); b) as parallel spaces within the street parcel or easement adjacent to the travel lanes; c) in a designated guest parking area; or d) as a combination thereof. This will be reviewed for compliance upon submittal of individual Building Permits.~~ *this has been shown on the plat.*

Water and Wastewater:

9. All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval, and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:

i. The installation of insulating material (blue board insulation or similar material) to the water service of proposed Lot 1.

ii. The construction of a looped water main system. Said system would prevent both the proposed dead end, as well as an existing dead end on the property to the south. The Applicant shall also contact the adjoining property owners and/or Homeowner's Association (to the south) regarding such system and possible connection. *The looped system is underway, and neighbors were consulted.*

Parks and Open Space:

10. The Applicant shall have the parcel (1.4 acres) appraised as required by Section 16.04.110 of the Hailey Municipal Code, the in-lieu fees shall be paid prior to recordation of the Final Plat.

~~11. The Applicant shall submit a list of costs for park improvements, which includes, but is not limited to, acquisition, construction and all related costs. This shall be submitted for approval by the Parks and Lands Board prior to their meeting on December 16, 2020. This was submitted and has been reviewed.~~

Other:

~~12. The Applicant shall submit a Construction Management Plan depicting fencing and/or other protective material that preserves and protects the existing landscaping from damage during the construction process, as shown on the Planting Plan.~~ *This has been submitted*

~~13. Additional snow storage areas shall be designated and shall account for the existing vegetation within snow storage areas. This has been submitted~~

~~14. The following shall be added as a plat note:~~

~~"The following turf landscape restrictions apply:~~

~~i. For lots less than or equal to 8,500 square feet, a maximum of forty percent (40%) of the total land area of each residential lot may be turf.~~

~~ii. Promotes a low water use landscape through the use of drought tolerant plants either from an approved list or as recommended by a landscape design professional.~~

~~iii. Each residential irrigation system shall be at a 70% distribution uniformity for turf areas and/or utilize EPA water sensor controllers and heads or equivalent". This has been added to the plat.~~

15. The private road shall be constructed of an asphalt surface that is 18' in width.

16. The maximum building height for Lot 4 and Lot 5 shall be limited to 32' in height.

Department Comments:

Life/Safety: The current Preliminary Plat and Final Plat reflect all changes and revisions recommended and requested by the City Engineer. The Fire Chief voiced concerns as to whether the road, an all-weather surface, meets City standards. The Fire Chief noted that the road was not sloped for proper drainage. Water was pooling and deteriorating the road. The Fire Chief and Applicant have agreed to add compacted gravel to the area to ensure proper drainage of the site, as well as install additional material around the drywell to more effectively intake water. The Applicant intends to asphalt pave the road in the Spring 2022, and any damage to the road from snow removal will be repaired by the Applicant prior to paving. With these improvements in place and/or anticipated, the Fire Chief has no further concerns.

Public Works (Streets): The current Preliminary Plat and Final Plat reflect all changes and revisions recommended and requested by Public Works. Note that the applicant has applied for DEQ approval, which is pending.

Standards of Evaluation:

CHAPTER 16.04: DEVELOPMENT STANDARDS:

Development Standards were reviewed in detail during the Preliminary Plat approval process. Please refer to the attached Lot Line Adjustment Findings of Fact, Conclusions of Law and Decision for further information. No changes have been made to the plat since Preliminary Plat approval. The Council found that this standard has been met.

CHAPTER 16.05: IMPROVEMENTS REQUIRED:

16.05.010 Minimum Improvements Required:

It shall be a requirement of the Developer to construct the minimum improvements set forth herein and any required improvements for the subdivision, all to City Standards, which are attached hereto

as Exhibit "A." Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety and general welfare.

A. Plans Filed, Maintained:

Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.

Upon approval, six (6) copies of all plans will be filed with the City Engineer. All other requirements of this section will be enforced by the City Engineer or designee. The Council found that this standard has been met.

B. Preconstruction Meeting:

Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.

One Preconstruction Meetings was held on this project on April 5, 2021. The Council found that this standard has been met.

C. Term of Guarantee of Improvements:

The Developer shall guarantee all improvements pursuant to this Chapter for no less than one year from the date of approval of all improvements as complete and satisfactory by the City Engineer, except those parks shall be guaranteed and maintained by the Developer for a period of two years.

The Developer is hereby required to guarantee all improvements pursuant to this Section for no less than one-year from the date of approval of all improvements, as complete and satisfactory by the City Engineer. That said, pursuant the Hailey Municipal Code, Title 16: Subdivision Regulations, Section 16.03.030: Final Plat Approval, I. Security Required, the Developer may, in lieu of actual construction, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering and the improvements not previously installed by the Developer, plus fifty percent (50%), which security shall fully secure and guarantee completion of the required improvements within a period of one-year from the date the security is provided.

At this time, a draft Security Agreement, a Security Agreement Summary, and Contractor Proposal, have been submitted and have been reviewed by the City Attorney. The security agreement is a cash agreement. The Council found that this standard has been met.

16.05.020 Streets, Sidewalks, Lighting, Landscaping:

The Developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially

approved by the City Engineer as shown upon approved plans and profiles. The Developer shall pave all streets and alleys with an asphalt plant-mix and shall chip-seal streets and alleys within one year of construction.

No changes are anticipated to streets or lighting - no additional lighting is required in the area. The Applicant has prepared a Security Agreement and estimate for the installation of sidewalks, curb and gutter, landscaping, asphalt paving and excavation. Finished grades have been reviewed by the City Engineer.

A. Street Cuts:

Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year.

Any street cuts in River Street, if needed, will be repaired as per this condition.

B. Signage:

Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standard, and the street name signs and traffic control signs shall thereafter be maintained by the City.

Street name signs and traffic control signs will be erected in the spring. The Council found that this standard has been met.

C. Streetlights:

Street lights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of chapter 17.08C of this code.

N/A, as streetlights in the General Residential (GR) Zoning District are not required improvements, and none are proposed by the Applicant. The Council found that this standard has been met.

16.05.030 Sewer Connections:

The Developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The Developer shall provide sewer mains of adequate size and configuration in accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

Portions of the sewer connections and infrastructure are in place, and have been inspected by Wastewater Department. Other portions are included in the Security Agreement and are shown as line items in that document, attached to this report. The Council found that this standard will be met.

16.05.040 Water Connections:

A. Requirements:

The Developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City Engineer, for each and every developable lot within the development. The Developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

Some water connections and infrastructure are in place. Other portions of the water system are included in the Security Agreement and are shown as line items in that document, attached to this report. The Council found that this standard will be met.

B. Townsite Overlay District; Insulation:

Within the Townsite Overlay District, where water main lines within the alley are less than six feet (6') deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.

N/A, as this project is not located within the Townsite Overlay (TO) Zoning District. The Council found that this standard has been met.

16.05.050 Drainage:

The Developer shall provide drainage areas of adequate size and number to meet the approval of the Street Superintendent and the City Engineer or his authorized representative.

Drainage infrastructure, such as drywells and catch basins, have been included in the security cost estimate. The Council found that this standard will be met.

16.05.060 Utilities:

The Developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.

The installation of dry utilities is incomplete. This has been included in the security cost estimate, and the Council found that this standard will be met.

16.05.070 Parks, Green Space:

The Developer shall improve all parks and Green Space areas as presented to and approved by the Hearing Examiner or Commission and Council.

An in-lieu park fee was approved by the Council as part of the preliminary plat. That fee has been calculated at \$56,106.64, per a recent appraisal of the property, per City Code. The fee includes land and improvement costs. That fee will be paid prior to recordation of the final plat. The Council found that this standard has been met.

16.05.080 Installation to Specifications; Inspections:

All improvements are to be installed under the specifications and inspection of the City Engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.

The Developer is hereby advised that all improvements shall be installed according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost. The Council found that this standard has been met.

16.05.090 Completion; Inspections; Acceptance:

Installation of all infrastructure improvements must be completed by the Developer and inspected and accepted by the city prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the Developer and/or contractor and conducted with the Developer and/or contractor, the City Engineer, and appropriate City departments to determine a punch list of items for final acceptance.

The Developer is hereby advised that all improvements shall be installed according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost. The Council found that this standard has been met.

- A. The Developer may, in lieu of actual construction, provide to the city security pursuant to subsection 16.03.030I of this title, for all infrastructure improvements to be completed by Developer after the Final Plat has been signed by City representatives.**

The Developer intends to provide security for the improvements shown on the cost estimate attached to the security agreement, which consist largely of a water main, final asphalt paving and landscaping. The Council found that this standard has been met.

16.05.100 As Built Plans and Specifications:

Prior to the acceptance by the City of any improvements installed by the Developer, three (3) sets of "as-built plans and specifications" certified by the Developer's engineer shall be filed with the City Engineer.

The Developer is hereby advised that three (3) sets of "as-built plans and specifications" certified by the Developer's Engineer, shall be filed with the City Engineer prior to acceptance by the City of Hailey. The Council found that this standard will be met.

CONCLUSIONS OF LAW

Based upon the Findings of Fact, the Commission makes the following recommendations:

1. Adequate notice, pursuant to Title 16, Section 16.03.010, of the Hailey Municipal Code, was given for the public hearing.

2. Upon compliance with the conditions noted below, the Application substantially meets the standards of approval set forth in the Hailey Municipal Code.

DECISION

The Final Plat Application for Amatopia, LLC, represented by Galena Engineering, where Tax Lot 7816, Section 9 & 16 TL 7816 2N 18E (235 West Maple Street) is subdivided into five (5) lots, ranging in size from 6,090 square feet to 8,035 square feet, meets the standards of approval set forth in the Hailey Municipal Code, and has been approved by the Hailey City Council, subject to the following conditions, (1) through (11), as noted below. Changes to the Preliminary Plat Conditions of Approval are shown below. Those Conditions that have been stricken have been met. The remaining Conditions of Approval are expected to be met and are placed on approval of this Application:

General Conditions:

1. All Fire Department and Building Department requirements shall be met.
2. Issuance of permits for the construction of buildings within the proposed subdivision shall be subject to Section 16.02.080 of the Hailey Municipal Code.
3. All improvements and other requirements shall be completed and accepted, or surety provided pursuant to Subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code, prior to recordation of the Final Plat.
4. The Final Plat must be submitted within one (1) calendar year from the date of approval of the Preliminary Plat
5. Any Subdivision Inspection Fees due shall be paid prior to recordation of Final Plat.
6. Any Application Development Fees shall be paid prior to recordation Final Plat.

~~Prior to construction, the Applicant shall submit the following:~~

~~ii. A Site Alteration Permit~~

~~iii. A Storm Water Pollution Prevention Plan (SWPPP)~~

~~iv. An Erosion Control Plan~~

Streets and Right-of-Ways:

7. All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval, and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:

~~The Applicant shall submit a Street Signage Plan at final design.~~

~~The Applicant shall submit a Traffic Control Plan and Construction Staging Plan at final design.~~

- i. Two cost estimates to determine the final amount of the River Street design in-lieu payment (sidewalk, bike path, street trees, curb and gutter) shall be provided. Pursuant Section 16.05.010 of the Hailey Municipal Code, the Applicant shall pay the in-lieu payment prior to City Council review of Final Plat.
~~Drywell and other construction details shall be provided at final design.~~

~~Plat Note No. 3 shall be modified to read, "Parcel A shall be dedicated as a private road parcel to be owned and maintained by the Homeowner's Association. Parcel A shall be unbuildable except for vehicular access and public pedestrian access, and ingress/egress, and utilities".~~

~~The Applicant shall provide two (2) additional guest parking spaces for each lot. These spaces may be located: a) within the residential lot (e.g., between the garage and the roadway); b) as parallel spaces within the street parcel or easement adjacent to the travel lanes; c) in a designated guest parking area; or d) as a combination thereof. This will be reviewed for compliance upon submittal of individual Building Permits.~~

- ii. Road improvements to the satisfaction of the Fire Department shall be constructed prior to recordation of the Final Plat.

Water and Wastewater:

8. All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval, and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:

- ii. The installation of insulating material (blue board insulation or similar material) to the water service of proposed Lot 1.
- iii. The construction of a looped water main system. Said system would prevent both the proposed dead end, as well as an existing dead end on the property to the south. The Applicant shall also contact the adjoining property owners and/or Homeowner's Association (to the south) regarding such system and possible connection.

Parks and Open Space:

9. The Applicant shall have the parcel (1.4 acres) appraised as required by Section 16.04.110 of the Hailey Municipal Code, the in-lieu fees shall be paid prior to recordation of the Final Plat.

~~The Applicant shall submit a list of costs for park improvements, which includes, but is not limited to, acquisition, construction and all related costs. This shall be submitted for approval by the Parks and Lands Board prior to their meeting on December 16, 2020.~~

Other:

~~The Applicant shall submit a Construction Management Plan depicting fencing and/or other protective material that preserves and protects the existing landscaping from damage during the construction process, as shown on the Planting Plan.~~

~~Additional snow storage areas shall be designated and shall account for the existing vegetation within snow storage areas.~~

~~The following shall be added as a plat note:~~

~~"The following turf landscape restrictions apply:~~

~~For lots less than or equal to 8,500 square feet, a maximum of forty percent (40%) of the total land area of each residential lot may be turf. Promotes a low water use landscape through the use of drought tolerant plants either from an approved list or as recommended by a landscape design professional. Each residential irrigation system shall be at a 70% distribution uniformity for turf areas and/or utilize EPA water sensor controllers and heads or equivalent".~~


- 10. The private road shall be constructed of an asphalt surface that is 18' in width.
- 11. The maximum building height for Lot 4 and Lot 5 shall be limited to 32' in height.

Signed this 22nd day of November, 2021.



Martha Burke, Mayor

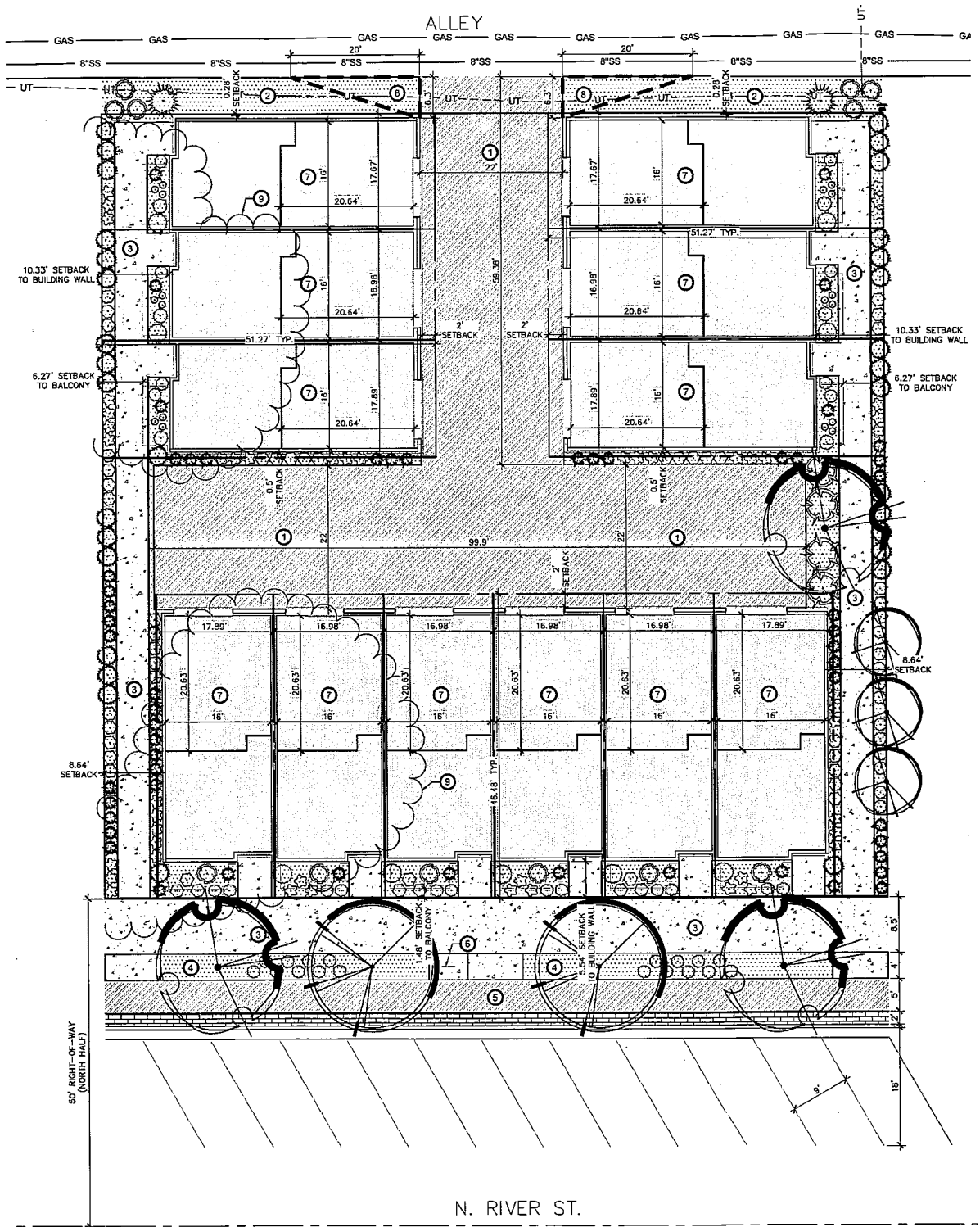
ATTEST:



Mary Cone, Clerk



EXHIBIT C PUD Development Plan*



*See PUD Development Plan call out notes on following page

EXHIBIT C
PUD Development Plan – Call Out Notes

CALLOUT NOTES



CALLOUT NUMBERS
REFER TO NUMBERED
NOTES BELOW

1. PROPOSED SHARED ACCESS DRIVE
2. PROPOSED TRASH CART PICKUP LOCATION
3. PROPOSED CONCRETE SIDEWALK
4. PROPOSED PLANTER STRIP
5. PROPOSED ASPHALT BIKE LANE
6. PROPOSED BIKE RACK
7. TOWNHOME UNIT
8. VISION TRIANGLE
9. EXISTING ON-SITE VEGETATION TO BE REMOVED
(WEEDS AND VOLUNTEER TREES/SHRUBS OF
NO LANDSCAPE VALUE)

AGENDA ITEM SUMMARY

DATE: 11/08/2021 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Approval and authorization of the mayor's signature on Resolution 2021- 114, for a Planned Unit Development (PUD) Agreement for River Street Townhomes. A PUD Application for twelve (12), three-story single-family townhomes was approved on October 25, 2021. Consideration of Resolution 2021-114, a resolution authorizing a development agreement, was continued to November 8, 2021.

AUTHORITY: ID Code _____ IAR _____ Hailey Municipal Code Title 17, PUD (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City Council approved the PUD Application for River Street Townhomes on October 25, 2021. The Council considered Resolution 2021-_____, of the associated PUD Development Agreement; however, continued the item to November 8, 2021, as minor edits to the Development Agreement were requested. A redlined version and clean version of the Development Agreement are attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ Caselle # _____
YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Lisa Horowitz Phone # 788-9815 #13

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___
___ Safety Committee	___ P & Z Commission	___ Police	___
___ Streets	___ Public Works, Parks	___ Mayor	___

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve and authorize the mayor's signature on Resolution 2021- 114, for a Planned Unit Development (PUD) Agreement for River Street Townhomes. A PUD Application for twelve (12), three-story single-family townhomes was approved on October 25, 2021.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL: Motion to approve and authorize the mayor's signature on Resolution 2021- _____, for a Planned Unit Development (PUD) Agreement for River Street Townhomes. A PUD Application for twelve (12), three-story single-family townhomes was approved on October 25, 2021.

Date 11/8 - council approved
City Clerk 11/18 - pending signature from applicant

FOLLOW-UP:

12/13 - Rec'd signed PUD -
*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies: _____ Instrument # _____

12/17 - took original to County for recording.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/23/23

DEPARTMENT: PW - Streets

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2023- ____, authorizing the mayor's signature and purchase of an MB4 Front Mount Airport Snow Blower and Chassis, pursuant to Idaho Code 67-2807 for Cooperative Purchasing, by use of the Minnesota Office of State Procurement Cooperative Purchasing contract #222955, in the amount of \$839,097.50 with an estimated delivery 450 days following receipt of Purchase Order. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Council adopted a Rolling Stock and System Maintenance Plan as part of the FY 2022 Budget Amendment and CIP hearings. The Rolling Stock and System Maintenance Plan set forth a long-term plan for equipment procurement and the 2023 portion of that plan was included in the FY2023 Municipal Budget. The plan outlined the purchase of a new Street Division Snow Blower Spanning approximately six years commencing in 2022 anticipating funds from Development Impact Fee (DIF), American Rescue Plan Act (ARPA), and Local Option Tax (LOT). The relevant portion of the Rolling Stock and System Maintenance Plan adopted in 2022 is shown below:

											ARPA Total		Column Totals					
											\$1,691,660	\$673,790	\$559,340	\$361,290	\$674,740	\$513,974	\$434,157	
											2022 2023 2024 2025 2026 2027							
											ARPA Time Frame							
Current Description	Age	Lease or Purchase	# Years for Purchase	Item Description	Estimated Cost	Funding Source				ARPA Time Frame								
						Operations	LOT	CIP: DIF/Cap	ARPA	2022	2023	2024	2025	2026	2027			
					\$0													
							\$300,000			\$300,000								
								\$270,000					\$90,000	\$90,000	\$90,000			
									\$330,000		\$180,000	\$150,000						

Because the anticipated 2022 snow blower funding was not possible to expend within FY 22 the funding is anticipated to roll forward to a future year for that equipment. Additionally, any unspent funding allocated to FY 23 will presumably roll forward into future years. An update to the Rolling Stock and System Maintenance Plan will be presented during the annual Capital Improvement Plan (CIP) presentations later this year and Council will have the ability to confirm or revise these long-term assumptions.

The proposed blower will require approximately 450 days from manufacturer receipt of the purchase order before it can be delivered at which time payment will be required in full. During the upcoming discussion of the CIP Council can discuss whether to plan for payment in full at time of delivery or pursue a financed lease option similar to the recently initiated Pierce PUC Fire Pumper Truck.

The proposed snow blower will replace the existing Kodiak loader mounted snowblower purchased approximately 18 years ago and the Kodiak will be designated as back up. The current Kodiak blower has a nominal removal rate of 5000 Tons Per Hour (TPH) whereas the proposed MB4 has a nominal removal rate of 7500 TPH. This additional capacity, paired with increased future hauling, snow yard capacity, and staffing, will help retain the current level of service as development consumes undeveloped pockets of existing snow storage opportunities within the commercial core and also as new infrastructure continues to expand.

The Steet Division Manager with support from the Public Works Director has spent extensive time researching the needs and specifications of the new blower. Similar blowers to the one proposed were inspected in person at Friedman Memorial Airport, which are also similar to the blower used by the City of Ketchum.

Other blowers were considered as shown in the attachment, but were dismissed due to lack of regional equipment, service, and parts availability.

Because the cost of this purchase exceeds \$50,000 it is normally subject to Idaho Statute 67-2806 for

procurement of public goods:

Public Procurement of Goods and Services Bidding		
\$0 to \$50,000	No bidding requirements	IC 67-2803 (2)
\$50,000 to \$100,000	Semi-formal bidding: Issue written requests for bids describing goods or services desired to at least 3 vendors. Allow 3 days for written response, unless an emergency exists; objections must be submitted no later than 1 business day PRIOR to bid. Keep records for 6 months. Accept low bid or reject all bids.	IC 67-2806 (1)
\$100,000 and above	Formal bidding: Publish bid at least 2 weeks in advance of bid opening. Make bid specifications available; written objections allowed. May request bid security/bond. Can reject all bids IF able to purchase more economically in the open market.	IC 67-2806 (2)
Request for Proposal	For procurement for goods or services for which fixed specifications might preclude discovery of a cost-effective solution, or a problem is amenable to several solutions, or price is not the sole determining factor.	IC 67-2806A

However, Idaho Statutes 67-2807 allows for “Cooperative Purchasing” and Idaho Statute 67-2808 allows for “Sole Source Expenditures”. For this purchase Staff is proposing use of Idaho Statute 67-2807 Cooperative Purchasing:

<p>TITLE 67 STATE GOVERNMENT AND STATE AFFAIRS CHAPTER 28 PURCHASING BY POLITICAL SUBDIVISIONS</p> <p>67-2807. COOPERATIVE PURCHASING. With the approval of its governing board, a political subdivision may participate in cooperative purchasing agreements with the state of Idaho, other Idaho political subdivisions, other government entities, or associations thereof. Political subdivisions may also participate in cooperative purchasing programs established by any association that offers its goods or services as a result of competitive solicitation processes. Goods or services procured by participation in such cooperative agreements or programs shall be deemed to have been acquired in accordance with the requirements of this chapter.</p> <p>History: [67-2807, added 2019, ch. 67, sec. 2, p. 161.]</p>

The Cooperative Purchasing contract to be used is the previously approved Minnesota Office of State Procurement Cooperative Purchasing contract (also attached).

The following partitions provide supporting information for:

- 1.0 Proposal from preferred vendor & component Lists with Pricing
- 2.0 Executed contract between vendor and State of Minnesota demonstrating successful award to vendor
- 3.0 Previous City of Hailey documentation for participation in Minnesota cooperative purchasing contract
- 4.0 Documentation from Minnesota Office of Procurement demonstrating compliance as a publicly open competitive bid solicitation
- 5.0 Information on other products or vendors evaluated by Street Division and Public Works

Staff is requesting Council authorize the purchase of this equipment so that a purchase order can be sent

to the manufacturer and the build commence. Then, the City will have approximately 450 days thereafter to determine how we wish to proceed with payment. The payment discussion will be hosted during the annual review of the Capital Improvement Plan (CIP). As stated previously, the CIP anticipates the financing of this equipment, and said financing will be set up closer to the delivery date. Or as an alternative, staff plans to propose payment in full at time of acquisition instead of financing, with said discussion to be hosted during the CIP hearings.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
 Budget Line Item # _____ YTD Line-Item Balance \$ _____
 Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
 Staff Contact: _____ Phone # _____
 Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)
 City Administrator Library Benefits Committee
 City Attorney Mayor Streets
 City Clerk Planning Treasurer
 Building Police _____
 Engineer Public Works _____
 Fire Dept. P & Z Commission _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
 Motion to adopt Resolution 2023-____, authorizing the mayor's signature and purchase of an MB4 Front Mount Airport Snow Blower and Chassis, pursuant to Idaho Code 67-2807 for Cooperative Purchasing, by use of the Minnesota Office of State Procurement Cooperative Purchasing contract #222955, in the amount of \$839,097.50 with an estimated delivery 450 days following receipt of Purchase Order.
ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:
 City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:
 Date _____
 City Clerk _____

FOLLOW-UP:
 *Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____
 Copies (all info.): _____ Copies (AIS only) _____
 Instrument # _____

1.0 Proposal from preferred vendor & component Lists with Pricing

January 16, 2023

City of Hailey Idaho
ATTN: Brian Yeager
115 S. Main St
Hailey ID, 83333

Dear Mr. Yeager,

M-B Companies, Inc. is pleased to quote to the City of Hailey an MB4 Chassis and blower unit. Unit will be purchased and built-in accordance the options you selected utilizing the M-B Companies Minnesota State Contract #222955 and relevant MB4 pricing sheet (see attached).

MB4 Chassis and blower;
Net Price each: \$ 839,097.50
Each additional unit: \$ 839,097.50

Terms and Conditions

- Shipping: F.O.B. Hailey Idaho, 83333
- Pricing does not include any applicable taxes.
- Estimated delivery: 450 days upon receipt of Purchase Order or contract.
- Warranty: chassis 1-year, engines 2-years, and transmission 3-years.
- Onsite training included (operators and mechanics), not to exceed 3 days in order to accommodate multiple shifts.
- Factory training or pre-shipment inspection at Chilton, WI location available upon request.
- Payment is due upon delivery, Net 20

Thank you for this opportunity, if you have any questions please contact myself at 920-242-4134 or jessie.carr@aebi-schmidt.com.

Respectfully,

Jessie Carr

Jessie Carr
Regional Sales Manager
M-B Companies, Inc.



M-B Companies, Inc.
 Airport Maintenance Products
 201 MB Lane | Chilton, WI 53014 | USA
 Phone: +1 920 849 2313 | Fax: +1 920 849 2629
 www.m-bco.com
 sales.mb@aebe-schmidt.com

Verisys Registrars®
 Helpful Auditing
 ISO 9001 2015 Certified

Effective 11/15/2022	MB List Price Schedule		Expires 5/15/23
Quotation For:			
Customer	City of Hailey Idaho	Date	1/13/2023
Address	115 S Main St	Quotation #:	MN ST 222955
City, State, Zip Code	Hailey ID, 83333	Customer ID:	
Point of Contact	Brian Yeager	Quotation valid until:	2/28/2023
Phone and Email Address		Prepared by:	Jessie Carr

Comments or Special Instructions:

Delivery charges will be figured based on end user location and current ship rates.
 Startup and Training charges will be included at end user location
 Final quote to end user will include this information.

PRODUCT CODE	DESCRIPTION	QTY	UNIT LIST PRICE	EXT. AMOUNT
MB4 Blower	Custom Chassis Snow Blower - The MB4 chassis is designed to host the M-B MH7500 snow blower head and can be equipped to interchange for use with front plows, front brooms, tow brooms, and other equipment as desired. MB4 High Performance Airport Snow Blower design provides more than 1,000 HP to power snow blower head. The standard 755 HP electronic turbocharged T4F EPA emission certified auxiliary engine provides its entire 755 HP to the impeller drive. The hydrostatic blower ribbon is powered by the chassis engine. The ribbon is independently reversible and the speed is independent of impeller speed. Unique programming assures ribbon speed is automatically adjusted to compensate for vehicle speed. The efficient use of power from both engines provides a capacity up to 7500 tons per hour and cast distances in excess of 150 feet. Head cutting height is 58 inches and the 52.5" diameter ribbon has a cutting width is 102 inches. The 59" diameter fabricated impeller includes replaceable blades, mechanical drive and shear bolts to protect impeller and impeller drive. The rotating impeller housing and discharge chute allow adjustable cast direction, rotating 140 degrees from standard flat cast right. Steel cutting edge, pneumatic casters, Integrated carbide skid shoes, and rubber side containment blades are standard.	1	\$ 845,132.00	\$ 845,132.00
<i>Bulleted Items are Included or are features of the Base Unit</i>				

- Rear engine type chassis with four wheel Tru-Trac™ 4x4 drive
- Standard 164 inch wheel base with sharp steering axle cramp angles efficiently provide small turning circles
- Butterfly type hood enclosure for both chassis and auxiliary engines, opens with power assist for maintenance and repair access
- 496 HP electronic turbocharged diesel T4F EPA emission certified chassis engine, includes ether start
- Allison RDS 4000, 6 speed transmission
- M-B "Torque Flow" transfer case featuring the Eaton Tru-Trac automatic differential. Single speed produces a wide torque / speed range. for low speed torque and speeds up to 45 MPH. Automatically and constantly proportions torque delivery between front and rear axles. Uses helical gears for positive and smooth torque transmission.
- M-B 29,000 pound front driving / steering axle with limited slip differential
- Dana 23,000 pound rear driving axle with limited slip differential
- Tapered spring suspension for smoother ride and increased driver control
- ABS air brake control system (4-channel) with automatic traction control
- Dual 125 gallon fuel tanks for drive and snow blower engines for up to 12 hours of operation
- 445/65R22.5 LR L traction tread front and rear tires
- M-B two-man, air ride cab: Panoramic view. All flat glass for easy and local replacement. Forward slope windshield. Four windshield wipers with three motor system for reduced linkage issues and to provide better snow removal on windshield. Air-ride driver and passenger seats with adjustable lumbar support. Standard features include FMVSS compliant lighting, side light bars, heated windshield, cab heater, heated power mirrors, power windows, and FAA approved strobes on cab and rear engine enclosure.
- Operator friendly, cab integrated microprocessor CAN bus controls with MDC (Monitor, Diagnose, Control) color screen display for chassis and equipment, with CAN joystick for attachment operation
- 1 yr warranty included in base unit.

Price for base unit:

SUBTOTAL	\$	845,132.00
OTHER		
TOTAL	\$	845,132.00

OPTIONS

Chassis Options			
Four wheel steering with 27,000 pound rear drive/steer axle	1	\$ 22,003.00	\$ 22,003.00
Engine oil pan heater, pad type	1	\$ 776.00	\$ 776.00
Engine block heater, immersion type	1	\$ 537.00	\$ 537.00
Battery trickle charger, 1.5 amp	1	\$ 622.00	\$ 622.00
Battery charger, 20 amp	1	\$ 707.00	\$ 707.00
Battery heater, pad type	1	\$ 1,146.00	\$ 1,146.00
Remote battery jump start lugs	1	\$ 384.00	\$ 384.00
Remote air fill port	1	\$ 232.00	\$ 232.00
Hydraulic oil tank heater, pad type	1	\$ 652.00	\$ 652.00
Fuel heater, immersion tank type	1	\$ 776.00	\$ 776.00
Coolant filter	1	\$ 236.00	\$ 236.00
Rear bumper chevron striping	1	\$ 385.00	\$ 385.00
Eight inch reflective stripe		\$ 918.00	\$ -
Numbers and lettering on unit	1	\$ 674.00	\$ 674.00
Rustproofing: under floor, fenders and battery box	1	\$ 925.00	\$ 925.00
Rear mounted pintle hook	1	\$ 256.00	\$ 256.00
Spare chassis tire and wheel	1	\$ 2,682.00	\$ 2,682.00
Chassis Cab Options			
Air Conditioning	1	\$ 4,043.00	\$ 4,043.00
Dual Core Heater		\$ 2,554.00	\$ -
Deluge System (Requires side door wipers)		\$ 2,298.00	\$ -
Side door window wipers	1	\$ 923.00	\$ 923.00
Heated option for side door window wipers	1	\$ 408.00	\$ 408.00
Heated option for windshield wipers	1	\$ 597.00	\$ 597.00
Radio, AM/FM with weather band and CD player	1	\$ 697.00	\$ 697.00
Rear view camera system, color (Includes rear facing LED flood lights)	1	\$ 2,238.00	\$ 2,238.00
Golight Strkyer remote spot light on cab, (1)	1	\$ 927.00	\$ 927.00
HID lights on cab light bar, flood, (2)	1	\$ 1,966.00	\$ 1,966.00
HID lights on cab light bar, trapezoid, (2)	1	\$ 1,829.00	\$ 1,829.00
HID lights on cab light bar, spot, (2)	1	\$ 1,843.00	\$ 1,843.00
LED lights on cab light bar, flood, (2)		\$ 1,158.00	\$ -
LED lights on cab light bar, trapezoid, (2)		\$ 1,085.00	\$ -
LED lights on cab light bar, spot, (2)		\$ 1,092.00	\$ -
Rear facing LED flood lights, (2)	1	\$ 411.00	\$ 411.00
Amber snow plow lights on cab light bar, (2)	1	\$ 565.00	\$ 565.00
Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket		\$ 288.00	\$ -
Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	1	\$ 350.00	\$ 350.00
Snow Blower Options:			
800 HP T4F Snowblower Engine in place of 755 HP T4F Snowblower engine		\$ 6,371.00	\$ -
496 HP T4F Snowblower Engine in place of 755 Hp T4F Snowblower Engine. Capacity up to 4000 tons per hour with a cast distance up to 100 feet.		\$ (30,061.00)	\$ -
Loading chute with directional flipper control for dump truck or spot casting	1	\$ 16,647.00	\$ 16,647.00
Poly cutting edge in place of steel cutting edge		\$ 760.00	\$ -
Blower Engine Options:			
Blower engine oil pan heater, pad type	1	\$ 776.00	\$ 776.00
Blower engine block heater, immersion type	1	\$ 531.00	\$ 531.00
Hydraulic oil tank heater, pad type	1	\$ 652.00	\$ 652.00
Coolant filter	1	\$ 463.00	\$ 463.00
Snow Blower Spare Parts:			
Steel cutting edge		\$ 229.00	\$ -
Poly cutting edge		\$ 885.00	\$ -
Carbide skid shoes (2)	1	\$ 498.00	\$ 498.00
Pneumatic caster assembly		\$ 956.00	\$ -
Shear bolt kit (5 sets, 10 total)	1	\$ 232.00	\$ 232.00
Options Subtotal			\$ 69,589.00
Total from Base unit			\$ 845,132.00
Total Unit Price			\$ 914,721.00

Discount off Total Unit Price, exclusive of freight, Quantity 3+ units; deduct: 2%

0%	\$ -	\$ 914,721.00
1650	\$ 13.00	\$ 21,450.00

Delivery Starting Point Chilton, WI 53014
Delivery Ending Point City, State, Zip Code

Delivery price determined by calculated mileage between points (Yahoo Maps) and current shipping rates

SUBTOTAL		\$ 936,171.00
Discount to match the previous quote before price change:		\$ (97,073.50)
Total:		\$ 839,097.50

If acceptable, please sign and date here to initiate purchase:

 Signature Date

 Title

M-B Contact: Jessie Carr
 201 MB Lane
 Chilton, WI 53014
 Phone (920) 242-4134 Fax (920) 849-2629
 E-mail: Jessie.Carr@aebi-schmidt.com

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT
Vendor Name:	M-B Companies, Inc.
Contact Person:	Doug Blada
Street Address:	201 MB Lane
P.O. Box:	
City, State, Zip:	Chilton, WI, 53014
Phone #:	920-898-1005
Toll Free #:	1-800-558-5800
Fax #:	920-849-2629
Email Address:	Doug.Blada@aebi-schmidt.com

Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, MB4 Front Mount Airport Snow Blower and Chassis
	Purpose and Intended Use (Area)	
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	755 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 845,132.00

Qty	Price
1	\$ 845,132.00

Spec #	Description	Answer
	AIRFIELD EQUIPMENT OPTIONS: Use this section to offer other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	

Chassis Options:				
13.1	Four wheel steering with 27,000 pound rear drive/steer axle	\$	22,003.00	1 \$ 22,003.00
13.2	Engine oil pan heater, pad type	\$	776.00	1 \$ 776.00
13.3	Engine block heater, immersion type	\$	537.00	1 \$ 537.00
13.4	Battery trickle charger, 1.5 amp	\$	622.00	1 \$ 622.00
13.5	Battery charger, 20 amp	\$	707.00	1 \$ 707.00
13.6	Battery heater, pad type	\$	1,146.00	1 \$ 1,146.00
13.7	Remote battery jump start lugs	\$	384.00	1 \$ 384.00
13.8	Remote air fill port	\$	232.00	1 \$ 232.00
13.9	Hydraulic oil tank heater, pad type	\$	652.00	1 \$ 652.00
13.10	Fuel heater, pad tank type	\$	776.00	1 \$ 776.00
13.11	Coolant filter	\$	236.00	1 \$ 236.00
13.12	Rear bumper chevron striping	\$	385.00	1 \$ 385.00
13.13	Eight inch reflective stripe	\$	918.00	\$ -
13.14	Numbers and lettering on unit	\$	674.00	1 \$ 674.00
13.15	Rustproofing: under floor, fenders and battery box	\$	925.00	1 \$ 925.00
13.16	Rear mounted pintle hook	\$	256.00	1 \$ 256.00
13.17	Spare chassis tire and wheel	\$	2,682.00	1 \$ 2,682.00
Chassis Cab Options:				
13.18	Air Conditioning (n/a with dual heater core heater)	\$	4,043.00	1 \$ 4,043.00
13.19	Dual Core Heater (n/a with air conditioning)	\$	2,554.00	\$ -
13.20	Deluge System (Requires side door wipers)	\$	2,298.00	\$ -
13.21	Side door window wipers	\$	923.00	1 \$ 923.00
13.22	Heated option for side door window wipers	\$	408.00	1 \$ 408.00
13.23	Heated option for windshield wipers	\$	597.00	1 \$ 597.00
13.24	Radio, AM/FM with weather band and CD player	\$	697.00	1 \$ 697.00
13.25	Rear view camera system, color (Includes rear facing LED flood)	\$	2,238.00	1 \$ 2,238.00
13.26	Golight Strkyer remote spot light on cab, (1)	\$	927.00	1 \$ 927.00
13.27	HID lights on cab light bar, flood, (2)	\$	1,966.00	1 \$ 1,966.00
13.28	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00	1 \$ 1,829.00
13.29	HID lights on cab light bar, spot, (2)	\$	1,843.00	1 \$ 1,843.00
13.30	LED lights on cab light bar, flood, (2)	\$	1,158.00	\$ -
13.31	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00	\$ -
13.32	LED lights on cab light bar, spot, (2)	\$	1,092.00	\$ -
13.33	Rear facing LED flood lights, (2)	\$	411.00	1 \$ 411.00
13.34	Amber snow plow lights on cab light bar, (2)	\$	565.00	1 \$ 565.00
13.35	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	288.00	\$ -
13.36	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00	1 \$ 350.00
Snow Blower Options:				
13.37	800 HP T4F Snowblower Engine in place of 755 HP T4F / Stage 5 Snowblower engine	\$	6,371.00	\$ -
13.38	475 HP T4F Snowblower Engine in place of 755 Hp T4F / Stage 5 Snowblower Engine. Capacity up to 4000 tons per hour with a cast distance up to 100 feet.	\$	(30,061.00)	\$ -
13.39	Loading chute with directional flipper control for dump truck	\$	16,647.00	1 \$ 16,647.00
13.40	Poly cutting edge in place of steel cutting edge	\$	760.00	\$ -
Blower Engine Options:				
13.41	Blower engine oil pan heater, pad type	\$	776.00	1 \$ 776.00
13.42	Blower engine block heater, immersion type	\$	531.00	1 \$ 531.00
13.43	Hydraulic oil tank heater, pad type	\$	652.00	1 \$ 652.00
13.44	Coolant filter	\$	463.00	1 \$ 463.00
Snow Blower Spare Parts:				
13.45	Steel cutting edge	\$	229.00	\$ -
13.46	Poly cutting edge	\$	885.00	\$ -
13.47	Carbide skid shoes (2)	\$	498.00	1 \$ 498.00
13.48	Pneumatic caster assembly	\$	956.00	\$ -
13.49	Shear bolt kit (5 sets, 10 total)	\$	232.00	1 \$ 232.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	13.00	1650 \$ 21,450.00
	Starting Point: City, State, Zip: Chilton, WI 53014			

	Body Shop Rate	no bid	
	Mechanic Shop Rate	\$200.00/hour	
		Sub Total	\$ 936,171.00
		Discount to match previous quote Before the price change.	\$ (97,073.50)
		Total	\$ 839,097.50

This is in reference to MN ST Contract 222955

2.0 Executed contract between vendor and
State of Minnesota demonstrating
successful award to vendor



12/29/2022

Stephen Mueller
M-B Co Inc.
201 MB Lane
Chilton, WI, 53014

Dear Stephen Mueller:

The following documents are enclosed for you to complete and return:

- State of Minnesota Contract **222955** for Snowplow Truck Components & Accessories.
- Diverse spend reporting required. Please send the information detailed in the attached Viva Welcome Letter to support@starssmp.com within two businesses days. The Viva company will send by email a link to the portal, log-in information, portal guidance manual and information on accessing the training video. More information on the State's Tier 2 program is provided herein.

Please sign and return **the** documents, **VIA EMAIL**, to **Matthew.Figgins@state.mn.us** by **December 30, 2022**.

Documents that are not properly executed will be returned to you. Failure to submit executed forms in the time required may result in cancellation of the award. Upon receipt of the properly executed forms, and after signatures are obtained from the appropriate State authorities, a copy of the completed Contract documents will be sent to your company.

If you have any questions, please contact me.

Sincerely,

Matthew Figgins
Buyer 2
Enclosures

Diverse Spend Reporting Instructions

The State of Minnesota is committed to diversity and inclusion in public procurement. The State anticipates the total value of your Contract may exceed \$500,000, including all extension options, therefore you must track and report, on a quarterly basis, the amount paid to diverse businesses both: 1) directly to subcontractors performing under the Contract, and 2) indirectly to diverse businesses that provide supplies/services to your company (in proportion to the revenue from this Contract compared to your company's overall revenue).

Please send the following information to support@starssmp.com within two businesses days they will send by email a link to the portal, log-in information, portal guidance manual and information on accessing the training video.

Legal Company Name:	M-B CO INC
Doing Business As- Name (if different than legal name):	M-B Companies, Inc.
SWIFT Contract No.	222955
Federal Tax ID:	39-1208304
Corporate Address:	1615 Wisconsin Avenue
Corporate City:	New Holstein
Corporate State	Wisconsin
Corporate Zip:	53061
Company Email:	steve.mueller@aebi-schmidt.com
Primary Contact Name:	Steve Mueller
Primary Contact- Email	steve.mueller@aebi-schmidt.com

Once you are a registered user, please set up your contract in the portal. You will be able to access State of MN approved/certified suppliers from within the tool to add them as your subcontractors for a contract. If you have a supplier that is not available from the existing list, please follow the process for setting up each diverse subcontractor and supplier associated with this contract. This includes direct spend with diverse subcontractors, and also includes "indirect spend," which is the proportion of spend your company pays to diverse suppliers for items like office supplies, utilities, materials, cleaning services, and so on, that can be related back to your contract with the state.

Please contact the State of Minnesota Office of Equity in Procurement procurement.equity@state.mn.us if you have questions about using the portal, how subcontractors and suppliers are designated as diverse small businesses, and how quarterly reporting is used and monitored.



State of Minnesota Contract

SWIFT Contract No.: 222955

This Contract is between the State of Minnesota, acting through its Commissioner of Administration (“State”) and M-B Co Inc. whose designated business address is 201 MB Lane, Chilton, WI, 53014 (“Contractor”). State and Contractor may be referred to jointly as “Parties.”

Recitals

1. State issued a solicitation identified as G0210-2000013395 on September 16, 2022 for Snowplow Truck Components & Accessories S-863(5) (“Solicitation”);
2. Contractor provided a response to the Solicitation indicating its interest in and ability to provide the goods or services requested in the Solicitation; and
3. Subsequent to an evaluation in accordance with the terms of the Solicitation and negotiation, the Parties desire to enter into a contract.

Accordingly, the Parties agree as follows:

Contract

1. Term of Contract

- 1.1 Effective date. December 1, 2022, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. The Contractor must not begin work under this Contract until this Contract is fully executed and the Contractor has been notified by the State’s Authorized Representative to begin the work.
- 1.2 Expiration date. August 31, 2023, or until all obligations have been satisfactorily fulfilled, whichever occurs first. The contract may be extended for up to an additional 51 months, in increments as determined by the State, through a duly executed amendment.
- 1.3 Contract Use. This Contract is not exclusive and shall not be construed as guarantying a minimum or maximum amount of usage.

2. Contractor’s Duties

- 2.1 Contractor’s Duties. The Contractor shall perform all duties described in this Contract to the satisfaction of the State.
- 2.2 Statement of Purpose. The purpose of this contract is to provide Snowplow Truck Components & Accessories S-863(5).

3. Representations and Warranties

- 3.1 Under Minn. Stat. §§ 15.061 and 16C.03, subd. 3, and other applicable law the State is empowered to engage such assistance as deemed necessary.
- 3.2 Contractor warrants that it is duly qualified and shall perform its obligations under this Contract in accordance with the commercially reasonable standards of care, skill, and diligence in Contractor's industry, trade, or profession, and in accordance with the specifications set forth in this Contract, to the satisfaction of the State.
- 3.3 Contractor warrants that it possesses the legal authority to enter into this Contract and that it has taken all actions required by its procedures, by-laws, and applicable laws to exercise that authority, and to lawfully authorize its undersigned signatory to execute this Contract, or any part thereof, and to bind Contractor to its terms.

4. Time

The Contractor must comply with all the time requirements described in this Contract. In the performance of this Contract, time is of the essence.

5. Compensation and Conditions of Payment

- 5.1 Compensation. The State will pay for performance by the Contractor under this Contract in accordance with the breakdown of costs as set forth in Exhibit D which is attached and incorporated into this Contract.
- 5.2 Conditions of Payment. All duties performed by the Contractor under this Contract must be performed to the State's satisfaction and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations including business registration requirements of the Office of the Secretary of State. The Contractor will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6. Authorized Representative

- 6.1 The State's Authorized Representative is Matthew Figgins, Buyer 2, 112 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155 651-201-2444, or his/her successor or delegate, and has the responsibility to monitor the Contractor's performance.
- 6.2 Contractor's Authorized Representative. The Contractor's Authorized Representative is Stephen Mueller at the following business address and telephone number: 201 MB Lane Chilton, WI, 53014, 920-898-1077 or his/her successor. If the Contractor's Authorized Representative changes at any time during this Contract, the Contractor must immediately notify the State.

7. Exhibits

The following Exhibits are attached and incorporated into this Contract. In the event of a conflict between the terms of this Contract and its Exhibits, or between Exhibits, the order of precedence is first the Contract, and then in the following order:

Exhibit A: Contract Terms

Exhibit B: Insurance Terms

Exhibit C: Specifications, Duties, and Scope of Work

Exhibit D: Price and Payment Schedule

- Exhibit D, Supplemental 1 Sample Quote and Invoice

Exhibit E: Light wire Layout with Specifications

1. Contractor

The Contractor certifies that the appropriate person(s) have executed the Contract on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

Print name: Doug Blada

Signature: 

Title: CEO MB Airport Date: 12/30/2022

Print name: Sarah Blashe

Signature: 

Title: Chief Financial Officer and Treasurer Date: 12/30/2022

2. State Agency

With delegated authority

Print name: Michael Sutton

Signature: 

Title: AMS Date: 1/3/2023

3. Commissioner of Administration

As delegated to The Office of State Procurement

Print name: Dustin Burns

Signature: 

Title: Heavy Equipment Supervisor Date: 1/3/2023

Exhibit A: Contract Terms

1. Prompt Payment and Invoicing.

- 1.1 Prompt Payment. The State will pay the Contractor pursuant to Minn. Stat. § 16A.124, which requires payment within 30 days following receipt of an undisputed invoice, or merchandise or service, whichever is later. Terms requesting payment in less than 30 days will be changed to read “Net 30 days.” Notwithstanding the foregoing, the State may pay the Contractor in advance for purchases as allowed pursuant to Minn. Stat. §16A.065.

The payment for each order will only be made for goods received or services actually performed that have been accepted by the ordering entity, and meet all terms, conditions, and specifications of the Contract and the ordering document.

- 1.2 Invoicing. The invoice must be in the same format as the sample invoice form approved as Exhibit D, Supplement 1 with the Contract, unless an alternative format is approved in writing by the State Authorized Representative, or delegate. See Exhibit D, Supplement 1 for a list of minimum invoice requirements.

2. Assignment, Amendments, Waiver, and Contract Complete.

- 2.1 Assignment. The Contractor may neither assign nor transfer any rights or obligations under this Contract without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.
- 2.2 Amendments. Any amendment to this Contract must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors.
- 2.3 Waiver. If the State fails to enforce any provision of this Contract, that failure does not waive the provision or its right to enforce it.
- 2.4 Contract Complete. This Contract contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.

3. Termination.

- 3.1 Termination for Convenience. The State or Commissioner of Administration may cancel this Contract at any time, with or without cause, upon 30 days’ written notice to the Contractor. Upon termination for convenience, the Contractor will be entitled to payment, determined on a pro rata basis, for services or goods satisfactorily performed or delivered.
- 3.2 Termination for Breach. If the Contractor fails to perform according to the contract terms and conditions, the State is authorized to immediately cancel the Contract or purchase order, or any portion of it, and may obtain replacement goods or services and charge the difference of costs to the defaulting Contractor. In the event of default, the State reserves the right to pursue any other remedy available by law. A Contractor may be removed from the vendors list, suspended or debarred from receiving a Contract for failure to comply with terms and conditions of the Contract, or for failure to pay the State for the cost incurred on the defaulted Contract.

3.3 Termination for Insufficient Funding. The State may immediately terminate this Contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Contract. Termination must be by written notice to the Contractor. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Contractor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available. The State will not be assessed any penalty if the Contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Contractor notice of the lack of funding. This notice will be provided within a reasonable time of the State's receiving notice.

4. Force Majeure.

Neither party shall be responsible to the other or considered in default of its obligations within this Contract to the extent that performance of any such obligations is prevented or delayed by acts of God, war, riot, disruption of government, or other catastrophes beyond the reasonable control of the party unless the act or occurrence could have been reasonably foreseen and reasonable action could have been taken to prevent the delay or failure to perform. A party relying on this provision to excuse performance must provide the other party prompt written notice of the inability to perform and take all necessary steps to bring about performance as soon as practicable.

5. Indemnification.

5.1 In the performance of this Contract, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or
- Breach of contract or warranty.

The Indemnifying Party is defined to include the Contractor, Contractor's reseller, any third party that has a business relationship with the Contractor, or Contractor's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Contract.

5.2 Nothing within this Contract, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

6. Governing Law, Jurisdiction, and Venue.

Minnesota law, without regard to its choice-of-law provisions, governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

7. Contract Use by State Agencies.

To the extent applicable, the Contract does not prohibit state agencies from using their delegated purchasing authority to procure similar goods and services from other sources.

8. Warranty.

The Contractor warrants to the ordering entity that materials and equipment furnished under the Contract will be free from defects not inherent in the quality required or permitted, and that the work will conform to the requirements of the contract. Work not conforming to these requirements, including substitutions not properly approved and authorized in writing may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, modifications not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If requested, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment used.

All installation materials and labor shall be guaranteed for a period of one (1) year following the date of final acceptance. During the first year following acceptance, the Contractor shall, upon notification by the ordering entity of any malfunctions, make necessary repairs, including labor, travel, and materials, at the Contractor's expense.

9. Original Equipment Manufacturer (OEM Warranty).

The equipment offered must include the OEM standard warranty. The Contractor is responsible for the cost of any inspections, adjustments, warranted parts, and labor charges to repair or replace warranted parts that are a result of equipment failure(s) during the warranty period. This shall be performed promptly unless otherwise mutually agreed in writing by the Customer and the Contractor. This warranty shall commence when the unit is put into service.

9.1 OEM Extended Warranty Options. If the Contractor provides an OEM Extended Warranty Option, the Contractor must provide a copy of the applicable terms and conditions, including a detail of coverage, to the State upon request. The cost of an OEM Extended Warranty must include all associated costs.

9.2 Contractor (Add-On) Warranty Options. The Contractor may provide additional warranty options, which include, but are not limited to travel pickup, or delivery charges that are a result of equipment failure(s) prior to or during the warranty period or extended warranty period. This warranty option shall commence when the unit is put into service and is in addition to OEM warranty options stated above.

10. Cooperative Purchasing Venture (CPV) Members.

The Contract will be available to all CPV members. Minn. Stat. § 16C.03, subd. 10 authorizes the State, acting through its Office of State Procurement, to enter into purchasing agreements with one or more governmental units and other entities allowable by law, as described in Minn. Stat. § 471.59, subd. 1, to exercise jointly the purchasing powers and functions each has individually. This authority is referred to as the Cooperative Purchasing Venture program. For more information, see State website www.mmd.admin.state.mn.us.

The Contractor agrees to extend the Contract to CPV members at the same prices, terms, conditions, and specifications. With the approval of the Contractor, a CPV member may add additional terms to its ordering document applicable to the CPV member's purchasing activities. Such additional terms shall not modify, diminish, or derogate the terms applicable to the State.

11. Delivery.

Contractor is obligated to deliver within the quoted lead times. If delivery is not made within that time frame, the State reserves the right to deem the Contractor in default.

Contractor must confirm delivery locations and requirements with the ordering entity. Prior to delivery, the Contractor is responsible for confirming in writing with the ordering entity that the delivery location will accommodate unloading the equipment. Contractor must notify the receiving entity at least 72 hours before delivery to allow for inspection and compliance. No delivery can be made on a State Holiday (as defined in Minn. Stat. § 645.44, subd. 5), on Saturday or Sunday, or after 4:00 p.m. Central Time on weekdays, without prior written approval by the receiving entity.

12. Risk of Loss.

The State is relieved of all risks of loss or damage to the goods and equipment during periods of transportation, installation by the Contractor, or while in the possession of the Contractor or its agent.

13. Purchase Orders and Purchasing Cards.

The parties agree that there is no minimum order requirements or charges to process an individual purchase order unless otherwise stated in the Contract. The Purchase Order number must appear on all documents (e.g., invoices, packing slips, etc.).

14. Equipment Specifications.

All equipment must meet the contract specifications and all federal and State safety codes and regulations in effect at the date of manufacture. All equipment must be Original Equipment Manufacturer (OEM) equipment unless otherwise stated in the contract.

15. Items Offered as New.

All products, materials, supplies, replacement parts, and equipment offered and furnished must be new, of current manufacturer production, and must have been formally announced by the manufacturer as being commercially available, unless otherwise stated in this Contract.

16. Equipment Trade-In.

If requested in writing by the ordering entity, the Contractor may allow equipment to be used as trade-in against new contract equipment purchases. Trade-ins will be allowed on a case-by-case basis, and the ordering entity has the right to refuse any offer made by the Contractor. All equipment will be traded "as is, where is," with no guarantee express or implied.

Title to the trade-in equipment will transfer to the Contractor when the new equipment is delivered and accepted by the ordering entity, unless otherwise agreed to in writing by the Contractor and the ordering entity. The ordering entity assumes all costs associated with the title transfer of the trade-in equipment unless otherwise agreed to in writing by the Contractor and the ordering entity. The title of State equipment trade-ins shall be provided to the Contractor in accordance with Minn. Stat. § 168A.11.

17. Product Changes During the Contract.

All equipment offered should be available during the initial term of the contract. The Contractor must notify the State's Authorized Representative immediately if the manufacturer discontinues or replaces a contracted model number. A replacement model number must meet the contract specifications. The State is under no obligation to accept a replacement model. Any change to a contracted model number must be confirmed in writing by the State through a written amendment. The State reserves the right to request documentation for any requested change under this section to evaluate how the specifications of the replacement product deviates from the specifications of the replaced product.

18. Product Returns.

18.1 Non-Defective Conforming Product. The Customer may return an unopened, non-defective product conforming to the specifications of an order within 60 calendar days of the invoice date with no additional fees. If the non-defective conforming product is returned within 60 calendar days of the invoice date after it has been opened, the Contractor may charge the Customer a restocking fee of up to 10% of the cost of the product. Return shipping costs to return a non-defective conforming product to the Contractor is the responsibility of the Customer.

18.2 Defective or Non-conforming Product. The Customer may return any product determined by the Customer as defective or not conforming to the specifications, order, or contract, within 60 calendar days of receipt with no restocking or return shipping fee.

The Contractor should provide the Customer with a Return Merchandise Authorization number (RMA) and must arrange for a "call tag" to be issued via a "carrier" to order pick up of the defective or non-conforming product from the Customer. The "carrier" must pick up the defective or non-conforming product at the address to which the product was shipped.

18.2.1 Replacement of Defective or Non-conforming Product. The Customer may request the Contractor provide a replacement product or cancel the order. If the Customer chooses to have the defective or non-conforming product replaced, the Contractor must replace a defective or non-conforming product at no cost to the Customer.

18.2.2 Return of Defective or Non-conforming Product (without replacement). The Customer's account must be credited within fourteen (14) calendar days of arrival of the returned product at the Contractor's location. The amount to be credited must be the equal of the price of the product plus all freight, shipping, handling, or ancillary charges associated with shipment of the product from and return to the shipping location. If, after inspection, the Contractor determines that the product is not defective or non-conforming, the Contractor may bill the Customer for the return shipping charges.

19. Subcontracting and Subcontract Payment.

19.1 Subcontracting Allowed. A subcontractor is a person or company that has been awarded a portion of the Contract by Contractor. Only subcontractors that have been approved by the State's Authorized Representative can be used for this Contract.

After the effective date of the Contract, the Contractor shall not, without prior written approval of the State's Authorized Representative, subcontract for the performance of any of the Contractor's obligations that were not already approved for subcontracting when the Contract was awarded. During this Contract, if an approved subcontractor is determined to be performing unsatisfactorily by the State's Authorized Representative, the Contractor will receive written notification that the subcontractor can no longer be used for this Contract.

The provisions of the Contract shall apply with equal force and effect to all approved subcontractors engaged by the Contractor. Notwithstanding approval by the State, no subcontract shall serve to terminate or in any way affect the primary legal responsibility of the Contractor for timely and satisfactory performances of the obligations contemplated by the Contract.

19.2 Subcontractor Payment. Contractor must pay any subcontractor in accordance with Minn. Stat. § 16A.1245.

20. Data Disclosure.

Under Minn. Stat. § 270C.65, subd. 3 and other applicable law, the Contractor consents to disclosure of its social security number, federal employer tax identification number, and Minnesota tax identification number, already provided to the State, to federal and state agencies, and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring the Contractor to file state tax returns, pay delinquent state tax liabilities, if any, or pay other state liabilities.

21. Government Data Practices.

The Contractor and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data

provided by the State under this Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Contractor under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Contractor or the State.

If the Contractor receives a request to release the data referred to in this clause, the Contractor must immediately notify and consult with the State's Authorized Representative as to how the Contractor should respond to the request. The Contractor's response to the request shall comply with applicable law.

22. Intellectual Property Rights.

22.1 Definitions. For the purpose of this Section, the following words and phrases have the assigned definitions:

22.1.1 "Documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Contractor, its employees, agents, or subcontractors, in the performance of this Contract.

22.1.2 "Pre-Existing Intellectual Property" means intellectual property developed prior to or outside the scope of this Contract, and any derivatives of that intellectual property.

22.1.3 "Works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Contractor, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this Contract. "Works" includes Documents.

22.2 Ownership. The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this Contract. The Documents shall be the exclusive property of the State and all such Documents must be immediately returned to the State by the Contractor upon completion or cancellation of this Contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Contractor assigns all right, title, and interest it may have in the Works and the Documents to the State. The Contractor must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

22.3 Pre-existing Intellectual Property. Each Party shall retain ownership of its respective Pre-Existing Intellectual Property. The Contractor grants the State a perpetual, irrevocable, non-exclusive, royalty free license for Contractor's Pre-Existing Intellectual Property that are incorporated in the products, materials, equipment, deliverables, or services that are purchased through the Contract.

22.4 Obligations.

22.4.1 Notification. Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Contractor, including its employees

and subcontractors, in the performance of this Contract, the Contractor will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the State's Authorized Representative with complete information and/or disclosure thereon.

22.4.2 Representation. The Contractor must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Contractor nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Contractor represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities.

22.4.3 Indemnification. Notwithstanding any other indemnification obligations addressed within this Contract, the Contractor will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Contractor's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Contractor will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Contractor's or the State's opinion is likely to arise, the Contractor must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing works or documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

23. Copyright.

The Contractor shall save and hold harmless the State of Minnesota, its officers, agents, servants and employees, from liability of any kind or nature, arising from the use of any copyrighted or noncopyrighted compositions, secret process, patented or nonpatented invention, article or appliance furnished or used in the performance of the Contract.

24. Assignment of Antitrust Rights.

Upon the request of the State of Minnesota, Contractor will irrevocably assign to State any state or federal antitrust claim or cause of action that the Contractor now has or which may accrue to the Contractor in the future, in connection with any goods, services, or combination provided by Contractor under the terms of this Contract.

25. Survivability of Orders.

In the event the term of any order or Professional/Technical Services work order ("Order") placed under this Contract extends past the termination or expiration of this Contract, the terms and conditions of this Contract shall remain in full force and effect as it applies to such order and will continue in effect for such order until the term of that order expires or the order is cancelled or terminated in accordance with the terms of this Contract.

26. Contractor's Documents.

Any licensing and maintenance agreement, or any order-specific agreement or document, including any pre-installation, linked or "click through" agreement that is allowed by, referenced within or incorporated within the Contract whenever the Contract is used for a State procurement, whether directly by the Contractor or through a Contractor's agent, subcontractor or reseller, is agreed to only to the extent the terms within any such agreement or document do not conflict with the Contract or applicable Minnesota or Federal law, and only to the extent that the terms do not modify, diminish or derogate the terms of the Contract or create an additional financial obligation to the State. Any such

agreement or document must not be construed to deprive the State of its sovereign immunity, or of any legal requirements, prohibitions, protections, exclusions or limitations of liability applicable to this Contract or afforded to the State by Minnesota law. A State employee's decision to choose "accept" or an equivalent option associated with a "click-through" agreement does not constitute the State's concurrence or acceptance of terms, if such terms are in conflict with this section.

27. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Contractor's books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Contract.

28. Usage Reports.

Contractor must track and report to the State usage data on this Contract (Usage Reports). Usage Reports should be sent via email to osp.usagereports@state.mn.us. A Usage Report must identify the State Contract Number and provide the following information:

- The total amount of spend under the Contract by the State and other entities,
- The total amount of spend by State agencies, and
- The total amount of spend by other entities (CPV members).

Contractor must send a quarterly Usage Report, or as otherwise requested. Quarters are as follows:

- First Quarter, from July 1 to September 30,
- Second Quarter, from October 1 to December 31,
- Third Quarter, from January 1 to March 31, and
- Fourth Quarter, from April 1 to June 30.

A quarterly Usage Report is due within thirty days of the end of a quarter. A requested Usage Report is due within thirty days from when the request was made. Contractor must provide the State with a final Usage Report within 30 calendar days of the expiration or termination of the Contract. Failure to provide a Usage Report may result in the State cancelling the Contract. This term survives the expiration or termination of the Contract.

29. Administrative Fee.

Contractor must remit to the Department of Administration, Office of State Procurement on a quarterly basis an administration fee of 1% (.01 multiplication factor) of the total amount of spend under the Contract as reported in the Usage Report (Administrative Fee). The Administrative Fee is due within thirty days of the end of a quarter. The Administrative Fee may be submitted through Automated Clearing House (ACH) or by check. Contact CPV.Program@state.mn.us for detailed information on the ACH payment option. If paying by check, the check should be made payable to the State of Minnesota, and submitted to:

Office of State Procurement
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155

30. Diverse Spend Reporting.

If the total value of the Contract may exceed \$500,000, including all extension options, Contractor must track and report, on a quarterly basis, the amount paid to diverse businesses both: 1) directly to subcontractors performing under the Contract, and 2) indirectly to diverse businesses that provide supplies/services to your company (in proportion to the revenue from this Contract compared to Contractor's overall revenue). When this applies, Contractor will register in a free portal to help report the Tier 2 diverse spend, and the requirement continues as long as the Contract is in effect.

31. Publicity and Endorsement.

31.1 Publicity. Any publicity regarding the subject matter of this Contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, information posted on corporate or other websites, research, reports, signs, and similar public notices prepared by or for the Contractor individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

31.2 Endorsement. The Contractor must not claim that the State endorses its products or services.

32. Debarment by State, its Departments, Commissions, Agencies, or Political Subdivisions.

Contractor certifies that neither it nor its principals is presently debarred or suspended by the Federal government, the State, or any of the State's departments, commissions, agencies, or political subdivisions. Contractor's certification is a material representation upon which the Contract award was based. Contractor shall provide immediate written notice to the State's Authorized Representative if at any time it learns that this certification was erroneous when submitted or becomes erroneous by reason of changed circumstances.

33. Contingency Fees Prohibited.

Pursuant to Minn. Stat. § 10A.06, no person may act as or employ a lobbyist for compensation that is dependent upon the result or outcome of any legislation or administrative action.

34. Certification of Nondiscrimination (in accordance with Minn. Stat. § 16C.053).

If the value of this Contract, including all extensions, is \$50,000 or more, Contractor certifies it does not engage in and has no present plans to engage in discrimination against Israel, or against persons or entities doing business in Israel, when making decisions related to the operation of the vendor's business. For purposes of this section, "discrimination" includes but is not limited to engaging in refusals to deal, terminating business activities, or other actions that are intended to limit commercial relations with Israel, or persons or entities doing business in Israel, when such actions are taken in a manner that in any way discriminates on the basis of nationality or national origin and is not based on a valid business reason.

35. Non-discrimination (in accordance with Minn. Stat. § 181.59).

The Contractor will comply with the provisions of Minn. Stat. § 181.59.

36. Affirmative Action Requirements

The State intends to carry out its responsibility for requiring affirmative action by its contractors.

36.1 Covered Contracts and Contractors. If the Contract exceeds \$100,000 and the Contractor employed more than 40 full-time employees on a single working day during the previous 12 months in Minnesota or in the state where it has its principal place of business, then the Contractor must comply with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600.

36.2 General. Minn. R. 5000.3400-5000.3600 implements Minn. Stat. § 363A.36. These rules include, but are not limited to, criteria for contents, approval, and implementation of affirmative action plans; procedures for issuing certificates of compliance and criteria for determining a contractor's compliance status; procedures for addressing deficiencies, sanctions, and notice and hearing; annual compliance reports; procedures for compliance review; and contract consequences for non-compliance. The specific criteria for approval or rejection of an affirmative action plan are contained in various provisions of Minn. R. 5000.3400-5000.3600 including, but not limited to, Minn. R. 5000.3420-5000.3500 and 5000.3552-5000.3559.

36.3 Disabled Workers. The Contractor must comply with the following affirmative action requirements for disabled workers.

AFFIRMATIVE ACTION FOR DISABLED WORKERS

36.3.1 The Contractor must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

36.3.2 The Contractor agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

36.3.3 In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minn. Stat. § 363A.36, and the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

36.3.4 The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Commissioner. Such notices must state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.

36.3.5 The Contractor must notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Minn. Stat. § 363A.36, of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled persons.

36.4 Consequences. The consequences for the Contractor's failure to implement its affirmative action plan or make a good faith effort to do so include, but are not limited to, suspension or revocation of a certificate of compliance by the Commissioner, refusal by the Commissioner to approve subsequent plans, and termination of all or part of this Contract by the Commissioner or the State.

36.5 Certification. The Contractor hereby certifies that it is in compliance with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600 and is aware of the consequences for noncompliance.

37. Equal Pay Certification.

If required by Minn. Stat. §363A.44, the Contractor must have a current Equal Pay Certificate prior to Contract execution. If Contractor's Equal Pay Certificate expires during the term of this Contract, Contractor must promptly re-apply for an Equal Pay Certificate with the Minnesota Department of Human Rights and notify the State's Authorized Representative once the Contractor has received the renewed Equal Pay Certificate. If Contractor claims to be exempt, the State may require Contractor to verify its exempt status.

38. Hazardous Substances.

To the extent that the goods to be supplied to the State by the Contractor contain or may create hazardous substances, harmful physical agents, or infectious agents, as set forth in applicable State and federal laws and regulations, the Contractor must provide the State with Material Safety Data Sheets regarding those substances. A copy must be provided upon request. Goods and containers supplied to the State must be labeled in compliance with state and federal laws, rules, and regulations.

These terms apply to goods supplied under this contract:

- 38.1 Products Containing Triclosan Banned. The Contractor must comply with Minn. Stat. § 145.945.
- 38.2 Products Containing Certain Types of Polybrominated Diphenyl Ether Banned. The Contractor must comply with Minn. Stat. § 325E.385-325E.388).
- 38.3 Coal Tar Sealant Use and Sale Prohibited. The Contractor must comply with Minn. Stat. § 116.202.
- 38.4 Products Containing Mercury. The Contractor must comply with Minn. Stat. 116.92.

39. PCI Language.

All of Contractor's systems and components that process, store, or transmit Cardholder Data shall comply with the most recent version of the Payment Card Industry Data Security Standard ("PCI DSS") promulgated by the PCI Security Standards Council, available online at: https://www.pcisecuritystandards.org/document_library. The Contractor shall, upon request, provide the State with Contractor's current Attestation of Compliance signed by a PCI QSA ("Qualified Security Assessor"). For purposes of this sub-section, "Cardholder Data" has the meaning defined by the PCI Security Standards Council, Payment Card Industry (PCI) Data Security Standard (DSS) and Payment Application Data Security Standard (PA-DSS), **Glossary of Terms, Abbreviations, and Acronyms**, available online at: https://www.pcisecuritystandards.org/document_library.

40. Survival of Terms.

The following clauses survive the expiration or cancellation of this Contract: Indemnification; State Audits; Government Data Practices; Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure. Any other Contract term that expressly states or by its nature shall survive, shall survive.

41. Vaccination/Testing Requirements

- 41.1 Applicability. This section applies to Contractor's employees or subcontractors who are performing contracted work in the following types of project settings: indoors with regular in-person contact with State agency employees or members of the public; and outdoors with substantial and/or regular in-person, non-socially distanced contact with State agency employees or members of the public ("Covered Individuals").
- 41.2 Requirements. In accordance with [HR/LR Policy #1446](#), Covered Individuals must be fully vaccinated against COVID-19 as defined in the policy or submit to testing at least once a week.
- 41.3 Compliance. Contractor is responsible for the following:
 - a. Tracking and maintaining proof of vaccination status for vaccinated Covered Individuals;
 - b. Ensuring Covered Individuals who are not vaccinated are tested on a weekly basis;
 - c. Monitoring test results and ensuring that Covered Individuals with positive test results do not access the State workplace to perform contractual services until the Covered Individual has been medically cleared; and

- d. Ensuring its Covered Individuals do not access the location where the contracted work is occurring if the Covered Individual is not in compliance with the requirements stated in item [41].2 Requirements, above.

41.4 Reporting. Upon request, Contractor shall provide the State with documentation demonstrating compliance with these requirements. Contractor shall maintain documentation for a minimum of thirty (30) days past the end date of the contract.

Exhibit B: Insurance Requirements

1. Notice to Contractor.

- 1.1 The Contractor is required to submit Certificates of Insurance acceptable to the State as evidence of insurance coverage requirements prior to commencing work under this Contract.
- 1.2 The Contractor shall not commence work under the contract until they have obtained all the insurance described below and the State has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of this Contract, unless otherwise specified in this Contract
- 1.3 The failure of the Contractor to provide a Certificate of Insurance, for the policies required under this Contract or renewals thereof, or failure of the insurance company to notify the State of the cancellation of policies required under this Contract shall not constitute a waiver by the State to the Contractor to provide such insurance.
- 1.4 The State reserves the right to immediately terminate this Contract if the Contractor is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against the Contractor. All insurance policies must be open to inspection by the State, and copies of policies must be submitted to the State's Authorized Representative upon written request.

2. Notice to Insurer.

- 2.1 The Contractor's insurance company(ies) waives its right to assert the immunity of the State as a defense to any claims made under said insurance.
- 2.2 Insurance certificate holder should be addressed as follows: [For PT and Agency RFB contracts - Add agency contract holder's address. Do not use Department of Administration address detailed below.]

State of Minnesota
50 Sherburne Avenue, Room 112
St. Paul, MN 55155

3. Additional Insurance Conditions. The following apply to the Contractor, or the Contractor's subcontractor:

- 3.1 Contractor's policy(ies) shall be primary insurance to any other valid and collectible insurance available to the State with respect to any claim arising out of Contractor's performance under this Contract.
- 3.2 If Contractor receives a cancellation notice from an insurance carrier affording coverage herein, Contractor agrees to notify the State within five (5) business days with a copy of the cancellation notice, unless Contractor's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the State;
- 3.3 Contractor is responsible for payment of Contract related insurance premiums and deductibles;
- 3.4 If Contractor is self-insured, a Certificate of Self-Insurance must be attached;
- 3.5 Contractor's policy(ies) shall include legal defense fees in addition to its policy limits with the exception of professional liability.
- 3.6 Contractor's insurance companies must either (1) have an AM Best rating of A- (minus) and a Financial Size Category of VII or better, and be authorized to do business in the State of Minnesota or (2) be domiciled in

the State of Minnesota and have a Certificate of Authority/Compliance from the Minnesota Department of Commerce if they are not rated by AM Best.

3.7 An Umbrella or Excess Liability insurance policy may be used to supplement the Contractor's policy limits to satisfy the full policy limits required by the Contract.

4. Coverages. Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

4.1 General Liability or Garage Liability Insurance. The Contractor, or their Subcontractor, shall maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as from claims for property damage, including loss of use which may arise from operations under the Contract.

General Liability insurance is required for Contractors, or their Subcontractor, performing warranty or service work on mobile equipment.

Garage Liability insurance is required for Contractors, or their Subcontractor, performing warranty or service work on autos or equipment attached to autos, including vehicles subject to a compulsory or financial responsibility law or other motor vehicle insurance law in the State. Insurance **minimum** limits are as follows:

- \$2,000,000 - Per Occurrence
- \$2,000,000 - Annual Aggregate
- \$2,000,000 - Annual Aggregate applying to Products/Completed Operations

The following coverages shall be included:

- Premises and Operations Bodily Injury and Property Damage
- Personal & Advertising Injury
- Blanket Contractual
- Products and Completed Operations
- **State of Minnesota Named as an Additional Insured**

4.2 [Use for equipment. If using, delete the Commercial Automobile Liability Insurance term above in its entirety.] **Automobile Liability or Garage Liability Insurance.** [Auto Liability insurance is only applicable if the contractor, contractor's employees, or subcontractors will be driving on state property or will be using, owned, hired, or non-owned vehicles to conduct business on behalf of the state.] The Contractor, or their Subcontractor, shall maintain insurance to cover liability arising out of the ownership, operation, use, or maintenance of all owned, non-owned and hired automobiles.

Auto Liability insurance is required for Contractors, or their Subcontractor, performing warranty or service work on mobile equipment.

Garage Liability insurance is required for Contractors, or their Subcontractor, performing warranty or service work on autos or equipment attached to autos, including vehicles subject to a compulsory or financial responsibility law or other motor vehicle insurance law in the State.

Insurance minimum limits are as follows: \$2,000,000 - Per Occurrence - Bodily Injury and Property Damage Combined Single Limit

In addition, the following coverages should be included: Owned, Hired, and Non-owned Automobile.

Evidence of Subcontractor insurance shall be filed with the Contractor, or as directed by the State.

4.3 Workers' Compensation Insurance. Statutory Compensation Coverage. Except as provided below, Contractor must provide Workers' Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State, including Coverage B, Employer's Liability. Insurance **minimum** limits are as follows:

- \$100,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$100,000 – Bodily Injury by Accident

If Minn. Stat. § 176.041 exempts Contractor from Workers' Compensation insurance or if the Contractor has no employees in the State, Contractor must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes Contractor from the Minnesota Workers' Compensation requirements.

If during the course of the contract the Contractor becomes eligible for Workers' Compensation, the Contractor must comply with the Workers' Compensation Insurance requirements herein and provide the State with a certificate of insurance.

4.4 Garagekeepers Liability or Property of Others Insurance or Equivalent. The Contractor, or their Subcontractor, shall maintain insurance to cover loss or damage to Owner's autos or equipment in the care, custody, and control of Contractor, or their Subcontractor, if ANY warranty or service work is performed by the Contractor, or their Subcontractor. The Contractor is solely responsible for the coverage equal to that of the actual cash value of vehicles/mobile equipment in the Contractor, or their Subcontractor's, care, custody and control at any given point in time.

Garagekeepers Liability insurance or equivalent is required for Contractors, or their Subcontractor, performing warranty or service work on autos or equipment attached to autos, including vehicles subject to a compulsory or financial responsibility law or other motor vehicle insurance law in the State.

Property of Others insurance or equivalent is required for Contractors, or their Subcontractor, performing non-warranty service work on state-owned equipment in the Contractor's possession.

4.5 Property of Others Insurance (or equivalent). The Contractor shall maintain a Property insurance policy covering "All Risk" of direct physical loss or damage, or equivalent, including the perils of theft, flood, transit, earthquake, and pollution clean-up expense for property owned by the state that is in the Contractor's care, custody, and control. Any deductible shall be the sole responsibility of the Contractor. Insurance **minimum** limits are as follows: The Contractor is solely responsible for the coverage equal to that of the actual cash value of state-owned property in the Contractor's care, custody, and control at any given point in time.

Exhibit C: Specifications, Duties, and Scope of Work

1. SCOPE OF WORK.

The purpose of this contract is to provide Snowplow Truck Components and Accessories, Contract Release S-863(5), which may be purchased by State Agencies and Cooperative Purchasing Venture (CPV) members on an as needed basis.

2. EQUIPMENT TRAINING.

The cost of the equipment must include training to the Customer that includes, but is not limited to, equipment operating instructions, mounting, removal, operating and safety instructions. If requested by the State, the Contractor will provide the training before the purchase of equipment will be considered complete. No additional training fees may be charged to the Customer.

3. EQUIPMENT SALES LITERATURE.

Upon request by a State Agency or CPV member, the Contractor must provide equipment sales literature at no cost to the requestor. Equipment sales literature should include items such as, but not limited to, product information, product functionality, and operation instructions.

4. MISCELLANEOUS ITEMS.

State agencies may purchase incidental miscellaneous parts, accessories and labor that is directly related to a specific item(s) included on the Contract. The total cost for these miscellaneous items may not exceed \$5,000.00 for an individual purchase order. If the Customer's entity requires a lower threshold for competitive bidding other than \$5,000.00, they must follow their local entity's requirements. Any purchase order must be issued to the Contractor.

5. RIGHT TO ADD.

During the term of the contract, the State reserves the right to add additional equipment and accessories, upon mutual agreement between the State and the Contractor(s) through a duly executed amendment to the contract.

6. BUYING "OFF" CONTRACT.

This Contract does not prohibit State Agencies from using their delegated local purchasing authority to procure similar goods and services from other vendors. The State reserves the right to issue an additional RFP/Event, separate and aside from this RFP, if deemed in its best interest. The State may use whatever RFP/Event procedure that is most advantageous to the State. The State also reserves the right to issue another RFP/Event if new makes and models become available that would be of interest and benefit to the State or CPV members.

7. NEW EQUIPMENT FOR RENT PROGRAM.

If offered on the Price Schedule, the Contractor may offer new equipment for rent if the equipment is the same make and model on contract. The Contractor agrees to accept a State agency or CPV member purchase order and will not require the State agency or CPV member to sign a rental agreement. The Contractor retains the title of the equipment during the rental term. The Contractor will provide the Customer with the make, model and VIN number and equipment replacement value prior to delivery. State agencies will provide the Contractor with proof of property insurance on the equipment during the rental term. CPV members should follow their local requirements for property insurance on un-owned equipment.

If approved by the Contractor, the routine and daily maintenance will be performed by the Customer as defined and required according to the Original Equipment Operator's (OEM) manual, as long as doing so does not void the OEM's warranty. Oil and lube changes will be accomplished by the Customer at the required intervals as stated in the OEM manual. All oil and filters must be provided by the Contractor during the rental term. If the Contractor does not approve the Customer for routine and daily maintenance, the Contractor must make the arrangements and bear all costs for the routine and daily maintenance including any equipment moves from or to the Customer location. The

customer will not be responsible and will not pay any rental costs when the equipment is non-operational or away from their site for repairs or routine maintenance.

During the rental term, any warranty repairs needed due to OEM warranty requirements or equipment failures will be the responsibility of the Contractor including all transportation and costs. The location of where the repairs will occur will be mutually agreed by the Customer and the Contractor.

If the Customer damages the equipment through negligence, the Customer will be responsible for the repairs. The location of where the repairs will occur will be mutually agreed by the Customer and the Contractor. The Customer will only be responsible for actual, verifiable repair costs.

If mutually agreed, the rental term may exceed the term of the Contract providing the purchase order is issued, and the rental term begins, prior to the end of the Contract term. The rental term cannot go past the State Fiscal Year end date (June 30th) after the Contract term has ended. If the Customer desires to purchase the rental equipment, it must be purchased prior to the end of the term of the Contract.

The Contractor will pay all costs associated with replacing or swapping out the equipment.

8. PURCHASE OF RENTED EQUIPMENT.

If there are options for the Customer to purchase rented equipment after the equipment has been received and rented, then the final equipment price will be based on the number of engine hours, or miles prior to delivery to the Customer. New rented equipment is defined as rented equipment with zero hours, or miles prior to the delivery to the Customer. Used rental or demo equipment is defined as rental or demo equipment with registered engine hours or miles prior to delivery to the Customer.

9.1. PURCHASE NEW RENTED EQUIPMENT.

New rented equipment is defined as new equipment with zero engine hours, or miles prior to the delivery to the Customer and rented by the Customer prior to purchase. If there is an option to purchase new rental equipment, and if included on the Price Schedule, the Contractor will indicate the percentage of the rental price paid to be applied to the final purchase price. This percent will be deducted from the contracted price for the equipment.

The Contractor must list on the Price Schedule if additional interest and finance charges would be added to the purchase price for the rental period only so the Customer can determine if it desires to purchase the rental equipment. If this includes a finance charge, the percent must be indicated on the Price Schedule. If the Prime Interest Rate is also used as a calculator in the formula for calculation, it may only be the average Prime Interest Rate for the rental term only. The Contractor must provide any documentation requested to substantiate the Prime Interest Rate being charged.

9.2. PURCHASE OF USED RENTED EQUIPMENT.

Used rental equipment is defined as equipment rented by the Customer with registered engine hours or miles prior to delivery to the Customer. If requested on the Price Schedule, the Contractor may offer used rental equipment for sale. The rental equipment for sale must be the same make and model on contract. The manufacturer's warranty shall be transferred to the new owner. The Contractor should consider all associated costs involved if the rental equipment is purchased and no additional interest or finance charges will be allowed.

The final equipment purchase price will be based on two factors:

9.2.1. A price per hour or mile deducted for each registered engine hour or mile prior to the delivery to the Customer from the current State Contract base price, and

9.2.2. The percentage of the Customer rental price paid and applied to the final equipment purchase price.

Equipment Contract Base Price

Minus (-) Used Equipment Deduction (registered hours or miles prior to delivery multiplied (x) by the contract price per used hour)

Subtotal

Minus (-) % Percent of paid rental fees

Equals (=) Final Equipment Purchase Price

EXAMPLE: MnDOT rents a used piece of equipment which has a contract price of \$20,000.00 to purchase new. The equipment has 100 registered engine hours prior to delivery to MnDOT. The equipment is rented for three (3) months at a contracted cost of \$2,000.00 per month totaling \$6,000.00. The contracted price for each used engine hour is \$1.00 per hour. The contracted rental price percentage to be applied to the purchase of rented equipment is 20%. When MnDOT decides to purchase the Used Rental Equipment, their final equipment purchase price will be as follows;

\$20,000.00 (= the Equipment Contract Base Price)

\$100.00 (\$1.00 X 100 hours = the Used Equipment Deduction)

\$19,900.00 (Subtotal)

\$1,200.00 (20% of \$6,000.00 (the total rent paid) = the Percent of paid rental fees)

\$18,700.00 (final equipment purchase price)

If extended warranty options are available, Contractor s should list the costs on the Price Schedule under "Options." The price should include all associated costs and indicate the number of years, miles or hours the extended warranty term covers.

9. RENTAL RETURN OR DEMO EQUIPMENT FOR SALE.

During the term of the Contract, if a Contractor owned rental return or demo equipment and it becomes available for purchase and the equipment is currently on contract, the equipment may be purchased by the Customer.

The remaining manufacturer’s warranty shall be transferred to the new owner. The Contractor should consider all associated costs involved if the rental or demo owned equipment is purchased and no additional interest or finance charges will be allowed if purchase occurs. The final equipment price will be based on the price deduction per used hour or mile offered from the current State Contract base price.

If extended warranty options are available for rental or demo equipment sales, the Contractor should list the options and costs on the Price Schedule under "Options." The price should include all associated costs and indicate the number of years, miles or hours the extended warranty term covers.

Used equipment that has been purchased by a Contractor customer, whether the purchase was made under the Contract or not and has been returned to the Contractor is not part of this Solicitation and may not be offered. Customers must acquire used equipment according to their local purchasing requirements.

10. EQUIPMENT SPECIFICATIONS.

All equipment offered should be available during the initial term of the contract. If the manufacturer discontinues a model number during the initial term of the contract, the Contractor must notify the Acquisition Management Specialist/Buyer immediately. No replacement models will be allowed unless confirmed in writing by the Acquisition Management Specialist/Buyer through a fully executed amendment. The state is under no obligation to accept a replacement model.

If applicable, the Contractor may request to have the Manufacturer's replacement model number supersede the contracted model number. The contractor must provide written documentation from the manufacturer verifying both the discontinued and replacement model numbers. The replacement model number must meet the original specification and must be the same price as originally contracted, unless otherwise agreed to by the Acquisition Management Specialist/Buyer through a fully executed amendment.

If requested by the purchaser, the Contractor must furnish (if available) non-proprietary, electronic digital box illustration(s), in one of the following file formats: .sldasm, .asmdot, .sldprt, .step, .igs, .sat, Parasolid, ProE or AutoDesk Inventor. The purchaser must use the files as a resource in the body design process. The Contractor must furnish the electronic files at no additional cost to the purchaser.

SNOWPLOW TRUCK BODY: SPECIFICATION: 330/350-612

This specification contains twelve different sections for items which would make a Cab and Chassis into a snowplow truck. They are:

- 1.0 Dump Box (includes pre-wet tanks)
- 2.0 Box Hoist Section
- 3.0 Underbody Plows
- 4.0 Wing Plows Section
- 5.0 Front Hitch Section
- 6.0 Front Plows
- 7.0 Pup Hitch
- 8.0 Sanders Section
- 9.0 Hydraulics Section
- 10.0 Airbags Section
- 11.0 Anti-Icing Section
- 12.0 Wiring Harness/Switch Panel Section
- 13.0 Airport Airfield Equipment Section
- 14.0 Tow Behind Type Plow Section
- 15.0 Hydraulic Driven Front Axle
- 16.0 Ice Breakers
- 17.0 Road Temperature Sensors
- 18.0 Auto Lubrication System

INTRODUCTION

Responders must offer products that meet the specifications which is available to MnDOT, other State Agencies, and Cooperative Purchasing Venture (CPV) members.

This contract applies to pickups through class 8 trucks, front plows, sanders and hitches applying to smaller than class 6 trucks are on T-673 Truck, Light Duty, Components and Options contract.

Requirement for sections 1.0 through 11.0:

- If requested by the purchaser, the Contract Vendor must furnish (if available) non-proprietary, electronic digital box illustration(s), in one of the following file formats: .sldasm, .asmdot, .sldprt, .step, .igs, .sat, Parasolid, ProE or AutoDesk Inventor. The purchaser must use the files as a resource in the body design process. The Contract Vendor must furnish the electronic files at no additional cost to the purchaser.
- Hydraulic Requirements: All hydraulic hose ends must be JIC 37-degree female swivel fittings. Male pipe hose ends are not acceptable. Galvanized hydraulic fittings are not acceptable. Any deviation must be approved in writing by MnDOT prior to the build.

1.0 DUMP BOX REQUIREMENTS

1.1 Dump Box Requirements Includes Single Axle Bodies and Tandem Axel Bodies

- Box must have a minimum of a two-year warranty on parts, labor, workmanship, cracking, or bending.
- Box must be mounted on truck Chassis behind Cab depending on Cab and Chassis exhaust system dimensions from the January 2010 diesel engine emissions requirements per MnDOT approval. Box must be mounted without drilling into flange part of truck frame.
- All fasteners (bolts, washers, and nuts) used on the box and attached items must be grade 8 with steel locking nuts. Nyloc type nuts will not be accepted.
- Installation of box must be compatible and mate properly with hoist system.
- Installation of box must include converting FMVSS incomplete vehicle manufacturer's certificate to a completed FMVSS vehicle certificate.
- All boxes for MnDOT must have wiring standoffs (Securing Points). This can be an option item listed on price page.

1.2 Painting of Box Requirements

1.2.1 The following items must be painted black with zinc-based lead-free paint:

- Underside of box, including long sills, between long sills, and 8" minimum past lapping seam of stainless-steel side and floor.
- All non-plated carbon steel components on underside of body, or any exterior surface.
- Hoist assembly and Sub-frame
- Main-frame of truck to be over-sprayed from rear of truck Cab to rear frame of truck.
- Front plow hitch and bumper extensions
- Miscellaneous hoist sub-frame to frame attaching brackets.
- Paint facility must meet all Federal, State, and EPA requirements.

2.0 HOIST REQUIREMENTS:

- Hoists must have permanently installed safety props (any kind of tubing in the props is not allowed and solid block rear hinge point. Box hinge pins must be grease able hinge pins with grease zerks, readily accessible when box is raised and must be approved prior to the build.
- All pivot points must have grease fittings.

3.0 UNDERBODY PLOW REQUIREMENTS:

- All moving parts must have easy access to grease zerks.
- All functions of underbody plow must be controlled from Cab.
- Paint must be lead free and the manufacturer's standard color.

3.1 Installation of Underbody Plows

- Installation must be with bolt on hardware and does not include plumbing to hydraulics.
- Location to be approved by purchasing agency in writing prior to the build.

4.0 WING REQUIREMENTS:

- Wing plows must be able to be raised and lowered on both the leading attachment point and trailing edge.
- Wing plows and attaching assemblies must be painted with lead free paint.
- Options may include hydraulic push poles
- For the purposes of this contract, a wing assembly will include all parts necessary to attach the wing to the truck frame and the wing, unless it is marked, like "Wing Plow Only" or "attaching assembly's only"
- Vendors may want to consider offering the wing plow only and or the attaching assembly's only as they are sometimes damaged during plowing operations and need to be replaced.

5.0 FRONT HITCH REQUIREMENT:

- Front hitch is used to attach front plows to the truck and the hitch must attach to the chassis frame rails. If the hitch is bolted to frame on class 6 and above chassis, grade 8 bolts must be used, class 5 and below chassis grade 8 bolts are preferred.
- MnDOT uses the Monroe or Falls 46B style hitch.

6.0 FRONT PLOW REQUIREMENTS:

- To include but not limited to; One-Way, Two-Way Reversible with or without high wing, V-Plows, and variable pitch, etc.
- Base unit plow must not include shoes, cutting edge, plow unit push bar, parking stand, snow deflector, Nitrate rods, and curb protector or 411H moldboard option. These items must be priced out as options on price page.
- Front plows Must be for chassis 20,000 lbs. or greater.
- If the plow part of the front hitch is not listed in the section options with the front hitches, then the plow part of the hitch should be included with the plow options.

7.0 PUP HITCH REQUIREMENTS:

- Hydraulic Requirements: All hydraulic hose ends must be JIC 37-degree female swivel fittings. Male pipe hose ends are not acceptable. Galvanized hydraulic fittings are not acceptable. Any deviation must be approved prior to the build.
- Hitch must include safety chain loops, installed, with proper rating to match hitch rating.
- For MnDOT the hitch should include two of the trailer cord plug holes, glad hand holes and the pintle hitch holes.
- Vendors may want to include Trailer cord plugs, glad hand and pintle hitches as Pup Hitch options.
- MnDOT will require two Trailer Plug styles on each hitch, RV style and the 7-Pin with round pins wired to the attached drawing. The RV plug should be to the industry standard wiring diagram.

8.0 SANDER REQUIREMENTS:

- Hydraulic Requirements: All hydraulic hose ends must be JIC 37-degree female swivel fittings. Male pipe hose ends are not acceptable. Galvanized hydraulic fittings are not acceptable. Any deviation must be approved prior to the build.
- Sander options may include but not limited to: different augers, sander side plates, optional spinners, auger and spinner sensors, pre-wet piping, Sander stands, sander chutes, reversing valves, Lighting if sander blocks truck lights, quick couplers, sander pins and sander attaching hardware.

9.0 HYDRAULIC REQUIREMENTS:

- Hydraulic requirements: All hydraulic hose ends must be JIC 37-degree female swivel – male pipe hose ends are not acceptable. Galvanized hydraulic fittings are not acceptable. Any deviation must be approved prior to the build.
- MnDOT may be purchasing 57 plow truck hydraulic systems, state charges to deliver systems to MnDOT Central Shop, in bulk, 10 or more at one time.

10.0 AIRBAG REQUIREMENTS:

- Bottom mounting bracket must be cast iron.
- Air bag must be located between axle and vehicle frame.
- Air pressure must be controlled by pressure regulator, which is manually adjusted from truck Cab, control location within easy access from driver position.
- Unit must include a pressure gauge located in Cab within easy view of driver station.
- Air must be supplied via Cab and Chassis air compressor.

11.0 ANTI-ICING REQUIREMENTS

- System provided must not interfere with body access ladder, or rear corner posts.
- Tank(s) must be form fit where applicable, and that the overall width of components do not exceed the DOT maximum legal width of 102”.
- Pre-wet systems must include installation on box and installation of tank vent line.
- All hose, which is supplied, must be nylon reinforced PVC hose with a working pressure of no less than 200 psi with maximum temperature rating of 100 degrees F
 - Anti-icing systems must not be vegetation spray systems with anti-icing spray bar option.
 - Anti-icing systems must not have the ability to spray different chemicals without emptying the tank and changing the chemical that is in the tank.
 - Anti-icing systems must be able to handle all de-icing chemicals offered by vendors.

- Anti-icing section is where portable water tank options should be listed and priced out.

12.0 WIRING HARNESS AND SWITCH PANEL

- TXL crosslink wire must be used
- Nylon braiding loom for wiring harness cover.
- Sealed connectors on all ends of the wiring harness.
- Wires must be printed on the wiring insulation of the circuit function, the printing must be oil resistant.
- Color coded to match the truck manufacturer's wiring harness, unless otherwise specified.
- Detailed wiring schematic, with each of the wires routing, color, name, number, and function, also pin locations on the connector itself. This shall be provided with every wiring kit and electronic copy if requested PDF preferred.
- Wiring harness packages must be box for individual trucks and separated between single axle and tandem axle chassis.
- Wiring harness must include the following harnesses: front plow lamps, fog lamps, PTO control, box vibrator, hydraulic high temp, and low level. Cab shield strobe lighting, cab shield turn / tail / brake, and license plate lamps. Wiring to the rear of the truck for 2 trailer connectors, tail / turn / brake lamps and ICC lamps. Rear box pillar tail, turn, brake and strobe lights. Wiring for the Auxiliary switches from the chassis cab. Wing and underbody scraper lamps, wing strobe lamps. Sander lamps. AVL, hydraulic, two-way radio communication, power, and grounds to each of the control boxes if needed.
- Must offer price for a wiring set/ package for MnDOT plow trucks (one set for single axle and another set for Tandem axle trucks) with all the harness parts packaged together for one truck each package and delivered to MnDOT. Package must be marked for single or tandem axle truck with model year.
- Optional items may include individual harnesses or other packages.

12.1 Must offer price for a wiring set/package for MnDOT single axle plow trucks with all the harness parts packaged together for one truck each package and delivered to MnDOT. Package must be marked for single or tandem axle truck.

12.2 Must supply pricing for a MnDOT Tandem axle plow trucks with all the harness parts packaged together for one truck each package and delivered to MnDOT. Package must be marked for single or tandem axle truck.

12.3 As a option, vendors may supply a "Turn Key" truck option that can be a single axle or a tandem axle truck with the wiring from the drivers compartment to the back of the truck harnesses.

13.0 AIRPORT AIRFIELD MAINTENANCE EQUIPMENT:

- Airport Airfield Maintenance Equipment offered in this section must be specifically built and intended for airport airfield maintenance functions only. It must not be the type of equipment which can be offered on other existing equipment contracts listed on the www.dot.State.mn.us/equipment web site.
- Airport Airfield Maintenance Equipment must be designed and built to accomplish its intended function within the size and scope of an airport environment and must not be a lesser piece of equipment adapted from other intended uses.
- Airport Airfield Maintenance Equipment offered in this section must not be designed, built, intended or practical for highway use.
- Any truck Chassis offered on this contract must meet the current EPA Tier standards or be approved by the EPA for off road use only. The Chassis must not be able to meet the specifications of contract T-647 Truck Single & Tandem Axle Cab & Chassis 26,000 lbs. and larger.

14.0 TOW BEHIND TYPE PLOW

- Plow must be between 24.5' to 26' in length.
- Moldboard must have round holes for mounting cutting edge with AASHTO carbide spacing.
- Dual axles must be rated at 16,000 lbs. each, with hydraulic steerable with connecting linkage.
- Unit must be equipped with ABS brakes and poly fenders.
- Unit must be equipped with either a 1,100-gallon poly tank (can be two 550 gal tanks) or material hopper for ballast.
- Trailer must meet all current Federal and Minnesota safety codes.
- Lights must remain perpendicular to the travel lane when plow is in operation.
- Unit must include a parts and instruction manual in either digital or paper format.

15.0 HYDRAULIC DRIVEN FRONT AXLE

- The front wheel drive system (the system) must include its own hydraulic pump, PTO, hydraulic tank, filters, axle hardware for driving the front wheels, and lines.
- The system can be automatic or manual control. The operator must be able to turn the system on and off from the driver's seat.
- The system must not interfere with the original turning radius of the truck Chassis and use the original tires.
- The Hydraulic Drive System must not change the Chassis frame height.
- The system must not change the original manufacturer's original braking system
- The system must not lower the original manufacturers GVW rating.
- If the system requires different rims for the tires, the new rims must be sized for the original tires and be painted. If the rims are different than original, there must be rims listed on the price page so customer can purchase rims for spare tires.
- The system must be able to be used in combination with the rear drive line. It must also be able to drive the truck with the transmission in neutral if needed.
- The system must work both in forward and reverse.
- When the system is not in use, the front wheels must be able free wheel to conserve fuel.
- The system cost must include one extra set of filters for the system and the truck must be delivered to the customer with the extra set of filters.
- The cost of the equipment must include training to up to 10 of the customer's employees. The training must include, but is not limited to, equipment operating preventive maintenance and safety instructions. The Contract Vendor will provide the training before the purchase of equipment will be considered complete. No additional training fees must be charged to the customer.
- There must be a Parts, Operator, and Repair manuals included at the time of delivery. The manuals can be in paper or digital format.

16.0 ICE BREAKERS

- The ice breaking equipment must be available in sizes up to 8' 6" or greater.
- The ice breaker is to have an option to have a blade behind the ice breaker for clearing the road. The blade should be listed as an option with an installed price.
- The ice breaker is to have a hitch to install on MnDOT plow trucks in place of a front plow. The hitch is to be the same as a Falls 46B.
- The ice breaker is to be able to remove ice on pavement with minimal or no damage to the road.
- The ice breaker must be able to be lifted when on the truck, by the truck hydraulics into a transport position, where it is not in contact with the road.
- The unit must be able to work in a "float" position for trucks with no down pressure.
- Ice breakers must be able to have optional tilt cylinders.

- Ice breakers must be designed so to be able to follow the contours of the road.
- Roller elements must be replaceable.
- Roller elements must have replaceable bearings.
- Spiked roller elements must be able to be replaced as a single unit or as a complete unit.
- Unit must have a stand so unit can easily be coupled to truck.
- Ice breaker must come with a parts, repair, and operator manual(s). They may be in digital or paper formats.
- There must be an option to not have hydraulic tilt from side to side and be free floating with no rams.

17.0 ROAD TEMPERATURE SENSORS

- Surface of Pavement Temperature Sensor must measure road surface temperature and ambient air temperature and that temperature must be readable in the truck cab in real time.
- Please list prices for lots for 0-50
- More than 50 on price page.
- The temp sensors must be offered with all necessary cables and other necessary items needed to operate and display temperature in the cab of the vehicle. All cables and items must be listed on price page in case repairs need to be made.
- A wireless option in lieu of wired sensors is acceptable.
- Mounting Brackets to mount temp sensor to plow truck or pickup truck must be included in price list.
- MnDOT will be using the 6100 series Spreader control in their plow trucks, the cables and items that are needed to interface with the spreader control must be offered. MnDOT would like to have a package price listed on the price page for the MnDOT Plow trucks using the 6100-spreader control and all cables and other items needed. Package order totals would be for lots of 0-50 and lots of more than 50
- MnDOT will also be installing Sensors in pickup trucks without sanders or other equipment that would connect to the sensors. The temperature must read out on a dash mounted display that is to be included. MnDOT would also like a Pickup truck package listed on the price page if offered and would include everything needed to install sensor and read in the pickup cab. Package order totals would be for lots of 0-20 and lots of more than 20

18.0 AUTO LUBRICATION SYSTEM

- The pump must be able to pump grease to 1800 psi.
- The pump must be able to provide .5in³. It is of grease per minute at 1800 psi.
- The pump must come with an adjustable timer to program the lubrication system on and off time.
- The pump system must have an electrical overload protection for the motor, which shuts down the motor and must be electrically or manually reset.
- The pump must have a low temperature protection to stop the pump when the grease would be too cold to pump.
- The pump must be connected to the ignition system on the truck so the pump will be inactive when the ignition switch is off.
- The pump must be rated for IP69K intrusion protection or better.
- The pump must be able to resist UV, chemical and corrosive environment exposure.
- The pump must have a low grease or out of grease shut down that will not re-set until refilled.
- The pump system must have at least one main grease line that distributes to grease to modules that have adjustable metering devices controlling the grease dispense. The modules must be close to the locations being greased to keep the individual lines of grease as short as possible.
- The system lubricant supply lines must be connected with compression-style, NPT, JIC, SAE-ORB or equivalent connections.
- The modules must be able to adjust the amount of grease that goes to each greaseable item on the Chassis

- All wires must be crimped or soldered and sealed to protect from water getting into the connection. Both positive and negative connections to the Chassis to be approved by customer before installation begins.
- Additional insurance will be required if installation is done at a MnDOT facility.
- A Parts and Service Manual must be provided in electronic or paper formats with each set of trucks that have a lube system installed. MnDOT must be able to reproduce or distribute multiple copies to multiple MnDOT locations around the State of Minnesota. If the customer cannot reproduce the manuals then a copy must be provided with each system, whether the customer installs the system or not.

Auto Lube system Installation

- The vendor must work out the installation schedule, the start date, and end delivery date before the work starts. In the case of MnDOT Snowplow trucks, the installation can done in stages. The stages and timing should be worked out with the MnDOT Shop Supervisor in writing prior to the build. The schedule could change due to shop schedule, staffing, weather, and part availability.
- All grease lines and electrical wires must be tied or clamped down to prevent the movement or rubbing, of the grease line to prevent a hole being worn in the grease line. In the case of the high likely hood of rubbing, there should be protective covering installed on the grease line or wire insulation.
- All modules and pump must be bolted to the Chassis Frame or a customer approved location. For MnDOT Plow trucks the locations should be approved in writing before installation begins due to MnDOT may be having to install more equipment after the greasing system. In addition, make sure modules, pumps, and grease lines, are not in the way or interfering with other MnDOT equipment that will be installed later.

Exhibit D: Pricing

1. Contract Pricing.

- 1.1 In General. Prices listed take into consideration all inherent costs of providing the requested goods and services. The Contractor agrees to pay any and all fees, including, but not limited to: duties, custom fees, permits, brokerage fees, licenses and registrations, government taxes, overhead, profit, parking permits, proper disposal of materials, insurance payments. The State will not pay any additional charges beyond the price(s) listed, unless otherwise provided for by law or expressly allowed by the Contract. Prices listed within Exhibit D are maximum prices. These maximum prices shall remain firm for the initial term of the Contract. The Price List may not include any additional terms or conditions. A unit price and a total for the quantity must be stated for each item quoted. Prices must be quoted in United States currency. Any increase to Contract pricing requires a duly executed amendment to this Contract. Contractor may provide lower pricing at its discretion without requiring a duly executed amendment to the Contract.
- 1.2 Discount-off List Pricing. Prices offered for equipment are a percent (%) discount from the Manufacturer's (Original Equipment Manufacturer – OEM) List Price or Dealer's List Price. The discount offered must remain firm, and may be increased, during the life of the Contract. After the initial term of the Contract, the manufacturer's or dealer's price list may be updated upon mutual agreement by the State and the Contractor through a fully executed amendment.
- 1.3 Hourly Rate Pricing. This is the rate(s) detailed in the Contract for each service or category of service provided by Contractor. State will not pay for travel-related expenses, travel time, meals, lodging, or idle time.

2. Price Schedule(s).

The following price schedule(s) are hereby attached and incorporated into this Exhibit D as follows:

2.1 MB Companies Price Schedule

3. Transportation.

Freight under this contract is Price per Loaded Mile. Price per Loaded Mile is the delivery charge per loaded mile from the delivery starting point (city, state, and zip code) to the ordering entity's delivery point. Freight must be included on the quote, and the amount invoiced may not exceed the amount quoted for freight unless the ordering entity agrees otherwise in writing. The State will not accept a flat, fixed price for shipping. If the Price per Loaded Mile is "No Charge" or "\$0.00," or that field on the Price Schedule is blank, delivery is included in the product cost. Mileage distance will be determined using an industry-standard product.

4. Taxes.

Do not add sales tax to the prices being offered. State Agencies hold a Direct Payment Authorization Letter which is used to pay applicable taxes directly to the Department of Revenue. Contractors may go to <http://www.revenue.state.mn.us> to learn about the applicable sales tax (search "Fact Sheet 142").

5. Transit Improvement Vehicle Excise Tax.

A \$20 Transit Improvement Vehicle Excise Tax applies to sales of motor vehicles registered for road use. The \$20 must be collected by any person in the business of selling new or used motor vehicles at retail when the sale occurs in the transit tax area. The \$20 tax applies even if the buyer is from out of state and will take the vehicle out of Minnesota for registration. The \$20 tax is not connected to registration, but rather to the sale. The Deputy Registrar does not collect this tax. The Contractor (dealer) must report the \$20 on their electronic sales tax return at the same time as they report their Minnesota sales and use tax.

The sale occurs where the purchaser takes possession of the vehicle. So, if the vehicle is sold in the transit tax area, but is delivered out of the transit tax area, the \$20 excise tax does not apply. Conversely, if the vehicle is sold outside of the transit tax area, but is delivered into the transit tax area, the \$20 excise tax does apply.

Exceptions to the \$20 Transit Improvement Vehicle Excise Tax:

Federal government agencies, vehicles not required to be licensed for road use (e.g., marked police cars, fire trucks and ambulances) and vehicles for resale.

Leased vehicles.

As a point of clarification, the following taxes DO NOT apply to the sale of Motor Vehicles:

General Sales and Use Tax

City and County Local Tax

Federal Excise Tax (as the State is Exempt)

Transit Improvement 0.25% Sales and Use Tax

Transit improvement Vehicle Excise Tax is not to be included in the prices offered. Transit Improvement Vehicle Excise Tax shall be a separate line item on the quote and invoice.

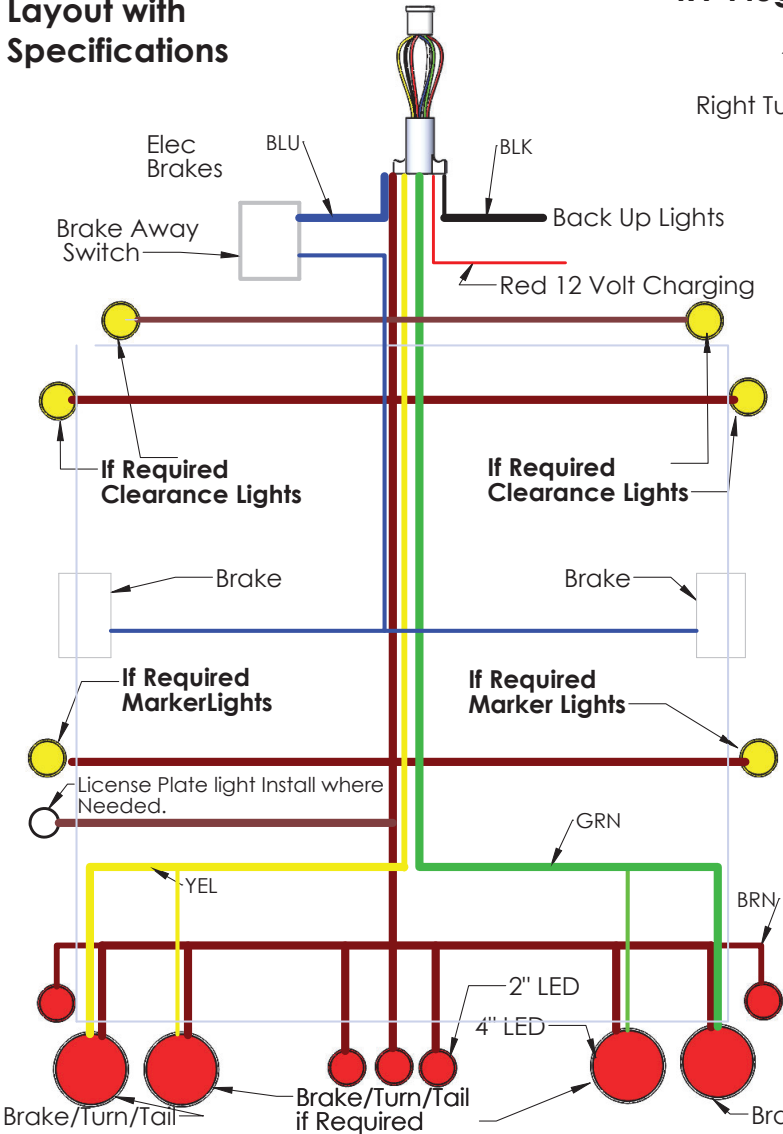
**Exhibit D, Supplement 1
Sample Invoice and Quote**

Attached is a sample invoice and quote.

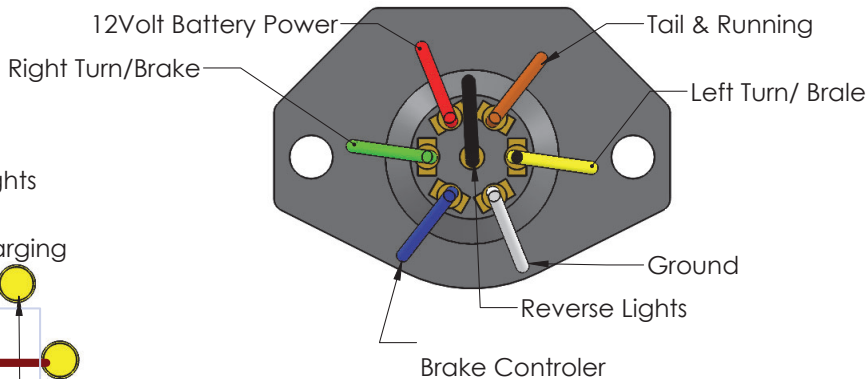
Contractor is required to use the sample quote and sample invoice for all transactions under this Contract. Contractor may not materially change either document unless the change has been approved in writing by the State's Authorized Representative. Contractor may not modify the sample quote or sample invoice to provide less detail regarding purchases under this Contract. Contractor hereby waives the right to enforce any term in either sample which contradicts or modifies any term of the solicitation or any Contract that may result, including subsequent amendments to the Contract, or would result in an unencumbered expense if enforced against the state or its CPV members. The State anticipates the sample quote and sample invoice will contain, at a minimum:

- Customer name
- State Contract number field
- Item/service description
- Item quantity or service hours
- List price
- Contract discount

Light Wire Layout with Specifications

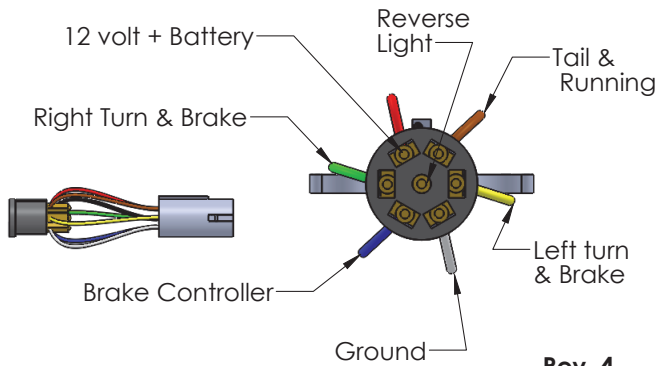


MnDOT Light Duty Trailer Lighting & Wiring Standard RV Plug



Light Duty - Elec Brakes

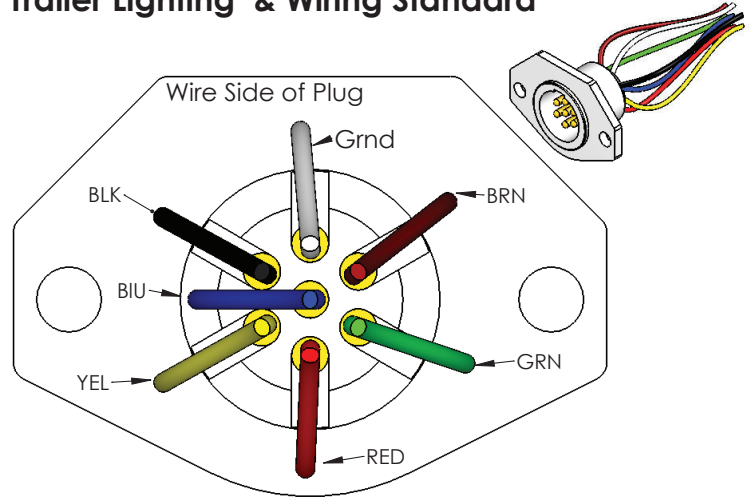
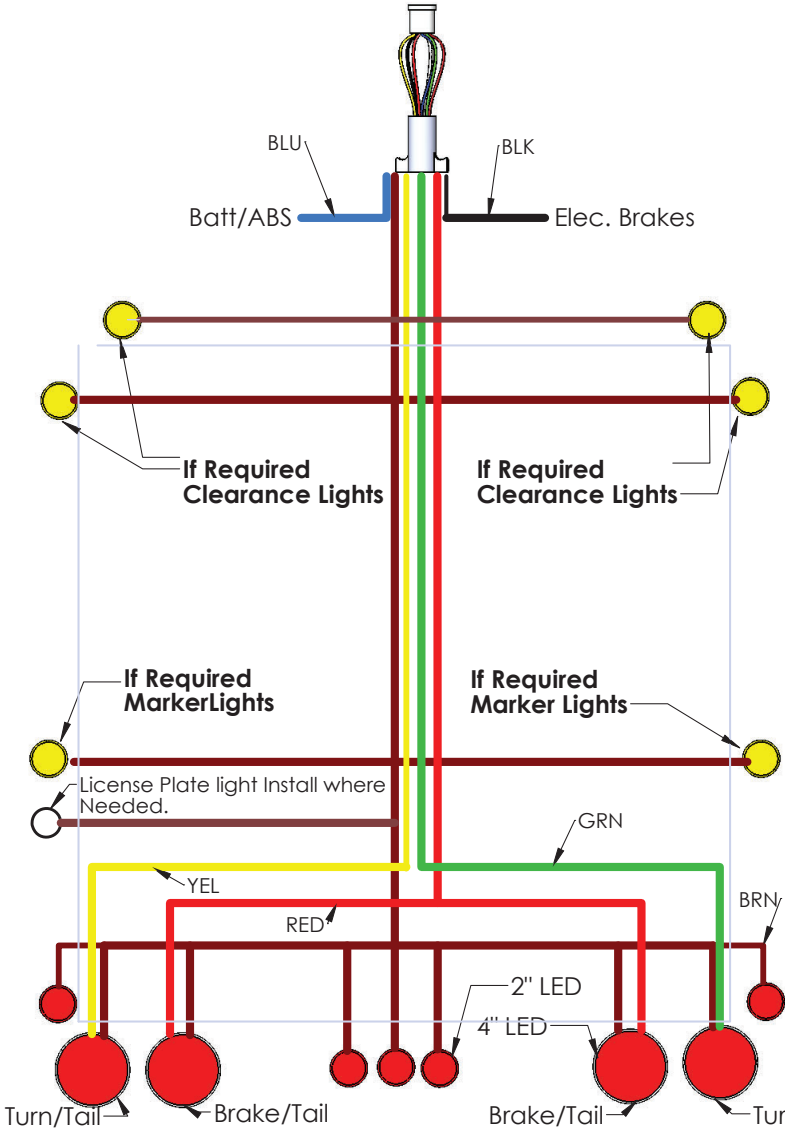
- White- Ground
- Brown- All Marker, Clearance, License plate and tail lights
- Green- Right brake, turn
- Yellow- Left brake, turn
- Red - 12 Volt Charging
- Blue - Electric Brakes if trailer is equipped
- Black - Back up lights if trailer is equipped, not required



Rev 4
2-2020



MnDOT Trailer Lighting & Wiring Standard



All Trucks and trailers

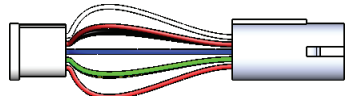
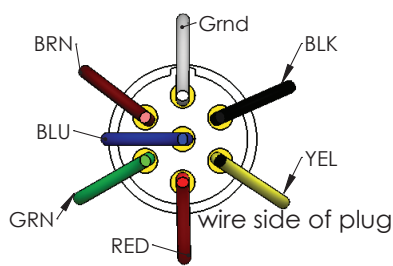
- White- Ground
- Brown- All Marker, Clearance, License plate and tail lights
- Green- Right Turn & possibly brake also
- Yellow- Left Turn & possibly brake also
- Red - Brake

Light Duty Tow Vehicles

- Black - Elec Brakes
- Blue - Ignition Controlled Battery Feed

Heavy duty Tow vehicle and trailers - Air brakes

- Black - Electric Brakes
- Blue - Trailer ABS Power (Ign controlled battery feed)



Rev 3
8-2013

Trailer Wiring Specifications

MnDOT will only purchase trailers that meet the following lighting and wiring specifications (Reference Drawing):

- Trailer shall meet or exceed all current Federal Motor Carrier Safety Regulations 393.9 thru 393.33.
- Trailer cord plug shall meet SAE spec. J560 and be wired directly to trailer cord with no adaptors.
- Plug to be wired as follows (no other plug wiring will be accepted):

White – Ground return to towing vehicle

Black – Electric brake controller – or not utilized if trailer has air, hydraulic or no brakes

Yellow – Left turn signal and on some light duty tow vehicles, stop/ hazard lamps

Red – Stop lamps and antilock device

Green – Right turn signal and on some light duty tow vehicles, stop/hazard lamps

Brown – Clearance, marker, license plate and tail lights

Blue – If air Brake – Continuous ABS power- If electric Brake – Ign. controlled B+ for break-away battery charge maintenance circuit

- **No adaptors will be accepted.**

- Trailer cord to be wired to a weatherproof, 7-terminal junction block (Waytek part #47290 or approved equal).

- All trailer light wiring (including ground wiring) must be routed to junction block.

- Wire splices will be done with heat shrink butt connectors or soldered with heat-shrink.

- No wire nuts, closed end connectors or self-stripping displacement connectors (i.e. Scotch Loks).

- **All lights to be LED.** There shall be individual brake (2 ea.) and turn signal lights (2 ea.) for a total of 4 lights . These lights shall be 4” round lights in rubber grommets or 3”x7” oval Lights in rubber grommets. Clearance and marker lights shall be 2” round lights in rubber grommets or a MnDOT approved equal.



M-B Companies Inc
 201 MB Lane
 Chilton, WI 53014

Phone: 1-800-558-5800

Fax: 920-849-2629

www.m-bco.com

Quote

Quote Number 164833

Page: 1 of 1

<p>Quote To: 172450 CustomerID-</p> <p>Dane County Regional Airport 4000 International Drive Madison WI 53704</p> <p>Fax: 608-246-3385</p> <p style="text-align: right;">Phone: 608-246-3380</p>	<p>Ship To: Same as "Quote To"</p> <p>Dane County Regional Airport 2519 Grimm Street Madison WI 53704</p>
--	--

Date: 4/13/2020	Sales Person: UNASSIGNED	FOB: FOB Destination PrePaid
Expires: 5/14/2020	Ship Via: M-B Guidelines	
Terms: Net 20 Days		

Purchased through Minnesota State Contract XXXXXX

Base Currency.

Line	Order Qty	Part Number/Description	Rev	Bin	Disc%	Unit Price	Ext. Price
1	1.00 EA	MB5 Mid Mount Broom, Multi-Tasking Snow Removal Chassis				801,718.14	801,718.14

Ship Date
 Need Date
 Rel
 Quantity

Line	Order Qty	Part Number/Description	Rev	Bin	Disc%	Unit Price	Ext. Price
2	1.00 EA	TAX3 (Minnesota State Contract Admin Fee)				8,098.16	8,098.16

Ship Date
 Need Date
 Rel
 Quantity



M-B Companies, Inc.
201 MB Lane
Chilton, WI 53014

Phone: 1-800-558-5800

Fax: 920-849-2629

www.m-bco.com

Quote

Quote Number 164833

Page: 1 of 1

Minnesota State Contract XXXXXX admin fee

Line Total:	809,816.30
Line Miscellaneous Charges:	0.00
Order Miscellaneous Charges:	0.00
Quote Total	809,816.30

Remit To: M-B Companies, Inc. PO Box 200 New Holstein, WI 53061



a brand of aebe schmidt

Invoice

SOLD TO:
 Dane County Regional Airport
 4000 International Lane
 Madison WI 53704-3120

SHIP TO:
 Dane County Regional Airport
 Maintenance Facility
 2519 Grimm Street
 Madison, WI 53704

INVOICE	
INVOICE DATE	
SALES ORDER #	
CUSTOMER PO #	
TERMS	<i>Net 20 Days</i>
SALES REP	Mueller, Stephen D
SHIPPED VIA	Wiedmeyer
F.O.B.	Destination
PREPAID/COLLECT	Prepaid

\$\$ ALL AMOUNTS IN UNITED STATES DOLLARS \$\$

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	MB5 Mid Mount Broom, Multi tasking snow removal Chassis per Minnesota State Contract #XXXXXX	809,816.30	809,816.30
	SERIAL NUMBER(S)		
	M-B FEIN #39-1208304		
Questions concerning this invoice? Call us at (800) 558-5800.		Subtotal	809,816.30
		Freight	
		Tax	0.00
		Balance Due	\$809,816.30 PAY THIS \$ AMOUNT \$

Please remit to:
 M-B Companies, Inc.
 P.O. Box 200
 1615 Wisconsin Avenue
 New Holstein, WI 53061

THANK YOU FOR YOUR BUSINESS!

SWIFT EVENT TITLE & NUMBER Snowplow Truck Components & Accessories, G0210-2000013395

**** Following is a list of all distributors that are authorized to sell the equipment listed above.**

**** The Swift Vendor Number (SWIFT UD) must be complete, including the vendor Swift ID and Location Code (LOC CODE).**

**** All distributors MUST provide the required insurance certificates to the State as outline in the Swift Event Special Terms and Conditions, before any State Contract may be executed.**

COMPANY NAME	SWIFT ID	LOC CODE	COMPANY ADDRESS	STATE/ZIP	PHONE	CONTACT NAME
M-B Companies, Inc	255408	002	201 MB Lane, Chilton	WI/53014	920-898-1077	Stephen D. Mueller

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, 3600-TOWGA Tow Airport Broom
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	300 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Type of Drive Unit required for attachment	Truck
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 324,171.00
Spec #	Description	Answer
	Broom Head Options:	
13.1	14 foot broom head in place of 12 foot	\$ 1,309.00
13.2	16 foot broom head in place of 12 foot	\$ 3,050.00
13.3	18 foot broom head in place of 12 foot	\$ 4,609.00

	Broom Engine Options:		
13.4	Broom engine oil pan heater, pad type	\$	777.00
13.5	Broom engine block heater, immersion type	\$	537.00
13.6	Battery trickle charger, 1.5 amp	\$	622.00
13.7	Battery charger, 20 amp	\$	400.00
13.8	Battery heater, pad type	\$	1,169.00
13.9	Hydraulic oil tank heater, pad type	\$	652.00
13.10	Coolant filter	\$	463.00
13.11	Remote battery jump start lugs	\$	384.00
13.12	Fuel heater, pad tank type	\$	776.00
	Broom General Options:		
13.13	Broom head marker lights	\$	941.00
13.14	Broom speed tachometer	\$	828.00
13.15	Automatic brush pattern adjustment	\$	921.00
13.16	Ground speed control (Must include automatic brush pattern adjustment and broom speed tachometer)	\$	609.00
13.17	Broom hydrostatic pressure guage	\$	534.00
13.18	Vibrator	\$	2,739.00
13.19	LED flood lights)	\$	2,238.00
13.20	Fully functional MDC controls in broom engine enclosure	\$	2,700.00
13.21	Dual impeller forced air blower, 20,000 CFM @ 400 MPH in place of 17,300 CFM @ 315 MPH	\$	7,411.00
13.22	Auto stripper bar adjustment system (Required: automatic brush pattern adjustment)	\$	3,466.00
	Broom Hood Option:		
13.23	Snowshed hood for 12 foot broom head	\$	3,254.00
13.24	Snowshed hood for 14 foot broom head	\$	3,629.00
13.25	Snowshed hood for 16 foot broom head	\$	3,723.00
13.26	Snowshed hood for 18 foot broom head	\$	3,817.00
	Broom Wafer Options:		
13.27	broom	\$	565.00
13.28	broom	\$	638.00
13.29	broom	\$	727.00
13.30	broom	\$	816.00
13.31	foot broom	\$	283.00
13.32	foot broom	\$	323.00
13.33	foot broom	\$	362.00
13.34	foot broom	\$	408.00
	Broom Spare Parts:		
13.35	Spare set 12 foot cores	\$	5,152.00
13.36	Spare set 14 foot cores	\$	5,359.00
13.37	Spare set 16 foot cores	\$	5,488.00
13.38	Spare set 18 foot cores	\$	5,654.00
13.39	Set of four broom carts, non-adjustable	\$	1,219.00
13.40	Spare broom chassis axle tire and wheel	\$	1,559.00
13.41	Spare caster tire and wheel, nitrogen filled	\$	715.00
13.42	nitrogen filled	\$	917.00
13.43	Spare caster tire and wheel, foam filled	\$	546.00
13.44	foam filled	\$	763.00

TOWGA Tow Airport Broom Options:		
13.45	Nose wheel front steer axle with pintle eye drawbar in place of pintle drawbar	\$ 4,043.00
13.46	adjustment in place of drawbar. Recepticle on tow chassis not included.	\$ 1,555.00
13.47	Air brake system in place of electric brake system	\$ 1,313.00
13.48	broom to chassis connection. Closed loop electronic controlled steering system with automatic drift control and provisions for centering and disengaging the axle steering system by the operator	\$ 7,239.00
	Equipment	\$ 16.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, 3600-TRT Tractor Mounted Airport Broom
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Drive Engine Description	n/a
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Type of Drive Unit required for attachment	Tractor with minimum 120 HP PTO
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 79,757.00
Spec #	Description	Answer
	other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Broom Head Options:	
13.1	14 foot broom head in place of 12 foot	\$ 1,374.00
13.2	16 foot broom head in place of 12 foot	\$ 3,204.00
	Broom General Options:	
13.3	Broom head marker lights	\$ 988.00
13.4	Vibrator	\$ 2,876.00
13.5	Single impeller dual discharge air blower, 7,480 CFM @ 220 MPH, rear 3 point hitch and rear PTO required	\$ 18,116.00
	Broom Hood Option:	

13.6	Snowshed hood for 12 foot broom head
13.7	Snowshed hood for 14 foot broom head
13.8	Snowshed hood for 16 foot broom head

\$	3,417.00
\$	3,812.00
\$	3,911.00

	Broom Wafer Options:	
13.9	All steel 8.5# wire wafers in place of all poly on 12 foot broom	\$ 565.00
13.10	All steel 8.5# wire wafers in place of all poly on 14 foot broom	\$ 638.00
13.11	All steel 8.5# wire wafers in place of all poly on 16 foot broom	\$ 727.00
13.12	broom	\$ 283.00
13.13	broom	\$ 323.00
13.14	broom	\$ 363.00
	Broom Spare Parts:	
13.15	Spare set 12 foot cores	\$ 5,411.00
13.16	Spare set 14 foot cores	\$ 5,628.00
13.17	Spare set 16 foot cores	\$ 5,764.00
13.18	Set of four broom carts, non-adjustable	\$ 1,280.00
13.19	Spare caster tire and wheel, nitrogen filled	\$ 752.00
13.20	filled	\$ 946.00
13.21	Spare caster tire and wheel, foam filled	\$ 574.00
13.22	filled	\$ 802.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 8.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Compaines, 4600 Pivot Lift Airport Broom and Engine
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	375 HP, electr4onic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Type of Drive Unit required for attachment	Truck chassis
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 341,054.00
Spec #	Description	Answer
	Broom Head Options:	
13.1	Vertical lift airport broom head in place of pivot lift head	\$ 17,849.00
13.2	18 foot broom head in place of 16 foot	\$ 2,116.00
13.3	20 foot broom head in place of 16 foot	\$ 4,755.00
13.4	22 foot broom head in place of 16 foot	\$ 9,509.00
	Broom Engine Options:	
13.5	emission certified, 500 rpm broom with 4828 ft-lbs of available torque at the broom shaft at 5075 psi in place of 375 HP engine package	\$ 19,193.00
13.6	Broom engine oil pan heater, pad type	\$ 776.00
13.7	Broom engine block heater, immersion type	\$ 537.00
13.8	Hydraulic oil tank heater, pad type	\$ 652.00
13.9	Coolant filter	\$ 463.00

	Broom General Options:	
13.10	Broom head marker lights	\$ 941.00
13.11	Broom speed tachometer	\$ 828.00
13.12	Automatic brush pattern adjustment	\$ 921.00
13.13	Ground speed control (Must include automatic brush pattern adjustment and broom speed tachometer)	\$ 609.00
13.14	Broom hydrostatic pressure guage	\$ 534.00
13.15	Vibrator	\$ 2,739.00
13.16	Auto stripper bar adjustment system (Required: automatic brush pattern adjustment)	\$ 3,466.00
	Broom Hood Option (For Pivot Lift head only):	
13.17	Snowshed hood for 16 foot broom head	\$ 3,254.00
13.18	Snowshed hood for 18 foot broom head	\$ 3,629.00
13.19	Snowshed hood for 20 foot broom head	\$ 3,723.00
13.20	Snowshed hood for 22 foot broom head	\$ 3,817.00
	Broom Wafer Options:	
13.21	All steel 13# wire wafers in place of all poly on 16 foot broom	\$ 392.00
13.22	All steel 13# wire wafers in place of all poly on 18 foot broom	\$ 776.00
13.23	All steel 13# wire wafers in place of all poly on 20 foot broom	\$ 889.00
13.24	All steel 13# wire wafers in place of all poly on 22 foot broom	\$ 946.00
13.25	8# poly. 13# wire, 50/50 wafers in place of all poly on 16 foot broom	\$ 346.00
13.26	8# poly. 13# wire, 50/50 wafers in place of all poly on 18 foot broom	\$ 388.00
13.27	8# poly. 13# wire, 50/50 wafers in place of all poly on 20 foot broom	\$ 448.00
13.28	8# poly. 13# wire, 50/50 wafers in place of all poly on 22 foot broom	\$ 510.00
	Broom Spare Parts	
13.29	Spare set 16 foot cores	\$ 5,488.00
13.30	Spare set 18 foot cores	\$ 5,654.00
13.31	Spare set 20 foot cores	\$ 6,032.00
13.32	Spare set 22 foot cores	\$ 6,331.00
13.33	Set of four broom carts, non-adjustable	\$ 1,219.00
13.34	End plate jack for use with core change (2)	\$ 565.00
13.35	Spare caster tire and wheel, nitrogen filled	\$ 715.00
13.36	filled	\$ 947.00
13.37	Spare caster tire and wheel, foam filled	\$ 546.00
13.38	Spare caster, tire, wheel, hub, bearings, axle and nuts, foam filled	\$ 763.00
13.39	46" x 19.5" Poly Wafer, 8 lbs. 101-137212	\$ 26.25
13.40	46" x 19.5" 13# Wire Wafer, 13lbs. 101-92109	\$ 38.06
13.41	19.5" Spacer Ring. 402-93914	\$ 3.10
	Broom Options	
13.42	unit)	\$ 16,294.00
13.43	Delete engine package to purchase broom head only	\$ (120,197.00)
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 8.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, 4600 CRDL Cradling Towed Airport Broom
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	375 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Type of Drive Unit required for attachment	Truck Chassis
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 551,691.00
Spec #	Description	Answer
	Broom Head Options:	
13.1	20 foot broom head in place of 18 foot	\$ 4,755.00
13.2	22 foot broom head in place of 18 foot	\$ 9,509.00
	Broom Engine Power Package Options:	
13.3	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified, 500 rpm broom with 4828 ft-lbs of available torque at the broom shaft at 5075 psi in place of 375 HP engine/hydraulics package	\$ 18,377.00
	Broom Engine Options:	
13.4	Broom engine oil pan heater, pad type	\$ 776.00
13.5	Broom engine block heater, 1500 watt, immersion type	\$ 537.00

13.6	Battery trickle charger, 1.5 amp	\$	622.00
13.7	Battery charger, 20 amp	\$	707.00
13.8	Battery heater, pad type	\$	1,169.00
13.9	Hydraulic oil tank heater, pad type	\$	652.00
13.10	Coolant filter	\$	463.00
13.11	Remote jump start battery lugs	\$	384.00
13.12	Fuel heater, pad tank type	\$	776.00
	Broom General Options:		
13.13	Broom speed tachometer	\$	828.00
13.14	Automatic brush pattern adjustment	\$	921.00
13.15	Ground speed control (Must include automatic brush pattern adjustment and broom speed tachometer)	\$	609.00
13.16	Broom hydrostatic pressure gauge	\$	534.00
13.17	Vibrator	\$	2,739.00
13.18	lights)	\$	2,238.00
13.19	Auto stripper bar adjustment system (Required: automatic brush pattern adjustment)	\$	3,466.00
	Broom Hood Option (For Pivot Lift head only):		
13.20	Snowshed hood for 18 foot broom head	\$	3,629.00
13.21	Snowshed hood for 20 foot broom head	\$	3,721.00
13.22	Snowshed hood for 22 foot broom head	\$	3,816.00
	Broom Wafer Options:		
13.23	All steel 13# wire wafers in place of all poly on 18 foot broom	\$	776.00
13.24	All steel 13# wire wafers in place of all poly on 20 foot broom	\$	889.00
13.25	All steel 13# wire wafers in place of all poly on 22 foot broom	\$	946.00
13.26	8# poly. 13# wire, 50/50 wafers in place of all poly on 18 foot broom	\$	388.00
13.27	8# poly. 13# wire, 50/50 wafers in place of all poly on 20 foot broom	\$	448.00
13.28	8# poly. 13# wire, 50/50 wafers in place of all poly on 22 foot broom	\$	510.00
	Broom Spare Parts:		
13.29	Spare set 18 foot cores	\$	5,654.00
13.30	Spare set 20 foot cores	\$	6,033.00
13.31	Spare set 22 foot cores	\$	6,332.00
13.32	Set of four broom carts, non-adjustable	\$	1,219.00
13.33	End plate jack for use with core change (2)	\$	565.00
13.34	Spare broom chassis axle tire and wheel	\$	2,342.00
13.35	Spare caster tire and wheel, nitrogen filled	\$	715.00
13.36	filled	\$	947.00
13.37	Spare caster tire and wheel, foam filled	\$	546.00
13.38	Spare caster, tire, wheel, hub, bearings, axle and nuts, foam filled	\$	763.00
13.39	46" x 19.5" Poly Wafer, 8 lbs. 101-137212	\$	26.25
13.40	46" x 19.5" 13# Wire Wafer, 13lbs. 101-92109	\$	38.06
13.41	19.5" Spacer Ring. 402-93914	\$	3.10
	Chassis Intergration of Towing Chassis:		
13.42	Stationary fifth wheel and mounting, 9,000 lb ballast, plow and broom controls, rear axle protector	\$	52,627.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	13.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, 4600 TTB Tracking Tow Airport Broom
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <u> x </u> or No <u> </u>
	Is Equipment Multi-Seasonal?	Yes <u> x </u> or No <u> </u>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <u> x </u> or No <u> </u>
	Drive Engine Description	375 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <u> x </u> or No <u> </u>
	Is the Equipment an Attachment?	Yes <u> x </u> or No <u> </u>
	Type of Drive Unit required for attachment	Truck Chassis
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 426,003.00
Spec #	Description	Answer
	Broom Head Options:	
13.1	18 foot broom head in place of 16 foot	\$ 3,303.00
13.2	20 foot broom head in place of 16 foot	\$ 4,755.00
13.3	22 foot broom head in place of 16 foot	\$ 9,509.00
	Broom Engine Power Package Options:	
13.4	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified, 500 rpm broom with 4828 ft-lbs of available torque at the broom shaft at 5075 psi in place of 375 HP engine/hydraulics package	\$ 19,193.00
	Broom Engine Options:	
13.5	Broom engine oil pan heater, pad type	\$ 776.00

13.6	Broom engine block heater, 1500 watt, immersion type	\$	537.00
13.7	Battery trickle charger, 1.5 amp	\$	738.00
13.8	Battery charger, 20 amp	\$	707.00
13.9	Battery heater, pad type	\$	1,169.00
13.10	Hydraulic oil tank heater, pad type	\$	652.00
13.11	Coolant filter	\$	463.00
13.12	Remote jump start battery lugs	\$	384.00
13.13	Fuel heater, pad tank type	\$	776.00
	Broom General Options:		
13.14	Broom head marker lights	\$	941.00
13.15	Broom speed tachometer	\$	828.00
13.16	Automatic brush pattern adjustment	\$	921.00
13.17	Ground speed control (Must include automatic brush pattern adjustment and broom speed tachometer)	\$	609.00
13.18	Broom hydrostatic pressure gauge	\$	534.00
13.19	Vibrator	\$	2,739.00
13.20	Rear view camera system, color (Includes rear facing LED flood lights)	\$	2,238.00
13.21	Auto stripper bar adjustment system (Required: automatic brush pattern adjustment)	\$	3,466.00
	Broom Hood Option (For Pivot Lift head only):		
13.22	Snowshed hood for 16 foot broom head	\$	3,254.00
13.23	Snowshed hood for 18 foot broom head	\$	3,629.00
13.24	Snowshed hood for 20 foot broom head	\$	3,723.00
13.25	Snowshed hood for 22 foot broom head	\$	3,817.00
	Broom Wafer Options:		
13.26	All steel 13# wire wafers in place of all poly on 16 foot broom	\$	692.00
13.27	All steel 13# wire wafers in place of all poly on 18 foot broom	\$	776.00
13.28	All steel 13# wire wafers in place of all poly on 20 foot broom	\$	889.00
13.29	All steel 13# wire wafers in place of all poly on 22 foot broom	\$	946.00
13.30	broom	\$	346.00
13.31	broom	\$	388.00
13.32	broom	\$	448.00
13.33	broom	\$	510.00
	Broom Spare Parts		
13.34	Spare set 16 foot cores	\$	5,488.00
13.35	Spare set 18 foot cores	\$	5,654.00
13.36	Spare set 20 foot cores	\$	6,032.00
13.37	Spare set 22 foot cores	\$	6,579.00
13.38	Set of four broom carts, non-adjustable	\$	1,219.00
13.39	End plate jack for use with core change (2)	\$	565.00
13.40	Broom chassis axle tire and wheel, steering axle	\$	2,342.00
13.41	Spare caster tire and wheel, nitrogen filled	\$	715.00
13.42	filled	\$	947.00
13.43	Spare caster tire and wheel, foam filled	\$	546.00
13.44	Spare caster, tire, wheel, hub, bearings, axle and nuts, foam filled	\$	762.00
13.45	46" x 19.5" Poly Wafer, 8 lbs. 101-137212	\$	26.25
13.46	46" x 19.5" 13# Wire Wafer, 13lbs. 101-92109	\$	38.06
13.47	19.5" Spacer Ring. 402-93914	\$	3.10
	TTB Tow Airport Broom hitch Option:		
13.48	Fifth wheel type hitch, 2 inch kingpin with height adjustment in place of drawbar. Recepticle on tow chassis not included.	\$	1,196.00

	Chassis Intergration of Towing Chassis:	
13.49	Stationary fifth wheel and mounting, 9,000 lb ballast, plow and broom controls, rear axle protector	\$ 52,627.00
13.50	Stationary fifth wheel and mounting, 15,000 lb ballast, plow and broom controls, rear axle protector	\$ 56,525.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 21.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, 4600 TOWV Tow Airport Broom
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	300 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Type of Drive Unit required for attachment	Truck Chassis
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 376,406.00
Spec #	Description	Answer
	AIRFIELD EQUIPMENT OPTIONS: Use this section to offer other with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Broom Head Options:	
13.1	16 foot broom head in place of 14 foot	\$ 1,762.00
13.2	18 foot broom head in place of 14 foot	\$ 3,336.00
13.3	20 foot broom head in place of 14 foot	\$ 4,804.00
13.4	22 foot broom head in place of 14 foot	\$ 9,605.00
	Broom Engine Power Package Options:	
13.5	emission certified, 500 rpm broom with 3320 ft-lbs of available torque at the broom shaft at 5075 psi in place of 2,656 ft-lbs torque package	\$ 7,843.00

	Broom Engine Options:		
13.6	Broom engine oil pan heater, pad type	\$	784.00
13.7	Broom engine block heater, immersion type	\$	542.00
13.8	Battery trickle charger, 1.5 amp	\$	628.00
13.9	Battery charger, 20 amp	\$	714.00
13.10	Battery heater, pad type	\$	1,180.00
13.11	Hydraulic oil tank heater, pad type	\$	659.00
13.12	Coolant filter	\$	466.00
13.13	Remote battery jump start lugs	\$	384.00
13.14	Fuel heater, pad tank type	\$	776.00
	Broom General Options:		
13.15	Broom head marker lights	\$	950.00
13.16	Broom speed tachometer	\$	836.00
13.17	Automatic brush pattern adjustment	\$	930.00
13.18	Ground speed control (Must include automatic brush pattern adjustment and broom speed tachometer)	\$	615.00
13.19	Broom hydrostatic pressure guage	\$	538.00
13.20	Vibrator	\$	2,766.00
13.21	lights)	\$	2,260.00
13.22	Auto stripper bar adjustment system (Required: automatic brush pattern adjustment)	\$	3,466.00
13.23	Fully functional MDC controls in broom engine enclosure	\$	2,700.00
	Broom Hood Option:		
13.24	Snowshed hood for 14 foot broom head	\$	734.00
13.25	Snowshed hood for 16 foot broom head	\$	3,254.00
13.26	Snowshed hood for 18 foot broom head	\$	3,629.00
13.27	Snowshed hood for 20 foot broom head	\$	3,723.00
13.28	Snowshed hood for 22 foot broom head	\$	3,817.00
	Broom Wafer Options:		
13.29	All steel 13# wire wafers in place of all poly on 14 foot broom	\$	608.00
13.30	All steel 13# wire wafers in place of all poly on 16 foot broom	\$	692.00
13.31	All steel 13# wire wafers in place of all poly on 18 foot broom	\$	776.00
13.32	All steel 13# wire wafers in place of all poly on 20 foot broom	\$	889.00
13.33	All steel 13# wire wafers in place of all poly on 22 foot broom	\$	946.00
13.34	8# poly. 13# wire, 50/50 wafers in place of all poly on 14 foot broom	\$	325.00
13.35	8# poly. 13# wire, 50/50 wafers in place of all poly on 16 foot broom	\$	346.00
13.36	8# poly. 13# wire, 50/50 wafers in place of all poly on 18 foot broom	\$	388.00
13.37	8# poly. 13# wire, 50/50 wafers in place of all poly on 20 foot broom	\$	447.00
13.38	8# poly. 13# wire, 50/50 wafers in place of all poly on 22 foot broom	\$	510.00
	Broom Spare Parts Options:		
13.39	Spare set 14 foot cores	\$	5,359.00
13.40	Spare set 16 foot cores	\$	5,488.00
13.41	Spare set 18 foot cores	\$	5,654.00
13.42	Spare set 20 foot cores	\$	6,033.00
13.43	Spare set 22 foot cores	\$	6,332.00
13.44	Set of four broom carts, non-adjustable	\$	1,219.00
13.45	End plate jack for use with core change (2)	\$	565.00
13.46	Spare broom chassis axle tire and wheel	\$	2,342.00
13.47	Spare caster tire and wheel, nitrogen filled	\$	715.00
13.48	Spare caster, tire, wheel, hub, bearings, axle and nuts, nitrogen filled	\$	947.00
13.49	Spare caster tire and wheel, foam filled	\$	546.00
13.50	Spare caster, tire, wheel, hub, bearings, axle and nuts, foam filled	\$	763.00

13.51	46" x 19.5" Poly Wafer, 8 lbs. 101-137212	\$	26.24
13.52	46" x 19.5" 13# Wire Wafer, 13lbs. 101-92109	\$	38.06
13.53	19.5" Spacer Ring. 402-93914	\$	3.10
	TOWV Tow Airport Broom Options:		
13.54	Nose wheel front steer axle with pintle eye drawbar in place of pintle drawbar	\$	2,804.00
13.55	Fifth wheel type hitch, 2 inch kingpin with height adjustment in place of drawbar. Recepticle on tow chassis not included.	\$	1,196.00
13.56	Air brake system in place of electric brake system	\$	1,313.00
13.57	20,000 pound steering axle with air brakes, controlled by broom to chassis connection. Closed loop electronic controlled steering system with automatic drift control and provisions for centering and disengaging the axle steering system by the operator	\$	10,404.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	21.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, MB1 All Wheel Drive Kit
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Drive Engine Description	n/a
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Type of Drive Unit required for attachment	International HV Chassis
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 171,475.00
Spec #	Description	Answer
	AIRFIELD EQUIPMENT OPTIONS: Use this section to offer other with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	All wheel drive option (only select one of 13.1, 13.2, 13.3)	
13.1	6x6 all wheel drive, 2 wheel steer kit in place of 4x4, 2 wheel steer kit; Add to base unit price:	\$ 24,025.00
	All wheel steer option	
13.2	price:	\$ 71,203.00
13.3	price:	\$ 136,023.00
13.4	Spare 445/65R22.5 chassis tire and aluminum wheel; Add to base unit price:	\$ 2,522.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 11.00

	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, MB2 Heavy Duty Chassis and Plow
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 529,181.00
Spec #	Description	Answer
	other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Chassis Options:	
13.1	Four wheel steering with 27,000 pound rear drive/steer axle	\$ 22,003.00
13.2	Engine oil pan heater, pad type	\$ 776.00
13.3	Engine block heater, immersion type	\$ 537.00
13.4	Battery trickle charger, 1.5 amp	\$ 622.00
13.5	Battery charger, 20 amp	\$ 610.00
13.6	Battery heater, pad type	\$ 1,146.00
13.7	Remote battery jump start lugs	\$ 384.00
13.8	Remote air fill port	\$ 232.00

13.9	Hydraulic oil tank heater, pad type	\$	652.00
13.10	Fuel heater, pad tank type	\$	776.00
13.11	Coolant filter	\$	234.00
13.12	Eight inch reflective stripe	\$	918.00
13.13	Numbers and lettering on unit	\$	674.00
13.14	Rear bumper chevron striping	\$	385.00
13.15	Rustproofing: under floor, fenders and battery box	\$	925.00
13.16	Rear mounted pintle hook	\$	256.00
13.17	Spare chassis tire and wheel	\$	2,682.00
	Chassis Cab Options:		
13.18	Air Conditioning	\$	4,043.00
13.19	Deluge System (Requires side door wipers)	\$	2,298.00
13.20	Side door window wipers	\$	617.00
13.21	Heated option for side door window wipers	\$	408.00
13.22	Heated option for windshield wipers	\$	597.00
13.23	Radio, AM/FM with weather band and CD player	\$	697.00
13.24	Rear view camera system, color (Includes rear facing LED flood lights)	\$	927.00
13.25	Golight Strkyer remote spot light on cab, (1)	\$	505.00
13.26	HID lights on cab light bar, flood, (2)	\$	1,966.00
13.27	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00
13.28	HID lights on cab light bar, spot, (2)	\$	1,843.00
13.29	LED lights on cab light bar, flood, (2)	\$	1,158.00
13.30	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00
13.31	LED lights on cab light bar, spot, (2)	\$	1,093.00
13.32	Rear facing LED flood lights, (2)	\$	411.00
13.33	Amber snow plow lights on cab light bar, (2)	\$	565.00
13.34	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	288.00
13.35	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00
	Reversible Plow Options:		
13.36	Flared end moldboard in place of straight end moldboard	\$	2,943.00
13.37	Plow trip moldboard	\$	2,362.00
13.38	Hands free hitch	\$	1,608.00
	Reversible Plow Width Options;		
13.39	16 foot plow in place of 14 foot plow	\$	1,426.00
13.40	18 foot plow in place of 14 foot plow	\$	2,092.00
13.41	20 foot plow in place of 14 foot plow	\$	2,759.00
13.42	22 foot plow in place of 14 foot plow	\$	3,424.00
13.43	24 foot plow in place of 14 foot plow	\$	4,090.00
	Plow cutting edges:		
13.44	Poly cutting edge in place of steel cutting edge, 14 foot	\$	1,148.00
13.45	Poly cutting edge in place of steel cutting edge, 16 foot	\$	1,568.00
13.46	Poly cutting edge in place of steel cutting edge, 18 foot	\$	1,688.00
13.47	Poly cutting edge in place of steel cutting edge, 20 foot	\$	1,807.00
13.48	Poly cutting edge in place of steel cutting edge, 22 foot	\$	1,926.00
13.49	Poly cutting edge in place of steel cutting edge, 24foot	\$	2,045.00
13.50	Kueper cutting edge in place of steel cutting edge, 14 foot	\$	2,334.00
13.51	Kueper cutting edge in place of steel cutting edge, 16 foot	\$	2,839.00
13.52	Kueper cutting edge in place of steel cutting edge, 18 foot	\$	4,261.00
13.53	Kueper cutting edge in place of steel cutting edge, 20 foot	\$	4,663.00
13.54	Kueper cutting edge in place of steel cutting edge, 22 foot	\$	5,065.00
13.55	Kueper cutting edge in place of steel cutting edge, 24 foot	\$	5,466.00

13.56	Carbide cutting edge in place of steel cutting edge, 14 foot	\$	1,722.00
13.57	Carbide cutting edge in place of steel cutting edge, 16 foot	\$	1,881.00
13.58	Carbide cutting edge in place of steel cutting edge, 18 foot	\$	2,061.00
13.59	Carbide cutting edge in place of steel cutting edge, 20 foot	\$	2,220.00
13.60	Carbide cutting edge in place of steel cutting edge, 22 foot	\$	2,381.00
13.61	Carbide cutting edge in place of steel cutting edge, 24 foot	\$	2,542.00
13.62	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 14 foot	\$	2,824.00
13.63	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 16 foot	\$	4,303.00
13.64	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 18 foot	\$	4,760.00
13.65	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 20 foot	\$	5,217.00
13.66	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 22 foot	\$	5,673.00
13.67	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 24 foot	\$	6,131.00
Plow Spare Parts			
13.68	Caster tire and wheel	\$	1,043.00
13.69	Caster tire, wheel, hub, bearings, axle and nuts	\$	1,271.00
13.70	Caster tire and wheel, foam filled	\$	1,126.00
13.71	Caster tire, wheel, hub, bearings, axle and nuts, foam filled	\$	1,355.00
P3UB Optional Underbody Scraper:			
13.72	edge	\$	24,514.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	21.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, MB3 Front Mount Airport Broom and
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	375 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	375 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 693,088.00
Spec #	Description	Answer
	AIRFIELD EQUIPMENT OPTIONS: Use this section to offer other with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Chassis Power Package Option	
13.1	496 HP, electronic turbocharged diesel engine. T4F EPA / Stage 5 emission certified engine in place of 375 HP T4F / Stage 5 engine	\$ 11,566.00
	Chassis Options:	
13.2	Four wheel steering with 27,000 pound rear drive/steer axle	\$ 22,003.00
13.3	Engine oil pan heater, pad type	\$ 776.00
13.4	Engine block heater, immersion type	\$ 537.00

13.5	Battery trickle charger, 1.5 amp	\$	622.00
13.6	Battery charger, 20 amp	\$	707.00
13.7	Battery heater, pad type	\$	1,146.00
13.8	Remote battery jump start lugs	\$	384.00
13.9	Remote air fill port	\$	232.00
13.10	Hydraulic oil tank heater, pad type	\$	652.00
13.11	Fuel heater, pad tank type	\$	776.00
13.12	Coolant filter	\$	234.00
13.13	Rear bumper chevron striping	\$	385.00
13.14	Eight inch reflective stripe	\$	918.00
13.15	Numbers and lettering on unit	\$	674.00
13.16	Rustproofing: under floor, fenders and battery box	\$	925.00
13.17	Rear mounted pintle hook	\$	256.00
13.18	Spare chassis tire and wheel	\$	2,682.00
	Chassis Cab Options:		
13.19	Air Conditioning (not available with Dual Core Heater)	\$	4,041.00
13.20	Dual Core Heater (not available with Air Conditioning)	\$	2,554.00
13.21	Deluge System (Requires side door wipers)	\$	2,298.00
13.22	Side door window wipers	\$	923.00
13.23	Heated option for side door window wipers	\$	408.00
13.24	Heated option for windshield wipers	\$	590.00
13.25	Radio, AM/FM with weather band and CD player	\$	697.00
13.26	Rear view camera system, color (Requires rear facing halogen flood lights)	\$	2,238.00
13.27	Golight Strkyer remote spot light on cab, (1)	\$	918.00
13.28	HID lights on cab light bar, flood, (2)	\$	1,966.00
13.29	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00
13.30	HID lights on cab light bar, spot, (2)	\$	1,843.00
13.31	LED lights on cab light bar, flood, (2)	\$	1,146.00
13.32	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00
13.33	LED lights on cab light bar, spot, (2)	\$	1,082.00
13.34	Rear facing LED flood lights, (2)	\$	298.00
13.35	Amber snow plow lights on cab light bar, (2)	\$	559.00
13.36	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	284.00
13.37	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00
	Broom Head Options:		
13.38	Vertical lift airport broom head in place of pivot lift head	\$	17,849.00
13.39	18 foot broom head in place of 16 foot	\$	2,116.00
13.40	20 foot broom head in place of 16 foot	\$	4,755.00
13.41	22 foot broom head in place of 16 foot	\$	9,509.00
	Broom Engine Power Package Options:		
13.42	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified, 500 rpm broom with 4828 ft-lbs of available torque at the broom shaft at 5075 psi in place of 375 HP T4F / Stage 5 engine/hydraulics package	\$	18,377.00
	Broom Engine Options:		
13.43	Broom engine oil pan heater, pad type	\$	776.00
13.44	Broom engine block heater, immersion type	\$	531.00
13.45	Hydraulic oil tank heater, pad type	\$	652.00
13.46	Coolant filter	\$	463.00
	Broom General Options:		
13.47	Broom head marker lights	\$	932.00

13.48	Broom speed tachometer	\$	821.00
13.49	Automatic brush pattern adjustment	\$	912.00
13.50	Ground speed control (Must include automatic brush pattern adjustment and broom speed tachometer)	\$	609.00
13.51	Broom hydrostatic pressure guage	\$	534.00
13.52	Vibrator	\$	2,739.00
13.53	Auto stripper bar adjustment system (Required: automatic brush pattern adjustment)	\$	3,467.00
	Broom Hood Option (For Pivot Lift head only):		
13.54	Snowshed hood for 16 foot broom head	\$	3,254.00
13.55	Snowshed hood for 18 foot broom head	\$	3,629.00
13.56	Snowshed hood for 20 foot broom head	\$	3,723.00
13.57	Snowshed hood for 22 foot broom head	\$	3,817.00
	Broom Wafer Options:		
13.58	All steel 13# wire wafers in place of all poly on 16 foot broom	\$	692.00
13.59	All steel 13# wire wafers in place of all poly on 18 foot broom	\$	776.00
13.60	All steel 13# wire wafers in place of all poly on 20 foot broom	\$	889.00
13.61	All steel 13# wire wafers in place of all poly on 22 foot broom	\$	946.00
13.62	8# poly. 13# wire, 50/50 wafers in place of all poly on 16 foot broom	\$	346.00
13.63	8# poly. 13# wire, 50/50 wafers in place of all poly on 18 foot broom	\$	385.00
13.64	8# poly. 13# wire, 50/50 wafers in place of all poly on 20 foot broom	\$	448.00
13.65	8# poly. 13# wire, 50/50 wafers in place of all poly on 22 foot broom	\$	510.00
	Broom Spare Parts		
13.66	Spare set 16 foot cores	\$	5,488.00
13.67	Spare set 18 foot cores	\$	5,654.00
13.68	Spare set 20 foot cores	\$	6,033.00
13.69	Spare set 22 foot cores	\$	6,332.00
13.70	Set of four broom carts, non-adjustable	\$	1,208.00
13.71	End plate jack for use with core change (2)	\$	560.00
13.72	Spare caster tire and wheel, nitrogen filled	\$	715.00
13.73	Spare caster, tire, wheel, hub, bearings, axle and nuts, nitrogen filled	\$	947.00
13.74	Spare caster tire and wheel, foam filled	\$	546.00
13.75	Spare caster, tire, wheel, hub, bearings, axle and nuts, foam filled	\$	763.00
13.76	46" x 19.5" Poly Wafer, 8 lbs. 101-137212	\$	26.25
13.77	46" x 19.5" 13# Wire Wafer, 13lbs. 101-92109	\$	38.06
13.78	19.5" Spacer Ring. 402-93914	\$	3.10
	FOD Options		
13.79	18 foot FOD box	\$	24,852.00
13.80	20 foot FOD box	\$	26,012.00
13.81	22 foot FOD box	\$	27,230.00
	P5000 Optional Reversible Plow		
13.82	M-B P5000 14 foot straight reversible plow, 50 inch high, DIN hitch, Steel cutting edge	\$	54,988.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	21.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	

Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, MB3 Front Mount Airport Plow and Chassis
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	375 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 533,328.00

Spec #	Description	Answer
	other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Chassis Power Package Option	
13.1	Stage 5 emission certified in place of 375 HP T4F / Stage 5 engine	\$ 11,566.00
	Chassis Options:	
13.2	Four wheel steering with 27,000 pound rear drive/steer axle	\$ 22,003.00
13.3	Engine oil pan heater, pad type	\$ 776.00
13.4	Engine block heater, immersion type	\$ 537.00
13.5	Battery trickle charger, 1.5 amp	\$ 622.00

13.6	Battery charger, 20 amp	\$	707.00
13.7	Battery heater, pad type	\$	1,146.00
13.8	Remote battery jump start lugs	\$	384.00
13.9	Remote air fill port	\$	232.00
13.10	Hydraulic oil tank heater, pad type	\$	652.00
13.11	Fuel heater, pad tank type	\$	776.00
13.12	Coolant filter	\$	234.00
13.13	Rear bumper chevron striping	\$	385.00
13.14	Eight inch reflective stripe	\$	918.00
13.15	Numbers and lettering on unit	\$	674.00
13.16	Rustproofing: under floor, fenders and battery box	\$	925.00
13.17	Rear mounted pintle hook	\$	256.00
13.18	Spare chassis tire and wheel	\$	2,682.00
	Chassis Cab Options:		
13.19	Air Conditioning	\$	4,043.00
13.20	Deluge System (Requires side door wipers)	\$	2,298.00
13.21	Side door window wipers	\$	923.00
13.22	Heated option for side door window wipers	\$	408.00
13.23	Heated option for windshield wipers	\$	597.00
13.24	Radio, AM/FM with weather band and CD player	\$	697.00
13.25	Rear view camera system, color (Includes rear facing LED flood lights)	\$	2,238.00
13.26	Golight Strkyer remote spot light on cab, (1)	\$	927.00
13.27	HID lights on cab light bar, flood, (2)	\$	1,966.00
13.28	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00
13.29	HID lights on cab light bar, spot, (2)	\$	1,843.00
13.30	LED lights on cab light bar, flood, (2)	\$	1,158.00
13.31	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00
13.32	LED lights on cab light bar, spot, (2)	\$	10,093.00
13.33	Rear facing LED flood lights, (2)	\$	411.00
13.34	Amber snow plow lights on cab light bar, (2)	\$	565.00
13.35	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	288.00
13.36	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00
	Reversible Plow Options:		
13.37	Flared moldboard blade in place of straight moldboard blade	\$	2,943.00
13.38	Plow trip moldboard	\$	2,361.00
13.39	Hands free hitch	\$	1,607.00
	Reversible Plow Width Options;		
13.40	16 foot plow in place of 14 foot plow	\$	1,426.00
13.41	18 foot plow in place of 14 foot plow	\$	2,092.00
13.42	20 foot plow in place of 14 foot plow	\$	2,759.00
13.43	22 foot plow in place of 14 foot plow	\$	3,424.00
13.44	24 foot plow in place of 14 foot plow	\$	4,090.00
	Plow cutting edges		
13.45	Poly cutting edge in place of steel cutting edge, 14 foot	\$	1,448.00
13.46	Poly cutting edge in place of steel cutting edge, 16 foot	\$	1,568.00
13.47	Poly cutting edge in place of steel cutting edge, 18 foot	\$	1,688.00
13.48	Poly cutting edge in place of steel cutting edge, 20 foot	\$	1,807.00
13.49	Poly cutting edge in place of steel cutting edge, 22 foot	\$	1,926.00
13.50	Poly cutting edge in place of steel cutting edge, 24foot	\$	2,045.00
13.51	Kueper cutting edge in place of steel cutting edge, 14 foot	\$	3,457.00
13.52	Kueper cutting edge in place of steel cutting edge, 16 foot	\$	3,860.00

13.53	Kueper cutting edge in place of steel cutting edge, 18 foot	\$	4,261.00
13.54	Kueper cutting edge in place of steel cutting edge, 20 foot	\$	4,663.00
13.55	Kueper cutting edge in place of steel cutting edge, 22 foot	\$	5,054.00
13.56	Kueper cutting edge in place of steel cutting edge, 24 foot	\$	5,466.00
13.57	Carbide cutting edge in place of steel cutting edge, 14 foot	\$	1,739.00
13.58	Carbide cutting edge in place of steel cutting edge, 16 foot	\$	1,900.00
13.59	Carbide cutting edge in place of steel cutting edge, 18 foot	\$	2,061.00
13.60	Carbide cutting edge in place of steel cutting edge, 20 foot	\$	2,220.00
13.61	Carbide cutting edge in place of steel cutting edge, 22 foot	\$	2,381.00
13.62	Carbide cutting edge in place of steel cutting edge, 24 foot	\$	2,542.00
13.63	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 14 foot	\$	3,844.00
13.64	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 16 foot	\$	4,303.00
13.65	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 18 foot	\$	4,760.00
13.66	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 20 foot	\$	5,217.00
13.67	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 22 foot	\$	5,673.00
13.68	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 24 foot	\$	6,131.00
	Plow Spare Parts		
13.69	Caster tire and wheel	\$	1,043.00
13.70	Caster tire, wheel, hub, bearings, axle and nuts	\$	1,271.00
13.71	Caster tire and wheel, foam filled	\$	1,126.00
13.72	Caster tire, wheel, hub, bearings, axle and nuts, foam filled	\$	1,355.00
	P3UB Underbody Scraper		
13.73	edge	\$	24,514.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	21.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT
Vendor Name:	M-B Companies, Inc.
Contact Person:	Doug Blada
Street Address:	201 MB Lane
City, State, Zip:	Chilton, WI, 53014
Phone #:	920-898-1005
Toll Free #:	1-800-558-5800
Fax #:	920-849-2629
Email Address:	Doug.Blada@aebi-schmidt.com

Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, MB4 Front Mount Airport Snow Blower and
	Purpose and Intended Use (Area)	
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	755 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 845,132.00
Spec #	Description	Answer
	Chassis Options:	
13.1	Four wheel steering with 27,000 pound rear drive/steer axle	\$ 22,003.00
13.2	Engine oil pan heater, pad type	\$ 776.00
13.3	Engine block heater, immersion type	\$ 537.00
13.4	Battery trickle charger, 1.5 amp	\$ 622.00
13.5	Battery charger, 20 amp	\$ 707.00
13.6	Battery heater, pad type	\$ 1,146.00
13.7	Remote battery jump start lugs	\$ 384.00
13.8	Remote air fill port	\$ 232.00
13.9	Hydraulic oil tank heater, pad type	\$ 652.00
13.10	Fuel heater, pad tank type	\$ 776.00
13.11	Coolant filter	\$ 236.00
13.12	Rear bumper chevron striping	\$ 385.00
13.13	Eight inch reflective stripe	\$ 918.00
13.14	Numbers and lettering on unit	\$ 674.00

13.15	Rustproofing: under floor, fenders and battery box	\$	925.00
13.16	Rear mounted pintle hook	\$	256.00
13.17	Spare chassis tire and wheel	\$	2,682.00
	Chassis Cab Options:		
13.18	Air Conditioning (n/a with dual heater core heater)	\$	4,043.00
13.19	Dual Core Heater (n/a with air conditioning)	\$	2,554.00
13.20	Deluge System (Requires side door wipers)	\$	2,298.00
13.21	Side door window wipers	\$	923.00
13.22	Heated option for side door window wipers	\$	408.00
13.23	Heated option for windshield wipers	\$	597.00
13.24	Radio, AM/FM with weather band and CD player	\$	697.00
13.25	Rear view camera system, color (Includes rear facing LED flood lights)	\$	2,238.00
13.26	Golight Strkyer remote spot light on cab, (1)	\$	927.00
13.27	HID lights on cab light bar, flood, (2)	\$	1,966.00
13.28	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00
13.29	HID lights on cab light bar, spot, (2)	\$	1,843.00
13.30	LED lights on cab light bar, flood, (2)	\$	1,158.00
13.31	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00
13.32	LED lights on cab light bar, spot, (2)	\$	1,092.00
13.33	Rear facing LED flood lights, (2)	\$	411.00
13.34	Amber snow plow lights on cab light bar, (2)	\$	565.00
13.35	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	288.00
13.36	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00
	Snow Blower Options:		
13.37	800 HP T4F Snowblower Engine in place of 755 HP T4F / Stage 5 Snowblower engine	\$	6,371.00
13.38	475 HP T4F Snowblower Engine in place of 755 Hp T4F / Stage 5 Snowblower Engine. Capacity up to 4000 tons per hour with a cast distance up to 100 feet.	\$	(30,061.00)
13.39	Loading chute with directional flipper control for dump truck	\$	16,647.00
13.40	Poly cutting edge in place of steel cutting edge	\$	760.00
	Blower Engine Options:		
13.41	Blower engine oil pan heater, pad type	\$	776.00
13.42	Blower engine block heater, immersion type	\$	531.00
13.43	Hydraulic oil tank heater, pad type	\$	652.00
13.44	Coolant filter	\$	463.00
	Snow Blower Spare Parts:		
13.45	Steel cutting edge	\$	229.00
13.46	Poly cutting edge	\$	885.00
13.47	Carbide skid shoes (2)	\$	498.00
13.48	Pneumatic caster assembly	\$	956.00
13.49	Shear bolt kit (5 sets, 10 total)	\$	232.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	13.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT
Vendor Name:	M-B Companies, Inc.
Contact Person:	Doug Blada
Street Address:	201 MB Lane
City, State, Zip:	Chilton, WI, 53014
Phone #:	920-898-1005
Toll Free #:	1-800-558-5800
Fax #:	920-849-2629
Email Address:	Doug.Blada@aebi-schmidt.com

Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, MB5 Mid-Mount Broom and Plow, Multi-Tasking Snow Removal Vehicle
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 934,132.00

Spec #	Description	Answer
	Chassis Options:	
13.1	Engine oil pan heater, pad type	\$ 776.00
13.2	Engine block heater, immersion type	\$ 537.00
13.3	Battery trickle charger, 1.5 amp	\$ 622.00
13.4	Battery charger, 20 amp	\$ 707.00
13.5	Battery heater, pad type	\$ 1,146.00
13.6	Remote battery jump start lugs	\$ 384.00
13.7	Remote air fill port	\$ 232.00
13.8	Hydraulic oil tank heater, pad type	\$ 652.00
13.9	Fuel tank heater, pad type	\$ 776.00
13.10	Coolant filter	\$ 234.00
13.11	Rear bumper chevron striping	\$ 385.00
13.12	Eight inch reflective stripe	\$ 918.00
13.13	Numbers and lettering on unit	\$ 674.00

13.14	Rustproofing: under floor, fenders and battery box	\$	925.00
13.15	Rear mounted pintle hook	\$	256.00
13.16	Spare chassis tire and wheel	\$	2,682.00
	Chassis Cab Options:		
13.17	Air Conditioning	\$	4,042.00
13.18	Deluge System (Requires side door wipers)	\$	2,298.00
13.19	Side door window wipers	\$	923.00
13.20	Heated option for side door window wipers	\$	408.00
13.21	Heated option for windshield wipers	\$	597.00
13.22	Radio, AM/FM with weather band and CD player	\$	697.00
13.23	Rear view camera system, color (Includes rear facing LED flood lights)	\$	2,238.00
13.24	Golight Stryker remote spot light on cab, (1)	\$	927.00
13.25	HID lights on cab light bar, flood, (2)	\$	1,966.00
13.26	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00
13.27	HID lights on cab light bar, spot, (2)	\$	1,843.00
13.28	LED lights on cab light bar, flood, (2)	\$	1,157.00
13.29	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00
13.30	LED lights on cab light bar, spot, (2)	\$	1,093.00
13.31	Rear facing LED flood lights, (2)	\$	411.00
13.32	Amber snow plow lights on cab light bar, (2)	\$	565.00
13.33	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	288.00
13.34	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00
	Reversible Plow Options:		
13.35	Flared moldboard blade in place of straight moldboard blade	\$	2,943.00
13.36	24 foot plow in place of 20 foot plow	\$	4,090.00
13.37	22 foot plow in place of 20 foot plow	\$	2,046.00
13.38	Plow trip moldboard	\$	2,362.00
13.39	Hands free hitch	\$	1,608.00
	Plow cutting edges		
13.40	Poly cutting edge in place of steel cutting edge, 20 foot	\$	1,807.00
13.41	Poly cutting edge in place of steel cutting edge, 22 foot	\$	1,926.00
13.42	Poly cutting edge in place of steel cutting edge, 24 foot	\$	2,045.00
13.43	Kueper cutting edge in place of steel cutting edge, 20 foot	\$	4,663.00
13.44	Kueper cutting edge in place of steel cutting edge, 22 foot	\$	5,065.00
13.45	Kueper cutting edge in place of steel cutting edge, 24 foot	\$	5,445.00
13.46	Carbide cutting edge in place of steel cutting edge, 20 foot	\$	2,220.00
13.47	Carbide cutting edge in place of steel cutting edge, 22 foot	\$	2,381.00
13.48	Carbide cutting edge in place of steel cutting edge, 24 foot	\$	2,542.00
13.49	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 20 foot	\$	5,217.00
13.50	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 22 foot	\$	5,673.00
13.51	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 24 foot	\$	6,131.00
	Plow Spare Parts		
13.52	Caster tire and wheel	\$	1,043.00
13.53	Caster tire, wheel, hub, bearings, axle and nuts	\$	1,271.00
13.54	Caster tire and wheel, foam filled	\$	1,126.00
13.55	Caster tire, wheel, hub, bearings, axle and nuts, foam filled	\$	1,355.00

	Broom Head Options:	
13.56	20 foot broom head in place of 18 foot	\$ 1,693.00
13.57	22 foot broom head in place of 18 foot	\$ 9,509.00
	Broom Engine Options:	
13.58	Broom engine oil pan heater, pad type	\$ 769.00
13.59	Broom engine block heater, immersion type	\$ 531.00
13.60	Hydraulic oil tank heater, pad type	\$ 645.00
13.61	Coolant filter	\$ 458.00
13.62	Fuel tank heater, pad type	\$ 776.00
	Broom General Options:	
13.63	Broom speed tachometer	\$ 928.00
13.64	Ground speed control (Must include automatic brush pattern adjustment and broom speed tachometer)	\$ 609.00
13.65	Broom hydrostatic pressure gauge	\$ 534.00
13.66	Auto stripper bar adjustment system (Required: automatic brush pattern adjustment)	\$ 3,466.00
	Broom Wafer Options:	
13.67	All steel 13# wire wafers in place of all poly on 18 foot broom	\$ 776.00
13.68	All steel 13# wire wafers in place of all poly on 20 foot broom	\$ 889.00
13.69	All steel 13# wire wafers in place of all poly on 22 foot broom	\$ 946.00
13.70	broom	\$ 388.00
13.71	broom	\$ 448.00
13.72	broom	\$ 510.00
	Broom Spare Parts	
13.73	Spare set 18 foot cores	\$ 5,654.00
13.74	Spare set 20 foot cores	\$ 6,033.00
13.75	Spare set 22 foot cores	\$ 6,332.00
13.76	Set of four broom carts, non-adjustable	\$ 1,219.00
13.77	End plate jack for use with core change (2)	\$ 565.00
13.78	Spare caster tire and wheel, nitrogen filled	\$ 715.00
13.79	filled	\$ 947.00
13.80	Spare caster tire and wheel, foam filled	\$ 546.00
13.81	Spare caster, tire, wheel, hub, bearings, axle and nuts, foam filled	\$ 763.00
13.82	46" x 19.5" Poly Wafer, 8 lbs. 101-137212	\$ 26.25
13.83	46" x 19.5" 13# Wire Wafer, 13lbs. 101-92109	\$ 38.06
13.84	19.5" Spacer Ring. 402-93914	\$ 3.10
	MB5 add on Options:	
13.85	1250 gallon liquid deicer with 22 foot boomless spray bar	\$ 91,580.00
13.86	5 cubic yard dry material spreader with 200 gallon pre-wet system	\$ 103,647.00
13.87	Additional for upgrading to (MB5C) including fully cradling. Liquid or dry material spreaders unavailable with this option.	\$ 131,665.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 29.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, North Star™ Single Engine Snow Blower and Chassis
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is Equipment Multi-Seasonal?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Drive Engine Description	496 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/>
	Is the Equipment an Attachment?	Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/>
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 674,572.00
Spec #	Description	Answer
	other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Chassis Options	
13.1	Four wheel steering with 27,000 pound rear drive/steer axle	\$ 22,003.00
13.2	95 inch wheelbase of chassis in lieu of 119 inch wheelbase	\$ 5,156.00
13.3	Engine oil pan heater, pad type	\$ 776.00
13.4	Engine block heater, immersion type	\$ 537.00
13.5	Battery trickle charger, 1.5 amp	\$ 622.00
13.6	Battery charger, 20 amp	\$ 707.00
13.7	Battery heater, pad type	\$ 1,146.00

13.8	Remote battery jump start lugs	\$	384.00
13.9	Remote air fill port	\$	232.00
13.10	Hydraulic oil tank heater, pad type	\$	652.00
13.11	Fuel heater, pad tank type	\$	777.00
13.12	Coolant filter	\$	236.00
13.13	Rear bumper chevron striping	\$	385.00
13.14	Eight inch reflective stripe	\$	918.00
13.15	Numbers and lettering on unit	\$	675.00
13.16	Rustproofing: under floor, fenders and battery box	\$	925.00
13.17	Rear mounted pintle hook	\$	256.00
13.18	Spare chassis tire and aluminum wheel	\$	2,682.00
Chassis Cab Options:			
13.19	Air Conditioning	\$	4,043.00
13.20	Deluge System (Requires side door wipers, not included)	\$	2,298.00
13.21	Side door window wipers	\$	923.00
13.22	Heated option for side door window wipers	\$	408.00
13.23	Heated option for windshield wipers	\$	597.00
13.24	Radio, AM/FM with weather band and CD player	\$	697.00
13.25	Rear view camera system, color (Includes rear facing LED flood lights)	\$	2,238.00
13.26	Golight Stryker remote spot light on cab, (1)	\$	927.00
13.27	HID lights on cab light bar, flood, (2)	\$	1,966.00
13.28	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00
13.29	HID lights on cab light bar, spot, (2)	\$	1,843.00
13.30	LED lights on cab light bar, flood, (2)	\$	1,158.00
13.31	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00
13.32	LED lights on cab light bar, spot, (2)	\$	1,093.00
13.33	Rear facing LED flood lights, (2)	\$	411.00
13.34	Amber snow plow lights, halogen, on cab light bar, (2)	\$	565.00
13.35	Amber snow plow lights, LED, on cab light bar, (2)	\$	745.00
13.36	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	288.00
13.37	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00
Snow Blower Options:			
13.38	Optional deflector chute for cast control	\$	5,816.00
13.39	Loading chute with directional flipper control for dump truck or spot casting	\$	16,648.00
13.40	Poly impeller liner in place of steel liner	\$	806.00
13.41	Drift cutters	\$	584.00
13.42	Light mounted on loading chute	\$	591.00
13.43	Poly cutting edge in place of steel cutting edge	\$	760.00
13.44	Steel casters (set) assembly in place of pneumatic	\$	913.00
Snow Blower Spare Parts:			
13.45	Steel cutting edge	\$	229.00
13.46	Poly cutting edge	\$	885.00
13.47	Rubber skid shoes (2)	\$	498.00
13.48	Shear bolt kit (5 sets, 10 total)	\$	232.00
13.49	Pneumatic caster tire and wheel, each	\$	956.00
13.50	Steel caster wheel assembly, each	\$	1,446.00
Snow Broom Interchange Attachment Options:			
13.51	Broom head, 16 ft length	\$	68,790.00
13.52	Broom head, 18 ft length	\$	70,905.00
13.53	Broom head marker lights	\$	941.00
13.54	Automatic brush pattern adjustment	\$	912.00

13.55	Ground speed control (Required: automatic brush pattern adjustment)	\$	609.00
13.56	Broom speed tachometer	\$	828.00
13.57	Broom Hydrostatic pressure gauge	\$	534.00
13.58	Auto stripper bar adjustment system (required: automatic brush patter adjustment)	\$	3,466.00
13.59	Snow shed hood / 16 ft length	\$	3,254.00
13.60	Snow shed hood / 18 ft length	\$	3,629.00
13.61	Broom head vibrator	\$	2,739.00
13.62	Poly/Wire alternating wafers ipo all poly wafers / 16 ft	\$	346.00
13.63	Poly/Wire alternating wafers ipo all poly wafers / 18 ft	\$	388.00
13.64	All 13 lb wire wafers ipo all polly wafers / 16 ft	\$	692.00
13.65	All 13 lb wire wafers ipo all poly wafers / 18 ft	\$	776.00
Snow Broom Spare Parts Options			
13.66	Spare set of broom cores / 16 ft	\$	5,488.00
13.67	Spare set of broom cores / 18 ft	\$	5,655.00
13.68	Set of four broom carts, non-adjustable	\$	1,219.00
13.69	Set of two end plate jacks for core change	\$	565.00
13.70	Caster tire and wheel, nitrogen filled	\$	715.00
13.71	Caster tire, wheel, hub, bearings, & axle nuts, nitrogen filled	\$	947.00
13.72	Caster tire and wheel, foam filled	\$	546.00
13.73	Caster tire, wheel, hub, bearings, & axle nuts, foam filled	\$	763.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	21.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, P3UB Underbody Scraper
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes___ or No__x__
	Is Equipment Multi-Seasonal?	Yes___ or No__x__
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes___ or No__x__
	Drive Engine Description	n/a
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes___ or No__x__
	Is the Equipment an Attachment?	Yes__x__ or No___
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 26,513.00
Spec #	Description	Answer
	other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	P3UB Underbody Scraper Option:	
13.1	Carbide cutting edge in place of steel cutting edge, 12 foot	\$ 934.00
13.2	Two function underbody scraper in place of 3 function	\$ (497.00)
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 8.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, P5000 Airport Reversible Plow
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes___ or No__x__
	Is Equipment Multi-Seasonal?	Yes___ or No__x__
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes___ or No__x__
	Drive Engine Description	n/a
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes___ or No__x__
	Is the Equipment an Attachment?	Yes__x__ or No___
	Type of Drive Unit required for attachment	Truck or Tractor/Loader
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 64,892.00
Spec #	Description	Answer
	other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Reversible Plow Options:	
13.1	Flared moldboard blade in place of straight moldboard blade	\$ 2,943.00
13.2	Plow trip moldboard (Only on DIN and Hands free hitch)	\$ 2,362.00
13.3	Hands free hitch, Chassis side DIN hitch (chassis frame dimension required)	\$ 7,963.00
13.4	Husting hitch in place of DIN hitch	\$ 4,838.00
13.5	J-hook hitch in place of DIN hitch	\$ (1,179.00)
13.6	Pin on hitch in place of DIN hitch	\$ (876.00)

	Reversible Plow Width Options;	
13.7	16 foot plow in place of 14 foot plow	\$ 1,426.00
13.8	18 foot plow in place of 14 foot plow	\$ 2,092.00
13.9	20 foot plow in place of 14 foot plow	\$ 2,759.00
13.10	22 foot plow in place of 14 foot plow	\$ 3,424.00
13.11	24 foot plow in place of 14 foot plow	\$ 4,090.00
	Plow cutting edges	
13.12	Poly cutting edge in place of steel cutting edge, 14 foot	\$ 1,448.00
13.13	Poly cutting edge in place of steel cutting edge, 16 foot	\$ 1,568.00
13.14	Poly cutting edge in place of steel cutting edge, 18 foot	\$ 1,688.00
13.15	Poly cutting edge in place of steel cutting edge, 20 foot	\$ 1,807.00
13.16	Poly cutting edge in place of steel cutting edge, 22 foot	\$ 1,926.00
13.17	Poly cutting edge in place of steel cutting edge, 24foot	\$ 2,045.00
13.18	Kueper cutting edge in place of steel cutting edge, 14 foot	\$ 3,457.00
13.19	Kueper cutting edge in place of steel cutting edge, 16 foot	\$ 3,860.00
13.20	Kueper cutting edge in place of steel cutting edge, 18 foot	\$ 4,261.00
13.21	Kueper cutting edge in place of steel cutting edge, 20 foot	\$ 4,663.00
13.22	Kueper cutting edge in place of steel cutting edge, 22 foot	\$ 5,065.00
13.23	Kueper cutting edge in place of steel cutting edge, 24 foot	\$ 5,466.00
13.24	Carbide cutting edge in place of steel cutting edge, 14 foot	\$ 1,739.00
13.25	Carbide cutting edge in place of steel cutting edge, 16 foot	\$ 1,900.00
13.26	Carbide cutting edge in place of steel cutting edge, 18 foot	\$ 2,061.00
13.27	Carbide cutting edge in place of steel cutting edge, 20 foot	\$ 2,220.00
13.28	Carbide cutting edge in place of steel cutting edge, 22 foot	\$ 2,381.00
13.29	Carbide cutting edge in place of steel cutting edge, 24 foot	\$ 2,542.00
13.30	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 14 foot	\$ 3,844.00
13.31	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 16 foot	\$ 4,303.00
13.32	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 18 foot	\$ 4,760.00
13.33	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 20 foot	\$ 5,217.00
13.34	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 22 foot	\$ 5,673.00
13.35	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 24 foot	\$ 6,131.00
	Plow Spare Parts	
13.36	Caster tire and wheel	\$ 1,023.00
13.37	Caster tire, wheel, hub, bearings, axle and nuts	\$ 1,246.00
13.38	Caster tire and wheel, foam filled	\$ 1,105.00
13.39	Caster tire, wheel, hub, bearings, axle and nuts, foam filled	\$ 1,327.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 8.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, P5500-C Airport Cupping Ramp Plow
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes___ or No__x__
	Is Equipment Multi-Seasonal?	Yes___ or No__x__
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes___ or No__x__
	Drive Engine Description	n/a
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes___ or No__x__
	Is the Equipment an Attachment?	Yes__x__ or No___
	Type of Drive Unit required for attachment	Truck or Tractor/Loader
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 122,070.00
Spec #	Description	Answer
	other options for airfield equipment listed above. Start option numbering with 13.1, 13.2, 13.3, etc., until you have listed all of the options	
	Reversible Plow Width Options:	
13.1	23 foot plow in place of 21 foot plow	\$ 3,542.00
13.2	25 foot plow in place of 21 foot plow	\$ 3,768.00
13.3	27 foot plow in place of 21 foot plow	\$ 4,656.00
13.4	29 foot plow in place of 21 foot plow	\$ 5,542.00
13.5	31 foot plow in place of 21 foot plow	\$ 7,318.00
13.6	33 foot plow in place of 21 foot plow	\$ 9,092.00
13.7	35 foot plow in place of 21 foot plow	\$ 10,867.00

	Plow cutting edges:	
13.8	Poly cutting edge in place of steel cutting edge, 21 foot	\$ 1,371.00
13.9	Poly cutting edge in place of steel cutting edge, 23 foot	\$ 1,500.00
13.10	Poly cutting edge in place of steel cutting edge, 25 foot	\$ 1,632.00
13.11	Poly cutting edge in place of steel cutting edge, 27 foot	\$ 1,762.00
13.12	Poly cutting edge in place of steel cutting edge, 29 foot	\$ 1,892.00
13.13	Poly cutting edge in place of steel cutting edge, 31 foot	\$ 2,023.00
13.14	Poly cutting edge in place of steel cutting edge, 33 foot	\$ 1,078.00
13.15	Poly cutting edge in place of steel cutting edge, 35 foot	\$ 2,283.00
13.16	Kueper cutting edge in place of steel cutting edge, 21 foot	\$ 4,304.00
13.17	Kueper cutting edge in place of steel cutting edge, 23 foot	\$ 5,763.00
13.18	Kueper cutting edge in place of steel cutting edge, 25 foot	\$ 5,124.00
13.19	Kueper cutting edge in place of steel cutting edge, 27 foot	\$ 5,534.00
13.20	Kueper cutting edge in place of steel cutting edge, 29 foot	\$ 5,943.00
13.21	Kueper cutting edge in place of steel cutting edge, 31 foot	\$ 6,354.00
13.22	Kueper cutting edge in place of steel cutting edge, 33 foot	\$ 6,754.00
13.23	Kueper cutting edge in place of steel cutting edge, 35 foot	\$ 7,173.00
13.24	Carbide cutting edge in place of steel cutting edge, 21 foot	\$ 1,488.00
13.25	Carbide cutting edge in place of steel cutting edge, 23 foot	\$ 1,629.00
13.26	Carbide cutting edge in place of steel cutting edge, 25 foot	\$ 1,771.00
13.27	Carbide cutting edge in place of steel cutting edge, 27 foot	\$ 1,913.00
13.28	Carbide cutting edge in place of steel cutting edge, 29 foot	\$ 2,055.00
13.29	Carbide cutting edge in place of steel cutting edge, 31 foot	\$ 2,196.00
13.30	Carbide cutting edge in place of steel cutting edge, 33 foot	\$ 2,338.00
13.31	Carbide cutting edge in place of steel cutting edge, 35 foot	\$ 2,479.00
13.32	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 21 foot	\$ 4,886.00
13.33	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 23 foot	\$ 5,325.00
13.34	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 25 foot	\$ 5,816.00
13.35	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 27 foot	\$ 6,281.00
13.36	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 29 foot	\$ 6,746.00
13.37	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 31 foot	\$ 7,212.00
13.38	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 33 foot	\$ 7,677.00
13.39	Tungsten carbide inserted rubber (JOMA 6000) cutting edge in place of steel cutting edge, 35 foot	\$ 8,141.00
	Plow Spare Parts:	
13.40	Caster tire and wheel, foam filled	\$ 1,105.00
13.41	Caster tire, wheel, hub, bearings, axle and nuts, foam filled	\$ 1,327.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 8.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, P8200 Airport Rollover Plow
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes___ or No__x__
	Is Equipment Multi-Seasonal?	Yes___ or No__x__
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes___ or No__x__
	Drive Engine Description	n/a
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes___ or No__x__
	Is the Equipment an Attachment?	Yes__x__ or No___
	Type of Drive Unit required for attachment	Truck or Tractor/Loader
	Warranty Information	1 year
	List Volume Discounts	3+ untis, 2% discount
	TOTAL PRICE:	\$ 66,451.00
Spec #	Description	Answer
	P8200 Rollover Plow Option:	
13.1	Carbide cutting edge in place of steel cutting edge, 12 foot	\$ 1,868.00
	P8200 Rollover Plow Spare Parts:	
13.2	Steel cutting edges, (2)	\$ 854.00
13.3	Carbide cutting edge, (2)	\$ 2,599.00
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$ 8.00
	Starting Point: City, State, Zip: Chilton, WI 53014	
	Body Shop Rate	no bid
	Mechanic Shop Rate	\$200.00/hour

Price quote for:	13.0 Exhibit D PRICE SCHEDULE AIRPORT AIRFIELD MAINTENANCE EQUIPMENT	
Vendor Name:	M-B Companies, Inc.	
Contact Person:	Doug Blada	
Street Address:	201 MB Lane	
P.O. Box:		
City, State, Zip:	Chilton, WI, 53014	
Phone #:	920-898-1005	
Toll Free #:	1-800-558-5800	
Fax #:	920-849-2629	
Email Address:	Doug.Blada@aebi-schmidt.com	
Item #	Information Requested	Answer
13.0	Airport Airfield Maintenance Equipment Make & Model	M-B Companies, Airport
	Purpose and Intended Use (Area)	Airport Snow Removal
	Is Equipment Multi-functional?	Yes___ or No_x__
	Is Equipment Multi-Seasonal?	Yes___ or No_x__
	Additional Uses for Equipment (if any)	
	Does Equipment have an Engine(s)?	Yes_x__ or No___
	Drive Engine Description	375 HP, electronic turbocharged diesel engine, T4F EPA / Stage 5 emission certified
	Auxiliary Engine Description	n/a
	Does the Equipment have optional attachments?	Yes___ or No_X__
	Is the Equipment an Attachment?	Yes___ or No_X__
	Type of Drive Unit required for attachment	n/a
	Warranty Information	1 year
	List Volume Discounts	3+ units, 2% discount
	TOTAL PRICE:	\$ 678,863.00
Spec #	Description	Answer
	Chassis Options:	
13.1	Engine oil pan heater, pad type	\$ 776.00
13.2	Engine block heater, immersion type	\$ 537.00
13.3	Battery trickle charger, 1.5 amp	\$ 622.00
13.4	Battery charger, 20 amp	\$ 610.00
13.5	Battery heater, pad type	\$ 1,146.00
13.6	Remote battery jump start lugs	\$ 384.00
13.7	Remote air fill port	\$ 232.00
13.8	Hydraulic oil tank heater, pad type	\$ 652.00
13.9	Fuel heater, pad tank type	\$ 776.00
13.10	Coolant filter	\$ 234.00
13.11	Rear bumper chevron striping	\$ 918.00
13.12	Eight inch reflective stripe	\$ 674.00
13.13	Numbers and lettering on unit	\$ 385.00

13.14	Rustproofing: under floor, fenders and battery box	\$	925.00
13.15	Spare chassis tire and wheel	\$	2,682.00
	Chassis Cab Options:		
13.16	Air Conditioning	\$	4,043.00
13.17	Deluge System (Requires side door wipers)	\$	2,298.00
13.18	Side door window wipers	\$	617.00
13.19	Heated option for side door window wipers	\$	408.00
13.2	Heated option for windshield wipers	\$	597.00
13.21	Radio, AM/FM with weather band and CD player	\$	697.00
13.22	Rear view camera system, color (Includes rear facing LED flood lights)	\$	927.00
13.23	Golight Strkyer remote spot light on cab, (1)	\$	505.00
13.24	HID lights on cab light bar, flood, (2)	\$	1,966.00
13.25	HID lights on cab light bar, trapezoid, (2)	\$	1,829.00
13.26	HID lights on cab light bar, spot, (2)	\$	1,843.00
13.27	LED lights on cab light bar, flood, (2)	\$	1,158.00
13.28	LED lights on cab light bar, trapezoid, (2)	\$	1,085.00
13.29	LED lights on cab light bar, spot, (2)	\$	1,093.00
13.3	Rear facing LED flood lights, (2)	\$	411.00
13.31	Amber snow plow lights on cab light bar, (2)	\$	565.00
13.32	Fire extinguisher, 2A:10BC, 5 lb. with mounting bracket	\$	288.00
13.33	Fire extinguisher, 10A:40BC, 10 lb. with mounting bracket	\$	350.00
	Deicer Tank and Spray System:		
13.34	75 foot spray bar with 4000 gallon capacity tank		Included
13.35	75 foot spray bar with 2500 gallon capacity tank in place of 4000 gallon tank	\$	(37,603.00)
13.36	50 foot spray bar with 4000 gallon capacity tank in place of 75 foot spray bar	\$	(19,350.00)
13.37	50 foot spray bar with 2500 gallon capacity tank in place of 75 foot spray bar and 4000 gallon tank	\$	(56,953.00)
	Cost per loaded mile for delivery of Airport/Airfield Equipment	\$	13.00
	Starting Point: City, State, Zip: Chilton, WI 53014		
	Body Shop Rate		no bid
	Mechanic Shop Rate		\$200.00/hour

3.0 Previous City of Hailey documentation for participation in Minnesota cooperative purchasing contract

CITY OF HAILEY
RESOLUTION NO. 2022-072

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF THE COOPERATIVE PURCHASING
AGREEMENT WITH THE OFFICE OF STATE PROCUREMENT (OSP),**

WHEREAS, the City of Hailey desires to enter into an agreement with the Department of Administration, to purchase equipment or goods from vendors participating in this program,

WHEREAS, the City of Hailey and OSP have agreed to the terms and conditions of the Cooperative Purchasing Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Cooperative Purchase Agreement, and that the Mayor is authorized to execute the attached Agreement,


Passed this 12th day of September, 2022.

City of Hailey



Martha Burke, Mayor

ATTEST:



Mary Cone, City Clerk



**DEPARTMENT OF
ADMINISTRATION**
STATE PROCUREMENT

August 30, 2022

Kelly Schwarz
City of Hailey
115 Main St So
Suite H
Hailey, ID 83333

On behalf of the Office of State Procurement (OSP), welcome to the Cooperative Purchasing Venture (CPV) program. Enclosed please find one copy of the Cooperative Purchasing Agreement (two-sided form). Any previous agreement is void.

The agreement becomes effective after signature by both parties, and remains in effect until canceled by either party (with 30 days written notice).

PLEASE HAVE THE AGREEMENT SIGNED BY AN AUTHORIZED PERSON AND RETURN THE ORIGINAL TO SHERRY BROWN. A FULLY EXECUTED COPY WILL BE SENT TO YOU FOR YOUR RECORDS.

Along with your executed copy, you will receive your CPV permit number/security access code. Your access code enables you to utilize OSP's website to access information on all contracts available to CPV members.

When placing orders with contract vendors, be sure to reference the applicable State of Minnesota contract number to ensure you receive the State contracted pricing.

If you have any questions regarding registration, please call me at 651.201.2404. If you have any questions regarding contract information, please call the OSP HelpLine at 651.296.2600.

Sincerely,

A handwritten signature in cursive script that reads "Sherry L. Brown".

Sherry L. Brown
Business Administrator

Enclosure

COOPERATIVE PURCHASING AGREEMENT

Under the Authority of Minnesota Statutes § 16C.03, Subdivision 10
and Minnesota Statutes § 471.59, Subdivision 1

This Joint Powers Agreement is between the State of Minnesota, through its commissioner of Administration, Office of State Procurement ("Division") and

CITY OF HAILEY ("Authorized Entity").

Pursuant to Minn. Stat. § 16C.03, subd. 10, the Division acquires various supplies, commodities, equipment, and services for state agencies and governmental units (as defined in Minn. Stat. § 471.59, subd. 1) through competitive bidding or requests for proposals. The Division, through Minn. Stat. § 16C.11, and the Authorized Entity wish to combine their purchasing functions, as specifically provided below, so that the Authorized Entity may avail itself of the prices which have been agreed upon by the Division and its vendors.

The parties agree as follows:

- 1. Term.** This joint powers agreement will be effective on the date State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, and remains in effect until canceled by either party upon 30 days' written notice to the other party.
- 2. Services.** The Division will make its contracts for commodities and services, as listed on the State of Minnesota's Contract Index, available to the Authorized Entity.
- 3. Use of Division Contracts.** To purchase commodities or services from the Division's contracts, the Authorized Entity must issue a purchase order in accordance with the terms and conditions of the Division's contracts and any requirements applicable to the Authorized Entity's governing body. The Authorized Entity must send purchase orders directly to the applicable vendor and will make payments directly to the vendor in accordance with its established procedures and terms of the Division's contract. The Authorized Entity will not use the goods available under the Division's contracts for the purposes of resale. The Authorized Entity must be the end user of the goods purchased.
- 4. Liability.** The Authorized Entity agrees that neither the Division nor its employees personally assume responsibility or liability for any amounts due or claimed to be due pursuant to any purchase order entered issued by the Authorized Entity. The Authorized Entity will indemnify, save and hold harmless the Division and its employees from any loss, damage or expense, including payment of attorney fees allowable by law, which arise or may arise from the Authorized Entity's use of this joint powers agreement and from any dispute or claim

m DEPARTMENT OF
ADMINISTRATION
STATE PROCUREMENT

arising from any transaction between the Authorized Entity and the Division's vendors, whether or not the loss, damage, dispute or claim arises during or after the period of this cooperative agreement. The Division's liability will be governed by the provisions of Minn. Stat. § 3.736.

CITY OF HAILEY

"Authorized Entity certifies that the appropriate person(s) have executed this cooperative agreement on behalf of the Authorized Entity as required by applicable articles, bylaws, resolutions or ordinances."

By: Martha Burke
(Authorized Signature)

Mayor
(Title)

115 S. Main STE H
(Address)

Hailey ID 83333
(City) (State) (Zip)

9/15/22
(Date)

STATE OF MINNESOTA

"By Delegation"

By: _____
Office of State Procurement

(Date)

Permit Number/Access Code:



AGENDA ITEM SUMMARY

DATE: 09/12/22

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY _____

SUBJECT: Motion to approve a Cooperative Purchasing Venture Agreement (CPV) with the Office of State Procurement (OSP), and adopt Resolution 2022-072 authorizing the Mayor's signature on the Cooperative Purchasing Agreement. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The attached agreement allows the Streets Division to purchase equipment needed such as a snowblower from vendors participating in this program.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve a Cooperative Purchasing Venture Agreement (CPV) with the Office of State Procurement (OSP), and adopt Resolution 2022-072 authorizing the Mayor's signature on the Cooperative Purchasing Agreement. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

4.0 Documentation from Minnesota Office
of Procurement demonstrating compliance
as a publicly open competitive bid
solicitation

State of Minnesota

Office of State Procurement



REQUEST FOR PROPOSAL

Snowplow Truck Components & Accessories

G0210-2000013395

Date Posted: September 16, 2022

- Responses must be received not later than 4:00 PM, Central Time, October 24, 2022
- Late responses will not be considered

Minnesota's Commitment to Diversity and Inclusion

The State of Minnesota is committed to diversity and inclusion in its public procurement process. The goal is to ensure that those providing goods and services to the State are representative of our Minnesota communities and include businesses owned by minorities, women, veterans, and those with substantial physical disabilities. Creating broader opportunities for historically under-represented groups provides for additional options and greater competition in the marketplace, creates stronger relationships and engagement within our communities, and fosters economic development and equality.

To further this commitment, the Department of Administration operates a program for Minnesota-based small businesses owned by minorities, women, veterans, and those with substantial physical disabilities. For additional information on this program, or to determine eligibility, please call 651-296-2600 or go to [the Office of Equity in Procurement home page, at www.mn.gov/admin/oep](http://www.mn.gov/admin/oep).

SPECIAL NOTICE: This is a request for proposal. It does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest.

TABLE OF CONTENTS

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Solicitation Attachments

- Attachment A: Responder Declarations
- Attachment B: Exceptions to State's Terms and Conditions
- Attachment C: Cost Detail
- Attachment D: Responder Forms
 - Veterans Preference Form (If Applicable)
 - Workforce Certification
 - Equal Pay Certificate Form
- Attachment E: Responders Information

Sample Contract

- Exhibit A: Contract Terms
- Exhibit B: Insurance Requirements
- Exhibit C: Specifications, Duties, and Scope of Work
- Exhibit D: Pricing
- Exhibit E: Light Wire Layout with Specification.

SECTION 1 – INSTRUCTIONS TO RESPONDERS

Steps for Completing Your Response	Follow the steps below to complete your response to this Solicitation: Step 1: Read the solicitation documents and ask questions, if any Step 2: Write your response Step 3: Submit your response
Incomplete Submittals	A response must be submitted along with any required additional documents. Incomplete responses that materially deviate from the required format and content may be rejected.

STEP 1 – READ THE SOLICITATION DOCUMENT & ASK QUESTIONS, IF ANY

How to Ask Questions	The contact person for questions is: Matthew Figgins, Buyer 2 Office of State Procurement Matthew.Figgins@state.mn.us Questions should be emailed to the contact by October 10, 2022. Other personnel are not authorized to answer questions regarding this Solicitation.
Pre-Proposal Meeting	A pre-proposal meeting will take place on October 05, 2022 at 11:00 AM, virtually through Microsoft TEAMS. Attendance at this meeting is NOT MANDATORY but is strongly recommended. To attend, Responders should R.S.V.P to Matthew.Figgins@state.mn.us by October 3, 2022, 4:00 PM CST.

STEP 2 – WRITE YOUR RESPONSE

The Proposal Content section is in Section 4. Prepare a written response and supply all requested content. Responses should address the requested information and documents detailed in Section 4. **DO NOT INCLUDE** Non-Public/Trade Secret data (as defined by Minn. Stat. § 13.37).

Review, sign, and include the Responder Declarations with your response.

STEP 3 –SUBMIT YOUR RESPONSE

Where to Send Your Response	All responses to this solicitation (termed an “Event” within SWIFT) must be submitted through SWIFT using the Supplier portal (https://mn.gov/supplier). Training and documentation on how to submit your response is available through the Supplier portal link above. Fax, e-mail, and printed responses will not be accepted or considered. All costs incurred in responding to this solicitation will be borne by the responder. Late responses will not be considered. Responses received after End Date above will not be considered, even if errors or delays were caused by issues outside of responders’ control. If you need assistance please contact the SWIFT Vendor Assistance Helpline at 651-201-8100, Option 1, and then Option 1. By submitting a response, your company is making a binding legal offer for the period of time set forth below in Section 6, Conditions of Offer.
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SECTION 2 – SUMMARY OF SCOPE

1. Procurement Overview and Goals.

The purpose of the Solicitation is to contract with a vendor(s) Snowplow Truck Components & Accessories, Contract Release S-863(5), which may be purchased by State Agencies and Cooperative Purchasing Venture (CPV) members on an as needed basis.

SECTION 3 – PROPOSAL INSTRUCTIONS AND ADDITIONAL INFORMATION

1. Anticipated Contract Term.

The term of this contract is anticipated to be from December 1, 2022 to August 31, 2023, with the option to extend up to an additional 51 months in increments determined by the State.

2. Estimated Amount.

The estimated total dollar value of the contract for one year is \$4,500,000 to \$9,000,000. However, this shall not be construed as either the minimum or maximum amount. It shall also be understood and accepted by the responder that any quantities shown in this solicitation are estimated quantities only and impose no obligation upon the State either minimum or maximum.

3. Pre-Proposal Meeting (Virtual).

A pre-proposal meeting will take place at the date and location listed. Responders may attend the pre-proposal meeting prior to submitting their response.

PRE-PROPOSAL MEETING

<u>LOCATION</u>	<u>DATE AND TIME</u>
Microsoft TEAMS	October 05, 2022 at 11:00 AM

4. Question and Answer Instructions.

Prospective responders who have any questions regarding this solicitation may contact:

Matthew Figgins, Buyer 2
Office of State Procurement
50 Sherburne Ave, St. Paul, MN 55155
Matthew.Figgins@state.mn.us

All questions should be submitted no later than the date and time listed in Section 1, Instructions to Responders. The State is not obligated to answer questions submitted after the question due date and time.

Only personnel listed above are authorized to discuss this solicitation with responders. Contact regarding this solicitation with any personnel not listed above could result in disqualification. This provision is not intended to prevent responders from seeking guidance from state procurement assistance programs regarding general procurement questions.

If a Responder discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in the solicitation, please immediately notify the contact person detailed above in writing of such error and request modification or clarification of the document.

5. Additional Tasks or Activities.

Responders are encouraged to propose additional tasks, activities, or goods above and beyond the scope of what is requested in this solicitation if they will substantially improve the results of this procurement. Any costs associated with these additional tasks, activities, or goods should be clearly marked and separated from costs associated with the tasks, activities, or goods specifically requested under this solicitation. Because cost is a factor in the evaluation of responses to this solicitation, failure to separate costs for additional tasks, activities, or goods may result in those costs being included in a responder's cost proposal and result in a lower cost score for that proposal.

6. Dispute Resolution Procedures.

Any issue a responder has with the RFP document, which includes, but is not limited to, the terms, conditions, and specifications, must be submitted in writing to the contact person for this solicitation prior to the solicitation opening due date and time. Any issue a responder has with the Contract award must be submitted in writing to the contact person for this solicitation within five business days from the time the intent to award or the Contract award date is made public. This public notice may be made by any of the following methods: notification by letter or email, posted on the OSP website, www.mmd.admin.state.mn.us, or electronic notification by our electronic procurement system, SWIFT. The State will respond to any protest received that follows the above procedure. For those protests that meet the above submission requirements, the appeal process is, in sequence: the contact person for this solicitation, the Office of State Procurement (OSP) Acquisitions Manager, and the OSP Director.

SECTION 4 – PROPOSAL CONTENT

Please submit the following information:

1. Cost Detail. Review Attachment C, “Cost Proposal,” attached to this solicitation, and complete and submit Exhibit D Price Schedule, attached to the Sample Contract.
2. Specifications. Responder must offer goods that meet the specifications detailed in Exhibit C: Specifications, Duties, and Scope of Work attached to the Sample Contract. The State will consider responses for makes, models, or brands that have comparable quality, style, and performance characteristics.
3. Attachment E: ADDITIONAL INFORMATION. Responders must complete Attachment E Additional Information for the products/equipment offered.
4. Sample Transaction Documents. Prior to award, a potential successful Responder must submit samples of any transaction documents proposed for use under the resulting contract. The State will review the transaction documents to ensure they contain sufficient detail and to review additional terms and conditions contained therein, if any. The State reserves the right to request additional detail in the transaction documents or to reject additional terms and conditions within transaction documents. Once approved by the State, Contractor may not materially change transaction documents unless a change has been approved in writing by the Commissioner of Administration, as delegated to the Office of State Procurement. Any terms and conditions included in transaction documents but not approved by the State are voidable by the State. Any terms and conditions that are in conflict with Minnesota law or in conflict with the terms of the State Contract are void. Failure to void a non-approved term or condition included in a transaction document does not waive the State’s right to void any non-approved term or condition.
5. Product Documentation. Responder must provide equipment sales literature, technical data or specifications, a user manual, or other documentation about the product upon request by the State, and at no cost to the State. Product documentation should include items such as, but are not limited to, product information, product functionality, and operation instructions. Product documentation may be provided digitally unless the State requires the documentation be provided in print.

Submit all requested documentation, including, but not limited to, the following documents:

1. Attachment A: Responder Declarations
2. Attachment B: Exceptions to State's Standard Terms and Conditions
3. Attachment D: Responder Forms
 - a. Veterans Preference Form
 - b. Workforce Certification
 - c. Equal Pay Certificate Form
4. Attachment E: Additional Information

DO NOT INCLUDE Non-Public/Trade Secret data (as defined by Minn. Stat. § 13.37).

SECTION 5 – EVALUATION PROCEDURE AND CRITERIA

The State will conduct an evaluation of responses to this Solicitation. The evaluations will be conducted in three phases:

- Phase 1 - Review responses for responsiveness and pass/fail requirements
- Phase 2 - Evaluate responses
- Phase 3 - Select finalist(s)

1. Phase 1 – Responsiveness and Pass/Fail Requirements

The purpose of this phase is to determine if each response complies with mandatory requirements. The State will first review each proposal for responsiveness to determine if the Responder satisfies all mandatory requirements. The State will evaluate these requirements on a pass/fail basis.

Mandatory Requirements. The following will be considered on a pass/fail basis:

- Responses must be received by the due date and time specified in this RFP.
- Response meets specifications in Exhibit C: Specifications and Duties

2. Phase 2 - Evaluate Responses

Only those responses found to have met Phase 1 criteria will be considered in Phase 2.

The factors and weighting on which responses will be evaluated are:

- | | |
|---|--|
| 1. Acceptance of State’s Terms and Conditions | 100 points |
| 2. Cost Detail | <u>900 points</u>
1000 points |
| 3. Preference Points (if applicable) | 60 points (in addition to 1,000 available) |

Preference points are described under Solicitation Terms and will be applied to the total score after points have been awarded.

3. Phase 3 - Select Finalist(s)

Only those responses that have been evaluated under Phase 2 shall be eligible for Phase 3.

The State will make its selection based on best value, as determined by this evaluation process. The State reserves the right to pursue negotiations on any exception taken to the State’s standard terms and conditions. In the event that negotiated terms cannot be reached, the State reserves the right to terminate negotiations and begin negotiating with the next highest scoring responder or take other actions as the State deems appropriate. If the State anticipates multiple awards, the State reserves the right to negotiate with more than one Responder.

It is anticipated that the evaluation and selection will be completed by November 07, 2022.

SECTION 6 – SOLICITATION TERMS

1. Competition in Responding

The State desires open and fair competition. Questions from responders regarding any of the requirements of the Solicitation must be submitted in writing to the Solicitation Administrator listed in the Solicitation before the due date and time. If changes are made the State will issue an addendum.

Any evidence of collusion among responders in any form designed to defeat competitive responses will be reported to the Minnesota Attorney General for investigation and appropriate action.

2. Addenda to the Solicitation

Changes to the Solicitation will be made by addendum with notification and posted in the same manner as the original Solicitation. Any addenda issued will become part of the Solicitation.

3. Joint Ventures

The State allows joint ventures among groups of responders when responding to the solicitation. However, one responder must submit a response on behalf of all the others in the group. The responder that submits the response will be considered legally responsible for the response (and the contract, if awarded).

4. Withdrawing Response

A responder may withdraw its response prior to the due date and time of the Solicitation. For solicitations in the SWIFT Supplier Portal, a responder may withdraw its response from the SWIFT Supplier Portal. For solicitations done any other way, a responder may withdraw its response by notifying the Solicitation Administrator in writing of the desire to withdraw.

After the due date and time of this Solicitation, a responder may withdraw a response only upon showing that an obvious error exists in the response. The showing and request for withdrawal must be made in writing to Solicitation Administrator within a reasonable time and prior to the State's detrimental reliance on the response.

5. Rights Reserved

The State reserves the right to:

- Reject any and all responses received;
- Waive or modify any informalities, irregularities, or inconsistencies in the responses received;
- Negotiate with the highest scoring Responder[s];
- Terminate negotiations and select the next response providing the best value for the State;
- Consider documented past performance resulting from a State contract may be considered in the evaluation process;
- Short list the highest scoring Responders;
- Require Responders to conduct presentations, demonstrations, or submit samples;
- Award by location or item, including category, by groups of items, or all items (therefore, the responder is encouraged to offer a response for all locations or items.)
- Interview key personnel or references;
- Request a best and final offer from one or more Responders
- The State reserves the right to request additional information; and
- The State reserves the right to use estimated usage or scenarios for the purpose of conducting pricing evaluations. The State reserves the right to modify scenarios, and to request or add additional scenarios for the evaluation.

6. Samples and Demonstrations

Upon request, Responders are to provide samples to the State at no charge. Except for those destroyed or mutilated in testing, the State will return samples if requested and at the Responder's expense. All costs to conduct and associated with a demonstration will be the sole responsibility of the Responder.

7. Responses are Nonpublic during Evaluation Process

All materials submitted in response to this Solicitation will become property of the State. During the evaluation process, all information concerning the responses submitted will remain private or nonpublic and will not be disclosed to anyone whose official duties do not require such knowledge. Responses are private or nonpublic data until the completion of the evaluation process as defined by Minn. Stat. § 13.591. The completion of the evaluation process is defined as the State having completed negotiating a contract with the selected responder. The State will notify all responders in writing of the evaluation results.

8. Trade Secret Information

8.1 Responders must not submit as part of their response trade secret material, as defined by Minn. Stat. § 13.37.

8.2 In the event trade secret data are submitted, Responder must defend any action seeking release of data it believes to be trade secret, and indemnify and hold harmless the State, its agents and employees, from any judgments awarded against the State in favor of the party requesting the data, and any and all costs connected with that defense.

8.3 The State does not consider cost or prices to be trade secret material, as defined by Minn. Stat. § 13.37.

8.4 A responder may present and discuss trade secret information during an interview or demonstration with the State, if applicable.

9. Conditions of Offer

Unless otherwise approved in writing by the State, Responder's cost proposal and all terms offered in its response that pertain to the completion of professional and technical services and general services will remain firm for 180 days, until they are accepted or rejected by the State, or they are changed by further negotiations with the State prior to contract execution.

10. Award

Any award that may result from this solicitation will be based upon the total accumulated points as established in the solicitation. The State reserves the right to award this solicitation to a single Responder, or to multiple Responders, whichever is in the best interest of the State, providing each Responder is in compliance with all terms and conditions of the solicitation. The State reserves the right to accept all or part of an offer, to reject all offers, to cancel the solicitation, or to re-issue the solicitation, whichever is in the best interest of the State.

11. Requirements Prior to Contract Execution

Prior to contract execution, a responder receiving a contract award must comply with any submittal requests. A submittal request may include, but is not limited to, a Certificate of Insurance.

12. Targeted Group, Economically Disadvantaged Business, Veteran-Owned and Individual Preference

Unless a greater preference is applicable and allowed by law, in accordance with Minn. Stat. § 16C.16, businesses that are eligible and certified by the State as targeted group (TG) businesses, economically disadvantaged (ED) businesses, and veteran-owned businesses will receive points equal to 6% percent of the total points available as preference.

For TG/ED/VO certification and eligibility information visit [the Office of Equity in Procurement website at https://mn.gov/admin/business/vendor-info/oep/](https://mn.gov/admin/business/vendor-info/oep/) or call the Division's Helpline at 651.296.2600.

13. Reciprocity

State shall comply with Minn. Stat. § 16C.06, subd. 7, as that applies to a non-resident vendor. This paragraph does not apply for any project in which federal funds are expended.

14. DEED and DHS Preference.

In accordance with Minn. Stat. § 16C.155, eligible DEED/DHS providers will receive points equal to 6% percent of the total points available.

15. Specifications

Response will be held to strict compliance with the specifications. If a response deviates from the specifications, the deviation must be clearly noted and the State reserves the right to reject the response. All specifications are for new items unless otherwise noted in the solicitation. When brand name or manufacturer's name or numbers are stated in the specifications, they are intended to establish a standard only and are not restrictive unless the solicitation states: "No Substitute." Responses may be considered on other alternate makes, models, or brands having comparable quality, style, and performance characteristics. Any alternates included in a response are subject to State approval.

16. Distributor or Manufacturer's Representative

If your company is a distributor or manufacturer's representative, as defined in MN Rules 1230.0150, and you are submitting an offer on behalf of the Original Equipment Manufacturer (OEM), your company must either:

- Be listed on the OEM's website as an authorized distributor or an authorized manufacturer's representative, or
- You must provide a letter from the OEM, on the OEM letterhead, stating the Responder is authorized to sell the specific product listed in the Solicitation, or the OEM's full line of products, and that all OEM equipment warranties are applicable. (This requirement may be met by attaching the OEM letter to the Solicitation response.)

The Responder shall be the single point of contact through which customers will arrange warranty work that is still covered under the original equipment manufacturer's warranty on the equipment that is purchased.

Pursuant to MN Rules 1230.0150, responses from brokers will not be accepted.

17. Prompt Payment Discounts Offered

If a responder offers a discount for a payment made in less than 30 days, this discount will not be considered in the evaluation of the response. A prompt payment discount will be calculated from the date of acceptance of an undisputed invoice or upon the date a disputed invoice is resolved.

ATTACHMENT A: RESPONDER DECLARATIONS

The undersigned certifies, to the best of his or her knowledge and belief, that:

- A. **Response Contents.** The information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate or misleading information may be grounds for disqualification from the award as well as subject the Responder to suspension or debarment proceedings as well as other remedies available by law
- B. **Authorized Signature.** This Declaration is signed by the appropriate person(s), with the authority to contractually bind the Responder, as required by applicable articles, bylaws, resolutions, minutes, and ordinances.
- C. **Non-Collusion Certification.**
1. The Proposal has been arrived at by the Responder independently and has been submitted without collusion and without any agreement, understanding or planned common course of action with any other vendor designed to limit fair or open competition; and
 2. The contents of the Response have not been communicated by the Responder or its employees or agents to any person not an employee or agent of the Responder and will not be communicated to any other individual prior to the due date and time of this Solicitation. Any evidence of collusion among Responders in any form designed to defeat competitive responses will be reported to the Minnesota Attorney General for investigation and appropriate action.
- D. **Organizational Conflicts of Interest.** To the best of Responder's knowledge and belief, and except as otherwise disclosed, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when, because of existing or planned activities or because of relationships with other persons,
1. a vendor is unable or potentially unable to render impartial assistance or advice to the State;
 2. the vendor's objectivity in performing the contract work is or might be otherwise impaired; or
 3. the vendor has an unfair competitive advantage.

If after award, an organizational conflict of interest is discovered, an immediate and full disclosure in writing must be made to the State's Chief Procurement Officer which must include a description of the action which the contractor has taken or proposes to take to avoid or mitigate such conflicts. If an organizational conflict of interest is determined to exist, the State may, at its discretion, cancel the contract. In the event the Contractor was aware of an organizational conflict of interest prior to the award of the contract and did not disclose the conflict to OSP, the State may terminate the contract for default. Organizational conflicts of interest terms apply to any subcontractors for this work.

- E. **Certification Regarding Lobbying.** For State of Minnesota Contracts and Grants over \$100,000, the undersigned certifies, to the best of his or her knowledge and belief that:
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee

of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- F. **Copyrighted Material Waiver.** By signing its Response, the Responder certifies that it has obtained all necessary approvals for the reproduction and distribution of the contents of its response.
- G. **Diverse Spend Reporting.** The Sample Contract contains a clause for Diverse Spend Reporting. When this clause applies, Contractor will be required to register in a free portal to report diverse spend.

Please see [Diverse Spend Reporting Frequently Asked Questions](#) for additional information.

By signing this form, Responder acknowledges and certifies compliance with all applicable requirements indicated above.

Company Name: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Phone Number: _____

Email Address: _____

ATTACHMENT B: EXCEPTIONS TO STATE’S TERMS AND CONDITIONS

The State presumes a responder agrees to the terms and conditions of this solicitation unless a responder takes specific exception to one or more of the conditions on this form.

The State reserves the right to reject, negotiate, or accept any exception listed to the State’s terms and conditions (including those found in the attached Sample Contract).

INSTRUCTIONS: A responder must explicitly list all exceptions to State’s terms and conditions, if any (including those found in the attached Sample Contract). Reference the clause number and page number of the State's term and condition for each of a responder’s exceptions. If no exceptions exist, state "NONE" specifically on the form below. Whether or not exceptions are taken, the Responder must sign and date this form and submit it as part of their response. *(Add additional pages if necessary.)*

Clause and Page Number	Suggested Change to Clause	Explanation or Justification

By signing this form, I acknowledge that the above-named responder accepts, without qualification, all terms and conditions stated in this solicitation (including the sample contract) except those clearly outlined as exceptions above. This acknowledgement includes acceptance of the section of the Sample Contract, Exhibit A, titled “Contractor’s Documents.”

Signature: _____

Printed Name: _____

Title: _____

Date: _____

ATTACHMENT C: COST DETAIL

1. Cost Proposal. Responders should review Exhibit D of the Sample Contract for additional pricing terms related to the Cost Proposal.

Responders must download and use the Exhibit D Price Schedule attached to this Solicitation. The Price Schedule must be completed by the Responder and uploaded with the response. If pricing is not returned with your solicitation response, your response will be rejected. Failure to use the Price Schedule may be cause for rejection. Responders are strongly encouraged to provide a price for all line items. The State reserves the right to reject responses that do not supply sufficient line items.

- 1.1 Pricing Instructions. Responders should review the Cost Proposal document for additional instructions for submitting a response. The Cost Proposal is attached to the Sample Contract as Exhibit D.

The Price Schedule includes the following tabs on the bottom of the Spread Sheet:

- 1.0 Dump Box (includes pre-wet tanks)
- 2.0 Box Hoist Section
- 3.0 Underbody Plows
- 4.0 Wing Plows Section
- 5.0 Front Hitch Section
- 6.0 Front Plows
- 7.0 Pup Hitch
- 8.0 Sanders Section
- 9.0 Hydraulics Section
- 10.0 Airbags Section
- 11.0 Anti-Icing Section
- 12.0 Wiring Harness/Switch Panel Section
- 13.0 Airport Airfield Equipment Section
- 14.0 Tow Behind Type Plow Section
- 15.0 Hydraulic Driven Front Axle
- 16.0 Ice Breakers
- 17.0 Road Temperature Sensors
- 18.0 Auto Lubrication System

The Responder shall follow the format on the attached Price Schedule to maintain consistency for Customer comparisons.

Create a new folder with a title that represents each catalog section price list for the equipment that you are going to submit a bid for. The title should simply state the "Manufacturer and Vendor Name" for that line of equipment (example: Rigid - Olaf's Hardware store). Type information requested in yellow/shaded cells only. Please keep descriptions to less than 250 characters per cell. Using the tab key will bring you to the next cell where information can be recorded. Do not attempt to change pre-typed cells. On pricing pages, make sure spec number (3.1, 3.2, 3.3.) is recorded in the proper sequence when you are filling in those lines with information. To insert additional lines, go to the "Insert" tab at the top menu and choose "Row."

Once Information and Pricing sheets have been filled in, make sure these are saved. They should be saved with the name of the "Manufacturer and Price List ID & Date" of the equipment that they represent as the name of the workbook. Do this by choosing the "File" menu, "Save As" and then type the appropriate information for that equipment as the "File Name" (example: Craftsman / 1-Feb-2006).

On pricing pages, the price should represent the industry standard unit of measure for that item or option. If clarification of the unit of measure is needed, do so within the text cell where the description is recorded. Save all information into the folders that were created for this equipment. Type the catalog price list discount amount

or percentage information in the space provided. If more than one discount applies to a catalog, state the different discounts along with the sections/products that they pertain to in the shaded space provided.

The State will publish all applicable information for communication to State agencies and CPV members. Be sure all documents are ready for publication. No shading, dark colors, or poor reproductions. ONLY SUBMIT PRICES USING THE PRICE SCHEDULE PROVIDED WITH THE SOLICITATION DO NOT SUBMIT PDF FILES

1.2 OEM Price list. Manufacturer (OEM) Catalog Price List – The State requests that all OEM or Dealer’s Price List be submitted in Word® or Excel®. If the OEM or Dealer’s Price List is submitted in a PDF file, the State reserves the right to reject the offer if the PDF file cannot be reasonably revised to remove items such as, but not limited to, conflicting terms, equipment that is not within the scope of this solicitation and/or does not meet the specifications outlined in this solicitation, or if the PDF file cannot be revised to accommodate the State’s website. The State will determine whether or not the PDF file can be reasonably revised based on factors such as, but not limited to, State staff time needed to make the revisions and/or the Responder’s willingness and ability to make the necessary revisions in a timely manner. Any clauses and/or exceptions listed on the OEM or Dealer’s Price List such as, but not limited to, Prices subject to change without notice, Specifications subject to change without notice, Call for quote, Shipping terms other than FOB Destination, Price Lists are Confidential or non-public, etc., are hereby rejected and will not be included on any contract resulting from this solicitation. OEM or Dealer’s Price Lists submitted with clauses and/or exceptions may be cause to reject all or part of the Responder’s offer.

2. Installation Services. A responder must not charge a separate fee for an installation or mounting service. The price for equipment, attachments, or options includes all installation and mounting costs. The price offered must include everything needed so the unit is complete and ready for immediate use. If a responder adds a fee for installation service to the Price Schedule, the State reserves the right to delete that item from the Price Schedule or to reject the response in its entirety.

3. Catalogs and Price Literature. Responders must submit with their response a dated Manufacturer’s (OEM) Price List or Dealers Price List. Do not submit marketing material with your response unless otherwise requested.

All price lists proposed must meet accessibility requirements per the Minnesota IT Services, Office of Accessibility website: <https://mn.gov/mnit/programs/accessibility/>

4. Alterations or Erasures. The State reserves the right to reject a response containing an alteration or erasure of any price used to determine the lowest responsible responder unless the alteration or erasure is done in a manner that is clear and authenticated by an authorized representative of the Responder. An acceptable way to make an alteration or erasure is to cross out the price, print the correction in ink adjacent to it, and have an authorized representative of the Responder initial and date that correction.

5. Delivery Charges. If requested on the Price Schedule, the Responder must state the delivery charge per loaded mile and the delivery starting point which includes the City, State, and Zip Code. A flat, fixed price for shipping will not be accepted and the State reserves the right to reject the offer if a flat, fixed price for shipping is offered. If a Price per loaded mile is requested on the Price Schedule, the Responder may enter a Price per Loaded Mile, or “No Charge” or “N/A” if delivery is included in the product cost. If the Responder submits a Price Page containing a blank Price per Loaded Mile, delivery will be at no charge. The delivery charge may be a factor in the State’s award.

Mileage distance will be the distance from the delivery starting point to the Customer’s delivery point only. Mileage distances will be determined from <http://maps.google.com>. The ordering Agency may use the Contract Vendor delivery, may pick up the equipment, or may contract for delivery with anyone it chooses.

Responders may include a “minimum delivery charge” on the Price Schedule. The ordering Agency may use the Contract Vendor delivery, may pick up the equipment, or may contract for delivery with anyone it chooses. The delivery charge may be a factor in the State’s award decision.

ATTACHMENT D: RESPONDER FORMS

**STATE OF MINNESOTA
VETERAN-OWNED PREFERENCE FORM**

Unless a greater preference is applicable and allowed by law, in accordance with Minn. Stat. §16C.16, subd. 6a, the State will award a 6% preference on State procurement to certified small businesses that are majority owned and operated by veterans.

Veteran-Owned Preference Requirements - See Minn. Stat. § 16C.19(d):

- 1) The business has been certified by the Office of Equity in Procurement as being a veteran-owned or service-disabled veteran-owned small business.

or

- 2) The principal place of business is in Minnesota AND the United States Department of Veterans Affairs verifies the business as being a veteran-owned or service-disabled veteran-owned small business under Public Law 109-461 and Code of Federal Regulations, title 38, part 74 (Supported By Documentation).

Statutory requirements and appropriate documentation must be met **by the solicitation response due date and time** to be awarded the veteran-owned preference.

Claim the Preference

By signing below, I confirm that:

My company is claiming the veteran-owned preference afforded by Minn. Stat. § 16C.16, subd. 6a. By making this claim, I verify that:

- The business has been certified by the Office of Equity in Procurement as being a veteran-owned or service-disabled veteran-owned small business.

or

- My company's principal place of business is in Minnesota **and** the United States Department of Veteran's Affairs verifies my company as being a veteran-owned or service-disabled veteran-owned small business (Supported By Attached Documentation)

Name of Company: _____ Date: _____
Authorized Signature: _____ Telephone: _____
Printed Name: _____ Title: _____

Attach documentation, sign, and return this form with your solicitation response to claim the veteran-owned preference.

**STATE OF MINNESOTA
WORKFORCE CERTIFICATE INFORMATION FORM**

Information required for ALL bids or proposals that could exceed \$100,000

Complete Box A or B of this form, and sign and return it with your bid or proposal. A Workforce Certificate or exemption from the Minnesota Department of Human Rights (MDHR) is required to execute a contract in excess of \$100,000 under Minn. Stat. §363A.36.

BOX A – COMPANIES that have employed 40 or more full-time employees in this state or a state where the business has its primary place of business on any single working day during the previous 12 months, check one option below:

- Attached is our current Workforce Certificate issued by the Minnesota Department of Human Rights (MDHR).
- Attached is confirmation that MDHR received our application for a Minnesota Workforce Certificate on _____ (date).
- Our company does not yet have a Workforce Certificate, but we acknowledge that a Workforce Certificate is required before a contract in excess of \$100,000 can be executed with the State of Minnesota or other covered entities.

BOX B – EXEMPT COMPANIES that have not employed 40 or more full-time employees on a single working day in Minnesota or any state where it has its primary place of business during the previous 12 months, check option below if applicable:

- We attest to MDHR that we are exempt. If our company is awarded a contract, upon request, we will submit to MDHR within 5 business days after the contract is fully signed, the names of our employees during the previous 12 months, the date of separation, if applicable, and the state in which the persons were employed.

Send to compliance.MDHR@state.mn.us.

By signing this statement, I certify that the information provided is accurate and that I am authorized to sign on behalf of the company.

Name of Company: _____ Date _____

Authorized Signature: _____ Telephone number: _____

Printed Name: _____ Title: _____

For assistance with this form, contact:

Minnesota Department of Human Rights

Web: <http://mn.gov/mdhr/>

Toll Free: 1-800-657-3704

Email: compliance.mdhr@state.mn.us

MN Relay: 711/ 1-800-627-3529

Rev. 7/21

**STATE OF MINNESOTA
EQUAL PAY CERTIFICATE**

If your response could be in excess of \$500,000, please complete and submit this form with your submission. **It is your sole responsibility to provide the information requested and when necessary to obtain an Equal Pay Certificate (Equal Pay Certificate) from the Minnesota Department of Human Rights (MDHR) prior to contract execution. You must supply this document with your submission.** Please contact MDHR with questions at: 651-539-1095 (metro), 1-800-657-3704 (toll free), 711 or 1-800-627-3529 (MN Relay) or at compliance.MDHR@state.mn.us.

Option A – If you have employed 40 or more full-time employees on any single working day during the previous 12 months in Minnesota or the state where you have your primary place of business, please check the applicable box below:

- Attached is our current MDHR Equal Pay Certificate.
- Attached is MDHR’s confirmation of our Equal Pay Certificate application.

Option B – If you have not employed 40 or more full-time employees on any single working day during the previous 12 months in Minnesota or the state where you have your primary place of business, please check the box below.

- We are exempt. We agree that if we are selected we will submit to MDHR within five (5) business days of final contract execution, the names of our employees during the previous 12 months, date of separation if applicable, and the state in which the persons were employed. Documentation should be sent to compliance.MDHR@state.mn.us.

The State of Minnesota reserves the right to request additional information from you. **If you are unable to check any of the preceding boxes, please contact MDHR to avoid a determination that a contract with your organization cannot be executed.**

Your signature certifies that you are authorized to make the representations, the information provided is accurate, the State of Minnesota can rely upon the information provided, and the State of Minnesota may take action to suspend or revoke any agreement with you for any false information provided.

Authorized Signature	Printed Name	Title
Organization	MN/FED Tax ID#	Date
Issuing Entity	Project # or Lease Address	

ATTACHMENT E: ADDITIONAL INFORMATION

1. **Contractor’s Contact Information.** Provide the contact information for the representative responsible for the management of the contract and the representative receiving purchase orders.

Vendor’s Legal Name	
Address	
Contact Person (Contract)	
Email Address	
Telephone Number	

Contact Person (PO Order)	
Email Address	
Telephone Number	

2. **Prompt Pay Discount.** What prompt pay discounts do you offer? Select all that apply, if “other,” specify terms in the comment section below:

- | | |
|---|---|
| <input type="checkbox"/> 1% in 30 | <input type="checkbox"/> 1% in 15, Net 30 |
| <input type="checkbox"/> 2% in 30 | <input type="checkbox"/> 2% in 15, Net 30 |
| <input type="checkbox"/> 3% in 30 | <input type="checkbox"/> 3% in 15, Net 30 |
| <input type="checkbox"/> 1% in 10, Net 30 | <input type="checkbox"/> 1% in 20, Net 30 |
| <input type="checkbox"/> 2% in 10, Net 30 | <input type="checkbox"/> 2% in 20, Net 30 |
| <input type="checkbox"/> 3% in 10, Net 30 | <input type="checkbox"/> 3% in 20, Net 30 |
| <input type="checkbox"/> 5% in 10, Net 30 | <input type="checkbox"/> Net 30 |
| <input type="checkbox"/> Other | <input type="checkbox"/> None |

Comments:

3. **Delivery Time Frame.** Responder must enter a delivery time frame after receipt of order (ARO) in the space below.
4. **Distributor or Manufacturer’s Rep:** If a distributor or manufacturer’s representative, as defined in MN Rules 1230.0150, is submitting an offer on behalf of the Original Equipment Manufacturer (OEM), it must either:
- Be listed on the OEM’s website as an authorized distributor or an authorized manufacturer’s representative, or
 - Provide a letter from the OEM, on the OEM letterhead, stating the responder is authorized to sell the specific product listed in the Solicitation/Event, or the OEM’s full line of products, and that all OEM equipment warranties are applicable. (This requirement can be met by attached the OEM letter to the Solicitation/Event response). Failure to meet this requirement by the Solicitation/Event due date and time may result in the vendor’s response being rejected. The Contract Vendor shall be the single contact through which customers will arrange warranty work that is still covered under the original equipment manufacturer’s warranty on the equipment that is purchased.

Pursuant to MN Rules 1230.0150, responses from brokers may not be accepted.

OEM	<input type="checkbox"/>
Authorized Distributor	<input type="checkbox"/>
Manufacturer's Representative	<input type="checkbox"/>
Broker	<input type="checkbox"/>

RFP EVALUATION - 13395	Start time - 9/16/2022	Finish time - 11/11/2022			
SWIFT RFP/Event Title:					
Snowplow Truck Components & Accessories					
VENDOR NAME	Stepp Manufacturing Company Inc.	Macqueen Equipment LLC	J-Craft	Crysteel Truck Equipment	Berts Truck Equipment
SWIFT Vendor Number	193727	198821	209815	210054	221519
Vendor State of Operation	MN	MN	MN	MN	MN
Bid Factors:					
Attachment A Responders Declarations	Signed	Signed	Signed	Signed	Signed
Attachment B Exceptions to States Terms & Conditions.	none	none	none	none	none
TG/ED/VO preference	No	No	No	No	No
Suspended/Debarred list (State & Federal)	No	No	No	No	No
Delivery Time ARO	10 Days ARO	270 Days ARO	Given at time of order	Given at time of order	Given at time of order
Insurance Dates	6/18/2023	11/1/2023	11/1/2023	5/1/2023	6/30/2023
Equal Pay Certification	9/1/2024	4/27/2025	3/25/2025	6/28/2026	Exempt
Workforce Certification	9/11/2026	8/25/2026	11/7/2023	7/24/2023	Exempt
Payment terms	1% in 10, Net 30	Net 30	Net 30	Net 30	Net 30
Meets Specifications	Yes	Yes	Yes	Yes	Yes
Sample Quote & Invoice	Yes	Yes	Yes	Yes	Yes
Contact	Jason Stepp Jason@steppmfg.com 952-698-8103 Jon Meis Jon@steppmfg.com 952-698-8100	Mike Purdy mike.purdy@macqueengroup.com 651-245-3313	Brandon Oachs boachs@tbei.com 507-726-7360 Brooks Neagle bneagle@tbei.com 800-763-6017	Josh Taylor jtaylor@Crysteeltruck.com 763-235-5478	Jim McLaughlin jimmc@bertsonline.com 218-233-8681
Address	Stepp MFG Company Inc. 12325 River Rd North Branch, MN 55056	MacQueen Equipment LLC 1125 7th St E. St. Paul, MN, 55106	Crysteel MFG Inc/DBA J-Craft 52182 Ember Rd Lake Crystal, MN, 56055	Crysteel Truck Equipment 52248 Ember Road Lake Crystal, MN, 56055	Bert's Truck Equipment of Moorhead 3804 Highway 75 North Moorhead, MN, 56560
EVALUATION POINTS:					
Acceptance of Terms & Cond. (100 Points)	100.00	100.00	100.00	100.00	100.00
Exhibit C-Specifications Pass/Fail	Pass	Pass	Pass	Pass	Pass
Exhibit D: Cost (1000 Points)	900.00	900.00	854.61	747.51	801.93
TG/ED/VO preference (60 Points)	0				
Total (1060 Max Points)	1,000.00	1,000.00	954.61	847.51	901.93
Documentation :					
203 vendors invited in total. Total of 6 bidders accepted and 6 submitted a response to the solicitation. This RFP is being awarded to all responders for products listed in their response.					

Universal Truck Equipment Inc.	Koenig & Sons Equipment	MB Companies	Kline Welding	Fortbrand	Oil Air Products LLC	Team Eagle
226233	245570	255408	278455	293507	363706	800593
WI	MN	WI	MN	NY	MN	CANADA
Signed	Signed	Signed	Signed	Signed	Signed	Signed
none	none	none	none	none	none	none
No	No	No	No	No	No	No
No	No	No	No	No	No	No
Given at time of order	60-90	450 Days ARO	120 Days ARO	Given at time of order	Given at time of order	1-14 weeks ARO
8/15/2023	5/30/2023	1/1/2023	5/2/2023	3/27/2023	Emailed Vendor - COI with OSP Insurance	WC insurance expired
Exempt	Exempt	9/13/2026	Exempt	Exempt	10/21/2025	Exempt
Exempt	Exempt	5/11/2026	Exempt	Exempt	9/15/2025	Exempt
Net 30	Net 30	Net 30	Net 30	Net 30	Net 30	Net 30
Yes	Yes	Yes	Yes	Yes	Yes	Yes
Yes	Yes	Yes	Yes	Yes	Yes	Yes
Donald Bjorge Donnie@universaltuckequipment.com 608-539-4600	Jake Koenig jkoenig@koenigandsons.com 651-769-0770	Stephen Mueller Stephen.Mueller@aebi-schmidt.com 920-898-1077	Mark Kline Klinewelding@hotmail.com 507-334-4909	Carlton Braley Cbraley@fortbrand.com 516-576-3200	Jeff Czepa JDC@olair.com 763-478-8744	Sam McKeown Samm@team-eagle.ca 866-241-3264
Universal Truck Equipment Inc. N15921 Schubert Rd Galesville, WI, 54630	Koenig & Sons Equipment 1384 Sylvan St St. Paul, MN, 55117	M-B Co Inc. 201 MB Lane Chilton, WI, 53014	Kline Welding Inc. 14751 Camp Winona Trl Lonsdale, MN, 55046	Fortbrand HOLDCO LLC 50 Fairchild Court Plainview, NY 11803	Oil-Air Products, LLC 13010 County Road 6 Plymouth, MN, 55441	Team Eagle Ltd. 10 Trent Dr. Campbellford, ON, K0L 1L0
100.00	100.00	100.00	100.00	100.00	100.00	100.00
Pass	Pass	Pass	Pass	Pass	Pass	Pass
669.93	900.00	900.00	900.00	900.00	900.00	900.00
769.93	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00

Towmaster	Twin Star Equipment	Hardline North LLC dba Lubecora MN	MNSTAR Group	Iron Valley Equipment	Aspen Equipment	Industrial Truck Equipment
979614	1017896	1063202	1068092	1082761	1094758	1127853
MN	MN	MN	MN	MN	MN	OK
Signed	Signed	Signed	REJECTED	Signed	Signed	Signed
none	none	none	REJECTED	none	none	none
No	No	No	REJECTED	No	No	No
No	No	No	REJECTED	No	No	No
Given at time of order	Given at time of order	Given at time of order	REJECTED	Given at time of order	Given at time of order	Given at time of order
1/1/2024	3/26/2023	various - emailed	REJECTED	4/12/2023	10/1/2023	3/20/2023
9/1/2025	Exempt	Exempt	REJECTED	Exempt	6/26/2023	Exempt
10/3/2025	Exempt	Exempt	REJECTED	Exempt	1/31/2023	Exempt
Net 30	Net 30	Net 30	REJECTED	Net 30	Net 30	Net 30
Yes	Yes	Yes	REJECTED	Yes	Yes	Yes
Yes	Yes	No - Emailed	REJECTED	Yes	Yes	Yes
Tim Erickson terickson@towmaster.com 320-593-4551	Adam Jarvinen ajarvinen@twinstartruck.com 320-558-2800	James Czajkowski jjmc@lubecoramm.com 320-761-6532	REJECTED	Adele Perkins Adele@IronValleyEquipment.com 651-368-6055	Mark Lundeen Mlundeen@AspenEQ.com 952-656-7129	Dwight Anderson dwight@ileok.com 405-428-6970
Monroe Towmaster LLC 61381 US HWY 12 Litchfield MN 55355	Twin Star Equipment & MFG 1950 202nd Street East Clearwater, MN, 55320	Hardline North, LLC 801 Chinook Ave SW Avon, MN, 56310	REJECTED	Iron Valley Equipment & Mfg 601 Franklin Ave NE St Cloud, MN, 56304	Aspen Equipment LLC 9150 Pillsbury Ave South Bloomington, MN, 55420	Industrial Truck Equipment, Inc 3400 S THOMAS RD OKLAHOMA CITY, OK 73179
100.00	100.00	100.00	REJECTED	100.00	100.00	100.00
Pass	Pass	Pass	REJECTED	Pass	Pass	Pass
880.15	900.00	900	REJECTED	900.00	709.07	900
880.15	1,000.00	1,000.00	REJECTED	1,000.00	809.07	1,000.00

5.0 Information on other products or vendors evaluated by Street Division and Public Works

THE PILED-UP RUNWAY. YOUR PACKED MIND.
CLEAR IT ALL.



OSHKOSH
SNOW
PRODUCTS

H-SERIES BLOWER

When you take to the runway with the Oshkosh® H-Series™ blower, you respond with power. Arming yourself with the exclusive Oshkosh high-speed blower lets you throw an incredible 5,000 tons of snow per hour, with a cast distance up to 200 feet. The H-Series blower unleashes performance that's as forceful as it is adaptable and accommodating.

TAKE BACK THE RUNWAY.

PERFORMANCE FEATURES

Heavy-Duty Construction

- Oshkosh® heavy-duty single piece frame
- Oshkosh designed and tested transfer case/axles
- Proven 2-stage design snow blower head
- Variable speed hydro static ribbon for high-speed snow removal
- Oshkosh ALL STEER® system
- Oshkosh Command Zone™ CAN control system with self diagnostics
- Corrosion resistant aluminum cab with fiberglass roof and fascia
- Full-length stainless steel piano type door hinges
- EPA Tier IV final compliant engines

Superior Visibility

- Elimination of corner posts opens view of the runway
- Quad electric windshield wiper system
- 55,000 BTU heater/defrost system with digital climate control
- Rear three-quarter windows eliminate blind spots
- Light bars placed out of sight lines
- Lower front windows provide clear view of attachments
- 1-piece panoramic reverse slope windshield
- Tinted safety glass

Built-In Control and Improved Operator Safety

- 70 in. (1,778 mm) wide cab
- Two full-size seats for driver and supervisor/training officer
- Two doors, power roll-down windows and cup holders
- Blower clutch engages only at safe speeds
- Emergency stop button for blower engine and blower head
- Joystick operates only when driver is ready

POWER. INTELLIGENCE. THE H-SERIES BLOWER.



oshkoshsnowproducts.com

+1 920 235 9150

CHASSIS

Front Axle

- Oshkosh® Model 27K, single reduction with special heat treated alloy steel shafts, driver-controlled traction differential and Oshkosh cage ring type steering ends

- 6.17:1 ratio

Rear Axle

- Eaton, full floating, single reduction with special heat treated alloy steel shafts and driver-controlled traction differential

- 6.14:1 ratio

Air Brakes, Parking and Emergency

- Secondary emergency system – modulated split type
 - Auxiliary air inlet, left side
 - Quick drain lanyards on all tanks

Brakes and Service

- Dual system, air operated mechanical
- Electronic antilock brake system (4S4M)
- Compressor – 30 cfm

Standard Accessories

- National Standard Plus air ride driver seat, right of center
- 55,000 BTU heater/defroster
- Digital climate control
- 12V power outlet (2), USB power outlet (2)
- Cup holders (2)
- Electronic engine controls with on-board diagnostics integral with Oshkosh Command Zone™ system
- Electric remote control heated West Coast type mirrors
- Fresh air type heater and defroster
- LCD dash display
- Light bars
- Heated windshield
- Quad electric windshield wipers mounted above windshield with intermittent speed control
- Side window defrosters
- Tilt/telescoping steering wheel
- Windshield washer, 6 qt. (5.7 L)
- Single side fuel fill

Instrumentation

- Oshkosh Command Zone LCD dash pod on steering column
- Chassis and blower head functions and icons

Equipment

- Dual 125 gal. (473 L) fuel tanks
- Full catwalks
- Heated fuel/water separator
- 1-piece molded fiberglass tilting engine cover, carrier engine

Drive Engine

- Scania DC13, inline 6 cylinder, 12.7 liter
- Horsepower – 350 @ 1,800 rpm
- Peak torque – 1,254 lbs.-ft. @ 1,200 rpm
- Governed rpm – 1,800

Electrical System

- Alternator
 - 100 A drive engine driven
 - 100 A and 150 A blower engine driven

- Lighting and starting – 24V
- Battery – (4) 950 CCA each @ 0°F (-18°C), 1,900 CCA total (24V starting, 12 V auxiliary)

Frame

- Single formed channel made of carbon manganese steel, heat treated
- Yield strength – 120,000 psi (827 Mpa) minimum
- RBM – 2,818,000 in.-lb. per rail
- Construction – Grade 8 flanged bolts and flanged locknuts

Lighting

- Cab-mounted headlights with turn signals
- Clearance and marker lights to comply with federal regulations
- Fender-mounted headlights and turn signals
- Roof-mounted strobe light
- Dual stop, tail, turn signal lights (LED) at rear

Steering System

- Sheppard XD120 integral hydraulic power gear
- Chassis hydraulics warning system – low level/high temperature

Suspension

- Front – Hotchkiss, semi-elliptic spring
- Rating – 27,000 lbs. (12,247 kg)
- Rear – Hotchkiss, semi-elliptic spring
- Rating – 23,000 lbs. (10,433 kg)

- Tires: 395/85R20, 20 ply

Transfer Case

- Oshkosh 30000 Series, bevel gear, auto-locking
- 1.271:1 ratio

- Transmission: Allison® Rugged Duty Series, 6-speed electronic

Vehicle Ratings at Axle Hubs

- Front – 27,000 lbs. (12,247 kg)
- Rear – 23,000 lbs. (10,433 kg)
- Total – 50,000 lbs. (22,680 kg)

- Wheelbase: 164 in. (4,166 mm)

Wheels

- Steel disc
- 20 x 10 in. (508 x 254 mm)

OSHKOSH BLOWER HEAD AND POWER TRAIN

Clutch

- Hydraulic SAE No. 1 housing, engage/disengage
- 14 in. (356 mm) 3 plate

Drop Box

- Oshkosh 2 Speed
- 1.06:1,26 ratio
- Lubrication – pressurized system

Blower Engine (4 Cycle)

- Scania DC16, V8
- Displacement – 16.4 L
- Horsepower – 550 @ 1,800 rpm
- Peak torque – 2,126 lbs.-ft. @ 1,200 rpm
- Governed RPM – 2,100
- Heated fuel/water separator

Ribbon Auger

- 52 in. (1,321 mm) diameter
- Hydraulic override and relief
- Reversible ribbon drive

Impeller

- 59 in. (1,499 mm) diameter, 5 blades, 2 shear bolts in impeller shaft flange, impeller housing liner
- 6:1 planetary reduction

Head

- 10 in. (254 mm) dual steel caster wheels
- T-1 steel cutting edge
- 30 in. (762 mm) discharge chute
- Abrasion resistant skid shoes
- Removable ribbon flights

Cooling System

- Radiator core (auxiliary) – fin and tube type with deaeration system
- Fan – temperature controlled clutch
- Spin on coolant filters
- Silicone radiator and heater hoses

BLOWER OPTIONS

Blower Head

- Strataspeed ribbon drive with variable displacement ribbon motors
- Pneumatic tire casters with weight transfer system
- Spot casting loading chute
- Truck loading chute

- Blower Engine: Scania DC16 670 hp @ 1,800 rpm, 2,315 lbs.-ft. @ 1,500 rpm

CHASSIS OPTIONS

Accessories

- 20 gal. (75.7 L) cab deluge
- Air conditioning
- Heated driver's seat
- Side window wipers
- Heated wiper blades

Drive Train

- Scania DC13 500 hp @ 1,800 rpm, 1,696 lbs.-ft. @ 1,200 rpm
- 29K front axle rating
- Oshkosh ALL STEER® electronic all wheel steering system (23K and 26K rear only)

Electrical System

- HID, LED and other lighting packages
- On-board battery charger (20 A self regulating)
- 150 A alternator on drive engine

Frame and Chassis

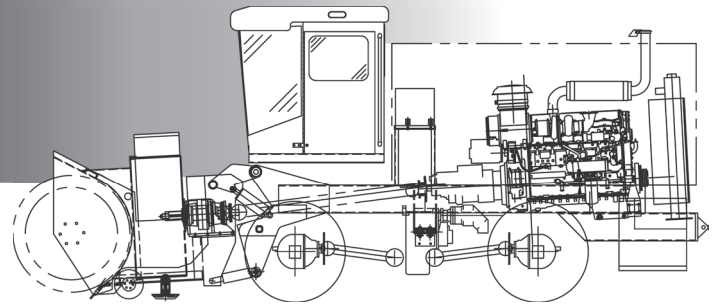
- Centralized side drain kit
- Heated Expello valves
- 120V/240V engine and coolant heaters
- 120V/240V transmission heaters
- 120V/240V fuel tank heaters
- 120V/240V battery box heaters
- Aluminum fuel tanks with B20 fuel compatibility

MULTIPURPOSE OPTIONS

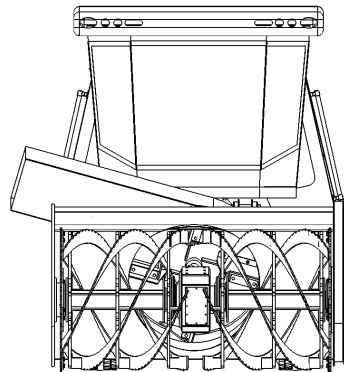
- 46 in. (1,168 mm) rotary power broom with air blast
- Available in 18, 20 and 22 ft. (5.4, 6.0 and 6.7 m) lengths
- Oshkosh Airport Runway Plows with universal quick hitch

KODIAK SNOW BLOWER

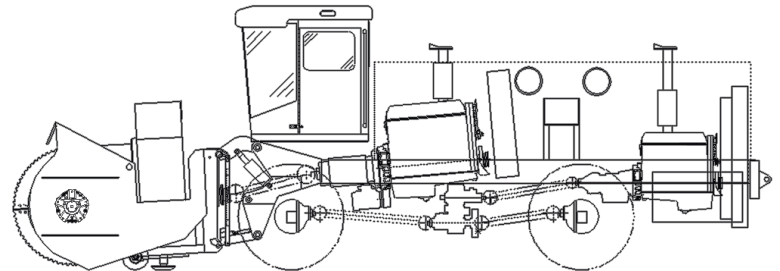
BLOWER HEAD AND POWER TRAIN
(HYDROSTATIC SERIES)



SINGLE ENGINE BLOWER



BLOWER HEAD
AND
POWER TRAIN
(HYDROSTATIC
SERIES)



DOUBLE ENGINE BLOWER

CLUTCH

Type: Full torque with SAE No. 1 housing, power engage / disengage
Size: 14 or 18 inch, three plates

HYDRAULIC SYSTEM

	Lift	Ribbon
Tank	16	16
PSI	2,000	5,000
GPM	20	2,300
Pump	Chassis	Blower
Filter	SAE J931	SAE J931
Control	Joystick	2-speed

Shut off valve at reservoir outlet • Auger drive hydrostatic warning system • Low oil level / high temp

IMPELLER SHAFTS

Heavy Duty Transmission to blower impeller • 1710-1810 Series

BLOWER ENGINE

Scania, Cummins
Horsepower at requested level: 400-1200 HP
Heated fuel / water separator

RIBBON AUGER

44-60 inch diameter • 4 blades • Hydraulic override and relief • Reversible ribbon-drive • Serrated Ribbons

IMPELLER

Size: 44-82 inch diameter
4-5 blades • Two shear bolts in

impeller shaft flange HEAD

• Abrasion resistant skid shoes • Dual hydrostatic ribbon drive with high speed motors through planetary reduction • Removable ribbon flights

AIR CLEANER

Type: Dry, two-stage with safety element

COOLING SYSTEM

Radiator Cores: Fin and tube type
Charge Air Cooling: Cooling parallel to radiator
Fan: Matched to cooling needs
Spin on Coolant Filters (optional), Silicone Radiator and Heater Hoses

CAB BLOWER

INSTRUMENTATION

• Joystick fault • Ribbon rotation direction • Ribbon Stopped • Transmission Range • Chute rotation • Float / weight transfer

TONS PER HOUR

3,000 - 11,000 TPH

BLOWER HEAD OPTIONS

Blower Head: Carbide and polymer cutting edges • Carbide skid pads • Rubber tire casters with weight transfer system • Spare impeller

paddles • Left hand fl at cast • Multi-section cutting edges • Smooth ribbons • Side cutter bars • Volute liner • Blower head liner • Spot casting chute • Quick disconnect prop shaft • 10 inch steel caster wheels or 16 inch dual pneumatic • Volute liner

Winterization: Engine oil pan heater • Engine Block heater • Arctic Package

*For reference only. The addition of options will change the listed standard dimensions and weights in some cases. For certified dimensions and weights consult Kodiak America, LLC. Specifications, descriptions and illustrations in this literature are as accurate as known at the time of publication but are subject to change without notice. Ratings are general guidelines. Actual ratings vary with application and duty cycle. Illustrations may include optional equipment and accessories but may not include all standard equipment. Consult Kodiak America, LLC for additional information.

**NOTHING
HANDLES SNOW
LIKE A
KODIAK**





CRS SERIES

26,000 lb axles

2 man cab—Right or Left Hand steering

LCD Display and full engine monitoring

GPS Monitoring Software. Sends engine and GPS data to remote location via cellular data capabilities.

Deisel Engine. Fuel Tank: 400, 500, and 600 Liter tanks.
Customer Choice.



EUROPEAN MODELS

Caterpillar C9	350 hp	TIER IIIB	3,500 tph
MTU CRS402	402 hp	TIER IV	3,500 tph
MTU CRS576	576 hp	TIER IV	5,000 tph
MTU 502	644 hp		6,000 tph

NORTH AMERICAN MODELS

Caterpillar C9	350 hp	TIER III	3,500 tph
Caterpillar C11	420 hp	TIER III	4,000 tph
Caterpillar C13	475 hp	TIER III	4,500 tph
Caterpillar C15	580 hp	TIER III	5,000 tph

Kodiak America is a custom manufacturer of all types of snow removal equipment. Through years of experience KODIAK has developed a manufacturing philosophy making the operation and maintenance convenient for the end user.

All Kodiak machines are built from cutting edge, industry leading new components. Parts and availability for the customer are included in the decision making process.

We include the customer in deciding which components make sense for their operation.

Choose from either a Kodiak standard model or a custom machine.





DRIVE SPECS

CHASSIS DRIVE

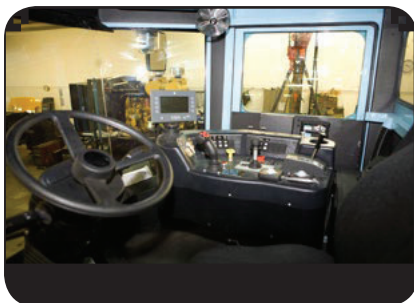
- Hydrostatic Drive. Linde or Rexroth 4x4 drive. Change on the fly with clutch.
- Hydrostatic braking
- Dual braking system
- 4 wheel steering. Change on the fly.
- Hydraulic Steering
- Hydraulic lockout of axles selected from Cab
- 24 volt (12 volt optional).
- **Color:** Customer preference. Zinc rust-proof primer.
- **Travel Speed:** 45 mph
- **Operating Temperatuers:** minus 40 F to 85 F. Webasto preheating system.
- Stair access to cab
- Full length bumper
- **Cab Height:** 132 to 144" (adjustable). Rubber mounted for shock reduction.
- **Cab Noise:** <80 db
- High Intensity Lighting Package

BLOWER DRIVE

- Mechanical multi speed transmission or Hydrostatic drive. Customer Preference. Linde or Rexroth. All controls hydraulic and controlled from Cab.
- **Blower Head:** Hydraulically adjusted for height
- Skid shoes from AR Plate
- Changeable cutting knives
- Shear Pin and Hydrostatic Relief protection for blower head
- Blower Head rotates 5 degrees min.
- Blower Head angles 10 degrees right and left to adapt for contours in road.
- **Discharge spot chute:** 270 degree rotation right and left
- **Discharge chute:** 150 degree. Flat cast Right.
- **Cutting width:** 102" to 120"
- **Cutting Height:** 60"
- **Casting Distance:** 175 feet

Blower head constructed with Hardox450 steel

NOTHING HANDLES SNOW LIKE A KODIAK





D-SERIES SNOW BLOWERS



SEE MORE. DO MORE.

FEATURING LARUE PROPRIETARY DESIGN WITH AN OFF-CENTERED SPOT CASTING CHUTE FOR MAXIMUM VISIBILITY AND SAFER OPERATION.



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PIONEERS IN OUR FIELD



WE'VE BEEN MAKING SNOW REMOVAL EQUIPMENT FOR OVER 50 YEARS. THAT'S A LOT OF EXPERTISE, AND IT'S A LOT OF SNOW OUR BLOWERS PUT IN ITS PLACE. WE'VE SERVED A LOYAL BASE OF AIRPORT, MUNICIPAL, CONTRACTOR AND GOVERNMENT AGENCIES, AND THEY'VE HELPED MAKE OUR REPUTATION, AND OUR PRODUCTS SHINE.

A HISTORY OF ACHIEVEMENT

In 1973, J.A. Larue Inc. started as a repair shop for various types of heavy diesel equipment. Later, the company specialized in rebuilding used snow removal equipment, until, that is, founder André Larue had the vision to design and manufacture a snow blower that would stand out and stand up to the worst of winter. Nearly a half century later the company is managed by the second generation, Denis, and Louis Larue. And it has become one of the largest makers of industrial snow removal equipment in the world. Founded and based in Quebec, where snowfall has been known historically to reach up to 5 meters in depth, Larue arose from a culture of snow. Snow isn't weather in Quebec, it's a way of life.

We live it, 4 months a year. And all of that snow has given us an expertise that few others can claim. Our snow removal equipment is a study in continuous refinement, relentless innovation and an ability to deliver highly customized machines to clients around the world. Snow fears Larue. And when it comes to clearing roads, Larue is a name you can count on.

OUR MISSION

To design, manufacture and distribute industrial snow removal equipment for the global market. We're intensely focused on the needs of our customers and aim for complete satisfaction through teamwork and a spirit of innovation.

OUR VISION

To become the world leader in the design, manufacture, and distribution of industrial snow removal equipment. We want to be recognized for our passion and dedication for reliable, efficient service that is appreciated worldwide.

PRODUCT LINEUP

D-SERIES



D25 | D35 | D45 | D55 | D65



D30 | D40 | D50 | D60



D87



D97

LOADER-MOUNTED TWO-STAGE SNOW BLOWERS

LOADER-MOUNTED SINGLE-STAGE SNOW BLOWERS

T-SERIES



T60



T70



T80

SELF-PROPELLED SINGLE-ENGINE SNOW BLOWERS



T85



T95



FB18 | FB20 | FB22



FP18 | FP20 | FP22

SELF-PROPELLED DUAL-ENGINE SNOW BLOWERS, AIRPORT BROOMS & PLOWS



D-SERIES TWO-STAGE

LOADER-MOUNTED SNOW BLOWERS

Larue snow blowers set the standard for safety, performance and productivity. With the largest selection in the industry, our models are offered with either a ribbon or dual auger conveyor. No matter the size of your operations, there is a Larue product adapted to your needs.

STANDARD EQUIPMENT

- HARDOX® 500 DIRECTIONAL SPOT CASTING CHUTE WITH 2-SECTION DEFLECTOR
- WIRED JOYSTICK CONTROL
- 4.3" LCD SCREEN
- 3 ENGINE PERFORMANCE MODES: ECO, INTER, MAX
- 2 FRAME-MOUNTED LED LIGHTS
- 2 CHUTE-MOUNTED LED LIGHTS
- MAINTENANCE FREE WET-TYPE MULTI-DISC CLUTCH
- CONVEYOR CHAIN IN OIL BATH
- HARDOX® 550 DRUM
- TUNGSTEN CARBIDE SKID SHOES
- HIGH-STRENGTH STEEL SCRAPER BLADE
- EMERGENCY STOP BUTTONS
- LEVEL INDICATOR ON THE SPOT CASTING CHUTE
- GROUND LEVEL FUEL FILL
- MECHANICAL COMPONENTS ENCLOSED
- BLOCK HEATER
- SHOVEL



RIBBON SNOW BLOWERS

D25 | D35 | D45 | D55 | D65

The serrated ribbon conveyor has a greater depth and is expressly designed to handle large amounts of loose, freshly fallen snow. They're commonly used in urban areas for truck loading, at airports and on mountain roads.



DUAL AUGER SNOW BLOWERS

D30 | D40 | D50 | D60

The dual auger conveyor is most effective against compact, hardened snow windrows, and ice. It's your best ally when it comes to carving through snowbanks, widening roads, and clearing commercial parking lots.

APPLICATIONS



TRUCK LOADING



ROAD CLEARING



SIDE CASTING



MOUNTAIN PASS OPENING

FEATURES & BENEFITS

SAFETY FIRST ¹

Every single product in Larue's snow clearing equipment lineup is built and tested with the operator's health & safety top-of-mind. You have a lot at stake in your daily operations and your people are your most valuable assets. Downtime isn't in your vocabulary. That's why we engineer our machines in order to minimize risk and maximize safety. Features like an automatic clutch disengagement system in the event of impeller blockage, 2 emergency stop buttons, safety bolts access located away from street-side and ground-level maintenance points work together to keep everyone safe.

LIGHTER BUT MEANER

Better design means significant productivity gains, but it also means better engineering with features and benefits like triangular box frame construction, unmatched power-to-weight ratio, and left-mounted radiator location that reduces frosting or blocking. In addition, the impeller & drum are at the center of the unit, facilitating snow processing and reducing lateral overflow. Add to that a center-of-gravity located close to the wheel loader for enhanced stability.

OUTSTANDING PERFORMANCE ²

Larue's unique conveyor and impeller designs allow operators to process more snow, faster. Equipped with Cummins' turbo-diesel engines with output ranging from 134 to 365 horsepower, our units boast a casting distance up to 150 feet when using the drum. Simply put, we've got the power and capacity you need to take snow out of your way.

RUGGED DURABILITY

Our heavy-duty units are designed to perform relentlessly under extreme weather conditions. Plus, the parts we make, or install have been rigorously tested and solidly built for maximum durability. Heavy-wear parts are machined from abrasion-resistant Hardox[®], while still others are engineered from tungsten or chromium carbide, up to 4 times more durable. Larue snow blowers will not let you down.

ULTIMATE PRECISION ³

Experience precision casting with a dense, solid stream and an impressive snow compaction rate. Larue products are all about clearing the roads right the first time, and every time.



SUPERIOR VISIBILITY ⁴

Built with the operator in mind, our snow blowers' angled hood shape and off-centered chutes offer superior visibility, which in turn reduces operator fatigue, an essential plus for the safety of staff working long shifts. Add to that 4 powerful LED lights and lack of visibility during nighttime operations is simply no longer an issue.

EASE OF MAINTENANCE ⁵

Larue snow blowers are designed for easy serviceability and simple, lower-cost maintenance because all components are accessible at ground level. Plus, Larue's transmission-integrated wet-type multi-disc clutch requires no maintenance or periodic adjustments. Instead of having a belt drive, we opted for a conveyor chain in oil bath in order to limit maintenance once again. Mechanical components are enclosed for maximum protection, and fuel fill is made from ground level. And off-the-shelf parts reduce lead times and ensure your Larue is back on the road, fast. Convenience is something we've built into our approach, and in our lineup.

LOW OPERATING COST

Our machines are engineered to maximize uptime and reduce cost of operation, all of which enhances your ROI. Your budget matters when considering the parts and components for repair or replacement. The three engine performance modes (ECO, INTER, MAX) offer better control while allowing to save fuel. We build snow clearing equipment, but we're also in the business of customer satisfaction. That way, Larue is top-of-mind when it's time to refresh their fleet. It's a formula that has contributed in no small part to our success since our beginnings. Make it part of yours.

ENVIRONMENT-FRIENDLY

Nearly all of our two-stage models are equipped with a certified Stage V engine, subject to the strictest current emission standards. Larue's unique engine integration design improves fuel efficiency without compromising performance & reliability.

TECHNICAL SPECIFICATIONS

	SMALL			MEDIUM			LARGE												
																			
STANDARD SPECIFICATIONS	D25	D30	D35	D40	D45	D50	D55	D60	D65										
PERFORMANCE CLASS	1,400 TONS/H			1,800 TONS/H			2,400 TONS/H			3,000 TONS/H		3,500 TONS/H							
VOLUMETRIC CAPACITY ¹	1,750 YD ³ /H @ 1,700 LB-FT			2,900 YD ³ /H @ 2,150 LB-FT			3,600 YD ³ /H @ 2,500 LB-FT			4,650 / 5,300 YD ³ /H @ 4,500 LB-FT		4,650 / 5,300 / 6,050 YD ³ /H @ 4,500 LB-FT							
CASTING DISTANCE ²	125 FT			150 FT															
ENGINE	CUMMINS® F3.8						CUMMINS® QSB6.7			CUMMINS® B6.7		CUMMINS® B6.7 / L9							
EMISSION STANDARD	STAGE V / TIER 4 FINAL						STAGE IV / TIER 4 FINAL			STAGE V / TIER 4 FINAL									
ENGINE POWER	134 HP			173 HP			235 HP			310 / 326 HP		310 / 326 / 365 HP							
ENGINE TORQUE	406 LB-FT			457 LB-FT			655 LB-FT			950 / 1,014 LB-FT		950 / 1,014 / 1,151 LB-FT							
FUEL TANK CAPACITY	46 US GAL						66 US GAL			92 US GAL									
WORKING WIDTH ³	91 IN			102 IN			110 IN			114 IN									
WORKING HEIGHT	42 IN			52 IN			54 IN			55 IN		60 IN							
DRIFT CUTTERS HEIGHT	72 IN			84 IN						98 IN									
TRUCK LOADING HEIGHT ⁴	125 IN			129 IN						139 IN									
TRANSPORTATION HEIGHT	87 IN			97 IN			93 IN			104 IN		105 IN							
RIBBON / AUGER DIAMETER	28 IN			2 X 17 IN		32 IN		2 X 17 IN		32 IN		2 X 20 IN		36 IN		2 X 26 IN		40 IN	
IMPELLER DIAMETER	28 IN			34 IN						40 IN									
WEIGHT ⁵	7,000 LB			7,500 LB			8,000 LB			10,250 LB		11,000 LB							
MINIMUM LOADER SIZE	1 YD ³			1.8 YD ³			2 YD ³			2.5 YD ³		3 YD ³							

¹ Volumetric capacity at specific impeller torque.

² Maximum casting distance is achieved when using the drum.

³ Working width can be extended by 6" for all models or by 12" (D5X-D6X only) with the widening kit option.

⁴ Truck loading height can be extended by 18" or 30" with the telescopic chute extension option. See page 11 for availability.

⁵ Operating weight is subject to change depending on fluid levels, selected equipment and options.

Transportation dimensions are subject to change depending on selected equipment and options.

BUILD YOUR OWN



TELESCOPIC CHUTE EXTENSION

18" or 30" hydraulic telescopic chute extension facilitates truck loading.



HYDRAULIC TILTING CHUTE

Articulated from the base, it enables the operator to unplug the chute from ground level which enhances his safety and helps him to get back to work faster.



3-SECTION CHUTE DEFLECTOR

Improves snow stream precision and control. Available in Hardox® 500 or chromium carbide.



SHOTGUN

36" drum outlet extension increases casting distance and prevents snow from getting into the operator's field of vision.



WIRELESS CONTROL SYSTEM

Bluetooth® control system enables faster pairing with the wheel loader.



STEERING VANE

Allows the operator to steer the snow blower more effectively in snow banks, improving the cutting line precision. Available on the right side, or on both sides.



150 DEGREE DRUM ROTATION

Worm gear drum rotation allowing to cast from left-to-right on a 150 degree angle span.



FRAME-MOUNTED HEATED LED LIGHTS

Improves forward visibility by preventing snow accumulation on the lights.



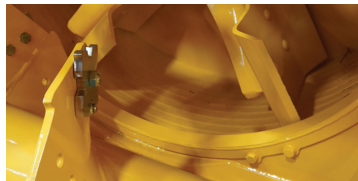
ICE CUTTERS KIT

Installed on the dual auger conveyor, these 4-sided cutters give more bite against icy snowbanks. Up to four kits can be installed on each auger.



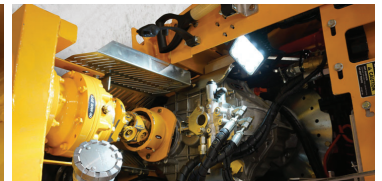
FULL WIDTH SKID SHOE

Offers complete protection under the snow blower. Available in Hardox® 550 or tungsten carbide.



CHROMIUM CARBIDE DRUM LINER

Boasts 3 times the durability of a standard drum.



LED WORK LIGHT FOR SAFETY BOLTS

Located inside the safety bolts compartment for convenient night access.

OPTION AVAILABILITY

● AVAILABLE
 — NOT AVAILABLE

	OPTIONS	D25	D30	D35	D40	D45	D50	D55	D60	D65
CAB CONTROL	WIRELESS CONTROL SYSTEM - BLUETOOTH®	●	●	●	●	●	●	●	●	●
	EXTRA 25' CONTROL CABLE	●	●	●	●	●	●	●	●	●
	5.7" LCD SCREEN	●	●	●	●	●	●	●	●	●
CHUTE	18" TELESCOPIC CHUTE EXTENSION	—	—	—	—	—	—	—	—	—
	30" TELESCOPIC CHUTE EXTENSION	—	—	—	—	—	—	—	—	—
	HYDRAULIC TILTING CHUTE	●	●	●	●	●	●	●	●	●
	SHOTGUN (DRUM OUTLET EXTENSION)	—	—	—	—	—	—	—	—	—
	RAISED SPOT CASTING CHUTE	—	—	—	—	—	—	—	—	—
	2-SECTION CHUTE DEFLECTOR - CHROMIUM CARBIDE	●	●	●	●	●	●	●	●	●
	3-SECTION CHUTE DEFLECTOR - HARDOX® 500	●	●	●	●	●	●	●	●	●
STEERING	3-SECTION CHUTE DEFLECTOR - CHROMIUM CARBIDE	●	●	●	●	●	●	●	●	●
	REMOTE GREASE POINTS - CHUTE	●	●	●	●	●	●	●	●	●
DRUM	STEERING VANE (RIGHT SIDE)	●	●	●	●	●	●	●	●	●
	DUAL STEERING VANE	●	●	●	●	●	●	●	●	●
SAFETY	DRUM - 150 DEGREE ROTATION BY WORM GEAR	●	●	●	●	●	●	●	●	●
	DRUM LINER - CHROMIUM CARBIDE	●	●	●	●	●	●	●	●	●
	SHORT IMPELLER BLADES	—	—	—	—	—	—	—	—	—
DURABILITY & EFFICIENCY	DRUM ALIGNMENT GUIDE	●	●	●	●	●	●	●	●	●
	HEATED LED LIGHTS - FRAME	●	●	●	●	●	●	●	●	●
	LED LIGHTS - HOOD	●	●	●	●	●	●	●	●	●
	LED WORK LIGHT - ENGINE COMPARTMENT	●	●	●	●	●	●	●	●	●
	LED WORK LIGHT - SAFETY BOLTS	●	●	●	●	●	●	●	●	●
	INDICATOR LIGHT ON HOOD - SNOW BLOWER ENGAGED	●	●	●	●	●	●	●	●	●
	ENGINE SHUTDOWN SYSTEM - SAFETY BOLTS ACCESS DOOR WITH LED LIGHT	●	●	●	●	●	●	●	●	●
	ENGINE SHUTDOWN SYSTEM - LOADER DOOR	●	●	●	●	●	●	●	●	●
	REMOTE SHUTDOWN SYSTEM FOR THE FLAGMAN	●	●	●	●	●	●	●	●	●
	ACCESS STEPS - CHUTE	●	●	●	●	●	●	●	●	●
	AIR HORN	●	●	●	●	●	●	●	●	●
	ANTI-VANDALISM LOCKOUT	●	●	●	●	●	●	●	●	●
	ICE CUTTERS KIT FOR ONE OR TWO AUGER(S)	—	—	—	—	—	—	—	—	—
	REVERSE FUNCTION - CONVEYOR & IMPELLER	●	●	●	●	●	●	●	●	●
	REINFORCED RIBBON - HEAVY-DUTY	—	—	—	—	—	—	—	—	—
REINFORCED NON-SERRATED RIBBON - HEAVY-DUTY WITH ICE CUTTERS HOLES	—	—	—	—	—	—	—	—	—	
OTHERS	SCRAPER BLADE - RUBBER	●	●	●	●	●	●	●	●	●
	SCRAPER BLADE - UHMW	●	●	●	●	●	●	●	●	●
	SCRAPER BLADE - TUNGSTEN CARBIDE	●	●	●	●	●	●	●	●	●
	FULL WIDTH SKID SHOE - HARDOX® 550	●	●	●	●	●	●	●	●	●
	FULL WIDTH SKID SHOE - TUNGSTEN CARBIDE	●	●	●	●	●	●	●	●	●
	DRIFT CUTTER SKID SHOES - TUNGSTEN CARBIDE	●	●	●	●	●	●	●	●	●
	ADJUSTABLE HYDRAULIC WHEEL (LEFT SIDE)	—	—	—	—	—	—	—	—	—
	SNOW WHEELS KIT (2)	—	—	—	—	—	—	—	—	—
	FRAME MODIFICATION TO ALLOW RETROFIT FOR SNOW WHEELS KIT (2)	—	—	—	—	—	—	—	—	—
	DRIFT CUTTER GUARD - UHMW	●	●	●	●	●	●	●	●	●
	DRIFT CUTTER GUARD - ROLLER	●	●	●	●	●	●	●	●	●
	GUARDRAIL PROTECTOR - UHMW	●	●	●	●	●	●	●	●	●
	PROTECTION RAIL	●	●	●	●	●	●	●	●	●
	HOOD PROTECTOR - UHMW	●	●	●	●	●	●	●	●	●
	RADIATOR COVER	●	●	●	●	●	●	●	●	●
	RADIATOR PROTECTION GRILL	—	—	—	—	—	—	—	—	—
	SNOW GUARD	—	—	—	—	—	—	—	—	—
	PUSH BAR	●	●	●	●	●	●	●	●	●
	BATTERY CHARGER	●	●	●	●	●	●	●	●	●
	BATTERY WARMER	●	●	●	●	●	●	●	●	●
REMOTE JUMP START TERMINALS	●	●	●	●	●	●	●	●	●	
ELECTRONICALLY CONTROLLED ENGINE COOLING FAN	—	—	—	—	—	—	—	—	—	
AUTOMATIC LUBRICATION SYSTEM (ALS)	—	—	—	—	—	—	—	—	—	
AIR INTAKE PRE-CLEANER	—	—	—	—	—	—	—	—	—	
COOLANT PREHEATER	—	—	—	—	—	—	—	—	—	
HYDRAULIC OIL HEATER - PAD	●	●	●	●	●	●	●	●	●	
HYDRAULIC OIL HEATER - IMMERSION	●	●	●	●	●	●	●	●	●	
PRESSURE GAUGE - HYDRAULIC OIL	●	●	●	●	●	●	●	●	●	
TEMPERATURE AND LEVEL INDICATOR - HYDRAULIC OIL	●	●	●	●	●	●	●	●	●	
QUICK COUPLER	●	●	●	●	●	●	●	●	●	
CUSTOM PAINT JOB	●	●	●	●	●	●	●	●	●	
WIDENING KIT - 6"	●	●	●	●	●	●	●	●	●	
WIDENING KIT - 12"	—	—	—	—	—	—	—	—	—	
LIFTING HOOKS KIT	●	●	●	●	●	●	●	●	●	
MECHANICAL HOUR METER	●	●	●	●	●	●	●	●	●	
DIAGNOSTIC TOOL - CUMMINS® IN-LINE MINI DATALINK ADAPTER	●	●	●	●	●	●	●	●	●	

D-SERIES SINGLE-STAGE

LOADER-MOUNTED SNOW BLOWERS

D-SERIES SINGLE-STAGE

12

LOADER-MOUNTED SNOW BLOWERS



Larue loader-mounted single-stage snow blowers are recognized for their superior capacity, casting height, and impressive power. This lineup is specialized for use in snow dump sites.

STANDARD EQUIPMENT

- RIGHT SIDE STEERING VANE
- WIRED JOYSTICK CONTROL
- 4.3" LCD SCREEN
- 2 FRAME-MOUNTED LED LIGHTS
- DRY-TYPE MULTI-DISC CLUTCH
- CONVEYOR CHAIN IN OIL BATH
- HARDOX® 500 DRUM
- TUNGSTEN CARBIDE SKID SHOES
- HARDOX® 500 SCRAPER BLADE
- EMERGENCY STOP BUTTONS
- GROUND LEVEL FUEL FILL
- MECHANICAL COMPONENTS ENCLOSED
- BLOCK HEATER



D87

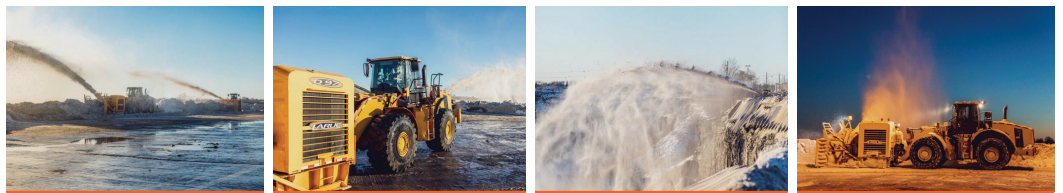
The D87 combines strength and performance with a lighter weight, allowing it to be paired with a smaller loader. Its large capacity and casting height make it a logical choice to operate in a snow dump site.



D97

The D97 is our most capable single-stage snow blower and was designed with no compromise on power and torque. With its superior performance, nothing can scare off this industrial-strength machine.

APPLICATION



SNOW DUMP SITES

FEATURES & BENEFITS

SAFETY FIRST 1

All of our models are built and tested with the operator's health and safety as our top priority. We understand that you have a lot at stake in your daily operations and that you want to take care of your people. You cannot afford downtime. That's why we designed our snow blowers in a way that minimizes the risk of accidents. Among those design elements are the automatic clutch disengagement system if the impeller suffers a blockage, all maintenance points made from the ground and 2 emergency stop buttons to help keep the workers safe.

BETTER BY DESIGN 2

Better design means significant productivity gains, but it also means better engineering with features and benefits like triangular box frame construction, unmatched power-to-weight ratio, and left-mounted radiator that reduces frosting or blocking. Its center-of-gravity is located close to the wheel loader for enhanced stability. It's clear, Larue products are built for performance and designed to last.

RUGGED DURABILITY 3

Our heavy-duty units are designed to perform relentlessly under extreme weather conditions. Plus, the parts we make, or install have been rigorously tested and solidly built for maximum durability. Heavy-wear parts are machined from abrasion-resistant Hardox[®], while still others are engineered from tungsten or chromium carbide, up to 4 times more durable. Larue snow blowers will not let you down.

OUTSTANDING PERFORMANCE

Larue single-stage snow blowers are powered by a Caterpillar[®] Tier 4 Final engine. Specialized for snow dump sites, they can blast snow up to 120 feet providing fast, cost-efficient clearing capacity. Delivering up to 1,200 horsepower, these machines are designed to work with ease in the toughest operating conditions. And our innovative optimized conveyor minimizes lateral overflow, reducing the number of passes required to do the job.

HIGH UPTIME, LOW MAINTENANCE

The majority of Larue components are engineered in-house to ensure that your equipment stays on the road, where it belongs. Occasionally you might need to do a maintenance. Again, we've got you covered. Larue single-stage snow blowers are designed for easy serviceability and simple maintenance with all components accessible from ground level. We also use off-the-shelf parts which reduces lead times ensuring your Larue is back to work, fast.

OPERATING COST UNDER CONTROL 4

Our machines are engineered to maximize uptime and reduce cost of operation, all of which enhances your ROI. Your budget matters when considering the parts and components for repair or replacement. We build snow clearing equipment, but we're also in the business of customer satisfaction. That way, Larue is top-of-mind when it's time to refresh their fleet. It's a formula that has contributed in no small part to our success since our beginnings. Make it part of yours.



TECHNICAL SPECIFICATIONS



STANDARD SPECIFICATIONS	D87	D97
PERFORMANCE CLASS	7,000 TONS/H	8,500 TONS/H
VOLUMETRIC CAPACITY ¹	18,900 YD ³ /H @ 20,650 LB-FT	22,700 YD ³ /H @ 23,350 LB-FT
CASTING HEIGHT	100 FT	120 FT
ENGINE	CATERPILLAR® C18	CATERPILLAR® C27 / C32
EMISSION STANDARD	STAGE IV / TIER 4 FINAL	
ENGINE POWER	800 HP	1,050 / 1,200 HP
ENGINE TORQUE	2,687 LB-FT	3,100 / 4,056 LB-FT
FUEL TANK CAPACITY	200 US GAL	300 US GAL
WORKING WIDTH ²	122 IN	132 IN
WORKING HEIGHT	75 IN	
DRIFT CUTTER HEIGHT	105 IN	
TRANSPORTATION HEIGHT	114 IN	
IMPELLER DIAMETER	70 IN	
WEIGHT ³	22,000 LB	24,200 LB
MINIMUM LOADER SIZE	5 YD ³	7 YD ³

¹ Volumetric capacity at specific impeller torque.

² Working width can be extended by 6" with the widening kit option.

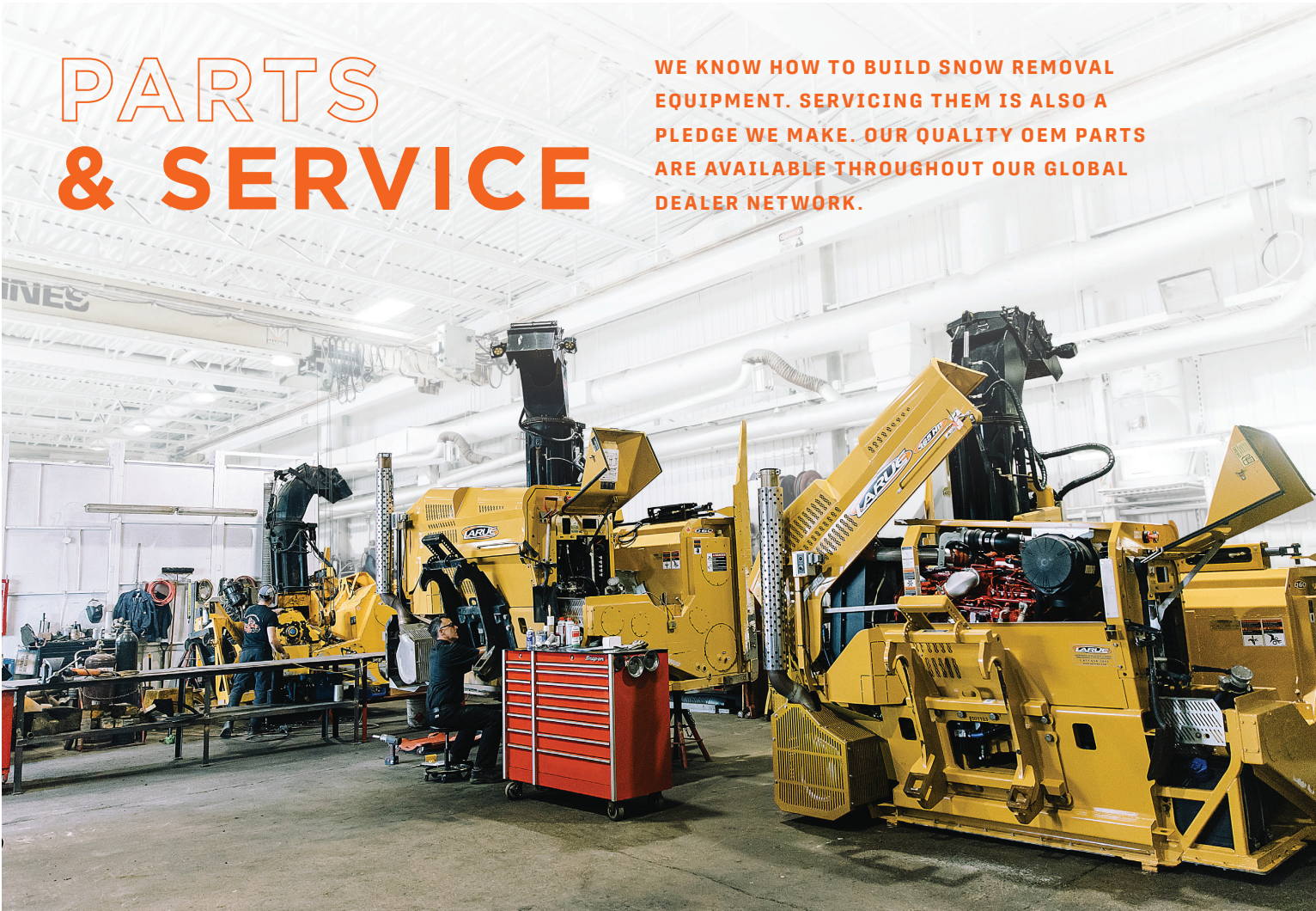
³ Operating weight is subject to change depending on fluid levels, selected equipment and options. Transportation dimensions are subject to change depending on selected equipment and options.

OPTIONS

- WIRELESS CONTROL SYSTEM (BLUETOOTH®)
- EXTRA 25' CONTROL CABLE
- 5.7" LCD SCREEN
- FRAME-MOUNTED HEATED LED LIGHTS
- LED LIGHTS ON HOOD
- LED WORK LIGHT IN ENGINE COMPARTMENT
- LED WORK LIGHT FOR SAFETY BOLTS
- ENGINE SHUTDOWN SYSTEM
- AIR HORN
- ANTI-VANDALISM LOCKOUT
- BATTERY CHARGER
- BATTERY WARMER
- REMOTE JUMP START TERMINALS
- HYDRAULIC OIL HEATER
- HYDRAULIC OIL PRESSURE GAUGE
- HYDRAULIC OIL TEMPERATURE AND LEVEL INDICATOR
- QUICK COUPLER
- CUSTOM PAINT JOB
- 6" WIDENING KIT
- LIFTING HOOKS KIT
- MECHANICAL HOUR METER

PARTS & SERVICE

WE KNOW HOW TO BUILD SNOW REMOVAL EQUIPMENT. SERVICING THEM IS ALSO A PLEDGE WE MAKE. OUR QUALITY OEM PARTS ARE AVAILABLE THROUGHOUT OUR GLOBAL DEALER NETWORK.



COUNT ON US

It's one thing to build powerful snow removal equipment. It's quite another to offer parts & service that meet the same high benchmark. We do. Anywhere there's snow you'll find Larue, and anywhere you find Larue you'll find our authentic, reliable parts. We'll get them to you, and one of our dealers will install them if needed. When it comes to parts & service, speed and efficiency are the surest way to meet the bottom line. And that's exactly what we set out to do.

GLOBAL PARTS DISTRIBUTION

Our customers rely on machines that deliver not only performance, but rugged durability. Colder climates are demanding, but so are the needs of our clients to keep their Larue snow removal equipment running perfectly, whenever, and wherever they need it. Which is why our global parts distribution network is there. You're never let down with a Larue, and the very same goes when on those occasions you need a part. Snow doesn't wait for you to be ready. And you shouldn't have to wait long for parts you need to take it on. You need it? We've got it, and we'll get it to you.

SERVICE YOU CAN TRUST

At Larue, servicing what we make is part of the equation. Our team is experienced, friendly and dedicated. Snow blowers and diesel engines run in our blood, and when it comes to servicing them, the same second nature applies. We're never more than a phone call or email away, and because we're always ready, willing and able to help, we do. We make snow blowers, but we're also in the uptime business, and if anyone understands the importance of continuous operation both in getting the job done and clearing the bottom line, it's us. We've mastered the art of finding solutions.



GLOBAL DEALER NETWORK



INTERNATIONAL FOOTPRINT

Larue is established in 13 countries with over 60 locations serving a wide customer base. Our extensive dealer network provides convenient service points, stock our quality OEM parts, and are the surest way to keep your Larue running like new.





CONTRACTORS



MUNICIPALITIES & DOT



AIRPORTS

VISIT,
FOLLOW
& WATCH



@LARUESNOWBLOWERS

Sourcewell
Awarded Contract
Contract # 062222-JAL



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laruesnowblowers.com

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LARUESNOWBLOWERS.COM

JAN 2023

Oshkosh Dual Engine Blower

Powerful, dual-engine technology designed for airport runways. The Oshkosh dual-engine blower. Arm yourself with a high-speed blower that throws an incredible 5,000 TONS of snow per hour. Cast snow up to 200 feet depending on conditions. Pure, simple power for airports dealing with heavy snow.

Dual Engine Blower Features

- Oshkosh® heavy-duty single piece frame
- Variable speed hydro static ribbon for high-speed snow removal
- Corrosion resistant aluminum cab with fiberglass roof and fascia
- Superior visibility: No corner posts on windshield for a full view of the runway; zero blindspots on rear/side windows.
- 55,000 BTU heater/defrost system with digital climate control
- Two full-size seats for driver and supervisor/training officer
- Emergency stop button for blower engine and blower head
- Joystick operates only when driver is ready





Owen Equipment Company
 1220 South Legacy View Street
 Salt Lake City, UT 84104
 Phone: 801-975-0400
 Fax: 801-975-7567
 www.owenequipment.com

QUOTATION

Quote ID: GKE0000733

Page 1 of 4

Customer: CITY OF HAILEY IDAHO
 115 MAIN ST. SOUTH, SUITE H
 HAILEY, IDAHO 83333

Quote Number: GKE0000733
Quote Date: 4/20/2022
Quote valid until: 5/20/2022

Contact: KELLY SCHWARZ
 Phone: 208-309-1365

Salesperson: Jeremy Kinder

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1 EA	<p><u>ONE (1) OSHKOSH H2723B BLOWER, AIRPORT STYLE:</u></p> <p>- STOCK UNIT AVAILABLE - DUAL ENGINE BLOWER - SERIAL #809243</p> <p>Model / Equipment: Scania Snow Blwr-Dual Eng, 24V, Blower-Dedicated Model Designation: H-Blower Inspection, Final: Inspection, Final at Oshkosh Domicile Location: Domestic USA Manuals: Manuals (1) Set *Standard* *Standard Aux Equipment Items*: Std Blower Truck side Items Aux Equipment Installer: Aux Equip Install OSK/Pierce *Standard Snow Blower Items*: Standard Snow Blower Items Blower Auger Assembly: 6"Open Non-Serrated Flights (Removable Flights) Filter Indicator, Hydraulics: Indicator, Hyd Filters, Auto, Indicator on Dash, Automatic Blower Impeller Ratio: 2-Speed Ratio 1.06/1.26:1, 6:1, Impeller RPM: High-361, Low-304 Blower Caster Wheels: Pneumatic Caster Wheels 180/70 (Air Filled 130 PSI) Hydraulic Relief Valve- Blower: No Hydraulic Relief Valve Electric/Hydraulic Controls: No Chute, *Chute Extension only (Std)* Blower Chute Extension: Long Ext,30"(STD) W/UHMW Liner, Loose W-L/Chute, Req'd w-S/Cast Blower Impeller: Impeller (Weldment-Fabricated) Blower Skid Pads: Abrasion Resistant Skid Pads, (Standard) 1 Set Impeller Cast Snow Direction: Impeller Rotation RH- (Flatcast to Right) (Standard) Blower Impeller Liner: UHMW Impeller Liner .38" (Std) UV Resistant Polyethylene Blower Scraper Blade: Poly 2"@50* (Duro 80-83),100x8"x2" Non-Reversible Blower Style, Auger/Pump: Hi-Speed Blower Side Plate Extensions: No Side Plate Extensions Blower Propshaft Disconnect, Propshaft (Standard) (8 Bolt Pattern W/Screw & Nut) Blower Quick Disconnect: Quick Disc, Motor Hydr (THD) (Threaded Connectors) Weight Transfer: Weight Transfer Blower Engine: 24V DC16, 670HP, 100A/150A Alt, Hi-Idle, Scania, Tier IV *Standard Blower Engine Items* *Standard Engine Items* Radiator E-Coat: Radiator E-Coat (Standard) Shutterstat: No Shutterstat, Radiator Clutch, Fan: Clutch, Fan 2 Speed Engine Block Heater: Blk Heater, (120V) W/Thermostat *15 Amp Inlet* Oil Pan Heater: Oil Pan Heater (120V), Pad Mtd *15 Amp Inlet* Engine: Scania,24V W/Alt Rating 500HP,100A Alt, W/A-C, Tier IV</p>	\$847,038.00	\$847,038.00



Owen Equipment Company
 1220 South Legacy View Street
 Salt Lake City, UT 84104
 Phone: 801-975-0400
 Fax: 801-975-7567
 www.owenequipment.com

QUOTATION

Quote ID: GKE0000733

Page 2 of 4

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>**Hi-Idle/Cruise Standard** *Standard Engine Items* *Standard Engine Items* Air Cleaner: Air Cleaner,2-Stage (Standard), Air intake cap only Engine Exhaust Shield: Stainless Steel Shield, *N/A w/any NSE Engine* Radiator E-Coat: Radiator E-Coat (Standard) Clutch, Fan: Clutch, Fan 2 Speed Engine Block Heater: Blk Heater, (120V) W/Thermostat, *15 Amp Inlet* Oil Pan Heater: Oil Pan Heater (120V), Pad Mtd, *15 Amp Inlet* *Standard Driveline Component* *Standard Driveline Items* Transmission: Xmsn, 4000RDS, 6 SP, 400-500HP Transfer Case: 30K Single Spd Autolock,1:1.27, (Standard) Transmission Heater: Transmission Heater 120V *Standard Frt Axle/Susp Items* *Standard Frt Axle/Susp Items* Front Axle: Frt,27K,6.17, No Shocks (Standard) *Standard Rr Axle/Susp Items* *Standard RR Axle/Susp Items* Rear Axle: Axle, 23K, AWS, No Shocks 6.17 *Standard Wheel/Tire Items* *Standard Wheel/Tire Items* Spare Tire: Front, None Spare Tire: Rear, None Wheel/Tire: Front and Rear 395/85R20 MV/T Goodyear*(AWS)* W/AWS-Frt/Rear Interchangeable *Standard Chassis Items* *Standard Chassis Items* Steering: XD120, Steering Gear XD120-Single,27K Rear Bumper: 12"x96"Str, W/Lts W/Guard Required w/Tier4, Opt w/NSE/T2 Drains: (Side Access), Coolant Both Eng/Hyd Oil Both, Aux Eng Oil Only, NO DRIVE ENG Lube Chart Label: (Engine Cover) Lube Chart Label (Engine Cover) Pintle Hook: Rear Pintle Hook Rear (6K Vertical) (30K Max Gross Trailer Wt) Manuals: Wabco, ABS, Manuals (1) Set Manuals: Operator, Chassis, Manuals (1) Set *Standard Cab Interior Items* *Standard Cab Interior Items* Fire Extinguisher: (Mtd to Cab), 10# ABC W/Brkt, Dry Chem (Mounted to Cab) Defroster Fan: Qty 2, Defroster Fan, Qty 2, In Cab Air Conditioning: Air Conditioning *Not Available w/Aux Heater* Radio: AM/FM W/CD/Weatherband (12V) 2 Speakers Included W/Antenna Driver's Seat: National w/Armrests, Blackcloth (Heated, Premium seat) Passenger's Seat: National, No rests, Cloth, Black, (Standard) Back up Camera: Heated Camera-Mtd on Rear Hood *Standard Cab Exterior Items* *Standard Cab Exterior Items* Windshield: Front Windshield, Heated 24V (Standard) Horn: Horn, Dual, Electric (Standard) Cab Mounting: Air Ride Cab Wiper: Side RH/LH Side, LH/RH, (Heated) (24V), Air operated/Htd, Sw activated Wiper: Windshield Wiper, Windshield, Heated (24V), Electric operated Windshield Washer: 20 Gallon Deluge, (Wet Arm Frt) (Side Windows, No Wet Arms) *Standard Lighting Items* *Standard Lighting Items* Remote Spotlight: Rmt Go Spotlts, mtd ltbar, Qty 1, Remote operated in cab (24V) Lights: Amber-Front, Amber Lts-1 Ea Side, mtd ltbar (LED) (12-24V) Lights: Flood Lights, Flood, LED (Premium) Qty 1 ea Mtd on Side of Truck Beacons/Strobes: Cab Beacon, LED, Juluen, Qty 1(Amber) (Standard) Lights: Front Work, Work Lt, LED, Rigid (Premium) Qty 1 ea Mtd Side 1 bar,(24V)</p>		



Owen Equipment Company
 1220 South Legacy View Street
 Salt Lake City, UT 84104
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QUOTATION

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Page 3 of 4

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Lights: Rear Work, Work Lt, LED, Hella (Premium) 1 set of RR Lts (2500 Lumens) Rear: Work Lights in Reverse, Rear Work Lights in Reverse Beacons/Strobes: RR Eng Cover, Beacon, LED, Juluen12-24V(Amber) (Qty 1) Lighting Switch Selections: Quantity 4 Lights Selected, 4 Switches, No Blanks in Dash *Standard Electrical Items* *Standard Electrical Items* Jump Start Kit: Jump Start for Battery Cables, Remote Lugs Below Battery Box Ignition: Sw (not keyed alike), Key DRIVE/Keyless AUX Engine, Cole, Hersee (2) Keys Ea Ign/Door Battery Charger: 25Amp Auto,120V-*15 Amp Inlet* (LED) Mounted on Battery Box *Standard Fuel Items* *Standard Fuel Items* Fuel Tanks: Standard, Steel, (2) 125 Gallon Tanks Fuel System: Single Side Fill, W/Shutoff, No In-tank Heater *Standard Air Items* *Standard Air Items* Air Dryer w/Drains: Dryer W/Drains on Tanks (Std) Qty (2) Cables on Step Brkts Paint, Blowerhead: Paint Back of Blowerhead Black Paint, Exterior: Paint #33 Yellow (Standard) Warranty, Blowerhead: Warranty, Blowerhead 1 year (Standard) Warranty, Drive Engine: Warranty, Engine 1 year (Standard) Warranty, Blower Engine: Warranty, Engine 1 year (Standard) Warranty, Driveline / Xmsn: Warranty, Driveline/Xmsn 3 year (Standard) Warranty, Chassis: Warranty, Chassis 1 year (Standard) - Includes PDI at Owen Equipment - Includes Delivery to the City of Hailey Idaho - Includes Onsite Training by Oshkosh and Owen Equipment		
Quote Total:			\$847,038.00
Sales Tax:			
Total Due:			\$847,038.00

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT	ADD TO QUOTE
				Yes / No

- ◆ Pricing Valid 30 days from the date of this quotation.
- ◆ Unit/Serial #809243 is Subject to Prior Sale
- ◆ Pricing subject to change pending availability of the chassis.
- ◆ Price does not include chassis or equipment modifications that may be necessary due to unforeseen compatibility issues. Customer will be contacted for approval before any modifications are made.
- ◆ Paint, if applicable, will be matched as closely as possible. An exact match cannot be guaranteed.
- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis
- ◆ Quote may not include all applicable Federal Excise Tax, Sales Tax or Delivery Fees.



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Page 4 of 4

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	

Notes:

Resolution Language

**CITY OF HAILEY
RESOLUTION NO. 2023-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR’S SIGNATURE AND PURCHASE OF AN MB4 FRONT
MOUNT AIRPORT SNOW BLOWER AND CHASSIS, PURSUANT TO IDAHO CODE
67-2807 FOR COOPERATIVE PURCHASING, BY USE OF THE MINNESOTA OFFICE
OF STATE PROCUREMENT COOPERATIVE PURCHASING CONTRACT #222955,
IN THE AMOUNT OF \$839,097.50 WITH AN ESTIMATED DELIVERY 450 DAYS
FOLLOWING RECEIPT OF PURCHASE ORDER.**

WHEREAS, the City of Hailey has an existing agreement with the Minnesota Office of State to purchase equipment or goods from vendors participating in this program,

WHEREAS, the City of Hailey has received a quote from M-B Companies Inc., utilizing the M-B Companies Minnesota State Contract #222995,

WHEREAS, the City of Hailey and M-B Companies Inc. have agreed to the terms and conditions of the Quote, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Quote, and that the Mayor is authorized to execute the attached Agreement,

Passed this 23rd day of January, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

Return to Agenda

HAILEY ORDINANCE NO. _____

**AN ORDINANCE OF HAILEY, IDAHO, IDENTIFYING AND ADOPTING
A MAP OF THE HAILEY AREA OF CITY IMPACT WITHIN
UNINCORPORATED BLAINE COUNTY; PROVIDING A SAVINGS
AND SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE
DATE.**

WHEREAS this Ordinance is enacted to ensure that Hailey has adequate land area for future growth, and to ensure that development of land surrounding Hailey does not directly or indirectly negatively impact Hailey provision of services, infrastructure or quality of life; that lands are planned carefully so as not to prohibit future annexation and urban densities; to ensure that development is in accordance with the Hailey Comprehensive Plan for the desirable future physical development of Hailey;

WHEREAS this Ordinance is adopted pursuant to authority granted by Idaho Code §67-6526, as amended; and

WHEREAS Hailey has considered trade area, geographic factors, and areas that might reasonably be considered for annexation in the development of the Area of City Impact map, as shown on the attached Exhibit; and

WHEREAS Hailey has conducted public hearings at the Planning and Zoning Commission and City Council with regards to the Hailey Area of City Impact Map, the attached Exhibit, and has considered questions with regards to trade area, geographic factors, and areas that might reasonably be considered for annexation; and

WHEREAS, both Blaine County and Hailey have found that this negotiated Area of City Impact Map is consistent with their respective Comprehensive Plans.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. The Exhibit attached hereto are adopted as the Hailey Area of City Impact Map.

Section 2. If any section, paragraph, sentence, or provision hereof or the application thereof to any particular circumstances shall ever be held invalid or unenforceable, such holding shall not affect the remainder hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.

Section 3. All Ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

**PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED
BY THE MAYOR THIS ____ DAY OF _____, 2022.**

Martha Burke, Mayor

Attest:

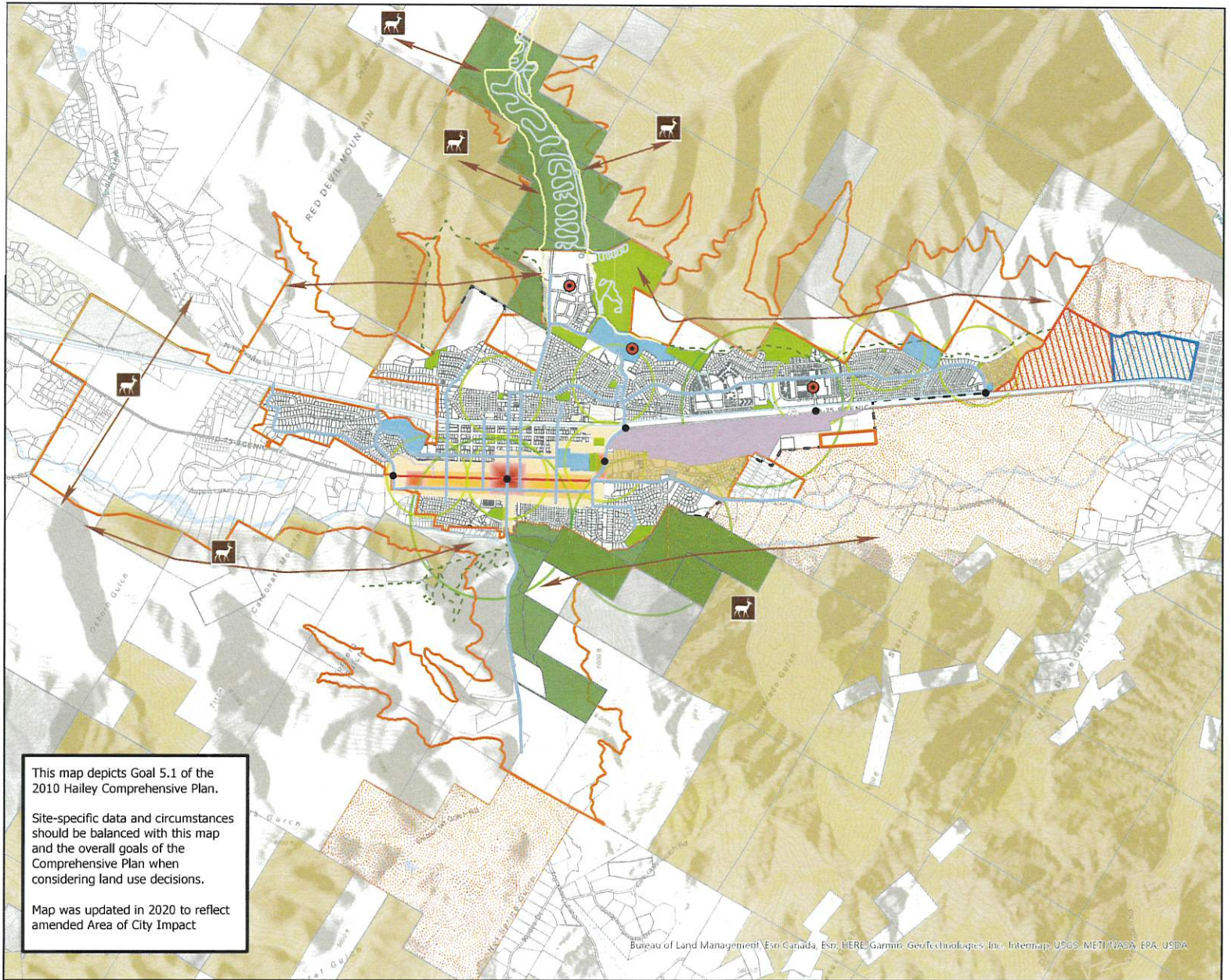
Mary Cone, City Clerk

Exhibit 1: Hailey Area of City Impact Map

Draft Hailey Comprehensive Plan Land Use Map

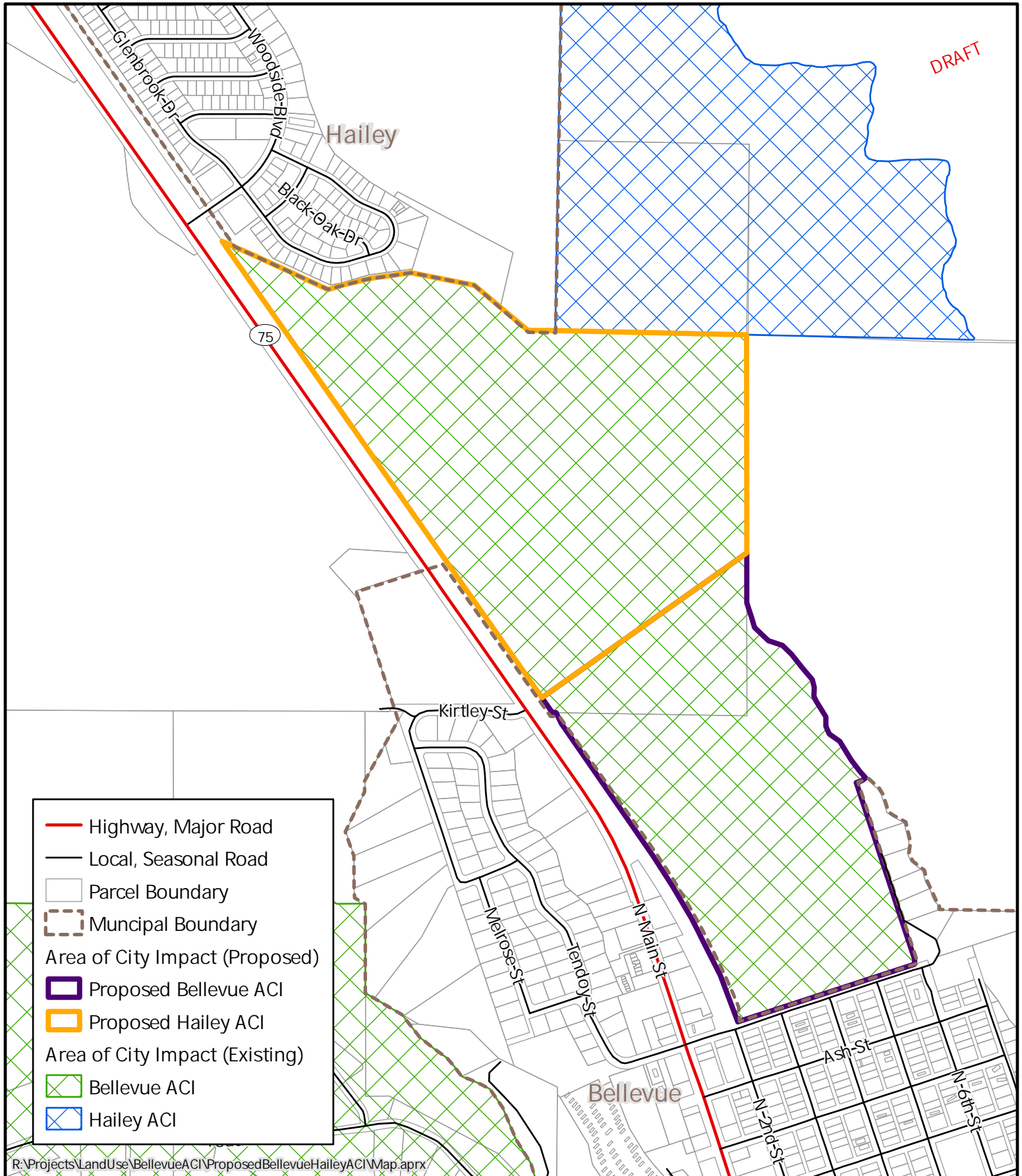
Legend









- Neighborhood Service Centers
- Community Gateways
- Type**
- Mixed Traffic Facility, Advisory Shoulder
- Mixed Traffic Facility, Bicycle Boulevard
- Physically Separated, Side Path
- Physically Separated, Shared Use path
- Planned Physically Separated, Side Path
- Quigley Summer Trails
- Quigley Winter Nordic Trails
- Trails
- Visually Separated, Bike Lane
- Conservation Easements
- Name**
- Proposed Bellevue Area of Impact
- Proposed Hailey Area of Impact
- Area of City Impact
- Hailey MOU
- Quarter Mile Service Area
- Half Mile Service Area
- Main Street Corridor
- Educational Sites
- Park Recreation Sites
- High Density Residential
- Community Activity Areas
- Downtown
- Hailey Parcels
- County Parcels
- Hailey City Limits
- Wildlife Corridors and Winter Range
- 🐾 Wildlife Points
- Pedestrian and Bicycle Routes
- Residential Buffer
- BLM Lands
- Idaho Lands
- Airport Site Redevelopment
- Light Industrial/Business Park
- BLM Lands
- Idaho Lands



October 2022

DRAFT

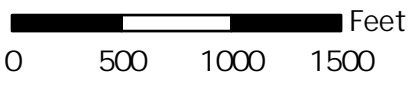


-  Highway, Major Road
-  Local, Seasonal Road
-  Parcel Boundary
-  Municipal Boundary
- Area of City Impact (Proposed)
-  Proposed Bellevue ACI
-  Proposed Hailey ACI
- Area of City Impact (Existing)
-  Bellevue ACI
-  Hailey ACI

R:\Projects\LandUse\BellevueACI\Proposed\BellevueHaileyACI\Map.aprx



Blaine County GIS
November 29, 2022



Bellevue & Hailey ACIs Proposed Change

Return to Agenda

JANUARY 2023



HAILEY HOUSING REPORT





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- 2** OVERVIEW
- 3** HAILEY HOUSING POLICY STATEMENT
- 4** HOUSING INVENTORY
- 5** PLANNING FOR HOUSING
- 6** COMMUNITY PARTNERSHIPS
- 7** LOOKING FORWARD

JANUARY 2023
HAILEY HOUSING REPORT

MAYOR'S MESSAGE



January 23, 2023

Councilmembers and Constituents,

The people of Hailey are the beating heart of our community. They are our baristas, plow drivers, first responders, teachers, accountants, neighbors, dog walkers, and so much more. While access to affordable housing has been a longstanding challenge in the Wood River Valley, the need has grown to unprecedented levels.

It is my pleasure to lead the City in committing \$550,000 of Hailey's 2022-2023 annual budget to community housing. This report details:

- how the financial commitment to housing is being deliberated and obligated;
- a track record of the City's strategic planning, progress, accomplishments;
- the effectiveness of our community partnerships; and
- what's on deck-- more solutions!

Together-- through community partnerships, caring neighbors, and creative solutions-- we can grow to increase the accessibility and availability of housing in our town. I look forward to working with the Council and our community on shaping and achieving housing solutions for everyone in Hailey.

Respectfully,

Martha Burke, Mayor
City of Hailey

OVERVIEW



HOUSING IN HAILEY

The need for workforce housing in Hailey and the larger Wood River Valley is longstanding, yet it has grown to crisis levels in recent years. The availability and affordability of housing here is challenged by historically high building costs; our proximity to the seasonal and resort-based economy of Sun Valley; prices driven by second-home owners and newer remote workers; land scarcity; and underbuilding, nationally and locally. **Housing insecurity and shortages challenge Hailey's pride in being home to the "locals" and workforce of the valley.** Beyond cultural pride, this tenet of Hailey's identity shapes the City's day to day operations and priorities. Housing maintains its own section in the City's Comprehensive Plan, plus it is central to two other sections— the Land Use, Population and Growth Management and the Demographics, Cultural Vitality, Social Diversity & Well-Being sections. As stated in the Plan, **accessible housing is key to the vibrancy and sustainability of life in Hailey.**

We need a diversity of local and accessible housing options to support of our local businesses, provide necessary government services, avoid congestion and maintain safety on our roads, sustain our beautiful environment, and preserve the cherished qualities of Hailey. Please read on to learn about everything the City is doing to create a more accessible and inclusive housing market in Hailey.

Goals	Indicators	Desired Trends or Benchmarks
8.1 Encourage development that provides opportunities for home ownership and rental homes for individuals and families of all socio-economic levels.	Supply of Affordable Rental Housing	⬆️
	Percent of Income for Housing Costs	⬇️
	Home Affordability	⬆️
	Housing Costs in Relation to Income	⬇️
	Distribution of Community Housing Units	⬆️
	Public Dollars Spent for Community Housing	⬆️

HAILEY HOUSING POLICY STATEMENT



The City is scheduled to undertake a Comprehensive Plan update and Housing Action Plan in 2023. Meanwhile, the City has adopted the following goals as an Interim Housing Policy Statement:

City Employees

Work with existing and new employees who seek housing, are housing-burdened, and/or wish to move on the continuum towards home ownership.

Housing Providers

Strengthen and/or expand our partnerships with new and emerging community housing providers, including both rental and for-purchase housing.

Community Partnerships

Partner with housing organizations, local governments, and others to increase community housing supply.

Local Employers

Work with area employers on securing employee and community housing, particularly Hailey employers.

Housing Diversity

Continue to promote housing diversity by enabling the production of a wide variety of housing types in applicable zoning district.

Municipal Code

Continue to implement code changes that increase local community housing units, market opportunities, and housing accessibility.

City Employee Housing Assistance Program

The City of Hailey understands that communities are stronger and more resilient when its people are able to live near where they work. The City seeks to incentivize its employees to reside in Hailey. The City's new Employee Housing Assistance program will provide housing assistance to any permanent full-time employee who is deemed "housing burdened." As deemed by the U.S. Department of Housing and Urban Development, someone who is 'housing burdened' spends 30% or more of their adjusted gross income on rent or mortgage, utilities, and other relevant housing costs.

In addition to the housing assistance program for City employees, the City is exploring the merits and feasibility of other housing partnerships and programs to increase:

- **Housing on City-owned parcels**
- **Dedicated revenue streams**
- **Deed restricted units**
- **Employee housing**

HOUSING INVENTORY



Discussions about housing are grouped into two main categories: “market housing” and “community housing”-- both are needed for a healthy housing economy. Market housing is not defined in Hailey's Municipal Code, but is generally considered to be any and all housing that is not restricted-- in terms of sales, rental price, residency, or occupancy. Community Housing Units are defined in the Hailey Municipal Code as follows:

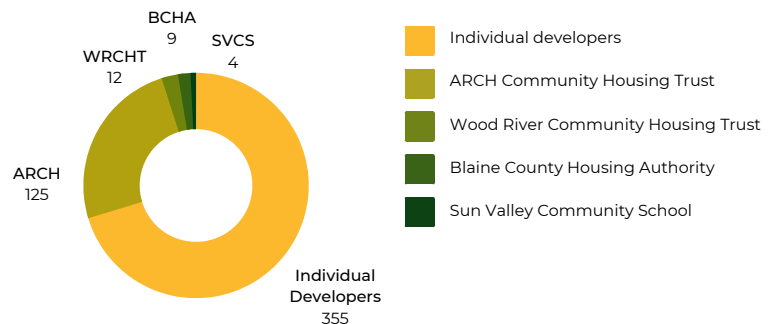
15% of Hailey's housing market is **community housing**

COMMUNITY HOUSING UNIT: Through a deed restriction, a dwelling unit that is restricted by size, type and cost, and/or that is for sale or rent exclusively to individual(s) meeting income, occupancy and/or other affordable community housing criteria established in a community housing plan approved by the City of Hailey.

Both market and community housing units may span all housing types, from single family homes to duplex, townhouse, cottage, or accessory dwelling units. Staff has developed an inventory of **505 community housing units in Hailey**. Overall, these 505 existing community housing units equate to approximately **15% of Hailey's housing stock of 3,400 units**. An additional 87 community housing units in Hailey are in progress, meaning that they are being planned, have been approved, and/or have an active building permit.

Community Housing Providers in Hailey

While local partners are instrumental in securing private and public funding to create or support community housing in Hailey, a mix of developers currently provide the bulk of Hailey's community housing units.



PLANNING FOR HOUSING



In line with the goals set forth in Hailey's Comprehensive Plan, the City regularly revises the Hailey Municipal Code to encourage the quantity and diversity of housing types in the community. The following Text Amendments prescribe to "smart growth" measures that aim to both maintain a high quality of life in Hailey and accommodate the community's housing needs:

	TEXT AMENDMENT	APPLICABLE ZONING DISTRICT	APPROVAL DATE
COMPLETED	Establishment of Small Residential Overlay (SRO)	Downtown Core: Business	8/7/2017
	Establishment of Downtown Residential Overlay (DRO)	Downtown Core: Business, Limited Business, General Residential	8/13/2017
	Amendment: Timeline Extension for Final Plat Submittal	All Zoning Districts	12/9/2019
	Establishment of Accessory Dwelling Unit Code (ADU)	All Residential Zoning Districts	1/25/2021
	Policy: Seasonal Recreational Vehicle Living	All Zoning Districts	6/28/2021
	Amendment: Reducing Base Setbacks	General Residential	8/9/2021
	Amendment: Lot Coverage Increase for <4,500 sqft Lots	Townsite Overlay: General Residential, Limited Residential	3/14/2022
	Amendment: Planned Unit Development (PUD) Code	All Zoning Districts	5/9/2022
	Establishment of Tiny Homes (adoption of Appendix Q)	All Residential Zoning Districts	5/23/2022
	Policy: RV Occupancy with Active Building Permit	All Zoning Districts	7/11/2022
CURRENT	Rezone: 525 North 1st Avenue into DRO	Townsite Overlay: General Residential	8/22/2022
	Amendment: Co-Living Dwelling	Limited Business, Business	1/17/2023
UPCOMING	Establishment of Tiny Homes on Wheels (THOW)	All Residential Zoning Districts	2/13/2023
	Rezone: Corners of 1st & Myrtle Avenue into the DRO	Limited Business, General Residential	
	Establish: Business Owner Housing	Light Industrial	
	Amendment: Reduce Minimum Lot Sizes	All Residential Zoning Districts	
	Amendment: Develop Cottage Unit Standards	All Residential Zoning Districts	
	Ballot measure: Reallocate 0.5% of 1% for Air Service to Housing	All Residential Zoning Districts	

Overall, each of these Text Amendments addresses:

- density & infill development in strategic locations
- flexibility & convenience for those seeking housing
- new & emerging housing types

COMMUNITY PARTNERSHIPS



Through the years, the City of Hailey has financially supported Community Housing through partnerships with other housing providers. Some of our key partners are listed below.

The City of Hailey coordinates its planning efforts with the other Wood River Valley municipalities, as well as with employers, the real estate industry, and developer stakeholders. Private industry stakeholders are key to regulating and tracking housing programs, such as those involving but not limited to the short-term rental market and the City's new employee housing assistance program.

Partnerships are key to Hailey's progress and accomplishments.

With partnerships at the core, the City is rolling out new programs to support housing accessibility. For the first time, the Hailey City Council earmarked \$500,000 for community housing in the FY 2022-2023 Capital Improvement Plan plus \$50,000 of its General Fund to launch an Employee Housing Assistance program.

Are you housing burdened?

Someone who is **'housing burdened'** spends 30% or more of their adjusted gross income on rent or mortgage, utilities, and other relevant housing costs.

If you're in search of housing or housing burdened, check out the resources and services offered by our community partners. The following organizations may provide you with financial support, as well as rental and ownership opportunities:



LOOKING FORWARD

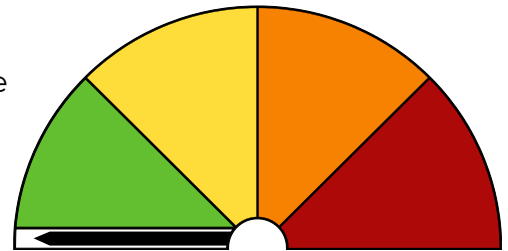


Tiny Homes on Wheels

Hailey's Planning & Zoning Commission passed a City-initiated draft Ordinance to allow for Tiny Homes on Wheels as a new type of housing unit, now the City Council is reviewing it.

Housing Needs Assessment

In collaboration with the Sun Valley Board of Realtors, the Community Development Department was awarded a Smart Growth Grant to complete a Housing Needs Assessment that will advise goal-setting and facilitate solutions specific to the severity and types of housing needs in Hailey.



2023 Comprehensive Plan

The Community Development Department is gearing up to update Hailey's Comprehensive Plan in 2023. As before, the City will address housing needs as a core component.

Ballot Measure: 0.5% for Housing

In 2020, Hailey voters approved a 1% Local Option Tax on hotel, motel short-term occupancy, and rental car revenue, to market air service. The tax is commonly known as "1% for Air," Ketchum and Sun Valley have a similar tax. While Hailey's 1% for Air does not expire until 2050, Hailey is considering joining Ketchum to ask voters to reallocate the tax to fund "0.5% for Air" and "0.5% for Housing." The City Council will determine over the next two months whether to put the matter to the voters in May 2023.



THANK YOU

to the partners who support the City of Hailey in our efforts to ensure housing accessibility for everyone in the community.



WRCH
Wood River Community
Housing Trust

The Housing Company

Brought to you by Idaho Housing and Finance Association



BLAINE COUNTY HOUSING AUTHORITY



Teamwork · Integrity · Excellence



City of SUN VALLEY



STAY IN TOUCH

by checking out our housing webpage on the new website!



WWW.HAILEYCITYHALL.ORG/HOUSING

Also, stay up to date with City happenings by subscribing to 'Our Town' e-mail newsletters!



EST. 1881

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