

**AGENDA OF THE  
HAILEY CITY COUNCIL MEETING  
AND  
NOTICE OF QUORUM FOR  
HAILEY URBAN RENEWAL AGENCY AND  
PLANNING AND ZONING COMMISSION FOR 4:30 WORKSHOP  
Monday April 10, 2023 \* Hailey City Hall Meeting Room**

**ACTION ITEM** = a vote may occur but is not required to be taken

**ACTION ITEM**.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

**Via teleconference:** +1 (872) 240-3311, **Access Code:** 543-667-133

**Via One-touch:** United States [tel:+18722403311,,543667133#](tel:+18722403311,543667133#),

**From your computer, tablet or smartphone:** <https://meet.goto.com/CityofHaileyCityCouncil>

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<https://global.gotomeeting.com/install/543667133>

**4:30 p.m. – Joint Workshop**

Downtown Master Plan discussion led by GGLO with Hailey Urban Renewal Agency and Planning and Zoning Commission

**5:30 p.m. - CALL TO ORDER**            Open Session for Public Concerns

**CONSENT AGENDA:**

<a href="#">CA 127</a>	Motion to ratify Mayor’s signature on letter of support for matching funds an Idaho Travel Council grant to the Chamber of Hailey and the Wood River Valley <b>ACTION ITEM</b> .....	1
<a href="#">CA 128</a>	Motion to approve Resolution 2023-045, authorizing the Mayor to sign the Community Housing Deed Restriction for the River Street Townhomes Sublots 8 and 11 (401 N. River Street) <b>ACTION ITEM</b> .....	4
<a href="#">CA 129</a>	Motion to adopt Resolution 2023-046, authorizing the mayor to sign Task Order #3 with HDR Engineering, for services pertaining to water right 37-22019, in amount not to exceed \$8,000. <b>ACTION ITEM</b> .....	28
<a href="#">CA 130</a>	Motion to adopt Resolution 2023-047, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping (Keefer Park) and Webb Landscape (Hop Porter Park) for maintenance and mowing of adopted Parks during the 2023 park season <b>ACTION ITEM</b> .....	33
<a href="#">CA 131</a>	Motion to adopt Resolution 2023-048, authorizing the Mayor to sign the property services contract with Webb Landscape for irrigation services for Hop Porter Park during the 2023 park season. <b>ACTION ITEM</b> .....	41
<a href="#">CA 132</a>	Motion to approve Resolution 2023-049, authorizing execution of a maintenance agreement with Clearwater Landscape for seasonal maintenance at Fox Acres roundabout <b>ACTION ITEM</b> .....	47
<a href="#">CA 133</a>	Motion to adopt Resolution 2023-050, a resolution authorizing the service agreement between the City of Hailey and Lyon Landscape Architect for landscape improvements along the River Street right-of-way of Bullion Street and one (1) block north and south of Bullion Street. <b>ACTION ITEM</b> .....	53
<a href="#">CA 134</a>	Motion to authorize the mayor’s signature on a Certificate of Completion Letter for the development of River Street Townhomes located at 410 North River Street (Sublots 1-12, Block 56, Hailey Townsite), and release the Security Agreement Bond in the amount of \$740,107.50 <b>ACTION ITEM</b> .....	59
<a href="#">CA 135</a>	Motion to approve the special event, Big Wood Flyathalon, to be held on July 22, 2023 from 6am to 9pm, located at Lions Park and authorize the mayor to sign the special event decision and Special Event Agreement. <b>ACTION ITEM</b> .....	62

<a href="#">CA 136</a>	Motion to approve minutes of March 27, 2023 and to suspend reading of them ACTION ITEM .....	75
<a href="#">CA 137</a>	Motion to approve minutes of April 4, 2023 and to suspend reading of them ACTION ITEM .....	81
<a href="#">CA 138</a>	Motion to ratify claims for expenses incurred paid in March, 2023 ACTION ITEM .....	84
<a href="#">CA 139</a>	Motion to approve claims for expenses incurred during the month of March 2023, and claims for expenses due by contract in April, 2023 ACTION ITEM .....	93
<a href="#">CA 140</a>	Motion to approve unaudited Treasurer’s report for the month of March 2023 ACTION ITEM .....	118

**MAYOR’S REMARKS:**

MR 000

**PROCLAMATIONS & PRESENTATIONS:**

<a href="#">PP 141</a>	Presentation by the WATER Club regarding compostable takeout containers ACTION ITEM.....	130
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**PUBLIC HEARING:**

<a href="#">PH 142</a>	Consideration of a Resolution 2023-___, Planned Unit Development (PUD) Application submitted by Blaine County School District c/o ARCH Community Housing Trust, Inc. for construction of one (1), two-story multifamily building consisting of four (4) residential units and a one-story, detached studio unit, for a total of five (5) residential units, to be located at 128 W. Bullion (Lot 10A, Parkview Estates) within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application includes additional amenities and a request for waivers. The Applicant is requesting the following waivers: ACTION ITEM .....	132
	<ul style="list-style-type: none"> <li>• Minimum Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.</li> <li>• Maximum Density: Increase allowed density from three (3) residential units to five (5) residential units.</li> <li>• Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).</li> </ul>	

**OLD BUSINESS:**

<a href="#">OB 143</a>	Review and consideration of adoption of Council Goals with Resolution 2023-___, from the March 9, 2023 City Council Goal-Setting Session ACTION ITEM .....	170
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OB 000 Matters & Motions from Executive Session, if any. ACTION ITEM (no documents)

**STAFF REPORTS:** Staff Reports                      Council Reports                      Mayor’s Reports

SR 000

**EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)**

**Matters & Motions from Executive Session or Workshop**

Next Ordinance Number - 1325      Next Resolution Number- 2023-051

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023    **DEPARTMENT:** Admin    **DEPT. HEAD SIGNATURE:**   LH  

**SUBJECT:**

Motion to ratify letter supporting Idaho Tourism Council grant match/support letter from the City of Hailey for the Chamber of Hailey & Wood River Valley.

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The City of Hailey provides the cash match letter for this grant because the cash match is paid by the City to the Chamber in local option tax funds as part of its annual contract for service

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_                      YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_                      Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_                      Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

___ City Attorney	___ Finance	___ Licensing	<u>  X  </u> Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to ratify letter supporting Idaho Tourism Council grant match/support letter from the City of Hailey for the Chamber of Hailey & Wood River Valley.

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

# City of Hailey

115 MAIN STREET SOUTH, SUITE H

HAILEY, IDAHO 83333

(208) 788-4221

Fax: (208) 788-2924

## Idaho Regional Travel & Convention Grant Application Match Letter

March 28, 2023

Thomas F. Kealey  
Director  
Idaho Department of Commerce  
P.O. Box 83720  
Boise, ID 83720

Dear Director Kealey,

We commit to providing the following matching funds in support of The Chamber, Hailey and the Wood River Valley, 2023 Idaho Regional Travel & Convention Grant:

Cash in the amount of \$27,362.50 for the purpose of marketing, event administration and manning of the Welcome Center which we will provide during the grant period August 1, 2023 – September 30, 2024.

By signing below, I understand that cash match means that a financial transaction must occur between our organization and the applicant organization, and that in-kind match is not an allowable form of match for this grant.

Sincerely,

  
Martha Burke  
Mayor, City of Hailey



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/23    **DEPARTMENT:** Administration/Legal    **DEPT. HEAD SIGNATURE:** LH/CS

**SUBJECT:** Community Housing Deed Restriction, River Street Townhomes Community Housing Units

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code Ord. Title 17, PUD

**Attachments:**

- 1) Community Housing Deed Restriction Covenant, Units 8 and 11, River Street Townhomes

Attached please find the Community Housing Deed Restriction Covenant, Units 8 and 11, River Street Townhomes. These two units were approved as community housing units as part of the River Street Townhomes PUD, approved by the City December 15, 2021. This agreement gives the City first rights to purchase the unit(s) or assign the unit(s) to a qualified employee. Both units will carry a permanent deed restriction ensuring their affordability in perpetuity. On April 5, 2023, the Council voted to purchase Unit 8 and to assign Unit 11 to a qualified employee. The Community Housing Deed Restriction Covenant will be recorded upon closing of the units.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)**

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input checked="" type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input type="checkbox"/> Public Works	<input type="checkbox"/> Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

"I move to approve the Community Housing Deed Restriction Covenant with Resolution 2023-\_\_\_\_ and authorize the Mayor to sign."

**- ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**- FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**CITY OF HAILEY  
RESOLUTION NO. 2023-045**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING THE MAYOR TO EXECUTE COMMUNITY HOUSING DEED RESTRICTION COVENANTS, TO BE RECORDED, ENCUMBERING SUBLOTS 8 & 11, RIVER STREET TOWNHOMES, COMMONLY KNOWN AS 410 N. RIVER STREET, UNITS 8 AND 11.**

WHEREAS, the City of Hailey, like all Idaho Municipal Corporations has the power pursuant to Idaho Code Section 50-301 to acquire and hold real property needful for the uses or purposes of the city, and to exercise all powers and perform all functions of local government not specifically prohibited or in conflict with the general laws or the constitution of the State of Idaho, and

WHEREAS, the City of Hailey entered into a Planned Unit Development Agreement (PUD) with River Street Townhomes LLC, whereby for certain mutual consideration the City acquired an option to purchase two (2) affordable units in said PUD development project, at an agreed purchase price, and

WHEREAS, the City of Hailey has authorized the purchase of Sublot 8 and assigned an offer to sell Sublot 11 to an employee, qualified buyer, and said PUD Agreement requires the execution and recordation of such a Community Housing Deed Restriction Covenant, and

WHEREAS, City of Hailey City Council has determined it is in the best interests of the citizens of Hailey to execute and thereafter record a Community Housing Deed Restriction Covenant encumbering the described parcels of real property.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY THAT THE MAYOR IS HEARBY AUTHORIZED TO EXECUTE COMMUNITY HOUSING DEED RESTRICTION COVENANTS, TO BE RECORDED, ENCUMBERING SUBLOTS 8 & 11, RIVER STREET TOWNHOMES, COMMONLY KNOWN AS 410 N. RIVER STREET, UNITS 8 AND 11.**

Passed this \_\_\_\_\_ day of April, 2023.

City of Hailey

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Martha Burke, Mayor

ATTEST:

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Mary Cone, City Clerk

Recording Requested By  
and When Recorded  
Return to:

City of Hailey  
Attn. City Clerk  
115 S. Main, Ste H  
Hailey Idaho 83333

&

Blaine County Housing Authority  
P.O. Box 2315  
Ketchum, ID 83340

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## COMMUNITY HOUSING DEED RESTRICTION COVENANT

This COMMUNITY HOUSING DEED RESTRICTION COVENANT(S) (“Covenants”) is made and is effective as of the first day of recording of the Covenant (“Effective Date”), by and between RIVER STREET TOWNHOMES, LLC, an Idaho limited liability company (“Declarant” or “Owner”), its successors and assigns (all “Purchaser(s)” of the described real property in perpetuity, also hereinafter referred to as “Home Owner” or “Owner”) and the CITY OF HAILEY, an Idaho municipal corporation, (“Hailey” or “the City of Hailey”), and or it’s assigns, forever affecting title to real property located and commonly referred to as 410 North River Street, Unit 8 & 11, more particularly described hereinafter in Exhibit A, which real property is encumbered also by a certain Planned Unit Development Agreement (River Street Townhomes)(also referred to hereinafter as the “PUD”), and

### **Section 1: Background.**

1.1 This Community Housing Deed Restriction Covenant is created pursuant to a Planned Unit Development Agreement (River Street Townhomes) entered into on or about the 15<sup>th</sup> day of December 2021 and recorded with the Blaine County Recorder of Deeds as Instrument #690305, to satisfy a condition of approval, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

1.2 Pursuant to the terms and conditions of this Covenant, Declarant hereby grants to HAILEY an interest in the Property. This interest shall allow HAILEY to administer the terms and conditions of this Covenant and of the Guidelines but shall not be construed to impair the ability of a mortgagee to remedy a default or foreclose under the terms of a mortgage and/or deed of trust. Notwithstanding HAILEY's interest in the Property, the Declarant is the sole owner of a fee simple estate in the Property.

1.3 Declarant and HAILEY hereby agree the Property shall be exclusively and permanently dedicated for use and occupancy by an Owner as outlined in in this Covenant and the Guidelines.

1.4 Terms not otherwise defined in this Covenant shall have the meaning ascribed to such terms in Section 2.

**Section 2: Definitions.**

2.1 "HAILEY" is the City of Hailey, an Idaho municipal corporation, and its successors and assigns, which may include the Blaine County Housing Authority, (BCHA) or other non-profit corporation whose mission is supporting, developing and or administering community housing needs in Blaine County, Idaho. In the event Hailey assigns its rights hereinunder, it shall be provide written notice to the Owner or homeowner, together with current contact information to include an email address, a phone number, physical and mailing address.

2.2 The "Guidelines" are the Community Housing Guidelines adopted by BCHA and in effect as of the applicable date for reference to such Guidelines, as such Guidelines may be amended from time to time. The most current Guidelines recorded in the official records of Blaine County, Idaho are recorded as Instrument No. 613294. Amendments to these most current recorded Guidelines will not affect the rights of the holder of a mortgage or deed of trust on the Property recorded prior to the date of recordation of the amendments.

2.3 An "Owner" is either Declarant during Declarant's initial ownership of the Property, a Qualified Buyer who acquires fee simple absolute title to the Property or a Qualified Occupant who rents all or any portion of the Property.

2.4 "Permitted Capital Improvements" are those certain capital improvements described in the Guidelines made to the Property for which written approval of HAILEY, or its assigns, had been obtained prior to installation of such improvements on the Property. Permitted Capital Improvements do not include the initial construction costs incurred by Declarant. Permitted Capital Improvements shall not include any changes or additions to the Property made after a casualty pursuant to Section 7.2. Permitted Capital Improvements do not include improvements made to the Property without HAILEY or its assigns approval prior to their installation on the Property.

2.5 The "Property" is that certain real property described in Exhibit "A" attached hereto and incorporated herein. For purposes of this Covenant, the Property shall include, without limitation, all estates, rights, title, and interest in and to the Property, at law and in equity, and all buildings, structures, appurtenances, improvements and fixtures associated therewith or attached thereto from time to time.

2.6 "Qualified Buyer" is a person or group of people meeting and in full compliance with the qualifications and conditions set forth in the PUD, by virtue of employment with the City of Hailey, or the Guidelines in effect at the date a contract between an Owner and a Qualified Buyer is entered into for the Sale of the Property, and who has a complete and current application on file

with HAILEY or BCHA at the time a contract for the Sale of the Property is entered into between an Owner and the Qualified Buyer. No qualified buyer may own other real property upon closing the purchase of the real property contemplated herein. The highest priority qualified buyer(s) in all instances, including the initial sale, is a City of Hailey employee, without regard to income and qualifies as such without limitation as to income, as contemplated by the Planned Unit Development Agreement (River Street Townhomes). If not an employee of the City of Hailey, any qualified buyer(s) of the real property encumbered hereby shall be Income Category 5, as described in the Community Housing Guidelines, except in the event of circumstances presented in paragraph 3.3 hereinbelow.

- An “Employee of the City of Hailey” is a person working for the City of Hailey and classified as an employee by the City of Hailey Personnel Handbook.

2.7 The terms “Sale,” “Sale of” or “to Sell” the Property shall include, without limitation, any transfer, purchase, sale, conveyance, grant, gift, bequest, or devise, by merger, consolidation, dissolution, operation of law or otherwise, of the Property or any interest therein, in whole or in part. The terms Sale, Sale of or to Sell the Property shall not include any grant of easement or partial conveyance for utility or public right-of-way purposes. The terms Sale, Sale of or to Sell the Property shall not include any grant of a security interest in the Property either by mortgage, deed of trust or otherwise, but shall include a Sale due to foreclosure or acceptance of a deed in-lieu of foreclosure.

### **Section 3: Transfer.**

3.1 Except as expressly set forth in this Covenant, Owner may only Sell the Property to a Qualified Buyer, at no more than the Maximum Sales Price. Any Sale of the Property must comply with this Covenant. Any Sale of the Property not in compliance with this Covenant is void.

3.2 At such time as an Owner seeks to sell the Property, Owner shall complete, execute and deliver to HAILEY or its assign, a Notice of Intent to Sell as set forth in the Guidelines. Upon receipt of the Notice of Intent to Sell and Owner’s compliance with the terms of the Notice of Intent to Sell, HAILEY or its assign shall notify Owner of the Maximum Sales Price, as determined in accordance with Sections 5, 9.1, 12.3 and 12.4, and provide Owner with Qualified Buyers, first right of purchase always residing with an employee of the City of Hailey qualified buyer. Owner shall then offer the Property for Sale for not more than the Maximum Sales Price to any and all the Qualified Buyers including those provided by HAILEY or its assign, until an agreement is reached with a Qualified Buyer for the Sale of the Property. The highest priority qualified buyer, always being an employee of the City of Hailey, if one then exists. Such agreement must comply with the Guidelines, with respect to maximum price, and qualification of any buyer not an employee of the City of Hailey. The selling Owner shall not accept or otherwise receive any consideration in excess of the Maximum Sales Price except as otherwise permitted in this Covenant or in the Guidelines.

3.3 In the event Owner, in good faith compliance with the procedures set forth in the Guidelines, exhausts the pool of Qualified Buyers provided by HAILEY or its assign, without entering into an agreement for the Sale of the Property, Owner shall notify HAILEY or its assigns,



of such occurrence. HAILEY or its assign may then provide Owner with a supplemental pool of Qualified Buyers and Owner shall proceed with the supplemental pool of Qualified Buyers according to Section 3.2, which qualified buyers may include Income Category 6 buyers. In the event Owner exhausts the pool of Qualified Buyers, as supplemented, without entering into an agreement for the Sale of the Property, within sixty (60) days after receipt of written notice from Owner of such occurrence, HAILEY, or its assign, may purchase the Property for the Previous Sales Price (as defined in Section 5.1) plus any increase for Permitted Capital Improvements, according to the terms and conditions set forth in the Guidelines, or continue to provide Owner with lists of Qualified Buyers until an agreement for the Sale of the Property is reached. Owner's inability to reach an agreement with a Qualified Buyer shall not be grounds to terminate or modify this Covenant. Rather, Owner will need to further compromise in order to reach an agreement with a Qualified Buyer.

3.4 In the event HAILEY determines the Property has reached its functional obsolescence or other just reasons exist, at such time as an Owner seeks to Sell the Property, HAILEY may, to the exclusion of a Qualified Buyer, purchase the Property for the Maximum Sales Price plus any increase for Permitted Capital Improvements, in accordance with the Guidelines.

3.5 In the event HAILEY becomes the fee owner of the Property, such conveyance of the fee interest to HAILEY shall not work a merger of the interests of HAILEY as to the Property and this Covenant shall continue to be in full force and effect unless an express Declaration of Termination hereof, as otherwise permitted herein, after Notice and Public Hearing by Hailey City Council and majority vote determining the public interest would be thereby served, or alternatively after due process of law by its assign, signed and acknowledged by HAILEY, or its assign, is recorded in the official records of Blaine County, Idaho.

3.6 Death of a Community Homeowner. Upon the death of a Community Homeowner, HAILEY will require the sale of Community Housing Unit to a Qualified Buyer with the proceeds issuing to the decedents' estate, less HAILEY's Administrative Fee and other transactional costs. Upon the death of a Community Homeowner who is a Joint Tenant with a right of survivorship, his or her interest shall pass to the joint tenant(s) who shall then become the owners of the Community Home. Upon the death of a Community Homeowner who is a Tenant in Common, his or her interest shall pass to the surviving Tenant(s) in Common; or, the decedent, by testamentary instrument, may require the sale of his or her interest in the Community Home to the surviving Tenants in Common. If sale is required, HAILEY will require a 3% Administrative Fee to be calculated on the pro-rated share of the interest sold. In the absence of a testamentary instrument, HAILEY will assume that a Community Home owned by more than one Community Homeowner shall operate as a Joint Tenancy with a Right of Survivorship. In no event may the Community Home be devised to a person who is not a full time, permanent member of the household.

3.7 Minor Children. Upon the death of a Community Homeowner with minor children in the home, the minor children may inherit the home subject to an instrument of law which secures their interest in the property. The decedent must have custody of the minor children at the time of the decedent's death.

3.8 Additional Provisions. Notwithstanding testamentary instruments, Idaho law, and other related legal provisions, sections 3.9 and 3.10 shall govern the devising of the decedent Community Homeowner's interest in the Community Home.

#### **Section 4: Use, Occupancy, Maintenance and Repair Requirements.**

4.1 Owner shall use the Property as the Owner's primary place of residence. For purposes of the preceding sentence, the Property shall be deemed the Owner's primary place of residence if the Owner (a) occupies more than thirty percent (30%) of the interior floor space (85% if the Property is financed by the Idaho Housing and Finance Association), (b) is physically present on and residing in the Property for not less than nine (9) months in every twelve (12) month period, (c) has not accepted employment outside of Blaine County (distinct and isolated projects outside of Blaine County not exceeding ninety (90) days in duration shall not constitute a violation of this section), and (d) does not own other residential property in Blaine County (an Owner whose business is the construction and sale of residential properties or the purchase and resale of residential properties shall not be in violation of this section provided such Owner does not reside in the properties for any length of time). For purposes of the preceding sentence, an Owner is deemed to own other residential property if the Owner controls, directs or appoints or has the ability to control, direct or appoint the occupancy of the residential property or owns, either directly or indirectly, more than a thirty percent (30%) interest in the residential property.

4.2 Owner shall not use or allow the Property to be used for any business or commercial operation without first obtaining a home occupation permit or otherwise complying with all laws, rules, regulations and permits pertaining to such activities. Owner shall not seek consent to change the zoning designation of the Property without the prior written consent of HAILEY, which consent may be granted, conditioned or withheld in HAILEY's sole and absolute discretion. Furthermore, no business or commercial operation shall be conducted on the Property which materially interferes with or precludes the Property's use and occupancy as a residence. The property shall not be used as a "recreational" or "second home".

4.3 Owner shall at all times, and at its own cost and expense, maintain, repair and/or replace in good, clean and habitable condition the Property and every part thereof, in compliance with the HOA, if any, including, without limitation, any home, building or improvement on the Property, the roof, foundation, walls, siding, trim, floors, doors and windows, all electrical, plumbing, sewer, septic and HVAC components, lines and fixtures, all appliances, equipment and systems on the Property, all paved surfaces, all landscaped areas, and any sprinkler systems and water lines, reasonable wear and tear excepted. Such work must be performed in a good and workmanlike manner. Owner shall maintain the landscaped areas of the Property in a neat, clean and healthy condition. Owner shall replace all dead, dying or diseased plants, shrubs and trees. Owner shall provide adequate watering for the landscaped areas, shall mow, trim and prune the landscaped areas as needed for a neat and presentable appearance and shall otherwise keep the Property free of harmful pests, insects and noxious weeds and plants. If Owner refuses or neglects to maintain, repair or replace the Property, or any part thereof, in accordance with this Section, according to the provisions of Sections 11 and 12, HAILEY shall have the right, but not the

obligation, to perform such maintenance, repair or replacement obligations on behalf of and for the account of Owner. In such event, any costs incurred by HAILEY shall be immediately due and payable upon receipt of an invoice therefore according to the terms of Section 12.5.

4.4 Owner shall make or cause to be made all repairs to the Property and perform or cause to be performed all work thereon so as not to permit any waste or deterioration of the Property. Upon the Sale of the Property, Owner shall remove all of Owner's belongings not sold to the Qualified Buyer and leave the Property in a good and clean condition, reasonable wear and tear excepted.

4.5 Owner shall comply with all laws, rules, regulations, and ordinances pertaining to the Property or the use or occupancy of the Property. Owner shall comply with any covenants, restrictions, rules or regulations encumbering the Property, including, without limitation, any covenants, conditions or restrictions imposed by any homeowner's association of which the Property is a part.

4.6 Any post-purchase construction on, alteration of, or change to the existing state of the Property, including the addition of a new structure, expansion of an existing structure, or the substantial alteration of existing interior or exterior improvements, including landscaping, is subject to the following conditions: (a) all costs shall be borne and paid for by the Owner; (b) all work shall be performed in a manner consistent with the highest construction standards and shall comply with all applicable laws and regulations; (c) all work shall be consistent with the permitted uses set forth in this section; (d) Owner shall furnish to HAILEY a copy of the plans for such work and all building permits for such construction at least thirty (30) days prior to such work and, upon completion, certificates of completion and evidence of lien free completion; and (e) such work shall not commence without the prior written consent of the HAILEY. Such consent may be reasonably withheld if the HAILEY determines that the value will not be increased proportionate to the amount of the proposed expenditure, or that the expenditure will make the home unaffordable for a Qualified Buyer.

#### **Section 5: Maximum Sales Price & Maximum Rental Amount.**

5.1 Except in the case of the Declarant, the "Previous Sales Price" is the amount paid, including any debt assumed, by the Owner towards the purchase price for the Property at the time the Owner purchased the Property. The Previous Sales Price shall not include any fees, interest, points, origination costs, or premiums associated with or arising from any loan on the Property; title insurance premiums, recording fees, or escrow fees; taxes or assessments; utilities; courier, delivery or wire transfer fees; brokerage or real estate sales person commissions; appraisal fees; inspection fees; legal or accounting costs or fees; document preparation fees; or moving costs. For purposes of Declarant, the Previous Sales Price is the amount agreed to between HAILEY and Declarant that Declarant may sell the Property for upon completion and issuance of a certificate of occupancy for the Property. The price agreed to by Declarant and HAILEY shall not be subject to increase.

5.2 Except as otherwise specifically set forth herein, in no event shall the Property be sold for an amount ("Maximum Sales Price") in excess of the GREATER of:

The Previous Sales Price plus four percent (4%) interest per annum from the date the selling Owner purchased the Property to the date the selling Owner delivers the Notice of Intent to Sell to HAILEY (prorated at the rate of 0.33 percent for each whole calendar month in any partial year); or

The Previous Sales Price plus an amount equal to any increase in the cost of living during Owner's ownership of the Property as determined by the Consumer Price Index, Wage Earners and Clerical Workers, United States City Average, All Items (1982-84 = 100) published by the Bureau of Labor Statistics, United States Department of Labor ("Index"). The Previous Sales Price shall be increased by the CPI Increase. The Maximum Sales Price shall be determined according to the following formula:

$CPI^1$  = Index for the month in which the Owner purchased the Property

$CPI^2$  = Most Recent Index published in or prior to the month such Owner delivers the Notice of Intent to sell to HAILEY

C = Number of whole calendar months between the date the Owner purchased the Property and the date the Owner delivers the Notice of Intent to sell to HAILEY

P = Previous Sale Price

Maximum Sales Price =  $P + (P / (CPI^1/CPI^2) - P) \times ((C + 1) / C)$

In no event shall the Maximum Sales Price ever decrease below the Previous Sales Price due to this calculation. In the event the Bureau of Labor Statistics shall cease to publish the Index, then there shall be substituted for the Index another index published by a nationally recognized financial authority which most accurately approximates the Index as determined in the sole discretion of HAILEY. In the event the Index shall be converted to a different standard reference base or otherwise revised, the determination of the Percentage Increase shall be made with the use of such conversion factor, formula or table for converting the Index as may be published by the Bureau of Labor Statistics or, if the Bureau shall not publish the same, then with the use of a conversion factor, formula or table as may be published by any other governmental agency of the United States or nationally recognized publisher of comparable statistical information. Any debt or other obligation of the Owner assumed by the Qualified Buyer shall be credited against the Maximum Sales Price.

5.3 Notwithstanding Section 5.2 to the contrary, the Maximum Sales Price may be increased by the selling Owner's out-of-pocket cost of Permitted Capital Improvements made during the selling Owner's ownership of the Property, provided that the improvements were approved in advance of installation by HAILEY. The selling Owner's out-of-pocket cost of Permitted Capital Improvements is a fixed amount, and the selling Owner shall not receive a percentage increase on such amount pursuant to Section 5.2. Upon Sale of the Property, the out-of-pocket cost of Permitted Capital Improvements less depreciation shall be incorporated into the Maximum Sales Price for purposes of determining the next Owner's Previous Sales Price. HAILEY shall calculate the depreciated value of the Permitted Capital Improvements in accordance with the

BCHA document, "BCHA Estimated Life Expectancy Chart for Homes", incorporating the median life expectancy as published by the International Association of Certified Home Inspectors or equivalent organization and using the latest dates listed on the invoices provided as the installation date for calculation of depreciation.

5.4 In calculating the costs incurred for Permitted Capital Improvements, only the Owner's actual out-of-pocket costs and expenses for materials and labor applied to the Property shall be eligible for inclusion. Such amount shall not include costs attributable to the Owner's or occupant's personal labor, loan fees, interest, closing costs, fines, penalties, alternative or temporary housing costs or rent, tools, depreciation, consumables, utilities, and other similar costs and expenses.

5.5 To substantiate the cost of qualifying Permitted Capital Improvements, the Owner must, upon completion of the Permitted Capital Improvements, furnish to HAILEY original or duplicate receipts, invoices or statements verifying the out-of-pocket costs and expenses, true and correct copies of any building permit or certificate of occupancy, if required, to be issued by the appropriate building department or governmental agency having jurisdiction over the Property with respect to the Permitted Capital Improvements and the written approval of HAILEY obtained prior to the installation of the Permitted Capital Improvements.

5.6 In order to conform to HUD requirements, the limitation on resale price shall not be construed to limit the Owner to accept a sale price at which reasonable costs of sale and improvements, together with the original purchase price, are not recovered.

5.7 There shall be no refinancing of the purchase money loan nor the use of any secondary or home equity financing without the prior written approval of the HAILEY, which approval will not be unreasonably withheld, provided that any such refinancing or the total of any primary financing plus any secondary financing does not exceed a one-hundred percent (100%) loan-to-value ratio where the value is based on the maximum price for which the property may be sold pursuant to Section 5 of this covenant.

## **Section 6: Closing.**

6.1 Except in the event of a foreclosure sale, at the closing of any Sale of the Property, subsequent to the initial sale from Declarant to a qualified purchaser, the Owner and the Qualified Buyer shall each pay one-half of all escrow fees. Ad valorem taxes and assessments, homeowner association assessments and fees, rents, and utilities shall be prorated as of the date of closing. Owner shall pay the cost to release any monetary liens or encumbrances granted or caused by Owner and all premiums for a standard owner's policy of title insurance in the amount of the purchase price. In the event the Owner agrees to pay the closing costs to be paid by the Qualified Buyer pursuant to this Section 6.1 or any other closing costs to be incurred by the Qualified Buyer as permitted by the Guidelines, the price at which the property sale occurs may be increased to cover the actual expenses paid by the Owner on behalf of the Qualified Buyer provided that such amount shall not exceed three percent (3%) of the Maximum Sales Price.

6.2 The selling Owner shall, at closing, pay an administrative fee to HAILEY, or its assign, in an amount equal to one percent (1) of the actual sales price, which Hailey may waive at its

discretion. Any debt assumed by the Qualified Buyer and the cash value of any services performed or goods delivered shall be included in determining the administrative fee payable to HAILEY. The administrative fee is earned by HAILEY during the term of Owner's ownership of the Property and helps to support HAILEY's activities in monitoring, development, and oversight of the Community Housing program in Blaine County. This fee is independent of any fees required to be paid to licensed real estate brokers or attorneys who may be engaged by Owner or the Qualified Buyer in the Sale of the Property. HAILEY may instruct the escrow company to pay the administrative fee directly to HAILEY from the selling Owner's proceeds. If FNMA or FHA financing is used, there may be an additional fee charged by HAILEY based on the amount financed. The amount of the administrative fee to be paid by the subsequent Owner shall be as set forth in the then current Guidelines and will be distributed to HAILEY for its operating account, or as otherwise agreed by Hailey, its assign, the owner and purchaser.

6.3 At Closing, the Qualified Buyer shall execute and deliver to HAILEY or its assign, an Acknowledgment of Covenant in accordance with the Guidelines indicating Owner has read and is aware of the terms of this Covenant and the Guidelines and agrees to be bound thereby. A Qualified Buyer's failure to execute or deliver to HAILEY or its assign, an Acknowledgment of Covenant shall not compromise, minimize or in any way affect the terms, covenants or conditions of this Covenant or HAILEY's interest herein and the Qualified Buyer shall nonetheless be bound by and subject to this Covenant.

#### **Section 7: Insurance & Casualty.**

7.0 Owner shall at all times during Owner's ownership of the Property cause the Property to be insured with Causes of Loss – Special Form (formerly known as "All Risk") property insurance in an amount not less than the full replacement cost of all improvements on the Property at the time of loss with like kind and quality (such amount may exceed the Previous Sales Price or Maximum Sales Price of the Property). Such insurance shall be provided by a carrier admitted to engage in the business of insurance in the state of Idaho. No policy will contain a deductible or self-insured retention in excess of three percent (3%) of the Previous Sales Price unless otherwise approved by HAILEY. If requested by HAILEY, Owner shall cause HAILEY to be named as an additional insured as its interests may appear by endorsement acceptable to HAILEY and shall promptly deliver to HAILEY a copy of Owner's insurance policy in conformance with this section. If the forms of policies required by this section are superseded or no longer available, HAILEY will have the right to require other equivalent or better forms.

7.1 If the Property is damaged or destroyed, Owner shall promptly notify HAILEY in writing. Owner shall thereafter promptly make a claim on any insurance policy covering such damage or destruction. The mortgagee shall have first claim on such proceeds to the extent necessary to pay mortgage principal and any accrued interest. Owner shall thereafter have the option to either a) utilize the remaining proceeds of any insurance settlement, together with a new mortgage not to exceed the balance (except with written approval of the HAILEY) of any mortgages paid from said settlement to repair or restore the Property to its condition prior to such damage or destruction, unless Owner obtains HAILEY's prior written approval to repair or restore

the Property to some other condition or state, or b) to take such proceeds from the insurance settlement as would have been generated from a Sale per the terms of Section 5 of this Covenant (net of mortgages or other obligations paid from the proceeds from the proceeds of the insurance settlement), and assign the balance of the insurance proceeds, together with title to the Property, to the HAILEY.

### **Section 8: Encumbrances.**

8.1 Owner shall promptly pay when due all monetary liens, taxes, assessments, and encumbrances on the Property and otherwise comply with the terms and provisions of any deed of trust, mortgage or other loan documents pertaining to the Property. Owner shall instruct all lenders and their assigns to copy HAILEY on all communications relating to any loan on the Property and within five (5) days after Owner's receipt, Owner shall provide HAILEY with copies of any written communications from any lender not delivered to HAILEY. In the event that HAILEY initiates any enforcement or default action against the Owner, the HAILEY shall, within five (5) days after commencement of such action, notify the mortgage holder of such action.

8.2 After any default, late payment, or missed payment on any loan or encumbrance on the Property, or if a nonconsensual lien is filed upon the Property, Owner shall, upon the request of HAILEY, participate in loan counseling, budgeting, financing or distressed loan services, classes or programs.

8.3 Any breach of this Covenant shall not defeat or render invalid the lien of any mortgage or deed of trust made in good faith for value, but, except as otherwise provided in Sections 8.4 and 8.5, this Covenant shall be binding upon and be effective against any Owner whose title is acquired by foreclosure, trustee's sale or otherwise.

- (a) In the event of any foreclosure of a purchase money mortgage or deed of trust in a first priority position on the Property (but subject to this Covenant), such foreclosing party ("Foreclosing Party") may sell the Property through a duly called and noticed foreclosure sale to any person or entity for more than the Maximum Sales Price provided that the foreclosing party strictly adheres to the provisions of this Section 8.4 and Section 8.5. The Foreclosing Party shall notify HAILEY in writing of any pending foreclosure concurrent with the date the trustee or beneficiary files for record the notice of default as required by Idaho Code Section 45-1505, as may be amended, or the mortgagee serves upon the mortgagor an action for foreclosure and thereafter the Foreclosing Party shall send a copy of all notices sent to the Owner to HAILEY; and
- (b) Within 90 days of receiving notification of the borrower default or the property foreclosure, and upon request of HAILEY or its assigns, the Foreclosing Party shall agree to sell, transfer and convey to HAILEY the entire debt obligation owed to the Foreclosing Party and take full assignment of the debt obligation, promissory note, and other loan documentation, including foreclosure rights, for the lesser of the Foreclosing Party's gross



investment or the estimated net recovery value of the security property. Notwithstanding the aforesaid, and in order to safeguard the Community Housing program, the Owner, and the HAILEY from predatory lending practices, no obligation of mortgage principal which exceeded 103% of the Maximum Sales Price of the property at the date said principal obligation was incurred shall be recoverable by any foreclosing party. HAILEY, or its assigns may, but shall not be obligated to, purchase the debt obligation for less than the amount calculated if HAILEY and the Foreclosing Party so agree.

8.4 In the event HAILEY, or its assign, does not elect to purchase the debt obligation pursuant to Section 8.3(b) and the Foreclosing Party has strictly adhered to Section 8.4, or in the event HAILEY has taken assignment of the debt obligation and is the Foreclosing Party, the Foreclosing Party may proceed with the foreclosure action and the Property may be sold for more than the Maximum Sales Price to a person other than a Qualified Buyer. Proceeds, if any, from the foreclosure sale shall be distributed in accordance with this paragraph. Costs of foreclosure, including trustee services, sheriff's fees, and similar costs, and all amounts due the Foreclosing Party shall have first priority to the sale proceeds. Next, Owner shall be entitled to any amount in excess of the amounts paid in the preceding sentence up to the Maximum Sales Price less the administrative fee due HAILEY pursuant to Section 6.2.

8.5 If the Property is financed under the Mortgage Revenue Bond program administered by the Idaho Housing and Finance Association, the parties to this Covenant understand that various requirements of that program may be more stringent than those set forth in this Covenant and, in such case; the parties agree that those more stringent requirements shall prevail. In the event that the Buyer purchased or refinanced the property using certified United States Department of Agriculture—Rural Development (hereinafter cited as USDA RD) funds, subsidies, vouchers or other mortgage assistance products created by USDA RD, that constitute an addition to the principal amount of the original loan, then the foreclosing party may recover up to 100% of the original loan and also the additions of principal created by said USDA-RD products.

8.7 Any encumbrance other than a First Mortgage must have the prior written approval of HAILEY or its assign.

## **Section 9: Condemnation.**

9.1 Within ten (10) days after Owner receives any notice that all or any portion of the Property is sought by condemnation, Owner shall notify HAILEY. If all or any portion of the Property is taken by eminent domain or conveyed by Owner under threat of condemnation, the Maximum Sales Price, determined as of the date all or any portion of the Property is conveyed to the condemning authority or the valuation date for purposes of the condemnation proceeding, whichever is earlier ("Valuation Date"), shall be decreased by the assessment of damages paid to Owner for the value of or damages to the Property. Thereafter, the adjusted Maximum Sales Price, for purposes of Section 5.2, shall accrue appreciation from the Valuation Date.

9.2 Any assessment of damages paid by the condemning authority for the value of or damages to the Property shall be first utilized to pay the full amount of any existing mortgages,

together with any accrued interest thereon. The balance of damage payment proceeds shall be shared between Owner (and secured mortgagees) and HAILEY. The amount of the assessment payable to Owner shall be that percentage of the assessment of damages determined by dividing the Maximum Sales Price as of the Valuation Date by the fair market value of the Property as of the Valuation Date less the product of that same percentage and three percent (3%) of the Maximum Sales Price as of the Valuation Date. (Amount Payable to Owner = Assessment x (MSP – (0.03 x MSP) / FMV) minus balance(s) payable to mortgagee.)

9.3 The remainder of the assessment shall be payable to HAILEY. In the event HAILEY and Owner are unable to agree on the fair market value of the Property, within thirty (30) days after receipt of a request by either HAILEY or Owner, HAILEY and Owner shall each appoint an appraiser who shall be a member of the Appraisal Institute (or substitute organization which certifies and trains appraisers) with at least three (3) years experience in appraising residential real property in the county in which the Property is located. The appointed appraisers shall diligently proceed to appraise the fair market value of the Property, without regard to this Covenant, as of the Valuation Date. If the higher of the two appraisals is more than five percent (5%) of the lower appraisal and the parties cannot agree upon the fair market value of Property, the two appraisers shall together appoint a similarly qualified third appraiser within twenty (20) days after receipt of written demand made by either party. Such third appraiser shall select one of the prior two appraisals which most closely approximates the third appraiser's opinion of the Property's fair market value and the selected appraisal shall conclusively establish the fair market value of the Property as of the Valuation Date. In the event the difference between the first two appraisals is less than five percent (5%), the amount obtained by averaging the respective appraisals shall constitute the fair market value. Each party agrees to pay its respective appraiser's fee plus one-half of the third appraiser's fee. For purposes of this Section, "fair market value" shall mean the amount at which the Property would change hands between a willing buyer and a willing seller, neither being under a compulsion to buy or sell and both having reasonable knowledge of the relevant facts. Furthermore, the existence of any encumbrances on Property (other than this Covenant) and the benefit of putting the Property to its highest and best use considering all factors, shall be taken into consideration when determining the fair market value of the Property.

#### **Section 10: Indemnity, Waiver and Release.**

10.1 Owner acknowledges and agrees that HAILEY, its agents, employees and contractors, are not making, have not made and expressly disclaim any representations or warranties, express or implied, with respect to any qualified buyer or qualified occupant and/or with respect to any aspect, feature or condition of the property including, without limitation, the existence of hazardous waste, the suitability of the property for owner's intended use, owner's ability to sell the property for the maximum sales price or in a timely fashion or to rent the property to a qualified occupant at the maximum rental amount, for any length of time or in a timely fashion. Owner, qualified buyer and qualified occupant shall independently verify all information and reports regarding any aspect or feature of the property, an owner, a qualified buyer or a qualified occupant provided by HAILEY. HAILEY does not guaranty the accuracy of any information or reports provided by HAILEY, it agents, employees or contractors. To the fullest extent permitted

by law, owner and qualified buyer release HAILEY from any and all liability relating to any aspect or condition of the property, known or unknown, foreseeable or unforeseeable, actual or contingent, arising by statute, common law or otherwise. As used herein "hazardous waste" shall mean any hazardous waste or pollutants, contaminants or hazardous waste as defined by the federal water pollution control act, the comprehensive environmental response, compensation and liability act of 1990 and any amendments thereto, the resource conservation and recovery act and any amendments thereto or any similar state, local or federal law, rule or regulation, including, without limitation, asbestos or asbestos containing materials, PCB's, petroleum and petroleum products and urea-formaldehyde.

10.2 Owner hereby releases and shall indemnify, defend and hold harmless HAILEY, its Council, employees, and assigns from and against any and all claims, damages, liability, causes of action, judgments, expenses (including attorney fees and attorney fees on any appeal) (collectively "claims") arising from owner's use or occupancy of the property, and shall further indemnify, defend and hold HAILEY, its Council, employees and assigns harmless from and against any and all claims arising from any breach or default in the performance of any obligation on owner's part to be performed under the terms of this covenant, or arising from any act, omission or negligence of owner, or any of its agents, contractors, tenants, occupants or invitees, and from and against all claims or any action or proceeding brought thereon; and in case any action or proceeding be brought against HAILEY by reason of any such claim, owner, upon notice from HAILEY, shall defend the same at owner's expense by counsel reasonably satisfactory to HAILEY. Owner, as a material part of the consideration to HAILEY, hereby assumes all risk of damage to property or injury to persons in, upon or about the property from any cause and owner hereby waives all claims in respect thereof against HAILEY, its Council, employees and assigns except those claims solely caused by HAILEY's negligence or willful misconduct.

10.3 HAILEY shall not be liable for injury or damage which may be sustained by the person, goods, wares, merchandise or property of owner, or any occupants or invitees to the property, or any other person in or about the property caused by or resulting from fire, steam, electricity, gas, water or rain, freezing, or leakage, obstruction or other defects of the pipes, sprinklers, wires, appliances, plumbing, air condition, lighting fixtures or other aspect or features of the property.

#### **Section 11: Default.**

11.1 Upon the expiration of thirty (30) days' (ten [10] days' for the failure to pay money) written notice from any party bound or benefited by this Covenant stating the other party has failed to perform its obligations hereunder, such party shall be deemed to be in default unless such failure to perform is cured within the thirty (30) days (ten [10] days' for the failure to pay money) period, in which case no default shall be deemed to have occurred. Notwithstanding the foregoing sentence, if such default (other than the failure to pay money) cannot be cured within the thirty (30) day period and the defaulting party is diligently working to remedy the default, the cure period shall be extended for such time as is reasonably necessary to cure the default.

11.2 In order to ensure compliance with the provisions of this Covenant, HAILEY, by its authorized representative, may inspect the Property between the hours of 8:00 AM and 5:00 PM, Monday through Friday, or at such other time as may be agreed to by Owner and HAILEY, after providing the Owner with not less than twenty-four (24) hours' prior written notice.

11.3 Upon receipt of a notice of default and prior to the expiration of the applicable cure period, an Owner may request in writing a hearing before the HAILEY City Council, or if assigned to BCHA the Board, to determine the merits of the allegations. Upon HAILEY's receipt of a hearing request, the remainder of the applicable cure period shall be tolled pending the outcome of the hearing, and a hearing shall be held at the next regularly scheduled meeting of the the Council or Board of Commissioners. If no hearing is requested in writing during such time period and the violation is not cured within the applicable period, the Owner shall be in default of this Covenant. If a hearing is held, the decision shall be final for purposes of determining if a violation has occurred.

11.4 It is expressly agreed that no breach of this Covenant shall entitle any Owner, Qualified Buyer, Qualified Occupant, HAILEY or any other party affected by this Covenant to terminate this Covenant, but such limitation shall not affect in any manner any other rights or remedies which such persons or entities may have hereunder by reason of any breach of this Covenant.

## **Section 12: Remedies.**

12.1 In the event of a default or breach of any term, covenant, warranty or provision of this Covenant, the non-defaulting party may at any time thereafter without limiting the exercise of any right or remedy at law or in equity which the non-defaulting party may have by reason of such default or breach;

- a) Seek specific performance of this Covenant;
- b) Perform any work, pay any amounts due, or complete any duties or obligations of Owner and otherwise exercise any self-help remedies;
- c) Enjoin any Sale of or proposed Sale of the Property; and
- d) Require the immediate Sale of the Property to a Qualified Buyer in accordance with section 3.2.

12.2 Without limiting any other remedy available to HAILEY, in the event an Owner shall accept or otherwise receive consideration in excess of the Maximum Sales Price or Maximum Rental Amount in violation of this Covenant or the Guidelines, such Owner shall immediately pay such amount or the cash equivalent of such amount to HAILEY. Such amount shall accrue interest from the date such consideration was received by the Owner to the date paid to HAILEY at the rate of eighteen percent (18%) per annum, compounded on an annual basis. Furthermore, Section 14.2 shall apply to any recovery or enforcement action commenced pursuant to this Section.

12.3 In the event of a default by Owner, the Maximum Sales Price shall, upon the date such default first occurred, automatically cease to increase as set out in Section 5.1 and shall remain fixed until the date Owner cures the default.

12.4 In the event that significant damage or reduction in the utility of the Property has occurred during the term of Owner's ownership (other than ordinary wear and tear and functional obsolescence due only to the passage of time), HAILEY may reduce the Maximum Sale Price by an amount sufficient to repair the damage or restore the Property's utility as a residence as determined necessary by HAILEY in its sole and absolute discretion.

12.5 In the event HAILEY pays any amount payable by Owner or incurs any expense due to the default of Owner, such amount shall be immediately due and payable by Owner upon receipt of an invoice from HAILEY. Interest shall accrue from the date the invoice is received by Owner to and including the date HAILEY receives payment in full at a rate equal to the lesser of (i) the highest rate allowed by law, and (ii) twelve percent (12%) per annum. Furthermore, in the event the Owner does not pay the invoice in full within ten (10) days after receipt, HAILEY may file a lien on the Property for the amount of said expenses plus accrued interest as set forth above and such lien shall be effective upon recording in the county in which the Property is located. Upon any Sale of the Property, if the Owner has not previously paid all amounts due HAILEY, HAILEY shall be paid the amounts it is due from the sale proceeds and any escrow company or closing agent handling the transaction shall be bound to pay such amounts due as though specifically instructed by Owner and Owner agrees to and acknowledges the same. Notwithstanding the foregoing sentence, HAILEY's right to the sale proceeds shall not have priority over any lien on the Property recorded prior to any lien filed by HAILEY. In the event HAILEY does not file a lien for the amounts it is due, HAILEY's claim shall be subordinate to any recorded lien on the Property.

### **Section 13: Notices.**

13.1 All notices given pursuant to this Covenant shall be in writing and shall be given by personal service, by United States certified mail or by United States express mail or other established express delivery service (such as Federal Express) with signature confirmation required, postage or delivery charge prepaid, addressed to the appropriate party at the address set forth below. If a notice is delivered to Owner by personal service or by United States express mail or other established express delivery service (such as Federal Express), such notice may be delivered to the Property. If a notice must be given to a person other than one designated below or otherwise sent to Owner, such notice shall be sent to the person and address shown on the then current real property tax rolls of the county in which the Property is located. All notices given to the appropriate party shall be sent to the address set forth below:

To Declarant: River Street Townhomes, LLC  
1450 West Bannock Street  
Boise, ID 83702  
Attn. Kevin Cablik  
Email: kevincablik@gmail.com

To HAILEY: City of Hailey  
Attn. City Clerk  
115 S. Main, Ste H

Hailey Idaho 83333

To BCHA

Blaine County Housing Authority  
PO Box 2315  
Ketchum, Idaho 83340

The person and address to which notices are to be given may be changed at any time by such party upon written notice to the other party. All notices given pursuant to this Covenant shall be deemed given upon receipt.

13.2 For the purpose of this Covenant , the term “receipt” shall mean the earlier of any of the following: (i) the date of delivery of the notice or other document to the address specified pursuant to Section 13.1 as shown on the return receipt, (ii) the date of actual receipt of the notice or other document by the person or entity specified pursuant to 13.1, or (iii) in the case of refusal to accept delivery or inability to deliver the notice or other document, the earlier of (a) the date of the attempted delivery or refusal to accept delivery, (b) the date of the postmark on the return receipt, or (c) the date of receipt of notice of refusal or notice of non-delivery by the sending party.

#### **Section 14: General Provisions.**

14.1 Runs with the Land; Termination. The covenants, conditions and restrictions of this Covenant shall run with and bind the Property and shall inure to the benefit of and shall be enforceable by HAILEY, its legal representatives, successors and assigns until January 1, 2123 after which time, these covenants, conditions and restrictions shall be automatically extended for successive periods of ten (10) years, unless an instrument in writing (Notice of Termination of Covenant), signed by then Owners of the Property and has been recorded certifying that there is no successor in interest to HAILEY or any successor in interest. The termination shall be effective upon recordation of the Notice of Termination of Covenant.

14.2 In the event any party bound or affected by this Covenant initiates or defends any legal action or proceeding in any way connected with this Covenant, the prevailing party in any such action or proceeding (in addition to any other relief which may be granted, whether legal or equitable), shall be entitled to recover from the losing party in any such action its reasonable costs and attorneys’ fees (including, without limitation, its reasonable costs and attorneys’ fees on any appeal). All such costs and attorneys’ fees shall be deemed to have accrued on commencement of any legal action or proceeding and shall be enforceable whether or not such legal action or proceeding is prosecuted to judgment.

14.3 Whenever possible, each provision of this Covenant and any other related document shall be interpreted in such a manner as to be valid under applicable law; but if any provision of any of the foregoing shall be invalid or prohibited under said applicable law, such provisions shall be ineffective to the extent of such invalidity or prohibition without invalidating the remaining provisions of this Covenant or related document.

14.4 The laws of Idaho, without giving effect to its choice of law principles, govern all

matters with respect to this Covenant, including all tort claims.

14.5 This Covenant shall inure to the benefit of and be binding upon the Owners, their heirs, personal representatives, successors and assigns, and upon any person or entity acquiring the Property, or any portion thereof, or any interest therein, whether by merger, consolidation, dissolution, operation of law or otherwise; provided, however, that if any Owner Sells all or any portion of the Property in accordance with this Covenant, such Owner shall thereupon be released and discharged from any and all obligations as Owner in connection with the Property arising under this Covenant after the Sale but shall remain liable for all obligations arising under this Covenant prior to the Sale. The new Owner of the Property or any portion thereof (including, without limitation, any Owner who acquires its interest by foreclosure, trustee's sale or otherwise) shall be liable for all obligations arising under this Covenant with respect to the Property or portion thereof after the date of Sale.

14.6 This Covenant may only be amended by a written agreement signed by Declarant and HAILEY that identifies itself as an amendment to this Covenant, unless at such time as Declarant is fully divested of its ownership of this unit, may be amended only at the sole and subjective discretion of the City of Hailey, without limitation as to the terms of said amendment up to and including termination.

14.7 Paragraph or section headings within this Covenant are inserted solely for convenience of reference, and are not intended to, and shall not govern, limit or aid in the construction of any terms or provisions contained herein.

14.8 The parties to this Covenant, and Owners, agree to execute such further documents and take such further actions as may be reasonably required to carry out the provisions and intent of this Covenant or any agreement or document relating hereto or entered into in connection herewith.

14.9 The parties recognize BCHA may amend the Guidelines at any time in its sole and exclusive discretion.

14.10 The failure of HAILEY to insist upon strict performance of any terms, covenants or conditions of this Covenant shall not be deemed a waiver of any rights or remedies HAILEY may have, and shall not be deemed a waiver of any subsequent breach or default in the performance of any terms, covenants or conditions of this Covenant by the same or any other person or entity. A party for whose benefit a condition is inserted herein shall have the unilateral right to waive such condition.

IN WITNESS WHEREOF, the parties hereto have executed this instrument on the day and year above first written.

CITY OF HAILEY



By: \_\_\_\_\_  
Martha Burke, Mayor

DECLARANT:

By: \_\_\_\_\_  
Kevin Cablik, Manager

STATE OF IDAHO            )  
  ) ss  
County of Blaine            )

On this \_\_\_\_ day of \_\_\_\_\_, 2023, before me, the undersigned, a notary public in and for the State of Idaho, personally appeared Kevin Cablik, the manager and authorized representative of River Street Townhomes LLC, an Idaho limited liability company, known to me, or proven to me by oath and identification, to be the person whose name is subscribed to this instrument, and acknowledged to me under oath that he executed the same on behalf of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Name: \_\_\_\_\_  
Notary Public for Idaho  
Residing at \_\_\_\_\_  
My commission expires \_\_\_\_\_

STATE OF \_\_\_\_\_)  
  ) ss.  
County of \_\_\_\_\_)

On this \_\_\_\_ day of \_\_\_\_\_, in the year 2023, before me, the undersigned Notary Public, personally appeared Martha Burke, known or identified to me to be the Mayor of the City of Hailey, an Idaho municipal corporation, that executed the within instrument or the person(s) who executed the instrument on behalf of said body, and acknowledged to me that such body authorized the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Name: \_\_\_\_\_  
Notary Public for Idaho  
Residing at \_\_\_\_\_  
My commission expires \_\_\_\_\_

Exhibit "A"

Legal Description of Property

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023

**DEPARTMENT:** Public Works

**DEPT. HEAD SIGNATURE:** BY \_\_\_\_\_

**SUBJECT:** Motion to adopt Resolution 2023-\_\_\_\_, authorizing the mayor to sign Task Order #3 with HDR Engineering, for services pertaining to water right 37-22019, in an amount not to exceed \$8,000.

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

HDR has an existing contract for services previously authorized by council. The attached Task Order #3 is for services related to preparation of a water right transfer application of water right 37-22019. The scope of work includes a draft application to authorize additional ground water be diverted to the municipal delivery system as well as changing the use from irrigation to municipal. The estimated fee is in an amount not to exceed \$8,000.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_

Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_

Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library                 | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor                   | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning                | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police                  | _____                                       |
| <input type="checkbox"/> Engineer           | <input checked="" type="checkbox"/> Public Works | _____                                       |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission        | _____                                       |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to adopt Resolution 2023-\_\_\_\_, authorizing the mayor to sign Task Order #3 with HDR Engineering, for services pertaining to water right 37-22019, in an amount not to exceed \$8,000.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**CITY OF HAILEY  
RESOLUTION NO. 2023-\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING THE MAYOR'S SIGNATURE ON TASK ORDER #3 WITH HDR  
ENGINEERING, FOR SERVICES PERTAINING TO WATER RIGHT NO. 37-22019, IN  
AN AMOUNT NOT TO EXCEED OF \$8,000.**

WHEREAS, the City of Hailey has an existing contract with HDR Engineering,

WHEREAS, the City of Hailey and HDR Engineering have agreed to the terms and conditions of the task order, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Scope of Work between the City of Hailey and HDR Engineering and that the Mayor is authorized to execute the attached Agreement.

Passed this 10th day of April, 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

## **TASK ORDER**

This Task Order pertains to an Agreement by and between City of Hailey, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated March 12<sup>th</sup> 2019, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

### **TASK ORDER NUMBER: 3**

PROJECT NAME: Water Right 37-22019 Transfer Application

PART 1.0 PROJECT DESCRIPTION: OWNER has requested ENGINEER prepare a water right transfer application for OWNER’s water right no. 37-22019 to authorize additional ground water be diverted to OWNER’s municipal delivery system. Water right no 37-22019 authorizes diversion of 8.78 cfs and 1593.5 afa of ground water for irrigation of 455.3 acres from one well known as the “cemetery well.” The water right is currently leased to the Idaho Water Supply Bank under contract no. 1273 through the year 2025.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT: ENGINEER will prepare and provide OWNER a draft *Application for Transfer* for water right 37-22019 proposing to: (1) change the nature of use from irrigation to municipal, (2) change the place of use to the OWNER’s municipal water service area, and (3) change the point of diversion to the OWNER’s existing municipal-supply wells and any new well(s) designated by OWNER. ENGINEER will coordinate with OWNER and OWNER’s legal counsel on finalizing the Application and will provide a final to OWNER for review and signature. Upon OWNER approval, ENGINEER will submit the signed application to IDWR for processing.

If the application is protested, ENGINEER can provide additional services that may be necessary for protest resolution under a separate task order(s).

PART 3.0 OWNER’S RESPONSIBILITIES: OWNER shall provide (1) information necessary for completion of the transfer application, (2) the application filing fee estimated to be \$1,390, (3) legal review of application and legal support during application processing, and (4) any necessary signatures.

PART 4.0 PERIODS OF SERVICE: ENGINEER anticipates completing Tasks 1 within approximately three weeks following notice to proceed.

PART 5.0 ENGINEER’S FEE: ENGINEER proposes to perform this scope of work on a time and materials basis. The estimated fee for the described work ranges from \$6,000 to \$8,000. A budget of \$8,000 is proposed to



accommodate unforeseen circumstances encountered during completion of the task. ENGINEER's billing rates are based on a 3.23 multiplier of raw hourly rates. Direct costs (photocopy, postage, etc.) and other expenses are billed at actual cost plus 15%. Invoices will be sent on a monthly basis.

This Task Order is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF HAILEY

“OWNER”

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

HDR ENGINEERING, INC.

“ENGINEER”

BY:  \_\_\_\_\_

NAME: Robert R. Hardgrove

TITLE: Vice President

ADDRESS: 412 E Parkcenter Blvd, Ste 100  
Boise, ID 83706

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/23

**DEPARTMENT:** PW

**DEPT. HEAD SIGNATURE:** BY

**SUBJECT:** Motion to adopt Resolution 2023-\_\_\_, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping and Webb Landscape for maintenance and mowing of adopted Parks during the 2023 park season. **ACTION ITEM**

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The Adopt a Park program is designed to provide the participants the opportunity to work and care for the parks to help maintain them and keep them looking their best. The park adopters provide a valuable and generous service to the community through the Adopt a Park program. Their contribution is greatly appreciated.

Clearwater Landscaping – Adopted Keefer Park since 2012.

Webb Landscape – Adopted Hop Porter Park since 2012.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library                 | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor                   | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning                | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police                  | <input type="checkbox"/> Wastewater         |
| <input type="checkbox"/> Engineer           | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water              |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission        | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to adopt Resolution 2023-\_\_\_, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping and Webb Landscape for maintenance and mowing of adopted Parks during the 2023 park season. **ACTION ITEM**

**ACTION OF THE CITY COUNCIL:**

Date: \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.):  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**CITY OF HAILEY  
RESOLUTION NO. 2023-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING THE MEMORANDUM OF UNDERSTANDING WITH  
CLEARWATER LANDSCAPING AND WEBB LANDSCAPE, FOR MAINTENANCE  
AND MOWING OF ADOPTED PARKS DURING THE 2023 PARK SEASON.**

WHEREAS, the City of Hailey desires to enter into a Memorandum of Understanding with each of the landscape companies listed below, under which they will provide landscaping maintenance at their designated park:

1. CLEARWATER LANDSCAPING – Keefer Park
2. WEBB LANDSCAPE – Hop Porter Park

WHEREAS, the City of Hailey and park adopters have agreed to the terms and conditions of the Memorandum of Understanding, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Memorandum of Understanding between the City of Hailey and the park adopters and that the Mayor is authorized to execute the attached Agreement,

Passed this 10<sup>th</sup> day of April, 2023.

City of Hailey

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Martha Burke, Mayor

ATTEST:

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Mary Cone, City Clerk



## MEMORANDUM OF UNDERSTANDING

### Clearwater Landscaping and the CITY OF HAILEY

#### Adopt a Park Program for Keefer Park

This Memorandum of Understanding (MOU) is entered into by Clearwater Landscaping (Clearwater) and the City of Hailey (City) this \_\_\_\_ day of March, 2023.

#### RECITALS

- A. The City is the owner of several city parks, including Keefer Park, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. Clearwater is a local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Keefer Park.
- C. Subject to the terms and conditions of this MOU, the City and Clearwater wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of Clearwater.

#### DUTIES AND RESPONSIBILITIES

##### Clearwater shall:

1. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas, to the best of the irrigation system's abilities. Comply with Hailey's irrigation rules by irrigating at night on even numbered calendar days.
2. Blow out the sprinkler system at the end of the irrigation season before October 31, under city oversight.
3. Apply fertilizers, supplied by Clearwater, as needed to maintain health of the park, and provide MSDS information to City.
4. Notify City of Hailey two weeks in advance of intent to fertilize.
5. Post notice provided by City of Hailey of intent to apply fertilizer prior to application, along with MSDS information.
6. Close area to the public prior to treating with fertilizer.
7. Oversee the health of the vegetation of Keefer Park and report any problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage or vandalism to
8. Hailey Parks Staff 208-721-4138 or [pwadmin@haileycityhall.org](mailto:pwadmin@haileycityhall.org)
9. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.

10. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.

**City shall:**

1. Mow and trim once a week on Tuesdays.
2. Maintain all playground equipment and buildings.
3. Prune trees, bushes and flowers when needed.
4. Empty all garbage and dog pots, and clean bathrooms.
5. Give prior notices of organized park activities to Matt Hoskins 471-0107, *and Kin Mc Gee 208-309-2438*, mhoskins@clearwaterlandscaping.com
6. Inspect the park after each major event for damage caused by the event.
7. Provide a 2' x 3' foot sign at the entrance to the park with the Clearwater logo, Gold Leaf Adopter status, and contact information.
8. Publish an 8.5" x 11" company profile with logo and photos in the City newsletter and equivalent on the City website.
9. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
10. Publish one City newsletter article (all adopters in one article).
11. Publish logo listing in City newsletter and on City website June through October.
12. Publish logo listing in Adopt a Park Program guide.
13. Provide three no-fee park reservations for Clearwater company events.

**Clearwater and the City shall:**

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate when possible on joint projects and activities additional to those outlined previously in this agreement. Hailey may request that Clearwater perform repairs to the irrigation system after needed repairs or improvements are identified.
  - A. Clearwater shall perform labor for agreed upon cooperative projects at a \$50/hour rate, and provide an invoice to City for such costs.
  - B. City shall provide supplies and materials to agreed upon projects.
  - C. City shall produce a purchase order for supplies and materials.

**Clearwater and the City** will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.

  
Clearwater Landscaping

\_\_\_\_\_  
Mayor, City of Hailey

*3/28/23*  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## MEMORANDUM OF UNDERSTANDING

### Webb Landscape and the CITY OF HAILEY

#### Adopt a Park Program for Hop Porter Park

This Memorandum of Understanding (MOU) is entered into by Webb Landscape (Webb) and the City of Hailey (City) this \_\_\_\_\_ day of March, 2023.

#### RECITALS

- A. The City is the owner of several city parks, including Hop Porter Park, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. Webb is local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Hop Porter Park.
- C. Subject to the terms and conditions of this MOU, the City and Webb wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey; to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of Webb.

#### DUTIES AND RESPONSIBILITIES

##### Webb shall:

1. Mow and trim once a week on Tuesdays.
2. Blow out the sprinkler system at the end of the irrigation season before October 31, under city oversight.
3. Apply a fertilizer at least twice a year as needed, using chemicals and products provided by Webb; provide MSDS information to the City.
4. Notify City of Hailey two weeks in advance of intent to fertilize.
5. Post notice provided by City of Hailey of intent to apply fertilizer prior to application.
6. Close area to the public prior to treating with fertilizer.  
Oversee the health of the vegetation of Hop Porter Park and report any concerns or problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage or vandalism to Hailey Parks Staff 208-721-4138 or pwadmin@haileycityhall.org.
7. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.
8. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.
9. Submit monthly invoices to the City documenting Webb's contribution.

**City shall:**

1. Maintain all playground equipment and buildings.
2. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas. Comply with Hailey's irrigation rules by irrigating at night on odd numbered calendar days.
3. Prune trees, bushes and flowers when needed.
4. Empty all garbage and dog pots, and clean bathrooms.
5. Give prior notices of organized park activities to **Brian Ros 720-8014 brianros@webbland.com**
6. Inspect the park after each major event for damage caused by the event.
7. Provide notices to Webb to be posted at treated site.
8. Provide a 2' x 3' foot sign at the entrance to the park with the Webb logo, Gold Leaf Adopter status, and contact information.
9. Publish an 8.5" x 11" company profile with logo and photos in the City newsletter and equivalent on the City website.
10. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
11. Publish one City newsletter article (all adopters in one article).
12. Publish logo listing in City newsletter and on City website June through October.
13. Publish logo listing in Adopt a Park Program guide.
14. Provide three no-fee park reservations for Webb company events.

**Webb and the City shall:**

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate on joint projects and additional activities when possible.
  - A. Webb shall perform labor for agreed upon cooperative projects at a \$55/hour rate, and provide an invoice to City for such costs.
  - B. City shall provide supplies and materials to agreed upon projects.
  - C. City shall produce a purchase order for supplies and materials.

**Webb and the City** will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.

\_\_\_\_\_  
Webb Landscape

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor, City of Hailey

\_\_\_\_\_  
Date



Park Adoption



**Webb Landscape, Inc.**  
 162 Glendale Road  
 Bellevue, Id 83313  
 (208) 788-2066  
 (208) 788-2633  
 www.webbland.com

RECEIVED  
 FEB 24 2023  
 BY:

**Property Services Contract  
 2023**

CITY OF HAILEY  
 115 S. MAIN ST., STE. H  
 HAILEY, ID 83333

Customer ID: CIT001
Phone: (208) 788-9830
Email: ap@haileycityhall.org; <small>stanhania.park@haileycityhall.gov</small>
Site Address: HOP PORTER PARK
Service Area: HAILEY
Account Manager: JARED ALEXANDER - 720-8093

**Property Services**

<input checked="" type="checkbox"/> Weekly Property Mow Service	N/C	<input type="checkbox"/> Natural Area Mowing	
<input checked="" type="checkbox"/> Spring Lawn Clean-Up	N/C	<input checked="" type="checkbox"/> Fall Lawn Aeration	N/C
<input checked="" type="checkbox"/> Fall Leaf Clean-Up (2 per year)	N/C		

**Horticulture Services**

<input type="checkbox"/> Tree & Shrub Dormant Oil		<input type="checkbox"/> Natural Area Fertilization	
<input type="checkbox"/> Driveway/Patio Weed Control		<input type="checkbox"/> Tree & Shrub Insect Control	
<input type="checkbox"/> Spruce Weevil Application		<input type="checkbox"/> Scale Application	
<input type="checkbox"/> Fungal Leaf Disease (2 per year)		<input type="checkbox"/> Tree Borer Control (2-3 per year)	
<input type="checkbox"/> Systemic Insect Control		<input checked="" type="checkbox"/> Fall Lawn Weed & Nutrient Package	N/C
<input type="checkbox"/> Spring Lawn Weed Control		<input type="checkbox"/> Fall Spider Barrier	
<input checked="" type="checkbox"/> Lawn Fertilization Program (2 per year)	N/C	<input type="checkbox"/> Anti-Desiccant	
<input type="checkbox"/> Natural Area Weed Control		<input type="checkbox"/> Organic Only	

**Irrigation Services (Labor Only)**

<input type="checkbox"/> Irrigation Start-Up** & System Test	
<input type="checkbox"/> Backflow Inspection (State Required)**	
<input type="checkbox"/> Irrigation Inspection & Repair (1 per year)	
<input type="checkbox"/> Irrigation Repairs (T&M - as needed)**	
<input type="checkbox"/> Irrigation Winterization**	

**Garden Detail Services (Labor Only)**

<input type="checkbox"/> Spring Bed Clean-Up**	
<input type="checkbox"/> Bed Detail	
<input type="checkbox"/> Seasonal Flower Installation**	
<input type="checkbox"/> Fall Bed Composting**	
<input type="checkbox"/> Fall Bed Winterization**	

**Water Feature Services (Labor Only)**

<input type="checkbox"/> Water Feature Start-Up**	
<input type="checkbox"/> Water Feature Maintenance**	
<input type="checkbox"/> Water Feature Winterization**	

**Special Services**

<input type="checkbox"/> Vole Control	
<input type="checkbox"/> Tree Well Maintenance	
<input type="checkbox"/> Tree Fertilization	
<input type="checkbox"/> Clean Rain Gutters	

**Arbor Services**

<input type="checkbox"/> Shrub and/or Tree Pruning	
--	--

**Winter Services**

<input type="checkbox"/> Stake Install & Removal	
<input type="checkbox"/> Snow Plowing	
<input type="checkbox"/> Snow Shoveling & Blowing	

\*Irrigation repairs billed separately. \*\*Prices listed do not include materials or debris removal for Irrigation, Garden Detail or Water Feature services. Charges refer to per time price, some services require multiple visits. After hours, holiday and emergency rates are time and a half.

Contracts renew on March 15, 2023 and we will, in good faith, continue services as usual if contract is not returned by above date.

Comments/Requests: \_\_\_\_\_

I authorize Webb Landscape, Inc. to perform the services listed above and agree to the contract prices and terms set forth.  
 Terms: Net 15th, 18% APR. I agree to pay the specified charges on past due balances.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Return signed contract via email to webb.ar@webbland.com, via fax to (208)788-2633 or mail to 162 Glendale Rd., Bellevue, ID 83313

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/23

**DEPARTMENT:** PW

**DEPT. HEAD SIGNATURE:** BY

**SUBJECT:** Motion to adopt Resolution 2023-\_\_\_, authorizing the Mayor to sign the property services contract with Webb Landscape for irrigation services for Hop Porter Park during the 2023 park season.

**ACTION ITEM**

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The Adopt a Park program is designed to provide the participants the opportunity to work and care for the parks to help maintain them and keep them looking their best. The park adopters provide a valuable and generous service to the community through the Adopt a Park program. Their contribution is greatly appreciated.

Webb Landscape – Adopted Hop Porter Park since 2012.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library                 | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor                   | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning                | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police                  | <input type="checkbox"/> Wastewater         |
| <input type="checkbox"/> Engineer           | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water              |
| <input type="checkbox"/> Fire Dept.         | <input type="checkbox"/> P & Z Commission        | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to adopt Resolution 2023-\_\_\_, authorizing the Mayor to sign the property services contract with Webb Landscape for irrigation services for Hop Porter Park during the 2023 park season. **ACTION ITEM**

**ACTION OF THE CITY COUNCIL:**

Date: \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.):  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**CITY OF HAILEY**  
**RESOLUTION NO. 2023-\_\_**  
**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY**  
**AUTHORIZING AN AGREEMENT WITH WEBB LANDSCAPE FOR SEASONAL**  
**IRRIGATION SERVICES AT HOP PORTER PARK .**

WHEREAS, the City of Hailey desires to receive services from Webb Landscape under which Webb Landscape will provide seasonal irrigation services to Hop Porter Park.

WHEREAS, the City of Hailey and Webb Landscape have agreed to the terms and conditions of the 2023 Property Services Contract, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Agreement between the City of Hailey and Webb Landscape and that the Mayor is authorized to execute the attached Agreement,

Passed this 10<sup>th</sup> day of April, 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



**Webb Landscape, Inc.**  
 162 Glendale Road  
 Bellevue, Id 83313  
 (208) 788-2066  
 (208) 788-2633  
 www.webbland.com

## Property Services Contract 2023

CITY OF HAILEY  
 115 S. MAIN ST., STE. H  
 HAILEY, ID 83333

Customer ID: CIT001
Phone: (208) 788-9830
Email: ap@haileycityhall.org; <i>proadmin@haileycityhall.org</i>
Site Address: HOP PORTER PARK - IRRIGATION
Service Area: HAILEY
Account Manager: JARED ALEXANDER - 720-8093

Property Services			
<input type="checkbox"/>	Weekly Property Mow Service		
<input type="checkbox"/>	Spring Lawn Clean-Up		
<input type="checkbox"/>	Fall Leaf Clean-Up		
<input type="checkbox"/>	Natural Area Mowing		
<input type="checkbox"/>	Lawn Aeration		
Horticulture Services			
<input type="checkbox"/>	Tree & Shrub Dormant Oil		
<input type="checkbox"/>	Driveway/Patio Weed Control		
<input type="checkbox"/>	Spruce Weevil Application		
<input type="checkbox"/>	Fungal Leaf Disease (2 per year)		
<input type="checkbox"/>	Systemic Insect Control		
<input type="checkbox"/>	Spring Lawn Weed Control		
<input type="checkbox"/>	Lawn Fertilization Program		
<input type="checkbox"/>	Natural Area Weed Control		
<input type="checkbox"/>	Natural Area Fertilization		
<input type="checkbox"/>	Tree & Shrub Insect Control		
<input type="checkbox"/>	Scale Application		
<input type="checkbox"/>	Tree Borer Control (2-3 per year)		
<input type="checkbox"/>	Fall Lawn Weed & Nutrient Package		
<input type="checkbox"/>	Fall Spider Barrier		
<input type="checkbox"/>	Anti-Desiccant		
<input type="checkbox"/>	Organic Only		
Irrigation Services (Labor Only)		Garden Detail Services (Labor Only)	
<input checked="" type="checkbox"/>	Irrigation Start-Up** & System Test	T&M	
<input checked="" type="checkbox"/>	Backflow Inspection (State Required)**	\$75.00	
<input checked="" type="checkbox"/>	Irrigation Inspection & Repair (1 per year)	T&M	
<input type="checkbox"/>	Irrigation Repairs (T&M - as needed)**		
<input checked="" type="checkbox"/>	Irrigation Winterization**	T&M	
<input type="checkbox"/>	Spring Bed Clean-Up**		
<input type="checkbox"/>	Bed Detail		
<input type="checkbox"/>	Seasonal Flower Installation**		
<input type="checkbox"/>	Fall Bed Composting**		
<input type="checkbox"/>	Fall Bed Winterization**		
Water Feature Services (Labor Only)		Special Services	
<input type="checkbox"/>	Water Feature Start-Up**		
<input type="checkbox"/>	Water Feature Maintenance**		
<input type="checkbox"/>	Water Feature Winterization**		
<input type="checkbox"/>	Vole Control		
<input type="checkbox"/>	Tree Well Maintenance		
<input type="checkbox"/>	Tree Fertilization		
<input type="checkbox"/>	Clean Rain Gutters		
Arbor Services		Winter Services	
<input type="checkbox"/>	Shrub and/or Tree Pruning		
<input type="checkbox"/>	Stake Install & Removal		
<input type="checkbox"/>	Snow Plowing		
<input type="checkbox"/>	Snow Shoveling & Blowing		

\*Irrigation repairs billed separately. \*\*Prices listed do not include materials or debris removal for Irrigation, Garden Detail or Water Feature services. Charges refer to per time price, some services require multiple visits. After hours, holiday and emergency rates are time and a half.

**Contracts renew on March 15, 2023 and we will, in good faith, continue services as usual if contract is not returned by above date.**

Comments/Requests: \_\_\_\_\_

I authorize Webb Landscape, Inc. to perform the services listed above and agree to the contract prices and terms set forth.  
 Terms: Net 15th, 18% APR. I agree to pay the specified charges on past due balances.

SIGNATURE: \_\_\_\_\_ --43-- DATE: \_\_\_\_\_

Return signed contract via email to [webb.ar@webbland.com](mailto:webb.ar@webbland.com), via fax to (208)788-2633 or mail to 162 Glendale Rd., Bellevue, ID 83313

## TASK ORDER

This Task Order pertains to an Agreement by and between City of Hailey, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated March 12<sup>th</sup> 2019, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

### **TASK ORDER NUMBER: 3**

**PROJECT NAME:** Water Right 37-22019 Transfer Application

**PART 1.0 PROJECT DESCRIPTION:** OWNER has requested ENGINEER prepare a water right transfer application for OWNER's water right no. 37-22019 to authorize additional ground water be diverted to OWNER's municipal delivery system. Water right no 37-22019 authorizes diversion of 8.78 cfs and 1593.5 afa of ground water for irrigation of 455.3 acres from one well known as the "cemetery well." The water right is currently leased to the Idaho Water Supply Bank under contract no. 1273 through the year 2025.

**PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:** ENGINEER will prepare and provide OWNER a draft *Application for Transfer* for water right 37-22019 proposing to: (1) change the nature of use from irrigation to municipal, (2) change the place of use to the OWNER's municipal water service area, and (3) change the point of diversion to the OWNER's existing municipal-supply wells and any new well(s) designated by OWNER. ENGINEER will coordinate with OWNER and OWNER's legal counsel on finalizing the Application and will provide a final to OWNER for review and signature. Upon OWNER approval, ENGINEER will submit the signed application to IDWR for processing.

If the application is protested, ENGINEER can provide additional services that may be necessary for protest resolution under a separate task order(s).

**PART 3.0 OWNER'S RESPONSIBILITIES:** OWNER shall provide (1) information necessary for completion of the transfer application, (2) the application filing fee estimated to be \$1,390, (3) legal review of application and legal support during application processing, and (4) any necessary signatures.

**PART 4.0 PERIODS OF SERVICE:** ENGINEER anticipates completing Tasks 1 within approximately three weeks following notice to proceed.

**PART 5.0 ENGINEER'S FEE:** ENGINEER proposes to perform this scope of work on a time and materials basis. The estimated fee for the described work ranges from \$6,000 to \$8,000. A budget of \$8,000 is proposed to

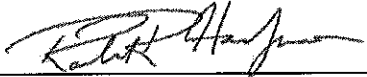
accommodate unforeseen circumstances encountered during completion of the task. ENGINEER's billing rates are based on a 3.23 multiplier of raw hourly rates. Direct costs (photocopy, postage, etc.) and other expenses are billed at actual cost plus 15%. Invoices will be sent on a monthly basis.

This Task Order is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF HAILEY  
"OWNER"

HDR ENGINEERING, INC.  
"ENGINEER"

BY: \_\_\_\_\_

BY:  \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: Robert R. Hardgrove

TITLE: \_\_\_\_\_

TITLE: Vice President

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

ADDRESS: 412 E Parkcenter Blvd, Ste 100  
Boise, ID 83706

**Return to Agenda**



**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023    **DEPARTMENT:** PW    **DEPT. HEAD SIGNATURE:** BY

**SUBJECT:** Motion to approve Resolution 2023-\_\_\_\_, authorizing execution of a maintenance agreement with Clearwater Landscape for seasonal maintenance at Fox Acres roundabout. **ACTION ITEM**

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

Fox Acres roundabout is a well noticed and unique place in Hailey. Clearwater Landscape has been assisting the City with professional care and maintenance for the last few years in this area. City staff would like to continue working with Clearwater in the 2023 season.

The maintenance agreement is attached.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve Resolution 2023-\_\_\_\_, authorizing execution of a maintenance agreement with Clearwater Landscape for seasonal maintenance at Fox Acres roundabout. **ACTION ITEM**

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.):

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**CITY OF HAILEY**  
**RESOLUTION NO. 2023-\_\_**  
**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY**  
**AUTHORIZING AN AGREEMENT WITH CLEARWATER LANDSCAPE FOR**  
**SEASONAL MAINTENANCE AT THE FOX ACRES ROUNDABOUT.**

WHEREAS, the City of Hailey desires to receive services from CLEARWATER LANDSCAPE under which CLEARWATER LANDSCAPE will provide seasonal maintenance at the Fox Acres roundabout.

WHEREAS, the City of Hailey and CLEARWATER LANDSCAPE have agreed to the terms and conditions of the 2023 Landscape Maintenance Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Agreement between the City of Hailey and CLEARWATER LANDSCAPE and that the Mayor is authorized to execute the attached Agreement,

Passed this 10<sup>th</sup> day of April, 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



Award Winning Design, Installation, and Service

P.O. Box 7690, Ketchum, ID 83340  
Ph: 208-788-5486 Fx: 208-788-7967

City of Hailey  
115 S. Main St.  
Hailey, ID 83333

Fox Acres Round About

Ph: 208-788-9830 X31  
Email: stephanie.cook@haileycityhall.org

### 2023 Landscape Maintenance Agreement

<b>Spring Cleanup</b> - All turf areas will be cleaned of all debris as weather permits.	N/A
<b>Turf: Mowing, Trimming, &amp; Blowing</b> - Mowing will begin approximately mid-May. All lawns will be mowed 21 times at 2-3 1/2". Any additional mowing will be done on a Time & Materials basis, or as requested.	N/A
<b>Fertilizer &amp; Weed Control</b> - All turf areas will be fertilized 3 times annually. Weed control will be done as necessary or upon request.	N/A
<b>Fall Leaf Cleanup</b> - Will be performed once in the fall weather permitting. Additional removals will be done on a Time & Material basis or upon request.	N/A
<b>Trees &amp; Shrubs Care</b> - Trees and shrubs will be lightly pruned in the spring. Shrub pruning will be done depending on location and variety. Trees will be pruned of dead and broken material only. Heavy pruning will be done on a Time & Material basis. Winter Burlap wrapping TBD on Time and materials.	N/A
<b>Bed Maintenance</b> - All beds will be cleaned of debris in the spring. One application of fertilizer will be applied annually. Beds will be weeded weekly, bi-weekly, or monthly as needed depending on yearly planting and clients requests. Additional fertilizer and weeding may be done on a Time & Materials basis. All insect maintenance will be done on a Time & Material basis.	\$2,400.00 Bi-Weekly
<b>Irrigation</b> - Systems will be activated in the spring, monitored every 7-10 days, and winterized in the fall. Water schedules will be set according to weather and site conditions. All irrigation repairs will be done on a Time & Material basis.	N/A
<b>Central Control Monitoring/Weather Based Irrigation</b> - Takes into account five weather factors that influence plant water requirements and adjusts irrigation daily. Flow control immediately isolates and eliminates unscheduled water usage, including mainline & lateral breaks or unscheduled watering.	N/A
<b>Natural Area Maintenance</b> - Natural areas will be cleaned once in the spring. Fertilizer will be applied once annually and weed control will be done as necessary. All natural areas will be mowed once in the fall. Additional mowing will be done on a Time & Materials basis.	N/A
<b>Aquatic Maintenance</b> - All pond/water feature maintenance will be done on a Time & Materials basis.	N/A
<b>TOTAL FOR LANDSCAPE MAINTENANCE SERVICES LISTED ABOVE:</b>	\$2,400.00
<b>Prepayment Option (5% discount if paid in full by April 15, 2023)</b>	\$2,280.00

**Recommended** - Please check any additional services you would like provided. For items not estimated a quote will be provided upon your request. All checked items will be invoiced separately.

◇ Systemic Aphid Injection (1 App)	Direct /App	◇ Thatching	N/A
◇ Aphids and Mites (3 Apps)	T&M /App	◇ Compost/Mulch	\$800.00
◇ Biomineral Tea (1 App)	T&M /App	◇ Mechanical Edging	T&M
◇ Black Leaf Spot (2 Apps)	T&M /App	◇ New Flower Installation	T&M
◇ Borer Application (2 Apps)	T&M /App	◇ Custom Flower Pots	Call For Details
◇ Deep Root Fertilize Trees/Shrubs (2 Apps)	T&M /App	◇ Deer Repellant Application	T&M
◇ Dormant Oil (1 App)	T&M /App	◇ Aerating	T&M
◇ Pine Needle (1 App)	T&M /App	◇ Gutter Cleaning	T&M
◇ White Pine Weevil (1 App)	T&M /App	◇ Backflow Test	\$85.00/Each
◇ Vole Control (1 App)	T&M /App	◇ Professional Water Audit	Call For Details

Clearwater Landscaping takes great pride in our workmanship, endeavoring to provide you with the best service possible. In order to provide you that service, it is necessary to establish the following conditions under which Clearwater Landscaping will provide landscaping materials and services to you. Clearwater Landscaping and you, our customer, agree, as follows:

1. In providing services to you, Clearwater Landscaping shall use its best and good faith efforts to maintain the vitality of your lawn and landscaping and will attempt to guard against any loss of any portion of your lawn or landscaping, from such causes as, diseases, infestation of pests, fungus, failure of your irrigation system or acts of god, but Clearwater Landscaping shall not be liable for any loss of your lawn or landscaping or any other property damage or personal injury resulting from any failure of Clearwater Landscaping to act.
2. Prices are based on the condition and topography of your lawn and landscaping at the time we prepare an estimate. A change in these site conditions may result in adjustments to the price. If a change results in an adjustment to the price, Clearwater will notify you before performing additional work. You may automatically accept the adjusted price, by not responding to the notice. If you do not agree to an adjustment of price, you must notify Clearwater within five (5) calendar days of receipt of the notice. If you do not agree to the adjusted price, you or Clearwater shall have the right to cancel the agreement by providing notice.
3. Clearwater Landscaping submits invoices for payment of monthly charges and for optional services. All additional work and material requested will be billed and due upon completion of the work. All accounts are due and payable within ten (10) days of the date of the invoice. You will be billed a finance charge of 1 ½ percent per month on any amount you do not pay Clearwater within thirty (30) days of the date on the invoice. If you do not pay Clearwater the entire amount of an invoice within thirty (30) days of the date on the invoice, Clearwater may cancel this agreement by providing you with notice.
4. If you become dissatisfied with Clearwater Landscaping's performance of this agreement, you must notify Clearwater immediately, stating the reasons for your dissatisfaction. This will give Clearwater an opportunity to correct any dissatisfaction as soon as possible. If after receiving notification, Clearwater fails to substantially perform the conditions of the agreement within fourteen (14) days of the notice, you have the right to cancel this agreement by providing Clearwater notice.
5. If under the terms of this agreement, you or Clearwater cancels this agreement, you agree to pay the amount invoiced, including any finance charges, and any other fees or costs specified in this agreement, for work performed under the agreement prior to the notice of cancellation.
6. In the event there is a dispute between you and Clearwater Landscaping as result of this agreement or the performance of the agreement, the party that prevails in the dispute shall be entitled to attorney fees and legal costs, whether or not you or Clearwater Landscaping file a court action, including any fees and costs incurred in appellate or bankruptcy courts.
7. Notice required by this Agreement must be given in writing to Clearwater Landscaping at P.O. Box 7690, Ketchum, Idaho 83340, and to you at the address you provide below. The official date of the notice shall be five (5) business days after the date postmarked on the notice.

Thank you for choosing Clearwater Landscaping!

In order to accept the agreement, please sign and complete the information requested below including indicating your method of payment, and return the original to Clearwater Landscaping P.O. Box 7690, Ketchum, Idaho 83340.

Date \_\_\_\_\_

**BILLING OPTIONS:**

Signature \_\_\_\_\_

Pay in Full, Less 5% if paid before April 15<sup>th</sup> 2023

Print Name \_\_\_\_\_

6 Monthly Payments (April-September)

Address \_\_\_\_\_

Check if you would like to receive invoices electronically.

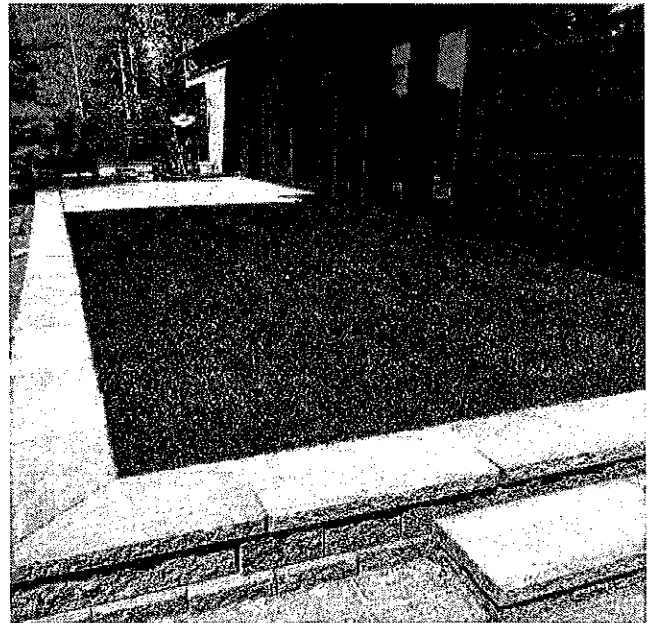
E-mail Address \_\_\_\_\_



Award Winning Design, Installation, and Service

# Spring Newsletter – March 2023

2022 went out with a bang! An epic early start to the snow season left a lot of leaves on the trees and kept our crews very busy. 2023 has come in with barely a whisper. Several of our employees have attended conferences regarding technology and its role in the turf industry, as well as, training on more efficient computerized irrigation systems. Water totals for the spring are already on the decline. Dry soil from the previous year will absorb most of the melting snowpack. Drought conditions are forecasted to dominate the area once again. Clearwater Landscaping has been actively promoting and installing water-wise landscapes. Using more efficient irrigation products and controllers, planting more drought tolerant plants and installing artificial turf to problem areas, we are able to provide substantial water savings. If you are concerned or simply curious about how you can do your part, give us a call and we can help develop a plan. Here are a few of the artificial turf replacement projects we completed in 2022.



Amid the current economic climate and expanding housing crisis, Clearwater Landscaping has needed to find innovative ways to recruit and maintain employees. Lack of a local labor force has led us to provide two free shuttles for our employees from Twin Falls. With stops in Jerome and Shoshone we are getting our people to the valley and reducing the number of cars on the highway every morning and afternoon. We are also encouraging our employees to work with family or friends through aggressive hiring and referral incentives. We strive to provide our clients with a thoughtful and dedicated staff. Please help us keep their spirits up with a simple wave or thumbs up. Thank you for your continued support!

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/23/2023      **DEPARTMENT:** Public Works      **STAFF SIGNATURE:** BY \_\_\_\_\_

**SUBJECT:** Motion to adopt of Resolution 2023-\_\_\_\_\_, a resolution authorizing the service agreement between the City of Hailey and Lyon Landscape Architect for landscape improvements along the River Street right of way of Bullion and one (1) block north and south of Bullion Street.

**AUTHORITY:**  ID Code \_\_\_\_\_       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The City of Hailey has two active agreements for the River Street Reconstruction Project, 1) Local Highway Technical Assistance Council (LTAC) and 2) the Hailey Urban Renewal Agency.

As part of the LTAC Agreement, the City is to provide landscaping improvements along the River Street Right of Way of Bullion and one (1) block north and south of Bullion Street. The City has received the attached service agreement from Lyon Landscape Architects for the required improvements of the LTAC agreement.

Once approved, the City will submit a request for payment to the Hailey Urban Renewal Agency for the reimbursement of funds associated with this Lyon Landscape Architects service agreement.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**      Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_      YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_      Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_      Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)**

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Engineer	<input checked="" type="checkbox"/> Public Works, Parks	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve Resolution 2023-\_\_\_\_\_, a resolution authorizing the service agreement between the City of Hailey and Lyon Landscape Architect for landscape improvements along the River Street right of way of Bullion and one (1) block north and south of Bullion Street.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_      Dept. Head in Attendance at Meeting (circle one) Yes      No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: Record      \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_      Copies (AIS only) \_\_\_\_\_      Instrument # \_\_\_\_\_

**CITY OF HAILEY**  
**RESOLUTION NO. 2023-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING THE EXECUTION A SERVICE AGREEMENT WITH LYON  
LANDSCAPE ARCHITECTS FOR LANDSCAPE IMPROVEMENTS ALONG RIVER  
STREET RIGHT OF WAY OF BULLION AND ONE (1) BLOCK NORTH AND SOUTH  
OF BULLION STREET**

WHEREAS, the City of Hailey desires have Lyon Landscape Architect's provide professional services for the City of Hailey.

WHEREAS, the City of Hailey and Lyon Landscape Architects have agreed to the terms and conditions of the Services Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves the Services Agreement between the City of Hailey and Lyon Landscape Architect's, and that the Mayor is authorized to execute the attached Agreement,

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



March 7, 2023

Brian Yeager  
**Public Works Director**  
**City of Hailey**  
115 S Main Street  
Hailey, ID 83333

**RE: River Street ROW – Bullion St & 1 Block N & S - Landscape Improvements**

Dear Brian,

Thank you for the opportunity to provide you with a proposal for the River St ROW Project. The scope of work is for the W Bullion St block on both sides of the street, plus the south intersection of W Carbonate St and the north intersection at Croy St. The intended work is for the landscape and irrigation design associated with the road and right of way improvements by Stanley Consultants and their design team. If there is anything omitted from the scope of work, please reach out to let me know.

**SCOPE OF WORK**

**Task 1 – Project Management**

- Obtain AutoCAD survey and appropriate AutoCAD files from the Project Engineer. Final Site Plan prepared by others.
- Site Visit to review and observe existing vs proposed site conditions
- Review City of Hailey Landscape and Irrigation code requirements
- Review Civil ROW Improvement Drawings and notes
- Meeting with the City of Hailey Public Works and Planning Department to discuss plant & tree ROW standards, Tree standards and Irrigation Component standards
- Meeting with City of Hailey Tree Committee
- Meeting with Stanley Consultants and other consultants on the project
- Review of proposed design with consultants and City of Hailey staff

**Task 2 – Preliminary Landscape Plans**

- City of Hailey Landscape Code Requirements
- Preliminary Landscape Planting Plans shall include:
  - a. Landscape Planting Plan
    - i. Plant Schedule, Planting Notes, Plant Images, Landscape Calculations
    - ii. Street Trees, Parking Lot Landscaping, Perimeter Landscaping, Street ROW Improvements
  - b. Landscape Planting Details
  - c. Tree Planting Details – including Silva Cell construction detail and notes (or other options)
  - d. Bollard details and coordination with electrical
  - e. Electrical coordination – pole lights, electrical, outlets, etc
- Provide PDF drawings for Review Submittal
- Respond to City & Consultant Comments

**Task 3 – Preliminary Irrigation Plans**

- City of Hailey Irrigation Code Requirements
- Preliminary Landscape Irrigation Plans shall include:
  - a. Landscape Irrigation Plan
    - i. Irrigation Layout, Irrigation Notes and Point of Connection, Controller Location
  - b. Landscape Irrigation Details
- Provide PDF drawings for Review Submittal
- Respond to City & Consultant Comments

**Task 4 – Final Landscape and Irrigation Construction Drawings**

- Review feedback from City & Consultant comments. Update drawings per updated civil site plan
- Updated Landscape Planting Plans shall include:
  - a. Landscape Planting Plan
    - i. Plant Schedule, Planting Notes, Plant Images, Landscape Calculations
  - b. Landscape Planting Details
  - c. Tree Planting Details
  - d. Bollard Details – coordinate with electrical
- Coordinate with civil and electrical as necessary
- Irrigation Plans shall include:
  - a. Irrigation Layout, Schedule, Irrigation Details and Notes
- Provide PDF drawings for final documentation
- Provide Landscape & Irrigation Standard River Street ROW Manual
- Provide Landscape Maintenance Manual

**Task 5 – Bid Services**

- Respond to Bid Questions
- Provide Addenda / RFI Response as necessary

**Task 6 – Construction Administration – Hourly, as requested**

- Provide ASI, RFI Responses
- Pre-Construction Meeting
- Periodic Site Meetings with follow up Field Reports
- Submittal Review & Approval
- Punchlist Walkthrough
- Final Approval Notice

<b>FEE FOR PROFESSIONAL SERVICES</b>	<b>FEE</b>
<b>Task 1 – Project Management</b>	\$2,000
<b>Task 2 – Preliminary Landscape Plans</b>	\$3,750
<b>Task 3 – Preliminary Irrigation Plans</b>	\$3,000
<b>Task 4 – Final Landscape and Irrigation Plans</b>	\$6,000
<b>Task 5 – Bid Services</b>	\$1,250
<b>Task 6 – Construction Administration</b>	Hourly
<b>TOTAL DESIGN FEE</b>	<b>\$16,000</b>

**ADDITIONAL SERVICES**

May include, but not limited to the following:

- Work relating to the change / adoption of landscape and irrigation Hailey City Standards
- Work related to city standards related to lighting, benches, pole lights, bollards, trash enclosures, etc
- Work related to other city projects, including Town Square, Hailey Master Planning through URA, etc
- Significant Redesign after approved layout in Task 2 and 3
- Technical Specifications beyond sheet notes
- In Person Meetings

**STANDARD BILLING RATES**

Additional Services shall be billed at \$125/hour or at an agreed upon fixed fee.

**REIMBURSABLE EXPENSES**

Includes mileage, cost of copies, in house plots and other project out of pocket costs plus 10%.

**SCHEDULE**

To be provided and coordinated by City of Hailey and Stanley Consultants. Currently anticipating kick-off Spring 2023

**PAYMENT**

We shall send invoices at the end of each month for percentage completed. Payment shall be due within 30 days of receipt of invoice.

**OWNER / ENGINEER RESPONSIBILITIES**

Owner / Engineer shall provide necessary AutoCAD files, including Survey, Architectural & Civil Site Plans and any relevant documents for our work to be completed.

Please let me know if you have any questions or concerns. If this is agreeable to you, please sign below and return a copy of the signed proposal, AutoCAD files and any other pertinent information necessary for completion of work.

Sincerely yours,

Moghan Lyon  
Partner, Lyon Landscape Architect

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Martha Burke, Mayor

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023

**DEPARTMENT:** PW/CDD

**DEPT. HEAD SIGNATURE:** BY/RD

**SUBJECT:** Motion to authorize the mayor’s signature on a Certificate of Completion Letter for the development of River Street Townhomes located at 410 North River Street (Sublots 1-12, Block 56, Hailey Townsite), and release the Security Agreement Bond in the amount of \$740,107.50.

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:** The River Street Townhomes, developed by River Street Townhomes, LLC, has successfully completed all infrastructure installation and/or improvements to the satisfaction of City Staff and the City Engineer. The Applicant Team has requested the Release of the Security Agreement Deposit, in the amount of \$740,107.50.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**  
Budget Line Item # \_\_\_\_\_ Caselle # \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Staff Contact: Robyn Davis Estimated Completion Date: \_\_\_\_\_  
Phone # 788-9815 #2015

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to authorize the mayor’s signature on a Certificate of Completion Letter for the development of River Street Townhomes located at 410 North River Street (Sublots 1-12, Block 56, Hailey Townsite), and release the Security Agreement Bond in the amount of \$740,107.50.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: \_\_\_\_\_ \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies  
Instrument # \_\_\_\_\_

April 10, 2023

River Street Townhomes, LLC  
Attn: Kevin Cablik  
1450 W. Bannock Street  
Boise, ID 83702

**Re: River Street Townhomes – Certificate of Completion**

Dear Mr. Cablik:

The undersigned hereby certifies that the infrastructure improvements (“Work”) to the River Street Townhomes (“Project”) Development, as described in Exhibit A of the PUD Agreement, has been inspected, approved and completed by City Staff, and in accordance with applicable ordinances, regulations, plans and specifications and all project documents, including the PUD Agreement, recorded December 29, 2021, as well as the Security Agreement for River Street Townhomes, recorded May 26, 2022 (“Project Documents”), and is hereby approved and accepted by the City of Hailey, Idaho (“City”) as of the date of this Certificate (“Completion Date”).

The City of Hailey has requested the final release of Security Agreement Bond in the amount of \$740,107.50.

Sincerely,

City of Hailey, Idaho

By: \_\_\_\_\_  
Martha Burke, Mayor

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/23/2023      **DEPARTMENT:** Public Works      **STAFF SIGNATURE:** BY \_\_\_\_\_

**SUBJECT:** Motion to approve the special event, Big Wood Flyathalon, to be held on July 22, 2023 from 6am to 9pm, and located Lion’s Park and authorize the mayor to sign the Special Event Decision and Special Event Agreement.

**AUTHORITY:**  ID Code \_\_\_\_\_       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The Big Wood Flyathalon is a trail running and finishing event beginning at parking lot by River Run, along Wood River Trail between River Run and Myrtle, from Myrtle to River Street down ending at Lion’s Park. The event is being hosted by Wood River Land Trust.

The approval is contingent on the following:

- a. Approval of both Council and Staff
- b. All associated fees paid prior to the event
- c. All required documentation received prior to the event

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # _____	Caselle # _____
Estimated Hours Spent to Date: _____	YTD Line-Item Balance \$ _____
Staff Contact: _____	Estimated Completion Date: _____
Comments: _____	Phone # _____

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

<input type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input type="checkbox"/> City Attorney	<input type="checkbox"/> Mayor	<input checked="" type="checkbox"/> Streets
<input type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Engineer	<input checked="" type="checkbox"/> Public Works, Parks	_____
<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve the special event, Big Wood Flyathalon, to be held on July 22, 2023 from 6am to 9pm, and located Lion’s Park, and authorization for the mayor to sign the Special Event Decision and Special Event Agreement.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head in Attendance at Meeting (circle one) Yes    No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: Record      \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies (AIS only) \_\_\_\_\_ Instrument # \_\_\_\_\_



## DECISION

Based on the Application for a Special Event Permit for RiverFest, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

### Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

### Additional Conditions

- a. Certificate of Liability Insurance in the amount of \$1,000,000 naming the City of Hailey as additionally insured.
- b. Beverage Catering permit must be approved prior to the event.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF HAILEY

By: \_\_\_\_\_  
Martha Burke, its Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

## SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey (“the City”) for RiverFest (Sunday, July 4<sup>th</sup>, 2021 from 1:00 p.m. to 6:00 p.m.), plus specified set up and teardown time) (“the Event”), and pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, as the applicant (“Applicant”) of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this 10<sup>th</sup> day of May, 2021.

APPLICANT:

By: \_\_\_\_\_

\_\_\_\_\_  
(please sign and print name and title, if applicable)

CITY OF HAILEY:

By: \_\_\_\_\_  
Martha Burke, its Mayor

ATTEST: \_\_\_\_\_  
Mary Cone, its City Clerk

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



## SPECIAL EVENT PERMIT APPLICATION

I. **EVENT NAME:** Blg Wood Flyathalon

II. **EVENT DESCRIPTION:** A trail running and fishing event between River Run and Lion's Park.

III. **LOCATION:** (Be specific - i.e., Hop Porter Park, all of 1<sup>st</sup> Avenue between Walnut and Pine, 115 Main St. S.):

Public Property       Private Property

Draper Pavilion at Lion's Park, and on roads between the bike path and Myrtle and Lions Park.

IV. **DATES & TIMES:** Special Events are limited to four days, including set-up and tear-down days. Event organizers are allowed no more than eight events per calendar year unless a modification is granted by the City Council.

Date(s) of Event	Hours		Estimated # of Attendees
7/22/23	Start Time: 6am	End Time: 9PM	All Day:
	Start Time:	End Time:	All Day:
Date(s) of Set-up/Tear-down	Hours		Estimated # Staff
7/21/23	Start Time: 3PM	End Time: 8PM	
	Start Time:	End Time:	

### V. FEES

Special Event Permit Application Fee      \$125            125

Per Day Park Rental Fee      \$300            300

Events that meet **both of the following criteria** may be exempted from Park Rental Fee by resolution of the City Council:

- Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.      **Tax Exempt #:** \_\_\_\_\_
- Promoted locally and regionally within the state and the northwest.

Tax (on park rental fees only)      6%            \_\_\_\_\_

**TOTAL DUE:**      425

### VI. ORGANIZER:

Sponsoring Organizer/Organization: Wood River Land Trust

Applicant's Name: Liz Pedersen      Title: Manager of Communications and Giving

Address: 119 E Bullion St.      City: Hailey      State: ID      Zip: 83333

Telephone Home: 208-788-3947      Mobile: \_\_\_\_\_      FAX: \_\_\_\_\_

Applicant Driver's License #: 208-788-3947      Email: liz@woodriverlandtrust.org

### VII. EVENT HISTORY:

New Event: Yes  No \_\_\_\_\_      Annual Event: Yes  No \_\_\_\_\_      Years in Operation: 0

### VIII. COMMERCIAL/NON-COMMERCIAL:

Event Category:       Commercial       Noncommercial

Estimate of Gross Ticket Sales & Revenues (commercial event only): \_\_\_\_\_

IX. **INSURANCE:** A comprehensive general liability insurance policy must be maintained with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. **A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Federal Insurance Company      Agent Name: Anna Hill      Phone: 703.397.0977

Updated: 12/12/2022



## SPECIAL EVENT APPLICATION GUIDE

- Complete the application:**
  - a) Fill out Sections I-XI.
  - b) Compile all attachments that are required by Sections IX and X.  
\*An application is not considered complete unless all the required attachments are included.
  
- Submit a completed application in accordance with the required time frames:**
  - a) An application for a Special Event involving a Street Closure and anticipated to attract fewer than 250 people at any one time shall be filed at least fourteen (14) calendar days prior to the Special Event.
  - b) An application for a Special Event anticipated to attract 250 to 1,499 people at any one time shall be filed at least thirty (30) calendar days prior to the Special Event.
  - c) An application for a Special Event anticipated to attract 1,500 or more people at any one time shall be filed at least sixty (60) calendar days prior to the Special Event.
  
- City Staff will evaluate your application:**
  - a) City Staff will evaluate your application, at which time:
    - a. You will be contacted if further information is required;
    - b. Each City department will review and comment on your application;
    - c. Preliminary approval with conditions will be granted; and/or
    - d. Your application may be denied or adjusted to comply with City standards and policies.
  
- City Council review:**
  - a) Applications with preliminary departmental approval will be placed on the next City Council Consent Agenda for final approval. You will be contacted with the specific date and time. At that time, you are welcome, but not required, to make an appeal to the City Council for your event and any special requirements or waivers that may apply.
  - b) If your event has occurred consecutively for the past 3 years, approval by way of the City Council vote may be waived.
  
- Approval:**
  - 1. Once your application is approved it is **your sole responsibility to coordinate all approved activities**. If you need additional services from the City, they may be available with an additional fee and must be approved and coordinated prior to the event.

City Staff Contacts			
<b>Community Development Department</b>	<i>Cece Osborn, City Planner</i> - Special Event Applications	(208) 788-9815 x2019	<a href="mailto:cece.osborn@haileycityhall.org">cece.osborn@haileycityhall.org</a>
<b>Public Works Department</b>	<i>Nancy Arellano, Public Works Coordinator</i> - Special Event Applications for parks	(208) 788-4221	<a href="mailto:nancy.arellano@haileycityhall.org">nancy.arellano@haileycityhall.org</a>
	<i>Emily Williams, Sustainability &amp; Grants Coordinator</i> - Environmental Resiliency Plans	(208) 788-9830 x4231	<a href="mailto:emily.williams@haileycityhall.org">emily.williams@haileycityhall.org</a>
<b>Clerk's Office</b>	<i>Dalia Carrillo, Deputy City Clerk</i> - Banner Applications	(208) 788-4221 x1512	<a href="mailto:dalia.carillo@haileycityhall.org">dalia.carillo@haileycityhall.org</a>
<b>Library</b>	<i>Kristin Fletcher, Programs &amp; Engagement Manager</i> - Special Event Applications for Town Center West building	(208) 788-2036	<a href="mailto:kristin.fletcher@haileypubliclibrary.org">kristin.fletcher@haileypubliclibrary.org</a>

**This page is for your information. You do not need to include it with your application. You may submit completed applications via e-mail to the appropriate contacts listed above, by fax at (208) 788-2924, or in person at City Hall (115 Main Street South, Ste H, Hailey, ID 83337).**

**X. PLANNED ACTIVITIES & REQUIREMENTS:** It is the sole responsibility of the Applicant to coordinate the planned activities. All event materials and related items are to be furnished by the applicant unless arrangements are made prior to the event (\*Additional fees may apply).

<i>Planned Activity or Location</i>	<i>Yes</i>	<i>No</i>	<i>Requirements</i>	<i>Yes</i>	<i>No</i>
Alcohol Served or Sold	X		Alcohol Beverage Catering Permit	X	
Amplified Sound		X	Amplified Sound Permit - Maximum amplification: 90 db - Permissible hours: 10am-10pm		
Banner (over Main Street)		X	Banner Application		
Electricity/Generators		X	Explanation of use		
100 Event Attendees or More	X		Portable Toilets and Wash Stations - Contact Clear Creek Disposal can provide services, call (208) 726-9600	X	
250 Event Attendees or More			Security Plan - If Halley Police Dept officers are required, the Applicant will be charged \$40/hr per officer	X	
			Environmental Resiliency Plan - No single-use plastics - One (1) or more compost waste bins - One (1) or more recycle waste bins	X	
			Comprehensive general liability insurance policy - Certificate with coverage of \$1,000,000.00 or more - You may partner with another organization to use their insurance	X	
500 Event Attendees or More			Provide one (1) six-yard dumpster - Contact Clear Creek Disposal can provide services, call (208) 726-9600		
Food/Beverage Caterers	X		List caterers or vendors		TBD
Gray Water or Grease Barrel		X	Explanation of disposal		
Lighting		X	Explanation of use		
Medical Services	X		EMT Standby - Applicant will be charged \$35/hr for EMS Standby		X
			Ambulance		Hiring WRFR
Open Flame or, flame producing devices		X	Site plan		
			Device specifications		
Overnight camping		X	Specify City Designated Area		
Portable Toilets and/or Wash Stations	X		Site plan		
Public Street and/or Alley Location	X		Certified Traffic Management Plan - Road Work Ahead can create certified Traffic Management Plans, call (208) 734-4444. - An ITD permit is required for Main Street Closures.		
			ITD Permit for Main Street Closures		
			Route Map	X	
Vendors			Vendor/Items Sold List		
			Temporary Structure Sizes & Site Plan		
Water			Drinking Station Plan - All single-use petroleum-based plastics are prohibited; compostable bioplastics are allowed.		

**XI. AGREEMENT:**

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: Elizabeth Petersen Date: 2-8-2023

Race Start: Parking lot by River Run on Saturday, July 22 at 7AM

Race Course: Along the Wood River Trail between River Run and Myrtle.

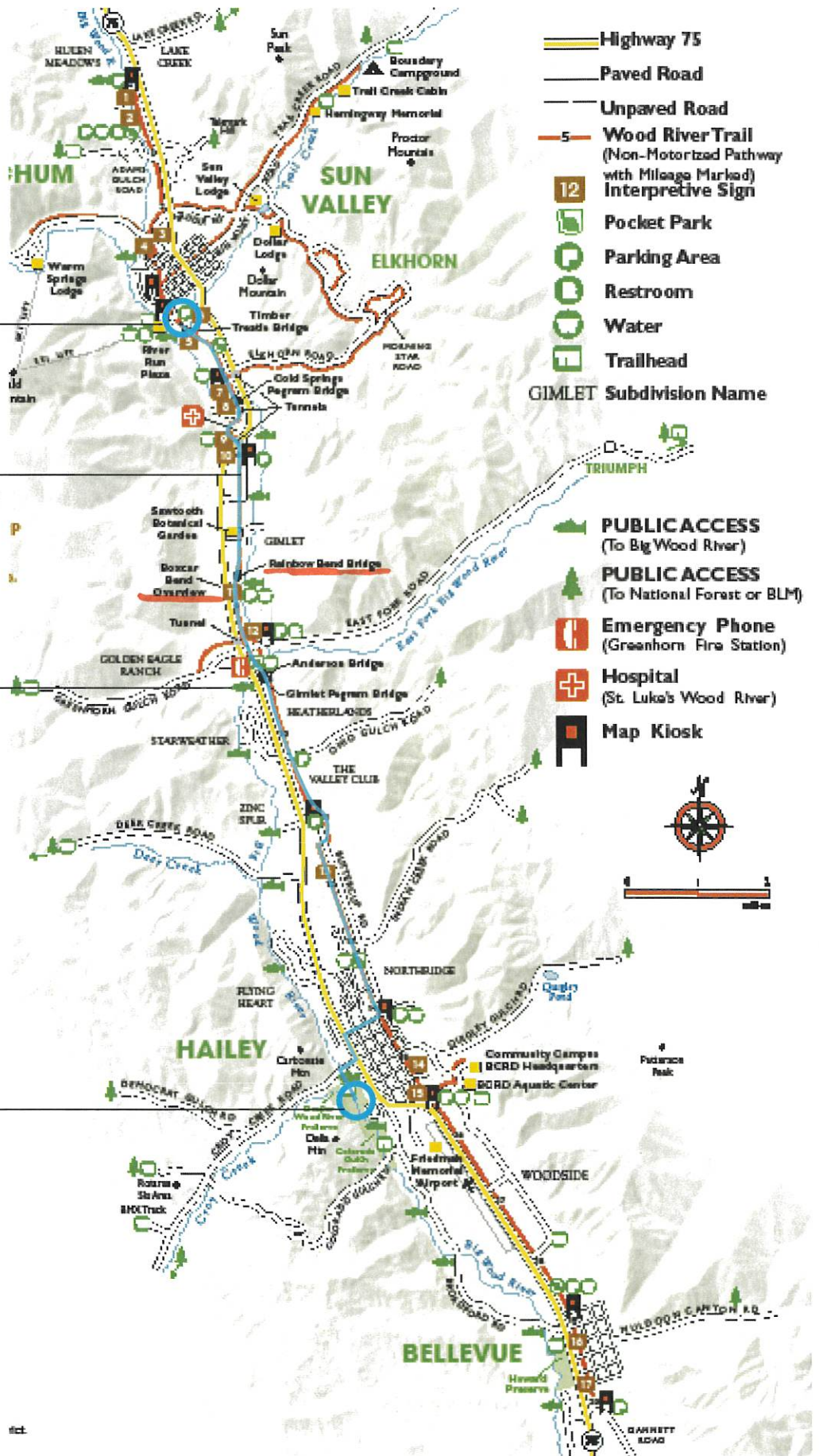
From Myrtle, the course would run along Myrtle to River Street, and then down to Lion's Park.

Volunteers located at public fishing access points, to ensure racers enter/exit at the right places

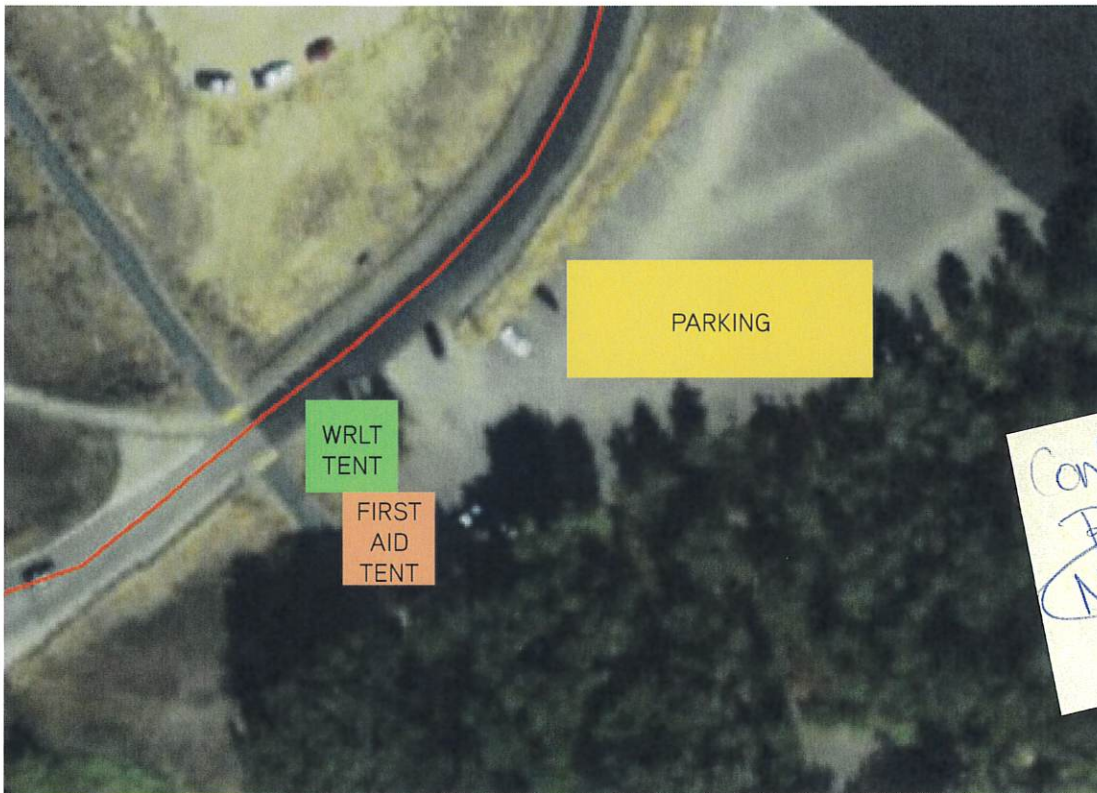
Volunteer Locations:

- River Run (2 people)
- River Run Lower (2 people)
- Hospital Bridge (2 people)
- Rainbow Bend Bridge (2 people)
- Boxcar Bend (2 people)
- Lion's Park (2 people)

Race Finish: Draper Preserve, Hailey







**Course:** The race would start at the River Run entrance to the Wood River Trail, and would run the length of the trail to Bullion Street, at which point racers would run along Bullion to Greenway at Lions Park. Along the course of the race, racers would need to catch a fish at any one of the public access points located between River Run and the Draper Pavillion.

**Safety Plan:** In addition to getting insurance for the race, we would have a well stocked first-aid station, and volunteers throughout the course monitoring racers. The entire course is in cell service, allowing for emergency services at any point. Our first aid tent would be manned by Keri York, WRLT staff member and volunteer emergency responder for Wood River Fire and Rescue. We would also work with the Wood River Fire and Rescue to provide a “sweep” of the course. We would also require racers to sign a liability waiver, and a terms and conditions waiver. Both of these documents will be provided to the BCRD for review prior to being circulated to racers.

**Parking Plan:** With approx 75 racers total, we would have plenty of parking at the public lot by the Wood River Trail, with overflow located at the large River Run lot. We would encourage race participants to park toward the back of the lot(s) to reserve parking for regular Wood River Trail users.





PARK RESERVATION APPLICATION

Park: Lions Park Field/Facility: Lions Park Parking Area

Type of Event: Fun Run

Date(s) of Use: 7-21-2023; 7-22-2023 Time: From: 9 To: 9

Day(s) of Use: M  T  W  Th  F  Sat  Sun   
(Seasonal use limited to 4 days per week.)

**Applicant Information**  
Name: Liz Pedersen  
Mailing Address: 119 E Bullion Street  
Hailey, ID 83333  
Phone #: 208-788-3947  
Email: liz@woodriverlandtrust.org

**Organization Information (if applicable)**  
Name: Wood River Land Trust  
Mailing Address: 119 E Bullion Street  
Hailey, ID 83333  
Phone #: 208-788-3947  
Email: liz@woodriverlandtrust.org

**Fees:**

Daily Pavilion Rental	1 - 24 people	\$50.00	<input type="checkbox"/>
	25 - 99 people	\$100.00	<input type="checkbox"/>
	100 - 249 people	\$150.00	<input checked="" type="checkbox"/> <u>150.00</u>
Daily Sports Field Rental	1 - 24 people	\$100.00	<input type="checkbox"/>
	25 - 99 people	\$150.00	<input type="checkbox"/>
	100 - 249 people	\$200.00	<input type="checkbox"/>
Daily Non-field Sport Rental	1 - 24 people	\$50.00	<input type="checkbox"/>
	25 - 99 people	\$100.00	<input type="checkbox"/>
	99 - 249 people	\$150.00	<input type="checkbox"/>
Seasonal Sports Field Rental (Keefer choose north or south field)		\$300.00	<input type="checkbox"/>
Seasonal Non-field Sport Rental		\$150.00	<input type="checkbox"/>
		<i>Subtotal</i>	<u>          </u>
		<i>6% Tax</i>	<u>          </u>
		<b>Total Due:</b>	<u>150.00</u>

**NOTE: Special Event Criteria**

Your event is a Special Event if it meets either of the following criteria: 1) It will require a street closure within any zoning district, or 2) It is anticipated to attract 250 or more people at any one time within any zoning district. Special Event application procedures and additional fees apply.

I hereby certify the above statements to be true, complete and correct to the best of my knowledge.

Signature of Person Reserving Park:

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ T: 208-788-4221 ■ F: 208-788-2924

Special Event: Big Wood Flyathlon  
7/22/23

Received 3/30/23

RECEIVED  
MAR 09 2023



### ALCOHOL BEVERAGE CATERING PERMIT

Please Note: An alcohol beverage catering permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, for a period not to exceed (5) five consecutive days. §23-934A

Fee: \$20.00 per day - non refundable fee

Name of Alcohol License Holder & DBA: Sawtooth Brewery LLC

Address of License Holder: 110 N River St, Hailey, ID 83333

State License #: Beer # 20065 Wine # \_\_\_\_\_ Liquor # \_\_\_\_\_

Dates/Times of Use:

Date <u>7-22</u>	From <u>7</u> (a.m./p.m.)	To <u>1</u> (a.m./p.m.)
Date _____	From _____ (a.m./p.m.)	To _____ (a.m./p.m.)
Date _____	From _____ (a.m./p.m.)	To _____ (a.m./p.m.)
Date _____	From _____ (a.m./p.m.)	To _____ (a.m./p.m.)
Date _____	From _____ (a.m./p.m.)	To _____ (a.m./p.m.)

The sponsored event will be open to the organization(s), group(s), or person(s) and guests for a period of 1 days.

[Signature]  
Signature of Licensee

Event will serve - Must match state licensee Circle all that apply:  
 Beer,  Wine,  Liquor

Catering For Event Name: BIG WOOD FISH RUN

Name of Organization/Group/Persons Sponsoring Event: \_\_\_\_\_

Phone No: 208-450-9324 Email address: Kevin@sawtoothbrewery.com

Address Where Liquor/Wine/Beer Will Be Served: LIONS PARK, HAILEY

\*If Public Building indicate rooms or area where alcohol is to be sold, attach map if necessary.

Applicant's Signature or Designee: [Signature]  
Applicant Signature - Must be present during entire event

Approved with conditions to ensure public safety §23-934B Circle one- YES or NO  
 Describe conditions here:  
 \_\_\_\_\_  
 \_\_\_\_\_

Approval of this permit certifies that the licensee is entitled to hold and use this Idaho Liquor Catering Permit at the above designated premises, subject to provisions of Title 23-I.C.

Approved  
 Denied  
 By: [Signature]  
 Police Chief or Designee

Date: 3/30/23

Approved  
 Denied  
 By: [Signature]  
 Fire Chief or Designee

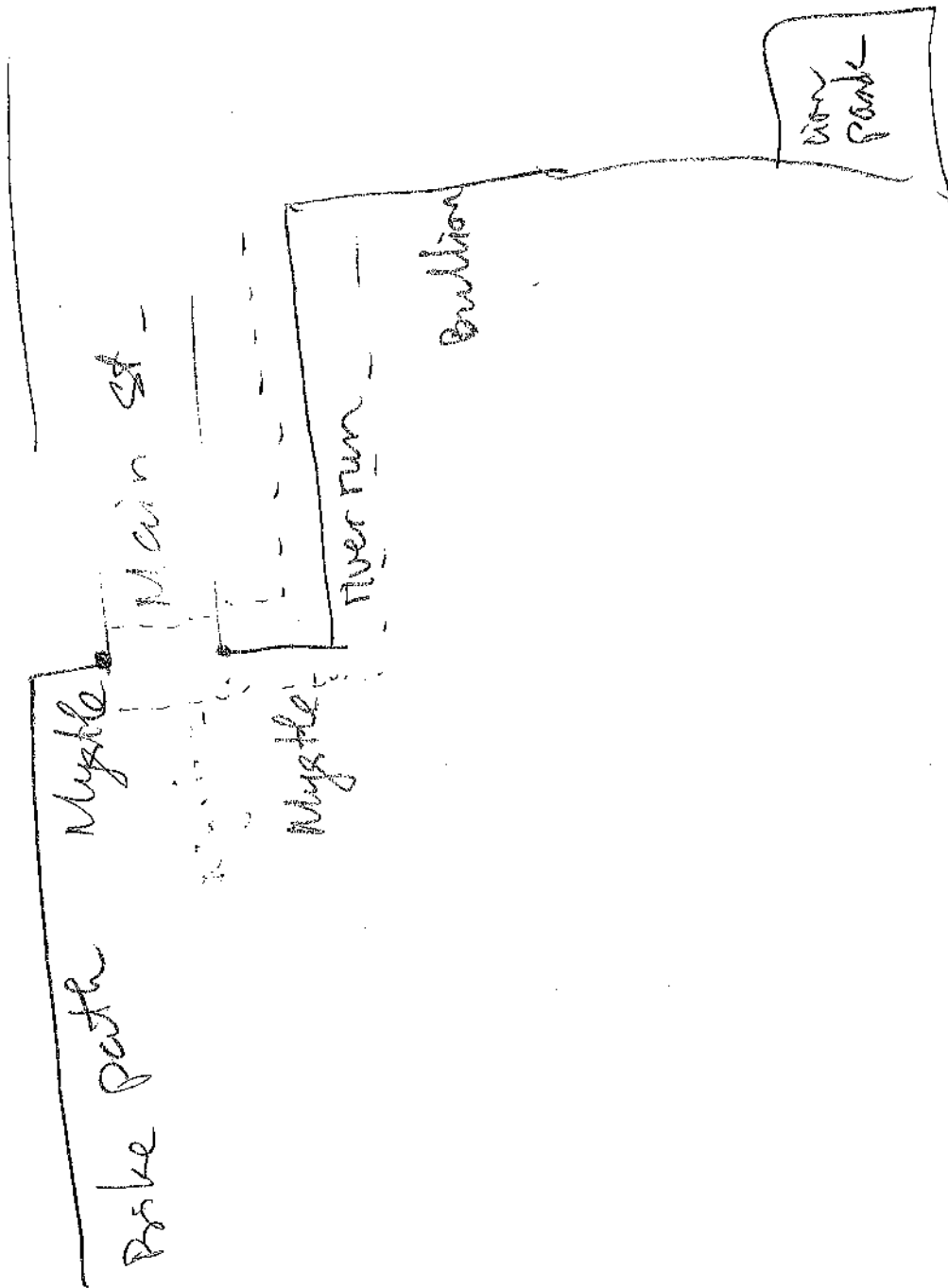
Date: 3/30/23

This application must be received by the City Clerk not less than 14 days prior to the catering dates requested. This catering permit is non-transferable and is valid only under the conditions and terms approved by the Hailey City Council and within the city limits.

By: [Signature] Date: 3/30/23  
 City Clerk or Designee

Endorsements sent on 3/30/23 to HPD, HFD & applicant: Mail, email or hand delivered

THIS PERMIT MUST BE DISPLAYED THROUGHOUT THE ENTIRE EVENT



North

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

---

**SUBJECT**

Approval of Minutes from the meeting of the Hailey City Council on March 27, 2023 and to suspend reading of them.

**AUTHORITY:**  ID Code 74-205       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

**BACKGROUND:**

Draft minutes prepared.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

**FOLLOW UP NOTES:**

**MINUTES OF THE MEETING OF THE  
HAILEY CITY COUNCIL  
HELD MARCH 27, 2023  
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Sam Linnet. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

**CALL TO ORDER:** [5:29:56 PM](#) call to order by Mayor Burke

**Open Session for public concerns:**

[5:30:15 PM](#) [5:30:33 PM](#) Joel Cater, of 620 E Croy Street is concerned with 12 foot path widths, please consider a narrower design.

**CONSENT AGENDA:**

<a href="#">CA 111</a>	Motion to ratify no-cost Community Compost Grant Extension <b>ACTION ITEM</b> .....	1
<a href="#">CA 112</a>	Motion to ratify the Hailey Fire Department SAFER Grant Application. <b>ACTION ITEM</b> .....	12
<del><a href="#">CA 113</a></del>	<del>Motion to ratify letter from Mayor to Senate Commerce and Resources Committee regarding HB 287 <b>ACTION</b></del> <del><b>ITEM</b>.....</del>	<del>50</del>
<a href="#">CA 114</a>	Motion to adopt Resolution 2023-040, authorizing the mayor’s signature on an agreement with Imperial Asphalt in an amount not to exceed \$30,000, to perform crack seal services on Hailey Streets. <b>ACTION ITEM</b> .....	53
<a href="#">CA 115</a>	Motion to approve Resolution 2023-041, a Resolution authorizing the mayor’s signature on an Independent Contractor Agreement with Rebecca F. Bundy, Architect, PLLC, for contract planning services in the Community Development Department. <b>ACTION ITEM</b> .....	58
<a href="#">CA 116</a>	Motion to approve the selected consultant team, GGLO/Jacobs, to assist the Community Development Department in an update to Hailey’s Comprehensive Plan, and to authorize CDD Staff to proceed to contract negotiations. <b>ACTION ITEM</b> .....	64
<a href="#">CA 117</a>	Motion to approve the Findings of Fact, Conclusion of Law, and Decision for the Final Plat Application by Lena Cottages, LLC to subdivide Lot 9, Block 3 of the Old Cutters Subdivision in the General Residential (GR) Zoning District into seven (7) cottage sublots. <b>ACTION ITEM</b> .....	95
<a href="#">CA 118</a>	Motion to approve minutes of March 13, 2023 and to suspend reading of them <b>ACTION ITEM</b> .....	115
<a href="#">CA 119</a>	Motion to approve claims for expenses incurred during the month of February 2023, and claims for expenses due by contract in March, 2023 <b>ACTION ITEM</b> .....	124

[5:31:15 PM](#) Robyn Davis pulls CA 113

[5:31:27 PM](#) **Martinez moved to approve all consent agenda items minus CA 113, seconded by Husbands. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

[5:31:52 PM](#) Davis speaks to this, slightly modified body of letter, Mayor signed today.

[5:32:18 PM](#) **Thea moves to approve revised letter as discussed, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

HAILEY CITY COUNCIL MINUTES  
March 27, 2023

## **MAYOR'S REMARKS:**

[5:32:43 PM](#) Mayor Burke thanks Dick Fosbury and Mary Austin Crofts dedication to this community in their later years.

## **PROCLAMATIONS AND PRESENTATIONS:**

### *PP 120 Hailey Tree Committee Urban Forestry Plan Presentation*

[5:33:30 PM](#) Linda Ries presents to council. Introduces new chair, David Anttila, vice-chair Jim Rineholt and newest member Kathy Bell. Our goal is to make trees more sustainable in Hailey. In past years, main thing, give recommendations to Planning and Zoning Commission. Main goal is to keep beautiful trees in Hailey, including education of public. [5:40:25 PM](#) Mayor Burke, trees make Hailey.

### *PP 121 Chief England receives Post Executive Certificate*

[5:41:19 PM](#) Brad Johnson, peace officer, recognition of highest certification. Johnson shares some information about Chief England. He holds many certifications with over 2,000 training hours in POST. Involved with Camp Rainbow Gold for 15 years. [5:45:37 PM](#) Post Executive Certificate is awarded to England, applause from room. [5:46:12 PM](#) Chief England, Johnson travels all around the state, appreciate him coming here today. England thanks officers present here tonight.

## **PUBLIC HEARINGS:**

*PH 122 Consideration of a Final Plat Application for Block 2 (Phase I) of the Sweetwater PUD Subdivision, represented by Matt Watson, wherein Phase I of Block 2 is subdivided into 13 sublots consisting of seven (7) live-work units and five (5) ten-unit condominium buildings, for a total of 57 residential units. The proposed subdivision also includes a parcel for recreational amenities. This project is located along Shenandoah Drive, in Section 15, T.2 N., R.18 E., B.M., City of Hailey, Blaine County, Idaho, within the Limited Business (LB) Zoning District (**Motion to continue this item to the April 10, 2023 public hearing**) **ACTION ITEM***

[5:48:37 PM](#) **Motion to continue item to April 10, 2023, made by Martinez, Linnet seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

## **NEW BUSINESS:**

*NB 123 First Reading of Ordinance \_\_\_\_\_, an Ordinance prohibiting the feeding of wildlife within Hailey City limits **ACTION ITEM***

[5:49:11 PM](#) Christopher Simms opens this item, included in the AIS, describes what this is and why it is being brought to you. Received another complaint today of feeding wildlife in

Sunbeam. Will send this to Fish and Game before bringing back to council under Public Hearing.

[5:51:03 PM](#) Thea is in favor of this, we are not the first city to adopt such an ordinance.

[5:52:27 PM](#) Mayor Burke feeds squirrels, and brings feeders in at night. Fish and Game response, some game will die, would like to have a handout from them.

[5:54:29 PM](#) Thea thinks the wildlife committee could produce something, Fish and Game are involved in the committee. Staff will discuss and figure what the best approach is to help educate the public.

### **OLD BUSINESS:**

*OB 124 Waive 2nd reading and conduct 3rd reading of Ord. 1324 Title 17 Rezone of 31 E. McKercher (Silvercreek Living) ACTION ITEM*

[5:56:04 PM](#) **Martinez moves to adopt Ordinance No. 1324, waive 2<sup>nd</sup> reading and conduct 3<sup>rd</sup> Reading by title only, Thea seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

[5:56:48 PM](#) Mayor Burke reads the 3<sup>rd</sup> and final reading of Ordinance No. 1324, by title only.

*OB 125 Waive 2nd reading, conduct 3rd reading, and approve summary of Ord. 1323 Title 17 Co-Living Dwelling Facility ACTION ITEM*

[5:57:30 PM](#) **Martinez moves to approve Ordinance No. 1323 waive 2<sup>nd</sup> reading conduct 3<sup>rd</sup>, adopt summary, and read by title only; Seconded by Thea. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Thea, yes. Martinez, yes.**

[5:59:24 PM](#) **Mayor Burke reads the 3<sup>rd</sup> and final reading of Ordinance No. 1323, by title only.**

### **STAFF REPORTS:**

[6:00:41 PM](#) Chief England, one officer set to graduate from POST May 1<sup>st</sup> another goes to training on May 1<sup>st</sup>. Officer Owens is certified and on his own.

[6:01:32 PM](#) Yeager, Croy Street TAP grant asked if could start after July 4<sup>th</sup>, would bring change order back to council. Yeager will work with contractor. Week after July 4<sup>th</sup>, 92 days project completion deadline. [6:03:39 PM](#)

[6:03:47 PM](#) Robyn Davis, sunbeam cottage development, Rebecca Bundy will be helping develop the cottage standards. GGLO and city staff are working to construct Downtown Master Plan would like a joint meeting April 10 or 24<sup>th</sup> with URA and Planning and Zoning Commission.



Lighter agenda April 10<sup>th</sup>, adds Davis. Yeager, will be challenged to keep discussion to an hour. Council would like to meet on April 10<sup>th</sup>. Thea will not be at either April meeting.

[6:06:27 PM](#) Mayor Burke and Horowitz and Yeager meet with Congressman Simpsons office. Will put together a get ready for the grant, “shovel ready.” Yeager adds, last year, 10-day window to apply, to be able to tailor it to project availability. There is funding for Theaters right now, Mayor Burke adds, will find out more information about that soon.

Mayor and Council discuss post office challenges. And housing challenges, Inn at Ellsworth Estate recently purchased by Sun Valley City.

[6:11:01 PM](#) Thea, are we sending flood info. To Della View area residents? Yeager responds, staff has been meeting and is planning public workshops virtually and in person. May 3<sup>rd</sup> and April 19<sup>th</sup>. In advance of that, will mail out to area residents in Della View, which will include what to expect from city. England adds, [6:13:11 PM](#) door hangers and literature, will have new residents different than the 2017 flood. Would like to include other neighborhoods as well.

[6:14:02 PM](#) Thea visits periodically with the WATER club, they will ask and offer solutions, to offering Styrofoam containers to local businesses and restaurants, would like us to consider supporting this effort, with a letter. Mayor Burke would like Simms to draft a letter.

[6:15:52 PM](#) **Martinez moves to adjourn, Linnet seconds. Motion passed unanimously.**

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

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**SUBJECT**

Approval of Minutes from the meeting of the Hailey City Council on April 4, 2023 and to suspend reading of them.

**AUTHORITY:**  ID Code 74-205       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

**BACKGROUND:**

Draft minutes prepared.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

**FOLLOW UP NOTES:**

**MINUTES OF THE SPECIAL MEETING OF THE  
HAILEY CITY COUNCIL  
HELD APRIL 4, 2023  
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 4:17 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Sam Linnet. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

**CALL TO ORDER:**

[4:17:04 PM](#) Call to order by Mayor Burke, with Mayor and Linnet attending remotely.

[4:17:37 PM](#) Motion to amend agenda made by Martinez, Thea seconds. Motion passed with roll call vote; Linnet, yes. Martinez, yes. Thea, yes. Husbands, yes.

**EXECUTIVE SESSION:** Real Property Acquisition (IC 74-206(1)(c)), Pending & Imminently Likely Litigation (IC 74-206(1)(f)), and/or Personnel (IC 74-206(1)(a/b))

[4:18:33 PM](#) Martinez moves to go into executive session for Real Property Acquisition (IC 74-206(1)(c)), Thea seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Martinez, yes. Thea, yes.

[5:13:52 PM](#) Mayor and council returned from executive session.

**OLD BUSINESS:**

*OB 126 Matters and motions from executive session ACTION ITEM*

[5:14:08 PM](#) Thea makes a motion to write letter, seconded by Martinez. Motion passed with roll call vote; Linnet, yes. Martinez, yes. Thea, yes. Husbands, yes.

[5:14:58 PM](#) Thea moves to approve Resolution 2023-043, authorizing mayor to executive purchase and sale agreement for river street townhomes subplot 8, Martinez seconds. Motion passed with roll call vote; Linnet, yes. Martinez, yes. Thea, yes. Husbands, yes.

[5:15:53 PM](#) Thea moves to approve Resolution 2023-044, authorizing mayor to sign the assignment and acceptance documents for River Street Townhomes, Martinez seconds. Motion passed with roll call vote; Linnet, yes. Martinez, yes. Thea, yes. Husbands, yes.

[5:16:49 PM](#) Motion to adjourn by Husbands, Martinez seconds, motion passed unanimously.

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023    **DEPARTMENT:** Finance & Records    **DEPT. HEAD SIGNATURE:** MHC

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**SUBJECT**

Council Ratification of Claims costs incurred during the month of March 2023.

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**AUTHORITY:**  ID Code 50-1017     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_

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**BACKGROUND:**

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
  2. Invoice entry into data base by finance department.
  3. Open invoice report and check register report printed for council review at city council meeting.
  4. Following council approval, mayor and clerk sign checks and check register report.
  5. Signed check register report is entered into Minutes book.
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**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_

Payments are for expenses incurred during the previous month, per an accrual accounting system.

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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

\_\_\_ City Attorney    \_\_\_ Clerk / Finance Director    \_\_\_ Engineer    \_\_\_ Mayor  
\_\_\_ P & Z Commission    \_\_\_ Parks & Lands Board    \_\_\_ Public Works    \_\_\_ Other

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**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

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Review report's, ask questions about expenses and procedures, ratify claims for payment.

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**FOLLOW UP NOTES:**

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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>215 ARNOLD MACHINERY COMPANY</b>											
PX100	1	PX1000262-1 O-RING, WASER, SEALING KIT RET	Invoice	06/02/2022	06/27/2022	328.51-	328.51-	100-40-41405		622	1
Total 215 ARNOLD MACHINERY COMPANY :						328.51-	328.51-				
<b>6056 CENTURY LINK</b>											
03/22/2	1	9814 260B	Invoice	03/22/2023	03/31/2023	101.91	101.91	100-15-41713		323	1
03/22/2	2	9814 260B	Invoice	03/22/2023	03/31/2023	101.91	101.91	200-15-41713		323	1
03/22/2	3	9814 260B	Invoice	03/22/2023	03/31/2023	101.91	101.91	210-15-41713		323	1
03/22/2	4	9814 260B	Invoice	03/22/2023	03/31/2023	101.91	101.91	100-25-41713		323	1
03/22/2	5	9814 260B	Invoice	03/22/2023	03/31/2023	101.91	101.91	100-20-41713		323	1
03/22/2	6	9814 260B- 33.33%	Invoice	03/22/2023	03/31/2023	33.97	33.97	100-42-41713		323	1
03/22/2	7	9814 260B- 33.33%	Invoice	03/22/2023	03/31/2023	33.96	33.96	200-42-41713		323	1
03/22/2	8	9814 260B- 33.33%	Invoice	03/22/2023	03/31/2023	33.96	33.96	210-42-41713		323	1
03/22/2	9	2211-125b treatment plant	Invoice	03/22/2023	03/31/2023	63.94	63.94	210-70-41713		323	1
03/22/2	10	2211-125B Water Dept	Invoice	03/22/2023	03/31/2023	63.94	63.94	200-60-41713		323	1
03/22/2	11	3147 220B HFD	Invoice	03/22/2023	03/31/2023	82.48	82.48	100-55-41713		323	1
03/22/2	12	6566 569B Police Dept	Invoice	03/22/2023	03/31/2023	63.94	63.94	100-25-41713		323	1
03/22/2	13	5965-737B STREET SHOP	Invoice	03/22/2023	03/31/2023	71.23	71.23	100-40-41713		323	1
Total 6056 CENTURY LINK:						956.97	956.97				
<b>972 COX COMMUNICATIONS</b>											
03/19/2	1	0012401 038676401 WASTEWATER	Invoice	03/19/2023	03/31/2023	78.99	78.99	210-70-41713		323	1
03/19/2	2	001 2401 038676401 WATER	Invoice	03/19/2023	03/31/2023	79.00	79.00	200-60-41713		323	1
Total 972 COX COMMUNICATIONS:						157.99	157.99				
<b>1622 HOROWITZ, LISA</b>											
T.F. CO	1	Mileage Reimb to Twin Falls Congressman Simpson	Invoice	03/21/2023	03/31/2023	31.58	31.58	100-15-41724		323	1
T.F. CO	2	Mileage Reimb to Twin Falls Congressman Simpson	Invoice	03/21/2023	03/31/2023	31.58	31.58	200-15-41724		323	1
T.F. CO	3	Mileage Reimb to Twin Falls Congressman Simpson	Invoice	03/21/2023	03/31/2023	31.59	31.59	210-15-41724		323	1
Total 1622 HOROWITZ, LISA:						94.75	94.75				
<b>8606 HRA VEBA TRUST</b>											
APRIL	1	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	497.44	497.44	100-20-41126		323	1
APRIL	2	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	1,594.60	1,594.60	100-25-41126		323	1
APRIL	3	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	455.60	455.60	100-45-41126		323	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
APRIL	4	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	227.80	227.80	100-55-41126		323	1
APRIL	5	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	41.45	41.45	100-15-41126		323	1
APRIL	6	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	41.45	41.45	200-15-41126		323	1
APRIL	7	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	41.46	41.46	210-15-41126		323	1
APRIL	8	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	41.46	41.46	100-42-41126		323	1
APRIL	9	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	41.45	41.45	200-42-41126		323	1
APRIL	10	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	41.45	41.45	210-42-41126		323	1
APRIL	11	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	476.52	476.52	200-60-41126		323	1
APRIL	12	MONTHLY VEBA CONTRIBUTION APR 2023	Invoice	03/23/2023	03/31/2023	373.08	373.08	210-70-41126		323	1

Total 8606 HRA VEBA TRUST:

3,873.76      3,873.76

**22433 IDAHO POWER**

03/20/2	1	IP 2204935643 - ST 1811 Merlin Loop	Invoice	03/20/2023	03/31/2023	932.87	932.87	100-40-41717		323	1
03/20/2	2	IP 2204935643 - 617 3rd Ave	Invoice	03/20/2023	03/31/2023	325.28	325.28	100-55-41717		323	1
03/20/2	3	IP 2204935643 - 116 River St.	Invoice	03/20/2023	03/31/2023	107.13	107.13	100-50-41718		323	1
03/20/2	4	ip 2204935643 - 7 Croy St.	Invoice	03/20/2023	03/31/2023	402.85	402.85	100-45-41717		323	1
03/20/2	5	IP 2204935643 - 115 Main St 2nd Floor	Invoice	03/20/2023	03/31/2023	335.75	335.75	100-42-41717		323	1
03/20/2	6	IP 2204935643 - 115 Main St 2nd Floor	Invoice	03/20/2023	03/31/2023	335.75	335.75	200-42-41717		323	1
03/20/2	7	IP 2204935643 - 115 Main St 2nd Floor	Invoice	03/20/2023	03/31/2023	335.75	335.75	210-42-41717		323	1
03/20/2	8	IP 2204637769 WW	Invoice	03/20/2023	03/31/2023	13,588.68	13,588.68	210-70-41717		323	1
03/20/2	9	IP2207611134 Street - 89 Croy Rd	Invoice	03/20/2023	03/31/2023	88.76	88.76	100-40-41715		323	1

Total 22433 IDAHO POWER:

16,452.82      16,452.82

**384 INTERMOUNTAIN GAS COMPANY**

03/24/2	1	meter 536199 P/W 33.3%	Invoice	03/24/2023	03/31/2023	68.95	68.95	100-42-41717		323	1
03/24/2	2	METER 536199 P/W 33.3%	Invoice	03/24/2023	03/31/2023	68.95	68.95	200-42-41717		323	1
03/24/2	3	meter 536199 P/W 33.3%	Invoice	03/24/2023	03/31/2023	68.95	68.95	210-42-41717		323	1
03/24/2	4	meter 536199 LIBRARY	Invoice	03/24/2023	03/31/2023	206.86	206.86	100-45-41717		323	1
03/24/2	5	meter 520352 PW 1241 WAR EAGLE	Invoice	03/24/2023	03/31/2023	9.79	9.79	100-50-41717		323	1
03/24/2	6	meter 223166 4297 Glenbrook Shop	Invoice	03/24/2023	03/31/2023	290.50	290.50	210-70-41717		323	1
03/24/2	7	Meter 629802, HPD 311 E Cedar	Invoice	03/24/2023	03/31/2023	691.37	691.37	100-25-41717		323	1
03/24/2	8	meter 517964 Woodside Treatment Plant	Invoice	03/24/2023	03/31/2023	377.10	377.10	210-70-41717		323	1
03/24/2	9	meter 223157 4297 Glenbrook A	Invoice	03/24/2023	03/31/2023	300.32	300.32	210-70-41717		323	1
03/24/2	10	meter 634547 4297 Glenbrook Bio-Solids	Invoice	03/24/2023	03/31/2023	713.69	713.69	210-70-41717		323	1
03/24/2	11	meter 475252 WW Treatment Plant	Invoice	03/24/2023	03/31/2023	601.19	601.19	210-70-41717		323	1
03/24/2	12	meter 629797 STREET 1811 Merlin LP	Invoice	03/24/2023	03/31/2023	910.11	910.11	100-40-41717		323	1
03/24/2	13	meter 518056 AD 116 S. River St	Invoice	03/24/2023	03/31/2023	319.96	319.96	100-50-41718		323	1
03/24/2	14	meter 475481 HFD 617 S 3rd Ave	Invoice	03/24/2023	03/31/2023	291.39	291.39	100-55-41717		323	1



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 384 INTERMOUNTAIN GAS COMPANY:						4,919.13	4,919.13				
<b>4542 KETCHUM COMPUTERS</b>											
19304	1	19304 Admin: Monthly updates, Heather email firewal	Invoice	11/30/2022	12/12/2022	354.76	354.76	100-15-41313		1222	1
19304	2	19304 Admin: Monthly updates, Heather email firewal	Invoice	11/30/2022	12/12/2022	354.76	354.76	200-15-41313		1222	1
19304	3	19304 Admin: Monthly updates, Heather email firewal	Invoice	11/30/2022	12/12/2022	354.77	354.77	210-15-41313		1222	1
19304	4	19304 PW: Sharepoint document library creation and	Invoice	11/30/2022	12/12/2022	150.00	150.00	100-42-41313		1222	1
19304	5	19304 PW: Sharepoint document library creation and	Invoice	11/30/2022	12/12/2022	150.00	150.00	200-42-41313		1222	1
19304	6	19304 PW: Sharepoint document library creation and	Invoice	11/30/2022	12/12/2022	150.00	150.00	210-42-41313		1222	1
19304	7	19304 WW: Add Granite to Jose's PC and fix camera	Invoice	11/30/2022	12/12/2022	135.00	135.00	210-70-41313		1222	1
19304	8	19304 HFD: Christian remote access setup, New wor	Invoice	11/30/2022	12/12/2022	1,080.00	1,080.00	100-55-41313		1222	1
19304	9	19304 HPD: Install Impact & Watchguard link on new	Invoice	11/30/2022	12/12/2022	585.00	585.00	100-25-41313		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			354.76-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			354.76	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			354.76-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			354.76	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			354.77-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			354.77	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			150.00-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			150.00	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			150.00-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			150.00	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			135.00-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			135.00	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			1,080.00-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			1,080.00	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	12/08/2022			585.00-	1000020301		1222	1
19304		Chk No: 54642 (1)	Calculated	03/31/2023			585.00	1000020301		1222	1
Total 4542 KETCHUM COMPUTERS:						3,314.29	3,314.29				
<b>547 LES SCHWAB TIRE CENTER - STREETS</b>											
117007	1	11700792206 CREDIT IV# 11700788029 18/950-8/4	Invoice	12/29/2022	01/23/2023	125.99-	125.99-	100-40-41405		123	1
Total 547 LES SCHWAB TIRE CENTER - STREETS:						125.99-	125.99-				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>374 SHOTSWELL, DAVE</b>											
2023 IR	1	DAVE S. 2023 IRWA CONFERENCE MILEAGE WW	Invoice	03/21/2023	03/21/2023	187.33	187.33	210-70-41723		323	1
Total 374 SHOTSWELL, DAVE:						187.33	187.33				
<b>1942 YEAGER, BRIAN</b>											
2023 IC	1	2023 ICRMP Supervisor Training mileage	Invoice	02/28/2023	03/31/2023	73.29	73.29	100-42-41724		323	1
2023 IC	2	2023 ICRMP Supervisor Training mileage	Invoice	02/28/2023	03/31/2023	73.29	73.29	200-42-41724		323	1
2023 IC	3	2023 ICRMP Supervisor Training mileage	Invoice	02/28/2023	03/31/2023	73.30	73.30	210-42-41724		323	1
2023 IC	1	2023 ICRMP Supervisor Training per diem	Invoice	02/28/2023	03/27/2023	37.00	37.00	100-42-41724		323	1
2023 IC	2	2023 ICRMP Supervisor Training per diem	Invoice	02/28/2023	03/27/2023	37.00	37.00	200-42-41724		323	1
2023 IC	3	2023 ICRMP Supervisor Training per diem	Invoice	02/28/2023	03/27/2023	37.00	37.00	210-42-41724		323	1
2023 IC		Chk No: 55335 (1)	Calculated	03/27/2023			37.00-	1000020301		323	1
2023 IC		Chk No: 55335 (1)	Calculated	03/31/2023			37.00	1000020301		323	1
2023 IC		Chk No: 55335 (1)	Calculated	03/27/2023			37.00-	1000020301		323	1
2023 IC		Chk No: 55335 (1)	Calculated	03/31/2023			37.00	1000020301		323	1
2023 IC		Chk No: 55335 (1)	Calculated	03/27/2023			37.00-	1000020301		323	1
2023 IC		Chk No: 55335 (1)	Calculated	03/31/2023			37.00	1000020301		323	1
2023 IP	1	2023 ID Professional Land Surveyor Conf per diem	Invoice	03/13/2023	03/27/2023	31.58	31.58	100-42-41724		323	1
2023 IP	2	2023 ID Professional Land Surveyor Conf per diem	Invoice	03/13/2023	03/27/2023	31.58	31.58	200-42-41724		323	1
2023 IP	3	2023 ID Professional Land Surveyor Conf per diem	Invoice	03/13/2023	03/27/2023	31.59	31.59	210-42-41724		323	1
2023 IP		Chk No: 55335 (1)	Calculated	03/27/2023			31.58-	1000020301		323	1
2023 IP		Chk No: 55335 (1)	Calculated	03/31/2023			31.58	1000020301		323	1
2023 IP		Chk No: 55335 (1)	Calculated	03/27/2023			31.58-	1000020301		323	1
2023 IP		Chk No: 55335 (1)	Calculated	03/31/2023			31.58	1000020301		323	1
2023 IP		Chk No: 55335 (1)	Calculated	03/27/2023			31.59-	1000020301		323	1
2023 IP		Chk No: 55335 (1)	Calculated	03/31/2023			31.59	1000020301		323	1
2023 IP	1	2023 ID Professional Land Surveyor Conf mileage	Invoice	03/13/2023	03/31/2023	62.85	62.85	100-42-41724		323	1
2023 IP	2	2023 ID Professional Land Surveyor Conf mileage	Invoice	03/13/2023	03/31/2023	62.86	62.86	200-42-41724		323	1
2023 IP	3	2023 ID Professional Land Surveyor Conf mileage	Invoice	03/13/2023	03/31/2023	62.86	62.86	210-42-41724		323	1
Total 1942 YEAGER, BRIAN:						614.20	614.20				
Total :						30,116.74	30,116.74				

**Current period checks for future period invoices.**

**176 ALLINGTON, RICK**

190		Chk No: 55241 (1)	Calculated	03/27/2023			4,219.67-	1000020301		423	1
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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 176 ALLINGTON, RICK:						.00	4,219.67-				
Total Current period checks for future period invoices.:						.00	4,219.67-				
Grand Totals:						30,116.74	25,897.07				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
1000020301	3,520.04	7,739.71-	4,219.67-
100-15-41126	41.45	.00	41.45
100-15-41313	354.76	.00	354.76
100-15-41713	101.91	.00	101.91
100-15-41724	31.58	.00	31.58
100-20-41126	497.44	.00	497.44
100-20-41713	101.91	.00	101.91
100-25-41126	1,594.60	.00	1,594.60
100-25-41313	585.00	.00	585.00
100-25-41713	165.85	.00	165.85
100-25-41717	691.37	.00	691.37
100-40-41405	.00	454.50-	454.50-
100-40-41713	71.23	.00	71.23
100-40-41715	88.76	.00	88.76
100-40-41717	1,842.98	.00	1,842.98
100-42-41126	41.46	.00	41.46
100-42-41313	150.00	.00	150.00
100-42-41713	33.97	.00	33.97
100-42-41717	404.70	.00	404.70
100-42-41724	204.72	.00	204.72
100-45-41126	455.60	.00	455.60
100-45-41717	609.71	.00	609.71
100-50-41717	9.79	.00	9.79
100-50-41718	427.09	.00	427.09
100-55-41126	227.80	.00	227.80
100-55-41313	1,080.00	.00	1,080.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-55-41713	82.48	.00	82.48
100-55-41717	616.67	.00	616.67
200-15-41126	41.45	.00	41.45
200-15-41313	354.76	.00	354.76
200-15-41713	101.91	.00	101.91
200-15-41724	31.58	.00	31.58
200-42-41126	41.45	.00	41.45
200-42-41313	150.00	.00	150.00
200-42-41713	33.96	.00	33.96
200-42-41717	404.70	.00	404.70
200-42-41724	204.73	.00	204.73
200-60-41126	476.52	.00	476.52
200-60-41713	142.94	.00	142.94
210-15-41126	41.46	.00	41.46
210-15-41313	354.77	.00	354.77
210-15-41713	101.91	.00	101.91
210-15-41724	31.59	.00	31.59
210-42-41126	41.45	.00	41.45
210-42-41313	150.00	.00	150.00
210-42-41713	33.96	.00	33.96
210-42-41717	404.70	.00	404.70
210-42-41724	204.75	.00	204.75
210-70-41126	373.08	.00	373.08
210-70-41313	135.00	.00	135.00
210-70-41713	142.93	.00	142.93
210-70-41717	15,871.48	.00	15,871.48
210-70-41723	187.33	.00	187.33
Grand Totals:	34,091.28	8,194.21-	25,897.07

Summary by General Ledger Posting Period

<u>GL Posting Period</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
06/22	.00	328.51-	328.51-
12/22	3,314.29	.00	3,314.29
01/23	.00	125.99-	125.99-
03/23	30,776.99	7,739.71-	23,037.28
Grand Totals:	<u>34,091.28</u>	<u>8,194.21-</u>	<u>25,897.07</u>

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE 04/10/2023      DEPARTMENT:** Finance & Records      **DEPT. HEAD SIGNATURE:** MHC

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**SUBJECT**

Council Approval of Claims costs incurred during the month of March 2023 that are set to be paid by contract for April 2023.

**AUTHORITY:**  ID Code 50-1017       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

**BACKGROUND:**

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_

Payments are for expenses incurred during the previous month, per an accrual accounting system.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

\_\_\_ City Attorney      \_\_\_ Clerk / Finance Director      \_\_\_ Engineer      \_\_\_ Mayor  
\_\_\_ P & Z Commission      \_\_\_ Parks & Lands Board      \_\_\_ Public Works      \_\_\_ Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Review reports, ask questions about expenses and procedures, approve claims for payment.

**FOLLOW UP NOTES:**

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## Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/23/2023	CDPT	03/28/2023	33098	PERSI	7	-36,501.47
03/23/2023	CDPT	03/28/2023	33096	MOUNTAIN WEST BANK	8	-39,006.16
03/23/2023	CDPT	03/28/2023	53948	IDAHO STATE TAX COMMI	9	-5,010.00
03/23/2023	CDPT	03/28/2023	33097	Nationwide 457/Roth	34	-1,200.00
03/23/2023	CDPT	03/28/2023	53947	CHILD SUPPORT RECEIP	36	-493.94
03/23/2023	PC	03/30/2023	33023	CARRILLO-SALAS, DALIA	8209	-1,562.55
03/23/2023	PC	03/30/2023	33024	CONE, MARY M HILL	8009	-2,109.93
03/23/2023	PC	03/30/2023	33025	HOROWITZ, LISA	8049	-2,944.04
03/23/2023	PC	03/30/2023	33026	POMERLEAU, JENNIFER	8207	-1,445.71
03/23/2023	PC	03/30/2023	33027	STOKES, BECKY	8013	-2,523.68
03/23/2023	PC	03/30/2023	33028	VIDAILLET, DENISE MARIA	8216	-251.58
03/23/2023	PC	03/30/2023	33029	DAVIS, ROBYN K	8060	-1,801.82
03/23/2023	PC	03/30/2023	33030	JOHNSON, MICHELE	8110	-628.57
03/23/2023	PC	03/30/2023	33031	OSBORN, CECELIA M	8221	-1,777.78
03/23/2023	PC	03/30/2023	33032	PARKER, JESSICA L	8111	-1,720.88
03/23/2023	PC	03/30/2023	33033	RODRIGUE, EMILY THERE	8115	-1,684.33
03/23/2023	PC	03/30/2023	33034	TRAN, TUYEN	8205	-1,043.19
03/23/2023	PC	03/30/2023	33035	BALEDGE, MICHAEL S	9054	-2,585.44
03/23/2023	PC	03/30/2023	33036	BOATMAN, MICHAEL L	9006	-185.85
03/23/2023	PC	03/30/2023	33037	DITMORE, KEVIN D	9145	-1,818.13
03/23/2023	PC	03/30/2023	33038	ERVIN, CHRISTIAN C	8185	-1,798.77
03/23/2023	PC	03/30/2023	33039	HAIRSTON, KEITH GUY	9025	-602.29
03/23/2023	PC	03/30/2023	33040	HOOVER, JAMES THOMA	9047	-2,256.23
03/23/2023	PC	03/30/2023	33041	MURPHY, JOSHUA Z	9011	-171.77
03/23/2023	PC	03/30/2023	33042	RAINEY, PHILLIP R.	1009068	-256.27
03/23/2023	PC	03/30/2023	33043	STOCKING, WINDI G	9023	-528.86
03/23/2023	PC	03/30/2023	33044	VINCENT, BRIAN A	9113	-266.66
03/23/2023	PC	03/30/2023	33045	WALKER, CHAD MICHAEL	9028	-277.05
03/23/2023	PC	03/30/2023	33046	YEAGER, KAITLYN R	9117	-285.73
03/23/2023	PC	03/30/2023	33047	CROTTY, JOSHUA M	8283	-1,339.65
03/23/2023	PC	03/30/2023	33048	DABNEY, LEE A DONAHUE	1008078	-1,040.69
03/23/2023	PC	03/30/2023	33049	DeKLOTZ, ELISE	8200	-842.75
03/23/2023	PC	03/30/2023	33050	DREWIEN, LYNETTE M	1008271	-1,880.24
03/23/2023	PC	03/30/2023	33051	FLETCHER, KRISTIN M	8122	-1,455.95
03/23/2023	PC	03/30/2023	33052	FORBIS, MICHAL J	8114	-1,349.34
03/23/2023	PC	03/30/2023	33053	GALVIN, EMILIE AURORA	8294	-108.05
03/23/2023	PC	03/30/2023	33054	HARDING, CHARLOTTE E	8293	-118.20
03/23/2023	PC	03/30/2023	33055	MILLS, CAITLYN A	8061	-1,117.44
03/23/2023	PC	03/30/2023	33056	PRIMROSE, LAURA A	8102	-1,094.50
03/23/2023	PC	03/30/2023	33057	STROPE, DENON MICHAEL	8101	-810.12
03/23/2023	PC	03/30/2023	33058	YTURRI, ERIN	8123	-777.51
03/23/2023	PC	03/30/2023	33059	BALLIS, MORGAN RICHA	8213	-1,921.20
03/23/2023	PC	03/30/2023	33060	CERVANTES, GUSTAVO A	8215	-1,937.03
03/23/2023	PC	03/30/2023	33061	COX, CHARLES F	8161	-2,718.82
03/23/2023	PC	03/30/2023	33062	ENGLAND, STEVE J	8143	-3,086.49
03/23/2023	PC	03/30/2023	33063	JONES, KYLIE MELETIA	8155	-1,890.43
03/23/2023	PC	03/30/2023	33064	LEOS, CHRISTINA M	8012	-2,006.66
03/23/2023	PC	03/30/2023	33065	LINDERMAN, JEREMIAH C	8163	-1,846.21
03/23/2023	PC	03/30/2023	33066	LUNA, JOSE	8145	-2,043.93
03/23/2023	PC	03/30/2023	33067	OWENS, ERIC ODELL	8119	-1,765.26
03/23/2023	PC	03/30/2023	33068	PECK, TODD D	8167	-2,934.93
03/23/2023	PC	03/30/2023	33069	RAGUSA, TIMOTHY BRUC	1008190	-1,861.64
03/23/2023	PC	03/30/2023	33070	WALLACE, SHAWNA R	8108	-2,020.78
03/23/2023	PC	03/30/2023	33071	WELLS, PRESTON DANIE	8150	-1,854.58



Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
03/23/2023	PC	03/30/2023	33072	WRIGLEY, GAVIN	8152	-2,374.72
03/23/2023	PC	03/30/2023	33073	ARELLANO, NANCY	8005	-1,427.35
03/23/2023	PC	03/30/2023	33074	MARES, MARIA C	8251	-1,290.02
03/23/2023	PC	03/30/2023	33075	WILLIAMS, EMILY ANNE	8023	-1,723.84
03/23/2023	PC	03/30/2023	33076	YEAGER, BRIAN D	8107	-2,439.26
03/23/2023	PC	03/30/2023	33077	DOMKE, RODNEY F	8097	-1,802.93
03/23/2023	PC	03/30/2023	33078	JOHNSTON, JAIMEY P	8243	-2,171.07
03/23/2023	PC	03/30/2023	33079	NEUMANN, DANIEL L	8173	-644.13
03/23/2023	PC	03/30/2023	33080	SAVAGE, JAMES L	8204	-2,132.18
03/23/2023	PC	03/30/2023	33081	SCHWARZ, STEPHEN K	8226	-2,501.80
03/23/2023	PC	03/30/2023	33082	WEST III, KINGSTON R	8234	-2,494.29
03/23/2023	PC	03/30/2023	33083	AMBRIZ, JOSE L	7023	-2,250.74
03/23/2023	PC	03/30/2023	33084	ELLSWORTH, BRYSON D	8285	-2,703.43
03/23/2023	PC	03/30/2023	33085	HOLYOAK, STEVEN R	8036	-2,069.65
03/23/2023	PC	03/30/2023	33086	RACE, MICHAEL DENNIS	8070	-942.74
03/23/2023	PC	03/30/2023	33087	SCHMIDT, ROBERT FRED	8071	-1,682.36
03/23/2023	PC	03/30/2023	33088	SHOTSWELL, DAVE O	7044	-1,940.85
03/23/2023	PC	03/30/2023	33089	VAUGHN, TYREL KINCADE	7050	-1,505.77
03/23/2023	PC	03/30/2023	33090	BALDWIN, MERRITT JAME	8286	-1,900.87
03/23/2023	PC	03/30/2023	33091	BALIS, MARVIN C	8225	-2,183.13
03/23/2023	PC	03/30/2023	33092	GARRISON, SHANE	1008048	-1,836.51
03/23/2023	PC	03/30/2023	33093	HOLTZEN, KURTIS L	8072	-2,037.11
03/23/2023	PC	03/30/2023	33094	PETERSON, TRAVIS T	8121	-1,347.06
03/23/2023	PC	03/30/2023	33095	VINCENT, BRIAN A	1008071	-1,603.06
Grand Totals:						<u>-197,565.95</u>
			<u>78</u>			

Includes all check types  
Includes unprinted checks

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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>4683 8X8 INC</b>											
379597	1	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	46.50	46.50	100-15-41713		423	1
379597	2	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	46.50	46.50	200-15-41713		423	1
379597	3	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	46.50	46.50	210-15-41713		423	1
379597	4	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	69.74	69.74	100-20-41713		423	1
379597	5	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	46.50	46.50	100-42-41713		423	1
379597	6	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	46.50	46.50	200-42-41713		423	1
379597	7	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	46.50	46.50	210-42-41713		423	1
379597	8	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	69.74	69.74	210-70-41713		423	1
379597	9	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	69.74	69.74	200-60-41713		423	1
379597	10	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	69.74	69.74	100-55-41713		423	1
379597	11	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	191.79	191.79	100-45-41713		423	1
379597	12	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	69.74	69.74	100-50-41713		423	1
379597	13	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	69.74	69.74	100-25-41713		423	1
379597	14	# 3795978 Phone service fees for April 2023, usage f	Invoice	04/01/2023	04/10/2023	69.74	69.74	100-40-41713		423	1
Total 4683 8X8 INC:						958.97	958.97				
<b>652 AIRPORT WEST BUSINESS PARK</b>											
1246	1	1246 QUARTERLY DUES	Invoice	04/01/2023	04/10/2023	856.65	856.65	100-40-41711		423	1
Total 652 AIRPORT WEST BUSINESS PARK:						856.65	856.65				
<b>1913 AMAZON CAPITAL SERVICES</b>											
17XD-X	1	17XD-XXRJ-6KX4 ESSER After School prog supp	Invoice	03/21/2023	04/10/2023	854.45	854.45	100-45-41549	23.45.0002.1	423	1
1C67-Y	1	#1V67-YMKR-4RP6 SAFETY EQUIPMENT FOR FL	Invoice	03/23/2023	04/10/2023	819.19	819.19	210-70-41747		423	1
1FGN-	1	#1FGN-MDJP-1HW1 LAB EQUIPMENT WW	Invoice	03/29/2023	04/10/2023	93.23	93.23	210-70-41795		423	1
1J6L-9	1	1J6L-9PFJ-4L6M office supplies	Invoice	03/23/2023	04/10/2023	42.41	42.41	100-45-41215		423	1
1RJK-	1	1RJK-WLNP-J694 So All Can Read Grant - reading g	Invoice	03/19/2023	04/10/2023	99.37	99.37	100-45-41549	23.45.0005.1	423	1
1XMQ-	1	1XMQ-NRLK-9CH1 RED BORDER BLANK CERTIFI	Invoice	03/15/2023	04/10/2023	13.95	13.95	100-20-41211		423	1
1XMQ-	2	1XMQ-NRLK-9CH1 COMMERCIAL MOP BUCKET	Invoice	03/15/2023	04/10/2023	21.99	21.99	100-42-41215		423	1
1XMQ-	3	1XMQ-NRLK-9CH1 COMMERCIAL MOP BUCKET	Invoice	03/15/2023	04/10/2023	21.99	21.99	200-42-41215		423	1
1XMQ-	4	1XMQ-NRLK-9CH1 COMMERCIAL MOP BUCKET	Invoice	03/15/2023	04/10/2023	21.99	21.99	210-42-41215		423	1
Total 1913 AMAZON CAPITAL SERVICES:						1,988.57	1,988.57				
<b>247 AMBRIZ, JOSE</b>											
567916	1	#56791686 JOSE AMBRIZ LICENSE RENEWAL WW	Invoice	03/22/2023	04/10/2023	30.00	30.00	210-70-41711		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 247 AMBRIZ, JOSE:						30.00	30.00				
<b>5727 AMERICAN VAC SERVICES LLC</b>											
1702/1	1	1702/1703 SNOW REMOVAL SERVICES	Invoice	03/10/2023	04/10/2023	1,725.00	1,725.00	100-40-41771		423	1
Total 5727 AMERICAN VAC SERVICES LLC:						1,725.00	1,725.00				
<b>215 ARNOLD MACHINERY COMPANY</b>											
PX100	1	PX1000262-1 O-RING, WASER, SEALING KIT RET	Invoice	06/02/2022	06/27/2022	328.51-	328.51-	100-40-41405		622	1
Total 215 ARNOLD MACHINERY COMPANY :						328.51-	328.51-				
<b>6917 AT&amp;T MOBILITY LLC</b>											
287304	1	ACCOUNT # 287304951565 HPD WIRELESS	Invoice	03/23/2023	04/10/2023	200.20	200.20	200-60-41325		423	1
287309	1	287309821298 - WATER	Invoice	03/23/2023	04/10/2023	344.32	344.32	200-60-41713		423	1
Total 6917 AT&T MOBILITY LLC:						544.52	544.52				
<b>375 ATKINSON'S MARKET</b>											
056527	1	Library teen book club Apr 2	Invoice	04/02/2023	04/10/2023	37.94	37.94	100-45-41326		423	1
Total 375 ATKINSON'S MARKET:						37.94	37.94				
<b>4214 B&amp;G DIRTWORKS, LLC</b>											
21191	1	21191 SNOW REMOVAL SERVICES	Invoice	03/16/2023	04/10/2023	2,300.00	2,300.00	100-40-41771		423	1
Total 4214 B&G DIRTWORKS, LLC:						2,300.00	2,300.00				
<b>1053 BALEDGE, MIKE</b>											
CRISIS	1	Per Diem for travel expenses, training	Invoice	03/06/2023	04/10/2023	232.00	232.00	100-55-41724		423	1
Total 1053 BALEDGE, MIKE:						232.00	232.00				
<b>4691 BENGALWORKS LLC</b>											
103913	1	#103913 Down payment	Invoice	03/23/2023	04/10/2023	1,357.50	1,357.50	100-20-41709		423	1
Total 4691 BENGALWORKS LLC:						1,357.50	1,357.50				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>6521 BLADES DOWN, LLC</b>											
197	1	197 snow removal off TCW Bldg roof	Invoice	03/16/2023	04/10/2023	2,535.00	2,535.00	100-50-41718	22.50.0001.1	423	1
Total 6521 BLADES DOWN, LLC:						2,535.00	2,535.00				
<b>308 BLAINE COUNTY CLERK</b>											
BIKE/P	1	Blaine County Community Bike/Ped Master Plan 202	Invoice	04/04/2023	04/10/2023	2,030.00	2,030.00	100-20-41313		423	1
Total 308 BLAINE COUNTY CLERK:						2,030.00	2,030.00				
<b>5702 CINTAS</b>											
415075	1	#4150755409 UNIFORM SERVICES WW	Invoice	03/28/2023	04/10/2023	175.99	175.99	210-70-41703		423	1
415140	1	#4151405506 UNIFORM SERVICES WW	Invoice	04/04/2023	04/10/2023	175.99	175.99	210-70-41703		423	1
Total 5702 CINTAS:						351.98	351.98				
<b>644 CITY OF HAILEY PETTY CASH</b>											
840-59	1	#EVIDENCE SENT TO ISP LAB- POSTAGE	Invoice	04/03/2023	04/10/2023	14.00	14.00	100-25-41213		423	1
950551	1	FOUND PROPERTY RETURN TO OWNER POSTA	Invoice	03/24/2023	04/10/2023	15.60	15.60	100-25-41213		423	1
Total 644 CITY OF HAILEY PETTY CASH:						29.60	29.60				
<b>670 CITY OF HAILEY W&amp;S DEPT</b>											
MARC	1	CITY OF HAILEY - STEET SHOP	Invoice	04/01/2023	04/10/2023	678.90	678.90	100-40-41717		423	1
MARC	2	CITY OF HAILEY - INTER CENTER	Invoice	04/01/2023	04/10/2023	86.46	86.46	100-10-41717		423	1
MARC	3	CITY OF HAILEY OLD COPY & PRINT	Invoice	04/01/2023	04/10/2023	45.31	45.31	100-15-41717		423	1
MARC	4	CITY OF HAILEY RODEO FROST	Invoice	04/01/2023	04/10/2023	11.58	11.58	100-50-41617		423	1
MARC	5	CITY OF HAILEY RODEO PARK	Invoice	04/01/2023	04/10/2023	23.92	23.92	100-50-41617		423	1
MARC	6	CITY OF HAILEY CITY HALL	Invoice	04/01/2023	04/10/2023	107.14	107.14	100-42-41717		423	1
MARC	7	CITY OF HAILEY CITY HALL	Invoice	04/01/2023	04/10/2023	107.14	107.14	200-42-41717		423	1
MARC	8	CITY OF HAILEY CITY HALL	Invoice	04/01/2023	04/10/2023	107.15	107.15	210-42-41717		423	1
MARC	9	CITY OF HAILEY FIRE DEPARTMENT	Invoice	04/01/2023	04/10/2023	59.37	59.37	100-55-41717		423	1
MARC	10	CITY OF HAILEY TREATMENT PL	Invoice	04/01/2023	04/10/2023	102.80	102.80	200-60-41717		423	1
MARC	11	CITY OF HAILEY TREATMENT PL	Invoice	04/01/2023	04/10/2023	102.80	102.80	210-70-41717		423	1
MARC	12	CITY OF HAILEY POLICE DEPT	Invoice	04/01/2023	04/10/2023	98.46	98.46	100-25-41717		423	1
MARC	13	CITY PARKING LOT- IRRIGATION	Invoice	04/01/2023	04/10/2023	990.01	990.01	100-50-41717		423	1
Total 670 CITY OF HAILEY W&S DEPT :						2,521.04	2,521.04				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>2954 CLEAR CREEK DISPOSAL -PARKS</b>											
000161	1	0001612336 PORT RESTROOM - SKATE PARK	Invoice	03/27/2023	04/10/2023	128.50	128.50	100-50-41403		423	1
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						128.50	128.50				
<b>22457 CLEAR CREEK DISPOSAL, INC.</b>											
MARC	1	FRANCHISE FEE - MARCH 2023	Invoice	04/03/2023	04/10/2023	158,000.00	158,000.00	100-00-20515		423	1
Total 22457 CLEAR CREEK DISPOSAL, INC.:						158,000.00	158,000.00				
<b>337 COPY &amp; PRINT LLC</b>											
11671	1	Printing for Flood warning signs	Invoice	03/29/2023	04/10/2023	63.96	63.96	100-55-41747		423	1
125777	1	#125777 flash drive memory stick	Invoice	03/20/2023	04/10/2023	51.98	51.98	100-25-41215		423	1
125809	1	#125809 evidence 2 part forms	Invoice	03/22/2023	04/10/2023	94.82	94.82	100-25-41215		423	1
Total 337 COPY & PRINT LLC:						210.76	210.76				
<b>2808 CORE &amp; MAIN LP</b>											
S09459	1	#S094599 3/4" CORP. STOPS	Invoice	03/28/2023	04/10/2023	367.15	367.15	200-60-41403		423	1
S50680	1	#S506808 PARTS FOR PLANT WATER REPAIR WW	Invoice	03/28/2023	04/10/2023	669.36	669.36	210-70-41413		423	1
S59534	1	#S595340 BUTT FUSION MACHINE RENTAL WW	Invoice	03/30/2023	04/10/2023	250.00	250.00	210-70-41775		423	1
Total 2808 CORE & MAIN LP:						1,286.51	1,286.51				
<b>663 D&amp;B SUPPLY</b>											
262816	1	262816 WORKWEAR - SAVAGE	Invoice	03/17/2023	04/10/2023	379.94	379.94	100-50-41703		423	1
Total 663 D&B SUPPLY :						379.94	379.94				
<b>2912 DAVIS EMBROIDERY</b>											
42078	1	Inv # 42078 Class A shirts	Invoice	03/24/2023	04/10/2023	266.22	266.22	100-55-41703		423	1
Total 2912 DAVIS EMBROIDERY:						266.22	266.22				
<b>1464 FISHER'S FINANCE INC</b>											
336982	1	336698225 Copier Contract 3.20-4.19.2023	Invoice	03/22/2023	04/10/2023	324.07	324.07	100-45-41323		423	1
Total 1464 FISHER'S FINANCE INC:						324.07	324.07				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>5909 FUGATE, JANET</b>											
P&Z ST	1	P&Z Stipend 03/20/2023	Invoice	03/06/2023	04/10/2023	100.00	100.00	100-10-41313		423	1
P&Z ST	2	P&Z Stipend	Invoice	03/06/2023	04/10/2023	50.00	50.00	200-10-41313		423	1
P&Z ST	3	P&Z Stipend 2	Invoice	03/06/2023	04/10/2023	50.00	50.00	210-10-41313		423	1
P&Z ST	4	P&Z Stipend 04/3/23	Invoice	03/06/2023	04/10/2023	100.00	100.00	100-10-41313		423	1
P&Z ST	5	P&Z Stipend	Invoice	03/06/2023	04/10/2023	50.00	50.00	200-10-41313		423	1
P&Z ST	6	P&Z Stipend 2	Invoice	03/06/2023	04/10/2023	50.00	50.00	210-10-41313		423	1
P&Z ST	7	P&Z Stipend 03/06/2023	Invoice	03/06/2023	04/10/2023	100.00	100.00	100-10-41313		423	1
P&Z ST	8	P&Z Stipend	Invoice	03/06/2023	04/10/2023	50.00	50.00	200-10-41313		423	1
P&Z ST	9	P&Z Stipend 2	Invoice	03/06/2023	04/10/2023	50.00	50.00	210-10-41313		423	1
Total 5909 FUGATE, JANET:						600.00	600.00				
<b>2652 G C SYSTEMS INCORPORATED</b>											
43228	1	#43228 VALVE PARTS FOR NORTHRIDE GLOBE V	Invoice	03/24/2023	04/10/2023	76.44	76.44	200-60-41401		423	1
Total 2652 G C SYSTEMS INCORPORATED :						76.44	76.44				
<b>5682 GEM STATE ROOFING INC</b>											
10702	1	10702 MISC. SKYLIGHT ROOF REPAIR, ABOVE W	Invoice	03/22/2023	04/10/2023	350.96	350.96	100-42-41413		423	1
10702	2	10702 MISC. SKYLIGHT ROOF REPAIR, ABOVE W	Invoice	03/22/2023	04/10/2023	350.97	350.97	200-42-41413		423	1
10702	3	10702 MISC. SKYLIGHT ROOF REPAIR, ABOVE W	Invoice	03/22/2023	04/10/2023	350.97	350.97	210-42-41413		423	1
Total 5682 GEM STATE ROOFING INC:						1,052.90	1,052.90				
<b>369 GEM STATE WELDERS SUPPLY INC.</b>											
E27084	1	#E270844 WHEELS AND GLOVES WW	Invoice	03/22/2023	04/10/2023	169.04	169.04	210-70-41405		423	1
Total 369 GEM STATE WELDERS SUPPLY INC. :						169.04	169.04				
<b>6023 GIVENS PURSLEY LLP</b>											
256456	1	256456 GENERAL WATER	Invoice	03/27/2023	04/10/2023	1,275.00	1,275.00	200-60-41313		423	1
Total 6023 GIVENS PURSLEY LLP:						1,275.00	1,275.00				
<b>336 GO FER IT EXPRESS</b>											
119326	1	#119326 LOCAL SHIPPING WW.	Invoice	03/30/2023	04/10/2023	50.40	50.40	210-70-41213		423	1
119326	2	#119326 LOCAL SHIPPING W.	Invoice	03/30/2023	04/10/2023	100.80	100.80	200-60-41213		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 336 GO FER IT EXPRESS:						151.20	151.20				
<b>5562 GOVERNMENT FINANCE OFFICERS ASSOC</b>											
232728	1	Becky Stokes - City Treasurer Membership 5/01/23 to	Invoice	03/30/2023	04/10/2023	56.67	56.67	100-15-41711		423	1
232728	2	Becky Stokes - City Treasurer Membership 5/01/23 to	Invoice	03/30/2023	04/10/2023	56.67	56.67	200-15-41711		423	1
232728	3	Becky Stokes - City Treasurer Membership 5/01/23 to	Invoice	03/30/2023	04/10/2023	56.66	56.66	210-15-41711		423	1
Total 5562 GOVERNMENT FINANCE OFFICERS ASSOC:						170.00	170.00				
<b>5855 HARMONY DESIGN INC</b>											
22697	1	22697 - 22-001 310 WEST CEDAR PRINCIPAL REVI	Invoice	03/20/2023	04/10/2023	118.50	118.50	100-20-41313		423	1
Total 5855 HARMONY DESIGN INC:						118.50	118.50				
<b>5410 HDR ENGINEERING INC</b>											
120050	1	1200509703 FACILITY PLANNING STUDY TASK 11	Invoice	03/20/2023	04/10/2023	1,443.63	1,443.63	230-75-41549		423	1
Total 5410 HDR ENGINEERING INC:						1,443.63	1,443.63				
<b>1557 HIGH DESERT BOBCAT - TWIN FALLS</b>											
P05211	1	P05211 FAN	Invoice	03/14/2023	04/10/2023	697.10	697.10	100-40-41405		423	1
Total 1557 HIGH DESERT BOBCAT - TWIN FALLS:						697.10	697.10				
<b>50367 HUBER TECHNOLOGY</b>											
CD100	1	#cd10024483 PARTS/EQUIPMENT FOR HUBER RE	Invoice	03/20/2023	04/10/2023	17,447.70	17,447.70	210-70-41401		423	1
CD100	1	#CD10024526 LABOR FOR HUBER INTERNAL REB	Invoice	03/23/2023	04/10/2023	9,606.72	9,606.72	210-70-41401		423	1
Total 50367 HUBER TECHNOLOGY:						27,054.42	27,054.42				
<b>3124 IDAHO BUREAU OF W &amp; WW PROF.</b>											
WWC2	1	TYREL VAUGHN WWC2 APPLICATION WW	Invoice	04/04/2023	04/10/2023	70.00	70.00	210-70-41723		423	1
WWT2	1	TYREL VAUGHN WWT2 APPLICATION WW	Invoice	04/04/2023	04/10/2023	70.00	70.00	210-70-41723		423	1
WWTL	1	TYREL VAUGHN WWTLA APPLICATION WW	Invoice	04/04/2023	04/10/2023	100.00	100.00	210-70-41723		423	1
Total 3124 IDAHO BUREAU OF W & WW PROF.:						240.00	240.00				
<b>671 IDAHO LUMBER &amp; HARDWARE</b>											
940339	1	940339 LONG HANDLE SHOVEL	Invoice	03/13/2023	04/10/2023	26.99	26.99	100-40-41771		423	1



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
941624	1	#941624 BATTERIES	Invoice	03/27/2023	04/10/2023	16.58	16.58	200-60-41405		423	1
941775	1	#941775 PVC PARTS FOR IRRG' SYSTEM	Invoice	03/28/2023	04/10/2023	11.96	11.96	200-60-41413		423	1
941849	1	#941849 PVC PARTS FOR IRRG' SYSTEM	Invoice	03/29/2023	04/10/2023	24.74	24.74	200-60-41413		423	1
941875	1	#941875 CUTTING WHEELS FOR GRINDER	Invoice	03/29/2023	04/10/2023	11.98	11.98	200-60-41403		423	1
942007	1	#942007 HOLE SAW	Invoice	03/30/2023	04/10/2023	13.99	13.99	200-60-41413		423	1
942387	1	#942387 HOLE SAW	Invoice	04/04/2023	04/10/2023	17.99	17.99	200-60-41413		423	1
K42355	1	#K42355 HOLE SAW BIT'	Invoice	04/04/2023	04/10/2023	31.99	31.99	200-60-41413		423	1
Total 671 IDAHO LUMBER & HARDWARE:						156.22	156.22				
<b>584 IDAHO MATERIAL HANDLING, INC.</b>											
300676	1	#300676 OVERHEAD CRANE INSPECTION WW	Invoice	03/29/2023	04/10/2023	803.40	803.40	210-70-41405		423	1
Total 584 IDAHO MATERIAL HANDLING, INC.:						803.40	803.40				
<b>22433 IDAHO POWER</b>											
03/30/2	1	IP Acct#2207926011 - 113 N River St Compact	Invoice	03/30/2023	04/10/2023	32.85	32.85	100-40-41715		423	1
03/30/2	2	IP Acct#2206105138 STREET	Invoice	03/30/2023	04/10/2023	71.28	71.28	100-40-41715		423	1
03/30/2	3	IP2220558932 - PARKS LION PARK	Invoice	03/30/2023	04/10/2023	16.50	16.50	100-40-41717		423	1
Total 22433 IDAHO POWER:						120.63	120.63				
<b>138 IDAHO RURAL WATER ASSOC.</b>											
108062	1	#108062 ONLINE ASSET MANAGEMENT COURSE	Invoice	03/28/2023	04/10/2023	125.00	125.00	200-60-41723		423	1
Total 138 IDAHO RURAL WATER ASSOC.:						125.00	125.00				
<b>849 IDAHO STATE TAX COMMISSION</b>											
01/01/2	1	01/01/2023 - 03/31/2023 STATE SALES & USE TAX	Invoice	04/04/2023	04/10/2023	319.48	319.48	100-00-20317		423	1
Total 849 IDAHO STATE TAX COMMISSION :						319.48	319.48				
<b>464 IDAHO TRANSPORTATION DEPT</b>											
2023 E	1	ENC. APPL BULLION STRIPING 2023	Invoice	03/31/2023	04/10/2023	16.66	16.66	100-42-41325		423	1
2023 E	2	ENC. APPL BULLION STRIPING 2023	Invoice	03/31/2023	04/10/2023	16.67	16.67	200-42-41325		423	1
2023 E	3	ENC. APPL BULLION STRIPING 2023	Invoice	03/31/2023	04/10/2023	16.67	16.67	210-42-41325		423	1
Total 464 IDAHO TRANSPORTATION DEPT:						50.00	50.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>534 IDEQ</b>											
202306	1	#20230636-Q3 DRINKIG WATER ASSESSMENT FE	Invoice	04/01/2023	04/10/2023	2,747.00	2,747.00	200-60-41311		423	1
Total 534 IDEQ:						2,747.00	2,747.00				
<b>612 INGRAM BOOK COMPANY</b>											
750247	1	75024725 3.15.23 SVWC	Invoice	03/15/2023	04/10/2023	73.35	73.35	100-45-41549	22.45.0002.1	423	1
752142	1	75214255 3.27.23 SVWC	Invoice	03/27/2023	04/10/2023	16.03	16.03	100-45-41549	22.45.0002.1	423	1
MARC	1	March MSD Collection	Invoice	04/04/2023	04/10/2023	2,315.35	2,315.35	100-45-41535		423	1
Total 612 INGRAM BOOK COMPANY:						2,404.73	2,404.73				
<b>50395 JACKSON GROUP PETERBILT, INC</b>											
292341	1	292341 FUEL PRO	Invoice	03/14/2023	04/10/2023	168.54	168.54	100-40-41405		423	1
292815	1	292815 HOWES FUEL TREATMENT	Invoice	03/22/2023	04/10/2023	243.00	243.00	100-40-41719		423	1
Total 50395 JACKSON GROUP PETERBILT, INC:						411.54	411.54				
<b>345 JACOBS ENGINEERING GROUP INC</b>											
W3Y13	1	W3Y13802-001 Task Order #1 PREP & ATTEND KIC	Invoice	03/27/2023	04/10/2023	1,365.00	1,365.00	100-40-41313		423	1
Total 345 JACOBS ENGINEERING GROUP INC:						1,365.00	1,365.00				
<b>330 JANE'S ARTIFACTS</b>											
056480	1	056480 - Library story time supplies	Invoice	03/20/2023	04/10/2023	42.98	42.98	100-45-41215		423	1
056482	1	056482 - Library story time supplies	Invoice	03/21/2023	04/10/2023	3.49	3.49	100-45-41215		423	1
057349	1	# 057349 Small and Large Holliballs Ornaments	Invoice	12/02/2022	04/10/2023	161.60	161.60	100-15-41215		423	1
057349	2	# 057349 Small and Large Holliballs Ornaments	Invoice	12/02/2022	04/10/2023	161.60	161.60	200-15-41215		423	1
057349	3	# 057349 Small and Large Holliballs Ornaments	Invoice	12/02/2022	04/10/2023	161.60	161.60	210-15-41215		423	1
058333	1	#058333 FILE FOLDERS	Invoice	03/18/2023	04/10/2023	21.99	21.99	100-25-41211		423	1
Total 330 JANE'S ARTIFACTS:						553.26	553.26				
<b>9560 KARL MALONE FORD HAILEY</b>											
12339	1	#12339 LOWER FAN SHROUD FOR TK# 6029	Invoice	03/23/2023	04/10/2023	92.41	92.41	200-60-41415		423	1
Total 9560 KARL MALONE FORD HAILEY:						92.41	92.41				
<b>6528 KATRINA VANDEN HEUVEL</b>											
2023 S	1	2023 STRATEGIC PLANNING	Invoice	04/03/2023	04/10/2023	1,375.00	1,375.00	100-10-41723		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2023 S	2	2023 STRATEGIC PLANNING	Invoice	04/03/2023	04/10/2023	687.50	687.50	200-10-41723		423	1
2023 S	3	2023 STRATEGIC PLANNING	Invoice	04/03/2023	04/10/2023	687.50	687.50	210-10-41723		423	1
Total 6528 KATRINA VANDEN HEUVEL:						2,750.00	2,750.00				
<b>386 L.L. GREENS</b>											
A69748	1	#A697489 FASTENERS	Invoice	03/28/2023	04/10/2023	28.20	28.20	200-60-41413		423	1
A69756	1	#A697568 INTIRIOR PAINT FOR NORTHRIDGE PU	Invoice	03/29/2023	04/10/2023	459.90	459.90	200-60-41413		423	1
A69756	2	#A697568 9x3/8 Gp Knit Cover	Invoice	03/29/2023	04/10/2023	12.99	12.99	200-60-41413		423	1
A69804	1	#A698043 SCREWS	Invoice	04/04/2023	04/10/2023	8.99	8.99	200-60-41413		423	1
B40499	1	B404994 CABLE TIE - XMAST LIGHT	Invoice	03/28/2023	04/10/2023	12.99	12.99	100-50-41403		423	1
B40503	1	#B405034 DROP CLOTH	Invoice	03/29/2023	04/10/2023	4.99	4.99	200-60-41413		423	1
B40518	1	B405182 Door mat for TCW	Invoice	03/31/2023	04/10/2023	28.99	28.99	100-45-41215		423	1
D69050	1	D69050 TCW cleaning supplies	Invoice	03/20/2023	04/10/2023	34.21	34.21	100-45-41215		423	1
Total 386 L.L. GREENS :						591.26	591.26				
<b>227 L.N. CURTIS AND SONS</b>											
INV688	1	INV # 688453 belt with gold buckles	Invoice	03/23/2023	04/10/2023	67.60	67.60	100-55-41703		423	1
Total 227 L.N. CURTIS AND SONS :						67.60	67.60				
<b>1777 LDA SECURITY LLC</b>											
203221	1	203221 KABA LOCK - FIRE DEPT FRONT DOOR R	Invoice	03/28/2023	04/10/2023	280.00	280.00	100-42-41413		423	1
203221	2	203221 KABA LOCK - FIRE DEPT FRONT DOOR	Invoice	03/28/2023	04/10/2023	280.00	280.00	200-42-41413		423	1
203221	3	203221 KABA LOCK - FIRE DEPT FRONT DOOR	Invoice	03/28/2023	04/10/2023	280.00	280.00	210-42-41413		423	1
Total 1777 LDA SECURITY LLC:						840.00	840.00				
<b>547 LES SCHWAB TIRE CENTER - STREETS</b>											
117007	1	11700792206 CREDIT IV# 11700788029 18/950-8/4	Invoice	12/29/2022	01/23/2023	125.99-	125.99-	100-40-41405		123	1
Total 547 LES SCHWAB TIRE CENTER - STREETS:						125.99-	125.99-				
<b>606 LIBRARY STORE</b>											
624828	1	624828 - library book jackets	Invoice	03/21/2023	04/10/2023	231.14	231.14	100-45-41215		423	1
Total 606 LIBRARY STORE:						231.14	231.14				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>120 LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNC</b>											
T20308	1	T203082023LC-2 T2 CENTER CLASSES - KING WE	Invoice	03/16/2023	04/10/2023	60.00	60.00	100-40-41723		423	1
Total 120 LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNC:						60.00	60.00				
<b>928 MAGIC VALLEY LABS, INC.</b>											
27214	1	#27214 DRINKING WATER SAMPLES	Invoice	03/29/2023	04/10/2023	220.00	220.00	200-60-41795		423	1
27214	2	#27214 INDIAN CREEK SPRING SAMPLES	Invoice	03/29/2023	04/10/2023	310.00	310.00	200-60-41795		423	1
27214	3	#27214 COOLER RETURN	Invoice	03/29/2023	04/10/2023	22.00	22.00	200-60-41795		423	1
27215	1	#27215 FEB/MARCH EFFLUENT TESTING WW	Invoice	03/29/2023	04/10/2023	803.00	803.00	210-70-41795		423	1
Total 928 MAGIC VALLEY LABS, INC.:						1,355.00	1,355.00				
<b>5439 MANDEVILLE, ELLEN</b>											
123	1	# 123 - Website Content Management	Invoice	03/02/2023	04/10/2023	150.00	150.00	100-15-41313		423	1
123	2	# 123 - Website Content Management	Invoice	03/02/2023	04/10/2023	150.00	150.00	200-15-41313		423	1
123	3	# 123 - Website Content Management	Invoice	03/02/2023	04/10/2023	150.00	150.00	210-15-41313		423	1
124	1	# 124 - Website Content Managment / Fees Spreads	Invoice	03/31/2023	04/10/2023	360.00	360.00	100-15-41313		423	1
124	2	# 124 - Website Content Managment / Fees Spreads	Invoice	03/31/2023	04/10/2023	360.00	360.00	200-15-41313		423	1
124	3	# 124 - Website Content Managment / Fees Spreads	Invoice	03/31/2023	04/10/2023	360.00	360.00	210-15-41313		423	1
Total 5439 MANDEVILLE, ELLEN:						1,530.00	1,530.00				
<b>4495 MIDWEST TAPE LLC</b>											
503447	1	503447483 03.02.2023 MEDIA	Invoice	03/02/2023	04/10/2023	236.13	236.13	100-45-41535		423	1
503477	1	503477094 03.09.2023 MEDIA	Invoice	03/09/2023	04/10/2023	23.24	23.24	100-45-41535		423	1
503540	1	503540432 03.22.2023 MEDIA	Invoice	03/22/2023	04/10/2023	39.23	39.23	100-45-41535		423	1
503569	1	503569340 03.28.2023 MEDIA	Invoice	03/29/2023	04/10/2023	46.21	46.21	100-45-41535		423	1
503569	1	503569341 03.28.2023 MEDIA	Invoice	03/29/2023	04/10/2023	374.91	374.91	100-45-41535		423	1
Total 4495 MIDWEST TAPE LLC:						719.72	719.72				
<b>4585 MOUNTAIN EQUIPMENT TECHNOLOGY</b>											
3638	1	#3638 WIN 911 SERVICE AGREEMENT WW	Invoice	02/10/2023	04/10/2023	1,920.00	1,920.00	210-70-41325		423	1
Total 4585 MOUNTAIN EQUIPMENT TECHNOLOGY:						1,920.00	1,920.00				
<b>1200 MOUNTAIN FIRE SPRINKLERS</b>											
3508	1	3508 ANNUAL FIRE SPRINKLER INSPECTION AND	Invoice	03/28/2023	04/10/2023	106.66	106.66	100-42-41413		423	1
3508	2	3508 ANNUAL FIRE SPRINKLER INSPECTION AND	Invoice	03/28/2023	04/10/2023	106.67	106.67	200-42-41413		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
3508	3	3508 ANNUAL FIRE SPRINKLER INSPECTION AND	Invoice	03/28/2023	04/10/2023	106.67	106.67	210-42-41413		423	1
Total 1200 MOUNTAIN FIRE SPRINKLERS:						320.00	320.00				
<b>251 NAPA AUTO PARTS</b>											
126545	1	126545 CR CORE DEPOSIT	Invoice	03/09/2023	04/10/2023	97.20-	97.20-	100-40-41405		423	1
126545	2	126545 CR CORE DEPOSIT	Invoice	03/09/2023	04/10/2023	10.80-	10.80-	100-40-41405		423	1
127925	1	Inv # 127925 oil filters	Invoice	11/29/2022	04/10/2023	102.18	102.18	100-55-41415		423	1
135981	1	135981 BLOW GUN	Invoice	02/07/2023	04/10/2023	31.30	31.30	100-40-41405		423	1
140331	1	140331 METRIC DIE, WHEEL NUT	Invoice	03/20/2023	04/10/2023	5.33	5.33	100-40-41405		423	1
140369	1	140369 FUEL TANK CAP	Invoice	03/21/2023	04/10/2023	37.99	37.99	100-40-41405		423	1
140370	1	140370 TAP 1.25MM	Invoice	03/21/2023	04/10/2023	4.94	4.94	100-40-41405		423	1
140372	1	140372 CAP SCREW, NUT, LOCKWASH, WASHER	Invoice	03/21/2023	04/10/2023	149.65	149.65	100-40-41405		423	1
140576	1	140576 WASHER	Invoice	03/22/2023	04/10/2023	4.50	4.50	100-40-41405		423	1
140602	1	#140602 ANTIFREEZE	Invoice	03/22/2023	04/10/2023	27.98	27.98	200-60-41415		423	1
141066	1	#141066 GREASE ZERKS WW	Invoice	03/27/2023	04/10/2023	3.26	3.26	210-70-41421		423	1
Total 251 NAPA AUTO PARTS:						259.13	259.13				
<b>307 NORTH CENTRAL LABORATORIES</b>											
484956	1	#484956 QA/QC STANDARD WW	Invoice	03/24/2023	04/10/2023	54.95	54.95	210-70-41795		423	1
Total 307 NORTH CENTRAL LABORATORIES:						54.95	54.95				
<b>50387 OLD CUTTERS HOMEOWNERS ASSOC.</b>											
2558	1	2555 55% POWER BILL MARCH. 2023	Invoice	03/18/2023	04/10/2023	17.28	17.28	100-50-41717		423	1
Total 50387 OLD CUTTERS HOMEOWNERS ASSOC.:						17.28	17.28				
<b>50298 O'REILLY AUTO PARTS</b>											
3014-3	1	3014-351253 MOTOR OIL	Invoice	03/07/2023	04/10/2023	17.97	17.97	100-50-41719		423	1
4635-1	1	4635-163647 IINVOICE ON 05.12.2021	Invoice	05/12/2021	04/10/2023	8.99	8.99	100-50-41403		423	1
4635-3	1	4635-305864 HEAT SHIELD	Invoice	02/16/2023	04/10/2023	18.91	18.91	100-40-41405		423	1
4635-3	1	4635-309569 HTR FITTING	Invoice	03/06/2023	04/10/2023	11.00	11.00	100-40-41405		423	1
4635-3	1	Inv # 4635-314424 GL Wiper Fld	Invoice	03/28/2023	04/10/2023	38.94	38.94	100-55-41415		423	1
Total 50298 O'REILLY AUTO PARTS:						95.81	95.81				
<b>3621 OSBORN, CECE</b>											
DRIGG	1	LEADERSHIP TRIP TO DRIGGS/VICTOR ID PER DI	Invoice	02/14/2023	04/10/2023	80.00	80.00	100-20-41724		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
DRIGG	2	LEADERSHIP TRIP TO DRIGGS/VICTOR ID MILEA	Invoice	02/14/2023	04/10/2023	279.03	279.03	100-20-41724		423	1
Total 3621 OSBORN, CECE:						359.03	359.03				
<b>5440 PERMATRON CORPORATION</b>											
IN-031	1	#IN-031241-PM FILTER MEDIA AND MOUNTING HA	Invoice	03/23/2023	04/10/2023	714.80	714.80	200-60-41413		423	1
Total 5440 PERMATRON CORPORATION:						714.80	714.80				
<b>438 PLATT</b>											
3V1617	1	#3V16177 CONDUIT AND FITTINGS FOR NORTHRI	Invoice	03/30/2023	04/10/2023	31.56	31.56	200-60-41413		423	1
3V2882	1	#3V28820 COUPLINGS	Invoice	03/31/2023	04/10/2023	11.14	11.14	200-60-41401		423	1
Total 438 PLATT:						42.70	42.70				
<b>220 QUALITY CONTROL SERVICES</b>											
70490	1	#70490 EQUIPMENT CALIBRATIONS WW	Invoice	03/17/2023	04/10/2023	1,340.00	1,340.00	210-70-41795		423	1
Total 220 QUALITY CONTROL SERVICES :						1,340.00	1,340.00				
<b>50550 RAMSDELL, HEATHER</b>											
CR RE	1	CREDIT REFUND: 841 JACK PINE	Invoice	03/20/2023	04/10/2023	73.50	73.50	100-00-15110		423	1
Total 50550 RAMSDELL, HEATHER:						73.50	73.50				
<b>338 RANCHER'S SUPPLY</b>											
1077/1	1	#1077/1 HIP BOOTS COLE/MERRITT	Invoice	03/21/2023	04/10/2023	259.98	259.98	200-60-41703		423	1
Total 338 RANCHER'S SUPPLY :						259.98	259.98				
<b>6530 REBECCA F. BUNDY, ARCHITECT, PLLC</b>											
2023.0	1	Invoice# 2023.02	Invoice	04/01/2023	04/10/2023	913.75	913.75	100-20-41313		423	1
Total 6530 REBECCA F. BUNDY, ARCHITECT, PLLC:						913.75	913.75				
<b>4765 RIVER STREET TOWNHOMES LLC</b>											
410 N	1	earnest money for 410 n river subplot 8	Invoice	04/04/2023	04/10/2023	18,753.05	18,753.05	120-10-41549		423	1
Total 4765 RIVER STREET TOWNHOMES LLC:						18,753.05	18,753.05				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>6522 RODGER, AMBER TELLERIA</b>											
000000	1	Inv 0000001 ESSER Summer Grant - Staff	Invoice	03/25/2023	04/10/2023	275.00	275.00	100-45-41549	23.45.0001.1	423	1
Total 6522 RODGER, AMBER TELLERIA:						275.00	275.00				
<b>4330 SCANLON, OWEN</b>											
P&Z ST	1	P&Z Stipend 03/06 and 03/20	Invoice	04/05/2023	04/10/2023	200.00	200.00	100-10-41313		423	1
P&Z ST	2	P&Z Stipend	Invoice	04/05/2023	04/10/2023	100.00	100.00	200-10-41313		423	1
P&Z ST	3	P&Z Stipend 2	Invoice	04/05/2023	04/10/2023	100.00	100.00	210-10-41313		423	1
Total 4330 SCANLON, OWEN:						400.00	400.00				
<b>6525 SCHMIDT, ROBERT F</b>											
2023 IR	1	ROB S. IRWA CONFERENCE PER DIEM/MILEAGE	Invoice	03/21/2023	04/10/2023	359.33	359.33	210-70-41723		423	1
Total 6525 SCHMIDT, ROBERT F:						359.33	359.33				
<b>1098 SENTINEL FIRE &amp; SECURITY</b>											
86905	1	86905 QUARTERLY MONITORING - PUBLIC LIBRA	Invoice	04/01/2023	04/10/2023	87.00	87.00	100-45-41325		423	1
86905	2	86905 QUARTERLY MONITORING - FIRE DEPT.	Invoice	04/01/2023	04/10/2023	87.00	87.00	100-55-41325		423	1
Total 1098 SENTINEL FIRE & SECURITY :						174.00	174.00				
<b>5494 SILVER CREEK SUPPLY</b>											
000998	1	#0009988408-001 PARTS FOR PLANT WATER WW	Invoice	03/28/2023	04/10/2023	37.13	37.13	210-70-41405		423	1
000999	1	#0009990478-001 PARTS FOR PROCESS WW	Invoice	03/28/2023	04/10/2023	8.40	8.40	210-70-41405		423	1
Total 5494 SILVER CREEK SUPPLY:						45.53	45.53				
<b>1239 SIMMS LAW PLLC</b>											
MARC	1	professional services - March 2023	Invoice	04/03/2023	04/10/2023	3,548.42	3,548.42	100-15-41313		423	1
MARC	2	professional services - March 2023	Invoice	04/03/2023	04/10/2023	3,548.42	3,548.42	200-15-41313		423	1
MARC	3	professional services - March 2023	Invoice	04/03/2023	04/10/2023	3,548.41	3,548.41	210-15-41313		423	1
Total 1239 SIMMS LAW PLLC:						10,645.25	10,645.25				
<b>7002 SMITH, DAN</b>											
P&Z ST	1	P&Z Stipend 03/06/2023	Invoice	03/06/2023	04/10/2023	100.00	100.00	100-10-41313		423	1
P&Z ST	2	P&Z Stipend	Invoice	03/06/2023	04/10/2023	50.00	50.00	200-10-41313		423	1
P&Z ST	3	P&Z Stipend 2	Invoice	03/06/2023	04/10/2023	50.00	50.00	210-10-41313		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
P&Z ST	4	P&Z Stipend 03/20/2023	Invoice	03/06/2023	04/10/2023	100.00	100.00	100-10-41313		423	1
P&Z ST	5	P&Z Stipend	Invoice	03/06/2023	04/10/2023	50.00	50.00	200-10-41313		423	1
P&Z ST	6	P&Z Stipend 2	Invoice	03/06/2023	04/10/2023	50.00	50.00	210-10-41313		423	1
P&Z ST	7	P&Z Stipend 04/03/2023	Invoice	03/06/2023	04/10/2023	100.00	100.00	100-10-41313		423	1
P&Z ST	8	P&Z Stipend	Invoice	03/06/2023	04/10/2023	50.00	50.00	200-10-41313		423	1
P&Z ST	9	P&Z Stipend 2	Invoice	03/06/2023	04/10/2023	50.00	50.00	210-10-41313		423	1
Total 7002 SMITH, DAN:						600.00	600.00				
<b>1506 STANDARD PLUMBING SUPPLY</b>											
TQYW2	1	#TQYW29 BRASS NIPPLE FOR BACKFLOW	Invoice	03/29/2023	04/10/2023	14.27	14.27	200-60-41413		423	1
Total 1506 STANDARD PLUMBING SUPPLY :						14.27	14.27				
<b>4045 STOKES, BECKY</b>											
DRIGG	1	Leadership Trip to Driggs/Victor ID Pier Diem	Invoice	03/13/2023	04/10/2023	26.67	26.67	100-15-41724		423	1
DRIGG	2	Leadership Trip to Driggs/Victor ID Pier Diem	Invoice	03/13/2023	04/10/2023	26.67	26.67	200-15-41724		423	1
DRIGG	3	Leadership Trip to Driggs/Victor ID Pier Diem	Invoice	03/13/2023	04/10/2023	26.66	26.66	210-15-41724		423	1
Total 4045 STOKES, BECKY:						80.00	80.00				
<b>50446 STONE, DUSTIN</b>											
P&Z ST	1	P&Z Stipend 03*06/, 03/20 and 04/03	Invoice	04/03/2023	04/10/2023	300.00	300.00	100-10-41313		423	1
P&Z ST	2	P&Z Stipend	Invoice	04/03/2023	04/10/2023	150.00	150.00	200-10-41313		423	1
P&Z ST	3	P&Z Stipend 2	Invoice	04/03/2023	04/10/2023	150.00	150.00	210-10-41313		423	1
Total 50446 STONE, DUSTIN:						600.00	600.00				
<b>8559 SUN VALLEY AIR SERVICES BOARD</b>											
FEBRU	1	LOT FOR AIR FEBRUARY 2023	Invoice	04/03/2023	04/10/2023	16,613.80	16,613.80	100-10-41707		423	1
Total 8559 SUN VALLEY AIR SERVICES BOARD:						16,613.80	16,613.80				
<b>6072 THE RIVERSIDE HOTEL</b>											
446639	1	446639 HOTEL STAY 3/7 & 8 - JIM SAVAGE	Invoice	03/14/2023	04/10/2023	272.00	272.00	100-40-41724		423	1
Total 6072 THE RIVERSIDE HOTEL:						272.00	272.00				
<b>6344 T-MOBILE</b>											
03/23/2	1	ACCOUNT # 975934298 HPD CELL PHONES	Invoice	03/23/2023	04/10/2023	336.70	336.70	100-25-41711		423	1



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6344 T-MOBILE:						336.70	336.70				
<b>2817 UNITED OIL</b>											
101064	1	HPD GAS	Invoice	01/15/2023	04/10/2023	106.41	106.41	100-25-41719		423	1
101474	1	1014741 FUEL CHARGES PARKS - VHCL 5011	Invoice	03/15/2023	04/10/2023	127.30	127.30	100-50-41719		423	1
101474	1	1014744 FUEL CHARGES	Invoice	03/15/2023	04/10/2023	9,843.65	9,843.65	100-40-41719		423	1
101680	1	Inv # 1016807 Fuel Charges	Invoice	03/31/2023	04/10/2023	449.68	449.68	100-55-41719		423	1
101680	1	#1016808 HPD GAS	Invoice	03/31/2023	04/10/2023	855.27	855.27	100-25-41719		423	1
101681	1	#1016810 PUMPED VEHICLE FUEL W.	Invoice	03/31/2023	04/10/2023	378.67	378.67	200-60-41719		423	1
101681	1	#1016811 PUMPED FUEL WW	Invoice	03/31/2023	04/10/2023	131.56	131.56	210-70-41719		423	1
216201	1	216201 FUEL CHARGES	Invoice	03/03/2023	04/10/2023	1,300.75	1,300.75	100-40-41719		423	1
Total 2817 UNITED OIL:						13,193.29	13,193.29				
<b>1216 UPPER CASE PRINTING, INK</b>											
239	1	# 239 Utility Bills 2/1 & #10 Window Envelopes	Invoice	03/21/2023	04/10/2023	557.10	557.10	100-15-41323		423	1
239	2	# 239 Utility Bills 2/1 & #10 Window Envelopes	Invoice	03/21/2023	04/10/2023	557.10	557.10	200-15-41323		423	1
239	3	# 239 Utility Bills 2/1 & #10 Window Envelopes	Invoice	03/21/2023	04/10/2023	557.10	557.10	210-15-41323		423	1
Total 1216 UPPER CASE PRINTING, INK:						1,671.30	1,671.30				
<b>4004 WAXIE SANITARY SUPPLY</b>											
813972	1	81397230 CREDIT / RETURN RESTROOM SUPPL	Invoice	02/17/2023	04/10/2023	14.93-	14.93-	100-42-41413		423	1
813972	2	81397230 CREDIT / RETURN RESTROOM SUPPL	Invoice	02/17/2023	04/10/2023	14.93-	14.93-	200-42-41413		423	1
813972	3	81397230 CREDIT / RETURN RESTROOM SUPPL	Invoice	02/17/2023	04/10/2023	14.93-	14.93-	210-42-41413		423	1
814493	1	81449325 CREDIT / RETURN CITY HALL CLEANIN	Invoice	02/17/2023	04/10/2023	6.97-	6.97-	100-42-41413		423	1
814493	2	81449325 CREDIT / RETURN CITY HALL CLEANIN	Invoice	02/17/2023	04/10/2023	6.98-	6.98-	200-42-41413		423	1
814493	3	81449325 CREDIT / RETURN CITY HALL CLEANIN	Invoice	02/17/2023	04/10/2023	6.98-	6.98-	210-42-41413		423	1
815905	1	81590594 PARK SUPPLIES	Invoice	03/23/2023	04/10/2023	310.12	310.12	100-50-41413		423	1
815905	1	81590595 CITY HALL CLEANING SUPPLIES	Invoice	03/23/2023	04/10/2023	44.81	44.81	100-42-41413		423	1
815905	2	81590595 CITY HALL CLEANING SUPPLIES	Invoice	03/23/2023	04/10/2023	44.81	44.81	200-42-41413		423	1
815905	3	81590595 CITY HALL CLEANING SUPPLIES	Invoice	03/23/2023	04/10/2023	44.81	44.81	210-42-41413		423	1
815906	1	#81590610 SANDING PADS FOR PUMPHOUSE FL	Invoice	03/23/2023	04/10/2023	118.80	118.80	200-60-41413		423	1
815906	1	#81590620 CLEANING SUPPLIES FOR HPD	Invoice	03/23/2023	04/10/2023	272.44	272.44	100-25-41413		423	1
815906	1	#81590622 HPD RESTROOM/CLEANING SUPPLIE	Invoice	03/23/2023	04/10/2023	347.57	347.57	100-25-41413		423	1
Total 4004 WAXIE SANITARY SUPPLY:						1,117.64	1,117.64				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>50551 Wendell's INC</b>											
278196	1	Inv # 2781960 Challenge Coins	Invoice	01/19/2023	04/10/2023	855.50	855.50	100-55-41215		423	1
Total 50551 Wendell's INC:						855.50	855.50				
<b>368 WESTERN STATES CAT</b>											
IN0023	1	IN002328294- BOLT - CAT 160M3 AWD	Invoice	03/13/2023	04/10/2023	317.00	317.00	100-40-41405		423	1
Total 368 WESTERN STATES CAT:						317.00	317.00				
<b>759 WHITE CLOUD COMMUNICATIONS INC</b>											
103838	1	Inv # 103838 mic, and cord	Invoice	03/27/2023	04/10/2023	113.00	113.00	100-55-41417		423	1
Total 759 WHITE CLOUD COMMUNICATIONS INC:						113.00	113.00				
<b>6527 WILLIS MOTOR COMPANY</b>											
2023 P	1	PURCHASE OF 2023 TOYOTA PRIUS WW	Invoice	03/21/2023	04/10/2023	40,591.00	40,591.00	210-70-41547		423	1
Total 6527 WILLIS MOTOR COMPANY:						40,591.00	40,591.00				
Total :						341,380.48	341,380.48				
Grand Totals:						341,380.48	341,380.48				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	73.50	.00	73.50
100-00-20317	319.48	.00	319.48
100-00-20515	158,000.00	.00	158,000.00
100-10-41313	1,100.00	.00	1,100.00
100-10-41707	16,613.80	.00	16,613.80
100-10-41717	86.46	.00	86.46
100-10-41723	1,375.00	.00	1,375.00
100-15-41215	161.60	.00	161.60
100-15-41313	4,058.42	.00	4,058.42

## Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-15-41323	557.10	.00	557.10
100-15-41711	56.67	.00	56.67
100-15-41713	46.50	.00	46.50
100-15-41717	45.31	.00	45.31
100-15-41724	26.67	.00	26.67
100-20-41211	13.95	.00	13.95
100-20-41313	3,062.25	.00	3,062.25
100-20-41709	1,357.50	.00	1,357.50
100-20-41713	69.74	.00	69.74
100-20-41724	359.03	.00	359.03
100-25-41211	21.99	.00	21.99
100-25-41213	29.60	.00	29.60
100-25-41215	146.80	.00	146.80
100-25-41413	620.01	.00	620.01
100-25-41711	336.70	.00	336.70
100-25-41713	69.74	.00	69.74
100-25-41717	98.46	.00	98.46
100-25-41719	961.68	.00	961.68
100-40-41313	1,365.00	.00	1,365.00
100-40-41405	1,446.26	562.50-	883.76
100-40-41711	856.65	.00	856.65
100-40-41713	69.74	.00	69.74
100-40-41715	104.13	.00	104.13
100-40-41717	695.40	.00	695.40
100-40-41719	11,387.40	.00	11,387.40
100-40-41723	60.00	.00	60.00
100-40-41724	272.00	.00	272.00
100-40-41771	4,051.99	.00	4,051.99
100-42-41215	21.99	.00	21.99
100-42-41325	16.66	.00	16.66
100-42-41413	782.43	21.90-	760.53
100-42-41713	46.50	.00	46.50
100-42-41717	107.14	.00	107.14
100-45-41215	383.22	.00	383.22
100-45-41323	324.07	.00	324.07
100-45-41325	87.00	.00	87.00
100-45-41326	37.94	.00	37.94
100-45-41535	3,035.07	.00	3,035.07

## Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-45-41549	1,318.20	.00	1,318.20
100-45-41713	191.79	.00	191.79
100-50-41403	150.48	.00	150.48
100-50-41413	310.12	.00	310.12
100-50-41617	35.50	.00	35.50
100-50-41703	379.94	.00	379.94
100-50-41713	69.74	.00	69.74
100-50-41717	1,007.29	.00	1,007.29
100-50-41718	2,535.00	.00	2,535.00
100-50-41719	145.27	.00	145.27
100-55-41215	855.50	.00	855.50
100-55-41325	87.00	.00	87.00
100-55-41415	141.12	.00	141.12
100-55-41417	113.00	.00	113.00
100-55-41703	333.82	.00	333.82
100-55-41713	69.74	.00	69.74
100-55-41717	59.37	.00	59.37
100-55-41719	449.68	.00	449.68
100-55-41724	232.00	.00	232.00
100-55-41747	63.96	.00	63.96
120-10-41549	18,753.05	.00	18,753.05
200-10-41313	550.00	.00	550.00
200-10-41723	687.50	.00	687.50
200-15-41215	161.60	.00	161.60
200-15-41313	4,058.42	.00	4,058.42
200-15-41323	557.10	.00	557.10
200-15-41711	56.67	.00	56.67
200-15-41713	46.50	.00	46.50
200-15-41724	26.67	.00	26.67
200-42-41215	21.99	.00	21.99
200-42-41325	16.67	.00	16.67
200-42-41413	782.45	21.91-	760.54
200-42-41713	46.50	.00	46.50
200-42-41717	107.14	.00	107.14
200-60-41213	100.80	.00	100.80
200-60-41311	2,747.00	.00	2,747.00
200-60-41313	1,275.00	.00	1,275.00
200-60-41325	200.20	.00	200.20

## Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-60-41401	87.58	.00	87.58
200-60-41403	379.13	.00	379.13
200-60-41405	16.58	.00	16.58
200-60-41413	1,495.17	.00	1,495.17
200-60-41415	120.39	.00	120.39
200-60-41703	259.98	.00	259.98
200-60-41713	414.06	.00	414.06
200-60-41717	102.80	.00	102.80
200-60-41719	378.67	.00	378.67
200-60-41723	125.00	.00	125.00
200-60-41795	552.00	.00	552.00
210-10-41313	550.00	.00	550.00
210-10-41723	687.50	.00	687.50
210-15-41215	161.60	.00	161.60
210-15-41313	4,058.41	.00	4,058.41
210-15-41323	557.10	.00	557.10
210-15-41711	56.66	.00	56.66
210-15-41713	46.50	.00	46.50
210-15-41724	26.66	.00	26.66
210-42-41215	21.99	.00	21.99
210-42-41325	16.67	.00	16.67
210-42-41413	782.45	21.91-	760.54
210-42-41713	46.50	.00	46.50
210-42-41717	107.15	.00	107.15
210-70-41213	50.40	.00	50.40
210-70-41325	1,920.00	.00	1,920.00
210-70-41401	27,054.42	.00	27,054.42
210-70-41405	1,017.97	.00	1,017.97
210-70-41413	669.36	.00	669.36
210-70-41421	3.26	.00	3.26
210-70-41547	40,591.00	.00	40,591.00
210-70-41703	351.98	.00	351.98
210-70-41711	30.00	.00	30.00
210-70-41713	69.74	.00	69.74
210-70-41717	102.80	.00	102.80
210-70-41719	131.56	.00	131.56
210-70-41723	599.33	.00	599.33
210-70-41747	819.19	.00	819.19

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-70-41775	250.00	.00	250.00
210-70-41795	2,291.18	.00	2,291.18
230-75-41549	1,443.63	.00	1,443.63
Grand Totals:	<u>342,008.70</u>	<u>628.22-</u>	<u>341,380.48</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
06/22	.00	328.51-	328.51-
01/23	.00	125.99-	125.99-
04/23	342,008.70	173.72-	341,834.98
Grand Totals:	<u>342,008.70</u>	<u>628.22-</u>	<u>341,380.48</u>

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 4/05/2023    **DEPARTMENT:** Treasurer    **DEPT. HEAD SIGNATURE:** BS \_\_\_\_\_

**SUBJECT:**

Treasurer’s Reports – Unaudited Treasurer’s Reports for the month of March 2023.

**AUTHORITY:**  ID Code 50-1011     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

**Financial Statements** for the month of March 2023 in “Snapshot” format follow.

**Cash Flow Analysis** for the past four years through March of each year.

**Year to Date LOT** receipts for the month of March (September-January sales and rentals) have continued to be strong. YTD March 2023 receipts are now UP 8.4% from last year, up 63.49% from FY21, up 47.35% from FY20, 55.68% from FYE 19, up 65.22% from FY18, up 66.74% from FYE17, increased 87.96% from FYE16, up 113.03% from FYE 15, 145.01% better than FYE 14, 146.43% better than FYE 13. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber’s reports for March (Draw sheet) have not yet been sent but the February reports are included.

**Development Impact Fees Cash Flow** report is attached.

**Investment Report** is included. LGIP interest for March has not yet been released, February is 4.313%.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Feel free to contact me if you have any questions; please approve as consent agenda item.

**FOLLOW-UP REMARKS:\***



**CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS**

as of 3/31/2023

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	3,883,764	9,149,588	558,397	2,057,162	1,457,888	2,296,249	146,038	423,120	67,610	1,584,560
Legislative	159,391	662,807								
Finance	212,920	423,238								
Comm Dev	248,799	716,992								
Police	896,401	1,935,407								
Streets	716,214	2,169,193								
Public Works	78,196	190,349								
Library	392,886	812,525								
Parks	101,234	811,385								
Fire	366,928	1,427,692								
Departmental Expenses	<u>3,172,969</u>	<u>9,149,588</u>	921,571	3,248,938	1,211,443	4,709,096	28,497	423,120	76,150	1,584,560
Net Revenue over Expenses	710,795	-	(363,174)	(1,191,776)	246,445	(2,412,847)	117,541	-	(8,540)	-
Fund Balance** at 9/30/2021	7,137,120	7,137,120	4,209,160	4,209,160	4,223,285	4,223,285	3,575,160	3,575,160	1,905,471	1,905,471
Change in Fund Balance	710,795	-	(363,174)	(1,191,776)	246,445	(2,412,847)	117,541	-	(8,540)	-
Fund Balance YTD	7,847,915	7,137,120	3,845,986	3,017,384	4,469,730	1,810,438	3,692,701	3,575,160	1,896,931	1,905,471
CASH IN BANKS										
Cash in Combined Checking	1,372,456		(19,234)		63,224		3,592		39,132	
LGIP	2,839,719		2,828,803		2,123,061		2,244,701		1,900,074	
LGIP	818,745		200,511		625,362					
LGIP	32,780				858,487					
LGIP CCD rate stabilization	180,721						-			
PIPER SANDLER investments	2,000,400		1,000,400	-	500,000		1,499,788			

\* For Revenue detail, please see **General Fund Cash Flow Comparison** .

\*\* Cash Fund Balance, does not include depreciable assets in proprietary funds. Unaudited.

**CASH FLOW ANALYSIS FOR FIRST SIX MONTHS OF FISCAL YEAR**

	FYE 23		FYE 22		FYE 21		FYE 20	
GENERAL FUND REVENUE	CURRENT YEAR		PREVIOUS YEAR		PREVIOUS YEAR		PRIOR YEAR	
Acct No Account Description	at 3/31/2023		at 3/31/2022		at 3/31/2021		at 3/31/2020	
					Budget		Budget	
100-00-31001 Property Taxes from County	1,883,518	3,027,298	1,835,199	2,896,936	1,701,320	2,785,514	1,599,026	2,670,063
100-00-31009 Prop Repl/Ag Exempt thru county					10,763	-	102,561	185,969
100-00-31910 Penalties & Interest On Taxes	3,838	14,500	3,538	14,500	3,171	14,500	2,415	14,120
100-00-31911 Motor Vehicle Fines through Co	33,857	65,000	34,020	65,000	25,371	85,000	38,826	100,000
100-00-32205 Alcohol Catering Licenses	40	1,000	20	1,000	-	1,000	100	3,500
100-00-32209 Police Security		500				500		
100-00-32210 Building Permits	209,796	706,063	266,942	384,000	117,184	225,000	51,475	250,000
100-00-32211 Business Licenses	12,646	45,000	12,407	30,000	12,295	30,000	12,588	43,000
100-00-32212 Muni Code Violations				500	315		230	0
100-00-32213 Business Licenses - LOT (Incl 1% Air)	463,000	1,630,752	426,805	696,300	275,792	390,745	303,088	648,300
100-00-32215 Donations-Fireworks		18,000		15,000	2,425	7,500		15,000
100-00-32216 Donations- Misc/Dept Grants (HFD,HPL,HPD)	56,942	-	3,806	8,000	3,082	10,000	14,758	25,000
100-00-32220 Encroachment Permits	18,584	19,500	3,150	15,000	3,075	8,000	2,325	14,000
100-00-32230 Franchises-Cable T.V.	40,509	90,000	41,587	80,000	42,321	80,000	38,757	79,583
100-00-32234 Banner Fees	1,600	4,000	1,500	4,000	603	4,000	2,550	5,000
100-00-32235 Franchise Fees-Idaho Power	101,510	195,000	88,170	188,000	84,475	188,000	59,576	185,900
100-00-32236 Franchises-Intermountain Gas	35,908	70,000	25,564	66,700	25,004	66,700	25,146	73,500
100-00-32237 Rubbish Company Franchise Fees	60,446	112,840	54,928	86,800	40,881	78,800	41,469	76,000
100-00-32257 Library Fines & Memberships	3,271	5,000	3,305	4,000	2,426	10,000	5,612	15,000
100-00-32265 Park Rental Fees	4,430	25,000	5,975	10,000	9,353	10,000	6,824	16,560
100-00-32266 Hailey Rodeo Park Rental Fees	-	4,000	-	4,000	-	4,000	-	10,000
100-00-32273 Property Sales	-		-	2,000	-		-	10,000
100-00-32280 R. V. Dump Fees	418	1,500	329	1,500	477	1,200	224	1,000
100-00-32286 Sign and Fence Permits	130	2,600	247	2,000	665	2,000	420	2,500
100-00-32290 Fire Dept Permits	20,081	39,900	19,517	23,000	8,490	19,000	1,990	21,637
100-00-32294 Subdivision Inspection Permits	3,956	20,000	2,349	5,000	12,302	1,000		2,000
100-00-32296 Zoning Applications	17,351	44,070	46,887	33,990	24,820	25,000	32,162	29,000
100-00-32298 Maps, Copies & Postage	2,330	5,000	6,655	5,000	4,761	5,000	3,949	10,000
100-00-32413 Interest Earned	141,346	20,000	3,501	15,000	6,965	40,000	27,358	45,000
100-00-32415 Refunds	10,635	15,000	14,326	15,000	50,500	15,000	16,603	20,250
100-00-32417 Mutual Aid Reimbursements	60,067	-	113,250	-	26,001	-	0	0
100-00-33510 State Shared Liquor Apport.	66,739	322,010	64,402	279,496	53,391	223,285	44,657	202,855
100-00-33550 State Shared Sales Tax	282,401	1,162,461	242,997	871,554	189,198	648,158	138,881	543,188
100-00-33560 State Shared Highway Users Fund	117,476	516,852		420,652	104,825	331,268	104,662	389,894
100-00-33570 State Shared Grant	-	-	2,000	-	46,395	-	-	0
100-00-34000 Recycling Outreach CCD Contract	10,074	19,240	9,155	14,800	6,814	13,330	6,912	12,500
100-00-34003 Rubbish Bookkeeping Contract	60,446	112,840	54,928	86,800	40,881	78,800	41,469	76,000
100-00-34004 Police Security Contracts		10,000	2,087	10,000	1,645	10,000	3,921	13,500
100-00-34006 Police Security Contracts-School	160,000	212,662	98,455	196,910	95,669	185,764	185,765	185,764
100-00-34007		600,000						
100-00-34008 WR Assistant Chief JOA	420	12,000		30,000	10,528	20,000	18,060	92,109
<b>GENERAL FUND REVENUE</b>	<b>3,883,764</b>	<b>9,149,588</b>	<b>3,488,001</b>	<b>6,582,438</b>	<b>3,044,185</b>	<b>5,618,064</b>	<b>2,934,358</b>	<b>6,087,692</b>
<b>Rev. Dif from previous year</b>	<b>395,763</b>		<b>443,816</b>		<b>109,827</b>	<b>241,625</b>	<b>180,775</b>	
<b>GENERAL FUND EXPENSES</b>								
LEGISLATIVE	159,391	662,807	147,715	355,631	100,660	241,625	127,025	341,124
FINANCE	212,920	423,238	183,722	394,090	179,333	336,035	182,695	357,468
COMMUNITY DEVELOPMENT	248,799	716,992	236,833	518,306	181,412	393,057	178,998	424,437
POLICE	896,401	1,935,407	761,545	1,671,773	762,084	1,546,782	844,481	1,645,838
STREET	716,214	2,169,193	621,767	1,618,130	529,012	1,422,874	719,167	1,513,633
ENGINEER/PUBLIC WORKS	78,196	190,349	55,288	149,832	44,789	106,449	42,267	110,384
LIBRARY	392,886	812,525	297,623	668,275	272,748	558,007	302,585	593,566
PARKS	101,234	811,385	100,311	494,722	127,337	421,937	126,755	448,909
FIRE	366,928	1,427,692	327,506	711,679	230,317	591,298	216,897	652,333
<b>TOTAL EXPENSES</b>	<b>3,172,969</b>	<b>9,149,588</b>	<b>2,732,310</b>	<b>6,582,438</b>	<b>2,427,692</b>	<b>5,618,064</b>	<b>2,740,870</b>	<b>6,087,692</b>
<b>General Fund Balance</b>	<b>710,795</b>	<b>0</b>	<b>755,691</b>	<b>0</b>	<b>616,493</b>	<b>0</b>	<b>193,488</b>	<b>0</b>
<b>PROPRIETARY FUNDS</b>								
<b>WATER FUND REVENUE</b>	<b>558,397</b>	<b>2,057,162</b>	<b>523,687</b>	<b>1,772,551</b>	<b>473,961</b>	<b>1,706,473</b>	<b>455,283</b>	<b>1,766,800</b>
<b>WATER FUND EXPENSES</b>	<b>921,571</b>	<b>3,248,938</b>	<b>664,556</b>	<b>2,388,547</b>	<b>729,717</b>	<b>2,149,310</b>	<b>561,780</b>	<b>3,006,738</b>
<b>WATER FUND BALANCE</b>	<b>(363,174)</b>	<b>(1,191,776)</b>	<b>(140,869)</b>	<b>(615,996)</b>	<b>(255,756)</b>	<b>(442,837)</b>	<b>(106,497)</b>	<b>(1,239,936)</b>
<b>WASTE WATER FUND REVENUE</b>	<b>1,457,888</b>	<b>2,296,249</b>	<b>1,235,852</b>	<b>2,296,249</b>	<b>1,111,191</b>	<b>2,050,000</b>	<b>1,113,145</b>	<b>2,050,000</b>
<b>WASTE WATER FUND EXPENSES</b>	<b>1,211,443</b>	<b>4,709,096</b>	<b>797,358</b>	<b>3,160,297</b>	<b>796,988</b>	<b>2,802,139</b>	<b>772,049</b>	<b>2,573,447</b>
<b>WASTE WATER FUND BALANCE</b>	<b>246,445</b>	<b>(2,412,847)</b>	<b>438,494</b>	<b>(864,048)</b>	<b>314,203</b>	<b>(752,139)</b>	<b>341,096</b>	<b>(523,447)</b>
<b>WATER replacementFUND REVENUE</b>	<b>146,038</b>	<b>423,120</b>	<b>242,197</b>	<b>128,650</b>	<b>268,853</b>	<b>141,720</b>	<b>76,755</b>	<b>138,640</b>
<b>WATER replacement FUND EXPENSES</b>	<b>28,497</b>	<b>423,120</b>	<b>50,401</b>	<b>252,000</b>	<b>34,511</b>	<b>252,000</b>	<b>63,119</b>	<b>123,000</b>
<b>WATER replacement FUND BALANCE</b>	<b>117,541</b>	<b>-</b>	<b>191,796</b>	<b>(123,350)</b>	<b>234,342</b>	<b>(110,280)</b>	<b>13,636</b>	<b>15,640</b>
<b>WASTE WATER replacement FUND REVENUE</b>	<b>67,610</b>	<b>1,584,560</b>	<b>164,526</b>	<b>86,450</b>	<b>170,654</b>	<b>82,160</b>	<b>42,705</b>	<b>82,160</b>
<b>WASTE WATER replacement FUND EXPENSES</b>	<b>76,150</b>	<b>1,584,560</b>	<b>24,373</b>	<b>900,000</b>	<b>0</b>	<b>523,000</b>	<b>0</b>	<b>430,000</b>
<b>WASTE WATER replacement FUND BALANCE</b>	<b>(8,540)</b>	<b>-</b>	<b>140,153</b>	<b>(813,550)</b>	<b>170,654</b>	<b>(440,840)</b>	<b>42,705</b>	<b>(347,840)</b>

**CITY OF HAILEY LOCAL OPTION TAX RECEIPT AND EXPENDITURE ANALYSIS AND CASH FLOW**

Y o Y 3/31/2023  
% Chg

EXPENDITURE DESCRIPTION	MONTH	PAYMENTS	Air Services	HAILEY ICE & CHAMBER	SR CONNECTION & MT RIDES	EMERGENCY SERVICES	TOTAL EXPENSES	1% Air	RECEIPTS	% Chg	LOT BALANCE
<b>ACCUMULATIVE TOTALS THROUGH 9/30/06</b>		\$0.00	Board	\$0.00		\$0.00			\$92,718.67		
<b>FISCAL YEAR ENDING 9/30/07</b>		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$368,300.45		
<b>ACCUMULATIVE TOTALS THROUGH 9/30/07</b>		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$461,019.12		
<b>FISCAL YEAR ENDING 9/30/08</b>		\$294,289.32		\$49,343.95	\$0.00	\$120,000.00	\$463,633.27		\$376,920.49	2%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/08</b>		\$528,485.32		\$59,343.95	\$38,000.00	\$220,000.00	\$845,829.27		\$837,939.61		
<b>FISCAL YEAR ENDING 9/30/09</b>		\$146,490.24		\$74,138.00	\$70,000.00	\$13,900.00	\$304,528.24		\$311,640.20	-17.32%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/09</b>		\$674,975.56		\$133,481.95	\$108,000.00	\$233,900.00	\$1,150,357.51		\$1,149,579.81		
<b>FISCAL YEAR ENDING 9/30/10</b>		\$167,474.64		\$69,000.00	\$75,000.00	\$0.00	\$311,474.64		\$312,734.63	0.35%	\$482.29
<b>ACCUMULATIVE TOTALS THROUGH 9/30/10</b>		\$842,450.20		\$202,481.95	\$183,000.00	\$233,900.00	\$1,461,832.15		\$1,462,314.44		
<b>FISCAL YEAR ENDING 9/30/11</b>		\$59,700.00		\$68,000.00	\$75,000.00	\$97,300.00	\$300,000.00		\$324,478.37	3.76%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/11</b>		\$902,150.20		\$270,481.95	\$258,000.00	\$331,200.00	\$1,761,832.15		\$1,786,792.81		
<b>FISCAL YEAR ENDING 9/30/12</b>		\$153,130.03		\$61,000.00	\$65,000.00	\$82,200.00	\$361,330.03		\$333,327.35	2.73%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/12</b>		\$1,055,280.23		\$331,481.95	\$323,000.00	\$413,400.00	\$2,123,162.18		\$2,120,120.16		
<b>FISCAL YEAR ENDING 9/30/13</b>		\$151,890.15		\$61,000.00	\$65,000.00	\$68,000.00	\$345,890.15		\$348,890.15	4.67%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/13</b>		\$1,207,170.38		\$392,481.95	\$388,000.00	\$481,400.00	\$2,469,052.33		\$2,469,010.31		
<b>FISCAL YEAR ENDING 9/30/14</b>		\$124,009.66	\$47,409.27	\$61,000.00	\$68,000.00	\$100,000.00	\$400,418.93	\$48,774.97	\$366,634.59	5.09%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/14</b>		\$1,331,180.04	\$47,409.27	\$453,481.95	\$456,000.00	\$581,400.00	\$2,869,471.26	\$48,774.97	\$2,835,644.90		\$14,948.61
<b>FISCAL YEAR ENDING 9/30/15</b>		\$186,664.65	\$70,087.79	\$61,000.00	\$68,000.00	\$96,787.24	\$482,539.68	\$72,106.78	\$401,126.16	9.41%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/15</b>		\$1,517,844.69	\$117,497.06	\$514,481.95	\$524,000.00	\$678,187.24	\$3,352,010.94	\$120,881.75	\$3,236,771.06		\$5,641.87
<b>FISCAL YEAR ENDING 9/30/16</b>		\$202,168.97	\$83,129.35	\$61,000.00	\$68,000.00	\$107,000.00	\$521,298.32	\$85,524.02	\$450,912.25	12.41%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/16</b>		\$1,720,013.66	\$200,626.41	\$575,481.95	\$592,000.00	\$785,187.24	\$3,873,309.26	\$206,405.77	\$3,687,683.31		\$20,779.82
<b>FISCAL YEAR ENDING 9/30/17</b>		\$239,500.00	\$93,456.19	\$65,000.00	\$72,500.00	\$138,000.00	\$608,456.20	\$96,148.34	\$498,284.09	10.51%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/17</b>		\$1,959,513.66	\$294,082.60	\$640,481.95	\$664,500.00	\$923,187.24	\$4,481,765.46	\$302,554.11	\$4,185,967.40		\$6,756.06
<b>FISCAL YEAR ENDING 9/30/18</b>		\$295,500.00	\$92,015.49	\$65,000.00	\$75,000.00	\$89,800.00	\$617,315.49	\$94,666.14	\$494,288.47	-0.80%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/18</b>		\$2,255,013.66	\$386,098.09	\$705,481.95	\$739,500.00	\$1,012,987.24	\$5,099,080.95	\$397,220.25	\$4,680,255.87		(\$21,604.82)
<b>FISCAL YEAR ENDING 9/30/19</b>		\$278,050.00	\$108,972.87	\$77,487.50	\$78,750.00	\$91,000.00	\$634,260.37	\$115,432.81	\$586,132.66	18.58%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/19</b>		\$2,533,063.66	\$495,070.95	\$782,969.45	\$818,250.00	\$1,103,987.24	\$5,733,341.32	\$512,653.06	\$5,266,388.53		
<b>FISCAL YEAR ENDING 9/30/20</b>		\$285,050.00	\$79,596.56	\$67,168.07	\$86,000.00	\$94,000.00	\$611,814.63	\$83,697.75	\$451,869.38	-22.91%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/20</b>		\$2,818,113.66	\$574,667.51	\$850,137.52	\$904,250.00	\$1,197,987.24	\$6,345,155.94	\$596,350.81	\$5,718,257.91		
<b>FISCAL YEAR ENDING 9/30/21</b>		\$545,045.00	\$129,087.10	\$70,492.64	\$62,500.00	\$51,700.00	\$858,824.74	\$137,052.68	\$667,219.67	47.66%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/21</b>		\$3,363,158.66	\$703,754.61	\$920,630.16	\$966,750.00	\$1,249,687.24	\$7,203,980.68	\$733,403.49	\$6,385,477.58		
Fire Dept	Oct-21		\$13,312.08	\$0.00		\$6,395.83	\$19,707.91	\$13,997.98	\$65,823.55	48.8%	(\$70,686.27)
Downtown Beautification, Streets Maint	Nov-21	\$45,833.33	\$8,320.35	\$0.00	\$20,500.00	\$6,395.83	\$81,049.51	\$8,749.05	\$48,912.45	29.5%	(\$94,074.28)
SVED	Dec-21	\$3,000.00	\$5,483.19	\$13,331.91		\$22,395.83	\$44,210.93	\$5,765.71	\$34,732.57	51.2%	(\$7,786.93)
Downtown Beautification, Streets Maint	Jan-22	\$45,833.33	\$10,459.20	\$6,489.02	\$4,000.00	\$6,395.83	\$73,177.39	\$10,998.11	\$56,169.13	69.8%	(\$103,797.08)
	Feb-22		\$17,562.22	\$4,315.49		\$6,395.83	\$28,273.54	\$18,467.11	\$75,405.30	74.9%	(\$38,198.22)
Downtown Beautification, Streets Maint	Mar-22	\$45,833.33	\$15,724.85	\$4,718.40	\$20,500.00	\$6,395.83	\$93,172.42	\$16,535.07	\$71,249.20	35.9%	(\$43,586.37)
	Apr-22		\$13,665.36	\$8,012.02		\$6,395.83	\$28,073.21	\$14,369.46	\$62,139.35	15.1%	\$4,849.23
Downtown Beautification, Parks & Streets Maint	May-22	\$45,833.33	\$4,865.46	\$0.00		\$6,395.83	\$57,094.63	\$5,116.15	\$34,354.03	-3.2%	(\$12,775.21)
	Jun-22		\$5,054.91	\$6,768.06	\$20,500.00	\$6,395.83	\$38,718.80	\$5,315.36	\$47,138.15	-7.0%	\$959.50
Downtown Beautification, Parks & Streets Maint	Jul-22	\$45,833.33	\$15,153.91	\$14,648.66		\$6,395.83	\$82,031.74	\$15,934.71	\$68,401.12	-14.0%	\$3,263.59
Hailey Arts Commission	Aug-22	\$8,000.00	\$26,552.96	\$8,479.91		\$6,395.83	\$49,428.70	\$27,921.10	\$115,596.58	-1.1%	\$97,352.56
Downtown Beaut, Parks & Streets, Lib RR, SnowEqpmt	Sep-22	\$45,833.33	\$20,761.73	\$13,486.53	\$20,500.00	\$119,645.83	\$220,227.42	\$21,831.47	\$93,446.96	-3.7%	(\$7,596.43)
<b>FISCAL YEAR ENDING 9/30/22</b>		\$286,000.00	\$156,916.21	\$80,250.00	\$86,000.00	\$206,000.00	\$815,166.21	\$165,001.27	\$773,368.39	15.91%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/22</b>		\$3,649,158.66	\$860,670.82	\$1,000,880.16	\$1,052,750.00	\$1,455,687.24	\$8,019,146.89	\$898,404.77	\$7,158,845.97		
Fire Dept	Oct-22		\$13,553.08	\$8,583.33		\$7,419.17	\$29,555.58	\$14,251.40	\$67,394.46	2.4%	\$44,493.84
Downtown Beautification, Streets Maint	Nov-22	\$50,491.67	\$10,003.97	\$8,583.33	\$23,000.00	\$25,419.17	\$117,498.14	\$10,519.42	\$54,309.55	11.0%	(\$8,175.32)
SVED	Dec-22	\$3,000.00	\$5,529.38	\$6,838.74		\$7,419.17	\$22,787.29	\$5,814.28	\$37,977.45	9.3%	\$12,829.12
Downtown Beautification, Streets Maint	Jan-23	\$50,491.67	\$12,167.60	\$11,651.46	\$5,000.00	\$7,419.17	\$86,729.89	\$12,794.53	\$59,647.11	6.2%	(\$1,459.13)
	Feb-23		\$19,259.89	\$5,871.07		\$7,419.17	\$32,550.13	\$20,252.25	\$87,302.98	15.8%	\$73,545.97
Downtown Beautification, Streets Maint	Mar-23	\$376,463.67	\$16,613.80	\$4,925.28	\$23,000.00	\$7,419.17	\$428,421.91	\$17,469.82	\$75,267.21	5.6%	(\$262,138.91)
	Apr-23		\$29,223.44	\$8,583.33		\$7,419.17	\$45,225.94	\$30,729.17	\$62,139.35	0.0%	(\$214,496.33)
Downtown Beautification, Parks & Streets Maint	May-23	\$50,491.67	\$29,223.44	\$8,583.33		\$7,419.17	\$95,717.60	\$30,729.17	\$34,354.03	0.0%	(\$245,130.74)
	Jun-23		\$29,223.44	\$9,972.06	\$23,000.00	\$7,419.17	\$69,614.67	\$30,729.17	\$47,138.15	0.0%	(\$236,878.09)
Downtown Beautification, Parks & Streets Maint	Jul-23	\$50,491.67	\$29,223.44	\$12,241.38		\$7,419.17	\$99,375.65	\$30,729.17	\$68,401.12	0.0%	(\$237,123.46)
Hailey Arts Commission	Aug-23	\$8,000.00	\$29,223.44	\$8,583.33		\$7,419.17	\$53,225.94	\$30,729.17	\$115,596.58	0.0%	(\$144,023.65)
Downtown Beaut, Parks & Streets, Lib RR, SnowEqpmt	Sep-23	\$50,491.67	\$29,223.44	\$8,583.33	\$23,000.00	\$324,469.17	\$435,767.60	\$30,729.17	\$93,446.96	0.0%	(\$455,615.13)
<b>FISCAL YEAR ENDING 9/30/23</b>		\$639,922.00	\$252,468.35	\$103,000.00	\$97,000.00	\$424,080.00	\$1,516,470.34	\$265,476.71	\$802,974.94	3.83%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/23</b>		\$4,289,080.66	\$1,113,139.17	\$1,103,880.16	\$1,149,750.00	\$1,879,767.24	\$9,535,617.24	\$1,163,881.47	\$7,961,820.91		

Year-to-date change UP 8.04% over FY22, 63.49% from FY21, up 47.35% from FY20, up 55.68% v FY19, up 65.22% v FY18, +66.74% compared with FY 17, +87.96% compared with FY 16, up 113.03% compared with FY 15, up 145.01% when compared with FY 14, +146.43% compared with FY 13 and +157.94% compared with FY12

Month of L.O.T. Payment to Retail Establishment (City receives in month following payment to business) <small>(at 4/29/19)</small>	Lodging & Rental Cars 3% Tax <small>(8? Businesses)</small>	Short Term Rentals 3% <small>(29 ShortTerm sites) 1/31/2019</small>	1% Air	Alcohol Beverages 2% Tax <small>(15? Businesses)</small>	Restaurant Food 1% Tax <small>(23? Businesses)</small>	Monthly Total	Penalty
FYE 9/30/2006 (3 months collected in first year)	\$79,998.51			\$11,959.47	\$31,274.14	\$123,232.12	\$ -
FYE 9/30/2007	\$219,816.63			\$47,957.72	\$105,888.56	\$373,662.91	\$346.34
FYE 9/30/2008	\$215,375.75			\$45,661.79	\$110,790.35	\$371,827.89	\$1,235.36
FYE 9/30/2009	\$163,489.38			\$40,465.86	\$102,727.58	\$306,682.82	\$1,093.57
FYE 9/30/2010	\$163,137.76	\$216.00		\$43,749.89	\$104,365.59	\$311,253.24	\$587.02
FYE 9/30/2011	\$158,010.54	\$94.84		\$45,845.48	\$111,747.96	\$315,603.98	\$750.76
FYE 9/30/2012	\$170,970.28	\$258.21		\$48,144.39	\$115,899.49	\$335,014.16	\$579.20
FYE 9/30/2013	\$180,541.81	\$316.92		\$48,526.08	\$119,782.37	\$348,850.26	\$655.81
FYE 9/30/2014	\$194,566.46	\$468.95	\$54,810.31	\$49,229.77	\$123,960.08	\$422,566.62	\$841.58
FYE 9/30/2015	\$217,876.99	\$797.14	\$72,625.66	\$51,644.80	\$133,652.48	\$475,799.93	\$1,330.55
FYE 9/30/2016	\$259,269.30	\$3,595.75	\$87,358.03	\$53,085.08	\$140,659.83	\$543,967.99	\$2,191.42
FYE 9/30/2017	\$282,533.65	\$4,956.92	\$95,830.19	\$55,985.70	\$145,871.55	\$585,178.01	\$1,944.33
FYE 9/30/2018	\$279,300.67	\$7,634.44	\$95,645.04	\$56,924.56	\$153,772.72	\$593,277.43	\$2,393.03
FYE 9/30/2019	\$294,645.69	\$49,195.91	\$114,613.87	\$65,309.70	\$166,209.84	\$689,975.01	\$9,541.14
2020							
October	\$15,224.85	\$1,796.93	\$5,673.93	\$4,557.55	\$13,560.64	\$40,813.89	\$126.89
November	\$7,551.53	\$1,806.54	\$3,119.36	\$3,911.87	\$10,914.86	\$27,304.15	\$44.06
December	\$22,362.10	\$2,114.69	\$8,158.93	\$5,403.69	\$13,594.32	\$51,633.72	\$72.83
January	\$38,923.22	\$2,178.98	\$13,700.74	\$4,912.46	\$12,584.29	\$72,299.69	\$551.40
February	\$26,500.10	\$3,185.54	\$9,895.21	\$5,048.40	\$12,559.20	\$57,188.45	\$21.41
March	\$14,645.72	\$559.02	\$5,068.25	\$2,255.26	\$7,374.20	\$29,902.44	\$95.65
April	\$5,472.20	\$18.60	\$1,830.27	\$205.00	\$6,125.06	\$13,651.12	\$12.74
May	\$4,502.03	\$88.84	\$1,530.29	\$1,014.45	\$9,331.85	\$16,467.46	\$26.46
June	\$11,987.72	\$2,559.27	\$4,849.00	\$2,899.17	\$12,997.87	\$35,293.03	\$28.11
July	\$27,193.57	\$4,003.88	\$10,399.15	\$4,244.09	\$17,144.52	\$62,985.20	\$13.86
August	\$31,339.07	\$2,526.55	\$11,288.54	\$3,923.45	\$16,091.47	\$65,169.07	\$8.41
September	\$22,799.80	\$2,946.32	\$8,582.04	\$3,858.86	\$16,196.28	\$54,383.30	\$46.18
FYE 9/30/2020	\$228,501.89	\$23,785.15	\$84,095.68	\$42,234.25	\$148,474.56	\$527,091.52	\$1,048.00
2021							
October	\$17,058.77	\$2,789.14	\$6,615.97	\$3,716.90	\$14,225.62	\$44,406.39	
November	\$9,113.39	\$222.08	\$3,111.82	\$2,700.79	\$11,500.17	\$26,648.25	\$79.75
December	\$14,755.91	\$3,893.78	\$6,216.56	\$2,439.16	\$12,688.46	\$39,993.87	\$20.33
January	\$19,857.78	\$3,496.07	\$7,784.62	\$3,459.33	\$13,001.32	\$47,599.11	\$328.07
February	\$33,270.92	\$2,672.54	\$11,981.16	\$3,699.39	\$12,980.60	\$64,604.61	\$35.19
March	\$30,820.76	\$4,537.39	\$11,786.05	\$4,819.71	\$14,620.22	\$66,584.12	\$129.39
April	\$14,862.42	\$3,207.05	\$6,023.16	\$4,342.24	\$14,346.76	\$42,781.62	\$59.21
May	\$17,294.38	\$3,348.08	\$6,880.82	\$5,537.21	\$15,032.32	\$48,092.80	\$785.98
June	\$42,601.19	\$5,175.02	\$15,925.40	\$5,686.77	\$19,384.73	\$88,773.11	\$1,150.16
July	\$82,976.57	\$4,744.76	\$29,240.45	\$7,152.60	\$22,210.51	\$146,324.89	\$43.59
August	\$65,002.24	\$3,711.68	\$22,904.64	\$6,019.38	\$20,335.57	\$117,973.50	\$622.79
September	\$37,564.80	\$4,429.13	\$13,997.98	\$5,551.40	\$17,225.99	\$78,769.29	\$189.93
FYE 9/30/2021	\$385,179.13	\$42,226.68	\$142,468.60	\$55,124.88	\$187,552.27	\$812,551.56	\$3,444.39
2022							
October	\$23,849.46	\$2,397.69	\$8,749.05	\$4,574.48	\$16,590.77	\$56,161.45	\$135.06
November	\$14,289.77	\$3,007.35	\$5,765.71	\$4,055.88	\$12,664.44	\$39,783.15	\$79.88
December	\$29,224.36	\$3,769.97	\$10,998.11	\$4,819.39	\$16,394.13	\$65,205.96	\$80.61
January	\$48,311.31	\$7,090.01	\$18,467.11	\$5,040.85	\$16,273.42	\$95,182.70	
February	\$44,904.64	\$4,700.57	\$16,535.07	\$5,120.73	\$14,998.07	\$86,259.08	\$5.69
March	\$38,921.84	\$4,186.53	\$14,369.46	\$5,048.06	\$15,151.72	\$77,677.60	\$13.48
April	\$13,202.72	\$2,145.72	\$5,116.15	\$5,168.46	\$16,255.09	\$41,888.13	\$61.11
May	\$12,587.78	\$3,358.29	\$5,315.36	\$4,927.99	\$16,897.17	\$43,086.58	\$15.01
June	\$42,942.07	\$4,862.05	\$15,934.71	\$6,990.56	\$20,346.80	\$91,076.18	\$26.36
July	\$78,347.27	\$5,416.01	\$27,921.10	\$7,876.24	\$23,552.41	\$143,113.03	\$202.18
August	\$61,036.43	\$4,457.97	\$21,831.47	\$6,071.96	\$22,055.02	\$115,452.85	\$51.18
September	\$38,735.45	\$4,018.75	\$14,251.40	\$6,077.15	\$19,453.90	\$82,536.65	\$102.93
FYE 9/30/2022	\$446,353.09	\$49,410.92	\$165,254.67	\$65,771.75	\$210,632.94	\$937,423.36	\$773.49
2023							
October	\$27,587.66	\$3,970.61	\$10,519.42	\$5,711.81	\$18,461.34	\$66,250.83	\$104.90
November	\$14,850.70	\$2,592.14	\$5,814.28	\$4,731.43	\$13,898.14	\$41,886.69	\$179.91
December	\$33,439.60	\$4,944.00	\$12,794.53	\$6,368.47	\$18,606.91	\$76,153.51	\$91.09
January	\$55,520.60	\$5,236.16	\$20,252.25	\$5,216.24	\$16,223.38	\$102,448.62	\$544.85
February	\$47,311.96	\$5,097.51	\$17,469.82	\$5,209.36	\$15,958.51	\$91,047.16	\$92.25
FYE 9/30/2023	\$178,710.50	\$21,840.41	\$66,850.31	\$27,237.31	\$83,148.28	\$377,786.81	\$1,013.00
	\$4,118,278.03	\$204,798.23	\$979,552.34	\$854,858.48	\$2,296,410.59	\$8,451,745.62	\$29,768.99

**CASH FLOW of 1% LOT for FYE 23 (October - September revenues and receipt of funds)**

HAILEY	FY19 Actual			FY20 Actual			FY21 Actual			FY22 Actual			FY23 Budget			FY23 Actual		4.9%	AMOUNT
	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	BED/CAR3%	BED/CAR1%	Bud net	BED/CAR3%	BED/CAR1%	MINUS COST	NET	PAID ASB	
OCT	18,660.92	6,220.31	17,021.79	5,673.93	19,847.91	6,615.97	26,247.15	8,749.05	92,187.50	30,729.17	29,223.44	31,558.27	10,519.42	(515.45)	10,003.97				
NOV	10,955.04	3,651.68	9,358.07	3,119.36	9,335.47	3,111.82	17,297.12	5,765.71	92,187.50	30,729.17	29,223.44	17,442.84	5,814.28	(1,534.90)	4,279.38				
DEC	22,311.85	7,437.28	24,476.79	8,158.93	18,649.69	6,216.56	32,994.33	10,998.11	92,187.50	30,729.17	29,223.44	38,383.60	12,794.53	(626.93)	12,167.60				
JAN	33,081.99	11,027.33	41,102.20	13,700.73	23,353.85	7,784.62	55,401.32	18,467.11	92,187.50	30,729.17	29,223.44	60,756.76	20,252.25	(992.36)	19,259.89				
FEB	21,514.99	7,171.65	29,685.64	9,895.21	35,943.46	11,981.15	49,605.21	16,535.07	92,187.50	30,729.17	29,223.44	52,409.47	17,469.82	(856.02)	16,613.80				
MAR	29,535.23	9,845.07	15,204.74	5,068.25	35,358.15	11,786.05	43,108.37	14,369.46	92,187.50	30,729.17	29,223.44			0.00	0.00				
APR	36,309.74	12,103.24	5,490.80	1,830.27	18,069.47	6,023.16	15,348.44	5,116.15	92,187.50	30,729.17	29,223.44			0.00	0.00				
MAY	9,647.75	3,215.91	4,590.87	1,530.29	20,642.46	6,880.82	15,946.07	5,315.36	92,187.50	30,729.17	29,223.44			0.00	0.00				
JUNE	24,387.32	8,129.10	14,546.99	4,849.00	47,776.21	15,925.40	47,804.12	15,934.71	92,187.50	30,729.17	29,223.44			0.00	0.00				
JULY	64,698.74	21,566.24	31,197.45	10,399.15	87,721.33	29,240.44	83,763.28	27,921.09	92,187.50	30,729.17	29,223.44			0.00	0.00				
AUG	48,185.87	16,061.95	33,865.62	11,288.54	68,713.92	22,904.64	65,494.40	21,831.47	92,187.50	30,729.17	29,223.44			0.00	0.00				
SEPT	24,552.28	8,184.08	25,746.12	8,582.04	41,993.93	13,997.98	42,754.20	14,251.40	92,187.50	30,729.17	29,223.44			0.00	0.00				
															0.00	0.00			
															0.00	0.00			
															0.00	0.00			
<b>Total</b>	<b>343,841.72</b>	<b>114,613.83</b>	<b>253,449.13</b>	<b>85,257.74</b>	<b>427,405.85</b>	<b>142,468.62</b>	<b>495,764.01</b>	<b>165,254.67</b>	<b>1,106,250.00</b>	<b>368,750.00</b>	<b>350,681.25</b>	<b>200,550.94</b>	<b>66,850.31</b>	<b>(4,525.67)</b>	<b>62,324.65</b>	<b>0.00</b>			

PAYABLE: SUN VALLEY AIR SERVICES BOARD  
ACCOUNT CODE:

PAYABLE: SUN VALLEY AIR SERVICES BOARD  
ACCOUNT CODE: 100-10-41707

25% Granicus 5,000.00  
pd 10.11.22 #54146 1,250.00

**The Chamber- Hailey, Wood River Valley**  
**LOT Transaction Detail**  
**February 2023**

Type	Date	Num	Name	Memo	Amount
<b>50050 · Payroll &amp; Benefit Expenses</b>					
<b>50057 · Salary Expense</b>					
<b>50052 · Visitor Services</b>					
Paycheck	02/15/2023	DD1...	Enderud, Shelley K	Direct Deposit	140.00
Paycheck	02/15/2023	DD1...	Thomas, Denise L	Direct Deposit	168.00
Paycheck	02/28/2023	1387	Enderud, Shelley K		105.00
Paycheck	02/28/2023	1390	Thomas, Denise L		175.00
Total 50052 · Visitor Services					588.00
<b>50056 · Executive Director</b>					
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	816.36
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	1,284.76
Paycheck	02/28/2023	1388	McKenna, Michael W		891.10
Paycheck	02/28/2023	1388	McKenna, Michael W		685.47
Total 50056 · Executive Director					3,677.69
Total 50057 · Salary Expense					4,265.69
<b>50060 · Payroll Taxes</b>					
Paycheck	02/15/2023	DD1...	Enderud, Shelley K	Direct Deposit	8.68
Paycheck	02/15/2023	DD1...	Enderud, Shelley K	Direct Deposit	2.03
Paycheck	02/15/2023	DD1...	Enderud, Shelley K	Direct Deposit	0.84
Paycheck	02/15/2023	DD1...	Enderud, Shelley K	Direct Deposit	0.77
Paycheck	02/15/2023	DD1...	Thomas, Denise L	Direct Deposit	10.41
Paycheck	02/15/2023	DD1...	Thomas, Denise L	Direct Deposit	2.43
Paycheck	02/15/2023	DD1...	Thomas, Denise L	Direct Deposit	1.01
Paycheck	02/15/2023	DD1...	Thomas, Denise L	Direct Deposit	0.93
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	50.61
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	79.66
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	11.84
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	18.63
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	2.40
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	3.78
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	4.52
Paycheck	02/15/2023	DD1...	McKenna, Michael W	Direct Deposit	7.10
Paycheck	02/28/2023	1387	Enderud, Shelley K		6.51
Paycheck	02/28/2023	1387	Enderud, Shelley K		1.52
Paycheck	02/28/2023	1387	Enderud, Shelley K		0.63
Paycheck	02/28/2023	1387	Enderud, Shelley K		0.58
Paycheck	02/28/2023	1390	Thomas, Denise L		10.85
Paycheck	02/28/2023	1390	Thomas, Denise L		2.54
Paycheck	02/28/2023	1390	Thomas, Denise L		1.05
Paycheck	02/28/2023	1390	Thomas, Denise L		0.96
Paycheck	02/28/2023	1388	McKenna, Michael W		55.24
Paycheck	02/28/2023	1388	McKenna, Michael W		42.50
Paycheck	02/28/2023	1388	McKenna, Michael W		12.92
Paycheck	02/28/2023	1388	McKenna, Michael W		9.94
Paycheck	02/28/2023	1388	McKenna, Michael W		0.00

1:07 AM

03/13/23

Accrual Basis

The Chamber- Hailey, Wood River Valley  
**LOT Transaction Detail**  
February 2023

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Type	Date	Num	Name	Memo	Amount
Paycheck	02/28/2023	1388	McKenna, Michael W		0.00
Paycheck	02/28/2023	1388	McKenna, Michael W		4.93
Paycheck	02/28/2023	1388	McKenna, Michael W		3.79
Total 50060 · Payroll Taxes					359.60
Total 50050 · Payroll & Benefit Expenses					4,625.29
<b>50203 · Event Supplies</b>					
Bill	02/28/2023		City of Hailey Services	4th of July permit	100.00
Total 50203 · Event Supplies					100.00
<b>50220 · Telephone &amp; Communications Exp.</b>					
Bill	02/01/2023		Cox Internet, Inc	Internet	94.00
Bill	02/26/2023		Cox Internet, Inc	Internet	94.00
Total 50220 · Telephone & Communications Exp.					188.00
<b>50230 · Computer &amp; Internet Exp.</b>					
Check	02/09/2023	Debit	DropBox		11.99
Total 50230 · Computer & Internet Exp.					11.99
<b>TOTAL</b>					<b>4,925.28</b>

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	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	TOTAL	Budgeted
<b>Visitor Inquiries:</b>														Yet to expend
Total Number of Members	398	398	398	398	398								1,990	
E-mails answered	173	311	277	211	300								1,272	
Visitor Count	245	252	124	136	101								858	
Phone Inquiries	111	97	75	43	37								363	
Relocation Packets/Information	175	17	22	32	78								324	
Referrals to Local Businesses	411	527	666	375	333								2,312	
Press Releases/Articles	22	19	25	13	17								96	
Website Unique Visitors	2,589	2,397	2,122	2,800	2,213								12,121	
Website Total Visits	3,271	2,966	3,077	3,100	1,844								14,258	
Website Pages	4,651	4,747	3,382	3,613	3,414								19,807	
Facebook Posts	19	16	8	9	5								57	
Facebook Fans	9,688	9,693	9,692	9,967	9,973								49,013	
Facebook Engagements	234	541	73	193	292								1,333	
Facebook Total Reach	17,675	33,471	11,068	24,854	4,106								91,174	
Instagram Followers	945	970	983	995	1,001								4,894	
<b>Special Events/ Business Promotion</b>														\$90,000.00
Arborfest (May)													-	
Hailey Home and Garden													-	
Hailey Hotwheels													-	
Hailey Historical		1,000.00											1,000.00	
Snow Carving													-	
Chili Cookoff	1,335.82	79.71											1,415.53	
Halloween Hoopla (October)	125.00												125.00	
Holiday Hoopla (December)		125.00	1,047.06	500.41									1,672.47	
July 4th Days of the Old West (July)				54.76	100.00								154.76	
Memorial Day (May)													-	
Rodeos (July, Aug, Sept)													-	
Sheep Town Drags (June)													-	
Trailing of the Sheep (October)													-	
Turkey Trot		745.09											745.09	
Promote Hailey/business													-	
Event Insurance													-	
Copies													-	
Website Updates													-	
Hailey Maps													-	
Misc./Event supplies													-	
Event Administration/Grant	2,434.98	2,525.38	1,206.71	1,632.99	2,499.81								10,299.87	
Visitor Center Staffing	2,544.57	1,770.63	2,939.90	3,376.92	2,125.48								12,757.50	
Meeting Travel Expense				200.00									200.00	
Telephone/Internet	94.00	94.00	94.00	94.00	188.00								564.00	
Computer Exp/Dropbox	11.99	11.99	11.99	11.99	11.99								59.95	
Visitor center improvements/maintenance	292.38												292.38	
<b>TOTAL</b>	<b>6,838.74</b>	<b>6,351.80</b>	<b>5,299.66</b>	<b>5,871.07</b>	<b>4,925.28</b>	-	-	-	-	-	-	-	<b>29,286.55</b>	90,000.00
													29,286.55	60,713.45



**DEVELOPMENT IMPACT FEE CASH FLOW**

3/31/2023

REVENUE	FY8-15	FYE 16	FYE 17	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	TOTALS
		9/30/2016	9/30/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2021	9/30/2022	3/31/2023	
DIF - PARKS	78,592	2,760	11,600	6,650	10,015	16,736	19,922	152,132	30,264	328,671
DIF - POLICE	51,620	9,824	217	-	-	-	-	-	-	61,661
DIF - TRANSP	300,309	91,812	73,123	42,775	115,827	126,801	121,410	354,448	79,627	1,306,132
DIF - FIRE	204,131	39,290	22,008	17,663	38,668	29,694	27,367	59,067	11,007	448,895
DIF - CIP	18,295	4,313	5,638	2,374	10,041	7,686	7,074	11,705	1,798	68,923
		<i>WiseGuy agr</i>								
	652,946	147,998	112,586	69,462	174,551	180,917	175,773	577,352	122,696	2,214,282
										Int FYE 09 690.37
										Int FYE 10 572.52
										Int FYE 11 766.40
										Int FYE 12 588.57
										Int FYE 13 231.40
										Int FYE 14 186.99
										Int FYE 15 166.25
										Int FYE 16 716.45
										Int FYE 17 1,008.97
										Int FYE 18 2,505.63
										Int FYE 19 5,091.73
										Int FYE 20 3,037.15
										Int FYE 21 624.40
										Int FYE 22 2,169.38
										Int FYE 23 5,023.80
										Expenses, actual and proposed thru FY23 (1,676,307.05)
										DIF bal 561,354.55
										Cash in LGIP 437,658.60

Difference 123,695.95

**RECAP BY CATEGORY, not including interest**

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
FEES	328,671	61,661	1,306,132	448,895	68,923	2,214,282
EXPENSES FYE 08			30,000			30,000
EXPENSES FYE 09,10				18,567		18,567
EXPENSES FYE 11	63,070					63,070
EXPENSES FYE 12	-		135,686	75,563	7,500	218,749
EXPENSES FYE 13	8,224					8,224
EXPENSES FYE 15			45,195		9,500	54,695
EXPENSES FYE 16	12,300	31,981	13,750	27,224		85,255
EXPENSES FYE 17		29,681		134,690		164,371
EXPENSES FYE 18			138,252			138,252
<b>BALANCE to 10/1/18</b>	<b>245,077</b>	<b>(0)</b>	<b>943,248</b>	<b>192,851</b>	<b>51,923</b>	<b>1,433,099</b>
EXPENSES FYE 19	26,497	-	187,000	-	-	213,497
EXPENSES FYE 20						-
EXPENSES FYE 21	-		62,409	-	12,400	74,809
FY 22 Budgeted Expenses	66,000	(0)	360,819	-	-	426,819
FY 23 Budgeted Expenses				180,000		180,000
Anticipated Bal 9/30/22	152,580	-	333,021	12,851	39,523	537,975

**RECAP, WITH PROJECTED SPENDING OF DIF FOR CAPITAL PROJECTS FYE11-23**

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
Truck/Street Dept			(30,000)			(30,000)
Skatepark Expansion	(22,070)					(22,070)
Skatepark Irr. Syst	(21,000)	-				(21,000)
RV Dump Station	(20,000)					(20,000)
Fire Station Design				(18,567)		(18,567)
Woodside Roundabout			(180,881)			(180,881)
Firetruck - used				(75,563)		(75,563)
R Caplan CIP update					(7,500)	(7,500)
TischlerBise					(9,500)	(9,500)
Skatepark	(8,224)					(8,224)
<b>FY16 Proposed and Spent:</b>						
Snow Plow Wing			(13,750)			(13,750)
HPD Station		(25,634)				(25,634)
Park Projects	(12,300)					(12,300)
Fire Truck FY 16				(27,224)		(27,224)
Street Projects FY17						
Public Safety Bldg FY17		(36,027)		-		(36,027)
Fire Truck FY 17				(134,690)		(134,690)
Chipper/Spreader 30% 74K			(22,325)			(22,325)
Balmoral Park complete	(26,497)					(26,497)
PW4P 2nd, Croy ETC FY18-20			(302,928)			(302,928)
Snow Storage FY21			(62,409)			(62,409)
CIP Update TischlerBise					(12,400)	(12,400)
Anticipated FY22	(66,000)		(360,819)	-	-	(426,819)
<b>FYE23 PUMPER TRUCK</b>				<b>(180,000)</b>		<b>(180,000)</b>
<b>Total FYE 11-23</b>	<b>176,091</b>	<b>61,661</b>	<b>973,111</b>	<b>436,044</b>	<b>29,400</b>	<b>1,676,307</b>
DIF interest thru 9/30/22	5,034		10,988	424	1,304	18,356.21
YTD interest FY 23	1377.83		3007.26	116.04	356.91	5,023.80



3/31/2023

## CITY OF HAILEY INVESTMENT REPORT

FUND	STATE INV POOL	PIPER SANDLER	Maturity	TOTAL	int pd	date pd
GENERAL (includes Fireworks)	1,096,518.36	500,000.00	6/23/2023	1,596,518.36	5000	3-Jan
GENERAL -35% OPERTING RESERVE	2,594,695.00	1,500,400.00	5/8/2023, 3/6/24	4,095,095.00	34000	31-Jan
CLEAR CREEK RATE STABILIZATION	180,721.56			180,721.56		31-Jan
CAPITAL PROJECTS	1,077,579.44	500,000.00	6/23/2023	1,577,579.44	5000	3-Jan
CAPITAL PROJECTS ---in lieu fees	104,959.95			104,959.95		
CAPITAL PROJECTS DIF Reserve	438,608.65			438,608.65		
CAPITAL PROJECTS Public Art	33,228.67			33,228.67		
CAPITAL PROJECTS Pathways 4 P	238,041.89			238,041.89		
<b>CAPITAL PROJECTS Total</b>	<b>1,892,418.60</b>			<b>1,892,418.60</b>		
ARPA FUNDS	1,384,662.63	500,000.00	6/23/2023	1,884,662.63	5000	3-Jan
RODEO PARK PROPETY TAX RCPTS	76,809.77			76,809.77		
WATER REVENUE	2,828,803.28	1,000,400.00	3/6/2024	3,829,203.28		
WATER RATE STABILIZATION	200,511.24			200,511.24		
WASTE WATER REV	2,123,060.80	500,000.00	6/23/2023	2,623,060.80	5000	3-Jan
WASTE WATER BOND RESERVE	625,362.37			625,362.37		
WASTE WATER RATE STABILIZATION	858,487.50			858,487.50		
WATER REPLACEMENT	2,244,700.74	1,499,787.50	5/8/23, 7/28/23	3,744,488.24	34000	31-Jan
WASTE WATER REPLACEMENT	1,852,468.50			1,852,468.50		
<b>TOTAL</b>	<b>17,959,220.35</b>	<b>6,000,587.50</b>		<b>23,959,807.85</b>	<b>88,000</b>	

**Return to Agenda**

To the City of Hailey,

I am writing on behalf of the W.A.T.E.R. (We Appreciate the Earth's Resources) Club, a student-led organization located at Wood River High School dedicated to inspiring positive environmental actions within our community through education and outreach. In the spring of 2020, we worked with the City of Hailey to propose and adopt Chapter 12.14, prohibiting the use of single-use containers for food and beverages at city events. In light of the ordinance's success, we now want to expand this initiative to all food vendors in Hailey by encouraging them to switch to biodegradable or compostable takeout containers. We are hoping for support from the City of Hailey to urge businesses to make this switch and protect the health of our natural environment.

Our desire for the support of the City Council is based on their commitment to sustainability and environmental action. The council was extremely receptive to our ordinance and has since remained dedicated to ensuring its proper enforcement by placing compost and recycling bins at all city events. Urging local restaurants to switch to environmentally-friendly takeout containers would exponentially decrease the quantity of single-use plastic that ends up in landfills, therefore advancing the city's commitment to reduce plastic waste.

Additionally, this initiative would help combat the effects of global warming by minimizing the amount of plastic that ends up in landfills. As plastic products break down, they release methane and ethylene, two powerful greenhouse gasses that greatly contribute to our warming climate. The City of Hailey has shown great interest in reducing the effects of climate change through the Hailey Clean Energy Resolution passed in November of 2020. This resolution describes the impacts of global warming on our local ecosystem, some of which include increased wildfire frequency and warming streams. Adopting clean energy is one method of reducing greenhouse gas emissions, but another effective method is to reduce the amount of plastic in landfills. Therefore, encouraging businesses to switch to biodegradable and compostable takeout containers aligns with the city's goals of diminishing the effects of climate change in order to protect our unique environment.

The City of Hailey has also demonstrated their commitment to sustainability through the Community Compost Project by proposing to install compost bins throughout the city. This project could be strengthened by encouraging local restaurants to utilize compostable containers, therefore reducing the amount of waste generated at both stages of production and consumption. If restaurants used compostable containers, customers would be able to use these community bins to compost the containers and any excess food inside, ultimately creating a zero-waste transaction. Urging local food vendors to switch to compostable or biodegradable containers aligns with the city's desires to reduce food waste and promote composting.

Due to our project's resemblance to the city's current and past environmental initiatives, the W.A.T.E.R. Club would like to request a letter of support from the City of Hailey. We would include this letter in the package that will be delivered to all local food vendors, requesting that they make this simple switch. Thank you for considering this proposal and for your continued dedication to sustainability.

Sincerely,  
The W.A.T.E.R. Club

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/2023    **DEPARTMENT:** Community Development    **DEPT. HEAD SIGNATURE:** RD

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**SUBJECT:** Consideration of a Planned Unit Development (PUD) Application submitted by Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application includes additional amenities provided by the Applicant and a request for waivers to standards within Hailey’s Municipal Code. The Applicant is requesting the following waivers:

- Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
  - Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
  - Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).
- 

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code N/A  
(IF APPLICABLE)

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**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:** The Applicant is requesting an approval of a Planned Unit Development Application, which would allow for the construction of one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts.

Pursuant Chapter Developer Benefits, a request of modifications or waivers of the zoning and subdivision requirements is allowed where amenities are provided to the community—such as the proposed employee housing, a direct benefit to Hailey’s citizenry and a local employer, the Blaine County School District. Regarding the waivers, the Applicant is requesting that the following standards be waived in exchange for employee housing units:

- Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
- Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
- Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).

The Applicant is aware of the acute housing crisis within the Wood River Valley, an extreme shortage of both community and workforce housing. The proposed amendment’s objective is to help alleviate the housing shortage and further provide housing for those employed with the Blaine County School District (BCSD). Under the PUD, the Applicant plans to construct and offer five (5) residential units for employees of the BCSD. These units would be available for rent by employees for not more than thirty (30) percent of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. The four-plex rental units comprise of three (3) bedrooms, two-and-one-half (2.5) bathrooms, kitchen and living area, and storage and laundry rooms. The units within the four-plex building range in size between 1,369.6 sq. ft. and 1,412 sq. ft, and the detached studio is approximately 653 sq. ft. in size.

The Applicant is proposing to increase the residential units from three (3) units, which are permitted outright within the zoning districts governing the site, to five (5) units. The additional two (2) residential units equate to a 67% density bonus which, pursuant Code §17.10.040.01 B, Density Bonuses outside of those listed in Code §17.10.040.01 require approval by a unanimous vote of the City Council following a

recommendation by the Commission. Staff and the Commission are fully supportive of the proposed density bonus, as it directly benefits local employers and residents within the Hailey community.

**Attachments:**

- Staff Report – PUD Application by BCSD/ARCH Community Housing Trust
- Resolution 2023-\_\_\_\_\_: Authorizing the Execution of Planned Unit Development Agreement with the Blaine County School District c/o ARCH Community Housing Trust, Inc.
- Planned Unit Development Agreement
  - o Site Plan, and Ground Lease and Development Agreement

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**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_  
 Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
 Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
 Staff Contact: Robyn Davis Phone # 788-9815 #2015  
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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)  
 \_\_\_X\_\_\_ City Attorney      \_\_\_X\_\_\_ City Administrator      \_\_\_X\_\_\_ Engineer      \_\_\_ Building \_\_\_\_\_  
 \_\_\_ Library                \_\_\_X\_\_\_ Planning                \_\_\_X\_\_\_ Fire Dept.      \_\_\_ Finances \_\_\_\_\_  
 \_\_\_ Safety Committee    \_\_\_X\_\_\_ P & Z Commission      \_\_\_ Police                \_\_\_ \_\_\_\_\_  
 \_\_\_ Streets                \_\_\_X\_\_\_ Public Works, Parks      \_\_\_ Mayor                \_\_\_ \_\_\_\_\_  
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**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

**Motion Language:**

**Approval:** Motion to approve the Planned Unit Development (PUD) Application and Resolution 2023-\_\_\_\_\_, a resolution authorizing the mayor’s signature on a Development Agreement with the City and the Blaine County School District c/o ARCH Community Housing Trust, Inc., for the construction of a maximum of five (5) residential units on 0.31 acres, with a request for waivers and proposed benefits, located at Lot 10A, Parkview Estates (128 W. Bullion Street), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts, finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, subject to Conditions 1-6 above, and read by title only.

**Denial:** Motion to deny the Planned Unit Development (PUD) Application by the Blaine County School District c/o ARCH Community Housing Trust, Inc., for the construction of a maximum of five (5) residential units on 0.31 acres, with a request for waivers and proposed benefits, located at Lot 10A, Parkview Estates (128 W. Bullion Street), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts, finding that the project does not meet the standards under Section 17.10 of the Municipal Code \_\_\_\_\_ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing for the Planned Unit Development (PUD) Application of the Blaine County School District c/o ARCH Community Housing Trust, Inc., to \_\_\_\_\_ [the Council should specify a date].

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**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes      No

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**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_ City Clerk \_\_\_\_\_  
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**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals:      \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.):                      Copies                      Instrument # \_\_\_\_\_



**Staff Report**  
**Hailey City Council**  
**Regular Meeting of April 10, 2023**

**To:** Hailey City Council

**From:** Robyn Davis, Community Development Director

**Overview:** Consideration of a Planned Unit Development (PUD) Application submitted by Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application includes additional amenities provided by the Applicant and a request for waivers to standards within Hailey's Municipal Code. The Applicant is requesting the following waivers:

- i. Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
- ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
- iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).

**Hearing:** April 10, 2023

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**Applicant:** Blaine County School District c/o ARCH Community Housing Trust, Inc.

**Location:** Lot 10A, Parkview Estates (128 W. Bullion St.)

**Zoning/Size:** General Residential (GR) and Townsite Overlay (TO); 0.31 acres (13,503 sq. ft.)

**Notice:** Notice for the public hearing was published in the Idaho Mountain Express on March 22, 2023, and mailed to property owners within 300 feet on March 22, 2023. Onsite Notice was posted on the property on April 3, 2023.

**Background and Application:** On March 6, 2023, the Hailey Planning and Zoning Commission recommended for approval by the Hailey City Council a Planned Unit Development by Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application includes additional amenities provided by the Applicant and a request for waivers to standards within Hailey's Municipal Code. The Applicant is requesting the following waivers:

- i. Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.



- ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
- iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).

The Applicant is aware of the acute housing crisis within the Wood River Valley, an extreme shortage of both community and workforce housing. The proposed amendment's objective is to help alleviate the housing shortage and further provide housing for those employed with the Blaine County School District (BCSD). Under the PUD, the Applicant plans to construct and offer five (5) residential units for employees of the BCSD. These units would be available for rent by employees for not more than thirty (30) percent of the employee's adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. The four-plex rental units comprise of three (3) bedrooms, two-and-one-half (2.5) bathrooms, kitchen and living area, and storage and laundry rooms. The units within the four-plex building range in size between 1,369.6 sq. ft. and 1,412 sq. ft, and the detached studio is approximately 653 sq. ft. in size.

The Applicant is proposing to increase the residential units from three (3) units, which are permitted outright within the zoning districts governing the site, to five (5) units. The additional two (2) residential units equate to a 67% density bonus which, pursuant Code §17.10.040.01 B, Density Bonuses outside of those listed in Code §17.10.040.01 require approval by a unanimous vote of the City Council following a recommendation by the Commission. Staff and the Commission are fully supportive of the proposed density bonus, as it directly benefits local employers and residents within the Hailey community.

Additionally, Staff, the Commission, and the Applicant studied the site plan in developing a recommendation for increased density. The logic to the increased density is as follows:

- With the addition of the two (2) residential units, most of the primary Bulk Requirements of Hailey's Municipal Code (i.e., setbacks, building height) can be met. The underlying zoning districts allow for three (3) residential units to be constructed on the site; however, under a PUD Application, flexibility in type, design, and sitting of structures, and more efficient use of land is encouraged so long as a compatible relationship remains between the uses within the proposed PUD and to the community in general. While waivers to the maximum density are being requested, the Applicant's proposal is compatible with the surrounding area, Comprehensive Plan, and community in general. The waivers, public benefits, and compatibility with the Comprehensive Plan have been further analyzed herein.

The PUD Ordinance further requires the following Amenities: **Each PUD shall provide one or more of the following amenities, commensurate with the size and density of the development, and commensurate with the modifications requested by the Applicant, to ensure a public benefit.** The list of one or more includes an open-ended standard:

**I.13: Other Amenities: Other project amenities and/or community benefits found, by recommendation of the Commission and Council approval, to promote the purpose of this chapter and the goals of the comprehensive plan.**

The Applicant plans to construct and offer five (5) residential units for employees of the BCSD. These units would be available for rent by employees within BCSD for not more than thirty (30) percent of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. This proposal is intended to meet I.13: Other Amenities, as noted herein.

<b>Standards of Evaluation</b>	
<b>17.10.030: General Requirements:</b>	
<b>A.</b>	<b>The minimum gross size for properties that may be developed as a PUD is one (1) acre, except in the Business and Limited Business zoning districts within the Central Business District, the minimum gross size shall be 18,000 square feet. All land within the development shall be contiguous except for intervening streets and waterways.</b>
<b>Staff Comments</b>	<i>The proposed PUD site is 0.31 acres, which is less than the minimum gross size for properties that may be developed as a PUD. The Applicant is requesting a waiver to this standard, proposing to reduce the overall size from one (1) acre to 0.31 acres, and as an amenity, ARCH Community Housing Trust is working with the BCSD to develop the proposed housing units as rental units to local BCSD employees for not more than 30% of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs and other deductions as determined by the district.</i>
<b>B.</b>	<b>A tract or parcel of land proposed for PUD development must be in one (1) ownership or the subject of an application filed jointly by the owners of all property included.</b>
<b>Staff Comments</b>	<i>The parcel is in one ownership.</i>
<b>C. Area Development Plan:</b>	
	<b>C.1 When the owner of Contiguous Parcels is required to obtain PUD approval for any portion of the Contiguous Parcels, an Area Development Plan shall be submitted and approved. The Commission and Council shall evaluate the following basic site criteria and make appropriate findings of fact:</b>
<b>Staff Comments</b>	<i>The entire parcel is proposed for PUD approval. The Applicant owns the adjacent site to the east (Blaine County School District – District Office at 118 W. Bullion Street), which is developed. A PUD Agreement is currently under review by the City Attorney and is attached to this report for further discussion and review by the Council.</i>
	<b>C.1.a Streets, whether public or private, shall provide an interconnected system and be adequate to accommodate anticipated vehicular and pedestrian traffic.</b>
<b>Staff Comments</b>	<i>The subject property is located within a gridded, developed street system. Access to the property is proposed from the existing public street, Bullion Street. Bullion Street is adequate to accommodate both the anticipated vehicular and pedestrian traffic resulting from the proposed project.</i>
	<b>C.1.b Non-vehicular circulation routes shall provide safe pedestrian and bicycle paths and provide an interconnected system to streets, parks and green space, public lands, or other destinations.</b>
<b>Staff Comments</b>	<i>The project contains a system of walkways that connect the proposed buildings to separate entrances with covered porches, the parking area, and the public street. The perimeter sidewalk proposed along the property frontage is an extension to the existing 6’-wide sidewalk along the property frontage of 118 W. Bullion Street (BCSD District Office). This perimeter sidewalk connects to the interior sidewalk (4’ wide) that connects to three of the four unit entrances along the western property line. The southernmost</i>

	<i>unit will be accessed with its own dedicated sidewalk at the back of the parcel, connected to the parking area, a recommendation made by the Commission. The proposed sidewalks provide safe access and sufficient circulation around and through the site.</i>
<b>C.1.c</b>	<b>Water main lines and sewer main lines shall be designed in the most effective layout feasible.</b>
<b>Staff Comments</b>	<i>Water and sewer main lines are existing and readily available for utilization by the Applicant. Connection and location details of this municipal infrastructure has been further analyzed in the attached Design Review Staff Report.</i>
<b>C.1.d</b>	<b>Other utilities including power, telephone, cable, and gas shall be designed in the most effective layout feasible.</b>
<b>Staff Comments</b>	<i>This standard will be met.</i>
	<b>C.1.e</b>
<b>Staff Comments</b>	<i>This proposal will not be subdivided, as it is anticipated to remain a multifamily rental project under one ownership. The City Park requirements are found in the subdivision code, and do not apply to this project.</i>
<b>C.1.f</b>	<b>Grading and drainage shall be appropriate to the Contiguous Parcels.</b>
<b>Staff Comments</b>	<i>A Grading and Drainage plan has been prepared as part of the Design Review submittal and has been further analyzed in the attached Staff Report. In summary, it appears that grading and drainage are appropriate to the parcel and contiguous parcels.</i>
<b>C.1.g</b>	<b>Development shall avoid easements and hazardous or sensitive natural resource areas.</b>
<b>Staff Comments</b>	<i>N/A</i>
<b>C.2</b>	<b>Upon any approval of the PUD application, the Owner shall be required as a condition of approval to record the Area Development Plan or a PUD agreement depicting and/or detailing the approved Area Development Plan. The Area Development Plan shall bind the Owner and Owner’s successors.</b>
<b>Staff Comments</b>	<i>N/A. While the Applicant owns the adjacent site to the east (Blaine County School District – District Office at 118 W. Bullion Street), which is a contiguous parcel, the parcel is developed, and no redevelopment of the site is expected or proposed at this time. A PUD Agreement is currently under review by the City Attorney and is attached to this report for further discussion and review by the Council.</i>
<b>D.</b>	<b>Solar Access: Street and lot orientation, landscaping, and placement of structures shall provide solar access to all south roofs and walls to the maximum extent feasible to promote energy efficiency.</b>
<b>Staff Comments</b>	<i>The project site is narrow from east to west dictating the orientation of building length to sit from north to south on the lot. While solar access to all roofs and walls are minimal, the Applicant has stated that they plan to minimize energy consumption in other ways - by incorporating/utilizing the following:</i> <ul style="list-style-type: none"> <li>- Double Glazed Windows</li> <li>- Low Emissivity Glazing</li> <li>- LED lighting will be utilized throughout the project</li> </ul> <i>Additionally, the Applicant plans to incorporate additional energy conserving methods into the overall site plan and/or building design:</i> <ul style="list-style-type: none"> <li>- Drought tolerant and low water use landscaping is proposed</li> <li>- Energy efficient appliances will be utilized within each unit</li> <li>- The Applicant is supportive of wiring each unit for rooftop solar and EV charging; however, internal discussions with Idaho Power will need to take place with regard the capabilities of the existing transformer. The Applicant</li> </ul>

		<i>will make every effort to provide these additional energy-conserving amenities but cannot commit to supplying this infrastructure at this time.</i>				
<b>E.</b>		<b>Access: Access shall be provided according to standards in Chapter 16.04, Development Standards, of this Code. Buildings may not be so arranged that any structure is inaccessible to emergency vehicles.</b>				
<b>Staff Comments</b>		<p><i>Access to the site and buildings have been provided according to the standards within Chapter 16.04. While emergency access is adequate as proposed, the Hailey Fire Department shared the following concerns:</i></p> <ul style="list-style-type: none"> <li>- <b><i>Dead-end fire apparatus access roads in excess of 150' shall provide width and turnaround provisions in accordance with Table D103.4 of the IFC. It appears that that the dead-end fire apparatus road is not in excess of 150' but is measured from the edge of asphalt along the public street, Bullion Street, as 148.46. If this distance exceeds 150', the Applicant shall meet provisions in accordance with Table D103.4 of the IFC.</i></b></li> <li>- <b><i>Multifamily structures that are larger than duplex units are required to be sprinklered or firewall separation between each unit shall be met. It appears that the Applicant intends to meet the appropriate firewall separation between each unit.</i></b></li> <li>- <b><i>It is unclear whether all points of the proposed buildings can be accessed within 150' of the fire apparatus. Per the Applicant, all buildings can be access within 150' of the fire apparatus; however, if this standard cannot be met, the Applicant shall comply with alternative provisions of the IFC (i.e., sprinkling the buildings).</i></b></li> </ul>				
<b>F.</b>		<b>Underground Utilities: Underground utilities, including telephone and electrical systems, shall be required within the limits of all PUDs.</b>				
<b>Staff Comments</b>		<i>All utilities will be installed underground. The Design Review process will require careful placement and screening of all ground and roof-mounted utilities.</i>				
<b>G.</b>		<b>Public Easement: In each case where a PUD project is located adjacent to public lands, a public easement to those lands shall be provided. All existing public access to public lands must be preserved.</b>				
<b>Staff Comments</b>		<i>N/A</i>				
<b>H.</b>		<b>Pathways: In each case where a PUD project encompasses a non-vehicular pathway as depicted on the Master Plan, a pathway constructed to City standards shall be provided.</b>				
<b>Staff Comments</b>		<i>N/A, as no amenities are proposed to meet this standard.</i>				
<b>I.</b>		<b>Amenities: Each PUD shall provide one or more of the following amenities, commensurate with the size and density of the development, and commensurate with the modifications requested by the applicant, to ensure a public benefit:</b>				
	<b>I.1</b>	<p><b>Green Space. All Green Space shall be granted in perpetuity and the PUD agreement shall contain restrictions against any encroachment into the Green Space. Where a subdivision is involved as part of the PUD approval process, Green Space shall be identified as such on the plat. A long-term maintenance plan shall be provided. Unless otherwise agreed to by the City, the PUD agreement shall contain provisions requiring that property owners within the PUD shall be responsible for maintaining the Green Space for the benefit of the residents or employees of the PUD and/or by the public. Green space shall be set aside in accordance with the following formulas:</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td><b>For residential PUDs</b></td> <td><b>A minimum of .05 acres per residential unit.</b></td> </tr> <tr> <td><b>For non-residential PUDs</b></td> <td><b>A minimum of 15% of the gross area of the proposed PUD.</b></td> </tr> </table>	<b>For residential PUDs</b>	<b>A minimum of .05 acres per residential unit.</b>	<b>For non-residential PUDs</b>	<b>A minimum of 15% of the gross area of the proposed PUD.</b>
<b>For residential PUDs</b>	<b>A minimum of .05 acres per residential unit.</b>					
<b>For non-residential PUDs</b>	<b>A minimum of 15% of the gross area of the proposed PUD.</b>					

<b>Staff Comment</b>		<i>N/A, as no amenities are proposed to meet this standard.</i>
	<b>1.2</b>	<b>Active Recreational Facilities:</b> Active recreational facilities include amenities such as a swimming pool, tennis courts or playing fields, of a size appropriate to the development's needs. The PUD agreement shall contain provisions requiring that such facilities be maintained in perpetuity or replaced with another similar recreation facility.
<b>Staff Comment</b>		<i>N/A, as no amenities are proposed to meet this standard.</i>
	<b>1.3</b>	<b>Public Transit Facilities:</b> Public transit facilities include a weather-protected transit stop or station and must be on a designated transit route.
<b>Staff Comment</b>		<i>N/A, as no amenities are proposed to meet this standard. Bus service exists along River Street at the City-owned Park n' Ride parcel. Mountain Rides does not feel an additional stop is needed in the subject area.</i>
	<b>1.4</b>	<b>Preservation Of Vegetation:</b> Preservation of significant existing vegetation on the site must include the preservation of at least seventy five percent (75%) of mature trees greater than six-inch (6") caliper on the site.
<b>Staff Comment</b>		<i>There is no existing vegetation of note on the site.</i>
	<b>1.5</b>	<b>Wetlands:</b> Protection of significant wetlands area must constitute at least ten percent (10%) of the gross area of the proposed PUD.
<b>Staff Comment</b>		<i>N/A</i>
	<b>1.6</b>	<b>River Enhancement:</b> Enhancement of the Big Wood River and its tributaries must include stream bank restoration and public access to or along the waterway.
<b>Staff Comment</b>		<i>N/A</i>
	<b>1.7</b>	<b>Community Housing:</b> For residential PUDs, the provision of at least ten percent (10%) of the approved number of dwelling units or lots as community housing units affordable to households earning between seventy percent (70%) and one hundred twenty percent (120%) of the area median income. This provision may be modified for individual projects based on the merits of the proposal as determined by the Commission and Council.
<b>Staff Comment</b>		<p><i>Under Standard 1.13 below, the Applicant plans to construct and offer five (5) residential units for employees of the BCSD. These units would be available for rent by employees within BCSD for not more than thirty (30) percent of the employee's adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. The rent-restricted units will include 3-bedrooms and 2.5 bathrooms, kitchen and living areas, and storage and laundry rooms to help address some of the current housing concerns that employers and the city are experiencing.</i></p> <p><i>The Applicant is proposing to increase the residential units from three (3) units, which are permitted outright within the zoning districts governing the site, to five (5) units. Staff and the Applicant studied the site plan in developing a recommendation for increased density. The logic to the increased density is as follows:</i></p> <ul style="list-style-type: none"> <li>- <i>With the addition of the two (2) residential units, most of the primary Bulk Requirements of Hailey's Municipal Code (i.e., setbacks, building height) can be met. The underlying zoning districts allow for three (3) residential units to be constructed on the site; however, under a PUD Application, flexibility in type, design, and siting of structures, and more efficient use of land is encouraged so long as a compatible relationship remains between the uses within the proposed PUD and to the community in general. While waivers to the maximum density are being requested, the Applicant's proposal is compatible</i></li> </ul>

		<i>with the surrounding area, Comprehensive Plan, and community in general. The waivers, public benefits, and compatibility with the Comprehensive Plan have been further analyzed herein.</i>				
	<b>I.8</b>	<b>Local Deed-Restricted Housing: For residential PUDs, the provision of at least thirty percent (30%) of the approved number of dwelling units or lots as local deed-restricted housing as defined by the local housing authority in its Community Housing Guidelines and reserved for households within the political boundaries of Blaine County, Idaho (residing full-time in Hailey, Idaho), and whose primary residence is within the residential PUD.</b>				
<b>Staff Comment</b>		<i>N/A, please refer to standard I.13 for an analysis of Other Amenities proposed.</i>				
	<b>I.9</b>	<b>Real Property: Dedication or conveyance of real property or an interest in real property to the city.</b>				
<b>Staff Comment</b>		<i>No real property is proposed for dedication.</i>				
	<b>I.10</b>	<p><b>Sidewalks. Off-site sidewalk improvements shall be constructed according to City Standard Improvement Drawings and provided (in addition to sidewalk improvements that are required by ordinance adjacent to the subject property) in accordance with the following formulas:</b></p> <table border="1" data-bbox="516 835 1349 972"> <tr> <td><b>For residential PUDs</b></td> <td><b>A minimum of 100 linear feet per residential unit.</b></td> </tr> <tr> <td><b>For non-residential or mixed-use PUDs</b></td> <td><b>A minimum of 100 linear feet per 1000 square feet of gross floor area.</b></td> </tr> </table>	<b>For residential PUDs</b>	<b>A minimum of 100 linear feet per residential unit.</b>	<b>For non-residential or mixed-use PUDs</b>	<b>A minimum of 100 linear feet per 1000 square feet of gross floor area.</b>
<b>For residential PUDs</b>	<b>A minimum of 100 linear feet per residential unit.</b>					
<b>For non-residential or mixed-use PUDs</b>	<b>A minimum of 100 linear feet per 1000 square feet of gross floor area.</b>					
<b>Staff Comment</b>		<i>While the Applicant is not proposing offsite sidewalks as a project amenity, the extension of the existing 6'-wide sidewalk, from 118 W. Bullion Street, is proposed along the property frontage. This perimeter sidewalk connects to an interior sidewalk (4' wide) that connects to three of the four unit entrances along the western property line. The proposed sidewalks provide safe access and sufficient circulation around and through the site.</i>				
	<b>I.11</b>	<b>Underground Parking: Underground parking must be provided for at least fifty percent (50%) of the required number of parking spaces in the PUD.</b>				
<b>Staff Comment</b>		<i>N/A, as no amenities are proposed to meet this standard.</i>				
	<b>I.12</b>	<p><b>Energy Consumption. All principal buildings within the PUD must comply with sustainable building practices, as follows:</b></p> <table border="1" data-bbox="526 1362 1349 1656"> <tr> <td><b>For residential PUDs</b></td> <td><b>Buildings comply with local "Built Green" standards for certification, federal EPA "Energy Star" program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.</b></td> </tr> <tr> <td><b>For non-residential or mixed-use PUDs</b></td> <td><b>Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.</b></td> </tr> </table>	<b>For residential PUDs</b>	<b>Buildings comply with local "Built Green" standards for certification, federal EPA "Energy Star" program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.</b>	<b>For non-residential or mixed-use PUDs</b>	<b>Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.</b>
<b>For residential PUDs</b>	<b>Buildings comply with local "Built Green" standards for certification, federal EPA "Energy Star" program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.</b>					
<b>For non-residential or mixed-use PUDs</b>	<b>Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.</b>					
<b>Staff Comment</b>		<p><i>While no amenities are proposed to meet this standard, the Applicant has stated that they plan to minimize energy consumption by incorporating/utilizing the following:</i></p> <ul style="list-style-type: none"> <li>- <i>Double Glazed Windows</i></li> <li>- <i>Low Emissivity Glazing</i></li> <li>- <i>LED lighting will be utilized throughout the project</i></li> </ul> <p><i>Additionally, the Applicant plans to incorporate additional energy conserving methods into the overall site plan and/or building design:</i></p>				

	<ul style="list-style-type: none"> <li>- <i>Drought tolerant and low water use landscaping is proposed</i></li> <li>- <i>Energy efficient appliances will be utilized within each unit</i></li> <li>- <i>The Applicant is supportive of wiring each unit for rooftop solar and EV charging; however, internal discussions with Idaho Power will need to take place with regard the capabilities of the existing transformer. The Applicant will make every effort to provide these additional energy-conserving amenities but cannot commit to supplying this infrastructure at this time.</i></li> </ul>
	<p><b>I.13 Other Amenities: Other project amenities and/or community benefits found, by recommendation of the commission and council approval, to promote the purpose of this chapter and the goals of the comprehensive plan.</b></p>
<p><b>Staff Comment</b></p>	<p><i>The primary amenity proposed within the PUD Application is that of employee housing for a local employer, the BCSD. The Applicant plans to construct and offer five (5) residential units for employees of the BCSD. These units would be available for rent by employees within BCSD for not more than thirty (30) percent of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district.</i></p> <p><i>The proposed amenity promotes the purpose of this chapter and the goals of the Comprehensive Plan, as follows:</i></p> <ul style="list-style-type: none"> <li>- <b><u>Section 1: Natural Resources, Energy and Air Quality</u></b>  <b>1.4 Promote energy conservation and 1.5 Promote air quality protection.</b> <i>The proposed Planned Unit Development (PUD) includes the development of five (5) multi-family residential units in the General Residential (GR) zoning district in close proximity to the City of Hailey’s downtown core and is within walking distance to public transit. Additionally, the proposed project is within walking and biking distance of the majority of the facilities in which BCSD employees work. The proposed project will allow for residential units with easy access to pedestrian, bicycle, and public transit opportunities which may result in a reduction in reliance on vehicular travel. This project will promote energy conservation.</i></li> <li>- <b><u>Section 4: Recreation, Parks, and Lands</u></b>  <b>4.1 Create and maintain an interconnected system of parks, recreational facilities, trails, green spaces, and natural lands in order to provide diverse recreation opportunities for Hailey residents within ¼ mile to ½ mile of the greatest number of residents.</b> <i>The proposed PUD will allow for the addition of new residential units in close proximity to existing parks, recreation opportunities, and natural lands. Below is a list of existing recreational opportunities and their distances to the proposed project.</i> <ul style="list-style-type: none"> <li>o <i>Hop Porter Park – &lt; 150 feet</i></li> <li>o <i>Lion’s Park- 0.2 miles</i></li> <li>o <i>Carbonate Trail Head – 0.25 miles</i></li> </ul> </li> </ul> <p><i>No subdivision is proposed, so no park dedication is required; however, the proposed units have excellent access to existing parks, open space, and recreation opportunities.</i></p>

	<ul style="list-style-type: none"><li>- <b><u>Section 5 Land Use, Population and Growth Management</u></b><ul style="list-style-type: none"><li><b>5.1 Retain a compact City comprised of a central downtown with surrounding diverse neighborhoods, areas, and characteristics as depicted in the Land Use Map.</b><ul style="list-style-type: none"><li>o <b>f. Traditional Residential – Density varies depending on the qualities of difference neighborhoods, generally density is higher within ¼ mile of Downtown, Community Activity Areas, or Neighborhood Service Centers and connected by transit service.</b> The proposed multi-family housing would provide high density residential infill in an area with good public transit connectivity.</li></ul></li><li><b>5.5 Lessen dependency on the automobile.</b> The proposed PUD includes the development of five (5) residential units in the General Residential (GR) district in close proximity to the City of Hailey’s downtown core and is within walking distance to public transit. It is also within walking or biking distance of the majority of BCSD work locations. Because of the project’s pedestrian access to public transit and its adjacency to downtown, pedestrian and bike transit opportunities will allow for reduction in reliance on vehicular travel. This project will lessen dependency on the automobile.</li><li><b>5.6 Manage and accommodate population growth by infill development and, when appropriate, minimal expansion by annexation and/or density increases.</b> The subject property is an infill site, requesting a density increase to provide housing for Blaine County School District (BCSD) employees. The BCSD owns limited property and desires to provide as many units as possible with the property they do own.</li><li><b>5.7 Encourage development at the densities allowed in the Zoning Code.</b> The project site lies in the General Residential (GR) zoning district. The maximum density allowed for the project site is three (3) units. The Applicant is proposing five (5) units in an effort to maximize employee housing for the BCSD.</li></ul></li><li>- <b><u>Section 8 Housing</u></b><ul style="list-style-type: none"><li><b>8.1 Encourage development that provides opportunities for home ownership and rental homes for individuals of all socio-economic levels.</b> The proposed housing development will increase the availability of rental units for individuals of all socio-economic levels, including BCSD employees who historically have paid more than 30% of their income for housing or have struggled to find local housing. Additionally, by adding more supply of housing to the market, home affordability should increase. Ensuring that rents do not exceed 30% of adjusted income also allows the residents to save for down payments and thereby improves access to homeownership.</li></ul></li><li>- <b><u>Section 10 Transportation</u></b><ul style="list-style-type: none"><li><b>10.1 Create and maintain a pedestrian and bicycle-friendly community that provides a safe, convenient, and efficient multi-modal transportation system for all Hailey Residents.</b> The proposed Planned Unit Development (PUD) includes the development of five (5) residential units in close proximity to the City of Hailey’s downtown core and is within walking distance to public transit. Because of the project’s pedestrian access to public transit and its adjacency to</li></ul></li></ul>
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	<p>downtown, pedestrian and bike transit opportunities will allow for reduction in reliance on vehicular travel. The development is also near the majority of the employment locations for the district. This project will lessen dependency on the automobile.</p> <p>- <b><u>Section 11 Community Design</u></b></p> <p><b>11.1 Establish a built environment that maintains a human scale, retains interest, aesthetics, encourages various levels of interaction among all members of the community, and enhances the character of different neighborhoods.</b> The proposed units are designed to maintain human scale and interest and enhance the character of the neighborhood. Refer to the Design Review guideline responses for additional information.</p> <p><b>11.2 Ensure building height and mass respects the scale of the traditional and historic built environment.</b> The proposed multifamily housing units are two-story which is consistent with the existing homes in the surrounding neighborhood, and the studio unit fronts Bullion Street to lessen the scale of the four-plex building and overall project.</p>
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**17.10.040: Developer Benefits:**

The Council may grant modifications or waivers of certain zoning and/or subdivision requirements to carry out the intent of this Chapter and the land use policies of the City.

<p><b>Staff Comment</b></p>	<p><i>In exchange for rent-restricted employee housing available for rent by BCSD employees, the Applicant is requesting the following waivers:</i></p> <ul style="list-style-type: none"> <li>i. <b>Waiver to the Minimum Lot Size for Planned Unit Development:</b> The Applicant is requesting approval to reduce the minimum lot size from one (1) acre to 0.31 acres.</li> <li>ii. <b>Waiver to the Maximum Density:</b> The Applicant is requesting an increase in the allowed density from three (3) residential units to five (5) units. The additional two (2) residential units equate to a 67% density bonus which, per Code §17.10.040.01 B, requires approval by unanimous vote of the City Council following a recommendation by the Commission.</li> <li>iii. <b>Waiver to Maximum Lot Coverage:</b> The Applicant is requesting an increase to the maximum lot coverage requirements by approximately eight percent (8%). Within the GR and TO Zoning Districts, and for buildings that are two-stories in height, above grade, and include garages, the maximum lot coverage permitted is 30%. With the addition of the two (2) units, the Applicant exceeds the maximum lot coverage by eight percent (8%), for a total coverage of 38%.</li> </ul> <p><i>Staff supports, and the Commission agreed, the Applicant’s proposal and believes the five (5) rent-restricted, employee housing units meet a strong community need; the benefits proposed carry out the intentions of this Chapter, the Comprehensive Plan, and offset the waivers requested.</i></p>
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**17.10.040.01: DENSITY BONUS:**

<p><b>A.</b></p>	<p>The following maximum increases in density may be granted only if one of the following conditions are met, and if no other density increase has been granted:</p>
<p><b>A.1</b></p>	<p>Ten percent (10%): Solar, wind, geothermal or other alternative renewable energy sources will provide at least fifty percent (50%) of the total energy needs of the PUD.</p>

Staff Comment		N/A
	A.2	Ten percent (10%): At least twenty five percent (25%) of the property included in the PUD is in the floodplain and no development occurs within the floodplain.
Staff Comment		N/A
	A.3	Ten percent (10%): The developer of the PUD provides or contributes to significant off-site infrastructure benefiting the city (e.g., water tank, fire station).
Staff Comment		N/A
	A.4	Twenty percent (20%): The developer of the PUD provides or contributes to significant multi-modal infrastructure providing both vehicular and nonvehicular amenities benefiting the city and Wood River Valley.
Staff Comment		N/A
	A.5	Ten percent (10%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for silver certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
	A.6	Fifteen percent (15%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for gold certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
	A.7	Twenty percent (20%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for platinum certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
	A.8	Twenty-five percent (25%): The PUD provides or contributes deed-covenanted community housing units within the PUD. The number of community housing units provided shall be determined by the Council and Commission. The density bonus of twenty-five percent (25%) may be increased by the Council and Commission if an increase in the density bonus serves a compelling housing need in the City, as determined by the Commission and Council.
Staff Comment		N/A
B.		Density bonuses for project amenities and benefits to the community other than those listed here may be granted by unanimous vote of the council, following a recommendation by the commission, in order to carry out the purpose and intent of this chapter and the land use policies of the city. (Ord. 1191, 2015)
Staff Comment		<p><i>Per City of Hailey Code §17.05.040, the maximum multifamily residential density within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts are ten (10) units per acre. The subject property is 0.31 acres in size, which would allow for a maximum of three (3) multifamily residential units. The Applicant is requesting the allowance of five (5) residential units, including one four-plex and one detached studio. The addition of the two (2) residential units equate to a 67% density bonus which, pursuant Code §17.10.040.01 B., approval by unanimous vote of the City Council following a recommendation by the Commission is required.</i></p> <p><i>As summarized herein, the proposed PUD Application is providing an amenity which exceeds all other Density Bonus Amenities identified in Code §17.10.040.01, and Staff supports the Applicant's proposal, finding the five (5) rent-restricted, employee housing</i></p>

	<i>units to meet a strong community need; the benefits proposed carry out the intentions of this Chapter, the Comprehensive Plan, and offset the waivers requested.</i>
<b>17.10.040.02: Density Transfer:</b>	
<b>Densities may be transferred between zoning districts within a PUD provided the resulting density shall be not greater than aggregate overall allowable density of units and uses allowed in the zoning districts in which the development is located.</b>	
<b>Staff Comment</b>	<i>N/A, as no density transfer is requested nor proposed.</i>
<b>17.10.040.05: Phased Development Allowed:</b>	
<b>The development of the PUD may be planned in phases provided that as part of the general submission, a development schedule is approved which describes:</b>	
<b>A.</b>	<b>Parcels: The parcels that are to be constructed upon in each phase and the date of each phase submission.</b>
<b>Staff Comment</b>	<i>It is the Applicant’s intent to construct the entire project at one time. A phased approach is not proposed.</i>
<b>B.</b>	<b>Number of Units: The number of units to be built in each submission.</b>
<b>Staff Comment</b>	<i>N/A</i>
<b>C.</b>	<b>Schedule For Completion: A schedule for making contributions (if any), for the completion of project amenities and public improvements, for posting of security pursuant to subsection 17.10.050.08 of this Chapter, for dedication of Green Space, for conveyance of community housing and/or provision of employee housing.</b>
<b>Staff Comment</b>	<i>N/A</i>
<b>D.</b>	<b>Stage Planning: Each stage within the PUD shall be so planned and related to existing and/or planned services and facilities, including commercial space, such that each phase is self-sufficient and not dependent on later phases and so that failure to proceed to the subsequent stages will not have any adverse impacts on the PUD, its surroundings, or the community in general. Each stage shall also be planned so as to ensure that green space and any other amenities will be provided along with proposed construction at each phase of construction.</b>
<b>Staff Comment</b>	<i>N/A</i>
<b>17.10.040.06: Modifications to the Subdivision Standards:</b>	
<b>Standards in the Subdivision Title for streets, sidewalks, alleys, and easements, lots and blocks, and parks may be allowed. The requirements for sidewalks in the zoning districts set forth in Section 16.04.030 shall not be waived.</b>	
<b>Staff Comment</b>	<i>N/A, as no modifications to the Subdivision Standards are requested nor proposed.</i>
<b>Subsection 17.10.050.04(C) sets forth Standards of Evaluation required by the City Council.</b>	
<b>A.</b>	<b>Standards of Evaluation</b>
	<b>A.1 The proposed development can be completed within one (1) year of the date of approval or phased according to a development schedule as submitted in accordance with Section 17.10.040.05 of this chapter and approved by the City;</b>
<b>Staff Comment</b>	<i>The project can be completed within a typical building permit timeline of 548 days.</i>
	<b>A.2 The streets and thoroughfares proposed are suitable and adequate to carry anticipated traffic;</b>
<b>Staff Comment</b>	<i>Bullion Street is adequate to carry the residential traffic generated from the proposed project. Staff further notes that the additional traffic generated by the two-unit density increase requested under the PUD does not trigger any additional traffic concerns, and that Bullion Street, and the surrounding streets (River Street) are adequate for the density proposed.</i>
	<b>A.3 The PUD will not create excessive additional requirements at public cost for public facilities and services;</b>

<b>Staff Comment</b>		<i>No excessive costs are anticipated from this project.</i>
	<b>A.4</b>	<b>The existing and proposed utility services are adequate for the population densities and non-residential uses proposed;</b>
<b>Staff Comment</b>		<i>Utility services are available in the area and are adequate.</i>
	<b>A.5</b>	<b>The development plan incorporates the site's significant natural features;</b>
<b>Staff Comment</b>		<i>The site does not contain any natural features worthy of protection.</i>
	<b>A.6</b>	<b>Each phase of such development shall contain all the necessary elements and improvements to exist independently from proposed future phases in a stable manner;</b>
<b>Staff Comment</b>		<i>N/A, as the project is not phased.</i>
	<b>A.7</b>	<b>One or more amenities as set forth in subsection 17.10.030I of this chapter shall be provided to ensure a public benefit;</b>
<b>Staff Comment</b>		<i>Please refer to Section I of this report for further details.</i>
	<b>A.8</b>	<b>All exterior lighting shall comply with the standards set forth in subsection 17.08C of this chapter; and</b>
<b>Staff Comment</b>		<i>All exterior lighting will comply with the standards in Section 17.08C. Please refer to the Design Review Staff Report for further details.</i>
	<b>A.9</b>	<b>The proposed PUD Agreement is acceptable to the applicant and the city.</b>
<b>Staff Comment</b>		<i>The City Attorney is reviewing the PUD Agreement, which will be brought to the City Council for further discussion and consideration.</i>

**Summary and Suggested Conditions:** The Commission shall conduct a public hearing and review the Application, all supporting documents and plans, and recommendations of City Staff, in making their recommendation to the Council. In any public hearing on a PUD Application, the presiding officer may order the hearing to be continued for up to thirty (30) days at the same place, in which case no further published notice shall be required.

On March 6, 2023, the Commission recommended approval to the Hailey City Council the Planned Unit Development Application, and further noted that the following Conditions of Approval shall apply:

1. The project shall receive Planned Unit Development approval subject to the Conditions outlined in the PUD Development Agreement.
2. Waivers are hereby granted as follows:
  - i. Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
  - ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
  - iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).
3. In exchange for the waivers granted, the Applicant shall rent each unit to Blaine County School District employees for not more than thirty (30) percent of the employee's adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district.
4. This approval is subject to Design Review approval by the Hailey Planning and Zoning Commission and shall be modified to match that approval.
5. All energy efficiency and carbon reduction elements of the design noted herein shall be completed as described.

6. A Maintenance Plan shall be developed for any infrastructure (i.e., sidewalks, landscaping) within the public right-of-way.

**Motion Language:**

**Approval:** Motion to approve the Planned Unit Development (PUD) Application and Resolution 2023-\_\_\_\_\_, a resolution authorizing the mayor’s signature on a Development Agreement with the City and the Blaine County School District c/o ARCH Community Housing Trust, Inc., for the construction of a maximum of five (5) residential units on 0.31 acres, with a request for waivers and proposed benefits, located at Lot 10A, Parkview Estates (128 W. Bullion Street), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts, finding that the project meets the standards under Section 17.10 of the Hailey Municipal Code, subject to Conditions 1-6 above, and read by title only.

**Denial:** Motion to deny the Planned Unit Development (PUD) Application by the Blaine County School District c/o ARCH Community Housing Trust, Inc., for the construction of a maximum of five (5) residential units on 0.31 acres, with a request for waivers and proposed benefits, located at Lot 10A, Parkview Estates (128 W. Bullion Street), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts, finding that the project does not meet the standards under Section 17.10 of the Municipal Code \_\_\_\_\_ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing for the Planned Unit Development (PUD) Application of the Blaine County School District c/o ARCH Community Housing Trust, Inc., to \_\_\_\_\_ [the Council should specify a date].

**CITY OF HAILEY  
RESOLUTION NO. 2023-\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING A DEVELOPMENT AGREEMENT WITH THE BLAINE COUNTY  
SCHOOL DISTRICT (BCSD) C/O ARCH COMMUNITY HOUSING TRUST, INC., FOR  
DEVELOPMENT OF FIVE (5) RESIDENTIAL UNITS, TO BE LOCATED ON LOT  
10A, PARKVIEW ESTATES SUBDIVISION (128 WEST BULLION STREET).**

WHEREAS, the City of Hailey desires to enter into a Development Agreement with the Blaine County School District (BCSD) c/o ARCH Community Housing Trust, regarding the development of the residential project located at 128 West Bullion Street (Lot 10A, Parkview Estates).

WHEREAS, the City of Hailey agrees to the terms and conditions of the Planned Unit Development Agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY THAT CITY OFFICIALS ARE HEREBY AUTHORIZED TO SIGN THE ATTACHED BLAINE COUNTY SCHOOL DISTRICT (BCSD) C/O ARCH COMMUNITY HOUSING TRUST, INC. PLANNED UNIT DEVELOPMENT AGREEMENT.**

Passed this \_\_\_\_ day of \_\_\_\_\_, 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:  City of Hailey Attn: Mary Cone 115 South Main Street, Ste. H Hailey, ID 83333	
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(Space Above Line for Recorder's Use)

**PLANNED UNIT DEVELOPMENT AGREEMENT  
(AFFORDABLE WORKFORCE HOUSING FOR TEACHERS AND STAFF)  
(128 Bullion Street)**

THIS PLANNED UNIT DEVELOPMENT AGREEMENT (“**Agreement**”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2023 (“**Agreement Date**”), by and between the CITY OF HAILEY, IDAHO, a municipal corporation (“**City**”), and ARCH COMMUNITY HOUSING TRUST, INC., an Idaho corporation (“**Developer**”). City and Developer may be referred to in this Agreement individually as a “**Party**” or collectively as the “**Parties**”, as warranted under the circumstances.

**RECITALS**

A. City is a municipal corporation possessing all powers granted to municipalities under the applicable provisions of the Idaho Code, including the power to approve planned unit developments and the power to contract. This Agreement is a collaboration between the Parties that will provide mutual benefit for the Parties and residents of the City.

B. Developer has entered into a Ground Lease and with SCHOOL DISTRICT NO. 61, BLAINE COUNTY IDAHO, a copy of which is attached hereto as Exhibit D (“**Ground Lease**”), the primary term of which is ninety-nine (99) consecutive years. Pursuant to the Ground Lease, Developer has leased certain real property within the municipal boundary of City commonly known as 128 Bullion Street, and legally described on Exhibit A attached hereto (“**Property**”).

C. Under the Ground Lease, Developer has the right to apply for and pursue such approvals and permits as may be required to develop and utilize the Property for the construction and operation of Affordable Workforce Housing for Teachers and Staff within School District No. 61, Blaine County Idaho (the “**Permitted Use**”). Accordingly, Developer submitted to City a Planned Unit Development (PUD) Application (“**PUD Application**”) and a proposed draft of this Agreement.

D. On \_\_\_\_\_, 2023, City approved the PUD Application allowing the Property to be developed as up to a five (5) unit multi-family residential project (“**Project**”) as specified in that certain PUD Development Plan, a copy of which is attached hereto as Exhibit C (“**PUD Development Plan**”). In connection with City’s approval of the Project, City adopted certain Findings of Fact and Conclusions of Law (“**Findings**”). The Findings, including, without limitation, all conditions of approval, are attached hereto as Exhibit B.

E. City desires Developer to develop the Property in conformity with the Findings, the PUD Development Plan, and pursuant to Chapter 17.10 of the Hailey Municipal Code (“HMC”) and other applicable ordinances and regulations, subject to the specific terms, conditions and modifications set forth in this Agreement.

F. City has the capacity to provide essential services to the Project, including, water, sewer, and emergency services.

G. City has held all required public hearings and public meetings for consideration and approval of the Project and this Agreement.

H. City and ARCH desire to enter this Agreement for the purpose of fulfilling the requirements of HMC §17.10.050.05 and to establish certain rights and obligations of the Parties with regard to the development of the Property, including, without limitation, the development schedule and the modifications granted and amenities provided.

### **AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants, promises, agreements, terms and conditions set forth herein, the Parties agree as hereinafter provided.

**1. Incorporation of Recitals.** The Recitals set forth above are hereby incorporated into and made an integral part of this Agreement.

**2. Development.** This Agreement shall vest the right to develop the Property in accordance with the terms and conditions of this Agreement. The Property may be developed in substantial conformance with the PUD Development Plan as up to a five (5), multi-family residential project. The uses allowed pursuant to this Agreement are those uses allowed under HMC and specified herein.

**3. Planned Unit Development Amenities.** The Project provides community benefits through the provision of workforce housing as follows:

3.1. Developer will designate all multi-family residential units for rent available to Blaine County School District (BCSD) Teachers and Staff (as defined in the Ground Lease at rents not to exceed 30% of adjusted gross income as determined by BCSD policy, subject to other applicable provisions of the Ground Lease.

**4. Development Schedule.** ARCH is proposing up to a two-phase development with phase 1 to include one four-unit building beginning in August 2023 with completion by Summer 2024. The subsequent phase, is conditioned upon funding and includes one (1) detached studio unit.

**5. No Other Conditions of Approval.** City has determined that except as set forth in the Findings and this Agreement, no other conditions need be attached to the Project to mitigate potential adverse impacts to the City’s infrastructure, to further the City’s land use policies or ensure the benefits and amenities to be derived from the Project,



**7.. Conditions to Developer’s Obligations.** Developer’s obligations hereunder are expressly conditioned upon it obtaining approval of and receiving funding for the Project in amounts and on terms and conditions acceptable to Developer. If Developer is unable to secure acceptable funding for the Project, and/or any phase thereof Developer may elect either to waive the unsatisfied condition or contingency by commencing construction of the Project improvements or terminate this Agreement by giving written notice of such termination to City.

**8.. Term.** The term of this Agreement shall be perpetual, subject to conditions above and Developer’s right to terminate.

**9.. Miscellaneous Provisions.**

a) Police Powers. Except as otherwise expressly provided herein, nothing contained herein is intended to limit the police powers of the City or its discretion in review of subsequent applications regarding development of the Property. This Agreement shall not be construed to modify or waive any law, ordinance, rule, or regulation not expressly provided for herein, including, without limitation, applicable building codes, fire codes, the HMC, and any applicable Planned Unit Development requirements for the Property.

b) Amendment. This Agreement may be revised, amended, or canceled in whole or in part, only by means of a written instrument executed by both Parties.

c) Specific Performance. In the event of an uncured breach of this Agreement, in addition to all other remedies at law or in equity, this Agreement shall be enforceable by specific performance by either Party. All remedies shall be cumulative.

d) Attorney’s Fees. In the event either Party is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other Party all reasonable attorney’s fees incurred, whether or not litigation is actually instituted or concluded.

e) Notices. All notices required or provided for under this Agreement shall be in writing and deemed delivered upon delivery in person or upon mailing by certified mail, return receipt requested, postage prepaid. However, the time period in which a response to such notice must be given shall commence to run from the date of receipt on the return receipt of the notice. Rejection or refusal to accept, or the inability to deliver because of a change of address of which no notice was given shall be deemed to be receipt of the notice.

Notices to City shall be addressed as follows:

City of Hailey  
115 Main Street South, Suite H  
Hailey, ID 83333  
Attn: Robyn Davis, Community Development Director  
Email: [robyn.davis@haileycityhall.org](mailto:robyn.davis@haileycityhall.org)

Notices given to Developer shall be addressed as follows:

ARCH Community Housing Trust, Inc.  
PO Box 1292  
Ketchum, ID 83340  
Attn: Michelle Griffith, Executive Director  
Email: michelle@archbc.org

A Party may change the address to which further notices are to be sent by notice in writing to the other Party, and thereafter notices shall be addressed and transmitted to the new address.

g) Relationship of Parties. It is understood that the contractual relationship between City and Developer is such that neither party is the agent, partner, or joint ventures of the other party.

h) Successors and Assigns; Covenant Running with the Land. This Agreement shall inure to the benefit of City and Developer and their respective heirs, successors and assigns. This Agreement, including all covenants, terms, and conditions set forth herein, shall be and are hereby declared covenants running with the land with regard to the Property or any portion thereof, and is binding on the Parties and their respective heirs, successors, and assigns.

i) Recordation and Release. Following mutual execution, this Agreement shall be recorded with the Blaine County Recorder. Developer shall have one (1) year from the City's issuance of the Findings to deliver a fully executed version of the Agreement to the City. City agrees to execute all appropriate documentation to cause the encumbrance of this Agreement to be released and removed from the public records in the event of termination.

j) No Waiver. In the event that City or Developer, or its successors and assigns, do not strictly comply with any of the obligations and duties set forth herein, thereby causing a default under this Agreement, any forbearance of any kind that may be granted or allowed by Developer, City, or their successors and assigns, to the other party under this Agreement shall not in any manner be deemed or construed as waiving or surrendering any of the conditions or covenants of this Agreement with regard to any subsequent default or breach.

k) Partial Invalidity. In the event any portion of this Agreement, or part hereof, shall be determined by any court of competent jurisdiction to be invalid, void, or otherwise unenforceable, the remaining provisions of this Agreement, or parts hereof, shall remain in full force and effect and shall in no way be affected, impaired or invalidated, it being understood that such remaining provisions shall be construed in a manner most closely approximating the intention of the Parties with respect to the invalid, void, or unenforceable provision or part hereof.

l) Entire Agreement. This Agreement constitutes the full and complete agreement and understanding between the Parties.

m) Exhibits. All exhibits referred to in this Agreement are incorporated into this Agreement by reference as though restated in whole.

n) Authority. Each of the persons executing this Agreement represents and warrants that he or she has the lawful authority and authorization to execute this Agreement, as well as all deeds, covenants, easements, liens and other documents required hereunder, for and on behalf of the entity executing this Agreement.

p) Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the state of Idaho, which shall be the sole jurisdiction and venue for any action which may be brought by either Party with respect to this Agreement or the subject matter hereof. Except as provided otherwise in this Agreement, development of the Project shall be vested and governed by policies, procedures, guidelines, ordinances, codes and regulations of the City governing land use in effect as of the date the applications for the Project were filed. Any amendments or additions made during the term of this Agreement to City policies, procedures, guidelines, ordinances, codes or regulations shall not apply to or affect the conditions of development of the Project; provided, however, the following are exempt from vesting under this Agreement:

- i) plan review fees and inspection fees;
- ii) amendments to building, plumbing, fire and other construction codes;
- iii) City enactments that are adopted pursuant to state or federal mandates that preempt the City's authority to vest regulations.

Notwithstanding the foregoing, Developer may elect to be bound by future amendments to the HMC, or other regulations, policies or guidelines affecting development, provided no new land use not allowed under this Agreement and no increase in total square footage of structures to be developed is proposed. In all other instances, the request to be bound by future amendment(s) shall be approved by City as an amendment to this Agreement.

[end of text; signature page(s) follow]

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

ARCH Community Housing Trust, Inc., an Idaho corporation

City of Hailey, Idaho, a municipal corporation

By: \_\_\_\_\_  
Michelle Griffith, Executive Director

By: \_\_\_\_\_  
Martha Burke, Mayor



**EXHIBIT A**  
**Legal Description of the Property**

Lot 10A of PARKVIEW ESTATES, BLAINE COUNTY, IDAHO, as shown on the official plat thereof, recorded September 2, 1993, as Instrument No. 356396, records of Blaine County, Idaho.

(Street address: 128 W. Bullion St., Hailey, Idaho 83333)

**EXHIBIT B**  
**Findings of Fact and Conclusions of Law**

[insert prior to recording]

**EXHIBIT C**  
**PUD Development Plan**

[insert prior to recording]



**EXHIBIT D**  
**Ground Lease and Development Agreement**

[insert prior to recording]

**SCHOOL DISTRICT NO. 61,  
BLAINE COUNTY, STATE OF IDAHO**

A RESOLUTION AUTHORIZING CERTAIN GROUND LEASE AND DEVELOPMENT AGREEMENTS FOR AFFORDABLE WORKFORCE HOUSING AVAILABLE TO TEACHERS AND STAFF EMPLOYED BY THE DISTRICT, PERFORMANCE OF ALL OBLIGATIONS THEREUNDER AND EXECUTION AND DELIVERY OF DOCUMENTS IN CONNECTION THEREWITH.

WHEREAS, School District No. 61, Blaine County, State of Idaho (the “**District**”), is a school district created and operating under the laws of the State of Idaho;

WHEREAS, the Board of Trustees of the District (the “**Board**”) is authorized by Idaho law to acquire, operate, maintain, and improve real and personal property used, or to be used, for school purposes or the operation of the District, and to enter into lease agreements regarding the same;

WHEREAS, in furtherance of the District's educational philosophy enunciated in District Policy 102, and to accomplish the District’s educational goals as enunciated in District Policy 104, the Board has the power and duty to employ necessary and qualified certified and non-certified professional staff;

WHEREAS, the Board, in recognition of the severe shortage of affordable workforce housing available to teachers and staff employed by the District, determined that providing teachers and staff with opportunities for affordable workforce housing is a priority of the District and is in the best interests of the District and the community it serves;

WHEREAS, the Board determined that it should pursue a public/private partnership arrangement to procure affordable workforce housing available for its teachers and staff;

WHEREAS, pursuant to that certain Request for Proposals, dated March 16, 2022, the Board received one (1) proposal from ARCH Community Housing Trust, Inc., an Idaho nonprofit corporation (“**ARCH**”) and has identified ARCH as the private partner with whom it desires to enter into a ground lease and development agreement for the use of the certain District-owned real property to develop and operate affordable workforce housing for its teachers and staff (the “**Project**”);

WHEREAS, the Board believes the Ground Lease and Development Agreement (as defined below), which imposes certain development, operation, management and affordable workforce housing rental obligations on ARCH, will enable the District to further its educational purposes by providing affordable workforce housing options for its teachers and staff, thereby increasing the desirability of teachers and staff to remain employed by, or seek employment with, the District;

RESOLUTION – AUTHORIZING CERTAIN GROUND LEASE AND DEVELOPMENT AGREEMENTS FOR AFFORDABLE WORKFORCE HOUSING AVAILABLE TO TEACHERS AND STAFF EMPLOYED BY THE DISTRICT: Page - 1

30129.0143.15014139.5

WHEREAS, the Board intends to delegate certain oversight and managerial authority regarding the development and operation of the Project to the Blaine County School District Superintendent; and

WHEREAS, at the September 13, 2022 meeting of the Board, there was presented to the Board a proposed form of Ground Lease and Development Agreement between the District as Landlord and ARCH as Tenant (the “**Form Ground Lease and Development Agreement**”);

WHEREAS, at the September 13, 2022 meeting of the Board there was presented to the Board a Summary of Terms of the Form Ground Lease and Development Agreement describing the essential aspects of the Form Ground Lease and Development Agreement, including

--the role of the District as ground lessor,

--the role of ARCH to construct, finance, permit and manage the housing units,

--the rental sharing arrangement between the District and ARCH comprising additional consideration to the District in addition to the benefit to the District of accomplishing its objective for affordable housing,

--description of the District’s means for establishing eligibility criteria for occupancy in the housing units and the formula for calculating the adjusted gross income (AGI) to be used in determinations of monthly rent payable by teachers and staff who occupy the housing units,

--certain rights of early termination by the District, and

--other commercially reasonable and typical terms for ground leases and development contracts;

WHEREAS, based upon review of the Form Ground Lease and Development Agreement, the Board indicated it wished to consider ground lease and development agreements substantially similar to the Form Ground Lease and Development Agreement for three parcels of real property owned by the District, as follows:

at 116 W. Bullion Street, Hailey, Idaho (the “**Bullion Street Property**”),

at 111 E. Croy Street, Hailey, Idaho (the “**Croy Street Property**”), and

at 421 McKercher Boulevard, Hailey, Idaho (the “**McKercher Property**,” and together with the Bullion Street Property and the Croy Street Property, the “**Properties**”)

WHEREAS, there has been presented to this meeting three ground lease and development agreements, one for each of the Properties, attached hereto as Exhibits A, B and C and relating respectively to the Bullion Street Property, the Croy Street Property and the McKercher Property, each in substantial conformity to the Form Ground Lease and Development Agreement, and collectively referred to herein as the “**Agreements**”.

RESOLUTION – AUTHORIZING CERTAIN GROUND LEASE AND DEVELOPMENT AGREEMENTS FOR AFFORDABLE WORKFORCE HOUSING AVAILABLE TO TEACHERS AND STAFF EMPLOYED BY THE DISTRICT: Page - 2

30129.0143.15014139.5

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT, that it is in the best interests of the District to enter into the Agreements and Related Documents (as defined below) with ARCH; and

BE IT FURTHER RESOLVED, that the District is authorized to enter into the Agreements with ARCH and the Superintendent of the Blaine County School District (“**District Authorized Officer**”) is authorized to execute and deliver the Agreements in the form presented at this meeting, together with such changes not inconsistent therewith as such District Authorized Officer shall approve, such District Authorized Officer's execution thereof to be conclusive evidence of such approval; provided, however, that delegation to the District Authorized Officer to execute and deliver the Agreements and approve of such changes is conditioned upon evidence that ARCH governing board shall have authorized the Agreements; and

BE IT FURTHER RESOLVED, that the District Authorized Officer may (1) execute and deliver any other documents and agreements that the District Authorized Officer deems necessary, advisable or appropriate in connection with the Agreements (including, without limitation, the Memorandum of Commencement and Expiration Dates (attached as Exhibit C to each Agreement) and the Memorandum of Lease (attached as Exhibit F to each Agreement) (collectively, the “**Related Documents**”), and (2) take such actions as the District Authorized Officer deems necessary, advisable or appropriate to consummate the Agreements, such actions not to be materially inconsistent with the terms of the Agreements, such District Authorized Officer's taking of such action to be conclusive evidence of such approval and determination of the necessity, advisability or appropriateness thereof; and

BE IT FURTHER RESOLVED, that the Superintendent of the Blaine County School District is hereby appointed and authorized to serve as the Landlord’s Liaison (as defined in the each Agreement) and exercise the all the powers and duties specifically delegated therein, or powers and duties necessarily incidental thereto, on behalf of the District; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect and be in force immediately upon its adoption.

ADOPTED AND APPROVED this 11th day of October, 2022

BOARD OF TRUSTEES OF  
SCHOOL DISTRICT NO. 61,  
BLAINE COUNTY, STATE OF IDAHO

By   
Chair, Board of Trustees

ATTEST:

By   
Clerk



**EXHIBIT A  
GROUND LEASE AND DEVELOPMENT AGREEMENT  
BULLION STREET**

See attached.

RESOLUTION – AUTHORIZING CERTAIN GROUND LEASE AND DEVELOPMENT  
AGREEMENTS FOR AFFORDABLE WORKFORCE HOUSING AVAILABLE TO TEACHERS AND  
STAFF EMPLOYED BY THE DISTRICT: EXHIBIT A

30129.0143.15014139.5

**EXHIBIT B  
GROUND LEASE AND DEVELOPMENT AGREEMENT  
CROY STREET**

See attached.

RESOLUTION – AUTHORIZING CERTAIN GROUND LEASE AND DEVELOPMENT  
AGREEMENTS FOR AFFORDABLE WORKFORCE HOUSING AVAILABLE TO TEACHERS AND  
STAFF EMPLOYED BY THE DISTRICT: EXHIBIT B

30129.0143.15014139.5



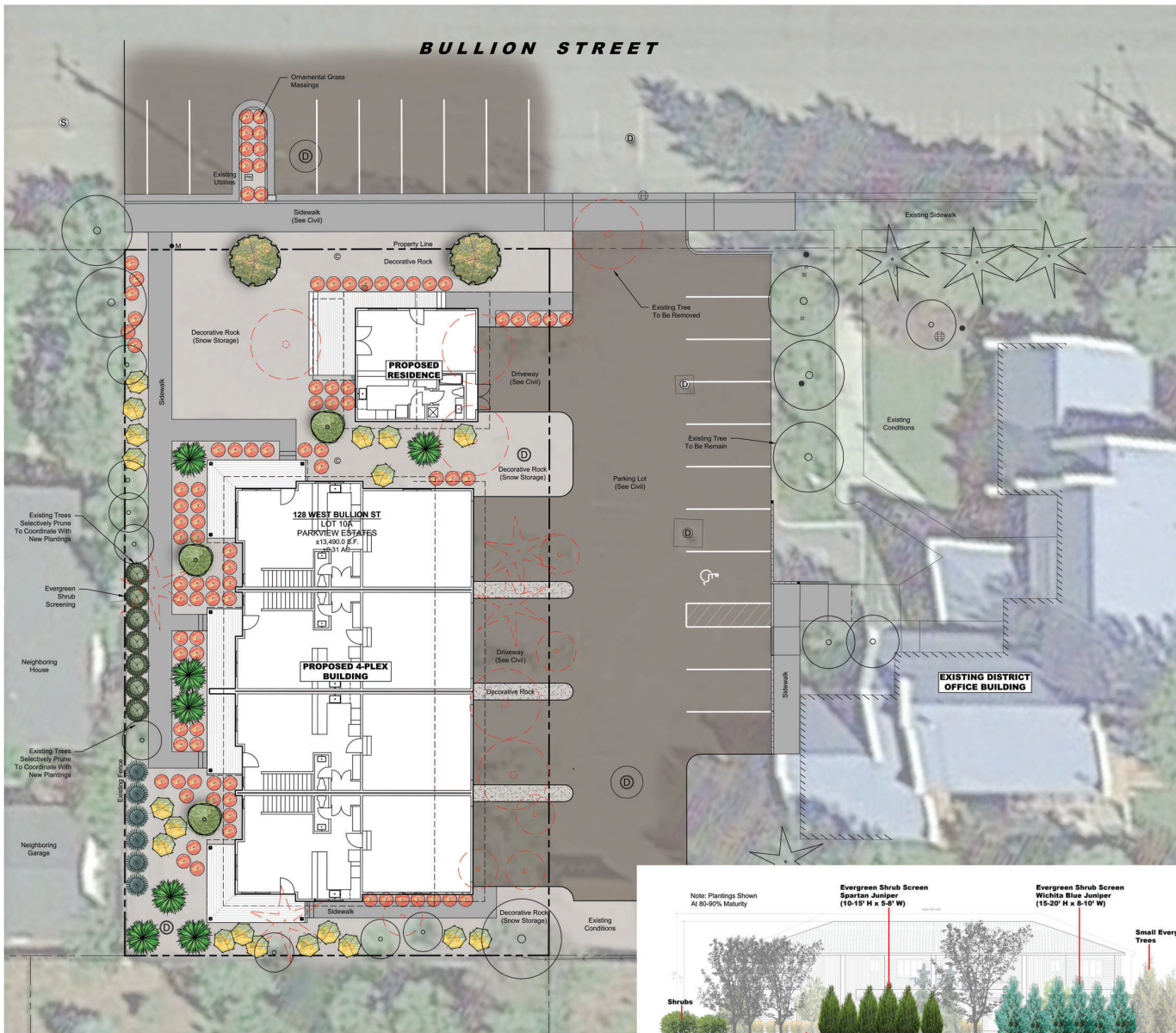
**EXHIBIT C  
GROUND LEASE AND DEVELOPMENT AGREEMENT  
MCKERCHER STREET**

See attached.

RESOLUTION – AUTHORIZING CERTAIN GROUND LEASE AND DEVELOPMENT  
AGREEMENTS FOR AFFORDABLE WORKFORCE HOUSING AVAILABLE TO TEACHERS AND  
STAFF EMPLOYED BY THE DISTRICT: EXHIBIT C

30129.0143.15014139.5

**BULLION STREET**



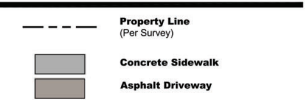
**PLANT LEGEND**

symbol	quan	description	planted size
	2	<b>Street Tree - Class II</b> (Per Street Tree List) Autumn Blaze Maple - <i>Acer x freemanii</i>	3" Cal.
	3	<b>Medium Sized Deciduous Trees</b> Washington Hawthorn - <i>Crataegus phaenopynum</i> Cotoneaster - <i>Aster</i> spp.	2-1/2" Cal.
	7	<b>Small Evergreen Trees</b> Rocky Mountain Juniper - <i>Juniperus scopulorum</i> White Weeping Spruce - <i>Picea glauca 'Pendula'</i> Bristlecone Pine - <i>Pinus conorta</i>	8' Height or 1-1/2" Cal.
	7	<b>Evergreen Screening Shrubs</b> Spartan Juniper - <i>Juniperus chinensis 'Spartan'</i>	B&B @ 6' Height
	6	Wichita Blue Juniper - <i>Juniperus scopulorum 'Wichita Blue'</i>	
	10	<b>Shrub Massing</b> Flaming Cottonaster - <i>Cotoneaster albus</i> Diablo Honeysuckle - <i>Physocarpus opulifolius 'Diablo'</i> Snowmound Spirea - <i>Spiraea x japonica 'Snowmound'</i> Tee Blackhead Spirea - <i>Spiraea betulifolia 'Tee'</i> Common Snowberry - <i>Symphoricarpos albus</i>	5 Gal.
	91	<b>Ornamental Grasses &amp; Perennials</b> Breed Grass - <i>Calamagrostis s.s. 'Keel Fencer'</i> Flame Grass - <i>Miscanthus sinensis</i> Blue Oak Grass - <i>Holcus chirochloa sempervirens</i> Black Eye Susan - <i>Rudbeckia hirta</i> Lavender - <i>Salvia</i> Salvia - <i>Salvia divinorum</i>	1 Gal.
		<b>Decorative Rock</b>	3" Thick

**EXISTING TREE LEGEND**



**PLAN LEGEND**

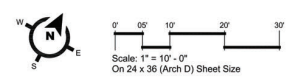
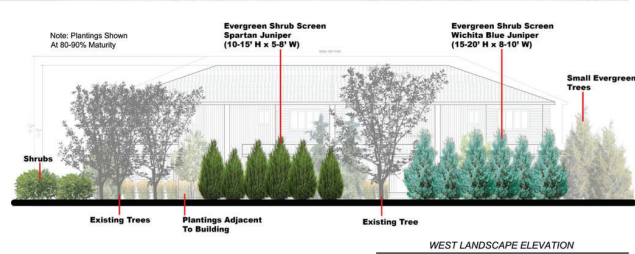


**LANDSCAPE NOTES**

1. All disturbed areas shall be landscaped and drip irrigated with an automatic underground irrigation system.
2. Native compatible plant material will be used to provide a drought tolerant, low water use, & low maintenance landscape to blend seamlessly with the surrounding landscape.
3. Planting beds shall have decorative rock.

**IRRIGATION NOTES**

1. Verify utility locations prior to starting irrigation.
2. Irrigation system to be automatically controlled with smart controller and rain sensor for a water wise system.
3. This is a Drip irrigation only system and shall be installed at the base of all plantings & trees.
4. Irrigation supply connected to the units domestic water system. The point of connection will include an approved backflow prevention device and water meter.



**NS CONSULTING, PLLC**  
Landscape architecture & drone mapping  
Nathan Schutte, ASLA  
P: 208.323.2911  
E: nathanwschutte@gmail.com



The designs and concepts shown are the sole property of NS Consulting. The drawings may not be used except with the expressed written consent of NS Consulting, PLLC.

PROJECT  
**128 BULLION**  
Blaine County School District Housing  
Healey, Idaho

DOCUMENT DATE  
February 16, 2023  
DRAWN BY  
Nathan Schutte

REVISION  
No. Date Remark  
03/14/23 Revision

**DESIGN REVIEW SUBMITTAL**

LANDSCAPE PLAN

**L1**

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 04/10/23    **DEPARTMENT:** Administration    **DEPT. HEAD SIGNATURE:** LH

**SUBJECT:** Consideration of Resolution 2023-\_\_\_, a Resolution adopting 2023 Vision Statement and Goals of the City of Hailey

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code Ord.

**Attachments:**

- 1) Hailey City Council Vision Statement and Goal Summary from the March 9, 2023, City Council Retreat

The City Council conducted a facilitated goal-setting session on March 9, 2023, with the Mayor and City Department Heads. The attached report summarizes this session, including Vision and Goals. The Council should review the report, make any changes that you see fit based on your recollection of the meeting, and adopt Resolution 2023-\_\_\_. The 2009 Hailey Mission and Vision statement are included at the end of the report. These could be removed if they no longer seem as relevant as the recent work of the Council. The 2009 Mission and Vision were not reviewed at the workshop.

The Hailey Vision Statement and Goals will be used in the FY 23/24 budget cycle and other policy planning matters as they may present themselves to the City. Staff suggests that the Vision Statement and Goals be revisited every three to five years, or sooner as major policy plans are updated. For example, the Council may wish to revisit this work upon completion of the upcoming Comprehensive Plan Update.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_    YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_    Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_    Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)  ALL**

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Discussion and amendments (if any) to the 2023 Hailey Vision Statement and Goals. Motion to approve Resolution 2023-\_\_\_, a motion adopting 2023 Vision Statement and Goals of the City of Hailey.

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

**CITY OF HAILEY**  
**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
ADOPTING VISION AND GOALS**

WHEREAS, Mayor Burke presented her State of the City Report on February 27, 2023, A Report which: 1) builds upon the Mayor and Council’s mutually adopted budget goals from 2022; 2) lists the accomplishments of the City; 3) identifies key challenges facing the City, and 4) outlines the top three priorities of each department for the coming year.

WHEREAS, the State of the City Report was a tool for the Council in their Vision and Goal Setting Session of Thursday, May 9, 2023.

WHEREAS, the Vision and Goal Setting Session and resulting report is broad in nature but will inform the FY 23/24 budget; builds upon the State of the City; and addresses priorities of the City of Hailey.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY THAT THE ATTACHEHD 2023 HAILEY VISION AND GOALS ARE HEREBY ADOPTED.**

Passed this \_\_\_\_\_ day of April, 2023.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



**City of Hailey**  
**Session Notes**  
**March 9, 2023 4:30-7:30 p.m.**



**Present:** City Council Members, Mayor, Department Heads

**Group Warm-up – Raccoon Circles**

The group broke into partners or threes and “drew” something interesting about them using long sections of tubular webbing. Then they explained why they chose to draw that and what it means to them.

**GRPI Framework**

We discussed the Goals, Roles, Processes, Interpersonal Relationships (GRPI) Model. Understanding where the majority of conflict arises from is important to the development of plans so that we can create them properly. It also helps to diagnose where issues may stem from when conflict appears, and/or avoid conflict.

- 80% of conflict derives from issues with goals (lack of clarity, lack of agreement, lack of defined goals)
- 16% of conflict derives from issues with roles
- 3% derives from issues with processes
- <1% derives from an actual individual or relationship

Since 94-97% of your results are due to the system you work within, leaving only ~1-3% due to the people who work within the system, it is really important to focus on improving the structure and the system that we require people to work within. We started by getting clear on our goals as a whole group.

**City of Hailey (the community) - Vision**

We brainstormed as a whole group aspects of a long-term vision for Hailey, the community. The goal was to get a *sense* of what we collectively see 10-20 years from now, not necessarily a finalized vision or product.

Ideas shared:

Inclusive - Biodiverse area, respectful of cultures and norms - Wildlife - Spiritual	Recreation – Outdoors and otherwise	Sustainable – Environmental - Healthy community living in harmony with nature - Climate, wildlife and habitats
Fun – a place to come to, not just go through	Safe, less crime all around	Biking, walking, specific paths for use
Traffic slowed	Transportation accessibility, not just cars	Family friendly
Welcoming	Economically sustainable	Winter – clean streets
Affordable living	Young people here (under 40)	Mountain people/lifestyle - Resilience

Equitable	Housing availability – all types	Jobs, night life
Medical care/dental	Primarily full-time residents, not second homes	Thriving financially
Quirky	Pet friendly	Small town feel, but access to cultural, educational events
Good schools	Theater	Community / Collaborative partnerships

We then took the ideas shared and spent a few minutes creating a very rough draft of a vision statement that the group could all support. This was just a working draft to allow us to be on relatively the same page as we dove into goal setting.

*“An environmentally and economically sustainable town/community/city with a safe, fun and equitable approach to family friendly living. It blends together our love for quirky mountain living, recreation and a small-town lifestyle with cultural excellence and biodiversity/diversity.”*

- Other words to consider including: safe, vital, beauty, friendly

### Components of the Vision

Next, we took feedback from the pre-work that was pre-sorted, and went through the categories one at a time to see if there was anything else that should be listed as a component important to supporting the rough vision.

<b>Environment / Natural Resources</b>	<b>Maintenance (up to snuff)/ Infrastructure</b>	<b>Feel &amp; Identity</b>
View shed	Streets	Vision
Disaster preparedness	Fire Station	Uniqueness
Water supply	Police Station	Arts – theaters
Water quality	Utilities – up to date	Culture
Energy production / consumption	Parks & public spaces	Businesses
Wildlife – protect, encourage	Sidewalks, paths	Small town feel
Big Wood River	City Hall	Downtown v. main thoroughfare
Parks	Library / Town Center West	What does our community want? Engage
Floodplain restoration	TCW Campus	Comp Plan 2010 – building/design code
Noise pollution	Equipment – rolling stock	We are “the center of the Valley”
Sustainability initiatives	Website (keep it good)	Historic preservation
Dark sky		Connectivity – bike/ped network
Public lands		Wayfinding
Air quality		
Rotarun		
<b>Housing</b>	<b>Employee/HR/Staffing</b>	<b>Transportation</b>
Affordable	Pay & benefits, stay competitive	Pedestrian, bike



Short term rentals – decisions	Retention	Non-car transportation
Diversity in housing options	How we do our work – processes, systems	Parking
Building	Siloed / Stuck	Streets
Annexations/Developments	Recruitment	Traffic
2 <sup>nd</sup> home ownership	Culture of workplace	ITD Relationships
	Professional development opportunities	Highway – to effect change
<b>Social Services</b> Homelessness Mental health Food security Ability to pay bills Schools Seniors	←These are functions of our partners, not as much the City	

### Essential Services

Also from the pre-work, the top essential services identified were as follows. A () denotes how many points it received when people were given three votes each.

- Emergency services (police, EMS, fire) (23)
- Clean water (18)
- Transportation / Alternates (10)
- Streets/Roads/Path maintenance (9)
- Housing (7)
- Sewer / Trash (6)

### Goals drafting

The group broke into areas of interest, and drafted a goal around the category they were assigned. We used the prompt, if we were to do or accomplish the things listed in the category, what would be the outcome? What would we ultimately want to accomplish?

**Housing** – Attract and retain a socio-economically diverse, functioning/working community.

**Employees** – Create a foundation of hardworking people that care for/take care of our community and thrive in the workplace.

**Transportation** – Have clean and safe streets that support all modes of transport throughout all 4-seasons with emphasis on bikes, pedestrians, and public transportation in order to achieve a well-connected community.

**Environment** – Create a vibrant, resilient community that values clean water, clean air, dark skies, healthy wildlife and a sustainable climate.

**Infrastructure** – Provide essential services and ensure our facilities and community areas are up-to-date and able to accommodate growth.



**Feel/Identity** – Use our unique identity to maintain and enhance what we are today and to guide our future.\*

\* We still need to define our unique identity.

### **Next Steps**

- Continue to define and work through the vision of Hailey to finalize it.
- Tweak and finalize the goals.
- Bring brainstormed information within categories, departmental goals, and budgets together to create a cohesive plan for the council members and departments.

### **Additional information received post session:**

A vision and mission statement from 2009 were found. I am including it below so you have easy reference to it for future thinking.

### **2009 Mission Statement**

The Mayor and Hailey City Council, acting as the administrative and legislative bodies of the city, work on behalf of citizens to maintain and improve the health, safety, and welfare of the city. We accomplish this by setting timely and relevant policies, and by vigorous application of our fiscal responsibilities. Recognizing our role as community leaders, city officials are committed to economical, effective, and ethical local government, and use all powers to make sure the city remains a community of involved citizens.

### **2009 Vision Statement**

Hailey city leaders envision effective and democratic local government led by responsible and responsive officials who act with empathy, dignity and justice. By communicating with each other, departments and boards, and the community at large, we provide the highest level of service possible while ensuring that the city remains a community of involved citizens. Considering that Hailey is one of the last great places to live, we strive to foster a walkable community with diverse population and thriving business, continually providing for careful and responsible growth and economic responsibility toward the future.

**Return to Agenda**