

**AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday April 24, 2023 * Hailey City Hall Meeting Room**

ACTION ITEM = a vote may occur but is not required to be taken

ACTION ITEM.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

Via teleconference: +1 (872) 240-3311, **Access Code:** 543-667-133

Via One-touch: United States <tel:+18722403311,,543667133#>,

From your computer, tablet or smartphone: <https://meet.goto.com/CityofHaileyCityCouncil>

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<https://global.gotomeeting.com/install/543667133>

5:30 p.m. - CALL TO ORDER Open Session for Public Concerns

CONSENT AGENDA:

CA 109	Motion to approve Resolution 2023-053, authorizing the mayor’s signature on the Security Agreement related to the Design Review of the Airport Inn, a project located at 804 South 4 th Avenue (Lot 1B, Block 137, Hailey Townsite). ACTION ITEM	1
CA 110	Motion to approve and authorize the mayor’s signature on Resolution 2023-047, an Initial Task Scope by the Jacobs/GGLO team for launching Hailey’s Comprehensive Plan Update, which outlines the overall scope of work, schedule, and budget for the update ACTION ITEM	10
CA 111	Motion to approve Resolution 2023-054, authorizing the Mayor’s signature and approval of an agreement with Webb Landscaping Inc., for maintenance services at Sunbeam Park. ACTION ITEM	17
CA 112	Motion to approve Resolution 2023-055, authorizing the Mayor to sign a Landscape Maintenance agreement with Clearwater Landscaping for irrigation services on Main St. ACTION ITEM	21
CA 113	Motion to adopt Resolution 2023-056, authorizing the Mayor to sign the Adopt A Park Agreement with ArborCare Resources, Inc. to oversee the health of the trees and vegetation of the Hailey Native Plant Arboretum (Arboretum) during the 2023 park season. ACTION ITEM	25
CA 114	Motion to approve Resolution 2023-057, authorizing the mayor to sign an agreement with Lyons Landscape Architects in the amount of \$16,000, plus reimbursable expenses, to prepare landscape improvement and irrigation design for River Street Right of Way at Bullion St. ACTION ITEM	30
CA 115	Motion to approve Resolution 2023-058, authorizing the mayor to sign Task Order #4 with HDR Engineering, for reviewing the City’s potable system water rights, for a lump sum amount of \$3,500. ACTION ITEM	36
CA 116	Motion to approve Resolution 2023-059, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping, G&G Landscaping, Sun Valley Services, Webb Landscape, and the Wood River Baseball Association, for maintenance and mowing of adopted Parks during the 2023 park season. ACTION ITEM	41
CA 117	Motion to authorize staff to proceed with the purchase of two (2) F150 utility vehicles in an amount approximately \$65,000 each. ACTION ITEM	55
CA 118	Motion to accept bid from Skyline Excavation and Grading in the amount of \$59,042, for construction of a water fill station, and motion to adopt Resolution 2023-060, authorizing the Mayor to sign the bid proposal and project related documents. ACTION ITEM	61
CA 119	Motion to approve Resolution 2023-061, a resolution approving the Wood River Land Trust Croy Canyon Easement Management Plan ACTION ITEM	66
CA 120	Motion to approve Resolution 2023-062, a resolution approving the Wood River Land Trust Colorado Gulch Trails Plan ACTION ITEM	77
CA 121	Motion to approve the Findings of Fact, Conclusions of Law and Decision for a Planned Unit Development by the Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story	

	multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. ACTION ITEM.....	86
CA 122	Motion to approve minutes of April 10, 2023 and to suspend reading of them ACTION ITEM.....	104
CA 123	Motion to approve claims for expenses incurred during the month of March 2023, and claims for expenses due by contract in April, 2023 ACTION ITEM	111

MAYOR’S REMARKS:

MR 000

PROCLAMATIONS & PRESENTATIONS:

- PR 124 Presentation by Mark Sindell of GGLO regarding Hailey Parks Planning (Lions Park, Heagle Park and Hailey Town Square) (no documents)
- PR 125 Presentation by Mark Sindell of GGLO regarding the Hailey Downtown Master Plan (no documents)

NEW BUSINESS:

- NB 126 Discussion of fertilizer and herbicide use on City parks resulting in direction to staff for summer operations ACTION ITEM (no documents)

OLD BUSINESS:

- OB 127 Matters & Motions from Executive Session, if any. ACTION ITEM (no documents)

STAFF REPORTS: Staff Reports Council Reports Mayor’s Reports

- SR 128 Community Development – 2022 Annual Report Presentation (no documents)

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number -1325 Next Resolution Number- 2023-063

AGENDA ITEM SUMMARY

DATE: 04/24/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to approve Resolution 2023-____, authorizing the Mayor’s signature on the Security Agreement related to the Design Review of the Airport Inn, a project located at 804 South 4th Avenue (Lot 1B, Block 137, Hailey Townsite).

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: The Planning and Zoning Commission approved a Design Review Application by the Hailey Airport Inn, LLC, for the addition of two new three-story apartment buildings containing twenty-one (21) residential units, located at 804 South 4th Avenue (Lot 1B, Block 137, Hailey Townsite), on April 19, 2021. As part of the Design Review Standards, infrastructure improvements are required to be completed, unless bonded for, prior to issuance of a Certificate of Occupancy.

Pursuant Title 17: Zoning Regulations, Section 17.10.050.080: Security, A.

Requirements: The applicant may, in lieu of actual construction of required improvements, provide to the city a performance or completion bond as set forth in the performance agreement written by a surety company authorized to do business in the state of Idaho, or other such security, such as cash, letter of credit or set aside agreement, as may be acceptable to the city, in an amount equal to the cost of the engineering and improvements not previously installed by the developer, plus twenty percent (20%), which bond or other security shall fully secure and guarantee completion of the required improvements within a period of one year from the date the bond or other security is issued. The amount of security is subject to approval by the city engineer. If any extension of the one-year period is granted by the city, each additional year, or portion of each additional year, shall require an additional twenty percent (20%) to be added to the amount of the original bond or other security originally provided.

Hailey Airport Inn, LLC, has provided a Security Agreement, in the amount of \$3,733.97. The remaining improvements are expected to be completed by July 31, 2023.

Attachments include:

- 1. Resolution 2023-____: Hailey Airport Inn, LLC, Security Agreement
 - a. Exhibit A: Security Summary Infrastructure Work

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Robyn Davis Phone # 788-9815 ext. 2015.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

____ City Attorney ____ City Administrator ____ Engineer ____ Building
____ Library ____ Planning ____ Fire Dept. ____ _____
____ Safety Committee ____ P & Z Commission ____ Police ____ _____
____ Streets ____ Public Works, Parks ____ Mayor ____ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve Resolution 2023-____, authorizing the mayor’s signature on the Security Agreement related to the Design Review of the Airport Inn, a project located at 804 South 4th Avenue (Lot 1B, Block 137, Hailey Townsite).

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____

Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____

Copies (all info.): Copies

Instrument # _____

CITY OF HAILEY
RESOLUTION NO. 2023-_____

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A SECURITY AGREEMENT RELATED TO
THE DEVELOPMENT OF THE HAILEY AIRPORT INN LOCATED ON LOT 1B,
BLOCK 137, HAILEY TOWNSITE (HAILEY AIRPORT INN, LLC)**

WHEREAS, the City of Hailey has approved the Design Review Application for the Hailey Airport Inn, located at 804 South 4th Avenue (Lot 1B, Block 137, Hailey Townsite) on April 19, 2021, and

WHEREAS, that approval included the associated improvements to the site: Landscaping, Irrigation, Miscellaneous, and Building Construction; and

WHEREAS, this Resolution authorizes the Mayor's signature on the attached documents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Security Agreement related to the Design Review Application for Hailey Airport Inn, located at 804 South 4th Avenue (Lot 1B, Block 137, Hailey Townsite)

Passed this ____ day of _____, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

RECORDING REQUESTED BY AND
WHEN RECORDED, MAIL TO:
Hailey City Hall
ATTN: Mary Cone, Hailey City Clerk
115 South Main Street
Hailey, Idaho 83333

**SECURITY AGREEMENT
FOR LOT 1B, BLOCK 137, TOWNSITE
(804 SOUTH 4TH AVENUE, HAILEY AIRPORT INN)**

THIS SECURITY AGREEMENT FOR THE HAILEY AIRPORT INN located at 804 South 4th Avenue (Lot 1B, Block 137, Townsite) is made and entered into as of the ____ day of _____ 2023, by and between the City of Hailey, Idaho, a municipal corporation, (hereinafter referred to as "**Hailey**") and Hailey Airport Inn, LLC, an Idaho limited liability company, c/o Bryan Evans, whose mailing address is 42 Buttercup Road, Hailey, Idaho, 83333 (hereinafter referred to as the "**Applicant**").

WHEREAS, the Applicant submitted a Design Review Application (the "Application") seeking approval of the addition and construction of two (2) new three-story apartment buildings located at 804 South 4th Avenue in Hailey. The Applicant received approval from Hailey thereof as set forth in the Hailey Planning and Zoning Findings of Fact, Conclusions of Law, and Decision (the "Decision") dated April 19, 2021, and incorporated herein by reference.

WHEREAS, the Applicant requested Certificate of Occupancy prior to completion of construction of infrastructure and related improvements as set forth on attached **Exhibit A** and fulfillment of certain obligations of the Applicant set forth in the Decision (hereinafter collectively referred to as the "**Improvements**") and as a condition thereof the Applicant is required by the Hailey City Council to post security therefore consistent with the Hailey City Code §17.10.050.080 (A); and,

NOW, THEREFORE, the Applicant and Hailey hereby covenant and agree as follows:

The Applicant, simultaneously with the execution of this Agreement, deposits with Hailey:

A cash deposit with Hailey (in the form of a certified check) in the total amount of three thousand seven hundred thirty-three dollars and ninety-three cents (\$3,733.93) (the "**Security**")

CASH SECURITY AGREEMENT
RE: Hailey Airport Inn, LLC (Airport Inn) - page 1 of 5

32022-007

as security for complete performance and construction of the Improvements upon the following terms and conditions:

1. The Security secures completion of the Improvements identified on **Exhibit A**. The Applicant shall complete construction of all Improvements on or before July 31, 2023, or the amount of the Security applicable to such Improvements which are not complete shall be due and payable to Hailey up to the full amount thereof and Hailey may draw upon such cash deposit as secures such incomplete Improvements as Hailey in its sole discretion determines necessary to complete the Improvements or any portion thereof.

2. The cash deposit shall be held solely in the name of the City of Hailey, Idaho as trustee/contingent beneficiary in a segregated interest-bearing account, with interest accruing to the benefit of Applicant, and shall be held by Hailey in lieu of the Owner filing or depositing a performance bond with Hailey. Hailey shall make monthly advances to Applicant from the Security during the course of Applicant's construction of Improvements conditioned upon the satisfaction of the conditions set forth in this Agreement, including the following:

Hailey shall receive a completed Advance requisition accompanied by the items set forth below by the 15th day of each calendar month:

(a) a certificate of Applicant's project engineer breaking down the use of proceeds of the requested Advance specifying the Improvement costs and the applicable Improvement budget category to be paid with the proceeds of such Advance, and attaching such bills or invoices as requested by Hailey describing the items purchased or to be purchased and/or the services rendered or to be rendered,

(b) a reconciliation of actual Improvement costs to the Improvement budget, which shall demonstrate that after giving effect to the proposed Advance, that the funds available to pay Improvement costs are sufficient to pay all costs to complete the Improvements, and

(c) such other certifications or statements as Hailey shall reasonably request to confirm the information delivered pursuant to clauses (a) and (b) above.

3. In the event the Applicant fails or refuses to complete the Improvements or any portion thereof on or before the date as set forth in Paragraph Number 1 hereinabove, Hailey shall have the right, but not the obligation, to draw the funds from the cash deposit and apply the proceeds thereof to construction of the Improvements or any portion thereof. To the extent the funds are drawn upon from the Security, they must be used for the construction of the Improvements or returned to the Applicant.

4. In case of default by the Applicant, if the total cost of construction of the Improvements is less than the amount of the Security, Hailey agrees to return to the Applicant the unused portion of the Security funds. However, if the cost of installing or constructing the Improvements is greater

CASH SECURITY AGREEMENT

RE: Hailey Airport Inn, LLC (Airport Inn) - page 2 of 5

than the amount of the Security, the Applicant agrees to reimburse and hold harmless Hailey for any and all additional costs and expenses incurred by Hailey associated with installing and constructing the Improvements.

5. In the event the Applicant completes construction of the Improvements secured by the Security on or before the dates set forth in Paragraph Number 1 herein above, Hailey shall release funds, including any and all interest accrued thereon, to the Applicant upon receiving written notice by the City Engineer that the Improvements have been installed according to applicable ordinances, regulations, plans and specifications, and that the same has been inspected and approved by the City Engineer. Also, the Applicant may apply for a partial release of the Security from Hailey as described in paragraph 2.

6. In addition to the foregoing, the Applicant is responsible for and shall pay any and all fees reasonably incurred by the City Engineer in providing services associated with the review of and/or inspections necessary to confirm completion of any or all of the Improvements required.

7. This Agreement is not a guarantee that any of the Improvements will be constructed nor does this Agreement obligate Hailey in any way to complete any of said Improvements. This Agreement is not intended, nor shall it be construed as a third-party beneficiary contract or creating any third-party beneficiary rights.

IN WITNESS WHEREOF, the parties hereto have signed this document the day and year first written above.

Hailey Airport Inn, LLC, an Idaho Limited Liability Company

by _____
Bryan Evans, Managing Member

THE CITY OF HAILEY, IDAHO

by _____
Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

STATE OF IDAHO)
) ss.
County of Blaine)

On this ____ day of _____, 2023, before me, a Notary Public, in and for said County and State, personally appeared Brant Tanner, known or identified to me on the basis on satisfactory evidence, to be the managing member of Tanner Investments, LLC, an Idaho limited liability company, the limited liability company that executed the instrument or the person who executed the instrument on behalf of said limited liability company and acknowledged to me that such limited liability company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

NOTARY PUBLIC FOR IDAHO
Residing at: _____
My commission expires: _____

STATE OF IDAHO)
) ss.
County of Blaine)

On this ____ day of _____, 2023, before me, a Notary Public, in and for said County and State, personally appeared Martha Burke, known or identified to me on the basis on satisfactory evidence, to be the duly elected Mayor of the City of Hailey, Idaho, a municipal corporation, the municipal corporation that executed the instrument or the person who executed the instrument on behalf of said municipal corporation, and acknowledged such municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

NOTARY PUBLIC FOR IDAHO
Residing at: _____
My commission expires: _____

EXHIBIT A

to Security Agreement Re: Lot 1B, Block 137, Hailey Townsite

AIRPORT INN C OF O BONDING REQUIREMENTS		
Snowmelt manifolds	\$1,000.00	EPI needs to install 2 manifolds for the snowmelt system. Waiting for the spring.
Landscaping	\$2,111.64	Once the manifolds are in, we can come back and install the remaining landscaping in those areas.
Subtotal	\$3,111.64	
20% Addition	\$ 622.33	
TOTAL	\$3,733.97	

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/24/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to approve and authorize the mayor’s signature on Resolution 2023-_____, an Initial Task Scope by the Jacobs/GGLO team for launching Hailey’s Comprehensive Plan Update, which outlines the overall scope of work, schedule, and budget for the update.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16
(IF APPLICABLE)

BACKGROUND: A primary goal within the Community Development Department (CDD) is to update, refine, build upon, and modernize Hailey’s Comprehensive Plan to meet the needs of its current and future citizenry for years to come. As a result, in January 2023, CDD published a Request for Qualifications seeking to contract with a consultant team to assist in this update. CDD received two Request for Qualification (RFQ) Proposals. The firms that submitted RFQs, GGLO/Jacobs – based in Boise, Idaho; and Logan Simpson -- based in Fort Collins, Colorado, were interviewed by CDD Staff and elected officials. While both teams exuded incredible initiative, creativity, composure, thoughtfulness, and extensive experience in Comprehensive Plan updates, Staff selected the Jacobs/GGLO team to help assist in this process.

The Jacobs/GGLO team enthusiastically shared the intent to build upon and bring together former planning efforts to create an updated and timely Comprehensive Plan that solidifies a roadmap for the future of Hailey, further incorporating components of traditional plans, as well as new, transformative ideas, and recommendations, while retaining the historical character of Hailey’s existing Comprehensive Plan. The Jacobs/GGLO team has prepared an initial task scope, which outlines the overall scope of work, schedule, and budget for the Comprehensive Plan update, which are highly dependent on the extent and methods of public engagement. For this reason, the initial task for launching the comprehensive plan update, as described in the attached document, will be a detailed scoping effort between the City of Hailey Staff and the Consultant Team. This initial effort will help ensure that the needs of the city and the desires of the community are fully explored, discussed, and reflected in the scope, schedule, and budget of the project. The scoping effort is a prelude to all other tasks and is proposed to be accomplished as a standalone, lump sum task that will result in a detailed public engagement plan and scope, schedule, and budget for the remainder of the project. Those work elements will be added to this task order via a future amendment.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve and authorize the mayor’s signature on Resolution 2023-_____, an Initial Task Scope by the Jacobs/GGLO team for launching Hailey’s Comprehensive Plan Update, which outlines the overall scope of work, schedule, and budget for the update.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL: Motion to approve and authorize the mayor's signature on Resolution 2023-_____, an Initial Task Scope by the Jacobs/GGLO team for launching Hailey's Comprehensive Plan Update, which outlines the overall scope of work, schedule, and budget for the update.

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____

Copies (all info.): Copies

Instrument # _____

**CITY OF HAILEY
RESOLUTION NO. 2023-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY TO SIGN AN
INITIAL TASK SCOPE, TASK ORDER NO. 3, WITH JACOBS ENGINEERING
GROUP, INC., FOR CONTRACT FOR SERVICES RELATED TO HAILEY'S
COMPREHENSIVE PLAN UPDATE.**

WHEREAS, the City of Hailey desires to contract with Jacobs Engineering, Inc., for a variety of planning, zoning and community development work related to the update of Hailey's Comprehensive Plan.

WHEREAS, the City of Hailey and Jacobs Engineering, Inc., have agreed to the terms and conditions of the Initial Task Scope, Task Order No. 3, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves Task Order No. 3 with Jacobs Engineering Inc.

Passed this ____ day of April, 2023

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

Task Order No.: 3

Effective Date: May 1, 2023

This Task Order is entered into on the effective date noted above pursuant to the "Master Professional Services Agreement" between City of Hailey, Idaho, ("Client") and Jacobs Engineering Group Inc. ("JACOBS"), executed October 28, 2022, ("Agreement"). The Agreement is incorporated herein and forms an integral part of this Purchase Order. However, in case of conflict, the terms of the Agreement shall control.

Services Authorized

Client authorizes JACOBS to perform the Services described in Exhibit A attached hereto and incorporated herein.

Pricing

Firm Fixed Price of \$9,875.00 per Exhibit A

Schedule as outlined in Exhibit A

JACOBS ENGINEERING GROUP INC.

CITY OF HAILEY, IDAHO

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Project Understanding

The City of Hailey (the City) selected the Jacobs team (including subconsultants GGLO, Agnew::Beck and Clearwater Financial) to deliver an updated and refreshed comprehensive plan. The City of Hailey has made progress and accomplished much of what it set out to in the 2010 Comprehensive Plan but has experienced tremendous growth over the last 15 years, straining the housing supply, urban services, and social cohesion. We understand the comprehensive plan update to include a robust public engagement effort to inform updates to certain elements within the comprehensive plan including:

- Detailed public engagement plan with attendant diversity, equity & inclusion (DEI) strategy
- Community profile
- Existing conditions report
- Community vision statement
- Future land use plan
- Mobility and transportation element
- Economic development element
- Housing element

The work tasks (scope), schedule, and budget for all the above are highly dependent on the extent and methods of public engagement. For this reason, the initial task for launching the comprehensive plan update, as described in this document, will be a detailed scoping effort between City of Hailey staff and the consultant team. This initial effort will help ensure that the needs of the City and the desires of the community are fully explored, discussed, and reflected in the scope, schedule, and budget of the project. The scoping effort is a prelude to all other tasks and is proposed to be accomplished as a standalone, lump sum task that will result in a detailed public engagement plan and scope, schedule, and budget for the remainder of the project. Those work elements will be added to this task order via a future amendment.

Kick-off & Scoping

Successful projects begin with a common understanding of the project objectives and a well-defined process for arriving at those objectives. To this end, a standalone, collaborative scoping process at the outset of the project will build a foundation for success that allows the team to “trust the process” to achieve the project goals. Importantly, this task includes the development of a detailed public engagement plan that will establish the who/how/what of the engagement process and the ultimate project schedule.

Task 1 – Kickoff & Scoping

- 1.1 Prepare kickoff meeting agenda & materials
- 1.2 Kickoff meeting
- 1.3 Develop a detailed public engagement plan & DEI Strategy
- 1.4 Establish committees
- 1.5 Modify scope & schedule
- 1.6 Develop a level of effort (LOE)
- 1.7 Final contract

Deliverables

- Kickoff meeting agenda, summary, & notes
- Detailed public engagement plan & DEI strategy
- Committee rosters & proposed meeting schedule
- Draft SOW, schedule, & budget
- Final SOW, schedule, & budget

Schedule

Task	May 1-7	May 8-12	May 15-19	May 22-26	May 29-June 2
Prepare kickoff materials					
Kickoff meeting					
PE plan & DEI Strategy					
Establish committees					
Scope & schedule					
Develop LOE					
Final contract					

Assumptions

- The City will manage the formation of all committees and work groups as agreed to the detailed public engagement plan including but not limited to the City management team, citizen steering committee, DEI committee, etc.

Budget

For this Task Order, the consulting team will perform the above noted tasks for a lump sum fee of \$9,875 to be invoiced regularly in accordance with the October 28, 2022, Professional Services Agreement between Jacobs Engineering Group Inc. and the City of Hailey. Near the end of execution of this initial scope of work, the consulting team will submit a proposed scope and fee to deliver additional services for the City's consideration prior to engaging in execution of the work plan to create the updated comprehensive plan.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/24/23

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to approve Resolution 2023- ____, authorizing the Mayor's signature and approval of an agreement with Webb Landscaping Inc., for maintenance services at Sunbeam Park. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Webb Landscaping has been the contractor for the maintenance of Sunbeam Park. The agreement was previously in place with the developer. Ownership of the park has now transferred over to the City of Hailey and staff desires to renew said agreement for 2023. The contract is identical to the responsibilities last year and the total remains the same at \$33,500.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2023- ____, authorizing the Mayor's signature and approval of an agreement with Webb Landscaping Inc., for maintenance services at Sunbeam Park. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2023-__**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR'S SIGNATURE AND APPROVAL OF
AN AGREEMENT WITH WEBB LANDSCAPE INC., FOR MAINTENANCE SERVICES
AT SUNBEAM PARK.**

WHEREAS, the City of Hailey desires to continue to have Webb Landscape provide landscaping maintenance of Sunbeam Park.

WHEREAS, the City of Hailey and Webb Landscape have agreed to the terms and conditions of the contract, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the contract between the City of Hailey and Webb Landscape and that the Mayor is authorized to execute the attached Agreement,

Passed this 24th day of April, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



Webb Landscape, Inc.
 162 Glendale Road
 Bellevue, Id 83313
 (208) 788-2066
 (208) 788-2633
 www.webbland.com

Property Services Contract 2023

MARATHON PARTNERS
 P.O. BOX 3118
 KETCHUM, ID 83340

Customer ID: MAR004
Phone: (208) 726-8008
Email: edumke@mac.com
Site Address: SUNBEAM PARK
Service Area: HAILEY
Account Manager: Brian Ros - 720-8014

Property Services			
<input checked="" type="checkbox"/>	Weekly Property Mow Service	\$484.00	
<input checked="" type="checkbox"/>	Spring Lawn Clean-Up	\$968.00	
<input checked="" type="checkbox"/>	Fall Leaf Clean-Up (2 per year)	\$968.00	
<input checked="" type="checkbox"/>	Natural Area Mow (2 per year)		\$726.00
<input type="checkbox"/>	Lawn Aeration		
Horticulture Services			
<input type="checkbox"/>	Tree & Shrub Dormant Oil		
<input type="checkbox"/>	Driveway/Patio Weed Control		
<input type="checkbox"/>	Spruce Weevil Application		
<input type="checkbox"/>	Fungal Leaf Disease (2 per year)		
<input type="checkbox"/>	Systemic Insect Control		
<input checked="" type="checkbox"/>	Spring Lawn Weed Control	\$660.00	
<input checked="" type="checkbox"/>	Lawn Fertilization Program (2 per year)	\$858.00	
<input type="checkbox"/>	Natural Area Weed Control		
<input type="checkbox"/>	Natural Area Fertilization		
<input checked="" type="checkbox"/>	Tree & Shrub Insect Control (3 per year)		T&M
<input type="checkbox"/>	Scale Application		
<input type="checkbox"/>	Tree Borer Control (2-3 per year)		
<input checked="" type="checkbox"/>	Fall Lawn Weed & Nutrient Package		\$858.00
<input type="checkbox"/>	Fall Spider Barrier		
<input type="checkbox"/>	Anti-Desiccant		
<input type="checkbox"/>	Organic Only		
Irrigation Services (Labor Only)		Garden Detail Services (Labor Only)	
<input checked="" type="checkbox"/>	Irrigation Start-Up** & System Test	\$726.00	
<input checked="" type="checkbox"/>	Backflow Inspection (State Required)**	\$75.00	
<input checked="" type="checkbox"/>	Irrigation Inspection & Repair (1 per year)	T&M	
<input checked="" type="checkbox"/>	Irrigation Repairs (T&M - as needed)**	T&M	
<input checked="" type="checkbox"/>	Irrigation Winterization**	\$726.00	
<input checked="" type="checkbox"/>	Spring Bed Clean-Up**		\$787.00
<input checked="" type="checkbox"/>	Bi-Weekly Garden Bed Detail Service**		T&M
<input type="checkbox"/>	Seasonal Flower Installation**		
<input type="checkbox"/>	Fall Bed Composting**		
<input checked="" type="checkbox"/>	Fall Bed Winterization**		\$787.00
Water Feature Services (Labor Only)		Special Services	
<input type="checkbox"/>	Water Feature Start-Up**		
<input type="checkbox"/>	Water Feature Maintenance**		
<input type="checkbox"/>	Water Feature Winterization**		
<input type="checkbox"/>	Vole Control		
<input checked="" type="checkbox"/>	Tree Well Maintenance		T&M
<input checked="" type="checkbox"/>	Tree Fertilization		\$180.00
<input type="checkbox"/>	Clean Rain Gutters		
Arbor Services		Winter Services	
<input type="checkbox"/>	Shrub and/or Tree Pruning		
<input type="checkbox"/>	Stake Install & Removal		
<input type="checkbox"/>	Snow Plowing		
<input type="checkbox"/>	Snow Shoveling & Blowing		

*Irrigation repairs billed separately. **Prices listed do not include materials or debris removal for Irrigation, Garden Detail or Water Feature services. Charges refer to per time price, some services require multiple visits. After hours, holiday and emergency rates are time and a half.

Contracts renew on March 15, 2023 and we will, in good faith, continue services as usual if contract is not returned by above date.

Comments/Requests: _____

I authorize Webb Landscape, Inc. to perform the services listed above and agree to the contract prices and terms set forth.
 Terms: Net 15th, 18% APR. I agree to pay the specified charges on past due balances.

SIGNATURE: _____ DATE: _____
 Return signed contract via email to webb.ar@webbland.com, via fax to (208)788-2633 or mail to 162 Glendale Rd., Bellevue, ID 83313

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/24/23

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2023-____, authorizing the Mayor to sign a Landscape Maintenance agreement with Clearwater Landscaping for irrigation services on Main St. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City would like to enter into a landscape maintenance agreement with Clearwater Landscaping. Clearwater Landscaping will provide irrigation services and maintenance repairs as well as activating and winterizing the irrigation system. Attached is the proposed agreement. The total for the services is \$3,970.00.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2023-____, authorizing the Mayor to sign a Landscape Maintenance agreement with Clearwater Landscaping for irrigation services on Main St. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2023-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH CLEARWATER
LANDSCAPING, IN THE AMOUNT OF \$3,970.00 FOR IRRIGATION SERVICES,**

WHEREAS, the City of Hailey desires to have Clearwater Landscaping provide irrigation services,

WHEREAS, the City of Hailey and Clearwater Landscaping have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and Clearwater Landscaping, and that the Mayor is authorized to execute the attached agreement.

Passed this 24th day of April, 2023

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



Award Winning Design, Installation, and Service

P.O. Box 7690, Ketchum, ID 83340
 Ph: 208-788-5486 Fx: 208-788-7967

City of Hailey
 115 S. Main St.
 Hailey, ID 83333

Main St. Water 50%Parks, 50% Flowers

Ph: 208-788-9830
 Email:

2023 Landscape Maintenance Agreement

Spring Beds - All beds areas will be cleaned of all debris as weather permits.	N/A
Turf: Mowing, Trimming, & Blowing - Mowing will begin approximately mid-May. All lawns will be mowed 21 times at 2-3 1/2". Any additional mowing will be done on a Time & Materials basis, or as requested.	N/A
Fertilizer & Weed Control - All turf areas will be fertilized 3 times annually. Weed control will be done as necessary or upon request.	N/A
Fall Bed Clean up - Will be performed once in the fall weather permitting. Additional Clean up will be done on a Time & Material basis or upon request.	N/A
Trees & Shrubs Care - Trees and shrubs will be lightly pruned in the spring. Shrub pruning will be done depending on location and variety. Trees will be pruned of dead and broken material only. Heavy pruning will be done on a Time & Material basis. Winter Burlap wrapping TBD on Time and materials.	N/A
Bed Maintenance - All beds will be cleaned of debris in the spring. One application of fertilizer will be applied annually. Beds will be weeded weekly, bi-weekly, or monthly as needed depending on yearly planting and clients requests. Additional fertilizer and weeding may be done on a Time & Materials basis. All insect maintenance will be done on a Time & Material basis.	N/A Monthly
Irrigation - Systems will be activated in the spring, and winterized in the fall. Water schedules will be set according to weather and site conditions. All irrigation repairs will be done on a Time & Material basis. (Activate and Winterize ONLY) (Monitoring/Repairs TBD Bi-Weekly T&M)	\$3,970.00
Central Control Monitoring/Weather Based Irrigation - Takes into account five weather factors that influence plant water requirements and adjusts irrigation daily. Flow control immediately isolates and eliminates unscheduled water usage, including mainline & lateral breaks or unscheduled watering.	N/A
Natural Area Maintenance - Natural areas will be cleaned once in the spring. Fertilizer will be applied once annually and weed control will be done as necessary. All natural areas will be mowed once in the fall. Additional mowing will be done on a Time & Materials basis.	N/A
Aquatic Maintenance - All pond/water feature maintenance will be done on a Time & Materials basis.	N/A
TOTAL FOR LANDSCAPE MAINTENANCE SERVICES LISTED ABOVE:	\$3,970.00
Prepayment Option (5% discount if paid in full by April 15, 2023)	\$3,771.50

Recommended - Please check any additional services you would like provided. For items not estimated a quote will be provided upon your request. All checked items will be invoiced separately.

◊ Systemic Aphid Injection (1 App)	Pending /App	◊ Thatching	T&M
◊ Aphids and Mites (3 Apps)	T&M /App	◊ Compost/Mulch	T&M
◊ Biomineral Tea (1 App)	T&M /App	◊ Mechanical Edging	T&M
◊ Black Leaf Spot (2 Apps)	T&M /App	◊ New Flower Installation	T&M
◊ Borer Application (2 Apps)	T&M /App	◊ Custom Flower Pots	Call For Details
◊ Deep Root Fertilize Trees/Shrubs (2 Apps)	T&M /App	◊ Deer Repellant Application	T&M
◊ Dormant Oil (1 App)	T&M /App	◊ Aerating	T&M
◊ Pine Needle (1 App)	T&M /App	◊ Gutter Cleaning	T&M
◊ White Pine Weevil (1 App)	T&M /App	◊ Backflow Test	\$85.00/Each
◊ Vole Control (1 App)	T&M /App	◊ Professional Water Audit	Call For Details

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/24/23

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2023-___, authorizing the Mayor to sign the Adopt A Park Agreement with ArborCare Resources, Inc. to oversee the health of the trees and vegetation of the Hailey Native Plant Arboretum (Arboretum) during the 2023 park season **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Adopt a Park program is designed to provide the participants the opportunity to work and care for the parks to help maintain them and keep them looking their best. ArborCare Resources, Inc. has donated their time and services to the Arboretum for years and is interested in continuing to provide these services. The park adopters provide a valuable and generous service to the community through the Adopt a Park program. Their contribution is greatly appreciated.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2023-___, authorizing the Mayor to sign the Adopt A Park Agreement with ArborCare Resources, Inc. to oversee the health of the trees and vegetation of the Hailey Native Plant Arboretum (Arboretum) during the 2023 park season. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2023-__
RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING AN AGREEMENT WITH ARBORCARE RESOURCES, INC. TO
OVERSEE THE HEALTH OF THE TREES AND VEGETATION OF THE HAILEY
NATIVE PLANT ARBORETUM .

WHEREAS, the City of Hailey desires to receive services from ArborCare Resources, Inc. under which ArborCare Resources, Inc. will oversee the health of the trees and vegetation of the Hailey Native Plant Arboretum (Arboretum).

WHEREAS, the City of Hailey and ArborCare Resources, Inc. have agreed to the terms and conditions of the 2023 Memorandum of Understanding, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and ArborCare Resources, Inc. and that the Mayor is authorized to execute the attached Agreement,

Passed this 24th day of April, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



MEMORANDUM OF UNDERSTANDING

ArborCare Resources, Inc. and the CITY OF HAILEY

Adopt a Park Program for **Hailey Native Plant Arboretum** (Arboretum)

This Memorandum of Understanding (MOU) is entered into by ArborCare Resources, Inc. and the City of Hailey (City) this ___ day of April, 2023.

RECITALS

- A. The City is the owner of several city parks, including the Arboretum, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. ArborCare Resources, Inc. is a local tree care company interested in making a civic contribution to the community and participating in the Adopt a Park Program and is willing to maintain the Arboretum.
- C. Subject to the terms and conditions of this MOU, the City and ArborCare Resources, Inc. wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of ArborCare Resources, Inc.

DUTIES AND RESPONSIBILITIES

ArborCare Resources, Inc. shall:

1. Oversee the health of the trees and vegetation of the Arboretum and report any problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage or vandalism to
2. Hailey Parks Staff 208-721-4138 or pwadmin@haileycityhall.org
3. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.
4. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.

City shall:

1. Adjust the irrigation system as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas, to the best of the irrigation system's abilities. Comply with Hailey's irrigation rules by irrigating at night on even numbered calendar days.
- 2. Provide a 2' x 3' foot sign at the entrance to the park with the ArborCare Resources, Inc. logo, Gold Leaf Adopter status, and contact information.

3. Publish an 8.5" x 11" company profile with logo and photos in the City newsletter and equivalent on the City website.
4. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
5. Publish one City newsletter article (all adopters in one article).
6. Publish logo listing in City newsletter and on City website June through October.
7. Publish logo listing in Adopt a Park Program guide.
8. Provide three no-fee park reservations for ArborCare Resources, Inc. company events.

ArborCare Resources, Inc. and the City shall:

1. Meet at least twice a year as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate when possible on joint projects and activities additional to those outlined previously in this agreement. Hailey may request that ArborCare Resources, Inc. perform additional tree maintenance if tree health issues are identified.
 - A. ArborCare Resources, Inc. shall perform labor for agreed upon cooperative projects, and provide an invoice to City for such costs.
 - B. City shall provide supplies and materials to agreed upon projects.
 - C. City shall produce a purchase order for supplies and materials.

ArborCare Resources, Inc. and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.

Wellingford
ArborCare Resources, Inc.

4-10-23
Date

Mayor, City of Hailey

Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/24/23

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY _____

SUBJECT: Motion to adopt Resolution 2023-____, authorizing the mayor to sign an agreement with Lyons Landscape Architects in the amount of \$16,000, plus reimbursable expenses, to prepare landscape improvement and irrigation design for River Street Right of Way at Bullion St. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The attached agreement represents the proposed services of Lyon Landscape Architects. The work includes preparing landscape and irrigation plans on River St at Bullion St. and one block north and one block south. Please refer to the attached scope of work for details.

The total fee is a not-to-exceed \$16,000, plus reimbursable expenses at a 10% mark-up.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input checked="" type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2023-____, authorizing the mayor to sign an agreement with Lyons Landscape Architects in the amount of \$16,000, plus reimbursable expenses, to prepare landscape improvement and irrigation design for River Street Right of Way at Bullion St. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2023-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH LYONS
LANDSCAPE ARCHITECTS, IN THE AMOUNT OF \$16,000, PLUS REMIBURSABLE
EXPENSES, TO PREPARE LANDSCAPE IMPROVEMENT AND IRRIGATION
DESIGNS FOR RIVER STREET RIGHT OF WAY AT BULLION ST.,**

WHEREAS, the City of Hailey desires to have Lyon Landscape Architects provide landscape and irrigation plans,

WHEREAS, the City of Hailey and Lyons Landscape Architect have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Agreement between the City of Hailey and Lyon Landscape Architects, and that the Mayor is authorized to execute the attached agreement.

Passed this 24th day of April, 2023

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

March 7, 2023

Brian Yeager
Public Works Director
City of Hailey
115 S Main Street
Hailey, ID 83333

RE: River Street ROW – Bullion St & 1 Block N & S - Landscape Improvements

Dear Brian,

Thank you for the opportunity to provide you with a proposal for the River St ROW Project. The scope of work is for the W Bullion St block on both sides of the street, plus the south intersection of W Carbonate St and the north intersection at Croy St. The intended work is for the landscape and irrigation design associated with the road and right of way improvements by Stanley Consultants and their design team. If there is anything omitted from the scope of work, please reach out to let me know.

SCOPE OF WORK

Task 1 – Project Management

- Obtain AutoCAD survey and appropriate AutoCAD files from the Project Engineer. Final Site Plan prepared by others.
- Site Visit to review and observe existing vs proposed site conditions
- Review City of Hailey Landscape and Irrigation code requirements
- Review Civil ROW Improvement Drawings and notes
- Meeting with the City of Hailey Public Works and Planning Department to discuss plant & tree ROW standards, Tree standards and Irrigation Component standards
- Meeting with City of Hailey Tree Committee
- Meeting with Stanley Consultants and other consultants on the project
- Review of proposed design with consultants and City of Hailey staff

Task 2 – Preliminary Landscape Plans

- City of Hailey Landscape Code Requirements
- Preliminary Landscape Planting Plans shall include:
 - a. Landscape Planting Plan
 - i. Plant Schedule, Planting Notes, Plant Images, Landscape Calculations
 - ii. Street Trees, Parking Lot Landscaping, Perimeter Landscaping, Street ROW Improvements
 - b. Landscape Planting Details
 - c. Tree Planting Details – including Silva Cell construction detail and notes (or other options)
 - d. Bollard details and coordination with electrical
 - e. Electrical coordination – pole lights, electrical, outlets, etc
- Provide PDF drawings for Review Submittal
- Respond to City & Consultant Comments

Task 3 – Preliminary Irrigation Plans

- City of Hailey Irrigation Code Requirements
- Preliminary Landscape Irrigation Plans shall include:
 - a. Landscape Irrigation Plan
 - i. Irrigation Layout, Irrigation Notes and Point of Connection, Controller Location
 - b. Landscape Irrigation Details
- Provide PDF drawings for Review Submittal
- Respond to City & Consultant Comments

Task 4 – Final Landscape and Irrigation Construction Drawings

- Review feedback from City & Consultant comments. Update drawings per updated civil site plan
- Updated Landscape Planting Plans shall include:
 - a. Landscape Planting Plan
 - i. Plant Schedule, Planting Notes, Plant Images, Landscape Calculations
 - b. Landscape Planting Details
 - c. Tree Planting Details
 - d. Bollard Details – coordinate with electrical
- Coordinate with civil and electrical as necessary
- Irrigation Plans shall include:
 - a. Irrigation Layout, Schedule, Irrigation Details and Notes
- Provide PDF drawings for final documentation
- Provide Landscape & Irrigation Standard River Street ROW Manual
- Provide Landscape Maintenance Manual

Task 5 – Bid Services

- Respond to Bid Questions
- Provide Addenda / RFI Response as necessary

Task 6 – Construction Administration – Hourly, as requested

- Provide ASI, RFI Responses
- Pre-Construction Meeting
- Periodic Site Meetings with follow up Field Reports
- Submittal Review & Approval
- Punchlist Walkthrough
- Final Approval Notice

FEE FOR PROFESSIONAL SERVICES	FEE
Task 1 – Project Management	\$2,000
Task 2 – Preliminary Landscape Plans	\$3,750
Task 3 – Preliminary Irrigation Plans	\$3,000
Task 4 – Final Landscape and Irrigation Plans	\$6,000
Task 5 – Bid Services	\$1,250
Task 6 – Construction Administration	Hourly
TOTAL DESIGN FEE	\$16,000

ADDITIONAL SERVICES

May include, but not limited to the following:

- Work relating to the change / adoption of landscape and irrigation Hailey City Standards
- Work related to city standards related to lighting, benches, pole lights, bollards, trash enclosures, etc
- Work related to other city projects, including Town Square, Hailey Master Planning through URA, etc
- Significant Redesign after approved layout in Task 2 and 3
- Technical Specifications beyond sheet notes
- In Person Meetings

STANDARD BILLING RATES

Additional Services shall be billed at \$125/hour or at an agreed upon fixed fee.

REIMBURSABLE EXPENSES

Includes mileage, cost of copies, in house plots and other project out of pocket costs plus 10%.

SCHEDULE

To be provided and coordinated by City of Hailey and Stanley Consultants. Currently anticipating kick-off Spring 2023

PAYMENT

We shall send invoices at the end of each month for percentage completed. Payment shall be due within 30 days of receipt of invoice.

OWNER / ENGINEER RESPONSIBILITIES

Owner / Engineer shall provide necessary AutoCAD files, including Survey, Architectural & Civil Site Plans and any relevant documents for our work to be completed.

Please let me know if you have any questions or concerns. If this is agreeable to you, please sign below and return a copy of the signed proposal, AutoCAD files and any other pertinent information necessary for completion of work.

Sincerely yours,



Moghan Lyon
Partner, Lyon Landscape Architect

Approved by: _____
Brian Yeager Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/24/2023

DEPARTMENT: Public Works

DEPT. HEAD SIGNATURE: BY _____

SUBJECT: Motion to adopt Resolution 2023-____, authorizing the mayor to sign Task Order #4 with HDR Engineering, for reviewing the City’s potable system water rights, for a lump sum amount of \$3,500.

ACTION ITEM

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

HDR has an existing contract for services previously authorized by council. The attached Task Order #4 is for services related to the review of the potable water system pumping and delivery capacities. The scope of work includes researching the City’s potable water system water rights and preparing a memorandum report. The work to be done under this task order is for a lump sum amount of \$3,500.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2023-____, authorizing the mayor to sign Task Order #4 with HDR Engineering, for reviewing the City’s potable system water rights, for a lump sum amount of \$3,500.

ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2023-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR'S SIGNATURE ON TASK ORDER #4 WITH HDR
ENGINEERING, FOR REVIEWING THE CITY'S POTABLE SYSTEM WATER
RIGHTS, FOR A LUMP SUM AMOUNT OF \$3,500.00**

WHEREAS, the City of Hailey has an existing contract with HDR Engineering,

WHEREAS, the City of Hailey and HDR Engineering have agreed to the terms and conditions of the task order, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Scope of Work between the City of Hailey and HDR Engineering and that the Mayor is authorized to execute the attached Agreement.

Passed this 24th day of April, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

TASK ORDER

This Task Order pertains to an Agreement by and between City of Hailey, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated March 12, 2019, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 4

PROJECT NAME: Municipal Potable System Water Rights and System Capacity

PART 1.0 PROJECT DESCRIPTION: OWNER has requested ENGINEER prepare a memorandum report summarizing OWNER’s potable system water rights and groundwater pumping station diversion capacities.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT: ENGINEER will meet virtually with OWNER and OWNER’s representatives to review potable water system pumping and delivery capacities. ENGINEER will research OWNER’s potable water system water rights and prepare a memorandum report summarizing water rights and potable groundwater pumping station capacities based on current available information and data. ENGINEER will meet virtually with OWNER to discuss ENGINEER’s findings.

PART 3.0 OWNER’S RESPONSIBILITIES: OWNER shall provide ENGINEER updated City records and information on potable groundwater pumping station capacities.

PART 4.0 PERIODS OF SERVICE: ENGINEER anticipates completing this task within approximately three weeks following notice to proceed.

PART 5.0 ENGINEER’S FEE: ENGINEER proposes to perform the scope of work described above on a lump sum basis for a fixed fee of \$3,500. This fee is based on three one-hour virtual meetings via Zoom/Webex with OWNER to discuss pumping capacities and findings, researching water rights, and preparing a memorandum report. We anticipate one invoice will be sent for this scope of work.

This Task Order is executed this _____ day of _____, 2023.

CITY OF HAILEY
"OWNER"

HDR ENGINEERING, INC.
"ENGINEER"

BY: _____

BY:  _____

NAME: _____

NAME: Robert R. Hardgrove

TITLE: _____

TITLE: Vice President

ADDRESS: _____

ADDRESS: 412 E Parkcenter Blvd, Ste 100
Boise, ID 83706

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/24/23

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2023-____, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping, G&G Landscaping, Sun Valley Services, Webb Landscape, and the Wood River Baseball Association, for maintenance and mowing of adopted Parks during the 2023 park season. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Adopt a Park program is designed to provide the participants with the opportunity to work and care for the parks to help maintain them and keep them looking their best. The park adopters provide a valuable and generous service to the community through the Adopt a Park program. Their contribution is greatly appreciated.

Clearwater Landscaping – Adopted Keefer Park since 2012.

G&G Landscaping – Adopted Kiwanis Park since 2016.

Sun Valley Services – Adopted Jimmy’s Garden since 2015.

Webb Landscape – Adopted Hop Porter Park since 2012.

Wood River Baseball Association – newly adopted Lions Park this year.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2023-____, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping, G&G Landscaping, Sun Valley Services, Webb Landscape, and the Wood River Baseball Association, for maintenance and mowing of adopted Parks during the 2023 park season. **ACTION ITEM**

ACTION OF THE CITY COUNCIL:

Date: _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2023-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MEMORANDUM OF UNDERSTANDING WITH
CLEARWATER LANDSCAPING, G&G LANDSCAPING, SUN VALLEY SERVICES,
WEBB LANDSCAPE, AND THE WOOD RIVER BASEBALL ASSOCIATION FOR
MAINTENANCE AND MOWING OF ADOPTED PARKS DURING THE 2023 PARK
SEASON.**

WHEREAS, the City of Hailey desires to enter into a Memorandum of Understanding with each of the landscape companies listed below, under which they will provide landscaping maintenance at their designated park:

1. CLEARWATER LANDSCAPING – Keefer Park
2. G&G LANDSCAPING – Kiwanis Park
3. SUN VALLEY SERVICES – Jimmy’s Garden
4. WEBB LANDSCAPE – Hop Porter Park
5. WOOD RIVER BASEBALL ASSOCIATION- Lion’s Park

WHEREAS, the City of Hailey and park adopters have agreed to the terms and conditions of the Memorandum of Understanding, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Memorandum of Understanding between the City of Hailey and the park adopters and that the Mayor is authorized to execute the attached Agreements,

Passed this 24th day of April, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



MEMORANDUM OF UNDERSTANDING

Clearwater Landscaping and the CITY OF HAILEY

Adopt a Park Program for Keefer Park

This Memorandum of Understanding (MOU) is entered into by Clearwater Landscaping (Clearwater) and the City of Hailey (City) this ___ day of ~~March~~, 2023.

April

RECITALS

- A. The City is the owner of several city parks, including Keefer Park, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. Clearwater is a local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Keefer Park.
- C. Subject to the terms and conditions of this MOU, the City and Clearwater wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of Clearwater.

DUTIES AND RESPONSIBILITIES

Clearwater shall:

1. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas, to the best of the irrigation system's abilities. Comply with Hailey's irrigation rules by irrigating at night on even numbered calendar days.
2. Blow out the sprinkler system at the end of the irrigation season before October 31, under city oversight.
3. Apply fertilizers, supplied by Clearwater, as needed to maintain health of the park, and provide MSDS information to City.
4. Notify City of Hailey two weeks in advance of intent to fertilize.
5. Post notice provided by City of Hailey of intent to apply fertilizer prior to application, along with MSDS information.
6. Close area to the public prior to treating with fertilizer.
7. Oversee the health of the vegetation of Keefer Park and report any problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage or vandalism to
8. Hailey Parks Staff 208-721-4138 or pwadmin@haileycityhall.org
9. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.

10. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.

City shall:

1. Mow and trim once a week on Tuesdays.
2. Maintain all playground equipment and buildings.
3. Prune trees, bushes and flowers when needed.
4. Empty all garbage and dog pots, and clean bathrooms.
5. Give prior notices of organized park activities to Matt Hoskins 471-0107, *and Kink Mc Gee 208-309-2438*,
mhoskins@clearwaterlandscaping.com
6. Inspect the park after each major event for damage caused by the event.
7. Provide a 2' x 3' foot sign at the entrance to the park with the Clearwater logo, Gold Leaf Adopter status, and contact information.
8. Publish an 8.5" x 11" company profile with logo and photos in the City newsletter and equivalent on the City website.
9. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
10. Publish one City newsletter article (all adopters in one article).
11. Publish logo listing in City newsletter and on City website June through October.
12. Publish logo listing in Adopt a Park Program guide.
13. Provide three no-fee park reservations for Clearwater company events.

Clearwater and the City shall:

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate when possible on joint projects and activities additional to those outlined previously in this agreement. Hailey may request that Clearwater perform repairs to the irrigation system after needed repairs or improvements are identified.
 - A. Clearwater shall perform labor for agreed upon cooperative projects at a \$50/hour rate, and provide an invoice to City for such costs.
 - B. City shall provide supplies and materials to agreed upon projects.
 - C. City shall produce a purchase order for supplies and materials.

Clearwater and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.


Clearwater Landscaping

3/28/23
Date

Mayor, City of Hailey

Date



MEMORANDUM OF UNDERSTANDING

G&G Landscaping and Snow Removal and the CITY OF HAILEY

Adopt a Park Program for **Kiwanis Park**

This Memorandum of Understanding (MOU) is entered into by G&G Landscaping and Snow Removal (G&G) and the City of Hailey (City) this 12th day of April, 2023.

RECITALS

- A. The City is the owner of several city parks, including Kiwanis Park, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. G&G is a local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Kiwanis Park.
- C. Subject to the terms and conditions of this MOU, the City and G&G wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of G&G.

DUTIES AND RESPONSIBILITIES

G&G shall:

1. Mow and trim once a week on Mondays.
2. Blow out the sprinkler system at the end of the irrigation season before October 15, under city oversight.
3. Apply fertilizer at least twice a year as needed, using chemicals and products provided by the City of Hailey.
4. Notify City of Hailey two weeks in advance of intent to fertilize.
5. Post notices (signs) provided by City of Hailey of intent to apply fertilizer prior to application.
6. Close area to the public prior to treating with fertilizer.
7. Oversee the health of the vegetation of Kiwanis Park and report any problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage, or vandalism to
8. Hailey Parks Staff 208-721-4138 or pw.admin@haileycityhall.org
9. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.
10. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.

City shall:

1. Maintain all playground equipment and buildings.
2. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas. Comply with Hailey's irrigation rules by irrigating at night on odd numbered calendar days.
3. Prune trees when needed.
4. Empty all garbage and dog pots, and clean bathrooms.
5. Give prior notices of organized park activities to Jose Guerrero 720-9781, accounting@guerreroslandscaping.com.
6. Inspect the park after each major event for damage caused by the event.
7. Provide fertilizer to G&G for application at agreed upon times.
8. Provide notices and MSDS information to G&G to be posted at treated site.
9. Provide a 2' x 3' foot sign at the entrance to the park with the G&G logo, Silver Leaf Adopter status, and contact information.
10. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
11. Publish one City newsletter article (all adopters in one article).
12. Publish logo listing in City newsletter and on City website June through October.
13. Publish logo listing in Adopt a Park Program guide.
14. Provide two no-fee park reservations for G&G company events.

G&G and the City shall:

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate on joint projects and additional activities when possible.
 - A. G&G shall perform labor for agreed upon cooperative projects at a \$55/hour rate, and provide an invoice to City for such costs.
 - B. City shall provide supplies and materials to agreed upon projects.
 - C. City shall produce a purchase order for supplies and materials.

G&G and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.



G&G Landscaping and Snow Removal

04/12/23
Date

Mayor, City of Hailey

Date



MEMORANDUM OF UNDERSTANDING

Sun Valley Services and the CITY OF HAILEY

Adopt a Park Program for **Jimmy's Garden**

This Memorandum of Understanding (MOU) is entered into by Sun Valley Services (SVS) and the City of Hailey (City) this _____ day of ~~March~~, 2023.
April

RECITALS

- A. The City is the owner of several city parks, including Jimmy's Garden, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. SVS is a local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Jimmy's Garden.
- C. Subject to the terms and conditions of this MOU, the City and SVS wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of SVS.

DUTIES AND RESPONSIBILITIES

SVS shall:

1. Mow and trim once a week on Mondays.
2. Perform spring and fall clean-up maintenance as needed, including turf maintenance.
3. Oversee the health of the turf of Jimmy's Garden and report any problems, including irrigation system malfunction, drainage problems, disease problems, damage, or vandalism to Hailey Parks Staff 208-721-4138 or pwadmin@haileycityhall.org
4. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.
5. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.
6. Submit monthly invoices to the City documenting SVS' contribution.

City shall:

1. Maintain all park equipment and buildings.
2. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas. Comply with Hailey's irrigation rules by irrigating at night on odd numbered calendar days.

3. Prune trees when needed.
4. Empty all garbage.
5. Apply fertilizers and herbicides as needed to maintain health of the park.
6. Post notice of intent to apply fertilizer or herbicide prior to application.
7. Close area to the public prior to treating with fertilizer or herbicides.
8. Give prior notices of organized park activities to **Gustavo Alvarado 481-0612**
gustavo@sunvalleyservicesidaho.com
9. Inspect the park periodically for damage caused by heavy use.
10. Provide a 2' x 3' foot sign at the entrance to the park with the SVS logo, Silver Leaf Adopter status, and contact information. In the event of a park co-adopter, the sign will be shared with SVS and the co-adopter on the same 2' x 3' sign.
11. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
12. Publish one City newsletter article (all adopters in one article).
13. Publish logo listing in City newsletter and on City website June through October.
14. Publish logo listing in Adopt a Park Program guide.
15. Provide two no-fee park reservations for SVS company events.

SVS and the City shall:

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform one another of significant maintenance developments and public events in the maintained area.
3. Cooperate on joint projects and additional activities when possible.
 - A. SVS shall perform labor for agreed upon cooperative projects at a \$35/hour rate, and provide an invoice to City for such costs.
 - B. City shall provide supplies and materials to agreed upon projects.
 - C. City shall produce a purchase order for supplies and materials.

SVS and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.

Lizbeth Ayala
Sub Valley Services, Gustavo Alvarado

3/17/2023
Date

Mayor, City of Halley

Date



MEMORANDUM OF UNDERSTANDING

Webb Landscape and the CITY OF HAILEY

Adopt a Park Program for **Hop Porter Park**

This Memorandum of Understanding (MOU) is entered into by Webb Landscape (Webb) and the City of Hailey (City) this _____ day of ~~March~~, 2023.

April

RECITALS

- A. The City is the owner of several city parks, including Hop Porter Park, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. Webb is local landscaping company interested in making a civic contribution to the community and participating in the Adopt a Park Program, and is willing to maintain Hop Porter Park.
- C. Subject to the terms and conditions of this MOU, the City and Webb wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey; to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of Webb.

DUTIES AND RESPONSIBILITIES

Webb shall:

1. Mow and trim once a week on Tuesdays.
2. Blow out the sprinkler system at the end of the irrigation season before October 31, under city oversight.
3. Apply a fertilizer at least twice a year as needed, using chemicals and products provided by Webb; provide MSDS information to the City.
4. Notify City of Hailey two weeks in advance of intent to fertilize.
5. Post notice provided by City of Hailey of intent to apply fertilizer prior to application.
6. Close area to the public prior to treating with fertilizer.
Oversee the health of the vegetation of Hop Porter Park and report any concerns or problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage or vandalism to Hailey Parks Staff 208-721-4138 or pwadmin@haileycityhall.org.
7. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.
8. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.
9. Submit monthly invoices to the City documenting Webb's contribution.

City shall:

1. Maintain all playground equipment and buildings.
2. Adjust the irrigation system and clocks as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas. Comply with Hailey's irrigation rules by irrigating at night on odd numbered calendar days.
3. Prune trees, bushes and flowers when needed.
4. Empty all garbage and dog pots, and clean bathrooms.
5. Give prior notices of organized park activities to **Brian Ros 720-8014 brianros@webbland.com**
6. Inspect the park after each major event for damage caused by the event.
7. Provide notices to Webb to be posted at treated site.
8. Provide a 2' x 3' foot sign at the entrance to the park with the Webb logo, Gold Leaf Adopter status, and contact information.
9. Publish an 8.5" x 11" company profile with logo and photos in the City newsletter and equivalent on the City website.
10. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
11. Publish one City newsletter article (all adopters in one article).
12. Publish logo listing in City newsletter and on City website June through October.
13. Publish logo listing in Adopt a Park Program guide.
14. Provide three no-fee park reservations for Webb company events.

Webb and the City shall:

1. Meet at least once a month during the season as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate on joint projects and additional activities when possible.
 - A. Webb shall perform labor for agreed upon cooperative projects at a \$55/hour rate, and provide an invoice to City for such costs.
 - B. City shall provide supplies and materials to agreed upon projects.
 - C. City shall produce a purchase order for supplies and materials.

Webb and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.

Webb Landscape

Date

Mayor, City of Hailey

Date



Webb Landscape, Inc.
 162 Glendale Road
 Bellevue, Id 83313
 (208) 788-2066
 (208) 788-2633
 www.webbland.com

RECEIVED
 FEB 24 2023
 BY:

Park Adoption

**Property Services Contract
 2023**

CITY OF HAILEY
 115 S. MAIN ST., STE. H
 HAILEY, ID 83333

Customer ID: CIT001
Phone: (208) 788-9830
Email: ap@haileycityhall.org; stebanie.coak@haileycityhall.org
Site Address: HOP PORTER PARK
Service Area: HAILEY
Account Manager: JARED ALEXANDER - 720-8093

Property Services			
<input checked="" type="checkbox"/> Weekly Property Mow Service	N/C	<input type="checkbox"/> Natural Area Mowing	
<input checked="" type="checkbox"/> Spring Lawn Clean-Up	N/C	<input checked="" type="checkbox"/> Fall Lawn Aeration	N/C
<input checked="" type="checkbox"/> Fall Leaf Clean-Up (2 per year)	N/C		
Horticulture Services			
<input type="checkbox"/> Tree & Shrub Dormant Oil		<input type="checkbox"/> Natural Area Fertilization	
<input type="checkbox"/> Driveway/Patio Weed Control		<input type="checkbox"/> Tree & Shrub Insect Control	
<input type="checkbox"/> Spruce Weevil Application		<input type="checkbox"/> Scale Application	
<input type="checkbox"/> Fungal Leaf Disease (2 per year)		<input type="checkbox"/> Tree Borer Control (2-3 per year)	
<input type="checkbox"/> Systemic Insect Control		<input checked="" type="checkbox"/> Fall Lawn Weed & Nutrient Package	N/C
<input type="checkbox"/> Spring Lawn Weed Control		<input type="checkbox"/> Fall Spider Barrier	
<input checked="" type="checkbox"/> Lawn Fertilization Program (2 per year)	N/C	<input type="checkbox"/> Anti-Desiccant	
<input type="checkbox"/> Natural Area Weed Control		<input type="checkbox"/> Organic Only	
Irrigation Services (Labor Only)		Garden Detail Services (Labor Only)	
<input type="checkbox"/> Irrigation Start-Up** & System Test		<input type="checkbox"/> Spring Bed Clean-Up**	
<input type="checkbox"/> Backflow Inspection (State Required)**		<input type="checkbox"/> Bed Detail	
<input type="checkbox"/> Irrigation Inspection & Repair (1 per year)		<input type="checkbox"/> Seasonal Flower Installation**	
<input type="checkbox"/> Irrigation Repairs (T&M - as needed)**		<input type="checkbox"/> Fall Bed Composting**	
<input type="checkbox"/> Irrigation Winterization**		<input type="checkbox"/> Fall Bed Winterization**	
Water Feature Services (Labor Only)		Special Services	
<input type="checkbox"/> Water Feature Start-Up**		<input type="checkbox"/> Vole Control	
<input type="checkbox"/> Water Feature Maintenance**		<input type="checkbox"/> Tree Well Maintenance	
<input type="checkbox"/> Water Feature Winterization**		<input type="checkbox"/> Tree Fertilization	
		<input type="checkbox"/> Clean Rain Gutters	
Arbor Services		Winter Services	
<input type="checkbox"/> Shrub and/or Tree Pruning		<input type="checkbox"/> Stake Install & Removal	
		<input type="checkbox"/> Snow Plowing	
		<input type="checkbox"/> Snow Shoveling & Blowing	

*Irrigation repairs billed separately. **Prices listed do not include materials or debris removal for Irrigation, Garden Detail or Water Feature services. Charges refer to per time price, some services require multiple visits. After hours, holiday and emergency rates are time and a half.

Contracts renew on March 15, 2023 and we will, in good faith, continue services as usual if contract is not returned by above date.

Comments/Requests: _____

I authorize Webb Landscape, Inc. to perform the services listed above and agree to the contract prices and terms set forth.
 Terms: Net 15th, 18% APR. I agree to pay the specified charges on past due balances.

SIGNATURE: _____ DATE: _____
 Return signed contract via email to webb.ar@webbland.com, via fax to (208)788-2633 or mail to 162 Glendale Rd., Bellevue, ID 83313



MEMORANDUM OF UNDERSTANDING

Wood River Baseball Association (WRBA) and the CITY OF HAILEY

Adopt a Park Program for **Lion's Park**

This Memorandum of Understanding (MOU) is entered into by WRBA and the City of Hailey (City) this 10th day of April, 2023.

RECITALS

- A. The City is the owner of several city parks, including the Lion's Park, and has established a maintenance program for various city parks (Adopt a Park Program).
- B. WRBA is a local nonprofit association interested in making a civic contribution to the community and participating in the Adopt a Park Program and is willing to maintain the Lion's Park.
- C. Subject to the terms and conditions of this MOU, the City and WRBA wish to coordinate their activities in the Adopt a Park Program to better provide service to the citizens of Hailey, to avoid duplication of effort by agencies, to implement activities consistent with purposes and policies of the City of Hailey and to promote the civic good will of WRBA.

DUTIES AND RESPONSIBILITIES

WRBA shall:

1. Oversee the health of the trees and vegetation of the Arboretum and report any problems, including irrigation system malfunction, drainage problems, diseased vegetation, damage or vandalism to Hailey Parks Staff 208-721-4138 or pwadmin@haileycityhall.org
2. Carry no less than one million dollars of liability insurance and provide a copy of the policy to the city.
3. Be solely responsible for payment of payroll and withholding taxes, workers compensation insurance, unemployment insurance, health insurance and retirement benefits for its employees.
4. Procure, and maintain a quality grass mower. Mow Park grass and baseball field grass no less than once every two weeks and will keep grass at 3in length or greater, except prior to home tournament where it will be cut to 2.5in
5. Make irrigation system recommendations to the city of Hailey based on conditions at the field
6. Have access to shut off sprinkler system in the case of an emergency.
7. Maintain storage container on site, keeping it clean and painted and accessible.
8. Participate in blowing out the sprinklers at the end of year, coordinate with the city.
9. When needed for the health of the park WRBA will: Notify the city before two weeks of intent to spread fertilizer. Then Post notice, provided by City of Hailey of intent to apply fertilizer. Next close

area to the public prior to treating with fertilizer. Finally, all fertilizers will be provided by or approved by the city of Hailey.


City shall:

1. Adjust the irrigation system as needed to maintain a healthy park without puddles or standing water, and without dry and under-watered areas, to the best of the irrigation system's abilities. Comply with Hailey's irrigation rules by irrigating at night on even numbered calendar days.
2. Provide a 2' x 3' foot sign at the entrance to the park with the WRBA logo and contact information.
3. Publish an 8.5" x 11" organization profile with logo and photos in the City newsletter and equivalent on the City website.
4. Run a one-time ¼ page thank you ad in the Mountain Express with logo (all adopters in one ad); include the same ad in the City newsletter.
5. Publish one City newsletter article (all adopters in one article).
6. Publish logo listing in City newsletter and on City website June through October.
7. Publish logo listing in Adopt a Park Program guide.
8. Provide spring (April 1st) till end of summer (Aug 31st) access for daily baseball practice and baseball related events. Provide free use of field for up two home tournaments a year.

WRBA and the City shall:

1. Meet at least twice a year as scheduling allows, for ongoing review of activities and adequacy of the terms of this MOU.
2. Inform each other of significant maintenance developments and public events in the maintained area.
3. Cooperate when possible on joint projects and activities additional to those outlined previously in this agreement. Hailey may request that WRBA perform additional tree maintenance if needed tree health issues are identified.
 - A. WRBA shall perform labor for agreed upon cooperative projects, and provide an invoice to City for such costs.
 - B. City shall provide supplies and materials to agreed upon projects.
 - C. City shall produce a purchase order for supplies and materials.

WRBA and the City will review this MOU one year after signing to determine adequacy. If it is determined that continuing this arrangement is in the best interest of the public and the parties, this MOU may be revised if appropriate and renewed. If this MOU is determined not to meet the needs of the parties and the best interests of the public, either party can terminate it with 30 advance days written notice.


WRBA Dustin Stone WRBA Vice President

04/10/2023
Date

Mayor, City of Hailey

Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/24/23

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to authorize staff to proceed with the purchase of two (2) F150 utility vehicles in an amount approximately \$65,000 each. **ACTION ITEM**

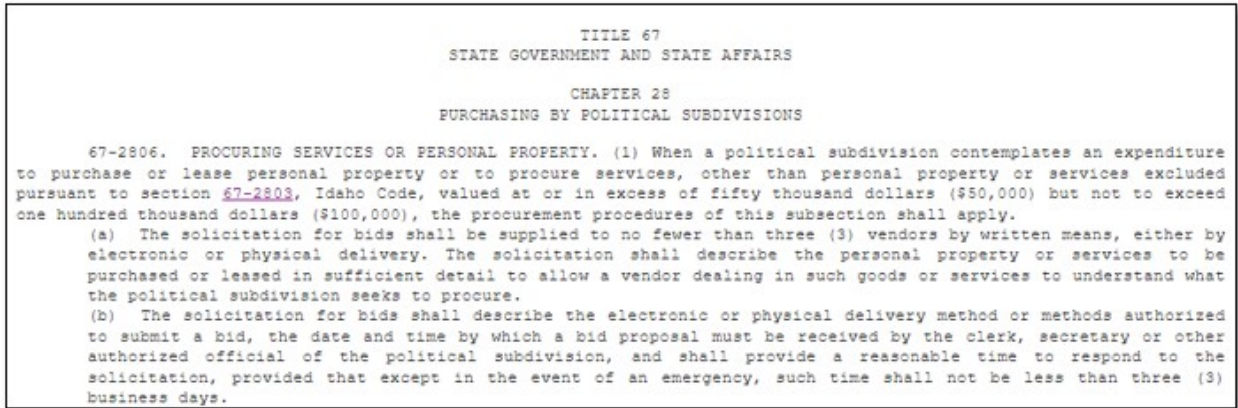
AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Water and Waste Water Enterprise Funds plan for vehicle acquisition in FY23 as shown in the Replacement Funding portion of their respective Capital Improvement Plans.

This topic was previously brought to Council with the goal of filling these equipment replacement needs with an Electric Vehicle such as a Ford Lightning F150. However, after pursuing these vehicles since the beginning of 2022 we still have not received a delivery schedule or date from Ford, and replacement needs are growing. With no deliverable likely in the near future, staff reached out to pursue options pursuant to 67-2803(1) using the State of Idaho Fleet contract and learned those vehicles were not supplied in adequate numbers either, and none have been found that are currently available. Staff also attempted to coordinate with Sourcewell for a cooperative purchase option pursuant to 67-2807 and learned the product is unavailable via that contract as well.

Therefore, with "piggy back" and cooperative purchasing options exhausted, staff has decided to advance via 67-2806 with the solicitation of three bids:



Three bids were received as shown in the attached documents. Since all bids were nearly identical, and the availability varies by day, staff is requesting authorization to select the two desired vehicles or similar vehicles to the ones shown in the attachments.

CIP expenditures were originally budgeted at \$40k for Water and \$50k for Waste Water. Adequate funding remains within the account balances to overrun the originally budgeted numbers such that the approximately \$65k/vehicle can be supported.

Staff will remain on the prioritized F150 Lightning list and will hope to acquire those vehicles in FY24 for other needed replacements.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

Staff Contact: _____ Phone # _____

Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to authorize staff to proceed with the purchase of two (2) F150 utility vehicles in an amount approximately \$65,000 each. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

KAN-001062 ID

9-NORMAL, NB, 201062, PC242

3403

220230402 BLEND 1182

ULC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXFL ROTA

012858 1265/1270

1FTFW1E81

PKE12598 NB

GU13

VEHICLE DESCRIPTION

F-150

PK E12598



ford.com

2023 F-150 4X4 SUPERCREW
157" WHEELBASE
3.5L V6 ECOBOOST
ELEC TEN-SPEED AUTO W/TOW M

EXTERIOR OXFORD WHITE
INTERIOR BLACK SPORT 40/CONSOLE/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- DAYTIME RUNNING LAMPS
- EASY FUEL® CAPLESS FILLER
- FOG LAMPS
- FULLY BOXED STEEL FRAME
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTOLAMP (ON/OFF)
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- REAR PRIVACY GLASS
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

INTERIOR

- DOOR LOCKS - POWER
- DUAL VISOR VANITY MIRRORS
- ILLUMINATED ENTRY
- MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER
- POWERPOINTS - 12V
- TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- AUTO HOLD
- BLIS W/CROSS-TRAFFIC ALERT
- DYNAMIC HITCH ASSIST
- FORDPASS CONNECT™ 4G HOTSPOT TELEMATICS MODEM
- LANE-KEEPING SYSTEM
- MYKEY®
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AEB
- REVERSE BRAKE ASSIST
- REVERSE SENSING AND REAR VIEW CAMERA
- SELECTSHIFT®

SAFETY/SECURITY

- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 8YR/100,000 HYBRID BATTERY

INCLUDED ON THIS VEHICLE

EQUIPMENT GROUP 302A

- XLT SERIES
- ELECTRONIC AUTO TEMP CONTROL
- SYNC 4 W/ENHANCED VOICE RECOG
- LED SIDE-MIRROR SPOTLIGHTS
- REMOTE START SYSTEM

(MSRP)

5,955.00

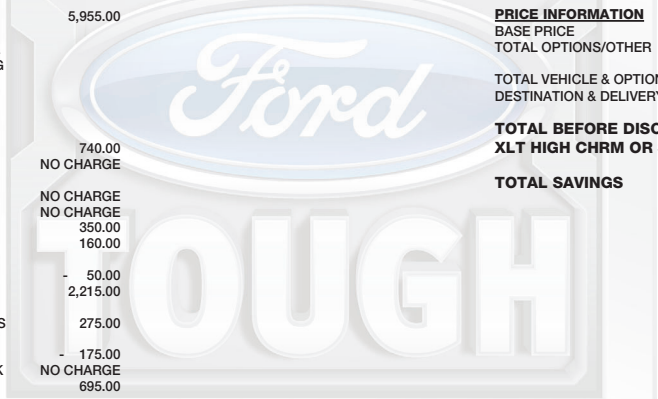
OPTIONAL EQUIPMENT/OTHER

- 3.5L V6 ECOBOOST 740.00
- 3.55 ELECTRONIC LOCK RR AXLE NO CHARGE
- 7150# GVWR PACKAGE NO CHARGE
- FRONT LICENSE PLATE BRACKET NO CHARGE
- 50 STATE EMISSIONS NO CHARGE
- POWER-SLIDING REAR WINDOW 350.00
- LINER-TRAY STYLE-NO CARPET MAT 160.00
- ONBOARD 400W OUTLET
- AUTO START-STOP REMOVAL - 50.00
- MAX TRAILER TOW PACKAGE 2,215.00
- INTEGRATED TRAILER BRAKE CONT
- MIRROR MAN TEL/FLD W/PWR GLASS 275.00
- SIRIUS XM W/ 360L
- CHMSL CAMERA REMOVAL - 175.00
- EXTENDED RANGE 36GAL FUEL TANK NO CHARGE
- BED UTILITY PACKAGE 695.00
- .BOXLINK
- .TAILGATE STEP
- .LED BOX LIGHTING
- 360-DEGREE CAMERA PACKAGE 765.00
- XLT SPORT APPEARANCE PACKAGE 465.00
- .275/65R 18 BSW ALL-TERRAIN
- .18" 6-SPOKE GLOSS BLACK WHEEL

PRICE INFORMATION

BASE PRICE	553,045.00
TOTAL OPTIONS/OTHER	11,395.00
TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY	64,440.00
TOTAL BEFORE DISCOUNTS	66,335.00
XLT HIGH CHR M OR SPRT	- 2,000.00
TOTAL SAVINGS	- 2,000.00

(MSRP)



	RAMP ONE		TOTAL MSRP \$64,335.00
	CB26		
	RAMP TWO	CONVOY	Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance .
		ITEM #: 56-8007 O/T 2	
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EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

19 MPG
combined city/hwy

17 city
23 highway

5.3 gallons per 100 miles

Standard Pickup Trucks range from 12 to 70 MPG. The best vehicle rates 132 MPG.

You spend **\$3,750** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost **\$2,350**

Fuel Economy & Greenhouse Gas Rating (tailpipe only) **Smog Rating** (tailpipe only)

1 4 10 1 6 10

Best Best

This vehicle emits 470 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$8,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.95 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★
Passenger ★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★
Rear seat ★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236



The FordPass® Connect modem is active and sending vehicle data (e.g., diagnostics) to Ford.™ See in-vehicle settings for connectivity options.

*Based on 1977-2022 CY total sales. **FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.



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SCAN OR TEXT 1FPKE12598 TO 48028

Msg & Data rates may apply. Text HELP for help.

www.ford.com/help/privacy-terms/

DRB-000908 ID

9-NORMAL, NB, 100908, PC011

2822

220230310 BLEND 0758

ULC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXFL ROTA

012408 760/1757

1FTFW1E88

PFB14512 NB

GU13



ford.com

VEHICLE DESCRIPTION

F-150

PF B14512

2023 F-150 4X4 SUPERCREW
157" WHEELBASE
3.5L V6 ECOBOOST
ELEC TEN-SPEED AUTO W/TOW M

EXTERIOR OXFORD WHITE
INTERIOR BLACK SPORT 40/CONSOLE/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- DAYTIME RUNNING LAMPS
- EASY FUEL® CAPLESS FILLER
- FOG LAMPS
- FULLY BOXED STEEL FRAME
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTOLAMP (ON/OFF)
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- REAR PRIVACY GLASS
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

INTERIOR

- DOOR LOCKS - POWER
- DUAL VISOR VANITY MIRRORS
- ILLUMINATED ENTRY
- MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER
- POWERPOINTS - 12V
- TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- AUTO HOLD
- BLIS W/CROSS-TRAFFIC ALERT
- DYNAMIC HITCH ASSIST
- FORDPASS CONNECT™ 4G HOTSPOT TELEMATICS MODEM
- LANE-KEEPING SYSTEM
- MYKEY®
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AEB
- REVERSE BRAKE ASSIST
- REVERSE SENSING AND REAR VIEW CAMERA
- SELECTSHIFT®

SAFETY/SECURITY

- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 8YR/100,000 HYBRID BATTERY

INCLUDED ON THIS VEHICLE

EQUIPMENT GROUP 302A

- XLT SERIES
- ELECTRONIC AUTO TEMP CONTROL
- SYNC 4 W/ENHANCED VOICE RECOG
- LED SIDE-MIRROR SPOTLIGHTS
- REMOTE START SYSTEM

(MSRP) 5,955.00 .18" 6-SPOKE GLOSS BLACK WHEEL

PRICE INFORMATION

BASE PRICE	\$53,045.00
TOTAL OPTIONS/OTHER	11,935.00
TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY	64,980.00
TOTAL BEFORE DISCOUNTS	66,875.00
XLT HIGH CHR M OR SPRT	- 2,000.00
TOTAL SAVINGS	- 2,000.00

OPTIONAL EQUIPMENT/OTHER

- 3.5L V6 ECOBOOST 740.00
- 3.55 ELECTRONIC LOCK RR AXLE NO CHARGE
- 7150# GVWR PACKAGE NO CHARGE
- FRONT LICENSE PLATE BRACKET NO CHARGE
- 50 STATE EMISSIONS NO CHARGE
- POWER-SLIDING REAR WINDOW 350.00
- LINER-TRAY STYLE-NO CARPET MAT NO CHARGE
- ONBOARD 400W OUTLET NO CHARGE
- INTERIOR WORK SURFACE 195.00
- AUTO START-STOP REMOVAL - 50.00
- MAX TRAILER TOW PACKAGE 2,215.00
- INTEGRATED TRAILER BRAKE CONT NO CHARGE
- MIRROR MAN TEL/FLD W/PWR GLASS 275.00
- FX4 OFF-ROAD PACKAGE 1,095.00
- SKID PLATES NO CHARGE
- SIRIUS XM W/ 360L NO CHARGE
- EXTENDED RANGE 36GAL FUEL TANK NO CHARGE
- BED UTILITY PACKAGE 695.00
- .BOXLINK NO CHARGE
- .TAILGATE STEP NO CHARGE
- .LED BOX LIGHTING NO CHARGE
- XLT SPORT APPEARANCE PACKAGE 465.00
- .275/65R 18 BSW ALL-TERRAIN NO CHARGE

	RAMP ONE		TOTAL MSRP \$64,875.00
	RA26	RAIL	Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance .
	RAMP TWO	ITEM #: 56-M107 O/T 2	
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EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

19 MPG
combined city/hwy

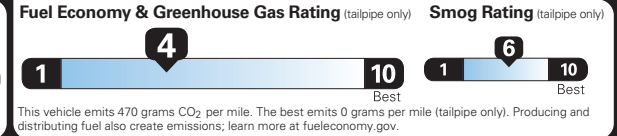
17 city
23 highway

5.3 gallons per 100 miles

Standard Pickup Trucks range from 12 to 70 MPG. The best vehicle rates 132 MPG.

You spend **\$3,750** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost **\$2,350**



Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$8,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.95 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

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GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver Passenger ★★★★★
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236



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*Based on 1977-2022 CY total sales. **FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.



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04/13/2023

2202303100758

KAN-002890 ID

9-NORMAL, NB, 202890, NL222

16476

220221202 BLEND 3758

ULC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXFL ROTA

009619 812/1376

1FTFW1E83

PKD19811 NB

GU13



Go Further

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VEHICLE DESCRIPTION

F-150

PK D19811

2023 F-150 4X4 SUPERCREW
157" WHEELBASE
3.5L V6 ECOBOOST
ELEC TEN-SPEED AUTO W/TOW M

EXTERIOR OXFORD WHITE
INTERIOR BLACK SPORT 40/CONSOLE/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- DAYTIME RUNNING LAMPS
- EASY FUEL® CAPLESS FILLER
- FOG LAMPS
- FULLY BOXED STEEL FRAME
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTOLAMP (ON/OFF)
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- REAR PRIVACY GLASS
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

INTERIOR

- DOOR LOCKS - POWER
- DUAL VISOR VANITY MIRRORS
- ILLUMINATED ENTRY
- MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER
- POWERPOINTS - 12V
- TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- AUTO HOLD
- BLIS W/CROSS-TRAFFIC ALERT
- DYNAMIC HITCH ASSIST
- FORDPASS CONNECT™ 4G HOTSPOT TELEMATICS MODEM
- LANE-KEEPING SYSTEM
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- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AEB
- REVERSE BRAKE ASSIST
- REVERSE SENSING AND REAR VIEW CAMERA
- SELECTSHIFT®

SAFETY/SECURITY

- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 8YR/100,000 HYBRID BATTERY

INCLUDED ON THIS VEHICLE

EQUIPMENT GROUP 302A

- XLT SERIES
- ELECTRONIC AUTO TEMP CONTROL
- SYNC 4 W/ENHANCED VOICE RECOG
- LED SIDE-MIRROR SPOTLIGHTS
- REMOTE START SYSTEM

OPTIONAL EQUIPMENT/OTHER

- 3.5L V6 ECOBOOST 740.00
- 3.55 ELECTRONIC LOCK RR AXLE 470.00
- 7150# GVWR PACKAGE
- FRONT LICENSE PLATE BRACKET
- 50 STATE EMISSIONS
- FORD CO-PILOT 360 ASSIST 2.0
- .CNCTD BLT-IN NAV (3-YR INC)
- LINER-TRAY STYLE-NO CARPET MAT 160.00
- ONBOARD 400W OUTLET
- INTERIOR WORK SURFACE 195.00
- AUTO START-STOP REMOVAL 50.00
- TRAILER TOW PACKAGE 1,325.00
- INTEGRATED TRAILER BRAKE CONT
- MIRROR MAN FOLD W/POWER GLASS
- BOXLINK 80.00
- SIRIUS XM W/ 360L
- POWER-ADJUSTABLE PEDALS 170.00
- EXTENDED RANGE 36GAL FUEL TANK 445.00
- 360-DEGREE CAMERA PACKAGE 765.00
- XLT SPORT APPEARANCE PACKAGE 465.00
- .275/65R 18 BSW ALL-TERRAIN
- .18" 6-SPOKE GLOSS BLACK WHEEL

(MSRP)

DEALER INSTALLED OPTIONS

Bed Divider

(MSRP)

PRICE INFORMATION

BASE PRICE	\$53,045.00
TOTAL OPTIONS/OTHER	11,880.00
TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY	64,925.00
TOTAL BEFORE DISCOUNTS	66,720.00
XLT HIGH CHR M OR SPRT	- 2,000.00
XLT/LAR COPILOT ASSIST	- 250.00
TOTAL SAVINGS	- 2,250.00

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

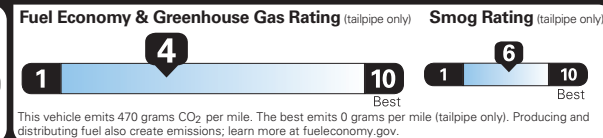
Fuel Economy
19 MPG
combined city/hwy
17 city
23 highway
5.3 gallons per 100 miles

Standard Pickup Trucks range from 12 to 70 MPG. The best vehicle rates 132 MPG.

You spend
\$3,750

more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost
\$2,350



Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$8,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.95 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

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GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★
Passenger ★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★
Rear seat ★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236



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NL222 N RB 2X 325 002890 11 22 22

04/13/2023

2202212023758

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 4/24/23

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to accept bid from Skyline Excavation and Grading in the amount of \$59,042, for construction of a water fill station, and motion to adopt Resolution 2023-____, authorizing the Mayor to sign the bid proposal and project related documents. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The bid is for construction of a new truck fill station on Airport Way after the decommission of the existing one near the airport.

The bidding for this project was completed at 2:30pm on April 4th. Only one bid was received from Skyline Excavation and Grading in the amount of \$59,042.00.

Public Works issued a Request for Bids in accordance with Idaho Code 67-2805 (1), on Monday, March 13th. The project was advertised on the City of Hailey website. Additionally, several efforts were made for direct outreach via phone call and email to the following contractors:

- Apollo Construction
- B&G Dirtworks
- Burks Excavation
- Canyon Excavation
- Idaho Materials and Construction
- Joe's Backhoe
- Lunceford Excavation
- S. Erwin Excavation
- Skyline Excavation
- Sluder Excavation
- Summit Earthworks

Staff recommends authorizing the mayor to sign the bid proposal, authorizing Public Works to move forward with the project, and authorize the Mayor to sign project related documents.

The work is set to commence as soon as possible and must be complete within 14 days unless otherwise extended by contract documents.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to accept bid from Skyline Excavation and Grading in the amount of \$59,042, for construction of a water fill station, and motion to adopt Resolution 2023-____, authorizing the Mayor to sign the bid proposal and project related documents. **ACTION ITEM**

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies (AIS only)
Instrument # _____

CITY OF HAILEY
RESOLUTION NO. 2023-____

**RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR TO SIGN THE BID PROPOSAL AND PROJECT
RELATED DOCUMENTS WITH SKYLINE EXCAVATION AND GRADING, TO
PROVIDE CONSTRUCTION SERVICES OF A WATER FILL STATION, IN THE
AMOUNT OF \$59,042.00.**

WHEREAS, the City of Hailey desires to have Skyline Excavation and Grading provide construction services for the water fill station project,

WHEREAS, the City of Hailey desires the Contractor to proceed in a timely manner to meet the project schedule, and

WHEREAS, the City of Hailey and Skyline Excavation and Grading, have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the bid proposal between the City of Hailey and Skyline Excavation and Grading, and that the Mayor is authorized to execute the Agreement.

Passed this 24th day of April, 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

SkyLine Excavation & Grading, LLC
 PO Box 653
 Hailey, ID 83333
 208-720-4673
 Accounts Receivable: 208-484-1598
 Date: 4-Apr-23



PROPOSAL

To: City of Hailey	Project: Fill Station
-----------------------	--------------------------

Task	Description	Unit	Qty	Unit Cost	Total
MOB	MOBLIZATION	LS	1	\$ 539.00	\$ 539.00
WS	INSTALL WATER MAIN AND PLUMBING FOR FILL STATION - DOES NOT INCLUDE STRUCTURE AND ASSOCIATED PLUMBING PARTS WITHIN BUILDING. LABOR TO ASSEMBLE IS INCLUDED - INCLUDES SLURRY WITHIN STREET (VERIFY WITH CITY)	LS	1	\$ 33,429.00	\$ 33,429.00
CONCP	PREP FOR ENCLOSURE FOUNDATION	LS	1	\$ 1,493.00	\$ 1,493.00
CONCP	PREP FOR GRADE FOR CONCRETE CURB AND GUTTER	LS	1	\$ 1,187.00	\$ 1,187.00
CONCP	CONCRETE CURB AND GUTTER AND CONCRETE FOUNDATION	LS	1	\$ 10,573.00	\$ 10,573.00
ASPH	PLACE 6" OF 2" MINUS AND 4" OF 3/4 ROAD MIX FOR ASPHALT	SF	436	\$ 3.97	\$ 1,730.00
ASPH	ASPHALT	SF	436	\$ 11.05	\$ 4,816.00
GENO	BOLLARDS	SF	2	\$ 932.00	\$ 1,864.00
DW	INSTALL DRYWELL	LS	1	\$ 3,411.00	\$ 3,411.00
0	0			\$ -	\$ -
0	0			\$ -	\$ -
0	0			\$ -	\$ -
0	0			\$ -	\$ -
0	0			\$ -	\$ -
0	0			\$ -	\$ -

TOTAL \$ 59,042.00

EXCLUDES RADON, SURVEY, SOIL TESTING, IRRIGATION REPAIR, STRIPING, LANDSCAPE GRADING, TOPSOIL, SLEEVING, CONDUIT, STREET LIGHTS, CONCRETE AND ASPHALT. NEED FURTHER INFORMATION FOR CONDUIT PLAN.

SkyLine Excavation and Grading cannot guarantee any material pricing due to the current market conditions. Any material increases or decreases will be discussed prior to commencement of work. Any unforeseen rock encountered, dewatering, shoring and/or bracing required will be billed on a time and material basis. Skyline reserves the right to charge a fuel surcharge if fuel prices raise to \$4.00 or higher duration of the project. Any alteration or deviation from above specification involving extra costs, will be executed upon written AVO's or change orders and will become an extra charge over and above the estimate. Quote is valid for 60 days.

Accept bid proposal

 Mayor

 Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/24/23 **DEPARTMENT:** Administration/PW **DEPT. HEAD SIGNATURE:** LH/BY

-SUBJECT: Approval Resolution 2023-__ a Resolution adopting the Croy Canyon Management Plan

-- **AUTHORITY:** ID Code _____ IAR _____ City Ordinance/Code Ord.

Attachments:

- 1) [Resolution 2023-__ and Attachments A, Croy Canyon Management Plan and map.](#)

Background

Wood River Land Trust, in partnership with the City of Hailey and Mountain Humane, is proposing to create an accessible trail system that will connect Lions Park to Mountain Humane across land owned by both the Land Trust and the City of Hailey. During the 2020 Croy Canyon community planning workshops, trail connectivity emerged as a high priority for the public, and this trail system will help achieve that need. The trail system will cross the Land Trust’s Simons/Bauer Preserve and a portion the City’s Croy Canyon Snow Storage Site property, which portion is encumbered by a conservation easement held by the Land Trust. Recreational activities and trails are permitted per the conservation easement, provided that the activities have no adverse impact on the Conservation Values. The easement and trails design works around ongoing needs of the snow storage site, which a top priority public works asset.

This trail project will create over 4,700 linear feet of accessible trails for people to enjoy, spanning from the existing Lions Park/Draper Preserve area and extending all the way (to the west) to the Mountain Humane animal shelter. The trails will be 5 ft wide (per guidelines for Universal in Section 508 of the Rehabilitation Act of 1973). If it is not feasible to maintain a 5 ft width in some sections, the trail will be 3 ft wide with crossing areas, or ‘pull-outs.’ The trail will be covered in a crushed rock with a maximum size of ¼” minus, per accessibility standards. There will be approximately 230 linear feet of boardwalk that will cross along the northern edge of a wetland. This small boardwalk is the only feasible way to complete the trail without encroaching on a larger length of wetlands. The boardwalk will be constructed using the Diamond Pier foundation system and Trex decking. The construction crew will use hand tools, and a generator-powered post driver to place each Diamond Pier. The Land Trust is contracting with Titus Trails, LLC for this project, and it will be completed by December 31, 2023. Permit applications have been submitted to Blaine County and will be heard by the Planning and Zoning Commission on April 27, 2023.

Land Trust and City staff are also requesting approval of the attached Management Plan, which is referenced in the conservation easement and identifies management responsibilities and stewardship goals. The Management Plan also addresses items including, but not limited to, reserved Property and Easement Area uses, public access, habitat and riparian conservation and restoration, trail systems, signage, facilities, structures, and parking areas. Once signed, the Management Plan will be reviewed and updated as necessary.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input checked="" type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/>

Mayor _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

"I move to Resolution 2023-__ a resolution adopting the Croy Canyon Management Plan."

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2023-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE MAYOR TO EXECUTE A MANAGEMENT PLAN WITH THE
WOOD RIVER LAND TRUST FOR CROY CANYON TRAILS**

WHEREAS, the; The Hailey City Council, County of Blaine, and Wood River Land Trust Company (WRLT), an Idaho nonprofit corporation, entered into a Letter of Intent Agreement on or about August 6, 2021 whereby WRLT committed to purchasing a Conservation Easement on an over a portion of Lot 2, Block 1 Croy Canyon Ranch Subdivision No. 1, under terms specified therein, and

WHEREAS, the parties have agreed to a management plan that incorporates the values of the conservation easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED JOINT MANAEMENT PLAN WITH THE WOOD RIVER LAND TRUST.

Passed this _____ day of April 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

CROY CANYON CONSERVATION EASEMENT MANAGEMENT PLAN

April 24, 2023



Prepared by:

Wood River Land Trust

City of Hailey

1. Purpose and Intent:

As contemplated in the Croy Canyon Ranch Conservation Easement, recorded in the records of Blaine County, Idaho, as Instrument Number 697051 on October 26, 2022, this Management Plan is intended to describe certain management activity that will occur within the Easement Area. Management activities were considered in the context of the community listening sessions for the Hailey Greenway Master Plan Croy Canyon Update conducted in 2021, and in the context of the final Conservation Easement. Any characterization of the terms of the Conservation Easement contained in this Management Plan shall not be interpreted so as to alter, amend, or otherwise modify the Conservation Easement. In any conflict or inconsistency between the terms of the Conservation Easement and the Management Plan, the terms of the Conservation Easement shall prevail.

2. Term:

This Management Plan is meant to be adaptive and modified over time. This may include adding new information, updating the status of natural resources, revising goals and management tasks, and updating budgets. The Management Plan shall have a term of five (5) years until April 24, 2028. The Management Plan shall automatically be extended for additional successive periods of five (5) years each, with a 5-year anniversary date of April 24, 2023 unless and until either party signs an acknowledged and amended Management Plan.

3. Partners and General Responsibilities:

The City of Hailey (“City”) conveyed the Conservation Easement and retains fee-title interest in the Property. The City’s snow storage area is excluded from the Conservation Easement, and the City maintains control over the snow storage area and responsibility for maintaining safety around that area.

The Wood River Land Trust (“Land Trust”) holds the Conservation Easement on the Property and under the Conservation Easement assumes the rights to manage the property to protect relatively natural habitat for wildlife, plants and significant ecosystems; protect open space; and provide for outdoor recreation for the general public. This Management Plan further outlines the Land Trust’s plans for various uses on the Property.

4. Habitat Enhancement

The Land Trust will manage the wildlife habitat consistent with the surrounding Simons/Bauer Preserve. There may be occasional habitat improvement projects planned for the Easement Area, which could include plantings of native vegetation, restoration of wetlands or riparian habitat, control of invasive weeds (see below), and habitat restoration projects. Any restoration project that would require permits or could be considered above and beyond regular annual maintenance will be communicated to the City ahead of time. At the time this Management Plan is being prepared, the Land Trust is evaluating opportunities for riparian and wetlands restoration within the Simons/Bauer Preserve that may extend into the Easement Area. This Management Plan will be updated once these plans are finalized.

5. Noxious Weeds

The Land Trust currently works with the Blaine County Cooperative Weed Management Area Coalition to treat noxious weeds on the surrounding Simons/Bauer Preserve and will continue to incorporate the Easement Area into this effort.

6. Recreational Use and Public Access

The Land Trust will manage the recreational uses within the Easement Area consistent with planning for the surrounding Simons/Bauer Preserve and will create a plan for the corridor as a whole between Lions Park and the Mountain Humane property. As called for in the Conservation Easement, recreational uses on-site would be non-commercial recreational activities, with limited exceptions for events conducted by the Land Trust or other public charities. The Land Trust and City will communicate ahead of time about any such events. Other public uses that may occur within the Easement Area, as listed in the Conservation Easement, are non-motorized uses such as hiking, bicycling, fishing, horseback riding, cross-country skiing, wildlife observation, and photography, “provided that such activities are conducted in a manner, frequency, and intensity that results in no adverse impact on the Conservation Values.” Due to the popularity of the Hailey Greenway and the number of visitors, the Land Trust anticipates it will be important to manage uses by directing users to official trails and access points in order to protect the Sensitive Area within the Easement Area and the contiguous wildlife habitat on the neighboring Simons/Bauer Preserve. The Land Trust will work with the City and other partners like the BCRD and Mountain Humane to establish a designated public trail that runs generally east-west across the corridor, with improvements such as benches, interpretive signage, kiosks, a covered gathering/picnic area, and potential parking. These improvements are anticipated within the broader corridor and will not all be within the Conservation Easement Area. As contemplated in the Conservation Easement, public access will be managed to limit impacts on the Conservation Values, which means that the general public does not have unfettered access to the Easement Area at all times or days or by any means. The Land Trust will work with the City to develop signage or other management actions to protect the Easement Area from trespass or interference with habitat management or other rights retained under the Conservation Easement.

The current configuration for planned trails through the corridor and across the Easement Area is shown in Exhibits A and B. WRLT plans on beginning construction of the trails in 2023. This Management Plan will be updated as plans for other improvements such as parking, kiosks, etc. are finalized. Similar to how the BCRD manages certain Nordic trails for dogs and other trails for use without dogs, this trail system through the Simons/Bauer Preserve and Croy Canyon conservation easement would not be open to dogs. This will accomplish a number of important goals. First, feedback from the Croy Canyon community management planning process identified the protection of wildlife as an important priority for this corridor. Limiting dog access to the wetland complexes and wintering habitat will be important in protecting wildlife populations. Second, in an effort to accommodate multiple user groups, WRLT would like to provide trails for people who are looking for a dog-free experience. Third, WRLT is concerned about safety with Croy Creek Rd. being close to the trail system. Lastly, WRLT plans to link this trail system to public parking at Mountain Humane, and Mountain Humane has expressed concern about conflicts between off-lease ‘public’ dogs with shelter dogs awaiting adoption and volunteers. Signage at parking areas and trailheads will include language about dogs, as well as other restrictions.

7. Snow Storage Use

The Land Trust and City will work together to identify whether drywells or other water catchments or diversions will be needed to contain or channel snow melt from the snow storage site away from Croy Creek to protect the natural watershed. The Easement Area is not anticipated to be used for snow storage, however coordination between the City and Land Trust on activities needed to maintain the unencumbered snow storage site are anticipated and addressed in “Use of Vehicles” below.

8. Use of Vehicles

The Conservation Easement allows for the Land Trust’s use of motorized vehicles for uses such as habitat enhancement, trail maintenance, fire suppression, weed control and property maintenance. The Conservation Easement allows the City’s off-road use of vehicles for snow transportation and storage uses, emergency or severe weather winter access when ordinary vehicle access is not available, normal property maintenance, and fire suppression. The intent is for the City to access the unencumbered snow storage site from the City’s Access Drive within the unencumbered snow storage site, and for the off-road use within the Easement Area to be limited to rare occasions, with prior coordination with the Land Trust, and as close to Croy Creek Road as possible. No road across the Easement Area will be developed for maintenance/access to the snow storage site without the express approval of the Land Trust. If, over time, it becomes apparent that access across the Conservation Easement is needed more than on the rare occasion for maintaining the safety of the public or function of the snow storage site, the City and Land Trust will update this Management Plan to identify an appropriate route for such access. The use of motorized vehicles by the general public will not be allowed.

9. Costs, legal requirements, and liabilities

The Conservation Easement specifies that “Hailey retains all responsibilities and shall bear all costs and liabilities of any kind related to the ownership of the Property, if any. The Land Trust will be responsible for the operation, upkeep, management and maintenance of the Easement Area. Land Trust will be solely responsible for obtaining any governmental permits and approvals for any construction or other uses permitted by this Conservation Easement, and Hailey agrees to sign those and participate as long as consistent with the Conservation Easement.”

IN WITNESS WHEREOF, the Parties have signed this Management Plan below.

Marth Burke
Mayor, City of Hailey
115 S Main Street, Suite H
Hailey, ID 83333

Date

Scott Boettger
Executive Director, Wood River Land Trust
119 E Bullion St
Hailey, ID 83333

Date

Exhibit A. Planned trail configuration through the Croy Canyon corridor.

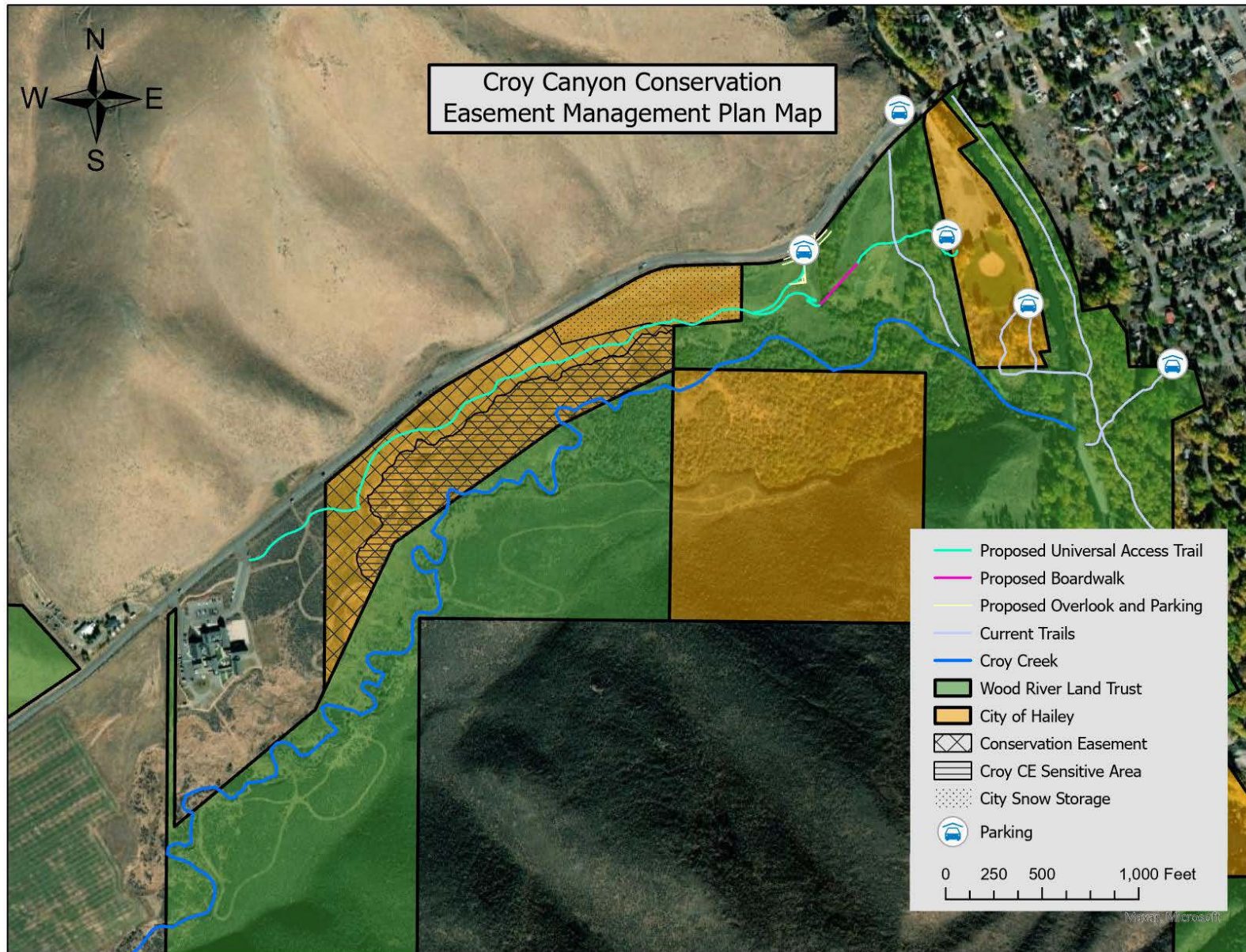
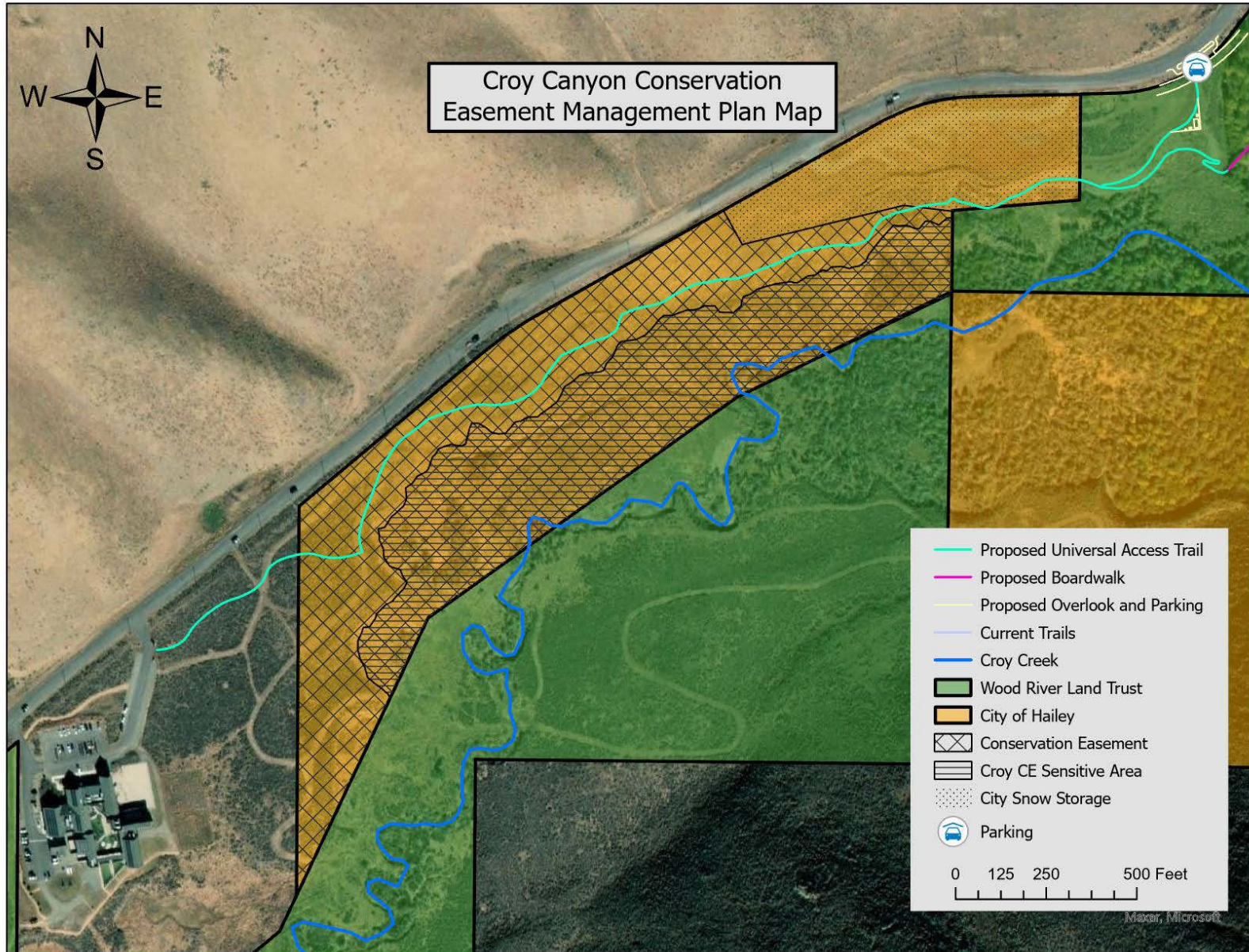


Exhibit B. Planned trail configuration through the Conservation Easement Area.



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/24/23 **DEPARTMENT:** Administration/PW **DEPT. HEAD SIGNATURE:** LH/BY

SUBJECT: Approval Resolution 2023-__ a Resolution adopting the Colorado Gulch Trails Plan

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Ord.

Attachments:

- 1) [Resolution 2023-__ and Attachment A, Colorado Gulch Preserve Trails Map](#)
- 2) [Assignment of Conservation Easement for Colorado Gulch \(assigned to City of Hailey from the Wood River Land Trust\)](#)

Background

Wood River Land Trust is proposing to create an accessible trail system at the Colorado Gulch Preserve. Creating a user-friendly trail system will enable our community members to engage with the nature and open spaces along the Hailey Greenway. This can help further the future protection of natural areas for public access and use. The proposed trails will connect to the Heagle Park trail system at the north and the Colorado Gulch road to the south and enhance accessibility along the Hailey Greenway.

This project includes approximately 1,500 linear ft of new trail and 1,500 ft of widening/refurbishing existing trail. The trail will be 5 ft wide (per guidelines for Universal in Section 508 of the Rehabilitation Act of 1973). If it is not feasible to maintain a 5 ft width in some sections, the trail will be 3 ft wide with crossing areas, or ‘pull-outs.’ Approximately 750’ of the refurbished section includes reconstruction of a trail in the middle of an existing hard pack access road. The trail will be covered in a crushed rock with a maximum size of ¼” minus, per accessibility standards. Blaine County approved the Floodplain Categorical Exclusion Permit for this project on March 29, 2023.

The previous owner of the Colorado Gulch preserve donated conservation easements to the Land Trust, and the easements were transferred to the City when the Land Trust acquired the property in fee-title in 2016. Per notice and approval language in the conservation easements, the Land Trust is requesting approval by the City for implementation. The Land Trust is hiring Summit to Sea Trails, LLC for this project, and it will be completed by November 15, 2023.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____	YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____	Estimated Completion Date: _____
Staff Contact: _____	Phone # _____
Comments: _____	

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Finance	<input type="checkbox"/> Licensing	<input checked="" type="checkbox"/> Administrator
<input type="checkbox"/> Library	<input type="checkbox"/> Community Development	<input type="checkbox"/> P&Z Commission	<input type="checkbox"/> Building
<input type="checkbox"/> Police	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineer	<input type="checkbox"/> W/WW
<input type="checkbox"/> Streets	<input type="checkbox"/> Parks	<input checked="" type="checkbox"/> Public Works	<input type="checkbox"/>

Mayor _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

“I move to Resolution 2023-__ a resolution adopting the Colorado Gulch Trails Plan.”

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to: _____

Copies (all info.):

Copies (AIS only)

Instrument # _____

**CITY OF HAILEY
RESOLUTION NO. 2023-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
ADOPTING THE WOOD RIVER LAND TRUST FOR COLORADO GULCH TRAILS**

WHEREAS, the Wood River Land Trust Company (WRLT), an Idaho nonprofit corporation, transferred conservation easements in Colorado Gulch to the City of Hailey when WRLT acquired fee-simple ownership of said lands; and

WHEREAS, as the holder of the conservation easement, the City has the duty to review and approve improvements such as the trails shown on the attached map, and;

WHEREAS, the parties have agreed that the attached trails map incorporates the values of the conservation easements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY AUTHORIZING THE ADOPTION OF THE COLORADO GULCH TRAILS MAP.

Passed this _____ day of April 2023.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



Instrument # 640037
HAILEY, BLAINE, IDAHO
11-30-2016 2:30:04 PM No. of Pages: 27
Recorded for: FIRST AMERICAN TITLE - KETCHUM
JOLYNN DRAGE Fee: \$88.00
Ex-Officio Recorder Deputy: CWB
Electronically Recorded by Simplifile

When recorded, return to:

Wood River Land Trust
119 E. Bullion St.
Hailey, ID 83333

ASSIGNMENT OF CONSERVATION EASEMENTS
Colorado Gulch I and II Conservation Easements

THIS ASSIGNMENT OF CONSERVATION EASEMENTS is by and between the Wood River Land Trust Company, an Idaho nonprofit Internal Revenue Code section 501(c) (3) corporation of Blaine County, having an address of 119 E. Bullion St. Hailey, ID 83333, as assignor ("WRLT") and the City of Hailey, an Idaho municipal corporation, having an address of 115 Main Street, So., Suite H, Hailey, Idaho 83333, as assignee ("City").

By Conservation Easement Agreements from the Stevens Family Ranch, LLC to Wood River Land Trust, recorded on December 27, 2007 and September 2, 2008 as Instrument Nos. 554346 and 561012, respectively, in the Office of the Recorder of Blaine County, Idaho (the "Conservation Easements"), Assignor acquired easements for conservation purposes on the real property more particularly described in Exhibit A attached hereto and incorporated herein by reference (the "Easement Properties").

The Conservation Easement recorded as Instrument No. 561012, records of the county recorder, Blaine County, Idaho, has been subsequently corrected and amended by that certain Correction to Conservation Easement Agreement, dated October 13, 2008 and recorded October 16, 2008 in the Blaine County Recorder's Office as Instrument No. 562307, and that certain Amendment to Conservation Easement Agreement, dated July 18, 2011 and recorded October 26, 2011 in the Blaine County Recorder's Office as Instrument No. 591605.

The Conservation Easement recorded as Instrument No. 554346, records of the county recorder, Blaine County, Idaho, permits an assignment of the Conservation Easement with the consent of the grantor of the Conservation Easement.

The Conservation Easement recorded as Instrument No. 561012, records of the county recorder, Blaine County, Idaho, permits an assignment of the Conservation Easement to a qualified organization under Section 170(h) of the Internal Revenue Code with thirty (30) days advance written notice to the grantor.

The owners of the lands encumbered by the Conservation Easements have consented to the assignment of the Conservation Easements to the City.

Assignee is qualified under Idaho Code Section 55-2101 to acquire and hold conservation easements, and Assignee agrees by accepting this Assignment of Conservation Easement to preserve and protect the conservation values of the Easement Property consistent with the terms of the Conservation Easement.

ORIGINAL IN RED

RECORDED ELECTRONICALLY	
ID <u>640037</u>	County <u>Blaine</u>
Date <u>11.30.16</u>	Time <u>2:30PM</u>
simplifile www.simplifile.com 800.460.5657	

When recorded, return to:

Wood River Land Trust
119 E. Bullion St.
Hailey, ID 83333

ORIGINAL IN RED

ASSIGNMENT OF CONSERVATION EASEMENTS
Colorado Gulch I and II Conservation Easements

THIS ASSIGNMENT OF CONSERVATION EASEMENTS is by and between the Wood River Land Trust Company, an Idaho nonprofit Internal Revenue Code section 501(c) (3) corporation of Blaine County, having an address of 119 E. Bullion St. Hailey, ID 83333, as assignor (“WRLT”) and the City of Hailey, an Idaho municipal corporation, having an address of 115 Main Street, So., Suite H, Hailey, Idaho 83333, as assignee (“City”).

By Conservation Easement Agreements from the Stevens Family Ranch, LLC to Wood River Land Trust, recorded on December 27, 2007 and September 2, 2008 as Instrument Nos. 554346 and 561012, respectively, in the Office of the Recorder of Blaine County, Idaho (the “Conservation Easements”), Assignor acquired easements for conservation purposes on the real property more particularly described in Exhibit A attached hereto and incorporated herein by reference (the “Easement Properties”).

The Conservation Easement recorded as Instrument No. 561012, records of the county recorder, Blaine County, Idaho, has been subsequently corrected and amended by that certain Correction to Conservation Easement Agreement, dated October 13, 2008 and recorded October 16, 2008 in the Blaine County Recorder’s Office as Instrument No. 562307, and that certain Amendment to Conservation Easement Agreement, dated July 18, 2011 and recorded October 26, 2011 in the Blaine County Recorder’s Office as Instrument No. 591605.

The Conservation Easement recorded as Instrument No. 554346, records of the county recorder, Blaine County, Idaho, permits an assignment of the Conservation Easement with the consent of the grantor of the Conservation Easement.

The Conservation Easement recorded as Instrument No. 561012, records of the county recorder, Blaine County, Idaho, permits an assignment of the Conservation Easement to a qualified organization under Section 170(h) of the Internal Revenue Code with thirty (30) days advance written notice to the grantor.

The owners of the lands encumbered by the Conservation Easements have consented to the assignment of the Conservation Easements to the City.

Assignee is qualified under Idaho Code Section 55-2101 to acquire and hold conservation easements, and Assignee agrees by accepting this Assignment of Conservation Easement to preserve and protect the conservation values of the Easement Property consistent with the terms of the Conservation Easement.

NOW, THEREFORE, for good and sufficient consideration, the receipt and sufficiency of which are hereby acknowledged, Assignor hereby transfers and assigns to Assignee, its successors and assigns, Assignor's right, title, interest and authority in the Conservation Easements.

Assignee hereby accepts the Conservation Easements, and agrees to perform all obligations under the terms thereof pursuant to a separate Memorandum of Understanding between Assignor and Assignee. Assignor makes no representations or warranties whatsoever as to the Conservation Easements or the Easement Properties and Assignee accepts the Conservation Easements as is, in current condition. Assignee has received for its records and reviewed the Baseline Documentation Reports referred to in the Conservation Easements and finds that the documents adequately identify the baseline from which future activities on the Easement Properties are to be measured.[js1]

Assignor reserves to itself and its successors and assigns a power of termination in the nature of a right of re-entry, which right may be exercised by the Assignor to terminate the rights and interests hereby assigned to the Assignee upon the occurrence of any of the following events and in the absence of any successor to Assignee qualified to hold conservation easements under Idaho Code Section 55-2101: (i) if the Assignee shall become insolvent; (ii) if the Assignee is dissolved, either voluntarily, by court order, or by operation of law; or (iii) if Assignee shall no longer be qualified as a holder of a conservation easement under Idaho Code Section 55-2101 or applicable federal law. Such termination and right of re-entry may be exercised with advance 30 days written notice and an opportunity to cure the event triggering the right of termination prior to exercising its right of termination; in the event, it is not practicable to cure the event of default within 30 days, the City shall be granted the opportunity to cure the event of default in a reasonable time provided the City diligently pursues a cure of the default. An original of the notice of termination with a copy of the Conservation Easement Agreements shall be recorded on the appropriate land records and the Conservation Easements shall then revert to the Assignor, its successors and assigns forever.

The parties hereto have executed this Assignment of Conservation Easements this 30th day of November, 2016.

Assignor:

Wood River Land Trust,
an Idaho non-profit corporation

By [Signature]
Title Executive Director

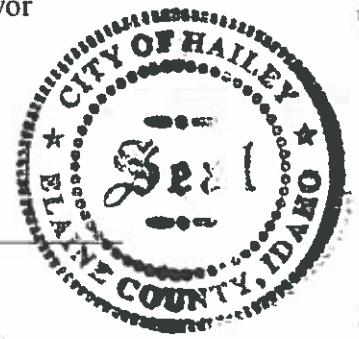
Assignee:

City of Hailey

By [Signature]
Fritz X. Haemmerle, Mayor

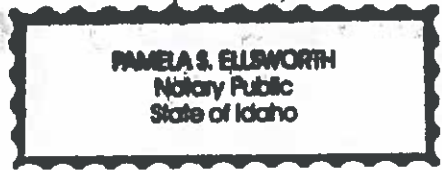
ATTEST:

[Signature]
Mary Cone, Clerk



STATE OF IDAHO)
) ss.
COUNTY OF Blaine)

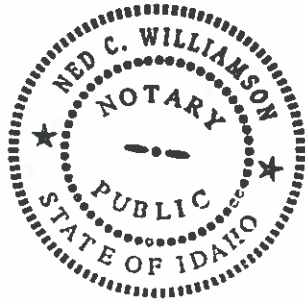
On this 30th day of November, 2016, before me personally appeared Scott Boettger, known or identified to me to be the Executive Director of Wood River Land Trust, an Idaho non-profit corporation, and the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.



Pamela S. Ellsworth
Notary Public for Idaho
Residing at: Carey, Idaho
Commission expires: 01-24-2018

STATE OF IDAHO)
) ss.
COUNTY OF BLAINE)

On this 30th day of November, 2016, before me personally appeared Fritz X. Haemmerle, known or identified to me to be the mayor of the City of Hailey, and the person who executed the instrument on behalf of said city, and acknowledged to me that such city executed the same.



Ned Williamson
Notary Public for Idaho
Residing at: Hailey
Commission expires: 5-15-22

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/24/2023 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to approve the Findings of Fact, Conclusions of Law and Decision for a Planned Unit Development by the Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application included additional amenities provided by the Applicant and a request for waivers to standards within Hailey’s Municipal Code. The Applicant requested the following waivers:

- i. Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
 - ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
 - iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).
-

AUTHORITY: ID Code _____ IAR _____ Hailey Municipal Code Title 17, PUD (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: The Council approved the Planned Unit Development Agreement by the Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application included additional amenities provided by the Applicant and a request for waivers to standards within Hailey’s Municipal Code. The Applicant requested the following waivers:

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- ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
- iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).

The Applicant is aware of the acute housing crisis within the Wood River Valley, an extreme shortage of both community and workforce housing. The proposed amendment’s objective is to help alleviate the housing shortage and further provide housing for those employed with the Blaine County School District (BCSD). Under the PUD, the Applicant will construct five (5) residential units for employees of the BCSD. These units will be available for rent by employees for not more than thirty (30) percent of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. The rental units comprise of three (3) bedrooms, two-and-one-half (2.5) bathrooms, kitchen and living area, and storage and laundry rooms. The units within the four-plex building range in size between 1,369.6 sq. ft. and 1,412 sq. ft, and the detached studio is approximately 653 sq. ft. in size.

The Applicant proposed to increase the residential units from three (3) units, which are permitted outright within the zoning districts governing the site, to up to five (5) units, funding permitting. The additional two (2) residential units equate to a 67% density bonus which, pursuant Code §17.10.040.01 B, Density Bonuses outside of those listed in Code §17.10.040.01 require approval by a unanimous vote of the City Council following a recommendation by the Commission. The Applicant’s Density Bonus received the required recommendation and unanimous vote, as both the Commission and City Council,

as well as City Staff, embrace the project's direct benefits to local employers and residents within the Hailey community.

The Planning and Zoning Commission recommended approval to the Hailey City Council the proposal for a Planned Unit Development Agreement on March 6, 2023 (Findings approved on March 20, 2023).

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____
Estimated Hours Spent to Date: _____
Staff Contact: Robyn Davis

Caselle # _____
YTD Line-Item Balance \$ _____
Estimated Completion Date: _____
Phone # 788-9815 #13

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___
___ Safety Committee	___ P & Z Commission	___ Police	___
___ Streets	___ Public Works, Parks	___ Mayor	___

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve the Findings of Fact, Conclusions of Law and Decision for a Planned Unit Development Application by the Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application included additional amenities provided by the Applicant and a request for waivers to standards within Hailey's Municipal Code.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL: Motion to approve the Findings of Fact, Conclusions of Law and Decision for a Planned Unit Development Application by the Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application included additional amenities provided by the Applicant and a request for waivers to standards within Hailey's Municipal Code.

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies
Instrument # _____

FINDINGS OF FACT, CONCLUSIONS OF LAW AND DECISION

On April 10, 2023, the Hailey City Council considered and approved a Planned Unit Development by Blaine County School District c/o ARCH Community Housing Trust, Inc. for one (1), two-story multifamily building consisting of four (4) residential units and a one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application included additional amenities provided by the Applicant and a request for waivers to standards within Hailey's Municipal Code. The Applicant requested the following waivers:

- i. Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
- ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
- iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).

The Council, having been presented with all information and testimony in favor and in opposition to the proposal, hereby makes the following Findings of Fact, Conclusions of Law, and Decision.

FINDINGS OF FACT

Notice: Notice for the public hearing was published in the Idaho Mountain Express on March 22, 2023, and mailed to property owners within 300 feet on March 21, 2023. Onsite Notice was posted on the property on April 3, 2023.

Application: The Applicant, the Blaine County School District c/o ARCH Community Housing Trust, Inc., submitted a Planned Unit Development (PUD) Application, concurrently with a Design Review Application, seeking approval to construct one (1), two-story multifamily building consisting of four (4) residential units and one (1), one-story detached studio unit, to be located at 128 W. Bullion (Lot 10A, Parkview Estates), within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application included additional amenities provided by the Applicant and a request for waivers to standards within Hailey's Municipal Code. The Applicant is requested the following waivers:

- i. Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
- ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
- iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).

The Applicant is aware of the acute housing crisis within the Wood River Valley, an extreme shortage of both community and workforce housing. The proposed amendment's objective is to help alleviate the housing shortage and further provide housing for those employed with the Blaine County School District (BCSD). Under the PUD, the Applicant will construct five (5) residential units for employees of the BCSD. These units will be available for rent by employees for not more than thirty (30) percent of the employee's adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. The

rental units comprise of three (3) bedrooms, two-and-one-half (2.5) bathrooms, kitchen and living area, and storage and laundry rooms. The units within the four-plex building range in size between 1,369.6 sq. ft. and 1,412 sq. ft, and the detached studio is approximately 653 sq. ft. in size.

The Applicant proposed to increase the residential units from three (3) units, which are permitted outright within the zoning districts governing the site, to up to five (5) units, funding permitting. The additional two (2) residential units equate to a 67% density bonus which, pursuant Code §17.10.040.01 B, Density Bonuses outside of those listed in Code §17.10.040.01 require approval by a unanimous vote of the City Council following a recommendation by the Commission. The Applicant’s Density Bonus received the required recommendation and unanimous vote, as both the Commission and City Council, as well as City Staff, embrace the project’s direct benefits to local employers and residents within the Hailey community.

Additionally, Staff and the Applicant studied the site plan in developing a recommendation for increased density. The logic to the increased density is as follows:

- With the addition of the two (2) residential units, most of the primary Bulk Requirements of Hailey’s Municipal Code (i.e., setbacks, building height) can be met. The underlying zoning districts allow for three (3) residential units to be constructed on the site; however, under a PUD Application, flexibility in type, design, and sitting of structures, and more efficient use of land is encouraged so long as a compatible relationship remains between the uses within the proposed PUD and to the community in general. While waivers to the maximum density were requested, the Applicant’s proposal was compatible with the surrounding area, Comprehensive Plan, and community in general. The waivers, public benefits, and compatibility with the Comprehensive Plan have been further analyzed herein.

The PUD Ordinance further requires the following Amenities: **Each PUD shall provide one or more of the following amenities, commensurate with the size and density of the development, and commensurate with the modifications requested by the Applicant, to ensure a public benefit.** The list of one or more includes an open-ended standard:

I.13: Other Amenities: Other project amenities and/or community benefits found, by recommendation of the Commission and Council approval, to promote the purpose of this chapter and the goals of the comprehensive plan.

The Applicant will construct and offer five (5) residential units for employees of the BCSD. These units will be available for rent by employees within BCSD for not more than thirty (30) percent of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. This proposal is intended to meet I.13: Other Amenities, as noted herein.

Standards of Evaluation	
17.10.030: General Requirements:	
A.	The minimum gross size for properties that may be developed as a PUD is one (1) acre, except in the Business and Limited Business zoning districts within the Central Business District, the minimum gross size shall be 18,000 square feet. All land within the development shall be contiguous except for intervening streets and waterways.

Staff Comments	<p>The proposed PUD site is 0.31 acres, which is less than the minimum gross size for properties that may be developed as a PUD. The Applicant requested a waiver to this standard, proposing to reduce the overall size from one (1) acre to 0.31 acres, and as an amenity, ARCH Community Housing Trust is working with the BCSD to develop the proposed housing units as rental units to local BCSD employees for not more than 30% of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs and other deductions as determined by the district.</p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
B.	<p>A tract or parcel of land proposed for PUD development must be in one (1) ownership or the subject of an application filed jointly by the owners of all property included.</p>
Staff Comments	<p>The parcel is in one ownership.</p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
C.	<p>Area Development Plan:</p>
	<p>C.1 When the owner of Contiguous Parcels is required to obtain PUD approval for any portion of the Contiguous Parcels, an Area Development Plan shall be submitted and approved. The Commission and Council shall evaluate the following basic site criteria and make appropriate findings of fact:</p>
Staff Comments	<p>The entire parcel is proposed for PUD approval. The Applicant owns the adjacent site to the east (Blaine County School District – District Office at 118 W. Bullion Street), which is developed.</p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
	<p>C.1.a Streets, whether public or private, shall provide an interconnected system and be adequate to accommodate anticipated vehicular and pedestrian traffic.</p>
Staff Comments	<p>The subject property is located within a gridded, developed street system. Access to the property is proposed from the existing public street, Bullion Street. Bullion Street is adequate to accommodate both the anticipated vehicular and pedestrian traffic resulting from the proposed project.</p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
C.1.b	<p>Non-vehicular circulation routes shall provide safe pedestrian and bicycle paths and provide an interconnected system to streets, parks and green space, public lands, or other destinations.</p>
Staff Comments	<p>The project contains a system of walkways that connect the proposed buildings to green areas, the parking area, and the public street. The perimeter sidewalk proposed along the property frontage is an extension to the existing 6’-wide sidewalk along the property frontage of 118 W. Bullion Street (BCSD District Office). This perimeter sidewalk connects to the interior sidewalk (4’ wide) that connects to three (3) of four (4) multi-family unit entrances along the northern and western property lines. The remaining multi-family unit on the southern property line and the studio unit each have their own dedicated sidewalk to their entrances. The proposed sidewalks provide safe access and sufficient circulation around and through the site.</p> <p><i>Finding: Compliance. While the Council found that this standard has been met, they suggested that the Applicant Team consider paying sidewalk in-lieu fees at 100% for the sidewalk design and improvements along the property frontage, rather than installing</i></p>

	<p><i>the sidewalk along Bullion Street. The intent behind this recommendation was for those in-lieu monies to be applied to developing the northern side of Bullion Street, as identified in the Parks Master Plan currently underway, rather than constructing a “sidewalk to no-where”. Council directed Staff to work with the Applicant Team to determine the best outcome based on the proposed project and future improvements to the northern side of Bullion Street. Staff and the Applicant Team have met and have agreed to move forward with the installation of the sidewalk, curb, gutter, and improvements to the public right-of-way, as these improvements will complete the street and sidewalk improvements in this area, and more importantly, will be valuable amenities to the tenants residing at 128 W. Bullion.</i></p>
C.1.c	Water main lines and sewer main lines shall be designed in the most effective layout feasible.
Staff Comments	<p><i>Water and sewer main lines are existing and readily available for utilization by the Applicant. Connection and location details of this municipal infrastructure have been further analyzed in the attached Design Review Staff Report.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
C.1.d	Other utilities including power, telephone, cable, and gas shall be designed in the most effective layout feasible.
Staff Comments	<i>Finding: Compliance. This standard will be met.</i>
	C.1.e
Staff Comments	<p>Park land shall be most appropriately located on the Contiguous Parcels.</p> <p><i>This proposal will not be subdivided, as it is anticipated to remain a multifamily rental project under one ownership. The City Park requirements are found in the subdivision code, and do not apply to this project.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
C.1.f	Grading and drainage shall be appropriate to the Contiguous Parcels.
Staff Comments	<p><i>A Grading and Drainage plan has been prepared as part of the Design Review submittal and has been further analyzed in the attached Staff Report. In summary, it appears that grading and drainage are appropriate to the parcel and contiguous parcels.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
C.1.g	Development shall avoid easements and hazardous or sensitive natural resource areas.
Staff Comments	<i>N/A</i>
C.2	Upon any approval of the PUD application, the Owner shall be required as a condition of approval to record the Area Development Plan or a PUD agreement depicting and/or detailing the approved Area Development Plan. The Area Development Plan shall bind the Owner and Owner’s successors.
Staff Comments	<p><i>A PUD Agreement will be recorded if the project is approved.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
D.	Solar Access: Street and lot orientation, landscaping, and placement of structures shall provide solar access to all south roofs and walls to the maximum extent feasible to promote energy efficiency.
Staff Comments	<p><i>The project site is narrow from east to west dictating the orientation of building length to sit from north to south on the lot. While solar access to all roofs and walls are minimal, the Applicant has stated that they plan to minimize energy consumption in other ways - by incorporating/utilizing the following:</i></p> <ul style="list-style-type: none"> - Double Glazed Windows

	<ul style="list-style-type: none"> - <i>Low Emissivity Glazing</i> - <i>LED lighting will be utilized throughout the project</i> <p><i>Additionally, the Applicant plans to incorporate additional energy conserving methods into the overall site plan and/or building design:</i></p> <ul style="list-style-type: none"> - <i>Drought tolerant and low water use landscaping is proposed</i> - <i>Energy efficient appliances will be utilized within each unit</i> - <i>The Applicant is supportive of wiring each unit for rooftop solar and EV charging; however, internal discussions with Idaho Power will need to take place with regard the capabilities of the existing transformer. The Applicant will make every effort to provide these additional energy-conserving amenities but cannot commit to supplying this infrastructure at this time.</i> <p><i>Finding: Compliance. While the Council found that this standard has been met, they would like to see Applicant adhere to their commitment to make every energy-conserving amenity given the update building designs and placement.</i></p>
E.	Access: Access shall be provided according to standards in Chapter 16.04, Development Standards, of this Code. Buildings may not be so arranged that any structure is inaccessible to emergency vehicles.
Staff Comments	<p><i>Access to the site and buildings have been provided according to the standards within Chapter 16.04. While emergency access is adequate as proposed, the Hailey Fire Department shared the following concerns:</i></p> <ul style="list-style-type: none"> - <i>Dead-end fire apparatus access roads in excess of 150’ shall provide width and turnaround provisions in accordance with Table D103.4 of the IFC. It appears that that the dead-end fire apparatus road is not in excess of 150’ but is measured from the edge of asphalt along the public street, Bullion Street, as 148.46. If this distance exceeds 150’, the Applicant shall meet provisions in accordance with Table D103.4 of the IFC.</i> - <i>Multifamily structures that are larger than duplex units are required to be sprinklered or firewall separation between each unit shall be met. It appears that the Applicant intends to meet the appropriate firewall separation between each unit.</i> - <i>It is unclear whether all points of the proposed buildings can be accessed within 150’ of the fire apparatus. Per the Applicant, all buildings can be access within 150’ of the fire apparatus; however, if this standard cannot be met, the Applicant shall comply with alternative provisions of the IFC (i.e., sprinkling the buildings).</i> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
F.	Underground Utilities: Underground utilities, including telephone and electrical systems, shall be required within the limits of all PUDs.
Staff Comments	<p><i>All utilities will be installed underground. The Design Review process will require careful placement and screening of all ground and roof-mounted utilities.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
G.	Public Easement: In each case where a PUD project is located adjacent to public lands, a public easement to those lands shall be provided. All existing public access to public lands must be preserved.
Staff Comments	<i>N/A</i>
H.	Pathways: In each case where a PUD project encompasses a non-vehicular pathway as depicted on the Master Plan, a pathway constructed to City standards shall be provided.

Staff Comments	<i>N/A, as no amenities are proposed to meet this standard.</i>					
I.	Amenities: Each PUD shall provide one or more of the following amenities, commensurate with the size and density of the development, and commensurate with the modifications requested by the applicant, to ensure a public benefit:					
	I.1	<p>Green Space. All Green Space shall be granted in perpetuity and the PUD agreement shall contain restrictions against any encroachment into the Green Space. Where a subdivision is involved as part of the PUD approval process, Green Space shall be identified as such on the plat. A long-term maintenance plan shall be provided. Unless otherwise agreed to by the City, the PUD agreement shall contain provisions requiring that property owners within the PUD shall be responsible for maintaining the Green Space for the benefit of the residents or employees of the PUD and/or by the public. Green space shall be set aside in accordance with the following formulas:</p> <table border="1" data-bbox="527 672 1372 772"> <tr> <td>For residential PUDs</td> <td>A minimum of .05 acres per residential unit.</td> </tr> <tr> <td>For non-residential PUDs</td> <td>A minimum of 15% of the gross area of the proposed PUD.</td> </tr> </table>	For residential PUDs	A minimum of .05 acres per residential unit.	For non-residential PUDs	A minimum of 15% of the gross area of the proposed PUD.
For residential PUDs	A minimum of .05 acres per residential unit.					
For non-residential PUDs	A minimum of 15% of the gross area of the proposed PUD.					
Staff Comment	<i>N/A, as no amenities are proposed to meet this standard.</i>					
	I.2	Active Recreational Facilities: Active recreational facilities include amenities such as a swimming pool, tennis courts or playing fields, of a size appropriate to the development's needs. The PUD agreement shall contain provisions requiring that such facilities be maintained in perpetuity or replaced with another similar recreation facility.				
Staff Comment	<i>N/A, as no amenities are proposed to meet this standard.</i>					
	I.3	Public Transit Facilities: Public transit facilities include a weather-protected transit stop or station and must be on a designated transit route.				
Staff Comment	<i>N/A, as no amenities are proposed to meet this standard. Bus service exists along River Street at the City-owned Park n' Ride parcel. Mountain Rides does not feel an additional stop is needed in the subject area.</i>					
	I.4	Preservation Of Vegetation: Preservation of significant existing vegetation on the site must include the preservation of at least seventy five percent (75%) of mature trees greater than six-inch (6") caliper on the site.				
Staff Comment	<p><i>There is no existing vegetation of note on the site.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>					
	I.5	Wetlands: Protection of significant wetlands area must constitute at least ten percent (10%) of the gross area of the proposed PUD.				
Staff Comment	<i>N/A</i>					
	I.6	River Enhancement: Enhancement of the Big Wood River and its tributaries must include stream bank restoration and public access to or along the waterway.				
Staff Comment	<i>N/A</i>					
	I.7	Community Housing: For residential PUDs, the provision of at least ten percent (10%) of the approved number of dwelling units or lots as community housing units affordable to households earning between seventy percent (70%) and one hundred twenty percent (120%) of the area median income. This provision may be modified for individual projects based on the merits of the proposal as determined by the Commission and Council.				
Staff Comment	<i>Under Standard 1.13 below, the Applicant will construct and offer five (5) residential units for employees of the BCSD. These units would be available for rent by employees within BCSD for not more than thirty (30) percent of the employee's adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and</i>					

		<p><i>federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district. The rent-restricted units will include 3-bedrooms and 2.5 bathrooms, kitchen and living areas, and storage and laundry rooms to help address some of the current housing concerns that employers and the city are experiencing.</i></p> <p><i>The Applicant proposed to increase the residential units from three (3) units, which are permitted outright within the zoning districts governing the site, to five (5) units. Staff and the Applicant studied the site plan in developing a recommendation for increased density. The logic to the increased density is as follows:</i></p> <ul style="list-style-type: none"> - <i>With the addition of the two (2) residential units, most of the primary Bulk Requirements of Hailey’s Municipal Code (i.e., setbacks, building height) can be met. The underlying zoning districts allow for three (3) residential units to be constructed on the site; however, under a PUD Application, flexibility in type, design, and sitting of structures, and more efficient use of land is encouraged so long as a compatible relationship remains between the uses within the proposed PUD and to the community in general. While waivers to the maximum density were requested, the Applicant’s proposal is compatible with the surrounding area, Comprehensive Plan, and community in general. The waivers, public benefits, and compatibility with the Comprehensive Plan have been further analyzed herein.</i> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>				
	I.8	Local Deed-Restricted Housing: For residential PUDs, the provision of at least thirty percent (30%) of the approved number of dwelling units or lots as local deed-restricted housing as defined by the local housing authority in its Community Housing Guidelines and reserved for households within the political boundaries of Blaine County, Idaho (residing full-time in Hailey, Idaho), and whose primary residence is within the residential PUD.				
Staff Comment		<i>N/A, please refer to standard I.13 for an analysis of Other Amenities proposed.</i>				
	I.9	Real Property: Dedication or conveyance of real property or an interest in real property to the city.				
Staff Comment		<i>No real property is proposed for dedication.</i>				
		<i>Finding: Compliance. The Council found that this standard has been met.</i>				
	I.10	<p>Sidewalks. Off-site sidewalk improvements shall be constructed according to City Standard Improvement Drawings and provided (in addition to sidewalk improvements that are required by ordinance adjacent to the subject property) in accordance with the following formulas:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">For residential PUDs</td> <td style="padding: 5px;">A minimum of 100 linear feet per residential unit.</td> </tr> <tr> <td style="padding: 5px;">For non-residential or mixed-use PUDs</td> <td style="padding: 5px;">A minimum of 100 linear feet per 1000 square feet of gross floor area.</td> </tr> </table>	For residential PUDs	A minimum of 100 linear feet per residential unit.	For non-residential or mixed-use PUDs	A minimum of 100 linear feet per 1000 square feet of gross floor area.
For residential PUDs	A minimum of 100 linear feet per residential unit.					
For non-residential or mixed-use PUDs	A minimum of 100 linear feet per 1000 square feet of gross floor area.					
Staff Comment		<i>While the Applicant did not propose offsite sidewalks as a project amenity, the extension of the existing 6’-wide sidewalk, from 118 W. Bullion Street, was proposed along the property frontage. This perimeter sidewalk connects to the interior sidewalk (4’ wide) that connects to three (3) of four (4) multi-family unit entrances along the northern and western property lines. The remaining multi-family unit on the southern property line and the studio unit each have their own dedicated sidewalk to their</i>				

		<p>entrances. The proposed sidewalks provide safe access and sufficient circulation around and through the site.</p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>				
	I.11	<p>Underground Parking: Underground parking must be provided for at least fifty percent (50%) of the required number of parking spaces in the PUD.</p>				
Staff Comment		<p><i>N/A, as no amenities are proposed to meet this standard.</i></p>				
	I.12	<p>Energy Consumption. All principal buildings within the PUD must comply with sustainable building practices, as follows:</p> <table border="1" style="margin-left: 40px;"> <tr> <td style="width: 30%;">For residential PUDs</td> <td>Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.</td> </tr> <tr> <td>For non-residential or mixed-use PUDs</td> <td>Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.</td> </tr> </table>	For residential PUDs	Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.	For non-residential or mixed-use PUDs	Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.
For residential PUDs	Buildings comply with local “Built Green” standards for certification, federal EPA “Energy Star” program, or Leadership in Energy and Environmental Design - Homes (LEED-H) standards for basic certification.					
For non-residential or mixed-use PUDs	Buildings comply with Leadership in Energy and Environmental Design (LEED) standards for basic certification.					
Staff Comment		<p><i>While no amenities are proposed to meet this standard, the Applicant has stated that they plan to minimize energy consumption by incorporating/utilizing the following:</i></p> <ul style="list-style-type: none"> - Double Glazed Windows - Low Emissivity Glazing - LED lighting will be utilized throughout the project <p><i>Additionally, the Applicant plans to incorporate additional energy conserving methods into the overall site plan and/or building design:</i></p> <ul style="list-style-type: none"> - Drought tolerant and low water use landscaping is proposed - Energy efficient appliances will be utilized within each unit - The Applicant is supportive of wiring each unit for rooftop solar and EV charging; however, internal discussions with Idaho Power will need to take place with regard the capabilities of the existing transformer. The Applicant will make every effort to provide these additional energy-conserving amenities but cannot commit to supplying this infrastructure at this time. <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>				
	I.13	<p>Other Amenities: Other project amenities and/or community benefits found, by recommendation of the commission and council approval, to promote the purpose of this chapter and the goals of the comprehensive plan.</p>				
Staff Comment		<p><i>The primary amenity proposed within the PUD Application was that of employee housing for a local employer, the BCSD. The Applicant will construct and offer five (5) residential units for employees of the BCSD. These units will be available for rent by employees within BCSD for not more than thirty (30) percent of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district.</i></p> <p><i>The proposed amenity promotes the purpose of this chapter and the goals of the Comprehensive Plan, as follows:</i></p> <ul style="list-style-type: none"> - Section 1: Natural Resources, Energy and Air Quality 				

	<p>1.4 Promote energy conservation and 1.5 Promote air quality protection. The proposed Planned Unit Development (PUD) includes the development of four (4) multi-family residential unit and one (1) studio residential unit in the General Residential (GR) zoning district in close proximity to the City of Hailey’s downtown core and is within walking distance to public transit. Additionally, the proposed project is within walking and biking distance to the majority of the facilities in which BCSD employees work. The proposed project will allow for residential units with easy access to pedestrian, bicycle, and public transit opportunities which may result in a reduction in reliance on vehicular travel. This project will promote energy conservation.</p> <p>- <u>Section 4: Recreation, Parks, and Lands</u></p> <p>4.1 Create and maintain an interconnected system of parks, recreational facilities, trails, green spaces, and natural lands in order to provide diverse recreation opportunities for Hailey residents within ¼ mile to ½ mile of the greatest number of residents. The proposed PUD will allow for the addition of new residential units in close proximity to existing parks, recreation opportunities, and natural lands. Below is a list of existing recreational opportunities and their distances to the proposed project.</p> <ul style="list-style-type: none">○ Hop Porter Park – < 150 feet○ Lion’s Park- 0.2 miles○ Carbonate Trail Head – 0.25 miles <p>No subdivision is proposed, so no park dedication is required; however, the proposed units have excellent access to existing parks, open space, and recreation opportunities.</p> <p>- <u>Section 5 Land Use, Population and Growth Management</u></p> <p>5.1 Retain a compact City comprised of a central downtown with surrounding diverse neighborhoods, areas, and characteristics as depicted in the Land Use Map.</p> <ul style="list-style-type: none">○ f. Traditional Residential – Density varies depending on the qualities of difference neighborhoods, generally density is higher within ¼ mile of Downtown, Community Activity Areas, or Neighborhood Service Centers and connected by transit service. The proposed multi-family housing would provide high density residential infill in an area with good public transit connectivity. <p>5.5 Lessen dependency on the automobile. The proposed PUD includes the development of five residential units in the General Residential (GR) district in close proximity to the City of Hailey’s downtown core and is within walking distance to public transit. It is also within walking or biking distance of the majority of BCSD work locations. Because of the project’s pedestrian access to public transit and its adjacency to downtown, pedestrian and bike transit opportunities will allow for reduction in reliance on vehicular travel. This project will lessen dependency on the automobile.</p> <p>5.6 Manage and accommodate population growth by infill development and, when appropriate, minimal expansion by annexation and/or density increases. The subject property is an infill site, requesting a density increase to</p>
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	<p>provide housing for Blaine County School District (BCSD) employees. The BCSD owns limited property and desires to provide as many units as possible with the property they do own.</p> <p>5.7 Encourage development at the densities allowed in the Zoning Code. The project site lies in the General Residential (GR) zoning district. The maximum density allowed for the project site is 3 units. The applicant is proposing 5 units in an effort to maximize employee housing for the BCSD.</p> <ul style="list-style-type: none"> - <u>Section 8 Housing</u> 8.1 Encourage development that provides opportunities for home ownership and rental homes for individuals of all socio-economic levels. The proposed housing development will increase the availability of rental units for individuals of all socio-economic levels, including BCSD employees who historically have paid more than 30% of their income for housing or have struggled to find local housing. Additionally, by adding more supply of housing to the market, home affordability should increase. Ensuring that rents do not exceed 30% of adjusted income also allows the residents to save for down payments and thereby improves access to homeownership. - <u>Section 10 Transportation</u> 10.1 Create and maintain a pedestrian and bicycle-friendly community that provides a safe, convenient, and efficient multi-modal transportation system for all Hailey Residents. The proposed Planned Unit Development (PUD) includes the development of five residential units in close proximity to the City of Hailey’s downtown core and is within walking distance to public transit. Because of the project’s pedestrian access to public transit and its adjacency to downtown, pedestrian and bike transit opportunities will allow for reduction in reliance on vehicular travel. The development is also near the majority of the employment locations for the district. This project will lessen dependency on the automobile. - <u>Section 11 Community Design</u> 11.1 Establish a built environment that maintains a human scale, retains interest, aesthetics, encourages various levels of interaction among all members of the community, and enhances the character of different neighborhoods. The proposed units are designed to maintain human scale and interest and enhance the character of the neighborhood. Refer to the Design Review guideline responses for additional information. 11.2 Ensure building height and mass respects the scale of the traditional and historic built environment. The proposed multi-family housing units are two-story which is consistent with the existing homes in the surrounding neighborhood, and the short side of the 4-plex fronts Bullion Street to lessen the scale of the building. <p><u>Finding:</u> Compliance. The Council found that this standard has been met.</p>
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17.10.040: Developer Benefits:

The Council may grant modifications or waivers of certain zoning and/or subdivision requirements to carry out the intent of this Chapter and the land use policies of the City.

<p>Staff Comment</p>	<p><i>In exchange for rent-restricted employee housing available for rent by BCSD employees, the Applicant is requesting the following waivers:</i></p> <ul style="list-style-type: none"> <i>i. Waiver to the Minimum Lot Size for Planned Unit Development: The Applicant is requesting approval to reduce the minimum lot size from one (1) acre to 0.31 acres.</i> <i>ii. Waiver to the Maximum Density: The Applicant is requesting an increase in the allowed density from three (3) residential units to five (5) units. The additional two (2) residential units equate to a 67% density bonus which, per Code §17.10.040.01 B, requires approval by unanimous vote of the City Council following a recommendation by the Commission.</i> <i>iii. Waiver to Maximum Lot Coverage: The Applicant is requesting an increase to the maximum lot coverage requirements by approximately eight percent (8%). Within the GR and TO Zoning Districts, and for buildings that are two-stories in height, above grade, and include garages, the maximum lot coverage permitted is 30%. With the addition of the two (2) units, the Applicant exceeds the maximum lot coverage by eight percent (8%), for a total coverage of 38%.</i> <p><i>The Council supported the Applicant’s proposal and believed the five (5) rent-restricted, employee housing units meets a strong community need; the benefits proposed carry out the intentions of this Chapter, the Comprehensive Plan, and offset the waivers requested.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
<p>17.10.040.01: DENSITY BONUS:</p>	
<p>A.</p>	<p>The following maximum increases in density may be granted only if one of the following conditions are met, and if no other density increase has been granted:</p>
<p>A.1</p>	<p>Ten percent (10%): Solar, wind, geothermal or other alternative renewable energy sources will provide at least fifty percent (50%) of the total energy needs of the PUD.</p>
<p>Staff Comment</p>	<p><i>N/A</i></p>
<p>A.2</p>	<p>Ten percent (10%): At least twenty five percent (25%) of the property included in the PUD is in the floodplain and no development occurs within the floodplain.</p>
<p>Staff Comment</p>	<p><i>N/A</i></p>
<p>A.3</p>	<p>Ten percent (10%): The developer of the PUD provides or contributes to significant off-site infrastructure benefiting the city (e.g., water tank, fire station).</p>
<p>Staff Comment</p>	<p><i>N/A</i></p>
<p>A.4</p>	<p>Twenty percent (20%): The developer of the PUD provides or contributes to significant multi-modal infrastructure providing both vehicular and nonvehicular amenities benefiting the city and Wood River Valley.</p>
<p>Staff Comment</p>	<p><i>N/A</i></p>
<p>A.5</p>	<p>Ten percent (10%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for silver certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.</p>
<p>Staff Comment</p>	<p><i>N/A</i></p>
<p>A.6</p>	<p>Fifteen percent (15%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for gold certification. The bonus</p>

		unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
	A.7	Twenty percent (20%): The nonresidential or mixed-use PUD complies with leadership in energy and environmental design (LEED) standards for platinum certification. The bonus unit(s) shall not be constructed until a later phase, after actual certification for prior phase(s) is achieved.
Staff Comment		N/A
	A.8	Twenty-five percent (25%): The PUD provides or contributes deed-covenanted community housing units within the PUD. The number of community housing units provided shall be determined by the Council and Commission. The density bonus of twenty-five percent (25%) may be increased by the Council and Commission if an increase in the density bonus serves a compelling housing need in the City, as determined by the Commission and Council.
Staff Comment		N/A
B.		Density bonuses for project amenities and benefits to the community other than those listed here may be granted by unanimous vote of the council, following a recommendation by the commission, in order to carry out the purpose and intent of this chapter and the land use policies of the city. (Ord. 1191, 2015)
Staff Comment		<p><i>Per City of Hailey Code §17.05.040, the maximum multifamily residential density within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts is 10 units per acre. The subject property is 0.31 acres in size, which would allow for a maximum of three (3) multifamily residential units. The Applicant is requesting the allowance of five (5) residential units, including one four-plex and one detached studio. The addition of the two (2) residential units equate to a 67% density bonus which, pursuant Code §17.10.040.01 B., approval by unanimous vote of the City Council following a recommendation by the Commission is required.</i></p> <p><i>As summarized herein, the proposed PUD Application is providing an amenity which exceeds all other Density Bonus Amenities identified in Code §17.10.040.01, and Staff supports the Applicant’s proposal, finding the five (5) rent-restricted, employee housing units to meet a strong community need; the benefits proposed carry out the intentions of this Chapter, the Comprehensive Plan, and offset the waivers requested.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
17.10.040.02: Density Transfer:		
Densities may be transferred between zoning districts within a PUD provided the resulting density shall be not greater than aggregate overall allowable density of units and uses allowed in the zoning districts in which the development is located.		
Staff Comment		N/A, as no density transfer is requested nor proposed.
17.10.040.05: Phased Development Allowed:		
The development of the PUD may be planned in phases provided that as part of the general submission, a development schedule is approved which describes:		
A.		Parcels: The parcels that are to be constructed upon in each phase and the date of each phase submission.
Staff Comment		<p><i>It is the Applicant’s intent to construct the entire project at one time. A phased approach is not proposed.</i></p> <p><i>Finding: Compliance. The Council found that this standard has been met.</i></p>
B.		Number of Units: The number of units to be built in each submission.

Staff Comment	N/A	
C.	Schedule For Completion: A schedule for making contributions (if any), for the completion of project amenities and public improvements, for posting of security pursuant to subsection 17.10.050.08 of this Chapter, for dedication of Green Space, for conveyance of community housing and/or provision of employee housing.	
Staff Comment	N/A	
D.	Stage Planning: Each stage within the PUD shall be so planned and related to existing and/or planned services and facilities, including commercial space, such that each phase is self-sufficient and not dependent on later phases and so that failure to proceed to the subsequent stages will not have any adverse impacts on the PUD, its surroundings, or the community in general. Each stage shall also be planned so as to ensure that green space and any other amenities will be provided along with proposed construction at each phase of construction.	
Staff Comment	N/A	
17.10.040.06: Modifications to the Subdivision Standards:		
Standards in the Subdivision Title for streets, sidewalks, alleys, and easements, lots and blocks, and parks may be allowed. The requirements for sidewalks in the zoning districts set forth in Section 16.04.030 shall not be waived.		
Staff Comment	N/A, as no modifications to the Subdivision Standards are requested nor proposed.	
Subsection 17.10.050.04(C) sets forth Standards of Evaluation required by the City Council.		
A.	Standards of Evaluation	
	A.1	The proposed development can be completed within one (1) year of the date of approval or phased according to a development schedule as submitted in accordance with Section 17.10.040.05 of this chapter and approved by the City;
Staff Comment	<i>The project can be completed within a typical building permit timeline of 548 days. Finding: Compliance. The Council found that this standard has been met.</i>	
	A.2	The streets and thoroughfares proposed are suitable and adequate to carry anticipated traffic;
Staff Comment	<i>Bullion Street is adequate to carry the residential traffic generated from the proposed project. Staff further notes that the additional traffic generated by the two-unit density increase requested under the PUD does not trigger any additional traffic concerns, and that Bullion Street, and the surrounding streets (River Street) are adequate for the density proposed.</i> <i>Finding: Compliance. The Council found that this standard has been met. t.</i>	
	A.3	The PUD will not create excessive additional requirements at public cost for public facilities and services;
Staff Comment	<i>No excessive costs are anticipated from this project.</i> <i>Finding: Compliance. The Council found that this standard has been met.</i>	
	A.4	The existing and proposed utility services are adequate for the population densities and non-residential uses proposed;
Staff Comment	<i>Utility services are available in the area and are adequate.</i> <i>Finding: Compliance. The Council found that this standard has been met.</i>	
	A.5	The development plan incorporates the site's significant natural features;
Staff Comment	<i>The site does not contain any natural features worthy of protection.</i> <i>Finding: Compliance. The Council found that this standard has been met.</i>	

	A.6	Each phase of such development shall contain all the necessary elements and improvements to exist independently from proposed future phases in a stable manner;
Staff Comment		<i>N/A, as the project is not phased.</i>
	A.7	One or more amenities as set forth in subsection 17.10.030I of this chapter shall be provided to ensure a public benefit;
Staff Comment		<i>Please refer to Section I of this report for further details.</i> <i>Finding: Compliance. The Council found that this standard has been met.</i>
	A.8	All exterior lighting shall comply with the standards set forth in subsection 17.08C of this chapter; and
Staff Comment		<i>All exterior lighting will comply with the standards in Section 17.08C. Please refer to the Design Review Staff Report for further details.</i> <i>Finding: Compliance. The Council found that this standard has been met.</i>
	A.9	The proposed PUD Agreement is acceptable to the applicant and the city.
Staff Comment		<i>The proposed PUD Agreement is acceptable to the Applicant and the City.</i> <i>Finding: Compliance. The Council found that this standard has been met.</i>

Summary and Suggested Conditions: The Commission shall conduct a public hearing and review the Application, all supporting documents and plans, and recommendations of City Staff, in making their recommendation to the Council. In any public hearing on a PUD Application, the presiding officer may order the hearing to be continued for up to thirty (30) days at the same place, in which case no further published notice shall be required. The following Conditions of Approval shall apply:

1. The project shall receive Planned Unit Development approval subject to the Conditions outlined in the PUD Development Agreement.
2. Waivers are hereby granted as follows:
 - i. Waiver to the Minimum Lot Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
 - ii. Waiver to the Maximum Density: Increase allowed density from three (3) residential units to five (5) units.
 - iii. Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).
3. In exchange for the waivers granted, the Applicant shall rent each unit to Blaine County School District employees for not more than thirty (30) percent of the employee’s adjusted gross income. Adjusted gross income will include, at a minimum, deductions for taxes and federal withholding, and may also include deductions for student loan debt, retirements savings account contributions, childcare costs, and other deductions as determined by the district.
4. This approval is subject to Design Review approval by the Hailey Planning and Zoning Commission and shall be modified to match that approval.
5. All energy efficiency and carbon reduction elements of the design noted herein shall be completed as described.
6. A Maintenance Plan shall be developed for any infrastructure (i.e., sidewalks, landscaping) within the public right-of-way.

PASSED BY THE HAILEY CITY COUNCIL and approved by the mayor this ____ day of _____, 2023.

Martha Burke, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 04/24/2023 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on April 10, 2023 and to suspend reading of them.

AUTHORITY: ID Code 74-205 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD APRIL 10, 2023
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 4:32 P.M. by Mayor Martha Burke. Present were Council members, Juan Martinez, Heidi Husbands, and Sam Linnet. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

Kaz Thea is not in attendance.

CALL TO ORDER: Workshop 4:30 with P&Z and URA GGLO presentation of Downtown Master Plan.

[4:33:46 PM](#) Call to order by Mayor Burke

[4:34:22 PM](#) Sam Jesser and Josiah Brown are presenting with Mark Sindell from GGLO. Sindell gives an overview, survey results, will have discussion and final recommendations to council in May. Sindell, 161 responses to the survey, based on downtown core, 4-6 blocks on Main Street, they review some of the responses to the survey, one question “what do you like most about Downtown Hailey?” [4:46:50 PM](#) Josiah speaks regarding the question, what would you like to see in Downtown Hailey in 10-20 years? [4:49:14 PM](#) Business owner survey, 62 responses out of about 200 businesses. Sindell reviews these questions, which included, what is most important to your business, response, parking. Takeaways, include desire for more housing and entertainment. Sindell presents next steps goals include “Authentic Hailey, connectivity and parking on street.”

[5:00:25 PM](#) Mayor Burke asks? Sindell responds, suggests options for using existing rights-of-ways for business parking on side streets.

[5:02:04 PM](#) Martinez, entertainment sections? Sindell, haven’t got there yet. Main Street is constrained, tight on sidewalk, River Street there is room, maybe emphasize corners.

[5:03:54 PM](#) Linnet asks Sindell, business survey complaints about parking, are there thoughtful solutions to make sure we have adequate parking for businesses. Sindell, parallel street parking is important, should maintain this parking. [5:07:19 PM](#) Discussion regarding parking options around town. Larry Schwarz from URA board comments on this great opportunity.

[5:09:26 PM](#) Janet Fugate, appreciate the fact that you do understand what is important to us in Hailey, like idea of connecting side streets and walkable, and more safe crossings.

Jane Drussel [5:10:42 PM](#) Jane’s Artifacts business owner, concerns are now, what we can do now, problems that we have now will grow. Problem is traffic, cannot do away with it, but we need to slow it down, add another traffic light on Main, need to slow people down. Short-term, slowing traffic will solve a lot of problems.

HAILEY CITY COUNCIL MINUTES
April 10, 2023

[5:12:29 PM](#) Sindell, will look at early wins, want to get ahead of it to steer the growth, then long-term goals. Combination, be wiser about allocating space, how to improve ITD crossings. Take feedback, develop framework plan.

[5:14:45 PM](#) Yeager, we are trying to conceptualize what our future will look like. To get to implementation will be quite a leap, financially, a heavy lift. Schwarz, adds, impressed with options for short and long-term options.

[5:16:30 PM](#) Bob Brand on Hailey URA, haven't talked about maintenance, have a business on a side street, which needs replacing.

[5:17:11 PM](#) Yeager, when replacing, need to keep in mind the future plans, with updated standards.

Mayor adjourns for 10-minute break before regular council meeting. [5:18:52 PM](#)

Call to order: [5:29:37 PM](#) by Mayor Burke

Public comments:

[5:30:10 PM](#) Winn Weaver Compost company, just got DEQ approval, April 22nd is Earth Day, would like Emily Williams to put together a trial project for Earth Day. Leaves documents with Lisa Horowitz.

[5:32:07 PM](#) Matthias Fostvedt reads a letter to council, comments on adding a river wave park to Big Wood River. Fostvedt is a kayaker. Horowitz, we have a study, suggest discussing with Yeager.

[5:36:33 PM](#) Elizabeth Jeffrey, downtown, 3rd Annual Earth Fest on Earth Day, student art in the Library, April 21st Town Center West, and April 22nd Earth Day 5k and other events all day.

CONSENT AGENDA:

- [CA 127](#) Motion to ratify Mayor's signature on letter of support for matching funds an Idaho Travel Council grant to the Chamber of Hailey and the Wood River Valley **ACTION ITEM**
- [CA 128](#) Motion to approve Resolution 2023-045, authorizing the Mayor to sign the Community Housing Deed Restriction for the River Street Townhomes Sublots 8 and 11 (401 N. River Street) **ACTION ITEM**
- [CA 129](#) Motion to adopt Resolution 2023-046, authorizing the mayor to sign Task Order #3 with HDR Engineering, for services pertaining to water right 37-22019, in amount not to exceed \$8,000. **ACTION ITEM**
- ~~[CA 130](#) Motion to adopt Resolution 2023-047, authorizing the Mayor to sign the Adopt A Park Agreements with Clearwater Landscaping (Keefer Park) and Webb Landscape (Hop Porter Park) for maintenance and mowing of adopted Parks during the 2023 park season **ACTION ITEM**~~
- [CA 131](#) Motion to adopt Resolution 2023-048, authorizing the Mayor to sign the property services contract with Webb Landscape for irrigation services for Hop Porter Park during the 2023 park season. **ACTION ITEM**
- [CA 132](#) Motion to approve Resolution 2023-049, authorizing execution of a maintenance agreement with Clearwater Landscape for seasonal maintenance at Fox Acres roundabout **ACTION ITEM**

HAILEY CITY COUNCIL MINUTES
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- [CA 133](#) Motion to adopt Resolution 2023-050, a resolution authorizing the service agreement between the City of Hailey and Lyon Landscape Architect for landscape improvements along the River Street right-of-way of Bullion Street and one (1) block north and south of Bullion Street. ACTION ITEM.....
- [CA 134](#) Motion to authorize the mayor’s signature on a Certificate of Completion Letter for the development of River Street Townhomes located at 410 North River Street (Sublots 1-12, Block 56, Hailey Townsite), and release the Security Agreement Bond in the amount of \$740,107.50 ACTION ITEM
- [CA 135](#) Motion to approve the special event, Big Wood Flyathon, to be held on July 22, 2023 from 6am to 9pm, located at Lions Park and authorize the mayor to sign the special event decision and Special Event Agreement. ACTION ITEM
- [CA 136](#) Motion to approve minutes of March 27, 2023 and to suspend reading of them ACTION ITEM
- ~~[CA 137](#) Motion to approve minutes of April 4, 2023 and to suspend reading of them ACTION ITEM~~
- [CA 138](#) Motion to ratify claims for expenses incurred paid in March, 2023 ACTION ITEM
- [CA 139](#) Motion to approve claims for expenses incurred during the month of March 2023, and claims for expenses due by contract in April, 2023 ACTION ITEM
- [CA 140](#) Motion to approve unaudited Treasurer’s report for the month of March 2023 ACTION ITEM

CA 137 pulled by Horowitz and CA 130 by Mayor Burke.

5:40:49 PM Martinez moved to approve all consent agenda items minus CA 130 and CA 137, seconded by Linnet. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Martinez, yes.

5:41:18 PM CA 130, Mayor Burke would like to confirm that these companies don’t use toxic chemicals on our parks, can bring back in 2 weeks.

5:41:51 PM CA 137, Horowitz, handout given to council with the amended minutes. Horowitz reads the amendment from April 4th meeting OB 126, “...to authorize City Attorney to execute a letter of Acceptance of Offer to Purchase Sublots 8 and 11 River Street Townhomes.”

5:42:18 PM Martinez moved to approve amended minutes as presented, seconded by Linnet. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Martinez, yes.

PROCLAMATIONS AND PRESENTATIONS:

PP 141 Presentation by the WATER Club regarding compostable takeout containers ACTION ITEM

5:42:45 PM WATER club presentation. Seeking support from local businesses to compostable “to go” food containers. Researched what other cities are doing, and working with county and cities for support. Will be discussing this with local businesses. Letter emailed to Emily Williams and Lynn Barker at Blaine County, regarding the project. Students have created a logo, want Council’s feedback on the 2. The students explain why this is important to change “to go” containers to compostable. Ideally would like a letter of support from the City.

5:50:48 PM Linnet makes a motion to approve a letter of support to WATER club, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Martinez, yes.

PUBLIC HEARINGS:

HAILEY CITY COUNCIL MINUTES
April 10, 2023

PH Consideration of a Resolution 2023-____, Planned Unit Development (PUD) Application submitted by Blaine County School District c/o ARCH Community Housing Trust, Inc. for construction of one (1), two-story multifamily building consisting of four (4) residential units and a one-story, detached studio unit, for a total of five (5) residential units, to be located at 128 W. Bullion (Lot 10A, Parkview Estates) within the General Residential (GR) and Townsite Overlay (TO) Zoning Districts. The PUD Application includes additional amenities and a request for waivers. The Applicant is requesting the following waivers: **ACTION ITEM**.....

- Minimum Size for Planned Unit Development: Reduce the minimum lot size from one (1) acre to 0.31 acres.
- Maximum Density: Increase allowed density from three (3) residential units to five (5) residential units.
- Waiver to Maximum Lot Coverage: Increase the maximum lot coverage requirements by approximately eight percent (8%).

[5:51:46 PM](#) Davis presents, applicant is asking for 3 waivers, lot size minimum 1 acre, 5 units, lot coverage, increase in number of units and lot coverage maximum increased by 8%.

[5:53:25 PM](#) Husbands recuses herself from this item.

[5:53:48 PM](#) Michele Griffith ARCH Community Housing Trust, this parcel is adjacent to the district office. Went through 2 P&Z meetings, accommodated as many comments as possible, fundraising to pay for these homes. The district will rent the unit based on the income level of the employee, BCSD will write the policy on the AGI, ARCH will calculate 30% of AGI for the potential renter/employee.

Public comments: [5:56:14 PM](#) there are none.

[5:56:20 PM](#) Linnet asks, deed restriction, BCSD employees only? ARCH is leasing the land from BCSD, where you'll see the language for employees, can rent to other people if no BCSD employees rent. The benefit is for the applicant only, side walk on the design, can school benefit, additional benefit north side of the street plans. [6:00:10 PM](#) Sam Stahlnecker, open to put money in fund, suggest 100% of cost of project. [6:00:44 PM](#) Davis, proposing side walk and improvements to the right-of-way. Horowitz, should have conversations. Linnet wants a condition of approval for future discussion.

[6:03:55 PM](#) Linnet moves to approve 2023-051 authorizing PUD with BCSD and ARCH, request for waivers conditions 1-6, sidewalk in lieu fees, Martinez seconds, Horowitz asks clarification, Linnet amends motion in-lieu fees at 100%, seconded by Martinez. Linnet, yes. Martinez, yes. Husbands, abstains.

OLD BUSINESS:

OB 143 Review and consideration of adoption of Council Goals with Resolution 2023-____, from the March 9, 2023 City Council Goal-Setting Session ACTION ITEM

[6:06:40 PM](#) Goal setting Horowitz gives and overview of this item.

[6:08:02 PM](#) **Linnet moves to approve Resolution 2023-052, 2023 vision statement and goals, minus 2009 vision and goal statements, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Linnet, yes. Martinez, yes.**

STAFF REPORTS:

[6:08:57 PM](#) Chief England received an email today from Safe wise, Hailey is the 2nd safest city in Idaho based on their results, hope to continue down this trend.

[6:10:17 PM](#) Chief Baledge completed fire training for several individuals, 4 more fire fighters.

[6:10:42 PM](#) Horowitz, flood meetings upcoming.

[6:10:59 PM](#) Simms, avalanche fell, blocking highway 75 between Hailey and Ketchum.

[6:12:09 PM](#) Davis gives an update on a project led by the Arts and Preservation Commission. They have painted red and refurbished, phone booths, will be wrapped with photos soon, historic pictures. Other project, a celebration of different culture, Chinese, submitted a call for artists, paint or create structure, nod to immigrants from Chinese culture. Also, hosting spring clean-up on Main Street, to rack main street flower beds from Walnut to Hailey Paint, on Friday April 14th. [6:15:26 PM](#) Mayor Burke has always wanted such a honor (Hailey Chinese culture), and suggests that the art be displayed at the Arboretum.

[6:15:45 PM](#) **Martinez moves to adjourn, Linnet seconds, motion passed.**

Return to Agenda

AGENDA ITEM SUMMARY

DATE 04/24/2023 DEPARTMENT: Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of March 2023 that are set to be paid by contract for April 2023.

AUTHORITY: ID Code 50-1017 IAR _____ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4409 A.W. REHN & ASSOCIATES											
12238	1	March 2023 - FSA Admin Fee	Invoice	04/05/2023	04/24/2023	36.75	36.75	100-15-41215		423	1
12238	2	March 2023 - FSA Admin Fee	Invoice	04/05/2023	04/24/2023	36.75	36.75	200-15-41215		423	1
12238	3	March 2023 - FSA Admin Fee	Invoice	04/05/2023	04/24/2023	36.75	36.75	210-15-41215		423	1
Total 4409 A.W. REHN & ASSOCIATES:						110.25	110.25				
1115 ADA COMMUNITY LIBRARY											
410202	1	410202305-Cost-share NYT Online thru 3.31.2023	Invoice	04/10/2023	04/24/2023	300.00	300.00	100-45-41735		423	1
Total 1115 ADA COMMUNITY LIBRARY:						300.00	300.00				
176 ALLINGTON, RICK											
191	1	Attorney Fees	Invoice	05/01/2023	05/01/2023	4,219.67	4,219.67	100-25-41313		523	1
Total 176 ALLINGTON, RICK:						4,219.67	4,219.67				
1913 AMAZON CAPITAL SERVICES											
17L4-K	1	17L4-KGCW-7PQG PRINTER PAPER	Invoice	04/04/2023	04/24/2023	78.20	78.20	100-25-41211		423	1
1CLG-	1	#1CLG-H1PG-99QM HI VISE COAT FOR BRIAN VIN	Invoice	04/04/2023	04/24/2023	169.99	169.99	200-60-41703		423	1
1JCY-G	1	1JCY-GC7Y-GK96 library DVD series	Invoice	04/15/2023	04/27/2023	118.61	118.61	100-45-41535		423	1
1K33-C	1	1K33-cqkt-3v91 PUBLIC WORKS CLEANING SUPP	Invoice	04/10/2023	04/27/2023	18.16	18.16	100-42-41413		423	1
1K33-C	2	1K33-cqkt-3v91 PUBLIC WORKS CLEANING SUPP	Invoice	04/10/2023	04/27/2023	18.16	18.16	200-42-41413		423	1
1K33-C	3	1K33-cqkt-3v91 PUBLIC WORKS CLEANING SUPP	Invoice	04/10/2023	04/27/2023	18.17	18.17	210-42-41413		423	1
1KKT-6	1	1KKT-6WQ4-1CCC DATAPRODUCTS RIBBON TAP	Invoice	04/03/2023	04/24/2023	11.33	11.33	100-15-41215		423	1
1KKT-6	2	1KKT-6WQ4-1CCC DATAPRODUCTS RIBBON TAP	Invoice	04/03/2023	04/24/2023	11.33	11.33	200-15-41215		423	1
1KKT-6	3	1KKT-6WQ4-1CCC DATAPRODUCTS RIBBON TAP	Invoice	04/03/2023	04/24/2023	11.32	11.32	210-15-41215		423	1
1T93-M	1	#1T93-MD3L-1QFC RAPID FORCE DUTY HOLSTE	Invoice	04/03/2023	04/24/2023	179.99	179.99	100-25-41703		423	1
1Y9F-4	1	1Y9F-4R7D-FHR6 TASER HOLSTER	Invoice	04/09/2023	04/24/2023	84.99	84.99	100-25-41703		423	1
1YQK-	1	1YQK-NL61-37CC CETIFICATE PAPER, GLOSSY B	Invoice	04/06/2023	04/24/2023	78.93	78.93	100-20-41211		423	1
1YY4-X	1	#1YY4-XRC6-QF3W USB TO DB9 ADAPTER	Invoice	04/03/2023	04/24/2023	11.99	11.99	210-70-41211		423	1
1YY4-X	2	#1YY4-XRC6-QF3W HI-VIS SWEATSHIRTS	Invoice	04/03/2023	04/24/2023	399.95	399.95	200-60-41703		423	1
1YY4-X	3	#1YY4-XRC6-QF3W LIFE JACKETS	Invoice	04/03/2023	04/24/2023	169.98	169.98	200-60-41703		423	1
1YY4-X	4	#1YY4-XRC6-QF3W LIFE JACKET REFILL CARTRI	Invoice	04/03/2023	04/24/2023	45.98	45.98	200-60-41703		423	1
Total 1913 AMAZON CAPITAL SERVICES:						1,427.08	1,427.08				
5013 AMERICAN TOWER CORPORATION											
410523	1	DELLA MT TOWER RENTAL 04/01/2023 410523265	Invoice	04/01/2023	04/24/2023	753.86	753.86	200-60-41713		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
410523	2	DELLA MT TOWER RENTAL 04/01/2023 410523265	Invoice	04/01/2023	04/24/2023	42.07	42.07	100-42-41713		423	1
410523	3	DELLA MT TOWER RENTAL 04/01/2023 410523265	Invoice	04/01/2023	04/24/2023	42.08	42.08	200-42-41713		423	1
410523	4	DELLA MT TOWER RENTAL 04/01/2023 410523265	Invoice	04/01/2023	04/24/2023	42.08	42.08	210-42-41713		423	1
410523	1	DELLA MT TOWER RENTAL 04/01/2023 410523266	Invoice	04/01/2023	04/24/2023	12.50	12.50	200-60-41713		423	1
410523	2	DELLA MT TOWER RENTAL 04/01/2023 410523266	Invoice	04/01/2023	04/24/2023	4.16	4.16	100-42-41713		423	1
410523	3	DELLA MT TOWER RENTAL 04/01/2023 410523266	Invoice	04/01/2023	04/24/2023	4.17	4.17	200-42-41713		423	1
410523	4	DELLA MT TOWER RENTAL 04/01/2023 410523266	Invoice	04/01/2023	04/24/2023	4.17	4.17	210-42-41713		423	1
Total 5013 AMERICAN TOWER CORPORATION:						905.09	905.09				
5422 ARBORCARE RES. INC											
10276	1	10276 SPRING PRUNING AT HAILEY PARK AND RI	Invoice	04/05/2023	04/27/2023	496.00	496.00	100-50-41325		423	1
Total 5422 ARBORCARE RES. INC:						496.00	496.00				
215 ARNOLD MACHINERY COMPANY											
PX100	1	PX1000262-1 O-RING, WASER, SEALING KIT RET	Invoice	06/02/2022	06/27/2022	328.51-	328.51-	100-40-41405		622	1
Total 215 ARNOLD MACHINERY COMPANY :						328.51-	328.51-				
2629 ASSOCIATED BAG COMPANY											
G4358	1	#G435819 HEADWORKS DUMPSTER BAG LINERS	Invoice	04/05/2023	04/24/2023	1,454.92	1,454.92	210-70-41401		423	1
Total 2629 ASSOCIATED BAG COMPANY:						1,454.92	1,454.92				
375 ATKINSON'S MARKET											
036536	1	03653695 COOKIE FOR SPRING CLEAN UP	Invoice	04/14/2023	04/24/2023	29.25	29.25	100-20-41313		423	1
Total 375 ATKINSON'S MARKET:						29.25	29.25				
1513 BOISE PUBLIC LIBRARY											
IH72	1	IH72-FY23 Qtr 2 ILS upgrade Jan-Mar 2023	Invoice	03/31/2023	04/24/2023	347.73	347.73	100-45-41325		423	1
IH776	1	IH776-FY23 Qtr 2 Consortium Costshare Jan-Mar 20	Invoice	03/31/2023	04/24/2023	2,155.83	2,155.83	100-45-41325		423	1
Total 1513 BOISE PUBLIC LIBRARY :						2,503.56	2,503.56				
629 BURKS TRACTOR											
WO563	1	WO55000 KUBOTA F3990 4 LABOR HOURS	Invoice	03/27/2023	04/24/2023	642.50	642.50	100-40-41405		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 629 BURKS TRACTOR:						642.50	642.50				
2384 C & R ELECTRIC, INC.											
1131	1	Inv 1131 220 Power Outlet for food trucks	Invoice	04/07/2023	04/24/2023	272.24	272.24	120-50-41539	22.50.0001.1	423	1
Total 2384 C & R ELECTRIC, INC.:						272.24	272.24				
6051 CENTURY LINK											
636308	1	9814 260B long distance	Invoice	04/01/2023	04/24/2023	1.82	1.82	100-15-41713		423	1
636308	2	9814 260B long distance	Invoice	04/01/2023	04/24/2023	1.82	1.82	200-15-41713		423	1
636308	3	9814 260B long distance	Invoice	04/01/2023	04/24/2023	1.82	1.82	210-15-41713		423	1
636308	4	9814 260B long distance	Invoice	04/01/2023	04/24/2023	1.82	1.82	100-25-41713		423	1
636308	5	9814 260B long distance	Invoice	04/01/2023	04/24/2023	1.82	1.82	100-20-41713		423	1
636308	6	9814 260B long distance- 33.33%	Invoice	04/01/2023	04/24/2023	.60	.60	100-42-41713		423	1
636308	7	9814 260B long distance- 33.33%	Invoice	04/01/2023	04/24/2023	.60	.60	200-42-41713		423	1
636308	8	9814 260B long distance- 33.33%	Invoice	04/01/2023	04/24/2023	.60	.60	210-42-41713		423	1
636308	9	2211 125B LONG DIST- TREATMENT PLANT	Invoice	04/01/2023	04/24/2023	.91	.91	210-70-41713		423	1
636308	10	2211 125B LONG DIST- Water Dept	Invoice	04/01/2023	04/24/2023	.91	.91	200-60-41713		423	1
636308	11	3147 220B LONG DIST: FIRE DEPT	Invoice	04/01/2023	04/24/2023	1.82	1.82	100-55-41713		423	1
636308	12	5965-737B LONG DIST- STREET SHOP	Invoice	04/01/2023	04/24/2023	1.81	1.81	100-40-41713		423	1
Total 6051 CENTURY LINK:						16.35	16.35				
5702 CINTAS											
190378	1	1903785246 UNIFORM SERVICES ST.	Invoice	03/02/2023	04/24/2023	57.94	57.94	100-40-41703		423	1
414793	1	4147933679 UNIFORM SERVICES ST.	Invoice	02/28/2023	04/24/2023	60.38	60.38	100-40-41703		423	1
414866	1	4148666310 UNIFORM SERVICES ST.	Invoice	03/07/2023	04/24/2023	60.38	60.38	100-40-41703		423	1
414930	1	4149304504 UNIFORM SERVICES ST.	Invoice	03/14/2023	04/24/2023	60.38	60.38	100-40-41703		423	1
415005	1	4150056151 UNIFORM SERVICES ST.	Invoice	03/21/2023	04/24/2023	60.38	60.38	100-40-41703		423	1
415211	1	#4152111552 UNIFORM SERVICES WW	Invoice	04/11/2023	04/24/2023	175.99	175.99	210-70-41703		423	1
415281	1	#4152818686 UNIFORM SERVICES WW	Invoice	04/18/2023	04/24/2023	176.08	176.08	210-70-41703		423	1
Total 5702 CINTAS:						651.53	651.53				
3622 CLEAR SOLUTIONS ENGINEERING											
254	1	254 EVALUATE SCADA DATA, EVAL. POTENTIAL D	Invoice	04/01/2023	04/27/2023	7,470.00	7,470.00	200-60-41313	23.60.0001.1	423	1
Total 3622 CLEAR SOLUTIONS ENGINEERING:						7,470.00	7,470.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5961 CLEARWATER POWER EQUIPMENT LLC											
40358	1	#40358 LAWNMOWER SERVICE	Invoice	04/10/2023	04/24/2023	417.03	417.03	200-60-41415		423	1
Total 5961 CLEARWATER POWER EQUIPMENT LLC:						417.03	417.03				
2641 COLUMBIA ELECTRIC SUPPLY											
8819-1	1	#9800-DC8AUTOA AUTOMATION CONTROL HARD	Invoice	03/30/2023	04/24/2023	957.00	957.00	210-70-41325		423	1
8819-1	2	#9800-DC8BHIMCOM HIM SOFTWARE SUPPORT	Invoice	03/30/2023	04/24/2023	1,889.00	1,889.00	210-70-41325		423	1
Total 2641 COLUMBIA ELECTRIC SUPPLY:						2,846.00	2,846.00				
337 COPY & PRINT LLC											
125917	1	125917 name tag for denon library	Invoice	04/04/2023	04/27/2023	24.90	24.90	100-45-41215		423	1
Total 337 COPY & PRINT LLC:						24.90	24.90				
2808 CORE & MAIN LP											
S24380	1	#S243801 METER ADAPTERS 1" TO 3/4"	Invoice	04/14/2023	04/24/2023	273.80	273.80	200-60-41403		423	1
S24380	2	#S243801 3/4" METER GASKETS	Invoice	04/14/2023	04/24/2023	24.00	24.00	200-60-41403		423	1
S24380	3	#S243801 3/4" INSERTS	Invoice	04/14/2023	04/24/2023	123.50	123.50	200-60-41403		423	1
S24436	1	#S244362 10" MEG METER FOR NORTHRIDGE	Invoice	03/28/2023	04/27/2023	6,273.75	6,273.75	220-65-41401		423	1
S24436	2	#S244362 PIPE FITTINGS FOR NORTHRIDGE MA	Invoice	03/28/2023	04/27/2023	1,924.88	1,924.88	220-65-41401		423	1
S58803	1	#S588030 12" COUPLING	Invoice	04/14/2023	04/24/2023	2,388.24	2,388.24	200-60-41403		423	1
S58803	2	#S588030 12" REPAIR BANDS	Invoice	04/14/2023	04/24/2023	1,085.32	1,085.32	200-60-41403		423	1
S58912	1	#S589129 MANHOLE RINGS WW	Invoice	04/14/2023	04/24/2023	1,545.04	1,545.04	210-70-41403		423	1
S61066	1	#S610668 3" REPLACEMENT METER PARTS FOR	Invoice	04/04/2023	04/27/2023	2,010.00	2,010.00	220-65-41403	20.60.0003.1	423	1
Total 2808 CORE & MAIN LP:						15,648.53	15,648.53				
972 COX COMMUNICATIONS											
04/01/2	1	001 2401 200477401 MAIN 33%	Invoice	04/01/2023	04/24/2023	25.20	25.20	100-42-41713		423	1
04/01/2	2	001 2401 200477401 MAIN 33%	Invoice	04/01/2023	04/24/2023	25.20	25.20	200-42-41713		423	1
04/01/2	3	001 2401 200477401 MAIN 33%	Invoice	04/01/2023	04/24/2023	25.20	25.20	210-42-41713		423	1
04/01/2	4	001 2401 200477401 Library	Invoice	04/01/2023	04/24/2023	113.40	113.40	100-45-41713		423	1
04/01/2	5	027815002 Library	Invoice	04/01/2023	04/24/2023	173.99	173.99	100-45-41713		423	1
04/01/2	6	027815002 Library e-rate discount	Invoice	04/01/2023	04/24/2023	110.39-	110.39-	100-45-41713		423	1
04/01/2	7	0205236602 STREET	Invoice	04/01/2023	04/24/2023	167.74	167.74	100-40-41713		423	1
04/01/2	8	039605901 HPD	Invoice	04/01/2023	04/24/2023	232.99	232.99	100-25-41713		423	1
04/01/2	9	035971201 WELCOME CTR	Invoice	04/01/2023	04/24/2023	79.00	79.00	100-10-41717		423	1
04/01/2	10	205095301 HFD	Invoice	04/01/2023	04/24/2023	69.00	69.00	100-55-41717		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 972 COX COMMUNICATIONS:						801.33	801.33				
6877 D.O.P.L											
MARC	1	BUILDING PERMIT & FEES MARCH 2023	Invoice	04/11/2023	04/24/2023	16,523.93	16,523.93	100-00-20325		423	1
Total 6877 D.O.P.L:						16,523.93	16,523.93				
2912 DAVIS EMBROIDERY											
42185	1	Inv # 42185 Patches sewn on women's uniform shirts	Invoice	04/10/2023	04/24/2023	48.00	48.00	100-55-41703		423	1
Total 2912 DAVIS EMBROIDERY:						48.00	48.00				
781 DIGLINE											
007119	1	#0071197-IN DIGLINE FEES WW.	Invoice	03/31/2023	04/24/2023	35.75	35.75	210-70-41325		423	1
007119	2	#0071197-IN DIGLINE FEES W.	Invoice	03/31/2023	04/24/2023	35.75	35.75	200-60-41311		423	1
Total 781 DIGLINE:						71.50	71.50				
8583 D-SWANER WELDING, INC											
20272	1	20272 LABOR TO REPAIR BENT BOOM FOR TOOL	Invoice	03/30/2023	04/24/2023	240.00	240.00	100-40-41405		423	1
Total 8583 D-SWANER WELDING, INC:						240.00	240.00				
5021 EC ELECTRIC											
3311	1	3311 RODEO GROUNDS - FRU 208V PARTS KIT, M	Invoice	09/29/2022	04/24/2023	10,899.75	10,899.75	100-50-41625		423	1
Total 5021 EC ELECTRIC:						10,899.75	10,899.75				
3094 ENERGY LABORATORIES, INC.											
542768	1	#542768 DIGESTER/METALS TESTING WW	Invoice	03/31/2023	04/24/2023	95.00	95.00	210-70-41795		423	1
542773	1	#542773 QUARTERLY LAB TESTING WW	Invoice	03/31/2023	04/24/2023	171.00	171.00	210-70-41795		423	1
544677	1	#544677 RIVER QUARTERLY TESTING WW	Invoice	04/12/2023	04/24/2023	196.00	196.00	210-70-41795		423	1
Total 3094 ENERGY LABORATORIES, INC.:						462.00	462.00				
348 FEDERAL EXPRESS											
8-098-9	1	8-098-96594 TITLE ONE - 410 N RIVER SUBLOT 8	Invoice	04/13/2023	04/24/2023	11.70	11.70	100-15-41215		423	1
8-098-9	2	8-098-96594 TITLE ONE - 410 N RIVER SUBLOT 8	Invoice	04/13/2023	04/24/2023	11.70	11.70	200-15-41215		423	1
8-098-9	3	8-098-96594 TITLE ONE - 410 N RIVER SUBLOT 8	Invoice	04/13/2023	04/24/2023	11.69	11.69	210-15-41215		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 348 FEDERAL EXPRESS :						35.09	35.09				
1584 FIRST BANKCARD - BALEDGE											
071495	1	Atkinsons Lunch for crew for flooding	Invoice	03/10/2023	04/24/2023	16.47	16.47	100-55-41215	23.15.0002.1	423	1
113-89	1	Amazon order # 8909249-8820228 Pelican Case	Invoice	02/27/2023	04/24/2023	180.94	180.94	100-55-41523		423	1
18/210	1	Harney Keyless door entry	Invoice	03/28/2023	04/24/2023	168.85	168.85	100-55-41413		423	1
200395	1	511 order # 20039501658 Uniform Pants for JH	Invoice	02/28/2023	04/24/2023	122.96	122.96	100-55-41703		423	1
230311	1	KB Burritos. Food for Flood Crew	Invoice	03/11/2023	04/24/2023	42.56	42.56	100-55-41215	23.15.0002.1	423	1
5XCY9	1	EastCoast pagers confirmation # 5XCY9ZKQC radio	Invoice	03/07/2023	04/24/2023	58.45	58.45	100-55-41405		423	1
JCLU	1	Big Belly Delli. Lunch for Flood Crew	Invoice	03/10/2023	04/24/2023	120.12	120.12	100-55-41215	23.15.0002.1	423	1
Total 1584 FIRST BANKCARD - BALEDGE:						710.35	710.35				
5372 FIRST BANKCARD - CONE											
127721	1	Lodging - ICRMP Training - Yeager	Invoice	03/01/2023	04/24/2023	34.65	34.65	100-42-41724		423	1
127721	2	Lodging - ICRMP Training - Yeager	Invoice	03/01/2023	04/24/2023	34.65	34.65	200-42-41724		423	1
127721	3	Lodging - ICRMP Training - Yeager	Invoice	03/01/2023	04/24/2023	34.66	34.66	210-42-41724		423	1
87835	1	Lodging - ID Prof. Land Surveyor Conf. - Yeager - ear	Invoice	03/15/2023	04/24/2023	39.55	39.55	100-42-41724		423	1
87835	2	Lodging - ID Prof. Land Surveyor Conf. - Yeager - ear	Invoice	03/15/2023	04/24/2023	39.55	39.55	200-42-41724		423	1
87835	3	Lodging - ID Prof. Land Surveyor Conf. - Yeager - ear	Invoice	03/15/2023	04/24/2023	39.55	39.55	210-42-41724		423	1
INV202	1	INV20230320115923293 CALLINGPOST	Invoice	03/20/2023	04/24/2023	22.66	22.66	100-15-41323		423	1
INV202	2	INV20230320115923293 CALLINGPOST	Invoice	03/20/2023	04/24/2023	22.66	22.66	200-15-41323		423	1
INV202	3	INV20230320115923293 CALLINGPOST	Invoice	03/20/2023	04/24/2023	22.66	22.66	210-15-41323		423	1
Total 5372 FIRST BANKCARD - CONE:						290.59	290.59				
5618 FIRST BANKCARD - DAVIS (9902)											
ORD00	1	ORD005593 ONLINE TRAINNING ACADEMY 03/22/	Invoice	03/22/2023	04/24/2023	97.00	97.00	100-20-41723		423	1
Total 5618 FIRST BANKCARD - DAVIS (9902):						97.00	97.00				
5429 FIRST BANKCARD - DREWIEN											
1056-5	1	Library Staff Training - DStrope	Invoice	03/16/2023	04/24/2023	45.00	45.00	100-45-41723		423	1
284245	1	28424595 Library Volunteer Appreciation	Invoice	03/14/2023	04/24/2023	123.03	123.03	100-45-41215		423	1
INV193	1	193548684 Zoom subscription 3.19.23-3.18.24	Invoice	03/18/2023	04/24/2023	149.90	149.90	100-45-41735		423	1
Total 5429 FIRST BANKCARD - DREWIEN:						317.93	317.93				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5789 FIRST BANKCARD - ENGLAND											
230327	1	SHORTY'S DINER WORKING LUNCH	Invoice	03/27/2023	04/24/2023	175.09	175.09	100-25-41733		423	1
687758	1	TARGET- ELECTRONIC DEVICE FOR INVESTIGATI	Invoice	03/28/2023	04/24/2023	63.59	63.59	100-25-41733		423	1
Total 5789 FIRST BANKCARD - ENGLAND:						238.68	238.68				
1588 FIRST BANKCARD - HOROWITZ											
346643	1	346643269 GoTo Meeting	Invoice	03/16/2023	04/24/2023	25.33	25.33	100-15-41711		423	1
346643	2	346643269 GoTo Meeting	Invoice	03/16/2023	04/24/2023	25.33	25.33	200-15-41711		423	1
346643	3	346643269 GoTo Meeting	Invoice	03/16/2023	04/24/2023	25.34	25.34	210-15-41711		423	1
DEPOT	1	Depot Grill, TF/ Simpson Meeting	Invoice	03/22/2023	04/24/2023	10.26	10.26	100-15-41724		423	1
DEPOT	2	Depot Grill, TF/ Simpson Meeting	Invoice	03/22/2023	04/24/2023	10.26	10.26	200-15-41724		423	1
DEPOT	3	Depot Grill, TF/ Simpson Meeting	Invoice	03/22/2023	04/24/2023	10.26	10.26	210-15-41724		423	1
MC131	1	MC13105331 MAILCHIMP	Invoice	04/01/2023	04/24/2023	23.00	23.00	100-15-41711		423	1
MC131	2	MC13105331 MAILCHIMP	Invoice	04/01/2023	04/24/2023	23.00	23.00	200-15-41711		423	1
MC131	3	MC13105331 MAILCHIMP	Invoice	04/01/2023	04/24/2023	23.00	23.00	210-15-41711		423	1
Total 1588 FIRST BANKCARD - HOROWITZ:						175.78	175.78				
5378 FIRST BANKCARD - HPD EXTRA (4455)											
000231	1	AXON TASER FO R HPD	Invoice	12/09/2022	04/24/2023	80.24	80.24	100-25-41215		423	1
L-2054	1	HERTZ RENTAL - INVESTIGATION PURPOPSE	Invoice	03/27/2023	04/24/2023	225.50	225.50	100-25-41733		423	1
Total 5378 FIRST BANKCARD - HPD EXTRA (4455):						305.74	305.74				
5375 FIRST BANKCARD - SCHWARZ											
230310	1	03/10/2023 CREW LUNCH	Invoice	03/10/2023	04/24/2023	67.56	67.56	100-40-41771		423	1
Total 5375 FIRST BANKCARD - SCHWARZ:						67.56	67.56				
722 FRANKLIN BUILDING SUPPLY											
161730	1	#1617302 FRAMING FOR THE FANS AT NORTHRID	Invoice	04/04/2023	04/24/2023	208.54	208.54	200-60-41413		423	1
Total 722 FRANKLIN BUILDING SUPPLY:						208.54	208.54				
996 FREEDOM MAILING SERVICES											
45083	1	45083 Bill Processing, Folding & Inserting Newsletter	Invoice	04/07/2023	04/24/2023	603.17	603.17	100-15-41323		423	1
45083	2	45083 Bill Processing, Folding & Inserting Newsletter	Invoice	04/07/2023	04/24/2023	603.17	603.17	200-15-41323		423	1
45083	3	45083 Bill Processing, Folding & Inserting Newsletter	Invoice	04/07/2023	04/24/2023	603.16	603.16	210-15-41323		423	1
45084	1	45084 Delinquent Notices & Postage	Invoice	04/07/2023	04/24/2023	42.22	42.22	100-15-41323		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
45084	2	45084 Delinquent Notices & Postage	Invoice	04/07/2023	04/24/2023	42.22	42.22	200-15-41323		423	1
45084	3	45084 Delinquent Notices & Postage	Invoice	04/07/2023	04/24/2023	42.21	42.21	210-15-41323		423	1
Total 996 FREEDOM MAILING SERVICES:						1,936.15	1,936.15				
805 G.J. VERTI LINE PUMPS, INC.											
13247	1	#13247 WOODSIDE WELL MOTOR OVER HAUL	Invoice	04/13/2023	04/24/2023	1,414.50	1,414.50	200-60-41401		423	1
13247	2	#13247 OVERHAUL ON SPARE 75HP MOTOR FRO	Invoice	04/13/2023	04/24/2023	1,585.50	1,585.50	200-60-41401		423	1
Total 805 G.J. VERTI LINE PUMPS, INC.:						3,000.00	3,000.00				
101 GALENA ENGINEERING, INC.											
2304-0	1	3/10 3830.44 2304-020 - COMMUNITY CAMPUS SE	Invoice	03/31/2023	04/24/2023	40.00	40.00	210-70-41313		423	1
2304-0	2	3/20 3830.44 2304-020 - COMMUNITY CAMPUS SE	Invoice	03/31/2023	04/24/2023	80.00	80.00	210-70-41313		423	1
2304-0	1	3/8 2304-021 3830.45 - WOODSIDE #10 - CT REVI	Invoice	03/31/2023	04/24/2023	115.00	115.00	210-70-41549		423	1
2304-0	2	3/13 2304-021 3830.45 - WOODSIDE #10 - CT REVI	Invoice	03/31/2023	04/24/2023	172.50	172.50	210-70-41549		423	1
2304-0	3	3/14 2304-021 3830.45 - WOODSIDE #10 - CT REVI	Invoice	03/31/2023	04/24/2023	837.75	837.75	210-70-41549		423	1
2304-0	4	3/16 2304-021 3830.45 - WOODSIDE #10 - CT REVI	Invoice	03/31/2023	04/24/2023	115.00	115.00	210-70-41549		423	1
2304-0	5	3/23 2304-021 3830.45 - WOODSIDE #10 - CT REVI	Invoice	03/31/2023	04/24/2023	1,388.00	1,388.00	210-70-41549		423	1
2304-0	6	3/24 2304-021 3830.45 - WOODSIDE #10 - CT REVI	Invoice	03/31/2023	04/24/2023	480.50	480.50	210-70-41549		423	1
2304-0	7	3/27 2304-021 3830.45 - WOODSIDE #10 - CT REVI	Invoice	03/31/2023	04/24/2023	546.25	546.25	210-70-41549		423	1
Total 101 GALENA ENGINEERING, INC.:						3,775.00	3,775.00				
369 GEM STATE WELDERS SUPPLY INC.											
214477	1	#214477 TANK RENTAL FEE W.	Invoice	03/31/2023	04/24/2023	9.61	9.61	200-60-41791		423	1
214480	1	214480 CYLINDER FUEL	Invoice	03/31/2023	04/24/2023	19.22	19.22	100-40-41719		423	1
214481	1	#214481 TANK RENTAL FEES WW	Invoice	03/31/2023	04/24/2023	57.66	57.66	210-70-41775		423	1
Total 369 GEM STATE WELDERS SUPPLY INC. :						86.49	86.49				
1850 GREAT AMERICA FINANCIAL SERVICES											
338774	1	Invoice # 33877444 Due 5/2023 SHARP BP-70C31 S	Invoice	04/18/2023	04/24/2023	124.00	124.00	100-20-41323		423	1
Total 1850 GREAT AMERICA FINANCIAL SERVICES:						124.00	124.00				
658 HAILEY CHAMBER OF COMMERCE											
MARC	1	CHAMBER LOT EXPENSES MARCH 2023	Invoice	04/12/2023	04/24/2023	6,064.37	6,064.37	100-10-41707		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 658 HAILEY CHAMBER OF COMMERCE:						6,064.37	6,064.37				
5410 HDR ENGINEERING INC											
120051	1	1200512354 WW COLLECTION MASTER PLAN - U	Invoice	04/07/2023	04/27/2023	1,984.31	1,984.31	210-70-41321	23.70.0001.1	423	1
Total 5410 HDR ENGINEERING INC:						1,984.31	1,984.31				
4008 HIGH COUNTRY HEATING INC											
41390	1	41390 FURNACE SERVICE - STREET SHOP	Invoice	04/03/2023	04/24/2023	194.00	194.00	100-40-41413		423	1
Total 4008 HIGH COUNTRY HEATING INC:						194.00	194.00				
8069 HILLSIDE AUTO											
41830	1	#41830 SWAY BAR AND TIE ROD END REPLACME	Invoice	03/31/2023	04/24/2023	496.56	496.56	200-60-41415		423	1
Total 8069 HILLSIDE AUTO:						496.56	496.56				
8606 HRA VEBA TRUST											
SEMIA	1	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	2,083.33	2,083.33	100-15-41126		423	1
SEMIA	2	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	2,083.33	2,083.33	200-15-41126		423	1
SEMIA	3	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	2,083.34	2,083.34	210-15-41126		423	1
SEMIA	4	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	3,750.00	3,750.00	100-20-41126		423	1
SEMIA	5	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	5,000.00	5,000.00	100-55-41126		423	1
SEMIA	6	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	15,000.00	15,000.00	100-25-41126		423	1
SEMIA	7	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	6,250.00	6,250.00	100-45-41126		423	1
SEMIA	8	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	2,083.33	2,083.33	100-42-41126		423	1
SEMIA	9	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	2,083.33	2,083.33	200-42-41126		423	1
SEMIA	10	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	2,083.34	2,083.34	210-42-41126		423	1
SEMIA	11	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	625.00	625.00	100-50-41126		423	1
SEMIA	12	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	5,625.00	5,625.00	100-40-41126		423	1
SEMIA	13	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	7,500.00	7,500.00	200-60-41126		423	1
SEMIA	14	SEMIANNUAL APRIL 2023	Invoice	04/18/2023	04/24/2023	7,500.00	7,500.00	210-70-41126		423	1
Total 8606 HRA VEBA TRUST:						63,750.00	63,750.00				
1080 HUDSON SHOES											
146959	1	#146959 BOOTS FOR ROB SCHMIDT WW	Invoice	04/12/2023	04/24/2023	196.00	196.00	210-70-41703		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 1080 HUDSON SHOES:						196.00	196.00				
418 IDAHO CHIEFS OF POLICE ASSOCIATION											
2023-1	1	# 2023-106 ICOPA CONFERENCE ENGLAND, PEC	Invoice	03/01/2023	04/24/2023	1,050.00	1,050.00	100-25-41703		423	1
Total 418 IDAHO CHIEFS OF POLICE ASSOCIATION:						1,050.00	1,050.00				
671 IDAHO LUMBER & HARDWARE											
942485	1	#942485 WORK BAG	Invoice	04/05/2023	04/24/2023	18.99	18.99	200-60-41403		423	1
942536	1	#942536 DUCT TAPE	Invoice	04/05/2023	04/24/2023	12.99	12.99	200-60-41403		423	1
942596	1	#942596 PLIERS	Invoice	04/06/2023	04/24/2023	21.99	21.99	200-60-41405		423	1
942596	2	#942596 FILTERS	Invoice	04/06/2023	04/24/2023	26.99	26.99	200-60-41413		423	1
943591	1	#943591 PUNCH	Invoice	04/17/2023	04/24/2023	15.18	15.18	200-60-41403		423	1
Total 671 IDAHO LUMBER & HARDWARE:						96.14	96.14				
400 IDAHO MOUNTAIN EXPRESS											
03/31/2	1	3/01 - Parks Job Opening	Invoice	03/31/2023	04/24/2023	108.14	108.14	100-50-41319		423	1
03/31/2	2	3/01 - Streets Job Opening	Invoice	03/31/2023	04/24/2023	108.13	108.13	100-40-41319		423	1
03/31/2	3	3/01 - P&Z Design review app by F&G Idaho LLC, Ma	Invoice	03/31/2023	04/24/2023	46.00	46.00	100-20-41319		423	1
03/31/2	4	3/08 - Display, CC Consideration of a final platt app of	Invoice	03/31/2023	04/24/2023	466.20	466.20	100-20-41319		423	1
03/31/2	5	3/13 CC Consideration of Final Plat App of Sweetwat	Invoice	03/31/2023	04/24/2023	48.76	48.76	100-20-41319		423	1
03/31/2	6	04/03 - FY 2023 Capital Improvement Plan	Invoice	03/31/2023	04/24/2023	42.32	42.32	100-20-41319		423	1
03/31/2	7	Ord 1322 - Revenue Bond Election	Invoice	03/31/2023	04/24/2023	152.72	152.72	210-70-41319		423	1
03/31/2	8	4/10 - CC BCSD & ARCH PUD App	Invoice	03/31/2023	04/24/2023	60.72	60.72	100-20-41319		423	1
03/31/2	9	Ord 1318 Title 17 Sol Smart	Invoice	03/31/2023	04/24/2023	94.76	94.76	100-20-41319		423	1
03/31/2	10	Ord 1320 Tiny Homes on Wheels	Invoice	03/31/2023	04/24/2023	138.92	138.92	100-20-41319		423	1
03/31/2	11	Ord 1321 - Driveway Widths	Invoice	03/31/2023	04/24/2023	74.52	74.52	100-20-41319		423	1
03/31/2	12	4/17 - Text Amend Title 17 App by F&G Idaho, LLC	Invoice	03/31/2023	04/24/2023	81.88	81.88	100-20-41319		423	1
03/31/2	13	4/17 - Proposed amend 2023 City Capital Budget & D	Invoice	03/31/2023	04/24/2023	42.32	42.32	100-20-41319		423	1
Total 400 IDAHO MOUNTAIN EXPRESS:						1,465.39	1,465.39				
22433 IDAHO POWER											
03/31/2	1	IP 2204837906 Streets	Invoice	03/31/2023	04/24/2023	1,820.73	1,820.73	100-40-41715		423	1
03/31/2	2	IP 2222783132 Hailey Police Dept.	Invoice	03/31/2023	04/24/2023	310.94	310.94	100-25-41717		423	1
03/31/2	3	IP2205094259 Parks	Invoice	03/31/2023	04/24/2023	147.71	147.71	100-50-41717		423	1
03/31/2	4	IP2205094259 Rodeo	Invoice	03/31/2023	04/24/2023	750.79	750.79	100-50-41617		423	1
03/31/2	5	IP2205094259 Ice Rink/Skate	Invoice	03/31/2023	04/24/2023	23.30	23.30	100-50-41617		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
03/31/2	6	IP2205094259- Interp	Invoice	03/31/2023	04/24/2023	390.84	390.84	100-10-41717		423	1
03/31/2	7	IP Acct#22062003362 Water	Invoice	03/31/2023	04/24/2023	4,461.08	4,461.08	200-60-41717		423	1
03/31/2	8	IP2207893211 Street- 708 S Main St	Invoice	03/31/2023	04/24/2023	5.31	5.31	100-40-41715		423	1
03/31/2	9	IP 2203575119 Streets	Invoice	03/31/2023	04/24/2023	7.33	7.33	100-40-41715		423	1
03/31/2	10	IP2200663470 control Elm Alley	Invoice	03/31/2023	04/24/2023	5.57	5.57	100-40-41717		423	1
03/31/2	11	IP 2204305425 Street - Traffic Lights	Invoice	03/31/2023	04/24/2023	127.35	127.35	100-40-41717		423	1
03/31/2	12	IP2221408442 Park - 851 Shenandoah - Balmoral	Invoice	03/31/2023	04/24/2023	7.08	7.08	100-50-41717		423	1
03/31/2	13	IP2226639884 PARKS ARBORATUM	Invoice	03/31/2023	04/24/2023	5.31	5.31	100-50-41717		423	1
03/31/2	14	IP2208020376 - 191 San Badger Dr.	Invoice	03/31/2023	04/24/2023	7.33	7.33	100-50-41717		423	1
Total 22433 IDAHO POWER:						8,070.67	8,070.67				
464 IDAHO TRANSPORTATION DEPT											
MCKE	1	ENC. APPL McKERCHER BLVD. ROW IMPROVEM	Invoice	04/18/2023	04/24/2023	16.66	16.66	100-42-41325		423	1
MCKE	2	ENC. APPL McKERCHER BLVD. ROW IMPROVEM	Invoice	04/18/2023	04/24/2023	16.67	16.67	200-42-41325		423	1
MCKE	3	ENC. APPL McKERCHER BLVD. ROW IMPROVEM	Invoice	04/18/2023	04/24/2023	16.67	16.67	210-42-41325		423	1
Total 464 IDAHO TRANSPORTATION DEPT:						50.00	50.00				
229 INTEGRATED TECHNOLOGIES											
212697	1	lbv # 212697 Xerox/C405	Invoice	04/03/2023	04/24/2023	61.88	61.88	100-55-41711		423	1
Total 229 INTEGRATED TECHNOLOGIES:						61.88	61.88				
5883 IWORQ SYSTEMS, INC											
200046	1	200046 ASSET TRACKER AND SUPPORT FEE	Invoice	04/03/2023	04/27/2023	1,250.00	1,250.00	200-60-41325		423	1
200046	2	200046 STREET LIGHT - ANNUAL MGMT AND SUP	Invoice	04/03/2023	04/27/2023	500.00	500.00	100-40-41325		423	1
Total 5883 IWORQ SYSTEMS, INC:						1,750.00	1,750.00				
345 JACOBS ENGINEERING GROUP INC											
W3Y13	1	W3Y13801-002 TASK ORDER #1 TRAFFIC CONTR	Invoice	04/14/2023	04/24/2023	3,512.50	3,512.50	100-40-41313		423	1
W3Y13	1	W3Y13802-002 Task Order #1 PREP & ATTEND KIC	Invoice	04/14/2023	04/24/2023	3,145.00	3,145.00	120-40-41549	23.20.0001.1	423	1
Total 345 JACOBS ENGINEERING GROUP INC:						6,657.50	6,657.50				
330 JANE'S ARTIFACTS											
058484	1	058484 library kf pmd supplies	Invoice	04/06/2023	04/24/2023	20.27	20.27	100-45-41215		423	1
058518	1	#058518 - Printer Recycled Paper X40	Invoice	04/11/2023	04/24/2023	958.53	958.53	100-15-41215		423	1
058518	2	#058518 - Printer Recycled Paper X40	Invoice	04/11/2023	04/24/2023	958.53	958.53	200-15-41215		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
058518	3	#058518 - Printer Recycled Paper X40	Invoice	04/11/2023	04/24/2023	958.54	958.54	210-15-41215		423	1
058593	1	058593 library storytime supplies	Invoice	04/18/2023	04/24/2023	3.75	3.75	100-45-41215		423	1
Total 330 JANE'S ARTIFACTS:						2,899.62	2,899.62				
1065 JOE'S BACKHOE SERVICES INC											
742289	1	7422280 SNOW REMOVAL March 1,2,5,6,10,11 -202	Invoice	04/02/2023	04/27/2023	21,230.00	21,230.00	100-40-41771		423	1
Total 1065 JOE'S BACKHOE SERVICES INC:						21,230.00	21,230.00				
4542 KETCHUM COMPUTERS											
19579	1	19579 Admin: TV display planning, Soundwave sched	Invoice	04/17/2023	04/24/2023	120.00	120.00	100-15-41313		423	1
19579	2	19579 Admin: TV display planning, Soundwave sched	Invoice	04/17/2023	04/24/2023	120.00	120.00	200-15-41313		423	1
19579	3	19579 Admin: TV display planning, Soundwave sched	Invoice	04/17/2023	04/24/2023	120.00	120.00	210-15-41313		423	1
19579	4	19579 WW: Server connection issues, Rob's add lapt	Invoice	04/17/2023	04/24/2023	180.00	180.00	210-70-41313		423	1
Total 4542 KETCHUM COMPUTERS:						540.00	540.00				
4240 KODIAK AMERICA LLC											
K20	1	K20 PARTS #4104 , SEAL, BEARING, TAPERED RO	Invoice	03/02/2023	04/27/2023	10,703.24	10,703.24	100-40-41405		423	1
Total 4240 KODIAK AMERICA LLC:						10,703.24	10,703.24				
1728 KUBWATER RESOURCES											
11695	1	#11695 ZETAG 8868 FS POLYMER WW	Invoice	04/10/2023	04/24/2023	12,473.92	12,473.92	210-70-41791		423	1
Total 1728 KUBWATER RESOURCES:						12,473.92	12,473.92				
386 L.L. GREENS											
A69867	1	A698672 PW SUPPLIES - BROOM & DUSTPAN, FL	Invoice	04/12/2023	04/27/2023	15.08	15.08	100-42-41413		423	1
A69867	2	A698672 PW SUPPLIES - BROOM & DUSTPAN, FL	Invoice	04/12/2023	04/27/2023	15.09	15.09	200-42-41413		423	1
A69867	3	A698672 PW SUPPLIES - BROOM & DUSTPAN, FL	Invoice	04/12/2023	04/27/2023	15.09	15.09	210-42-41413		423	1
B40561	1	#B405617 SHOVEL HADEL	Invoice	04/11/2023	04/24/2023	19.99	19.99	200-60-41405		423	1
Total 386 L.L. GREENS :						65.25	65.25				
2611 LAKESIDE INDUSTRIES, INC.											
227707	1	227707 EZ STREET PALLET	Invoice	04/14/2023	04/24/2023	5,220.00	5,220.00	100-40-41403		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 2611 LAKESIDE INDUSTRIES, INC.:						5,220.00	5,220.00				
547 LES SCHWAB TIRE CENTER - STREETS											
117007	1	11700792206 CREDIT IV# 11700788029 18/950-8/4	Invoice	12/29/2022	01/23/2023	125.99-	125.99-	100-40-41405		123	1
Total 547 LES SCHWAB TIRE CENTER - STREETS:						125.99-	125.99-				
5439 MANDEVILLE, ELLEN											
125	1	# 125 - Website Content Management - Admin	Invoice	04/14/2023	04/24/2023	195.00	195.00	100-15-41313		423	1
125	2	# 125 - Website Content Management - Admin	Invoice	04/14/2023	04/24/2023	195.00	195.00	200-15-41313		423	1
125	3	# 125 - Website Content Management - Admin	Invoice	04/14/2023	04/24/2023	195.00	195.00	210-15-41313		423	1
Total 5439 MANDEVILLE, ELLEN:						585.00	585.00				
2225 MOUNTAIN HUMANE											
6234	1	#6324 Q-2 Quarterly Impound Fees	Invoice	03/31/2023	04/24/2023	6,660.00	6,660.00	100-10-41707		423	1
Total 2225 MOUNTAIN HUMANE:						6,660.00	6,660.00				
4000 MOUNTAIN WEST BANK											
2017 J	1	#380218800 Lease payment for 2017 JD Mini Excava	Invoice	03/26/2023	04/27/2023	9,345.37	9,345.37	100-40-41775		423	1
2017 J	2	#380218800 Lease payment for 2017 JD Mini Excava	Invoice	03/26/2023	04/27/2023	9,345.37	9,345.37	200-60-41775		423	1
2017 J	3	#380218800 Lease payment for 2017 JD Mini Excava	Invoice	03/26/2023	04/27/2023	9,345.38	9,345.38	210-70-41775		423	1
Total 4000 MOUNTAIN WEST BANK:						28,036.12	28,036.12				
2367 MSC INDUSTRIAL SUPPLY CO.											
261926	1	#26192647 PIPING FOR NEW SERVICE TRUCK W	Invoice	04/05/2023	04/24/2023	233.87	233.87	210-70-41405		423	1
Total 2367 MSC INDUSTRIAL SUPPLY CO.:						233.87	233.87				
251 NAPA AUTO PARTS											
141136	1	141136 CABIN AIR FOR LOADERS	Invoice	03/28/2023	04/24/2023	254.73	254.73	100-40-41405		423	1
141152	1	141152 CURVED RADIATOR HOSE	Invoice	03/28/2023	04/24/2023	29.74	29.74	100-40-41415		423	1
141192	1	141192 CONDENSER FIN COMB, RAD FILL, FLASH	Invoice	03/28/2023	04/24/2023	118.15	118.15	100-40-41423		423	1
141279	1	141279 22 TON TRUCK STANDS	Invoice	03/29/2023	04/24/2023	271.79	271.79	100-40-41423		423	1
141442	1	#141442 OIL FILTER	Invoice	03/30/2023	04/24/2023	8.88	8.88	100-25-41415		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 251 NAPA AUTO PARTS:						683.29	683.29				
50298 O'REILLY AUTO PARTS											
4635-3	1	#4635-314797 WIPER FLUID	Invoice	03/30/2023	04/24/2023	8.52	8.52	100-25-41415		423	1
4635-3	1	#4635-315987 WD-40, SEAFOAM, SPRAY BOTTLE	Invoice	04/05/2023	04/24/2023	176.95	176.95	210-70-41421		423	1
4635-3	1	#4635-316018 BOX STARTER FLUID WW	Invoice	04/05/2023	04/24/2023	40.74	40.74	210-70-41421		423	1
4635-3	1	4635-316254 MOTOR OIL, OIL FILTER	Invoice	04/06/2023	04/27/2023	39.34	39.34	100-50-41403		423	1
Total 50298 O'REILLY AUTO PARTS:						265.55	265.55				
3621 OSBORN, CECE											
DRIGG	1	LEADERSHIP TRIP TO DRIGGS/VICTOR ID PER DI	Invoice	02/14/2023	04/10/2023	80.00	80.00	100-20-41724		423	1
DRIGG	2	LEADERSHIP TRIP TO DRIGGS/VICTOR ID MILEA	Invoice	02/14/2023	04/10/2023	279.03	279.03	100-20-41724		423	1
DRIGG	3	LEADERSHIP TRIP TO DRIGGS/VICTOR ID MILEA	Adjustmen	02/14/2023	04/10/2023	279.03-	279.03-	100-20-41724		423	1
DRIGG		Chk No: 55406 (1)	Calculated	04/07/2023			80.00-	1000020301		423	1
DRIGG		Chk No: 55406 (1)	Calculated	04/13/2023			80.00	1000020301		423	1
DRIGG		Chk No: 55406 (1)	Calculated	04/07/2023			279.03-	1000020301		423	1
DRIGG		Chk No: 55406 (1)	Calculated	04/13/2023			279.03	1000020301		423	1
Total 3621 OSBORN, CECE:						80.00	80.00				
6217 OVERDRIVE											
03040C	1	3040CO23114258 4.10.23 ADVANTAGE - GRANT (S	Invoice	04/10/2023	04/27/2023	451.88	451.88	100-45-41549	23.45.0005.1	423	1
03040C	1	3040CO23114259 4.10.23 ADVANTAGE	Invoice	04/10/2023	04/27/2023	221.99	221.99	100-45-41535		423	1
Total 6217 OVERDRIVE:						673.87	673.87				
438 PLATT											
3V5951	1	#3V59517 CONDUIT AND FITTINGS FOR NORTHRI	Invoice	04/05/2023	04/24/2023	10.86	10.86	200-60-41401		423	1
3W003	1	#3W00354 GFI'S FOR BIOSOLIDS WW	Invoice	04/11/2023	04/24/2023	38.41	38.41	210-70-41413		423	1
3Z6112	1	#3Z61125 ELECTRICAL EQUIPMENT FOR NORTH	Invoice	04/04/2023	04/24/2023	118.49	118.49	200-60-41401		423	1
Total 438 PLATT:						167.76	167.76				
8576 PRIORITY ONE HOME CLEANING SERVICES											
020	1	Inv 020 Mar 2023 library cleaning	Invoice	04/14/2023	04/27/2023	1,650.00	1,650.00	100-45-41413		423	1
Total 8576 PRIORITY ONE HOME CLEANING SERVICES:						1,650.00	1,650.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
338 RANCHER'S SUPPLY											
1644/1	1	#1644/1 CLOTH TO PREVENT WILDLIFE IN ROOF	Invoice	04/13/2023	04/24/2023	135.96	135.96	210-70-41413		423	1
Total 338 RANCHER'S SUPPLY :						135.96	135.96				
4694 ROB BECK LLC											
367	1	367 TREE REMOVEAL ELDER TREE BACK SIDE O	Invoice	04/15/2023	04/24/2023	2,800.00	2,800.00	100-50-41313		423	1
Total 4694 ROB BECK LLC:						2,800.00	2,800.00				
6532 RODRIGUE, EMILY T											
COMP	1	MILEAGE: EV CHARGING	Invoice	04/06/2023	04/24/2023	193.88	193.88	100-20-41724		423	1
COMP	1	PERDIEM: EV CHARGING	Invoice	04/06/2023	04/24/2023	111.00	111.00	100-20-41723		423	1
Total 6532 RODRIGUE, EMILY T:						304.88	304.88				
5129 RUSH TRUCK CENTERS OF ID INC											
303183	1	3031830958 LATCH, KIT HOOD LATCH	Invoice	03/23/2023	04/24/2023	350.00	350.00	100-40-41405		423	1
Total 5129 RUSH TRUCK CENTERS OF ID INC:						350.00	350.00				
6276 SAVAGE, JAMES											
570469	1	LICENSES # WWC1-22838 RENEWAL	Invoice	04/06/2023	04/27/2023	30.00	30.00	210-70-41723		423	1
570480	1	LICENSES # DWD3-22452 RENEWAL	Invoice	04/06/2023	04/27/2023	30.00	30.00	200-60-41723		423	1
Total 6276 SAVAGE, JAMES:						60.00	60.00				
2124 SAWTOOTH PAINT & AIRLESS, INC.											
167192	1	Inv 167192 Paint Library Restroom remodel	Invoice	04/04/2023	04/24/2023	11.98	11.98	210-42-41413	23.45.0004.1	423	1
167521	1	Inv 167521 Paint Library Restroom remodel	Invoice	04/18/2023	04/24/2023	185.37	185.37	210-42-41413	23.45.0004.1	423	1
Total 2124 SAWTOOTH PAINT & AIRLESS, INC.:						197.35	197.35				
214 SAWTOOTH WOOD PRODUCTS											
000013	1	0000138962 SPARK PLUG, FUEL FILTER, SHOP S	Invoice	04/12/2023	04/24/2023	85.70	85.70	100-50-41405		423	1
Total 214 SAWTOOTH WOOD PRODUCTS:						85.70	85.70				
5494 SILVER CREEK SUPPLY											
000999	1	#0009992480-001 IRRG' PARTS FOR RIVER ST.	Invoice	03/29/2023	04/24/2023	7.70	7.70	200-60-41413		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
001000	1	#0010002623-001 IRRG' PARTS FOR WOODSIDE	Invoice	03/29/2023	04/24/2023	11.71	11.71	200-60-41413		423	1
001002	1	#0010023624-001 IRRG' PARTS FOR WOODSIDE	Invoice	03/30/2023	04/24/2023	14.63	14.63	200-60-41413		423	1
001021	1	0010210733-001 CABLE TRIPPER	Invoice	04/12/2023	04/24/2023	25.90	25.90	100-50-41403		423	1
Total 5494 SILVER CREEK SUPPLY:						59.94	59.94				
283 STRIVE WORKPLACE SOLUTIONS											
WO-12	1	#WO-126062 OFFICE SUPPLIES WW	Invoice	04/14/2023	04/24/2023	376.76	376.76	210-70-41211		423	1
Total 283 STRIVE WORKPLACE SOLUTIONS:						376.76	376.76				
50374 SWEEPER PARTS SALES											
36492	1	36492 INSTAKE FLAP, FUEL CAP, RUBBER NOZZL	Invoice	03/29/2023	04/27/2023	1,408.00	1,408.00	100-40-41405		423	1
Total 50374 SWEEPER PARTS SALES:						1,408.00	1,408.00				
4671 SYRINGA NETWORKS LLC											
23APR	1	23APR0378 Admin 33.33%	Invoice	04/01/2023	04/24/2023	62.50	62.50	100-15-41713		423	1
23APR	2	23APR0378 Admin 33.33%	Invoice	04/01/2023	04/24/2023	62.50	62.50	200-15-41713		423	1
23APR	3	23APR0378 Admin 33.33%	Invoice	04/01/2023	04/24/2023	62.50	62.50	210-15-41713		423	1
23APR	4	23APR0378 Comm Dev	Invoice	04/01/2023	04/24/2023	187.50	187.50	100-20-41713		423	1
23APR	5	23APR0378 PW 33.33%	Invoice	04/01/2023	04/24/2023	62.50	62.50	100-42-41713		423	1
23APR	6	23APR0378 PW 33.33%	Invoice	04/01/2023	04/24/2023	62.50	62.50	200-42-41713		423	1
23APR	7	23APR0378 PW 33.33%	Invoice	04/01/2023	04/24/2023	62.50	62.50	210-42-41713		423	1
23APR	8	23APR0378 Library	Invoice	04/01/2023	04/24/2023	187.50	187.50	100-45-41713		423	1
23APR	9	23APR0378 HPD	Invoice	04/01/2023	04/24/2023	850.00	850.00	100-25-41713		423	1
Total 4671 SYRINGA NETWORKS LLC:						1,600.00	1,600.00				
2817 UNITED OIL											
101680	1	1016809 FUEL CHARGES	Invoice	03/31/2023	04/27/2023	963.54	963.54	100-41-41719		423	1
101788	1	1017881 FUEL CHARGES PARKS	Invoice	04/15/2023	04/24/2023	65.47	65.47	100-50-41719		423	1
101788	1	Inv # 1017882 Fuel charges for HFD	Invoice	04/15/2023	04/24/2023	391.99	391.99	100-55-41719		423	1
101788	1	#1017883 HPD GAS	Invoice	04/15/2023	04/24/2023	747.46	747.46	100-25-41719		423	1
101788	1	#1017885 PUMPED VEHICLE FUEL W.	Invoice	04/15/2023	04/24/2023	374.87	374.87	200-60-41719		423	1
101788	1	#1017886 PUMPED FUEL WW	Invoice	04/15/2023	04/24/2023	107.90	107.90	210-70-41719		423	1
561654	1	561654 FUEL CHARGES	Invoice	03/28/2023	04/27/2023	255.40	255.40	100-40-41719		423	1
Total 2817 UNITED OIL:						2,906.63	2,906.63				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1216 UPPER CASE PRINTING, INK											
279	1	# 279 11x17 Newsletter 4/4	Invoice	04/06/2023	04/24/2023	411.60	411.60	100-15-41323		423	1
279	2	# 279 11x17 Newsletter 4/4	Invoice	04/06/2023	04/24/2023	411.60	411.60	200-15-41323		423	1
279	3	# 279 11x17 Newsletter 4/4	Invoice	04/06/2023	04/24/2023	411.60	411.60	210-15-41323		423	1
Total 1216 UPPER CASE PRINTING, INK:						1,234.80	1,234.80				
22444 USA BLUE BOOK											
318725	1	#318725 TRAFFIC CONES	Invoice	04/03/2023	04/24/2023	1,207.45	1,207.45	200-60-41403		423	1
318725	2	#378725 TRAFFIC CONE HOLDER	Invoice	04/03/2023	04/24/2023	33.80	33.80	200-60-41403		423	1
318725	3	#318725 EYEWASH STATION FOR NORTHRIDGE	Invoice	04/03/2023	04/24/2023	694.95	694.95	200-60-41401		423	1
318725	4	#318725 EYESALINE FOR NORTHRIDGE	Invoice	04/03/2023	04/24/2023	267.95	267.95	200-60-41401		423	1
Total 22444 USA BLUE BOOK:						2,204.15	2,204.15				
762 VERIZON WIRELESS											
993151	1	MONTHLY CELL PHONE BILL Parks	Invoice	04/01/2023	04/24/2023	72.08	72.08	100-50-41713		423	1
993190	1	MONTHLY CELL PHONE BILL STREETS	Invoice	04/07/2023	04/24/2023	115.63	115.63	100-40-41713		423	1
993190	2	MONTHLY CELL PHONE BILL WATER	Invoice	04/07/2023	04/24/2023	111.23	111.23	200-60-41713		423	1
993190	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	04/07/2023	04/24/2023	167.98	167.98	210-70-41713		423	1
993190	4	MONTHLY CELL PHONE BILL Parks	Invoice	04/07/2023	04/24/2023	64.46	64.46	100-50-41713		423	1
Total 762 VERIZON WIRELESS:						531.38	531.38				
4376 WATTS HYDRAULIC & REPAIR LLC											
706147	1	#7061473 HOTSYS SERVICE WW	Invoice	04/06/2023	04/24/2023	255.16	255.16	210-70-41405		423	1
Total 4376 WATTS HYDRAULIC & REPAIR LLC:						255.16	255.16				
4004 WAXIE SANITARY SUPPLY											
815277	1	81527718 CITY HALL CLEANING SUPPLIES	Invoice	02/23/2023	04/24/2023	23.86	23.86	100-42-41413		423	1
815277	2	81527718 CITY HALL CLEANING SUPPLIES	Invoice	02/23/2023	04/24/2023	23.86	23.86	200-42-41413		423	1
815277	3	81527718 CITY HALL CLEANING SUPPLIES	Invoice	02/23/2023	04/24/2023	23.86	23.86	210-42-41413		423	1
815277	1	#81527740 library cleaning products & restroom supp	Invoice	02/23/2023	04/24/2023	334.12	334.12	100-45-41215		423	1
816321	1	81632103 CARPET SPOTTER	Invoice	04/11/2023	04/24/2023	18.29	18.29	100-42-41413		423	1
816321	2	81632103 CARPET SPOTTER	Invoice	04/11/2023	04/24/2023	18.28	18.28	200-42-41413		423	1
816321	3	81632103 CARPET SPOTTER	Invoice	04/11/2023	04/24/2023	18.28	18.28	210-42-41413		423	1
816418	1	81641856 CITY HALL CLEANING SUPPLIES	Invoice	04/14/2023	04/24/2023	155.33	155.33	100-42-41413		423	1
816418	2	81641856 CITY HALL CLEANING SUPPLIES	Invoice	04/14/2023	04/24/2023	155.33	155.33	200-42-41413		423	1
816418	3	81641856 CITY HALL CLEANING SUPPLIES	Invoice	04/14/2023	04/24/2023	155.33	155.33	210-42-41413		423	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 4004 WAXIE SANITARY SUPPLY:						926.54	926.54				
6527 WILLS MOTOR COMPANY											
PRIUS	1	PAY DIFFERENCE FOR PROTECTIONS NOT ON O	Invoice	04/18/2023	04/24/2023	1,294.00	1,294.00	210-70-41547		423	1
Total 6527 WILLS MOTOR COMPANY:						1,294.00	1,294.00				
6524 ZERO9 SOLUTIONS LTD											
6297	1	#6297 BODYCAM CASE X13	Invoice	03/20/2023	04/24/2023	599.85	599.85	100-25-41417		423	1
Total 6524 ZERO9 SOLUTIONS LTD:						599.85	599.85				
Total :						280,781.22	280,781.22				
Grand Totals:						280,781.22	280,781.22				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
1000020301	359.03	359.03-	.00
100-00-20325	16,523.93	.00	16,523.93
100-10-41707	12,724.37	.00	12,724.37
100-10-41717	469.84	.00	469.84
100-15-41126	2,083.33	.00	2,083.33
100-15-41215	1,018.31	.00	1,018.31
100-15-41313	315.00	.00	315.00
100-15-41323	1,079.65	.00	1,079.65
100-15-41711	48.33	.00	48.33
100-15-41713	64.32	.00	64.32
100-15-41724	10.26	.00	10.26
100-20-41126	3,750.00	.00	3,750.00
100-20-41211	78.93	.00	78.93
100-20-41313	29.25	.00	29.25
100-20-41319	1,096.40	.00	1,096.40
100-20-41323	124.00	.00	124.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-20-41713	189.32	.00	189.32
100-20-41723	208.00	.00	208.00
100-20-41724	552.91	279.03-	273.88
100-25-41126	15,000.00	.00	15,000.00
100-25-41211	78.20	.00	78.20
100-25-41215	80.24	.00	80.24
100-25-41313	4,219.67	.00	4,219.67
100-25-41415	17.40	.00	17.40
100-25-41417	599.85	.00	599.85
100-25-41703	1,314.98	.00	1,314.98
100-25-41713	1,084.81	.00	1,084.81
100-25-41717	310.94	.00	310.94
100-25-41719	747.46	.00	747.46
100-25-41733	464.18	.00	464.18
100-40-41126	5,625.00	.00	5,625.00
100-40-41313	3,512.50	.00	3,512.50
100-40-41319	108.13	.00	108.13
100-40-41325	500.00	.00	500.00
100-40-41403	5,220.00	.00	5,220.00
100-40-41405	13,598.47	454.50-	13,143.97
100-40-41413	194.00	.00	194.00
100-40-41415	29.74	.00	29.74
100-40-41423	389.94	.00	389.94
100-40-41703	299.46	.00	299.46
100-40-41713	285.18	.00	285.18
100-40-41715	1,833.37	.00	1,833.37
100-40-41717	132.92	.00	132.92
100-40-41719	274.62	.00	274.62
100-40-41771	21,297.56	.00	21,297.56
100-40-41775	9,345.37	.00	9,345.37
100-41-41719	963.54	.00	963.54
100-42-41126	2,083.33	.00	2,083.33
100-42-41325	16.66	.00	16.66
100-42-41413	230.72	.00	230.72
100-42-41713	134.53	.00	134.53
100-42-41724	74.20	.00	74.20
100-45-41126	6,250.00	.00	6,250.00
100-45-41215	506.07	.00	506.07

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-45-41325	2,503.56	.00	2,503.56
100-45-41413	1,650.00	.00	1,650.00
100-45-41535	340.60	.00	340.60
100-45-41549	451.88	.00	451.88
100-45-41713	474.89	110.39-	364.50
100-45-41723	45.00	.00	45.00
100-45-41735	449.90	.00	449.90
100-50-41126	625.00	.00	625.00
100-50-41313	2,800.00	.00	2,800.00
100-50-41319	108.14	.00	108.14
100-50-41325	496.00	.00	496.00
100-50-41403	65.24	.00	65.24
100-50-41405	85.70	.00	85.70
100-50-41617	774.09	.00	774.09
100-50-41625	10,899.75	.00	10,899.75
100-50-41713	136.54	.00	136.54
100-50-41717	167.43	.00	167.43
100-50-41719	65.47	.00	65.47
100-55-41126	5,000.00	.00	5,000.00
100-55-41215	179.15	.00	179.15
100-55-41405	58.45	.00	58.45
100-55-41413	168.85	.00	168.85
100-55-41523	180.94	.00	180.94
100-55-41703	170.96	.00	170.96
100-55-41711	61.88	.00	61.88
100-55-41713	1.82	.00	1.82
100-55-41717	69.00	.00	69.00
100-55-41719	391.99	.00	391.99
120-40-41549	3,145.00	.00	3,145.00
120-50-41539	272.24	.00	272.24
200-15-41126	2,083.33	.00	2,083.33
200-15-41215	1,018.31	.00	1,018.31
200-15-41313	315.00	.00	315.00
200-15-41323	1,079.65	.00	1,079.65
200-15-41711	48.33	.00	48.33
200-15-41713	64.32	.00	64.32
200-15-41724	10.26	.00	10.26
200-42-41126	2,083.33	.00	2,083.33

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-42-41325	16.67	.00	16.67
200-42-41413	230.72	.00	230.72
200-42-41713	134.55	.00	134.55
200-42-41724	74.20	.00	74.20
200-60-41126	7,500.00	.00	7,500.00
200-60-41311	35.75	.00	35.75
200-60-41313	7,470.00	.00	7,470.00
200-60-41325	1,250.00	.00	1,250.00
200-60-41401	4,092.25	.00	4,092.25
200-60-41403	5,183.27	.00	5,183.27
200-60-41405	41.98	.00	41.98
200-60-41413	269.57	.00	269.57
200-60-41415	913.59	.00	913.59
200-60-41703	785.90	.00	785.90
200-60-41713	878.50	.00	878.50
200-60-41717	4,461.08	.00	4,461.08
200-60-41719	374.87	.00	374.87
200-60-41723	30.00	.00	30.00
200-60-41775	9,345.37	.00	9,345.37
200-60-41791	9.61	.00	9.61
210-15-41126	2,083.34	.00	2,083.34
210-15-41215	1,018.30	.00	1,018.30
210-15-41313	315.00	.00	315.00
210-15-41323	1,079.63	.00	1,079.63
210-15-41711	48.34	.00	48.34
210-15-41713	64.32	.00	64.32
210-15-41724	10.26	.00	10.26
210-42-41126	2,083.34	.00	2,083.34
210-42-41325	16.67	.00	16.67
210-42-41413	428.08	.00	428.08
210-42-41713	134.55	.00	134.55
210-42-41724	74.21	.00	74.21
210-70-41126	7,500.00	.00	7,500.00
210-70-41211	388.75	.00	388.75
210-70-41313	300.00	.00	300.00
210-70-41319	152.72	.00	152.72
210-70-41321	1,984.31	.00	1,984.31
210-70-41325	2,881.75	.00	2,881.75

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-70-41401	1,454.92	.00	1,454.92
210-70-41403	1,545.04	.00	1,545.04
210-70-41405	489.03	.00	489.03
210-70-41413	174.37	.00	174.37
210-70-41421	217.69	.00	217.69
210-70-41547	1,294.00	.00	1,294.00
210-70-41549	3,655.00	.00	3,655.00
210-70-41703	548.07	.00	548.07
210-70-41713	168.89	.00	168.89
210-70-41719	107.90	.00	107.90
210-70-41723	30.00	.00	30.00
210-70-41775	9,403.04	.00	9,403.04
210-70-41791	12,473.92	.00	12,473.92
210-70-41795	462.00	.00	462.00
220-65-41401	8,198.63	.00	8,198.63
220-65-41403	2,010.00	.00	2,010.00
Grand Totals:	<u>281,984.17</u>	<u>1,202.95-</u>	<u>280,781.22</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
06/22	.00	328.51-	328.51-
01/23	.00	125.99-	125.99-
04/23	277,764.50	748.45-	277,016.05
05/23	4,219.67	.00	4,219.67
Grand Totals:	<u>281,984.17</u>	<u>1,202.95-</u>	<u>280,781.22</u>

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
04/06/2023	CDPT		0	AFLAC	1	-364.59
04/06/2023	CDPT		0	DELTA DENTAL PLAN OF I	2	-802.63
04/06/2023	CDPT		0	REGENCE BLUE SHIELD	3	-3,801.67
04/06/2023	CDPT		0	NCPERS GROUP LIFE INS	6	-104.00
04/06/2023	CDPT	04/10/2023	41402	PERSI	7	-38,064.25
04/06/2023	CDPT	04/10/2023	41400	MOUNTAIN WEST BANK	8	-38,458.38
04/06/2023	CDPT		0	IDAHO STATE TAX COMMI	9	-4,772.00
04/06/2023	CDPT	04/10/2023	41399	A.W. REHN & ASSOCIATE	21	-1,236.49
04/06/2023	CDPT		0	VSP	26	-117.34
04/06/2023	CDPT	04/10/2023	41401	Nationwide 457/Roth	34	-1,493.68
04/06/2023	CDPT		0	CHILD SUPPORT RECEIP	36	-493.94
04/06/2023	PC	04/13/2023	41323	CARRILLO-SALAS, DALIA	8209	-1,437.18
04/06/2023	PC	04/13/2023	41324	CONE, MARY M HILL	8009	-1,571.87
04/06/2023	PC	04/13/2023	41325	HOROWITZ, LISA	8049	-2,710.68
04/06/2023	PC	04/13/2023	41326	POMERLEAU, JENNIFER	8207	-1,369.94
04/06/2023	PC	04/13/2023	41327	STOKES, BECKY	8013	-2,240.88
04/06/2023	PC	04/13/2023	41328	TRAN, TUYEN	8205	-1,473.86
04/06/2023	PC	04/13/2023	41329	VIDAILLET, DENISE MARIA	8216	-422.27
04/06/2023	PC	04/13/2023	41330	DAVIS, ROBYN K	8060	-1,684.62
04/06/2023	PC	04/13/2023	41331	JOHNSON, MICHELE	8110	-628.57
04/06/2023	PC	04/13/2023	41332	OSBORN, CECELIA M	8221	-1,805.96
04/06/2023	PC	04/13/2023	41333	PARKER, JESSICA L	8111	-1,713.10
04/06/2023	PC	04/13/2023	41334	RODRIGUE, EMILY THERE	8115	-1,666.43
04/06/2023	PC	04/13/2023	41335	BALEDGE, MICHAEL S	9054	-2,381.21
04/06/2023	PC	04/13/2023	41336	BUMGARDNER, JEFFREY	9201	-124.67
04/06/2023	PC	04/13/2023	41337	DITMORE, KEVIN D	9145	-1,784.87
04/06/2023	PC	04/13/2023	41338	ERVIN, CHRISTIAN C	8185	-1,803.58
04/06/2023	PC	04/13/2023	41339	HAIRSTON, KEITH GUY	9025	-504.23
04/06/2023	PC	04/13/2023	41340	HERNANDEZ, ADAN	9027	-108.05
04/06/2023	PC	04/13/2023	41341	HERNANDEZ, BRYAN	9033	-168.08
04/06/2023	PC	04/13/2023	41342	HOOVER, JAMES THOMA	9047	-2,573.08
04/06/2023	PC	04/13/2023	41343	MAYNE, EARL JAMES	9124	-150.30
04/06/2023	PC	04/13/2023	41344	MURPHY, JOSHUA Z	9011	-667.31
04/06/2023	PC	04/13/2023	41345	STOCKING, WINDI G	9023	-719.90
04/06/2023	PC	04/13/2023	41346	BURKE, MARTHA E	8074	-1,907.12
04/06/2023	PC	04/13/2023	41347	HUSBANDS, HEIDI	8302	-251.90
04/06/2023	PC	04/13/2023	41348	LINNET, SAMUEL L	8300	-806.16
04/06/2023	PC	04/13/2023	41349	MARTINEZ, JUAN F	8301	-802.81
04/06/2023	PC	04/13/2023	41350	THEA, KAREN J	8106	-751.90
04/06/2023	PC	04/13/2023	41351	CROTTY, JOSHUA M	8283	-1,339.65
04/06/2023	PC	04/13/2023	41352	DABNEY, LEE A DONAHUE	1008078	-617.65
04/06/2023	PC	04/13/2023	41353	DeKLOTZ, ELISE	8200	-742.80
04/06/2023	PC	04/13/2023	41354	DREWIEN, LYNETTE M	1008271	-1,661.21
04/06/2023	PC	04/13/2023	41355	FLETCHER, KRISTIN M	8122	-1,441.88
04/06/2023	PC	04/13/2023	41356	FORBIS, MICHAL J	8114	-1,325.12
04/06/2023	PC	04/13/2023	41357	GALVIN, EMILIE AURORA	8294	-108.05
04/06/2023	PC	04/13/2023	41358	HARDING, CHARLOTTE E	8293	-295.52
04/06/2023	PC	04/13/2023	41359	PRIMROSE, LAURA A	8102	-816.21
04/06/2023	PC	04/13/2023	41360	STROPE, DENON MICHAEL	8101	-860.66
04/06/2023	PC	04/13/2023	41361	YTURRI, ERIN	8123	-719.32
04/06/2023	PC	04/13/2023	41362	BALLIS, MORGAN RICHA	8213	-1,952.91
04/06/2023	PC	04/13/2023	41363	CERVANTES, GUSTAVO A	8215	-1,942.87
04/06/2023	PC	04/13/2023	41364	COX, CHARLES F	8161	-2,676.09
04/06/2023	PC	04/13/2023	41365	ENGLAND, STEVE J	8143	-2,856.14

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
04/06/2023	PC	04/13/2023	41366	JONES, KYLIE MELETIA	8155	-1,890.43
04/06/2023	PC	04/13/2023	41367	LEOS, CHRISTINA M	8012	-1,952.22
04/06/2023	PC	04/13/2023	41368	LINDERMAN, JEREMIAH C	8163	-1,903.53
04/06/2023	PC	04/13/2023	41369	LUNA, JOSE	8145	-1,993.61
04/06/2023	PC	04/13/2023	41370	ORNELAS, MANUEL G	1008180	-567.49
04/06/2023	PC	04/13/2023	41371	OWENS, ERIC ODELL	8119	-1,744.82
04/06/2023	PC	04/13/2023	41372	PECK, TODD D	8167	-2,926.93
04/06/2023	PC	04/13/2023	41373	RAGUSA, TIMOTHY BRUC	1008190	-1,918.98
04/06/2023	PC	04/13/2023	41374	WALLACE, SHAWNA R	8108	-2,020.78
04/06/2023	PC	04/13/2023	41375	WELLS, PRESTON DANIE	8150	-1,603.25
04/06/2023	PC	04/13/2023	41376	WRIGLEY, GAVIN	8152	-2,127.76
04/06/2023	PC	04/13/2023	41377	ARELLANO, NANCY	8005	-1,419.36
04/06/2023	PC	04/13/2023	41378	MARES, MARIA C	8251	-1,290.02
04/06/2023	PC	04/13/2023	41379	WILLIAMS, EMILY ANNE	8023	-1,953.47
04/06/2023	PC	04/13/2023	41380	YEAGER, BRIAN D	8107	-2,229.20
04/06/2023	PC	04/13/2023	41381	DOMKE, RODNEY F	8097	-1,810.87
04/06/2023	PC	04/13/2023	41382	JOHNSTON, JAIMEY P	8243	-2,102.11
04/06/2023	PC	04/13/2023	41383	SAVAGE, JAMES L	8204	-1,787.83
04/06/2023	PC	04/13/2023	41384	SCHWARZ, STEPHEN K	8226	-2,496.86
04/06/2023	PC	04/13/2023	41385	WEST III, KINGSTON R	8234	-1,962.38
04/06/2023	PC	04/13/2023	41386	AMBRIZ, JOSE L	7023	-2,179.18
04/06/2023	PC	04/13/2023	41387	ELLSWORTH, BRYSON D	8285	-2,273.94
04/06/2023	PC	04/13/2023	41388	HOLYOAK, STEVEN R	8036	-1,971.43
04/06/2023	PC	04/13/2023	41389	RACE, MICHAEL DENNIS	8070	-942.74
04/06/2023	PC	04/13/2023	41390	SCHMIDT, ROBERT FRED	8071	-1,430.41
04/06/2023	PC	04/13/2023	41391	SHOTSWELL, DAVE O	7044	-1,894.36
04/06/2023	PC	04/13/2023	41392	VAUGHN, TYREL KINCADE	7050	-1,497.77
04/06/2023	PC	04/13/2023	41393	BALDWIN, MERRITT JAME	8286	-1,737.24
04/06/2023	PC	04/13/2023	41394	BALIS, MARVIN C	8225	-2,011.87
04/06/2023	PC	04/13/2023	41395	GARRISON, SHANE	1008048	-1,623.60
04/06/2023	PC	04/13/2023	41396	HOLTZEN, KURTIS L	8072	-2,037.11
04/06/2023	PC	04/13/2023	41397	PETERSON, TRAVIS T	8121	-1,293.85
04/06/2023	PC	04/13/2023	41398	VINCENT, BRIAN A	1008071	-1,731.76
Grand Totals:						<u>-203,622.74</u>
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