

Checklist for Certificate of Occupancy

Please review the checklist below to verify that your project is ready for C of O. Please call 208-788-9815 x 2027 with any questions.

	Yes	No	NA	Comments
HVAC Final Inspection Complete?				
Electrial Inspection Complete?				
Plumbing Inspection Complete?				
Water Inspection Complete?*				
Wastewater Inspection Complete?*				
Irrigation Inspection Complete?*				
Encroachment Inspection Complete?*				
Building Final Inspection Complete?				
Approved Plans and Specifications on site?				
House Numbers?				
Under maxium height?				
Meets minium setbacks.				
Meets minium parking spaces?				
Meets Supplemental Location and Bulk Requirements? (roof overhangs, balaconies, bay windows, chimneys, adus, etc.)				
Under maxium lot coverage?				
Outside venting for water heater and dryer?				
Check wood to earth separation.				
Check all exits, landings, etc.				
Check 5% drainage flow from foundation, adjoining properties and public areas.				
Complies with Hailey Outdoor Lighting Ordinance				
Check soffit and gable venting.				
Check garage firewall for penetrations.				
Check electrical panel ciruict labeling.				
Energy efficiency certificate posted inside electrical panel.				
Make-up air in mechanical room?				
Water Heater secured for seismic loading and heat trap.				
Attic accesses? (22"x30")				
Check size of crawl space access? (18"x24")				
Crawl space vapor & soil gas retarder is secured.				
Check crawl space for debris, cuts in floor joists				
Check size of crawl space opening (18"x24").				
Crawl space complies with IECC requirements				
Kitchen/Bathroom fan or window?				
Egress windows in bedrooms?				
Check Stair: width, rise, run guardrails/handrails				
Check under stair storage for 1 hour separation.				
Check fire door self closers (check fire rating)				
Check temp. Glass 24" from door swing and 5" from stairways				
Smoke and CO detectors located throughout house and operable				
Check WaterSense or equivalent toilets (1.28 gpm), showerheads (2.0 gpm), and bathroom				
Check to ensure that energy requirements been installed or completed.				
Blower Door Test results <4 ach @ 50 Pascals				
Radon Test results				
Other (Specify: Landscaping, Conditions of Approval, In-Lieu fees, etc.)				

* City Department Head Approvals