

**AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday, February 12, 2024 * Hailey City Hall Meeting Room**

ACTION ITEM = a vote may occur but is not required to be taken

ACTION ITEM.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

Via teleconference: +1 (872) 240-3311, **Access Code:** 543-667-133

Via One-touch: United States [tel:+18722403311,,543667133#](tel:+18722403311,543667133#),

From your computer, tablet or smartphone: <https://meet.goto.com/CityofHaileyCityCouncil>

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/543667133>

5:30 p.m. - CALL TO ORDER Open Session for Public Concerns

CONSENT AGENDA:

<u>CA 035</u>	Motion to ratify the Mayor’s signature on and affirm a City-Initiated Lot Line Adjustment and Vacation of a Public Utility Easement wherein Parcel K, a Public Utility Easement located between Lots 17 and 18, Block 42, Woodside Subdivision No. 10 Sewer Plan (4297 Glenbrook Drive) is vacated and said lots are reconfigured to form one (1) lot, proposed Lot 17A. ACTION ITEM	1
<u>CA 036</u>	Motion to adopt Resolution 2024-009, ratifying the Mayor’s signature on a renewal agreement with NearMap US, Inc., for an aerial mapping subscription in the amount of \$5,000 annually. ACTION ITEM	4
<u>CA 037</u>	Motion to approve Resolution 2024-010, authorizing the Mayor to sign Leases with Bancorp for 2 Durango vehicles for HPD ACTION ITEM	16
<u>CA 038</u>	Motion to authorize bidding for construction of the Water Division Office Building. ACTION ITEM	26
<u>CA 039</u>	Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Preliminary Plat Application submitted by CK Property Group, LLC, for Mid RVR Townhomes, wherein Lots 1, 2, and 3, Block 54, Hailey Townsite (317 N River Street) are subdivided into ten (10) townhouse sublots. This project is located within the Business (B), Downtown Residential Overlay (DRO), and Townsite Overlay (TO) Zoning District. ACTION ITEM	73
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<u>CA 041</u>	Motion to approve the Mayor’s signature on a letter of support for a grant application for the Senior Connection ACTION ITEM	106
<u>CA 042</u>	Motion to approve alcohol license for new business in Hailey ACTION ITEM	109
<u>CA 043</u>	Motion to approve minutes of January 22, 2024 and to suspend reading of them ACTION ITEM	113
<u>CA 044</u>	Motion to approve claims for expenses incurred during the month of January 2024, and claims for expenses due by contract in February, 2024 ACTION ITEM	122
<u>CA 045</u>	Motion to approve unaudited Treasurer’s report for the month of January 2024 ACTION ITEM	156

MAYOR’S REMARKS:

MR 000

PROCLAMATIONS & PRESENTATIONS:

<u>PP 046</u>	Presentation of annual financial statements for Fiscal Year Ending September 30, 2023 by Brady Workman, auditor, followed by City Council motion of acceptance of audited financial statements. ACTION ITEM	165
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NEW BUSINESS:

[NB 047](#) Consideration of Resolution 2024-__, a resolution authorizing a Contract for Services with Ruscitto Latham, Blanton for architectural services related to building remodel options for the Hailey Fire Station in an amount not to exceed \$25,000 **ACTION ITEM**..... 217

[NB 048](#) Consideration of Resolution 2024-__, a resolution authorizing a Contract for Services with BD Consulting for financial scenario analysis related to Fire Department building needs and service options in an amount not to exceed \$10,000 **ACTION ITEM**..... 226

OLD BUSINESS:

[OB 049](#) Motion to approve the Mayor’s signature on a letter to the Idaho Transportation Department regarding comments on the Bellevue to Timber Way Final Environmental Impact Statement **ACTION ITEM**..... 233

[OB 050](#) Motion to affirm passage and readoption of Ordinance No. 1316, approving of re-publication with the correct, approved map attached thereto and new effective date thereof. No fourth (4th) reading required. **ACTION ITEM** 244

[OB 051](#) 2nd Reading of Ordinance No. 1334, Title 17 Requirements: Landscaping, Decks, Design Review Standards **ACTION ITEM** 250

OB 052 Matters & Motions from Executive Session, if any. **ACTION ITEM** (no documents)

STAFF REPORTS: Staff Reports Council Reports Mayor’s Reports

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[SR 054](#) Update on the River St. LHTAC project tentative schedule268

[SR 055](#) Staff update on Local Transportation Grant Program for Myrtle Street Project270

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)

Matters & Motions from Executive Session or Workshop
Next Ordinance Number - 1338 Next Resolution Number- 2024-011

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to ratify the Mayor’s signature on and affirm a City-Initiated Lot Line Adjustment and Vacation of a Public Utility Easement wherein Parcel K, a Public Utility Easement located between Lots 17 and 18, Block 42, Woodside Subdivision No. 10 Sewer Plant (4297 Glenbrook Drive) is vacated and Lots 17 and 18 are reconfigured for form one (1) lot, proposed Lot 17A.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code N/A
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: On May 15, 2023, the Hailey Planning and Zoning Commission Chair considered the Application for a Lot Line Adjustment and Vacation of Public Utility Easement, submitted by The City of Hailey, wherein Parcel K, a Public Utility Easement located between Lots 17 and 18, Sewer Plant, Block 42, Woodside Subdivision No. 10 Sewer Plant (4297 Glenbrook Drive) is vacated and Lots 17 and 18, Sewer Plant, Woodside Subdivision No. 10 (4297 Glenbrook Drive) are reconfigured. The reconfiguration of the lots and Parcel K formed one (1) lot, Lot 17A, comprising 292,485 square feet. The Lot Line Adjustment and vacation is located within Section 23, T.2N., R.18 E., B.M., City of Hailey, Blaine County, Idaho. The parcel and lots in question are located at 4297 Glenbrook Drive, Woodside Subdivision, in the Light Industrial (LI) Zoning District.

The Commission Chair, having been presented with all information and testimony in favor and in opposition to the proposal, unanimously approved the application, and are requesting a motion from the Council to ratify the Mayor’s signature on, and affirm the approval of said application.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Administrator	<input checked="" type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input checked="" type="checkbox"/> Planning	<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> Finances
<input type="checkbox"/> Safety Committee	<input checked="" type="checkbox"/> P & Z Commission	<input type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Streets	<input checked="" type="checkbox"/> Public Works, Parks	<input type="checkbox"/> Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion Language:

Approval: Motion to ratify the Mayor’s signature on and affirm a City-Initiated Lot Line Adjustment and Vacation of a Public Utility Easement wherein Parcel K, a Public Utility Easement located between Lots 17 and 18, Block 42, Woodside Subdivision No. 10 Sewer Plant (4297 Glenbrook Drive) is vacated and Lots 17 and 18 are reconfigured for form one (1) lot, proposed Lot 17A.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

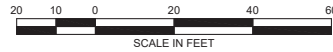
Date _____ City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____
Copies (all info.): Copies Instrument # _____

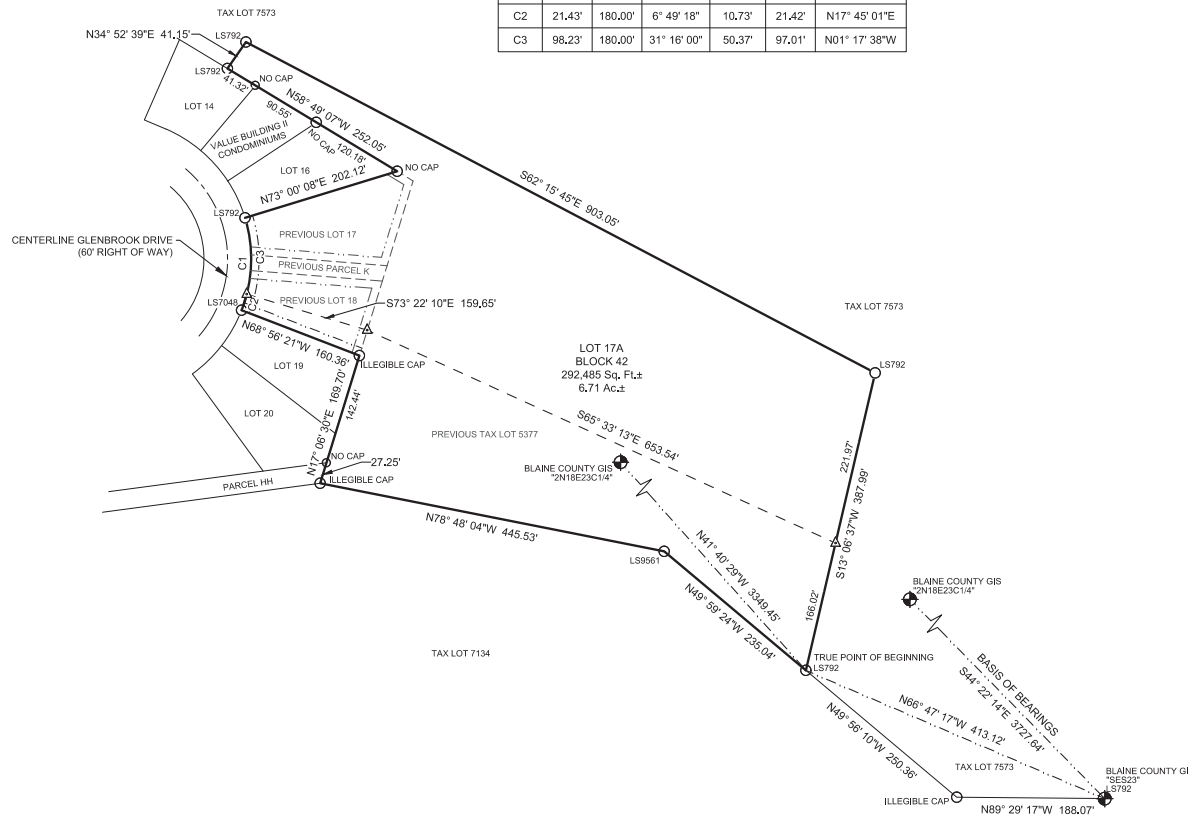
A PLAT SHOWING LOT 17A, BLOCK 42, WOODSIDE SUBDIVISION FINAL PLAT NO. 10

WHEREIN THE INTERIOR LOT LINES BETWEEN LOTS 17 & 18, AND PARCEL K, BLOCK 42, WOODSIDE SUBDIVISION FINAL PLAT NO. 10,
AND TAX LOT 5377 ARE VACATED AS SHOWN HEREON
LOCATED WITHIN SECTION 23, T.2N., R.18E., B.M., CITY OF HAILEY, BLAINE COUNTY, IDAHO
FEBRUARY 2023



SCALE: 1" = 100'

Curve Table						
Curve	Length	Radius	Delta	Tangent	Chord	Chord Direction
C1	119.66'	180.00'	38° 05' 18"	62.13'	117.47'	N02° 07' 01"E
C2	21.43'	180.00'	6° 49' 18"	10.73'	21.42'	N17° 45' 01"E
C3	98.23'	180.00'	31° 16' 00"	50.37'	97.01'	N01° 17' 38"W



LEGEND

- Property Line
- Adjoiner's Lot Line
- Centerline of Right of Way
- Interior Lot Line, Vacated Hereon
- Utility Easement, Vacated Hereon
- 10' Snow Storage Easement
- Centerline 20' Access Easement per Instrument Number 652939
- GIS Tie Line
- x- Fence Line
- ⊙ Found Brass Cap on Iron Pipe
- Found 5/8" Rebar
- Found 1/2" Rebar
- △ Calculated Point, Nothing Set

SURVEY NARRATIVE & NOTES

1. The purpose of this survey is to show the monuments found and set during the boundary retracement of Lots 17 & 18, and Parcel K, Block 42, Woodside Subdivision Final Plat No. 10, and Tax Lot 5377, and vacate the interior lot lines, creating Lot 17A, Block 42, Woodside Subdivision Final Plat No. 10, as shown hereon. The boundary shown is based on found lot corner monuments, the plat of Woodside Subdivision Final Plat No. 10, Instrument Number 152505, and Warranty Deed, Instrument Number 170776, both records of Blaine County, Idaho. All found monuments have been accepted.
2. The distances shown are measured. Refer to the above referenced documents for the previous record data.
3. This survey does not purport to reflect any of the following which may be applicable to subject real property: natural hazards, encroachments, wetlands, ditches, easements, building setbacks, restrictive covenants, subdivision restrictions, zoning or any other land-use regulations.
4. A Lot Book Guarantee for Tax Lot 5377, has been issued by Stewart Title Guaranty Company, File Number 22465662, with a Date of Guarantee of November 22, 2022. Certain information contained in said title policy may not appear on this map or may affect items shown hereon. It is the responsibility of the owner or agent to review said title policy. Some of the encumbrances and easements listed in the title report are NOT plotted hereon. Review of specific documents is required, if further information is desired. A Lot Book Guarantee has not been provided for Lots 17 & 18, and Parcel K, Block 42, Woodside Subdivision Final Plat No. 10.
5. Per the Plat of Woodside Subdivision Final Plat No. 10, a 5' Power Easement exists lying parallel to and adjoining the street right of way.

HEALTH CERTIFICATE: Sanitary restrictions as required by Idaho Code Title 50, Ch. 13, have been satisfied. Sanitary restrictions may be reimposed in accordance with Idaho Code Title 50, Ch. 13, Sec. 50-1326, by issuance of a Certificate of Disapproval.

Date _____ South Central Public Health District



MARK E. PHILLIPS, P.L.S. 16670

LOT 17A, BLOCK 42, WOODSIDE
SUBDIVISION FINAL PLAT NO. 10

GALENA ENGINEERING, INC.
HAILEY, IDAHO

SHEET 1 OF 2
Job No. 8079

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/24

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY _____

SUBJECT: Motion to adopt Resolution 2024-__ ratifying the mayor’s signature on a renewal agreement with Nearmap US, Inc., for an aerial mapping subscription in the amount \$5,000 annually. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Water and Waste Water Enterprise funds are both performing a Facilities Planning Study and updated aerial imagery will be supportive for the base mapping necessary in these studies. Each Enterprise fund will participate in ½ of the expense.

The signed renewal documents are attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2024-__ ratifying the mayor’s signature on a renewal agreement with Nearmap US, Inc., for an aerial mapping subscription in the amount \$5,000 annually. **ACTION ITEM**

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies (AIS only)
Instrument # _____

**CITY OF HAILEY
RESOLUTION NO. 2024-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE RATIFICATION OF THE MAYOR’S SIGNATURE ON A
RENEWAL AGREEMENT WITH NEARMAP US, INC, FOR AN AERIAL MAPPING
SUBSCRIPTION, IN THE AMOUNT OF \$5,000.**

WHEREAS, the City of Hailey desires to renew an agreement with NearMap for an aerial mapping service, in the amount of \$5,000,

WHEREAS, the City of Hailey and Nearmap US Inc. have agreed to the terms and conditions of the renewal .

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey has ratified the agreement with NearMap US, INC, and that the mayor’s signature on the attached document is hereby authorized.

Passed this 12th day of February, 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



RENEWAL QUOTE

Nearmap US, Inc.
 10897 South River Front Parkway, Suite 150
 South Jordan, UT 84095 USA
Phone: +1 (801) 609 7250

Customer Name	City of Hailey, ID	Quote Number	Q094204
Contract Commencement	Contract commences upon signing of quote.	Quote Expiry	01/25/2024
Subscription Term	12 Month	Account Rep	Stephanie Nagle stephanie.nagle@nearmap.com
Subscription Start Date	01/25/2024	Payment Term	Net 30
Public Facing URL	https://haileycityhall.org/	Payment Method	Invoice
Bill To	City of Hailey, ID Brian Yeager 115 South Main Street, Hailey, Idaho, 83337 2087277614 brian.yeager@haileycityhall.org	Ship To	City of Hailey, ID Brian Yeager 115 South Main Street, Hailey, Idaho, 83337 2087277614 brian.yeager@haileycityhall.org

PRODUCT	ALLOWANCE	COVERAGE	SEATS
Public Display License for Government	NA	Nationwide	NA
Nearmap Vertical Offline Copy - Subscription	NA	Nationwide	NA
ArcGIS Integration	NA	NA	NA
Nearmap Oblique for ArcGIS	NA	Nationwide	NA
Nearmap Oblique for Government	NA	Nationwide	Unlimited
Subtotal			\$5,000.00
Estimated Tax			\$0.00
Total			USD \$5,000.00

ACCEPTANCE OF Q094204 will constitute an Agreement with Nearmap

By selecting "Yes" or signing below, you acknowledge that (a)(i) the attached terms and conditions will continue to form part of the Agreement with the Licensee, (ii) the Additional Terms and Conditions in the latest signed Quote between the Licensee and Nearmap applies to this Renewal Quote, unless otherwise specified in Schedule 1 of this Renewal Quote, and (iii) the Product-Specific Terms set out in <https://www.nearmap.com/us/en/legal/product-agreements> applies to this Renewal Quote, (b) you have the authority to agree to this Renewal Quote, (c) you agree to pay the fees set forth herein. You acknowledge that the Coverage Area by Nearmap is outlined at <https://www.nearmap.com/us/en/current-aerial-maps-coverage>.

Note: The terms of your Agreement remain the same unless varied by this Renewal Quote. The total in this Renewal Quote is only an estimate of your next invoice. Final credits and amendments to the subscription is dependent upon the date this Renewal Quote is accepted.

Signature / Digital Acceptance:

Full Name:

PO Number (if required):

If printed, please sign, scan and email to: orders.us@nearmap.com

Date:

Position:

Martha Burke
MARTHA BURKE

1/21/24
Mayor



Additional Terms and Conditions



PLEASE READ THIS PRODUCTS AGREEMENT CAREFULLY. BY ACCEPTING THIS AGREEMENT BY EXECUTING A QUOTE, YOU AGREE TO BE BOUND BY THIS PRODUCTS AGREEMENT, THE QUOTE AND ALL TERMS INCORPORATED BY REFERENCE. IF YOU DO NOT AGREE TO ALL OF THESE TERMS, DO NOT ACCESS OR USE, YOU MUST NOT ACCEPT THIS PRODUCTS AGREEMENT AND NOT USE ANY NEARMAP PRODUCTS AND SERVICES.

PRODUCTS AGREEMENT

Recitals

- A. Nearmap is a provider of aerial imagery and location data and associated products and services.
B. Nearmap agrees to supply the Licensee with the Products described in the Quote, subject to the terms of this agreement, the Additional Terms and Conditions, Product-Specific Terms, any Schedules, and the Quote which together constitute the legal agreement between the Licensee and Nearmap (the "Agreement").

Definitions of capitalized words are set out in section B.1717 of the Agreement.

1. GRANT OF LICENSE TO USE PRODUCTS

- 1.1 **Grant** Subject to the terms of this Agreement and payment by the Licensee of the Fees, Nearmap grants to the Licensee a limited, non-exclusive, non-transferrable license for the Term to use the Products only for the Permitted Purpose (the "License").
- 1.2 **Authorized Users** The Products available under this License are only to be used by the total number of Authorized Users. The Licensee shall implement reasonable controls to ensure that it does not exceed the number of Authorized Users. If the number of users exceeds the total number of Authorized Users, the Licensee will be in breach of this Agreement.
- 1.3 **Renewal** Unless otherwise notified by the Licensee in writing at least thirty (30) days prior to the expiry of the Term of its intention not to renew this Agreement and subject to any amendments to this Agreement required by Nearmap, the Term will automatically be renewed for successive renewal terms of twelve (12) months each (each a "Renewal Term").
- 1.4 **Product Updates** Nearmap may from time to time supply the Licensee with a Product of no lesser quality than the previously supplied Product at its absolute discretion. If requested by Nearmap, the Licensee must stop using any previously supplied Product and use the new Product from the date of delivery from Nearmap.
- 1.5 **Acknowledge Nearmap source** The Licensee must expressly acknowledge Nearmap, in a reasonably prominent manner (by displaying the Nearmap logo or other appropriate attribution), as the source of any Product or Derivative Works that the Licensee uses, copies, modifies, or distributes. Unless otherwise permitted in writing, the Licensee must not remove or cause to be removed any Nearmap logo, watermark, or other Nearmap attribution in any Product or Derivative Works.
- 1.6 **Data Use for Government Products** Nearmap measures data usage by the Licensee under this License for Government Products. When using Government Products, Nearmap's Fair Use Policy regulates the Licensee's consumption of data during the Term (or Renewal Term). The following conditions also apply to the Licensee's use of Government Products:
- (a) the amount of data used by the Licensee on the Government Products will be monitored and then calculated at the end of every Term or Renewal Term based on the total data of all users who access and use the Licensee's Nearmap account during that Period; and
- (b) if the Licensee elects to download and/or export Government Products available to the Licensee on the Website, this will be applied to the calculation of the Licensee's use of the Government Products.
- 1.7 **Allowance for Non-Government Products** Non-Government Products licensed to the Licensee may be subject to additional Allowance, Periodic Allowance, or Periodic Data Allowance terms that are published in the Product-Specific Terms, and if applicable, the Periodic Allowance Section.
- 1.8 **Unavailability** Subject to section 12, if a Product is not available for a period of three (3) consecutive days, the Term will be extended by the period of such unavailability.

2. RESTRICTIONS ON RIGHT TO USE PRODUCTS

- 2.1 **No right to distribute, transfer, resell, assign or sublicense** This License is granted only to the Licensee. The Licensee must not distribute, transfer, resell, assign, rent, lease, or sublicense any Product or any of the Licensee's rights under this License without Nearmap's prior written consent.
- 2.2 **No third party access** Unless otherwise provided in this Agreement, the Licensee must not make any Product available in any medium or manner to any third party (including but not limited to the Licensee's subsidiaries, affiliates, any lower or higher tiered governments and any neighboring local government).
- 2.3 **Employees** Subject to sections 1.1 and 1.2, the Licensee may make Products available to any employee of the Licensee, subject to that person complying with the terms of the Agreement as if they were a party to it and the total number of Authorized Users has not been exceeded. These employees are deemed to be Authorized Users. The Licensee is responsible and liable for all Authorized Users who use the Licensee's account access details or use Products made available to the Licensee in breach of this Agreement, including, without limitation, for any additional fees that become payable if the Licensee exceeds the number of Authorized Users.

- 2.4 **No machine learning** The Licensee must not conduct machine learning work

in connection with this Agreement on any Products, which includes but is not limited to running any:

- (a) machine learning models (including the model form and model parameters);
(b) outputs of machine learning models;
(c) software that processes or transforms input data for training a machine learning model or getting a prediction from a machine learning model into a format suitable for training or making such prediction; or
(d) software used to train a machine learning model or compute outputs of a machine learning model for a given set of input data.
- 2.5 **No caching and creation of database** Except as expressly permitted under this Agreement, the Licensee is not permitted to:
- (a) use its access to the Products under this Agreement for the purposes of creating a database of imageries for resale, distribution, sublicense, or other commercial purposes, or for mass downloads or bulk feeds of any imagery; and
(b) pre-fetch, retrieve, cache, index, or store any Content or portion of the Products.
- 2.6 **Restriction on integration methods** The Licensee is only permitted to use API integration methods, or other integration methods, as authorized by Nearmap in writing, including but not limited to integration with the Licensee's or other third party platforms or software.
- 2.7 **Limits on use of Website** In the Licensee's use of the Website, the Licensee must not (without the prior written consent of Nearmap):
- (a) provide a link to another URL;
(b) upload content or other information to the Website (except as necessary to use the Products);
(c) do anything to damage, interfere or disrupt access to the Website or do anything which might impair its functionality;
(d) use the Website in any way to send any unsolicited email (commercial or otherwise) or any other material for marketing or publicity purposes;
(e) publish, post, distribute, disseminate, or otherwise transmit, defamatory, offensive, infringing, obscene, indecent, or other unlawful or objectionable confidential material or information;
(f) make available, upload, or distribute by any means any material or files that contain any viruses, bugs, corrupt data, "trojan horses", "worms", or any other harmful software;
(g) remove any content or information from the Website, other than that permitted under the terms of this License;
(h) falsify the true ownership of a Product or other material or information made available via the Website;
(i) obtain or attempt to obtain unauthorized access, through whatever means, to the Website;
(j) use the Website other than in accordance with this Agreement;
(k) attempt any of the above acts or engage, encourage or permit another person to do any of the above acts; or
(l) provide or allow access to the Website which exceeds the total number of Authorized Users in connection with use of the Product.
- 2.8 **Breach** If the Licensee breaches any of sections 2.1 to 2.7 inclusive, Nearmap reserves its rights to terminate the Agreement in accordance with section 6.2, restrict the Licensee's access to the Products, and take any other steps available to it at law.
- ### 3. THE LICENSEE'S ACCESS TO PRODUCTS AND SERVICES
- 3.1 **Authorized Users** Any password issued by Nearmap to an Authorized User is personal and confidential to that Authorized User. If Nearmap suspects that any password/ID is being used by an unauthorized person, by a different Authorized User who is not the person to whom it was issued, or the number of Authorized Users has been exceeded, Nearmap may:
- (a) cancel that user's access;
(b) immediately cease the Licensee's access to the Product;
(c) require the Licensee to pay for any additional fees due based on the standard Nearmap Fees for the applicable Product, in respect of any such unauthorized use; and/or
(d) exercise any other right available to Nearmap under the terms of this Agreement or at law.

- 3.2 **Downtime** Nearmap will use reasonable efforts to ensure that the Website and APIs remain available but cannot guarantee that this will be the case at all times. Nearmap agrees that, wherever possible, all planned maintenance will be done out of normal Operational Hours to ensure optimal uptime of the Website. The Licensee may elect to subscribe to the Nearmap status page at <https://status.nearmap.com/> to receive notifications and updates relating to planned maintenance and uptime/downtime of the Website and APIs. When Nearmap becomes aware of any Fault, Nearmap will use reasonable efforts to:
- (a) allocate such resources as may be necessary to remedy the Fault; and
 - (b) otherwise take all reasonable steps to remedy the Fault so as to minimize any disruption to the Licensee's use of the Products.
- 3.3 **Expiry** The Licensee's License will expire at the end of the Term unless renewed in accordance with section 1.3 and may be suspended or terminated, in accordance with section 6.2, if the Licensee is in breach of this Agreement.
- 3.4 **Unauthorized Use** Licensee shall take reasonable steps to prevent unauthorized access to the Products, including without limitation, protecting its passwords and other log-in information. The Licensee shall notify Nearmap immediately of any known or suspected unauthorized use of the Products, or breach of its security, and shall use best efforts to stop said breach and minimize the adverse impact of said breach on Nearmap.
- 3.5 **Audit** During the Term of this Agreement, and for two (2) years after termination or expiry of this Agreement, the Licensee shall maintain records regarding its use of the Products according to its usual record keeping policies and procedures. The Licensee shall permit Nearmap (or its auditors) access to the Licensee's records pertaining to the Licensee's use of the Products. Nearmap will give at least thirty (30) days prior written notice of an audit and will not conduct an audit more than once per calendar year unless non-compliance findings are noted, in which case the audit period may be extended.
- 3.6 **Audit Findings** If an audit results in findings of non-compliance, Nearmap may, at its discretion:
- (a) invoice any additional license fees due based on the standard Nearmap Fees in place at the time of the original license grant;
 - (b) recover the reasonable cost of the audit if additional Fees exceed 5% of the Fees paid during the audit period; and
 - (c) terminate this Agreement in accordance with section 6.1. Licensee must pay all invoices issued under this section within thirty (30) days following the date of invoice or such other period agreed between the parties.

4. FEES

- 4.1 **Fees** The Fees payable by the Licensee are set out in the Quote.
- 4.2 **Payment** The Fees are payable by the Licensee to Nearmap in the manner and by the due date, as set out in the Quote, at the beginning of each Term unless otherwise agreed by Nearmap. Where the Fees are payable by credit card, the Licensee authorizes Nearmap to charge the Licensee's credit card for all purchased Products listed in the Quote for the initial Term and any Renewal Term.
- 4.3 **No cancellation** Subject to section 4.4, all Fees are non-cancellable and non-refundable, except as expressly set out in this Agreement.
- 4.4 **Refund of Fees** If the Licensee is not in breach of this Agreement, and Nearmap elects to terminate this Agreement under section 6.3, Nearmap will refund the Licensee any pre-paid fees relating to the portion of Term remaining as at the date of termination.
- 4.5 **Taxes** Unless otherwise stated, Fees and Late Payment Fee do not include any direct or indirect local, state, provincial, federal, or foreign taxes, levies, duties, or similar governmental assessments of any nature, including value-added, excise, use or withholding taxes (collectively, "Taxes"). Licensee is responsible for paying all Taxes, except those assessable against Nearmap based on its income. Nearmap will invoice Licensee for such Taxes if Nearmap believes it has a legal obligation to do so and Licensee agrees to pay such Taxes if so invoiced.
- 4.6 **Late Payment** If a scheduled Fee payment is still overdue after seven (7) days' notice from Nearmap, to remedy the payment default, the Licensee agrees that Nearmap may immediately limit or terminate access to the Products provided under this License.
- 4.7 **Amendments** Subject to section 1.3, Nearmap may, at its absolute discretion, increase the price, for the Products at the end of the Term by an amount which reflects up to the current rate of Inflation plus 2.5%.

5. THE LICENSEE'S WARRANTIES

- 5.1 **Warranty** The Licensee warrants that:
- (a) any information the Licensee supplies to Nearmap in respect of the Agreement is complete and correct. The Licensee must keep Nearmap informed of any change to the Licensee's information provided to Nearmap, including any change to the Licensee's contact details, or the details of a credit card used for payment;
 - (b) the Licensee will immediately notify Nearmap of any usage of any Product outside the Permitted Purpose, and provide any other information reasonably requested by Nearmap;
 - (c) the Licensee has the power to enter into this Agreement and to perform the obligations under it; and
 - (d) the Licensee has and will comply with all relevant laws relating to the Licensee's use of the:
 - (i) License;
 - (ii) Products; and
 - (iii) Website.

6. TERMINATION AND EXPIRY

- 6.1 **Initial Term** This Agreement commences on the Commencement Date and continues until expiry of the Term unless terminated earlier in accordance with the terms of this Agreement or renewed under section 1.3.
- 6.2 **Termination by Either Party** Either party may terminate this Agreement with immediate effect by giving notice to the other party if:

- (a) the other party breaches any of its obligation under this Agreement capable of remedy and fails to remedy that breach within fourteen (14) days after receiving notice requiring it to do so;
 - (b) the other party breaches any of its obligations under this Agreement incapable of remedy and Content; or
 - (c) the other party files for protection under bankruptcy laws, makes an assignment for the benefit of creditors, appoints, or suffers appointment of a receiver or trustee over its property, files a petition under any bankruptcy or insolvency act, or has any such petition filed against it which is not discharged within sixty (60) days of the filing thereof, or admits in writing its inability to pay its debt generally as they become due.
- 6.3 **Termination by Nearmap** Notwithstanding anything else in this Agreement, but subject to section 4.4, Nearmap has the right, in its absolute discretion and upon giving the Licensee ten (10) Business Days' notice, to terminate this Agreement.
- 6.4 **Consequences** If the Agreement is terminated under sections 6.2 or 6.3 or expires at the end of the Term:
- (a) the License immediately terminates and the Products will no longer be available to the Licensee;
 - (b) the Licensee must immediately destroy, delete, or return to Nearmap all Products; and
 - (c) subject to section 7.3, the Licensee and the Authorized Users are not permitted to use any Products for any purpose.
- 6.5 **Costs** Nearmap reserves all rights following termination of this Agreement, including any rights available to Nearmap to collect any outstanding Fees which may be owed by the Licensee. The Licensee will be liable for any reasonable legal costs incurred by Nearmap in enforcing its rights following termination of this Agreement.
- 6.6 **Continuing obligations** After expiry or termination of this Agreement, sections 1.5, 2, 4, 6.5, 7, 8, 9, 10, 13, 14, 15, and 17 will still be binding on the Licensee in relation to Products licensed or obtained during the Term.

7. INTELLECTUAL PROPERTY

- 7.1 **Ownership** Unless otherwise indicated, the Website, the Products, the Content, and all associated Intellectual Property Rights, data, information, and software are owned by Nearmap and are protected by copyright, moral rights, trademark, and other laws relating to the protection of intellectual property. Nearmap reserves all of its intellectual Property Rights. Except for the limited License granted to the Licensee in section 1.1, no ownership or Intellectual Property Rights in the Website, APIs, any Product, or Content will pass or be licensed to the Licensee.
- 7.2 **Trademarks** The Nearmap trademarks and all associated Intellectual Property Rights are owned by Nearmap. Nothing in this Agreement confers upon the Licensee any rights to use or modify any of Nearmap's trademarks, except that Nearmap grants the Licensee a royalty free, limited, non-exclusive, non-transferrable, non-sublicensable license to reproduce and display Nearmap trademarks only to the extent necessary to comply with the Licensee's obligations under this Agreement. Any such reproduction and display of those marks must comply with the policies and rules Nearmap makes available to the Licensee from time to time.
- 7.3 **Derivative Works** Subject to compliance with all other terms of this Agreement, the Licensee is granted a non-exclusive right to produce and use Derivative Works for the Permitted Purpose. Unless otherwise notified to the Licensee by Nearmap, the Licensee may continue using Derivative Works following termination or expiry of this Agreement. For the avoidance of doubt, Nearmap will continue to own all rights in and to any Products and Content embedded in a Derivative Work, but all other rights in and to the Derivative Work will belong to the Licensee.

8. THIRD PARTY PROVIDERS

- 8.1 The Licensee acknowledges and accepts that Nearmap engages with Third Party Providers in order to provide the Products under this Agreement. The provision of the Products is contingent upon adequate delivery of products and services by those Third Party Providers and are subject to those Third Party Provider terms and conditions (as updated from time to time). By entering into this Agreement, the Licensee agrees that where applicable they must comply with those terms and conditions which are applicable to the use of those Third Party Providers products, where incorporated into Nearmap's Products. Nearmap have set out the type of Third Party product or services incorporated into Nearmap's Products and the relevant Third Party Providers terms and conditions below for reference.
- (a) **Google** – https://maps.google.com/help/terms_maps.html in connection with the use of Google Street Maps;
 - (b) **NASA/NCAS** – <https://www.nearmap.com/au/en/legal/copyright> in connection with viewing satellite imagery on the Website; and
 - (c) **Precisely** – <https://www.precisely.com/legal/licensing/software-and-data-end-user-license-agreement> in connection with viewing property datasets on the Website and/or through an API.

9. WARRANTY AND LIABILITY

- 9.1 **Warranty** Nearmap agrees to use industry standard GPS to ensure captured imagery has accurate geographical positioning.
- 9.2 **DISCLAIMER OF WARRANTIES OTHER THAN AS SET FORTH IN SECTION 9.1, THE WEBSITE AND THE PRODUCTS ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, WITHOUT ANY WARRANTIES OF ANY KIND, TO THE FULLEST EXTENT PERMITTED BY LAW. NEARMAP AND ITS CONTENT PROVIDERS, THIRD PARTY PROVIDERS, AGENTS, MANDATARIES, AND AFFILIATES EXPRESSLY DISCLAIM ANY AND ALL REPRESENTATIONS, WARRANTIES, CONDITIONS, AND GUARANTEES, WHETHER EXPRESS, STATUTORY OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED REPRESENTATIONS, WARRANTIES, CONDITIONS, OR GUARANTEES OF MERCHANTABILITY, TITLE, FITNESS**

- FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, AND COURSE OF DEALING OR PERFORMANCE.
- 9.3 **NO REPRESENTATIONS WHILE NEARMAP USES REASONABLE EFFORTS TO ENSURE THE ACCURACY, CORRECTNESS AND RELIABILITY OF THE CONTENT, THE PRODUCTS, AND THE WEBSITE, NEARMAP AND ITS THIRD PARTY PROVIDERS MAKE NO REPRESENTATIONS, WARRANTIES, CONDITIONS, OR GUARANTEES AS TO THE ACCURACY, CORRECTNESS, OR RELIABILITY OF ANY PRODUCT OR CONTENT CONTAINED ON THE WEBSITE AND/OR OBTAINED THROUGH AN API. THE PRODUCTS, THE WEBSITE AND APIS MAY BE SUBJECT TO ERRORS, OMISSIONS, INACCURACIES, AND DISTORTIONS, AND NEARMAP WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR ANY CLAIMS MADE BY OR ARISING OUT OF, ANY PERSON OR ENTITY SEEKING TO RELY ON ANY OF THE PRODUCTS, THE WEBSITE OR APIS.**
- 9.4 **LIMIT OF LIABILITY NEARMAP'S LIABILITY FOR: (A) A BREACH OF A WARRANTY UNDER SECTION 9.1; OR (B) A BREACH OF A REPRESENTATION, WARRANTY, CONDITION, OR GUARANTEE WHICH IS IMPLIED OR IMPOSED IN RELATION TO THIS LICENSE UNDER LEGISLATION AND CANNOT BE EXCLUDED, WILL BE LIMITED TO, AT NEARMAP'S OPTION, REPLACING OR REPAIRING THE PRODUCTS OR SUPPLYING PRODUCTS EQUIVALENT TO THE RELEVANT PRODUCTS, OR PAYING THE COST OF REPLACING OR REPAIRING THE PRODUCTS.**
- 9.5 **NO LIABILITY FOR CLAIMS TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL NEARMAP, ITS CONTENT PROVIDERS, AGENTS, MANDATARIES, OR AFFILIATES BE LIABLE FOR ANY CLAIMS OF ANY KIND ARISING FROM OR CONNECTED WITH THE USE OF THE WEBSITE OR APIS, THE CONTENT OR THE PRODUCTS, OR THE UNAVAILABILITY OF THE SAME, INCLUDING BUT NOT LIMITED TO, LOSS OF USE, LOSS OF PROFITS, OR LOSS OF DATA, AND DIRECT, INDIRECT, INCIDENTAL, PUNITIVE, AND CONSEQUENTIAL DAMAGES, WHETHER IN CONTRACT, TORT (INCLUDING BUT NOT LIMITED TO NEGLIGENCE), EXTRACONTRACTUAL LIABILITY, OR OTHERWISE. THE LICENSEE IS RESPONSIBLE FOR THE ENTIRE COST OF ALL SERVICING, REPAIR, OR CORRECTION REQUIRED DUE TO THE LICENSEE'S USE OF THIS WEBSITE, THE CONTENT OR THE PRODUCTS. THIS EXCLUSION APPLIES, WITHOUT LIMITATION, TO ANY CLAIMS CAUSED BY OR RESULTING FROM RELIANCE BY A USER ON ANY INFORMATION OBTAINED FROM NEARMAP.**
- 9.6 **AGGREGATE LIMIT IN NO EVENT WILL THE AGGREGATE LIABILITY OF NEARMAP, WHETHER IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE, WHETHER ACTIVE, PASSIVE OR IMPUTED), EXTRACONTRACTUAL LIABILITY, PRODUCT LIABILITY, STRICT LIABILITY OR OTHER THEORY, ARISING OUT OF OR RELATING TO THE USE OF THE PRODUCTS, THE CONTENT, THE WEBSITE OR THE APIS, EXCEED ANY COMPENSATION OR FEE THE LICENSEE HAS PAID, IF ANY, TO NEARMAP FOR ACCESS TO OR USE OF THE PRODUCTS OVER THE TWELVE (12) MONTH PERIOD PRIOR TO THE ALLEGED DEFAULT, BREACH, OR EVENT GIVING RISE TO THE LIABILITY.**
- 9.7 **Third Party Providers** The Licensee acknowledges that Nearmap relies on the services of Third Party Providers in order to supply the Products and related services. Without limiting any of the above, to the fullest extent permitted by applicable law, Nearmap will not be liable for any loss, damage, or cost of any kind, which is caused, or contributed to, by a third party service provider except to the extent it was caused or contributed by the acts, defaults or omissions of Nearmap.
- 9.8 **Indemnity** To the extent permitted by law, the Licensee agrees to indemnify Nearmap and its directors, officers, employees, agents, mandataries, and subcontractors, from and against any and all direct or indirect claims, damages, losses, liabilities, expenses, and costs (including reasonable attorney's fees and costs) arising from or out of:
- the Licensee's actual or alleged breach of any provisions of this Agreement;
 - the Licensee's use of the Product for any purpose; and
 - the Licensee's use of, or any third party's use of, or inability to use, any Derivative Works, including without limitation, any output from the Derivative Works.
- 9.9 **Notice of claim** Nearmap will provide the Licensee with notice of any claim or allegation, under section 9.8, and Nearmap has the right to participate in the defense of any such claim at its expense.
10. **COPYRIGHT COMPLAINTS**
- 10.1 If any third party brings a Claim against the Licensee alleging that the Licensee's use of the Products, in accordance with this License, infringes their copyright ("Infringement Claim"), Nearmap will defend the Licensee against the Claim and pay any settlement to which Nearmap consents or final court-awarded damages for which the Licensee is liable.
- 10.2 The Licensee must:
- promptly notify Nearmap of any such Infringement Claim;
 - not make any admissions in relation to the Infringement Claim without Nearmap's prior written consent;
 - permit Nearmap to conduct the defense of the Infringement Claim including all negotiations for settlement; and
 - provide Nearmap with any assistance reasonably requested to allow Nearmap to defend the Infringement Claim.
- 10.3 Nearmap will have no liability for any Infringement Claim:
- that arises from any:
 - use of the Product in violation of this Agreement;
 - modification of the Product by anyone other than Nearmap, or a party authorized by Nearmap; in writing to modify the portion of the Product applicable to the Infringement Claim; or
 - third-party products, services, hardware, software, or other materials, or a combination of these with the Products, which would not be infringing without this combination; or
 - if the Licensee fails to comply with section 10.2.
- 10.4 To the maximum extent permitted by law, this section 10 sets out Nearmap's sole and exclusive liability, and the Licensee's sole and exclusive remedy, for any third party Infringement Claims brought against the Licensee in relation to an infringement of Intellectual Property Rights.
11. **PRIVACY POLICY**
- 11.1 Nearmap will collect, use, and disclose any personal information supplied by the Licensee as set out in Nearmap's Privacy Policy, as amended from time to time, and currently available at <https://www.nearmap.com/us/en/legal/privacy-policy>. The Licensee hereby consents to those collections, uses, and disclosures.
- 11.2 To the maximum extent permitted by law, by entering into this Agreement, the Licensee expressly consents to receiving general emails relating to product updates, new products, or anything related to the usage of the product from Nearmap, but prior written consent is required to receive by email direct marketing communications from Nearmap.
- 11.3 By entering into this Agreement, the Licensee acknowledges that personal information provided by the Licensee in the course of accessing Products (including, without limitation, credit or debit card details provided by the Licensee for the purpose of paying Nearmap) may be disclosed to and held by one or more of Nearmap's third party suppliers and partners (including, without limitation, providers of payment processing services), and used by those third parties in connection with the supply of Products.
12. **FORCE MAJEURE**
- 12.1 **Force Majeure Event** If a party is unable to perform or is delayed in performing an obligation under this Agreement (except for any obligation to pay money, including Fees) because of an act of war, terrorism, hurricane, earthquake, other act of God or of nature, strike or other labor dispute, riot or other act of civil disorder, embargo, or other cause beyond the performing party's reasonable control ("**Force Majeure Event**");
- that obligation is suspended but only so far and for so long as that party is affected by the Force Majeure Event; and
 - the affected party will not be responsible for any loss or expense suffered or incurred by the other party, as a result of, and to the extent that, the affected party is unable to perform, or is delayed in performing, its obligations under this Agreement because of the Force Majeure Event.
- 12.2 **Notice of Force Majeure Event** if a Force Majeure Event occurs, the party affected by the Force Majeure Event must:
- Promptly (when reasonably possible to do so) give the other party notice of the Force Majeure Event and an estimate of the non-performance and delay;
 - take all reasonable steps to overcome the effects of the Force Majeure Event; and
 - resume compliance as soon as practicable after the Force Majeure Event no longer affects it.
13. **CONFIDENTIALITY**
- 13.1 Subject to any other written agreements between the parties in connection with this Agreement, any information provided in writing or orally or data provided by either party under this Agreement ("**Discloser**") to the other party ("**Recipient**") and marked or identified as proprietary or Confidential Information shall not be disclosed for a period of three (3) years from termination or expiry of this Agreement, unless mutually agreed in writing by the parties. The parties will disclose Confidential Information only to their employees who have a need to know for the purposes of this Agreement and who are under a duty of confidentiality no less restrictive than the Licensee's duty hereunder. The Recipient will protect Confidential Information from unauthorized use, access, or disclosure in the same manner as it would protect their own confidential or proprietary information of similar nature and with no less than reasonable care.
- 13.2 The confidentiality obligations do not apply to the Recipient if:
- the Discloser has first agreed in writing to the particular disclosure, use, or copying;
 - the Confidential Information was generally known by or available to the public through no wrongful act of the Recipient or otherwise than as a consequence of a breach of this Agreement;
 - the Confidential Information was received by the Recipient without breach of this Agreement from a third party without restriction as to the use and disclosure of the Confidential Information; or
 - the disclosure of Confidential Information is legally compelled due to compliance with federal and state laws or an order by a court.
- 13.3 Immediately upon termination or expiry of this Agreement, the Recipient must (at its expense):
- cease all use of the materials and Confidential Information;
 - destroy or return (at the Discloser's discretion) the Confidential Information to the Discloser together with all copies, reproductions and summaries of the same;
 - destroy all of its notes, memoranda and records (in whatever form) containing, referring to or based on the Confidential Information;
 - ensure that any person who receives the Confidential Information by the Recipient's authority returns the Confidential Information to the Discloser in any form in which it is held or destroys it and gives evidence of its destruction to the Discloser; and
 - provide to the Discloser a written certificate confirming compliance with the requirements under this section.
14. **NOTICES**
- 14.1 All notices and consents will be in writing and will be considered delivered and

- effective upon receipt (or when delivery is refused) when:
- (a) personally delivered;
 - (b) sent by registered or certified mail (postage prepaid, return receipt requested);
 - (c) sent by nationally recognized private courier (with signature required and all fees prepaid); or
 - (d) sent by email with confirmation of transmission.
- 14.2 Notices must be sent to the Licensee at the address set forth in the Quote (or if none is specified, the address to which Nearmap sends invoices) and for Nearmap to 10897 South River Front Parkway, Suite 150, South Jordan, UT 84096, USA, or at another address as a party may designate in writing.

15. **TECHNOLOGY EXPORT**

The Licensee shall not: (a) permit any third party to access or use the Product in violation of any U.S. or Canadian law or regulation; or (b) export any software provided by Nearmap, or otherwise remove it from the United States or Canada, except in compliance with all applicable U.S. and Canadian laws and regulations. Without limiting the generality of the foregoing, the Licensee shall not permit any third party to access or use the Product in, or export such software to, a country subject to a United States embargo (as of the Effective Date, Cuba, Iran, North Korea, Sudan, and Syria) or a Canadian embargo.

16. **MISCELLANEOUS TERMS**

- 16.1 **Nearmap customer** Licensee grants Nearmap the right to use Licensee's name and logo to identify as a Nearmap customer for marketing or promotional purposes in public or private communications with Nearmap's existing or potential customers, subject to Licensee's standard trademark usage guidelines as provided to Nearmap from time to time.
- 16.2 **Additional Terms and Conditions** The Additional Terms and Conditions form part of, and should be read in conjunction with, this Agreement.
- 16.3 **Precedence of Documents** This Agreement is comprised of:
- (a) the Additional Terms and Conditions under Schedule 1;
 - (b) the Quote and attached Schedules;
 - (c) any Product-Specific Terms; and
 - (d) this products agreement.

If there is any ambiguity or inconsistency between the documents comprising the Agreement, the document appearing higher in the list will have precedence. If the Licensee purchases the Products through a reseller, the terms and conditions under this Agreement will apply. This Agreement between Nearmap and the Licensee supersedes all terms and conditions attached to the Licensee's and/or reseller's purchase order.

- 16.4 **Independent Contractors** The parties are independent contractors and will so represent themselves in all regards. Neither party is the agent of the other, and neither may make commitments on the other's behalf. The parties agree that neither party's employee or contractor is an employee of the other party.
- 16.5 **Construction** The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason for authorship.
- 16.6 **Waiver** Neither party will be deemed to have waived any of its rights under this Agreement by lapse of time or by any statement or representation other than by an authorized representative in an explicit written waiver. No waiver of a breach of this Agreement will constitute a waiver of any other breach of this Agreement.
- 16.7 **Severability** If one or more of the terms of this Agreement are found to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining terms will not be affected.
- 16.8 **Amendments** Other than as expressly specified in this Agreement, this Agreement may only be varied with the written consent of Nearmap and the Licensee.
- 16.9 **Assignment** This Agreement shall not be assigned by either party without the prior written consent of the other party which shall not be unreasonably withheld; provided, however, that Nearmap may, upon written notice to the Licensee, assign all of its rights under this Agreement to (i) a parent, subsidiary or Affiliate of Nearmap, (ii) a purchaser of all or substantially all assets related to this Agreement, or (iii) a third party participating in a merger, acquisition, sale of assets or other corporate reorganization in which Nearmap is participating. Any attempt to assign this Agreement in violation of this provision shall be void and of no effect. This Agreement shall bind and inure to the benefit of the parties and their respective successors and permitted assigns.
- 16.10 **Entire Agreement** This Agreement:
- (a) comprises the entire agreement and understanding between the parties on everything connected with the subject matter of this Agreement; and
 - (b) supersedes any prior agreement or understanding on anything connected with that subject matter.
- 16.11 **Counterparts** This Agreement may consist of a number of counterparts and, if so, the counterparts taken together constitute one and the same instrument. This Agreement is not binding on any party unless one or more counterparts have been duly executed by, or on behalf of, Nearmap and the Licensee.
- 16.12 **Language** The parties have expressly agreed that this Agreement, and all ancillary agreements, documents, or notices relating to the Agreement, be drafted solely in the English language. Les parties aux présentes ont expressément convenu que cet accord et toute autre convention, document ou avis y afférent soient rédigés en anglais seulement.
- 16.13 **Governing Law** This Agreement will be governed by and construed in accordance with the laws of the State where the Licensee conducts business (without giving effect to the conflicts of laws provisions thereof).

17. **DEFINITIONS**

In this Agreement:

Additional Terms and Conditions means the additional terms and conditions (if any) set out in the Quote.

Affiliate means, with respect to Nearmap, any entity that controls or is controlled by Nearmap, or is under common control with Nearmap. For purposes of this definition, an entity shall be deemed to control another entity if it owns or controls, directly or indirectly, at least 50% of the voting equity of another entity (or other comparable interest for an entity other than a corporation).

Allowance means any usage allowance the Licensee is permitted to use and/or drawn down against for any Licensed Non-Government Products as specified the Quote.

API means application programming interface.

Authorized User means the number of persons specified in the "Seats" section of the Quote, who have been granted access to the Product by the Licensee pursuant to the term and conditions of this Agreement, and who either has been assigned a unique Nearmap user login credential or whom the Licensee has assigned a user login credential that enables access to the Product through the Website or API.

Business Days means any day other than a Saturday, a Sunday or a recognized public holiday in the State of Utah, USA.

Claim means any claim, cost (including legal costs on a solicitor and client basis), damages, debt, expense, tax, liability, loss, obligation, allegation, suit, action, demand, cause of action, proceeding, or judgment of any kind, however calculated or caused, and whether direct or indirect, consequential, incidental or economic.

Commencement Date means (a) for New Subscription Quotes, the date as specified in the "Contract Commencement" section or the "Subscription Start Date" section of the Quote, whichever is later, or (b) for Renewal Quotes or Amendment Quotes, the date as specified in the "Subscription Start Date" section of the Quote.

Commercial Purpose means to distribute, transfer, sell, sublicense, or pass possession of any Products (in whole or in part) for the purpose of direct commercial benefit or gain by the Licensee.

Confidential Information means the terms of this Agreement, the pricing, and any other information relating to the business, finances, strategy, methods, processes, products, metadata, services or other affairs of a party or its representatives or related bodies corporate which is disclosed to, learnt by or accessed by the Licensee in connection with the Agreement, whether before or after the Licensee entered into the Agreement, whether orally, electronically, in writing or otherwise.

Content means any content made available by or on behalf of Nearmap to the Licensee in connection with the License, whether or not through the Website or an API.

Coverage Area means the area specified in the "Coverage" section of the Quote for which Nearmap has available Products, which may cover part or all of that area and which may cover part (but not all) of the area covered by the Survey.

Derivative Work means any new work created by or for the Licensee that incorporates, embeds, or includes all or part of a Nearmap Product or Content.

Discloser has the meaning given in section 13.1.

Fair Use Policy means the policy as attached to the Quote.

Fault means any fault, failure, error, or defect which prevents the Licensee from accessing the Products, other than where access is prevented due to a planned outage, because of an unforeseeable event beyond Nearmap's reasonable control or any conduct or activity undertaken by the Licensee, the Licensee's employees, agents, or mandataries.

Fees means the fees specified in the Quote, payable by the Licensee for the License, or as otherwise agreed in writing between Nearmap and the Licensee.

Force Majeure Event has the meaning given in section 12.1.

Government Products means any Products specified in the Quote that are described as "Nearmap Vertical for Government" and "Nearmap Oblique for Government" and includes any other Products offered by Nearmap for government customers only where use of its License is connected to the Fair Use policy.

Infingement Claim has the same meaning given in section 10.1.

Intellectual Property Rights includes all industrial and intellectual property rights throughout the world, including copyright, moral rights, trademarks, patents, rights to protect confidential information, and any other similar rights.

License means the license granted in section 1.1.

Licensee means the person or entity specified in the "Customer Name" section of the Quote.

Nearmap means Nearmap US, Inc.

Non-Government Products means all Products specified in the Quote that do not fall under the definition of Government Products.

Operational Hours means 9am to 5pm MT.

Periodic Allowance or Periodic Data Allowance means the data allowance specified in the "Allowance" section of the Quote unless otherwise agreed in writing between Nearmap and the Licensee.

Periodic Allowance Section means section 1.6 (or its equivalent) in the most current version of the products agreement currently located at [here](#).

Permitted Purpose means the use of Products by the Licensee for internal purposes in the Licensee's ordinary business, and at all times excludes any:

- (a) Commercial Purpose;
- (b) Unlawful Purpose;
- (c) Integration, or attempt to integrate, the Products in an internal system of the Licensee or of a third party; and
- (d) Redistribution or copying of files, images, or photographs, or making such files, images, or photographs available in any medium or manner that is contained in the Products to any third party (except as expressly permitted under this Agreement).

Products means any Nearmap products specified in the Quote (and further described on the Website) and, if applicable, the Survey. For the avoidance of doubt, Products include Content.

Product-Specific Terms means additional terms and conditions that apply to certain Products, currently located [here](#).

Quote the document produced after the Licensee places an initial order for the Product(s), requests any changes to its License, or renews its License, which may be titled "New Subscription Quote", "Renewal Quote" or "Amendment Quote".

Recipient has the meaning given in section 13.1.

Renewal Term has the meaning given in section 1.3.

Schedule means a schedule to this Agreement, where such schedule has been incorporated by reference to form part of this Agreement.

Subscription Period means the period stated in the "Subscription Period" column of the Quote.

Subscription Start Date means the date specified in the "Subscription Start Date" section of the Quote.

Term means the term specified in the "Subscription Term" section of the Quote, commencing on the Commencement Date. Where a Subscription Period is stated on the Quote, "Term" means the Subscription Period.

Third Party Providers means third party providers of products and services to Nearmap.

Unlawful Purpose means any unlawful purpose, including but not limited to stalking, harassing or intimidating any person or engaging in misleading or deceptive conduct.

URL means a Uniform Resource Locator.

Website means all pages and sub-sites available within the nearmap.com domain.

FAIR USE POLICY

General

1. It is important to Nearmap that all customers are able to access the Products and Services. Accordingly, we have devised a Fair Use Policy that applies to the data usage of the Products and Services.

2. In this Fair Use Policy:

- a. **Excessive Use** has the meaning given to that term in section 7 of this Fair Use Policy;
- b. **Fair Use Policy** means this policy;
- c. **Nearmap, we, us or our** means Nearmap US, Inc.;
- d. **Products** has the meaning given to that term in Your Nearmap Agreement;
- e. **Services** has the meaning given to that term in Your Nearmap Agreement;
- f. **You or Your** means any customer of Nearmap;
- g. **Your Nearmap Agreement** means the agreement pursuant to which Nearmap provides You with various products and services; and
- h. **Unreasonable Use** has the meaning given to that term in section 5 of this Fair Use Policy.

3. We reserve the right to vary the terms of this Fair Use Policy from time to time.

4. This Fair Use Policy is in addition to Your Nearmap Agreement and in the event of any inconsistency between the terms of this Fair Use Policy and the terms and conditions of Your Nearmap Agreement, Your Nearmap Agreement prevails.

Unreasonable Use

5. We consider Your use of the Products and Services unreasonable where You use it in a manner which is reasonably considered by Nearmap to be fraudulent use, to be contrary to Your Nearmap Agreement or to adversely affect other Nearmap customers' use of or access to the Products and Services.

6. Among other things, "fraudulent use" includes resupply of the Products and Services without Nearmap's consent so that someone else may access or use the Products and Services or take advantage of the Products and Services.

Excessive Use

7. Excessive Use is a continuing and unreasonably disproportionate use of the Products and Services when compared to other average individual named users.

Nearmap's Rights

8. Where Your use of the Products and Services constitutes Unreasonable Use and/or Excessive Use, Nearmap may contact You to discuss changing Your usage pattern so that it conforms with this Fair Use Policy, or to upgrade to a more suitable Product or Service (if applicable).

9. If, after Nearmap has contacted You, Your Unreasonable Use and/or Excessive Use continues, Nearmap may, without further notice to You:

- a. restrict Your access to low resolution imagery for the remainder of the month; and/or
- b. restrict Your access to low resolution imagery for the remainder of the month until Your data allowance is reset at the beginning of the next month (if applicable); and/or
- c. restrict Your access for the remainder of the month; and/or
- d. restrict Your access to Nearmap until Your data allowance is reset at the beginning of the next month (if applicable); and/or
- e. immediately cease Your access to Nearmap; and/or
- f. exercise any other right available to Nearmap under the terms of Your Nearmap Agreement.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** HPD **DEPT. HEAD SIGNATURE:** SE

SUBJECT:

Motion to approve Resolution 2024-____, authorizing the Mayor’s signature on a 5-year Municipal Lease with The Bancorp (Commercial Fleet Leasing) for two (2) 2023 Dodge Durango Pursuit AWD SUVs.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The total lease amount is \$144,338.90 (\$72,169.45 per vehicle), with the five (5) annual payments being \$28,867.78 (\$14,433.89 per vehicle).

The lease for these two (2) 2023 Dodge Durango Pursuit AWD SUVs is all inclusive of the base price of the vehicle, the upfitting equipment and labor from Emergency Responder Services Inc in Nampa (ID), and other new and updated equipment for one or both of the Durangos (in-car radio, in-car radar unit, in-car laptops/MDTs). We also keep the vehicles through the full five (5) year lease and will most-likely see money back to the city or in an escrow fund to offset future leasing costs, and we have full to some warranty throughout the entire lease. Plus, the biggest aspect is they come police and patrol ready, improving continued morale and hopefully recruitment and retention. This is the 3rd year we have implemented this type of lease purchase and part of our overall Fleet Management Program at HPD.

Also attached is the Master Lease which was approved by council in Feb. 2022. Please see attachments for more information.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

<input checked="" type="checkbox"/> City Administrator	<input type="checkbox"/> Library	<input type="checkbox"/> Benefits Committee
<input checked="" type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Streets
<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Treasurer
<input type="checkbox"/> Building	<input checked="" type="checkbox"/> Police	<input type="checkbox"/> _____
<input type="checkbox"/> Engineer	<input type="checkbox"/> Public Works, Parks	<input type="checkbox"/> _____
<input type="checkbox"/> Fire Dept.	<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2024-____, authorizing the Mayor’s signature on a 5-year Municipal Lease with The Bancorp (Commercial Fleet Leasing) for two (2) 2023 Dodge Durango Pursuit AWD SUVs.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____
Copies (all info.): Copies (AIS only)

Instrument # _____

**CITY OF HAILEY
RESOLUTION NO. 2024-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A LEASE WITH BANCORP FOR 2 HPD
VEHICLES**

WHEREAS, the City of Hailey desires to enter into a lease agreement with THE BANCORP under which HAILEY will lease 2 Dodge Durango Pursuit AWD for 5 years.

WHEREAS, the City of Hailey and Chamber have agreed to the terms and conditions of the Lease, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Lease between the City of Hailey and THE BANCORP and that the Mayor is authorized to execute the attached Lease Agreement,

Passed this 12th day of February, 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement Open-End Lease dated 01/26/2022, (the "Master Lease Agreement") between The Bancorp Bank, National Association (formerly known as The Bancorp Bank) (Lessor) and City of Hailey (Lessee).

Date 02/07/2024


Customer & Unit #s 24976 - TBD

Year, Make & Model	VIN	Garaging Address
2023 Dodge Durango Pursuit AWD	1G4RDJFG0PC638053	115 S. Main Street Suite H Hailey, ID 83333-8408 Blaine County

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
Gray	Black	Emergency response equipment	ID	15,000

Term & Frequency	<u>5</u> Annual	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$14,433.89</u>	Down Payment	<u>\$0.00</u>
Sales / Use Tax	<u>Exempt</u>	Termination Value	<u>\$12,000.00</u>
Total Periodic Annual Payment	<u>\$14,433.89</u>	Estimated Initial Tax & Tags	<u>Exempt</u>
Other	<u>\$0.00</u>		

Additional Terms and Conditions:

LESSEE	City of Hailey	Signature	_____
		Title	_____
Signature	_____		
Title	_____	LESSOR	The Bancorp Bank, National Association
Signature	_____	Signature	
Title	_____	Title	Mike Peterson, AVP Leasing



OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement Open-End Lease dated 01/26/2022, (the "Master Lease Agreement") between The Bancorp Bank, National Association (formerly known as The Bancorp Bank) (Lessor) and City of Hailey (Lessee).

Date 02/07/2024


Customer & Unit #s 24976 - TBD

Year, Make & Model	VIN	Garaging Address
2023 Dodge Durango Pursuit AWD	1C4RDJFG6PC638025	115 S. Main Street Suite H Hailey, ID 83333-8408 Blaine County

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
Gray	Black	Emergency response equipment	ID	15,000

Term & Frequency	<u>5</u> Annual	Security Deposit	\$0.00
Base Payment	\$14,433.89	Down Payment	\$0.00
Sales / Use Tax	Exempt	Termination Value	\$12,000.00
Total Periodic Annual Payment	\$14,433.89	Estimated Initial Tax & Tags	Exempt
Other	\$0.00		

Additional Terms and Conditions:

LESSEE City of Hailey	Signature _____
	Title _____
Signature _____	LESSOR The Bancorp Bank, National Association
Title _____	Signature 
Signature _____	Title Mike Peterson, AVP Leasing
Title _____	

**CITY OF HAILEY
RESOLUTION NO. 2022-013**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A LEASE WITH BANCORP FOR 2 HPD
VEHICLES**


WHEREAS, the City of Hailey desires to enter into a lease agreement with THE BANCORP under which HAILEY will lease 2 Ford Police Interceptors for 5 years.

WHEREAS, the City of Hailey and Chamber have agreed to the terms and conditions of the Lease, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Lease between the City of Hailey and THE BANCORP and that the Mayor is authorized to execute the attached Lease Agreement,


Passed this 12th day of February, 2022.

City of Hailey

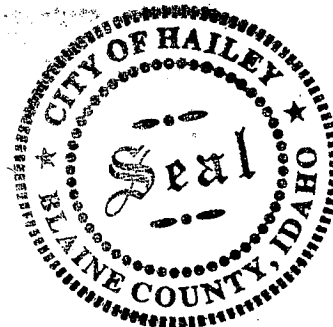


Martha Burke, Mayor

ATTEST:



Mary Cone, City Clerk





MASTER LEASE AGREEMENT
MUNICIPAL

The Bancorp Bank ("Lessor") with offices at 917 West 600 North Suite 103, Logan, UT 84321 and the undersigned

City of Hailey ("Lessee")
with offices at 115 Main Street South, Suite H, Hailey, ID 83333 hereby agree as follows:

- 1. Use of Lease.** Lessee may finance Lessee's acquisition of vehicles (with all accessories, individually a "vehicle" and collectively "vehicles") under this lease. When Lessee wishes a vehicle to be covered hereby, Lessee will advise Lessor and upon agreement as to the terms the vehicle will be ordered and delivered in accordance with Lessor's usual procedures. Lessee will accept a vehicle on delivery. Lessor will deliver to Lessee a Schedule reflecting the agreed terms, which Lessee will sign promptly and return to Lessor.
- 2. Lease Intended for Security.** This lease is a "lease intended for security". Accordingly, Lessee grants Lessor a security interest in each vehicle, which will secure Lessee's obligations to Lessor hereunder and under any other agreement in favor of Lessor. Lessee shall insure that Lessee has vehicle ownership and that Lessor's lien is the sole lien against a vehicle, other than the lien for property and similar taxes not yet due. As between the parties, Lessee takes the vehicles, AS-IS AND WITH ALL FAULTS. Lessee acknowledges that Lessee's obligations hereunder will not be released or otherwise affected if Lessee has any problems with any vehicle or for any other reason.
- 3. Payments.** The monthly payment shall be due on the tenth day of the month following delivery of the vehicle(s). Subsequent lease payments will be due on the (10th) of each succeeding month up to and including the month during which the term expires for the vehicle, Lessee surrenders the vehicle to Lessor pursuant to the Termination Settlement paragraph or the Settlement Value thereof becomes due in accordance with the Loss or Destruction or Remedies paragraph, whether or not Lessor has rendered an invoice for any such payment. Any other amounts due hereunder will be payable upon demand. Upon payment of all amounts due under this lease as to a vehicle and the curing of any then defaults, Lessor will release Lessor's lien in the vehicle. Lessee will pay a late charge of \$25 if any amount is not paid within 10 days of the due date and interest at 1.5% per month from the due date until paid on all amounts past due.
- 4. Tax Consideration.** This lease is intended to provide Lessor (or its consolidating entity) (a) tax free interest as provided by the Internal Revenue Code of 1986, as amended ("the Code") without any loss of deductibility of carrying costs and (b) similar tax exempt and deductibility treatment to the extent so provided under the laws of the State of Florida, (the "State").
- 5. Left blank intentionally.**
- 6. Non-Appropriation.** If no funds or insufficient funds are appropriated in any fiscal year for lease amounts due as to any vehicle and under law Lessee has a right to terminate this lease as to the related vehicle because of such non-appropriation, Lessee shall immediately notify Lessor of such occurrence, and this lease shall terminate as to such vehicle on the last day of the fiscal period for which appropriations were received, without penalty or expense to Lessee except as to related amounts herein for which funds shall have been appropriated and budgeted or are otherwise available and past due amounts and damages because of Lessee's default hereunder. Upon such termination, Lessee shall peaceably surrender possession of the vehicle to Lessor at a location contemplated in the Termination Settlement paragraph. Lessor shall have all legal and equitable rights and remedies to take possession of the vehicle. Lessee agrees (a) that it will not cancel this lease if any funds are appropriated to it, or by it, for the acquisition, retention, or operation of another vehicle performing functions similar to the vehicle for the fiscal period in which such termination occurs or the next succeeding fiscal period thereafter and (b) that Lessee shall not give priority in the application of funds to any other functionally similar property.
- 7. Titling; Registration.** Except as Lessor may title or register a vehicle, each vehicle will be titled and/or registered by Lessee as Lessor's agent and attorney-in-fact with full power and authority to register (but without power to affect title to) the vehicle in such manner and in such jurisdiction or jurisdictions as Lessor directs. Lessee will promptly notify Lessor of any necessary or advisable re-titling and/or re-registration of a vehicle in a jurisdiction other than the one in which such vehicle is then titled and/or registered. Lessee will use reasonable efforts to cause any and all documents of title will be furnished or caused to be furnished Lessor by Lessee within sixty (60) days of the date any titling or registering or re-titling or re-registering, as appropriate, is directed by Lessor.
- 8. Other Duties Regarding Vehicles.** Lessee will file all returns and pay all taxes related to each vehicle or this lease. Lessee will use a vehicle in accordance with all laws and manufacturer's and insurance company instructions. Each vehicle will be permanently garaged, and not removed from that state for more than thirty (30) days or the United States, at the vehicle location set forth in the applicable Schedule A, unless Lessor consents to Lessee's movement of the vehicle. Lessee will maintain each vehicle in good condition and repair, pay all costs of operation and not make any detrimental additions or modifications. Lessee will allow Lessor to inspect any vehicle and Lessee's related records upon reasonable prior notice.

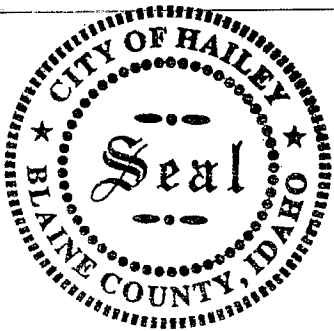
9. **Assignment.** Lessee will not sell, transfer, lend, lease or grant a further lien in any vehicle. Lessor may assign Lessor's rights hereunder, and if Lessee receives notice of an assignment, Lessee will pay any assigned amounts as directed in the notice. ANY ASSIGNEE'S RIGHTS WILL BE FREE OF ANY CLAIMS LESSEE MAY HAVE AGAINST LESSOR.
10. **Loss or Destruction.** Lessee will notify Lessor of any significant damage to or the loss or destruction of vehicle. If Lessor determines the vehicle is repairable or may be replaced, Lessee will promptly repair or replace the vehicle. Otherwise Lessee will pay Lessor the sum (the "Settlement Value") of (a) all amounts then owed by Lessee to Lessor, (b) the amortized depreciated value of the original value of the vehicle set forth in the Schedule and (c) sum of two (2) rent payments. Upon such payment, Lessee's payment obligations as to the vehicle will be satisfied.
11. **Insurance; Indemnity.** Lessee will maintain physical damage insurance on the Vehicles. Lessee shall also provide liability insurance of at least \$500,000 single limit. The insurance must be primary, list Lessor as loss payee and, if relevant, an additional insured, provide Lessor at least 10 days' notice of change or cancellation and be issued by an insurance company acceptable to Lessor. Lessee will provide Lessor such evidence of this coverage as Lessor may request. Lessee can self-insure for physical damage coverage and liability up to the state limit. Lessee also agrees to indemnify, defend and hold Lessor harmless against all claims, suits, losses, damages and expenses, including attorney's fees and court costs, incurred by or asserted against Lessor arising out of the Vehicles or this lease. This indemnity includes strict and vicarious liability.
12. **Termination Settlement.** If the term of the lease exceeds twelve (12) months, at any time after twelve (12) months from delivery of a vehicle Lessee, upon not less than ten (10) days prior notice to Lessor and provided the lease is not in default, may surrender the vehicle to Lessor at Lessor's office address shown above or at a location mutually agreed upon by the parties for sale by Lessor as more fully set forth above. Lessee will so surrender the vehicle at such location for such sale at lease expiration. Following such surrender Lessor will sell the vehicle through Lessor's standard wholesale sales procedure for the highest bona fide bid received and open at time of sale, provided that Lessor may choose alternatively to retain the vehicle. Lessor may move the vehicle from the location where surrendered to any other location, including to Lessor's office location shown above where the vehicle is returned to another location, Lessor deems advisable and/or clean and repair the vehicle in connection with such sale in Lessor's sole discretion. If the amount received by Lessor on account of such sale or the highest bona fide bid received and open at time of crediting where the vehicle is retained, as appropriate, net in either instance of a handling charge of \$150.00 and Lessor's cost of sale, including sales commissions and costs of cleaning, repairing or transporting the vehicle, is greater than the vehicle's then Settlement Value, Lessee will have no settlement obligation to Lessor as to the vehicle and the excess will be returned to Lessee after application to any amounts then owed by Lessee to Lessor; if less, Lessee will pay Lessor the difference. Alternatively, if the lease is not in default, Lessee may pay the Settlement Value and retain the vehicle free of Lessor's lien.
13. **Default.** If (a) Lessee fails to make any payment due hereunder within 10 days of the due date, (b) Lessee breaches any of its other obligations hereunder or under any other agreement under which Lessee has obligations to Lessor, (c) any warranty or representation made by Lessee to Lessor is materially incorrect or misleading when made, (d) there is a cessation of Lessee's governmental functions, or (e) insolvency proceedings are instituted by or against Lessee, this lease will be in default.
14. **Remedies.** If a default occurs, Lessor may (a) declare the Settlement Value due as to any or all vehicles, (b) exercise all rights of a secured creditor under the Uniform Commercial Code, (c) perform any obligation Lessee has failed to perform, in which case Lessee will reimburse Lessor's related costs and expenses, and (d) exercise any other rights available to Lessor under law or equity. Lessee will pay Lessor all costs and expenses, including repossession and court costs and attorneys' fees, Lessor expends in enforcing its rights. All remedies are cumulative and may be exercised separately or together from time to time. No waiver by Lessor of any default or remedy will be binding unless acknowledged by Lessor in writing.
15. **Lessee's Representations.** Lessee represents that this lease has been duly authorized, executed and delivered by Lessee and constitutes Lessee's valid and binding obligation enforceable in accordance with its terms. Lessee also represents that this lease does not violate Lessee's charter documents, any agreement by which Lessee is bound or any law or obligation binding on Lessee and that Lessor's lien rights are governed by the Uniform Commercial Code.
16. **Notices.** Any notices relating to this lease must be in writing and will be effective when deposited in the United States Mail with proper first class postage paid, addressed to the appropriate party at the respective address indicated above or at such other address of which the party has provided the other notice as contemplated in this paragraph.
17. **General Provisions.** Any security deposit set forth in a Schedule A will be held by Lessor without interest and may be applied by Lessor to any of Lessee's past due obligations hereunder. Any balance remaining will be returned to Lessee upon payment of all amounts due under this lease as to the relevant vehicle and the curing of any then defaults. Lessee will provide Lessor any further documents and information Lessor may request in connection with this lease. This lease binds the parties and their successors and assigns and constitutes the entire agreement between the parties respecting the vehicles. Any amendment must be in writing signed by the party to be bound. Any unenforceable provision shall be deemed deleted without affecting the remainder of the lease. This lease will be governed by Florida law. Paragraph headings are for convenience only. Time is of the essence of this lease. **The parties waive any right to a jury trial in any related action. Any waiver must be in writing.**

18. **Bank-Qualified Tax Designation.** Initial box if this paragraph applies. Lessee certifies that Lessee and any subordinate entities does not expect to, and will not issue more than \$10,000,000 of obligations the interest on which is excludable from the gross income of the holder thereof for federal income tax purposes during any calendar year in which a vehicle is accepted under this lease. Lessee will designate the obligations undertaken pursuant to this lease with respect to all vehicles covered hereby as "qualified tax exempt obligations" within the meaning of §265 (b)(3)(D) of the Code. Lessee agrees to take all actions required of Lessee for Lessor to have, and not to take any action which would preclude Lessee from having, available such treatment, including, without limitation, filing of an IRS Form 8038-G. If Lessor (a) loses the right to claim, does not have or does not claim (based upon the advice of the Lessor's tax counsel) such exclusion of interest or deductibility or (b) if there is disallowed, deferred or recaptured, in whole or in part, any such tax free interest or deductibility for any reason (unless due solely to Lessor's failure to claim the tax free interest or deductibility on a timely basis in the absence of such advice) or (c) there is after the date hereof any change in federal, state, local or foreign tax law or tax rates which Lessor calculates has the direct effect of reducing Lessor's net after tax return respecting this lease (any of the foregoing constituting a "Loss"), then Lessee shall pay to Lessor, on demand, an after tax amount which after payment of all taxes, interest and penalties required to be paid by Lessor, restores Lessor to the same net after tax position Lessor would have enjoyed had such Loss not occurred. Upon Lessor's being notified by any tax authority of a potential Loss, Lessor will notify Lessee promptly thereof. Lessor agrees to exercise in good faith Lessor's best efforts, as determined in the sole discretion of Lessor's tax counsel to be reasonable for Lessor, to avoid Lessee's payment of such additional amounts; provided that Lessor has sole discretion as to proceeding beyond the level of an auditing agent; and Lessor shall not take any action unless Lessee shall indemnify Lessor in advance for all costs and expenses to be incurred, including accountants' and attorneys' fees.

By signing below, Lessor and Lessee agree the terms of this lease will govern Lessor's financing of Lessee's acquisition of the vehicles.

Dated: 01/26/2022

<p>LESSEE City of Hailey</p> <p>ADDRESS</p> <p>Signature <u><i>Martha Burke</i></u></p> <p>Title <u><i>Mayor</i></u></p> <p>Signature <u><i>[Signature]</i></u></p> <p>Title <u><i>City Clerk</i></u></p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature <u><i>[Signature]</i></u></p> <p>Title <u><i>AVP, Leasing</i></u></p>
--	--



AGENDA ITEM SUMMARY

DATE: 02/14/2022 **DEPARTMENT:** HPD **DEPT. HEAD SIGNATURE:** SE

SUBJECT:

Motion to approve Resolution 2022-013, authorizing the Mayor's signature on a 5-year Municipal Lease with The Bancorp (Commercial Fleet Leasing) for two (2) 2022 Ford Explorer Interceptor SUVs.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The total lease amount is \$100,813.14, with the five (5) annual payments being \$18,240 (\$91,200 total), and an anticipated APR of 4.8%.

The upside to these two (2) 2022 Ford Interceptors over previous HPD Police acquired vehicles is substantial, as all total fees for both Fords (vehicle cost @ \$79,144, upfitting/equipment @ \$18,469.14, and decals @ \$3,200) are all inclusive in the lease price. We also keep the vehicles through the full five (5) year lease and will most-likely see money back to the city or in an escrow fund to offset future leasing costs of approximately \$3,750 - \$4,950, and we have a vehicle warranty throughout the entire lease. Plus, the biggest aspect is they come police and patrol ready, improving continued morale and hopefully recruitment and retention.

Please see attachments for more info, including the Master Lease Agreement (MLA) with The Bancorp.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input checked="" type="checkbox"/> City Attorney | <input checked="" type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input checked="" type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input checked="" type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input checked="" type="checkbox"/> Police | _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2022-013, authorizing the Mayor's signature on a 5-year Municipal Lease Agreement with The Bancorp for two (2) 2022 Ford Explorer Interceptor SUVs for HPD.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date 2/12 - council approved

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____

*Additional/Exceptional Originals to: _____
Copies (AIS only) _____

Instrument # _____

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 2/12/2024

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to authorize bidding for the Water Division Office Building. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Council previously authorized Public Works to work with Bliss Architecture to begin preparation of bid documents and construction drawings for the Water Division Office Building. This project is identified in the Capital Improvement Plan. The bid package is now complete and Public Works is ready to issue a request for bids.

The project is scheduled to commence bidding on February 14, 2024. The advertisement for bids will run for four weeks, ending on March 6 with bids due by 2:30 pm on Monday, April 15, 2024.

The bid package is attached. Construction Drawings can be viewed [here](#).

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to authorize bidding for the Water Division Office Building. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



City of Hailey, Idaho

**Public Works Department
115 S. Main St, Hailey, ID 83333
(208) 788-9830**


**Procurement and Contracting Requirements for the
Following Project:**

**WATER DIVISION
NEW SHOP & OFFICE BUILDING
4297 GLENBROOK DRIVE**

February 6, 2024

Prepared By:

**BLISS ARCHITECTURE
126 S. Main St S., Ste B1
Hailey, ID 83333
(208) 788-9830**

LICENSED ARCHITECT
ERRIN BLISS AR-985613

DATE: 02.01.2024
STATE OF IDAHO

BLISSARCHITECTURE

February 6, 2024

City of Hailey
Public Works Department
115 Main Street South, Suite, H
Hailey, Idaho 83333
Attention: Public Works Director: Brian Yeager, P.E./P.L.S.

Memo:

The Documents attached herein are the 'Procurement and Contracting Requirements' for the following Project:

Water Division New Office and Shop Building
Located at 4297 Glenbrook Drive, Hailey, Idaho.

The Documents are the instructions and requirements that a General Contractor must follow and adhere to in order to be considered as a General Contractor for the Project. The Documents are the initial vetting process to ensure that the General Contractor is properly licensed, insured, bonded, and qualified to act as the General Contractor for the Project.

The Documents are not part of the Construction or Bid Documents. Nor are the Documents contractually binding between the City of Hailey (referred to as the 'Owner') and the potential General Contractor. It is only after the potential General Contractor has met all of the requirements of these Documents can they be considered to enter into a formal agreement and contract with the Owner.

Thank you,



Errin Bliss, Architect, AIA



PROCUREMENT AND CONTRACTING REQUIREMENTS SHEET INDEX

- DOCUMENT 000101 - PROJECT TITLE PAGE
- DOCUMENT 001116 - INVITATION TO BID
- DOCUMENT 002113 - INSTRUCTIONS TO BIDDERS
- DOCUMENT 002213 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS
- DOCUMENT 003113 - PRELIMINARY SCHEDULES
- DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)
- DOCUMENT 004313 - BID SECURITY FORMS
- DOCUMENT 004323 - ALTERNATES FORM
- DOCUMENT 006000 - PROJECT FORMS
- AIA DOCUMENT A701 – 2018 INSTRUCTIONS TO BIDDERS
- AIA DOCUMENT A101 – 2017 STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR WHERE THE BASIS OF PAYMENT IS A STIPULATED SUM (Sample copy – provided for reference only)
- AIA DOCUMENT A101 – EXHIBIT A: INSURANCE AND BONDS (Sample copy – provided for reference only)



DOCUMENT 000101 - PROJECT TITLE PAGE

PART 1 - GENERAL

1.1 PROJECT MANUAL

- A. Project Name: City of Hailey Water Division Office Building.
- B. Project Owner: City of Hailey
- C. Project Location: 4297 Glenbrook Drive, Hailey, Idaho
- D. Architect Project No. 202211.
- E. Architect: Bliss Architecture
 - 1. 126 S. Main St. Ste. B1
 - 2. Hailey, Idaho
 - 3. Phone: (208) 721-7424
- F. Issued: February 14, 2024
- G. Copyright 2023, Bliss Architecture. All rights reserved.

PART 2 - PRODUCTS (Not Used)
PART 3 - EXECUTION (Not Used)

END OF SECTION 000101



DOCUMENT 001116 - INVITATION TO BID

PART 1 - GENERAL

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Bidders are invited to submit bids for the Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: City of Hailey Water Division Office Building
 - 1. Project Location: 4297 Glenbrook Dr. Hailey, ID
- C. Owner: City of Hailey
 - 1. Owner's Representative: City of Hailey Public Works Director, Brian Yeager, P.E.
 - 2. Email: brian.yeager@haileycityhall.org
 - 3. Phone: (208) 788-9815 Ext. 4224
- D. Architect:
 - 1. Bliss Architecture
 - 2. Errin Bliss, AIA
 - 3. Email: errin@blissarchitecture.com
 - 4. Phone: (208) 721-7424
 - 5. Address: 126 S. Main St. Ste. B1, Hailey, ID 83333
- E. Project Description: The proposed project consists of an approximate 4,820 sq. ft., 2-story, pre-engineered metal building. The first floor consists of office use and vehicle storage and maintenance shop space. The second floor consists of a mezzanine storage space along with two residential 1-bedroom employee apartments.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contractor (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by the Owner, and delivered as follows:
 - 1. Bid Date: Monday, April 15th, 2024
 - 2. Bid Time: 2:30 pm, local time.
 - 3. Location: Hailey City Hall, 115 S. Main St. Hailey, ID 83333



- B. Bids will be thereafter publicly opened.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of [5%] five percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID CONFERENCE

- A. A pre-bid conference will be held as follows:
 1. Date: Friday, February 23rd, 2024
 2. Location: The Project Location, 4297 Glenbrook Dr. Hailey, ID

1.5 DOCUMENTS

- A. All documents will be provided via email from the Architect. It shall be the responsibility of the Bidder to confirm receipt of documents with the Architect. It shall also be responsibility of the Bidder to print all documents, as needed.

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Bidder shall begin the Work after notice of Commencement of Work and shall complete the Work within the Contract Time. Work is subject to liquidated damages of \$500.00/day.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must have a State of Idaho Public Works Contractors License and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 001116



DOCUMENT 002113 - INSTRUCTIONS TO BIDDERS

PART 1 - GENERAL

1.1 INSTRUCTIONS TO BIDDERS

- A. AIA Document A701-2018, "Instructions to Bidders," is hereby incorporated into the Procurement and Contracting Requirements by reference.
 - 1. A copy of AIA Document A701-2018, "Instructions to Bidders," is bound in this Project Manual.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 002113



DOCUMENT 002213 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

PART 1 - GENERAL

1.1 INSTRUCTIONS TO BIDDERS

A. Instructions to Bidders for Project consist of the following:

1. AIA Document A701-2018, "Instructions to Bidders.
2. The following Supplementary Instructions to Bidders that modify and add to the requirements of the Instructions to Bidders.

1.2 SUPPLEMENTARY INSTRUCTIONS TO BIDDERS, GENERAL

- A. The following supplements modify AIA Document A701-2018, "Instructions to Bidders." Where a portion of the Instructions to Bidders is modified or deleted by these Supplementary Instructions to Bidders, unaltered portions of the Instructions to Bidders shall remain in effect.

1.3 ARTICLE 2 - BIDDER'S REPRESENTATIONS

A. 2.1

1. The Bidder has investigated all required fees, permits, and regulatory requirements of authorities having jurisdiction and has properly included in the submitted bid the cost of such fees, permits, and requirements not otherwise indicated as provided by Owner.

B. 2.2

1. The Bidder is a properly licensed Public Works Contractor according to the laws and regulations of the State of Idaho and meets qualifications indicated in the Procurement and Contracting Documents.

1.4 ARTICLE 3 - BIDDING DOCUMENTS

A. 3.1 - Interpretation or Correction of Procurement and Contracting Documents:

- a. Submit Bidder's Requests for Interpretation.

B. 3.2 - Addenda:

- a. Addenda may be issued at any time prior to the receipt of bids.
- b. Owner may elect to waive the requirement for acknowledging receipt of



Addenda as follows:

- 1) Information received as part of the Bid indicates that the Bid, as submitted, reflects modifications to the Procurement and Contracting Documents included in an unacknowledged Addendum.
- 2) Modifications to the Procurement and Contracting Documents in an unacknowledged Addendum do not, in the opinion of Owner, affect the Contract Sum or Contract Time.

1.5 ARTICLE 4 - BIDDING PROCEDURES

A. 4.1 - Preparation of Bids:

- a. Bids shall include sales and use taxes. Contractors shall show separately with each monthly payment application the sales and use taxes paid by them and their subcontractors in the form indicated. Reimbursement of sales and use taxes, if any, shall be applied for by Owner for the sole benefit of Owner.
- b. Owner may elect to disqualify a bid due to failure to submit a bid in the form requested, failure to bid requested alternates or unit prices, failure to complete entries in all blanks in the Bid Form, or inclusion by the Bidder of any alternates, conditions, limitations or provisions not called for.

B. 4.2 - Submission of Bids:

- a. Include Bidder's Contractor License Number applicable in Project jurisdiction on the face of the sealed bid envelope.

C. 4.3 - Modification or Withdrawal of Bids:

- a. Such modifications to or withdrawal of a bid may only be made by persons authorized to act on behalf of the Bidder. Authorized persons are those so identified in the Bidder's corporate bylaws, specifically empowered by the Bidder's charter or similar legally binding document acceptable to Owner, or by a power of attorney, signed and dated, describing the scope and limitations of the power of attorney. Make such documentation available to Owner at the time of seeking modifications or withdrawal of the Bid.
- b. Owner will consider modifications to a bid written on the sealed bid envelope by authorized persons when such modifications comply with the following: the modification is indicated by a percent or stated amount to be added to or deducted from the Bid; the amount of the Bid itself is not made known by the modification; a signature of the authorized person, along with the time and date of the modification, accompanies the modification. Completion of an unsealed bid form, awaiting final figures from the Bidder,



does not require power of attorney due to the evidenced authorization of the Bidder implied by the circumstance of the completion and delivery of the Bid.

- D. 4.4 - Subcontractors, Suppliers, and Manufacturers List Bid Supplement:
- a. Provide list of all subcontractors, and major suppliers, and major manufacturers furnishing or installing products. Do not change subcontractors, suppliers, and manufacturers from those submitted without approval of Architect.
- E. 4.5 - Contractor's Qualification Statement:
- a. Submit Contractor's Qualification Statement outlining the following.
 - 1) Record of completion of similar projects in scope, size, and budget.
 - 2) Qualifications of the Bidder's proposed Project staff and proposed subcontractors.
 - 3) Ability to complete the Project within the Project schedule.
 - 4) Record of compliance with licensing requirements.
 - 5) Record of and number of current claims and disputes and the status of their resolution.

1.6 ARTICLE 5 - CONSIDERATION OF BIDS

- A. 5.1 - Rejection of Bids:
- a. Owner reserves the right to reject a bid based on Owner's and Architect's evaluation of qualification information submitted following opening of bids. Owner's evaluation of the Bidder's qualifications will include: status of licensure and record of compliance with licensing requirements, record of quality of completed work, record of and number of current claims and disputes and the status of their resolution, and qualifications of the Bidder's proposed Project staff and proposed subcontractors.

1.7 ARTICLE 6 - PERFORMANCE BOND AND PAYMENT BOND

- A. 6.1 - Bond Requirements:
- a. Both a Performance Bond and a Payment Bond will be required, each in an amount equal to 100 percent of the Contract Sum.
- B. 6.2 - Time of Delivery and Form of Bonds:
- a. The Bidder shall deliver the required bonds to Owner no later than 10 days after the date of Notice of Intent to Award and no later than the date of execution of the Contract, whichever occurs first. Owner may deem the



failure of the Bidder to deliver required bonds within the period of time allowed a default.

- b. Bonds shall be executed and be in force on the date of the execution of the Contract.

1.8 ARTICLE 7 - FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

- A. AIA A101 – 2017 Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

1.9 ARTICLE 8 - EXECUTION OF THE CONTRACT

1. Subsequent to the Notice of Intent to Award, and within 10 days after the prescribed Form of Agreement is presented to the Awardee for signature, the Awardee shall execute and deliver the Agreement to Owner through the Architect, in such number of counterparts as Owner may require.
2. Owner may deem as a default the failure of the Awardee to execute the Contract and to supply the required bonds when the Agreement is presented for signature within the period of time allowed.
3. Unless otherwise indicated in the Procurement and Contracting Documents or the executed Agreement, the date of commencement of the Work shall be the date of the executed Agreement or the date that the Bidder is obligated to deliver the executed Agreement and required bonds to Owner.
4. In the event of a default, Owner may declare the amount of the Bid security forfeited and elect to either award the Contract to the next responsible bidder or re-advertise for bids.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 002213



DOCUMENT 003113 - PRELIMINARY SCHEDULES

PART 1 - GENERAL

1.1 PROJECT SCHEDULE

- A. This Document is part of the Procurement and Contracting Requirements for Project. They provide Owner's information for Bidders' convenience and are intended to supplement rather than serve in lieu of Bidders' own investigations. They are made available for Bidders' convenience and information, but do not affect Contract Time requirements. This Document is not part of the Contract Documents.
- B. Project schedule including design and construction milestones:
1. City of Hailey Design Review Submittal: April 7th, 2023
 2. City of Hailey Permit Review Submittal: February 6th, 2024
 3. First Advertisement of Bid: February 14th, 2024
 4. Pre-Bid Conference: February 23rd, 2024
 5. Bid Date: April 15th, 2024
 6. Notice of Intent to Award: April 25th, 2024
 7. Commencement of Work: May 20th, 2024
 8. Certificate of Occupancy: December 20th, 2024
- C. Related Requirements:
1. Document 004113 "Bid Form – Stipulated Sum (Single-Prime Contract)" for Contract Time.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 003113



DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

PART 1 - GENERAL

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: City of Hailey Water Division Office Building.
- C. Project Location: 4297 Glenbrook Drive, Hailey, Idaho.
- D. Owner: City of Hailey.
- E. Architect: Bliss Architecture
- F. Architect Project Number: 202211.

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Bliss Architecture and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. For the stipulated sum of: _____ Dollars
(\$_____).

1.3 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. Bid Guarantee _____ Dollars
(\$_____).



- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 230 calendar days.

1.5 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

- 1. Addendum No. 1, dated _____.
- 2. Addendum No. 2, dated _____.
- 3. Addendum No. 3, dated _____.
- 4. Addendum No. 4, dated _____.

1.6 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
 - 1. Bid Form Supplement - Alternates.
 - 2. Bid Form Supplement - Bid Bond Form (AIA Document A310-2010).

1.7 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed Public Works Contractor, for the type of work proposed, in the State of Idaho, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.8 SUBMISSION OF BID

- A. Respectfully submitted this ____ day of _____, 2024.
- B. Submitted By: _____ (Name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed By: _____ (Type or print)



name).

E. Title: _____ (Owner/Partner/President/Vice President).

F. Witnessed By: _____ (Handwritten signature).

G. Attest: _____ (Handwritten signature).

H. By: _____ (Type or print name).

I. Title: _____ (Corporate Secretary or Assistant Secretary).

J. Street Address: _____.

K. City, State, Zip: _____.

L. Phone: _____.

M. Public Works License No.: _____.

N. Federal ID No.: _____ (Affix Corporate Seal Here).

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 004113



DOCUMENT 004313 - BID SECURITY FORMS

PART 1 - GENERAL

1.1 BID FORM SUPPLEMENT

- A. A completed bid bond form is required to be attached to the Bid Form.

1.2 BID BOND FORM

- A. AIA Document A310-2010 "Bid Bond" is the form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.
- B. Copies of AIA standard forms may be obtained from The American Institute of Architects; <https://www.aiacontracts.org/>; email: docspurchases@aia.org; (800) 942-7732.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 004313



DOCUMENT 004323 - ALTERNATES FORM

PART 1 - GENERAL

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: City of Hailey Water Division Office Building.
- C. Project Location: 4297 Glenbrook Drive, Hailey, Idaho.
- D. Owner: City of Hailey.
- E. Architect: Bliss Architecture.
- F. Architect Project Number: 202211.

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.

1.3 DESCRIPTION

- A. The undersigned Bidder proposes the amount below be added to or deducted from the Base Bid if particular alternates are accepted by Owner. Amounts listed for each alternate include costs of related coordination, modification, or adjustment.
 - 1. Stipulated Sum Contract: Alternate price given below includes adjustment to Contractor's Fee.
- B. If the alternate does not affect the Contract Sum, the Bidder shall indicate "NO CHANGE."
- C. If the alternate does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."
- D. The Bidder shall be responsible for determining from the Contract Documents the affects of each alternate on the Contract Time and the Contract Sum.
- E. Owner reserves the right to accept or reject any alternate, in any order, and to award or amend the Contract accordingly within 60 days of the Notice of Award unless otherwise indicated in the Contract Documents.
- F. Acceptance or non-acceptance of any alternates by the Owner shall have no affect on



the Contract Time unless the "Schedule of Alternates" Article below provides a formatted space for the adjustment of the Contract Time.

1.4 SCHEDULE OF ALTERNATES

A. Alternate No. 1:

- 1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
- 2. _____ Dollars
(\$_____).

B. Alternate No. 2:

- 1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
- 2. _____ Dollars
(\$_____).

C. Alternate No. 3:

- 1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
- 2. _____ Dollars
(\$_____).

1.5 SUBMISSION OF BID SUPPLEMENT

- A. Respectfully submitted this ___ day of _____, 2024.
- B. Submitted By: _____ (Insert name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed By: _____ (Type or print name).
- E. Title: _____ (Owner/Partner/President/Vice President).

PART 2 - PRODUCTS (Not Used)
PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 004323



DOCUMENT 006000 - PROJECT FORMS

PART 1 - GENERAL

1.1 FORM OF AGREEMENT AND GENERAL CONDITIONS

- A. The following form of Owner/Contractor Agreement and form of the General Conditions shall be used for Project:
1. AIA Document A101-2017 "Standard Form of Agreement between Owner and Contractor Where the Basis of Payment is a Stipulated Sum."
 2. AIA Document A101-2017 Exhibit A Insurance and Bonds
 3. The General Conditions for Project are AIA Document A201-2017 "General Conditions of the Contract for Construction."

PART 2 - EXECUTION (Not Used)

END OF SECTION 006000

Instructions to Bidders

for the following Project:
(Name, location, and detailed description)

City of Hailey Water Division Office Building
4297 Glenbrook Dr.
Hailey, ID 83333
Project Description: The Project consists of a 4,820 sq. ft., 2-story, pre-engineered metal building. The First Floor consists of office use, vehicle storage, and maintenance shop space. The Second Floor consists of mezzanine storage with 2 residential 1-bedroom employee apartments.

THE OWNER:
(Name, legal status, address, and other information)

City of Hailey
Public Works Department
115 S. Main St., Suite H
Hailey, ID 83333

THE ARCHITECT:
(Name, legal status, address, and other information)

Bliss Architecture Inc.
Errin Bliss, AIA
errin@blissarchitecture.com
(208) 721-7424

TABLE OF ARTICLES

- 1 DEFINITIONS
- 2 BIDDER'S REPRESENTATIONS
- 3 BIDDING DOCUMENTS
- 4 BIDDING PROCEDURES
- 5 CONSIDERATION OF BIDS
- 6 POST-BID INFORMATION
- 7 PERFORMANCE BOND AND PAYMENT BOND
- 8 ENUMERATION OF THE PROPOSED CONTRACT DOCUMENTS

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

FEDERAL, STATE, AND LOCAL LAWS MAY IMPOSE REQUIREMENTS ON PUBLIC PROCUREMENT CONTRACTS. CONSULT LOCAL AUTHORITIES OR AN ATTORNEY TO VERIFY REQUIREMENTS APPLICABLE TO THIS PROCUREMENT BEFORE COMPLETING THIS FORM.

It is intended that AIA Document G612[™]-2017, Owner's Instructions to the Architect, Parts A and B will be completed prior to using this document.

ARTICLE 1 DEFINITIONS

§ 1.1 Bidding Documents include the Bidding Requirements and the Proposed Contract Documents. The Bidding Requirements consist of the advertisement or invitation to bid, Instructions to Bidders, supplementary instructions to bidders, the bid form, and any other bidding forms. The Proposed Contract Documents consist of the unexecuted form of Agreement between the Owner and Contractor and that Agreement's Exhibits, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, all Addenda, and all other documents enumerated in Article 8 of these Instructions.

§ 1.2 Definitions set forth in the General Conditions of the Contract for Construction, or in other Proposed Contract Documents apply to the Bidding Documents.

§ 1.3 Addenda are written or graphic instruments issued by the Architect, which, by additions, deletions, clarifications, or corrections, modify or interpret the Bidding Documents.

§ 1.4 A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

§ 1.5 The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents, to which Work may be added or deleted by sums stated in Alternate Bids.

§ 1.6 An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from, or that does not change, the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.

§ 1.7 A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, as described in the Bidding Documents.

§ 1.8 A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

§ 1.9 A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment, or labor for a portion of the Work.

ARTICLE 2 BIDDER'S REPRESENTATIONS

§ 2.1 By submitting a Bid, the Bidder represents that:

- .1 the Bidder has read and understands the Bidding Documents;
- .2 the Bidder understands how the Bidding Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- .3 the Bid complies with the Bidding Documents;
- .4 the Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's observations with the requirements of the Proposed Contract Documents;
- .5 the Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception; and
- .6 the Bidder has read and understands the provisions for liquidated damages, if any, set forth in the form of Agreement between the Owner and Contractor.

ARTICLE 3 BIDDING DOCUMENTS

§ 3.1 Distribution

§ 3.1.1 Bidders shall obtain complete Bidding Documents, as indicated below, from the issuing office designated in the advertisement or invitation to bid, for the deposit sum, if any, stated therein.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall obtain Bidding Documents.)

Bidding Documents shall be distributed via email. No paper bidding copies will be provided and thus no deposit is required

§ 3.1.2 Any required deposit shall be refunded to Bidders who submit a bona fide Bid and return the paper Bidding Documents in good condition within ten days after receipt of Bids. The cost to replace missing or damaged paper documents will be deducted from the deposit. A Bidder receiving a Contract award may retain the paper Bidding Documents, and the Bidder's deposit will be refunded.

§ 3.1.3 Bidding Documents will not be issued directly to Sub-bidders unless specifically offered in the advertisement or invitation to bid, or in supplementary instructions to bidders.

§ 3.1.4 Bidders shall use complete Bidding Documents in preparing Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Bidding Documents.

§ 3.1.5 The Bidding Documents will be available for the sole purpose of obtaining Bids on the Work. No license or grant of use is conferred by distribution of the Bidding Documents.

§ 3.2 Modification or Interpretation of Bidding Documents

§ 3.2.1 The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the Architect of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to Section 3.2.2.

§ 3.2.2 Requests for clarification or interpretation of the Bidding Documents shall be submitted by the Bidder in writing and shall be received by the Architect at least seven days prior to the date for receipt of Bids.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall submit requests for clarification and interpretation.)

Requests for clarification or interpretation shall be submitted to the Architect via email

§ 3.2.3 Modifications and interpretations of the Bidding Documents shall be made by Addendum. Modifications and interpretations of the Bidding Documents made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3 Substitutions

§ 3.3.1 The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.

§ 3.3.2 Substitution Process

§ 3.3.2.1 Written requests for substitutions shall be received by the Architect at least ten days prior to the date for receipt of Bids. Requests shall be submitted in the same manner as that established for submitting clarifications and interpretations in Section 3.2.2.

§ 3.3.2.2 Bidders shall submit substitution requests on a Substitution Request Form if one is provided in the Bidding Documents.

§ 3.3.2.3 If a Substitution Request Form is not provided, requests shall include (1) the name of the material or equipment specified in the Bidding Documents; (2) the reason for the requested substitution; (3) a complete description of the proposed substitution including the name of the material or equipment proposed as the substitute, performance and test data, and relevant drawings; and (4) any other information necessary for an evaluation. The request shall include a statement setting forth changes in other materials, equipment, or other portions of the Work, including changes in the work of other contracts or the impact on any Project Certifications (such as LEED), that will result from incorporation of the proposed substitution.

§ 3.3.3 The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect's decision of approval or disapproval of a proposed substitution shall be final.

§ 3.3.4 If the Architect approves a proposed substitution prior to receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3.5 No substitutions will be considered after the Contract award unless specifically provided for in the Contract Documents.

§ 3.4 Addenda

§ 3.4.1 Addenda will be transmitted to Bidders known by the issuing office to have received complete Bidding Documents.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Addenda will be transmitted.)

Addenda will transmitted to Bidders via email

§ 3.4.2 Addenda will be available where Bidding Documents are on file.

§ 3.4.3 Addenda will be issued no later than four days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.

§ 3.4.4 Prior to submitting a Bid, each Bidder shall ascertain that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

ARTICLE 4 BIDDING PROCEDURES

§ 4.1 Preparation of Bids

§ 4.1.1 Bids shall be submitted on the forms included with or identified in the Bidding Documents.

§ 4.1.2 All blanks on the bid form shall be legibly executed. Paper bid forms shall be executed in a non-erasable medium.

§ 4.1.3 Sums shall be expressed in both words and numbers, unless noted otherwise on the bid form. In case of discrepancy, the amount entered in words shall govern.

§ 4.1.4 Edits to entries made on paper bid forms must be initialed by the signer of the Bid.

§ 4.1.5 All requested Alternates shall be bid. If no change in the Base Bid is required, enter “No Change” or as required by the bid form.

§ 4.1.6 Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder’s refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall neither make additional stipulations on the bid form nor qualify the Bid in any other manner.

§ 4.1.7 Each copy of the Bid shall state the legal name and legal status of the Bidder. As part of the documentation submitted with the Bid, the Bidder shall provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Bid shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further name the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached, certifying the agent’s authority to bind the Bidder.

§ 4.1.8 A Bidder shall incur all costs associated with the preparation of its Bid.

§ 4.2 Bid Security

§ 4.2.1 Each Bid shall be accompanied by the following bid security:

(Insert the form and amount of bid security.)

Bid Bond Form (AIA A310-2010) in the amount as specified in Section 1.3 Bid Security of the attached Bid Form

§ 4.2.2 The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and shall, if required, furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such Contract or fail to furnish such bonds if required, the amount

of the bid security shall be forfeited to the Owner as liquidated damages, not as a penalty. In the event the Owner fails to comply with Section 6.2, the amount of the bid security shall not be forfeited to the Owner.

§ 4.2.3 If a surety bond is required as bid security, it shall be written on AIA Document A310™, Bid Bond, unless otherwise provided in the Bidding Documents. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of an acceptable power of attorney. The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, beginning 60 days after the opening of Bids, withdraw its Bid and request the return of its bid security.

§ 4.3 Submission of Bids

§ 4.3.1 A Bidder shall submit its Bid as indicated below:

(Indicate how, such as by website, host site/platform, paper copy, or other method Bidders shall submit their Bid.)

Bids shall be submitted as instructed in the Invitation to Bid.

§ 4.3.2 Paper copies of the Bid, the bid security, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address, and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.

§ 4.3.3 Bids shall be submitted by the date and time and at the place indicated in the invitation to bid. Bids submitted after the date and time for receipt of Bids, or at an incorrect place, will not be accepted.

§ 4.3.4 The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

§ 4.3.5 A Bid submitted by any method other than as provided in this Section 4.3 will not be accepted.

§ 4.4 Modification or Withdrawal of Bid

§ 4.4.1 Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by notice to the party designated to receive the Bids. Such notice shall be received and duly recorded by the receiving party on or before the date and time set for receipt of Bids. The receiving party shall verify that replaced or withdrawn Bids are removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

§ 4.4.2 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids in the same format as that established in Section 4.3, provided they fully conform with these Instructions to Bidders. Bid security shall be in an amount sufficient for the Bid as resubmitted.

§ 4.4.3 After the date and time designated for receipt of Bids, a Bidder who discovers that it made a clerical error in its Bid shall notify the Architect of such error within two days, or pursuant to a timeframe specified by the law of the jurisdiction where the Project is located, requesting withdrawal of its Bid. Upon providing evidence of such error to the reasonable satisfaction of the Architect, the Bid shall be withdrawn and not resubmitted. If a Bid is withdrawn pursuant to this Section 4.4.3, the bid security will be attended to as follows:

(State the terms and conditions, such as Bid rank, for returning or retaining the bid security.)

Bid rank.

ARTICLE 5 CONSIDERATION OF BIDS

§ 5.1 Opening of Bids

If stipulated in an advertisement or invitation to bid, or when otherwise required by law, Bids properly identified and received within the specified time limits will be publicly opened and read aloud. A summary of the Bids may be made available to Bidders.

§ 5.2 Rejection of Bids

Unless otherwise prohibited by law, the Owner shall have the right to reject any or all Bids.

§ 5.3 Acceptance of Bid (Award)

§ 5.3.1 It is the intent of the Owner to award a Contract to the lowest responsive and responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents. Unless otherwise prohibited by law, the Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner's judgment, is in the Owner's best interests.

§ 5.3.2 Unless otherwise prohibited by law, the Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the lowest responsive and responsible Bidder on the basis of the sum of the Base Bid and Alternates accepted.

ARTICLE 6 POST-BID INFORMATION

§ 6.1 Contractor's Qualification Statement

Bidders to whom award of a Contract is under consideration shall submit to the Architect, upon request and within the timeframe specified by the Architect, a properly executed AIA Document A305™, Contractor's Qualification Statement, unless such a Statement has been previously required and submitted for this Bid.

§ 6.2 Owner's Financial Capability

A Bidder to whom award of a Contract is under consideration may request in writing, fourteen days prior to the expiration of the time for withdrawal of Bids, that the Owner furnish to the Bidder reasonable evidence that financial arrangements have been made to fulfill the Owner's obligations under the Contract. The Owner shall then furnish such reasonable evidence to the Bidder no later than seven days prior to the expiration of the time for withdrawal of Bids. Unless such reasonable evidence is furnished within the allotted time, the Bidder will not be required to execute the Agreement between the Owner and Contractor.

§ 6.3 Submittals

§ 6.3.1 After notification of selection for the award of the Contract, the Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, submit in writing to the Owner through the Architect:

- .1 a designation of the Work to be performed with the Bidder's own forces;
- .2 names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
- .3 names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.

§ 6.3.2 The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

§ 6.3.3 Prior to the execution of the Contract, the Architect will notify the Bidder if either the Owner or Architect, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or Architect has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder's option, withdraw the Bid or submit an acceptable substitute person or entity. The Bidder may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.

§ 6.3.4 Persons and entities proposed by the Bidder and to whom the Owner and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and Architect.

ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND

§ 7.1 Bond Requirements

§ 7.1.1 If stipulated in the Bidding Documents, the Bidder shall furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder.

§ 7.1.2 If the furnishing of such bonds is stipulated in the Bidding Documents, the cost shall be included in the Bid. If the furnishing of such bonds is required after receipt of bids and before execution of the Contract, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

§ 7.1.3 The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 7.1.4 Unless otherwise indicated below, the Penal Sum of the Payment and Performance Bonds shall be the amount of the Contract Sum.

(If Payment or Performance Bonds are to be in an amount other than 100% of the Contract Sum, indicate the dollar amount or percentage of the Contract Sum.)

N.A.

§ 7.2 Time of Delivery and Form of Bonds

§ 7.2.1 The Bidder shall deliver the required bonds to Owner no later than 10 days after the date of Notice of Intent to Award and no later than the date of execution of the Contract, whichever occurs first.

§ 7.2.2 Unless otherwise provided, the bonds shall be written on AIA Document A312, Performance Bond and Payment Bond.

§ 7.2.3 The bonds shall be dated on or after the date of the Contract.

§ 7.2.4 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

ARTICLE 8 ENUMERATION OF THE PROPOSED CONTRACT DOCUMENTS

§ 8.1 Copies of the proposed Contract Documents have been made available to the Bidder and consist of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor (Draft Copy).

(Paragraph Deleted)

- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds (Draft Copy).

(Paragraph Deleted)

- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction (Draft Copy).

(Paragraph Deleted)

(Paragraphs Deleted)

.5 Drawings

Number	Title	Date
A000	Cover Sheet	02/01/2024
<i>(Paragraph Deleted)</i>		
AS101	Overall Architectural Site Plan	02/01/2024
AS102	Architectural Site Plan	02/01/2024
AS103	Staging & Contractor Parking Plan	02/01/2024
LS101	Landscape Site Plan	02/01/2024
ES101	Electrical Lighting Site Plan	02/01/2024
A001	Code Study Plan	02/01/2024
A002	Partition Types	02/01/2024
A003	Typ. ADA Clearances & Mounting Heights	02/01/2024
A101	First Floor Plan	02/01/2024
A102	Second Floor Plan	02/01/2024
A111	First Floor Reflected Ceiling Plan	02/01/2024
A112	Second Floor Reflected Ceiling Plan	02/01/2024
A121	Roof Plan	02/01/2024
A122	Roof Details	02/01/2024
A201	Building Elevations	02/01/2024
A202	Building Elevations	02/01/2024
A301	Building Sections	02/01/2024
A302	Building Sections	02/01/2024
A401	Wall Sections	02/01/2024
A401	Wall Sections	02/01/2024

A411	Enlarged Plans & Section at Stair 1	02/01/2024
A412	Enlarged Plans & Section at Stair 2	02/01/2024
A413	Stair Details	02/01/2024
A501	Enlarged Plans & Interior Elevations	02/01/2024
A601	Door Schedule & Door & Window Types	02/01/2024
A611	Finish Schedule & Finish Specs	02/01/2024
A701	Millwork Details	02/01/2024
S1	General Structural Notes	02/01/2024
S1.1	Standard Details & Schedules	02/01/2024
S1.2	Standard Details & Schedules	02/01/2024
S2	Foundation Plan	02/01/2024
S3	Upper Floor Framing Plan	02/01/2024
S4	Shear Wall Plan	02/01/2024
SD-1	Structural Details	02/01/2024
SD-2	Structural Details	02/01/2024
M-1	First Floor HVAC Plan	02/01/2024
M-2	Second Floor HVAC Plan	02/01/2024
M-3	Mechanical Schedules and Compliance	02/01/2024
M-4	Mechanical Details	02/01/2024
P-1	First Floor Waste and Vent Plan	02/01/2024
P-2	Second Floor Waste and Vent Plan	02/01/2024

P-3	First Floor Water and Gas Plan	02/01/2024
P-4	Second Floor Water and Gas Plan	02/01/2024
P-5	Plumbing Fixture Schedule and Details	02/01/2024
E-1	First Floor Power Plan	02/01/2024
E-2	Second Floor Power Plan	02/01/2024
E-3	First Floor Lighting Plan	02/01/2024
E-4	Second Floor Lighting Plan	02/01/2024
E-5	Electrical Schedules and Compliance	02/01/2024
E-6	Electrical Details and Single Line	02/01/2024
SE-1	Site Electrical Plan	02/01/2024
C0.10	Civil Cover Sheet	02/01/2024
C0.20	Partial Topographic Map	02/01/2024
C0.30	Site Demolition Plan	02/01/2024
C1.00	Site Geometry Plan	02/01/2024
C2.00	Detail Sheet	02/01/2024
C2.01	Detail Sheet	02/01/2024
C2.10	Site Grading, Drainage, and Utility Plan	02/01/2024

.7 Addenda:

Number
T.B.D.

Date

Pages

(Paragraph Deleted)

(Paragraph Deleted)

(Paragraph Deleted)

|
|
| (Table Deleted)

|
| (Table Deleted)

- .9 Other documents listed below:
(List here any additional documents that are intended to form part of the Proposed Contract Documents.)

| Geotechnical Report prepared by Strata, signed and dated January 25th, 2024



AIA[®] Document A101[™] – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the _____ day of _____ in the year _____
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

and the Contractor:
(Name, legal status, address and other information)

for the following Project:
(Name, location and detailed description)

The Architect:
(Name, legal status, address and other information)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101[™]-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement.

AIA Document A201[™]-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Sample

The Owner and Contractor agree as follows.

Init.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

- Not later than () calendar days from the date of commencement of the Work.

By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be (\$), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
------	-------

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ 4.3 Allowances, if any, included in the Contract Sum: (Identify each allowance.)

Item	Price
------	-------

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
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§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the day of the month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than () days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

§ 5.1.7.1.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

_____ % _____

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

§ 8.3 The Contractor’s representative:

(Name, address, email address, and other information)

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
--------	-------	------

.6 Specifications

Section	Title	Date	Pages
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.7 Addenda, if any:

Number	Date	Pages
--------	------	-------

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

- AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages
-------	------	-------

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

CONTRACTOR (Signature)

(Printed name and title)

(Printed name and title)



AIA Document A101™ – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the _____ day of _____ in the year _____

(In words, indicate day, month and year.)

for the following **PROJECT:**

(Name and location or address)

THE OWNER:

(Name, legal status and address)

THE CONTRACTOR:

(Name, legal status and address)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201™–2017, General Conditions of the Contract for Construction. Article 11 of A201™–2017 contains additional insurance provisions.

TABLE OF ARTICLES

- A.1 GENERAL
- A.2 OWNER’S INSURANCE
- A.3 CONTRACTOR’S INSURANCE AND BONDS
- A.4 SPECIAL TERMS AND CONDITIONS

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER’S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor’s request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

§ A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner’s usual general liability insurance.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk “all-risks” completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner’s

property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

(Indicate below the cause of loss and any applicable sub-limit.)

Cause of Loss	Sub-Limit
---------------	-----------

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect’s and Contractor’s services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit
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§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner’s occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, “all-risks” property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.

The Owner shall purchase and maintain the insurance selected and described below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

- § A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.
- § A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.
- § A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.
- § A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.
- § A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.
- § A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.
- § A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

§ A.2.5 Other Optional Insurance.

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

- § A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information.
(Indicate applicable limits of coverage or other conditions in the fill point below.)

- § A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than _____ (\$) each occurrence, _____ (\$) general aggregate, and _____ (\$) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal injury and advertising injury;
- .3 damages because of physical damage to, or destruction of, tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the work involves such hazards.
- .11 Claims related to explosion, collapse, and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than _____ (\$__) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than _____ (\$__) each accident, _____ (\$__) each employee, and _____ (\$__) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than _____ (\$__) per claim and _____ (\$__) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than _____ (\$__) per claim and _____ (\$__) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than _____ (\$__) per claim and _____ (\$__) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than _____ (\$__) per claim and _____ (\$__) in the aggregate.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than _____ (\$__) per claim and _____ (\$__) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

- § A.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below.

(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)

- § A.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than _____ (\$__) per claim and _____ (\$__) in the aggregate, for Work within fifty (50) feet of railroad property.
- § A.3.3.2.3 Asbestos Abatement Liability Insurance**, with policy limits of not less than _____ (\$__) per claim and _____ (\$__) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.
- § A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.
- § A.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.
- § A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage

Limits

§ A.3.4 Performance Bond and Payment Bond

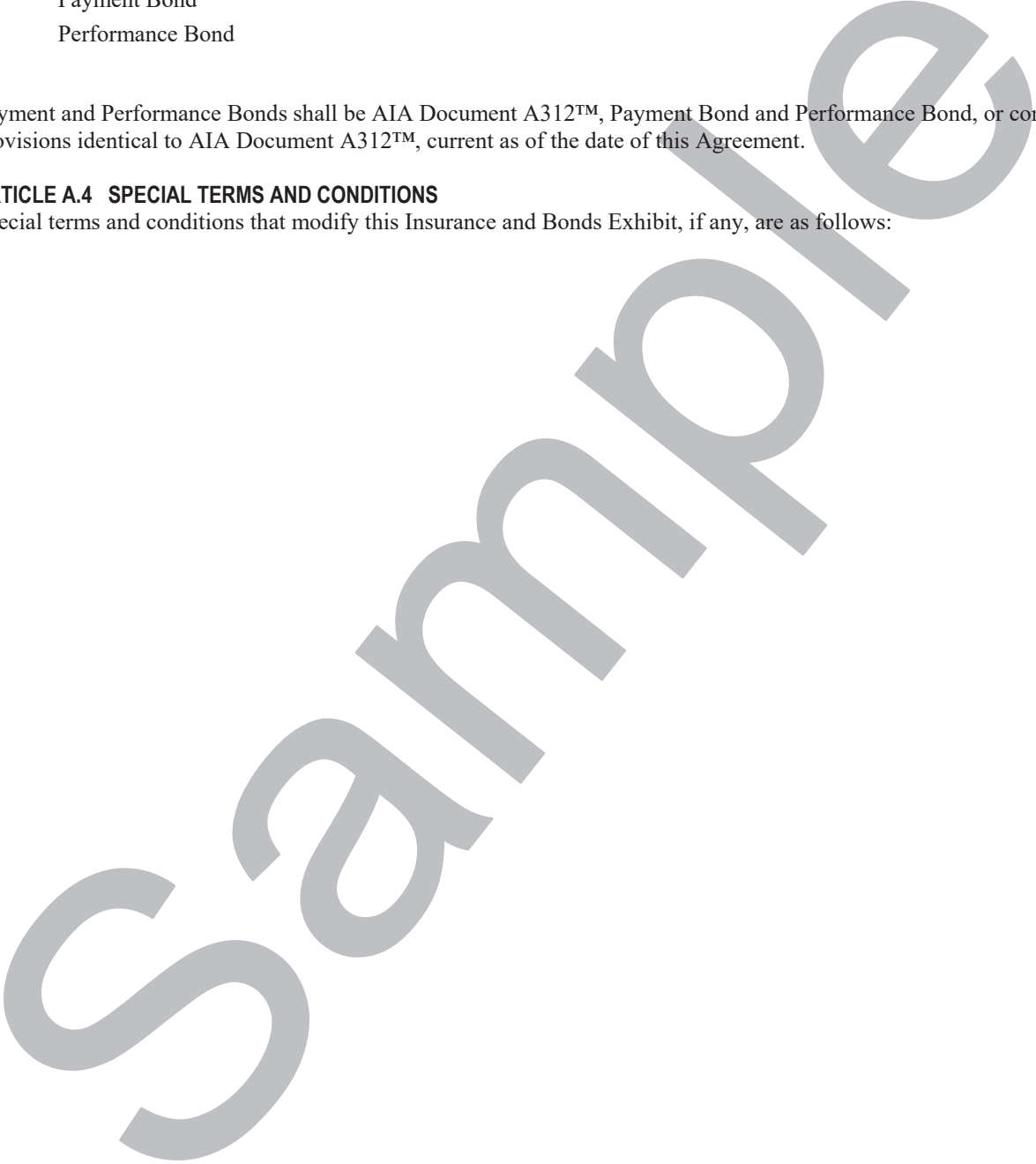
The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum (\$0.00)
Payment Bond	
Performance Bond	

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Preliminary Plat Application by CK Property Group, LLC, represented by Opal Engineering and Pivot North, wherein the parcel located at 317 North River Street (Lots 1-3, Block 54, Hailey Townsite) is subdivided into ten (10) sublots for a townhouse development, to be known as MID RVR Townhomes. This project is located along the public streets of Silver Street and River Street within the Business (B), Townsite Overlay (TO), and Downtown Residential Overlay (DRO) Zoning Districts.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code N/A
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: The Council unanimously approved the proposed Preliminary Plat Application wherein Lots 1, 2, and 3, Block 54, Hailey Townsite would be subdivided into ten (10) townhome sublots, located within Section 9, T.2 N, R.18 E, B.M., City of Hailey. Each subplot is proposed to range in size from 707 square feet to 905 square feet and will host a three-story, three (3) bedroom townhouse unit. 1,188 square feet of open space ("Parcel B") is also proposed to be platted, benefiting the development, which is to be known as MID RVR Townhomes.

On December 4, 2023, the Hailey Planning and Zoning Commission recommended approval for the proposed Preliminary Plat Application – or, subdividing the land into ten (10) townhouse sublots, and if approved, the new subdivision would be developed, recorded, and named MID RVR Townhomes.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Administrator	<input checked="" type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input checked="" type="checkbox"/> Planning	<input checked="" type="checkbox"/> Fire Dept.	<input type="checkbox"/> Finances
<input type="checkbox"/> Safety Committee	<input checked="" type="checkbox"/> P & Z Commission	<input type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Streets	<input checked="" type="checkbox"/> Public Works, Parks	<input type="checkbox"/> Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion Language:

Approval: Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Preliminary Plat Application by CK Property Group, LLC, represented by Opal Engineering and Pivot North, wherein the parcel located at 317 North River Street (Lots 1-3, Block 54, Hailey Townsite) is subdivided into ten (10) sublots for a townhouse development, to be known as MID RVR Townhomes. This project is located along the public streets of Silver Street and River Street within the Business (B), Townsite Overlay (TO), and Downtown Residential Overlay (DRO) Zoning Districts.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____ City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____
Copies (all info.): Copies Instrument # _____

FINDINGS OF FACT, CONCLUSIONS OF LAW, AND DECISION

On January 22, 2024, the Hailey City Council considered and approved the Preliminary Plat Application by CK Property Group, LLC, represented by Opal Engineering and Pivot North, wherein one (1) lot is subdivided into ten (10) sublots for a townhouse development. This project is located along the public streets of Silver Street and River Street within the Business (B), Townsite Overlay (TO), and Downtown Residential Overlay (DRO) Zoning Districts. This project is in tandem with a multifamily Design Review Application and is to be known as MID RVR.

FINDINGS OF FACT

Notice: Notice for the public hearing was published in the Idaho Mountain Express on January 2, 2024 and mailed to property owners within 300 feet on January 2, 2024. No additional notices were sent, or publications made.

Background: On November 1, 2023, the Applicant submitted a Preliminary Plat Application to convert Lots 1, 2, and 3, Block 54, Hailey Townsite into ten (10) townhome sublots, located within Section 9, T.2 N, R.18 E, B.M., City of Hailey. This subdivision shall be known as MID RVR Townhomes. Each sublot is proposed to range in size from 707 square feet to 905 square feet and will host a three-story, three (3) bedroom townhouse unit. 1,188 square feet of open space (“Parcel B”) is also proposed to be platted, benefiting MID RVR Townhomes.

Procedural History: The Applicant submitted their Preliminary Plat Application for MID RVR Townhomes on November 2, 2023, and it was certified complete on November 2, 2023. A public hearing before the Planning and Zoning Commission was held on December 4, 2023, and a public hearing before the Hailey City Council was held on January 22, 2024, both in Hailey City Hall Council Chambers and virtually via Microsoft Teams.

Reasoned Statement: These Findings of Fact, Conclusions of Law, and Decision (“Findings”) represent the summary, and majority opinion of the determinative body of the City of Hailey pursuant to Idaho Code. These Findings represent a final decision, after extensive on-the-record deliberations, as more completely documented in the Minutes therefore, and the recordings thereof. These Findings represent a unanimous approval of the Hailey City Council, after deliberations on each of the criteria detailed herein below.

Notably, the primary issue of concern with this application was the provision of the minimum number of onsite parking spaces, or one (1) onsite parking space per residential unit. While of concern, the onsite parking spaces provided comply with the standards of criteria noted herein, and ultimately, the standards and criteria for approval were found to be satisfied.

Standards of Evaluation for a Subdivision				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.06.050	Complete Application
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Department Comments	Engineering: <ul style="list-style-type: none"> • <i>Public Works Staff have reviewed the proposed application. Any issues, questions, or concerns will be thoroughly reviewed and</i>

				discussed with the Applicant prior to final design.
				Fire/Safety: No comments.
				Water and Sewer: <ul style="list-style-type: none"> All proposed trees must be planted at least 5' from water meter vaults, and all other bushes/shrubs must be planted at least 2' from water meter vaults to allow servicing access. Streetlights may need to be relocated, so that they are not placed directly above water main and valves. The Applicant shall receive Public Works Division approval on streetlight placement, prior to Final Plat approval. This has been made a Condition of Approval. The Applicant will not be able to reuse the existing meter vault. The Applicant shall purchase and install a new meter vault, suitable for site use and capacity. This has been made a Condition of Approval. Clusters of water service lines and meter vaults must be adequately separated from one another, so that servicing may occur for interior service lines. The Applicant shall re-submit a site plan that shows separation, approved by the Water Division Manager, of the four (4) meter vaults located in the northwest corner of the property. This has been made a Condition of Approval. The installer of the sewer shall be responsible for redirecting flow of sewer contents when they tap into the mainline for the new manhole on the existing sewer line. This has been made a Condition of Approval. <p><i>Finding: Compliance. These standards will be met.</i></p>
				Building: No comments.
				Streets: No comments.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.010 Development Standards	Applicability: The configuration and development of proposed subdivisions shall be subject to and meet the provisions and standards found in this Title, the Zoning Title and any other applicable Ordinance or policy of the City of Hailey and shall be in accordance with general provisions of the Comprehensive Plan.
			Staff Comments	<i>Please refer to the specific standards as noted herein.</i>
16.04.020: Streets:				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
			16.04.020	Streets: Streets shall be provided in all subdivisions where necessary to provide access and shall meet all standards below.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.	Development Standards: All streets in the subdivision must be platted and developed with a width, alignment, and improvements such that the street is adequate to safely accommodate existing and anticipated vehicular and pedestrian traffic and meets City standards. Streets shall be aligned in such a manner as to provide through, safe and efficient access from and to adjacent developments and properties and shall provide for the integration of the proposed streets with the existing pattern.
			Staff Comments	<i>N/A –The project proposed here does not include any new streets.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	Cul-De-Sacs; Dead-End Streets: Cul-de-sacs or dead-end streets shall be allowed only if connectivity is not possible due to surrounding topography or existing platted development. Where allowed, such cul-de-sacs or dead-end

				streets shall comply with all regulations set forth in the IFC and other applicable codes and ordinances. Street rights-of-way extended into unplatted areas shall not be considered dead end streets.
			Staff Comments	<i>N/A – No cul-de-sacs nor dead-end streets are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C.	Access: More than one access may be required based on the potential for impairment of a single access by vehicle congestion, terrain, climatic conditions or other factors that could limit access.
			Staff Comments	<i>N/A – Each of the proposed townhouse units will be accessed via an interior parking access lane, which connects to Silver Street to the north of the parcel. The proposed parking access lane complies with the International Fire Code, and no additional access points are required.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D.	Design: Streets shall be laid out so as to intersect as nearly as possible at right angles and no street shall intersect any other street at less than eighty (80) degrees. Where possible, four-way intersections shall be used. A recommended distance of 500 feet, with a maximum of 750 feet, measured from the center line, shall separate any intersection. Alternatively, traffic calming measures including but not limited to speed humps, speed tables, raised intersections, traffic circles or roundabouts, meanderings, chicanes, chokers, and/or neck-downs shall be a part of the street design. Alternate traffic calming measures may be approved with a recommendation by the City Engineer. Three-way intersections shall only be permitted where most appropriate or where no other configuration is possible. A minimum distance of 150 feet, measured from the center line, shall separate any 2 three-way intersections.
			Staff Comments	<i>N/A – No streets are proposed, only a single parking access lane from Silver Street to the interior of the lot.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E.	Centerlines: Street centerlines which deflect more than five (5) degrees shall be connected by a curve. The radius of the curve for the center line shall not be more than 500 feet for an arterial street, 166 feet for a collector street and 89 feet for a residential street. Alternatively, traffic calming measures including but not limited to speed humps, speed tables, raised intersections, traffic circles or roundabouts, meanderings, chicanes, chokers, and/or neck-downs shall be a part of the street design. Alternate traffic calming measures may be approved with a recommendation by the City Engineer.
			Staff Comments	<i>N/A – No public streets nor traffic calming measures are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F.	Width: Street width is to be measured from property line to property line. The minimum street width, unless specifically approved otherwise by the Council, shall be as specified in City Standards for the type of street.
			Staff Comments	<i>N/A – No public streets are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	G.	Roadways: Roadway, for the purpose of this section, shall be defined as the area of asphalt from curb face to curb face or edge to edge. Roadway includes areas for vehicle travel and may include parallel or angle in parking areas. The width of roadways shall be in accordance with the adopted City Standards for road construction.
			Staff Comments	<i>N/A – No roadways are proposed.</i>

				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	H.	Road Grades: Road Grades shall be at least two percent (2%) and shall not generally exceed six percent (6%). Grade may exceed 6%, where necessary, by 1% (total 7%) for no more than 300 feet or 2% (total 8%) for no more than 150 feet. No excess grade shall be located within 200 feet of any other excess grade nor there any horizontal deflection in the roadway greater than 30 degrees within 300 feet of where the excess grade decreases to a 2% slope.
			Staff Comments	<i>N/A – No new road grades are proposed. The public streets are existing and meet City Standards.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I.	Runoff: The developer shall provide storm sewers and/or drainage areas of adequate size and number to contain any runoff within the streets in the subdivision in conformance with the applicable Federal, State and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by City Staff and shall meet the approval of the City Engineer. Developer shall provide a copy of EPA’s “NPDES General Permit for Storm water Discharge from Construction Activity” for all construction activity affecting more than one acre.
			Staff Comments	<i>The Applicant is proposing the construction of two (2) new drywells, one (1) connected catch basin, one (1) trench drain, and one (1) landscape drywell. Permit acquisition for all drywells has been made a Condition of Approval, as noted previously in this report. Drainage plans have been reviewed by City Staff and have been given approval by the City Engineer.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	J.	Signage: The developer shall provide and install all street and traffic control signs in accordance with City Standards.
			Staff Comments	<i>The Applicant plans to install street signage at the corner of Silver and River, as well as “Reserved Parking” signage for the ADA parking stall, proposed for the River Street right-of-way improvements. Submitted civil plans show signage to be installed to City of Hailey Standards.</i>
				<i>Finding: Compliance. This standard will be met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	K.	Dedication; Names: All streets and alleys within any subdivision shall be dedicated for public use, except as provided herein. New street names (public and private) shall not be the same or similar to any other street names used in Blaine County.
			Staff Comments	<i>N/A – No new streets nor alleys are proposed.</i>
				<i>Finding: Compliance. This standard has been met.</i>
			L.	Private Streets:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 1.	Private streets may be allowed (a) to serve a maximum of five (5) residential dwelling units, (b) within Planned Unit Developments, or (c) within commercial developments in the Business, Limited Business, Neighborhood Business, Light Industrial, Technological Industry, and Service Commercial Industrial districts. Private streets are allowed at the sole discretion of the Council, except that no Arterial or Major Street, or Collector or Secondary Street may be private. Private streets shall have a minimum total width of 36 feet, shall be constructed to all other applicable City Standards including paving, and shall be maintained by an owner’s association.
			Staff Comments	<i>N/A – No private streets are proposed.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 2.	Private streets, wherever possible, shall provide interconnection with other public streets and private streets.

			Staff Comments	<i>N/A – No private streets are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 3.	The area designated for private streets shall be platted as a separate parcel according to subsection 16.04.060C below. The plat shall clearly indicate that the parcel is unbuildable except for public vehicular and public pedestrian access and ingress/egress, utilities or as otherwise specified on the plat.
			Staff Comments	<i>N/A – No private streets are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 4.	Private street names shall not end with the word “Road”, “Boulevard”, “Avenue”, “Drive” or “Street”. Private streets serving five (5) or fewer dwelling units shall not be named.
			Staff Comments	<i>N/A – No private streets are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 5.	Private streets shall have adequate and unencumbered 10-foot-wide snow storage easements on both sides of the street, or an accessible dedicated snow storage easement representing not less than twenty-five percent (25%) of the improved area of the private street. Private street snow storage easements shall not be combined with, or encumber, required on-site snow storage areas.
			Staff Comments	<i>N/A – No private streets are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L. 6.	Subdivisions with private streets shall provide two (2) additional parking spaces per dwelling unit for guest and/or overflow parking. These spaces may be located (a) within the residential lot (e.g., between the garage and the roadway), (b) as parallel spaces within the street parcel or easement adjacent to the travel lanes, (c) in a designated guest parking area, or (d) as a combination thereof. Guest/overflow parking spaces are in addition to the minimum number of parking spaces required pursuant to chapter 17.09 of this code. The dimension of guest/overflow parking spaces shall be no less than ten feet by twenty feet (10’x20’) if angle parking, or ten feet by twenty-four feet (10’x24’) if parallel. Guest overflow parking spaces shall be improved with asphalt, gravel, pavers, grass block, or another all-weather dustless surface. No part of any required guest/overflow parking spaces shall be utilized for snow storage.
			Staff Comments	<i>N/A – No private streets are proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
			M.	Driveways:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 1.	Driveways may provide access to not more than two (2) residential dwelling units. Where a parcel to be subdivided will have one lot fronting on a street, not more than one additional single-family lot accessed by a driveway may be created in the rear of the parcel. In such a subdivision, where feasible (e.g., no driveway already exists), both lots shall share access via a single driveway. Driveways shall not be named.
			Staff Comments	<i>The proposal includes one (1) parking access lane, which will service all townhouse units within the subdivision. Ingress/egress are achieved via this singular approach from Silver Street. The proposed access lane shall be managed by an HOA. This has been made a Condition of Approval.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	M. 2.	Driveways shall be constructed with an all-weather surface and shall have the following minimum roadway widths: a) Accessing one residential unit: twelve feet (12’)

				<p>b) Accessing two residential units: sixteen feet (16') No portion of the required fire lane width of any driveway may be utilized for parking, above ground utility structures, dumpsters or other service areas, snow storage or any other obstructions.</p>
			Staff Comments	<p><i>N/A. No individual driveways are proposed, only a single parking access lane interior to the site. Only one new curb cut is proposed off the public street, Silver Street, and parking access lane width is appropriate for the site. As previously stated, and listed as a Condition of Approval, the parking access lane shall be managed by an HOA.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	M. 3.	<p>Driveways longer than 150 feet must have a turnaround area approved by the Fire Department. Fire lane signage must be provided as approved by the Fire Department.</p>
			Staff Comments	<p><i>N/A – The proposed parking access lane does not exceed 150 feet.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 4.	<p>Driveways accessing more than one residential dwelling unit shall be maintained by an owner's association, or in accordance with a plat note.</p>
			Staff Comments	<p><i>While no individual driveways are proposed, the parking access lane shall be maintained by an HOA. This arrangement has been previously stated as a Condition of Approval.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 5.	<p>The area designated for a driveway serving more than one dwelling unit shall be platted as a separate unbuildable parcel, or as a dedicated driveway easement. Easements and parcels shall clearly indicate the beneficiary of the easement or parcel and that the property is unbuildable except for ingress/egress, utilities or as otherwise specified on the plat. A building envelope may be required in order to provide for adequate building setback.</p>
			Staff Comments	<p><i>The internal parking access lane has been platted as "Parcel A" on the MID RVR Preliminary Plat. Open space benefitting MID RVR and a Blanket Public Utility Easement existing across all sublots have been specified on the Plat. As this lot is zoned as Business (B), and no setback minimums exist, there is no concern regarding setbacks and building envelope.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. 6.	<p>No driveway shall interfere with maintenance of existing infrastructure and shall be located to have the least adverse impact on residential dwelling units, existing or to be constructed, on the lot the easement encumbers and on adjacent lots.</p>
			Staff Comments	<p><i>The residential approaches, facing the site's interior, are serviced by a communal parking access lane. This lane does not appear to interfere with maintenance of any existing infrastructure.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N.	<p>Parking Access Lane: A parking access lane shall not be considered a street but shall comply with all regulations set forth in the IFC and other applicable codes and ordinances.</p>
			Staff Comments	<p><i>The proposed parking access lane has been approved by the Fire Department and will be inspected for IFC compliance during the final plat inspections.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O.	<p>Fire Lanes: Required fire lanes, whether in private streets, driveways or parking access lanes, shall comply with all regulations set forth in the IFC and other applicable codes and ordinances.</p>

			Staff Comments	<p>The site plan for the parking access lane has been inspected by the Hailey Fire Department and appears to comply with all regulations set forth in the IFC and other applicable codes and ordinances.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
16.04.030: Sidewalks and Drainage Improvements				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Sidewalks and drainage improvements are required in all zoning districts and shall be located and constructed according to applicable City standards, except as otherwise provided herein.</p> <p>Staff Comments</p> <p>The Applicant is proposing comprehensive right-of-way improvements, including new sidewalks on the entirety of the property's Silver and River Street frontages, which currently do not exist. All property frontage along River Street will be developed according to the River Street Typical Section. In addition to sidewalks, improvements include enhancement of the existing separated bike lane, street trees, plantings, streetlights, a curb bulbout, and right-of-way parking spaces (5). One (1) catch basin/drywell feature for the right-of-way (Silver Street) is also proposed. All construction and installation will be completed according to City of Hailey standards.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>The length of sidewalks and drainage improvements constructed shall be equal to the length of the subject property line(s) adjacent to any public street or private street.</p> <p>Staff Comments</p> <p>See Section 16.04.030(A) for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<p>New sidewalks shall be planned to provide pedestrian connections to any existing and future sidewalks adjacent to the site.</p> <p>Staff Comments</p> <p>No sidewalks currently exist along the property's Silver and River Street frontages. The proposed sidewalk along River Street will provide future connection to the River Street Typical Section/Mobility Corridor at its full implementation. Sidewalk proposed for Silver Street will offer residents of MID RVR's western-most townhouse block connection to River Street, with residents of nearby River Lane possibly utilizing the sidewalk connection as well. A separated bike path currently exists along the property's River Street frontage, but this pathway has only been constructed in its most basic form. This project will improve the pathway through landscape buffering, in addition to the installation of streetlights.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D.	<p>Sites located adjacent to a public street or private street that are not currently through streets, regardless whether the street may provide a connection to future streets, shall provide sidewalks to facilitate future pedestrian connections.</p> <p>Staff Comments</p> <p>The site is adjacent to Silver Street, a public street that is not a through street. Sidewalks have been proposed for Silver Street, facilitating future pedestrian connections.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E.	<p>The requirement for sidewalk and drainage improvements are not required for any lot line adjustment.</p> <p>Staff Comments</p> <p>N/A – This is a Preliminary Plat Application for a new townhouse subdivision, this project involves more than a Lot Line Adjustment.</p>

				<i>Finding: Compliance. This standard has been met.</i>
16.04.040: Alleys and Easements				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
			A.	Alleys:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1.	Alleys shall be provided in all Business District and Limited Business District developments where feasible.
			Staff Comments	<i>While this project is located in the Business District (B), it is limited to a single parcel that does not span an entire block. Staff believe that construction of an alley is not feasible for this site, as it would require the re-platting/lot line vacations for five (5) adjacent parcels, each with different ownership. While an alley may benefit the area in the future, Staff do not wish to see this project pursue this at this time.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 2.	The minimum width of an alley shall be twenty-six (26') feet.
			Staff Comments	<i>N/A – No alleys are planned at this time.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 3.	All alleys shall be dedicated to the public or provide for public access.
			Staff Comments	<i>N/A – No alleys are planned at this time.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 4.	All infrastructures to be installed underground shall, where possible, be installed in the alleys platted.
			Staff Comments	<i>Alleys are not planned nor platted at this time. The proposed underground utilities are routed in the platted parking access lane, as well as across all sublots and parcels (Blanket Public Utility Easement, per Plat Note No. 6). East-facing units will have utilities installed from the River Street right-of-way.</i>
				<i>As noted in the Department Comments area of this Staff Report (Section 17.06.050), the four (4) water meter vaults in the northwest corner of the property will need to be separated, so that middle service lines can be properly accessed for maintenance and inspection. This request by the Water Division may result in the relocation of proposed water lines/meter vaults servicing the western units on the parcel. As noted in the Conditions of Approval for this Staff Report, connections from City water/wastewater are required to be approved by the Water/Wastewater Divisions, prior to Final Plat approval.</i>

		<input checked="" type="checkbox"/>	<p>A. 5.</p> <p>Alleys in commercial areas shall be improved with drainage as appropriate and which the design meets the approval of the City Engineer. The Developer shall provide storm sewers and/or drainage areas of adequate size and number to contain any runoff within the streets in the subdivision upon the property in conformance with the latest applicable Federal, State and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by City Staff and shall meet the approval of the City Engineer.</p> <p><i>Staff Comments</i></p> <p><i>N/A –Alleys are not planned for this parcel. However, the site’s internal parking access lane is planned to contain a trench drain and drywell. An additional drywell and catch basin are planned for the Silver Street right-of-way. Site drainage improvements appear to be appropriate for the site.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>	
		<input checked="" type="checkbox"/>	<p>A. 6.</p> <p>Dead-end alleys shall not be allowed.</p> <p><i>Staff Comments</i></p> <p><i>N/A – The proposed design does not include a dead-end alley.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>	
<input checked="" type="checkbox"/>		<input type="checkbox"/>	<p>A. 7.</p> <p>Where alleys are not provided, easements of not less than ten (10) feet in width may be required on each side of all rear and/or side lot lines (total width = 20 feet) where necessary for wires, conduits, storm or sanitary sewers, gas and water lines. Easements of greater width may be required along lines, across lots, or along boundaries, where necessary for surface drainage or for the extension of utilities.</p>	

			Staff Comments	<p>The proposed plat includes:</p> <ul style="list-style-type: none"> • A dedication of "Parcel A", a private road parcel to be owned and maintained by the Home Owner's Association. This represents the parking access lane mentioned throughout this Report. It shall be unbuildable and only allow vehicular and pedestrian access, ingress/egress, landscaping, and utilities. • A dedication of "Parcel B", open space to be owned and maintained by the home owner's association. It shall also be unbuildable, and only allow pedestrian access, ingress/egress, landscaping, and utilities. • A Blanket Public Utility Easement, existing across all sublots and Parcels. <p><u>Finding:</u> Compliance. This standard has been met.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>Easements. Easements, defined as the use of land not having all the rights of ownership and limited to the purposes designated on the plat, shall be placed on the plat as appropriate. Plats shall show the entity to which the easement has been granted. Easements shall be provided for the following purposes:</p>
			Staff Comments	<p>See Section 16.04.040.A.7 for explanation.</p> <p><u>Finding:</u> Compliance. This standard has been met.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 1.	<p>To provide access through or to any property for the purpose of providing utilities, emergency services, public access, private access, recreation, deliveries, or such other purpose. Any subdivision that borders on the Big Wood River shall dedicate a 20-foot-wide fisherman's access easement, measured from the Mean High-Water Mark, which shall provide for non-motorized public access. Additionally, in appropriate areas, an easement providing non-motorized public access through the subdivision to the river shall be required as a sportsman's access.</p>
			Staff Comments	<p>The easements have been explained in the prior Section 16.04.040.A.7. There is no need for a river access easement, as this site does not border the Big Wood River.</p> <p><u>Finding:</u> Compliance. This standard has been met.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	<p>To provide protection from or buffering for any natural resource, riparian area, hazardous area, or other limitation or amenity on, under, or over the land. Any subdivision that borders on the Big Wood River shall dedicate a one hundred (100) foot wide riparian setback easement, measured from the Mean High-Water Mark, upon which no permanent structure shall be built, in order to protect the natural vegetation and wildlife along the river bank and to protect structures from damage or loss due to river bank erosion. A twenty-five (25) foot wide riparian setback easement shall be dedicated adjacent to tributaries of the Big Wood River. Removal and maintenance of live or dead vegetation within the riparian setback easement is controlled by the applicable bulk requirement of the Flood Hazard Overlay District. The riparian setback easement shall be fenced off during any construction on the property.</p>
			Staff Comments	<p>N/A – No natural resource, riparian area, hazardous area or other limitation requires an easement, as specified above, for the proposed subdivision.</p> <p><u>Finding:</u> Compliance. This standard has been met.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 3.	<p>Snow storage areas shall be not less than twenty-five percent (25%) of parking, sidewalk and other circulation areas. No dimension of any snow storage area may be less than 10 feet. All snow storage areas shall be accessible and shall not be located over any above ground utilities, such as transformers.</p>

			Staff Comments	<i>N/A, as the Applicant has confirmed that snow will be hauled from the site. Finding: Compliance. This standard has been met.</i>
16.04.050: Blocks				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.04.050	Blocks: The length, width and shape of blocks shall be determined with due regard to adequate building sites suitable to the special needs of the type of use contemplated, the zoning requirements as to lot size and dimensions, the need for convenient access and safe circulation and the limitations and opportunities of topography.
			Staff Comments	<i>N/A – This subdivision and proposed plat involves an existing block. No new blocks are proposed. Finding: Compliance. This standard has been met.</i>
16.04.060: Lots				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.060	Lots: All lots shown on the subdivision plat must conform to the minimum standards for lots in the District in which the subdivision is planned. The City will generally not approve single-family residential lots larger than one-half (1/2) acre (21,780 square feet). In the event a single-family residential lot greater than one-half (1/2) acre is platted, irrigation shall be restricted to not more than one-half (1/2) acre, pursuant to Idaho Code §42-111, and such restriction shall be included as a plat note. District regulations are found in the Zoning Chapter.
			Staff Comments	<i>The minimum lot size and width for townhouse sublots in the Business (B) and Townsite Overlay (TO) districts, according to Hailey Municipal Code, is 0 square feet and 0 feet. Additionally, townhouse units in the TO district are permitted to have 0-foot setbacks. Based on these parameters, lot size requirements for this project have been met. Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.	If lots are more than double the minimum size required for the zoning district, the Developer may be required to arrange lots in anticipation of future re-subdivision and provide for future streets where necessary to serve potential lots, unless the plat restricts further subdivision.
			Staff Comments	<i>N/A, as Staff are amenable to the proposed lot arrangement. Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	Double frontage lots shall be prohibited except where unusual topography, a more integrated street plan, or other conditions make it undesirable to meet this requirement. Double frontage lots are those created by either public or private streets, but not by driveways or alleys. Subdivisions providing a platted parcel of 25 feet or more between any street right-of-way and any single row of lots shall not be considered to have platted double frontage lots. The 25-foot-wide parcel provided must be landscaped to provide a buffer between the street and the lot(s).
			Staff Comments	<i>N/A – The plat does not include any double frontage lots. Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C.	No unbuildable lots shall be platted. Platted areas that are not buildable shall be noted as such and designated as “parcels” on the plat. Green Space shall be clearly designated as such on the plat.
			Staff Comments	<i>N/A – Each of the proposed sublots are buildable.</i>

				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D.	A single flag lot may be permitted at the sole discretion of the Hearing Examiner or Commission and Council, in which the “flagpole” projection is serving as a driveway as provided herein, providing connection to and frontage on a public or a private street. Once established, a flag lot may not be further subdivided, but a lot line adjustment of a flag lot is not considered a further subdivision. The “flagpole” portion of the lot shall be included in lot area but shall not be considered in determining minimum lot width. The “flagpole” shall be of adequate width to accommodate a driveway as required by this ordinance, fire and other applicable codes. Flag lots within the Townsite Overlay District are not allowed, except where parcels do not have street access, such as parcels adjacent to the ITD right-of-way.
			Staff Comments	<i>N/A – No flag lots are proposed.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E.	All lots shall have frontage on a public or private street. No frontage width shall be less than the required width of a driveway as provided under Sections 4.1.11.1 and 4.5.4 of this Ordinance. Townhouse Sub-Lots are excluded from this requirement; provided, however, that Townhouse Developments shall have frontage on a street.
			Staff Comments	<i>N/A, townhouse sublots are excluded from this requirement. The proposed development has frontage on the public street, River Street.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F.	In the Townsite Overlay District, original Townsite lots shall be subdivided such that the new platted lots are oriented the same as the original lots, i.e. lots shall be subdivided in such a way as to maintain frontage on both the street and alley. Exceptions may be made for corner properties with historic structures.
			Staff Comments	<i>Frontage has been maintained for Units 1-5, facing River Street. Units 6-10 have pedestrian frontage facing towards an undeveloped lot to the west. As this is a corner lot, and some degree of original lot orientation has been upheld, Staff are amenable to the proposed platting structure.</i>
				<i>Finding: Compliance. This standard has been met.</i>
16.04.070: Orderly Development				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Phasing Required: Development of subdivisions shall be phased to avoid the extension of City services, roads and utilities through undeveloped land.
			Staff Comments	<i>The Applicant will be taking a staggered approach to complete the ten (10) units. Once building begins, months 1-4 will see the construction of Units 1-5, facing River Street. Months 5-12 will see the construction of Units 6-10, in addition to any other finishing steps necessary. The extension of City services and utilities through undeveloped land will be minimized with this approach. Official phasing for development is not proposed.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<u>Agreement:</u> Developers requesting phased subdivisions shall enter into a phasing agreement with the City. Any phasing agreement shall be approved and executed by the Council and the Developer on or before the preliminary plat approval by the Council.
			Staff Comments	<i>N/A – Neither the Applicant nor Staff are requesting that the proposed subdivision be phased.</i>

				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C.	<p>Mitigation of Negative Effects: No subdivision shall be approved which affects the ability of political subdivisions of the state, including school districts, to deliver services without compromising quality of service delivery to current residents or imposing substantial additional public costs upon current residents, unless the Developer provides for the mitigation of the effects of subdivision. Such mitigation may include, but is not limited to the following:</p> <ul style="list-style-type: none"> a) Provision of on-site or off-site street or intersection improvements. b) Provision of other off-site improvements. c) Dedications and/or public improvements on property frontages. d) Dedication or provision of parks or green space. e) Provision of public service facilities. f) Construction of flood control canals or devices. g) Provisions for ongoing maintenance.
			<i>Staff Comments</i>	<i>N/A, as no negative effects on the ability of service delivery, nor the compromising of quality for service delivery or the imposing of substantial additional public costs, is anticipated.</i>
				<i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D.	<p>When the developer of contiguous parcels proposes to subdivide any portion of the contiguous parcels, an area development plan shall be submitted and approved. The Commission and Council shall evaluate the following basic site criteria and make appropriate findings of fact:</p> <ol style="list-style-type: none"> 1. Streets, whether public or private, shall provide an interconnected system and shall be adequate to accommodate anticipated vehicular and pedestrian traffic. 2. Non-vehicular circulation routes shall provide safe pedestrian and bicycle ways and provide an interconnected system to streets, parks and green space, public lands, or other destinations. 3. Water main lines and sewer main lines shall be designed in the most effective layout feasible. 4. Other utilities including power, telephone, cable, and gas shall be designed in the most effective layout feasible. 5. Park land shall be most appropriately located on the Contiguous Parcels. 6. Grading and drainage shall be appropriate to the Contiguous Parcels. 7. Development shall avoid easements and hazardous or sensitive natural resource areas. <p>The commission and council may require that any or all contiguous parcels be included in the subdivision.</p>
			<i>Staff Comments</i>	<i>N/A – No contiguous parcels are proposed to be subdivided.</i>
				<i>Finding: Compliance. This standard has been met.</i>
16.04.080: Perimeter Walls, Gates, and Berms				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.04.080	The City of Hailey shall not approve any residential subdivision application that includes any type of perimeter wall or gate that restricts access to the subdivision. This regulation does not prohibit fences on or around individual lots. The City shall also not allow any perimeter landscape berm more than 3' higher than the previously existing (original) grade.
			<i>Staff Comments</i>	<i>N/A – No perimeter walls, gates, landscape berms, nor retaining walls are proposed.</i>

				<i>Finding: Compliance. This standard has been met.</i>
16.04.090: Cuts, Fills, Grading and Drainage				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Plans Required: Proposed subdivisions shall be carefully planned to be compatible with natural topography, soil conditions, geology, and hydrology of the site, as well as to minimize cuts; fills, alterations of topography, streams, drainage channels; and disruption of soils or vegetation. Fill within the floodplain shall comply with the requirements of the Flood Hazard Overlay District of the Zoning Ordinance.</p> <p>Staff Comments <i>The site is exceptionally flat, and little alterations to topography are proposed. The addition of two (2) new drywells and one (1) new landscape drywell serve as response to the hydrology of the site. Interior site grading will direct water/snowmelt to a trench drain/drywell, and exterior site grading directs water/runoff away from the Units and towards vegetated areas.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 1.	<p>A preliminary soil report prepared by a qualified engineer may be required by the Hearing Examiner or Commission and/or Council as part of the preliminary plat application.</p> <p>Staff Comments <i>The City Engineer will determine whether a Soils Report is required for this project.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 2.	<p>A preliminary grading plan prepared by a civil engineer may be required by the Hearing Examiner or Commission and/or the Council as part of the preliminary plat application, to contain the following information:</p> <ul style="list-style-type: none"> a) Proposed contours at a maximum of two (2) foot contour intervals; b) Cut and fill banks in pad elevations; c) Drainage patterns; d) Areas where trees and/or natural vegetation will be preserved; e) Location of all street and utility improvements including driveways to building envelopes; and f) Any other information which may reasonably be required by the Administrator, Hearing Examiner, Commission and/or Council. <p>Staff Comments <i>A Grading/Site Improvement Plan has been submitted and is under review by the City Engineer. It appears to Staff that the Grading/Site Improvement Plan contains all necessary information.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
			B.	Design Standards: The proposed subdivision shall conform to the following design standards:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 1.	<p>Grading shall be designed to blend with natural land forms and to minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of cuts and fills for streets and driveways.</p> <p>Staff Comments <i>Very little grading will be necessary as the site is relatively flat. That said, a Grading/Site Improvement Plan has been submitted and will be reviewed and approved by the City Engineer prior to issuance of a Building Permit.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	Areas within a subdivision which are not well suited for development because of existing soil conditions, steepness of slope, geology or hydrology shall be allocated for Green Space for the benefit of future property owners within the subdivision.

			Staff Comments	<i>N/A, as natural site conditions are well suited for development.</i> <i>Finding: Compliance. This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 3.	Where existing soils and vegetation are disrupted by subdivision development, provision shall be made by the Developer for Revegetation of disturbed areas with perennial vegetation sufficient to stabilize the soil upon completion of the construction, including temporary irrigation for a sufficient period to establish perennial vegetation. Until such time as the vegetation has been installed and established, the Developer shall maintain and protect all disturbed surfaces from erosion.
			Staff Comments	<i>A permanent irrigation system is proposed for the site, servicing thirty-three (33) trees and one hundred and two-hundred and thirteen (213) grass/shrub/perennial clusters. 3,350 square feet of mulch ground cover is also proposed for the site. Revegetation of the site appears substantial, and the flat topography of the lot discourages erosion.</i> <i>Finding: Compliance. This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 4.	Where cuts, fills or other excavation are necessary, the following development standards shall apply: <ul style="list-style-type: none"> a) Fill areas for structures or roads shall be prepared by removing all organic material detrimental to proper compaction for soil stability. b) Fill for structures or roads shall be compacted to at least 95 percent of maximum density as determined by American Association State Highway Transportation Officials (AASHTO) and American Society of Testing & Materials (ASTM). c) Cut slopes shall be no steeper than two horizontals to one vertical. Subsurface drainage shall be provided as necessary for stability. d) Fill slopes shall be no steeper than three horizontals to one vertical. Neither cut nor fill slopes shall be located on natural slopes of three to one or steeper, or where fill slope toes out within twelve (12) feet horizontally of the top of existing or planned cut slope. e) Tops and toes of cut and fill slopes shall be set back from structures and property lines as necessary to accommodate drainage features and drainage structures.
			Staff Comments	<i>Proposed grading and drainage appear to be adequate for the site but shall meet the approval of the City Engineer. This has been made a Condition of Approval.</i> <i>Finding: Compliance. This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. 5.	The developer shall provide storm sewers and/or drainage areas of adequate size and number to contain the runoff upon the property in conformance with the applicable Federal, State, and local regulations. The developer shall provide copies of state permits for shallow injection wells (drywells). Drainage plans shall be reviewed by planning staff and shall meet the approval of the City engineer. Developer shall provide a copy of EPA's "NPDES General Permit for Storm-water Discharge from Construction Activity" for all construction activity affecting more than one acre.
			Staff Comments	<i>This Standard has been met. Please see section 16.04.020(I) for further detail.</i> <i>Finding: Compliance. This standard has been met.</i>
16.04.100: Overlay Districts				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
			A.	Flood Hazard Overlay District:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1.	Subdivisions or portions of subdivision located within the Flood Hazard Overlay District shall comply with all provisions of Section 4.10 of the Zoning Ordinance.
			Staff Comments	<i>N/A – The proposed subdivision is not located in the Flood Hazard Overlay District.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 2.	Subdivisions located partially in the Flood Hazard Overlay District shall have designated building envelopes outside the Flood Hazard Overlay District to the extent possible.
			Staff Comments	<i>N/A – The proposed subdivision is not located in the Flood Hazard Overlay District.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 3.	Any platted lots adjacent to the Big Wood River or its tributaries shall have designated building envelopes.
			Staff Comments	<i>N/A – The proposed subdivision is not located adjacent to the Big Wood River nor its tributaries.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	Hillside Overlay District:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 1.	Subdivisions or portions of subdivisions located within the Hillside Overlay District shall comply with all provisions of Section 4.14, of the Zoning Ordinance.
			Staff Comments	<i>N/A – The proposed subdivision is not located within the Hillside Overlay District.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 2.	Subdivisions located partially in the Hillside Overlay District shall have designated building envelopes outside the Hillside Overlay District.
			Staff Comments	<i>N/A – The proposed subdivision is not located within the Hillside Overlay District.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. 3.	All approved subdivisions shall contain a condition that a Site Alteration Permit is required before any development occurs.
			Staff Comments	<i>N/A – The proposed subdivision is not located within the Hillside or Floodplain Hazard Overlay Districts.</i> <i>Finding: Compliance. This standard has been met.</i>
16.04.110: Parks, Pathways and Other Green Spaces				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.	Parks and Pathways: Unless otherwise provided, every subdivision shall set aside a Park and/or Pathway(s) in accordance with standards set forth herein.
			Staff Comments	
			A. 1.	Parks:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. 1. a.	The developer of any subdivision, or any part thereof, consisting of three (3) or more residential lots, including residential townhouse sub-lots and residential condominium units, without regard to the number of phases within the subdivision, shall set aside or acquire land area within, adjacent to or in the general vicinity of the subdivision for Parks. Parks shall be developed within the City of Hailey and set aside in accordance with the following formula: P = x multiplied by .0277

				<p>“P” is the Parks contribution in acres</p> <p>“x” is the number of single-family lots, residential townhouse sub-lots or residential condominium units contained within the plat. Where multi-family lots are being platted with no fixed number of units, “x” is maximum number of residential lots, sub-lots, and units possible within the subdivision based on current zoning regulations.</p>
			Staff Comments	<p>N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><u>Finding: Compliance. This standard has been met.</u></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.1.b	<p>In the event the subdivision is located in the Business (B), Limited Business (LB), Neighborhood Business (NB), or Transitional (TN) zoning districts, the area required for a Park shall be reduced by 75%, but in no event shall the area required for a Park/Cultural Space exceed 17.5% of the area of the lot(s) being developed.</p>
			Staff Comments	<p>N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><u>Finding: Compliance. This standard has been met.</u></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. 2.	<p>Pathways: The developer of any subdivision, or any part thereof, shall provide pathways for all trails and paths identified in the master plan that are located on the property to be subdivided or on City property adjacent to the property to be subdivided, and sidewalks required by this ordinance.</p>
			Staff Comments	<p>N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><u>Finding: Compliance. This standard has been met.</u></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<p>Multiple Ownership: Where a parcel of land is owned or otherwise controlled, in any manner, directly or indirectly:</p> <ul style="list-style-type: none"> a) By the same individual(s) or entity(ies), including but not limited to corporation(s), partnership(s), limited liability company(ies) or trust(s), or b) By different individuals or entities, including but not limited to corporations, partnerships, limited liability companies or trusts where a) such individual(s) or entity(ies) have a controlling ownership or contractual right with the other individual(s) or entity(ies), or b) the same individual(s) or entity(ies) act in any manner as an employee, owner, partner, agent, stockholder, director, member, officer or trustee of the entity(ies), c) Multiple subdivisions of the parcel that cumulatively result in three (3) or more residential lots, townhouse sub-lots or condominium units, are subject to the provisions of this ordinance, and shall provide the required improvements subject to the required standards at or before the platting or development of the lots, sub-lots or units. d) Parks and Lands Board: The parks and lands board shall review and make a recommendation to the hearing examiner or commission and council regarding each application subject to the provisions of Section 4.10 of this ordinance. Such recommendation will be based on compliance with the master plan and provisions of this ordinance.
			Staff Comments	<p>N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><u>Finding: Compliance. This standard has been met.</u></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C.	<p>Parks and Lands Board: The parks and lands board shall review and make a recommendation to the hearing examiner or commission and council regarding each application subject to the provisions of Section 4.10 of this ordinance.</p>

				ordinance. Such recommendation will be based on compliance with the master plan and provisions of this ordinance.
			Staff Comments	<i>N/A - Please reference Section 16.04.110(H)1 for further detail.</i> <i>Finding: Compliance. This standard has been met.</i>
			D.	Minimum Requirements:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. 1.	Private Green Space: Use and maintenance of any privately-owned green space shall be controlled by recorded covenants or restrictions which run with the land in favor of the future owners of the property within the tract and which cannot be modified without the consent of the council.
			Staff Comments	<i>The Applicant shall address the maintenance of the outdoor shared space delineated by "Parcel B" on the Preliminary Plat, between Units 6-10 and the western property boundary in CC&R's for the subdivision. This has been made a Condition of Approval.</i> <i>Finding: Compliance. This standard will be met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. 2.	Neighborhood Park: A neighborhood park shall include finished grading and ground cover, large grassy areas, trees and shrubs, sheltered picnic table(s), trash container(s), dog station(s), bike racks, park bench(es), parking as required by ordinance, and two or more of the following: play structure, restrooms, an athletic field, trails, hard surface multiple use court (tennis or basketball courts), or gardens that demonstrate conservation principles. Neighborhood Parks shall provide an average of 15 trees per acre, of which at least 15% shall be of 4" caliper or greater. A maximum of 20% of any single tree species may be used. Landscaping and irrigation shall integrate water conservation. A neighborhood park shall be deeded to the City upon completion, unless otherwise agreed upon by the developer and City.
			Staff Comments	<i>N/A - Please reference Section 16.04.110(H)1 for further detail.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. 3.	Mini Park: A mini park shall include finished grading and ground cover, trees and shrubs, picnic table(s), trash container(s), dog station(s), bike racks and park bench(es). All mini parks shall provide an average of 15 trees per acre, of which at least 15% shall be of 4" caliper or greater. A maximum of 20% of any single tree species may be used. Landscaping and irrigation shall integrate water conservation.
			Staff Comments	<i>N/A - Please reference Section 16.04.110(H)1 for further detail.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. 4.	Park/Cultural Space: A park/cultural space shall include benches, planters, trees, public art, water features and other elements that would create a gathering place. Connective elements, such as parkways or enhanced sidewalks may also qualify where such elements connect two or more parks or park/cultural spaces.
			Staff Comments	<i>N/A - Please reference Section 16.04.110(H)1 for further detail.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. 5.	Pathway: Pathways shall have a minimum twenty-foot (20') right-of-way width and shall be paved or improved as recommended by the Parks and Lands Board. Construction of Pathways shall be undertaken at the same time as other public improvements are installed within the development, unless the Council otherwise allows when deemed beneficial for the project. The Developer shall be entitled to receive a Park dedication credit only if the Developer completes and constructs a Pathway identified in the Master Plan or completes and constructs a Pathway not identified in the Master Plan where the Pathway connects to existing or proposed trails identified in the

				<p>Master Plan. The City may permit easements to be granted by Developers for Pathways identified in the Master Plan, thereby allowing the Developer to include the land area in the determination of setbacks and building density on the site, but in such cases, a Park dedication credit will not be given. A Developer is entitled to receive a credit against any area required for a Park for every square foot of qualified dedicated Pathway right-of-way.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E.	<p>Specific Park Standards: All Parks shall meet the following criteria for development, location and size (unless unusual conditions exist that prohibit meeting one or more of the criteria):</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E. 1.	<p>Shall meet the minimum applicable requirements required by Subsection D of this section.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E. 2.	<p>Shall provide safe and convenient access, including ADA standards.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E. 3.	<p>Shall not be gated so as to restrict access and shall not be configured in such a manner that will create a perception of intruding on private space. If a Park is privately owned and maintained, the use of the park shall not be exclusive to the homeowners, residents or employees of the development.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E. 4.	<p>Shall be configured in size, shape, topography, and improvements to be functional for the intended users. To be eligible for Park dedication, the land must, at a minimum, be located on slopes less than 25 degrees, and outside of drain ways, floodways and wetland areas. Mini Parks shall not be occupied by non-recreational buildings and shall be available for the use of all the residents or employees of the proposed subdivision.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E. 5.	<p>Shall not create undue negative impact on adjacent properties and shall be buffered from conflicting land uses.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E. 6.	<p>Shall require low maintenance or provide for maintenance or maintenance endowment.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F.	<p>Specific Pathway Standards: All Pathways shall meet the following criteria for development, location and size (unless unusual conditions exist that prohibit meeting one or more of the criteria):</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F. 1.	<p>Shall meet the minimum applicable requirements required by Subsection D of this section.</p> <p><i>Staff Comments</i> N/A - Please reference Section 16.04.110(H)1 for further detail.</p> <p><i>Finding: Compliance. This standard has been met.</i></p>

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F. 2.	Shall be connected in a useful manner to other Parks, Pathways, Green Space and recreation and community assets.
			Staff Comments	<i>N/A - Please reference Section 16.04.110(H)1 for further detail.</i> <i>Finding: Compliance. This standard has been met.</i>
			G.	Specific Green Space Standards: If green space is required or offered as part of a subdivision, townhouse or condominium development, all green space shall meet the following criteria for development, location and size (unless unusual conditions exist that prohibit meeting one or more of the criteria):
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	G. 1.	Shall meet the minimum applicable requirements required by section 4.10.04 of this section.
			Staff Comments	<i>N/A - Please reference Section 16.04.110(H)1 for further detail.</i> <i>Finding: Compliance. This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. 2.	Public and private green spaces on the same property or adjacent properties shall be complementary to one another. Green space within proposed developments shall be designed to be contiguous and interconnecting with any adjacent Green Space (both existing and potential future space).
			Staff Comments	<i>The Applicant shall address the design and maintenance of the outdoor shared space in CC&R's for the subdivision. This has been made a Condition of Approval.</i> <i>Finding: Compliance. This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. 3.	The use of the private green space shall be restricted to Parks, Pathways, trails or other recreational purposes, unless otherwise allowed by the City.
			Staff Comments	<i>Private green space proposed for the project will be used as an open space park area.</i> <i>Finding: Compliance. This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. 4.	The private ownership and maintenance of green space shall be adequately provided for by written agreement.
			Staff Comments	<i>The Applicant shall address the design and maintenance of the outdoor shared space in CC&R's for the subdivision. This has been made a Condition of Approval.</i> <i>Finding: Compliance. This standard will be met.</i>
			H.	In-Lieu Contributions:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. 1.	After receiving a recommendation by the Parks and Lands Board, the Council may at their discretion approve and accept voluntary cash contributions in lieu of Park land dedication and Park improvements.
			Staff Comments	<i>Staff and the Applicant have discussed the full range of possibilities for park/pathway improvements, versus in-lieu fee contribution. Based on identified park and pathway needs, and the impact of ongoing development on identified projects, the Applicant has opted to offer voluntary cash contributions in lieu of Park land and/or pathway development. Staff are working internally with the Applicant to develop the specific in-lieu cash amount.</i> <i>Finding: Compliance. This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. 2.	The voluntary cash contributions in lieu of Park land shall be equivalent to the area of land (e.g., square footage) required to be dedicated under this ordinance multiplied by the fair market value of the land (e.g., \$/square foot) in the development at the time of preliminary plat approval by the Council. The City shall identify the location of the property to be appraised, using the standards in Sections 4.10.5.4 and 4.10.5.5 of these ordinances. The appraisal shall be submitted by a mutually agreed upon appraiser and paid for by the applicant.
			Staff Comments	<i>Please reference Section 16.04.110(H)1 for further detail. This standard will be met.</i>

				<i>Finding: Compliance. This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. 3.	<p>Except as otherwise provided, the voluntary cash contribution in lieu of Park land shall also include the cost for Park improvements, including all costs of acquisition, construction and all related costs. The cost for such improvements shall be based upon the estimated costs provided by a qualified contractor and/or vendor. In the Business (B), Limited Business (LB), Neighborhood Business (NB) and Transitional (TN) zoning districts, in-lieu contributions will not include the cost for Park improvements.</p> <p>Staff Comments <i>Please reference Section 16.04.110(H)1 for further detail. No Park improvement cost will be applied, as this project is in the Business (B) district.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. 4.	<p>In-lieu contributions must be segregated by the City and not used for any other purpose other than the acquisition of Park land and/or Park improvements, which may include upgrades and replacement of Park improvements. Such funds should be used, whenever feasible or practicable, on improvements within walking distance of the residents of the subdivision.</p> <p>Staff Comments <i>Please reference Section 16.04.110(H)1 for further detail.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
16.05: Improvements Required:				
Compliant			Standards and Staff Comments	
Yes	No	N/A	City Code	City Standards and Staff Comments
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.010	<p>Minimum Improvements Required: It shall be a requirement of the Developer to construct the minimum infrastructure improvements set forth herein and any required infrastructure improvements for the subdivision, all to City Standards and procedures, set forth in Title 18 of the Hailey Municipal Code and adopted by ordinance in accordance with the notice and hearing procedures provided in Idaho Code §67-6509. Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety and general welfare.</p> <p>Staff Comments <i>The Applicant plans to construct the infrastructure that is necessary for municipal services, if the project is approved.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Plans Filed, maintained: Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.</p> <p>Staff Comments <i>Finding: Compliance. This standard will be met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B.	<p>Preconstruction Meeting: Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.</p> <p>Staff Comments <i>Finding: Compliance. This standard will be met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C.	<p>Term of Guarantee of Improvements: The developer shall guarantee all improvements pursuant to this Section for no less than one year from the date of approval of all improvements as complete and satisfactory by the City</p>

				engineer, except that parks shall be guaranteed and maintained by the developer for a period of two years.
			Staff Comments	<i>Finding: Compliance. This standard will be met.</i>
16.05.020: Streets, Sidewalks, Lighting, Landscaping				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.020	Streets, Sidewalks, Lighting, Landscaping: The developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially approved by the City engineer as shown upon approved plans and profiles. The developer shall pave all streets and alleys with an asphalt plant-mix and shall chip-seal streets and alleys within one year of construction.
			Staff Comments	<i>This standard shall be met, has been made a Condition of Approval, and will be reevaluated at final design, prior to Final Plat approval.</i> <i>Finding: Compliance. This standard will be met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Street Cuts: Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year. (Ord. 1191, 2015)
			Staff Comments	<i>Any and all street cuts for the installation of the water and sewer mains shall be repaired per this standard. Connection details to the existing water system shall be approved by the Wastewater Division prior to construction. Street cuts shall be approved by the Streets Division prior to construction. All infrastructure will be approved by the city prior to construction. All construction must conform to City of Hailey Standard Drawings, Specifications and Procedures. This has been made a Condition of Approval.</i> <i>Finding: Compliance. This standard will be met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	Signage: Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standard, and the street name signs and traffic control signs shall thereafter be maintained by the City.
			Staff Comments	<i>The Applicant plans to install street signage at the corner of Silver and River, as well as "Reserved Parking" signage for the ADA parking stall, proposed for the River Street right-of-way improvements. Submitted civil plans show signage to be installed to City of Hailey Standards.</i> <i>Finding: Compliance. This standard will be met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C.	Streetlights: Street lights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of Chapter VIII B of the Hailey Zoning Ordinance.
			Staff Comments	<i>Three (3) streetlights are proposed for right-of-way improvements for the project. All streetlights installed shall meet all requirements of Chapter VIII B of the Hailey Municipal Code. This has been made a Condition of Approval.</i> <i>Finding: Compliance. This standard will be met.</i>
16.05.030: Sewer Connections				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.030	Sewer Connections: The developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The developer shall provide sewer mains of adequate size and configuration in

				<p>accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City engineer for review and approval. At the City engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.</p> <p>Staff Comments <i>Staff have no concerns or issues with the proposed sewer connections at this time. Connections will be revisited at final design, prior to Final Plat approval. Please see Department Comments in Section 17.06.050 of this Report for further detail.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
16.05.040: Water Connections				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	<p>Requirements: The developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City engineer, for each and every developable lot within the development. The developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the City engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.</p> <p>Staff Comments <i>Water Division Staff shared concern over the location of certain features in relation to water lines, as well as the configuration of water meter vault clusters. Please see Department Comments in Section 17.06.050 of this Report for further detail.</i></p> <p><i>Connection details to the municipal water and wastewater system shall be approved by the Water and Wastewater Division prior to Final Plat approval. This has been made a Condition of Approval.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	<p>Townsite Overlay: Within the Townsite Overlay District, where water main lines within the alley are less than six (6) feet deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.</p> <p>Staff Comments <i>N/A, as no alleys exist in conjunction with this site.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
16.05.050: Drainage				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.050	<p>Drainage: The developer shall provide drainage areas of adequate size and number to meet the approval of the street superintendent and the City engineer or his authorized representative. (Ord. 1191, 2015)</p> <p>Staff Comments <i>Drainage appears to be adequate for the site but will be reviewed by City Staff and shall meet the approval of the City Engineer, prior to Final Plat approval. This has been made a Condition of Approval.</i></p> <p><i>Finding: Compliance. This standard will be met.</i></p>
16.05.060: Utilities				

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.05.060	Utilities: The developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.
			Staff Comments	<i>N/A, as no new streets or alleys are proposed for this project.</i> <i>Finding: Compliance. This standard will be met.</i>
16.05.070: Parks, Green Space				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.05.070	Parks, Green Space: The developer shall improve all parks and green space areas as presented to and approved by the hearing examiner or commission and council.
			Staff Comments	<i>See Section 16.04.110 for further detail.</i> <i>Finding: Compliance. This standard will be met.</i>
16.05.080: Installation to Specifications; Inspections				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.080	Installation to Specifications; Inspections: All improvements are to be installed under the specifications and inspection of the City engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.
			Staff Comments	<i>An inspection schedule will be established for any/all components at final design. All infrastructure must meet City of Hailey specifications and will be evaluated in greater detail at final design.</i> <i>Finding: Compliance. This standard will be met.</i>
16.05.090: Completion; Inspections; Acceptance				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A.	Installation of all infrastructure improvements must be completed by the developer and inspected and accepted by the City prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the developer and/or contractor and conducted with the developer and/or contractor, the City engineer, and appropriate City departments to determine a punch list of items for final acceptance.
			Staff Comments	<i>Finding: Compliance. This standard will be met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	B.	The developer may, in lieu of actual construction, provide to the City security pursuant to Section 3.3.7, for all infrastructure improvements to be completed by developer after the final plat has been signed by City representatives. (Ord. 1191, 2015)
			Staff Comments	<i>N/A – The completion of all major infrastructure by the Developer is preferred over bonding.</i> <i>Finding: Compliance. This standard will be met.</i>
16.05.100: As Built Plans and Specifications				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.05.100	As Built Plans and Specifications: Prior to the acceptance by the City of any improvements installed by the developer, three (3) sets of “as-built plans and specifications” certified by the developer’s engineer shall be filed with the City engineer. (Ord. 1191, 2015)
			Staff Comments	<i>As built drawings will be required.</i> <i>Finding: Compliance. This standard will be met.</i>
16.08: Townhouses:				
Compliant			Standards and Staff Comments	

Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.010	<p>Plat Procedure: The developer of the townhouse development shall submit with the preliminary plat application and all other information required herein a copy of the proposed party wall agreement and the proposed document(s) creating an association of owners of the proposed townhouse sublots, which shall adequately provide for the control (including billing, where applicable) and maintenance of all common utilities, commonly held facilities, garages, parking and/or green spaces. Prior to final plat approval, the developer shall submit to the city a final copy of the party wall agreement and any other such documents and shall record the documents prior to or at the same time of the recordation of the plat, which plat shall reflect the recording instrument numbers thereupon. (Ord. 1191, 2015)</p> <p><i>Staff Comments</i> <i>Finding: Compliance. This standard will be met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.020	<p>Garages: All garages shall be designated on the preliminary and final plats and on all deeds as part of the particular townhouse units. Detached garages may be platted on separate sublots; provided, that the ownership of detached garages is appurtenant to specific townhouse units on the townhouse plat and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse development. (Ord. 1191, 2015)</p> <p><i>Staff Comments</i> <i>Vehicular access on the proposed plat directly leads to the townhouse units, where garages can be assumed.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.030	<p>Storage, Parking Areas: Residential townhouse developments shall provide parking spaces according to the requirements of title 17, chapter 17.09 of this code. (Ord. 1191, 2015)</p> <p><i>Staff Comments</i> <i>In the Downtown Residential Overlay (DRO) district, each unit is required to provide one (1) onsite parking space. The Applicant has submitted a concurrent Design Review Application, which shows ten (10) townhouse units that each include one (1), attached one-car garage.</i></p> <p><i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.040	<p>Construction Standards: All townhouse development construction shall be in accordance with the IBC, IRC, and IFC. Each townhouse unit must have separate water, sewer and utility services, which do not pass through another building or unit. (Ord. 1191, 2015)</p> <p><i>Staff Comments</i> <i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.050	<p>General Applicability: All other provisions of this title and all applicable ordinances, rules and regulations of the city and all other governmental entities having jurisdiction shall be complied with by townhouse developments. (Ord. 1191, 2015)</p> <p><i>Staff Comments</i> <i>Finding: Compliance. This standard has been met.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.08.060	<p>Expiration: Townhouse developments which have received final plat approval shall have a period of three (3) calendar years from the date of final plat approval by the council to obtain a building permit. Developments which have not received a building permit shall be null and void and the plats associated therewith shall be vacated by the council. If a development is to be phased, construction of the second and succeeding phases shall be contingent upon completion of the preceding phase unless the requirement is waived by the council. Further, if construction on any townhouse development or phase of any development ceases or is not diligently pursued for a period of three (3) years without the prior consent of the council, that portion of the plat pertinent to the undeveloped portion of the development shall be vacated. (Ord. 1191, 2015)</p> <p><i>Staff Comments</i> <i>Finding: Compliance. This standard has been met.</i></p>

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.08.070	Conversion: The conversion by subdivision of existing units into townhouses shall not be subject to section 16.04.110 of this title. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>N/A. No conversion of units is proposed.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.08.080	Density: The maximum number of cottage townhouse units on any parcel shall be twelve (12), and not more than two (2) cottage townhouse developments shall be constructed adjacent to each other. (Ord. 1191, 2015)
			<i>Staff Comments</i>	<i>N/A, as this project does not include cottage townhouse units.</i> <i>Finding: Compliance. This standard has been met.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16.11.010	Exceptions: Whenever the tract to be subdivided is, in the shape or size, or is surrounded by such development or unusual conditions that the strict application of the requirements contained herein would result in real difficulties and substantial hardships or injustices, the council may vary or modify such requirements by making findings for their decision so that the developer is allowed to develop his property in a reasonable manner, while ensuring that the public welfare and interests of the city and surrounding area are protected and the general intent and spirit of this title are preserved. As used in this section, the phrase "real difficulties and substantial hardships or injustices" shall apply only to situations where strict application of the requirements of this title will deny to the developer the reasonable and beneficial use of the property in question, and not in situations where the developer establishes only those exceptions will allow more financially feasible or profitable subdivision. (Ord. 1191, 2015).
			<i>Staff Comments</i>	<i>N/A. No conditions exist that would require such action.</i> <i>Finding: Compliance. This standard has been met.</i>

CONCLUSIONS OF LAW

Based upon the above Findings of Fact, the Council makes the following Conclusions of Law:

1. Adequate notice, pursuant to Title 17, Section 17.06.040(D), was given.
2. The project is in general conformance with the Hailey Comprehensive Plan.
3. The project does not jeopardize the health, safety, or welfare of the public.
4. Upon compliance with the conditions set forth, the project conforms to the applicable standards of Chapter 17.06, Design Review, and other Sections of the Hailey Municipal Code and City Standards.

DECISION

The Preliminary Plat Application by CK Property Group, LLC, represented by Opal Engineering and Pivot North, wherein one (1) lot is subdivided into ten (10) sublots for a townhouse development, located along the public streets of Silver Street and River Street within the Business (B), Townsite Overlay (TO), and Downtown Residential Overlay (DRO) Zoning Districts, is hereby approved, finding that the project

does not jeopardize the health, safety or welfare of the public and the project conforms to the applicable specifications outlined in Hailey Municipal Code Section 17.06, Design Review, additional applicable requirements of Title 17, Title 18, and City Standards, provided conditions (a) through (j) will be met:

- a) All Fire Department and Building Department requirements shall be met.
- b) All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required. Requirements to be completed at the Applicant's sole expense include, but will not be limited to:
 - i. The Applicant shall attain permits for the installation of all drywells.
 - ii. The Applicant shall receive Public Works Division approval on streetlight placement, prior to Final Plat approval.
 - iii. The Applicant shall purchase and install a new meter vault, suitable for site use and capacity.
 - iv. The Applicant shall re-submit a site plan that shows separation, approved by the Water Division Manager, of the four (4) meter vaults located in the northwest corner of the property.
 - v. The complete removal and replacement of all paving adjacent to the development where street cuts (for the subdivision construction and installation of utility services) exceed 25% of the street area.
 - vi. All streetlights installed shall meet all requirements of Chapter VIII B of the Hailey Zoning Ordinance.
 - vii. The installer of the sewer shall be responsible for redirecting flow of sewer contents when they tap into the mainline for the new manhole on the existing sewer line.
- c) Drainage facilities, grading, driveways, and utility easements shall be reviewed and approved by the City Engineer prior to Final Plat approval.
- d) Connection details to the municipal water and wastewater system shall be approved by the Water and Wastewater Division prior to Final Plat approval.
- e) The proposed access lane shall be dedicated as unbuildable and managed by the HOA.
- f) The Applicant shall address the maintenance of the outdoor shared space delineated by "Parcel B" on the Preliminary Plat, between Units 6-10 and the western property boundary in CC&R's for the subdivision.
- g) All improvements within the public right-of-way shall be completed and accepted, or surety provided pursuant to Subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code, prior to recordation of the Final Plat.
- h) The Applicant shall repair and/or install new sidewalks if the existing sidewalks are damaged during the construction process.
- i) The Final Plat must be submitted within three (3) calendar years from the date of approval of the Preliminary Plat, unless otherwise allowed for within a phasing agreement.
- j) Any application and/or subdivision inspection fees due shall be paid prior to recording the Final Plat.

PASSED BY THE HAILEY CITY COUNCIL and approved by the mayor this ____ day of _____, 2024.

Martha Burke, Mayor

Attest:

Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Motion ratifying the Mayor’s signature on a letter of support for the Liberty Theatre regarding a grant from the Idaho Commission for the Arts

AUTHORITY: x ID Code 50-301 et seq IAR _____ City Ordinance/Code HMC
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Liberty Theater provides highly valued cultural offerings to Haiely and the entire Wood River Valley. The Theater has asked for a letter of support for an Idaho Commission for the Humanities Grant (deadline of which was prior to this Council meeting). Therefore, staff is requesting that the grant support letter be ratified.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> Clerk / Finance Director	<input type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input type="checkbox"/> Planning	<input type="checkbox"/> Fire Dept.	<input checked="" type="checkbox"/> City Administrator
<input type="checkbox"/> Safety Committee	<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Police	_____
<input type="checkbox"/> Streets	<input type="checkbox"/> Public Works, Parks	<input type="checkbox"/> Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion ratifying Mayor’s signature on the Liberty Theatre grant application letter of support.

FOLLOW-UP REMARKS:

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333
(208) 788-4221
Fax: (208) 788-2924

Janaury 22, 2024

Idaho Commission on the Arts
9543 W Emerald Street, Suite 204
Boise, ID 83704

RE: Entry Track/Public Programs in the Arts

On behalf of the City of Hailey, I am writing to wholeheartedly endorse The Liberty Theatre Company's application for the Entry Track/Public Programs in the Arts.

The Liberty Theatre adds important historical and cultural dimensions to our town. Live theater enhances lives and strengthens bonds between audience members and performers. It allows community members to engage and, in turn, creates a stronger and more vibrant community.

Each season, the diverse and engaging series of productions provides opportunities for people to visit Hailey to see a performance, shop at our stores and enjoy a meal at one of our great local restaurants. Visitors can see our great local performers but also experience the work of world-class entertainers, actors, and writers who are normally only seen on the American coastlines. The Liberty Theater is at the heart of our city and provides a fresh and new way for visitors to experience all that our city has to offer.

Your support will allow the Liberty Theater to continue to provide these valuable experiences and to expand outreach to our underserved communities. We think it is a worthwhile investment in the arts, our citizens and our community as a whole.

Please do not hesitate to reach out to me if you have any questions.

Sincerely,



Mayor Martha Burke

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Admin. **DEPT. HEAD SIGNATURE:** LH

-**SUBJECT:** Motion authorizing Mayor’s signature on a letter of support for the Sr. Connection Idaho Department of Commerce Community Development Block Grant.

- **AUTHORITY:** x ID Code 50-301 et seq IAR _____ City Ordinance/Code HMC
(IFAPPLICABLE)

-**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

The Blaine County Seniors Council, Inc., dba the “Sr Connection” has been a long-time fixture and resource to local seniors, and the community as a whole. The City has had a contract for services with the Sr. Connection for many years relating to essential senior transportation needs. The Sr Connection hosts a regular, weekday community lunch, and provides meals on wheels programing throughout Blaine County. The instant grant application is for improvements to the physical plant and provide safety enhancements. City support for Sr Connection grant applications has been standard procedure, and creates no obligation, fiscal or otherwise, from the City.

- **FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

- **ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

City Attorney Clerk / Finance Director Engineer Building
 Library Planning Fire Dept. City Administrator
 Safety Committee P & Z Commission Police _____
 Streets Public Works, Parks Mayor _____

-**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to authorizing Mayor’s signature on a Sr. Connection grant application letter of support.

FOLLOW-UP REMARKS:

February 12, 2024

Tom Kealey, Director
Idaho Department of Commerce
PO Box 83720
Boise, ID 83720

Dear Mr. Kealey,

The City of Hailey is writing in support of Blaine County Seniors Council Inc., (dba the “Senior Connection”) application to the Idaho Department of Commerce for the Idaho Community Development Block Grant. As owner and lessor of the property where the Senior Connection is located; the City of Hailey is in support of their endeavor to acquire funds to upgrade their facility.

This year’s project is important in general times, and even more so now that Blaine County’s senior population continues to grow. The Senior Connection is occupied by some of the most vulnerable people within our community, whose health, safety, and general welfare is of the utmost importance. The Senior Connection’s ADA and Accessibility project for which ICDBG funds are sought will address ADA issues as well as improve the accessibility of the building both to improve the safety of the overall building.

The Senior Connection is an integral part of our community. They provide essential services to seniors including: nutrition, transportation, fitness and leisure activities. Without them, even more seniors would have to leave our community to find the support they need. Therefore, we strongly support the Senior Connection’s application for the proposed project.

Sincerely,

Mayor Martha Burke
City of Hailey

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT:

Alcohol Beverage Licenses

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code 5.04, 5.08, 5.12
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Alcohol License Renewals.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

_____ City Attorney	_____ Clerk / Finance Director	_____ Engineer	_____ Building
_____ Library	_____ Planning	_____ Fire Dept.	_____
_____ Safety Committee	_____ P & Z Commission	_____ Police	_____
_____ Streets	_____ Public Works, Parks	_____ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Approve the following New Alcohol Beverage License contingent upon approval of HPD and Applicant submittal of required documents.

2 Talls Pizzaeria

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: _____ *Additional/Exceptional Originals to: _____

Copies (all info.): _____ Copies

Instrument # _____



ALCOHOL BEVERAGE LICENSE APPLICATION

APPLICATION FOR:

Liquor \$562.50 _____
 Wine by the Drink \$200.00 200.00
 Beer by the Drink \$200.00 200.00
 Grocery Sale of Wine \$200.00 _____
 Grocery Sale of Beer \$50.00 _____

TOTAL DUE: 400.00

APPLICATION IS:

New License
 Renewal

Applicant Name: Kyle Heitzman

Business Name: 2 Tails Pizza LLC doing business as 2 Tails Pizzeria

Business Physical Address: 121 N Main St Unit 3B, Hailey Idaho

Business Mailing Address: _____

Business Phone Number: 208-721-3786

Property Owner (if different from applicant): _____

(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Kyle Heitzman
Applicant Signature

02/08/2024
Date

Subscribed and sworn to before me this

08 day of Feb, 2024

Michelle Johnson
City Clerk or Designee

Official Use Only	
State License No.	<u>38115</u>
County License No.	_____
City License No.	<u>882</u>
Date Approved by Council	_____
Chief of Police	_____

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

Idaho State Police

Cycle Tracking Number: 147485

Premises Number: 5B-38115 **Retail Alcohol Beverage License**

License Year: 2024
License Number: 38115

This is to certify, that 2 Talls Pizza LLC
doing business as: 2 Talls Pizzeria

is licensed to sell alcoholic beverages as stated below at:
125 N. Main Street Unit 3B, Hailey, Blaine County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.

Liquor	No
Beer	Yes <u>\$50.00</u>
Wine by the bottle	No
Wine by the glass	Yes <u>\$100.00</u>
Kegs to go	No
Growlers	No
Restaurant	Yes <u>\$0.00</u>
On-premises consumption	Yes <u>\$0.00</u>
Multipurpose arena	No
Plaza	No

TOTAL FEE: \$150.00

Signature of Licensee, Corporate Officer, LLC Member or Partner

2 TALLS PIZZA LLC 2 TALLS PIZZERIA 214 N 2ND AVE HAILEY, ID 83333 <i>Mailing Address</i>
--

License Valid: 01/24/2024 - 07/31/2024

***Expires:* 07/31/2024**

Director of Idaho State Police



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on January 22, 2024 and to suspend reading of them.

AUTHORITY: ID Code 74-205 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD JANUARY 22, 2024
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Dustin Stone. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

CALL TO ORDER: [5:29:45 PM](#) by Mayor Burke

Open Session for Public Concerns: [5:30:09 PM](#) Matthias Fostvedt speaks about the Big Wood River wave feature he wants to get started.
[5:31:33 PM](#) Lisa Horowitz responds

CONSENT AGENDA:

CA 016	Motion to ratify the EECBG City Hall Solar Grant Application ACTION ITEM.....	1
CA 017	Motion to approve Resolution 2024-003, ratifying the Mayor’s signature on two Water Supply Bank Lease Contracts to place water right numbers 37-22311, 37-22316, 37-22321 (three water rights associated with Old Cutters) and 37-22773, 37-22774, 37-22775, 37-22776 (four water rights associated with Northridge) into the Water Supply Bank ACTION ITEM	15
CA 018	Motion to adopt Resolution 2024-004, ratifying the Mayor’s signature on an estimate with Integrated Security Resources for electronic door locks at the Town Center West Building. ACTION ITEM	41
CA 019	Motion to adopt Resolution 2024-005, authorizing grant agreement with Idaho Division of Vocational Rehabilitation for a student Work-Based Learning Experience ACTION ITEM.....	46
CA 020	Motion to approve annual 2023 Road and Street Report ACTION ITEM.....	51
CA 021	Motion to approve Resolution 2024-006, authorizing the Mayor to sign an Auto-Aid Agreement with Sun Valley and North Blaine County Fire Departments ACTION ITEM	60
CA 022	Motion to approve Hailey business alcohol license ACTION ITEM.....	67
CA 023	Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Final Plat Application by Quigley Farm & Conservation Community, LLC, c/o Hennessy Company, wherein Block 11, Quigley Farm Subdivision Large Block Plat is subdivided into two (2) lots and Parcel D. This project is located within the Neighborhood Business (NB), Recreational Greenbelt (RGB), and Peri-Urban Agriculture (PA) Zoning Districts. ACTION ITEM	72
CA 024	Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Final Plat Application by Quigley Farm & Conservation Community, LLC, c/o Hennessy Company, wherein Block 15, Quigley Farm Subdivision Large Block Plat is subdivided into four (4) lots, and Parcels A and E. This project is located within the General Residential (GR), Peri-Urban Agriculture (PA), and Recreational Greenbelt (RGB) Zoning Districts. ACTION ITEM	83
CA 025	Motion to approve minutes of January 8, 2024 and to suspend reading of them ACTION ITEM	94
CA 026	Motion to approve claims for expenses incurred during the month of December 2023, and claims for expenses due by contract in January, 2024 ACTION ITEM.....	102
CA 027	Motion to approve unaudited Treasurer’s report for the month of December 2023 ACTION ITEM	134

CA 018 – 020 by Husbands
Stokes pulls CA 027
CA 017 pulled by Martinez

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CA 016 pulled by Stone

[5:34:27 PM](#) **Martinez moved to approve all consent agenda items minus CA 016 - CA 020 and CA 027, seconded by Husbands. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

CA 016 [5:34:56 PM](#) Stone asks will the \$100,000 pay for installation? What is total cost? Yeager responds, \$111,000, \$11,000 is unfunded. In 2021, total cost then was \$93,000 for unsuccessful grant from Library

[5:38:57 PM](#) **Martinez moves to approve CA 016, Husbands seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

CA 017 [5:39:17 PM](#) 017 Martinez, actual compensation on this? Yeager responds, if you don't use water rights within a 5-year period, you put it in the water bank so that we don't lose it to foreclosure. Primary purpose is to retain water right and not the revenue received.

[5:42:58 PM](#) **Martinez moves to approve CA 017, Thea seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

CA 018 [5:43:18 PM](#) Husbands, \$28,000, very expensive, what about adding a kitchen. Yeager responds, in the Capital Improvement Plan, kitchen upgrades, restrooms, sinks, outlets are planned, ongoing project. Also, planning to get new doors. This is just about the electronic locks for the building. We have KABA locks currently, for about 1 year. These are considered more robust and able to carry over to City Hall in the future.

Continued discussion on this item. [5:48:54 PM](#)

[5:49:49 PM](#) **Martinez moves to approve CA 018, Thea seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

CA020 – Stokes [5:50:33 PM](#) the report was incomplete at time of the packet, Stokes hands out the final report to Mayor and council.

[5:50:52 PM](#) **Martinez moves to approve CA 020, Thea seconds. Motion passed with roll call vote; Thea, yes. Stone, yes. Husbands, yes. Martinez, yes.**

CA 027 Stokes, passed out reports. the landscape-oriented pages were incomplete in the packet, Stokes hands out to Mayor and council the documents.

[5:51:22 PM](#) **Martinez moves to approve CA 027, Thea seconds. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Husbands, yes.**

PROCLAMATIONS AND PRESENTATIONS:

PP 028 Officer of the year award to Morgan Ballis

(no documents)

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[5:51:43 PM](#) Chief England presents, and introduces Kenny Aguayo, our new Community Service Officer, starting to learn the ropes.

[5:53:24 PM](#) England then recognizes Morgan Ballis, applause by room, Officer of the Year for 2023. 3rd annual award. Goes above and beyond daily, one of the requirements for nomination. Set up Todd D. Peck scholarship program. Applause by room again.

[5:58:04 PM](#) Husbands, thanks to Officer Ballis. Stone, appreciates these officers as well. Thea, congrats on all the money you've raised.

[5:59:23 PM](#) Officer Ballis speaks, 11 years in the military, easy to work in this environment, allows us to go above and beyond. Applause by room.

APPOINTMENTS AND AWARDS:

AA 029 Consideration of Resolution 2024-007, reappointment of Sandi Viau to another Hailey Urban Renewal 5-year term. ACTION ITEM

[6:02:07 PM](#) **Martinez moves to approve Resolution 2024-007 Reappointing Viau to another term on URA, seconded by Thea. Motion passed with roll call vote; Husbands yes. Stone, yes. Thea, yes. Martinez, yes.**

AA 030 Consideration of Resolution 2024-008, reappointment of Martha Burke and Sam Linnet to the FMAA Board ACTION ITEM

[6:02:38 PM](#) Simms, simple majority not needed.

[6:03:50 PM](#) **Stone makes a motion to approve Resolution 2024-008 reappointing to FMAA board, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

PUBLIC HEARINGS:

PH 031 Consideration of a Preliminary Plat Application submitted by CK Property Group, LLC, for Mid RVR Townhomes, represented by Opal Engineering and Pivot North, to subdivide Lots 1, 2, and 3, Block 54, Hailey Townsite (317 N River Street) into ten (10) townhouse sublots. This project is located within the Business (B), Downtown Residential Overlay (DRO), and Townsite Overlay (TO) Zoning Districts ACTION ITEM

[6:04:51 PM](#) Emily Rodrique presents item.

[6:06:04 PM](#) Sam Stahlnecker presents to council for applicant, can answer any questions.

[6:06:55 PM](#) Thea, parcel b, open space, parcel, b is on left, and is open space. Husbands, only 1 parking space? Similar in size as River St. Townhomes.

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Thea, no deed restricted units?

[6:11:41 PM](#) public comments.

Piper green, Senior at Wood River HS, how much space between units? Stahlnecker, no space, connected to each other.

[6:13:11 PM](#) Thea, really 93 trees? Davis, 93 plantings total, she will check that. Husbands has concerns with parking, 33 units but only 11 parking spaces required. Want to see more required parking. Davis working on a parking plan, will bring to council.

More general discussion.

[6:18:55 PM](#) Stone, on P&Z when this came through. Do believe in density is good in this place, concerned about parking also.

[6:20:53 PM](#) Mayor Burke, torn with directives, I know we will have parking challenges in the future. This will be a challenge for the Planning Department.

[6:24:31 PM](#) **Martinez moves to approve with conditions A-K will be met, Stone seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

PH 032 Consideration of Ordinance No. _____, a City-Initiated Text Amendment to Hailey's Municipal Code, Title 17: Zoning Regulations, Chapter 17.06: Design Review, and Chapter 17.07: Supplementary Location and Bulk Requirements, to clarify certain landscaping requirements for nonresidential, multifamily, and mixed-use buildings; include provisions for deck setbacks; and modernize various Design Review Standards for certain zoning districts. ACTION ITEM

[6:25:23 PM](#) Emily Rodrique presents this item, title 17 updates including, landscaping and screening, uniform caliper requirement for trees and outdoor features.

[6:27:14 PM](#) pg 191, enclosed features, why are we more aggressive with porch, 5 feet away. Davis, had several complaints that porches are too close to property line, this is consistent with old hailey. Stone, pg 198, driveways, section 2 a, why getting rid of minimums? Davis, this is the Old Business item.

[6:30:15 PM](#) Thea, appreciates the 5 feet, what about garage and car port, Davis would follow existing setbacks, 10 feet.

Public comments: [6:31:02 PM](#) no comments.

Thea comments on berms. Would like to see limitations on height of berms.

[6:34:27 PM](#) Thea moves to approve Ordinance No. 1334, read by title only, seconded by Martinez. Motion passed with roll call vote; Husbands, yes. Stone, saw this in P&Z also, yes. Thea, yes. Martinez, yes.

[6:36:34 PM](#) Mayor Burke conducts the 1st Reading of Ordinance No. 1334, by title only.

OLD BUSINESS:

OB 033 3rd Reading of Ordinance No. 1336, Title 16/Title 17 Cottage, and Detached Townhouse Developments, and approval of Summary for Ordinance No. 1336. ACTION ITEM

[6:38:02 PM](#) Husbands moves to approve 3rd Reading of Ordinance No. 1336, read by title only, authorize the Mayor to sign and approve summary, seconded by Thea. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.

[6:39:58 PM](#) Mayor Burke conducts the 3rd Reading of Ordinance No. 1336, by title only.

OB 034 Discussion on the Streets Division electric F150 Lightning vehicle, and motion to authorize staff to proceed with the purchase of a Powerboost (Hybrid) model vehicle for the Water Division ACTION ITEM

[6:41:36 PM](#) Yeager presents this item. Schwarz presents experience of his electric vehicle. Charging and finding chargers have been the challenge. Yeager, drove to Twin Falls and back, wondered if they would make it home from Timmerman Hill, attempted to charge at multiple stations in Twin Falls. Schwarz took the truck to Boise, found a high speed charger, was not high speed, having range challenges. Having trouble getting ice off the truck daily during the winter. Defrosting the truck is also challenging, to get rid of the moisture inside the cab.

[6:50:34 PM](#) Thea, right in line with what she just read in the New York Times, so maybe it is too soon for all electric. We are just not there yet. Yeager, we like the truck. Averaging much lower mileage than stated.

[6:52:02 PM](#) Yeager, Water department usage is very similar to usage in Streets department. They need to be able to get into their vehicle, get parts if necessary in Twin or Boise. The life span of our vehicles are older, lower mileage. Would need to replace all electric vehicle much sooner. Would like approval from council to purchase a hybrid vehicle for this Water department truck. Stone, we need them to do their job.

Martinez, [6:56:13 PM](#) we knew that when we set these goals there would be challenges, we have to deliver our services. Stone, insulation of battery is a known issue. In the end, parts of our city need to operate, this truck, and replace vehicles, and using tax dollars appropriately. Thea, is good with hybrid, next best thing.

[7:03:48 PM](#) more discussion about this technology.

Public Comments:

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[7:05:08 PM](#) Rob Lonning, appreciate the “pickle” that you are in, it is a challenge.

Yeager, there is not a well-developed hybrid available in Idaho.

[7:09:37 PM](#) **Thea moves to authorize staff to proceed with purchasing a hybrid vehicle, Stone seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

STAFF REPORTS:

[7:10:02 PM](#) Baledge, commercial kitchen standards.

[7:10:50 PM](#) England, short-staffed this week with several out in training.

[7:11:25 PM](#) Lyn Drewien quick update on legislative updates regarding Library. The House has introduced many onerous legislative bills. Last week, 3rd day of sessiioon HB 384, 100 people showed up to testify, after 1 ½ hour public comment, that bill sponsor sent it back to committee, no vote. There is another senate bill, could be become the compromise bill, could be concerning, might be a good compromise, [7:15:24 PM](#) cautiously optimistic.

[7:15:56 PM](#) Yeager, LHTAC river street project, has not allocated funding, because Washington DC funding has not happened, hope to get it March 1st, may miss this window for bidders.

[7:16:53 PM](#) Horowitz, will probably contact Congressman Simpson’s office, let them know about our funding challenges and this project.

[7:17:43 PM](#) Yeager, considering a temporary turn, pedestrian refuge on Croy and Main, south intersection, so that cars traveling North may not turn left onto Croy Street from Main, option 1 with curb bulb outs. Where do want to try to limit left turns. Option 2, magenta, East Bound through eliminated. Option 3, red island, no turns at intersection cross lanes. Yeager, which type of restriction is council interested in.

[7:30:58 PM](#) continued discussion and questions from council. Schwarz, this design is similar to a pilot program installed in New York for a similar width street. Martinez is in favor of shutting off all turns.

Horowitz no decision needed tonight.

Public comments:

[7:39:57 PM](#) Claire Reeves, student, does not feel unsafe crossing on the crosswalks in Hailey.

Stone feels, a temporary device like this can cause problems when it is removed. Encouraging people to stop is not a good idea. Yeager, we would be doing this with ITD. Mayor Burke, keep crossing lane flashing lights, want to see the bulb outs permanently, but not the island.

More discussion. [7:45:50 PM](#) Husbands agrees with the Mayor, on the bulb outs.

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Yeager will look at the bulb outs and discuss with ITD. Yeager reiterated that this is a safe intersection, with MUTCD standards.

[7:48:42 PM](#) Davis, we've had the comp plan kick off meeting, will bring to council in the future. Are in the process of forming the advisory group.

[7:49:22 PM](#) Thea, we should not allow shoveling snow into bike paths.

[7:49:51 PM](#) **Martinez moves to adjourn, Stone seconds, motion approved unanimously.**

Return to Agenda

AGENDA ITEM SUMMARY

DATE 02/12/2024 DEPARTMENT: Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of January 2024 that are set to be paid by contract for February 2024.

AUTHORITY: ID Code 50-1017 IAR _____ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:

- Includes all check types
- Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
01/25/2024	CDPT		0	AFLAC	1	-222.76
01/25/2024	CDPT		0	DELTA DENTAL PLAN OF I	2	-862.29
01/25/2024	CDPT		0	REGENCE BLUE SHIELD	3	-4,898.99
01/25/2024	CDPT		0	NCPERS GROUP LIFE INS	6	-144.00
01/25/2024	CDPT	01/29/2024	2206	PERSI	7	-38,979.87
01/25/2024	CDPT	01/29/2024	2204	MOUNTAIN WEST BANK	8	-40,688.91
01/25/2024	CDPT		0	IDAHO STATE TAX COMMI	9	-5,263.00
01/25/2024	CDPT	01/29/2024	2203	A.W. REHN & ASSOCIATE	21	-1,091.64
01/25/2024	CDPT	01/29/2024	56177	CALIFORNIA STATE DISBU	24	-346.15
01/25/2024	CDPT		0	VSP	26	-137.28
01/25/2024	CDPT	01/29/2024	2205	Nationwide 457/Roth	34	-2,271.80
01/25/2024	CDPT	01/29/2024	56178	CHILD SUPPORT RECEIP	36	-493.94
01/25/2024	PC	02/01/2024	2124	ARELLANO, NANCY	8005	-1,471.96
01/25/2024	PC	02/01/2024	2125	CARRILLO-SALAS, DALIA	8209	-1,529.22
01/25/2024	PC	02/01/2024	2126	CONE, MARY M HILL	8009	-1,777.36
01/25/2024	PC	02/01/2024	2127	HOROWITZ, LISA	8049	-2,801.91
01/25/2024	PC	02/01/2024	2128	POMERLEAU, JENNIFER	8207	-1,419.12
01/25/2024	PC	02/01/2024	2129	STOKES, BECKY	8013	-2,457.20
01/25/2024	PC	02/01/2024	2130	DAVIS, ROBYN K	8060	-1,736.83
01/25/2024	PC	02/01/2024	2131	DYER, ASHLEY MAUREEN	8401	-1,344.29
01/25/2024	PC	02/01/2024	2132	JOHNSON, MICHELE	8110	-547.15
01/25/2024	PC	02/01/2024	2133	PARKER, JESSICA L	8111	-1,823.41
01/25/2024	PC	02/01/2024	2134	RODRIGUE, EMILY THERE	8115	-1,679.73
01/25/2024	PC	02/01/2024	2135	TRAN, TUYEN	8205	-1,295.38
01/25/2024	PC	02/01/2024	2136	BALEDGE, MICHAEL S	9054	-2,505.59
01/25/2024	PC	02/01/2024	2137	CHASE, AMANDA LUISE	9036	-1,537.98
01/25/2024	PC	02/01/2024	2138	EMERICK, DANIELLE A	9206	-1,314.66
01/25/2024	PC	02/01/2024	2139	ERVIN, CHRISTIAN C	8185	-1,905.82
01/25/2024	PC	02/01/2024	2140	HAIRSTON, KEITH GUY	9025	-729.72
01/25/2024	PC	02/01/2024	2141	HOOVER, JAMES THOMA	9047	-1,959.66
01/25/2024	PC	02/01/2024	2142	MAYNE, EARL JAMES	9124	-541.01
01/25/2024	PC	02/01/2024	2143	MURPHY, JOSHUA Z	9011	-311.30
01/25/2024	PC	02/01/2024	2144	RAINEY, PHILLIP R.	1009068	-252.11
01/25/2024	PC	02/01/2024	2145	YEAGER, KAITLYN R	9117	-296.57
01/25/2024	PC	02/01/2024	2146	BURKE, MARTHA E	8074	-1,929.13
01/25/2024	PC	02/01/2024	2147	HUSBANDS, HEIDI	8302	-247.30
01/25/2024	PC	02/01/2024	2148	MARTINEZ, JUAN F	8301	-813.11
01/25/2024	PC	02/01/2024	2149	STONE, DUSTIN DEWAYN	8303	-1,568.24
01/25/2024	PC	02/01/2024	2150	THEA, KAREN J	8106	-756.40
01/25/2024	PC	02/01/2024	2151	CROTTY, JOSHUA M	8283	-1,390.00
01/25/2024	PC	02/01/2024	2152	DABNEY, LEE A DONAHUE	1008078	-862.50
01/25/2024	PC	02/01/2024	2153	DeKLOTZ, ELISE	8200	-263.17
01/25/2024	PC	02/01/2024	2154	DREWIEN, LYNETTE M	1008271	-1,757.54
01/25/2024	PC	02/01/2024	2155	FLETCHER, KRISTIN M	8122	-1,327.68
01/25/2024	PC	02/01/2024	2156	FORBIS, MICHAL J	8114	-1,443.84
01/25/2024	PC	02/01/2024	2157	MOSQUEDA - CAMACHO,	8295	-55.41
01/25/2024	PC	02/01/2024	2158	PRIMROSE, LAURA A	8102	-1,143.06
01/25/2024	PC	02/01/2024	2159	RODGERS, AMBER TELLE	8297	-602.50
01/25/2024	PC	02/01/2024	2160	STROPE, DENON MICHAEL	8101	-966.80
01/25/2024	PC	02/01/2024	2161	VAGIAS, BROOKE ELIZAB	8296	-44.32
01/25/2024	PC	02/01/2024	2162	YTURRI, ERIN	8123	-791.74
01/25/2024	PC	02/01/2024	2163	AGUAYO, KENNETH	8220	-1,412.74
01/25/2024	PC	02/01/2024	2164	BALLIS, MORGAN RICHA	8213	-1,915.67
01/25/2024	PC	02/01/2024	2165	CERVANTES, GUSTAVO A	8215	-1,948.48

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
01/25/2024	PC	02/01/2024	2166	COX, CHARLES F	8161	-2,803.47
01/25/2024	PC	02/01/2024	2167	ENGLAND, STEVE J	8143	-3,169.68
01/25/2024	PC	02/01/2024	2168	JONES, KYLIE MELETIA	8155	-2,029.87
01/25/2024	PC	02/01/2024	2169	LEOS, CHRISTINA M	8012	-2,021.62
01/25/2024	PC	02/01/2024	2170	LINDERMAN, JEREMIAH C	8163	-1,837.57
01/25/2024	PC	02/01/2024	2171	LUNA, JOSE	8145	-2,091.62
01/25/2024	PC	02/01/2024	2172	OWENS, ERIC ODELL	8119	-1,776.56
01/25/2024	PC	02/01/2024	2173	PECK, TODD D	8167	-3,079.71
01/25/2024	PC	02/01/2024	2174	RAGUSA, TIMOTHY BRUC	1008190	-1,957.49
01/25/2024	PC	02/01/2024	2175	WALLACE, SHAWNA R	8108	-2,121.20
01/25/2024	PC	02/01/2024	2176	WELLS, PRESTON DANIE	8150	-1,719.27
01/25/2024	PC	02/01/2024	2177	WRIGLEY, GAVIN	8152	-2,495.05
01/25/2024	PC	02/01/2024	2178	MARES, MARIA C	8251	-1,336.96
01/25/2024	PC	02/01/2024	2179	WILLIAMS, EMILY ANNE	8023	-1,894.80
01/25/2024	PC	02/01/2024	2180	YEAGER, BRIAN D	8107	-2,281.61
01/25/2024	PC	02/01/2024	2181	AITKEN, TORIN ANDREW	8177	-1,183.58
01/25/2024	PC	02/01/2024	2182	BOENDER, BEAU MICHAEL	8182	-1,711.96
01/25/2024	PC	02/01/2024	2183	BREEN, RYAN SEGO	8237	-1,686.99
01/25/2024	PC	02/01/2024	2184	DOMKE, RODNEY F	8097	-1,859.76
01/25/2024	PC	02/01/2024	2185	JOHNSTON, JAIMEY P	8243	-2,241.26
01/25/2024	PC	02/01/2024	2186	MOATS, ZAKARY S	8174	-1,764.16
01/25/2024	PC	02/01/2024	2187	PARKS, ALEXANDER MIC	8180	-1,651.70
01/25/2024	PC	02/01/2024	2188	SAVAGE, JAMES L	8204	-1,749.63
01/25/2024	PC	02/01/2024	2189	SCHWARZ, STEPHEN K	8226	-2,591.14
01/25/2024	PC	02/01/2024	2190	WEST III, KINGSTON R	8234	-2,056.68
01/25/2024	PC	02/01/2024	2191	AMBRIZ, JOSE L	7023	-2,259.03
01/25/2024	PC	02/01/2024	2192	ELLSWORTH, BRYSON D	8285	-2,583.49
01/25/2024	PC	02/01/2024	2193	RACE, MICHAEL DENNIS	8070	-991.78
01/25/2024	PC	02/01/2024	2194	SHOTSWELL, DAVE O	7044	-2,224.37
01/25/2024	PC	02/01/2024	2195	VAUGHN, TYREL KINCADE	7050	-1,477.16
01/25/2024	PC	02/01/2024	2196	WARD, NATHAN DANIEL	8287	-1,443.36
01/25/2024	PC	02/01/2024	2197	BALDWIN, MERRITT JAME	8286	-1,856.62
01/25/2024	PC	02/01/2024	2198	BALIS, MARVIN C	8225	-2,088.28
01/25/2024	PC	02/01/2024	2199	GARRISON, SHANE	1008048	-1,628.97
01/25/2024	PC	02/01/2024	2200	HOLTZEN, KURTIS L	8072	-2,183.71
01/25/2024	PC	02/01/2024	2201	PETERSON, TRAVIS T	8121	-1,389.41
01/25/2024	PC	02/01/2024	2202	VINCENT, BRIAN A	1008071	-1,710.53
Grand Totals:						<u>-220,828.29</u>
			<u>91</u>			

Includes all check types
Includes unprinted checks

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4683 8X8 INC											
424802	1	4248027 Phone service for January 2024 - Admin	Invoice	02/01/2024	02/12/2024	81.30	81.30	100-15-41713		224	1
424802	2	4248027 Phone service for January 2024 - Admin	Invoice	02/01/2024	02/12/2024	81.30	81.30	200-15-41713		224	1
424802	3	4248027 Phone service for January 2024 - Admin	Invoice	02/01/2024	02/12/2024	81.30	81.30	210-15-41713		224	1
424802	4	4248027 Phone service for January 2024 - C.D.	Invoice	02/01/2024	02/12/2024	121.95	121.95	100-20-41713		224	1
424802	5	4248027 Phone service for January 2024 - P.W.	Invoice	02/01/2024	02/12/2024	20.33	20.33	100-42-41713		224	1
424802	6	4248027 Phone service for January 2024 - P.W.	Invoice	02/01/2024	02/12/2024	20.33	20.33	200-42-41713		224	1
424802	7	4248027 Phone service for January 2024 - P.W.	Invoice	02/01/2024	02/12/2024	20.32	20.32	210-42-41713		224	1
424802	8	4248027 Phone service for January 2024 - WW	Invoice	02/01/2024	02/12/2024	243.90	243.90	210-70-41713		224	1
424802	9	4248027 Phone service for January 2024 - Water	Invoice	02/01/2024	02/12/2024	121.95	121.95	200-60-41713		224	1
424802	10	4248027 Phone service for January 2024 - HFD	Invoice	02/01/2024	02/12/2024	121.95	121.95	100-55-41713		224	1
424802	11	4248027 Phone service for January 2024 - Library	Invoice	02/01/2024	02/12/2024	365.85	365.85	100-45-41713		224	1
424802	12	4248027 Phone service for January 2024 - Parks	Invoice	02/01/2024	02/12/2024	30.49	30.49	100-50-41713		224	1
424802	13	4248027 Phone service for January 2024 - HPD	Invoice	02/01/2024	02/12/2024	274.39	274.39	100-25-41713		224	1
424802	14	4248027 Phone service for January 2024 - Streets	Invoice	02/01/2024	02/12/2024	91.44	91.44	100-40-41713		224	1
Total 4683 8X8 INC:						1,676.80	1,676.80				
968 AG LANDSCAPING											
01/06/2	1	Library & TCW snow removal 1-6 thru 1-21-24	Invoice	01/06/2023	02/12/2024	450.00	450.00	100-45-41413		124	1
01/06/2	1	Jan. 2024 City Hall snow removal	Invoice	01/06/2024	02/12/2024	75.00	75.00	100-42-41413		224	1
01/06/2	2	Jan. 2024 City Hall snow removal	Invoice	01/06/2024	02/12/2024	75.00	75.00	200-42-41413		224	1
01/06/2	3	Jan. 2024 City Hall snow removal	Invoice	01/06/2024	02/12/2024	75.00	75.00	210-42-41413		224	1
Total 968 AG LANDSCAPING:						675.00	675.00				
6582 ALTURAS PROPERTY MANAGMENT											
4	1	Inv 4 - Nov 2023 library cleaning	Invoice	12/05/2023	02/12/2024	2,500.00	2,500.00	100-45-41413		124	1
Total 6582 ALTURAS PROPERTY MANAGMENT:						2,500.00	2,500.00				
1913 AMAZON CAPITAL SERVICES											
11QJ-V	1	11QJ-VXF6-7YXK Bankers Box, Certificate Holder, C	Invoice	01/19/2024	02/12/2024	33.97	33.97	100-15-41215		224	1
11QJ-V	2	11QJ-VXF6-7YXK Bankers Box, Certificate Holder, C	Invoice	01/19/2024	02/12/2024	33.97	33.97	200-15-41215		224	1
11QJ-V	3	11QJ-VXF6-7YXK Bankers Box, Certificate Holder, C	Invoice	01/19/2024	02/12/2024	33.97	33.97	210-15-41215		224	1
11TT-6	1	11TT-6H4G-DNCP - AAA ALKALINE BATTERIES, BA	Invoice	01/29/2024	02/12/2024	28.18	28.18	100-15-41215		224	1
11TT-6	2	11TT-6H4G-DNCP - AAA ALKALINE BATTERIES, BA	Invoice	01/29/2024	02/12/2024	28.18	28.18	200-15-41215		224	1
11TT-6	3	11TT-6H4G-DNCP - AAA ALKALINE BATTERIES, BA	Invoice	01/29/2024	02/12/2024	28.18	28.18	210-15-41215		224	1
13H1-F	1	13H1-F7JL-G6H6 Feb Storywalk books - library progr	Invoice	01/29/2024	02/12/2024	17.45	17.45	100-45-41326		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
147Q-J	1	147Q-JHMR-9D1W library office supplies	Invoice	01/28/2023	02/12/2024	67.26	67.26	100-45-41215		124	1
1F3R-1	1	#1F3R-1VWG-6379 OFFICE SUPPLIES	Invoice	01/09/2024	02/12/2024	170.76	170.76	200-60-41211		124	1
1FY1-1	1	#1FY1-1K6X-GXLC OFFICE SUPPLIES	Invoice	01/10/2024	02/12/2024	50.13	50.13	200-60-41211		124	1
1FY1-1	2	#1FY1-1K6X-GXLC ANTENNA BRACKET FOR QUI	Invoice	01/10/2024	02/12/2024	17.99	17.99	200-60-41401		124	1
1H7V-	1	1H7V-Q361-GPFM CORRECTION WHITE TAPE RE	Invoice	01/31/2024	02/12/2024	2.34-	2.34-	100-15-41215		224	1
1H7V-	2	1H7V-Q361-GPFM CORRECTION WHITE TAPE RE	Invoice	01/31/2024	02/12/2024	2.34-	2.34-	200-15-41215		224	1
1H7V-	3	1H7V-Q361-GPFM CORRECTION WHITE TAPE RE	Invoice	01/31/2024	02/12/2024	2.34-	2.34-	210-15-41215		224	1
1LVJ-9	1	1LVJ-9R4707T4K - Feb Storywalk books -library prog	Invoice	01/24/2024	02/12/2024	34.90	34.90	100-45-41326		124	1
1MWF-	1	#1MWF-LK4N-4DTT USB C LAPTOP CORDS WW	Invoice	01/30/2024	02/12/2024	139.92	139.92	210-70-41424		224	1
1P3H-C	1	1P3H-CHQ9-GXQ6 Compostable Forks, Screen Clea	Invoice	01/21/2024	02/12/2024	32.91	32.91	100-15-41215		224	1
1P3H-C	2	1P3H-CHQ9-GXQ6 Compostable Forks, Screen Clea	Invoice	01/21/2024	02/12/2024	32.91	32.91	200-15-41215		224	1
1P3H-C	3	1P3H-CHQ9-GXQ6 Compostable Forks, Screen Clea	Invoice	01/21/2024	02/12/2024	32.90	32.90	210-15-41215		224	1
1PDM-	1	1PDM=YD9R-TV63 AS Library Grant - program suppl	Invoice	01/17/2024	02/12/2024	58.70	58.70	100-45-41549	23.45.0002.1	124	1
1PVR-	1	1PVR-KNYK-PDVG Media collection purchase	Invoice	01/22/2024	02/12/2024	20.23	20.23	100-45-41535		124	1
1VHH-	1	1VHH-GDXR-GPPJ AS Grant supplies - library	Invoice	01/31/2023	02/12/2024	70.46	70.46	100-45-41549	23.45.0002.1	124	1
1W1Q-	1	1W1Q-C669-JJW7 AS Grant book purchases	Invoice	01/29/2024	02/12/2024	77.99	77.99	100-45-41549	23.45.0002.1	124	1
Total 1913 AMAZON CAPITAL SERVICES:						1,003.94	1,003.94				
4785 AMERICAN LEGAL PUBLISHING CORPORATION											
31373	1	31373 2024 S-10 SUPP PAGES; ORDS: 1329 THRO	Invoice	01/23/2024	02/12/2024	230.48	230.48	100-15-41313		224	1
31373	2	31373 2024 S-10 SUPP PAGES; ORDS: 1329 THRO	Invoice	01/23/2024	02/12/2024	230.48	230.48	200-15-41313		224	1
31373	3	31373 2024 S-10 SUPP PAGES; ORDS: 1329 THRO	Invoice	01/23/2024	02/12/2024	230.49	230.49	210-15-41313		224	1
Total 4785 AMERICAN LEGAL PUBLISHING CORPORATION:						691.45	691.45				
215 ARNOLD MACHINERY COMPANY											
PX100	1	PX1000262-1 O-RING, WASER, SEALING KIT RET	Invoice	06/02/2022	06/27/2022	328.51-	328.51-	100-40-41405		622	1
Total 215 ARNOLD MACHINERY COMPANY:						328.51-	328.51-				
389 ASSOCIATION OF IDAHO CITIES											
200011	1	200011216 CODC LUNCHEON - L.HOROWITZ	Invoice	01/10/2024	02/12/2024	16.67	16.67	100-15-41723		224	1
200011	2	200011216 CODC LUNCHEON - L.HOROWITZ	Invoice	01/10/2024	02/12/2024	16.67	16.67	200-15-41723		224	1
200011	3	200011216 CODC LUNCHEON - L.HOROWITZ	Invoice	01/10/2024	02/12/2024	16.66	16.66	210-15-41723		224	1
Total 389 ASSOCIATION OF IDAHO CITIES:						50.00	50.00				
6917 AT&T MOBILITY LLC											
020120	1	287309821298 - WATER	Invoice	01/23/2024	02/12/2024	344.32	344.32	200-60-41713		224	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
287304	1	#FIRSTNET HPD 1-5 WIRELESS	Invoice	01/23/2024	02/12/2024	200.20	200.20	100-25-41417		224	1
Total 6917 AT&T MOBILITY LLC:						544.52	544.52				
4214 B&G DIRTWORKS, LLC											
21257	1	21257 SNOW REMOVAL TRUCK HAULING	Invoice	01/30/2024	02/12/2024	1,092.50	1,092.50	100-40-41771		224	1
Total 4214 B&G DIRTWORKS, LLC:						1,092.50	1,092.50				
4714 BALDWIN, MERRITT											
642211	1	WATER DIST. 2 TEST FEES	Invoice	01/26/2024	02/12/2024	25.00	25.00	200-60-41723		224	1
Total 4714 BALDWIN, MERRITT:						25.00	25.00				
953 BLAINE COUNTY RECORDER											
SWEET	1	Sweetwater Recording fees, BLK 2 Security Agr.	Invoice	02/07/2024	02/12/2024	160.00	160.00	100-20-41215		224	1
Total 953 BLAINE COUNTY RECORDER:						160.00	160.00				
2731 BLUEPRINT SPECIALTIES CO.											
16829	1	Inv 16829 Library Mallory prints	Invoice	01/25/2024	02/12/2024	48.00	48.00	100-45-41323		124	1
Total 2731 BLUEPRINT SPECIALTIES CO.:						48.00	48.00				
1331 BROWN, RON											
325408	1	325408 REIMB. TREE REMOVAL 1/2	Invoice	01/28/2024	02/12/2024	612.50	612.50	100-50-41402		224	1
Total 1331 BROWN, RON:						612.50	612.50				
6051 CENTURY LINK											
672209	1	9814 260B long distance	Invoice	01/01/2024	02/12/2024	1.83	1.83	100-15-41713		124	1
672209	2	9814 260B long distance	Invoice	01/01/2024	02/12/2024	1.83	1.83	200-15-41713		124	1
672209	3	9814 260B long distance	Invoice	01/01/2024	02/12/2024	1.83	1.83	210-15-41713		124	1
672209	4	9814 260B long distance	Invoice	01/01/2024	02/12/2024	1.83	1.83	100-25-41713		124	1
672209	5	9814 260B long distance	Invoice	01/01/2024	02/12/2024	1.83	1.83	100-20-41713		124	1
672209	6	9814 260B long distance- 33.33%	Invoice	01/01/2024	02/12/2024	.61	.61	100-42-41713		124	1
672209	7	9814 260B long distance- 33.33%	Invoice	01/01/2024	02/12/2024	.61	.61	200-42-41713		124	1
672209	8	9814 260B long distance- 33.33%	Invoice	01/01/2024	02/12/2024	.61	.61	210-42-41713		124	1
672209	9	2211 125B LONG DIST- TREATMENT PLANT	Invoice	01/01/2024	02/12/2024	.92	.92	210-70-41713		124	1
672209	10	2211 125B LONG DIST- Water Dept	Invoice	01/01/2024	02/12/2024	.92	.92	200-60-41713		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
672209	11	3147 220B LONG DIST: FIRE DEPT	Invoice	01/01/2024	02/12/2024	1.83	1.83	100-55-41713		124	1
672209	12	5965-737B LONG DIST- STREET SHOP	Invoice	01/01/2024	02/12/2024	1.85	1.85	100-40-41713		124	1
Total 6051 CENTURY LINK:						16.50	16.50				
6056 CENTURY LINK											
01/22/2	1	9814 260B	Invoice	01/22/2024	02/12/2024	105.18	105.18	100-15-41713		124	1
01/22/2	2	9814 260B	Invoice	01/22/2024	02/12/2024	105.18	105.18	200-15-41713		124	1
01/22/2	3	9814 260B	Invoice	01/22/2024	02/12/2024	105.18	105.18	210-15-41713		124	1
01/22/2	4	9814 260B	Invoice	01/22/2024	02/12/2024	105.18	105.18	100-25-41713		124	1
01/22/2	5	9814 260B	Invoice	01/22/2024	02/12/2024	105.18	105.18	100-20-41713		124	1
01/22/2	6	9814 260B- 33.33%	Invoice	01/22/2024	02/12/2024	35.06	35.06	100-42-41713		124	1
01/22/2	7	9814 260B- 33.33%	Invoice	01/22/2024	02/12/2024	35.05	35.05	200-42-41713		124	1
01/22/2	8	9814 260B- 33.33%	Invoice	01/22/2024	02/12/2024	35.05	35.05	210-42-41713		124	1
01/22/2	9	2211-125b treatment plant	Invoice	01/22/2024	02/12/2024	74.12	74.12	210-70-41713		124	1
01/22/2	10	2211-125B Water Dept	Invoice	01/22/2024	02/12/2024	74.12	74.12	200-60-41713		124	1
01/22/2	11	3147 220B HFD	Invoice	01/22/2024	02/12/2024	84.93	84.93	100-55-41713		124	1
01/22/2	12	6566 569B Police Dept	Invoice	01/22/2024	02/12/2024	74.12	74.12	100-25-41713		124	1
01/22/2	13	5965-737B STREET SHOP	Invoice	01/22/2024	02/12/2024	79.25	79.25	100-40-41713		124	1
Total 6056 CENTURY LINK:						1,017.60	1,017.60				
6941 CHAVEZ, CHANCE											
BP 22-	1	HCE Reimbursement 23-031	Invoice	02/01/2024	02/12/2024	1,250.00	1,250.00	100-00-20326		224	1
Total 6941 CHAVEZ, CHANCE:						1,250.00	1,250.00				
5702 CINTAS											
417414	1	#4174149239-2 UNIFORM SERVICES WW	Invoice	11/15/2023	02/12/2024	319.96	319.96	210-70-41703		124	1
418049	1	#4180496714 UNIFORM SERVICES WW	Invoice	01/17/2024	02/12/2024	296.97	296.97	210-70-41703		124	1
418122	1	#4181220452 UNIFORM SERVICES WW	Invoice	01/24/2024	02/12/2024	186.99	186.99	210-70-41703		124	1
418190	1	#4181905043 UNIFORM SERVICES WW	Invoice	01/31/2024	02/12/2024	186.99	186.99	210-70-41703		224	1
519568	1	5195686658 UNIFORM SERVICES STS	Invoice	02/01/2024	02/12/2024	145.57	145.57	100-40-41703		224	1
519568	1	#5195686690 MED CABINET SERVICE WW	Invoice	02/01/2024	02/12/2024	45.47	45.47	210-70-41413		224	1
925806	1	#9258064689 AED RENTAL WW	Invoice	02/01/2024	02/12/2024	126.00	126.00	210-70-41413		224	1
Total 5702 CINTAS:						1,307.95	1,307.95				
644 CITY OF HAILEY PETTY CASH											
151589	1	AGMNT REC. FEE SWEETWATER PUD	Invoice	01/22/2024	02/12/2024	34.00	34.00	100-20-41215		224	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
959094	1	#EVIDENCE POSTAGE TO ISP HPD24-0050	Invoice	01/19/2024	02/12/2024	17.75	17.75	100-25-41213		124	1
Total 644 CITY OF HAILEY PETTY CASH:						51.75	51.75				
670 CITY OF HAILEY W&S DEPT											
01/31/2	1	CITY OF HAILEY - STREET SHOP	Invoice	01/31/2024	02/12/2024	710.20	710.20	100-40-41717		224	1
01/31/2	2	CITY OF HAILEY - INTER CENTER	Invoice	01/31/2024	02/12/2024	94.66	94.66	100-10-41717		224	1
01/31/2	3	CITY OF HAILEY - OLD COPY & PRINT	Invoice	01/31/2024	02/12/2024	56.05	56.05	100-15-41717		224	1
01/31/2	4	CITY OF HAILEY RODEO FROST	Invoice	01/31/2024	02/12/2024	12.14	12.14	100-50-41617		224	1
01/31/2	5	CITY OF HAILEY RODEO PARK	Invoice	01/31/2024	02/12/2024	33.63	33.63	100-50-41617		224	1
01/31/2	6	CITY OF HAILEY CITY HALL	Invoice	01/31/2024	02/12/2024	133.39	133.39	100-42-41717		224	1
01/31/2	7	CITY OF HAILEY CITY HALL	Invoice	01/31/2024	02/12/2024	133.39	133.39	200-42-41717		224	1
01/31/2	8	CITY OF HAILEY CITY HALL	Invoice	01/31/2024	02/12/2024	133.39	133.39	210-42-41717		224	1
01/31/2	9	CITY OF HAILEY FIRE DEPARTMENT	Invoice	01/31/2024	02/12/2024	71.01	71.01	100-55-41717		224	1
01/31/2	10	CITY OF HAILEY TREATMENT PL	Invoice	01/31/2024	02/12/2024	105.85	105.85	200-60-41717		224	1
01/31/2	11	CITY OF HAILEY TREATMENT PL	Invoice	01/31/2024	02/12/2024	105.85	105.85	210-70-41717		224	1
01/31/2	12	CITY OF HAILEY POLICE DEPT	Invoice	01/31/2024	02/12/2024	96.81	96.81	100-25-41717		224	1
01/31/2	13	CITY PARKING LOT- IRRIGATION	Invoice	01/31/2024	02/12/2024	871.00	871.00	100-50-41717		224	1
Total 670 CITY OF HAILEY W&S DEPT:						2,557.37	2,557.37				
22428 CITY OF KETCHUM											
7469	1	Resort Cities Coalition Membership 2024	Invoice	12/07/2023	02/12/2024	2,570.00	2,570.00	100-10-41215		224	1
7576	1	City Tour 2024 - Horowitz	Invoice	01/22/2024	02/12/2024	83.33	83.33	100-15-41723		224	1
7576	2	City Tour 2024 - Horowitz	Invoice	01/22/2024	02/12/2024	83.33	83.33	200-15-41723		224	1
7576	3	City Tour 2024 - Horowitz	Invoice	01/22/2024	02/12/2024	83.34	83.34	210-15-41723		224	1
7576	4	City Tour 2024 - R. Davis	Invoice	01/22/2024	02/12/2024	250.00	250.00	100-20-41723		224	1
7576	5	City Tour 2024 - K. Thea & J. Martinez	Invoice	01/22/2024	02/12/2024	500.00	500.00	100-10-41723		224	1
Total 22428 CITY OF KETCHUM:						3,570.00	3,570.00				
22457 CLEAR CREEK DISPOSAL, INC.											
JANUA	1	FRANCHISE FEE - JANUARY 2024	Invoice	02/01/2024	02/12/2024	162,500.00	162,500.00	100-00-20515		224	1
Total 22457 CLEAR CREEK DISPOSAL, INC.:						162,500.00	162,500.00				
3622 CLEAR SOLUTIONS ENGINEERING											
348	1	348 WATER SYSTEMS FPS- EVAL. SOURCE CAPA	Invoice	01/15/2024	02/12/2024	3,610.00	3,610.00	200-60-41313	23.60.0001.1	124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 3622 CLEAR SOLUTIONS ENGINEERING:						3,610.00	3,610.00				
50396 COASTLINE EQUIPMENT											
105007	1	1050078 RETURN - SEALING, WASHER, INJEC	Invoice	08/28/2023	09/11/2023	535.12-	535.12-	100-40-41405		923	1
Total 50396 COASTLINE EQUIPMENT:						535.12-	535.12-				
1537 COMMERCIAL TIRE											
09-160	1	09-060202 CAT LOADER 938M PARTS	Invoice	01/31/2024	02/12/2024	114.75	114.75	100-40-41405		224	1
Total 1537 COMMERCIAL TIRE:						114.75	114.75				
893 CONCRETE CONSTRUCTION SUPPLY											
S43299	1	#S43299 INSUL BLANKET TARPS WW	Invoice	01/16/2024	02/12/2024	238.00	238.00	210-70-41401		124	1
Total 893 CONCRETE CONSTRUCTION SUPPLY:						238.00	238.00				
337 COPY & PRINT LLC											
2191	1	#2191 KENNY AGUAYO BUSINESS CARDS	Invoice	01/29/2024	02/12/2024	14.35	14.35	100-25-41215		124	1
Total 337 COPY & PRINT LLC:						14.35	14.35				
2808 CORE & MAIN LP											
T13668	1	#T136684 3/4" REGISTERS	Invoice	01/10/2024	02/12/2024	6,248.00	6,248.00	220-65-41403	20.60.0003.1	124	1
T13668	2	#T136684 1.5" REGISTERS	Invoice	01/10/2024	02/12/2024	3,534.00	3,534.00	220-65-41403	20.60.0003.1	124	1
T13668	3	#T136684 2" REGISTERS	Invoice	01/10/2024	02/12/2024	353.40	353.40	220-65-41403	20.60.0003.1	124	1
T13668	4	#T136684 1.5" COUPLINGS	Invoice	01/10/2024	02/12/2024	303.81	303.81	200-60-41403		124	1
T53455	1	#T534552 3/4" REGISTERS	Invoice	01/10/2024	02/12/2024	18,744.00	18,744.00	220-65-41403	20.60.0003.1	124	1
T95522	1	#T955220 3/4" COUPLINGS	Invoice	01/10/2024	02/12/2024	128.35	128.35	200-60-41403		124	1
U07059	1	#U070592 6" REPAIR BANDS	Invoice	01/10/2024	02/12/2024	1,172.31	1,172.31	200-60-41403		124	1
U07061	1	#U070618 METER VAULT EXT. RING	Invoice	01/10/2024	02/12/2024	643.27	643.27	200-60-41403		124	1
U07061	2	#U070618 METER GASKETS	Invoice	01/10/2024	02/12/2024	43.92	43.92	200-60-41403		124	1
U07061	3	#U070618 3/4" POLY PIPE	Invoice	01/10/2024	02/12/2024	117.00	117.00	200-60-41403		124	1
U07061	4	#U070618 3/4" COUPLING	Invoice	01/10/2024	02/12/2024	25.67	25.67	200-60-41403		124	1
U07061	5	#U070618 3/4" PIPE STIFFNERS	Invoice	01/10/2024	02/12/2024	123.50	123.50	200-60-41403		124	1
Total 2808 CORE & MAIN LP:						31,437.23	31,437.23				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
972 COX COMMUNICATIONS											
01/17/2	1	001 2401 038676401 WATER	Invoice	01/17/2024	02/12/2024	79.00	79.00	200-60-41713		124	1
01/17/2	2	0012401 038676401 WASTEWATER	Invoice	01/17/2024	02/12/2024	79.00	79.00	210-70-41713		124	1
01/20/2	1	0205236602 STREET	Invoice	01/20/2024	02/12/2024	167.74	167.74	100-40-41713		224	1
01/20/2	2	035971201 WELCOME CTR	Invoice	01/20/2024	02/12/2024	79.00	79.00	100-10-41717		224	1
01/20/2	3	0012401027815002 Library	Invoice	01/20/2024	02/12/2024	174.00	174.00	100-45-41713		224	1
01/20/2	4	205095301 HFD	Invoice	01/20/2024	02/12/2024	69.00	69.00	100-55-41717		224	1
01/20/2	5	039605901 HPD	Invoice	01/20/2024	02/12/2024	232.99	232.99	100-25-41713		224	1
Total 972 COX COMMUNICATIONS:						880.73	880.73				
934 CPS											
020410	1	#0204109-IN AEON PD OIL 10GAL WW	Invoice	01/30/2024	02/12/2024	1,532.00	1,532.00	210-70-41401		224	1
Total 934 CPS:						1,532.00	1,532.00				
6877 D.O.P.L											
JANUA	1	BUILDING PERMIT & FEES JANUARY 2024	Invoice	02/07/2024	02/12/2024	4,633.38	4,633.38	100-00-20325		224	1
Total 6877 D.O.P.L:						4,633.38	4,633.38				
2269 DUSTY'S ELECTRIC INC.											
16065	1	#16065 REPAIR AND REPLACE HPD OUTSIDE LIG	Invoice	01/03/2024	02/12/2024	492.01	492.01	100-25-41413		224	1
Total 2269 DUSTY'S ELECTRIC INC.:						492.01	492.01				
5021 EC ELECTRIC											
WO-07	1	WO-0784 INSTALL NEW CONTROLLER TESTED T	Invoice	01/25/2024	02/12/2024	1,841.52	1,841.52	100-40-41413		224	1
Total 5021 EC ELECTRIC:						1,841.52	1,841.52				
1151 ELITE RESTORATION											
13994	1	13994 FOX BUILDING BASEMENT LEAK WATER M	Invoice	01/26/2024	02/12/2024	535.21	535.21	100-42-41413		224	1
13994	2	13994 FOX BUILDING BASEMENT LEAK WATER M	Invoice	01/26/2024	02/12/2024	535.21	535.21	200-42-41413		224	1
13994	3	13994 FOX BUILDING BASEMENT LEAK WATER M	Invoice	01/26/2024	02/12/2024	535.21	535.21	210-42-41413		224	1
14031	1	14031 LIBRARY WATER LEAK MITIGATION	Invoice	01/26/2024	02/12/2024	1,884.32	1,884.32	100-45-41413		224	1
Total 1151 ELITE RESTORATION:						3,489.95	3,489.95				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
3094 ENERGY LABORATORIES, INC.											
610026	1	#610026 DIGESTER LAB TESTING WW	Invoice	02/01/2024	02/12/2024	104.00	104.00	210-70-41795		224	1
Total 3094 ENERGY LABORATORIES, INC.:						104.00	104.00				
297 EVANS PLUMBING, INC.											
145938	1	145938 WATER HEATER REPLACEMENT - 10 GAL.	Invoice	11/22/2023	02/12/2024	467.81	467.81	100-42-41413		124	1
145938	2	145938 WATER HEATER REPLACEMENT - 10 GAL.	Invoice	11/22/2023	02/12/2024	467.81	467.81	200-42-41413		124	1
145938	3	145938 WATER HEATER REPLACEMENT - 10 GAL.	Invoice	11/22/2023	02/12/2024	467.81	467.81	210-42-41413		124	1
146018	1	146018 MENS RR TOILET BOLTS, UTILITY ROOM	Invoice	11/27/2023	02/12/2024	205.83	205.83	100-42-41313		124	1
146018	2	146018 MENS RR TOILET BOLTS, UTILITY ROOM	Invoice	11/27/2023	02/12/2024	205.83	205.83	200-42-41313		124	1
146018	3	146018 MENS RR TOILET BOLTS, UTILITY ROOM	Invoice	11/27/2023	02/12/2024	205.84	205.84	210-42-41313		124	1
Total 297 EVANS PLUMBING, INC.:						2,020.93	2,020.93				
2628 FASTENAL COMPANY											
IDJER1	1	#IDJER109488 TUBE BRUSHES WW	Invoice	01/17/2024	02/12/2024	23.64	23.64	210-70-41795		124	1
Total 2628 FASTENAL COMPANY:						23.64	23.64				
1464 FISHER'S FINANCE INC											
357624	1	35762431 Copier Contract 2.20- 2.19.24	Invoice	01/22/2024	02/12/2024	397.44	397.44	100-45-41323		124	1
Total 1464 FISHER'S FINANCE INC:						397.44	397.44				
8776 FORCE AMERICA DISTRIBUTING LLC											
CM001-	1	CM001-0031855 RETURN SANDER #4031 PARTS	Invoice	12/15/2023	02/12/2024	458.30-	458.30-	100-40-41405		124	1
IN001-	1	IN001-1777042 SANDER #4031 - PARTS	Invoice	11/09/2023	02/12/2024	650.78	650.78	100-40-41405		124	1
Total 8776 FORCE AMERICA DISTRIBUTING LLC:						192.48	192.48				
996 FREEDOM MAILING SERVICES											
47151	1	47151 Bill Processing, Folding & Inserting Newsletter	Invoice	02/02/2024	02/12/2024	628.78	628.78	100-15-41323		224	1
47151	2	47151 Bill Processing, Folding & Inserting Newsletter	Invoice	02/02/2024	02/12/2024	628.78	628.78	200-15-41323		224	1
47151	3	47151 Bill Processing, Folding & Inserting Newsletter	Invoice	02/02/2024	02/12/2024	628.77	628.77	210-15-41323		224	1
Total 996 FREEDOM MAILING SERVICES:						1,886.33	1,886.33				
369 GEM STATE WELDERS SUPPLY INC.											
E27302	1	#E273025 WELDING HELMET	Invoice	01/10/2024	02/12/2024	312.55	312.55	200-60-41405		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 369 GEM STATE WELDERS SUPPLY INC.:						312.55	312.55				
2134 GEOBILITY LLC											
1047	1	1047 PROF. GIS SERVICES JAN. 2024 W SPLIT	Invoice	02/01/2024	02/12/2024	690.50	690.50	200-60-41313		224	1
1047	2	1047 PROF. GIS SERVICES JAN. 2024 WW SPLIT	Invoice	02/01/2024	02/12/2024	690.50	690.50	210-70-41313		224	1
1047	3	1047 PROF. GIS SERVICES JAN. 2024 PW	Invoice	02/01/2024	02/12/2024	432.66	432.66	100-42-41313		224	1
1047	4	1047 PROF. GIS SERVICES JAN. 2024 PW	Invoice	02/01/2024	02/12/2024	432.67	432.67	200-42-41313		224	1
1047	5	1047 PROF. GIS SERVICES JAN. 2024 PW	Invoice	02/01/2024	02/12/2024	432.67	432.67	210-42-41313		224	1
1047	6	1047 PROF. GIS SERVICES JAN. 2024 WW	Invoice	02/01/2024	02/12/2024	123.00	123.00	210-70-41313		224	1
1047	7	1047 PROF. GIS SERVICES JAN. 2024 W	Invoice	02/01/2024	02/12/2024	3,522.00	3,522.00	200-60-41313		224	1
1047	8	1047 PROF. GIS SERVICES JAN. 2024 CD	Invoice	02/01/2024	02/12/2024	892.00	892.00	100-20-41313		224	1
Total 2134 GEOBILITY LLC:						7,216.00	7,216.00				
6023 GIVENS PURSLEY LLP											
267862	1	267862 GENERAL WATER	Invoice	01/31/2024	02/12/2024	234.13	234.13	200-60-41313		224	1
Total 6023 GIVENS PURSLEY LLP:						234.13	234.13				
6481 GLICK FRAY											
3544	1	3544 HAILEY COMPOST PILOT PROGRAM - GRAP	Invoice	02/01/2024	02/12/2024	187.50	187.50	210-70-41549	22.42.0001.1	224	1
Total 6481 GLICK FRAY:						187.50	187.50				
336 GO FER IT EXPRESS											
126216	1	#126216 LOCAL SHIPPING W.	Invoice	01/31/2024	02/12/2024	100.80	100.80	200-60-41213		224	1
126216	2	#126216 LOCAL SHIPPING WW.	Invoice	01/31/2024	02/12/2024	151.20	151.20	210-70-41213		224	1
Total 336 GO FER IT EXPRESS:						252.00	252.00				
1850 GREAT AMERICA FINANCIAL SERVICES											
357500	1	Invoice# 35750078 02/2024	Invoice	01/19/2024	02/12/2024	150.00	150.00	100-20-41323		124	1
358139	1	Invoice# 35813932 03/2024	Invoice	01/29/2024	02/12/2024	150.00	150.00	100-20-41323		224	1
Total 1850 GREAT AMERICA FINANCIAL SERVICES:						300.00	300.00				
2910 HAILEY AUTO CLINIC LLC											
9089	1	#9089 2018 FORD EXPL. ALTERNATOR REPLACE	Invoice	01/19/2024	02/12/2024	1,144.89	1,144.89	100-25-41415		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 2910 HAILEY AUTO CLINIC LLC:						1,144.89	1,144.89				
5410 HDR ENGINEERING INC											
120058	1	1200587464 MISC. WATER RIGHTS, TASK ORDER	Invoice	01/16/2024	02/12/2024	2,013.27	2,013.27	200-60-41313		224	1
120058	1	1200589228 FPS TO#11 - UV EQUIPMENT SDC	Invoice	01/16/2024	02/12/2024	8,689.50	8,689.50	230-75-41549	19.70.0001.1	124	1
120058	1	1200589231 HEADWORKS IMPR. PROJ. BILLING #	Invoice	01/16/2024	02/12/2024	11,195.90	11,195.90	210-70-41511	24.70.0001.1	124	1
120059	1	1200590158 WATER RIGHTS REVIEW TO #4	Invoice	01/19/2024	02/12/2024	420.00	420.00	200-60-41313		224	1
Total 5410 HDR ENGINEERING INC:						22,318.67	22,318.67				
5047 HERRIN, MICHELLE											
TENAN	1	TENANT DEPOSIT REFUND: 210 CARBONATE	Invoice	02/02/2024	02/12/2024	150.00	150.00	200-00-20314		224	1
Total 5047 HERRIN, MICHELLE:						150.00	150.00				
1622 HOROWITZ, LISA											
2024 ID	1	2024 IDCMA WINTER CONF & AIC DAY AT THE CA	Invoice	01/16/2023	02/12/2024	37.00	37.00	100-15-41723		224	1
2024 ID	2	2024 IDCMA WINTER CONF & AIC DAY AT THE CA	Invoice	01/16/2023	02/12/2024	37.00	37.00	200-15-41723		224	1
2024 ID	3	2024 IDCMA WINTER CONF & AIC DAY AT THE CA	Invoice	01/16/2023	02/12/2024	37.00	37.00	210-15-41723		224	1
Total 1622 HOROWITZ, LISA:						111.00	111.00				
8606 HRA VEBA TRUST											
RAGUS	1	RAGUSA VEBA 25 MONTHS DEFICIT	Invoice	01/25/2024	02/12/2024	5,864.75	5,864.75	100-25-41126		124	1
Total 8606 HRA VEBA TRUST:						5,864.75	5,864.75				
5865 IDAHO DEPARTMENT OF LABOR											
2023/4	1	UNEMPLOYMENT 4TH Q 2023	Invoice	01/22/2024	02/12/2024	2,257.20	2,257.20	210-70-41128		124	1
Total 5865 IDAHO DEPARTMENT OF LABOR:						2,257.20	2,257.20				
671 IDAHO LUMBER & HARDWARE											
975370	1	#975370 PAINTING SUPPLIES FOR WOODSIDE	Invoice	01/09/2024	02/12/2024	67.87	67.87	200-60-41413		124	1
975380	1	#975380 PAINTING SUPPLIES FOR WOODSIDE	Invoice	01/09/2024	02/12/2024	30.34	30.34	200-60-41413		124	1
975381	1	#975381 PAINT ROLLER KIT FOR WOODSIDE	Invoice	01/09/2024	02/12/2024	12.99	12.99	200-60-41413		124	1
976056	1	976056 BREAK ROOM - SURGE PROTECTOR	Invoice	01/16/2024	02/12/2024	6.66	6.66	100-42-41413		124	1
976056	2	976056 BREAK ROOM - SURGE PROTECTOR	Invoice	01/16/2024	02/12/2024	6.66	6.66	200-42-41413		124	1
976056	3	976056 BREAK ROOM - SURGE PROTECTOR	Invoice	01/16/2024	02/12/2024	6.67	6.67	210-42-41413		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
976143	1	#976143 WINTER GLOVES - SHANE	Invoice	01/17/2024	02/12/2024	45.98	45.98	200-60-41703		124	1
976154	1	976154 MAINT. - HOOK AND PICK SET, NEO MAGN	Invoice	01/17/2024	02/12/2024	32.98	32.98	100-50-41405		124	1
976794	1	976794 MAINT. - MICE BAIT, STATION	Invoice	01/23/2024	02/12/2024	31.97	31.97	100-50-41405		224	1
976909	1	976909 MAG ADAPTERS	Invoice	01/24/2024	02/12/2024	3.78	3.78	100-40-41771		124	1
976938	1	#976938 DREMEL TOOL BITS	Invoice	01/24/2024	02/12/2024	21.77	21.77	200-60-41405		224	1
976938	2	#976938 DUST MASKS	Invoice	01/24/2024	02/12/2024	32.99	32.99	200-60-41413		224	1
976938	3	#976938 WORK GLOVES - TRAVIS	Invoice	01/24/2024	02/12/2024	19.99	19.99	200-60-41703		224	1
977505	1	977505 MAG TRUCK PARTS	Invoice	01/30/2024	02/12/2024	11.38	11.38	100-40-41405		224	1
977514	1	977514 MAG TRUCK PARTS	Invoice	01/30/2024	02/12/2024	22.96	22.96	100-40-41405		224	1
977535	1	INV # 977535 Painting Supplies	Invoice	01/30/2024	02/12/2024	395.17	395.17	100-55-41413		224	1

Total 671 IDAHO LUMBER & HARDWARE:

750.16 750.16

400 IDAHO MOUNTAIN EXPRESS

01/31/2	1	1/22 - CC Consid. of City Initiated Text Amend Code 1	Invoice	01/31/2024	02/12/2024	65.32	65.32	100-20-41319		224	1
01/31/2	2	Ord. 1337 - Amending Sidewalk In-Lieu	Invoice	01/31/2024	02/12/2024	131.56	131.56	100-20-41319		224	1
01/31/2	3	2/5 - P&Z Tanner, Young, McCloud	Invoice	01/31/2024	02/12/2024	60.72	60.72	100-20-41319		224	1
01/31/2	4	1/24 - P&Z, Lot Line Adj, James Josel	Invoice	01/31/2024	02/12/2024	33.12	33.12	100-20-41319		224	1
01/31/2	5	2/12 - CC Ord. 1316 AC1	Invoice	01/31/2024	02/12/2024	71.76	71.76	100-20-41319		224	1
01/31/2	6	2/12 - Annual Road & Street Financial Report FY23	Invoice	01/31/2024	02/12/2024	79.92	79.92	100-40-41319		224	1
01/31/2	7	2/20 - Cup Two Rivers Dental, Rivian, Sunbeam PP	Invoice	01/31/2024	02/12/2024	70.84	70.84	100-20-41319		224	1

Total 400 IDAHO MOUNTAIN EXPRESS:

513.24 513.24

22433 IDAHO POWER

01/16/2	1	IP 2204414540 - STREET LIGHTS	Invoice	01/16/2024	02/12/2024	169.65	169.65	100-40-41717		224	1
01/16/2	2	IP 2204837906 Street	Invoice	01/16/2024	02/12/2024	2,098.78	2,098.78	100-40-41715		224	1
01/16/2	3	IP2205094259 Parks	Invoice	01/16/2024	02/12/2024	290.87	290.87	100-50-41717		224	1
01/16/2	4	IP2205094259 Rodeo	Invoice	01/16/2024	02/12/2024	838.20	838.20	100-50-41617		224	1
01/16/2	5	IP2205094259 Ice Rink/Skate	Invoice	01/16/2024	02/12/2024	74.54	74.54	100-50-41617		224	1
01/16/2	6	IP2205094259- Interp	Invoice	01/16/2024	02/12/2024	440.16	440.16	100-10-41717		224	1
01/16/2	7	IP 2204935643 - 1811 Merlin LP	Invoice	01/16/2024	02/12/2024	1,202.50	1,202.50	100-40-41717		224	1
01/16/2	8	IP 2204935643 - HFD 617 3rd Ave S	Invoice	01/16/2024	02/12/2024	434.61	434.61	100-55-41717		224	1
01/16/2	9	IP 2204935643 - 116 River St.	Invoice	01/16/2024	02/12/2024	121.21	121.21	100-50-41718		224	1
01/16/2	10	ip 2204935643 - 7 Croy St.	Invoice	01/16/2024	02/12/2024	491.83	491.83	100-45-41717		224	1
01/16/2	11	IP 2204935643 - 115 Main St 2nd Floor	Invoice	01/16/2024	02/12/2024	438.47	438.47	100-42-41717		224	1
01/16/2	12	IP 2204935643 - 115 Main St 2nd Floor	Invoice	01/16/2024	02/12/2024	438.47	438.47	200-42-41717		224	1
01/16/2	13	IP 2204935643 - 115 Main St 2nd Floor	Invoice	01/16/2024	02/12/2024	438.46	438.46	210-42-41717		224	1
01/16/2	14	IP 2208523502 - 109 W Spruce St - Street Light	Invoice	01/16/2024	02/12/2024	9.73	9.73	100-40-41715		224	1
01/16/2	15	IP 2207926011 - 113 N River St Compact	Invoice	01/16/2024	02/12/2024	46.38	46.38	100-40-41715		224	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
01/16/2	16	IP 2204637769 WW	Invoice	01/16/2024	02/12/2024	17,034.67	17,034.67	210-70-41717		224	1
01/16/2	17	IP22062003362 Water	Invoice	01/16/2024	02/12/2024	1,678.84	1,678.84	200-60-41717		224	1
01/16/2	18	IP Acct#2206105138 STREET	Invoice	01/16/2024	02/12/2024	72.18	72.18	100-40-41715		224	1
01/16/2	19	IP2207611134 Street - 89 Croy Rd	Invoice	01/16/2024	02/12/2024	96.96	96.96	100-40-41715		224	1
01/16/2	20	IP2220558908 - PARKS HEAGLE PARK	Invoice	01/16/2024	02/12/2024	13.27	13.27	100-40-41717		224	1
01/16/2	21	IP2220558932 - PARKS LION PARK	Invoice	01/16/2024	02/12/2024	46.70	46.70	100-40-41717		224	1
01/16/2	22	IP 2208020376 - Sun Beam 191 San Badger Dr	Invoice	01/16/2024	02/12/2024	33.38	33.38	100-50-41717		224	1
Total 22433 IDAHO POWER:						26,509.86	26,509.86				
6506 ILMO PRODUCTS COMPANY											
000144	1	#0001442258 GAS FOR LIFE LOC	Invoice	01/16/2024	02/12/2024	288.86	288.86	100-25-41215		124	1
Total 6506 ILMO PRODUCTS COMPANY:						288.86	288.86				
612 INGRAM BOOK COMPANY											
01.202	1	01.2024 MSD Collection purchases	Invoice	02/01/2024	02/12/2024	3,046.01	3,046.01	100-45-41535		224	1
01.202	1	01.2024 Dargatz Grant - book purchases	Invoice	02/01/2024	02/12/2024	476.48	476.48	100-45-41549	23.45.0006.1	224	1
Total 612 INGRAM BOOK COMPANY:						3,522.49	3,522.49				
229 INTEGRATED TECHNOLOGIES											
233874	1	# 233874 CDD Printer Sharp	Invoice	01/24/2024	02/12/2024	200.11	200.11	100-20-41711		124	1
234544	1	234544 Sharp/BP-70M55 Printer	Invoice	01/04/2024	02/12/2024	14.81	14.81	100-15-41323		224	1
234544	2	234544 Sharp/BP-70M55 Printer	Invoice	01/04/2024	02/12/2024	14.81	14.81	200-15-41323		224	1
234544	3	234544 Sharp/BP-70M55 Printer	Invoice	01/04/2024	02/12/2024	14.80	14.80	210-15-41323		224	1
234625	1	234625 Sharp/BP-70m55 Printer 2/5/24-3/4/24	Invoice	02/02/2024	02/12/2024	10.29	10.29	100-15-41323		224	1
234625	2	234625 Sharp/BP-70m55 Printer 2/5/24-3/4/24	Invoice	02/02/2024	02/12/2024	10.29	10.29	200-15-41323		224	1
234625	3	234625 Sharp/BP-70m55 Printer 2/5/24-3/4/24	Invoice	02/02/2024	02/12/2024	10.30	10.30	200-15-41323		224	1
Total 229 INTEGRATED TECHNOLOGIES:						275.41	275.41				
6304 INTEGRITY PUMP SOLUTIONS, INC											
Y24MI-	1	#Y24M1-52 RELAY FOR DEWATER PUMPS WW	Invoice	01/17/2024	02/12/2024	634.00	634.00	210-70-41401		124	1
Total 6304 INTEGRITY PUMP SOLUTIONS, INC:						634.00	634.00				
384 INTERMOUNTAIN GAS COMPANY											
01/24/2	1	meter 536199 P/W 33.3%	Invoice	01/24/2024	02/12/2024	60.51	60.51	100-42-41717		124	1
01/24/2	2	meter 536199 P/W 33.3%	Invoice	01/24/2024	02/12/2024	60.51	60.51	200-42-41717		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
01/24/2	3	meter 536199 P/W 33.3%	Invoice	01/24/2024	02/12/2024	60.52	60.52	210-42-41717		124	1
01/24/2	4	meter 536199 LIBRARY	Invoice	01/24/2024	02/12/2024	181.54	181.54	100-45-41717		124	1
01/24/2	5	meter 520352 PW 1241 WAR EAGLE	Invoice	01/24/2024	02/12/2024	15.45	15.45	100-50-41717		124	1
01/24/2	6	meter 223166 4297 Glenbrook Shop	Invoice	01/24/2024	02/12/2024	358.50	358.50	210-70-41717		124	1
01/24/2	7	Meter 629802, HPD 311 E Cedar	Invoice	01/24/2024	02/12/2024	672.28	672.28	100-25-41717		124	1
01/24/2	8	meter 517964 Woodside Treatment Plant	Invoice	01/24/2024	02/12/2024	333.00	333.00	210-70-41717		124	1
01/24/2	9	meter 223157 4297 Glenbrook A	Invoice	01/24/2024	02/12/2024	268.94	268.94	210-70-41717		124	1
01/24/2	10	meter 634547 4297 Glenbrook Bio-Solids	Invoice	01/24/2024	02/12/2024	495.13	495.13	210-70-41717		124	1
01/24/2	11	meter 475252 WW Treatment Plant	Invoice	01/24/2024	02/12/2024	450.68	450.68	210-70-41717		124	1
01/24/2	12	meter 629797 STREET 1811 Merlin LP	Invoice	01/24/2024	02/12/2024	855.97	855.97	100-40-41717		124	1
01/24/2	13	meter 518056 AD 116 S. River St	Invoice	01/24/2024	02/12/2024	274.82	274.82	100-50-41718		124	1
01/24/2	14	meter 475481 HFD 617 S 3rd Ave	Invoice	01/24/2024	02/12/2024	278.75	278.75	100-55-41717		124	1

Total 384 INTERMOUNTAIN GAS COMPANY:

4,366.60 4,366.60

330 JANE'S ARTIFACTS

061403	1	061403 W-2 ENVELOPES AND ERASER	Invoice	01/19/2024	02/12/2024	19.03	19.03	200-15-41215		224	1
061403	2	061403 W-2 ENVELOPES AND ERASER	Invoice	01/19/2024	02/12/2024	19.03	19.03	210-15-41215		224	1
061403	3	061403 W-2 ENVELOPES AND ERASER	Invoice	01/19/2024	02/12/2024	19.03	19.03	210-15-41215		224	1
061440	1	061440 OFFICE SUPPLIES	Invoice	01/23/2024	02/12/2024	4.68	4.68	100-42-41215		224	1
061440	2	061440 OFFICE SUPPLIES	Invoice	01/23/2024	02/12/2024	4.68	4.68	200-42-41215		224	1
061440	3	061440 OFFICE SUPPLIES	Invoice	01/23/2024	02/12/2024	4.69	4.69	210-42-41215		224	1
061458	1	061458 library office supplies	Invoice	01/24/2024	02/12/2024	24.21	24.21	100-45-41215		124	1
061481	1	061481 NEC 1099 SETS, 1099 ENVELOPES	Invoice	01/26/2024	02/12/2024	25.68	25.68	100-15-41215		224	1
061481	2	061481 NEC 1099 SETS, 1099 ENVELOPES	Invoice	01/26/2024	02/12/2024	25.68	25.68	200-15-41215		224	1
061481	3	061481 NEC 1099 SETS, 1099 ENVELOPES	Invoice	01/26/2024	02/12/2024	25.68	25.68	210-15-41215		224	1
061488	1	061488 NEC 1099 SETS RETURNED	Invoice	01/29/2024	02/12/2024	21.81-	21.81-	100-15-41215		224	1
061488	2	061488 NEC 1099 SETS RETURNED	Invoice	01/29/2024	02/12/2024	21.81-	21.81-	200-15-41215		224	1
061488	3	061488 NEC 1099 SETS RETURNED	Invoice	01/29/2024	02/12/2024	21.82-	21.82-	210-15-41215		224	1

Total 330 JANE'S ARTIFACTS:

106.95 106.95

1065 JOE'S BACKHOE SERVICES INC

24-102	1	24-102 SNOW REMOVAL TRUCK HAUL	Invoice	01/28/2024	02/12/2024	1,750.00	1,750.00	100-40-41771		224	1
24-89	1	#24-89 WATER LINE REPAIR 1031 FOREST BEND	Invoice	01/27/2024	02/12/2024	2,482.50	2,482.50	200-60-41403		224	1

Total 1065 JOE'S BACKHOE SERVICES INC:

4,232.50 4,232.50

4542 KETCHUM COMPUTERS

20164	1	Admin: Email for D.Stone, Instllation of B.Stokes mon	Invoice	01/16/2024	02/12/2024	516.67	516.67	100-15-41313		224	1
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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
20164	2	Admin: Email for D.Stone, Instllation of B.Stokes mon	Invoice	01/16/2024	02/12/2024	516.67	516.67	200-15-41313		224	1
20164	3	Admin: Email for D.Stone, Instllation of B.Stokes mon	Invoice	01/16/2024	02/12/2024	516.66	516.66	210-15-41313		224	1
20164	4	Comm Dev: CSO K. Aguayo setup, Ajd. Perm. in Ad	Invoice	01/16/2024	02/12/2024	433.33	433.33	100-20-41313		224	1
20164	5	P.W.: Setup CSO K.Aguayo, CCD additional users for	Invoice	01/16/2024	02/12/2024	94.45	94.45	100-42-41313		224	1
20164	6	P.W.: Setup CSO K.Aguayo, CCD additional users for	Invoice	01/16/2024	02/12/2024	94.45	94.45	200-42-41313		224	1
20164	7	P.W.: Setup CSO K.Aguayo, CCD additional users for	Invoice	01/16/2024	02/12/2024	94.44	94.44	210-42-41313		224	1
20164	8	WW: New Antivirus	Invoice	01/16/2024	02/12/2024	100.00	100.00	210-70-41313		224	1
20164	9	Water: New Antivirus	Invoice	01/16/2024	02/12/2024	100.00	100.00	200-60-41313		224	1
20164	10	HFD: Troubleshooting J.Hoover Outlook & C.Ervin's	Invoice	01/16/2024	02/12/2024	100.00	100.00	100-55-41313		224	1
20164	11	HPD: Setup CSO K.Aguayo, New Antivirus	Invoice	01/16/2024	02/12/2024	333.33	333.33	100-25-41313		224	1
20164	12	Street: New Antivirus	Invoice	01/16/2024	02/12/2024	100.00	100.00	100-40-41313		224	1
20188	1	Admin: Monthly updates, password reset for Kaz, Set	Invoice	01/31/2024	02/12/2024	634.76	634.76	100-15-41313		224	1
20188	2	Admin: Monthly updates, password reset for Kaz, Set	Invoice	01/31/2024	02/12/2024	634.76	634.76	200-15-41313		224	1
20188	3	Admin: Monthly updates, password reset for Kaz, Set	Invoice	01/31/2024	02/12/2024	634.77	634.77	210-15-41313		224	1
20188	4	P.W. Setup Yeager's login on conf. room PC and MFA	Invoice	01/31/2024	02/12/2024	50.00	50.00	100-42-41313		224	1
20188	5	P.W. Setup Yeager's login on conf. room PC and MFA	Invoice	01/31/2024	02/12/2024	50.00	50.00	200-42-41313		224	1
20188	6	P.W. Setup Yeager's login on conf. room PC and MFA	Invoice	01/31/2024	02/12/2024	50.00	50.00	210-42-41313		224	1
20188	7	WW: New antivirus, Outlook maint, for Race, Update	Invoice	01/31/2024	02/12/2024	700.00	700.00	210-70-41313		224	1
20188	8	Water: New Antivirus, update local admin login, Scad	Invoice	01/31/2024	02/12/2024	250.00	250.00	200-60-41313		224	1
20188	9	Library: AV install and work with Josh on malware iss	Invoice	01/31/2024	02/12/2024	100.00	100.00	100-45-41313		224	1
20188	10	HPD: Printing issues for Kenny, Watchguard Permissi	Invoice	01/31/2024	02/12/2024	300.00	300.00	100-40-41313		224	1
20188	11	Street: Send Kelly instructions for electricians and ne	Invoice	01/31/2024	02/12/2024	50.00	50.00	100-40-41313		224	1
Total 4542 KETCHUM COMPUTERS:						6,454.29	6,454.29				
6940 KNOEBEL, RICHARD & HINTON, NENETTE											
BP 22-	1	22-217 HCE Reimbursement	Invoice	02/01/2024	02/12/2024	1,250.00	1,250.00	100-00-20326		224	1
Total 6940 KNOEBEL, RICHARD & HINTON, NENETTE:						1,250.00	1,250.00				
1728 KUBWATER RESOURCES											
12251	1	#12251 ZETAG 8868 FS POLYMER WW	Invoice	01/23/2024	02/12/2024	12,473.92	12,473.92	210-70-41401		224	1
Total 1728 KUBWATER RESOURCES:						12,473.92	12,473.92				
50616 KUHN, BARBARA											
CR RE	1	CREDIT REFUND: 671 KINTAIL DR	Invoice	02/02/2024	02/12/2024	41.76	41.76	100-00-15110		224	1
Total 50616 KUHN, BARBARA:						41.76	41.76				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
386 L.L. GREENS											
B42833	1	#B428333 LED LIGHT FOR SNOWFLY LS WW	Invoice	01/16/2024	02/12/2024	22.49	22.49	210-70-41403		124	1
B42923	1	B429238 #4021 TANK VALVE	Invoice	01/30/2024	02/12/2024	3.49	3.49	100-40-41415		224	1
B42935	1	#B429357 SPRAY PAINT AND STAPLES	Invoice	01/31/2024	02/12/2024	28.96	28.96	100-25-41215		224	1
C2825	1	#C2825 PAINTING SUPPLIES FOR RIVER ST. PUM	Invoice	01/31/2024	02/12/2024	53.40	53.40	200-60-41413		224	1
D76785	1	D76785 CUSTODIAL - KEYS DUPLICATES, UTILITY	Invoice	01/26/2024	02/12/2024	6.24	6.24	100-42-41413		224	1
D76785	2	D76785 CUSTODIAL - KEYS DUPLICATES, UTILITY	Invoice	01/26/2024	02/12/2024	6.24	6.24	200-42-41413		224	1
D76785	3	D76785 CUSTODIAL - KEYS DUPLICATES, UTILITY	Invoice	01/26/2024	02/12/2024	6.25	6.25	210-42-41413		224	1
Total 386 L.L. GREENS:						127.07	127.07				
227 L.N. CURTIS AND SONS											
INV784	1	INV784716 MENS PATROL PANTS FOR HPD UNIF	Invoice	01/23/2024	02/12/2024	157.50	157.50	100-25-41703		124	1
Total 227 L.N. CURTIS AND SONS:						157.50	157.50				
547 LES SCHWAB TIRE CENTER - STREETS											
117008	1	11700855797 TIRES #4081	Invoice	01/22/2024	02/12/2024	966.56	966.56	100-40-41405		124	1
Total 547 LES SCHWAB TIRE CENTER - STREETS:						966.56	966.56				
928 MAGIC VALLEY LABS, INC.											
30295	1	#30295 DRINKING WATER SAMPLES	Invoice	01/29/2024	02/12/2024	216.00	216.00	200-60-41795		224	1
30295	2	#30295 INDIAN CREEK SPRING SAMPLES	Invoice	01/29/2024	02/12/2024	248.00	248.00	200-60-41795		224	1
30295	3	#30295 COOLER RETURN	Invoice	01/29/2024	02/12/2024	20.00	20.00	200-60-41795		224	1
30296	1	#30296 INFLUENT/EFFLUENT SMAPLES WW	Invoice	01/29/2024	02/12/2024	1,203.00	1,203.00	210-70-41795		224	1
Total 928 MAGIC VALLEY LABS, INC.:						1,687.00	1,687.00				
50607 McCAULEY, BRIAN and ANNE											
CR RE	1	CREDIT REFUND: 720 4TH AVE S - B1	Invoice	02/02/2024	02/12/2024	56.01	56.01	100-00-15110		224	1
Total 50607 McCAULEY, BRIAN and ANNE:						56.01	56.01				
50618 MEL HUGENTOBLER											
TENAN	1	TENANT DEPOSIT REF: 210 CARBONATE DR	Invoice	01/31/2024	02/12/2024	150.00	150.00	200-00-20314		224	1
Total 50618 MEL HUGENTOBLER:						150.00	150.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4495 MIDWEST TAPE LLC											
504872	1	0504872723 01.04.24 MEDIA	Invoice	01/04/2024	02/12/2024	38.98	38.98	100-45-41535		224	1
504905	1	0504905038 101.12.24 MEDIA	Invoice	01/12/2024	02/12/2024	65.47	65.47	100-45-41535		224	1
504932	1	0504932270 01.18.24 MEDIA	Invoice	01/18/2024	02/12/2024	48.73	48.73	100-45-41535		224	1
504962	1	0504962496 01.25.24 MEDIA	Invoice	01/25/2024	02/12/2024	26.99	26.99	100-45-41535		224	1
Total 4495 MIDWEST TAPE LLC:						180.17	180.17				
5513 MOTOROLA SOLUTIONS INC.											
833026	1	ACCT# 1036392801 REPAIRS FOR BODYCAMERA	Invoice	12/06/2023	02/12/2024	500.00	500.00	100-25-41405		124	1
Total 5513 MOTOROLA SOLUTIONS INC.:						500.00	500.00				
2225 MOUNTAIN HUMANE											
6854	1	6854 Q1 - Quarterly Impound Fees Oct - Dec 2023	Invoice	12/31/2023	02/12/2024	6,859.75	6,859.75	100-10-41707		224	1
Total 2225 MOUNTAIN HUMANE:						6,859.75	6,859.75				
5036 MOUNTAIN RIDES TRANSPORTATION AUTHORITY											
12435	1	FY24 2ND Quarter	Invoice	02/01/2024	02/12/2024	24,000.00	24,000.00	100-10-41707		224	1
Total 5036 MOUNTAIN RIDES TRANSPORTATION AUTHORITY:						24,000.00	24,000.00				
2367 MSC INDUSTRIAL SUPPLY CO.											
355611	1	#35561178 STAINLESS STEEL CHAIN WW	Invoice	01/18/2024	02/12/2024	726.00	726.00	210-70-41401		124	1
Total 2367 MSC INDUSTRIAL SUPPLY CO.:						726.00	726.00				
251 NAPA AUTO PARTS											
173037	1	173037 OIL FILTER	Invoice	01/02/2024	02/12/2024	23.57	23.57	100-55-41415		124	1
173118	1	173118 #4067 THERMOSTAT, WATER PUMP	Invoice	01/03/2024	02/12/2024	334.88	334.88	100-40-41405		124	1
173156	1	173156 RETURN THERMOSTAT, WATER PUMP	Invoice	01/03/2024	02/12/2024	334.88-	334.88-	100-40-41405		124	1
173294	1	173294 FUEL FILTER	Invoice	01/04/2024	02/12/2024	37.02	37.02	100-55-41415		124	1
173559	1	173559 SHOP RESTOCK HOSE ENDS, HOSE FITTI	Invoice	01/08/2024	02/12/2024	5,195.34	5,195.34	100-40-41423		124	1
174431	1	174431 HFD TAHOE 4WD ACTUATOR	Invoice	01/16/2024	02/12/2024	93.59	93.59	100-55-41415		124	1
174447	1	174447 RETURN WEATHERSHIELD HOSE END	Invoice	01/16/2024	02/12/2024	971.50-	971.50-	100-40-41423		124	1
174478	1	174478 RETURN WEATHERHEAD CHANGEOVER	Invoice	01/16/2024	02/12/2024	1,270.00-	1,270.00-	100-40-41423		124	1
175040	1	#175040 OIL FILTER 7016 WW	Invoice	01/22/2024	02/12/2024	4.44	4.44	210-70-41415		124	1
175150	1	175150 #4047 SCREWS, LOCKNUT	Invoice	01/23/2024	02/12/2024	67.68	67.68	100-40-41405		224	1
175289	1	175289 #4021 MAG- HOSE	Invoice	01/24/2024	02/12/2024	101.90	101.90	100-40-41405		224	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
175404	1	INV # 175404 OIL FILTER	Invoice	01/25/2024	02/12/2024	16.73	16.73	100-55-41415		124	1
175418	1	INV # 175418 OIL FILTER	Invoice	01/25/2024	02/12/2024	19.27	19.27	100-55-41415		124	1
175502	1	175502 SHOP -TARP STRAPS	Invoice	01/26/2024	02/12/2024	41.06	41.06	100-40-41405		224	1
175810	1	175810 #4021 MAG - TERMINAL , CABLE SEAL	Invoice	01/30/2024	02/12/2024	69.40	69.40	100-40-41415		224	1
175825	1	175825 LED LAMP, PLUG	Invoice	01/30/2024	02/12/2024	35.60	35.60	100-40-41405		224	1
175844	1	#175844 FUEL FILTER FOR TK#6036	Invoice	01/30/2024	02/12/2024	97.74	97.74	200-60-41415		224	1
175844	2	#175844 FUEL ADDITIVE	Invoice	01/30/2024	02/12/2024	24.99	24.99	200-60-41415		224	1
175959	1	#175959 CRANK CASE FILTER FOR TK#6036	Invoice	01/31/2024	02/12/2024	128.69	128.69	200-60-41415		224	1
175960	1	175960 #4021 MAG WIRING	Invoice	01/31/2024	02/12/2024	71.99	71.99	100-40-41423		224	1
Total 251 NAPA AUTO PARTS:						3,787.51	3,787.51				
1134 NEARMAP US INC											
INV011	1	2024 ANNUAL SUBSCRIPTION W	Invoice	01/25/2024	02/12/2024	2,500.00	2,500.00	200-60-41711		224	1
INV011	2	2024 ANNUAL SUBSCRIPTION WW	Invoice	01/25/2024	02/12/2024	2,500.00	2,500.00	210-70-41711		224	1
Total 1134 NEARMAP US INC:						5,000.00	5,000.00				
401 OHIO GULCH TRANSFER STATION											
274165	1	274165 Ohio Gluch Services	Invoice	12/21/2023	02/12/2024	42.00	42.00	100-20-41313		224	1
Total 401 OHIO GULCH TRANSFER STATION:						42.00	42.00				
50387 OLD CUTTERS HOMEOWNERS ASSOC.											
3069	1	3069 55% POWER BILL JAN. 2024	Invoice	01/18/2024	02/12/2024	17.40	17.40	100-50-41717		224	1
Total 50387 OLD CUTTERS HOMEOWNERS ASSOC.:						17.40	17.40				
50298 O'REILLY AUTO PARTS											
4635-2	1	#4635-215544 CORE CREDIT	Invoice	01/03/2022	02/12/2024	10.00-	10.00-	100-25-41415		224	1
4635-2	1	#4635-225567 ACCOUNT CREDIT	Invoice	02/25/2022	02/12/2024	12.79-	12.79-	100-25-41415		224	1
4635-2	1	#4635-247098 PARTS FOR HPD 5	Invoice	06/12/2022	02/12/2024	54.69	54.69	100-25-41415		224	1
4635-2	2	#4635-247098 CREDIT ON ACCOUNT	Invoice	06/12/2022	02/12/2024	55.30-	55.30-	100-25-41415		224	1
4635-3	1	#4635-361157 BATTERY FOR HPD 2	Invoice	09/19/2023	02/12/2024	218.49	218.49	100-25-41415		224	1
4635-3	1	#4635-362885 CORE CREDIT	Invoice	09/26/2023	02/12/2024	10.00-	10.00-	100-25-41415		224	1
4635-3	1	#4635-363046 HPD HUB ASSEMBLY	Invoice	09/26/2023	02/12/2024	143.56	143.56	100-25-41415		224	1
4635-3	1	#4635-364550 ANTIFREEZE/FLUIDS WW	Invoice	10/02/2023	02/12/2024	9.00	9.00	210-70-41719		224	1
4635-3	1	4635-367531 SEAT COVER#4000	Invoice	10/12/2023	02/12/2024	456.48	456.48	100-40-41405		224	1
4635-3	1	4635-370620 COOLANT HOSE	Invoice	10/24/2023	02/12/2024	27.99	27.99	100-40-41405		224	1
4635-3	1	4635-370626 SEAT COVER	Invoice	10/24/2023	02/12/2024	478.38	478.38	100-40-41405		224	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4635-3	1	4635-374524 PICKUP CAB RACK	Invoice	11/08/2023	02/12/2024	629.99	629.99	100-40-41405		224	1
4635-3	1	4635-374666 LINER	Invoice	11/08/2023	02/12/2024	192.72	192.72	100-40-41405		224	1
4635-3	1	INV # 4635-379895 HYDRO OIL. FUNNEL	Invoice	11/30/2023	02/12/2024	81.98	81.98	100-55-41415		224	1
4635-3	1	#4635-389688 WINDSHIELD WIPER BLADES TK#6	Invoice	01/12/2024	02/12/2024	75.98	75.98	200-60-41415		124	1
4635-3	1	4635-390744 FUEL/WTR SEP	Invoice	01/16/2024	02/12/2024	25.31	25.31	100-40-41405		124	1
4635-3	1	4635-390862 RESTROOM ANTIFREEZE	Invoice	01/17/2024	02/12/2024	12.98	12.98	100-50-41405		124	1
4635-3	1	INV # 4635-390951 Scene Light Repair	Invoice	01/17/2024	02/12/2024	7.28	7.28	100-55-41415		124	1
4635-3	1	4635-392333 LIFT SUPPORT	Invoice	01/23/2024	02/12/2024	80.00	80.00	100-40-41405		224	1
4635-3	1	4635-392362 SHOCKS	Invoice	01/23/2024	02/12/2024	48.02	48.02	100-40-41415		224	1
4635-3	1	4635-393630 PRIMARY WIRE	Invoice	01/29/2024	02/12/2024	11.99	11.99	100-40-41405		224	1
Total 50298 O'REILLY AUTO PARTS:						2,466.75	2,466.75				
6217 OVERDRIVE											
03040C	1	03040CO24024908 1.26.24 ADVANTAGE	Invoice	01/26/2024	02/12/2024	882.14	882.14	100-45-41535		124	1
Total 6217 OVERDRIVE:						882.14	882.14				
4652 PETERSON, TRAVIS											
617865	1	#DWD1-23220-R REIMBURSEMENT FOR WATER L	Invoice	01/22/2024	02/12/2024	65.00	65.00	200-60-41723		124	1
Total 4652 PETERSON, TRAVIS:						65.00	65.00				
377 PITNEYBOWES GLOBAL FINANCIAL SERVICE LLC											
102465	1	1024653008 Red Ink Cartridge X2	Invoice	01/18/2024	02/12/2024	88.53	88.53	100-15-41211		224	1
102465	2	1024653008 Red Ink Cartridge X2	Invoice	01/18/2024	02/12/2024	88.53	88.53	200-15-41211		224	1
102465	3	1024653008 Red Ink Cartridge X2	Invoice	01/18/2024	02/12/2024	88.52	88.52	210-15-41211		224	1
102473	1	1024730676 Tape Strips	Invoice	02/01/2024	02/12/2024	22.13	22.13	100-15-41211		224	1
102473	2	1024730676 Tape Strips	Invoice	02/01/2024	02/12/2024	22.13	22.13	200-15-41211		224	1
102473	3	1024730676 Tape Strips	Invoice	02/01/2024	02/12/2024	22.13	22.13	210-15-41211		224	1
331858	1	3318588865 11/28/2023 - 02/27/2024 billing	Invoice	01/09/2024	02/12/2024	147.33	147.33	100-15-41775		224	1
331858	2	3318588865 11/28/2023 - 02/27/2024 billing	Invoice	01/09/2024	02/12/2024	147.33	147.33	200-15-41775		224	1
331858	3	3318588865 11/28/2023 - 02/27/2024 billing	Invoice	01/09/2024	02/12/2024	147.33	147.33	210-15-41775		224	1
Total 377 PITNEYBOWES GLOBAL FINANCIAL SERVICE LLC:						773.96	773.96				
5276 PREMIER CLEANERS											
251118	1	251118 Large White Tablecloths x5 - City X-mas party	Invoice	12/11/2023	02/12/2024	50.00	50.00	100-15-41215		224	1
251118	2	251118 Large White Tablecloths x5 - City X-mas party	Invoice	12/11/2023	02/12/2024	50.00	50.00	200-15-41215		224	1
251118	3	251118 Large White Tablecloths x5 - City X-mas party	Invoice	12/11/2023	02/12/2024	50.00	50.00	210-15-41215		224	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5276 PREMIER CLEANERS:						150.00	150.00				
5302 RAU CONSTRUCTION											
0010	1	0010 ADJUST FOX BLDG FRONT DOOR CLOSER	Invoice	01/21/2024	02/12/2024	25.00	25.00	100-42-41413		224	1
0010	2	0010 ADJUST FOX BLDG FRONT DOOR CLOSER	Invoice	01/21/2024	02/12/2024	25.00	25.00	200-42-41413		224	1
0010	3	0010 ADJUST FOX BLDG FRONT DOOR CLOSER	Invoice	01/21/2024	02/12/2024	25.00	25.00	210-42-41413		224	1
Total 5302 RAU CONSTRUCTION:						75.00	75.00				
4694 ROB BECK LLC											
7561	1	7561 TREE REMOVAL VARIOUS LOCATIONS	Invoice	02/03/2024	02/12/2024	4,600.00	4,600.00	100-50-41707		224	1
7562	1	7562 TREE REMOVAL - N. BROADFORD RD.	Invoice	02/03/2024	02/12/2024	600.00	600.00	100-40-41402		224	1
Total 4694 ROB BECK LLC:						5,200.00	5,200.00				
5129 RUSH TRUCK CENTERS OF ID INC											
103023	1	103023 57006 CREDIT	Invoice	10/30/2023	02/12/2024	4.50-	4.50-	100-40-41405		224	1
303588	1	3035889533 ANTILOCK BRAKE SYSTEM	Invoice	01/29/2024	02/12/2024	318.07	318.07	100-40-41405		224	1
Total 5129 RUSH TRUCK CENTERS OF ID INC:						313.57	313.57				
50615 RUST, KEVIN and MARY											
CR RE	1	CREDIT REFUND: 940 BUCKHORN DR	Invoice	02/05/2024	02/12/2024	192.61	192.61	100-00-15110		224	1
Total 50615 RUST, KEVIN and MARY:						192.61	192.61				
8778 SALTWORX LLC											
620894	1	620894 HAILEY ICEKICKER	Invoice	01/19/2024	02/12/2024	2,856.96	2,856.96	100-40-41771		124	1
620925	1	620925 HIGH PERFORMANCE ROAD SALT	Invoice	01/20/2024	02/12/2024	3,242.88	3,242.88	100-40-41771		124	1
Total 8778 SALTWORX LLC:						6,099.84	6,099.84				
50444 SENIOR CONNECTION											
FY2023	1	FY2023/24 - TRANSPORTATION SERVICES	Invoice	02/01/2024	02/12/2024	5,150.00	5,150.00	100-10-41707		224	1
Total 50444 SENIOR CONNECTION:						5,150.00	5,150.00				
1098 SENTINEL FIRE & SECURITY											
96045	1	96045 QUARTERLY MONITORING - CITY HALL	Invoice	02/01/2024	02/12/2024	14.00	14.00	100-42-41325		224	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
96045	2	96045 QUARTERLY MONITORING - CITY HALL	Invoice	02/01/2024	02/12/2024	14.00	14.00	200-42-41325		224	1
96045	3	96045 QUARTERLY MONITORING - CITY HALL	Invoice	02/01/2024	02/12/2024	14.00	14.00	210-42-41325		224	1
Total 1098 SENTINEL FIRE & SECURITY:						42.00	42.00				
1239 SIMMS LAW PLLC											
JANUA	1	professional services Cat L- January 2024	Invoice	02/01/2024	02/12/2024	67.67	67.67	100-15-41313	23.15.0003.1	224	1
JANUA	2	professional services Cat L- January 2024	Invoice	02/01/2024	02/12/2024	67.67	67.67	200-15-41313	23.15.0003.1	224	1
JANUA	3	professional services Cat L- January 2024	Invoice	02/01/2024	02/12/2024	67.66	67.66	210-15-41313	23.15.0003.1	224	1
JANUA	4	professional services - January 2024	Invoice	02/01/2024	02/12/2024	2,741.43	2,741.43	100-15-41313		224	1
JANUA	5	professional services - January 2024	Invoice	02/01/2024	02/12/2024	2,741.43	2,741.43	200-15-41313		224	1
JANUA	6	professional services - January 2024	Invoice	02/01/2024	02/12/2024	2,741.44	2,741.44	210-15-41313		224	1
Total 1239 SIMMS LAW PLLC:						8,427.30	8,427.30				
2786 SNAKE RIVER HYDRAULICS											
INV423	1	INV423520 VALVE	Invoice	12/05/2023	02/12/2024	251.32	251.32	100-40-41405		224	1
Total 2786 SNAKE RIVER HYDRAULICS:						251.32	251.32				
6939 ST LUKES WOOD RIVER											
REFUN	1	BUILDING PERMITS - REFUND DEPOSIT	Invoice	01/22/2024	02/12/2024	500.00	500.00	100-00-32220		124	1
Total 6939 ST LUKES WOOD RIVER:						500.00	500.00				
725 STATE INSURANCE FUND											
283084	1	Installment Premium POLICY NUMBER 42310	Invoice	01/23/2024	02/12/2024	88,942.00	88,942.00	100-00-20310		124	1
Total 725 STATE INSURANCE FUND:						88,942.00	88,942.00				
283 STRIVE WORKPLACE SOLUTIONS											
WO-15	1	#WO-156555 ICE MELT FOR WRF WW	Invoice	01/17/2024	02/12/2024	992.25	992.25	210-70-41419		124	1
WO-15	1	#WO-158283 OFFICE SUPPLIES WW	Invoice	02/02/2024	02/12/2024	439.94	439.94	210-70-41413		224	1
Total 283 STRIVE WORKPLACE SOLUTIONS:						1,432.19	1,432.19				
7007 SUMMIT EARTH WORKS											
5753	1	5753 CDL TRAINING TRUCK RENTAL - AITKEN	Invoice	01/23/2024	02/12/2024	750.00	750.00	100-40-41723		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 7007 SUMMIT EARTH WORKS:						750.00	750.00				
6913 SUMMIT POLYGRAPH LLC											
23SP-5	1	#22SP-289 POLYGRAPH EXAM KENNY AGUAYO	Invoice	12/22/2023	02/12/2024	200.00	200.00	100-25-41733		124	1
Total 6913 SUMMIT POLYGRAPH LLC:						200.00	200.00				
8559 SUN VALLEY AIR SERVICES BOARD											
DECE	1	LOT FOR AIR 0.5% December 2023	Invoice	02/01/2024	02/12/2024	5,465.68	5,465.68	100-10-41707		224	1
Total 8559 SUN VALLEY AIR SERVICES BOARD:						5,465.68	5,465.68				
50617 SYDNEY MILLER											
SHUT	1	SHUT OFF DEP REF: 80 WINTER FOX LN	Invoice	02/02/2024	02/12/2024	300.00	300.00	200-00-20314		224	1
Total 50617 SYDNEY MILLER:						300.00	300.00				
6072 THE RIVERSIDE HOTEL											
508045	1	C#508045 YEAGER AIC WATER CONF. HOTEL STA	Invoice	01/24/2024	02/12/2024	59.66	59.66	100-42-41724		224	1
508045	2	C#508045 YEAGER AIC WATER CONF. HOTEL STA	Invoice	01/24/2024	02/12/2024	59.67	59.67	200-42-41724		224	1
508045	3	C#508045 YEAGER AIC WATER CONF. HOTEL STA	Invoice	01/24/2024	02/12/2024	59.67	59.67	210-42-41724		224	1
Total 6072 THE RIVERSIDE HOTEL:						179.00	179.00				
6931 THE SAGE SCHOOL											
CR RE	1	CREDIT REFUND: 1451 AVIATION	Invoice	02/07/2024	02/12/2024	1,685.64	1,685.64	100-00-15110		224	1
Total 6931 THE SAGE SCHOOL:						1,685.64	1,685.64				
6344 T-MOBILE											
01/21/2	1	ACCOUNT # 975934298 HPD CELL PHONES	Invoice	01/21/2024	02/12/2024	341.51	341.51	100-25-41711		124	1
Total 6344 T-MOBILE:						341.51	341.51				
50614 TORRES, LUIS and JANETH											
CR RE	1	CREDIT REFUND: 3020 GLENBROOK DR	Invoice	02/02/2024	02/12/2024	9.13	9.13	100-00-15110		224	1
Total 50614 TORRES, LUIS and JANETH:						9.13	9.13				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2817 UNITED OIL											
CL4242	1	#1008307 HPD GAS FOR POLICE VEHICLES	Invoice	12/15/2023	02/12/2024	856.72	856.72	100-25-41719		124	1
CL4520	1	#CL45207 PUMPED VEHICLE FUEL W.	Invoice	01/15/2024	02/12/2024	203.68	203.68	200-60-41719		224	1
CL4520	1	Inv # CL45208 HFD FUEL	Invoice	01/15/2024	02/12/2024	293.30	293.30	100-55-41719		124	1
CL4520	1	CL45209 FUEL CHARGES PARKS	Invoice	01/15/2024	02/12/2024	94.90	94.90	100-50-41719		224	1
CL4521	1	CL45210 FUEL CHARGES STS.	Invoice	01/15/2024	02/12/2024	3,998.64	3,998.64	100-40-41719		124	1
CL4521	1	#CL45211 HPD GAS	Invoice	01/15/2024	02/12/2024	843.90	843.90	100-25-41719		124	1
CL-464	1	#CL46495 PUMPED FUEL WW	Invoice	01/31/2024	02/12/2024	65.43	65.43	210-70-41719		224	1
CL4649	1	#CL46496 PUMPED VEHICLE FUEL W.	Invoice	01/31/2024	02/12/2024	608.46	608.46	200-60-41719		224	1
CL4649	1	CL46497 HFD FUEL	Invoice	01/31/2024	02/12/2024	271.68	271.68	100-55-41719		224	1
CL4649	1	CL46498 FUEL CHARGES PARKS	Invoice	01/31/2024	02/12/2024	82.71	82.71	100-50-41719		224	1
CL4649	1	CL46499 FUEL CHARGES STS	Invoice	01/31/2024	02/12/2024	3,308.48	3,308.48	100-40-41719		224	1
CL4650	1	#CL46500 HPD GAS FOR POLICE VEHICLES	Invoice	01/31/2024	02/12/2024	1,085.29	1,085.29	100-25-41719		224	1
Total 2817 UNITED OIL:						11,713.19	11,713.19				
6935 UNIVAR SOLUTIONS USA INC.											
517811	1	#51781165 1902 ALUM/COAGULANT WW	Invoice	01/17/2024	02/12/2024	21,053.20	21,053.20	210-70-41791		124	1
Total 6935 UNIVAR SOLUTIONS USA INC.:						21,053.20	21,053.20				
22444 USA BLUE BOOK											
INV002	1	#INV00236804 DPD TEST LIQUID	Invoice	01/04/2024	02/12/2024	64.11	64.11	200-60-41405		124	1
INV002	1	#INV00249644 COLLECTIONS PARTS/TOOLS WW	Invoice	01/18/2024	02/12/2024	1,249.68	1,249.68	210-70-41403		124	1
Total 22444 USA BLUE BOOK:						1,313.79	1,313.79				
2020 VALLEY WIDE COOPERATIVE											
075882	1	075882/9 HOSE SHANK FEM	Invoice	01/24/2024	02/12/2024	10.49	10.49	100-40-41405		124	1
75823/	1	#75823/9 THERMAL BOOTS FOR M.R. WW	Invoice	01/22/2024	02/12/2024	149.99	149.99	210-70-41703		124	1
76021/	1	#76021/9 TARP FOR TOWN SQUARE PRESENTS	Invoice	01/30/2024	02/12/2024	41.99	41.99	200-60-41403		224	1
X24611	1	1/24/24 75882/9 MAG HOSE SHANK	Invoice	01/24/2024	02/12/2024	10.49	10.49	100-40-41405		224	1
Total 2020 VALLEY WIDE COOPERATIVE:						212.96	212.96				
762 VERIZON WIRELESS											
995359	1	MONTHLY CELL PHONE BILL STREETS	Invoice	01/07/2024	02/12/2024	181.78	181.78	100-40-41713		124	1
995359	2	MONTHLY CELL PHONE BILL WATER	Invoice	01/07/2024	02/12/2024	112.26	112.26	200-60-41713		124	1
995359	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	01/07/2024	02/12/2024	208.55	208.55	210-70-41713		124	1
995359	4	MONTHLY CELL PHONE BILL Parks	Invoice	01/07/2024	02/12/2024	64.56	64.56	100-50-41713		124	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 762 VERIZON WIRELESS:						567.15	567.15				
1933 WALLACE, SHAWNA											
01/04/2	1	01/04/24 - Missed pay	Invoice	01/04/2024	02/12/2024	360.00	360.00	100-00-15110		224	1
Total 1933 WALLACE, SHAWNA:						360.00	360.00				
4004 WAXIE SANITARY SUPPLY											
822235	1	Inv 82223598 library paper product supplies	Invoice	01/17/2024	02/12/2024	166.92	166.92	100-45-41215		124	1
822236	1	82223621 CITY HALL CLEANING SUPPLIES	Invoice	01/17/2024	02/12/2024	67.44	67.44	100-42-41413		124	1
822236	2	82223621 CITY HALL CLEANING SUPPLIES	Invoice	01/17/2024	02/12/2024	67.44	67.44	200-42-41413		124	1
822236	3	82223621 CITY HALL CLEANING SUPPLIES	Invoice	01/17/2024	02/12/2024	67.44	67.44	210-42-41413		124	1
822236	1	82223622 WELCOME CENTER CLEANING SUPPLI	Invoice	01/17/2024	02/12/2024	154.29	154.29	100-50-41603		124	1
822453	1	82245341 library cleaning supplies	Invoice	01/26/2024	02/12/2024	180.58	180.58	100-45-41413		124	1
Total 4004 WAXIE SANITARY SUPPLY:						704.11	704.11				
368 WESTERN STATES CAT											
IN0026	1	IN002668943 CAT 938M SERVICE	Invoice	01/25/2024	02/12/2024	458.33	458.33	100-40-41405		124	1
Total 368 WESTERN STATES CAT:						458.33	458.33				
4108 WIEDERRICK'S CUSTOME METALWORK											
TCW SI	1	TOWN CENTER WEST SIGN	Invoice	02/06/2024	02/12/2024	3,200.00	3,200.00	120-50-41549		224	1
Total 4108 WIEDERRICK'S CUSTOME METALWORK:						3,200.00	3,200.00				
2844 WINDOW WELDER											
165558	1	165558 WINDSHIELD REPAIR C040121	Invoice	01/25/2024	02/12/2024	468.07	468.07	100-40-41405		124	1
Total 2844 WINDOW WELDER:						468.07	468.07				
2101 WORKMAN AND COMPANY PLLC											
02/02/2	1	FY23 audits including FASB 34 compliance statement	Invoice	02/02/2024	02/12/2024	4,400.00	4,400.00	100-15-41327		224	1
02/02/2	2	FY23 audits including FASB 34 compliance statement	Invoice	02/02/2024	02/12/2024	4,400.00	4,400.00	200-15-41327		224	1
02/02/2	3	FY23 audits including FASB 34 compliance statement	Invoice	02/02/2024	02/12/2024	4,400.00	4,400.00	210-15-41327		224	1
Total 2101 WORKMAN AND COMPANY PLLC:						13,200.00	13,200.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5437 WORTH PRINTING LLC											
3452	1	#3452 New Aerial Map	Invoice	12/29/2023	02/12/2024	133.12	133.12	100-20-41323		124	1
3452	2	#3452 New URA District Map	Invoice	12/29/2023	02/12/2024	24.95	24.95	100-20-41323		124	1
3561	1	3561 WINTER PARKING CARDS	Invoice	01/19/2024	02/12/2024	84.77	84.77	100-40-41771		224	1
Total 5437 WORTH PRINTING LLC:						242.84	242.84				
1942 YEAGER, BRIAN											
2024 AI	1	2024 AIC WATER SUMMIT CONF. PER DIEM	Invoice	12/19/2023	02/12/2024	32.50	32.50	100-42-41724		224	1
2024 AI	2	2024 AIC WATER SUMMIT CONF. PER DIEM	Invoice	12/19/2023	02/12/2024	32.50	32.50	200-42-41724		224	1
2024 AI	3	2024 AIC WATER SUMMIT CONF. PER DIEM	Invoice	12/19/2023	02/12/2024	32.50	32.50	210-42-41724		224	1
2024 AI	4	2024 AIC WATER SUMMIT CONF. MILEAGE REIMB	Invoice	12/19/2023	02/12/2024	61.64	61.64	100-42-41724		224	1
2024 AI	5	2024 AIC WATER SUMMIT CONF. MILEAGE REIMB	Invoice	12/19/2023	02/12/2024	61.64	61.64	200-42-41724		224	1
2024 AI	6	2024 AIC WATER SUMMIT CONF. MILEAGE REIMB	Invoice	12/19/2023	02/12/2024	61.64	61.64	210-42-41724		224	1
Total 1942 YEAGER, BRIAN:						282.42	282.42				
1525 ZIONS FIRST NATIONAL BANK											
2024 B	1	IBBA Rev Bond 2014C WW Bond	Invoice	01/25/2024	02/12/2024	91,825.31	91,825.31	210-70-41613		124	1
2024 IB	1	IBBA Rev Bond 2012D Water Refunding	Invoice	01/25/2024	02/12/2024	15,965.68	15,965.68	200-60-41613		124	1
Total 1525 ZIONS FIRST NATIONAL BANK:						107,790.99	107,790.99				
Total :						670,883.38	670,883.38				
Grand Totals:						670,883.38	670,883.38				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	2,345.15	.00	2,345.15
100-00-20310	88,942.00	.00	88,942.00
100-00-20325	4,633.38	.00	4,633.38
100-00-20326	2,500.00	.00	2,500.00
100-00-20515	162,500.00	.00	162,500.00
100-00-32220	500.00	.00	500.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-10-41215	2,570.00	.00	2,570.00
100-10-41707	41,475.43	.00	41,475.43
100-10-41717	613.82	.00	613.82
100-10-41723	500.00	.00	500.00
100-15-41211	110.66	.00	110.66
100-15-41215	170.74	24.15-	146.59
100-15-41313	4,191.01	.00	4,191.01
100-15-41323	653.88	.00	653.88
100-15-41327	4,400.00	.00	4,400.00
100-15-41713	188.31	.00	188.31
100-15-41717	56.05	.00	56.05
100-15-41723	137.00	.00	137.00
100-15-41775	147.33	.00	147.33
100-20-41215	194.00	.00	194.00
100-20-41313	1,367.33	.00	1,367.33
100-20-41319	433.32	.00	433.32
100-20-41323	458.07	.00	458.07
100-20-41711	200.11	.00	200.11
100-20-41713	228.96	.00	228.96
100-20-41723	250.00	.00	250.00
100-25-41126	5,864.75	.00	5,864.75
100-25-41213	17.75	.00	17.75
100-25-41215	332.17	.00	332.17
100-25-41313	333.33	.00	333.33
100-25-41405	500.00	.00	500.00
100-25-41413	492.01	.00	492.01
100-25-41415	1,561.63	88.09-	1,473.54
100-25-41417	200.20	.00	200.20
100-25-41703	157.50	.00	157.50
100-25-41711	341.51	.00	341.51
100-25-41713	688.51	.00	688.51
100-25-41717	769.09	.00	769.09
100-25-41719	2,785.91	.00	2,785.91
100-25-41733	200.00	.00	200.00
100-40-41313	450.00	.00	450.00
100-40-41319	79.92	.00	79.92
100-40-41402	600.00	.00	600.00
100-40-41405	5,767.18	1,661.31-	4,105.87

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-40-41413	1,841.52	.00	1,841.52
100-40-41415	120.91	.00	120.91
100-40-41423	5,267.33	2,241.50-	3,025.83
100-40-41703	145.57	.00	145.57
100-40-41713	522.06	.00	522.06
100-40-41715	2,324.03	.00	2,324.03
100-40-41717	2,998.29	.00	2,998.29
100-40-41719	7,307.12	.00	7,307.12
100-40-41723	750.00	.00	750.00
100-40-41771	9,030.89	.00	9,030.89
100-42-41215	4.68	.00	4.68
100-42-41313	782.94	.00	782.94
100-42-41325	14.00	.00	14.00
100-42-41413	1,183.36	.00	1,183.36
100-42-41713	56.00	.00	56.00
100-42-41717	632.37	.00	632.37
100-42-41724	153.80	.00	153.80
100-45-41215	258.39	.00	258.39
100-45-41313	100.00	.00	100.00
100-45-41323	445.44	.00	445.44
100-45-41326	52.35	.00	52.35
100-45-41413	5,014.90	.00	5,014.90
100-45-41535	4,128.55	.00	4,128.55
100-45-41549	683.63	.00	683.63
100-45-41713	539.85	.00	539.85
100-45-41717	673.37	.00	673.37
100-50-41402	612.50	.00	612.50
100-50-41405	77.93	.00	77.93
100-50-41603	154.29	.00	154.29
100-50-41617	958.51	.00	958.51
100-50-41707	4,600.00	.00	4,600.00
100-50-41713	95.05	.00	95.05
100-50-41717	1,228.10	.00	1,228.10
100-50-41718	396.03	.00	396.03
100-50-41719	177.61	.00	177.61
100-55-41313	100.00	.00	100.00
100-55-41413	395.17	.00	395.17
100-55-41415	279.44	.00	279.44

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-55-41713	208.71	.00	208.71
100-55-41717	853.37	.00	853.37
100-55-41719	564.98	.00	564.98
120-50-41549	3,200.00	.00	3,200.00
200-00-20314	600.00	.00	600.00
200-15-41211	110.66	.00	110.66
200-15-41215	189.77	24.15-	165.62
200-15-41313	4,191.01	.00	4,191.01
200-15-41323	664.18	.00	664.18
200-15-41327	4,400.00	.00	4,400.00
200-15-41713	188.31	.00	188.31
200-15-41723	137.00	.00	137.00
200-15-41775	147.33	.00	147.33
200-42-41215	4.68	.00	4.68
200-42-41313	782.95	.00	782.95
200-42-41325	14.00	.00	14.00
200-42-41413	1,183.36	.00	1,183.36
200-42-41713	55.99	.00	55.99
200-42-41717	632.37	.00	632.37
200-42-41724	153.81	.00	153.81
200-60-41211	220.89	.00	220.89
200-60-41213	100.80	.00	100.80
200-60-41313	10,839.90	.00	10,839.90
200-60-41401	17.99	.00	17.99
200-60-41403	5,082.32	.00	5,082.32
200-60-41405	398.43	.00	398.43
200-60-41413	197.59	.00	197.59
200-60-41415	327.40	.00	327.40
200-60-41613	15,965.68	.00	15,965.68
200-60-41703	65.97	.00	65.97
200-60-41711	2,500.00	.00	2,500.00
200-60-41713	732.57	.00	732.57
200-60-41717	1,784.69	.00	1,784.69
200-60-41719	812.14	.00	812.14
200-60-41723	90.00	.00	90.00
200-60-41795	484.00	.00	484.00
210-15-41211	110.65	.00	110.65
210-15-41215	208.79	24.16-	184.63

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-15-41313	4,191.02	.00	4,191.02
210-15-41323	643.57	.00	643.57
210-15-41327	4,400.00	.00	4,400.00
210-15-41713	188.31	.00	188.31
210-15-41723	137.00	.00	137.00
210-15-41775	147.33	.00	147.33
210-42-41215	4.69	.00	4.69
210-42-41313	782.95	.00	782.95
210-42-41325	14.00	.00	14.00
210-42-41413	1,183.38	.00	1,183.38
210-42-41713	55.98	.00	55.98
210-42-41717	632.37	.00	632.37
210-42-41724	153.81	.00	153.81
210-70-41128	2,257.20	.00	2,257.20
210-70-41213	151.20	.00	151.20
210-70-41313	1,613.50	.00	1,613.50
210-70-41401	15,603.92	.00	15,603.92
210-70-41403	1,272.17	.00	1,272.17
210-70-41413	611.41	.00	611.41
210-70-41415	4.44	.00	4.44
210-70-41419	992.25	.00	992.25
210-70-41424	139.92	.00	139.92
210-70-41511	11,195.90	.00	11,195.90
210-70-41549	187.50	.00	187.50
210-70-41613	91,825.31	.00	91,825.31
210-70-41703	1,140.90	.00	1,140.90
210-70-41711	2,500.00	.00	2,500.00
210-70-41713	606.49	.00	606.49
210-70-41717	19,046.77	.00	19,046.77
210-70-41719	74.43	.00	74.43
210-70-41791	21,053.20	.00	21,053.20
210-70-41795	1,330.64	.00	1,330.64
220-65-41403	28,879.40	.00	28,879.40
230-75-41549	8,689.50	.00	8,689.50
Grand Totals:	<u>674,946.74</u>	<u>4,063.36-</u>	<u>670,883.38</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
06/22	.00	328.51-	328.51-
09/23	.00	535.12-	535.12-
01/24	324,990.94	3,034.68-	321,956.26
02/24	349,955.80	165.05-	349,790.75
Grand Totals:	<u>674,946.74</u>	<u>4,063.36-</u>	<u>670,883.38</u>

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 2/12/2024 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** BS _____

SUBJECT:

Treasurer’s Reports –Unaudited Treasurer’s Reports for the month of January 2024.

AUTHORITY: ID Code 50-1011 IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Financial Statements for the month of January 2024 in “Snapshot” format follow.

Cash Flow Analysis for the past four years’ as of January of each year.

Year to Date LOT receipts for the YTD (September-December sales and rentals) are 1.01% off from last year, but up 5.58 % from FY22, up 57.28% compared with FYE21, up 42.29% from FY20, 38.79% from FYE 19, up 53.21% from FY18, up 57.87% from FYE17, increased 82.25% from FYE16, up 99.79% from FYE 15, 110.37% better than FYE 14, 125.3% better than FYE 13. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber’s reports for January (Draw sheet) have not yet been sent.

Development Impact Fees Cash Flow report is attached.

Investment Report is included. LGIP interest for January is 5.405%.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:*

CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS

as of 01/31/2024

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl		Headworks Repl Bond Fund	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	3,276,152	8,889,822	407,389	2,117,162	1,147,100	2,892,925	148,745	364,650	78,491	126,450	122,264	6,600,000
Legislative	97,245	681,046										
Finance	151,568	502,938										
Comm Dev	173,688	760,702										
Police	683,166	2,071,821										
Streets	440,695	2,297,022										
Public Works	51,576	188,448										
Library	246,604	826,402										
Parks	140,619	776,329										
Fire	266,209	785,114										
Departmental Expenses	<u>2,251,370</u>	<u>8,889,822</u>	534,034	3,717,492	790,621	3,614,192	76,914	398,120	40,142	342,500	-	1,500,000
Net Revenue over Expenses	1,024,782	-	(126,645)	(1,600,330)	356,479	(721,267)	71,831	(33,470)	38,349	(216,050)	122,264	5,100,000
Fund Balance** at 9/30/2021	7,861,362	7,137,120	4,019,118	3,017,384	4,156,896	1,810,438	3,875,463	3,575,160	1,988,056	1,905,471		
Change in Fund Balance	1,024,782	-	(126,645)	(1,600,330)	356,479	(721,267)	71,831	(33,470)	38,349	(216,050)	122,264	5,100,000
Fund Balance YTD	8,886,144	7,137,120	3,892,473	1,417,054	4,513,375	1,089,171	3,947,294	3,541,690	2,026,405	1,689,421	122,264	5,100,000
CASH IN BANKS												
Cash in Combined Checking	(701,362)		407,964		57,680		(2,363)		(7,044)		106,701	
LGIP	3,645,931		1,376,186		2,297,813		1,052,226		2,006,625		6,022,264	
LGIP	2,697,081		209,072		6,520,692							
LGIP	33,992				895,140							
LGIP CCD rate stabilization	201,097						-					
PIPER SANDLER investments	1,500,000		2,000,000	-	-		2,500,000					

GENERAL FUND CASH FLOW ANALYSIS AS OF JANUARY 31

GENERAL FUND REVENUE	FYE 24		FYE 23		FYE 22		FYE 21	
	CURRENT YEAR at 1/31/2024	Budget	PREVIOUS YEAR at 1/31/2023		PREVIOUS YEAR at 1/31/2022		PRIOR YEAR at 1/31/2021	Budget
Acct No Account Description								
100-00-31001 Property Taxes from County	1,907,147	3,163,526	1,818,495	3,027,298	1,762,998	2,896,936	1,651,109	2,785,514
100-00-31009 Prop Repl/Ag Exempt thru CO (prev Sales Tax thru Co)							10,763	-
100-00-31910 Penalties & Interest On Taxes	5,137	14,500	1,755	14,500	2,012	14,500	2,380	14,500
100-00-31911 Motor Vehicle Fines through Co	26,122	65,000	24,039	65,000	19,682	65,000	17,092	85,000
100-00-32205 Alcohol Catering Licenses	380	500	20	1,000	20	1,000	-	1,000
100-00-32209 Police Security	2,547	500		500			-	500
100-00-32210 Building Permits	161,676	706,063	175,083	706,063	217,426	384,000	70,628	225,000
100-00-32211 Business Licenses	15,660	46,350	8,463	45,000	8,339	30,000	7,990	30,000
100-00-32212 Muni Code Violations		-				500	280	
100-00-32213 Business Licenses - LOT	264,486	1,403,715	262,708	1,630,752	245,149	696,300	162,566	390,745
100-00-32215 Donations-Fireworks		18,000		18,000		15,000	2,425	7,500
100-00-32216 Donations- Miscellaneous	83,718	-	43,467	-	2,966	8,000	2,037	10,000
100-00-32220 Encroachment Permits	2,235	20,085	18,334	19,500	2,225	15,000	2,400	8,000
100-00-32225 Clean Energy Bldg Fees	-	12,500						
100-00-32230 Franchises-Cable T.V.	19,465	90,000	20,634	90,000	20,912	80,000	21,276	80,000
100-00-32234 Banner Fees	1,450	3,000	1,100	4,000	600	4,000	103	4,000
100-00-32235 Franchise Fees-Idaho Power	102,408	225,000	101,510	195,000	88,170	188,000	84,475	188,000
100-00-32236 Franchises-Intermountain Gas	32,177	90,000	6,696	70,000	25,564	66,700	25,004	66,700
100-00-32237 Rubbish Company Franchise Fees	43,180	124,124	39,924	112,840	37,328	86,800	26,700	78,800
100-00-32257 Library Fines & Memberships	1,332	6,180	2,012	5,000	2,357	4,000	1,756	10,000
100-00-32260 Library Meeting Room Rentals								
100-00-32265 Park Rental Fees	7,305	25,000	930	25,000	825	10,000	2,700	10,000
100-00-32266 Hailey Rodeo Park Rental Fees	-	4,000	-	4,000		4,000	-	4,000
100-00-32273 Property Sales	1,200	5,000	-			2,000	-	
100-00-32280 R. V. Dump Fees	355	1,500	418	1,500	329	1,500	477	1,200
100-32286.32217 Sign and Fence Permits	250	1,545	130	2,600	167	2,000	270	2,000
100-00-32290 Fire Dept Permits	2,785	50,000	18,460	39,900	16,298	23,000	7,874	19,000
100-00-32294 Subdivision Inspection Permits	-	20,600	-	20,000	2,349	5,000	12,302	1,000
100-00-32296 Zoning Applications	22,410	45,392	14,266	44,070	24,050	33,990	13,426	25,000
100-00-32298 Maps, Copies & Postage	1,307	5,000	2,230	5,000	3,574	5,000	3,937	5,000
100-00-32413 Interest Earned	128,789	175,000	72,028	20,000	2,100	15,000	5,577	40,000
100-00-32415 Refunds	20,186	15,000	5,851	15,000	14,121	15,000	61,636	15,000
100-00-32417 Mutual Aid Reimbursements	33,055		60,067		113,250		26,001	
100-00-33510 State Shared Liquor Apport.	68,531	333,695	66,739	322,010	64,402	279,496	53,391	223,285
100-00-33550 State Shared Sales Tax (incl Sales Tax Thru County)	-	1,162,461	282,401	1,162,461	242,997	871,554	189,198	648,158
100-00-33560 State Shared Highway Users Fun	188,083	732,461	117,476	516,852		420,652		331,268
100-00-33570 State Shared Grant		-	1,434				46,395	
100-00-34000 Recycling Outreach CCD Contract	7,197	25,201	6,654	19,240	6,221	14,800	4,450	13,330
100-00-34003 Rubbish Bookkeeping Contract	43,180	124,124	39,924	112,840	37,328	86,800	26,700	78,800
100-00-34004 Police Security Contracts	-	10,000		10,000	945	10,000	1,645	10,000
100-00-34006 Police Security Contracts-School	82,400	164,800	80,000	212,662	98,455	196,910	95,669	185,764
100-00-34008 Room Lease Rentals	-	-	420	12,000		30,000	7,018	20,000
GENERAL FUND REVENUE	3,276,152	8,889,822	3,293,666	9,149,588	3,063,157	6,582,438	2,647,652	5,618,064
REVENUE DIFFERENCE FROM PREVIOUS YEAR	(17,514)		230,509		415,505		174,719	
GENERAL FUND EXPENSES								
LEGISLATIVE	97,245	681,046	89,422	662,807	86,848	355,631	54,305	241,625
FINANCE	151,568	502,938	136,070	423,238	116,519	394,090	110,499	336,035
COMMUNITY DEVELOPMENT	173,688	760,702	165,838	716,992	162,725	518,306	120,045	393,057
POLICE	683,166	2,071,822	611,759	1,935,407	498,760	1,671,773	547,507	1,546,782
STREET	440,695	2,297,021	480,677	2,169,193	438,742	1,618,130	346,961	1,422,874
ENGINEER/PUBLIC WORKS	51,576	188,448	56,626	190,349	35,578	149,832	30,141	106,449
LIBRARY	246,604	826,402	259,986	812,525	197,004	668,275	185,521	558,007
PARKS	140,619	776,329	87,252	811,385	79,615	494,722	96,365	421,937
FIRE	266,209	785,114	237,541	1,427,692	211,924	711,679	164,980	591,298
TOTAL GENERAL FUND EXPENSES	2,251,370	8,889,822	2,125,171	9,149,588	1,827,715	6,582,438	1,656,324	5,618,064
GENERAL FUND INCREASE (DECREASE)	1,024,782	0	1,168,495	-	1,235,442	-	991,328	-
PROPRIETARY FUNDS								
WATER FUND REVENUE	407,389	2,117,162	412,678	2,057,162	390,647	1,772,551	350,090	1,706,473
WATER FUND EXPENSES	534,034	3,717,492	598,318	3,248,938	456,740	2,388,547	514,961	2,149,310
WATER FUND BALANCE	(126,646)	(1,600,330)	(185,640)	(1,191,776)	(66,093)	(615,996)	(164,871)	(442,837)
WASTE WATER FUND REVENUE	1,147,100	2,892,925	970,508	2,296,249	824,681	2,296,249	740,917	2,050,000
WASTE WATER FUND EXPENSES	790,621	3,614,192	702,783	4,709,096	452,869	3,160,297	424,334	2,802,139
WASTE WATER FUND BALANCE	356,479	(721,267)	267,725	(2,412,847)	371,812	(864,048)	316,583	(752,139)
WATER replacement FUND REVENUE	148,745	364,650	64,298	423,120	228,549	128,650	202,839	141,720
WATER replacement FUND EXPENSES	76,914	398,120	17,994	423,120	28,485	252,000	20,451	252,000
WATER replacement FUND BALANCE	71,831	(33,470)	46,304	-	200,064	(123,350)	182,388	(110,280)
WASTE WATER replacement FUND REVENUE	78,491	126,450	33,007	1,584,560	152,106	86,450	127,799	82,160
WASTE WATER replacement FUND EXPENSES	40,142	342,500	13,394	1,584,560	23,048	900,000	0	523,000
WASTE WATER replacement FUND BALANCE	38,349	(216,050)	19,613	-	129,058	(813,550)	127,799	(440,840)
HEADWORKS WW REPL REV	122,264	6,600,000						
HEADWORKS WW REPL EXP	-	1,500,000						
HEADWORKS WW REPL FUND BALANCE	122,264	5,100,000						

CITY OF HAILEY LOCAL OPTION TAX RECEIPT AND EXPENDITURE ANALYSIS AND CASH FLOW

Y o Y 1/31/2024

EXPENDITURE DESCRIPTION	MONTH	PAYMENTS	Split Housing/ Air Services	HAILEY ICE & CHAMBER	SR CONNECTION & MT RIDES	EMERGENCY SERVICES	TOTAL EXPENSES	1% Air + Housing off July sales 5% Air	RECEIPTS	% Chg	LOT BALANCE
			Board								
ACCUMULATIVE TOTALS THROUGH 9/30/06		\$0.00	Board	\$0.00		\$0.00			\$92,718.67		
FISCAL YEAR ENDING 9/30/07		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$368,300.45		
ACCUMULATIVE TOTALS THROUGH 9/30/07		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$461,019.12		
FISCAL YEAR ENDING 9/30/08		\$294,289.32		\$49,343.95	\$0.00	\$120,000.00	\$463,633.27		\$376,920.49	2%	
ACCUMULATIVE TOTALS THROUGH 9/30/08		\$528,485.32		\$59,343.95	\$38,000.00	\$220,000.00	\$845,829.27		\$837,939.61		
FISCAL YEAR ENDING 9/30/09		\$146,490.24		\$74,138.00	\$70,000.00	\$13,900.00	\$304,528.24		\$311,640.20	-17.32%	
ACCUMULATIVE TOTALS THROUGH 9/30/09		\$674,975.56		\$133,481.95	\$108,000.00	\$233,900.00	\$1,150,357.51		\$1,149,579.81		
FISCAL YEAR ENDING 9/30/10		\$167,474.64		\$69,000.00	\$75,000.00	\$0.00	\$311,474.64		\$312,734.63	0.35%	\$482.29
ACCUMULATIVE TOTALS THROUGH 9/30/10		\$842,450.20		\$202,481.95	\$183,000.00	\$233,900.00	\$1,461,832.15		\$1,462,314.44		
FISCAL YEAR ENDING 9/30/11		\$59,700.00		\$68,000.00	\$75,000.00	\$97,300.00	\$300,000.00		\$324,478.37	3.76%	
ACCUMULATIVE TOTALS THROUGH 9/30/11		\$902,150.20		\$270,481.95	\$258,000.00	\$331,200.00	\$1,761,832.15		\$1,786,792.81		
FISCAL YEAR ENDING 9/30/12		\$153,130.03		\$61,000.00	\$65,000.00	\$82,200.00	\$361,330.03		\$333,327.35	2.73%	
ACCUMULATIVE TOTALS THROUGH 9/30/12		\$1,055,280.23		\$331,481.95	\$323,000.00	\$413,400.00	\$2,123,162.18		\$2,120,120.16		
FISCAL YEAR ENDING 9/30/13		\$151,890.15		\$61,000.00	\$65,000.00	\$68,000.00	\$345,890.15		\$348,890.15	4.67%	
ACCUMULATIVE TOTALS THROUGH 9/30/13		\$1,207,170.38		\$392,481.95	\$388,000.00	\$481,400.00	\$2,469,052.33		\$2,469,010.31		
FISCAL YEAR ENDING 9/30/14		\$124,009.66	\$47,409.27	\$61,000.00	\$68,000.00	\$100,000.00	\$400,418.93	\$48,774.97	\$366,634.59	5.09%	
ACCUMULATIVE TOTALS THROUGH 9/30/14		\$1,331,180.04	\$47,409.27	\$453,481.95	\$456,000.00	\$581,400.00	\$2,869,471.26	\$48,774.97	\$2,835,644.90		\$14,948.61
FISCAL YEAR ENDING 9/30/15		\$186,664.65	\$70,087.79	\$61,000.00	\$68,000.00	\$96,787.24	\$482,539.68	\$72,106.78	\$401,126.16	9.41%	
ACCUMULATIVE TOTALS THROUGH 9/30/15		\$1,517,844.69	\$117,497.06	\$514,481.95	\$524,000.00	\$678,187.24	\$3,352,010.94	\$120,881.75	\$3,236,771.06		\$5,641.87
FISCAL YEAR ENDING 9/30/16		\$202,168.97	\$83,129.35	\$61,000.00	\$68,000.00	\$107,000.00	\$521,298.32	\$85,524.02	\$450,912.25	12.41%	
ACCUMULATIVE TOTALS THROUGH 9/30/16		\$1,720,013.66	\$200,626.41	\$575,481.95	\$592,000.00	\$785,187.24	\$3,873,309.26	\$206,405.77	\$3,687,683.31		\$20,779.82
FISCAL YEAR ENDING 9/30/17		\$239,500.00	\$93,456.19	\$65,000.00	\$72,500.00	\$138,000.00	\$608,456.20	\$96,148.34	\$498,284.09	10.51%	
ACCUMULATIVE TOTALS THROUGH 9/30/17		\$1,959,513.66	\$294,082.60	\$640,481.95	\$664,500.00	\$923,187.24	\$4,481,765.46	\$302,554.11	\$4,185,967.40		\$6,756.06
FISCAL YEAR ENDING 9/30/18		\$295,500.00	\$92,015.49	\$65,000.00	\$75,000.00	\$89,800.00	\$617,315.49	\$94,666.14	\$494,288.47	-0.80%	
ACCUMULATIVE TOTALS THROUGH 9/30/18		\$2,255,013.66	\$386,098.09	\$705,481.95	\$739,500.00	\$1,012,987.24	\$5,099,080.95	\$397,220.25	\$4,680,255.87		(\$21,604.82)
FISCAL YEAR ENDING 9/30/19		\$278,050.00	\$108,972.87	\$77,487.50	\$78,750.00	\$91,000.00	\$634,260.37	\$115,432.81	\$586,132.66	18.58%	
ACCUMULATIVE TOTALS THROUGH 9/30/19		\$2,533,063.66	\$495,070.95	\$782,969.45	\$818,250.00	\$1,103,987.24	\$5,733,341.32	\$512,653.06	\$5,266,388.53		
FISCAL YEAR ENDING 9/30/20		\$285,050.00	\$79,596.56	\$67,168.07	\$86,000.00	\$94,000.00	\$611,814.63	\$83,697.75	\$451,869.38	-22.91%	
ACCUMULATIVE TOTALS THROUGH 9/30/20		\$2,818,113.66	\$574,667.51	\$850,137.52	\$904,250.00	\$1,197,987.24	\$6,345,155.94	\$596,350.81	\$5,718,257.91		
FISCAL YEAR ENDING 9/30/21		\$545,045.00	\$129,087.10	\$70,492.64	\$62,500.00	\$51,700.00	\$858,824.74	\$137,052.68	\$667,219.67	47.66%	
ACCUMULATIVE TOTALS THROUGH 9/30/21		\$3,363,158.66	\$703,754.61	\$920,630.16	\$966,750.00	\$1,249,687.24	\$7,203,980.68	\$733,403.49	\$6,385,477.58		
FISCAL YEAR ENDING 9/30/22		\$286,000.00	\$156,916.21	\$80,250.00	\$86,000.00	\$206,000.00	\$815,166.21	\$165,001.27	\$773,368.39	15.91%	
ACCUMULATIVE TOTALS THROUGH 9/30/22		\$3,649,158.66	\$860,670.82	\$1,000,880.16	\$1,052,750.00	\$1,455,687.24	\$8,019,146.89	\$898,404.77	\$7,158,845.97		
Fire Dept	Oct-22		\$13,553.08			\$7,419.17	\$20,972.25		\$14,251.40	2.4%	\$53,077.18
Downtown Beautification, Streets Maint	Nov-22	\$50,491.67	\$10,003.97		\$23,000.00	\$25,419.17	\$108,914.80	\$10,519.42	\$54,309.55	11.0%	\$8,991.35
SVED	Dec-22	\$3,000.00	\$5,529.38	\$6,838.74		\$7,419.17	\$22,787.29	\$5,814.28	\$37,977.45	9.3%	\$29,995.79
Downtown Beautification, Streets Maint	Jan-23	\$50,491.67	\$12,167.60	\$11,651.46	\$5,000.00	\$7,419.17	\$86,729.89	\$12,794.53	\$59,647.11	6.2%	\$15,707.54
	Feb-23		\$19,259.89	\$5,871.07		\$7,419.17	\$32,550.13	\$20,252.25	\$87,302.98	15.8%	\$90,712.64
Downtown Beautification, Streets Maint	Mar-23	\$50,491.67	\$16,613.80	\$4,925.28	\$23,000.00	\$7,419.17	\$102,449.91	\$17,469.82	\$75,267.21	5.6%	\$80,999.75
	Apr-23		\$14,277.97	\$6,064.37		\$7,419.17	\$27,761.51	\$15,013.64	\$74,499.87	19.9%	\$142,751.76
Downtown Beautification, Parks & Streets Maint	May-23	\$50,491.67	\$6,447.36	\$10,614.26		\$7,419.17	\$47,972.45	\$6,779.56	\$45,657.18	32.9%	\$120,216.04
	Jun-23		\$6,207.20	\$7,526.78	\$23,000.00	\$7,419.17	\$44,153.14	\$6,527.02	\$44,062.07	-6.5%	\$126,651.99
Downtown Beautification, Parks & Streets Maint	Jul-23	\$50,491.67	\$13,750.49	\$8,587.54		\$7,419.17	\$80,248.87	\$14,458.98	\$71,828.05	5.0%	\$132,690.15
Hailey Arts Commission	Aug-23	\$8,000.00	\$12,953.31	\$0.00		\$7,419.17	\$28,372.48	\$27,241.46	\$111,521.88	-3.5%	\$243,081.01
Downtown Beaut, Parks & Streets. Lib RR, SnowEqpmnt	Sep-23	\$95,991.67	\$9,905.52	\$28,690.63	\$23,000.00	\$7,419.17	\$165,006.98	\$20,831.80	\$88,700.74	-5.1%	\$187,606.56
FISCAL YEAR ENDING 9/30/23		\$359,450.00	\$140,669.57	\$90,770.13	\$97,000.00	\$107,030.00	\$794,919.70	\$171,954.15	\$818,168.54	5.79%	
ACCUMULATIVE TOTALS THROUGH 9/30/23		\$4,008,608.66	\$1,001,340.39	\$1,091,650.29	\$1,149,750.00	\$1,562,717.24	\$8,814,066.59	\$1,070,358.92	\$7,977,014.50		
Fire Dept	Oct-23	\$0.00	\$6,381.06	\$7,137.20		\$119,898.17	\$133,416.43	\$13,419.69	\$66,309.40	-1.6%	\$133,919.21
Downtown Beautification, Streets Maint	Nov-23	\$50,491.67	\$4,879.89	\$8,600.06	\$23,805.00	\$25,419.17	\$113,195.78	\$10,262.65	\$52,991.57	-2.4%	\$83,977.65
SVED	Dec-23	\$3,090.00	\$2,836.16	\$23,788.70		\$7,419.17	\$37,134.03	\$5,964.59	\$37,121.09	-2.3%	\$89,929.30
Downtown Beautification, Streets Maint	Jan-24	\$50,491.67	\$5,465.68	\$7,499.97	\$5,150.00	\$7,419.17	\$76,026.49	\$11,494.60	\$60,689.09	1.7%	\$86,086.50
	Feb-24		\$5,465.68	\$7,499.97		\$7,419.17	\$20,384.82	\$20,252.25	\$87,302.98	0.0%	\$173,256.91
Downtown Beautification, Streets Maint	Mar-24	\$50,491.67	\$5,465.68	\$7,499.97	\$23,805.00	\$7,419.17	\$94,681.49	\$17,469.82	\$75,267.21	0.0%	\$171,312.46
	Apr-24		\$5,465.68	\$7,499.97		\$7,419.17	\$20,384.82	\$15,013.64	\$74,499.87	0.0%	\$240,441.15
Downtown Beautification, Parks & Streets Maint	May-24	\$50,491.67	\$5,465.68	\$18,829.97		\$7,419.17	\$82,206.49	\$6,779.56	\$45,657.18	0.0%	\$210,671.39
	Jun-24		\$5,465.68	\$7,499.97	\$23,805.00	\$7,419.17	\$44,189.82	\$6,527.02	\$44,062.07	0.0%	\$217,070.66
Downtown Beautification, Parks & Streets Maint	Jul-24	\$50,491.67	\$5,465.68	\$7,499.97		\$7,419.17	\$70,876.49	\$14,458.98	\$71,828.05	0.0%	\$232,481.20
Hailey Arts Commission	Aug-24	\$8,240.00	\$5,465.68	\$7,499.97		\$7,419.17	\$28,624.82	\$27,241.46	\$111,521.88	0.0%	\$342,619.72
Downtown Beaut, Parks & Streets. Lib RR, SnowEqpmnt	Sep-24	\$95,991.67	\$5,465.68	\$7,499.97	\$23,805.00	\$7,419.17	\$140,181.49	\$20,831.80	\$88,700.74	0.0%	\$311,970.77
FISCAL YEAR ENDING 9/30/24		\$359,780.00	\$63,288.26	\$118,355.69	\$100,370.00	\$219,509.00	\$861,302.95	\$169,716.04	\$815,951.12	-0.27%	
ACCUMULATIVE TOTALS THROUGH 9/30/24		\$4,368,388.66	\$1,064,628.65	\$1,210,005.98	\$1,250,120.00	\$1,782,226.24	\$9,675,369.54	\$1,240,074.96	\$8,792,965.62		

Year-to-date change (Oct-Jan only) down (1.01%) over FY23, up 5.58% from FY22, up 57.28% from FY21, up 42.29% v FY20, up 38.79% v FY19, +53.21% compared with FY 18, +57.87% compared with FY 17, up 82.25% compared with FY 16, up 99.79% when compared with FY 15, +110.37% compared with FY 14 and +125.8% compared with FY13

Month of L.O.T. Payment to Establishment (City receives in month following payment to business) (at 4/29/19)	Lodging & Rental Cars 3% Tax (8? Businesses)	Short Term Rentals 3% (29 ShortTerm sites) 1/31/2019	1% Air 7/1/23 SPLIT Housing, SVASB.	Alcohol Beverages 2% Tax (15? Businesses)	Restaurant Food 1% Tax (23? Businesses)	Monthly Total	Penalty
FYE 9/30/2006 (3 months collected in first year)	\$79,998.51			\$11,959.47	\$31,274.14	\$123,232.12	\$ -
FYE 9/30/2007	\$219,816.63			\$47,957.72	\$105,888.56	\$373,662.91	\$346.34
FYE 9/30/2008	\$215,375.75			\$45,661.79	\$110,790.35	\$371,827.89	\$1,235.36
FYE 9/30/2009	\$163,489.38			\$40,465.86	\$102,727.58	\$306,682.82	\$1,093.57
FYE 9/30/2010	\$163,137.76	\$216.00		\$43,749.89	\$104,365.59	\$311,253.24	\$587.02
FYE 9/30/2011	\$158,010.54	\$94.84		\$45,845.48	\$111,747.96	\$315,603.98	\$750.76
FYE 9/30/2012	\$170,970.28	\$258.21		\$48,144.39	\$115,899.49	\$335,014.16	\$579.20
FYE 9/30/2013	\$180,541.81	\$316.92		\$48,526.08	\$119,782.37	\$348,850.26	\$655.81
FYE 9/30/2014	\$194,566.46	\$468.95	\$54,810.31	\$49,229.77	\$123,960.08	\$422,566.62	\$841.58
FYE 9/30/2015	\$217,876.99	\$797.14	\$72,625.66	\$51,644.80	\$133,652.48	\$475,799.93	\$1,330.55
FYE 9/30/2016	\$259,269.30	\$3,595.75	\$87,358.03	\$53,085.08	\$140,659.83	\$543,967.99	\$2,191.42
FYE 9/30/2017	\$282,533.65	\$4,956.92	\$95,830.19	\$55,985.70	\$145,871.55	\$585,178.01	\$1,944.33
FYE 9/30/2018	\$279,300.67	\$7,634.44	\$95,645.04	\$56,924.56	\$153,772.72	\$593,277.43	\$2,393.03
FYE 9/30/2019	\$294,645.69	\$49,195.91	\$114,613.87	\$65,309.70	\$166,209.84	\$689,975.01	\$9,541.14
2020							
October	\$15,224.85	\$1,796.93	\$5,673.93	\$4,557.55	\$13,560.64	\$40,813.89	\$126.89
November	\$7,551.53	\$1,806.54	\$3,119.36	\$3,911.87	\$10,914.86	\$27,304.15	\$44.06
December	\$22,362.10	\$2,114.69	\$8,158.93	\$5,403.69	\$13,594.32	\$51,633.72	\$72.83
January	\$38,923.22	\$2,178.98	\$13,700.74	\$4,912.46	\$12,584.29	\$72,299.69	\$551.40
February	\$26,500.10	\$3,185.54	\$9,895.21	\$5,048.40	\$12,559.20	\$57,188.45	\$21.41
March	\$14,645.72	\$559.02	\$5,068.25	\$2,255.26	\$7,374.20	\$29,902.44	\$95.65
April	\$5,472.20	\$18.60	\$1,830.27	\$205.00	\$6,125.06	\$13,651.12	\$12.74
May	\$4,502.03	\$88.84	\$1,530.29	\$1,014.45	\$9,331.85	\$16,467.46	\$26.46
June	\$11,987.72	\$2,559.27	\$4,849.00	\$2,899.17	\$12,997.87	\$35,293.03	\$28.11
July	\$27,193.57	\$4,003.88	\$10,399.15	\$4,244.09	\$17,144.52	\$62,985.20	\$13.86
August	\$31,339.07	\$2,526.55	\$11,288.54	\$3,923.45	\$16,091.47	\$65,169.07	\$8.41
September	\$22,799.80	\$2,946.32	\$8,582.04	\$3,858.86	\$16,196.28	\$54,383.30	\$46.18
FYE 9/30/2020	\$228,501.89	\$23,785.15	\$84,095.68	\$42,234.25	\$148,474.56	\$527,091.52	\$1,048.00
2021							
October	\$17,058.77	\$2,789.14	\$6,615.97	\$3,716.90	\$14,225.62	\$44,406.39	
November	\$9,113.39	\$222.08	\$3,111.82	\$2,700.79	\$11,500.17	\$26,648.25	\$79.75
December	\$14,755.91	\$3,893.78	\$6,216.56	\$2,439.16	\$12,688.46	\$39,993.87	\$20.33
January	\$19,857.78	\$3,496.07	\$7,784.62	\$3,459.33	\$13,001.32	\$47,599.11	\$328.07
February	\$33,270.92	\$2,672.54	\$11,981.16	\$3,699.39	\$12,980.60	\$64,604.61	\$35.19
March	\$30,820.76	\$4,537.39	\$11,786.05	\$4,819.71	\$14,620.22	\$66,584.12	\$129.39
April	\$14,862.42	\$3,207.05	\$6,023.16	\$4,342.24	\$14,346.76	\$42,781.62	\$59.21
May	\$17,294.38	\$3,348.08	\$6,880.82	\$5,537.21	\$15,032.32	\$48,092.80	\$785.98
June	\$42,601.19	\$5,175.02	\$15,925.40	\$5,686.77	\$19,384.73	\$88,773.11	\$1,150.16
July	\$82,976.57	\$4,744.76	\$29,240.45	\$7,152.60	\$22,210.51	\$146,324.89	\$43.59
August	\$65,002.24	\$3,711.68	\$22,904.64	\$6,019.38	\$20,335.57	\$117,973.50	\$622.79
September	\$37,564.80	\$4,429.13	\$13,997.98	\$5,551.40	\$17,225.99	\$78,769.29	\$189.93
FYE 9/30/2021	\$385,179.13	\$42,226.68	\$142,468.60	\$55,124.88	\$187,552.27	\$812,551.56	\$3,444.39
2022							
October	\$23,849.46	\$2,397.69	\$8,749.05	\$4,574.48	\$16,590.77	\$56,161.45	\$135.06
November	\$14,289.77	\$3,007.35	\$5,765.71	\$4,055.88	\$12,664.44	\$39,783.15	\$79.88
December	\$29,224.36	\$3,769.97	\$10,998.11	\$4,819.39	\$16,394.13	\$65,205.96	\$80.61
January	\$48,311.31	\$7,090.01	\$18,467.11	\$5,040.85	\$16,273.42	\$95,182.70	
February	\$44,904.64	\$4,700.57	\$16,535.07	\$5,120.73	\$14,998.07	\$86,259.08	\$5.69
March	\$38,921.84	\$4,186.53	\$14,369.46	\$5,048.06	\$15,151.72	\$77,677.60	\$13.48
April	\$13,202.72	\$2,145.72	\$5,116.15	\$5,168.46	\$16,255.09	\$41,888.13	\$61.11
May	\$12,587.78	\$3,358.29	\$5,315.36	\$4,927.99	\$16,897.17	\$43,086.58	\$15.01
June	\$42,942.07	\$4,862.05	\$15,934.71	\$6,990.56	\$20,346.80	\$91,076.18	\$26.36
July	\$78,347.27	\$5,416.01	\$27,921.10	\$7,882.84	\$23,595.48	\$143,162.70	\$202.18
August	\$61,036.43	\$4,457.97	\$21,831.47	\$6,077.56	\$22,091.40	\$115,494.83	\$51.18
September	\$38,735.45	\$4,018.75	\$14,251.40	\$6,101.85	\$19,871.75	\$82,979.20	\$102.93
FYE 9/30/2022	\$446,353.09	\$49,410.92	\$165,254.67	\$65,808.65	\$211,130.24	\$937,957.56	\$773.49
2023							
October	\$27,587.66	\$3,970.61	\$10,519.42	\$5,737.61	\$18,866.85	\$66,682.14	\$104.90
November	\$14,850.70	\$2,592.14	\$5,814.28	\$4,750.43	\$14,173.50	\$42,181.05	\$179.91
December	\$33,439.60	\$4,944.00	\$12,794.53	\$6,927.10	\$19,059.24	\$77,164.47	\$91.09
January	\$55,520.60	\$5,236.16	\$20,252.25	\$5,722.05	\$18,196.95	\$104,928.00	\$544.85
February	\$47,311.96	\$5,097.51	\$17,469.82	\$5,673.00	\$17,442.29	\$92,994.58	\$92.25
March	\$42,643.27	\$2,397.65	\$15,013.64	\$6,012.48	\$18,224.53	\$84,291.56	\$262.68
April	\$17,692.01	\$2,646.66	\$6,779.56	\$4,697.04	\$13,437.10	\$45,252.36	\$560.43
May	\$16,147.34	\$3,433.70	\$6,527.01	\$5,194.10	\$17,395.77	\$48,697.92	\$80.21
June	\$38,400.48	\$4,976.47	\$14,458.98	\$6,224.66	\$20,987.75	\$85,048.34	\$450.47
July	\$73,029.59	\$8,694.79	\$27,241.46	\$7,002.01	\$23,021.12	\$138,988.96	\$5.16
August	\$58,238.76	\$4,256.63	\$20,831.80	\$6,705.47	\$21,850.79	\$111,883.44	\$286.56
September	\$36,039.59	\$4,219.47	\$13,419.69	\$5,560.63	\$19,201.81	\$78,441.18	\$139.67
FYE 9/30/2023	\$460,901.53	\$52,465.77	\$171,122.43	\$70,206.58	\$221,857.70	\$976,554.00	\$2,798.18
2024							
October	\$27,650.15	\$3,137.79	\$10,262.65	\$5,803.05	\$18,653.14	\$65,506.78	\$495.72
November	\$15,004.97	\$2,888.80	\$5,964.59	\$4,787.54	\$14,909.49	\$43,555.38	\$70.55
December	\$31,819.34	\$2,664.47	\$11,494.60	\$6,248.85	\$17,017.51	\$69,244.77	\$230.87
FYE 9/30/2024	\$74,474.46	\$8,691.05	\$27,721.84	\$16,839.44	\$50,580.14	\$178,306.93	\$797.14
	\$4,474,943.51	\$235,423.59	\$1,083,824.47	\$897,864.65	\$2,435,617.31	\$9,051,047.01	\$31,554.17

CASH FLOW of 1% LOT for FYE 23 (October - September revenues and receipt of funds)

	FY23 Actual	FY24 Budget	FY24 Budget	FY24 Budget	FY24 Actual	FY24 Actual	4.9%	AMOUNT	
HAILEY	BED/CAR1%	BED/CAR3%	BED/CAR.5%	Bud net	BED/CAR3%	BED/CAR.5%	MINUS COST	NET	PAID ASB
OCT	10,519.42	77,000.00	12,833.33	12,204.50	30,787.94	5,131.32	(1,501.43)	3,629.89	
NOV	5,814.28	77,000.00	12,833.33	12,204.50	17,893.76	2,982.29	(146.13)	2,836.16	
DEC	12,794.53	77,000.00	12,833.33	12,204.50	34,483.81	5,747.30	(281.62)	5,465.68	
JAN	20,252.25	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
FEB	17,469.82	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAR	15,013.64	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
APR	6,779.56	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAY	5,900.05	77,000.00	12,833.33	12,204.50			0.00	0.00	
JUNE	17,687.52	77,000.00	12,833.33	12,204.50			0.00	0.00	
JULY	15,496.21	77,000.00	12,833.33	12,204.50			0.00	0.00	
AUG	12,116.46	77,000.00	12,833.33	12,204.50			0.00	0.00	
SEPT	7,909.53	77,000.00	12,833.33	12,142.50			0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
Total	147,753.28	924,000.00	154,000.00	146,392.00	83,165.52	13,860.92	(1,929.19)	11,931.73	0.00

25% Granicus

5,000.00

pd 11.13.23 #57089

1,250.00

DEVELOPMENT IMPACT FEE CASH FLOW

1/31/2024

REVENUE	FY8-16	FYE 17	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	FYE 24	TOTALS
		9/30/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2021	9/30/2022	9/30/2023	1/31/2024	
DIF - PARKS	81,352	11,600	6,650	10,015	16,736	19,922	152,132	83,369	16,545	398,321
DIF - POLICE	61,444	217	-	-	-	-	-	-	-	61,661
DIF - TRANSP	392,120	73,123	42,775	115,827	126,801	121,410	354,448	170,604	40,722	1,437,830
DIF - FIRE	243,421	22,008	17,663	38,668	29,694	27,367	59,067	28,482	6,577	472,947
DIF - CIP	22,608	5,638	2,374	10,041	7,686	7,074	11,705	4,063	1,087	72,276
	<i>WiseGuy agr</i>									
	800,944	112,586	69,462	174,551	180,917	175,773	577,352	286,518	64,931	2,443,035
										Int FYE 09-17
										4,927.92
										Int FYE 18
										2,505.63
										Int FYE 19
										5,091.73
										Int FYE 20
										3,037.15
										Int FYE 21
										624.40
										Int FYE 22
										2,169.38
										Int FYE 23
										14,968.87
										Int FYE 24
										8,108.92
										Expenses, actual and proposed thru FY23
										(2,473,326.85)
										DIF bal
										11,141.84
										Cash in LGIP
										456,662.64
										Difference
										(445,520.80)

RECAP BY CATEGORY, not including interest

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
FEES	398,321	61,661	1,437,830	472,947	72,276	3,482,544
EXPENSES FYE 08			30,000			60,000
EXPENSES FYE 09,10				18,567		18,567
EXPENSES FYE 11	63,070					-
EXPENSES FYE 12	-		135,686	75,563	7,500	354,435
EXPENSES FYE 13	8,224					-
EXPENSES FYE 15			45,195		9,500	99,890
EXPENSES FYE 16	12,300	31,981	13,750	27,224		86,705
EXPENSES FYE 17		29,681		134,690		164,371
EXPENSES FYE 18			138,252			276,505
BALANCE to 10/1/18	314,727	(0)	1,074,947	216,903	55,276	2,422,072
EXPENSES FYE 19	26,497	-	187,000	-	-	374,000
EXPENSES FYE 20						-
EXPENSES FYE 21	-		62,409	-	12,400	137,217
FY 22 Budgeted Expenses	66,000	(0)	360,819	-	-	721,638
FY 23 Budgeted Expenses				180,000		180,000
Anticipated Bal 9/30/23	222,230	-	464,719	36,903	42,876	1,009,217

RECAP, WITH PROJECTED SPENDING OF DIF FOR CAPITAL PROJECTS FYE11-23

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
Truck/Street Dept			(30,000)			
Skatepark Expansion	(22,070)					
Skatepark Irr. Syst	(21,000)	-				
RV Dump Station	(20,000)					
Fire Station Design				(18,567)		
Woodside Roundabout			(180,881)			
Firetruck - used				(75,563)		
R Caplan CIP update					(7,500)	
TischlerBise					(9,500)	
Skatepark	(8,224)					
FY16 Proposed and Spent:						
Snow Plow Wing			(13,750)			
HPD Station		(25,634)				
Park Projects	(12,300)					
Fire Truck FY 16				(27,224)		
Street Projects FY17						
Public Safety Bldg FY17		(36,027)				
Fire Truck FY 17				(134,690)		
Chipper/Spreader 30% 74K			(22,325)			
Balmoral Park complete	(26,497)					
PW4P 2nd, Croy ETC FY18-20			(302,928)			
Snow Storage FY21			(62,409)			
CIP Update TischlerBise					(12,400)	
Anticipated FY23	(66,000)		(360,819)			
FYE23 PUMPER TRUCK				(180,000)		
Total FYE 11-23	176,091	61,661	973,111	436,044	29,400	2,473,327
DIF interest thru 9/30/22	5,279		10,785	807	1,035	-
YTD interest FY 23	4304.94		8795.12	657.92	844.01	-

1/31/2024



CITY OF HAILEY INVESTMENT REPORT

FUND	STATE INV POOL PIPER SANDLER			TOTAL
	JAN interest 5.405%		Maturity	
GENERAL (includes Fireworks)	3,679,923.06			3,679,923.06
GENERAL -35% OPERTING RESERVE	2,697,081.52	1,500,000.00	3/6/24, 5/3/27	4,197,081.52
CLEAR CREEK RATE STABILIZATION	201,097.03			201,097.03
CAPITAL PROJECTS	435,179.65			435,179.65
CAPITAL PROJECTS ---in lieu fees	109,441.14			109,441.14
CAPITAL PROJECTS DIF Reserve	456,662.64			456,662.64
CAPITAL PROJECTS Public Art	34,647.66			34,647.66
CAPITAL PROJECTS Pathways 4 P	248,204.94			248,204.94
HOUSING LOT 0.5%	37,351.47			
CAPITAL PROJECTS Total	1,321,487.50			1,321,487.50
ARPA FUNDS	1,433,716.33			1,433,716.33
RODEO PARK PROPEY TAX RCPTS	82,347.46			82,347.46
WATER REVENUE	1,376,185.73	2,000,000.00	3/6/24,8/1/25	3,376,185.73
WATER RATE STABILIZATION	209,071.93			209,071.93
WASTE WATER REV	2,397,813.05			2,397,813.05
WASTE WATER BOND RESERVE	652,061.79			652,061.79
WASTE WATER RATE STABILIZATION	895,140.05			895,140.05
WATER REPLACEMENT	1,502,225.91	2,500,000.00	4.24,8.14.26, 5/3/27	4,002,225.91
WASTE WATER REPLACEMENT	2,006,625.46			2,006,625.46
WASTEWATER HEADWORKS REPL	6,022,263.55			6,022,263.55
TOTAL	24,477,040.37	6,000,000.00		30,439,688.90

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Administration **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Motion to accept the audited FY2023 Annual Financial Statements for City of Hailey

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Auditor Dennis Brown and/or Brady Workman will present the FY 2023 Financial Statements, making themselves available for questions. Following the presentation, the city council should make a motion to accept the financial statements as presented (or request amendments).

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS

The financial statements show growth in net position, assets, and cash reserves within the City of Hailey. The auditors are again delivering financial statements free of any material deficiency. The work of our Treasurer remains thorough, and the Management Analyses written by the City Administrator helps to understand the financial statements and set the tone for the future. This management report highlights the general fiscal health of the City and outlines key financial decisions initiated by City leadership.

FINANCIAL HIGHLIGHTS

- The total assets of the City of Hailey exceeded its liabilities on September 30, 2023, by \$48,086,736. This is a 3.46% increase in assets over the fiscal year ending September 30, 2022. Of this amount, \$ 15,159,297 is unrestricted and available to meet the City’s on-going obligations and programs.
- During fiscal year 2023 the City’s total net position increased \$ 1,610,217, which is a 3.5% increase over the prior year. Net position of the governmental activities increased \$ 894,606 and net position of business type activities increased \$ 715,611. Over the last five years, the City’s net position has remained healthy, representing a growth of 45% over the last five (5) years.
- The total fund balance of governmental funds on September 30, 2023, was \$ 8,743,272 compared to a total governmental fund balance on September 30, 2022, of \$ 8,858,687.
- Based on healthy fund balances, the city has invested \$6,000,000 into US Government Bonds at a higher rate of return than the LGIP as per the City’s adopted investment policy.
- The City experienced robust interest earnings during fiscal year 2023, taking advantage of nationally high interest rates. Interest earnings for the year equaled \$903,468 across all funds.
- The City has \$ 10,246,107 in debt, including debt still remaining on the water storage facility and sewer revenue bond (bio-solids facility upgrade). Decreases in liabilities over FY2022 are primarily from the annual payment of utility fund debt. A new Wastewater Bond was passed by the Hailey voters in May of 2023. Bond proceeds and expenditures will be reflected in fiscal year 2024.
- The City moved to a cloud-based budgeting platform (ClearGov) to increase transparency and citizen engagement in the budget process.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____
Estimated Hours Spent to Date: _____
Staff Contact: Robyn Davis

Caselle # _____
YTD Line-Item Balance \$ _____
Estimated Completion Date: _____
Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___	City Attorney	___	City Administrator	___	Engineer	___	Building
___	Library	___	Planning	___	Fire Dept.	___	_____
___	Safety Committee	___	P & Z Commission	___	Police	___	_____
___	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to accept the audited FY2023 Annual Financial Statements for City of Hailey

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies
Instrument # _____

WORKMAN & COMPANY

Office of
Accounting

2190 Village Park Avenue, Suite 300 • Twin Falls, ID 83301 • 208.733.1161 • Fax: 208.733.6100

December 29, 2023

To the City Council
City of Hailey, Idaho

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Hailey, Idaho, for the year ended September 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 13, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Hailey, Idaho, are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2023. We noted no transactions entered into by the City of Hailey, Idaho during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the City of Hailey, Idaho's financial statements was:

Management's estimate of the useful lives of fixed assets is based on historical data. We evaluated the key factors and assumptions used to develop the useful lives of fixed assets in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of Employees' Retirement System in Note 9 to the financial statements is based on information provided by Idaho's Public Employees Retirement System (PERSI) and is relied upon in these financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 29, 2023.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Hailey, Idaho's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to Management's Discussion and Analysis (MD&A) and Budgetary Information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the schedules of bond future principle and interest, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the City Council and management of the City of Hailey, Idaho and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Workman & Company

WORKMAN AND COMPANY
Certified Public Accountants
Twin Falls, Idaho

CITY OF HAILEY, IDAHO

Financial Statements

Year Ended September 30, 2023

CITY OF HAILEY, IDAHO
Financial Statements
For the year ended September 30, 2023

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Office of
Accounting

2190 Village Park Avenue, Suite 300 • Twin Falls, ID 83301 • 208.733.1161 • Fax: 208.733.6100

INDEPENDENT AUDITOR'S REPORT

December 29, 2023

To the City Council
City of Hailey, Idaho
Hailey, Idaho

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Hailey, Idaho, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Hailey, Idaho's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Hailey, Idaho, as of September 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Hailey, Idaho, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Hailey, Idaho's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

Report Continued—

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Hailey, Idaho's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Hailey, Idaho's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planning scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and post-employment information on pages 3–9 and 35–38 and 39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Hailey, Idaho's basic financial statements. The long-term debt payment schedules on pages 40-41 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The long-term debt payment schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2023, on our consideration of the City of Hailey, Idaho's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Workman & Company

Certified Public Accountants
Twin Falls, Idaho

MANAGEMENT'S DISCUSSION AND ANALYSIS September 30, 2023

This section of the City of Hailey's annual financial report presents management's discussion and analysis of the City's financial performance during the year ended September 30, 2023. Please use this information in conjunction with the information furnished in the City's financial statements.

This management report highlights the general fiscal health of the City and outlines key financial decisions initiated by City leadership.

FINANCIAL HIGHLIGHTS

- The total assets of the City of Hailey exceeded its liabilities on September 30, 2023, by \$ 48,086,736. This is a 3.46% increase in assets over the fiscal year ending September 30, 2022. Of this amount, \$ 15,159,297 is unrestricted and available to meet the City's on-going obligations and programs.
- During fiscal year 2023 the City's total net position increased \$ 1,610,217, which is a 3.5% increase over the prior year. Net position of the governmental activities increased \$ 894,606 and net position of business type activities increased \$ 715,611. Over the last five years, the City's net position has remained healthy, representing a growth of 45% over the last five (5) years.
- The total fund balance of governmental funds on September 30, 2023, was \$ 8,743,272 compared to a total governmental fund balance on September 30, 2022, of \$ 8,858,687.
- Based on healthy fund balances, the city has invested \$6,000,000 into US Government Bonds at a higher rate of return than the LGIP as per the City's adopted investment policy.
- The City experienced robust interest earnings during fiscal year 2023, taking advantage of nationally high interest rates. Interest earnings for the year equaled \$903,468 across all funds.
- The City has \$ 10,246,107 in debt, including debt still remaining on the water storage facility and sewer revenue bond (bi-solids facility upgrade). Decreases in liabilities over FY2022 are primarily from the annual payment of utility fund debt. A new Wastewater Bond was passed by the Hailey voters in May of 2023. Bond proceeds and expenditures will be reflected in fiscal year 2024.
- The City moved to a cloud-based budgeting platform (ClearGov) to increase transparency and citizen engagement in the budget process.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of five parts – management discussion and analysis, the government-wide financial statements, fund financial statements, notes to the financial statements, and required supplementary information.

Government-Wide Financial Statements

These statements report information about all of the operations of the City using accounting methods similar to those used by private sector businesses. These reports help inform city leaders and citizenry as to whether the City is "better or worse off" as a result of the previous year's activities. The information in the government-wide financial statements helps to answer that question, as it captures all of the City's assets and liabilities using accepted accounting methods. The table on page 4 in particular captures these assets and liabilities as compared to last fiscal year.

The government-wide financial statements are divided into two categories:

The Statement of Net Position presents all of the City's assets and liabilities with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. In other words, it will help show the solvency of the City.

Management's Discussion and Analysis, Continued

The Statement of Activities presents information showing how the government's assets changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. This accrual basis of accounting requires that revenues be reported when they are earned, and expenses are reported as soon as liabilities are incurred. Items such as uncollected taxes, unpaid vendor invoices for items received in the previous year and earned but unused paid time off will be included in the statement of activities as revenues and expenses, even though the cash associated with these items will not yet be received or distributed.

These two government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (government activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). Examples of the government type activities of the City of Hailey include general governmental, administrative and community development services, public safety and emergency services, and street maintenance, parks, and library operations. The business-type activities of the City include the water and wastewater systems.

Fund Financial Statements

The Fund financial statements provide information about the City's major *funds*, not the City as a whole. The City uses fund accounting to separate specific sources of funds and corresponding expenditures. Funds may be required by law or may be established by the City Council to segregate funds for specific activities or objectives. The City of Hailey has the following funds:

Governmental Funds: These funds encompass the City's basic governmental, administrative and community development services, public safety and emergency services, and street maintenance, parks, and library operations. These are essentially the same functions reported as governmental activities in government-wide financial statements. Governmental fund financial statements focus on short-term inflows and outflows of resources. Information provided by these statements provides a short-term view of what resources will be available to meet needs.

The City of Hailey has four governmental funds:

General Fund – The General Operating Fund of the City derives most of its income from property tax, state taxes, local option taxes, franchises, and fees for services. Its function is operations and maintenance. Most of the fund balance from the General Fund is shown in the financial statements as unassigned resources.

Debt Service Fund – The Debt Service Fund is used to account for financial resources derived from the tax levied to pay off general obligation bond debt. Fund balance from the Debt Service Fund is shown in the financial statements as committed resources.

Capital Improvement Fund – The Capital Improvement Fund is used to account for financial resources to be used for the planning, acquisition and development of major capital facilities, equipment, and assets. It is shown in the financial statements as assigned resources, created in 2009 by the Hailey City Council, with the intent that it is not used for operation and maintenance. After property and facilities are acquired or constructed using resources from the Capital Fund, the new capital assets then become depreciable assets in their respective General or Proprietary Funds, where operation and maintenance of these assets occur.

Grant Fund – In 2010, the Hailey City Council established a Grant Fund, developed for the purpose of transparency and accountability in tracking City-wide grant programs, including grant revenues, in-kind and cash matches from appropriate City funds, and total grant expenditures. The Grant Fund is used specifically for large, complex grants which may span multiple fiscal years. This fund is combined in the General Fund.

Proprietary Fund: User fees finance activities in the proprietary fund. The City of Hailey only has one type of propriety fund, the enterprise fund. The water and wastewater utilities and all the activities necessary to support their operation, including system component development, improvement, or replacement, are accounted for in this fund. Accounting for this fund is the same as a private business on a full accrual basis.

Notes to the Financial Statements

The notes provide additional information that is necessary to fully understand the data presented in the government-wide and fund financial statements.

Management's Discussion and Analysis, Continued

Required Supplementary Information

This section has information that further explains and supports the information in the financial statements by including a comparison of the City's financial data from the current and prior years.

A comparison of the City of Hailey Idaho's Assets, Liabilities and Net Position				
	FY 2023			FY 2022
	Governmental Activities	Business- type Activities	Total Primary Government	Total Primary Government
ASSETS				
Current and Other Assets	\$ 10,981,641	\$ 14,044,109	\$ 25,025,750	\$ 24,691,671
Capital Assets - Net	19,784,431	14,374,615	34,159,046	32,111,465
Total Assets	30,766,072	28,418,724	59,184,796	56,803,136
Deferred Outflows of Resources	955,329	455,800	1,411,129	1,783,969
LIABILITIES				
Current Liabilities	2,238,369	524,713	2,763,082	2,188,667
Long Term Liabilities	2,857,313	6,888,794	9,746,107	9,906,092
Total Liabilities	5,095,682	7,413,507	12,509,189	12,094,759
Deferred Inflows of Resources	0	0	0	15,827
NET POSITION				
Invested in Capital Assets, Net of Debt	19,784,431	8,377,670	28,162,101	25,608,553
Restricted	3,040,251	1,725,087	4,765,338	4,806,527
Unrestricted	3,801,037	11,358,260	15,159,297	16,061,439
Total Net Position	\$ 26,625,719	\$ 21,461,017	\$ 48,086,736	\$ 46,476,519

Net Position

Net position measures the difference between what the City owns (assets) versus what the City owes (liabilities). The total assets of the City of Hailey exceeded its liabilities on September 30, 2023, by \$48,086,736, an increase of \$1,610,217 over the previous year's net position balance of \$ 46,476,519. This means that the City was able to capably cover its year's overall costs. Of this amount \$15,159,297 is unrestricted and available to meet the City's on-going obligations to citizens and creditors. The unrestricted net position equals 31.27% of total net position. The unrestricted net position is slightly less than FY22 because of a healthy increase in capital assets such as progress towards the purchase of a fire pumper truck.

The largest portion of the City's net position, \$28,162,101 or 58.48%, is invested in capital assets net of related debt. Capital assets include land, building, equipment and machinery, and infrastructure, and are used to provide services to the citizens and are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The City's net fixed assets increased in book value by 6.38% during 2023.

Management's Discussion and Analysis, Continued

A comparison of the City of Hailey Idaho's Statement of Activities

	FY 2023			FY 2022
	Governmental Activities	Business- type Activities	Total Primary Government	Total Primary Government
Revenue:				
Program revenues				
Charges for services	\$ 1,381,226	\$ 5,124,218	\$ 6,505,444	\$ 6,907,084
Capital grants /contributions	335,216		335,216	1,130,426
Total program revenues	1,716,442	5,124,218	6,840,660	8,037,510
General revenues				
Taxes	4,053,142		4,053,142	3,896,652
Franchise, licenses, permits	1,290,570		1,290,570	1,549,443
State shared revenues	1,997,712		1,997,712	1,937,509
Interest	414,825	488,643	903,468	107,575
Gain (Loss) on sale of assets			0	0
Other revenues (Losses)	(1,003)	(249,808)	(250,811)	(456,289)
Total general revenues	7,755,246	238,835	7,994,081	7,034,890
Total revenues	9,471,688	5,363,053	14,834,741	15,072,400
Program expenses:				
General government	1,504,696		1,504,696	1,348,875
Public safety	2,696,293		2,696,293	2,225,104
Streets	2,193,550		2,193,550	1,473,477
Parks and recreation	647,202		647,202	449,159
Library	834,973		834,973	711,255
Unallocated Depreciation	699,931		699,931	694,095
Wastewater		2,131,179	2,131,179	1,996,188
Water		2,274,414	2,274,414	1,657,606
Interest, long-term debt	437	241,849	242,286	263,769
Total program expenses	8,577,082	4,647,442	13,224,524	10,819,528
Change in net position	894,606	715,611	1,610,217	4,252,872
Beginning net position	25,731,113	20,745,406	46,476,519	42,223,647
Ending net position	\$ 26,625,719	\$ 21,461,017	\$ 48,086,736	\$ 46,476,519

Changes in Net Position

During the year, the City's financial position increased by \$ 1,610,217, compared to the previous year ending September 30, 2022, during which the City's financial position increased by \$ 4,252,872.

Governmental Activities:

Governmental activities increased the City's net position by \$ 894,606, compared to the previous year's increase of \$2,774,775. This decrease is primarily due to a very severe snow year in which the street department budget increased substantially, and to salary increases across all departments which were implemented to maintain competitive salaries with other local governments in the region. Additionally, program revenue and ARPA payment decline affected FY23 revenue. Post COVID costs and inflation have increased throughout all aspects of business-type activities as well as governmental activities.

Business-Type Activities: Business-type activities increased net position by \$ 715,611, compared to the previous year's increase of \$ 1,478,097. This decrease is due largely to increased budgeted expenditures in both funds, similar to those mentioned above.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

Governmental Funds

General Fund - The general fund balance on September 30, 2023, was \$8,567,685, compared to \$7,786,506 the previous year. A new dedicated fund within the general fund was established in 2021 from rubbish charges as spelled out in the adopted franchise agreement with the City's rubbish provider. The fund also holds the American Rescue Plan Act (ARPA) funds received in 2022 of \$934,485, which have been lawfully allocated in the adopted FY22/23 budget, and a small fireworks endowment fund.

Capital Improvement Fund - The capital fund was established in fiscal year 2009 with a transfer of annexation fees which had previously been accounted for in general, water, and wastewater operating funds. Development impact fees are collected within the capital fund. The total fund balance, which includes In lieu, residual Pathways for People Public Arts and 0.5% for Housing on September 30, 2023, decreased by \$535,847 to \$1,271,766, as project expenditures were in excess of revenues.

Debt Service Fund -- The debt service fund was established in 2010 to account for the bond proceeds of the Wertheimer Park facilities. These bonds are a general obligation to be paid from the general funds of the City over a ten-year period. These bonds were paid in full in previous fiscal years. The fund continues to receive delinquent property taxes that will be used for maintaining or improving the park facilities.

Grant Fund - The grant fund has been created to track large or multi-year grants, including revenues, in-kind and cash matches from appropriate City funds, and total grant expenditures. Within the fund, each grant project is tracked separately. At fiscal year end these captured project amounts are transferred out to the government fund or enterprise fund in which the grant activity or depreciable asset should reside. FY23 hosted no large, multi-year reimbursement grants. Small single-year grants, such as those earned by the Library, are handled completely within the General Fund, not the Grant Fund.

General Fund Budgetary Highlights

The City's General operating fund balance increase of \$706,616¹ resulted from expenditures being less than budget within most of the general fund departments. Development revenues were somewhat lower in 2023, while the Local Option Tax showed modest growth.

In fiscal year 2023, the City implemented a citywide fee schedule, with modest fee increases across most fees, tracking with inflation. This fee schedule will be re-evaluated annually as part of the municipal budget process.

Capital Improvement Fund Budgetary Highlights

The City of Hailey capital improvement plan focuses on one-, five- and ten-year planning horizons. The capital budget is planned to be spent over multiple years. Revenues come largely from grants, including one-time grant sources such as ARPA and development fees. When revenue received in the year is planned for a future year expense, the Capital Fund Balance may increase, as most of the capital fund projects are paid from fund balance. In 2022, the City returned to a pre-recession budgeting practice of identifying a dedicated Rolling Stock Replacement and System Maintenance Plan, with these expenditures earmarked in City department operations budgets instead of within the City capital budget.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of fiscal year 2023 the City had \$ 34,159,046 invested in capital assets (net of accumulated depreciation) compared to last year's \$32,111,465, an increase of \$ 2,047,581 compared to the previous year's increase of \$ 264,665. Net capital assets of governmental activities increased by \$ 1,444,629 as compared to \$57,843 in fiscal year 2023. This can be attributed to the completion of works-in-progress, and the ability to take advantage of local contractors for smaller-scale projects. Business-type activities increased by \$602,952 in the current period. The City investment in capital assets includes land, facilities, park improvements, automobiles and equipment, street improvements, and sidewalks.

Long-Term Debt

In 2014, the City adopted a new sewer revenue bond ordinance authorizing up to \$6,545,000 additional bonded indebtedness for a wastewater biosolids treatment facility. The current amount owed on this debt is \$5,130,000. This sewer revenue bond is combined under one bond agreement with the Idaho Bond Bank Authority. The City also refinanced its debt on the Quigley canyon water storage facility in 2012, with a term through 2028, paying off a DEQ State Revolving Fund Loan. The current amount owed on this debt is \$655,000. The City's maximum general obligation debt capacity is 2% of the taxable assessed value of properties within the City limits. Hailey has met the principal and interest payments on outstanding bonds and other indebtedness in the past 10 years when due. Additionally, no refunding bonds have been issued for the purpose of preventing an impending default.

Management's Discussion and Analysis, Continued

Additional long-term debt related to voter approval of a \$6 million Wastewater Aging Headworks bond in May of 2023 will be reflected in the fiscal year 2024 audit.

The following items are reporting tasks that are disclosure requirements of the FY 2024 Wastewater Aging Headworks General Obligation Bond. In FY 2024, these tables will be incorporated into the Annual Report outlining financial, Statistical and operating data for said year.

**City of Hailey
Wastewater System
Historic Net Revenues and Debt Service Coverage**

	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023
Rate Adjustment	0%	10%	0%	9.96%	14.07%
OPERATING REVENUES					
Charges for Services	<u>1,973,676</u>	<u>2,179,656</u>	<u>2,192,452</u>	<u>2,439,202</u>	<u>2,805,066</u>
Total Operating Revenues	1,973,676	2,179,656	2,192,452	2,439,202	2,805,066
OPERATING EXPENSES					
Salaries and Benefits	611,865	652,429	666,398	869,752	1,040,981
Administrative and supplies	464,390	601,780	626,527	608,178	777,515
Depreciation	<u>675,639</u>	<u>493,443</u>	<u>494,327</u>	<u>518,258</u>	<u>312,683</u>
Total Operating Expenses	1,751,894	1,747,652	1,787,252	1,996,188	2,131,179
NET OPERATING INCOME	<u>221,782</u>	<u>432,004</u>	<u>405,200</u>	<u>443,014</u>	<u>673,887</u>
Add: Investment/Interest income	109,899	79,383	16,117	28,503	202,389
Add: Depreciation expense	<u>675,639</u>	<u>493,443</u>	<u>494,327</u>	<u>518,258</u>	<u>312,683</u>
AVAILABLE FOR DEBT SERVICE	1,007,320	1,004,830	915,644	989,775	1,188,959
DEBT SERVICE					
Series 2014C Wastewater Revenue Bonds	295,875	298,925	295,425	566,925	569,675
Series 2012D Wastewater Revenue Bonds	<u>270,000</u>	<u>270,400</u>	<u>270,400</u>	<u>0</u>	<u>0</u>
Total Debt Service	565,875	569,325	565,825	566,925	569,675
DEBT SERVICE COVERAGE (Recurring Revenues)	1.78	1.76	1.62	1.75	2.09
Hookups, connections, and fees	107,534	179,168	352,935	483,066	214,326
Grant Revenue	0	0	0	0	0
DEBT SERVICE COVERAGE (Including Non-recurring Revenues)	1.97	2.08	2.24	2.6	2.46

**Top Ten
Wastewater Customers (2023)**

Customer Name	Total Revenue	Percent of System Total
Broyles Sun Valley Car Wash	\$ 60,003	1.72%
Boise Housing Corp.: Apartments	35,954	1.13
Summit View Land Co.: Valley View Apts	31,428	1.12
Atkinsons Market	25,992	1.01
Oceanic	24,046	0.92
Hailey FF: Hotel	23,735	0.69
South Hailey Townhouses	21,319	0.59
Blaine County Schools: Wood River High	20,544	0.85
Palouse: Apartments	15,072	0.58
Wood River Inn	13,930	0.52

Fiscal Year 2023 BUDGETARY CONSIDERATIONS

The City of Hailey establishes the budgets in each of its funds from estimated revenue. In 2023, the Hailey City Council modified their policy requiring that the City maintain a fund balance that is at least 35% of budget to meet first-quarter expenses and for emergencies by increasing the fund balance amount to 35%. The FY 2023 general fund budget is \$11,700,274, with 3% of that being \$4,095,096, the amount now designated as general operating reserve. Based on healthy fund balances, the city invested \$1,500,000 into an investment fund at a higher rate of return than the LGIP fund as per the City's adopted investment policy. A third policy of the city council is to transfer the general operating fund balance to the capital fund if the goal of the primary policy has been achieved. The unassigned general fund balance at fiscal year-end is \$5,369,163, which exceeds the 3% reserve target of \$4,095,096, by \$1,274,061. Sufficient fund balance exists to transfer the \$ 706,616 general operating fund revenue over expenses to the capital fund for capital project spending, per that policy.

The water and wastewater operating funds, per bond covenants, are required to be 125% of net revenue, which creates surplus fund balance which can be used, in later years, on capital projects. During 2020, Rate Stabilization accounts were established under the provisions of Hailey's bond ordinance to help ensure that this important bond covenant be met throughout the life of the bonds. Another rate stabilization fund was created in the general operating fund for rubbish franchise revenue to be used to stabilize garbage rates when new services are made available.

The City of Hailey developed expense policies for its capital and grant projects as explained more fully in prior year audits.

Rate structures within the enterprise funds have incrementally been amended over several years, creating a curve which aggressively encourages water conservation and to afford users better personal management of their impact upon the City's water and wastewater system and its budget. In many cases, per capita consumption of water has decreased, and expenses have been adjusted to the City's rate-based income. A wastewater rate structure was implemented in 2015 that allocates bond costs by the amount of usage rather than the number of meters. An amended water rate structure was implemented in FY 22/23 as part of the annual budget.

Requests for Information

This report is designed to provide a general overview of the City of Hailey's finances for our citizens and customers. If you have questions about this report or need additional financial information, contact the Finance Office: 115 Main Street S., Hailey, Idaho 83333, 788-4221.

CITY OF HAILEY, IDAHO
Statement of Net Position
at September 30, 2023

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total Primary Government</u>	<u>Component Unit Urban Renewal Agency</u>
<u>ASSETS</u>				
Cash and Deposits	\$ 4,766,779	\$ 7,276,099	\$ 12,042,878	\$ 681,419
Investments	1,500,000	4,500,000	6,000,000	
Accounts Receivable	1,097,534	421,685	1,519,219	
Taxes Receivable	45,135		45,135	10,772
Due From Other Governments	531,942		531,942	
Inventory		121,238	121,238	
Restricted Cash, Deposits and Investments	3,040,251	1,725,087	4,765,338	
Totals	<u>10,981,641</u>	<u>14,044,109</u>	<u>25,025,750</u>	<u>692,191</u>
Capital Assets:				
Land, Easements and Water Rights	3,117,021	235,391	3,352,412	
Construction in Progress	1,422,301	75,510	1,497,811	
Infrastructure	14,558,630	23,944,683	38,503,313	659,923
Buildings and Improvements	5,103,723	1,033,573	6,137,296	
Equipment and Vehicles	5,431,499	5,668,417	11,099,916	
	<u>29,633,174</u>	<u>30,957,574</u>	<u>60,590,748</u>	<u>659,923</u>
Accumulated Depreciation	(9,848,743)	(16,582,959)	(26,431,702)	(13,199)
Total Capital Assets	<u>19,784,431</u>	<u>14,374,615</u>	<u>34,159,046</u>	<u>646,724</u>
Total Assets	<u>30,766,072</u>	<u>28,418,724</u>	<u>59,184,796</u>	<u>1,338,915</u>
Deferred Outflows of Resources:				
Deferred Outflows from Pension Activity	<u>955,329</u>	<u>455,800</u>	<u>1,411,129</u>	
<u>LIABILITIES</u>				
Accounts Payable	1,694,095		1,694,095	2,229
Accrued Payroll and Benefits Payable	54,496		54,496	
Accrued Interest Payable		9,132	9,132	
Surety and Security Bonds Payable	489,778	15,581	505,359	
Long-term Liabilities:				
Portion due or payable within one year:				
Bonds Payable	0	500,000	500,000	
Portion due or payable after one year:				
Bonds Payable	0	5,285,000	5,285,000	
Unamortized Bond Premium	0	202,813	202,813	
Compensated Absences	234,896	149,791	384,687	
Net Pension Liability	<u>2,622,417</u>	<u>1,251,190</u>	<u>3,873,607</u>	
Total Liabilities	<u>5,095,682</u>	<u>7,413,507</u>	<u>12,509,189</u>	<u>2,229</u>
Deferred Inflows of Resources				
Deferred Inflows from Pension Activity	<u>0</u>	<u>0</u>	<u>0</u>	
<u>NET POSITION</u>				
Invested in Capital Assets - net of related debt	19,784,431	8,377,670	28,162,101	646,724
Restricted For:				
Debt Service		1,725,087	1,725,087	
Other Purposes	3,040,251		3,040,251	
Unrestricted	<u>3,801,037</u>	<u>11,358,260</u>	<u>15,159,297</u>	<u>689,962</u>
Total Net Position	<u>\$ 26,625,719</u>	<u>\$ 21,461,017</u>	<u>\$ 48,086,736</u>	<u>\$ 1,336,686</u>

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Balance Sheet
Governmental Funds
for the year ended September 30, 2023

	General Fund	Capital Improvement Fund	Debt Service Fund	Total Governmental Funds
ASSETS:				
Cash and Deposits	\$ 7,631,444	\$ 85,874	\$ 89,712	\$ 7,807,030
Investments	1,500,000			1,500,000
Accounts Receivable	1,067,116	30,418		1,097,534
Due From Other Governments	531,942			531,942
Property Taxes Receivable	45,134	1		45,135
Total Assets	<u>10,775,636</u>	<u>116,293</u>	<u>89,712</u>	<u>10,981,641</u>
 LIABILITIES:				
Accounts Payable	1,663,677	30,418		1,694,095
Accrued Payroll Expenses	54,496			54,496
Surety and Security Bonds Payable	489,778			489,778
Total Liabilities	<u>2,207,951</u>	<u>30,418</u>	<u>0</u>	<u>2,238,369</u>
 FUND BALANCE:				
Non-spendable				0
Restricted				0
Committed	33,542	34,032	89,712	157,286
Assigned	4,564,934	51,843		4,616,777
Unassigned	3,969,209			3,969,209
Total Fund Balance	<u>8,567,685</u>	<u>85,875</u>	<u>89,712</u>	<u>8,743,272</u>
Total Liabilities and Fund Balance	<u>\$ 10,775,636</u>	<u>\$ 116,293</u>	<u>\$ 89,712</u>	<u>\$ 10,981,641</u>

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Reconciliation of the Balance Sheet of Governmental Funds
To the Statement of Net Position
for the year ended September 30, 2023

Total Governmental Fund Balances (Page 11)	\$ 8,567,685
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. The cost of assets is \$ 29,633,174 less accumulated depreciation \$ 9,848,743	19,784,431
Long-term liabilities, including net pension liability, bonds payable and compensated absences are not payable in the current period and therefore are not reported in the governmental funds	(1,726,397)
	<hr/>
Net Position of Governmental Activities (Page 9)	\$ <u>26,625,719</u>

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
for the year ended September 30, 2023

	<u>General Fund</u>	<u>Capital Improvement Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
REVENUE:				
Property taxes	\$ 3,051,364	\$	\$ 4,459	\$ 3,055,823
Local Option sales taxes	987,809			987,809
Franchises, licenses, permits	1,290,570			1,290,570
State of Idaho shared revenue	1,011,957			1,011,957
State of Idaho liquor receipts	336,774			336,774
State highway user collections	648,981			648,981
Penalty and interest on property taxes	9,331		179	9,510
County court fines	61,140			61,140
Fees, fines and charges for services	404,940	976,286		1,381,226
Grants	250,000			250,000
Contributions	83,518			83,518
Property Sales		348,198		348,198
Earnings on investments	324,283	87,554	2,988	414,825
Miscellaneous	2,118			2,118
	<u>8,462,785</u>	<u>1,412,038</u>	<u>7,626</u>	<u>9,882,449</u>
Total Revenue				
EXPENDITURES:				
General Government	1,540,838	512,350		2,053,188
Public Safety	2,696,293	306,750		3,003,043
Streets	2,011,767	1,447,254		3,459,021
Parks and Recreation	612,456	34,746		647,202
Library	820,252	14,721		834,973
Capital outlay				0
Debt Service			437	437
	<u>7,681,606</u>	<u>2,315,821</u>	<u>437</u>	<u>9,997,864</u>
Total Expenditures				
EXCESS REVENUE (EXPENDITURES)	781,179	(903,783)	7,189	(115,415)
OTHER FINANCING SOURCES (USES):				
Operating transfers from other funds				0
Operating transfers (to) other funds				0
	<u>781,179</u>	<u>(903,783)</u>	<u>7,189</u>	<u>(115,415)</u>
NET CHANGE IN FUND BALANCES				
FUND BALANCE - BEGINNING	7,786,506	989,658	82,523	8,858,687
	<u>7,786,506</u>	<u>989,658</u>	<u>82,523</u>	<u>8,858,687</u>
FUND BALANCE - ENDING	\$ 8,567,685	\$ 85,875	\$ 89,712	\$ 8,743,272
	<u>\$ 8,567,685</u>	<u>\$ 85,875</u>	<u>\$ 89,712</u>	<u>\$ 8,743,272</u>

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances of Governmental Funds
To the Statement of Activities
For the year Ended September 30, 2023

Net Change in Fund Balance - Total Governmental Funds (Page 14)	\$ (115,415)
<p>Governmental funds report capital outlays as current year expenditures. In the Statement of Activities the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount of current capital outlay for new fixed assets.</p>	
This is the amount of current year depreciation.	(699,931)
This is the amount of new Governmental Fund assets.	2,145,560
This is the amount of disposed Governmental Fund assets.	(1,000)
<p>Long term liabilities are not recorded in the Governmental funds. Principal and interest paid on capital debt are recorded as expenditures in the Governmental Funds. Principal amounts paid are not recorded as expenditures in the Statement of Net Assets.</p>	
This is the amount of current year principal payments on capital debt.	0
This is the amount of changes in net pension liabilities	(409,761)
<p>Liability for personal leave days are not recorded in Governmental funds.</p>	
This is the increase in compensated leave during the year.	<u>(24,847)</u>
Change in Net Position of Governmental Activities (Page 11)	<u>\$ 894,606</u>

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Statement of Net Position
Proprietary Funds
at September 30, 2023

Assets:	<u>Water</u>	<u>Wastewater</u>	<u>Totals</u>
Current Assets:			
Cash and deposits	\$ 3,122,688	\$ 4,153,411	\$ 7,276,099
Investments	4,500,000	0	4,500,000
Accounts receivable	153,245	268,440	421,685
Inventory	121,238		121,238
	<u>7,897,171</u>	<u>4,421,851</u>	<u>12,319,022</u>
Restricted Current Assets:			
Cash and deposits	<u>205,359</u>	<u>1,519,728</u>	<u>1,725,087</u>
Total Current Assets	<u>8,102,530</u>	<u>5,941,579</u>	<u>14,044,109</u>
Non Current Assets:			
Plant and equipment	12,647,960	18,309,614	30,957,574
Accumulated depreciation	<u>(7,720,887)</u>	<u>(8,862,072)</u>	<u>(16,582,959)</u>
Net Non Current Assets	<u>4,927,073</u>	<u>9,447,542</u>	<u>14,374,615</u>
Total Assets	<u>13,029,603</u>	<u>15,389,121</u>	<u>28,418,724</u>
Deferred Outflows of Resources:			
Deferred Outflows from Pensions	<u>211,258</u>	<u>244,542</u>	<u>455,800</u>
Liabilities:			
Current Liabilities:			
Accrued Payroll and Benefits Payable			0
Accrued Interest Payable	1,364	7,768	9,132
Customer Deposits	15,581		15,581
Current portion long-term debt	<u>120,000</u>	<u>380,000</u>	<u>500,000</u>
Total current liabilities	<u>136,945</u>	<u>387,768</u>	<u>524,713</u>
Noncurrent Liabilities:			
Bonds Payable, Less Current	535,000	4,750,000	5,285,000
Premium on Bonds Payable	32,064	170,749	202,813
Compensated Absences Payable	68,126	81,665	149,791
Net Pension Liability	<u>579,912</u>	<u>671,278</u>	<u>1,251,190</u>
Total noncurrent liabilities	<u>1,215,102</u>	<u>5,673,692</u>	<u>6,888,794</u>
Total Liabilities	<u>1,352,047</u>	<u>6,061,460</u>	<u>7,413,507</u>
Deferred Inflows of Resources:			
Deferred Inflows from Pensions	<u>0</u>	<u>0</u>	<u>0</u>
Net Position:			
Investment in capital assets net of related debt	4,238,645	4,139,025	8,377,670
Restricted	205,359	1,519,728	1,725,087
Unrestricted	<u>7,444,810</u>	<u>3,913,450</u>	<u>11,358,260</u>
Total Net Position	<u>\$ 11,888,814</u>	<u>\$ 9,572,203</u>	<u>\$ 21,461,017</u>

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
for the year ended September 30, 2023

	<u>Water</u>	<u>Wastewater</u>	<u>Totals</u>
Operating Revenues:			
Charges for services	\$ 1,756,504	\$ 2,805,066	\$ 4,561,570
Hookups, connections and fees	348,322	214,326	562,648
Total Operating Revenue	2,104,826	3,019,392	5,124,218
Operating Expenses:			
Salaries and benefits	917,459	1,040,981	1,958,440
Administrative and supplies	1,053,626	777,515	1,831,141
Depreciation	303,329	312,683	616,012
Total Operating Expenses	2,274,414	2,131,179	4,405,593
Operating Income	(169,588)	888,213	718,625
Nonoperating Revenues (Expenses):			
Interest Income	286,254	202,389	488,643
Interest Expense	(38,170)	(203,679)	(241,849)
Grants	0	0	0
Premium Earned on Bond Refinancing	12,818	12,149	24,967
Gain (Loss) on Pension Activity	(120,973)	(153,802)	(274,775)
Gain (Loss) on Sale of Assets	0	0	0
Total Nonoperating	139,929	(142,943)	(3,014)
Income before transfers	(29,659)	745,270	715,611
Transfers in			0
Transfers out			0
Net Income	(29,659)	745,270	715,611
Total Net Position - Beginning	11,918,473	8,826,933	20,745,406
Total Net Position - Ending	\$ 11,888,814	\$ 9,572,203	\$ 21,461,017

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Statement of Cash Flows
Proprietary Funds
for the year ended September 30, 2023

	Water	Wastewater	Total
Cash Flows From Operating Activities:			
Receipts from customers	\$ 2,123,594	\$ 2,988,396	\$ 5,111,990
Payments to suppliers	(1,029,280)	(777,515)	(1,806,795)
Payments to employees	(903,430)	(1,042,397)	(1,945,827)
Other receipts			0
Net cash provided (used) by operations	190,884	1,168,484	1,359,368
Cash Flows From Capital and Related Financing Activities:			
Purchase and construction of capital assets	(242,134)	(976,829)	(1,218,963)
Disposition of Assets	0	0	0
Principal paid on capital debt	(115,000)	(365,000)	(480,000)
Interest paid on capital debt	(38,410)	(204,439)	(242,849)
Net cash provided (used) by capital and related financing activities	(395,544)	(1,546,268)	(1,941,812)
Cash Flows From Investing Activities:			
Grant Income	0	0	0
Interest Income	286,254	202,389	488,643
Net cash provided (used) by investing	286,254	202,389	488,643
Net Increase (Decrease) in Cash and Deposits	81,594	(175,395)	(93,801)
Balances - Beginning of the year	7,746,453	5,848,534	13,594,987
Balances - Ending of the year	\$ 7,828,047	\$ 5,673,139	\$ 13,501,186
Displayed as:			
Pooled Cash and Investments	7,622,688	4,153,411	11,776,099
Restricted Assets	205,359	1,519,728	1,725,087
Balances - Ending of the year	\$ 7,828,047	\$ 5,673,139	\$ 13,501,186
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:			
Operating Income	(169,588)	888,213	718,625
Adjustments to reconcile operating income to net cash provided (used) by operating activities:			
Depreciation expense	303,329	312,683	616,012
Changes in assets and liabilities:			
Receivables, net	18,768	(30,995)	(12,227)
Inventory	25,802		25,802
Accrued Payables			0
Compensated absences	14,029	(1,417)	12,612
Customer deposits	(1,456)		(1,456)
Net Cash Provided (Used) by Operating Activities	\$ 190,884	\$ 1,168,484	\$ 1,359,368

The accompanying notes are a part of these financial statements.

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Hailey, Idaho (City) was incorporated in 1903. The City operates under a Mayor-Council form of government and provides the following services: public safety, public works, recreation, social services, and community development. The City also provides water and wastewater services which are financed by user charges. The significant revenues and receivables are generated by the residents of the City of Hailey through property tax and water and wastewater charges.

The financial statements of the City of Hailey have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for established governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

1. Financial Reporting Entity

The City's financial statements include the accounts of all operations under the oversight authority of the City Council and those of separately administered organizations over which the City exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationships with the City (as distinct from legal relationships).

2. Government-Wide and Fund Financial Statements

The government-wide financial statements include the Statement of Net Position and the Statement of Activities. These statements report financial information for the City as a whole excluding fiduciary activities such as employee pension plans. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and City general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The Statement of Activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges to users of the City's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets and include fees to developers. These revenues are subject to externally imposed restrictions to these program uses. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

Fund financial statements are provided for governmental and proprietary funds. Major individual governmental and enterprise funds are reported in separate columns with composite columns for non-major funds.

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

3. Discretely Presented Component Unit

The Component unit column in the financial statements includes the financial data of the City's only discretely presented component unit, the Hailey Urban Renewal Agency. It is reported in a separate column to emphasize that it is separate from the City's operations.

4. Measurement Focus and Basis of Accounting

The financial statements of the City are prepared in accordance with generally accepted accounting principles (GAAP). The City's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The City's reporting entity does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

The government-wide statements report, using the economic resources measurement focus and the accrual basis of accounting, generally includes the reclassification or elimination of internal activity (between or within funds). However, internal eliminations do not include utility services provided to City departments. Reimbursements are reported as reductions to expenses. Proprietary fund financial statements also report using this same focus and basis of accounting although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax revenues are recognized in the year for which they are levied while grants are recognized when grantor eligibility requirements are met.

Governmental fund financial statements report, using the current financial resources measurement focus and the modified accrual basis of accounting, recognizes revenues when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The City of Hailey uses an availability period of sixty days. Expenditures are recorded when the related liability is incurred, except for general obligation bond principal and interest which are reported as expenditures in the year due.

Major revenue sources susceptible to accrual include sales and use taxes, property taxes, and intergovernmental revenues. In general, other revenues are recognized when cash is received.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales of services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

5. Fund Accounting

The accounts of the City are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The City has adopted GASB Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions" (GASB 54) which defines how fund balances of the governmental funds are presented in the financial statements. There are five classifications of fund balances as presented below:

Non-spendable – These funds are not available for expenditures based on legal or contractual requirements. In this category, one would see inventory, long-term receivables, unless proceeds are restricted, committed, or assigned and legally or contractually required to be maintained intact (corpus or a permanent fund).

Restricted – These funds are governed by externally enforceable restrictions. In this category, one would see restricted purpose grant funds, debt service or capital projects.

Committed – Fund balances in this category are limited by the governments' highest level of decision making. Any changes of designation must be done in the same manner that it was implemented and should occur prior to end of the fiscal year, though the exact amount may be determined subsequently.

Assigned – These funds are intended to be used for specific purposes, intent is expressed by governing body or an official delegated by the governing body.

Unassigned – This classification is the default for all funds that do not fit into the other categories. This, however, should not be a negative number for the general fund. If it is, the assigned fund balance must be adjusted.

Order of Use of Fund Balance – The City's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance at the end of the fiscal year. For all funds, non-spendable fund balances are determined first and then restricted fund balances for specific purposes are determined.

GOVERNMENTAL FUNDS

The City reports the following major governmental funds:

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources not reported in another fund.

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

Debt Service Funds — The debt service fund is used to account for the accumulation of financial resources for the payment of principal and interest on the City's governmental debt.

Capital Projects Funds - These funds account for proceeds from long-term debt financing and revenues and expenditures related to authorized construction and other capital asset acquisitions.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) Where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Enterprise funds include the Water, Wastewater, and Bio-Solids funds.

6. Budgetary Data

The City of Hailey follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Prior to September 1, the Treasurer submits to the City Council a proposed operating budget for the fiscal year commencing on October 1. The operating budget includes proposed expenditures and the means of financing them.
- b. After reviewing the preliminary budget, the City Council sets a public budget hearing to obtain taxpayer comments.
- c. Prior to October 1, the budget is legally enacted through passage of an ordinance.

The budget is prepared on the modified accrual basis of accounting, as described above. The City does not use the encumbrance method of accounting.

7. Cash and Cash Equivalents

The City maintains and controls cash and investment pools in which the primary government funds share. Each fund's portion of a pool is displayed on its respective balance sheet.

For purposes of the Statement of Cash Flows, the enterprise funds consider cash and cash equivalents to include cash on hand and all amounts on deposit with financial institutions.

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

8. Inventory

Inventories in governmental funds are considered to be immaterial and are not reported. Proprietary fund inventories are recorded at the lower of cost or market on a first-in, first-out basis.

9. Capital Assets, Depreciation, and Amortization

The City's property, plant, equipment, and infrastructure with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. The City maintains infrastructure asset records consistent with all other capital assets. Proprietary capital assets are also reported in their respective fund financial statements. Donated assets are stated at fair value on the date donated. The City generally capitalizes assets with costs of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. The City has not, nor is required to retroactively report infrastructure assets. The City has capitalized all acquired infrastructure after October 1, 2003.

Estimated useful lives, in years, for depreciable assets are as follows:

Building and Improvements	20-50
Equipment	5-15
Infrastructure	15-20
Books	5-10
Trucks and Vehicles	3-10

Interest costs are capitalized when incurred by proprietary funds on debt where proceeds were used to finance the construction of assets.

10. Long-Term Debt

In the government-wide and proprietary financial statements, outstanding debt is reported as liabilities.

11. Deferred Outflows/Inflows of Resources

In 2007, the Governmental Accounting Standards Board (GASB) released Concepts Statement No. 4 *Elements of Financial Statements* which provides a framework for determining the nature of financial accounting or reporting issues. Since the release of the framework, GASB has been looking at the assets and liabilities on the balance sheet to determine if they should continue to be reflected as

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

such. GASB has concluded that, in order to improve financial reporting, there are assets and liabilities that no longer should be reflected as assets and liabilities. These changes are included in the recently issued GASB Statement No. 65, *Items Previously Reported as Asset and Liabilities*.

These changes include two new items that are reflected on the Statement of Net Position.

- Deferred outflow of resources – the current *consumption* of net assets that is applicable to a *future* reporting period.
- Deferred inflows of resources – the current *acquisition* of net assets that is applicable to a *future* reporting period.

The City's financial statements may report a separate section for deferred inflows of resources which reflects an increase in resources that applies to a future period.

12. Compensated Absences

The liability for compensated absences reported in the government-wide and proprietary fund statements consists of unpaid, accumulated annual vacation and sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

13. Pensions

For purposes of measuring the net pension liability and pension expense, information about the fiduciary net position of the Public Employee Retirement System of Idaho Base Plan (Base Plan) and additions to/deductions from Base Plan's fiduciary net position have been determined on the same basis as they are reported by the Base Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE 2 - CASH AND CASH EQUIVALENTS

Interest Rate Risk — The City does have a formal investment policy that limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk — The City has no investment policy which would further limit its investment choices beyond those stated in Idaho Code. The City's investment in the State Treasurer's Investment Pool is not currently rated. All deposits in the State Investment Pool are either FDIC insured or fully collateralized, with securities held in trust by the State Treasurer but not in the name of the City of Hailey

Concentration of Credit Risk — The City places no limit on the amount to invest in any one issuer.

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

Custodial Credit Risk, Deposits — Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. The City's pooled and non-pooled deposits are categorized to give an indication of the level of risk assumed by the City at fiscal year-end. The cash is recorded in terms of US currency and consists of: There are three categories of credit risk that apply to the City's cash and investments:

- 1) Insured or collateralized or for which the securities are held by the City or the City's agent in the City's name.
- 2) Uninsured and uncollateralized; or
- 3) Uninsured and unregistered for which the securities are held by the counter party or by its trust department or agent but not in the City's name. This category also includes repurchase agreements with no underlying securities.

Balances are held in each category as follows:

	Bank Balance Categories		
	1	2	3
Deposits	\$ 197,696	\$ 300	\$ 0
State of Idaho LGIP		16,610,220	
Investments		6,000,000	
Total Cash and Investments	\$ 197,696	\$ 22,610,520	\$ 0

Funds held in the Water and Wastewater Funds (Enterprise funds) in the amount of \$ 640,483 are reserved for repayment of existing debt, \$ 879,245 of reserved funds from the BioSolids project (Wastewater rate stabilization), and \$205,359 in Water Fund rate stabilization. Funds held in the General Fund of \$ 3,040,251 are reserved for specific requirements from donations, employee flexible spending accounts, and capital project related reserved accounts.

The City held the following investments as of September 30, 2023:

Measurement/Investment	Measurement Amount	Maturity	Moody's Rating	Percent of Total Investments
Fair Value - Level One Inputs				
None	0	N/A	N/A	0.00%
Fair Value - Level Two Inputs				
Federal Home LN Mtg Corp 5.20 %	1,000,000	11/24/2023	Aaa	16.67%
Federal Home LN Mtg Corp 5.60 %	1,000,000	5/14/2024	Aaa	16.67%
Federal Home LN Mtg Corp 5.35%	1,000,000	11/3/2023	Aaa	16.67%
Federal Farm Credit Bnks 3.625%	2,000,000	3/6/2024	Aaa	33.33%
Federal Farm LN Mtg Corp 5.50%	1,000,000	2/1/2024	Aaa	16.67%
Total Fair Value Level Two	6,000,000			

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

NOTE 3 - TAXES RECEIVABLE

Property taxes are levied in November of each year and recognized as revenue when the tax notices are printed. Taxes are due in two equal installments at December and June following the levy date. If payment is not received upon the due dates, a 2% penalty is charged, and taxes are classified as past due subject to 12% interest. Taxes receivable are stated at taxes levied less amounts collected and canceled. The City has not experienced any significant loss of delinquent taxes receivable in past years, and, therefore, does not consider it necessary to establish any allowance for uncollectible taxes receivable.

NOTE 4 - ACCOUNTS RECEIVABLE

The City charges for water and wastewater services and garbage collection on the first of the month. The water is metered and charged according to actual usage. The wastewater rate is based upon actual winter (non-irrigation) water usage. Water and wastewater are billed in arrears; garbage collection is prepaid. The balance of accounts receivable is for billings occurring Sept 30 and prior. Due to water and wastewater services that would be terminated if an account goes 60 days overdue, very few accounts become uncollectible.

NOTE 5 - VOUCHERS PAYABLE AND ACCRUED LIABILITIES

Vouchers payable and accrued expenses are stated at cost and are recognized liabilities for goods and services rendered to the City as of September 30.

NOTE 6 - ACCRUED COMPENSATED ABSENCES

Compensated absences for vacation pay, sick pay, and "comp" time have been accrued. "Comp" time is computed at the rate of 1-hour overtime equals 1.5 hours off. Compensated absences are reported as accrued in the government-wide and proprietary fund financial statements. Such compensation in the governmental fund financial statements will be paid from future resources of the City and is, therefore, reported only if matured compensated absences are payable to currently terminating employees, when it is included in accrued payroll and benefits.

CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023

Continued...

NOTE 7 – CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2023, is as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
Governmental Activities:				
<i>Capital Assets not being depreciated:</i>				
Land	\$ 3,117,021	\$	\$	\$ 3,117,021
Construction in Progress	352,097	1,070,204		1,422,301
Total	<u>3,469,118</u>	<u>1,070,204</u>	<u>0</u>	<u>4,539,322</u>
 <i>Capital Assets being depreciated:</i>				
Buildings & Improvements	4,726,267	377,456		5,103,723
Infrastructure	13,971,917	586,713		14,558,630
Vehicles and Equipment	5,578,611	111,187	258,299	5,431,499
Total	24,276,795	1,075,356	258,299	25,093,852
Less: Accumulated Depreciation:	<u>(9,406,111)</u>	<u>(699,931)</u>	<u>257,299</u>	<u>(9,848,743)</u>
Total Net Depreciated Assets	<u>14,870,684</u>	<u>1,775,287</u>	<u>1,000</u>	<u>15,245,109</u>
 Governmental capital assets, net	 <u>\$ 18,339,802</u>	 <u>\$ 2,845,491</u>	 <u>\$ 1,000</u>	 <u>\$ 19,784,431</u>
 Business-type activities:				
<i>Capital Assets not being depreciated:</i>				
Land	\$ 235,391	\$	\$	\$ 235,391
Construction in Progress	75,510			75,510
Total	<u>310,901</u>	<u>0</u>	<u>0</u>	<u>310,901</u>
 <i>Capital Assets being depreciated:</i>				
Buildings & Improvements	1,033,573			1,033,573
Infrastructure	22,903,446	1,041,236		23,944,682
Vehicles and Equipment	5,490,690	177,727		5,668,417
Total	29,427,709	1,218,963	0	30,646,672
Less: Accumulated Depreciation	<u>(15,966,947)</u>	<u>(616,012)</u>		<u>(16,582,959)</u>
Total Net Depreciated Assets	<u>13,460,762</u>	<u>602,951</u>	<u>0</u>	<u>14,063,713</u>
 Business-type capital assets, net	 <u>\$ 13,771,663</u>	 <u>\$ 602,951</u>	 <u>\$ 0</u>	 <u>\$ 14,374,614</u>

NOTE 8 - LONG-TERM OBLIGATIONS

The City has entered into the following agreements:

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

Description	Maturity Date	Interest Rate	Amount			Amount	Amount
			Outstanding 9/30/2022	Additions	Reductions	Outstanding 9/30/2023	Due 1 Year
GENERAL FUND							
Other:							
Accrued Compensated Absences	N/A		210,049	24,847		234,896	
Total General Fund			<u>\$ 210,049</u>	<u>\$ 24,847</u>	<u>\$ 0</u>	<u>\$ 234,896</u>	<u>\$ 0</u>
PROPRIETARY FUND							
Bonds and Loans Payable:							
2014 Sewer Bio-Solids Bonds	9/15/2034	Var.	5,495,000	0	(365,000)	5,130,000	380,000
2012 Water Refunding	9/28/2028	Var.	770,000	0	(115,000)	655,000	120,000
Other:							
Accrued Compensated Absences	N/A		137,179	12,612		149,791	
Total Proprietary Fund			<u>\$ 6,402,179</u>	<u>\$ 12,612</u>	<u>\$ (480,000)</u>	<u>\$ 5,934,791</u>	<u>\$ 500,000</u>

On November 6, 2014, the City of Hailey sold \$6,335,000 of Sewer Revenue Bonds to finance a new Bio-Solids processing facility. The bond was sold at a premium resulting in a decrease of the principal balance by \$210,856 compared to the principal balance of the satisfied bond. The premium will be amortized over the life of the bond. This Sewer Revenue Bond requires semi-annual interest payments in March and September with an annual principal payment in September. The bond has a variable interest rate and will mature in September of 2034.

In 2007 the City of Hailey constructed a two-million-gallon drinking water storage facility in Quigley Canyon. The City obtained permanent financing through an Idaho Department of Environmental Quality Drinking Water Revolving Loan Program promissory note. The loan was refinanced in December of 2012 with a Water Revenue Bond. The bond requires semi-annual interest payments in March and September with an annual principal payment in September. The bond has a variable interest rate and will mature in September of 2028.

Bond maturity and interest schedules of the issued bonds is contained in the schedule on pages 40-41 of these financial statements.

Fiscal Year	Water Revenue Refunding Bonds 2012		Wastewater Revenue Refunding Bonds 2014	
	Interest	Principal	Interest	Principal
2024	\$ 32,750	\$ 120,000	\$ 186,425	\$ 380,000
2025	26,750	125,000	167,425	400,000
2026	20,500	130,000	147,425	420,000
2027	14,000	135,000	126,425	440,000
2028	7,250	145,000	113,225	455,000
2032-2034	<u>0</u>	<u>0</u>	<u>367,412</u>	<u>3,035,000</u>
Totals	<u>\$ 101,250</u>	<u>\$ 655,000</u>	<u>\$ 1,108,337</u>	<u>\$ 5,130,000</u>

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

NOTE 9 – LEASES

The City of Hailey has entered into various operating leases for police vehicles and public works equipment that require the City to make lease payments through FY2026. Future annual operating lease payments are as follows:

Description	2024	2025	2026
John Deere Excavator	\$10,015	\$10,015	\$10,015
2022 Ford Explorer Police Cars (2)	19,909	19,909	19,909
2019 Cat Grader	24,304		
2021 Cat 938M Wheel Loader	20,167	20,166	20,166
2021 Cat Tractor, Small Wheel Loader (2)	55,925	55,925	
	<hr/>	<hr/>	<hr/>
Totals	<u>\$130,320</u>	<u>\$106,015</u>	<u>\$50,090</u>

NOTE 10 – EMPLOYEE RETIREMENT PLAN

Plan Description

The City of HAILEY contributes to the Base Plan which is a cost-sharing multiple-employer defined benefit pension plan administered by Public Employee Retirement System of Idaho (PERSI or System) that covers substantially all employees of the State of Idaho, its agencies and various participating political subdivisions. The cost to administer the plan is financed through the contributions and investment earnings of the plan. PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

Responsibility for administration of the Base Plan is assigned to the Board comprised of five members appointed by the Governor and confirmed by the Idaho Senate. State law requires that two members of the Board be active Base Plan members with at least ten years of service and three members who are Idaho citizens not members of the Base Plan except by reason of having served on the Board.

Pension Benefits

The Base Plan provides retirement, disability, death and survivor benefits of eligible members or beneficiaries. Benefits are based on members' years of service, age and highest average salary. Members become fully vested in their retirement benefits with five years of credited services (5 months for elected or appointed officials). Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. The annual service retirement allowance for each month of credited service is 2.0% (2.3% for police/firefighters) of the average monthly salary for the highest consecutive 42 months. The benefit payments for the Base Plan are calculated using a benefit formula adopted by the Idaho Legislature.

CITY OF HAILEY, IDAHO
Notes to the Financial Statements
September 30, 2023

-Continued

The Base Plan is required to provide a 1% minimum cost of living increase per year provided the Consumer Price Index increases 1% or more. The PERSI Board has the authority to provide higher cost of living increases to a maximum of the Consumer Price Index movement or 6%, whichever is less; however, any amount above the 1% minimum is subject to review by the Idaho Legislature.

Member and Employer Contributions

Member and employer contributions paid to the Base Plan are set by statute and are established as a percent of covered compensation. Contribution rates are determined by the PERSI Board within limitations, as defined by state law. The Board may make periodic changes to employer and employee contribution rates (expressed as percentages of annual covered payroll) that are adequate to accumulate sufficient assets to pay benefits when due.

The contribution rates for employees are set by statute at 60% of employer rate for general employees and 74% for police and firefighters. As of June 30, 2023, it was 7.16% for general employees and 9.13% for police and firefighters. The employer contribution rate, as a percent of covered payroll, is set by the Retirement Board and was 11.94% for general employees and 12.28 for police and firefighters. The City's contributions were \$497,734 for the year ended September 30, 2023.

Pension Liabilities, Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.

At September 30, 2023, the City reported a liability for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions in the Base Plan pension plan relative to the total contributions of all participating PERSI Base Plan employers. At June 30, 2023, the City's proportion was 0.09706656 percent.

For the year ended September 30, 2023, the City recognized pension expense (revenue) of \$684,537. At September 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 363,595	\$ 0
Changes in assumptions or other inputs	\$ 383,569	
Net difference between projected and actual earnings on pension plan investments	\$ 663,965	
Changes in the employer's proportion and differences between the employer's contributions and the employer's proportionate contributions	\$(124,434)	
City's contributions subsequent to the measurement date	\$ 124,434	
Total	\$1,411,129	\$ 0

CITY OF HAILEY, IDAHO
Notes to the Financial Statements
September 30, 2023

-Continued

\$ 124,434 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending September 30, 2024.

The average of the expected remaining service lives of all employees that are provided with pensions through the System (active and inactive employees) determined at July 1, 2023, the beginning of the measurement period ended June 30, 2022, is 4.6 and 4.4 for the measurement period June 30, 2023.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense (revenue) as follows:

Year ended September 30, 2023:

2024	\$ 501,828
2025	\$ 235,823
2026	\$ 733,609
2027	\$ (60,131)

Actuarial Assumptions

Valuations are based on actuarial assumptions, the benefit formulas, and employee groups. Level percentages of payroll normal costs are determined using the Entry Age Normal Cost Method. Under the Entry Age Normal Cost Method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated as a level percentage of each year's earnings of the individual between entry age and assumed exit age. The Base Plan amortizes any unfunded actuarial accrued liability based on a level percentage of payroll. The maximum amortization period for the Base Plan permitted under Section 59-1322, Idaho Code, is 25 years.

The total pension liability in the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases	3.05%
Salary inflation	3.05%
Investment rate of return	6.35%, net of investment expenses
Cost-of-living adjustments	1%

Contributing Members, Service Retirement Members, and Beneficiaries

- General Employees and All Beneficiaries - Males Pub-2010 General Tables, increased 11%
- General Employees and All Beneficiaries - Females Pub-2010 General Tables, increased 21%
- Fire & Police - Males Pub-2010 Safety Tables, increased 21%
- Fire & Police - Females Pub-2010 Safety Tables, increased 26%
- Disabled Members - Males Pub-2010 Disabled Tables, increased 38%
- Disabled Members - Females Pub-2010 Disabled Tables, increased 36%

CITY OF HAILEY, IDAHO
Notes to the Financial Statements
September 30, 2023

-Continued

An experience study was performed for the period July 1, 2015, through June 30, 2020, which reviewed all economic and demographic assumptions including mortality. The Total Pension Liability as of June 30, 2023, is based on the results of an actuarial valuation date of July 1, 2023.

The long-term expected rate of return on pension plan investments was determined using the building block approach and a forward-looking model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Even though history provides a valuable perspective for setting the investment return assumption, the System relies primarily on an approach which builds upon the latest capital market assumptions. Specifically, the System uses consultants, investment managers and trustees to develop capital market assumptions in analyzing the System's asset allocation. The assumptions and the System's formal policy for asset allocation are shown below. The formal asset allocation policy is somewhat more conservative than the current allocation of System's assets. The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are as of 2022.

2023

Asset Class	DB Plans	Sick Leave
Fixed Income	30.00%	50.00%
US/Global Equity	55.00%	39.30%
International Equity	15.00%	10.70%
Cash	0.00%	0.00%

Discount Rate

The discount rate used to measure the total pension liability was 7.05%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate. Based on these assumptions, the pension plans' net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return was determined net of pension plan investment expense but without reduction for pension plan administrative expense.

Sensitivity of the Employer's proportionate share of the net pension liability to changes in the discount rate.

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 6.35%, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.35%) or 1-percentage-point higher (7.35%) than the current rate:

CITY OF HAILEY, IDAHO
Notes to the Financial Statements
September 30, 2023

-Continued

	1% Decrease (5.35%)	Current Discount Rate (6.35%)	1% Increase (7.35%)
Employer's proportionate share of the net pension liability (asset)	\$3,834,871	\$3,873,607	\$3,912,343

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERSI financial report.

PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov

Payables to the pension plan

At September 30, 2023, the City reported payables to the defined benefit pension plan of \$ 0 for legally required employer contributions and \$ 0 for legally required employee contributions which had been withheld from employee wages but not yet remitted to PERSI.

NOTE 11 - INVESTMENT IN JOINT VENTURE - FRIEDMAN MEMORIAL AIRPORT

Effective October 1, 1994, Blaine County, Idaho and the City of Hailey, Idaho entered into a Joint Powers Agreement creating the Friedman Memorial Airport Authority for the purpose of operating and managing airport activities in the City of Hailey, Idaho. The Authority is a public entity of the State of Idaho and therefore the Authority's income is exempt from Federal and Idaho income taxes.

A five-member board governs the Airport Authority with two members representing Blaine County, two members representing the City of Hailey and one member who is unanimously selected by the other four members. The Authority has hired employees to provide for the day-to-day operations and management.

Pursuant to the Joint Powers Agreement, all buildings, improvements, facilities, equipment, and personal property used by the Authority were conveyed by Blaine County and the City of Hailey to the Authority for use and benefit of the Authority and title thereof shall be held by the Authority. Upon termination of this Agreement, title to all buildings, improvements, facilities, equipment and personal property held by the Authority shall vest jointly in Blaine County and the City of Hailey.

Audited financial statements of the Friedman Memorial Airport Authority for the year ended September 30, 2023, can be obtained at the Airport, Blaine County, or the City of Hailey offices.

**CITY OF HAILEY, IDAHO
NOTES TO THE FINANCIAL STATEMENTS
AT SEPTEMBER 30, 2023**

Continued...

NOTE 12 -RISK MANAGEMENT

A City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year, the City contracted with Idaho County Risk Management Program (ICRMP) for property, crime and fleet insurance and the State Insurance Fund for workman's compensation. Under the terms of the ICRMP policy, the City of Hailey's liability is limited to the amount of annual financial membership contributions, including a per occurrence deductible. There has been no significant reduction in insurance coverage in the current year. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE 13 – LITIGATION

The City, at the financial statement date, is not involved in any legal actions that would have a material financial consequence.

NOTE 14 – SUBSEQUENT EVENTS

Subsequent events were evaluated through the date of the auditor's report, which is the date the financial statements were available to be issued.

**REQUIRED
SUPPLEMENTARY INFORMATION**

CITY OF HAILEY, IDAHO
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual -- General Fund
for the year ended September 30, 2023

	<u>Original Budget Amounts</u>	<u>Final Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUE:				
Property taxes	\$ 3,027,298	\$ 3,027,298	\$ 3,051,364	\$ 24,066
Local Option sales taxes	1,630,752	1,630,752	987,809	(642,943)
Franchises, licenses, permits:				
Alcohol Catering Licenses	1,000	1,000	480	(520)
Building Permits	706,063	706,063	600,325	(105,738)
Business Licenses	45,000	45,000	42,901	(2,099)
Encroachment Permits	19,500	19,500	28,334	8,834
Franchises - Cable TV	90,000	90,000	80,642	(9,358)
Banner Fees	4,000	4,000	3,350	(650)
Franchises - Idaho Power	195,000	195,000	233,717	38,717
Franchises - Intermountain Gas	70,000	70,000	104,834	34,834
Franchises - Rubbish Company	112,840	112,840	123,293	10,453
Sign Permits	2,600	2,600	310	(2,290)
Fire Dept Permits	39,900	39,900	36,746	(3,154)
Subdivision Inspection Permits	20,000	20,000	3,956	(16,044)
Zoning Applications	44,070	44,070	31,682	(12,388)
Maps, Copies, and Postage	5,000	5,000	4,084	(916)
State of Idaho shared revenue	1,162,461	1,162,461	1,011,957	(150,504)
State of Idaho liquor receipts	322,010	322,010	336,774	14,764
State highway user collections	516,852	516,852	648,981	132,129
Penalty and interest on property taxes	14,500	14,500	9,331	(5,169)
County court fines	65,000	65,000	61,140	(3,860)
Fees, fines and charges for services:				
Library Fines and Memberships	5,000	5,000	6,761	1,761
Park Rental Fees	25,000	25,000	18,203	(6,797)
Rodeo Park Fees	4,000	4,000		(4,000)
RV Dump Fees	1,500	1,500	1,250	(250)
Rubbish Bookkeeping Contract	132,080	132,080	123,293	(8,787)
Recycling Outreach Contract		0	20,549	20,549
Police Security Contracts	10,000	10,000	3,573	(6,427)
Police Security Contr-School	212,662	212,662	160,000	(52,662)
Grants		0	250,000	250,000
ARPA Grant		0	0	0
Donations and contributions	18,000	18,000	83,518	65,518
Earnings on investments	20,000	20,000	324,283	304,283
Miscellaneous:				
Property Sales		0	0	0
Refunds and Reimbursements	15,000	15,000	7,160	(7,840)
Mutual Aid Reimbursements		0	60,067	60,067
Other	12,500	12,500	2,118	(10,382)
Total Revenue	<u>8,549,588</u>	<u>8,549,588</u>	<u>8,462,785</u>	<u>(86,803)</u>

CITY OF HAILEY, IDAHO
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual -- General Fund
for the year ended September 30, 2022

Continued.....

	<u>Original Budget Amounts</u>	<u>Final Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
EXPENDITURES:				
General Government:				
Legislative Department	662,807	662,807	418,862	243,945
Finance and Records	423,238	423,238	388,984	34,254
Community Development	716,992	716,992	576,304	140,688
Public Works	190,348	190,348	156,688	33,660
Public Safety:				
Police	1,935,407	1,935,407	1,918,896	16,511
Fire Protection	1,427,692	1,427,692	777,397	650,295
Streets	2,169,194	2,169,194	2,011,767	157,427
Library	812,525	812,525	820,252	(7,727)
Parks and Recreation	811,385	811,385	612,456	198,929
Total Expenditures	<u>9,149,588</u>	<u>9,149,588</u>	<u>7,681,606</u>	<u>1,467,982</u>
EXCESS REVENUE (EXPENDITURES)	(600,000)	(600,000)	781,179	1,381,179
OTHER FINANCING SOURCES (USES):				
Operating transfers from other funds			0	0
Operating transfers (to) other funds			<u>0</u>	<u>0</u>
NET CHANGE IN FUND BALANCES	(600,000)	(600,000)	781,179	<u>1,381,179</u>
FUND BALANCE - BEGINNING	<u>7,786,506</u>	<u>7,786,506</u>	<u>7,786,506</u>	
FUND BALANCE - ENDING	<u>\$ 7,186,506</u>	<u>\$ 7,186,506</u>	<u>\$ 8,567,685</u>	

CITY OF HAILEY, IDAHO
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual -- Capital Improvement Fund
for the year ended September 30, 2023

	<u>Original Budget Amounts</u>	<u>Final Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUE:				
Annexation Fees	\$ 0	\$ 0	\$ 0	\$ 0
In-Lieu Fees for Capital Projects	0	0	76,520	76,520
DIF Parks	0	0	83,369	83,369
DIF Transportation	0	0	170,604	170,604
DIF Fire and EMS	0	0	28,482	28,482
DIF CIP Cost	0	0	4,063	4,063
Property Sales	0	0	348,198	348,198
Earnings on investments	0	0	87,554	87,554
Reimbursements and Other	0	0	613,248	613,248
	<u>0</u>	<u>0</u>	<u>1,412,038</u>	<u>1,412,038</u>
Total Revenue	<u>0</u>	<u>0</u>	<u>1,412,038</u>	<u>1,412,038</u>
EXPENDITURES:				
General Government	500,000	500,000	512,350	(12,350)
Public Works				
Streets	65,244	65,244	1,447,254	(1,382,010)
Capital outlay				
Parks and Recreation	465,639	465,639	34,746	430,893
Library	0	0	14,721	(14,721)
Fire Department	0	0	306,750	(306,750)
Debt Service				
	<u>1,030,883</u>	<u>1,030,883</u>	<u>2,315,821</u>	<u>(1,284,938)</u>
Total Expenditures	<u>1,030,883</u>	<u>1,030,883</u>	<u>2,315,821</u>	<u>(1,284,938)</u>
EXCESS REVENUE (EXPENDITURES)	(1,030,883)	(1,030,883)	(903,783)	127,100
OTHER FINANCING SOURCES (USES):				
Operating transfers from other funds	0	0	0	0
Operating transfers (to) other funds				
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET CHANGE IN FUND BALANCES	(1,030,883)	(1,030,883)	(903,783)	<u>\$ 127,100</u>
FUND BALANCE - BEGINNING	<u>989,658</u>	<u>989,658</u>	<u>989,658</u>	
FUND BALANCE - ENDING	<u>\$ (41,225)</u>	<u>\$ (41,225)</u>	<u>\$ 85,875</u>	

CITY OF HAILEY, IDAHO
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual -- Debt Service Fund
for the year ended September 30, 2023

	<u>Original Budget Amounts</u>	<u>Final Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUE:				
Property taxes	\$ 0	\$ 0	\$ 4,459	\$ 4,459
Local Option sales taxes				
Franchises, licenses, permits				
State of Idaho shared revenue				
State of Idaho sales tax				
State of Idaho liquor receipts				
State highway user collections				
Penalty and interest on property taxes	0	0	179	179
County court fines				
Fees, fines and charges for services				
Grants and contributions				
Earnings on investments	0	0	2,988	2,988
Miscellaneous - Sale of G.O. Bonds				
	<u>0</u>	<u>0</u>	<u>7,626</u>	<u>7,626</u>
Total Revenue				
EXPENDITURES:				
General Government				0
Public Safety				
Streets				
Capital outlay				
Parks and Recreation				
Transportation				
Affordable Housing				
Debt Service			437	(437)
	<u>0</u>	<u>0</u>	<u>437</u>	<u>(437)</u>
Total Expenditures				
EXCESS REVENUE (EXPENDITURES)	0	0	7,189	7,189
OTHER FINANCING SOURCES (USES):				
Operating transfers from other funds	0	0	0	0
Operating transfers (to) other funds				
NET CHANGE IN FUND BALANCES	0	0	7,189	<u>\$ 7,189</u>
FUND BALANCE - BEGINNING	<u>82,523</u>	<u>82,523</u>	<u>82,523</u>	
FUND BALANCE - ENDING	<u>\$ 82,523</u>	<u>\$ 82,523</u>	<u>\$ 89,712</u>	

CITY OF HAILEY, IDAHO
PUBLIC EMPLOYEE PENSION INFORMATION
For the year ended September 30, 2023

Required Supplementary Information

Schedule of Employer's Share of Net Pension Liability
PERSI - Base Plan
Last 10 - Fiscal Years*

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Employer's portion of the net pension liability	0.0897437%	0.0902462%	0.0922113%	0.0967492%	0.0963027%
Employer's proportionate share of the net pension liability (asset)	\$ 1,024,399	\$ 1,331,148	\$ 1,449,403	\$ 1,961,255	\$ 1,268,150
Employer's covered-employee payroll	\$ 3,112,591	\$ 2,925,478	\$ 2,880,645	\$ 2,731,511	\$ 2,776,130
Employer's proportional share of the net pension liability (asset) as a percentage of its covered-employee payroll	32.91%	45.50%	50.32%	71.80%	45.68%
Plan fiduciary net position as a percentage of the total pension liability	93.79%	91.69%	90.68%	87.26%	91.38%
		<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Employer's portion of the net pension liability		0.9706656%	0.9003048%	0.0853995%	0.0864362%
Employer's proportionate share of the net pension liability (asset)	\$	3,873,607	\$ 3,546,083	\$ (67,447)	\$ 2,007,163
Employer's covered-employee payroll	\$	4,128,931	\$ 3,592,957	\$ 3,128,381	\$ 3,283,689
Employer's proportional share of the net pension liability (asset) as a percentage of its covered-employee payroll		93.82%	98.70%	-2.16%	61.13%
Plan fiduciary net position as a percentage of the total pension liability		83.83%	83.09%	100.36%	88.22%

* GASB Statement No. 68 required ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the City will present information for those years for which information is available.

Data reported is measured as of June 30, 2023

Schedule of Employer's Contributions
PERSI - Base Plan
Last 10 - Fiscal Years*

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Statutorily required contributions	\$ 356,050	\$ 334,781	\$ 329,831	\$ 312,849	\$ 312,981
Contributions in relation to the statutorily required contribution	\$ (356,050)	\$ (334,781)	\$ (329,831)	\$ (312,849)	\$ (312,981)
Contribution (deficiency) excess	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employer's covered-employee payroll	\$ 3,112,591	\$ 2,925,478	\$ 2,880,645	\$ 2,731,511	\$ 2,776,130
Contributions as a percentage of covered-employee payroll	11.44%	11.44%	11.45%	11.45%	11.27%
		<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Statutorily required contributions		\$ 497,734	\$ 441,362	\$ 382,559	\$ 375,475
Contributions in relation to the statutorily required contribution		\$ (497,734)	\$ (441,362)	\$ (382,559)	\$ (375,475)
Contribution (deficiency) excess		\$ 0	\$ 0	\$ 0	\$ 0
Employer's covered-employee payroll		\$ 4,128,931	\$ 3,592,957	\$ 3,128,381	\$ 3,283,689
Contributions as a percentage of covered-employee payroll		12.05%	12.28%	12.23%	11.43%

**OTHER
SUPPLEMENTARY INFORMATION**

CITY OF HAILEY, IDAHO
Loan-Future Principal and Interest Requirements
at September 30, 2023

	Annual Payment			
	Interest Rate	Fiscal Year	Principal Payment	Interest Payment
Wastewater Revenue Bonds 2014 \$6,335,000, November 6, 2014 2.00% - 5.00%				
	5.000%	2024	\$ 380,000	\$ 186,425
	5.000%	2025	400,000	167,425
	5.000%	2026	420,000	147,425
	3.000%	2027	440,000	126,425
	3.000%	2028	455,000	113,225
	3.000%	2029	465,000	99,575
	3.125%	2030	480,000	85,625
	3.250%	2031	495,000	70,625
	3.250%	2032	515,000	54,537
	3.500%	2033	530,000	37,800
	3.500%	2034	550,000	19,250
			\$ 5,130,000	\$ 1,108,337

The accompanying notes are a part of these financial statements.

CITY OF HAILEY, IDAHO
Loan-Future Principal and Interest Requirements
at September 30, 2023

Annual Payment			
Interest Rate	Fiscal Year	Principal Payment	Interest Payment
Water Revenue Refunding 2012 \$1,660,000, December 20, 2012 2.00% - 5.00%			
5.00%	2024	\$ 120,000	\$ 32,750
5.00%	2025	125,000	26,750
5.00%	2026	130,000	20,500
5.00%	2027	135,000	14,000
5.00%	2028	145,000	7,250
		\$ 655,000	\$ 101,250

The accompanying notes are a part of these financial statements.

2190 Village Park Avenue, Suite 300 • Twin Falls, ID 83301 • 208.733.1161 • Fax: 208.733.6100

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

December 29, 2023

To the City Council
City of Hailey, Idaho

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Hailey, Idaho, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Hailey, Idaho's basic financial statements, and have issued our report thereon dated December 29, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Hailey, Idaho's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Hailey, Idaho's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Hailey, Idaho's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Hailey, Idaho's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Report Continued—

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Workman & Company

WORKMAN AND COMPANY
Certified Public Accountants
Twin Falls, Idaho

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 2/12/24 **DEPARTMENT:** Fire/Admin **DEPT. HEAD SIGNATURE:** MB/LH

SUBJECT:

Motion to approve Resolution 2023-____, authorizing a contract for services with Ruscitto Latham, Blanton for architectural services related to building remodel options for the Hailey Fire Station in an amount not to exceed \$25,000.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Hailey Fire Department is exploring options for improved long-term function of the Hailey Fire Station. This includes building additions that would be necessary for a fully staffed station that could serve either the City of Hailey or a consolidated services entity in the future. Staff believes that this analysis is timely given growth in the area, and countywide consolidation discussions underway that will span several years.

Ruscitto Latham Blanton has performed a variety of work over the last decade for the Fire Department and has a high degree of familiarity with the building. The attached contract of services would allow for detailed architectural analysis and recommendations with regards to the Hailey Fire Station that will inform the City as to future options.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

This cost is not built into the FY 2023 budget, as it was not anticipated at the time of budget development. It is likely that the cost of this contract can be absorbed within the overall municipal budget based on year-end savings realized over the last several budget years, which have greatly exceeded this contract amount. Alternatively, the Municipal budget could be opened mid-year, as the Fire Department is in receipt of unbudgeted revenue from wildland fire services with the Idaho Department of Lands (approximately \$34,000). If the municipal budget were to be opened, new revenue and new expenditures would be amended into the budget. Staff suggests that this budget amendment is not necessary at this time, as these revenues and expenditures are not significant in the overall budget context and an amendment may not be necessary.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney	____ Clerk / Finance Director	____ Engineer	____ Building
____ Library	____ Planning	____ Fire Dept.	____
____ Safety Committee	____ P & Z Commission	__x__ Police	____
____ Streets	____ Public Works, Parks	____ Mayor	____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2023-____, a resolution authorizing a contract for services with Ruscitto Latham, Blanton for architectural services related to building remodel options for the Hailey Fire Station in an amount not to exceed \$25,000.

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to: _____

**CITY OF HAILEY
RESOLUTION NO. 2024-__**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH
RUSCITTO LATHAM BLANTON FOR ARCHITECTURAL SERVICES.**

WHEREAS, the City of Hailey desires to enter into an agreement for architectural services related to improvements at the Hailey Fire Station; and

WHEREAS, the City of Hailey and Ruscitto Latham Blanton have agreed to the terms and conditions of the Contract for Services, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services between the City of Hailey and Ruscitto Latham Blanton, and that the Mayor is authorized to execute the attached Agreement,

Passed this 12th day of February 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

January 22, 2024

Martha Burke
Mayor, City of Hailey
115 Main Street South, Suite H
Hailey, Idaho 83333
martha.burke@haileycityhall.org

PROPOSAL FOR ARCHITECTURAL and ENGINEERING SERVICES

CITY OF HAILEY FIRE DEPARTMENT ADDITION – FEASIBILITY STUDY

Hailey, Idaho

PROJECT SUMMARY

The City of Hailey Fire Department (HFD) would like to explore the feasibility of constructing addition(s) to the existing fire station located on Third Avenue to anticipate a transition to full time firefighting service and/or future jurisdictional department consolidation(s) as may be required to respond to growth in the population and building inventory experienced in recent years.

Preliminary Program Concepts (provided by HFD)

- Building addition & program options as may be needed to elevate the existing facility to a comparable modern fire station facility with full time staffing:
 - This effort may include the addition or extension of apparatus bays, relocation, or reconfiguration of existing spaces, sleeping and day use facilities, restrooms, turn-out storage & support facilities, communication facilities, training and conference facilities, necessary circulation & egress, etc.
 - Building addition or separate structure sufficient to house a new aerial ladder truck apparatus.
 - Building addition(s) to provide sleeping to house full-time firefighting staff.
 - Remodel and/or interior refresh of existing building interiors.
 - The HFD may refine the list of program space needs upon additional investigation of similar modern facilities with comparable staff complements in nearby jurisdictions.
- Identify primary improvements required to address zoning, infrastructure, structural and life-safety requirements associated with construction proposed.
- Associated estimated costs and durations to construct program concepts.

This Proposal reflects the scope of work requested by the Owner to study the feasibility and scope of work required to construction the program concepts as described above at the existing fire station.



RUSCITTO
ARCHITECTURA P.A.

LATHAM BLANTON

208.726.5608
www.rlb-sv.com
p.o. box 419 83353
sun valley, idaho

SCOPE OF SERVICES

Provide Architectural and Engineering Services to develop schematic design(s) and associated scope of work narratives for the program concepts proposed by the City of Hailey Fire department. The scope of work requested by the City of Hailey includes the following:

- Schematic architectural design drawings and documents as needed to depict the scope and general quality of building additions requested in the preliminary program provided.
- Preliminary structural review of schematic design drawings as needed to identify any significant structural upgrades that may be needed to construct the proposed building addition concepts.
- Review of applicable life-safety code requirements as needed to identify any improvements that may be required beyond the Owner's initial program scope.
- Written narrative documents as needed to describe the scope of improvements that may be needed to address zoning, infrastructure and life-safety systems in the existing building or in the areas surrounding the existing building.
- Coordination with pre-construction consultants as may be needed to develop estimates of construction cost and duration associated with the preliminary program concepts provided.
- Attendance of meetings with the City of Hailey Administrative and Fire Department staff.

ARCHITECTURAL and ENGINEERING SERVICES FEE

Ruscitto Latham Blanton Architecura PA ("RLB") proposes a time and materials Fee based on hourly rates listed herein. RLB proposes the Architectural and Engineering Services Fee ("Fee") not to exceed **Twenty-Five Thousand Dollars (\$25,000.00)**. The Fee is billed on a monthly basis for work completed plus reimbursable expenses. The Fee includes schematic architectural design services and preliminary structural engineering assessment. Construction Documents, Civil, Mechanical or Electrical engineering are not included in the current scope of work .

*The proposed Fee includes an allowance for the development of construction cost and duration estimates. The allowance shall be **Three Thousand Dollars (\$3,000)** to be paid at hourly rates listed herein to the pre-construction services consultant by RLB.

The Architectural and Engineering Services Fee is based on the scope of work as identified herein and is subject to change if either the scope of work or the scope of services is modified in writing by the Owner.

ARCHITECTURAL and ENGINEERING SERVICES BY PHASES

Ruscitto Latham Blanton Architectura, P.A. ("RLB") will be the prime design professional and will provide, coordinate and direct consultant services as indicated herein on behalf of the Owner. RLB will provide project management and administrative services for the project including communicating project progress with the Owner, coordinating team activities, organizing project information, and administering invoices. Coordination with the City of Hailey Fire Department and Community Development Department is also anticipated.

INITIAL CONCEPT PHASE

- The Architect shall review the program provided by the Owner and other information furnished by the Owner in detail. The Architect shall notify the Owner of any inconsistencies discovered in the information provided, and other information or consulting services that may be reasonably needed for the Project. The Initial Concept Phase will generally include the activities as listed below:
 - Project setup and administration.
 - Project program development for Owner review and approval.
 - Photographing existing building, site conditions, and equipment as needed.
 - Site visits as may be needed.
 - Review of applicable building codes and regulatory requirements.
 - Schematic design drawings (floor plans, sections, elevations) and/or illustrations as may be needed to illustrate the proposed scope of work concepts.
 - Owner meetings to review and approve initial concept design drawings. Two (2) meetings are anticipated.
 - Design team meeting(s) as may be needed.

FEASIBILITY STUDY DEVELOPMENT PHASE

- The development phase shall consist of drawings and narratives as needed setting forth the general quality levels of materials and systems and other requirements for the construction of the concepts. The Architect shall indicate in the feasibility study the primary improvement requirements of governmental authorities having jurisdiction over the project. The feasibility study development phase may include the following:
 - Refinement of architectural drawings and/or illustrations approved by the Owner in the initial concept phase.
 - Identification of primary improvements required to address any zoning, infrastructure, structural or life-safety requirements associated with concepts proposed.
 - Preliminary structural engineering review of concept development drawings to identify structural improvements as may be needed outside the initial scope requested by the Owner.
 - Develop concept narratives describing the intent, scope and associated improvements required for the Owner's approved concepts.
 - Meeting(s) with pre-construction services consultant as may be needed to develop estimates of construction cost and duration associated with the Owner's approved concepts.
 - Owner meeting to review and approve concept development drawings and confirm scope of work requirements indicated therein. One (1) meeting is anticipated.

FEASIBILITY COMPLETION PHASE

- The completion phase shall consist of refinement and completion of concept drawings and narratives previously approved by the Owner as needed to provide a completed feasibility study. The feasibility completion phase may include the following:
 - Continued refinement of architectural drawings and/or illustrations incorporating Owner feedback from previous phases.

- Final determination of concept design building materials and components based on Owner feedback.
- Refinement and indication of structural engineering requirements as may be needed to construct the concepts requested by the Owner.
- Narrative refinement of scope improvements that may be required to address any zoning, infrastructure or life-safety requirements from jurisdictions having authority as applicable to the approved concept designs.
- Coordination with pre-construction services consultant as needed to refine and complete construction cost and duration estimates for the approved design concepts.
- Deliver to Owner one (1) copy of completed building addition feasibility study documents including all applicable drawings, illustrations, narratives, cost, and duration estimates. Digital copies of all documents will also be provided.

ADDITIONAL SERVICES

The Fee includes services noted herein. Any revisions to the scope of services or scope of work noted herein shall be Additional Services billed at the hourly rates listed herein after being authorized by the Owner in writing. Additional Services for the project may include the following:

- Weekly meeting, agendas, and meeting notes.
- Record drawings.
- Extensive utility coordination with power provider, tele-communications provider, Intermountain Gas, and City of Hailey regarding utility relocations for the proposed projects.

HOURLY BILLING RATES

Architect, Principal (AP)	\$225.00 per hour
Structural Engineer, Principal (SEP)	\$225.00 per hour
Architect (A)	\$175.00 per hour
Structural Engineer (SE)	\$175.00 per hour
Project Designer (PD)	\$150.00 per hour
Architectural Intern (AI)	\$ 90.00 per hour
Engineer in Training (EIT)	\$ 90.00 per hour
Drafting Technician (DT)	\$ 90.00 per hour
Administrative Assistant (AA)	\$ 55.00 per hour

REIMBURSABLE EXPENSES

Reimbursable expenses to RLB include, but are not limited to, the following:

- All reproductions (black/white and color) including internal working office copies, bid documents (Project Manual and Drawings), review packages to Owner, submittal packages to applicable governmental authorities, binding materials, etc.
- Express mail.
- Long distance communications.
- Travel expenses, including transportation, lodging and meals.

EXCLUDED ITEMS and SERVICES

The following items are specifically excluded from the proposed Architectural and Engineering Services Fee.

- Bidding and Construction document services.
- Asbestos Testing, Reporting, or State/Federal notification requirements.
- Demolition applications, fees and notices required by local, state, or federal entities.
- Geotechnical engineering and report services.
- Survey and Land Planning services.
- Civil Engineering services.
- Mechanical, Electrical and Plumbing Engineering services.
- Landscape design services.
- Special inspections and testing.
- Special site retaining and soils conditions and associated engineering.
- Coordination of documents associated with the mitigation or removal of hazardous materials.
- Coordination of documents associated with requirements of Storm Water Pollution Prevention Plans (SWPPP).
- Fees associated with submittal requirements to applicable governmental agencies for review and approval including, but not limited to, City of Hailey design review and building permit applications.



01.23.2024

Accepted by Michael Bulls, AIA
President, Ruscitto/Latham/Blanton Architectura P.A.

Date

Accepted by Martha Burke
Mayor, City of Hailey

Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 2/12/24 **DEPARTMENT:** Fire/Admin **DEPT. HEAD SIGNATURE:** MB/LH

SUBJECT:

Motion to approve Resolution 2023-____, authorizing a contract for services with BD Consulting, LLC for financial analysis related to fire station remodel options in an amount not to exceed \$10,000.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Hailey Fire Department is exploring options for improved long-term function of the Hailey Fire Station. This includes building additions that would be necessary for a fully staffed station that could serve either the City of Hailey or a consolidated services entity in the future. Options could be costly and require financial analysis that will be reviewed by the Council before any decisions are made. Staff believes that this analysis is timely given growth in the area, and countywide consolidation discussions underway that will span several years. BD Consulting, LLC (Brent Davis) has performed a variety of financial planning analyses for cities, counties and special purpose districts. The attached contract of services would allow for financial analysis and recommendations with regard to the costs of remodeling the Hailey Fire Station that will inform the City as to future options.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

This cost is not built into the FY 2023 budget, as it was not anticipated at the time of budget development. It is likely that the cost of this contract can be absorbed within the overall municipal budget based on year-end savings realized over the last several budget years, which have greatly exceeded this contract amount. Alternatively, the Municipal budget could be opened mid-year, as the Fire Department is in receipt of unbudgeted revenue from wildland fire services with the Idaho Department of Lands (approximately \$34,000). If the municipal budget were to be opened, new revenue and new expenditures would be amended into the budget. Staff suggests that this budget amendment is not necessary at this time, as these revenues and expenditures are not significant in the overall budget context and an amendment may not be necessary.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney	____ Clerk / Finance Director	____ Engineer	____ Building
____ Library	____ Planning	____ Fire Dept.	____
____ Safety Committee	____ P & Z Commission	__x__ Police	____
____ Streets	____ Public Works, Parks	____ Mayor	____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2023-____, a resolution authorizing a contract for services with Ruscitto Latham, Blanton for BD Consulting, LLC for financial analysis related to fire station remodel options in an amount not to exceed \$10,000.

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

**CITY OF HAILEY
RESOLUTION NO. 2024-__**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH
BD CONSULTING, LLC FOR FINANCIAL SERVICES RELATED TO FIRE STATION
REMODEL.**

WHEREAS, the City of Hailey desires to enter into an agreement for financial services related to the cost of improvements at the Hailey Fire Station; and

WHEREAS, the City of Hailey and BD Consulting, LLC have agreed to the terms and conditions of the Contract for Services, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services between the City of Hailey and BD Consulting, and that the Mayor is authorized to execute the attached Agreement,

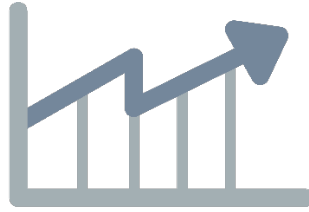
Passed this 12th day of February 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



BD CONSULTING LLC

CITY OF HAILEY CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT is made effective _____, between the City of Hailey, “Hailey”, and BD Consulting LLC. Hailey and BD Consulting LLC are sometimes hereinafter referred to, individually, as a “Party” or, collectively, as the “Parties.”

1. PARTIES

- 1.1 **City of Hailey**. The City of Hailey is duly organized and existing under the laws of the State of Idaho and is empowered to enter into contracts as may be deemed necessary for City operations.
- 1.2 **BD Consulting LLC**: BD Consulting LLC is a business registered in the state of Idaho. Brent Davis is President of the organization.

2. ENGAGEMENT OF CONSULTANT

- 2.1 **Engagement**. Hailey engages BD Consulting LLC and BD Consulting LLC agrees to work for Hailey, on the terms and conditions set forth in this Agreement.
- 2.2 **Services**. BD Consulting LLC shall perform financial services/studies as determined by Hailey, at the direction of City Management. BD Consulting LLC shall have ready access to the City data necessary to perform the services.
- 2.3 **Term**. The term of this agreement commences on the effective date and expires when either party terminates the agreement.
- 2.4 **Fees for Services**. The hourly rates for services shall be billed at \$100 per hour. Total fees for Services shall not exceed \$10,000 (2023 fiscal year) without additional City approvals. Invoices will be submitted monthly unless otherwise notified. All fees are due on a NET 20 basis unless otherwise agreed.

2.5 Independent Contractor. BD Consulting LLC is an independent contractor and shall not be considered an employee by the City of Hailey. BD Consulting LLC shall not be required to devote its full time to the performance of the Services. Hailey shall not provide any insurance coverage of any kind for BD Consulting LLC, and the City of Hailey will not withhold any amount that would normally be withheld from an employee's pay.

2.6 Payment of Taxes; Employee Benefits. As an independent contractor, BD Consulting LLC agrees: (i) to be solely responsible for all federal, state, and local payment, withholding, and filing requirements for payroll, income, self-employment, retirement, disability, or unemployment taxes, assessments, or regulations, and (ii) is not eligible for any vacation, sick leave, pension, insurance, or other benefit now or in the future.

3. CONFIDENTIAL INFORMATION; HOLD HARMLESS

3.1 Confidential Information. "Confidential Information" is information that relates to a Party's operations, development, or business affairs, but does not include information which is generally known to the public. BD Consulting LLC hereby acknowledges that during the performance of this Agreement BD Consulting LLC may learn of or receive Confidential Information belonging to the City of Hailey and hereby confirms that all such Confidential Information will be kept confidential by BD Consulting LLC, except to the extent that such information is required to be divulged to third persons to enable BD Consulting LLC to perform the Services.

3.2 Limited Warranty and Liability; Hold Harmless. BD Consulting LLC holds the City of Hailey harmless and its representative and agents harmless from and against any and all loss, liability, obligation, damage, claim, cost or expense, including, without limitation, attorney's fees and disbursements, of any kind or nature which may be imposed on, incurred by or asserted against the City of Hailey, in any way relating to or arising out of this Agreement, the non-performance and/or the performance of BD Consulting LLC hereunder.

The City of Hailey holds BD Consulting LLC harmless from and against any and all loss, liability obligation, damage, claims, cost or expense, including, without limitation, attorney's fees and disbursements, of any kind or nature which may be imposed on, incurred by or asserted against BD Consulting LLC, in any way relating to or arising out of this Agreement or the performance by BD Consulting LLC acting within the scope of this Agreement.

4. GENERAL PROVISIONS.

4.1 Mediation. All claims and disputes relating to this Agreement shall first be subject to mediation, prior to either party filing an action in a court of law. Any party shall

have the right to begin the process by giving the other party a written notice requesting mediation and describing the issues involved. The parties agree to appoint and equally share the cost of a mutually acceptable mediator within thirty (30) days after notice. The mediation shall occur within thirty (30) days after the selection of the mediator, unless the parties agree otherwise. Nothing in this paragraph will prevent either party's right to a trial or trial by jury in a court of law should mediation not be successful.

4.2 Entire Agreement. This Agreement constitutes the entire agreement among the parties and supersedes all prior memoranda, correspondence, conversations and negotiations.

4.3 Governing Law, Jurisdiction, and Venue. This Agreement shall be construed and interpreted in accordance with the laws of the State of Idaho. The parties agree that the courts of Idaho shall have exclusive jurisdiction and agree that Blaine County is the proper venue.

4.4 Notices. Notices hereunder shall be sent to the Parties as follows:

If to City of Hailey:
Attn: Lisa Horowitz, City Administrator
115 Main Street South
Hailey, ID 83333

If to BD Consulting LLC:
Attn: Brent Davis
182 S 3rd W
Rigby, ID 83442

4.5 Assignment. This Agreement may not be assigned by either Party without the prior written consent of the other Party. Except for the prohibition on assignment contained in the preceding sentence, this Agreement shall be binding upon and inure to the benefits of the heirs, successors and assigns of the parties hereto.

4.6 Modification. No person has the authority to modify the terms hereof, to make any agreements, representations or promises unless the same are contained herein or added by written instrument attached hereto and duly approved by the City of Hailey and BD Consulting LLC.

4.7 Severability. The invalidity of any portion of this Agreement, as determined by a court of competent jurisdiction, shall not affect the validity of any other portion of this Agreement.

4.8 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instruments.

IN WITNESS WHEREOF, the Parties have entered into this Agreement effective as of the date and year first above written.

City of Hailey

By: Martha Burke, Mayor

BD Consulting LLC

By: Brent Davis, President

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Admin/PW **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Motion authorizing the Mayor’s signature on a joint letter to the Idaho Transportation Department (ITD) providing comments on the Highway 75 Final Environmental Impact Statement (FEIS) Bellevue to Timber Way.

AUTHORITY: ID Code 50-301 et seq IAR _____ City Ordinance/Code
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The ITD has been working on highway improvements from Bellevue to Timber way since 2005. Many Highway decisions are memorialized in the 2008 Highway 75 Final Environmental Impact Statement (FEIS) Bellevue to Timber Way. Background on the process can be found here: <https://itdprojects.idaho.gov/pages/sh75bellevue>.

Hailey has been working with the City of Bellevue and Mountain Rides on issues of mutual concern along the Highway corridor. The parties have collaborated on the attached letter.

The majority of the Bellevue to Timber Way FEIS falls outside of Hailey municipal boundaries. Hailey welcomes discussion of intersection improvements within downtown Hailey, if possible. Absent that opportunity, we have focused our comments on transit improvements along the Highway 75 corridor between Bellevue and Hailey and in Hailey. Addressing future transit needs as traffic and development grow along Highway 75 is of top priority. Transit planning is a very important consideration for Hailey, Mountain Rides, Bellevue and other valley cities up and down the Highway 75 corridor. The parties do not wish to miss the opportunity to plan for long-term transit opportunities in the highway corridor.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

City Attorney Clerk / Finance Director Engineer Building
 Library Planning Fire Dept. City Administrator
 Safety Committee P & Z Commission Police _____
 Streets Public Works, Parks Mayor _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion authorizing Mayor’s signature on a joint letter to the Idaho Transportation Department providing comments on the Highway 75 Final Environmental Impact Statement (FEIS) Bellevue to Timber Way.

February 12, 2024



Idaho Transportation Department

Via email: info@sh75.com

Re: Comments on the Highway 75 Final Environmental Impact Statement (FEIS) Bellevue to Timber Way

Dear Idaho Transportation Department:

Thank you for the opportunity to comment for the second time on the Bellevue to Timber Way FEIS. This letter is formalizing comments sent to the ITD on Tuesday January 2nd via email to Nathan Jerke, Jesse Barrus, Andrew Young, Scott Malone and Mark Campbell. We have also attached our comments from December 2022, where we raised many of the same issues, as well as the site plan we sent to you on January 2, 2024.

We understand that the majority of the Bellevue to Timber Way FEIS falls outside of Hailey municipal boundaries. We certainly would welcome discussion of intersection improvements within downtown Hailey, if possible. Absent that opportunity, we have focused our comments on transit improvements along the Highway 75 corridor between Bellevue and Hailey and in Hailey. Addressing future transit needs as traffic and development grow along Highway 75 is of top priority. Please note that transit planning is a very important consideration for Hailey, Mountain Rides, Bellevue and other valley cities up and down the Highway 75 corridor. We do not wish to miss the opportunity to plan for long-term transit opportunities in the highway corridor.

1. Planning for growth and transit between Hailey and Bellevue

The cities of Hailey and Bellevue anticipate significant growth and development over the next decade between the two towns on the east side of Highway 75 (referred to as Flying Hat Ranch East). While no formal plans have been submitted to either jurisdiction, we understand that the project will include a sports complex, up to 1600 units of residential development and light industrial uses adjacent to both Hailey and Bellevue. (Please note that this development was mentioned in Hailey's FEIS comments of December 2022, attached to this letter). The Flying Hat Ranch East development will encompass the entire area between Bellevue and Hailey and will likely result in at least one new signalized approach to Highway 75. Secondary road(s) within the development are planned to connect the development into Hailey and Bellevue for an off-highway street grid.

Karl Malone Motor Sports is planned on the north end of Bellevue on the west side of the highway within Bellevue City limits. Immediately north of Karl Malone, and presumably sharing a highway approach, is proposed additional commercial development in Bellevue.

The cities, Mountain Rides Transit Authority and the Flying Hat Ranch East development team envision a well-designed traffic signal at the entrance to Flying Hat Ranch East and Highway 75, such as shown on the attached concept plan. This intersection will serve as the primary entrance to the new development, Flying Hat Ranch East. We request planning and construction of an "on highway" transit stop at the new signalized intersection, which would

also serve Bellevue developments on the west side of Highway 75 (Karl Mallone Motor Sports and one additional commercial development). This new transit stop is planned to be in conjunction with an “off highway” park and ride area, likely to be located on the east side of SH 75 and a pedestrian underpass, as shown on the attached site plan. These improvements should be considered as a top-priority, “near term” improvemetns.

2. Transit: Highway 75 and Countryside Boulevard. Haiely and Mountain Rides request long term planning for a transit stop at the Highway 75 intersection and Countryside Boulevard, followed shortly thereafter by a transit stop at the intersection of Highway 75 and Woodside Boulevard. We request that the ITD illustratively lay out these future transit stops on planning documents to ensure that the pending highway design can physically accommodate these future needs.
3. Transit: Highway 75 and McKercher Boulevard. Hailey and Mountain Rides request long term planning and illustrative layout on planning documents for a transit stop north of Hailey near the McKercher Boulevard signal, with goals of a proximate park and ride lot that would serve north Hailey.
4. Transit: Highway 75 and the need for priority transit lanes. Long term planning and layout demonstrating the ability to accommodate north and south bound bus-priority lanes is very important as congestion increases along the Highway 75 corridor.

Thank you for the opportunity to comment on the Highway 75 FEIS. We look forward to a continued collaborative partnership on this matter.

Sincerely,

Mayor Martha Burke, City of Hailey

Wally Morgus, Mountain Rides Transit Authority

Mayor Chris Johnson, City of Bellevue



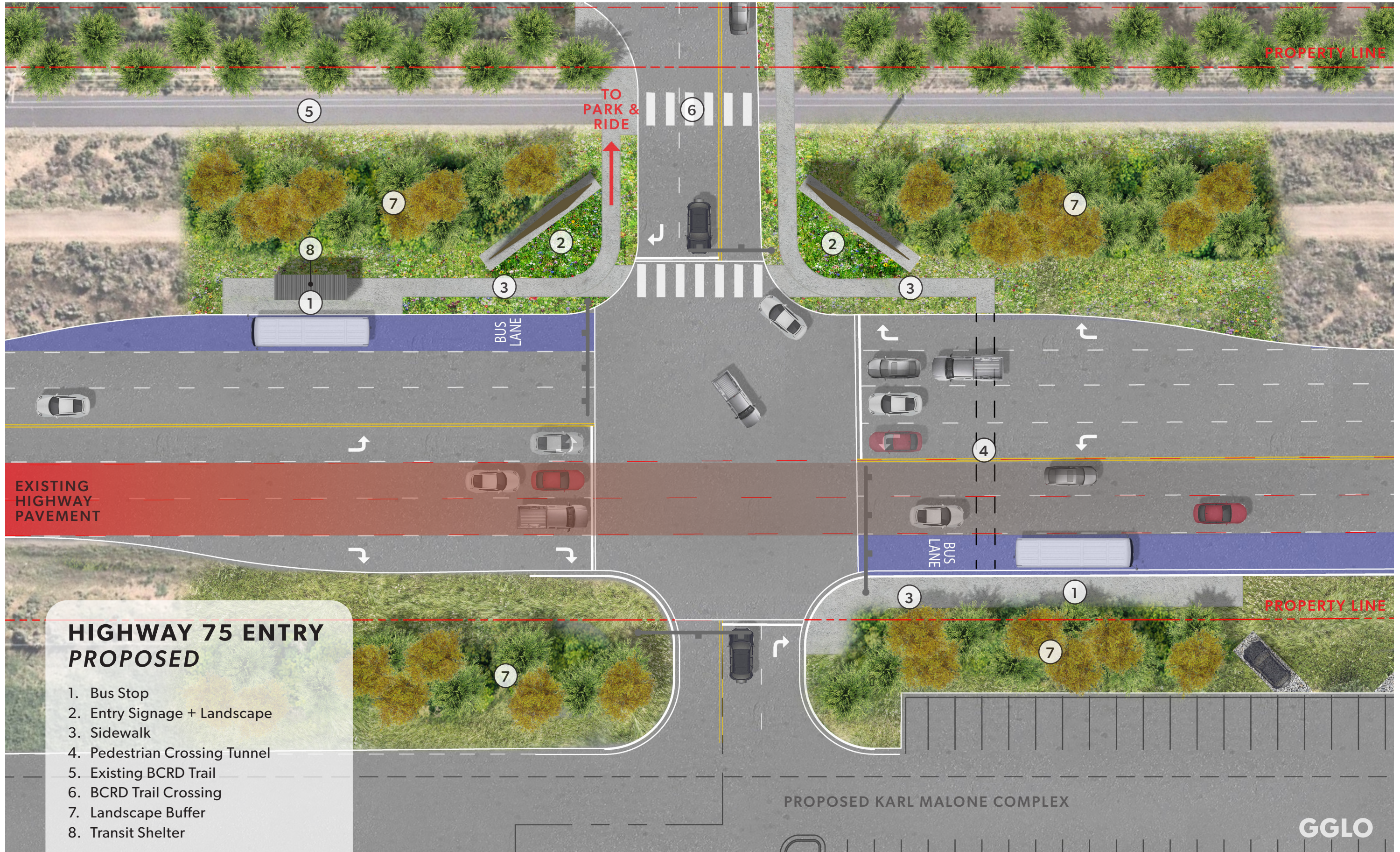


PROPERTY LINE

PROPERTY LINE

**HIGHWAY 75 ENTRY
EXISTING**

GGLO



PROPERTY LINE

TO
PARK &
RIDE

EXISTING
HIGHWAY
PAVEMENT

BUS
LANE

BUS
LANE

PROPERTY LINE

PROPOSED KARL MALONE COMPLEX

GGLO

HIGHWAY 75 ENTRY PROPOSED

- 1. Bus Stop
- 2. Entry Signage + Landscape
- 3. Sidewalk
- 4. Pedestrian Crossing Tunnel
- 5. Existing BCRD Trail
- 6. BCRD Trail Crossing
- 7. Landscape Buffer
- 8. Transit Shelter

HIGHWAY 75 ENTRY INSPIRATION IMAGERY

Pedestrian Tunnel



Native Meadow Plantings along Roadway



Lit Pedestrian Tunnel at Night



Signature Entry Sign



Attractive and Comfortable Bus Shelter



December 13, 2022

Idaho Transportation Department
Via email: info@sh75.com

Comments on the Highway 75 Final Environmental Impact Statement (FEIS) Bellevue to Timber Way

Dear Idaho Transportation Department (ITD):

Thank you for the opportunity to comment on the State Highway 75 FEIS. Highway 75 is a critical transportation infrastructure for Hailey and all of Blaine County. Residents, regional commuters and tourists alike use the highway on a daily basis for work, school and other travel. State Highway 75 is also of statewide importance, connecting south central Idaho with Sun Valley and the Stanley Basin. The ITD highway counters show how dramatically this seasonal use fluctuates. We support increased transit infrastructure between Hailey and the north valley and applaud those portions of the FEIS planning.

The town of Hailey is bisected by Highway 75 for a length of over 8,600 feet (1.64 miles), including our entire commercial core. As such, planning for highway impacts is of critical importance to our community. It is our goal to reconnect our community east/west across the 5-lane highway that bisects our town.

The purpose of this letter is to provide comments on those portions of Highway 75 EIS that affect Hailey. By way of background, we would bring to your attention some recent collaborative efforts between Hailey and ITD regarding Highway 75 within City limits, such as the 2020 highway resurfacing with corner curb ramps and upcoming 2023 lane striping, details of which are ongoing. We work regularly with ITD regarding our goals for this highway section, many of which have not yet been realized, such as wider sidewalks and narrower lane widths.

Hailey requests prioritization of multimodal projects and new Traffic Lights within Hailey City limits, Main Street “road diet” and wider sidewalks. While we understand that the scope of the FEIS does not include portions of Hailey between McKercher Boulevard and Fox Acres, this portion of Highway 75 is of critical importance to Hailey. In particular, we request that ITD prioritize new traffic signals at Myrtle and Elm Streets, which serve as Safe Routes to School. In general, we seek to diminish the impacts of Highway 75 as it bisects our town, and to improve bicycle/pedestrian safety in this area.

Regarding the segments of Highway 75 addressed in the FEIS we would make the following comments from north to south:

1. General comments:
 - a. **Roundabouts.** Hailey has one roundabout approximately 900' east of the highway, in a heavily traveled area serving the public high school and surrounding neighborhoods. It functions extremely well and has mitigated congestion at the intersection. Hailey requests that roundabouts should be considered at all signalized locations. Local community input should be considered carefully, and roundabout considerations shall not be eliminated or subordinated to traditional traffic engineering principles. If intersection capacity is problematic, multi lane roundabouts should be considered.
 - b. **Multi-modal planning.** Hailey citizens have made it clear that bicycle/pedestrian planning is of utmost priority. We also support transit use in town and up and down the valley. We have made significant multi-modal investments over the last decade and will continue to do so as evidenced in our 5-year CIP. We ask that multimodal planning be considered in all aspects of Highway 75 improvements.
2. **Wildlife issues north of Hailey.** Hailey supports the development of wildlife crossings in areas north of Hailey where wildlife are regularly present. While we understand this is not part of the current proposal, over time this issue creates ongoing safety hazards for both vehicles and wildlife. We support continued study and innovative solutions.
3. **Speed limit approaching Hailey from the north and West Meadow Intersection.** Currently the speed limit on Highway 75 does not drop to the general City speed limits of 25 until the traffic light at McKercher. Drivers continue to speed through the intersection as they enter Hailey. We request that the Highway 75 speed be dropped to 35 mph at West Meadow, which is the entrance to the most northerly Hailey neighborhood, Northridge. This will create a better traffic flow when entering downtown Hailey. Additionally, the West Meadow Drive intersection should be carefully evaluated for safety and geometry improvements, including consideration of a center refuge lane for traffic entering and exiting West Meadow (Northridge Subdivision).
4. **Highway 75 and McKercher Intersection.** The intersection of Highway 75 and McKercher Boulevard is the northerly entrance to Hailey. Our Hailey Comprehensive Plan places a high importance on the aesthetics and land uses at this intersection. As traffic volumes continue to grow, Hailey will be studying the pros and cons of a couplet

design where River Street is used for either northbound or southbound travel in combination with Highway 75 (splitting north/south traffic on to these two streets). Therefore, we would ask that a roundabout be explored for this intersection that could accomplish such a couplet in the future. If a roundabout is not determined to be the final design solution for this intersection, Hailey requests to partner on all design elements: updated planning projections, pedestrian crossings, traffic signal height, color and geometry, signal timing and mechanisms. This year, we will be tearing out and replacing the pedestrian crossing built by ITD in 2020, as it does not accommodate our planned bike path on McKercher and conflicts with our snow removal operations. We hope to avoid any waste of taxpayer money in the future by working together on design details at this intersection, particularly where geometry changes at intersections include multimodal accommodation or expansion.

5. **Replacement of all traffic signals from Fox Acres south to Woodside Boulevard.** As noted above regarding Highway 75 and McKercher Boulevard, the City wishes to participate in all design elements: updated planning projections, pedestrian crossings, traffic signal height, color and geometry, signal timing and mechanisms.
6. **Consideration of a new connection to Highway 75 at Laurel Wood Drive (Woodside Subdivision).** The three traffic lights serving south Hailey (Fox Acres, Countryside and Woodside Boulevard) currently experienced heavy volumes, particularly during morning and evening commutes and school hours. The possibility exists to create a new connection to Highway 75 at Laurel Wood Drive. This option would need careful study of the pros and cons, as it would remove local parking (currently heavily utilized) and affect Kiwanis Park, a popular park. All signals along this stretch should be available for interconnection, including interconnection for signals within the City. Hailey would request that these issues be analyzed, and that consideration of this intersection be added to the FEIS.
7. **Oppenheimer Development.** Hailey and Bellevue are collaborating with Blaine County Recreation District (BCRD) and the property owner (Oppenheimer) of a large, undeveloped parcel on the east side of Highway 75, filling all the land east of the Highway between the two cities. The parties envision significant residential development in this area, separated by a regional park that will provide an open space buffer between the cities and much-needed south valley active recreational amenities. A new signalized connection or roundabout to Highway 75 will be needed to serve this development. The location of this new major connection should be compatible with the land use plan on the east side, as well as with development in Bellevue recently

approved on the southwest side of Highway 75 (Karl Malone Dealership and Motor Sports).

8. **Wood River Trail, Fox Acres to Bellevue.** The Wood River Trail is a key recreational amenity for all of Blaine County. Any improvements along this highway section should evaluate impacts on the adjacent Wood River Trail and consider options that improve or maintain the nonmotorized travel experience. Any intersections that have approach legs crossing the trail should consider options to improve user crossings. We have concerns that the user experience on the Trail will be diminished by the addition of new travel lanes close to the Trail. We request that the FEIS explore sound walls or landscape berms along this section of the Wood River Trail between Hailey and Bellevue.

Thank you for the opportunity to comment on the Highway 75 FEIS. We look forward to our continued collaborative partnership with ITD on these important matters.

Sincerely,

Mayor Martha Burke

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 2/12/2024 **DEPARTMENT:** Legal **DEPT. HEAD SIGNATURE:** CPS

SUBJECT: Motion to affirm passage and re-adoption of Ordinance No. 1316, approving of re-publication with the correct, approved map attached thereto and new effective date thereof. No fourth (4th) reading required.

AUTHORITY: x IC 50-901 & 902 IAR _____ City Ordinance/Code HMC
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: This item is a housekeeping task. Ordinance No. 1316 was passed and adopted on May 8, 2023, after the required three (3) readings pursuant to Idaho Code Section 50-901. The Ordinance and (wrong) associated map were thereafter duly published and became effective. However, it was discovered thereafter that the incorrect map, not the map actually approved by City Council, was published. Therefore, the Ordinance is now being presented for affirmation of passage and re-adoption, and re-publication with the correct, approved map, to become effective thereafter. No fourth (4th) reading of the ordinance, by title only, or otherwise, is required.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____	YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____	Estimated Completion Date: _____
Staff Contact: _____	Phone # _____
Comments: N/A	

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> Clerk / Finance Director	<input type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Fire Dept.	_____
<input type="checkbox"/> Safety Committee	<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Police	_____
<input type="checkbox"/> Streets	<input type="checkbox"/> Public Works, Parks	<input type="checkbox"/> Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to affirm passage and re-adoption of Ordinance No. 1316, approving of re-publication thereof, with the correct, approved, map attached thereto.

FOLLOW-UP REMARKS: Please excuse the redundancy.

HAILEY ORDINANCE NO. 1316

AN ORDINANCE OF HAILEY, IDAHO, IDENTIFYING AND ADOPTING A MAP OF THE HAILEY AREA OF CITY IMPACT WITHIN UNINCORPORATED BLAINE COUNTY; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS this Ordinance is enacted to ensure that Hailey has adequate land area for future growth, and to ensure that development of land surrounding Hailey does not directly or indirectly negatively impact Hailey provision of services, infrastructure or quality of life; that lands are planned carefully so as not to prohibit future annexation and urban densities; to ensure that development is in accordance with the Hailey Comprehensive Plan for the desirable future physical development of Hailey;

WHEREAS this Ordinance is adopted pursuant to authority granted by Idaho Code §67-6526, as amended; and

WHEREAS Hailey has considered trade area, geographic factors, and areas that might reasonably be considered for annexation in the development of the Area of City Impact map, as shown on the attached Exhibit; and

WHEREAS Hailey has conducted public hearings at the Planning and Zoning Commission and City Council with regards to the Hailey Area of City Impact Map, the attached Exhibit, and has considered questions with regards to trade area, geographic factors, and areas that might reasonably be considered for annexation; and

WHEREAS, both Blaine County and Hailey have found that this negotiated Area of City Impact Map is consistent with their respective Comprehensive Plans.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. The Exhibit attached hereto is adopted as the Hailey Area of City Impact Map.

Section 2. If any section, paragraph, sentence, or provision hereof or the application thereof to any particular circumstances shall ever be held invalid or unenforceable, such holding shall not affect the remainder hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.

Section 3. All Ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS 13th DAY OF June, 2023.

Martha Burke
Martha Burke, Mayor

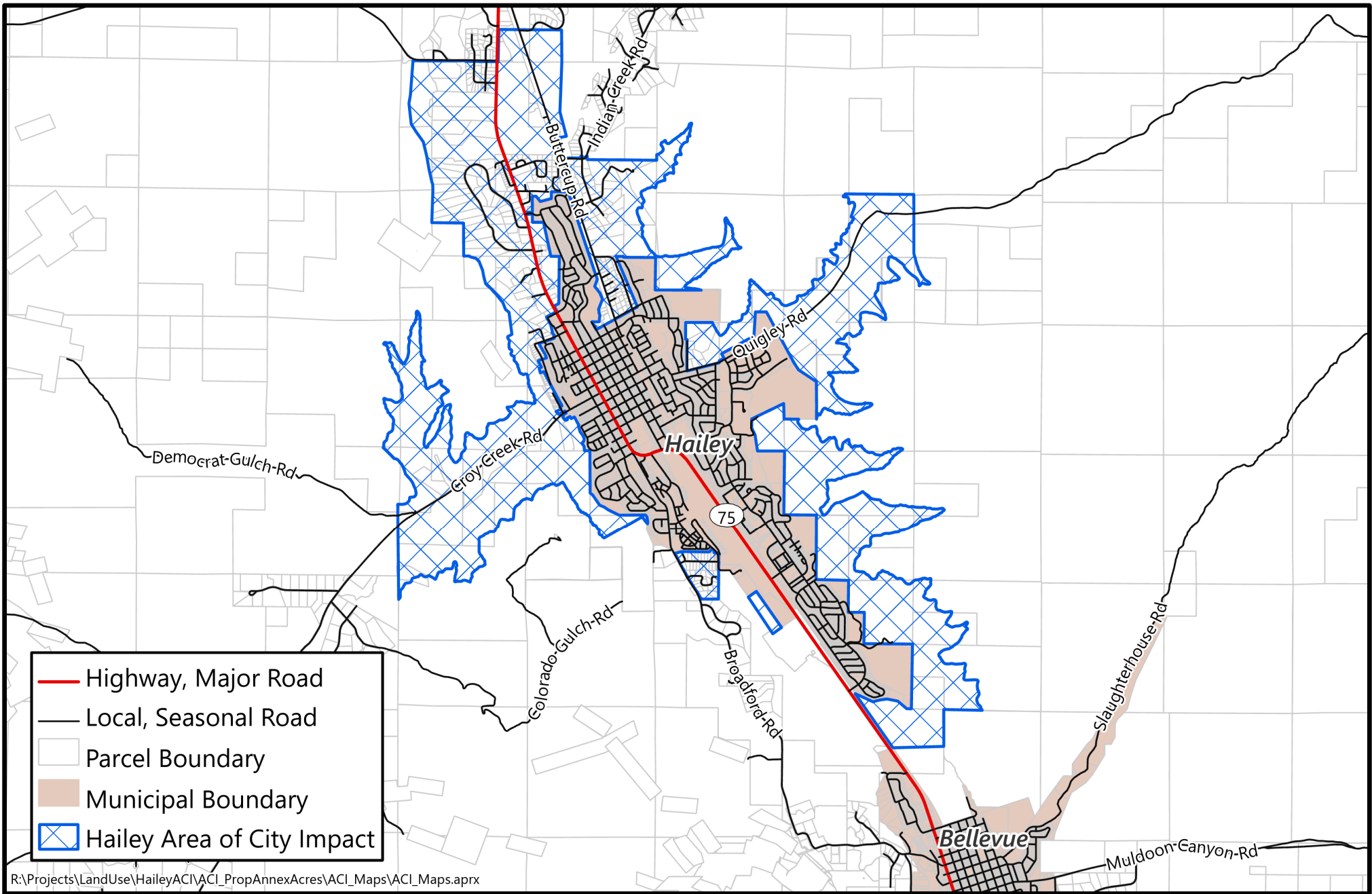
Attest:






Mary Cone
Mary Cone, City Clerk

Publish Idaho Mountain Express,
June 28, 2023



Exhibit 1: Hailey Area of City Impact Map

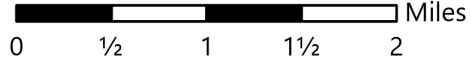


-  Highway, Major Road
-  Local, Seasonal Road
-  Parcel Boundary
-  Municipal Boundary
-  Hailey Area of City Impact

R:\Projects\LandUse\HaileyACI\ACI_PropAnnexAcres\ACI_Maps\ACI_Maps.aprx



Blaine County GIS
April 25, 2023



2023 Hailey/Blaine County Area of City Impact

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/2024 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Conduct 2nd Reading of the City-Initiated Text Amendment, and associated Ordinance No. 1334, amending Hailey’s Municipal Code, Title 17: Zoning Regulations, Chapter 17.04: Establishment, Purposes, and Uses within Zoning District, Chapter 17.06: Design Review, and Chapter 17.07: Supplementary Location and Bulk Requirements, to clarify certain landscaping requirements for nonresidential, multifamily, and mixed-use buildings; include provisions for deck setbacks; and modernize various Design Review Standards for certain zoning districts.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 17
(IFAPPLICABLE)

BACKGROUND: City Staff have prioritized minor code amendments since 2021. To continue to build upon this effort, City Staff are requesting to amend various Sections of the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.04: Establishment, Purposes, and Uses within Zoning Districts, Chapter 17.06: Design Review, as well as Chapter 17.07: Supplementary Location and Bulk Requirements, to better clarify and “clean-up” Code, as well as encourage consistent regulations city-wide. Said amendments are based on three (3) distinct yet interrelated needs, identified by both Staff and the Hailey Planning and Zoning Commission in various Public Hearings and associated discussions. These needs are as follows:

- A need for modernization in Chapter 17.06.080: Design Standards, as it relates to building design and landscaping requirements for nonresidential, multi-family, mixed-use buildings, and development within the Light Industrial (LI) Zoning District.
- A need for uniformity across Title 17 in certain Design Standards (namely, minimum tree caliper size requirements).
- A need for clarity for certain building permits and setback requirements (namely, deck features – which are commonly included in new residential and remodeling projects but are not explicitly addressed in Hailey Municipal Code).

The Hailey City Council unanimously approved the amendment and proposed ordinance on January 22, 2024. On November 20, 2023, the Planning and Zoning Commission recommended for approval by the Hailey City Council the proposed amendments as expressly described in the attached Ordinance.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____	YTD Line-Item Balance \$ _____
Budget Line Item # _____	Estimated Completion Date: _____
Estimated Hours Spent to Date: _____	Phone # 788-9815 #2015
Staff Contact: Robyn Davis	

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Conduct 2nd Reading of the City-Initiated Text Amendment, and associated Ordinance No. 1334, amending Hailey’s Municipal Code, Title 17: Zoning Regulations, Chapter 17.04: Establishment, Purposes, and Uses within Zoning District, Chapter 17.06: Design Review, and Chapter 17.07: Supplementary Location and Bulk Requirements, to clarify certain landscaping requirements for nonresidential, multifamily, and mixed-use buildings; include provisions for deck setbacks; and modernize various Design Review Standards for certain zoning districts.

ADMINISTRATIVE COMMENTS/APPROVAL:

HAILEY ORDINANCE NO. 1334

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING THE HAILEY MUNICIPAL CODE, TITLE 17: ZONING REGULATIONS, CHAPTER 17.04: ESTABLISHMENT, PURPOSES, AND USES WITHIN ZONING DISTRICTS, CHAPTER 17.06: DESIGN REVIEW, AND CHAPTER 17.07: SUPPLEMENTARY LOCATION AND BULK REQUIREMENTS, TO PROVIDE DESIGN STANDARD MODERNIZATIONS AND NEW PROVISIONS FOR NONRESIDENTIAL, MULTI-FAMILY, AND/OR MIXED USE BUILDINGS, AS THESE STANDARDS AND PROVISIONS RELATE TO SITE PLANNING, BUILDING DESIGN, AND LANDSCAPING; TO CREATE UNIFORMITY IN DESIGN STANDARDS AS IT RELATES TO MINIMUM TREE CALIPER SIZE; AND TO INCLUDE “DECKS” OF ANY SIZE AS A QUALIFYING ATTACHED ACCESSORY STRUCTURE, SUBJECT TO BUILDING PERMIT AND SETBACK REQUIREMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Hailey City Council has found that the following addition to the Hailey Municipal Code, Title 17, conforms to the Hailey Comprehensive Plan; and

WHEREAS, the proposed updates will expand sustainable landscaping practices for nonresidential, multi-family, and mixed-use developments; and

WHEREAS, the proposed amendments relative to landscaping and outdoor site design will enhance the provisioning of ecosystem services across Zoning Districts in Hailey; and

WHEREAS, the proposed updates for building design will create new spaces for outdoor access and social engagement; and

WHEREAS, the proposed updates will offer greater clarity on procedural requirements for attached accessory structures; and

WHEREAS, the Hailey City Council has determined that the above-mentioned amendments are appropriate amendments; and

WHEREAS, the text addition set forth in this Ordinance will promote the public health, safety and general welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Title 17: Zoning Regulations is hereby modified by the addition of the underlined language, as follows:

Chapter 17.04: Establishment, Purposed, and Uses within Zoning Districts
Article H: Light Industrial District (LI):

Section 17.04H.060: Additional Regulations:

C. Landscaping: Landscaping shall be provided and maintained on all lots. Landscaping shall include a minimum of one (1), two-and-one-half inch (2 ½") caliper tree for every two thousand (2,000) square feet of lot size. A mix of native shrubs, grasses, and/or flowers, and a ground cover of decorative mulch, bark, and/or rock shall also be integrated onsite. Turf/lawn is prohibited in the LI District. Berm-building along street frontages is encouraged.

D. Screening: Landscape screening shall be provided and maintained along the entirety of all LI property lines in the required yards adjacent to the RGB, GR, LR, and TN zoning districts ~~to protect these areas from undue intrusion of noise, light, odors, and other influences.~~ Such landscape screening shall, at a minimum, consist of:

1. A hedge, ~~berm~~, solid wall, or solid fence not less than five feet (5') and no more than six feet (6') in height, or a berm no more than three feet (3') in height, with a row of trees, a minimum of 2 ½" caliper in size, planted adjacent to said hedge, berm, solid wall or solid fence, and interior to the lot line. Trees that have been incorporated onsite and utilized as landscape screening may be credited towards the minimum tree count requirements for the lot based on square footage.
- ~~2. One row of evergreen trees placed no further apart than twenty feet (20'); and~~
- ~~3. Lawn.~~ 2. Low growing evergreen shrubs, evergreen or pollinator-friendly plantings, xeriscape plantings, and/or native bunch grasses ground cover on the balance of the yard along lot lines adjacent to RGB, GR, LR, and TN Districts are also encouraged. (Ord. 1191, 2015)

Chapter 17.06: Design Review

Section 17.06.080: Design Standards:

A. Nonresidential, Multi-Family Or Mixed-Use Building: The following design standards apply to any nonresidential, multi-family or mixed-use building located within the city of Hailey:

1. Site Planning:

- b. All existing plant material shall be inventoried and delineated, to scale, and noted whether it is to be preserved, relocated, or removed. Removal of trees larger than six-inch (6") caliper proposed to be removed require an arborist review. Any tree destroyed or mortally injured after previously being identified to be preserved, or removed without authorization, shall be replaced with a species of tree found in the tree guide and shall be a minimum of two-and-a-half inch (2 ½") ~~four inch (4")~~ caliper.

Section 17.06.080: Design Standards:

2. Building Design:

- c. At ground level, building design shall emphasize human scale, be pedestrian oriented and encourage human activity and interaction. Site planning shall include designated seating areas, picnic tables, pavilions, or other amenities that provide usable spaces for employees and pedestrians alike.

Chapter 17.07: Supplementary Location and Bulk Requirements

Section 17.07.010: Supplementary Yard Setback Requirements:

H. Accessory Structures:

2. Attached Accessory Structures: Attached accessory structures, larger than 120 square feet in size, are required to have a building permit and shall comply with the required setbacks of the zoning district within which it is located. Unenclosed features of a residence (e.g., decks without walls, front porches, and/or stoops) attached to residential units are considered attached accessory structures).

3. Unenclosed features of residence (e.g., decks without walls, front porches, and/or stoops) shall be no closer than five feet (5') to the lot line. Such features do not include carports.

Section 2. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause. All City of Hailey Ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS __ DAY OF _____, 2024.

Martha Burke, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk

Return to Agenda

JANUARY 2024



HAILEY HOUSING REPORT

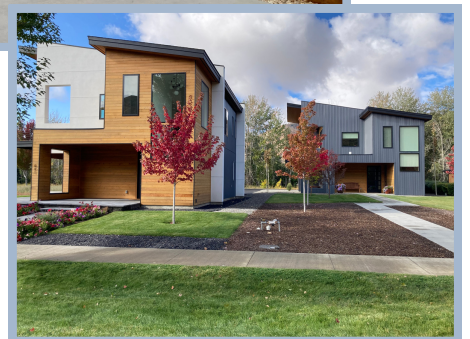


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COMMITTEE



JANUARY 2024
HAILEY HOUSING REPORT

MAYOR'S MESSAGE



Councilmembers and Constituents:

Please join me in reflecting upon our 2023 year and the notable progress that the City of Hailey made in its longstanding effort to provide community housing for its constituents. Here are some highlights from 2023:

- For a second year in a row, the Hailey City Council allocated \$500,000 in the FY 2022-2023 Capital Improvement Housing Budget for creative housing solutions. From these funds, Hailey purchased a deed-restricted townhouse, as well as a tiny home on wheels to provide permanent housing for public employees.
- In partnership with ARCH Community Housing Trust, Hailey piloted a “buy-down” program which deed restricts housing units for Locals Only. Two families, who could not have otherwise afforded to buy a home, were helped by this program. The two homes will be restricted to “locals only” forever! The homes can never be bought by second homeowners or used for short-term rental.
- The Hailey City Council added tiny home on wheels, co-living developments, and cottage housing developments as permitted housing unit types in the City; and
- The people of Hailey voted to create a tax revenue stream to fund housing solutions! The “0.5% for Air” Local Option Tax creates a revenue stream for housing until 2050. We further established a Housing Committee who met several times this past year, and more in the coming year, to learn more about, engage in, and help guide the use of these funds.
- Project partners continue to develop housing solutions in Hailey. Both ARCH and the Wood River Community Housing Trust are actively building new housing in our town.
- The private sector continues to add to our housing stock, ranging from new single-family homes scattered around town to apartment projects in Woodside and along River Street. Several projects in 2023 provided a mix of market-rate and deed-restricted dwelling units.

As the City prepares to update its Comprehensive Plan, the City’s leadership adopted an Interim Housing Policy Statement, and Staff collaborated with consultants and community partners to undertake a Housing Needs Assessment. Our efforts are organized and effective, gaining momentum citywide, and better resourced than ever before.

We welcome you to deep-dive into this report, comb through the details, and keep participating! Your commitment to this community, and engagement in the City’s active projects is integral to what makes Hailey such a wonderful place to live.

A handwritten signature in blue ink that reads "Martha Burke". The signature is fluid and cursive, written over a light blue background.

Martha Burke, Mayor

ANNUAL REPORT



Despite housing challenges, a record year for creative solutions.

We all are attuned to the need for housing. This need - both within the Wood River Valley and the City of Hailey - is longstanding. Locally and nationally, it, too, has grown to crisis levels in recent years. To further mitigate housing crises, and support informed, creative, and diverse housing solutions in Hailey, we've actively pursued the following measures:

LOCALS ONLY PILOT PROGRAM WITH ARCH

The path to homeownership has become even more difficult due to escalating housing costs. To help ease this burden, the City of Hailey and ARCH Community Housing Trust partnered in this new program that seeks to improve access to homeownership for the workforce.

This innovative programs enables eligible buyers to purchase a home at a 20% discount to the market price. The buyer must agree to a permanent deed restriction which ensures that subsequent buyers also qualify for the program.

Under the Locals Only Pilot Program, the City and ARCH assisted in the purchase of two "Locals Only" homes in Hailey.

We're excited to partner with ARCH on yet another creative housing solution, and look forward to assisting more people in 2024.

EMPLOYEE HOUSING ASSISTANCE

Another creative measure was the development and implementation of Hailey's Employee Housing Assistance Program. \$50,000 of Hailey's General Fund was utilized to assist City employees with housing costs.

1 DEED-RESTRICTED TOWNHOUSE

The City was given the opportunity to purchase two deed-restricted townhouse units along River Street. A longstanding employee of the City purchased one of the restricted units, and the City spent a portion of the \$500,000 monies from the Capital Improvement Housing Budget to purchase the second unit. The second unit is an active long-term rental unit for an active Hailey Police Department employee.

2 TINY HOME ON WHEELS

With the remaining funds from the FY 2022-2023 Capital Improvement Housing Budget, the City purchased a Tiny Home on Wheels, or THOW. This THOW, positioned behind the Hailey Fire Department, is utilized as a long-term rental for an employee of Hailey's Streets Department, who is also a volunteer firefighter.



"In the middle of difficulty lies opportunity". - Albert Einstein

ANNUAL REPORT



Despite housing challenges, a record year for creative solutions.

5 COMMUNITY HOUSING UNITS

Housing is grouped into two main categories: “market housing” and “community housing”. Both are needed for a healthy, vibrant, and dynamic housing economy.

In 2023, the City of Hailey negotiated approximately 33 community housing units with local project partners, private developments, or shared partnerships.

Through a deed-restriction, these dwelling units have been restricted in size, type and cost, and/or were for sale or for rent exclusively to individual(s) meeting income, occupancy, and/or other affordable housing criteria.

These units contributed to the current housing landscape of Hailey, increased Hailey’s community housing inventory, and further provided an essential opportunity for our community to retain the very people that call it home: our locals.

COMMUNITY HOUSING INVENTORY

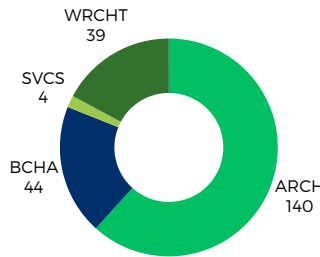
6 For the purposes of this report, the City’s community housing inventory includes units that may not be deed-restricted but are owned by employers or organizations that provide affordable housing.

Staff have developed an inventory of 550 community housing units in Hailey - organized by rental and owner-occupancy, as well as by the partnerships through which they were created.

Overall, the existing community housing units equate to approximately 16% of Hailey’s housing stock of 3,400 units. An additional 100 community housing units are in progress, meaning these units have either been approved and/or have an active building permit.

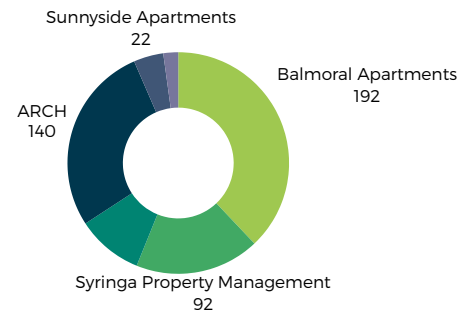
Local Partners

Local partners are instrumental in securing private and public funding to create or support community housing in Hailey



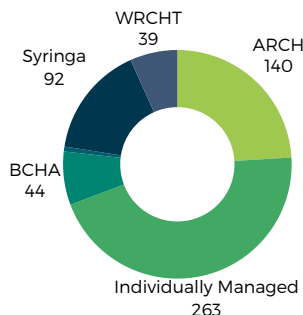
Housing Providers

More than half of Hailey’s community housing units were developed and are managed by non-local entities



Private & Public Funding

90+% of the community housing units in Hailey rely on federal Housing & Urban Development (HUD) funding that is administered and augmented by the Idaho Housing and Finance Association



16% of Hailey’s housing market is community housing

HOUSING NEEDS ASSESSMENT



Housing demand and cost - both nationally and locally, dramatically surged due to the 2020 COVID Pandemic.

Since the pandemic, the City of Hailey and the greater Wood River Valley have also experienced greater population growth, and with it, a critical need for housing. This growth was the perfect catalyst for the City of Hailey to reexamine long-term goals around supporting an accessible housing market. As such, we hired Agnew::Beck to assist us with a Housing Needs Assessment. This Assessment identified current and future housing needs, housing affordability, and gaps in housing availability in relation to area median income.

The first step taken was to assess population growth in Hailey, looking at existing population data, historical population estimates, and future population projections. Using local, state, and national data, Agnew::Beck created a 10-year housing demand forecast for the City of Hailey. The compiled data informed the Housing Needs Assessment, which is intended as a tool to better communicate with housing providers, developers, and local policy makers as to creative and strategic investments and decisions that can be made to improve housing outcomes for the City.

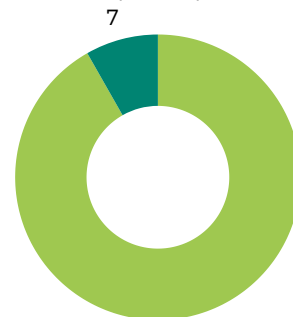
Further, the Assessment considered the number of new units needed due to 1) the recent population growth, 2) the total number of people living in a home, and 3) the number of existing units that need substantial repair due to housing condition and age. Combined, these factors provide the total housing need estimate for the City of Hailey, inclusive of both new housing units and renovation of existing housing units over the next 10 years.

To meet the forecasted factors above, between 635-1,242 new housing units will need to be added to the market over the next 10 years. This means that between 65-124 new housing units will need to be added to the market annually.

1-Year Housing Need

The chart above illustrates the housing need estimates based on the mid-growth populations forecasts, which results in a demand for approximately 78 new housing units, and 7 units in need of repair and/or replacement each year.

Units in need of Repair/Replacement

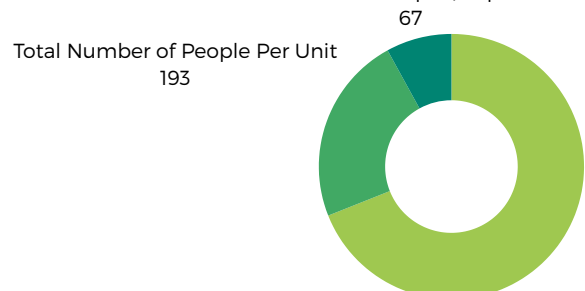


New Units for Population Growth
78

10-Year Housing Need

The chart below illustrates the housing need estimates based on the mid-growth populations forecasts, which results in a demand for approximately 771 new housing units, and 67 units in need of repair and/or replacement over the next 10 years.

Units in need of Repair/Replacement



New Units for Population Growth
578

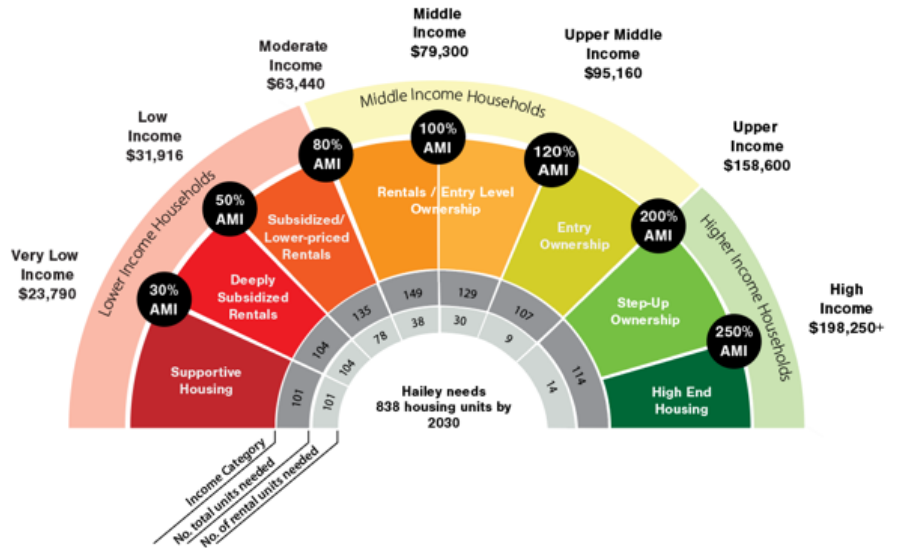
HOUSING NEEDS ASSESSMENT



This 10-year housing need can also be broken down by income. By looking at housing need in relation to income, we have been better able to understand the types of housing units needed to best serve our diverse community, as well as whether housing is financially feasible in the current market or whether policy changes and investment are needed to spur development.

The “rainbow” illustrates the number of housing units forecasted broken out by income categories, as well as tenure, or renter versus owner occupancy. The income categories are based on the Area Median Income (AMI) published by the Department of Housing and Urban Development (HUD) for Blaine County.

Households who spend more than 30% of their total income on housing costs are considered to be cost burdened. The image below shows affordable housing payments, less than 30% of household income, at each income category. The estimated housing need is also shown for each income category.



Findings: The Hailey Housing Needs Assessment provided clear targets for housing development and programs over the next 10 years to better support accessible and informed housing solutions citywide.

Key findings were identified throughout the development of the assessment:

1 Hailey has and will continue to take steps in improving housing affordability by further refining and building upon housing strategies to increase inventory and affordability for Hailey residents.

2 The projected need for new housing units on an annual basis aligns with current housing production, further indicating that under normal operations, the City will continue to meet housing production goals.

3 Future policy, partnerships, and programming should continue to be implemented to ensure that new housing units meet current and future needs for households of all income levels.

PLANNING FOR HOUSING



Even the best zoning and subdivision ordinances become out of date. Periodic revisions to municipal codes are essential in establishing and/or maintaining a rational land use pattern, as well as to best meeting the needs of diverse and growing communities. The City regularly revises Hailey's Municipal Code to create new provisions - housing or otherwise. The following prescribe to "smart growth" measures that aim to both maintain a high quality of life in Hailey and accommodate the community's housing needs:

HAILEY'S MOST SUCCESSFUL MEASURES # OF UNITS

Establishment of Downtown Residential Overlay (DRO)

• Maple Street Apartments	18
• MID RVR	10
• Spruce Street Duplexes	4
• River Lane	51
• RVR North	18
• River Street Townhomes	12
• Silver River Residences	16
• Saddle Lofts	27
• 40 McKercher	44
• Silvercreek Co-Living	33
• 1st & Myrtle Townhouses	20
• The Advocates (Phase III)	21

Establishment of Accessory Dwelling Unit Code (ADU)

• New ADUs citywide (since 02/2021)	60
-------------------------------------	----

Amendment: Planned Unit Development Code (PUD)

• Lido Apartment Homes	104
• Star Light Lane Subdivision	5
• Sunbeam Subdivision	147
• River Street Townhomes	12
• ARCH Shenandoah	12
• ARCH/BCSD Employee Housing	5

Adoption: Tiny Home on Wheels Code (THOW)

• New THOWs citywide	4
----------------------	---

Adoption: Co-Living Dwelling Development

• Silvercreek Co-Living	33
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each of these measures addresses:

- density & infill development in strategic locations
- flexibility & convenience for those seeking housing
- new & emerging housing types

PLANNING FOR HOUSING



By refining code, we can also better clarify regulations, develop new policy around housing, and further encourage the quantity and diversity of housing types within the community. The following intentions are anticipated to begin in 2024 to further guide and inform creative housing initiatives citywide.



2024 COMPREHENSIVE PLAN UPDATE

1

The Community Development Department will update Hailey's Comprehensive Plan in 2024. The City will address housing needs as a core component.

The updated Comprehensive Plan will build consensus around an overarching vision for Hailey's diverse community. The goal is to not overlook current policy framework and guidance provided by various long-range plans and policy adopted by the City, but to review them and incorporate the best applicable practices and recommendations provided by these documents.



UPCOMING ZONING CHANGES

2

In conjunction with the Comprehensive Plan Update, we will continue to refine code, as well as develop new policy around housing. Specific additions or amendments to Hailey's Municipal Code may include:

- New Policy: Establishment of developer incentives in exchange for community housing (i.e., reduction of building permit/utility connection fees, etc.).
- Amendment: Reduction of minimum lot sizes, minimum setback requirements, and increase density in exchange for community housing.
- New Policy: Establishment of owner/employee housing within the Industrial Zoning Districts.



HOUSING CAPITAL FUND

While many initiatives related to the provision of housing involve land use code changes, the Housing Capital Fund is Hailey's direct, financial commitment to community housing.

3

Through the years, Hailey has financially participated in community housing via two primary methods: 1) contracts for services with housing nonprofits, and 2) long-term leases of city-owned land for housing projects.

Now, for the second year in a row, the Hailey City Council has set aside an annual appropriation of \$500,000 toward community housing.

HAILEY HOUSING COMMITTEE



Every year, housing insecurity and shortages challenge Hailey's pride in being home to the "locals" and workforce of the valley. Beyond cultural pride, this tenet of Hailey's identity shapes the City's day-to-day operations and priorities. Housing maintains its own section in the City's Comprehensive Plan, emphasizing accessible housing as key to the vibrancy and sustainability of life in Hailey. We need a diversity of local and accessible housing options to support all of our local businesses, provide necessary government services, avoid congestion, and maintain safety on our roads, sustain our beautiful environment, and preserve the cherished qualities of Hailey.

To guide this longstanding initiative, Hailey residents voted in support of the May 2023 ballot measure to utilize 0.5% of the 1% for Air for Housing - a first-time ever, dedicated stream of funding for housing in Hailey! From this, the Hailey Housing Committee was born.

The Housing Committee, a group of 17 local volunteers, met 6 times since July 2023, with the goal of identifying ways to allocate the 0.5% for Housing, or approximately \$80,000 in FY 2024, that aligns with and implements the ballot language:

- Develop community housing for families living and working in Hailey;
- for all ancillary costs which are associated with the ongoing effort to develop community housing for families living and working in Hailey; and
- direct costs to collect and enforce the tax, including administrative legal fees.

In keeping with the goals of the ballot language, the Hailey Housing Committee identified several options for spending the funds, which include:

0.5% FOR HOUSING SPENDING OPTIONS

- Pay for ADU Utility Connections or Building Permit Fees
- Invest in the Locals Only Deed Restriction Program
- Partner with Nonprofit Organizations on Housing Projects
- Build on City-Owned Land
- Publish a Request for Proposals for Specific Housing Projects
- Invest: Purchase Units at Saddle Lofts Apartments
- Bank the Funds
- Issue Municipal Bonds
- Participate in Lease to Locals
- Hire Housing Staff
- Buy Land
- Purchase a Tiny Home on Wheels



THANK YOU

THANK YOU to the partners who support the City of Hailey in our efforts to ensure housing accessibility for everyone in the community.



CONNECT WITH US

Stay in touch by checking out our housing webpage:
www.haileycityhall.org/housing

Stay up to date with City happenings by subscribing to our 'Our Town' email newsletter!

STAY IN THE LOOP

 @cityofhaileyidaho

 housing@haileycityhall.com

 @cityofhailey



Return to Agenda

Nancy Arellano

From: Brian Yeager
Sent: Wednesday, February 7, 2024 10:03 AM
To: Nancy Arellano
Subject: Fwd: 18807 River Street - Final CE&I SOW

Sent from my Verizon, Samsung Galaxy smartphone
[Get Outlook for Android](#)

From: Matt Koster <MKoster@lhtac.org>
Sent: Wednesday, February 7, 2024 7:36:47 AM
To: Brian Yeager <brian.yeager@haileycityhall.org>
Subject: RE: 18807 River Street - Final CE&I SOW

Brian,

A bid date has not been assigned yet. An environmental re-eval is in process. In talking to Kevin, it sounds like the PS&E package will be submitted next week. Based on the submittal next week, LHTAC currently estimates a late March to early April bid opening date will be assigned.

If the project bids well, I estimate a starting work window of May 6 to July 8th which would allow the project to be completed by October 24th based on the 75 working day schedule.

If the project bid exceeds the Engineer's estimate by more than 10% and has to be justified, the construction completion date would be pushed into late November and consideration of postponing the project to next year would need to be discussed.

Pretty tight timeline but doable. I will let you know as soon as I hear a firm bid date. Hope this helps. - Matt

T. Matt Koster, P.E.
Resident Engineer | LHTAC
Office: (208) 344-0565 ext. 1012
Cell: (208) 401-5473

From: Brian Yeager <brian.yeager@haileycityhall.org>
Sent: Tuesday, February 6, 2024 4:10 PM
To: Matt Koster <MKoster@lhtac.org>
Subject: RE: 18807 River Street - Final CE&I SOW

You don't often get email from brian.yeager@haileycityhall.org. [Learn why this is important](#)
Do we have a date the ITD will be bidding this yet?

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 02/12/24 **DEPARTMENT:** PW **DEPT. HEAD SIGNATURE:** BY

SUBJECT: Staff update on Local Transportation Grant Program for Myrtle Street Project

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City submitted an application for the Idaho Transportation Department's Local Transportation Grant to reconstruct Myrtle Street. This reconstruction project was identified as a priority due to deteriorating pavement conditions and the popularity of this route as a connector between Main Street and Buttercup Road. Hailey was not selected to receive funding for this project.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____

Budget Line Item # _____ YTD Line Item Balance \$ _____

Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

Staff Contact: _____ Phone # _____

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Parks | _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to: _____

Copies (all info.):

Copies (AIS only)

Instrument # _____



Board Agenda Item

ITD 2210 (Rev. 10-13)

Meeting Date December 13, 2023

Consent Item

Information Item

Amount of Presentation Time Needed 10 minutes

Presenter's Name Dan McElhinney/Scott Luekenga	Presenter's Title CD/COO, Planning Manager	Initials DM	Reviewed By
Preparer's Name Blake Rindlisbacher	Preparer's Title Chief Engineer	Initials BR	

Subject

The Strategic Initiatives Program Local Transportation Grant Program (LTGP)		
Key Number N/A	District N/A	Route Number N/A

Background Information

In follow up to last month's presentation, this board item is to approve the Local Transportation Grant Program (LTGP) grantees.

The Governor signed House Bill 132 on March 16, 2023, which amended the Strategic Initiatives Program (SIP) by creating a Strategic Initiatives Grant Program for local units of government. The Governor signed Senate Bill 1189 on April 3, 2023 which appropriated \$100 million to the Strategic Initiatives Grant Program Fund for fiscal year 2024. Each change was effective as of July 1, 2023. In the last five months the Transportation Department, in cooperation with local stakeholders, has created a grant application process, called for applications, received applications, and is currently finalizing a review of the applications. A list of projects recommended for grants will be presented to the Board for approval in a future Idaho Transportation Board meeting.

IC 40-719 (3)(a): "...the strategic initiatives grant program shall be for the purpose of assisting local units of government to mitigate the impact of state highway projects on local roads or for economically significant local transportation projects that require the assistance of the Idaho transportation department to facilitate."

IC 40-719 (3)(c): "Fifty percent (50%) of the funds appropriated to the strategic initiatives grant program described in this subsection shall be awarded to large urban areas that have a population greater than fifty thousand (50,000), and fifty percent (50%) of such funds shall be awarded to rural areas or to small urban areas with a population of that is less than fifty thousand (50,000). ... The Idaho transportation department shall report annually to the transportation and defense committee of the house of representatives and the transportation committee of the senate of the legislature regarding the strategic initiatives grant program."

In late July 2023, \$100 million was deposited into the Strategic Initiatives Grant Program Fund. In June 2023 the Board approved the FY2024 Local Transportation Grant Program details, and authorized staff to call for local project nominations between July 1, 2023 and September 1, 2023. Local transportation agencies responded very well to the call for projects - ITD received 127 applications totaling over \$293 million in transportation projects as follows:

- Large Urban (Category 1) – 20 applications totaling \$123,721,198.97
- Small Urban/Rural (Category 2) – 107 applications totaling \$169,552,046.99



Board Agenda Item

ITD 2210 (Rev. 10-13)

In September 2023 ITD initiated a two-step application review process. The first level review focused on project readiness, timing, and application completeness. ITD's Chief Engineer and District Engineers in coordination with MPO Directors reviewed the Large Urban area (Category 1) applications. Also, ITD's six District Planning Managers and the HQ Planning and Development Manager reviewed the Small Urban/Rural area (Category 2) applications.

The second level review was completed by ITD in consultation meetings with MPO Directors and ITD District Engineers. This review was a more detailed focus on scope and factors such as:

- assisting to mitigate the impacts of state highway projects on local roads
- reviewing the proposed scope for overall benefits, completeness of quality infrastructure and construction schedule
- traffic operational considerations
- statewide perspective of program balance and plan for Board approval recommendation in 2023
- chance for economically significant local transportation projects that require the assistance of the ITD to facilitate funding

Recent coordination and next steps include:

- October 13 & 27, 2023 – Updates with MPO Directors, Chief Deputy and DAs, Large Urban
- November 6, 2023 – Chief Deputy and DA outreach to all Small Urban/Rural applicants update
- November 15, 2023 – Review LTGP status with the Idaho Transportation Board along with a draft recommended grant list
- December 13, 2023 – Request Idaho Transportation Board concurrence of a final grant award list
- December 2023 – January 2024 – inform applicants of award or non-award by letter to each
- January 2024 – Initiate execution of Memorandum of Understandings (MOUs) with grant awardees
- January 2024 – Begin distribution of funding to grant awardees per MOU and construction readiness
- February through November 2024 – ITD will track and monitor progress, Grant Recipients will:
 - prepare plans and bid documents per scope planned
 - provide a construction schedule before construction begins
 - follow State Procurement Rules for advertising, bidding, and award of contracts
 - provide construction oversight and project administration
 - provide a project annual update and a close-out report including a summary of project accounting, with before and after pictures upon project completion
 - complete project construction
- November 2024 – ITD in teamwork with grant recipients will report progress status to the Board.

ITD appreciates all the local highway agencies who took the time to submit applications. Local agencies responded promptly and efficiently to ITD's call for project applications which resulted in applications for about three times the funding available.

ITD is confident that the projects recommended for funding will accomplish the requirements of the legislation, and that the grant application process and the corresponding strong response from local agencies to this first Local Transportation Grant Program demonstrates excellent multi-agency teamwork and statewide readiness to deliver infrastructure improvements for Idaho.

Recommendations

Board approve the attached list of LTGP grantees. Resolution on page 62.

Idaho Transportation Board | December 13, 2023

Table A - SIP Local Transportation Grant Program - Projects Recommended

Approved

Category	Applicant	Project Name	Project Scope	LTGP Funds
District 1				
Large Urban	City of Coeur d'Alene	Government Way	Intersection Improvements	\$4,826,000.00
Large Urban	City of Post Falls	Spokane Street	Pavement Rehabilitation	\$1,170,000.00
Small Urban/Rural	Benewah County R&B	Benewah Creek Rd	Pavement Rehabilitation	\$1,500,000.00
Small Urban/Rural	Boundary County R&B	Sunrise Road	Intersection Improvements	\$2,000,000.00
Small Urban/Rural	City of Clark Fork	Stephen Street	Pavement Rehabilitation	\$600,000.00
Small Urban/Rural	City of Kootenai	Railroad Ave	Corridor Improvements	\$1,700,000.00
Small Urban/Rural	City of Plummer	Plummer Local Rd	Pavement Rehabilitation	\$610,000.20
Small Urban/Rural	City of Ponderay	McNearney Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of St. Maries	Local Roads	Pavement Rehabilitation	\$73,000.00
Small Urban/Rural	Shoshone County R&B	Silver Valley Rd	Pavement Rehabilitation	\$990,000.00

District 2				
Large Urban	City of Lewiston	Snake River Ave	Corridor Improvements	\$3,715,247.00
Small Urban/Rural	City of Craigmont	Division Ave	Pavement Rehabilitation	\$733,000.00
Small Urban/Rural	Grangeville HD	Johnston Rd	Pavement Rehabilitation	\$1,966,022.00
Small Urban/Rural	Idaho County R&B	Lamb Street	Safety Improvements (Signs)	\$110,000.00
Small Urban/Rural	Nez Perce R&B	Webb Rd	Corridor Improvements	\$2,000,000.00
Small Urban/Rural	North HD	Central Ridge, Morhler, Livengood Rd	Culvert Replacement	\$780,000.00
Small Urban/Rural	North Latah HD	Mountain View Rd	Pavement Rehabilitation	\$247,000.00

District 3				
Large Urban	City of Eagle	Downtown Phase 2	Corridor Improvements	\$2,149,500.00
Large Urban	City of Meridian	South Linder Road	Corridor Improvements	\$4,305,388.70
Large Urban	City of Nampa	Ustick Rd West of SH-16	Corridor Improvements	\$10,000,000.00
Small Urban/Rural	City of Cambridge	Commercial Street	Pavement Rehabilitation	\$1,460,000.00
Small Urban/Rural	City of Kuna	Kay/Avalon	Intersection Improvements	\$1,121,660.00
Small Urban/Rural	City of Marsing	Bruneau Highway	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of McCall	Davis Ave	Pavement Rehabilitation	\$1,859,000.00
Small Urban/Rural	City of Middleton	Cemetery Rd & SH44	Intersection Improvements	\$1,972,300.00
Small Urban/Rural	City of Weiser	Commercial Street	Pavement Rehabilitation	\$1,987,000.00
Small Urban/Rural	Mountain Home HD	Old Hwy 30	Pavement Rehabilitation	\$2,000,000.00

District 4				
Large Urban	City of Twin Falls	Eastland Dr	Corridor Improvements	\$8,281,960.00
Small Urban/Rural	Shoshone HD	Burma Rd	Pavement Rehabilitation	\$1,854,000.00
Small Urban/Rural	Gooding HD	1800 E Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Hagerman HD	Hagerman Highway	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Blaine County R&B	Buttercup Rd	Pavement Rehabilitation	\$2,000,000.00

District 5				
Large Urban	City of Pocatello	Hilene & Flandro Roads	Intersection Improvement	\$2,000,000.00
Small Urban/Rural	Caribou County R&B	Blackfoot River Rd	Pavement Rehabilitation	\$1,635,000.00
Small Urban/Rural	City of Georgetown	Multiple Streets	Pavement Rehabilitation	\$239,000.00
Small Urban/Rural	City of Grace	Center Street	Culvert Replacement	\$1,003,000.00
Small Urban/Rural	City of Lava Hot Springs	4th Street	Pavement Rehabilitation	\$514,000.00
Small Urban/Rural	City of Malad	Bannock Street	Pavement Rehabilitation	\$1,960,980.00
Small Urban/Rural	City of Shelley	Fir Street	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Soda Springs	Main Street	Pavement Rehabilitation	\$1,500,000.00

District 6				
Large Urban	City of Idaho Falls	Pancheri Bridge	Pavement Rehabilitation	\$3,451,904.30
Large Urban	Bonneville County R&B	Iona Rd	Corridor Improvements	\$8,100,000.00
Large Urban	City of Iona	Denning, Scoresby & Free Ave	Road Safety Improvements	\$2,000,000.00
Small Urban/Rural	City of Victor	Agate Ave	Corridor Improvements	\$692,036.58
Small Urban/Rural	City of Rexburg	Pioneer Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Sugar City	Railroad Ave & 3rd South	Corridor Improvements	\$550,000.00
Small Urban/Rural	Fremont County R&B	South St. Anthony Exit	Pavement Rehabilitation	\$843,001.22
Small Urban/Rural	City of Teton	3rd E & 1st N	Pavement Rehabilitation	\$1,500,000.00

11 Large Urban Total = \$50,000,000.00
 37 Small Urban/Rural Total = \$50,000,000.00
 48 Total Recommended = \$100,000,000.00

*Partially funded.

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Table B - SIP Local Transportation Grant Program - Projects Not Recommended

Category	Applicant	Project Name	Project Scope	LTGP Funds
District 1				
Large Urban	City of Hayden	Ramsey Rd & Honeysuckle Ave	Intersection Improvements	\$2,500,000.00
Large Urban	Post Falls HD	Huetter Road	Roadway Widening	\$7,453,000.00
Small Urban/Rural	Bonner County R&B	Whiskey Jack-Oden Connection	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Bonners Ferry	Ash Street	Pavement Rehabilitation	\$1,850,000.00
Small Urban/Rural	City of Pinehurst	Division Street	Pavement Rehabilitation	\$1,970,000.00
Small Urban/Rural	City of Priest River	Downtown	Corridor Revitalization	\$1,769,000.00
Small Urban/Rural	City of Rathdrum	Greensferry Rd / Hayden Ave	Intersection Improvements	\$2,000,000.00
Small Urban/Rural	City of Sandpoint	5th & Pine	Signal & Rehabilitation	\$1,495,920.00
Small Urban/Rural	East Side HD	Canyon Rd	Pavement Rehabilitation	\$1,663,100.00
Small Urban/Rural	Lakes HD	Diagonal Rd	Roadway Widening	\$2,490,000.00
District 2				
Large Urban	City of Lewiston	Bryden Ave	Roadway Widening	\$10,000,000.00
Large Urban	City of Lewiston	9th Street	Corridor Improvements	\$3,333,045.00
Small Urban/Rural	City of Moscow	Multiple	Pavement Rehabilitation	\$1,961,127.00
Small Urban/Rural	Cottonwood HD	Graves Creek	Pavement Rehabilitation	\$800,000.00
Small Urban/Rural	Evergreen HD	Winchester Rd	Roadway Widening	\$1,150,000.00
Small Urban/Rural	Nez Perce HD	Lapwai Rd	Roadway Widening	\$2,000,000.00
Small Urban/Rural	North Latah	Eid Rd	Pavement Rehabilitation	\$732,000.00
Small Urban/Rural	South Latah HD	Cow Creek Rd	Widening & Safety Improvements	\$703,000.00
District 3				
Large Urban	Canyon County HD	Middleton & Linden Rd	Intersection Improvements	\$3,539,106.00
Large Urban	City of Boise	Emerald Street Overpass	Corridor Improvements	\$10,000,000.00
Large Urban	Nampa HD #1	CAN ADA RD	Corridor Improvements	\$10,000,000.00
Small Urban/Rural	Adams County R&B	Indian Valley Rd	Pavement Rehabilitation	\$1,350,000.00
Small Urban/Rural	Atlanta HD	Middle Fork Rd	Roadway Reconstruction	\$2,000,000.00
Small Urban/Rural	City of Cascade	Payette & Front St	Pavement Rehabilitation	\$1,999,942.00
Small Urban/Rural	City of Emmett	12th & Substation Rd	Intersection Improvements & Rehabilitation	\$1,859,000.00
Small Urban/Rural	City of Fuitland	Pennsylvania Ave	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Greenleaf	Friends Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Mountain Home	E 8th N & American Legion	Intersection Improvements	\$1,950,000.00
Small Urban/Rural	City of New Plymouth	Southwest Ave	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Payette	Main Street	Corridor Revitalization	\$2,000,000.00
Small Urban/Rural	Gem County R&B	Little Freeze Out	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Glenns Ferry HD	Old Highway 30	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Payette County R&B	Pearl Road	Pavement Rehabilitation	\$564,154.00
Small Urban/Rural	Valley County R&B	Elo Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Washington County R&B	Stagecoach Loop	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Wieser Valley HD	Johnson RD	Pavement Rehabilitation	\$1,238,000.00
District 4				
Small Urban/Rural	Albion HD	Multiple	Chip Seal	\$1,349,000.00
Small Urban/Rural	Buhl HD	1400 E, 3700N to 4000 N Rd	Pavement Rehabilitation	\$1,063,000.00
Small Urban/Rural	City of Albion	North & West Street	Pavement Rehabilitation	\$632,000.00
Small Urban/Rural	City of Filer	3700 N	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Hailey	Myrtle St	Corridor Improvements	\$1,788,746.77
Small Urban/Rural	City of Heyburn	J, 21st St & US30	Intersection Improvements	\$2,000,000.00
Small Urban/Rural	City of Kimberly	3400 E.	Intersection Improvements	\$1,998,543.94
Small Urban/Rural	Jerome HD	North Road Phase 4	Add left turn lanes	\$2,000,000.00
Small Urban/Rural	Murtaugh HD	2900 N	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Oakley HD	400 W	Pavement Rehabilitation	\$1,672,000.00
Small Urban/Rural	Raft River HD	Interstate Feeders	Pavement Rehabilitation	\$1,667,000.00
Small Urban/Rural	Richfield HD	1420 North Road	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Twin Fall HD	3800 East	Pavement Rehabilitation	\$1,998,000.00
Small Urban/Rural	Wendell HD	3200 S	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	West Point HD	3400 S	Pavement Rehabilitation	\$2,000,000.00

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Table B - SIP Local Transportation Grant Program - Projects Not Recommended

Category	Applicant	Project Name	Project Scope	LTGP Funds
District 5				
Large Urban	City of Chubbuck	Chubbuck Rd	Intersection Improvements	\$7,630,000.00
Small Urban/Rural	Bannock County R&B	Old Hwy 91	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Bear Lake County R&B	East Shore Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Bingham County R&B	New Sweden Rd	Pavement Rehabilitation	\$1,316,000.00
Small Urban/Rural	Bingham County R&B	Woverine Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of American Falls	Oregon Trail Truck Route	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Bancroft	1st & 3rd W Street	Drainage Improvements	\$1,250,000.00
Small Urban/Rural	City of Blackfoot	Parkway Ave	Corridor Improvements	\$2,000,000.00
Small Urban/Rural	City of Bloomington	Bloomington Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	City of Preston	400 East	Pavement Rehabilitation	\$600,000.00
Small Urban/Rural	Downey-Swan Lake HD	Downtana Rd	Pavement Rehabilitation	\$750,000.00
District 6				
Large Urban	City of Ammon	Ammon Rd	Corridor Improvements	\$1,982,936.67
Small Urban/Rural	City of Ashton	Railroad Ave	Pavement Rehabilitation	\$450,000.00
Small Urban/Rural	City of Driggs	Johnson Ave	Corridor Improvements	\$2,000,000.00
Small Urban/Rural	City of Lewisville	500 N	Pavement Rehabilitation	\$1,400,000.00
Small Urban/Rural	City ofirie	US20B	Corridor Improvements	\$975,000.00
Small Urban/Rural	City of Roberts	2858 E	Pavement Rehabilitation	\$1,701,000.00
Small Urban/Rural	City of St. Anthony	W 7th South St	Pavement Rehabilitation	\$1,500,000.00
Small Urban/Rural	City of Teton	Truck Route	Corridor Improvements	\$1,649,000.00
Small Urban/Rural	Clark County R&B	Old Hwy 91	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Custer County R&B	Custer Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Custer County R&B	Hot Springs Rd	Intersection Improvement	\$2,000,000.00
Small Urban/Rural	Fremont County R&B	Henrys Lake Drive	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Jefferson County HD	Multiple Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Lost River HD	Trail Creek Rd	Pavement Rehabilitation	\$2,000,000.00
Small Urban/Rural	Madison County R&B	Landfill Rd	Pavement Rehabilitation	\$1,988,104.00
Small Urban/Rural	Madison County R&B	Salem Rd	Pavement Rehabilitation	\$739,740.50
Small Urban/Rural	Teton County HD	W400N Rd	Pavement Rehabilitation	\$2,000,000.00

9 Large Urban Total = \$56,438,087.67
 70 Small Urban/Rural Total = \$118,032,378.21
 79 Total Not Recommended = \$174,470,465.88

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Table C - SIP Local Transportation Grant (Program Recommendation Summary)

Large Urban (Category 1) Summary								
	District 1	District 2	District 3	District 4	District 5	District 6	Total Award	Remain Funds
# of Grant Applicants	4	3	6	1	2	4	20	
# of Grant Awards	2	1	3	1	1	3	11	
Funds Awarded	\$5,996,000.00	\$3,715,247.00	\$16,454,888.70	\$8,281,960.00	\$2,000,000.00	\$13,551,904.30	\$50,000,000.00	\$0.00
% of \$50,000,000.00	11.99%	7.43%	32.91%	16.56%	4.00%	27.10%	100.00%	0.00%

Small Urban/Rural (Category 2) Summary								
	District 1	District 2	District 3	District 4	District 5	District 6	Total Award	Remain Funds
# of Grant Applicants	16	12	22	19	17	21	107	
# of Grant Awards	8	6	7	4	7	5	37	
Funds Awarded	\$9,473,130.20	\$5,836,022.00	\$12,399,960.00	\$7,854,000.00	\$8,851,980.00	\$5,584,907.80	\$50,000,000.00	\$0.00
% of \$50,000,000.00	18.95%	11.67%	24.80%	15.71%	17.70%	11.17%	100.00%	0.00%

Total Awards								
	District 1	District 2	District 3	District 4	District 5	District 6	Total Award	Remain Funds
Applications Submitted/ Recommended	20 10	15 7	28 10	20 5	19 8	25 8	127 48	
Category 1	\$5,996,000.00	\$3,715,247.00	\$16,454,888.70	\$8,281,960.00	\$2,000,000.00	\$13,551,904.30	\$50,000,000.00	\$0.00
Category 2	\$9,473,130.20	\$5,836,022.00	\$12,399,960.00	\$7,854,000.00	\$8,851,980.00	\$5,584,907.80	\$50,000,000.00	\$0.00
Total District Award	\$15,469,130.20	\$9,551,269.00	\$28,854,848.70	\$16,135,960.00	\$10,851,980.00	\$19,136,812.10	\$100,000,000.00	\$0.00
% of \$100,000,000.00	15.47%	9.55%	28.85%	16.14%	10.85%	19.14%	100.00%	0.00%

127 Total Applications
48 Grant Recipients Recommended

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