



**City of Hailey, Idaho**

**Public Works Department  
115 S. Main St, Hailey, ID 83333  
(208) 788-9830**

**Procurement and Contracting Requirements for the  
Following Project:**

**WATER DIVISION  
NEW SHOP & OFFICE BUILDING  
4297 GLENBROOK DRIVE**

**February 13, 2024**

**Prepared By:**

**BLISS**ARCHITECTURE  
126 S. Main St S., Ste B1  
Hailey, ID 83333  
(208) 788-9830



## PROCUREMENT AND CONTRACTING REQUIREMENTS SHEET INDEX

- DOCUMENT 000101 - PROJECT TITLE PAGE
- DOCUMENT 001116 - INVITATION TO BID
- DOCUMENT 002113 - INSTRUCTIONS TO BIDDERS
- DOCUMENT 002213 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS
- DOCUMENT 003113 - PRELIMINARY SCHEDULES
- DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)
- DOCUMENT 004323 - ALTERNATES FORM
- DOCUMENT 006000 - PROJECT FORMS
- AIA DOCUMENT A701 – 2018 INSTRUCTIONS TO BIDDERS
- AIA DOCUMENT A101 – 2017 STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR WHERE THE BASIS OF PAYMENT IS A STIPULATED SUM (Sample copy – provided for reference only)
- AIA DOCUMENT A101 – EXHIBIT A: INSURANCE AND BONDS (Sample copy – provided for reference only)
- AIA DOCUMENT A201 – GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION (Sample copy – provided for reference only)



DOCUMENT 000101 - PROJECT TITLE PAGE

PART 1 - GENERAL

1.1 PROJECT MANUAL

- A. Project Name: City of Hailey Water Division Office Building.
- B. Project Owner: City of Hailey
- C. Project Location: 4297 Glenbrook Drive, Hailey, Idaho
- D. Architect Project No. 202211.
- E. Architect: Bliss Architecture
  - 1. Errin Bliss, AIA
  - 2. 126 S. Main St. Ste. B1
  - 3. Hailey, Idaho
  - 4. Phone: (208) 721-7424
  - 5. Email: [errin@blissarchitecture.com](mailto:errin@blissarchitecture.com)
- F. Issued: February 14, 2024
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PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 000101

**PLEASE CONTACT THE ARCHITECT FOR THE  
COMPLETE SET OF PROCUREMENT AND  
CONTRACTING REQUIREMENTS DOCUMENTS**