

**AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday March 11, 2024 * Hailey City Hall Meeting Room**

ACTION ITEM = a vote may occur but is not required to be taken
ACTION ITEM.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

Via teleconference: +1 (872) 240-3311, **Access Code:** 543-667-133
Via One-touch: United States <tel:+18722403311,543667133#>,
From your computer, tablet or smartphone: <https://meet.goto.com/CityofHaileyCityCouncil>

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<https://global.gotomeeting.com/install/543667133>

5:30 p.m. - CALL TO ORDER Open Session for Public Concerns

CONSENT AGENDA:

CA 066	Motion to approve Resolution 2024-013, authorizing the Mayor to sign (LHTAC grant) Local Professional Services Agreement, for Civil Science services, not to exceed \$309,859, with 7.34% match, River St. Walnut to Galena, Hailey project. ACTION ITEM	1
CA 067	Motion to authorize the Mayors signature on a letter of support for the Friends of the Hailey Public Library for a grant of the Spur Foundation related to a library expansion feasibility study in the amount of \$50,000 ACTION ITEM	31
CA 068	Motion to authorize the Mayors signature on a letter of support for ARCH for a grant to the Spur Foundation in the amount of \$50,000 ACTION ITEM	35
CA 069	Motion to approve Resolution 2024-014, authorizing Mayor’s signature on Library Commercial Services Agreement with Cox Business for E-rate for discount on internet ACTION ITEM	38
CA 070	Motion to approve Resolution 2024-015, authorizing a contract for services with GGLO for design services related to Renovation of Hop Porter Park in Downtown Hailey and the adjacent Bullion Street Promenade, per the approved Hailey Downtown Master Plan completed by GGLO in February 2024 ACTION ITEM	44
CA 071	Motion to approve New Alcohol license for Hailey business ACTION ITEM	54
CA 072	Motion to approve minutes of February 26, 2024 and to suspend reading of them ACTION ITEM	59
CA 073	Motion to approve claims for expenses incurred during the month of February 2024, and claims for expenses due by contract in March, 2024 ACTION ITEM	66
CA 074	Motion to approve Accounts Receivable write offs as of February 2024 ACTION ITEM	96
CA 075	Motion to approve unaudited Treasurer’s report for the month of February 2024 ACTION ITEM	108

MAYOR’S REMARKS:

MR 000

PROCLAMATIONS & PRESENTATIONS:

PP 076	Presentation of the Hailey Housing Committee Report	120
PP 077	Presentation of the Mayor’s 2023 State of the City Report.....	129
PP 078	Proclamation for National Senior Nutrition Month March 2024 ACTION ITEM	131

NEW BUSINESS:

NB 079	Consideration of Resolution 2024-____, approving the Eligibility Report for the South Hailey Urban Renewal District ACTION ITEM	133
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OLD BUSINESS:

[OB 080](#) Consideration of Resolution 2024-____, authorizing a Contract for Services with Ruscitto Latham, Blanton for architectural services related to building remodel options for the Hailey Fire Station in an amount not to exceed \$25,000 **ACTION ITEM**..... 185

[OB 081](#) Consideration of Resolution 2024-____, authorizing a Contract for Services with BD Consulting for financial scenario analysis related to Fire Department building needs and service options in an amount not to exceed \$10,000 **ACTION ITEM**..... 194

[OB 082](#) 3rd Reading of Ordinance No. 1334, Title 17 Requirements: Landscaping, Decks, Design Review Standards and Summary of Ordinance No. 1334 **ACTION ITEM** 202

OB 000 Matters & Motions from Executive Session, if any. **ACTION ITEM** (no documents)

STAFF REPORTS: Staff Reports Council Reports Mayor’s Reports

[SR 083](#) Open House memo on River Street Walnut to Galena Street project..... 210

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f)) or Personnel Matters under (IC 74-206(1)(b))

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - 1338 Next Resolution Number- 2024-016

AGENDA ITEM SUMMARY

DATE: 03/11/24

DEPARTMENT: Public Works

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to approve Resolution 2024-__, authorizing the mayor to sign the Local Professional Services Agreement for construction of the River St. Walnut to Galena, Hailey Project. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The LHTAC River Street Project Final Design is complete, and we are ready to enter into the Local Professional Services Agreement. The City has coordinated with LHTAC for selection of a Construction Engineering and Inspection consultant for construction of the River St. project from Croy St. to Galena St.

Civil Science has prepared the attached agreement and scope of work. The fee for Civil Science's services is in a not-to-exceed amount of \$309,859.

This project is funded by the Urban Renewal District, with the City funding the 7.34% match of \$248,109.

PROJECT SCHEDULE

The schedule currently includes the following approximate milestones:

- Bid opening April 2, 2024
- Construction start work window Between May 20, 2024 and July 12, 2024
- Construction completion..... 75 workings days

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works, Streets | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2024-__, authorizing the mayor to sign the Local Professional Services Agreement for construction of the River St. Walnut to Galena, Hailey Project. **ACTION ITEM**

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2024-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY SELECTING
CIVIL SCIENCE TO PROVIDE CONSTRUCTION ENGINEERING AND INSPECTION
SERVICES FOR THE RIVER ST. WALNUT TO GALENA, HAILEY PROJECT, IN
THE AMOUNT OF \$309,859.00, AND AUTHORIZE THE MAYOR'S SIGNATURE ON
THE ATTACHED CONTRACT.**

WHEREAS, the City of Hailey requires construction engineering and inspection services for the River St. Walnut to Galena, Hailey project,

WHEREAS, the City of Hailey desires to enter into an agreement with Civil Science to provide the construction engineering and inspection services,

WHEREAS, the City of Hailey and Civil Science agree to the terms and conditions of the agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the agreement between the City of Hailey and Civil Science and that the mayor is authorized to execute the attached documents,

Passed this 11th of March, 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

Idaho Transportation Department
Local Professional Services Agreement

Agreement #: 96831

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between the CITY OF HAILEY, whose address is 115 Main St. South Hailey, ID 83333, hereinafter called the "Sponsor," and Civil Science, Inc., whose address is 376 Falls Avenue, , Twin Falls, ID, 83301, hereinafter called the "Consultant."

RATIFICATION

The Idaho Transportation Department, representing the Federal Highway Administration on all local federal-aid highway projects, is authorized to ratify all agreements for engineering services entered into between sponsoring local agencies and their retained consultants. All references to State used hereafter shall denote the Idaho Transportation Department.

NOW, THEREFORE, the parties hereby agree as follows:

The work covered by this Agreement is for the following project(s):

<u>Project Name</u>	<u>Project #</u>	<u>Key #</u>
STC-8030, RIVER ST; WALNUT TO GALENA, HAILEY	A018(807)	18807

SUBCONSULTANTS

The State approves the Consultant's utilization of the following Subconsultants:

Atlas Technical Consultants LLC

AGREEMENT ADMINISTRATOR

This Agreement shall be administered by T. Matt Koster, Resident Engineer, LHTAC; (208) 344-0565; or an authorized representative.

DUTIES AND RESPONSIBILITIES OF CONSULTANT

A. DESCRIPTION OF WORK

The Consultant shall provide professional services as outlined in the attachment(s) and as further described herein.

1. The following attachments are made a part of this Agreement:

- a. **Attachment No. 1A** is the Consultant Agreement Specifications which are applicable to all agreements.
- b. **Attachment No. 2** is the negotiated Scope of Work, Cost Estimate, and Man-Day Estimate.

In the case of discrepancy, this Agreement shall have precedence over Attachment No. 2, and Attachment No. 2 shall have precedence over Attachment No. 1.

2. Per Diem will be reimbursed at the current approved rates. These rates are listed at <http://itd.idaho.gov/business/?target=consultant-agreements> .

DUTIES AND RESPONSIBILITIES OF SPONSOR AND/OR STATE

The Sponsor and/or State shall provide to the Consultant, upon request, copies of any records or data on hand which are pertinent to the work under the Agreement.

TIME AND NOTICE TO PROCEED

A. The Consultant shall start work under this Agreement no later than ten (10) calendar days from the receipt of the written notice to proceed with the work. The Consultant shall complete all work by **12/31/2024**.

B. The Consultant shall remain available to perform additional work for an additional sixty (60) days or until the Agreement is closed out, whichever comes first.

BASIS OF PAYMENT

A. Payment Basis: Specific Rates of Compensation (Loaded hourly rates [labor, OH & fee] plus direct expenses). Consultant agrees to accept as full compensation for all services rendered to the satisfaction of the State for completion of the work, the actual cost or Not-To-Exceed amount of the Agreement, whichever is lesser.

B. Compensation Amount

1. Not-To-Exceed Amount: **\$309,859.00**

2. Additional Services Amount: **\$0.00**

3. Total Agreement Amount: **\$309,859.00**

C. The rates identified in Attachment No. 2 were negotiated and agreed upon by both parties to this Agreement. These rates will be fixed for the period of this Agreement.

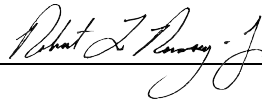
D. Professional Services Authorization and Invoice Summary (Authorization) No. 1 is issued in the amount of **\$100,000.00** to begin the work of this Agreement. The remaining amount will be issued by consecutive Authorizations.

An additional services amount may be included in this Agreement. If so, the Sponsor will determine if additional services is required beyond the services outlined in Attachment No. 2. When additional services are required, the additional services amount of the Agreement will be utilized, and a subsequent Authorization will be issued.

IN WITNESS WHEREOF, the Parties hereto have set their hands on the day and year in this Agreement first written above.

CIVIL SCIENCE, INC.

Consultant

By: 

Title: Vice President

CITY OF HAILEY

Local Sponsor

By: _____

Title: _____

**IDAHO TRANSPORTATION
DEPARTMENT**

By: _____

Title: _____

ATTACHMENT NO. 1A

CONSULTANT AGREEMENT SPECIFICATIONS Construction Engineering & Inspection

These specifications supplement all Professional and Term agreements for Construction Engineering and Inspection services and shall be attached to said agreements.

I. DEFINITIONS

1. **Administrator:** Person directly responsible for administering a consultant agreement on behalf of the State or a Local Public Agency.
2. **Combined Overhead:** The sum of the payroll additives and general administrative overhead expressed as a percent of the direct labor cost.
3. **Cost:** Cost is the sum of the hourly charge out rate and other direct costs.
4. **Cost Plus Fixed Fee:** Cost Plus Fixed Fee is the sum of the payroll costs, combined overhead, and other direct costs, plus the fixed fee.
5. **CPM:** Critical Path Scheduling. The CPM will list all work tasks, their durations, negotiated milestones and their dates, and all State/Local review periods.
6. **Fixed Fee:** A dollar amount established to cover the Consultant's profit and business expenses not allocable to overhead. The fixed fee is based on a negotiated percent of direct labor cost and combined overhead and shall take into account the size, complexity, duration, and degree of risk involved in the work. The fee is "fixed," i.e. it does not change. If extra work is authorized, an additional fixed fee can be negotiated, if appropriate.
7. **General Administrative Overhead (Indirect Expenses):** The allowable overhead (indirect expenses) expressed as a percent of the direct labor cost.
8. **Hourly Charge Out Rate:** The negotiated hourly rate to be paid to the Consultant which includes all overhead for time worked directly on the project.
9. **Incentive/Disincentive Clause:** Allows for the increase or decrease of total agreement amount paid based on factors established in the agreement. Normally, these factors will be completion time and completion under budget.
10. **Lump Sum:** An agreed upon total amount, that will constitute full payment for all work described in the Agreement.
11. **Milestones:** Negotiated portions of projects to be completed within the negotiated time frame. Normally the time frame will be negotiated as a calendar date, but it could also be "working" or "calendar" days. As many milestones as the Consultant and the State believe necessary for the satisfactory completion of the agreement will be negotiated.
12. **Not-To-Exceed Amount:** The Agreement amount is considered to be a Not-to-Exceed amount, which amount shall be the maximum amount payable and shall not be exceeded unless adjusted by a Supplemental Agreement.
13. **Other Direct Costs:** The out-of-pocket costs and expenses directly related to the project that are not a part of the normal company overhead expense.
14. **Payroll Additives:** All payroll additives allocable to payroll costs such as FICA, State Unemployment Compensation, Federal Unemployment Compensation, Group Insurance,

Workmen's Compensation, Holiday, Vacation, and Sick Leave. The payroll additive is expressed as a percent of the direct labor cost.

15. **Payroll Costs (Direct Labor Cost):** The actual salaries paid to personnel for the time worked directly on the project. Payroll costs are referred to as direct labor cost.
16. **State:** Normally "State" refers to the Idaho Transportation Department. However, in the case of Local Sponsor projects, "State" may be interchangeable with "Sponsor", "Agreement Administrator" or just "Administrator".
17. **Unit Prices:** The allowable charge out rate for units or items directly related to the project that are not a part of the normal overhead expense.

NOTE: All cost accounting procedures, definitions of terms, payroll cost, payroll additives, general administrative overhead, direct cost, and fixed fee shall comply with Federal Acquisition Regulations, 48 CFR, Part 31 and be supported by audit accepted by the State.

II. STANDARD OF PERFORMANCE

The Consultant agrees that all work performed under this agreement will be performed professionally in accordance with the ITD Construction Manual, Standard Specifications for Highway Construction – Subsections 105.10 and 111, and other appropriate standards. The Consultant shall be responsible for construction engineering and inspection on all tasks assigned (as stated in the Scope of Services) when on duty to ensure they are constructed in substantial conformance to the plans, special provisions and specifications.

The Consultant shall identify and recommend corrections for any omissions, substitutions, defects and deficiencies in the work of the Contractor.

III. AGREEMENT ADMINISTRATOR

The Agreement Administrator will administer this agreement for performance and payment, and will decide all questions which may arise as to quality and acceptability of the work, rate of progress, definition of work to be performed, and acceptable fulfillment of this Agreement. The Consultant shall address all correspondence, make all requests, and deliver all documents to the Administrator. The Administrator shall be responsible for the timely coordination of all work performed by the State or their representatives.

IV. PERSONNEL

The Consultant shall provide adequate staff of experienced personnel or subconsultants capable of and devoted to the successful accomplishment of work to be performed under this agreement. The specific individuals or subconsultants listed in the agreement, including Project Manager, shall be subject to approval by the State and shall not be removed or replaced without the prior written approval of ITD. Replacement personnel submitted for approval must have qualifications, experience and expertise at least equal to those listed in the proposal

V. SUBCONSULTANTS

The Consultant shall have sole responsibility for the management, direction, and control of each Subconsultant and shall be responsible and liable to the State for the satisfactory performance and quality of work performed by Subconsultants under the terms and conditions of this Agreement. The Consultant shall include all the applicable terms and conditions of this Agreement in each

Subconsultant Agreement between the Consultant and Subconsultant, and provide the State with a copy of each Subconsultant Agreement prior to the Subconsultant beginning work. No other Subconsultant shall be used by the Consultant without prior written consent by the State.

VI. DIRECT COST

It is understood that overtime will be incurred after forty (40) hours of work for this agreement during each week. When the need for overtime has been approved by the Agreement Administrator, the overhead rate and fee are **not** to be applied to the premium time paid.

The out-of-pocket cost and expenses directly related to the project must be pre-approved and agreed to, by the Agreement Administrator, prior to receiving any compensation. Relocation, lodging and Per Diem cost will not be allowed for this type of agreement unless agreed and pre-approved by the Agreement Administrator.

VII. PROFESSIONAL SERVICES AUTHORIZATION

1. A written PROFESSIONAL SERVICES AUTHORIZATION (PSA) will be issued by the State to authorize the Consultant to proceed with a specific portion of the work under this Agreement. The number of PSAs required to accomplish all the work under this Agreement is one to several. Each PSA will authorize a maximum dollar amount for which the PSA represents. The State assumes no obligation of any kind for expenses incurred by the Consultant prior to the issuance of the PSA; for any expenses incurred by the Consultant for services performed outside the work authorized by the PSA; and for any dollar amount greater than authorized by the PSA.
2. It is not necessary for a PSA to be completed prior to the issuance of the next PSA. The Consultant shall not perform work which has not been authorized by a PSA. When the money authorized by a PSA is nearly exhausted, the Consultant shall inform the Administrator of the need for the next PSA. The Administrator must concur with the Consultant prior to the issuance of the next PSA.
3. The Agreement amount is lump sum, unit cost, or cost plus fixed fee amount for the negotiated services and an additional services amount is set up for possible extra work not contemplated in original scope of work. For the Consultant to receive payment for any work under the additional services amount of this Agreement, said work must be performed under a PSA issued by the State. Should the State request that the Consultant perform additional services, then the scope of work and method of payment will be negotiated. The basis of payment for additional work will be set up either as a Lump Sum or Cost Plus Fixed Fee.

VIII. MONTHLY PROGRESS REPORT

The Consultant shall submit to the State a monthly progress report on Form ITD-771, as furnished by the State.

The monthly progress report will be submitted by the tenth of each month following the month being reported or as agreed upon in the scope of services.

The Agreement Administrator will review the progress report and submit approved billings for payment within two weeks of receiving monthly report.

Each progress report shall list billings by PSA number and reference milestones.

IX. PROGRESS AND FINAL PAYMENTS

1. Progress payments will be made once a month for services performed which qualify for payment under the terms and conditions of the Agreement. Such payment will be made based on invoices submitted by the Consultant in the format required by the State. The monthly invoice shall be submitted by the tenth of each month following the month being invoiced.

Lump Sum

Progress payments will be made, based on a percentage of the work or milestones satisfactorily completed.

Cost Plus Fixed Fee

The Consultant shall submit a breakdown of costs by each item of work on the monthly invoice, and shall show the percent complete of each item of work, each milestone and percent complete of the entire Agreement. Progress payments will be made based on the invoiced cost less the fixed fee for the work satisfactorily completed for each billing period. Said payment shall not exceed the percent complete of the entire Agreement. Upon satisfactory completion of each milestone, full payment for all approved work performed for that milestone will be made including Fixed_Fee.

Cost

The Consultant shall submit a breakdown of costs by each item of work on the monthly invoice, and shall show the percent complete of each item of work and percent complete of the entire Agreement. Progress payments will be made based on the invoiced cost for the work satisfactorily completed for each item of work. Said payment shall not exceed the percent complete of the entire Agreement.

Direct expenses will be reimbursed at actual cost, not to exceed the current approved rates as identified at <http://itd.idaho.gov/business/?target=consultant-agreements> .

For "Cost Plus Fixed Fee" and "Cost" agreements, invoices must include backup documentation to support expenditures as appropriate, and as requested by the Agreement Administrator. Such support may consist of copies of time sheets or cost accounting system print-out of employee time, and receipts for direct expenses.

2. The State will make full payment for the value of the services performed which qualify for payment. This full payment will apply until 95 percent of the work under each Project Agreement or Work Task has been completed. No further progress payments will be made until all work under the individual agreement has been satisfactorily accomplished.

If at any time, the State determines that the work is not progressing in a satisfactory manner, the State may refuse to make full progress payments and may withhold from any progress payment(s) such sums that are deemed appropriate for unsatisfactory services.

3. Final payment of all amounts retained shall be due 90 days after all work under the Agreement has been completed by the Consultant and accepted by the State. Such final payment will not be made until satisfactory evidence by affidavit is submitted to the State that all indebtedness incurred by the Consultant on this project has been fully satisfied.
4. Agreements which include an incentive/disincentive clause will normally have the clause applied only to the completion of the milestones identified.
5. Payments to Subconsultants

Consultant shall pay each subconsultant for satisfactory performance of its contract items no later than twenty (20) calendar days from receipt of each payment the consultant receives from the State, in accordance with 49 CFR, Part 26. The consultant shall return retainage

payments to each subconsultant within twenty (20) calendar days after the subconsultant's work is satisfactorily completed. The Consultant will verify that payment or retainage has been released to the subconsultant or suppliers within the specified time for each partial payment or partial acceptance by the Department through entries in the Department's online diversity tracking system during the corresponding monthly audits.

Prompt payment will be monitored and enforced through the Consultant's reporting of monthly payments to its subconsultants and suppliers in the online diversity tracking system. Subconsultants, including lower tier subconsultants, suppliers, or both, will confirm the timeliness and the payment amounts received utilizing the online diversity tracking system. Discrepancies will be investigated by the Contract Compliance Officer and the Contract Administrator. Payments to the subconsultants, including lower tier subconsultants, and including retainage release after the subconsultant or lower tier subconsultant's work has been accepted, will be reported monthly by the Consultant or the subconsultant.

The Consultant will ensure its subconsultants, including lower tier subconsultants, and suppliers meet these requirements.

X. MISCELLANEOUS PROVISIONS

1. COVENANT AGAINST CONTINGENT FEES

a. The Consultant warrants that they have not:

Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person to solicit or secure this contract, other than a bona fide employee of the firm;

agreed, as an expressed or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or;

paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee of the firm) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract.

b. The State warrants that the above consulting firm, or firm representative, has not been required, directly or indirectly as an expressed or implied condition in connection with obtaining or carrying out this contract to:

Employ or retain, or agree to employ or retain, any firm or person, or;
pay, or agree to pay to any firm, person or organization, any fee, contribution, donation or consideration of any kind.

2. PROHIBITION AGAINST HIRING PERSONNEL AND WORKING FOR CONTRACTOR

In compliance with the Code of Federal Regulations, (23 CFR, Section 1.33, Conflict of Interest), the Consultant agrees that no one in their employ will work on a part time basis under this Agreement while also in the full-time employ of any Federal Agency or the State, without the written consent of the public employer of such person. The Consultant agrees that no one in their employ under any circumstances shall perform any services for the contractor on the construction of this project. This includes employees who leave the Consultant's employment.

3. CHANGES IN WORK

All changes in work shall conform to one or more of the following conditions and in no instance shall such change in work be undertaken without written order or written approval of the State.

- a. Increase in the work required by the State due to unforeseen circumstances.
- b. Revision in the work required by the State subsequent to acceptance of such work at the appropriate conference or after revision of such work as outlined at said conference.
- c. Items of work which are beyond the scope of intent of this Agreement and pre-approved by the State.
- d. Reduction in the work required by the State due to unforeseen circumstances.

An increase in compensation shall not result from underestimating the complexity of the work.

Adjustment in compensation for either an increase or reduction in work shall be on a negotiated basis arrived at by mutual agreement between the State and the Consultant. During such negotiations the State may examine the documented payrolls, transportation and subsistence costs paid employees actively engaged in the performance of a similar item or items of work on the project, and by estimated overhead and profit from such similar items or items of work.

Said mutual agreement for a negotiated increase or reduction in compensation shall be determined prior to commencement of operations for an increase in a specific item or items of work. In the case of State order for nonperformance a reduction in the specific item or items of work will be made as soon as circumstances permit. In the event that a mutual agreement is not reached in negotiations for an increase in work, the State will use other methods to perform such item or items of work.

The mutually agreed amount shall be covered by a Supplemental Agreement and shall be added to or subtracted from the total amount of the original Agreement.

Adjustment of time to complete the work as may pertain to an increase or a reduction in the work shall be arrived at by mutual agreement of the State and the Consultant after study of the change in scope of the work.

4. DELAYS AND EXTENSIONS

- a. Extensions of time may be granted for the following reasons:
 - i. Delays in major portions of the work caused by excessive time used in processing of submittals, delays caused by the State, or other similar items which are beyond the control of the Consultant.
 - ii. Additional work ordered in writing by the State.
- b. Extensions of time will not be granted for the following reasons:
 - i. Underestimating complexity of work.
 - ii. Redoing work rejected by the State.

5. TERMINATION

The State may terminate or abandon this Agreement at any time upon giving notice of termination hereof as hereinafter provided, for any of the following reasons:

- a. Evidence that progress is being delayed consistently below the progress indicated in a schedule of operations given to the State at meetings and conferences herein provided for.
- b. Continued submission of sub-standard work.
- c. Violation of any of the terms of conditions set forth in the Agreement, other than for the reasons set forth in a and b above.
- d. At the convenience of the State.

Prior to giving notice of termination for the reasons set forth in a and b above, the State shall notify the Consultant in writing of any deficiencies or default in the performance of the terms of this Agreement, and said Consultant shall have ten (10) days thereafter in which to correct or remedy any such default or deficiency, and upon their failure to do so within said ten (10) days, or for the reasons set forth in 3 above, such notice of termination in writing shall be given by the State. Upon receipt of said notice the Consultant shall immediately discontinue all work and service unless directed otherwise, and shall transfer all documents pertaining to the work and services covered under this Agreement, to the State. Upon receipt by the State of said documents, payment shall be made to the Consultant as provided herein for all acceptable work and services.

6. DISPUTES

Should any dispute arise as to performance or abnormal conditions affecting the work, such dispute shall be referred to the Director of the Idaho Transportation Department or his duly authorized representative(s) for determination.

Such determination shall be final and conclusive unless, within thirty (30) days of receipt of the decision Consultant files for arbitration. Consultant agrees that any arbitration hearing shall be conducted in Boise, Idaho. Consultant and State agree to be bound by the decision of the arbitration. Expenses incurred due to the arbitration will be shared equally by the parties involved.

7. ACCEPTANCE OF WORK

- a. The Consultant warrants that all work submitted shall be in accordance with good professional practices and shall meet tolerances of accuracy required by State practices and procedures.
- b. Acceptance of the work shall not constitute a waiver of any of the State's rights under this agreement or in any way relieve the consultant of any liability under their warranty or otherwise.
- c. It is understood by the Consultant that the State is relying upon the professional expertise and ability of the Consultant in performance of this contract. Any examination of the Consultant's work product by the State will not be considered acceptance or approval of the work product which would relieve the Consultant for any liability or expense.

Acceptance or approval of any portion of Consultant's work product by the State or payment, partial or final, shall not constitute a waiver of any rights the State may have against the Consultant. The Consultant shall respond to the State's notice of any error or omission within twenty four hours of receipt, and give immediate attention to any corrections to minimize any delay to the construction contract.

If the Consultant discovers errors or omissions in its work, it shall notify the State within seven days of discovery. Failure of the Consultant to notify the State shall be grounds for termination of the agreement.

The Consultant's liability for damages incurred by the State due to negligent acts, errors or omissions by the Consultant in its work shall be borne by the Consultant. Increased construction costs resulting from errors, omissions or negligence in Consultant's work product shall not be the Consultant's responsibility unless the additional construction costs were the result of gross negligence of the Consultant.

8. OWNERSHIP OF DOCUMENTS

All material acquired or produced by the Consultant in conjunction with this project, shall become the property of, and be delivered to, the State without restrictions or limitations of their further use. However, in any case, the Consultant has the right to make and retain copies of all data and documents for project files. Documents provided to the State may be public records under the Public Records Act §§ 74-101 through 74-126 and Idaho Code §§ 9-338 *et seq.*, and thus subject to public disclosure unless excepted by the laws of the state of Idaho, otherwise ordered by the courts of the state of Idaho, and/or otherwise protected by relevant state and/or federal law.

9. INDEMNITY

Concerning claims of third parties, the Consultant and the State to the extent the State may do so will indemnify, save harmless and defend each other from the damages of and against any and all suits, actions, claims or losses of every kind, nature and description, including costs, expenses and reasonable attorney fees that may be incurred by reason of any negligent act, error or omission of the Consultant or the State in the prosecution of the work which is the subject of this Agreement.

Concerning claims of the State, the Consultant shall assume the liability and responsibility for negligent acts, errors or omissions caused by the Consultant or their agents or employees to the assignments completed under this Agreement, to the standards accepted at the time of work, and until one (1) year after the project construction has been completed. The State shall have until that time to give the consultant notice of the claim.

Notwithstanding any other provision of this Agreement, the Consultant shall not be responsible for claims arising from the willful misconduct or negligent acts, errors, or omissions of the State for contamination of the project site which pre-exist the date of this Agreement or subsequent Task Authorizations. Pre-existing contamination shall include but not be limited to any contamination or the potential for contamination, or any risk to impairment of health related to the presence of hazardous materials or substances. The State agrees to indemnify, defend, and hold harmless the Consultant from and against any claim, liability or defense cost related to any such pre-existing contamination except for claims caused by the negligence, or willful misconduct of the Consultant.

The Consultant, its agents, officials, employees, and subconsultant will be authorized representatives for the State and shall be protected against all suits, actions, claims or cost, expenses and attorney fees in accordance with Subsection 107.10 of the Standard Specifications for Highway Construction 2012; and shall be protected against all personal liability in accordance with Subsection 107.13 of the Standard Specifications for Highway Construction 2012.

10. INSURANCE

The Consultant, certifying it is an independent contractor licensed in the State of Idaho, shall acquire and maintain commercial general liability insurance in the amount of \$500,000.00 per occurrence, and worker compensation insurance in accordance with Idaho Law.

Regarding workers' compensation insurance, the consultant must provide either a certificate of workers' compensation insurance issued by an insurance company licensed to write workers' compensation insurance in the State of Idaho as evidence that the consultant has a current Idaho workers' compensation insurance policy in effect, or an extraterritorial certificate approved by the Idaho Industrial Commission from a state that has a current reciprocity agreement with the Idaho Industrial Commission.

The Consultant shall provide the State with certificates of insurance within ten (10) days of the Notice to Proceed.

11. LEGAL COMPLIANCE

The Consultant at all times shall observe and comply with all Federal, State and local laws, by-laws, safety laws, and any and all codes, ordinances and regulations affecting the work in any manner. The Consultant agrees that any recourse to legal action pursuant to this agreement shall be brought in the District Court of the State of Idaho, situated in Ada County, Idaho.

12. SUBLETTING

The services to be performed under this Agreement shall not be assigned, sublet, or transferred except by written consent of the State. Written consent to sublet, transfer or assign any portions of the work shall not be construed to relieve the Consultant of any responsibility for the fulfillment of this Agreement or any portion thereof.

13. PERMITS AND LICENSES

The Consultant shall procure all permits and licenses, pay all charges, fees, and taxes and give all notices necessary and incidental to the due and lawful prosecution of the work.

14. PATENTS

The Consultant shall hold and save the State and its agents harmless from any and all claims for infringement by reason of the use of any patented design, device, material process, trademark, or copyright.

15. NON-DISCRIMINATION ASSURANCES

1050.20 Appendix A:

During the performance of work covered by this Agreement, the Consultant for themselves, their assignees and successors in interest agree as follows:

1. **Compliance With Regulations.** The Consultant shall comply with all regulations of the United States Department of Transportation relative to Civil Rights, with specific reference to Title 49 CFR Part 21, Title VI of the Civil Rights Act of 1964 as amended, and Title 23 CFR Part 230 as stated in the ITD EEO Special Provisions and Title 49 CFR Part 26 as stated in the appropriate ITD DBE Special Provisions.
<http://apps.itd.idaho.gov/apps/ocr/index.aspx>
2. **Nondiscrimination.** The Consultant, with regard to the work performed by them during the term of this Agreement, shall not in any way discriminate against any employee or applicant for employment; subcontractor or solicitations for subcontract including procurement of materials and equipment; or any other individual or firm providing or proposing services based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.

3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment.** In all solicitations, either by bidding or negotiation, made by the Consultant for work or services performed under subcontract, including procurement of materials and equipment, each potential subcontractor or supplier shall be made aware by the Consultant of the obligations of this Agreement and to the Civil Rights requirements based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.
4. **Information and Reports.** The Consultant shall provide all information and reports required by regulations and/or directives and sources of information, and their facilities as may be determined by the State or the appropriate Federal Agency. The Consultant will be required to retain all records for a period of three (3) years after the final payment is made under the Agreement.
5. **Sanctions for Noncompliance.** In the event the Consultant or a Subconsultant is in noncompliance with the EEO Special Provisions, the State shall impose such sanctions as it or the appropriate Federal Agency may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the Consultant until they have achieved compliance;
 - Suspension of the agreement, in whole or in part, until the Consultant or Subconsultant is found to be in compliance, with no progress payment being made during this time and no time extension made;
 - Cancellation, termination or suspension of the Agreement, in whole or in part;
 - Assess against the Consultant's final payment on this Agreement or any progress payments on current or future Idaho Federal-aid Projects an administrative remedy by reducing the final payment or future progress payments in an amount equal to 10% of this agreement or \$7,700, whichever is less.
6. **Incorporation of Provisions.** The Consultant will include the provisions of paragraphs 1. through 5 above in every subcontract of \$10,000 or more, to include procurement of materials and leases of equipment unless exempt by the Acts, the Regulations, and directives pursuant thereto. The Consultant will take such action with respect to any subcontract or procurement as the State or the appropriate Federal Agency may direct as a means of enforcing such provisions, including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the State to enter into any litigation to protect the interest of the State. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

1050.20 Appendix E

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with all non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U .S.C. 1681 et seq).

16. INSPECTION OF COST RECORDS

The Consultant shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred on the project. They shall make such data available for inspection, and audit, by duly authorized personnel, at reasonable times during the life of this Agreement, and for a period of three (3) years subsequent to date of final payment under this Agreement, unless an audit has been announced or is underway; in that instance, records must be maintained until the audit is completed and any findings have been resolved. Failure to provide access to records may affect payment and may constitute a breach of contract.

17. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

By signing this document the Consultant certifies to the best of his knowledge and belief that except as noted on an attached Exception, the company or its subcontractors, material suppliers, vendors or other lower tier participants on this project:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
- b. have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records making false statements, or receiving stolen property;
- c. are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- d. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NOTE: Exceptions will not necessarily result in denial of award, but will be considered in determining Consultant responsibility. For any exception noted, indicate to whom it applies, initiating agency and dates of action. Providing false information may result in criminal prosecution or administrative sanctions.

18. CERTIFICATION CONCERNING LOBBYING ACTIVITIES

By signing this document, the Consultant certifies to the best of their knowledge and belief that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

The Consultant also agrees that he or she shall require that the language of this certification shall be included in all lower tier subcontracts, which exceed \$100,000, and that all such sub-recipients shall certify and disclose accordingly.

19. EMPLOYEE ELIGIBILITY

The Consultant warrants and takes the steps to verify that it does not knowingly hire or engage persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of person not authorized to work in the United States constitutes a material breach and shall be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

SCOPE OF SERVICES FOR

CONSTRUCTION ENGINEERING, INSPECTION & SAMPLING (CEI&S) SERVICES

PROJECT NAME: River Street, Walnut to Galena, Hailey

PROJECT NO: A018(807)

KEY NO: 18807

This scope of work is to provide Construction Engineering, Inspection & Sampling (CEI&S) Services to include contract administration, inspection, materials sampling, and project office documentation under the general direction of the assigned Local Highway Technical Assistance Council (LHTAC) Resident Engineer, for construction of the River Street project located in Hailey, Idaho. Civil Science (CONSULTANT) intends to provide the LHTAC and the City of Hailey (Local Sponsor) with experienced management, construction administration, and inspection/sampling personnel. Through this contract, CONSULTANT will inspect and document to ITD standards, the activities associated with the project to the level necessary to administer the contract.

The following tasks represent the individual services that are to be provided by CONSULTANT under this agreement:

PRIMARY TASKS:

1. Construction Administration – CONSULTANT will provide the qualified personnel necessary to administer the Plans, Special Provisions, and Specifications of the project to ensure the project is accepted by the City of Hailey, the LHTAC, the ITD and the Federal Highway Administration (FHWA). The following sub-tasks represent a partial list of those activities necessary to administer the contract.
 - 1.1 Submittal Log & Minimum Testing Requirements (MTR's) – CONSULTANT will develop a list of required submittals for the project prior to start of construction and will also track and maintain a log of shop drawings and submittals and encourage reviewers to complete their review in a timely manner. Deficiencies will be promptly reported. CONSULTANT will also develop the MTR list for the project prior to start of construction. This information will be used to track the materials testing required on the project and coordination of the testing lab responsible for processing samples and reporting results.
 - 1.2 Pre-Construction Conference – CONSULTANT will facilitate the Pre-Construction Conference including forms and exhibits provided by or coordinated with the LHTAC.

Performance Assumptions:

 - i. Coordination of the meeting with the City of Hailey, the LHTAC, the Contractor, and Utilities.
 - ii. Prepare and distribute meeting minutes.
 - 1.3 Labor Compliance – The Contractor's and Sub-contractor's certified payroll wage rates will be verified, documented, and tracked for format, classification, pay scale, timely submissions, and concurrence with field reviews.

Performance Assumptions:

 - i. Maintain filing system for payrolls and labor interviews and notify contractors on incorrect classification, pay scales, etc.
 - ii. Maintain records in compliance with Title VI requirements.

- 1.4 Civil Rights Compliance – CONSULTANT and the contractor personnel will be monitored for civil rights compliance. The LHTAC Resident Engineer will be notified of instances of non-compliance.
- 1.5 Filing & Records Verification – All project files will be posted to ProjectWise and maintained on a weekly basis and will be readily available to the LHTAC Resident Engineer. Periodic checks of the files will occur during the project to ensure that all records are being accurately kept and the filing system is up to date.
- Performance Assumptions:
- i. Maintain project filing system electronically using ProjectWise and activate the project in AASHTOWare.
 - ii. Address periodic review comments.
 - iii. Post test results to MSR Spreadsheet.
- 1.6 Progress Estimate Preparation – For each scheduled progress estimate, documentation will be prepared for and presented to the LHTAC Resident Engineer that contains the quantities and justification for each bid item payment with a summary sheet showing the amounts to be paid.
- Performance Assumptions:
- i. Prepare monthly pay estimate packages.
 - ii. Prepare monthly Contractor budget projections to be submitted to the Engineer.
 - iii. ITD 2242 Time Accounting will be provided monthly with pay estimate development.
- 1.7 Materials Certifications – Certifications, as required by bid item, will be requested for all materials incorporated into the project. No materials will be accepted for payment until the certifications are received and reviewed for acceptance.
- Performance Assumptions:
- i. Contractor Source Approval Requests, Staging Area Requests, and Waste Site Approval Requests will be reviewed and approved through coordination with the LHTAC Resident Engineer.
 - ii. Contractor Hot Mix Asphalt designs will be reviewed and approved in accordance with the current ITD 405 specification.
- 1.8 Contract Changes – Requests received from the contractor for time extensions, contract changes, and extra work will be reviewed and analyzed in coordination with the LHTAC Resident Engineer.
- 1.9 Pre-paving Meeting – CONSULTANT will facilitate a pre-paving meeting with the contractor.
- 1.10 Weekly Progress Meetings – One progress meeting will be held on-site every week.
- Performance Assumptions:
- i. Attend and facilitate weekly progress meetings. Prepare minutes for distribution and review.
- 1.11 Monthly Invoicing – Monthly invoices of CONSULTANT labor will be submitted to the LHTAC Resident Engineer for review and processing each month. Each invoice package will contain approved timesheets and specific task descriptions for all labor expended and appropriate backup for all direct costs. The Consultant will formally notify the Agreement Administrator upon reaching 75% of the expended contract amount. No payment will be made outside of the current

agreement amount. If a supplemental agreement is negotiated, work cannot be billed to that agreement until the supplemental PSA is executed.

1.12 Subcontracts – CONSULTANT will review and present subcontracts for approval by the LHTAC. Estimated 6 subcontracts.

1.13 Change Orders – CONSULTANT will prepare and analyze Change Orders for review and processing by the LHTAC Resident Engineer and Local Sponsor.

Performance Assumptions:

- i. CONSULTANT will consult with the LHTAC Resident Engineer and in coordination with other assigned LHTAC and ITD personnel, as required by the ITD Contract Administration Manual, and prepare the Draft ITD-2317 and necessary backup documents for the RE's review.
- ii. CONSULTANT will provide design services and assist the LHTAC and the City of Hailey to adjust the Bullion/River intersection north side pedestrian crossing. A draft ITD 2317 with associated backup documents reflecting the pedestrian adjustments will be provided for review.
- iii. For pending claims concerning extra work or work beyond the original scope, CONSULTANT will maintain accurate force account records showing actual cost of such work.
- iv. CONSULTANT has two weeks from the date that the last required information was received from the Contactor to complete the required Change Order documents and submit them to the Resident Engineer for further processing.

1.14 Contract Submittal Review – Contract submittals will be reviewed, as necessary. It is understood that some interpretations and clarifications will be directed to the LHTAC Resident Engineer.

Performance Assumptions:

- i. Traffic Control Plans – Traffic Control Plans will be reviewed for compliance with MUTCD and ITD specifications.
- ii. CPM Review – The contractor's CPM will be reviewed to ensure that activity dates are correctly recorded for accuracy.
- iii. Interpretations and Clarifications – It is expected that CONSULTANT will perform routine interpretations and clarifications on the project. Sensitive decisions and interpretations or those that effect Erosion and Environmental permitting will be reviewed by the LHTAC Resident Engineer prior to final disposition.

1.15 Public Relations - CONSULTANT will respond to and coordinate all public inquiries and/or concerns with the Contractor and the LHTAC Resident Engineer for appropriate action. Records of contacts and responses will be maintained.

1.16 511 Reporting – CONSULTANT will complete and submit the ITD – 0511 form before the start of construction. CONSULTANT will update the form monthly and following any major changes to project traffic control or limitation due to construction activities.

2. Survey Control – CONSULTANT will spot check and verify the contractor surveys for accuracy and compliance with the plans and specifications. This work will be conducted by the CONSULTANTS inspection staff.

3. Project Inspection – Inspection will be performed by CONSULTANT with qualified and certified inspection staff. A spread sheet with qualifications and certifications will be prepared and maintained to ensure full compliance with ITD, WAQTC, and IQP requirements.
 - 3.1 Inspector Diaries (DWRs) – Daily work reports (DWRs) will be prepared in AASHTOWare to record the contractor’s hours on the site, weather conditions, data relative to questions of change orders, filed orders, or changed conditions, site visitors, daily activities, labor compliance, civil rights compliance, decisions, observations in general, and specific observations in more detail as the case of observing test procedures. Project files will be maintained and copies will be uploaded to ProjectWise on a weekly basis. Certificates of inspections, tests, and approvals required by the Contract Documents will be received and reviewed.
 - 3.2 Identify and Recommend Corrections – Any omissions, substitutions, defects and deficiencies in the work of the contractor will be identified and documented with recommendations reported to the engineer.
 - 3.3 Pay Quantity Collection – Pay quantities and quantity measurements will be checked for accuracy and prepared for processing for payment to the contractor.
 - 3.4 Environmental & Erosion Control Monitoring –
 - i. For PPP projects – The CONSULTANT will provide a certified inspector, who has at a minimum the SEEP qualifications, who will ensure compliance with all permits and storm water plans.
 - ii. Weekly monitoring reports will be prepared and filed in the project office. Formal notification if personnel are changed or expiration of the needed certifications occurs will be required.

Performance Assumptions:

 - i. Consultant will collect PPP inspection reports from the contractor in the field for each inspection performed.
 - 3.5 Asphalt and Fuel Price Adjustment Calculations – Asphalt and Fuel Price adjustment will be calculated monthly. Record of each month’s calculation must be included in the project files.
4. Materials Sampling & Testing – CONSULTANT will provide materials sampling & testing services as required by ITD specifications and the LHTAC Resident Engineer. The following items represent the major sub-tasks required for administering this portion of the agreement.
 - 4.1 Quality Assurance and Verification Sampling & Testing – Sampling & Testing will be performed according to ITD Quality Assurance requirements and the LHTAC Resident Engineer (including verification sampling). Sampling of component materials and completed work items will be performed to verify that the materials and workmanship incorporated in the project are in substantial conformity with the plans, specifications and contract special provisions. CONSULTANT will meet the minimum sampling frequencies per the MTR’s as presented by the LHTAC Resident Engineer and as required due to project phasing, or other factors which could affect minimum testing frequencies. CONSULTANT will provide daily monitoring of the Contractor’s Quality Control activities at the project site.
 - 4.2 Prepare and Transmit Test Results – The Contractor’s Quality Control Plan will be monitored pursuant to QC/QA Special Provisions. All sampling data generated by CONSULTANT will be

documented and submitted to the Engineer for inclusion in the Materials MAP and QC/QA statistical analysis for penalty/bonus calculations.

- 4.3 Schedule for Sampling – LHTAC will be informed of the project sampling and testing schedule and all documentation reports of sampling and testing will be completed and submitted the same week the work is done or as otherwise directed.
 - 4.4 Acceptability of “or-equal” Products – CONSULTANT will evaluate and determine the acceptability of substitute, or “or-equal” materials and equipment proposed by the contractor. Recommendations will be made to the LHTAC Resident Engineer for change orders before allowing any substitutes.
5. Record Drawings & Project Close-Out – At the completion of the project, CONSULTANT will review and verify Record Drawings submitted by the Contractor. At project close-out, all records will be finalized and quantity calculations verified. Notify the Engineer when all records are final and available in ProjectWise within 30 days of project substantial completion.

Performance Assumptions:

- 5.1 Verify that all necessary documents have been received for submission of the contractor’s affidavit of payment.
 - 5.2 Receive bonds, certificates, or other evidence of insurance not previously submitted and required by the Contract Documents, including certificates of inspection, tests and approvals, shop drawings, samples, and the annotated record documents which are to be assembled by the Contractor in accordance with the Contract Documents to obtain final payment.
 - 5.3 Promptly conduct an inspection after notice from the contractor that the entire work is ready for its intended use, in the company of the City of Hailey , LHTAC Resident Engineer and the contractor, to determine if the work is Substantially Complete. If there are no objections from the LHTAC Resident Engineer or the City of Hailey, CONSULTANT will deliver a certificate of substantial completion to the LHTAC Resident Engineer and the contractor.
 - 5.4 Participate in a final inspection, to include representatives from the City of Hailey and LHTAC, to determine if the completed work by the contractor is acceptable so that CONSULTANT and the LHTAC may recommend in writing final payment to the contractor. CONSULTANT will also provide notice that the work is acceptable to the best of their knowledge, information and belief based on the extent of the services provided under this agreement.
 - 5.5 CONSULTANT to provide before and after pictures of the project.
6. Key Understandings - It is anticipated that each CONSULTANT personnel assigned to the project will be furnished with a vehicle, digital camera and cellular phone by CONSULTANT and all work will be under the supervision of the LHTAC Resident Engineer or their assigned representative.
7. Project Schedule - CONSULTANT proposes to implement its services within the following schedule: The scope of work for this project will run in accordance with the contractor’s construction schedule (75 working days - starting no earlier than May 6th , 2024 and no later than July 8, 2024). It is anticipated that CONSULTANT will be engaged in CE&I Services beginning in March 2024 through December 2024.
8. Professional Service Fee - CONSULTANT will invoice the LHTAC Resident Engineer for professional services described in this Scope of Work. CONSULTANT will invoice the LHTAC Resident Engineer for professional labor and reimbursable expenses based on the Cost Estimate and will bill only for the efforts actually expensed to complete the project in accordance with the provisions of the ITD Task Order for this work.

The fee estimate, level-of-effort projections, and schedule assumptions represent CONSULTANTS professional judgment. They are presented to allow a review of our approach. As we initiate activities, it may become apparent some modifications to this proposal are necessary due to changes in the contractor's schedule. CONSULTANT will advise the LHTAC Resident Engineer and Local Sponsor of such issues and any fee and/or schedule impact prior to implementing revised activities.

CONSULTANT NAME: Civil Science
 PROJECT NAME: River St., Walnut to Galena, Hailey
 Key No. 18807

A. SUMMARY ESTIMATED LABOR-DAY COSTS

Position	Name	Man-Days	Man-Hours	Hrly Rate	3.0168 Loaded	Raw Labor	Cost	
Project Manager	J. Southwick	52.25	= 418.00	@ \$75.00	\$226.26	= \$	94,577.76	
Lead Inspector	T. Mink	109.25	= 874.00	@ \$45.00	\$135.76	= \$	118,652.10	
Inspector	A. Zahm	10.88	= 87.00	@ \$46.00	\$138.77	= \$	12,073.37	
Clerical	B. Elam	16.88	= 135.00	@ \$33.00	\$99.56	= \$	13,440.00	
TOTAL LOADED LABOR COST							= \$	238,743.23
Overtime	T. Mink	18.75	= 150	@ \$22.50		= \$	3,375.00	
TOTAL LOADED LABOR COST WITH OT							= \$	242,118.23

B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD

175.51% Approved Rate

C. NET FEE

9.50% Negotiated Fee

D. FCCM

Approved FCCM Rate

E. OUT-OF-POCKET EXPENSE SUMMARY

	Est Amount	Unit Cost	Expense
* MILEAGE (miles)			
Office to Hailey + 3 Miles On-site	141	miles	
Project Manager (1 x per wk) + Pre+Final	20	trips	2,820 mi @ \$ 0.670 = \$ 1,889.40
Lead Inspector (5 x per wk)+10 post insp	90	trips	12,690 mi @ \$ 0.670 = \$ 8,502.30
Inspector (1 x week)	5	trips	705 mi @ \$ 0.670 = \$ 472.35
LODGING AND MEALS (\$107/59)			
Project Manager		0 days @ \$ 44.25 = \$ -	
Lead Inspector	0 weeks @ 4.5*\$59 + 4*\$107+tax	1 weeks @ \$ 757.70 = \$	757.70
Inspector	0 weeks @ 2*.75*\$59 + \$107+tax	0 weeks @ \$ 757.70 = \$	-
TOTAL ESTIMATED EXPENSE			= \$ 11,621.75

F. SUBCONSULTANTS

2 Atlas

= \$ 56,118.91

TOTAL = \$ 309,858.90

Civil Science					ATLAS						
J. Southwick	T. Mink	A. Zahn	B. Elam		Justin Bledsoe	Colton Bedke	Justin Myers	Stephen Carlson	Tyra Hall		
Project Manager	Lead Inspector	Inspector	Clerical	Total	Sr. Project Manager	Project Manager	Technician	Technician	Admin	Total	
Construction Engineering, Inspection & Sampling (CE & I) Services											
Projects Tasks											
I. Construction Administration											
1.1 Submittal Log & Minimum Testing Reqmts	4.00	10.00		14.00						0.00	8 hrs MTR + 2hr review, sub log with review - 1 hr mo PM and LI total
1.2 Pre-construction Conference	10.00	7.00		17.00						0.00	4hr mtg incl.field review, 3hr PM trav., 7 hr LI Meeting/tr., 2 hr agenda, 1 hr mi
1.3 Labor Compliance	4.00	4.00		15.00						0.00	PM/LI 1hr/mo, CL 1hrs/wk
1.4 Civil Rights Compliance	8.00	8.00		15.00						0.00	PM/LI 2 hr/mo each, CL 1 hr week
1.5 Filing and Records Verification	12.00	30.00		38.00						0.00	PM 3hrs/mo, CL 0.5hr/day, LI 2hr/wk
1.6 Progress Estimate Preparation	24.00	48.00	12.00	12.00	96.00					0.00	4 estimates + 2 misc. (6), PM 4hr/est, LI 8hr/est, I 2hr/est, CL 2hr/est, 16 hrs ea
1.7 Materials Certifications	45.00				45.00					0.00	PM 3 hr/wk
1.8 Contract Changes	12.00				12.00					0.00	3 hr/mo
1.9 Pre-paving Meeting	5.00	1.00			6.00		4.00			4.00	1 meeting - 1 hr agenda, 1 hr mtg, 3 hr travel
1.10 Weekly Progress Meetings	105.00	15.00			120.00					0.00	Weekly Progress Meetings (15) - PM - 3 hrs tr., 3 hr meeting/insp., 1 hr prep/mins
1.11 Monthly Invoicing	10.00			20.00	30.00		4.00		10.00	14.00	CS - 10 invoices - PM/CL 3hr/inv total; Atlas 5 invoices - 2 hr/inv,
1.12 Subcontracts	3.00			9.00	12.00					0.00	6 subcontracts - 2 hours ea
1.13 Change Orders	50.00	8.00			58.00					0.00	5 CO, PM 6hrs/CO, LI 2hrs/CO, Plus 20 hours intersection design time
1.14 Contract Submittal Review	28.00	8.00			36.00					0.00	9 hrs mo. total
1.15 Public Relations	4.00	4.00			8.00					0.00	PM 1 hr/mo., LI 1 hr/mo
1.16 511 Reporting	2.00				2.00					0.00	1/2 mo
Subtotal	326.00	143.00	12.00	109.00	590.00	0.00	4.00	4.00	0.00	10.00	18.00
	\$ 73,761.60	\$ 19,413.33	\$ 1,665.29	\$ 10,851.55	\$ 105,691.78						
II. Survey Control - Spot Check Verification	1.00	7.00			8.00					0.00	2 hr/ mo.
Subtotal	1.00	7.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00
	\$ 226.26	\$ 950.30	\$ -	\$ -	\$ 1,176.57						
III. Project Inspection											
3.1 Inspection and Diaries	30.00	675.00	60.00		765.00					0.00	PM 2hr/wk , LI 9 hours for 75 WD, I 20 hrs
3.2 Identify and Recommend Corrections	8.00				8.00					0.00	2 hr/mo. PM
3.3 Pay Quantity Collection	6.00	6.00			12.00					0.00	6 Estimates, 2 hr ea
3.4 Environmental & Erosion Control Monitoring	4.00	15.00			19.00					0.00	PPP - 1 hr/wk with review
3.5 Asphalt and Fuel Price Adjustment Calculations	4.00	4.00			8.00					0.00	1 hr/mo. PM/LI
Subtotal	52.00	700.00	60.00	0.00	812.00	0.00	0.00	0.00	0.00	0.00	0.00
	\$ 11,765.65	\$ 95,030.29	\$ 8,326.46	\$ -	\$ 115,122.40						
IV. Materials Sampling & Testing											
4.1 Quality Assurance & Verification Sampling & Testing	8.00				8.00	8.00		195.00		203.00	LI - 44 TRIPS, CT review - CS PM 2 hrs mo review
4.2 Prepare & Transmit Test Results	7.00				7.00			5.00	20.00	25.00	PM 1/2 hr/wk - Test Strip Delivery
4.3 Schedule for Sampling		7.00			7.00	7.00				7.00	LI 1/2 hr/wk, Atlas PM 1/2hr/wk coordination
4.4 Acceptability of "or-equal" Products	4.00				4.00					0.00	PM 1hr/mo.
Subtotal	19.00	7.00	0.00	0.00	26.00	0.00	15.00	0.00	200.00	20.00	235.00
V. Record Drawings & Project Close-Out											
5.1 Verify Documents and Project Closeout	10.00	15.00	15.00	20.00	60.00					0.00	
5.2 Receive Bonds, certifications, etc.				6.00	6.00					0.00	
5.3 Participate in Substantial Completion Review	5.00	2.00			7.00					0.00	
5.4 Participate in Final Inspection	5.00				5.00					0.00	PM Only
Subtotal	20.00	17.00	15.00	26.00	78.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	418.00	874.00	87.00	135.00	1514.00	0.00	19.00	4.00	200.00	30.00	253.00

CONSULTANT NAME: ATLAS
 PROJECT NAME: River St., Walnut to Galena, Hailey
 Key No. 18807

A. SUMMARY ESTIMATED LABOR-DAY COSTS

Position	Name	Man-Days	Man-Hours	Hrly Rate	2.4433 Loaded	Loaded Labor	Cost
Sr. Project Manager	Justin Bledsoe	0.00	= 0.00	@ \$78.00	\$190.57	= \$	-
Project Manager	Colton Bedke	2.38	= 19.00	@ \$60.00	\$146.60	= \$	2,785.33
Senior Technician	Justin Myers	0.50	= 4.00	@ \$38.00	\$92.84	= \$	371.38
Technician	Stephen Carlson	25.00	= 200.00	@ \$38.00	\$92.84	= \$	18,568.84
Admin	Tyra Hall	3.75	= 30.00	@ \$33.00	\$80.63	= \$	2,418.84
TOTAL LOADED LABOR COST							= \$ 24,144.37
Overtime	Justin Myers	0.00	=	@ \$ 19.00		= \$	-
Overtime	Stephen Carlson	0.00	=	@ \$ 19.00		= \$	-
TOTAL LOADED LABOR COST W/ OT							= \$ 24,144.37

B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD

119.88% Approved Rate

C. NET FEE

11.00% Negotiated Fee

D. FCCM

0.26% Approved FCCM Rate

E. OUT-OF-POCKET EXPENSE SUMMARY

MILEAGE (miles)	TF to Hailey RT	142 miles	Est Amount	Unit Cost	Estimated Expense
Project to Boise HQ	300 miles				
Senior Tech	2 trips	284 mi	@ \$ 0.670	= \$	190.28
Technician	44 trips	6,248 mi	@ \$ 0.670	= \$	4,186.16
Technician Local	8 trips	80 mi	@ \$ 0.670	= \$	53.60
Run Samples to Boise	1 trips	300 mi	@ \$ 0.670	= \$	201.00

TESTING

Item	Description	Quantity	Unit	Rate	Cost
Soil & Agg Testing					
92684	5-Point Proctor T-99 Standard (ITD-898)	5.00	EA	@ \$ 331.26	\$1,656.30
92685	5-Point Proctor T-180 Modified (ITD-898)		EA	@ \$ 377.64	\$0.00
92694	1-Point Proctor (ITD-850)				
92693	1 Point Method	26.00	EA	@ \$ 169.21	\$4,399.46
92630	Moisture Content	26.00	EA	@ \$ 70.26	\$1,826.76
92821	Sieve (Screening)	26.00	EA	@ \$ 144.31	\$3,752.06
92695	T-74 Agg Density (ITD-850)				
92630	Moisture Content	31.00	EA	@ \$ 70.26	\$2,178.06
92821	Sieve (Screening)	31.00	EA	@ \$ 144.31	\$4,473.61
94500	Gradation/SE - GSB (ITD-857/ITD-901)				
92630	Moisture Content	1.00	EA	@ \$ 70.26	\$70.26
92756	Sand Equivalent	1.00	EA	@ \$ 150.57	\$150.57
92792	Sieve-Coarse	1.00	EA	@ \$ 213.32	\$213.32
92819	Sieve-Fine	1.00	EA	@ \$ 144.31	\$144.31
94510	Gradation/SE/FF - 3/4" Agg (ITD-857/ITD-901)				
92630	Moisture Content	5.00	EA	@ \$ 70.26	\$351.30
92756	Sand Equivalent	5.00	EA	@ \$ 150.57	\$752.85
92792	Sieve-Coarse	5.00	EA	@ \$ 213.32	\$1,066.60
92819	Sieve-Fine	5.00	EA	@ \$ 144.31	\$721.55
92396	Fracture Face	5.00	EA	@ \$ 150.57	\$752.85
Concrete Testing					
92243	Concrete Cylinders - 1 Ea (ITD-845)	20.00	EA	@ \$ 47.68	\$953.60
92270	Cube Specimens - 1 Ea (ITD-845)		EA	@ \$ 53.15	\$0.00
92820	Concrete Fine Agg (ITD-901)	1.00	EA	@ \$ 213.32	\$213.32
92793	Concrete Coarse Agg (ITD-901)	1.00	EA	@ \$ 144.31	\$144.31
92299	Concrete Surface Resistivity (ITD-845)		EA	@ \$ 82.64	\$0.00
Hot Mix Asphalt Testing					
94525	Cold Feeds (ITD-1046)				
92396	Fracture Face		EA	@ \$ 150.57	\$0.00
92369	Flat & Elongated		EA	@ \$ 150.57	\$0.00
92756	Sand Equivalent		EA	@ \$ 150.57	\$0.00
92792	Sieve-Coarse		EA	@ \$ 213.32	\$0.00
92819	Sieve-Fine		EA	@ \$ 144.31	\$0.00
94560	AntiStrip (ITD-859)	2.00	EA	@ \$ 139.86	\$279.72
94550	NCAT Correction Factor (ITD-917)	1.00	EA	@ \$ 559.43	\$559.43
92018	HMA Core: Unit W/Avg Density, Dia., Hght (ITD-892)	5.00	EA	@ \$ 123.27	\$616.35
94590	Production Tests for Loose Mix Asphalt (ITD-777)				
94540	HMA Moisture	2.00	EA	@ \$ 70.26	\$140.52
92009	Asphalt Content	2.00	EA	@ \$ 220.85	\$441.70
92594	Mechanical Analysis (Sieve)	2.00	EA	@ \$ 213.32	\$426.64
94530	Density - Gyro Puck		EA	@ \$ 220.85	\$0.00
92746	Spec Grav Bulk - Compacted HMA (Gmb)	5.00	EA	@ \$ 123.27	\$616.35
92747	Spec Grav Max - Rice (Gmm)	2.00	EA	@ \$ 220.85	\$441.70
94580	Rapid Dry of HMA Core (CoreDry)		EA	@ \$ 220.85	\$0.00
94570	Sealing of HMA Core for >2% Absorption (CoreLok)		EA	@ \$ 197.41	\$0.00
TOTAL ESTIMATED EXPENSE					= \$31,974.54

LODGING AND MEALS (\$107+15% Tax = \$108.15/\$59)
 Tester days @ = \$ -

TOTAL ESTIMATED EXPENSE = \$ 31,974.54

TOTAL = \$56,118.91

CONSULTANT NAME: ATLAS

PROJECT NAME: River St., Walnut to Galena, Hailey

Key No. 18807

A. SUMMARY ESTIMATED LABOR-DAY COSTS

Position	Name	Man-Days	Man-Hours	Hrly Rate	Hrly Rate	Cost
Sr. Project Manager	Justin Bledsoe	1.25	= 10.00	@ \$78.00	\$190.57	= \$ 1,905.75
Project Manager	Colton Bedke	3.38	= 27.00	@ \$60.00	\$146.60	= \$ 3,958.09
Senior Technician	Justin Myers	0.00	= 0.00	@ \$38.00	\$92.84	= \$ -
Technician	Stephen Carlson	23.50	= 188.00	@ \$38.00	\$92.84	= \$ 17,454.71
Admin	Tyra Hall	2.25	= 18.00	@ \$33.00	\$80.63	= \$ 1,451.30
TOTAL LOADED LABOR COST						= \$ 24,769.85
Overtime	Justin Myers	0.00	=	@ \$ 19.00		= \$ -
Overtime	Stephen Carlson	0.00	=	@ \$ 19.00		= \$ -
TOTAL LOADED LABOR COST W/ OT						= \$ 24,769.85

2.4433

Loaded

Loaded Labor

B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD

119.88% Approved Rate

C. NET FEE

11.00% Negotiated Fee

D. FCCM

0.26% Approved FCCM Rate

E. OUT-OF-POCKET EXPENSE SUMMARY

MILEAGE (miles)	TF to Hailey RT	Project to Boise HQ	Est Amount	Unit Cost	Estimated Expense
	142 miles	300 miles			
PM Atlas	2 trips		284 mi @ \$ 0.670		= \$ 190.28
Technician	43 trips		6,106 mi @ \$ 0.670		= \$ 4,091.02
Technician Local	8 trips		80 mi @ \$ 0.670		= \$ 53.60
Run Samples to Boise	2 trips		600 mi @ \$ 0.670		= \$ 402.00

TESTING

Item	Quantity	Unit	Unit Cost	Estimated Expense
Soil & Agg Testing				
92684	5-Point Proctor T-99 Standard (ITD-898)	5.00 EA	@ \$ 331.26	= \$1,656.30
92685	5-Point Proctor T-180 Modified (ITD-898)	EA	@ \$ 377.64	= \$0.00
92694	1-Point Proctor (ITD-850)			
92693	1 Point Method	26.00 EA	@ \$ 169.21	= \$4,399.46
92630	Moisture Content	26.00 EA	@ \$ 70.26	= \$1,826.76
92821	Sieve (Screening)	26.00 EA	@ \$ 144.31	= \$3,752.06
92695	T-74 Agg Density (ITD-850)			
92630	Moisture Content	31.00 EA	@ \$ 70.26	= \$2,178.06
92821	Sieve (Screening)	31.00 EA	@ \$ 144.31	= \$4,473.61
94500	Gradation/SE - GSB (ITD-857/ITD-901)			
92630	Moisture Content	1.00 EA	@ \$ 70.26	= \$70.26
92756	Sand Equivalent	1.00 EA	@ \$ 150.57	= \$150.57
92792	Sieve-Coarse	1.00 EA	@ \$ 213.32	= \$213.32
92819	Sieve-Fine	1.00 EA	@ \$ 144.31	= \$144.31
94510	Gradation/SE/FF - 3/4" Agg (ITD-857/ITD-901)			
92630	Moisture Content	4.00 EA	@ \$ 70.26	= \$281.04
92756	Sand Equivalent	4.00 EA	@ \$ 150.57	= \$602.28
92792	Sieve-Coarse	4.00 EA	@ \$ 213.32	= \$853.28
92819	Sieve-Fine	4.00 EA	@ \$ 144.31	= \$577.24
92396	Fracture Face	4.00 EA	@ \$ 150.57	= \$602.28
Concrete Testing				
92243	Concrete Cylinders - 1 Ea (ITD-845)	20.00 EA	@ \$ 47.68	= \$953.60
92270	Cube Specimens - 1 Ea (ITD-845)	EA	@ \$ 53.15	= \$0.00
92820	Concrete Fine Agg (ITD-901)	1.00 EA	@ \$ 213.32	= \$213.32
92793	Concrete Coarse Agg (ITD-901)	1.00 EA	@ \$ 144.31	= \$144.31
92299	Concrete Surface Resistivity (ITD-845)	EA	@ \$ 82.64	= \$0.00
Hot Mix Asphalt Testing				
94525	Cold Feeds (ITD-1046)			
92396	Fracture Face	EA	@ \$ 150.57	= \$0.00
92369	Flat & Elongated	EA	@ \$ 150.57	= \$0.00
92756	Sand Equivalent	EA	@ \$ 150.57	= \$0.00
92792	Sieve-Coarse	EA	@ \$ 213.32	= \$0.00
92819	Sieve-Fine	EA	@ \$ 144.31	= \$0.00
94560	AntiStrip (ITD-859)	2.00 EA	@ \$ 139.86	= \$279.72
94550	NCAT Correction Factor (ITD-917)	1.00 EA	@ \$ 559.43	= \$559.43
92018	HMA Core: Unit Wt/Avg Density, Dia., Hght (ITD-892)	5.00 EA	@ \$ 123.27	= \$616.35
94590	Production Tests for Loose Mix Asphalt (ITD-777)			
94540	HMA Moisture	2.00 EA	@ \$ 70.26	= \$140.52
92009	Asphalt Content	2.00 EA	@ \$ 220.85	= \$441.70
92594	Mechanical Analysis (Sieve)	2.00 EA	@ \$ 213.32	= \$426.64
94530	Density - Gyro Pluck	EA	@ \$ 220.85	= \$0.00
92746	Spec Grav Bulk - Compacted HMA (Gmb)	EA	@ \$ 123.27	= \$0.00
92747	Spec Grav Max - Rice (Gmm)	2.00 EA	@ \$ 220.85	= \$441.70
94580	Rapid Dry of HMA Core (CoreDry)	EA	@ \$ 220.85	= \$0.00
94570	Sealing of HMA Core for >2% Absorption (CoreLok)	EA	@ \$ 197.41	= \$0.00

TOTAL ESTIMATED EXPENSE = \$30,735.02

LODGING AND MEALS (\$107+15% Tax = \$108.15/\$59)

Tester days @ = \$ -

TOTAL ESTIMATED EXPENSE = \$ 30,735.02

TOTAL = \$55,504.87

2024 LHTAC Schedule of Fees-Construction Materials Testing

202 LHTAC Pricing
 Atlas Technical Consultants
 2791 S Victory View Way
 Boise, Idaho 83709

ATLAS		
SOIL & AGGREGATE TESTING		
Test Method Designation	Trade Name	Unit Price: \$
AASHTO T 99 Moisture-Density Relations of Soils Using a 5.5 lb Rammer and 12" Drop (5pt)	Standard Proctor	\$ 331.26
AASHTO T 180 Moisture-Density Relations of Soils Using a 10 lb Rammer and 18" Drop	Modified Proctor	\$ 377.64
Idaho IT-74 # 4 Sieve Screening (only on #4 Sieve not full sieve analysis for contractor provided IT-74 curve)	Sieve	\$ 144.31
AASHTO T 272 1-Point Method for Determining Maximum Dry Density and Opt Moisture	1-Point Method	\$ 169.21
AASHTO T 27 Sieve Analysis of Coarse Aggregates	Sieve	\$ 213.32
AASHTO T 11 Materials Finer than No. 200 Sieve in Mineral Aggregates by Washing	Fine Wash	\$ 144.31
AASHTO T 176 Plastic Fines in Graded Aggregates and Soils Using Sand Equivalent Test	Sand Equivalent	\$ 150.57
AASHTO T 255 Total Evaporable Moisture Content of Aggregate by Drying	Moisture Content	\$ 70.26
AASHTO T 265 Laboratory Determination of Moisture Content of Soils	Moisture Content	\$ 70.26
AASHTO T 176 Plastic Fines in Graded Aggregates and Soils Using Sand Equivalent Test, Alt. Method 2, Mechanical	Sand Equivalent	\$ 150.57
AASHTO T 335 Determining the Percentage of Fracture in Coarse Aggregate	Fractured Face	\$ 150.57

CONCRETE TESTING		
Test Method Designation	Trade Name	Unit Price: \$
AASHTO T22 Compressive Strength of Concrete Cylinders, per each	Strength, each cylinder	\$ 47.68
AASHTO T358 Surface Resistivity of Concrete to Resist Chloride Ion Penetration	Resistivity	\$ 82.64
AASHTO T106 Compressive Strength of Cube Specimens, per each	Cube Strength, each cube	\$ 53.15

PLANTMIX PAVEMENT TESTING		
Test Method Designation	Trade Name	Unit Price: \$
Idaho IT 99 Detection of Anti-Stripping Additive in Asphalt Binder	Antistrip	\$ 139.86
AASHTO T 335 Determining the Percentage of Fracture in Coarse Aggregate, Method 1	Fractured Face	\$ 150.57
Idaho FOP for ASTM D4791 Flat and Elongated Particles in Course Aggregate	Flat and Elongated	\$ 150.57
Idaho FOP for AASHTO T304 Uncompacted Void Content of Fine Aggregate		\$ 149.74
Ignition Oven Correction Factor IR-157-19, 1 set of 3	NCAT Correction Factor	\$ 559.43
AASHTO T 166 Bulk Specific Gravity of Compacted HMA, Method A or AASHTO T331	Gmb	\$ 123.27
AASHTO T 209 Maximum Specific Gravity of HMA Paving Mixtures, Bowl Method	Rice	\$ 220.85
AASHTO T 269 Percent Air Voids in Compacted Dense and Open Asphalt Mixtures	Air Void	\$ 92.69
AASHTO T 308 Asphalt Binder Content of HMA by Ignition Method	AC	\$ 220.85
AASHTO T 30 Mechanical Analysis of Extracted Aggregate	Seive	\$ 213.32
AASHTO T 329 Moisture Content of HMA by Oven	Asphalt Moisture	\$ 70.26
AASHTO T 312 Density of HMA by Means of the Superpave Gyrotory Compactor	Gyrotory Pucks	\$ 220.85
ASTM D7227 Rapid Drying of Compacted HMA Specimens Using Vacuum Drying	CoreDry	\$ 250.41
AASHTO T331 Bulk Specific Gravity and Density of compacted Asphalt Mixtures using Automatic Vacuum Sealing	CoreLok	\$ 197.41
Hourly Rental Rate for Nuke Gauge*		N/A

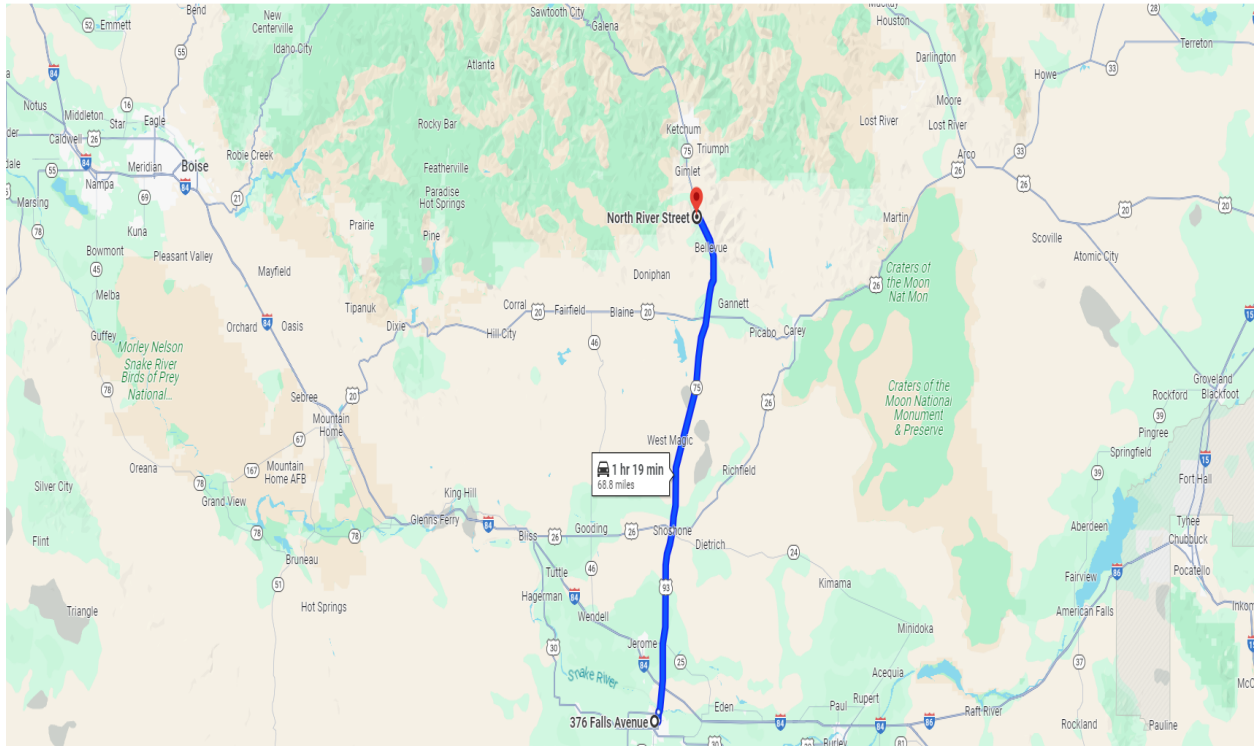
*If supported in an approved Overhead Rate letter

Test rates, as presented, include all costs associated with completing the test and providing final reports. Additional administrative time will not be provided. When invoicing for these tests, naming convention must match what is presented above. At a minimum, include the test method designation.

Twin Falls to the Project

Google Maps 376 Falls Ave, Twin Falls, ID 83301 to N River St, Hailey, ID 83333
KN18807 River Street, Walnut to Galena, Hailey

Drive 68.8 miles, 1 hr 19 min



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/11/2024 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH

SUBJECT:

Motion to authorize the Mayors signature on a letter of support for the Friends of the Hailey Public Library for a Spur grant for a library expansion feasibility study in the amount of \$50,000

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Hailey provides many grant support letters for area nonprofits. The Friends of the Hailey Public Library, in collaboration with the Hailey Public Library, are applying for a grant described in the attached letter.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Finance	___ Licensing	<u>X</u> Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to authorize the Mayors signature on a letter of support for the Friends of the Hailey Public Library for a Spur grant for a library expansion feasibility study in the amount of \$50,000

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

March 11, 2024

Spur Community Foundation
180 East Avenue
Ketchum, ID 83340

Re: Spur Community Foundation Impact Grant

Dear Grant Review Team:

I am pleased to submit this letter supporting the Friends of the Public Library and the Hailey Public Library's (HPL) application for the Spur Community Foundation \$50,000 Impact Grant to fund a feasibility study. The City of Hailey recognizes the vital role that our library plays in fostering education, promoting literacy, and enhancing the overall quality of life for our residents. A feasibility study is the crucial first step in ensuring success and sustainability for the development or expansion of our library facility.

Population forecasts project that the city of Hailey could grow as much as 34% by the start of the next decade and 67% by 2040. In anticipation of this unprecedented growth, the City just completed its Downtown Master Plan, a strategic approach for long-term planning, of which City Hall and the Library are significant components. Library usage and services have evolved considerably since the pandemic. Fortunately, the acquisition of the Town Center West (TCW) building in 2021 provided much-needed square footage for library and community programming. Exceeding all estimates, the library oversaw 373 TCW programs and welcomed over 8,000 attendees and participants in 2023. We expect this need to grow as our city grows, and determining what our community needs in the coming decades starts now.

The library feasibility study will provide valuable insights and recommendations to help guide decision-making throughout the project's development by thoroughly analyzing community needs, available resources, and potential challenges. It will help ensure that the final design, size, and implementation align with our residents' unique needs and preferences, maximizing the library's positive impact on our community.

Furthermore, the feasibility study findings will facilitate collaboration and partnerships between Hailey Public Library and other local organizations, businesses, and stakeholders. Together, we

can work towards creating a vibrant and inclusive space that serves as a hub for learning and community engagement.

We are excited about the possibilities of this feasibility study and look forward to supporting the Friends and the Hailey Public Library throughout every stage of this important endeavor.

Thank you very much for your consideration.

Sincerely,

Mayor Martha Burke

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/11/2024 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH

SUBJECT:

Motion to authorize the Mayors signature on a letter of support for ARCH in their application for a Spur grant in the amount of \$50,000 related to construction financing for the Ellsworth Inn.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Hailey provides many grant support letters for area nonprofits. ARCH Community Housing Trust is applying for a grant of \$50,000 from the Spur Foundation related to construction financing of workforce housing at the Ellsworth Inn. The grant, if awarded, will be matched by ARCH.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Finance	___ Licensing	<u>X</u> Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to authorize the Mayors signature on a letter of support for ARCH for a grant to the Spur Foundation in the amount of \$50,000.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

March 11, 2024

Spur Foundation
Via email:

RE: ARCH Community Housing Trust (ARCH) application for funding

Dear Spur Foundation:

I am writing to you in support of the grant request from ARCH. The City of Hailey has embraced community workforce housing as a high priority. The Ellsworth Inn is a good site for such housing. It is close to critical town amenities as well as schools, the bike path and other recreational activities.

Hailey has partnered with ARCH on a number of workforce housing initiatives. We have confidence in their ability to deliver housing for our critical workers. In the past two years, the average advertised rental price for a 3-bedroom unit increased from \$2463 per month to \$3,586 per month. Hailey is concerned that as our workforce is being priced out of the market, and that our ability to deliver critical services such as first responders, teachers and street operators will decline.

I urge you to support this application for funding.

Sincerely,

Mayor Martha Burke
City of Hailey

Return to Agenda

AGENDA ITEM SUMMARY

DATE: March 11, 2024 **DEPARTMENT:** Library **DEPT. HEAD SIGNATURE:** Lyn Drewien

SUBJECT

Motion to approve Resolution 2024-____, authorizing agreement with Cox Business in conjunction with the E-Rate reimbursement program offered through the Universal Service Administrative Company (USAC).

AUTHORITY: ID Code IAR _____ City Ordinance/Code _____

BACKGROUND:

Mandated by Congress in 1996 and implemented by the Federal Communications Commission (FCC) in 1997, the E-Rate Program provides discounted telecommunications, telecommunication services, internet access, and internal connections to eligible schools and libraries, funded by the Universal Service Fund. USAC is responsible for processing the applications for support, confirming eligibility, and reimbursing service providers and eligible schools and libraries for the discounted services. USAC also ensures that the applicants and service providers comply with the E-rate rules and procedures established by the Commission.

- 1) A school or library that wishes to participate in the E-rate Program submits a request for competitive bids for the specific E-rate supported services it seeks to the USAC. USAC posts those requests on its website for vendors to see. The bid request and competitive bidding process must comply with FCC rules and state and local procurement requirements.
- 2) After reviewing the bids received, the school or library selects its preferred vendor and submits an application to USAC for approval listing its desired purchases.
- 3) USAC issues funding commitments to eligible applicants. Once a vendor provides the selected services to the applicant, either the vendor or the applicant submits requests to USAC to reimburse the approved discounts.

E-rate is an annual program applicable to the library’s public computers only. Participation in this program ensures access to grant opportunities through the Idaho Commission for Libraries.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney XX Clerk / Finance Director ___ Engineer XX Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works XX Administrator

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2024-____, authorizing agreement between the Hailey Public Library and Cox Business Internet Commercial Service Level Agreement.

FOLLOW UP

CITY OF HAILEY
RESOLUTION NO. 2024-___

A RESOLUTION OF THE HAILEY CITY COUNCIL AUTHORIZING THE COX BUSINESS COMMERCIAL SERVICES
AGREEMENT WITH HAILEY PUBLIC LIBRARY

WHEREAS, the Schools & Libraries Program, also known as the e-rate Program makes information and telecommunications services more available for schools and libraries;

WHEREAS, Hailey Public Library has submitted a request for competitive bids for e-rate supported services, and;

WHEREAS, after reviewing all bids, Hailey Public Library has selected Cox Business for a five-year Commercial Services Agreement, beginning July 1, 2024 and expiring on June 30, 2029, and;

WHEREAS, this five-year contract will provide a minimum of 300 Mbps download and 30 Mbps upload including ten free access accounts for the month cost of \$295 for the term of the contract, and;

WHEREAS, Hailey Public Library will be reimbursed the annual percentage determined by THE percentage of free and reduced-price certified students in the school meal programs in Blaine County.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hailey, Idaho, approves the Commercial Services Agreement with Cox Business and Hailey Public Library:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the disposal of all declared surplus personal property as outlined.

Passed this ___ day of _____, 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



Commercial Services Agreement
1/31/2024

Cox Account Rep:	Matt Forman	Cox System Address
Phone Number:	(402) 934-1173	11505 W Dodge Rd Omaha, NE 68154
Fax Number:		

Customer Information		Authorized Customer Representative Information	
Legal Company Name:	Hailey Public Library	Full Name:	Josh Crotty
Street Address:	7 W Croy St	Billing Telephone:	(208) 788-2036
City/State/Zip:	Hailey, ID 83333	Fax:	
Billing Address:	617 N 3rd Ave	Contact Number:	(208) 788-2036
City/State/Zip:	Hailey, ID 83333	Email:	library.staff@haileypubliclibrary.org
Cox Account #:	132-27815002		

Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
CBI 300 - 300Mbps x 30Mbps includes Cox WiFi 10 Free Access Accounts and 25 Free PC Security Suites	1	1	\$278.00	60	\$278.00	\$0.00
Static IP Address	1	1	\$10.00	60	\$10.00	\$0.00
CBI Modem	1	1	\$7.00	60	\$7.00	\$0.00
Cox Business Email Additional or Basic	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:		\$295.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit http://www.coxbusiness.com/taxesandfees for more information			

This Commercial Services Agreement (the "Agreement") includes (i) this paragraph, the language above and Exhibit A (collectively, the "Service Terms"); (ii) the terms and conditions set forth at <http://www.coxbusiness.com/generalterms> (the "General Terms") and (iii) any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides set forth at <http://www.coxbusiness.com/e911> ("SG"), State and Federal regulations, the Cox Acceptable Use Policy (the "AUP"), and Cox's Internet Service Disclosures located at www.cox.com/internetdisclosures. Exhibit A is attached to and incorporated into this Agreement by this reference. Customer acknowledges receipt and acceptance of the Service Terms (including Exhibit A), the AUP, General Terms, and all other referenced terms and conditions by signing this Agreement. By signing this Agreement, Customer accepts that any and all disputes arising out of, relating to or concerning this Agreement and/or the Services shall be resolved through mandatory and binding arbitration unless Customer opts out pursuant to the Dispute Resolution Provision in the General Terms. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change from time to time. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. By signing this Agreement, Customer acknowledges that if (i) the transport Service(s) (e.g. Private Line Type Services, Ethernet Services) cross state boundaries or (ii) at least 10% of traffic on said transport Service(s) is Interstate in nature or designated for Internet traffic, then the entire transport Service(s) is considered Interstate. Customer has reviewed the interstate/intrastate designation of the transport Service(s) listed in the Service Description above and attests that all such designations are correct. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox's countersignature of this Agreement or (ii) Cox's installation of Service at Customer's location. Customer acknowledges that it has read and understands the 911 disclosures in Section 2 of the Service Terms. By signing this Agreement, you represent that you are the authorized Customer representative.

Customer Authorized Signature	CoxCom, LLC.; Cox Idaho Telcom, LLC Signature
Signature:	Signature:
Print:	Print:
Title Position:	Title Position:
Date:	Date:

EXHIBIT A

1. E911 Services FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE <http://www.coxbusiness.com/e911>

2. Service Start Date and Term The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth above in the Service Terms. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

3. Termination Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days written notice to Cox; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of months, including partial months, remaining in the Term. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.

4. Payment Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

5. Service and Installation Cox shall provide Customer with the Services identified above in the Service Terms and may also provide related facilities and equipment, the ownership

of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. If Cox Equipment is not returned to Cox after termination or disconnection of Services, Customer shall be liable for the Cox Equipment costs. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the Services shall be subject to the AUP at <http://www.coxbusiness.com/generalterms>, which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

6. General Terms The General Terms are hereby incorporated into this Agreement by reference. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

7. LIMITATION OF LIABILITY IN ADDITION TO ANY OTHER LIMITATIONS ON LIABILITY CONTAINED IN THE AGREEMENT, NEITHER COX NOR ANY COX RELATED PARTY SHALL BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, OR FOR ANY LOSS OF DATA OR STORED CONTENT, IDENTITY THEFT, OR FOR ANY PROBLEM WITH THE SERVICES OR EQUIPMENT OF ANY THIRD PARTY, NOR SHALL COX NOR ANY COX RELATED PARTY BE RESPONSIBLE FOR FAILURE OR ERRORS OF ANY COX SERVICE, COX EQUIPMENT, SIGNAL TRANSMISSION, LICENSED SOFTWARE, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. NEITHER COX NOR ANY COX RELATED PARTY WILL BE LIABLE FOR DAMAGE TO PROPERTY OR FOR PHYSICAL INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX OR ANY COX RELATED PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR PROVISION OF THE SERVICES.

8. WARRANTIES EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVIDED TO CUSTOMER'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET CUSTOMER'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

9. Public Performance If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performance licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/11/2024

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY _____

SUBJECT: Motion to approve Resolution 2024-____, authorizing a contract for services with GGLO for design services related to Renovation of Hop Porter Park in Downtown Hailey and the adjacent Bullion Street Promenade, per the approved Hailey Downtown Master Plan completed by GGLO in February 2024. **ACTION ITEM**

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Council recently adopted the Hailey Downtown Master Plan, completed by GGLO. This contract for services would build upon this existing plan to develop Hop Porter Park and the Bullion Street Promenade. This contract for services includes the following elements at Hop Porter Park: stage and infrastructure for outdoor concerts, parking and circulation enhancements, landscape enhancements. In addition, GGLO would provide direction for the Bullion Street Promenade which may include expanded sidewalk, specialty materials & furnishing package.

Additional details are included in the attached authorization of design services.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

: Motion to approve Resolution 2024-____, authorizing a contract for services with GGLO for design services related to Renovation of Hop Porter Park in Downtown Hailey and the adjacent Bullion Street Promenade, per the approved Hailey Downtown Master Plan completed by GGLO in February 2024. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Authorization For Design Services

Date: March 4, 2024
Project: City of Hailey: Hop Porter Park & Bullion Promenade
Project No.: TBD

This document constitutes the working agreement and authorizes GGLO to provide design services as described below. Services will be performed and invoiced either on lump sum or on an hourly basis at GGLO's current hourly rates. No construction document or construction contract administration services will be performed under this Authorization. The attached Terms of Agreement are incorporated by reference into this Agreement.

Client:

City of Hailey
 Authorized Representative: Martha Burke, Mayor

Project Description: Renovation of Hop Porter Park in Downtown Hailey and the adjacent Bullion Street Promenade, per the approved Hailey Downtown Master Plan completed by GGLO February 2024. Hop Porter Park elements include a stage and infrastructure for outdoor concerts, parking and circulation enhancements, landscape enhancements. Bullion Street Promenade elements include expanded sidewalk, specialty materials & furnishing package, landscape enhancements.

Scope of Services of this Authorization:

CONCEPT REFINEMENT

Based on the approved Downtown Hailey Master Plan, further develop Hop Porter Park & Bullion Street Promenade design as follows:

- Kick-Off meeting with City Team (Lisa Horowitz, Brian Yeager, Emily Williams) to review deliverables, schedule, approval process and program.
- Develop Phased Plan for Hop Porter Park including a new stage with cover, supporting infrastructure, parking and circulation enhancements, entry plaza/food truck court. Initial Phase to include Stage, to be constructed by June 2024 (construction budget for stage is assumed to be between \$25K-\$100K total for initial phases of construction).
- Develop Phased Plan for Bullion Street Promenade including ROW composition, confirmation and refinement of layout, preliminary materials for initial blocks from Main Street to River Street.
- Conduct work session with the Hailey Parks & Lands Board (targeting April 3rd)
- Conduct (1) public workshop and online survey (targeting mid-April)

- Present to Hailey Urban renewal Agency for input (work session targeting April)
- Present to Hailey City Council for input (work session targeting April 22)
- Present to Hailey City Council for approval (targeting May)
- Finalize design package as basis for funding and next phase of design (Schematic Design)
- Conduct bi-weekly progress meetings with City Team

Deliverables

1. Hop Porter Park Illustrative Site Plan
2. Hop Porter Park Phasing Plan
3. Hop Porter Park Illustrative Section (including Stage)
4. Bullion Street Promenade Updated Illustrative Site Plan
5. Bullion Street Promenade Updated Sections
6. Bullion Street Promenade Materials/Standards Summary

Compensation of this Authorization:

Task	Terms	Fee	Schedule
Concept Refinement	Hourly, Estimated	\$28,000	March-May
Reimbursable Expenses	Estimated	\$750	
Total		\$28,750	

Authorized Client Representative



GGLO Architecture, Interior Design,
Landscape Architecture, Planning and Urban Design, LLC.

Date

March 4, 2024

Date

Attachments: Terms of Agreement

**HOP PORTER PARK
CONCEPTUAL PROGRAM
RECOMMENDATIONS**

Hop Porter Park sits in the middle of a residential neighborhood just three blocks off Main Street. Occupying over a full block, Hop Porter provides valuable recreational space in close proximity to area residents and Downtown visitors. It contains the City's most visited children's play structure, and is used in the summer for various concert series and special events. This park functions as both a neighborhood park and a regional attraction.

The park's functions could be improved to more effectively accommodate special events. Recommended programs and improvements are shown in the diagram at right. Further development of the plan for Hop Porter Park is a high priority.

LEGEND

-  Activity Area
-  Native Meadow
-  Lawn Area
-  Parking Spaces
-  Plaza Space
-  Structure
-  Vehicular Access
-  Pedestrian Access



Pavilion/Stage



Structured Play Area



Event Lawn

Figure 1: Hop Porter Park Program from approved Downtown Hailey Master Plan



**BULLION STREET
PROMENADE
ENLARGED CONCEPT
SITE PLAN OPTION 2**

Option 2 features parallel parking on the north side of half of the block between Main St and River St. The switch to parallel parking allows for a more generous planting and furniture zone through the east end of this Downtown section. Angled parking is maintained on the western end of the block to maximize on-street parking.

Figure 2: Bullion Street Promenade Option 2 from approved Downtown Hailey Master Plan

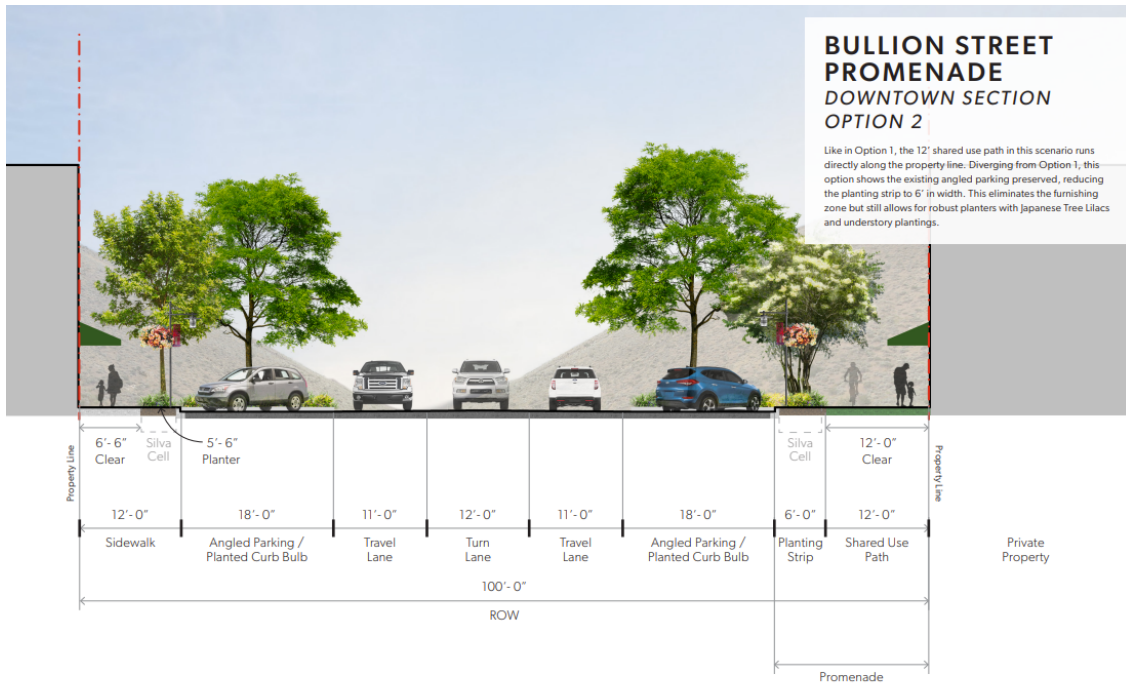
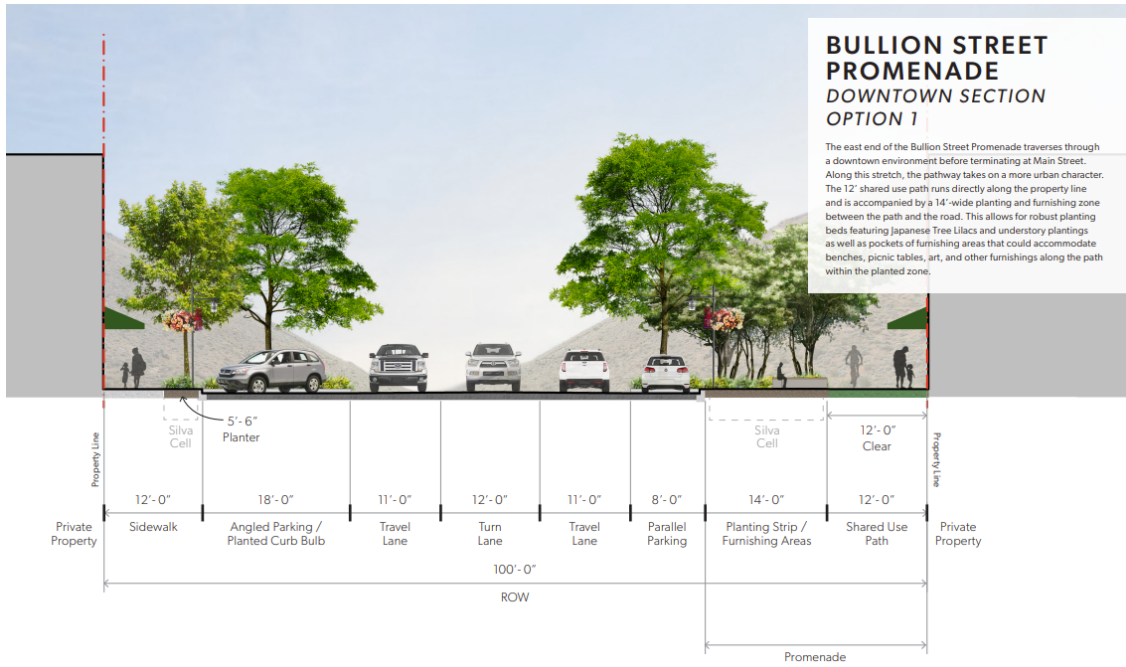


Figure 3: Bullion Street Promenade sections from approved Downtown Hailey Master Plan (Main to Alley: Section Option 1; Alley to Hop Porter Park Section Option 2)

Terms of Agreement

Date of Agreement: March 4, 2024
Project: City of Hailey: Hop Porter Park & Bullion Promenade
Project No.: TBD

I. COMPENSATION

Compensation for Professional Services is billed on an hourly basis or as a percentage of project completion. Compensation for Supplemental Services shall be billed on an hourly basis according to the billing rate schedule below, or as agreed to prior to the commencement of the services.

II. 2024 HOURLY BILLING RATES

Principal II	\$310
Principal I	\$265
Senior Landscape Architect III	\$230
Senior Landscape Architect II	\$215
Senior Landscape Architect I	\$195
Landscape Architect II	\$180
Landscape Architect I	\$165
Landscape Designer II	\$155
Landscape Designer I	\$140
Urban Designer IV	\$185
Urban Designer III	\$175
Urban Designer II	\$155
Urban Designer I	\$140
Intern	\$120

The rates and multiples set forth above may be adjusted as required by GGLO compensation practices.

III. SUBCONSULTANTS

The costs of subconsultants for engineering, model construction, artist’s renderings, etc., when required and authorized by the Owner, shall be billed at a multiple of one and one-tenth (1.10) times the expense incurred by GGLO.

IV. REIMBURSABLE EXPENSES

Reimbursable expenses are charged in addition to compensation for Professional Services and include printing and reproduction; postage, delivery charges; transportation, air travel, parking; and automobile use. Unless agreed otherwise, reimbursable expenses shall be billed at a multiple of one and one-tenth (1.10) times the expenses incurred by GGLO.

V. INVOICING AND PAYMENTS

Invoices shall be submitted monthly for services and reimbursable expenses incurred during the preceding month. Services shall be billed on an hourly basis or as a percentage of project completion. Payments are due and payable upon receipt of the invoice by the Owner. Failure of the Owner to notify GGLO in writing of any disputes with the amount of any monthly invoices, within thirty (30) days of receipt by the Owner, shall be considered acceptance of those invoices for payment under this agreement.

Amounts unpaid thirty (30) days after the date of the invoice shall bear interest at the rate of one and one-half percent (1-1/2%) per month, or the maximum amount allowed by law, whichever is less. In addition, GGLO may, after giving written notice to the Owner, suspend services until all amounts due are paid in full, and the Owner shall indemnify, defend and pay any claims and expenses incurred by GGLO resulting from such work stoppage and expenses from collection of amounts past due.

VI. OTHER CONDITIONS

1. Limitation of Liability: The Owner and GGLO have discussed the risks, rewards and benefits of the project and GGLO's total fee for services. The risks have been allocated such that the Owner agrees that, to the fullest extent permitted by law, GGLO's total liability to the Owner for any and all injuries, claims, losses, expenses, damages or claims expenses arising out of this agreement from any cause or causes, shall not exceed the total amount of GGLO's total fee for services rendered on this project. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, or breach of contract.

2. Design of Alterations: Inasmuch as the remodeling and/or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions, and because some of these assumptions may not be verifiable without expending additional sums of money, or destroying otherwise adequate or serviceable portions of the building, the Owner agrees that, except for negligence on the part of GGLO, the Owner will hold harmless, indemnify and defend GGLO from and against any and all claims, damages and costs arising out of assumptions made regarding existing conditions related to the professional services provided under this Agreement.

3. Design Without Construction Review: The Owner understands that there may be misinterpretations of GGLO's plans and specifications during construction which may lead to errors and subsequent damage. In the event that the Owner elects to proceed with the work without GGLO providing regular and on going construction contract administration services, the Owner agrees to indemnify, hold harmless and defend GGLO against any and all claims which may arise out of the acts of a Contractor performing work not in compliance with the intent of the design documents.

4. Design of Studies: Because preliminary studies require that assumptions be made regarding existing conditions and some of these assumptions may not be verifiable without expending additional resources, studies are based upon Owner-provided information and are prepared in response to specific program requirements and limitations. Studies are subject to additional site investigation, design development and regulatory review. Information provided in a study is not to be relied upon for any purpose without the express written consent of GGLO. The Owner hereby agrees to hold harmless, indemnify and defend GGLO from and against any and all claims, damages and costs arising out of professional services provided related to preliminary studies under this agreement.

5. Ownership of Documents: The Owner acknowledges GGLO's construction documents as instruments of professional service. All reports, plans, specifications, field data and notes, and other documents, including all documents on electronic media, prepared by GGLO as instruments of service shall remain the property of GGLO. GGLO will provide the Owner with record electronic files of the

Contract Documents, conforming to GGLO's standard specifications for software and file format. The Owner agrees, to the fullest extent permitted by law, to indemnify and hold GGLO harmless from any claim, liability or cost (including reasonable attorney's fees and defense costs) arising or allegedly arising out of any use or modification of the construction documents by the Owner or any person or entity that acquires or obtains the plans and specifications from or through the Owner without the written authorization of GGLO.

6. Termination or Suspension: If the project is suspended by the Owner for more than 30 consecutive days, GGLO shall be compensated for services performed prior to notice of such suspension. When the project is resumed, GGLO's fees for the remaining services and the time schedules shall be equitably adjusted. In the event of termination not the fault of GGLO, GGLO shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due.

7. Statute of Limitations: Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run no later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion. In no event shall such statutes of limitations commence to run any later than the date when GGLO's services are substantially completed.

**CITY OF HAILEY
RESOLUTION NO. 2024-__**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH
GGLO FOR DESIGN SERVICES RELATED TO HOP PORTER PARK RENOVATION
AND BULLION STREET PROMENADE.**

WHEREAS, the City of Hailey desires to enter into an agreement for design services related to the renovation of Hop Porter Park and Bullion Street Promenade; and

WHEREAS, the City of Hailey and GGLOW have agreed to the terms and conditions of the Authorization of Design Services, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services between the City of Hailey and GGLO, and that the Mayor is authorized to execute the attached Agreement,

Passed this 11th day of March, 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/11/2024 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT:

Alcohol Beverage Licenses

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code 5.04, 5.08, 5.12
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Alcohol license Renewals

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Building
____ Library ____ Planning ____ Fire Dept. _____
____ Safety Committee ____ P & Z Commission ____ Police _____
____ Streets ____ Public Works, Parks ____ Mayor _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Approve the following Alcohol Beverage License Renewals contingent upon approval of HPD and Applicant submittal of required documents.

La Cabanita at The Mint

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: _____ *Additional/Exceptional Originals to: _____
Copies (all info.): _____ Copies
Instrument # _____



ALCOHOL BEVERAGE LICENSE APPLICATION

APPLICATION FOR:

Liquor	\$562.50	<input checked="" type="checkbox"/>	<u>562.50</u>
Wine by the Drink	\$200.00	<input checked="" type="checkbox"/>	<u>200</u>
Beer by the Drink	\$200.00	<input checked="" type="checkbox"/>	<u>200</u>
Grocery Sale of Wine	\$200.00	<input type="checkbox"/>	_____
Grocery Sale of Beer	\$50.00	<input type="checkbox"/>	_____

APPLICATION IS:

New License
 Renewal

TOTAL DUE: → 962.50

Applicant Name: Armenta Enterprises, Inc.

Business Name: La Cabanita at The Mint

Business Physical Address: 112 & 116 S. Main Street

Business Mailing Address: P.O. Box 595, Bellevue, Idaho 83313

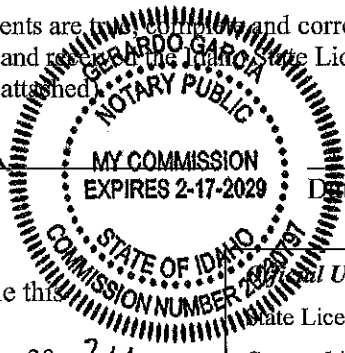
Business Phone Number: 208-309-0782

Property Owner (if different from applicant): Hailey Ventures, LLC

(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Blaine County Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

Rodolfo Armenta
Applicant Signature



February 23, 2024
Date

Subscribed and sworn to before me this 23 day of February, 2024.

City Clerk or Designee

State License No. <u>3884</u>
County License No. _____
City License No. <u>1953</u>
Date Approved by Council _____
_____ Chief of Police

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221

State of Idaho Idaho State Police

Cycle Tracking Number: 148938
ISLD ID: ND9427

Premises Number: 5B-47
Incorporated City

Retail Alcohol Beverage License

License Year: 2024

License Number: 3884

This is to certify, that Armenta Enterprises Inc
doing business as: La Cabanita At The Mint

is licensed to sell alcoholic beverages as stated below at:
112 & 116 South Main St, Hailey, Blaine County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.

Rodolfo Armenta

Signature of Licensee, Corporate Officer, LLC Member or Partner

Liquor	Yes	<u>\$15,000.00</u>
Beer	Yes	<u>\$20.00</u>
Wine by the bottle	Yes	<u>\$0.00</u>
Wine by the glass	Yes	<u>\$0.00</u>
Kegs to go	No	
Growlers	No	
Restaurant	Yes	<u>\$0.00</u>
On-premises consumption	Yes	<u>\$0.00</u>
Multipurpose arena	No	
Plaza	No	

ARMENTA ENTERPRISES INC
LA CABANITA AT THE MINT
PO BOX 595

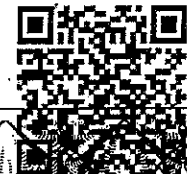
BELLEVUE, ID 83313

Mailing Address

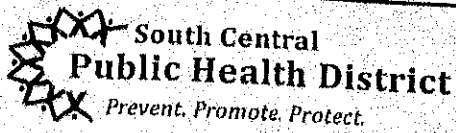
TOTAL FEE: \$15,020.00

License Valid: 02/13/2024 - 07/31/2024

Expires: 07/31/2024



SEE REVERSE SIDE FOR SALE OR TRANSFER OF THIS LICENSE



Permit

EST.#: 14240-016359

RODOLFO ARMENTA
PO BOX 595
Bellevue
ID 83313
United States

THIS LICENSE IS NON-TRANSFERABLE AND IS THE PROPERTY OF THE ISSUING AGENCY AND MAY BE REVOKED FOR FAILURE TO MAINTAIN COMPLIANCE WITH THE APPLICABLE HEALTH REGULATIONS OR ANY APPLICABLE STATE AND LOCAL LAWS, ORDINANCES AND REGULATIONS THAT ARE REFERRED TO THEREIN.

IDAHO CODE 39-414 (2)

ISSUED TO: **RODOLFO ARMENTA**

For the operations of a: **FULL SERVICE ESTABLISHMENT**

d.b.a **LA CABANITA AT THE MINT - NEW FOOD LICENSE**

**116 S MAIN ST
HAILEY ID 83333**

DATE ISSUED
01/01/2024

DATE EXPIRES
12/31/2024

Josh Jensen, Health Official

Serving Blaine, Camas, Cassia, Gooding, Jerome, Lincoln, Minidoka, and Twin Falls County

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/11/2024 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on February 26, 2024 and to suspend reading of them.

AUTHORITY: ID Code 74-205 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD FEBRUARY 26, 2024
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Dustin Stone. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

CALL TO ORDER:

[5:30:07 PM](#) call to order by Mayor Burke, and she asked for a motion to accept the amended agenda.

[5:30:30 PM](#) **Thea moves to approve late added item PP 065, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

Open session: [5:31:09 PM](#) none

CONSENT AGENDA:

CA 056	Motion to ratify the Mayor’s signature on a letter to the Idaho State Legislature in opposition of the proposed amendments to Idaho’s existing annexation law (proposed Senate Bill 1293). ACTION ITEM	1
CA 057	Motion to authorize the Mayor to sign a letter of support for Mountain Rides grant application for 5339c funding (Low or No Emissions Grant Funding) ACTION ITEM	5
CA 058	Consideration of Resolution 2024-011, adoption of Cyber and Data Security Plan ACTION ITEM	8
CA 059	Motion to approve alcohol license for new business in Hailey ACTION ITEM	21
CA 060	Motion to approve minutes of February 12, 2024 and to suspend reading of them ACTION ITEM	27
CA 061	Motion to approve claims for expenses incurred during the month of January 2024, and claims for expenses due by contract in February, 2024 ACTION ITEM	34

[5:31:40 PM](#) **Martinez moved to approve all consent agenda items, seconded by Thea. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Husbands, yes.**

STAFF REPORTS:

Mayor asked Steve England to give his report on data ticket and winter towing. Before getting software in place we towed approx. 40 vehicles which ended up not charging for. We have gotten the word out on the towing process via social media, our town newsletter and businesses directly. Kenny has been working nights with the street crew, we have issued 290 tickets since January 12th, most are \$40 fines. Approx. 235 are winter time restrictions, \$40 fine. 14 of those are relocation tows, \$135 each, much less than previous towing, versus approx. \$300/\$400.

[5:38:03 PM](#) Bike lane violation is a \$35 ticket.

[5:39:22 PM](#) Husbands, more important is the education. People have been using the bike path, appreciates what Kenny has been doing.

HAILEY CITY COUNCIL MINUTES
February 26, 2024

[5:40:01 PM](#) Thea, we need to teach people to respect the bike paths for what they are.

[5:40:56 PM](#) England, drove around with Kenny before he started, don't be petty, if bumper is over the line. Kenny can take a picture when he issues a ticket.

[5:42:14 PM](#) Yeager, with the intermittent snow, we've had trouble with access to one of the towing lots in Woodside. We may tow some vehicles to the Park n Ride at Bullion and River.

[5:43:57 PM](#) Stone asks England, if no lines on path? England responds, spoke with businesses in front of the areas that do not have striping, he explains.

PROCLAMATIONS AND PRESENTATIONS:

PP 065 ESCI Fire/EMS Phase 1 report

[5:47:54 PM](#) Horowitz, asked ESCI to present to you, we may bring a MOU to council in the future. Richard Curtis, Hilary Fletcher with ESCI. Fletcher is facilitator of the project. Have been retained by the County to assess consolidation, new entity that oversees fire/ems in the county. There is a current JPA, with some organizations, will talk through that in the presentation. A JPA is not impeding our work or long-term goal. Project scope, providing feasibility, identify implementation steps, conduct collaborative process. Have a steering committee, 1 member from each jurisdiction, 1 meeting/Quarter. Have been pleased with process so far. [5:54:32 PM](#) Opportunities for efficiency, balance skill levels, coordinate training, make sure Fire / EMS is responsible and flexible. First meeting, common goals, highest level of service with resources that are available. We are in the data collection phase, next phase is implementation, then consolidation. Ultimately, long-range planning effort. The JPA has some fragility, in that partners can exit at any time, full consolidation takes more time to implement. [5:58:11 PM](#) efforts to date, visited every site, done call data analysis, reviewed budgets from each entity and coordinated with legal analysts. They are looking at the Ambulance Districts rates, would be helpful to have a good, solid replacement schedule. Looking at other models in Idaho, and complications. Will provide preliminary recommendations, hands over to Richard. Curtis's, initial review of the data, facilities, equipment and personnel. Concentration, want them to be located in proximity to each other to respond to calls timely. Facilities, analysis of systems, red icons, are the 16 fire stations. Used 2021-2022 call data, separated them into fire and ems calls. [6:07:18 PM](#) determined best locations for facilities, 6 fixed facilities in county, 3 Carey, 1 west magic and 1 in Smiley creek. Sun Valley, 4 existing facilities, 2 optimized facilities, 2 stars are the optimized sites. North Blaine FD, greenhorn station, optimized site is slightly north. In Hailey, optimal site is East of current Wood River Fire Station. Bellevue, 2 facilities, optimized site is between these 2 sites Wood River Fire/Bellevue. EMS analysis, [6:12:47 PM](#) 4 optimized sites using ArcGIS, 2 optimized sites, near existing Ketchum Fire and hwy 75 and Elkhorn Rd. Will come back with more information with "preferred sites." Horowitz asks to clarify about the optimized site and difference if a station is close by that site. [6:17:35 PM](#) General recommendations, short-term and mid-term. [6:19:14 PM](#) one mid-term goal is to issue a standard cover document.

[6:21:31 PM](#) Fletcher discusses Idaho Joint Powers, in the next round of work effort. Next Steps, continued analysis, ongoing legal analysis, and steering committee meeting in May. Happy to take any questions.

[6:23:24 PM](#) Burke, this is an update as to where we are, broad questions would be good at this time.

[6:23:54 PM](#) Stone asks, do you need anything from us to go into Phase II? Fletcher, have received everything that we need from Hailey, still in data collection phase.

[6:24:49 PM](#) Thea, should more people join the JPA, wait and see, how are we supposed to look at that? Fletcher, each entity must make that decision. They have provided feedback on JPA. Baledge, there is a draft JPA, hoping to launch it by October. Horowitz, comments. Baledge responds, all entities dissolve, and form a new district. In Idaho, you cannot have a combined Fire and EMS district. Thea appreciates the document, easy to read and understand.

[6:29:26 PM](#) Mandy Pomeroy, Blaine County Administrator, thanks to ESCI, Horowitz and Baledge, appreciates your participation. The ambulance district board hired ESCI to do this study, contracts for EMS services were going up exponentially, on an unsustainable trajectory.

[6:32:17 PM](#) Baledge, this is a longer process, than a JPA. Hope to get a good result of this process.

[6:32:58 PM](#) Pomeroy, JPA, no matter what agreement is out there, ask yourself, what are you getting for your money. Fletcher, full formal consolidation, will know better next phase, easily a couple of years.

PP 062 Intro to Hailey's Comprehensive Plan Update: A Presentation by Jacobs Civil and GGLO (no documents)

[6:35:24 PM](#) Davis, Comprehensive Plan, in process of updating this plan. Welcomes, Jacobs Civil, Deren Fluke, and Mark Sindell with GGLO, turns over to Daren Fluke. Fluke presents to council, will explain what each team will be working on. Envision Hailey. Scope of Work, community profile by Agnew::Beck, baseline data and visioning, existing conditions, by Jacobs, and community vision GGLO. Public engagement is the 2 phase of work, which occurs throughout all phases. 3rd phase, plan development, future land use, mobility & transportation, economic development and housing. [6:43:26 PM](#) Schedule early April advisory meetings, May-May of 2025, draft content and get comments from public, then go back to public and advisory committee. Final comp plan target of May 2025.

OLD BUSINESS:

OB 063 Consideration of Resolution 2024-_____, adopting the 2024 Hailey Downtown Master Plan ACTION ITEM

HAILEY CITY COUNCIL MINUTES
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[6:46:32 PM](#) Horowitz kicks off GGLO presentation, Bob Brand with the URA is present tonight. Sindell speaks to council, it has been about 1 year since presented to council last. Have chapter headings, streetscapes piece, pocket park, have taken highest priority items and added more detail. Hop Porter Park is one of those things. Added some options for flexibility. Sindell, mentions highest priority projects, bullion street promenade, main street improvements, main street crossing improvements, river street improvements, hop porter park and property acquisition.

[6:52:16 PM](#) Stone, pg. 58/59, circles, Lions Park, recommendation of program looking forward. Stone, Hop Porter Park, dog walking all have this year-round. Stone, public outreach, interactions with businesses? Sindell, did a targeted survey with businesses, page 15 of presentation.

[6:56:55 PM](#) Thea, parks, Town Square being an Urban Park. This document has specificities in it, are we adopting all of them. Would like low maintenance trees, no acorns, for example. There are specific trees in the document, do we have to use them if adopted? Sindell, goal is to set a specific direction, some things are important. More detailed process in figuring it out during each project. The trees were vetted with Webb Landscaping and Tree Committee.

[7:04:22 PM](#) Stone, follow up question, what does this mean? Horowitz, many cases this is a guide for future use.

[7:05:57 PM](#) Martinez, interested to know what you are excited about with the Comprehensive Plan? Sindell, Hailey is in a unique position how it serves the valley, family friendly, place to be.

[7:09:56 PM](#) Husbands, happy for pocket parks and River Street.

[7:11:32 PM](#) **Martinez moved to approve all consent agenda items, seconded by Thea. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

STAFF REPORTS:

[7:13:07 PM](#) Yeager River St. bids LHTAC project. Big Wood River Groundwater meeting, will have future discussion on water rights. Groundwater management plan, 3 year plan, through the end of 2024. Starting to work on long-term agreement. Last year we paid \$60,000 to Galena Groundwater District, what should be expect in the future, the plan would provide security, will work on this over the next year. Legislation adopted giving IDWR more teeth. Simms, will wait for water attorney to give more information.

[7:16:18 PM](#) Horowitz, at last meeting, Goal Setting, would like to move this meeting to April, after Thea returns, don't need to pick a date tonight. 2nd March meeting cancelled, may or may not need to schedule another meeting.

[7:17:51 PM](#) Stone recently toured the Wastewater facility. Colorado Gulch bridge out for bid, with county.

[7:18:33 PM](#) Thea went to 2Talls Pizza last weekend, she would like a ribbon cutting on Wednesday, 11 am this coming week. Thea works a lot at Rotarun Ski hill, talking to Wally, asks us to give them some love.

[7:23:18 PM](#) Martinez, basketball season is over, conference player of the year awarded to a Wolverine.

[7:24:03 PM](#) **Motion to adjourn Martinez, Thea seconds, motion passed unanimously.**

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AGENDA ITEM SUMMARY

DATE 03/11/2024 DEPARTMENT: Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of February 2024 that are set to be paid by contract for March 2024.

AUTHORITY: ID Code 50-1017 IAR _____ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
 2. Invoice entry into data base by finance department.
 3. Open invoice report and check register report printed for council review at city council meeting.
 4. Following council approval, mayor and clerk sign checks and check register report.
 5. Signed check register report is entered into Minutes book.
-

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:

Includes all check types

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/22/2024	CDPT	02/27/2024	23001	PERSI	7	-37,453.18
02/22/2024	CDPT	02/27/2024	22999	MOUNTAIN WEST BANK	8	-41,591.07
02/22/2024	CDPT	02/27/2024	56191	IDAHO STATE TAX COMMI	9	-5,581.00
02/22/2024	CDPT	02/27/2024	56188	CALIFORNIA STATE DISBU	24	-346.15
02/22/2024	CDPT	02/27/2024	23000	Nationwide 457/Roth	34	-2,271.80
02/22/2024	CDPT	02/27/2024	56189	CHILD SUPPORT RECEIP	36	-493.94
02/22/2024	CDPT	02/27/2024	56190	CHILD SUPPORT RECEIP	40	-632.50
02/22/2024	PC	02/29/2024	22924	ARELLANO, NANCY	8005	-1,479.96
02/22/2024	PC	02/29/2024	22925	CARRILLO-SALAS, DALIA	8209	-1,667.81
02/22/2024	PC	02/29/2024	22926	CONE, MARY M HILL	8009	-2,342.64
02/22/2024	PC	02/29/2024	22927	HOROWITZ, LISA	8049	-3,042.59
02/22/2024	PC	02/29/2024	22928	POMERLEAU, JENNIFER	8207	-1,500.74
02/22/2024	PC	02/29/2024	22929	STOKES, BECKY	8013	-2,446.03
02/22/2024	PC	02/29/2024	22930	DAVIS, ROBYN K	8060	-2,060.53
02/22/2024	PC	02/29/2024	22931	DYER, ASHLEY MAUREEN	8401	-1,415.47
02/22/2024	PC	02/29/2024	22932	JOHNSON, MICHELE	8110	-650.23
02/22/2024	PC	02/29/2024	22933	PARKER, JESSICA L	8111	-1,831.55
02/22/2024	PC	02/29/2024	22934	RODRIGUE, EMILY THERE	8115	-1,744.26
02/22/2024	PC	02/29/2024	22935	TRAN, TUYEN	8205	-1,325.59
02/22/2024	PC	02/29/2024	22936	BALEDGE, MICHAEL S	9054	-2,716.62
02/22/2024	PC	02/29/2024	22937	CHASE, AMANDA LUISE	9036	-1,545.98
02/22/2024	PC	02/29/2024	22938	EMERICK, DANIELLE A	9206	-1,691.32
02/22/2024	PC	02/29/2024	22939	ERVIN, CHRISTIAN C	8185	-1,899.59
02/22/2024	PC	02/29/2024	22940	GRANT, DARYL ERNEST	9126	-558.49
02/22/2024	PC	02/29/2024	22941	HERNANDEZ, ADAN	9027	-483.24
02/22/2024	PC	02/29/2024	22942	HOOVER, JAMES THOMA	9047	-1,967.66
02/22/2024	PC	02/29/2024	22943	MAYNE, EARL JAMES	9124	-1,011.80
02/22/2024	PC	02/29/2024	22944	MURPHY, JOSHUA Z	9011	-483.24
02/22/2024	PC	02/29/2024	22945	YEAGER, KAITLYN R	9117	-599.70
02/22/2024	PC	02/29/2024	22946	CROTTY, JOSHUA M	8283	-1,390.00
02/22/2024	PC	02/29/2024	22947	DABNEY, LEE A DONAHUE	1008078	-1,516.84
02/22/2024	PC	02/29/2024	22948	DeKLOTZ, ELISE	8200	-833.08
02/22/2024	PC	02/29/2024	22949	DREWIEN, LYNETTE M	1008271	-1,994.39
02/22/2024	PC	02/29/2024	22950	FLETCHER, KRISTIN M	8122	-1,327.68
02/22/2024	PC	02/29/2024	22951	FORBIS, MICHAL J	8114	-1,331.94
02/22/2024	PC	02/29/2024	22952	MOSQUEDA - CAMACHO,	8295	-96.97
02/22/2024	PC	02/29/2024	22953	PRIMROSE, LAURA A	8102	-1,244.19
02/22/2024	PC	02/29/2024	22954	RODGERS, AMBER TELLE	8297	-573.50
02/22/2024	PC	02/29/2024	22955	ROJAS, AMARIS NAOMI	8299	-57.02
02/22/2024	PC	02/29/2024	22956	STROPE, DENON MICHAEL	8101	-983.85
02/22/2024	PC	02/29/2024	22957	VAGIAS, BROOKE ELIZAB	8296	-36.01
02/22/2024	PC	02/29/2024	22958	YTURRI, ERIN	8123	-833.92
02/22/2024	PC	02/29/2024	22959	AGUAYO, KENNETH	8220	-1,412.74
02/22/2024	PC	02/29/2024	22960	BALLIS, MORGAN RICHA	8213	-2,052.41
02/22/2024	PC	02/29/2024	22961	CERVANTES, GUSTAVO A	8215	-1,948.48
02/22/2024	PC	02/29/2024	22962	COX, CHARLES F	8161	-2,805.82
02/22/2024	PC	02/29/2024	22963	ENGLAND, STEVE J	8143	-3,249.37
02/22/2024	PC	02/29/2024	22964	JONES, KYLIE MELETIA	8155	-1,979.97
02/22/2024	PC	02/29/2024	22965	LEOS, CHRISTINA M	8012	-2,076.06
02/22/2024	PC	02/29/2024	22966	LINDERMAN, JEREMIAH C	8163	-1,837.57
02/22/2024	PC	02/29/2024	22967	LUNA, JOSE	8145	-2,241.67
02/22/2024	PC	02/29/2024	22968	OWENS, ERIC ODELL	8119	-1,856.92
02/22/2024	PC	02/29/2024	22969	PECK, TODD D	8167	-3,179.99
02/22/2024	PC	02/29/2024	22970	RAGUSA, TIMOTHY BRUC	1008190	-1,957.49

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/22/2024	PC	02/29/2024	22971	WALLACE, SHAWNA R	8108	-2,121.21
02/22/2024	PC	02/29/2024	22972	WELLS, PRESTON DANIE	8150	-1,950.04
02/22/2024	PC	02/29/2024	22973	WRIGLEY, GAVIN	8152	-2,486.47
02/22/2024	PC	02/29/2024	22974	MARES, MARIA C	8251	-1,336.96
02/22/2024	PC	02/29/2024	22975	WILLIAMS, EMILY ANNE	8023	-1,611.20
02/22/2024	PC	02/29/2024	22976	YEAGER, BRIAN D	8107	-2,481.14
02/22/2024	PC	02/29/2024	22977	AITKEN, TORIN ANDREW	8177	-1,688.40
02/22/2024	PC	02/29/2024	22978	BOENDER, BEAU MICHAEL	8182	-1,279.66
02/22/2024	PC	02/29/2024	22979	BREEN, RYAN SEGO	8237	-1,006.61
02/22/2024	PC	02/29/2024	22980	DOMKE, RODNEY F	8097	-1,894.07
02/22/2024	PC	02/29/2024	22981	JOHNSTON, JAIMEY P	8243	-2,241.26
02/22/2024	PC	02/29/2024	22982	MOATS, ZAKARY S	8174	-1,764.16
02/22/2024	PC	02/29/2024	22983	PARKS, ALEXANDER MIC	8180	-1,645.25
02/22/2024	PC	02/29/2024	22984	SAVAGE, JAMES L	8204	-1,749.63
02/22/2024	PC	02/29/2024	22985	SCHWARZ, STEPHEN K	8226	-2,596.03
02/22/2024	PC	02/29/2024	22986	WEST III, KINGSTON R	8234	-2,074.49
02/22/2024	PC	02/29/2024	22987	AMBRIZ, JOSE L	7023	-2,350.77
02/22/2024	PC	02/29/2024	22988	ELLSWORTH, BRYSON D	8285	-2,838.42
02/22/2024	PC	02/29/2024	22989	RACE, MICHAEL DENNIS	8070	-991.78
02/22/2024	PC	02/29/2024	22990	SHOTSWELL, DAVE O	7044	-2,277.35
02/22/2024	PC	02/29/2024	22991	VAUGHN, TYREL KINCADE	7050	-1,485.15
02/22/2024	PC	02/29/2024	22992	WARD, NATHAN DANIEL	8287	-1,530.08
02/22/2024	PC	02/29/2024	22993	BALDWIN, MERRITT JAME	8286	-1,913.55
02/22/2024	PC	02/29/2024	22994	BALIS, MARVIN C	8225	-2,268.11
02/22/2024	PC	02/29/2024	22995	GARRISON, SHANE	1008048	-2,227.71
02/22/2024	PC	02/29/2024	22996	HOLTZEN, KURTIS L	8072	-2,240.73
02/22/2024	PC	02/29/2024	22997	PETERSON, TRAVIS T	8121	-1,397.41
02/22/2024	PC	02/29/2024	22998	VINCENT, BRIAN A	1008071	-1,710.73
Grand Totals:						-214,810.93
			82			

Includes all check types
Includes unprinted checks

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4683 8X8 INC											
429803	1	4298037 service for Feb 2024 - Admin	Invoice	03/01/2024	03/11/2024	81.30	81.30	100-15-41713		324	1
429803	2	4298037 service for Feb 2024 - Admin	Invoice	03/01/2024	03/11/2024	81.30	81.30	200-15-41713		324	1
429803	3	4298037 service for Feb 2024 - Admin	Invoice	03/01/2024	03/11/2024	81.30	81.30	210-15-41713		324	1
429803	4	4298037 service for Feb 2024 - CD	Invoice	03/01/2024	03/11/2024	121.95	121.95	100-20-41713		324	1
429803	5	4298037 service for Feb 2024 - PW	Invoice	03/01/2024	03/11/2024	20.33	20.33	100-42-41713		324	1
429803	6	4298037 service for Feb 2024 - PW	Invoice	03/01/2024	03/11/2024	20.33	20.33	200-42-41713		324	1
429803	7	4298037 service for Feb 2024 - PW	Invoice	03/01/2024	03/11/2024	20.32	20.32	210-42-41713		324	1
429803	8	4298037 service for Feb 2024 - WW	Invoice	03/01/2024	03/11/2024	243.90	243.90	210-70-41713		324	1
429803	9	4298037 service for Feb 2024 - W	Invoice	03/01/2024	03/11/2024	121.95	121.95	200-60-41713		324	1
429803	10	4298037 service for Feb 2024 - HFD	Invoice	03/01/2024	03/11/2024	121.95	121.95	100-55-41713		324	1
429803	11	4298037 service for Feb 2024 - Library	Invoice	03/01/2024	03/11/2024	365.85	365.85	100-45-41713		324	1
429803	12	4298037 service for Feb 2024 - Parks	Invoice	03/01/2024	03/11/2024	30.49	30.49	100-50-41713		324	1
429803	13	4298037 service for Feb 2024 - HPD	Invoice	03/01/2024	03/11/2024	274.39	274.39	100-25-41713		324	1
429803	14	4298037 service for Feb 2024 - ST	Invoice	03/01/2024	03/11/2024	91.44	91.44	100-40-41713		324	1
Total 4683 8X8 INC:						1,676.80	1,676.80				
6582 ALTURAS PROPERTY MANAGMENT											
6	1	Jan 2024 Library Cleaning	Invoice	02/01/2024	03/11/2024	2,625.00	2,625.00	100-45-41413		324	1
7	1	Feb 2024 Library Cleaning	Invoice	02/29/2024	03/11/2024	2,500.00	2,500.00	100-45-41413		324	1
Total 6582 ALTURAS PROPERTY MANAGMENT:						5,125.00	5,125.00				
1913 AMAZON CAPITAL SERVICES											
137T-J	1	#4JDW Office Supplies- files, air	Invoice	02/20/2024	03/11/2024	62.50	62.50	100-20-41211		324	1
17V1-X	1	17V1-XDHM-KMMQ book purchases	Invoice	03/02/2024	03/11/2024	44.28	44.28	100-45-41535		324	1
19HJ-J	1	COMPUTER DUSTER SPRAY	Invoice	02/27/2024	03/11/2024	19.89	19.89	200-60-41211		324	1
19HJ-J	2	FLOOR LINERS FOR NEW F-150 HYBRID	Invoice	02/27/2024	03/11/2024	124.99	124.99	200-60-41415		324	1
19HJ-J	3	FLASHERS FOR NEW F-150	Invoice	02/27/2024	03/11/2024	19.78	19.78	200-60-41415		324	1
19HJ-J	4	SEAT COVERS FOR NEW F-150 AND TK#6036	Invoice	02/27/2024	03/11/2024	149.98	149.98	200-60-41415		324	1
19LK-4	1	19LK-4k7P-WY1R book processing supplies	Invoice	01/12/2024	03/11/2024	51.20	51.20	100-45-41215		324	1
1GFQ-	1	UNIFORM BOOTS/BELT	Invoice	02/21/2024	03/11/2024	151.88	151.88	100-25-41703		324	1
1H9V-X	1	FILE FOLDERS CASE FILES X5	Invoice	12/27/2023	03/11/2024	131.70	131.70	100-25-41211		324	1
1HRQ-	1	ADDITIONAL FILE FOLDERS	Invoice	12/30/2023	03/11/2024	77.05	77.05	100-25-41211		324	1
1JRQ-1	1	office Supplies - Whiteout	Invoice	02/20/2024	03/11/2024	23.38	23.38	100-20-41211		324	1
1LPJ-J	1	CONF. RM DRY ERASE BOARD	Invoice	02/22/2024	03/11/2024	69.49	69.49	100-40-41215		324	1
1LR4-3	1	1LR4-3&JM-K64Y Yoto machine supplies	Invoice	01/10/2024	03/11/2024	43.14	43.14	100-45-41215		324	1
1NFJ-M	1	PC Speakers - Becky& Tuyen	Invoice	02/29/2024	03/11/2024	16.66	16.66	100-15-41211		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1NFJ-M	2	PC Speakers - Becky& Tuyen	Invoice	02/29/2024	03/11/2024	16.66	16.66	200-15-41211		324	1
1NFJ-M	3	PC Speakers - Becky& Tuyen	Invoice	02/29/2024	03/11/2024	16.66	16.66	210-15-41211		324	1
1PPM-	1	Nitrile work Glove for WW	Invoice	02/13/2024	03/11/2024	143.04	143.04	210-70-41703		324	1
1PWD-	1	LAPTOP HEAT PROTECTION - WW	Invoice	02/18/2024	03/11/2024	77.38	77.38	210-70-41424		324	1
1T9X-P	1	BATTERIES X2	Invoice	02/23/2024	03/11/2024	45.56	45.56	100-25-41703		324	1
1VJ9-X	1	1VJ9-XHC3-4YK3 library supplies/books	Invoice	02/28/2024	03/11/2024	76.49	76.49	100-45-41215		324	1
1VKX-6	1	LAPTOP BRIEFCASE- WW	Invoice	02/19/2024	03/11/2024	47.59	47.59	210-70-41424		324	1
1VXM-	1	TCW vacuum cleaner	Invoice	02/22/2024	03/11/2024	125.39	125.39	100-45-41411		324	1
1VXM-	2	AAA batteries	Invoice	02/22/2024	03/11/2024	23.93	23.93	100-45-41215		324	1
1VXM-	3	Shipping for batteries	Invoice	02/22/2024	03/11/2024	6.99	6.99	100-45-41213		324	1
1WR6-	1	#1WR6-C34V-YYFF LBL FOR SMP BTL	Invoice	03/04/2024	03/11/2024	134.57	134.57	210-70-41795		324	1
Total 1913 AMAZON CAPITAL SERVICES:						1,700.18	1,700.18				
5013 AMERICAN TOWER CORPORATION											
411507	1	DELLA MT TWR RTNL 2/1/24 UTIL	Invoice	02/01/2024	03/11/2024	781.47	781.47	200-60-41713		324	1
411507	2	DELLA MT TWR RNTL 2/1/24 UTIL 1/3 SHARE	Invoice	02/01/2024	03/11/2024	44.60	44.60	100-42-41713		324	1
411507	3	DELLA MT TWR RNTL 2/1/24 UTIL 1/3 SHARE	Invoice	02/01/2024	03/11/2024	44.61	44.61	200-42-41713		324	1
411507	4	DELLA MT TWR RNTL 2/1/24 UTIL 1/3 SHARE	Invoice	02/01/2024	03/11/2024	44.61	44.61	210-42-41713		324	1
411507	1	DELLA MT TWR RNTL 2/1/24 UTIL REIMB	Invoice	02/01/2024	03/11/2024	12.50	12.50	200-60-41713		324	1
411507	2	DELLA MT TWR RNTL 2/1/24 UTIL REIMB 1/3 SHA	Invoice	02/01/2024	03/11/2024	4.16	4.16	100-42-41713		324	1
411507	3	DELLA MT TWR RNTL 2/1/24 UTIL REIMB 1/3 SHA	Invoice	02/01/2024	03/11/2024	4.17	4.17	200-42-41713		324	1
411507	4	DELLA MT TWR RNTL 2/1/24 UTIL REIMB 1/3 SHA	Invoice	02/01/2024	03/11/2024	4.17	4.17	210-42-41713		324	1
Total 5013 AMERICAN TOWER CORPORATION:						940.29	940.29				
5727 AMERICAN VAC SERVICES LLC											
2024.0	1	2024.016 STORMDRAIN CLEANING	Invoice	02/16/2024	03/11/2024	975.00	975.00	100-40-41403		324	1
Total 5727 AMERICAN VAC SERVICES LLC:						975.00	975.00				
215 ARNOLD MACHINERY COMPANY											
PX100	1	PX1000262-1 O-RING, WASER, SEALING KIT RET	Invoice	06/02/2022	06/27/2022	328.51-	328.51-	100-40-41405		622	1
Total 215 ARNOLD MACHINERY COMPANY:						328.51-	328.51-				
515 ASSOC. OF ID PUBLIC WORKS PROFESSIONALS											
2024-7	1	ANNUAL MEMBERSHIP DUES 2024	Invoice	02/12/2024	03/11/2024	40.00	40.00	100-40-41711		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 515 ASSOC. OF ID PUBLIC WORKS PROFESSIONALS:						40.00	40.00				
6917 AT&T MOBILITY LLC											
030120	1	287309821298 - WATER	Invoice	03/06/2024	03/11/2024	344.32	344.32	200-60-41713		324	1
Total 6917 AT&T MOBILITY LLC:						344.32	344.32				
375 ATKINSON'S MARKET											
000203	1	Teen library program snacks	Invoice	02/29/2024	03/11/2024	32.56	32.56	100-45-41215		324	1
Total 375 ATKINSON'S MARKET:						32.56	32.56				
4214 B&G DIRTWORKS, LLC											
21267	1	SNOW REMOVAL SERVICES on Feb. 6,7,15	Invoice	02/21/2024	03/11/2024	2,242.50	2,242.50	100-40-41771		324	1
Total 4214 B&G DIRTWORKS, LLC:						2,242.50	2,242.50				
2885 BIG STATE INDUSTRIAL SUPPLY, I											
155097	1	1550976 WORKWEAR GLOVES	Invoice	02/15/2024	03/11/2024	120.28	120.28	100-40-41405		324	1
Total 2885 BIG STATE INDUSTRIAL SUPPLY, I:						120.28	120.28				
50380 BOULDER MOUNTAIN HEATING											
16158	1	Library furnace service & change filters	Invoice	02/29/2024	03/11/2024	315.00	315.00	100-45-41413		324	1
Total 50380 BOULDER MOUNTAIN HEATING:						315.00	315.00				
629 BURKS TRACTOR											
CR346	1	KUBOTA HOSE RETURN	Invoice	06/19/2023	03/11/2024	116.10-	116.10-	100-40-41405		324	1
IV4317	1	KUBOTA PIN PARTS	Invoice	12/11/2023	03/11/2024	72.07	72.07	100-40-41405		324	1
IV4509	1	SWEEPER #4050-1 PARTS	Invoice	02/21/2024	03/11/2024	1,947.02	1,947.02	100-40-41405		324	1
Total 629 BURKS TRACTOR:						1,902.99	1,902.99				
6056 CENTURY LINK											
02/22/2	1	9814 260B	Invoice	02/22/2024	03/11/2024	105.18	105.18	100-15-41713		324	1
02/22/2	2	9814 260B	Invoice	02/22/2024	03/11/2024	105.18	105.18	200-15-41713		324	1
02/22/2	3	9814 260B	Invoice	02/22/2024	03/11/2024	105.18	105.18	210-15-41713		324	1
02/22/2	4	9814 260B	Invoice	02/22/2024	03/11/2024	105.18	105.18	100-25-41713		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
02/22/2	5	9814 260B	Invoice	02/22/2024	03/11/2024	105.18	105.18	100-20-41713		324	1
02/22/2	6	9814 260B- 33.33%	Invoice	02/22/2024	03/11/2024	35.06	35.06	100-42-41713		324	1
02/22/2	7	9814 260B- 33.33%	Invoice	02/22/2024	03/11/2024	35.05	35.05	200-42-41713		324	1
02/22/2	8	9814 260B- 33.33%	Invoice	02/22/2024	03/11/2024	35.05	35.05	210-42-41713		324	1
02/22/2	9	2211-125b treatment plant	Invoice	02/22/2024	03/11/2024	74.12	74.12	210-70-41713		324	1
02/22/2	10	2211-125B Water Dept	Invoice	02/22/2024	03/11/2024	74.12	74.12	200-60-41713		324	1
02/22/2	11	3147 220B HFD	Invoice	02/22/2024	03/11/2024	84.93	84.93	100-55-41713		324	1
02/22/2	12	6566 569B Police Dept	Invoice	02/22/2024	03/11/2024	74.12	74.12	100-25-41713		324	1
02/22/2	13	5965-737B STREET SHOP	Invoice	02/22/2024	03/11/2024	79.25	79.25	100-40-41713		324	1
Total 6056 CENTURY LINK:						1,017.60	1,017.60				
5702 CINTAS											
417543	1	UNIFORM SERVICES WW	Invoice	11/29/2023	03/11/2024	217.07	217.07	210-70-41703		324	1
418271	1	UNIFORM SERVICES WW	Invoice	02/07/2024	03/11/2024	193.00	193.00	210-70-41703		324	1
418343	1	UNIFORM SERVICES WW	Invoice	02/14/2024	03/11/2024	193.00	193.00	210-70-41703		324	1
418406	1	UNIFORM SERVICES WW	Invoice	02/21/2024	03/11/2024	199.12	199.12	210-70-41703		324	1
418478	1	#4184786283 UNIFORM SERVICES WW	Invoice	02/28/2024	03/11/2024	199.12	199.12	210-70-41703		324	1
418478	1	UNIFORM SERVICES STS	Invoice	02/28/2024	03/11/2024	119.53	119.53	100-40-41215		324	1
520075	1	#5200750891 FIRST AID WW	Invoice	03/05/2024	03/11/2024	7.24	7.24	210-70-41413		324	1
926195	1	#9261959622 AED RENTAL WW	Invoice	03/01/2024	03/11/2024	126.00	126.00	210-70-41711		324	1
Total 5702 CINTAS:						1,254.08	1,254.08				
670 CITY OF HAILEY W&S DEPT											
2/29/ 2	1	STREET SHOP	Invoice	02/29/2024	03/11/2024	710.71	710.71	100-40-41717		324	1
2/29/ 2	2	WELCOME CENTER	Invoice	02/29/2024	03/11/2024	91.76	91.76	100-10-41717		324	1
2/29/ 2	3	OLD COPY & PRINT	Invoice	02/29/2024	03/11/2024	56.56	56.56	100-15-41717		324	1
2/29/ 2	4	RODEO FROST	Invoice	02/29/2024	03/11/2024	12.14	12.14	100-50-41617		324	1
2/29/ 2	5	RODEO PARK	Invoice	02/29/2024	03/11/2024	33.63	33.63	100-50-41617		324	1
2/29/ 2	6	CITY HALL	Invoice	02/29/2024	03/11/2024	133.56	133.56	100-42-41717		324	1
2/29/ 2	7	CITY HALL	Invoice	02/29/2024	03/11/2024	133.56	133.56	200-42-41717		324	1
2/29/ 2	8	CITY HALL	Invoice	02/29/2024	03/11/2024	133.56	133.56	210-42-41717		324	1
2/29/ 2	9	FIRE DEPARTMENT	Invoice	02/29/2024	03/11/2024	72.03	72.03	100-55-41717		324	1
2/29/ 2	10	TREATMENT PL	Invoice	02/29/2024	03/11/2024	105.85	105.85	200-60-41717		324	1
2/29/ 2	11	TREATMENT PL	Invoice	02/29/2024	03/11/2024	105.85	105.85	210-70-41717		324	1
2/29/ 2	12	POLICE DEPT	Invoice	02/29/2024	03/11/2024	96.81	96.81	100-25-41717		324	1
2/29/ 2	13	IRRIGATION	Invoice	02/29/2024	03/11/2024	871.00	871.00	100-50-41717		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 670 CITY OF HAILEY W&S DEPT:						2,557.02	2,557.02				
22428 CITY OF KETCHUM											
5756	1	City Tour 2024 - Mayor Burke	Invoice	01/22/2024	03/11/2024	250.00	250.00	100-10-41723		324	1
Total 22428 CITY OF KETCHUM:						250.00	250.00				
2954 CLEAR CREEK DISPOSAL -PARKS											
000169	1	PORT RESTROOM - SKATE PARK	Invoice	01/29/2024	03/11/2024	128.50	128.50	100-50-41403		324	1
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						128.50	128.50				
22457 CLEAR CREEK DISPOSAL, INC.											
FEBRU	1	FRANCHISE FEE - FEBRUARY 2024	Invoice	03/05/2024	03/11/2024	162,500.00	162,500.00	100-00-20515		324	1
Total 22457 CLEAR CREEK DISPOSAL, INC.:						162,500.00	162,500.00				
8709 CLEARGOV, INC											
2023-1	1	2023-13731 BUDGETING SOFTWARE	Invoice	10/01/2023	03/11/2024	8,137.50	8,137.50	100-15-41515		324	1
2023-1	2	2023-13731 BUDGETING SOFTWARE	Invoice	10/01/2023	03/11/2024	8,137.50	8,137.50	200-15-41515		324	1
2023-1	3	2023-13731 BUDGETING SOFTWARE	Invoice	10/01/2023	03/11/2024	8,137.50	8,137.50	210-15-41515		324	1
Total 8709 CLEARGOV, INC:						24,412.50	24,412.50				
50396 COASTLINE EQUIPMENT											
105007	1	1050078 RETURN - SEALING, WASHER, INJEC	Invoice	08/28/2023	09/11/2023	535.12-	535.12-	100-40-41405		923	1
Total 50396 COASTLINE EQUIPMENT:						535.12-	535.12-				
1537 COMMERCIAL TIRE											
09-160	1	LOADER SERVICING	Invoice	02/28/2024	03/11/2024	114.75	114.75	100-40-41405		324	1
Total 1537 COMMERCIAL TIRE:						114.75	114.75				
893 CONCRETE CONSTRUCTION SUPPLY											
S43376	1	DIAMOND GRINDER BLADES FOR MANHOLES.	Invoice	02/12/2024	03/11/2024	51.00	51.00	210-70-41423		324	1
Total 893 CONCRETE CONSTRUCTION SUPPLY:						51.00	51.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2808 CORE & MAIN LP											
U20779	1	#U207797 1.5" METERS	Invoice	02/15/2024	03/11/2024	5,177.94	5,177.94	220-65-41547	20.60.0003.1	324	1
U20779	2	#U207797 1.5" METER GASKETS	Invoice	02/15/2024	03/11/2024	70.26	70.26	220-65-41547	20.60.0003.1	324	1
U26991	1	SS PARTS FOR AIR BLEED OFFS (ARV) WW	Invoice	02/15/2024	03/11/2024	650.60	650.60	210-70-41401		324	1
U42584	1	#U425841 3/4" METER REGISTERS	Invoice	02/22/2024	03/11/2024	12,800.00	12,800.00	220-65-41403	20.60.0003.1	324	1
Total 2808 CORE & MAIN LP:						18,698.80	18,698.80				
972 COX COMMUNICATIONS											
02/17/2	1	001 2401 038676401 INTERNET WW	Invoice	02/17/2024	03/11/2024	78.99	78.99	210-70-41713		324	1
02/17/2	2	001 2401 038676401 INTERNET WATER	Invoice	02/17/2024	03/11/2024	78.99	78.99	210-70-41713		324	1
02/27/2	1	027815002 Library	Invoice	02/27/2024	03/11/2024	173.99	173.99	100-45-41713		324	1
02/27/2	2	0205236602 STREET	Invoice	02/27/2024	03/11/2024	320.72	320.72	100-40-41713		324	1
02/27/2	3	035971201 WELCOME CTR	Invoice	02/27/2024	03/11/2024	84.00	84.00	100-10-41717		324	1
02/27/2	4	205095301 HFD	Invoice	02/27/2024	03/11/2024	69.00	69.00	100-55-41717		324	1
02/27/2	5	039605901 HPD	Invoice	02/27/2024	03/11/2024	232.99	232.99	100-25-41713		324	1
Total 972 COX COMMUNICATIONS:						1,038.68	1,038.68				
934 CPS											
020410	1	0204109-IN-2 FRT CHARGE FOR AEON PD OIL	Invoice	01/30/2024	03/11/2024	114.80	114.80	210-70-41719		324	1
Total 934 CPS:						114.80	114.80				
6877 D.O.P.L											
FEBRU	1	BUILDING PERMIT & FEES FEBRUARY 2024	Invoice	02/29/2024	03/11/2024	18,769.31	18,769.31	100-00-20325		324	1
Total 6877 D.O.P.L:						18,769.31	18,769.31				
50468 DELL MARKETING LP											
107321	1	OptiPlex Small form Factor - T.Tran / Dell Monitors x2	Invoice	02/20/2024	03/11/2024	353.63	353.63	100-15-41533		324	1
107321	2	OptiPlex Small form Factor - T.Tran / Dell Monitors x2	Invoice	02/20/2024	03/11/2024	353.63	353.63	200-15-41533		324	1
107321	3	OptiPlex Small form Factor - T.Tran / Dell Monitors x2	Invoice	02/20/2024	03/11/2024	353.64	353.64	210-15-41533		324	1
Total 50468 DELL MARKETING LP:						1,060.90	1,060.90				
4436 EMBLEM ENTERPRISES INC.											
912697	1	HPD PATCHES	Invoice	02/20/2024	03/11/2024	861.03	861.03	100-25-41703		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 4436 EMBLEM ENTERPRISES INC.:						861.03	861.03				
3094 ENERGY LABORATORIES, INC.											
614508	1	QTRLY EFFLUENT LAB TESTING WW	Invoice	02/27/2024	03/11/2024	289.00	289.00	210-70-41795		324	1
615110	1	QTRLY SURFACE WATER LAB TESTING	Invoice	02/29/2024	03/11/2024	190.00	190.00	210-70-41795		324	1
Total 3094 ENERGY LABORATORIES, INC.:						479.00	479.00				
2628 FASTENAL COMPANY											
IDJER1	1	PARTS RESTOCK FOR WRF WW	Invoice	02/15/2024	03/11/2024	362.79	362.79	210-70-41423		324	1
IDJER1	1	#IDJER109971 3/8X6 FITTING WW	Invoice	02/21/2024	03/11/2024	27.97	27.97	210-70-41421		324	1
Total 2628 FASTENAL COMPANY:						390.76	390.76				
171 FERGUSON WATERWORKS #1701											
088038	1	FLUSH HYDRANTS GASKET	Invoice	02/12/2024	03/11/2024	319.55	319.55	200-60-41403		324	1
088038	1	WATEROUS FH RUBBER REPAIR KIT	Invoice	02/07/2024	03/11/2024	930.24	930.24	200-60-41403		324	1
088038	2	MUELLER FH RUBBER REPAIR KIT	Invoice	02/07/2024	03/11/2024	619.48	619.48	200-60-41403		324	1
Total 171 FERGUSON WATERWORKS #1701:						1,869.27	1,869.27				
6937 FITZGERALD, JORDAN											
PZ 03/0	1	PZ 03/04/2024	Invoice	03/04/2024	03/11/2024	100.00	100.00	100-10-41313		324	1
PZ 03/0	2	1 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	200-10-41313		324	1
PZ 03/0	3	2 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	210-10-41313		324	1
Total 6937 FITZGERALD, JORDAN:						200.00	200.00				
4572 FLETCHER, KRISTIN											
405500	1	reimb for Walmart- TCW audio equip org.	Invoice	02/24/2024	03/11/2024	50.92	50.92	100-45-41215		324	1
Total 4572 FLETCHER, KRISTIN:						50.92	50.92				
996 FREEDOM MAILING SERVICES											
47325	1	Bill Processing, Folding & Inserting Newsletters	Invoice	03/01/2024	03/11/2024	626.18	626.18	100-15-41323		324	1
47325	2	Bill Processing, Folding & Inserting Newsletters	Invoice	03/01/2024	03/11/2024	626.18	626.18	200-15-41323		324	1
47325	3	Bill Processing, Folding & Inserting Newsletters	Invoice	03/01/2024	03/11/2024	626.19	626.19	210-15-41323		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 996 FREEDOM MAILING SERVICES:						1,878.55	1,878.55				
5909 FUGATE, JANET											
P&Z 03	1	P&Z Stipend 03/04/2024	Invoice	03/04/2024	03/11/2024	100.00	100.00	100-10-41313		324	1
P&Z 03	2	1 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	200-10-41313		324	1
P&Z 03	3	2 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	210-10-41313		324	1
Total 5909 FUGATE, JANET:						200.00	200.00				
101 GALENA-BENCHMARK ENGINEERING											
0224-0	1	Project 3830.59 BULLION BIKE PATH - TOPO	Invoice	01/25/2024	03/11/2024	660.00	660.00	120-40-41549	24.40.0002.1	324	1
Total 101 GALENA-BENCHMARK ENGINEERING:						660.00	660.00				
369 GEM STATE WELDERS SUPPLY INC.											
220314	1	TANK RENTAL FEE WW	Invoice	01/31/2024	03/11/2024	67.27	67.27	210-70-41775		324	1
220884	1	CYLINDER FUEL	Invoice	02/29/2024	03/11/2024	17.98	17.98	100-40-41719		324	1
220885	1	220885 TANK RENTAL FEE WW	Invoice	02/29/2024	03/11/2024	62.93	62.93	210-70-41775		324	1
220886	1	TANK RENTAL FEE W.	Invoice	02/29/2024	03/11/2024	8.99	8.99	200-60-41791		324	1
853754	1	PARTS	Invoice	02/29/2024	03/11/2024	671.87	671.87	100-40-41719		324	1
E27327	1	E273272 COMPRESSED ARGON WW	Invoice	02/01/2024	03/11/2024	87.41	87.41	210-70-41421		324	1
E27329	1	273290 MARKING/MED WW	Invoice	02/08/2024	03/11/2024	27.43	27.43	210-70-41421		324	1
E27341	1	CYLINDER FUEL, WYP STANDARD TIP CLNRS	Invoice	02/15/2024	03/11/2024	95.08	95.08	100-40-41719		324	1
Total 369 GEM STATE WELDERS SUPPLY INC.:						1,038.96	1,038.96				
2134 GEOBILITY LLC											
1050	1	GIS Serv. Feb 2024 CDD	Invoice	03/01/2024	03/11/2024	525.00	525.00	100-20-41313		324	1
Total 2134 GEOBILITY LLC:						525.00	525.00				
336 GO FER IT EXPRESS											
126873	1	LOCAL SHIPPING WW.	Invoice	02/29/2024	03/11/2024	204.75	204.75	210-70-41213		324	1
126873	2	LOCAL SHIPPING W.	Invoice	02/29/2024	03/11/2024	75.60	75.60	200-60-41213		324	1
Total 336 GO FER IT EXPRESS:						280.35	280.35				
1850 GREAT AMERICA FINANCIAL SERVICES											
360377	1	Invoice# 36037788 04/2024	Invoice	02/28/2024	03/11/2024	124.00	124.00	100-20-41323		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 1850 GREAT AMERICA FINANCIAL SERVICES:						124.00	124.00				
217 HACH COMPANY											
139389	1	#13938979 COD RECYCLING KIT WW	Invoice	02/28/2024	03/11/2024	439.00	439.00	210-70-41795		324	1
Total 217 HACH COMPANY:						439.00	439.00				
5855 HARMONY DESIGN INC											
23753	1	# 23753 Floodplain services	Invoice	02/23/2024	03/11/2024	79.00	79.00	100-20-41313		324	1
Total 5855 HARMONY DESIGN INC:						79.00	79.00				
5410 HDR ENGINEERING INC											
120059	1	HEADWORKS IMPR. PROJ. BILLING #5	Invoice	02/20/2024	03/11/2024	18,955.88	18,955.88	235-78-41549	24.70.0001.1	324	1
Total 5410 HDR ENGINEERING INC:						18,955.88	18,955.88				
8606 HRA VEBA TRUST											
2/23/20	1	MONTHLY VEBA CONTRIBUTION MAR 2024	Invoice	02/23/2024	03/11/2024	233.30	233.30	100-40-41126		324	1
Total 8606 HRA VEBA TRUST:						233.30	233.30				
671 IDAHO LUMBER & HARDWARE											
979557	1	WIRE BRUSHES FOR FLOOR AT NORTHRIDGE	Invoice	02/20/2024	03/11/2024	37.16	37.16	200-60-41413		324	1
979791	1	WORK WEAR GLOVES	Invoice	02/22/2024	03/11/2024	23.99	23.99	100-40-41405		324	1
979872	1	SCREWS AND WOOD FOR RIVER ST. DOOR FRA	Invoice	02/22/2024	03/11/2024	87.51	87.51	200-60-41413		324	1
980128	1	CAULK AND CAULK GUN FOR RIVER ST. WELL	Invoice	02/26/2024	03/11/2024	13.98	13.98	200-60-41413		324	1
980128	2	SPRAY FOAM FOR RIVER ST.	Invoice	02/26/2024	03/11/2024	21.98	21.98	200-60-41413		324	1
980128	3	SANDING BLOCK	Invoice	02/26/2024	03/11/2024	1.39	1.39	200-60-41413		324	1
980180	1	CAULK FOR DOOR JAM AT RIVER ST. WELL	Invoice	02/26/2024	03/11/2024	3.99	3.99	200-60-41413		324	1
980211	1	SOCKET HOLDING TRAYS	Invoice	02/26/2024	03/11/2024	25.98	25.98	200-60-41405		324	1
980211	2	SOCKET	Invoice	02/26/2024	03/11/2024	10.99	10.99	200-60-41405		324	1
980222	1	BOLTS FOR CHECK VALVE AT RIVER ST. WELL	Invoice	02/26/2024	03/11/2024	77.21	77.21	200-60-41401		324	1
980308	1	ADAPTER	Invoice	02/27/2024	03/11/2024	2.99	2.99	100-40-41405		324	1
980347	1	SHOP SPACKLE	Invoice	02/27/2024	03/11/2024	4.99	4.99	100-40-41405		324	1
Total 671 IDAHO LUMBER & HARDWARE:						312.16	312.16				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
400 IDAHO MOUNTAIN EXPRESS											
022320	1	IME Tear Off Map Library Listing	Invoice	02/23/2024	03/11/2024	785.00	785.00	100-45-41323		324	1
Total 400 IDAHO MOUNTAIN EXPRESS:						785.00	785.00				
22433 IDAHO POWER											
02/16/2	1	IP 2204837906 Street	Invoice	02/16/2024	03/11/2024	2,066.08	2,066.08	100-40-41715		324	1
02/16/2	2	IP 2204935643 - 1811 Merlin LP	Invoice	02/16/2024	03/11/2024	1,063.28	1,063.28	100-40-41717		324	1
02/16/2	3	IP 2204935643 - HFD 617 3rd Ave S	Invoice	02/16/2024	03/11/2024	438.74	438.74	100-55-41717		324	1
02/16/2	4	IP 2204935643 - 116 River St.	Invoice	02/16/2024	03/11/2024	133.90	133.90	100-50-41718		324	1
02/16/2	5	ip 2204935643 - 7 Croy St.	Invoice	02/16/2024	03/11/2024	457.42	457.42	100-45-41717		324	1
02/16/2	6	IP 2204935643 - 115 Main St 2nd Floor	Invoice	02/16/2024	03/11/2024	491.75	491.75	100-42-41717		324	1
02/16/2	7	IP 2204935643 - 115 Main St 2nd Floor	Invoice	02/16/2024	03/11/2024	491.75	491.75	200-42-41717		324	1
02/16/2	8	IP 2204935643 - 115 Main St 2nd Floor	Invoice	02/16/2024	03/11/2024	491.75	491.75	210-42-41717		324	1
02/16/2	9	IP 2208523502 - 109 W Spruce St - Street Light	Invoice	02/16/2024	03/11/2024	9.89	9.89	100-40-41715		324	1
02/16/2	10	IP 2207926011 - 113 N River St Compact	Invoice	02/16/2024	03/11/2024	44.05	44.05	100-40-41715		324	1
02/16/2	11	IP 2204637769 WW	Invoice	02/16/2024	03/11/2024	15,888.97	15,888.97	210-70-41717		324	1
02/16/2	12	IP22062003362 Water	Invoice	02/16/2024	03/11/2024	2,026.88	2,026.88	200-60-41717		324	1
02/16/2	13	IP Acct#2206105138 STREET	Invoice	02/16/2024	03/11/2024	70.52	70.52	100-40-41715		324	1
02/16/2	14	IP2207611134 Street - 89 Croy Rd	Invoice	02/16/2024	03/11/2024	83.03	83.03	100-40-41715		324	1
02/16/2	15	IP2220558932 - PARKS LION PARK	Invoice	02/16/2024	03/11/2024	51.34	51.34	100-40-41717		324	1
Total 22433 IDAHO POWER:						23,809.35	23,809.35				
138 IDAHO RURAL WATER ASSOC.											
#E5681	1	SPRING CONF 2024. DS, JA, MR, NW, SG.	Invoice	01/31/2024	03/11/2024	1,625.00	1,625.00	210-70-41723		324	1
Total 138 IDAHO RURAL WATER ASSOC.:						1,625.00	1,625.00				
50352 IDAHO TRANSPORTATION DEPT											
VIN# 7	1	2023 Ford F150 VIN#7706 - Water Exempt Plates	Invoice	03/06/2024	03/11/2024	23.00	23.00	200-60-41415		324	1
Total 50352 IDAHO TRANSPORTATION DEPT:						23.00	23.00				
612 INGRAM BOOK COMPANY											
02.202	1	02.2024 MSD Collection purchases	Invoice	03/03/2024	03/11/2024	3,546.73	3,546.73	100-45-41535		324	1
02.202	1	02.2024 SR Grant - book purchases	Invoice	03/03/2024	03/11/2024	79.70	79.70	100-45-41549	24.45.0003.1	324	1
Total 612 INGRAM BOOK COMPANY:						3,626.43	3,626.43				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
229 INTEGRATED TECHNOLOGIES											
236168	1	#236168 SHARP PRINTER FOR HPD	Invoice	02/26/2024	03/11/2024	67.37	67.37	100-25-41411		324	1
236743	1	236743 Sharp/BP-70M55 Pntr 3/5/24-4/4/24	Invoice	03/04/2024	03/11/2024	10.95	10.95	100-15-41323		324	1
236743	2	236743 Sharp/BP-70M55 Pntr 3/5/24-4/4/24	Invoice	03/04/2024	03/11/2024	10.95	10.95	200-15-41323		324	1
236743	3	236743 Sharp/BP-70M55 Pntr 3/5/24-4/4/24	Invoice	03/04/2024	03/11/2024	10.95	10.95	210-15-41323		324	1
Total 229 INTEGRATED TECHNOLOGIES:						100.22	100.22				
6304 INTEGRITY PUMP SOLUTIONS, INC											
Y24M2-	1	#Y24M2-133 RPL PMP FOR DAMAGED PMP	Invoice	02/07/2024	03/11/2024	8,131.00	8,131.00	210-70-41401		324	1
Total 6304 INTEGRITY PUMP SOLUTIONS, INC:						8,131.00	8,131.00				
384 INTERMOUNTAIN GAS COMPANY											
2/22/20	1	536199 P/W 33.3%	Invoice	02/22/2024	03/11/2024	37.96	37.96	100-42-41717		324	1
2/22/20	2	536199 P/W 33.3%	Invoice	02/22/2024	03/11/2024	37.96	37.96	200-42-41717		324	1
2/22/20	3	536199 P/W 33.3%	Invoice	02/22/2024	03/11/2024	37.96	37.96	210-42-41717		324	1
2/22/20	4	536199 LIBRARY	Invoice	02/22/2024	03/11/2024	113.88	113.88	100-45-41717		324	1
2/22/20	5	520352 PW 1241 WAR EAGLE	Invoice	02/22/2024	03/11/2024	15.45	15.45	100-50-41717		324	1
2/22/20	6	223166 4297 Glenbrook Shop	Invoice	02/22/2024	03/11/2024	281.37	281.37	210-70-41717		324	1
2/22/20	7	629802, HPD 311 E Cedar	Invoice	02/22/2024	03/11/2024	501.66	501.66	100-25-41717		324	1
2/22/20	8	517964 Woodside Treatment Plant	Invoice	02/22/2024	03/11/2024	323.86	323.86	210-70-41717		324	1
2/22/20	9	223157 4297 Glenbrook A	Invoice	02/22/2024	03/11/2024	191.15	191.15	210-70-41717		324	1
2/22/20	10	634547 4297 Glenbrook Bio-Solids	Invoice	02/22/2024	03/11/2024	410.15	410.15	210-70-41717		324	1
2/22/20	11	475252 WW Treatment Plant	Invoice	02/22/2024	03/11/2024	314.06	314.06	210-70-41717		324	1
2/22/20	12	629797 ST. 1811 merlin lp	Invoice	02/22/2024	03/11/2024	548.08	548.08	100-40-41717		324	1
2/22/20	13	518056 AD 116 S. River St	Invoice	02/22/2024	03/11/2024	180.02	180.02	100-50-41718		324	1
2/22/20	14	475481 HFD 617 S 3rd Ave	Invoice	02/22/2024	03/11/2024	206.82	206.82	100-55-41717		324	1
Total 384 INTERMOUNTAIN GAS COMPANY:						3,200.38	3,200.38				
345 JACOBS ENGINEERING GROUP INC											
D37536	1	Invoice# d3753600-004 Comp Plan	Invoice	02/23/2024	03/11/2024	7,125.40	7,125.40	100-20-41313		324	1
Total 345 JACOBS ENGINEERING GROUP INC:						7,125.40	7,125.40				
330 JANE'S ARTIFACTS											
061648	1	OFFICE SUPPLIES	Invoice	02/15/2024	03/11/2024	32.27	32.27	100-40-41215		324	1
061686	1	ART SUPPLIES FOR PRESENTATION	Invoice	02/21/2024	03/11/2024	14.25	14.25	100-55-41211		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 330 JANE'S ARTIFACTS:						46.52	46.52				
1065 JOE'S BACKHOE SERVICES INC											
24-290	1	SNOW REMOVAL SERVICES	Invoice	02/17/2024	03/11/2024	10,062.50	10,062.50	100-40-41771		324	1
Total 1065 JOE'S BACKHOE SERVICES INC:						10,062.50	10,062.50				
4542 KETCHUM COMPUTERS											
20239	1	Monthly updates & setup new PC for Tuyen	Invoice	02/29/2024	03/11/2024	434.76	434.76	100-15-41313		324	1
20239	2	Monthly updates & setup new PC for Tuyen	Invoice	02/29/2024	03/11/2024	434.76	434.76	200-15-41313		324	1
20239	3	Monthly updates & setup new PC for Tuyen	Invoice	02/29/2024	03/11/2024	434.77	434.77	210-15-41313		324	1
20239	4	PC & 8x8 phone maint for Amanda	Invoice	02/29/2024	03/11/2024	150.00	150.00	100-55-41313		324	1
20239	5	Cal. Sharing, folder redirec and email for Amanda	Invoice	02/29/2024	03/11/2024	200.00	200.00	100-45-41313		324	1
20239	6	HPD: Watchguard, HPDLT8 &HPDLT9 maint	Invoice	02/29/2024	03/11/2024	600.00	600.00	100-25-41313		324	1
Total 4542 KETCHUM COMPUTERS:						2,254.29	2,254.29				
386 L.L. GREENS											
A72851	1	RODEO GROUNDS BRAIDED FLEX HOSE	Invoice	02/20/2024	03/11/2024	246.74	246.74	100-50-41615		324	1
A72861	1	SHOVEL FOR TRAVIS	Invoice	02/21/2024	03/11/2024	25.99	25.99	200-60-41405		324	1
A72899	1	ASPHALT HEATER TORCH KIT	Invoice	02/27/2024	03/11/2024	129.99	129.99	100-40-41405		324	1
B43086	1	BATTERIES FOR LINE LOCATERS	Invoice	02/27/2024	03/11/2024	65.47	65.47	200-60-41405		324	1
C3476	1	DL2450 BATTERY	Invoice	02/23/2024	03/11/2024	5.79	5.79	100-25-41215		324	1
C3676	1	BLEACH FOR TESTING CL2 SENSORS	Invoice	02/29/2024	03/11/2024	4.79	4.79	200-60-41401		324	1
Total 386 L.L. GREENS:						478.77	478.77				
227 L.N. CURTIS AND SONS											
INV792	1	#INV792463 PULLOVER SWEATERS	Invoice	02/15/2024	03/11/2024	165.25	165.25	100-25-41703		324	1
Total 227 L.N. CURTIS AND SONS:						165.25	165.25				
6376 LEONARDO PADILLA SACHA											
03/04/2	1	Honorarium Adult classes	Invoice	03/04/2024	03/11/2024	225.00	225.00	100-45-41549	23.45.0007.1	324	1
03/04/2	2	After school grant - creative ingles	Invoice	03/04/2024	03/11/2024	562.50	562.50	100-45-41549	23.45.0002.1	324	1
Total 6376 LEONARDO PADILLA SACHA:						787.50	787.50				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2958 LEOS, CHRISTINA											
02/23/2	1	CLEANING REFUND - TCW	Invoice	02/23/2024	03/11/2024	100.00	100.00	100-00-32265		324	1
Total 2958 LEOS, CHRISTINA:						100.00	100.00				
366 LES SCHWAB TIRE CENTER											
117008	1	BACKHOE FLAT TIRE, TUBE INS/RPR	Invoice	02/05/2024	03/11/2024	205.98	205.98	210-70-41415		324	1
Total 366 LES SCHWAB TIRE CENTER:						205.98	205.98				
547 LES SCHWAB TIRE CENTER - STREETS											
117008	1	RANGER FLAT TIRE REPAIR	Invoice	02/20/2024	03/11/2024	209.48	209.48	100-40-41405		324	1
Total 547 LES SCHWAB TIRE CENTER - STREETS:						209.48	209.48				
606 LIBRARY STORE											
676658	1	676658 paperback processing supplies	Invoice	02/26/2024	03/11/2024	224.96	224.96	100-45-41215		324	1
Total 606 LIBRARY STORE:						224.96	224.96				
6945 LOPEZ, ERIKA											
TCW R	1	TCW CLEANING DEP REF	Invoice	02/27/2024	03/11/2024	100.00	100.00	100-00-32265		324	1
Total 6945 LOPEZ, ERIKA:						100.00	100.00				
928 MAGIC VALLEY LABS, INC.											
30547	1	DRINKING WATER SAMPLES	Invoice	02/28/2024	03/11/2024	216.00	216.00	200-60-41795		324	1
30547	2	INDIAN CREEK SPRING SAMPLES	Invoice	02/28/2024	03/11/2024	186.00	186.00	200-60-41795		324	1
30547	3	COOLER RETURN	Invoice	02/28/2024	03/11/2024	20.00	20.00	200-60-41795		324	1
Total 928 MAGIC VALLEY LABS, INC.:						422.00	422.00				
1152 MAGIC VALLEY PEST MANAGEMENT											
2563	1	PEST CONTROL - BASEMENT	Invoice	12/11/2023	03/11/2024	60.00	60.00	100-42-41413		324	1
2563	2	PEST CONTROL - BASEMENT	Invoice	12/11/2023	03/11/2024	60.00	60.00	200-42-41413		324	1
2563	3	PEST CONTROL - BASEMENT	Invoice	12/11/2023	03/11/2024	60.00	60.00	210-42-41413		324	1
Total 1152 MAGIC VALLEY PEST MANAGEMENT:						180.00	180.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4495 MIDWEST TAPE LLC											
504996	1	0504996636 2.2.2024 MEDIA	Invoice	02/02/2024	03/11/2024	94.21	94.21	100-45-41535		324	1
505029	1	0505029480 2.9.2024 MEDIA	Invoice	02/09/2024	03/11/2024	112.70	112.70	100-45-41535		324	1
505029	1	0505029481 2.9.2024 MEDIA	Invoice	02/09/2024	03/11/2024	157.96	157.96	100-45-41535		324	1
505061	1	0505061336 2.15.2024 MEDIA	Invoice	02/15/2024	03/11/2024	240.95	240.95	100-45-41535		324	1
505061	1	0505061338 02.15.2024 MEDIA	Invoice	02/15/2024	03/11/2024	14.99	14.99	100-45-41535		324	1
505083	1	0505083137 2.22.2024 MEDIA	Invoice	02/22/2024	03/11/2024	209.95	209.95	100-45-41535		324	1
Total 4495 MIDWEST TAPE LLC:						830.76	830.76				
4585 MOUNTAIN EQUIPMENT TECHNOLOGY											
3720	1	WIN-911 ANNUAL S/W SUBS REN	Invoice	02/13/2024	03/11/2024	1,071.00	1,071.00	210-70-41325		324	1
Total 4585 MOUNTAIN EQUIPMENT TECHNOLOGY:						1,071.00	1,071.00				
1200 MOUNTAIN FIRE SPRINKLERS											
4136	1	ANNUAL FIRE SUPPR SYS AND BACKFLOW	Invoice	02/19/2024	03/11/2024	118.33	118.33	100-42-41413		324	1
4136	2	ANNUAL FIRE SUPPR SYS AND BACKFLOW	Invoice	02/19/2024	03/11/2024	118.33	118.33	200-42-41413		324	1
4136	3	ANNUAL FIRE SUPPR SYS AND BACKFLOW	Invoice	02/19/2024	03/11/2024	118.34	118.34	210-42-41413		324	1
Total 1200 MOUNTAIN FIRE SPRINKLERS:						355.00	355.00				
2367 MSC INDUSTRIAL SUPPLY CO.											
413691	1	PARTS/TOOLS FOR WRF WW	Invoice	02/06/2024	03/11/2024	380.56	380.56	210-70-41423		324	1
Total 2367 MSC INDUSTRIAL SUPPLY CO.:						380.56	380.56				
251 NAPA AUTO PARTS											
178384	1	GASKET - E513	Invoice	02/26/2024	03/11/2024	11.24	11.24	100-55-41415		324	1
178767	1	178767 DOOR HANDLE E514	Invoice	02/29/2024	03/11/2024	31.49	31.49	100-55-41415		324	1
179072	1	#179072 VAC-TRUCK FILTERS WW	Invoice	03/04/2024	03/11/2024	135.41	135.41	210-70-41415		324	1
179073	1	#179073 VAC-TRUCK FILTERS WW	Invoice	03/04/2024	03/11/2024	181.42	181.42	210-70-41415		324	1
179076	1	#179076 VAC-TRUCK FILTER RETURN WW	Invoice	03/04/2024	03/11/2024	122.87-	122.87-	210-70-41415		324	1
179080	1	HYDRALIC HOSE FOR BACKHOE	Invoice	03/04/2024	03/11/2024	180.40	180.40	200-60-41405		324	1
179143	1	#179143 VAC-TRUCK FILTER WW	Invoice	03/05/2024	03/11/2024	122.87	122.87	210-70-41415		324	1
Total 251 NAPA AUTO PARTS:						539.96	539.96				
1255 NAPA AUTO PARTS - STREETS											
177927	1	OPERATORS FLASHLIGHTS	Invoice	02/21/2024	03/11/2024	99.98	99.98	100-40-41405		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
177928	1	RESTOCK FITTINGS	Invoice	02/21/2024	03/11/2024	14.90	14.90	100-40-41405		324	1
178057	1	WS8 SHOP VISE	Invoice	02/22/2024	03/11/2024	365.00	365.00	100-40-41423		324	1
178332	1	FLUID FILTER #4032 MACK	Invoice	02/26/2024	03/11/2024	32.74	32.74	100-40-41405		324	1
178528	1	SWEEPER HOSE PROTECTORS	Invoice	02/27/2024	03/11/2024	33.32	33.32	100-40-41405		324	1
178529	1	SWEEPER HOSE PROTECTOR	Invoice	02/27/2024	03/11/2024	3.99	3.99	100-40-41405		324	1
178564	1	WEATHERSHIELD, HOSE END FITTING	Invoice	02/27/2024	03/11/2024	213.42	213.42	100-40-41405		324	1
Total 1255 NAPA AUTO PARTS - STREETS:						763.35	763.35				
307 NORTH CENTRAL LABORATORIES											
498695	1	QA/QC STANDARD WW	Invoice	01/26/2024	03/11/2024	65.75	65.75	210-70-41795		324	1
Total 307 NORTH CENTRAL LABORATORIES:						65.75	65.75				
257 NORTHWEST EQUIPMENT SALES, INC											
189683	1	WATER PUMP #4032 MACK	Invoice	02/23/2024	03/11/2024	225.00	225.00	100-40-41405		324	1
189691	1	DRAIN HOSE #4032 MACK	Invoice	02/23/2024	03/11/2024	58.23	58.23	100-40-41405		324	1
Total 257 NORTHWEST EQUIPMENT SALES, INC:						283.23	283.23				
50298 O'REILLY AUTO PARTS											
4635-3	1	#4635-387269 CREDIT PULLER RETURN WW	Invoice	01/02/2024	03/11/2024	89.99-	89.99-	210-70-41423		324	1
4635-3	1	FUEL FILTER WW	Invoice	01/16/2024	03/11/2024	10.57	10.57	210-70-41719		324	1
4635-3	1	SYRINGE & TOWLS FOR CLEAANNING	Invoice	02/21/2024	03/11/2024	35.48	35.48	100-55-41415		324	1
4635-3	1	SOCKET ADAPTER	Invoice	02/21/2024	03/11/2024	9.99	9.99	200-60-41405		324	1
Total 50298 O'REILLY AUTO PARTS:						33.95-	33.95-				
6217 OVERDRIVE											
03040C	1	AUDIOBOOKS	Invoice	02/23/2024	03/11/2024	382.71	382.71	100-45-41535		324	1
Total 6217 OVERDRIVE:						382.71	382.71				
438 PLATT											
4W443	1	HOLOPHANE LOT RELEASE	Invoice	02/25/2024	03/11/2024	154.75	154.75	100-40-41405		324	1
4W681	1	COLOR TAPE FOR MAKING WIRES AT PMP HOUS	Invoice	02/28/2024	03/11/2024	158.26	158.26	200-60-41401		324	1
Total 438 PLATT:						313.01	313.01				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5302 RAU, DAVID JOHN											
0010	1	0010 ADJUST FOX BLDG FRONT DOOR CLOSER	Invoice	01/21/2024	02/12/2024	25.00	25.00	100-42-41413		224	1
0010	2	0010 ADJUST FOX BLDG FRONT DOOR CLOSER	Invoice	01/21/2024	02/12/2024	25.00	25.00	200-42-41413		224	1
0010	3	0010 ADJUST FOX BLDG FRONT DOOR CLOSER	Invoice	01/21/2024	02/12/2024	25.00	25.00	210-42-41413		224	1
0010		Chk No: 57715 (1)	Calculated	02/12/2024			25.00-	1000020301		224	1
0010		Chk No: 57715 (1)	Calculated	02/28/2024			25.00	1000020301		224	1
0010		Chk No: 57715 (1)	Calculated	02/12/2024			25.00-	1000020301		224	1
0010		Chk No: 57715 (1)	Calculated	02/28/2024			25.00	1000020301		224	1
0010		Chk No: 57715 (1)	Calculated	02/12/2024			25.00-	1000020301		224	1
0010		Chk No: 57715 (1)	Calculated	02/28/2024			25.00	1000020301		224	1
0010-2/	1	0010 FOX BLDG - FRONT DOOR REPAIR, WALKTH	Invoice	02/12/2024	02/26/2024	75.00	75.00	100-42-41413		224	1
0010-2/	2	0010 FOX BLDG - FRONT DOOR REPAIR, WALKTH	Invoice	02/12/2024	02/26/2024	75.00	75.00	200-42-41413		224	1
0010-2/	3	0010 FOX BLDG - FRONT DOOR REPAIR, WALKTH	Invoice	02/12/2024	02/26/2024	75.00	75.00	210-42-41413		224	1
0010-2/		Chk No: 57808 (1)	Calculated	02/26/2024			75.00-	1000020301		224	1
0010-2/		Chk No: 57808 (1)	Calculated	02/28/2024			75.00	1000020301		224	1
0010-2/		Chk No: 57808 (1)	Calculated	02/26/2024			75.00-	1000020301		224	1
0010-2/		Chk No: 57808 (1)	Calculated	02/28/2024			75.00	1000020301		224	1
0010-2/		Chk No: 57808 (1)	Calculated	02/26/2024			75.00-	1000020301		224	1
0010-2/		Chk No: 57808 (1)	Calculated	02/28/2024			75.00	1000020301		224	1
Total 5302 RAU, DAVID JOHN:						300.00	300.00				
5433 RIVERSIDE, INC.											
RI7720	1	ACTUATOR MOTOR REPAIR WW	Invoice	02/15/2024	03/11/2024	343.65	343.65	210-70-41401		324	1
Total 5433 RIVERSIDE, INC.:						343.65	343.65				
159 ROBERTS ELECTRIC INC.											
010786	1	Inv 010786 Library restroom remodel	Invoice	02/05/2024	03/11/2024	437.50	437.50	120-45-41549	23.45.0004.1	324	1
010795	1	Inv 010795 Library restroom remodel	Invoice	02/09/2024	03/11/2024	875.00	875.00	120-45-41549	23.45.0004.1	324	1
010798	1	Inv 010798 Library restroom remodel	Invoice	02/14/2024	03/11/2024	745.62	745.62	120-45-41549	23.45.0004.1	324	1
Total 159 ROBERTS ELECTRIC INC.:						2,058.12	2,058.12				
6522 RODGERS, AMBER TELLERIA											
214394	1	Reimb family dollar - prizes for Teen Movie Nite	Invoice	02/23/2024	03/11/2024	37.68	37.68	100-45-41326	23.45.0002.1	324	1
Total 6522 RODGERS, AMBER TELLERIA:						37.68	37.68				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
6532 RODRIGUE, EMILY T											
ISC 20	1	MILEAGE: ULI Idaho Sustainability Conf.	Invoice	02/08/2024	03/11/2024	188.94	188.94	100-20-41724		324	1
Total 6532 RODRIGUE, EMILY T:						188.94	188.94				
50623 ROSS MCALLISTER											
02/23/2	1	Refund 1030 Silver Star Drive	Invoice	02/23/2024	03/11/2024	169.64	169.64	100-00-15110		324	1
Total 50623 ROSS MCALLISTER:						169.64	169.64				
5129 RUSH TRUCK CENTERS OF ID INC											
303620	1	RIGHT LIGHT TURN SIGNAL	Invoice	02/21/2024	03/11/2024	105.00	105.00	100-40-41405		324	1
303622	1	ABS ANTILOCK BRAKE SYSTEM	Invoice	02/23/2024	03/11/2024	505.00	505.00	100-40-41405		324	1
Total 5129 RUSH TRUCK CENTERS OF ID INC:						610.00	610.00				
6502 SAUERBREY, SAGE M											
P&Z 03	1	PZ Meeting 03/04/2024	Invoice	03/04/2024	03/11/2024	100.00	100.00	100-10-41313		324	1
P&Z 03	2	1 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	200-10-41313		324	1
P&Z 03	3	2 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	210-10-41313		324	1
Total 6502 SAUERBREY, SAGE M:						200.00	200.00				
4927 SAWTOOTH INDUSTRIAL LLC											
64	1	KODIAK M-STYLE SKID SHOE	Invoice	02/15/2024	03/11/2024	1,260.52	1,260.52	100-40-41405		324	1
64	2	TWO PIECE PLOW BLADE	Invoice	02/15/2024	03/11/2024	757.92	757.92	100-40-41771		324	1
Total 4927 SAWTOOTH INDUSTRIAL LLC:						2,018.44	2,018.44				
4330 SCANLON, OWEN											
P&Z ST	1	P&Z Stipend 03/04/2024	Invoice	03/04/2024	03/11/2024	100.00	100.00	100-10-41313		324	1
P&Z ST	2	1 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	200-10-41313		324	1
P&Z ST	3	2 PZ Stipend	Invoice	03/04/2024	03/11/2024	50.00	50.00	210-10-41313		324	1
Total 4330 SCANLON, OWEN:						200.00	200.00				
374 SHOTSWELL, DAVE											
622284	1	2024 LIC REGIS REIMB WW	Invoice	03/05/2024	03/11/2024	30.00	30.00	210-70-41711		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 374 SHOTSWELL, DAVE:						30.00	30.00				
4910 SHRED-IT USA											
800629	1	document shredding contract inv. 8006297185	Invoice	02/25/2024	03/11/2024	42.16	42.16	100-15-41325		324	1
800629	2	document shredding contract inv. 8006297185	Invoice	02/25/2024	03/11/2024	42.16	42.16	200-15-41325		324	1
800629	3	document shredding contract inv. 8006297185	Invoice	02/25/2024	03/11/2024	42.16	42.16	210-15-41325		324	1
Total 4910 SHRED-IT USA:						126.48	126.48				
50622 SILVERCREEK LIVING /											
02/14/2	1	REFUND CREDIT MEMO 31 McKercher E	Invoice	02/14/2024	02/26/2024	1,168.92	1,168.92	100-00-15110		224	1
02/14/2		Chk No: 57814 (1)	Calculated	02/26/2024			1,168.92-	1000020301		224	1
02/14/2		Chk No: 57814 (1)	Calculated	03/04/2024			1,168.92	1000020301		224	1
Total 50622 SILVERCREEK LIVING /:						1,168.92	1,168.92				
1239 SIMMS LAW PLLC											
FEBRU	1	professional services Cat L- February 2024	Invoice	03/01/2024	03/11/2024	43.75	43.75	100-15-41313	23.15.0003.1	324	1
FEBRU	2	professional services Cat L- February 2024	Invoice	03/01/2024	03/11/2024	43.75	43.75	200-15-41313	23.15.0003.1	324	1
FEBRU	3	professional services Cat L- February 2024	Invoice	03/01/2024	03/11/2024	43.75	43.75	210-15-41313	23.15.0003.1	324	1
FEBRU	4	professional services - February 2024	Invoice	03/01/2024	03/11/2024	3,460.92	3,460.92	100-15-41313		324	1
FEBRU	5	professional services - February 2024	Invoice	03/01/2024	03/11/2024	3,460.92	3,460.92	200-15-41313		324	1
FEBRU	6	professional services - February 2024	Invoice	03/01/2024	03/11/2024	3,460.91	3,460.91	210-15-41313		324	1
Total 1239 SIMMS LAW PLLC:						10,514.00	10,514.00				
7002 SMITH, DAN											
P&Z 02	1	P&Z Stipend 2/20/24	Invoice	02/20/2024	03/11/2024	100.00	100.00	100-10-41313		324	1
P&Z 02	2	1 P&Z Stipend	Invoice	02/20/2024	03/11/2024	50.00	50.00	200-10-41313		324	1
P&Z 02	3	2 P&Z Stipend	Invoice	02/20/2024	03/11/2024	50.00	50.00	210-10-41313		324	1
Total 7002 SMITH, DAN:						200.00	200.00				
2658 STRATA											
TF2400	1	GEOTECH SRVS WATER DEPT OFFICE BLDG	Invoice	02/13/2024	03/11/2024	13,000.00	13,000.00	200-60-41547	24.60.0001.1	324	1
Total 2658 STRATA:						13,000.00	13,000.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
283 STRIVE WORKPLACE SOLUTIONS											
WO-16	1	#WO-160826-1 OFFICE SUPPLIES WW	Invoice	02/27/2024	03/11/2024	256.76	256.76	210-70-41413		324	1
Total 283 STRIVE WORKPLACE SOLUTIONS:						256.76	256.76				
8559 SUN VALLEY AIR SERVICES BOARD											
JANUA	1	LOT FOR AIR 0.5% January 2024	Invoice	03/04/2024	03/11/2024	7,397.61	7,397.61	100-10-41707		324	1
Total 8559 SUN VALLEY AIR SERVICES BOARD:						7,397.61	7,397.61				
4671 SYRINGA NETWORKS LLC											
24MAR	1	24MAR0373 Admin 33.33%	Invoice	03/01/2024	03/11/2024	58.33	58.33	100-15-41713		324	1
24MAR	2	24MAR0373 Admin 33.33%	Invoice	03/01/2024	03/11/2024	58.33	58.33	200-15-41713		324	1
24MAR	3	24MAR0373 Admin 33.33%	Invoice	03/01/2024	03/11/2024	58.34	58.34	210-15-41713		324	1
24MAR	4	24MAR0373 Comm Dev	Invoice	03/01/2024	03/11/2024	175.00	175.00	100-20-41713		324	1
24MAR	5	24MAR0373 P.W. 33.33%	Invoice	03/01/2024	03/11/2024	58.33	58.33	100-42-41713		324	1
24MAR	6	24MAR0373 P.W. 33.33%	Invoice	03/01/2024	03/11/2024	58.33	58.33	200-42-41713		324	1
24MAR	7	24MAR0373 P.W. 33.33%	Invoice	03/01/2024	03/11/2024	58.34	58.34	210-42-41713		324	1
24MAR	8	24MAR0373 Library	Invoice	03/01/2024	03/11/2024	175.00	175.00	100-45-41713		324	1
24MAR	9	24MAR0373 HPD	Invoice	03/01/2024	03/11/2024	700.00	700.00	100-25-41713		324	1
Total 4671 SYRINGA NETWORKS LLC:						1,400.00	1,400.00				
6344 T-MOBILE											
2/21/20	1	Feb HPD CELL PHONES	Invoice	02/21/2024	03/11/2024	341.51	341.51	100-25-41711		324	1
Total 6344 T-MOBILE:						341.51	341.51				
2817 UNITED OIL											
CL4777	1	#CL47778 PUMPED FUEL WW	Invoice	02/11/2024	03/11/2024	38.36	38.36	210-70-41719		324	1
CL4857	1	PUMPED VEHICLE FUEL - W DERT.	Invoice	02/15/2024	03/11/2024	369.38	369.38	200-60-41719		324	1
CL4857	1	HFD FUEL	Invoice	02/15/2024	03/11/2024	128.36	128.36	100-55-41719		324	1
CL4857	1	FUEL CHARGES STS	Invoice	02/15/2024	03/11/2024	2,530.31	2,530.31	100-40-41719		324	1
CL4857	1	HPD FUEL	Invoice	02/15/2024	03/11/2024	282.68	282.68	100-25-41719		324	1
Total 2817 UNITED OIL:						3,349.09	3,349.09				
22444 USA BLUE BOOK											
INV002	1	S.S. CHECK VALVE FOR RIVER ST.	Invoice	02/13/2024	03/11/2024	4,537.95	4,537.95	220-65-41401		324	1
SCN04	1	SCN048462 RETD VAC-TRUCK HOSE	Invoice	02/16/2024	03/11/2024	185.90	185.90	210-70-41403		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 22444 USA BLUE BOOK:						4,352.05	4,352.05				
2020 VALLEY WIDE COOPERATIVE											
076297	1	PROPANE FOR MANHOLE HEATING	Invoice	02/12/2024	03/11/2024	12.21	12.21	210-70-41719		324	1
076535	1	COMB WRENCH	Invoice	02/22/2024	03/11/2024	53.98	53.98	100-40-41405		324	1
76277/	1	ROPE, TOOLS FOR PLANT	Invoice	02/10/2024	03/11/2024	83.96	83.96	210-70-41423		324	1
76278/	1	RETURN ROPE/TOOLS FOR PLANT WW	Invoice	02/10/2024	03/11/2024	83.96-	83.96-	210-70-41423		324	1
76535/	1	WRENCHES FOR METER AND FLG PARTS	Invoice	02/22/2024	03/11/2024	53.98	53.98	200-60-41405		324	1
Total 2020 VALLEY WIDE COOPERATIVE:						120.17	120.17				
4376 WATTS HYDRAULIC & REPAIR LLC											
717456	1	TOOLCAT EQUIPMENT REPAIR	Invoice	02/27/2024	03/11/2024	917.94	917.94	100-40-41405		324	1
Total 4376 WATTS HYDRAULIC & REPAIR LLC:						917.94	917.94				
4004 WAXIE SANITARY SUPPLY											
822957	1	CLEANING SUPPLIES FOR HPD	Invoice	02/20/2024	03/11/2024	65.62	65.62	100-25-41413		324	1
822958	1	HFD CLEANING SUPPLIES	Invoice	02/20/2024	03/11/2024	284.47	284.47	100-55-41215		324	1
822959	1	FLOOR BUFFER PARTS	Invoice	02/20/2024	03/11/2024	164.40	164.40	100-40-41405		324	1
Total 4004 WAXIE SANITARY SUPPLY:						514.49	514.49				
368 WESTERN STATES CAT											
IN0027	1	EDGE CUTTING	Invoice	02/28/2024	03/11/2024	855.70	855.70	100-40-41771		324	1
Total 368 WESTERN STATES CAT:						855.70	855.70				
759 WHITE CLOUD COMMUNICATIONS INC											
106046	1	NEW PORTABLE RADIOS W/EQUIP	Invoice	02/06/2024	03/11/2024	4,425.60	4,425.60	210-70-41405		324	1
Total 759 WHITE CLOUD COMMUNICATIONS INC:						4,425.60	4,425.60				
362 WOOD RIVER LOCK LLC											
20786	1	BASEMENT CRAWLSPACE LOCK, KEYS	Invoice	02/09/2024	03/11/2024	56.33	56.33	100-42-41413		324	1
20786	2	BASEMENT CRAWLSPACE LOCK, KEYS	Invoice	02/09/2024	03/11/2024	56.33	56.33	200-42-41413		324	1
20786	3	BASEMENT CRAWLSPACE LOCK, KEYS	Invoice	02/09/2024	03/11/2024	56.34	56.34	210-42-41413		324	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 362 WOOD RIVER LOCK LLC:						169.00	169.00				
399 WOOD RIVER WELDING INC											
10356	1	SNOW BUCKET THREADED ROD, NUTS	Invoice	02/28/2024	03/11/2024	340.02	340.02	100-40-41405		324	1
Total 399 WOOD RIVER WELDING INC:						340.02	340.02				
5437 WORTH PRINTING LLC											
3790	1	Business cards - Horowitz	Invoice	02/26/2024	03/11/2024	3.21	3.21	100-15-41323		324	1
3790	2	Business cards - Horowitz	Invoice	02/26/2024	03/11/2024	3.21	3.21	200-15-41323		324	1
3790	3	Business cards - Horowitz	Invoice	02/26/2024	03/11/2024	3.20	3.20	210-15-41323		324	1
Total 5437 WORTH PRINTING LLC:						9.62	9.62				
Total :						399,326.25	399,326.25				
Grand Totals:						399,326.25	399,326.25				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	1,338.56	.00	1,338.56
1000020301	1,468.92	1,468.92-	.00
100-00-20325	18,769.31	.00	18,769.31
100-00-20515	162,500.00	.00	162,500.00
100-00-32265	200.00	.00	200.00
100-10-41313	500.00	.00	500.00
100-10-41707	7,397.61	.00	7,397.61
100-10-41717	175.76	.00	175.76
100-10-41723	250.00	.00	250.00
100-15-41211	16.66	.00	16.66
100-15-41313	3,939.43	.00	3,939.43
100-15-41323	640.34	.00	640.34
100-15-41325	42.16	.00	42.16
100-15-41515	8,137.50	.00	8,137.50

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-15-41533	353.63	.00	353.63
100-15-41713	244.81	.00	244.81
100-15-41717	56.56	.00	56.56
100-20-41211	85.88	.00	85.88
100-20-41313	7,729.40	.00	7,729.40
100-20-41323	124.00	.00	124.00
100-20-41713	402.13	.00	402.13
100-20-41724	188.94	.00	188.94
100-25-41211	208.75	.00	208.75
100-25-41215	5.79	.00	5.79
100-25-41313	600.00	.00	600.00
100-25-41411	67.37	.00	67.37
100-25-41413	65.62	.00	65.62
100-25-41703	1,223.72	.00	1,223.72
100-25-41711	341.51	.00	341.51
100-25-41713	1,386.68	.00	1,386.68
100-25-41717	598.47	.00	598.47
100-25-41719	282.68	.00	282.68
100-40-41126	233.30	.00	233.30
100-40-41215	221.29	.00	221.29
100-40-41403	975.00	.00	975.00
100-40-41405	6,808.75	979.73-	5,829.02
100-40-41423	365.00	.00	365.00
100-40-41711	40.00	.00	40.00
100-40-41713	491.41	.00	491.41
100-40-41715	2,273.57	.00	2,273.57
100-40-41717	2,373.41	.00	2,373.41
100-40-41719	3,315.24	.00	3,315.24
100-40-41771	13,918.62	.00	13,918.62
100-42-41413	334.66	.00	334.66
100-42-41713	162.48	.00	162.48
100-42-41717	663.27	.00	663.27
100-45-41213	6.99	.00	6.99
100-45-41215	503.20	.00	503.20
100-45-41313	200.00	.00	200.00
100-45-41323	785.00	.00	785.00
100-45-41326	37.68	.00	37.68
100-45-41411	125.39	.00	125.39

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-45-41413	5,440.00	.00	5,440.00
100-45-41535	4,804.48	.00	4,804.48
100-45-41549	867.20	.00	867.20
100-45-41713	714.84	.00	714.84
100-45-41717	571.30	.00	571.30
100-50-41403	128.50	.00	128.50
100-50-41615	246.74	.00	246.74
100-50-41617	45.77	.00	45.77
100-50-41713	30.49	.00	30.49
100-50-41717	886.45	.00	886.45
100-50-41718	313.92	.00	313.92
100-55-41211	14.25	.00	14.25
100-55-41215	284.47	.00	284.47
100-55-41313	150.00	.00	150.00
100-55-41415	78.21	.00	78.21
100-55-41713	206.88	.00	206.88
100-55-41717	786.59	.00	786.59
100-55-41719	128.36	.00	128.36
120-40-41549	660.00	.00	660.00
120-45-41549	2,058.12	.00	2,058.12
200-10-41313	250.00	.00	250.00
200-15-41211	16.66	.00	16.66
200-15-41313	3,939.43	.00	3,939.43
200-15-41323	640.34	.00	640.34
200-15-41325	42.16	.00	42.16
200-15-41515	8,137.50	.00	8,137.50
200-15-41533	353.63	.00	353.63
200-15-41713	244.81	.00	244.81
200-42-41413	334.66	.00	334.66
200-42-41713	162.49	.00	162.49
200-42-41717	663.27	.00	663.27
200-60-41211	19.89	.00	19.89
200-60-41213	75.60	.00	75.60
200-60-41401	240.26	.00	240.26
200-60-41403	1,869.27	.00	1,869.27
200-60-41405	372.80	.00	372.80
200-60-41413	166.01	.00	166.01
200-60-41415	317.75	.00	317.75

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-60-41547	13,000.00	.00	13,000.00
200-60-41713	1,334.36	.00	1,334.36
200-60-41717	2,132.73	.00	2,132.73
200-60-41719	369.38	.00	369.38
200-60-41791	8.99	.00	8.99
200-60-41795	422.00	.00	422.00
210-10-41313	250.00	.00	250.00
210-15-41211	16.66	.00	16.66
210-15-41313	3,939.43	.00	3,939.43
210-15-41323	640.34	.00	640.34
210-15-41325	42.16	.00	42.16
210-15-41515	8,137.50	.00	8,137.50
210-15-41533	353.64	.00	353.64
210-15-41713	244.82	.00	244.82
210-42-41413	334.68	.00	334.68
210-42-41713	162.49	.00	162.49
210-42-41717	663.27	.00	663.27
210-70-41213	204.75	.00	204.75
210-70-41325	1,071.00	.00	1,071.00
210-70-41401	9,125.25	.00	9,125.25
210-70-41403	.00	185.90-	185.90-
210-70-41405	4,425.60	.00	4,425.60
210-70-41413	264.00	.00	264.00
210-70-41415	645.68	122.87-	522.81
210-70-41421	142.81	.00	142.81
210-70-41423	878.31	173.95-	704.36
210-70-41424	124.97	.00	124.97
210-70-41703	1,144.35	.00	1,144.35
210-70-41711	156.00	.00	156.00
210-70-41713	476.00	.00	476.00
210-70-41717	17,515.41	.00	17,515.41
210-70-41719	175.94	.00	175.94
210-70-41723	1,625.00	.00	1,625.00
210-70-41775	130.20	.00	130.20
210-70-41795	1,118.32	.00	1,118.32
220-65-41401	4,537.95	.00	4,537.95
220-65-41403	12,800.00	.00	12,800.00
220-65-41547	5,248.20	.00	5,248.20

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
235-78-41549	18,955.88	.00	18,955.88
Grand Totals:	<u>402,257.62</u>	<u>2,931.37-</u>	<u>399,326.25</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
06/22	.00	328.51-	328.51-
09/23	.00	535.12-	535.12-
02/24	1,768.92	300.00-	1,468.92
03/24	400,488.70	1,767.74-	398,720.96
Grand Totals:	<u>402,257.62</u>	<u>2,931.37-</u>	<u>399,326.25</u>

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/11/2024 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** _____

SUBJECT:

Requesting approval to write off uncollectible receivables.

AUTHORITY: ID Code 50-1003 IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

A number of receivables have been found to be uncollectable or were billed in error. This is an appropriate time to adjust our books, with a write-off date of 2/29/2024.

Attached is a list of the proposed accounts, amounts, dates, description of unpaid balance and rational behind writing off the charges, as well as copies of the statements. The total is \$1,045.69.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___
___ Safety Committee	___ P & Z Commission	___ Police	___
___ Streets	___ Public Works, Parks	___ Mayor	___

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:*

Accounts Receivable Write-offs

3/1/2024

Account #	Name	Amount	Description
2	Friedman Memorial Airport - HPD	272.00	Double charge from 2018.
5218	Wood River Chapel	100.00	Drywell Encroachment, claims building was damaged during snow removal
15305	Lexi Abel	35.00	Unpaid, uncollectable parking violation, 1/2020
15424	Jose Ortiz	35.00	Unpaid, uncollectable parking violation, 12/2020
333	Andy Andrews	100.00	Encroachment Application 5/23, refuses to pay
9940	Robert Perry	68.97	Building permit never picked up
8550	Huerta-Laurel, Jose Guadalupe	82.09	Street light judgement incident, 2018
6716	Sawtooth Rangers	100.00	Event fee, charged in error
9072	Kaleb Shurtz	252.63	Court ordered reimb, from 2012 (partially paid, no address)
	Total to be written off, if allowed	1045.69	



CITY OF HAILEY

115 MAIN ST SOUTH STE H
 HAILEY ID 83333
 PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 2

PAST DUE AFTER
01/30/2024

AMOUNT DUE
272.00

Mail To: FRIEDMAN MEMORIAL AIRPORT- HPD
 1616 AIRPORT WAY

\$ _____
 AMOUNT ENCLOSED

HAILEY ID 83333

Attention to: LISA EMERICK

 RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
 115 MAIN ST SOUTH STE H
 HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
 ABOUT THIS STATEMENT CALL
 208-788-4221

<u>CUSTOMER NO.</u>	<u>CUSTOMER NAME</u>	<u>BILLING DATE</u>	<u>PAYMENT DUE</u>
2	FRIEDMAN MEMORIAL AIRPORT- HPD	03/04/2024	01/30/2024

Date	Reference	Description	Charge	Credit	Balance
		Balance Forward			
01/29/2024	111845388	OCT23-DEC23 AIRPORT SECURITY X	2,546.60	.00	2,546.60
02/21/2024	1	A/R Payments	.00	2,546.60 -	.00

**PLEASE NOTE ANY CHANGES TO
 BUSINESS NAME OR ADDRESS**

Balance Due	272.00
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CITY OF HAILEY

115 MAIN ST SOUTH STE H
 HAILEY ID 83333
 PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 5218

PAST DUE AFTER
10/18/2022

AMOUNT DUE
100.00

Mail To: WOOD RIVER CHAPEL
 403 MAIN ST N

\$ _____
AMOUNT ENCLOSED

HAILEY ID 83333

Attention to:

 RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
 115 MAIN ST SOUTH STE H
 HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
 ABOUT THIS STATEMENT CALL
 208-788-4221

<u>CUSTOMER NO.</u> 5218	<u>CUSTOMER NAME</u> WOOD RIVER CHAPEL	<u>BILLING DATE</u> 03/04/2024	<u>PAYMENT DUE</u> 10/18/2022
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Date	Reference	Description	Charge	Credit	Balance
10/17/2022	111844760	Balance Forward ENCROACHMENT DRYWELL	100.00	.00	100.00

**PLEASE NOTE ANY CHANGES TO
 BUSINESS NAME OR ADDRESS**

Balance Due	100.00
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CITY OF HAILEY

115 MAIN ST SOUTH STE H
HAILEY ID 83333
PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 15424

PAST DUE AFTER
12/18/2020

AMOUNT DUE
35.00

Mail To: ORTIZ, JOSE
508 N 7TH ST

\$ _____
AMOUNT ENCLOSED

BELLEVUE IDAHO 83333

Attention to:

RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
115 MAIN ST SOUTH STE H
HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
ABOUT THIS STATEMENT CALL
208-788-4221

CUSTOMER NO. CUSTOMER NAME
15424 JOSE ORTIZ

BILLING DATE
03/04/2024

PAYMENT DUE
12/18/2020

Date	Reference	Description	Charge	Credit	Balance
12/17/2020	111843503	Balance Forward HPD PARKING VIOLATION	35.00	.00	35.00

**PLEASE NOTE ANY CHANGES TO
BUSINESS NAME OR ADDRESS**

Balance Due	35.00
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CITY OF HAILEY

115 MAIN ST SOUTH STE H
 HAILEY ID 83333
 PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 9940

PAST DUE AFTER
07/08/2020

AMOUNT DUE
68.97

Mail To: PERRY, ROBERT
 PO BOX 4946

\$

AMOUNT ENCLOSED

Hailey ID 83333

Attention to:

 RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
 115 MAIN ST SOUTH STE H
 HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
 ABOUT THIS STATEMENT CALL
 208-788-4221

CUSTOMER NO. CUSTOMER NAME
 9940 ROBERT PERRY

BILLING DATE
 03/04/2024

PAYMENT DUE
 07/08/2020

Date	Reference	Description	Charge	Credit	Balance
07/07/2020	111843075	Balance Forward Multiple	68.97	.00	68.97

**PLEASE NOTE ANY CHANGES TO
 BUSINESS NAME OR ADDRESS**

Balance Due 68.97



CITY OF HAILEY

115 MAIN ST SOUTH STE H
 HAILEY ID 83333
 PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 8550

PAST DUE AFTER
10/13/2018

AMOUNT DUE
82.09

Mail To: HUERTA-LAUREL, JOSE GUADALUPE
 PO Box 2333

\$ _____
AMOUNT ENCLOSED

HAILEY ID 83333

Attention to:

 RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
 115 MAIN ST SOUTH STE H
 HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
 ABOUT THIS STATEMENT CALL
 208-788-4221

<u>CUSTOMER NO.</u>	<u>CUSTOMER NAME</u>	<u>BILLING DATE</u>	<u>PAYMENT DUE</u>
8550	JOSE GUADALUPE HUERTA-LAUREL	03/04/2024	10/13/2018

Date	Reference	Description	Charge	Credit	Balance
10/12/2018	111841972	Balance Forward Street Light Judgement, incident 12/26/1	82.09	.00	82.09
				Balance Due	82.09

**PLEASE NOTE ANY CHANGES TO
 BUSINESS NAME OR ADDRESS**



CITY OF HAILEY

115 MAIN ST SOUTH STE H
HAILEY ID 83333
PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 333

PAST DUE AFTER
05/19/2023

AMOUNT DUE
100.00

Mail To: ANDREWS, ANDY
BOX 1010

\$ _____
AMOUNT ENCLOSED

HAILEY ID 83333

Attention to:

RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
115 MAIN ST SOUTH STE H
HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
ABOUT THIS STATEMENT CALL
208-788-4221

CUSTOMER NO. CUSTOMER NAME
333 ANDY ANDREWS

BILLING DATE
03/04/2024

PAYMENT DUE
05/19/2023

Date	Reference	Description	Charge	Credit	Balance
05/19/2023	111844977	Balance Forward ENC APP RESIDENTIAL	100.00	.00	100.00

**PLEASE NOTE ANY CHANGES TO
BUSINESS NAME OR ADDRESS**

Balance Due	100.00
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CITY OF HAILEY

115 MAIN ST SOUTH STE H
 HAILEY ID 83333
 PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 15305

PAST DUE AFTER
01/15/2020

AMOUNT DUE
35.00

Mail To: ABEL, LEXI
 605 1ST AVE
 #207
 SEATTLE WA 98112

\$
 AMOUNT ENCLOSED

Attention to:

 RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
 115 MAIN ST SOUTH STE H
 HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
 ABOUT THIS STATEMENT CALL
 208-788-4221

<u>CUSTOMER NO.</u>	<u>CUSTOMER NAME</u>	<u>BILLING DATE</u>	<u>PAYMENT DUE</u>
15305	LEXI ABEL	03/04/2024	01/15/2020

Date	Reference	Description	Charge	Credit	Balance
01/14/2020	111842718	Balance Forward HPD PARKING VIOLATION	35.00	.00	35.00

**PLEASE NOTE ANY CHANGES TO
 BUSINESS NAME OR ADDRESS**

Balance Due	35.00
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CITY OF HAILEY

115 MAIN ST SOUTH STE H
 HAILEY ID 83333
 PHONE: 208-788-4221

STATEMENT

Date	Page
02/29/2024	1

CUSTOMER NO. 6716

PAST DUE AFTER
07/18/2018

AMOUNT DUE
100.00

Mail To: SAWTOOTH RANGERS

PO BOX 74
 BELLEVUE ID 83313

Attention to:

\$ _____
AMOUNT ENCLOSED

 RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
 115 MAIN ST SOUTH STE H
 HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
 ABOUT THIS STATEMENT CALL
 208-788-4221

<u>CUSTOMER NO.</u>	<u>CUSTOMER NAME</u>	<u>BILLING DATE</u>	<u>PAYMENT DUE</u>
6716	SAWTOOTH RANGERS	03/04/2024	07/18/2018

Date	Reference	Description	Charge	Credit	Balance
		Balance Forward			
07/17/2018	111841796	RODEO PARK EVENT FEE	100.00	.00	100.00
07/17/2018	1	Deposit Apply 2018	.00	500.00 -	400.00 -
<p><i>Should not have been billed, per Heather</i></p>					
				Balance Due	100.00

**PLEASE NOTE ANY CHANGES TO
 BUSINESS NAME OR ADDRESS**



CITY OF HAILEY

115 MAIN ST SOUTH STE H
HAILEY ID 83333
PHONE: 208-788-4221

STATEMENT

Date	Page
01/31/2024	1

CUSTOMER NO. 9072

PAST DUE AFTER
07/15/2022

AMOUNT DUE
253.62

Mail To: SHURTZ, KALEB A.

\$ _____
AMOUNT ENCLOSED

Attention to:

RETURN THIS PORTION WITH YOUR PAYMENT

CITY OF HAILEY
115 MAIN ST SOUTH STE H
HAILEY ID 83333

IF YOU HAVE ANY QUESTIONS
ABOUT THIS STATEMENT CALL
208-788-4221

Lori -
\$253.62

CUSTOMER NO. 9072 CUSTOMER NAME KALEB A. SHURTZ

BILLING DATE 02/02/2024 PAYMENT DUE 07/15/2022

Date	Reference	Description	Charge	Credit	Balance
07/14/2022	111844578	Balance Forward Court ordered reimb. CR 2012-1190	253.62	.00	253.62
<p><i>Talk to Mary?</i></p> <p><i>Martha - prosecutor's office</i></p> <p><i>2/5/24 -> need to call call me back with answer. gave her my direct #.</i></p> <p><i>2/21 - called back 1/yr for Lori Burkes to call me.</i></p> <p><i>2/22 - called court clerk slw Herdia. turn into a civil judgement</i></p>					
Balance Due					253.62

PLEASE NOTE ANY CHANGES TO BUSINESS NAME OR ADDRESS

Judgement renewed
- to garnish wages. - find out probation timeframe
- Restitution unize Probation Heresa 208-788-5529

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/11/2024 **DEPARTMENT:** Treasurer **DEPT. HEAD SIGNATURE:** BS _____

SUBJECT:

Treasurer’s Reports –Unaudited Treasurer’s Reports for the month of February 2024.

AUTHORITY: ID Code 50-1011 IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Financial Statements for the month of February 2024 in “Snapshot” format follow.

Cash Flow Analysis for the past four years’ as of February of each year.

Year to Date LOT receipts for the YTD (September-January sales and rentals) are 6.23% off from last year, but up 2.3 % from FY22, up 58.71% compared with FYE21, up 36.72% from FY20, 38.72% from FYE 19, up 52.24% from FY18, up 53.53% from FYE17, increased 76.34% from FYE16, up 93.05% from FYE 15, 115.20% better than FYE 14, 121.81% better than FYE 13. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber’s reports for February (Draw sheet) have not yet been sent but the January request information is attached.

Development Impact Fees Cash Flow report is attached.

Investment Report is included. LGIP interest for February has not yet been released.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Feel free to contact me if you have any questions; please approve as consent agenda item.

FOLLOW-UP REMARKS:*

CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS

as of 02/29/2024

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl		Headworks Repl Bond Fund	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	3,835,245	8,889,822	538,322	2,117,162	1,409,996	2,892,925	191,435	364,650	87,653	126,450	199,909	6,600,000
Legislative	148,862	681,046										
Finance	181,752	502,938										
Comm Dev	213,140	760,702										
Police	843,367	2,071,821										
Streets	577,078	2,297,022										
Public Works	65,448	188,448										
Library	312,263	826,402										
Parks	156,698	776,329										
Fire	326,242	785,114										
Departmental Expenses	<u>2,824,850</u>	<u>8,889,822</u>	757,161	3,717,492	1,065,250	3,614,192	106,947	398,120	48,832	342,500	-	1,500,000
Net Revenue over Expenses	1,010,395	-	(218,839)	(1,600,330)	344,746	(721,267)	84,488	(33,470)	38,821	(216,050)	199,909	5,100,000
Fund Balance** at 9/30/2021	7,861,362	7,137,120	4,019,118	3,017,384	4,156,896	1,810,438	3,875,463	3,575,160	1,988,056	1,905,471		
Change in Fund Balance	1,010,395	-	(218,839)	(1,600,330)	344,746	(721,267)	84,488	(33,470)	38,821	(216,050)	199,909	5,100,000
Fund Balance YTD	8,871,757	7,137,120	3,800,279	1,417,054	4,501,642	1,089,171	3,959,951	3,541,690	2,026,877	1,689,421	199,909	5,100,000
CASH IN BANKS												
Cash in Combined Checking	(637,948)		262,636		17,767		(1,266)		(12,266)		156,701	
LGIP	3,436,794		2,409,544		2,408,544		1,513,787		2,012,320		6,049,909	
LGIP	2,709,463		210,032		655,055							
LGIP	34,305				899,249							
LGIP CCD rate stabilization	210,135						-					
PIPER SANDLER investments	1,500,000		1,000,000	-	-		2,500,000					

GENERAL FUND CASH FLOW ANALYSIS AS OF FEBRUARY 29

Acct No	Account Description	FYE 24		FYE 22		FYE 22		FYE 21	
		CURRENT YEAR		PREVIOUS YEAR		PREVIOUS YEAR		PREVIOUS YEAR	
		at 2/29/2024	Budget	at 2/28/2023		at 2/28/2022		at 2/28/2021	Budget
100-00-31001	Property Taxes from County	1,963,505	3,163,526	1,854,649	3,027,298	1,802,421	2,896,936	1,679,782	2,785,514
100-00-31009	Prop Repl/Ag Exempt thru county							10,763	-
100-00-31910	Penalties & Interest On Taxes	5,861	14,500	2,420	14,500	2,565	14,500	2,736	14,500
100-00-31911	Motor Vehicle Fines through Co	32,727	65,000	29,744	65,000	25,786	65,000	20,338	85,000
100-00-32205	Alcohol Catering Licenses	600	500	20	1,000	20	1,000	-	1,000
100-00-32209	Police Security	2,547	500		500			-	500
100-00-32210	Building Permits	170,028	706,063	180,781	706,063	237,563	384,000	87,900	225,000
100-00-32211	Business Licenses	19,418	46,350	11,203	45,000	11,746	30,000	10,425	30,000
100-00-32212	HPD Traffic School & Muni Code Viol (140)		-				500	315	
100-00-32213	Business Licenses - LOT (incl 1% Air)	350,446	1,403,715	370,263	1,630,752	339,021	696,300	213,471	390,745
100-00-32215	Donations-Fireworks		18,000		18,000		15,000	2,425	7,500
100-00-32216	Donations- Miscellaneous	83,718	-	46,304	-	3,386	8,000	2,237	10,000
100-00-32220	Encroachment Permits	1,895	20,085	18,433	19,500	2,275	15,000	2,500	8,000
100-00-32225	Clean Energy Building Fees		12,500						
100-00-32230	Franchises-Cable T.V.	38,358	90,000	40,509	90,000	41,587	80,000	42,321	80,000
100-00-32234	Banner Fees	1,975	3,000	1,400	4,000	1,200	4,000	303	4,000
100-00-32235	Franchise Fees-Idaho Power	102,408	225,000	101,510	195,000	88,170	188,000	84,475	188,000
100-00-32236	Franchises-Intermountain Gas	32,177	90,000	35,908	70,000	25,564	66,700	25,004	66,700
100-00-32237	Rubbish Company Franchise Fees	53,944	124,124	50,145	112,840	46,860	86,800	34,143	78,800
100-00-32257	Library Fines & Memberships	1,761	6,180	2,581	5,000	2,636	4,000	2,294	10,000
100-00-32265	Park Rental Fees	8,920	25,000	2,005	25,000	3,300	10,000	5,950	10,000
100-00-32266	Hailey Rodeo Park Rental Fees	-	4,000	-	4,000	-	4,000	-	4,000
100-00-32273	Property Sales	1,200	5,000				2,000	-	
100-00-32280	R. V. Dump Fees	355	1,500	418	1,500	329	1,500	477	1,200
100-32286,32217	Sign and Fence Permits	250	1,545	130	2,600	247	2,000	515	2,000
100-00-32290	Fire Dept Permits	2,843	50,000	18,460	39,900	16,484	23,000	7,874	19,000
100-00-32294	Subdivision Inspection Permits	5,848	20,600	-	20,000	2,349	5,000	12,302	1,000
100-00-32296	Zoning Applications	25,960	45,392	17,105	44,070	38,195	33,990	15,175	25,000
100-00-32298	Maps, Copies & Postage	1,678	5,000	2,330	5,000	4,216	5,000	4,191	5,000
100-00-32413	Interest Earned	173,110	175,000	98,527	20,000	2,733	15,000	6,263	40,000
100-00-32415	Refunds	36,487	15,000	15,760	15,000	18,959	15,000	61,904	15,000
100-00-32417	Mutual Aid Reimbursements	33,055		60,067	-	113,250	-	26,001	
100-00-33510	State Shared Liquor Apport.	68,531	333,695	66,739	322,010	64,402	279,496	53,391	223,285
100-00-33550	State Shared Sales Tax	281,645	1,162,461	282,401	1,162,461	242,997	871,554	189,198	648,158
100-00-33560	State Shared Highway Users Fun	188,083	732,461	117,476	516,852		420,652	104,825	331,268
100-00-33570	State Shared Grant	577		1,086		-		46,395	
100-00-34000	Recycling Outreach CCD Contract	8,991	25,201	8,357	19,240	7,810	14,800	5,690	13,330
100-00-34003	Rubbish Bookkeeping Contract	53,944	124,124	50,145	112,840	46,860	86,800	34,143	78,800
100-00-34004	Police Security Contracts	-	10,000		10,000	2,087	10,000	1,645	10,000
100-00-34006	Police Security Contracts-School	82,400	164,800	80,000	212,662	98,455	196,910	95,669	185,764
100-00-34008	WR Fire Assistant Chief Contract	-	-	420	12,000		30,000	8,773	20,000
	GENERAL FUND REVENUE	3,835,245	8,889,822	3,567,296	9,149,588	3,293,473	6,582,438	2,901,814	5,618,064
	REVENUE DIFFERENCE FROM PREVIOUS YEAR	267,949		273,823		391,658		167,286	
	GENERAL FUND EXPENSES								
	LEGISLATIVE	148,862	681,046	136,583	662,807	120,422	355,631	85,496	241,625
	FINANCE	181,752	502,938	165,936	423,238	138,751	394,090	136,378	336,035
	COMMUNITY DEVELOPMENT	213,140	760,702	198,970	716,992	194,845	518,306	145,242	393,057
	POLICE	843,367	2,071,822	737,198	1,935,407	597,285	1,671,773	652,850	1,546,782
	STREET	577,078	2,297,021	576,049	2,169,193	504,697	1,618,130	471,980	1,422,874
	ENGINEER/PUBLIC WORKS	65,448	188,448	66,951	190,349	44,430	149,832	37,260	106,449
	LIBRARY	312,263	826,402	322,262	812,525	242,818	668,275	229,638	558,007
	PARKS	156,698	776,329	96,082	811,385	88,641	494,722	110,915	421,937
	FIRE	326,242	785,114	288,236	1,427,692	249,895	711,679	197,364	591,298
	TOTAL GENERAL FUND EXPENSES	2,824,850	8,889,822	2,588,267	9,149,588	2,181,784	6,582,438	2,067,123	5,618,064
	GENERAL FUND INCREASE (DECREASE)	1,010,395	0	979,029	-	1,111,689	-	834,691	0
	PROPRIETARY FUNDS								
	WATER FUND REVENUE	538,322	2,117,162	497,222	2,057,162	456,248	1,772,551	411,026	1,706,473
	WATER FUND EXPENSES	757,161	3,717,492	783,604	3,248,938	550,378	2,388,547	616,235	2,149,310
	WATER FUND BALANCE	(218,839)	(1,600,330)	(286,382)	(1,191,776)	(94,130)	(615,996)	(205,209)	(442,837)
	WASTE WATER FUND REVENUE	1,409,996	2,892,925	1,212,834	2,296,249	1,030,720	2,296,249	922,271	2,050,000
	WASTE WATER FUND EXPENSES	1,065,250	3,614,192	1,006,571	4,709,096	649,211	3,160,297	695,530	2,802,139
	WASTE WATER FUND BALANCE	344,746	(721,267)	206,263	(2,412,847)	381,509	(864,048)	226,741	(752,139)
	WATER replacement FUND REVENUE	191,435	126,450	85,368	423,120	239,217	128,650	212,852	141,720
	WATER replacement FUND EXPENSES	106,947	342,500	28,497	423,120	50,394	252,000	34,511	252,000
	WATER replacement FUND BALANCE	84,488	(216,050)	56,871	-	188,823	(123,350)	178,341	(110,280)
	WASTE WATER replacement FUND REVENUE	87,653	6,600,000	40,654	1,584,560	159,182	86,450	134,213	82,160
	WASTE WATER replacement FUND EXPENSES	48,832	1,500,000	76,150	1,584,560	23,048	900,000	0	523,000
	WASTE WATER replacement FUND BALANCE	38,821	5,100,000	(35,496)	-	136,134	(813,550)	134,213	(440,840)
	HEADWORKS WW REPL REV	199,909	6,600,000						
	HEADWORKS WW REPL EXP	-	1,500,000						
	HEADWORKS WW REPL FUND BALANCE	199,909	5,100,000						

CITY OF HAILEY LOCAL OPTION TAX RECEIPT AND EXPENDITURE ANALYSIS AND CASH FLOW

Y o Y 2/29/2024 %

EXPENDITURE DESCRIPTION	MONTH	PAYMENTS	Split Housing/ Air Services	HAILEY ICE & CHAMBER	SR CONNECTION & MT RIDES	EMERGENCY SERVICES	TOTAL EXPENSES	1% Air + Housing off July sales 5% Air	RECEIPTS	Chg	LOT BALANCE
			Board								
ACCUMULATIVE TOTALS THROUGH 9/30/06		\$0.00		\$0.00		\$0.00			\$92,718.67		
FISCAL YEAR ENDING 9/30/07		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$368,300.45		
ACCUMULATIVE TOTALS THROUGH 9/30/07		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$461,019.12		
FISCAL YEAR ENDING 9/30/08		\$294,289.32		\$49,343.95	\$0.00	\$120,000.00	\$463,633.27		\$376,920.49	2%	
ACCUMULATIVE TOTALS THROUGH 9/30/08		\$528,485.32		\$59,343.95	\$38,000.00	\$220,000.00	\$845,829.27		\$837,939.61		
FISCAL YEAR ENDING 9/30/09		\$146,490.24		\$74,138.00	\$70,000.00	\$13,900.00	\$304,528.24		\$311,640.20	-17.32%	
ACCUMULATIVE TOTALS THROUGH 9/30/09		\$674,975.56		\$133,481.95	\$108,000.00	\$233,900.00	\$1,150,357.51		\$1,149,579.81		
FISCAL YEAR ENDING 9/30/10		\$167,474.64		\$69,000.00	\$75,000.00	\$0.00	\$311,474.64		\$312,734.63	0.35%	\$482.29
ACCUMULATIVE TOTALS THROUGH 9/30/10		\$842,450.20		\$202,481.95	\$183,000.00	\$233,900.00	\$1,461,832.15		\$1,462,314.44		
FISCAL YEAR ENDING 9/30/11		\$59,700.00		\$68,000.00	\$75,000.00	\$97,300.00	\$300,000.00		\$324,478.37	3.76%	
ACCUMULATIVE TOTALS THROUGH 9/30/11		\$902,150.20		\$270,481.95	\$258,000.00	\$331,200.00	\$1,761,832.15		\$1,786,792.81		
FISCAL YEAR ENDING 9/30/12		\$153,130.03		\$61,000.00	\$65,000.00	\$82,200.00	\$361,330.03		\$333,327.35	2.73%	
ACCUMULATIVE TOTALS THROUGH 9/30/12		\$1,055,280.23		\$331,481.95	\$323,000.00	\$413,400.00	\$2,123,162.18		\$2,120,120.16		
FISCAL YEAR ENDING 9/30/13		\$151,890.15		\$61,000.00	\$65,000.00	\$68,000.00	\$345,890.15		\$348,890.15	4.67%	
ACCUMULATIVE TOTALS THROUGH 9/30/13		\$1,207,170.38		\$392,481.95	\$388,000.00	\$481,400.00	\$2,469,052.33		\$2,469,010.31		
FISCAL YEAR ENDING 9/30/14		\$124,009.66	\$47,409.27	\$61,000.00	\$68,000.00	\$100,000.00	\$400,418.93	\$48,774.97	\$366,634.59	5.09%	
ACCUMULATIVE TOTALS THROUGH 9/30/14		\$1,331,180.04	\$47,409.27	\$453,481.95	\$456,000.00	\$581,400.00	\$2,869,471.26	\$48,774.97	\$2,835,644.90		\$14,948.61
FISCAL YEAR ENDING 9/30/15		\$186,664.65	\$70,087.79	\$61,000.00	\$68,000.00	\$96,787.24	\$482,539.68	\$72,106.78	\$401,126.16	9.41%	
ACCUMULATIVE TOTALS THROUGH 9/30/15		\$1,517,844.69	\$117,497.06	\$514,481.95	\$524,000.00	\$678,187.24	\$3,352,010.94	\$120,881.75	\$3,236,771.06		\$5,641.87
FISCAL YEAR ENDING 9/30/16		\$202,168.97	\$83,129.35	\$61,000.00	\$68,000.00	\$107,000.00	\$521,298.32	\$85,524.02	\$450,912.25	12.41%	
ACCUMULATIVE TOTALS THROUGH 9/30/16		\$1,720,013.66	\$200,626.41	\$575,481.95	\$592,000.00	\$785,187.24	\$3,873,309.26	\$206,405.77	\$3,687,683.31		\$20,779.82
FISCAL YEAR ENDING 9/30/17		\$239,500.00	\$93,456.19	\$65,000.00	\$72,500.00	\$138,000.00	\$608,456.20	\$96,148.34	\$498,284.09	10.51%	
ACCUMULATIVE TOTALS THROUGH 9/30/17		\$1,959,513.66	\$294,082.60	\$640,481.95	\$664,500.00	\$923,187.24	\$4,481,765.46	\$302,554.11	\$4,185,967.40		\$6,756.06
FISCAL YEAR ENDING 9/30/18		\$295,500.00	\$92,015.49	\$65,000.00	\$75,000.00	\$89,800.00	\$617,315.49	\$94,666.14	\$494,288.47	-0.80%	
ACCUMULATIVE TOTALS THROUGH 9/30/18		\$2,255,013.66	\$386,098.09	\$705,481.95	\$739,500.00	\$1,012,987.24	\$5,099,080.95	\$397,220.25	\$4,680,255.87		(\$21,604.82)
FISCAL YEAR ENDING 9/30/19		\$278,050.00	\$108,972.87	\$77,487.50	\$78,750.00	\$91,000.00	\$634,260.37	\$115,432.81	\$586,132.66	18.56%	
ACCUMULATIVE TOTALS THROUGH 9/30/19		\$2,533,063.66	\$495,070.95	\$782,969.45	\$818,250.00	\$1,103,987.24	\$5,733,341.32	\$512,653.06	\$5,266,388.53		
FISCAL YEAR ENDING 9/30/20		\$285,050.00	\$79,596.56	\$67,168.07	\$86,000.00	\$94,000.00	\$611,814.63	\$83,697.75	\$451,869.38	-22.91%	
ACCUMULATIVE TOTALS THROUGH 9/30/20		\$2,818,113.66	\$574,667.51	\$850,137.52	\$904,250.00	\$1,197,987.24	\$6,345,155.94	\$596,350.81	\$5,718,257.91		
FISCAL YEAR ENDING 9/30/21		\$545,045.00	\$129,087.10	\$70,492.64	\$62,500.00	\$51,700.00	\$858,824.74	\$137,052.68	\$667,219.67	47.66%	
ACCUMULATIVE TOTALS THROUGH 9/30/21		\$3,363,158.66	\$703,754.61	\$920,630.16	\$966,750.00	\$1,249,687.24	\$7,203,980.68	\$733,403.49	\$6,385,477.58		
FISCAL YEAR ENDING 9/30/22		\$286,000.00	\$156,916.21	\$80,250.00	\$86,000.00	\$206,000.00	\$815,166.21	\$165,001.27	\$773,368.39	15.91%	
ACCUMULATIVE TOTALS THROUGH 9/30/22		\$3,649,158.66	\$860,670.82	\$1,000,880.16	\$1,052,750.00	\$1,455,687.24	\$8,019,146.89	\$898,404.77	\$7,158,845.97		
Fire Dept	Oct-22		\$13,553.08			\$7,419.17	\$20,972.25		\$14,251.40	2.4%	\$53,077.18
Downtown Beautification, Streets Maint	Nov-22	\$50,491.67	\$10,003.97		\$23,000.00	\$25,419.17	\$108,914.80	\$10,519.42	\$54,309.55	11.0%	\$8,991.35
SVED	Dec-22	\$3,000.00	\$5,529.38	\$6,838.74		\$7,419.17	\$22,787.29	\$5,814.28	\$37,977.45	9.3%	\$29,995.79
Downtown Beautification, Streets Maint	Jan-23	\$50,491.67	\$12,167.60	\$11,651.46	\$5,000.00	\$7,419.17	\$86,729.89	\$12,794.53	\$59,647.11	6.2%	\$15,707.54
	Feb-23		\$19,259.89	\$5,871.07		\$7,419.17	\$32,550.13	\$20,252.25	\$87,302.98	15.8%	\$90,712.64
Downtown Beautification, Streets Maint	Mar-23	\$50,491.67	\$16,613.80	\$4,925.28	\$23,000.00	\$7,419.17	\$102,449.91	\$17,469.82	\$75,267.21	5.6%	\$80,999.75
	Apr-23		\$14,277.97	\$6,064.37		\$7,419.17	\$27,716.51	\$15,013.64	\$74,499.87	19.9%	\$142,751.76
Downtown Beautification, Parks & Streets Maint	May-23	\$50,491.67	\$6,447.36	\$10,614.26		\$7,419.17	\$47,972.45	\$6,779.56	\$45,657.18	32.9%	\$120,216.04
	Jun-23		\$6,207.20	\$7,526.78	\$23,000.00	\$7,419.17	\$44,153.14	\$6,527.02	\$44,062.07	-6.5%	\$126,651.99
Downtown Beautification, Parks & Streets Maint	Jul-23	\$50,491.67	\$13,750.49	\$8,587.54		\$7,419.17	\$80,248.87	\$14,458.98	\$71,828.05	5.0%	\$132,690.15
Hailey Arts Commission	Aug-23	\$8,000.00	\$12,953.31	\$0.00		\$7,419.17	\$28,372.48	\$27,241.46	\$111,521.88	-3.5%	\$243,081.01
Downtown Beaut, Parks & Streets. Lib RR, SnowEqpm	Sep-23	\$95,991.67	\$9,905.52	\$28,690.63	\$23,000.00	\$7,419.17	\$165,006.98	\$20,831.80	\$88,700.74	-5.1%	\$187,606.56
FISCAL YEAR ENDING 9/30/23		\$359,450.00	\$140,669.57	\$90,770.13	\$97,000.00	\$107,030.00	\$794,919.70	\$171,954.15	\$818,168.54	5.79%	
ACCUMULATIVE TOTALS THROUGH 9/30/23		\$4,008,608.66	\$1,001,340.39	\$1,091,650.29	\$1,149,750.00	\$1,562,717.24	\$8,814,066.59	\$1,070,358.92	\$7,977,014.50		
Fire Dept	Oct-23	\$0.00	\$6,381.06	\$7,137.20		\$119,898.17	\$133,416.43	\$13,419.69	\$66,309.40	-1.6%	\$133,919.21
Downtown Beautification, Streets Maint	Nov-23	\$50,491.67	\$4,879.89	\$8,600.06	\$24,000.00	\$25,419.17	\$113,390.78	\$10,262.65	\$52,991.57	-2.4%	\$83,782.65
SVED	Dec-23	\$3,090.00	\$2,836.16	\$23,788.70		\$7,419.17	\$37,134.03	\$5,964.59	\$37,121.09	-2.3%	\$89,734.30
Downtown Beautification, Streets Maint	Jan-24	\$50,491.67	\$5,465.68	\$7,499.97	\$5,150.00	\$7,419.17	\$76,026.49	\$11,494.60	\$60,689.09	1.7%	\$85,891.50
	Feb-24		\$7,397.61	\$5,527.29		\$7,419.17	\$20,344.07	\$15,557.55	\$70,402.31	-19.4%	\$151,507.29
Downtown Beautification, Streets Maint	Mar-24	\$50,491.67	\$7,397.61	\$5,527.29	\$24,000.00	\$7,419.17	\$94,835.74	\$17,469.82	\$75,267.21	0.0%	\$149,408.58
	Apr-24		\$7,397.61	\$5,527.29		\$7,419.17	\$20,344.07	\$15,013.64	\$74,499.87	0.0%	\$218,578.02
Downtown Beautification, Parks & Streets Maint	May-24	\$50,491.67	\$7,397.61	\$16,857.29		\$7,419.17	\$82,165.74	\$6,779.56	\$45,657.18	0.0%	\$188,849.01
	Jun-24		\$7,397.61	\$5,527.29	\$24,000.00	\$7,419.17	\$44,344.07	\$6,527.02	\$44,062.07	0.0%	\$195,094.03
Downtown Beautification, Parks & Streets Maint	Jul-24	\$50,491.67	\$7,397.61	\$5,527.29		\$7,419.17	\$70,835.74	\$14,458.98	\$71,828.05	0.0%	\$210,545.33
Hailey Arts Commission	Aug-24	\$8,240.00	\$7,397.61	\$5,527.29		\$7,419.17	\$28,584.07	\$27,241.46	\$111,521.88	0.0%	\$320,724.60
Downtown Beaut, Parks & Streets. Lib RR, SnowEqpm	Sep-24	\$95,991.67	\$7,397.61	\$5,527.29	\$24,000.00	\$7,419.17	\$140,335.74	\$20,831.80	\$88,700.74	0.0%	\$289,921.39
FISCAL YEAR ENDING 9/30/24		\$359,780.00	\$78,743.70	\$102,574.25	\$101,150.00	\$219,509.00	\$861,756.95	\$165,021.34	\$799,050.44	-2.34%	
ACCUMULATIVE TOTALS THROUGH 9/30/24		\$4,368,388.66	\$1,080,084.08	\$1,194,224.54	\$1,250,900.00	\$1,782,226.24	\$9,675,823.53	\$1,235,380.26	\$8,776,064.95		

Year-to-date change (Oct-Jan only) down (6.23%) over FY23, up 2.3% from FY22, up 58.71% from FY21, up 36.72% v FY20, up 38.72% v FY19, +52.24% compared with FY 18, +53.53% compared with FY 17, up 76.34% compared with FY 16, up 93.05% when compared with FY 15, +115.2% compared with FY 14 and +121.81% compared with FY13

Month of L.O.T. Payment to Establishment (City receives in month following payment to business)	Lodging & Rental Cars 3% Tax (at 4/29/19) (8? Businesses)	Short Term Rentals 3% (29 ShortTerm sites) 1/31/2019	1% Air 7/1/23 SPLIT Housing, SVASB.	Alcohol Beverages 2% Tax (15? Businesses)	Restaurant Food 1% Tax (23? Businesses)	Monthly Total	Penalty
FYE 9/30/2006 (3 months collected in first year)	\$79,998.51			\$11,959.47	\$31,274.14	\$123,232.12	\$ -
FYE 9/30/2007	\$219,816.63			\$47,957.72	\$105,888.56	\$373,662.91	\$346.34
FYE 9/30/2008	\$215,375.75			\$45,661.79	\$110,790.35	\$371,827.89	\$1,235.36
FYE 9/30/2009	\$163,489.38			\$40,465.86	\$102,727.58	\$306,682.82	\$1,093.57
FYE 9/30/2010	\$163,137.76	\$216.00		\$43,749.89	\$104,365.59	\$311,253.24	\$587.02
FYE 9/30/2011	\$158,010.54	\$94.84		\$45,845.48	\$111,747.96	\$315,603.98	\$750.76
FYE 9/30/2012	\$170,970.28	\$258.21		\$48,144.39	\$115,899.49	\$335,014.16	\$579.20
FYE 9/30/2013	\$180,541.81	\$316.92		\$48,526.08	\$119,782.37	\$348,850.26	\$655.81
FYE 9/30/2014	\$194,566.46	\$468.95	\$54,810.31	\$49,229.77	\$123,960.08	\$422,566.62	\$841.58
FYE 9/30/2015	\$217,876.99	\$797.14	\$72,625.66	\$51,644.80	\$133,652.48	\$475,799.93	\$1,330.55
FYE 9/30/2016	\$259,269.30	\$3,595.75	\$87,358.03	\$53,085.08	\$140,659.83	\$543,967.99	\$2,191.42
FYE 9/30/2017	\$282,533.65	\$4,956.92	\$95,830.19	\$55,985.70	\$145,871.55	\$585,178.01	\$1,944.33
FYE 9/30/2018	\$279,300.67	\$7,634.44	\$95,645.04	\$56,924.56	\$153,772.72	\$593,277.43	\$2,393.03
FYE 9/30/2019	\$294,645.69	\$49,195.91	\$114,613.87	\$65,309.70	\$166,209.84	\$689,975.01	\$9,541.14
2020							
October	\$15,224.85	\$1,796.93	\$5,673.93	\$4,557.55	\$13,560.64	\$40,813.89	\$126.89
November	\$7,551.53	\$1,806.54	\$3,119.36	\$3,911.87	\$10,914.86	\$27,304.15	\$44.06
December	\$22,362.10	\$2,114.69	\$8,158.93	\$5,403.69	\$13,594.32	\$51,633.72	\$72.83
January	\$38,923.22	\$2,178.98	\$13,700.74	\$4,912.46	\$12,584.29	\$72,299.69	\$551.40
February	\$26,500.10	\$3,185.54	\$9,895.21	\$5,048.40	\$12,559.20	\$57,188.45	\$21.41
March	\$14,645.72	\$559.02	\$5,068.25	\$2,255.26	\$7,374.20	\$29,902.44	\$95.65
April	\$5,472.20	\$18.60	\$1,830.27	\$205.00	\$6,125.06	\$13,651.12	\$12.74
May	\$4,502.03	\$88.84	\$1,530.29	\$1,014.45	\$9,331.85	\$16,467.46	\$26.46
June	\$11,987.72	\$2,559.27	\$4,849.00	\$2,899.17	\$12,997.87	\$35,293.03	\$28.11
July	\$27,193.57	\$4,003.88	\$10,399.15	\$4,244.09	\$17,144.52	\$62,985.20	\$13.86
August	\$31,339.07	\$2,526.55	\$11,288.54	\$3,923.45	\$16,091.47	\$65,169.07	\$8.41
September	\$22,799.80	\$2,946.32	\$8,582.04	\$3,858.86	\$16,196.28	\$54,383.30	\$46.18
FYE 9/30/2020	\$228,501.89	\$23,785.15	\$84,095.68	\$42,234.25	\$148,474.56	\$527,091.52	\$1,048.00
2021							
October	\$17,058.77	\$2,789.14	\$6,615.97	\$3,716.90	\$14,225.62	\$44,406.39	
November	\$9,113.39	\$222.08	\$3,111.82	\$2,700.79	\$11,500.17	\$26,648.25	\$79.75
December	\$14,755.91	\$3,893.78	\$6,216.56	\$2,439.16	\$12,688.46	\$39,993.87	\$20.33
January	\$19,857.78	\$3,496.07	\$7,784.62	\$3,459.33	\$13,001.32	\$47,599.11	\$328.07
February	\$33,270.92	\$2,672.54	\$11,981.16	\$3,699.39	\$12,980.60	\$64,604.61	\$35.19
March	\$30,820.76	\$4,537.39	\$11,786.05	\$4,819.71	\$14,620.22	\$66,584.12	\$129.39
April	\$14,862.42	\$3,207.05	\$6,023.16	\$4,342.24	\$14,346.76	\$42,781.62	\$59.21
May	\$17,294.38	\$3,348.08	\$6,880.82	\$5,537.21	\$15,032.32	\$48,092.80	\$785.98
June	\$42,601.19	\$5,175.02	\$15,925.40	\$5,686.77	\$19,384.73	\$88,773.11	\$1,150.16
July	\$82,976.57	\$4,744.76	\$29,240.45	\$7,152.60	\$22,210.51	\$146,324.89	\$43.59
August	\$65,002.24	\$3,711.68	\$22,904.64	\$6,019.38	\$20,335.57	\$117,973.50	\$622.79
September	\$37,564.80	\$4,429.13	\$13,997.98	\$5,551.40	\$17,225.99	\$78,769.29	\$189.93
FYE 9/30/2021	\$385,179.13	\$42,226.68	\$142,468.60	\$55,124.88	\$187,552.27	\$812,551.56	\$3,444.39
2022							
October	\$23,849.46	\$2,397.69	\$8,749.05	\$4,574.48	\$16,590.77	\$56,161.45	\$135.06
November	\$14,289.77	\$3,007.35	\$5,765.71	\$4,055.88	\$12,664.44	\$39,783.15	\$79.88
December	\$29,224.36	\$3,769.97	\$10,998.11	\$4,819.39	\$16,394.13	\$65,205.96	\$80.61
January	\$48,311.31	\$7,090.01	\$18,467.11	\$5,040.85	\$16,273.42	\$95,182.70	
February	\$44,904.64	\$4,700.57	\$16,535.07	\$5,120.73	\$14,998.07	\$86,259.08	\$5.69
March	\$38,921.84	\$4,186.53	\$14,369.46	\$5,048.06	\$15,151.72	\$77,677.60	\$13.48
April	\$13,202.72	\$2,145.72	\$5,116.15	\$5,168.46	\$16,255.09	\$41,888.13	\$61.11
May	\$12,587.78	\$3,358.29	\$5,315.36	\$4,927.99	\$16,897.17	\$43,086.58	\$15.01
June	\$42,942.07	\$4,862.05	\$15,934.71	\$6,990.56	\$20,346.80	\$91,076.18	\$26.36
July	\$78,347.27	\$5,416.01	\$27,921.10	\$7,882.84	\$23,595.48	\$143,162.70	\$202.18
August	\$61,036.43	\$4,457.97	\$21,831.47	\$6,077.56	\$22,091.40	\$115,494.83	\$51.18
September	\$38,735.45	\$4,018.75	\$14,251.40	\$6,101.85	\$19,871.75	\$82,979.20	\$102.93
FYE 9/30/2022	\$446,353.09	\$49,410.92	\$165,254.67	\$65,808.65	\$211,130.24	\$937,957.56	\$773.49
2023							
October	\$27,587.66	\$3,970.61	\$10,519.42	\$5,737.61	\$18,866.85	\$66,682.14	\$104.90
November	\$14,850.70	\$2,592.14	\$5,814.28	\$4,750.43	\$14,173.50	\$42,181.05	\$179.91
December	\$33,439.60	\$4,944.00	\$12,794.53	\$6,927.10	\$19,059.24	\$77,164.47	\$91.09
January	\$55,520.60	\$5,236.16	\$20,252.25	\$5,722.05	\$18,196.95	\$104,928.00	\$544.85
February	\$47,311.96	\$5,097.51	\$17,469.82	\$5,673.00	\$17,442.29	\$92,994.58	\$92.25
March	\$42,643.27	\$2,397.65	\$15,013.64	\$6,012.48	\$18,224.53	\$84,291.56	\$262.68
April	\$17,692.01	\$2,646.66	\$6,779.56	\$4,697.04	\$13,437.10	\$45,252.36	\$560.43
May	\$16,147.34	\$3,433.70	\$6,527.01	\$5,194.10	\$17,395.77	\$48,697.92	\$80.21
June	\$38,400.48	\$4,976.47	\$14,458.98	\$6,224.66	\$20,987.75	\$85,048.34	\$450.47
July	\$73,029.59	\$8,694.79	\$27,241.46	\$7,002.01	\$23,021.12	\$138,988.96	\$5.16
August	\$58,238.76	\$4,256.63	\$20,831.80	\$6,705.47	\$21,850.79	\$111,883.44	\$286.56
September	\$36,039.59	\$4,219.47	\$13,419.69	\$5,560.63	\$19,201.81	\$78,441.18	\$139.67
FYE 9/30/2023	\$460,901.53	\$52,465.77	\$171,122.43	\$70,206.58	\$221,857.70	\$976,554.00	\$2,798.18
2024							
October	\$27,650.15	\$3,137.79	\$10,262.65	\$5,835.45	\$18,883.36	\$65,769.40	\$495.72
November	\$15,004.97	\$2,888.80	\$5,964.59	\$4,823.66	\$15,050.56	\$43,732.57	\$70.55
December	\$31,819.34	\$2,664.47	\$11,494.60	\$6,403.86	\$18,203.30	\$70,585.57	\$230.87
January	\$42,450.89	\$4,221.74	\$15,557.55	\$4,786.78	\$16,623.62	\$83,640.58	\$149.90
FYE 9/30/2024	\$116,925.35	\$12,912.80	\$43,279.38	\$21,849.75	\$68,760.84	\$263,728.12	\$947.04
	\$4,517,394.40	\$235,423.59	\$1,083,824.47	\$897,864.65	\$2,435,617.31	\$9,051,047.01	\$31,554.17

CASH FLOW of 1% LOT for FYE 23 (October - September revenues and receipt of funds)

	FY23 Actual	FY24 Budget	FY24 Budget	FY24 Budget	FY24 Actual	FY24 Actual	4.9%	AMOUNT	
HAILEY	BED/CAR1%	BED/CAR3%	BED/CAR.5%	Bud net	BED/CAR3%	BED/CAR.5%	MINUS COST	NET	PAID ASB
OCT	10,519.42	77,000.00	12,833.33	12,204.50	30,787.94	5,131.32	(1,501.43)	3,629.89	
NOV	5,814.28	77,000.00	12,833.33	12,204.50	17,893.76	2,982.29	(146.13)	2,836.16	
DEC	12,794.53	77,000.00	12,833.33	12,204.50	34,483.81	5,747.30	(281.62)	5,465.68	
JAN	20,252.25	77,000.00	12,833.33	12,204.50	46,672.63	7,778.77	(381.16)	7,397.61	
FEB	17,469.82	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAR	15,013.64	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
APR	6,779.56	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAY	5,900.05	77,000.00	12,833.33	12,204.50			0.00	0.00	
JUNE	17,687.52	77,000.00	12,833.33	12,204.50			0.00	0.00	
JULY	15,496.21	77,000.00	12,833.33	12,204.50			0.00	0.00	
AUG	12,116.46	77,000.00	12,833.33	12,204.50			0.00	0.00	
SEPT	7,909.53	77,000.00	12,833.33	12,142.50			0.00	0.00	
							0.00	0.00	
							0.00	0.00	
							0.00	0.00	
Total	147,753.28	924,000.00	154,000.00	146,392.00	129,838.15	21,639.69	(2,310.34)	19,329.35	0.00

25% Granicus

5,000.00

pd 11.13.23 #57089

1,250.00

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	TOTAL	Budgeted	
Visitor Inquiries:															Yet to expend
Total Number of Members	400	400	400	345									1,545		
E-mails answered	373	366	237	301									1,277		
Visitor Count	265	550	115	137									1,067		
Phone Inquiries	110	77	45	44									276		
Relocation Packets/Information	950	150	100	1,006									2,206		
Referrals to Local Businesses	400	333	297	311									1,341		
Press Releases/Articles	17	15	12	7									51		
Website Unique Visitors	3,136	2,981	2,332	2,436									10,885		
Website Total Visits	3,766	3,782	3,886	2,949									14,383		
Website Pages	9,918	10,029	11,693	15,182									46,822		
Facebook Posts	26	20	14	16									76		
Facebook Fans	10,006	9,997	10,010	10,008									40,021		
Facebook Engagements	1,580	607	977	456									3,620		
Facebook Total Reach	33,258	14,310	34,594	11,066									93,228		
Instagram Followers	1,220	1,240	1,265	1,282									5,007		
Special Events/ Business Promotion														\$92,700.00	
Arborfest (May)													-		
Suns			210.00	105.00									315.00		
City Tour				250.00									250.00		
Historical Society													-		
Snow Carving													-		
Chili Cookoff													-		
Halloween Hoopla (October)	202.63												202.63		
Holiday Hoopla (December)		190.66	197.98										388.64		
July 4th Days of the Old West (July)													-		
Memorial Day (May)													-		
Rodeos (July, Aug, Sept)													-		
Sheep Town Drags (June)													-		
Trailing of the Sheep (October)													-		
Turkey Trot	235.00	5,841.55	693.01										6,769.56		
Promote Hailey/business													-		
Event Insurance													-		
Copies													-		
Website Updates													-		
Hailey Maps													-		
Misc./Event supplies													-		
Event Administration/Grant	2,496.27	4,259.53	2,470.88	1,512.68									10,739.36		
Visitor Center Staffing	5,306.17	4,470.78	3,728.11	3,553.62									17,058.68		
Meeting Travel Expense													-		
Telephone/Internet	188.00		188.00	94.00									470.00		
Computer Exp/Dropbox	11.99	11.99	11.99	11.99									47.96		
Visitor center improvements/maintenance	160.00												160.00		
Hailey Historical													-		
TOTAL	8,600.06	14,774.51	7,499.97	5,527.29	-	-	-	-	-	-	-	-	36,401.83	92,700.00	
													36,401.83	56,298.17	

The Chamber- Hailey, Wood River Valley
LOT Transaction Detail
January 2024

Type	Date	Num	Name	Memo	Amount
50050 · Payroll & Benefit Expenses					
50057 · Salary Expense					
50052 · Visitor Services					
Paycheck	01/12/2024	DD	Enderud, Shelley K	Direct Deposit	96.00
Paycheck	01/12/2024	DD	Thomas, Denise L	Direct Deposit	192.00
Paycheck	01/31/2024		Enderud, Shelley K	Direct Deposit	112.00
Paycheck	01/31/2024		Thomas, Denise L	Direct Deposit	32.00
Total 50052 · Visitor Services					432.00
50053 · Office Manager					
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	980.36
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	32.14
Paycheck	01/31/2024		Fulton, Cheryl J	Direct Deposit	385.71
Total 50053 · Office Manager					1,398.21
50056 · Executive Director					
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	155.27
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	745.26
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	1,180.01
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	745.26
Total 50056 · Executive Director					2,825.80
Total 50057 · Salary Expense					4,656.01
50060 · Payroll Taxes					
Paycheck	01/12/2024	DD	Enderud, Shelley K	Direct Deposit	5.95
Paycheck	01/12/2024	DD	Enderud, Shelley K	Direct Deposit	1.39
Paycheck	01/12/2024	DD	Enderud, Shelley K	Direct Deposit	0.58
Paycheck	01/12/2024	DD	Enderud, Shelley K	Direct Deposit	0.54
Paycheck	01/12/2024	DD	Thomas, Denise L	Direct Deposit	11.90
Paycheck	01/12/2024	DD	Thomas, Denise L	Direct Deposit	2.78
Paycheck	01/12/2024	DD	Thomas, Denise L	Direct Deposit	1.15
Paycheck	01/12/2024	DD	Thomas, Denise L	Direct Deposit	1.08
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	60.78
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	1.99
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	14.22
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	0.47
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	5.88
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	0.19
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	5.51
Paycheck	01/12/2024	DD	Fulton, Cheryl J	Direct Deposit	0.18
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	9.62
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	46.21
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	2.25
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	10.81
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	0.93
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	4.47

The Chamber- Hailey, Wood River Valley
LOT Transaction Detail
January 2024

Type	Date	Num	Name	Memo	Amount
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	0.87
Paycheck	01/12/2024	DD	McKenna, Michael W	Direct Deposit	4.19
Paycheck	01/31/2024		Enderud, Shelley K	Direct Deposit	6.95
Paycheck	01/31/2024		Enderud, Shelley K	Direct Deposit	1.63
Paycheck	01/31/2024		Enderud, Shelley K	Direct Deposit	0.67
Paycheck	01/31/2024		Enderud, Shelley K	Direct Deposit	0.63
Paycheck	01/31/2024		Thomas, Denise L	Direct Deposit	1.99
Paycheck	01/31/2024		Thomas, Denise L	Direct Deposit	0.47
Paycheck	01/31/2024		Thomas, Denise L	Direct Deposit	0.19
Paycheck	01/31/2024		Thomas, Denise L	Direct Deposit	0.18
Paycheck	01/31/2024		Fulton, Cheryl J	Direct Deposit	23.91
Paycheck	01/31/2024		Fulton, Cheryl J	Direct Deposit	5.59
Paycheck	01/31/2024		Fulton, Cheryl J	Direct Deposit	2.31
Paycheck	01/31/2024		Fulton, Cheryl J	Direct Deposit	2.17
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	73.16
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	46.21
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	17.11
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	10.80
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	7.08
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	4.47
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	6.64
Paycheck	01/31/2024		McKenna, Michael W	Direct Deposit	4.19
Total 50060 · Payroll Taxes					410.29
Total 50050 · Payroll & Benefit Expenses					5,066.30
50220 · Telephone & Communications Exp.					
Check	01/03/2024	online	Cox Communications		94.00
Total 50220 · Telephone & Communications Exp.					94.00
50230 · Computer & Internet Exp.					
Check	01/09/2024	Debit	DropBox		11.99
Total 50230 · Computer & Internet Exp.					11.99
60300 · License & Permit Exp.					
Bill	01/05/2024	0105...	City of Hailey Services	SUNS Banner	105.00
Total 60300 · License & Permit Exp.					105.00
62010 · Meeting & Conference Exp.					
Bill	01/22/2024	7575	City of Ketchum.	2024 City Tour	250.00
Total 62010 · Meeting & Conference Exp.					250.00
TOTAL					5,527.29

DEVELOPMENT IMPACT FEE CASH FLOW

2/29/2024

REVENUE	FY8-16	FYE 17	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	FYE 24	TOTALS
		9/30/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2021	9/30/2022	9/30/2023	2/29/2024	
DIF - PARKS	81,352	11,600	6,650	10,015	16,736	19,922	152,132	83,369	17,113	398,889
DIF - POLICE	61,444	217	-	-	-	-	-	-	-	61,661
DIF - TRANSP	392,120	73,123	42,775	115,827	126,801	121,410	354,448	170,604	42,817	1,439,926
DIF - FIRE	243,421	22,008	17,663	38,668	29,694	27,367	59,067	28,482	6,722	473,091
DIF - CIP	22,608	5,638	2,374	10,041	7,686	7,074	11,705	4,063	1,111	72,300
	<i>WiseGuy agr</i>									
	800,944	112,586	69,462	174,551	180,917	175,773	577,352	286,518	67,763	2,445,867
										Int FYE 09-17
										4,927.92
										Int FYE 18
										2,505.63
										Int FYE 19
										5,091.73
										Int FYE 20
										3,037.15
										Int FYE 21
										624.40
										Int FYE 22
										2,169.38
										Int FYE 23
										14,968.87
										Int FYE 24
										10,205.28
										Expenses, actual and proposed thru FY23
										(2,473,326.85)
										DIF bal
										16,070.06
										Cash in LGIP
										458,759.00
										P
										Difference
										(442,688.94)

RECAP BY CATEGORY, not including interest

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
FEES	398,889	61,661	1,439,926	473,091	72,300	3,486,903
EXPENSES FYE 08			30,000			60,000
EXPENSES FYE 09,10				18,567		18,567
EXPENSES FYE 11	63,070					-
EXPENSES FYE 12	-		135,686	75,563	7,500	354,435
EXPENSES FYE 13	8,224					-
EXPENSES FYE 15			45,195		9,500	99,890
EXPENSES FYE 16	12,300	31,981	13,750	27,224		86,705
EXPENSES FYE 17		29,681		134,690		164,371
EXPENSES FYE 18			138,252			276,505
BALANCE to 10/1/18	315,295	(0)	1,077,042	217,047	55,300	2,426,432
EXPENSES FYE 19	26,497	-	187,000	-	-	374,000
EXPENSES FYE 20						-
EXPENSES FYE 21	-		62,409	-	12,400	137,217
FY 22 Budgeted Expenses	66,000	(0)	360,819	-	-	721,638
FY 23 Budgeted Expenses				180,000		180,000
Anticipated Bal 9/30/23	222,797	-	466,815	37,047	42,900	1,013,577

RECAP, WITH PROJECTED SPENDING OF DIF FOR CAPITAL PROJECTS FYE11-23

	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
Truck/Street Dept			(30,000)			
Skatepark Expansion	(22,070)					
Skatepark Irr. Syst	(21,000)	-				
RV Dump Station	(20,000)					
Fire Station Design				(18,567)		
Woodside Roundabout			(180,881)			
Firetruck - used				(75,563)		
R Caplan CIP update					(7,500)	
TischlerBise					(9,500)	
Skatepark	(8,224)					
FY16 Proposed and Spent:						
Snow Plow Wing			(13,750)			
HPD Station		(25,634)				
Park Projects	(12,300)					
Fire Truck FY 16				(27,224)		
Street Projects FY17						
Public Safety Bldg FY17		(36,027)				
Fire Truck FY 17				(134,690)		
Chipper/Spreader 30% 74K			(22,325)			
Balmoral Park complete	(26,497)					
PW4P 2nd, Croy ETC FY18-20			(302,928)			
Snow Storage FY21			(62,409)			
CIP Update TischlerBise					(12,400)	
Anticipated FY23	(66,000)		(360,819)			
FYE23 PUMPER TRUCK				(180,000)		
Total FYE 11-23	176,091	61,661	973,111	436,044	29,400	2,473,327
DIF interest thru 9/30/22	5,279		10,785	807	1,035	-
YTD interest FY 23	4304.94		8795.12	657.92	844.01	-



CITY OF HAILEY INVESTMENT REPORT

FUND	STATE INV POOL PIPER SANDLER			TOTAL
	JAN interest 5.405%		Maturity	
GENERAL (includes Fireworks)	3,471,098.73			3,471,098.73
GENERAL -35% OPERTING RESERVE	2,709,462.74	1,500,000.00	3/6/24, 5/3/27	4,209,462.74
CLEAR CREEK RATE STABILIZATION	210,134.94			210,134.94
CAPITAL PROJECTS	437,177.38			437,177.38
CAPITAL PROJECTS ---in lieu fees	109,943.54			109,943.54
CAPITAL PROJECTS DIF Reserve	458,759.00			458,759.00
CAPITAL PROJECTS Public Art	34,806.40			34,806.40
CAPITAL PROJECTS Pathways 4 P	249,344.32			249,344.32
HOUSING LOT 0.5%	42,987.36			42,987.36
CAPITAL PROJECTS Total	1,333,018.00			1,333,018.00
ARPA FUNDS	1,440,297.95			1,440,297.95
RODEO PARK PROPEY TAX RCPTS	82,725.48			82,725.48
WATER REVENUE	2,409,544.19	1,000,000.00	3/6/24,8/1/25	3,409,544.19
WATER RATE STABILIZATION	210,031.70			210,031.70
WASTE WATER REV	2,408,131.86			2,408,131.86
WASTE WATER BOND RESERVE	655,055.14			655,055.14
WASTE WATER RATE STABILIZATION	899,249.28			899,249.28
WATER REPLACEMENT	1,513,787.01	2,500,000.00	4.24,8.14.26, 5/3/27	4,013,787.01
WASTE WATER REPLACEMENT	2,012,319.74			2,012,319.74
WASTEWATER HEADWORKS REPL	6,049,909.35			6,049,909.35
TOTAL	25,404,766.11	5,000,000.00		30,361,778.75

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AGENDA ITEM SUMMARY

DATE: 03/11/2024

DEPARTMENT: ADMIN/CDD

DEPT. HEAD SIGNATURE: LH/RD

SUBJECT: Presentation by the Hailey Housing Committee. This presentation highlights the discussions around the 0.5% for Housing Funds, and the considerations by the Committee in spending those funds with the goal of:

- aligning with the May 2023 ballot language, and
- identifying creative solutions to help inform and assist the City of Hailey in future housing efforts – equitably, sustainably, and affordably.

AUTHORITY: ID Code 50-203 IAR _____ City Ordinance/Code
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: Housing has been one of Hailey’s top priorities for years. With the recent passing of the new ballot measure, which formalized the division of the existing 1% for Air tax in half: 0.5% allocated for Air, and the additional 0.5% allocated for Housing, Hailey formed an 18-person ad hoc committee, the Hailey Housing Committee, to identify, guide, and research creative options in spending the newly created 0.5% for Housing Fund. The goal of this fund is to support creative housing solutions that increase affordable housing in Hailey, with an emphasis on:

- Developing community housing for families living and working in Hailey.
- For all ancillary costs which are associated with the ongoing effort to develop community housing for families living and working in Hailey; and
- Directing costs to collect and enforce the tax, including administrative legal fees.

On March 11, 2024, the Housing Committee will be available to present their top four recommendations to the City Council, as well as the other spending considerations discussed. Staff and the Committee are hopeful the Council will utilize this report and recommendations listed herein when allocating funds for housing, as well as during future budget discussions.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
 Budget Line Item # _____ YTD Line-Item Balance \$ _____
 Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
 Staff Contact: Robyn Davis/Lisa Horowitz Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	_X_ City Administrator	___ Engineer	___ Building
___ Library	_X_ Planning	___ Fire Dept.	___ Finances
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: No motion necessary. Staff and the Committee are hopeful the Council will utilize this report and recommendations when allocating funds for housing, as well as during future budget discussions.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____ City Clerk _____

Hailey Housing Committee: 0.5% for Housing Spending Options



February 2024

Overview

The need for workforce housing in Hailey and the larger Wood River Valley is longstanding, yet it has grown to crisis levels in recent years. The availability and affordability of housing here is challenged by:

- historically high building costs;
- our proximity to the seasonal and resort-based economy of Sun Valley;
- prices driven by second-home owners and newer remote workers;
- land scarcity; and
- under-building, nationally and locally.

Housing insecurity and shortages challenge Hailey's pride in being home to the "locals" and workforce of the valley. Beyond cultural pride, this tenet of Hailey's identity shapes the City's day-to-day operations and priorities. Housing maintains its own section in the City's Comprehensive Plan, emphasizing accessible housing as key to the vibrancy and sustainability of life in Hailey. We need a diversity of local and accessible housing options to support all of our local businesses, provide necessary government services, avoid congestion, and maintain safety on our roads, sustain our beautiful environment, and preserve the cherished qualities of Hailey.

To further guide this longstanding initiative, Hailey residents voted in support of the May 2023 ballot measure to utilize 0.5% of the 1% for Air for Housing - a first-time ever, dedicated stream of funding for housing in Hailey!

From this, the Hailey Housing Committee was born. The following 18 interested and very passionate volunteers made up this Committee:

Background

The Committee met 6 times since July 2023, with the goal of identifying ways to allocate the 0.5% for Housing, or approximately \$80,000 in FY 2024, that aligns with and implements the ballot language:

- Develop community housing for families living and working in Hailey.
- For all ancillary costs which are associated with the ongoing effort to develop community housing for families living and working in Hailey; and
- Direct costs to collect and enforce the tax, including administrative legal fees.

The Committee met and discussed the following topics:

July 26, 2023: A warm welcome and round of introductions were made. The Committee discussed the details of Hailey's Local Option Tax, the ballot language specific to the 0.5% for Housing, and Hailey's 2023 Annual Housing Report. A Draft Work Outline was presented to the Committee with an end goal of prioritizing programs for the 0.5% Housing funds.

Daryl Fauth	Ron Hayes
Kristen Bryson	Christian Hovey
Anthony Schneider	Blanca Romero
Jordan Fitzgerald	Anna Lutz Mathieu
Nancy Mendelsohn	Brent Householder
Matt Neal	Paola Ornelas
Sara Seppa	Kristen Dehart
Arthur Rubinfeld	Salongo Wendland
Kris Wirth	Steve Crosser



Background

August 16, 2023: Presentations by Local Housing Organizations took the floor at this meeting. ARCH Community Housing Trust, Blaine County Charitable Fund, Wood River Community Housing Trust, and Blaine County Housing Authority/City of Ketchum educated the Committee on their housing efforts to date, as well as their organization's mission, vision, and future goals in supplying equitable housing.

August 30, 2023: Agnew::Beck led a two-hour presentation and discussion around Hailey's Housing Needs Assessment Findings.

November 14, 2023: Staff compiled an initial list of Housing Spending Options as they related to the ballot language. Staff presented these options to the Committee. The Committee offered input, as well as alternative measures for spending the funds accrued from the 0.5% for Housing. The Committee ranked each option, from most preferred to least preferred.

January 4, 2024: As determined from the November 2023 meeting, Staff presented the Committee's top priority programs. The Committee suggested a few other programs to consider and requested a re-vote due to lack of attendance in November. Staff initiated a weighted survey for the Committee to respond to. All Committee members completed the survey, and results were discussed on January 18, 2024.

January 18, 2024: The Committee discussed the results of the survey. Further elaboration and discussion were held around the top three (3) suggested programs.

Top Spending Options

In keeping with the goals of the ballot language, the Hailey Housing Committee identified several options for spending the funds. The top three (3) suggested programs, in no particular order, are listed first (in green), followed by additional programs considered (in blue) by the Committee. While several options were discussed, the Committee strongly supported the top three (3) programs, and have recommended these to the Hailey City Council as additional creative solutions to increase affordable housing in Hailey.

1 Pay for Accessory Dwelling Unit Utility Connections or Building Permit Fees

Monies from the 0.5% for Housing fund would pay for all - or a combination thereof - for Accessory Dwelling Unit (ADU) Utility Connections, Building Permit Fees, and Property Taxes, and in return, the ADU would be rented to a local person or persons of the Wood River Valley, with priority given to qualified locals who are employed in Hailey. Requirements and rental stipulations would follow that of Hailey's existing Locals Only Program.

A program like this could service the property for an initial three-year period, and at the end of the initial three-year period, the homeowner may exercise one of the following:

- Extinguish the Agreement and repay the grant amount, or
- Renew the Agreement for an additional three-year period, with forgiveness of the loan after a nine (9) year period (inflation rates and repayment of the loan applies depending on market and participation of the program)

The Housing Committee discussed various grant amounts and landed on \$30,000 per transaction. The Housing Committee further agreed that a program of this scale would require a strong partnership between the City and either the Blaine County Housing Authority, or other qualified housing agency.

The Hailey Housing Committee strongly supported a pilot program of this scale and believed that homeowners valley-wide, with preference given to Hailey residents, would take advantage of such a program to better provide housing for Hailey's locals.



Top Spending Options

2 Develop a Revolving Down-Payment Assistance Program

The Committee supported a Hailey-specific program that is similar to the Wasatch Model. The goal of the Wasatch Model is to increase long-term, affordable housing inventory citywide; a goal that also aligns with Hailey's ballot measure. Specifically, this program assists residents who, without down payment or interest-rate assistance, would otherwise be unable to purchase a home. However, there is no permanent deed restriction associated with this program, so some Committee members were not in favor of a program that lacked permanence. Overall however, the Committee supported the concept, as it is an opportunity to provide housing via financial assistance, and eventually, be reimbursed to replenish the funds to assist another individual or family in need.

By allowing for flexibility in the type of assistance received, Hailey residents could see housing help in one of two ways:

- The qualified participant could choose to receive partial funding for a down payment, or
- Monies could fund the purchase of mortgage points to buy down the qualified participant's interest rate (thereby reducing the monthly payment burden of new homeowners).

The program would include a promissory note where the city would be reimbursed after some period of time (typically upon sale of the property) so that the funds could be utilized in another transaction.

3 Invest in Locals Only Deed Restriction Program

A partnership between the City of Hailey and ARCH Community Housing Trust, the Locals Only Deed Restriction Program is a new and innovative program that seeks to support locally employed people by providing access to homeownership. Through the program, the City funds a portion of the cost of a market rate home in return for a deed-restriction on the property in one of two ways:

1. the City "buys" the deed-restriction by funding 20% of the home's purchase price for the qualified buyer, or
2. the City (via ARCH, the Blaine County Housing Authority, or another qualified housing agency) facilitates the charitable contribution receipt to the seller (IRS Form 8283) for the 20% difference to deed-restrict the unit.

In either scenario, the buyer receives a 20% discount on the property and the property becomes a permanently deed-restricted unit in perpetuity.

If Option 1 were utilized, it would take more than one year to accumulate funds to support the program. If Option 2 were selected, it would effectively assist more than one person into deed-restricted housing, as the initial investment per unit would be less than Option 1. That said, investment properties, and sellers with significant capital gains and financial stability are prerequisites.

While not noted herein, other qualifying details, restrictions, and annual verification for both programs would apply, including a preference given to those qualified buyers that live and work in Hailey.

Understanding the details of both iterations, the Hailey Housing Committee strongly supported this program, as it provides permanently deed-restricted housing to locals of Hailey, a theme in which this Committee has revered.



Other Spending Considerations

4 Bank the Funds

By taking advantage of higher earning interest savings accounts, the Hailey Housing Committee supported the idea of “banking the funds” for more than a year; however, were grounded by the lack of immediacy this option provided in the way of housing opportunities now.

6 Partner with Nonprofit Organizations on Housing Projects

With global challenges, such as climate change, housing shortages – both market rate and affordable, resource depletion and social inequalities becoming more pressing every day, it is clear that a collective effort is required to address such issues effectively. Partnership collaborations have emerged as a promising approach to tackle these challenges by bringing together strengths and resources from each sector.

The Hailey Housing Committee recognized the immense potential and stability of an opportunity like this; however, agreed that their largest challenge would be the accumulation of funds. To complete a more impactful housing development or initiative, funds to support an option like this would take time, and when it comes to global challenges like housing, time is of the essence.

8 Hire Housing Staff

Members from the Hailey Housing Committee supported the hiring of staff to help advance housing initiatives within Hailey. They, too, realized that the funds would go toward hiring and retaining staff rather than toward the implementation of housing. For that reason, they chose to retain this as an option; however, did not strongly support it.

5 Build on City-Owned Land

This opportunity would make publicly owned land and buildings available for the development of community housing. Here, the City of Hailey could directly ensure an adequate supply of lower-cost housing in Hailey.

The Hailey Housing Committee discussed this as an option in expending the 0.5% for Housing monies; however, were met with some initial barriers:

- No City-owned land is available to build on at this time.
- An initiative like this would take several years to accumulate funds for such a project.

Support for this type of initiative was minimal amongst Committee members due to its unattainableness at this time.

7 Issue Municipal Bonds

The idea of leveraging the total monies from 0.5% for Housing, or approximately \$80,000, for a larger amount is untested and unknown. The Hailey Housing Committee supported the idea of increasing the housing funds via this method; however, the instability of this model lacked strong support from the Committee.

9 Buy Land

The most obvious guardrail in this option is expense. Land values are at an all-time high, making vacant land unattainable to most, even to municipalities. The lack of support from the Hailey Housing Committee was glaringly loud. While still an option to consider, the Hailey Housing Committee chose not to recommend this to the Hailey City Council as an avenue to expend the housing funds.



Other Spending Considerations

10 Investment: Purchase Units at Saddle Lofts Apartments

The Wood River Community Housing Trust (WRCHT) is an Idaho nonprofit corporation formed specifically to resolve the lack of housing in the Wood River Valley. Its mission is to acquire or develop affordable rental housing for the middle-income workforce. Aligning with their mission, the WRCHT recently purchased the 27-unit multifamily housing project known as Saddle Lofts Apartments. Under this new ownership, the WRCHT is seeking to collaborate with other entities, including the City of Hailey, to increase the supply of affordable housing in Hailey. WRCHT has suggested that an investment of \$125,000 by Hailey would allow Hailey to have first priority on placement of one of the units for a ten (10) year period, at which time the funds could either be returned to Hailey or reinvested. For example, this unit could be restricted during that ten-year period to renters who “live and work in Hailey”, as per the ballot language.

While a meaningful partnership, only 12.5% of the Committee voted in strong support for this option. The Committee agreed that: 1) monies would take more than a year to accumulate for a transaction, 2) there may be too many details to work through before the anticipated completion date of 2024; and 3) that the project will be 100% affordable units with or without City of Hailey financial support.

11 Lease to Locals

A partnership with the City of Ketchum and the Blaine County Housing Authority (BCHA) where cash incentives (\$2,000 per tenant for seasonal leases, and \$4,500 per tenant for long-term leases) are given to Wood River Valley homeowners that rent their properties to local community members. To qualify, tenants must earn less than 120% Area Median Income and must be employed at least 20 hours per week within Blaine County. Currently, the City of Ketchum and the BCHA pay Landing Locals, a Truckee-based organization, a significant amount to oversee the program.

The Hailey Housing Committee agreed that, while appealing, this program didn't best reflect the ballot language, nor does it secure permanent housing like that of the other options listed here.

12 Purchase a Tiny Home on Wheels

In February 2023, the City of Hailey passed a City-Initiated Ordinance allowing Tiny Homes on Wheels as a new type of housing unit in Hailey. Since its inception, the City has approved four (4) Tiny Homes, including a Tiny Home that was purchased by the City of Hailey for employee housing.

Like other initiatives listed here, the Hailey Housing Committee found that, to purchase a tiny home, funds would take more than a year to accrue. The Committee also agreed that by buying a tiny home, said monies would only be assisting a family or individual; their goal is to reach as many people as they can with the limited funds that they have.

Conclusion

A safe, affordable home is one of life's basic requisites - a key to individual health and well-being, and the foundation for sustainable, economically vibrant and diverse communities.

Recognizing the importance of housing equity in Hailey, the Hailey Housing Committee developed a list of implementable programs, in keeping with the May 2023 ballot language.

While each program advocates for good housing policy at all levels, certain initiatives advanced as priorities, and all are creative solutions to help inform and assist the City of Hailey in future housing efforts - equitably, sustainably, and affordably.



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AGENDA ITEM SUMMARY

DATE: 03/11/24 **DEPARTMENT:** Administration/Mayor **DEPT. HEAD SIGNATURE:** LH/MB

SUBJECT: Mayors 2024 State of the City Report

AUTHORITY: ID Code ___ 50-107 through 50-1042 ___ IAR _____ City Ordinance/Code Ord.

Attachments:

- 1) Mayors 2024 State of the City Report

In this [link](#), please find the **Mayors 2024 State of the City Report**. The State of the City Report, or State of the City Event, is a task undertaken by many cities across the country as a way to set the stage for planning and budgeting in the coming year. Much like the president's State of the Union address, the State of the City report celebrates the community and government accomplishments, identifies challenges, and sets the stage for policy planning and budgeting for the year ahead. Mayors frequently discuss in their speech local economic conditions, the progress of various projects, and city finances.

Many cities prepare an elaborate luncheon with dozens of invitees and a 40-minute presentation by the Mayor. Some cities have a simple two-page report. Hailey has generally fallen somewhere in between, as determined by each Mayor, with a report presented to the Council and made available to the community at large.

The [linked](#) report builds upon the Mayor and Council’s mutually adopted budget goals from 2023. It lists the accomplishments of the City, identifies key challenges facing us, and outlines the top three priorities of each department for the coming year.

Council and Mayor Goal Setting Session. It is our hope that the State of the City Report will assist the Council in the upcoming Goal Setting Session planned for the third week of April at Hailey Town Center West. The goal-setting session will be broad but will inform the FY 24/25 budget. It should build upon the State of the City. Department Heads will attend, and the meeting will be open to the public, although public comment is not planned.

FY 24/25 City of Hailey Budget cycle. The FY 24/25 budget schedule is being finalized and will be distributed in early April. It will be very similar to last year. Boards and Commissions will be discussing their budget goals in April with Departments developing their budgets in April/May. The budget will reflect the Mayors priorities, Council goal setting and our collective observations about the state of the economy and municipal revenues. Note that this year we will be using a new budgeting platform, ClearGov, which should provide additional charts and tables for ease of understanding the budget.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ Finance	___ Licensing	<input checked="" type="checkbox"/> Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW

___ Streets

___ Parks

___ Public Works

___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

No action is needed. The State of the City report is designed to inform future goal setting, budgeting and other policy and staffing actions.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to: _____

Copies (all info.):

Copies (AIS only)

Instrument # _____

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CITY OF HAILEY
National Senior Nutrition Program Proclamation
March 2024

WHEREAS, since 1972, the National Senior Nutrition Program has funded local agencies and organization to serve home-delivered and congregate meals to help ensure older adults have opportunities to stay healthy, independent, and connected; and

WHEREAS more than 10 million older Americans face hunger each year; and

WHEREAS local senior nutrition programs help older adults access healthy foods, nutrition screening, education and counseling, social opportunities, and other supports that encourage well-being; and

WHEREAS the nutrition program is an integral part Of the City of Hailey Idaho, providing sustenance and so much more to our older community members, especially those most vulnerable to malnutrition, hunger, chronic health diseases and social isolation; and

WHEREAS the nutrition program continues to have a positive impact on our community and its senior members, and in FFY 2023, served 6,086 congregate meals to participants and 4,057 home-delivered meals to participants, and

WHEREAS all Idahoans are encouraged to recognize older adults and the people who support them through nutrition services as essential contributors to the strength of our community.

NOW, THEREFORE, I, The Mayor of the City of Hailey Idaho, do hereby proclaim March 2024, to be

***THE 52ND ANNIVERSARY OF THE
NATIONAL SENIOR NUTRITION PROGRAM***

In the City of Hailey, Idaho, and encourage our community to recognize this special observance.

IN WITNESS WHEREOF, I have set my hand, and caused to be affixed the Seal of the City of Hailey Idaho on this 1st day of March, in the Year of our Lord two thousand and twenty-four.

Martha Burke
Mayor

Date:

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/11/24

DEPARTMENT: Admin/CDD

DEPT. HEAD SIGNATURE: LH

SUBJECT: Consideration of Resolution 2024-___, adopting the findings in the Hailey South Urban Renewal District Supplement Eligibility Report, dated January 2024, and directing the Hailey Urban Renewal Agency to prepare an Urban Renewal Plan for the Hailey South Urban Renewal Project.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND

On January 25, 2010, the Hailey City Council adopted a resolution creating the Urban Renewal Agency of the City of Hailey, authorizing it to transact business and exercise the powers granted by the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code.

Thereafter, the City Council adopted Ordinance No. 1138 on October 15, 2013, approving the Gateway District Plan, including establishing the Gateway District revenue allocation area. This area generally covers River Street and Main Streets. The Hailey Urban Renewal Agency (HURA) has been working on various aspects of the Gateway District since 2013 and is currently participating in River Street improvements.

The City Council adopted Ordinance No. 1295 on November 22, 2021, approving the Airport Way District Plan, including establishing the Airport Way District revenue allocation area. This area generally covers the commercial/industrial area west of the airport and east of Broadford Road. As a new revenue allocation area no significant projects have been undertaken in this area at this time.

HURA contracted with Phil Kushlan, Kushlan | Associates, to study additional areas in Hailey, and within Hailey’s area of operation within unincorporated Blaine County, to determine whether statutory conditions exist that would qualify the area as eligible for an urban renewal project, and to prepare an eligibility report.

The area was reviewed as two sub-areas: 1) Hailey South District A, is a developed light industrial area in the extreme southerly portion of the City, within City limits, and consisting of approximately 28.04 acres (not including rights-of-way); and 2) Hailey South District B, is a large undeveloped area adjacent to the City limits traditionally dedicated to agricultural uses, located wholly within unincorporated Blaine County and consisting of approximately 108 acres (not including rights-of-way). Collectively, Hailey South District A and Hailey South District B constitute the study area (the “Study Area”);

HURA obtained the Hailey South Urban Renewal District Supplemental Eligibility Report, dated January 2024 (the “Report”), which examined the Study Area, which area also included real property located within unincorporated Blaine County, for the purpose of determining whether such area was a deteriorating area and/or a deteriorated area as defined by Idaho Code Sections 50-2018(8), (9) and 50-2903(8);

Pursuant to Idaho Code Sections 50-2018(8), (9) and 50-2903(8), which define the qualifying conditions of a deteriorating area and deteriorated area, many of the conditions necessary to be present in such an area are found in the Study Area, including:

- the presence of a substantial number of deteriorated or deteriorating structures; deterioration of site;
- age or obsolescence;
- predominance of defective or inadequate street layout;
- faulty lot layout in relation to size, adequacy, accessibility or usefulness; obsolete platting;
- insanitary or unsafe conditions;
- diversity of ownership;
- substantially impairs or arrests the sound growth of a municipality; and
- results in economic underdevelopment of the area.

The Study Area includes open land, and the Report addresses the findings concerning the eligibility of open land within the Study Area.

The Study Area includes land meeting the definition of an agricultural operation and property owner consent to be included within the boundaries of an urban renewal/revenue allocation area has been obtained.

The Report includes a preliminary analysis concluding the base assessment roll value for the Study Area along with the base assessment rolls for the existing Gateway District and Airport Way District do not exceed 10% of the overall current taxable property value of the City (10% is the maximum allowed by Idaho Code).

On February 20, 2024, HURA adopted Resolution No. 2024-004 accepting the Report and authorizing the Chair of the Agency to transmit the Report to the City Council requesting its consideration for designation of an urban renewal area and requesting the City Council to direct the Agency to prepare an urban renewal plan for the Study Area.

As the Study Area includes property outside of the City limits and within unincorporated Blaine County, the Agency submitted the Report to the Blaine County Board of Commissioners (the "BOCC") requesting the BOCC adopt the findings in the Report and declare a need for an urban renewal plan for the area.

On February 26, 2024, representatives of the City and the Agency presented the Report and the proposed approval timeline to the BOCC. On March 5, 2024, the BOCC, pursuant to Resolution No. 2024-07, found the Study Area to be in need of an urban renewal project area.

The next step in the process is City Council consideration of the Report, and if the findings are adopted to direct HURA to prepare an urban renewal plan. The plan will then come back before the BOCC and City Council for consideration and approval.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____
 Estimated Hours Spent to Date: _____
 Staff Contact: _____
 Comments:

Caselle # _____
 YTD Line Item Balance \$ _____
 Estimated Completion Date: _____
 Phone # _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> Library |
| <input type="checkbox"/> City Attorney | | <input type="checkbox"/> Mayor |
| <input type="checkbox"/> City Clerk | | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Building | | <input type="checkbox"/> Police |
| <input type="checkbox"/> Engineer | | <input checked="" type="checkbox"/> Public Works |

P & Z Commission

Benefits Committee

Streets

Treasurer

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to Approve Resolution 2024-__, adopting the findings in the Hailey South Urban Renewal District Supplement Eligibility Report, dated January 2024, and directing the Hailey Urban Renewal Agency to prepare an Urban Renewal Plan for the Hailey South Urban Renewal Project.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to:

Copies (all info.):

Copies (AIS only)

Instrument # _____

CITY OF HAILEY
RESOLUTION 2024-0__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, DETERMINING A CERTAIN AREA WITHIN THE CITY AND THE CITY’S AREA OF OPERATION, TO BE A DETERIORATED AREA OR A DETERIORATING AREA, OR A COMBINATION THEREOF, AS DEFINED BY IDAHO CODE SECTIONS 50-2018(8), (9) AND 50-2903(8); DIRECTING THE URBAN RENEWAL AGENCY OF HAILEY, IDAHO, ALSO KNOWN AS THE HAILEY URBAN RENEWAL AGENCY, TO COMMENCE THE PREPARATION OF AN URBAN RENEWAL PLAN SUBJECT TO CERTAIN CONDITIONS, WHICH PLAN MAY INCLUDE REVENUE ALLOCATION PROVISIONS FOR ALL OR PART OF THE AREA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council (the “City Council”) and Mayor of the City of Hailey, Idaho (the “City”), respectively, on or about January 25, 2010, adopted and approved a resolution creating the Urban Renewal Agency of the City of Hailey, also known as the Hailey Urban Renewal Agency (the “Agency”), authorizing it to transact business and exercise the powers granted by the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the “Law”) and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the “Act”) upon making the findings of necessity required for creating said Agency;

WHEREAS, the Mayor has duly appointed the Board of Commissioners of the Agency (the “Agency Board”), which appointment was confirmed by the City Council;

WHEREAS, the City Council, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Gateway District Urban Renewal Project (the “Gateway District Plan”);

WHEREAS, following said public hearing, the City Council adopted its Ordinance No. 1138 on October 15, 2013, approving the Gateway District Plan and making certain findings, including establishing the Gateway District revenue allocation area (the “Gateway District Project Area”);

WHEREAS, the City Council, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Airport Way District Urban Renewal Project (the “Airport Way District Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 1295 on November 22, 2021, approving the Airport Way District Plan and making certain findings, including establishing the Airport Way District revenue allocation area (the “Airport Way District Project Area”);

WHEREAS, the above referenced existing urban renewal plans are collectively referred to as the “Existing Urban Renewal Plans” and their respective existing revenue allocation project areas are collectively referred to as the “Existing Project Areas;”

WHEREAS, it has become apparent that additional property, a portion of which is located within the City, and a portion of which is located within the City’s area of operation within unincorporated Blaine County, may be deteriorating or deteriorated and should be examined as to whether such an area is eligible for an urban renewal project;

WHEREAS, in Fall 2023, the Agency authorized Kushlan | Associates to commence a supplemental eligibility study and preparation of a supplemental eligibility report as an update for an area previously studied, but which report was not formally considered by the Agency Board, which area reviewed is collectively referred to as the Hailey South District, generally located in the southern part of the City, east of State Highway 75 and primarily south of Mountain Meadow Drive, including both real property located within the City, as well as real property located within unincorporated Blaine County. The area was reviewed as two sub-areas: 1) Hailey South District A, is a developed light industrial area in the extreme southerly portion of the City, within City limits, and consisting of approximately 28.04 acres (not including rights-of-way); and 2) Hailey South District B, is a large undeveloped area adjacent to the City limits traditionally dedicated to agricultural uses, located wholly within unincorporated Blaine County and consisting of approximately 108 acres (not including rights-of-way). Collectively, Hailey South District A and Hailey South District B constitute the study area (the “Study Area”);

WHEREAS, the Agency obtained the Hailey South Urban Renewal District Supplemental Eligibility Report, dated January 2024 (the “Report”), a copy of which is attached hereto as **Exhibit A**, which examined the Study Area, which area also included real property located within unincorporated Blaine County, for the purpose of determining whether such area was a deteriorating area and/or a deteriorated area as defined by Idaho Code Sections 50-2018(8), (9) and 50-2903(8);

WHEREAS, pursuant to Idaho Code Sections 50-2018(8), (9) and 50-2903(8), which define the qualifying conditions of a deteriorating area and deteriorated area, many of the conditions necessary to be present in such an area are found in the Study Area, including:

- the presence of a substantial number of deteriorated or deteriorating structures; deterioration of site;
- age or obsolescence;
- predominance of defective or inadequate street layout;
- faulty lot layout in relation to size, adequacy, accessibility or usefulness; obsolete platting;
- insanitary or unsafe conditions;
- diversity of ownership;
- substantially impairs or arrests the sound growth of a municipality; and

- results in economic underdevelopment of the area.

WHEREAS, the Study Area includes open space/open land;

WHEREAS, under the Act, a deteriorated area includes any area which is predominantly open and which, because of obsolete platting, diversity of ownership, deterioration of structures or improvements, or otherwise, results in economic underdevelopment of the area or substantially impairs or arrests the sound growth of a municipality. See Idaho Code § 50-2903(8)(c);

WHEREAS, Idaho Code §§ 50-2018(8), (9), 50-2903(8) and 50-2008(d) list additional conditions applicable to open land areas, including open land areas to be acquired by the Agency, which are the same or similar to the conditions set forth above;

WHEREAS, the Report addresses the findings concerning the eligibility of open land within the Study Area as defined in Idaho Code Sections 50-2018(9), 50-2903(8)(c), and 50-2008(d);

WHEREAS, the effects of the listed conditions cited in the Report result in economic underdevelopment of the area, substantially impairs or arrests the sound growth of a municipality, constitutes an economic or social liability, and is a menace to the public health, safety, morals or welfare in its present condition or use;

WHEREAS, under the Law and Act, Idaho Code Sections 50-2903(8)(f) and 50-2018(8) and (9), the definition of a deteriorating area shall not apply to any agricultural operation as defined in Section 22-4502(2), Idaho Code, absent the consent of the owner of the agricultural operation except for an agricultural operation that has not been used for three (3) consecutive years;

WHEREAS, the Study Area includes a parcel subject to such consent, which consent has been obtained from the property owner. See **Exhibit C**;

WHEREAS, the Agency, on February 20, 2024, adopted Resolution No. 2024-004 (a copy of which is attached hereto as **Exhibit B** and incorporated herein by this reference, without attachments thereto) accepting the Report and authorizing the Chair of the Agency to transmit the Report to the City Council requesting its consideration for designation of an urban renewal area and requesting the City Council to direct the Agency to prepare an urban renewal plan for the Study Area, which plan may include a revenue allocation provision as allowed by law;

WHEREAS, the Agency also authorized the transmittal of the Report to the Blaine County Board of County Commissioners for purposes of obtaining a resolution determining such area to be deteriorated and/or deteriorating and appropriate for an urban renewal project;

WHEREAS, Idaho Code Section 50-2018(18) provides that an urban renewal agency cannot exercise jurisdiction over any area outside the city limits without the approval of the other city or county declaring the need for an urban renewal plan for the proposed area;

WHEREAS, a portion of the Study Area includes certain real property located within the City's area of operation and within unincorporated Blaine County;

WHEREAS, the Agency submitted Agency Resolution No. 2024-004 and the Report to the Blaine County Board of County Commissioners, and the Commissioners were asked to adopt a resolution finding the need for an urban renewal project for the proposed Study Area;

WHEREAS, on February 26, 2024, representatives of the City and the Agency presented the Report and the proposed approval timeline to the Blaine County Commissioners requesting the Commissioners to consider adopting the findings concerning the proposed Study Area;

WHEREAS, on March 5, 2024, the Blaine County Board of County Commissioners, pursuant to Resolution No. 2024-07, found the Study Area to be in need of an urban renewal project area, which Resolution is attached hereto as **Exhibit C**, without exhibits attached thereto;

WHEREAS, the Report includes a preliminary analysis concluding the base assessment roll value for the Study Area along with the combined base assessment roll values for the Existing Project Areas do not exceed 10% of the current assessed valuation of all taxable property within the City;

WHEREAS, pursuant to Idaho Code Section 50-2008, an urban renewal project may not be planned or initiated unless the local governing body has, by resolution, determined such area to be a deteriorated area or deteriorating area, or combination thereof, and designated such area as appropriate for an urban renewal project;

WHEREAS, Idaho Code Section 50-2906, also requires that in order to adopt an urban renewal plan containing a revenue allocation financing provision, the local governing body must make a finding or determination that the area included in such plan is a deteriorated area or deteriorating area;

WHEREAS, it is desirable and in the best public interest that the Agency prepare an urban renewal plan for the area identified as the Study Area in the Report located in the city of Hailey, and within the City's area of operation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO:

Section 1. That the City Council acknowledges acceptance and receipt of the Report.

- Section 2. That the City Council finds and declares there are one or more areas within the City, which are deteriorating or deteriorated areas as defined by Idaho Code, Sections 50-2018(8), (9) and 50-2903(8).
- Section 3. That the City Council finds and declares that the Study Area identified in the Report, attached hereto as **Exhibit A** and made a part hereof by reference, is a deteriorated area and/or a deteriorating area existing in the City and the City's area of operation, as defined in Title 50, Chapters 20 and 29, Idaho Code, as amended, and qualifies for an urban renewal project and justification exists for designating the area as appropriate for an urban renewal project.
- Section 4. That the City Council finds and declares there is a need for the Agency, an urban renewal agency, to function in accordance with the provisions of Title 50, Chapters 20 and 29, Idaho Code, as amended, within a designated area for the purpose of establishing an urban renewal plan.
- Section 5. That the rehabilitation, conservation, development and redevelopment, or a combination thereof, of such area is necessary and in the interest of the public health, safety, and welfare of the residents of the City.
- Section 6. Based on the Report, the City Council makes the findings that:
- a. The Study Area identified in the Report is determined to be a deteriorating area as defined by Idaho Code, Section 50-2018(9) and 50-2903(8) and/or a deteriorated area as defined by Idaho Code, Section 50-2018(8) and 50-2903(8);
 - b. The Study Area identified in the Report is determined to be appropriate for an urban renewal project.
- Section 7. The Agency has obtained the required agricultural operation consents from the property owners.
- Section 8. That the area identified as the Study Area in the Report includes certain properties within the City's area of operation and within unincorporated Blaine County. The Blaine County Board of County Commissioners has adopted a resolution finding the need for an urban renewal project for the proposed Study Area consistent with Idaho Code Section 50-2018(18).
- Section 9. That the City Council hereby directs the Agency to commence the preparation of an urban renewal plan for the Study Area described in the Report for consideration by the Agency Board and, if acceptable, final consideration by the City Council in compliance with Title 50, Chapters 20 and 29, Idaho Code, as amended.

Section 10. That in the event the parcels located within unincorporated Blaine County are included in any proposed urban renewal plan or project area, the City Council will seek to obtain an agreement with Blaine County, Idaho, as required by Idaho Code Section 50-2906(c).

Section 11. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED by the City Council and APPROVED by the Mayor on March ____, 2024.

Martha Burke, Mayor, City of Hailey

ATTEST:

Mary Cone, City Clerk

Exhibit A

Hailey South Urban Renewal District Supplemental Eligibility Report, dated January 2024

Hailey South
Urban Renewal District

Supplemental Eligibility Report

Prepared for

Hailey Urban Renewal Agency
January 2024

Kushlan | Associates
Boise, Idaho

Introduction:

Kushlan | Associates was retained by the Hailey Urban Renewal Agency (Agency) to assist them in their consideration of the potential Hailey South Urban Renewal District located within and adjacent to, the City of Hailey, Idaho.

The Mayor, with the confirmation of the City Council, has appointed five members to the Agency Board to guide the development of urban renewal plans and oversee their implementation. The current membership of the Agency Board is as follows:

Chair:	Larry Schwartz
Vice Chair	Sandi Viau
Treasurer	Becky Stokes
Commissioners	Walt Denekas
	Martha Burke
	Bob Brand

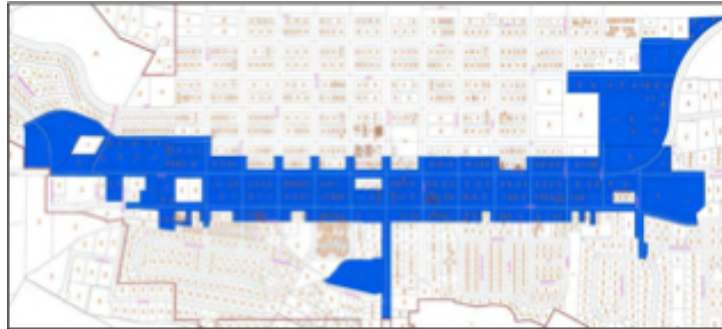
Urban Renewal
Executive Director: Lisa Horowitz

Idaho Code § 50-2006 states: “URBAN RENEWAL AGENCY. (a) There is hereby created in each municipality an independent public body corporate and politic to be known as the "urban renewal agency" that was created by resolution as provided in section 50-2005, Idaho Code, before July 1, 2011, for the municipality..” to carry out the powers enumerated in the statutes. The Hailey City Council adopted Ordinance 1081 on April 11, 2011 bringing forth those powers within the City of Hailey.

The Hailey Urban Renewal Agency (HURA) currently oversees the implementation of two urban renewal districts. The Gateway Urban Renewal District is the original district, which focuses on the revitalization of the downtown and adjacent areas. It was established by the City Council’s adoption of Ordinance No. 1183 on October 15, 2013. The Gateway Urban Renewal District is set to expire on December 31, 2033.

The Airport Way Urban Renewal District was established by the Council’s adoption of Ordinance No. 1295 on November 22, 2021. It is set to expire on December 31, 2041

Map of Gateway Urban Renewal District



Map of Airport Way Urban Renewal District



Background:

Native Americans visited the area now known as the Wood River Valley from prehistoric times during warm weather and fur trappers roamed the

intermountain Rockies during the first half of the 19th century. The first mining claim was filed in the Gold Belt located west of the current city of Hailey in 1865. Active mining in the area started in 1879 with the first shipment of ore leaving the valley on July 1, 1881. Mining continued as a primary function focusing on the extraction of gold, silver and lead until 1890. In addition to the focus on mining, the region hosted one of the most substantial wool industries in the United States. The economy of the area has now evolved into a significant tourist destination.

The town was founded by John Hailey who filed a homestead claim on the future townsite in 1879, increasing his claim the following year to 440 acres and establishing his new organization as the Hailey Town Company. The townsite was surveyed in 1881 and officially platted in Alturas County at the county seat in Rocky Bar on May 10, 1881.

Blaine County was created by the Idaho Legislature on March 5, 1895 combining Alturas and Logan Counties and naming Hailey as County Seat for the new county.

1910 population	1,231
1920 population	1,201
1930 population	973
1940 population	1,443
1950 population	1,464
1960 population	1,185
1970 population	1,425
1980 population	2,109
1990 population	3,687
2000 population	6,200
2010 population	7,960
2020 population	9,161
2022 population	9,644
2023 population	10,126

Cities across the nation actively participate in the economic vitality of their communities through investment in infrastructure. Water and sewer facilities as well as transportation and other systems are all integral elements of an economically viable community. With the significant growth rate through recent decades and corresponding extension of infrastructure, Hailey has a significant amount of capital maintenance and capital improvements looming on the near horizon.

Title 50, Chapters 20 and 29, the Urban Renewal Law of 1965 and the Local Economic Development Act contain some of the few tools that are available to cities to help fund public improvements. New sources of State support are not likely to become available in the foreseeable future, thus the Agency's interest in

exploring the potential for establishing their third urban renewal district is appropriate.

Demographics:

According to the US Census Bureau, the 2023 population of the City is 10,126 which is a 10.5% increase since 2020. This growth rate is slightly less than that experienced statewide which was 10.7% during that period. However, Hailey's population has more than quadrupled since 1980.

At 27.5%, the City's percentage of people under 18 years of age exceeds the statewide percentage of 23.9% by 3.6%. The percentage of population under 5 years of age lags the statewide figure by 3.6% (5.8% vs. 2.2%). The percentage of the City's population over 65 years of age (10.4%) is less than the statewide percentage (17.0%) by 6.6%. These statistics reflect a population base that is considerably younger than that found statewide.

The population is predominately white at 85.6% as compared to the statewide percentage of 92.6%. The Hispanic population of Hailey (34.7%) substantially exceeds that of the state by 21.2%. The state's Hispanic population percentage is 13.5%

Housing units are 65.5% owner-occupied as opposed to the statewide statistic of 72.0%. Median value of owner-occupied housing units is \$423,700 as compared to \$331,600 statewide. Monthly owner costs with mortgage is \$1,766 as compared to the statewide figure of \$1,520. Median gross rent in the City of Hailey is reported as \$1,095 as compared to \$1,061 statewide.

When income statistics are compared to statewide numbers, we see that the population of the City exceeds the rest of Idaho in these categories. The median household income in the City is \$77,035, nearly 10 percent greater than the statewide figure of \$70,214. Per capita annual income for the City's population is \$34,710 as compared to the statewide number of \$34,919. The percentage of the City's population below poverty level is 7.6%, 3.1% less than the statewide number of 10.7%.

The capital and service delivery demands presented by the significant level of growth, when considered in the context of the fiscal limitations on Idaho local government suggest that utilizing existing investment mechanisms such as found in Title 50, Chapters 20 and 29 is a prudent exercise of local legislative authority.

Statistics are derived from the latest United States Census Bureau Report.

Steps in Consideration of an Urban Renewal District:

The first step in consideration of establishing an urban renewal district in Idaho is to define a potential area for analysis as to whether conditions exist within it to

qualify for redevelopment activities under the statute. We have called this the “Study Area.”

The next step in the process is to review the conditions within the Study Area to determine whether the area is eligible for creating a district. The State Law governing urban renewal sets out the following criteria, at least one of which must be found, for an area to be considered eligible for urban renewal activities:

1. The Presence of a Substantial Number of Deteriorated or Deteriorating Structures and Deterioration of Site [50-2018(9) and 50-2903(8)(b)]
2. Age or Obsolescence [50-2018(8) and 50-2903(8)(a)]
3. Predominance of Defective or Inadequate Street Layout [50-2018(9) and 50-2903(8)(b)]
4. Faulty Lot Layout in Relation to Size, Adequacy, Accessibility, or Usefulness [50-2018(9) and 50-2903(8)(b)]
5. Insanitary or Unsafe Conditions [50-2018(9) and 50-2903(8)(b)]
6. Diversity of Ownership [50-2018(9) and 50-2903(8)(b)]
7. Tax or Special Assessment Delinquency [50-2018(9) and 50-2903(8)(b)]
8. Defective or Unusual Conditions of Title [50-2018(9) and 50-2903(8)(b)]
9. Results in Economic Underdevelopment of the Area [50 - 2903(8)(b)]
10. Substantially Impairs or Arrests the Sound Growth of a Municipality [50-2018(9) and 50-2903(8)(b)]

If the Eligibility Report finds that one or more of the conditions noted above exists within the Study Area, then the Agency may accept the findings and forward the Eligibility Report to the City Council for their consideration. If the City Council concurs with the determination of the Agency, they may direct that an Urban Renewal Plan be developed for the area that addresses the issues raised in the Eligibility Report.

The Agency then acts to prepare the Urban Renewal Plan for the new District and determines whether to also recommend the establishment of a Revenue Allocation Area to fund improvements called for in the Plan. Once the Plan for the District

and Revenue Allocation Area are completed, the Agency Board forwards it to the City Council for their consideration.

The City Council must refer the Urban Renewal Plan to the Planning and Zoning Commission to determine whether the Plan, as presented, is consistent with the City's Comprehensive Plan and make a corresponding finding. At the same time, other taxing entities levying property taxes within the boundaries of the proposed Urban Renewal District are provided a thirty-day opportunity to comment on the Plan to the City Council. While the taxing entities are invited to comment on the Plan, their concurrence is not required for the City Council to proceed with formal consideration.

Once the Planning and Zoning Commission makes their finding of conformity and the thirty-day comment period has passed, the City Council is permitted to hold a public hearing and formally consider the adoption of the Plan creating the new Urban Renewal District and Revenue Allocation Area.

The City Council must also find that the taxable value of the district to be created plus the Base Assessed Value of any existing Urban Renewal / Revenue Allocation Area does not exceed the statutory maximum of 10% of the citywide assessed valuation.

If the City Council, in their discretion, chooses to proceed, they will officially adopt the Urban Renewal Plan and Revenue Allocation Area and provide official notification of that action to the County Assessor and Idaho State Tax Commission.

The Agency then proceeds to implement the Plan.

Analysis of the Study Area:

For the purpose of this analysis the area under consideration for the Hailey South Urban Renewal District has been separated into two (2) sub-areas. Hailey South A is the area currently located within the corporate limits of the City of Hailey and is developed as light industrial uses. Hailey South B is represented by the larger agricultural portion of the Study Area currently outside the Hailey corporate limits. Annexation of the parcels making up Hailey South B is anticipated to occur in the near future.

This separation was done for ease of analysis as the character of the sub-areas is substantially different with different statutory requirements being applied to vacant land as opposed to previously developed areas. The two Study Areas may ultimately be combined into a single urban renewal district.

Description of the Hailey South Urban Renewal District Study Area (Study Area):

The Study Area subject to the current review is located primarily in the extreme southerly part of the City and consists of two distinct sub-areas. The first, Hailey South District A, is a developed light industrial area. The Study Area contains 92 parcels located on 28.04 acres with approximately 30 separate owners-of-record. Four (4) of those parcels are owned by public entities and, thus, are statutorily exempt from property taxes. One parcel is owned by a private school and is also exempt from property taxes.

The corporate offices of Power Engineers, Incorporated are located in the extreme northerly section of the Study Area as well as a number of surface parking lots serving those facilities. The balance of the developed section of the Study Area is a mixture of light industrial uses of varying ages, vacant land and municipal uses, the largest of which is the City's wastewater treatment plant located at the extreme southerly edge of the developed industrial area.

Table 1 reflects the data for each of the 92 tax parcels represented in the Study Area:

Table 1

Study Area – Hailey South - A						
Tax Parcel	Site Address	Acres	Land Value	Improvement Value	Total Value	% Land Value / Total Value
RPH04750390030		0.16	\$399,316	\$16,205	\$415,566	96.09%
RPH04750390040	1061 Meadow Mountain Dr.	0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH04750390050	1051 Meadow Mountain Dr	0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH04750390060	1041 Meadow Mountain Dr	0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH04750390070	1031 Meadow Mountain Dr	0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH04750390080	1021 Meadow Mountain Dr	0.14	\$373,955	\$16,250	\$356,408	95.44%
RPH04750390090	1011 Meadow Mountain Dr	0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH04750390100	931 Meadow Mountain Dr	0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH04750390110	931 Meadow Mountain Dr	0.23	\$373,955	\$16,250	\$390,205	95.84%
RPH04750390130	3830 Glenbrook Dr	0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH04750390120		0.14	\$340,158	\$16,250	\$356,408	95.44%
RPH0475084003A	1020 Meadow Mountain Dr	1.02	\$1,023,399	\$748,983,	\$1,772,382	57.74%
RPH0475084002A	3971 Woodside Blvd.	0.86	\$858,175	\$3,028,561	\$3,886,736	22.08%
RPH0475084001A	3940 Glenbrook Dr	1.5	\$1,322,759	\$4,019,483	\$5,342,242	24.76%
RPH0475041016A	3931 Glenbrook Dr	0.39	\$512,474	\$410,157	\$922,631	55.54%
RPH04750410180	3941 Glenbrook Dr	0.21	\$360,954	\$288,380,	\$649,334	55.59%
RPH04750410190	4041 Woodside Blvd	0.82	\$1,130,007	\$773,278	\$1,903,285,	59.37%
RPH04750420380 **	4021 Glenbrook Dr		Exempt	Exempt	Exempt	Private School
RPH047500000AA ***	1020 Woodside Blvd		Exempt	Exempt	Exempt	City

RPH04750420370	4031 Glenbrook Dr	0.14	\$340,154	\$377,554	\$717,708	47.39%
RPH04750420360	4041 Glenbrook Dr	0.14	\$340,158	\$325,828	\$665,982	51.08%
RPH0475042035A	4051 Glenbrook Dr	0.16	\$386,996	\$176,325	\$563,321	68.7%
RPH0475042034A	4111 Glenbrook Dr	0.16	\$396,841	\$639,370	\$1,036,211	38.3%
RPH04750420330	4121 Glenbrook Dr	0.16	\$384,526	\$189,271	\$573,797	67.01%
RPH04750420320	4131 Glenbrook DR	0.15	\$369,736	\$258,306	\$628,042	58.87%
RPH04750420310	4141 Glenbrook Dr	0.15	\$367,274	\$184,600	\$551,874	66.55%
RPH04750420300	4151 Glenbrook Dr	0.15	\$367,274	\$259,065	\$626,339	58.64%
RPH04750420290	4161 Glenbrook Dr	0.15	\$377,133	0	\$377,133	Vacant
RPH04750420280	4171 Glenbrook Dr	0.18	\$436,290	\$195,730	\$632,020	69.03%
RPH04750420270	4181 Glenbrook Dr	0.18	\$446,154	0	\$446,154	Vacant
RPH04750420260	4241 Glenbrook Dr	0.16	\$391,919	0	\$391,919	Vacant
RPH04750420240	4251 Glenbrook Dr	0.28	\$455,249	\$461,339	\$916,588	49.64%
RPH04750420220	4271 Glenbrook Dr	0.29	\$478,012	\$133,649	\$611,661	78.15%
RPH04750420210	4281 Glenbrook Dr	0.22	\$356,589	0	\$356,589	Vacant
RPH0475042019A	4297 Glenbrook Dr	0.61	\$851,318	\$176,352	\$1,027,670	82.84%
RPH0475042017A ***	4297 Glenbrook Dr	0.73	Exempt	Exempt	Exempt	City
RPH2N180230700 ***	4299 Glenbrook Dr	6.01	Exempt	Exempt	Exempt	City
RPH04750420160	4301 Glenbrook Dr	0.28	\$463,379	0	\$463,379	Vacant
RPH07230000000 ****	4301 Glenbrook Dr	N/A Condo	0	0	0	Condo Common Area
RPH07230000010	4301 Glenbrook Dr	N/A Condo	0	\$207,464	\$207,4664	Commercial Condo
RPH07230000020	4301 Glenbrook Dr	N/A Condo	0	\$285,100	\$285,100	Commercial Condo
RPH07230000030	4303 Glenbrook Dr	N/A Condo	0	\$207,464	\$207,464	Commercial Condo
RPH04750420140	4305 Glenbrook Dr	0.24	\$366,962	0	\$366,962	Vacant
RPH04750420130	4307 Glenbrook Dr	0.24	\$395,091	\$424,078	\$819,169	48.23%
RPH04750420120	4309 Glenbrook Dr	0.15	\$359,876	0	\$359,876	Vacant
RPH04750420110	4311 Glenbrook Dr	0.16	\$384,526	\$239,981	\$624,207	61.60%
RPH04750420100	4313 Glenbrook Dr	0.17	\$421,499	\$227,223	\$648,722	64.97%
RPH04750420090	4315 Glenbrook Dr	0.17	\$414,106	\$97,132	\$511,238	81.0%
RPH04750420080	4317 Glenbrook Dr	0.17	\$428,893	0	\$428,893	Vacant
RPH04750420070	4321 Glenbrook Dr	0.18	\$443,682	\$152,502	\$596,184	74.42%
RPH0475042005A	4323 Glenbrook Dr	0.52	\$727,566	\$649,004	\$1,376,570	52.85%
RPH04750420040	4325 Glenbrook Dr	0.31	\$507,278	0	\$507,278	Vacant
RPH04750420030	3940 Glenbrook Dr	0.17	\$426,431	\$435,436	\$861,867	49.48%
RPH04750420020	3930 Woodside Blvd	0.17	\$421,499	\$544,197	\$965,696	43.65%
RPH04750420010	3920 Woodside Blvd	0.38	\$617,839	\$550,901	\$1,168,740	52.86%
RPH04750460140 ***	3980 Woodside Blvd	0.60	Exempt	Exempt	Exempt	City
RPH04750450080	3970 Woodside Blvd	0.29	\$617,839	\$550,251	\$1,168,740	52.86%
RPH04750450100	3960 Woodside Blvd	0.14	\$347,551	0	\$347,551	Vacant
RPH04750450110	3950 Woodside Blvd	0.15	\$359,876	\$472,636	\$832,512	43.21%
RPH04750450010	4030 Woodside Blvd	0.14	\$354,950	\$334,837	\$689,787	51.46%
RPH04750450070	1041 Glenbrook Dr	0.14	\$350,018	\$174,743	\$524,761	66.7%
RPH04750450060	1061 Mountain Dr	0.14	\$337,693	\$376,991	\$714,684	47.25%
RPH04750450050	1060 Mountain Dr	0.14	\$342,621	0	\$342,621	Vacant
RPH04750430220	4040 Mountain Dr	0.28	\$455,249	602,539	\$1,057,842	43.04%
RPH0475044001B	4050 Glenbrook Dr	0.44	\$605,624	\$436,911	\$1,042,535	58.09%
RPH04750440150	4110 Glenbrook Dr	0.14	\$342,621	\$0	\$342,621	Vacant
RPH04750440140	4120 Glenbrook Dr	0.16	\$384,526	\$254,188	\$638,714	60.20%
RPH0475044013A	4130 Glenbrook Dr	0.15	\$367,274	0	\$367,274	Vacant
RPH0475044012A	4150 Glenbrook Dr	0.3	\$481,264	\$600,445	\$1,081,709	44.49%
RPH04750440100	4160 Glenbrook Dr	0.15	\$379,581	\$133,221	\$512,802	74.02%
RPH04750440090		0.18	\$451,076	\$283,061	\$734,137	61.44%

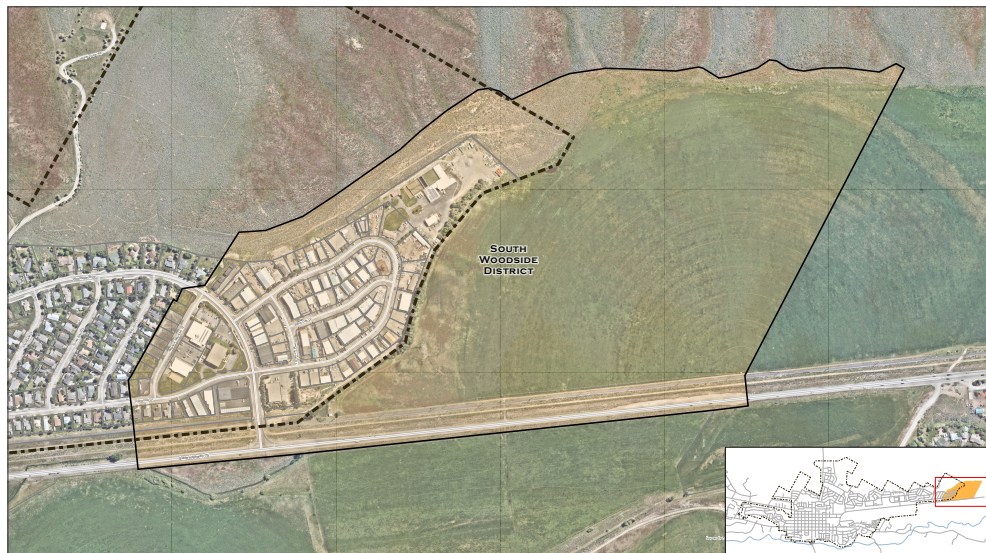
RPH04750440080	4190 Black Oak Dr	0.2	\$483,118	0	\$483,118	Vacant
RPH04750430120	4190 Black Oak Dr	0.16	0	0	0	0
		0.29	\$474,978	\$315,552	\$790,530	60.08%
RPH04750430110	4300 Glenbrook Dr					
RPH04750430100	4302 Glenbrook Dr	0.14	\$340,154	0	\$340,154	Vacant
RPH04750430090	4304 Glenbrook Dr	0.15	\$449,845	\$167,063	\$616,907	72.92%
RPH04750430080	4304 Glenbrook Dr	0.14	\$359,876	\$217,181	\$568,612	59.82%
RPH04750430070	4308 Glenbrook Dr	0.14	\$340,154	\$260,714	\$606,868	56.61%
RPH04750430060	4310 Glenbrook Dr	0.14	\$340,154	\$193,699	\$533,863	63.72%
RPH04750430050	4312 Glenbrook Dr	0.14	\$340,154	\$194,437	\$534,591	63.63%
RPH04750430040	4316 Glenbrook Dr	0.14	\$340,154	\$203,822	\$543,975	62.53%
RPH0475043002A	4040 Glenbrook Dr	0.28	\$453,623	0	\$453,623	Vacant
RPH04750430210	4050 Black Oak Dr	0.14	\$340,154	\$486,000	\$826,154	41.17%
RPH04750430200	4160 Black Oak Dr	0.14	\$340,154	\$109,337	\$449,491	75.68%
RPH04750430190	4140 Black Oak Dr	0.14	\$0	\$0	\$0	0
RPH04750430170	4150 Black Oak Dr	0.14	\$340,154	\$171,465	\$511,619	66.49%
RPH04750430160	4160 Black Oak Dr	0.14	\$335,232	\$202,14	\$537,378	62.37%
RPH04750430150	4170 Black Oak Dr	0.13	\$313,043	\$90,501	\$403,544	77.57%
RPH04750430140	4180 Black Oak Dr	0.13	\$320,436	\$255,704	\$576,140	55.62%
RPH04750430130	4051 Black Oak Dr	0.13	\$315,510	\$164,532	\$480,042	65.73%
RPH04750440030	4121 Black Oak Dr	0.15	\$369,736	\$233,151	\$602,887	61.33%
RPH0475044004A	4141 Black Oak Dr	0.28	\$460,127	\$420,568	\$880,695	52.25%
RPH04750440060	4151 Black Oak Dr	0.18	\$436,290	\$289,964	\$726,254	60.07%
RPH04750440070		0.16	\$386,996	\$254,444	\$641,440	60.33%
Total Study Area A		28.04	\$36,114,821	\$25,357,365	\$61,472,186	

** Tax Exempt School

*** City-Owned Property

**** Condominium Common Area Assessed as part of individual Unit Values

Please see the map below for a graphic representation of the Hailey South Urban Renewal District Study Areas A and B



**SOUTH WOODSIDE
URBAN RENEWAL DISTRICT**

CITY LIMITS

PARCELS



Hailey South A

The Hailey South - A consists of 92 tax parcels representing 28.04 acres (not including rights-of-way) located in the extreme south part of the current City limits. It is located east of State Highway 75 and primarily south of Mountain Meadow Drive. It consists of industrially zoned properties along with a variety of public uses. The City of Hailey Zoning Ordinance defines the purpose of the LI Light Industrial District as follows:

4.8.1 Purpose. The purpose of the LI District is to provide areas for light industrial operations and limited related (or associated) retail sales. Limited related retail sales is defined as restricted to retail sales clearly associated with and secondary to the permitted use and of the type not normally located in downtown business districts (*e.g.*, the retail sale of auto parts by an auto dealership). The area is characterized by industrial and service type traffic usage and patterns, and light manufacturing or construction related services. The intent is to group these uses that demand similar circulation patterns, and service requirements together and provide regulations to preserve the integrity of the industrial uses while insuring the health, welfare and safety of the community.

None of the parcels included within Hailey South A have been used for agricultural or forestry purposes during the past three years, negating the requirement to gain specific consent of any property owner of such a property for inclusion in an urban renewal district.

While both private and public entities have made significant investment in the northerly portions of the Hailey South A with improvements to the Power Engineers facilities and street and sidewalk improvements along Woodside Boulevard, a detailed review of the Study Area reflects a pattern of underinvestment and disinvestment over time. The American Institute of Appraisers suggests that an economically viable, developed property would reflect a ratio of 30% land to 70% improvements. After initial improvements are made, without continuing reinvestment, the improvement ratio declines; and as it approaches par, a condition of disinvestment or deterioration is assumed.

Using the standard matrix, all but the most recently constructed Power Engineers headquarter building would be considered deteriorated or deteriorating properties. A visual inspection of the area would call this conclusion into question.

In an area such as being considered in the Hailey South A Study Area one can make the case that the standard matrix may not be fully applicable. Light industrial buildings are generally more utilitarian with large open areas and fewer amenities for the housed workforce. So perhaps the 30% / 70% ratio does not reflect the situation in such a light industrial area.

This issue may be further exacerbated in an area with relatively high and rapidly escalating land values driving the land allocation beyond the traditional 30%.

We have explored an alternate approach to this analysis. For the sake of extremely conservative estimation, we reversed the allocation to 70% land value to 30%

improvement value and tested whether this criterion would still be met. Even with this extremely conservative approach, we find that 48 properties representing 51.6% of the parcels fall below this revised threshold. We further excluded the 11 parcels used as surface parking for Power Engineers and found that 37 parcels met this criterion representing 45.1% of the total.

Sixteen parcels representing 17.39% of all parcels are vacant. These parcels contain 2.99 acres or 10.7% of the total acres in the Study area.

Streets: As noted above, Woodside Boulevard has been improved with required curb, gutter, drainage, illumination, and pedestrian facilities reflecting current urban standards.

Signalization of the intersection of Woodside Boulevard with State Highway 75 has been installed as recommended in City transportation planning documents. However, the balance of the street network within the study area consists of asphalt mat paving with no curb and gutter, allowing the pavement edge to ravel creating an uneven verge with the gravel shoulder.

Storm Drainage: As noted in the section of Street conditions above, the area is devoid of storm drainage facilities except for the recently improved sections of Woodside Boulevard. This condition allows for the ponding of water during periods of snow melt and heavy rainfall, thus obscuring the uneven pavement edge creating a driving hazard as well as undermining the roadway base requiring costly maintenance.

Pedestrian facilities: Investment has been made in the pedestrian facilities along Woodside Boulevard. No pedestrian facilities exist throughout the rest of the Study Area. This requires pedestrians to compete with through traffic and industrial movements jeopardizing their safety, especially given the condition of the streets as noted in that section. City planning documents envision an expanded residential and light industrial presence in the area to the south of the current city limits within Hailey South B Study Area. The introduction of the large number of residents anticipated will require the expansion of the pedestrian network connecting to the recently installed facilities to the north.

Illumination: While streetlights are present throughout the Study Area, their placement appears inconsistent creating gaps between the lighted areas. This creates vision problems as drivers' eyes must continually adjust to varying light levels. This can be especially dangerous in the future as pedestrian volumes increase in the busy area.

Water: Beyond the general discussion of community water supply capacity during certain parts of the year, the water distribution system within Study Area Hailey South A appears to be adequate to accommodate the vision for the area within City planning documents.

Fire Protection: Fire hydrants exist throughout the Study Area, however their placement appears inconsistent with spacing much greater on the westside of the Study Area than on the east. Given the industrial nature of the area, hazardous activities may be conducted within the buildings currently in the areas or planned. Thus, adequate fire flow is imperative.

Sewer Collection: Sewer collection capacity within the Study Area appears adequate to accommodate current levels of anticipated growth within that area.

Required Findings Regarding Eligibility for the Study Area:

In order to make a finding that Study Area Hailey South A is, in fact, eligible for being considered for the establishment of an urban renewal district, one must compare the conditions found in the area with the statutory criteria noted above. For the convenience of the reader those criteria are repeated here:

1. The Presence of a Substantial Number of Deteriorated or Deteriorating Structures and Deterioration of Site [50-2018(9); and 50-2903(8)(b)]
2. Age or Obsolescence [50-2018(8) and 50-2903(8)(a)]
3. Predominance of Defective or Inadequate Street Layout [50-2018(9) and 50-2903(8)(b)]
4. Faulty Lot Layout in Relation to Size, Adequacy, Accessibility or Usefulness [50-2018(9) and 50-2903(8)(b)]
5. Insanitary or Unsafe Conditions [50-2018(9) and 50-2903(8)(b)]
6. Diversity of Ownership [50-2018(9); 50-2903(8)(b)]
7. Tax or Special Assessment Delinquency [50-2018(9) and 50-2903(8)(b)]
8. Defective or Unusual Conditions of Title [50-2018(9) and 50-2903(8)(b)]
9. Results in Economic Underdevelopment of the Area [50-2903(8)(b)]
10. Substantially Impairs or Arrests the Sound Growth of a Municipality [50-2018(9) and 50-2903(8)(b)]

Criterion #1: *The Presence of a Substantial Number of Deteriorated or Deteriorating Structures; and Deterioration of Site:* As noted above the vast majority of privately owned properties within the Study Area reflect improvement values less than land values. As noted above, we further analyzed the area using a

more significantly constrained matrix recognizing the unique nature of this area. Even using the more constrained standards, we find that 37 parcels (45.1% of the total number of parcels) can be considered “deteriorating” or “deteriorated” . Therefore, criterion #1 is met.

Criterion #2: *Age or Obsolescence:* Substantial investment has been made in the northerly portion of the Study Area, but the much of the Study Area south of Woodside Boulevard is either vacant land or industrial properties reflecting disinvestment. Sixteen parcels representing over seventeen percent (17.39%) of the parcels remain vacant. Therefore Criterion #2 is met.

Criterion #3: *Predominance of Defective or Inadequate Street Layout.* Adequate rights-of way exist to accommodate new investment consistent with the City’s Comprehensive Plan. However, only one of the streets has been improved to full urban standards as required under City of Hailey development regulations. Full improvements to Mountain Meadow Drive, Glenbrook Drive and Black Oak Drive will be required to bring the infrastructure in the area in compliance with current City requirements. The pedestrian system will need to be completed. Therefore, Criterion #3 is met.

Criterion #4: *Faulty Lot Layout in Relation to Size, Adequacy, Accessibility or Usefulness.* The lots located in the Study Area are regularly configured and consistent with the requirements of City regulations. Therefore, Criterion #4 is not met.

Criterion #5: *Insanitary or Unsafe Conditions.* The substandard condition of major portions of the streets, the lack of adequate storm drainage facilities, the incomplete street lighting system and the lack of adequate pedestrian facilities, and questionable fire flows point to current unsafe conditions that will be exacerbated as development occurs consistent with the City’s Comprehensive Plan. Therefore, Criterion #5 is met.

Criterion #6: *Diversity of Ownership.* The 92 parcels examined in this study are under the ownership or control of approximately 30 individuals or entities. Therefore, Criterion #6 is met.

Criterion #7: *Tax or Special Assessment Delinquency:* The records of the Blaine County Assessor do not reflect any tax or special assessment delinquency. Therefore, Criterion #7 is not met.

Criterion #8: *Defective or Unusual Conditions of Title:* No known defective or unusual conditions of title exist. Therefore Criterion 8 has not been met.

Criterion #9: *Results in Economic Underdevelopment of the Area:* The northerly portion of the Study Area has seen investment in recent years. However, the majority of the land within the Study Area remains underutilized and, in some cases, we see deteriorating uses. Therefore, Criterion #9 is met.

Criterion #10: *Substantially Impairs or Arrests the Sound Growth of a Municipality.* The Study Area represents one of only two area zoned for industrial uses in the City of Hailey. The other and smaller area is heavily impacted by the operational requirements of the Friedman Memorial Airport. The Study Area is a reasonable location to expand uses need to support a growing area economy. Therefore, Criterion #10 is met.

Findings: South Woodside A District Study Area : Conditions exist within the Study Area to allow the Board of Commissioners of the Agency and the Hailey City Council to determine that the area is eligible for urban renewal activities as prescribed in State Law. Those findings are summarized below:

	Criteria	Met	Not Met
1	The Presence of a Substantial Number of Deteriorated or Deteriorating Structures; and Deterioration of Site	X	
2	Age or Obsolescence	X	
3	Predominance of Defective or Inadequate Street Layout	X	
4	Faulty Lot Layout in Relation to Size, Adequacy, Accessibility or Usefulness		X
5	Insanitary or Unsafe Conditions	X	
6	Diversity of Ownership	X	
7	Tax or Special Assessment Delinquency		X
8	Defective or unusual condition of title		X
9	Results in Economic Underdevelopment of the Area	X	
10	Substantially Impairs or Arrests the Sound Growth of a Municipality	X	

Analysis: Open Land Conditions: The parcels located within South Woodside A Study Area have been located within the City limits of Hailey for decades and have been dedicated to various urban uses. Therefore, the provisions of Idaho Code Section 50-2903(8)(c) and 50-2008(d) do not apply.

Conclusion: Based upon our review of the data and the conditions that exist within the Study Area as noted above, one or more of the necessary criteria have been met and therefore the Hailey Urban Renewal Agency and the Hailey City Council may, determine that the Hailey South A Urban Renewal District, as proposed, is eligible for the establishment of an urban renewal district.

Other Relevant Issues:

Agricultural Landowners Concurrence: None of the area within Hailey South A reflect values consistent with agricultural use. The statutory provisions concerning the creation of an urban renewal district prohibit inclusion of any land used for agricultural purposes without the express written consent of the property owner. Given that no such agricultural uses exist nor have existed during the previous three years, consent is not required.

10% Analysis: In addition to the findings reported above, we also sought to verify that the assessed value of the proposed Hailey South A is within the statutory limits. As noted above, State Law limits the percentage of assessed value that can be included in urban renewal / revenue allocation districts to 10% of the total valuation of the City. According to Blaine County Assessor records, the most recent certified value for the City is \$2,438,280,265 The Base Assessed Value of the Hailey Gateway District is \$67,496,715. The Base Assessed Value of the Airport Way District is \$34,116,251. The taxable value of the Hailey South A is \$61,472,186. The Table below shows the result compared to the statutory requirement.

Statutory 10% Limitation Analysis		
Area	Base Assessed Value	Percentage
Total City	\$2,438,280,265	100%
• Gateway District URD	\$67,496,712	2.77%
• Airport Way URD	\$34,116,251	1.40%
Proposed Hailey South A	\$61,472,186	2.52%
Total UR Base Assessed Value Percentage	\$96,031,753	6.69%

We also explored the effect of creating this district on the capacity of the Urban Renewal Agency to consider future districts should they choose to do so. The table below shows that even if a new district similar to Hailey South A District were to be established, approximately 3.31% of the citywide assessed value would remain uncommitted.

Remaining Urban Renewal Capacity		
• Maximum 10% Limitation	\$243,828,027	10%
• Gateway District URD	\$67,496,715	2.77%
• Airport Way URD	\$34,116,251	1.40%
Proposed Hailey South A URD	\$61,472,186	2.52%
• Available AV under limitation	\$80,742,878	3.31%

Hailey South B

Description of the Hailey South B Urban Renewal District Study Area:

Study Area Hailey South B is occupied by a large undeveloped area traditionally dedicated to agricultural uses. Those uses continue to date. The Area consists of approximately 108 acres and is part of an area known locally as the Eccles Flying Hat Ranch. The area within the Study Area represents approximately 71% of Blaine County Tax Parcel RP02N18026366D. Current planning calls for an extension of the light industrial area currently located within the corporate limits of the City of Hailey, to the south. Additionally, the plan envisions residential uses of varying densities as well as limited commercial uses and a large area dedicated to park and open space uses.

Hailey South B is an approximately 108-acre parcel that abuts the south city limits of Hailey and occupies the east side of State Highway 75. Given the Study Area does not include the entire tax parcel of which it is a part, and that State Tax Commission Rules discourage the inclusion of less than complete tax lots in an urban renewal district boundary, the Study Area would need to be subdivided into a separate tax parcel or parcels for inclusion in a district.

Additionally, as noted above, the entire area of Hailey South B is located within unincorporated Blaine County. Efforts are underway to annex the property to the City of Hailey, but no application has yet to be filed.

Additionally, since the area within this study is undeveloped and currently under agricultural use, inclusion of the property within an urban renewal district will require the formal concurrence of the property owner. The property owner has been party to the inter-city dialogue and has stated their support for the creation of an urban renewal district to include their holdings, yet the required documentation remains outstanding as of this writing.

Further, unless the area within the Hailey South B Study Area is annexed into the City prior to the creation of the urban renewal district, an intergovernmental agreement between the City of Hailey and Blaine County will be required to approve the Plan.

The assessed values currently ascribed to the property reflect assessed values assigned to agricultural land throughout the county. As of the preparation of this report the full parcel is assessed at \$99,347 or \$0.015 per square foot. The portion being considered for inclusion in Hailey South B is approximately 71% of the full tax parcel or \$70,536 in assessed value.

Required Findings Regarding Eligibility for the Hailey South Study Area B:

In order to make a finding that Study Area Hailey South B is, in fact, eligible for being considered for the establishment of an urban renewal district, one must compare the conditions found in the area with the statutory criteria noted above. For the convenience of the reader those criteria are repeated here:

1. The Presence of a Substantial Number of Deteriorated or Deteriorating Structures and Deterioration of Site or Other Improvements [50-2018(9); and 50-2903(8)(b); 50-2903(8) (c)]
2. Age or Obsolescence [50-2018(8) and 50-2903(8)(a)]
3. Predominance of Defective or Inadequate Street Layout [50-2018(9) and 50-2903(8)(b)]
4. Faulty Lot Layout in Relation to Size, Adequacy, Accessibility or Usefulness; Obsolete Platting [50-2018(9) and 50-2903(8)(b); 50-2903(8)(c)]
5. Insanitary or Unsafe Conditions [50-2018(9) and 50-2903(8)(b)]
6. Diversity of Ownership [50-2018(9); 50-2903(8)(b); 50/2903(8)9c]
7. Tax or Special Assessment Delinquency [50-2018(9) and 50-2903(8)(b)]
8. Defective or Unusual Conditions of Title [50-2018(9) and 50-2903(8)(b)]
9. Results in Economic Underdevelopment of the Area [50-2903(8)(b); 50-2903(8)(c)]
10. Substantially Impairs or Arrests the Sound Growth of a Municipality [50-2018(9) and 50-2903(8)(b); 50/2903(8)(c)]

Criterion #1: *The Presence of a Substantial Number of Deteriorated or Deteriorating Structures; and Deterioration of Site:* As noted above the entirety of Study Area Hailey South B is currently used as agricultural land and has no structures on the property. Therefore, Criterion #1 is not met.

Criterion #2: *Age or Obsolescence:* Again, as in Criterion #1, no structures exist within the property under review. Therefore Criterion #2 is not met.

Criterion #3: *Predominance of Defective or Inadequate Street Layout.* While no street network is needed to support the current agricultural uses, implementing the vision expressed in City of Hailey planning documents will require a significant street system to provide access to the various uses designated where no such system exists at this time. Therefore, Criterion #3 is met.

Criterion #4: *Faulty Lot Layout in Relation to Size, Adequacy, Accessibility or Usefulness.* The property under review is a large agricultural parcel containing approximately 108 acres. To implement the plans developed for the area the single parcel will require division into individual lots-of-record that can be developed into specific projects over time. Rights-of-way to accommodate a robust system of local and collector streets be required. Therefore, Criterion #4 is met.

Criterion #5: *Insanitary or Unsafe Conditions.* Implementation of City planning policies relative to this property will require substantial investment in water, sewer, and drainage systems as development occurs consistent with the City's Comprehensive Plan. Sufficient water system capacity will be required to ensure adequate fire flows to protect the residential, limited commercial and industrial uses envisioned. Therefore, Criterion #5 is met.

Criterion #6: *Diversity of Ownership.* The entire parcel is under a single ownership. Therefore, Criterion #6 is not met.

Criterion #7: *Tax or Special Assessment Delinquency.* The records of the Blaine County Assessor do not reflect any tax or special assessment delinquency. Therefore, Criterion #7 is not met.

Criterion #8: *Defective or Unusual Conditions of Title.* No known defective or unusual conditions of title exist. Therefore Criterion 8 is not met.

Criterion #9: *Results in Economic Underdevelopment of the Area.* The entirety of the land within the Study Area B remains underutilized and represents the primary opportunity for expanding the residential, commercial and light industrial base of the community. Therefore, Criterion #9 is met.

Criterion #10: *Substantially Impairs or Arrests the Sound Growth of a Municipality.* Study Area B is immediately adjacent to one of only two area zoned for industrial uses in the City of Hailey. The other and smaller area is heavily impacted by the operational requirements of the Friedman Memorial Airport. Study Area B is the only reasonable location to expand uses need to support a growing area economy. The availability of housing affordable to a significant portion of the area population continues to be an elusive community goal and the residential development envisioned within the Study Area is seen as a response to this critical need. Therefore, Criterion #10 is met.

Findings: Hailey South B District Study Area: Conditions exist within Study Area B to allow the Board of Commissioners of the Agency and the City Council to determine that the area is eligible for urban renewal activities as prescribed in State Law. Those finds are summarized below:

	Criteria	Met	Not Met
1	The Presence of a Substantial Number of Deteriorated or Deteriorating Structures; and Deterioration of Site		X
2	Age or Obsolescence		X
3	Predominance of Defective or Inadequate Street Layout	X	
4	Faulty Lot Layout in Relation to Size, Adequacy, Accessibility or Usefulness	X	
5	Insanitary or Unsafe Conditions	X	
6	Diversity of Ownership		X
7	Tax or Special Assessment Delinquency		X
8	Defective or unusual condition of title		X
9	Results in Economic Underdevelopment of the Area	X	
10	Substantially Impairs or Arrests the Sound Growth of a Municipality	X	

Analysis: Open Land Conditions: In addition to the eligibility conditions identified above, the geographic area under review is also required to satisfy the “open land” conditions. Idaho Code Section 50-2903(8)(c) states: “[a]ny area which is predominately open and which because of obsolete platting, diversity of ownership, deterioration of structures or improvements, or otherwise, results in economic underdevelopment of the area or substantially impairs or arrests the sound growth of a municipality. The provisions of section 50-2008(d), Idaho Code, shall apply to open areas.”

Many of the eligibility criteria set forth in Idaho Code Section 50-2903(8)(c) for predominantly open land areas mirror or are the same as those criteria set forth in Idaho Code Sections 50-2018(9) and 50-2903(8)(b). “Diversity of ownership” is the same, while “obsolete platting” appears to be equivalent to “faulty lot layout in relation to size, adequacy, accessibility, or usefulness.” “Deterioration of structures or improvements” is the same or similar to “a substantial number of deteriorated or deteriorating structures” and “deterioration of site or other improvements.” There is also an additional qualification that the provisions of Idaho Code Section 50-2008(d) shall apply to open areas.

Idaho Code Section 50-2008(d)(4) primarily addresses the urban renewal plan approval process and sets forth certain conditions and findings for agency acquisition of open land as follows:

- (4) the urban renewal plan will afford maximum opportunity, consistent with the sound needs of the municipality as a whole, for the rehabilitation or redevelopment of the urban renewal area by private enterprise:

Provided, that if the urban renewal area consists of an area of open land to be acquired by the urban renewal agency, such area shall not be so acquired unless (1) if it is to be developed for residential uses, the local governing body shall determine that a shortage of housing of sound standards and design which is decent, safe and sanitary exists in the municipality; that the need for housing accommodations has been or will be increased as a result of the clearance of slums in other areas; that the conditions of blight in the area and the shortage of decent, safe and sanitary housing cause or contribute to an increase in and spread of disease and crime and constitute a menace to the public health, safety, morals, or welfare; and that the acquisition of the area for residential uses is an integral part of and essential to the program of the municipality, or (2) if it is to be developed for nonresidential uses, the local governing body shall determine that such nonresidential uses are necessary and appropriate to facilitate the proper growth and development of the community in accordance with sound planning standards and local community objectives, which acquisition may require the exercise of governmental action, as provided in this act, because of defective or unusual conditions of title, diversity of ownership, tax delinquency, improper subdivisions, outmoded street patterns, deterioration of site, economic disuse, unsuitable topography or faulty lot layouts, the need for the correlation of the area with other areas of a municipality by streets and modern traffic requirements, or any combination of such factors or other conditions which retard development of the area.

In sum, there is one set of findings if the area of open land is to be acquired and developed for residential uses and a separate set of findings if the land is to be acquired and developed for nonresidential uses.

Basically, open land areas may be acquired by an urban renewal agency and developed for nonresidential uses if such acquisition is necessary to solve various problems, associated with the land or the infrastructure, that have delayed the area's development. These problems include defective or usual conditions of title, diversity of ownership, tax delinquency, improper subdivisions, outmoded street patterns, deterioration of site, and faulty lot layout. All of the stated conditions are included in one form or another in the definition of a deteriorated area and/or a deteriorating area set forth in Idaho Code Sections 50-2903(8)(b) and 50-2018(9). The conditions listed only in Section 50-2008(d)(4)(2) (the open land section) include economic disuse, unsuitable topography, and "the need for the correlation of the area with other areas of a municipality by streets and modern traffic requirements, or any combination of such factors or other conditions which retard development of the area."

The conclusion of this discussion concerning open land areas is that the area qualifies if any of the eligibility conditions set forth in Idaho Code Sections 50-2018(9) and 50-2903(8)(b) apply. Alternatively, the area under consideration qualifies if any of the conditions listed only in Idaho Code Section 50-

2008(d)(4)(2) apply. The parcel size, the lack of water and sewer facilities; a nonexistent access and internal street system; an inadequate storm drain system; and lack of fire protection, are all conditions which delay development of the Study Area.

Based on the above analysis, obsolete platting/faulty lot layout and economic underdevelopment are conditions found in the Study Area, and therefore, the open land condition is satisfied.

Conclusion: Based upon our review of the data and the conditions that exist within the Study Area as noted above, one or more of the necessary criteria have been met and therefore the Hailey City Council may, determine that the Hailey South B Urban Renewal District, as proposed, is eligible for the establishment of an urban renewal district.

Other Relevant Issues:

Agricultural Landowners Concurrence: The entire area within the Study Area remains in agricultural use. The statutory provisions concerning the creation of an urban renewal district prohibit inclusion of any land used for agricultural purposes without the express written consent of the property owner. Given the historic and current use, formal consent of the owner-of-record will be required prior to final consideration of the proposed district's creation.

Planning Jurisdiction: The effort to include the area in Hailey South B in the Hailey Area of City Impact has recently been favorably concluded. It is understood that the owners of the property represented in Hailey South B intend to seek annexation to the City of Hailey, but such application has yet to be filed. In the absence of annexation to the City, a formal agreement between the City and Blaine County would be required for an urban renewal district could be created.

10% Analysis: In addition to the findings reported above, we also sought to verify that the assessed value of the proposed Study Area is within the statutory limits. As noted above, State Law limits the percentage of assessed value that can be included in urban renewal / revenue allocation districts to 10% of the total valuation of the City. According to Blaine County Assessor records, the most recent certified value for the City is \$2,438,280,265. The taxable value of Study Area B is \$70,536 representing 0.003% of the total City assessed value. The Base Assessed Value of the Gateway District is \$67,496,712. The Base Assessed Value of the Airport Way Urban Renewal District is \$34,116,251. The Table below shows the result compared to the statutory requirement.

Statutory 10% Limitation Analysis		
Area	Base Assessed Value	Percentage
Total City	\$2,438,280,265	100%
• Gateway District URD	\$67,496,712	2.77%
• Airport Way URD	\$34,116,251	1.4%
• Proposed Hailey South B	\$70,536	0.003%
Total UR Base Assessed Value Percentage	\$101,683,499	4.173%

We also explored the effect of creating this district on the capacity of the Urban Renewal Agency to consider future districts should they choose to do so. The table below shows that even if a new district similar to Hailey South B District were to be established, approximately 5.83% of the citywide assessed value would remain uncommitted.

Remaining Urban Renewal Capacity		
• Maximum 10% Limitation	\$243,828,027	10%
• Gateway District URD	\$67,496,715	2.77%
• Airport Way URD	\$34,116,251	1.40%
Proposed Hailey South URD	\$70,536	0.003%
• Available AV under limitation	\$142,144,528	5.83%

Impact of both Hailey South A and Hailey South B urban renewal districts on 10% limitation.

We must further analyze the combined impact of proceeding with both potential urban renewal districts, Hailey South A and Hailey South B, either combined or separately, on the statutory 10% limitation. The following table reflects a scenario where both Hailey South A and Hailey South B are established as urban renewal district or districts within the city of Hailey.

Statutory 10% Limitation Analysis		
Area	Base Assessed Value	
Total City	\$2,438,280,265	100%
• Gateway District URD	\$67,496,712	2.77%
• Airport Way URD	\$34,116,251	1.4%
• Proposed Hailey South A URD	\$61,472,186	2.52%
• Proposed Hailey South B URD	\$70536	0.003%
Total UR Base Assessed Value Percentage	\$163,155,685	6.69%

Remaining Urban Renewal Capacity		
• Maximum 10% Limitation	\$243,828,027	10%
• Gateway District URD	\$67,496,715	2.77%

• Airport Way URD	\$34,116,251	1.40%
• Proposed Hailey South A URD	\$61,472,186	2.52%
• Proposed Hailey South B URD	\$70,536	0.003%
• Total AV in Revenue Allocation Areas	\$163,155,685	6.69%
• Available AV under limitation	\$80,672,342	3.31%

Conclusion: As shown above, both Hailey South A and Hailey South B urban renewal districts are eligible for further consideration either as separate districts or combined as they both meet the statutory requirements for eligibility. Further, independently and combined, they remain under the statutory 10% limitation. Including both areas within a district or districts will leave approximately 3.31% (\$80,672,342) available for consideration of future urban renewal districts.

Exhibit B

Hailey Urban Renewal Agency Resolution No. 2024-004
Accepting the Hailey South Urban Renewal District Supplemental Eligibility Report,
dated January 2024 (without attachments)

RESOLUTION NO. 2024-004

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF HAILEY, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF HAILEY, IDAHO, ACCEPTING THAT CERTAIN REPORT ON ELIGIBILITY FOR CERTAIN PROPERTY REFERRED TO AS THE HAILEY SOUTH DISTRICT AREA AS AN URBAN RENEWAL AREA AND REVENUE ALLOCATION AREA AND JUSTIFICATION FOR DESIGNATING THE AREA AS APPROPRIATE FOR AN URBAN RENEWAL PROJECT; AUTHORIZING AND DIRECTING THE CHAIR OR VICE-CHAIR TO TRANSMIT THE REPORT AND THIS RESOLUTION TO THE BLAINE COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CITY COUNCIL OF THE CITY OF HAILEY REQUESTING THEIR CONSIDERATION FOR DESIGNATION OF AN URBAN RENEWAL AREA AND SEEKING FURTHER DIRECTION FROM THE COMMISSION AND COUNCIL; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Urban Renewal Agency of Hailey, Idaho, also known as the Hailey Urban Renewal Agency, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the "Law") and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the "Act"), a duly created and functioning urban renewal agency for Hailey, Idaho, hereinafter referred to as the "Agency."

WHEREAS, the City Council ("City Council") of the city of Hailey, Idaho (the "City"), after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Gateway District Urban Renewal Project (the "Gateway Plan");

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 1138 on October 15, 2013, approving the Gateway Plan and making certain findings, including establishing the Gateway District revenue allocation area (the "Gateway District Project Area");

WHEREAS, the City Council, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Airport Way District Urban Renewal Project (the "Airport Way Plan");

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 1295 on November 22, 2021, approving the Airport Way Plan and making certain findings,

including establishing the Airport Way District revenue allocation area (the “Airport Way District Project Area”);

WHEREAS, the above referenced existing urban renewal plans are collectively referred to as the “Existing Urban Renewal Plans” and their respective existing revenue allocation project areas are collectively referred to as the “Existing Project Areas;”

WHEREAS, it has become apparent that additional property, a portion of which is located within the City, and a portion of which is located within the City’s area of operation within unincorporated Blaine County, may be deteriorating or deteriorated and should be examined as to whether such an area is eligible for an urban renewal project;

WHEREAS, in Fall 2023, the Agency authorized Kushlan | Associates to commence a supplemental eligibility study and preparation of a supplemental eligibility report as an update for an area previously studied, but which report was not formally considered by the Agency Board, which area reviewed is collectively referred to as the Hailey South District, generally located in the southern part of the City, east of State Highway 75 and primarily south of Mountain Meadow Drive, including both real property located within the City, as well as real property located within unincorporated Blaine County. The area was reviewed as two sub-areas: 1) Hailey South District A, is a developed light industrial area in the extreme southerly portion of the City, within City limits, and consisting of approximately 28.04 acres (not including rights-of-way); and 2) Hailey South District B, is a large undeveloped area adjacent to the City limits traditionally dedicated to agricultural uses, located wholly within unincorporated Blaine County and consisting of approximately 108 acres (not including rights-of-way). Collectively, Hailey South District A and Hailey South District B constitute the study area (the “Study Area”);

WHEREAS, the Agency has obtained the Hailey South Urban Renewal District Supplemental Eligibility Report, dated January 2024 (the “Report”), a copy of which is attached hereto as **Exhibit A**, which examined the Study Area, which area also included real property located within unincorporated Blaine County, for the purpose of determining whether such area was a deteriorating area and/or a deteriorated area as defined by Idaho Code Sections 50-2018(8), (9) and 50-2903(8);

WHEREAS, pursuant to Idaho Code Sections 50-2018(8), (9) and 50-2903(8), which define the qualifying conditions of a deteriorating area and deteriorated area, many of the conditions necessary to be present in such an area are found in the Study Area, including:

- a. the presence of a substantial number of deteriorated or deteriorating structures; deterioration of site;
- b. age or obsolescence;
- c. predominance of defective or inadequate street layout;
- d. faulty lot layout in relation to size, adequacy, accessibility or usefulness; obsolete platting;
- e. insanitary or unsafe conditions;
- f. diversity of ownership;
- g. substantially impairs or arrests the sound growth of a municipality; and

h. results in economic underdevelopment of the area.

WHEREAS, the Study Area includes open space/open land;

WHEREAS, under the Act, a deteriorated area includes any area which is predominantly open and which, because of obsolete platting, diversity of ownership, deterioration of structures or improvements, or otherwise, results in economic underdevelopment of the area or substantially impairs or arrests the sound growth of a municipality. *See* Idaho Code § 50-2903(8)(c);

WHEREAS, Idaho Code §§ 50-2018(8), (9), 50-2903(8) and 50-2008(d) list additional conditions applicable to open land areas, including open land areas to be acquired by the Agency, which are the same or similar to the conditions set forth in the definitions of “deteriorating area” and “deteriorating area;”

WHEREAS, the Report addresses the findings concerning the eligibility of open land within the Study Area as defined in Idaho Code Sections 50-2018(9), 50-2903(8)(c), and 50-2008(d);

WHEREAS, the effects of the listed conditions cited in the Report result in economic underdevelopment of the area, substantially impairs or arrests the sound growth of a municipality, constitutes an economic or social liability, and is a menace to the public health, safety, morals or welfare in its present condition or use;

WHEREAS, under the Law and Act, Idaho Code Sections 50-2903(8)(f) and 50-2018(8) and (9), the definition of a deteriorating area shall not apply to any agricultural operation as defined in Section 22-4502(2), Idaho Code, absent the consent of the owner of the agricultural operation except for an agricultural operation that has not been used for three (3) consecutive years;

WHEREAS, the Study Area includes parcels subject to such consent. While the necessary consents have not been obtained, any and all consents shall be obtained prior to City Council adoption of any urban renewal plan;

WHEREAS, the Report includes a preliminary analysis concluding the base assessment roll value for the Study Area along with the combined base assessment roll values for the Existing Project Areas do not exceed 10% of the current assessed valuation of all taxable property within the City;

WHEREAS, Idaho Code Section 50-2018(18) provides that an urban renewal agency cannot exercise jurisdiction over any area outside the city limits without the approval of the other city or county declaring the need for an urban renewal plan for the proposed area;

WHEREAS, a portion of the Study Area includes certain real property located within unincorporated Blaine County;

WHEREAS, the Blaine County Board of County Commissioners will be asked to adopt a

resolution finding the need for an urban renewal project for the proposed Study Area;

WHEREAS, pursuant to Idaho Code Section 50-2008, an urban renewal project may not be planned or initiated unless the local governing body has, by resolution, determined such area to be a deteriorated area or deteriorating area, or combination thereof, and designated such area as appropriate for an urban renewal project;

WHEREAS, Idaho Code Section 50-2906, also requires that in order to adopt an urban renewal plan containing a revenue allocation financing provision, the local governing body must make a finding or determination that the area included in such plan is a deteriorated area or deteriorating area;

WHEREAS, the Agency Board finds it in the best public interest to accept the Report.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. That the above statements are true and correct.

Section 2. That the Agency Board acknowledges acceptance and receipt of the Report, attached hereto as “**EXHIBIT A**”, recognizing technical changes or corrections which may be required before transmittal to the Blaine County Board of County Commissioners and the City Council for their consideration.

Section 3. That there are one or more areas within the City, including area within the area of City impact, in unincorporated Blaine County, that are a deteriorating area or a deteriorated area as defined by Idaho Code Sections 50-2018(8), (9) and 50-2903(8), as more fully set forth in the Report, attached here to as “**EXHIBIT A**”.

Section 4. That one such area is more commonly referred to as the Study Area, and as more fully described in the Report.

Section 5. That the rehabilitation, conservation, and redevelopment, or a combination thereof, of such area is necessary in the interest of the public health, safety, and welfare of the residents of the City.

Section 6. That the Chair or Vice-Chair of the Agency Board of Commissioners is hereby authorized to transmit the Report to the Hailey City Council requesting that the City Council:

- a. Determine whether the Study Area identified in the Report qualifies as an urban renewal project and there is justification for designating the area, as appropriate, for an urban renewal project; provided, however, Agency requests the City Council not take such action until the Blaine County Board

of County Commissioners has adopted a resolution declaring the need for an urban renewal project for the Study Area; and

- b. If such designation is made, whether the Agency should proceed with the preparation of an urban renewal plan for the area, which plan may include a revenue allocation provision as allowed by law.
- c. Coordinate with the Agency to obtain any necessary agricultural consents from the property owners.

Section 7. That the Chair or Vice-Chair of the Agency Board is hereby authorized to transmit the Report to Canyon County Board of County Commissioners for its consideration pursuant to Idaho Code Section 50-2018(18).

Section 8. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED By the Urban Renewal Agency of Hailey, Idaho, on February 20, 2024. Signed by the Chair of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on February 20, 2024.

URBAN RENEWAL AGENCY OF HAILEY

By  _____
Chair

ATTEST:

By  _____
Secretary

Exhibit C

The Blaine County Board of County Commissioners, Resolution No. 2024-07,
dated March 5, 2024, Accepting the Hailey South Urban Renewal District Supplemental
Eligibility Report, dated January 2024 (including the agricultural operation consent but without
the other attachments)

4856-7937-0405, v. 1

RESOLUTION NO. 2024-07

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BLAINE COUNTY, IDAHO, ADOPTING THE FINDINGS OF THE URBAN RENEWAL AGENCY OF HAILEY, IDAHO, ADOPTED BY RESOLUTION NO. 2024-004 ON FEBRUARY 20, 2024; ACCEPTING THAT CERTAIN REPORT, PREPARED FOR THE HAILEY URBAN RENEWAL AGENCY ON THE ELIGIBILITY OF CERTAIN PROPERTY REFERRED TO AS THE HAILEY SOUTH DISTRICT AREA AS AN URBAN RENEWAL AREA AND REVENUE ALLOCATION AREA AND JUSTIFICATION FOR DESIGNATING THE AREA AS APPROPRIATE FOR AN URBAN RENEWAL PROJECT SUBJECT TO CERTAIN CONDITIONS; FINDING A PORTION OF THE HAILEY SOUTH DISTRICT AREA INCLUDES CERTAIN PROPERTIES WITHIN THE UNINCORPORATED AREA OF BLAINE COUNTY; FINDING AND DECLARING THE NEED FOR AN URBAN RENEWAL PROJECT FOR THE HAILEY SOUTH DISTRICT AREA; APPROVING CREATION OF AN URBAN RENEWAL PROJECT INCLUDING CERTAIN PARCELS FOR THAT PORTION OF THE HAILEY SOUTH DISTRICT AREA LYING OUTSIDE OF THE CORPORATE BOUNDARIES OF THE CITY OF HAILEY AND WITHIN THE UNINCORPORATED AREA OF BLAINE COUNTY; FINDING THAT THE JURISDICTIONAL BOUNDARIES OF THE CITY OF HAILEY AND BLAINE COUNTY REMAIN THE SAME; AND PROVIDING AN EFFECTIVE DATE.

At a meeting of the Board of Blaine County Commissioners, State of Idaho, on the 5th day of March 2024, the following Resolution was adopted, to-wit:

WHEREAS, the Urban Renewal Agency of Hailey, Idaho, also known as the Hailey Urban Renewal Agency, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the “Law”) and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the “Act”), a duly created and functioning urban renewal agency for Hailey, Idaho, hereinafter referred to as the “Agency.”

WHEREAS, the City Council (“City Council”) of the City of Hailey, Idaho (the “City”), after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Gateway District Urban Renewal Project (the “Gateway Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 1138 on October 15, 2013, approving the Gateway Plan and making certain findings, including establishing the Gateway District revenue allocation area (the “Gateway District Project Area”);

WHEREAS, the City Council, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Airport Way District Urban Renewal Project (the “Airport Way Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 1295 on November 22, 2021, approving the Airport Way Plan and making certain findings,

including establishing the Airport Way District revenue allocation area (the “Airport Way District Project Area”);

WHEREAS, the above referenced existing urban renewal plans are collectively referred to as the “Existing Urban Renewal Plans” and their respective existing revenue allocation project areas are collectively referred to as the “Existing Project Areas;”

WHEREAS, based on inquiries and information presented, the City, Agency and property owners commenced certain discussions concerning examination of an additional area, a portion of which is located within the City, and a portion of which is located within the City’s area of operation within unincorporated Blaine County, as eligible for an urban renewal project, primarily to support the objectives of supporting community/workforce housing, a regional park, and economic growth in the Hailey area;

WHEREAS, in Fall 2023, the Agency authorized Kushlan | Associates to commence a supplemental eligibility study and preparation of a supplemental eligibility report as an update for an area previously studied, but which report was not formally considered by the Agency Board, which area reviewed is collectively referred to as the Hailey South District, generally located in the southern part of the City, east of State Highway 75 and primarily south of Mountain Meadow Drive, including both real property located within the City, as well as real property located within unincorporated Blaine County. The area was reviewed as two sub-areas: 1) Hailey South District A, is a developed light industrial area in the extreme southerly portion of the City, within City limits, and consisting of approximately 28.04 acres (not including rights-of-way); and 2) Hailey South District B, is a large undeveloped area adjacent to the City limits traditionally dedicated to agricultural uses, located wholly within unincorporated Blaine County and consisting of approximately 108 acres (not including rights-of-way). Collectively, Hailey South District A and Hailey South District B constitute the study area (the “Study Area”);

WHEREAS, the Agency obtained the Hailey South Urban Renewal District Supplemental Eligibility Report, dated January 2024 (the “Report”), a copy of which is attached hereto as **Exhibit A**, which examined the Study Area, which area also included real property located within unincorporated Blaine County for the purpose of determining whether such area was a deteriorating area and/or a deteriorated area as defined by Idaho Code Sections 50-2018(8), (9) and 50-2903(8);

WHEREAS, pursuant to Idaho Code Sections 50-2018(8), (9) and 50-2903(8), which define the qualifying conditions of a deteriorating area and deteriorated area, many of the conditions necessary to be present in such areas are found in the Study Area;

WHEREAS, under the Act, a deteriorated area includes any area which is predominantly open and which, because of obsolete platting, diversity of ownership, deterioration of structures or improvements, or otherwise, results in economic underdevelopment of the area or substantially impairs or arrests the sound growth of a municipality. *See* Idaho Code § 50-2903(8)(c);

WHEREAS, Idaho Code Sections 50-2018(8), (9), 50-2903(8) and 50-2008(d) list additional conditions applicable to open land areas, including open land areas to be acquired by the Agency, which are the same or similar to the conditions set forth in the definitions of “deteriorating area” and “deteriorating area;”

WHEREAS, the Report addresses the necessary findings concerning the eligibility of open land within the Study Area as defined in Idaho Code Sections 50-2018(9), 50-2903(8)(c), and 50-2008(d);

WHEREAS, the effects of the listed conditions cited in the Report result in economic underdevelopment of the area, substantially impairs or arrests the sound growth of a municipality, constitutes an economic or social liability, and is a menace to the public health, safety, morals or welfare in its present condition or use;

WHEREAS, under the Law and Act, specifically Idaho Code Sections 50-2903(8)(f) and 50-2018(8) and (9), the definition of a deteriorating area shall not apply to any agricultural operation as defined in Section 22-4502(2), Idaho Code, absent the consent of the owner of the agricultural operation except for an agricultural operation that has not been used for three (3) consecutive years;

WHEREAS, the Study Area includes a parcel subject to such consent, which consent has been obtained from the property owner and is attached hereto as **Exhibit C**;

WHEREAS, Idaho Code Section 50-2018(18) provides that an urban renewal agency cannot exercise jurisdiction over any area outside the city limits without the approval by resolution of the governing body of the other city or county declaring the need for an urban renewal project for the proposed area;

WHEREAS, a portion of the Study Area includes certain real property located in unincorporated Blaine County;

WHEREAS, the Report includes a preliminary analysis concluding the base assessment roll value for the Study Area along with the combined base assessment roll values for the Existing Project Areas do not exceed 10% of the current assessed valuation of all taxable property within the City;

WHEREAS, the Agency accepted the Report by way of Resolution No. 2024-004 at the February 20, 2024, meeting of the Agency Board, a copy of which Resolution (without exhibits) is attached hereto as **Exhibit B**;

WHEREAS, the Agency authorized transmittal of the Report to the Blaine County Board of County Commissioners for purposes of obtaining a resolution determining such area to be deteriorated and/or deteriorating and finding the need for an urban renewal project for the proposed Study Area;

WHEREAS, pursuant to Idaho Code Section 50-2008, an urban renewal project may not be planned or initiated unless the local governing body has, by resolution, determined such area to be a deteriorated area or deteriorating area, or combination thereof, and designated such area as appropriate for an urban renewal project;

WHEREAS, Idaho Code Section 50-2906, also requires that in order to adopt an urban renewal plan containing a revenue allocation financing provision, the local governing body must make a finding or determination that the area included in such plan is a deteriorated area or deteriorating area;

WHEREAS, the proposed Study Area has no impact on the jurisdictional boundaries of Blaine County;

WHEREAS, on February 26, 2024, representatives of the City and the Agency provided the Commissioners with background information on the proposed urban renewal project, the project approval timeline and next steps;

WHEREAS, on March 5, 2024, representatives of the City and/or the Agency presented the Report to the Board of County Commissioners requesting the Commissioners to consider adopting the findings concerning the proposed Study Area;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BLAINE COUNTY, IDAHO, AS FOLLOWS:

Section 1. That the findings of the Agency made on February 20, 2024, in Resolution No. 2024-004 are hereby adopted by the Board of County Commissioners.

Section 2. That there is a need for an urban renewal plan for the Study Area.

Section 3. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED this _____ day of _____ 2024.

BOARD OF BLAINE COUNTY COMMISSIONERS

Muffy Davis, Chair

Angenie McCleary, Vice-Chair

Lindsay Mollineaux, Commissioner

ATTEST:

Stephen McDougall Graham, Blaine County Clerk

Exhibit A

The Hailey South Urban Renewal District Supplemental Eligibility Report, dated January 2024

(Not Attached to Avoid Duplication)

Exhibit B

The Urban Renewal Agency of the City of Hailey, Idaho, also known as the Hailey Urban Renewal Agency, Resolution No. 2024-004, dated February 20, 2024, Accepting the Hailey South Urban Renewal District Supplemental Eligibility Report, dated January 2024
(Not Attached To Avoid Duplication)

Exhibit C

Agricultural Operation Consent Form
(Exhibits B and C are Not Attached Due to Length and Duplication)

4888-3197-9685, v. 4

AGRICULTURAL OPERATION CONSENT FORM

COMES NOW Arthur F. Oppenheimer, as manager of BC-1, LLC, an Idaho limited liability company, and states that BC-1, LLC owns that certain property generally described as Parcel Identification Number RP02N18026366D in the real property records of Blaine County, Idaho, and more particularly described on Exhibit A attached hereto and incorporated herein by reference (the "Property"), and hereby certifies:

- (1) that the Property has been used, within the last three (3) years, as an agricultural operation; and
- (2) that the undersigned has reviewed the materials provided in Exhibit B, and has had an opportunity to review the urban renewal eligibility report, dated January 2024, entitled Hailey South Urban Renewal District Supplemental Eligibility Report, prepared by Kushlan | Associates and as attached hereto as Exhibit C.

Further, Arthur F. Oppenheimer, as manager of BC-1, LLC, hereby provides consent and approval that the subject Property, or a portion of such Property, may be included within a proposed urban renewal area and may be deemed appropriate for inclusion within an urban renewal project area as defined by the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended, and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended, as the property possesses certain characteristics of eligibility.

DATED this 22 day of February, 2024.

BC-1, LLC, an Idaho limited liability
company



Name: Arthur F. Oppenheimer
Title: President Oppenheimer Development
Corporation.
Manager BC-1, LLC

STATE OF IDAHO)
) ss:
County of Ada)

On this 22 day of February, 2024, before me, a Notary Public for the state of Idaho, personally appeared Arthur F. Oppenheimer, known or identified to me to be the Manager of the BC-1, LLC, an Idaho limited liability company, that executed the instrument or the person who executed the instrument on behalf of said BC-1, LLC and acknowledged to me that such BC-1, LLC executed the same.

Teresa Jean Sanders
Notary Public
My Commission Expires on 4/22/28

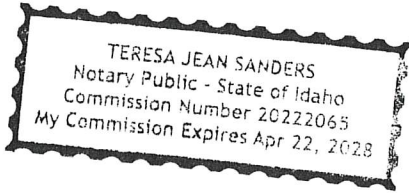


EXHIBIT A

PARCEL NUMBER

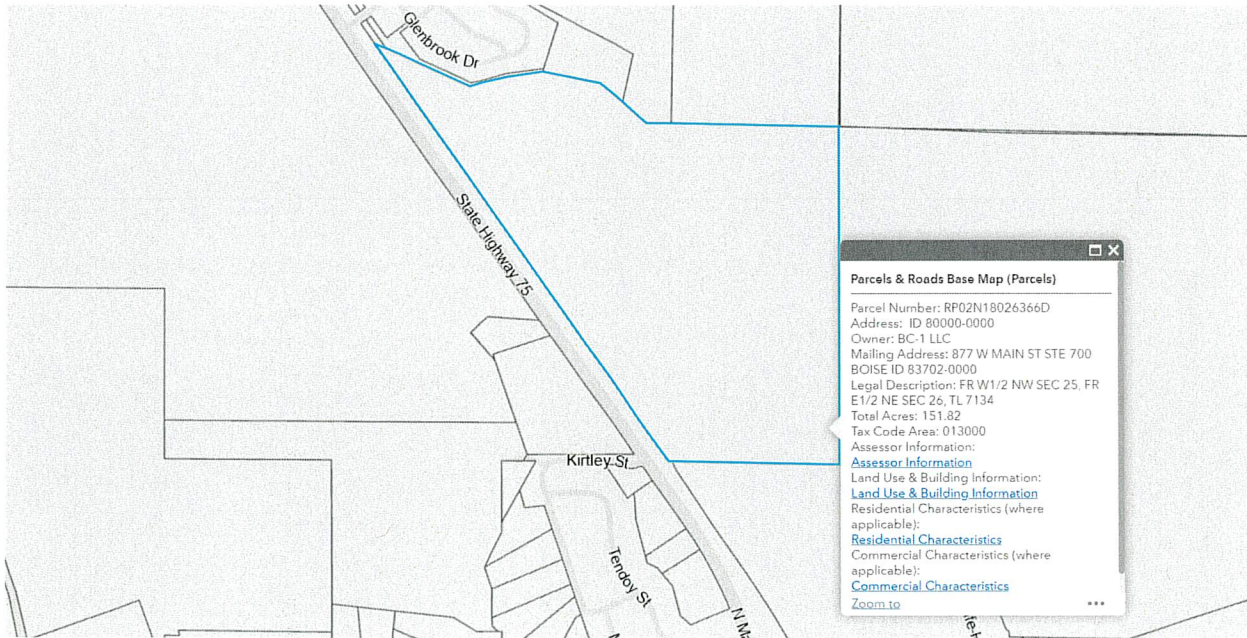
RP02N18026366D

ADDRESS

Rural County

DESCRIPTION

FR W1/2 NW SEC 25, FR E1/2 NE SEC 26, TL 7134



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/11/24 **DEPARTMENT:** Fire/Admin **DEPT. HEAD SIGNATURE:** MB/LH

SUBJECT:

Motion to approve Resolution 2024-____, authorizing a contract for services with Ruscitto Latham, Blanton for architectural services related to building remodel options for the Hailey Fire Station in an amount not to exceed \$25,000.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Hailey Fire Department is exploring options for improved long-term function of the Hailey Fire Station. This includes building additions that would be necessary for a fully staffed station that could serve either the City of Hailey or a consolidated services entity in the future. Staff believes that this analysis is timely given growth in the area, and countywide consolidation discussions underway that will span 3 to 4 years.

Ruscitto Latham Blanton has performed a variety of work over the last decade for the Fire Department and has a high degree of familiarity with the building. The attached contract of services would allow for detailed architectural analysis and recommendations with regards to the Hailey Fire Station that will inform the City as to future options.

The Council considered this item at their February 12 meeting and continued the item in order to be briefed on the Phase 1 Report on Countywide Fire/EMS consolidation. That briefing took place on February 26th. The Phase I Report is not specific as to any station design. However, it notes the need for either a new or upgraded station in Hailey.

The scope of work proposed would consider the design of a station that could function under a consolidation model.

<u>FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:</u>		Caselle # _____
Budget Line Item # _____	YTD Line Item Balance \$ _____	
Estimated Hours Spent to Date: _____	Estimated Completion Date: _____	
Staff Contact: _____	Phone # _____	
Comments: _____		

This cost is not built into the FY 2024 budget, as it was not anticipated at the time of budget development. It is likely that the cost of this contract can be absorbed within the overall municipal budget based on year-end savings realized over the last several budget years, which have greatly exceeded this contract amount. Alternatively, the Municipal budget could be opened mid-year, as the Fire Department is in receipt of unbudgeted revenue from wildland fire services with the Idaho Department of Lands (approximately \$33,000). If the municipal budget were to be opened, new revenue and new expenditures would be amended into the budget. Staff suggests that this budget amendment is not necessary at this time, as these revenues and expenditures are not significant in the overall budget context and an amendment may not be necessary.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

____ City Attorney	____ Clerk / Finance Director	____ Engineer	____ Building
____ Library	____ Planning	____ Fire Dept.	____
____ Safety Committee	____ P & Z Commission	<u> x </u> Police	____
____ Streets	____ Public Works, Parks	____ Mayor	____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2024-____, a resolution authorizing a contract for services with Ruscitto Latham, Blanton for architectural services related to building remodel options for the Hailey Fire Station in an amount not to exceed \$25,000.

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____

**CITY OF HAILEY
RESOLUTION NO. 2024-__**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH
RUSCITTO LATHAM BLANTON FOR ARCHITECTURAL SERVICES.**

WHEREAS, the City of Hailey desires to enter into an agreement for architectural services related to improvements at the Hailey Fire Station; and

WHEREAS, the City of Hailey and Ruscitto Latham Blanton have agreed to the terms and conditions of the Contract for Services, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services between the City of Hailey and Ruscitto Latham Blanton, and that the Mayor is authorized to execute the attached Agreement,

Passed this 11th day of March 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

March 5, 2024

Martha Burke
Mayor, City of Hailey
115 Main Street South, Suite H
Hailey, Idaho 83333
martha.burke@haileycityhall.org

PROPOSAL FOR ARCHITECTURAL and ENGINEERING SERVICES

CITY OF HAILEY FIRE DEPARTMENT IMPROVEMENTS FEASIBILITY STUDY

Hailey, Idaho

PROJECT SUMMARY

The City of Hailey has seen expansive growth in population and building density over the past several years. As a result, the City of Hailey Fire Department (HFD) has outgrown the existing Hailey Fire Station located on Third Avenue. The existing facility cannot support the paid, full-time staffing that is or will soon be required by the City to provide essential services to the citizens of Hailey. The need for a larger and more appropriate facility will become more pressing if current fire and emergency service consolidation efforts are successful.

The existing Hailey Fire Station is located within 0.5 miles of the location for an 'ideal' emergency response facility as identified in the recent 2023 Cooperative Services Facilitation report provided by ESCI. As such, the existing facility and neighboring City owned properties are an ideal location to begin planning for potential capital improvements. This planning effort will help guide the City during forthcoming budget development and fundraising efforts to provide the highest possible benefit for the citizens of Hailey as well as Blaine County at large.

Improvement Planning Objectives

- Develop two (2) schematic architectural design schemes to establish the potential scope and relative costs associated with desired improvements.
 - Scheme One – Remodel and Addition to existing facility.
 - Scheme Two – Construction of a new emergency response facility on City owned property located directly south of the existing station.
 - Abandoned Maple Street Right of Way
 - 701 S. 3rd Avenue – Current location of Wood Rive Fire & Rescue Station # 2
- Schematic design program(s) shall be adequate to support the long-term needs of the City of Hailey Fire Department and will prioritize the anticipated consolidation of neighboring emergency response service groups.
 - Specific program of spaces to be provided by the Hailey Fire Department with input from City staff and other county-wide emergency services departments.

This Proposal reflects the scope of work requested by the City of Hailey to study the feasibility and scope of work required to construct the improvements as described above.

SCOPE OF ARCHITECTURAL & ENGINEERING SERVICES

Provide Architectural and Engineering Services to develop schematic design(s) and associated scope of work narratives for the improvement concepts proposed by the City of Hailey. The scope of work requested by the City of Hailey includes the following:

- Schematic architectural design drawings and documents as needed to depict the scope and general quality of buildings and/or additions requested in the preliminary program.
- Preliminary structural review of schematic designs as needed to identify any significant structural upgrades needed to construct the proposed building improvements.
- Review of applicable life-safety code requirements to identify any improvements that may be required beyond the Owner's program scope.
- Written narrative documents to describe the scope of improvements that may be needed to address zoning, infrastructure and life-safety system requirements.
- Coordination with pre-construction consultants to develop estimates of construction cost and duration for the improvement concepts provided.
- Attendance of meetings with the City of Hailey Administrative and Fire Department staff.

ARCHITECTURAL and ENGINEERING SERVICES FEE

Ruscitto Latham Blanton Architectura PA ("RLB") proposes a time and materials Fee based on hourly rates listed herein. RLB proposes the Architectural and Engineering Services Fee ("Fee") not to exceed **Twenty-Eight Thousand Dollars (\$28,000.00)***. The Fee is billed on a monthly basis for work completed plus reimbursable expenses. The Fee includes schematic architectural design services and preliminary structural engineering assessment. Construction Documents, Civil, Mechanical or Electrical engineering are not included in the current scope of work.

*The proposed Fee includes an allowance for the development of construction cost and duration estimates. The allowance shall be **Three Thousand Dollars (\$3,000)** to be paid at consultant services hourly rates listed herein to the pre-construction services consultant by RLB.

The Architectural and Engineering Services Fee is based on the scope of work as identified herein and is subject to change if either the scope of work or the scope of services is modified and approved in writing by the Owner.

ARCHITECTURAL and ENGINEERING SERVICES BY PHASES

Ruscitto Latham Blanton Architectura, P.A. ("RLB") will be the prime design professional and will provide, coordinate and direct consultant services as indicated herein on behalf of the Owner with the appropriate standard of care commensurate to the scope of services requested in this location. RLB will provide project management and administrative services for the project including communicating project progress with the Owner, coordinating team activities, organizing project information provided by the Owner, and administering invoices. Coordination with the City of Hailey Fire Department and Community Development Department is also anticipated.

INITIAL CONCEPT PHASE

The Architect shall review the program(s) provided by the Owner and other information furnished by the Owner. The Architect shall notify the Owner of any inconsistencies that may be reasonably discovered in the information provided, and other information or consulting services that may be reasonably needed for the Project. The Initial Concept Phase will generally include the activities as listed below:

- Project setup and administration.
- Photographing existing building, site conditions, and equipment as needed.
- Assist Owner to clarify specific program requirements as may be needed.
- Site visits as may be needed.
- Review of applicable building codes and regulatory requirements.
- Schematic design drawings (floor plans, sections, elevations) and/or illustrations as may be needed to illustrate the proposed improvement concepts.
- Owner meetings to review and approve initial concept design drawings. Two (2) meetings are anticipated.
- Design team meeting(s) as may be needed.

FEASIBILITY STUDY DEVELOPMENT PHASE

The development phase shall consist of drawings and narratives as needed setting forth the general quality levels of materials and systems and other requirements for the construction of the concepts. The Architect shall indicate, in the feasibility study, the primary improvement requirements of governmental authorities having jurisdiction over the project. The feasibility study development phase may include the following:

- Refinement of architectural drawings and/or illustrations approved by the Owner in the initial concept phase.
- Identification of primary improvements required to address any zoning, infrastructure, structural or life-safety requirements associated with concepts proposed.
- Preliminary structural engineering review of concept development drawings to identify structural improvements that may be required for code compliance that are outside the initial scope requested by the Owner.
- Develop concept narratives describing the intent, scope and associated improvements required for the Owner's approved concepts.
- Meeting(s) with pre-construction services consultant as may be needed to develop estimates of probable construction cost and duration associated with the Owner's approved concepts.
- Owner meeting to review and approve concept development drawings and confirm scope of work requirements indicated therein. One (1) meeting is anticipated.

FEASIBILITY COMPLETION PHASE

The completion phase shall consist of refinement and completion of concept drawings and narratives previously approved by the Owner. The feasibility completion phase may include the following:

- Refinement of architectural drawings and/or illustrations incorporating Owner feedback.
- Final determination of concept design building materials and components.
- Indication of structural engineering requirements as may be needed for code compliance.
- Narrative refinement of scope improvements as may be required.
- Refine and complete opinion of probable construction cost and duration estimates.
- Deliver to the Owner one (1) copy of completed project feasibility study documents including all applicable drawings, illustrations, narratives and cost and duration estimates. Digital copies of all documents will also be provided.

ADDITIONAL SERVICES

The Fee includes services noted herein. Any revisions to the scope of services or scope of work noted herein shall be Additional Services billed at the hourly rates listed below after being authorized by the Owner in writing. Additional Services for the project may include the following:

- Weekly meeting, agendas, and meeting notes.
- Record drawings.
- Extensive utility coordination with power provider, tele-communications provider, Intermountain Gas, and City of Hailey regarding utility relocations for the proposed projects.
- Opinion of probable construction cost and duration estimates beyond the scope of this proposal.

HOURLY BILLING RATES

Architect, Principal (AP)	\$225.00 per hour
Structural Engineer, Principal (SEP)	\$225.00 per hour
Architect (A)	\$175.00 per hour
Structural Engineer (SE)	\$175.00 per hour
Project Designer (PD)	\$150.00 per hour
Architectural Intern (AI)	\$ 90.00 per hour
Engineer in Training (EIT)	\$ 90.00 per hour
Drafting Technician (DT)	\$ 90.00 per hour
Administrative Assistant (AA)	\$ 55.00 per hour
Consultant Services (CS)	\$115.00 per hour

REIMBURSABLE EXPENSES

Reimbursable expenses to RLB include, but are not limited to, the following:

- All reproductions (black/white and color) including internal working office copies, bid documents (Project Manual and Drawings), review packages to Owner, submittal packages to applicable governmental authorities, binding materials, etc.
- Express mail.
- Long distance communications.
- Travel expenses, including transportation, lodging and meals.

EXCLUDED ITEMS and SERVICES

The following items are specifically excluded from the proposed Architectural and Engineering Services Fee.

- Interior design services.
- Bidding and Construction document services.
- Asbestos Testing, Reporting, or State/Federal notification requirements.
- Demolition applications, fees and notices required by local, state, or federal entities.
- Geotechnical engineering and report services.
- Survey and Land Planning services.
- Civil Engineering services.
- Mechanical, Electrical and Plumbing Engineering services.
- Landscape design services.
- Special inspections and testing.
- Special site retaining and soils conditions and associated engineering.
- Coordination of documents associated with the mitigation or removal of hazardous materials.
- Coordination of documents associated with requirements of Storm Water Pollution Prevention Plans (SWPPP).
- Fees associated with submittal requirements to applicable governmental agencies for review and approval including, but not limited to, City of Hailey design review and building permit applications.



03.05.2024

Accepted by Michael Bulls, AIA
President, Ruscitto/Latham/Blanton Architectura P.A.

Date

Accepted by Martha Burke
Mayor, City of Hailey

Date

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 3/11/24 **DEPARTMENT:** Fire/Admin **DEPT. HEAD SIGNATURE:** MB/LH

SUBJECT:

Motion to approve Resolution 2024-____, authorizing a contract for services with BD Consulting, LLC for financial analysis related to fire station remodel options in an amount not to exceed \$10,000.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Hailey Fire Department is exploring options for improved long-term function of the Hailey Fire Station. This includes building additions that would be necessary for a fully staffed station that could serve either the City of Hailey or a consolidated services entity in the future. Options could be costly and require financial analysis that will be reviewed by the Council before any decisions are made. Staff believes that this analysis is timely given growth in the area, and countywide consolidation discussions underway that will span several years. BD Consulting, LLC (Brent Davis) has performed a variety of financial planning analyses for cities, counties and special purpose districts. The attached contract of services would allow for financial analysis and recommendations with regard to the costs of remodeling the Hailey Fire Station that will inform the City as to future options.

The Council considered this item at their February 12 meeting and continued the item in order to be briefed on the Phase 1 Report on Countywide Fire/EMS consolidation. That briefing took place on February 26th. The Phase I Report is not specific as to any station design. However, it notes the need for either a new or upgraded station in Hailey.

The scope of work proposed would consider the design of a station that could function under a consolidation model.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

This cost is not built into the FY 2024 budget, as it was not anticipated at the time of budget development. It is likely that the cost of this contract can be absorbed within the overall municipal budget based on year-end savings realized over the last several budget years, which have greatly exceeded this contract amount. Alternatively, the Municipal budget could be opened mid-year, as the Fire Department is in receipt of unbudgeted revenue from wildland fire services with the Idaho Department of Lands (approximately \$33,000). If the municipal budget were to be opened, new revenue and new expenditures would be amended into the budget. Staff suggests that this budget amendment is not necessary at this time, as these revenues and expenditures are not significant in the overall budget context and an amendment may not be necessary.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)
____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Building
____ Library ____ Planning ____ Fire Dept. ____
____ Safety Committee ____ P & Z Commission x Police ____
____ Streets ____ Public Works, Parks ____ Mayor ____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2024-____, a resolution authorizing a contract for services with BD Consulting, LLC for financial analysis related to fire station remodel options in an amount not to exceed \$10,000.

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record

*Additional/Exceptional Originals to: _____

**CITY OF HAILEY
RESOLUTION NO. 2024-__**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES WITH
BD CONSULTING, LLC FOR FINANCIAL SERVICES RELATED TO FIRE STATION
REMODEL.**

WHEREAS, the City of Hailey desires to enter into an agreement for financial services related to the cost of improvements at the Hailey Fire Station; and

WHEREAS, the City of Hailey and BD Consulting, LLC have agreed to the terms and conditions of the Contract for Services, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services between the City of Hailey and BD Consulting, and that the Mayor is authorized to execute the attached Agreement,

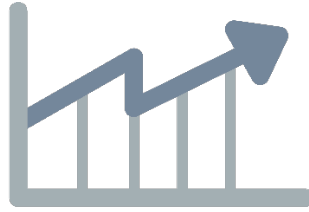
Passed this 11th day of March, 2024.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk



BD CONSULTING LLC

CITY OF HAILEY CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT is made effective _____, between the City of Hailey, “Hailey”, and BD Consulting LLC. Hailey and BD Consulting LLC are sometimes hereinafter referred to, individually, as a “Party” or, collectively, as the “Parties.”

1. PARTIES

- 1.1 **City of Hailey**. The City of Hailey is duly organized and existing under the laws of the State of Idaho and is empowered to enter into contracts as may be deemed necessary for City operations.
- 1.2 **BD Consulting LLC**: BD Consulting LLC is a business registered in the state of Idaho. Brent Davis is President of the organization.

2. ENGAGEMENT OF CONSULTANT

- 2.1 **Engagement**. Hailey engages BD Consulting LLC and BD Consulting LLC agrees to work for Hailey, on the terms and conditions set forth in this Agreement.
- 2.2 **Services**. BD Consulting LLC shall perform financial services/studies as determined by Hailey, at the direction of City Management. BD Consulting LLC shall have ready access to the City data necessary to perform the services. The analysis should include a range of options, such as fire consolidation, as is being contemplated by Blaine County, cities and special purpose districts. Analysis should also include a full-time station of adequate size to contain Hailey Fire and/or a consolidated fire facility adequate to serve Hailey and the surrounding area. Analysis on property owned by Hailey and/or a purchased property could be considered.
- 2.3 **Term**. The term of this agreement commences on the effective date and expires when either party terminates the agreement.

2.4 Fees for Services. The hourly rates for services shall be billed at \$100 per hour. Total fees for Services shall not exceed \$_____ annually (fiscal year) without additional City approvals. Invoices will be submitted monthly unless otherwise notified. All fees are due on a NET 20 basis unless otherwise agreed.

2.5 Independent Contractor. BD Consulting LLC is an independent contractor and shall not be considered an employee by the City of Hailey. BD Consulting LLC shall not be required to devote its full time to the performance of the Services. Hailey shall not provide any insurance coverage of any kind for BD Consulting LLC, and the City of Hailey will not withhold any amount that would normally be withheld from an employee's pay.

2.6 Payment of Taxes; Employee Benefits. As an independent contractor, BD Consulting LLC agrees: (i) to be solely responsible for all federal, state, and local payment, withholding, and filing requirements for payroll, income, self-employment, retirement, disability, or unemployment taxes, assessments, or regulations, and (ii) is not eligible for any vacation, sick leave, pension, insurance, or other benefit now or in the future.

3. CONFIDENTIAL INFORMATION; HOLD HARMLESS

3.1 Confidential Information. "Confidential Information" is information that relates to a Party's operations, development, or business affairs, but does not include information which is generally known to the public. BD Consulting LLC hereby acknowledges that during the performance of this Agreement BD Consulting LLC may learn of or receive Confidential Information belonging to the City of Hailey and hereby confirms that all such Confidential Information will be kept confidential by BD Consulting LLC, except to the extent that such information is required to be divulged to third persons to enable BD Consulting LLC to perform the Services.

3.2 Limited Warranty and Liability; Hold Harmless. BD Consulting LLC holds the City of Hailey harmless and its representative and agents harmless from and against any and all loss, liability, obligation, damage, claim, cost or expense, including, without limitation, attorney's fees and disbursements, of any kind or nature which may be imposed on, incurred by or asserted against the City of Hailey, in any way relating to or arising out of this Agreement, the non-performance and/or the performance of BD Consulting LLC hereunder.

The City of Hailey holds BD Consulting LLC harmless from and against any and all loss, liability obligation, damage, claims, cost or expense, including, without limitation, attorney's fees and disbursements, of any kind or nature which may be imposed on, incurred by or asserted against BD Consulting LLC, in any way relating to or arising out of this Agreement or the performance by BD Consulting LLC acting within the scope of this Agreement.

4. GENERAL PROVISIONS.

- 4.1 Mediation.** All claims and disputes relating to this Agreement shall first be subject to mediation, prior to either party filing an action in a court of law. Any party shall have the right to begin the process by giving the other party a written notice requesting mediation and describing the issues involved. The parties agree to appoint and equally share the cost of a mutually acceptable mediator within thirty (30) days after notice. The mediation shall occur within thirty (30) days after the selection of the mediator, unless the parties agree otherwise. Nothing in this paragraph will prevent either party's right to a trial or trial by jury in a court of law should mediation not be successful.
- 4.2 Entire Agreement.** This Agreement constitutes the entire agreement among the parties and supersedes all prior memoranda, correspondence, conversations and negotiations.
- 4.3 Governing Law, Jurisdiction, and Venue.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Idaho. The parties agree that the courts of Idaho shall have exclusive jurisdiction and agree that Blaine County is the proper venue.
- 4.4 Notices.** Notices hereunder shall be sent to the Parties as follows:
- If to City of Hailey:
Attn: Lisa Horowitz, City Administrator
115 Main Street South
Hailey, ID 83333
- If to BD Consulting LLC:
Attn: Brent Davis
182 S 3rd W
Rigby, ID 83442
- 4.5 Assignment.** This Agreement may not be assigned by either Party without the prior written consent of the other Party. Except for the prohibition on assignment contained in the preceding sentence, this Agreement shall be binding upon and inure to the benefits of the heirs, successors and assigns of the parties hereto.
- 4.6 Modification.** No person has the authority to modify the terms hereof, to make any agreements, representations or promises unless the same are contained herein or added by written instrument attached hereto and duly approved by the City of Hailey and BD Consulting LLC.

- 4.7 **Severability.** The invalidity of any portion of this Agreement, as determined by a court of competent jurisdiction, shall not affect the validity of any other portion of this Agreement.
- 4.8 **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instruments.

IN WITNESS WHEREOF, the Parties have entered into this Agreement effective as of the date and year first above written.

City of Hailey

By: Lisa Horowitz, City Administrator

BD Consulting LLC

By: Brent Davis, President

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 03/11/2024 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Conduct 3rd Reading of Ordinance No. 1334, and approval of the associated Summary , for the City-Initiated Text Amendment amending Hailey’s Municipal Code, Title 17: Zoning Regulations, Chapter 17.04: Establishment, Purposes, and Uses within Zoning District, Chapter 17.06: Design Review, and Chapter 17.07: Supplementary Location and Bulk Requirements, to clarify certain landscaping requirements for nonresidential, multifamily, and mixed-use buildings; include provisions for deck setbacks; and modernize various Design Review Standards for certain zoning districts.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 17
(IFAPPLICABLE)

BACKGROUND: City Staff have prioritized minor code amendments since 2021. To continue to build upon this effort, City Staff are requesting to amend various Sections of the Hailey Municipal Code, Title 17: Zoning Regulations, Chapter 17.04: Establishment, Purposes, and Uses within Zoning Districts, Chapter 17.06: Design Review, as well as Chapter 17.07: Supplementary Location and Bulk Requirements, to better clarify and “clean-up” Code, as well as encourage consistent regulations city-wide. Said amendments are based on three (3) distinct yet interrelated needs, identified by both Staff and the Hailey Planning and Zoning Commission in various Public Hearings and associated discussions. These needs are as follows:

- A need for modernization in Chapter 17.06.080: Design Standards, as it relates to building design and landscaping requirements for nonresidential, multi-family, mixed-use buildings, and development within the Light Industrial (LI) Zoning District.
- A need for uniformity across Title 17 in certain Design Standards (namely, minimum tree caliper size requirements).
- A need for clarity for certain building permits and setback requirements (namely, deck features – which are commonly included in new residential and remodeling projects but are not explicitly addressed in Hailey Municipal Code).

The Hailey City Council unanimously approved the amendment and proposed ordinance on January 22, 2024. On November 20, 2023, the Planning and Zoning Commission recommended for approval by the Hailey City Council the proposed amendments as expressly described in the attached Ordinance.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____	YTD Line-Item Balance \$ _____
Budget Line Item # _____	Estimated Completion Date: _____
Estimated Hours Spent to Date: _____	Phone # 788-9815 #2015
Staff Contact: Robyn Davis	

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Conduct 3rd Reading of Ordinance No. 1334, and approval of the associated Summary , for the City-Initiated Text Amendment amending Hailey’s Municipal Code, Title 17: Zoning Regulations, Chapter 17.04: Establishment, Purposes, and Uses within Zoning District, Chapter 17.06: Design Review, and Chapter 17.07: Supplementary Location and Bulk Requirements, to clarify certain landscaping requirements for nonresidential, multifamily, and mixed-use buildings; include provisions for deck setbacks; and modernize various Design Review Standards for certain zoning districts.

ADMINISTRATIVE COMMENTS/APPROVAL:

HAILEY ORDINANCE NO. 1338

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING THE HAILEY MUNICIPAL CODE, TITLE 17: ZONING REGULATIONS, CHAPTER 17.04: ESTABLISHMENT, PURPOSES, AND USES WITHIN ZONING DISTRICTS, CHAPTER 17.06: DESIGN REVIEW, AND CHAPTER 17.07: SUPPLEMENTARY LOCATION AND BULK REQUIREMENTS, TO PROVIDE DESIGN STANDARD MODERNIZATIONS AND NEW PROVISIONS FOR NONRESIDENTIAL, MULTI-FAMILY, AND/OR MIXED USE BUILDINGS, AS THESE STANDARDS AND PROVISIONS RELATE TO SITE PLANNING, BUILDING DESIGN, AND LANDSCAPING; TO CREATE UNIFORMITY IN DESIGN STANDARDS AS IT RELATES TO MINIMUM TREE CALIPER SIZE; AND TO INCLUDE “DECKS” OF ANY SIZE AS A QUALIFYING ATTACHED ACCESSORY STRUCTURE, SUBJECT TO BUILDING PERMIT AND SETBACK REQUIREMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Hailey City Council has found that the following addition to the Hailey Municipal Code, Title 17, conforms to the Hailey Comprehensive Plan; and

WHEREAS, the proposed updates will expand sustainable landscaping practices for nonresidential, multi-family, and mixed-use developments; and

WHEREAS, the proposed amendments relative to landscaping and outdoor site design will enhance the provisioning of ecosystem services across Zoning Districts in Hailey; and

WHEREAS, the proposed updates for building design will create new spaces for outdoor access and social engagement; and

WHEREAS, the proposed updates will offer greater clarity on procedural requirements for attached accessory structures; and

WHEREAS, the Hailey City Council has determined that the above-mentioned amendments are appropriate amendments; and

WHEREAS, the text addition set forth in this Ordinance will promote the public health, safety and general welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Title 17: Zoning Regulations is hereby modified by the addition of the underlined language, as follows:

Chapter 17.04: Establishment, Purposed, and Uses within Zoning Districts
Article H: Light Industrial District (LI):

Section 17.04H.060: Additional Regulations:

C. Landscaping: Landscaping shall be provided and maintained on all lots. Landscaping shall include a minimum of one (1), two-and-one-half inch (2 ½") caliper tree for every two thousand (2,000) square feet of lot size. A mix of native shrubs, grasses, and/or flowers, and a ground cover of decorative mulch, bark, and/or rock shall also be integrated onsite. Turf/lawn is prohibited in the LI District. Berm-building along street frontages is encouraged.

D. Screening: Landscape screening shall be provided and maintained along the entirety of all LI property lines in the required yards adjacent to the RGB, GR, LR, and TN zoning districts to protect these areas from undue intrusion of noise, light, odors, and other influences. Such landscape screening shall, at a minimum, consist of:

1. A hedge, ~~berm~~, solid wall, or solid fence not less than five feet (5') and no more than six feet (6') in height, or a berm no more than three feet (3') in height, with a row of trees, a minimum of 2 ½" caliper in size, planted adjacent to said hedge, berm, solid wall or solid fence, and interior to the lot line. Trees that have been incorporated onsite and utilized as landscape screening may be credited towards the minimum tree count requirements for the lot based on square footage.

~~2. One row of evergreen trees placed no further apart than twenty feet (20'); and~~

~~3. Lawn.~~ 2. Low growing evergreen shrubs, evergreen or pollinator-friendly plantings, xeriscape plantings, and/or native bunch grasses ground cover on the balance of the yard along lot lines adjacent to RGB, GR, LR, and TN Districts are also encouraged.
(Ord. 1191, 2015)

Chapter 17.06: Design Review

Section 17.06.080: Design Standards:

A. Nonresidential, Multi-Family Or Mixed-Use Building: The following design standards apply to any nonresidential, multi-family or mixed-use building located within the city of Hailey:

1. Site Planning:

b. All existing plant material shall be inventoried and delineated, to scale, and noted whether it is to be preserved, relocated, or removed. Removal of trees larger than six-inch (6") caliper proposed to be removed require an arborist review. Any tree destroyed or mortally injured after previously being identified to be preserved, or removed without authorization, shall be replaced with a species of tree found in the tree guide and shall be a minimum of two-and-a-half inch (2 ½") ~~four inch (4")~~ caliper.

Section 17.06.080: Design Standards:

2. Building Design:

c. At ground level, building design shall emphasize human scale, be pedestrian oriented and encourage human activity and interaction. Site planning shall include designated seating areas, picnic tables, pavilions, or other amenities that provide usable spaces for employees and pedestrians alike.

Chapter 17.07: Supplementary Location and Bulk Requirements

Section 17.07.010: Supplementary Yard Setback Requirements:

H. Accessory Structures:

2. Attached Accessory Structures: Attached accessory structures, larger than 120 square feet in size, are required to have a building permit and shall comply with the required setbacks of the zoning district within which it is located. Unenclosed features of a residence (e.g., decks without walls, front porches, and/or stoops) attached to residential units are considered attached accessory structures).

3. Unenclosed features of residence (e.g., decks without walls, front porches, and/or stoops) shall be no closer than five feet (5') to the lot line. Such features do not include carports.

Section 2. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause. All City of Hailey Ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS __ DAY OF _____, 2024.

Martha Burke, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk

SUMMARY OF HAILEY ORDINANCE NO. 1334

The Following is a summary of the principal provisions of Ordinance No. 1334 of the City of Hailey, Idaho, duly passed and adopted _____, 2024, by the City Council and Mayor of the City of Hailey:

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING THE HAILEY MUNICIPAL CODE, TITLE 17: ZONING REGULATIONS, CHAPTER 17.04: ESTABLISHMENT, PURPOSES, AND USES WITHIN ZONING DISTRICTS, CHAPTER 17.06: DESIGN REVIEW, AND CHAPTER 17.07: SUPPLEMENTARY LOCATION AND BULK REQUIREMENTS, TO PROVIDE DESIGN STANDARD MODERNIZATIONS AND NEW PROVISIONS FOR NONRESIDENTIAL, MULTI-FAMILY, AND/OR MIXED USE BUILDINGS, AS THESE STANDARDS AND PROVISIONS RELATE TO SITE PLANNING, BUILDING DESIGN, AND LANDSCAPING; TO CREATE UNIFORMITY IN DESIGN STANDARDS AS IT RELATES TO MINIMUM TREE CALIPER SIZE; AND TO INCLUDE “DECKS” OF ANY SIZE AS A QUALIFYING ATTACHED ACCESSORY STRUCTURE, SUBJECT TO BUILDING PERMIT AND SETBACK REQUIREMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

Hailey Ordinance No. 1334 Amends Hailey Municipal Code as follows:

Sections 1 amends Hailey Code Title 17, sections 17.04 by adding additional landscaping and screening requirements; 17.06 by requiring usable spaces for employees and pedestrians, and a minimum tree caliper; and 17.07 by clarifying setback requirements for unenclosed features such as decks, stoops and porches.

Section 2 provides a savings and severability clause.

Section 3 provides a repealer clause.

Section 4 provides an effective date.

The full text of Ordinance No. 1334 is available at Hailey City Hall at 115 South Main Street, Suite H, Hailey, Idaho 83333 and will be provided to any citizen upon request during regular business hours.

CERTIFICATION OF CITY ATTORNEY

I, the undersigned Attorney at Law, as attorney for the City of Hailey, Idaho, hereby certify that I have read the foregoing summary of Ordinance No. 1334 of the City of Hailey, that I have compared it to the full text of Ordinance No. 1334, and that in my opinion, the above summary is true and complete and provides adequate notice to the public of the contents of said Ordinance.

Dated this _____ day of _____, 2024.

Christopher P. Simms, Hailey City Attorney

Publish: Idaho Mountain Express, _____, 2024.

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Dear Property Owner:

You are invited to an informational open house for the River St. - Walnut to Galena Project to learn about the upcoming improvements planned for this section of River Street. City staff will be presenting information and providing an update on the project schedule and design components. The project will reconstruct all features from right-of-way to right-of-way. If successful bids are received, the project will be moving forward this summer. Please see below for the open house details.

Date: Wednesday, March 20, 2024
Time: 4:00 p.m. to 6:00 p.m.
Place: Hailey City Hall
Upstairs Meeting Room
115 South Main Street
Hailey, Idaho 83333

For your convenience, two pages of the plan set are attached on the following pages. The material will be available to view online at <https://haileycityhall.org/public-works/project-bidding-construction-information/>.

The tentative schedule currently includes the following approximate milestones:

- Bid opening.....April 2, 2024
- Construction start work window Between May 20, 2024 and July 12, 2024
- Construction completion.....75 workings days

For questions, please contact the Public Works Department at 208-788-9830 x 1 or via email at PWAdmin@HaileyCityHall.org.

We look forward to seeing you at the open house!

Sincerely,

Hailey Public Works

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