

**AGENDA OF THE  
HAILEY CITY COUNCIL MEETING  
Monday, February 24, 2025 \* Hailey City Hall Meeting Room**

**ACTION ITEM** = a vote may occur but is not required to be taken

**ACTION ITEM**.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

**Via teleconference:** +1 (872) 240-3311, **Access Code:** 543-667-133

**Via One-touch:** United States [tel:+18722403311,,543667133#](tel:+18722403311,543667133#),

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**5:30 p.m. - CALL TO ORDER**            Open Session for Public Concerns

**CONSENT AGENDA:**

<a href="#">CA 046</a>	Motion to approve Resolution 2025-022, authorizing city officials to sign and accept the grant, ITD Division of Aeronautics Grant Offer F258SUN, for Friedman Memorial Airport in the amount of \$15,000 <b>ACTION ITEM</b>	1
<a href="#">CA 047</a>	Motion to approve Resolution 2025-023, authorizing Mayor to sign updated auto aid agreement with newly formed entity Blaine County South Fire Protection District, formally Wood River Fire and Rescue <b>ACTION ITEM</b>	10
<a href="#">CA 048</a>	Motion to approve Resolution 2025-024, authorizing Mayor to sign agreement with First Due for Hailey Fire Department tracking software for \$5,100 total for first year and \$3,700 annually <b>ACTION ITEM</b>	18
<a href="#">CA 049</a>	Motion to approve Resolution 2025-025, authorizing the Mayor’s signature on the Public Right-of-Way Maintenance Agreement related to the development of The Thrive Center for Safety and Healing (Advocates for Survivors of Domestic Violence & Sexual Assault) located on Lots 1-3, Block 30, Hailey Townsite). <b>ACTION ITEM</b>	34
<a href="#">CA 050</a>	Motion to approve the Special Event Application submitted by Enterprise Rent-A Car-Company, to provide additional parking for special events in March 2025 and July 2025. <b>ACTION ITEM</b>	44
<a href="#">CA 051</a>	Motion to approve the Special Event Application to host Earth Fest on April 26, 2025, from 10am- 2pm, at Hailey’s Town Center West Building as well as behind the Hailey Public Library. <b>ACTION ITEM</b>	54
<a href="#">CA 052</a>	Motion to approve the Auto Transportation Service Business License for Bravo Shuttles. <b>ACTION ITEM</b>	63
<a href="#">CA 053</a>	Motion to approve minutes of February 10, 2025 and to suspend reading of them <b>ACTION ITEM</b>	67
<a href="#">CA 054</a>	Motion to approve claims for expenses incurred during the month of January 2025, and claims for expenses due by contract in February, 2025 <b>ACTION ITEM</b>	70
<a href="#">CA 055</a>	Motion to approve unaudited Treasurer’s report for the month of January 2025 <b>ACTION ITEM</b>	100

**MAYOR’S REMARKS:**

MR 000

**PUBLIC HEARING:**

<a href="#">PH 056</a>	Consideration of a Final Plat Application by Idaho Conrad, LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium Units A-Q, is revoked, retracted, and withdrawn. This project is located within the Business (B), Downtown Residential Overlay (DRO), and Townsite Overlay (TO) Zoning Districts. <b>ACTION ITEM</b>	112
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<a href="#">PH 057</a>	Consideration of a Final Plat Application by Lido Equities Group – Idaho, LLC, represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations. This project is located within the General Residential (GR) Zoning District. ACTION ITEM.....	123
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**OLD BUSINESS:**

OB 000 Matters & Motions from Executive Session, if any. ACTION ITEM (no documents)

**STAFF REPORTS:** Staff Reports                      Council Reports                      Mayor’s Reports

<a href="#">SR 058</a>	Community Development Annual Report 2024.....	135
<a href="#">SR 059</a>	Annual Housing Report 2024.....	148
<a href="#">SR 060</a>	Hailey Sustainability Action Plan (SAP) Advisory Committee Update.....	158

**EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)**

**Matters & Motions from Executive Session or Workshop**

Next Ordinance Number - 1344      Next Resolution Number- 2025-026

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025    **DEPARTMENT:** Admin    **DEPT. HEAD SIGNATURE:** \_\_\_MHC\_

**SUBJECT:**

Motion to approve Resolution 2025-\_\_\_, authorizing city officials to sign and accept the grant offer for Airport Improvement Program (AIP 059) a Standard DOT Title VI assurances dated March 2014, for Friedman Memorial Airport in the amount of \$15,000, adopting and ratifying the acceptance and execution of grant of federal funds.

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

Joint Powers Agreement between Hailey and Blaine County

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

Airport Improvement Program (AIP) grants are a standard method by which Friedman Memorial Airport has continued to improve the safety of its operations. This grant brings \$15,000 for airport improvements for a grant of Federal funds for a project at or associated with the Friedman Memorial Airport, which is included as part of this Grant Agreement.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_    YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_    Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_    Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	___ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	___ Public Works	___ Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve Resolution 2025-\_\_\_, authorizing city officials to sign and accept the grant offer for Airport Improvement Program (AIP 059) a Standard DOT Title VI assurances dated March 2014, for Friedman Memorial Airport in the amount of \$15,000, adopting and ratifying the acceptance and execution of grant of federal funds.

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)

CITY OF HAILEY RESOLUTION NO. \_\_\_\_\_  
BEFORE THE CITY COUNCIL OF HAILEY, IDAHO

A RESOLUTION OF THE CITY OF HAILEY, AS CO-SPONSOR OF THE FRIEDMAN MEMORIAL AIRPORT, AUTHORIZING THE EXECUTION OF THE APPLICATION FOR FEDERAL ASSISTANCE AND THE STANDARD DOT TITLE VI ASSURANCES DATED MARCH 2014, AND ADOPTING AND RATIFYING THE REPRESENTATIONS AND ASSURANCES CONTAINED THEREIN, AND FURTHER AUTHORIZING THE MAYOR OF THE CITY OF HAILEY TO RATIFY, ACCEPT AND EXECUTE THE GRANT OF FEDERAL FUNDS FOR A PROJECT AT, OR ASSOCIATED WITH, THE FRIEDMAN MEMORIAL AIRPORT -- Project No. F258SUN (AIP-059).

NOW, THEREFORE, BE IT RESOLVED THAT THE HAILEY CITY COUNCIL hereby authorizes the execution of the Grant Offer of the State of Idaho in the amount of \$15,000.00 and Standard DOT Title VI Assurances dated March 2014, on its behalf, as Co-Sponsor of the Friedman Memorial Airport, along with Blaine County, Idaho, by Martha Burke, Airport Authority Chair.

BE IT FURTHER RESOLVED THAT THE HAILEY CITY COUNCIL hereby adopts and ratifies the said Grant and the Standard DOT Title VI Assurances dated March 2014.

BE IT FURTHER RESOLVED THAT THE HAILEY CITY COUNCIL hereby authorizes the Mayor to ratify, accept and execute said Grant Offer for the above-stated project, and as Co-Sponsor, further adopts and ratifies any terms and conditions of such Grant.

ADOPTED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2025.

By \_\_\_\_\_  
The Honorable Martha Burke  
Mayor, City of Hailey

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



**GRANT AGREEMENT**  
**IDAHO AIRPORT AID PROGRAM**  
**STATE FISCAL YEAR-26**

TO: City of Hailey, Idaho  
(Hereinafter referred to as the "SPONSOR")

FROM: The State of Idaho, acting through the IDAHO TRANSPORTATION DEPARTMENT, DIVISION OF AERONAUTICS  
(Hereinafter referred to as the "STATE")

WHEREAS, the SPONSOR has submitted to the STATE an application for assistance from the Idaho Airport Aid Program for development of the Hailey-Friedman Memorial Airport, together with the planning proposal or plans and specifications for the project. The STATE approved the application and it is hereby incorporated herein and made a part thereof:

WHEREAS, the Idaho Transportation Board has approved a project for development of the airport consisting of the following described airport development:

Project Description: recon airport rotating beacon

FS Program Number: F258SUN

Project Number: AIP059

NOW THEREFORE, for carrying out the provisions of the Uniform State Aeronautics Department Act; Title 21 of the Idaho Code, as amended, and in consideration of the SPONSOR acceptance of this offer, as hereinafter provided, the STATE hereby agrees to pay, as its share of the costs incurred in accomplishing the project, not more than a lump sum amount of \$15,000.

This Grant incorporates the following terms and conditions:

A. The STATE affirms that:

1. The maximum obligation of the STATE payable under this Grant shall be \$15,000.00.
2. This grant expires on June 30, 2027 and the STATE shall have no further obligation after that date.

B. The SPONSOR shall:

1. Certify the availability of at least \$0.0 to match STATE participation in said project.
2. The Airport Sponsor agrees to comply with the regulations relative to non-discrimination in State assisted programs of the Idaho Transportation Department.
3. Diligently and expeditiously complete this project by June 30, 2027 and likewise pursue appropriate measures as may be agreed upon by the SPONSOR and the STATE to remedy project delays, including but not limited to litigation or condemnation.

4. Carry out and complete the project in accordance with the plans, specifications, and property map, incorporated herein, as they may be revised or modified, with approval of the STATE.
5. Competitively bid all contracts for construction involved in this project in accordance with bidding procedures outlined in Idaho Statute Title 67, Chapter 28 of the Idaho Code and Title 2 CFR part 200 and provide solicitation documentation to the STATE.
6. In connection with the acquisition of real property for the project, secure at least two written appraisals by licensed appraisers and not pay in excess of the highest appraisal without the written consent of the STATE or except as directed by a court of competent jurisdiction after a contested trial and a judgment not resulting from agreement between the parties.
7. No State funds will be paid to the SPONSOR in any case until it certifies in writing that it has funds available and will spend at least the amount designated for this project in the Grant Agreement, solely for the project in question.
8. The SPONSOR agrees to hold said airport open to the flying public for the useful life of the facilities developed under this project.
9. The SPONSOR shall grant no exclusive use or operating agreements, to any person, company, or corporation for the use of the airport by any person providing or intending to provide aeronautical services to the public. Failure to abide by such agreement shall automatically obligate the immediate and full return of all State of Idaho money expended on behalf of the project to the State of Idaho.
10. Agrees to fulfill the FAA assurances applicable to this project and follow the requirements in 49 USC 471 Airport Development. (Only applies to FAA funded projects)
11. Agrees to follow and include applicable FAA required contract terms to any associated contracts granted in association with this grant. (Only applies to FAA funded projects)
12. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.
13. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport.
14. SPONSOR must develop the airport in accordance with current design standards as set forth by the FAA for airport receiving FAA funding or by the Division of Aeronautics for non-federally funded airports.
15. SPONSOR cannot allow any activity or action on the airport that would interfere with its use for airport purposes.
16. SPONSOR must allow all types, kinds, and classes of aeronautical activities use the airport. This includes such activities as parachute jumping and ultralight vehicles. One possible reason for not allowing an aeronautical activity on the airport is if it cannot be conducted

safely. The final safety determination is the responsibility of the Idaho Division of Aeronautics. FAA funded airports shall abide by FAA guidance as depicted in the FAA grant assurance 22.

17. SPONSOR must allow people to service their own aircraft according to all applicable Federal Aviation Regulations (FARs). IDAPA 39.04.01
  18. All revenue generated on the airport by the Sponsor will be used for airport purposes only.
  19. SPONSOR should have a master plan or an airport or heliport layout plan to be eligible for participation in the allocation program. The plan must be accepted by the Division of Aeronautics. IDAPA 39.04.01
  20. SPONSOR will have proof of ownership or lease of all land upon which any project is proposed in order to protect the investment of public funds.
  21. SPONSOR will maintain a fee and rental structure for services and facilities at the airport, which will make the airport as self-sustaining as possible taking into account such factors as the volume of traffic and economy of collection. The Division of Aeronautics can provide assistance with establishing the structure base.
  22. SPONSOR is required to make selection for professional engineering or construction management pursuant to Idaho Code Title 54 and will provide evidence of based selection to the Division of Aeronautics. Idaho Code 67-2320
  23. SPONSOR will have compatible land use and height zoning for the airport to prevent incompatible land uses and the creation or establishment of structures or objects of natural growth, which would constitute hazards or obstructions to aircraft operating to, from, on, or in the vicinity of the subject airport. Idaho Statute 67-6508q
- C. The allowable costs of the project shall not include any costs determined by the STATE to be ineligible.
- D. The STATE reserves the right to amend or withdraw this offer at any time prior to its acceptance by the SPONSOR.
- E. This offer shall expire and the STATE shall not be obligated to pay any part of the costs of the project unless the final agreement has been accepted by the SPONSOR on or before 3/1/2025 or such subsequent date as may be prescribed in writing by the STATE.

**Except** for those projects receiving both State and Federal Aid (submit copies of FAA Application and Agreement), the following inspection schedule, and reporting system is required:

F. Inspection Schedule and Reporting System:

Inspection Schedule and Reporting System will vary for each project. The SPONSOR must make reports and be subject to inspections on the following schedule:

1. SPONSOR shall report project commencement date.
2. SPONSOR shall make quarterly reports during construction.

3. SPONSOR shall receive approval prior to any change in the scope of the project.
4. SPONSOR shall report project completion date and request final inspection and payment.
5. STATE may participate in the final inspection and shall sign off the project as completed.
6. STATE may arrange for audit of account in accordance with regularly scheduled audit program.

The execution of this instrument by the SPONSOR and ratification and adoption of the project application incorporated herein provides proof of the Sponsors commitment, as hereinafter provided. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.

STATE OF IDAHO, ITD  
 Division of Aeronautics

By: \_\_\_\_\_  
 Thomas Mahoney, Administrator

**ACCEPTANCE**

THE SPONSOR DOES HEREBY RATIFY AND ADOPT ALL STATEMENTS, representations, warranties, covenants, and agreements contained in the project application and incorporated materials referred to in the foregoing offer and does hereby accept said offer and by such acceptance agrees to all of the terms and conditions thereof.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2025.

By: \_\_\_\_\_  
 Martha Burke, Mayor

City, City Council

ATTEST:

Mary Cone, City Clerk

I, Mary Cone, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. \_\_\_\_\_ adopted at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mary Cone, City Clerk

**City Resolution**

Exact from the minutes of a regular meeting  
of the City Council of City, Idaho  
Held on \_\_\_\_\_, 2025.

Mayor \_\_\_\_\_, introduced the following Resolution, was read in full, considered, and adopted:

Resolution number \_\_\_\_\_ of City, Idaho accepting the Grant Offer of the State of Idaho through the Idaho Transportation Department, Division of Aeronautics, in the maximum amount of \$15,000.00 to be used under the Idaho Airport Aid Program, FS Program number: F258SUN, Project number: AIP059 in the development of the Hailey-Friedman Memorial Airport; and

Be it resolved by the Mayor and City Council of City, Idaho (herein referred to as the City as follows:

Sec. 1. That the City shall accept the Grant Offer of the State of Idaho in the amount of \$15,000.00, for the purpose of obtaining State Aid under FS Program Number: F258SUN, Project Number: AIP059 in the development of the Hailey-Friedman Memorial Airport; and

Sec. 2. That the Mayor of the City City Council is hereby authorized and directed to sign the statement of Acceptance of said Grant Offer (entitled Acceptance) on behalf of the City, the City Clerk is hereby authorized and directed to attest the signature of the Mayor and to impress the official seal of the City on the aforesaid statement of Acceptance; and

Sec. 3. A true copy of the Grant Agreement referred to herein is attached hereto and made a part thereof.

Passed by the City Council and approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

**CERTIFICATE**

I, Mary Cone, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. \_\_\_\_\_ adopted at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mary Cone, City Clerk

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 2/24/25      **DEPARTMENT:** HFD    **DEPT. HEAD SIGNATURE:** MB

**SUBJECT:** Motion to approve Resolution 2025-\_\_\_\_, authorizing Mayor to sign updated auto aid agreement with Blaine County South Fire Protection District, formally Wood River Fire Department.

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

This is an update to our expired aid contract. This has been reviewed by both fire chiefs and their respective attorneys.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

None

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> City Administrator    | <input type="checkbox"/> Library             | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney         | <input type="checkbox"/> Mayor               | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk            | <input type="checkbox"/> Planning            | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building              | <input type="checkbox"/> Police              | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Engineer              | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____              |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission    | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

The fire chief recommends this item.

Motion to approve Resolution 2025-\_\_\_\_, authorizing Mayor to sign updated auto aid agreement with Blaine County South Fire Protection District, formally Wood River Fire Department.

**ACTION OF THE CITY COUNCIL:**

Date : \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.):  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)



**CITY OF HAILEY  
RESOLUTION NO. 2025-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY FOR AN  
AUTOMATIC AID AGREEMENT WITH THE BLAINE COUNTY SOUTH FIRE  
PROTECTION DISTRICT**

WHEREAS, the City of Hailey desires to enter into an automatic aid agreement with the Blaine County South Fire Protection District, and;

WHEREAS, the City of Hailey and the Blaine County South Fire Protection District have agreed to the terms and conditions of the agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO**, that the City of Hailey approves the Automatic Aid Agreement between the City of Hailey and Blaine County South Fire Protection District and that the Mayor is authorized to execute the attached Agreement.

Passed this 24th day of February, 2025.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

**BC South Fire Protection District and Hailey Fire Department  
Fire Service Automatic Aid Agreement**

THIS AGREEMENT is made and entered into this \_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_, by and between the City of Hailey, a municipal corporation of the State of Idaho, the BC South Fire Protection District, a fire protection district of the State of Idaho, located in Blaine County, Idaho (collectively "the parties").

**WITNESSETH:**

*WHEREAS*, the parties provide fire protection, rescue services, hazardous materials control and other emergency support;

*WHEREAS*, an agreement of this nature is authorized under Idaho Code Sections 50-301, 31-1430 and 67-2327 through 67-2332;

*WHEREAS*, each of the parties own and maintain equipment and employ personnel who are trained to provide various levels of service in the control of fire, fire prevention, technical rescue, hazardous materials response and/or other emergency support;

*WHEREAS*, in the event of a major fire, disaster or other emergency, each of the parties may need the assistance of another party or parties to provide supplemental fire suppression, technical rescue, hazardous materials response and/or other emergency support;

*WHEREAS*, each of the parties may have the necessary equipment and personnel to enable it to provide such services to another party to this agreement in the event of such an emergency; and

*WHEREAS*, the geographical boundaries of each party are located in such a manner as to enable each party to render automatic assistance to each other.

*NOW, THEREFORE*, subject to the terms of this agreement to carry out the purpose and functions described above, and in consideration of the benefits to be received and the mutual covenants exchanged herein by the parties, it is hereby agreed as follows:

I

**ASSISTANCE AGREEMENT**

The assistance to be provided for personnel or equipment from any party to any other party to this agreement, subject to the parameters outlined below, shall be considered to be immediate and automatic pursuant to the response criteria outlined in Section VIII of this agreement.

## II

### RESPONSE PROCEDURE

When notified of an Automatic Aid situation, as described in Section VIII of this agreement, the commanding officer of the assisting agency receiving the notification shall immediately take the following actions:

- a. Determine if the assisting agency has the appropriate type of equipment and personnel available to respond to the notification.
- b. Determine what available equipment and what available personnel should be dispatched in accordance with the plan and procedures established by the parties.
- c. In the event the needed equipment and/or personnel are available, shall dispatch such equipment and/or personnel to the scene of the emergency with proper operating instructions.
- d. In the event the needed equipment and/or personnel are not available, immediately advise the requesting party of such fact.

## III

### COMMAND RESPONSIBILITY AT THE EMERGENCY SCENE

The highest-ranking representative of the jurisdiction in which the incident occurs (the "requesting agency") shall designate an incident commander at the scene to which the response is made. If there is no representative immediately available, the initial arriving agency shall initiate command of the emergency until command responsibilities have been transferred to an authorized representative of the requesting agency. Transfer of command is recommended to be conducted through face to face conversation to assist in conveying necessary information. However, and notwithstanding the preceding sentences, the equipment and personnel provided to the requesting agency under the auspices of automatic aid shall remain under the immediate supervision of the responding agency's officer on scene, whose judgment shall prevail in the event of disagreement with the incident commander as to only those tasks assigned to that particular agency. Such disagreements will be resolved by the Incident Commander by either reassignment to a mutually acceptable task or releasing the agency from the emergency scene. If the incident commander requests a senior officer of the responding party to assume command, the incident commander shall not, by relinquishing command, be relieved of the responsibility of the operation.

## IV

### LIABILITY

Each party agrees to assume responsibility for liabilities arising out of actions of its own personnel and to hold the other parties harmless therefrom; provided, however, that the requesting agency shall assume liability for, and hold all other parties harmless from, all liabilities that arise out of, or are directly attributable to, command decisions made by the requesting agency.

## V

### RETURN OF EQUIPMENT

Upon completion of work, the participating parties shall locate and return any items of equipment to the party owning the equipment. All equipment and personnel used under the terms of this agreement shall be returned to the responding party upon termination of the aid, or on demand made by the responding party for return of equipment or personnel.

## VI

### COMPENSATION

Each party agrees that it will not seek compensation for services provided under this agreement from any party to this agreement. Each party shall be responsible to its own employees for the payment of wages and other compensation and for carrying workers compensation upon the employees, and each shall be responsible for its own equipment and shall bear the risk of loss thereof.

Nothing in this agreement shall prevent any or all of the parties from recovering the actual costs of emergency services provided by the parties to a private citizen, business or other entity, where such citizen, business or other entity is deemed to be responsible for such costs. It is generally understood that the requesting agency will be responsible for the collection of the recoverable costs of all the parties. Any funds recovered will be divided among all the parties submitting their actual costs, by multiplying the cost submitted by a percentage equal to the total funds available, divided by the total cost.

For example, Parties A, B and C submit the following costs:

A      \$100,000

B      \$50,000

C      \$25,000

Total cost submitted is \$175,000

The total funds available for distribution are \$150,000

The distribution would be:

A       $\$100,000 \div \$175,000 = 57\%$

$57\% \times \$150,000 = \$85,714$

B       $\$50,000 \div \$175,000 = 29\%$

$29\% \times \$150,000 = \$42,857$

C       $\$25,000 \div \$175,000 = 14\%$

$14\% \times \$150,000 = \$21,429$

## VII

### INSURANCE

Each party agrees to maintain adequate insurance coverage for its own equipment and personnel.

## VIII

### PRE-DETERMINED AUTOMATIC RESPONSE CRITERIA

For the purpose of this agreement, an adequately staffed fire engine or ladder truck consists of no less than two (2) firefighters including one (1) qualified operator. An adequately staffed fire water tender or wildland engine consists of no less than two (2) firefighters including one (1) qualified operator.

The following automatic aid procedures shall be initiated as follows:

The BC South Fire Protection District agrees to initiate an automatic aid response to any reported structure fire or wildland fire within the City of Hailey. Structure fire response, when available, shall consist of one (1) adequately staffed fire engine with trained personnel and one (1) adequately staffed ambulance with trained personnel. If the reported structure fire is in a designated "Target Hazard" located within the City of Hailey (defined for the purpose of this agreement as any residential or commercial structure three (3) stories or taller or any structure in the downtown core) BC South Fire Protection District shall prioritize response of aerial ladder truck over structure engine. Wildland fire response, when available, shall consist of one (1) adequately staffed fire engine with trained personnel. If additional equipment or staffing is needed for scene operations, it may be requested by the incident commander as a mutual-aid response; initial automatic aid response shall be limited to one engine or aerial and one ambulance.

The City of Hailey agrees to initiate an automatic aid response to any reported structure fire or wildland fire within the BC South Fire Protection District. Response, when available, shall consist of one (1) adequately staffed fire engine with trained personnel. If additional equipment or staffing is needed for scene operations, it may be requested by the incident commander as a mutual-aid response; initial automatic aid response shall be limited to one engine.

If chief officer(s) of responding agency chose to respond to the scene as individual resources, they will remain in a role of supervision of their agency crew(s) unless requested by the incident commander to fill a specific position in the incident command system. Chief officer(s) of responding agency will respond in a chief officer role and initiate command only if requested by the highest-ranking representative of the jurisdiction in which the incident occurs.

**IX**

**TERMINATION**

This agreement shall remain in full force and effect for five (5) years from the date hereof, unless sooner terminated, and may be renewed with the consent of both parties. Either party may terminate its participation in this agreement prior to expiration as follows:

- a. Written notice shall be served by either party upon the other party of its intention to terminate its participation in this agreement. Such notice shall be served not less than thirty (30) days prior to the termination date set forth therein. Such notice shall automatically terminate the agreement.
- b. Termination of the relationship referred to in this agreement by either party shall not preclude any existing or future agreements between parties.

**X**

**AGREEMENT NOT EXCLUSIVE**

This agreement is not intended to be exclusive between the parties. Any of the parties may, as they deem necessary or expedient, enter into separate mutual assistance or mutual aid agreements with any other party or parties. Entry into such separate agreement shall not, unless specifically stated therein, affect any relationship or covenant herein contained. No such separate agreement shall terminate any responsibility hereunder unless notice shall be given pursuant to Section IX of this agreement.

IN WITNESS WHEREOF, this agreement has been executed by the parties as of the date first above written.

\_\_\_\_\_

**City of Hailey, Mayor**

\_\_\_\_\_

**BC South Fire Protection District, Chairman**

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 1/19/25      **DEPARTMENT:** HFD    **DEPT. HEAD SIGNATURE:** MB

**SUBJECT:** Request for signature on the agreement between First Due and the Hailey Fire Department

**AUTHORITY:**  ID Code \_\_\_\_\_     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IF APPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

For several years the Hailey Fire Department has been using several different software programs to collect data, store records, and conduct fire inspections and investigations. First Due is a software program with support services that will do everything and more than the previous programs. Hailey Fire has had several demonstrations of different programs and First Due best fits their needs and budget. This program is used by Sun Valley and Ketchum Fire Departments, and they have shown Hailey Fire its uses and compatibility with Dispatch and State EMS. The Blaine County Dispatch Director recommends that Hailey move to this program.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Our current programs cost \$3,075.00 per year. The first due program will cost \$3,700.00 per year. For this year only, there is a one-time startup fee of \$1,400.

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library             | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney      | <input type="checkbox"/> Mayor               | <input type="checkbox"/> Streets            |
| <input type="checkbox"/> City Clerk         | <input type="checkbox"/> Planning            | <input type="checkbox"/> Treasurer          |
| <input type="checkbox"/> Building           | <input type="checkbox"/> Police              | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Engineer           | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____              |
| X Fire Dept.                                | <input type="checkbox"/> P & Z Commission    | <input type="checkbox"/> _____              |

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

The Fire Chief recommends approval of this contract.

**ACTION OF THE CITY COUNCIL:**

Date : \_\_\_\_\_

City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt./Order Originals: Record  
Copies (all info.): \_\_\_\_\_  
Instrument # \_\_\_\_\_

\*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (AIS only)



**CITY OF HAILEY  
RESOLUTION NO. 2025-**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY FOR  
CONTRACT FOR SERVICES WITH LOCAL MEDIA, DBA FIRST DUE FOR  
SOFTWARE PROGRAMS RELATED TO FIRE INSPECTIONS AND  
INVESTIGATIONS.**

WHEREAS, the City of Hailey desires to enter into an agreement with Local Media, dba First Due for software and data programs related to data collection, records storage and fire department inspections and investigations, and;

WHEREAS, the City of Hailey and the First Due have agreed to the terms and conditions of the agreement, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Contract for Services between the City of Hailey and First Due and that the Mayor is authorized to execute the attached Agreement.

Passed this 24th day of February, 2025.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk



## Agreement for Services

This Agreement for Services (this "Agreement") dated as of **March 1, 2025** (the "Effective Date") is made by and between Locality Media, Inc dba First Due a Delaware corporation, having offices at 107 7th St. Garden City, NY, 11530 ("Locality Media" or "First Due") and the **Hailey Fire Department** located at **617 S Third Ave., Hailey, ID 83333** (the "Customer").

1. Locality Media maintains a website through which Customer members may access Locality Media's **First Due Size-Up™** Community Connect™, Mobile Responder™ and/or other software-as-a-service platforms and solutions identified in Exhibit A (collectively, the "Service") in connection with the performance of their Customer duties. Locality Media agrees to grant the Customer access to the Service pursuant to the terms and conditions set forth below and in Exhibit A, and the Customer agrees to use the Service only in strict conformity with and subject to such terms and conditions.
2. Locality Media may provide the Customer with one or more user ID's, initial passwords, digital certificates and/or other devices (collectively, "Credentials") and/or application programming interfaces ("APIs") to access the Service. The Customer shall access the Service only by using such Credentials and APIs. The Customer authorizes Locality Media to act on any instructions Locality Media receives from users of the Service who present valid Credentials and such individuals shall be deemed authorized to act on behalf of the Customer, including, without limitation, to change such Credentials. It is the Customer's sole responsibility to keep all Credentials and other means of access within the Customer's direct or indirect possession or control both confidential and secure from unauthorized use. The Customer understands the utility of the First Due Size Up Service depends on the availability of data and information relating to Locations and structures in the Customer's jurisdiction, including but not limited to building system and structural information, building inspection codes and incident report data (collectively, "Location Data"). Locality Media also may process and furnish through the Service, in addition to Location Data, other data regarding residents and roadways within the Customer's jurisdiction ("Community Data"). Location Data and Community Data are referred to collectively herein as "Data". Locality Media may acquire Data from third party public and/or private sources in Locality Media's discretion. In addition, the Customer will upload to the Service or otherwise provide to Locality Media in such form and using such methods as Locality Media reasonably may require from time to time, any and all Data from the Customer's records and systems which the parties mutually designate for inclusion in the Service database. The Customer agrees not to filter or alter such records except to conform such Data to the formats reasonably required by Locality Media. Subject to any third-party license restrictions identified expressly in writing by the Customer, the Customer grants to Locality Media a perpetual, non-exclusive, worldwide, royalty-free right and license to process, use and disclose the Data furnished to Locality Media by the Customer in connection with the development, operation, and performance of Locality Media's business, including but not limited to the Service. Customer shall own all Customer data and upon termination or written request, Locality Media shall provide Customer data to Customer.
3. As between the parties, the Customer and its employees, contractors, members, users, agents, and representatives (collectively, "Customer Users") are solely responsible for determining whether and how to use Data accessed through the Service. The Customer acknowledges that Locality Media, through the Service, provides an interface for viewing Data compiled from the Customer and other sources over which Locality Media has no control and for which Locality Media assumes no responsibility. Locality Media makes no representations or warranties regarding any Location or structure (including but not limited to a Location's safety, construction, occupancy, materials, hazards, water supply, contents, location, surrounding structures, exposures, size, layout, compliance, condition or history), residents, roadways, or any actual or expected outcome from use of the Data, nor does Locality Media make any representation or warranty regarding the accuracy or reliability of the Data received by Locality Media. Locality Media provides administrative and information technology services only and does not advise, recommend, or render an opinion with respect to any information communicated through the Service and shall not be responsible for the Customer's or any third party's use of any information obtained through the Service.

4. The Customer shall obtain and maintain, at its own expense, computers, operating systems, Internet browsers, tablets, phones, telecommunications equipment, third-party application services and other equipment and software ("Equipment") required for the Customer to access and use the Service (the Service being accessible to users through standard Internet browsers subject to third party network availability and signal strength). Locality Media shall not be responsible for any problem, error or malfunction relating to the Service resulting from Customer error, data entry errors or malfeasance by the Customer or any third party, or the performance or failure of Equipment or any telecommunications service, cellular or Wi-Fi network, Internet connection, Internet service provider, or any other third-party communications provider, or any other failure or problem not attributable to Locality Media ("Technical Problems").
5. This Agreement will be effective for an initial term of **12 months** (the "Initial Term") commencing on the Effective Date. After the Initial Term, this Agreement will automatically renew for successive terms of **12 months** each (a "Renewal Term"), subject to the right of either party to cancel renewal at any time upon at least 60 days' written notice. Locality Media reserves the right to increase Customer's renewal Service fees by no more than **10%** per annum, applied to the Service fees set forth in the previous term. Either party also may terminate this Agreement immediately upon written notice if the other party: (i) becomes insolvent; (ii) becomes the subject of a petition in bankruptcy which is not withdrawn or dismissed within 60 days thereafter; (iii) makes an assignment for the benefit of creditors; or (iv) materially breaches its obligations under this Agreement and fails to cure such breach within 30 days after the non-breaching party provides written notice thereof.
6. Upon termination, the Customer shall cease use of the Service and all Credentials then in the Customer's possession or control. This Section 6 and Sections 8 through 11 and 15 through 25 hereof shall survive any termination or expiration of this Agreement.
7. The Customer agrees to pay the fees set forth in Exhibit A for use of those Service features described in Exhibit A (as available as of the Effective Date). Locality Media may charge separately for services offered from time to time that are not included in the scope of Exhibit A (such as new Service features, systems integration services and applications of the Service for new purposes), subject to the Customer's written acceptance of the terms of use and fees associated with such services. The Customer shall be responsible for the payment of all taxes associated with provision and use of the Service (other than taxes on Locality Media's income).
8. Locality Media owns and shall retain all right, title, and interest in and to the Service, all components thereof, including without limitation all related applications, APIs, user interface designs, software and source code (which shall further include without limitation any and all source code furnished by Locality Media to the Customer in connection with the delivery or performance of any services hereunder) and any and all future enhancements or modifications thereto howsoever made and all intellectual property rights therein but not Data furnished by the Customer. Except as expressly provided in this Agreement or as otherwise authorized in advance in writing by Locality Media, the Customer and Customer Users shall not copy, distribute, license, reproduce, decompile, disassemble, reverse engineer, publish, modify, or create derivative works from, the Service; provided, however, that nothing herein shall restrict the Customer's use of the Data that the Customer has provided.
9. "Confidential Information" means any and all information disclosed by either party to the other which is marked "confidential" or "proprietary," including oral information that is designated confidential at the time of disclosure. Without limiting the foregoing, all information relating to the Service and associated software and the terms of this Agreement shall be deemed Locality Media's Confidential Information. Notwithstanding the foregoing, "Confidential Information" does not include any information that the receiving party can demonstrate (i) was known to it prior to its disclosure hereunder; (ii) is or becomes publicly known through no wrongful act of the receiving party; (iii) has been rightfully received from a third party authorized to make such disclosure without restriction; (iv) is independently developed by the receiving party, without the use of any Confidential Information of the other party; (v) has been approved for release by the disclosing party's prior written authorization; or (vi) is required to be disclosed by court order or applicable law, provided that the party required to disclose the information provides prompt advance notice thereof to the other party (except to the extent such notice is prohibited by law).
10. Each party hereby agrees that it shall not use any Confidential Information belonging to the other party other than as expressly permitted under the terms of this Agreement or as expressly authorized in writing by the other party. Each party shall use the same degree of care to protect the other party's Confidential Information as it uses to protect its own confidential information of like nature, but in no circumstances with less than reasonable care. Neither party shall disclose the other party's Confidential Information to any person or entity other than its

employees, agents or consultants who need access thereto in order to effect the intent of this Agreement and in each case who have been advised of the confidentiality provisions of this Agreement, have been instructed to abide by such confidentiality provisions, entered into written confidentiality agreements consistent with Sections 9-11 or otherwise are bound under substantially similar confidentiality restrictions.

11. Each party acknowledges and agrees that it has been advised that the use or disclosure of the other's Confidential Information inconsistent with this Agreement may cause special, unique, unusual, extraordinary, and irreparable harm to the other party, the extent of which may be difficult to ascertain. Accordingly, each party agrees that, in addition to any other remedies to which the nonbreaching party may be legally entitled, the nonbreaching party shall have the right to seek to obtain immediate injunctive relief, without the necessity of posting a bond, in the event of a breach of Section 9 or 10 by the other party, any of its employees, agents or consultants.
12. LOCALITY MEDIA REPRESENTS AND WARRANTS THAT IT SHALL USE COMMERCIALY REASONABLE EFFORTS TO PROVIDE THE SERVICE WITHOUT INTRODUCING ERRORS OR OTHERWISE CORRUPTING DATA AS SUBMITTED BY THE CUSTOMER. OTHER THAN THE FOREGOING, THE SERVICE, INCLUDING ALL DATA, IS PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS WITHOUT WARRANTY OF ANY KIND. WITHOUT LIMITING THE FOREGOING, LOCALITY MEDIA MAKES NO WARRANTY THAT THE SERVICE WILL BE UNINTERRUPTED, ERROR FREE OR AVAILABLE AT ALL TIMES, NOR DOES LOCALITY MEDIA WARRANT THAT THE SERVICE WILL REMAIN COMPATIBLE WITH, OR OPERATE WITHOUT INTERRUPTION ON, ANY EQUIPMENT OF THE CUSTOMER OR CUSTOMER USERS. Locality Media will provide the service on a 24X7X365 basis with an uptime guarantee of 99.5% availability excluding scheduled maintenance. Locality Media will respond to Customer and provide Initial Responses, Temporary Resolutions and Final Resolutions in accordance with the time requirements set forth in the table below.

<b>Severity Level:</b>	<b>Vendor's Initial Response will be provided within:</b>	<b>Vendor's Temporary Resolution will be provided within:</b>	<b>Vendor's Final Resolution will be provided within:</b>
1: Mission Critical – Software is down /undiagnosed but feared critical; situation may require a restore and Software use is suspended until a diagnosis is given	60 minutes from receipt of initial notice from the Customer, or discovery, of the error	24 hours from receipt of initial notice from the Customer, or discovery, of the error	2 days from receipt of initial notice from the Customer, or error discovery
2: Critical Issue – Software is not down, but operations are negatively impacted	2 hours from receipt of initial notice from the Customer, or discovery, of the error	48 hours from receipt of initial notice from the Customer, or discovery, of the error	3 days from receipt of initial notice from the Customer, or error discovery
3: Non-Critical Issue – resolution period to be mutually agreed upon	4 hours from receipt of initial notice from the Customer, or discovery, of the error	3 days from receipt of initial notice from the Customer, or discovery, of the error	15 days from receipt of initial notice from the Customer, or error discovery

13. EXCEPT AS SET FORTH ABOVE IN SECTION 12, LOCALITY MEDIA MAKES AND THE CUSTOMER RECEIVES NO WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY REGARDING OR RELATING TO THE SUBJECT MATTER HEREOF. LOCALITY MEDIA SPECIFICALLY DISCLAIMS, TO THE FULLEST EXTENT PERMITTED BY LAW, ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT WITH RESPECT TO THE SUBJECT MATTER HEREOF, INCLUDING WITHOUT LIMITATION THE SERVICE.
14. The Customer represents and warrants that the Customer is authorized and has all rights necessary to enter into this Agreement, to provide the Data furnished by the Customer to Locality Media, and to use the Service and Data, and Customer will only use the Service and Data, as permitted under this Agreement and in accordance with the laws, regulations, and any third-party agreements applicable to the Customer and Customer Users. Without limiting the generality of the foregoing, Customer shall not cause or permit any Data to be uploaded to the Service or used in connection with the Service in any manner that would violate any third-party intellectual property rights or license between Customer and any third party. Customer agrees not to use or permit the use of the Service and Data in connection with any public or private enterprise other than operation and performance of the Customer's functions and services. In addition, the Customer and the Customer Users shall not copy, distribute, license, reproduce, publish, modify, or otherwise use any Personally Identifiable Information

(PII) contained within the Data accessed through the Service for any purpose other than to lawfully carry out the services and duties of the Customer. The Customer shall remain responsible for the performance, acts and omissions of each Customer User as if such activities had been performed by the Customer.

15. Locality Media will indemnify, defend and hold harmless the Customer from and against any and all damages, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorneys' fees) (collectively, "Losses") resulting from any third-party claim, suit, action, investigation or proceeding (each, an "Action") brought against the Customer based on the infringement by Locality Media of any third-party issued patent, copyright or registered trademark, except to the extent such Action is based on Data furnished from the Customer, the Customer's breach of any third party agreement, or any combination or integration of the Service with any Customer- or third-party property, method or system.
16. The Customer will indemnify, defend and hold Locality Media harmless from and against any and all Losses arising from or relating to: (i) any breach by the Customer of Section 8; or (ii) any Action by a Customer User or third party arising from or relating to the use of the Service or Data accessed through the Service, except to the extent such Losses are subject to Section 15 above or result from the gross negligence or willful misconduct of Locality Media.
17. Such indemnification under Sections 15 and 16 will be provided only on the conditions that: (a) the indemnifying party is given written notice reasonably promptly after the indemnified party receives notice of such Action; (b) the indemnifying party has sole control of the defense and all related settlement negotiations, provided any settlement that would impose any monetary or injunctive obligation upon the indemnified party shall be subject to such party's prior written approval; and (c) the indemnified party provides assistance, information and authority as reasonably required by the indemnifying party.
18. EXCEPT FOR ITS INDEMNIFICATION OBLIGATIONS IN SECTION 15, AND EXCEPT FOR CLAIMS OF GROSS NEGLIGENCE, WILLFUL MISCONDUCT OR FRAUD, LOCALITY MEDIA SHALL NOT BE LIABLE TO THE CUSTOMER OR CUSTOMER USERS FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES ARISING FROM OR RELATING TO THIS AGREEMENT OR THE SERVICES OR DATA, EVEN IF THE CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR ITS INDEMNIFICATION OBLIGATIONS IN SECTION 15, AND EXCEPT FOR CLAIMS OF GROSS NEGLIGENCE, WILLFUL MISCONDUCT OR FRAUD, LOCALITY MEDIA SHALL NOT BE LIABLE TO THE CUSTOMER OR CUSTOMER USERS FOR ANY DAMAGES IN CONNECTION WITH THIS AGREEMENT IN EXCESS OF THE AMOUNT OF FEES PAID OR PAYABLE BY THE CUSTOMER TO LOCALITY MEDIA WITHIN THE 12 MONTH PERIOD IMMEDIATELY PRIOR TO THE EVENT GIVING RISE TO SUCH LIABILITY.
19. All notices, requests, demands, or consents under this Agreement must be in writing, and be delivered personally, by email or facsimile followed by written confirmation, or by internationally recognized courier service to the addresses of the parties set forth in this Agreement.
20. Except as otherwise provided below, neither party may assign this Agreement or any rights or obligations hereunder without the prior written consent of the other party. Locality Media may assign this Agreement or any rights or obligations hereunder to any Locality Media affiliate or in connection with the merger or acquisition of Locality Media or the sale of all or substantially all of its assets related to this Agreement, without such consent. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and permitted assigns.
21. This Agreement shall be governed by and construed in accordance with the laws of the State of Idaho.
22. Any modification, amendment or waiver to this Agreement shall not be effective unless in writing and signed by the party to be charged. No failure or delay by either party in exercising any right, power, or remedy hereunder shall operate as a waiver of such right, power, or remedy.
23. The parties are independent contractors with respect to each other, and neither shall be deemed an employee, agent, partner, or legal representative of the other for any purpose or shall have any authority to create any obligation on behalf of the other. Neither party intends to grant any third-party beneficiary rights as a result of this Agreement.
24. Any delay in or failure of performance by either party under this Agreement will not be considered a breach and will be excused to the extent caused by any event beyond the reasonable control of such party including, but not limited to, acts of God, acts of civil or military authorities, strikes or other labor disputes, fires, interruptions in telecommunications or Internet or network provider services, power outages, and governmental restrictions.



25. This Agreement supersedes all prior agreements, understandings, representations, warranties, requests for proposal and negotiations, if any. Each provision of this Agreement is severable from each other provision for the purpose of determining the enforceability of any specific provision.

26. Agreement Billing Information

a. **Accounts Payable Contact**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

b. **Tax Exempt** \_\_\_\_\_ (Yes/No)

If yes, please email a copy of the Exempt Certificate to [accounting@firstdue.com](mailto:accounting@firstdue.com).

c. **Purchase Order Required** \_\_\_\_\_ (Yes/No)

If yes, return a copy of the Purchase Order with the signed agreement or email a copy to [accounting@firstdue.com](mailto:accounting@firstdue.com).

**LOCALITY MEDIA, INC.**

**HAILEY FIRE DEPARTMENT**

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Cost Benefit for Computer Generated Reporting

### **OLD System**

Code Pall - Inspections	\$1,000.00
Fire Engineering LMS	\$2,075.00

### **NEW System**

#### **First Due Break Down**

Training -	\$1,000.00
Personel Management -	\$500.00
Pre-Incident & Storage -	\$1,000.00
Inspections -	\$1,200.00



Locality Media, Inc. dba First Due  
 107 Seventh St  
 Garden City, NY 11530, United States  
 Phone: +1 (516) 874-2258  
 Website: <https://www.firstdue.com/>

**Exhibit A - Quote**  
 Prepared By: Bridget O' Donovan  
 Valid Until: April 30, 2025  
 Quote Number: 1545132000310463678

**BILL TO:**

Jamie Hoover  
 Hailey Fire Department  
 617 S Third Ave.  
 Hailey, ID 83333

**Account:** Hailey Fire Department  
**Subscription Start:** March 1, 2025  
**Initial Term:** 12 months  
**Annual Subscription:** \$3,700.00

**Product Details**

**Occupancy Management & Pre-Incident Planning**

Manage Occupancies, Pre-Incident Mapping, ArcGIS Maps, Fire Systems, Hazardous Material, and Contacts.

**Inspections**

Field Inspections, Configurable Checklists, Violation Management, Virtual Inspections, Inspections Scheduler, and Integrated Pre-Incident Planning.

**Personnel Management**

Store, Manage and Access Employee Records including demographic data, certifications and employment information.

**Basic Training Records**

Assign Training, Record Completions, View Training Logs, and Manage Certifications.

**Essentials Online Training Package**

Up to 4 Hours Online Training with certified First Due Instructor

**Implementation and Configuration Services**

Services related to configuring and customizing the First Due Platform as described in the Statement of Work.

One-Time Fees Subtotal	\$ 1,400.00
Subscription Fees Subtotal	\$ 3,700.00
<b>Grand Total</b>	<b>\$ 5,100.00</b>

\*Excluding Tax

**Statement of Work**

Please see attached Statement of Work detailing the Implementation, Training, Data Migration, Integrations, Customer Success Manager, Customer Support, and Assumptions for this Exhibit A – Quote.

**Terms and Conditions**

The above-listed Grand Total will be invoiced on or around the Subscription Start date. For subsequent annual periods, the Service fees are due and payable annually in advance.

**Payment Terms:** Net 30 days

**For electronic ACH payment:** Wells Fargo Bank | ACH Routing Number: 121000248 | Account #: 4192384907





Locality Media, Inc. dba First Due  
 107 Seventh St  
 Garden City, NY 11530, United States  
 Phone: +1 (516) 874-2258  
 Website: <https://www.firstdue.com/>

**Statement of Work**  
 For Quote Number: 1545132000310463678

## Statement of Work | Hailey Fire Department

### 1. Introduction

#### 1.1 Purpose

The purpose of this Statement of Work (SoW) document is to clearly define the Implementation, Training, Data Migration, Integrations, Customer Success Manager, Customer Support, and Assumptions for **Hailey Fire Department** ("Customer") from Locality Media, Inc. dba First Due ("First Due") for the purchased product(s) set forth in Exhibit A – Quote ("Purchased Products") attached to the Agreement.

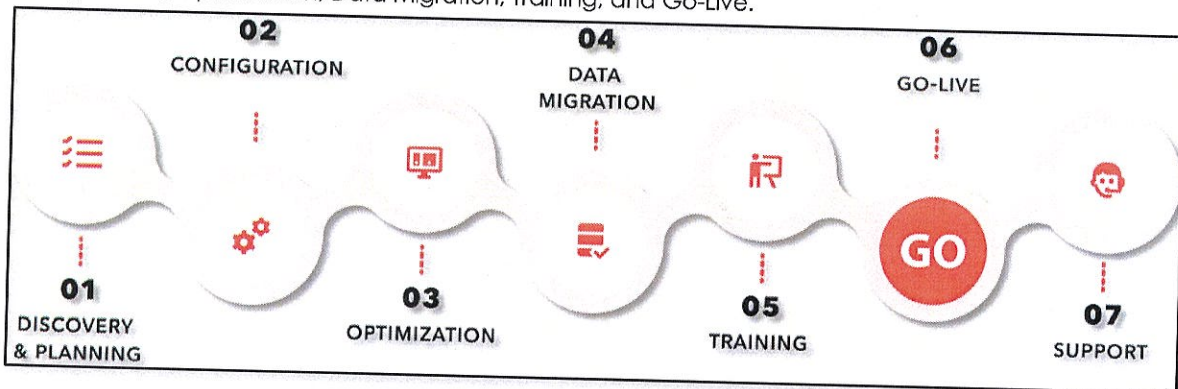
#### 1.2 Scope:

This SOW includes the configuration, optimization, and deployment of the Purchased Products with the goal of meeting the organizational needs of the Customer.

### 2. Implementation

#### 2.1 Overview

First Due utilizes a combination waterfall and iterative approach to implementation. This includes Discovery, Configuration, Optimization, Data Migration, Training, and Go-Live.



#### 2.2 Implementation Resources

- **Implementation Manager:** Project lead and go-to person, acting as the primary liaison between the Customer and the First Due project team. The Implementation Manager will develop and execute the project plan, manage communication, and ensure adherence to predefined timelines and quality standards. This individual is also responsible for helping to configure the core system and some of the more straightforward modules.
- **Implementation Product Specialist(s):** While the Implementation Manager will lead the overall project, Product Specialists will be brought in to help configure and optimize specialty modules such as Fire Prevention, ePCR, Assets & Inventory, Training, Scheduling, and Reporting. They are product experts in First Due and are versed in industry best practices for their specific product specialties. Depending on the modules purchased and complexity, your project may be assigned 1-3 Product Specialists.
- **Technical Implementation Specialist:** Responsible for managing data migration from your current vendor to First Due and the integration between First Due and CAD. The Technical Implementation Specialist

team comes from a diverse background, ranging from database management to public safety software integration.

- **Customer Success Manager:** As the point person after project completion, the Customer Success Manager (CSM) will be part of the implementation as an advocate and to ensure a seamless transition to support post go-live. During the Implementation they will regularly check-in to ensure progress is being made and help with the addition of new modules or scope from a commercial perspective. Post go-live, they will provide regular check-ins to ensure the Customer is adopting the Purchased Products and deriving value from them.
- **Training Manager:** Responsible for developing and executing the training plan, with the goal of effective adoption of the Purchased Products by Customer. The Training Manager will be involved throughout the project to ensure they have the Customer specific knowledge to design the most effective training plan possible.

## 2.3 Implementation Phases

**2.3.1 Discovery & Planning:** Once the Project has been assigned, Customer will receive a set of tailored discovery questionnaires. Once filled out, the Implementation Manager will schedule a Project Kick-Off. During this meeting the Customer will receive access to the First Due platform, meet the project team and receive an initial product tour. The Implementation Manager will also provide an overview of the project plan, decide the meeting cadence, and formalize the next steps. CAD Integration and Data Migration planning meetings are also held during this phase, if required. These meetings will be led by the Technical Implementation Specialist.

- **Key Meeting(s):** Project Kick-Off, CAD Kick-Off, Data Migration Planning
- **Milestone(s):** Project Kick-Off, System Access
- **Customer Task(s):** Fill Discovery Questionnaires
- **Deliverable(s):** Welcome email, Initial Account Set-Up, System Logins Provided

**2.3.2 Configuration:** After planning is complete, the Implementation Manager will begin scheduling the Configuration sessions. Before each configuration session there will be some light prep work for the Customer to complete. Generally, there will generally be one (1) configuration session per module, but in cases where there is more complexity, there may be multiple. These sessions will be either be run by the Implementation Manager or the Implementation Product Specialist, depending on the module.

- **Key Meeting(s):** Module Configuration Sessions (1-2 per module)
- **Milestone(s):** N/A
- **Customer Task(s):** Configuration Prep Work (per module)
- **Deliverable(s):** Initial Module Configuration
- **Scope:** All Purchase Products

**2.3.3 Optimization:** After the configuration is complete, the Customer will be provided with test work (module User Acceptance Testing (UAT)) to complete. Following the completion of the UAT work, Optimization Sessions will be held to review Customer feedback, correct any issues, and finalize the configuration of the module. There will generally be one (1) Optimization session per module, but in cases where there is more complexity, there may be multiple. Once a module is configured and optimized, the Customer will be provided a module sign-off document to review and sign. Note Configuration and Optimization sessions may run interchangeably to ensure the project stays on-track.

- **Key Meeting(s):** Module Optimization Sessions (1-2 per module)
- **Milestone(s):** Module Acceptance and Sign-Off (1 per module)
- **Customer Task(s):** Optimization Prep Work (UAT per module)
- **Deliverable(s):** Module Optimization resulting in Customer Acceptance
- **Scope:** All Purchase Products

**2.3.4 Data Migration:** Data Migration will occur through-out the project and can be summarized in three steps: (1) initial data migration at the beginning of the project required for configuration, (2) import of historical records, usually occurring throughout the project, and (3) final data migration immediately before go-live. First Due's Data Migration team will review your legacy data environment and provide guidance on the best path to extract, map, and import the data into First Due.

- **Key Meeting(s):** Data Migration Planning
- **Milestone(s):** Data Migration Sign-Off
- **Customer Task(s):** Extract or provide access to legacy data based on guidance from First Due Data Migration team, Data Mapping Assistance, review and approve data load.
- **Deliverable(s):** Data Migration Plan, Data Mapping Assistance, Data Import

**2.3.5 Training:** As the project is in the final stages, the Training Manager will work with the Customer to arrange a training plan that will result in the successful adoption of the Purchased Products. Note that while Webinar Administrator training will occur during configuration and optimization sessions, the Training Manager will arrange formal Webinar and/or Onsite Train-the-Trainer and/or End User Training Session(s). Additive to the provided training, Customer will also have access to live weekly training academy sessions as well as on demand online training videos and training guides via the First Due Knowledgebase.

- **Key Meeting(s):** Training Planning, Training Sessions
- **Milestone(s):** Training Completed
- **Customer Task(s):** Coordinate staff to be trained
- **Deliverable(s):** Training Plan and Training Session(s)

**2.3.6 Go-Live:** Once all modules have been signed off and training has been arranged or completed, First Due will work with the Customer to kick-off the Go-live process. This includes: (1) Final System Acceptance, (2) Go-live planning meeting, (3) Final Data Migration, (4) Go-live, and (5) Post go-live implementation support.

- **Key Meeting(s):** Go-live planning, Post Go-live Check-Ins
- **Milestone(s):** System Acceptance, Go-live
- **Customer Task(s):** Final Testing
- **Deliverable(s):** Post Go-live Implementation Support (2-4 weeks)

**2.3.7 Transition to Customer Success:** Following the completion of the post go-live support period and assuming all critical implementation tasks are complete, Customer will be transitioned to their Customer Success Manager (CSM) and to the First Due Support team.

- **Key Meeting(s):** Customer Success Transition Meeting
- **Milestone(s):** Transition to Customer Success and Support
- **Customer Task(s):** N/A
- **Deliverable(s):** N/A

### 3. Training

Training is an integral part of any successful implementation. First Due is focused on providing your agency adequate training to ensure effective user adoption of the platform. As part of this Statement of Work, the Customer shall receive:

- Formal training as outlined in Exhibit A - Quote
- Administrator Training as part of the Configuration / Optimization
- Access to live First Due Academy Webinars
- Access to online recorded training videos and guides via an interactive knowledgebase

Any additional scope or detail related to Training will be listed below.

#### 4. Data Migration

First Due understands the importance of data migration to our customers and has extensive experience working to migrate historical records into the platform. First Due will use best efforts to migrate applicable data from Customer's existing systems utilizing data migration best practices. This includes:

- Data Migration Planning Session
- Assistance/Guidance in extracting data from existing system/s
- Mapping extracted data to First Due import workbooks
- Importing of Data into First Due

The Data Migration scope of this Statement of Work will be to import legacy data from Customer existing systems in order for the Purchased Products to be operational. This includes operational data and historic records. Note that there are times when certain data is not seen as valuable to migrate to First Due. First Due and Customer will agree during the planning phase on what data needs to be migrated and priorities around data migration.

#### 5. Integrations

As part of this Statement of Work, First Due will Implement all integrations and relevant scope outlined in Exhibit A – Quote. Integrations will be implemented during the configuration and optimization phases outlined above. In most cases, these integrations will be aligned with the module they are related. The only exception to this is the CAD Integration which, if part of scope, will have its own dedicated session at the beginning of an implementation. Customer or complex integrations may follow this same exception and have their own sessions to implement.

First Due will support these integrations post go-live. Note First Due is not responsible for outages, issues, and failures of 3rd Party Vendors. First Due will, however, always endeavor to work with Customer to resolve issues, regardless of responsibility.

Any additional scope or detail related to Integrations will be listed below.

#### 6. Customer Success Manager

First Due understands the value of ongoing Customer Success activities post go-live. As part of this Statement of Work, Customer will receive a Customer Success Manager who will be the point person for Customer post go-live. Customer will receive regular check-ins to ensure the adoption of the Purchased Products. As part of the regular check-ins, the Customer Success Manager can help Customer with any major enhancements or issues, new feature updates, interest in other modules and additional training needs.

#### 7. Customer Support

A customer's success is important to First Due and we understand having a reliable, knowledgeable Customer Support (or Support) team there to help is vital. Customer Support provides a central point of contact to ensure that all customer support requests are responded to and resolved. Below is a summary of the support components.

##### 7.1 Contacting Customer Support

Customer Support is a service provided to our customers when they have questions, requests, or issues with the Services. When Customer submits a support request, a Support Ticket (or Ticket) is created within First Due's Support CRM and a unique ID (or ticket number) is assigned to track and document Customer's support request.

We offer a variety of channels to communicate with our Support team:

- **Online:** <https://support.firstduesizeup.com/portal/en/kb/first-due-community-connect-support>
- **Email:** [support@firstdue.com](mailto:support@firstdue.com)
- **Phone:** (516) 874-5818



## **7.2 Self-Service Resources**

First Due strives to provide useful, empowering self-service resources that are available 24/7 on our online Support Center. Our Knowledgebase contains step-by-step/how-to articles, FAQs, videos, best practices, etc.

## **7.3 Hours of Operation**

Customer Support hours of operation (Business Hours) are:

- Monday to Friday, 9:00am – 6:00pm ET\*\*
- \*\* 24x7 Support available for Sev 1 (Down/Urgent) issues.

## **8. Assumptions**

### **8.1 Customer Participation**

Every successful implementation requires adequate participation from the Customer. Although First Due is ultimately responsible for deliverables in the SoW, Customer agrees to attend the necessary calls and complete required preparatory work in order to help drive the project forward. At a minimum, Customer resources will be required for one (1) hour per week for meetings, and half an hour to one (0.5-1) hour of prep work per week by one or multiple individuals. Customer understands the importance of ensuring the correct Customer resources are available when required.

### **8.2 Statement of Work Expiration**

Excluding significant delays caused by the First Due team, this Statement of Work will expire within twelve (12) months of the Subscription Start Date as detailed in Exhibit A – Quote. In situations where the project is delayed for no fault of either party, First Due agrees to extend the term, only if there is an agreed plan to complete the project within the extension period. Note the term expiration does not apply to section 6 & 7 above and will not impact First Due's ability to support the Customer post go-live.

### **8.3 Best Practice and Standard Workflow**

First Due intends to meet the organizational needs of the Customer and their respective software requirements by configuring the Purchased Products to closely align with existing workflows. Although First Due is incredibly flexible, there may be times when First Due recommends using standard functionality or best practice to ensure a timely implementation, and simplification of current process. These workflows may differ from Customer existing workflows. Customer understands the importance of collaboration to achieve the ultimate goal of successfully adopting the Purchased Products and is aware there may be changes to existing workflow to accomplish this.

### **8.4 Go-live Requirements & Gaps**

Over the course of the implementation, both parties may uncover functionality gaps in the Purchased Products. Some of these gaps may have a material impact on the ability to implement or adopt the product. Gaps of this nature, deemed Go-Live Requirements, will be prioritized to ensure a timely go-live and project completion. However, in the case that certain features are not complete before go-live, they will be added to module and system signoffs as exceptions and will be completed within an agreed upon timeframe.

Form **W-9**  
(Rev. March 2024)  
Department of the Treasury  
Internal Revenue Service

### Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>Locality Media, Inc.</b>	
	2 Business name/disregarded entity name, if different from above. <b>First Due</b>	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See Instructions <input type="checkbox"/>	
5 Address (number, street, and apt. or suite no.). See instructions. <b>107 7th Street</b>		Requester's name and address (optional)
6 City, state, and ZIP code <b>Garden City, NY 11530</b>		
7 List account number(s) here (optional)		

#### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
			-			-			
or									
Employer identification number									
8	1	-	1	3	8	8	0	6	2

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

#### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	<i>Andreas Huber</i>	Date	Jan 02 2025 10:23 PST

#### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

#### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025

**DEPARTMENT:** CDD

**DEPT. HEAD SIGNATURE:** RD

**SUBJECT:** Motion to approve Resolution 2025-\_\_\_\_, authorizing the Mayor’s signature on the Public Right-of-Way Maintenance Agreement related to the development of The Thrive Center for Safety and Healing (Advocates for Survivors of Domestic Violence & Sexual Assault) located on Lots 1-3, Block 30, Hailey Townsite).

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16 (IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:** On September 3, 2024, the Hailey Planning and Zoning Commission considered and approved a Design Review Application submitted by The Advocates for Survivors of Domestic Violence, represented by Errin Bliss of Bliss Architecture, for the construction of a new 23,347 square foot, three story, mixed-use building, located at 201 and 203 S. River Street (Lots 1-3 Block 30, Townsite).

As required by the Findings of Fact, Conclusions of Law and Decision dated September 16, 2024, the Applicant was required to adhere to the design and details of the River Street Typical Section, as codified. Additionally, the Applicant has agreed, via a Public Right-of-Way Maintenance Agreement, to maintain items within the public ROW, such as landscaping, street trees, electrical, and irrigation features, and more. The maintenance obligations have been outlined in the attached Public Right-of-Way Maintenance Agreement.

**Attachments include:**

- 1. Resolution 2025-\_\_\_\_: The Thrive Center (Advocates) Right-of-Way Maintenance Agreement

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:** Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Robyn Davis Phone # 788-9815 #2015

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve Resolution 2025-\_\_\_\_, authorizing the Mayor’s signature on the Public Right-of-Way Maintenance Agreement related to the development of The Thrive Center for Safety and Healing (Advocates for Survivors of Domestic Violence & Sexual Assault) located on Lots 1-3, Block 30, Hailey Townsite).

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:**

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: \_\_\_\_\_ \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies Instrument # \_\_\_\_\_



**CITY OF HAILEY**  
**RESOLUTION NO. 2025-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY  
AUTHORIZING THE EXECUTION OF A PUBLIC RIGHT-OF-WAY MAINTENANCE  
AGREEMENT RELATED TO THE DEVELOPMENT OF THE THRIVE CENTER FOR  
SAFETY AND HEALING (LOTS 1-3, BLOCK 30, HAILEY TOWNSITE)**

WHEREAS, the City of Hailey has approved the Design Review of The Advocates' Thrive Center for Safety and Healing on September 3, 2024 (Findings of Fact signed September 16, 2024, and

WHEREAS, that approval included the associated improvements to the site, including management, upkeep, and various obligations with respect to maintenance of landscaping, street trees, irrigation, snow removal and electrical, within the development of The Thrive Center for Safety and Healing, which is located within the City; and

WHEREAS, this Resolution authorizes the Mayor's signature on the attached documents.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO,** that the City of Hailey approves the Public Right-of-Way Maintenance Agreement related to the development of The Advocates' Thrive Center for Safety and Healing.

Passed this \_\_\_ day of \_\_\_\_\_, 2025.

City of Hailey

\_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:

City of Hailey  
Attn.: Hailey City Clerk  
115 Main Street, Ste H  
Hailey, Idaho 83333

---

(space above line for Recorder's use)

**MAINTENANCE AGREEMENT**

**Advocates for Survivors of Domestic Violence and Sexual Assault  
The Thrive Center for Safety & Healing  
Lots 1-3, Block 30, Hailey Townsite**

This Maintenance Agreement (this “**Agreement**”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between, City of Hailey, Idaho (the “**City**”) and Advocates for Survivors of Domestic Violence and Sexual Assault (the “**Owner**”).

**RECITALS**

WHEREAS, the City is a municipal corporation possessing powers granted to municipalities under the applicable provisions of the Idaho Code, including the power to contract; and

WHEREAS, the Owner owns the real property in the City of Hailey, Idaho that is located at 201 South River Street, Hailey, Idaho 83333, and legally described as (the “**Property**”):

LOTS 1-3, BLOCK 30, HAILEY TOWNSITE SUBDIVISION,  
BLAINE COUNTY, IDAHO, according to the official plat thereof  
recorded as Instrument No. 557651, records of Blaine, County,  
Idaho.

WHEREAS, the Owner is the entity charged with the management and upkeep of the Thrive Center for Safety & Healing (the “**Development**”) located on the Property; and

WHEREAS, the Development has been developed in accordance with the terms and conditions as outlined in the Hailey Municipal Code; and

WHEREAS, the Owner, pursuant to an entitlement process which required this Agreement, ~~which is intended to run with the land, be perpetual, and bind the Owner's successor and assigns,~~  
and

WHEREAS, the Owners will assume various obligations with respect to snow removal, electrical, landscaping and irrigation set forth in this Agreement within the Development and

adjoining City right-of-way as shown on Exhibit A, attached hereto (collectively, the “**Maintenance Obligations**”); and

WHEREAS, reflecting upon Title 12: Streets, Sidewalks and Public Spaces, Chapter 12.16: Encroachments Permits, this Agreement shall act in-lieu of an Encroachment Permit, and shall satisfy the processes and procedures of Encroachment Permits addressed therein; and

WHEREAS, the City and the Owner wish to memorialize the extent and ongoing and perpetual nature of the Maintenance Obligations as set forth herein.

## **AGREEMENT**

NOW, THEREFORE, in consideration of the above stated facts and objectives, and for other valuable consideration, the receipt of which is hereby acknowledged, it is hereby agreed as follows:

### **1. Sidewalks and Pathways within City Right-of-Way:**

- A. The Owner shall clear snow from all sidewalks and bike paths constructed as part of the Development and which are located within the City’s right-of-way (the “**Sidewalks and Pathways**”) with reasonable promptness before each City snow plowing operation along the street adjacent to the Sidewalks and Pathways. The Owner shall be responsible for removal and disposal of snow at the Owner’s expense should said effort not occur before the City plowing operations.
- B. The Owner shall cause the Sidewalks and Pathways to be swept and cleared of debris at least once each Spring after the snow melts, and further as reasonably requested by the City to keep the Sidewalks and Pathways reasonably clear of debris.
- C. The Owner shall be solely responsible for all Maintenance Obligations associated with the Sidewalks and Pathways, at a level consistent with City practices or with the maintenance of the remainder of the common area of the Development maintained by the Owner, whichever is greater. Notwithstanding the foregoing, nothing in this Agreement shall create an obligation on the Owner to replace the Sidewalks and Pathways at the end of their lifecycle. That said, the Owner shall be responsible for any damages caused as a result of Owner’s activities.
- D. The Owner shall install parking signage in the City’s right-of-way, in accordance with City standards, to inform the public of restrictions on parking in the City’s right-of-way during the winter months.

### **2. Landscaping and Irrigation within City Right-of-Way:**

- A. The Owner shall, at its sole expense, maintain landscaping and irrigation behind the curb line, including but not limited to, grass, trees and shrubs, and irrigation lines, near and within the Development, which may be located within the City’s right-of-way, in a good and healthy condition and in accordance with at least the



minimum standards provided in “Private Trees” of the City’s Tree Ordinance, Hailey Municipal Code, Chapter 12.20, as the same may be amended from time to time. Irrigation lines, which are located within the City’s right-of-way, shall also be maintained in a good condition and in accordance with at least the minimum standards provided in “Storm Drainage and Irrigation Pipe” portion of the Hailey Municipal Code, Chapter 18.08: Street and Drainage Construction, as the same may be amended from time to time.

- B. The Owner shall, at its sole expense, maintain in good condition, and repair and replace as appropriate, the irrigation system installed within the City’s right-of-way. The irrigation system will utilize City potable water; however, will be delivered and billed through the Owner’s metered water account.
3. **Electrical and Lighting within City Right-of-Way:** The Owner shall, at its sole expense, maintain all electrical, including, but not limited to, street tree lighting and streetlights, in the Development which are located within the City’s right-of-way, in a good condition and in accordance with at least the minimum standards provided in “Miscellaneous” of the Hailey Municipal Code, Chapter 18.14: Standard Drawings, as they may be amended from time to time. The Owner shall take reasonable steps to ensure that all lighting be operational at times designated by the City. Any holiday lighting installed by the Owner in the City’s right-of-way must be approved in advance by the City and consistent with City practices.
  4. **License to Use City Right-of-Way:** The City hereby grants the Owner a license on, over and under the City’s right-of-way for the limited purposes of carrying out the Maintenance Obligations as set forth in this Agreement. Any activities within the City’s right-of-way in excess of the Maintenance Obligations, or any actions that disturb the surface of the hardscape materials while performing the Maintenance Obligations, shall require advance notification to the City and approval of such activities.
  5. **Contracting:** The Owner may contract some or all of the Maintenance Obligations to third-party providers, but all costs associated therewith shall be the sole responsibility of the Owner.
  6. **Budgeting:** The Owner hereby commits to a budget in advance for all the cost of anticipated Maintenance Obligations, including capital reserves, to cover the costs of the Maintenance Obligations. The Owner shall present evidence of advance budgeting to the City upon request.
  7. **Perpetual; Binding Effect:** This Agreement shall be perpetual. This Agreement shall be a covenant running with the Property that will inure to the benefit of, and be binding upon, the parties hereto and their respective successors and assigns, and every person or entity having any fee, leasehold or other interest in the benefited and burdened lands.
  8. **Default; Remedies:** In the event the Owner materially fails to meet the Maintenance Obligations and does not cure such failure within thirty (30) days after written notice thereof from the City, or in the case of a material breach which is incapable of being cured within a thirty (30) day time period, Owners fails within thirty (30) days after written notice

thereof from the City to commence to cure the same and thereafter to prosecute the cure of such breach with due diligence and continuity, the City shall have the right, but not the obligation, to take over the Maintenance Obligations at Owner's expense. In such event, Owner shall reimburse the City for any expenses reasonably incurred by City in the performance of the Maintenance Obligations within thirty (30) days after Owner's receipt of the City's statement of such expenses. So long as the Owner is not in material breach of this Agreement, the City shall NOT have the right to assume the Maintenance Obligations without the express written consent of the Owner.

9. **Attorneys' Fees:** In the event either party hereto retains an attorney to enforce any of the rights, duties and obligations arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorneys' fees and litigation expenses at the trial and appellate levels and, whether or not litigation is actually instituted.
10. **Governing Law; Venue:** This Agreement shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho. The venue shall be in the District Court of the Fifth Judicial District of the State of Idaho.
11. **Amendment; Termination:** This Agreement may be amended or terminated only by a written instrument duly executed and acknowledged by the parties hereto which instrument will be effective when duly recorded in real property records of Blaine County, Idaho. This Agreement shall not be changed or terminated orally.
12. **Entire Agreement:** This is the entire agreement between the parties with respect to the subject matter hereof. There are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the subject matter of this Agreement; provided, however, nothing herein changes any of the City's approvals of the Development.
13. **No Third-Party Beneficiaries.** This Agreement is for the benefit of the City and the Owner only, and nothing in this Agreement imposes any right or duty on the City or the Owner for the benefit of any third party. No other person or entity will have any rights under this Agreement. If any person or entity believes that Owner is in default of this Agreement, then that person's or entities sole and exclusive remedy will be to request the City to enforce this Agreement against the Owner.

[ end of text; counterpart signature pages follow ]





COUNTERPART SIGNATURE PAGE

IN WITNESS WHEREOF, the parties have executed this Agreement as of the year and day first set forth above.

"Owner"

ADVOCATES FOR SURVIVORS OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT an Idaho nonprofit corporation

By ~~ADVOCATES FOR SURVIVORS OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT, an Idaho nonprofit corporation, its member~~

By:

*Tricia Swartling*  
Tricia Swartling, Executive Director

STATE OF IDAHO )  
                              : ss.  
County of Blaine )

This record was acknowledged before me on February 18<sup>th</sup>, 2025 by Tricia Swartling as Executive Director of Advocates for Survivors of Domestic Violence and Sexual Assault, acting as the member of Advocates for Survivors of Domestic Violence and Sexual Assault.



*[Handwritten Signature]*

Signature of Notary Public

My commission expires: 03-21-2030

**EXHIBIT A**  
**SITE PLAN OF THE DEVELOPMENT**

[ attached; \_\_\_\_\_ ( ) pages ]



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

-----  
**SUBJECT:** Consideration of a Special Event Application submitted by Enterprise Rent-A-Car Company of UT, LLC, to provide additional parking for rental vehicles on a private parcel located in the Airport West Subdivision #2 for the Audi FIS Ski World Cup in March 2025, as well as for Allen and Company in July 2025.  
-----

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IFAPPLICABLE)

-----  
**BACKGROUND:** The Special Event Application is intended to better serve the community when large events take place in the Wood River Valley. The Applicant, Enterprise Rent-A-Car Company of UT, LLC, is seeking approval from the Council the Special Event Application to provide additional parking for rental vehicles on a private parcel located in the Airport West Subdivision #2 (Parcel #RPH04000010100) for the Audi FIS Ski World Cup in March 2025, as well as during the Wood River Valley’s annual event, Allen and Company in July 2025.

**ATTACHMENTS:**

- 1. Special Event Application submitted by Enterprise Rent A Car Company of UT, LLC.

-----  
**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Robyn Davis Phone # 788-9815 #2015

-----  
**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ planning	___ Fire Dept.	_____
___ Safety Committee	___ P & Z Commission	___ Police	_____
___ Streets	___ Public Works, Parks	___ Mayor	_____

-----  
**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve the Special Event Application submitted by Enterprise Rent-A Car-Company, to provide additional parking for special events in March 2025 and July 2025.

-----  
**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

-----  
**ACTION OF THE CITY COUNCIL:** Motion to approve the Special Event Application submitted by Enterprise Rent-A Car-Company, to provide additional parking for special events in March 2025 and July 2025.

City Clerk \_\_\_\_\_

-----  
**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: \_\_\_\_\_ \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies \_\_\_\_\_  
Instrument # \_\_\_\_\_

## DECISION

Based on the Application for a Special Event Permit for Enterprise Rent a Car Company of UT, LLC, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

### Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

### Additional Conditions

- a. Provide a certificate of liability for insurance coverage in the amount of \$1,000,000 naming the City of Hailey as additionally insured.

DATED this \_\_\_\_ day of February 2025.

CITY OF HAILEY

By: \_\_\_\_\_  
Martha Burke, its Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

## SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey (“the City”) for Enterprise Rent a Car Company of UT, LLC (“the Event”), providing additional parking for rental vehicles on a private parcel in the Airport West Subdivision #2, for the Audi FIS Ski World Cup in March and Allen and Company in July, 2025. The World Ski Cup dates are from March 22-March 27, 2025, and Allen and Company dates are the first two weeks in July 2025 this includes overnight parking and storage of the rental vehicles, including set up and teardown time. Pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, applicant (“Applicant”) of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend, and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this \_\_\_\_\_<sup>th</sup> day of February 2025.

APPLICANT:

By: \_\_\_\_\_

(Please sign and print name and title, if applicable)

CITY OF HAILEY:

By: \_\_\_\_\_

Martha Burke, its Mayor

ATTEST:

---

Mary Cone, its City Clerk



# APPLICATION FOR SPECIAL EVENT – Public Access & ROW

- AMPLIFIED SOUND PERMIT
- BANNER DISPLAY APPLICATION
- BEVERAGE CATERING PERMIT
- ENVIRONMENTAL RESILIENCY PLAN

- OVERNIGHT CAMPING
- STREET CLOSURE
- TRAFFIC CONTROL PLAN
- POLICE CONTROL SERVICES REQUIRED

City Staff Contacts			
<b>Community Development Department</b>	Ashley Dyer, City Planner - Special Event Applications for Right of Ways and Public Access, except Town Center West.	(208) 788-9815 x2027	<a href="mailto:ashley.dyer@haileycityhall.org">ashley.dyer@haileycityhall.org</a>
	Emily Rodrigue, Sustainability & City Planner - Environmental Resiliency Plans	(208) 788-9815 x2017	<a href="mailto:emily.rodrigue@haileycityhall.org">emily.rodrigue@haileycityhall.org</a>
<b>Public Works Department</b>	Nancy Arellano, Public Works Coordinator - Special Event Applications for Parks	(208) 788-4221	<a href="mailto:nancy.arellano@haileycityhall.org">nancy.arellano@haileycityhall.org</a>
	Emily Williams, Sustainability & Grants Coordinator - Environmental Resiliency Plans	(208) 788-9830 x4231	<a href="mailto:emily.williams@haileycityhall.org">emily.williams@haileycityhall.org</a>
<b>Clerk's Office</b>	Dalia Carrillo, Deputy City Clerk - Banner Applications - Beverage Catering Permits - Local Option Tax	(208) 788-4221 x1512	<a href="mailto:dalia.carrillo@haileycityhall.org">dalia.carrillo@haileycityhall.org</a>
<b>Library</b>	Kristin Fletcher, Programs & Engagement Manager - Special Event Applications for Town Center West building	(208) 788-2036	<a href="mailto:kristin.fletcher@haileypubliclibrary.org">kristin.fletcher@haileypubliclibrary.org</a> <a href="#">rg</a>

**EVENT NAME:** Audi FIS Ski World Cup Finals and Allen & Company Conference

**LOCATION FOR EVENT** (Be specific - i.e., Hop Porter Park, all of 1<sup>st</sup> Avenue between Walnut and Pine, 115 Main St. S.):

Public Property       Private Property

**I. EVENT SCHEDULE:** Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours	Estimated # of Attendees
March 22nd-March 27th	Start Time: <u>8:00AM</u> End Time: <u>overnight</u>	All Day: _____
July-Second week <del>first 2 weeks</del>	Start Time: <u>8:00</u> End Time: <u>overnight</u>	All Day: _____
Date(s) of Set-up/Tear-down	Hours	Estimated # Staff
March 14th-April 3rd	Start Time: _____    End Time: _____	_____
July 1st-July 31st	Start Time: _____    End Time: _____	_____

**II. FEES**

Special Event Permit Application Fee                      \$150     \_\_\_\_\_  
 Per Day Park Rental Fee: # of Days \_\_\_\_\_ x            \$346     \_\_\_\_\_

Events that meet **both of the following criteria** may be exempted from Park Rental Fee by resolution of the City Council:

Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

**Tax Exempt #:** \_\_\_\_\_

Promoted locally and regionally within the state and the northwest.

Tax (on park rental fees only)                                      6%     \_\_\_\_\_

**TOTAL DUE AT TIME OF SUBMITTAL:** \_\_\_\_\_

**III. ORGANIZATION INFORMATION:**

Sponsoring Organization: Enterprise Rent A Car Company of UT, LLC.  
 Applicant's Name: Scott Inman Title: Group PDF Manager  
 Address: 7144 S State St City: Midvale State: U Zip: 8  
 Telephone Home: 801-736-2323 Mobile: 517-202-8238 FAX: \_\_\_\_\_  
 Applicant Driver's License #: \_\_\_\_\_ Email: Scott.j.inman@em.com

**IV. EVENT INFORMATION:**

New Event: Yes \_\_\_\_\_ No x  
 Annual Event: Yes x No \_\_\_\_\_ Years in Operation \_\_\_\_\_  
 Event Category:  Commercial  Noncommercial  
 Estimate of Gross Ticket Sales & Revenues (commercial event only): Need to bring in additional rental vehicles to meet the demands of these two events  
 Description of Event: Additional parking needed. Propose to use Parcel RPH04000010100 in Hailey

**V. INSURANCE REQUIREMENTS:** A COMPREHENSIVE GENERAL LIABILITY Insurance policy must be maintained with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage which the City may carry. **A certificate naming the City of Hailey, Blaine County, Idaho as additional insured shall be delivered to the City of Hailey with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company: Airport already has COI on-file /Marsh Agent Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**SPECIAL EVENT ACTIVITIES PLANNED**

It is the sole responsibility of the Applicant to coordinate activities planned. All event materials and related items are to be furnished by the applicant unless arrangements are made prior to the event (\*Additional fees may apply).

<i>Planned Activity or Location</i>	<i>Yes</i>	<i>No</i>	<i>Requirements</i>	<i>Yes</i>	<i>No</i>
<b>Alcohol Served or Sold</b>			Alcohol Beverage Catering Permit		
<b>Amplified Sound</b>			Amplified Sound Permit - Maximum amplification: 90 dB - Permissible hours: 10am-10pm		<u>X</u>
<b>Banner (over Main Street)</b>			Banner Application		<u>X</u>
<b>Electricity/Generators</b>			Explanation of use		<u>X</u>
<b>100 Event Attendees or More</b>			Portable Toilets and Wash Stations - Contact Clear Creek Disposal can provide services, call (208) 726-9600 - # of regular portable toilets provided: _____ - # of ADA portable toilets provided: _____		<u>X</u>
			Site plan		
<b>250 Event Attendees or More</b>	<u>X</u>		Security Plan - If Hailey Police Dept officers are required, the Applicant will be charged \$40/hr per officer	<u>N A</u>	<u>X</u>
			Environmental Resiliency Plan - No single-use plastics - One (1) or more compost waste bins - One (1) or more recycle waste bins		<u>NA</u>
			Comprehensive general liability insurance policy - Certificate with coverage of \$1,000,000.00 or more - You may partner with another organization to use their insurance	<u>X</u>	

### Special Event Application – Public Access & ROW Checklist

The following items must be submitted with the application for the application to be considered complete (✓):

Certified Complete by:

*[Signature]*

Date: 2/12/25

- Signed and submitted within the following schedule:
  - Event involving a street closure and anticipated to attract fewer than two hundred fifty (250) people at any one time shall be filed at least fourteen (14) calendar days prior to the special event.
  - Event anticipated to attract two hundred fifty (250) to one thousand four hundred ninety nine (1,499) people at any one time shall be filed at least thirty (30) calendar days prior to the special event.
  - Event anticipated to attract one thousand five hundred (1,500) or more people at any one time shall be filed at least sixty (60) calendar days prior to the special event.
  - Hailey Arena for an event of two hundred fifty (250) or more shall be filed at least sixty (60) calendar days prior to the event date.
- Projected hours of set up and removal of facilities needed for the special event;
- Projected hours of the special event;
- Projected number of people who will attend the special event and if applicable, the actual number of people who attended the special event for the prior three (3) years;
- N/A Description of temporary structures, such as tents and stages;
- N/A Description of flame producing devices;
- N/A Description of food service;
- N/A Resiliency Plan;
- N/A Proposed number of trash receptacles and/or dumpsters and portable toilets;
- Statement declaring notice was provided to businesses or owners occupying units located on any street proposed to be closed, including the location, time, date, duration and nature of the special event and street closure;
- N/A The dates requested for display of a banner across Main Street, the dimensions, construction and wording of the banner supplied on a separate banner application form;
- N/A Description of amplified sound, including estimated decibel levels;
- Description of where parking and any overflow parking will occur, if needed;
- N/A For special events anticipated to attract two hundred fifty (250) or more participants and/or serving beer, wine or liquor, and all Hailey Arena events the following shall be submitted:
  - A security plan for review and approval by the chief of police.
  - An emergency medical care and ambulance support plan for review and approval by the fire chief and shall include the number of dedicated state licensed EMTs with basic medical supplies and communications with an EMS agency assigned to no other duties at the event.
- Excluding events at the Hailey Arena, events that have been held for three (3) or more consecutive years may be administratively approved, provided no changes to the event location, time, or street closure have been made, no violation of prior permits has occurred and a copy of current insurance is provided. Events involving street closures will be required to meet any changes to applicable traffic control standards.



500 Event Attendees or More		Provide one (1) six-yard dumpster - Contact Clear Creek Disposal can provide services, call (208) 726-9600	X
		Provide one (1) six-yard dumpster - Contact Clear Creek Disposal can provide services, call (208) 726-9600	X
		Security Plan - If Hailey Police Dept officers are required, the Applicant will be charged \$40/hr per officer	X
		Environmental Resiliency Plan - No single-use plastics - One (1) or more compost waste bins One (1) or more recycle waste bins	X
		Comprehensive general liability insurance policy - Certificate with coverage of \$1,000,000.00 or more You may partner with another organization to use their insurance	X
Food/Beverage Caterers		List caterers or vendors	X
Gray Water or Grease Barrel		Explanation of disposal	X
Lighting		Explanation of use	X
Medical Services		EMT Standby - Applicant will be charged \$35/hr for EMS Standby	X
		Ambulance	X
Open Flame or, flame producing devices		Site plan	X
		Device specifications	X
Overnight camping		Specify City Designated Area	X
Portable Toilets and/or Wash Stations		Site plan	X
Public Street and/or Alley Location		Certified Traffic Management Plan - Road Work Ahead can create certified Traffic Management Plans, call (208) 734-4444. - An ITD permit is required for Main Street Closures.	X
		ITD Permit for Main Street Closures	X
		Route Map	X
Vendors		Vendor/Items Sold List	X
		Temporary Structure Sizes & Site Plan	X
Water		Drinking Station Plan - All single-use petroleum-based plastics are prohibited; compostable bioplastics are allowed.	X

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature:  Date: 2-10-2025



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, LLC. 800 Market Street, Suite 1800 St. Louis, MO 63101	<b>CONTACT NAME:</b> Marsh   U.S. Operations <b>PHONE (A/C, No, Ext):</b> 866-966-4664 <b>E-MAIL ADDRESS:</b> St.Louis.CertRequest@Marsh.Com <b>FAX (A/C, No):</b> 212-948-0811
	<b>INSURER(S) AFFORDING COVERAGE</b>
CN101321765-\$5M-GAWU-24-25      4733      EHI      NoC	<b>INSURER A :</b> The Travelers Indemnity Company of Connecticut      25682 <b>INSURER B :</b> American Guarantee and Liability Insurance Company      26247 <b>INSURER C :</b> Travelers Property Casualty Company of America      25674 <b>INSURER D :</b> <b>INSURER E :</b> <b>INSURER F :</b>

**COVERAGES**      **CERTIFICATE NUMBER:** CHI-010887124-01      **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Fire Damage (Any One Fire) GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			HC2E-GLSA-474M7351-TCT-24	09/01/2024	09/01/2025	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 15,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> SIR 2,000,000			HEEAP-474M7302-TCT-24	09/01/2024	09/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 3,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$			ZAU3781903-24	09/01/2024	09/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			UB-8P765351-24-NC-R (WI) HWXJUB-474M7074-TIL-24 (OH) UB-8P137346-24-NC-T (AOS) *SEE ATTACHED*	09/01/2024 09/01/2024 09/01/2024	09/01/2025 09/01/2025 09/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 5,000,000 E.L. DISEASE - EA EMPLOYEE \$ 5,000,000 E.L. DISEASE - POLICY LIMIT \$ 5,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Re: GPBR: 4733; Address: 1610 Airport Way, Hailey, ID, 83333  
Waiver of Subrogation is applicable where required by written contract. General and Auto Liability are primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured and where required by written contract.

<b>CERTIFICATE HOLDER</b> City of Hailey Attn: Freedman Memorial Airport Authority P.O Box 929 Hailey, ID 83333	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Marsh USA LLC</i>
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**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

-----  
**SUBJECT:** Consideration of a Special Event Application submitted by the City of Hailey to host the event, Earth Fest, at the Town Center West Building on April 26, 2025.  
-----

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IFAPPLICABLE)

-----  
**BACKGROUND:** This event has taken place over the years, but not for three (3) consecutive years. The event has been organized in the past by the Climate Action Coalition and the WRV Chamber. Now, the City plans to host the event at Town Center West, on April 26, 2025.

The Applicant is seeking Council approval to host the Special Event, Earth Fest. The event will be held behind the Hailey Library and Town Center West Building, between W. Croy Street and the parking area. The event is scheduled for April 26, 2025, from 10am- 2pm, for approximately 300 attendees. Earth Fest is an event that promotes environmental awareness and action, as well as educating people about environmental issues, to Inspire people to take action to protect the environment.

**ATTACHMENTS:**

- 1. Special Event Application: Earth Fest

-----  
**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Robyn Davis Phone # 788-9815 #2015

-----  
**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

-----  
**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve the Special Event Application to host Earth Fest on April 26, 2025, from 10am- 2pm, at Hailey’s Town Center West Building as well as behind the Hailey Public Library.

-----  
**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

-----  
**ACTION OF THE CITY COUNCIL:** Motion to approve the Special Event Application to host Earth Fest on April 26, 2025, from 10am- 2pm, at Hailey’s Town Center West Building as well as behind the Hailey Public Library.

\_\_\_\_\_  
Date \_\_\_\_\_ City Clerk \_\_\_\_\_

-----  
**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: \_\_\_\_\_ \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.): \_\_\_\_\_ Copies \_\_\_\_\_ Instrument # \_\_\_\_\_

## DECISION

Based on the Application for a Special Event Permit for Earth Fest, the City of Hailey, pursuant to Chapter 12.14 of the Hailey Municipal Code, approves the Application and grants the Special Event Permit, subject to the following conditions:

### Standard Conditions

- a. The Applicant shall comply with the terms, plans, covenants and provisions of the Application, as approved or as modified by the City of Hailey.
- b. The Applicant shall comply with all applicable local, state and federal laws, regulations and ordinances before, during and after the Special Event(s).
- c. The Applicant shall execute an agreement, relating to the reimbursement of expenses, indemnification and other provisions immediately upon the approval of the application for the Special Events Permit.
- d. In the event the Applicant fails to comply with all the conditions set forth herein, the City may revoke the Special Events Permit, in whole or in part.
- e. A supporting application is on file and shall be complied with.

### Additional Conditions

- a. Provide a certificate of liability for insurance coverage in the amount of \$1,000,000 naming the City of Hailey as additionally insured.

DATED this \_\_\_\_ day of February 2025.

CITY OF HAILEY

By: \_\_\_\_\_  
Martha Burke, its Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

## SPECIAL EVENT AGREEMENT

In consideration of the granting of a special event permit by the City of Hailey (“the City”) Earth Fest (“the Event”), that promotes environmental awareness and action, as well as educating people about environmental issues, on April 26, 2025, from 8:00 a.m. to 2:00 p.m., including set up and teardown time. Pursuant to Section 12.14 of the Hailey Municipal Code, the undersigned, applicant (“Applicant”) of a Special Event Permit from the City for the Event, does hereby agree to reimburse the City for any costs incurred by the City in repairing damage or providing any services or materials resulting from the Event. The Applicant agrees that such costs may be deducted from a non-refundable security deposit or additional deposit as established by the City, and that if costs exceed any deposit made by the applicant, further reimbursement will be made to the City upon demand. The Applicant hereby agrees to indemnify, defend, and hold harmless the City and its officers and employees, in their official and individual capacities, from any and all claims, demands, obligations, liabilities, lawsuits, judgments, attorneys’ fees, costs, expenses and damages of any nature caused by or arising out of, or connected with the Event. In the event either party hereto is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing party shall be entitled to recover from the other party all reasonable attorney’s fees incurred herein or on appeal, or in bankruptcy proceedings. The Applicant agrees to comply with all the laws and ordinances of the City of Hailey, Idaho applicable to the subject matter thereof, and to conduct the Event in accordance with the terms and provisions of the application for a Special Event Permit, as approved or as modified by the City, and all conditions of the Special Event Permit. The Applicant agrees that the Special Event Permit is nontransferable and shall be conducted only for the dates and locations as approved by the City.

IN WITNESS WHEREOF, Applicant and the City have executed this Agreement on this \_\_\_\_\_<sup>th</sup> day of February 2025.

APPLICANT:

By: \_\_\_\_\_

\_\_\_\_\_  
(Please sign and print name and title, if applicable)

CITY OF HAILEY:

By: \_\_\_\_\_

Martha Burke, its Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, its City Clerk





# APPLICATION FOR SPECIAL EVENT – Public Access & ROW

- AMPLIFIED SOUND PERMIT
- BANNER DISPLAY APPLICATION
- BEVERAGE CATERING PERMIT
- ENVIRONMENTAL RESILIENCY PLAN

- OVERNIGHT CAMPING
- STREET CLOSURE
- TRAFFIC CONTROL PLAN
- POLICE CONTROL SERVICES REQUIRED

### City Staff Contacts

<b>Community Development Department</b>	Ashley Dyer, City Planner - Special Event Applications for Right of Ways and Public Access, except Town Center West.	(208) 788-9815 x2027	<a href="mailto:ashley.dyer@haileycityhall.org">ashley.dyer@haileycityhall.org</a>
	Emily Rodrigue, Sustainability & City Planner - Environmental Resiliency Plans	(208) 788-9815 x2017	<a href="mailto:emily.rodrigue@haileycityhall.org">emily.rodrigue@haileycityhall.org</a>
<b>Public Works Department</b>	Nancy Arellano, Public Works Coordinator - Special Event Applications for Parks	(208) 788-4221	<a href="mailto:nancy.arellano@haileycityhall.org">nancy.arellano@haileycityhall.org</a>
	Emily Williams, Sustainability & Grants Coordinator - Environmental Resiliency Plans	(208) 788-9830 x4231	<a href="mailto:emily.williams@haileycityhall.org">emily.williams@haileycityhall.org</a>
<b>Clerk's Office</b>	Dalia Carrillo, Deputy City Clerk - Banner Applications - Beverage Catering Permits - Local Option Tax	(208) 788-4221 x1512	<a href="mailto:dalia.carrillo@haileycityhall.org">dalia.carrillo@haileycityhall.org</a>
<b>Library</b>	Kristin Fletcher, Programs & Engagement Manager - Special Event Applications for Town Center West building	(208) 788-2036	<a href="mailto:kristin.fletcher@haileypubliclibrary.org">kristin.fletcher@haileypubliclibrary.org</a>

**EVENT NAME:** Earth Fest

**LOCATION FOR EVENT** (Be specific - i.e., Hop Porter Park, all of 1<sup>st</sup> Avenue between Walnut and Pine, 115 Main St. S.):

Public Property       Private Property

Alley/parking behind Hailey Public Library and Town Center West, between W Croy St. and the parking area; W Croy St. from Main St. to River St.

**I. EVENT SCHEDULE: Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.**

Date(s) of Event	Hours	Estimated # of Attendees
<u>4/26/2024</u>	Start Time: <u>10AM</u> End Time: <u>2PM</u>	All Day: <u>300</u>
_____	Start Time: _____      End Time: _____	All Day: _____
Date(s) of Set-up/Tear-down	Hours	Estimated # Staff
<u>4/26/2024</u>	Start Time: <u>8AM</u> End Time: <u>4PM</u>	<u>6</u>
_____	Start Time: _____      End Time: _____	_____

**II. FEES**

Special Event Permit Application Fee      \$150       N/A \_\_\_\_\_

Per Day Park Rental Fee: # of Days \_\_\_\_\_ x      \$346       \_\_\_\_\_

Events that meet **both of the following criteria** may be exempted from Park Rental Fee by resolution of the City Council:

Non-profit event that is held annually within the City of Hailey for at least ten consecutive years and consistently draw large numbers of participants and spectators.

**Tax Exempt #:** \_\_\_\_\_

Promoted locally and regionally within the state and the northwest.

Tax (on park rental fees only)      6%       \_\_\_\_\_

**TOTAL DUE AT TIME OF SUBMITTAL:** \_\_\_\_\_

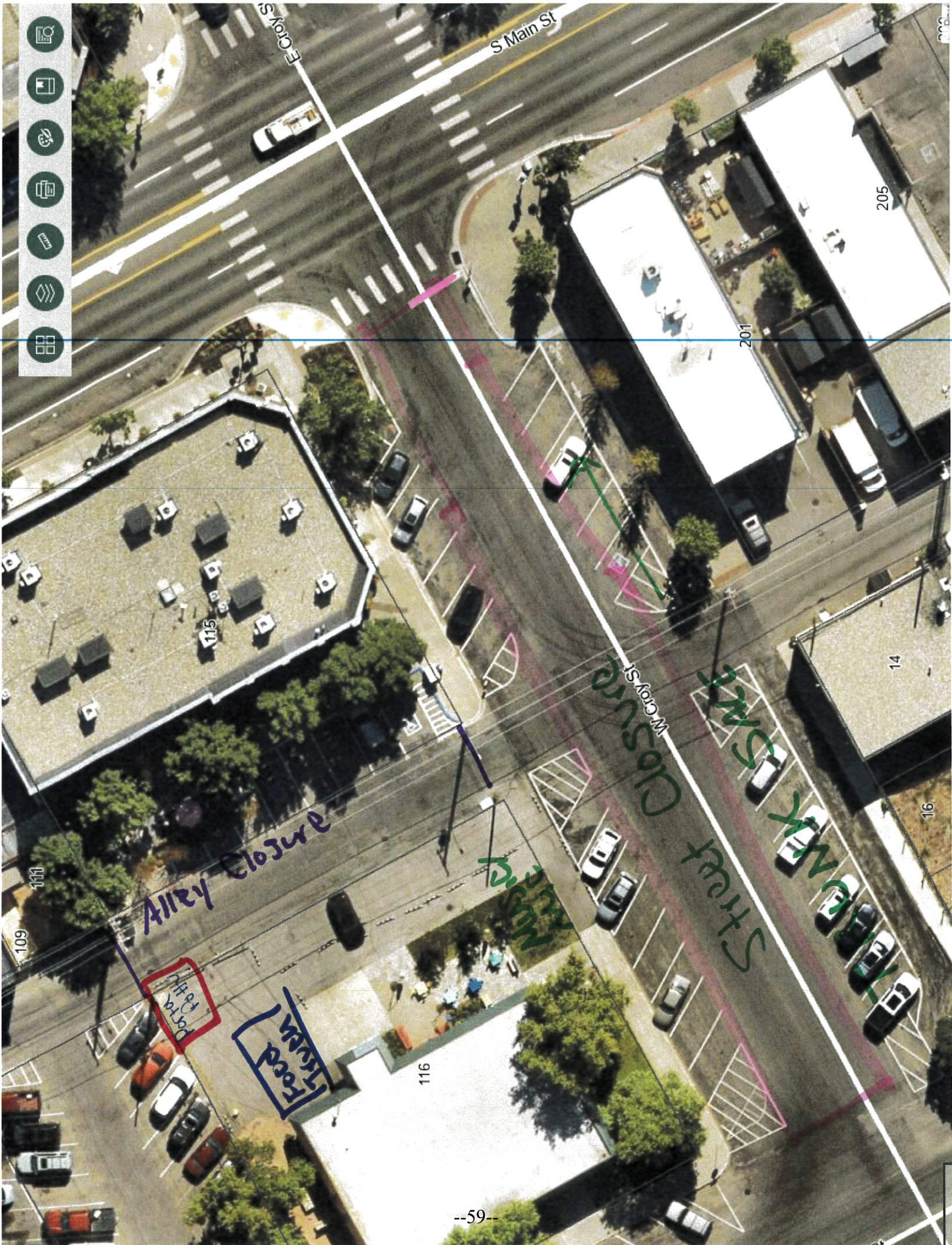


500 Event Attendees or More		Provide one (1) six-yard dumpster - Contact Clear Creek Disposal can provide services, call (208) 726-9600		X
		Provide one (1) six-yard dumpster - Contact Clear Creek Disposal can provide services, call (208) 726-9600		
		Security Plan - If Hailey Police Dept officers are required, the Applicant will be charged \$40/hr per officer		
		Environmental Resiliency Plan - No single-use plastics - One (1) or more compost waste bins One (1) or more recycle waste bins		
		Comprehensive general liability insurance policy - Certificate with coverage of \$1,000,000.00 or more You may partner with another organization to use their insurance		
Food/Beverage Caterers		List caterers or vendors	X	
Gray Water or Grease Barrel		Explanation of disposal		X
Lighting		Explanation of use		X
Medical Services		EMT Standby - Applicant will be charged \$35/hr for EMS Standby		X
		Ambulance		
Open Flame or, flame producing devices		Site plan		X
		Device specifications		
Overnight camping		Specify City Designated Area		X
Portable Toilets and/or Wash Stations		Site plan	X	
Public Street and/or Alley Location		Certified Traffic Management Plan - Road Work Ahead can create certified Traffic Management Plans, call (208) 734-4444. - An ITD permit is required for Main Street Closures.	X	
		ITD Permit for Main Street Closures		X
		Route Map	X	
Vendors		Vendor/Items Sold List	X	
		Temporary Structure Sizes & Site Plan		
Water		Drinking Station Plan - All single-use petroleum-based plastics are prohibited; compostable bioplastics are allowed.	X	

Your Event Organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or activities planned. I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Hailey, Blaine County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Hailey and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Hailey, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Hailey and all of its agents for any clean up loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event.

Event Organizer's Signature: *Gina Proszyn* Date: 1-22-25





Alley Closure

DATA

TRUCK

Street Closure





## STREET CLOSURE FOR SPECIAL EVENT

**I. EVENT NAME:** Earth Fest

The above listed event received a street closure permit for a community event.

**STREET CLOSURE DATES:** April 26, 2025

**STREET CLOSURE TIMES:** 8AM-4PM

*Route/street closure map must be attached.*

Names of streets to be closed (attach further closures on a separate sheet if needed)		
W Croy Street	Between (street) Main Street (HWY75)	And (street) River Street
	Between (street)	And (street)
	Between (street)	And (street)
	Between (street)	And (street)
	Between (street)	And (street)
	Between (street)	And (street)
	Between (street)	And (street)
Time of Street Closure	Start: <u>8AM</u>	End: <u>4PM</u>
Participant type and number of entries of each type (check all that apply):		
<input checked="" type="checkbox"/> Participants/Spectators <u>300</u> <input type="checkbox"/> Animals _____ <input checked="" type="checkbox"/> Vehicles <u>20</u> <input type="checkbox"/> Floats _____ <input type="checkbox"/> Busses _____ <input type="checkbox"/> Bikes _____		

**II. FEES**

Street Closure for Special Event Fee \$258  \_\_\_\_\_

**TOTAL DUE AT TIME OF SUBMITTAL:** \_\_\_\_\_

I certify that the entities listed below have been notified about my upcoming special event.


Signature of Sponsor or Authorized Representative	<i>Erving Rodriguez</i>	Date
---	-------------------------	------

Name/Business	Address	Phone	Email
The Barkin' Basement	201 S Main	208-788-3854	barkin@mountainhumane.org
Lago Azul	14 W Croy St.	208-578-1700	
Mountain Rose Tattoo		208-788-3574	mountainrose.tattoo@gmail.com





City of Hailey Croy Main to River

		Author: Jeremy Barnett	CERT:892778		
<b>Comments:</b> *All equipment shall be MUTCD compliant *All traffic control shall be managed by a ATSSA certified supervisor *A minimum of 12' lane widths shall be maintained *Any plan changes must be approved and signed off					
SPEED LIMIT	TAPER LENGTH (L) FEET	ROAD TYPE			
		A	B	C	
		URBAN (LOW SPEED) <35	100 FT	100 FT	100 FT
		URBAN (HIGH SPEED) ≥35	350 FT	350 FT	350 FT
L-WS/60 L-WS	RURAL				
	500 FT	1500 FT	2640 FT		
EXPRESSWAY/FREEWAY		1000 FT	2640 FT		
<small>Change length to 600 feet          Expanded speed limit, or an off peak 65th convertible lane          prior to peak starting, of the proposed operating speed in mph</small>					



**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

**SUBJECT:** Consideration of a new Auto Transportation Service Business License Application for Bravo Shuttles.

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16 (IFAPPLICABLE)

**BACKGROUND:** On February 10, 2025, the Applicant submitted an Application for approval of a new Auto Transportation Service Business, to be named Bravo Shuttles, and operated by James Hooper.

**ATTACHMENTS:**

1. Auto Transportation Service Business License Application
2. Proposed Drivers for Bravo Shuttles
  - a. James Hopper
  - b. Poppy Millington

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
 Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
 Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
 Staff Contact: Robyn Davis Phone # 788-9815 #2015

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Motion to approve the Auto Transportation Service Business License for Bravo Shuttles.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

**ACTION OF THE CITY COUNCIL:** Motion to approve the Auto Transportation Service Business License for Bravo Shuttles.

Date \_\_\_\_\_  
City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals: \_\_\_\_\_ \*Additional/Exceptional Originals to: \_\_\_\_\_  
 Copies (all info.): \_\_\_\_\_ Copies \_\_\_\_\_  
 Instrument # \_\_\_\_\_



# AUTO TRANSPORTATION SERVICE BUSINESS LICENSE APPLICATION

NAICS: 485310

## LICENSE FEES:

New or Renewal \$318.00  
(License application for full year Jan. 01 – Dec.31)

TOTAL: \$318.00

OFFICE USE ONLY	
DATE: _____	NEW: <input checked="" type="checkbox"/> RENEWAL: _____
LICENSE#: <u>1988</u>	FEE: <u>318</u>
INSURANCE: _____	REGISTRATION: _____
FARES: <input checked="" type="checkbox"/>	DRIVERS: <input checked="" type="checkbox"/>
POLICE: _____	

EXPIRES ANNUALLY ON DECEMBER 31<sup>ST</sup>

Owner Name: James Hooper Date of Birth: 06-24-1965  
 Driver's License No.: NU 263614K Email Address: bravoshuttlesun@gmail.com  
 Phone Number: 208-806-1225 Number of Taxi Vehicles: 3

Company Name (LLC): Bravo Shuttles DBA: \_\_\_\_\_  
 Company Physical Address: 213 N. 1<sup>st</sup> Ave. Hailey, ID 83333  
 Mailing Address: P.O. Box 3318, Hailey, ID 83333  
 Company Phone Number: 208-806-1225 Operating Manager: James Hooper

1. Have you within the last three (3) years: been convicted of, or received a withheld judgment, been placed on probation, forfeited a bond for failure to appear for any felony or misdemeanor charge, or have any outstanding warrants? Yes \_\_\_\_\_ No X

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_

2. Have you had a similar license revoked, denied or suspended by this city or any other city of this state, or of the United States, within the past three (3) years? Yes \_\_\_\_\_ No X

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Print & Sign Name Date





## AUTO TRANSPORTATION SERVICE BUSINESS LICENSE APPLICATION CHECKLIST

RECEIVED

FEB 05 2025

Per \_\_\_\_\_

### Please submit the following with your application:

- Certificate of commercial liability insurance for each vehicle naming the City, its agents and employees as parties insured. *- written / clarity - Jesse*
- Vehicle registration for each vehicle.
- Copy of Insurance for each vehicle.
- Vehicle inspection for each vehicle completed by ASE certified mechanic and approved by Hailey Chief of Police or designated agent.
- Licensing fee of \$300.00. *\* Ventry Cost*
- List of all drivers employed by your auto transportation service.
- Taxi Driver Application for each driver. Be sure to include the following per driver:
  - Copy of Drivers License
  - Copy of Ketchum Taxi Driver License *\**
- Complete schedule of fares. *\**
- Business License Renewal Application. *(Applicable to all renewing licenses.)*

### Please note:

- Applicant must be at least 21 years of age and be the bona fide owner of the business.
- This license is valid for the business only. All drivers (including the owner if the owner is also a service driver) must have a valid Idaho driver's license and City of Hailey auto transportation service driver's license.
- All applications must be approved by the Hailey Chief of Police.
- Per Idaho Statute, a Transportation Network Company (TNC) shall mean an entity operating in Idaho that meets the requirements of this chapter and uses a digital network or software application service to connect passengers to transportation network services. A TNC is not deemed to own, control, operate or manage the vehicles used by TNC drivers, and is not a taxicab association or a for-hire vehicle owner (i.e., Uber). Please refer to Idaho Statute Title 49, Motor Vehicles, Chapter 37 for more information regarding Transportation Network Company Services Act.

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

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**SUBJECT**

Approval of Minutes from the meeting of the Hailey City Council on February 10, 2025 and to suspend reading of them.

**AUTHORITY:**  ID Code 74-205       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

**BACKGROUND:**

Draft minutes prepared.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

**FOLLOW UP NOTES:**

**MINUTES OF THE MEETING OF THE  
HAILEY CITY COUNCIL  
HELD FEBRUARY 10, 2025  
IN THE HAILEY TOWN CENTER WEST BUILDING  
116 S. RIVER STREET**

The Meeting of the Hailey City Council was called to order at 4:49 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Dustin Stone. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

**CALL TO ORDER:**

By Mayor Burke at 4:49.

**CONSENT AGENDA:**

- [CA 041](#) Motion to authorize the Mayors signature on a joint letter between Hailey, Bellevue, Blaine County Recreation District (BCRD) and Blaine County regarding collaborative efforts to develop a memorandum of understanding regarding mutually beneficial parks and open space in the area known Flying Hat Ranch East **ACTION ITEM**
- [CA 042](#) Motion to approve minutes of January 27, 2025 and to suspend reading of them **ACTION ITEM** .....
- [CA 043](#) Motion to approve claims for expenses incurred during the month of January 2025, and claims for expenses due by contract in February, 2025 **ACTION ITEM** .....

**Martinez moved to approve all consent agenda items, seconded by Thea. Motion passed with roll call vote; Martinez, yes. Thea, yes. Husbands, yes. Stone abstains.**

**APPOINTMENTS AND AWARDS:**

- AA 044 Motion to approve Resolution 2025-021, appointing Michael Smith to the Hailey Planning and Zoning Commission for a three-year term, set to expire December 31, 2027. ACTION ITEM*

Martinez asked if there is a letter of interest. Davis has a letter of interest that can send to council. Davis gives an overview of the candidate.

**Thea moves to approve Resolution 2025-021 appointing Michael Smith to Planning and Zoning Commission, seconded by Martinez. Motion passed with roll call vote; Husbands, yes. Stone, abstains. Thea, yes. Martinez, yes.**

**Motion to adjourn by Stone, Thea seconded. Motion passed unanimously.**

**5:00-7:00 p.m. Neighborhood Parking Workshop**

- WK 045 Workshop facilitated by Jeremy Grimm from Sandpoint, Idaho (no documents)

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE 02/24/2025      DEPARTMENT:** Finance & Records      **DEPT. HEAD SIGNATURE:** MHC

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**SUBJECT**

Council Approval of Claims costs incurred during the month of January 2025 that are set to be paid by contract for February 2025.

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**AUTHORITY:**  ID Code 50-1017       IAR \_\_\_\_\_       City Ordinance/Code \_\_\_\_\_

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**BACKGROUND:**

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
  2. Invoice entry into data base by finance department.
  3. Open invoice report and check register report printed for council review at city council meeting.
  4. Following council approval, mayor and clerk sign checks and check register report.
  5. Signed check register report is entered into Minutes book.
- 

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_

Payments are for expenses incurred during the previous month, per an accrual accounting system.

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**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:**

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Mayor
___	P & Z Commission	___	Parks & Lands Board	___	Public Works	___	Other

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**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Review reports, ask questions about expenses and procedures, approve claims for payment.

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**FOLLOW UP NOTES:**

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Report Criteria:

- Includes all check types
- Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/06/2025	CDPT		0	AFLAC	1	-222.76
02/06/2025	CDPT		0	DELTA DENTAL PLAN OF I	2	-967.95
02/06/2025	CDPT		0	REGENCE BLUE SHIELD	3	-5,351.81
02/06/2025	CDPT		0	NCPERS GROUP LIFE INS	6	-144.00
02/06/2025	CDPT	02/10/2025	2202217	PERSI	7	-44,587.23
02/06/2025	CDPT	02/10/2025	2202217	MOUNTAIN WEST BANK	8	-42,403.09
02/06/2025	CDPT		0	IDAHO STATE TAX COMMI	9	-5,473.00
02/06/2025	CDPT	02/10/2025	2202217	A.W. REHN & ASSOCIATE	21	-1,137.91
02/06/2025	CDPT		0	VSP	26	-151.70
02/06/2025	CDPT	02/10/2025	2202217	Nationwide 457/Roth	34	-2,558.97
02/06/2025	PC	02/13/2025	21325	CARRILLO-SALAS, DALIA	8209	-1,558.77
02/06/2025	PC	02/13/2025	21326	CONE, MARY M HILL	8009	-1,833.51
02/06/2025	PC	02/13/2025	21327	HOROWITZ, LISA	8049	-2,719.60
02/06/2025	PC	02/13/2025	21328	POMERLEAU, JENNIFER	8207	-1,324.02
02/06/2025	PC	02/13/2025	21329	STOKES, REBECCA R	8013	-2,533.68
02/06/2025	PC	02/13/2025	21330	TRAN, TUYEN	8205	-1,320.61
02/06/2025	PC	02/13/2025	21331	DAVIS, ROBYN K	8060	-2,302.06
02/06/2025	PC	02/13/2025	21332	DYER, ASHLEY MAUREEN	8401	-1,779.42
02/06/2025	PC	02/13/2025	21333	PARKER, JESSICA L	8111	-1,921.15
02/06/2025	PC	02/13/2025	21334	RODRIGUE, EMILY THERE	8115	-1,829.36
02/06/2025	PC	02/13/2025	21335	BALEDGE, MICHAEL S	9054	-2,725.06
02/06/2025	PC	02/13/2025	21336	BUMGARDNER, JEFFREY	9201	-179.39
02/06/2025	PC	02/13/2025	21337	CHASE, AMANDA LUISE	9036	-1,363.33
02/06/2025	PC	02/13/2025	21338	EMERICK, DANIELLE A	9206	-1,400.02
02/06/2025	PC	02/13/2025	21339	GRANT, DARYL ERNEST	9126	-276.81
02/06/2025	PC	02/13/2025	21340	HAIRSTON, KEITH GUY	9025	-735.27
02/06/2025	PC	02/13/2025	21341	HOOVER, JAMES THOMA	9047	-2,263.55
02/06/2025	PC	02/13/2025	21342	MAYNE, EARL JAMES	9124	-832.85
02/06/2025	PC	02/13/2025	21343	MURPHY, JOSHUA Z	9011	-246.96
02/06/2025	PC	02/13/2025	21344	PALLAS, MARTIN L	9111	-274.96
02/06/2025	PC	02/13/2025	21345	RAINEY, PHILLIP R.	1009068	-213.33
02/06/2025	PC	02/13/2025	21346	SANCHEZ, ANTHONY JAM	9042	-442.54
02/06/2025	PC	02/13/2025	21347	SWENKE, JACKSON JOSE	9199	-153.53
02/06/2025	PC	02/13/2025	21348	VINCENT, BRIAN A	9113	-193.93
02/06/2025	PC	02/13/2025	21349	YEAGER, KAITLYN R	9117	-477.54
02/06/2025	PC	02/13/2025	21350	BURKE, MARTHA E	8074	-1,925.86
02/06/2025	PC	02/13/2025	21351	MARTINEZ, JUAN F	8301	-812.21
02/06/2025	PC	02/13/2025	21352	STONE, DUSTIN DEWAYN	8303	-812.21
02/06/2025	PC	02/13/2025	21353	THEA, KAREN J	8106	-751.70
02/06/2025	PC	02/13/2025	21354	CROTTY, JOSHUA M	8283	-1,476.81
02/06/2025	PC	02/13/2025	21355	DABNEY, LEE A DONAHUE	1008078	-1,158.18
02/06/2025	PC	02/13/2025	21356	DREWIEN, LYNETTE M	1008271	-312.44
02/06/2025	PC	02/13/2025	21357	FLETCHER, KRISTIN M	8122	-1,151.55
02/06/2025	PC	02/13/2025	21358	FORBIS, MICHAL J	8114	-1,402.50
02/06/2025	PC	02/13/2025	21359	FOUDY, ALISON LEXI	8284	-382.33
02/06/2025	PC	02/13/2025	21360	FOUDY, GRACE ANNA	8128	-90.04
02/06/2025	PC	02/13/2025	21361	MAXWELL, LAHELA HINAN	8124	-1,408.65
02/06/2025	PC	02/13/2025	21362	MOSQUEDA - CAMACHO,	8295	-271.67
02/06/2025	PC	02/13/2025	21363	PRIMROSE, LAURA A	8102	-1,271.11
02/06/2025	PC	02/13/2025	21364	RODGERS, AMBER TELLE	8297	-244.26
02/06/2025	PC	02/13/2025	21365	STROPE, DENON MICHAEL	8101	-1,138.14
02/06/2025	PC	02/13/2025	21366	VAGIAS, BROOKE ELIZAB	8296	-138.52
02/06/2025	PC	02/13/2025	21367	BAIN, AMY SUE	8554	-1,330.28
02/06/2025	PC	02/13/2025	21368	SAVAGE, JAMES L	8204	-1,756.71

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/06/2025	PC	02/13/2025	21369	AGUAYO, KENNETH	8220	-1,458.55
02/06/2025	PC	02/13/2025	21370	ALLEN, THOMAS HAROLD	8219	-1,973.35
02/06/2025	PC	02/13/2025	21371	CARDWELL, JOSEPH THO	1008137	-2,112.13
02/06/2025	PC	02/13/2025	21372	CERVANTES, GUSTAVO A	8215	-1,863.19
02/06/2025	PC	02/13/2025	21373	COX, CHARLES F	8161	-2,839.53
02/06/2025	PC	02/13/2025	21374	ENGLAND, STEVE J	8143	-3,229.77
02/06/2025	PC	02/13/2025	21375	GONZALEZ, ADRIAN MAN	8170	-1,838.40
02/06/2025	PC	02/13/2025	21376	JONES, KYLIE MELETIA	8155	-2,085.54
02/06/2025	PC	02/13/2025	21377	LEOS, CHRISTINA M	8012	-2,055.34
02/06/2025	PC	02/13/2025	21378	LIVINGSTON, CHRISTIAN	8168	-2,018.05
02/06/2025	PC	02/13/2025	21379	ORNELAS, MANUEL G	1008180	-2,181.11
02/06/2025	PC	02/13/2025	21380	OWENS, ERIC ODELL	8119	-1,883.94
02/06/2025	PC	02/13/2025	21381	PECK, TODD D	8167	-3,228.01
02/06/2025	PC	02/13/2025	21382	WELLS, PRESTON DANIE	8150	-2,023.46
02/06/2025	PC	02/13/2025	21383	WRIGLEY, GAVIN	8152	-2,708.17
02/06/2025	PC	02/13/2025	21384	ARELLANO, NANCY	8005	-1,321.96
02/06/2025	PC	02/13/2025	21385	MARES, MARIA C	8251	-1,382.23
02/06/2025	PC	02/13/2025	21386	WILLIAMS, EMILY ANNE	8023	-1,708.64
02/06/2025	PC	02/13/2025	21387	YEAGER, BRIAN D	8107	-2,111.90
02/06/2025	PC	02/13/2025	21388	DOMKE, RODNEY F	8097	-1,935.43
02/06/2025	PC	02/13/2025	21389	HERNANDEZ, ADAN	8509	-2,113.07
02/06/2025	PC	02/13/2025	21390	JOHNSTON, JAIMEY P	8243	-2,271.85
02/06/2025	PC	02/13/2025	21391	MOATS, ZAKARY S	8174	-1,666.83
02/06/2025	PC	02/13/2025	21392	PARKS, ALEXANDER MIC	8180	-1,726.01
02/06/2025	PC	02/13/2025	21393	SCHWARZ, STEPHEN K	8226	-2,660.93
02/06/2025	PC	02/13/2025	21394	WEST III, KINGSTON R	8234	-2,533.66
02/06/2025	PC	02/13/2025	21395	ZELLERS, WYLIE J	8510	-1,760.13
02/06/2025	PC	02/13/2025	21396	AMBRIZ, JOSE	7023	-2,305.41
02/06/2025	PC	02/13/2025	21397	BOWYER, DANIEL ALAN M	8289	-1,748.30
02/06/2025	PC	02/13/2025	21398	ELLSWORTH, BRYSON D	8285	-2,511.09
02/06/2025	PC	02/13/2025	21399	GARRISON, SHANE	1008048	-1,897.75
02/06/2025	PC	02/13/2025	21400	RACE, MICHAEL DENNIS	8070	-1,319.42
02/06/2025	PC	02/13/2025	21401	SHOTSWELL, DAVE O	7044	-2,282.23
02/06/2025	PC	02/13/2025	21402	WARD, NATHAN DANIEL	8287	-1,490.96
02/06/2025	PC	02/13/2025	21403	BALDWIN, MERRITT JAME	8286	-1,963.73
02/06/2025	PC	02/13/2025	21404	BALIS, MARVIN C	8225	-2,144.88
02/06/2025	PC	02/13/2025	21405	HOLTZEN, KURTIS L	8072	-2,104.10
02/06/2025	PC	02/13/2025	21406	MAJOR, THOMAS JOHN	8288	-1,496.09
02/06/2025	PC	02/13/2025	21407	PETERSON, TRAVIS T	8121	-1,527.48
02/06/2025	PC	02/13/2025	21408	VINCENT, BRIAN A	1008071	-1,856.85
02/06/2025	PC	02/13/2025	58661	COUCH, LEVI HUNTER	8512	-1,230.06
Grand Totals:						-234,304.37
			95			

Includes all check types  
Includes unprinted checks

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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>4409 A.W. REHN &amp; ASSOCIATES</b>											
16933	1	2024 Dependent/Health Care FSA Admin Fee	Invoice	02/18/2025	02/24/2025	10.50	10.50	100-15-41215		225	1
16933	2	2024 Dependent/Health Care FSA Admin Fee	Invoice	02/18/2025	02/24/2025	10.50	10.50	200-15-41215		225	1
16933	3	2024 Dependent/Health Care FSA Admin Fee	Invoice	02/18/2025	02/24/2025	10.50	10.50	210-15-41215		225	1
16933	4	2025 Health Care FSA	Invoice	02/18/2025	02/24/2025	22.83	22.83	100-15-41215		225	1
16933	5	2025 Health Care FSA	Invoice	02/18/2025	02/24/2025	22.83	22.83	200-15-41215		225	1
16933	6	2025 Health Care FSA	Invoice	02/18/2025	02/24/2025	22.84	22.84	210-15-41215		225	1
Total 4409 A.W. REHN & ASSOCIATES:						100.00	100.00				
<b>6582 ALTURAS PROPERTY MANAGMENT</b>											
18	1	Jan 25 library cleaning	Invoice	02/10/2025	02/24/2025	2,600.00	2,600.00	100-45-41413		225	1
Total 6582 ALTURAS PROPERTY MANAGMENT:						2,600.00	2,600.00				
<b>1913 AMAZON CAPITAL SERVICES</b>											
13PY-9	1	NAME BADGES	Invoice	02/03/2025	02/24/2025	14.95	14.95	100-25-41215		225	1
14Y3-Y	1	Toner cartridge repl for HP	Invoice	02/04/2025	02/24/2025	12.66	12.66	100-15-41215		225	1
14Y3-Y	2	Toner cartridge repl for HP	Invoice	02/04/2025	02/24/2025	12.66	12.66	200-15-41215		225	1
14Y3-Y	3	Toner cartridge repl for HP	Invoice	02/04/2025	02/24/2025	12.66	12.66	210-15-41215		225	1
1693-4	1	GATE OPENERS AND GYM MATS	Invoice	02/05/2025	02/24/2025	161.74	161.74	100-25-41215		225	1
17KX-	1	SEAT COVER FOR 2024 F-350	Invoice	01/28/2025	02/24/2025	348.82	348.82	200-60-41415		225	1
1HC4-3	1	ENGINEERS MEASURING TAPE	Invoice	01/27/2025	02/24/2025	10.39	10.39	100-42-41215		225	1
1HC4-3	2	ENGINEERS MEASURING TAPE	Invoice	01/27/2025	02/24/2025	10.40	10.40	200-42-41215		225	1
1HC4-3	3	ENGINEERS MEASURING TAPE	Invoice	01/27/2025	02/24/2025	10.40	10.40	210-42-41215		225	1
1JPP-M	1	Break room forks	Invoice	02/12/2025	02/24/2025	22.83	22.83	100-15-41215		225	1
1JPP-M	2	Break room forks	Invoice	02/12/2025	02/24/2025	22.83	22.83	200-15-41215		225	1
1JPP-M	3	Break room forks	Invoice	02/12/2025	02/24/2025	22.84	22.84	210-15-41215		225	1
1MNKN	1	#1MKNCR3HK7P FLOOR CLEANING SUPPLIES	Invoice	02/13/2025	02/24/2025	148.49	148.49	100-25-41215		225	1
1N9C-F	1	HI VIZ WORKWEAR	Invoice	02/04/2025	02/24/2025	99.99	99.99	100-40-41703		225	1
1R73-R	1	SHARPS CONTAINERS BATTERIES EMERG KIT F	Invoice	02/05/2025	02/24/2025	203.59	203.59	100-25-41215		225	1
1RXV-4	1	NAME BADGES AND CERT HOLDERS	Invoice	02/05/2025	02/24/2025	94.71	94.71	100-25-41215		225	1
1YFN-3	1	WRF EQUIPMENT/SUPPLIES WW	Invoice	02/05/2025	02/24/2025	934.87	934.87	210-70-41413		225	1
Total 1913 AMAZON CAPITAL SERVICES:						2,144.83	2,144.83				
<b>4785 AMERICAN LEGAL PUBLISHING CORPORATION</b>											
40655	1	2025 S-13 SUPP PAGES; ORDS: 1335 THROUGH 1	Invoice	02/18/2025	02/24/2025	177.60	177.60	100-15-41313		225	1
40655	2	2025 S-13 SUPP PAGES; ORDS: 1335 THROUGH 1	Invoice	02/18/2025	02/24/2025	177.60	177.60	200-15-41313		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
40655	3	2025 S-13 SUPP PAGES; ORDS: 1335 THROUGH 1	Invoice	02/18/2025	02/24/2025	177.60	177.60	210-15-41313		225	1
Total 4785 AMERICAN LEGAL PUBLISHING CORPORATION:						532.80	532.80				
<b>1884 APPARATUS EQUIPMENT &amp; SERVICES INC</b>											
25-IV-7	1	25-IV-7012 TIC	Invoice	02/07/2025	02/24/2025	5,696.00	5,696.00	100-55-41215	25.55.0002.1	225	1
Total 1884 APPARATUS EQUIPMENT & SERVICES INC:						5,696.00	5,696.00				
<b>375 ATKINSON'S MARKET</b>											
037956	1	WRHIS Jeopardy Event	Invoice	02/05/2025	02/24/2025	32.94	32.94	100-20-41215		225	1
058501	1	drinks, cookies for parking workshop	Invoice	02/10/2025	02/24/2025	32.19	32.19	100-10-41723		225	1
058501	2	drinks, cookies for parking workshop	Invoice	02/10/2025	02/24/2025	16.09	16.09	200-10-41723		225	1
058501	3	drinks, cookies for parking workshop	Invoice	02/10/2025	02/24/2025	16.09	16.09	210-10-41723		225	1
Total 375 ATKINSON'S MARKET:						97.31	97.31				
<b>2311 BANYAN TECHNOLOGY INC.</b>											
21314	1	SCADA UPGRADE TO AVEVA 2024 INTOUCH	Invoice	01/27/2025	02/24/2025	2,185.00	2,185.00	200-60-41401		225	1
21314	2	WATER SYSTEM DATA DUMP	Invoice	01/27/2025	02/24/2025	250.00	250.00	200-60-41401		225	1
Total 2311 BANYAN TECHNOLOGY INC.:						2,435.00	2,435.00				
<b>1504 BEST DAY HR</b>											
45706	1	HR Consultation	Invoice	02/17/2025	02/24/2025	2,280.58	2,280.58	100-15-41313		225	1
45706	2	HR Consultation	Invoice	02/17/2025	02/24/2025	2,280.58	2,280.58	200-15-41313		225	1
45706	3	HR Consultation	Invoice	02/17/2025	02/24/2025	2,280.59	2,280.59	210-15-41313		225	1
Total 1504 BEST DAY HR:						6,841.75	6,841.75				
<b>2885 BIG STATE INDUSTRIAL SUPPLY, I</b>											
158766	1	TARPS, THERMAL GLOVES	Invoice	01/29/2025	02/24/2025	521.42	521.42	100-40-41405		225	1
Total 2885 BIG STATE INDUSTRIAL SUPPLY, I:						521.42	521.42				
<b>6952 BRADY INDUSTRIES OF IDAHO LLC</b>											
938873	1	TOWEL ROLLS OCTOBER BILL	Invoice	10/25/2024	02/24/2025	86.77	86.77	100-25-41413		225	1
949026	1	BLACK TRASH BAGS NOVEMBER BILL	Invoice	11/24/2024	02/24/2025	45.65	45.65	100-25-41413		225	1
959641	1	LARGE BLACK TRASH BAGS	Invoice	12/27/2024	02/24/2025	37.04	37.04	100-25-41413		225	1
960489	1	TRASH BAGS	Invoice	12/31/2024	02/24/2025	37.09	37.09	100-25-41413		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
972945	1	TOWEL ROLLS OCTOBER BILL	Invoice	10/25/2024	02/24/2025	81.86	81.86	100-25-41415		225	1
972945	1	BLACK LINERS	Invoice	11/24/2024	02/24/2025	43.07	43.07	100-25-41413		225	1
972946	1	TRASH CAN BAGS	Invoice	12/27/2024	02/24/2025	34.94	34.94	100-25-41413		225	1
972947	1	CLEAR TRASH CAN LINERS	Invoice	12/31/2024	02/24/2025	34.99	34.99	100-25-41413		225	1
972947	1	JAN PAPER TOWELS AND TOILET PAPER	Invoice	01/31/2025	02/24/2025	238.43	238.43	100-25-41413		225	1
972948	1	CR CH SOAP DISP REFILLS	Invoice	01/31/2025	02/24/2025	18.72-	18.72-	100-42-41413		225	1
972948	2	CR CH SOAP DISP REFILLS	Invoice	01/31/2025	02/24/2025	18.73-	18.73-	200-42-41413		225	1
972948	3	CR CH SOAP DISP REFILLS	Invoice	01/31/2025	02/24/2025	18.73-	18.73-	210-42-41413		225	1
Total 6952 BRADY INDUSTRIES OF IDAHO LLC:						583.66	583.66				
<b>6051 CENTURY LINK</b>											
724286	1	9814 260B long distance	Invoice	02/01/2025	02/24/2025	1.86	1.86	100-15-41713		225	1
724286	2	9814 260B long distance	Invoice	02/01/2025	02/24/2025	1.86	1.86	200-15-41713		225	1
724286	3	9814 260B long distance	Invoice	02/01/2025	02/24/2025	1.86	1.86	210-15-41713		225	1
724286	4	9814 260B long distance	Invoice	02/01/2025	02/24/2025	1.86	1.86	100-25-41713		225	1
724286	5	9814 260B long distance	Invoice	02/01/2025	02/24/2025	1.86	1.86	100-20-41713		225	1
724286	6	9814 260B long distance- 33.33%	Invoice	02/01/2025	02/24/2025	.62	.62	100-42-41713		225	1
724286	7	9814 260B long distance- 33.33%	Invoice	02/01/2025	02/24/2025	.62	.62	200-42-41713		225	1
724286	8	9814 260B long distance- 33.33%	Invoice	02/01/2025	02/24/2025	.62	.62	210-42-41713		225	1
724286	9	2211 125B LONG DIST- TREATMENT PLANT	Invoice	02/01/2025	02/24/2025	.93	.93	210-70-41713		225	1
724286	10	211 125B LONG DIST- Water Dept	Invoice	02/01/2025	02/24/2025	.93	.93	200-60-41713		225	1
724286	11	3147 220B LONG DIST: FIRE DEPT	Invoice	02/01/2025	02/24/2025	1.86	1.86	100-55-41713		225	1
724286	12	5965-737B LONG DIST- STREET SHOP	Invoice	02/01/2025	02/24/2025	1.82	1.82	100-40-41713		225	1
Total 6051 CENTURY LINK:						16.70	16.70				
<b>5702 CINTAS</b>											
421571	1	UNIFORM SERVICES WW	Invoice	12/24/2024	02/24/2025	208.21	208.21	210-70-41703		225	1
421871	1	UNIFORM SERVICES WW	Invoice	01/22/2025	02/24/2025	208.21	208.21	210-70-41703		225	1
421944	1	UNIFORM SERVICES WW	Invoice	01/29/2025	02/24/2025	208.21	208.21	210-70-41703		225	1
422013	1	UNIFORM SERVICES WW	Invoice	02/05/2025	02/24/2025	208.21	208.21	210-70-41703		225	1
422917	1	UNIFORM SERVICES WW	Invoice	02/12/2025	02/24/2025	208.21	208.21	210-70-41703		225	1
525295	1	FIRST AID AND CABINET RESTOCK WW	Invoice	02/06/2025	02/24/2025	15.84	15.84	210-70-41703		225	1
930694	1	AED LEASE FOR WRF WW	Invoice	01/31/2025	02/24/2025	126.00	126.00	210-70-41413		225	1
Total 5702 CINTAS:						1,182.89	1,182.89				
<b>2954 CLEAR CREEK DISPOSAL -PARKS</b>											
000179	1	PORT RR - SKATEPARK	Invoice	01/27/2025	02/24/2025	176.00	176.00	100-50-41325		225	1



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
000179	1	CoMP. BIN - KEEFER	Invoice	01/27/2025	02/24/2025	75.17	75.17	100-50-41325		225	1
000179	1	COMPOST ATKINSONS	Invoice	01/27/2025	02/24/2025	102.55	102.55	100-55-41325		225	1
000179	1	CoMP. BIN - COM CAMP.	Invoice	01/27/2025	02/24/2025	102.55	102.55	100-50-41325		225	1
000179	1	CoMP. BIN - ALBERTSONS	Invoice	01/27/2025	02/24/2025	102.55	102.55	100-50-41325		225	1
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						558.82	558.82				
<b>22457 CLEAR CREEK DISPOSAL, INC.</b>											
JANUA	1	FRANCHISE FEE - JANUARY 2025	Invoice	02/19/2025	02/24/2025	168,000.00	168,000.00	100-00-20515		225	1
Total 22457 CLEAR CREEK DISPOSAL, INC.:						168,000.00	168,000.00				
<b>5961 CLEARWATER POWER EQUIPMENT LLC</b>											
72946	1	Credit	Invoice	01/06/2025	02/10/2025	38.30-	38.30-	100-50-41405		225	1
73599	1	SNOW blower part	Invoice	02/03/2025	02/24/2025	20.99	20.99	100-50-41405		225	1
Total 5961 CLEARWATER POWER EQUIPMENT LLC:						17.31-	17.31-				
<b>337 COPY &amp; PRINT LLC</b>											
3976	1	BINDING, FINISHING	Invoice	02/10/2025	02/24/2025	40.50	40.50	100-40-41405		225	1
Total 337 COPY & PRINT LLC:						40.50	40.50				
<b>6877 D.O.P.L</b>											
01/01/2	1	BUILDING PERMIT & FEES PAID AS OF 02/19/25	Invoice	02/19/2025	02/24/2025	1,233.91	1,233.91	100-00-20325		225	1
JANUA	1	BUILDING PERMIT & FEES JANUARY 2025	Invoice	02/19/2025	02/24/2025	6,850.47	6,850.47	100-00-20325		225	2
Total 6877 D.O.P.L:						8,084.38	8,084.38				
<b>601 DEMCO</b>											
759390	1	book stands	Invoice	01/24/2025	02/24/2025	188.15	188.15	100-45-41215		225	1
Total 601 DEMCO:						188.15	188.15				
<b>781 DIGLINE</b>											
007608	1	DIG LINE FEES W.	Invoice	01/31/2025	02/24/2025	37.45	37.45	200-60-41325		225	1
007608	2	DIG LINE FEES WW.	Invoice	01/31/2025	02/24/2025	37.45	37.45	210-70-41325		225	1
Total 781 DIGLINE:						74.90	74.90				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>7008 ERVIN, CHRISTIAN</b>											
111-727	1	Reimbursement for code book	Invoice	09/16/2024	02/24/2025	394.28	394.28	100-55-41217		225	1
Total 7008 ERVIN, CHRISTIAN:						394.28	394.28				
<b>297 EVANS PLUMBING, INC.</b>											
162350	1	1st flr ceiling leak site visit	Invoice	02/06/2025	02/24/2025	48.33	48.33	100-42-41413		225	1
162350	2	1st flr ceiling leak site visit	Invoice	02/06/2025	02/24/2025	48.33	48.33	200-42-41413		225	1
162350	3	1st flr ceiling leak site visit	Invoice	02/06/2025	02/24/2025	48.34	48.34	210-42-41413		225	1
Total 297 EVANS PLUMBING, INC.:						145.00	145.00				
<b>2628 FASTENAL COMPANY</b>											
IDJER1	1	PARTS/TOOLS FOR WRF WW	Invoice	01/23/2025	02/24/2025	101.39	101.39	210-70-41423		225	1
IDJER1	1	PARTS/TOOLS FOR WRF WW	Invoice	01/30/2025	02/24/2025	89.88	89.88	210-70-41423		225	1
IDJER1	1	PARTS/TOOLS FOR WRF WW	Invoice	02/06/2025	02/24/2025	77.86	77.86	210-70-41423		225	1
Total 2628 FASTENAL COMPANY:						269.13	269.13				
<b>6632 FELT RIGHT LLC</b>											
D12179	1	Facilities grant - soundboards	Invoice	02/14/2025	02/24/2025	617.18	617.18	100-45-41549	24.45.0002.1	225	1
Total 6632 FELT RIGHT LLC:						617.18	617.18				
<b>171 FERGUSON WATERWORKS #1701</b>											
CM074	1	RIVER ST SUPPLIES RETURN	Invoice	12/30/2024	01/13/2025	142.02-	142.02-	120-40-41539	18.40.0001.1	125	1
Total 171 FERGUSON WATERWORKS #1701:						142.02-	142.02-				
<b>1584 FIRST BANKCARD - BALEDGE</b>											
000035	1	Helmet Shield	Invoice	01/09/2025	02/24/2025	82.90	82.90	100-55-41703		225	1
03369	1	IFCA - Baledge	Invoice	11/03/2024	02/24/2025	110.00	110.00	100-55-41711		225	1
03406	1	IFCA - Hoover	Invoice	11/13/2024	02/24/2025	110.00	110.00	100-55-41711		225	1
111-280	1	Name Plate	Invoice	12/27/2024	02/24/2025	12.68	12.68	100-55-41215		225	1
111-894	1	Port adapters	Invoice	01/21/2025	02/24/2025	31.98	31.98	100-55-41215		225	1
112-17	1	Med Tag locks	Invoice	12/18/2024	02/24/2025	20.98	20.98	100-55-41219		225	1
112-18	1	BG Kit Supplies	Invoice	01/16/2025	02/24/2025	81.97	81.97	100-55-41219		225	1
112-63	1	Floor Mats	Invoice	01/29/2025	02/24/2025	126.70	126.70	100-55-41415		225	1
112-82	1	IFSTA Book	Invoice	12/16/2024	02/24/2025	350.95	350.95	100-55-41217		225	1
112-97	1	Pulse Ox	Invoice	01/16/2025	02/24/2025	296.80	296.80	100-55-41219		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
27162	1	Blue Card Training	Invoice	01/30/2025	02/24/2025	385.00	385.00	100-55-41723		225	1
940403	1	Radio Parts	Invoice	01/22/2025	02/24/2025	38.38	38.38	100-55-41213		225	1
940404	1	Tracking #284800085499 & Bubble Wrap, Box	Invoice	01/31/2025	02/24/2025	97.71	97.71	100-55-41213		225	1
Total 1584 FIRST BANKCARD - BALEDGE:						1,746.05	1,746.05				
<b>5372 FIRST BANKCARD - CONE</b>											
354833	1	GODADDY Website security essential	Invoice	01/26/2025	02/24/2025	83.88	83.88	100-15-41515		225	1
354833	2	GODADDY Website security essential	Invoice	01/26/2025	02/24/2025	83.88	83.88	200-15-41515		225	1
354833	3	GODADDY Website security essential	Invoice	01/26/2025	02/24/2025	83.88	83.88	210-15-41515		225	1
900679	1	Deluxe - W2 Forms & Envelopes	Invoice	01/15/2025	02/24/2025	71.10	71.10	100-15-41215		225	1
900679	2	Deluxe - W2 Forms & Envelopes	Invoice	01/15/2025	02/24/2025	71.10	71.10	200-15-41215		225	1
900679	3	Deluxe - W2 Forms & Envelopes	Invoice	01/15/2025	02/24/2025	71.10	71.10	210-15-41215		225	1
AD031	1	January Adobe Sub.	Invoice	12/30/2024	02/24/2025	4.33	4.33	100-15-41711		225	1
AD031	2	January Adobe Sub.	Invoice	12/30/2024	02/24/2025	4.33	4.33	200-15-41711		225	1
AD031	3	January Adobe Sub.	Invoice	12/30/2024	02/24/2025	4.33	4.33	210-15-41711		225	1
E0100T	1	E0100V2AIG Microsoft Licenses	Invoice	01/20/2025	02/24/2025	5.83-	5.83-	100-15-41215		225	1
E0100T	2	E0100V2AIG Microsoft Licenses	Invoice	01/20/2025	02/24/2025	5.83-	5.83-	200-15-41215		225	1
E0100T	3	E0100V2AIG Microsoft Licenses	Invoice	01/20/2025	02/24/2025	5.82-	5.82-	210-15-41215		225	1
E0100	1	E0100V2AIH Microsoft Licenses	Invoice	01/20/2024	02/24/2025	23.41-	23.41-	100-15-41215		225	1
E0100	2	E0100V2AIH Microsoft Licenses	Invoice	01/20/2024	02/24/2025	23.41-	23.41-	200-15-41215		225	1
E0100	3	E0100V2AIH Microsoft Licenses	Invoice	01/20/2024	02/24/2025	23.41-	23.41-	210-15-41215		225	1
E0100	1	E0100V23PN Microsoft Licenses	Invoice	01/19/2025	02/24/2025	33.00	33.00	100-15-41215		225	1
E0100	2	E0100V23PN Microsoft Licenses	Invoice	01/19/2025	02/24/2025	33.00	33.00	200-15-41215		225	1
E0100	3	E0100V23PN Microsoft Licenses	Invoice	01/19/2025	02/24/2025	33.00	33.00	210-15-41215		225	1
E0100	1	E0100V25JX Microsoft Licenses	Invoice	01/19/2025	02/24/2025	2.67	2.67	100-15-41215		225	1
E0100	2	E0100V25JX Microsoft Licenses	Invoice	01/19/2025	02/24/2025	2.67	2.67	200-15-41215		225	1
E0100	3	E0100V25JX Microsoft Licenses	Invoice	01/19/2025	02/24/2025	2.66	2.66	210-15-41215		225	1
E0100	1	E0100V2G1N Microsoft Licenses	Invoice	01/20/2025	02/24/2025	16.00	16.00	100-15-41215		225	1
E0100	2	E0100V2G1N Microsoft Licenses	Invoice	01/20/2025	02/24/2025	16.00	16.00	200-15-41215		225	1
E0100	3	E0100V2G1N Microsoft Licenses	Invoice	01/20/2025	02/24/2025	16.00	16.00	210-15-41215		225	1
E0100	1	E0100V2JKW Microsoft Licenses	Invoice	01/20/2025	02/24/2025	194.25	194.25	100-15-41215		225	1
E0100	2	E0100V2JKW Microsoft Licenses	Invoice	01/20/2025	02/24/2025	194.25	194.25	200-15-41215		225	1
E0100	3	E0100V2JKW Microsoft Licenses	Invoice	01/20/2025	02/24/2025	194.25	194.25	210-15-41215		225	1
IDRIVE	1	Idrive Storage charge	Invoice	01/10/2025	02/24/2025	31.63	31.63	100-15-41711		225	1
IDRIVE	2	Idrive Storage charge	Invoice	01/10/2025	02/24/2025	31.63	31.63	200-15-41711		225	1
IDRIVE	3	Idrive Storage charge	Invoice	01/10/2025	02/24/2025	31.64	31.64	210-15-41711		225	1
INV-91	1	WASABI CLOUD STORAGE	Invoice	01/17/2025	02/24/2025	6.04	6.04	100-15-41711		225	1
INV-91	2	WASABI CLOUD STORAGE	Invoice	01/17/2025	02/24/2025	6.04	6.04	200-15-41711		225	1
INV-91	3	WASABI CLOUD STORAGE	Invoice	01/17/2025	02/24/2025	6.04	6.04	210-15-41711		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
INV-US	1	STARLINK MONTHLY SUBS 1/24-2/25	Invoice	12/24/2024	02/24/2025	55.00	55.00	100-15-41713		225	1
INV-US	2	STARLINK MONTHLY SUBS 1/24-2/25	Invoice	12/24/2024	02/24/2025	55.00	55.00	200-15-41713		225	1
INV-US	3	STARLINK MONTHLY SUBS 1/24-2/25	Invoice	12/24/2024	02/24/2025	55.00	55.00	210-15-41215		225	1
Total 5372 FIRST BANKCARD - CONE:						1,405.99	1,405.99				
<b>5618 FIRST BANKCARD - DAVIS (9902)</b>											
413861	1	2025 APA - Rodrigue	Invoice	07/06/2024	02/24/2025	121.00	121.00	100-20-41313		225	1
Total 5618 FIRST BANKCARD - DAVIS (9902):						121.00	121.00				
<b>5429 FIRST BANKCARD - DREWIEN</b>											
141788	1	Facilities Grant - blinds	Invoice	01/09/2025	02/24/2025	1,600.48	1,600.48	100-45-41549	24.45.0002.1	225	1
300027	1	Facilities Grant - seating	Invoice	01/28/2025	02/24/2025	217.00	217.00	100-45-41549	24.45.0002.1	225	1
ALBER	1	teen prog supp	Invoice	01/06/2025	02/24/2025	17.96	17.96	100-45-41326		225	1
Total 5429 FIRST BANKCARD - DREWIEN:						1,835.44	1,835.44				
<b>5417 FIRST BANKCARD - ELLSWORTH</b>											
250122	1	LATE NIGHT FOOD FOR CREW WW	Invoice	01/22/2025	02/24/2025	78.81	78.81	210-70-41211		225	1
Total 5417 FIRST BANKCARD - ELLSWORTH:						78.81	78.81				
<b>5789 FIRST BANKCARD - ENGLAND</b>											
000290	1	PARKING AT THE AIRPORT FOR ICOPA	Invoice	01/24/2025	02/24/2025	18.00	18.00	100-25-41724		225	1
231996	1	ICOPA FOR CHIEF ENGLNAD	Invoice	02/10/2025	02/24/2025	160.04	160.04	100-25-41724		225	1
26071	1	RMIN DUES	Invoice	07/29/2024	02/24/2025	50.00	50.00	100-25-41711		225	1
IACP 2	1	IACP CHIEFT OF POLICE	Invoice	01/08/2025	02/24/2025	500.00	500.00	100-25-41711		225	1
Total 5789 FIRST BANKCARD - ENGLAND:						728.04	728.04				
<b>1588 FIRST BANKCARD - HOROWITZ</b>											
362984	1	GOTO MEETING	Invoice	01/16/2025	02/24/2025	25.33	25.33	100-15-41711		225	1
362984	2	GOTO MEETING	Invoice	01/16/2025	02/24/2025	25.33	25.33	200-15-41711		225	1
362984	3	GOTO MEETING	Invoice	01/16/2025	02/24/2025	25.34	25.34	210-15-41711		225	1
913769	1	IDCMA Conf - Hotel Stay	Invoice	01/23/2025	02/24/2025	182.19	182.19	100-15-41724		225	1
913769	2	IDCMA Conf - Hotel Stay	Invoice	01/23/2025	02/24/2025	182.19	182.19	200-15-41724		225	1
913769	3	IDCMA Conf - Hotel Stay	Invoice	01/23/2025	02/24/2025	182.20	182.20	210-15-41724		225	1
913769	4	IDCMA Conf - Hotel Stay	Invoice	01/23/2025	02/24/2025	1.00	1.00	100-15-41724		225	1
913769	5	IDCMA Conf - Hotel Stay	Invoice	01/23/2025	02/24/2025	1.00	1.00	200-15-41724		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
913769	6	IDCMA Conf - Hotel Stay	Invoice	01/23/2025	02/24/2025	1.00	1.00	210-15-41724		225	1
JANUA	1	January 2025 Idaho Stateman Sub	Invoice	01/31/2025	02/24/2025	12.00	12.00	100-15-41711		225	1
JANUA	2	January 2025 Idaho Stateman Sub	Invoice	01/31/2025	02/24/2025	12.00	12.00	200-15-41711		225	1
JANUA	3	January 2025 Idaho Stateman Sub	Invoice	01/31/2025	02/24/2025	11.99	11.99	210-15-41711		225	1
MC161	1	MC16113745 MAILCHIMP	Invoice	01/03/2025	02/24/2025	45.00	45.00	100-15-41711		225	1
MC161	2	MC16113745 MAILCHIMP	Invoice	01/03/2025	02/24/2025	45.00	45.00	200-15-41711		225	1
MC161	3	MC16113745 MAILCHIMP	Invoice	01/03/2025	02/24/2025	45.00	45.00	210-15-41711		225	1
Total 1588 FIRST BANKCARD - HOROWITZ:						796.57	796.57				
<b>5375 FIRST BANKCARD - SCHWARZ</b>											
300003	1	1/6/25 STAFF LUNCH	Invoice	01/06/2025	02/24/2025	35.33	35.33	100-40-41771		225	1
Total 5375 FIRST BANKCARD - SCHWARZ:						35.33	35.33				
<b>1267 FIRST BANKCARD - YEAGER</b>											
003346	1	BIKE PED BOOKS	Invoice	01/24/2025	02/24/2025	820.05	820.05	100-50-41215		225	1
217194	1	BLUEBEAM SUBS.	Invoice	12/31/2024	02/24/2025	110.00	110.00	100-42-41711		225	1
217194	2	BLUEBEAM SUBS.	Invoice	12/31/2024	02/24/2025	110.00	110.00	200-42-41711		225	1
217194	3	BLUEBEAM SUBS.	Invoice	12/31/2024	02/24/2025	110.00	110.00	210-42-41711		225	1
34333	1	COMP. DOG WASTE BAGS X3	Invoice	01/06/2025	02/24/2025	464.65	464.65	100-50-41405		225	1
729964	1	HOTEL STAY 2025 LAND SURV CONF - YEAGER	Invoice	01/02/2025	02/24/2025	168.05	168.05	100-42-41724		225	1
729964	2	HOTEL STAY 2025 LAND SURV CONF - YEAGER	Invoice	01/02/2025	02/24/2025	168.05	168.05	200-42-41724		225	1
729964	3	HOTEL STAY 2025 LAND SURV CONF - YEAGER	Invoice	01/02/2025	02/24/2025	168.05	168.05	210-42-41724		225	1
Total 1267 FIRST BANKCARD - YEAGER:						2,118.85	2,118.85				
<b>2402 FIRST PEAK WELDING</b>											
208	1	PLOW REPAIR #4043	Invoice	02/06/2025	02/24/2025	987.39	987.39	100-40-41405		225	1
Total 2402 FIRST PEAK WELDING:						987.39	987.39				
<b>6937 FITZGERALD, JORDAN</b>											
P&Z M	1	PZ 2/18	Invoice	02/18/2025	02/24/2025	100.00	100.00	100-10-41313		225	1
P&Z M	2	1 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	200-10-41313		225	1
P&Z M	3	2 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	200-10-41313		225	1
Total 6937 FITZGERALD, JORDAN:						200.00	200.00				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>996 FREEDOM MAILING SERVICES</b>											
49738	1	Bill Processing, Folding & Inserting Newsletters	Invoice	02/06/2025	02/24/2025	659.55	659.55	100-15-41323		225	1
49738	2	Bill Processing, Folding & Inserting Newsletters	Invoice	02/06/2025	02/24/2025	659.55	659.55	200-15-41323		225	1
49738	3	Bill Processing, Folding & Inserting Newsletters	Invoice	02/06/2025	02/24/2025	659.56	659.56	210-15-41323		225	1
49739	1	Delinquent Notices & Postage	Invoice	02/06/2025	02/24/2025	46.69	46.69	100-15-41323		225	1
49739	2	Delinquent Notices & Postage	Invoice	02/06/2025	02/24/2025	46.69	46.69	200-15-41323		225	1
49739	3	Delinquent Notices & Postage	Invoice	02/06/2025	02/24/2025	46.69	46.69	210-15-41323		225	1
Total 996 FREEDOM MAILING SERVICES:						2,118.73	2,118.73				
<b>5909 FUGATE, JANET</b>											
P&Z M	1	P&Z Stipend 2/18	Invoice	02/18/2025	02/24/2025	100.00	100.00	100-10-41313		225	1
P&Z M	2	1 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	200-10-41313		225	1
P&Z M	3	2 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	210-10-41313		225	1
Total 5909 FUGATE, JANET:						200.00	200.00				
<b>1623 GALENA GROUND WATER DISTRICT</b>											
1334	1	2019 WATER RIGHTS ASSESSMENT 37-8118	Invoice	12/01/2024	02/24/2025	45.00	45.00	200-60-41313		225	1
1800	1	2020 WATER RIGHTS ASSESSMENT 37-8118	Invoice	12/01/2024	02/24/2025	22.50	22.50	200-60-41313		225	1
2229	1	2021 WATER RIGHTS ASSESSMENT 37-8118	Invoice	12/01/2024	02/24/2025	90.00	90.00	200-60-41313		225	1
23374	1	2022 MEMBERSHIP ASSESSMENT GGWD IRRIG 3	Invoice	12/01/2024	02/24/2025	180.00	180.00	200-60-41313		225	1
23748	1	2023 MEMBERSHIP ASSESSMENT GGWD IRRIG 3	Invoice	12/01/2024	02/24/2025	180.00	180.00	200-60-41313		225	1
2998	1	2021 MEMBERSHIP ASSESSMENT GGWD IRRIG 3	Invoice	12/01/2024	02/24/2025	180.00	180.00	200-60-41313		225	1
353	1	2016 WATER RIGHTS ASSESSMENT 37-8118	Invoice	11/30/2024	02/24/2025	9.00	9.00	200-60-41313		225	1
892	1	2018 WATER RIGHTS ASSESSMENT 37-8118	Invoice	12/01/2024	02/24/2025	90.00	90.00	200-60-41313		225	1
Total 1623 GALENA GROUND WATER DISTRICT:						796.50	796.50				
<b>828 GEM STATE PAPER &amp; SUPPLY COMPA</b>											
113471	1	CITY HALL CLEANING SUPPL	Invoice	01/30/2025	02/24/2025	57.75	57.75	100-42-41413		225	1
113471	2	CITY HALL CLEANING SUPPL	Invoice	01/30/2025	02/24/2025	57.76	57.76	200-42-41413		225	1
113471	3	CITY HALL CLEANING SUPPL	Invoice	01/30/2025	02/24/2025	57.76	57.76	210-42-41413		225	1
113496	1	BATHROOM SUPPLIES	Invoice	02/04/2025	02/24/2025	264.27	264.27	100-55-41215		225	1
Total 828 GEM STATE PAPER & SUPPLY COMPA:						437.54	437.54				
<b>2134 GEOBILITY LLC</b>											
1115	1	PROF. GIS SERVICES JAN 2025 W SPL	Invoice	01/31/2025	02/24/2025	750.00	750.00	200-60-41413		225	1
1115	2	PROF. GIS SERVICES JAN 2025 WW SPL	Invoice	01/31/2025	02/24/2025	750.00	750.00	210-70-41313		225	1



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1115	3	PROF. GIS SERVICES JAN 2025 CD	Invoice	01/31/2025	02/24/2025	75.00	75.00	100-20-41313		225	1
1115	4	PROF. GIS SERVICES JAN 2025 WW	Invoice	01/31/2025	02/24/2025	825.00	825.00	210-70-41313		225	1
1115	5	PROF. GIS SERVICES JAN 2025 W	Invoice	01/31/2025	02/24/2025	150.00	150.00	200-60-41313		225	1
Total 2134 GEOBILITY LLC:						2,550.00	2,550.00				
<b>6551 GGLO, LLC</b>											
202403	1	HOP PORTER PARK STAGE	Invoice	02/05/2025	02/24/2025	19,960.20	19,960.20	120-50-41549	24.50.0002.1	225	1
6	1	HOP PORTER PARK STAGE	Invoice	09/06/2024	02/24/2025	1,212.50	1,212.50	120-50-41549	24.50.0002.1	225	1
Total 6551 GGLO, LLC:						21,172.70	21,172.70				
<b>336 GO FER IT EXPRESS</b>											
134209	1	LOCAL SHIPPING W.	Invoice	01/31/2025	02/24/2025	85.05	85.05	200-60-41213		225	1
Total 336 GO FER IT EXPRESS:						85.05	85.05				
<b>5410 HDR ENGINEERING INC</b>											
120069	1	SEWER COLLEC. MASTER PLAN PROF SERVICE	Invoice	01/24/2025	02/24/2025	2,286.62	2,286.62	210-70-41321	23.70.0001.1	225	1
120069	1	MISC. WATER RIGHTS TASK oRDER #5	Invoice	02/10/2025	02/24/2025	459.62	459.62	200-60-41313		225	1
Total 5410 HDR ENGINEERING INC:						2,746.24	2,746.24				
<b>418 IDAHO CHIEFS OF POLICE ASSOCIATION</b>											
2023-1	1	#2023-188 ICOPA CONF, TODD PECK	Invoice	02/17/2025	02/24/2025	350.00	350.00	100-25-41723		225	1
2023-1	1	#2023-189 ICOPA CONF STEVE ENGLAND	Invoice	02/17/2025	02/24/2025	350.00	350.00	100-25-41723		225	1
Total 418 IDAHO CHIEFS OF POLICE ASSOCIATION:						700.00	700.00				
<b>6501 IDAHO EQUIPMENT</b>											
107417	1	SKYJACK RENTAL WW	Invoice	01/29/2025	02/24/2025	450.00	450.00	210-70-41775		225	1
Total 6501 IDAHO EQUIPMENT:						450.00	450.00				
<b>671 IDAHO LUMBER &amp; HARDWARE</b>											
19223	1	CURTAIN ROD	Invoice	02/04/2025	02/24/2025	9.99	9.99	100-55-41523		225	1
19234	1	Tie wire grip-rite	Invoice	02/04/2025	02/24/2025	9.99	9.99	100-50-41405		225	1
19761	1	SCISSORS	Invoice	02/10/2025	02/24/2025	22.99	22.99	200-60-41211		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 671 IDAHO LUMBER & HARDWARE:						42.97	42.97				
<b>400 IDAHO MOUNTAIN EXPRESS</b>											
01/31/2	1	AHPC Opening Ad	Invoice	01/31/2025	02/24/2025	88.55	88.55	100-20-41709		225	1
01/31/2	2	P&Z Opening Ad	Invoice	01/31/2025	02/24/2025	56.93	56.93	100-20-41319		225	1
01/31/2	3	1/21 - Txt Amnd Title 16.01, PUD by St. Charles Chur	Invoice	01/31/2025	02/24/2025	71.76	71.76	100-20-41319		225	1
01/31/2	4	1/13 - Res.2024-084 Fee Schedule Amend.	Invoice	01/31/2025	02/24/2025	24.15	24.15	100-15-41319		225	1
01/31/2	5	1/13 - Res.2024-084 Fee Schedule Amend.	Invoice	01/31/2025	02/24/2025	24.15	24.15	200-15-41319		225	1
01/31/2	6	1/13 - Res.2024-084 Fee Schedule Amend.	Invoice	01/31/2025	02/24/2025	24.15	24.15	210-15-41319		225	1
01/31/2	7	Inv.to Bid-Fox Acres Pathway	Invoice	01/31/2025	02/24/2025	1,012.56	1,012.56	120-40-41549	25.40.0001.1	225	1
01/31/2	8	SAP Advisory Commitee Ad	Invoice	01/31/2025	02/24/2025	171.80	171.80	100-20-41319	22.42.0001.1	225	1
01/31/2	9	SAP Advisory Commitee Ad	Invoice	01/31/2025	02/24/2025	57.27	57.27	100-42-41319	22.42.0001.1	225	1
01/31/2	10	SAP Advisory Commitee Ad	Invoice	01/31/2025	02/24/2025	57.27	57.27	200-42-41319	22.42.0001.1	225	1
01/31/2	11	SAP Advisory Commitee Ad	Invoice	01/31/2025	02/24/2025	57.26	57.26	210-42-41319	22.42.0001.1	225	1
01/31/2	12	Consid. City-Initiated Amend to Hailey Comp Plan	Invoice	01/31/2025	02/24/2025	45.08	45.08	100-20-41319		225	1
01/31/2	13	Public Comment for Historic Demolition	Invoice	01/31/2025	02/24/2025	34.96	34.96	100-20-41319		225	1
01/31/2	14	Public Parking Wkshp	Invoice	01/31/2025	02/24/2025	58.20	58.20	100-40-41319		225	1
01/31/2	15	Public Parking Wkshp	Invoice	01/31/2025	02/24/2025	58.20	58.20	100-20-41319		225	1
01/31/2	16	43 Broadford Rd Workshop	Invoice	01/31/2025	02/24/2025	116.40	116.40	120-10-41549		225	1
01/31/2	17	2/18- Dsgn Rev App by Spud Locker, LLC & Overland	Invoice	01/31/2025	02/24/2025	69.92	69.92	100-20-41319		225	1
Total 400 IDAHO MOUNTAIN EXPRESS:						2,028.61	2,028.61				
<b>22433 IDAHO POWER</b>											
01/31/2	1	IP 2222783132 - HPD	Invoice	01/31/2025	02/24/2025	526.18	526.18	100-25-41717		225	1
01/31/2	2	IP 2205094259 - Parks	Invoice	01/31/2025	02/24/2025	449.74	449.74	100-50-41717		225	1
01/31/2	3	IP 2205094259 - Rodeo Grounds	Invoice	01/31/2025	02/24/2025	825.66	825.66	100-50-41617		225	1
01/31/2	4	IP 2205094259 - 781 Main St. Ice Rink	Invoice	01/31/2025	02/24/2025	96.59	96.59	100-50-41617		225	1
01/31/2	5	IP 2205094259 - 781 Main St. Interp	Invoice	01/31/2025	02/24/2025	599.06	599.06	100-50-41717		225	1
01/31/2	6	IP 2208519450 - 410 N River	Invoice	01/31/2025	02/24/2025	51.15	51.15	100-40-41715		225	1
01/31/2	7	IP 2207893211 - Street Blaine Manor	Invoice	01/31/2025	02/24/2025	49.32	49.32	100-40-41715		225	1
01/31/2	8	IP 2203575119 - Irrigation Cont Box	Invoice	01/31/2025	02/24/2025	27.70	27.70	100-40-41715		225	1
01/31/2	9	IP 2200663470 - Control Elm Alley	Invoice	01/31/2025	02/24/2025	26.34	26.34	100-40-41717		225	1
01/31/2	10	IP 2204305425 Street - Traffic Lights	Invoice	01/31/2025	02/24/2025	153.64	153.64	100-40-41717		225	1
01/31/2	11	IP2221408442 Park - 851 Shenandoah - Balmoral	Invoice	01/31/2025	02/24/2025	26.34	26.34	100-50-41717		225	1
01/31/2	12	IP 2226639884 - Parks - Arboratum	Invoice	01/31/2025	02/24/2025	38.47	38.47	100-50-41717		225	1
01/31/2	13	IP 2208020376 Park - 191 San Badger Dr	Invoice	01/31/2025	02/24/2025	27.79	27.79	100-50-41717		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 22433 IDAHO POWER:						2,897.98	2,897.98				
<b>6635 IDAHO TESTING &amp; RADON MITIGATION, INC.</b>											
02/19/2	1	radon mitigation	Invoice	02/19/2025	02/24/2025	5,760.00	5,760.00	120-10-41549	25.10.0002.1	225	1
Total 6635 IDAHO TESTING & RADON MITIGATION, INC.:						5,760.00	5,760.00				
<b>229 INTEGRATED TECHNOLOGIES</b>											
255521	1	PRINTER INK	Invoice	02/04/2025	02/24/2025	93.18	93.18	100-55-41711		225	1
256160	1	# 256160 CDD Printer Sharp	Invoice	02/11/2025	02/24/2025	273.57	273.57	100-20-41323		225	1
Total 229 INTEGRATED TECHNOLOGIES:						366.75	366.75				
<b>330 JANE'S ARTIFACTS</b>											
064060	1	office supplies	Invoice	02/06/2025	02/24/2025	4.78	4.78	100-15-41215		225	1
064060	2	office supplies	Invoice	02/06/2025	02/24/2025	4.78	4.78	200-15-41215		225	1
064060	3	office supplies	Invoice	02/06/2025	02/24/2025	4.79	4.79	210-15-41215		225	1
064131	1	Cases of Paper X20	Invoice	02/07/2025	02/24/2025	412.60	412.60	100-15-41211		225	1
064131	2	Cases of Paper X20	Invoice	02/07/2025	02/24/2025	412.60	412.60	200-15-41211		225	1
064131	3	Cases of Paper X20	Invoice	02/07/2025	02/24/2025	412.60	412.60	210-15-41211		225	1
064131	4	Library - Cases of Paper X20	Invoice	02/07/2025	02/24/2025	1,237.80	1,237.80	100-45-41215		225	1
Total 330 JANE'S ARTIFACTS:						2,489.95	2,489.95				
<b>1065 JOE'S BACKHOE SERVICES INC</b>											
24-123	1	OLD COURTHOUSE BORE STRIKE	Invoice	07/06/2024	02/24/2025	2,256.00	2,256.00	200-60-41403		225	1
25-159	1	SNOW REMOVAL SERVICES	Invoice	01/31/2025	02/24/2025	1,812.50	1,812.50	100-40-41771		225	1
25-267	1	WATER LEAK REPAIR W BULLION	Invoice	01/28/2025	02/24/2025	3,363.00	3,363.00	200-60-41403	14.60.0003.1	225	1
Total 1065 JOE'S BACKHOE SERVICES INC:						7,431.50	7,431.50				
<b>9560 KARL MALONE FORD HAILEY</b>											
15974	1	SWITH A SPORD HPD VEHICLE	Invoice	12/19/2024	02/24/2025	188.81	188.81	100-25-41415		225	1
Total 9560 KARL MALONE FORD HAILEY:						188.81	188.81				
<b>806 KENWORTH SALES COMPANY</b>											
012P61	1	MUFFLER FOR KENWORTH WW	Invoice	01/31/2025	02/24/2025	321.15	321.15	210-70-41415		225	1
012P62	1	EXHUAST CLAMP WW	Invoice	02/05/2025	02/24/2025	20.72	20.72	210-70-41415		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 806 KENWORTH SALES COMPANY:						341.87	341.87				
<b>386 L.L. GREENS</b>											
A76103	1	cleaning supplies	Invoice	01/25/2025	02/24/2025	22.06	22.06	100-50-41413		225	1
A76105	1	MIXING CONTAINERS	Invoice	01/29/2025	02/24/2025	4.48	4.48	200-60-41401		225	1
A76119	1	SCREWDRIVER	Invoice	01/30/2025	02/24/2025	9.49	9.49	100-25-41215		225	1
A76185	1	SPACE HEATERS FOR MAP ROOM	Invoice	02/10/2025	02/24/2025	111.98	111.98	200-60-41413		225	1
B46239	1	PARTS FOR WRF WW	Invoice	01/28/2025	02/15/2025	27.05	27.05	210-70-41421		225	1
B46317	1	tape	Invoice	02/06/2025	02/24/2025	11.99	11.99	100-25-41215		225	1
C13325	1	SIGN SUPPLIES	Invoice	12/11/2024	02/24/2025	27.98	27.98	100-40-41405		225	1
C14520	1	MAINLINE CLEANERS	Invoice	02/05/2025	02/24/2025	15.99	15.99	100-25-41215		225	1
D82251	1	TOOLS FOR FLOOR AT TURBINE	Invoice	01/28/2025	02/24/2025	24.47	24.47	200-60-41413		225	1
Total 386 L.L. GREENS:						255.49	255.49				
<b>227 L.N. CURTIS AND SONS</b>											
INV908	1	BASH SHIRTS FOR UNIFORM PATROL	Invoice	01/23/2025	02/24/2025	174.22	174.22	100-25-41703		225	1
INV908	1	PATROL BOOTS AND BASE SHIRT	Invoice	01/23/2025	02/24/2025	337.87	337.87	100-25-41703		225	1
INV909	1	BELT KEEPERS	Invoice	01/24/2025	02/24/2025	14.25	14.25	100-25-41703		225	1
INV912	1	UNIFORM JOE CARDWELL	Invoice	01/31/2025	02/24/2025	420.00	420.00	100-25-41703		225	1
INV912	2	VEST FOR CARDWELL	Invoice	01/31/2025	02/24/2025	800.68	800.68	100-25-41527		225	1
INV912	1	UNIFORM TURNOUTS	Invoice	01/31/2025	02/24/2025	149.95	149.95	100-55-41703		225	1
Total 227 L.N. CURTIS AND SONS:						1,896.97	1,896.97				
<b>2064 LAURITSEN, ERICA</b>											
CR RE	1	CR REF: 510 SHOSHONE DR	Invoice	02/05/2025	02/24/2025	101.79	101.79	100-00-15110		225	1
Total 2064 LAURITSEN, ERICA:						101.79	101.79				
<b>366 LES SCHWAB TIRE CENTER</b>											
117009	1	TIRES FOR PRIUS WW	Invoice	02/04/2025	02/24/2025	1,413.24	1,413.24	210-70-41415		225	1
Total 366 LES SCHWAB TIRE CENTER:						1,413.24	1,413.24				
<b>50342 LUNCEFORD EXCAVATION INC.</b>											
17165	1	GROUND HEATER FOR 610 S. MAIN ST.	Invoice	02/03/2025	02/24/2025	2,310.00	2,310.00	200-60-41403		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 50342 LUNCEFORD EXCAVATION INC.:						2,310.00	2,310.00				
<b>928 MAGIC VALLEY LABS, INC.</b>											
33983	1	DRINKING WATER SAMPLES	Invoice	01/27/2025	02/24/2025	189.00	189.00	200-60-41795		225	1
33983	2	INDIAN CREEK SPRING SAMPLES	Invoice	01/27/2025	02/24/2025	204.00	204.00	200-60-41795		225	1
33983	3	43 BROADFORD WATER SAMPLES	Invoice	01/27/2025	02/24/2025	132.00	132.00	200-60-41795		225	1
33984	1	INFLUENT AND EFFLUENT SAMPLES WW	Invoice	01/27/2025	02/24/2025	612.00	612.00	210-70-41795		225	1
Total 928 MAGIC VALLEY LABS, INC.:						1,137.00	1,137.00				
<b>1512 MARKY'S SUPERTOW</b>											
38776	1	WINTER TOWING	Invoice	01/31/2025	02/24/2025	644.00	644.00	100-40-41771		225	1
38809	1	WINTER TOWING	Invoice	02/02/2025	02/24/2025	920.00	920.00	100-40-41771		225	1
Total 1512 MARKY'S SUPERTOW:						1,564.00	1,564.00				
<b>212 MASON'S TROPHIES &amp; GIFTS LLC</b>											
106185	1	106185 M. Smith Name Plate & engraving P&Z	Invoice	01/30/2025	02/24/2025	9.60	9.60	100-20-41215		225	1
Total 212 MASON'S TROPHIES & GIFTS LLC:						9.60	9.60				
<b>1381 M-B COMPANIES INC</b>											
289606	1	BLOWER DRIFT CUTTER ASSEMBLY #4105	Invoice	01/20/2025	02/24/2025	1,545.27	1,545.27	100-40-41405		225	1
Total 1381 M-B COMPANIES INC:						1,545.27	1,545.27				
<b>50699 MR. STEAM LLC</b>											
75964	1	Carpet Cleaning	Invoice	01/13/2025	02/24/2025	1,099.00	1,099.00	100-55-41413		225	1
Total 50699 MR. STEAM LLC:						1,099.00	1,099.00				
<b>307 NORTH CENTRAL LABORATORIES</b>											
514943	1	QA/QC STANDARD WW	Invoice	01/28/2025	02/24/2025	57.78	57.78	210-70-41795		225	1
Total 307 NORTH CENTRAL LABORATORIES:						57.78	57.78				
<b>1259 OPAL ENGINEERING</b>											
988	1	WINTERHAVEN PARKING CONCEPTS	Invoice	02/01/2025	02/24/2025	1,305.00	1,305.00	100-40-41313		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 1259 OPAL ENGINEERING:						1,305.00	1,305.00				
<b>50298 O'REILLY AUTO PARTS</b>											
4635-4	1	BATTERY JUMP PACK	Invoice	01/27/2025	02/24/2025	199.99	199.99	200-60-41415		225	1
4635-4	1	HFD DEICER	Invoice	02/04/2025	02/24/2025	19.46	19.46	100-55-41421		225	1
4635-4	1	LIGHTS AND RADIO WIRING	Invoice	02/10/2025	02/24/2025	32.47	32.47	100-55-41415		225	1
Total 50298 O'REILLY AUTO PARTS:						251.92	251.92				
<b>130 OXARC</b>											
003225	1	CHLORINE FOR TURBINE	Invoice	01/30/2025	02/24/2025	1,564.00	1,564.00	200-60-41791		225	1
003225	2	LEAD WASHERS	Invoice	01/30/2025	02/24/2025	35.42	35.42	200-60-41791		225	1
003225	1	CALCIUM HYPO CREDIT WW	Invoice	01/31/2025	02/24/2025	898.36-	898.36-	210-70-41791		225	1
006195	1	TANK RENTAL FEES W.	Invoice	01/31/2025	02/24/2025	9.61	9.61	200-60-41791		225	1
006195	1	GEMACEMCB	Invoice	01/31/2025	02/24/2025	19.22	19.22	100-40-41719		225	1
061947	1	TANK RENTALS WW	Invoice	01/31/2025	02/24/2025	94.41	94.41	210-70-41775		225	1
Total 130 OXARC:						824.30	824.30				
<b>750 PHILLIPS LAND SURVEYING PLLC</b>											
1189	1	43 BROADFORD TOPO	Invoice	01/31/2025	02/24/2025	2,985.00	2,985.00	120-10-41549	25.10.0002.1	225	1
Total 750 PHILLIPS LAND SURVEYING PLLC:						2,985.00	2,985.00				
<b>438 PLATT</b>											
5W812	1	ELECTRICAL EQUIPMENT FOR WRF WW	Invoice	01/23/2025	02/24/2025	125.26	125.26	210-70-41401		225	1
Total 438 PLATT:						125.26	125.26				
<b>4404 REHN &amp; ASSOCIATES</b>											
INV-00	1	INV-00206424 COBRA - M.Ballis	Invoice	01/31/2025	02/24/2025	28.00	28.00	100-25-41215		225	1
INV-00	2	INV-00206424 COBRA - C.Ervin	Invoice	01/31/2025	02/24/2025	28.00	28.00	100-55-41215		225	1
INV-00	3	INV-00206424 COBRA - A.Aitken	Invoice	01/31/2025	02/24/2025	28.00	28.00	100-40-41215		225	1
Total 4404 REHN & ASSOCIATES:						84.00	84.00				
<b>159 ROBERTS ELECTRIC INC.</b>											
12872	1	Facilities Grant-Computer Area	Invoice	01/13/2025	02/24/2025	1,009.83	1,009.83	100-45-41549	24.45.0002.1	225	1
12949	1	Facilities Grant-Computer Area	Invoice	01/20/2025	02/24/2025	1,913.87	1,913.87	100-45-41549	24.45.0002.1	225	1



Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 159 ROBERTS ELECTRIC INC.:						2,923.70	2,923.70				
<b>1608 SAFETY SUPPLY &amp; SIGN</b>											
192588	1	ROAD SAFETY SIGNAGE	Invoice	01/21/2025	02/24/2025	469.88	469.88	100-40-41403		225	1
192589	1	ROAD SAFETY SIGNAGE	Invoice	01/21/2025	02/24/2025	63.64	63.64	100-40-41403		225	1
Total 1608 SAFETY SUPPLY & SIGN:						533.52	533.52				
<b>1465 SANTACRUZ TINT &amp; SHINE</b>											
184	1	Interior S-54	Invoice	02/11/2025	02/24/2025	265.00	265.00	100-55-41415		225	1
Total 1465 SANTACRUZ TINT & SHINE:						265.00	265.00				
<b>6502 SAUERBREY, SAGE M</b>											
P&Z M	1	PZ Meeting 2/18	Invoice	02/18/2025	02/24/2025	100.00	100.00	100-10-41313		225	1
P&Z M	2	1 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	200-10-41313		225	1
P&Z M	3	2 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	210-10-41313		225	1
Total 6502 SAUERBREY, SAGE M:						200.00	200.00				
<b>4927 SAWTOOTH INDUSTRIAL LLC</b>											
261	1	HYD MOTOR BLOWER	Invoice	01/28/2025	02/24/2025	3,473.54	3,473.54	100-40-41405		225	1
Total 4927 SAWTOOTH INDUSTRIAL LLC:						3,473.54	3,473.54				
<b>2124 SAWTOOTH PAINT &amp; AIRLESS, INC.</b>											
J8HBL	1	OFFICE PAINT	Invoice	02/08/2025	02/24/2025	168.14	168.14	100-55-41211		225	1
Total 2124 SAWTOOTH PAINT & AIRLESS, INC.:						168.14	168.14				
<b>2390 SCHINDLER ELEVATOR CORPORATION</b>											
810682	1	ELEVATOR QRTLTY PREV. MAINT.	Invoice	02/01/2025	02/24/2025	250.00	250.00	100-42-41413		225	1
810682	2	ELEVATOR QRTLTY PREV. MAINT.	Invoice	02/01/2025	02/24/2025	250.00	250.00	200-42-41413		225	1
810682	3	ELEVATOR QRTLTY PREV. MAINT.	Invoice	02/01/2025	02/24/2025	250.00	250.00	210-42-41413		225	1
Total 2390 SCHINDLER ELEVATOR CORPORATION:						750.00	750.00				
<b>1098 SENTINEL FIRE &amp; SECURITY</b>											
107886	1	QUARTERLY MONITORING - CITY HALL	Invoice	02/01/2025	02/24/2025	14.42	14.42	100-42-41325		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
107886	2	QUARTERLY MONITORING - CITY HALL	Invoice	02/01/2025	02/24/2025	14.42	14.42	200-42-41325		225	1
107886	3	QUARTERLY MONITORING - CITY HALL	Invoice	02/01/2025	02/24/2025	14.42	14.42	210-42-41325		225	1
Total 1098 SENTINEL FIRE & SECURITY:						43.26	43.26				
<b>7002 SMITH, DAN</b>											
P&Z M	1	P&Z Stipend 2/18	Invoice	02/18/2025	02/24/2025	100.00	100.00	100-10-41313		225	1
P&Z M	2	1 P&Z Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	200-10-41313		225	1
P&Z M	3	2 P&Z Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	210-10-41313		225	1
Total 7002 SMITH, DAN:						200.00	200.00				
<b>6630 SMITH, MICHAEL</b>											
P&Z M	1	PZ Meeting 2/18/25	Invoice	02/18/2025	02/24/2025	100.00	100.00	100-10-41313		225	1
P&Z M	2	1 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	200-10-41313		225	1
P&Z M	3	2 PZ Stipend	Invoice	02/18/2025	02/24/2025	50.00	50.00	210-10-41313		225	1
Total 6630 SMITH, MICHAEL:						200.00	200.00				
<b>283 STRIVE WORKPLACE SOLUTIONS</b>											
WO-19	1	OFFICE/CLEANING SUPPLIES WW	Invoice	02/07/2025	02/24/2025	331.79	331.79	210-70-41211		225	1
Total 283 STRIVE WORKPLACE SOLUTIONS:						331.79	331.79				
<b>6913 SUMMIT POLYGRAPH LLC</b>											
25SP-1	1	#25S9-1197 ZACHARY CROXFORD POLY	Invoice	01/09/2025	02/24/2025	200.00	200.00	100-25-41733		225	1
Total 6913 SUMMIT POLYGRAPH LLC:						200.00	200.00				
<b>8559 SUN VALLEY AIR SERVICES BOARD</b>											
02/11/2	1	DECEBER 2024	Invoice	02/11/2025	02/24/2025	5,487.00	5,487.00	100-10-41707		225	1
Total 8559 SUN VALLEY AIR SERVICES BOARD:						5,487.00	5,487.00				
<b>4671 SYRINGA NETWORKS LLC</b>											
25FEB	1	25FEB0348 Admin 33.33%	Invoice	02/01/2025	02/24/2025	58.34	58.34	100-15-41713		225	1
25FEB	2	25FEB0348 Admin 33.33%	Invoice	02/01/2025	02/24/2025	58.33	58.33	200-15-41713		225	1
25FEB	3	25FEB0348 Admin 33.33%	Invoice	02/01/2025	02/24/2025	58.33	58.33	210-15-41713		225	1
25FEB	4	25FEB0348 Comm Dev	Invoice	02/01/2025	02/24/2025	175.00	175.00	100-20-41713		225	1
25FEB	5	25FEB0348 P.W 33.33%	Invoice	02/01/2025	02/24/2025	58.34	58.34	100-42-41713		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
25FEB	6	25FEB0348 P.W 33.33%	Invoice	02/01/2025	02/24/2025	58.33	58.33	200-42-41713		225	1
25FEB	7	25FEB0348 P.W 33.33%	Invoice	02/01/2025	02/24/2025	58.33	58.33	210-42-41713		225	1
25FEB	8	25FEB0348 Library	Invoice	02/01/2025	02/24/2025	175.00	175.00	100-45-41713		225	1
25FEB	9	24FEB0348 HPD	Invoice	02/01/2025	02/24/2025	700.00	700.00	100-25-41713		225	1
Total 4671 SYRINGA NETWORKS LLC:						1,400.00	1,400.00				
<b>2595 ULINE</b>											
188342	1	FLOOR MATS FOR HPD FRONT DOORS	Invoice	01/24/2025	02/24/2025	233.51	233.51	100-25-41413		225	1
Total 2595 ULINE:						233.51	233.51				
<b>2817 UNITED OIL</b>											
067219	1	FUEL CHARGES STS	Invoice	02/05/2025	02/24/2025	327.75	327.75	100-40-41719		225	1
067341	1	FUEL CHARGES STS	Invoice	02/06/2025	02/24/2025	1,025.20	1,025.20	100-40-41719		225	1
CL7695	1	PUMPED FUEL WW	Invoice	01/30/2025	02/24/2025	43.50	43.50	210-70-41719		225	1
CL7827	1	PUMPED FUEL WW	Invoice	02/15/2025	02/24/2025	57.69	57.69	210-70-41719		225	1
CL7827	1	PUMPED VEHICLE FUEL W.	Invoice	01/31/2025	02/24/2025	438.49	438.49	200-60-41719		225	1
CL7828	1	FUEL	Invoice	01/31/2025	02/24/2025	363.51	363.51	100-55-41719		225	1
CL7828	1	FUEL CHARGES STS	Invoice	01/31/2025	02/24/2025	1,966.43	1,966.43	100-40-41719		225	1
CL7828	1	HPD FUEL	Invoice	01/31/2025	02/24/2025	1,759.14	1,759.14	100-25-41719		225	1
Total 2817 UNITED OIL:						5,981.71	5,981.71				
<b>1216 UPPER CASE PRINTING, INK</b>											
2736	1	11x17 Newsletter 4/4	Invoice	02/07/2025	02/24/2025	420.50	420.50	100-15-41323		225	1
2736	2	11x17 Newsletter 4/4	Invoice	02/07/2025	02/24/2025	420.50	420.50	200-15-41323		225	1
2736	3	11x17 Newsletter 4/4	Invoice	02/07/2025	02/24/2025	420.50	420.50	210-15-41323		225	1
Total 1216 UPPER CASE PRINTING, INK:						1,261.50	1,261.50				
<b>22444 USA BLUE BOOK</b>											
INV006	1	SCBA CASE	Invoice	01/30/2025	02/24/2025	698.26	698.26	200-60-41405		225	1
Total 22444 USA BLUE BOOK:						698.26	698.26				
<b>6599 VEGA AMERICAS, INC</b>											
631538	1	PRESSURE SENSORS WW	Invoice	12/24/2024	02/24/2025	1,322.71	1,322.71	210-70-41401		225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6599 VEGA AMERICAS, INC:						1,322.71	1,322.71				
<b>762 VERIZON WIRELESS</b>											
610019	1	MONTHLY CELL PHONE BILL Parks only	Invoice	02/01/2025	02/24/2025	72.08	72.08	100-50-41713		225	1
Total 762 VERIZON WIRELESS:						72.08	72.08				
<b>4004 WAXIE SANITARY SUPPLY</b>											
828091	1	library restroom soap	Invoice	10/21/2024	01/27/2025	119.12	119.12	100-45-41215		125	1
828091	1	Ref-restroom soap	Invoice	01/16/2025	01/27/2025	119.12-	119.12-	100-45-41215		125	1
Total 4004 WAXIE SANITARY SUPPLY:						.00	.00				
<b>209 WEBB LANDSCAPING</b>											
SRVCE	1	SUNBEAM soccer net	Invoice	12/31/2024	02/24/2025	105.00	105.00	100-50-41325		225	1
Total 209 WEBB LANDSCAPING:						105.00	105.00				
<b>368 WESTERN STATES CAT</b>											
CM001	1	CR PARTS	Invoice	02/05/2025	02/24/2025	540.40-	540.40-	100-40-41771		225	1
IN0030	1	TROUBLESHOOT SNOW WING,	Invoice	12/31/2024	02/24/2025	396.00	396.00	100-40-41771		225	1
IN0030	1	REPLACE WING CYLINDER	Invoice	01/21/2025	02/24/2025	1,498.31	1,498.31	100-40-41405		225	1
IN0030	1	#4040 PART	Invoice	01/28/2025	02/24/2025	952.47	952.47	100-40-41405		225	1
IN0030	1	CONTROL KEY	Invoice	01/31/2025	02/24/2025	319.51	319.51	100-40-41405		225	1
Total 368 WESTERN STATES CAT:						2,625.89	2,625.89				
<b>6621 WHISKEY ROCK PLANNING LLC</b>											
419	1	Hailey Parking Workshop 2/2	Invoice	02/12/2025	02/24/2025	387.50	387.50	100-20-41313		225	1
419	2	Hailey Parking Workshop 2/2	Invoice	02/12/2025	02/24/2025	387.50	387.50	100-40-41313		225	1
Total 6621 WHISKEY ROCK PLANNING LLC:						775.00	775.00				
<b>759 WHITE CLOUD COMMUNICATIONS INC</b>											
108087	1	RADIOS FOR NEW ENGINE	Invoice	01/22/2025	02/24/2025	15,681.32	15,681.32	100-55-41215	25.55.0002.1	225	1
Total 759 WHITE CLOUD COMMUNICATIONS INC:						15,681.32	15,681.32				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
<b>6633 WILL STOY LLC</b>											
2025-3	1	#2025315-8 ADRIAN RADAR CLASS AT POST	Invoice	02/14/2025	02/24/2025	200.00	200.00	100-25-41723		225	1
Total 6633 WILL STOY LLC:						200.00	200.00				
<b>6923 WOOD RIVER MEDIA</b>											
MC-124	1	WINTER PARKING MESSAGE	Invoice	11/30/2024	02/24/2025	300.00	300.00	100-40-41771		225	1
MC-125	1	WINTER PARKING MESSAGE	Invoice	01/31/2025	02/24/2025	600.00	600.00	100-40-41771		225	1
Total 6923 WOOD RIVER MEDIA:						900.00	900.00				
<b>5437 WORTH PRINTING LLC</b>											
6621	1	RIVER ST PLANS BINDING	Invoice	01/28/2025	02/24/2025	3.26	3.26	100-42-41215	18.40.0001.1	225	1
6621	2	RIVER ST PLANS BINDING	Invoice	01/28/2025	02/24/2025	3.27	3.27	200-42-41215	18.40.0001.1	225	1
6621	3	RIVER ST PLANS BINDING	Invoice	01/28/2025	02/24/2025	3.27	3.27	210-42-41215	18.40.0001.1	225	1
Total 5437 WORTH PRINTING LLC:						9.80	9.80				
<b>1942 YEAGER, BRIAN</b>											
2025 AI	1	MILEAGE AIC WATER SUMMIT	Invoice	01/13/2025	02/24/2025	63.46	63.46	100-42-41724		225	1
2025 AI	2	MILEAGE AIC WATER SUMMIT	Invoice	01/13/2025	02/24/2025	63.47	63.47	200-42-41724		225	1
2025 AI	3	MILEAGE AIC WATER SUMMIT	Invoice	01/13/2025	02/24/2025	63.47	63.47	210-42-41724		225	1
2025 AI	1	PER DIEM AIC WATER SUMMIT	Invoice	01/13/2025	02/24/2025	29.25	29.25	100-42-41724		225	1
2025 AI	2	PER DIEM AIC WATER SUMMIT	Invoice	01/13/2025	02/24/2025	29.25	29.25	200-42-41724		225	1
2025 AI	3	PER DIEM AIC WATER SUMMIT	Invoice	01/13/2025	02/24/2025	29.25	29.25	210-42-41724		225	1
Total 1942 YEAGER, BRIAN:						278.15	278.15				
<b>6626 ZIONS BANCORPORATION, NATIONAL ASSOC.</b>											
WW RE	1	WW REV BOND SERIES 2023	Invoice	02/03/2025	02/24/2025	144,046.12	144,046.12	235-78-41613		225	1
Total 6626 ZIONS BANCORPORATION, NATIONAL ASSOC.:						144,046.12	144,046.12				
<b>1525 ZIONS FIRST NATIONAL BANK</b>											
01/21/2	1	IBBA Rev Bond 2012D Water Refunding	Invoice	01/21/2025	02/24/2025	12,750.71	12,750.71	200-60-41613		225	2
01/21/2	1	IBBA Series 2014 C	Invoice	01/21/2025	02/24/2025	81,529.21	81,529.21	210-70-41613		225	1
Total 1525 ZIONS FIRST NATIONAL BANK:						94,279.92	94,279.92				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total :						565,436.58	565,436.58				
<b>Current period checks for future period invoices.</b>											
<b>176 ALLINGTON, RICK</b>											
208		Chk No: 60105 (1)	Calculated	02/10/2025			4,304.84-	1000020301		325	1
Total 176 ALLINGTON, RICK:						.00	4,304.84-				
Total Current period checks for future period invoices.:						.00	4,304.84-				
Grand Totals:						565,436.58	561,131.74				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	101.79	.00	101.79
1000020301	.00	4,304.84-	4,304.84-
100-00-20325	8,084.38	.00	8,084.38
100-00-20515	168,000.00	.00	168,000.00
100-10-41313	500.00	.00	500.00
100-10-41707	5,487.00	.00	5,487.00
100-10-41723	32.19	.00	32.19
100-15-41211	412.60	.00	412.60
100-15-41215	390.62	29.24-	361.38
100-15-41313	2,458.18	.00	2,458.18
100-15-41319	24.15	.00	24.15
100-15-41323	1,126.74	.00	1,126.74
100-15-41515	83.88	.00	83.88
100-15-41711	124.33	.00	124.33
100-15-41713	115.20	.00	115.20
100-15-41724	183.19	.00	183.19
100-20-41215	42.54	.00	42.54
100-20-41313	583.50	.00	583.50
100-20-41319	508.65	.00	508.65
100-20-41323	273.57	.00	273.57
100-20-41709	88.55	.00	88.55



## Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-20-41713	176.86	.00	176.86
100-25-41215	688.95	.00	688.95
100-25-41413	791.49	.00	791.49
100-25-41415	270.67	.00	270.67
100-25-41527	800.68	.00	800.68
100-25-41703	946.34	.00	946.34
100-25-41711	550.00	.00	550.00
100-25-41713	701.86	.00	701.86
100-25-41717	526.18	.00	526.18
100-25-41719	1,759.14	.00	1,759.14
100-25-41723	900.00	.00	900.00
100-25-41724	178.04	.00	178.04
100-25-41733	200.00	.00	200.00
100-40-41215	28.00	.00	28.00
100-40-41313	1,692.50	.00	1,692.50
100-40-41319	58.20	.00	58.20
100-40-41403	533.52	.00	533.52
100-40-41405	9,366.39	.00	9,366.39
100-40-41703	99.99	.00	99.99
100-40-41713	1.82	.00	1.82
100-40-41715	128.17	.00	128.17
100-40-41717	179.98	.00	179.98
100-40-41719	3,338.60	.00	3,338.60
100-40-41771	4,707.83	540.40-	4,167.43
100-42-41215	13.65	.00	13.65
100-42-41319	57.27	.00	57.27
100-42-41325	14.42	.00	14.42
100-42-41413	356.08	18.72-	337.36
100-42-41711	110.00	.00	110.00
100-42-41713	58.96	.00	58.96
100-42-41724	260.76	.00	260.76
100-45-41215	1,545.07	119.12-	1,425.95
100-45-41326	17.96	.00	17.96
100-45-41413	2,600.00	.00	2,600.00
100-45-41549	5,358.36	.00	5,358.36
100-45-41713	175.00	.00	175.00
100-50-41215	820.05	.00	820.05
100-50-41325	561.27	.00	561.27

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-50-41405	495.63	38.30-	457.33
100-50-41413	22.06	.00	22.06
100-50-41617	922.25	.00	922.25
100-50-41713	72.08	.00	72.08
100-50-41717	1,141.40	.00	1,141.40
100-55-41211	168.14	.00	168.14
100-55-41213	136.09	.00	136.09
100-55-41215	21,714.25	.00	21,714.25
100-55-41217	745.23	.00	745.23
100-55-41219	399.75	.00	399.75
100-55-41325	102.55	.00	102.55
100-55-41413	1,099.00	.00	1,099.00
100-55-41415	424.17	.00	424.17
100-55-41421	19.46	.00	19.46
100-55-41523	9.99	.00	9.99
100-55-41703	232.85	.00	232.85
100-55-41711	313.18	.00	313.18
100-55-41713	1.86	.00	1.86
100-55-41719	363.51	.00	363.51
100-55-41723	385.00	.00	385.00
120-10-41549	8,861.40	.00	8,861.40
120-40-41539	.00	142.02-	142.02-
120-40-41549	1,012.56	.00	1,012.56
120-50-41549	21,172.70	.00	21,172.70
200-10-41313	300.00	.00	300.00
200-10-41723	16.09	.00	16.09
200-15-41211	412.60	.00	412.60
200-15-41215	390.62	29.24-	361.38
200-15-41313	2,458.18	.00	2,458.18
200-15-41319	24.15	.00	24.15
200-15-41323	1,126.74	.00	1,126.74
200-15-41515	83.88	.00	83.88
200-15-41711	124.33	.00	124.33
200-15-41713	115.19	.00	115.19
200-15-41724	183.19	.00	183.19
200-42-41215	13.67	.00	13.67
200-42-41319	57.27	.00	57.27
200-42-41325	14.42	.00	14.42

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-42-41413	356.09	18.73-	337.36
200-42-41711	110.00	.00	110.00
200-42-41713	58.95	.00	58.95
200-42-41724	260.77	.00	260.77
200-60-41211	22.99	.00	22.99
200-60-41213	85.05	.00	85.05
200-60-41313	1,406.12	.00	1,406.12
200-60-41325	37.45	.00	37.45
200-60-41401	2,439.48	.00	2,439.48
200-60-41403	7,929.00	.00	7,929.00
200-60-41405	698.26	.00	698.26
200-60-41413	886.45	.00	886.45
200-60-41415	548.81	.00	548.81
200-60-41613	12,750.71	.00	12,750.71
200-60-41713	.93	.00	.93
200-60-41719	438.49	.00	438.49
200-60-41791	1,609.03	.00	1,609.03
200-60-41795	525.00	.00	525.00
210-10-41313	200.00	.00	200.00
210-10-41723	16.09	.00	16.09
210-15-41211	412.60	.00	412.60
210-15-41215	445.64	29.23-	416.41
210-15-41313	2,458.19	.00	2,458.19
210-15-41319	24.15	.00	24.15
210-15-41323	1,126.75	.00	1,126.75
210-15-41515	83.88	.00	83.88
210-15-41711	124.34	.00	124.34
210-15-41713	60.19	.00	60.19
210-15-41724	183.20	.00	183.20
210-42-41215	13.67	.00	13.67
210-42-41319	57.26	.00	57.26
210-42-41325	14.42	.00	14.42
210-42-41413	356.10	18.73-	337.37
210-42-41711	110.00	.00	110.00
210-42-41713	58.95	.00	58.95
210-42-41724	260.77	.00	260.77
210-70-41211	410.60	.00	410.60
210-70-41313	1,575.00	.00	1,575.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-70-41321	2,286.62	.00	2,286.62
210-70-41325	37.45	.00	37.45
210-70-41401	1,447.97	.00	1,447.97
210-70-41413	1,060.87	.00	1,060.87
210-70-41415	1,755.11	.00	1,755.11
210-70-41421	27.05	.00	27.05
210-70-41423	269.13	.00	269.13
210-70-41613	81,529.21	.00	81,529.21
210-70-41703	1,056.89	.00	1,056.89
210-70-41713	.93	.00	.93
210-70-41719	101.19	.00	101.19
210-70-41775	544.41	.00	544.41
210-70-41791	.00	898.36-	898.36-
210-70-41795	669.78	.00	669.78
235-78-41613	144,046.12	.00	144,046.12
Grand Totals:	<u>567,318.67</u>	<u>6,186.93-</u>	<u>561,131.74</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/25	119.12	261.14-	142.02-
02/25	567,199.55	5,925.79-	561,273.76
Grand Totals:	<u>567,318.67</u>	<u>6,186.93-</u>	<u>561,131.74</u>

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 2/24/2025    **DEPARTMENT:** Treasurer    **DEPT. HEAD SIGNATURE:** BS \_\_\_\_\_

**SUBJECT:**

Treasurer’s Reports –Unaudited Treasurer’s Reports for the month of January 2025.

**AUTHORITY:**  ID Code 50-1011     IAR \_\_\_\_\_     City Ordinance/Code \_\_\_\_\_  
(IFAPPLICABLE)

**BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:**

**Financial Statements** for the month of January 2025 in “Snapshot” format follow.

**Cash Flow Analysis** for the past four years as of January of each year.

**Year to Date LOT** receipts for the YTD (October through January sales and rentals) are up 2.51% from last year, up 1.47% from FY23, up 8.23% from FY22, up 61.23% compared with FYE21, up 45.86% from FY20, 42.27% from FYE 19, up 56.06% from FY18, up 61.83% from FYE17, increased 86.82% from FYE16, up 104.80% from FYE 15. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber’s reports for January (Draw sheet and QB Transaction Report) have not yet been received.

**Development Impact Fees Cash Flow** report is attached.

**Investment Report** is included. LGIP interest for January is 4.5253%.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: \_\_\_\_\_

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

___ City Attorney	___ Clerk / Finance Director	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Administrator	___ _____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:**

Feel free to contact me if you have any questions; please approve as consent agenda item.

**FOLLOW-UP REMARKS:\***



**CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS**

1/31/2025

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl		Headworks Repl Bond Fund	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	3,545,458	9,262,539	494,882	2,262,223	1,185,840	3,063,425	107,260	500,000	31,763	205,000	295,815	800,000
Legislative	82,187	655,456										
Finance	173,781	523,487										
Comm Dev	198,148	786,215										
Police	687,114	2,252,464										
Streets	606,479	2,297,163										
Public Works	54,622	203,361										
Library	264,015	895,889										
Parks	119,269	797,883										
Fire	252,503	850,622										
Departmental Expenses	2,438,118	9,262,539	619,318	4,869,600	602,582	3,576,961	7656.8	1,097,000	0	655,937	0	4,400,000
Net Revenue over Expenses	1,107,340	(0)	(124,437)	(2,607,377)	583,258	(513,536)	99,603	(597,000)	31,763	(450,937)	295,815	(3,600,000)
Fund Balance** at 9/30/2023	8,567,685	8,567,685	4,045,023	4,045,023	3,807,010	3,807,010	4,057,507	4,057,507	2,134,569	2,134,569		
Change in Fund Balance	1,107,340	(0)	(124,437)	(2,607,377)	583,258	(513,536)	99,603	(597,000)	31,763	(450,937)	295,815	(3,600,000)
Fund Balance YTD	9,675,025	8,567,685	3,920,586	1,437,646	4,390,268	3,293,474	4,157,110	3,460,507	2,166,332	1,683,632	295,815	(3,600,000)
CASH IN BANKS												
Cash in Combined Checking	(2,265,962)		514,964		318,508		407,892		411,326		560,658	
LGIP	6,395,624		3,586,315		3,256,802		4,132,472		1,810,678		5,872,697	
LGIP	1,472,799		220,145		895,295						35,306	
LGIP	35,956											
LGIP CCD rate stabilization	352,038											
PIPER SANDLER investments	-		-	-	-	-	-	-				

\* For Revenue detail, please see **General Fund Cash Flow Comparison** .

\*\* Cash Fund Balance, does not include depreciable assets in proprietary funds. Unaudited.

**GENERAL FUND CASH FLOW ANALYSIS AS OF JANUARY 31**

GENERAL FUND REVENUE Acct No Account Description	FYE 25 CURRENT YEAR		FYE 24 CURRENT YEAR		FYE 23 PREVIOUS YEAR		FYE 22 PREVIOUS YEAR		FYE 21 PRIOR YEAR	
	at 12/31/2024	Budget	at 1/31/2024	Budget	at 1/31/2023		at 1/31/2022		at 1/31/2021	Budget
		1,987,037	3,258,432	1,907,147	3,163,526	1,818,495	3,027,298	1,762,998	2,896,936	1,651,109
100-00-31001 Property Taxes from County	-	-	-	-	-	-	-	-	10,763	-
100-00-31009 Prop Rep/Ag Exempt thru CO (prev Sales Tax thru Co)	-	-	-	-	-	-	-	-	2,380	14,500
100-00-31910 Penalties & Interest On Taxes	3,157	14,500	5,137	14,500	1,755	14,500	2,012	14,500	17,092	85,000
100-00-31911 Motor Vehicle Fines through Co	22,628	75,000	26,122	65,000	24,039	65,000	19,682	65,000	17,092	85,000
100-00-32205 Alcohol Catering Licenses	66	700	380	500	20	1,000	20	1,000	-	1,000
100-00-32209 CSO Revenue	2,374	500	2,547	500		500		500		500
100-00-32210 Building Permits	146,048	690,000	161,676	706,063	175,083	706,063	217,426	384,000	70,628	225,000
100-00-32211 Business Licenses	14,489	46,350	15,660	46,350	8,463	45,000	8,339	30,000	7,990	30,000
100-00-32212 Muni Code Violations	-	-	-	-	-	-	-	500	280	-
100-00-32213 Business Licenses - LOT	266,202	1,409,715	264,486	1,403,715	262,708	1,630,752	245,149	696,300	162,566	390,745
100-00-32215 Donations-Fireworks	-	18,000	-	18,000	-	-	-	15,000	2,425	7,500
100-00-32216 Donations- Miscellaneous (Incl HPL grants)	1,940	-	83,718	-	43,467	-	2,966	8,000	2,037	10,000
100-00-32220 Encroachment Permits	501	22,240	2,235	20,085	18,334	19,500	2,225	15,000	2,400	8,000
100-00-32225 Clean Energy Bldg Fees	-	12,500	-	12,500	-	-	-	-	-	-
100-00-32230 Franchises-Cable T.V.	18,817	90,000	19,465	90,000	20,634	90,000	20,912	80,000	21,276	80,000
100-00-32234 Banner Fees	2,612	4,000	1,450	3,000	1,100	4,000	600	4,000	103	4,000
100-00-32235 Franchise Fees-Idaho Power	111,654	225,000	102,408	225,000	101,510	195,000	88,170	188,000	84,475	188,000
100-00-32236 Franchises-Intermountain Gas	7,487	90,000	32,177	90,000	6,696	70,000	25,564	66,700	25,004	66,700
100-00-32237 Rubbish Company Franchise Fees	44,788	130,000	43,180	124,124	39,924	112,840	37,328	86,800	26,700	78,800
100-00-32257 Library Fines & Memberships	2,520	6,180	1,332	6,180	2,012	5,000	2,357	4,000	1,756	10,000
100-00-32265 Park Rental Fees	1,699	25,000	7,305	25,000	930	25,000	825	10,000	2,700	10,000
100-00-32266 Hailey Rodeo Park Rental Fees	-	4,000	-	4,000	-	4,000	-	4,000	-	4,000
100-00-32273 Property Sales	47,094	5,000	1,200	5,000	-	-	-	2,000	-	-
100-00-32280 R. V. Dump Fees	-	1,500	355	1,500	418	1,500	329	1,500	477	1,200
100-32286.32217 Sign and Fence Permits	415	1,545	250	1,545	130	2,600	167	2,000	270	2,000
100-00-32290 Fire Dept Permits	12,244	50,000	2,785	50,000	18,460	39,900	16,298	23,000	7,874	19,000
100-00-32294 Subdivision Inspection Permits	-	20,600	-	20,600	-	20,000	2,349	5,000	12,302	1,000
100-00-32296 Zoning Applications	11,229	45,392	22,410	45,392	14,266	44,070	24,500	33,990	13,426	25,000
100-00-32298 Maps, Copies & Postage	2,292	5,000	1,307	5,000	2,230	5,000	3,574	5,000	3,937	5,000
100-00-32413 Interest Earned	186,274	350,000	128,789	175,000	72,028	20,000	2,100	15,000	5,577	40,000
100-00-32415 Refunds	10,131	15,000	20,186	15,000	5,851	15,000	14,121	15,000	61,636	15,000
100-00-32417 Mutual Aid Reimbursements	-	45,000	33,055	45,000	60,067	-	113,250	-	26,001	-
<b>100-00-33510 State Shared Liquor Apport.</b>	60,446	333,695	68,531	333,695	66,739	322,010	64,402	279,496	53,391	223,285
<b>100-00-33550 State Shared Sales Tax (Incl *Sales Tax Thru County)</b>	284,462	1,100,000	-	1,162,461	282,401	1,162,461	242,997	871,554	189,198	648,158
<b>100-00-33560 State Shared Highway Users Fun</b>	131,357	765,389	188,083	732,461	117,476	516,852	-	420,652	-	331,268
100-00-33570 State Shared Grant	7,675	51,600	-	-	1,434	-	-	-	46,395	-
100-00-34000 Recycling Outreach CCD Contract	7,465	25,957	7,197	25,201	6,654	19,240	6,221	14,800	4,450	13,330
100-00-34003 Rubbish Bookkeeping Contract	44,788	130,000	43,180	124,124	39,924	112,840	37,328	86,800	26,700	78,800
100-00-34004 Police Security Contracts	-	10,000	-	10,000	-	10,000	945	10,000	1,645	10,000
100-00-34006 Police Security Contracts-School	84,872	169,744	82,400	164,800	80,000	212,662	98,455	196,910	95,669	185,764
100-00-34008 Room Lease Rentals	20,695	15,000	-	-	420	12,000	-	30,000	7,018	20,000
<b>GENERAL FUND REVENUE</b>	<b>3,545,458</b>	<b>9,262,539</b>	<b>3,276,152</b>	<b>8,889,822</b>	<b>3,293,666</b>	<b>9,149,588</b>	<b>3,063,157</b>	<b>6,582,438</b>	<b>2,647,652</b>	<b>5,618,064</b>
<b>REVENUE DIFFERENCE FROM PREVIOUS YEAR</b>	<b>269,306</b>		<b>(17,514)</b>		<b>230,509</b>		<b>415,505</b>		<b>174,719</b>	
<b>GENERAL FUND EXPENSES</b>										
LEGISLATIVE	82,187	655,456	97,245	681,046	89,422	662,807	86,848	355,631	54,305	241,625
FINANCE	173,781	523,487	151,568	502,938	136,070	423,238	116,519	394,090	110,499	336,035
COMMUNITY DEVELOPMENT	198,148	786,215	173,688	760,702	165,838	716,992	162,725	518,306	120,045	393,057
POLICE	687,114	2,252,464	683,166	2,071,822	611,759	1,935,407	498,760	1,671,773	547,507	1,546,782
STREET	606,479	2,297,163	440,695	2,297,021	480,677	2,169,193	438,742	1,618,130	346,961	1,422,874
ENGINEER/PUBLIC WORKS	54,622	203,361	51,576	188,448	56,626	190,349	35,578	149,832	30,141	106,449
LIBRARY	264,015	895,889	246,604	826,402	259,986	812,525	197,004	668,275	185,521	558,007
PARKS	119,269	797,883	140,619	776,329	87,252	811,385	79,615	494,722	96,365	421,937
FIRE	252,503	850,622	266,209	785,114	237,541	1,427,692	211,924	711,679	164,980	591,298
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>2,438,118</b>	<b>9,262,539</b>	<b>2,251,370</b>	<b>8,889,822</b>	<b>2,125,171</b>	<b>9,149,588</b>	<b>1,827,715</b>	<b>6,582,438</b>	<b>1,656,324</b>	<b>5,618,064</b>
<b>GENERAL FUND INCREASE (DECREASE)</b>	<b>1,107,341</b>	<b>(0)</b>	<b>1,024,782</b>	<b>0</b>	<b>1,168,495</b>	<b>-</b>	<b>1,235,442</b>	<b>-</b>	<b>991,328</b>	<b>-</b>
<b>PROPRIETARY FUNDS</b>										
<b>WATER FUND REVENUE</b>	<b>494,882</b>	<b>2,262,223</b>	<b>407,389</b>	<b>2,117,162</b>	<b>412,678</b>	<b>2,057,162</b>	<b>390,647</b>	<b>1,772,551</b>	<b>350,090</b>	<b>1,706,473</b>
<b>WATER FUND EXPENSES</b>	<b>619,318</b>	<b>4,869,600</b>	<b>534,034</b>	<b>3,717,492</b>	<b>598,318</b>	<b>3,248,938</b>	<b>456,740</b>	<b>2,388,547</b>	<b>514,961</b>	<b>2,149,310</b>
<b>WATER FUND BALANCE</b>	<b>(124,437)</b>	<b>(2,607,377)</b>	<b>(126,646)</b>	<b>(1,600,330)</b>	<b>(185,640)</b>	<b>(1,191,776)</b>	<b>(66,093)</b>	<b>(615,996)</b>	<b>(164,871)</b>	<b>(442,837)</b>
<b>WASTE WATER FUND REVENUE</b>	<b>1,185,840</b>	<b>3,063,425</b>	<b>1,147,100</b>	<b>2,892,925</b>	<b>970,508</b>	<b>2,296,249</b>	<b>824,681</b>	<b>2,296,249</b>	<b>740,917</b>	<b>2,050,000</b>
<b>WASTE WATER FUND EXPENSES</b>	<b>602,582</b>	<b>2,808,943</b>	<b>790,621</b>	<b>3,614,192</b>	<b>702,783</b>	<b>4,709,096</b>	<b>452,869</b>	<b>3,160,297</b>	<b>424,334</b>	<b>2,802,139</b>
<b>WASTE WATER FUND BALANCE</b>	<b>583,258</b>	<b>254,482</b>	<b>356,479</b>	<b>(721,267)</b>	<b>267,725</b>	<b>(2,412,847)</b>	<b>371,812</b>	<b>(864,048)</b>	<b>316,583</b>	<b>(752,139)</b>
<b>WATER replacement FUND REVENUE</b>	<b>107,260</b>	<b>500,000</b>	<b>148,745</b>	<b>364,650</b>	<b>64,298</b>	<b>423,120</b>	<b>228,549</b>	<b>128,650</b>	<b>202,839</b>	<b>141,720</b>
<b>WATER replacement FUND EXPENSES</b>	<b>7,657</b>	<b>1,097,000</b>	<b>76,914</b>	<b>398,120</b>	<b>17,994</b>	<b>423,120</b>	<b>28,485</b>	<b>252,000</b>	<b>20,451</b>	<b>252,000</b>
<b>WATER replacement FUND BALANCE</b>	<b>99,603</b>	<b>(597,000)</b>	<b>71,831</b>	<b>(33,470)</b>	<b>46,304</b>	<b>-</b>	<b>200,064</b>	<b>(123,350)</b>	<b>182,388</b>	<b>(110,280)</b>
<b>WASTE WATER replacement FUND REVENUE</b>	<b>31,763</b>	<b>126,450</b>	<b>78,491</b>	<b>126,450</b>	<b>33,007</b>	<b>1,584,560</b>	<b>152,106</b>	<b>86,450</b>	<b>127,799</b>	<b>82,160</b>
<b>WASTE WATER replacement FUND EXPENSES</b>	<b>-</b>	<b>342,500</b>	<b>40,142</b>	<b>342,500</b>	<b>13,394</b>	<b>1,584,560</b>	<b>23,048</b>	<b>900,000</b>	<b>0</b>	<b>523,000</b>
<b>WASTE WATER replacement FUND BALANCE</b>	<b>31,763</b>	<b>(216,050)</b>	<b>38,349</b>	<b>(216,050)</b>	<b>19,613</b>	<b>-</b>	<b>129,058</b>	<b>(813,550)</b>	<b>127,799</b>	<b>(440,840)</b>
<b>HEADWORKS WW REPL REV</b>	<b>295,815</b>	<b>6,600,000</b>	<b>122,264</b>	<b>6,600,000</b>	-	-	-	-	-	-
<b>HEADWORKS WW REPL EXP</b>	<b>-</b>	<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>	-	-	-	-	-	-
<b>HEADWORKS WW REPL FUND BALANCE</b>	<b>295,815</b>	<b>5,100,000</b>	<b>122,264</b>	<b>5,100,000</b>	-	-	-	-	-	-

Report Criteria:

- Includes all check types
- Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
02/06/2025	CDPT		0	AFLAC	1	-222.76
02/06/2025	CDPT		0	DELTA DENTAL PLAN OF I	2	-967.95
02/06/2025	CDPT		0	REGENCE BLUE SHIELD	3	-5,351.81
02/06/2025	CDPT		0	NCPERS GROUP LIFE INS	6	-144.00
02/06/2025	CDPT	02/10/2025	2202217	PERSI	7	-44,587.23
02/06/2025	CDPT	02/10/2025	2202217	MOUNTAIN WEST BANK	8	-42,403.09
02/06/2025	CDPT		0	IDAHO STATE TAX COMMI	9	-5,473.00
02/06/2025	CDPT	02/10/2025	2202217	A.W. REHN & ASSOCIATE	21	-1,137.91
02/06/2025	CDPT		0	VSP	26	-151.70
02/06/2025	CDPT	02/10/2025	2202217	Nationwide 457/Roth	34	-2,558.97
02/06/2025	PC	02/13/2025	21325	CARRILLO-SALAS, DALIA	8209	-1,558.77
02/06/2025	PC	02/13/2025	21326	CONE, MARY M HILL	8009	-1,833.51
02/06/2025	PC	02/13/2025	21327	HOROWITZ, LISA	8049	-2,719.60
02/06/2025	PC	02/13/2025	21328	POMERLEAU, JENNIFER	8207	-1,324.02
02/06/2025	PC	02/13/2025	21329	STOKES, REBECCA R	8013	-2,533.68
02/06/2025	PC	02/13/2025	21330	TRAN, TUYEN	8205	-1,320.61
02/06/2025	PC	02/13/2025	21331	DAVIS, ROBYN K	8060	-2,302.06
02/06/2025	PC	02/13/2025	21332	DYER, ASHLEY MAUREEN	8401	-1,779.42
02/06/2025	PC	02/13/2025	21333	PARKER, JESSICA L	8111	-1,921.15
02/06/2025	PC	02/13/2025	21334	RODRIGUE, EMILY THERE	8115	-1,829.36
02/06/2025	PC	02/13/2025	21335	BALEDGE, MICHAEL S	9054	-2,725.06
02/06/2025	PC	02/13/2025	21336	BUMGARDNER, JEFFREY	9201	-179.39
02/06/2025	PC	02/13/2025	21337	CHASE, AMANDA LUISE	9036	-1,363.33
02/06/2025	PC	02/13/2025	21338	EMERICK, DANIELLE A	9206	-1,400.02
02/06/2025	PC	02/13/2025	21339	GRANT, DARYL ERNEST	9126	-276.81
02/06/2025	PC	02/13/2025	21340	HAIRSTON, KEITH GUY	9025	-735.27
02/06/2025	PC	02/13/2025	21341	HOOVER, JAMES THOMA	9047	-2,263.55
02/06/2025	PC	02/13/2025	21342	MAYNE, EARL JAMES	9124	-832.85
02/06/2025	PC	02/13/2025	21343	MURPHY, JOSHUA Z	9011	-246.96
02/06/2025	PC	02/13/2025	21344	PALLAS, MARTIN L	9111	-274.96
02/06/2025	PC	02/13/2025	21345	RAINEY, PHILLIP R.	1009068	-213.33
02/06/2025	PC	02/13/2025	21346	SANCHEZ, ANTHONY JAM	9042	-442.54
02/06/2025	PC	02/13/2025	21347	SWENKE, JACKSON JOSE	9199	-153.53
02/06/2025	PC	02/13/2025	21348	VINCENT, BRIAN A	9113	-193.93
02/06/2025	PC	02/13/2025	21349	YEAGER, KAITLYN R	9117	-477.54
02/06/2025	PC	02/13/2025	21350	BURKE, MARTHA E	8074	-1,925.86
02/06/2025	PC	02/13/2025	21351	MARTINEZ, JUAN F	8301	-812.21
02/06/2025	PC	02/13/2025	21352	STONE, DUSTIN DEWAYN	8303	-812.21
02/06/2025	PC	02/13/2025	21353	THEA, KAREN J	8106	-751.70
02/06/2025	PC	02/13/2025	21354	CROTTY, JOSHUA M	8283	-1,476.81
02/06/2025	PC	02/13/2025	21355	DABNEY, LEE A DONAHUE	1008078	-1,158.18
02/06/2025	PC	02/13/2025	21356	DREWIEN, LYNETTE M	1008271	-312.44
02/06/2025	PC	02/13/2025	21357	FLETCHER, KRISTIN M	8122	-1,151.55
02/06/2025	PC	02/13/2025	21358	FORBIS, MICHAL J	8114	-1,402.50
02/06/2025	PC	02/13/2025	21359	FOUDY, ALISON LEXI	8284	-382.33
02/06/2025	PC	02/13/2025	21360	FOUDY, GRACE ANNA	8128	-90.04
02/06/2025	PC	02/13/2025	21361	MAXWELL, LAHELA HINAN	8124	-1,408.65
02/06/2025	PC	02/13/2025	21362	MOSQUEDA - CAMACHO,	8295	-271.67
02/06/2025	PC	02/13/2025	21363	PRIMROSE, LAURA A	8102	-1,271.11
02/06/2025	PC	02/13/2025	21364	RODGERS, AMBER TELLE	8297	-244.26
02/06/2025	PC	02/13/2025	21365	STROPE, DENON MICHAEL	8101	-1,138.14
02/06/2025	PC	02/13/2025	21366	VAGIAS, BROOKE ELIZAB	8296	-138.52
02/06/2025	PC	02/13/2025	21367	BAIN, AMY SUE	8554	-1,330.28
02/06/2025	PC	02/13/2025	21368	SAVAGE, JAMES L	8204	-1,756.71

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
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02/06/2025	PC	02/13/2025	21370	ALLEN, THOMAS HAROLD	8219	-1,973.35
02/06/2025	PC	02/13/2025	21371	CARDWELL, JOSEPH THO	1008137	-2,112.13
02/06/2025	PC	02/13/2025	21372	CERVANTES, GUSTAVO A	8215	-1,863.19
02/06/2025	PC	02/13/2025	21373	COX, CHARLES F	8161	-2,839.53
02/06/2025	PC	02/13/2025	21374	ENGLAND, STEVE J	8143	-3,229.77
02/06/2025	PC	02/13/2025	21375	GONZALEZ, ADRIAN MAN	8170	-1,838.40
02/06/2025	PC	02/13/2025	21376	JONES, KYLIE MELETIA	8155	-2,085.54
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02/06/2025	PC	02/13/2025	21378	LIVINGSTON, CHRISTIAN	8168	-2,018.05
02/06/2025	PC	02/13/2025	21379	ORNELAS, MANUEL G	1008180	-2,181.11
02/06/2025	PC	02/13/2025	21380	OWENS, ERIC ODELL	8119	-1,883.94
02/06/2025	PC	02/13/2025	21381	PECK, TODD D	8167	-3,228.01
02/06/2025	PC	02/13/2025	21382	WELLS, PRESTON DANIE	8150	-2,023.46
02/06/2025	PC	02/13/2025	21383	WRIGLEY, GAVIN	8152	-2,708.17
02/06/2025	PC	02/13/2025	21384	ARELLANO, NANCY	8005	-1,321.96
02/06/2025	PC	02/13/2025	21385	MARES, MARIA C	8251	-1,382.23
02/06/2025	PC	02/13/2025	21386	WILLIAMS, EMILY ANNE	8023	-1,708.64
02/06/2025	PC	02/13/2025	21387	YEAGER, BRIAN D	8107	-2,111.90
02/06/2025	PC	02/13/2025	21388	DOMKE, RODNEY F	8097	-1,935.43
02/06/2025	PC	02/13/2025	21389	HERNANDEZ, ADAN	8509	-2,113.07
02/06/2025	PC	02/13/2025	21390	JOHNSTON, JAIMEY P	8243	-2,271.85
02/06/2025	PC	02/13/2025	21391	MOATS, ZAKARY S	8174	-1,666.83
02/06/2025	PC	02/13/2025	21392	PARKS, ALEXANDER MIC	8180	-1,726.01
02/06/2025	PC	02/13/2025	21393	SCHWARZ, STEPHEN K	8226	-2,660.93
02/06/2025	PC	02/13/2025	21394	WEST III, KINGSTON R	8234	-2,533.66
02/06/2025	PC	02/13/2025	21395	ZELLERS, WYLIE J	8510	-1,760.13
02/06/2025	PC	02/13/2025	21396	AMBRIZ, JOSE	7023	-2,305.41
02/06/2025	PC	02/13/2025	21397	BOWYER, DANIEL ALAN M	8289	-1,748.30
02/06/2025	PC	02/13/2025	21398	ELLSWORTH, BRYSON D	8285	-2,511.09
02/06/2025	PC	02/13/2025	21399	GARRISON, SHANE	1008048	-1,897.75
02/06/2025	PC	02/13/2025	21400	RACE, MICHAEL DENNIS	8070	-1,319.42
02/06/2025	PC	02/13/2025	21401	SHOTSWELL, DAVE O	7044	-2,282.23
02/06/2025	PC	02/13/2025	21402	WARD, NATHAN DANIEL	8287	-1,490.96
02/06/2025	PC	02/13/2025	21403	BALDWIN, MERRITT JAME	8286	-1,963.73
02/06/2025	PC	02/13/2025	21404	BALIS, MARVIN C	8225	-2,144.88
02/06/2025	PC	02/13/2025	21405	HOLTZEN, KURTIS L	8072	-2,104.10
02/06/2025	PC	02/13/2025	21406	MAJOR, THOMAS JOHN	8288	-1,496.09
02/06/2025	PC	02/13/2025	21407	PETERSON, TRAVIS T	8121	-1,527.48
02/06/2025	PC	02/13/2025	21408	VINCENT, BRIAN A	1008071	-1,856.85
02/06/2025	PC	02/13/2025	58661	COUCH, LEVI HUNTER	8512	-1,230.06
Grand Totals:						-234,304.37
						95

Includes all check types  
Includes unprinted checks

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**CITY OF HAILEY LOCAL OPTION TAX RECEIPT AND EXPENDITURE ANALYSIS AND CASH FLOW**

YoY **1.31.25**  
%

EXPENDITURE DESCRIPTION	MONTH	Split Housing/ Air Services		HAILEY ICE & CHAMBER	SR CONNECTION & MT RIDES	EMERGENCY SERVICES	TOTAL EXPENSES	1% Air + Housing eff July sales .5% Air	RECEIPTS	YoY Chg	LOT BALANCE
		PAYMENTS	Air Services								
<b>ACCUMULATIVE TOTALS THROUGH 9/30/06</b>		\$0.00	Board	\$0.00		\$0.00			\$92,718.67		
FISCAL YEAR ENDING 9/30/07		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$368,300.45		
<b>ACCUMULATIVE TOTALS THROUGH 9/30/07</b>		\$234,196.00		\$10,000.00	\$38,000.00	\$100,000.00	\$382,196.00		\$461,019.12		
FISCAL YEAR ENDING 9/30/08		\$294,289.32		\$49,343.95	\$0.00	\$120,000.00	\$463,633.27		\$376,920.49	2%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/08</b>		\$528,485.32		\$59,343.95	\$38,000.00	\$220,000.00	\$845,829.27		\$837,939.61		
FISCAL YEAR ENDING 9/30/09		\$146,490.24		\$74,138.00	\$70,000.00	\$13,900.00	\$304,528.24		\$311,640.20	-17.32%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/09</b>		\$674,975.56		\$133,481.95	\$108,000.00	\$233,900.00	\$1,150,357.51		\$1,149,579.81		
FISCAL YEAR ENDING 9/30/10		\$167,474.64		\$69,000.00	\$75,000.00	\$0.00	\$311,474.64		\$312,734.63	0.35%	\$482.29
<b>ACCUMULATIVE TOTALS THROUGH 9/30/10</b>		\$842,450.20		\$202,481.95	\$183,000.00	\$233,900.00	\$1,461,832.15		\$1,462,314.44		
FISCAL YEAR ENDING 9/30/11		\$59,700.00		\$68,000.00	\$75,000.00	\$97,300.00	\$300,000.00		\$324,478.37	3.76%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/11</b>		\$902,150.20		\$270,481.95	\$258,000.00	\$331,200.00	\$1,761,832.15		\$1,786,792.81		
FISCAL YEAR ENDING 9/30/12		\$153,130.03		\$61,000.00	\$65,000.00	\$82,200.00	\$361,330.03		\$333,327.35	2.73%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/12</b>		\$1,055,280.23		\$331,481.95	\$323,000.00	\$413,400.00	\$2,123,162.18		\$2,120,120.16		
FISCAL YEAR ENDING 9/30/13		\$151,890.15		\$61,000.00	\$65,000.00	\$68,000.00	\$345,890.15		\$348,890.15	4.67%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/13</b>		\$1,207,170.38		\$392,481.95	\$388,000.00	\$481,400.00	\$2,469,052.33		\$2,469,010.31		
FISCAL YEAR ENDING 9/30/14		\$124,009.66	\$47,409.27	\$61,000.00	\$68,000.00	\$100,000.00	\$400,418.93	\$48,774.97	\$366,634.59	5.09%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/14</b>		\$1,331,180.04	\$47,409.27	\$453,481.95	\$456,000.00	\$581,400.00	\$2,869,471.26	\$48,774.97	\$2,835,644.90		\$14,948.61
FISCAL YEAR ENDING 9/30/15		\$186,664.65	\$70,087.79	\$61,000.00	\$68,000.00	\$96,787.24	\$482,539.68	\$72,106.78	\$401,126.16	9.41%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/15</b>		\$1,517,844.69	\$117,497.06	\$514,481.95	\$524,000.00	\$678,187.24	\$3,352,010.94	\$120,881.75	\$3,236,771.06		\$5,641.87
FISCAL YEAR ENDING 9/30/16		\$202,168.97	\$83,129.35	\$61,000.00	\$68,000.00	\$107,000.00	\$521,298.32	\$85,524.02	\$450,912.25	12.41%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/16</b>		\$1,720,013.66	\$200,626.41	\$575,481.95	\$592,000.00	\$785,187.24	\$3,873,309.26	\$206,405.77	\$3,687,683.31		\$20,779.82
FISCAL YEAR ENDING 9/30/17		\$239,500.00	\$93,456.19	\$65,000.00	\$72,500.00	\$138,000.00	\$608,456.20	\$96,148.34	\$498,284.09	10.51%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/17</b>		\$1,959,513.66	\$294,082.60	\$640,481.95	\$664,500.00	\$923,187.24	\$4,481,765.46	\$302,554.11	\$4,185,967.40		\$6,756.06
FISCAL YEAR ENDING 9/30/18		\$295,500.00	\$92,015.49	\$65,000.00	\$75,000.00	\$89,800.00	\$617,315.49	\$94,666.14	\$494,288.47	-0.80%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/18</b>		\$2,255,013.66	\$386,098.09	\$705,481.95	\$739,500.00	\$1,012,987.24	\$5,099,080.95	\$397,220.25	\$4,680,255.87		(\$21,604.82)
FISCAL YEAR ENDING 9/30/19		\$278,050.00	\$108,972.87	\$77,487.50	\$78,750.00	\$91,000.00	\$634,260.37	\$115,432.81	\$586,132.66	18.58%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/19</b>		\$2,533,063.66	\$495,070.95	\$782,969.45	\$818,250.00	\$1,103,987.24	\$5,733,341.32	\$512,653.06	\$5,266,388.53		
FISCAL YEAR ENDING 9/30/20		\$285,050.00	\$79,596.56	\$67,168.07	\$86,000.00	\$94,000.00	\$611,814.63	\$83,697.75	\$451,869.38	-22.91%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/20</b>		\$2,818,113.66	\$574,667.51	\$850,137.52	\$904,250.00	\$1,197,987.24	\$6,345,155.94	\$596,350.81	\$5,718,257.91		
FISCAL YEAR ENDING 9/30/21		\$545,045.00	\$129,087.10	\$70,492.64	\$62,500.00	\$51,700.00	\$858,824.74	\$137,052.68	\$672,119.67	47.66%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/21</b>		\$3,363,158.66	\$703,754.61	\$920,630.16	\$966,750.00	\$1,249,687.24	\$7,203,980.68	\$733,403.49	\$6,385,477.58		
FISCAL YEAR ENDING 9/30/22		\$286,000.00	\$156,916.21	\$80,250.00	\$86,000.00	\$206,000.00	\$815,166.21	\$165,001.27	\$773,368.39	15.91%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/22</b>		\$3,649,158.66	\$860,670.82	\$1,000,880.16	\$1,052,750.00	\$1,455,687.24	\$8,019,146.89	\$898,404.77	\$7,158,845.97		
FISCAL YEAR ENDING 9/30/23		\$359,450.00	\$140,669.57	\$90,770.13	\$97,000.00	\$107,030.00	\$794,919.70	\$171,954.15	\$618,168.54	5.79%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/23</b>		\$4,008,608.66	\$1,001,340.39	\$1,091,650.29	\$1,149,750.00	\$1,562,717.24	\$8,814,066.59	\$1,070,358.92	\$7,977,014.50		
<b>ACCUMULATIVE TOTALS THROUGH 9/30/24</b>		\$4,368,388.66	\$1,081,375.97	\$1,204,694.48	\$1,251,900.00	\$1,782,226.24	\$9,688,585.37	\$1,238,677.71	\$8,794,003.33		
Fire Dept	Oct-24	\$0.00	\$6,918.66	\$0.00		\$119,898.17	\$126,816.82	\$14,550.28	\$64,755.80	-2.3%	\$174,950.65
Downtown Beautification, Streets Maint	Nov-24	\$50,491.67	\$5,318.98		\$24,000.00	\$25,419.17	\$105,229.81	\$11,186.07	\$57,444.57	8.4%	\$138,351.48
SVED	Dec-24	\$3,090.00	\$2,991.95	\$22,536.57		\$7,419.17	\$36,037.68	\$6,292.21	\$43,482.96	17.1%	\$152,088.96
Downtown Beautification, Streets Maint	Jan-25	\$50,491.67	\$5,487.00		\$5,150.00	\$7,419.17	\$68,547.84	\$11,539.44	\$56,875.51	-6.3%	\$151,956.08
	Feb-25		\$0.00			\$7,419.17	\$7,419.17	\$0.00	\$70,402.31	0.0%	\$214,939.22
Downtown Beautification, Streets Maint	Mar-25	\$50,491.67	\$0.00		\$24,000.00	\$7,419.17	\$81,910.83	\$0.00	\$64,018.18	0.0%	\$197,046.56
	Apr-25		\$0.00			\$7,419.17	\$7,419.17	\$0.00	\$74,944.70	0.0%	\$264,572.09
Downtown Beautification, Parks & Streets Maint	May-25	\$50,491.67	\$0.00			\$7,419.17	\$57,910.83	\$0.00	\$44,709.49	0.0%	\$251,370.75
	Jun-25		\$0.00		\$24,000.00	\$7,419.17	\$31,419.17	\$0.00	\$45,501.75	0.0%	\$265,453.33
Downtown Beautification, Parks & Streets Maint	Jul-25	\$50,491.67	\$0.00		\$24,000.00	\$7,419.17	\$81,910.83	\$0.00	\$79,776.24	0.0%	\$263,318.73
Hailey Arts Commission	Aug-25	\$8,240.00	\$0.00			\$7,419.17	\$15,659.17	\$0.00	\$121,111.37	0.0%	\$368,770.94
Downtown Beaut, Parks & Streets, Lib RR, SnowEquipmt	Sep-25	\$95,991.67	\$0.00			\$7,419.17	\$103,410.83	\$0.00	\$99,413.65	0.0%	\$364,773.75
<b>FISCAL YEAR ENDING 9/30/25</b>		\$359,780.00	\$20,716.58	\$22,536.57	\$101,150.00	\$219,509.00	\$723,692.15	\$43,568.00	\$822,436.52	0.67%	
<b>ACCUMULATIVE TOTALS THROUGH 9/30/25</b>		\$4,728,168.66	\$1,102,092.56	\$1,227,231.05	\$1,353,050.00	\$2,001,735.24	\$10,412,277.52	\$1,282,245.71	\$9,616,439.85		

Year-to-date change (Oct-Dec only) up 2.51% over FY24, up 1.47% over FY23, up 8.23% from FY22, up 61.23% from FY21, up 45.86% from FY20, up 42.27% from FY19, up 57.06% compared with FY 18 up 61.83% compared with FY 17, up 86.82% compared with FY 16, up 104.80% when compared with FY 15, up 294.75% compared with FY 14

Month of L.O.T. Payment to Establishment (City receives in month following payment to business) (at 4/29/24)	Lodging & Rental Cars 3% Tax (8 Businesses)	Short Term Rentals 3% (80 ShortTerm sites) "active"...4/30/24	1% Air 7/1/23 SPLIT Housing, SVASB	Alcohol Beverages 2% Tax (20 Businesses)	Restaurant Food 1% Tax (31 Businesses)	Monthly Total	Penalty
FYE 9/30/2006 (3 months collected in first year)	\$79,998.51			\$11,959.47	\$31,274.14	\$123,232.12	\$ -
FYE 9/30/2007	\$219,816.63			\$47,957.72	\$105,888.56	\$373,662.91	\$346.34
FYE 9/30/2008	\$215,375.75			\$45,661.79	\$110,790.35	\$371,827.89	\$1,235.36
FYE 9/30/2009	\$163,489.38			\$40,465.86	\$102,727.58	\$306,682.82	\$1,093.57
FYE 9/30/2010	\$163,137.76	\$216.00		\$43,749.89	\$104,365.59	\$311,253.24	\$587.02
FYE 9/30/2011	\$158,010.54	\$94.84		\$45,845.48	\$111,747.96	\$315,603.98	\$750.76
FYE 9/30/2012	\$170,970.28	\$258.21		\$48,144.39	\$115,899.49	\$335,014.16	\$579.20
FYE 9/30/2013	\$180,541.81	\$316.92		\$48,526.08	\$119,782.37	\$348,850.26	\$655.81
FYE 9/30/2014	\$194,566.46	\$468.95	\$54,810.31	\$49,229.77	\$123,960.08	\$422,566.62	\$841.58
FYE 9/30/2015	\$217,876.99	\$797.14	\$72,625.66	\$51,644.80	\$133,652.48	\$475,799.93	\$1,330.55
FYE 9/30/2016	\$259,269.30	\$3,595.75	\$87,358.03	\$53,085.08	\$140,659.83	\$543,967.99	\$2,191.42
FYE 9/30/2017	\$282,533.65	\$4,956.92	\$95,830.19	\$55,985.70	\$145,871.55	\$585,178.01	\$1,944.33
FYE 9/30/2018	\$279,300.67	\$7,634.44	\$95,645.04	\$56,924.56	\$153,772.52	\$593,277.43	\$2,393.03
FYE 9/30/2019	\$294,645.69	\$49,195.91	\$114,613.87	\$65,309.70	\$166,209.84	\$689,975.01	\$9,541.14
FYE 9/30/2020	\$228,501.89	\$23,785.15	\$84,095.68	\$42,234.25	\$148,474.56	\$527,091.52	\$1,048.00
2021							
October	\$17,058.77	\$2,789.14	\$6,615.97	\$3,716.90	\$14,225.62	\$44,406.39	
November	\$9,113.39	\$222.08	\$3,111.82	\$2,700.79	\$11,500.17	\$26,648.25	\$79.75
December	\$14,755.91	\$3,893.78	\$6,216.56	\$2,439.16	\$12,688.46	\$39,993.87	\$20.33
January	\$19,857.78	\$3,496.07	\$7,784.62	\$3,459.33	\$13,001.32	\$47,599.11	\$328.07
February	\$33,270.92	\$2,672.54	\$11,981.16	\$3,699.39	\$12,980.60	\$64,604.61	\$35.19
March	\$30,820.76	\$4,537.39	\$11,786.05	\$4,819.71	\$14,620.22	\$66,584.12	\$129.39
April	\$14,862.42	\$3,207.05	\$6,023.16	\$4,342.24	\$14,346.76	\$42,781.62	\$59.21
May	\$17,294.38	\$3,348.08	\$6,880.82	\$5,537.21	\$15,032.32	\$48,092.80	\$785.98
June	\$42,601.19	\$5,175.02	\$15,925.40	\$5,686.77	\$19,384.73	\$88,773.11	\$1,150.16
July	\$82,976.57	\$4,744.76	\$29,240.45	\$7,152.60	\$22,210.51	\$146,324.89	\$43.59
August	\$65,002.24	\$3,711.68	\$22,904.64	\$6,019.38	\$20,335.57	\$117,973.50	\$622.79
September	\$37,564.80	\$4,429.13	\$13,997.98	\$5,551.40	\$17,225.99	\$78,769.29	\$189.93
FYE 9/30/2021	\$385,179.13	\$42,226.68	\$142,468.60	\$55,124.88	\$187,552.27	\$812,551.56	\$3,444.39
2022							
October	\$23,849.46	\$2,397.69	\$8,749.05	\$4,574.48	\$16,590.77	\$56,161.45	\$135.06
November	\$14,289.77	\$3,007.35	\$5,765.71	\$4,055.88	\$12,664.44	\$39,783.15	\$79.88
December	\$29,224.36	\$3,769.97	\$10,998.11	\$4,819.39	\$16,394.13	\$65,205.96	\$80.61
January	\$48,311.31	\$7,090.01	\$18,467.11	\$5,040.85	\$16,273.42	\$95,182.70	
February	\$44,904.64	\$4,700.57	\$16,535.07	\$5,120.73	\$14,998.07	\$86,259.08	\$5.69
March	\$38,921.84	\$4,186.53	\$14,369.46	\$5,048.06	\$15,151.72	\$77,677.60	\$13.48
April	\$13,202.72	\$2,145.72	\$5,116.15	\$5,168.46	\$16,255.09	\$41,888.13	\$61.11
May	\$12,587.78	\$3,358.29	\$5,315.36	\$4,927.99	\$16,897.17	\$43,086.58	\$15.01
June	\$42,942.07	\$4,862.05	\$15,934.71	\$6,990.56	\$20,346.80	\$91,076.18	\$26.36
July	\$78,347.27	\$5,416.01	\$27,921.10	\$7,882.84	\$23,595.48	\$143,162.70	\$202.18
August	\$61,036.43	\$4,457.97	\$21,831.47	\$6,077.56	\$22,091.40	\$115,494.83	\$51.18
September	\$38,735.45	\$4,018.75	\$14,251.40	\$6,101.85	\$19,871.75	\$82,979.20	\$102.93
FYE 9/30/2022	\$446,353.09	\$49,410.92	\$165,254.67	\$65,808.65	\$211,130.24	\$937,957.56	\$773.49
2023							
October	\$27,587.66	\$3,970.61	\$10,519.42	\$5,737.61	\$18,866.85	\$66,682.14	\$104.90
November	\$14,850.70	\$2,592.14	\$5,814.28	\$4,750.43	\$14,173.50	\$42,181.05	\$179.91
December	\$33,439.60	\$4,944.00	\$12,794.53	\$6,927.10	\$19,059.24	\$77,164.47	\$91.09
January	\$55,520.60	\$5,236.16	\$20,252.25	\$5,722.05	\$18,196.95	\$104,928.00	\$544.85
February	\$47,311.96	\$5,097.51	\$17,469.82	\$5,673.00	\$17,442.29	\$92,994.58	\$92.25
March	\$42,643.27	\$2,397.65	\$15,013.64	\$6,012.48	\$18,224.53	\$84,291.56	\$262.68
April	\$17,692.01	\$2,646.66	\$6,779.56	\$4,697.04	\$13,437.10	\$45,252.36	\$560.43
May	\$16,147.34	\$3,433.70	\$6,527.01	\$5,194.10	\$17,395.77	\$48,697.92	\$80.21
June	\$38,400.48	\$4,976.47	\$14,458.98	\$6,224.66	\$20,987.75	\$85,048.34	\$450.47
July	\$73,029.59	\$8,694.79	\$27,241.46	\$7,002.01	\$23,272.64	\$139,240.48	\$5.16
August	\$58,238.76	\$4,256.63	\$20,831.80	\$6,705.47	\$21,999.01	\$112,031.66	\$286.56
September	\$36,039.59	\$4,219.47	\$13,419.69	\$5,566.93	\$19,271.16	\$78,516.83	\$139.67
FYE 9/30/2023	\$460,901.53	\$52,465.77	\$171,122.43	\$70,212.88	\$222,326.79	\$977,029.39	\$2,798.18
2024							
October	\$27,650.15	\$3,137.79	\$10,262.65	\$5,835.45	\$18,920.58	\$65,806.62	\$495.72
November	\$15,004.97	\$2,888.80	\$5,964.59	\$4,823.66	\$15,067.78	\$43,749.79	\$70.55
December	\$31,819.34	\$2,664.47	\$11,494.60	\$6,876.77	\$18,369.59	\$71,224.77	\$230.87
January	\$42,450.89	\$4,221.74	\$15,557.55	\$5,636.76	\$17,631.48	\$85,498.42	\$149.90
February	\$33,407.75	\$4,388.53	\$12,598.76	\$6,130.97	\$18,095.20	\$74,621.21	\$112.21
March	\$51,410.85	\$370.78	\$17,260.54	\$5,863.02	\$18,786.71	\$93,691.90	\$56.90
April	\$16,328.31	\$6,064.36	\$7,464.22	\$5,005.94	\$16,631.58	\$51,494.41	\$91.74
May	\$18,782.07	\$3,846.14	\$7,542.74	\$5,515.04	\$18,644.51	\$54,330.50	\$333.86
June	\$42,650.81	\$4,916.40	\$15,855.74	\$6,058.85	\$21,242.75	\$90,724.54	\$979.18
July	\$77,232.31	\$4,820.88	\$27,351.06	\$8,445.48	\$24,348.01	\$142,197.74	\$289.13
August	\$65,388.34	\$5,251.67	\$23,546.67	\$7,150.82	\$22,977.44	\$124,314.93	\$149.76
September	\$39,324.54	\$4,326.29	\$14,550.28	\$5,041.46	\$15,369.52	\$78,612.09	\$207.39
FYE 9/30/2024	\$461,450.33	\$46,897.84	\$169,449.39	\$72,384.22	\$226,085.15	\$976,266.91	\$3,167.21
2025							
October	\$28,919.59	\$4,638.62	\$11,186.07	\$5,819.24	\$19,386.23	\$69,949.75	\$202.64
November	\$15,010.21	\$3,866.43	\$6,292.21	\$4,744.68	\$15,352.16	\$45,265.69	\$520.98
December	\$30,612.80	\$4,005.51	\$11,539.44	\$3,957.19	\$15,895.40	\$66,010.34	\$134.53
FYE 9/30/2025	\$74,542.60	\$12,510.56	\$29,017.72	\$14,521.11	\$50,633.79	\$181,225.78	\$858.15
	\$4,936,461.97	\$294,831.99	\$1,282,291.58	\$984,776.28	\$2,712,805.34	\$10,209,015.09	\$35,579.53



**CASH FLOW of 0.5% LOT for FYE 24 (October - September revenues and receipt of funds)**

	FY23 Actual	FY24 Budget	FY24 Budget	FY24 Budget	FY24 Actual	FY24 Actual	FY25 Budget	FY25 Budget	FY25 Budget	FY25 Actual	FY25 Actual	4.9%	AMOUNT	
<b>HAILEY</b>	<b>BED/CAR1%</b>	<b>BED/CAR3%</b>	<b>BED/CAR.5%</b>	<b>Bud net</b>	<b>BED/CAR3%</b>	<b>BED/CAR.5%</b>	<b>BED/CAR3%</b>	<b>BED/CAR.5%</b>	<b>Bud net</b>	<b>BED/CAR3%</b>	<b>BED/CAR.5%</b>	<b>MINUS COST</b>	<b>NET</b>	<b>PAID ASB</b>
OCT	10,519.42	77,000.00	12,833.33	12,204.50	30,787.94	5,131.32	77,000.00	12,833.33	12,204.50	33,498.06	5,583.01	(273.57)	5,309.44	
NOV	5,814.28	77,000.00	12,833.33	12,204.50	17,893.76	2,982.29	77,000.00	12,833.33	12,204.50	18,876.64	3,146.11	(154.16)	2,991.95	
DEC	12,794.53	77,000.00	12,833.33	12,204.50	34,483.81	5,747.30	77,000.00	12,833.33	12,204.50	34,618.31	5,769.72	(282.72)	5,487.00	
JAN	20,252.25	77,000.00	12,833.33	12,204.50	46,672.63	7,778.77	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
FEB	17,469.82	77,000.00	12,833.33	12,204.50	37,796.28	6,299.38	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAR	15,013.64	77,000.00	12,833.33	12,204.50	51,781.63	8,630.27	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
APR	6,779.56	77,000.00	12,833.33	12,204.50	22,392.67	3,732.11	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
MAY	5,900.05	77,000.00	12,833.33	12,204.50	22,628.21	3,771.37	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
JUNE	17,687.52	77,000.00	12,833.33	12,204.50	47,567.21	7,927.87	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
JULY	15,496.21	77,000.00	12,833.33	12,204.50	82,053.19	13,675.53	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
AUG	12,116.46	77,000.00	12,833.33	12,204.50	70,640.01	11,773.34	77,000.00	12,833.33	12,204.50		-	0.00	0.00	
SEPT	7,909.53	77,000.00	12,833.33	12,142.50	43,650.83	7,275.14	77,000.00	12,833.33	12,142.50		-	0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
<b>Total</b>	<b>147,753.28</b>	<b>924,000.00</b>	<b>154,000.00</b>	<b>146,392.00</b>	<b>508,348.17</b>	<b>84,724.70</b>	<b>924,000.00</b>	<b>154,000.00</b>	<b>146,392.00</b>	<b>86,993.01</b>	<b>14,498.84</b>	<b>(710.44)</b>	<b>13,788.39</b>	<b>0.00</b>

SUN VALLEY AIR SERVICES BOARD  
100-10-41707

[bdavis@ketchumidaho.org](mailto:bdavis@ketchumidaho.org)

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100-10-41707

[bdavis@ketchumidaho.org](mailto:bdavis@ketchumidaho.org)

**DEVELOPMENT IMPACT FEE CASH FLOW**

1/31/2025

REVENUE	FY8-16	FYE 17	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	FYE 24	FYE 25	TOTALS
DIF - PARKS	81,352	11,600	6,650	10,015	16,736	19,922	152,132	83,369	129,704	13,522	525,001
DIF - POLICE	61,444	217	-	-	-	-	-	-	-	-	61,661
DIF - TRANSP	392,120	73,123	42,775	115,827	126,801	121,410	354,448	170,604	239,129	27,831	1,664,069
DIF - FIRE	243,421	22,008	17,663	38,668	29,694	27,367	59,067	28,482	36,305	3,825	506,500
DIF - CIP	22,608	5,638	2,374	10,041	7,686	7,074	11,705	4,063	6,183	626	77,998
	<i>WiseGuy agr</i>										
	800,944	112,586	69,462	174,551	180,917	175,773	577,352	286,518	411,321	45,805	2,835,229
											Int FYE 09-17
											Int FYE 18
											Int FYE 19
											Int FYE 20
											Int FYE 21
											Int FYE 22
											Int FYE 23
											Int FYE 24
											Int FYE 25
											Expenses, actual and proposed thru FY24
											DIF bal
											Cash in LGIP
											4,927.92
											2,505.63
											5,091.73
											3,037.15
											624.40
											2,169.38
											14,968.87
											18,563.33
											908.54
											(2,217,272.05)
											<b>670,753.91</b>
											44,028.59
											Difference
											626,725.32

<b>RECAP BY CATEGORY, not including interest</b>						
FEES	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
	525,001	61,661	1,664,069	506,500	77,998	2,835,229
<b>Fees less Exp. thru FY18</b>	<b>441,407</b>	<b>(0)</b>	<b>1,301,185</b>	<b>250,456</b>	<b>60,998</b>	<b>1,774,757</b>
EXPENSES FYE 19	26,497	-	187,000	-	-	213,497
EXPENSES FYE 20	-	-	-	-	-	-
EXPENSES FYE 21	-	-	62,409	-	12,400	74,809
FY 22 Budgeted Expenses	66,000	(0)	360,819	-	-	426,819
FY 23 Budgeted Expenses	-	-	-	180,000	-	180,000
FY 24 Budgeted Expenses	100,000	-	423,997	-	16,988	540,985
Anticipated Bal 9/30/24	248,910	-	266,961	70,456	31,610	617,937
<b>RECAP, WITH PROJECTED SPENDING OF DIF FOR CAPITAL PROJECTS FYE11-24</b>						
	PARKS	POLICE	TRANSP	FIRE	CIP	TOTAL
Truck/Street Dept			(30,000)			
Skatepark Expansion	(22,070)					
Skatepark Irr. Syst	(21,000)	-				
RV Dump Station	(20,000)					
Fire Station Design				(18,567)		
Woodside Roundabout			(180,881)			
Firetruck - used				(75,563)		
R Caplan CIP update					(7,500)	
TischlerBise					(9,500)	
Skatepark	(8,224)					
<b>FY16 Proposed and Spent:</b>						
Snow Plow Wing			(13,750)			
HPD Station		(25,634)				
Park Projects	(12,300)					
Fire Truck FY 16				(27,224)		
Street Projects FY17						
Public Safety Bldg FY17		(36,027)		-		
Fire Truck FY 17				(134,690)		
Chipper/Spreader 30% 74K			(22,325)			
Balmoral Park complete	(26,497)					
PW4P 2nd, Croy ETC FY18-20			(302,928)			
Snow Storage FY21			(62,409)			
CIP Update TischlerBise					(12,400)	
FYE23 PUMPER TRUCK				(180,000)		
Anticipated-FY23	(66,000)		(360,819)	-	-	
FY24 CompPlan,CroyPW,Park MPlan	(100,000)		<b>(423,977)</b>		<b>(16,988)</b>	
<b>Total FYE 11-24</b>	<b>276,091</b>	<b>61,661</b>	<b>1,397,088</b>	<b>436,044</b>	<b>46,388</b>	2,217,272
DIF interest thru 9/30/22	5,279		10,785	807	1,035	-
YTD interest FY 23	4304.94		8795.12	657.92	844.01	-



1.31.25

# CITY OF HAILEY INVESTMENT REPORT

FUND	STATE INV POOL PIPER SANDLER	TOTAL	
		JAN interest 4.5253%	Maturity
GENERAL (Includes Fireworks)	6,431,580.33		6,431,580.33
GENERAL -35% OPERTING RESERVE	1,472,799.63	-	1,472,799.63
CLEAR CREEK RATE STABILIZATION	352,038.67		352,038.67
<b>CAPITAL PROJECTS</b>	<b>1,763,004.75</b>		<b>1,763,004.75</b>
CAPITAL PROJECTS ---in lieu fees	292,931.44		292,931.44
CAPITAL PROJECTS DIF Reserve	44,028.59		44,028.59
CAPITAL PROJECTS Public Art	35,070.36		35,070.36
CAPITAL PROJECTS Pathways 4 P	261,350.89		261,350.89
HOUSING LOT 0.5%	122,580.30		
<b>CAPITAL PROJECTS Total</b>	<b>2,518,966.33</b>		<b>2,518,966.33</b>
ARPA FUNDS	786,342.44		786,342.44
RODEO PARK PROPEY TAX RCPTS	86,708.93		86,708.93
WATER REVENUE	3,586,314.72	-	3,586,314.72
WATER RATE STABILIZATION	220,145.27		220,145.27
WASTE WATER REV	3,256,802.33		3,256,802.33
WASTE WATER BOND DSRF 2014&2023	895,294.97		895,294.97
WATER REPLACEMENT	4,132,471.53	-	4,132,471.53
WASTE WATER REPLACEMENT	1,810,678.23		1,810,678.23
WASTEWATER HEADWORKS REPL	5,872,696.90		5,872,696.90
WASTE WATER BOND Arbitrage RESEF	35,209.75		35,209.75
<b>TOTAL</b>	<b>31,458,050.03</b>	<b>-</b>	<b>31,335,469.73</b>

**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025

**DEPARTMENT:** CDD

**DEPT. HEAD SIGNATURE:** RD

**SUBJECT:** Consideration of a Final Plat Application by Idaho Conrad, LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium Units A-Q, is revoked, retracted, and withdrawn. This project is located within the Business (B), Downtown Residential Overlay (DRO), and Townsite Overlay (TO) Zoning Districts.

**AUTHORITY:**  ID Code             IAR \_\_\_\_\_             City Ordinance/Code    HMC  
(IFAPPLICABLE)

**BACKGROUND:** In 2021, a devastating fire destroyed the commercial building located at the corner of River and Croy Streets. The structure, known as the Croy Street Exchange Building, was utilized as offices and other small business space prior to the fire. In April 2021, a local Developer - Idaho Conrad, LLC - was scheduled to be heard by the Hailey Planning and Zoning Commission with the proposal to renovate the structure into workforce housing.

Now, sans structure on the parcel, the Applicant is seeking to remove the existing Condominium Plat that is associated with the parcel and recorded as such. This revocation is required and further allows for future development of the lots. At this time, no development or redevelopment of the parcels is proposed. Development or redevelopment of the parcels, or the subdivision and/or reconfiguration of the land, are subject to Design Review and other entitlement processes. These applications will be brought forward to the Commission once complete applications have been submitted by the Applicant.

On January 13, 2025, the Hailey City Council considered and approved the Preliminary Plat Application for this revocation. Now, the Applicant is requesting Final Plat approval for this revocation, or final approval to remove interior lot lines and/or condominium lines.

On June 17, 2024, the Hailey Planning and Zoning Commission considered and recommended approval by the Hailey City Council the attached Preliminary Plat Application.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Budget Line Item # \_\_\_\_\_ YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
Staff Contact: \_\_\_\_\_ Phone # \_\_\_\_\_  
Comments: NA

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IFAPPLICABLE)

<input checked="" type="checkbox"/> City Attorney	_____	Clerk / Finance Director	_____	Engineer
_____ Library	<input checked="" type="checkbox"/>	Planning/Building	_____	Fire Dept.
_____ Safety Committee	<input checked="" type="checkbox"/>	P & Z Commission	_____	Police
_____ Streets	_____	Public Works	_____	Mayor

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Conduct a public hearing on the Final Plat Application by Idaho Conrad, LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium Units A-Q,

is revoked, retracted, and withdrawn. This project is located within the Business (B), Downtown Residential Overlay (DRO), and Townsite Overlay (TO) Zoning Districts.

**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes      No

**ACTION OF THE CITY COUNCIL:**

**Motion Language:**

**Approval:** Motion to approve the Final Plat Application by Idaho Conrad, LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium units A-Q, is revoked, retracted, and withdrawn, finding that the application meets all City Standards.

**Denial:** Motion to deny the Final Plat Application by Idaho Conrad LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium units A-Q, is revoked, retracted, and withdrawn,, finding that \_\_\_\_\_ [Council should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing to \_\_\_\_\_ [the Council should specify a date].

Date \_\_\_\_\_  
 City Clerk \_\_\_\_\_

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals:      \*Additional/Exceptional Originals to: \_\_\_\_\_  
 Copies (all info.):      Copies  
 Instrument # \_\_\_\_\_



**Staff Report**  
**Hailey City Council**  
**Regular Meeting of February 24, 2025**

**To:** Hailey City Council  
**From:** Robyn Davis, Community Development Director

**Overview:** Consideration of a Final Plat Application by Idaho Conrad, LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium units A-Q, is revoked, retracted, and withdrawn. This project is located within the Business (B), Downtown Residential Overlay (DRO), and Townsite Overlay (TO) Zoning Districts.

**Hearing:** February 24, 2024

---

**Applicant:** Idaho Conrad, LLC, c/o Michael Kraynick  
**Location:** Lots 11-16, Block 29, Hailey Townsite (14 & 16 W. Croy Street))  
**Size/Zoning:** 21,616 sq. ft.; Business (B), Townsite Overlay (TO), and Downtown Residential Overlay (DRO) Zoning Districts

**Notice:** Notice for the public hearing was published in the Idaho Mountain Express on February 5, 2025, and mailed to adjoining property owners on the same date.

**Background and Application:** In 2021, a devastating fire destroyed the commercial building located at the corner of River and Croy Streets. The structure, known as the Croy Street Exchange Building, was utilized as offices and other small business space prior to the fire. In April 2021, a local Developer - Idaho Conrad, LLC - was scheduled to be heard by the Hailey Planning and Zoning Commission with the proposal to renovate the structure into workforce housing.

Now, sans structure on the parcel, the Applicant is seeking to remove the existing Condominium Plat that is associated with the parcel and recorded as such. This revocation is required and further allows for future development of the lots. At this time, no development or redevelopment of the parcels is proposed. Development or redevelopment of the parcels, or the subdivision and/or reconfiguration of the land, are subject to Design Review and other entitlement processes. These applications will be brought forward to the Commission once complete applications have been submitted by the Applicant.

On January 13, 2025, the Hailey City Council considered and approved the Preliminary Plat Application for this revocation. Now, the Applicant is requesting Final Plat approval for this revocation, or final approval to remove interior lot lines and/or condominium lines.

On June 17, 2024, the Hailey Planning and Zoning Commission considered and recommended approval by the Hailey City Council the attached Preliminary Plat Application.



**Procedural History:** The Application was submitted on January 24, 2025, and certified complete that same day. The Hailey City Council will hold a public hearing on February 24, 2025, in the Council Chambers of Hailey City Hall, and virtually via GoTo Meeting.

**CHAPTER 16.05.080: ISSUANCE OF PERMITS:**

**No permit for the construction of any building shall be issued upon any land for which all improvements required for the protection of health and the provision of safety, (including but not necessarily limited to an approved potable water system, an approved wastewater system to accept sewage, and asphalt paving of the streets) have not been installed, inspected, and accepted by the City of Hailey, with the following exception:**

**Building permits may be issued for any building in a development for which plats have been recorded and security provided, but the streets have not yet been completed with asphalt due to winter conditions. In such instances, the street shall be constructed as an all-weather surface to City Standards to the satisfaction of the City Engineer and shall be kept clear to the satisfaction of the Fire Chief. No Final Inspection approval or Certificate of Occupancy shall be granted until all improvements, including asphalt, have been installed, inspected, and accepted.**

The Preliminary Plat for Idaho Conrad, LLC, was recommended for approval by the Hailey Planning and Zoning Commission on June 17, 2024. The Developer is now requesting Final Plat approval of a condominium plat/subdivision revocation to an existing condominium plat located on Lots 11-16, Block 29, Hailey Townsite. The building and infrastructure were destroyed via a fire in 2021. In order to move forward with construction of a new building, and the installation of additional infrastructure lot lines interior to the site are required to be removed/revoked.

**CHAPTER 16.03: PROCEDURE:**

**16.03.030 Final Plat Approval:**

- A. The final plat, prepared by a Professional Land Surveyor, must be submitted within one (1) calendar year from the date of approval of the preliminary plat, unless otherwise allowed for within a phasing agreement or as otherwise provided herein. Plats not submitted for final approval within one (1) year or according to the phasing agreement, shall be considered expired and preliminary plat approval shall become null and void. The Council may extend the deadline for submitting the final plat upon holding a public hearing.**

The Final Plat has been prepared by a professional land surveyor and was submitted on January 24, 2025.

- C. The administrator shall review the final plat application to ensure that the application submitted is consistent with the approved preliminary plat. The conditions imposed on the preliminary plat approval must be either completed or shown on plans or the plat prior to any public notice for final plat approval.**

The Final Plat is consistent with the approved Preliminary Plan of the proposed/revoked subdivision.

**Standards of Evaluation:**

**CHAPTER 16.04: DEVELOPMENT STANDARDS:**

Development Standards were reviewed in detail during the Preliminary Plat Application process. No changes have been made to the plat since approval was given.

**CHAPTER 16.05: IMPROVEMENTS REQUIRED:**

**16.05.010 Minimum Improvements Required:**

It shall be a requirement of the Developer to construct the minimum improvements set forth herein and any required improvements for the subdivision, all to City Standards, which are attached hereto as Exhibit "A." Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety, and general welfare.

**A. Plans Filed, Maintained:**

Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.

Upon final approval, two (2) copies of all plans will be filed with the City Engineer. All other requirements of this section will be enforced by the City Engineer or designee.

**B. Preconstruction Meeting:**

Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer, and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.

N/A, as this proposal is for the revocation of a condominium plat. No new infrastructure is proposed thereby, no preconstruction meeting in needed.

**C. Term of Guarantee of Improvements:**

The Developer shall guarantee all improvements pursuant to this Chapter for no less than one year from the date of approval of all improvements as complete and satisfactory by the City Engineer, except those parks shall be guaranteed and maintained by the Developer for a period of two years.

N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**16.05.020 Streets, Sidewalks, Lighting, Landscaping:**

The Developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially approved by the City Engineer as shown upon approved plans and profiles. The Developer shall pave all streets and alleys with an asphalt plant-mix and shall chip-seal streets and alleys within one year of construction.

N/A, as this proposal is for the revocation of a condominium plat.

**A. Street Cuts:**

Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year.

N/A, as this proposal is for the revocation of a condominium plat.

**B. Signage:**

Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standard, and the street name signs and traffic control signs shall thereafter be maintained by the City.

N/A, as all street names and traffic control signs exist. No new additional names or signage are proposed.

**C. Streetlights:**

Streetlights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of chapter 17.08C of this code.

N/A, as this proposal is for the revocation of a condominium plat.

**16.05.030 Sewer Connections:**

The Developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The Developer shall provide sewer mains of adequate size and configuration in accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**16.05.040 Water Connections:**

**A. Requirements:**

The Developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City Engineer, for each and every developable lot within the development. The Developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**B. Townsite Overlay District; Insulation:**

**Within the Townsite Overlay District, where water main lines within the alley are less than six feet (6') deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.**

N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**16.05.050 Drainage:**

**The Developer shall provide drainage areas of adequate size and number to meet the approval of the Street Superintendent and the City Engineer or his authorized representative.**

N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**16.05.060 Utilities:**

**The Developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.**

N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**16.05.070 Parks, Green Space:**

**The Developer shall improve all parks and Green Space areas as presented to and approved by the Hearing Examiner or Commission and Council.**

N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**16.05.080 Installation to Specifications; Inspections:**

**All improvements are to be installed under the specifications and inspection of the City Engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.**

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.

**16.05.090 Completion; Inspections; Acceptance:**

**Installation of all infrastructure improvements must be completed by the Developer and inspected and accepted by the city prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the Developer and/or contractor and conducted with the Developer and/or contractor, the City**

**Engineer, and appropriate City departments to determine a punch list of items for final acceptance.**

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.

- A. **The Developer may, in lieu of actual construction, provide to the city security pursuant to subsection 16.03.030I of this title, for all infrastructure improvements to be completed by the Developer after the Final Plat has been signed by City representatives.**
- B. N/A, as this proposal is for the revocation of a condominium plat. This will be reviewed again if and when a new plat is proposed in conjunction with a new building and/or condominium project.

**16.05.100 As Built Plans and Specifications:**

**Prior to the acceptance by the City of any improvements installed by the Developer, three (3) sets of "as-built plans and specifications" certified by the Developer's engineer shall be filed with the City Engineer.**

The Developer is hereby advised that three (3) sets of "as-built plans and specifications" certified by the Developer's Engineer, shall be filed with the City Engineer prior to acceptance by the City of Hailey.

**Summary and Suggested Conditions:** The Council shall review the proposed Final Plat Application and continue the public hearing, approve, conditionally approve, or deny the application.

Changes to the previously approved Preliminary Plat Conditions of Approval are shown below. Those Conditions that are stricken have been met. Any new Conditions of Approval added are shown underlined, and staff comments are in bold text:

**General Conditions:**

- ~~1) All Fire Department and Building Department requirements shall be met and shall meet City Standards where required.~~
- ~~2) Issuance of permits for the construction of buildings within the proposed subdivision shall be subject to Section 16.02.080 of the Hailey Municipal Code.~~
- ~~3) Any and all improvements and other requirements shall be completed and accepted, or surety provided pursuant to Subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code, prior to recordation of the Final Plat.~~
- ~~4) The Final Plat must be submitted within two (2) calendar years from the date of approval of the Preliminary Plat.~~
- ~~5) Any Subdivision Inspection Fees due shall be paid prior to recordation of Final Plat.~~
- ~~6) Any Application Development Fees shall be paid prior to recordation Final Plat.~~

**Motion Language:**

**Approval:** Motion to approve the Final Plat Application by Idaho Conrad, LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium units A-Q, is revoked, retracted, and withdrawn, finding that the application meets all City Standards.

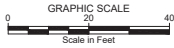
**Denial:** Motion to deny the Final Plat Application by Idaho Conrad LLC, wherein Lots 11-16, Block 29, Hailey Townsite (CROY Street Exchange), the official plat of the Croy Street Exchange Office Condominiums, Parcel No. 1 Condominium units A-Q, is revoked, retracted, and withdrawn,, finding that \_\_\_\_\_ [Council should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing to \_\_\_\_\_ [the Council should specify a date].

A PLAT SHOWING  
**HAILEY TOWNSITE: BLOCK 29, LOT 12A**  
 WHEREIN THE CROY STREET EXCHANGE OFFICE CONDOMINIUMS ARE VACATED AND  
 COMBINED WITH THE EAST 41' OF HAILEY TOWNSITE, BLOCK 29, LOTS 11, 12, & 13, CREATING LOT 12A.

LOCATED WITHIN T.2N., R.18E., SECTION 9, B.M., CITY OF HAILEY, BLAINE COUNTY, IDAHO

FEBRUARY 2025



**LEGEND**

	PROPERTY LINE
	ADJOINER'S LOT LINE
	CENTERLINE
	LOT LINE ELIMINATED
	RESERVATION FOR EASEMENT (INGRESS, EGRESS, & UTILITY) PER INST. NO. 191476, RECORDS OF BLAINE COUNTY, IDAHO
	FOUND ALUMINUM CAP ON 5/8" REBAR (SIZE & MARKINGS AS NOTED)
	FOUND 5/8" REBAR (MARKED AS NOTED)
	FOUND 1/2" REBAR (MARKED AS NOTED)
	SET 5/8" REBAR MARKED "PLS 22869"
	CALCULATED POINT (NOTHING SET)

**SURVEY NARRATIVE & NOTES:**

- THE PURPOSE OF THIS PLAT IS TO VACATE THE EXISTING CROY STREET EXCHANGE OFFICE CONDOMINIUMS AND COMBINE WITH THE EAST 41 FEET OF HAILEY TOWNSITE BLOCK 29, LOTS 11, 12, & 13 CREATING LOT 12A. ALL FOUND MONUMENTS WERE ACCEPTED AS EITHER ORIGINAL CORNERS, OR REPLACEMENTS OF ORIGINAL CORNERS. THE SET MONUMENTS WERE ESTABLISHED BASED OFF THE BREAKDOWN OF BLOCK 29 HOLDING RECORD RIGHT-OF-WAY WIDTHS BETWEEN FOUND CENTERLINE MONUMENTS.
- REFERENCE DOCUMENTS (RECORDS OF BLAINE COUNTY, IDAHO):
  - OFFICIAL PLAT OF HAILEY TOWNSITE
  - PLAT OF CROY STREET EXCHANGE OFFICE CONDO'S, INST. NO. 234231
  - RECORD OF SURVEY SHOWING LOTS 1 & 2, BLOCK 29, HAILEY TOWNSITE, INST. NO. 652395
  - RECORD OF SURVEY SHOWING LOTS 3 & 4, BLOCK 29, HAILEY TOWNSITE, INST. NO. 655538
  - LOT LINE SHIFT PLAT SHOWING LOT 3A, BLOCK 29, HAILEY TOWNSITE, INST. NO. 657242
  - WARRANTY DEED REVIEWED, INST. NO. 677675
  - WARRANTY DEED REVIEWED, INST. NO. 695953
- PER THE REVOCATION OF PLAT & CONDOMINIUM DECLARATION, RECORDED AS INSTRUMENT NO. 898170, THE VESTED OWNERS REVOKE, RETRACT AND WITHDRAW THE PLAT AND CONDOMINIUM DECLARATION, HOWEVER, THE COUNTY ASSESSOR IS STILL REFERRING TO PARCEL II IN INDIVIDUAL UNITS OF CROY STREET EXCHANGE OFFICE CONDOMINIUMS.
- TITLE POLICY BY STEWART TITLE GUARANTY COMPANY, FILE NO. 24518410, DATED SEPTEMBER 4, 2024, GUARANTEE NO. G-2222-000090868. CERTAIN INFORMATION CONTAINED WITHIN SAID POLICY MAY NOT APPEAR ON THIS MAP OR MAY AFFECT ITEMS SHOWN ON THIS MAP.
- THE DISTANCES SHOWN ARE MEASURED. REFER TO THE ABOVE REFERENCED DOCUMENTS FOR PREVIOUS RECORD DATA.

**HEALTH CERTIFICATE**

Sanitary restrictions as required by Idaho Code Title 50, Chapter 13, have been satisfied. Sanitary restrictions may be reimposed, in accordance with Idaho Code Title 50, Chapter 13, Section 50-1326, by the issuance of a certificate of disapproval.

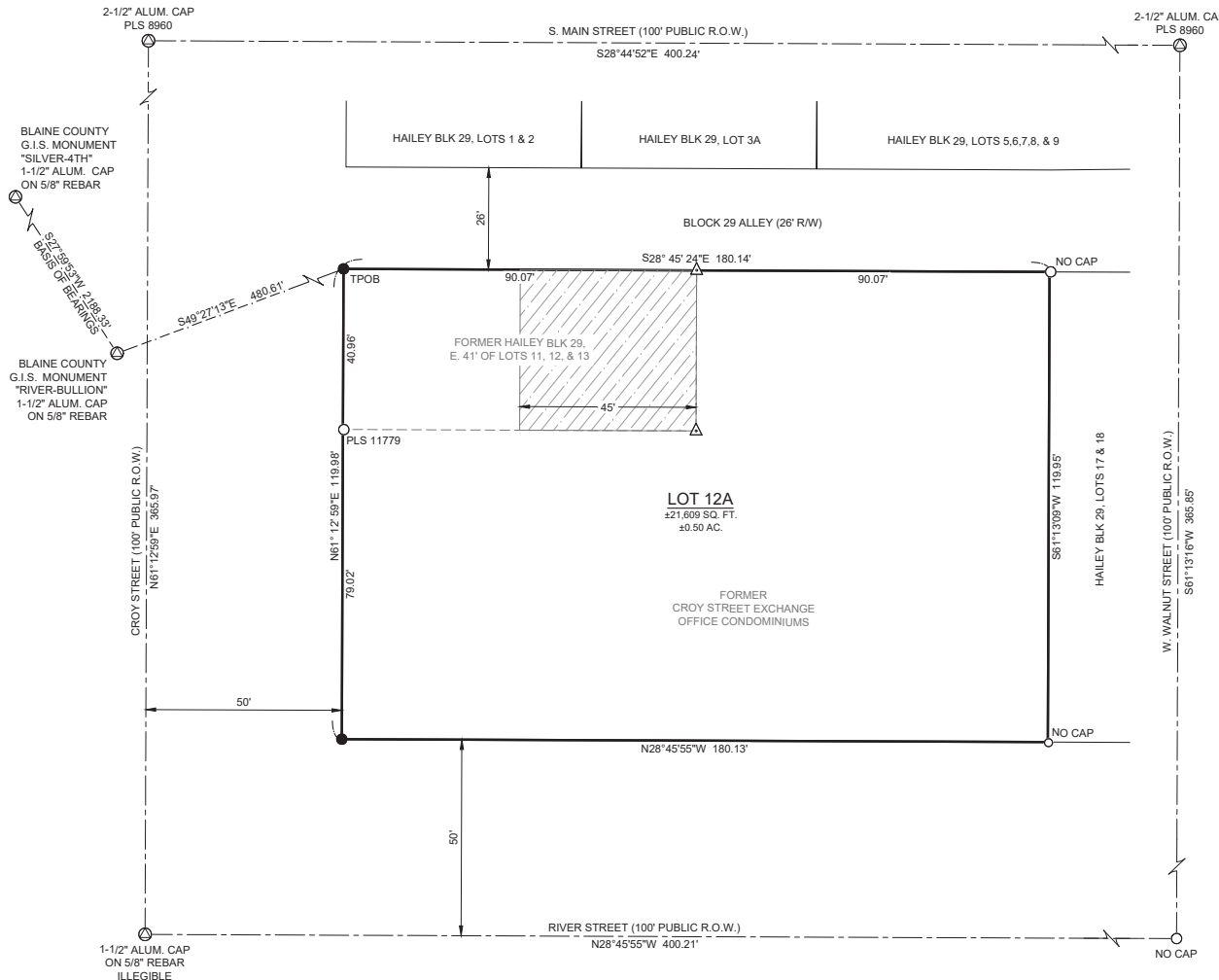
Dated: \_\_\_\_\_

South Central Public Health District, REHS



A PLAT SHOWING  
 HAILEY TOWNSITE, BLOCK 29, LOT 12A  
 GALENA-BENCHMARK ENGINEERING  
 KETCHUM, IDAHO

SHEET 1 OF 2  
 Job No. 24181





**Return to Agenda**

**AGENDA ITEM SUMMARY**

**DATE:** 02/24/2025      **DEPARTMENT:** Community Development      **DEPT. HEAD SIGNATURE:** RD

**SUBJECT:** Consideration of a Final Plat Application by Lido Equities Group – Idaho, LLC, represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations. This project is located within the General Residential (GR) Zoning District.

**AUTHORITY:**  ID Code \_\_\_\_\_  IAR \_\_\_\_\_  City Ordinance/Code Title 16  
(IF APPLICABLE)

**BACKGROUND:** In 2023, Lido Equities Group – Idaho, LLC, underwent a submittal and approval process for both Design Review and Planned Unit Development (PUD) Amendment Applications, both of which were associated with the final phase of the Copper Ranch Subdivision – Phase 6. Phase 6 was anticipated to include thirty-eight (38) units across eight (8) buildings on approximately 1.9 acres of Copper Ranch property.

However, on May 1, 2023, the Planning and Zoning Commission approved a Design Review Application for the buildout of Phase 6, which included seven (7) less residential units, for a new total of thirty-one (31) residential units within Phase 6, and an overall total of 128 condominium units within the Copper Ranch Development. The subsequent Planned Unit Development Amendment reflecting these proposed new unit totals was approved by Hailey City Council on June 13, 2023.

The reduction in residential units was a result of the elimination of “Building 17”. The elimination of Building 17 alleviates the subdivision’s compliance issues with on-site parking and snow storage access, which has been expressly noted by the existing tenants of the subdivision.

The Lot Line Adjustment Application addressed in this Staff Report reflects the final procedural action that must be taken to vacate Building 17 that was shown on the original plat of Copper Ranch Phase 5, but will no longer be constructed, as well as to relocate and formalize the amended snow storage easements.

On December 9, 2024, the Council approved the Preliminary Plat Application of the plat modification. The Planning and Zoning Commission recommended approval of the plat modification on October 21, 2024. Now, the Applicant is requesting Final Plat approval for the plat modification.

**FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:**

Caselle # \_\_\_\_\_  
Budget Line Item \_\_\_\_\_      YTD Line-Item Balance \$ \_\_\_\_\_  
Estimated Hours Spent to Date: \_\_\_\_\_      Estimated Completion Date: \_\_\_\_\_  
Staff Contact: Robyn Davis      Phone # 788-9815 #2015

**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:** (IF APPLICABLE)

<input checked="" type="checkbox"/> City Attorney	<input type="checkbox"/> City Administrator	<input checked="" type="checkbox"/> Engineer	<input type="checkbox"/> Building
<input type="checkbox"/> Library	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Fire Dept.	_____
<input type="checkbox"/> Safety Committee	<input checked="" type="checkbox"/> P&Z Commission	<input type="checkbox"/> Police	_____
<input checked="" type="checkbox"/> Streets	<input checked="" type="checkbox"/> Public Works, Parks	<input type="checkbox"/> Mayor	_____

**RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:** Conduct a Public Hearing on a Final Plat Application by Lido Equities Group – Idaho, LLC, represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations.

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**ADMINISTRATIVE COMMENTS/APPROVAL:**

City Administrator \_\_\_\_\_ Dept. Head Attend Meeting (circle one) Yes No

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**ACTION OF THE CITY COUNCIL:**

**Motion Language:**

**Approval:** Motion to approve the Final Plat Application by Lido Equities Group – Idaho, LLC represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations, finding that the project meets the standards of approval set forth in the Hailey Municipal Code, and has been approved by the Hailey City Council, and is subject to the following conditions, (1) through (3), as noted.

**Denial:** Motion to deny the Final Plat Application by Lido Equities Group – Idaho, LLC represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations, finding that \_\_\_\_\_ [Council should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing to \_\_\_\_\_ [the Council should specify a date].

-----

Date \_\_\_\_\_

City Clerk \_\_\_\_\_

-----

**FOLLOW-UP:**

\*Ord./Res./Agrmt. /Order Originals:      \*Additional/Exceptional Originals to: \_\_\_\_\_  
Copies (all info.):    Copies  
Instrument # \_\_\_\_\_



**Staff Report**  
**Hailey City Council**  
**Regular Meeting of February 24, 2025**

**To:** Hailey City Council  
**From:** Robyn Davis, Community Development Director

**Overview:** Consideration of a Final Plat Application by Lido Equities Group – Idaho, LLC, represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations. This project is located within the General Residential (GR) Zoning District.

**Hearing:** February 24, 2025

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**Applicant:** Lido Equities Group – Idaho, LLC  
**Location:** Copper Ranch Condo #1, Parcel A5 (1011 Copper Ranch Way)  
**Size & Zoning:** 71,640 square feet (1.01 acres), General Residential (GR) Zoning District

**Notice:** Notice for the public hearing was published in the Idaho Mountain Express on February 5, 2025, and mailed to adjoining property owners on the same date.

**Background and Application:** In 2023, Lido Equities Group – Idaho, LLC, underwent a submittal and approval process for both Design Review and Planned Unit Development (PUD) Amendment Applications, both of which were associated with the final phase of the Copper Ranch Subdivision – Phase 6. Phase 6 was anticipated to include thirty-eight (38) units across eight (8) buildings on approximately 1.9 acres of Copper Ranch property.

However, on May 1, 2023, the Planning and Zoning Commission approved a Design Review Application for the buildout of Phase 6, which included seven (7) less residential units, for a new total of thirty-one (31) residential units within Phase 6, and an overall total of 128 condominium units within the Copper Ranch Development. The subsequent Planned Unit Development Amendment reflecting these proposed new unit totals was approved by Hailey City Council on June 13, 2023.

The reduction in residential units was a result of the elimination of “Building 17”. The elimination of Building 17 alleviates the subdivision’s compliance issues with on-site parking and snow storage access, as shown in the images below, and expressly noted by the existing tenants of the subdivision.

Original Phase 6 Configuration



5<sup>th</sup> PUD Amendment, approved May 1, 2023



Regarding the issue of the availability and geometry of parking spaces at Copper Ranch— when the original Design Review was approved for the Copper Ranch Subdivision in 2003, two-and-a-half (2.5) parking spaces were required for each unit. Since then, the Municipal Code pertaining to parking in multifamily developments has changed. Per the Subdivision Code (Section 16.04.020.L.6), two (2) guest/overflow parking spaces are currently required for each multi-family unit located on a private street. Per the Design Review Code (Section 17.09.040), 1-1.5 parking spaces are currently required per unit, depending on the size of the unit. The updated Design Review proposal in 2023 reflected a concurrent and affiliated application to amend the existing Planned Unit Development Agreement, which must consider the Subdivision Code and condominiumization of the Phase 6 buildings. The approved amendment to the PUD Agreement— requiring a minimum of 2.5 parking spaces per unit— reconciles the discrepancy between the number of parking spaces currently required by the Design Review Code (43 spaces) and the number of parking spaces that would've been or will be required if the land is subdivided (105 spaces). Additionally, the minimum requirement of 2.5 parking spaces per unit reflects the conditions under which the subdivision was planned.

The residents' frustrations with parking are exacerbated by the small geometry of parking spaces and garages at Copper Ranch, as well as improper snow storage. Firstly, size requirements for off-street parking spaces are not regulated by Hailey's Municipal Code nor by the International Building Code. However, the Applicant slightly increased the size of the proposed garages openings to be nine feet (9 ft.) wide, instead of eight feet (8 ft.) wide. Secondly, the Developer has acknowledged that snow has been improperly stored at Copper Ranch. Specifically, snow has not been stored in the designated space behind Gravity Fitness and has overflowed into the private streets. In the new design, the Applicant has ensured access to the designated snow storage area via the site that was planned for Building 17 and will now be developed into surface parking.

The Lot Line Adjustment Application addressed in this Staff Report reflects the final procedural action that must be taken to vacate Building 17 that was shown on the original plat of Copper Ranch Phase 5,

but will no longer be constructed, as well as to relocate and formalize the amended snow storage easements.

On December 9, 2024, the Council approved the Preliminary Plat Application of the plat modification. The Planning and Zoning Commission recommended approval of the plat modification on October 21, 2024. Now, the Applicant is requesting Final Plat approval for the plat modification.

**Procedural History:** The application was submitted on September 3, 2024 and certified complete on September 3, 2024. A public hearing before the Hailey Planning and Zoning Commission was held on October 21, 2024, in the Council Chambers of Hailey City Hall, and virtually via Microsoft Teams, at which time the Commission unanimously approved the application and recommended it for approval by the Hailey City Council. The Hailey City Council reviewed and approved the Preliminary Plat Application on December 9, 2024. Now, the Hailey City Council will review this application on February 24, 2025 in the Hailey Hall Council Chambers and virtually via GoTo Meeting.

**CHAPTER 16.05.080: ISSUANCE OF PERMITS:**

**No permit for the construction of any building shall be issued upon any land for which all improvements required for the protection of health and the provision of safety, (including but not necessarily limited to an approved potable water system, an approved wastewater system to accept sewage, and asphalt paving of the streets) have not been installed, inspected, and accepted by the City of Hailey, with the following exception:**

**Building permits may be issued for any building in a development for which plats have been recorded and security provided, but the streets have not yet been completed with asphalt due to winter conditions. In such instances, the street shall be constructed as an all-weather surface to City Standards to the satisfaction of the City Engineer and shall be kept clear to the satisfaction of the Fire Chief. No Final Inspection approval or Certificate of Occupancy shall be granted until all improvements, including asphalt, have been installed, inspected, and accepted.**

The Preliminary Plat by Lido Equities Group – Idaho, LLC, was recommended for approval by the Hailey Planning and Zoning Commission on October 21, 2024, and approved by the Hailey City Council on December 9, 2024. The Developer is now requesting Final Plat approval of a condominium plat/subdivision modifications. The proposed modifications include the removal of the condominium plat for previously platted Building 17, as well as the modification and/or relocation of snow storage areas within this same area.

**CHAPTER 16.03: PROCEDURE:**

**16.03.030 Final Plat Approval:**

- A. The final plat, prepared by a Professional Land Surveyor, must be submitted within one (1) calendar year from the date of approval of the preliminary plat, unless otherwise allowed for within a phasing agreement or as otherwise provided herein. Plats not submitted for final approval within one (1) year or according to the phasing agreement, shall be considered expired and preliminary plat approval shall become null and void. The Council may extend the deadline for submitting the final plat upon holding a public hearing.**

The Final Plat has been prepared by a professional land surveyor and was submitted on January 13, 2025.

- C. The administrator shall review the final plat application to ensure that the application submitted is consistent with the approved preliminary plat. The conditions imposed on the preliminary plat approval must be either completed or shown on plans or the plat prior to any public notice for final plat approval.**

The Final Plat is consistent with the approved Preliminary Plat of the proposed/modified subdivision.

**Standards of Evaluation:**

**CHAPTER 16.04: DEVELOPMENT STANDARDS:**

Development Standards were reviewed in detail during the Preliminary Plat Application process. No changes have been made to the plat since approval was given.

**CHAPTER 16.05: IMPROVEMENTS REQUIRED:**

**16.05.010 Minimum Improvements Required:**

**It shall be a requirement of the Developer to construct the minimum improvements set forth herein and any required improvements for the subdivision, all to City Standards, which are attached hereto as Exhibit "A." Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety, and general welfare.**

**A. Plans Filed, Maintained:**

**Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.**

Upon final approval, two (2) copies of all plans will be filed with the City Engineer. All other requirements of this section will be enforced by the City Engineer or designee.

**B. Preconstruction Meeting:**

**Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer, and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.**

N/A, as this proposal is for the removal and/or modification to an existing condominium plat. No new infrastructure is proposed thereby, no preconstruction meeting in needed.

**C. Term of Guarantee of Improvements:**

**The Developer shall guarantee all improvements pursuant to this Chapter for no less than one year from the date of approval of all improvements as complete and satisfactory by the City Engineer, except those parks shall be guaranteed and maintained by the Developer for a period of two years.**

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**16.05.020 Streets, Sidewalks, Lighting, Landscaping:**

**The Developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this**

ordinance, the approval of the Council, and to the finished grades which have been officially approved by the City Engineer as shown upon approved plans and profiles. The Developer shall pave all streets and alleys with an asphalt plant-mix and shall chip-seal streets and alleys within one year of construction.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**A. Street Cuts:**

Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**B. Signage:**

Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standard, and the street name signs and traffic control signs shall thereafter be maintained by the City.

N/A, as all street names and traffic control signs exist. No new additional names or signage are proposed.

**C. Streetlights:**

Streetlights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of chapter 17.08C of this code.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**16.05.030 Sewer Connections:**

The Developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The Developer shall provide sewer mains of adequate size and configuration in accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**16.05.040 Water Connections:**

**A. Requirements:**

The Developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City Engineer, for each and every developable lot within the development. The Developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be



located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**B. Townsite Overlay District; Insulation:**

Within the Townsite Overlay District, where water main lines within the alley are less than six feet (6') deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.

N/A, as this project is not located within the Townsite Overlay (TO) Zoning District.

**16.05.050 Drainage:**

The Developer shall provide drainage areas of adequate size and number to meet the approval of the Street Superintendent and the City Engineer or his authorized representative.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**16.05.060 Utilities:**

The Developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**16.05.070 Parks, Green Space:**

The Developer shall improve all parks and Green Space areas as presented to and approved by the Hearing Examiner or Commission and Council.

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**16.05.080 Installation to Specifications; Inspections:**

All improvements are to be installed under the specifications and inspection of the City Engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.

**16.05.090 Completion; Inspections; Acceptance:**

Installation of all infrastructure improvements must be completed by the Developer and inspected and accepted by the city prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the Developer and/or contractor and conducted with the Developer and/or contractor, the City Engineer, and appropriate City departments to determine a punch list of items for final acceptance.

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.

- A. The Developer may, in lieu of actual construction, provide to the city security pursuant to subsection 16.03.030I of this title, for all infrastructure improvements to be completed by the Developer after the Final Plat has been signed by City representatives.**

N/A, as this proposal is for the removal and/or modification to an existing condominium plat.

**16.05.100 As Built Plans and Specifications:**

**Prior to the acceptance by the City of any improvements installed by the Developer, three (3) sets of “as-built plans and specifications” certified by the Developer’s engineer shall be filed with the City Engineer.**

The Developer is hereby advised that three (3) sets of “as-built plans and specifications” certified by the Developer’s Engineer, shall be filed with the City Engineer prior to acceptance by the City of Hailey.

**Summary and Suggested Conditions:** The Council shall review the proposed Final Plat Application and continue the public hearing, approve, conditionally approve, or deny the application.

Changes to the previously approved Preliminary Plat Conditions of Approval are shown below. Those Conditions that are stricken have been met. Any new Conditions of Approval added are shown underlined, and staff comments are in bold text:

**General Conditions:**

- ~~1) All Fire Department and Building Department requirements shall be met and shall meet City Standards where required.~~
- ~~2) Issuance of permits for the construction of buildings within the proposed subdivision shall be subject to Section 16.02.080 of the Hailey Municipal Code.~~
- ~~3) All improvements and other requirements shall be completed and accepted, or surety provided pursuant to Subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code, prior to recordation of the Final Plat.~~
- ~~4) The Final Plat must be submitted within two (2) calendar years from the date of approval of the Preliminary Plat.~~
- ~~5) Any Subdivision Inspection Fees due shall be paid prior to recordation of Final Plat.~~
- ~~6) Any Application Development Fees shall be paid prior to recordation Final Plat.~~

**Streets and Right-of-Ways:**

- ~~7) All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required.~~

**Water and Wastewater:**

- ~~8) All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or~~

adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required.

- 9) If there is existing water or sewer service that will no longer be utilized, the Applicant shall remove the service and cap at the main.

**Other:**

- 10) The following shall be added as a plat note: *Access to the new snow storage area, dedicated per this Plat, shall be preserved and maintained through the parking area developed on the vacated Building 17 building envelope.*

**The remaining and/or revised Conditions of Approval have been reflected below. Each are expected to be met and are placed on approval of this Application:**

- 1) All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required.
- 2) If there is existing water or sewer service that will no longer be utilized, the Applicant shall remove the service and cap at the main.
- 3) The following shall be added as a plat note: *Access to the new snow storage area, dedicated per this Plat, shall be preserved and maintained through the parking area developed on the vacated Building 17 building envelope.*

**Motion Language:**

**Approval:** Motion to approve the Final Plat Application by Lido Equities Group – Idaho, LLC represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations, finding that the project meets the standards of approval set forth in the Hailey Municipal Code, and has been approved by the Hailey City Council, and is subject to the following conditions, (1) through (3), as noted.

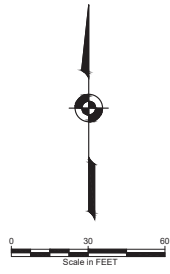
**Denial:** Motion to deny the Final Plat Application by Lido Equities Group – Idaho, LLC represented by Galena-Benchmark Engineering, for a plat modification to Copper Ranch Phase 6, to vacate the previously platted land intended for Building 17 and amend snow storage locations, finding that \_\_\_\_\_ [Council should cite which standards are not met and provide the reason why each identified standard is not met].

**Continuation:** Motion to continue the public hearing to \_\_\_\_\_ [the Council should specify a date].

A PLAT SHOWING:  
**REPLAT OF A REMNANT OF COPPER RANCH IN HAILEY PHASE 5**

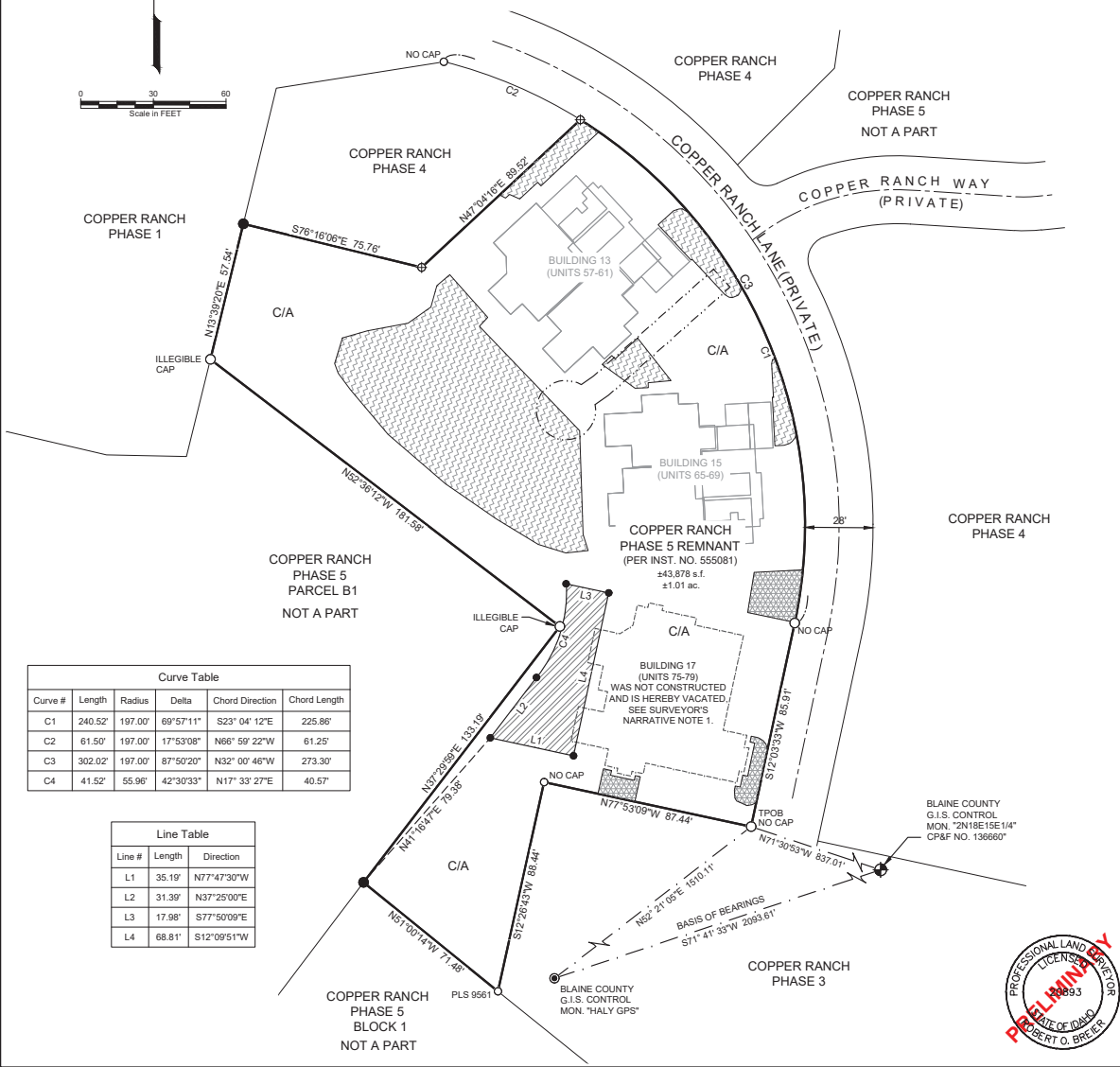
WHEREIN BUILDING 17 IS VACATED AND SNOW STORAGE EASEMENTS ARE RELOCATED.  
 LOCATED WITHIN T.2N., R.18E., SECTION 15, B.M., CITY OF HAILEY, BLAINE COUNTY, IDAHO

JANUARY 2025



**LEGEND**

- PROPERTY LINE
- ADJOINER'S LOT LINE
- - - CENTERLINE RIGHT-OF-WAY
- · - · - IDPCO EASEMENT, INST. NO. 535723
- · - · - BLDG FOOTPRINT VACATED
- · - · - BLAINE COUNTY G.I.S. TIE
- · - · - SURVEY TIE LINE
- [Hatched Box] SNOW STORAGE AREA PER PLAT, INSTRUMENT NO. 540813, ±7,323 S.F.
- [Cross-hatched Box] SNOW STORAGE AREA VACATED PER THIS PLAT, ±720 S.F.
- [Diagonal-hatched Box] SNOW STORAGE AREA DEDICATED PER THIS PLAT, ±1,509 S.F.
- FOUND 5/8" REBAR (MARKED AS NOTED)
- FOUND 1/2" REBAR (MARKED AS NOTED)
- SET 5/8" REBAR (MARKED PLS 20893)
- SET 1/2" REBAR (MARKED EASEMENT, PLS 20893)
- ⊕ SET BRASS SURVEY MARKER, PLS 20893
- ⊙ FOUND STEEL ROD IN MONUMENT WELL
- ⊕ FOUND BRASS CAP
- C/A COMMON AREA



**Curve Table**

Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	240.52'	197.00'	69°57'11"	S23° 04' 12"E	225.86'
C2	61.50'	197.00'	17°53'08"	N66° 59' 22"W	61.25'
C3	302.02'	197.00'	87°50'20"	N32° 00' 46"W	273.30'
C4	41.52'	55.96'	42°30'33"	N17° 33' 27"E	40.57'

**Line Table**

Line #	Length	Direction
L1	35.19'	N77°47'30"W
L2	31.39'	N37°25'00"E
L3	17.98'	S77°50'09"E
L4	68.81'	S12°09'51"W

**SURVEY NARRATIVE & NOTES**

- THE PURPOSE OF THIS PLAT IS TO VACATE BUILDING 17 (UNITS 75-79) FROM COPPER RANCH IN HAILEY PHASE 5. TO VACATE EXISTING SNOW STORAGE EASEMENTS ASSOCIATED WITH BUILDING 17 AND TO DEDICATE A NEW SNOW STORAGE EASEMENT, AS SHOWN HEREON. ALL FOUND MONUMENTS WERE ACCEPTED AS EITHER ORIGINAL CORNERS, OR REPLACEMENTS OF ORIGINAL CORNERS. SET MONUMENTS WERE ESTABLISHED BY PROPORTIONING RECORD DISTANCES BETWEEN FOUND MONUMENTS.
- REFERENCE DOCUMENTS (RECORDS OF BLAINE COUNTY, IDAHO):
  - A RE-PLAT OF A PORTION OF COPPER RANCH IN HAILEY PHASE 5, INST. NO. 555081.
  - PLAT OF COPPER RANCH IN HAILEY PHASE 5, INST. NO. 540813.
  - PLAT OF COPPER RANCH IN HAILEY PHASE 4, INST. NO. 532267.
  - ALTA TITLE COMMITMENT NO. 2425472, DATED MARCH 13, 2024 BY STEWART TITLE GUARANTY COMPANY.
- THE DISTANCES SHOWN ARE MEASURED. REFER TO THE ABOVE REFERENCED DOCUMENTS FOR PREVIOUS RECORD DATA.
- REFER TO THE ORIGINAL PLAT AND CC&R'S FOR COPPER RANCH IN HAILEY PHASE 5, AND ANY AMENDMENTS THERETO FOR CONDITIONS, RESTRICTIONS AND PLAT NOTES GOVERNING THIS PROPERTY.
- THIS PROPERTY SUBJECT TO A NOISE AND AVIGATION EASEMENT AND NON-SUIT COVENANT RECORDED AS INST. NO. 509345.
- REFER TO THE PLAT OF COPPER RANCH IN HAILEY PHASE 5, INST. NO. 540813 FOR BUILDINGS 13 & 15 CONDOMINIUM UNITS DIMENSIONS.

**HEALTH CERTIFICATE**

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE TITLE 50, CHAPTER 13, HAVE BEEN SATISFIED. SANITARY RESTRICTIONS MAY BE REIMPOSED, IN ACCORDANCE WITH IDAHO CODE TITLE 50, CHAPTER 13, SECTION 50-1326, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL.

A PLAT SHOWING:  
 REPLAT OF A REMNANT OF  
 COPPER RANCH IN HAILEY PHASE 5

GALENA-BENCHMARK ENGINEERING  
 KETCHUM, IDAHO

SHEET 1 OF 2  
 Job No. 23086

DATED: \_\_\_\_\_

SOUTH CENTRAL PUBLIC HEALTH DISTRICT, REHS



**Return to Agenda**





# COMMUNITY DEVELOPMENT ANNUAL REPORT 2024





# What We Do

The Community Development Department provides professional and technical advice to elected officials, appointed commissions, city departments, and citizens to assist in their understanding of City planning and zoning ordinances, building and safety codes and permitting, standards and policies. The Department handles all applications for land use and business development within the City of Hailey. The Community Development Department further oversees, guides, and/or supports the following:

- Planning and Zoning Commission
- Development Impact Fee Committee
- Hailey Arts and Historic Preservation Commission
- Hailey Urban Renewal Agency
- Planning and Zoning Applications
- Building Permitting
- Floodplain Permitting
- Long Range Urban Planning
- Business Licensing
- Downtown Beautification
- Community and Economic Development
- Housing (in partnership with other City Departments, local agencies, and stakeholders)
- Sustainability (in partnership with other City Departments, local agencies, and stakeholders)



# New Residential Projects

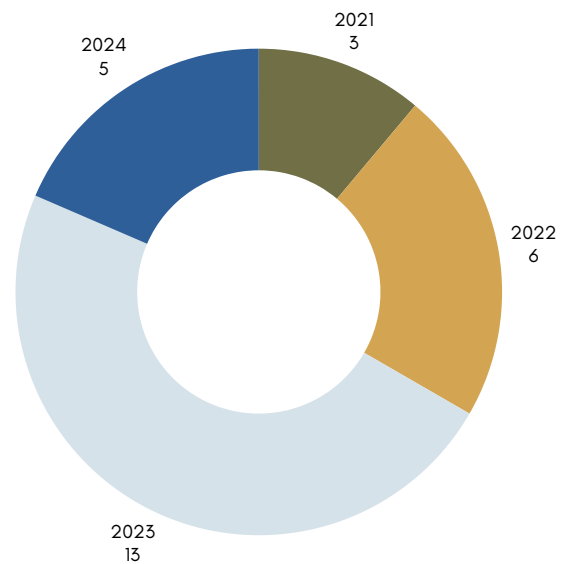
## Total Number of New Single Family Permits Issued

29

- Carbonate View Subdivision (2)
- Dove Meadows Subdivision (1)
- North Star Subdivision (1)
- Northridge Subdivision (3)
- Old Cutters Subdivision (3)
- Quigley Farms Subdivision (1)
- Silver Star Subdivision (5)
- Sunbeam Subdivision (11)
- Old Hailey (1)
- Other (1)

## Total Number of ADU/THOW Permits Issued

5



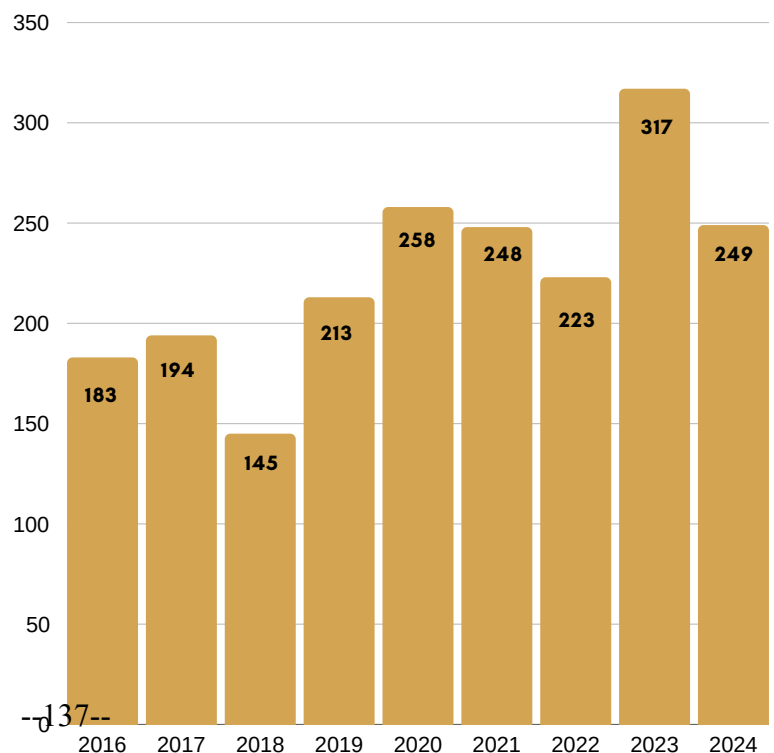
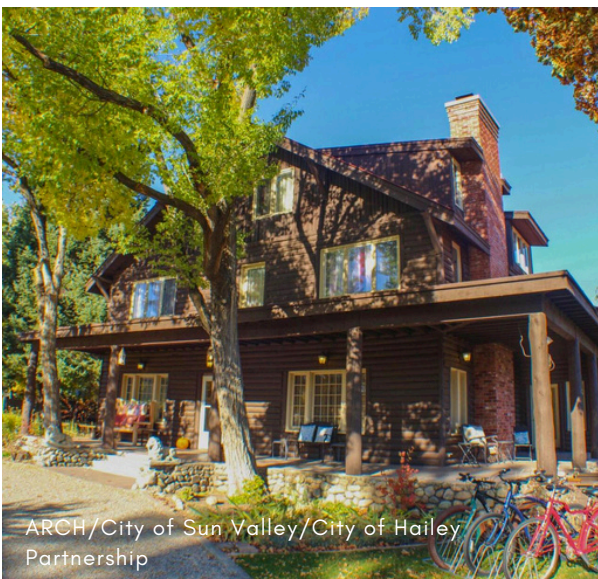
## Total Number of New Multifamily/Mixed-Use Units

16

- Old Hailey (16 units)
  - MID RVR Townhomes
  - Ellsworth Inn

## Overall Number of Permits Issued

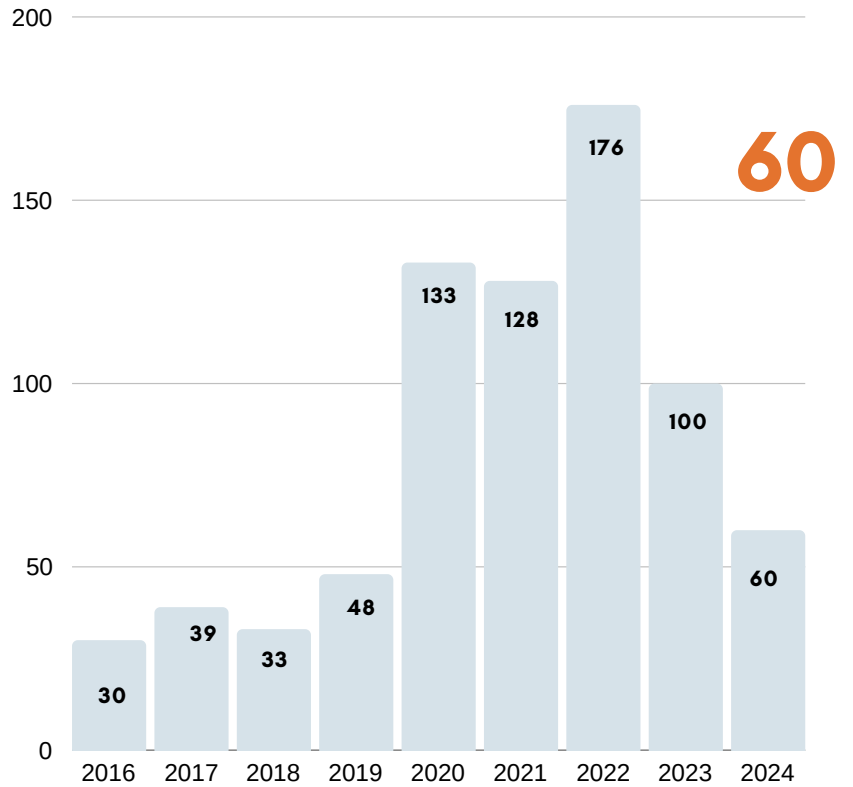
249





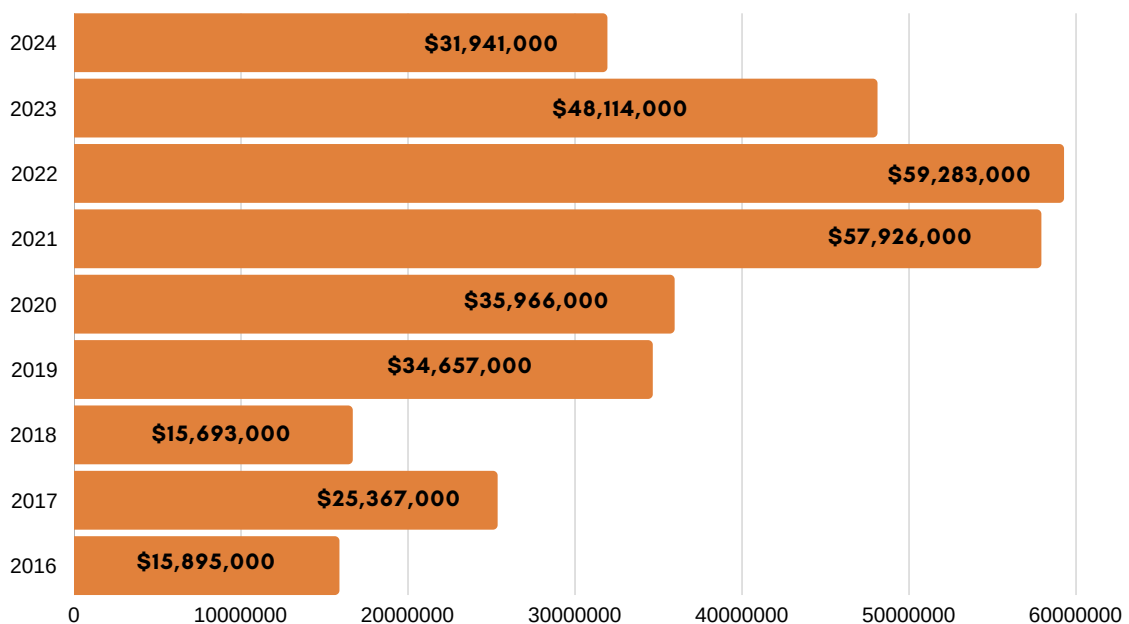
# Building Permits

## Residential Permits Issued



**\$31,941,000**

## Estimated Valuations

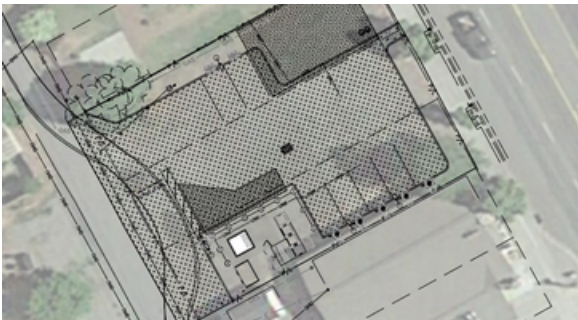


# Commercial Projects

The Hailey Planning and Zoning Commission held **21** meetings and discussed **50** public hearing items. The Hailey City Council held **21** meetings and Community Development brought forth **25** public hearing items. The following items were discussed by either the Planning and Zoning Commission, or City Council, or both:

- 15 Design Review Applications
- 8 Design Review Preapplications
- 7 Text Amendments
- 16 Preliminary/Final Plats
- 5 Conditional Use Permits
- 5 Planned Unit Developments
- 1 Rezone Application
- 2 Amendments to Development Agreements
- 4 Title 18 Infrastructure Projects
- 3 Other (Stream Alteration, Plat Revocation, DIF)

## Projects Approved in 2024



### Rivian Automotive (EV)

Rivian Automotive proposed an electric vehicle charging lot in Downtown Hailey. Their proposal to install five (5) standard charging stalls and one (1) pull-in trailer stall, was approved by the Commission in April 2024.



### Solstice Condos

Approval to construct a twenty-four (24) unit multifamily project within the Sweetwater Subdivision. The project proposes a mix of one-and-two-bedroom units, and two (2) of the residential units will be deed-restricted in perpetuity under Hailey's Locals Only designation.



**Orihuela Mixed Use**

The Orihuela mixed use building, approximately 8,128 square feet in size, was approved to provide additional industrial space to long-standing business, Eagle Roofing. Two (2) residential units are proposed above the warehouse space, and will be utilized by the employees/owner of the business.



**Rockridge Townhomes**

New construction of a multifamily development project to be located along Winterhaven Drive in the Woodside Subdivision. This residential project consists of eight (8), two-story buildings, providing 16 residential units in total.



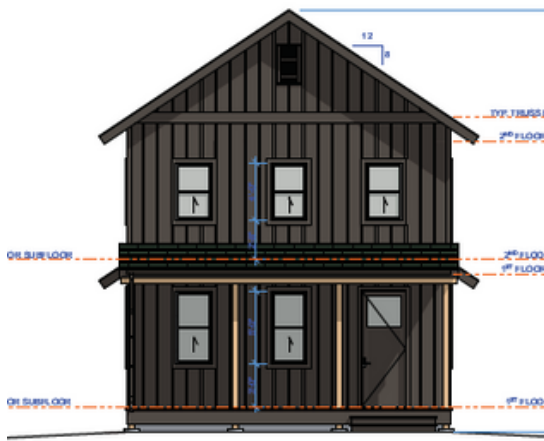
**Cueva Mixed Use**

This newly approved mixed-use development on Main Street consists of an 880 square foot commercial building for retail sales, as well as a new garage and Accessory Dwelling Unit (associated with an existing single family dwelling), which will house employees of one of Hailey’s local businesses, Elk Roofing.



**Advocates Thrive Center**

Approval to construct a new 23,347 square foot, three-story, mixed-use building to support The Advocates for Survivors of Domestic Violence. Known as the Thrive Center, this new addition to River Street will provide additional office space, conference room, youth area, food bank, and transitional residential units for tenants and employees of the non-profit organization.



### Ellsworth Inn

A collaborative partnership between ARCH Community Housing Trust, the City of Sun Valley, and the City of Hailey, this project proposal included the construction of ten (10) detached, cottage-style units that are approximately 1,800 square feet in size, along with renovations to the existing Inn. Renovations to the Inn include converting the nine (9) bedrooms into six (6) residential units - each outfitted with a kitchen, bathroom(s), bedroom(s) and living area(s).



### Sunbeam Subdivision Phase II

Phase II of the Sunbeam Subdivision received approval by the Council in October 2024. The build out of Phase II includes 42 lots/sublots, 20 cottage units, and development of a 3.34-acre park, to include a pavilion, gravel adventure trail loop, continuation of a multi-use pathway, play lawns, and space for future recreational opportunities.





# Code Amendments

In 2024, the Community Development Department lightly amended Hailey’s most widely used tool within the Municipal Code – the District Use Matrix – to better clarify land use and zoning regulations citywide. Further, we created code regulations that would simplify Design Review and Building Permit processes, as well as code provisions that would further require the installation of more drought tolerant landscaping within nonresidential, multifamily, and mixed-use developments that have traditionally not been required to do so.

Lastly, we encouraged electric vehicle charging, solar collection, and participation in rebate programs via every development application; and planned for increased density within the Downtown Residential Overlay (DRO) District. Described in more detail below, the Code Amendments that received approval in 2024 include:

Category	Description (Excerpt)
Residential:	
	Accessory dwelling units (ADU)
	Co-living dwelling facilities
	Manufactured homes
	Mixed-use buildings
	Multi-family dwellings
	Single-family dwellings
	Tiny homes on wheels (THOW)
Public or semipublic:	
	Community centers, including peri-urban centers
	Government and public administration correctional institutions
	Healthcare and medical services
	Parks and pathways
	Performing arts centers
	Public utility facilities
	Religious institutions and places of worship
	Schools: primary and secondary schools and adolescents ages four through eight years old)
	Schools: tertiary schools, including colleges, vocational, and technical trade schools
	Semipublic uses

## Title 17: Design Review

To provide additional consistency between Hailey’s Municipal Code, State Code, and the International Codes, the Council adopted a new definition for licensed design professional, as well as additional provisions for stamped building plan sets.

## Title 17: District Use Matrix

City Staff made corrections to Hailey’s District Use Matrix, further clarifying definitions around public use, public service, public utility facilities, and government offices.

## Title 17: Landscaping Requirements

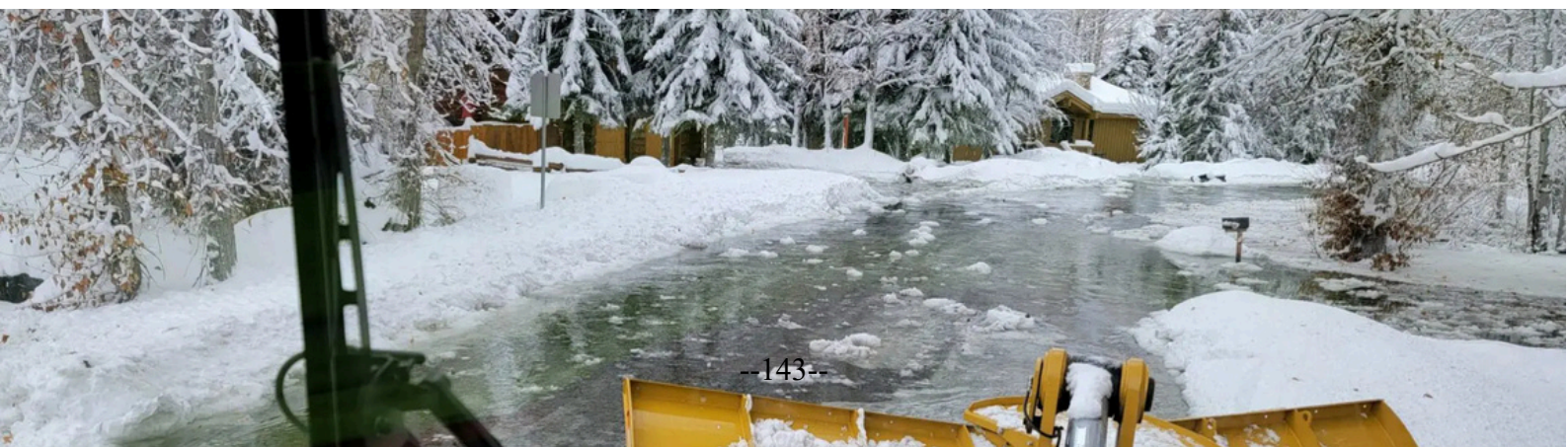
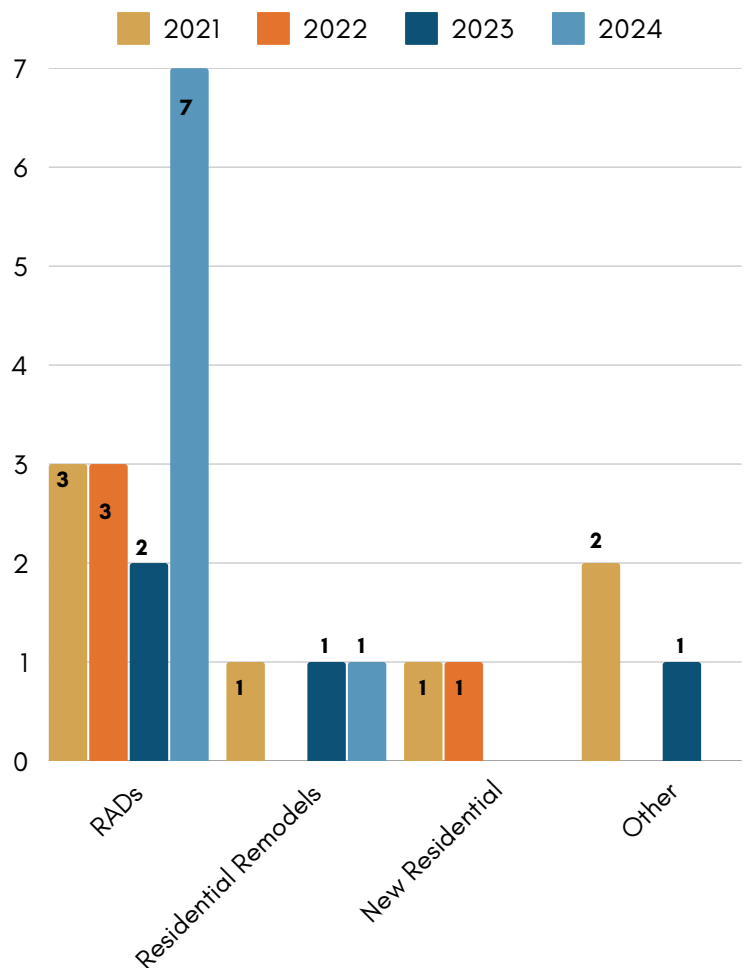
The proposed amendment was intended to ‘clean-up’ code, as well as encourage consistent regulations citywide. The newly adopted amendment aims to require more robust landscaping for nonresidential, multifamily, and mixed-use developments. In addressing this, greater benefits can be realized for the citizens of Hailey in areas such as public and environmental health, land use efficiency, and quality of life.

# Floodplain

Every year, City of Hailey Staff from the Community Development, Public Works, and the Hailey Fire Departments work together to assist local residents in preparing for potential flooding across the City, particularly those within subdivisions that see reoccurring flooding annually (Della View and Robinhood neighborhoods). Site visits, email and phone correspondence, and other forms of public outreach continued to be our top priority in 2024. These included:

- Informative Letters: 735 informative letters were mailed to residents located in or near the 100-year floodplain in 2024.
- Additional Correspondence: 133 letters were mailed to residents in Della View and Sherwood Forest Subdivisions.
- Door Hangers: Approximately 150 door hangers were placed on doors and advertised within public meetings.
- Two (2) public workshops were held to discuss flooding potential, what to do, what to expect, and who to contact.

**Floodplain Permits Issued**



# Long Range Planning

Every year, City of Hailey Staff share, collaborate, plan, and discuss long-range planning efforts to set clear, future-oriented goals, proactively identify potential challenges and opportunities, make informed decisions, and best position Hailey for sustainable growth by anticipating market trends and adapting to changing environments. Most of our long-range planning initiatives from 2024 will carry forward into 2025, and include:

## Housing Initiatives

- Continued Research of: Employee housing in the industrial districts
- Continued Development of: Community Housing initiatives
- Continued Implementation of: Locals for ADUs Pilot Program
- Continued Partnerships: Regional Housing Organizations and Agencies



## Comprehensive Plan Update

- Wrap Up: Comprehensive Plan Update
- Incorporation of Elected Officials, Boards and Commissions, Stakeholder Feedback
- Refine and Finalize Draft Plan
- Adoption of Update: 2025



**Envision Hailey**  
Planning Today for a Resilient Tomorrow

## Sustainability Efforts

- Continued support and encouragement for sustainable building design
- Continued exploration of water conservation measures across new developments
- Continued refinement to Hailey's Municipal Code to encourage sustainable practices in development, landscaping, and climate protection
- Continued pursuit and development of Hailey's Sustainability Plan





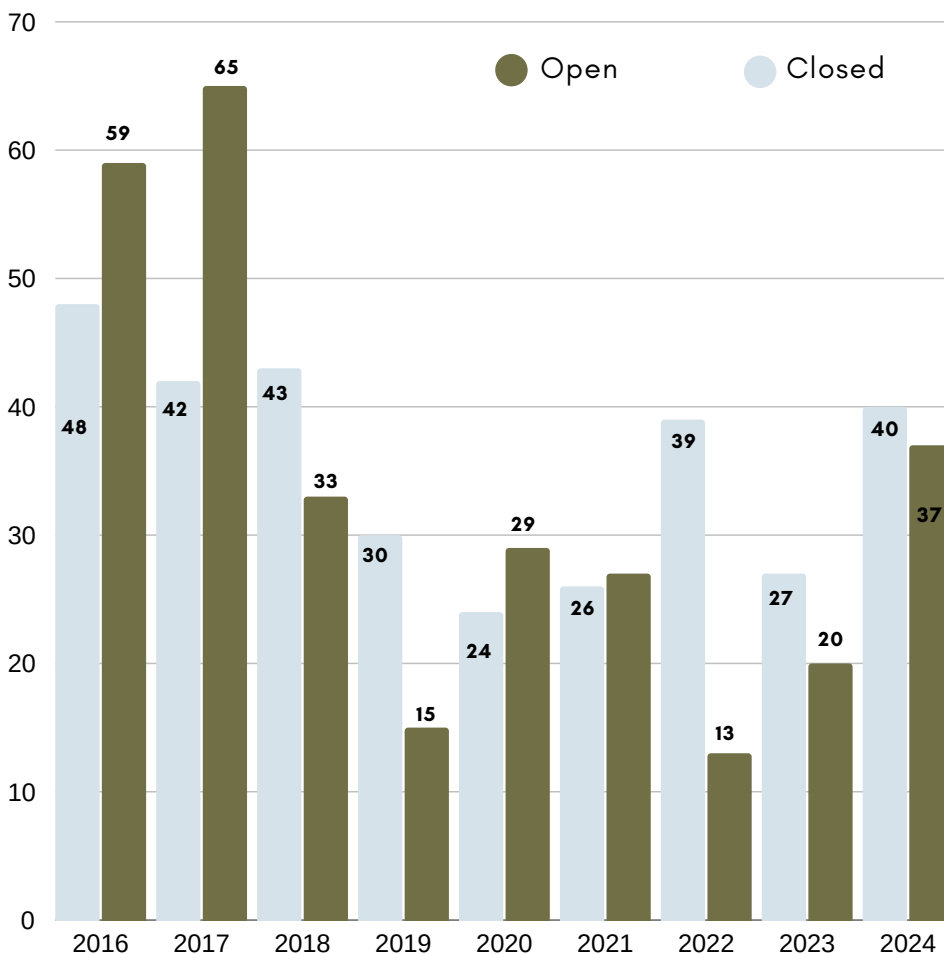
# Business Licenses

Hailey's small businesses are the backbone of our community, offering unique products and services, creating local jobs, supporting important causes, and contributing to the vibrant culture of our neighborhoods. Simply put, our business community is integral to the success and economic vitality of Hailey. These innovative, community-centric entities are essential components of Hailey's healthy, thriving economy.

The data below highlights Hailey's business profile in 2024.

## Quick Highlights of 2024:

- 470 Total Businesses in Hailey
  - 40 New Businesses
  - 37 Closed Businesses



Counseling & Health Center, LLC



# Hailey Arts & Historic Preservation

Every year, the Hailey Arts and Historic Preservation Commission (HAHPC) works to ensure that the arts and history are valued as an integral part of Hailey. The Commission further aims to enhance the culture of the Hailey community by providing leadership, advocacy, and support for the arts and history. With a limited budget, the HAHPC kept art and history top-of-mind in 2024, and accomplished the following:

- Phone Booths: Finished the Phone Booth project with the installation of phones that play a recorded historical story about Hailey's past. Stories were recorded in both English and Spanish, and operate via solar panels.
- Peace Banner: While the largest upgrades to this iconic banner happened in 2023, the HAHPC continued its maintenance efforts to the banner in 2024.
- Nature Windows Mural: Local artist, Kika McFarlane, painted a patchwork quilt-like design on the northern wall of long-time business, Sturtevant's. The mural depicts a variety of recreational activities and wildlife in the Wood River Valley.



## Upcoming Projects

- Mural Exploration: Identify locations across Hailey for a new mural.
- Development of Master Arts and Historical Plan: A roadmap to move the arts and history of Hailey forward as a key element in enhancing the quality of life, promoting economic development, enhancing education, and celebrating our community.



**Return to Agenda**



JANUARY 2025



# HAILEY HOUSING REPORT

Saddle Lofts Apartments  
Photo credit: Greg Scott Photography



# MAYOR'S MESSAGE



Councilmembers and Constituents,

It is my pleasure to share the City of Hailey's Annual Housing Report of 2024 with each of you. This account highlights the strides that have been made in the City's longstanding efforts to provide quality, equitable, and affordable housing citywide.

The struggle to provide adequate housing continues to be a formidable task across Hailey, as well as the greater Wood River Valley. We've actively sought solutions to increase the housing supply in a manner affordable to locals. From community housing initiatives and pilot programs, to various measures that developed from our Housing Committee, 2024 was a year of tackling obstacles and pursuing new endeavors.

This last year is indicative of collaborative work between the City and each of you - our residents, our project partners, dedicated stakeholders, our neighbors, and our Staff.

Collectively, these efforts demonstrate the City's commitment to expanding housing affordability for all that live here.

We urge you to delve into this report, ask questions, and keep participating! Your engagement in the City's active housing efforts is integral to what makes Hailey a great place to live.

We look forward to another year of continued collaboration and success.

Sincerely,

A handwritten signature in black ink that reads "Marka Burk". The signature is written in a cursive, flowing style.

# ANNUAL HOUSING REVIEW

In 2023, the City of Hailey prioritized the reexamination of its long-term goals around supporting an attainable housing market for its residents. Part of this process included the conduction of a **Housing Needs Assessment** to better understand current and future housing needs, housing affordability, and gaps in housing availability in relation to area median income. Key findings were identified throughout the development of this assessment, and are detailed below.

## Accomplishments: Housing Needs Assessment

Through the Housing Needs Assessment, it was identified that in one year, approximately 78 new housing units would need to be constructed, and approximately seven (7) residential units would need to be remodeled and/or replaced.

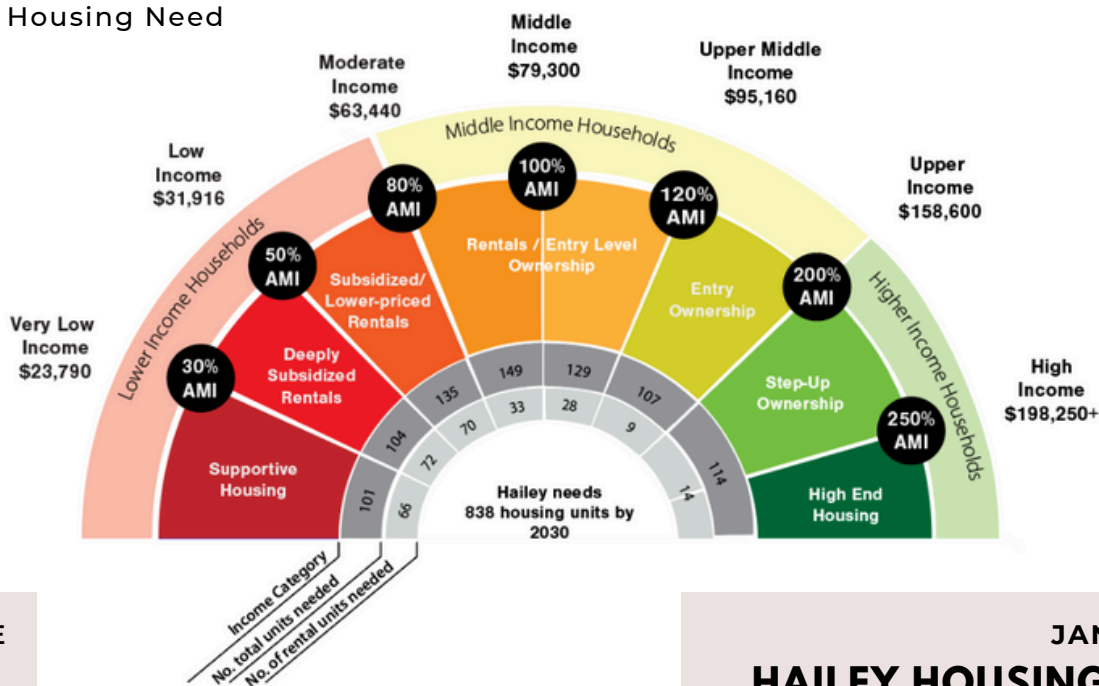
The analysis further found that to meet the above housing needs, approximately 771 new residential units would need to be constructed, and approximately 67 residential units would need to be remodeled and/or replaced, in ten years.

The Housing Needs Assessment also illustrated the type of restriction - deed or rental - needed to support Hailey residents, as shown in the “rainbow” below.

Lastly, this Housing Needs Assessment provided the City with clear targets for housing development and programs over the next ten years, with the goal of supporting attainable and informed housing solutions citywide. Those key findings included:

- Hailey has and will continue to take steps in improving housing affordability by further refining and building upon housing strategies to increase inventory and affordability for Hailey residents.
- The projected need for new housing units on an annual basis aligns with current housing production, further indicating that under normal operations, the City will continue to meet housing production goals, and
- Future policy, partnerships, and programming should continue to be implemented to ensure that new housing units meet current and future needs for households of all income levels.

## Hailey’s Housing Need





# ANNUAL HOUSING REVIEW

In May 2023, Hailey residents voted to allocate 0.5% of Local Option Tax (LOT) to fund housing - a first ever dedicated stream of funding for housing in Hailey. Local Option Tax is a tax allowed in Idaho for resort cities. It is not a property tax, but a type of sales tax applied to retail transactions. The City of Hailey collects taxes on rental cars, liquor by the drink, and short-term/hotel room rentals.

The list below is a snapshot of Hailey's housing accomplishments, funded by this tax, in 2024.

## Accomplishments: 0.5% LOT for Housing

The housing programs below were curated by Hailey's Housing Committee, a citizens committee that met eight (8) times over the course of six (6) months to identify housing measures and discuss ways to allocate the 0.5% LOT for Housing monies, or approximately \$80,000. In 2024, the Committee's top program recommendations were:

- **Locals for Accessory Dwelling Units (ADUs):** A partnership between the City of Hailey and ARCH Community Housing Trust, this program uses the 0.5% LOT for Housing Funds to encourage the development of housing for locals. Specifically, the program offers three (3) monetary incentives to homeowners that rent their accessory residential units to local people, with a preference given to Hailey residents:
  - \$30,000 grant award toward a newly constructed ADU,
  - \$15,000 grant award toward the placement of a Tiny Home on Wheels (THOW), or
  - \$15,000 grant award to convert a short-term rental into a long-term rental.

In 2024, two (2) Hailey homeowners participated in the program; both receiving approval to place a THOW on their property and rent the units to local residents in need of housing, all for a period of nine (9) years.



The Locals for ADUs Program launched in early 2024. While only two (2) applications were approved, the City has received over 50 inquiries about the program. In 2025, we hope to double the number of approvals thereby issuing more monetary awards in an effort to secure more permanent housing for Hailey locals.



# ANNUAL HOUSING REVIEW

## Accomplishments: 0.5% LOT for Housing

- **Pay Utility Connections:** A partnership between the City of Hailey and the Blaine County Charitable Fund (BCCF), this program initiative aimed to support the needs of existing residents for those persons or families determined by the BCCF to be in financial need. This initiative was established to provide an occasional cushion to those in short-term financial need. Since its inception, together - the City and BCCF - have helped two (2) households in Hailey.
- **Invest: Locals Only Deed Restriction Program:** A partnership between the City of Hailey and ARCH Community Housing Trust, the Locals Only Deed Restriction Program - established in 2023 - is an innovative program that seeks to support locally employed people by providing access to homeownership. Through the program, the City funds a portion of the cost of a market rate home in return for a deed-restriction on the property in one of two ways:
  - the City "buys" the deed-restriction by funding 20% of the home's purchase price for the qualified buyer, or
  - the City (via ARCH, the Blaine County Housing Authority, or another qualified housing agency) facilitates the charitable contribution receipt to the seller (IRS Form 8283) for the 20% difference to deed-restrict the unit.

In either scenario, a qualified buyer receives a 20% discount on the property and the property becomes a permanently deed-restricted unit in perpetuity.

In 2023, the City of Hailey and ARCH worked collaboratively to provide two (2) homes for Hailey residents. Due to high interest rates and low available housing stock, no homes were purchased by qualified residents under this program in 2024. Staff and ARCH are eager, and look forward to building upon this program to further assist Hailey locals in 2025.



The City of Hailey is excited to partner with ARCH on yet another creative housing solution. Our partnership with ARCH has deep roots, and we continue to pursue new initiatives together. We hope that this Locals Only Pilot Program will open another door to home ownership in our valley.

- Lisa Horowitz  
Hailey City Administrator



# ANNUAL HOUSING REVIEW

The City of Hailey groups housing into two main categories: ‘market housing’ and ‘community housing’. Market housing is generally considered to be any and all housing that is not restricted in terms of sales, rental prices, residency, or occupancy. Community housing units are considered deed or rent restricted housing whereby the dwelling unit is restricted by size, type and cost, and/or that is for sale or rent exclusively to individual(s) meeting income, occupancy, or other affordable community housing criteria. Both housing types are needed for a healthy, vibrant, and dynamic housing economy.

Since 1982, the City of Hailey has amassed approximately 646 community housing units with local project partners, private developments, or shared partnerships. These units, whether deed or rent-restricted, or in partnership with local housing groups, have contributed immensely to the current housing landscape of Hailey, and have further supported the very people that call Hailey home: our locals.

## Accomplishments: Community Housing

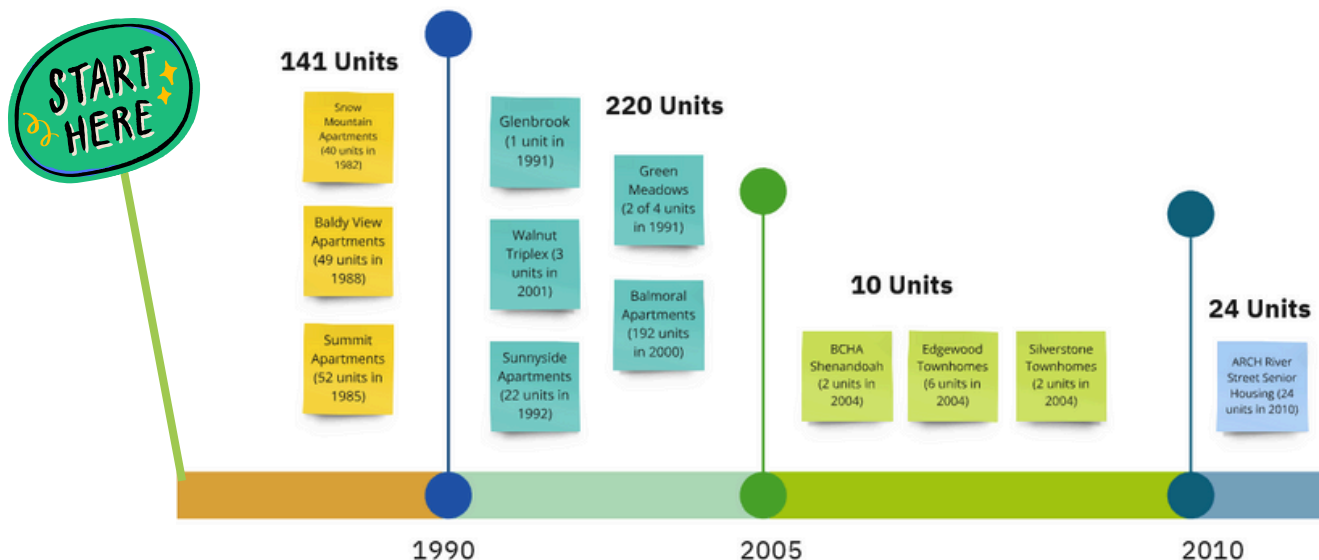
Hailey’s community housing inventory of housing units is organized by rental and owner-occupancy, as well as by the partnerships through which they were created.

Overall, the existing community housing units equate to approximately 16% of Hailey’s housing stock of 4,100 housing units. The community housing timeline below highlights the year in which these units came online, and further illustrates Hailey’s longstanding efforts in formalizing community housing citywide.

## Community Housing by Year

The housing timeline depicts Hailey’s community housing projects over the span of 50 years. Housing projects within the timeline are organized in one of the following ways:

- the year each unit received a Certificate of Occupancy,
- the year each unit is expected to receive a Certificate of Occupancy (currently under construction),
- the year each unit was approved via the entitlement process, but not yet constructed, or
- the year by which each unit was designated as a community housing unit.



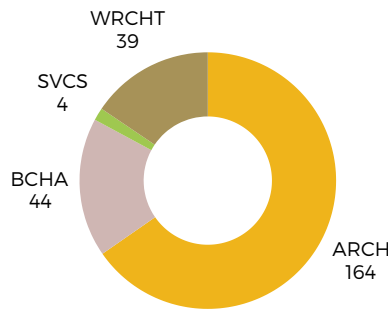
# ANNUAL HOUSING REVIEW

## Partner Collaborations: "It takes a village"!

The creation of community housing requires the support and involvement of an entire community. We cannot thank our partners who support the City of Hailey in our efforts to ensure housing accessibility for all. To highlight these efforts, we've grouped partnerships into three (3) main categories: Local Partners, Housing Providers, and Funding.

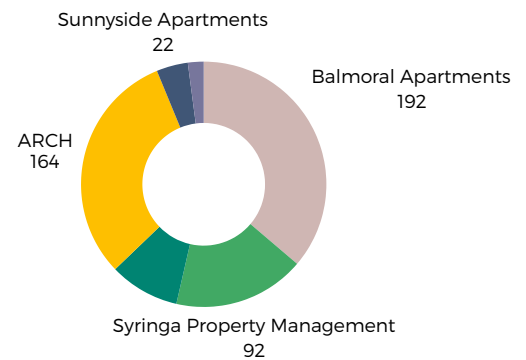
### Local Partners

Local partners are instrumental in securing private and public funding to create or support community housing in Hailey



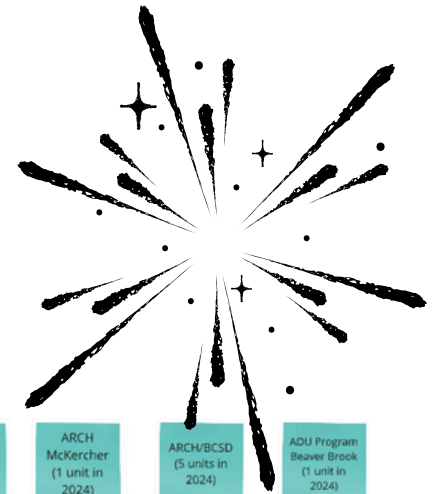
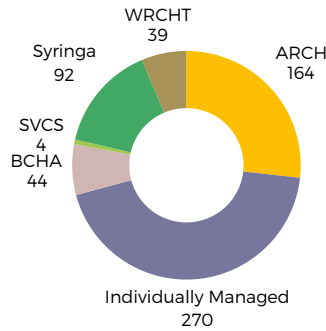
### Housing Providers

More than half of Hailey's community housing units were developed and are managed by non-local entities



### Private & Public Funding

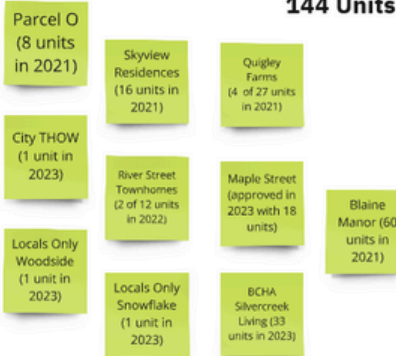
90+% of the community housing units in Hailey rely on federal Housing & Urban Development (HUD) funding that is administered and augmented by the Idaho Housing and Finance Association



15 Units



2020



144 Units

92 Units



2024

# ANNUAL HOUSING REVIEW

Zoning regulations play a crucial role in shaping the built environment and, by extension, the patterns of housing in Hailey. Single-family zoning, minimum lot sizes, parking minimums, and bulk regulations have each contributed to the current landscape in significant ways. In looking ahead, the City of Hailey aims to confront housing constraints associated with traditional zoning regimes by continuing to review and amend existing regulations to better support our residents and their housing needs.

## Looking Ahead: Planning for Housing

Housing has been a critical area of focus for our local government. In 2024, we continued to pursue the creation of new policies and programs to better support Hailey housing development. The following prescribe to smart and sustainable growth measures aimed at maintaining a high quality of life in Hailey and accommodating the community's housing needs:

### Establishment of Downtown Residential Overlay (DRO)

- Maple Street Apartments (18)
- MID RVR (10)
- Spruce Street Duplexes (4)
- River Lane (51)
- RVR North (18)
- River Street Townhomes (12)
- Silver River Residences (16)
- Saddle Lofts (27)
- 40 McKercher (44)
- Silvercreek Co-Living (33)
- The Advocates Thrive Center (Transitional)
- 637 Townhomes (6)

### Establishment of Accessory Dwelling Unit Code (since 02/2021)

- New ADUs citywide (70)
  - 2024 ADUs (6)

### Adoption: Tiny Home on Wheels Code (THOW)

- New THOWs citywide (5)
  - 2024 THOWs (2)

### Amendment: Planned Unit Development Code (PUD)

- Lido Apartment Homes (104)
- Silver Star Subdivision (5)
- Sunbeam Subdivision (147)
- River Street Townhomes (12)
- ARCH Shenandoah (12)
- ARCH/BCSD Employee Housing (5)
- Solstice Condos (24)

### Other Creative Housing Solutions

- Locals for ADUs Program (2)
- Ellsworth Inn (19)
- Orihuela Mixed-Use (2)
- Cueva Mixed-Use (2)
- ARCH/BCSD McKercher (1)
- City Broadford Road (1)





# ANNUAL HOUSING REVIEW

## Looking Ahead: Planning for Housing

The housing initiatives listed below are anticipated to either wrap up or begin in 2025:

- **Comprehensive Plan Update:** In 2024, Staff embarked on updating the City of Hailey's Comprehensive Plan, *Envision Hailey: Planning Today for a Resilient Tomorrow*. As a core component of the plan, Section 8: Housing, was amended to account for Hailey's current and future housing needs, existing trends, and policy implementation to guide housing in Hailey over the next 10 years. Staff will finalize the plan in 2025, and bring forward to the Hailey City Council for adoption.
- **Upcoming Zoning Changes:** Staff will continue to refine code, as well as develop new policy around housing. Specific amendments to code may include:
  - New Policy: Flexibility in code requirements and/or a reduction in fees when community housing is provided.
  - New Policy: Flexibility in code requirements where historic commercial and/or residential structures are preserved (located within the Townsite Overlay District).
  - New Policy: Continued exploration of the establishment of owner/employee housing opportunities within the industrial zoning districts.
- **City of Hailey - Housing:** The City of Hailey prioritizes community housing and participates where possible. Through contracts for services with housing nonprofits, long-term leases of city-owned land for housing projects, or the annual appropriation of \$500,000 toward community housing, the City values and supports creative housing initiatives. In 2024, the City purchased a single-family residence in Hailey (43 Broadford Road), expanding Hailey's affordable housing stock, and supporting community housing efforts citywide.



**Return to Agenda**

## **Update – Hailey Sustainability Action Plan (SAP) Advisory Committee**

To: Mayor Burke and Hailey City Council  
From: Emily Williams and Emily Rodrigue, Hailey SAP Project Staff  
RE: Advisory Committee selections; Committee “Vision, Values, and Goals”  
Date: February 24, 2025

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### **Advisory Committee Members**

The following individuals expressed interest, and were selected to serve, on the Hailey SAP Advisory Committee:

- Morgan Buckert
- Scott Runkel
- Tyler Conway
- Wayne Bailey
- Audari Tamayo
- Elizabeth Jeffrey
- Emily Thayer
- Jessica Carnes
- John Cvetich
- Matt Smithman
- Molly Goodyear
- Sarah Smith

Staff sought to recruit a membership of individuals who live in Hailey (ideally) and have a desire to improve life in Hailey through the lens of sustainability. Technical and professional expertise in one (1) or more sectors of sustainability was enthusiastically welcomed, though not required. Member backgrounds include development and communications, science education, management consulting, sustainability management, conservation, grassroots organizing, farming, and engineering. There was greater interest in Committee membership than spots available (given Staff capacity), which Staff take as a very encouraging sign of even broader interest and support of this project and City pursuit.

Committee meetings will be held approximately once per month, and Staff anticipate meetings extending until the end of 2025. Meetings will be offered both in-person and virtual, recorded, and open to the public, including regional partners who engage with the City of Hailey in this work.



## Mission of the Hailey Sustainability Action Plan (SAP)

*The City of Hailey Sustainability Action Plan builds community stewardship of our local ecosystem, works to decrease community emissions, and strengthens the health and resilience of our residents and businesses in the face of a changing climate.*

## Values Guiding Creation of SAP:

- Integrated with regional efforts, with “Best-fit”/relevance for Hailey
- Community-informed
- Balanced approach/awareness
- Strives for accessible and equitable participation and benefits from outcomes
- Fiscally prudent
- Specific, detailed, and time-bound
- Appropriately ambitious
- Apolitical
- ?(Advisory Committee feedback)
- ?(Advisory Committee feedback)

## Vision for the SAP Advisory Committee:

*The SAP Advisory Committee will apply collaboration, creative design, technical expertise, and lived experience to help City Staff build strategies that create a more sustainable and resilient Hailey community. The Advisory Committee will play a key role in prioritizing actions, developing strategies and incentives, influencing timelines for implementation, and identifying potential challenges for community uptake of the Plan. The efforts and*

*outputs of the Advisory Committee will result in a consensus-driven final product – the Hailey Sustainability Action Plan.*

## **Key Goals for the SAP Advisory Committee:**

1. To work collaboratively with each other and City Staff to develop specific goals and/or programs for the SAP, related to Energy, The Built Environment, Waste Management and Circularity, Transportation, Land and Water, and Nature-based Solutions in the City of Hailey.
2. To help develop actionable strategies, across different levels of the community, that connect the Topic Areas of the Hailey SAP with the broad sustainability goals and/or policies listed in the Hailey Comprehensive Plan. Every effort should be made to create strategies that are both appropriate for Hailey, and also integrated with regional sustainability/climate planning.
3. To represent the sustainability interests of the larger Hailey community, to the best ability possible.
4. To help increase City Staff understanding of the relationship and impacts of our local government on our community, specifically as it relates to sustainability and resilience.
5. To utilize a consensus-driven approach in creating the SAP.

**Return to Agenda**