

# Variance Application

Submittal Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_ Fax: \_\_\_\_-\_\_\_\_-\_\_\_\_ Cell: \_\_\_\_-\_\_\_\_-\_\_\_\_

Email Address: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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Name of Owner of the Property: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_ Fax: \_\_\_\_-\_\_\_\_-\_\_\_\_ Cell: \_\_\_\_-\_\_\_\_-\_\_\_\_

Email Address: \_\_\_\_\_

**Property Owner Consent:**

By signature hereon, the property owner acknowledges that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect, post legal notices, and/or other standard activities in the course of processing this application, pursuant to Idaho Code §67-6507. The property owner is also hereby notified that members of the Planning and Zoning Commission and City Council are required to generally disclose the content of any *ex parte* discussion (outside the hearing) with any person, including the property owner or representative, regarding this application.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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Address of Subject Property: \_\_\_\_\_

Legal Description Subject Property: \_\_\_\_\_

Current Zoning of Subject Property: \_\_\_\_\_

Section of the Hailey Zoning Ordinance from which Proposed Plan Varies: \_\_\_\_\_

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**See checklist on second page of application for items that must be submitted with this application in order for application to be considered complete.** See the Article 12 of the Hailey Zoning Ordinance for information on process.

**Appeals:** Any interested party may appeal in writing any final decision of the Commission or Hearing Examiner to the City Council by filing an appeal with the Hailey City Clerk within fifteen (15) days from the date of the decision. The appeal shall specifically state the decision appealed and reasons for the appeal. If no appeal is filed within the fifteen (15) day period, the decision shall be deemed final.

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**FOR CITY USE ONLY**      **Fees:** *Cost of additional noticing, recording fees, and other direct costs will also be assessed.*

|   |          |
|---|----------|
| <input type="checkbox"/> Application (with Development Agreement) .....   | \$584.00 |
| <input type="checkbox"/> Application (without Development Agreement) .....  | \$409.00 |
| Publication Cost.....   | \$ 57.00 |
| Mailing (# of addresses _____) x (._____ postage + .21 for paper, envelope & label) <b>DO NOT COUNTY DUPLICATES OR CITY OF HAILEY</b> ..... | \$ _____ |
| Total.....  | \$ _____ |

# VARIANCE CHECKLIST

Project Name: \_\_\_\_\_

City Use Only -

Certified Compete by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**The following items must be submitted with the application for the application to be considered complete (✓):**

\_\_\_\_\_ **One (1) large set of plans, to scale, including:**

\_\_\_\_\_ Vicinity map.

\_\_\_\_\_ Diagrams, site plans and/or building elevations showing the nature and extent of the proposed variance.

\_\_\_\_\_ Shadow pattern showing the effect on neighbors' solar access.

\_\_\_\_\_ One (1) 11" x 17" copies of larger plans/maps.

\_\_\_\_\_ PDF files of all required documents and 11" x 17" plans/maps.

\_\_\_\_\_ Written description of the nature of the variance requested, including an explanation of the undue hardship imposed by the Ordinance and the unique physical characteristics of the lot or building that constitute the undue hardship.

\_\_\_\_\_ Proof of interest in the property.

\_\_\_\_\_ Names and address of all property owners within three hundred (300) feet of the exterior boundaries of the land being considered. Submit paper copy and electronically on formatted spreadsheet. Names and addresses can be obtained using the Blaine County map server <http://maps.co.blaine.id.us/> or from the Blaine County Assessor's office. Assistance can be provided by the Hailey Planning staff on request.

\_\_\_\_\_ Names and addresses of easement holders within the subject property.

\_\_\_\_\_ Other information as requested by the Planner.