AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday, January 12, 2026 * Hailey City Hall Meeting Room

ACTION ITEM = a vote may occur but is not required to be taken
ACTION ITEM.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

Via teleconference: +1 (872) 240-3311, **Access Code:** 543-667-133
Via One-touch: United States tel:+18722403311,,543667133#,
From your computer, tablet or smartphone: https://meet.goto.com/CityofHaileyCityCouncil

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
https://global.gotomeeting.com/install/543667133

5:30 p.m. - CALL TO ORDER Open Session for Public Concerns

CONSENT AGENDA:

CA 001 Motion to approve Library Science grant agreement ($1,250) from Idaho Commission for Libraries ACTION ITEM 1
CA 002 Motion to authorize the Mayor's signature on the Transportation Alternatives Program (TAP) Grant Application for construction of South River Street separated shared use path ACTION ITEM 27
CA 003 Motion to adopt Resolution 2026- 001, authorizing the Mayor's signature supporting the America 250 in Idaho commemoration and the United States Semiquincentennial. ACTION ITEM..... 54
CA 004 Motion to ratify the Mayor's signature on a letter of support for Blaine County's America 250 Grant Application. ACTION ITEM 69
CA 005 Motion to ratify the mayor's signature on and affirm a City-Initiated Lot Line Adjustment located at 4297 Glenbrook Drive (Lot 17A, Block 42, Woodside Subdivision #10, and Tax Lot 7573) wherein the interior lot lines of Lot 17A, Block 42, are vacated, creating Lots 1 and 2, Block 1, Hailey Headworks Subdivision. ACTION ITEM 72
CA 006 Motion to approve Resolution 2026-002, ratifying the mayor's signature on a Contract for Services Agreement with Agnew::Beck for an update to Hailey's Housing Needs Assessment and a Growth Projections Memorandum for utilization by Community Development. ACTION ITEM.....76
CA 007 Motion to approve Resolution 2026-003, authorizing the mayor's signature on an Independent Contractor Agreement with Kathy Grotto, for contract planning services in the Community Development Department. ACTION ITEM 83
CA 008 Motion to approve Resolution 2026-004, authorizing the mayor's signature on an Independent Contractor Agreement with Rebecca Stokes, for contract planning services related to Treasurer activities. ACTION ITEM ..89
CA 009 Motion to approve Resolution 2026-005, authorizing the mayor's signature on a Memorandum of Understanding for a Pilot Aluminum Recycling Project at Balmoral Apartments ACTION ITEM..... 100
CA 010 Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Final Plat Application by Lido Equities Group - North Idaho, LLC, represented by Galena-Benchmark Engineering, to replat Lot A5, Block 1, Phase 6 of the Copper Ranch Subdivision. The project comprises seven (7) condominium buildings, for a total of thirty-one (31) residential units within Phase 6 of the project. This project is known as The Woods at Copper Ranch, and it is located within the General Residential (GR) Zoning District. ACTION ITEM 109
CA 011 Motion to approve minutes of December 8, 2025, and to suspend reading of them ACTION ITEM 120
CA 012 Motion to ratify claims for expenses incurred paid in December, 2025 ACTION ITEM 125
CA 013 Motion to approve claims for expenses incurred during the month of December 2025, and claims for expenses due by contract in January, 2026 ACTION ITEM.....158

CA 014 Motion to approve unaudited Treasurer's report for the month of December 2025 ACTION ITEM 187

ADJOURN MEETING

CALL TO ORDER

OATH OF OFFICE TO COUNCIL MEMBERS:

OO 015 Kaz Thea and Sage Sauerbrey Oath of Office ACTION ITEM 202

MAYOR'S REMARKS:

MR 000

ELECTION OF COUNCIL PRESIDENT

CP 016 Council President election ACTION ITEM (no documents)

APPOINTMENTS & AWARDS

AA 017 Motion to approve Resolution 2026-006 appointing two members to the South Blaine County Fire District (formerly Wood River Fire Protection District) Board. ACTION ITEM 205
AA 018 Motion to approve Resolution 2026-007 appointing two members to the Hailey Urban Renewal Agency Board. ACTION ITEM 209

PUBLIC HEARING:

PH 019 Consideration of Resolution 2026-008, approving a City-Initiated Amendment to the Hailey Comprehensive Plan to update Part 5, Capital Improvement Plan, to reflect the newly adopted 2025 TischlerBise-Galena Consulting, "2025 Capital Improvement Plan and Development Impact Fee Study", and further repeal Appendix E, 2021 Capital/DIF Impact Study Update, and adopt the 2025 Capital Improvement Plan and Development Impact Fee Study", as Appendix E to the Comprehensive Plan. ACTION ITEM 213

NEW BUSINESS:

NB 020 Consideration of a directing staff to move forward with Request for Qualifications for a Wayfinding and Signage Design ACTION ITEM 220

OLD BUSINESS:

OB 021 Conduct 3rd Reading of Ord. 1356: PUD Skyway Apartments. ACTION ITEM 230
OB 000 Matters & Motions from Executive Session, if any. ACTION ITEM (no documents)

STAFF REPORTS: Staff Reports Council Reports Mayor's Reports

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f)) or Personnel Matters under (IC 74-206(1)(b)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - 1358 Next Resolution Number- 2026-009

AGENDA ITEM SUMMARY

DATE: January 12, 2026 **DEPARTMENT:** Library **DEPT. HEAD SIGNATURE:** Lyn Drewien

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SUBJECT

Continuing Education Grant – Library Science Course F26 Grant Agreement CE 26-32 in the amount of $1,250 from the Idaho Commission for Libraries.

Motion to approve the Work-Based Learning Experience Agreement between the City of Hailey and the Idaho Division of Vocational Rehabilitation

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AUTHORITY: ☐ ID Code ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Library employees who wish to further their education are eligible to apply for a Continuing Education (CE) Grant from the Idaho Commission for Libraries (ICfL). Lahela Maxwell has enrolled in two graduate-level courses in the Library and Information Science Program at Valdosta State University, beginning in January 2026. She applied for the CE grant and was awarded $1,250 for the spring 2026 semester. This federal grant is pass-through funding from the ICfL, with the library serving as the grantee and Lahela as the participant. The award requires a minimum 25% match.

ICfL Continuing Education grants are fulfilled with federal funds authorized by the Library Services and Technology Act, as amended (LSTA)(20 U.S.C. 9101 et seq.), and administered by the Institute of Museum and Library Services (IMLS) to the ICfL. A grantee may only use program funds for allowable costs, as defined in the federal grant funds Uniform Guidance (2 C.F.R. Part 200), which includes the requirement that fees be used for reasonable and necessary costs for the accomplishment of program objectives.

The grant period is six months, and the student must submit the final grant report within 180 days following the end of the CE activity. Participants are eligible to apply for one grant per semester with a lifetime maximum benefit of $7,500. Students must receive a grade of B or better to be eligible for tuition reimbursement.

The ICfL disburses CE grant funds to the grantee (the library) rather than to the student. After the student submits a payment request, the State of Idaho will mail a check to the library or deposit it electronically. Grant funds are paid on a reimbursement basis. The ICfL will not reimburse any unspent grant award funds.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance $_____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Approve Grant Agreement CE 26-32 between the Idaho Commission for Libraries and the Hailey Public Library, for $1,250 on behalf of Lahela Maxwell.

FOLLOW UP NOTES:

Official Grant Award Notification

Idaho Commission for Libraries

The Idaho Commission for Libraries (ICfL) has reviewed and approved your grant application. This signed award notification along with your attached application serves as the grant agreement/contract between the ICfL and the subrecipient named herein for this grant program.

Grant Award Number: CE 26-32

Award Subrecipient Legal Name: Hailey Public Library

Award Subrecipient Address: 560 N Main St, Richfield, ID, 83349

Award Amount: $1,250.00

Grant Program: Continuing Education Grant - Library Science Course FY26

Participant Name: Lahela Maxwell

Award Status: Approved

ICfL Authorizing Official Signature:

Dylan Baker, State Librarian

2026 Spring Maxwell VSU

Prepared by Hailey Public Library
for Idaho Commission for Libraries Continuing Education Grant - Library Science Course FY26

Submitted by Lahela Maxwell

Submitted on 12/12/2025 4:42 PM Mountain Standard Time

Opportunity Details

Opportunity Information

Title
Continuing Education Grant - Library Science Course FY26

Description
Please visit https://libraries.idaho.gov/wp-content/uploads/AmpliFund.pdf for more details about this grant opportunity.

Awarding Agency Name
Idaho Commission for Libraries

Agency Contact Email
libgrants@libraries.idaho.gov

Program

Fund Activity Categories

Manager
ICFL Grants

Assistance Listings Number
45.310

Public Link
https://www.gotomygrants.com/Public/Opportunities/Details/acd5ede1-0eec-4765-8845-42fd52311bb4

Is Published
Yes

Funding Information

Opportunity Funding
$50,000.00

Funding Sources
Federal Or Federal Pass Through

Funding Source Description
This grant is administered by the Idaho Commission for Libraries (ICfL) and is made possible with funding from the federal Institute of Museum and Library Services (IMLS), award number LS-259172-OLS-25, Assistance Listing Number 45.310 State Library Program. Please acknowledge the IMLS and ICfL in signage, brochures, websites, press releases, and public events funded by or describing this grant program.

The funding for this grant is authorized by the Library Services and Technology Act, as amended (LSTA) (20 U.S.C. § 9101 et seq.). These funds are governed by the purposes and priorities set forth by the US Congress, in conjunction with the Office of Management and Budget's (OMB) Uniform Guidance (2 C.F.R. 200).

Award Information

Award Range
$250.00 - $1,250.00

Award Type
Competitive

Indirect Costs Allowed

No

Matching Requirement

Yes

Cash Match Requirement

25.00%

Submission Information

Submission Window

Opens 07/01/2025 12:00 AM

Submission Timeline Type

Rolling

Submission Timeline Additional Information

Please contact Annie Gaines at annie.gaines@libraries.idaho.gov for your pre-application consultation.

Other Submission Requirements

All sections of the application must be marked as complete to enable the 'Submit' button. A confirmation email will be sent to the primary contact listed in your Project Information section.

Eligibility Information

Additional Eligibility Information

Continuing Education Grant Eligibility Requirements:

1. This grant opportunity is open to libraries in Idaho. Applicants may be a single library or a consortium. For definitions of library types, and eligibility, see ICfL's grant eligibility requirements at https://libraries.idaho.gov/grants-funding/grant-eligibility/.

2. The individual participant in the CE activity must be an employee or trustee of the awarded library. The awarded library becomes the grantee and the employee is the participant.

3. Participants may receive one grant per semester or term, with a lifetime maximum benefit of $7,500.

4. CE activities must support an identified need at the library that is consistent with one of ICfL's goals for library development as identified in ICfL's LSTA 5-Year Plan 2023-2027 at https://libraries.idaho.gov/wp-content/uploads/Idaho-LSTA-Plan-2023-2027.pdf

5. Due to Senate Bill 1196, additional reporting is required of Idaho libraries receiving grant funds from the ICfL starting July 1, 2025. "SECTION 3. USE OF APPROPRIATED FUNDS. State-appropriated funds shall not be utilized to support diversity, equity, inclusion, or social justice ideology as part of any activities, clubs, events, or organizations." Each library that receives a Continuing Education Grant shall submit a written report of grant expenditures or projected expenditures from July 1, 2025 through June 30, 2026 related to these activities to the Idaho Commission for Libraries at stephanie.bailey-white@libraries.idaho.gov no later than October 31, 2025. If you are not using grant funds for these purposes, you can email the same address and report that no grant funds are being used in that manner.

6. If the participant no longer plans to conduct the CE activity, the participant must alert the ICfL grants officer in writing. The grant will be cancelled, no funds will be disbursed.

7. Grant awards CANNOT be transferred to another participant (another library employee). Funds are awarded based on the specific needs listed in the application by the individual as well as the specific CE activity and how it fills the need of a specific library or department.

8. Individual participants/library employees who leave the library profession and/or the state of Idaho before the completion of their grant obligations forfeit all rights to funds awarded through this grant. If the individual participant leaves the employment of one Idaho library to become an employee of another Idaho library, the grant funds can still be reimbursed to the original library if the individual completes the CE Grant Evaluation and Request for Reimbursement

Form. In that case, it is solely the responsibility of the individual participant and original library to arrange for reimbursement of the individual if they incurred the initial CE activity costs.

9. To apply for this grant, the applicant must provide the library's 12-character alphanumeric non-proprietary Unique Entity Identifier (UEI) number from the federal System of Award Management (SAM). The UEI is a requirement for grantees receiving federal funds administered by the ICfL and replaces the requirement for a 9-digit DUNS number. Obtaining a UEI is free, but can take upwards of a week to several months if your entity is not already in the SAM system. Please see the SAM website for more information: https://sam.gov/content/home. Most school districts already have a UEI number, which can be obtained from the business office.

Additional Information

Additional Information URL

https://libraries.idaho.gov/wp-content/uploads/AmpliFund.pdf

Project Information

Application Information

Application Name
2026 Spring Maxwell VSU

Award Requested
$1,250.00

Total Award Budget
$2,242.00

Primary Contact Information

Name
Lahela Maxwell

Email Address
lahela.maxwell@haileypubliclibrary.org

Address
560 N Main St
Richfield, ID 83349

Phone Number
(808) 780-9613

Project Description

Grant Information and Requirements

Continuing Education Grant - Library Science Course FY26

I. Program Overview

The Idaho Commission for Libraries (ICfL) offers Continuing Education Grants to libraries throughout Idaho for the purpose of providing training, educational, and professional development opportunities to enhance the skills of the current library workforce and leadership, thereby advancing the delivery of library and information services to Idahoans. Activities in the areas of first-time conference attendance, library science course enrollment, leadership development courses, and group training events are supported. ICfL Continuing Education grants are fulfilled with federal funds authorized by the Library Services and Technology Act, as amended (LSTA) (20 U.S.C. § 9101 et seq.), and administered by the Institute of Museum and Library Services (IMLS) to the ICfL. These funds are governed by the purposes and priorities set forth by the US Congress, in conjunction with the Office of Management and Budget's (OMB) Uniform Guidance (2 C.F.R. 200).

II. Program Goals

A. Fund continuing education opportunities to enhance the skills of the current library workforce and leadership, and advance the delivery of library and information services.

B. Fund continuing education activities in the areas of first-time conference attendance, library science course enrollment, leadership development courses, and group training activities.

C. Build the institutional capacity of libraries to best serve their communities.

III. Key Dates

Submit Applications: July 1, 2025 - June 30, 2026, at least 30 days prior to the CE event

Award/Decline Notification: Within 20 days following application submission

Grant Period: Award date to 6 months following the end of the CE event

Reimbursement Request and Evaluation Due: 30 days after completing the CE event

Final Report Due: Six months after completing the CE event

IV. Program Requirements

A. Award Summary

The ICfL will disburse a grant to each approved library for the purpose of funding staff, leadership, or trustee participation in a continuing education activity in library science course enrollment.

Library Science Course. Library Science Course awards provide a minimum of $250 and maximum of $1,250 towards the achievement of an MLIS or other library certification, which requires formal education. In some cases, ICfL may also support online courses that are not required for certification or part of a degree program, if they contribute meaningfully to professional development in the field. The library or individual must provide a 25% funding match of the total course cost. Participants may receive one grant per semester or term, with a

lifetime maximum benefit of $7,500. This grant supports a library employee in attending university or college-level library science courses or other professional development opportunities.

B. Required Activities

The library agrees to adhere to the activity requirements for their respective CE activity type:

Library Science Course. The designated staff member completes the formal course(s) identified in the grant application/agreement with a passing grade. Participants must receive a grade of B (including B+, B, B-) or better to receive reimbursement for eligible expenses. If a course is only offered pass/fail or otherwise ungraded, a passing grade is
allowable.

Examples of library science courses include those offered by an American Library Association (ALA)-accredited master's degree program in Library Science, State of Idaho Education Media Generalist Endorsement, the ALA's Associate Library Support Staff Certification program, the College of Southern Idaho's library science courses, or other library-specific courses. Non-library related courses or degrees are ineligible for the grant. The participant or participant library agrees to match the award with at least 25% of the total course costs.

C. Allowable Expenses

A grantee may only use program funds for allowable costs, as defined in the federal grant funds Uniform Guidance (2 C.F.R. Part 200), which includes the requirement that costs be reasonable and necessary for the accomplishment of program objectives.

The following is an abbreviated list of allowable grant expenses. It is not intended to be exhaustive or exclusive. Applicants should contact the ICfL if they are unsure if their proposed idea/expenditure is allowable.

Library Science Course. Course tuition and fees, books, and supplies/materials required by the course.

D. Non-Allowable Expense

The following is an abbreviated list of non-allowable grant expenses. It is not intended to be exhaustive or exclusive. Applicants should contact the ICfL if they are unsure if a cost is allowable. The following items are not allowable grant expenses:

1. Food and beverages. Grant funds may not be used for food and beverages, including alcohol.

2. Entertainment. Costs of entertainment, including amusement, diversion, and social activities and any associated costs are unallowable, except where specific costs that might otherwise be considered entertainment have a programmatic purpose, which is library specific, and are pre-approved in the grant application/agreement budget.

3. Goods and services for personal use. Costs of goods or services for personal use are unallowable, including personal computers, electronic devices, or personal internet service.

4. Compensation including wages, salaries, and benefits for library employees.

5. Promotional items and memorabilia, including gifts; and souvenirs.

E. Reporting Requirements

The library agrees to:

1. Document grant expenditures. All documents must be legible, dated, and aligned with the grant budget or allowable expenses. Proof of payment is required and may include paid invoices or receipts (which must show

the description, amount, date, and method of payment), or an official internal accounting ledger. If an invoice states "Remit payment," you must also provide supporting documentation confirming that payment was made, such as a cancelled check, credit card or bank statement. Spending documentation must be submitted within 30 days following the CE activity. Spending documentation will be used to verify reimbursement requests prior to disbursing funds.

2. Due to Senate Bill 1196, additional reporting is required of Idaho libraries receiving grant funds from the ICfL starting July 1, 2025. "SECTION 3. USE OF APPROPRIATED FUNDS. State-appropriated funds shall not be utilized to support diversity, equity, inclusion, or social justice ideology as part of any activities, clubs, events, or organizations." Each library that receives a Continuing Education Grant shall submit a written report of grant expenditures or projected expenditures from July 1, 2025 through June 30, 2026 related to these activities to the Idaho Commission for Libraries at stephanie.bailey-white@libraries.idaho.gov no later than October 31, 2025. If you are not using grant funds for these purposes, you can email the same address and report that no grant funds are being used in that manner.

3. Collect program data required by the ICfL for submission with the payment request report and the final report.

4. Submit the final report by six months following the end of the CE activity.

F. Records Retention

The grantee must retain grant records for a period of three years following the end of the award period. Records include the grant application/agreement, award letter, correspondence, reports, financial records, and receipts.

G. Acknowledgement

This grant is administered by the Idaho Commission for Libraries (ICfL) and is made possible with funding from the federal Institute of Museum and Library Services (IMLS), award number LS-259172-OLS-25, Assistance Listing Number 45.310 State Library Program. The grantee must acknowledge the IMLS and ICfL in signage, brochures, websites, press releases, and public events funded by or describing this grant program.

H. Funding

The ICfL disburses CE grant funds to the grantee (library), and not to the participant, after the CE activity has been completed and the participant has submitted a payment request. A check will be mailed from the State of Idaho to the library's W-9 address on file. An organization may choose to sign up for electronic deposits by contacting the ICfL.

Grant funds are paid on a reimbursement basis, after the CE event, up to the full award amount. If actual spending is less than the grant award amount, funds will be reimbursed at the actual spending amount, not the full grant award amount. Any unspent grant award funds will not be reimbursed by the ICfL. The individual participant and library are solely responsible for arranging for payment to the individual participant if they are the party initially incurring CE activity costs.

I. Changes

Awarded organizations are required to submit significant changes to their grant budget or project plan to the ICfL. This will ensure proposed changes continue to meet the goals and purpose of the grant and include allowable expenses. Changes involving 10% or more of the budget, budget categories, or project plan, will generally be approved through a written grant amendment form. Changes affecting 10% or less of the grant budget or project are typically approved through email.

If the participant no longer plans to conduct the CE activity, the participant must alert the ICfL grants officer in writing. The grant will be cancelled, no funds will be disbursed.

Grant awards CANNOT be transferred to another participant (another library employee). Funds are awarded based on the specific needs listed in the application by the individual as well as the specific CE activity and how it fills the need of a specific library or department.

Individual participants/library employees who leave the library profession and/or state of Idaho before the completion of their grant obligations forfeit all rights to funds awarded through this grant. If the individual participant leaves the employment of one Idaho library to become an employee of another Idaho library, the grant funds can still be reimbursed to the original library if the individual completes the reimbursement process. In that case, it is solely the responsibility of the individual participant and original library to arrange for reimbursement of the individual if they incurred the initial CE activity costs.

V. Eligibility

Continuing Education Grant Eligibility Requirements:

1. This grant opportunity is open to libraries in Idaho. Applicants may be a single library or a consortium. For definitions of library types, and eligibility, see ICfL's grant eligibility requirements at https://libraries.idaho.gov/grants-funding/grant-eligibility/.

2. The individual participant in the CE activity must be an employee or trustee of the awarded library. The awarded library becomes the grantee and the employee or trustee is the participant.

3. Participants in Library Science Enrollment grants may receive one grant per semester or term, with a lifetime maximum benefit of $7,500.

4. CE activities must support an identified need at the library that is consistent with one of ICfL's goals for library development as identified in ICfL's LSTA 5-Year Plan 2023-2027 at https://libraries.idaho.gov/wp-content/uploads/Idaho-LSTA-Plan-2023-2027.pdf

5. To apply for this grant, the applicant must provide the library's 12-character alphanumeric non-proprietary Unique Entity Identifier (UEI) number from the federal System of Award Management (SAM). The UEI is a requirement for grantees receiving federal funds administered by the ICfL and replaces the requirement for a 9-digit DUNS number. Obtaining a UEI is free, but can take upwards of a week to several months if your entity is not already in the SAM system. Please see the SAM website for more information: https://sam.gov/content/home. Most school districts already have a UEI number, which can be obtained from the business office.

VI. Selection Process and Agreement Instrument

Applications deemed eligible and complete will be reviewed by the ICfL on a continuous basis. Application review includes assessing the eligibility of the library, participant, and proposed CE activity; the proposed budget and local matching funds; and the sufficiency of the narrative question responses.

Official award notifications will be signed by the ICfL authorizing official, the State Librarian, or alternate assigned official. The completed application signed by the applicant, along with the official award notification signed by the ICfL authorizing official, will serve as the agreement/contract for this grant.

The library is the applicant and becomes the grantee for the CE grant award. The individual staff member attending the conference, course, or training will be the participant. All grant agreements are made between the library (grantee) and ICfL, not with the individual participant.

VII. Application Instructions

Step 1: Read the ICfL CE Grant Guide

Step 2: Conduct a Consultation with the ICfL CE Consultant. Individuals considering applying for CE grant funds are required to contact the ICfL CE Consultant for:

- **Review of basic grant requirements;**
- **Support in drafting an effective application narrative; and**
- **Invitation to apply.**

Even those that have previously been awarded a CE grant must contact the CE Consultant. Note that CE Consultant's invitation to apply does not guarantee a grant award.

Step 3: Review Eligibility Requirements. Libraries must comply with the LSTA Eligibility Requirements, listed on this page: https://libraries.idaho.gov/grants-funding/grant-eligibility/

Step 4: Submit Application. The application can be completed in multiple sittings, if needed. You can save your work to come back and complete at another time. This application will serve as your official grant agreement if you are notified in writing that you have been approved for funding. The ICfL will notify all applicants whether or not they were selected for funding.

If you have questions about the application process, please contact the following staff member at the Idaho Commission for Libraries:

Annie Gaines, CE Consultant, annie.gaines@libraries.idaho.gov or (208) 639-4151

Please indicate your agreement to the following statement by checking the box.

☒ I acknowledge that I have read and understand the above Grant Information and Requirements.

Federal Certifications and Assurances

This program is brought to you by the Idaho Commission for Libraries (ICfL) and was made possible by the Institute of Museum and Library Services.

Applicants receiving federal grant funds administered by the ICfL must agree to comply with the following federal assurances and certifications.

Nondiscrimination

The applicant certifies that it will comply with the following nondiscrimination statues and their implementing regulations:

A. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d et seq.), which prohibits discrimination on the basis of race, color, or national origin (note: as clarified by Executive Order No. 13166, the applicant must take reasonable steps to ensure that limited English proficient (LEP) persons have meaningful access to the applicant's programs (see IMLS guidance at 68 Federal Register 17679, April 10, 2003);

B. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 et seq. including §794), which prohibits discrimination on the basis of disability (note: IMLS applies the regulations in 45 C.F.R. part 1170 in determining compliance with section 504 as it applies to recipients of Federal assistance);

C. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 16811683, 1685–1686), which prohibits discrimination on the basis of sex in education programs;

D. The Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age; and

E. The requirements of any other nondiscrimination statute(s) which may apply.

Debarment and Suspension

The applicant shall comply with 2 C.F.R. part 3185 and 2 C.F.R. part 180, as applicable. The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that neither the applicant nor any of its principals:

A. Are presently excluded or disqualified;

B. Have been convicted within the preceding three years of any of the offenses listed in 2 C.F.R. §180.800(a) or had a civil judgment rendered against it or them for one of those offenses within that time period;

C. Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in 2 C.F.R. §180.800(a); or

D. Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

Where the applicant is unable to certify to any of the statements in this certification, the authorized representative shall attach an explanation.

The applicant is required to comply with 2 C.F.R. part 180 subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) as a condition of participation in the award. The applicant is also required to communicate the requirement to comply with 2 C.F.R. part 180 subpart C

(Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) to persons at the next lower tier with whom the applicant enters into covered transactions.

Federal Debt Status

The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that the applicant is not delinquent in the repayment of any Federal debt, including but not limited to unpaid Federal tax liability.

Prohibition Against Lobbying, Publicity, and Propaganda

In accordance with Federal appropriations law, no funds provided through this grant or contract may be used for publicity or propaganda purposes for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government. No IMLS funds may be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body.

Certification Regarding Lobbying Activities

For applicants entering into a grant or cooperative agreement in excess of $100,000 (as required by 31 U.S.C. § 1352), the applicant certifies to the best of his or her knowledge and belief that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the authorized representative, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person (other than a regularly employed officer or employee of the applicant, as provided in 31 U.S.C. § 1352) for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the authorized representative shall complete and submit Standard Form LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.

C. The authorized representative shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when the transaction is made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Trafficking in Persons

The applicant must comply with Federal law pertaining to trafficking in persons. Under 22 U.S.C. §7104(g), any grant, contract, or cooperative agreement entered into by a Federal agency under which funds are to be provided to a private entity shall include a condition that authorizes the Federal agency (IMLS) to terminate the grant, contract, or cooperative agreement, or take other authorized actions, if the grantee or any subgrantee, or the contractor or any subcontractor, engages in, or uses labor recruiters, brokers, or other agents who engage in trafficking in persons, the procurement of a commercial sex act, the use of forced labor, or acts that directly support or advance trafficking in persons.

Internet Safety

The applicant shall comply with Idaho Code 33-2741, if applicable. If Federal funds are used to purchase computers used to access the internet or to pay for direct costs associated with accessing the internet, the authorized representative provides assurances that the applicant is in compliance with 20 U.S.C. § 9134(f), which sets out standards relating to internet safety for libraries that do not receive services at discount rates under § 254(h)(6) of 47 U.S.C. The applicant must certify compliance with the applicable Children's Internet Protection Act (CIPA) requirements.

Whistleblower Protections

An employee of a recipient or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (a)(2) of 41 U.S.C. 4712 information that the employee reasonably believes is evidence of gross mismanagement of Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. The recipient and subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712. See statutory requirements for whistleblower protections at 10 U.S.C. 4701, 41 U.S.C. 4712, 41 U.S.C. 4304, and 10 U.S.C. 4310.

Drugfree Workplace

The applicant must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 CFR part 3186, which adopts the Governmentwide implementation (2 CFR part 182) of sec. 5152–5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100–690, Title V, Subtitle D; 41 U.S.C. 701–707). This includes, but is not limited to: making a good faith effort, on a continuing basis, to maintain a drug-free workplace; publishing a drug-free workplace statement; establishing a drug-free awareness program for employees; taking actions concerning employees who are convicted of violating drug statutes in the workplace; and identifying (either at the time of application or upon award, or in documents kept on file in the recipient's offices) all known workplaces under federal awards.

As an authorized representative, I hereby certify to the best of my knowledge and belief, that the applicant is in compliance with the above federal assurances and certifications.

☒ I agree

Compliance with Senate Bill 1196

Due to Senate Bill 1196, additional reporting is required of Idaho libraries receiving grant funds from the ICfL starting July 1, 2025. "SECTION 3. USE OF APPROPRIATED FUNDS. State-appropriated funds shall not be utilized to support diversity, equity, inclusion, or social justice ideology as part of any activities, clubs, events, or organizations." Each library that receives a Continuing Education Grant shall submit a written report of grant expenditures or projected expenditures from July 1, 2025 through June 30, 2026 related to these activities to the Idaho Commission for Libraries at stephanie.bailey-white@libraries.idaho.gov no later than October 31, 2025. If you are not using grant funds for these purposes, you can email the same address and report that no grant funds are being used in that manner.

As an authorized representative, I hereby agree to comply with the above terms.

☒ I agree

Application Instructions and Applicant Information

Application Instructions

Step 1: Read the ICfL CE Grant Opportunity Information

Step 2: Conduct a Consultation with the ICfL CE Consultant. Individuals considering applying for CE grant funds are required to contact the ICfL CE Consultant for:

- **Review of basic grant requirements;**
- **Support in drafting an effective application narrative; and**
- **Invitation to apply**

Even applicants that have been previously awarded a CE grant must contact the CE Consultant. Note that CE Consultant's invitation to apply does not guarantee a grant award.

Step 3: Review Eligibility Requirements. Libraries must comply with the LSTA Eligibility Requirements, listed on this page: https://libraries.idaho.gov/grants-funding/granteligibility/

Step 4: Submit Application. The application can be completed in multiple sittings, if needed. You can save your work to come back and complete at another time. This application will serve as your official grant agreement if you are notified in writing that you have been approved for funding. The ICfL will notify all applicants of their funding status.

If you have questions about the application process, please contact either of the following staff members at the Idaho Commission for Libraries:

- **Annie Gaines, CE Consultant, annie.gaines@libraries.idaho.gov or (208) 639-4151**
- **Jamie Thill, Grants/Contracts Officer, jamie.thill@libraries.idaho.gov or (208) 639-4153**

Applicant Information

Library Legal Name:
Hailey Public Library

Branch Name (if applicable)

School District Name (if applicable)

To apply for this grant, the applicant must provide the library's 12-character alphanumeric non-proprietary Unique Entity Identifier (UEI) number from the federal System of Award Management (SAM). The UEI is a requirement for grantees receiving federal funds administered by the ICfL and replaces the requirement for a 9-digit DUNS number. Obtaining a UEI is free, but can take upwards of a week to several months if your entity is not already in the SAM system. Please see the SAM website for more information: https://sam.gov/content/home. Most school districts already have a UEI number, which can be obtained from the business office.

UEI Number from SAM (Please have your library administrator log in to your library's SAM account to verify that the UEI is active.)
vqgygulkzm44

Authorizing Official/Library Director Name
Lyn Drewien

Authorizing Official/Library Director Email Address
Lyn.drewien@haileypubliclibrary.org

Name of Participant in CE Activity (The individual taking a library science course.)

Lahela Maxwell

Application Questions

Library Science Course

1. Name of the Library Science Courses:
   MLIS 7000, MLIS 7100

2. Provide the name of the university where you will enroll in a library science course:
   Valdosta State University

3. Website URL for the Library Science Course:
   https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/our-program/courses.php

4. Library science course start date (mm-dd-yyyy):
   1/12/2026

5. Library science course end date (mm-dd-yyyy):
   5/4/2026

6. Does this continuing education activity address the Idaho Commission for Libraries LSTA Five-Year Plan goal to "Build the institutional capacity of libraries to best serve their communities."
   - ◉ Yes
   - ○ No

7. Does this continuing education activity address the LSTA priority, as stated in 20 U.S.C. 9141, to "provide training and professional development, including continuing education, to enhance the skills of the current library workforce and leadership, and advance the delivery of library and information services."
   - ◉ Yes
   - ○ No

8. Describe the CE Activity. Please include enough detail to give a clear picture of the activity and how relates to advancing and/or supporting the library field. What does the library science course cover, include a copy of the description from the course catalog. (150 words minimum)

   7000 is a required first semester course in VSU's MLIS program. It will lay the foundations for further study of information science by providing a overview of the history and framework of library science work. 7100 is also a required course and discusses the methods in reference services in libraries.

   7000 COURSE DESCRIPTION: "An introduction to the library and information science field, its history, and future directions. The focus is on the history, concepts, and technological development of the discipline. Students will gain familiarity with library and information theory, the discipline and sub-disciplines within the information sciences, and ethical practices and standards."

   7100 COURSE DESCRIPTION: "Prerequisite or corequisite: MLIS 7000. An introduction to concepts and processes in reference and information science and to fundamental information sources and services provided by libraries and information organizations. An overview of the reference function includes the history and future of reference service, question negotiation, information needs analysis, effective research strategies, evaluation of information sources in various formats, and ethics of information services."

9. What new knowledge, skills, or abilities do you anticipate developing as a result of your participation in the continuing education activity? (150 words minimum)

   I do anticipate having a better foundational knowledge of library science in a more academic sense. There is a special focus on specific Library Science vocabulary that I am certain I am currently lacking. Frankly there is also a sort of expectation of academic rigor that I am eager to reengage within myself. I will also be learning a new form of citation style, Turabian or Chicago, that is common in the field, and I have never interacted with before. This course is also set to provide more of a familiarity with library theory, which I have never really interacted with before on an academic basis. I am also eager to learn more about the history of libraries, and how the science and theory of it all has evolved over the years to today. I am also interested in learning about the ethics of the science, and what sort of dilemmas has arisen.

10. How do you plan to apply the new knowledge, skills, or abilities in your library? How will your participation in the CE event benefit your library and the community you serve? Is there a target audience you will be able to provide improved services for? (150 words minimum)

I expect that the reference courses will be the most immediately applicable to my work in the library. I am the primary front desk employee for our library, so I spend a lot of my time working with patrons face to face, especially with reference questions. I work closely with Laura Primrose, our current reference librarian, but she is looking to retire, so I am eager to learn as much as I can from her and her decade long career as a librarian. A lot of the community in my library patronage love to read fiction, but the evergreen problem for librarians is that we can't read everything, so I am hoping my experience with these MLIS courses will help me bridge that gap with patrons. I am an active user of Novelist, but I am hoping that I will learn about other resources that can help me with my patrons.

Certification and Agreement

Please review and agree to the following statements before submitting this application. By checking each box, you agree to the terms and certify that all information provided in the electronic application is true and accurate to the best of your knowledge. If your application is approved, it will also serve as your Grant Agreement. If you do not have the authority to certify and agree to each statement, please request the assistance of someone at your library who does have this authority.

☒ I certify that I have read the grant information and requirements outlined in this application.
☒ If awarded, the library agrees to meet the grant requirements outlined in this application/agreement.
☐ If awarded, the applicant's legal entity agrees to expend all funds received for the purposes outlined in this application/agreement and understands that any grant funds that are not expended at the end of the grant period must be returned to the ICfL.
☒ I certify that I have the authority to submit this application on behalf of my organization.
☒ I certify that my Library will maintain grant records and receipts for three years after the end of the award period.
☒ By applying to this grant, the Library agrees it is compliant with the Idaho Commission for Libraries' Grant eligibility requirements at https://libraries.idaho.gov/grants-funding/grant-eligibility/ - as they relate to the acceptance and use of funds for this project.
☒ As an authorized representative, I hereby certify to the best of my knowledge and belief, that the applicant is in compliance with the federal assurances and certifications outlined in this application/agreement.
☒ As an authorized representative, I hereby agree to comply with the additional reporting requirements outlined in Senate Bill 1196, and this application/agreement.
☒ I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.

By checking the box below, you are electronically agreeing to the above statements on behalf of your organization.

☒ I agree

Budget Instructions

The following summarizes the minimum and maximum award amounts, limitations, and match requirements.

Library Science Course

1. **Award Amount Requested from ICfL: $250 - $1,250**
2. **Limitations: One per semester, $7,500 participant lifetime maximum**
3. **Match Requirement: 25% of total cost**

Matching Funds Requirement

The Library Science Course Activity, is one of three CE grant activities that require the library or individual participant to provide a 25% local match of total expenses in addition to the grant funds awarded by the ICfL.

To manually figure out how much to request from the ICfL and how much to provide as a match, begin by listing all estimated expenses for the event. Add all the estimated expenses together to get the total cost of the CE activity. You may request up to 75% of that total in grant funds from the ICfL. Keep in mind that the grant request amount also cannot exceed the maximum award amount requested from ICfL for that CE activity type. The other 25% of the total expenses will be the match provided by the library, individual participant, or both. The library and individual participant are solely responsible for deciding which one will pay the matching funds portion, or how those costs will be split between the organization and participant.

Please read the section below on how to add a budget line item. Matching funds should be entered under the 'Non-Grant Funded' drop-down menu for any matching items listed under the various budget category names

Filling Out the Budget Table: The "Grant Funded Total Cost" must not exceed the total award amount listed on the Project Information page. If your match requirement is not fully met in the budget table, the remaining amount will be reflected in the "Total Overall Budget Cost" section.

How to Add a Budget Line Item

1. **Open the opportunity**
2. **Click Budget**
3. **Check the Line Items and Non-Grant Funded checkboxes to view line items.**
4. **Click the + (Add icon) next to the budget category name.**
5. **In the pop-up window, update category, if necessary.**
6. **Select the Item Type as Non-Personnel. Personnel and Direct Cost Calculation Types are not applicable to this grant.**
7. **Add the line item Name.**
8. **Add the Direct Cost.**
9. **From the Non-Grant Funded drop-down menu, select No to indicate that the expense will be covered by grant funds.**
10. **Matching Funds**
    - **From the Non-Grant Funded drop-down menu, select Yes to indicate that the expense will be covered by the library or an individual as a local match. These are expenses paid by the Library or individual as a local match.**
      - **Enter the dollar amount for the line item that will be funded by Cash Match.**
      - **The Cash Match amount listed in the budget table must match the Cash Match Contributions amount listed in the *Project Information* section.**
11. **Click the line item Narrative. *Please be prepared to provide a detailed explanation for each budget line item, including how the requested funds will be used.***

Please indicate your agreement to the following statement by checking the box.

☒ I acknowledge that I have read and understand the above budget information.

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
Tuition and Fees			
Valdosta State MLIS Tuition	$1,250.00	$992.00	$2,242.00
Subtotal	**$1,250.00**	**$992.00**	**$2,242.00**
Total Proposed Cost	**$1,250.00**	**$992.00**	**$2,242.00**

Revenue Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
Grant Funding			
Award Requested	$1,250.00		$1,250.00
Subtotal	**$1,250.00**		**$1,250.00**
Non-Grant Funding			
Cash Match		$992.00	$992.00
Subtotal		**$992.00**	**$992.00**
Total Proposed Revenue	**$1,250.00**	**$992.00**	**$2,242.00**

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

Tuition and Fees

Can include, but are not limited to: • Courses from ALA-accredited library and information science master's degree programs in the United States. • Education Media Generalist Endorsement courses • Undergraduate courses in library and information science • Courses in the ALA-APA Library Support Staff Certification (LSSC) program • Courses in the ALA-APA Certified Public Library Administrator (CPLA) program

Valdosta State MLIS Tuition

300/credit hour 6 courses +442 online fee

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT: PW** **DEPT. HEAD SIGNATURE: BY**

SUBJECT: Motion to authorize the Mayor's signature on the Transportation Alternatives Program (TAP) Grant Application for construction of South River Street separated shared use path ACTION ITEM

AUTHORITY: ☐ ID _____ ☐ IAR _____ ☐ City Ordinance/Code (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The Transportation Alternatives Program (TAP) is a state-administered grant program through the Local Highway Technical Assistance Council (LHTAC) and Idaho Transportation Department (ITD). The purpose of TAP funding is to provide alternative modes of transportation. TAP infrastructure project awards are capped at $500,000 in federal-aid plus a 7.34% local match for a total project size of $536,700.

City staff proposes applying for funding to construct a separated, shared use path on the east side of River Street from Walnut St to Cedar St. This pathway would connect to the recently completed mid-River Street infrastructure and Hailey URA funded north River Street pathway improvements, resulting in a continuous multimodal pathway along the entirety of River Street.

This application is due January 22, 2026. Staff is actively pursuing cost estimates to complete the attached application, which has been included in draft form. Staff estimates the total cost of the project to be between $750,000 - $1M, and requests $286,700 in funding to cover the additional project cost beyond the grant funding and the required 7.34% matching grant funding. Should the final project estimate come in over $750,000, staff will reduce the scope of the project. The extent of the project will not deviate from the below described project, but some of the descriptive language may be edited slightly in the final application. Staff requests that council authorize the Mayor's signature on the grant application and associated documents when final. If the grant is awarded, funding would not be made available for construction until 2028.

Draft application documents are included below.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____

Budget Line Item #_____ YTD Line-Item Balance $_____

Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

Staff Contact: _____ Phone # _____

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Comm. Dev.	☐	Treasurer
☐	Building		Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.				

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to authorize the Mayor's signature on the Transportation Alternatives Program (TAP) Grant Application for construction of South River Street separated shared use path. ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

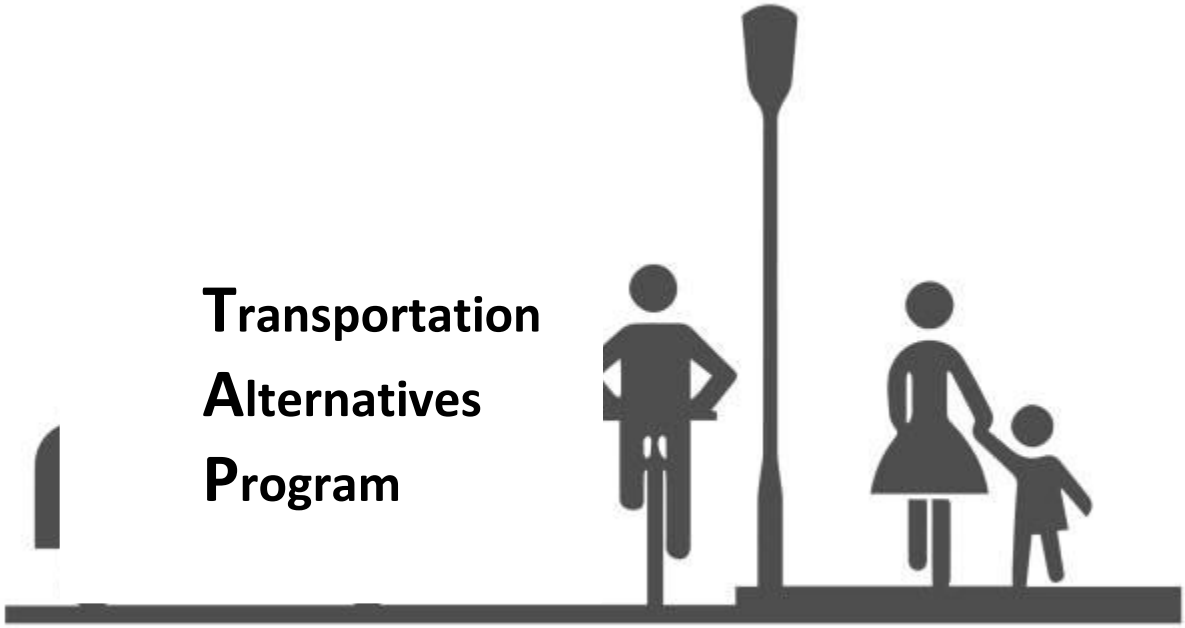
FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Transportation Alternatives Program (TAP): 2026 Application - Infrastructure Projects

Submittal Deadline: Thursday January 22nd, 2026, 4:00 pm MST
(revised December 2025)



Local Highway Technical Assistance Council
3330 Grace Street
Boise, Idaho 83703
208-344-0565
Fax 208-344-0789
www.LHTAC.org

Advocate | Support
Train

INCLUDED IN THIS PACKET

1. APPLICATION INFORMATION 2

2. PROGRAM GUIDANCE 4

3. APPLICATION 8

4. SCORING 10

1. APPLICATION INFORMATION

1.1 INSTRUCTIONS

There are several changes to the TAP Infrastructure application from prior years. Major changes include:

- The ITD TAP coordinators have been updated. Please make sure you contact the appropriate ITD staff as required for your application.
- Guidance for how projects must adhere to Senate Bills 1140 and 1144 has been developed.

The following items are due to LHTAC or ITD TAP Coordinator by January 15, 2026:

- Pre-application checklist
- Environmental screening form
- TAP estimating worksheet

The forms will be returned to the applicant with signatures or with comments to be addressed prior to submission of the application. Forms with comments must still be signed prior to submission of application.

A completed application will include the following:

- Cover Sheet that includes the local sponsor and project name.
- Applicant information and funding preferences (page 9).
- Project Map that clearly defines project location with easily identifiable beginning and end points.
- Responses to questions 1-5.
- Letter or resolution from your agency stating a match commitment.
- ITD 1983 form – ROW Certificate.
- Supplemental Application Questions for projects within an MPO (if applicable).
- Railroad agreement (if applicable).
- The pre-application checklist, environmental screening form and TAP estimating worksheet.
- Application certification, signed page 7.

Completed applications should be submitted as a single electronic file to APPLICATIONS@LHTAC.ORG by 4:00 p.m. (MST) on Thursday, January 22, 2026.

Application resources can be found on LHTAC's website www.lhtac.org/programs/TAP

1.2 PROGRAM BACKGROUND

The Local Highway Technical Assistance Council (LHTAC) in partnership with the Idaho Transportation Department is now soliciting applications for the Transportation Alternatives Program (TAP) to add projects to fiscal years 2028, 2029, 2030. The purpose of TAP funding is to provide for a variety of alternative transportation projects and to advance ITD's strategic goals of Mobility, Safety and Economic Opportunity. The TAP program provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, and safe routes to school educational projects. Approximately $7.5M is available each year with up to 95% going toward infrastructure projects and the rest funding non-infrastructure Safe Routes to School (SR2S) projects. The $7.5M annual funding allocation is based on the IIJA Act.

ELIGIBLE PROJECTS: According to ITD Administrative Policy 5081, funds can be used for on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities act of 1990.

Examples of eligible projects:

- Paths/sidewalks along or adjacent to an existing roadway.
- Connecting sidewalks/paths between two terminal points.
- Curb ramps and other horizontal and vertical barriers to accessibility.
- Pedestrian crossing facilities across an existing roadway including signing and/or signalization.
- Reconstructing an existing non-compliant pathway or sidewalk.
- Pedestrian bridges or underpasses.

Senate Bill 1140 and 1144: By submitting an application, applicants are certifying these projects meet the intent of SB 1140 and SB1144, passed in April 2025. Approved TAP projects will satisfy the requirement that standalone bicycle and pedestrian projects be proposed in specific locations near schools, parks, or other designated bicycle or pedestrian areas.

APPLICATION:

The application for the Transportation Alternatives Program is included in this package, and can be found on the LHTAC website, www.LHTAC.org, under the Programs tab, then TAP Program.

The application is due Thursday January 15th at 4:00 p.m. (MST) and should be submitted electronically in a single PDF file to APPLICATIONS@LHTAC.ORG. The applications will be scored by the Transportation Alternatives Program (TAP) Selection and Evaluation Committee. Applicants will be notified of award in March 2026.

Limit two applications per eligible applicant.

FUNDING:

Standard TAP infrastructure awards are capped at $500,000 in Federal-aid (plus 7.34% local match, for a total project size of $536,700). You may submit up to two applications, however only one application will be funded per jurisdiction, unless all jurisdictions who submit applications receive an award and there is funding remaining. Jurisdictions may submit one application for a non-scalable TAP project (up to $1M in federal funds). Competitive non-scalable TAP projects are projects that cannot be phased. Examples of non-scalable TAP projects should include large elements like pedestrian bridges, underpasses, or pedestrian tunnels. Non-scalable TAP applications count toward the two-application limit per jurisdiction. See Section 2 for additional information about standard and non-scalable infrastructure application guidance.

2. PROGRAM GUIDANCE FOR 2026

Statement of Purpose: To share guidelines for the Transportation Alternatives Program.

Program Administration Team: Local Highway Technical Assistance Council and Idaho Transportation Department.

Guidelines and/or Rules:

Basic Structure:

- Application is available by October 2, 2025.
- Application is due January 22, 2026.
- Applicant is required to submit a signed document stating everything in the application is accurate and they are able to pay the 7.34% local match.
- Projects on a state route require coordination with the ITD District TAP Coordinator prior to application submittal. Start this coordination early in the application window to allow time for a site visit or communication about project limitations within ITD Right-Of-Way.
- Projects off-system require coordination with LHTAC TAP Coordinator prior to application submittal.
- ITD design standards and federal regulations (include link) apply to all projects funded with TAP funds.

Project Types:

- Standard Project:
    - Up to $500k federal funds (plus 7.34% local match, total project $536,700).
    - Projects may be phased.
    - May submit two (2) applications each cycle.

- Non-Scalable Project:
    - Up to $1M federal funds (plus 7.34% local match, total project $1,073,400).
    - Must include a non-scalable element: pedestrian bridge, pedestrian tunnel, etc.
    - May only submit one (1) non-scalable application each cycle. Agencies may submit one (1) standard project application in addition to a non-scalable application.

Application:

- Projects must be located within the public right of way, primarily serving a transportation use.
- Limit of two applications per City, County, or Highway District (includes up to 1 Non-Scalable TAP application).

TAP Coordinators:

If a project falls within the Idaho Transportation Department (ITD) Right-of-Way (ROW), then the local sponsor must coordinate with the appropriate ITD district representative listed below. ITD must review and approve the scope of the project and provide a letter of support to be included in the project application. During design, the ITD District will have opportunities to provide comments at milestone project submittals including (but not limited to) preliminary design, final design, and plans, specifications, and estimate (PS&E) submittal. Coordination with your district representative early in the application process is recommended.

- District 1 (North Idaho): Rob Beachler (208) 772-1216
- District 2 (North-Central Idaho): Jole Wells (208) 799-4226
- District 3 (Southwest Idaho): Aaron Bauges (208) 334-8964
- District 4 (South-Central Idaho): Andrew Young
- District 5 (Southeast Idaho): Melodie Halstead (208) 239-3370
- District 6 (East Idaho): Jeff Sneddon (208) 745-5863
- LHTAC (Local roads statewide): Amanda LaMott (208) 344-0565

Scoring:

- Scoring will be by the Transportation Alternatives Program (TAP) Selection and Evaluation Committee as appointed by the Idaho Transportation Department comprising of professionals and stakeholders from various locations across Idaho.
- The MPOs will collaboratively score and rank the supplemental questions for projects that fall within MPO boundaries.
- LHTAC staff will provide project recommendations to the LHTAC Council in March 2026 and the ITD Board at the April 2026 meeting.

Funding:

- Fund approximately $7.5M in projects annually.
- Funding available in 2028 (partial), 2029, and 2030.
- Maximum federal award of $500k for standard projects. Maximum federal award of $1M for non-scalable projects.
- No in-kind match.
- Local jurisdictions may design the project in-house if they have a licensed engineer who can complete Federal-aid compliant design, but this work cannot be reimbursed by the TAP grant.
- Local jurisdictions must hire a Construction Administration consultant as part of the federal project to complete the construction engineering and inspection. The local agency may augment the construction engineering and inspection agreement by providing additional inspection. This work cannot be reimbursed by the TAP grant.
- All projects will require a 7.34% local match of federal funds.
- Project costs may exceed the federal funds allocated to a project, but the local sponsor is required to pay 100% of cost overruns, unless additional federal funding is available at the time of the request.

Eligible use of Funds:

- Hire an engineer off the ITD term agreement list to complete the design to Federal-aid standards.
- Fund construction of the project through federally compliant acquisition process (state and federal procurement rules must be followed).
- Fund construction engineering and inspection (CE&I) services by a consultant off the ITD term agreement list. Local sponsor cannot perform construction administration but can help augment inspection on TAP projects.

Eligible applicants:

- City, County, or Highway District.
- Transit agency.

- Natural resource or public land agency.
- School district, local education agency, or school.
- Tribal government.
- Any other local or regional governmental entity with responsibility for or oversight of transportation or recreational trails.
- A State, at the request of an eligible entity listed above.

Sponsor certifies the following conditions of application:

- Sponsor is familiar with Transportation Alternatives Program eligibility criteria.
- All Right-of-Way (ROW) was acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act and no environmental issues are known to exist.
- If the project falls within ITD Right-Of-Way (ROW), sponsor has coordinated with the appropriate ITD District and has accurately represented the project scope.
- This project doesn't impact any rail lines. If a track is being crossed, sponsor has a documented agreement with the railroad attached to this application.
- Sponsor budget accurately reflects the anticipated cost of the proposed project.
- The information in the application accurately reflects available knowledge of staff.
- Sponsor understands this is a reimbursement grant, must furnish the local cash match upfront, will be reimbursed as work progresses and invoices must be submitted with accompanying documentation.
- The project must be designed and constructed following federal guidelines in order for the sponsor to be eligible for the 92.66% federal reimbursement.
- If the applicant decides to remove this project after the project has begun, the sponsor may be required to pay 100% of all federal funds expended.
- Sponsor accepts responsibility for future maintenance and operating costs of the completed project.

_____ _____

Sponsor Signature (Authorized Official) Date

_____

Sponsor Printed Name

_____

Title

3. APPLICATION

Project Title: South River Street Separated Shared Use Pathway
Applicant Agency: City of Hailey
Mailing Address (this may be a P.O. Box):
115 S Main St, Suite H, Hailey, ID 83333
Include a physical address if different from your mailing address:

Please list the person from your agency we should call if we have questions regarding this project application.
Contact Name: Emily Williams
Phone: 208-788-9830
Email: emily.williams@haileycityhall.org
***A second contact is required in case the first contact is no longer with your agency.**
*Second Contacts Name: Brian Yeager
Phone: 208-788-9830
Email: brian.yeager@haileycityhall.org

State Highway Route(s) *if applicable* N/A

Beginning Mile Posts(s) *if applicable* N/A

Ending Mile Posts(s) *if applicable* N/A

Project Area:
☐ Urbanized - Areas with population over 200,000
☒ Urban - Areas with population of 5,001 to 200,000
☐ Rural - Areas with population of 5,000 or less

Project costs:
Total Federal Funds (92.66%): $500,000
Total Local Match (7.34%): $36,700
Total Project Cost Estimate: $750,000 (TBD)

Federal reimbursement requested for: (select all that apply)
☒ Design activities
☒ Construction activities

Preference	
Design	
2027	☒
2028	☐
2029	☐
Construction	
2028	☒
2029	☐
2030	☐

Unscored Application Criteria:

- ☐ Provide a map clearly showing project limits
- ☐ (pass/fail) Do you own the necessary Right-of-Way for your project? Applicant must document this with an ITD-1983 form. Do you have all necessary easements or access agreements for the project? Provide if applicable.
- ☐ (pass/fail) If your project falls within railroad Right-of-Way, do you have a written agreement from the railroad supporting your project?

Please provide a response for questions 1-5

1. (35 pts) Project Description: Describe your project and why it is important to your community. Include information on distinct elements applicable to the program including sidewalks, bike lanes, shared use path etc. (Limit 1 page).
2. (15 pts) Planning and Readiness: Is this project in your jurisdiction's transportation plan or comprehensive plan and has it been updated in the last 5 years? Do you have an ADA Transition Plan? (agencies with less than 50 employees are not required to have an ADA Transition Plan) If this project is within an MPO boundary, have you coordinated with them on the scope of this project? Do you have a resolution from your jurisdiction's governing body committing to the project match? (Limit ½ page).
3. (20 pts) Mobility: Describe how this project will increase mobility in your community? Does it tie into an existing pedestrian system and/or provide connectivity? Will the project increase biking or walking trips? Does this project remove a known barrier to accessibility? (limit ½ page).
4. (20 pts) Safety: Describe how this project will improve safety for cyclists, pedestrians, children, and those with disabilities in your community. (Limit ½ page).
5. (10 points) Do you have support from your community and/or neighboring agencies? (limit 5 pages).
    - ☐ If your project is within a Metropolitan Planning Organization (MPO) boundary, one of your five letters must be from your MPO indicating this project is in alignment with the Metropolitan Transportation Plan.
    - ☐ If your agency is part of a regional transportation group or coalition, it is recommended to include a letter from them supporting your project.

Total: 100 points

Application Checklist:

- ☐ Signed page 7 from this application packet.
- ☐ Responses to the unscored application criteria.
- ☐ Responses to questions 1-5.
- ☐ Pre-application checklist – signed by ITD or LHTAC TAP Coordinator by January 15, 2026.
- ☐ Environmental Screening Form – signed by LHTAC or ITD District Environmental Planner by January 15, 2026.
- ☐ TAP estimating worksheet - signed by LHTAC or ITD District Environmental Planner by January 15, 2026.
- ☐ Letter or resolution from your agency stating a match commitment.
- ☐ ITD 1983 form – ROW Certificate.
- ☐ Supplemental Application Questions for projects within an MPO (if applicable).
- ☐ Agreement with the railroad (if applicable).

4. SCORING

1. Project Description: 35 pts
   a. Description clearly describes the scope and limits of the project. Describes the project elements, benefits they provide, and clearly shows how they address the needs of the project. Elements may include shoulders, bike lanes, sidewalks, shared use paths, traffic calming, street lighting and/or street furniture. 25-35 pts
   b. Description moderately describes the scope and limits of the project. Describes the project elements, moderately shows how they address the needs of the project, and the benefits they provide. 15-25 pts
   c. Description includes minimal information to understand the scope and limits of the project. Describe the project elements, how they address the needs of the project, and the benefits they provide. 0-15 pts

2. Planning and Readiness: 15 pts
   a. Project is supported by a transportation plan or comprehensive plan updated w/in 5 years containing a written bicycle/pedestrian plan. Application includes a resolution from the governing body committing to pay the local match. MPO has been coordinated with and is supportive (if applicable). 10-15pts
   b. Project is supported by a transportation plan or comprehensive plan older than 5 years without a written bicycle/pedestrian plan. Application includes resolution from governing body committing to pay the local match. MPO may or may not have been contacted (if applicable). 5-10 pts
   c. No transportation plan. Application may or may not have a resolution from governing body committing to pay the local match. MPO may or may not have been contacted (if applicable). 0-5 pts

3. Mobility: 20 pts
   a. Description states how this project will increase mobility and accessibility in the community, how the project ties into an existing pedestrian facility or installs new facilities where none previously existed. Clearly provides examples of new connections to services and goods (i.e. residential to school, residential to commercial, commercial to health care, etc.). Removes a known barrier to accessibility. 10-20 pts
   b. Description states how this project will increase mobility and accessibility in the community. Limited description for how the project ties into an existing pedestrian facility or installs new facilities where none previously existed with limited examples of new connections this provides. 5-10 pts
   c. Description includes minimal information about how the project will increase mobility and accessibility in the community. Does not provide information on new connections. 0-5 pts

4. Safety: 20 pts
   a. Description clearly states how this project will improve safety for cyclists, pedestrians, children, and those with disabilities. Description includes pedestrian and/or bicycle counts, crash data, remarks from the local police, and other data driven documentation of safety enhancements. 15-20pts
   b. Description moderately describes how this project will improve safety for some users. Limited data driven sources safety enhancements. 10-15pts
   c. Project description provides little or no safety improvements. 0-10pts

5. Letters of support: 10 pts
   a. Five signed, unique and current letters or statements of support. If this project is within ITD Right-of-Way, one of the letters must be from the ITD District. 7-10pts
   b. Form letters or not unique letters of support. 4-7 pts
   c. Less than five letters of support. 0-4pts

City of Hailey

2026 TAP Program Application

South River Street Separated Shared Use Pathway

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Unscored Application Criteria:

1. Please find draft map below. Proposed pathway in blue (begins on SE corner of Walnut St, continues along east side of River St, turns east on Cedar to intersection of Broadford Rd).

2. Yes, the City of Hailey owns the necessary Right-of-Way for this project.
3. This project does not fall within a railroad Right-of-Way

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Scored Responses:

1. (35 pts) Project Description (limit one page):

The proposed project will construct a 10-foot-wide, separated shared-use pathway along the east side of South River Street, extending from Walnut Street, turning east onto Cedar St, and ending at the intersection of Broadford Road. This segment represents the final missing link in River Street's bicycle and pedestrian network and is critical to achieving a continuous, safe, and accessible north–south corridor for non-motorized travel. The project scope is limited to this defined pathway which will provide associated safety and accessibility features necessary to support year-round use by pedestrians, bicyclists, children, seniors, and people with disabilities.

River Street is one of Hailey's most heavily used transportation corridors, connecting residential neighborhoods, schools, parks, downtown businesses, and regional trail systems. While North River Street has already been improved through Hailey Urban Renewal Agency–funded investments that included attached bike and pedestrian pathways, and Mid-River Street recently benefited from a Local Highway Technical Assistance Council (LHTAC) grant that completely rebuilt the roadway and added sidewalks and bicycle infrastructure, South River Street remains unimproved. This gap forces pedestrians and cyclists to travel along the roadway shoulder or roadside edge, often in close proximity to moving vehicles, creating a safety concern and discouraging active transportation.

The primary project element is a separated shared-use path, designed to accommodate both pedestrians and bicyclists in a clearly defined, protected space. Separation from vehicular traffic will significantly improve user safety and comfort while reducing conflicts between modes. The 10-foot width allows for two-way travel, passing, and accessibility for users of all ages and abilities, including those using mobility devices, strollers, or adaptive bicycles. By providing a continuous, ADA-accessible facility, the project removes a known barrier to safe walking and biking along South River Street.

Beyond safety improvements, the pathway will deliver substantial community benefits. It will increase mobility and connectivity, enabling residents to make short trips by foot or bicycle rather than by car, supporting healthier lifestyles and reducing potential traffic congestion. The project directly advances Hailey's commitment to expanding its active transportation network, as outlined in the Blaine County Bike and Pedestrian Master Plan, which identifies River Street as a priority corridor for non-motorized improvements.

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Completing this segment ensures that previous public investments along River Street function as a cohesive system rather than isolated improvements.

In summary, the South River Street Shared-Use Pathway is a targeted, high-impact project that completes a critical infrastructure gap, improves safety for vulnerable road users, and strengthens community connectivity. By linking existing sidewalks, bike lanes, and shared-use paths into a continuous corridor, the project supports Hailey's long-term transportation, safety, and quality-of-life goals while delivering immediate benefits to residents and visitors alike.

2. (15 pts) Planning and Readiness: Is this project in your jurisdiction's transportation plan or comprehensive plan and has it been updated in the last 5 years? Do you have an ADA Transition Plan? (agencies with less than 50 employees are not required to have an ADA Transition Plan) If this project is within an MPO boundary, have you coordinated with them on the scope of this project? Do you have a resolution from your jurisdiction's governing body committing to the project match? (Limit ½ page).

This project is included in the Blaine County Community Bicycle and Pedestrian Master Plan, which includes the City of Hailey, and Hailey collaborated in developing. This plan was updated in 2024. The section that includes this project is: H1-River Street Improvements. This project is a critical piece of the missing bike/pedestrian infrastructure in Hailey and is identified a such in this recently updated Bike/Ped master plan. A resolution committing the City to pay the local match is included in this application. This project is not within an MPO Boundary.

3. (20 pts) Mobility: Describe how this project will increase mobility in your community? Does it tie into an existing pedestrian system and/or provide connectivity? Will the project increase biking or walking trips? Does this project remove a known barrier to accessibility? (limit ½ page).

The South River Street Shared-Use Pathway will significantly increase mobility and accessibility in the Hailey community by completing a continuous, safe corridor for pedestrians and bicyclists where no connected bike/ped infrastructure currently exists. This 10-foot-wide, separated pathway will fill the final gap in River Street's bike and pedestrian network, directly tying into existing sidewalks and bike infrastructure on North and Mid-River Street and creating an uninterrupted north–south active transportation route.

By eliminating the current discontinuity, the project provides new, direct connections between residential neighborhoods along South River Street and key community destinations, including schools, parks, businesses, and health care services located along and near the River Street corridor. Residents will be able to safely walk or bike from their

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homes to shopping, dining, schools, and appointments without needing to travel in the roadway or rely on a vehicle. This improved connectivity is expected to increase both walking and biking trips, particularly for short, daily trips that are currently suppressed due to safety concerns.

At present, South River Street lacks sidewalks or separated bicycle facilities, forcing pedestrians, including children, seniors, and individuals with disabilities, to walk along the edge of the roadway in close proximity to vehicular traffic. This condition represents a known barrier to accessibility and a deterrent to active transportation. The proposed shared-use pathway removes this barrier by providing a fully separated, ADA-accessible facility designed for users of all ages and abilities, including those using mobility devices, strollers, or adaptive bicycles.

By connecting previously isolated infrastructure segments and installing a new facility where none existed, the project transforms River Street into a complete, accessible corridor that supports safe, independent travel. The South River Street Shared-Use Pathway will expand transportation choices, improve access to goods and services, and advance Hailey's goal of creating a connected, inclusive, and multimodal transportation system.

4. (20 pts) Safety: Describe how this project will improve safety for cyclists, pedestrians, children, and those with disabilities in your community. (Limit ½ page).

According to Idaho Transportation Department Crash Report Data, the route along the proposed pathway has hosted four unique crash incidents between 2020-2024. This project will substantially improve safety for cyclists, pedestrians, children, and people with disabilities by replacing an informal, vehicle-oriented travel environment with a dedicated, separated shared-use pathway. Currently, there is no pedestrian or bicycle facility along this corridor, requiring people to walk or bike near vehicular traffic or avoid the area altogether. This condition creates heightened safety risks, particularly for children, older adults, and individuals with mobility or sensory impairments.

The proposed pathway will provide physical separation from the roadway, significantly reducing conflicts between vehicles and non-motorized users. A clearly defined, purpose-built facility improves visibility, predictability, and user comfort, allowing people of all ages and abilities to travel safely. The pathway's width, surface, and alignment will be designed to accommodate shared use by pedestrians, bicyclists, strollers, and mobility devices, ensuring compliance with ADA standards.

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By creating a continuous and accessible route, the project enables families and children to walk or bike without navigating discontinuous pathways. Overall, this investment transforms an area without infrastructure into a safe, inclusive transportation corridor that supports everyday travel, recreation, and community well-being. The Federal Highway Administration's *Evaluation of Safety, Design, and Operation of Shared-Use Paths* documents research showing that designing wide, separated shared-use paths for pedestrians, bicyclists, and other nonmotorized users improves overall levels of service and reduces user conflicts compared with mixed roadside conditions where people walk and bike alongside traffic. This report provides foundational support for the safety benefits of separated non-motorized infrastructure.

5. (10 points) Do you have support from your community and/or neighboring agencies? (limit 5 pages). *(Letters of support will be included below when received)*

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TAP Pre-application Checklist

This form will help a Local Sponsor determine if a proposed project is eligible and a good candidate for the Transportation Alternatives Program. It must be completed in collaboration with the District TAP Coordinator or LHTAC Program Manager.

1. Applicant Information

Local Sponsor: City of Hailey			
Contact Person, Title: Emily Williams, Sustainability and Grant Coordinator			
Contact Phone: 208-788-9830	Contact email: emily.williams@haileycityhall.org		
Is the applicant an eligible sponsor?		x Yes	No
Has the applicant previously completed a Federal-aid project?		x Yes	No

Receipt of TAP funds requires compliance with several Federal and State requirements. These include, but are not limited to: wage, equal opportunity, and environmental requirements. Full details of these are outlined in ITD's Guidelines for Local Public Agency Projects, found online at: https://apps.itd.idaho.gov/apps/manuals/LPA_Guide.pdf

Does the applicant understood and agree to the requirements associated with receipt of TAP funds?	x Yes	No

2. Project Details

Project Name: South River Street Separated Shared Use Pathway		
Please provide a brief description of the Project (no more than 100 words): The South River Street Shared-Use Pathway project will construct a 10-foot-wide, separated bike and pedestrian facility along the east side of South River Street from Walnut Street to Broadford Road. This project completes the final missing link in Hailey's River Street active transportation corridor, connecting existing sidewalks and bike infrastructure on North and Mid River Street. By providing a safe, accessible route separated from vehicular traffic, the pathway will improve mobility for pedestrians and bicyclists of all ages and abilities, remove a known barrier to accessibility, and strengthen connections between residential neighborhoods and schools, parks, downtown, and essential services.		
DESIGN		
Bike/Ped Facility:	Width: 10 (ft) | Length: 1,965 (ft)	
Is the Project already designed to ITD standards?	x Yes	No
Are you planning to complete design in-house or hire an engineering consultant?	In House Hire a Consultant x	
RIGHT-OF-WAY		
Is the Project, in whole or in part, within ITD Right-of-Way? *If yes, the applicant must include with this submittal documentation showing coordination with the appropriate ITD District.*	Yes	x No
*Do you own all of the Right-of-Way needed for the Project?	x Yes	No
*Does the Project cross a railroad track? *If yes, the applicant must include with this submittal documentation showing support from the railroad.*	Yes	x No
UTILITIES		
Is it apparent that the Project will have utility conflicts? *If yes, provide the utility agreement that shows responsible party for moving utilities.*	Yes	x No
IRRIGATION		
Is it apparent that the Project will have crossings or conflicts with irrigation facilities? *If yes, attach a map identifying utilities and explain how conflicts will be mitigated.*	Yes	x No

** If no, project is not eligible for funding*

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ITD District and LHTAC TAP Coordinator Endorsement

According to the information provided by the sponsor in this Pre-application Checklist, the Idaho Transportation Department District Office endorses this project as a potential TAP project candidate and would offer full support if the Project is selected.

_____	_____	_____
ITD District TAP Coordinator	ITD District	Date

_____	_____
LHTAC TAP Coordinator	Date

DRAFT

Transportation Alternatives Program

Environmental Screening

Background – All project actions which involve a Federal nexus (federal funds, federal permits, or federal lands) must have an approved environmental document. LHTAC follows Federal Highway Administration guidelines for environmental documentation.

Responsibility – LHTAC will be responsible for the review and approval of the environmental document. The sponsor is responsible for the preparation of the environmental document. Pre-application coordination with LHTAC's environmental group, or an ITD district office is needed. In some cases, the sponsor may arrange for LHTAC to complete all or part of the environmental documentation.

Purpose of Form – This for is not an environmental clearance. The questions screen for issues that could require additional analysis or work. If you answer yes to any of the following questions, the environmental requirements or impacts may be greater than expected. The impacts may not be compatible with your budget or schedule. You should seek further assistance from LHTAC regarding the viability of the project.

Contacts – For assistance with the environmental process, please contact the LHTAC environmental team. An abbreviated environmental clearance is available for pavement marking projects.

Answer the following questions and explain in detail any response that is not clear from simply marking the box.

Project Type/Scope of Work (i.e. landscaping, bike/pedestrian path, etc.)	Project Name/Location
Bike/Pedestrian Path	South River Street Shared-Use Pathway

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	Yes	No
Right of Way/Property Impacts – Will the project require acquisition of temporary or permanent easement or right-of-way? Is the project on or through federal land or tribal lands? Will the project cause temporary or permanent disruption to a commercial property or residential neighborhood? If yes, explain:	☐	☑
Traffic – Does the project add traffic lanes or traffic capacity? If yes, explain:	☐	☑
Ground Disturbance – Does the project disturb more than one acre of land? Does the project require removal of any trees or vegetation? If yes, explain:	☐	☑
Surface Waters – Does the project site contain any boggy, swampy, or wetland areas? Does the project involve wetland impacts (fill or temporarily impact) greater than 0.1 acres? Does the project involve stream impacts over 0.3 acres? If yes to any, provide name of waterway and explain:	☐ ☐ ☐	☑ ☑ ☑
Cultural Resources – Are there historical structures (i.e., buildings, bridges, canals, etc.) over 45 years old within or adjacent to or within view of the proposed project site? Does the project include installation of flashing beacons or rectangular rapid flashing beacons? If yes, explain:	☐	☑
Section 4f – Is the project site located next to or a part of a special designated land use (i.e., designated park, wildlife refuge, historic district, etc.)? Is the project altering a canal or named lateral? Check with local land use map for information. If yes, explain:	☐	☑
Hazardous Waste – Is there any indication of waste spill or stain on the project site? Are there any gas stations, dry cleaners, or other industrial facilities adjacent to the project? If yes, explain:	☐	☑

Public Involvement – Based on your public involvement, has any public controversy or issue been identified? Do you anticipate any temporary or permanent disruption to a commercial property or residential neighborhood (access changes or detours, construction noise, etc.)? Is the project adjacent to an area with a minority population >15%? Is the project adjacent to an area of low-income residents? If yes, explain: During the construction period there may be minor disruption to residences adjacent to the pathway. The City will make every effort for these disturbances is to be as efficient and temporary as posible.	☐	☑
Describe any other known or suspected environmental issue that has not been covered.		

Preparer's Printed Name	Job Title	Agency or Firm
Brian Yeager	Public Works Director	City of Hailey
Signature		Date

- ITD or LHTAC Use Only –

Recommendation

- ☐ Based on the information in the project application and on the form, the project is likely to be eligible for a Categorical Exclusion.
- ☐ Based on the information in the project application and on the form, there were environmental areas of concern that should be further discussed prior to funding this project.
- ☐ There was not enough information in the project application and on this form to assess potential environmental issues.

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Comment

Reviewer's Printed Name	Reviewer's Job Title
Signature	Date

ITD 1983 (Rev. 10-15-10)
itd.idaho.gov

Local Public Agency's Certificate Of Completion Of Right-Of-Way Activities

Idaho Transportation Department

Key Number	Project Number	Project Name
Local Public Agency		

Complete the applicable section below and the Certification section.

Right of Way is Not Required

☒ All work will be done within the existing right of way

☒ No utilities are involved in this project

☐ Utilities are impacted and agreements are in place. Number of Utilities _____

Right of Way is Required

Number of ownerships acquired _____ Total amount paid $ _____

Number of parcels in condemnation or pending final settlement _____

Number of Relations _____

☐ No utilities are involved in this project

☐ Utilities are impacted and agreements are in place. Number of Utilities _____

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Certification

I hereby certify that all acquisitions and relocations, if any, were performed in accordance with our assurances to comply with state and federal laws and regulations related to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments thereto.

It is further certified that in all cases where the real property rights were obtained through donation, that the property owner(s) was fully informed of the right to receive just compensation and the owner has released our agency from its obligation to appraise the property in the event that the estimated value may exceed $5,000.00.

Agency Contact's Name (Printed)	Phone Number	E-Mail Address	
Emily Willlliams	208-788-9830	emily.willliams@haileycityhall.org	
Attester's Signature (Clerk or Secretary)	Date	Chairman, President, or Mayor's Signature	Date

TAP: Project Estimating Worksheet (*Infrastructure*)

Project Name: **South River Street Separated Shared Use Pathway**

Instructions:

* *Only input information in grey shaded areas below only.*
* *Enter 0 in the percentages column if not seeking federal participation.*
* *For infrastructure projects, the maximum federal funding is $500,000.00.*
* *Only work performed after the execution of the State and Local agreement is eligible for federal reimbursement.*
* *The minimum local match amount is 7.34% of total project cost.*
* *Local match is limited to cash only. In-kind contributions are not eligible.*
* *Initial sponsor cash match payment is due prior to execution of the State and Local Agreement and counts towards the local cash match. (See amount below)*

Proposed Funding Match Rates	Local	Federal
	7.34%	92.66%

Infrastructure Project				Local Portion		Federal Portion	
Phase Code	Description (Include amounts for federal-aid items only)		Project Totals	Proposed Local Match Percentage	Local Cash Match	Proposed Federal Percentage	Federal Amount Requested
CN	Preliminary Construction Estimate (PCE) *(Construction cost only)*		$500,000.00		$36,700.00		$463,300.00
CN	Construction Contingency 20% of PCE *(Quantity overruns, change orde*		$0		$0.00		$0.00
CE	Construction Engineering - Construction ITD construction admin. Expenses minimum *$[illegible]0 (3% - 10% of PCE depending on the complexity of the project)*		$0		$0.00		$0.00
CL	Construction Engineering - Construction LHTAC construction admin. Expenses minimum *$10,000 depending on the complexity of the project*		$0	7.34%	$0.00	92.66%	$0.00
CC	Consultant Construction Inspection (Consultant) [illegible]% of PCE or $[illegible]00 minimum *(Consultants shall be selected through ITD established procedures)*		$0.00		$0.00		$0.00
PE	Preliminary Engineering - ITD Design ITD Expenses minimum *$4,500 (3% - 10% of PCE depending on the complexity of the project)*		$0.00		$0.00		$0.00
PL	Preliminary Engineering - LHTAC Design Expenses: *$10,000*		$0.00		$0.00		$0.00
PC	Preliminary Engineering - Consultant design Expenses: *$30,000 - $90,000 (Approximatly 5% - 30% of PCE based on complexity of project design)*		$0.00		$0.00		$0.00
	Total Estimate (Infrastructure):		**$500,000.00**		**$36,700.00**		**$463,300.00**

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Total Project Estimate	Total Local Match	Total Federal Aid
$500,000.00	**$36,700.00**	**$463,300.00**
Meets maximum federal limit for infrastructure.		

Initial cash match payment (10% of Total Local Match, $3,500 minimum): **$3,670.00**

ITD or LHTAC Representative Signature: _____

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

January 12, 2026

LHTAC
3330 Grace St
Boise, ID 83703

Subject**:** CITY OF HAILEY 2026 TAP GRANT APPLICATION

Dear Selection Committee,

On behalf of the City of Hailey, I am pleased to offer this letter of support for South River Street Shared-Use Pathway project. This project represents a critical investment in the safety, mobility, and accessibility of our community and aligns with Hailey's long-standing commitment to providing a robust multimodal transportation network.

The proposed pathway will complete a key missing link along River Street, improving access for pedestrians and bicyclists of all ages and abilities while enhancing connections between residential neighborhoods, schools, local businesses, and essential services. By providing a safe and accessible facility, the project will remove a known barrier to active transportation and build upon prior public investments along this important corridor.

The City of Hailey is fully committed to the success of this project and to meeting the funding requirements associated with this application. The City confirms its commitment to provide the required 7.34% local match, totaling $36,700, toward the total project cost.

Thank you for your consideration of this application and for your continued support of projects that strengthen community connectivity, safety, and quality of life.

Sincerely,

Mayor Martha Burke

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT: PW** **DEPT. HEAD SIGNATURE: BY**

SUBJECT: Motion to adopt Resolution 2026- ___, authorizing the Mayor's signature on a resolution supporting the America 250 in Idaho commemoration and the United States semi quincentennial. ACTION ITEM

AUTHORITY: ☐ ID _____ ☐ IAR _____ ☐ City Ordinance/Code (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The State of Idaho is inviting local communities to apply for funding through the America250 in Idaho Celebration Fund to create celebrations commemorating the ideals of the American Revolution – equality, liberty and justice. The City is collaborating with the Blaine County Historical Museum on a grant application for a project entitled "Liberty on Parade: Blaine County Idaho's American Story." Through a series of historically themed parade floats in the Fourth of July Parade, the project will illustrate key eras in Idaho and Blaine County history, beginning with President Abraham Lincoln's signing of the Idaho Territory in 1863, continuing through Idaho's admission as the 43rd state in 1890 under President Benjamin Harrison, and bringing us through present day. Each float will represent a distinct period of growth, challenge, and transformation, highlighting how national ideals of liberty, opportunity, and justice were expressed at the local level.

Both the grant application and resolution are included below

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____

Budget Line Item #_____ YTD Line-Item Balance $_____

Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

Staff Contact: _____ Phone # _____

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Comm. Dev.	☐	Treasurer
☐	Building		Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.				

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2026- ___, authorizing the Mayor's signature on a resolution supporting the America 250 in Idaho commemoration and the United States semi quincentennial. ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____

Copies (all info.): Copies (AIS only)
Instrument # _____

CITY OF HAILEY
RESOLUTION NO. 2026-___

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY SUPPORTING THE AMERICA 250 IN IDAHO COMMEMORATION AND THE UNITED STATES SEMIQUINCENTENNIAL.

WHEREAS, the year 2026 marks the 250th anniversary of the signing of the Declaration of Independence; and

WHEREAS, Governor Brad Little proclaimed the establishment of the America250 in Idaho Commemoration in July 2024 to plan, encourage, develop, and coordinate the commemoration of this momentous occasion, and honor and recognize the contributions of Idaho's residents to the nation's past, present, and future; and

WHEREAS, it is fitting and desirable that we commemorate the birth of the nation with the support of partners and stakeholders across the Gem State, America250 in Idaho; and

WHEREAS, Hailey founded in 1881 has contributed proudly and significantly to the history of our nation and our state for more than 145 years; and

WHEREAS, the Mayor and City Council of Hailey thus encourage its citizens to create and participate in programs that will commemorate the history of our city, our state, and our nation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey celebrate American history and the invaluable contributions of Idahoans to our region, nation, and world.

IT IS FURTHER RESOLVED that:

1. The City commemorates the 250th anniversary of the establishment of the United States as an independent nation.
2. The City will officially recognize the 250th Anniversary of America with a celebration on July 4,2026 during the annual Fourth of July Parade in downtown Hailey.
3. That a copy of this resolution be sent to the America250 in Idaho Advisory Council.

Ratification of the Mayors signature this 12th day of January, 2026.

City of Hailey

_____

Martha Burke, Mayor

ATTEST:

_____

Mary Cone, City Clerk

Liberty on Parade: Blaine County Idahoâ€™s American Story

Prepared by City of Hailey
for Idaho Secretary of State America 250 Idaho Celebration Grants

Primary Contact: Emily Williams

Opportunity Details

Opportunity Information

Title

America 250 Idaho Celebration Grants

Description

** APPLICATION DEADLINE EXTENDED TO 2/28/26 **

To apply for this grant, you will need to be logged into your AmpliFund account and click the "Apply" button in the upper right-hand corner.
If you do not have an account, click on "Login" in the upper right-hand corner, and once on the login page click the "Register" button.

As we approach the 250th anniversary of America's founding, we invite local communities to take part in this once-in-a-generation opportunity to honor the American spirit. The America250 in Idaho Celebration Fund provides seed funding to help local jurisdictions create celebrations commemorating the ideals of the American Revolution—equality, liberty, and justice.

From parades and public art to exhibits and community festivals, these grants are designed to ensure that the story of America is told in every corner of our state. We encourage local leaders to join us in commemorating this historic milestone with events and projects that celebrate our past, reflect on our present, and inspire our future. Let's celebrate 250 years of independence—together.

Cities and counties are encouraged to collaborate with schools, chambers of commerce, and local organizations to enhance community outreach. Applicants are encouraged to collaborate on events and submit a united application. For collaborative projects, each city or county participating will be eligible to receive up to $2,500 in seed funding.

Awarding Agency Name

Idaho Secretary of State

Agency Contact Name

Margaret Havey

Agency Contact Phone

208-332-2829

Agency Contact Email

mhavey@sos.idaho.gov

Program

Fund Activity Categories

Arts, Community Development, Education, Other

Public Link

https://www.gotomygrants.com/Public/Opportunities/Details/52045a43-c1fb-4dee-8687-893406c8eb13

Is Published

Yes

Funding Information

Opportunity Funding

$250,000.00

Funding Sources

State

Funding Source Description

The Idaho Legislature established the America250 Commemoration Fund to celebrate the 250th anniversary of America's Founding.

Funding Restrictions

Ineligible activities inclue; staff time, non-America 250 mission-related operating costs, equipment costs (cameras, computers, hard drives, etc.), and alcohol

Award Information

Award Range

$2,500.00 Ceiling

Award Period

08/01/2025 - 02/28/2026

Award Type

Non Competitive

Capital Grant

No

Matching Requirement

No

Submission Information

Submission Timeline Type

Rolling

Submission Timeline Additional Information

There will be a rolling monthly award period, where projects that meet a passing score will be awarded. The committee will accept applications until all Celebration Fund monies are expended.

Question Submission Information

Attachments

- A250 Celebration Fund Grant FAQ and Application Guide

Eligibility Information

Eligible Applicants

- County Governments
- City or township governments

Additional Information

Additional Information URL

https://america250.idaho.gov/celebration-fund/

Additional Information URL Description

Ready to apply? Create an account in AmpliFund or login to an existing account using the "Login" link located at the top right of this page. Once you are logged in, click "Apply" in the upper right.

Project Information

Application Information

Application Name
Liberty on Parade: Blaine County Idaho's American Story

Award Requested
$2,500.00

Total Award Budget
$2,500.00

Primary Contact Information

Name
Emily Williams

Email Address
emily.williams@haileycityhall.org

Address
115 S Main St Suite H, 114 Main St. South
Hailey, Idaho 83333

Phone Number

Project Description

Idaho America250 Celebration Fund Grant Application

If you have questions, please download the
A250 Celebration Fund Grant FAQ and Application Guide.pdf

Organization Information

Sponsoring Organization Name
City of Hailey

Applicant Type
City

Website
www.haileycityhall.org

Organization LUMA Vendor Number

LUMA Remit-to information

What type of project are you planning?

Project type
- ◉ Community event
- ○ Educational program or event
- ○ Public art
- ○ Other

Project Summary

Project Title
Liberty on Parade: Blaine County Idaho's American Story

Narrative
In celebration of America's 250th anniversary, the City of Hailey proposes Liberty on Parade: Blaine County Idaho's American Story, a community-centered, living history experience woven into Hailey's annual Fourth of July Parade. This project will bring together local partners—including the Blaine County Historical Museum, Blaine County, and the Chamber of Commerce of the Wood River Valley—to visually tell the story of Idaho's path to statehood and Blaine County's evolution as part of the American experience.

Through a series of historically themed parade floats, the project will illustrate key eras in Idaho and Blaine County history, beginning with President Abraham Lincoln's signing of the Idaho Territory in 1863, continuing through Idaho's admission as the 43rd state in 1890 under President Benjamin Harrison, and bringing us through present day. Each float will represent a distinct period of growth, challenge, and transformation, highlighting how national ideals of liberty, opportunity, and justice were expressed—and tested—at the local level.

Proposed floats will depict milestones such as the mining boom and stagecoach era; the expansion of railroads and early statehood; the rise of the sheep industry; the formation of the Forest Service and Civilian Conservation Corps; the establishment of Sun Valley Resort; World War II and the Sun Valley Lodge's role as a naval convalescent hospital; and the modern era shaped by public lands, recreation, and community institutions such as the Sawtooth National Recreation Area and Blaine County Recreation District.

By presenting history in a dynamic, accessible format during a beloved community event, this project will foster intergenerational learning and civic pride. It will invite residents and visitors alike to reflect on how national ideals born during the American Revolution—equality, liberty, and justice—have influenced Idaho's development and continue to shape Blaine County today.

Liberty on Parade celebrates not only Idaho's statehood, but also the resilience, cooperation, and shared values that

define Blaine County as a community. On America's 250th birthday, this project offers a meaningful opportunity to connect local history to the broader American story, honoring the past while looking forward to the next chapter.

Timeline

February–April 2026
- Finalize partnerships, confirm project scope and identify historical eras to be represented and assign lead partners or community groups to each parade float
- Coordinate logistics with parade organizers and City staff

May–June 2026
- Construct parade floats and create interpretive signage or brief historical descriptions for each era

July 4, 2026
- Present proposed Liberty on Parade: Blaine County Idaho's American Story during Hailey's Fourth of July Parade

Post-Event (July–August 2026)
- Document outcomes and submit grant reporting materials

Estimated Total Budget

$2,500.00

Draft Proclamation

2026-___ America 250 Celebration Resolution.pdf

Letters of Support

City of Hailey Compiled Letters of Support America 250 Grant.pdf

Please provide event information for the A250 calendar

Event Title

Liberty on Parade: Blaine County Idaho's American Story

Event Description

Celebrate America's 250th birthday at Hailey's Fourth of July Parade with Liberty on Parade: Blaine County, Idaho's American Story, a living history experience that brings Idaho's past to life. Presented by the City of Hailey in partnership with the Blaine County Historical Museum, Blaine County, and the Chamber of Commerce of the Wood River Valley, this special parade presentation will showcase the key moments that shaped Idaho and Blaine County as part of the American story.

Event Date

7/4/2026

Event Date End

7/4/2026

Event Start Time

12:00

Event End Time

2:00

Event Location Address

Main Street Hailey

Event Cost

Link to More Information

Blaine County Historical Museum
218 N Main St/ PO B 124
Hailey, Idaho 83333
bchistoricalmuseum@gmail.com
(208)788-1801

December 26th, 2025

America 250 Advisory Council
2205 Old Penitentiary Rd
Boise, ID 83712

Dear America 250 in Idaho Celebration Fund Advisory Council,

I am pleased to offer this letter of support for the City of Hailey's application to the America 250 in Idaho Celebration Fund on behalf of the Blaine County Historical Museum.

The proposed project advances the goals of America250 by celebrating the enduring ideals of equality, liberty, and justice through a creative, locally grounded public event.

Through a series of historically themed parade floats, the City of Hailey proposes to illustrate key eras in Idaho and Blaine County history as part of Hailey's annual Fourth of July Parade. This approach offers an accessible and engaging way to connect residents and visitors of all ages with our shared past.

By integrating historical interpretation into a beloved community tradition, the project creates meaningful opportunities for education, reflection, and civic pride. The proposed parade floats will be developed with the involvement of community organizations from across Blaine County—including both the north and south valley—as well as participating cities and historic organizations. This collaborative, countywide approach highlights Idaho's unique historical narrative while situating it within the broader American story and ensures that a diverse range of local perspectives are represented.

The Blaine County Historical Museum strongly supports this America250 initiative and is eager to collaborate with the City of Hailey and its partners to help make the July 4th parade a memorable and historically rich event for our community. As the county's historical institution, the Museum values opportunities to work alongside civic entities, schools, and community groups to bring history to life in engaging and meaningful ways.

We believe this project aligns well with the intent of the America 250 in Idaho Celebration Fund and will result in a meaningful commemoration that strengthens community connections while honoring the foundational values of our nation.

Thank you for your consideration of this application.

Sincerely,

Rebecca Cox
Director
Blaine County Historical Museum

THE CHAMBER
HAILEY & THE WOOD RIVER VALLEY

December 29, 2025

Dear America 250 in Idaho Celebration Fund Advisory Council,

On behalf of The Chamber of Hailey and the Wood River Valley, I am pleased to offer this letter of support for the City of Hailey's application to the America 250 in Idaho Celebration Fund. The proposed project thoughtfully advances the goals of America 250 by celebrating the enduring ideals of equality, liberty and justice through a creative and locally-focused public events.

Through a series of historically-themed parade floats, the City of Hailey proposes to illustrate key eras in Idaho and Blaine County history at Hailey's Annual Fourth of July Parade. This project offers a compelling and accessible way to engage residents and visitors of all ages in our shared history. By integrating historical interpretation into a beloved community tradition, the City of Hailey creates an opportunity for education, reflection, and civic pride. Importantly, this celebration highlights Idaho's unique historical narrative while situating it within the broader American story. The proposed parade floats will foster intergenerational learning, support local collaboration, and strengthen community connections, all while honoring the milestones and people that have shaped Blaine County and the State of Idaho over time.

The Chamber strongly supports the City of Hailey's America 250 project and believes it aligns well with the intent of the Celebration Fund. This initiative promises to be a meaningful and memorable commemoration that brings history to life while reinforcing the foundational values of our nation.

Thank you for your consideration of this application.

Sincerely,

Mike McKenna
Executive Director, The Chamber

SUN VALLEY
ECONOMIC
DEVELOPMENT

Mel Jackson
Sun Valley Economic Development
P.O. Box 3893
Ketchum, ID 83340

mel@sunvalleyeconomy.org
(208) 350-0539

December 30, 2025

America 250 Advisory Council
2205 Old Penitentiary Rd
Boise, ID 83712

Dear America 250 in Idaho Celebration Fund Advisory Council,

I am pleased to offer this letter of support for the City of Hailey's application to the America 250 in Idaho Celebration Fund. The proposed project thoughtfully advances the goals of America 250 by celebrating the enduring ideals of equality, liberty, and justice through a creative and locally grounded public event.

Through a series of historically themed parade floats, the City of Hailey proposes to illustrate key eras in Idaho and Blaine County history at Hailey's annual Fourth of July Parade. This project offers a compelling and accessible way to engage residents and visitors of all ages in our shared history. By integrating historical interpretation into a beloved community tradition, the City of Hailey creates an opportunity for education, reflection, and civic pride. Importantly, this celebration highlights Idaho's unique historical narrative while situating it within the broader American story. The proposed parade floats will foster intergenerational learning, support local collaboration, and strengthen community connections, all while honoring the milestones and people that have shaped Blaine County and the State of Idaho over time.

Sun Valley Economic Development strongly supports the City of Hailey's America 250 project and believes it aligns well with the intent of the Celebration Fund. This initiative promises to be a meaningful and memorable commemoration that brings history to life while reinforcing the foundational values of our nation. Significantly, Hailey's Fourth of July Parade is the largest one-day summer event in Blaine County with a tradition going back 25 years.

Thank you for your consideration of this application.

Sincerely,

Mel Jackson
Executive Director

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT: PW** **DEPT. HEAD SIGNATURE: BY**

SUBJECT: Motion to approve the Mayor's signature on a letter of support for Blaine County's America 250 Grant Application. ACTION ITEM

AUTHORITY: ☐ ID _____ ☐ IAR _____ ☐ City Ordinance/Code (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The State of Idaho is inviting local communities to apply for funding through the America250 in Idaho Celebration Fund to create celebrations commemorating the ideals of the American Revolution – equality, liberty and justice. The County and local municipalities plan to collaborate alongside the Blaine County Historical Museum, Wood River Valley Chamber and other partners to celebrate the 250th anniversary of America's founding. Blaine County is applying for grant funding to brand and coordinate the marketing and outreach for all America 250 celebrations in Blaine County.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____

Budget Line Item #_____ YTD Line-Item Balance $_____

Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

Staff Contact: _____ Phone # _____

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Comm. Dev.	☐	Treasurer
☐	Building		Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.				

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the Mayor's signature on a letter of support for Blaine County's America 250 Grant Application. ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record Copies (all info.):

Instrument # _____

*Additional/Exceptional Originals to: _____ Copies (AIS only)

City of Hailey

115 MAIN STREET SOUTH, SUITE H
HAILEY, IDAHO 83333

(208) 788-4221
Fax: (208) 788-2924

January 12, 2026

America 250 Advisory Council
2205 Old Penitentiary Rd
Boise, ID 83712

Subject: America 250 in Idaho Celebration Fund Grant

Dear America 250 in Idaho Celebration Fund Advisory Council,

On behalf of the City of Hailey, I am pleased to offer this letter of support for Blaine County's application to the America 250 in Idaho Celebration Fund. Blaine County's proposal to provide coordinated branding, marketing, and outreach for America 250 celebrations across the county represents a thoughtful and strategic approach to commemorating this important national milestone.

The City of Hailey is an active partner in this collaborative effort and is planning a locally grounded America 250 celebration as part of Hailey's annual Fourth of July Parade. Through a series of historically themed parade floats, the City of Hailey will illustrate key eras in Idaho and Blaine County history, offering an engaging and accessible way for residents and visitors of all ages to connect with our shared past. By integrating historical interpretation into a longstanding community tradition, this project creates meaningful opportunities for education, reflection, and civic pride.

Blaine County's leadership in developing a cohesive brand and coordinated outreach strategy will greatly strengthen these local efforts. A unified countywide approach will amplify the impact of individual events, support collaboration among municipalities and partner organizations, and ensure that America 250 celebrations throughout Blaine County are well-connected, inclusive, and visible to a broad audience. This coordination will help situate each community's unique history within the broader American story, while reinforcing the enduring ideals of equality, liberty, and justice that America 250 seeks to celebrate.

The City of Hailey strongly supports Blaine County's application and believes it aligns well with the intent of the America 250 in Idaho Celebration Fund. We are confident that this coordinated approach will result in a meaningful, memorable, and well-executed commemoration that benefits communities across Blaine County.

Sincerely,

Mayor Martha Burke

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT:** CDD **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to ratify the mayor's signature on and affirm a City-Initiated Lot Line Adjustment located at 4297 Glenbrook Drive (Lot 17A, Block 42, Woodside Subdivision #10, and Tax Lot 7573) wherein the interior lot lines of Lot 17A, Block 42, are vacated, creating Lots 1 and 2, Block 1, Hailey Headworks Subdivision.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code N/A (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: On August 5, 2025, the Community Development Director considered and approved a Lot Line Adjustment Application located at 4297 Glenbrook Drive (Lot 17A, Block 42, Woodside Subdivision #10 and Tax Lot 7573) wherein the interior lot lines of Lot 17A, Block 42, are vacated, creating Lots 1 and 2, Block 1, Hailey Headworks Subdivision. The reconfiguration of Lot 17A would result in the transfer of approximately 20,714 square feet of land area from previous Tax Lot 7573 to Lot 1 (previous Lot 17A). The Lot Line Adjustment Application addresses parcels zoned Recreational Green Belt (RGB); previous Tax Lot 7573/proposed Lot 2) and Light Industrial (LI); previous Lot 17A/proposed Lot 1).

The Administrator, having been presented with all information and testimony in favor and in opposition to the proposal, approved the application on August 5, 2025, and is requesting a motion from the Hailey City Council to ratify the mayor's signature on and affirm the City-Initiated Lot Line Adjustment Application.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____

Budget Line Item #_____ YTD Line-Item Balance $_____

Estimated Hours Spent to Date: Estimated Completion Date:

Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

_X_	City Attorney	_X_	City Administrator	_X_	Engineer	___	Building_____
___	Library	_X_	Planning	_X_	Fire Dept.	__	_Finances_____
___	Safety Committee	_X_	P & Z Commission	___	Police	___	_____
_X_	Streets	_X_	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to ratify the mayor's signature on and affirm a City-Initiated Lot Line Adjustment located at 4297 Glenbrook Drive (Lot 17A, Block 42, Woodside Subdivision #10, and Tax Lot 7573) wherein the interior lot lines of Lot 17A, Block 42, are vacated, creating Lots 1 and 2, Block 1, Hailey Headworks Subdivision.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:

Date _____ City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____

Copies (all info.): Copies Instrument # _____

A PRELIMINARY PLAT SHOWING

HAILEY HEADWORKS SUBDIVISION

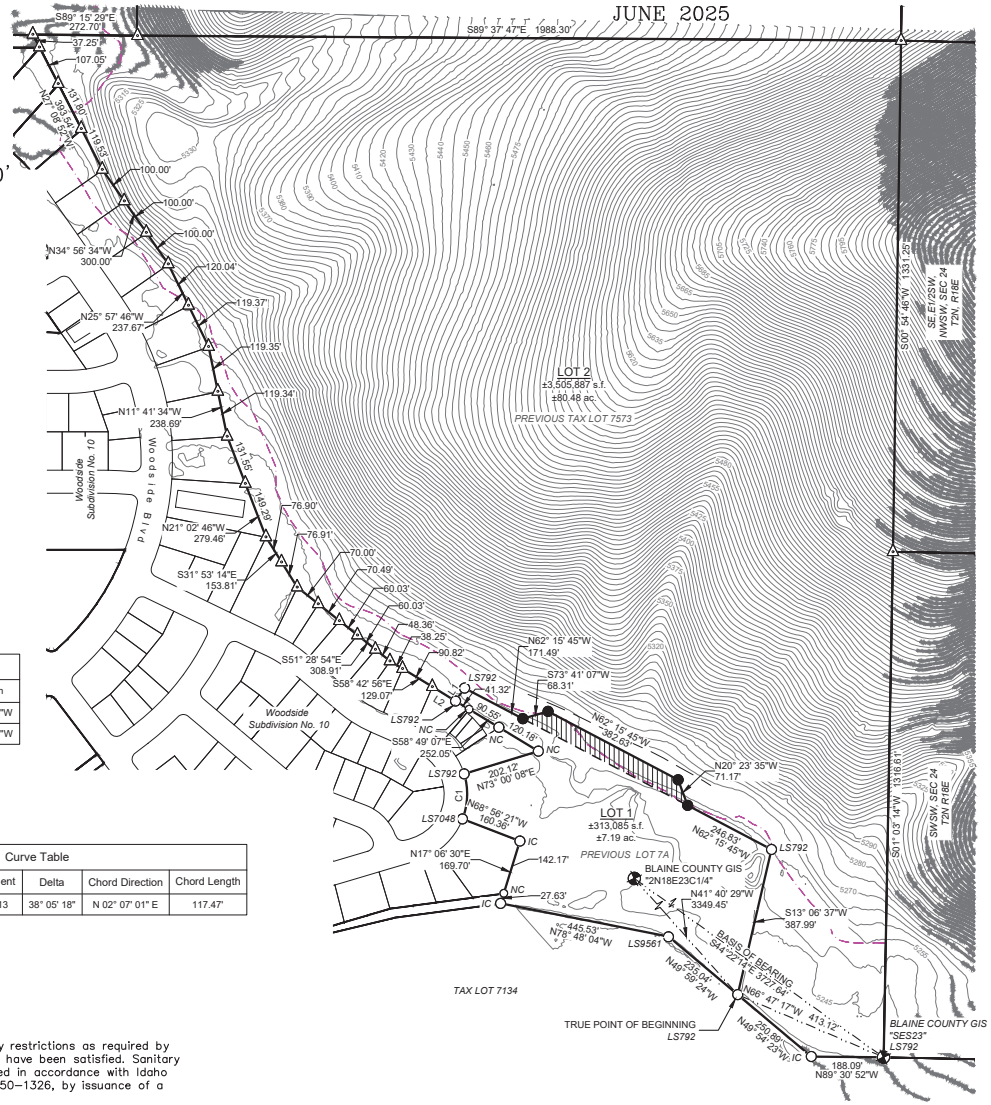
WHEREIN LOT 17A, BLOCK 42, WOODSIDE SUBDIVISION FINAL PLAT NO. 10 & TAX LOT 7573 ARE VACATED AS SHOWN HEREON
LOCATED WITHIN SECTION 23, T.2N., R.18E., CITY OF HAILEY, BLAINE COUNTY, IDAHO

JUNE 2025

N

0 200 400 Feet

SCALE: 1" = 200'



Line Table		
Line #	Length	Direction
L1	41.15'	S34°52'39"W
L2	71.13'	N58°11'22"W

Curve Table						
Curve #	Length	Radius	Tangent	Delta	Chord Direction	Chord Length
C1	119.66'	180.00'	62.13	38° 05' 18"	N 02° 07' 01" E	117.47'

LEGEND

EXISTING ITEMS

- Property Line
- Adjoiner's Lot Line
- 5' Contour Interval
- GIS Tie Line
- Hillside Overlay
- Found Brass Cap on Iron Pipe
- Found 5/8" Rebar
- Found 1/2" Rebar
- Calculated Point, Nothing Set

PROPOSED ITEMS

- Property Line to be Vacated
- Set 5/8" Rebar by LS16670
- Calculate Point, Nothing Set
- Area to be Rezoned (RGB to LI, See Note 5)

SURVEY NARRATIVE & NOTES

1. The purpose of this survey is to show the monuments found during the boundary retracement of Lot 17A, Block 42, Woodside Subdivision Final Plat No. 10, and Tax Lot 5377, and vacate the interior lot lines, creating Lots 1 & 2, Block 1, Hailey Headworks Subdivision, as shown hereon. The boundary shown for is based on found lot corner monuments, the plat of Woodside Subdivision Final Plat No. 10, Instrument Number 152505, and Warranty Deed, Instrument Number 170776, both records of Blaine County, Idaho.
2. The distances shown are measured. Refer to the above referenced documents for the previous record data.
3. This survey does not purport to reflect any of the following which may be applicable to subject real property: natural hazards, encroachments, wetlands, ditches, easements, building setbacks, restrictive covenants, subdivision restrictions, zoning or any other land-use regulations.
4. The owner/subdivider/surveyor is City of Hailey, 115 Main Street, Suite H, Hailey, ID 83333.
5. The current zoning is Recreational Green Belt (RGB) & Light Industrial (LI). Refer to the City of Hailey Zoning Ordinance for more specific information about these zones.
4. A title policy for the subject property has not been obtained or reviewed. Information within said title policy may affect or encumber the subject property. It is the responsibility of the owner to determine the significance of the title policy and whether it is needed to be address hereon.
5. Per the Plat of Woodside Subdivision Final Plat No. 10, a 5' Power Easement exists lying parallel to and adjoining the street right of way, a 10' Snow Easement exists lying parallel to and adjoining the street right of way, and a 10' Public Utility and Drainage Easement exists lying parallel to and adjoining the street right of way.
6. Existing topography shown hereon is per 2017 LIDAR, per Blaine County.

HEALTH CERTIFICATE: Sanitary restrictions as required by Idaho Code Title 50, Ch. 13, have been satisfied. Sanitary restrictions may be reimposed in accordance with Idaho Code Title 50, Ch. 13, Sec. 50-1326, by issuance of a Certificate of Disapproval.

Date

South Central District Health Dept., EHS

PROFESSIONAL LAND SURVEYOR REGISTERED 18260 STATE OF IDAHO BRIAN D. YEAGER

PRELIMINARY

A PRELIMINARY PLAT SHOWING
HAILEY HEADWORKS SUBDIVISION

CITY OF HAILEY

1 OF 3

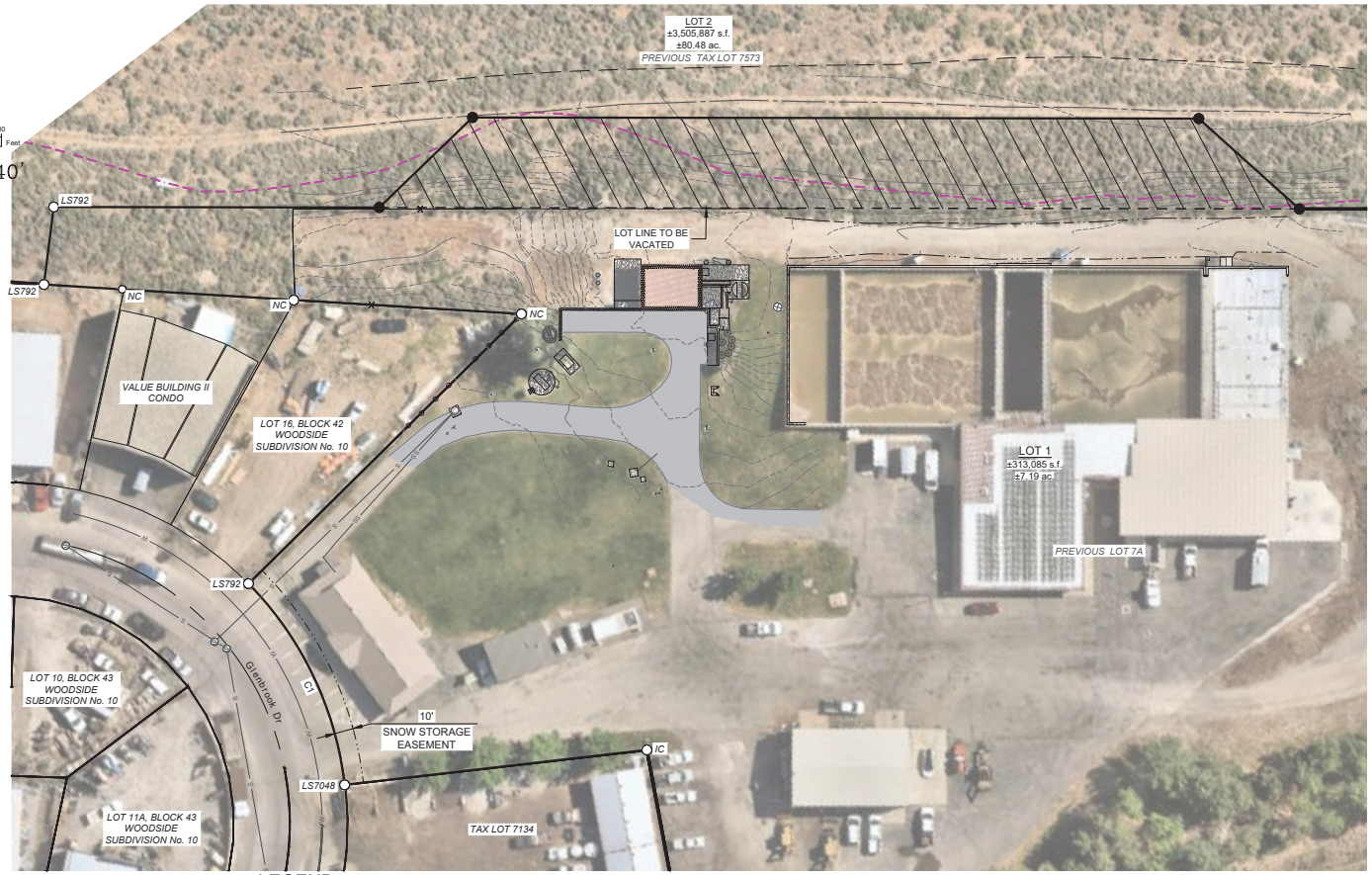
A PRELIMINARY PLAT SHOWING

HAILEY HEADWORKS SUBDIVISION

JUNE 2025

SEE SHEET 1 FOR SURVEY NARRATIVE & NOTES.

SCALE: 1" = 40'



LEGEND

EXISTING ITEMS

- Property Line
- Adjoiner's Lot Line
- Centerline of Right of Way
- 5' Contour Interval
- Easement, Type and Width as shown hereon
- Centerline 20' Access Easement per Instrument Number 652939
- Fence Line
- Found 5/8" Rebar
- Found 1/2" Rebar
- Calculated Point, Nothing Set
- Red Paint Marks for Power
- Asphalt
- Green Paint Marks for Sewer
- Concrete
- Existing Structure
- Hillside Overlay
- Toe of Slope
- Sewer Main
- Sewer Service
- Sewer Manhole
- Sewer Cleanout
- Water Main
- Frost Free Hydrant
- Post
- Gas Meter
- Light
- Power Box
- IC Illegible Cap
- NC No Cap

PROPOSED ITEMS

- Property Line to be Vacated
- Set 5/8" Rebar by LS16670
- Calculate Point, Nothing Set
- Area to be Rezoned (RGB to LI, See Note 5)

PROFESSIONAL LAND SURVEYOR REGISTERED 13260 STATE OF IDAHO BRIAN D. YEAGER

PRELIMINARY

A PRELIMINARY PLAT SHOWING
HAILEY HEADWORKS SUBDIVISION

CITY OF HAILEY

2 OF 3

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT:** CDD **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to ratify the mayor's signature and approve Resolution 2026- _____ authorizing a Contract for Services Agreement with Agnew::Beck for an update to Hailey's Housing Needs Assessment and a Growth Projections Memorandum for utilization by the Community Development.

AUTHORITY: x ID Code 50-301 ☐ IAR _____ ☐ City Ordinance/Code HMC
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: In 2023, the City of Hailey hired consultant, Agnew::Beck, to develop a Housing Needs Assessment, as well as the curation of a Growth Projections Memorandum, to be utilized for infrastructure and future master planning purposes. To ensure information remains current, the Community Development Department seeks to update this data.

The Contract for Services outlining the scope of work, including the overall cost to implement, is attached.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item #_____ YTD Line-Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone #: 208.788.9815 ext. 2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney ___ Clerk / Finance Director ___Engineer ___ Building
___ Administrator ____Library ___ Planning ___ Fire Dept.
___ Safety Committee __ P & Z Commission ___Police
___ Streets ___Public Works, Parks ___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to ratify the mayor's signature and approve Resolution 2026- _____ authorizing a Contract for Services Agreement with Agnew::Beck for an update to Hailey's Housing Needs Assessment and a Growth Projections Memorandum for utilization by the Community Development.

FOLLOW-UP REMARKS:

CITY OF HAILEY
RESOLUTION NO. 2026-____

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES AGREEMENT WITH AGNEW::BECK TO UPDATE THE CITY OF HAILEY'S 2023 HOUSING NEEDS ASSESSMENT AND GROWTH PROJECTIONS MEMORANDUM

WHEREAS, the City of Hailey desires to enter into a Contract for Services Agreement with AGNEW::BECK under which the consultant will update the 2023 Housing Needs Assessment and Growth Projections Memorandum to be utilized by the Community Development and Public Works Departments.

WHEREAS, the City of Hailey and AGNEW::BECK have agreed to the terms and conditions of the Contract for Services Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Contract for Services Agreement between the City of Hailey and AGNEW::BECK, and that the mayor is authorized to execute the attached Agreement,

Passed this _____ day of January 2026.

City of Hailey

_____
Martha Burke, Mayor

ATTEST:

_____
Mary Cone, City Clerk

City of Hailey Growth Scenario Update

Professional Services Agreement

Agnew::Beck Consulting, Inc. (hereinafter "consultant") and the City of Hailey (hereinafter "Client") agree and contract this 10th day of December 2025 as follows:

ARTICLE ONE: Definitions

1.1 Consultant: Agnew::Beck Consulting, Inc.

1.2 Client: City of Hailey

ARTICLE TWO: Scope of Project; Project Objective

2.1 The purpose of this project is to perform an update to their 2022 Growth Scenarios to include areas with the City of Hailey's area of impact.

Specific steps and deliverables for this work are outlined in the scope of services, attached to this document as Attachment A.

ARTICLE THREE: Term; Project Schedule

3.1 The term of this agreement shall begin on 12/10/2025 and shall continue until 1/31/2026.

ARTICLE FOUR: Compensation

4.1 Consultant shall be compensated for the scope of services outlined in Attachment A on a time and materials basis for a total of $6,200. This sum shall include professional services as well as any incidental costs such as phone and office expenses or materials.

The contract budget includes estimates for costs of individual tasks. Throughout the project money may be shifted between these tasks, and between professional services and travel budgets, provided the total contract amount is not exceeded.

4.2 Consultant shall submit monthly invoices itemizing the services provided by Consultant for the month invoiced, and specifying the charge(s) based on time and materials for each task detailed in Attachment A. The invoice is due upon receipt by the Client.

ARTICLE FIVE: Special Terms and Conditions

5.1 *Representations.* Consultant represents that it is a duly organized corporation, existing and in good standing under the laws of the State of Alaska and is a Registered Foreign Entity in the State of Idaho. Execution and delivery of this Agreement have been duly authorized by all necessary actions and resolutions, and this Agreement constitutes a valid and binding agreement of Consultant and shall be enforceable in accordance with its terms.

5.2 *Indemnification.* The Consultant shall indemnify and hold harmless the Client from and against any claim of, or liability for negligent acts, errors, or omissions of the Consultant under this contract. The

Consultant shall not be required to indemnify the Client for a claim of, or liability for, the independent negligence of the Client.

5.3 *Dispute Resolution.* In the event of a dispute under this contract, either party shall submit written notification to the other party of said dispute within 30 days. The Client shall review any dispute of which it has been properly notified promptly and shall render its decision thereon within 10 days of the date of said notification. In the event Consultant is dissatisfied with the resolution reached by Client, Consultant shall notify Client in writing of its protest as to said resolution within 10 days of Client's receipt of said decision. All disputes not otherwise resolved by Consultant's receipt of said decision by Client shall be submitted to mediation by a mutually agreeable professional mediation body.

5.4 *Ownership of Materials.* All final reports, drawings, maps, graphics, plans, and similar final materials prepared by Consultant in providing its services shall be the Client's property, and Consultant hereby transfers and assigns to Client all rights, title, and interest therein. The Consultant will contribute substantive, relevant work from past projects to support this contract, and retains the right to use concepts, methods, and products from this project in subsequent marketing and other project work.

5.5 *Termination of Contract.* Consultant or Client may terminate this Agreement with or without cause upon written notice. In the event of termination, the Consultant shall be paid for its services rendered to the date of termination.

ARTICLE SIX: Insurance

6.1 *Insurance Schedule.* Consultant will carry policies of insurance in amounts specified in this Insurance Schedule.

6.2 *Insurance Coverage.* At the Consultant's sole expense, the Consultant shall procure, maintain, and keep in force for the duration of the Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by the Client, the required insurance shall be in effect before the commencement of work by the Consultant and shall continue in force as appropriate until the project is complete.

6.3 Workers' Compensation and Employer's Liability Insurance

Consultant shall provide worker's compensation insurance as required by Alaska Administrative Code Title 8.

Employer's Liability insurance with a minimum limit of $100,000 for each employee per accident for bodily injury by accident or disease. The policy limit is $1,000,000.

6.4 Commercial General Liability Insurance

Minimum Limits required:

$2,000,000	General Aggregate
$2,000,000	Products & Completed Operations Aggregate
Included	Personal and Advertising Injury
$1,000,000	Each Occurrence

6.5 Business Automobile Liability Insurance

$1,000,000	Combined single limit.

6.6 Commercial Umbrella Policy

$1,000,000

ARTICLE SEVEN: General Terms and Conditions

7.1 *Applicable Law.* This contract shall be interpreted and enforced in and according to the laws of the the state in which the work is completed.. (If work is being done in other States, revise 'State of Alaska' to 'the state in which the work is completed.')

7.2 *Assignment.* This Agreement shall not be assigned by either party without the prior written consent of the other.

7.3 *Attorneys' Fees.* Attorney's fees will be awarded according to Alaska Rules of Civil Procedure, Rule 82.

7.4 *Severability; Waiver.* If any provision of this contract is deemed unenforceable, the remaining provisions shall remain in full force and effect. One or more waivers by either party of a breach of any provision in this contract by the other shall not be deemed as a waiver of a prior, contemporaneous, or subsequent breach of the same or any other provision by the latter.

7.5 *Amendment; Integrated Agreement.* This Agreement shall not be amended except by a written instrument signed by the parties hereto. This Agreement constitutes the entire and integrated Agreement by and between the parties and supersedes all prior negotiations or Agreements, whether written or oral.

7.6 *Authorization.* The individual signing this Agreement for and on behalf of each party represents and warrants that he/she is a duly authorized agent of his/her respective principal.

7.7 *Relationship.* The relationship of Consultant to Client is that of an independent contractor, not an employer or agent of the Client.

City of Hailey	Agnew::Beck Consulting, Inc.
Martha Burke	Ellen Nelson
Signature	Signature
MARTHA BURKE	Ellen Campfield Nelson
By: printed name	By: printed name
Title: Mayor	Title: Principal / Owner
Date: 12/30/25	Date: 12/10/2025

Attachment A:

City of Hailey Growth Scenario Model Updates *11.18.2025*	Aaron		Michelle		Total	Anticipated timeline
	hours	rate $155	hours	rate $155		
Task 1: Project Team Kick Off and Data Coordination	2	$310	2	$310	**$620**	
Task 1.1 Agnew::Beck will meet with the City of Hailey team to confirm project goals, review the 2023 model and request and coordinate on availability of land use zone and parcel level data for areas for potential incorporation.	2	$310	2	$310	$620	
Task 2: Update Growth Analysis Model	16	$2,480	20	$3,100	**$5,580**	
Task 2.1 Update model to include the additional area of city impact areas. Task includes time to clean the existing data and integrate it into the	8	$6	8	$1,240	$1,246	
Task 2.2 Review and adjust model assumptions. Meet with the City of Hailey to see if any of the scenario assumptions should be changed after initial model updates.	4	$620	6	$930	$1,550	
Task 2.3 Final Data Workbook and Model Export. Agnew::Beck will finalize the model and share the workbook and model results with the City. Task includes time for a final handoff meeting.	4	$620	6	$930	$1,550	
Total Cost					***$6,200***	

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT:** CDD **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to approve Resolution 2026-_____, a Resolution authorizing the mayor's signature on an Independent Contractor Agreement with Kathy Grotto, for contract planning services in the Community Development Department.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code Title 16
(IFAPPLICABLE)

BACKGROUND: The Community Development Department is seeking additional help with planning-related duties, on a case-by-case basis. Staff have connected with Kathy Grotto, a certified planner and local resident, to assist in this process. Ms. Grotto is an extremely competent, reliable professional. CDD Staff are thrilled to have her assist in these efforts. If approved, Ms. Grotto's contract would be effective for approximately twelve months, as needed.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
Caselle #_____
Budget Line Item #_____ YTD Line-Item Balance $_____
Estimated Hours Spent to Date: Estimated Completion Date:
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

__	City Attorney	___	City Administrator	___	Engineer	___	Building
___	Library	_X_	Planning	___	Fire Dept.	___	_____
___	Safety Committee	_X_	P & Z Commission	___	Police	___	_____
___	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve Resolution 2026-_____, a Resolution authorizing the mayor's signature on an Independent Contractor Agreement with Kathy Grotto, for contract planning services in the Community Development Department.

ADMINISTRATIVE COMMENTS/APPROVAL:
City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL: Motion to approve Resolution 2026-_____, a Resolution authorizing the mayor's signature on an Independent Contractor Agreement with Kathy Grotto, for contract planning services in the Community Development Department.

_____

Date _____
City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____
Copies (all info.): Copies
Instrument # _____

CITY OF HAILEY
RESOLUTION NO. 2026-_____

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY TO SIGN A CONTRACT FOR INDEPENDENT CONTRACTOR SERVICES FOR COMMUNITY DEVELOPMENT PLANNING SERVICES

WHEREAS, the City of Hailey desires to contract with an independent contractor for a variety of planning, zoning, and community development work.

WHEREAS, the City of Hailey and independent contractor, Kathy Grotto, have agreed to the terms and conditions of the Independent Contractor Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the Independent Contractor Agreement with Kathy Grotto.

Passed this ___ day of _____, 2026.

City of Hailey

_____
Martha Burke, Mayor

ATTEST:

_____
Mary Cone, City Clerk

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2026, by and between the City of Hailey ("City") and Kathy Grotto ("Contractor").

RECITALS

A. City is a municipal corporation and political subdivision of the State of Idaho and has authority to enter into a contract for services with Contractor.

B. Kathy Grotto is doing business as Contractor in Blaine County, Idaho, and who wishes to work for the City as a contract with Hailey's Community Development.

C. Subject to the terms and conditions set forth herein, the parties hereto are desirous of entering into an independent contractor agreement with Contractor providing services to Hailey's Community Development Department.

AGREEMENT

In consideration of the mutual covenants and promises, which the parties set forth below, City and Contractor agree as follows:

1. Work. City hereby engages Contractor and Contractor hereby accepts the engagement to perform the tasks described in paragraph 3 of this Agreement for City subject to the terms and conditions of this Agreement.

2. Term. This Agreement shall have a term of approximately twelve (12) consecutive months and shall commence on the 1st day of February. 2026, as applicable, and terminate on 31st day of January, 2027.

3. Duties.

3.1 General Duties of the Parties. Contractor agrees as part of their duties under this Agreement to utilize their best efforts, to faithfully perform their duties to the best of their ability, and to perform the tasks requested by the Hailey Community Development Director.

3.2 Specific Duties. Contractor agrees as part of their duties under this Agreement that Contractor shall:

a) Work on Special Projects as needed, particularly in the areas of the development of regulations governing Annexation Applications in the city.

b) Draft code language, staff reports, prepare workshop materials and more, as directed by the Community Development Director.

4. Consideration. City agrees to pay Contractor for the services described in paragraphs 3.2(a-d) of this Agreement at a rate of eighty-five dollars ($85) per hour.
The City will not pay normal expenses required by the Contractor to operate as an independent contractor (*e.g.*, computer hardware, software and maintenance, local phone call expenses and

stationery). Contractor shall submit monthly billings for Contractor's services, attendance at public meetings and expenses by the 5th day of the following month and City shall pay the amount due in full by the 25th day of that month. Contractor shall, at their expense, be solely responsible for the payment of insurance required by law, such as worker's compensation or unemployment insurance. City is not responsible to provide Contractor with any health insurance, life insurance, disability insurance, or other such fringe benefits, such as sick leave, vacation time or compensatory time. City is not responsible for withholding from Contractor's compensation amounts for federal and state income tax, FICA, or Medicare.

5. Termination.

5.1 Termination by City. The parties agree that this Agreement may be terminated by the City without "cause" at any time upon ten (10) days' notice to Contractor.

5.2 Termination by Contractor. The parties agree that this Agreement may be terminated by Contractor without "cause" at any time upon ten (10) days' notice to City.

6. Relationship. The parties agree that their relationship is an independent contractor relationship, and not that of Employer and Employee.

7. Miscellaneous Provisions.

7.1 Notices. All notices and demands of any kind which either party hereto may be required or desires to serve upon the other party under the terms of this Agreement shall be in writing and shall be served upon such other party by personal service upon such other party, or by leaving a copy of such notice or demand at the address hereinafter set forth, whereupon service shall be deemed complete, or by mailing a copy thereof by certified or registered mail, airmail if the address is outside the state in which the same is mailed, postage prepaid, with return receipt requested, addressed as follows:

If to City: Robyn Davis, Community Development Director
Hailey City Hall
115 Main Street South, Suite H
Hailey, Idaho 83333

If to Contractor: Kathy Grotto
841 Sunrise Drive
Hailey, ID 83333

In case of service by mail, it shall be deemed complete on the day of actual delivery as shown on the addressee's registry of certification receipt or at the expiration of the third day after the date of mailing, whichever first occurs. The addresses to which notices and demands shall be delivered or sent may be changed from time to time by notice served as hereinabove provided by either party upon the other party.

7.2 Attorney Fees. If a dispute should arise between the parties regarding the interpretation, validity or enforcement of this Agreement, the prevailing party shall be entitled to recover from the other party its attorney's fees and costs incurred in such dispute, whether litigation is commenced, and on any appeals.

7.3 Successors and Assigns. This Agreement shall be binding and shall inure

to the benefit of the parties hereto and their respective successors in interest.

7.4 Binding Effect. The rights and obligations of the parties hereunder shall inure to the benefit of and shall be binding upon their respective successors and legal representatives. If any provision of this Agreement is judicially determined to be invalid or unenforceable, the remainder of the Agreement shall, nonetheless, remain valid and enforceable.

7.5 Governing Law. This Agreement shall be construed in accordance with the laws of the State of Idaho.

7.6 Entire Agreement. This Agreement contains the entire agreement between City and Contractor concerning employment. It may not be changed orally but only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Independent Contract Agreement as of the _____ day of _____, 2026.

"CITY"
CITY OF HAILEY, a political subdivision
of the State of Idaho

By_____
Martha Burke, Mayor

"CONTRACTOR"

_____
Kathy Grotto

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 1/12/26 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH

SUBJECT:

Motion to approve Resolution 2026-__, establishing a contract for services with retiring City Treasurer Rebecca (Becky) Stokes

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AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

City Treasurer Becky Stokes is retiring after twenty years in the position. Her service ahs been invaluable to the City, and she is leaving the City in a strong and stable fiscal position.

Finance staff may need assistance from Becky from time to time on matters in the finance department. The attached contract for services establishes a relationship whereby ----------

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FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Building
___	Library	___	Planning	___	Fire Dept.	___	_____
___	Safety Committee	___	P & Z Commission	___	Police	___	_____
___	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2026-__, establishing a contract for services with retiring City Treasurer Rebecca Stokes.

"I move to approve Resolution 2026-__, establishing a contract for services with retiring City Treasurer Rebecca Stokes."

ACTION OF THE CITY COUNCIL:
Date _____
City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____

CITY OF HAILEY
RESOLUTION NO. 2026-__

A RESOLUTION OF THE CITY OF HAILEY REGARDING A CONTRACT FOR SERVICES WITH AN INDEPENDENT CONTRACTOR RELATED TO MUNICIPAL TREASURER DUTIES

WHEREAS, the City desires to contract with Rebecca Stokes, retiring City Treasurer for treasurer-related services as may be needed from time to time.'

WHEREAS, the City of Hailey and independent contractor Rebecca Stokes have agreed to the terms and conditions of the Independent Contractor Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Passed and Adopted on this 12th day of January 2026.

_____
MARTHA BURKE, Mayor

ATTEST:

_____
MARY CONE, City Clerk

INDEPENDENT CONTRACTOR AGREEMENT

This INDEPENDENT CONTRACTOR AGREEMENT ("Agreement") is made by and between the City of Hailey, an independent public body corporate and politic, organized and existing under the laws of the state of Idaho ("CITY") and Rebecca Stokes ("CONTRACTOR"), who agree as follows:

1. **SCOPE OF SERVICES**: The CONTRACTOR shall undertake the services described in the attached Scope of Services (Exhibit A) for the consideration stated below in Section 2.

2. **PRICE AND PAYMENT**: As consideration for performing the work described in the Scope of Services, CITY agrees to pay CONTRACTOR as follows:

(a) $85.00 per hour for services described in the Scope of Services related to the contract treasurer services, as described in Exhibit A, which includes all travel costs.

(b) Reimbursable expenses for costs of mailing, copies, CITY letterhead, envelopes, and related expenses specifically for the benefit of the CITY shall be billed to CITY for the actual cost of any such expenses, without mark-up. Other reimbursable expenses that exceed $25.00 shall be requested in writing prior to incurring those expenses and approved by the CITY. Mileage will not be reimbursed.

Additionally, CITY and CONTRACTOR may agree to additional scopes of services beyond those described in the attached Scope of Services, to be set forth on the Task Order form attached here to as Exhibit B. CITY agrees to pay CONTRACTOR $85.00 per hour, excluding travel time, for any such agreed upon additional defined services. Reimbursable expenses shall be the same as set forth in subsection 2(b).

3. **INVOICE**: CONTRACTOR shall maintain expense records and provide them to CITY each month in a format acceptable to CITY. Each invoice shall include an explanation of services provided and shall specify current billing and previous payments for the fiscal year, with a total of costs incurred and payments made to date during the fiscal year. There shall be separate invoices for billing services described in the Scope of Services and for billing those agreed upon additional defined services the CITY and CONTRACTOR may enter into from time to time as set forth in a Task Order. Except as stated in the following sentence, CONTRACTOR's invoices shall be paid within thirty (30) days, following approval by the City Council. If the services subject to the invoice do not meet the requirements of this Agreement as CITY may determine, CITY shall notify CONTRACTOR in writing and specify all deficiencies in the work that do not meet the requirements. CONTRACTOR shall have seven (7) working days to correct or modify the work to comply with the requirements of the Agreement as set forth in CITY's written notice. If CITY again determines the work fails to meet the requirements, CITY may withhold payment until

deficiencies have been corrected to CITY's satisfaction or may terminate this Agreement for cause as set forth in Section 18 of this Agreement.

4. **RIGHT OF CONTROL**: CITY agrees that it will have no right to control or direct the details, manner, or means by which CONTRACTOR accomplishes the results of the services performed hereunder. CONTRACTOR has no obligation to work any particular hours or days or any particular number of hours or days. CONTRACTOR agrees, however, that his or her other contracts and services shall not interfere with the performance of his or her services under this Agreement. CITY agrees to coordinate project schedules, respective commencements, and deadlines with CONTRACTOR.

5. **INDEPENDENT CONTRACTOR RELATIONSHIP:** CONTRACTOR is an independent CONTRACTOR and is not an employee, servant, agent, partner, or joint venturer of CITY. CITY shall determine the work to be done by CONTRACTOR, but CONTRACTOR shall determine the legal means by which it accomplishes the work specified by CITY. This Agreement shall not be construed to create any employer-employee relationship between CITY and CONTRACTOR.

6. **RECORDS ACCESS AND AUDITS:** CONTRACTOR shall maintain complete and accurate records with respect to costs incurred under this Agreement. All such records shall be maintained according to generally accepted accounting principles, shall be clearly identified, and shall be readily accessible. Such records shall be available for review by CITY representatives for three (3) years after final payment. Copies shall be made available upon request.

7. **FEDERAL, STATE, AND LOCAL PAYROLL TAXES**: Neither federal, state, or local income taxes, nor payroll taxes of any kind shall be withheld and paid by CITY on behalf of CONTRACTOR or the employees of CONTRACTOR. CONTRACTOR shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. CONTRACTOR is responsible to pay, according to law, CONTRACTOR's income tax. CONTRACTOR may be liable for self-employment (Social Security) tax to be paid by CONTRACTOR according to law.

8. **COMPLIANCE WITH LAW:** CONTRACTOR agrees to comply with all applicable laws, ordinances, and codes of Federal, State, and local governments in the performance of the services hereunder.

9. **EQUIPMENT, TOOLS, MATERIALS. OR SUPPLIES:** CONTRACTOR shall supply, at CONTRACTOR's sole expense, all equipment, tools, materials, and/or supplies to accomplish the services to be provided, but may utilize City provided equipment, tools materials or supplies when services are being provided at City facilities.

10. **PROPRIETARY RIGHTS:** All data, materials, reports, maps, graphics, tables, memoranda, and other documents or products developed under this Agreement, whether finished or not, shall become the property of CITY, shall be forwarded to CITY at its request, and may be used

by CITY as it sees fit. CITY agrees that if it uses products prepared by CONTRACTOR for purposes other than those intended in this Agreement, it does so at its sole risk and it agrees to hold CONTRACTOR harmless, therefore.

11. **CONFIDENTIALITY:** CONTRACTOR agrees to maintain confidentiality of all work product produced under this Agreement, including both interim and draft materials, reports, maps, graphics, tables, memoranda, and other documents, unless and until CITY signifies its written approval that such work product may be published as final work product. CITY reserves the right to distribute the final work product as it sees fit, provided that CONTRACTOR may use final reports as approved and adopted by the CITY Board of Commissioners in the marketing of CONTRACTOR'S services.

12. **TERM OF AGREEMENT**: This Agreement shall be effective January 20, 2026, and shall continue through September 30, 2026, unless earlier terminated as described in Section 18 of this Agreement. CITY and CONTRACTOR acknowledge that this Agreement may be extended upon mutual agreement of the CONTRACTOR and CITY.

13. **ENTIRE AGREEMENT**: This Agreement, along with any and all Exhibits attached hereto and incorporated herein by reference, contains the entire Agreement of the parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.

14. **GENERAL ADMINISTRATION AND MANAGEMENT**: The CITY Administrator, or his/her designee, shall be CITY's representative, and shall oversee and approve all services to be performed, coordinate all communications, review and approve all invoices, and carry out any and all tasks as may be required under this Agreement.

15. **CHANGES**: CITY reserves the right to make changes from time to time in the Scope of Services to be performed hereunder. Such changes, including any increase or decrease in CONTRACTOR's compensation, which are mutually agreed upon by and between CITY and CONTRACTOR, shall be incorporated in written amendments to this Agreement and/or set forth in a Task Order.

16. **AMENDMENTS**: This Agreement may be amended only in writing, upon mutual agreement of both CITY and CONTRACTOR.

17. **ASSIGNMENT:** It is expressly agreed and understood by the parties hereto that CONTRACTOR shall not have the right to assign, transfer, hypothecate, or sell any of its rights under this Agreement except upon the prior express written consent of CITY.

18. **TERMINATION OF AGREEMENT:**

(a) **FOR CAUSE**: If, through any cause, the CONTRACTOR shall fail to fulfill its obligations in compliance with the Scope of Services under this Agreement, or if

the CONTRACTOR shall violate any of the covenants, agreements, or stipulations of this Agreement, CITY shall thereupon have the right to terminate this Agreement by giving written notice to the CONTRACTOR and specifying the effective date thereof at least fifteen (15) days before the effective date of such termination. If this Agreement is terminated for cause, CONTRACTOR shall be paid an amount for the actual services performed in accordance with this Agreement through the cancellation date.

(b) **TERMINATION FOR CONVENIENCE**: CITY or CONTRACTOR may terminate this Agreement at any time, for any reason, by giving at least thirty (30) days' notice in writing to the non-terminating party. If this Agreement is terminated as provided herein, CONTRACTOR shall be paid for any unpaid time through the termination date. CONTRACTOR shall also provide CITY with all products or works of consulting generated to date of termination.

19. **NOTICES:** Any and all notices required to be given by either of the parties hereto, unless otherwise stated in this Agreement shall be in writing and be deemed communicated when mailed in the United States mail, certified, return receipt requested, addressed as follows:

To CITY:

Lisa Horowitz
Hailey Urban Renewal CITY
115 Main Street
Hailey, ID 83333

To CONTRACTOR:

Rebecca Stokes
617 N 3rd Ave
Hailey, ID 8333

20. **INDEMNIFICATION:** CONTRACTOR agrees to indemnify, defend, and hold harmless CITY and its officers, agents, and employees from and against all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with CONTRACTOR's negligence or intentionally wrongful acts or omissions during the performance of this Agreement by CONTRACTOR or CONTRACTOR's agents, employees, or representatives. In case any action or proceeding is brought against CITY or its officers, agents, or employees by reason of or arising out of connection with CONTRACTOR's negligence or intentionally wrongful acts or omissions during the performance of this Agreement, CONTRACTOR, upon written notice from CITY, shall at CONTRACTOR's expense, resist or defend such action or proceeding.

21. **INSURANCE:** Prior to commencing to provide services under this Agreement, CONTRACTOR shall remain insured for all acts within the Scope of Services.

22. **NONWAIVER:** Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

23. **APPLICABLE LAW**: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

24**.** **SEVERABILITY:** If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

25. **ATTORNEY FEES:** Should any litigation or arbitration be commenced between the parties hereto concerning this Agreement, the prevailing party shall be entitled, in addition to any other relief as may be granted, to costs and reasonable attorneys' fees as determined by arbitrator or court of competent jurisdiction. This provision shall be deemed to be a separate contract between the parties and shall survive any default, termination, or forfeiture of this Agreement.

26. **DISPUTES:** In the event that a dispute arises between CITY and the CONTRACTOR regarding application or interpretation of any provision of this Agreement, the aggrieved party shall promptly notify the other party to this Agreement of the dispute within ten (10) days after such dispute arises. If the parties shall have failed to resolve the dispute within thirty (30) days after delivery of such notice, the parties may first endeavor to settle the dispute in an amicable manner by mediation. If the parties elect to mediate their dispute, the parties will select a mediator by mutual agreement and agree to each pay half of the mediator's costs and fees. The mediation will take place in Hailey, Idaho, unless otherwise agreed by the parties in writing. Should the parties be unable to resolve the dispute to their mutual satisfaction within thirty

(30) days after such completion of mediation, each party shall have the right to pursue any rights or remedies it may have at law or in equity. If the parties do not mutually agree to mediate the dispute, either party may pursue any rights or remedies it may have in law.

27. **COORDINATION WITH OTHER CONTRACTORS:** CONTRACTOR recognizes that CITY has or may enter into agreements with other Contractors that provide other services. Upon request, CONTRACTOR agrees to coordinate with and work in conjunction with other Contractors when the need arises.

28. **SUCCESSORS IN INTEREST:** The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereby and their respective successors and assigns.

IN WITNESS WHEREOF, CITY and CONTRACTOR have executed this Agreement as of the effective date specified above.

CITY	**CONTRACTOR**
By:_____	By: _____
Printed Name: _____	_____
Title: _____	_____
DATE: _____	DATE: _____

EXHIBIT A

SCOPE OF SERVICES

CONTRACTOR shall provide the following services:

A. Treasurer Support Services

Assistance as needed with the following:

- Preparation of reports and related treasurer documents on an “as-needed” basis to assist in workflow and deadlines.
- Questions regarding City audit, banking, cash management, investment, and debt policies.
- Questions regarding financial, accounting, audit, and related records, reports, documents, correspondence. Databases, projections, and information files.
- Questions regarding the filing of appropriate and required reports in a timely manner in accordance with codes and regulations.
- Questions regarding proper codes.
- Questions regarding classifying, recording, and summarizing numerical and financial data to compile and keep financial records.
- Questions regarding balance and reconciliation of City accounts and financial records with outside state and federal agencies, banks and financial institutions, and regulatory agencies.
- Questions regarding the monitoring of accounting systems for compliance with accounting standards and controls to protect against fraud.
- Questions and preocedures related to budget preparation.
- Any other questions pertaining to the duties of City Treasurer.

EXHIBIT B

FORM
TASK ORDER NO.____

1. Project Description.

2. Scope of Services. Under the terms of this Task Order, the CONTRACTOR shall perform the following:

3. Estimated Time of Performance.

4. Estimated Costs.

AUTHORIZED SIGNATURES

CITY	**CONTRACTOR**
By:_____	By:_____
Printed Name:_____	Printed Name:_____
Title: _____	Title:_____
DATE: _____	DATE: _____

4893-7115-4623, v. 1

Return to Agenda

AGENDA ITEM SUMMARY

DATE:__01-12-2026__ DEPARTMENT: City Administrator/CDD **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Motion to approve Resolution 2026-_____, a Resolution authorizing the mayor's signature on a Memorandum of Understanding for a Pilot Aluminum Recycling Project at Balmoral Apartments.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:
In the fall of 2025, City Staff were approached by a group of citizen volunteers representing the Hailey Kiwanis Club and the Hailey Climate Action Coalition (CAC), expressing interest in building capacity for recycling resources at Balmoral Apartments. The proposed citizen-led initiative includes community education and instruction on the purpose of recycling, as it relates to waste reduction and a community's carbon footprint, as well as best practices for recycling and avoiding contamination during material collection. In addition, the proposed initiative includes providing a total of three (3) new recyclable material collection bins, to be placed behind existing dumpsters and within designated trash enclosures.

Collection bins are proposed to only be used by Balmoral Residents, and only metal recyclable material (aluminum and tin) are permitted to be placed in the bins. No plastic or paper recycling collection is proposed. Bins are proposed to be serviced and emptied by volunteer(s) from the Hailey Kiwanis Club, with collected materials being sold to a regional wholesale material purchaser. Funds from the metal recycling collection at Balmoral will contribute towards future Kiwanis ("Balmoral") Park improvements and provide incentive for participating in newly-offered metal recycling collection, according to Kiwanis volunteers involved with the initiative. Collectively, Staff are referring to this initiative as the Balmoral Apartments Recycling Pilot Program.

The City of Hailey's scope of responsibility in this Pilot Program includes the purchase of three (3) collection bins (68 gallon size) from Clear Creek Disposal, purchase of liner bags for the bins to aid in sanitary and efficient servicing by Kiwanis Club volunteer(s), and the purchase/provisioning of signage for the trash enclosures, directing residents towards the bins and instructing them on acceptable materials. The estimated financial obligation of the City of Hailey is less than $500.00. Staff time spent coordinating this Pilot Program, to-date, is roughly 6 hours. No Staff time or additional resources are intended to be spent on delivering actual Pilot Program services.

An initial project planning meeting was held at the Balmoral Apartments community building on November 21, 2025. In attendance was the Balmoral Property Manager, four (4) citizen representatives/volunteers from Hailey Kiwanis Club/CAC, and the City Planner/Resilience Planner from the City of Hailey. All parties were involved in and in mutual agreement on the scope of the proposed Pilot Program, as well as the City's requirement of a signed Memorandum of Understanding (MOU) to facilitate financial contributions and operations. The MOU administering this Pilot Program is included in the January 12, 2026 Council Packet, for review. Staff are available to answer any follow-up questions raised by the Council.

Referenced Document:

- Balmoral Recycling Pilot Program MOU

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☒	City Administrator	☐	Building	☐	Library
☒	City Attorney	☐	Engineer	☐	Mayor
☐	City Clerk	☐	Fire Dept.	☐	Planning

☐	Police	☐	Benefits Committee
☐	Public Works, Parks	☐	Streets
☐	P & Z Commission	☐	Treasurer
		☐	_____
		☐	_____
		☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to approve Resolution 2026-_____, a Resolution authorizing the mayor's signature on a Memorandum of Understanding for a Pilot Aluminum Recycling Project at Balmoral Apartments.. ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Memorandum of Understanding (MOU)

This Memorandum of Understanding ("Agreement") is entered into by and among the City of Hailey, an Idaho municipal corporation ("City"), Balmoral Apartments, a residential multifamily property ("Property Owner"), and Citizen Volunteers, consisting of members of Hailey Kiwanis Club, a 501(c)(3) nonprofit organization, and the Climate Action Coalition, a grassroots volunteer organization (collectively, "Volunteers").

The City, Property Owner, and Volunteers may be referred to individually as a "Party" and collectively as the "Parties."

1. Purpose

The purpose of this MOU is to establish a cooperative framework for the provisioning, placement, operation, and management of a pilot multi-family aluminum/tin recycling collection resources at Balmoral Apartments, with the goal of increasing on-site recycling access for residents, reducing landfill waste, promoting community education and engagement and transitioning the recycling program to a permanent program as per the City of Hailey/Clearcreek Franchise Agreement.

2. Scope of Program

This Agreement covers:

- The purchase and provision of recycling equipment for aluminum/tin collection;
- The authorization and siting of recycling collection bins on private property;
- Community education, outreach, and resident engagement; and
- Collection, handling, and delivery of in-scope recyclable materials to appropriate recycling facilities.

This MOU is not intended to impact, and shall not amend or replace, Hailey's existing exclusive waste or recycling franchise agreement with Obras,LLC, d/b/a Clear Creek Disposal, beyond the express scope and terms of this MOU unless subsequently explicitly agreed to in writing by all Parties.

3. Roles and Responsibilities

3.1 City of Hailey

The City agrees to:

- Provide limited funding, subject to budget availability and approval, for the **purchase and/or rental of pilot recycling collection equipment**, which may include collection bins, signage, and related accessories, but not to exceed _enter bin # here;

- Coordinate with the Property Owner and Volunteers on equipment specifications and placement considerations;
- Retain ownership of the recycling equipment unless otherwise agreed in writing;
- Provide reasonable technical guidance or best practices related to recycling standards and contamination prevention, as available.

3.2 Balmoral Apartments (Property Owner)

The Property Owner agrees to:

- Authorize the **placement and ongoing presence of pilot recycling collection bins** on its property for use by residents;
- Allow reasonable access to Volunteers for education activities and material pickup, subject to safety, scheduling, and property rules;
- Notify the City and Volunteers of any safety concerns, vandalism, misuse, or operational issues related to the recycling equipment;
- Maintain the surrounding area in a safe condition consistent with normal property management practices.

3.3 Citizen Volunteers (Hailey Kiwanis Club and Climate Action Coalition)

The Volunteers agree to:

- Provide **community education and outreach**, including but not limited to signage support, resident communications, and periodic education events or materials focused on proper recycling practices;
- Perform or coordinate **pickup and transport of collected aluminum/tin recyclables** to select recycling facilities and wholesale buyers (distinct from Blaine County Recycling Center and associated material markets), at no cost to the City or Property Owner, unless otherwise agreed;
- Keep basic records of volume of materials collected, frequencies of collection, and degree of contamination;
- Use reasonable care in handling materials and accessing the property;
- Designate one or more points of contact for coordination with the City and Property Owner.

4. Term and Termination

4.1 Term

This Agreement shall become effective on the date of the last signature and shall remain in effect for an initial term of **one (1) year**, unless terminated earlier as provided herein.

The Parties shall perform a program review and assessment at the end of the initial term of one (1) year. Applying material collection records gathered by Volunteers, the City of Hailey shall be responsible for determining if the pilot program participation warrants a shift to formal collection services, facilitated by the City of Hailey's most up-to-date Franchise Agreement with the designated waste and recycling hauler (i.e. Clear Creek Disposal).

The Scope of Services rendered through this MOU are in no way intended to impart unreasonable and significant negative impacts to the greater recycling efforts of both the City of Hailey and the Blaine County Recycle Center. If the City of Hailey deems the level of diverted recyclable material from the program to be significantly impacting potential revenue from the Blaine County Recycling Center's aluminum/tin commodity markets, the City of Hailey reserves the right to suspend program expansion and request other Parties to transition to standard commercial recycling collection services at Balmoral Apartments, as provided through the City's existing Waste/Recycling Franchise Agreement.

The MOU may be renewed by mutual written agreement of the Parties.

4.2 Termination

Any Party may terminate this Agreement for any reason upon **thirty (30) days' written notice** to the other Parties. Upon termination:

- Pilot recycling equipment owned by the City shall be removed or otherwise dispositioned as agreed by the Parties;
- The Property Owner shall have no obligation to continue hosting the equipment;
- The Volunteers shall cease collection and education activities related to this program.

Unsanitary, unsightly, and/or other undesired site conditions that interfere with existing, co-located waste collection services, and are directly or indirectly caused by the addition of aluminum/tin recycling collection equipment, shall be grounds for program termination.

5. Ownership of Equipment

Unless otherwise agreed in writing:

- Pilot recycling equipment purchased with City funds shall remain the property of the City of Hailey;
- The City may relocate, replace, or remove equipment upon reasonable notice to the Property Owner and Volunteers.

6. Costs and Compensation

- No Party shall be responsible for compensating another Party for services rendered under this Agreement unless expressly stated herein.
- Volunteers provide services on a voluntary basis and shall not be considered employees or agents of the City or the Property Owner.

7. Liability and Indemnification

Each Party shall be responsible for its own acts and omissions and those of its officers, employees, or volunteers.

To the extent permitted by Idaho law:

- Each Party agrees to indemnify and hold harmless the other Parties from claims arising out of its own negligent or wrongful acts or omissions under this Agreement.

Nothing in this Agreement shall be construed as a waiver of any defenses or immunities available under Idaho law, including but not limited to the Idaho Tort Claims Act.

8. Insurance

Nothing in this Agreement shall be interpreted as requiring the purchase of insurance beyond what a Party already maintains in the normal course of its operations. Volunteers acknowledge that they participate at their own risk.

9. Independent Parties

The Parties are independent entities. Nothing in this Agreement shall be deemed to create a partnership, joint venture, or agency relationship among the Parties.

10. Amendments

This Agreement may be amended only by a written document signed by all Parties.

11. Notices

All notices under this Agreement shall be provided in writing and delivered by email or mail to the designated contacts identified by each Party.

12. Entire Agreement

This Agreement represents the entire understanding among the Parties regarding the subject matter herein and supersedes any prior discussions or agreements, whether written or oral.

13. Signatures

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the dates set forth below.

City of Hailey
By: _____
Name/Title: _____
Date: _____

Balmoral Apartments
By: _____
Name/Title: _____
Date: _____

Hailey Kiwanis Club (501(c)(3))
By: _____
Name/Title: _____
Date: _____

Climate Action Coalition (Volunteer Organization)
By: _____
Name/Title: _____
Date: _____

CITY OF HAILEY
RESOLUTION NO. 2026-____

RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY AUTHORIZING THE MAYOR'S SIGNATURE ON A MEMORANDUM OF UNDERSTANDING FOR A PILOT ALUMINUM RECYCLING PROJECT AT BALMORAL APARTMENTS.

WHEREAS, the City of Hailey desires to enter into a Memorandum of Understanding ("MOU") with Balmoral Apartments, a residential multifamily property ("Property Owner"), and Citizen Volunteers, consisting of members of Hailey Kiwanis Club, a 501(c)(3) nonprofit organization, and the Climate Action Coalition, a grassroots volunteer organization (collectively, "Volunteers") to establish a cooperative framework for the provisioning, placement, operation, and management of a pilot multi-family aluminum/tin recycling collection program at Balmoral Apartments, and

WHEREAS, the City of Hailey, Property Owner, and Volunteers have agreed to the terms and conditions of the MOU, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the MOU between the City of Hailey, the Property Owner, and Volunteers, and that the mayor is authorized to execute the attached MOU,

Passed this _____ day of January 2026.
City of Hailey

_____
Martha Burke, Mayor
ATTEST:

_____
Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT:** CDD **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Final Plat Application by Lido Equities Group - North Idaho, LLC, represented by Galena-Benchmark Engineering, to replat Lot A5, Block 1, Phase 6 of the Copper Ranch Subdivision as a condominium development. The project comprises seven (7) condominium buildings, for a total of thirty-one (31) residential units within Phase 6 of the project. This project is known as The Woods at Copper Ranch, and it is located within the General Residential (GR) Zoning District.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code Title 16, Subdivisions (IFAPPLICABLE)

On May 1, 2023, the Planning and Zoning Commission approved a Design Review Application for the buildout of Phase 6, which included seven (7) multifamily buildings, for a unit total of thirty-one (31) residential units within Phase 6, and an overall total of 128 condominium units within the Copper Ranch Development. The Applicant proposed modifications to complete the buildout of the Copper Ranch Subdivision, reducing the overall unit total by seven (7) residential units via the removal of Building. The Hailey City Council approved the Fifth Amendment to the Planned Unit Amendment reflecting these modifications – which included the removal of Building 17 and the reduction in residential unit totals, reduced setback provisions, increased public transit facilities, and the increase in the total number of onsite parking spaces on June 13, 2023.

On February 24, 2025, the Hailey City Council approved the Final Plat Application by Lido Equities Group – Idaho, LLC, represented by Galena-Benchmark Engineering, for the plat modification to Copper Ranch Phase 6, which included the vacation of the previously platted land – specifically for Building 17 – to finalize and further accommodate for the modifications noted above.

On December 8, 2025, the Hailey City Council unanimously approved the Developer's request to formalize the condominium subdivision of Phase 6 of the Copper Ranch Subdivision. This application proposed to condominiumize seven (7) buildings into thirty-one (31) residential units. This is the final component required to complete, in its entirety, the Copper Ranch Development.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney	___ Finance	___ Licensing	___ Administrator
___ Library	__ Community Development	___ P&Z Commission	___ Building
___ Police	___ Fire Department	___ Engineer	___ W/WW
___ Streets	___ Parks	__ Public Works	___ Mayor

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve the Findings of Fact, Conclusions of Law, and Decision for the Final Plat Application by Lido Equities Group - North Idaho, LLC, to replat Lot A5, Block 1, Phase 6 of the Copper Ranch Subdivision to a condominium development. The project comprises seven (7) condominium buildings, for a total of thirty-one (31) residential units within Phase 6 of the Copper Ranch Development, finding that the standards of approval set forth in the Hailey Municipal Code have been met, and has been approved by the Hailey City Council, subject to the following conditions, (1) through (4), as noted.

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt. /Order Originals: Record *Additional/Exceptional Originals to: _____

FINDINGS OF FACT, CONCLUSIONS OF LAW, AND DECISION

On December 8, 2025, the Hailey City Council unanimously approved the Final Plat Application by Lido Equities Group - North Idaho, LLC, represented by Galena-Benchmark Engineering, to replat Lot A5, Block 1, Phase 6 of the Copper Ranch Subdivision as a condominium development. The project comprises seven (7) condominium buildings, for a total of thirty-one (31) residential units within Phase 6 of the project. This project is known as The Woods at Copper Ranch, and it is located within the General Residential (GR) Zoning District.

The Hailey City Council enters these Findings of Fact, Conclusions of Law and Decision.

FINDINGS OF FACT

Applicant: Lido Equities Group (North Idaho LLC)
Project: The Woods at Copper Ranch
Location: Copper Ranch Condo #1, Parcel A5, Phase 6
Size & Zoning: 1.65 acres (71,640 sq. ft.); General Residential (GR) Zoning District

Notice: Notice for the public hearing was published in the Idaho Mountain Express on November 19, 2025, and mailed to adjoining property owners on the same date.

Background and Application: On May 1, 2023, the Planning and Zoning Commission approved a Design Review Application for the buildout of Phase 6, which included seven (7) multifamily buildings, for a unit total of thirty-one (31) residential units within Phase 6, and an overall total of 128 condominium units within the Copper Ranch Development. The Applicant proposed modifications to complete the buildout of the Copper Ranch Subdivision, reducing the overall unit total by seven (7) residential units via the removal of Building. The Hailey City Council approved the Fifth Amendment to the Planned Unit Amendment reflecting these modifications – which included the removal of Building 17 and the reduction in residential unit totals, reduced setback provisions, increased public transit facilities, and the increase in the total number of onsite parking spaces on June 13, 2023.

On February 24, 2025, the Hailey City Council approved the Final Plat Application by Lido Equities Group – Idaho, LLC, represented by Galena-Benchmark Engineering, for the plat modification to Copper Ranch Phase 6, which included the vacation of the previously platted land – specifically for Building 17 – to finalize and further accommodate for the modifications noted above.

On December 8, 2025, the Hailey City Council unanimously approved the Developer's request to formalize the condominium subdivision of Phase 6 of the Copper Ranch Subdivision. This application proposed to condominiumize seven (7) buildings into thirty-one (31) residential units. This is the final component required to complete, in its entirety, the Copper Ranch Development.

Procedural History: The Application was submitted on October 8, 2025, and certified complete on the same day**.** Public Notices were mailed to adjoiner properties and published in the Idaho Mountain Express on November 19, 2025. The Final Plat Application will be held on December 8, 2025, heard by the Hailey City Council, and located in the Council Chambers of Hailey City Hall, and virtually via GoTo Meeting.

CHAPTER 16.05.080: ISSUANCE OF PERMITS:
No permit for the construction of any building shall be issued upon any land for which all improvements required for the protection of health and the provision of safety, (including but not necessarily limited to an approved potable water system, an approved wastewater system to accept sewage, and asphalt paving of the streets) have not been installed, inspected, and accepted by the City of Hailey, with the following exception:

Building permits may be issued for any building in a development for which plats have been recorded and security provided, but the streets have not yet been completed with asphalt due to winter conditions. In such instances, the street shall be constructed as an all-weather surface to City Standards to the satisfaction of the City Engineer and shall be kept clear to the satisfaction of the Fire Chief. No Final Inspection approval or Certificate of Occupancy shall be granted until all improvements, including asphalt, have been installed, inspected, and accepted.

The Developer is requesting to replat Lot A5, Block 1, Phase 6 of the Copper Ranch Subdivision as a condominium development. The project comprises seven (7) condominium buildings, for a total of thirty-one (31) residential units within Phase 6 of the project. This condominium plat was contemplated within the greater Copper Ranch Development, and associated Development Agreement in 2003. Said units are intended to serve as additional housing within central Woodside Subdivision – an integral component of the development.

Building Permits have been issued at this time, and the project is near completion. The Developer is requesting Final Plat approval, as infrastructure is completed or underway. No bond security is necessary nor proposed at this time.

Findings: Compliance. This Council found that this standard has been met.

CHAPTER 16.03: PROCEDURE:
16.03.030 Final Plat Approval:

A. **The final plat, prepared by a Professional Land Surveyor, must be submitted within one (1) calendar year from the date of approval of the preliminary plat, unless otherwise allowed for within a phasing agreement or as otherwise provided herein. Plats not submitted for final approval within one (1) year or according to the phasing agreement, shall be considered expired and preliminary plat approval shall become null and void. The Council may extend the deadline for submitting the final plat upon holding a public hearing.**

The Final Plat has been prepared by a professional land surveyor and was submitted on October 8, 2025.
Findings: Compliance. This Council found that this standard has been met.

C. **The administrator shall review the final plat application to ensure that the application submitted is consistent with the approved preliminary plat. The conditions imposed on the preliminary plat approval must be either completed or shown on plans or the plat prior to any public notice for final plat approval.**

The Final Plat is consistent with the approved Preliminary Plat for Phase 6.
Findings: Compliance. This Council found that this standard has been met.

Standards of Evaluation:
CHAPTER 16.04: DEVELOPMENT STANDARDS:
Development Standards were reviewed in detail during the Preliminary Plat of Phase 6. No Development Standards have been modified.
Findings: Compliance. This Council found that this standard has been met.

CHAPTER 16.05: IMPROVEMENTS REQUIRED:
16.05.010 Minimum Improvements Required:
It shall be a requirement of the Developer to construct the minimum improvements set forth herein and any required improvements for the subdivision, all to City Standards, which are attached hereto as Exhibit "A." Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety, and general welfare.

A. **Plans Filed, Maintained:**
   Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.

Upon final approval, two (2) copies of all plans will be filed with the City Engineer. All other requirements of this section will be enforced by the City Engineer or designee.
Findings: Compliance. This Council found that this standard has been met.

B. **Preconstruction Meeting:**
   Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer, and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.

Two (2) Preconstruction Meetings were held prior to, during, and after construction of The Woods at Copper Ranch (July 18, 2023, and July 30, 2024).
Findings: Compliance. This Council found that this standard has been met.

C. **Term of Guarantee of Improvements:**
   The Developer shall guarantee all improvements pursuant to this Chapter for no less than one year from the date of approval of all improvements as complete and satisfactory by the City Engineer, except those parks shall be guaranteed and maintained by the Developer for a period of two years.

The Developer is hereby required to guarantee all improvements pursuant to this Section for no less than one year from the date of approval of all improvements, as complete and satisfactory by the City Engineer. That said, pursuant the Hailey Municipal Code, Title 16: Subdivision Regulations, Section 16.03.030: Final Plat Approval, I. Security Required, the Developer may, in lieu of actual construction, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering and the improvements not previously installed by the Developer, plus fifty percent (50%),

which security shall fully secure and guarantee completion of the required improvements within a period of one-year from the date the security is provided.

At this time, the Developer has completed all infrastructure and improvements, and no Bond Security is proposed.

Findings: Compliance. This Council found that this standard has been met.

16.05.020 Streets, Sidewalks, Lighting, Landscaping:

The Developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially approved by the City Engineer as shown upon approved plans and profiles. The Developer shall pave all streets and alleys with an asphalt plant-mix and shall chip-seal streets and alleys within one year of construction.

No changes are anticipated to streets or lighting - no additional lighting is required in the area.
Sidewalks, lighting – where necessary – and landscaping are all complete in and around Phase 6 of the Copper Ranch Development.
Findings: Compliance. This Council found that this standard has been met.

A. Street Cuts:

Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year.

All street cuts, due to the development and buildout of the proposed condominium plat, within the public streets – Woodside Boulevard – have been made and repaired to this standard.
Findings: Compliance. This Council found that this standard has been met.

B. Signage:

Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standard, and the street name signs, and traffic control signs shall thereafter be maintained by the City.

Street names and traffic control signs have been erected and are complete (November 10, 2025).
Findings: Compliance. This Council found that this standard has been met.

C. Streetlights:

Streetlights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of chapter 17.08C of this code.

N/A, as streetlights in the General Residential (GR) Zoning District are not required improvements, and none are proposed by the Developer.

Findings: Compliance. This Council found that this standard has been met.

16.05.030 Sewer Connections:

> **The Developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The Developer shall provide sewer mains of adequate size and configuration in accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.**

Connection details to the existing sewer system have been approved by the Wastewater Division prior to construction. All infrastructure required detailed final construction drawings, which were submitted to the City and approved by the City prior to construction. All construction conforms to City of Hailey Standard Drawings, Specifications and Procedures.
Findings: Compliance. This Council found that this standard has been met.

16.05.040 Water Connections:

A. **Requirements:**
   The Developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City Engineer, for each and every developable lot within the development. The Developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

Water connections have been and are continuing to be finalized within Phase 6 of the Copper Ranch Development. At this time, a few items remain incomplete (as of December 3, 2025). That said, Staff and the Development Team will have an update on the remaining items listed below, and as Conditions of Approval, on Monday, December 8, 225, public hearing.

The Water Division Manager identified the following incomplete items:

- two (2) leaking water meters on the City side that need to be addressed prior to water sampling,
- the meter vault to Building #22 shall be repaired prior to recordation of the Final Plat,
- all meter vaults need new four-inch (4") thick foam pads installed, and
- bacteria samples need to be taken from all fire systems.

At the December 8, 2025, public hearing, Staff confirmed that two of the conditions noted have been met, and with Council's approval, were removed as Conditions of Approval. The new Conditions read as follows:

- all meter vaults need new four-inch (4") thick foam pads installed, and
- bacteria samples need to be taken from all fire systems.

The Water Department and Development Team will continue to work internally to complete said infrastructure. The items listed above have been made Conditions of Approval, to be completed prior to the recordation of the Final Plat for Phase II. Any updates to said infrastructure will be discussed at the public hearing.
Findings: Compliance. This Council found that this standard has been met.

B. **Townsite Overlay District, Insulation:**
Within the Townsite Overlay District, where water main lines within the alley are less than six feet (6') deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.

N/A, as this project is not located within the Townsite Overlay (TO) Zoning District.
Findings: Compliance. This Council found that this standard has been met.

16.05.050 Drainage:

The Developer shall provide drainage areas of adequate size and number to meet the approval of the Street Superintendent and the City Engineer or his authorized representative.

Drainage infrastructure, such as drywells and catch basins, as well as drainage areas and facilities are complete. Final designs have been submitted and approved by the City Engineer and Streets Department.
Findings: Compliance. This Council found that this standard has been met.

16.05.060 Utilities:

The Developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.

The installation of dry utilities, such as electricity and/or natural gas, is complete (November 1, 2025).
Findings: Compliance. This Council found that this standard has been met.

16.05.070 Parks, Green Space:

The Developer shall improve all parks and Green Space areas as presented to and approved by the Hearing Examiner or Commission and Council.

Per the Planned Unit Development Agreement (PUD) and as satisfaction of this standard, the Applicant paid an in-lieu fee to the City in the amount of $71,415 to go toward improving Woodside Central Park (Keefer Park), plus interest accruing at the rate of 6% per annum from the date of the original Agreement. Both the City and Applicant found this payment of an in-lieu fee to be fair and equitable and satisfied the provisions of this standard.

In addition, the Applicant further agreed to construct a recreational facility, to be open to the public, after construction of said facility. Gravity Fitness, tennis and pickleball courts, and studio space exist today as amenities available to the public, and residents of the Copper Ranch Development.
Findings: Compliance. This Council found that this standard has been met.

16.05.080 Installation to Specifications; Inspections:

> **All improvements are to be installed under the specifications and inspection of the City Engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.**

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.
Findings: Compliance. This Council found that this standard has been met.

16.05.090 Completion; Inspections; Acceptance:

> **Installation of all infrastructure improvements must be completed by the Developer and inspected and accepted by the city prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the Developer and/or contractor and conducted with the Developer and/or contractor, the City Engineer, and appropriate City departments to determine a punch list of items for final acceptance.**

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.
Findings: Compliance. This Council found that this standard has been met.

A. **The Developer may, in lieu of actual construction, provide to the city security pursuant to subsection 16.03.030I of this title, for all infrastructure improvements to be completed by the Developer after the Final Plat has been signed by City representatives.**

All major infrastructure for Phase 6 is complete. As such, the Developer has no intention of, or need to, bond for any infrastructure within Phase 6.
Findings: Compliance. This Council found that this standard has been met.

16.05.100 As Built Plans and Specifications:

> **Prior to the acceptance by the City of any improvements installed by the Developer, three (3) sets of "as-built plans and specifications" certified by the Developer's engineer shall be filed with the City Engineer.**

The Developer is hereby advised that three (3) sets of "as-built plans and specifications" certified by the Developer's Engineer, shall be filed with the City Engineer prior to acceptance by the City of Hailey.
Findings: Compliance. This Council found that this standard has been met.

CONCLUSIONS OF LAW

Based upon the above Findings of Fact, the Commission makes the following recommendations:

1. Adequate notice, pursuant to Title 16, Section 16.03.010, of the Hailey Municipal Code, was given for the public hearing.
2. Upon compliance with the conditions noted below, the Application substantially meets the standards of approval set forth in the Hailey Municipal Code.

DECISION

The Final Plat Application by Lido Equities Group - North Idaho, LLC, wherein Lot A5, Block 1, Phase 6 of the Copper Ranch Subdivision is subdivided as a condominium development that comprises seven (7) condominium buildings, for a total of thirty-one (31) residential units within Phase 6 of the project, has been approved, finding that the project meets the standards of approval set forth in the Hailey Municipal Code, and is subject to the following conditions:

1. All Fire Department and Building Department requirements shall be met and shall meet City Standards where required.
2. All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:
    i. All meter vaults need new four-inch (4") thick foam pads installed, and
    ii. Bacteria samples need to be taken from all fire systems.
3. Any Subdivision Inspection Fees due shall be paid prior to recordation of Final Plat.
4. All sidewalks located on private property, interior and perimeter, shall be maintained year-round by the HOA.

PASSED BY THE HAILEY CITY COUNCIL and approved by the mayor this ___ day of _____, 2026.

_____

Martha Burke, Mayor, City of Hailey

Attest:

_____

Mary Cone, City Clerk

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MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD DECEMBER 8, 2025
IN THE HAILEY TOWN CENTER MEETING ROOM

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Heidi Husbands, and Dustin Stone. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

CALL TO ORDER:

Martinez and Stone attending remotely tonight.

5:29:41 PM call to order by Mayor Burke.

Public concerns: 5:30:06 PM there are none.

CONSENT AGENDA:

CA 317 Motion to approve the Mayor's signature on the 2025 SMILES Grant Application. ACTION ITEM .....

CA 318 Motion to approve 2026 Annual City Council, Boards and Commissions Meetings Calendar ACTION ITEM .....

CA 319 Motion to adopt Resolution 2025-114, authorizing Pay Application No. 3 with Engineered Structures Inc. in the amount of $339,597.41, for work completed on the Headworks Improvements project. ACTION ITEM .....

CA 320 Motion to approve Resolution 2025-115, authorizing the Mayor's signature on the Public Right-of-Way Maintenance Agreement related to the redevelopment of Hailey Airport Inn (Skyway Apartments) located at 804 South 4th Avenue (Lot 1B, Block 137, Townsite). ACTION ITEM .....

~~CA 321 Motion to authorize the Mayor's signature on agreement with SAVECO and notice to proceed for Headworks screen procurement previously awarded 08/11/25 with Resolution 2025-075 materials to be handed out at the meeting. ACTION ITEM (no documents)~~

CA 322 Motion to approve Resolution 2025-116, amending the reserved forgone amount for Fiscal Year 2026 for potential use in subsequent years as described in Idaho Code 63-802 ACTION ITEM .....

CA 323 Motion to ratify Mayor's signature on benefits plans and costs for Regence Blue Shield Employee Choice Health Plan and Delta Dental of Idaho for calendar year 2026 ACTION ITEM.....

CA 324 Motion to approve the Findings of Fact, Conclusions of Law, and Decision of the Final Plat Application by David Hennessy of Quigley Farm & Conservation Community, LLC, wherein Block 5, Quigley Farms Subdivision (Fox Acres Road and Quigley Farm Road), is subdivided to create Lots 1-4, 7 and 8, ranging in size from 10,491 square feet to 13,141 square feet, and Sublots 1-6, ranging in size from 4,429 square feet to 5,407 square feet. This project is located within the General Residential (GR) Zoning District. ACTION ITEM

CA 325 Motion to approve the Findings of Fact, Conclusions of Law, and Decision of the Final Plat Application by David Hennessy of Quigley Farm & Conservation Community, LLC, wherein Block 6, Quigley Farms Subdivision (Quigley Farm Road and Kestrel Street), is subdivided to create Lots 1-12, ranging in size from 5,436 square feet to 11,197 square feet. This project is located within the General Residential (GR) Zoning District. ACTION ITEM.....

CA 326 Motion to approve the Findings of Fact, Conclusions of Law, and Decision of the Final Plat Application by David Hennessy of Quigley Farm & Conservation Community, LLC, wherein Block 7, Quigley Farms Subdivision (Kestrel Street and Whitebark Road), is subdivided to create Lots 1-10, ranging in size from 9,908 square feet to 17,989 square feet. This project is located within the General Residential (GR) Zoning District. ACTION ITEM .....

CA 327 Motion to approve minutes of November 24, 2025 and to suspend reading of them ACTION ITEM .....
CA 328 Motion to approve claims for expenses incurred during the month of November 2025, and claims for expenses due by contract in December, 2025 ACTION ITEM.....
CA 329 Motion to approve unaudited Treasurer's report for the month of November 2025 ACTION ITEM .....

5:30:18 PM CA 321 by Yeager.

5:30:31 PM **Thea moved to approve all consent agenda items minus CA 321, seconded by Husbands, motion passed unanimously.**

5:30:55 PM Yeager, explains this item, previously authorized without the agreement.

5:31:53 PM **Thea moves to approve CA 321 as discussed, Husbands seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

MAYOR'S REMARKS:

5:32:21 PM Burke has received dozens of compliments on how pretty Main Street is right now with holiday lights. Thank you, staff for the work you are putting in for this.

APPOINTMENTS AND AWARDS:

AA 330 Motion to approve Resolution 2025-117, reappointing Joan Davies and Michele Johnson to the Hailey Arts and Historic Preservation Commission for three-year terms, expiring December 31, 2028. ACTION ITEM

5:33:15 PM **Thea moves to approve Resolution 2025-117 reappointing, Davies and Johnson, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

AA 331 Motion to approve Resolution 2025-118, reappointing David Antilla and Jim Rineholt to the Hailey Tree Committee for three-year terms, expiring December 31, 2028. ACTION ITEM

5:33:58 PM **Thea moves to approve Resolution 2025-118, Antilla and Rineholt reappointing to 3 year terms, Martinez seconds. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Husbands, yes.**

AA 332 Motion to approve Resolution 2025-119, reappointing Darin Sales and Penny Thayer to the Parks and Lands Board for three-year terms, expiring December 31, 2028. ACTION ITEM

5:35:00 PM **Thea moves to approve Resolution 2025-119 reappointing Sales and Thayer to Parks and Lands Board, Husbands seconds. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Husbands, yes.**

AA 333 Employee Certificate Recognition – Road Scholar Award – Alex Parks

5:35:55 PM Leila Crawl, LHTAC, program T2 Center, a few levels of recognition, Alex Parks, 80 hours of instruction, Road Scholar. Parks speaks, employee for 2 years at City of Hailey, great classes and good information applicable to the job.

Street department employees introduce themselves to council. Applause for street dept.

PUBLIC HEARINGS:

PH 334 Consideration of a Final Plat Application by Lido Equities Group - North Idaho, LLC, represented by Galena-Benchmark Engineering, to replat Lot A5, Block 1, Phase 6 of the Copper Ranch Subdivision. The project comprises seven (7) condominium buildings, for a total of thirty-one (31) residential units within Phase 6 of the project. This project is known as The Woods at Copper Ranch, and it is located within the General Residential (GR) Zoning District. ACTION ITEM

5:43:33 PM Davis introduces this item. Prel. Plat approved in 2018, ready for final plat, amend conditions. Conditions 1-5, underlined language on meters and vaults, repairs done, ii, iii and iv are still being worked on. Item 3, not applicable. Conditions 1 – 2, new 3, retain 5. 4 total conditions. 5:46:29 PM

Public comments:

5:46:50 PM Wes Van Duser Galena Benchmark, is here for any questions.

5:47:31 PM Thea, one unit removed to create more parking.

5:48:07 PM **Thea moves to approve final plat application replat A5, block 1 phase 6, with conditions 1-4 as discussed, Husbands seconds. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Husbands, yes.**

PH 335 Public Hearing on Franchise Agreement with Intermountain Gas and first reading of Ordinance No. 1355, a five (5)-year franchise agreement for gas and transmission distribution services with Intermountain Gas with 10-year renewal options with recommendation to waive second and third readings and adopt. ACTION ITEM

5:49:45 PM Simms gives an overview of this item.

5:50:23 PM Thea asked is it normal 5 years and then renewal of 10 years. Simms responds.

Public comments: 5:51:15 PM there are none.

5:51:32 PM **Husbands moves to approve Ordinance No. 1355 read by title only, Martinez seconds. Motion passed with roll call vote; Husbands, yes. Stone, yes. Thea, yes. Martinez, yes.**

5:52:08 PM **Mayor Burke conducts the 1st and only reading of Ordinance No. 1355, by title only.**

PH 336 Public Hearing and first reading of Ordinance No. __, amending sections of the Hailey Municipal Code by adopting the 2024 International Fire Code and State of Idaho Fire Code ACTION ITEM

5:53:20 PM Baledge gives an overview of this item, have slight modifications to our code to help with our fire department capabilities.

Public comments: 5:54:22 PM there are none.

5:54:50 PM **Husbands moves to waive 2 readings and conduct one reading by title only, Martinez seconds. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Husbands, yes.**

5:57:01 PM **Mayor Burke conducts 1st and only reading of Ordinance No. 1357, by title only.**

OLD BUSINESS:

OB 337 Conduct 2nd Reading of Ord. 1356: PUD Skyway Apartments. ACTION ITEM

5:57:54 PM **Mayor Burke conducts 2nd Reading of Ordinance No. 1356 by title only.**

STAFF REPORTS:

5:59:20 PM Horowitz, we did not receive the grant for the remodels of this building.

Husbands asks about install of new light poles on River Street. Yeager responds.

6:03:43 PM **Thea moves to adjourn, Martinez seconds. Motion passed unanimously.**

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AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Ratification of Claims costs incurred during the month of December 2025.

AUTHORITY: ☐ ID Code 50-1017 ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance $_____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review report's, ask questions about expenses and procedures, ratify claims for payment.

FOLLOW UP NOTES:

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
176 ALLINGTON, RICK											
221	1	Misdemeanor Services	Invoice	01/01/2026	01/01/2026	4,434.00	4,434.00	100-25-41313		126	1
Total 176 ALLINGTON, RICK:						4,434.00	4,434.00				
1913 AMAZON CAPITAL SERVICES											
13Q9-	1	office supplies	Invoice	12/09/2025	12/22/2025	102.55	102.55	100-20-41211		1225	1
14PX-C	1	GATE REMOTE WW	Invoice	11/17/2025	12/22/2025	170.00	170.00	210-70-41419		1225	1
1H39-3	1	DEPARTMENT SUPPLIES- #1H39-369L-6XTF	Invoice	12/02/2025	12/22/2025	109.29	109.29	100-25-41215		1225	1
1K7K-R	1	CAT CABLES FOR NEW OFFICE	Invoice	12/06/2025	12/22/2025	101.08	101.08	200-60-41211		1225	1
1KRK-F	1	TANK EQUIPMENT WW	Invoice	11/10/2025	12/22/2025	444.83	444.83	210-70-41403		1225	1
1NYV-	1	PORT AND ETHERNET SWITCH	Invoice	12/04/2025	12/22/2025	118.79	118.79	100-40-41215		1225	1
1Q7T-R	1	SAFETY GEAR WW	Invoice	11/04/2025	12/22/2025	981.48	981.48	210-70-41703		1225	1
1RYD-	1	Dell desktop computer	Invoice	12/08/2025	12/22/2025	899.99	899.99	100-45-41533		1225	1
1TDH-L	1	DASH CAM	Invoice	12/13/2025	12/22/2025	281.64	281.64	100-40-41405		1225	1
1YYC-	1	Display clips	Invoice	12/12/2025	12/22/2025	13.99	13.99	100-45-41215		1225	1
1YYC-	2	book purchases	Invoice	12/12/2025	12/22/2025	38.83	38.83	100-45-41535		1225	1
Total 1913 AMAZON CAPITAL SERVICES:						3,262.47	3,262.47				
4785 AMERICAN LEGAL PUBLISHING CORPORATION											
47364	1	Annual Web Hosting Fee 1/1/26-1/1/27	Invoice	12/10/2025	12/22/2025	166.66	166.66	100-15-41323		1225	1
47364	2	Annual Web Hosting Fee 1/1/26-1/1/27	Invoice	12/10/2025	12/22/2025	166.66	166.66	200-15-41323		1225	1
47364	3	Annual Web Hosting Fee 1/1/26-1/1/27	Invoice	12/10/2025	12/22/2025	166.67	166.67	210-15-41323		1225	1
Total 4785 AMERICAN LEGAL PUBLISHING CORPORATION:						499.99	499.99				
5013 AMERICAN TOWER CORPORATION											
414554	1	DELLA MT TWR RNTL 12/1	Invoice	12/01/2025	12/22/2025	819.41	819.41	200-60-41713		1225	1
414554	2	DELLA MT TWR RNTL 12/1 1/3	Invoice	12/01/2025	12/22/2025	53.99	53.99	210-42-41713		1225	1
414554	3	DELLA MT TWR RNTL 12/1 1/3	Invoice	12/01/2025	12/22/2025	53.99	53.99	200-42-41713		1225	1
414554	4	DELLA MT TWR RNTL 12/1 1/3	Invoice	12/01/2025	12/22/2025	53.99	53.99	100-42-41713		1225	1
414554	1	DELLA MT TWR RNTL 12/1 UT REIMB	Invoice	12/01/2025	12/22/2025	12.50	12.50	200-60-41713		1225	1
414554	2	DELLA MT TWR RNTL 12/1 UT REIMB 1/3	Invoice	12/01/2025	12/22/2025	4.16	4.16	100-42-41713		1225	1
414554	3	DELLA MT TWR RNTL 12/1 UT REIMB 1/3	Invoice	12/01/2025	12/22/2025	4.17	4.17	200-42-41713		1225	1
414554	4	DELLA MT TWR RNTL 12/1 UT REIMB 1/3	Invoice	12/01/2025	12/22/2025	4.17	4.17	210-42-41713		1225	1
Total 5013 AMERICAN TOWER CORPORATION:						1,006.38	1,006.38				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5727 AMERICAN VAC SERVICES LLC											
25.215	1	MAIN ST CURB & GUTTER	Invoice	11/27/2025	12/22/2025	8,000.00	8,000.00	100-40-41403		1225	1
25.223	1	RIVER ST ST LIGHT REPLACEMENT	Invoice	11/29/2025	12/22/2025	12,688.00	12,688.00	120-40-41539	18.40.0001.1	1225	1
Total 5727 AMERICAN VAC SERVICES LLC:						20,688.00	20,688.00				
5422 ARBORCARE RES. INC											
19568	1	Aphid systemic-Cutters	Invoice	11/21/2025	12/22/2025	645.84	645.84	100-50-41325		1225	1
Total 5422 ARBORCARE RES. INC:						645.84	645.84				
389 ASSOCIATION OF IDAHO CITIES											
200013	1	2025 AIC Fall Dist. Burley - Horowitz	Invoice	09/22/2025	12/22/2025	16.67	16.67	100-15-41711		1225	1
200013	2	2025 AIC Fall Dist. Burley - Horowitz	Invoice	09/22/2025	12/22/2025	16.67	16.67	200-15-41711		1225	1
200013	3	2025 AIC Fall Dist. Burley - Horowitz	Invoice	09/22/2025	12/22/2025	16.66	16.66	210-15-41711		1225	1
200013	1	IDCMA Membership Dues - Horowitz	Invoice	12/16/2025	12/22/2025	25.00	25.00	100-15-41711		1225	1
200013	2	IDCMA Membership Dues - Horowitz	Invoice	12/16/2025	12/22/2025	25.00	25.00	200-15-41711		1225	1
200013	3	IDCMA Membership Dues - Horowitz	Invoice	12/16/2025	12/22/2025	25.00	25.00	210-15-41711		1225	1
Total 389 ASSOCIATION OF IDAHO CITIES:						125.00	125.00				
6917 AT&T MOBILITY LLC											
287304	1	287304951565 HPD WIRELESS PHONES	Invoice	11/23/2025	12/22/2025	791.42	791.42	100-25-41711		1225	1
287309	1	287309821298 - WATER	Invoice	12/01/2025	12/22/2025	384.63	384.63	200-60-41713		1225	1
Total 6917 AT&T MOBILITY LLC:						1,176.05	1,176.05				
375 ATKINSON'S MARKET											
059310	1	Snack Sage's Last Meeting	Invoice	12/15/2025	12/22/2025	49.96	49.96	100-20-41215		1225	1
079671	1	CREAMER FOR HPD KITCHEN	Invoice	12/08/2025	12/22/2025	33.88	33.88	100-25-41215		1225	1
Total 375 ATKINSON'S MARKET:						83.84	83.84				
4714 BALDWIN, MERRITT											
25TRA	1	PER DIEM	Invoice	12/11/2025	12/22/2025	23.00	23.00	200-60-41724		1225	1
Total 4714 BALDWIN, MERRITT:						23.00	23.00				
2326 CDW GOVERNMENT											
ZR009	1	Zoom phones Monthly - 9/23/25-10/22/25	Invoice	12/01/2025	12/22/2025	11.50	11.50	100-15-41713		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
ZR009	2	Zoom phones Monthly - 9/23/25-10/22/25	Invoice	12/01/2025	12/22/2025	11.50	11.50	200-15-41713		1225	1
ZR009	3	Zoom phones Monthly - 9/23/25-10/22/25	Invoice	12/01/2025	12/22/2025	11.50	11.50	210-15-41713		1225	1
Total 2326 CDW GOVERNMENT:						34.50	34.50				
873 CED, INC.											
3755-1	1	rIVER ST SUPPL	Invoice	12/10/2025	12/22/2025	37.73	37.73	120-40-41539	18.40.0001.1	1225	1
Total 873 CED, INC.:						37.73	37.73				
6051 CENTURY LINK											
764271	1	9814 260B long distance	Invoice	12/01/2025	12/22/2025	1.91	1.91	100-15-41713		1225	1
764271	2	9814 260B long distance	Invoice	12/01/2025	12/22/2025	1.91	1.91	200-15-41713		1225	1
764271	3	9814 260B long distance	Invoice	12/01/2025	12/22/2025	1.91	1.91	210-15-41713		1225	1
764271	4	9814 260B long distance	Invoice	12/01/2025	12/22/2025	1.91	1.91	100-25-41713		1225	1
764271	5	9814 260B long distance	Invoice	12/01/2025	12/22/2025	1.91	1.91	100-20-41713		1225	1
764271	6	9814 260B long distance- 33.33%	Invoice	12/01/2025	12/22/2025	.64	.64	100-42-41713		1225	1
764271	7	9814 260B long distance- 33.33%	Invoice	12/01/2025	12/22/2025	.64	.64	200-42-41713		1225	1
764271	8	9814 260B long distance- 33.33%	Invoice	12/01/2025	12/22/2025	.63	.63	210-42-41713		1225	1
764271	9	211 125B LONG DIST- TREATMENT PLANT	Invoice	12/01/2025	12/22/2025	.96	.96	210-70-41713		1225	1
764271	10	211 125B LONG DIST- Water Dept	Invoice	12/01/2025	12/22/2025	.96	.96	200-60-41713		1225	1
764271	11	3147 220B LONG DIST: FIRE DEPT	Invoice	12/01/2025	12/22/2025	1.91	1.91	100-55-41713		1225	1
764271	12	5965-737B LONG DIST- STREET SHOP	Invoice	12/01/2025	12/22/2025	1.93	1.93	100-40-41713		1225	1
Total 6051 CENTURY LINK:						17.22	17.22				
5702 CINTAS											
424891	1	UNIFORM SERVICES WW	Invoice	11/05/2025	12/22/2025	221.17	221.17	210-70-41703		1225	1
424965	1	UNIFORM SERVICES WW	Invoice	11/12/2025	12/22/2025	221.17	221.17	210-70-41703		1225	1
425043	1	UNIFORM SERVICES WW	Invoice	11/19/2025	12/22/2025	221.17	221.17	210-70-41703		1225	1
425043	1	UNIFORM SERVICES STS	Invoice	11/19/2025	12/22/2025	128.84	128.84	100-40-41703		1225	1
425113	1	UNIFORM SERVICES WW	Invoice	11/25/2025	12/22/2025	221.17	221.17	210-70-41703		1225	1
425113	1	UNIFORM SERVICES STS	Invoice	11/25/2025	12/22/2025	128.84	128.84	100-40-41703		1225	1
425178	1	UNIFORM SERVICES WW	Invoice	12/03/2025	12/22/2025	221.17	221.17	210-70-41703		1225	1
425178	1	UNIFORM SERVICES STS	Invoice	12/03/2025	12/22/2025	130.40	130.40	100-40-41703		1225	1
425263	1	UNIFORM SERVICES WW	Invoice	12/10/2025	12/22/2025	221.17	221.17	210-70-41703		1225	1
530152	1	FIRST AID AND CABINET RESTOCK WW	Invoice	11/06/2025	12/22/2025	228.49	228.49	210-70-41703		1225	1
530492	1	FIRST AID AND CABINET RESTOCK ST	Invoice	11/25/2025	12/22/2025	109.25	109.25	100-40-41215		1225	1
530492	1	FIRST AID AND CABINET RESTOCK WW	Invoice	11/25/2025	12/22/2025	474.58	474.58	210-70-41703		1225	1
934879	1	AED LEASE FOR WRF WW	Invoice	11/30/2025	12/22/2025	126.00	126.00	210-70-41703		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5702 CINTAS:						2,653.42	2,653.42				
2954 CLEAR CREEK DISPOSAL -PARKS											
186779	1	PORT RR - SKATEPARK	Invoice	11/28/2025	12/22/2025	196.15	196.15	100-50-41325		1225	1
186779	1	PORT RR - McKERCHER	Invoice	11/28/2025	12/22/2025	160.28	160.28	100-50-41325		1225	1
186779	1	PORT RR - FOXMOOR	Invoice	11/28/2025	12/22/2025	237.28	237.28	100-50-41325		1225	1
186779	1	PORT RR - HOP PORTER	Invoice	11/28/2025	12/22/2025	161.96	161.96	100-50-41325		1225	1
186779	1	PORT RR -DEERFIELD	Invoice	11/28/2025	12/22/2025	177.87	177.87	100-50-41325		1225	1
186780	1	PORT RR - KEEFER	Invoice	11/28/2025	12/22/2025	177.55	177.55	100-50-41325		1225	1
186780	1	PORT RR -CUTTERS	Invoice	11/28/2025	12/22/2025	176.47	176.47	100-50-41325		1225	1
186780	1	PORT RR - JIMMY'S	Invoice	11/28/2025	12/22/2025	1.09	1.09	100-50-41325		1225	1
186780	1	PORT RR - KIWANIS	Invoice	11/28/2025	12/22/2025	195.90	195.90	100-50-41325		1225	1
186780	1	PORT RR - sunbeam	Invoice	11/28/2025	12/22/2025	177.87	177.87	100-50-41325		1225	1
186805	1	PORT RR - HEAGLE	Invoice	11/28/2025	12/22/2025	196.36	196.36	100-50-41325		1225	1
186922	1	CoMP. BIN - KEEFER	Invoice	11/28/2025	12/22/2025	151.46	151.46	100-50-41325	22.42.0002.1	1225	1
186922	1	CoMP. BIN - ATKINSONS	Invoice	11/28/2025	12/22/2025	153.51	153.51	100-50-41325	22.42.0002.1	1225	1
186922	1	CoMP. BIN - COM CAMP.	Invoice	11/28/2025	12/22/2025	153.51	153.51	100-50-41325	22.42.0002.1	1225	1
186922	1	CoMP. BIN - ALBERTSONS	Invoice	11/28/2025	12/22/2025	612.31	612.31	100-50-41325	22.42.0002.1	1225	1
186922	1	CoMP. BIN - CITY HALL	Invoice	11/28/2025	12/22/2025	151.24	151.24	100-50-41325	22.42.0002.1	1225	1
186923	1	CoMP. BIN - POST OFFICE	Invoice	11/28/2025	12/22/2025	149.46	149.46	100-50-41325	22.42.0002.1	1225	1
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						3,230.27	3,230.27				
7000 CLEARWATER LANDSCAPING											
10273	1	BACKFLOW TEST RIVER ST.	Invoice	11/08/2025	12/22/2025	110.00	110.00	100-50-41325		1225	1
10500	1	MAIN ST. DEMO, FIX IRRIG.	Invoice	10/24/2025	12/22/2025	3,242.93	3,242.93	100-50-41325		1225	1
10501	1	BULLION ST. - CREW MOB., COMPOST/MULCH/R	Invoice	10/24/2025	12/22/2025	2,037.39	2,037.39	100-50-41325		1225	1
10651	1	WINTERIZE IRRIG	Invoice	11/13/2025	12/22/2025	347.50	347.50	100-25-41325		1225	1
11499	1	MAIN ST. PLANT MATERIAL INSTALL/MODIFY	Invoice	12/08/2025	12/22/2025	2,179.50	2,179.50	100-40-41402		1225	1
9297	1	FIX AND REPARI IRRIGATION FOR HPD - 9297	Invoice	10/03/2025	12/22/2025	132.25	132.25	100-25-41413		1225	1
Total 7000 CLEARWATER LANDSCAPING:						8,049.57	8,049.57				
50396 COASTLINE EQUIPMENT											
123623	1	CORE, V-BELT CR	Invoice	04/28/2025	05/12/2025	172.39-	172.39-	100-40-41405		525	1
Total 50396 COASTLINE EQUIPMENT:						172.39-	172.39-				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1537 COMMERCIAL TIRE											
09-166	1	AIR SERVICE LOADER/GRADER	Invoice	12/09/2025	12/22/2025	89.00	89.00	100-40-41405		1225	1
Total 1537 COMMERCIAL TIRE:						89.00	89.00				
893 CONCRETE CONSTRUCTION SUPPLY											
S48382	1	CONCRETE PREMIX MANUAL GATE WW	Invoice	11/26/2025	12/22/2025	22.50	22.50	210-70-41419		1225	1
Total 893 CONCRETE CONSTRUCTION SUPPLY:						22.50	22.50				
4948 CONE, MARY											
51	1	Cyber Sec - Todd/Jaime Lunch Reim	Invoice	12/10/2025	12/22/2025	8.55	8.55	100-15-41215		1225	1
51	2	Cyber Sec - Todd/Jaime Lunch Reim	Invoice	12/10/2025	12/22/2025	8.55	8.55	200-15-41215		1225	1
51	3	Cyber Sec - Todd/Jaime Lunch Reim	Invoice	12/10/2025	12/22/2025	8.56	8.56	210-15-41215		1225	1
Total 4948 CONE, MARY:						25.66	25.66				
337 COPY & PRINT LLC											
7891	1	magnetic name tags	Invoice	12/01/2025	12/22/2025	54.90	54.90	100-45-41215		1225	1
Total 337 COPY & PRINT LLC:						54.90	54.90				
2808 CORE & MAIN LP											
INV002	1	LAB SUPPLIES WW	Invoice	09/11/2025	12/22/2025	300.24	300.24	210-70-41795		1225	1
INV002	1	LAB SUPPLIES WW	Invoice	10/20/2025	12/22/2025	374.17	374.17	210-70-41795		1225	1
X64842	1	BRASS COUPLERS	Invoice	12/04/2025	12/22/2025	428.28	428.28	200-60-41403		1225	1
X96781	1	METER VAULTS	Invoice	12/04/2025	12/22/2025	2,686.80	2,686.80	220-65-41403		1225	1
Y03844	1	VALVE BOX RISERS	Invoice	12/10/2025	12/22/2025	190.26	190.26	200-60-41403		1225	1
Y22593	1	CREDIT	Invoice	12/08/2025	12/22/2025	370.90-	370.90-	200-60-41403		1225	1
Y25297	1	2" HDPE PIPE REUSE WW	Invoice	12/22/2025	12/22/2025	524.74	524.74	210-70-41401		1225	1
Y25596	1	4" HDPE PIPE TEE REUSE WW	Invoice	12/12/2025	12/25/2025	78.79	78.79	210-70-41401		1225	1
Total 2808 CORE & MAIN LP:						4,212.38	4,212.38				
972 COX COMMUNICATIONS											
12/01/2	1	027815002 Library	Invoice	12/01/2025	12/22/2025	173.99	173.99	100-45-41713		1225	1
12/01/2	2	027815002 Library e-rate	Invoice	12/01/2025	12/22/2025	104.39-	104.39-	100-45-41713		1225	1
12/01/2	3	0205236602 STREET	Invoice	12/01/2025	12/22/2025	219.74	219.74	100-40-41713		1225	1
12/01/2	4	039605901 HPD	Invoice	12/01/2025	12/22/2025	222.99	222.99	100-25-41713		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 972 COX COMMUNICATIONS:						512.33	512.33				
663 D&B SUPPLY											
7044	1	WORKWEAR	Invoice	11/24/2025	12/22/2025	254.98	254.98	100-40-41703		1225	1
Total 663 D&B SUPPLY:						254.98	254.98				
6877 D.O.P.L											
12/04/2	1	PAID VIA ECHECK 2025 12/4/2025	Invoice	12/04/2025	12/22/2025	226.13	226.13	200-10-41313		1225	1
Total 6877 D.O.P.L:						226.13	226.13				
781 DIGLINE											
007840	1	DIG LINE FEES W.	Invoice	11/30/2025	12/22/2025	45.83	45.83	200-60-41325		1225	1
007840	2	DIG LINE FEES WW.	Invoice	11/30/2025	12/22/2025	45.82	45.82	210-70-41325		1225	1
Total 781 DIGLINE:						91.65	91.65				
8583 D-SWANER WELDING, INC											
23597	1	FABRICATE WINGS, MATERIAL	Invoice	12/04/2025	12/22/2025	4,529.85	4,529.85	100-40-41405		1225	1
Total 8583 D-SWANER WELDING, INC:						4,529.85	4,529.85				
3094 ENERGY LABORATORIES, INC.											
754020	1	DIGESTER LAB TESTING WW	Invoice	12/04/2025	12/22/2025	553.00	553.00	210-70-41795		1225	1
755898	1	QUARTERLY EFFLUENT LAB TESTING WW	Invoice	12/12/2025	12/22/2025	285.00	285.00	210-70-41795		1225	1
755906	1	QUARTERLY SURFACE WATER LAB TESTING WW	Invoice	12/12/2025	12/22/2025	226.00	226.00	210-70-41795		1225	1
Total 3094 ENERGY LABORATORIES, INC.:						1,064.00	1,064.00				
5455 ENOURATO, LISA											
101	1	RFQ - Bullion Pathway	Invoice	11/17/2025	12/22/2025	255.00	255.00	120-40-41539	24.40.0002.1	1225	1
Total 5455 ENOURATO, LISA:						255.00	255.00				
348 FEDERAL EXPRESS											
9-0832	1	SHIPPING WW	Invoice	11/27/2025	12/22/2025	183.24	183.24	210-70-41795		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 348 FEDERAL EXPRESS:						183.24	183.24				
1584 FIRST BANKCARD - BALEDGE											
49385	1	CONWAY SHIELD #49385	Invoice	11/25/2025	12/22/2025	105.42	105.42	100-55-41703		1225	1
940408	1	FEDEX RADIO MAINT. #940408408649	Invoice	11/10/2025	12/22/2025	18.31	18.31	100-55-41417		1225	1
Total 1584 FIRST BANKCARD - BALEDGE:						123.73	123.73				
5457 FIRST BANKCARD - BALIS											
46H-D4	1	LICENSE RENEWAL - Merritt	Invoice	11/24/2025	12/22/2025	60.00	60.00	200-60-41723		1225	1
INV-DF	1	STARLINK MONTHLY FEES	Invoice	11/07/2025	11/22/2025	50.00	50.00	200-60-41405		1225	1
PSI TE	1	LICENSE EXAM FEES	Invoice	11/24/2025	12/22/2025	212.00	212.00	200-60-41723		1225	1
Total 5457 FIRST BANKCARD - BALIS:						322.00	322.00				
5372 FIRST BANKCARD - CONE											
E0100	1	E0100Y13PC Microsoft Licenses	Invoice	11/20/2025	12/22/2025	5.33	5.33	100-15-41215		1225	1
E0100	2	E0100Y13PC Microsoft Licenses	Invoice	11/20/2025	12/22/2025	5.33	5.33	200-15-41215		1225	1
E0100	3	E0100Y13PC Microsoft Licenses	Invoice	11/20/2025	12/22/2025	5.34	5.34	210-15-41215		1225	1
E0100	1	E0100Y13PD Microsoft Licenses	Invoice	11/20/2025	12/22/2025	6.58-	6.58-	100-15-41215		1225	1
E0100	2	E0100Y13PD Microsoft Licenses	Invoice	11/20/2025	12/22/2025	6.58-	6.58-	200-15-41215		1225	1
E0100	3	E0100Y13PD Microsoft Licenses	Invoice	11/20/2025	12/22/2025	6.57-	6.57-	210-15-41215		1225	1
E0100	1	E0100Y14I1 Microsoft Licenses	Invoice	11/20/2025	12/22/2025	8.59	8.59	100-15-41215		1225	1
E0100	2	E0100Y14I1 Microsoft Licenses	Invoice	11/20/2025	12/22/2025	8.59	8.59	200-15-41215		1225	1
E0100	3	E0100Y14I1 Microsoft Licenses	Invoice	11/20/2025	12/22/2025	8.60	8.60	210-15-41215		1225	1
E0100	1	E0100Y17ZP Microsoft Licenses	Invoice	11/20/2025	12/22/2025	5.88-	5.88-	100-15-41215		1225	1
E0100	2	E0100Y17ZP Microsoft Licenses	Invoice	11/20/2025	12/22/2025	5.88-	5.88-	200-15-41215		1225	1
E0100	3	E0100Y17ZP Microsoft Licenses	Invoice	11/20/2025	12/22/2025	5.87-	5.87-	210-15-41215		1225	1
E0100	1	E0100Y1ANL Microsoft Licenses	Invoice	11/20/2025	12/22/2025	3.86-	3.86-	100-15-41215		1225	1
E0100	2	E0100Y1ANL Microsoft Licenses	Invoice	11/20/2025	12/22/2025	3.86-	3.86-	200-15-41215		1225	1
E0100	3	E0100Y1ANL Microsoft Licenses	Invoice	11/20/2025	12/22/2025	3.86-	3.86-	210-15-41215		1225	1
G1260	1	Microsoft Licenses	Invoice	11/26/2025	12/22/2025	3,162.00	3,162.00	100-15-41533		1225	1
G1260	2	Microsoft Licenses	Invoice	11/26/2025	12/22/2025	3,162.00	3,162.00	200-15-41533		1225	1
G1260	3	Microsoft Licenses	Invoice	11/26/2025	12/22/2025	3,162.00	3,162.00	210-15-41215		1225	1
INV-13	1	WASABI CLOUD STORAGE - Nov 2025	Invoice	11/17/2025	12/22/2025	7.72	7.72	100-15-41711		1225	1
INV-13	2	WASABI CLOUD STORAGE - Nov 2025	Invoice	11/17/2025	12/22/2025	7.72	7.72	200-15-41711		1225	1
INV-13	3	WASABI CLOUD STORAGE - Nov 2025	Invoice	11/17/2025	12/22/2025	7.72	7.72	210-15-41711		1225	1
INV-DF	1	STARLINK MONTHLY SUBS 11/24/25-12/24/25	Invoice	11/24/2025	12/22/2025	16.67	16.67	100-15-41215		1225	1
INV-DF	2	STARLINK MONTHLY SUBS 11/24/25-12/24/25	Invoice	11/24/2025	12/22/2025	16.67	16.67	200-15-41215		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
INV-DF	3	STARLINK MONTHLY SUBS 11/24/25-12/24/25	Invoice	11/24/2025	12/22/2025	16.66	16.66	210-15-41215		1225	1
NOVE	1	Adobe - November 2025	Invoice	11/01/2025	12/22/2025	4.33	4.33	100-15-41711		1225	1
NOVE	2	Adobe - November 2025	Invoice	11/01/2025	12/22/2025	4.33	4.33	200-15-41711		1225	1
NOVE	3	Adobe - November 2025	Invoice	11/01/2025	12/22/2025	4.33	4.33	210-15-41711		1225	1
ORD-D	1	STARLINK SUBS	Invoice	11/13/2025	12/22/2025	31.40	31.40	100-15-41215		1225	1
ORD-D	2	STARLINK SUBS	Invoice	11/13/2025	12/22/2025	31.40	31.40	200-15-41215		1225	1
ORD-D	3	STARLINK SUBS	Invoice	11/13/2025	12/22/2025	31.40	31.40	210-15-41215		1225	1
Total 5372 FIRST BANKCARD - CONE:						9,659.19	9,659.19				
5429 FIRST BANKCARD - DREWIEN											
184279	1	enneagram report	Invoice	11/18/2025	12/22/2025	60.00	60.00	100-45-41723		1225	1
845900	1	voter reg report	Invoice	01/23/2025	12/22/2025	21.95	21.95	100-45-41313		1225	1
Total 5429 FIRST BANKCARD - DREWIEN:						81.95	81.95				
5789 FIRST BANKCARD - ENGLAND											
017750	1	BCSO CHIEF MEETING/LUNCH	Invoice	11/19/2025	12/22/2025	13.33	13.33	100-25-41724		1225	1
101111	1	NEW HIRE LUNCH	Invoice	11/24/2025	12/22/2025	35.00	35.00	100-25-41724		1225	1
246582	1	BCSO CHIEF MEETING/LUNCH	Invoice	11/19/2025	12/22/2025	123.77	123.77	100-25-41724		1225	1
251006	1	STATEMENT CREDIT	Invoice	09/22/2025	12/22/2025	2.00-	2.00-	100-25-41724		1225	1
251006	1	STATEMENT CREDIT	Invoice	09/26/2025	12/22/2025	20.04-	20.04-	100-25-41724		1225	1
574245	1	HPD CAR WASH	Invoice	11/10/2025	12/22/2025	10.00	10.00	100-25-41415		1225	1
840-59	1	105 EQUIPMENT RETURN	Invoice	11/06/2025	12/22/2025	12.60	12.60	100-25-41213		1225	1
940408	1	105 PERSONAL BELONGINGS RETURN	Invoice	11/07/2025	12/22/2025	101.07	101.07	100-25-41213		1225	1
FEDEX	1	FEDEX POSTAGE	Invoice	11/06/2025	12/22/2025	5.04	5.04	100-25-41213		1225	1
HA-9T	1	VRBO INSTRUCTOR DEVELOPMENT 107/109/108	Invoice	11/05/2025	12/22/2025	711.87	711.87	100-25-41724		1225	1
Total 5789 FIRST BANKCARD - ENGLAND:						990.64	990.64				
1588 FIRST BANKCARD - HOROWITZ											
04709-	1	Canva Subscription Charges	Invoice	11/23/2025	12/22/2025	49.97	49.97	100-15-41711		1225	1
04709-	2	Canva Subscription Charges	Invoice	11/23/2025	12/22/2025	49.97	49.97	200-15-41711		1225	1
04709-	3	Canva Subscription Charges	Invoice	11/23/2025	12/22/2025	49.96	49.96	210-15-41711		1225	1
369419	1	November 2025 - GOTO MEETING	Invoice	11/16/2025	12/22/2025	25.33	25.33	100-15-41711		1225	1
369419	2	November 2025 - GOTO MEETING	Invoice	11/16/2025	12/22/2025	25.33	25.33	200-15-41711		1225	1
369419	3	November 2025 - GOTO MEETING	Invoice	11/16/2025	12/22/2025	25.34	25.34	210-15-41711		1225	1
MC175	1	MC17517317 MAILCHIMP	Invoice	11/03/2025	12/22/2025	45.00	45.00	100-15-41711		1225	1
MC175	2	MC17517317 MAILCHIMP	Invoice	11/03/2025	12/22/2025	45.00	45.00	200-15-41711		1225	1
MC175	3	MC17517317 MAILCHIMP	Invoice	11/03/2025	12/22/2025	45.00	45.00	210-15-41711		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
NOVE	1	November 2025 Idaho Stateman Sub	Invoice	11/06/2025	12/22/2025	18.66	18.66	100-15-41711		1225	1
NOVE	2	November 2025 Idaho Stateman Sub	Invoice	11/06/2025	12/22/2025	18.66	18.66	200-15-41711		1225	1
NOVE	3	November 2025 Idaho Stateman Sub	Invoice	11/06/2025	12/22/2025	18.67	18.67	210-15-41711		1225	1
Total 1588 FIRST BANKCARD - HOROWITZ:						416.89	416.89				
5378 FIRST BANKCARD - HPD EXTRA (4455)											
840-59	1	FINGERPRINTS/POSTAGE	Invoice	11/20/2025	12/22/2025	11.10	11.10	100-25-41213		1225	1
HA-C02	1	VRBO 107/110/111 FTO TRAINING	Invoice	11/05/2025	12/22/2025	776.21	776.21	100-25-41724		1225	1
Total 5378 FIRST BANKCARD - HPD EXTRA (4455):						787.31	787.31				
5375 FIRST BANKCARD - SCHWARZ											
001672	1	SNOW MTG REFRESHMENTS	Invoice	11/18/2025	12/22/2025	52.68	52.68	100-40-41771		1225	1
304567	1	SNOW REMOVAL PROC. EQ. BARCODES	Invoice	11/13/2025	12/22/2025	564.45	564.45	100-40-41771		1225	1
328663	1	SNOW MTG LUNCH	Invoice	11/19/2025	12/22/2025	172.93	172.93	100-40-41771		1225	1
4474	1	CREW LUNCH	Invoice	11/20/2025	12/22/2025	140.00	140.00	100-40-41215		1225	1
CHATG	1	CHATGPT TEAM SUBSCR. SPL. STS	Invoice	11/15/2025	12/22/2025	20.00	20.00	100-40-41711		1225	1
CHATG	2	CHATGPT TEAM SUBSCR. SPL. W	Invoice	11/15/2025	12/22/2025	20.00	20.00	200-60-41711		1225	1
CHATG	3	CHATGPT TEAM SUBSCR. SPL. WW	Invoice	11/15/2025	12/22/2025	20.00	20.00	210-70-41711		1225	1
Total 5375 FIRST BANKCARD - SCHWARZ:						990.06	990.06				
1267 FIRST BANKCARD - YEAGER											
559364	1	Pitkin- ArborFest Tree order	Invoice	11/17/2025	12/22/2025	373.52	373.52	100-50-41707		1225	1
Total 1267 FIRST BANKCARD - YEAGER:						373.52	373.52				
996 FREEDOM MAILING SERVICES											
51875	1	Bill Processing, Folding & Inserting Newsletters	Invoice	12/06/2025	12/22/2025	710.02	710.02	100-15-41323		1225	1
51875	2	Bill Processing, Folding & Inserting Newsletters	Invoice	12/06/2025	12/22/2025	710.02	710.02	200-15-41323		1225	1
51875	3	Bill Processing, Folding & Inserting Newsletters	Invoice	12/06/2025	12/22/2025	710.01	710.01	210-15-41323		1225	1
51876	1	Delinquent Notices & Postage	Invoice	12/06/2025	12/22/2025	40.47	40.47	100-15-41323		1225	1
51876	2	Delinquent Notices & Postage	Invoice	12/06/2025	12/22/2025	40.47	40.47	200-15-41323		1225	1
51876	3	Delinquent Notices & Postage	Invoice	12/06/2025	12/22/2025	40.47	40.47	210-15-41323		1225	1
Total 996 FREEDOM MAILING SERVICES:						2,251.46	2,251.46				
50378 GARRISON, SHANE											
12/15/2	1	LICENSE RENEWAL 2025 WW	Invoice	12/15/2025	12/22/2025	180.00	180.00	210-70-41711		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
959390	1	TRAINING COURSE REIMBURSEMENT WW	Invoice	12/14/2025	12/22/2025	40.00	40.00	210-70-41723		1225	1
Total 50378 GARRISON, SHANE:						220.00	220.00				
828 GEM STATE PAPER & SUPPLY COMPA											
115227	1	TCW SUPPL	Invoice	11/20/2025	12/22/2025	29.32	29.32	100-42-41413		1225	1
115227	2	TCW SUPPL	Invoice	11/20/2025	12/22/2025	29.33	29.33	200-42-41413		1225	1
115227	3	TCW SUPPL	Invoice	11/20/2025	12/22/2025	29.33	29.33	210-42-41413		1225	1
115229	1	ST SHOP SUPPL	Invoice	11/25/2025	12/22/2025	82.02	82.02	100-40-41413		1225	1
Total 828 GEM STATE PAPER & SUPPLY COMPA:						170.00	170.00				
6023 GIVENS PURSLEY LLP											
300555	1	GENERAL WATER	Invoice	11/30/2025	12/22/2025	1,890.00	1,890.00	200-60-41313		1225	1
Total 6023 GIVENS PURSLEY LLP:						1,890.00	1,890.00				
336 GO FER IT EXPRESS											
140886	1	LOCAL SHIPPING W.	Invoice	11/28/2025	12/22/2025	191.10	191.10	200-60-41213		1225	1
Total 336 GO FER IT EXPRESS:						191.10	191.10				
2930 GOBLE SAMPSON ASSOCIATES, INC.											
BINV00	1	QDOS PUMP PARTS WW	Invoice	11/18/2025	12/22/2025	683.00	683.00	210-70-41401		1225	1
Total 2930 GOBLE SAMPSON ASSOCIATES, INC.:						683.00	683.00				
1850 GREAT AMERICA FINANCIAL SERVICES											
406986	1	Printing Services	Invoice	12/01/2025	12/22/2025	124.00	124.00	100-20-41323		1225	1
Total 1850 GREAT AMERICA FINANCIAL SERVICES:						124.00	124.00				
5410 HDR ENGINEERING INC											
120078	1	HEADWORKS SDC TO#7 BILLING #4	Invoice	12/10/2025	12/22/2025	11,466.36	11,466.36	235-78-41549	24.70.0001.1	1225	1
Total 5410 HDR ENGINEERING INC:						11,466.36	11,466.36				
50771 HESS, JONATHAN and JAMI											
12/17/2	1	Refund - 2840 Shenandoah	Invoice	12/17/2025	12/22/2025	221.19	221.19	100-00-15110		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 50771 HESS, JONATHAN and JAMI:						221.19	221.19				
8606 HRA VEBA TRUST											
JANUA	1	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	690.68	690.68	100-20-41126		1225	1
JANUA	2	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	2,962.00	2,962.00	100-25-41126		1225	1
JANUA	3	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	156.29	156.29	100-15-41126		1225	1
JANUA	4	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	156.29	156.29	200-15-41126		1225	1
JANUA	5	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	156.29	156.29	210-15-41126		1225	1
JANUA	6	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	765.07	765.07	100-45-41126		1225	1
JANUA	7	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	765.07	765.07	100-40-41126		1225	1
JANUA	8	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	57.56	57.56	100-42-41126		1225	1
JANUA	9	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	57.56	57.56	200-42-41126		1225	1
JANUA	10	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	57.55	57.55	210-42-41126		1225	1
JANUA	11	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	468.87	468.87	200-60-41126		1225	1
JANUA	12	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	345.34	345.34	210-70-41126		1225	1
JANUA	13	MONTHLY VEBA JANUARY 2026	Invoice	12/16/2025	12/22/2025	172.67	172.67	100-55-41126		1225	1
Total 8606 HRA VEBA TRUST:						6,811.24	6,811.24				
1080 HUDSON SHOES											
17501	1	JOSE AMBRIZ BOOTS WW	Invoice	12/01/2025	12/22/2025	229.49	229.49	210-70-41703		1225	1
17502	1	FIDEL ZAVALA BOOTS WW	Invoice	12/01/2025	12/22/2025	165.74	165.74	210-70-41703		1225	1
Total 1080 HUDSON SHOES:						395.23	395.23				
764 IDAHO FIRE CHIEF'S ASSOCIATION											
03951	1	ID FIRE CHIEFS TRAINING RENEWAL #03951	Invoice	12/03/2025	12/22/2025	110.00	110.00	100-55-41711		1225	1
Total 764 IDAHO FIRE CHIEF'S ASSOCIATION:						110.00	110.00				
671 IDAHO LUMBER & HARDWARE											
51223	1	PARTS FOR TRUCK BED BOX	Invoice	11/13/2025	12/22/2025	40.35	40.35	200-60-41415		1225	1
51233	1	PARTS FOR TRUCK BED BOX	Invoice	11/13/2025	12/22/2025	21.10	21.10	200-60-41415		1225	1
51687	1	SCREW MISC WW	Invoice	11/17/2025	12/22/2025	64.99	64.99	210-70-41423		1225	1
51706	1	TCW OUTDOOR EXT. CORDS	Invoice	11/18/2025	12/22/2025	220.89	220.89	100-50-41718		1225	1
51721	1	TCW OUTDOOR EXT. CORD	Invoice	11/18/2025	12/22/2025	143.90	143.90	100-50-41718		1225	1
51746	1	PARTS FOR TRUCK BED BOX	Invoice	11/18/2025	12/22/2025	26.34	26.34	200-60-41415		1225	1
51768	1	TCW XMAS TREE SUPPL	Invoice	11/18/2025	12/22/2025	18.73	18.73	100-50-41718		1225	1
52012	1	LOWER LOT CLVS SLIP HOOK	Invoice	11/19/2025	12/22/2025	11.99	11.99	100-40-41413		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
52128	1	MOUNTING TAPE FOR TRUCK LIGHTS	Invoice	11/20/2025	12/22/2025	11.99	11.99	200-60-41415		1225	1
52186	1	LOWER LOT SPRY PAINT RED/ORANGE	Invoice	11/20/2025	12/22/2025	28.77	28.77	100-40-41413		1225	1
52202	1	LOWER LOT SPRY PAINT WHITE, RED/ORANGE	Invoice	11/20/2025	12/22/2025	25.17	25.17	100-40-41413		1225	1
52541	1	SHOP SPRAY PAINT ORANGE	Invoice	11/24/2025	12/22/2025	9.59	9.59	100-40-41405		1225	1
52695	1	SHOP XMAS LIGHTS SPRAY	Invoice	11/25/2025	12/22/2025	8.59	8.59	100-40-41405		1225	1
52799	1	PARTS FOR TRUCK BED BOX	Invoice	11/25/2025	12/22/2025	38.98	38.98	200-60-41415		1225	1
52806	1	LOWER LOT STEP RAILING REPAIR SUPPL	Invoice	11/25/2025	12/22/2025	32.32	32.32	100-40-41413		1225	1
52810	1	LOWER LOT HAND RAIL REPAIR SUPPL	Invoice	11/25/2025	12/22/2025	6.57	6.57	100-40-41413		1225	1
52873	1	MEASURING TAPE #4025	Invoice	11/26/2025	12/22/2025	37.99	37.99	100-40-41405		1225	1
52874	1	TOE LOCK ROPE, SPRING	Invoice	11/26/2025	12/22/2025	67.95	67.95	100-40-41405		1225	1
52943	1	WREATHS CLAMPS	Invoice	11/26/2025	12/22/2025	18.36	18.36	100-40-41405		1225	1
53303	1	SNOW stakes	Invoice	12/02/2025	12/22/2025	51.96	51.96	100-40-41405		1225	1
53395	1	THREADED ROD WW	Invoice	12/02/2025	12/22/2025	71.96	71.96	210-70-41423		1225	1
53408	1	Spray grip	Invoice	12/02/2025	12/22/2025	12.99	12.99	100-40-41405		1225	1
53644	1	Gorilla glue	Invoice	12/04/2025	12/22/2025	9.99	9.99	100-40-41405		1225	1
53713	1	HANDLE, BARREL BOLT, REFL TAPE #4046	Invoice	12/04/2025	12/22/2025	30.96	30.96	100-40-41405		1225	1
53738	1	STATION AND ENGINE SUPPLIES #53738	Invoice	12/04/2025	12/22/2025	162.88	162.88	100-55-41215		1225	1
54115	1	Spray PAINT YELLOW	Invoice	12/08/2025	12/22/2025	6.99	6.99	100-40-41405		1225	1
54134	1	GFCI OUTLETS	Invoice	12/08/2025	12/22/2025	109.98	109.98	100-40-41405		1225	1
54252	1	MAIN ST- ELECTRIC BOX, COVER, ELEC. TAPE,	Invoice	12/09/2025	12/22/2025	55.34	55.34	100-40-41402		1225	1
54268	1	VELCRO	Invoice	12/09/2025	12/22/2025	4.99	4.99	100-40-41405		1225	1
54358	1	BOLTS	Invoice	12/10/2025	12/22/2025	13.20	13.20	100-50-41405		1225	1
54460	1	DRILL BIT	Invoice	12/10/2025	12/22/2025	13.98	13.98	200-60-41405		1225	1
54541	1	DRILL BIT	Invoice	12/11/2025	12/22/2025	9.99	9.99	200-60-41405		1225	1
54622	1	OSCILLATING BLADE	Invoice	12/11/2025	12/22/2025	71.76	71.76	100-40-41405		1225	1
Total 671 IDAHO LUMBER & HARDWARE:						1,461.54	1,461.54				
400 IDAHO MOUNTAIN EXPRESS											
11/30/2	1	11/17 PZ: SVHD Properties - ROW	Invoice	11/30/2025	12/22/2025	49.68	49.68	100-20-41319		1225	1
11/30/2	2	11/24 CC: Hennessy - Quigley Farm	Invoice	11/30/2025	12/22/2025	69.00	69.00	100-20-41319		1225	1
11/30/2	3	11/07,11/12,11/14,11/19 - Water Dept. Job Opening	Invoice	11/30/2025	12/22/2025	361.40	361.40	200-60-41319		1225	1
11/30/2	4	12/1 PZ: Amend to Hailey Comp Plan Pt.5 CIP	Invoice	11/30/2025	12/22/2025	111.32	111.32	100-20-41319		1225	1
11/30/2	5	Ord. 1354: DIF Study Fee Schedule	Invoice	11/30/2025	12/22/2025	98.55	98.55	100-15-41319		1225	1
11/30/2	6	Ord. 1354: DIF Study Fee Schedule	Invoice	11/30/2025	12/22/2025	98.55	98.55	200-15-41319		1225	1
11/30/2	7	Ord. 1354: DIF Study Fee Schedule	Invoice	11/30/2025	12/22/2025	98.55	98.55	210-15-41319		1225	1
11/30/2	8	Ord. 1353 Amend: LOT 2% inc. STR & Vehicles renta	Invoice	11/30/2025	12/22/2025	27.60	27.60	100-15-41319		1225	1
11/30/2	9	Ord. 1353 Amend: LOT 2% inc. STR & Vehicles renta	Invoice	11/30/2025	12/22/2025	27.60	27.60	200-15-41319		1225	1
11/30/2	10	Ord. 1353 Amend: LOT 2% inc. STR & Vehicles renta	Invoice	11/30/2025	12/22/2025	27.60	27.60	210-15-41319		1225	1
11/30/2	11	PZ Commission Vacancy	Invoice	11/30/2025	12/22/2025	55.20	55.20	100-20-41319		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
11/30/2	12	12/8 CC: Cons. Final plat app - Lido Equitites	Invoice	11/30/2025	12/22/2025	46.00	46.00	100-20-41319		1225	1
11/30/2	13	12/15 PZ: Prelim Plat App - Ward, Cons. Desgn Rev -	Invoice	11/30/2025	12/22/2025	59.80	59.80	100-20-41319		1225	1
Total 400 IDAHO MOUNTAIN EXPRESS:						1,130.85	1,130.85				
22433 IDAHO POWER											
12/16/2	1	IP 2204837906 - STREET	Invoice	12/16/2025	12/22/2025	1,842.87	1,842.87	100-40-41715		1225	1
12/16/2	2	IP 2208851523 - 800 N River St Light	Invoice	12/16/2025	12/22/2025	9.83	9.83	100-40-41717		1225	1
12/16/2	3	IP 2205094259 - Park	Invoice	12/16/2025	12/22/2025	439.04	439.04	100-10-41717		1225	1
12/16/2	4	IP 2205094259 - Rodeo Grounds	Invoice	12/16/2025	12/22/2025	228.59	228.59	100-50-41617		1225	1
12/16/2	5	IP 2205094259 - Ice Rink/Skate	Invoice	12/16/2025	12/22/2025	61.64	61.64	100-50-41617		1225	1
12/16/2	6	IP 2205094259 - Interp	Invoice	12/16/2025	12/22/2025	345.91	345.91	100-10-41717		1225	1
12/16/2	7	IP 2208523502 - 109 W. Spruce Light	Invoice	12/16/2025	12/22/2025	10.05	10.05	100-40-41715		1225	1
12/16/2	8	IP 2208519450 - 410 N River Street Lights	Invoice	12/16/2025	12/22/2025	12.37	12.37	100-40-41717		1225	1
12/16/2	9	IP 2207926011 - 113 N R.St Compact	Invoice	12/16/2025	12/22/2025	26.34	26.34	100-40-41715		1225	1
12/16/2	10	IP 22062003362 - Water	Invoice	12/16/2025	12/22/2025	3,482.86	3,482.86	200-60-41717		1225	1
12/16/2	11	IP 2206105138 - Street	Invoice	12/16/2025	12/22/2025	55.75	55.75	100-40-41715		1225	1
12/16/2	12	IP 2203575119 - ST	Invoice	12/16/2025	12/22/2025	28.16	28.16	100-40-41715		1225	1
12/16/2	13	IP 2204305425 Street - Traffic Lights	Invoice	12/16/2025	12/22/2025	144.13	144.13	100-40-41717		1225	1
12/16/2	14	IP2220558932 - PARKS LION PARK	Invoice	12/16/2025	12/22/2025	51.46	51.46	100-40-41717		1225	1
12/16/2	15	IP2221408442 Park - 851 Shenandoah - Balmoral	Invoice	12/16/2025	12/22/2025	26.34	26.34	100-50-41717		1225	1
12/16/2	16	IP 2208020376 - San Badger park	Invoice	12/16/2025	12/22/2025	27.61	27.61	100-50-41717		1225	1
Total 22433 IDAHO POWER:						6,792.95	6,792.95				
432 IDAHO POWER COMPANY - CSPP											
202511	1	HydroPlant O&M Nov. 2025	Invoice	11/08/2025	12/22/2025	59.83	59.83	200-60-41613		1225	1
Total 432 IDAHO POWER COMPANY - CSPP:						59.83	59.83				
138 IDAHO RURAL WATER ASSOC.											
E7561	1	WWT 3/4 CERTIFICATION REVIEW WW	Invoice	08/18/2025	12/22/2025	360.00	360.00	210-70-41723		1225	1
Total 138 IDAHO RURAL WATER ASSOC.:						360.00	360.00				
229 INTEGRATED TECHNOLOGIES											
273298	1	INK #273298	Invoice	12/03/2025	12/22/2025	82.54	82.54	100-55-41711		1225	1
273367	1	Sharp/BP-70M55 Pntr 12/5/25-1/4/26	Invoice	12/04/2025	12/22/2025	15.21	15.21	100-15-41323		1225	1
273367	2	Sharp/BP-70M55 Pntr 12/5/25-1/4/26	Invoice	12/04/2025	12/22/2025	15.21	15.21	200-15-41323		1225	1
273367	3	Sharp/BP-70M55 Pntr 12/5/25-1/4/26	Invoice	12/04/2025	12/22/2025	15.20	15.20	210-15-41323		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
273798	1	printer	Invoice	12/10/2025	12/22/2025	197.60	197.60	100-20-41323		1225	1
Total 229 INTEGRATED TECHNOLOGIES:						325.76	325.76				
5883 IWORQ SYSTEMS, INC											
214412	1	WORK MGMT, PAVEMENT MGMT, SIGN MGMT, SU	Invoice	12/01/2025	12/22/2025	1,272.00	1,272.00	100-40-41325		1225	1
Total 5883 IWORQ SYSTEMS, INC:						1,272.00	1,272.00				
330 JANE'S ARTIFACTS											
065882	1	LABEL TAPE	Invoice	11/21/2025	12/22/2025	20.99	20.99	100-40-41211		1225	1
Total 330 JANE'S ARTIFACTS:						20.99	20.99				
1065 JOE'S BACKHOE SERVICES INC											
25-229	1	WATER LEAK REPAIR WATER MAIN ON BULLION	Invoice	12/07/2025	12/22/2025	3,927.00	3,927.00	200-60-41403		1225	1
25-230	1	ASPHALT PATCH	Invoice	12/07/2025	12/22/2025	906.00	906.00	200-60-41403		1225	1
Total 1065 JOE'S BACKHOE SERVICES INC:						4,833.00	4,833.00				
9560 KARL MALONE FORD HAILEY											
122114	1	SERVICE ON 2023 F-250 TK#6038	Invoice	12/09/2025	12/22/2025	134.14	134.14	200-60-41415		1225	1
Total 9560 KARL MALONE FORD HAILEY:						134.14	134.14				
50770 KEHNE, Trustee, JERRALYN											
12/17/2	1	Refund - 830 Buckskin Dr.	Invoice	12/17/2025	12/22/2025	359.72	359.72	100-00-15110		1225	1
Total 50770 KEHNE, Trustee, JERRALYN:						359.72	359.72				
4542 KETCHUM COMPUTERS											
21435	1	Cyber Incident: discover, recover, communications w	Invoice	12/15/2025	12/22/2025	3,806.25	3,806.25	100-15-41313		1225	1
21435	2	Cyber Incident: discover, recover, communications w	Invoice	12/15/2025	12/22/2025	3,806.25	3,806.25	200-15-41313		1225	1
21435	3	Cyber Incident: discover, recover, communications w	Invoice	12/15/2025	12/22/2025	3,806.25	3,806.25	210-15-41313		1225	1
21459	1	Admin : Caselle reboot, Install Tuyen's desk, connect	Invoice	12/16/2025	12/22/2025	206.25	206.25	100-15-41313		1225	1
21459	2	Admin : Caselle reboot, Install Tuyen's desk, connect	Invoice	12/16/2025	12/22/2025	206.25	206.25	200-15-41313		1225	1
21459	3	Admin : Caselle reboot, Install Tuyen's desk, connect	Invoice	12/16/2025	12/22/2025	206.25	206.25	210-15-41313		1225	1
21459	4	HPD:reboot watchguard, database, imamage OS driv	Invoice	12/16/2025	12/22/2025	1,181.25	1,181.25	100-25-41313		1225	1
21459	5	Street: Adjust Cameras, install mi=onitors & wireless	Invoice	12/16/2025	12/22/2025	337.50	337.50	100-40-41313		1225	1
21459	6	Library: Alison mailbox access for Lahela	Invoice	12/16/2025	12/22/2025	56.25	56.25	100-45-41313		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
21459	7	Water: Reset & rebuilt systems, profiles and apps, re	Invoice	12/16/2025	12/22/2025	956.25	956.25	200-60-41313		1225	1
Total 4542 KETCHUM COMPUTERS:						14,568.75	14,568.75				
50772 KURT L MAURER, Trustee											
12/17/2	1	Refund - 640 Northstar Dr.	Invoice	12/17/2025	12/22/2025	166.20	166.20	100-00-15110		1225	1
Total 50772 KURT L MAURER, Trustee:						166.20	166.20				
386 L.L. GREENS											
A78851	1	INDUSTRIAL CLEANER, DEGREASER	Invoice	12/10/2025	12/22/2025	59.96	59.96	100-40-41405		1225	1
B48836	1	FASTENERS WW	Invoice	11/04/2025	12/22/2025	37.49	37.49	210-70-41419		1225	1
B48840	1	PARTS FOR WRF WW	Invoice	11/05/2025	12/22/2025	24.34	24.34	210-70-41419		1225	1
B48950	1	XMAS LIGHTS WIRING	Invoice	11/17/2025	12/22/2025	11.98	11.98	100-40-41405		1225	1
B49005	1	HEATER WW	Invoice	11/24/2025	12/22/2025	34.99	34.99	210-70-41403		1225	1
B49058	1	WET/DRY VAC WW	Invoice	12/01/2025	12/22/2025	159.99	159.99	210-70-41423		1225	1
B49094	1	SNOW STAKE MARKERS	Invoice	12/04/2025	12/22/2025	143.64	143.64	100-40-41405		1225	1
B49094	1	UTILITY LIGHTER	Invoice	12/04/2025	12/22/2025	7.99	7.99	100-40-41405		1225	1
B49143	1	SPRAY PAINT BLK, 3A FUSE	Invoice	12/09/2025	12/22/2025	29.93	29.93	100-40-41405		1225	1
B49191	1	CH EMRGCY EXIT HALLWY LIGHTS	Invoice	12/15/2025	12/22/2025	16.66	16.66	100-42-41413		1225	1
B49191	2	CH EMRGCY EXIT HALLWY LIGHTS	Invoice	12/15/2025	12/22/2025	16.66	16.66	200-42-41413		1225	1
B49191	3	CH EMRGCY EXIT HALLWY LIGHTS	Invoice	12/15/2025	12/22/2025	16.66	16.66	210-42-41413		1225	1
C21890	1	MULTI-TOOLS - BRIAN JEFF	Invoice	12/15/2025	12/22/2025	209.98	209.98	200-60-41405		1225	1
C21890	2	SPRAY BOTTLE	Invoice	12/15/2025	12/22/2025	8.98	8.98	200-60-41795		1225	1
Total 386 L.L. GREENS:						779.25	779.25				
227 L.N. CURTIS AND SONS											
INV101	1	BOTTLE FILL STATION REPAIR #INV1014156	Invoice	11/26/2025	12/22/2025	339.90	339.90	100-55-41405		1225	1
INV101	1	NOZZLE #INV1014887	Invoice	11/26/2025	12/22/2025	394.63	394.63	100-55-41215		1225	1
Total 227 L.N. CURTIS AND SONS:						734.53	734.53				
557 LAWSON PRODUCTS INC											
931295	1	SAFETY HARNESS BUCKET TRK #4067	Invoice	11/04/2025	12/22/2025	311.47	311.47	100-40-41405		1225	1
Total 557 LAWSON PRODUCTS INC:						311.47	311.47				
366 LES SCHWAB TIRE CENTER											
117009	1	TIRES/ WHEEL BALANCE SPING - HPD 13	Invoice	11/07/2025	12/22/2025	803.36	803.36	100-25-41415		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
117009	1	TIRES/ WHEEL BALANCE SPING - HPD 14	Invoice	11/11/2025	12/22/2025	669.44	669.44	100-25-41415		1225	1
117009	1	ADJUST TORSION CHEVY PLOW WW	Invoice	11/17/2025	12/22/2025	74.99	74.99	210-70-41415		1225	1
117009	1	PLOW TRUCK SWAP FORD TO CHEVY WW	Invoice	11/19/2025	12/22/2025	1,384.94	1,384.94	210-70-41415		1225	1
Total 366 LES SCHWAB TIRE CENTER:						2,932.73	2,932.73				
3290 MAGANA-AYALAY, EDWIN E.											
805956	1	CDL TEST REIMBURSEMENT WW	Invoice	10/27/2025	12/22/2025	6.95	6.95	210-70-41723		1225	1
817616	1	CDL TRAINING LICENSE REIMBURSEMENT WW	Invoice	11/03/2025	12/22/2025	35.95	35.95	210-70-41723		1225	1
S16580	1	CDL TEST REIMBURSEMENT WW	Invoice	10/20/2025	12/22/2025	5.00	5.00	210-70-41723		1225	1
Total 3290 MAGANA-AYALAY, EDWIN E.:						47.90	47.90				
928 MAGIC VALLEY LABS, INC.											
36922	1	DRINKING WATER SAMPLES	Invoice	11/25/2025	12/22/2025	351.00	351.00	200-60-41795		1225	1
36922	2	INDIAN CREEK SPRING SAMPLES	Invoice	11/25/2025	12/22/2025	408.00	408.00	200-60-41795		1225	1
36922	3	CONSTRUCTION SAMPLES	Invoice	11/25/2025	12/22/2025	108.00	108.00	200-60-41795		1225	1
36923	1	EFFLUENT SAMPLES WW	Invoice	11/25/2025	12/22/2025	811.00	811.00	210-70-41795		1225	1
Total 928 MAGIC VALLEY LABS, INC.:						1,678.00	1,678.00				
1270 MAXWELL EQUIPMENT COMPANY INC											
1858	1	MIXER/MELTER 7136 RENTAL	Invoice	11/04/2025	12/22/2025	5,455.00	5,455.00	100-40-41405		1225	1
Total 1270 MAXWELL EQUIPMENT COMPANY INC:						5,455.00	5,455.00				
390 METROQUIP, INC.											
P35659	1	NITRO CANISTER FOR CAMERA WW	Invoice	12/12/2025	12/22/2025	141.26	141.26	210-70-41403		1225	1
Total 390 METROQUIP, INC.:						141.26	141.26				
4495 MIDWEST TAPE LLC											
508122	1	dec dvd purchase - 508122657	Invoice	12/04/2025	12/22/2025	29.99	29.99	100-45-41535		1225	1
Total 4495 MIDWEST TAPE LLC:						29.99	29.99				
3267 MOUNTAINLAND SUPPLY LLC											
S10724	1	REUSE PARTS FOR WRF WW	Invoice	11/04/2025	12/22/2025	1,396.00	1,396.00	210-70-41401		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 3267 MOUNTAINLAND SUPPLY LLC:						1,396.00	1,396.00				
2367 MSC INDUSTRIAL SUPPLY CO.											
794842	1	WRF TOOLS/EQUIPMENT WW	Invoice	12/05/2025	12/22/2025	249.54	249.54	210-70-41403		1225	1
Total 2367 MSC INDUSTRIAL SUPPLY CO.:						249.54	249.54				
251 NAPA AUTO PARTS											
243240	1	OIL/FILTERS WW	Invoice	11/19/2025	12/22/2025	46.42	46.42	210-70-41719		1225	1
243345	1	OIL/FILTERS WW	Invoice	11/20/2025	12/22/2025	112.52	112.52	210-70-41719		1225	1
244170	1	AUTO PARTS WW	Invoice	12/01/2025	12/22/2025	33.93	33.93	210-70-41415		1225	1
244304	1	OIL/FILTERS WW	Invoice	12/02/2025	12/22/2025	44.61	44.61	210-70-41719		1225	1
244358	1	OIL/FILTERS WW	Invoice	12/02/2025	12/22/2025	271.38	271.38	210-70-41719		1225	1
244908	1	OIL/FILTERS WW	Invoice	12/08/2025	12/22/2025	196.92	196.92	210-70-41719		1225	1
Total 251 NAPA AUTO PARTS:						705.78	705.78				
1255 NAPA AUTO PARTS - STREETS #1228											
24215	1	CARR HOOP TRUCK STEP #4022	Invoice	11/10/2025	12/22/2025	133.54	133.54	100-40-41415		1225	1
242589	1	BULK SCREWS, WASHERS, NUTS,	Invoice	11/13/2025	12/22/2025	305.75	305.75	100-40-41405		1225	1
242868	1	TIRE VALVES #4098	Invoice	11/17/2025	12/22/2025	6.68	6.68	100-40-41405		1225	1
242887	1	JACK STANDS	Invoice	11/17/2025	12/22/2025	36.99	36.99	100-40-41423		1225	1
243313	1	OIL FILTER #4009	Invoice	11/20/2025	12/22/2025	8.82	8.82	100-40-41405		1225	1
244180	1	TEST LIGHT BULBS	Invoice	12/01/2025	12/22/2025	35.99	35.99	100-40-41423		1225	1
244492	1	REGULATOR #4046	Invoice	12/03/2025	12/22/2025	59.51	59.51	100-40-41405		1225	1
616022	1	BATTERY #4013	Invoice	12/04/2025	12/22/2025	199.98	199.98	100-40-41415		1225	1
Total 1255 NAPA AUTO PARTS - STREETS #1228:						787.26	787.26				
307 NORTH CENTRAL LABORATORIES											
528498	1	QA/QC STANDARD WW	Invoice	11/24/2025	12/22/2025	57.78	57.78	210-70-41795		1225	1
Total 307 NORTH CENTRAL LABORATORIES:						57.78	57.78				
8562 NORTHWEST BACKFLOW ED.											
3893	1	TEST KIT CALIBRATION	Invoice	12/15/2025	12/22/2025	100.00	100.00	200-60-41405		1225	1
6884	1	BACKFLOW RECERTIFICATION - MERRITT	Invoice	11/12/2025	12/22/2025	250.00	250.00	200-60-41723		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 8562 NORTHWEST BACKFLOW ED.:						350.00	350.00				
257 NORTHWEST EQUIPMENT SALES, INC											
XA102	1	WORK LIGHT	Invoice	11/20/2025	12/22/2025	70.95	70.95	100-40-41423		1225	1
Total 257 NORTHWEST EQUIPMENT SALES, INC:						70.95	70.95				
401 OHIO GULCH TRANSFER STATION											
003437	1	TRANSFER WASTE	Invoice	11/19/2025	12/22/2025	18.63	18.63	100-40-41403		1225	1
003450	1	CLEAN WOOD WASTE	Invoice	12/03/2025	12/22/2025	11.20	11.20	100-40-41403		1225	1
003450	1	CLEAN WOOD WASTE	Invoice	12/03/2025	12/22/2025	6.72	6.72	100-40-41403		1225	1
Total 401 OHIO GULCH TRANSFER STATION:						36.55	36.55				
755 O'REILLY AUTO PARTS - STREETS #2883989											
4635-1	1	WASTE OIL PUMP	Invoice	11/05/2025	12/22/2025	130.00	130.00	100-40-41719		1225	1
4635-1	1	LOCKIN PLIER	Invoice	11/06/2025	12/22/2025	21.99	21.99	100-40-41423		1225	1
4635-1	1	SPARK PLUG #4025 WELDER	Invoice	11/12/2025	12/22/2025	17.58	17.58	100-40-41415		1225	1
4635-1	1	HEX KEY SET #4009	Invoice	11/19/2025	12/22/2025	37.98	37.98	100-40-41423		1225	1
4635-1	1	FUEL FILTER, OIL FILTER #4009	Invoice	11/20/2025	12/22/2025	34.08	34.08	100-40-41405		1225	1
4635-1	1	CAPSULE #4089	Invoice	11/25/2025	12/02/2025	50.99	50.99	100-40-41405		1225	1
4635-1	1	6-PIN CONNECTOR	Invoice	11/26/2025	12/22/2025	20.98	20.98	100-40-41405		1225	1
Total 755 O'REILLY AUTO PARTS - STREETS #2883989:						313.60	313.60				
6217 OVERDRIVE											
03040C	1	Electronic book purch 120225	Invoice	12/02/2025	12/22/2025	728.43	728.43	100-45-41535		1225	1
03040C	1	Electronic book purch 120325	Invoice	12/03/2025	12/22/2025	232.60	232.60	100-45-41535		1225	1
Total 6217 OVERDRIVE:						961.03	961.03				
1917 OWEN EQUIPMENT											
001224	1	V-PLOW COVERS	Invoice	11/20/2025	12/22/2025	372.24	372.24	100-40-41405		1225	1
Total 1917 OWEN EQUIPMENT:						372.24	372.24				
130 OXARC											
003246	1	GEMACEMCB	Invoice	12/04/2025	12/22/2025	135.19	135.19	100-40-41719		1225	1
006218	1	TANK RENTALS WW	Invoice	10/31/2025	12/22/2025	100.92	100.92	210-70-41775		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
006219	1	TANK RENTALS WW	Invoice	11/30/2025	12/22/2025	97.80	97.80	210-70-41775		1225	1
006219	1	TANK RENTAL FEE W.	Invoice	11/30/2025	12/22/2025	9.30	9.30	200-60-41795		1225	1
006219	1	GEMARG125A	Invoice	11/30/2025	12/22/2025	37.20	37.20	100-40-41719		1225	1
008000	1	GEMARG125A012	Invoice	11/30/2025	12/22/2025	65.00	65.00	100-40-41719		1225	1
Total 130 OXARC:						445.41	445.41				
438 PLATT											
09Z303	1	3/4" EMT PARTS REUSE WW	Invoice	10/28/2025	12/22/2025	301.25	301.25	210-70-41401		1225	1
6S6260	1	3/4" EMT PARTS REUSE WW	Invoice	10/28/2025	12/22/2025	70.52	70.52	210-70-41401		1225	1
6S6706	1	3/4" EMT REUSE WW	Invoice	10/28/2025	12/22/2025	15.11	15.11	210-70-41401		1225	1
6V2661	1	GALENA & MAIN POLE HOLOPHANE	Invoice	12/02/2025	12/22/2025	1,235.40	1,235.40	100-40-41715		1225	1
6V4103	1	GALENA & MAIN POLE HOLOPHANE	Invoice	12/03/2025	12/22/2025	2,072.00	2,072.00	100-40-41715		1225	1
6V4961	1	4" PIPE CLAMP REUSE WW	Invoice	12/04/2025	12/22/2025	33.90	33.90	210-70-41401		1225	1
Total 438 PLATT:						3,728.18	3,728.18				
6964 PRECISE MRM LLC											
IN200-	1	OCT. 2025 SUBSCRIPTION	Invoice	11/28/2025	12/22/2025	60.00	60.00	100-40-41771		1225	1
Total 6964 PRECISE MRM LLC:						60.00	60.00				
4409 REHN & ASSOCIATES											
18976	1	2025 Dependent/Health Care FSA Admin Fee	Invoice	12/11/2025	12/22/2025	33.33	33.33	100-15-41215		1225	1
18976	2	2025 Dependent/Health Care FSA Admin Fee	Invoice	12/11/2025	12/22/2025	33.33	33.33	200-15-41215		1225	1
18976	3	2025 Dependent/Health Care FSA Admin Fee	Invoice	12/11/2025	12/22/2025	33.34	33.34	210-15-41215		1225	1
Total 4409 REHN & ASSOCIATES:						100.00	100.00				
4404 REHN & ASSOCIATES COBRA DEPT											
INV-00	1	INV-00210363 COBRA RENEWAL FEE	Invoice	12/01/2025	12/22/2025	50.00	50.00	100-15-41215		1225	1
INV-00	2	INV-00210363 COBRA RENEWAL FEE	Invoice	12/01/2025	12/22/2025	50.00	50.00	200-15-41215		1225	1
INV-00	3	INV-00210363 COBRA RENEWAL FEE	Invoice	12/01/2025	12/22/2025	50.00	50.00	210-15-41215		1225	1
INV-00	1	INV-00210879 COBRA - Wrigely	Invoice	11/30/2025	12/22/2025	28.00	28.00	100-25-41215		1225	1
Total 4404 REHN & ASSOCIATES COBRA DEPT:						178.00	178.00				
4635 ROPES END PROPERTY SERVICES LLC											
18132	1	RODENT CONTROL #18132	Invoice	10/16/2025	12/22/2025	190.00	190.00	100-55-41325		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 4635 ROPES END PROPERTY SERVICES LLC:						190.00	190.00				
5129 RUSH TRUCK CENTERS OF ID INC											
304403	1	GLASS CLEANER, WIPER BLADES, BRAKE CLEA	Invoice	11/24/2025	12/22/2025	263.86	263.86	100-40-41405		1225	1
Total 5129 RUSH TRUCK CENTERS OF ID INC:						263.86	263.86				
1608 SAFETY SUPPLY & SIGN											
196219	1	STREET SIGNAGE	Invoice	11/25/2025	12/22/2025	166.22	166.22	100-40-41403		1225	1
196220	1	STREET SIGNAGE	Invoice	11/25/2025	12/22/2025	166.22	166.22	100-40-41403		1225	1
196227	1	ROAD SAFETY SIGNAGE	Invoice	11/25/2025	12/22/2025	115.97	115.97	100-40-41403		1225	1
Total 1608 SAFETY SUPPLY & SIGN:						448.41	448.41				
2834 SCHWARZ, STEPHEN											
4474	1	CREW LUNCH REIMB.	Invoice	11/20/2025	12/22/2025	101.21	101.21	100-40-41215		1225	1
Total 2834 SCHWARZ, STEPHEN:						101.21	101.21				
2786 SNAKE RIVER HYDRAULICS											
INV460	1	PARTS FOR #4040-2	Invoice	10/08/2025	12/22/2025	163.70	163.70	100-40-41405		1225	1
Total 2786 SNAKE RIVER HYDRAULICS:						163.70	163.70				
1506 STANDARD PLUMBING SUPPLY											
ZRD68	1	BRASS PARTS FOR SAMPLES	Invoice	12/08/2025	12/22/2025	7.26	7.26	200-60-41403		1225	1
ZRN87	1	PVC PLUG WW	Invoice	12/11/2025	12/22/2025	6.02	6.02	210-70-41401		1225	1
Total 1506 STANDARD PLUMBING SUPPLY:						13.28	13.28				
4671 SYRINGA NETWORKS LLC											
SMI-00	1	25Dec- Admin 33.33%	Invoice	12/01/2025	12/22/2025	58.33	58.33	100-15-41713		1225	1
SMI-00	2	25Dec - Admin 33.33%	Invoice	12/01/2025	12/22/2025	58.33	58.33	200-15-41713		1225	1
SMI-00	3	25Dec - Admin 33.33%	Invoice	12/01/2025	12/22/2025	58.33	58.33	210-15-41713		1225	1
SMI-00	4	25Dec - CD	Invoice	12/01/2025	12/22/2025	175.00	175.00	100-20-41713		1225	1
SMI-00	5	25Dec - PW 33.33%	Invoice	12/01/2025	12/22/2025	58.33	58.33	100-42-41713		1225	1
SMI-00	6	25Dec - PW 33.33%	Invoice	12/01/2025	12/22/2025	58.33	58.33	200-42-41713		1225	1
SMI-00	7	25Dec - PW 33.33%	Invoice	12/01/2025	12/22/2025	58.33	58.33	210-42-41713		1225	1
SMI-00	8	25Dec - Library	Invoice	12/01/2025	12/22/2025	175.00	175.00	100-45-41713		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
SMI-00	9	25Dec - HPD	Invoice	12/01/2025	12/22/2025	700.00	700.00	100-25-41713		1225	1
Total 4671 SYRINGA NETWORKS LLC:						1,399.98	1,399.98				
50520 THE HOUSING COMPANY											
117	1	Housing Stipend Evaluation	Invoice	12/11/2025	12/22/2025	200.00	200.00	100-10-41547		1225	1
117	2	Housing Stipend Evaluation	Invoice	12/11/2025	12/22/2025	100.00	100.00	200-10-41547		1225	1
117	3	Housing Stipend Evaluation	Invoice	12/11/2025	12/22/2025	100.00	100.00	210-10-41547		1225	1
Total 50520 THE HOUSING COMPANY:						400.00	400.00				
2817 UNITED OIL											
078453	1	BULK HYDRAULIC FLUID WW	Invoice	11/07/2025	12/22/2025	1,101.10	1,101.10	210-70-41719		1225	1
079012	1	BULK FUEL WW	Invoice	11/21/2025	12/22/2025	1,172.44	1,172.44	210-70-41719		1225	1
079304	1	BULK FLUIDS CHARGES STS	Invoice	12/02/2025	12/22/2025	2,984.94	2,984.94	100-40-41719		1225	1
079576	1	BULK FLUIDS CHARGES STS	Invoice	12/09/2025	12/22/2025	767.69	767.69	100-40-41719		1225	1
CL0110	1	PUMPED FUEL WW	Invoice	11/15/2025	12/22/2025	41.07	41.07	210-70-41719		1225	1
CL0111	1	HFD FUEL #CL01111	Invoice	11/15/2025	12/22/2025	267.97	267.97	100-55-41719		1225	1
CL0111	1	FUEL CHARGES STS	Invoice	11/15/2025	12/22/2025	1,367.26	1,367.26	100-40-41719		1225	1
CL0204	1	PUMPED FUEL WW	Invoice	11/30/2025	12/22/2025	65.72	65.72	210-70-41719		1225	1
CL0204	1	PUMPED VEHICLE FUEL W.	Invoice	11/30/2025	12/22/2025	110.52	110.52	200-60-41719		1225	1
CL0204	1	HFD FUEL #CL02043	Invoice	12/15/2025	12/22/2025	246.30	246.30	100-55-41719		1225	1
CL0204	1	FUEL CHARGES STS	Invoice	12/15/2025	12/22/2025	1,026.91	1,026.91	100-40-41719		1225	1
CL0204	1	HPD FUEL	Invoice	11/30/2025	12/22/2025	1,271.32	1,271.32	100-25-41719		1225	1
CL2044	1	FUEL CHARGES PARKS	Invoice	11/30/2025	12/22/2025	88.31	88.31	100-50-41719		1225	1
CL9996	1	PUMPED FUEL WW	Invoice	10/31/2025	12/22/2025	157.46	157.46	210-70-41719		1225	1
Total 2817 UNITED OIL:						10,669.01	10,669.01				
1216 UPPER CASE PRINTING, INK											
3816	1	11x17 Newsletter 4/4	Invoice	12/08/2025	12/22/2025	440.05	440.05	100-15-41323		1225	1
3816	2	11x17 Newsletter 4/4	Invoice	12/08/2025	12/22/2025	440.05	440.05	200-15-41323		1225	1
3816	3	11x17 Newsletter 4/4	Invoice	12/08/2025	12/22/2025	440.04	440.04	210-15-41323		1225	1
Total 1216 UPPER CASE PRINTING, INK:						1,320.14	1,320.14				
22444 USA BLUE BOOK											
INV008	1	LAB SUPPLIES WW	Invoice	10/29/2025	12/22/2025	102.25	102.25	210-70-41795		1225	1
INV008	1	ANALYTICAL BALANCE LAB WW	Invoice	10/29/2025	12/22/2025	2,735.36	2,735.36	210-70-41795		1225	1
INV008	1	3" HONDA TRASH PUMP PLANT/COLL WW	Invoice	11/19/2025	12/22/2025	1,829.13	1,829.13	210-70-41401		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
INV008	1	YSI PROBE LAB WW	Invoice	11/19/2025	12/22/2025	2,039.95	2,039.95	210-70-41795		1225	1
INV008	1	LAB SUPPLIES WW	Invoice	11/19/2025	12/22/2025	296.74	296.74	210-70-41795		1225	1
INV008	1	12" BYPASS PIG WW	Invoice	11/26/2025	12/22/2025	1,776.29	1,776.29	210-70-41403		1225	1
INV009	1	2 - 8" TEST BALL WW	Invoice	12/05/2025	12/22/2025	461.90	461.90	210-70-41403		1225	1
INV009	1	8" TEST BALL WW	Invoice	12/05/2025	12/22/2025	230.95	230.95	210-70-41403		1225	1
INV009	1	8" TEST BALL WW	Invoice	12/05/2025	12/22/2025	257.05	257.05	210-70-41403		1225	1
Total 22444 USA BLUE BOOK:						9,729.62	9,729.62				
2020 VALLEY WIDE COOPERATIVE											
94192/	1	BARN MAT #4101 SNOW BLOWER	Invoice	12/11/2025	12/22/2025	179.98	179.98	100-40-41405		1225	1
Total 2020 VALLEY WIDE COOPERATIVE:						179.98	179.98				
762 VERIZON WIRELESS											
612996	1	MONTHLY CELL PHONE BILL Parks only	Invoice	12/01/2025	12/22/2025	72.08	72.08	100-50-41713		1225	1
613039	1	MONTHLY CELL PHONE BILL STREETS	Invoice	12/07/2025	12/22/2025	157.48	157.48	100-40-41713		1225	1
613039	2	MONTHLY CELL PHONE BILL WATER	Invoice	12/07/2025	12/22/2025	137.00	137.00	200-60-41713		1225	1
613039	3	MONTHLY CELL PHONE BILL WASTE WATER	Invoice	12/07/2025	12/22/2025	249.33	249.33	210-70-41713		1225	1
613039	4	MONTHLY CELL PHONE BILL Parks	Invoice	12/07/2025	12/22/2025	64.65	64.65	100-50-41713		1225	1
Total 762 VERIZON WIRELESS:						680.54	680.54				
50277 VITAL SPEC											
545	1	545 GRANT SUBMTTL SUPPORT	Invoice	12/11/2025	12/22/2025	245.00	245.00	100-42-41313		1225	1
545	2	545 GRANT SUBMTTL SUPPORT	Invoice	12/11/2025	12/22/2025	245.00	245.00	200-42-41313		1225	1
545	3	545 GRANT SUBMTTL SUPPORT	Invoice	12/11/2025	12/22/2025	245.00	245.00	210-42-41313		1225	1
Total 50277 VITAL SPEC:						735.00	735.00				
367 WALKER SAND AND GRAVEL											
159175	1	ROAD MIX	Invoice	11/13/2025	12/22/2025	150.54	150.54	200-60-41403		1225	1
159598	1	LIONS PARK IMPORTED CLEAN FILL #4094	Invoice	11/24/2025	12/22/2025	57.19	57.19	100-40-41403		1225	1
Total 367 WALKER SAND AND GRAVEL:						207.73	207.73				
4004 WAXIE SANITARY SUPPLY											
828091	1	library restroom soap	Invoice	10/21/2024	01/27/2025	119.12	119.12	100-45-41215		125	1
828091	1	Ref-restroom soap	Invoice	01/16/2025	01/27/2025	119.12-	119.12-	100-45-41215		125	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 4004 WAXIE SANITARY SUPPLY:						.00	.00				
209 WEBB LANDSCAPING											
SRVCE	1	SUNBEAM BED WINTERIZATION	Invoice	11/03/2025	12/22/2025	1,264.88	1,264.88	100-50-41325		1225	1
SRVCE	1	SUNBEAM LEAF CLEAN UP	Invoice	11/14/2025	12/22/2025	986.00	986.00	100-50-41325		1225	1
SRVCE	1	pavers for stage parking	Invoice	12/01/2025	12/22/2025	13,812.72	13,812.72	120-50-41549	24.50.0002.1	1225	1
Total 209 WEBB LANDSCAPING:						16,063.60	16,063.60				
368 WESTERN STATES CAT											
IN0033	1	420D SEAL KIT WW	Invoice	10/14/2025	12/22/2025	118.95	118.95	210-70-41415		1225	1
IN0033	1	420D SEAL KIT, ARMREST WW	Invoice	11/04/2025	12/22/2025	230.57	230.57	210-70-41415		1225	1
IN0034	1	PORTABLE GENERATOR SERVICE W.	Invoice	11/12/2025	12/22/2025	1,590.53	1,590.53	200-60-41415		1225	1
IN0034	1	PM WRF GENERATOR WW	Invoice	11/12/2025	12/22/2025	2,248.16	2,248.16	210-70-41325		1225	1
IN0034	1	PM RIVER LS GENERATOR WW	Invoice	11/17/2025	12/22/2025	1,301.27	1,301.27	210-70-41325		1225	1
IN0034	1	PM ELECTRA LS GENERATOR WW	Invoice	11/17/2025	12/22/2025	1,751.96	1,751.96	210-70-41325		1225	1
IN0034	1	CAT 938M TROUBLESHOOT IMPL. FUNCTION	Invoice	12/03/2025	12/22/2025	537.10	537.10	100-40-41405		1225	1
Total 368 WESTERN STATES CAT:						7,778.54	7,778.54				
6527 WILLS MOTOR COMPANY											
625076	1	SERVICE FOR PRIUS WW	Invoice	11/14/2025	12/22/2025	162.66	162.66	210-70-41415		1225	1
Total 6527 WILLS MOTOR COMPANY:						162.66	162.66				
2755 WOOD RIVER RESOURCE CONSERVATION											
1629.6	1	2026 CIEF CONTRIBUTION	Invoice	12/08/2025	12/22/2025	32,592.20	32,592.20	200-60-41311		1225	1
1629.6	2	2026 CLOUD SEEDING INFRASTRUCTURE CONT	Invoice	12/08/2025	12/22/2025	4,074.03	4,074.03	200-60-41311		1225	1
1629.6	3	2026 CLOUD SEEDING OPERATIONS	Invoice	12/08/2025	12/22/2025	4,074.02	4,074.02	200-60-41311		1225	1
Total 2755 WOOD RIVER RESOURCE CONSERVATION:						40,740.25	40,740.25				
Total :						240,251.07	240,251.07				
Grand Totals:						240,251.07	240,251.07				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	747.11	.00	747.11
100-10-41547	200.00	.00	200.00
100-10-41717	784.95	.00	784.95
100-15-41126	156.29	.00	156.29
100-15-41215	153.87	16.32-	137.55
100-15-41313	4,012.50	.00	4,012.50
100-15-41319	126.15	.00	126.15
100-15-41323	1,372.41	.00	1,372.41
100-15-41533	3,162.00	.00	3,162.00
100-15-41711	192.68	.00	192.68
100-15-41713	71.74	.00	71.74
100-20-41126	690.68	.00	690.68
100-20-41211	102.55	.00	102.55
100-20-41215	49.96	.00	49.96
100-20-41319	391.00	.00	391.00
100-20-41323	321.60	.00	321.60
100-20-41713	176.91	.00	176.91
100-25-41126	2,962.00	.00	2,962.00
100-25-41213	129.81	.00	129.81
100-25-41215	171.17	.00	171.17
100-25-41313	5,615.25	.00	5,615.25
100-25-41325	347.50	.00	347.50
100-25-41413	132.25	.00	132.25
100-25-41415	1,482.80	.00	1,482.80
100-25-41711	791.42	.00	791.42
100-25-41713	924.90	.00	924.90
100-25-41719	1,271.32	.00	1,271.32
100-25-41724	1,660.18	22.04-	1,638.14
100-40-41126	765.07	.00	765.07
100-40-41211	20.99	.00	20.99
100-40-41215	469.25	.00	469.25
100-40-41313	337.50	.00	337.50
100-40-41325	1,272.00	.00	1,272.00
100-40-41402	2,234.84	.00	2,234.84
100-40-41403	8,542.15	.00	8,542.15
100-40-41405	13,366.25	172.39-	13,193.86
100-40-41413	186.84	.00	186.84
100-40-41415	351.10	.00	351.10
100-40-41423	203.90	.00	203.90
100-40-41703	643.06	.00	643.06

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-40-41711	20.00	.00	20.00
100-40-41713	379.15	.00	379.15
100-40-41715	5,270.57	.00	5,270.57
100-40-41717	217.79	.00	217.79
100-40-41719	6,514.19	.00	6,514.19
100-40-41771	850.06	.00	850.06
100-42-41126	57.56	.00	57.56
100-42-41313	245.00	.00	245.00
100-42-41413	45.98	.00	45.98
100-42-41713	117.12	.00	117.12
100-45-41126	765.07	.00	765.07
100-45-41215	188.01	119.12-	68.89
100-45-41313	78.20	.00	78.20
100-45-41533	899.99	.00	899.99
100-45-41535	1,029.85	.00	1,029.85
100-45-41713	348.99	104.39-	244.60
100-45-41723	60.00	.00	60.00
100-50-41325	11,517.31	.00	11,517.31
100-50-41405	13.20	.00	13.20
100-50-41617	290.23	.00	290.23
100-50-41707	373.52	.00	373.52
100-50-41713	136.73	.00	136.73
100-50-41717	53.95	.00	53.95
100-50-41718	383.52	.00	383.52
100-50-41719	88.31	.00	88.31
100-55-41126	172.67	.00	172.67
100-55-41215	557.51	.00	557.51
100-55-41325	190.00	.00	190.00
100-55-41405	339.90	.00	339.90
100-55-41417	18.31	.00	18.31
100-55-41703	105.42	.00	105.42
100-55-41711	192.54	.00	192.54
100-55-41713	1.91	.00	1.91
100-55-41719	514.27	.00	514.27
120-40-41539	12,980.73	.00	12,980.73
120-50-41549	13,812.72	.00	13,812.72
200-10-41313	226.13	.00	226.13
200-10-41547	100.00	.00	100.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-15-41126	156.29	.00	156.29
200-15-41215	153.87	16.32-	137.55
200-15-41313	4,012.50	.00	4,012.50
200-15-41319	126.15	.00	126.15
200-15-41323	1,372.41	.00	1,372.41
200-15-41533	3,162.00	.00	3,162.00
200-15-41711	192.68	.00	192.68
200-15-41713	71.74	.00	71.74
200-42-41126	57.56	.00	57.56
200-42-41313	245.00	.00	245.00
200-42-41413	45.99	.00	45.99
200-42-41713	117.13	.00	117.13
200-60-41126	468.87	.00	468.87
200-60-41211	101.08	.00	101.08
200-60-41213	191.10	.00	191.10
200-60-41311	40,740.25	.00	40,740.25
200-60-41313	2,846.25	.00	2,846.25
200-60-41319	361.40	.00	361.40
200-60-41325	45.83	.00	45.83
200-60-41403	5,609.34	370.90-	5,238.44
200-60-41405	383.95	.00	383.95
200-60-41415	1,863.43	.00	1,863.43
200-60-41613	59.83	.00	59.83
200-60-41711	20.00	.00	20.00
200-60-41713	1,354.50	.00	1,354.50
200-60-41717	3,482.86	.00	3,482.86
200-60-41719	110.52	.00	110.52
200-60-41723	522.00	.00	522.00
200-60-41724	23.00	.00	23.00
200-60-41795	885.28	.00	885.28
210-10-41547	100.00	.00	100.00
210-15-41126	156.29	.00	156.29
210-15-41215	3,315.90	16.30-	3,299.60
210-15-41313	4,012.50	.00	4,012.50
210-15-41319	126.15	.00	126.15
210-15-41323	1,372.39	.00	1,372.39
210-15-41711	192.68	.00	192.68
210-15-41713	71.74	.00	71.74

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-42-41126	57.55	.00	57.55
210-42-41313	245.00	.00	245.00
210-42-41413	45.99	.00	45.99
210-42-41713	117.12	.00	117.12
210-70-41126	345.34	.00	345.34
210-70-41325	5,347.21	.00	5,347.21
210-70-41401	4,938.46	.00	4,938.46
210-70-41403	3,596.81	.00	3,596.81
210-70-41415	2,006.04	.00	2,006.04
210-70-41419	254.33	.00	254.33
210-70-41423	296.94	.00	296.94
210-70-41703	3,532.80	.00	3,532.80
210-70-41711	200.00	.00	200.00
210-70-41713	250.29	.00	250.29
210-70-41719	3,209.64	.00	3,209.64
210-70-41723	447.90	.00	447.90
210-70-41775	198.72	.00	198.72
210-70-41795	7,964.73	.00	7,964.73
220-65-41403	2,686.80	.00	2,686.80
235-78-41549	11,466.36	.00	11,466.36
Grand Totals:	241,088.85	837.78-	240,251.07

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/25	119.12	119.12-	.00
05/25	.00	172.39-	172.39-
12/25	236,535.73	546.27-	235,989.46
01/26	4,434.00	.00	4,434.00
Grand Totals:	241,088.85	837.78-	240,251.07

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5143 BLAINE COUNTY DISPATCH											
FY26 -	1	1st Quarter payment FY 2026 Police	Invoice	12/31/2025	12/31/2025	32,300.45	32,300.45	100-25-41741		1225	1
FY26 -	2	1st Quarter payment FY 2026 Fire	Invoice	12/31/2025	12/31/2025	10,766.82	10,766.82	100-55-41741		1225	1
Total 5143 BLAINE COUNTY DISPATCH:						43,067.27	43,067.27				
6056 CENTURY LINK											
12/22/2	1	9814 260B	Invoice	12/22/2025	12/31/2025	128.22	128.22	100-15-41713		1225	1
12/22/2	2	9814 260B	Invoice	12/22/2025	12/31/2025	128.22	128.22	200-15-41713		1225	1
12/22/2	3	9814 260B	Invoice	12/22/2025	12/31/2025	128.22	128.22	210-15-41713		1225	1
12/22/2	4	9814 260B	Invoice	12/22/2025	12/31/2025	128.22	128.22	100-25-41713		1225	1
12/22/2	5	9814 260B	Invoice	12/22/2025	12/31/2025	128.22	128.22	100-20-41713		1225	1
12/22/2	6	9814 260B- 33.33%	Invoice	12/22/2025	12/31/2025	42.74	42.74	100-42-41713		1225	1
12/22/2	7	9814 260B- 33.33%	Invoice	12/22/2025	12/31/2025	42.74	42.74	200-42-41713		1225	1
12/22/2	8	9814 260B- 33.33%	Invoice	12/22/2025	12/31/2025	42.73	42.73	210-42-41713		1225	1
12/22/2	9	2211-125b treatment plant	Invoice	12/22/2025	12/31/2025	87.80	87.80	210-70-41713		1225	1
12/22/2	10	2211-125B Water Dept	Invoice	12/22/2025	12/31/2025	87.80	87.80	200-60-41713		1225	1
12/22/2	11	3147 220B HFD	Invoice	12/22/2025	12/31/2025	102.73	102.73	100-55-41713		1225	1
12/22/2	12	6566 569B Police Dept	Invoice	12/22/2025	12/31/2025	109.90	109.90	100-25-41713		1225	1
12/22/2	13	5965-737B STREET SHOP	Invoice	12/22/2025	12/31/2025	97.21	97.21	100-40-41713		1225	1
Total 6056 CENTURY LINK:						1,254.75	1,254.75				
7000 CLEARWATER LANDSCAPING											
11262	1	WINTERIZE IRRIG-RIVER ST.	Invoice	12/09/2025	12/31/2025	716.25	716.25	100-50-41325	18.40.0001.1	1225	1
11263	1	WINTERIZE IRRIG-MAIN ST.	Invoice	12/09/2025	12/31/2025	4,112.00	4,112.00	100-50-41325		1225	1
11264	1	SKATEPARK MAINT, WINTERIZE	Invoice	12/09/2025	12/31/2025	802.50	802.50	100-50-41325		1225	1
Total 7000 CLEARWATER LANDSCAPING:						5,630.75	5,630.75				
50396 COASTLINE EQUIPMENT											
123623	1	CORE, V-BELT CR	Invoice	04/28/2025	05/12/2025	172.39-	172.39-	100-40-41405		525	1
Total 50396 COASTLINE EQUIPMENT:						172.39-	172.39-				
972 COX COMMUNICATIONS											
12/17/2	1	001 2401 038676401 WASTEWATER	Invoice	12/17/2025	12/31/2025	90.19	90.19	210-70-41713		1225	1
12/17/2	2	001 2401 038676401 WATER	Invoice	12/17/2025	12/31/2025	90.20	90.20	200-60-41713		1225	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 972 COX COMMUNICATIONS:						180.39	180.39				
6877 D.O.P.L											
12/22/2	1	PAID VIA ECHECK 2025 12/22	Invoice	12/22/2025	12/31/2025	1,752.18	1,752.18	100-00-32210		1225	1
12/22/2	1	PAID VIA ECHECK 2025 12/22/25	Invoice	12/22/2025	12/31/2025	9,151.51	9,151.51	100-00-32210		1225	1
12/29/2	1	PAID VIA ECHECK 2025 12-29	Invoice	12/29/2025	12/31/2025	4,409.38	4,409.38	100-00-32210		1225	1
Total 6877 D.O.P.L:						15,313.07	15,313.07				
348 FEDERAL EXPRESS											
9-116-8	1	SHIPPING W.	Invoice	12/25/2025	12/31/2025	17.69	17.69	200-60-41213		1225	1
Total 348 FEDERAL EXPRESS:						17.69	17.69				
22433 IDAHO POWER											
12/18/2	1	IP 2222783132 - HPD	Invoice	12/18/2025	12/31/2025	339.33	339.33	100-25-41717		1225	1
12/18/2	2	IP 2204935643 - 1811 Merlin Loop	Invoice	12/18/2025	12/31/2025	988.35	988.35	100-40-41717		1225	1
12/18/2	3	IP 2204935643 - HPD 617 3Rd Ave S	Invoice	12/18/2025	12/31/2025	324.50	324.50	100-55-41717		1225	1
12/18/2	4	IP 2204935643 - 116 S River St	Invoice	12/18/2025	12/31/2025	108.37	108.37	100-50-41718		1225	1
12/18/2	5	IP 2204935643 - 7 W Croy Library	Invoice	12/18/2025	12/31/2025	514.70	514.70	100-45-41717		1225	1
12/18/2	6	IP 2204935643 - 115 Main St 2nd Floor	Invoice	12/18/2025	12/31/2025	300.40	300.40	100-42-41717		1225	1
12/18/2	7	IP 2204935643 - 115 Main St 2nd Floor	Invoice	12/18/2025	12/31/2025	300.40	300.40	200-42-41717		1225	1
12/18/2	8	IP 2204935643 - 115 Main St 2nd Floor	Invoice	12/18/2025	12/31/2025	300.39	300.39	210-42-41717		1225	1
12/18/2	9	IP 2204637769 - WW	Invoice	12/18/2025	12/31/2025	13,308.91	13,308.91	210-70-41717		1225	1
12/18/2	10	IP 2207893211 - 708 S. Main St.	Invoice	12/18/2025	12/31/2025	41.55	41.55	100-40-41715		1225	1
12/18/2	11	IP2207611134 Street - 89 Croy Rd	Invoice	12/18/2025	12/31/2025	25.59	25.59	100-40-41715		1225	1
12/18/2	12	IP 2200663470 - Control Elm Alley	Invoice	12/18/2025	12/31/2025	26.34	26.34	100-40-41717		1225	1
12/18/2	13	IP 2220558908 - Heagle Park	Invoice	12/18/2025	12/31/2025	26.34	26.34	100-40-41717		1225	1
12/18/2	14	IP 2226639884 - Parks Arboratum	Invoice	12/18/2025	12/31/2025	35.38	35.38	100-50-41717		1225	1
Total 22433 IDAHO POWER:						16,640.55	16,640.55				
50773 SPENCE, JESSE MICHAEL											
EMPL #	1	ACH RETURN - PAYROLL	Invoice	12/04/2025	12/31/2025	32.32	32.32	100-00-20320		1225	1
Total 50773 SPENCE, JESSE MICHAEL:						32.32	32.32				
4004 WAXIE SANITARY SUPPLY											
828091	1	library restroom soap	Invoice	10/21/2024	01/27/2025	119.12	119.12	100-45-41215		125	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
828091	1	Ref-restroom soap	Invoice	01/16/2025	01/27/2025	119.12-	119.12-	100-45-41215		125	1
Total 4004 WAXIE SANITARY SUPPLY:						.00	.00				
6626 ZIONS BANCORPORATION, NATIONAL ASSOC.											
12/15/2	1	WW REV BOND S2023 / AGENT/DISSEMINATION F	Invoice	12/15/2025	12/31/2025	1,500.00	1,500.00	235-78-41613		1225	1
Total 6626 ZIONS BANCORPORATION, NATIONAL ASSOC.:						1,500.00	1,500.00				
Total :						83,464.40	83,464.40				
Current period checks for future period invoices.											
176 ALLINGTON, RICK											
221		Chk No: 62436 (1)	Calculated	12/22/2025			4,434.00-	1000020301		126	1
Total 176 ALLINGTON, RICK:						.00	4,434.00-				
Total Current period checks for future period invoices.:						.00	4,434.00-				
Grand Totals:						83,464.40	79,030.40				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
1000020301	.00	4,434.00-	4,434.00-
100-00-20320	32.32	.00	32.32
100-00-32210	15,313.07	.00	15,313.07
100-15-41713	128.22	.00	128.22
100-20-41713	128.22	.00	128.22
100-25-41713	238.12	.00	238.12
100-25-41717	339.33	.00	339.33
100-25-41741	32,300.45	.00	32,300.45
100-40-41405	.00	172.39-	172.39-
100-40-41713	97.21	.00	97.21
100-40-41715	67.14	.00	67.14
100-40-41717	1,041.03	.00	1,041.03

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-42-41713	42.74	.00	42.74
100-42-41717	300.40	.00	300.40
100-45-41215	119.12	119.12-	.00
100-45-41717	514.70	.00	514.70
100-50-41325	5,630.75	.00	5,630.75
100-50-41717	35.38	.00	35.38
100-50-41718	108.37	.00	108.37
100-55-41713	102.73	.00	102.73
100-55-41717	324.50	.00	324.50
100-55-41741	10,766.82	.00	10,766.82
200-15-41713	128.22	.00	128.22
200-42-41713	42.74	.00	42.74
200-42-41717	300.40	.00	300.40
200-60-41213	17.69	.00	17.69
200-60-41713	178.00	.00	178.00
210-15-41713	128.22	.00	128.22
210-42-41713	42.73	.00	42.73
210-42-41717	300.39	.00	300.39
210-70-41713	177.99	.00	177.99
210-70-41717	13,308.91	.00	13,308.91
235-78-41613	1,500.00	.00	1,500.00
Grand Totals:	83,755.91	4,725.51-	79,030.40

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/25	119.12	119.12-	.00
05/25	.00	172.39-	172.39-
12/25	83,636.79	4,434.00-	79,202.79
Grand Totals:	83,755.91	4,725.51-	79,030.40

Return to Agenda

AGENDA ITEM SUMMARY

DATE 01/12/2026 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of December 2025 that are set to be paid by contract for January 2026.

AUTHORITY: ☐ ID Code 50-1017 ☐ IAR _____ ☐ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
2. Invoice entry into data base by finance department.
3. Open invoice report and check register report printed for council review at city council meeting.
4. Following council approval, mayor and clerk sign checks and check register report.
5. Signed check register report is entered into Minutes book.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance $_____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

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RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Transmittal

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
12/11/2025	CDPT	12/15/2025	61037	AFLAC	1	-209.30
12/11/2025	CDPT	12/15/2025	61038	DELTA DENTAL PLAN OF I	2	-4,460.29
12/11/2025	CDPT	12/15/2025	61040	NCPERS GROUP LIFE INS	6	-168.00
12/11/2025	CDPT	12/15/2025	121907	PERSI	7	-44,764.81
12/11/2025	CDPT	12/15/2025	121905	MOUNTAIN WEST BANK	8	-45,908.98
12/11/2025	CDPT	12/15/2025	121908	IDAHO STATE TAX COMMI	9	-5,789.00
12/11/2025	CDPT	12/15/2025	61039	HAILEY VOLUNTEER FIRE	12	-175.00
12/11/2025	CDPT	12/15/2025	121904	A.W. REHN & ASSOCIATE	21	-1,215.18
12/11/2025	CDPT	12/15/2025	61042	VSP	26	-747.20
12/11/2025	CDPT	12/15/2025	121906	Nationwide 457/Roth	34	-3,082.34
12/11/2025	CDPT	12/15/2025	61041	REGENCE BLUE SHIELD	3	-70,288.33
12/11/2025	PC	12/18/2025	121825	BAILES, RUTH ELIZABETH	8059	-1,704.10
12/11/2025	PC	12/18/2025	121826	CARRILLO-SALAS, DALIA	8209	-1,730.76
12/11/2025	PC	12/18/2025	121827	CONE, MARY M HILL	8009	-1,941.96
12/11/2025	PC	12/18/2025	121828	HOROWITZ, LISA	8049	-2,802.94
12/11/2025	PC	12/18/2025	121829	POMERLEAU, JENNIFER	8207	-1,631.45
12/11/2025	PC	12/18/2025	121830	STOKES, REBECCA R	8013	-2,777.20
12/11/2025	PC	12/18/2025	121831	TRAN, TUYEN	8205	-1,285.91
12/11/2025	PC	12/18/2025	121832	BACKSTROM, KAYME RAY	8188	-1,520.03
12/11/2025	PC	12/18/2025	121833	DAVIS, ROBYN K	8060	-2,552.99
12/11/2025	PC	12/18/2025	121834	DYER, ASHLEY MAUREEN	8401	-1,832.18
12/11/2025	PC	12/18/2025	121835	RODRIGUE, EMILY THERE	8115	-1,918.50
12/11/2025	PC	12/18/2025	121836	BALEDGE, MICHAEL S	9054	-2,518.26
12/11/2025	PC	12/18/2025	121837	CHASE, AMANDA LUISE	9036	-1,622.90
12/11/2025	PC	12/18/2025	121838	GRANT, DARYL ERNEST	9068	-1,546.95
12/11/2025	PC	12/18/2025	121839	HAIRSTON, KEITH GUY	8186	-2,107.26
12/11/2025	PC	12/18/2025	121840	HERNANDEZ, ADAN	9027	-221.05
12/11/2025	PC	12/18/2025	121841	HOOVER, JAMES THOMA	9047	-2,127.03
12/11/2025	PC	12/18/2025	121842	MAYNE, EARL JAMES	9124	-1,065.92
12/11/2025	PC	12/18/2025	121843	MURPHY, JOSHUA Z	9011	-544.54
12/11/2025	PC	12/18/2025	121844	PRUETT, MATHEW DEAN	9040	-298.99
12/11/2025	PC	12/18/2025	121845	REED, ZACHARY DARRYL	9020	-243.67
12/11/2025	PC	12/18/2025	121846	SANCHEZ, ANTHONY JAM	9042	-102.51
12/11/2025	PC	12/18/2025	121847	VINCENT, BRIAN A	9113	-277.05
12/11/2025	PC	12/18/2025	121848	YEAGER, KAITLYN R	9117	-550.95
12/11/2025	PC	12/18/2025	121849	CROTTY, JOSHUA M	8283	-1,548.30
12/11/2025	PC	12/18/2025	121850	DABNEY, LEE A DONAHUE	1008078	-1,468.88
12/11/2025	PC	12/18/2025	121851	DeKLOTZ, ELISE	8200	-259.50
12/11/2025	PC	12/18/2025	121852	DREWIEN, LYNETTE M	1008271	-2,197.03
12/11/2025	PC	12/18/2025	121853	FORBIS, MICHAL J	8114	-1,237.44
12/11/2025	PC	12/18/2025	121854	FOUDY, ALISON LEXI	8284	-828.29
12/11/2025	PC	12/18/2025	121855	FOUDY, GRACE ANNA	8128	-96.04
12/11/2025	PC	12/18/2025	121856	HARDING, CHARLOTTE E	8293	-579.60
12/11/2025	PC	12/18/2025	121857	MAXWELL, LAHELA HINAN	8124	-1,488.96
12/11/2025	PC	12/18/2025	121858	PRIMROSE, LAURA A	8102	-1,282.25
12/11/2025	PC	12/18/2025	121859	STROPE, DENON MICHAE	8101	-1,192.17
12/11/2025	PC	12/18/2025	121860	SUWANRIT, AMANDA CHRI	1008059	-1,651.94
12/11/2025	PC	12/18/2025	121861	VAGIAS, BROOKE ELIZAB	8296	-106.25
12/11/2025	PC	12/18/2025	121862	BAIN, AMY SUE	8554	-1,347.44
12/11/2025	PC	12/18/2025	121863	SAVAGE, JAMES L	8204	-1,812.63
12/11/2025	PC	12/18/2025	121864	AGUAYO, KENNETH	8220	-1,619.09
12/11/2025	PC	12/18/2025	121865	ALLEN, THOMAS HAROLD	8219	-2,355.94
12/11/2025	PC	12/18/2025	121866	CERVANTES, GUSTAVO A	8215	-2,437.19

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
12/11/2025	PC	12/18/2025	121867	COX, CHARLES F	8161	-2,979.69
12/11/2025	PC	12/18/2025	121868	CROXFORD, ZACHARY DA	8218	-2,046.23
12/11/2025	PC	12/18/2025	121869	ENGLAND, STEVE J	8143	-3,470.77
12/11/2025	PC	12/18/2025	121870	GONZALEZ, ADRIAN MAN	8170	-2,076.23
12/11/2025	PC	12/18/2025	121871	HAMMOND, EMMA GRACE	8222	-1,948.56
12/11/2025	PC	12/18/2025	121872	JONES, KYLIE MELETIA	8155	-2,190.44
12/11/2025	PC	12/18/2025	121873	LEOS, CHRISTINA M	8012	-2,267.27
12/11/2025	PC	12/18/2025	121874	LIVINGSTON, CHRISTIAN	8168	-2,121.05
12/11/2025	PC	12/18/2025	121875	ORNELAS, MANUEL G	1008180	-2,905.31
12/11/2025	PC	12/18/2025	121876	OWENS, ERIC ODELL	8119	-1,976.53
12/11/2025	PC	12/18/2025	121877	PECK, TODD D	8167	-3,394.92
12/11/2025	PC	12/18/2025	121878	ARELLANO, NANCY	8005	-1,366.60
12/11/2025	PC	12/18/2025	121879	MARES, MARIA C	8251	-1,577.57
12/11/2025	PC	12/18/2025	121880	WILLIAMS, EMILY ANNE	8023	-1,752.80
12/11/2025	PC	12/18/2025	121881	YEAGER, BRIAN D	8107	-2,494.09
12/11/2025	PC	12/18/2025	121882	CARTER, GERALD LYNN	8230	-2,030.40
12/11/2025	PC	12/18/2025	121883	DOMKE, RODNEY F	8097	-1,872.73
12/11/2025	PC	12/18/2025	121884	HERNANDEZ, ADAN	8509	-1,759.40
12/11/2025	PC	12/18/2025	121885	JOHNSTON, JAIMEY P	8243	-2,682.02
12/11/2025	PC	12/18/2025	121886	MOATS, ZAKARY S	8174	-1,753.34
12/11/2025	PC	12/18/2025	121887	MORT, SCOTT ROBERT	8181	-1,577.43
12/11/2025	PC	12/18/2025	121888	PARKS, ALEXANDER MIC	8180	-1,808.24
12/11/2025	PC	12/18/2025	121889	SAVAGE, BRADLEE JAME	8179	-1,598.79
12/11/2025	PC	12/18/2025	121890	SCHWARZ, STEPHEN K	8226	-2,782.53
12/11/2025	PC	12/18/2025	121891	ZAVALA MONCADA, FIDEL	8232	-1,693.57
12/11/2025	PC	12/18/2025	121892	AMBRIZ, JOSE	7023	-2,373.61
12/11/2025	PC	12/18/2025	121893	ELLSWORTH, BRYSON D	8285	-2,804.19
12/11/2025	PC	12/18/2025	121894	GARRISON, SHANE	1008048	-2,060.93
12/11/2025	PC	12/18/2025	121895	MAGANA-AYALAY, EDWIN	8291	-1,465.47
12/11/2025	PC	12/18/2025	121896	RACE, MICHAEL DENNIS	8070	-1,641.61
12/11/2025	PC	12/18/2025	121897	SHOTSWELL, DAVE O	7044	-2,356.19
12/11/2025	PC	12/18/2025	121898	WARD, NATHAN DANIEL	8287	-1,590.87
12/11/2025	PC	12/18/2025	121899	BALDWIN, MERRITT JAME	8286	-2,083.91
12/11/2025	PC	12/18/2025	121900	BALIS, MARVIN C	8225	-2,292.33
12/11/2025	PC	12/18/2025	121901	HARMON, JEFFREY SCOT	8239	-1,693.62
12/11/2025	PC	12/18/2025	121902	MAJOR, THOMAS JOHN	8288	-1,557.75
12/11/2025	PC	12/18/2025	121903	VINCENT, BRIAN A	1008071	-1,949.02
Grand Totals:						-313,238.48
			90			

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Transmittal

Includes unprinted checks

Report Criteria:
Includes all check types
Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
12/25/2025	CDPT	12/29/2025	61043	REGENCE BLUE SHIELD	3	-747.46
12/25/2025	CDPT	12/29/2025	123203	PERSI	7	-45,089.12
12/25/2025	CDPT	12/29/2025	123201	MOUNTAIN WEST BANK	8	-47,695.36
12/25/2025	CDPT	12/29/2025	123204	IDAHO STATE TAX COMMI	9	-6,144.00
12/25/2025	CDPT	12/29/2025	123202	Nationwide 457/Roth	34	-1,950.25
12/25/2025	PC	12/31/2025	123125	BAILES, RUTH ELIZABETH	8059	-2,710.74
12/25/2025	PC	12/31/2025	123126	CARRILLO-SALAS, DALIA	8209	-1,847.58
12/25/2025	PC	12/31/2025	123127	CONE, MARY M HILL	8009	-2,425.79
12/25/2025	PC	12/31/2025	123128	HOROWITZ, LISA	8049	-3,015.27
12/25/2025	PC	12/31/2025	123129	POMERLEAU, JENNIFER	8207	-1,620.35
12/25/2025	PC	12/31/2025	123130	STOKES, REBECCA R	8013	-2,767.10
12/25/2025	PC	12/31/2025	123131	TRAN, TUYEN	8205	-1,317.07
12/25/2025	PC	12/31/2025	123132	BACKSTROM, KAYME RAY	8188	-1,528.03
12/25/2025	PC	12/31/2025	123133	DAVIS, ROBYN K	8060	-2,745.97
12/25/2025	PC	12/31/2025	123134	DYER, ASHLEY MAUREEN	8401	-1,849.76
12/25/2025	PC	12/31/2025	123135	RODRIGUE, EMILY THERE	8115	-1,984.90
12/25/2025	PC	12/31/2025	123136	BALEDGE, MICHAEL S	9054	-2,741.99
12/25/2025	PC	12/31/2025	123137	CHASE, AMANDA LUISE	9036	-2,260.75
12/25/2025	PC	12/31/2025	123138	GRANT, DARYL ERNEST	9068	-1,886.62
12/25/2025	PC	12/31/2025	123139	HAIRSTON, KEITH GUY	8186	-1,769.96
12/25/2025	PC	12/31/2025	123140	HERNANDEZ, ADAN	9027	-272.32
12/25/2025	PC	12/31/2025	123141	HOOVER, JAMES THOMA	9047	-2,258.43
12/25/2025	PC	12/31/2025	123142	MAYNE, EARL JAMES	9124	-406.78
12/25/2025	PC	12/31/2025	123143	MURPHY, JOSHUA Z	9011	-333.43
12/25/2025	PC	12/31/2025	123144	WALSH, CHRISTOPHER D	9205	-48.48
12/25/2025	PC	12/31/2025	123145	CROTTY, JOSHUA M	8283	-1,548.30
12/25/2025	PC	12/31/2025	123146	DABNEY, LEE A DONAHUE	1008078	-1,770.77
12/25/2025	PC	12/31/2025	123147	DeKLOTZ, ELISE	8200	-366.27
12/25/2025	PC	12/31/2025	123148	DREWIEN, LYNETTE M	1008271	-2,289.40
12/25/2025	PC	12/31/2025	123149	FORBIS, MICHAL J	8114	-1,537.45
12/25/2025	PC	12/31/2025	123150	FOUDY, GRACE ANNA	8128	-72.03
12/25/2025	PC	12/31/2025	123151	HARDING, CHARLOTTE E	8293	-579.60
12/25/2025	PC	12/31/2025	123152	MAXWELL, LAHELA HINAN	8124	-1,545.23
12/25/2025	PC	12/31/2025	123153	PRIMROSE, LAURA A	8102	-1,214.90
12/25/2025	PC	12/31/2025	123154	RODGERS, AMBER TELLE	8297	-191.17
12/25/2025	PC	12/31/2025	123155	STROPE, DENON MICHAE	8101	-1,209.22
12/25/2025	PC	12/31/2025	123156	SUWANRIT, AMANDA CHRI	1008059	-1,492.98
12/25/2025	PC	12/31/2025	123157	VAGIAS, BROOKE ELIZAB	8296	-110.82
12/25/2025	PC	12/31/2025	123158	BAIN, AMY SUE	8554	-1,360.49
12/25/2025	PC	12/31/2025	123159	SAVAGE, JAMES L	8204	-1,928.57
12/25/2025	PC	12/31/2025	123160	AGUAYO, KENNETH	8220	-1,506.57
12/25/2025	PC	12/31/2025	123161	ALLEN, THOMAS HAROLD	8219	-2,111.46
12/25/2025	PC	12/31/2025	123162	CERVANTES, GUSTAVO A	8215	-2,508.61
12/25/2025	PC	12/31/2025	123163	COX, CHARLES F	8161	-2,981.04
12/25/2025	PC	12/31/2025	123164	CRAMER, ADISON AL	8217	-2,034.41
12/25/2025	PC	12/31/2025	123165	CROXFORD, ZACHARY DA	8218	-2,168.31
12/25/2025	PC	12/31/2025	123166	ENGLAND, STEVE J	8143	-3,470.93
12/25/2025	PC	12/31/2025	123167	GONZALEZ, ADRIAN MAN	8170	-1,951.56
12/25/2025	PC	12/31/2025	123168	HAMMOND, EMMA GRACE	8222	-1,956.55
12/25/2025	PC	12/31/2025	123169	JONES, KYLIE MELETIA	8155	-2,190.44
12/25/2025	PC	12/31/2025	123170	LEOS, CHRISTINA M	8012	-2,171.01
12/25/2025	PC	12/31/2025	123171	LIVINGSTON, CHRISTIAN	8168	-2,420.36
12/25/2025	PC	12/31/2025	123172	ORNELAS, MANUEL G	1008180	-2,521.30
12/25/2025	PC	12/31/2025	123173	OWENS, ERIC ODELL	8119	-2,271.29

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
12/25/2025	PC	12/31/2025	123174	PECK, TODD D	8167	-3,402.92
12/25/2025	PC	12/31/2025	123175	ARELLANO, NANCY	8005	-1,444.09
12/25/2025	PC	12/31/2025	123176	MARES, MARIA C	8251	-1,427.87
12/25/2025	PC	12/31/2025	123177	WILLIAMS, EMILY ANNE	8023	-1,648.31
12/25/2025	PC	12/31/2025	123178	YEAGER, BRIAN D	8107	-3,677.38
12/25/2025	PC	12/31/2025	123179	CARTER, GERALD LYNN	8230	-1,958.88
12/25/2025	PC	12/31/2025	123180	DOMKE, RODNEY F	8097	-1,908.03
12/25/2025	PC	12/31/2025	123181	HERNANDEZ, ADAN	8509	-2,126.01
12/25/2025	PC	12/31/2025	123182	JOHNSTON, JAIMEY P	8243	-2,340.60
12/25/2025	PC	12/31/2025	123183	MOATS, ZAKARY S	8174	-1,780.87
12/25/2025	PC	12/31/2025	123184	MORT, SCOTT ROBERT	8181	-1,621.05
12/25/2025	PC	12/31/2025	123185	PARKS, ALEXANDER MIC	8180	-1,906.34
12/25/2025	PC	12/31/2025	123186	SAVAGE, BRADLEE JAME	8179	-1,918.10
12/25/2025	PC	12/31/2025	123187	SCHWARZ, STEPHEN K	8226	-2,814.78
12/25/2025	PC	12/31/2025	123188	ZAVALA MONCADA, FIDEL	8232	-1,751.80
12/25/2025	PC	12/31/2025	123189	AMBRIZ, JOSE	7023	-2,441.49
12/25/2025	PC	12/31/2025	123190	ELLSWORTH, BRYSON D	8285	-3,155.66
12/25/2025	PC	12/31/2025	123191	GARRISON, SHANE	1008048	-2,242.35
12/25/2025	PC	12/31/2025	123192	MAGANA-AYALAY, EDWIN	8291	-1,430.14
12/25/2025	PC	12/31/2025	123193	RACE, MICHAEL DENNIS	8070	-1,641.61
12/25/2025	PC	12/31/2025	123194	SHOTSWELL, DAVE O	7044	-2,411.11
12/25/2025	PC	12/31/2025	123195	WARD, NATHAN DANIEL	8287	-1,678.50
12/25/2025	PC	12/31/2025	123196	BALDWIN, MERRITT JAME	8286	-2,120.41
12/25/2025	PC	12/31/2025	123197	BALIS, MARVIN C	8225	-2,470.86
12/25/2025	PC	12/31/2025	123198	HARMON, JEFFREY SCOT	8239	-1,622.64
12/25/2025	PC	12/31/2025	123199	MAJOR, THOMAS JOHN	8288	-1,679.56
12/25/2025	PC	12/31/2025	123200	VINCENT, BRIAN A	1008071	-1,928.13
Grand Totals:						-243,448.04
			81			

Report Criteria:
Includes all check types
Includes unprinted checks

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4089 ADVANCED SIGN LLC											
610001	1	PARK SIGNS - Echo Hill & Curtis	Invoice	12/16/2025	01/12/2026	308.99	308.99	120-50-41539		126	1
Total 4089 ADVANCED SIGN LLC:						308.99	308.99				
5521 AIR ST. LUKES											
122225	1	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	110.00	110.00	100-15-41126		126	1
122225	2	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	110.00	110.00	200-15-41126		126	1
122225	3	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	110.00	110.00	210-15-41126		126	1
122225	4	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	220.00	220.00	100-20-41126		126	1
122225	5	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	1,155.00	1,155.00	100-55-41126		126	1
122225	6	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	110.00	110.00	100-10-41126		126	1
122225	7	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	440.00	440.00	100-45-41126		126	1
122225	8	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	110.00	110.00	100-50-41126		126	1
122225	9	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	770.00	770.00	100-25-41126		126	1
122225	10	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	73.33	73.33	100-42-41126		126	1
122225	11	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	73.33	73.33	200-42-41126		126	1
122225	12	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	73.34	73.34	210-42-41126		126	1
122225	13	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	550.00	550.00	100-40-41126		126	1
122225	14	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	330.00	330.00	210-70-41126		126	1
122225	15	2026 AIR ST LUKES MEMBERSHIP	Invoice	12/22/2025	01/12/2026	275.00	275.00	200-60-41126		126	1
Total 5521 AIR ST. LUKES:						4,510.00	4,510.00				
652 AIRPORT WEST BUSINESS PARK											
1452	1	1452 QUARTERLY DUES	Invoice	01/01/2026	01/12/2026	943.78	943.78	100-40-41711		126	1
Total 652 AIRPORT WEST BUSINESS PARK:						943.78	943.78				
2181 ALLEN, TOM											
26TRA	1	#PER DIEM FTO TRAINING SEMINAR	Invoice	12/11/2025	01/12/2026	374.00	374.00	100-25-41724		126	1
Total 2181 ALLEN, TOM:						374.00	374.00				
1913 AMAZON CAPITAL SERVICES											
13JK-H	1	ETHERNET CABLES	Invoice	12/22/2025	01/12/2026	148.86	148.86	100-40-41215		126	1
16J7-9	1	CH WINDOW CHRISTMAS LIGHTS, EXT. CORDS	Invoice	12/21/2025	01/12/2026	47.98	47.98	100-42-41413		126	1
16J7-9	2	CH WINDOW CHRISTMAS LIGHTS, EXT. CORDS	Invoice	12/21/2025	01/12/2026	47.98	47.98	200-42-41413		126	1
16J7-9	3	CH WINDOW CHRISTMAS LIGHTS, EXT. CORDS	Invoice	12/21/2025	01/12/2026	47.98	47.98	210-42-41413		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
19JW-	1	Break room plates, Hooks for hanging string lights	Invoice	12/22/2025	01/12/2026	15.32	15.32	100-15-41215		126	1
19JW-	2	Break room plates, Hooks for hanging string lights	Invoice	12/22/2025	01/12/2026	15.32	15.32	200-15-41215		126	1
19JW-	3	Break room plates, Hooks for hanging string lights	Invoice	12/22/2025	01/12/2026	15.33	15.33	210-15-41215		126	1
19WK-	1	BROTHER DESKTOP SCANNER	Invoice	12/29/2025	01/12/2026	223.10	223.10	100-45-41539		126	1
19WK-	2	SHIPPING & HANDLING	Invoice	12/29/2025	01/12/2026	25.90	25.90	100-45-41213		126	1
1FRM-	1	ETHERNET CABLES	Invoice	12/10/2025	01/12/2026	65.45	65.45	200-60-41411		126	1
1GRJ-	1	TRUCK LIGHTS	Invoice	12/05/2025	01/12/2026	56.48	56.48	200-60-41415		126	1
1GRJ-	2	END CAPS FOR TRAILER HITCH	Invoice	12/05/2025	01/12/2026	9.98	9.98	200-60-41415		126	1
1MPT-	1	VIDEO RECEIVER FOR OFFICE TV'S	Invoice	12/18/2025	01/12/2026	595.59	595.59	200-60-41411		126	1
1MPT-	2	CERTIFICATION FRAMES	Invoice	12/18/2025	01/12/2026	45.99	45.99	200-60-41211		126	1
1MPT-	3	UTILITY CARTS	Invoice	12/18/2025	01/12/2026	109.98	109.98	200-60-41413		126	1
1MXW-	1	Book purchases shipping credit	Invoice	12/13/2025	01/12/2026	1.70-	1.70-	100-45-41213		126	1
1NDW-	1	Book purchases shipping credit	Invoice	12/13/2025	01/12/2026	3.75-	3.75-	100-45-41213		126	1
1PY7-K	1	BATTERY BACKUPS	Invoice	12/22/2025	01/12/2026	749.95	749.95	200-60-41411		126	1
1QW9-	1	CH CHRISTMAS LIGHTS EXT. CORDS	Invoice	12/22/2025	01/12/2026	10.74	10.74	100-42-41413		126	1
1QW9-	2	CH CHRISTMAS LIGHTS EXT. CORDS	Invoice	12/22/2025	01/12/2026	10.75	10.75	200-42-41413		126	1
1QW9-	3	CH CHRISTMAS LIGHTS EXT. CORDS	Invoice	12/22/2025	01/12/2026	10.75	10.75	210-42-41413		126	1
1T9Q-F	1	adapter cable and construction paper	Invoice	12/27/2025	01/12/2026	14.58	14.58	100-45-41215		126	1
1TDH-L	1	Book purchases shipping credit	Invoice	12/13/2025	01/12/2026	1.54-	1.54-	100-45-41213		126	1
1TLT-F	1	Book purchases	Invoice	12/13/2025	01/12/2026	79.52	79.52	100-45-41535		126	1
1TLT-F	2	Book purchases shipping	Invoice	12/13/2025	01/12/2026	6.99	6.99	100-45-41213		126	1
1V9H-4	1	book processing supplies	Invoice	12/29/2025	01/12/2026	50.97	50.97	100-45-41215		126	1
1YQX-	1	Mailing Envelopes, Self-Adhesive window sheet prote	Invoice	12/22/2025	01/12/2026	14.35	14.35	100-15-41215		126	1
1YQX-	2	Mailing Envelopes, Self-Adhesive window sheet prote	Invoice	12/22/2025	01/12/2026	14.35	14.35	200-15-41215		126	1
1YQX-	3	Mailing Envelopes, Self-Adhesive window sheet prote	Invoice	12/22/2025	01/12/2026	14.34	14.34	210-15-41215		126	1
Total 1913 AMAZON CAPITAL SERVICES:						2,441.54	2,441.54				
4785 AMERICAN LEGAL PUBLISHING CORPORATION											
48007	1	2025 S-15 SUPP PAGES; ORDS: 1348 THROUGH 1	Invoice	12/22/2025	01/12/2026	158.10	158.10	100-15-41313		126	1
48007	2	2025 S-15 SUPP PAGES; ORDS: 1348 THROUGH 1	Invoice	12/22/2025	01/12/2026	158.10	158.10	200-15-41313		126	1
48007	3	2025 S-15 SUPP PAGES; ORDS: 1348 THROUGH 1	Invoice	12/22/2025	01/12/2026	158.11	158.11	210-15-41313		126	1
Total 4785 AMERICAN LEGAL PUBLISHING CORPORATION:						474.31	474.31				
5727 AMERICAN VAC SERVICES LLC											
25.227	1	RIVER ST ST LIGHTS	Invoice	12/28/2025	01/12/2026	49,960.00	49,960.00	120-40-41539	18.40.0001.1	126	1
25.238	1	sNOW REMOVAL SERVICES	Invoice	12/28/2025	01/12/2026	1,565.00	1,565.00	100-40-41771		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5727 AMERICAN VAC SERVICES LLC:						51,525.00	51,525.00				
50768 ARMSTRONG, DEAN and DEBORAH											
01/07/2	1	Refund - 1261 Snowfly Dr.	Invoice	01/07/2026	01/12/2026	120.74	120.74	100-00-15110		126	1
Total 50768 ARMSTRONG, DEAN and DEBORAH:						120.74	120.74				
389 ASSOCIATION OF IDAHO CITIES											
200013	1	2026 IDCMA Conference - Horowitz	Invoice	12/29/2025	01/12/2026	58.33	58.33	100-15-41711		126	1
200013	2	2026 IDCMA Conference- Horowitz	Invoice	12/29/2025	01/12/2026	58.33	58.33	200-15-41711		126	1
200013	3	2026 IDCMA Conference - Horowitz	Invoice	12/29/2025	01/12/2026	58.34	58.34	210-15-41711		126	1
Total 389 ASSOCIATION OF IDAHO CITIES:						175.00	175.00				
6917 AT&T MOBILITY LLC											
010120	1	287309821298 - WATER	Invoice	12/23/2025	01/12/2026	389.13	389.13	200-60-41713		126	1
Total 6917 AT&T MOBILITY LLC:						389.13	389.13				
2311 BANYAN TECHNOLOGY INC.											
21431	1	SCADA WORK	Invoice	12/26/2025	01/12/2026	475.00	475.00	200-60-41401		126	1
Total 2311 BANYAN TECHNOLOGY INC.:						475.00	475.00				
5143 BLAINE COUNTY DISPATCH											
FY26-	1	2nd Quarter payment FY 2026 Fire	Invoice	01/01/2026	01/12/2026	10,766.82	10,766.82	100-55-41741		126	1
FY26-	2	2nd Quarter payment FY 2026 Police	Invoice	01/01/2026	01/12/2026	32,300.45	32,300.45	100-25-41741		126	1
Total 5143 BLAINE COUNTY DISPATCH:						43,067.27	43,067.27				
50379 BLISS ARCHITECTURE											
202407	1	W DEPT. OFFICE BLDG V2- CONST. ADMIN	Invoice	12/31/2025	01/12/2026	1,815.00	1,815.00	200-60-41547	24.60.0001.1	126	1
Total 50379 BLISS ARCHITECTURE:						1,815.00	1,815.00				
2326 CDW GOVERNMENT											
ZR010	1	Zoom phones Monthly - 10/23/25-11/22/25	Invoice	12/26/2025	01/12/2026	12.39	12.39	100-15-41713		126	1
ZR010	2	Zoom phones Monthly - 10/23/25-11/22/25	Invoice	12/26/2025	01/12/2026	12.39	12.39	200-15-41713		126	1
ZR010	3	Zoom phones Monthly - 10/23/25-11/22/25	Invoice	12/26/2025	01/12/2026	12.38	12.38	210-15-41713		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 2326 CDW GOVERNMENT:						37.16	37.16				
5702 CINTAS											
425263	1	UNIFORM SERVICES STS	Invoice	12/10/2025	01/12/2026	119.94	119.94	100-40-41703		126	1
425336	1	UNIFORM SERVICES STS	Invoice	12/17/2025	01/12/2206	190.48	190.48	100-40-41703		126	1
Total 5702 CINTAS:						310.42	310.42				
670 CITY OF HAILEY W&S DEPT											
12.31.2	1	STREET SHOP	Invoice	12/31/2025	01/12/2026	759.01	759.01	100-40-41717		126	1
12.31.2	2	INTER CENTER	Invoice	12/31/2025	01/12/2026	99.68	99.68	100-10-41717		126	1
12.31.2	3	RODEO FROST	Invoice	12/31/2025	01/12/2026	12.43	12.43	100-50-41617		126	1
12.31.2	4	RODEO PARK	Invoice	12/31/2025	01/12/2026	36.97	36.97	100-50-41617		126	1
12.31.2	5	TOWN CENTER WEST	Invoice	12/31/2025	01/12/2026	46.69	46.69	100-50-41718		126	1
12.31.2	6	CITY HALL	Invoice	12/31/2025	01/12/2026	112.39	112.39	100-42-41717		126	1
12.31.2	7	CITY HALL	Invoice	12/31/2025	01/12/2026	112.39	112.39	200-42-41717		126	1
12.31.2	8	CITY HALL	Invoice	12/31/2025	01/12/2026	112.40	112.40	210-42-41717		126	1
12.31.2	9	FIRE DEPARTMENT	Invoice	12/31/2025	01/12/2026	88.57	88.57	100-55-41717		126	1
12.31.2	10	TREATMENT PL	Invoice	12/31/2025	01/12/2026	437.04	437.04	200-60-41717		126	1
12.31.2	11	TREATMENT PL	Invoice	12/31/2025	01/12/2026	437.04	437.04	210-70-41717		126	1
12.31.2	12	POLICE DEPT	Invoice	12/31/2025	01/12/2026	106.56	106.56	100-25-41717		126	1
12.31.2	13	IRRIGATION	Invoice	12/31/2025	01/12/2026	1,415.04	1,415.04	100-50-41717		126	1
Total 670 CITY OF HAILEY W&S DEPT:						3,776.21	3,776.21				
2954 CLEAR CREEK DISPOSAL -PARKS											
000187	1	CoMP. BIN - CITY HALL	Invoice	12/29/2025	01/12/2026	151.24	151.24	100-50-41325	22.42.0002.1	126	1
Total 2954 CLEAR CREEK DISPOSAL -PARKS:						151.24	151.24				
22457 CLEAR CREEK DISPOSAL, INC.											
DECE	1	FRANCHISE FEE - DECEMBER 2025	Invoice	01/06/2026	01/12/2026	168,500.00	168,500.00	100-00-20515		126	1
Total 22457 CLEAR CREEK DISPOSAL, INC.:						168,500.00	168,500.00				
5961 CLEARWATER POWER EQUIPMENT LLC											
88637	1	pLOW MARKERS	Invoice	12/02/2025	01/12/2026	43.58	43.58	100-40-41405		126	1
89008	1	WEEDEATER SERVICE	Invoice	12/16/2025	01/12/2026	87.33	87.33	100-40-41405		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5961 CLEARWATER POWER EQUIPMENT LLC:						130.91	130.91				
50396 COASTLINE EQUIPMENT											
123623	1	CORE, V-BELT CR	Invoice	04/28/2025	05/12/2025	172.39-	172.39-	100-40-41405		525	1
Total 50396 COASTLINE EQUIPMENT:						172.39-	172.39-				
4654 CR WIRELESS, LLC											
000003	1	AT&T Permit App Review	Invoice	01/01/2026	01/12/2026	450.00	450.00	100-20-41313		126	1
Total 4654 CR WIRELESS, LLC:						450.00	450.00				
3291 CROXFORD, ZACHARY											
25TRA	1	# PER DIEM FTO TRAINING SEMINAR	Invoice	12/11/2025	01/12/2026	374.00	374.00	100-25-41724		126	1
Total 3291 CROXFORD, ZACHARY:						374.00	374.00				
663 D&B SUPPLY											
1434	1	WORKWEAR	Invoice	12/28/2025	01/12/2026	150.00	150.00	100-40-41703		126	1
2593	1	leather press oil	Invoice	12/20/2025	01/12/2026	19.99	19.99	100-50-41405		126	1
Total 663 D&B SUPPLY:						169.99	169.99				
8583 D-SWANER WELDING, INC											
23619	1	BASE CAMP SIDEWALK PLATE MATERIAL	Invoice	12/18/2025	01/12/2026	125.93	125.93	100-40-41405		126	1
Total 8583 D-SWANER WELDING, INC:						125.93	125.93				
3046 ENGINEERED STRUCTURES, INC											
Q129	1	HEADWORKS CONSTR. PROJ. PAY REQ#4	Invoice	12/30/2025	01/12/2026	198,599.25	198,599.25	235-78-41549	24.70.0001.1	126	1
Total 3046 ENGINEERED STRUCTURES, INC:						198,599.25	198,599.25				
1896 ESRI, INC.											
263106	1	2026 CDD Renewal QN 26310643	Invoice	10/02/2025	01/12/2026	1,750.00	1,750.00	100-20-41325		126	1
263106	2	2026 Brian Desktop Renewal QN 26310643	Invoice	10/02/2025	01/12/2026	583.33	583.33	100-42-41325		126	1
263106	3	2026 Brian Desktop Renewal QN 26310643	Invoice	10/02/2025	01/12/2026	583.33	583.33	200-42-41325		126	1
263106	4	2026 Brian Desktop Renewal QN 26310643	Invoice	10/02/2025	01/12/2026	583.34	583.34	210-42-41325		126	1
263106	5	2026 Streets Basic Desktop Renewal QN 26310643	Invoice	10/02/2025	01/12/2026	460.00	460.00	100-40-41325		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
263106	6	2026 Water Contributor QN 26310643	Invoice	10/02/2025	01/12/2026	250.00	250.00	200-60-41325		126	1
263106	7	2026 WasteWater Contributor QN 26310643	Invoice	10/02/2025	01/12/2026	250.00	250.00	210-70-41325		126	1
263106	8	2026 Water Mobile QN 26310643	Invoice	10/02/2025	01/12/2026	400.00	400.00	200-60-41325		126	1
263106	9	2026 WasteWater Mobile QN 26310643	Invoice	10/02/2025	01/12/2026	400.00	400.00	210-70-41325		126	1
Total 1896 ESRI, INC.:						5,260.00	5,260.00				
1464 FISHER'S FINANCE INC											
408513	1	copier ontract 12202025-01192026	Invoice	12/22/2025	01/12/2026	369.45	369.45	100-45-41323		126	1
Total 1464 FISHER'S FINANCE INC:						369.45	369.45				
6937 FITZGERALD, JORDAN											
P&Z ST	1	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	200.00	200.00	100-10-41313		126	1
P&Z ST	2	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	200-10-41313		126	1
P&Z ST	3	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	210-10-41313		126	1
Total 6937 FITZGERALD, JORDAN:						400.00	400.00				
996 FREEDOM MAILING SERVICES											
52021	1	Bill Processing, Folding & Inserting Newsletters	Invoice	01/02/2025	01/12/2026	705.67	705.67	100-15-41323		126	1
52021	2	Bill Processing, Folding & Inserting Newsletters	Invoice	01/02/2025	01/12/2026	705.67	705.67	200-15-41323		126	1
52021	3	Bill Processing, Folding & Inserting Newsletters	Invoice	01/02/2025	01/12/2026	705.66	705.66	210-15-41323		126	1
Total 996 FREEDOM MAILING SERVICES:						2,117.00	2,117.00				
5909 FUGATE, JANET											
P&Z ST	1	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	200.00	200.00	100-10-41313		126	1
P&Z ST	2	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	200-10-41313		126	1
P&Z ST	3	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	210-10-41313		126	1
Total 5909 FUGATE, JANET:						400.00	400.00				
828 GEM STATE PAPER & SUPPLY COMPA											
115229	1	SHOP DISP GLOVES	Invoice	12/16/2025	01/12/2026	75.34	75.34	100-40-41405		126	1
115336	1	TISSUE PAPER	Invoice	12/16/2025	01/12/2026	70.56	70.56	100-45-41215		126	1
115336	1	PAPER TOWELS	Invoice	12/16/2025	01/12/2026	161.82	161.82	100-45-41215		126	1
Total 828 GEM STATE PAPER & SUPPLY COMPA:						307.72	307.72				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5682 GEM STATE ROOFING INC											
10962	1	10962 OLD HPD SKYLIGHT ROOF LEAK REPAIR,	Invoice	01/07/2026	01/12/2026	706.81	706.81	100-42-41413		126	1
10962	2	10962 OLD HPD SKYLIGHT ROOF LEAK REPAIR,	Invoice	01/07/2026	01/12/2026	706.82	706.82	200-42-41413		126	1
10962	3	10962 OLD HPD SKYLIGHT ROOF LEAK REPAIR,	Invoice	01/07/2026	01/12/2026	706.82	706.82	210-42-41413		126	1
Total 5682 GEM STATE ROOFING INC:						2,120.45	2,120.45				
2134 GEOBILITY LLC											
1189	1	PROF. GIS SERVICES DEC. 2025 CD SPL	Invoice	01/02/2026	01/12/2026	612.50	612.50	100-20-41313		126	1
1189	2	PROF. GIS SERVICES DEC. 2025 PW SPL	Invoice	01/02/2026	01/12/2026	204.16	204.16	100-42-41313		126	1
1189	3	PROF. GIS SERVICES DEC. 2025 PW SPL	Invoice	01/02/2026	01/12/2026	204.17	204.17	200-42-41313		126	1
1189	4	PROF. GIS SERVICES DEC. 2025 PW SPL	Invoice	01/02/2026	01/12/2026	204.17	204.17	210-42-41313		126	1
1189	5	PROF. GIS SERVICES DEC 2025 COMB. PW ST	Invoice	01/02/2026	01/12/2026	25.00	25.00	100-40-41313		126	1
1189	6	PROF. GIS SERVICES DEC 2025 COMB. PW W	Invoice	01/02/2026	01/12/2026	25.00	25.00	200-60-41313		126	1
1189	7	PROF. GIS SERVICES DEC 2025 COMB. PW WW	Invoice	01/02/2026	01/12/2026	25.00	25.00	210-70-41313		126	1
1189	8	PROF. GIS SERVICES DEC 2025 WW	Invoice	01/02/2026	01/12/2026	500.00	500.00	210-70-41313		126	1
1189	9	PROF. GIS SERVICES DEC 2025 W	Invoice	01/02/2026	01/12/2026	1,185.00	1,185.00	200-60-41313		126	1
1194	1	PROF. GIS SERVICES Decembe 2025	Invoice	01/02/2026	01/12/2026	1,850.00	1,850.00	100-20-41313		126	1
Total 2134 GEOBILITY LLC:						4,835.00	4,835.00				
50664 GERALD FLAHERTY											
01/07/2	1	Refund 111 San Badger Dr.	Invoice	01/07/2026	01/12/2026	331.29	331.29	100-00-15110		126	1
Total 50664 GERALD FLAHERTY:						331.29	331.29				
336 GO FER IT EXPRESS											
141534	1	LOCAL SHIPPING WW.	Invoice	12/31/2025	01/12/2026	61.95	61.95	210-70-41213		126	1
141534	2	LOCAL SHIPPING W.	Invoice	12/31/2025	01/12/2026	275.10	275.10	200-60-41213		126	1
Total 336 GO FER IT EXPRESS:						337.05	337.05				
658 HAILEY CHAMBER OF COMMERCE											
01/06/2	1	CHAMBER LOT EXPENSES NOVEMBER 2025	Invoice	01/06/2025	01/12/2025	9,000.60	9,000.60	100-10-41707		126	1
Total 658 HAILEY CHAMBER OF COMMERCE:						9,000.60	9,000.60				
1557 HIGH DESERT BOBCAT - TWIN FALLS											
P14791	1	DIESEL CAP	Invoice	12/22/2025	01/12/2026	42.80	42.80	100-40-41405		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 1557 HIGH DESERT BOBCAT - TWIN FALLS:						42.80	42.80				
671 IDAHO LUMBER & HARDWARE											
55063	1	CASTER PLATE	Invoice	12/16/2025	01/12/2026	79.96	79.96	100-40-41405		126	1
55068	1	SQUARE U BOLT	Invoice	12/16/2025	01/02/2026	4.99	4.99	100-40-41405		126	1
55126	1	Spray PAINT WHITE	Invoice	12/16/2025	01/12/2026	7.99	7.99	100-40-41405		126	1
55159	1	STENCIL KIT	Invoice	12/16/2025	01/12/2026	16.18	16.18	100-40-41405		126	1
55184	1	WIRE WHEEL BRUSH, RUSTOLEUM	Invoice	12/17/2025	01/12/2026	45.17	45.17	100-40-41405		126	1
55240	1	PLUG	Invoice	12/17/2025	01/12/2026	2.99	2.99	100-40-41405		126	1
55314	1	OUTLET PLUG	Invoice	01/18/2025	01/12/2026	4.59	4.59	100-40-41405		126	1
56172	1	SWING SET CHAIN	Invoice	12/29/2025	01/12/2026	55.08	55.08	100-50-41405		126	1
56250	1	FLAGPOLE LIGHT	Invoice	12/30/2025	01/12/2026	11.99	11.99	100-40-41405		126	1
56450	1	CUP HOOK, PAINT BLACK	Invoice	12/31/2025	01/12/2026	20.75	20.75	100-40-41405		126	1
56524	1	SNOW SHOVELS	Invoice	01/02/2026	01/12/2026	111.98	111.98	100-50-41718		126	1
56685	1	KEY HOLDER CUP HOOK, SPLIT RING	Invoice	01/05/2026	01/12/2026	14.56	14.56	100-40-41405		126	1
56717	1	STEAMBOX COUPLER, NIPPLE, ELBOW,	Invoice	01/05/2026	01/12/2026	74.88	74.88	100-40-41405		126	1
56734	1	SPACE HEATER	Invoice	01/05/2026	01/12/2026	73.98	73.98	200-60-41413		126	1
Total 671 IDAHO LUMBER & HARDWARE:						525.09	525.09				
849 IDAHO STATE TAX COMMISSION											
10/01/2	1	10/01/2025 - 12/31/2025 STATE SALES & USE TAX	Invoice	01/07/2026	01/12/2026	133.76	133.76	100-00-20317		126	1
Total 849 IDAHO STATE TAX COMMISSION:						133.76	133.76				
612 INGRAM BOOK COMPANY											
925573	1	CM 120525	Invoice	12/05/2025	01/02/2026	4.19-	4.19-	100-45-41535		126	1
925573	1	CM 120525	Invoice	12/05/2025	01/12/2026	64.40-	64.40-	100-45-41535		126	1
926546	1	CM 120925	Invoice	12/09/2025	01/12/2026	13.20-	13.20-	100-45-41535		126	1
BOOK	1	Book purchases Dec 25	Invoice	12/25/2025	01/12/2026	1,051.48	1,051.48	100-45-41535		126	1
Total 612 INGRAM BOOK COMPANY:						969.69	969.69				
229 INTEGRATED TECHNOLOGIES											
274841	1	Sharp/BP-70M55 Pntr 1/5/26-2/4/26	Invoice	01/02/2026	01/12/2026	15.29	15.29	100-15-41323		126	1
274841	2	Sharp/BP-70M55 Pntr 1/5/26-2/4/26	Invoice	01/02/2026	01/12/2026	15.29	15.29	200-15-41323		126	1
274841	3	Sharp/BP-70M55 Pntr 1/5/26-2/4/26	Invoice	01/02/2026	01/12/2026	15.29	15.29	210-15-41323		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 229 INTEGRATED TECHNOLOGIES:						45.87	45.87				
384 INTERMOUNTAIN GAS COMPANY											
12/26/2	1	536199 P/W 33.3%	Invoice	12/26/2025	01/12/2026	42.96	42.96	100-42-41717		126	1
12/26/2	2	536199 P/W 33.3%	Invoice	12/26/2025	01/12/2026	42.96	42.96	200-42-41717		126	1
12/26/2	3	536199 P/W 33.3%	Invoice	12/26/2025	01/12/2026	42.95	42.95	210-42-41717		126	1
12/26/2	4	536199 LIBRARY	Invoice	12/26/2025	01/12/2026	128.88	128.88	100-45-41717		126	1
12/26/2	5	520352 PW 1241 WAR EAGLE	Invoice	12/26/2025	01/12/2026	15.45	15.45	100-50-41717		126	1
12/26/2	6	meter 223166 4297 Glenbrook Shop	Invoice	12/26/2025	01/12/2026	261.04	261.04	210-70-41717		126	1
12/26/2	7	629802, HPD 311 E Cedar	Invoice	12/26/2025	01/12/2026	391.79	391.79	100-25-41717		126	1
12/26/2	8	517964 Woodside Treatment Plant	Invoice	12/26/2025	01/12/2026	219.29	219.29	210-70-41717		126	1
12/26/2	9	223157 4297 Glenbrook A	Invoice	12/26/2025	01/12/2026	159.96	159.96	210-70-41717		126	1
12/26/2	10	634547 4297 Glenbrook Bio-Solids	Invoice	12/26/2025	01/12/2026	268.74	268.74	210-70-41717		126	1
12/26/2	11	475252 WW Treatment Plant	Invoice	12/26/2025	01/12/2026	167.10	167.10	210-70-41717		126	1
12/26/2	12	629797 ST. 1811 merlin lp	Invoice	12/26/2025	01/12/2026	515.39	515.39	100-40-41717		126	1
12/26/2	13	518056 AD 116 S. River St	Invoice	12/26/2025	01/12/2026	166.01	166.01	100-50-41718		126	1
12/26/2	14	475481 HFD 617 S 3rd Ave	Invoice	12/26/2025	01/12/2026	183.58	183.58	100-55-41717		126	1
Total 384 INTERMOUNTAIN GAS COMPANY:						2,606.10	2,606.10				
330 JANE'S ARTIFACTS											
065844	1	ENVELOPES AND CALENDAR	Invoice	12/17/2025	01/12/2026	27.99	27.99	100-45-41215		126	1
065990	1	Office Supplies	Invoice	12/19/2025	01/12/2026	21.09	21.09	100-42-41215		126	1
065990	2	Office Supplies	Invoice	12/19/2025	01/12/2026	21.09	21.09	200-42-41215		126	1
065990	3	Office Supplies	Invoice	12/19/2025	01/12/2026	21.09	21.09	210-42-41215		126	1
Total 330 JANE'S ARTIFACTS:						91.26	91.26				
1065 JOE'S BACKHOE SERVICES INC											
25-242	1	WATER LEAK REPAIR 609 S. 4TH AVE.	Invoice	12/28/2025	01/12/2026	3,231.50	3,231.50	200-60-41403		126	1
Total 1065 JOE'S BACKHOE SERVICES INC:						3,231.50	3,231.50				
9560 KARL MALONE FORD HAILEY											
121466	1	FORD RANGER #5014 TROUBLESHOOT	Invoice	11/12/2025	01/12/2026	1,706.09	1,706.09	100-50-41415		126	1
Total 9560 KARL MALONE FORD HAILEY:						1,706.09	1,706.09				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4542 KETCHUM COMPUTERS											
21464	1	Admin: mo. updts, Remote PC, comp. DC. proj.plan,	Invoice	12/31/2025	01/12/2026	850.42	850.42	100-15-41313		126	1
21464	2	Admin: mo. updts, Remote PC, comp. DC. proj.plan,	Invoice	12/31/2025	01/12/2026	850.42	850.42	200-15-41313		126	1
21464	3	Admin: mo. updts, Remote PC, comp. DC. proj.plan,	Invoice	12/31/2025	01/12/2026	850.42	850.42	210-15-41313		126	1
21464	4	PW: TS & repair E.W. laptop	Invoice	12/31/2025	01/12/2026	37.50	37.50	100-42-41313		126	1
21464	5	PW: TS & repair E.W. laptop	Invoice	12/31/2025	01/12/2026	37.50	37.50	200-42-41313		126	1
21464	6	PW: TS & repair E.W. laptop	Invoice	12/31/2025	01/12/2026	37.50	37.50	210-42-41313		126	1
21464	7	HPD: Setup S.E. New PC/Monitors	Invoice	12/31/2025	01/12/2026	1,068.75	1,068.75	100-25-41313		126	1
21464	8	Street: Unifi Cloud key maint, map devices, New Dire	Invoice	12/31/2025	01/12/2026	3,768.75	3,768.75	100-40-41313		126	1
21469	1	Cyber Incident - meetings, cont. mitigation, sec. adjs.	Invoice	01/01/2026	01/12/2026	1,350.00	1,350.00	100-15-41313		126	1
21469	2	Cyber Incident - meetings, cont. mitigation, sec. adjs.	Invoice	01/01/2026	01/12/2026	1,350.00	1,350.00	200-15-41313		126	1
21469	3	Cyber Incident - meetings, cont. mitigation, sec. adjs.	Invoice	01/01/2026	01/12/2026	1,350.00	1,350.00	210-15-41313		126	1
Total 4542 KETCHUM COMPUTERS:						11,551.26	11,551.26				
386 L.L. GREENS											
B49204	1	U BOLTS	Invoice	12/16/2025	01/12/2026	35.92	35.92	100-40-41405		126	1
B49321	1	FLAGPOLE SNAP LINK, ROPE PULLEY, ROPE	Invoice	12/29/2025	01/12/2026	49.06	49.06	100-40-41405		126	1
B49329	1	TEMP SIGN BASES BLCK PAINT	Invoice	12/30/2025	01/12/2026	19.99	19.99	100-40-41405		126	1
Total 386 L.L. GREENS:						104.97	104.97				
227 L.N. CURTIS AND SONS											
INV101	1	YEAGER- NEW FIRE GEAR #INV1018457	Invoice	12/11/2025	01/12/2026	7,985.06	7,985.06	100-55-41703		126	1
Total 227 L.N. CURTIS AND SONS:						7,985.06	7,985.06				
2264 LEXIS NEXIS MATTHEW BENDER											
479818	1	ID CODE RULES 2025 SUPPLEMENT	Invoice	12/16/2025	01/12/2026	27.03	27.03	100-15-41535		126	1
479818	2	ID CODE RULES 2025 SUPPLEMENT	Invoice	12/16/2025	01/12/2026	27.03	27.03	200-15-41535		126	1
479818	3	ID CODE RULES 2025 SUPPLEMENT	Invoice	12/16/2025	01/12/2026	27.02	27.02	210-15-41535		126	1
Total 2264 LEXIS NEXIS MATTHEW BENDER:						81.08	81.08				
928 MAGIC VALLEY LABS, INC.											
37269	1	DRINKING WATER SAMPLES	Invoice	12/26/2025	01/12/2026	189.00	189.00	200-60-41795		126	1
37269	2	INDIAN CREEK SPRING SAMPLES	Invoice	12/26/2025	01/12/2026	204.00	204.00	200-60-41795		126	1
37269	3	CONSTRUCTION SAMPLES	Invoice	12/26/2025	01/12/2026	432.00	432.00	200-60-41795		126	1
37269	4	NITRATE SAMPLES	Invoice	12/26/2025	01/12/2026	145.00	145.00	200-60-41795		126	1
37269	5	SODIUM	Invoice	12/26/2025	01/12/2026	140.00	140.00	200-60-41795		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
37269	6	SOC - GROUP	Invoice	12/26/2025	01/12/2026	9,250.00	9,250.00	200-60-41795		126	1
37269	7	RADIUM	Invoice	12/26/2025	01/12/2026	1,312.00	1,312.00	200-60-41795		126	1
37269	8	GROSS ALPHA	Invoice	12/26/2025	01/12/2026	730.00	730.00	200-60-41795		126	1
37269	9	COOLER RETURN	Invoice	12/26/2025	01/12/2026	121.00	121.00	200-60-41213		126	1
37269	10	VOC - GROUP	Invoice	12/26/2025	01/12/2026	325.00	325.00	200-60-41795		126	1
37269	11	FLUORIDE	Invoice	12/26/2025	01/12/2026	54.00	54.00	200-60-41795		126	1
Total 928 MAGIC VALLEY LABS, INC.:						12,902.00	12,902.00				
3286 MALDONADO SALGADO, JAHZIEL											
002	1	spanish class	Invoice	12/30/2025	01/12/2026	200.00	200.00	100-45-41549	26.45.0001.1	126	1
Total 3286 MALDONADO SALGADO, JAHZIEL:						200.00	200.00				
1512 MARKY'S SUPERTOW											
46332	1	WINTER TOWING, 12/21	Invoice	12/21/2025	01/12/2026	1,240.00	1,240.00	100-40-41771		126	1
56281	1	WINTER TOWING, 12/18	Invoice	12/18/2025	01/12/2026	1,040.00	1,040.00	100-40-41771		126	1
Total 1512 MARKY'S SUPERTOW:						2,280.00	2,280.00				
8594 MED-TECH RESOURCES, INC.											
156642	1	MEDICAL SUPPLIES #156642	Invoice	12/12/2025	01/12/2026	146.53	146.53	100-55-41219		126	1
Total 8594 MED-TECH RESOURCES, INC.:						146.53	146.53				
4495 MIDWEST TAPE LLC											
508155	1	DEC DVD PURCHASES	Invoice	12/11/2025	01/12/2026	17.24	17.24	100-45-41535		126	1
508213	1	DEC DVD PURCHASES	Invoice	12/24/2025	01/12/2026	19.54	19.54	100-45-41535		126	1
508243	1	DEC DVD PURCHASES	Invoice	12/30/2025	01/12/2026	33.98	33.98	100-45-41535		126	1
Total 4495 MIDWEST TAPE LLC:						70.76	70.76				
251 NAPA AUTO PARTS											
241816	1	INDICATOR LITE #4000	Invoice	11/05/2025	01/12/2026	13.99	13.99	100-40-41405		126	1
245750	1	ADAPTERS	Invoice	12/16/2025	01/12/2026	58.94	58.94	100-40-41423		126	1
245751	1	REPLACEMENT LENS #4005	Invoice	12/16/2025	01/12/2026	53.92	53.92	100-40-41405		126	1
Total 251 NAPA AUTO PARTS:						126.85	126.85				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1255 NAPA AUTO PARTS - STREETS #1228											
244392	1	RESTOCK - TIE STRAPS, ELEC TAPE	Invoice	12/03/2025	01/12/2026	58.64	58.64	100-40-41405		126	1
244393	1	PLOW PAINT #4046-1	Invoice	12/03/2025	01/12/2026	108.97	108.97	100-40-41405		126	1
244550	1	EQUIPM. FIRE EXT.	Invoice	12/04/2025	01/12/2026	221.65	221.65	100-40-41405		126	1
244685	1	PLOW PAINT #4046-1	Invoice	12/05/2025	01/12/2026	63.96	63.96	100-40-41405		126	1
244901	1	SIGNS - CAP SCREWS	Invoice	12/08/2025	01/12/2026	79.00	79.00	100-40-41405		126	1
245113	1	LOADER DIFF. OIL	Invoice	12/09/2025	01/12/2026	104.99	104.99	100-40-41719		126	1
245115	1	HEADLIGHT BULB	Invoice	12/10/2025	01/12/2026	86.94	86.94	100-40-41405		126	1
245214	1	HEADLIGHT BULB	Invoice	12/10/2025	01/12/2026	86.94	86.94	100-40-41405		126	1
245217	1	LOADER DIFF. OIL	Invoice	12/10/2025	01/12/2026	209.98	209.98	100-40-41719		126	1
245394	1	LED LIGHT OVAL #4007	Invoice	12/11/2025	01/12/2026	45.98	45.98	100-40-41405		126	1
245750	1	ADAPTERS	Invoice	12/16/2025	01/12/2026	58.94	58.94	100-40-41405		126	1
245751	1	REPLACEMENT LENS PLOW TRKS	Invoice	12/16/2025	01/12/2026	53.92	53.92	100-40-41405		126	1
246368	1	CLAMPS #4004	Invoice	12/22/2025	01/12/2026	92.12	92.12	100-40-41405		126	1
246501	1	ADAPTERS #4040-2	Invoice	12/23/2025	01/12/2026	42.16	42.16	100-40-41405		126	1
246781	1	ADAPTERS #4040-2	Invoice	12/29/2025	01/12/2026	59.99	59.99	100-40-41405		126	1
246836	1	FUEL FILTERS, OIL FILT, HYD FIL #4006	Invoice	12/29/2025	01/12/2026	78.51	78.51	100-40-41405		126	1
246931	1	EXHAUST FLEX PIPE, EXHAUST CLAMP #5010	Invoice	12/30/2025	01/12/2026	38.48	38.48	100-50-41405		126	1
246932	1	GALV. FLEX TUBING	Invoice	12/30/2025	01/12/2026	4.04-	4.04-	100-40-41405		126	1
Total 1255 NAPA AUTO PARTS - STREETS #1228:						1,487.13	1,487.13				
257 NORTHWEST EQUIPMENT SALES, INC											
XA102	1	LED WORKLIGHT	Invoice	12/18/2025	01/12/2026	35.00	35.00	100-40-41405		126	1
Total 257 NORTHWEST EQUIPMENT SALES, INC:						35.00	35.00				
1259 OPAL ENGINEERING											
1368	1	BULLION ST PROMENADE - TOPO, DEV PLN SET,	Invoice	01/01/2026	01/12/2026	18,680.00	18,680.00	120-50-41549	24.40.0002.1	126	1
Total 1259 OPAL ENGINEERING:						18,680.00	18,680.00				
50298 O'REILLY AUTO PARTS											
4635-1	1	FUEL CAP FOR S54 #4635-173210	Invoice	12/16/2025	01/12/2026	15.22	15.22	100-55-41415		126	1
Total 50298 O'REILLY AUTO PARTS:						15.22	15.22				
755 O'REILLY AUTO PARTS - STREETS #2883989											
4635-1	1	DEF PUMP	Invoice	12/10/2025	01/12/2026	176.66	176.66	100-40-41719		126	1
4635-1	1	TIRE GAUGE	Invoice	12/03/2025	01/12/2026	12.30	12.30	100-40-41423		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
4635-1	1	MIXING CUP #4046-1	Invoice	12/04/2025	01/12/2026	11.60	11.60	100-40-41405		126	1
4635-1	1	CARGO STRAPS #4003	Invoice	12/09/2025	01/12/2026	47.98	47.98	100-40-41415		126	1
4635-1	1	DRYING TOOL	Invoice	12/10/2025	01/12/2026	18.99	18.99	100-40-41405		126	1
4635-1	1	HEADLAMP LED, HEADLAMP #4005	Invoice	12/10/2025	01/12/2026	321.20	321.20	100-40-41405		126	1
4635-1	1	TESTER, FUSION	Invoice	12/11/2025	01/12/2026	29.98	29.98	100-40-41423		126	1
4635-1	1	LED LIGHTS, #4007 RETURN	Invoice	12/11/2025	01/12/2026	42.40-	42.40-	100-40-41405		126	1
4635-1	1	VEHICLE FIRST AID KIT	Invoice	12/16/2025	01/12/2026	59.94	59.94	100-40-41405		126	1
4635-1	1	FILLER/PRIMER #4005	Invoice	12/18/2025	01/12/2026	23.98	23.98	100-40-41405		126	1
Total 755 O'REILLY AUTO PARTS - STREETS #2883989:						660.23	660.23				
6217 OVERDRIVE											
03040D	1	Electronic book purch 120925	Invoice	12/09/2025	01/12/2026	60.00	60.00	100-45-41535		126	1
Total 6217 OVERDRIVE:						60.00	60.00				
6641 OWENS, ERIC											
24TRA	1	MILEAGE REIMB - FTO TRAINING SEMINAR	Invoice	12/11/2025	01/12/2026	210.00	210.00	100-25-41724		126	2
26TRA	1	# PER DIEM FOR FTO TRAINING SEMINAR	Invoice	12/11/2025	01/12/2026	374.00	374.00	100-25-41724		126	1
Total 6641 OWENS, ERIC:						584.00	584.00				
377 PITNEYBOWES GLOBAL FINANCIAL SERVICE LLC											
102865	1	AX00 / 0011247 PitneyShip Cube	Invoice	12/16/2025	01/12/2026	439.00	439.00	100-25-41211		126	1
Total 377 PITNEYBOWES GLOBAL FINANCIAL SERVICE LLC:						439.00	439.00				
436 POWER ENGINEERS, INC.											
01/07/2	1	Refund - 740 Red Ash Dr. - D2	Invoice	01/07/2026	01/12/2026	62.46	62.46	100-00-15110		126	1
01/07/2	2	Refund - 740 Red Ash Dr. - F4	Invoice	01/07/2026	01/12/2026	59.24	59.24	100-00-15110		126	1
Total 436 POWER ENGINEERS, INC.:						121.70	121.70				
6964 PRECISE MRM LLC											
IN200-	1	NOV 2025 SUBSCRIPTION	Invoice	12/30/2025	01/12/2026	60.00	60.00	100-40-41771		126	1
Total 6964 PRECISE MRM LLC:						60.00	60.00				
4665 PREMIER TRUCK GROUP											
786181	1	16 IN. UNI, 18 IN CONV. 16 IN CONV	Invoice	12/31/2025	01/12/2026	131.38	131.38	100-40-41405		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 4665 PREMIER TRUCK GROUP:						131.38	131.38				
8576 PRIORITY ONE HOME CLEANING SERVICES											
019.112	1	NOV. 2025 CLEANING - CH, HPD	Invoice	12/31/2025	01/12/2026	280.00	280.00	100-42-41413		126	1
019.112	2	NOV. 2025 CLEANING - CH, HPD	Invoice	12/31/2025	01/12/2026	280.00	280.00	200-42-41413		126	1
019.112	3	NOV. 2025 CLEANING - CH, HPD	Invoice	12/31/2025	01/12/2026	280.00	280.00	210-42-41413		126	1
019.112	4	NOV. 2025 CLEANING - TCW	Invoice	12/31/2025	01/12/2026	70.00	70.00	100-50-41718		126	1
Total 8576 PRIORITY ONE HOME CLEANING SERVICES:						910.00	910.00				
50774 REBECCA SCHUBERT											
01/07/2	1	Refund - 212 Carbonate F4	Invoice	01/07/2026	01/12/2026	70.26	70.26	100-00-15110		126	1
Total 50774 REBECCA SCHUBERT:						70.26	70.26				
6617 REGION IV DEVELOPMENT ASSN INC											
1718	1	2026 Subscription	Invoice	12/17/2025	01/12/2026	500.00	500.00	100-20-41711		126	1
Total 6617 REGION IV DEVELOPMENT ASSN INC:						500.00	500.00				
6502 SAUERBREY, SAGE M											
P & Z S	1	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	200.00	200.00	100-10-41313		126	1
P & Z S	2	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	200-10-41313		126	1
P & Z S	3	2 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	210-10-41313		126	1
Total 6502 SAUERBREY, SAGE M:						400.00	400.00				
1098 SENTINEL FIRE & SECURITY											
119774	1	QUARTERLY MONITORING - CITY HALL	Invoice	01/01/2026	01/12/2026	29.87	29.87	100-42-41325		126	1
119774	2	QUARTERLY MONITORING - CITY HALL	Invoice	01/01/2026	01/12/2026	29.87	29.87	200-42-41325		126	1
119774	3	QUARTERLY MONITORING - CITY HALL	Invoice	01/01/2026	01/12/2026	29.87	29.87	210-42-41325		126	1
119774	4	QUARTERLY MONITORING - FIRE DEPT	Invoice	01/01/2026	01/12/2026	89.61	89.61	100-55-41325		126	1
Total 1098 SENTINEL FIRE & SECURITY:						179.22	179.22				
6639 SERVIN PROPERTY SERVICES											
1121	1	Library cleaning Dec 25	Invoice	01/04/2026	01/12/2026	2,160.00	2,160.00	100-45-41413		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6639 SERVIN PROPERTY SERVICES:						2,160.00	2,160.00				
5494 SILVER CREEK SUPPLY											
002430	1	2" BACKFLOW REBUILD KIT	Invoice	12/18/2025	01/12/2026	717.17	717.17	200-60-41405		126	1
Total 5494 SILVER CREEK SUPPLY:						717.17	717.17				
7002 SMITH, DAN											
P&Z ST	1	2 P&Z Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	210-10-41313		126	1
P&Z ST	2	2 P&Z Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	200-10-41313		126	1
P&Z ST	3	2 P&Z Stipend December 2025	Invoice	12/29/2025	01/12/2026	200.00	200.00	100-10-41313		126	1
Total 7002 SMITH, DAN:						400.00	400.00				
6630 SMITH, MICHAEL											
P&Z ST	1	1 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	100.00	100.00	100-10-41313		126	1
P&Z ST	2	1 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	50.00	50.00	200-10-41313		126	1
P&Z ST	3	1 PZ Stipend December 2025	Invoice	12/29/2025	01/12/2026	50.00	50.00	210-10-41313		126	1
Total 6630 SMITH, MICHAEL:						200.00	200.00				
2786 SNAKE RIVER HYDRAULICS											
INV463	1	FC 30GPM #4040-2 SNOWWOLF	Invoice	12/05/2025	01/12/2026	468.50	468.50	100-40-41405		126	1
Total 2786 SNAKE RIVER HYDRAULICS:						468.50	468.50				
1212 SPRONK WATER ENGINEERS INC											
WRV03	1	378.03 BIG WOOD GW MGMT TECH WRKG GRP	Invoice	12/17/2025	01/12/2026	643.13	643.13	200-60-41313		126	1
WRV03	1	378.03 BIG WOOD GW MGMT TECH WRKG GRP	Invoice	01/06/2026	01/12/2026	457.50	457.50	200-60-41313		126	1
Total 1212 SPRONK WATER ENGINEERS INC:						1,100.63	1,100.63				
8559 SUN VALLEY AIR SERVICES BOARD											
01/06/2	1	LOT FOR AIR 0.5% November2025	Invoice	01/06/2026	01/12/2026	3,972.36	3,972.36	100-10-41707		126	1
Total 8559 SUN VALLEY AIR SERVICES BOARD:						3,972.36	3,972.36				
2817 UNITED OIL											
079867	1	BULK FLUIDS CHARGES STS	Invoice	12/15/2025	01/12/2026	631.67	631.67	100-40-41719		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
CL0310	1	PUMPED VEHICLE FUEL W.	Invoice	12/15/2025	01/12/2026	386.61	386.61	200-60-41719		126	1
CL0310	1	HFD FUEL #CL3106	Invoice	12/15/2025	01/12/2026	296.02	296.02	100-55-41719		126	1
CL0310	1	FUEL CHARGES PARKS	Invoice	12/30/2025	01/06/2026	94.37	94.37	100-50-41719		126	1
CL0310	1	FUEL CHARGES STS	Invoice	12/15/2025	01/12/2026	806.80	806.80	100-40-41719		126	1
Total 2817 UNITED OIL:						2,215.47	2,215.47				
1216 UPPER CASE PRINTING, INK											
3895	1	11x17 Newsletter 4/4	Invoice	12/31/2025	01/12/2026	435.62	435.62	100-15-41323		126	1
3895	2	11x17 Newsletter 4/4	Invoice	12/31/2025	01/12/2026	435.62	435.62	200-15-41323		126	1
3895	3	11x17 Newsletter 4/4	Invoice	12/31/2025	01/12/2026	435.61	435.61	210-15-41323		126	1
Total 1216 UPPER CASE PRINTING, INK:						1,306.85	1,306.85				
22444 USA BLUE BOOK											
INV009	1	DPD REAGENT	Invoice	12/29/2025	01/12/2026	49.40	49.40	200-60-41795		126	1
INV009	2	SAMPLE TAPS	Invoice	12/29/2025	01/12/2026	47.90	47.90	200-60-41405		126	1
INV009	1	DPD REAGENT	Invoice	12/29/2025	01/12/2026	33.38	33.38	200-60-41795		126	1
Total 22444 USA BLUE BOOK:						130.68	130.68				
2020 VALLEY WIDE COOPERATIVE											
094674	1	SQ STEEL TUBE, 5PK FLINT	Invoice	01/05/2026	01/12/2026	34.97	34.97	100-40-41405		126	1
Total 2020 VALLEY WIDE COOPERATIVE:						34.97	34.97				
367 WALKER SAND AND GRAVEL											
160316	1	STORM DRAINS - IMPORTED DIRTY FILL	Invoice	12/17/2025	01/12/2026	32.25	32.25	100-40-41403		126	1
Total 367 WALKER SAND AND GRAVEL:						32.25	32.25				
4004 WAXIE SANITARY SUPPLY											
828091	1	library restroom soap	Invoice	10/21/2024	01/27/2025	119.12	119.12	100-45-41215		125	1
828091	1	Ref-restroom soap	Invoice	01/16/2025	01/27/2025	119.12-	119.12-	100-45-41215		125	1
Total 4004 WAXIE SANITARY SUPPLY:						.00	.00				
2755 WOOD RIVER RESOURCE CONSERVATION											
12/15/2	1	2026 annual membership assessment	Invoice	12/15/2025	01/12/2026	206.69	206.69	100-15-41711		126	1
12/15/2	2	2026 annual membership assessment	Invoice	12/15/2025	01/12/2026	206.69	206.69	200-15-41711		126	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
12/15/2	3	2026 annual membership assessment	Invoice	12/15/2025	01/12/2026	206.70	206.70	210-15-41711		126	1
Total 2755 WOOD RIVER RESOURCE CONSERVATION:						620.08	620.08				
6912 WOOD RIVER WEEKLY											
2340	1	101 Mag 1/2 pg ad winter 101 25/26	Invoice	12/10/2025	01/12/2026	335.00	335.00	100-45-41319		126	1
Total 6912 WOOD RIVER WEEKLY:						335.00	335.00				
Total :						587,378.81	587,378.81				
Grand Totals:						587,378.81	587,378.81				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-15110	643.99	.00	643.99
100-00-20317	133.76	.00	133.76
100-00-20515	168,500.00	.00	168,500.00
100-10-41126	110.00	.00	110.00
100-10-41313	900.00	.00	900.00
100-10-41707	12,972.96	.00	12,972.96
100-10-41717	99.68	.00	99.68
100-15-41126	110.00	.00	110.00
100-15-41215	29.67	.00	29.67
100-15-41313	2,358.52	.00	2,358.52
100-15-41323	1,156.58	.00	1,156.58
100-15-41535	27.03	.00	27.03
100-15-41711	265.02	.00	265.02
100-15-41713	12.39	.00	12.39
100-20-41126	220.00	.00	220.00
100-20-41313	2,912.50	.00	2,912.50
100-20-41325	1,750.00	.00	1,750.00
100-20-41711	500.00	.00	500.00
100-25-41126	770.00	.00	770.00
100-25-41211	439.00	.00	439.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-25-41313	1,068.75	.00	1,068.75
100-25-41717	498.35	.00	498.35
100-25-41724	1,332.00	.00	1,332.00
100-25-41741	32,300.45	.00	32,300.45
100-40-41126	550.00	.00	550.00
100-40-41215	148.86	.00	148.86
100-40-41313	3,793.75	.00	3,793.75
100-40-41325	460.00	.00	460.00
100-40-41403	32.25	.00	32.25
100-40-41405	3,075.19	218.83-	2,856.36
100-40-41415	47.98	.00	47.98
100-40-41423	101.22	.00	101.22
100-40-41703	460.42	.00	460.42
100-40-41711	943.78	.00	943.78
100-40-41717	1,274.40	.00	1,274.40
100-40-41719	1,930.10	.00	1,930.10
100-40-41771	3,905.00	.00	3,905.00
100-42-41126	73.33	.00	73.33
100-42-41215	21.09	.00	21.09
100-42-41313	241.66	.00	241.66
100-42-41325	613.20	.00	613.20
100-42-41413	1,045.53	.00	1,045.53
100-42-41717	155.35	.00	155.35
100-45-41126	440.00	.00	440.00
100-45-41213	32.89	6.99-	25.90
100-45-41215	445.04	119.12-	325.92
100-45-41319	335.00	.00	335.00
100-45-41323	369.45	.00	369.45
100-45-41413	2,160.00	.00	2,160.00
100-45-41535	1,261.76	81.79-	1,179.97
100-45-41539	223.10	.00	223.10
100-45-41549	200.00	.00	200.00
100-45-41717	128.88	.00	128.88
100-50-41126	110.00	.00	110.00
100-50-41325	151.24	.00	151.24
100-50-41405	113.55	.00	113.55
100-50-41415	1,706.09	.00	1,706.09
100-50-41617	49.40	.00	49.40

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-50-41717	1,430.49	.00	1,430.49
100-50-41718	394.68	.00	394.68
100-50-41719	94.37	.00	94.37
100-55-41126	1,155.00	.00	1,155.00
100-55-41219	146.53	.00	146.53
100-55-41325	89.61	.00	89.61
100-55-41415	15.22	.00	15.22
100-55-41703	7,985.06	.00	7,985.06
100-55-41717	272.15	.00	272.15
100-55-41719	296.02	.00	296.02
100-55-41741	10,766.82	.00	10,766.82
120-40-41539	49,960.00	.00	49,960.00
120-50-41539	308.99	.00	308.99
120-50-41549	18,680.00	.00	18,680.00
200-10-41313	450.00	.00	450.00
200-15-41126	110.00	.00	110.00
200-15-41215	29.67	.00	29.67
200-15-41313	2,358.52	.00	2,358.52
200-15-41323	1,156.58	.00	1,156.58
200-15-41535	27.03	.00	27.03
200-15-41711	265.02	.00	265.02
200-15-41713	12.39	.00	12.39
200-42-41126	73.33	.00	73.33
200-42-41215	21.09	.00	21.09
200-42-41313	241.67	.00	241.67
200-42-41325	613.20	.00	613.20
200-42-41413	1,045.55	.00	1,045.55
200-42-41717	155.35	.00	155.35
200-60-41126	275.00	.00	275.00
200-60-41211	45.99	.00	45.99
200-60-41213	396.10	.00	396.10
200-60-41313	2,310.63	.00	2,310.63
200-60-41325	650.00	.00	650.00
200-60-41401	475.00	.00	475.00
200-60-41403	3,231.50	.00	3,231.50
200-60-41405	765.07	.00	765.07
200-60-41411	1,410.99	.00	1,410.99
200-60-41413	183.96	.00	183.96

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-60-41415	66.46	.00	66.46
200-60-41547	1,815.00	.00	1,815.00
200-60-41713	389.13	.00	389.13
200-60-41717	437.04	.00	437.04
200-60-41719	386.61	.00	386.61
200-60-41795	12,863.78	.00	12,863.78
210-10-41313	450.00	.00	450.00
210-15-41126	110.00	.00	110.00
210-15-41215	29.67	.00	29.67
210-15-41313	2,358.53	.00	2,358.53
210-15-41323	1,156.56	.00	1,156.56
210-15-41535	27.02	.00	27.02
210-15-41711	265.04	.00	265.04
210-15-41713	12.38	.00	12.38
210-42-41126	73.34	.00	73.34
210-42-41215	21.09	.00	21.09
210-42-41313	241.67	.00	241.67
210-42-41325	613.21	.00	613.21
210-42-41413	1,045.55	.00	1,045.55
210-42-41717	155.35	.00	155.35
210-70-41126	330.00	.00	330.00
210-70-41213	61.95	.00	61.95
210-70-41313	525.00	.00	525.00
210-70-41325	650.00	.00	650.00
210-70-41717	1,513.17	.00	1,513.17
235-78-41549	198,599.25	.00	198,599.25
Grand Totals:	587,805.54	426.73-	587,378.81

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/25	119.12	119.12-	.00
05/25	.00	172.39-	172.39-

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/26	587,686.42	135.22-	587,551.20
Grand Totals:	587,805.54	426.73-	587,378.81

Return to Agenda

AGENDA ITEM SUMMARY

DATE:_01/12/2026__ DEPARTMENT: Treasurer____ **DEPT. HEAD SIGNATURE:** ___BS/RSB____

SUBJECT: Treasurer's Reports

Unaudited Treasurer's Reports for the month of December 2025.

AUTHORITY: X ID Code 50-1011_____ ☐ IAR _____☐ City Ordinance/Code _____

(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Financial Statements for the month of December 2025 in "Snapshot" format follow.

Cash Flow Analysis for the past four years as of December of each year.

Year to Date LOT receipts for the YTD (September-November sales and rentals) are up 6.94% from last year, up 13.20% from FY24, up 10.89% from FY23, up 18.47% from FY22, up 68.70% compared with FYE21, up 63.10% from FY20, up 57.10% from FYE 19. The reports submitted to Sun Valley Air Services are included as is the category report. The Chamber's reports for November are included.

Development Impact Fees Cash Flow report is attached.

Investment Report is included. LGIP interest for November was 4.11%.

FYE 25 Annual Road and Street Financial Report required by State of Idaho for State Shared Highway fund disbursements. The form certifies the receipts and disbursements for the preceding fiscal year. The electronic submission was completed on December 30, 2025. A synopsis of the report, attached, is to be published.

1st Quarter Financial Statement to be posted on City website.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____

Budget Line Item #_____ YTD Line Item Balance $_____

Estimated Hours Spent to Date: _____ Estimated Completion Date: _____

Staff Contact: _____ Phone # _____

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☐	Public Works, Parks	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Please approve as consent agenda item.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:
Date _____

City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
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CITY OF HAILEY SNAPSHOT OF REVENUE, EXPENSES, FUND BALANCE AND LIQUID ASSETS

12/31/2025

	General Fund		Water Fund		Waste Water		Water Replacement		Waste Water Repl		Headworks Repl Bond Fund	
	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget	YTD	Budget
Revenue*	1,188,331	9,844,790	369,074	4,529,402	952,901	9,263,011	103,335	1,350,000	63,927	7,731,882	192,166	800,000
Legislative	67,061	659,281										
Finance	158,814	582,692										
Comm Dev	146,933	780,409										
Police	538,018	2,406,064										
Streets	357,765	2,406,778										
Public Works	40,659	213,944										
Library	206,134	958,050										
Parks	103,549	888,237										
Fire	226,426	949,335										
Departmental Expenses	1,845,359	9,844,790	794,043	4,529,402	487,874	3,486,129	20,345	1,350,000	-	1,750,000	764,618	6,376,882
Net Revenue over Expenses	(657,028)	0	(424,969)	-	465,027	5,776,882	82,990	-	63,927	5,981,882	(572,452)	(5,576,882)
Fund Balance**	8,567,685	8,567,685	4,045,023	4,045,023	3,807,010	3,807,010	4,057,507	4,057,507	2,134,569	2,134,569		
Change in Fund Balance	(657,028)	0	(424,969)	-	465,027	5,776,882	82,990	-	63,927	5,981,882	(572,452)	(5,576,882)
Fund Balance YTD	7,910,657	8,567,685	3,620,054	4,045,023	4,272,037	9,583,892	4,140,497	4,057,507	2,198,496	8,116,451	(572,452)	(5,576,882)
CASH IN BANKS												
Cash in Combined Checking	(1,704,213)		362,219		353,221		225,314		476,773		687,253	
LGIP	4,422,989		3,731,885		3,485,655		4,124,984		2,059,400		4,900,746	
LGIP	-		229,081		931,635						36,639	
LGIP	37,416											
LGIP CCD rate stabilization	608,257						-					
PIPER SANDLER investments	1,000,000		-	-	-							
				-								

* For Revenue detail, please see ***General Fund Cash Flow Comparison*** .

** Cash Fund Balance, does not include depreciable assets in proprietary funds. Unaudited.

CASH FLOW ANALYSIS FOR FISCAL YEAR
as of 9/30/25

PRELIMINARY - DOES NOT INCLUDE FINAL ADJUSTMENTS

		FYE 25		FYE 24		FYE 23		FYE 22	
GENERAL FUND REVENUE		CURRENT YEAR		PRIOR YEAR		PRIOR YEAR		PRIOR YEAR	
Acct No	Account Description	at 9/30/2025	Budget	at 9/30/2024	Budget	at 9/30/2023		at 9/30/2022	
100-00-31001	Property Taxes from County	3,313,665	3,258,432	3,204,693	3,163,526	3,035,876	3,027,298	2,947,595	2,896,936
100-00-31910	Penalties & Interest On Taxes	11,012	14,500	14,287	14,500	9,331	14,500	12,739	14,500
100-00-31911	Motor Vehicle Fines through Co	96,187	75,000	88,529	65,000	61,140	65,000	74,083	65,000
100-00-32205	Alcohol Catering Licenses	526	700	1,080	500	480	1,000	400	1,000
100-00-32209	CSO Revenue	14,602	500	10,844	500		500		
100-00-32210	Building Permits	770,152	690,000	792,349	706,063	599,673	706,063	865,528	588,386
100-00-32211	Business Licenses	63,276	46,350	60,923	46,350	42,901	45,000	41,974	30,000
100-00-32212	Muni Code Viol (105)			-	-				500
100-00-32213	Local Option Tax (1/14 add LOT for Air)	1,064,882	1,409,715	986,741	1,403,715	990,123	1,630,752	940,052	1,196,430
100-00-32215	Donations-Fireworks, Library, Fire	15,000	18,000	111,715	18,000	17,000	18,000	14,010	15,000
100-00-32216	Donations- ~~HPD, HPL, Misc~~ Misc	24,608		45,341	-	66,518	-	33,425	8,000
100-00-32220	Encroachment Permits	17,144	22,240	13,848	20,085	26,159	19,500	14,200	15,000
100-00-32225	Clean Energy Building Fees	15,000	12,500	20,000	12,500				
100-00-32230	Franchises-Cable T.V.	74,730	90,000	76,393	90,000	80,642	90,000	83,335	80,000
100-00-32234	Banner Fees	7,889	4,000	5,620	3,000	3,350	4,000	2,500	4,000
100-00-32235	Franchise Fees-Idaho Power	251,654	225,000	233,859	225,000	233,717	195,000	201,619	188,000
100-00-32236	Franchises-Intermountain Gas	73,015	90,000	82,818	90,000	104,833	70,000	74,879	66,700
100-00-32237	Rubbish Company Franchise Fees	135,803	130,000	131,404	124,124	123,293	112,840	112,496	86,800
100-00-32257	Library Fines & Memberships	6,521	6,180	5,106	6,180	6,761	5,000	7,205	4,000
100-00-32265	Park Rental Fees	19,997	25,000	28,780	25,000	18,203	25,000	20,501	10,000
100-00-32266	Hailey Rodeo Park Rental Fees	2,550	4,000	8,510	4,000	-	4,000		4,000
100-00-32273	Property Sales	59,102	5,000	1,200	5,000	-			2,000
100-00-32280	R. V. Dump Fees	803	1,500	1,032	1,500	1,250	1,500	1,141	1,500
100-00-32286	Sign and Fence Permits	1,281	1,545	1,275	1,545	460	2,600	998	2,000
100-00-32290	Fire Dept Permits	80,089	50,000	58,923	50,000	36,746	39,900	63,256	23,000
100-00-32294	Subdivision Inspection Permits	1,000	20,600	15,349	20,600	3,956	20,000	-	5,000
100-00-32296	Zoning Applications	38,425	45,392	50,731	45,392	31,682	44,070	78,381	33,990
100-00-32298	Maps, Copies & Postage	7,515	5,000	3,922	5,000	20,681	5,000	9,877	5,000
100-00-32413	Interest Earned	398,479	350,000	461,742	175,000	324,283	20,000	32,201	15,000
100-00-32415	Refunds	78,018	15,000	68,013	15,000	311,077	15,000	29,432	15,000
100-00-32417	Mutual Aid Reimbursements	1,312	45,000	62,458	-	60,067	-	*117,600*	113,250
100-00-33510	State Shared Liquor Apport.	231,810	333,695	315,005	333,695	268,243	322,010	256,119	279,496
100-00-33550	State Shared Sales Tax	770,677	*1,100,000*	1,025,800	1,162,461	*731,294*	*1,162,461*	*687,463*	*871,554*
100-00-33560	State Shared Highway Users Fund	*670,790*	*765,389*	920,439	*732,461*	*466,233*	*516,852*	*534,333*	*420,652*
100-00-33570	*State Shared Grant*	*83,317*	*51,600*	*(981)*	-	*251,699*	-	10,450	
100-00-34000	CCD Public Outreach for recycling	*22,634*	25,957	*21,901*	*25,201*	20,549	19,240	18,749	14,800
100-00-34003	Rubbish Bookkeeping Contract	135,803	130,000	131,404	124,124	123,293	112,840	112,496	86,800
100-00-34004	Police Security Contracts	4,787	10,000	2,205	10,000	3,573	10,000	6,475	10,000
100-00-34006	Police Security Contracts-School	169,744	169,744	164,800	164,800	160,000	212,662	196,910	196,910
100-00-34007	Transfers, Misc		-	-	-		600,000		
100-00-34008	Room Lease/Rentals	20,695	15,000	12,299	-	420	12,000	4,500	30,000
	GENERAL FUND REVENUE	8,754,493	9,262,539	9,240,355	8,889,822	8,235,505	9,149,588	7,606,921	7,400,204
	Rev. Dif from previous year	*8,396*		1,004,851		628,584		802,529	
GENERAL FUND EXPENSES									
	LEGISLATIVE	366,581	655,456	401,838	681,046	410,277	662,807	410,102	451,631
	FINANCE	517,343	523,487	425,379	502,938	387,652	423,238	362,441	395,817
	COMMUNITY DEVELOPMENT (prev PLANNING)	756,134	786,215	644,715	760,702	573,754	716,992	554,248	684,055
	POLICE	2,265,068	2,252,464	2,140,588	2,071,822	1,904,966	1,935,407	1,514,373	1,720,276
	STREET	2,195,408	2,297,163	2,158,870	2,297,021	1,889,290	2,169,193	1,485,958	2,130,625
	ENGINEER/PUBLIC WORKS	176,950	203,361	162,867	188,448	156,656	190,349	127,432	155,495
	LIBRARY	886,975	895,889	879,646	826,403	841,165	812,525	704,360	695,586
	PARKS	694,931	797,883	822,306	776,329	575,133	811,385	471,162	518,251
	FIRE	901,134	850,622	885,453	785,113	772,370	1,427,692	656,539	833,636
	TOTAL EXPENSES	8,760,524	9,262,539	8,521,662	8,889,822	7,511,263	9,149,588	6,286,615	7,585,372
	General Fund Balance	(6,031)	(0)	718,693	0	724,242	0	1,320,306	(185,168)
		94.6%		95.9%		82.1%		82.9%	
PROPRIETARY FUNDS									
	WATER FUND REVENUE	**2,620,817**	**2,262,223**	**2,481,482**	**2,117,162**	**1,904,463**	**2,057,162**	**1,897,791**	**1,772,551**
	WATER FUND EXPENSES	**2,407,497**	**4,869,600**	**2,167,197**	**3,717,492**	**2,094,505**	**3,248,938**	**1,533,005**	**2,420,332**
	WATER FUND BALANCE	213,320	(2,607,377)	314,285	(1,600,330)	(190,042)	(1,191,776)	364,786	(647,781)
	WASTE WATER FUND REVENUE	**3,487,510**	**3,063,425**	**3,277,977**	**2,892,925**	**2,971,431**	**2,296,249**	**2,477,464**	2,296,249
	WASTE WATER FUND EXPENSES	**2,797,443**	**3,576,961**	**3,023,504**	**3,614,192**	**3,037,820**	**4,709,096**	**2,276,818**	3,160,297
	WASTE WATER FUND BALANCE	690,067	(513,536)	254,473	(721,267)	(66,389)	(2,412,847)	200,646	(864,048)
	WATER replacementFUND REVENUE	**396,556**	**500,000**	**725,081**	**126,450**	**486,929**	**423,120**	**689,370**	128,650
	WATER replacement FUND EXPENSES	**368,503**	**1,097,000**	**212,353**	**342,500**	**186,626**	**423,120**	**280,258**	252,000
	WATER replacement FUND BALANCE	28,053	(597,000)	512,728	(216,050)	300,303	-	409,112	(123,350)
	WASTE WATER replacement FUND REVENUE	**190,548**	**126,450**	**399,123**	**126,450**	**251,251**	**1,584,560**	**470,169**	86,450
	WASTE WATER replacement FUND EXPENSES	**14,260**	**342,500**	**170,114**	**342,500**	**168,666**	**1,584,560**	**491,595**	900,000
	WASTE WATER replacement FUND BALANCE	176,288	(216,050)	229,009	(216,050)	82,585	-	(21,426)	(813,550)
	HEADWORKS WW REPL EV	**870,371**	**6,600,000**	**732,450**	**6,600,000**				
	HEADWORKS WW REPL EXP	**468,126**	**1,500,000**	**566,305**	**1,500,000**				
	HEADWORKS WW REPL FUND BALANCE	402,245	5,100,000	166,145	5,100,000				

CITY OF HAILEY LOCAL OPTION TAX RECEIPT AND EXPENDITURE ANALYSIS AND CASH FLOW

12/31/2025

EXPENDITURE DESCRIPTION	MONTH	PAYMENTS	Split Housing/ Air Services	HAILEY ICE & CHAMBER	SR CONNECTION & MT RIDES	EMERGENCY SERVICES	TOTAL EXPENSES	1% Air + Housing eff July sales .5% Air	RECEIPTS	YoY % Chg	LOT BALANCE
ACCUMULATIVE TOTALS THROUGH 9/30/16		*$1,720,013.66*	*$200,626.41*	*$575,481.95*	*$592,000.00*	*$785,187.24*	*$3,873,309.26*	*$206,405.77*	*$3,687,683.31*		**$20,779.82**
FISCAL YEAR ENDING 9/30/17		*$239,500.00*	*$93,456.19*	*$65,000.00*	*$72,500.00*	*$138,000.00*	*$608,456.20*	*$96,148.34*	*$498,284.09*	*10.51%*	
ACCUMULATIVE TOTALS THROUGH 9/30/17		*$1,959,513.66*	*$294,082.60*	*$640,481.95*	*$664,500.00*	*$923,187.24*	*$4,481,765.46*	*$302,554.11*	*$4,185,967.40*		**$6,756.06**
FISCAL YEAR ENDING 9/30/18		*$295,500.00*	*$92,015.49*	*$65,000.00*	*$75,000.00*	*$89,800.00*	*$617,315.49*	*$94,666.14*	*$494,288.47*	*-0.80%*	
ACCUMULATIVE TOTALS THROUGH 9/30/18		*$2,255,013.66*	*$386,098.09*	*$705,481.95*	*$739,500.00*	*$1,012,987.24*	*$5,099,080.95*	*$397,220.25*	*$4,680,255.87*		**($21,604.82)**
FISCAL YEAR ENDING 9/30/19		*$278,050.00*	*$108,972.87*	*$77,487.50*	*$78,750.00*	*$91,000.00*	*$634,260.37*	*$115,432.81*	*$586,132.66*	*18.58%*	
ACCUMULATIVE TOTALS THROUGH 9/30/19		*$2,533,063.66*	*$495,070.95*	*$782,969.45*	*$818,250.00*	*$1,103,987.24*	*$5,733,341.32*	*$512,653.06*	*$5,266,388.53*		
FISCAL YEAR ENDING 9/30/20		*$285,050.00*	*$79,596.56*	*$67,168.07*	*$86,000.00*	*$94,000.00*	*$611,814.63*	*$83,697.75*	*$451,869.38*	*-22.91%*	
ACCUMULATIVE TOTALS THROUGH 9/30/20		*$2,818,113.66*	*$574,667.51*	*$850,137.52*	*$904,250.00*	*$1,197,987.24*	*$6,345,155.94*	*$596,350.81*	*$5,718,257.91*		
FISCAL YEAR ENDING 9/30/21		*$545,045.00*	*$129,087.10*	*$70,492.64*	*$62,500.00*	*$51,700.00*	*$858,824.74*	*$137,052.68*	*$667,219.67*	*47.66%*	
ACCUMULATIVE TOTALS THROUGH 9/30/21		*$3,363,158.66*	*$703,754.61*	*$920,630.16*	*$966,750.00*	*$1,249,687.24*	*$7,203,980.68*	*$733,403.49*	*$6,385,477.58*		
FISCAL YEAR ENDING 9/30/22		*$286,000.00*	*$156,916.21*	*$80,250.00*	*$86,000.00*	*$206,000.00*	*$815,166.21*	*$165,001.27*	*$773,368.39*	*15.91%*	
ACCUMULATIVE TOTALS THROUGH 9/30/22		*$3,649,158.66*	*$860,670.82*	*$1,000,880.16*	*$1,052,750.00*	*$1,455,687.24*	*$8,019,146.89*	*$898,404.77*	*$7,158,845.97*		
FISCAL YEAR ENDING 9/30/23		*$359,450.00*	*$140,669.57*	*$90,770.13*	*$97,000.00*	*$107,030.00*	*$794,919.70*	*$171,954.15*	*$818,168.54*	*5.79%*	
ACCUMULATIVE TOTALS THROUGH 9/30/23		*$4,008,608.66*	*$1,001,340.39*	*$1,091,650.29*	*$1,149,750.00*	*$1,562,717.24*	*$8,814,066.59*	*$1,070,358.92*	*$7,977,014.50*		
FISCAL YEAR ENDING 9/30/24		*$359,780.00*	*$80,035.59*	*$113,044.19*	*$102,150.00*	*$219,509.00*	*$954,554.36*	*$168,318.80*	*$816,988.83*	*-0.14%*	
ACCUMULATIVE TOTALS THROUGH 9/30/24		*$4,368,388.66*	*$1,081,375.97*	*$1,204,694.48*	*$1,251,900.00*	*$1,782,226.24*	*$9,768,620.95*	*$1,238,677.71*	*$8,794,003.33*		
Fire Dept	Oct-24	**$0.00**	**$6,918.66**			**$119,898.17**	**$133,735.48**	**$14,550.28**	**$64,755.80**	-2.3%	$87,996.40
Downtown Beautification, Streets Maint	Nov-24	**$50,491.67**	**$5,340.88**		**$24,000.00**	**$25,419.17**	**$110,592.60**	**$11,232.14**	**$57,398.50**	8.3%	$46,034.44
SVED	Dec-24	**$3,090.00**	**$3,019.51**	**$22,536.57**		**$7,419.17**	**$39,084.76**	**$6,350.18**	**$43,424.99**	17.0%	$56,724.85
Downtown Beautification, Streets Maint	Jan-25	**$50,491.67**	**$5,532.52**		**$5,150.00**	**$7,419.17**	**$74,125.87**	**$11,635.16**	**$56,779.79**	-6.4%	$51,013.93
	Feb-25		**$9,118.77**	**$8,775.65**	**$24,000.00**	**$7,419.17**	**$58,432.36**	**$19,177.23**	**$81,981.82**	16.4%	$93,740.62
Downtown Beautification, Streets Maint	Mar-25	**$50,491.67**	**$7,970.55**	**$6,188.68**		**$7,419.17**	**$80,040.62**	**$16,762.47**	**$84,326.67**	31.7%	$106,818.58
	Apr-25		**$11,344.70**	**$7,132.01**		**$7,419.17**	**$37,240.58**	**$23,858.47**	**$100,772.10**	34.5%	$182,863.87
Downtown Beautification, Parks & Streets Maint	May-25	**$50,491.67**	**$4,858.19**	**$17,235.40**	**$24,000.00**	**$7,419.17**	**$108,862.62**	**$10,217.02**	**$49,681.89**	11.1%	$129,041.96
	Jun-25		**$3,584.13**	**$7,534.69**		**$7,419.17**	**$22,122.11**	**$7,537.59**	**$43,222.31**	-5.0%	$154,095.63
Downtown Beautification, Parks & Streets Maint	Jul-25	**$50,491.67**	**$7,673.26**	**$11,065.62**	**$1,440.00**	**$7,419.17**	**$85,762.97**	**$16,137.25**	**$81,253.83**	1.9%	$158,050.46
Hailey Arts Commission	Aug-25	**$8,240.00**	**$14,195.45**	**$20,878.04**	**$24,000.00**	**$7,419.17**	**$88,928.10**	**$29,853.73**	**$117,624.74**	-2.9%	$202,405.38
Downtown Beaut, Parks & Streets. Lib RR	Sep-25	**$95,991.67**	**$11,480.23**			**$7,419.17**	**$126,371.29**	**$24,143.49**	**$99,655.36**	0.2%	$188,352.71
FISCAL YEAR ENDING 9/30/25		*$359,780.00*	*$91,036.86*	*$101,346.66*	*$102,590.00*	*$219,509.00*	*$965,299.37*	*$191,455.01*	*$880,877.78*	*7.82%*	$204,349.27
ACCUMULATIVE TOTALS THROUGH 9/30/25		*$4,728,168.66*	*$1,172,412.83*	*$1,306,041.14*	*$1,354,490.00*	*$2,001,735.24*	*$10,733,920.32*	*$1,430,132.72*	*$9,674,881.11*		
	Oct-25	**$0.00**	**$7,076.90**			**$119,898.17**	**$134,051.96**	**$14,883.06**	**$71,756.06**	10.8%	$148,016.77
Downtown Beautification, Streets Maint	Nov-25	**$50,491.67**	**$5,046.38**	**$14,398.87**	**$25,450.00**	**$25,419.17**	**$125,852.45**	**$10,612.78**	**$61,887.57**	7.8%	$94,664.66
Resort Cities Caucus & SVED	Dec-25	**$6,272.70**	**$3,972.36**	**$7,956.75**		**$7,419.17**	**$29,593.33**	**$8,354.07**	**$43,424.99**	0.0%	$116,850.38
Downtown Beautification, Streets Maint	Jan-26	**$50,491.67**	**$0.00**	**$7,956.75**	**$5,304.50**	**$7,419.17**	**$71,172.08**	**$0.00**	**$56,779.79**	0.0%	$102,458.09
	Feb-26		**$0.00**	**$7,956.75**	**$25,461.50**	**$7,419.17**	**$40,837.42**	**$0.00**	**$81,981.82**	0.0%	$143,602.49
Downtown Beautification, Streets Maint	Mar-26	**$50,491.67**	**$0.00**	**$19,626.65**		**$7,419.17**	**$77,537.48**	**$0.00**	**$84,326.67**	0.0%	$150,391.68
	Apr-26		**$0.00**	**$7,956.75**		**$7,419.17**	**$15,375.92**	**$0.00**	**$100,772.10**	0.0%	$235,787.86
Downtown Beautification, Parks & Streets Maint	May-26	**$50,491.67**	**$0.00**	**$7,956.75**	**$25,461.50**	**$7,419.17**	**$91,329.08**	**$0.00**	**$49,681.89**	0.0%	$194,140.67
	Jun-26		**$0.00**	**$7,956.75**		**$7,419.17**	**$15,375.92**	**$0.00**	**$43,222.31**	0.0%	$221,987.06
Downtown Beautification, Parks & Streets Maint	Jul-26	**$50,491.67**	**$0.00**	**$7,956.75**		**$7,419.17**	**$65,867.58**	**$0.00**	**$81,253.83**	0.0%	$237,373.30
Hailey Arts Commission	Aug-26	**$8,240.00**	**$0.00**	**$7,956.75**	**$25,461.50**	**$7,419.17**	**$49,077.42**	**$0.00**	**$117,624.74**	0.0%	$305,920.62
Downtown Beaut, Parks & Streets. Lib RR	Sep-26	**$95,991.67**	**$0.00**	**$7,956.75**		**$7,419.17**	**$111,367.58**	**$0.00**	**$99,655.36**	0.0%	$294,208.40
FISCAL YEAR ENDING 9/30/26		*$362,962.70*	*$16,095.63*	*$105,636.27*	*$107,139.00*	*$219,509.00*	*$827,438.23*	*$33,849.91*	*$892,367.11*	*1.30%*	
ACCUMULATIVE TOTALS THROUGH 9/30/26		*$5,091,131.36*	*$1,188,508.46*	*$1,411,677.41*	*$1,461,629.00*	*$2,221,244.24*	*$11,561,358.56*	*$1,463,982.63*	*$10,567,248.23*		

Year-to-date change (Oct-Dec) up 6.94% over FY25, up 13.20% over FY24, up 10.89% from FY23, up 18.47% from FY22, up 68.70% from FY21, up 63.10% from FY20, up 57.10% from FY19

comp prior year comp '10

CATEGORIES Month of L.O.T. Payment to Establishment (City receives in month following payment to business) (as of 4/29/24)	Lodging & Rental Cars 3% Tax (8 Businesses)	Short Term Rentals 3% (80 ShortTerm sites) "active"…4/30/24	1% Air 7/1/23 SPLIT Housing, SVASB.	Alcohol Beverages 2% Tax (20 Businesses)	Restaurant Food 1% Tax (31 Businesses)	Monthly Total	Penalty
FYE 9/30/2006 (3 months collected in first year)	**$79,998.51**			**$11,959.47**	**$31,274.14**	**$123,232.12**	**$ -**
FYE 9/30/2007	**$219,816.63**			**$47,957.72**	**$105,888.56**	**$373,662.91**	**$346.34**
FYE 9/30/2008	**$215,375.75**			**$45,661.79**	**$110,790.35**	**$371,827.89**	**$1,235.36**
FYE 9/30/2009	**$163,489.38**			**$40,465.86**	**$102,727.58**	**$306,682.82**	**$1,093.57**
FYE 9/30/2010	**$163,137.76**	***$216.00***		**$43,749.89**	**$104,365.59**	**$311,253.24**	**$587.02**
FYE 9/30/2011	**$158,010.54**	***$94.84***		**$45,845.48**	**$111,747.96**	**$315,603.98**	**$750.76**
FYE 9/30/2012	**$170,970.28**	***$258.21***		**$48,144.39**	**$115,899.49**	**$335,014.16**	**$579.20**
FYE 9/30/2013	**$180,541.81**	***$316.92***		**$48,526.08**	**$119,782.37**	**$348,850.26**	**$655.81**
FYE 9/30/2014	**$194,566.46**	***$468.95***	**$54,810.31**	**$49,229.77**	**$123,960.08**	**$422,566.62**	**$841.58**
FYE 9/30/2015	**$217,876.99**	***$797.14***	**$72,625.66**	**$51,644.80**	**$133,652.48**	**$475,799.93**	**$1,330.55**
FYE 9/30/2016	**$259,269.30**	**$3,595.75**	**$87,358.03**	**$53,085.08**	**$140,659.83**	**$543,967.99**	**$2,191.42**
FYE 9/30/2017	**$282,533.65**	**$4,956.92**	**$95,830.19**	**$55,985.70**	**$145,871.55**	**$585,178.01**	**$1,944.33**
FYE 9/30/2018	**$279,300.67**	**$7,634.44**	**$95,645.04**	**$56,924.56**	**$153,772.72**	**$593,277.43**	**$2,393.03**
FYE 9/30/2019	**$294,645.69**	**$49,195.91**	**$114,613.87**	**$65,309.70**	**$166,209.84**	**$689,975.01**	**$9,541.14**
FYE 9/30/2020	**$228,501.89**	**$23,785.15**	**$84,095.68**	**$42,234.25**	**$148,474.56**	**$527,091.52**	**$1,048.00**
FYE 9/30/2021	**$385,179.13**	**$42,226.68**	**$142,468.60**	**$55,124.88**	**$187,552.27**	**$812,551.56**	**$3,444.39**
October	$23,849.46	$2,397.69	$8,749.05	$4,574.48	$16,590.77	$56,161.45	$135.06
November	$14,289.77	$3,007.35	$5,765.71	$4,055.88	$12,664.44	$39,783.15	$79.88
December	$29,224.36	$3,769.97	$10,998.11	$4,819.39	$16,394.13	$65,205.96	$80.61
2022 January	$48,311.31	$7,090.01	$18,467.11	$5,040.85	$16,273.42	$95,182.70	
February	$44,904.64	$4,700.57	$16,535.07	$5,120.73	$14,998.07	$86,259.08	$5.69
March	$38,921.84	$4,186.53	$14,369.46	$5,048.06	$15,151.72	$77,677.60	$13.48
April	$13,202.72	$2,145.72	$5,116.15	$5,168.46	$16,255.09	$41,888.13	$61.11
May	$12,587.78	$3,358.29	$5,315.36	$4,927.99	$16,897.17	$43,086.58	$15.01
June	$42,942.07	$4,862.05	$15,934.71	$6,990.56	$20,346.80	$91,076.18	$26.36
July	$78,347.27	$5,416.01	$27,921.10	$7,882.84	$23,595.48	$143,162.70	$202.18
August	$61,036.43	$4,457.97	$21,831.47	$6,077.56	$22,091.40	$115,494.83	$51.18
September	$38,735.45	$4,018.75	$14,251.40	$6,101.85	$19,871.75	$82,979.20	$102.93
FYE 9/30/2022	**$446,353.09**	**$49,410.92**	**$165,254.67**	**$65,808.65**	**$211,130.24**	**$937,957.56**	**$773.49**
October	$27,587.66	$3,970.61	$10,519.42	$5,737.61	$18,866.85	$66,682.14	$104.90
November	$14,850.70	$2,592.14	$5,814.28	$4,750.43	$14,173.50	$42,181.05	$179.91
December	$33,439.60	$4,944.00	$12,794.53	$6,927.10	$19,059.24	$77,164.47	$91.09
2023 January	$55,520.60	$5,236.16	$20,252.25	$5,722.05	$18,196.95	$104,928.00	$544.85
February	$47,311.96	$5,097.51	$17,469.82	$5,673.00	$17,442.29	$92,994.58	$92.25
March	$42,643.27	$2,397.65	$15,013.64	$6,012.48	$18,224.53	$84,291.56	$262.68
April	$17,692.01	$2,646.66	$6,779.56	$4,697.04	$13,437.10	$45,252.36	$560.43
May	$16,147.34	$3,433.70	$6,527.01	$5,194.10	$17,395.77	$48,697.92	$80.21
June	$38,400.48	$4,976.47	$14,458.98	$6,224.66	$20,987.75	$85,048.34	$450.47
July	$73,029.59	$8,694.79	$27,241.46	$7,002.01	$23,272.64	$139,240.48	$5.16
August	$58,238.76	$4,256.63	$20,831.80	$6,705.47	$21,999.01	$112,031.66	$286.56
September	$36,039.59	$4,219.47	$13,419.69	$5,566.93	$19,271.16	$78,516.83	$139.67
FYE 9/30/2023	**$460,901.53**	**$52,465.77**	**$171,122.43**	**$70,212.88**	**$222,326.79**	**$977,029.39**	**$2,798.18**
October	$27,650.15	$3,137.79	$10,262.65	$5,835.45	$18,920.58	$65,806.62	$495.72
November	$15,004.97	$2,888.80	$5,964.59	$4,823.66	$15,067.78	$43,749.79	$70.55
December	$31,819.34	$2,664.47	$11,494.60	$6,876.77	$18,369.59	$71,224.77	$230.87
2024 January	$42,450.89	$4,221.74	$15,557.55	$5,636.76	$17,631.48	$85,498.42	$149.90
February	$33,407.75	$4,388.53	$12,598.76	$6,130.97	$18,095.20	$74,621.21	$112.21
March	$51,410.85	$370.78	$17,260.54	$5,863.02	$18,786.71	$93,691.90	$56.90
April	$16,328.31	$6,064.36	$7,464.22	$5,005.94	$16,631.58	$51,494.41	$91.74
May	$18,782.07	$3,846.14	$7,542.74	$5,515.04	$18,644.51	$54,330.50	$333.86
June	$42,650.81	$4,916.40	$15,855.74	$6,058.85	$21,242.75	$90,724.54	$979.18
July	$77,232.31	$4,820.88	$27,351.06	$8,445.48	$24,348.01	$142,197.74	$289.13
August	$65,388.34	$5,251.67	$23,546.67	$7,150.82	$22,977.44	$124,314.93	$149.76
September	$39,324.54	$4,326.29	$14,550.28	$5,041.46	$15,369.52	$78,612.09	$207.39
FYE 9/30/2024	**$461,450.33**	**$46,897.84**	**$169,449.39**	**$72,384.22**	**$226,085.15**	**$976,266.91**	**$3,167.21**
October	$29,057.81	$4,638.62	$11,232.14	$5,819.24	$19,386.23	$70,134.04	$202.64
November	$15,184.12	$3,866.43	$6,350.18	$4,754.76	$15,395.39	$45,550.88	$520.98
December	$30,899.98	$4,005.51	$11,635.16	$3,957.19	$16,223.31	$66,721.15	$134.53
2025 January	$53,001.48	$4,530.20	$19,177.23	$5,112.08	$17,755.84	$99,576.83	$59.63
February	$45,303.02	$4,984.40	$16,762.47	$7,950.72	$18,220.33	$93,220.93	$1,048.33
March	$66,527.03	$5,048.38	$23,858.47	$5,526.07	$20,135.80	$121,095.75	$698.00
April	$24,664.05	$5,987.02	$10,217.02	$4,483.50	$15,679.05	$61,030.64	$264.54
May	$17,568.37	$5,044.41	$7,537.59	$4,872.54	$19,510.64	$54,533.55	$163.28
June	$43,250.25	$5,161.49	$16,137.25	$6,090.87	$22,631.56	$93,271.41	$619.37
July	$83,881.39	$5,679.79	$29,853.73	$6,437.26	$24,433.80	$150,285.96	$177.81
August	$67,643.66	$4,786.80	$24,143.49	$5,458.94	$23,108.62	$125,141.51	$142.65
September	$40,898.89	$3,750.30	$14,883.06	$4,801.15	$20,346.95	$84,680.35	$851.67
FYE 9/30/2025	**$517,880.03**	**$57,483.34**	**$191,787.79**	**$65,264.32**	**$232,827.52**	**$1,065,243.00**	**$4,883.43**
October	$27,961.03	$3,877.31	$10,612.78	$4,002.00	$18,163.35	$64,616.46	$279.74
November	$20,712.72	$4,349.48	$8,354.07	$2,856.02	$12,608.70	$48,880.99	$528.64
FYE 9/30/2026	**$48,673.75**	**$8,226.79**	**$18,966.84**	**$6,858.02**	**$30,772.05**	**$113,497.45**	**$808.38**
	$5,199,971.27	$324,246.40	$1,379,932.81	$1,000,143.26	$2,777,296.56	$10,679,438.24	$39,365.19

CASH FLOW of 0.5% LOT for FYE 26 (October - September revenues and reciept of funds)

		FY25 Budget	FY25 Budget	FY25 Budget	FY25 Actual	FY25 Actual	FY26 Budget	FY26 Budget	FY26 Budget	FY26 Actual	FY26 Actual	4.9%	
HAILEY		**BED/CAR3%**	**BED/CAR.5%**	***NET Budget***	**BED/CAR3%**	**BED/CAR.5%**	**BED/CAR3%**	**BED/CAR.5%**	***NET Budget***	**BED/CAR3%**	**BED/CAR.5%**	**MINUS COST**	**NET**
OCT		77,000.00	12,833.33	12,204.50	33,498.06	5,583.01	77,000.00	12,833.33	12,204.50	31,838.33	5,306.39	(260.01)	**5,046.38**
NOV		77,000.00	12,833.33	12,204.50	19,050.55	3,175.09	77,000.00	12,833.33	12,204.50	25,062.20	4,177.03	(204.67)	**3,972.36**
DEC		77,000.00	12,833.33	12,204.50	34,905.49	5,817.58	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
JAN		77,000.00	12,833.33	12,204.50	57,531.68	9,588.61	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
FEB		77,000.00	12,833.33	12,204.50	50,287.41	8,381.24	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
MAR		77,000.00	12,833.33	12,204.50	71,575.41	11,929.24	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
APR		77,000.00	12,833.33	12,204.50	30,651.07	5,108.51	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
MAY		77,000.00	12,833.33	12,204.50	22,612.78	3,768.80	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
JUNE		77,000.00	12,833.33	12,204.50	48,411.74	8,068.62	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
JULY		77,000.00	12,833.33	12,204.50	89,561.18	14,926.86	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
AUG		77,000.00	12,833.33	12,204.50	72,430.46	12,071.74	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
SEPT		77,000.00	12,833.33	12,142.50	44,649.19	7,441.53	77,000.00	12,833.33	12,204.50	-	-	0.00	**0.00**
FY26													
Total		**924,000.00**	**154,000.00**	**146,392.00**	**575,165.01**	**95,860.83**						**(464.69)**	**9,018.73**

SUN VALLEY AIR SERVICES BOARD
100-10-41707

bdavis@ketchumidaho.org

The Chamber- Hailey, Wood River Valley
LOT Transaction Detail
November 2025

Type	Date	Num	Name	Memo	Amount
50050 · Payroll & Benefit Expenses					
50057 · Salary Expense					
50052 · Visitor Services					
Paycheck	11/14/20	DD...	Lowe, Virgina A	Direct Deposit	73.50
Total 50052 · Visitor Services					73.50
50053 · Office Manager					
Paycheck	11/14/20	DD...	Watson, Kelsey N	Direct Deposit	1,753.12
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	203.35
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	542.25
Total 50053 · Office Manager					2,498.72
50056 · Executive Director					
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	357.47
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	1,429.89
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	1,256.89
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	1,531.83
Total 50056 · Executive Director					4,576.08
50057 · Salary Expense - Other					
Paycheck	11/14/20	DD...	Lowe, Virgina A	Direct Deposit	0.00
Total 50057 · Salary Expense - Other					0.00
Total 50057 · Salary Expense					7,148.30
50060 · Payroll Taxes					
Paycheck	11/14/20	DD...	Lowe, Virgina A	Direct Deposit	0.00
Paycheck	11/14/20	DD...	Lowe, Virgina A	Direct Deposit	4.56
Paycheck	11/14/20	DD...	Lowe, Virgina A	Direct Deposit	1.06
Paycheck	11/14/20	DD...	Lowe, Virgina A	Direct Deposit	0.45
Paycheck	11/14/20	DD...	Lowe, Virgina A	Direct Deposit	0.42
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	22.17
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	88.65
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	5.18
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	20.73
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/14/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/14/20	DD...	Watson, Kelsey N	Direct Deposit	108.70
Paycheck	11/14/20	DD...	Watson, Kelsey N	Direct Deposit	25.42
Paycheck	11/14/20	DD...	Watson, Kelsey N	Direct Deposit	0.00
Paycheck	11/14/20	DD...	Watson, Kelsey N	Direct Deposit	9.85
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	77.93
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	94.97
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	18.23
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	22.21
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/28/20	DD...	McKenna, Mich...	Direct Deposit	0.00
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	12.61
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	33.62
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	2.95
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	7.86
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	0.00
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	0.00
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	1.14
Paycheck	11/28/20	DD...	Watson, Kelsey N	Direct Deposit	3.05
Total 50060 · Payroll Taxes					561.76
Total 50050 · Payroll & Benefit Expenses					7,710.06
50203 · Event Supplies					
Bill	11/13/20	48...	Davis Embroider...	turkey trot	612.43

The Chamber- Hailey, Wood River Valley
LOT Transaction Detail
November 2025

Type	Date	Num	Name	Memo	Amount
Bill	11/25/20	52...	Idaho Lumber &...	Turkey Trot	39.95
Check	11/26/20	2007	Shell Oil	TUrkey Trot	75.01
Check	11/27/20	2009	Oasis	Turkey trot - ice	14.26
Total 50203 · Event Supplies					741.65
50220 · Telephone & Communications Exp.					
Check	11/12/20	Debit	Cox Communica...		94.00
Total 50220 · Telephone & Communications Exp.					94.00
50230 · Computer & Internet Exp.					
Check	11/09/20	Debit	DropBox		11.99
Total 50230 · Computer & Internet Exp.					11.99
60275 · Rental - Equipment etc.					
Bill	11/12/20	00...	Clear Creek Dis...		374.00
Check	11/13/20	Debit	Road Work Ahead		68.90
Total 60275 · Rental - Equipment etc.					442.90
TOTAL					**9,000.60**

Hailey Chamber of Commerce
LOT Reimbursement

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	TOTAL
Visitor Inquiries:													
Total Number of Members	390	392											
E-mails answered	300	412											
Visitor Count	147	395											542
Phone Inquiries	117	150											267
Relocation Packets/Information	47	852											
Referrals to Local Businesses	215	312											527
Press Releases/Articles	11	25											36
Website Unique Visitors	4,843	10,785											15,628
Website Total Visits	7,155	13,967											21,122
Website Pages	25,724	50,215											75,939
Facebook Posts	10	17											27
Facebook Followers	10,558	10,594											21,152
Facebook Engagements	1,592	760											2,352
Facebook Total Reach	97,050	73,895											170,945
Instagram Followers	2,005	2,035											4,040
Special Events/ Business Promotion													
Arborfest (May)													-
Hailey Home and Garden													-
Skijoring													-
Chili Cookoff (October)													-
Halloween Hoopla (October)	385.00												385.00
Holiday Hoopla (December)	155.00												155.00
July 4th Days of the Old West (July)													-
Memorial Day (May)													-
Rodeos (July, Aug, Sept)													-
Trailing of the Sheep (October)													-
Turkey Trot	5,378.92	1,184.55											6,563.47
Promote Hailey/business													-
Event Insurance													-
Copies													-
Website Updates													-
Misc./Event supplies													-
Event Administration	2,792.29	3,374.33											6,166.62
Visitor Center Staffing	5,281.67	4,335.73											9,617.40
Meeting Travel Expense													-
Telephone/Internet	94.00	94.00											188.00
Computer Exp/Dropbox	11.99	11.99											23.98
Brochures and Mailhouse													-
TOTAL	**14,098.87**	**9,000.60**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**23,099.47**

23,099.47

CITY OF HAILEY DEVELOPMENT IMPACT FEE CASH FLOW

12/31/2025

REVENUE		FY08-17	FYE 18	FYE 19	FYE 20	FYE 21	FYE 22	FYE 23	FYE 24	FYE 25	FYE 26	TOTALS
			9/30/2018	9/30/2019	9/30/2020	9/30/2021	9/30/2022	9/30/2023	9/30/2024	9/30/2025	12/31/2025	
1200032245	DIF - PARKS	92,952	6,650	10,015	16,736	19,922	152,132	83,369	129,704	75,862	22,186	621,128
	DIF - POLICE	61,661	-	-	-	-	-	-	-	-	-	61,878
1200032246	DIF - TRANSP	465,243	42,775	115,827	126,801	121,410	354,448	170,604	239,129	239,334	36,483	1,985,178
1200032248	DIF - FIRE	265,429	17,663	38,668	29,694	27,367	59,067	28,482	36,305	32,701	5,677	563,061
1200032249	DIF - CIP	28,246	2,374	10,041	7,686	7,074	11,705	4,063	6,183	5,323	935	89,267
		913,531	69,462	174,551	180,917	175,773	577,352	286,518	411,321	353,220	65,282	3,320,513

Int FYE 09-17	4,927.92	
Int FYE 18	2,505.63	
Int FYE 19	5,091.73	
Int FYE 20	3,037.15	
Int FYE 21	624.40	
Int FYE 22	2,169.38	
Int FYE 23	14,968.87	
Int FYE 24	18,563.33	
Int FYE 25	2,048.00	
Int FYE 26	324.08	
Expenses, actual and proposed thru FY25	(2,284,440.05)	
DIF bal	**1,090,333.32**	Incl interest
Cash in LGIP	45,815.72	
Difference	1,044,517.60	

RECAP BY CATEGORY, not including interest

	PARKS	POLICE	TRANSPO	FIRE	CIP	TOTAL
FEES RECEIVED	621,128	61,878	1,985,178	563,061	89,267	3,320,513
Fees less Exp. thru FY18	**537,534**	**217**	**1,622,294**	**307,017**	**72,267**	**2,622,924**
EXPENSES FYE 19	26,497	-	187,000	-	-	213,497
EXPENSES FYE 20						-
EXPENSES FYE 21	-		62,409	-	12,400	74,809
FY 22 Budgeted Expenses	66,000	217	360,819	-	-	427,036
FY 23 Budgeted Expenses				180,000		180,000
FY 24 Budgeted Expenses	100,000		423,997	-	16,988	540,985
FY 25 Budgeted Expenses	36,184				30,984	67,168
FY 26 Budgeted Expenses						-
Anticipated Bal 9/30/26	308,853	-	588,070	127,017	11,895	1,035,835

RECAP, WITH PROJECTED SPENDING OF DIF FOR CAPITAL PROJECTS FYE 11-26

	PARKS	POLICE	TRANSPO	FIRE	CIP	TOTAL
Truck/Street Dept			(30,000)			
Skatepark Expansion	(22,070)					
Skatepark Irr. Syst	(21,000)	-			-	
RV Dump Station	(20,000)					
Fire Station Design				(18,567)		
Woodside Roundabout			(180,881)			
Firetruck - used				(75,563)		
R Caplan CIP update					(7,500)	
TischlerBise					(9,500)	
Skatepark	(8,224)					
Snow Plow Wing			(13,750)			
HPD Station		(25,634)				
Park Projects	(12,300)					
Fire Truck FY 16				(27,224)		
Street Projects FY17						
Public Safety Bldg FY17		(36,027)		-		
Fire Truck FY 17				(134,690)		
Chipper/Spreader 30% 74K			(22,325)			
Balmoral Park complete	(26,497)					
PW4P 2nd, Croy ETC FY18-20			(302,928)			
Snow Storage FY21			(62,409)			
CIP Update TischlerBise					(12,400)	
FYE23 PUMPER TRUCK				(180,000)		
FY23	(66,000)		(360,819)	-	-	
FY24 CompPlan,CroyPW,Park MPlan	(100,000)		(423,977)		(16,988)	
FY25 Tischler CIP, …	(36,184)				(30,984)	
FY 26						
Total FYE 11-26	**312,275**	**61,661**	**1,397,088**	**436,044**	**77,372**	**2,284,440**

12/31/2025

CITY OF HAILEY INVESTMENT REPORT

FUND	*NOV interest 4.11%*	STATE INV POOL	PIPER SANDLER	Maturity	TOTAL
GENERAL (includes Fireworks)		4,460,404.87	1,000,000.00	8/17/2028	5,460,404.87
GENERAL -35% OPERATING RESERVE		-			-
CLEAR CREEK RATE STABILIZATION		608,256.73			608,256.73
CAPITAL PROJECTS		3,159,926.92			3,159,926.92
CAPITAL PROJECTS ---in lieu fees		324,840.69			324,840.69
CAPITAL PROJECTS	DIF Reserve	45,815.72			45,815.72
CAPITAL PROJECTS	Public Art	36,493.87			36,493.87
CAPITAL PROJECTS	Pathways 4 P	271,959.21			271,959.21
HOUSING LOT 0.5%		216,192.92			216,192.92
CAPITAL PROJECTS	***Total***	***4,055,229.33***			**4,055,229.33**
ARPA FUNDS		-			-
RODEO PARK PROPETY TAX RCPTS		90,228.46			90,228.46
WATER REVENUE		3,731,884.51			3,731,884.51
WATER RATE STABILIZATION		229,081.05			229,081.05
WASTE WATER REV		3,485,655.45			3,485,655.45
WASTE WATER BOND DSRF 2014&2023		931,635.31			931,635.31
WATER REPLACEMENT		4,124,984.35			4,124,984.35
WASTE WATER REPLACEMENT		2,059,399.99			2,059,399.99
WASTEWATER HEADWORKS REPL		4,900,745.64			4,900,745.64
WASTE WATER BOND Arbitrage RESERV		36,638.92			36,638.92
TOTAL		**28,714,144.61**	**1,000,000.00**		**29,714,144.61**

CITY OF HAILEY

ANNUAL ROAD AND STREET FINANCIAL REPORT

For the Fiscal Year Ending September 30, 2025

Beginning Balance as of 10/01/2024			$35,933
RECEIPTS			
	Total Local Funding	$2,208,036	
	Total State Funding	237,275	
	Highway User Revenue	968,279	
	Total Federal Funding	-	
	TOTAL RECEIPTS:		$3,413,590
DISBURSEMENTS			
	New Construction	-	
	Reconstruction/Replacement	$1,010,832	
	Routine Maintenance	426,642	
	Equipment	332,605	
	Administration	882,161	
	Other	732,892	
	TOTAL DISBURSEMENTS:		$3,385,132
Ending Balance as of 09/30/2025			$64,391

A certified report of dedicated funds was submitted to the State Controller as required by Idaho Code § 40-708. A copy of the original report is on file in the City Treasurer's Office, upon request.

/s/ Becky Stokes
City Treasurer

PUBLISH: IDAHO MOUNTAIN EXPRESS, January 14, 2026

CITY OF HAILEY, IDAHO TREASURER'S QUARTERLY REPORT (UNAUDITED)
FOR THE FIRST QUARTER ENDING 12/31/2025 OF THE FISCAL YEAR ENDING SEPTEMBER 30, 2026

REVENUE	GENERAL FUND Year to Date	%	GRANT (1) & CAPITAL PROJECTS FUND Year to Date	%	GENERAL OBLIGATION BOND Year to Date	%	WATER AND SEWER BONDS Y - T - D	%	WATER USER FUND Y - T - D	%	SEWER USER FUND Y - T - D	%	WATER REPLCMNT FUND Y - T - D	%	SEWER REPLCMNT FUND Y - T - D	%	HEADWORKS BOND FUND Y - T - D	%	TOTAL CITY
TAXES	$ 191,639	6%			$ -	0%													$ 191,639
FEES	$ 731,771	22%	$ 453,483.88	1008%	$ 942		$ 187,970	26%	$ 369,074	16%	$ 952,901	31%	$ 103,335	21%	$ 63,927	31%	$ 192,166	0%	$ 3,055,571
STATE REV	$ -	0%	$ -	0%															$ -
CONTRACTS	$ 247,697	28%	$ -	0%															$ 247,697
REFUNDS/Reimb	$ 17,224	115%																	$ 17,224
TRANSFERS (1)																			$ -
TRANSFERS (2)																			$ -
TOTAL	$ 1,188,331	12%	$ 453,484	15%	$ 942	0%	$ 187,970	26%	$ 369,074	16%	$ 952,901	31%	$ 103,335	21%	$ 63,927	31%	$ 192,166	0%	$ 3,512,131
EXPENSE																			
SALARY	$ 1,180,162	21%					$ -		$ 237,770	21%	$ 299,770	30%							$ 1,717,702
CAPITAL	$ 48,564	0%	$ 333,077	4%			$ 103		$ 345,852	16%	$ 906	0%	$ 900	0%	$ -	0%	$ 763,118	13%	$ 1,492,519
OPERATIONS	$ 616,633	17%	$ -				$ -		$ 210,422	20%	$ 187,198	12%	$ 19,445						$ 1,033,697
BONDS			$ -		-	0%	$ -	0%									$ 1,500		$ 1,500
TOTALS	$ 1,845,359	20%	$ 333,077	4%	$ -	0%	$ 103	0%	$ 794,043	18%	$ 487,874	17%	$ 20,345	2%	$ -	0%	$ 764,618	15%	$ 4,245,419
Cash - Revenues over or (under)Expenses	$ (657,028)		$ 120,407		$ 942		$ 187,867		$ (424,969)		$ 465,027		$ 82,990		$ 63,927		$ (572,452)		$ (733,287)

(1) Grant expenses are reimbursed in period following expenditure

Citizens are invited to inspect detailed supporting records of the above financial statements at Hailey City Hall; 115 So Main Suite H or at www.HaileyCityHall.org

Ruth S. Bailes, City Treasurer

Posted WWW.HAILEYCITYHALL.ORG January 29, 2026

Return to Agenda

OATH OF OFFICE

I, Kaz Thea, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of City Council of the City of Hailey according to the best of my ability.

_____

Signed

Subscribed and sworn to before me this 12th day of January, 2026.

_____

City Clerk

OATH OF OFFICE

I, Sage Sauerbrey, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of City Council of the City of Hailey according to the best of my ability.

_____

Signed

Subscribed and sworn to before me this 12th day of January, 2026.

_____

City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 1/12/26 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH

SUBJECT:

Motion to approve Resolution 2026-__, appointing two board members to the Hailey/South Blaine county (formerly Wood River) Fire Protection District Joint Fire Board

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AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City and Wood River Fire Protection District created a Joint Fire Board in 2107 in order to work collaboratively on fire/EMS issues[1].The JPA (attached) stipulates that Hailey shall have two members. The Board last met in February 202. At that time the two members were Mayor Martha Burke and Councilmember Sam Linnet. The Board stopped meeting by mutual decision.

The two Fire Departments (Hailey Fire Department and South Blaine County Fire Protection District) have been discussing a Joint Training officer. This position would advance collaboration, consistent training and other mutual goals. To enact this joint position, the Joint Fire Board needs to reconvene. Before the Board can convene, Hailey needs to appoint their two members, as terms have expired.

This Hailey/South Blaine County Joint Fire Board would then work collaboratively with the Ketchum Fire District to advance mutual goals. Long term goals include leveraging of shared resources; elimination of redundancies; fostering collaboration; delivering enhanced fire suppression, EMS and rescue operations across south Blaine County and prioritizing public safety, fiscal responsibility and community resilience.

The attached resolution appoints Mayor Martha Burke and Councilmember Sage Sauerbrey to the Joint Fire Board for a one (1) year term.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Building
___	Library	___	Planning	___	Fire Dept.	___	_____
___	Safety Committee	___	P & Z Commission	___	Police	___	_____
___	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2026-__, appointing two board members to the Hailey/South Blaine County Fire Protection District Joint Fire Board.

"I move to approve Resolution 2026-__, appointing two board members to the Hailey/South Blaine County Fire Protection District Joint Fire Board."

ACTION OF THE CITY COUNCIL:
Date _____
City Clerk _____

FOLLOW-UP:

_____

[1] The district has been renamed the South Blaine County Fire Protection District

CITY OF HAILEY
RESOLUTION NO. 2026-__

A RESOLUTION OF THE CITY OF HAILEY SETTING APPOINTMENTS OF MEMBERS TO THE JOINT FIRE BOARD ESTABLISHED BETWEEN THE CITY OF HAILEY AND THE SOUTH BLAINE COUNTY (FORMERLY WOOD RIVER) FIRE PROTECTION DISTRICT.

WHEREAS, the City of Hailey adopted the Joint Power Agreement with Resolution 2017-037 on April 17, 2017, with Wood River Fire Protection District, now known as the Blaine County South Fire Protection District;

WHEREAS, the City of Hailey and Blaine County South Fire Protection District have formed a joint board to conduct budgeting and funding of the operations,

WHEREAS, on June 5, 2017, the City of Hailey appointed 2 members to the Joint Board, for a one (1) year term.

WHEREAS, on December 10, 2018, the City of Hailey reappointed 2 members to the Joint Board, for a subsequent one (1) year term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

1. The following individuals shall be appointed to the Board with the following term:

Appointed Member	**Expiration of Term**
Martha Burke	January 12, 2027
Sage Sauerbrey	January 12, 2027

2. This Resolution shall be in full force and effect on January 12, 2026, from and after its passage and approval.

Passed and Adopted on this 12th day of January 2026.

_____
MARTHA BURKE, Mayor

ATTEST:

_____

MARY CONE, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: January 12,2026 **DEPARTMENT: Admin** **DEPT. HEAD SIGNATURE: LH**

SUBJECT: Reappointment of Urban Renewal Board members Larry Schwartz and Brain McQue

---

AUTHORITY: ☐ ☐ IAR _____ ☐ City Ordinance/Code: Hailey Municipal Code Title 2, Section 2.40
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

Larry Schwartz is serving on the Urban Renewal Board with a term that expired December 31, 2025. He is willing to serve another 5-year term. The City is grateful for his willingness to serve on Hailey Urban Renewal and for the continuity that his service provides for both the Downtown Master Plan and the upcoming Airport Way transportation Master Plan.

Brain McQue filled a vacancy on the Urban Renewal Board for one year with a term that expired December 31, 2025. He is willing to serve a full 5-year term. The City is grateful for his willingness to serve on Hailey Urban Renewal and for the continuity that his service provides for both the Downtown Master Plan and the upcoming Airport Way transportation Master Plan.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:
None

-**ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS**: (IFAPPLICABLE)

☒	City Administrator	☐	Library	☐	
☐	City Attorney	☐	Mayor	☐	Streets
☒	City Clerk	☒	Community Dev.	☐	Treasurer
☐	Building	☐	Police	☐	Sustainability
☐	Engineer	☐	Public Works, Parks	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:
Motion to adopt Resolution 2026-__, reappointing Larry Schwartz and Brain McQue to the Urban Renewal Board to fill five-year terms through December 2030.

ACTION OF THE CITY COUNCIL:

"I move to adopt Resolution 2026-__, reappointing Larry Schwartz and Brain McQue to the Urban Renewal Board to fill five-year terms through December 2030.

Date : _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to:
_____
Copies (all info.): Copies (AIS only)

HAILEY RESOLUTION 2026-__

A RESOLUTION OF THE HAILEY MAYOR AND CITY COUNCIL TO SET APPOINTMENTS AND TERMS OF OFFICE FOR THE FIVE-MEMBER HAILEY URBAN RENEWAL AGENCY

WHEREAS, the Mayor and Hailey City Council adopted, on April 11, 2011, Hailey Ordinance No. 1081 adopting a new Chapter 2.40 of the Hailey Municipal Code entitled Hailey Urban Renewal Agency;

WHEREAS, the Mayor and Hailey City Council of the City of Hailey created an independent public body, corporate and politic, known as the Urban Renewal Agency, with five members to act as the Board of Commissioners for the Urban Renewal Agency;

WHEREAS, Hailey Ordinance No. 1081 provides that the commissioners on the Board of Commissioners of the Urban Renewal Agency shall serve terms not to exceed five (5) years;

WHEREAS, the Mayor and Hailey City Council adopted Resolution No. 2011-10, on April 11, 2011, setting the various staggered initial terms of service for the board ending on March 30;

WHEREAS, the Mayor and City Council adopted Resolution 2014- 09, adjusting the terms of service for the board to end on December 31 of staggered years;

WHEREAS, the Mayor and City Council adopted Resolution 2015-115, reappointing 2 members;

WHEREAS, the City of Hailey appointed a board member (Resolution 2016-45) to fill a vacant seat to the Urban Renewal Agency Board to fill terms expiring December 2018;

WHEREAS, the City of Hailey appointed a board member (Resolution 2016-80) to fill a vacant seat to the Urban Renewal Agency Board to fill terms expiring December 2020;

WHEREAS, the City of Hailey appointed a board member (Resolution 2018-009) to fill a vacant seat to the Urban Renewal Agency Board to fill a term expiring December 2019;

WHEREAS, the City of Hailey appointed a board member (Resolution 2018-145) to fill a reappointment to the Urban Renewal Agency Board to fill a term expiring December 2023;

WHEREAS, the City of Hailey reappointed two board members (Resolution 2020-140) whose term would expire December 2020 to a five-year term which expired December 2025.

WHEREAS, the City of Hailey filled a vacant seat which expired December 2025 (2021-063).

NOW, THEREFORE, BE IT RESOLVED by the Hailey City Council and the Mayor of the City of Hailey, that in accordance with Hailey Ordinance No. 1081, the City of Hailey establishes a five (5) member board of commissioners of the Hailey Urban Renewal Agency Board, with no term exceeding five (5) years, for the following staggered terms:

APPOINTEE	TERM EXPIRES
Sandy Viau	December 31, 2028
Bob Brand	December 31, 2029
Martha Burke	December 31, 2029
Brian McCue	December 31, 2030
Larry Schwartz	December 31, 2030

THIS RESOLUTION IS ADOPTED this 12th day of January 2026.

ATTEST:

_____
Martha Burke, Mayor, City of Hailey

_____
Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT:** CDD **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of Resolution 2026-__, a Resolution adopting a City-Initiated Amendment to the Hailey Comprehensive Plan Part 5, Capital Improvement Plan, to reflect the newly adopted 2025 TischlerBise-Galena Consulting, "2025 Capital Improvement Plan and Development Impact Fee Study", and further repeal Appendix E, 2021 Capital/DIF Impact Study Update, and adopt the 2025 Capital Improvement Plan and Development Impact Fee Study, as Appendix E to the Comprehensive Plan.

AUTHORITY: ☐ ID Code 67-6508 and 6509 ☐ IAR _____ ☐ City Ordinance/Code 15.16

BACKGROUND: The final component when adopting a new Development Impact Fee (DIF) Study, as well as any new Development Impact Fees associated with said study, is to amend Part 5, Capital Improvement Plan (CIP), of Hailey's Comprehensive Plan, to reflect the newly adopted 2025 Capital Improvement Plan and Development Impact Fee Study, and further repeal Appendix E, 2021 Capital/DIF Impact Study Update, and adopt the 2025 Capital Improvement Plan and Development Impact Fee Study.

Specifically, proposed updates to Hailey's Comprehensive Plan include:

- **Part 5, Capital Improvement Plan:** https://haileycityhall.org/wp-content/uploads/2022/09/2020CPUpdate.pdf (page 60)
- **Appendix E: Repeal 2021 Capital/DIF Impact Study Update:** https://haileycityhall.org/wp-content/uploads/2022/09/2020CPUpdate.pdf (page 129)

Staff seek approval from the Hailey City Council to formalize the amendment to Hailey's Comprehensive Plan to integrate and reference the recently adopted 2025 CIP and DIF Study into Part 5 and Appendix E of said plan.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle #_____

Budget Line Item #_____

YTD Line Item Balance $_____

Estimated Hours Spent to Date: _____

Estimated Completion Date: _____

Staff Contact: _____

Phone # _____

Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

☐	City Administrator	☐	Library	☐	Benefits Committee
☐	City Attorney	☐	Mayor	☐	Streets
☐	City Clerk	☐	Planning	☐	Treasurer
☐	Building	☐	Police	☐	_____
☐	Engineer	☒	Public Works	☐	_____
☐	Fire Dept.	☐	P & Z Commission	☐	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to Repeal the Comprehensive Plan Appendix E, 2021 Capital/DIF Impact Study Update, and adopt the 2025 Capital Improvement Plan and Development Impact Fee Study via Resolution 2026-_____, finding that the project is in conformance with the Comprehensive Plan; the project does not jeopardize the health, safety, or welfare of the general public.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

---

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

Staff Report
Hailey City Council
Regular Meeting of January 12, 2026

To: Hailey City Council
From: Robyn Davis, Community Development Director

Overview: Consideration of Resolution 2026 -_____, a Resolution approving a City-Initiated Amendment to the Hailey Comprehensive Plan to update Part 5, Capital Improvement Plan, to reflect the newly adopted 2025 TischlerBise-Galena Consulting, "2025 Capital Improvement Plan and Development Impact Fee Study", and further repeal Appendix E, 2021 Capital/DIF Impact Study Update, and adopt the 2025 Capital Improvement Plan and Development Impact Fee Study", as Appendix E to the Comprehensive Plan.

Hearing Date: January 12, 2026

Notice: Notice for the public hearing was published in the Idaho Mountain Express on December 24, 2025, and mailed to public agencies on December 21, 2025.

Background: The final component when adopting a new Development Impact Fee (DIF) Study, as well as any new Development Impact Fees associated with said study, is to amend Part 5, Capital Improvement Plan (CIP), of Hailey's Comprehensive Plan, to reflect the newly adopted 2025 Capital Improvement Plan and Development Impact Fee Study, and further repeal Appendix E, 2021 Capital/DIF Impact Study Update, and adopt the 2025 Capital Improvement Plan and Development Impact Fee Study.

Specifically, proposed updates to Hailey's Comprehensive Plan include:

- **Part 5, Capital Improvement Plan:** https://haileycityhall.org/wp-content/uploads/2022/09/2020CPUpdate.pdf (page 60)
- **Appendix E: Repeal 2021 Capital/DIF Impact Study Update:** https://haileycityhall.org/wp-content/uploads/2022/09/2020CPUpdate.pdf (page 129)

Staff seek approval from the Hailey City Council to formalize the amendment to Hailey's Comprehensive Plan to integrate and reference the recently adopted 2025 CIP and DIF Study into Part 5 and Appendix E of said plan.

Procedural History: The Council approved the Capital Improvement Plan for FY 26 on August 11, 2026. This Plan provides the basis for DIF calculations. The second component, the review of Development Impact Fees, was presented to the Development Impact Fee Advisory Committee (DIF Advisory Committee) on May 19, 2025, and August 18, 2025. The DIF Advisory Committee reviewed, provided feedback, and recommended approval by the Hailey City Council the completed study on August 18, 2025.

The Council reviewed and unanimously approved the Plan on September 22, 2025. The Council withheld a motion on the draft Ordinance, Ord. No. 1354, regarding the increase in Development Impact Fees to

allow for further discussion at the next regularly scheduled meeting. On October 14, 2025, the Council discussed the proposed fees, based on the approved study, and adopted said fees as presented.

The Planning and Zoning Commission recommended approval by the Hailey City Council this City-Initiated Text Amendment on December 1, 2025. Now, City Staff request the final review and approval by the Hailey City Council.

Standards of Evaluation Idaho Statute Title 67, Chapter 65, Section 67-6509: Amendments to the Comprehensive Plan may only be made because of an error in the original plan or because of a substantial change in the actual conditions in the City of Hailey, which result in a material discrepancy or disparity between the conditions in the area and all or part of the Plan. The City of Hailey Planning and Zoning Commission (Commission) may recommend amendments to the Plan to the Hailey City Council (Council) not more frequently than every six (6) months. Said six (6) month period shall be measured from the date that the Commission submits its recommendation to the Council.

An amendment may be initiated by any person or organization upon applying on a form to be supplied by the Commission. The following procedure shall be followed when amending the Comprehensive Plan:

1. The Planning and Zoning Commission, prior to recommending the plan, amendment, or repeal of the plan to the governing board l, shall conduct at least one (1) public hearing in which interested people shall have an opportunity to be heard. At least fifteen (15) days prior to the hearing, notice of the time and place and a summary of the plan to be discussed shall be published in the official newspaper or paper of general circulation within the jurisdiction. The Planning and Zoning Commission shall also make available a notice to other papers, radio and television stations serving the jurisdiction for use as a public service announcement.

Adequate notice has been provided and the first public meeting for the adoption of the 2025 CIP and DIF Study, and the associated repeal of the 2021 DIF Study, by the Planning and Zoning Commission was held on December 1, 2025. Adequate notice has been provided and the first public meeting by the City Council for adoption of the 2025 CIP and DIF Study will be held on January 12, 2026.

2. Following the Planning and Zoning Commission hearing, if the Planning and Zoning Commission recommends a material change to the proposed amendment to the plan which was considered at the hearing, it shall give notice of its proposed recommendation and conduct another public hearing concerning the matter if the governing board will not conduct a subsequent public hearing concerning the proposed amendment. If the governing board conducts a subsequent public hearing, notice of the Planning and Zoning Commission recommendation shall be included in the notice of public hearing provided by the governing board.

This standard will be met if a material change is made.

3. A record of the hearings, findings made, and actions taken by the Planning and Zoning Commission shall be maintained by the city or county.

All meetings are and/or will be recorded, as per this standard.

4. The governing board shall not hold a public hearing, give notice of a proposed hearing, nor act upon the plan, amendments, or repeal until recommendations have been received from the commission.

The Council approved the Capital Improvement Plan for FY 26 on August 11, 2026. This Plan provides the basis for DIF calculations. The second component, the review of Development Impact Fees, was presented to the Development Impact Fee Advisory Committee (DIF Advisory Committee) on May 19, 2025, and August 18, 2025. The DIF Advisory Committee reviewed, provided feedback, and recommended approval by the Hailey City Council the completed study on August 18, 2025.

The Council reviewed and unanimously approved the Plan on September 22, 2025. The Council withheld a motion on the draft Ordinance, Ord. No. 1354, regarding the increase in Development Impact Fees to allow for further discussion at the next regularly scheduled meeting. On October 14, 2025, the Council discussed the proposed fees, based on the approved study, and adopted said fees as presented.

The adoption and/or repeal has been recommended for approval by the Hailey City Council via the Hailey Planning and Zoning Commission on December 1, 2025. Staff have scheduled a final hearing with the Hailey City Council for final approval and/or repeal for January 12, 2026.

5. Following the public hearing before the Council, if the Council makes any material change in the amendment, the Council shall hold a public hearing on said proposed amendments, and at said hearing all people interested shall have an opportunity to be heard. At least fifteen (15) days prior to the hearing, notice of the time and place and a summary of the proposed plan amendments shall be published in the official newspaper or paper of general circulation within the City of Hailey. The Planning and Zoning Commission shall also make available a notice of said hearing to other papers, radio, and television stations serving the City of Hailey for use as a public service announcement.

This standard will be met if a material change is made.

6. No plan amendment shall be effective unless adopted by resolution or ordinance by the Council. An ordinance enacting an amendment of the plan may be adopted, amended or repealed by reference as provided for in sections 31-715 and 50-901, Idaho Code; provided, however, that three (3) copies of any material which is proposed to be adopted, amended or repealed by reference shall be filed with the Hailey City Clerk prior to the publication of any notice of any such proposed adoption, amendment or repeal.

A Draft Resolution is attached.

Motion Language:
Approval: Motion to Repeal the Comprehensive Plan Appendix E, 2021 Capital/DIF Impact Study Update, and adopt the 2025 Capital Improvement Plan and Development Impact Fee Study via Resolution 2026-_____, finding that the project is in conformance with the Comprehensive Plan; the project does not jeopardize the health, safety, or welfare of the general public.

CITY OF HAILEY
RESOLUTION NO. 2026-_____

A RESOLUTION OF THE CITY COUNCIL OF HAILEY, IDAHO, APPROVING AND ADOPTING AN UPDATE OF THE HAILEY COMPREHENSIVE PLAN BY AMENDING PART FIVE, CAPITAL IMPROVEMENT PLAN, REPEALING APPENDIX E, 2021 CAPITAL IMPROVEMENT PLAN AND DEVELOPMENT IMPACT FEE IMPACT STUDY UPDATE AS PREVIOUSLY ADOPTED WITH HAILEY RESOLUTION 2016-130 AND 2021-086, AND ADOPTING THE 2025 CAPITAL IMPROVEMENT PLAN AND DEVELOPMENT IMPACT FEE STUDY AS APPENDIX E.

WHEREAS, Idaho Code 67-6508 requires the Planning and Zoning Commission to consider and recommend amendment to a Comprehensive Plan;

WHEREAS, the Hailey Comprehensive Plan previously incorporated the TischlerBise Capital Improvement Plan and 2021 Development Impact Fee Study as Part Five; and

WHEREAS, a process to update Hailey Comprehensive Plan Part Five was held May 2025 through November 2025 with public hearings conducted by the Hailey Development Impact Fee Advisory Committee, the Hailey Planning and Zoning Commission, and the Hailey City Council;

WHEREAS, Idaho Code 67-6509(c) states that no plan shall be effective unless adopted by resolution of the governing board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AND THE MAYOR OF THE CITY OF HAILEY, IDAHO, in accordance with Idaho Code 67-6508, that the 2021 Hailey Comprehensive Plan Part Five be amended by the replacement of the 2025 Capital Improvement Plan and the addition of the September 22, 2025 TischlerBise-Galena Consulting report, "2025 Development Impact Fee Study"; and the 2025/2026 Capital Improvement Plan Budget as Appendix E to the Comprehensive Plan, attached hereto, which is approved and adopted by the Hailey City Council.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS _____ DAY OF _____, 2026.

_____
Martha Burke, Mayor

ATTEST:

_____
Mary Cone, City Clerk

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 1/12/26 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH

SUBJECT: Motion to direct staff to proceed with a Request for Qualifications for Hailey Signage Wayfinding/Branding.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City of Hailey's current signage and wayfinding system has evolved over many years through one-off projects and varying design approaches, resulting in a network of signs that lack visual consistency, clear hierarchy, and a unified sense of place. While many existing signs serve their functional purpose, they do not collectively reflect the cohesive identity, welcoming character, or rich history that define Hailey. Through this initiative, the City seeks to establish a connected visual approach that reflects Hailey's community values—neighborliness, authenticity, inclusivity, and strong ties to the natural landscape—while honoring our past and the stories that shaped the "Heart of the Valley."

It is time for Hailey to develop a cohesive visual identity and design strategy that celebrates Hailey's distinctive character. Hailey—known as the "Heart of the Wood River Valley"—values its walkable neighborhoods, historic Main Street, natural surroundings, and tight-knit community. The City is committed to ensuring that public spaces, wayfinding tools, interpretive elements, and signage reflect these qualities while enhancing usability and community pride. assist with the implementation of the Bullion Pathway Project, which will be constructed in accordance with the previously approved concept plan.

Staff is requesting approval to solicit statement of qualifications based on the attached request for qualifications.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____
Budget Line Item #_____ YTD Line Item Balance $_____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___	City Attorney	___	Clerk / Finance Director	___	Engineer	___	Building
___	Library	___	Planning	___	Fire Dept.	___	_____
___	Safety Committee	___	P & Z Commission	___	Police	___	_____
___	Streets	___	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to direct staff to proceed with a Request for Qualifications for Hailey Signage Wayfinding/Branding

"I move to to direct staff to proceed with a Request for Qualifications for Hailey Signage Wayfinding/Branding."

ACTION OF THE CITY COUNCIL:
Date _____
City Clerk _____

FOLLOW-UP:
*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____

CITY OF HAILEY

ADMINISTRATIVE DEPARTMENT

City Hall, 115 Main Street South, Suite H
Hailey, Idaho 83333
Ph: 208-788-4221, Fax: 208-788-2924

REQUEST FOR QUALIFICATIONS

Design Professionals

STATEMENT OF PURPOSE

The City of Hailey (City) is requesting Statements of Qualifications (SOQs) from qualified creative professionals or design firms to develop a cohesive visual identity and design strategy that celebrates Hailey's distinctive character. Hailey—known as the "Heart of the Wood River Valley"—values its walkable neighborhoods, historic Main Street, natural surroundings, and tight-knit community. The City is committed to ensuring that public spaces, wayfinding tools, interpretive elements, and signage reflect these qualities while enhancing usability and community pride. The selected consultant will collaborate with the City of Hailey to strengthen, clarify, and unify the City's visual representation across multiple public-facing platforms.

The City of Hailey's current signage and wayfinding system has evolved over many years through one-off projects and varying design approaches, resulting in a network of signs that lack visual consistency, clear hierarchy, and a unified sense of place. While many existing signs serve their functional purpose, they do not collectively reflect the cohesive identity, welcoming character, or rich history that define Hailey. Through this initiative, the City seeks to establish a connected visual approach that reflects Hailey's community values—neighborliness, authenticity, inclusivity, and strong ties to the natural landscape—while honoring our past and the stories that have shaped the "Heart of the Valley."

The City will make a selection based on submitted qualifications. The City may choose to expand the scope of work as additional work items are identified for this Request for Qualifications (RFQ) or for future related work.

This RFQ does not commit the City to enter into an agreement or to pay any costs incurred in the preparation of a proposal or in subsequent negotiations.

The selected consultant's services will be contracted with a not-to-exceed amount of $40,000.

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Current City of Hailey Welcome Sign at South Entrance, Carol Waller Photo

Current Hailey Welcome Sign near Friedman Memorial Airport, Carol Waller Photo

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Hailey Town Center West Sign

BACKGROUND

Many of Hailey's existing signs are aging, weathered, or outdated, making this an ideal moment to upgrade essential infrastructure and reimagine how the City presents itself in public spaces. While the current system functions, it does not collectively convey the cohesive identity, welcoming character, or rich history that define Hailey. This initiative offers a timely opportunity to develop a consistent, forward-thinking plan that reflects Hailey's community values.

SCOPE OF WORK

The consultant's work will focus on developing a comprehensive signage and wayfinding plan for Hailey. Specific tasks include, but are not limited to:

- Comprehensive brand audit and visual asset inventory
- Assessment of existing signage, wayfinding, and interpretive elements—highlighting aging, outdated, or inconsistent components
- Development of a visual identity strategy framework tailored to Hailey's character
- Exploration of thematic patterns, colors, materials, and iconography rooted in Hailey's heritage and landscape
- Site documentation, signage mapping, and identification of placemaking and interpretive storytelling opportunities
- Project roadmap and phased implementation strategy
- Refinement of Hailey's visual identity and development of brand standards
- Design intent drawings and renderings
- Integration of storytelling opportunities tied to Hailey's history, culture, and natural environment
- Cost proposal and recommended phasing plan for implementation

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The consultant will remain a creative partner to the City of Hailey for the duration of the contract period, providing ongoing design guidance, refinement, and support across active and emerging City initiatives. This ongoing collaboration will help ensure long-term consistency, adaptability, and strategic alignment.

The selected consultant's scope of work is anticipated to be design-focused but may be expanded to include construction phase services, at the discretion of the City, without the need for a subsequent RFQ.

PROJECT TIMING/SCHEDULE

RFQ schedule requirements:

- RFQ Issued — January 14, 2026
- SOQ Submittal Deadline — January 29, 2026 – 2:00 p.m.
- Staff Rankings/Interviews — week of February 2, 2026
- Contract Agreement Negotiations — by February 11, 2026
- Council Award & Approval of Contract — February 23, 2026

Conceptual Design Schedule as follows:

- Preliminary Design — February 23 – April 30
- Final Design — May 1 – June 15

Potential Construction Schedule:

- Commence Construction — June 23, 2026
- Construction Completion — September 30, 2026

SUBMISSION REQUIREMENTS

Firms responding to this RFQ must provide an SOQ that addresses the following company experience and qualifications:

- Proven experience in wayfinding, signage design, and environmental graphic design, with completed projects of similar scale for municipalities, public agencies, or community-focused organizations.
- Expertise in branding and visual identity development.
- Demonstrated ability to tailor designs to reflect unique local character and heritage.
- Capacity to provide ongoing consultation and iterative design support throughout the contract term.
- Professional licensing, insurance, and business registration required to perform work in Idaho.

This information will be directly evaluated under "Company Experience & Qualifications" in the Evaluation Criteria section.

Respondents shall submit one (1) paper original and one (1) paper copy of their SOQ document. In addition, respondents shall submit a PDF version of their SOQ document on a compact disc or USB drive,

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to Hailey City Hall, no later than 2:00 p.m. on Thursday, January 29, 2026 (note that this is a receipt date and time, **not** a postmark date and time) to the following address:

City of Hailey
ATTN: Lisa Horowitz, City Administrator
115 Main Street
Hailey, ID 83333

SOQ's shall not exceed six (6) pages single-sided or three (3) pages double-sided (not including introductory letter, résumés or cover pages). The SOQ shall be on 8 ½ x 11-inch paper, single spaced, minimum 11-point font. Email submittals will be accepted; however receipt must be confirmed by sender.

Email submittals must be sent to lisa.horowitz@haileycityhall.org.

SOQ FORMAT

(1) Introductory letters are limited to one (1) page and not included in page count.
(2) Maximum length of six (6) single-sided pages or three (3) double-sided pages.
(3) Résumés to be included as an appendix and are not included in the page count. Résumés should not be more than two (2) pages per person.
(4) Pages shall be 8 ½ x 11 unless otherwise noted and minimum font size of 11 point.
(5) Cover pages and Table of Contents are not included in the page count.

EVALUATION CRITERIA AND WEIGHTING

SOQ's received will be numerically scored based on the weighting listed below.

SOQ's will be independently evaluated (scored) by each member of the selection committee and scores will be compiled to produce a top ranked respondent. The City will engage with the top ranked respondent to develop a detailed scope of services and associated fee proposal that may lead to the execution of an Agreement for Professional Services with the selected firm.

Section 1: Company Experience & Qualifications – 30 Points

- Describe your company's history, location(s), area(s) of expertise and how you are organized to deliver the project requirements. Identify the office location that will be servicing this contract.
- Include descriptions of no more than three (3) projects which have been under the direction or responsibility of the Lead/Key Personnel designated on this proposal and identify which of those personnel are applicable to the specific project and describe their responsibility. Provide client references for each of the projects.
- Demonstrate company experience with:
    - Wayfinding, signage design, and environmental graphic design, with completed projects of similar scale for municipalities, public agencies, or community-focused organizations.
    - Branding and visual identity development.
    - Designs that reflect unique local character and heritage.
- Include three (3) current professional references for the company with name, e-mail address and phone number.
- Briefly, what other services does your company provide?

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- Describe your company's current workload.
- Provide your company's certificate of professional liability insurance.

Section 2: Lead Personnel – 20 Points

- Identify the lead personnel who will be responsible for this project and provide their experience, education and qualifications.
- Demonstrate the magnitude of involvement the lead personnel have had in the project types listed in Section 1. Higher scoring will reflect direct, significant involvement by the designated lead rather than by others in the firm.
- Long-term client relationships and responsiveness are of special interest. Provide examples of long duration client/consultant relationships specific to the lead personnel. Include employment history with dates for a period of up to ten (10) years.
- Provide brief descriptions of no more than three (3) successfully completed projects. Provide references for each of these projects.

Section 3: Key Personnel – 10 Points

- Provide an organizational chart of the key personnel including roles and office locations.
- Provide information on proposed subconsultants (if any) and their role in the project delivery.
- Provide brief biographies of key personnel, including role and experience relevant to that role.
- Provide résumés, no more than two pages per person for key personnel (no more than six) to be included in an Appendix. Long-term client relationships are of special interest, please include employment history with dates for a period of up to ten (10) years.

Section 4: Project Approach & Understanding – 30 points

- Describe your understanding of this project and why your firm is best qualified to perform this work. Elaborate on your understanding of the scope of services, specific challenges you foresee this project presenting, and your approach for addressing these challenges.
- Describe your understanding of the project scope, goals, and context.
- Demonstrate depth of knowledge of how the project has developed to date, including prior planning and approvals, and identify what it will take to successfully complete the project.
- Describe the technical services required to complete the project.
- Describe tasks the City might wish to perform using either in house staff or other commonly used local resources.
- SOQ's shall be developed from the consultant's understanding of and experience with this type of work, and the information provided herein.

Section 5: Quality Control – 10 Points

- Provide procedures for assuring quality, schedule, cost, and change control as well as overall project coordination.

CONTACT INFORMATION

For project specific information and questions related to the SOQ contact Hailey City Administrator, Lisa Horowitz at lisa.horowitz@haileycityhall.org, 208-788-4221. All questions or clarifications concerning the RFQ document must be submitted and received in writing by 4:30 p.m. on Monday, January 26, 2026.

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Ph: 208-788-4221, Fax: 208-788-2924

The City of Hailey reserves the right to reject any and all SOQ's.

Publish Idaho Mountain Express:
January 14, 2026
January 21, 2026

SPECIAL CONDITIONS

A. General Terms. This RFQ does not commit the City to enter into an agreement, or to pay any costs incurred in the preparation of an SOQ or subsequent negotiation. All information furnished in the RFQ was gathered from sources deemed to be reliable. No representation or warranty is provided as to the accuracy or completeness of the information contained herein and the City reserves the right to alter or cancel this RFQ.

B. Reservation of Rights by the City. The issuance of this RFQ does not constitute an agreement by the City that any professional services agreement will actually be entered into by the City. The City expressly reserves the right to:

- Waive any immaterial defect or informality in any SOQ or procedure.
- Reject any or all SOQ's.
- Reissue the RFQ.
- Invite additional respondents to respond to the RFQ.
- Complete the services contemplated by this RFQ by any other means.
- Request additional information and data from any or all respondents.
- Extend the date for submission of the SOQ's.
- Supplement, amend or otherwise modify the RFQ, or cancel this request with or without the substitution of another RFQ.

C. Negotiation Rights. Final terms of any agreement will be subject to negotiation. Negotiations may be terminated for failure to reach mutually acceptable terms or for any other reason deemed appropriate by the City.

D. Right to Disqualify. The City reserves the right to disqualify any respondent who fails to provide information or data requested herein, or who provides inaccurate or misleading information or data. Further, the City reserves the right to disqualify any respondent on the basis of any real or apparent conflict of interest. By responding to this RFQ, the respondent agrees that any finding by the City of any fact in dispute related to this RFQ or the responses thereto shall be final and conclusive.

E. Preparation Costs. Each respondent will be responsible for all costs incurred in preparing a response to this RFQ. All materials and documents submitted by the respondents in response to this RFQ will become the property of the City and will not be returned. As such, they constitute public records that may be delivered to a person making an appropriate request for public records. lf a respondent claims that any portion of its response constitutes a trade secret as defined by ldaho Code $ 74-'107(1), that portion should be clearly marked. The selected respondent will be responsible for all costs incurred by it during negotiations and up to the date of the execution of the final agreement.

F. Affirmative Action Requirements. Respondent, by submission of a response, agrees to not discriminate against any worker, employee, subcontractor or any member of the public because of race, creed, color, religion, sex, age, marital status, national origin, or sensory or physical disability, or

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otherwise commit an unfair employment practice and further agrees to comply with all Federal, State, and City equal employment opportunity requirements.

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 01/12/2026 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Conduct the Third Reading of Ordinance No. 1356, an Ordinance approving the Planned Unit Development (PUD) Application by Hailey Airport Inn, LLC, to convert the existing Hailey Airport Inn motel/short-term rental units into twenty-five (25) long-term rental units, to comprise of both studio units and one-bedroom units, with seven (7) of the proposed forty-six (46) total residential units to be perpetually dedicated rent-restricted housing at 50-120% AMI as the project's primary community benefit, located at 804 South 4th Avenue (Lot 1B, Block 137, Townsite) in the Limited Business (LB) and Townsite Overlay (TO) Zoning Districts, and to be known as Skyway Apartments.

AUTHORITY: ☐ ID Code _____ ☐ IAR _____ ☐ City Ordinance/Code N/A (IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED: On November 10, 2025, the Hailey City Council conducted the first public hearing for the Skyway Apartments PUD Application. Deliberations amongst Council and the Applicant Team ensued, primarily regarding the number of proposed community housing units and specific Area Median Income (AMI) designations. A proposal for the number of units and AMI designations was not mutually agreed upon by the Applicant and the Council at the November 10, 2025, public hearing. The Council also requested that the Applicant complete missing sidewalk infrastructure along the western property line and within the public right-of-way. The Applicant, while not immediately receptive to this request, citing they would explore this request further.

Additionally, the Council raised concerns regarding potential parking impacts and challenges for managing the unimproved public parking area along the property's S 4th Avenue frontage. The Applicant informed the Council that the unimproved parking area functions well in its current state, with property management at Skyway Apartments already monitoring the area for abandoned vehicles, overcrowding, etc., and performing snow removal for the public right-of-way. Staff recommended that the Applicant enter into a formal right-of-way maintenance agreement for this parking area as part of their PUD proposal, ensuring that the successful management/maintenance of the area would be upheld through time and ownership. The Applicant was generally amenable to this request, but they did not feel comfortable proceeding further with a PUD Agreement until this new element was discussed further by the full Skyway Apartments ownership team. Due to each of these uncertainties, the Applicant and Council agreed to continue the Skyway Apartments PUD Application to a date certain - November 24, 2025.

The Applicant returned to the Council on November 24, 2025, with same waiver request and amenity proposal from the first public hearing (November 10, 2025):

Waiver Requested: A waiver to the maximum allowable density in the Limited Business (LB) Zoning District. At 1.62 acres, the property's maximum allowable density for multifamily developments, including apartments, is thirty-two (32) units. Upon unit conversion, the Applicant is proposing a new density of forty-six (46) units (existing Skyway Apartments and proposed unit conversions).

Primary Amenity Proposed: Chapter 17.10.030.I General Requirements, Amenities, requires that each Planned Unit Development Application provide one (1) or more amenities. Community Housing is listed as an eligible amenity and defined in the Hailey Municipal Code as such:

> **Through a deed restriction, a dwelling unit that is restricted by size, type, and cost, and/or that is for sale or rent exclusively to individual(s) meeting income, occupancy and/or other affordable community housing criteria established in a community housing plan approved by the City of Hailey.**

The Applicant proposes to permanently designate seven (7) of the twenty-five (25) new Skyway Apartment units as rent-restricted at 50-120% Area Median Income (AMI). The deed restriction will be facilitated through a Community Housing Deed Restriction Covenant. The proposed AMI range represents Categories 2, 4, and 5, according to Blaine County Housing Authority guidelines. The proposed unit breakdowns are as follows:

- **Three (3) units proposed as Category 2 studio units**
- **Two (2) units proposed as Category 4 one-bedroom units**
- **Two (2) units proposed as Category 5 one-bedroom units**

The Applicant also agreed to provide additional amenities within their PUD proposal, as follows:

- The construction of approximately one hundred and fifty (150) linear feet of sidewalk along the property's S 4th Avenue right-of-way, creating a continuous sidewalk linkage along 804 S 4th Avenue's property frontage and connection to existing sidewalk infrastructure at the adjoining southern property (910 S 4th Avenue).

- A Right-of-Way Maintenance Agreement for the unimproved gravel parking area along the property's 804 S 4th Avenue frontage (to be contemplated by Council in December 2025).

During the November 24, 2025, public hearing, the Council discussed the proposed amenities at great length. The Council commended the Applicant for the voluntary contribution of community housing units that span various AMI categories. The Council further complimented the Applicant for the willingness to install the missing sidewalk link, as well as the voluntary maintenance of the public rights-of-way adjacent the development. Upon further deliberation, the Council and Applicant agreed that in-lieu of installing the missing sidewalk connection along Fourth Avenue, the addition of shrubs or other landscaping features within the right-of-way, would better delineate the public right-of-way parking area along the western edge of the development, and in turn, would facilitate safer pedestrian connectivity throughout and around the development.

The Council unanimously approved the Applicant's PUD Application, PUD Agreement, and Community Housing Deed Restriction Covenant, as amended and described herein. The various attachments, reflecting the Council's discussion, are attached hereto.

Attachments:

- Ord. 1356: Skyway Apartments Planned Unit Development Agreement
  - Skyway Apartments Planned Unit Development Agreement
  - Skyway Apartments Community Housing Deed Restriction Covenant

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FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle #_____

Budget Line Item #_____ YTD Line-Item Balance $_____

Estimated Hours Spent to Date: Estimated Completion Date:

Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

_X_	City Attorney	_X_	City Administrator	_X_	Engineer	___	Building_____
___	Library	_X_	Planning	_X_	Fire Dept.	__	_Finances_____
___	Safety Committee	_X_	P & Z Commission	___	Police	___	_____
_X_	Streets	_X_	Public Works, Parks	___	Mayor	___	_____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Conduct the Third Reading of Ordinance No. 1356, an Ordinance approving the Planned Unit Development (PUD) Application by Hailey Airport Inn, LLC, to convert the existing Hailey Airport Inn motel/short-term rental units into twenty-five (25)

long-term rental units, to comprise of both studio units and one-bedroom units, with seven (7) of the proposed forty-six (46) total residential units to be perpetually dedicated rent-restricted housing at 50-120% AMI as the project's primary community benefit, located at 804 South 4th Avenue (Lot 1B, Block 137, Townsite) in the Limited Business (LB) and Townsite Overlay (TO) Zoning Districts, and to be known as Skyway Apartments.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

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ACTION OF THE CITY COUNCIL:

Date _____ City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____

Copies (all info.): Copies Instrument # _____

HAILEY ORDINANCE NO. 1356

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AUTHORIZING THE EXECUTION OF A PLANNED UNIT DEVELOPMENT AGREEMENT WITH HAILEY AIRPORT INN, LLC, TO CONVERT THE HAILEY AIRPORT INN MOTEL/SHORT-TERM RENTAL UNITS INTO TWENTY-FIVE (25) LONG-TERM RENTAL UNITS, SEVEN (7) OF WHICH WILL BE DEDICATED AS A RENT-RESTRICTED COMMUNITY HOUSING UNITS, IN CONJUNCTION WITH THE PROVISION OF PUBLIC INFRASTRUCTURE ADDITIONS, AND IN EXCHANGE, AN APPROVAL FOR WAIVERS TO HAILEY'S MUNICIPAL CODE. THIS PROJECT IS TO BE LOCATED AT 804 SOUTH 4TH AVENUE (LOT 1B, BLOCK 137, HAILEY TOWNSITE); PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the City of Hailey desires to enter into a Planned Development Agreement with Hailey Airport Inn, LLC, regarding the conversion of forty-seven (47) motel/short-term rental units into twenty-five (25) long-term rental units, located at 804 South 4th Avenue (Lot 1B, Block 137, Hailey Townsite).

WHEREAS, the City of Hailey desires the dedication of seven (7) rent-restricted community housing units, and is further offered the public infrastructure additions of various landscaping features, and a Right-of-Way Maintenance Agreement, in exchange for the following waivers to Hailey's Municipal Code:

- A waiver to the Maximum Allowable Density in the Limited Business (LB) Zoning District.

WHEREAS, the City of Hailey agrees to the terms and conditions of the Planned Unit Development Agreement, a copy of which is attached hereto.

WHEREAS, the parameters set forth in the PUD Agreement, and this ordinance will promote public health, safety, and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Severability Clause. Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause. All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date. This ordinance shall be in full force and effect from and after passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS __ DAY OF _____, 2025.

_____
Martha Burke, Mayor, City of Hailey

Attest:

_____
Mary Cone, City Clerk

RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO: City of Hailey Attn: Mary Cone 115 South Main Street, Ste. H Hailey, ID 83333	

(Space Above Line for Recorder's Use)

PLANNED UNIT DEVELOPMENT AGREEMENT
(SKYWAY APARTMENTS)

THIS PLANNED UNIT DEVELOPMENT AGREEMENT ("**Agreement**") is made this _____ day of_____, 2025 ("**Agreement Date**"), by and between the CITY OF HAILEY, IDAHO, a municipal corporation ("**City**"), and HAILEY AIRPORT INN, LLC, an Idaho Limited Liability Corporation ("Owner"). City and Owner may be referred to in this Agreement individually as a "**Party**" or collectively as the "**Parties**", as warranted under the circumstances.

RECITALS

A. City is a municipal corporation possessing all powers granted to municipalities under the applicable provisions of the Idaho Code, including the power to approve planned unit developments and the power to contract. This Agreement is a collaboration between the Parties that will provide mutual benefit for the Parties and residents of the City.

B. Owner owns real property within the municipal boundary of the City of Hailey, commonly known as 804 South 4th Avenue and is legally described as Lot 1B, Block 137, Hailey Townsite, Hailey, Blaine County, Idaho, and incorporated herein ("Property").

C. On November 24, 2025, the City Council approved the Planned Unit Development (PUD) Application allowing the conversion of the existing Hailey Airport Inn motel/short-term rental units into twenty-five (25) long-term rental units, comprised of five (5) studio units, nineteen (19) one-bedroom units, and one (1) three-bedroom unit. The total proposed long-term residential unit count at 804 South 4th Avenue is forty-six (46) units. The maximum residential unit density for the 1.62-acre property is thirty-two (32) units. The Applicant is proposing a residential unit density in excess of fourteen (14) units, and as such, a Planned Unit Development Application is required. The twenty-one (21) existing, long-term rental Skyway Apartments units, also located on the same property, are proposed to remain in their current use.

D. City desires Owner to develop the Property in conformity with the Findings, the PUD Site Plan, and pursuant to Chapter 17.10 of the Hailey Municipal Code ("**HMC**") and other applicable ordinances and regulations, subject to the specific terms, conditions and modifications set forth in this Agreement.

E. City has the capacity to provide essential services to the Project, including, water, sewer, and emergency services.

F. City has held all required public hearings and public meetings for consideration and approval of the Project and this Agreement.

G. City and Owner desire to enter into this Agreement for the purpose of fulfilling the requirements of HMC §17.10.050.05, and to establish certain rights and obligations of the Parties regarding the development of the Property, including, without limitation, the development schedule and the modifications granted, and amenities provided.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises, agreements, terms, and conditions set forth herein, the Parties agree as hereinafter provided.

1. Incorporation of Recitals. The Recitals set forth above are hereby incorporated into and made an integral part of this Agreement.

2. Development. This Agreement shall vest the right to develop the Property in accordance with the terms and conditions of this Agreement, the associated Ordinances, and the associated Findings. The Property may be developed in substantial conformance with the PUD Site Plan as a forty-six (46) unit, multifamily development project. All motel/commercial short-term lodging operations will cease upon full approval and execution of the PUD Agreement.

3. Planned Unit Development Amenities. The Project provides community benefits through the provision of rent-restricted Community Housing (currently priced, but as amended from time to time) as follows:

3.1. The Owner shall designate seven (7) of the forty-six (46) total proposed dwelling units as rent-restricted Community Housing Units (**the "Community Housing Units"**).

3.2. The seven (7) Community Housing Units shall be offered as rent-restricted at 50-120% of Area Median Income (AMI). The proposed AMI range represents Categories 2, 4, and 5, according to the U.S. Department of Housing and Urban Development (HUD) requirements specific to Idaho and Blaine County. The proposed unit breakdowns are as follows (currently priced, but as amended from time to time):

- **Three (3) units proposed as Category 2 studio units ($840/month maximum)**
- **Two (2) units proposed as Category 4 one-bedroom units ($1,439/month maximum)**
- **Two (2) units proposed as Category 5 one-bedroom units ($1,799/month maximum)**

The Project also provides additional community benefits through the provision of the following public infrastructure features:

- The installation of landscape plantings or features along the property's S 4th Avenue right-of-way, better delineating parking within the public right-of-way and facilitating pedestrian connectivity throughout the development.
- A Right-of-Way Maintenance Agreement for the unimproved gravel parking area along the property's 804 S 4th Avenue frontage (to be contemplated by Council in

December 2025).

4. Tenant Verification and Community Housing Unit Management. The Owner shall enlist the professional services of a qualified community housing organization for the verification and management of tenancy requirements for the designated Community Housing Units. The Owner shall notify the City of their selected organization prior to issuance of Certificate of Occupancy. The Owner shall also update the City of any changes to their selected community housing organization, as they occur.

5. Ownership and Maintenance of Common Areas. All common areas within the Project shall continue to be owned and maintained by the property owners of 804 S 4th Avenue and any property management services contracted at the owner's discretion.

6. No Other Conditions of Approval. City has determined that except as set forth in the Findings and this Agreement, no other conditions need be attached to the Project to mitigate potential adverse impacts to the City's infrastructure, to further the City's land use policies or ensure the benefits and amenities to be derived from the Project.

7. Conditions of Owner's Obligations. Owner's obligations hereunder are expressly conditioned upon it obtaining approval of and receiving funding for the Project in amounts and on terms and conditions acceptable to Owner. If Owner is unable to secure acceptable funding for the Project, and/or any phase thereof Owner may elect either to waive the unsatisfied condition or contingency by commencing construction of the Project improvements or terminate this Agreement by giving written notice of such termination to City.

8. Term. The term of this Agreement shall be perpetual, subject to conditions above and Owner's right to terminate.

9. Miscellaneous Provisions.

a) Police Powers. Except as otherwise expressly provided herein, nothing contained herein is intended to limit the police powers of the City or its discretion in review of subsequent applications regarding development of the Property. This Agreement shall not be construed to modify or waive any law, ordinance, rule, or regulation not expressly provided for herein, including, without limitation, applicable building codes, fire codes, the HMC, and any applicable Planned Unit Development requirements for the Property.

b) Amendment. This Agreement may be revised, amended, or canceled in whole or in part, only by means of a written instrument executed by both Parties.

c) Specific Performance. In the event of an uncured breach of this Agreement, in addition to all other remedies at law or in equity, this Agreement shall be enforceable by specific performance by either Party. All remedies shall be cumulative.

d) Attorney's Fees. In the event either Party is required to retain counsel to enforce a provision of this Agreement, or to recover damages resulting from a breach hereof, the prevailing

party shall be entitled to recover from the other Party all reasonable attorney's fees incurred, whether litigation is instituted or concluded.

e) Notices. All notices required or provided for under this Agreement shall be in writing and deemed delivered upon delivery in person or upon mailing by certified mail, return receipt requested, postage prepaid. However, the period in which a response to such notice must be given shall commence to run from the date of receipt on the return receipt of the notice. Rejection or refusal to accept, or the inability to deliver because of a change of address of which no notice was given shall be deemed to be receipt of the notice.

Notices to City shall be addressed as follows:

City of Hailey
115 Main Street South, Suite H
Hailey, ID 83333
Attn: Robyn Davis, Community Development Director
Email: robyn.davis@haileycityhall.org

Notices given to Owner shall be addressed as follows:

Hailey Airport Inn, LLC
42 Buttercup Road
Hailey, ID 83333
Attn: Melvin Bryan Evans

A Party may change the address to which further notices are to be sent by notice in writing to the other Party, and thereafter notices shall be addressed and transmitted to the new address.

g) Relationship of Parties. It is understood that the contractual relationship between City and Developer is such that neither party is the agent, partner, or joint ventures of the other party.

h) Successors and Assigns; Covenant Running with the Land. This Agreement shall inure to the benefit of City and Owner and their respective heirs, successors, and assigns. This Agreement, including all covenants, terms, and conditions set forth herein, shall be and are hereby declared covenants running with the land regarding the Property or any portion thereof, and is binding on the Parties and their respective heirs, successors, and assigns.

i) Recordation and Release. Following mutual execution, this Agreement shall be recorded with the Blaine County Recorder. The Owner shall have one (1) year from the City's issuance of the Findings to deliver a fully executed version of the Agreement to the City. City agrees to execute all appropriate documentation to cause the encumbrance of this Agreement to be released and removed from the public records in the event of termination.

j) No Waiver. In the event that City or Owner, or its successors and assigns, do not strictly comply with any of the obligations and duties set forth herein, thereby causing a default under this Agreement, any forbearance of any kind that may be granted or allowed by Owner, City,

or their successors and assigns, to the other party under this Agreement shall not in any manner be deemed or construed as waiving or surrendering any of the conditions or covenants of this Agreement with regard to any subsequent default or breach.

k) Partial Invalidity. In the event any portion of this Agreement, or part hereof, shall be determined by any court of competent jurisdiction to be invalid, void, or otherwise unenforceable, the remaining provisions of this Agreement, or parts hereof, shall remain in full force and effect and shall in no way be affected, impaired or invalidated, it being understood that such remaining provisions shall be construed in a manner most closely approximating the intention of the Parties with respect to the invalid, void, or unenforceable provision or part hereof.

l) Entire Agreement. This Agreement constitutes the full and complete agreement and understanding between the Parties.

m) Exhibits. All exhibits referred to in this Agreement are incorporated into this Agreement by reference as though restated in whole.

n) Authority. Each of the persons executing this Agreement represents and warrants that he or she has the lawful authority and authorization to execute this Agreement, as well as all deeds, covenants, easements, liens, and other documents required hereunder, for and on behalf of the entity executing this Agreement.

p) Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the state of Idaho, which shall be the sole jurisdiction and venue for any action which may be brought by either Party with respect to this Agreement or the subject matter hereof. Except as provided otherwise in this Agreement, development of the Project shall be vested and governed by policies, procedures, guidelines, ordinances, codes, and regulations of the City governing land use in effect as of the date the applications for the Project were filed. Any amendments or additions made during the term of this Agreement to City policies, procedures, guidelines, ordinances, codes, or regulations shall not apply to or affect the conditions of development of the Project; provided, however, the following are exempt from vesting under this Agreement:

i) plan review fees and inspection fees;
ii) amendments to building, plumbing, fire and other construction codes;
iii) City enactments that are adopted pursuant to state or federal mandates that preempt the City's authority to vest regulations.

Notwithstanding the foregoing, Owner may elect to be bound by future amendments to the HMC, or other regulations, policies or guidelines affecting development, provided no new land use not allowed under this Agreement and no increase in total square footage of structures to be developed is proposed. In all other instances, the request to be bound by future amendment(s) shall be approved by City as an amendment to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

City of Hailey, Idaho, a
Municipal Corporation

By:_____
Martha Burke, Mayor

Hailey Airport Inn, LLC, a
Limited Liability Company

By:_____
Melvin Bryan Evans,
Managing Member

ACKNOWLEDGMENTS

STATE OF IDAHO)
)ss.
County of Blaine)

Subscribed and sworn before me on this_____day of_____, 2025, before me a Notary Public in and for said State, personally appeared MARTHA BURKE, known to me to be the Mayor of the CITY OF HAILEY, IDAHO, and the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of the City of Hailey, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first written above.

_____
Notary Public
Residing at _____
My Commission Expires _____

STATE OF)
)ss.
County of)

Subscribed and sworn before me on this_____day of_____, 2025, before me a Notary Public in and for said State, personally appeared Melvin Bryan Evans, known or identified to me to be the managing member of HAILEY AIRPORT INN, LLC, the corporation that executed the instrument or the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first written above.

_____
Notary Public
Residing at _____
My Commission Expires _____

Recording Requested By and
When Recorded Return to:

City of Hailey
Attn. City Clerk
115 S. Main, Ste H
Hailey Idaho 83333

SKYWAY APARTMENTS
COMMUNITY HOUSING DEED RESTRICTION COVENANT

This COMMUNITY HOUSING DEED RESTRICTION COVENANT(S) ("Covenant") is made and is effective as of the first day of recording of the Covenant ("Effective Date"), by and between the CITY OF HAILEY, IDAHO, a municipal corporation ("City") and HAILEY AIRPORT INN, LLC, an Idaho limited liability company ("Owner"), its successors and assigns (all "Purchaser(s)" of the described real property in perpetuity, also hereinafter referred to as "Owner"), forever affecting title to only those seven (7) Community Housing Units ("Community Housing Units") identified below which are located on the real property commonly referred to as Skyway Apartments at 804 South 4th Avenue and legally described as Lot 1B, Block 137, Hailey Townsite. The Community Housing Units, addressed as Units 102, 107, 205, 302, 303, and 403, are located on the above-described real property and are encumbered also by a certain Planned Unit Development Agreement (Skyway Apartments, also referred to hereinafter as the "Planned Unit Development or ("PUD")).

Section 1: Background.

1.1 This Community Housing Restriction Covenant is entered into on or about the ____day of _____202__ and recorded with the Blaine County Recorder of Deeds as Instrument # above stamped.

1.2 This Covenant is provided by the Owner in exchange for the approval by City of increased density and residential units (forty-six (46) units) per the approved PUD. The purpose of this deed restriction covenant is to encumber title to real property such that the "Owner" shall limit occupancy of the Community Housing Unit to only those individuals and/or families, and/or alternatively to otherwise "qualified residents," "qualified households," and "qualified tenants" as hereinafter defined, earning no more than one of the following:

1.2.1 Fifty (50) percent to sixty (60) percent Area Median Income (Category 2). Three (3) community housing units, which are Units 102, 107, and 205, will be restricted at this Area Median Income (AMI).

1.2.2 Eighty (80) percent to one hundred (100) percent Area Median Income (Category 4). Two (2) community housing units, which are Units 302 and 303, will be restricted at this AMI.

1.2.3 One hundred (100) percent to one hundred twenty (120) percent Area Median Income (Category 5). One (1) community housing unit, which is Unit 403, will be restricted to this AMI.

1.3 Owner and City hereby agree the Community Housing Units shall be exclusively and permanently dedicated for tenancy and residence by a Qualified Resident, Qualified Household, and/or

Qualified Tenant as outlined in this Covenant.

1.4 This Covenant is intended to restrict occupancy of a Community Housing Unit to a Qualified Resident, Qualified Household, and/or Qualified Tenant earning no more than one of the Area Median Incomes, as described herein.

1.5 Terms not otherwise defined in this Covenant shall have the meaning ascribed to such terms in Section 2.

Section 2: Definitions.

2.1 "HAILEY/City" is the City of Hailey, an Idaho municipal corporation, and its successors and assigns, which may, with express prior written approval of Owner or its successor, include any non-profit corporation whose mission is supporting, developing and or administering community housing needs in Blaine County, Idaho. In the event Hailey receives Owner's approval and assigns its rights hereinunder, it shall provide written notice to the Owner or homeowner, together with current contact information to include an email address, a phone number, physical and mailing address.

2.2 An "Owner" is Hailey Airport Inn, LLC during its initial ownership of the Community Housing Units, or a subsequent purchaser of the Community Housing Units who rents them to a qualified household.

2.3 The "Community Housing Units" include only that portion of real property described above, as seven (7) identified units. For purposes of this Covenant, the Community Housing Units shall include, without limitation, all estates, rights, title, and interest in and to the Community Housing Units, at law and in equity, and all buildings, structures, appurtenances, improvements, and fixtures associated therewith or attached thereto from time to time.

2.4 "Person" means a natural human being, not any type of entity.

2.5 "Principal Place of Residence" means the home or place in which one's habitation is fixed, and to which one has a present intention of returning after a departure or absence therefrom. To determine a person's Principal Place of Residence, the criteria set forth in I.C. Section 34-107 shall apply.

2.6 "Qualified Resident" means a person earns no more than one of the Area Median Incomes, as described herein. The area median income has been determined by the U.S. Department of Housing and Urban Development (HUD), per the State of Idaho, specifically Blaine County.

2.7 "Qualified Tenant" is a person or group of people, being a Qualified Resident and household as above defined, meeting and in full compliance with the qualifications and conditions set forth herein, by virtue of employment in Blaine County as set forth herein above, earning no more than one of the Area Median Incomes, as described herein, and who intends to rent the premises as his or her principal place of residence.

2.8 "Sale," "Sale of" or "to Sell" a Community Housing Unit shall include, without limitation, any transfer, purchase, sale, conveyance, grant, gift, bequest, or devise, by merger, consolidation, dissolution, operation of law or otherwise, of a Community Housing Unit or any interest therein, in whole or in part. The terms Sale, Sale of, or to Sell the Property shall not include any grant of easement or partial conveyance for utility or public right-of-way purposes. The terms Sale, Sale of, or to Sell the Community Housing Unit shall not include any grant of a security interest in the Community Housing Unit either by

mortgage, deed of trust or otherwise, but shall include a Sale due to foreclosure or acceptance of a deed in lieu offoreclosure.

Section 3: Use & Occupancy Restrictions, Maintenance and Repair Requirements.

3.1 The Community Housing Units shall be leased to or occupied by a Qualified Tenant and be at all times occupied by Qualified Residents. At least one (1) Qualified Resident shall continuously occupy the property as his or her principal place of residence. No portion of the Community Housing Unit may ever be used for short-term or vacation rental purposes.

3.2 Resident shall not use or allow the Community Housing Unit to be used for any business or commercial operation without first obtaining a home occupation permit or otherwise complying with all laws, rules, regulations and permits pertaining to such activities. Furthermore, no business or commercial operation shall be conducted on the Community Housing Unit which materially interferes with or precludes the Community Housing Unit's use and occupancy as a residence. The Community Housing Unit shall not be used as a "recreational" or "second home".

3.3 Owner shall comply with all laws, rules, regulations, and ordinances pertaining to the Community Housing Unit or the use or occupancy of the Community Housing Unit. Owner shall comply with any covenants, restrictions, rules, or regulations encumbering the Community Housing Unit, including, without limitation, any covenants, conditions, or restrictions imposed by any homeowner's association of which the Community Housing Unit is a part.

3.4 Any post-purchase construction on, alteration of, or change to the existing state of the Community Housing Unit, including the addition of a new structure, expansion of an existing structure, or the substantial alteration of existing interior or exterior improvements, including landscaping, is subject to the following conditions: (a) all costs shall be borne and paid for by the Owner: (b) all work shall be performed in a manner consistent with the highest construction standards and shall comply with all applicable laws and regulations; (c) all work shall be consistent with the permitted uses set forth in this section;

Section 4: Transfer of Possession. & Compliance Verification

4.1 Possession, occupancy, and tenancy is intended to be hereby restricted as set forth herein.

4.2 The Owner agrees to notify City within 30 days in writing each time any Community Housing Unit becomes vacant.

4.3 Annual Verification. No later than February 1st of each year, the Owner shall submit a written statement to City or its assign, including the following information and stating that such information is true and correct to the best of the Owner's knowledge and belief, (a) evidence to establish that the Community Housing Unit was occupied by a Qualified Tenant(s) during the prior calendar year, (b) If applicable, a copy of the lease used for the Community Housing Unit, (c) and a list of tenants who occupied any portion thereof and evidence supporting each tenant was a Qualified Resident.

Section 5: Sale Closing.

5.1 Should the Community Housing Units be sold, at Closing, the Buyer shall execute and deliver to City or its assign, an Acknowledgment of Covenant indicating Owner has read and is aware of the terms of this Covenant and agrees to be bound thereby. A buyer's failure to execute or deliver to City

or its assign, an Acknowledgment of Covenant shall not compromise, minimize or in any way affect the terms, covenants, or conditions of this Covenant or City's interest herein and the buyer shall nonetheless be bound by and subject to this Covenant.

Section 6: Indemnity, Waiver and Release.

6.1 Owner acknowledges and agrees that City, its agents, employees and contractors, are not making, have not made and expressly disclaim any representations or warranties, express or implied, with respect to any buyer or occupant and/or with respect to any aspect, feature or condition of the Community Housing Unit including, without limitation, the existence of hazardous waste, the suitability of the property for Owner's intended use, Owner's ability to sell the Community Housing Unit in a timely fashion or to rent the Community Housing Unit for any particular rental amount, for any length of time or in a timely fashion. Owners, buyers, and occupants shall independently verify all information and reports regarding any aspect or feature of the property. City does not guarantee the accuracy of any information or reports provided by City, its agents, employees, or contractors. To the fullest extent permitted by law, Owners, buyers, and occupants release City from any and all liability relating to any aspect or condition of the Community Housing Unit, known or unknown, foreseeable, or unforeseeable, actual, or contingent, arising by statute, common law or otherwise.

6.2 Owner hereby releases and shall indemnify, defend and hold harmless City, its Council, employees, and assigns from and against any and all claims, damages, liability, causes of action, judgments, expenses (including attorney fees and attorney fees on any appeal) (collectively "claims") arising from Owner's use or occupancy of the Community Housing Unit, and shall further indemnify, defend and hold City, its Council, employees and assigns harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Owner's part to be performed under the terms of this Covenant , or arising from any act, omission or negligence of Owner, or any of its agents, employees, or contractors, , and from and against all claims or any action or proceeding brought thereon; and in case any action or proceeding be brought against City by reason of any such claim, Owner, upon notice from City, shall defend the same at Owner's expense by counsel reasonably satisfactory to City. Owner, as a material part of the consideration to City , hereby assumes all risk of damage to Community Housing Unit and Owner hereby waives all claims described herein against City , its Council, employees and assigns except those claims solely caused by City 's negligence or willful misconduct.

6.3 City shall not be liable for injury or damage which may be sustained by the person, goods, wares, merchandise or property of Owner, or any occupants or invitees to the Community Housing Unit, or any other person in or about the same caused by or resulting from fire, steam, electricity, gas, water or rain, freezing, or leakage, obstruction or other defects of the pipes, sprinklers, wires, appliances, plumbing, air condition, lighting fixtures or other aspect or features thereof.

Section 7: Default.

7.1 Breach. Upon the expiration of thirty (30) days' (ten [10] days' for the failure to pay money) written notice from any party bound or benefited by this Covenant stating the other party has failed to perform its obligations hereunder, such party shall be deemed to be in default unless such failure to perform is cured within the thirty (30) days (ten [10] days' for the failure to pay money) period, in which case no default shall be deemed to have occurred. Notwithstanding the foregoing sentence, if such default (other than the failure to pay money) cannot be cured within the thirty (30) day period and the defaulting party is diligently working to remedy the default, the cure period shall be extended for such time as is reasonably necessary to cure the default.

7.2 Inspection. In order to ensure compliance with the provisions of this Covenant, City, by its authorized representative, may inspect the Community Housing Unit between the hours of 8:00 AM and 5:00 PM, Monday through Friday, or at such other time as may be agreed to by Owner and City , after providing the Owner with not less than twenty-four (24) hours' prior written notice.

7.3 Administrative Procedure. Upon receipt of a notice of default and prior to the expiration of the applicable cure period, an Owner may request in writing a hearing before the City Council, or if assigned to the appropriate governing board, to determine the merits of the allegations. Upon City's receipt of a hearing request, the remainder of the applicable cure period shall be tolled pending the outcome of the hearing, and a hearing shall be held at the next regularly scheduled meeting of the Council or Board. If no hearing is requested in writing during such time period and the violation is not cured within the applicable period, the Owner shall be in default of this Covenant. If a hearing is held, the decision shall be final for the purposes of determining if a violation has occurred.

7.4 Non-termination of Covenant. It is expressly agreed that no breach of this Covenant shall entitle any Owner, Qualified Buyer, Qualified Occupant, City, or any other party affected by this Covenant to terminate this Covenant, but such limitation shall not affect in any manner any other rights or remedies which such persons or entities may have hereunder by reason of any breach of this Covenant.

Section 8: Remedies.

8.1 In the event of a default or breach of any term, covenant, warranty or provision of this Covenant, the non-defaulting party may at any time thereafter without limiting the exercise of any right or remedy at law or in equity which the non-defaulting party may have by reason of such default or breach.

a) Seek specific performance of this Covenant.
b) Perform any work, pay any amounts due, or complete any duties or obligations of Owner and otherwise exercise any self-help remedies.

Section 19: Notices.

9.1 All notices given pursuant to this Covenant shall be in writing and shall be given by personal service, by United States certified mail or by United States express mail or other established express delivery service (such as Federal Express) with signature confirmation required, postage or delivery charge prepaid, addressed to the appropriate party at the address set forth below. If a notice is delivered to Owner by personal service or by United States express mail or other established express delivery service (such as Federal Express), such notice may be delivered to the Community Housing Unit. If a notice must be given to a person other than one designated below or otherwise sent to Owner, such notice shall be sent to the person and address shown on the then current real property tax rolls of the county in which the Community Housing Unit is located. All notices given to the appropriate party shall be sent to the address set forth below:

To Declarant: Hailey Airport Inn, LLC
42 Buttercup Road
Hailey, ID 83333
Attn: Melvin Bryan Evans

To HAILEY: City of Hailey
Attn. Robyn Davis, Community Development Director

115 S. Main, Ste H
Hailey Idaho 83333

The person and address to which notices are to be given may be changed at any time by such party upon written notice to the other party. All notices given pursuant to this Covenant shall be deemed given upon receipt.

9.2 For the purpose of this Covenant , the term "receipt" shall mean the earlier of any of the following: (i) the date of delivery of the notice or other document to the address specified pursuant to Section 13.1 as shown on the return receipt, (ii) the date of actual receipt of the notice or other document by the person or entity specified pursuant to 13.1, or (iii) in the case of refusal to accept delivery or inability to deliver the notice or other document, the earlier of (a) the date of the attempted delivery or refusal to accept delivery, (b) the date of the postmark on the return receipt, or (c) the date of receipt of notice of refusal or notice of non-delivery by the sending party.

Section 10: General Provisions.

10.1 Runs with the Land, Termination. The covenants, conditions and restrictions of this Covenant shall run with and bind the Community Housing Units and shall inure to the benefit of and shall be enforceable by City, its legal representatives, successors and assigns in perpetuity, unless an instrument in writing (Notice of Termination of Covenant), signed by then Owners of the Community Housing Unit and City or any successor in interest is executed. The termination shall be effective upon recordation of the Notice of Termination.

10.2 In the event any party bound or affected by this Covenant initiates or defends any legal action or proceeding in any way connected with this Covenant, the prevailing party in any such action or proceeding (in addition to any other relief which may be granted, whether legal or equitable), shall be entitled to recover from the losing party in any such action its reasonable costs and attorneys' fees (including, without limitation, its reasonable costs and attorneys' fees on any appeal). All such costs and attorneys' fees shall be deemed to have accrued on commencement of any legal action or proceeding and shall be enforceable whether or not such legal action or proceeding is prosecuted to judgment.

10.3 Whenever possible, each provision of this Covenant and any other related document shall be interpreted in such a manner as to be valid under applicable law; but if any provision of any of the foregoing shall be invalid or prohibited under said applicable law, such provisions shall be ineffective to the extent of such invalidity or prohibition without invalidating the remaining provisions of this Covenant or related document.

10.4 The laws of Idaho, without giving effect to its choice of law principles, govern all matters with respect to this Covenant, including all tort claims.

10.5 This Covenant shall inure to the benefit of the City of Hailey, and be binding upon the Owners, their heirs, personal representatives, successors and assigns, and upon any person or entity acquiring the Community Housing Unit, or any portion thereof, or any interest therein, whether by merger, consolidation, dissolution, operation of law or otherwise; provided, however, that if any Owner sells all or any portion of the Community Housing Unit in accordance with this Covenant, such Owner shall thereupon be released and discharged from any and all obligations as Owner in connection with the Community Housing Unit arising under this Covenant after the Sale but shall remain liable for all obligations arising under this Covenant prior to the Sale. The new Owner of the Community Housing Unit or any portion thereof (including, without limitation, any Owner who acquires its interest by foreclosure, trustee's sale or

otherwise) shall be liable for all obligations arising under this Covenant with respect to the Community Housing Unit or portion thereof after the date of Sale.

10.6 This Covenant may only be amended by a written agreement signed by Owner, or a subsequent owner, and City.

10.7 Paragraph or section headings within this Covenant are inserted solely for convenience of reference, and are not intended to, and shall not govern, limit, or aid in the construction of any terms or provisions contained herein. The parties to this Covenant, and Owners, agree to execute such further documents and take such further actions as may be reasonably required to carry out the provisions and intent of this Covenant or any agreement or document relating hereto or entered in connection herewith.

10.8 The failure of City to insist upon strict performance of any terms, covenants or conditions of this Covenant shall not be deemed a waiver of any rights or remedies City may have and shall not be deemed a waiver of any subsequent breach or default in the performance of any terms, covenants, or conditions of this Covenant by the same or any other person or entity. A party for whose benefit a condition is inserted herein shall have the unilateral right to waive such condition.

IN WITNESS WHEREOF, the parties hereto have executed this instrument on the day and year above first written.

CITY OF HAILEY

By:_____

Martha Burke, Mayor

DECLARANT/OWNER

HAILEY AIRPORT INN, LLC:

By:_____

Melvin Bryan Evans, Manager

STATE OF _____)
) ss.
County of _____)

On this _____ day of _____, in the year 2025, before me, the undersigned Notary Public, personally appeared Martha Burke, known or identified to me to be the Mayor of the City of Hailey, an Idaho municipal corporation, that executed the within instrument or the person(s) who executed the instrument on behalf of said body, and acknowledged to me that such body authorized the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first above written.

Name:_____
Notary Public for Idaho
Residing at _____
My commission expires _____

STATE OF IDAHO)
) ss
County of Blaine)

On this _____ day of _____, 2025, before me, the undersigned, a notary public in and for the State of Idaho, personally appeared _____, the manager and authorized representative of _____, an Idaho _____ company, known to me, or proven to me by oath and identification, to be the person whose name is subscribed to this instrument, and acknowledged to me under oath that he executed the same on behalf of said company.

IN WITNESS WHEREOF, if have hereunto set my hand and seal the day and year first above written.

Name:_____
Notary Public for Idaho
Residing at _____
My commission expires:_____
4909-3284-5175, v. 2

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