

**AGENDA OF THE
HAILEY CITY COUNCIL MEETING
Monday, June 8, 2026 * Hailey City Hall Meeting Room**

ACTION ITEM = a vote may occur but is not required to be taken

ACTION ITEM.....

Hailey City Council Meetings are open to the public. Participants may join our meeting virtually or in-person.

Via teleconference: +1 (872) 240-3311, **Access Code:** 543-667-133

Via One-touch: United States <tel:+18722403311,,543667133#>,

From your computer, tablet or smartphone: <https://meet.goto.com/CityofHaileyCityCouncil>

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/543667133>

5:00 p.m. - CALL TO ORDER Open Session for Public Concerns

CONSENT AGENDA:

CA 143	Motion to adopt Resolution 2026-051, ratifying the Mayor’s signature on an Agreement between the City of Hailey and 4299 Glenbrook Dr. LLC, for access through the lot to the Wastewater Treatment Plant. ACTION ITEM	1
CA 144	Motion to approve 2026 Rural Fire Capacity Grant application, asking \$4,922.57 for wildfire clothing and equipment ACTION ITEM	8
CA 145	Motion to approve Resolution 2026-052, authorizing 4th of July fireworks Indemnity Agreement with the Blaine County School District. ACTION ITEM	11
CA 146	Motion to adopt Resolution 2026-053, authorizing Pay Application No. 9 with Engineered Structures Inc. in the amount of \$265,681.29, for work completed on the Headworks Improvements project. ACTION ITEM	15
CA 147	Motion to modify previously approved, Special Event Decision and Agreement for the Special Event: Monster Truck Insanity Tour to be held June 13, 2026 4:30 to 9:30 pm at the Hailey Arena, to the standard insurance amounts of \$1M per occurrence and \$2M in aggregate ACTION ITEM	29
CA 148	Motion to approve the new Alcohol Beverage License for Roadbars LLC, located at 17 W. Bullion Street ACTION ITEM	36
CA 149	Motion to approve minutes of May 11, 2026, and to suspend reading of them ACTION ITEM	50
CA 150	Motion to approve minutes of May 26, 2026, and to suspend reading of them ACTION ITEM	57
CA 151	Motion to ratify claims for expenses incurred paid in May, 2026 ACTION ITEM	63
CA 152	Motion to approve claims for expenses incurred during the month of May 2026, and claims for expenses due by contract in June, 2026 ACTION ITEM	67

MAYOR’S REMARKS:

MR 000

PUBLIC HEARING:

PH 153	Consideration of a Final Plat Application by Daniel and Mia Ward wherein Lot 7A, Block 4, Woodside Subdivision #1 (1210 Baldy View Drive) is subdivided into two (2) lots; Lot 7AA comprising of 8,906 square feet, and Lot 7AAA comprising of 8,685 square feet. This project is to be known as 1210 Baldy View Subdivision and is located within the Limited Residential (LR-1) Zoning District ACTION ITEM	93
PH 154	Consideration of Ordinance No. _____, amending the Hailey Municipal Code, Title 5: Business Licenses and Regulations, creating a new chapter, Chapter 5.17: Mobile Vending, which adds new definitions, new permitting requirements, and new standards for mobile vendor operation and site design in the City of Hailey ACTION ITEM	105

[PH 155](#) Introduction of Mayor’s proposed budget for FY 2027, regarding General Fund budget and Public Hearing
ACTION ITEM 120

NEW BUSINESS:

[NB 156](#) Consideration of Resolution 2026-054, a contract for services with Erin Greaves for educational and outreach materials ACTION ITEM142

OLD BUSINESS:

OB 000 Matters & Motions from Executive Session, if any. ACTION ITEM (no documents)

STAFF REPORTS: Staff Reports Council Reports Mayor’s Reports
SR 000

EXECUTIVE SESSION: Real Property Acquisition under IC 74-206 (1)(c) or Pending & Imminently Likely Litigation under (IC 74-206(1)(f) or Personnel Matters under (IC 74-206(1)(b)

Matters & Motions from Executive Session or Workshop

Next Ordinance Number - 1363 Next Resolution Number- 2026-055

AGENDA ITEM SUMMARY

DATE: 06/08/26

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2026-____, ratifying the Mayor’s signature an Agreement between the City of Hailey and 4299 Glenbrook Dr. LLC, for access through the lot to the Wastewater Treatment Plant.

ACTION ITEM

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The City of Hailey’s Wastewater Treatment Plant project requires temporary access through the adjacent property to complete necessary maintenance and infrastructure improvements. The attached agreement is for approval to pull back and rework a 23ft section of fence temporarily for the duration of the planned infrastructure work.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

- | | | |
|---|--|--|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Streets |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input checked="" type="checkbox"/> Wastewater |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input type="checkbox"/> Water |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> Parks |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2026-____, ratifying the Mayor’s signature an Agreement between the City of Hailey and 4299 Glenbrook Dr. LLC, for access through the lot to the Wastewater Treatment Plant.

ACTION ITEM

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

CITY OF HAILEY
RESOLUTION NO. 2026-__

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY RATIFYING
AN AGREEMENT BETWEEN THE CITY OF HAILEY AND 4299 GLENBROOK DR.,
FOR ACCESS THROUGH THE LOT TO THE WASTEWATER TREATMENT PLANT.**

WHEREAS, the City of Hailey ratifies and agreement with 4299 Glenbrook Dr., for access through the lot to the Wastewater Treatment Plant, for planned infrastructure work,

WHEREAS, the City of Hailey and 4299 Glenbrook Dr. have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey has ratified the Agreement, and that the Mayor's signature on the attached document is hereby authorized.

Passed this 8th day of June, 2026.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

LIMITED LICENSE AGREEMENT
FOR
GRANT OF LIMITED LICENSE
(Over Lot 16, Block 42, Woodside Subdivision #10 in Favor of Lot 1 Hailey Headworks
Subdivision)
(City of Hailey, Blaine County, Idaho)

THIS LIMITED LICENSE AGREEMENT (the "License") is made and entered into upon being fully signed, by and between 4299 GLENBROOK DRIVE LLC, an Idaho limited liability company, PO Box 1072, Ketchum, ID 83340 ("Grantor"), and the CITY OF HAILEY, a political subdivision of the State of Idaho, with an address of 115 S Main St, Ste H, Hailey, Idaho 83333 ("Grantee").

Grantor is the fee simple owner of Lot 16, Block 42, Woodside Subdivision #10, located at 4299 Glenbrook Drive, in the City of Hailey ("Lot 16"), and Grantee is the owner of Lot 1 Hailey Headworks Subdivision located at 4297 Glenbrook Drive, in the City of Hailey, Idaho ("Lot 1"). Grantee needs to use a portion of Lot 16 to perform maintenance and make improvements on Lot 1. Grantee has requested Grantor's permission to temporarily use a portion of Lot 1. As a result, Grantor is granting Grantee a limited license over only so much of Lot 16 as is necessary for Grantee's use, on the following terms and conditions, to which Grantee also agrees.

1. Grant of Limited License. Grantor grants to Grantee an exclusive license (the "License") only for Grantee and Grantee's invitees to use the approximately 172 square foot portion of Lot 16 depicted on Exhibit A ("License Area"). Current conditions to the License include:

- a. Prior to use and the effectiveness of this License, Grantee shall pay Grantor \$1,000.
- b. The License shall automatically expire the earlier of March 31, 2027, or Grantee notifying Grantor it is no longer using the License Area, and all other terms and conditions of the License are complete.
- c. Prior to Grantee's use of the License Area, Grantee shall remove only so much of the existing fence between Lot 16 and Lot 1 as is necessary to use the License Area. Grantee shall erect and maintain a temporary fence on the western boundary of the License Area. On or before the License expires and not later than weather permits or May 15, 2027, at the latest, Grantee shall remove the fence added and replace the existing fence Grantee removes, with an equivalent fence in the same approximate location as the fence existing at the time of this License. After the expiration of this License, Grantee agrees to maintain, repair and replace the fence between Lot 16 and Lot 1, if Grantee damages the fence.
- d. Grantee must follow all applicable laws and any applicable conditions, covenants and restrictions recorded against Lot 16.

e. Grantee shall notify Grantor prior to using the License Area and upon completion of Grantee's use.

f. Grantee shall put the License Area in as good or better condition than prior to Grantee's use of the License Area.

g. All Grantee's use of the License Area shall be at Grantee's sole expense and Grantee shall pay prior to delinquency all amounts due Grantee's suppliers and contractors or Grantee's contractors' subcontractors, and shall pay to remove any liens placed on Lot 16, as a result of this License.

3. No Interest and No Recording. Grantee shall not, by virtue of the License, acquire any ownership or other real property interest, including without limitation, an easement or legal title to the License Area or Lot 16. The License will not be recorded in the real property records of Blaine County.

4. Release. Grantee shall defend, release and hold Grantor, including Grantor's members, and manager harmless from and against any and all Claims. The term "Claims" shall mean and include, but not be limited to any and all attorney fees, awards, causes of action, claims, contracts, costs, damages, debts, demands, expenses, injuries, loans, losses, liabilities, litigation, judgments, notes, obligations, recoveries and/or rights, whether for personal injury and/or property damage, known or unknown, contingent or noncontingent, liquidated or unliquidated, asserted or which may be asserted arising out of or related in any way to this License. This provision shall survive the term of this License for any applicable statute of limitation. Grantor acknowledges that as a governmental entity, Grantee is subject to the Idaho Tort Claims Act, Idaho Code section 6-901, *et seq.*, which limits Grantee's liability for tort claims.

5. No Third Party Beneficiary. There is no third party beneficiary of this License.

6. Miscellaneous Provisions.

a. Entire Agreement. This document is the entire License.

b. Choice of Law and Interpretation. The License shall be interpreted and enforced under the laws of the State of Idaho and any ambiguity will not be construed against Grantor.

c. No Waiver. No waiver of any breach by either party of the terms of this License shall be deemed a waiver of any subsequent breach of the License.

d. Assigns. There will be no assignment or transfer of any interest in this License, with the exception that this License is extended to Grantee's invitees.

e. Amendment and Renewal. Except as set forth above, it may be amended or renewed only by a written document executed by both parties.

f. Time is of the Essence and Compliance. Time is of the essence of the performance of the License and Grantor requires full, not just substantial, compliance with the License.

g. Authority. The individuals executing this Easement on Grantor's and Grantee's behalf represents that he or she is duly authorized to enter into, execute and deliver this Easement in accordance with the controlling law, documents or any duly adopted resolution of a party.

h. Notice. Any notice to be given or other documents to be delivered to either party by the other must either be hand delivered or emailed, as long as there is a reply to the email. Each party may, from time to time, by written notice to the other, designate a different address, which shall be substituted for the one specified above. If any notice or other document shall be sent by certified mail, it shall be deemed to have been delivered at the time of receipt.

i. Attorney Fees. Grantee agrees to reimburse Grantor for its attorney fees to prepare this License, upon Grantor providing Grantee a copy of any and all invoices for such fees. A court shall award attorney fees to the prevailing party in any legal action filed in a court of law against the nonprevailing party.

4299 GLENBROOK DRIVE LLC
By STILLWATER PROPERTIES LLC, sole Member

DocuSigned by:
By Amy Anderson
C4BEE80EDB89467...
Amy Anderson, Manager

CITY OF HAILEY

By _____
signature date

Print name of signer, above

Print title of individual signing, above

Exhibit A

to

Limited License Agreement

20

8

RETAINING WALL

FENCE POSTS

20'-0"

17'-8"

23'-6"

LANE



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 6/8/26 DEPARTMENT: HFD DEPT. HEAD SIGNATURE: MB

SUBJECT:

2026 Rural Fire Capacity Grant application

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

This year we are asking the state for \$4922.57 for wildfire clothing and equipment.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

10% match will cost the fire department \$492.26

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

The fire chief recommends this be passed.

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)



**IDAHO DEPARTMENT OF LANDS-BUREAU OF FIRE MANAGEMENT
SUPPLY ORDER FORM**

BILLING INFORMATION

SHIPPING INFORMATION

To: CDK
 From: _____
 Address: _____

 Phone: _____
 PCA (IDL Only): _____
 LUMA Coding: _____
Check One: RFC/VFA GRANT ROUTINE ORDER FIRE ORDER

Date: _____
 Ship To: IDL AREA OFFICE OTHER*
 Name: Hailey Fire Department
 Shipping _____
 Address: 617 S 3rd Ave Hailey ID 83333
 *May incur shipping charges
 Proj. Code: _____

This sheet is current with 2026 pricing: inventory & prices are subject to change.

LINE	NFES #	QTY	U/I	UNIT COST	TOTAL COST	DESCRIPTION- COLOR, SIZE, STYLE
1	0045	2	PR	146.67	\$293.34	CHAPS - PROTECTIVE, SUMMER WEIGHT, 32" LONG
2	0897	4	EA	7.44	\$29.76	CALCULATOR - FIRE STREAM, (4/10), NOZZLE DISCHARGE/FRICTION LOSS
3	0046	4	EA	53.07	\$212.28	CLAMP - HOSE, SHUT-OFF, 1" - 1 1/2" HOSES, 10" LONG WHEN CLOSED
4	0721	10	EA	0.28	\$2.80	GASKET - GARDEN HOSE, 3/4"
5	0254	10	EA	0.34	\$3.40	GASKET - HOSE, 1 1/2"
6	0743	10	EA	0.42	\$4.20	GASKET - HOSE, 1", RUBBER
7	2326	10	EA	1.21	\$12.10	GASKET - HOSE, 2 1/2"
8	0742	10	EA	1.24	\$12.40	GASKET - HOSE, 2"
9	4044	2	EA	200.75	\$401.50	CABLE - CLONING, BKR5000
10	9991	3	BX	13.46	\$40.38	GLOVES - NITRILE, INDUSTRIAL, DISPOSABLE, MEDIUM
11	9992	3	BX	20.9	\$62.70	GLOVES - NITRILE, INDUSTRIAL, DISPOSABLE, LARGE
12	9993	3	BX	16.98	\$50.94	GLOVES - NITRILE, INDUSTRIAL, DISPOSABLE, X-LARGE
13	0358	4	EA	2.72	\$10.88	HANDLE - FILE, CHAIN SAW
14	0063	4	EA	2.46	\$9.84	HANDLE - FILE, FOR 8" TO 14" FILES
15	0024	5	EA	161.35	\$806.75	NOZZLE - TWIN TIP, COMBINATION, 1" NPSH-F
16	8930	10	PD	5.45	\$54.50	PAD - LCES, WRITING, WEATHER RESISTANT
PAGE TOTAL:					\$2,007.77	

Comments: _____

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 6/8/26 DEPARTMENT: HFD DEPT. HEAD SIGNATURE: MB

SUBJECT: Motion to approve Resolution 2026-____, authorizing 4th of July fireworks agreement with the blaine county school district.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

We are asking for the mayor to sign the annual agreement with the school district to launch the 4th of July fireworks show on the district's property.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|--|--|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Engineer | <input type="checkbox"/> Public Works, Parks | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2026-____, authorizing 4th of July fireworks agreement with the blaine county school district.

Fire Chief recommends this agreement.

ACTION OF THE CITY COUNCIL:

Date : _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.):
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

This HOLD HARMLESS AND INDEMNIFICATION AGREEMENT (“Agreement”) is made as of this ____ day of _____, 2026, by and between the **CITY OF HAILEY**, an Idaho municipal corporation (hereinafter “City”), and **BLAINE COUNTY SCHOOL DISTRICT NO. 61** (hereinafter “District”).

A. The City is a municipal corporation and political subdivision of the State of Idaho and has authority to enter into this Agreement. Martha Burke is the Mayor for the City of Hailey. The Hailey City Council has authorized the Mayor to execute this Agreement.

B. The District is a political subdivision of the State of Idaho and owns real property in the City of Hailey that is commonly known as the Wood River High School and Community Campus.

C. On July 4, 2026, the City desires to conduct a 4th of July Fireworks Ceremony on the Wood River High School Campus near the football field.

D. The District will allow the City to use the Wood River High School and Community Campus, provided the City holds the District harmless and indemnifies the District from any and all claims relating to the fireworks ceremony.

NOW, THEREFORE, on the basis of the foregoing recitals and in consideration of the mutual promises and undertakings hereinafter set forth, and for valuable consideration, the parties agree as follows:

1. Use of Property for the Fireworks Display. The District agrees to allow the City and its agent, Lantis Productions, Inc, and its employees and agents, to use the Wood River High School Campus and Community Campus grounds for such times as are reasonably necessary to set up, conduct, and cleanup a 4th of July Fireworks program on July 4, 2026.

2. Use of the Property by the City: The District agrees to allow the City to block off the entrances to the Wood River High School and Community Campus grounds prior to the evening of July 4, 2026 for the purpose of establishing a safe and secure perimeter for the fireworks display. The City shall provide for patrol services of the entrances to ensure the area remains unused by the public, for the safety of the public as well the protection of District property. The City shall provide for the re-opening of the grounds so that the Community Campus is open for business by 6:30 a.m. July 5, 2026 and the entire campus is reasonably clean.

3. Hold Harmless and Indemnification. The City hereby holds the District harmless from and indemnifies the District for any and all costs or expenses and any and all claims, demands, obligations, liabilities, damages, costs, lawsuits and judgments, including attorney’s fees (collectively “Claims”), connected in any way with the setup, staging,

operation, and cleanup of the fireworks ceremony on the Wood River High School and Community Campus.

4. Miscellaneous Provisions.

a. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, personal representatives, successors, and assigns.

b. This Agreement is the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements between them with respect thereto.

c. This Agreement shall be construed in accordance with the laws of the State of Idaho.

d. In the event that any party hereto has to retain counsel for the purpose of enforcing any of the rights, duties, or obligations arising out of or relating to this Agreement, the non-prevailing party shall pay to the prevailing party the latter's reasonable attorney's fees and costs, whether or not litigation is actually instituted, and including attorney's fees and costs on appeal and in any bankruptcy proceeding.

e. Each signatory agrees that he/she has full authority and consent to sign this Agreement.

f. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all the parties hereto even though all the parties are not signatories to the original or the same counterpart.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CITY OF HAILEY

By: _____
Martha Burke, Mayor

BLAINE COUNTY SCHOOL DISTRICT #61

By: _____
Lara Stone, Chairperson

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 06/08/2026

DEPARTMENT: PW

DEPT. HEAD SIGNATURE: BY

SUBJECT: Motion to adopt Resolution 2026-____, authorizing Pay Application No. 9 with Engineered Structures Inc. in the amount of \$265,681.29, for work completed on the Headworks Improvements project.

ACTION ITEM

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IF APPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

In accordance with the contract documents, Engineered Structures, Inc. (ESI) has submitted Pay Application No. 9 for the Headworks Improvements project. The City's Public Works Director and HDR have reviewed the pay application, and confirmed that all quantities and materials included in the pay estimate have been received.

The amount requested in Pay Application No. 9 is \$265,681.29 through May 2026. The project is 30% complete.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS: Caselle # _____
Budget Line Item # _____ YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

- | | | |
|---|--|--|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> Library | <input type="checkbox"/> Benefits Committee |
| <input type="checkbox"/> City Attorney | <input type="checkbox"/> Mayor | <input type="checkbox"/> Streets |
| <input type="checkbox"/> City Clerk | <input type="checkbox"/> Planning | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Building | <input type="checkbox"/> Police | <input type="checkbox"/> Water |
| <input type="checkbox"/> Engineer | <input checked="" type="checkbox"/> Public Works | <input checked="" type="checkbox"/> Wastewater |
| <input type="checkbox"/> Fire Dept. | <input type="checkbox"/> P & Z Commission | <input type="checkbox"/> _____ |

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to adopt Resolution 2026-____, authorizing Pay Application No. 9 with Engineered Structures Inc. in the amount of \$265,681.29, for work completed on the Headworks Improvements project. **ACTION ITEM**

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____

City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record
Copies (all info.): _____
Instrument # _____

*Additional/Exceptional Originals to: _____
Copies (AIS only)

**CITY OF HAILEY
RESOLUTION NO. 2026-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING PAY APPLICATION NO. 9 WITH ENGINEERED STRUCTURES
INC. (ESI), IN THE AMOUNT OF \$265,681.29, FOR WORK COMPLETED ON THE
HEADWORKS IMPROVEMENTS PROJECT.**

WHEREAS, the City of Hailey has a contract with ESI in the amount of \$6,791,410.00, for the Headworks Improvements Project,

WHEREAS, the Contractor has completed 30% of the work, resulting in Pay Application No. 9 in the amount of \$265,681.29,

WHEREAS, Pay Application No. 9 has been reviewed and approved by the Public Works Director and HDR Engineering,

WHEREAS, the City of Hailey agrees with Pay Application No. 9, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves Pay Application No. 9 and that the Mayor is authorized to sign the Pay Application.

Passed this 8th day of June, 2026.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

June 3, 2026

Mr. Brian Yeager
Public Works Director
City of Hailey
115 Main St. South
Hailey, ID 83333

Re: WRF Headworks Construction Project – ESI Payment Application #9 (May 2026)

Dear Mr. Yeager,

The attached Application and Certificate for Payment #9 by Engineered Structures, Inc. (ESI) for the Hailey Headworks construction project has been reviewed by HDR. The application work completed during the period appears accurate. The descriptions of work during this application are generally:

- Project Supervision & Management
- Major Materials & Equipment – Electrical
- Headworks Building
 - Excavation & fill
 - Concrete – grit chamber & bldg. footings

The payment total due after 5% retainage is \$265,681.29. The project is 30% completed through the May 2026 period. Please put this Payment Application on a June 2026 City of Hailey Council meeting agenda. ESI began site work and concrete placement in April. We expect substantial construction activity this summer.

Please contact me at 208-387-7073 or brad.bjerke@hdrinc.com if there are additional questions.

Sincerely,
HDR Engineering, Inc.



Bradley Bjerke, PE
Project Manager

Cc: Bryson Ellsworth/Hailey WW Div. Mgr.
Kody Thomas/HDR

Contractor's Application for Payment No.

Owner:	City of Hailey, Idaho	Owner's Project No.:	
Engineer:	HDR	Engineer's Project No.:	
Contractor:	Engineered Structures, Inc	Contractor's Project No.:	Q129
Project:	Woodside Water Reclamation Facility Headworks Improvements		
Contract:			
Application No:	9	Application Date:	5/25/2026
Application Period:	From: 5/1/2026 To: 5/31/2026		

Change Order Summary				
Number	Additions	Deductions		
1			1. ORIGINAL CONTRACT PRICE.....	\$ 6,791,410.00
2			2. Net change by Change Orders.....	\$
3			3. Current Contract Price (Line 1 ± 2).....	\$ 6,791,410.00
4			4. TOTAL COMPLETED AND STORED TO DATE	
5			(Column F total on Progress Estimates).....	\$ 2,047,895.87
6			5. RETAINAGE:	
7			a. 5% X \$2,047,895.87 Retainage	\$ 102,394.79
8			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 1,945,501.08
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,679,819.79
			8. AMOUNT DUE THIS APPLICATION.....	\$ 265,681.29
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ 4,743,514.13
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Steve Craig Digitally signed by Steve Craig
DN: c=US, e=stevecraig@esconstruction.com,
 o=ESI Construction, ou=ESI Construction,
 cn=Steve Craig
 Date: 2026.05.26 16:29:24-06'00'

Date: 5/26/2026

Payment of: \$ 265,681.29
(Line 8 or other - attach explanation of the other amount)

is recommended by: *Steve Craig* 6/3/2026
(Engineer) (Date)

Payment of: \$ 265,681.29
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Woodside Water Reclamation Facility Headworks Improvements					Application Number: 8			
					Application Date: 5/25/2026			
			Work Completed		E	F		G
Item	A Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
	Builders Risk Policy, P&P Bonds, Insurance	135,828.00	135,828.00			135,828.00	100.00%	-
	Project Supervision & Management							
	Project Management	496,000.00	198,500.00	12,500.00		211,000.00	43.00%	285,000.00
	Superintendent	555,046.00	216,600.00	32,500.00		249,100.00	45.00%	305,946.00
	Progress Schedule	15,000.00	2,250.00	850.00		3,100.00	21.00%	11,900.00
	Submittals	25,000.00	22,500.00	500.00		23,000.00	92.00%	2,000.00
	O&M's	10,000.00	-	-		-		10,000.00
	Safety	10,000.00	2,000.00	500.00		2,500.00	25.00%	7,500.00
	Construction Clean-up	10,000.00	1,750.00	500.00		2,250.00	23.00%	7,750.00
	Field Office	75,000.00	11,000.00	2,250.00		13,250.00	18.00%	61,750.00
	Temporary Utilities	7,500.00	3,750.00	250.00		4,000.00	53.00%	3,500.00
	Survey & Layout	16,500.00	9,500.00	1,000.00		10,500.00	64.00%	6,000.00
	SWPPP	5,000.00	1,000.00	500.00		1,500.00	30.00%	3,500.00
	Mobilization	237,700.00	237,700.00			237,700.00	100.00%	-
	Demobilization	101,800.00				-		101,800.00
	Allowances							
	Allowance 1 - Material Testing	25,000.00				-		-
	Dec-25		12,114.06	-		12,114.06		
	Jan-26		7,963.82	-		7,963.82		
	Feb-26		1,042.20	-		1,042.20		
	Mar-26		(628.39)			(628.39)		
	Apr-26		4,508.31			4,508.31		
	Allowance 2 - Changes to Work	75,000.00				-		75,000.00
	Major Material & Equipment							
	Structural Steel - 44 Iron	115,744.00				-		115,744.00
	Precast Hollow Core Roof Panels	64,141.00				-		64,141.00
	FRP Grating - Mona Composites	29,430.00				-		29,430.00
	Doors & Hardware- Jameson Supply	23,805.00				-		23,805.00
	Fire Extinguishers - Jameson Supply	1,856.00				-		1,856.00
	Electrical Gear Supply - Barin Group	330,428.50		39,651.42		39,651.42	12.00%	290,777.08
	Fixture Supply - Barin Group	62,604.92	62,604.92			62,604.92	100.00%	-
	Instrumentation Supply - Barin Group	240,365.89	48,073.18			48,073.18	20.00%	192,292.71
	HVAC - Idaho Refrigeration	83,883.10				-		83,883.10
	Precast - Oldcastle	23,002.00	3,765.91			3,765.91	16.00%	19,236.09

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Woodside Water Reclamation Facility Headworks Improvements				Application Number: 8				
				Application Date: 5/25/2026				
		Work Completed		E	F		G	
Item	Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
	Monorail & Hoist - Idaho Material Handling	9,486.00				-		9,486.00
	Process Mechanical	220,000.00	129,098.09			129,098.09	59.00%	90,901.91
	Submersible End Suction Sewage Pump - IPS	89,887.00				-		89,887.00
	Slide Gates - MISCO	112,614.00				-		112,614.00
	Grit Classifier - Veolia	230,562.00				-		230,562.00
	Demolition - A&B Excavating	66,400.00				-		66,400.00
	Site							
	Chain Link Fence - Subcontracted - 3H Fencing							
	522 LF New Fence	30,000.00	30,000.00			30,000.00	100.00%	-
	Demolition of existing Fence	5,000.00	5,000.00	-		5,000.00	100.00%	-
	Asphalt Paving - Subcontracted - Magic Valley Paving							
	Site Preperation	50,000.00				-		50,000.00
	Paving - Subcontracted - Idaho Materials & Construction	30,000.00				-		30,000.00
	Yard Pipe							
	RS							
	Excavate/Backfill/Compact	35,000.00	2,000.00	3,010.39		5,010.39	14.00%	29,989.61
	Pipe Install	9,000.00	1,500.00	-		1,500.00	17.00%	7,500.00
	Tie-In @ Existing RS	3,000.00				-		3,000.00
	DGS							
	Excavate/Backfill/Compact	28,000.00				-		28,000.00
	Pipe Install	7,500.00				-		7,500.00
	Tie-In @ Batch Tank	2,000.00				-		2,000.00
	PD							
	Excavate/Backfill/Compact	65,000.00				-		65,000.00
	Pipe Install	16,000.00				-		16,000.00
	Tie-In to Existing PD	5,000.00				-		5,000.00
	NG							
	Excavate/Backfill/Compact	18,000.00				-		18,000.00
	Pipe Install - subcontracted - Evans Plumbing	5,000.00				-		5,000.00
	Tie-In to Existing NG	1,000.00				-		1,000.00
	UW							
	Excavate/Backfill/Compact	14,000.00				-		14,000.00
	Pipe Install	4,000.00				-		4,000.00
	SD							
	Excavate/Backfill/Compact	5,000.00				-		5,000.00
	Pipe Install	1,500.00				-		1,500.00
	Influent Flow Meter Vault							

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Woodside Water Reclamation Facility Headworks Improvements				Application Number: 8				
				Application Date: 5/25/2026				
		Work Completed		E	F		G	
Item	Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
	Excavate/Backfill/Compact	12,000.00				-		12,000.00
	Install Vault	3,000.00				-		3,000.00
	Install Flow Meters	1,500.00				-		1,500.00
	Install Plug Valve & Dismantling Joint	1,500.00				-		1,500.00
Woodside Influent Lift Station								
	Bypass Pumping	65,000.00				-		65,000.00
	Instal Plug Valves & Swing Check	1,500.00				-		1,500.00
	Replace Pumps	5,500.00				-		5,500.00
Mechanical - Subcontracted - Trade Masters								
Influent Pump Station								
	Demolition	10,000.00				-		10,000.00
	Pipe & Equipment Install	15,000.00				-		15,000.00
Woodside Influent Lift Station								
	Demolition	10,000.00				-		10,000.00
	Pipe & Equipment Install	20,000.00				-		20,000.00
Electrical - Subcontracted - Barin Group								
Ductbanks/Site Lighting								
	Earthwork	30,000.00				-		30,000.00
	Conduit/Wire Labor	15,000.00	1,500.00	-		1,500.00	10.00%	13,500.00
	Conduit/Wire Materials	40,000.00				-		40,000.00
	Grounding	10,000.00				-		10,000.00
Electrical Building								
	Demolition	25,000.00	2,177.16			2,177.16	9.00%	22,822.84
	Conduit/Wire Labor	6,000.00				-		6,000.00
	Conduit/Wire Materials	25,000.00				-		25,000.00
	Instrumentation	10,000.00		-		-		10,000.00
Influent Pump Station								
	Demolition	10,500.00				-		10,500.00
	Conduit/Wire Labor	6,000.00				-		6,000.00
	Conduit/Wire Materials	15,000.00				-		15,000.00
	Instrumentation	20,000.00		-		-		20,000.00
Headworks Building								
Earthwork								
	Cut & Fill	150,500.00	125,000.00			125,000.00	83.00%	25,500.00
	Foundation excavation	90,455.00	57,715.94	30,156.00		87,871.94	97.00%	2,583.06
	Foundation backfill	100,000.00	59,751.83	15,356.00		75,107.83	75.00%	24,892.17

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Woodside Water Reclamation Facility Headworks Improvements			Application Number: 8					
			Application Date: 5/25/2026					
A		B	Work Completed		E	F		G
Item	Description	Scheduled Value (\$)	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
			From Previous Application (C+D)	This Period				
	Building Pad Preparation	50,000.00				-		50,000.00
	Site Concrete Preparation	50,000.00				-		50,000.00
	Void Backfill	40,000.00				-		40,000.00
Concrete - Subcontracted - S&C Concrete								
	Grit Chamber	135,000.00		81,344.00		81,344.00	60.00%	53,656.00
	Building Footings	110,000.00	58,000.00	7,907.00		65,907.00	60.00%	44,093.00
	Building Stem Walls	110,000.00	46,000.00	-		46,000.00	42.00%	64,000.00
	Building Slab	80,000.00	33,000.00	831.60		33,831.60	42.00%	46,168.40
	Roof Deck	40,000.00				-		40,000.00
	Site Footings	30,000.00	30,000.00	-		30,000.00	100.00%	-
	Site Retaining Wall	140,000.00	140,000.00	-		140,000.00	100.00%	-
	Site Work	50,000.00		18,240.00		18,240.00	36.00%	31,760.00
	Flowable Fill/Encasement	50,000.00	25,000.00			25,000.00	50.00%	25,000.00
Masonry - Subcontracted - IMS		280,000.00				-		280,000.00
Steel Installation - Subcontracted - Gravity								
	South Canopy Columns and Beams	17,500.00				-		17,500.00
	West Canopy Columns and Beams	20,000.00				-		20,000.00
	Steel Decking	10,000.00				-		10,000.00
	Aluminum Stairs and Railing	25,000.00				-		25,000.00
	Monorail	2,500.00				-		2,500.00
Electrical Room Drywall & Framing - Subcontracted - Interior Contractors								
	8" CFMF Joist	7,500.00	5,858.00			5,858.00	78.00%	1,642.00
	Drywall	2,500.00				-		2,500.00
Membrane Roofing - Subcontracted - Rainguard		50,000.00				-		50,000.00
Plumbing - Subcontracted - Evans Plumbing								
	Natural Gas	7,500.00				-		7,500.00
	Roof Drains	10,000.00				-		10,000.00
	Condensate	2,500.00				-		2,500.00
Mechanical Process Piping - Subcontracted - Trade Masters								
	UW Piping	30,000.00				-		30,000.00
	DS Piping	10,000.00				-		10,000.00
	GR Piping	14,000.00				-		14,000.00
	PD Piping	10,500.00		10,500.00		10,500.00	100.00%	-
	RS Piping	20,000.00	6,908.33	4,605.56		11,513.89	58.00%	8,486.11
	DGS Piping	15,000.00		15,000.00		15,000.00	100.00%	-
Mechanical Equipment - Subcontracted - Trade Masters								
	SCRN 02-10 & 02	35,000.00				-		35,000.00
	Grit Classifier	20,000.00				-		20,000.00
	Slide Gates	25,000.00				-		25,000.00
HVAC - Subcontracted - Idaho Refrigeration								

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Woodside Water Reclamation Facility Headworks Improvements				Application Number: 8				
				Application Date: 5/25/2026				
A		B	Work Completed		E	F		G
Item	Description	Scheduled Value (\$)	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
			From Previous Application (C+D)	This Period				
	MAU-02-10	38,000.00				-		38,000.00
	SS/CU-01-01	20,000.00			461.10	461.10	2.00%	19,538.90
	EF-02-10	7,500.00				-		7,500.00
	EF-02-02	7,500.00				-		7,500.00
	PPU-02-10	15,000.00				-		15,000.00
	Louvers	5,000.00				-		5,000.00
	Grilles, Registers, Diffusers	5,000.00				-		5,000.00
	MAU Ductwork	25,000.00				-		25,000.00
Electrical - Subcontracted - Barin Group								
	Gear Install Labor	17,000.00				-		17,000.00
	Lighting Install Labor	35,000.00				-		35,000.00
	Lighting Install Material	30,000.00				-		30,000.00
	Conduit/Wire Labor	33,500.00	5,700.00	-		5,700.00	17.00%	27,800.00
	Conduit/Wire Materials	72,000.00	12,000.00	-		12,000.00	17.00%	60,000.00
	Grounding Labor	1,500.00	1,200.00	-		1,200.00	80.00%	300.00
	Grounding Materials	3,000.00	2,500.00	-		2,500.00	83.00%	500.00
	Instrumentation Labor	96,000.00	2,000.00	-		2,000.00	2.00%	94,000.00
	Power Devices Labor	45,000.00	4,500.00	-		4,500.00	10.00%	40,500.00
	Power Devices Material	34,000.00				-		34,000.00
Fire Alarm - Subcontracted - Barin Group								
	Install Labor	15,000.00				-		15,000.00
	Material	17,000.00				-		17,000.00
	Sub - OMNI	47,761.75				-		47,761.75
Painting & Coating - Subcontracted - Columbia								
	Pipe Coatings	6,000.00				-		6,000.00
	Doors And Frames	4,500.00				-		4,500.00
	Interior Walls	34,500.00				-		34,500.00
	Exterior Walls	50,000.00				-		50,000.00
	Steel Dcoatings	15,000.00				-		15,000.00
	Door Install - Subcontracted - Abare Builders	4,000.00				-		4,000.00
	Overhead Doors - Subcontracted - Overhead Door Comp.	40,000.00				-		40,000.00
	Signage - Subcontracted - TBD	1,109.84				-		1,109.84
	Startup and Testing	30,000.00		1,251.44		1,251.44	4.00%	28,748.56
	Change Orders					-		-
	COR 001 - Time Extension Due to 60-Day Permit Delay	-		-		-		-
Totals		\$6,791,410.00	\$1,768,231.36	\$279,203.41	\$461.10	\$2,047,895.87		\$4,743,514.13

Stored Material Summary

Contractor's Application

For (Contract):							Application Number: 9				
							Application Date: 5/25/2026				
A Bid Item No.	B Supplier Invoice No.	B Submittal No. (with Specification Section No.)	C Storage Location	C Description of Materials or Equipment Stored	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$) (D + E - F)
					Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/Year)	Amount (\$)	
	937646		On-Site	Process Pipe and Fittings	11/2025	\$33,489.64		\$33,489.64			\$33,489.64
	938410		On-Site	Process Pipe and Fittings	11/2025	\$14,234.04		\$14,234.04			\$14,234.04
	0938659		On-Site	Process Pipe and Fittings	11/2025	\$1,795.89		\$1,795.89			\$1,795.89
	0938855		On-Site	Process Pipe and Fittings	11/2025	\$1,930.85		\$1,930.85			\$1,930.85
	939862		On-Site	Process Pipe and Fittings	11/2025	\$3,157.15		\$3,157.15			\$3,157.15
	939694		On-Site	Process Pipe and Fittings	11/2025	\$633.53		\$633.53			\$633.53
	937539		On-Site	Process Pipe and Fittings	11/2025	\$29,779.86		\$29,779.86			\$29,779.86
	942593		On-Site	Process Pipe and Fittings	12/2025	\$298.43		\$298.43			\$298.43
	941340		On-Site	Process Pipe and Fittings	12/2025	\$35,939.35		\$35,939.35			\$35,939.35
	948289		On-Site	Process Pipe and Fittings	2/2026	\$212.00		\$212.00			\$212.00
	940892		On-Site	Process Pipe and Fittings	2/2026	\$7,627.35		\$7,627.35			\$7,627.35
	9000100371		On-Site	Old Castle - Precast	2/2026	\$3,765.91		\$3,765.91			\$3,765.91
	INV08081		Idaho Ref Warehouse	3/8" x 25' linesets	5/2026	\$461.10		\$461.10			\$461.10
Totals						\$133,325.10		\$133,325.10			\$133,325.10

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Project Name: City of Hailey Woodside WRF - Hailey, ID
Project Location: 4297 Glenbrook Dr. Hailey, ID 83333
Owner: CITY OF HAILEY
Invoice/Payment Application Number: Q129-9
Payment Amount: \$ 265,681.29

Upon receipt by the undersigned of a check in the above-referenced Payment Amount payable to the undersigned, and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release and the undersigned shall be deemed to waive any notice of lien, any private bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to payment rights that the undersigned has on the above-described Project to the following extent:

This release covers a progress payment for the work, materials, and equipment furnished by the undersigned to or for the Project which are the subject of the Invoice or Payment Application, but only to the extent of the Payment Amount or such portion of the Payment Amount as the undersigned is actually paid, and does not cover any retention withheld, any items, modifications, or changes pending approval, disputed items or claims, or items furnished that are not paid.

Dated: 5/26/2026

Signature and Title: Steve Craig
Digitally signed by Steve Craig
DN: cn=US, email=stevecraig@esconstruction.com,
o=ESI Construction, ou=ESI Construction,
cn=Steve Craig
Date: 2026.05.26 16:30:47 -0600

Company: **ENGINEERED STRUCTURES, INC.**

Invoice INV08081



May 18, 2026

JB Inland NW LLC
 549 S. Dawson St
 Seattle, WA 98108
 TEL: 206-284-1476
 Email: AR@JBARROW.COM

IDAHO REFRIGERATION &
 HVAC INC
 2346 W HEMINGWAY BLVD
 NAMPA, ID 83651-1565
 USA

Ship-to Address

Idaho Refrigeration & HVAC
 2346 W HEMINGWAY BLVD
 NAMPA, ID 83651-1565
 USA

Customer PO No.
 HAILEY WRF

Due Date
 June 17, 2026

Payment Terms
 Net 30 days

Order No.
 2505-0558-03-11

Description	Shipment Date	Quantity	Unit	Unit Price	Line Amount
(1) Lineset 3/8x5/8 - 25' Length, (1) ODU Wall Mount	05/07/26	1	Each	435.00	435.00
Subtotal					435.00
Total Tax					26.10
Total \$					461.10

Remit Check Payment To:
 JB Inland NW LLC
 549 S. Dawson St.
 Seattle, WA 98108

Remit ACH Payment To:
 Bank: US BANK
 Routing: 125000105
 Account: 153599235824
 Remittance: remittance@jbarrow.com

PLEASE NOTE- EFFECTIVE June 1, 2023, WE WILL BE IMPLEMENTING A 3% CREDIT CARD PROCESSING FEE. If you choose to pay via credit card, a 3% fee will be added to your invoice. This charge is not greater than our cost of card acceptance. We do not charge processing fees on debit cards. Click on the link to pay with credit card https://login.unitedtranzactions.com/obp/johnson_barrow_inc

ICCOOL

LINESETS

Halley's
WURF



STONYHOUSE

Halley's
WURF

ICCOOL

INSULATED COPPER LINESETS

89956120316

Sup

Return to Agenda

ACTION OF THE CITY COUNCIL:

Date: _____

City Clerk: _____

Mayor: _____

Instrument #: _____

FOLLOW-UP

REMARKS:

From: [Kathryn Sommers](#)
To: [Amy Bain](#)
Subject: Fwd: Insurance Requirements
Date: Wednesday, June 3, 2026 1:12:07 PM
Attachments: [image001.png](#)

Below is the insurance information that Idaho Falls requires for any of the shows we have here locally.

Please let me know if there is anything else you may need from me.

Begin forwarded message:

From: "britney@livealittleproductions.com"
<britney@livealittleproductions.com>
Subject: **FW: Insurance Requirements**
Date: June 3, 2026 at 10:10:42 AM MDT
To: "Katy Sommers" <katy@livealittleproductions.com>

-----Original Message-----

From: "Sara Jensen" <SJensen@idahofalls.gov>
Sent: Wednesday, 3 June, 2026 9:57am
To: "britney@livealittleproductions.com"
<britney@livealittleproductions.com>
Subject: Insurance Requirements

Certificate of Liability Insurance

Event Organizers are required to provide a Certificate of Liability Insurance listing the City of Idaho Falls as additionally insured.

Insurance Level Requirements:

Each Occurrence Limit for Bodily Injury and Property Damage Liability
\$1,000,000
General Aggregate Limit \$2,000,000
Products/Completed Operations Aggregate Limit \$2,000,000
Personal and Advertising Injury Liability Limit \$1,000,000

Additionally Insured Information:

City of Idaho Falls
308 Constitution Way
Idaho Falls, ID 83402

Let me know if you need anything else.

Sara Jensen



Sara Jensen | Administrative Assistant

520 Memorial Drive
Idaho Falls, Idaho 83402
Work: (208) 612-8580
Fax: (208) 612-8179
sjensen@idahofalls.gov



From: [Katy Sommers](#)
To: [Amy Bain](#)
Subject: Fwd: Hailey Coverage Requirements
Date: Tuesday, June 2, 2026 8:15:21 AM

Please see below!

Begin forwarded message:

From: Britney Neibaur <britney@livealittleproductions.com>
Date: June 1, 2026 at 8:24:50 PM MDT
To: Kathryn Sommers <katy@livealittleproductions.com>
Subject: **Fwd: Hailey Coverage Requirements**

Hello,

Can you forward this to Amy please?

Britney Neibaur
Live A Little Productions
208-881-1786

Begin forwarded message:

From: "Baird, Jessica" <jessica.baird@hubinternational.com>
Date: June 1, 2026 at 8:00:55 PM MDT
To: Britney Neibaur <britney@livealittleproductions.com>
Subject: **Hailey Coverage Requirements**

We are reaching out regarding the insurance requirements requested by the Hailey venue for your upcoming event. We want to make sure you are fully informed on where your current coverage stands and what it would take to meet their request.

Your Current Coverage
Your existing Commercial General Liability policy provides:
- \$1,000,000 per occurrence
- \$2,000,000 aggregate

These are consistent with what other venues are currently requiring for events like yours. The City is requesting \$6,000,000 in total limits. To reach that threshold, we would

need to place an additional \$5,000,000 Excess Liability policy on top of your current coverage.

Unfortunately, the insurance market classifies monster truck shows as a high-hazard risk, which results in significantly higher premiums for excess coverage. Adding this policy would increase your insurance costs by more than \$7,500 for this event alone. Given the substantial additional cost, we recommend reaching out to the City directly to request that they accept your current \$1,000,000/\$2,000,000 limits. We can name the City as an Additional Insured on your policy and provide any endorsements they require. Many venues find these limits to be fully adequate for events of this nature, and there is a reasonable chance the City may be willing to accommodate the request.

We are happy to provide a letter of explanation or any supporting documentation you can bring to that conversation. Please let us know how you would like to proceed and we will be right here to assist.

<image001.jpg>

<image002.png>

<image003.png>

<image004.png>

<image005.gif>

Jessica Baird

Account Executive

<image005.gif>

HUB International Mountain States Limited

900 Pancheri Drive Suite B

Idaho Falls, ID 83402

<image005.gif>

Office: [208-525-3832](tel:208-525-3832)

Mobile: [208-390-8358](tel:208-390-8358)

Toll-free: [800-733-8120](tel:800-733-8120)

Fax: [208-522-1267](tel:208-522-1267)

Claims: [800-624-1730](tel:800-624-1730)

Email: jessica.baird@hubinternational.com

Entity Producer License Number: NPN#3404965/ID #76388

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 06/8/2026 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of a new Alcohol Beverage License Application for Roadbars LLC, for Liquor, Wine and Beer by the drink and Grocery sale of Wine and Beer.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16 (IFAPPLICABLE)

BACKGROUND:

Alcohol License Renewals

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney ___ City Administrator ___ Engineer ___ Building
___ Library ___ planning ___ Fire Dept. ___
___ Safety Committee ___ P & Z Commission ___ Police ___
___ Streets ___ Public Works, Parks ___ Mayor ___

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Approve the new Alcohol Beverage License contingent upon approval of HPD and Applicant submittal of required documents.

(1) Roadbars LLC, located at 17 W. Bullion Street

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____
Copies (all info.): Copies
Instrument # _____



ALCOHOL BEVERAGE LICENSE APPLICATION

APPLICATION FOR:

Liquor	\$562.50	<input checked="" type="checkbox"/>	562.50
Wine by the Drink	\$200.00	<input checked="" type="checkbox"/>	200.00
Beer by the Drink	\$200.00	<input checked="" type="checkbox"/>	200.00
Grocery Sale of Wine	\$200.00	<input checked="" type="checkbox"/>	200.00
Grocery Sale of Beer	\$50.00	<input checked="" type="checkbox"/>	50.00

TOTAL DUE: 1,212.50

APPLICATION IS:

New License
 Renewal

Applicant Name: Roadbars LLC

Business Name: Roadbars

Business Physical Address: 17 W Bullion Street

Business Mailing Address: 711 N Main Street, Bellevue ID 83313

Business Phone Number: 415-671-9920

Property Owner (if different from applicant): HOG Holdings LLC

(Applicant must attach certified copy of lease showing that owner consents to sale of alcohol on premises.)

I hereby certify that the above statements are true, complete and correct to the best of my knowledge. I further certify that I have applied for and received the Idaho State Liquor License (copy attached) and the Blaine County Liquor License (copy attached).

[Signature]
Applicant Signature

4/17/26
Date

Subscribed and sworn to before me this
 day of , 20 .

City Clerk or Designee

Official Use Only
State License No. _____
County License No. _____
City License No. _____
Date Approved by Council _____
_____ Chief of Police



ALCOHOL BEVERAGE LICENSE APPLICATION CHECKLIST

PLEASE NOTE: The following information must be submitted with your application to be considered for a city of Hailey Alcohol Beverage License.

ALL APPLICANTS:

- A copy of your State of Idaho Alcohol License.
- A copy of your Blaine County Alcohol License.

If any of the following have *substantially changed*, please provide an up to date copy of each.

1. A detailed statement of the assets and liabilities of the applicant.
2. A copy of the articles of incorporation and bylaws of any corporation; the articles of association and bylaws of any association; or the articles of partnership for any partnership.
3. A certified copy of the lease showing that property owner consents to the sale of liquor by the drink on such premises, if the applicant is not the owner of the property.

I hereby certify that the above documents (1-3) have not *substantially changed* and the information on file from 2013 is the most current and up to date.



Applicant Signature

4/17/2026

Date

Should any information on this application be subject to change, such change must be reported in writing to City Hall as outlined in Section 5.04.040 of the Hailey Municipal Code.

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



PERSONAL AFFIDAVIT IN SUPPORT OF ALCOHOL BUSINESS LICENSE

Full Name: Christina Giordani

SSN: 621-58-6469 DOB: 12/03/1987

Business Address: 17 W Bullion Street Business Phone: 415-671-9920

Home Address: 711 N Main Street, Bellevue Home Phone: 415-671-9920

I am or will be: Sole Owner Partner Officer
Director Stock Holder Manager

Do you have any direct or indirect interest in any other business for the sale of alcoholic beverages?

Yes ___ No X

If yes, please explain: _____

Have you ever had an alcohol license denied, suspended or revoked?

Yes ___ No X

If yes, please explain: _____

Have you within the last three (3) years been convicted of any violation in any of these United States relating to the importation, transportation, manufacture or sale of alcoholic liquor or beer?

Yes ___ No X

Have you within the last five (5) years been convicted of, paid a fine, been placed on probation, received a deferred sentence or withheld judgment, or completed any sentence of confinement for any felony?

Yes ___ No X

If yes, please explain: _____

I have read all of the above, and declare under penalty of perjury that each and every statement made is true, correct and complete.

Applicant Signature

CITY OF HAILEY ■ 115 MAIN ST. S., SUITE H ■ HAILEY, IDAHO 83333 ■ 788-4221



BUSINESS QUESTIONNAIRE

Business Name: Roadbars LLC
 DBA Name: Roadbars
 Physical Address: 17 W Bullion Street

Officers and/or Directors:

Title: Owner Name: Christina Giordani
 Address: 711 N Main Street, Bellevue ID 83313

Title: _____ Name: _____
 Address: _____

Title: _____ Name: _____
 Address: _____

Stockholders

Name: _____ Name: _____
 Address: _____ Address: _____

Name: _____ Name: _____
 Address: _____ Address: _____

Name: _____ Name: _____
 Address: _____ Address: _____

I hereby certify that each officer, director and stockholder is the real party in interest with respect to his portion and is not acting directly or indirectly as an agent, employee or representative to any other person not reported to the board.



 Signature

Owner

 Title

2026

BLAINE COUNTY
STATE OF IDAHO

No. 2026-119

RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT ROADBARS
doing business as ROADBARS
at 17 W BULLION STREET, HAILEY, ID 83333
a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Blaine County Courthouse, Hailey, Idaho.

State License Issue Date: 08/01/2025

Transfer Fee	40.00
Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$100.00
Wine by the glass	\$0.00
Wine by the bottle	\$0.00
Liquor	\$187.50
Total	\$40.00

Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 07/31/2026.
Witness my hand and seal this 19 day of May, 2026

Chairman

Commissioner

Commissioner

Clerk of the Board of County Commissioners

(This license must be conspicuously displayed)



Idaho State Police

Retail Alcohol Beverage License

Cycle Tracking Number: 174105

Premises Number: 5B-43
Incorporated City

License Year: 2026
License Number: 3815

This is to certify, that Roadbars LLC
doing business as: Roadbars

is licensed to sell alcoholic beverages as stated below at:
17 W Bullion Street , Hailey, Blaine County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.
County and city licenses are also required in order to operate.

Liquor	Yes	<u>\$0.00</u>
Beer	Yes	<u>\$20.00</u>
Wine by the bottle	Yes	<u>\$0.00</u>
Wine by the glass	Yes	<u>\$0.00</u>
Kegs to go	No	
Growlers	No	
Restaurant	Yes	<u>\$0.00</u>
On-premises consumption	Yes	<u>\$0.00</u>
Multipurpose arena	No	
Plaza	No	
Brewer's Retail	No	

TOTAL FEE: \$20.00

Signature of Licensee, Corporate Officer, LLC Member or Partner

ROADBARS LLC
ROADBARS
711 N MAIN ST

BELLEVUE, ID 83313

Mailing Address

License Valid: 05/28/2026 - 07/31/2026

Expires: 07/31/2026

Director of Idaho State Police



LEASE

THIS LEASE is made as of this 3rd day of October, 2025 by and between HOG Holdings LLC (the "Landlord") and Roadbars, LLC (the "Tenant").

WHEREAS, Landlord is the owner of certain improved property which Landlord desires to lease; and

WHEREAS, Tenant desires to lease that certain improved property from Landlord on the terms and conditions set forth in this Lease.

NOW, THEREFORE, in consideration of the foregoing premises, the rents, mutual covenants, promises and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Premises. Landlord hereby leases to Tenant and Tenant hereby leases from Landlord that certain real property and all improvements thereon situated in the City of Hailey, Blaine County, Idaho, and more commonly known as 17 West Bullion Street, Hailey, Idaho 83333. The property is more fully described on the attached Exhibit A (legal description) (the "Project Property").

2. Term; Option to Renew. The term of this Lease shall be for five (5) years beginning on October 16, 2025, and ending at midnight on October 15, 2030. Tenant shall have the option to renew this Lease for two (2) additional term of five (5) year commencing at the expiration of the initial term of this Lease on the same terms and conditions set forth herein if Tenant gives Landlord notice of Tenant's intent to exercise its option to renew at least ninety (90) days prior to the expiration of the initial term of this Lease.

3. Rent. During the term of this Lease, Tenant shall pay rent to Landlord, in advance and without demand, on or before the first day of each calendar month. Payments shall be made to Landlord at the address provided herein, unless otherwise directed in writing. The rent payable by Tenant under this Lease is as follows:

- a. \$3750 per month for year 1 with a 3% increase per year every year following until the completion of lease term.
- b. Real estate and rental taxes, association fees/dues, utilities, insurance and reasonable repair/replacement reserves unless Tenant, in accordance with Paragraph 4 of this Lease, is paying any or all of such items directly.

Rent for any period during the term of this Lease that is for less than one (1) month shall be a pro rata portion of the monthly installment of rent. If Tenant fails to pay any installment of rent by the tenth (10th) day of the month in which such installment is due, a late charge of Fifty Dollars (\$50.00) shall accrue and be due and payable for such late payment.

4. Taxes, Utilities, Insurance and Reserves. If checked below, Tenant (and not Landlord) shall pay the following items:

- a. Taxes and Governmental Assessments. Any and all real property taxes and other governmental assessments against the Project Property, whether or not such taxes and assessments increase during the term of this Lease;
- b. Association Fees/Dues. Any and all fees, dues and other assessments against the Project Property because of its inclusion in a condominium regime, a business/industrial park, or other landowners' association;
- c. Utility and Janitorial Charges. Any and all utility charges, including gas, water, electricity, sewer and telephone, which may be levied, assessed or imposed upon the Project Property, and Tenant will provide janitorial services to the Project Property.
- d. Insurance. Tenant shall maintain, during the term of this Lease, adequate hazard insurance policies (broad form coverage), including, without limitation, fire, arson, lightning and extended coverage, and coverage with respect to vandalism and malicious mischief and such other hazards as may be deemed appropriate by Landlord in its sole discretion, for the full replacement cost of the Project Property or, if not available, the maximum insurable value. Hazard insurance shall name Landlord as an insured. Each such hazard insurance policy shall contain provisions that: (1) the policy cannot be terminated or canceled by any party without a minimum of ten (10) days' written notice to Landlord, and (2) should loss be caused by or on behalf of Tenant, the insurer shall not be relieved of liability to pay Landlord unless said loss was caused by Landlord. If, as a result of Tenant's use or occupancy of any portion of the Project Property, Landlord is charged any increase in premiums on insurance separately carried by Landlord, Tenant shall promptly pay on demand the amount of such increase.
- e. Repairs and Replacements. Any and all expenses of keeping the interior and exterior of the Project Property (including roof, exterior walls and structural foundations) in good repair, order, and condition, and Tenant shall deliver the Project Property to Landlord at the end of the term of this Lease in the same condition as at the start of this Lease, ordinary wear and tear excepted. Tenant acknowledges that the Project Property is in good order and repair unless Tenant has given notice otherwise to Landlord within ten (10) days of Tenant's taking possession of the Project Property.

Regardless of whether subparagraph a. is checked above, Tenant shall pay any and all personal property taxes that may be assessed upon Tenant's property located in the Project Property.

5. Tenant's Liability Insurance. Landlord shall not be liable for liability or damage claims for injury to persons or property from any cause whatsoever relating to the occupancy of the Project Property by Tenant, including those arising out of damages or losses occurring in parking lots and other areas adjacent to the Project Property. Tenant agrees to procure and maintain a comprehensive general liability policy or policies of insurance, at its own cost and expense, insuring Landlord and Tenant, from all claims, demands, or actions for, injury to, or death of any one person in an amount of not less than \$100,000.00, and for injury to, or death of more than one person in any one accident in an amount of not less than \$300,000.00, and for damage to property in an amount of not less than \$25,000.00, made by or on behalf of any person or entity arising from, relating to, or connected with the conduct and operation of any business in the Project Property. A copy of Tenant's insurance policy will be furnished to Landlord upon Landlord's request. Tenant will indemnify and save harmless Landlord from any and all liability, attorneys' fees, damages, expenses, costs of action, suits, claims, or judgments arising from injuries to person or property on the Project Property.

6. Tenant's Personal Property and Fixtures. All personal property and fixtures of the Tenant in the Project Property shall be at the sole risk of Tenant. Landlord shall not be liable for any accident or damage to property of Tenant resulting from the use of heating, cooling, electrical or plumbing apparatus. Landlord shall not, in any event, be liable for damage to Tenant's property resulting from water, steam or other causes. Tenant hereby expressly releases Landlord from any and all liability incurred or claimed by reason of damage to Tenant's personal property and fixtures.

7. Purpose. Tenant shall use and occupy the Project Property solely for use as a drinking place, restaurant and office space and not for any other purpose than that stated in this Paragraph.

8. Tenant Alterations and Improvements. Tenant shall not make any alterations or improvements to the Project Property without the prior written consent of Landlord. Landlord shall have the right to approve any plans of Tenant for the design of the interior of the Project Property, which approval shall not be unreasonably withheld. Any additions, improvements, alterations, and/or installations made by Tenant, except movable office furniture, fixtures, machinery or equipment, shall become and remain a part of the building and be and remain Landlord's property at Landlord's option. Tenant will save Landlord harmless from and against any and all expenses, liens, claims or damages to either property or person which may or might arise by reason of the making of any such addition, improvement, alteration, and/or installation.

9. Fixtures. Tenant, at Tenant's expense, may install any furniture, fixtures, machinery and/or equipment necessary to conduct Tenant's business, and the same, which is personal property, shall remain Tenant's property provided they be removed before the expiration of the term of this Lease. In the event any damage is done to the Project Property in said removal, Tenant will promptly reimburse Landlord for the cost of such repairs as are necessary to restore the Project Property to its original condition. Any furniture, fixtures, machinery and equipment not so removed before expiration of the term of this Lease or any extension thereof shall be deemed to have been abandoned by Tenant and shall become Landlord's property.

10. Use and Care of Project Property. Tenant will not use or permit any person to use the Project Property or any part thereof in violation of the laws of the United States of America, the State of Idaho, the ordinances or other regulations of any county or municipality in which the Project Property is situated, or any restrictions in the Deed or otherwise of record. Tenant will keep the Project Property and every part thereof in a clean and wholesome condition, and that Tenant will in all respects and at all times fully comply with all lawful health, fire and police regulations.

11. Default and Re-Entry.

- c. If Tenant shall default in any term or condition to be performed by Tenant hereunder, and such default shall continue for thirty (30) days after notice thereof in writing by Landlord to Tenant, or (1) if proceedings in bankruptcy are instituted by or against Tenant, or (2) if a receiver or trustee is appointed for all or substantially all of Tenant's business or assets, or (3) if Tenant shall make an assignment for the benefit of its creditors, or (4) if Tenant shall vacate or abandon the Project Property; then, in such event, Landlord, at Landlord's option, may declare the term of this Lease ended and Tenant's right of possession shall thereupon cease and terminate, and Landlord shall be entitled to possession of the Project Property and may re-enter the Project Property or any part thereof, with or without process of law, any other notice to quit or of the intention of the Landlord to re-enter the Project Property being hereby expressly waived by Tenant, and Landlord may expel and remove Tenant and all persons occupying the Project Property under Tenant, using such force as may be necessary to do so, and may repossess and enjoy the Project Property, all without such re-entry and repossession working a forfeiture of the rents to be paid and the terms and conditions to be performed by Tenant during the full term of this Lease. If the default cannot with due diligence be cured within a period of thirty (30) days, and if Tenant, within the thirty (30) days after the giving of notice of default by Landlord to Tenant, commences and proceeds diligently and with reasonable dispatch to take all steps and do all work required to cure the default and does cure the default, then Landlord shall not

have the right to declare the term of this Lease ended by reason of such default; provided, however, that such default shall only be considered cured if acted upon by Tenant with reasonable diligence within the thirty (30) days after the giving of notice of default even if the cure is not completed within such thirty (30) days, and provided further, that the curing of any default in such manner shall not be construed to limit or restrict the right of Landlord to declare the term of this Lease ended and to enforce all Landlord's rights and remedies hereunder for any other default not so cured.

- d. The foregoing provisions for the termination of this Lease for any default by Tenant shall not operate to waive, exclude or suspend any other right or remedy of Landlord for breach of any of the terms or conditions of this Lease or for the recovery of rent or any advance by Landlord made thereon. In the event of termination of this Lease as aforesaid, Tenant agrees to indemnify and save Landlord harmless from any losses arising from such termination and re-entry in pursuance thereof. To that end Tenant agrees to pay to Landlord after such termination and re-entry, at the end of each month of the term of this Lease, the difference between the net income actually received by Landlord from the Project Property during such month and the rent agreed to be paid by Tenant under this Lease during such month, together with the expenses of reletting and altering the improvements on the Project Property, commissions and attorneys' fees.

12. Remedies.

- a. No right or remedy in this Lease or otherwise conferred upon or reserved to Landlord shall be considered exclusive of any other remedy, but the same shall be in addition to every other right or remedy given hereunder or hereafter existing at law or in equity or by statute, and every right and remedy given by this Lease to Landlord may be exercised from time to time and as often as occasion may arise or as may be deemed expedient by Landlord. No delay or omission of Landlord to exercise any right or remedy arising from any default shall impair any such right or remedy or shall be construed to be a waiver of any default or an acquiescence therein.
- b. No waiver by Landlord of any breach by Tenant of any of the terms or conditions of this Lease shall be construed, taken or held to be a waiver of any other breach or acquiescence in or consent to any further or succeeding breach of the same term or condition.
- c. Neither the rights given in this Lease to receive, collect, sue for or distrain for any rent or rents, monies or payments, or to enforce the terms and conditions of this Lease, or to prevent the breach or non-observance thereof, or the exercise of any such right or of any other right or remedy hereunder or otherwise granted or arising shall in any way affect or impair or toll the right or power of Landlord to declare the term of this Lease ended and to terminate this Lease as provided because of any default in or breach of any of the terms or conditions of this Lease by Tenant.

13. Surrender of Project Property. Whenever the term of this Lease shall be terminated, whether by lapse of time or forfeiture or in any other way, Tenant will at once surrender and deliver up the Project Property peaceably to Landlord in as good as condition as when Tenant took possession, ordinary wear and tear and any approved alterations and changes and any damage caused by perils covered by insurance, excepted. If Tenant shall hold over after any termination of this Lease, the same shall create no more than a month-to-month tenancy at the rent and on all the other applicable terms and conditions of this Lease.

14. Assignment and Subletting. This Lease shall not be directly or indirectly assigned (including by operation of law), nor any portion of the Project Property sublet, without the prior written consent of Landlord, which consent shall not be unreasonably withheld. Any sale of assets not in the ordinary course of business by Tenant or any sale of twenty-five percent (25%) or more of the ownership interests in Tenant shall be considered an assignment. A consent by Landlord to any one assignment or sublease shall not be a consent to any subsequent

assignment, sublease, or occupation of the Project Property by other persons. An unauthorized assignment, sublease, or license to occupy by Tenant shall be void and shall terminate this Lease at the option of Landlord.

15. Subordination. This Lease is and shall be subordinate to any deed of trust, mortgage or trust indenture now or hereafter placed on the Project Property, including but not limited to the trust indenture securing the SBA 504 Loan, and to all advances already made or that may be made hereafter on account of any such deed of trust, mortgage or trust indenture, to the full extent of the principal sums secured thereby and interest thereon. Furthermore, Tenant shall on request hereafter execute any document or documents that Landlord or any other owner of the Project Property may deem necessary to accomplish such subordination of Tenant's interest in this Lease, in default of which Landlord or such owner is hereby appointed as Tenant's attorney-in-fact to act and to execute such document or documents in the name of Tenant as the act and deed of Tenant, and this authority is hereby declared to be coupled with an interest and irrevocable.

16. Condemnation. In the event of a taking of the whole or any part of the Project Property so as to render the Project Property economically unsuitable for the permitted use, either party shall have the right to terminate this Lease upon notice to the other party within thirty (30) days after receiving knowledge of the taking. Should either party elect to terminate this Lease, the term of this Lease shall cease as of the day the public authority assumes possession thereof; provided, however, that if such taking is for a temporary period not exceeding eighteen (18) months, neither party may terminate this Lease but all rent shall abate during such period. If, following a taking, this Lease shall continue in effect as to any portion of the Project Property, all rent shall be reduced by the proportion which the square footage of the Project Property taken bears to the initial square footage of the Project Property. All compensation awarded for any taking (including a temporary taking) shall be the property of Landlord, whether such damages shall be awarded as compensation for diminution in the value of the leasehold or the fee of the Project Property, and Tenant hereby assigns to Landlord all of Tenant's right, title and interest in and to any and all such compensation.

17. Casualty Damage and Destruction. If the Project Property shall be partially damaged by fire or other casualty and Tenant can reasonably carry on Tenant's business in the Project Property, then the Project Property shall be repaired or restored by Landlord, at Landlord's expense, due allowance being made for the time taken for the settlement of insurance claims and subject to Tenant having maintained any casualty insurance on the Project Property required to be maintained by Tenant. Until the repairs shall be made, the rent shall be reduced in proportion to that portion of the Project Property that is unusable, unless such damage was caused by the negligence of Tenant or an invitee of Tenant or if Tenant failed to maintain any required casualty insurance on the Project Property required to be maintained by Tenant. In the event of substantial destruction of the Project Property by fire or other casualty insured against as determined by Landlord in Landlord's discretion, Landlord shall have the option to restore the same promptly in accordance with the provisions hereof, or to cancel and terminate this Lease upon notice to Tenant at any time within thirty (30) days after the date of such destruction.

18. Notices or Demands. Any notice upon Landlord or Tenant required or permitted to be given under this Lease shall be in writing and shall be deemed to have been duly and sufficiently given if a copy thereof has been personally delivered or mailed by United States registered or certified mail, postage prepaid to Tenant at the address of the Project Property and to Landlord at 711 North Main Street, Bellevue, Idaho 83313. Any notice required or permitted to be given under this Agreement shall be deemed effective upon receipt or failure to accept delivery. Notice of any change in address shall be given as set forth in this Paragraph.

19. Quiet Enjoyment. Landlord covenants that the Project Property is zoned for the use intended and that Landlord is well seized of and has good title to lease the Project Property, that Landlord will warrant and defend the title thereto, and that Landlord will indemnify Tenant against any damage and expense Tenant may suffer by reason of any restriction on or defect in title to or description of the Project Property.

20. Entry by Landlord. Tenant, upon reasonable notice, agrees to allow Landlord or Landlord's representatives at any reasonable hour to enter the Project Property for the purpose of inspecting the same or for making any repairs that they may deem necessary or desirable, and Tenant agrees upon reasonable notice to permit the Project Property to be shown to prospective purchasers or tenants at reasonable hours and Tenant agrees that

the owner may place a "for sale" or "for rent" sign on the Project Property at any time ninety days (90) prior to the expiration of this Lease.

21. Attorneys' Fees. In the event of litigation between the parties arising out of this Lease, the prevailing party shall be entitled to recover from the other party reasonable attorney's fees in an amount to be affixed by the court and all costs incurred in connection with such litigation.

22. Miscellaneous. Time is of the essence in all provisions of this Lease. All the terms and provisions of this Lease shall be binding upon and shall inure to the benefit of Landlord, Tenant, their heirs, executors, administrators, personal representatives, successors, trustees, receivers and assigns, as applicable, except as otherwise provided herein. The parties expressly agree that this Lease, and any issues concerning its execution, validity, performance and construction, shall be governed by the laws of the State of Idaho. No modification, waiver, extension or other change of this Lease shall be binding unless executed in writing by the party against whom enforcement of any such modification, waiver, extension or change is sought. The captions in this Lease are used for convenience only and are not to be used in interpreting or construing this Lease. In the event that a court of competent jurisdiction finds any term or provision of this Lease invalid, illegal or unenforceable as applied to any circumstance, the remaining provisions of this Lease, and the same term or provision as applied to other circumstances, shall be unimpaired and remain in full force and effect. This Lease contains the entire agreement between the parties with respect to the subject matter hereof and each party acknowledges that it did not, in entering into this Lease, rely upon any representation or promise made by or on behalf of the other except as expressly set forth in this Lease.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first herein above written.

Landlord: HOG Holdings LLC

By: 
Christina M Giordani, Member / Manager

Tenant: Roadbars, LLC

By: 
Christina M Giordani, Member / Manager

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 06/8/2026 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on May 11, 2026 and to suspend reading of them.

AUTHORITY: ID Code 74-205 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD MAY 11, 2026
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members, Juan Martinez, Sage Sauerbrey, and Dustin Stone. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

Kaz Thea not in attendance.

CALL TO ORDER:

[5:30:44 PM](#) call to order by Mayor Burke.

[5:31:02 PM](#) **Motion to accept amended agenda adding PP 126 made by Martinez, seconded by Sauerbrey, motion passed unanimously.**

[5:31:46 PM](#) **open session** no comments.

CONSENT AGENDA:

- ~~[CA 110](#) Motion to approve Resolution 2026-038, authorizing FMAA grant with ITD for land acquisition for approaches in the amount of \$50,000 ACTION ITEM.....~~
- ~~[CA 111](#) Motion to adopt Resolution 2026-039, authorizing the Mayor to sign the Adopt A Park Agreements with Wood River Pickleball Alliance to assist in court scheduling and maintenance during the 2026 season. ACTION ITEM.....~~
- [CA 112](#) Motion to adopt Resolution 2026-040, authorizing a Memorandum of Understanding between the Wood River Land Trust and the City of Hailey, for use of the City’s irrigation infrastructure to irrigate a property north of Old Cutters Park. ACTION ITEM.....
- [CA 113](#) Motion to approve and acquire the Mayor’s signature on the Special Event Decision and Agreement for the Special Event: Monster Truck Insanity Tour to be held June 13, 2026 4:30 to 9:30 pm at the Haily Arena. ACTION ITEM.....
- [CA 114](#) Motion to approve and acquire the Mayor’s signature on the Special Event Decision and Agreement for the Special Event: Hike for Hope at Hop Porter Park September 19, 2026. ACTION ITEM.....
- [CA 115](#) Motion to approve minutes of April 27, 2026, and to suspend reading of them ACTION ITEM.....
- [CA 116](#) Motion to ratify claims for expenses incurred paid in December, 2025 ACTION ITEM.....
- [CA 117](#) Motion to approve claims for expenses incurred during the month of April 2026, and claims for expenses due by contract in May, 2026 ACTION ITEM.....
- ~~[CA 118](#) Motion to approve unaudited Treasurer’s report for the month of April 2026 ACTION ITEM.....~~

[5:31:56 PM](#) CA 110, CA 111 by Horowitz, Stone pulls CA 118

[5:32:48 PM](#) **Motion to approve all other ca items minus CA 110, CA 111 and CA 118, by Martinez, Stone seconds. Motion passed with roll call vote; Sauerbrey, yes. Stone, yes. Martinez, yes.**

[5:33:12 PM](#) CA 110, bring back in next meeting.

[5:33:24 PM](#) CA 111, pickleball alliance is present Horowitz introduces this item. Listen

[5:34:00 PM](#) **Martinez moves to approve CA 111, Sauerbrey seconds. Motion passed with roll call vote; Martinez, yes. Stone, yes. Sauerbrey, yes.**

[5:34:16 PM](#) CA 118, Stone asks for a quick water fund explanation, functions in a deficit? Page in packet, water fund, treasurer's report. Yeager responds, water dept. does not work in a deficit. But we are drawing on fund balances to cover capital expenditures. YTD fund balance. Ruth Bailes, treasurer can look into this and get back with Stone.

[5:37:22 PM](#) **Stone moves to approve CA 118, Martinez seconds. Motion passed unanimously.**

MAYOR'S REMARKS:

[5:37:40 PM](#) thanks Jade Riley and Lisa H. for putting together our goal setting workshop. Need to back up, prioritize what we are doing now, and then consider remaining. Suspect dispatch will ask for a 12% increase, won't be an easy discussion. Horowitz will bring back the goal setting notes at next meeting.

[5:39:44 PM](#) congrats Christina and Chief England, great Police conference in Sun Valley, Mayor attended.

Thanks EarthFest team, still hearing positive comments about the event.

PROCLAMATIONS AND PRESENTATIONS:

PP 119 Update on Idaho code amendments allowing for annexation into Fire Districts: BC South Chief Kevan Crawley

[5:41:14 PM](#) Kevan Crawley, BC South presents to council. Recent state law changes, removes a couple of steps in consolidation, able to act quicker with voter approval. Reviewed by BC South attorney, and Alan Dornfest. Crawley shows timeline, first step, July, Political Action Committee being formed, separate and independent from the entities, to circulate petition. Step 2, BC south would review the petition, subject to states 30-day comment period, follow-up meeting, and submit to county clerk. Step 4, county commissioners grant or deny moving forward, then Blaine County clerk issues election notification. Majority vote passes.

[5:46:07 PM](#) Simms, been consolidation discussions in this valley since he has been in the valley, a long effort. Tasked with laying out the process, in JPA currently, will come back with recommendation from the fire board. Big question, if move forward with consolidation, Hailey Fire Dept would no longer exist.

[5:47:49 PM](#) Stone, what would the ballot language look like? Simms responds, discusses generally next steps of a consolidation effort. Horowitz comments, looking at an outreach consultant, will bring back to council for consideration.

[5:51:23 PM](#) Martinez, done a good job keeping our fire department going, with mostly volunteers. Excited about consolidation.

PP 126 Budget Overview from City Treasurer.....

[5:52:43 PM](#) Bailes presents to council, timeline, goals and focus areas. Property taxes 34.3%, permits, fees and licenses close to 1/3 and state shared revenue close to 1/3 of our budget. Next steps, June 8, presentation.

PP 120 Proclamation regarding mental health awareness month

[6:02:31 PM](#) **Mental health proclamation, mayor and council share the reading of this proclamation, starting with Martinez.**

PP 121 Proclamation regarding Fair Housing awareness month

[6:05:51 PM](#) **Fair Housing proclamation, mayor and council share the reading of this proclamation, starting with Martinez.**

PUBLIC HEARINGS:

PH 122 Consideration of Ordinance No. _____, a City-Initiated Text Amendment amending Hailey's Municipal Code, Title 15: Buildings and Construction, Chapter 15.20: Special Code Requirements, creating a new section, Section 15.20.020: Public and Commercial Swimming Pools, which establishes definitions and regulations for public and commercial swimming pools.
ACTION ITEM

[6:08:24 PM](#) Davis gives an overview of this item, it aligns South Central Health laws, best practices, with MOU.

[6:11:36 PM](#) Stone, concerns with adopting code that gets updated every 3 years. Curious about opinion this Josh SCPHD. Josh responds.

Baledge, common with fire and building code adoption.

[6:19:57 PM](#) more discussion generally about this process in the future.

Public comments:

[6:21:29 PM](#) Dominic Finazzo at BCRD, aquatics director , been a pleasure working with staff and Josh and to be inspected, make sure everybody is safe.

[6:22:27 PM](#) Mayor asks for a motion to adopt ord.

[6:22:45 PM](#) Sauerbrey moves to approve Ordinance No. 1362, waive 1 and 2 reading, seconded by Martinez. Motion passed with roll call vote; Sauerbrey, yes. Stone, yes. Martinez, yes.

[6:24:06 PM](#) Mayor Burke conducts 3rd and only reading of Ordinance No. 1362, by title only.

[6:24:52 PM](#) Martinez moves to approve MOU with SCPHD, permitting and inspection of pools, Sauerbrey seconds. Motion passed with roll call vote; Sauerbrey, yes. Stone, yes. Martinez, yes.

OLD BUSINESS:

OB 123 Discussion of FY 2026 Housing Capital Plan ACTION ITEM

[6:26:32 PM](#) Horowitz, Davis and Bailes reviewed housing expenditures reported to date. Davis, today, interested party, locals for ADUs, if approved, would be \$30,000 expense.

General discussion about possibly having a cap on number of locals for ADUs. [6:30:05 PM](#) Sauerbrey, would like to show another “renewal” for ADU for local program.

NEW BUSINESS:

NB 124 Consideration of the First Draft Review of the Hailey Sustainability Action Plan (“SAP”), a strategic plan for community and city-initiated actions that support greenhouse gas emissions reductions, resource conservation, for each of the SAP’s five (5) chapters: Transportation, Energy and the Built Environment, Waste and Circularity, Land Use and Land Stewardship, and Water. ACTION ITEM

[6:36:40 PM](#) Emily Brooks presents to council. Presents outcomes of focus groups, P&Z, staff, what’s necessary. April 14, public workshop at Town Center West, about 30 people attended. Open to feedback from council and answer questions.

[6:46:27 PM](#) Martinez, thanks for putting this together.

[6:48:16 PM](#) Stone, partnerships? What do you mean in partnerships, first slide. Brooks, responds, Blaine County, City provided in-kind labor in their Idaho Power energy effort, creating a baseline. Stone is interested in seeing, reality of money, would be great to show potential capital costs and effort. Stone, does not like single-use plastics limitations on events, can be stifling to have events, [6:52:11 PM](#) , but also, city gains revenue for the large events.

[6:52:38 PM](#) Sauerbrey comments, then discussion continues that event producers state that this is a burden. Congestion, hardest problem to solve in our valley. HOV lane, Burke comments, been

talking with ITD about an HOV lane, there is no interest in their plans. Yeager, proposed detailed letter about adding more bus stops on Main Street.

[7:00:52 PM](#) more discussion about ITD. Stone, turf reduction plan? Yeager, no actual plan. Stone would like to see a 5-year turf reduction plan on city property. Yeager responds.

[7:05:03 PM](#) Sauerbrey has a few questions/comments. Potential annexations into the city, and water, suggest 20% turf irrigation for annexations. Mountain rides, need to make bus more competitive with car, HOA lane. Annexation, gray water, opportunity. Yeager, grey water separation at source, Sauerbrey means water re-use.

STAFF REPORTS:

[7:13:40 PM](#) Yeager, can answer questions council you may have. General discussion about the galena groundwater district memo in packet. Water revenue vs. expenditures, looking to spend 2.1 million, plus 2 million, pulling 2 million from reserves. [7:17:23 PM](#) Yeager shows spreadsheet on ways to reduce water consumption across the city, parks will be distressed this year. Conservation program button on the city website, workshop this Wednesday at Town Center West 5:30 pm.

[7:22:44 PM](#) Davis, HPPC selected an artist for mural at Hailey Car wash, west wall, old car wash.

Martinez, headed to Tulsa this week for a tournament.

[7:24:00 PM](#) Baledge river peak on Thursday.

[7:24:31 PM](#) **Martinez moves to adjourn, Sauerbrey seconds, motion passed unanimously.**

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AGENDA ITEM SUMMARY

DATE: 06/8/2026 **DEPARTMENT:** Clerk's Office **DEPT. HEAD SIGNATURE** M. Cone

SUBJECT

Approval of Minutes from the meeting of the Hailey City Council on May 26, 2026 and to suspend reading of them.

AUTHORITY: ID Code 74-205 IAR _____ City Ordinance/Code _____

Idaho Code requires that a governing body shall provide for the taking of written minutes at all of its meetings, and that all minutes shall be available to the public within a reasonable period of time after the meeting. Minutes should be approved by the council at the next regular meeting and kept by the clerk in a book of minutes, signed by the clerk.

BACKGROUND:

Draft minutes prepared.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line Item Balance \$ _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

<input type="checkbox"/> City Attorney	<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/> Engineer	<input type="checkbox"/> Mayor
<input type="checkbox"/> P & Z Commission	<input type="checkbox"/> Parks & Lands Board	<input type="checkbox"/> Public Works	<input type="checkbox"/> Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve the minutes as presented, and to suspend the reading of them, or remove from consent agenda to make changes and then approve as amended.

FOLLOW UP NOTES:

**MINUTES OF THE MEETING OF THE
HAILEY CITY COUNCIL
HELD MAY 26, 2026
IN THE HAILEY TOWN CENTER MEETING ROOM**

The Meeting of the Hailey City Council was called to order at 5:30 P.M. by Mayor Martha Burke. Present were Council members Kaz Thea, Juan Martinez, Sage Sauerbrey, and Dustin Stone. Staff present included City Attorney Christopher P. Simms, City Administrator Lisa Horowitz, and City Clerk Mary Cone.

CALL TO ORDER:

[5:30:19 PM](#) call to order by Mayor Burke

Open session:

[5:30:51 PM](#) no comments

CONSENT AGENDA:

- [CA 127](#) Motion to approve Resolution 2026-042, authorizing the Mayor’s signature on a MOU and the Collaborative Program Agreement between The Hunger Coalition and the Hailey Public Library describing their partnership to host the Bloom Lunch Program and youth STREAM activities during the summer of 2026. **ACTION ITEM**
- [CA 128](#) Motion to ratify Resolution 2026-041, as approved on the 05/11/2026 council meeting. **ACTION ITEM**
- [CA 129](#) Motion to adopt Resolution 2026-043, authorizing the Mayor’s signature on a grant agreement with the KeyStone Concept in the amount of \$20,000 to complete the Rooted in Hailey – Urban Forest Management Project. **ACTION ITEM**
- [CA 130](#) Motion to adopt Resolution 2026-044, authorizing the Mayor’s signature on a grant agreement with the Office of Energy and Mineral Resources (OEMR) in the amount of \$49,983.54 to install a photovoltaic solar power system on the roof of the Wastewater Treatment Plant. **ACTION ITEM**
- [CA 131](#) Motion to approve Resolution 2026-045, ratifying the Mayor’s signature on Locals Only ADU documents for K. White **ACTION ITEM**
- [CA 132](#) Motion to approve Resolution 2026-046, authorizing the Mayor’s signature on Locals Only ADU documents for K. Rhee **ACTION ITEM**
- [CA 133](#) Motion to approve Resolution 2026-047, ratifying Staff signature with System Tech Inc. to install new audio and camera equipment in council chambers for quote of \$30,000. **ACTION ITEM**
- [CA 134](#) Motion to adopt Resolution 2026-048, authorizing the Mayor’s signature on an agreement with Boswell Asphalt Paving Solutions, for the 2026 chip seal projects. **ACTION ITEM**
- [CA 135](#) Motion to approve claims for expenses incurred during the month of April 2026, and claims for expenses due by contract in May, 2026 **ACTION ITEM**

[5:31:00 PM](#) Martinez pulls CA 133, Sauerbrey pulls CA 130, CA 137, CA 132, CA 131, CA 134

[5:31:34 PM](#) Thea moves to approve remaining Consent Agenda items, Martinez seconds.
Motion passed unanimously.

CA 127 [5:31:59 PM](#) Stone, what street scape is closed during this event? Horowitz, alley closed only.

CA 130 [5:32:46 PM](#) Sauerbrey, important to take additional capacity, biggest electrical contracts, would like to see adding to this.

CA 131 and CA 132 [5:33:46 PM](#) Stone, as this program continues to comply. Horowitz replies to question. Stone wants to make sure we are holding them accountable to these parameters. Thea thinks an annual report would be a good idea and suggested this to Michelle Griffith. Stone would like to see a plan going forward with the reporting.

[5:36:54 PM](#) CA 131, Sauerbrey will recuse

[5:37:18 PM](#) **Stone moves to approve CA 131, Martinez seconds, motion passed with Sauerbrey recusing.**

[5:37:32 PM](#) Stone CA 133, asks some questions about the sound system item. More discussion on this item.

[5:49:20 PM](#) **Martinez moves to approve CA 133, Thea seconds. Motion passed unanimously.**

[5:49:34 PM](#) CA 134 Stone, Adan Hernandez explains this plan, weekend 12-14th, fogging at a later date.

[5:51:41 PM](#) **Martinez moves to approve CA items as presented, not otherwise approved, Thea seconds. Motion passed with roll call vote; Sauerbrey, yes. Stone, yes. Thea, yes. Martinez, yes.**

MAYOR'S REMARKS:

[5:52:21 PM](#) Burke, praised Geegee Lowe for another great Memorial Day ceremony at the cemetery.

[5:53:07 PM](#) Burke congratulates the Library on a successful election campaign.

APPOINTMENTS AND AWARDS:

AA 136 Presentation of check to the City of Hailey from Kiwanis regarding a donation in the amount of \$15,627 towards the Hop Porter Pavilion

[5:54:35 PM](#) Kiwanis Club donation. Geegee Lowe and Bob Weiderrick, present \$15,627 to help fund the Hop Porter Park stage, and raised over \$25,000 last year from Wood River Women's foundation.

AA 137 Appointment of new City Attorney, with consideration of Resolution 2026-049, approving Independent Contract for Services Agreement

[5:58:18 PM](#) Motion to approve Resolution 2026-049 appointing Allan Moriarty as Hailey City Attorney, Martinez seconds. Motion passed with roll call vote; Sauerbrey, yes. Stone, yes. Thea, yes. Martinez, yes.

[5:59:21 PM](#) Oath of Office of Mac Moriarity.

PUBLIC HEARINGS:

PH 139 Public hearing on a budget amendment to the 2026 adopted budget to add \$107,000 in expenses for a total FY 2026 budget of \$21,306,904 and conduct a first reading or Ord. No. 2026-__ and read by title only. ACTION ITEM

[6:00:43 PM](#) PH 139, Horowitz opens with this item, \$107,000 in additional expenses for total budget of \$21,306,904

Public comments:

[6:02:46 PM](#) there are none.

[6:03:05 PM](#) Thea moves to approve Ordinance No. 1363, conduct 1st reading by title only, Martinez seconds. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Sauerbrey, yes.

[6:04:11 PM](#) Mayor Burke conducts 1st Reading of Ordinance No. 1363, by title only.

upon research after this meeting, this adoption of Ord. No. 1363, was premature. This budget amendment will be brought forth to council in a future meeting.

OLD BUSINESS:

*OB 140 Discussion of Hailey Fire annexation process into the Blaine County South Fire Protection District. Opportunity for objection as council members or Mayor may find appropriate, or alternatively for expressions of support for the process whereby the voters of Hailey will decide the issue of whether to annex into the consolidating fire protection and EMS entity **NO ACTION ITEM***

[6:05:44 PM](#) OB 140, Christopher Simms, non-action item on this, we are on the eve of forming a political action committee for this process.

[6:07:05 PM](#) Stone, comments, appreciates manner in which city staff has handled this over the last 30 years. Would like to see transparency on the financial impact, what are the benefits to this proposed plan, somewhere in the plan, if it does not pass, contingency plan if voters do not pass.

[6:09:02 PM](#) Mayor Burke, was on the 1st JPA board, 20 years ago, it always coming down to money, hopes community stays tuned in.

Thea is in support and glad voters will decide, feels the need is there.

[6:10:52 PM](#) Martinez comments, sees this as an up in the level of service, the whole valley. Commends Baledge for running a successful department.

[6:11:48 PM](#) Stone, people of the valley have been asking for this for decades, voters can decide.

*OB 141 Consideration of Resolution 2026-050, adopting City Council goals for the FY 2027 Fiscal Year
ACTION ITEM*

[6:13:56 PM](#) Horowitz staff made suggestions shown in italics, decide whether it is appropriate or not. Stone, the ones presented make sense to him. Sod reduction plan, maybe a 5-year plan, discussed with Yeager, to reduce water usage, Horowitz, pg 217, of packet Sustainability section has it. Stone, Annexations, discussing infrastructure. Add “require” community housing in annexations, instead of “strive for.” [6:20:50 PM](#) Simms suggests asking surface and groundwater water rights of annexations.

[6:22:21 PM](#) **Martinez moves to approve Resolution 2026-050, goals, Thea seconds. Motion passed with roll call vote; Martinez, yes. Thea, yes. Stone, yes. Sauerbrey, yes.**

OB 142 Approve Summary for Ord. 1362: Text Amendment to Title 15: Public and Commercial Swimming Pools. ACTION ITEM

[6:23:10 PM](#) **Motion to approve Summary of Ordinance No. 1362 by Sauerbrey, change signature to new attorney, Allan “Mac” Moriarity, Martinez seconds. Motion passed with roll call vote; Sauerbrey, yes. Stone, yes. Thea, yes. Martinez, yes.**

STAFF REPORTS:

[6:25:10 PM](#) Stone Mountain town climate change, been approached, wasn’t sure what this was all about when brought up in a past meeting. Stone, would like to see council make a decision. Simms responds, not on agenda tonight, public needs to be notified of this discussion.

[6:28:02 PM](#) Mike Baledge, sent an engine out to the Oakley fire today, earliest we’ve sent help out. Noon today spread to 1,200 acres.

[6:29:17 PM](#) Martinez, went to Tulsa, “the gathering place” main feature was a wave park, zones of the park, very nice community park. 35 courts in the expo center.

[6:30:29 PM](#) England, end of school year coming up, will have a presence at the graduation events.

[6:32:12 PM](#) Horowitz, pickleball association did some maintenance on the courts last weekend, lots of compliments this weekend.

[6:32:54 PM](#) **Martinez moves to adjourn, Stone seconds. Motion passed unanimously.**

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 06/08/2026 **DEPARTMENT:** Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Ratification of Claims costs incurred during the month of May 2026.

AUTHORITY: ID Code 50-1017 IAR _____ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
 2. Invoice entry into data base by finance department.
 3. Open invoice report and check register report printed for council review at city council meeting.
 4. Following council approval, mayor and clerk sign checks and check register report.
 5. Signed check register report is entered into Minutes book.
-

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review report's, ask questions about expenses and procedures, ratify claims for payment.

FOLLOW UP NOTES:

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
389 ASSOCIATION OF IDAHO CITIES											
200014	1	2026 AIC Conf - Adult Delegate T.Tran, D.Carrillo (1-	Invoice	05/27/2026	05/29/2026	166.67	166.67	100-15-41723		526	1
200014	2	2026 AIC Conf - Adult Delegate T.Tran, D.Carrillo (1-	Invoice	05/27/2026	05/29/2026	166.67	166.67	200-15-41723		526	1
200014	3	2026 AIC Conf - Adult Delegate T.Tran, D.Carrillo (1-	Invoice	05/27/2026	05/29/2026	166.66	166.66	210-15-41723		526	1
Total 389 ASSOCIATION OF IDAHO CITIES:						500.00	500.00				
50396 COASTLINE EQUIPMENT											
123623	1	CORE, V-BELT CR	Invoice	04/28/2025	05/12/2025	172.39-	172.39-	100-40-41405		525	1
Total 50396 COASTLINE EQUIPMENT:						172.39-	172.39-				
1537 COMMERCIAL TIRE											
09-167	1	AIR CHECK 8 LOADERS, 3 SERVICE	Invoice	03/10/2026	04/13/2026	114.00	114.00	100-40-41405		426	1
09-167	1	AIR CHECK 8 LOADERS, 3 SERVICE CR	Invoice	03/11/2026	04/13/2026	114.00-	114.00-	100-40-41405		426	1
Total 1537 COMMERCIAL TIRE:						.00	.00				
972 COX COMMUNICATIONS											
05/17/2	1	001 2401 038676401 WASTEWATER	Invoice	05/17/2026	05/29/2026	84.99	84.99	210-70-41713		526	1
05/17/2	2	001 2401 038676401 WATER	Invoice	05/17/2026	05/29/2026	85.00	85.00	200-60-41713		526	1
Total 972 COX COMMUNICATIONS:						169.99	169.99				
6877 D.O.P.L											
05/27/2	1	PAID VIA ECHECK 05/27/2026	Invoice	05/27/2026	05/29/2026	15,547.41	15,547.41	100-20-41315		526	1
05/27/2	2	PAID VIA ECHECK 05/28/2026	Invoice	05/27/2026	05/29/2026	894.38	894.38	100-20-41315		526	1
Total 6877 D.O.P.L:						16,441.79	16,441.79				
4004 WAXIE SANITARY SUPPLY											
828091	1	library restroom soap	Invoice	10/21/2024	01/27/2025	119.12	119.12	100-45-41215		125	1
828091	1	Ref-restroom soap	Invoice	01/16/2025	01/27/2025	119.12-	119.12-	100-45-41215		125	1
Total 4004 WAXIE SANITARY SUPPLY:						.00	.00				
Total :						16,939.39	16,939.39				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Grand Totals:						<u>16,939.39</u>	<u>16,939.39</u>				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-15-41723	166.67	.00	166.67
100-20-41315	16,441.79	.00	16,441.79
100-40-41405	114.00	286.39-	172.39-
100-45-41215	119.12	119.12-	.00
200-15-41723	166.67	.00	166.67
200-60-41713	85.00	.00	85.00
210-15-41723	166.66	.00	166.66
210-70-41713	84.99	.00	84.99
Grand Totals:	<u>17,344.90</u>	<u>405.51-</u>	<u>16,939.39</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/25	119.12	119.12-	.00
05/25	.00	172.39-	172.39-
04/26	114.00	114.00-	.00
05/26	17,111.78	.00	17,111.78
Grand Totals:	<u>17,344.90</u>	<u>405.51-</u>	<u>16,939.39</u>

Return to Agenda

AGENDA ITEM SUMMARY

DATE 06/08/2026 DEPARTMENT: Finance & Records **DEPT. HEAD SIGNATURE:** MHC

SUBJECT

Council Approval of Claims costs incurred during the month of May 2026 that are set to be paid by contract for June 2026.

AUTHORITY: ID Code 50-1017 IAR _____ City Ordinance/Code _____

BACKGROUND:

Claims are processed for approval three times per month under the following procedure:

1. Invoices received, approved and coded to budget by Department Head.
 2. Invoice entry into data base by finance department.
 3. Open invoice report and check register report printed for council review at city council meeting.
 4. Following council approval, mayor and clerk sign checks and check register report.
 5. Signed check register report is entered into Minutes book.
-

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ YTD Line-Item Balance \$ _____

Payments are for expenses incurred during the previous month, per an accrual accounting system.

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS:

___ City Attorney ___ Clerk / Finance Director ___ Engineer ___ Mayor
___ P & Z Commission ___ Parks & Lands Board ___ Public Works ___ Other

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Review reports, ask questions about expenses and procedures, approve claims for payment.

FOLLOW UP NOTES:

Report Criteria:

- Includes all check types
- Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Amount
05/28/2026	CDPT		0	AFLAC	1	-183.50
05/28/2026	CDPT		0	DELTA DENTAL PLAN OF I	2	-1,038.88
05/28/2026	CDPT		0	REGENCE BLUE SHIELD	3	-4,602.29
05/28/2026	CDPT		0	NCPERS GROUP LIFE INS	6	-144.00
05/28/2026	CDPT	06/01/2026	6509	PERSI	7	-44,902.14
05/28/2026	CDPT	06/01/2026	6507	MOUNTAIN WEST BANK	8	-44,750.54
05/28/2026	CDPT		0	IDAHO STATE TAX COMMI	9	-5,604.00
05/28/2026	CDPT	06/01/2026	6506	A.W. REHN & ASSOCIATE	21	-1,336.90
05/28/2026	CDPT		0	VSP	26	-139.86
05/28/2026	CDPT	06/01/2026	6508	Nationwide 457/Roth	34	-3,984.38
05/28/2026	PC	06/04/2026	6426	BAILES, RUTH ELIZABETH	8059	-148.69
05/28/2026	PC	06/04/2026	6427	CARRILLO-SALAS, DALIA	8209	-1,715.21
05/28/2026	PC	06/04/2026	6428	CONE, MARY M HILL	8009	-1,923.19
05/28/2026	PC	06/04/2026	6429	HOROWITZ, LISA	8049	-2,942.25
05/28/2026	PC	06/04/2026	6430	POMERLEAU, JENNIFER	8207	-1,642.33
05/28/2026	PC	06/04/2026	6431	TRAN, TUYEN	8205	-1,294.37
05/28/2026	PC	06/04/2026	6432	DAVIS, ROBYN K	8060	-2,330.72
05/28/2026	PC	06/04/2026	6433	DYER, ASHLEY MAUREEN	8401	-1,955.25
05/28/2026	PC	06/04/2026	6434	RODRIGUE, EMILY THERE	8115	-646.84
05/28/2026	PC	06/04/2026	6435	WARD, YADIRA	8405	-1,552.23
05/28/2026	PC	06/04/2026	6436	BALEDGE, MICHAEL S	9054	-2,670.03
05/28/2026	PC	06/04/2026	6437	CHASE, AMANDA LUISE	9036	-1,486.26
05/28/2026	PC	06/04/2026	6438	CRIMMINS, JAMES DALTO	9056	-12.93
05/28/2026	PC	06/04/2026	6439	GALPIN, NATHAN WELLS	9009	-342.16
05/28/2026	PC	06/04/2026	6440	GRANT, DARYL ERNEST	9068	-2,017.51
05/28/2026	PC	06/04/2026	6441	HAIRSTON, KEITH GUY	8186	-1,805.06
05/28/2026	PC	06/04/2026	6442	HOOVER, JAMES THOMA	9047	-2,824.91
05/28/2026	PC	06/04/2026	6443	MAYNE, EARL JAMES	9124	-696.10
05/28/2026	PC	06/04/2026	6444	MURPHY, JOSHUA Z	9011	-341.78
05/28/2026	PC	06/04/2026	6445	PALLAS, MARTIN L	9111	-971.67
05/28/2026	PC	06/04/2026	6446	RAWLINGS, GARRETT LE	9070	-755.48
05/28/2026	PC	06/04/2026	6447	SWENKE, JACKSON JOSE	9199	-287.84
05/28/2026	PC	06/04/2026	6448	YEAGER, KAITLYN R	9117	-411.36
05/28/2026	PC	06/04/2026	6449	BURKE, MARTHA E	8074	-1,944.20
05/28/2026	PC	06/04/2026	6450	MARTINEZ, JUAN F	8301	-821.38
05/28/2026	PC	06/04/2026	6451	SAUERBREY, SAGE MATH	8304	-751.70
05/28/2026	PC	06/04/2026	6452	STONE, DUSTIN DEWAYN	8303	-821.38
05/28/2026	PC	06/04/2026	6453	THEA, KAREN J	8106	-751.70
05/28/2026	PC	06/04/2026	6454	CROTTY, JOSHUA M	8283	-1,577.02
05/28/2026	PC	06/04/2026	6455	DABNEY, LEE A DONAHUE	1008078	-1,665.33
05/28/2026	PC	06/04/2026	6456	DeKLOTZ, ELISE	8200	-71.84
05/28/2026	PC	06/04/2026	6457	DREWIEN, LYNETTE M	1008271	-1,915.56
05/28/2026	PC	06/04/2026	6458	FOUDY, GRACE ANNA	8128	-90.04
05/28/2026	PC	06/04/2026	6459	HARDING, CHARLOTTE E	8293	-888.80
05/28/2026	PC	06/04/2026	6460	JENSEN, CASSIDY RAE	8129	-1,266.72
05/28/2026	PC	06/04/2026	6461	MAXWELL, LAHELA HINAN	8124	-1,470.81
05/28/2026	PC	06/04/2026	6462	PRIMROSE, LAURA A	8102	-1,429.79
05/28/2026	PC	06/04/2026	6463	RODGERS, AMBER TELLE	8297	-244.26
05/28/2026	PC	06/04/2026	6464	SUWANRIT, AMANDA CHRI	1008059	-1,631.34
05/28/2026	PC	06/04/2026	6465	BAIN, AMY SUE	8554	-1,618.77
05/28/2026	PC	06/04/2026	6466	JAIME-ESPARZA, ADAN	8241	-1,910.53
05/28/2026	PC	06/04/2026	6467	SAVAGE, JAMES L	8204	-2,497.74
05/28/2026	PC	06/04/2026	6468	THORNQUEST, SHELLIE	8550	-453.40
05/28/2026	PC	06/04/2026	6469	AGUAYO, KENNETH	8220	-1,624.53

Report Criteria:

- Includes all check types
 - Includes unprinted checks
-

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2304 4297 GLENBROOK DR LLC											
06/03/2	1	WRF - FENCE PULL BACK AGMT	Invoice	06/03/2026	06/08/2026	1,000.00	1,000.00	235-78-41549	24.70.0001.1	626	1
Total 2304 4297 GLENBROOK DR LLC:						1,000.00	1,000.00				
1913 AMAZON CAPITAL SERVICES											
112-73	1	Order#112-7319714-8473031	Invoice	05/28/2026	06/08/2026	166.44	166.44	100-20-41211		626	1
14C7-X	1	TRASH BAGS	Invoice	05/16/2026	06/08/2026	67.66	67.66	200-60-41413		626	1
14C7-X	2	BOOKSHELF	Invoice	05/16/2026	06/08/2026	115.04	115.04	200-60-41547		626	1
14MD-	1	WEBCAM FOR CONFERENCE ROOM	Invoice	05/21/2026	06/08/2026	169.99	169.99	200-60-41411		626	1
14MD-	2	KEYBOARD AND MOUSE	Invoice	05/21/2026	06/08/2026	23.99	23.99	200-60-41211		626	1
14MD-	3	FILE HOLDER	Invoice	05/21/2026	06/08/2026	25.99	25.99	200-60-41411		626	1
14QF-7	1	PW ARELLANO - POST IT STICKY NOTES	Invoice	05/20/2026	06/08/2026	4.77	4.77	100-42-41215		626	1
14QF-7	2	PW ARELLANO - POST IT STICKY NOTES	Invoice	05/20/2026	06/08/2026	4.78	4.78	200-42-41215		626	1
14QF-7	3	PW ARELLANO - POST IT STICKY NOTES	Invoice	05/20/2026	06/08/2026	4.78	4.78	210-42-41215		626	1
1697-Y	1	PICTURE FRAMES	Invoice	05/31/2026	06/08/2026	158.03	158.03	200-60-41413		626	1
1697-Y	2	KEYBOARD AND MOUSE	Invoice	05/31/2026	06/08/2026	23.99	23.99	200-60-41211		626	1
1697-Y	3	RECYCLE BIN CART	Invoice	05/31/2026	06/08/2026	89.99	89.99	200-60-41413		626	1
1979-7	1	CLEANING SUPPLIES - #1979-7TJR-NW9W	Invoice	05/18/2026	06/08/2026	41.23	41.23	100-25-41215		626	1
1979-7	1	HPD BINDER DIVIDERS - #1979-7TJR-NWWW	Invoice	05/18/2026	06/08/2026	56.62	56.62	100-25-41215		626	1
19FQ-N	1	Fox Room Speaker, adding machine tape stiky tabs,	Invoice	05/28/2026	06/08/2026	62.21	62.21	100-15-41211		626	1
19FQ-N	2	Fox Room Speaker, adding machine tape stiky tabs,	Invoice	05/28/2026	06/08/2026	62.21	62.21	200-15-41211		626	1
19FQ-N	3	Fox Room Speaker, adding machine tape stiky tabs,	Invoice	05/28/2026	06/08/2026	62.22	62.22	210-15-41211		626	1
19QM-	1	CH BASEMENT STAIRS LIGHTING	Invoice	05/18/2026	06/08/2026	10.14	10.14	100-42-41413		626	1
19QM-	2	CH BASEMENT STAIRS LIGHTING	Invoice	05/18/2026	06/08/2026	10.15	10.15	200-42-41413		626	1
19QM-	3	CH BASEMENT STAIRS LIGHTING	Invoice	05/18/2026	06/08/2026	10.15	10.15	210-42-41413		626	1
1CMW-	1	Office and art supplies	Invoice	05/28/2026	06/08/2026	67.61	67.61	100-45-41215		626	1
1GTR-L	1	SCADA TV AND MOUNTS	Invoice	05/11/2026	06/08/2026	291.31	291.31	200-60-41547		626	1
1GTR-L	2	OFFICE SUPPLIES	Invoice	05/11/2026	06/08/2026	290.07	290.07	200-60-41547		626	1
1GTR-L	3	CLEANING SUPPLIES	Invoice	05/11/2026	06/08/2026	12.98	12.98	200-60-41413		626	1
1GTR-L	4	CONFERENCE CHAIRS	Invoice	05/11/2026	06/08/2026	467.99	467.99	200-60-41547		626	1
1H7R-9	1	BOOK	Invoice	06/01/2026	06/08/2026	12.99	12.99	100-45-41535		626	1
1H7R-9	2	OFFICE Supplies	Invoice	06/01/2026	06/08/2026	24.03	24.03	100-45-41215		626	1
1HPP-	1	DVD series purchase	Invoice	05/27/2026	06/08/2026	19.97	19.97	100-45-41535		626	1
1NWK-	1	BOOTS FOR HPD OFFICER - #1nwk-xgxn-jqpl	Invoice	05/26/2026	06/08/2026	219.95	219.95	100-25-41703		626	1
1NX6-1	1	Facilities Grant - storytime carpet	Invoice	05/26/2026	06/08/2026	309.99	309.99	100-45-41549	24.45.0002.1	626	1
1NXY-4	1	CABINET FOR BATHROOM NEW OFFICE	Invoice	05/18/2026	06/08/2026	201.88	201.88	200-60-41413		626	1
1NXY-4	1	CH CLEANING SUPPL - HAND SOAP	Invoice	05/18/2026	06/08/2026	8.33	8.33	100-42-41413		626	1
1NXY-4	2	CH CLEANING SUPPL - HAND SOAP	Invoice	05/18/2026	06/08/2026	8.33	8.33	200-42-41413		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1NXY-4	3	CH CLEANING SUPPL - HAND SOAP	Invoice	05/18/2026	06/08/2026	8.33	8.33	210-42-41413		626	1
1T9P-1	1	BATTERIES #1T9P-1KRC-MCRV	Invoice	05/18/2026	06/08/2026	23.31	23.31	100-25-41215		626	1
1V1J-F	1	OFFICE BLINDS WW	Invoice	05/25/2026	06/08/2026	823.96	823.96	210-70-41413		626	1
Total 1913 AMAZON CAPITAL SERVICES:						3,961.41	3,961.41				
5727 AMERICAN VAC SERVICES LLC											
26.352	1	BULLION PATH- TOP SOIL	Invoice	05/06/2026	06/08/2026	20,000.00	20,000.00	120-40-41549	24.40.0002.1	626	1
Total 5727 AMERICAN VAC SERVICES LLC:						20,000.00	20,000.00				
6917 AT&T MOBILITY LLC											
287304	1	HPD WIRELESS PHONES #287304951565	Invoice	04/23/2026	06/08/2026	802.44	802.44	100-25-41711		626	1
287304	1	HPD WIRELESS PHONES-05012026	Invoice	05/23/2026	06/08/2026	802.44	802.44	100-25-41711		626	1
287304	2	HPD WIRELESS PHONES-06012026	Invoice	05/23/2026	06/08/2026	852.51	852.51	100-25-41711		626	1
287309	1	287309821298 - WATER	Invoice	05/23/2026	06/08/2026	388.86	388.86	200-60-41713		626	1
Total 6917 AT&T MOBILITY LLC:						2,846.25	2,846.25				
375 ATKINSON'S MARKET											
039135	1	SNACKS FOR ENGINES' WORKERS- #0490002157	Invoice	05/18/2026	06/08/2026	51.92	51.92	100-55-41215		626	1
049267	1	#HPD COFFEE AND CREAMER	Invoice	04/30/2026	06/08/2026	36.45	36.45	100-25-41215		626	1
Total 375 ATKINSON'S MARKET:						88.37	88.37				
3280 BAILES, RUTH											
26TRA	1	2026 Budget & Levy Training - Mileage Reimb	Invoice	06/02/2026	06/08/2026	21.27	21.27	100-15-41724		626	1
26TRA	2	2026 Budget & Levy Training - Mileage Reimb	Invoice	06/02/2026	06/08/2026	21.27	21.27	200-15-41724		626	1
26TRA	3	2026 Budget & Levy Training - Mileage Reimb	Invoice	06/02/2026	06/08/2026	21.26	21.26	210-15-41724		626	1
Total 3280 BAILES, RUTH:						63.80	63.80				
5977 BLAINE COUNTY EMERGENCY COMM											
HFD-F	1	DISPATCH SERVICES - #HFD-FY26	Invoice	04/01/2026	06/08/2026	480.00	480.00	100-55-41713		626	1
Total 5977 BLAINE COUNTY EMERGENCY COMM:						480.00	480.00				
50379 BLISS ARCHITECTURE											
202604	1	WW BUILDING REMODEL WW	Invoice	06/01/2026	06/08/2026	7,612.50	7,612.50	210-70-41313		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 50379 BLISS ARCHITECTURE:						7,612.50	7,612.50				
50380 BOULDER MOUNTAIN HEATING											
17238	1	REPAIR A/C UNITS ADMIN AREA, LOBBY AREA BY	Invoice	05/27/2026	06/08/2026	178.33	178.33	100-42-41413		626	1
17238	2	REPAIR A/C UNITS ADMIN AREA, LOBBY AREA BY	Invoice	05/27/2026	06/08/2026	178.33	178.33	200-42-41413		626	1
17238	3	REPAIR A/C UNITS ADMIN AREA, LOBBY AREA BY	Invoice	05/27/2026	06/08/2026	178.34	178.34	210-42-41413		626	1
Total 50380 BOULDER MOUNTAIN HEATING:						535.00	535.00				
6349 CARRILLO, DALIA											
26TRA	1	2026 AIC Annual Conf - Mileage Reimb	Invoice	05/28/2026	06/08/2026	68.15	68.15	100-15-41724		626	1
26TRA	2	2026 AIC Annual Conf - Mileage Reimb	Invoice	05/28/2026	06/08/2026	68.15	68.15	200-15-41724		626	1
26TRA	3	2026 AIC Annual Conf - Mileage Reimb	Invoice	05/28/2026	06/08/2026	68.15	68.15	210-15-41724		626	1
Total 6349 CARRILLO, DALIA:						204.45	204.45				
2326 CDW GOVERNMENT											
ZR013	1	Zoom Video Monthly - 5/12/26-6/11/26	Invoice	05/28/2026	06/08/2026	225.00	225.00	100-15-41713		626	1
ZR013	2	Zoom Video Monthly - 5/12/26-6/11/26	Invoice	05/28/2026	06/08/2026	225.00	225.00	200-15-41713		626	1
ZR013	3	Zoom Video Monthly - 5/12/26-6/11/26	Invoice	05/28/2026	06/08/2026	225.00	225.00	210-15-41713		626	1
ZR013	4	Zoom Video - overage fee	Invoice	05/28/2026	06/08/2026	9.71	9.71	100-15-41713		626	1
ZR013	5	Zoom Video - overage fee	Invoice	05/28/2026	06/08/2026	9.71	9.71	200-15-41713		626	1
ZR013	6	Zoom Video - overage fee	Invoice	05/28/2026	06/08/2026	9.71	9.71	210-15-41713		626	1
ZR013	7	Zoom Video - fee, tax & surcharge	Invoice	05/28/2026	06/08/2026	30.94	30.94	100-15-41713		626	1
ZR013	8	Zoom Video - fee, tax & surcharge	Invoice	05/28/2026	06/08/2026	30.94	30.94	200-15-41713		626	1
ZR013	9	Zoom phones - fee, tax & surcharge	Invoice	05/28/2026	06/08/2026	30.94	30.94	210-15-41713		626	1
Total 2326 CDW GOVERNMENT:						796.95	796.95				
6056 CENTURY LINK											
05/22/2	1	9814 260B	Invoice	05/22/2026	06/08/2026	128.60	128.60	100-15-41713		626	1
05/22/2	2	9814 260B	Invoice	05/22/2026	06/08/2026	128.60	128.60	200-15-41713		626	1
05/22/2	3	9814 260B	Invoice	05/22/2026	06/08/2026	128.60	128.60	210-15-41713		626	1
05/22/2	4	9814 260B	Invoice	05/22/2026	06/08/2026	128.60	128.60	100-25-41713		626	1
05/22/2	5	9814 260B	Invoice	05/22/2026	06/08/2026	128.60	128.60	100-20-41713		626	1
05/22/2	6	9814 260B - 33.33%	Invoice	05/22/2026	06/08/2026	42.86	42.86	100-42-41713		626	1
05/22/2	7	9814 260B - 33.33%	Invoice	05/22/2026	06/08/2026	42.86	42.86	200-42-41713		626	1
05/22/2	8	9814 260B - 33.33%	Invoice	05/22/2026	06/08/2026	42.86	42.86	210-42-41713		626	1
05/22/2	9	2211-125b treatment plant	Invoice	05/22/2026	06/08/2026	87.43	87.43	210-70-41713		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
05/22/2	10	2211-125B Water Dept	Invoice	05/22/2026	06/08/2026	87.43	87.43	200-60-41713		626	1
05/22/2	11	3147 220B HFD	Invoice	05/22/2026	06/08/2026	104.42	104.42	100-55-41713		626	1
05/22/2	12	6566 569B Police Dept	Invoice	05/22/2026	06/08/2026	109.53	109.53	100-25-41713		626	1
05/22/2	13	5965-737B STREET SHOP	Invoice	05/22/2026	06/08/2026	100.68	100.68	100-40-41713		626	1
Total 6056 CENTURY LINK:						1,261.07	1,261.07				
5702 CINTAS											
426986	1	UNIFORM SERVICES WW	Invoice	05/20/2026	06/08/2026	172.81	172.81	210-70-41703		626	1
533718	1	FIRST AID AND CABINET RESTOCK WW	Invoice	05/20/2026	06/08/2026	91.73	91.73	210-70-41703		626	1
937482	1	AED LEASE FOR WRF WW	Invoice	05/31/2026	06/08/2026	126.00	126.00	210-70-41703		626	1
Total 5702 CINTAS:						390.54	390.54				
974 CITY OF HAILEY GENERAL FUND											
111846	1	Special Events-Bloom Truck	Invoice	05/27/2026	06/08/2026	155.00	155.00	100-45-41313		626	1
111846	2	road closure-Bloom	Invoice	05/27/2026	06/08/2026	266.00	266.00	100-45-41313		626	1
Total 974 CITY OF HAILEY GENERAL FUND:						421.00	421.00				
670 CITY OF HAILEY W&S DEPT											
05/31/2	1	Street Shop	Invoice	06/01/2026	06/08/2026	1,846.42	1,846.42	100-40-41717		626	1
05/31/2	2	INTER CENTER	Invoice	06/01/2026	06/08/2026	100.44	100.44	100-10-41717		626	1
05/31/2	3	RODEO FROST	Invoice	06/01/2026	06/08/2026	12.43	12.43	100-50-41617		626	1
05/31/2	4	RODEO PARK	Invoice	06/01/2026	06/08/2026	93.76	93.76	100-50-41617		626	1
05/31/2	5	TOWN CENTER WEST	Invoice	06/01/2026	06/08/2026	51.25	51.25	100-50-41718		626	1
05/31/2	6	CITY HALL	Invoice	06/01/2026	06/08/2026	181.03	181.03	100-42-41717		626	1
05/31/2	7	CITY HALL	Invoice	06/01/2026	06/08/2026	181.03	181.03	200-42-41717		626	1
05/31/2	8	CITY HALL	Invoice	06/01/2026	06/08/2026	181.03	181.03	210-42-41717		626	1
05/31/2	9	FIRE DEPARTMENT	Invoice	06/01/2026	06/08/2026	268.73	268.73	100-55-41717		626	1
05/31/2	10	TREATMENT PL	Invoice	06/01/2026	06/08/2026	268.82	268.82	200-60-41717		626	1
05/31/2	11	TREATMENT PL	Invoice	06/01/2026	06/08/2026	268.82	268.82	210-70-41717		626	1
05/31/2	12	POLICE DEPT	Invoice	06/01/2026	06/08/2026	106.56	106.56	100-25-41717		626	1
05/31/2	13	IRRIGATION	Invoice	06/01/2026	06/08/2026	6,299.58	6,299.58	100-50-41717		626	1
Total 670 CITY OF HAILEY W&S DEPT:						9,859.90	9,859.90				
22457 CLEAR CREEK DISPOSAL, INC.											
MAY 20	1	FRANCHISE FEE - MAY 2026	Invoice	06/01/2026	06/08/2026	168,500.00	168,500.00	100-00-20515		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 22457 CLEAR CREEK DISPOSAL, INC.:						168,500.00	168,500.00				
7000 CLEARWATER LANDSCAPING											
13066	1	RIVER ST. & BULLION - LAYOUT, MOBILIZATION, P	Invoice	06/01/2026	06/08/2026	29,987.66	29,987.66	120-40-41539	18.40.0001.1	626	1
13131	1	RIVER ST. - PLANT MATERIAL LAYOUT, INSTALL/M	Invoice	06/01/2026	06/08/2026	13,303.50	13,303.50	120-40-41539	18.40.0001.1	626	1
Total 7000 CLEARWATER LANDSCAPING:						43,291.16	43,291.16				
50396 COASTLINE EQUIPMENT											
123623	1	CORE, V-BELT CR	Invoice	04/28/2025	05/12/2025	172.39-	172.39-	100-40-41405		525	1
Total 50396 COASTLINE EQUIPMENT:						172.39-	172.39-				
1537 COMMERCIAL TIRE											
09-167	1	AIR CHECK 8 LOADERS, 3 SERVICE	Invoice	03/10/2026	04/13/2026	114.00	114.00	100-40-41405		426	1
09-167	1	AIR CHECK 8 LOADERS, 3 SERVICE CR	Invoice	03/11/2026	04/13/2026	114.00-	114.00-	100-40-41405		426	1
Total 1537 COMMERCIAL TIRE:						.00	.00				
663 D&B SUPPLY											
287627	1	respirator	Invoice	05/22/2026	06/08/2026	84.97	84.97	100-50-41215		626	1
Total 663 D&B SUPPLY:						84.97	84.97				
601 DEMCO											
780856	1	Facilities grant - shelving	Invoice	05/15/2026	06/08/2026	5,265.98	5,265.98	100-45-41549	24.45.0002.1	626	1
Total 601 DEMCO:						5,265.98	5,265.98				
4895 ELECTRICAL WHOLESALE											
S61716	1	LIGHT FIXTURES	Invoice	05/14/2026	06/08/2026	2,327.50	2,327.50	100-55-41413		626	1
Total 4895 ELECTRICAL WHOLESALE:						2,327.50	2,327.50				
3046 ENGINEERED STRUCTURES, INC											
Q129-9	1	HEADWORKS CONSTR. PROJ. PAY REQ#9	Invoice	05/25/2026	06/08/2026	265,681.29	265,681.29	235-78-41549	24.70.0001.1	626	1
Total 3046 ENGINEERED STRUCTURES, INC:						265,681.29	265,681.29				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
50426 ENVIRO-CLEAN INTERMOUNTAIN LLC											
10P263	1	SHAFT SEAL VAC-TRUCK WW	Invoice	05/28/2026	06/08/2026	274.31	274.31	210-70-41403		626	1
10P265	1	NEEDLE VALVE VAC-TRUCK WW	Invoice	05/11/2026	06/08/2026	142.37	142.37	210-70-41403		626	1
Total 50426 ENVIRO-CLEAN INTERMOUNTAIN LLC:						416.68	416.68				
2628 FASTENAL COMPANY											
IDJER1	1	BLUE MARKING PAINT	Invoice	05/21/2026	06/08/2026	190.08	190.08	200-60-41403		626	1
Total 2628 FASTENAL COMPANY:						190.08	190.08				
171 FERGUSON WATERWORKS #1701											
095729	1	BULLION PATH - ELIMINATOR FOR ADS PIPE	Invoice	05/12/2026	06/08/2026	1,247.60	1,247.60	120-40-41549	24.40.0002.1	626	1
Total 171 FERGUSON WATERWORKS #1701:						1,247.60	1,247.60				
1464 FISHER'S FINANCE INC											
420664	1	Copier cont 0520-061926	Invoice	05/22/2026	06/08/2026	324.99	324.99	100-45-41323		626	1
Total 1464 FISHER'S FINANCE INC:						324.99	324.99				
3031 GARRET & COMPANY INC.											
4725	1	Hardware Swing Hanger for Curtis & Kiwanis Park	Invoice	02/03/2026	06/08/2026	206.00	206.00	100-50-41403		626	1
Total 3031 GARRET & COMPANY INC.:						206.00	206.00				
50378 GARRISON, SHANE											
9660	1	MED CARD PHYS WW	Invoice	05/18/2026	06/08/2026	130.00	130.00	210-70-41723		626	1
Total 50378 GARRISON, SHANE:						130.00	130.00				
828 GEM STATE PAPER & SUPPLY COMPA											
115715	1	SANITIZER FOAM - #1157150	Invoice	03/02/2026	06/08/2026	81.07	81.07	100-25-41413		626	1
115766	1	PAPER SUPPLIES - #1157666	Invoice	03/10/2026	06/08/2026	131.82	131.82	100-25-41413		626	1
116120	1	CH CLEANING SUPPL - FACIAL TISSUE, TP	Invoice	05/15/2026	06/08/2026	35.65	35.65	100-42-41413		626	1
116120	2	CH CLEANING SUPPL - FACIAL TISSUE, TP	Invoice	05/15/2026	06/08/2026	35.66	35.66	200-42-41413		626	1
116120	3	CH CLEANING SUPPL - FACIAL TISSUE, TP	Invoice	05/15/2026	06/08/2026	35.66	35.66	210-42-41413		626	1
Total 828 GEM STATE PAPER & SUPPLY COMPA:						319.86	319.86				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2134 GEOBILITY LLC											
1227	1	PROF. GIS SERVICES MAY 2026 CD SPL	Invoice	06/01/2026	06/08/2026	25.00	25.00	100-20-41313		626	1
1227	2	PROF. GIS SERVICES MAY 2026 PW SPL	Invoice	06/01/2026	06/08/2026	8.33	8.33	100-42-41313		626	1
1227	3	PROF. GIS SERVICES MAY 2026 PW SPL	Invoice	06/01/2026	06/08/2026	8.33	8.33	200-42-41313		626	1
1227	4	PROF. GIS SERVICES MAY 2026 PW SPL	Invoice	06/01/2026	06/08/2026	8.34	8.34	210-42-41313		626	1
1227	5	PROF. GIS SERVICES MAY 2026 PW ONLY	Invoice	06/01/2026	06/08/2026	1,608.33	1,608.33	100-42-41313		626	1
1227	6	PROF. GIS SERVICES MAY 2026 PW ONLY	Invoice	06/01/2026	06/08/2026	1,608.33	1,608.33	200-42-41313		626	1
1227	7	PROF. GIS SERVICES MAY 2026 PW ONLY	Invoice	06/01/2026	06/08/2026	1,608.34	1,608.34	210-42-41313		626	1
1227	8	PROF. GIS SERVICES MAY 2026 WW	Invoice	06/01/2026	06/08/2026	50.00	50.00	210-70-41313		626	1
1227	9	PROF. GIS SERVICES MAY 2026 W	Invoice	06/01/2026	06/08/2026	1,475.00	1,475.00	200-60-41313		626	1
1228	1	PROF. GIS SERVICES MAY 2026 CD	Invoice	06/01/2026	06/08/2026	600.00	600.00	100-20-41313		626	1
Total 2134 GEOBILITY LLC:						7,000.00	7,000.00				
763 HAILEY PAINT AND SUPPLY											
006525	1	PAINT SUPPLIES	Invoice	05/01/2026	06/08/2026	483.00	483.00	100-50-41405		626	1
Total 763 HAILEY PAINT AND SUPPLY:						483.00	483.00				
50799 HATZ, CONSTRUCTION LLC											
COFH1	1	court repair	Invoice	05/26/2026	06/08/2026	1,250.00	1,250.00	100-50-41313		626	1
Total 50799 HATZ, CONSTRUCTION LLC:						1,250.00	1,250.00				
6605 ICCTFOA DISCTRICK IV											
1	1	District IV Dues 2025-2026 - R. Bailes	Invoice	05/28/2026	06/08/2026	3.33	3.33	100-15-41711		626	1
1	2	District IV Dues 2025-2026 - R. Bailes	Invoice	05/28/2026	06/08/2026	3.33	3.33	200-15-41711		626	1
1	3	District IV Dues 2025-2026 - R. Bailes	Invoice	05/28/2026	06/08/2026	3.34	3.34	210-15-41711		626	1
Total 6605 ICCTFOA DISCTRICK IV:						10.00	10.00				
671 IDAHO LUMBER & HARDWARE											
71419	1	BACK BOARD AND STAIN FOR TOOL BOX	Invoice	05/18/2026	06/08/2026	64.19	64.19	200-60-41413		626	1
71589	1	ORBITAL SANDER	Invoice	05/19/2026	06/08/2026	149.00	149.00	200-60-41405		626	1
71589	2	SPRAY PAINT FOR MAP DRAWER	Invoice	05/19/2026	06/08/2026	89.90	89.90	200-60-41411		626	1
71589	3	SANDDING DISC	Invoice	05/19/2026	06/08/2026	35.84	35.84	200-60-41411		626	1
71611	1	STATION SUPPLIES #71611	Invoice	05/19/2026	06/08/2026	118.67	118.67	100-55-41215		626	1
71646	1	SCREWS #71646	Invoice	05/19/2026	06/08/2026	56.99	56.99	100-55-41215		626	1
71743	1	BATTERIES	Invoice	05/20/2026	06/08/2026	21.99	21.99	100-50-41215		626	1
71902	1	SUPPLIES	Invoice	05/21/2026	06/08/2026	29.17	29.17	100-50-41215		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
71914	1	SCREWS	Invoice	05/21/2026	06/08/2026	3.26	3.26	100-42-41413		626	1
71919	1	BOOT COVERS	Invoice	05/21/2026	06/08/2026	9.59	9.59	200-60-41703		626	1
72023	1	TROWEL, PLIERS	Invoice	05/22/2026	06/08/2026	42.57	42.57	100-50-41215		626	1
72045/	1	SPRINKLER HEADS	Invoice	05/22/2026	06/08/2026	35.98	35.98	200-60-41413		626	1
72125/	1	PRY BAR	Invoice	05/23/2026	06/08/2026	41.99	41.99	100-50-41215		626	1
72258/	1	SAND DISC	Invoice	05/25/2026	06/08/2026	7.99	7.99	100-42-41413		626	1
72367/	1	#72367/1 STATION REPAIR	Invoice	05/26/2026	06/08/2026	54.54	54.54	100-55-41413	26.55.0001.1	626	1
72406/	1	BOLTS, SCRAPER	Invoice	05/26/2026	06/08/2026	21.21	21.21	100-50-41215		626	1
72546/	1	PAINT	Invoice	05/27/2026	06/08/2026	24.99	24.99	100-42-41313		626	1
72683/	1	SAND PAPER, PLASTIC TARP	Invoice	05/28/2026	06/08/2026	46.16	46.16	100-50-41215		626	1
72704/	1	PAINT AND SUPPLIES FOR MAP TABLE	Invoice	05/28/2026	06/08/2026	87.14	87.14	200-60-41413		626	1
72911/1	1	CABLE TIES	Invoice	05/30/2026	06/08/2026	75.94	75.94	100-50-41405		626	1
K71634	1	HOT WATER HEATER MOUNTS	Invoice	05/19/2026	06/08/2026	16.57	16.57	200-60-41413		626	1
Total 671 IDAHO LUMBER & HARDWARE:						1,033.68	1,033.68				
22433 IDAHO POWER											
05/15/2	1	IP 2204414540 - Street Light	Invoice	05/15/2026	06/08/2026	108.45	108.45	100-40-41717		626	1
05/15/2	2	IP 2204935643 - 1811 MERLIN LP	Invoice	05/15/2026	06/08/2026	462.60	462.60	100-40-41717		626	1
05/15/2	3	IP 2204935643 - HFD 617 3rd S	Invoice	05/15/2026	06/08/2026	284.23	284.23	100-55-41717		626	1
05/15/2	4	IP 2204935643 - 116 S River St.	Invoice	05/15/2026	06/08/2026	128.84	128.84	100-50-41718		626	1
05/15/2	5	IP 2204935643 - 7 W Croy Library	Invoice	05/15/2026	06/08/2026	542.01	542.01	100-45-41717		626	1
05/15/2	6	IP 2204935643 - 115 Main St 2nd Floor	Invoice	05/15/2026	06/08/2026	190.64	190.64	100-42-41717		626	1
05/15/2	7	IP 2204935643 - 115 Main St 2nd Floor	Invoice	05/15/2026	06/08/2026	190.64	190.64	200-42-41717		626	1
05/15/2	8	IP 2204935643 - 115 Main St 2nd Floor	Invoice	05/15/2026	06/08/2026	190.64	190.64	210-42-41717		626	1
05/15/2	9	IP 2204637769 - WW	Invoice	05/15/2026	06/08/2026	13,199.66	13,199.66	210-70-41717		626	1
05/15/2	10	IP2207611134 Street - 89 Croy Rd	Invoice	05/15/2026	06/08/2026	25.59	25.59	100-40-41715		626	1
05/15/2	11	IP 2220558908 - 1151 War Eagle	Invoice	05/15/2026	06/08/2026	29.74	29.74	100-40-41717		626	1
Total 22433 IDAHO POWER:						15,353.04	15,353.04				
432 IDAHO POWER COMPANY - CSPP											
202604	1	HydroPlant O&M April 2026	Invoice	04/15/2026	06/08/2026	194.02	194.02	200-60-41613		626	1
Total 432 IDAHO POWER COMPANY - CSPP:						194.02	194.02				
138 IDAHO RURAL WATER ASSOC.											
E8548	1	CERTIFICATION REVIEW - MERRITT	Invoice	04/29/2026	06/08/2026	125.00	125.00	200-60-41723		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 138 IDAHO RURAL WATER ASSOC.:						125.00	125.00				
534 IDEQ											
2026Q	1	DRINKING WATER ASSESSMENT FEE	Invoice	06/01/2026	06/08/2026	2,747.00	2,747.00	200-60-41311		626	1
Total 534 IDEQ:						2,747.00	2,747.00				
612 INGRAM BOOK COMPANY											
MAY 20	1	May book purchases	Invoice	05/05/2026	06/01/2026	2,673.70	2,673.70	100-45-41535		626	1
Total 612 INGRAM BOOK COMPANY:						2,673.70	2,673.70				
229 INTEGRATED TECHNOLOGIES											
282139	1	INK - #282139	Invoice	05/01/2026	06/08/2026	135.69	135.69	100-55-41711		626	1
283401	1	SHARP HPD PRINTER MAINTENANCE -#283401	Invoice	05/22/2026	06/08/2026	130.21	130.21	100-25-41411		626	1
283926	1	Sharp/BP-70M55 Pntr 6/5/26-7/4/26	Invoice	06/02/2026	06/08/2026	17.80	17.80	100-15-41323		626	1
283926	2	Sharp/BP-70M55 Pntr 6/5/26-7/4/26	Invoice	06/02/2026	06/08/2026	17.80	17.80	200-15-41323		626	1
283926	3	Sharp/BP-70M55 Pntr 6/5/26-7/4/26	Invoice	06/02/2026	06/08/2026	17.80	17.80	210-15-41323		626	1
Total 229 INTEGRATED TECHNOLOGIES:						319.30	319.30				
384 INTERMOUNTAIN GAS COMPANY											
05/21/2	1	536199 P/W 33.3%	Invoice	05/21/2026	06/08/2026	6.74	6.74	100-42-41717		626	1
05/21/2	2	536199 P/W 33.3%	Invoice	05/21/2026	06/08/2026	6.74	6.74	200-42-41717		626	1
05/21/2	3	536199 P/W 33.3%	Invoice	05/21/2026	06/08/2026	6.74	6.74	210-42-41717		626	1
05/21/2	4	536199 LIBRARY	Invoice	05/21/2026	06/08/2026	20.23	20.23	100-45-41717		626	1
05/21/2	5	520352 PW 1241 WAR EAGLE	Invoice	05/21/2026	06/08/2026	23.69	23.69	100-50-41717		626	1
05/21/2	6	223166 4297 Glenbrook Shop	Invoice	05/21/2026	06/08/2026	79.54	79.54	210-70-41717		626	1
05/21/2	7	629802, HPD 311 E Cedar	Invoice	05/21/2026	06/08/2026	166.61	166.61	100-25-41717		626	1
05/21/2	8	meter 517964 Woodside Treatment Plant	Invoice	05/21/2026	06/08/2026	184.39	184.39	210-70-41717		626	1
05/21/2	9	meter 223157 4297 Glenbrook A	Invoice	05/21/2026	06/08/2026	65.01	65.01	210-70-41717		626	1
05/21/2	10	meter 634547 4297 Glenbrook Bio-Solids	Invoice	05/21/2026	06/08/2026	185.45	185.45	210-70-41717		626	1
05/21/2	11	meter 475252 WW Treatment Plant	Invoice	05/21/2026	06/08/2026	84.02	84.02	210-70-41717		626	1
05/21/2	12	629797 ST. 1811 merlin lp	Invoice	05/21/2026	06/08/2026	113.60	113.60	100-40-41717		626	1
05/21/2	13	meter 518056 AD 116 S. River St	Invoice	05/21/2026	06/08/2026	71.71	71.71	100-50-41718		626	1
05/21/2	14	475481 HFD 617 S 3rd Ave	Invoice	05/21/2026	06/08/2026	48.82	48.82	100-55-41717		626	1
Total 384 INTERMOUNTAIN GAS COMPANY:						1,063.29	1,063.29				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
1065 JOE'S BACKHOE SERVICES INC											
26-887	1	ASPHALT PATCH WINTERBERRY LP	Invoice	05/20/2026	06/08/2026	400.00	400.00	200-60-41403		626	1
26-889	1	ASPHALT PATCH BEAVER BRROK DIG	Invoice	05/20/2026	06/08/2026	1,554.00	1,554.00	200-60-41403		626	1
Total 1065 JOE'S BACKHOE SERVICES INC:						1,954.00	1,954.00				
9560 KARL MALONE FORD HAILEY											
124854	1	#124854 VEHICLE ALTERNATOR REPAIR HPD2	Invoice	05/22/2026	06/08/2026	1,669.31	1,669.31	100-25-41415		626	1
Total 9560 KARL MALONE FORD HAILEY:						1,669.31	1,669.31				
3295 KNOTT, JEANNE											
MAY 20	1	May program services	Invoice	04/02/2026	06/08/2026	600.00	600.00	100-45-41313		626	1
Total 3295 KNOTT, JEANNE:						600.00	600.00				
386 L.L. GREENS											
A79993	1	ELECTRICAL SUPPLIES FOR HOT WATER HEATE	Invoice	05/19/2026	06/08/2026	39.85	39.85	200-60-41413		626	1
A79993	2	CREDIT	Invoice	05/19/2026	06/08/2026	11.99-	11.99-	200-60-41413		626	1
A80011	1	jimmy's supplies	Invoice	05/21/2026	06/08/2026	23.47	23.47	100-50-41403		626	1
A80072	1	cable ties	Invoice	05/27/2026	06/08/2026	51.16	51.16	100-50-41405		626	1
A80129	1	Magnet	Invoice	06/01/2026	06/08/2026	25.48	25.48	100-50-41215		626	1
B50385	1	ELECTRICAL SUPPLIES FOR HOT WATER HEATE	Invoice	05/18/2026	06/08/2026	70.43	70.43	200-60-41413		626	1
B50385	1	U-BOLTS FOR CL2 ANALYZER AT QUIGLEY TANK	Invoice	05/18/2026	06/08/2026	47.96	47.96	200-60-41401		626	1
B50392	1	MARKING PAINT	Invoice	05/19/2026	06/08/2026	29.97	29.97	200-60-41403		626	1
B50415	1	jimmy's supplies	Invoice	05/21/2026	06/08/2026	6.56	6.56	100-50-41403		626	1
B50495	1	SAWZALL BLADES WW	Invoice	05/29/2026	06/08/2026	24.99	24.99	210-70-41423		626	1
B50526	1	wood shims for shelving	Invoice	06/02/2026	06/08/2026	2.49	2.49	100-45-41215		626	1
C24896	1	DRILL & Driver kit	Invoice	05/30/2026	06/08/2026	189.99	189.99	100-45-41539		626	1
D87700	1	KEY SET	Invoice	05/26/2026	06/08/2026	54.96	54.96	100-50-41215		626	1
Total 386 L.L. GREENS:						555.32	555.32				
227 L.N. CURTIS AND SONS											
INV106	1	E511 REPAIR - #INV1068955	Invoice	05/14/2026	06/08/2026	34.92	34.92	100-55-41415		626	1
Total 227 L.N. CURTIS AND SONS:						34.92	34.92				
5566 LANTIS PRODUCTIONS INC.											
26108	1	4th of July Fireworks 2026, payment 2 of 2	Invoice	04/08/2026	06/08/2026	10,000.00	10,000.00	100-10-41707		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 5566 LANTIS PRODUCTIONS INC.:						10,000.00	10,000.00				
241 LAW ENFORCEMENT SYSTEMS, INC.											
227148	1	PARKING VIOLATION STICKERS -#227148	Invoice	05/26/2026	06/08/2026	153.00	153.00	100-25-41215		626	1
Total 241 LAW ENFORCEMENT SYSTEMS, INC.:						153.00	153.00				
928 MAGIC VALLEY LABS, INC.											
38556	1	DRINKING WATER SAMPLES	Invoice	05/26/2026	06/08/2026	270.00	270.00	200-60-41795		626	1
38556	2	INDIAN CREEK SPRING SAMPLE	Invoice	05/26/2026	06/08/2026	272.00	272.00	200-60-41795		626	1
38556	3	CONSTRUCTION SAMPLES	Invoice	05/26/2026	06/08/2026	27.00	27.00	200-60-41795		626	1
38557	1	MONTHLY LAB SAMPLES WW	Invoice	05/26/2026	06/08/2026	774.00	774.00	210-70-41795		626	1
Total 928 MAGIC VALLEY LABS, INC.:						1,343.00	1,343.00				
1512 MARKY'S SUPERTOW											
50124	1	HPD2 Vehicle towed to Karl Malone Shop	Invoice	05/21/2026	06/08/2026	75.00	75.00	100-25-41739		626	1
Total 1512 MARKY'S SUPERTOW:						75.00	75.00				
1271 MARY RAU PUBLIC RELATIONS											
0038	1	Conference Table - Cut Angle	Invoice	05/26/2026	06/08/2026	36.67	36.67	100-15-41411		626	1
0038	2	Conference Table - Cut Angle	Invoice	05/26/2026	06/08/2026	36.67	36.67	200-15-41411		626	1
0038	3	Conference Table - Cut Angle	Invoice	05/26/2026	06/08/2026	36.66	36.66	210-15-41411		626	1
0038	4	Conference Table - Cut Angle	Invoice	05/26/2026	06/08/2026	110.00	110.00	100-20-41411		626	1
0038	5	Facia repair/remount flower basket hanger	Invoice	05/26/2026	06/08/2026	55.00	55.00	100-42-41413		626	1
0038	6	Facia repair/remount flower basket hanger	Invoice	05/26/2026	06/08/2026	55.00	55.00	200-42-41413		626	1
0038	7	Facia repair/remount flower basket hanger	Invoice	05/26/2026	06/08/2026	55.00	55.00	210-42-41413		626	1
Total 1271 MARY RAU PUBLIC RELATIONS:						385.00	385.00				
4495 MIDWEST TAPE LLC											
508830	1	dvd purchase 0508	Invoice	05/08/2026	06/08/2026	44.23	44.23	100-45-41535		626	1
508862	1	dvd purchase 0514	Invoice	05/14/2026	06/08/2026	26.99	26.99	100-45-41535		626	1
508891	1	dvd purchase 5/20	Invoice	05/20/2026	06/08/2026	26.99	26.99	100-45-41535		626	1
Total 4495 MIDWEST TAPE LLC:						98.21	98.21				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
5036 MOUNTAIN RIDES TRANSPORTATION AUTHORITY											
12904	1	FY26 3rd Quarter	Invoice	05/06/2026	06/08/2026	24,450.00	24,450.00	100-10-41707		626	1
Total 5036 MOUNTAIN RIDES TRANSPORTATION AUTHORITY:						24,450.00	24,450.00				
307 NORTH CENTRAL LABORATORIES											
536048	1	QA/QC STANDARD WW	Invoice	05/21/2026	06/08/2026	58.53	58.53	210-70-41795		626	1
Total 307 NORTH CENTRAL LABORATORIES:						58.53	58.53				
401 OHIO GULCH TRANSFER STATION											
003594	1	OLD DESKS	Invoice	05/20/2026	06/08/2026	22.68	22.68	200-60-41413		626	1
Total 401 OHIO GULCH TRANSFER STATION:						22.68	22.68				
50298 O'REILLY AUTO PARTS											
4635-2	1	DTLR - #4635-205386	Invoice	05/30/2026	06/08/2026	17.99	17.99	100-25-41415		626	1
4635-2	1	WIPERS E514 - #4635-207096	Invoice	05/09/2026	06/08/2026	25.98	25.98	100-55-41415		626	1
4635-2	1	FLOOR DRY - #4635-210041	Invoice	05/20/2026	06/08/2026	37.98	37.98	100-55-41215		626	1
4635-2	1	AUTO MAINTENANCE - #4635-211601	Invoice	05/26/2026	06/08/2026	13.28	13.28	100-55-41415		626	1
Total 50298 O'REILLY AUTO PARTS:						95.23	95.23				
755 O'REILLY AUTO PARTS - STREETS #2883989											
4635-1	1	CABIN FILTER, OIL FILTER #HPD7	Invoice	04/02/2026	06/08/2026	19.81	19.81	100-25-41415		626	1
Total 755 O'REILLY AUTO PARTS - STREETS #2883989:						19.81	19.81				
6217 OVERDRIVE											
03040C	1	Electronic book purch 052526	Invoice	05/25/2026	06/08/2026	391.97	391.97	100-45-41735		626	1
03040C	1	Electronic book purch 052926	Invoice	05/29/2026	06/08/2026	65.95	65.95	100-45-41735		626	1
Total 6217 OVERDRIVE:						457.92	457.92				
130 OXARC											
003256	1	CHLORINE 55 GAL.	Invoice	05/07/2026	06/08/2026	576.64	576.64	200-60-41791		626	1
003256	2	CHLORINE 15 GAL.	Invoice	05/07/2026	06/08/2026	172.50	172.50	200-60-41791		626	1
Total 130 OXARC:						749.14	749.14				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
2941 PET PICK-UPS											
35916	1	DOG DISPENSERS AND SIGNS	Invoice	05/26/2026	06/08/2026	493.35	493.35	100-50-41405		626	1
Total 2941 PET PICK-UPS:						493.35	493.35				
4847 PETTIT, SARA											
002	1	Spanish class stipend	Invoice	06/01/2026	06/08/2026	350.00	350.00	100-45-41549	26.45.0001.1	626	1
Total 4847 PETTIT, SARA:						350.00	350.00				
377 PITNEYBOWES GLOBAL FINANCIAL SERVICE LLC											
102949	1	Tape Strips 300 per box X1	Invoice	05/20/2026	06/08/2026	27.11	27.11	100-15-41215		626	1
102949	2	Tape Strips 300 per box X1	Invoice	05/20/2026	06/08/2026	27.11	27.11	200-15-41215		626	1
102949	3	Tape Strips 300 per box X1	Invoice	05/20/2026	06/08/2026	27.11	27.11	210-15-41215		626	1
Total 377 PITNEYBOWES GLOBAL FINANCIAL SERVICE LLC:						81.33	81.33				
438 PLATT											
25Z200	1	FUSES MIXERS WW	Invoice	05/13/2026	06/08/2026	76.27	76.27	210-70-41401		626	1
714051	1	CONF. ROOM PARTS WW	Invoice	05/13/2026	06/08/2026	44.43	44.43	210-70-41413		626	1
Total 438 PLATT:						120.70	120.70				
338 RANCHER'S SUPPLY											
181937	1	TRAINING SUPPLIES - #34259/1	Invoice	05/13/2026	06/08/2026	140.00	140.00	100-55-41217		626	1
Total 338 RANCHER'S SUPPLY:						140.00	140.00				
2124 SAWTOOTH PAINT & AIRLESS, INC.											
6J28P	1	#6J28P STATION REMODEL	Invoice	05/27/2026	06/08/2026	377.97	377.97	100-55-41413	26.55.0001.1	626	1
E4EWK	1	#E4EWK REMODEL SUPPLIES	Invoice	05/27/2026	06/08/2026	174.26	174.26	100-55-41413	26.55.0001.1	626	1
Total 2124 SAWTOOTH PAINT & AIRLESS, INC.:						552.23	552.23				
214 SAWTOOTH WOOD PRODUCTS											
159107	1	TRIMMER LINE	Invoice	05/26/2026	06/08/2026	127.98	127.98	100-50-41405		626	1
Total 214 SAWTOOTH WOOD PRODUCTS:						127.98	127.98				

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
6639 SERVIN PROPERTY SERVICES											
1160	1	TCW - Cleaning Services	Invoice	05/19/2026	06/08/2026	150.00	150.00	100-45-41413		626	1
1169	1	Library cleaning May 26	Invoice	05/27/2026	06/08/2026	2,448.00	2,448.00	100-45-41413		626	1
Total 6639 SERVIN PROPERTY SERVICES:						2,598.00	2,598.00				
4726 SETH LIEUALLEN											
5-26-26	1	ANNUAL CONSUMER CONFIDENCE REPORT	Invoice	05/26/2026	06/08/2026	200.00	200.00	200-60-41313		626	1
Total 4726 SETH LIEUALLEN:						200.00	200.00				
4910 SHRED-IT USA											
801436	1	document shredding contract inv. 8014363590	Invoice	05/25/2026	06/08/2026	45.60	45.60	100-15-41325		626	1
801436	2	document shredding contract inv. 8014363590	Invoice	05/25/2026	06/08/2026	45.60	45.60	200-15-41325		626	1
801436	3	document shredding contract inv. 8014363590	Invoice	05/25/2026	06/08/2026	45.60	45.60	210-15-41325		626	1
Total 4910 SHRED-IT USA:						136.80	136.80				
5494 SILVER CREEK SUPPLY											
002692	1	pipe, drain, elbow	Invoice	05/14/2026	06/08/2026	1,270.41	1,270.41	120-50-41539	24.40.0002.1	626	1
002718	1	irrigation supplies	Invoice	05/26/2026	06/08/2026	78.30	78.30	100-50-41403		626	1
Total 5494 SILVER CREEK SUPPLY:						1,348.71	1,348.71				
1239 SIMMS LAW PLLC											
MAY 20	1	HFD - MAY 2026	Invoice	06/01/2026	06/08/2026	1,356.25	1,356.25	100-55-41313	10.55.0002.1	626	1
MAY 20	2	professional services - May 2026	Invoice	06/01/2026	06/08/2026	2,639.58	2,639.58	100-15-41313		626	1
MAY 20	3	professional services - May 2026	Invoice	06/01/2026	06/08/2026	2,639.58	2,639.58	200-15-41313		626	1
MAY 20	4	professional services - May 2026	Invoice	06/01/2026	06/08/2026	2,639.59	2,639.59	210-15-41313		626	1
Total 1239 SIMMS LAW PLLC:						9,275.00	9,275.00				
1506 STANDARD PLUMBING SUPPLY											
AMP91	1	HOT WATER HEATER FOR OFFICE	Invoice	05/18/2026	06/08/2026	386.40	386.40	200-60-41413		626	1
AMVB1	1	PARTS FOR HOT WATER HEATER	Invoice	05/19/2026	06/08/2026	18.51	18.51	200-60-41413		626	1
Total 1506 STANDARD PLUMBING SUPPLY:						404.91	404.91				
1332 STARHOPE ENGINEERING											
25018-	1	WATER SYSTEM GENERAL SERVICES	Invoice	05/29/2026	06/08/2026	1,000.00	1,000.00	200-60-41313		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
26008-	1	SUNBEAM WELLHOUSE SITE PLAN - CONSTRUC	Invoice	05/29/2026	06/08/2026	1,650.00	1,650.00	200-60-41513	21.60.0003.1	626	1
Total 1332 STARHOPE ENGINEERING:						2,650.00	2,650.00				
283 STRIVE WORKPLACE SOLUTIONS											
WO-22	1	OFFICE/CLEANING SUPPLIES WW	Invoice	05/22/2026	06/08/2026	374.87	374.87	210-70-41211		626	1
Total 283 STRIVE WORKPLACE SOLUTIONS:						374.87	374.87				
6913 SUMMIT POLYGRAPH LLC											
26SP-1	1	POLYGRAPH O'ROURKE AND KUHOA - #26SP-146	Invoice	05/28/2026	06/08/2026	400.00	400.00	100-25-41733		626	1
Total 6913 SUMMIT POLYGRAPH LLC:						400.00	400.00				
8559 SUN VALLEY AIR SERVICES BOARD											
APRIL	1	LOT FOR AIR 0.5% April 2026	Invoice	06/04/2026	06/08/2026	2,082.09	2,082.09	100-10-41707		626	1
Total 8559 SUN VALLEY AIR SERVICES BOARD:						2,082.09	2,082.09				
413 SUN VALLEY CLEANERS											
HA-052	1	#CLEAN AND PRESS	Invoice	05/08/2026	06/08/2026	13.20	13.20	100-25-41703		626	1
Total 413 SUN VALLEY CLEANERS:						13.20	13.20				
224 SUNRISE ENVIRONMENTAL											
160708	1	graffiti remover	Invoice	05/13/2026	06/08/2026	565.09	565.09	100-50-41215		626	1
Total 224 SUNRISE ENVIRONMENTAL:						565.09	565.09				
4671 SYRINGA NETWORKS LLC											
06/01/2	1	26June- Admin 33.33%	Invoice	06/01/2026	06/08/2026	58.33	58.33	100-15-41713		626	1
06/01/2	2	26June- Admin 33.33%	Invoice	06/01/2026	06/08/2026	58.33	58.33	200-15-41713		626	1
06/01/2	3	26June- Admin 33.33%	Invoice	06/01/2026	06/08/2026	58.34	58.34	210-15-41713		626	1
06/01/2	4	26June- CD	Invoice	06/01/2026	06/08/2026	175.00	175.00	100-20-41713		626	1
06/01/2	5	26June- PW 33.33%	Invoice	06/01/2026	06/08/2026	58.33	58.33	100-42-41713		626	1
06/01/2	6	26June- PW 33.33%	Invoice	06/01/2026	06/08/2026	58.33	58.33	200-42-41713		626	1
06/01/2	7	26June- PW 33.33%	Invoice	06/01/2026	06/08/2026	58.34	58.34	210-42-41713		626	1
06/01/2	8	26June- Library	Invoice	06/01/2026	06/08/2026	175.00	175.00	100-45-41713		626	1
06/01/2	9	26June- HPD	Invoice	06/01/2026	06/08/2026	700.00	700.00	100-25-41713		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 4671 SYRINGA NETWORKS LLC:						1,400.00	1,400.00				
50520 THE HOUSING COMPANY											
123	1	Housing Stipend Evaluation	Invoice	05/28/2026	06/08/2026	200.00	200.00	100-10-41547		626	1
123	2	Housing Stipend Evaluation	Invoice	05/28/2026	06/08/2026	100.00	100.00	200-10-41547		626	1
123	3	Housing Stipend Evaluation	Invoice	05/28/2026	06/08/2026	100.00	100.00	210-10-41547		626	1
Total 50520 THE HOUSING COMPANY:						400.00	400.00				
364 TIMES-NEWS											
58706	1	EMPLOYMENT AD - WW Collections Operator	Invoice	05/04/2026	06/08/2026	189.13	189.13	210-70-41319		626	1
Total 364 TIMES-NEWS:						189.13	189.13				
5078 TRAN, TUYEN											
26TRA	1	2026 AIC Annual Conf - Mileage Reimb	Invoice	05/28/2026	06/08/2026	68.15	68.15	100-15-41724		626	1
26TRA	2	2026 AIC Annual Conf - Mileage Reimb	Invoice	05/28/2026	06/08/2026	68.15	68.15	200-15-41724		626	1
26TRA	3	2026 AIC Annual Conf - Mileage Reimb	Invoice	05/28/2026	06/08/2026	68.15	68.15	210-15-41724		626	1
Total 5078 TRAN, TUYEN:						204.45	204.45				
2817 UNITED OIL											
085557	1	BULK HYDRAULIC FLUID WW	Invoice	05/14/2026	06/08/2026	1,153.35	1,153.35	210-70-41719		626	1
085617	1	BULK FUEL WW	Invoice	05/14/2026	06/08/2026	5,827.40	5,827.40	210-70-41719		626	1
CL0957	1	HPD FUEL - #CL09579	Invoice	03/31/2026	06/08/2026	1,578.83	1,578.83	100-25-41719		626	1
CL1055	1	HPD FUEL - #CL10555	Invoice	04/15/2026	06/08/2026	1,602.07	1,602.07	100-25-41719		626	1
CL1154	1	HFD FUEL - #CL11546	Invoice	04/30/2026	06/08/2026	701.04	701.04	100-55-41719		626	1
CL1238	1	PUMPED VEHICLE FUEL W.	Invoice	05/15/2026	06/08/2026	171.20	171.20	200-60-41719		626	1
CL1238	1	HFD FUEL #CL12381	Invoice	05/15/2026	06/08/2026	670.04	670.04	100-55-41719		626	1
CL1238	1	FUEL CHARGES PARKS	Invoice	05/15/2026	06/08/2026	318.96	318.96	100-50-41719		626	1
CL1238	1	HPD FUEL - #CL12384	Invoice	05/15/2026	06/08/2026	1,365.81	1,365.81	100-25-41719		626	1
Total 2817 UNITED OIL:						13,388.70	13,388.70				
6032 VALLEY WINDOW CLEAN											
619982	1	CH - PWRWSH SIDEWALK, CLN EXT. WIN	Invoice	05/26/2026	06/08/2026	500.00	500.00	100-42-41413		626	1
619982	2	CH - PWRWSH SIDEWALK, CLN EXT. WIN	Invoice	05/26/2026	06/08/2026	500.00	500.00	200-42-41413		626	1
619982	3	CH - PWRWSH SIDEWALK, CLN EXT. WIN	Invoice	05/26/2026	06/08/2026	500.00	500.00	210-42-41413		626	1
619982	4	WC - EXT WIN, PWR WASH SIDEWLKS & BLDG	Invoice	05/26/2026	06/08/2026	1,425.00	1,425.00	100-50-41603		626	1

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Net Invoice Check Amount	GL Account Number	Job Number	GL Period	Separate Check
Total 6032 VALLEY WINDOW CLEAN:						2,925.00	2,925.00				
4004 WAXIE SANITARY SUPPLY											
828091	1	library restroom soap	Invoice	10/21/2024	01/27/2025	119.12	119.12	100-45-41215		125	1
828091	1	Ref-restroom soap	Invoice	01/16/2025	01/27/2025	119.12-	119.12-	100-45-41215		125	1
Total 4004 WAXIE SANITARY SUPPLY:						.00	.00				
106 WHITEHEAD LANDSCAPING, INC.											
70130	1	Move Spruce Tree, Topsoil, Equip delivery, CA Red C	Invoice	04/30/2026	06/08/2026	3,300.00	3,300.00	100-40-41402		626	1
Total 106 WHITEHEAD LANDSCAPING, INC.:						3,300.00	3,300.00				
50708 YEAGER, KAITLYN											
26TRA	1	IFSAC testing Event - Per Diem	Invoice	05/26/2026	06/08/2026	129.50	129.50	100-55-41723		626	1
Total 50708 YEAGER, KAITLYN:						129.50	129.50				
Total :						656,159.10	656,159.10				
Grand Totals:						656,159.10	656,159.10				

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-00-20515	168,500.00	.00	168,500.00
100-10-41547	200.00	.00	200.00
100-10-41707	36,532.09	.00	36,532.09
100-10-41717	100.44	.00	100.44
100-15-41211	62.21	.00	62.21
100-15-41215	27.11	.00	27.11
100-15-41313	2,639.58	.00	2,639.58
100-15-41323	17.80	.00	17.80
100-15-41325	45.60	.00	45.60
100-15-41411	36.67	.00	36.67

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-15-41711	3.33	.00	3.33
100-15-41713	452.58	.00	452.58
100-15-41724	157.57	.00	157.57
100-20-41211	166.44	.00	166.44
100-20-41313	625.00	.00	625.00
100-20-41411	110.00	.00	110.00
100-20-41713	303.60	.00	303.60
100-25-41215	310.61	.00	310.61
100-25-41411	130.21	.00	130.21
100-25-41413	212.89	.00	212.89
100-25-41415	1,707.11	.00	1,707.11
100-25-41703	233.15	.00	233.15
100-25-41711	2,457.39	.00	2,457.39
100-25-41713	938.13	.00	938.13
100-25-41717	273.17	.00	273.17
100-25-41719	4,546.71	.00	4,546.71
100-25-41733	400.00	.00	400.00
100-25-41739	75.00	.00	75.00
100-40-41402	3,300.00	.00	3,300.00
100-40-41405	114.00	286.39-	172.39-
100-40-41713	100.68	.00	100.68
100-40-41715	25.59	.00	25.59
100-40-41717	2,560.81	.00	2,560.81
100-42-41215	4.77	.00	4.77
100-42-41313	1,641.65	.00	1,641.65
100-42-41413	798.70	.00	798.70
100-42-41713	101.19	.00	101.19
100-42-41717	378.41	.00	378.41
100-45-41215	213.25	119.12-	94.13
100-45-41313	1,021.00	.00	1,021.00
100-45-41323	324.99	.00	324.99
100-45-41413	2,598.00	.00	2,598.00
100-45-41535	2,804.87	.00	2,804.87
100-45-41539	189.99	.00	189.99
100-45-41549	5,925.97	.00	5,925.97
100-45-41713	175.00	.00	175.00
100-45-41717	562.24	.00	562.24
100-45-41735	457.92	.00	457.92

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-50-41215	933.59	.00	933.59
100-50-41313	1,250.00	.00	1,250.00
100-50-41403	314.33	.00	314.33
100-50-41405	1,231.43	.00	1,231.43
100-50-41603	1,425.00	.00	1,425.00
100-50-41617	106.19	.00	106.19
100-50-41717	6,323.27	.00	6,323.27
100-50-41718	251.80	.00	251.80
100-50-41719	318.96	.00	318.96
100-55-41215	265.56	.00	265.56
100-55-41217	140.00	.00	140.00
100-55-41313	1,356.25	.00	1,356.25
100-55-41413	2,934.27	.00	2,934.27
100-55-41415	74.18	.00	74.18
100-55-41711	135.69	.00	135.69
100-55-41713	584.42	.00	584.42
100-55-41717	601.78	.00	601.78
100-55-41719	1,371.08	.00	1,371.08
100-55-41723	129.50	.00	129.50
120-40-41539	43,291.16	.00	43,291.16
120-40-41549	21,247.60	.00	21,247.60
120-50-41539	1,270.41	.00	1,270.41
200-10-41547	100.00	.00	100.00
200-15-41211	62.21	.00	62.21
200-15-41215	27.11	.00	27.11
200-15-41313	2,639.58	.00	2,639.58
200-15-41323	17.80	.00	17.80
200-15-41325	45.60	.00	45.60
200-15-41411	36.67	.00	36.67
200-15-41711	3.33	.00	3.33
200-15-41713	452.58	.00	452.58
200-15-41724	157.57	.00	157.57
200-42-41215	4.78	.00	4.78
200-42-41313	1,616.66	.00	1,616.66
200-42-41413	787.47	.00	787.47
200-42-41713	101.19	.00	101.19
200-42-41717	378.41	.00	378.41
200-60-41211	47.98	.00	47.98

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-60-41311	2,747.00	.00	2,747.00
200-60-41313	2,675.00	.00	2,675.00
200-60-41401	47.96	.00	47.96
200-60-41403	2,174.05	.00	2,174.05
200-60-41405	149.00	.00	149.00
200-60-41411	321.72	.00	321.72
200-60-41413	1,272.29	11.99-	1,260.30
200-60-41513	1,650.00	.00	1,650.00
200-60-41547	1,164.41	.00	1,164.41
200-60-41613	194.02	.00	194.02
200-60-41703	9.59	.00	9.59
200-60-41713	476.29	.00	476.29
200-60-41717	268.82	.00	268.82
200-60-41719	171.20	.00	171.20
200-60-41723	125.00	.00	125.00
200-60-41791	749.14	.00	749.14
200-60-41795	569.00	.00	569.00
210-10-41547	100.00	.00	100.00
210-15-41211	62.22	.00	62.22
210-15-41215	27.11	.00	27.11
210-15-41313	2,639.59	.00	2,639.59
210-15-41323	17.80	.00	17.80
210-15-41325	45.60	.00	45.60
210-15-41411	36.66	.00	36.66
210-15-41711	3.34	.00	3.34
210-15-41713	452.59	.00	452.59
210-15-41724	157.56	.00	157.56
210-42-41215	4.78	.00	4.78
210-42-41313	1,616.68	.00	1,616.68
210-42-41413	787.48	.00	787.48
210-42-41713	101.20	.00	101.20
210-42-41717	378.41	.00	378.41
210-70-41211	374.87	.00	374.87
210-70-41313	7,662.50	.00	7,662.50
210-70-41319	189.13	.00	189.13
210-70-41401	76.27	.00	76.27
210-70-41403	416.68	.00	416.68
210-70-41413	868.39	.00	868.39

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
210-70-41423	24.99	.00	24.99
210-70-41703	390.54	.00	390.54
210-70-41713	87.43	.00	87.43
210-70-41717	14,066.89	.00	14,066.89
210-70-41719	6,980.75	.00	6,980.75
210-70-41723	130.00	.00	130.00
210-70-41795	832.53	.00	832.53
235-78-41549	266,681.29	.00	266,681.29
Grand Totals:	<u>656,576.60</u>	<u>417.50-</u>	<u>656,159.10</u>

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
01/25	119.12	119.12-	.00
05/25	.00	172.39-	172.39-
04/26	114.00	114.00-	.00
06/26	656,343.48	11.99-	656,331.49
Grand Totals:	<u>656,576.60</u>	<u>417.50-</u>	<u>656,159.10</u>

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 06/8/2026

DEPARTMENT: Community Development

DEPT. HEAD SIGNATURE: RD

SUBJECT: Consideration of a Final Plat Application by Daniel and Mia Ward wherein Lot 7A, Block 4, Woodside Subdivision #1 (1210 Baldy View Drive) is subdivided into two (2) lots; Lot 1, 7AA comprising of 8,906 square feet, and Lot 2, 7AAA comprising of 8,685 square feet. This project is located within the Limited Residential (LR-1) Zoning District.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 16
(IFAPPLICABLE)

BACKGROUND:

The Applicant is proposing to subdivide an existing single-family residential lot at 1210 Baldy View Drive into two (2) new single family residential lots, both accessed from Baldy View Drive. The existing lot is 17,589 square feet in size, approximately 9,589 square feet larger than the lot size minimum (8,000 square feet) for the property's Limited Residential (LR-1) Zoning District.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item # _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

___ City Attorney ___ City Administrator ___ Engineer ___ Building
___ Library ___ planning ___ Fire Dept. _____
___ Safety Committee ___ P & Z Commission ___ Police _____
___ Streets ___ Public Works, Parks ___ Mayor _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to Approve the Final Plat Application by Daniel and Mia Ward wherein Lot 7A, Block 4, Woodside Subdivision #1 (1210 Baldy View Drive) is subdivided into two (2) lots; Lot 1, 7AA comprising of 8,906 square feet, and Lot 2, 7AAA comprising of 8,685 square feet. This project is located within the Limited Residential (LR-1) Zoning District.

ADMINISTRATIVE COMMENTS/APPROVAL:

City Administrator _____ Dept. Head Attend Meeting (circle one) Yes No

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

Approval: Motion to approve the Final Plat Application by Daniel and Mia Ward wherein Lot 7A, Block 4, Woodside Subdivision #1 (1210 Baldy View Drive) is subdivided into two (2) lots; Lot 1, 7AA comprising of 8,906 square feet, and Lot 2, 7AAA comprising of 8,685 square feet, finding that the standards of approval set forth in the Hailey Municipal Code have been met, and have been approved by the Hailey City Council, subject to the following conditions, (a) through (b), as noted.

Denial: Motion to deny the Final Plat Application by Daniel and Mia Ward, finding that _____
[Council should cite which standards are not met and provide the reason why each identified standard is not met].

FOLLOW-UP:

*Ord./Res./Agrmt. /Order Originals: *Additional/Exceptional Originals to: _____

Copies (all info.): Copies

Instrument # _____



Staff Report
Hailey City Council
Regular Meeting of June 8, 2026

To: Hailey City Council
From: Ashley Dyer Community Development City Planner

Overview: Consideration of a Final Plat Application by Daniel and Mia Ward wherein Lot 7A, Block 4, Woodside Subdivision #1 (1210 Baldy View Drive) is subdivided into two (2) lots; Lot 1, 7AA comprising of 8,906 square feet, and Lot 2, 7AAA comprising of 8,685 square feet. This project is located within the Limited Residential (LR-1) Zoning District.

Hearing: June 8, 2026

Applicant: Daniel and Mia Ward
Project: Lot 7A, Block 4, Woodside Subdivision #1 (1210 Blady View Drive)
Zoning: Limited Residential (LR-1)

Notice: Notice for the public hearing was published in the Idaho Mountain Express on May 20, 2026, and mailed to property owners and public agencies on May 20, 2026.

Background and Application: The Applicant is proposing to subdivide an existing single-family residential lot at 1210 Baldy View Drive into two (2) new single family residential lots, both accessed from Baldy View Drive. The existing lot is 17,589 square feet in size, approximately 9,589 square feet larger than the lot size minimum (8,000 square feet) for the property's Limited Residential (LR-1) Zoning District. A 1,440 square foot single-family residence currently exists on the property, and the Applicant intends to retain the residence through any approved subdivision of the parcel.

According to the Applicant, the proposed Lot 7AA will be 8,685 square feet in size and host the existing single-family residence. The proposed Lot 7AAA will be 8,906 square feet in size.

The Hailey Planning and Zoning Commission held a public hearing on December 15, 2025 to consider the Preliminary Plat Application by Daniel and Mia Ward wherein Lot 7A, Block 4, Woodside Subdivision #1 (1210 Baldy View Drive) is subdivided into two (2) lots; Lot 1, 7AA comprising of 8,906 square feet, and Lot 2, 7AAA comprising of 8,685 square feet, and unanimously recommended approval to the City Council.

Procedural History: The Application was submitted on May 14, 2026, and certified complete on May 20, 2026. Notices were mailed to adjoining properties and published in the Idaho Mountain Express on May 20, 2026. The Final Plat Application will be held on June 8, 2026, heard by the Hailey City Council, and located in the Council Chambers of Hailey City Hall, and virtually via Microsoft Teams.

CHAPTER 16.05.080: ISSUANCE OF PERMITS:

No permit for the construction of any building shall be issued upon any land for which all

improvements required for the protection of health and the provision of safety, (including but not necessarily limited to an approved potable water system, an approved wastewater system to accept sewage, and asphalt paving of the streets) have not been installed, inspected, and accepted by the City of Hailey, with the following exception:

Building permits may be issued for any building in a development for which plats have been recorded and security provided, but the streets have not yet been completed with asphalt due to winter conditions. In such instances, the street shall be constructed as an all-weather surface to City Standards to the satisfaction of the City Engineer and shall be kept clear to the satisfaction of the Fire Chief. No Final Inspection approval or Certificate of Occupancy shall be granted until all improvements, including asphalt, have been installed, inspected, and accepted.

CHAPTER 16.03: PROCEDURE:

16.03.030 Final Plat Approval:

- A. The final plat, prepared by a Professional Land Surveyor, must be submitted within one (1) calendar year from the date of approval of the preliminary plat, unless otherwise allowed for within a phasing agreement or as otherwise provided herein. Plats not submitted for final approval within one (1) year or according to the phasing agreement, shall be considered expired and preliminary plat approval shall become null and void. The Council may extend the deadline for submitting the final plat upon holding a public hearing.

The Final Plat has been prepared by a professional land surveyor and was submitted on May 20, 2026. This standard has been met.

- C. The administrator shall review the final plat application to ensure that the application submitted is consistent with the approved preliminary plat. The conditions imposed on the preliminary plat approval must be either completed or shown on plans or the plat prior to any public notice for final plat approval.

The Final Plat is consistent with the approved Preliminary Plat. This standard has been met.

Standards of Evaluation:

CHAPTER 16.04: DEVELOPMENT STANDARDS:

Development Standards were reviewed during the Preliminary Plat. No Development Standards have been modified.

CHAPTER 16.05: IMPROVEMENTS REQUIRED:

16.05.010 Minimum Improvements Required:

It shall be a requirement of the Developer to construct the minimum improvements set forth herein and any required improvements for the subdivision, all to City Standards, which are attached hereto as Exhibit "A." Alternatives to the minimum improvement standards may be recommended for approval by the City Engineer and approved by the City Council at its sole discretion only upon showing that the alternative is clearly superior in design and effectiveness and will promote the public health, safety, and general welfare.

A. Plans Filed, Maintained:

Six (6) copies of all improvement plans shall be filed with the City Engineer and made available to each department head. Upon final approval two (2) sets of revised plans shall be returned to the Developer at the pre-construction conference with the City Engineer's written approval thereon. One set of final plans shall be on-site at all times for inspection purposes and to note all field changes upon.

Upon final approval, two (2) copies of all plans will be filed with the City Engineer. All other requirements of this section will be enforced by the City Engineer or designee.

B. Preconstruction Meeting:

Prior to the start of any construction, it shall be required that a pre-construction meeting be conducted with the Developer or his authorized representative/engineer, the contractor, the City Engineer, and appropriate City departments. An approved set of plans shall be provided to the Developer and contractor at or shortly after this meeting.

Given the scope of this project, no preconstruction has been held nor is one necessary at this time. This standard has been met.

C. Term of Guarantee of Improvements:

The Developer shall guarantee all improvements pursuant to this Chapter for no less than one year from the date of approval of all improvements as complete and satisfactory by the City Engineer, except those parks shall be guaranteed and maintained by the Developer for a period of two years.

The Developer is hereby required to guarantee all improvements pursuant to this Section for no less than one year from the date of approval of all improvements, as complete and satisfactory by the City Engineer. That said, pursuant the Hailey Municipal Code, Title 16: Subdivision Regulations, Section 16.03.030: Final Plat Approval, I. Security Required, the Developer may, in lieu of actual construction, provide to the City such security as may be acceptable to the City, in a form and in an amount equal to the cost of the engineering and the improvements not previously installed by the Developer, plus fifty percent (50%), which security shall fully secure and guarantee completion of the required improvements within a period of one-year from the date the security is provided.

At this time, the Developer has completed all infrastructure and improvements pursuant Hailey's Municipal Code, and no Bond Security is proposed.

16.05.020 Streets, Sidewalks, Lighting, Landscaping:

The Developer shall construct all streets, alleys, curb and gutter, lighting, sidewalks, street trees and landscaping, and irrigation systems to meet City Standards, the requirements of this ordinance, the approval of the Council, and to the finished grades which have been officially approved by the City Engineer as shown upon approved plans and profiles. The Developer shall pave all streets and alleys with an asphalt plant-mix and shall chip-seal streets and alleys within one year of construction.

No additional lighting or landscaping is required at this time. Sidewalk in lieu fees are required for the property frontage of Lot 7AA. A sidewalk in-lieu estimate has been provided, accepted by the City Engineer, and paid for by the Applicant. This standard has been met.

A. Street Cuts:

Street cuts made for the installation of services under any existing improved public street shall be repaired in a manner which shall satisfy the Street Superintendent, shall have been approved by the Hailey City Engineer or his authorized representative, and shall meet City Standards. Repair may include patching, skim coats of asphalt or, if the total area of asphalt removed exceeds 25% of the street area, the complete removal and replacement of all paving adjacent to the development. Street cut repairs shall also be guaranteed for no less than one year.

No new street cuts are proposed with this subdivision. This standard has been met.

B. Signage:

Street name signs and traffic control signs shall be erected by the Developer in accordance with City Standard, and the street name signs, and traffic control signs shall thereafter be maintained by the City.

Street name signs and traffic control signs are in place with no proposed changes. This standard has been met.

C. Streetlights:

Streetlights in the Recreational Green Belt, Limited Residential, General Residential, and Transitional zoning districts are not required improvements. Where proposed, street lighting in all zoning districts shall meet all requirements of chapter 17.08C of this code.

N/A, as streetlights in the General Residential (GR) Zoning District are not required improvements, and none are proposed by the Applicant.

16.05.030 Sewer Connections:

The Developer shall construct a municipal sanitary sewer connection for each and every developable lot within the development. The Developer shall provide sewer mains of adequate size and configuration in accordance with City standards, and all federal, state, and local regulations. Such mains shall provide wastewater flow throughout the development. All sewer plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

The Applicant has provided sewer connections to the new proposed Lot 7AA, which has been approved and accepted by the City of Hailey. This standard has been met.

16.05.040 Water Connections:

A. Requirements:

The Developer shall construct a municipal potable water connection, water meter and water meter vault in accordance with City Standards or other equipment as may be approved by the City Engineer, for each and every developable lot within the development. The Developer shall provide water mains and services of adequate size and configuration in accordance with City Standards, and all federal, state, and local regulations. Such water connection shall provide all necessary appurtenances for fire protection, including fire hydrants, which shall be located in accordance with the IFC and under the approval of the Hailey Fire Chief. All water

plans shall be submitted to the City Engineer for review and approval. At the City Engineer's discretion, plans may be required to be submitted to the Idaho Department of Environmental Quality (DEQ) for review and comments.

The Applicant has provided water connections to the new proposed Lot 7AA, which has been approved and accepted by the City of Hailey. This standard has been met.

B. Townsite Overlay District, Insulation:

Within the Townsite Overlay District, where water main lines within the alley are less than six feet (6') deep, the developer shall install insulating material (blue board insulation or similar material) for each and every individual water service line and main line between and including the subject property and the nearest public street, as recommended by the City Engineer.

N/A, as this project is not located within the Townsite Overlay (TO) Zoning District.

16.05.050 Drainage:

The Developer shall provide drainage areas of adequate size and number to meet the approval of the Street Superintendent and the City Engineer or his authorized representative

Final designs have been submitted and approved by the City Engineer and Streets Department. This standard has been met.

16.05.060 Utilities:

The Developer shall construct each and every individual service connection and all necessary trunk lines, and/or conduits for those improvements, for natural gas, electricity, telephone, and cable television to the property line before placing base gravel for the street or alley.

The installation of dry utilities, such as electricity and/or natural gas, is complete. This standard has been met.

16.05.070 Parks, Green Space:

The Developer shall improve all parks and Green Space areas as presented to and approved by the Hearing Examiner or Commission and Council.

No Parks, Green Space or pathways were required with this subdivision. This standard has been met.

16.05.080 Installation to Specifications; Inspections:

All improvements are to be installed under the specifications and inspection of the City Engineer or his authorized representative. The minimum construction requirements shall meet City Standards or the Department of Environmental Quality (DEQ) standards, whichever is the more stringent.

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.

16.05.090 Completion; Inspections; Acceptance:

Installation of all infrastructure improvements must be completed by the Developer and inspected and accepted by the city prior to signature of the plat by City representatives, or according to a phasing agreement. A post-construction conference shall be requested by the

Developer and/or contractor and conducted with the Developer and/or contractor, the City Engineer, and appropriate City departments to determine a punch list of items for final acceptance.

The Developer is hereby advised that all improvements shall be implemented according to City Standards and are subject to inspection at any time. If improvements are not satisfactory to the City Engineer or his designee, the Developer will be required to repair or replace them at their own cost.

A. The Developer may, in lieu of actual construction, provide to the city security pursuant to subsection 16.03.030I of this title, for all infrastructure improvements to be completed by the Developer after the Final Plat has been signed by City representatives.

The Developer agreed to pay sidewalk in lieu fees based on the linear footage of proposed Lot 7AA. These in-lieu fees have been paid, and the Applicant's frontage and has no intention of or need to bond for any additional infrastructure at this time. This standard has been met.

16.05.100 As Built Plans and Specifications:

Prior to the acceptance by the City of any improvements installed by the Developer, three (3) sets of "as-built plans and specifications" certified by the Developer's engineer shall be filed with the City Engineer.

The Developer is hereby advised that three (3) sets of "as-built plans and specifications" certified by the Developer's Engineer, shall be filed with the City Engineer prior to acceptance by the City of Hailey.

Summary and Suggested Conditions: The Council shall review the proposed Final Plat Application and continue the public hearing, approve, conditionally approve, or deny the application.

Changes to the approved Preliminary Plat Conditions of Approval are shown below. Those Conditions that are stricken have been met. Any new Conditions of Approval added are shown underlined, and staff comments are in bold text:

General Conditions:

- a) All Fire Department and Building Department requirements shall be met.
- b) All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required. Infrastructure to be completed at the Applicant's sole expense include, but will not be limited to:
 - i. ~~The City Engineer will review all proposed storm sewers, drywells and other drainage facilities. Permits shall be obtained for installation of all drywells.~~
 - ii. ~~The location and dimension of the driveway for Lot 7AA shall be approved by the Hailey Fire Chief and the Street Department, prior to issuance of a Building Permit.~~
- c) ~~All improvements and all improvements within the public right-of-way shall be completed and accepted, or surety provided pursuant to Subsections 16.03.030(I) and 16.05.090(B) of the Hailey Municipal Code, prior to recordation of the Final Plat.~~
- d) ~~The Final Plat must be submitted within two (2) calendar years from the date of approval of the Preliminary Plat, unless otherwise allowed for within a phasing agreement.~~

- e) ~~Any subdivision inspection fees due shall be paid prior to recording the Final Plat.~~
- f) ~~Any application fees due shall be paid prior to recording the Final Plat.~~

Other:

- g) ~~Drainage for the site shall meet the approval of the City Engineer, prior to issuance of a Building Permit.~~
- h) ~~The Applicant shall pay in-lieu fees for the estimated cost of installation for sidewalk improvements. The scope of improvements for in-lieu fee collection shall be reviewed and mutually agreed upon by City Staff and the Applicant, prior to recordation of Final Plat.~~
- i) ~~The location and dimension of the driveway for Lot 7AA shall be approved by the Hailey Fire Chief and the Street Department, prior to issuance of a Building Permit.~~
- j) ~~The following turf landscape restrictions shall apply to Lot 7AA of the 1210 Baldy View Subdivision.~~
 - i. ~~A maximum of forty percent (40%) of the total land area may be turf.~~
 - ii. ~~Promotes a low water use landscape through the use of drought tolerant plants either from an approved list or as recommended by a landscape design professional.~~
 - iii. ~~Each residential irrigation system shall be at a 70% distribution uniformity for turf areas and/or utilize EPA water sensor controllers and heads or equivalent”.~~

The remaining and/or revised Conditions of Approval have been reflected below. Each are expected to be met and are placed on approval of this Application:

General Conditions:

- a) All Fire Department and Building Department requirements shall be met.
- b) All City infrastructure requirements shall be met as outlined in Title 16, Chapter 16.05 of the Hailey Municipal Code. Detailed plans for all infrastructure to be installed or improved at or adjacent to the site shall be submitted for City of Hailey approval and shall meet City Standards where required. Infrastructure to be completed at the Applicant’s sole expense include, but will not be limited to:
 - i. The location and dimension of the driveway for Lot 7AA shall be approved by the Hailey Fire Chief and the Street Department, prior to issuance of a Building Permit.

Motion Language:

Approval: Motion to approve the Final Plat Application by Daniel and Mia Ward wherein Lot 7A, Block 4, Woodside Subdivision #1 (1210 Baldy View Drive) is subdivided into two (2) lots; Lot 1, 7AA comprising of 8,906 square feet, and Lot 2, 7AAA comprising of 8,685 square feet, finding that the standards of approval set forth in the Hailey Municipal Code have been met, and have been approved by the Hailey City Council, subject to the following conditions, (a) through (b), as noted.











Denial: Motion to deny the Final Plat Application by Daniel and Mia Ward, finding that _____ [Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Council should specify a date].

A PLAT SHOWING LOTS 7AA AND 7AAA, BLOCK 4, WOODSIDE SUBDIVISION NO. 1

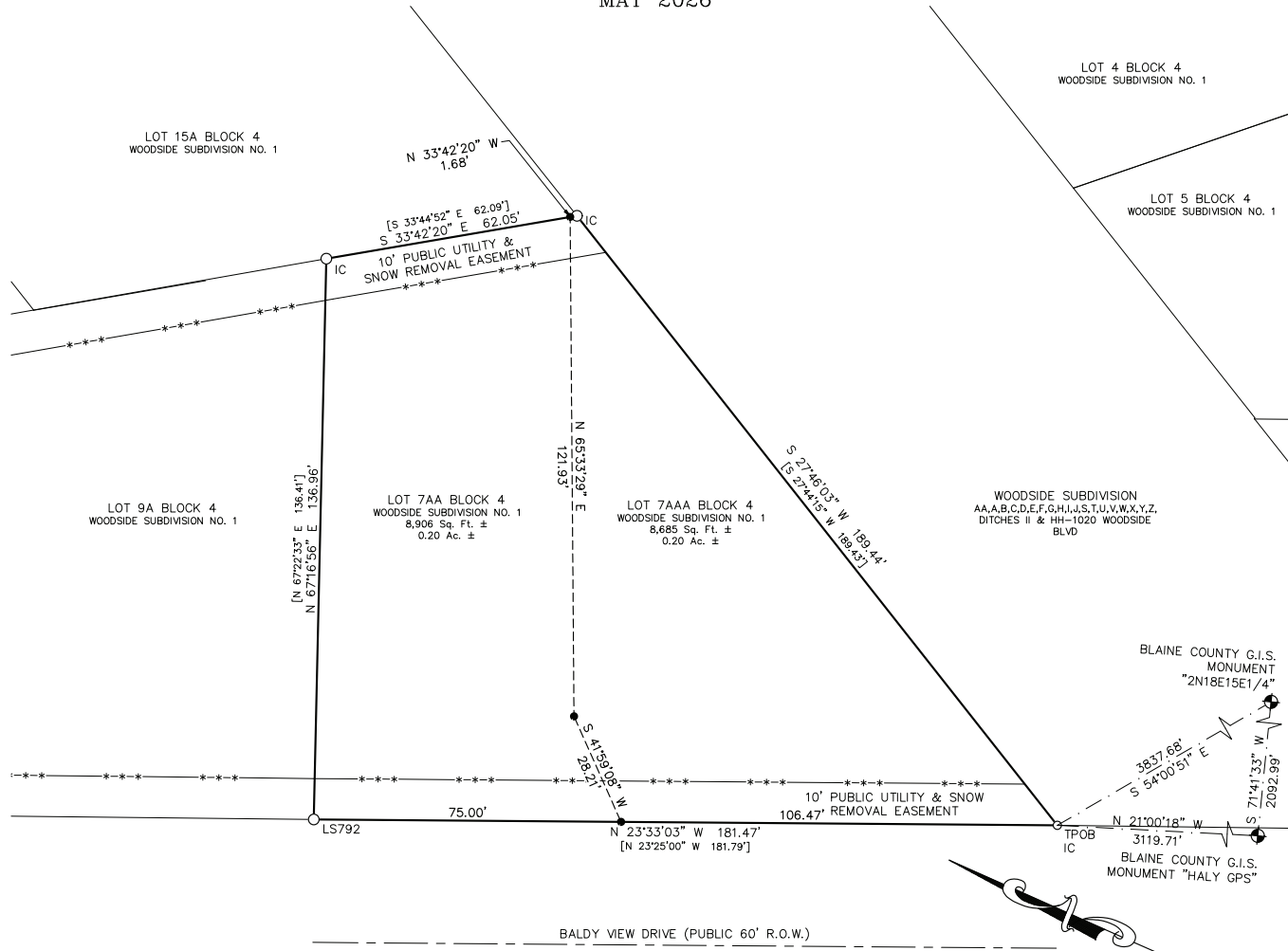
WHEREIN LOT 7A OF "A LOT LINE SHIFT AND REPLAT OF LOTS 7, 8 & 9, BLOCK 4, WOODSIDE PLAT NO. 1"
IS SUBDIVIDED AS SHOWN HEREON
LOCATED WITHIN
SECTION 15, T.2N., R.18E., B.M., CITY OF HAILEY, BLAINE COUNTY, IDAHO
MAY 2026

LEGEND

-  Subject Boundary
-  Adjoining Lot Line
-  New Lot Line
-  Blaine County G.I.S. Ties
-  Utility Easement, As Noted
-  Found 1/2" Rebar, As Shown
-  Set 1/2" PLS7048, As Shown
-  Found 5/8" Rebar, As Shown
-  IC Illegible Cap
-  [] Record Bearing & Distance Inst. No. 379399

NOTES

- 1) Basis of Bearings is Grid North per Idaho State Plane Coordinate System, Central Zone, NAD83, (1992), at Grid in US Survey Feet.
- 2) Boundary Information is from the Woodside Subdivision Final Plat No. 1, Instrument Number 150170; A Lot Line Shift and Replat of Lots 7, 8 & 9, Block 4, Woodside Subdivision Plat No. 1, Instrument Number 379399; Records of Blaine County, Idaho.
- 3) Except as stated or shown on this map, this Survey does not intend to reflect any of the following which may be applicable to Subject Real Property: Natural Hazards, Encroachments, Wetlands, Ditches, Easements other than those shown or listed hereon, Building Setbacks, Restrictive Covenants, Subdivision Restrictions, Zoning Restrictions, Land-Use Regulations, or Deed Restrictions and Exceptions contained within a current Title Policy.
- 4) The following turf landscape restrictions shall apply to Lot 7AA of the 1210 Baldy View Subdivision.
 - a. A maximum of forty percent (40%) of total land area may be turf.
 - b. Promotes a low water use landscape through the use of drought-tolerant plants either from an approved list or as recommended by a landscape design professional.
 - c. Each residential irrigation system shall be at a 70% distribution uniformity for turf areas and/or utilize EPA water sensor controllers and heads or equivalent.



HEALTH CERTIFICATE: Sanitary restrictions as required by Idaho Code Title 50, Ch. 13, have been satisfied. Sanitary restrictions may be reimposed in accordance with Idaho Code Title 50, Ch. 13, Sec. 50-1326, by issuance of a Certificate of Disapproval.

Date _____ South Central Public Health District, EHS

GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.



LOTS 7AA AND 7AAA, BLOCK 4,
WOODSIDE SUBDIVISION NO. 1
ALPINE ENTERPRISES INC.
KETCHUM, IDAHO
SHEET 1 OF 2

Return to Agenda

AGENDA ITEM SUMMARY

DATE: 06/08/2026 **DEPARTMENT:** Community Development **DEPT. HEAD SIGNATURE:** RD

SUBJECT: Consideration of a City-Initiated Text Amendment to amend the Hailey Municipal Code, Title 5: Business Licenses and Regulations, creating a new chapter, Chapter 5.17: Mobile Vending, which adds new definitions, new permitting requirements, and new standards for mobile vendor operation and site design in the City of Hailey.

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code Title 5

BACKGROUND: Hailey’s population continues to grow and evolve, as does the community’s business landscape. Over the past 3-4 years, Community Development Staff have experienced a notable rise in interest from the entrepreneurial public in operating food trucks and/or mobile vending units in City limits. With no clear standards for operation outlined in City Code, the path for opening a food truck/mobile vending unit may appear unregulated or very unclear to the general public. The lack of regulations around food truck/mobile vending unit operation – perceived or actual – has been a historic concern voiced by the owners/managers of brick-and-mortar establishments in Hailey.

Beginning in the fall of 2024, City Staff from the Community Development Department embarked on a Code research and business/community outreach process addressing food trucks and mobile vending activities in the City of Hailey. These actions were taken to best inform the development of a new section in the Hailey Municipal Code, intended to explicitly address such business activities. Up until this point, mobile vending and food truck operations in Hailey have functioned via more informal policies and the existing Business License Amendment Application process. Such policies and processes have limited mobile vending/food truck operation to a “like with like” standard, requiring these operations to seek a similar business type and obtain their permission to conduct their mobile-based business on the private property. Operations associated with special events are handled separately.

The attached draft Ordinance represents a collection of best management practices for food trucks/mobile vending from peer communities as well as from public input, adapted to best suit the unique needs and contexts of doing business in Hailey. It also seeks to uphold full compliance with all requirements set forth by South Central Public Health District, which regulates and inspects commercial food service activities in the City of Hailey and other South Central Idaho jurisdictions.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Caselle # _____
Budget Line Item _____ YTD Line-Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: Robyn Davis Phone # 788-9815 #2015

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

___ City Attorney	___ City Administrator	___ Engineer	___ Building
___ Library	___ Planning	___ Fire Dept.	___ _____
___ Safety Committee	___ P & Z Commission	___ Police	___ _____
___ Streets	___ Public Works, Parks	___ Mayor	___ _____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD: Motion to approve and conduct a first reading of Ordinance No. _____, an Ordinance amending the Hailey Municipal Code, Title 5: Business Licenses and Regulations, creating a new chapter, Chapter 5.17: Mobile Vending, which adds new definitions, new permitting requirements, and new standards for mobile vendor operation and site design in the City of Hailey, finding that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and



STAFF REPORT
Hailey City Council
Meeting of June 8, 2026

To: Hailey City Council
From: City Staff, Community Development Department

Overview: Consideration of a City-Initiated Text Amendment to amend the Hailey Municipal Code, Title 5: Business Licenses and Regulations, creating a new chapter, Chapter 5.17: Mobile Vending, which adds new definitions, new permitting requirements, and new standards for mobile vendor operation and site design in the City of Hailey.

Hearing June 8, 2026

Applicant: City Staff

Notice: Notice for the public hearing was published in the Idaho Mountain Express and mailed to public agencies on May 20, 2026.

Background: In the fall of 2024, Staff began to research how other communities regulated food trucks/mobile vendors, realizing there may be ways to accommodate new growth of this unique business sector, while remaining responsive to the legacy brick and mortar establishments that have contributed greatly to life in Hailey. Research revealed that the only constants across studied communities were the requirements of a business license and health district permitting. Every community handled food trucks and mobile vendors in a manner that worked for their specific population.

In October 2025, Staff began to build upon this research and turned to the existing business community for insight into how the City of Hailey could potentially improve our food truck and mobile vending policies. Through a business owner-specific survey and targeted workshop sessions, City Staff began to identify patterns of opinion and new ideas of how we could consider updating our policies and management, as they related to mobile vending. The key themes that emerged: 1) The business community appears receptive to growth of food truck/mobile vending presence in Hailey, in a regulated, practical manner; and 2) There is interest in exploring centralized locations for operations, similar to a food truck court/pod.

These are just a few of the takeaways from Staff's initial outreach. Discussions with Staff from South Central Public Health District (regulatory partner for mobile vending affairs in Hailey), as well as discussions with Department leadership from the Hailey Fire Department and Hailey Wastewater Division, have further informed the proposed text amendment and draft ordinance language presented today.

On April 6, 2026, City Staff presented draft ordinance language to the Planning and Zoning Commission, proposing to add Chapter 5.17, Mobile Vending. The draft language highlighted initial efforts to capture the applicable definitions, standards, licensing requirements, etc. for governing mobile vending activities

in the City of Hailey, distinct from mobile vending activities that may happen in conjunction with a Special Event Permit.

At the April 6, 2026, public hearing, the Commission offered minor feedback on the wording of select definitions, the required site and unit standards for mobile vendor operation, and the specific applicability of things like preferred mobile vending unit fuel type, restroom requirements, and bike parking, for example. While the Commission was generally supportive of the draft ordinance language, there were still large gaps in certain topics, such as right-of-way mobile vending. Due to these informational gaps and the relatively short period of time that the Commission was able to discuss the item, the Commission voted unanimously to continue the text amendment's public hearing to May 4, 2026.

On May 4, 2026, the Planning and Zoning Commission considered and recommended for approval by the Hailey City Council the draft ordinance language presented. The Commission noted minor changes to the comprehensive draft, which included:

- Updating Title 17: Zoning Regulations, Chapter 17.05: Official Zoning Map and District Use Matrix, to include a new use category – Mobile Vending – within the District Use Matrix.
- Removing or rephrasing certain regulations to align with South Central Public Health District's (SCPHD) policies, so Hailey's code is not more restrictive than standard practices of SCPHD.
- Minor grammatical errors and slight revisions to sentence structure – in some areas – to clarify or simplify regulations.

Specific amendments and/or additions have been included in the attached Draft Ordinance.

Title 5: Business Licenses and Regulations

Chapter 17.02: Definitions: The definitions have been added or modified to add full transparency and clarity, while refining the chapter to align with the State Code as applicable.

Attachments:

- i. Draft Ordinance

Standards of Review:

Criteria for Review. Section 17.14.060(A) of the Hailey Municipal Code provides when evaluating any proposed amendment under this chapter, the hearing examiner or commission and council shall make findings of fact on the following criteria:

1. **The proposed amendment is in accordance with the comprehensive plan;**
2. **Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services;**
3. **The proposed uses are compatible with the surrounding area; and**
4. **The proposed amendment will promote the public health, safety, and general welfare.**

1. The proposed amendment is in accordance with the comprehensive plan;

Hailey's Municipal Code should continue to address and promote the principles and lifestyle components that are most essential to our community's identity. Our code is the foundation from which our municipality and citizens begin a journey forward to a vibrant and thriving future. While Hailey's

Comprehensive Plan does not go into the specificity that this code section contemplates, it is anticipated that the City will continue to update, modify, redefine, define, and/or clarify definitions to guide development, land uses, and necessary infrastructure. The following goals from the Comprehensive Plan are relevant to this text change:

Section 3: Special Areas or Sites and Features

3.1 Assure the protection and preservation of Special Sites, area features to maintain a strong community identity for future generations

3.3 Protect the traditional Character and scale of the historic downtown and Main Street corridor.

Section 4: Recreation, Parks and Lands

4.1 Create and maintain interconnected systems of parks, recreation facilities, trails, green spaces and natural lands in order to provide divers recreation opportunities for Hailey residents.

Section 5: Land Use, Population and Growth

5.1 Retain a compact City comprised a central downtown and surrounding diverse neighborhoods, areas of characteristics as depicted in the Land Use Map.

5.7 Encourage development at the densities allowed in the Zoning Code.

Section 6: Economic Development

6.1 Encourage a diversity of economic development opportunities within Hailey.

Section 7: Demographics, cultural Vitality and Social Diversity and Well-Being

7.1 Encourage a variety of projects and programs that meet the needs generated by various segments of the population, especially the needs of those who risk suffering effects of discrimination or are socially or economically disadvantaged.

7.2 Encourage projects and programs that seek to provide opportunities for cultural, cross-cultural and educational enrichment.

Section 8: Housing

8.1 Encourage development that provides opportunities for home ownership and rental homes for individuals and families of all socio-economic levels.

Section 9: Public Servies, Facilities and Utilities

9.1 Plan for the long-term utilities, service and facility needs of the City while minimizing impacts to the greatest extent possible.

Section 10: Transportation

10.1 Create and maintain a pedestrian and bicycle-friendly community that provides a safe, convenient and efficient multi-modal transportation system for all Hailey residents.

2. Essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services.

The proposed amendments will not result in a change in allowed uses nor will they create excessive additional requirements at public cost for services.

3. The proposed uses are compatible with the surrounding area; and

The proposed text amendment will not impact compatibility.

4. The proposed amendment will promote public health, safety, and general welfare.

The proposed amendment will ensure overall compliance and a thorough understanding of the terms and meanings of Title 17's zoning definitions. The amendments recommended are consistent with the Hailey Comprehensive Plan, and will have no impact on public health, safety, and general welfare.

Motion Language:

Approval: Motion to approve Ordinance No. _____, an Ordinance amending Title 5 of the Hailey Municipal Code, adding Chapter 5.17: Mobile Vending, finding that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services, that the proposed uses are compatible with the surrounding area, and that the proposed amendment will promote the public health, safety and general welfare, and read by title only.

Denial: Motion to deny Ordinance No. _____, an Ordinance amending Title 5 of the Hailey Municipal Code, adding Chapter 5.17: Mobile Vending, finding that essential public facilities and services are available to support the full range of proposed uses without creating excessive additional requirements at public cost for the public facilities and services, that the proposed uses are compatible with the surrounding area, and that the proposed amendment will promote the public health, safety and general welfare, finding that _____ [the Council should cite which standards are not met and provide the reason why each identified standard is not met].

Continuation: Motion to continue the public hearing to _____ [the Council should specify a date].

HAILEY ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF HAILEY, IDAHO, AMENDING TITLE 5: BUSINESS LICENSES AND REGULATIONS, OF THE HAILEY MUNICIPAL CODE, CREATING CHAPTER 5.17: MOBILE VENDING; WHICH ADDS NEW DEFINITIONS TO CODE, ADDS NEW PERMITTING REQUIREMENTS, AND ADDS NEW STANDARDS FOR MOBILE VENDOR OPERATION AND SITE DESIGN; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the changes proposed will provide transparent and practical regulations for effective management of mobile vending activities with the intent of reinforcing the following statements and goals contained within the Comprehensive Plan:

Section 5: Land Use

- 5.1. Ensure that Hailey is a vibrant, dynamic, attractive, and affordable place to live, recreate, and operate businesses.
- 5.2 Make Downtown Hailey the center of commercial, civic, and cultural activity within Hailey and the Wood River Valley.

Section 6: Economic Development

- 6.1 Diversify Hailey’s economic base and increase year-round employment opportunities.
- 6.2 Promote land use and development that contributes to economic diversification.
- 6.3 Support proactive, innovative strategies to address resident and business needs.

WHEREAS, the changes proposed will provide citizens, business owners and entrepreneurs, and municipal officials with a mobile vending code that is accurate, easy to understand, fair, and enforceable.

WHEREAS, the creation of this mobile vending code will create better alignment with the mobile vending regulations of peer communities in Idaho;

WHEREAS the text set forth in this ordinance will promote public health, safety, and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, AS FOLLOWS:

Section 1. Title 5: Business Licenses and Regulations, Chapter 5.17: Mobile Vending, is hereby added by the addition of the underlined language, as follows:

5.17.010 PURPOSE:

The purpose of the City of Hailey vendor license is to provide a process whereby mobile vending activities are conducted in the city in such a way that all city requirements, health district requirements, and state regulations are adhered to. A vendor license ensures that mobile vending activities uphold the general health, welfare, and safety of the public to the greatest extent possible, while also providing for consistent business permitting and the promotion of fair regulatory practices across business types.

5.17.020 DEFINITIONS

CITY: The city of Hailey, Idaho.

ENGAGE IN OR CONDUCT BUSINESS: The selling, soliciting, advertising or offering for sale of any items of personal property or any interest therein.

FOOD TRUCK: A mobile vendor unit that sells or serves food and/or drink for human consumption.

FULLY SCREENED: A term used to describe an object or site feature that is completely screened from the public right-of-way at ground level. Screening treatments may include, but are not limited to, wood panel fencing, landscaping, concrete masonry units (“CMUs”), walled construction, and/or other creative screening measure as approved by Staff.

GROUP OPERATION: A term used to describe three (3) or more individual mobile vending units that operate in single, fixed locations on private property. This includes arrangements like mobile vending “pods” and/or “courts”. The group operation designation applies to three (3) or more mobile vending units operating on private property, even if such units do not always operate simultaneously.

MOBILE SERVICE: A business activity conducted from a motor vehicle, trailer, or other transportable equipment, where services are provided on a temporary basis and no permanent business premises are established at the service location. Mobile services may include, but are not limited to, vehicle repair or detailing, windshield replacement, carpet or upholstery cleaning, appliance repair, plumbing, HVAC services, dog grooming, and similar trades or delivery of expertise. All mobile services must be performed on private property. This definition further excludes mobile food vendors, delivery services that do not perform work onsite, mobile sales of tangible goods, and construction activities regulated separately under this Code.

MOBILE VENDOR: Any business, whether owned and/or operated by an individual, group of individuals, partnership, or corporation, that conducts the sale of food, beverages, or other goods and products from a mobile vending vehicle, trailer, and/or pushcart, which is not permanently affixed to the ground and is able to be moved or driven on occasion.

MOBILE VENDING UNIT: A vehicle and/or trailer from which mobile vending operations occur.

VENDOR LICENSE: A license to conduct mobile and temporary vendor activities in the City of Hailey, distinct from a traditional business license issued by the City of Hailey.

NOT FOR PROFIT BUSINESS: Any organization exempt from taxation as provided by 26 USC 501 and meeting all the requirements for the exemption provided by 26 USC 503.

PERSONS: Any individual, including an employee or agent of an individual or group of individuals, corporation, partnership, joint venture, limited partnership, or any other business entity.

PRIVATE PROPERTY: Any property not dedicated to public use.

PUBLIC STREET OR PLACE: Any sidewalk, street, alley, highway, public right of way, park, parking lot, or other place owned in fee by the city, or in, on or over which an easement exists in

the name of or held by the city, or its designees, or which exists for the benefit and use of the public.

SPECIAL EVENT: Any event that is described in subsection 12.14.030B of the Hailey Municipal Code.

5.17.030 APPLICABILITY:

Except as otherwise provided in Section 5.17.040 of this chapter, it shall be unlawful for any person to conduct mobile vending business activities within the City of Hailey without first obtaining an approved vendor license and receiving administrative approval from the Hailey Community Development Department.

5.17.040 EXCEPTIONS:

The following mobile and/or temporary vending activities are exempted from the provisions of this chapter:

- A. Any sales under court order;
- B. A bona fide auction sale;
- C. Garage, yard or similar sales by individual at their residence or place of business;
- D. School, youth group, or similar not-for-profit business sales, where all vending occurs on private property and all proceeds go to directly benefit such non-commercial entities;
- E. Any business activity or event approved under chapter 5.24, "Fireworks", of this title or title 12, chapter 12.14, "Special Events", of this code; and
- F. Home occupations, as defined by the Hailey zoning ordinance, Hailey ordinance 532, as amended. (Ord. 1095 §§ 1 - 6, 2011; Ord. 903 § 2, 2005; Ord. 872 § 2, 2004; Ord. 593 § 2, 1992)

5.17.050 REQUIRED APPLICATION:

A. A separate vendor license shall be required for each mobile vending unit located within the City. A vendor license is distinct from general business licenses required by the City of Hailey, as provided in Section 5.02 of this chapter.

B. Any person conducting mobile vending or engaged in such an occupation shall apply for the required vendor license by completing an application provided by Hailey's Community Development Department. A separate vendor license shall be required for each vending unit.

C. Mobile vending units operating under an approved Special Event Permit are not required to obtain a City of Hailey mobile vendor license. South Central Public Health requirements may still apply. Mobile vending units operating under an approved Special Event Permit are strongly encouraged to consult with South Central Public Health prior to operation.

5.17.060 STANDARDS OF ISSUANCE OF LICENSE:

A vendor license and any renewals or amendments thereto shall be issued by the Hailey Community Development Department only to vendors who meet the following requirements:

- A. Compliance with South Central Public Health District Regulations:
 - 1. Any mobile or temporary vendor of food or beverages shall adhere to all applicable regulations outlined within South Central Public Health District's Food Safety and Reporting program. Vendors for a City of Hailey vendor license shall have obtained an approved food establishment license, in addition to any other mobile food establishment documentation as required by South Central Public Health District, prior to issuance of an approved city of Hailey vendor license.
- B. Compliance with City of Hailey Wastewater Division Pre-Treatment Program Guidelines.
- C. Compliance with City of Hailey Alcohol Beverage License regulations, if serving alcohol.
- D. Compliance with International Fire Code, as currently amended and adopted by reference within the Hailey Municipal Code.
- E. Valid vehicle and/or utility trailer registration.
- F. Comprehensive General Liability Insurance Policy with minimum \$1,000,000 combined single limit per occurrence, if operating within City right-of-way or on other City-owned property. Proof of insurance shall be required and verified by the mobile vendor annually.
- G. Compliance with Zoning Requirements: The mobile vending activity for which the application is made is not in violation of any zoning regulations.
- H. Compliance with ADA Accessibility Requirements.
- I. Compliance with City of Hailey Noise Standards (e.g., music, generators, etc.). An Amplified Sound Permit may be required.
- J. Mobile vendor licenses are non-transferable.
- K. If the mobile vendor desires to connect to water/wastewater utilities on private property, the mobile vendor shall connect to municipal water/wastewater utilities through the connection serving the property's existing structure, or via an additional, separate connection to the water or wastewater main lines.
 - 1. Water connections serving the mobile vending unit shall remain separate from all secondary connections (e.g. irrigation lines).
 - 2. Insulating mobile vending unit water and wastewater connections, to prevent freezing, is the sole responsibility of the mobile vending unit owner.

5.17.070 LICENSE FEE; RENEWAL:

A non-refundable vendor license fee for the administrative costs of processing applications shall be paid by each applicant at the time of making application for any vendor license. The license shall be issued for one (1) year from the date of application approval. All vendor licenses required hereunder shall be renewed annually for each year or portion of the year in which the mobile vendor subject to this chapter remains in operation. There shall be a proration of fees for licenses renewed for a portion of the year, proportional to the number of months the mobile vendor plans to remain in operation. In no case will refunds of renewal fees be given. The amount of the fees provided for herein shall be set by resolution of the city council.

5.17.080 PERMITTED LOCATIONS:

A mobile vendor may operate a mobile vending unit only in the locations described in this section and as permitted by the District Use Matrix, found in Title 17, Chapter 17.05.

- A. Rights-of-Way and Parks: Mobile vendors shall only operate within rights-of-way and/or parks via approval of a Special Event Permit.
- B. Public and semi-public properties: Mobile vendors shall only operate on public and semi-public properties (excluding rights-of-way and parks) via an approved Conditional Use Permit. This includes properties owned by religious institutions, taxing districts, and state and federal agencies. The Applicant shall apply for a Conditional Use Permit via the Community Development Department. The Conditional Use Permit shall be required in addition to the Mobile Vendor License.

5.17.090 CHANGE OF LOCATION:

A vendor license amendment application shall be required for a mobile vendor if they wish to change operating locations from the location listed on the original mobile vendor license application. Each mobile vendor license holder is only permitted to apply for up to three (3) amendments before a new mobile vendor license is required. This standard applies to private property, right-of-way, and semi-public property mobile vendors.

5.17.100: PROHIBITION AGAINST DOING BUSINESS WITHOUT A LICENSE:

No person shall engage in any mobile vending within the boundaries of the city without first having obtained a mobile vendor license as required by this chapter, or without first having obtained an approved Special Event Permit, as applicable. All vendor licenses required under this chapter shall be displayed on the mobile vending unit in a location clearly visible to the general public.

5.17.110: MOBILE VENDING UNIT AND SITE STANDARDS:

- A. Unit Standards: Mobile vending carts, trailers and vehicles must be designed and built to meet normal industry standards and used in a safe manner.
 - 1. Size; Design; Brakes: A mobile vending cart frame must be sized appropriately for its intended operation location. Mobile vending cart frame sizes should not impede pedestrian traffic when located in places like sidewalks, pathways, parking lots, etc. The mobile vending cart must have a minimum of two (2) functional, rubber-tired wheels. The braking mechanism on the mobile vending cart shall be affixed in such a manner that it is not readily removable. The use of ropes and shocks as the sole braking mechanism is prohibited.
 - 2. Generators: Mobile vending unit generators powered by gasoline or diesel are not preferred. If electric hook-ups are not available, generators powered by propane are strongly encouraged. Staff prefer to see mobile vending units operate in such a manner that minimizes emissions and overall energy use.
 - 3. Mobile vending unit operators shall make every effort to mitigate excessive noise and fumes from their operations. City Staff reserve the right to inspect mobile vending units for excessive noise and fumes, respond to potential public complaints, and require

operational adjustments for mobile vending units when it is in the best interest of the health, life, and safety of the broader public.

4. Fire Extinguisher: A five (5) pound, "K" class, handheld fire extinguisher is required if a heating or cooking appliance is used.
 5. Sanitation: A hand-washing station, sanitizer dispenser, or other means of providing effective sanitation for customers shall be provided for all applicable mobile vending units as required by South Central Public Health District.
 6. Inspections: Except for merchandise or food items to be sold, mobile vending units presented for inspection shall be exactly as they will appear when operating on a public right-of-way, including any food rack.
 7. Support Equipment and Accessories: Support equipment and accessories, other than the generator and the propane tanks, must not extend more than four feet (4') from the edge of the mobile vending unit in any direction and shall not be placed to impede pedestrian traffic. Umbrellas, canopies or other covers used on mobile vending units must be securely fastened and must not extend more than four feet (4') from the edge of the cart, trailer or vehicle in any direction.
 8. Clean Appearance: Mobile vending carts, trailers and vehicles shall have a clean appearance at all times.
- B. Site Standards: Mobile vending units operating on private property shall adhere to all applicable site standards:
1. Proposals for more than one (1) mobile vending unit operating on a single piece of private property shall be subject to city staff review and Planning and Zoning Commission approval. Any proposals for mobile vending unit pod/court shall be subject to a Conditional Use Permit Application and review process. All mobile vending units proposed for a pod/court are required to have an approved mobile vendor license and abide by all applicable standards and regulations outlined in this Title.
 2. An individual mobile vending unit footprint shall not exceed five hundred (500) square feet in size.
 3. Mobile vendors shall provide clear, unobstructed customer access to the unit onsite. This includes a durable walking surface, access pathways designed to support customers with wheelchairs, and ensuring that all access routes and customer queuing areas are free from unsecured cords, hoses, signage, etc.
 4. Mobile vending unit operators are strongly encouraged to provide a designated bike parking area, and/or coordinate with the private property owner to provide customer access to any existing bike parking.

5. Group operations of mobile vending units on private property are required to provide a designated bike parking area.
6. Every mobile vending unit and vending group operation shall provide at least one (1) restroom onsite for employee use during operating hours, or the mobile vending unit and/or vending group operation shall provide documentation of a shared use agreement for access to existing restroom facilities within reasonable walking distance of the unit. The shared use agreement shall stipulate that restrooms will be available during vendor hours of operation.
7. Temporary restroom facilities (e.g. “porta-potties”) are strongly encouraged to be fully screened from the ground level.
8. All mobile vending units operating on private property shall provide recycling and waste receptacles for customer use. Food composting receptacles are encouraged.
9. Mobile vending units may operate in specific locations in the City right-of-way, to be determined by City Staff. The City reserves the right to modify permitted unit locations based on site-specific factors such as traffic crossings, pedestrian corridors, maintenance needs, or other reasons deemed applicable for supporting the general health, safety, and welfare of the Hailey community.

5.17.120: RIGHT OF APPEAL:

An appeal from any decision of the city clerk made in the administration or enforcement of this chapter may be made to the city council by filing a written appeal and fee with the city clerk within fifteen (15) days following the date of the action or decision giving rise to the appeal. Upon hearing the appeal, the city council shall consider the record, the decision of the city officer, and the written appeal, together with oral presentation by the appellant, the city officer or administrator and the applicant. The city council may affirm, reverse or modify the decision of the city clerk. The city council shall not substitute its judgment for that of the city clerk as to the weight of the evidence on questions of fact. The city council shall affirm the city clerk's decision unless the city council finds the decision is: a) clearly erroneous; b) arbitrary, capricious or an abuse of discretion; or c) not supported by substantial evidence in the record as a whole. The city clerk shall transmit a copy of the city council's decision and findings to the appellant, the applicant and any other person or entity who has requested a copy in writing. The fee for processing the appeal shall be set by resolution of the city council. (Ord. 872 § 6, 2004; Ord. 593 § 8, 1992)

5.17.130: ENFORCEMENT:

A. Civil Liability: The city attorney shall, at the direction of the city council, institute civil suit in the name of the city to enforce compliance with the provisions of this chapter by injunctive relief, declaratory relief or other civil remedy. The city shall be entitled to recover its costs and attorney fees from the other party upon prevailing in any such civil action. No civil judgment, or any act by the city or the violator, shall bar or prevent a criminal prosecution for each and every violation of this chapter.

B. Criminal Liability: A person who violates any provision of this chapter or operates any business or occupation for which a license is required by this chapter without having first obtained a license, as herein provided, shall be guilty of a misdemeanor, punishable by a fine not to exceed three hundred dollars (\$300.00), or imprisonment for not more than thirty (30) days, or both such fine and imprisonment, which penalty shall be in addition to any other penalties provided in this chapter. Each day that a violation of this chapter occurs shall be deemed a separate offense. (Ord. 593 § 9, 1992).

Section 2. Severability Clause: Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

Section 3. Repealer Clause: All City of Hailey ordinances or parts thereof, which are in conflict herewith, are hereby repealed.

Section 4. Effective Date: This ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

PASSED AND ADOPTED BY THE HAILEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS ___ DAY OF _____, 2026.

Martha Burke, Mayor, City of Hailey

Attest:

Mary Cone, City Clerk

Return to Agenda

Sept 23 Appropriation Ordinance publishes – Budget adoption process is now complete!

Below is the link to the Mayors Proposed General Fund Budget (also referred to as the “Not-to-Exceed” Budget) in ClearGov. (Please note that Cleargov over the last year changed their entire platform, and many pages had to be replaced manually. Therefore, if you see any glitches or errors that we may have missed, can you please let us know?) Link is here:

<https://city-hailey-id-cleardoc.cleargov.com/25912>

Attached to this report is the Mayors budget memo.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

The Mayors Proposed General Fund Budget is a balanced budget where revenues equal expenditures. Enterprise Fund budgets will likely have rate increases, to be discussed at a subsequent meeting.

-ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IF APPLICABLE)

<input checked="" type="checkbox"/>	City Administrator	<input type="checkbox"/>	Library	<input type="checkbox"/>	Benefits Committee
	City Attorney	<input type="checkbox"/>	Mayor	<input type="checkbox"/>	Streets
<input type="checkbox"/>	City Clerk	<input type="checkbox"/>	Comm. Dev.	<input checked="" type="checkbox"/>	Treasurer
<input type="checkbox"/>	Building	<input type="checkbox"/>	Police	<input type="checkbox"/>	_____
<input type="checkbox"/>	Engineer	<input type="checkbox"/>	Public Works	<input type="checkbox"/>	_____
<input type="checkbox"/>	Fire Dept.				

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

City Council should discuss the Mayor’s proposed General Fund budget and the Council adopted goals and priorities, which have been incorporated into the budget.

ACTION OF THE CITY COUNCIL:

No action needed tonight. Council has until July 28, 2025, to adopt a tentative budget.

Date : _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to:

Copies (all info.): _____ Copies (AIS only)
Instrument # _____

June 4, 2026

Councilmembers and Constituents:

It is with pleasure that I introduce to you the FY 2027 City of Hailey Budget. We have had a strong year of public safety programs, planning, housing projects, capital projects, public outreach, code enforcement and staff training in our City. We have retained and strengthened our staff team despite a competitive hiring market.

The City Council and I have conducted a goal-setting session, and we have established a vision statement and strategic direction to guide our budgeting process this year, attached to this letter. The following factors affect this year's budget:

- Costs of personnel, fuel, equipment and supplies continue to rise. This affects all aspects of our municipal budget.
- Revenues that support our programs are down overall. Please see the section below on revenue projections: in general, with the exception of Local Option Tax, we are continuing another tight year of flat or downward revenues.
- My budget includes a 3% merit/cost-of-living increase for all employees plus a 1.5% training increase. While these increases add costs, it is imperative that we stay competitive and not lose employees to nearby employers.
- In May, voters in affected portions of our County, including Hailey, approved the formation of a new Library District. This means in future years (after FY 2027) our Library will no longer be a Department of the City and will no longer be part of our municipal budget.
- The strong economic rebound we experienced in 2022 has dampened over the last four years with high municipal (and private) construction costs. While the City of Hailey greatly benefitted over the last two years from high interest returns on our municipal investment accounts, we are no longer seeing such robust interest revenue, which, for the last three years, allowed us to return substantial unspent funds to our capital budget. City revenues for the upcoming budget year appear relatively flat, as is reflected in my budget revenue projections.
- For the second year in a row, I am recommending a transfer from the Capital fund to the General Fund in order to balance the budget. The reason I am willing to do this is two-fold, see (#6) below.

Revenue Forecasting

It is a central goal of my FY 2027 Hailey Budget to estimate revenues carefully, but also in a manner that avoids costly mid-year budget amendments. General Fund expenditures must equal revenues, and even a modest rise in revenue helps us to keep pace with the demands of our community. If we estimate our revenue too low, our expenditures would be insufficient to provide essential services. Highlights of our FY 2026 revenue forecast include:

1) Local Option Tax (LOT) Up: In 2022, the City experienced record-level LOT revenues. 2023-2025 LOT revenues had modest increases over the previous year. In last year's budget (FY 2026) we kept LOT revenues flat as a cautionary approach. At the 7-month mark, we are only exceeding projected revenues by 6.1%, mainly because of the 2% LOT increase in December.

2) Municipal Fee Revenue Down: While Fee Revenues include several sources, building permit revenues constitute over 50% of these revenues. We are forecasting a decrease in building permit revenues for FY 2027 over last year's revenue collections based on the low volume of building permits currently underway. We suspect that the combination of high interest rates and unprecedented costs of construction are continuing to cause delays in larger building permits and a slowdown in single family permits.

3) State-shared Revenue and State Highway Distribution Account Down: All Idaho sales tax revenue is distributed through the revenue-sharing program to cities, counties and non-school special districts. Various bills passed by the Legislature in 2023 boosted state funding for road maintenance and repair and nonmotorized projects. These funding sources were flat in FY 2025, projected to be down 7.9% in FY 2026 and projected to be up 2.7% in FY 2027¹. We have budgeted state-shared revenue projections based on last year's actual revenues for an estimated total state-shared revenue projection of \$2,006,191.

4) No one-time revenues. Last year we fully expended our valuable "one-time" revenue, primarily ARPA federal funds, to rebuild our rolling stock fleet, using funds to purchase outright a much-needed new snow blower and a new fire engine. No One-time revenues are anticipated in my proposed FY 2027 budget.

5) Diminished Interest Earnings. We appear to be at the end of our three-year high interest earnings. Last year, the General Fund investments earned \$461,712, while the combined interest earnings across the general and water/wastewater enterprise funds were \$1,712,172. Interest earnings year-to-date have been less, and we propose 0% interest earnings increase for the upcoming budget year

¹ State shared Liquor estimated down 12.26%; Sales Tax estimated up 4.7%; Highway estimated down 22.95%

(estimated at \$460,000).

6) Capital Funds transfer to balance the General Fund Budget. For the second year in a row, I am recommending a transfer from the Capital fund to the General Fund in order to balance the budget. The reason I am willing to do this is twofold:

- (a) We returned unspent revenue from the general fund into our CIP fund as shown in our FY 26 audit. These unspent funds equaled \$358,016.
- (b) In FY 2027 we can recapture all or part of the funds currently dedicated to our Library to pay back our capital fund.

This year, the transfer need is more significant: \$911,829.69. Primary factors driving this number are as follows:

Cost of Employee 3% merit/COLA increase and 1.5 % training increase:	\$300,026.58
Increase in Health Care Premiums:	\$141,728.45
Increase in City Insurance Coverage:	<u>\$ 23,656.77</u>
Subtotal:	\$558,057.80
Decrease in revenues:	<u>\$539,754.98</u>
TOTAL:	\$1,097,812.78

Options for the Council to discuss include:

- 1) Freeze wages (no COLA or training increases). Savings: \$300,026.58
- 2) Freeze vacant positions in Parks and Library: Savings \$214,715
- 3) Freeze "B" budgets: Savings \$263,076
- 4) Increase revenue projections (not recommended)

Fiscal Year 2027 Budget Goals

Our FY 2027 spending priorities focus on the vision statement and goals attached to this letter.

I look forward to working with the Council and our community on this FY 2027 Hailey Budget.



Vision Statement

An environmentally and economically sustainable town/community/city with a safe, fun, and equitable approach to family-friendly living. It blends together our love for quirky mountain living, recreation, and a small-town lifestyle with cultural excellence and biodiversity/diversity.

2026/27 City Council Goals

Health, Safety, Welfare: this foundational goal is embedded in each of the subsequent goals.

- Foundational infrastructure security
- Staff Retention- the key to success
- Hailey Fire Station- work with partners towards a station staffed 24/7 to provide high level fire and emergency service to Hailey citizens
- Continue to explore the purchase of a Ladder Truck
- Work towards full ownership of the Hailey Armory Building as the best location for the Hailey Police Department
- Continue to explore options for Building Plan review and inspections to ensure thorough review and timely response to citizens/builders as well as costs to the City
- Explore with project partners the concept of a Blaine County Health Trust
- City Hall elevator replacement: include in Capital Improvement Plan

Transportation, Mobility, Safety: build out bike/pedestrian routes, signage and ADA access. Pilot micro-transit solutions and improve pedestrian crossings/connectivity.

- Finish What We Started – complete gaps in the bike/ped and transportation network: East Croy Pathway, Winterhaven on-street parking, Woodside pathway connections, South River street Pathway
- Incorporate mobility into new development
- Continue dialogue regarding Main St. / Hwy 75 and the Downtown Master Plan / High Occupancy Vehicle / Mountain Rides Collaboration

- Continue regional dialogue on transportation and mobility issues
- Continue participation in possible solutions to address wildlife crossing on Highway 75 near Hailey
- Work with Hailey Urban Renewal Agency to finalize and implement the Airport Way Transportation Master Plan
- Implement Wayfinding Master Plan Phase 1

Infrastructure: complete sidewalk and road upgrades. Focus on security for essential public infrastructure

- Develop a Security Plan for Water, Wastewater Public Safety and Municipal Offices (Cameras, alarms, locks, protection of public water supplies from contamination, Pump House Alarms)
- Focus on Best Practices for annexations with regards to necessary infrastructure
- For annexations, require adequate surface and ground water rights to serve new development where such rights exist
- See other goals regarding Police Department/Armory
- See other goals regarding Rodeo Grounds

Public Amenities, Parks, Open Space: expand civic gathering spaces and ensure access for all residents. Support creative public realm improvements through public/private partnerships

- Work with project partners on a goal of a regional recreational center
- Explore a Rodeo Arena/Rodeo Grounds Master Plan; incorporate the study of shared parking
- Continue to support the Library and the services they provide
- Complete Art/Wayfinding on the Bullion Pathway in collaboration with Hailey Urban Renewal Agency
- Study Park Water Conservation
- Continue to explore maintenance/watering options for the Woodside Landscape strip
- Initiate Keefer Park Master Plan
- Continue work with project partners on Lions Park Master Plan

Housing: continue collaboration/partnerships with ARCH and other housing providers; implement smart growth policies that retain Hailey's character

- Support mixed use developments

- Require workforce housing in all new annexations (including Category L units) as a key project benefit
- Continue infrastructure investments at 43 Broadford
- Continue ARCH Collaboration
- Explore collaborations with other project partners
- Develop a program for annual compliance checks of deed/rent restricted units
- Explore additional land purchases

Employee Investment: support retention through competitive pay scale, benefits and training. Plan for leadership transitions and knowledge capture.

- Continue to invest in employees and related benefits
- Strong employee training plan

Community Engagement, Identity, Cohesion: engage residents through a mix of informal outreach and formal processes. Celebrate community character while monitoring and planning for change

- Authentic Hailey: what it means to be in the “Hailey Community”. Build on this through branding and wayfinding
- Continue community collaboration
- Continue and expand public outreach
- Hispanic Community Engagement – expand where possible

Sustainability:

- Develop strong actions in the Hailey Sustainability Plan that can be implemented within means with emphasis on partnerships, roadway congestion management, water programs such as turf reduction
- Crosswalk sustainability across all departments
- Continue interior sustainability projects in Municipal Buildings

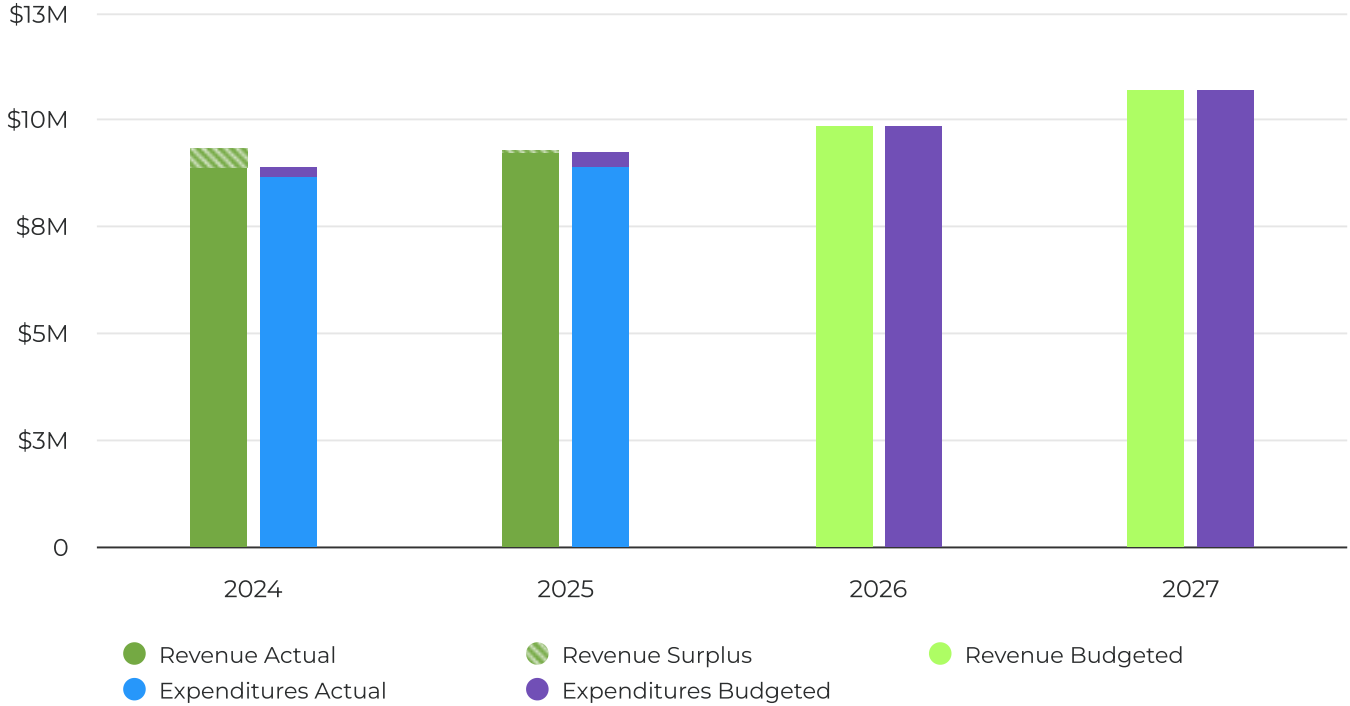
Fiscal Responsibility / Revenue Strategy:

- Continue to be strategic as to all government spending
- Expand new programs only as revenues allow
- Consider Return on Investment with expenditures
- Healthcare-continue to monitor costs and explore options
- Explore reductions in Community Hsg. Fees

General Fund

Summary

Revenues vs Expenditures Summary



In the 2027 budget for the General Fund, total expenditures are budgeted at \$25.4 million, representing a decrease of 5.11% compared to the 2026 budgeted expenditures of \$26.7 million. This marks a notable reduction in planned spending from the previous year.

On the revenue side, the 2027 budget projects \$19.1 million, which is an increase of 4.59% over the 2026 budgeted revenue of \$18.2 million. This continues the upward trend in revenue, following a 3.3% increase from the prior period to 2026.

Overall, the 2027 budget reflects a decrease in expenditures alongside a moderate increase in revenues compared to 2026, indicating a narrowing gap between budgeted revenues and expenditures for the General Fund.

Comprehensive Fund Summary

Comprehensive Fund Summary

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (1)
Beginning Fund Balance			
Revenues			
Property Taxes From County	\$3,336,031.01	\$3,372,382.89	\$3,508,289.54
Penalties and Interest	\$11,011.69	\$14,645.00	\$14,645.00

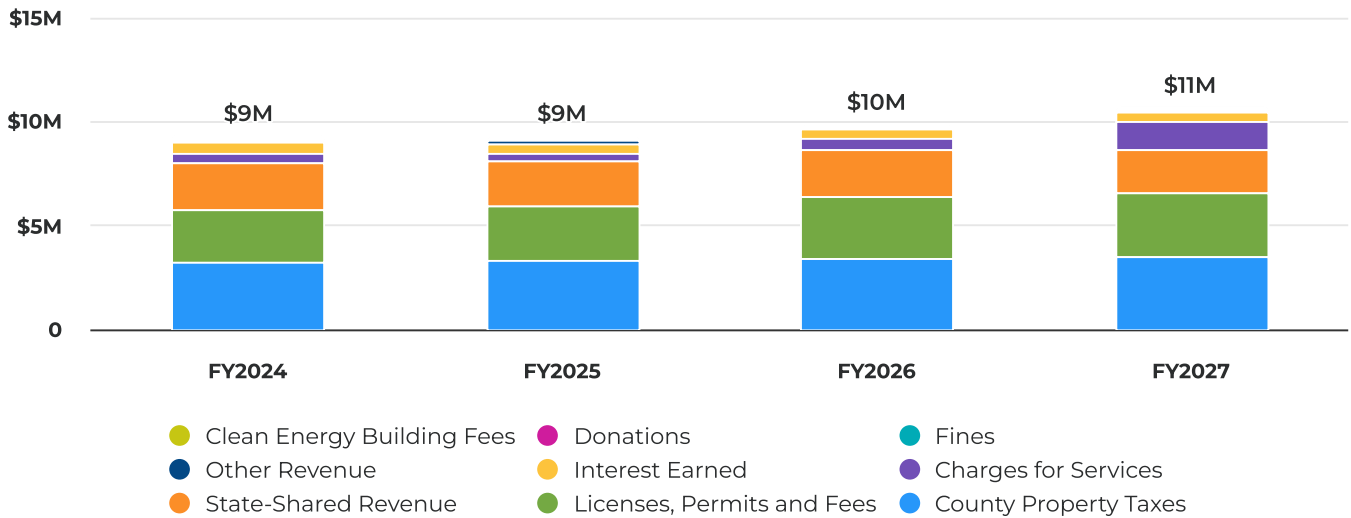
General Fund

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (1)
Motor Vehicle Fines Through Co	\$96,187.07	\$90,000.00	\$90,000.00
Alcohol Catering Licenses	\$526.00	\$1,000.00	\$1,000.00
Animal Transport Fees	\$6,476.39		
Police Security	\$14,601.76	\$20,000.00	\$20,000.00
Building-Related Fees	\$906,766.80	\$956,119.00	\$894,901.00
Business Licenses	\$63,275.86	\$65,000.00	\$65,000.00
Local Option Tax	\$1,071,699.66	\$1,409,715.00	\$1,452,006.45
Donations-Fireworks	\$15,000.00	\$18,000.00	\$18,000.00
Donations- Miscellaneous	\$100,249.58		
Clean Energy Building Fees	\$15,000.00	\$20,500.00	\$20,500.00
Franchise Fees	\$535,202.68	\$585,400.00	\$585,400.00
Banner Fees	\$7,880.00	\$6,000.00	\$6,000.00
Library Fines & Memberships	\$6,514.24	\$6,180.00	\$6,180.00
Park Rental Fees	\$19,997.00	\$33,000.00	\$33,000.00
Hailey Rodeo Park Rental Fees	\$2,550.00	\$8,510.00	\$8,510.00
Property Sales	\$59,102.15	\$5,000.00	\$5,000.00
R. V. Dump Fees	\$803.37	\$1,500.00	\$1,500.00
Maps, Copies & Postage	\$7,515.51	\$5,000.00	\$5,000.00
Interest Earned - Capital Proj	\$398,478.57	\$460,000.00	\$460,000.00
Refunds	\$78,017.69	\$15,000.00	\$15,000.00
Mutual Aid Reimbursements	\$1,312.50	\$75,000.00	\$75,000.00
State Shared Liquor Apport.	\$290,304.00	\$315,005.00	\$276,384.00
State Shared Sales Tax	\$896,068.42	\$1,063,440.00	\$1,113,410.00
State Shared Highway Users Fun	\$968,279.16	\$800,000.00	\$616,397.00
State Shared Grant	\$7,674.95	\$51,600.00	\$51,600.00
Recycling Outreach Ccd Conrct	\$22,633.89	\$25,957.03	\$25,957.03
Capital Project Reimb/Revenue		\$60,000.00	\$911,829.69
Rubbish Bookkeeping Contract	\$135,803.33	\$140,000.00	\$140,000.00
Police Security Contracts	\$4,787.37	\$10,000.00	\$10,000.00
Police Security Contr-School	\$169,744.00	\$174,836.22	\$174,836.22
Wr Fire Asst Chief Contract	\$20,694.86	\$36,000.00	\$76,000.00
Total Revenues	\$9,270,189.51	\$9,844,790.14	\$10,681,345.93
Expenditures			
Salary and Benefits	\$5,126,112.35	\$6,085,507.61	\$6,640,638.01
Supplies	\$165,311.06	\$75,125.00	\$79,560.00
Services	\$888,238.98	\$771,975.35	\$832,776.40
Capital Outlays	\$366,621.24	\$206,614.29	\$251,214.29
Contracts for Outside Parties	\$322,464.51	\$581,655.70	\$581,655.70
Other	\$1,081,395.22	\$1,185,006.90	\$1,302,821.53

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (1)
Repairs and Maintenance	\$937,297.54	\$909,905.00	\$964,680.00
Miscellaneous Operating Expenses	\$24,733.51	\$29,000.00	\$28,000.00
Total Expenditures	\$8,912,174.41	\$9,844,789.84	\$10,681,345.93
Total Revenues Less Expenditures	\$358,015.10	\$0.30	
Ending Fund Balance	\$358,015.10	\$0.30	

Revenues by Revenue Source Grouping

Historical Revenue by Revenue Source Grouping



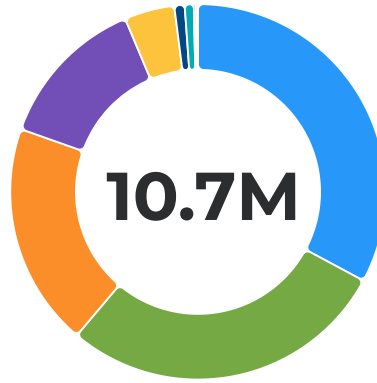
The General Fund's total revenue for FY2027 is \$19.1 million, reflecting a 4.59% increase from FY2026's \$18.2 million. Charges for Services remain the largest revenue source, increasing by \$891,830 or 11.47% to \$8.7 million, now representing 45.49% of the total revenue, up from 42.69% in FY2026.

County Property Taxes also increased by \$135,907 or 4.03%, reaching \$3.5 million and accounting for 18.41% of total revenue, a slight decrease in share compared to 18.51% the previous year. Licenses, Permits and Fees decreased marginally by \$18,927 or 0.62% to \$3 million, making up 15.92% of the total, down from 16.75% in FY2026.

State-Shared Revenue declined by \$172,254 or 7.72% to \$2.1 million, reducing its share to 10.8% from 12.24%. Interest Earned, Bond Revenue, Other Revenue, Fines, Clean Energy Building Fees, and Donations remained unchanged in dollar amounts, with their percentage shares slightly adjusted due to the overall revenue increase.

Overall, the FY2027 budget shows growth primarily driven by increases in Charges for Services and County Property Taxes, while State-Shared Revenue and Licenses, Permits and Fees experienced decreases compared to FY2026.

FY27 Revenues by Revenue Source Grouping



● County Property Taxes	\$3,508,290	32.85%
● Licenses, Permits and Fees	\$3,024,307	28.31%
● State-Shared Revenue	\$2,057,791	19.27%
● Charges for Services	\$1,413,623	13.23%
● Interest Earned	\$460,000	4.31%
● Fines	\$96,180	0.90%
● Other Revenue	\$82,655	0.77%
● Clean Energy Building Fees	\$20,500	0.19%
● Donations	\$18,000	0.17%

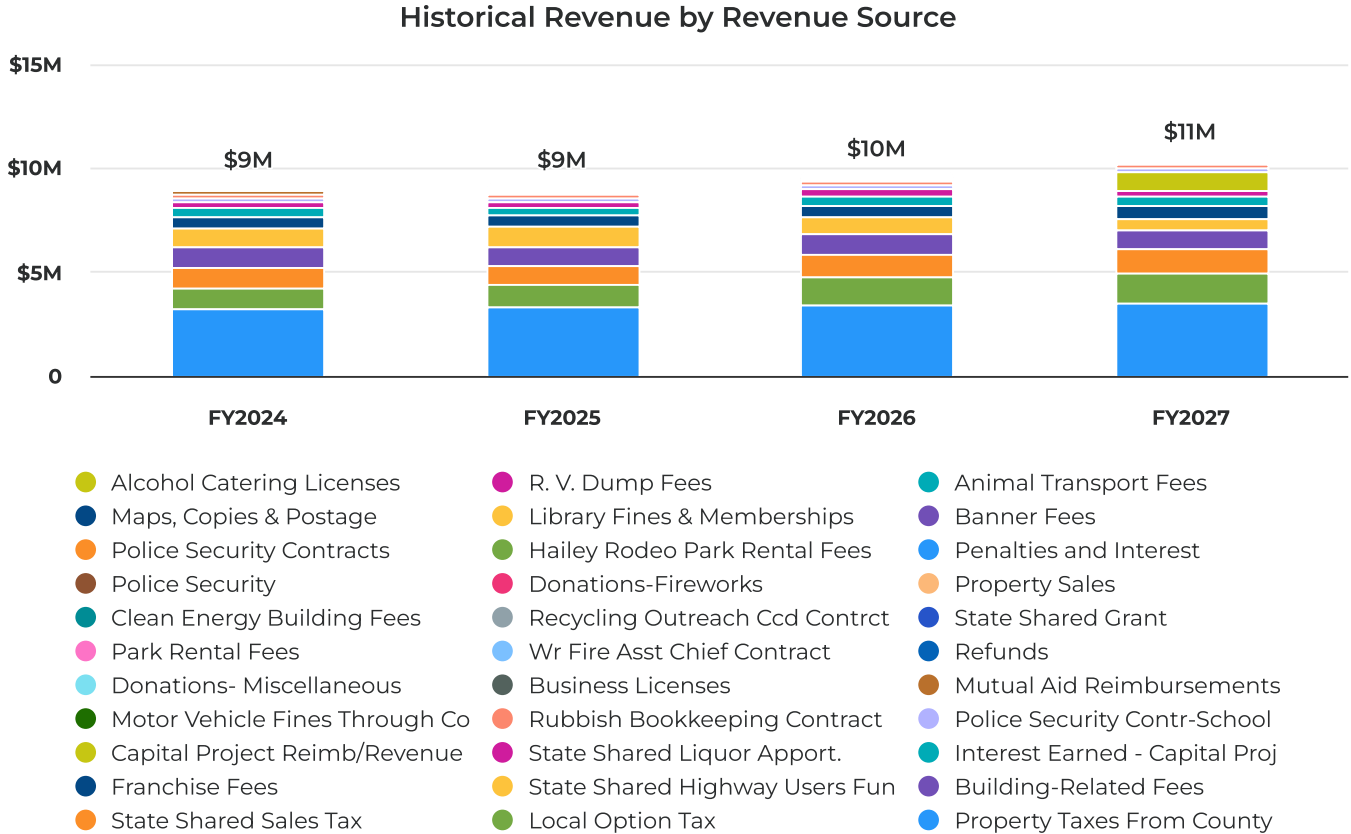
The General Fund's Fiscal Year Revenue by Revenue Source Grouping includes Charges for Services at \$8.7 million, representing 45.49% of the total. County Property Taxes contribute \$3.5 million, or 18.41%. Licenses, Permits and Fees account for \$3 million, which is 15.92%. State-Shared Revenue amounts to \$2.1 million, making up 10.8% of the revenue.

Interest Earned is \$830,000, comprising 4.36%. Bond Revenue totals \$719,175, or 3.77%. Other Revenue is \$102,655, representing 0.54%. Fines contribute \$96,180, which is 0.5%. Clean Energy Building Fees amount to \$20,500, or 0.11%, and Donations are \$18,000, making up 0.09% of the revenue.

Revenues by Revenue Source Grouping

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (1)
County Property Taxes	\$3,336,031.01	\$3,372,382.89	\$3,508,289.54
Other Revenue	\$178,997.41	\$82,655.00	\$82,655.00
Fines	\$102,701.31	\$96,180.00	\$96,180.00
Licenses, Permits and Fees	\$2,606,429.15	\$3,043,234.00	\$3,024,307.45
Donations	\$115,249.58	\$18,000.00	\$18,000.00
Clean Energy Building Fees	\$15,000.00	\$20,500.00	\$20,500.00
Interest Earned	\$398,478.57	\$460,000.00	\$460,000.00
Charges for Services	\$354,975.95	\$521,793.25	\$1,413,622.94
State-Shared Revenue	\$2,162,326.53	\$2,230,045.00	\$2,057,791.00
Total Revenues	\$9,270,189.51	\$9,844,790.14	\$10,681,345.93

Revenues by Revenue Source



The General Fund's total revenue for FY2027 is budgeted at \$19.1 million, reflecting a 4.59% increase from the FY2026 total of \$18.2 million. The largest revenue source remains User Charges at \$4.2 million, accounting for 22.1% of the total, with no change in amount from the previous year.

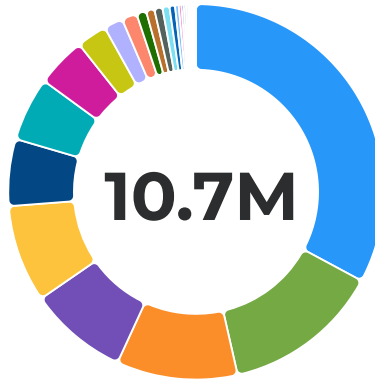
Capital Project Reimb/Revenue shows a significant increase to \$3.9 million, up 27.84% from FY2026, and now represents 20.53% of total revenue, marking it as the second-largest source. Property Taxes From County also increased by 4.03% to \$3.5 million, maintaining a similar share of 18.41% of total revenue.

Local Option Tax rose modestly by 3% to \$1.5 million, comprising 7.62% of the total. State Shared Sales Tax increased by 4.7% to \$1.1 million, holding steady at 5.84% of total revenue. Conversely, Building-Related Fees decreased by 6.35% to \$902,901, reducing its share to 4.74%.

Interest Earned - Capital Proj and Bond Revenue remained unchanged at \$830,000 and \$719,175 respectively, with slight decreases in their percentage shares to 4.36% and 3.77%. State Shared Highway Users Fund experienced the largest decrease among major sources, falling 22.95% to \$616,397 and dropping to 3.24% of total revenue. Franchise Fees remained steady at \$585,400, representing 3.07% of the total.

Overall, FY2027 shows growth in Capital Project Reimb/Revenue and Property Taxes From County, while some categories such as State Shared Highway Users Fund and Building-Related Fees declined compared to FY2026.

FY27 Revenues by Revenue Source



Property Taxes From County	\$3,508,290	32.85%
Local Option Tax	\$1,452,006	13.59%
State Shared Sales Tax	\$1,113,410	10.42%
Capital Project Reimb/Revenue	\$911,830	8.54%
Building-Related Fees	\$894,901	8.38%
State Shared Highway Users Fun	\$616,397	5.77%
Franchise Fees	\$585,400	5.48%
Interest Earned - Capital Proj	\$460,000	4.31%
State Shared Liquor Apport.	\$276,384	2.59%
Police Security Contr-School	\$174,836	1.64%
Rubbish Bookkeeping Contract	\$140,000	1.31%
Motor Vehicle Fines Through Co	\$90,000	0.84%
Wr Fire Asst Chief Contract	\$76,000	0.71%
Mutual Aid Reimbursements	\$75,000	0.70%
Business Licenses	\$65,000	0.61%
State Shared Grant	\$51,600	0.48%
Park Rental Fees	\$33,000	0.31%
Recycling Outreach Ccd Conctrct	\$25,957	0.24%
Clean Energy Building Fees	\$20,500	0.19%
Police Security	\$20,000	0.19%
Donations-Fireworks	\$18,000	0.17%
Refunds	\$15,000	0.14%
Penalties and Interest	\$14,645	0.14%
Police Security Contracts	\$10,000	0.09%
Hailey Rodeo Park Rental Fees	\$8,510	0.08%
Library Fines & Memberships	\$6,180	0.06%
Banner Fees	\$6,000	0.06%
Maps, Copies & Postage	\$5,000	0.05%
Property Sales	\$5,000	0.05%
R. V. Dump Fees	\$1,500	0.01%
Alcohol Catering Licenses	\$1,000	0.01%

The General Fund's Fiscal Year Revenue by Revenue Source includes User Charges at \$4.2 million, accounting for 22.1% of the total. Capital Project Reimb/Revenue follows with \$3.9 million, representing 20.53%. Property Taxes From County contribute \$3.5 million, or 18.41%. Local Option Tax provides \$1.5 million, which is 7.62% of the revenue. State Shared Sales Tax adds \$1.1 million, making up 5.84%. Building-Related Fees amount to \$902,901, or 4.74%. Interest Earned - Capital Proj is \$830,000, comprising 4.36%. Bond Revenue totals \$719,175, representing 3.77%. State Shared Highway Users Fun contributes \$616,397, or 3.24%. Franchise Fees add \$585,400, accounting for 3.07% of the revenue. Twenty-eight smaller categories are not included in this summary.

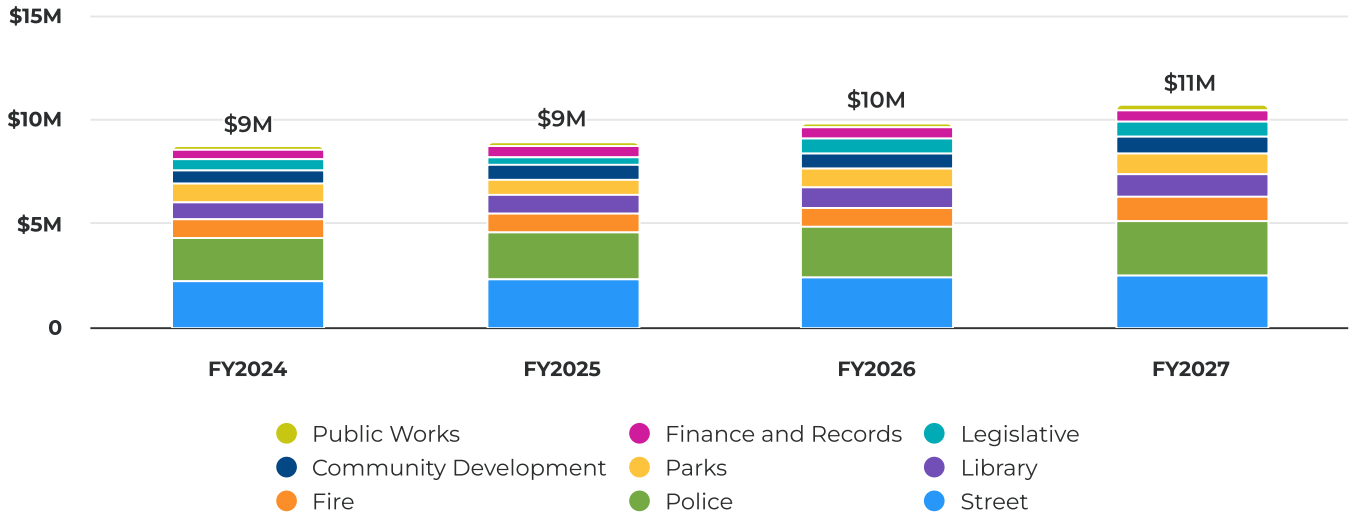
Revenues by Revenue Source

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (I)
Property Taxes From County	\$3,336,031.01	\$3,372,382.89	\$3,508,289.54
Penalties and Interest	\$11,011.69	\$14,645.00	\$14,645.00
Motor Vehicle Fines Through Co	\$96,187.07	\$90,000.00	\$90,000.00
Alcohol Catering Licenses	\$526.00	\$1,000.00	\$1,000.00
Animal Transport Fees	\$6,476.39		
Police Security	\$14,601.76	\$20,000.00	\$20,000.00
Building-Related Fees	\$906,766.80	\$956,119.00	\$894,901.00
Business Licenses	\$63,275.86	\$65,000.00	\$65,000.00
Local Option Tax	\$1,071,699.66	\$1,409,715.00	\$1,452,006.45
Donations-Fireworks	\$15,000.00	\$18,000.00	\$18,000.00
Donations-Miscellaneous	\$100,249.58		
Clean Energy Building Fees	\$15,000.00	\$20,500.00	\$20,500.00
Franchise Fees	\$535,202.68	\$585,400.00	\$585,400.00
Banner Fees	\$7,880.00	\$6,000.00	\$6,000.00
Library Fines & Memberships	\$6,514.24	\$6,180.00	\$6,180.00
Park Rental Fees	\$19,997.00	\$33,000.00	\$33,000.00
Hailey Rodeo Park Rental Fees	\$2,550.00	\$8,510.00	\$8,510.00
Property Sales	\$59,102.15	\$5,000.00	\$5,000.00
R. V. Dump Fees	\$803.37	\$1,500.00	\$1,500.00
Maps, Copies & Postage	\$7,515.51	\$5,000.00	\$5,000.00
Interest Earned - Capital Proj	\$398,478.57	\$460,000.00	\$460,000.00
Refunds	\$78,017.69	\$15,000.00	\$15,000.00
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Police Security Contr-School	\$169,744.00	\$174,836.22	\$174,836.22

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (1)
Wr Fire Asst Chief Contract	\$20,694.86	\$36,000.00	\$76,000.00
Total Revenues	\$9,270,189.51	\$9,844,790.14	\$10,681,345.93

Expenditures by Department

Historical Expenditures by Department



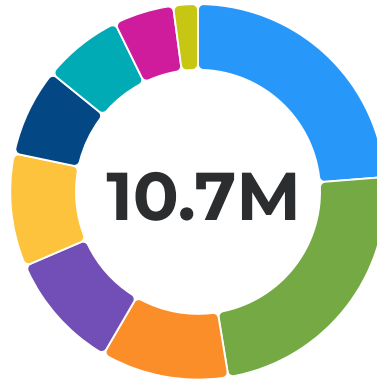
In FY2027, the General Fund's total expenditures decreased by 5.11% to \$25.4 million compared to FY2026's \$26.7 million. The Street department remained the largest expenditure category, increasing slightly by 1.25% to \$9.7 million, representing 38.38% of the total budget.

The Police department saw a 5.21% increase to \$2.6 million, now accounting for 10.39% of the total. Wastewater expenditures decreased by 3.92% to \$2.6 million, making up 10.11% of the budget. The Water department experienced the largest decrease, dropping 55.73% to \$1.6 million and representing 6.49% of total expenditures.

Finance and Records expenditures declined by 3.56% to \$1.6 million, or 6.41% of the total. Parks increased by 10.8% to \$1.5 million, accounting for 6.11% of the budget, while Fire expenditures rose 18.22% to \$1.5 million, representing 5.75% of total spending. Legislative expenses increased by 7.33% to \$1.3 million, or 5.24% of the total.

Library expenditures grew by 13.2% to \$1.1 million, making up 4.27% of the budget. Public Works remained relatively stable with a minimal increase of 0.13% to \$931,243, representing 3.67% of total expenditures. Community Development also increased by 3.46% to \$807,426.

FY27 Expenditures by Department



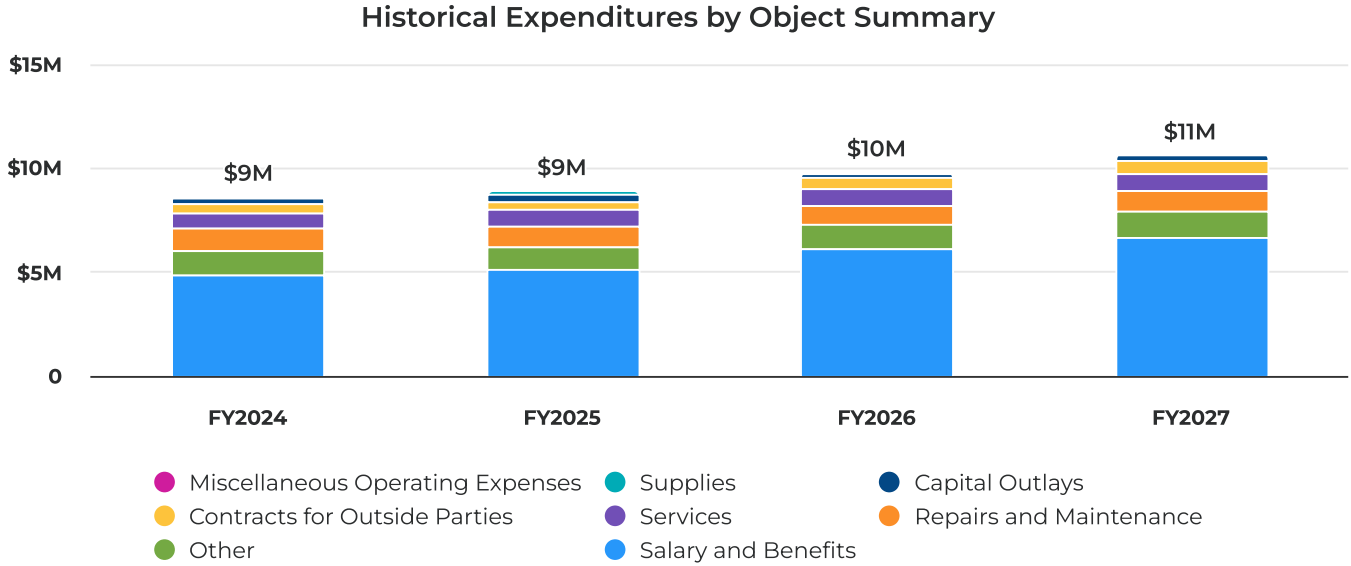
● Police	\$2,536,697	23.75%
● Street	\$2,526,699	23.66%
● Fire	\$1,174,260	10.99%
● Library	\$1,084,485	10.15%
● Parks	\$1,039,222	9.73%
● Community Development	\$807,426	7.56%
● Legislative	\$734,466	6.88%
● Finance and Records	\$551,443	5.16%
● Public Works	\$226,649	2.12%

For the General Fund fiscal year expenditures by department, the Street department accounts for \$9.7 million, representing 38.38% of the total. The Police department follows with \$2.6 million, or 10.39%, closely matched by Wastewater at \$2.6 million, or 10.11%. Water and Finance and Records each have expenditures of \$1.6 million, comprising 6.49% and 6.41% respectively. Parks and Fire departments have similar amounts, with \$1.5 million (6.11%) and \$1.5 million (5.75%). The Legislative department accounts for \$1.3 million, or 5.24%, while the Library has \$1.1 million, representing 4.27%. Public Works expenditures total \$931,243, which is 3.67% of the total. One smaller category was excluded from this list.

Expenditures by Department

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (I)
Legislative	\$380,383.44	\$659,281.30	\$734,465.62
Finance and Records	\$520,620.32	\$582,692.11	\$551,443.18
Community Development	\$769,317.34	\$780,408.95	\$807,426.05
Police	\$2,270,537.90	\$2,406,063.22	\$2,536,696.80
Street	\$2,279,826.41	\$2,406,777.50	\$2,526,698.67
Public Works	\$178,379.52	\$213,944.14	\$226,648.91
Library	\$889,295.13	\$958,050.34	\$1,084,484.71
Parks	\$719,236.19	\$888,237.43	\$1,039,221.59
Fire	\$904,578.16	\$949,334.85	\$1,174,260.40
Total Expenditures	\$8,912,174.41	\$9,844,789.84	\$10,681,345.93

Expenditures by Object Summary



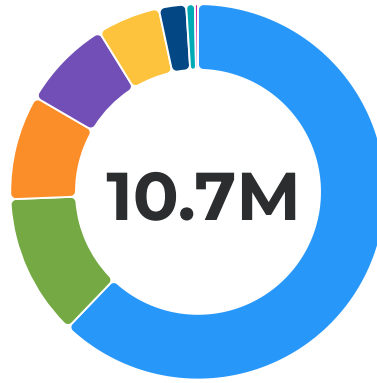
In FY2027, the General Fund's total expenditures decreased by 5.11% to \$25.4 million compared to FY2026's \$26.7 million. Capital Outlays, the largest category in FY2026 at \$11.7 million (43.66% of total), declined by 20.82% to \$9.2 million, representing 36.43% of the FY2027 total.

Salary and Benefits increased by 8.06% to \$9.2 million, nearly matching Capital Outlays in share at 36.36% of the total budget. The Other category rose by 7.59% to \$2.3 million, accounting for 9.12% of expenditures.

Repairs and Maintenance grew by 6.24% to \$1.6 million (6.29% of total), while Services increased by 8.19% to \$1.5 million, representing 6.05% of the budget. Supplies saw a modest increase of 3.63% to \$126,560, making up 0.5% of total expenditures.

Bond Principal and Interest remained steady at \$719,175, maintaining 2.83% of the budget, and Contracts for Outside Parties also held constant at \$581,656 (2.29%). Miscellaneous Operating Expenses decreased slightly by 3.45% to \$28,000, representing 0.11% of the total.

FY27 Expenditures by Object Summary



● Salary and Benefits	\$6,640,638	62.17%
● Other	\$1,302,822	12.20%
● Repairs and Maintenance	\$964,680	9.03%
● Services	\$832,776	7.80%
● Contracts for Outside Parties	\$581,656	5.45%
● Capital Outlays	\$251,214	2.35%
● Supplies	\$79,560	0.74%
● Miscellaneous Operating Expenses	\$28,000	0.26%

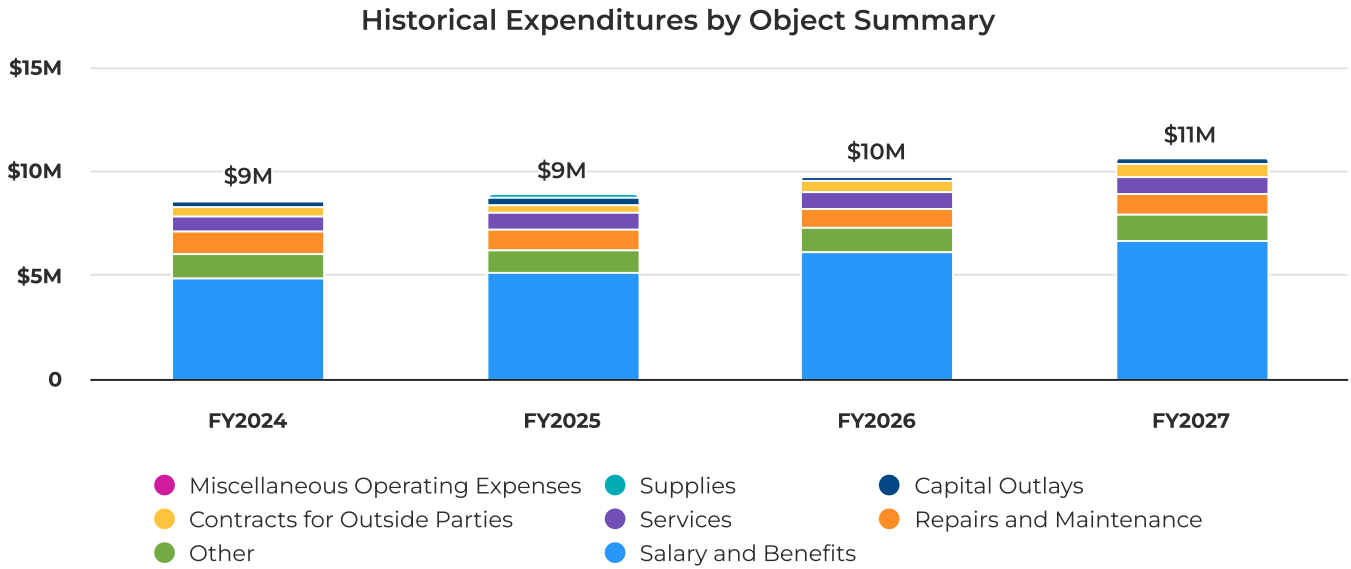
For the General Fund fiscal year expenditures by object summary, Capital Outlays account for \$9.2 million, representing 36.43% of the total. Salary and Benefits are nearly equal, totaling \$9.2 million and comprising 36.36%. Other expenses amount to \$2.3 million, or 9.12% of the expenditures. Repairs and Maintenance contribute \$1.6 million, which is 6.29%, while Services are \$1.5 million, making up 6.05%.

Bond Principal and Interest expenses are \$719,175, representing 2.83%. Contracts for Outside Parties total \$581,656, or 2.29%. Supplies account for \$126,560, which is 0.5%, and Miscellaneous Operating Expenses are \$28,000, comprising 0.11% of the fiscal year expenditures.

Expenditures by Object Summary

Category	FY 2025 9.30 Actual Audited	FY 26 Budget	FY 27 Proposed Budget (1)
Salary and Benefits	\$5,126,112.35	\$6,085,507.61	\$6,640,638.01
Supplies	\$165,311.06	\$75,125.00	\$79,560.00
Services	\$888,238.98	\$771,975.35	\$832,776.40
Capital Outlays	\$366,621.24	\$206,614.29	\$251,214.29
Contracts for Outside Parties	\$322,464.51	\$581,655.70	\$581,655.70
Other	\$1,081,395.22	\$1,185,006.90	\$1,302,821.53
Repairs and Maintenance	\$937,297.54	\$909,905.00	\$964,680.00
Miscellaneous Operating Expenses	\$24,733.51	\$29,000.00	\$28,000.00
Total Expenditures	\$8,912,174.41	\$9,844,789.84	\$10,681,345.93

Expenditures by Object Summary



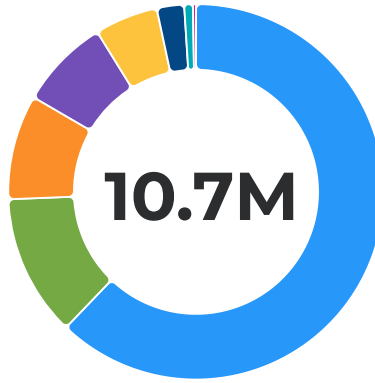
The General Fund's total expenditures for FY2027 are \$10.7 million, reflecting an 8.51% increase from FY2026's \$9.8 million. Salary and Benefits remain the largest category at \$6.6 million, accounting for 62.17% of the total and increasing by \$556,416 or 9.14% compared to the previous year.

The "Other" category also grew by \$117,815 or 9.94%, reaching \$1.3 million and representing 12.2% of total expenditures. Repairs and Maintenance increased by \$54,775 or 6.02% to \$964,680, making up 9.03% of the budget. Services rose by \$60,801 or 7.88% to \$832,776, which is 7.8% of the total.

Contracts for Outside Parties remained unchanged at \$581,656, representing 5.44% of the total budget. Capital Outlays saw a notable increase of \$44,600 or 21.59%, totaling \$251,214 and comprising 2.35% of expenditures. Supplies increased modestly by \$4,435 or 5.9% to \$79,560, accounting for 0.74% of the total.

Miscellaneous Operating Expenses decreased slightly by \$1,000 or 3.45% to \$28,000, representing 0.26% of the budget. Overall, the FY2027 budget shows growth in most expenditure categories, with the largest increases in Salary and Benefits and Capital Outlays, while Miscellaneous Operating Expenses experienced a minor decline.

FY27 Expenditures by Object Summary



● Salary and Benefits	\$6,640,638	62.17%
● Other	\$1,302,822	12.20%
● Repairs and Maintenance	\$964,680	9.03%
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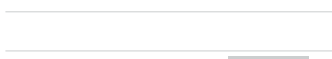
For the General Fund fiscal year expenditures by object summary, Salary and Benefits account for \$6.6 million, representing 62.17% of the total. Other expenses total \$1.3 million, making up 12.2%. Repairs and Maintenance amount to \$964,680, which is 9.03% of the expenditures. Services are \$832,776, or 7.8%. Contracts for Outside Parties are \$581,656, comprising 5.44%. Capital Outlays are \$251,214, representing 2.35%. Supplies total \$79,560, or 0.74%, and Miscellaneous Operating Expenses are \$28,000, accounting for 0.26% of the expenditures.

Expenditures by Object Summary

Category	FYE 25 Actual	FYE 26 Budgeted	FY 2027 Budgeted
Salary and Benefits	\$5,126,112.35	\$6,085,507.61	\$6,640,638.01
Supplies	\$165,311.06	\$75,125.00	\$79,560.00
Services	\$888,238.98	\$771,975.35	\$832,776.40
Capital Outlays	\$366,621.24	\$206,614.29	\$251,214.29
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Repairs and Maintenance	\$937,297.54	\$909,905.00	\$964,680.00
Miscellaneous Operating Expenses	\$24,733.51	\$29,000.00	\$28,000.00
Total Expenditures	\$8,912,174.41	\$9,844,789.84	\$10,681,345.93

Fund Balance

Fund Balance Projections



Return to Agenda

AGENDA ITEM SUMMARY

DATE: 6/08/26 **DEPARTMENT:** Admin **DEPT. HEAD SIGNATURE:** LH/MB

SUBJECT:

Motion to approve Resolution 2026-____, adopting a contract for services for educational materials related to fire department services

AUTHORITY: ID Code _____ IAR _____ City Ordinance/Code _____
(IFAPPLICABLE)

BACKGROUND/SUMMARY OF ALTERNATIVES CONSIDERED:

The city has been discussing the topic of fire consolidation with BC South and other area fire districts. This includes a possible ballot measure in November that would ask Hailey voters if they wish to become part of the BC South Fire Protection District. As part of that effort, factual educational materials are needed for the public and community at large to understand the issues. Staff is requesting assistance from a technical writer to prepare such factual materials for the Hailey community. Errin Greaves has been recommended by other local governments and fire districts as an individual with experience in preparing fact sheets and informational materials.

BC South Fire Protection District staff has indicated a willingness to share in the contract costs with Hailey.

FISCAL IMPACT / PROJECT FINANCIAL ANALYSIS:

Budget Line Item # _____ Caselle # _____
YTD Line Item Balance \$ _____
Estimated Hours Spent to Date: _____ Estimated Completion Date: _____
Staff Contact: _____ Phone # _____
Comments: _____

ACKNOWLEDGEMENT BY OTHER AFFECTED CITY DEPARTMENTS: (IFAPPLICABLE)

____ City Attorney ____ Clerk / Finance Director ____ Engineer ____ Building
____ Library ____ Planning ____ Fire Dept. ____
____ Safety Committee ____ P & Z Commission x Police ____
____ Streets ____ Public Works, Parks ____ Mayor ____

RECOMMENDATION FROM APPLICABLE DEPARTMENT HEAD:

Motion to approve Resolution 2026-____, a resolution approving a contract for services with Erin Greaves for the preparation of educational materials related to Hailey fire services.

ACTION OF THE CITY COUNCIL:

Date _____
City Clerk _____

FOLLOW-UP:

*Ord./Res./Agrmt./Order Originals: Record *Additional/Exceptional Originals to: _____

**CITY OF HAILEY
RESOLUTION NO. 2026-___**

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF HAILEY
AUTHORIZING THE EXECUTION OF AN INDEPENDENT CONTRACTOR
AGREEMENT FOR EDUCATIONAL SERVICES RELATED TO FIRE SERVICE
WITH ERIN GREAVES CONSULTING GROUP**

WHEREAS, the City of Hailey desires to enter into a contract for services with Erin Greaves for consulting services for the City of Hailey; and

WHEREAS, the City of Hailey and Erin Greaves have agreed to the terms and conditions of the Agreement, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAILEY, IDAHO, that the City of Hailey approves the attached Agreement for services, a copy of which is attached hereto, and that the Hailey Mayor is authorized to execute the attached Agreement.

Passed this 8th day of June, 2026.

City of Hailey

Martha Burke, Mayor

ATTEST:

Mary Cone, City Clerk

May 8, 2026

Re: Hailey Election Outreach & Engagement Services

Thank you for the opportunity to put this proposal together. I appreciated the chance to meet with you and learn more about what Blaine County Fire & Rescue and the City of Hailey are exploring. It's clear a great deal of thought and care has already gone into this process.

As we discussed, I believe strongly in the public process and in giving people the time and information they need before being asked to make important decisions. Conversations like this affect families, neighborhoods, and the future of a community people care deeply about. Residents deserve the opportunity to ask questions, understand the facts, and make the choice they believe is right for their family and the community as a whole.

A large part of my work is helping simplify complicated topics so they are accessible to everyone, not just people already familiar with government or emergency services. My approach is to meet people where they are and communicate in a way that feels clear, approachable, and grounded.

Discussions around fire service structure, annexation, and long-term planning are rarely simple. They involve growth, governance, response expectations, funding, identity, and public trust all at once. In communities like yours, those conversations can feel especially personal because people care deeply about where they live and the services they rely on. I've seen that firsthand.

I also believe timing matters. Effective communication is not about saying everything early or all at once. It's about making sure the public receives accurate and understandable information at the right points in the process so people can stay informed as discussions evolve.

My role is to help create structure and clarity around that process. That includes helping leadership communicate consistently, helping the public understand what is being explored and why, and helping reduce confusion before it fills the space around the conversation.

The work outlined in this proposal is designed to be strategic but practical. Rather than building the process around constant meetings, I typically structure projects around two

focused strategic intensives at key points in the timeline. Those sessions help establish direction, priorities, messaging, and community engagement strategy as the work moves forward.

Outside of those intensives, I remain available for ongoing coordination, phone calls, message review, questions, and problem-solving as needed. The engagement also includes access to a shared Trello workspace to help keep timelines, materials, communication, and deliverables organized throughout the project. I believe strongly in staying connected and creating visibility around progress.

I am committed to helping my clients reach the finish line feeling confident in both the process and in what they've ultimately placed before voters at the ballot box. My clients are not hiring me for generic communications support. They are hiring a partner who can help simplify complexity, guide difficult public conversations, and help leadership move through the process with confidence and clarity.

I truly appreciate the opportunity to be considered for this work and would welcome the chance to support your team through the process ahead if you feel this is the right fit.

With respect,

A handwritten signature in blue ink, appearing to read 'Erin Greaves', with a stylized flourish at the end.

Erin Greaves
Founder & Principal
Greaves Consulting Group
erin@eringreaves.com
(208)315-5411



Erin Greaves is a seasoned communications strategist with more than 20 years of experience helping local governments, special districts, and nonprofits engage their communities with clarity and trust. She specializes in strategic communications, public information, and election education, with a focus on supporting small cities and public service organizations in the West.

Her career spans leadership in government communications, nonprofit management, and private-sector consulting. As Public Affairs and Community Engagement Director and Public Information Officer, Erin has overseen communications across police, fire/EMS, library, airport, community development and public works functions. In these roles, she has led outreach on public safety, infrastructure planning, long-term comprehensive plans, and ballot measures. She has also guided strategic communication efforts for fire and EMS districts, helping communities understand critical funding decisions through transparent, legally compliant education campaigns.

In addition to her government service, Erin founded Greaves Consulting Group, where she advises city leaders, special districts, and nonprofits on how to plan, communicate, and build public trust around complex issues. Her work combines the rigor of public administration with the creativity of marketing and the relational skills of a facilitator.

Erin is also a recognized trainer and educator, teaching municipal communication strategy at local, state, and national levels. She has developed and delivered training for professional organizations, facilitated community visioning sessions, and created communication plans that balance the needs of decision-makers with the voices of residents.

Known for her approachable style and ability to translate complexity into clear language, Erin is deeply committed to strengthening the relationship between public agencies and the people they serve.

CONTRACT FOR STRATEGIC PUBLIC INFORMATION & ENGAGEMENT SERVICES

This Strategic Public Information & Engagement Services Agreement (“Agreement”) is entered into by and between:

Client Organization: _____
(the “Client”)

and

Greaves Holdings, LLC dba Greaves Consulting Group
by and through Erin Greaves
(the “Consultant”)

Effective Date: _____

1. Term of Agreement

This Agreement shall become effective upon execution by both parties and shall remain in effect until completion of the services and deliverables described herein, unless earlier terminated in accordance with the terms of this Agreement.

2. Scope of Services

Consultant agrees to provide strategic communications, public information, and community engagement advisory services related to public outreach and education efforts.

Services may include:

A. Strategic Intensives

Facilitation of two focused strategic planning intensives designed to establish communication priorities, outreach sequencing, messaging direction, and public engagement approaches at key stages of the project.

B. Communication Strategy & Advisory Support

Provide ongoing strategic guidance and consultation related to public information, community engagement, messaging consistency, stakeholder communication, and outreach planning.

C. Public Information & Educational Materials

Assist in developing clear, factual, and accessible public information materials related to services, governance, operations, funding considerations, or other community topics identified by the Client.

D. Community Engagement Planning

Advise on outreach approaches intended to improve public awareness and community understanding through digital, print, and in-person communication efforts.

E. Project Coordination

Coordinate with designated Client representatives and provide reasonable ongoing access for project-related questions, communication support, and strategic consultation throughout the engagement.

Consultant shall serve in an advisory and communications support capacity only and shall not provide legal services, lobbying services, campaign management, or legal counsel.

3. Compensation

A. Professional Service Fee

The Client agrees to pay Consultant a total professional service fee of **Sixteen Thousand Dollars (\$16,000.00)** according to the following payment schedule:

- **Initial Payment:** \$8,000.00 due upon execution of this Agreement;
- **Final Payment:** \$8,000.00 due on or before September 1, 2026.

B. Late Payments

Payments not received within ten (10) calendar days of the due date may incur a late fee equal to five percent (5%) of the outstanding balance. Consultant reserves the right to pause services until account balances are brought current.

C. Non-Contingency

Client acknowledges and agrees that compensation under this Agreement is for professional services rendered and is not contingent upon any election result, ballot outcome, levy approval, bond approval, annexation decision, or public vote. Fees remain fully earned and payable regardless of election outcome or any subsequent modification, suspension, or discontinuation of the project by Client.

4. Reimbursable Expenses

Unless otherwise agreed in writing, services will primarily be conducted remotely.

If the Client requests in-person meetings, travel, presentations, or onsite support, the Client agrees to reimburse Consultant for pre-approved reasonable out-of-pocket expenses, including but not limited to:

- Mileage or airfare
- Lodging
- Meals/per diem
- Printing and production costs
- Venue rental fees
- Shipping or mailing expenses

All reimbursable expenses shall be billed at actual cost and supported by reasonable documentation or receipts.

5. Performance Standards & Scope Adjustments

Consultant agrees to perform services in a professional, timely, and commercially reasonable manner consistent with industry standards.

The parties may modify or expand the scope of services only through a written amendment or written mutual agreement, including email confirmation between authorized representatives.

6. Independent Contractor Relationship

Consultant is and shall remain an independent contractor and not an employee, agent, partner, or representative of Client. Consultant shall retain sole control over the manner and means of performing services under this Agreement.

Nothing in this Agreement shall be construed to create an employer-employee relationship.

7. Insurance & Liability

Consultant shall maintain commercially reasonable insurance coverage appropriate for the nature of the services provided.

To the fullest extent permitted by law, each party agrees to be responsible for its own acts, omissions, liabilities, and obligations arising from this Agreement.

8. Termination

Either party may terminate this Agreement with thirty (30) days written notice.

In the event of termination by Client, Client shall remain responsible for payment for all services rendered, work completed, and any non-cancelable commitments incurred prior to the termination date.

Consultant reserves the right to terminate this Agreement immediately for nonpayment, unlawful conduct, or material breach by Client.

9. Confidentiality & Compliance

Consultant agrees to maintain the confidentiality of non-public Client information shared during the course of this engagement.

Both parties acknowledge that communications relating to public agencies, public outreach, and elections may be subject to applicable Idaho laws and regulations. Consultant will make reasonable efforts to support compliance with applicable public information and election communication standards; however, Client remains solely responsible for obtaining legal review and approval where necessary.

10. Ownership of Materials

Upon full payment of all amounts due under this Agreement, Client shall retain ownership of final deliverable materials specifically created for Client under this Agreement.

Consultant retains ownership of pre-existing intellectual property, templates, methodologies, processes, educational frameworks, workshop materials, and proprietary communication systems utilized during the engagement.

11. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Idaho.

Any legal action arising under this Agreement shall be brought in a court of competent jurisdiction located within the State of Idaho.

12. Entire Agreement

This Agreement constitutes the complete understanding between the parties and supersedes all prior discussions, proposals, or understandings, whether written or oral.

Any modifications to this Agreement must be made in writing and signed by both parties.

SIGNATURES

CLIENT

Organization Name: _____

By: _____

Name: _____

Title: _____

Date: _____

GREAVES HOLDINGS, LLC

dba Greaves Consulting Group

By: Erin Greaves

Title: Authorized Representative

Signature: _____

Date: _____

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